Huntley Community School District 158 – Board of Education

# Regular Agenda

**Date: Thursday, June 18, 2026**
**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c
**Time: 6:00 PM**
**Location:** District Office
650 Dr. John Burkey Drive
Door 2
Algonquin, IL 60102

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**Mission Statement:** Our learning community will educate and empower all students always.
**Board of Education Members:** President, Mr. Paul Troy; Vice President, Mr. Sean Cratty; Secretary, Mrs. Melissa Maiorino; Mr. Rich Bobby; Mr. Andy Fekete; Mrs. Laura Murray, Mr. Chuck Ruth

## Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Troy)
   Call to order the Regular Meeting at ___:___ p.m. A quorum must be met.
   **Roll Call: Ayes / Absent / Motion _____**
   **Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
2. **Closed Session / Roll Call (A)** (Mr. Troy)
   Move to enter into closed session at ___:___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(6)** Purchase or lease of real property; **(10)** Student Disciplinary; **(11)** Matters relating to individual students;**(15)** Discussion of minutes of meetings lawfully closed under this Act.
   **Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
   **Roll Call: Ayes / Nays / Absent / Motion _____**
   1. **Exit or Suspend Closed Session / Voice Call (A)**
      Move to exit or suspend closed session at ___:___ p.m. and return to open session.
      **Voice Call: Ayes / Nays / Motion _____**
3. **Resume in Public Session / Roll Call (A)** (Mr. Troy) *approx. 7:00 p.m*.
   Resume the Regular meeting at ___:___ p.m.
   **Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
   **Roll Call: Ayes / Absent / Motion _____**
   1. **Action as Required / Roll Call** (Mr. Troy)
      Will come from the Board.
      **Roll Call: Ayes / Nays /Absent / Motion _____**
      **Action:** Recommendation will come from the Board.
      **Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
4. **Pledge of Allegiance** (Mr. Troy)
   The Board will lead us in the pledge.
5. **Student Recognition** (Mr. Troy)
   1. **Illinois High School Association State Track Meet**
      Emma Garofalo — 7th place medalist in the pole vault
      **Presenter:** Jason Monson
   2. **2026 4A Illinois Elementary School Association Track and Field - State Medalists (R)** (Mr. Troy)
      The following students will be recognized:
      Sophia Nowak — 7th Grade Girl's 400M — 3rd Place
      AnnaBelle Catania, Kinsley Elder, Raegan McLaughlin, Charlotte Fiebig, Kasyn Yurs, Lena Owczarek — 8th Grade Girl's 4X400M Relay — 5th Place
      Adam Chalas, Lincoln Freundt, Jaden Beltran, Patrick Brennan, Landon Walsh, Tyree Dickson - 8th Grade Boy's

4X100M Relay — 8th Place
**Presenters:** Katy McCrystal and Mike Ginczycki

6. **Public Comment** (Mr. Troy)
   As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.
7. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Troy)
   Move to adopt the agenda as presented (or with changes).
   **Action:** Adoption of the Agenda.
   **Voice Call: Ayes / Nays / Motion _____**
8. **Superintendent's Report** (R) (Ms. Lombard)
   Updates will be provided at this time.
   **Recommendation:** For informational purposes only
   1. **Donations (R)** (Ms. Lombard)
      Restricted Article Specialists, Inc. — $500 Boys LaCrosse Equipment
   2. **25-26 Strategic Plan (R)** (Ms. Lombard) **6**
      Ms. Lombard will present the Strategic Plan end of the year update.
      **Recommendation:** For informational purposes only
9. **Student Board Representatives (R)** (Ms. Lombard)
   Introduction of new Student Board Representative, Olaf Rozner.
   **Recommendation:** For informational purposes only
10. **Curriculum & Instruction Committee** (Mr. Fekete - Chair, Mr. Bobby, Mr. Ruth)
    1. **Assistant Superintendent Learning and Innovation (R)** (Dr. MacCrindle) **11**
       Updates will be provided at this time.
       **Recommendation:** For informational purposes only.
11. **Finance Committee** (Mr. Cratty - Chair, Mr. Ruth, Mr. Troy)
    1. **Monthly Fiscal Updates (R)** (Mr. Altmayer) **13**
       Mr. Altmayer will provide the monthly fiscal updates, Disbursement Report and the Activity Fund Balance Report.
       **Recommendation:** For informational purposes only.
    2. **Revenue and Expenditures (R)** (Mr. Altmayer) **210**
       Mr. Altmayer will present the monthly report for review and comment.
       **Recommendation:** For informational purposes only.
    3. **AP 7:325 - Student Fundraising Administrative Procedure (R)** (Mr. Altmayer) **214**
       Mr. Altmayer will present the updated procedures associated with student fundraisers.
       **Recommendation:** For informational purposes only.
12. **Human Resources Committee** (Mr. Ruth - Chair, Mr. Fekete, Mr. Cratty)
13. **Special Education Committee** (R) (Mr. Bobby - Chair, Mrs. Maiorino, Mrs. Murray)
    1. **Assistant Superintendent of Special Services (R)** (Dr. Gill) **217**
       Updates will be provided at this time.
       **Recommendation:** For informational purposes only.
14. **Community Relations and Student Outreach Committee** (Mrs. Murray - Chair, Mr. Fekete, Mrs. Maiorino)
    1. **Director of Communications and Public Engagement (R)** (Ms. Barr) **219**
       Updates will be provided at this time.
       **Recommendation:** For informational purposes only.
    2. **FOIA Requests (R)** (Ms. Barr) **222**
       A monthly report on the FOIA requests is provided in the packet.
15. **Building and Grounds Committee** (Mr. Troy - Chair, Mr. Bobby, Mr. Cratty)
    1. **Operations and Maintenance Updates (R)** (Mr. Lindquist) **224**
       Mr. Lindquist will report on Operations and Maintenance project updates.
       **Recommendation:** For informational purposes only.
16. **Legislation/Policy Committee** (Mrs. Maiorino - Chair, Mrs. Murray, Mr. Troy)
    1. **Student Handbooks (D)** (Dr. Zehr) **225**
       Administration is recommending approval of the 2026-27 Student Handbooks for all elementary schools, both middle schools, and the high school, as presented, including the Athletic Handbook.
       **Recommendation:** Seeking approval of the Board at the July 16, 2026, Regular Meeting.

17. **President's Report** (Mr. Troy)
    1. **Board Discussion (D)** (Mr. Troy)
       The Board will discuss new business items.
       1. **Minutes (D)** (Mr. Troy) **480**
          The following minutes are presented for review:
          May 12, 2026, Parent Teacher Advisory Committee Meeting
          May 21, 2026, Board of Education Meeting Minutes
          June 4, 2026, Curriculum Workshop Meeting Minutes
          **Recommendation:** Seeking to move the minutes forward for approval at the next regular Board of Education meeting.
18. **Consent Agenda (A)** (Mr. Troy)
    The following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here.
    **Roll Call: Ayes / Nays / Motion _____**
    **Recommendation:** Seeking approval and adoption of the Consent Agenda as follows:
    1. **PRESS Policy Revision: Second Reading (A)** (Ms. Lombard) **490**
       The policies were revised as recommended and reviewed at the May 21, 2026, Board of Education meeting.
       **Recommendation:** Administration recommends that the Board approve the policies as a second reading.
    2. **Minutes (A)** (Mr. Troy) **556**
       The following minutes are presented for approval.
       May 4, 2026, Special Board of Education Meeting Minutes
       May 7, 2026, Committee of the Whole Meeting Minutes
       May 7, 2026, Executive Closed Session Meeting Minutes
       **Recommendation:** Seeking approval of the Board as presented.
19. **Action Items / Roll/ Voice Call** (Mr. Troy)
    Action items require a motion and a second; discussion if needed; and roll.
    1. **HR Personnel (A)** (Dr. Zehr) **562**
       Seeking approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.
       **Recommendation:** Seeking approval by the Board as presented.
       **Roll Call: Ayes / Nays / Motion _____**
    2. **2026-2027 School Calendar Amendment (A)** (Dr. Zehr) **573**
       Dr. Zehr will present amendments to the 2026-2027 Calendar.
       **Recommendation:** Administration recommends that the board approve the amendments to the 2026–2027 calendar and the corresponding Schedule of Events as presented.
       **Roll Call: Ayes / Nays / Motion _____**
    3. **Tentative Draft of the FY27 Budget (A)** Mr. Altmayer **576**
       Mr. Altmayer will present the FY27 Tentative Budget & 5-Year Plan for the Board's review.
       **Recommendation:** Seeking approval by the Board as presented.
       **Roll Call: Ayes / Nays / Motion __**
    4. **Revenue Contracts (A)** (Mr. Altmayer) **655**
       Mr. Altmayer will seek approval of the revenue contracts for various fundraising activities.
       **Recommendation**: Seeking approval by the Board as presented.
       **Roll Call: Ayes / Nays / Motion _____**
    5. **Payables (A)** (Mr. Altmayer) **677**
       Mr. Altmayer will seek approval of the Purchase Orders issued at $5,850,695.25; Accounts Payable issued at $31,188.14; and Imprest issued at $121,352.66, as presented.
       **Recommendation:** Seeking approval by the Board as presented.
       **Roll Call: Ayes / Nays / Motion _____**
    6. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)
       As per Policy 4.72, two signatories, the Treasurer and Superintendent, are required on Bank / Financial Accounts as indicated. The administration is recommending that Mark Altmayer -

CFO/Treasurer and Ms. Jessica Lombard - Superintendent, be approved as signatories for all bank / financial accounts.
**Recommendation:** Seeking approval of the Board as presented.
**Roll Call: Ayes / Nays / Motion _____**

7. **Designation of Depositories (A)** (Mr. Altmayer) **740**
   In accordance with Illinois School Code 105ILCS 5/8-7, Administration provides a listing of official depositories for funds of the School District.
   **Recommendation:** Seeking approval of the Board as presented.
   **Roll Call: Ayes / Nays / Motion __**
8. **Notice of Appointment of Treasurer / Treasurer's Bond (A)** (Mr. Altmayer) **743**
   Administration is seeking renewal of Mr. Altmayer for appointment of Treasurer / Surety Bond for the 2026-2027 school year.
   **Recommendation**: Seeking approval of the Board as presented.
   **Roll Call: Ayes / Nays / Motion __**
9. **LRS Contract Amendment (A)** (Mr. Lindquist) **745**
   Mr. Lindquist will present the amendment to the LRS contract.
   **Recommendation:** Seeking approval by the Board as presented.
   **Roll Call: Ayes / Nays / Motion _____**

20. **Public Comment** (Mr. Troy)
    As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.
21. **Closed Session / Roll Call (A)** (Mr. Troy)
    Mr. Troy moved and Mr. Bobby seconded to resume closed session at 10:45 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (6) Purchase or lease of real property; (10) Student Disciplinary; (11) Matters relating to individual students;(15) Discussion of minutes of meetings lawfully closed under this Act.
    **Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy Roll Call: Ayes 5 / Nays 0 / Absent 2 / Motion Carried
    1. **Exit or Suspend Closed Session / Voice Call (A)**
       Mr. Troy moved and Mr. Fekete seconded to exit closed session at 12:26 a.m. on Friday, June 19, 2026, and return to open session.
       Voice Call: Ayes 5 / Nays 0 / Motion Carried
22. **Action as Required / Roll Call** (Mr. Troy)
    Will come from the Board.
    1. **Expulsion of Student 2026-03 (A) (Mr. Troy)**
       Mr. Troy moved that student 2026-03 be expelled, held in abeyance, conditional of acceptance and successful completion at the Regional Safe School, Evergreen Academy, or another district-approved placement for the entirety of the 2026-2027 school year.
       **Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
       **Roll Call: Ayes 1 / Nays 4 / Absent 2 / Motion Failed**
    2. **Expulsion of Student 2026-04 (A) (Mr. Troy)**
       Mr. Troy moved that student 2026–04 be expelled, held in abeyance, conditional of acceptance and successful completion at the Regional Safe School, Evergreen Academy, or another district-approved placement for the entirety of the 2026-2027 school year.
       **Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
       **Roll Call: Ayes 5 / Nays 0 / Absent 2 / Motion Passed**
    3. **Expulsion of Student 2026-05 (A) (Mr. Troy)**
       Mr. Troy moved that student 2026–05 be expelled, held in abeyance, conditional of acceptance and successful completion at the Regional Safe School, Evergreen Academy, or another district-approved placement for the entirety of the 2026-2027 school year.
       **Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
       **Roll Call: Ayes 5 / Nays 0 / Absent 2 / Motion Passed**
23. **Adjournment (A)** (Mr. Troy)
    **Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

Motion to adjourn the meeting at ____:____ p.m.
**Voice Call: Ayes / Nays / Motion _____**

## Strategic Plan Annual Goals 25-26 End of Year

HUNTLEY COMMUNITY SCHOOL DISTRICT 158

**Purpose:** This document serves to share an end of year report on the short term performance indicators for the 2025-26 school year, as they pertain to the Annual Goals as outlined in the Destination 158 Strategic Plan.
**Context:** This plan was approved on June 12, 2025 and this report shares the indicators of the goals set in the first year of the 5 year strategic plan. These KPIs were approved at the September 18, 2025 BOE meeting. The continuous improvement dashboard will be updated in the Fall of 2026 after data from the school report card is obtained.

**By the end of the 2025-2026 school year, school leadership teams will demonstrate increased alignment in instructional leadership as measured by establishing and piloting walkthrough "look fors" connected to high-quality instructional practices. (Teaching and Learning & Student Success)**

- **Status: Met**
- **Analysis:** Throughout the 2025-26 school year, the PK-12 leadership team engaged in professional development around high quality instruction and accountability by establishing consistent walkthrough practices.
- **Evidence/Report/Presentation:** KPI update presented during the June 2026 Curriculum Workshop and includes evidence of the walkthrough tool used at the elementary and secondary levels, the professional development book used to engage leaders in this work, and overall total walkthroughs conducted during the 2025-26 school year.

**By the end of the 2025-2026 school year, Huntley 158 will demonstrate a differentiated professional learning plan focused on student engagement within the Portrait of a Learning Environment, informed by UDL principles to ensure instructional practices support the success of all students. (Student Success & Teaching and Learning)**

- **Status:** Met
- **Analysis:** Huntley 158 successfully developed and implemented a differentiated professional learning plan aligned to the Portrait of a Learning Environment and Universal Design for Learning (UDL) principles. Professional learning opportunities were differentiated by role, informed by stakeholder feedback, and focused on increasing student engagement, access, and instructional effectiveness.
- **Evidence/Report/Presentation:** KPI update presented during the June 2026 Curriculum Workshop and includes evidence of role-specific professional learning pathways, UDL implementation, stakeholder feedback, and instructional coaching outcomes.

**By the end of the 2025-2026 school year, Huntley 158 will design a multiyear framework connected to the Portrait of a Learner to provide all students with a pathway that ensures readiness for post secondary education and/or training, employment, and/or life skills in an ever-evolving global society. (Student Success & Future Readiness)**

- **Status:** Met
- **Analysis:** During the 2025-2026 school year, Huntley 158 developed a comprehensive College and Career Readiness framework aligned to the Portrait of a Learner. This work included auditing current programs and opportunities through the PaCE framework, analyzing student participation and outcomes across subgroups, designing a four-year planning process for high school students, and strengthening academic foundations through our guaranteed and viable curriculum. The framework will continue to be refined through stakeholder feedback, data analysis, and ongoing evaluation of student readiness outcomes.
- **Evidence/Report/Presentation:** KPI update presented during the June 2026 Curriculum Workshop and includes evidence of PaCE framework alignment, College and Career Readiness framework development, four-year planning processes, student participation and subgroup analysis, and academic readiness indicators.

**By the end of the 2025-26 school year, implement and evaluate at least one structured, recurring two-way communication model for each stakeholder group (staff, students, and community members), with 80% of participants reporting that they feel heard and believe their feedback is considered in decision-making processes. (Community Engagement, Teaching & Learning, Student Success)**

- **Status:** Did not Meet (Met implementation- did not meet % in all 3 areas)
- **Analysis:** During the 2025–2026 school year, Huntley 158 implemented multiple structured, recurring two-way communication models to strengthen stakeholder voice and engagement across staff, students, and families. **For staff**, Vision and Voice sessions led by the Superintendent and Associate Superintendent, were conducted at each building, providing opportunities for dialogue and feedback, which directly informed the development of the district's Climate and Culture Committee. **For students**, the establishment of Student Board Representatives and the Superintendent's Student Advisory Committee created formal avenues for student voice in district-level decision-making. **For families**, a two-way communication feature was embedded in all school and district newsletters, allowing parents to submit questions and feedback with direct staff responses. Collectively, these systems represent a significant step toward ensuring stakeholders feel heard and valued.

  Ongoing evaluation through participation data and stakeholder feedback will continue to measure progress toward the 80% perception target and inform refinements to these engagement structures. Survey participation among staff who attended Vision and Voice sessions was considerably lower than overall attendance, with 78% of respondents indicating they felt their voice was heard. Additionally, because the Climate and Culture Committee was formed during the second semester, with the majority of its work extending into the 2026–2027 school year, it is premature for staff to fully assess the impact of their feedback. Staff satisfaction related to feeling heard in professional

development planning well exceeded the 80% target. Student feedback from the Superintendent's Student Advisory Committee indicated a 100% rate of participants feeling their voice was heard. For families, while all submissions through the newsletter communication feature received responses within 48 hours, no formal satisfaction measure was in place and the number of submissions was low, limiting the ability to draw broad conclusions from the data. Parent overall satisfaction was also collected through the communication survey conducted in the spring. While not tied directly to the two-way feedback implementation tool in the newsletters, this data will help drive decisions the district makes.

- **Evidence/Report/Presentation:**

**Parents:**

Fall 2025 Communications Survey (642 responses)

-54% of parents agreed they feel their feedback/knowledge is considered in decision-making
-76% of parents feel welcomed and encouraged to participate in district and school meetings and events.
-73% of parents feel the district and schools provide meaningful ways for families to get involved and share insights and feedback
(These % are for agreeing and strongly agreeing responses. A large number of neutral responses were provided so the district will continue to decipher what that truly means.)

Newsletter Feedback Submissions (Two way feedback tool)

Total submissions: 12 district; 48 schools (Leggee: 0; Chesak: 6; Conley: 6; Martin: 7; Mackeben: 0; HMS: 9; MMS: 6; HHS: 13; LIGHT: 1; ECC: 0)
Topics: screentime, academics, safety, enrollment, extracurriculars and events, communication/newsletters, overall satisfaction

**STAFF:**

Opportunities for two-way feedback include 5Essentials Survey, establishment of the districtwide culture & climate committee (school listening tours).
Dates of these Vision and Voice sessions were as follows:
MMS- November 12, 2025; HMS- November 13, 2025; Martin- November 17, 2025; HHS- November 19, 2025; Leggee-November 20, 2025; Mackeben- December 2, 2025; Conley- December 3, 2025; Chesak- December 4, 2025; LIGHT- December 10, 2025 and ECC- December 17, 2025
Climate and Culture Committee dates: February 4, 2026 and April 8, 2026 They will meet quarterly during the 2026-27 school year.

**STUDENTS**

Opportunities for two-way feedback include surveys (school trusted adult / belonging survey; 5Essentials survey.
Student Board Representatives- Seated in September 2025
Superintendent Student Advisory Committee Dates:
Full K-12+ meetings: January 29, 2026 and April 29, 2026
High School only meetings: November 10, 2025, February 11, 2026 and April 2, 2026

**Huntley 158 will increase family engagement by hosting a minimum of four district-level events designed to help families support their child's learning at home. Attendance and post-event feedback will be collected and data will be used to inform future event planning and outreach strategies. A summary will be provided to the board by June 2026. (Community Engagement & Student Success)**

- **Status:** Met
- **Analysis:** This year Huntley 158 increased family engagement through expanded programming and restructured events. Led by the Huntley 158 Special Services Department and Family Engagement Liaison Ina Hall, three Family Learning Series events were held virtually and the series was expanded to include ALL Huntley 158 families. Topics addressed anxiety and emotional distress in children, health and well-being, and attendance and chronic absenteeism. In addition, a new monthly parent support group was started for families who have a child(ren) with an IEP; monthly Thriving Future Talks (formerly transition talks) were offered to ALL Huntley 158 families who have a child(ren) of any age with an IEP; and CPI training was offered to families in December. Other events included an interactive wellness & health fair, a "future ready" transition fair, and new, additional sensory-friendly events.
- **Evidence/Report/Presentation:** Event attendance: Huntley 158 Family Learning Series = 84 total; Thriving Parent support group = 7 parents per mtg; Thriving Future Talks = 12 parents per mtg; Interactive Wellness & Health Fair = 318; Future-Ready Transition Fair = 75

**In an effort to maximize resources, the district will continue to identify and implement operational efficiencies throughout the District. A report of the efficiencies identified and implemented with their related impact will be shared with the Board in December and June in FY26. (Fiscal Stewardship)**

- **Status:** Met
- **Analysis:** During the year the District implemented numerous operational efficiencies, including but not limited to the implementation of Community Solar, partnership with District 300 and improved pricing with paper and fuel, replacing automatic flush valves at Harmony Road Campus, continued LED lighting replacement at the High School and Chesak, and hiring a Refrigeration Technician and eliminating the outsourced higher cost for this work, etc.
- **Evidence/Report/Presentation:** Board reports and updates were at the December Committee Meeting and the June Board Meeting.

**Implement processes, procedures and systems for internal consistency and transparency around budgeting and resource allocation between buildings and departments. (Fiscal Stewardship)**

- **Status:** Met and will continue through the budget process (through adoption)

- **Analysis:** This goal includes creating a comprehensive budget process/plan focused on academic and finance collaboration to best align resources and desired student outcomes. The plan includes an increased focus and communication with all stakeholders, prioritizing goals, allocating resources as appropriate, and tracking progress.
- **Evidence/Report/Presentation:** In February the District presented the District's new Framework and Budget Development Timeline. In addition, as part of the process, the District created documentation and building templates, implementing a zero based budgeting process. This goal will continue throughout the budgeting process.

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.huntley158.org

**Date:** June 18, 2026
**To:** Board of Education
**From:** Dr. Amy MacCrindle
**Cc:** Ms. Jessica Lombard, Superintendent
**Subject:** **Curriculum Updates**

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**Executive Summary**

This memo aims to provide information on continued work within the Learning & Innovation Department over the past month.

**Curriculum Workshop**

On June 4, 2026, the Board and community participated in a Curriculum Workshop focused on reviewing student achievement, school improvement efforts, and key district initiatives through the lens of continuous improvement and shared accountability. The workshop included a review of end-of-year student achievement data across mathematics, literacy, and social-emotional-behavioral indicators, along with updates from schools regarding progress toward their School Improvement Plans.

District leaders also provided updates on several strategic Key Performance Indicators, including the implementation of a differentiated professional learning plan centered on student engagement and Universal Design for Learning (UDL), efforts to strengthen instructional leadership through aligned walkthrough practices, and the development of a multi-year Portrait of a Learner framework designed to ensure all students are prepared for post-secondary education, employment, and life in an evolving global society. The workshop provided an opportunity for reflection on accomplishments, discussion of ongoing challenges, and planning for continued growth and improvement. View the slide deck here.

**ACT Scores**

ACT recently identified a scoring issue affecting students who participated in online school-day ACT testing. Following a review and recalculation process, revised scores were issued. The updated results reflected positive adjustments for many students, with approximately 71% of our tested students seeing an increase in their scores mainly in the Reading section, which also contributed to increases in Composite scores for many students. ACT did share that no student scores decreased as a result of the recalculation. The revised scores will now be reflected in the district's student achievement data and reporting.

**ECRA Data Sharing**

Huntley 158 has been a long-standing partner with ECRA Group, collaborating for more than 15 years to support school improvement through data analytics, reporting, and strategic planning. Recently, ECRA informed us of an opportunity to expand our partnership through direct connections to Illinois state data systems, allowing for more efficient and timely access to key student information, including attendance, English Language Arts (ELA), and mathematics assessment data. Currently, much of this information is shared through district-provided files; this new connection would streamline the process by enabling secure, direct access to state-reported data.

Huntley 158 already utilizes this model for English Learner (EL) reporting through ACCESS data, making this a natural extension of our existing collaboration. This change does not expand ECRA's access to

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district data, but instead shifts the process from file-based data sharing to a secure direct connection with state reporting systems. Enhanced access would support more robust reporting, deeper analysis of student outcomes, and improved insights to inform district and school improvement efforts in a more timely way.

**Consolidated District Plan**

Huntley 158 recently submitted its Consolidated District Plan to the Illinois State Board of Education (ISBE). The Consolidated District Plan serves as a comprehensive roadmap that outlines the district's priorities, needs assessment findings, improvement strategies, and planned use of federal funds to support student achievement and continuous improvement. The plan aligns district goals with state and federal requirements while ensuring resources are strategically directed toward identified areas of need. With the plan now submitted, the next phase of the process is the development and submission of the district's federal grant applications, which are aligned to the priorities, goals, and activities outlined within the Consolidated District Plan.

**Recommendation**

This report is for information only.

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive
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(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: June 18, 2026

Subject: **Monthly Fiscal Updates**
Board of Education Meeting, June 18, 2026
Finance Committee

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Listed below are major tasks and/or projects the Fiscal Department has been working on during the month.

**GENERAL**

During the month, Fiscal's primary projects included:

- ✓ **April month-end Close** - See the Executive Summary under separate cover
- ✓ **Budget & 5 Year Plan** - Continuing the process of accumulating data and resources for the District's FY27 Budget and 5 Year Plan. The next draft of the budget will be shared at this month's Board Meeting.
- ✓ **Year end Audit Preparation** – Beginning the process of pulling together documentation for the annual audit. The Audit is scheduled to begin the second week of August.
- ✓ **Skyward Implementation –** The implementation continues. This is the month whereby the general ledger detail comes over and we reconcile two months (March and April, back to back). We continue to meet with Skyward weekly.
- ✓ **Fundraiser AP 7:325** – Over the last several months, we have been working with the buildings to ensure that we solidify the procedures associated with student fundraisers – Under separate cover.
- ✓ **BCBS Settlement** - In early June, the District received $68,373 from Blue Cross Blue Shield for a class action settlement.

  This settlement, arising from a class action antitrust lawsuit called *In re: Blue Cross Blue Shield Antitrust Litigation MDL 2406*, N.D. Ala. Master File No. 2:13-cv-20000-RDP (the "Settlement"), was reached on behalf of individuals and companies that purchased or received health insurance provided or administered by a Blue Cross Blue Shield company regarding BCBS violating antitrust laws by entering into an agreement not to compete with each other and to limit competition among themselves in selling health insurance and administrative services for health insurance.

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**Operational Efficiencies**

The District continues to focus on operational efficiency, finding and saving additional resources for students. Below is summary of many of the current efficiencies being investigated and or placed into service:

- Analyze data around damaged Chromebooks and identify steps to educate students/staff
- Working with the Curriculum and the Elementary staff and reducing the number of Chromebooks at 1st Grade, by only having small classroom sets available for use.
- Continuing to identifying opportunities to increase the lifespan of laptops from 4 to 5 years.
- Implementing stronger controls on print management and copy costs. The District leases copiers, and the majority of these leases expire in 2027.
- Partnering with District 300 on a Paper Bid, as a result, the District will experience approximately a 27% reduction in cost of copy paper for a 40 case / pallet, approximating savings of $25-$30k per year.
- As a result of partnering with District 300, as noted above, the District leveraged fuel pricing and renegotiated with our current provider, yielding an approximate 15% saving is fuel price.
- Testing lowering the number of CPUs in hardware supporting virtual machines to lower licensing costs.
- Investigating the change in the Board Room video streaming process to eliminate the cost of Zoom.
- Increased the District's registration and athletic/participation fees to align with other District's and account for increased Chromebook prices.
- Replaced the automatic flush valves to manual flush valves on the Harmony Road Campus
- The implementation of Community Solar at the Reed Road Campus.
- Lighting retrofit continues at the High School and Chesak, replacing the current fluorescent lighting to LED.
- Implementation of GridCap software controls to lower demand charges associated with ComEd's peak Demand Charges
- Looking into building pressure controls that measure's a building's air pressure and possibly reducing the amount of airflow needed in a building, thus reducing energy cost.
- DX Cooling at Heineman in FY27 will bring additional energy savings with a more efficient system

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Algonquin, Illinois 60102
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- Hiring a Refrigeration Tech in Operation's & Maintenance, eliminating the need for outsourced repairs and preventative maintenance work.
- Implementation of a new Food Services menu planning and nutrient analysis software that will bring additional National School Lunch Revenue to the District as well as improved reporting.
- The Renew America Grant – Covering 95% of the cost of two additional electric buses as well as the related V2G Charging Stations
- Various Internal audits within fiscal, as well as the Skyward implementation in April, 2026.
- Natural snow fence to be installed on Dr. John Burkey Drive, reducing the additional cost associated with snow removal, salting and drift patrol.
- Continued implementation of ACH payments as a result of the Skyward implementation

**SPECIFIC TASKS TO ADDRESS DURING JUNE 2026**

- **June (TBD)** – Investigation and Ascertainment of Prevailing Rate of Wages: Requires a School Board to adopt a resolution establishing prevailing rates for its area, publicly post or keep available for inspection the prevailing rate of wages, file a certified copy of the resolution with the Secretary of State and the Department of Labor in Springfield no later than July 15 of each year, and publish a legal notice of its wage rate determination within 30 days of the filing (820 ILCS 130/9).
- **June (TBD)** – Prepare for Year-End Closing:
- **June 30** – Last day of the fiscal year for most Illinois school districts.

**COMING UP IN JULY 2026**

- First day of the new fiscal year for most Illinois school districts
- Prevailing Wage: School districts must file a certified copy of the prevailing rate of wages with the Secretary of State and the Department of Labor in Springfield, and publish a legal notice of its wage rate determination within 30 days of the filing (820 ILCS 130/9).

- File IDEA Part B Grants Completion/Final Expenditure Report

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: June 18, 2026

Subject: **Activity Fund Balance Report**
Board of Education Meeting – June 18, 2026
Finance Committee

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Presented for the Committee's review is the Activity Fund Balance Report as of April, 2026.

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)
Algonquin, Illinois 60102
(847) 659-6158 • Huntley158.org

## April 30, 2026 Financial Executive Summary - Activity Accounts

**The Month to Date results are as follows:**

| Activity Accounts by Building/Class | Beginning Balance | Revenues | Expenses | Ending Balance |
|---|---|---|---|---|
| District Office | 119,446.38 | $ 1,713.74 | $ 3,963.00 | $ 117,197.12 |
| Scholarships | 12,580.89 | - | - | 12,580.89 |
| D158 Foundation | - | 2,500.00 | - | 2,500.00 |
| Early Childhood | 1,465.88 | - | - | 1,465.88 |
| Mackeben | 14,056.64 | 5,775.72 | 771.11 | 19,061.25 |
| Conley | 26,682.56 | 13,148.68 | 7,710.93 | 32,120.31 |
| Chesak | 31,010.49 | 8,304.16 | 2,762.94 | 36,551.71 |
| Leggee | 28,200.88 | 11,940.43 | 1,759.84 | 38,381.47 |
| Martin | 42,062.30 | 5,311.27 | 8,188.73 | 39,184.84 |
| Heineman | 56,831.54 | 9,079.58 | 16,993.23 | 48,917.89 |
| Marlowe | 94,182.68 | 24,520.00 | 5,139.50 | 113,563.18 |
| High School Activities | 229,659.97 | 142,358.73 | 114,444.76 | 257,573.94 |
| High School Athletics | 404,564.05 | 47,707.82 | 36,138.92 | 416,132.95 |
| **Total All Funds** | **$ 1,060,744.26** | **$ 272,360.13** | **$ 197,872.96** | **$ 1,135,231.43** |

The material transactions involving Revenues and Expenditures for the month are as follows:

**Mackeben:** The majority of the $5,800 of revenue was from Library book fair $5,700. The majority of the ($800) of expenditures was for the Library book fair start-up cash ($300).

**Conley:** The majority of the $13,100 of revenue was from the Library book fair $8,500, Field Trips $3,400, and PE $1,100. The majority of the ($7,700) of expenditures was for Field Trips - Spring Valley Nature Center and Challenger Learning Center ($4,700), Library book fair supplies ($1,200), Art supplies ($600), and Yearbook supplies ($500).

**Chesak:** The majority of the $8,300 of revenue was from Library book fair $7,600, and In & Out $500. The majority of the ($2,800) of expenditures was for Field Trips to Discovery Center ($1,900), and In & Out - the American Heart Association Kids Heart Challenge event donation & supplies ($600).

**Leggee:** The majority of the $11,900 of revenue was from Library book fair $10,300 and Field Trips $1,700. The majority of the ($1,800) of expenditures was for the Field Trip to Illinois Railway Museum ($500), Library book fair supplies ($400), Chorus/Band supplies ($400), and Art materials ($400).

**Martin:** The majority of the $5,300 of revenue was from Fieldtrips $3,200, School Store $1,300, and In and Out $800. The majority of the ($8,200) of expenditures was for Fieldtrips to Challenger Learning Center, Spring Valley Nature Center, and Challenger Learning Center ($5,900), and Library bookfair start-up money ($500).

**Heineman:** The majority of the $9,100 of revenue was from 8th Grade Trips $4,700, 7th Grade trips $1,700, and Volleyball $1,400. The majority of the ($17,000) of expenditures was for 8th Grade Great America trips ($6,700), Chorus/Band piano & trombone $4,300, and Charitable Contributions 6th grade service project donations to Water for South Sudan & A Better Life for Kids ($3,100).

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

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## April 30, 2026 Financial Executive Summary - Activity Accounts

**Marlowe:** The majority of the $24,500 of revenue was from 8th Grade $16,400, Boys Basketball $2,600, Robotics Team $1,600, Chorus/Band $1,300, Girls Basketball $1,100, Track $700, and Dance $600. The majority of the ($5,100) of expenditures was for 6th Grade Bowlero trip ($1,800), Snow Stangs ski trip ($1,400), and Play Disney's Frozen Jr. royalties and supplies ($800).

**High School Activities:** The majority of the $142,400 of revenue was from Student Council $125,400, Marching Band $5,500, National Honor Society $2,500, Journalism $2,500, In & Out $1,800, Drama Club $1,000, Community Service Club $900, Job Skills $600, Medical Academy $500, Industrail Arts $500, and HOSA Medical Academy $500. The majority of the ($114,400) of expenditures was for Student Council Prom venue, DJ services, photobooth, and supplies ($85,000), Assessments ACT test proctors and table rentals ($7,900), Snow Raiders Club ski trip and refunds ($5,200), Wellness PE locker padlocks ($4,400), DECA Club State competition lodging ($2,100), Spanish Honor Society field trip ($2,100), Journalism newspaper printing cost ($1,600), Orchestra trip lodging ($1,600), Social Studies Trips Bowlero event ($1,000), Drama Club supplies ($800), and HOSA Medical Club conference registrations & supplies ($700).

**High School Athletics:** The majority of the $47,700 of revenue was from Girls Lacrosse $10,800, Football $9,400, Boys Basketball $6,200, Cheerleading $4,500, Baseball $3,900, Girls Basketball $3,800, Girls Volleyball $2,800, Girls Track $2,100, Wrestling $1,700, Poms $1,400, and Boys Volleyball $600. The majority of the ($36,100) of expenditures was for Football middle school camp coach, coaches clinic registrations, apparel, strength training program, & supplies ($8,400), Soccer team rain jackets & supplies ($8,000), Girls Track outdoor pit covers, team meals, banquet food & awards, and supplies ($4,300), Boys Track outdoor pit covers, invite officials, food, timing services, and supplies ($3,400), Baseball team meals, senior gifts, tournament entry fee, speaker, shirts, & supplies ($2,800), Softball coaches clinic lodging, helmet decals, team meals, & supplies ($1,700), Girls Basketball banquet food awards, & supplies, and shootout entry fee ($1,600), Boys Tennis shirts & court rental ($1,200), Boys Basketball shootout entry fees & end of season awards ($1,100), Boys Lacrosse balls ($900), Boys Swimming banquet ($800), and Poms State competition lodging ($600).

For further detail, see attached list of major cash expenditures and revenues received.

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)
Algonquin, Illinois 60102
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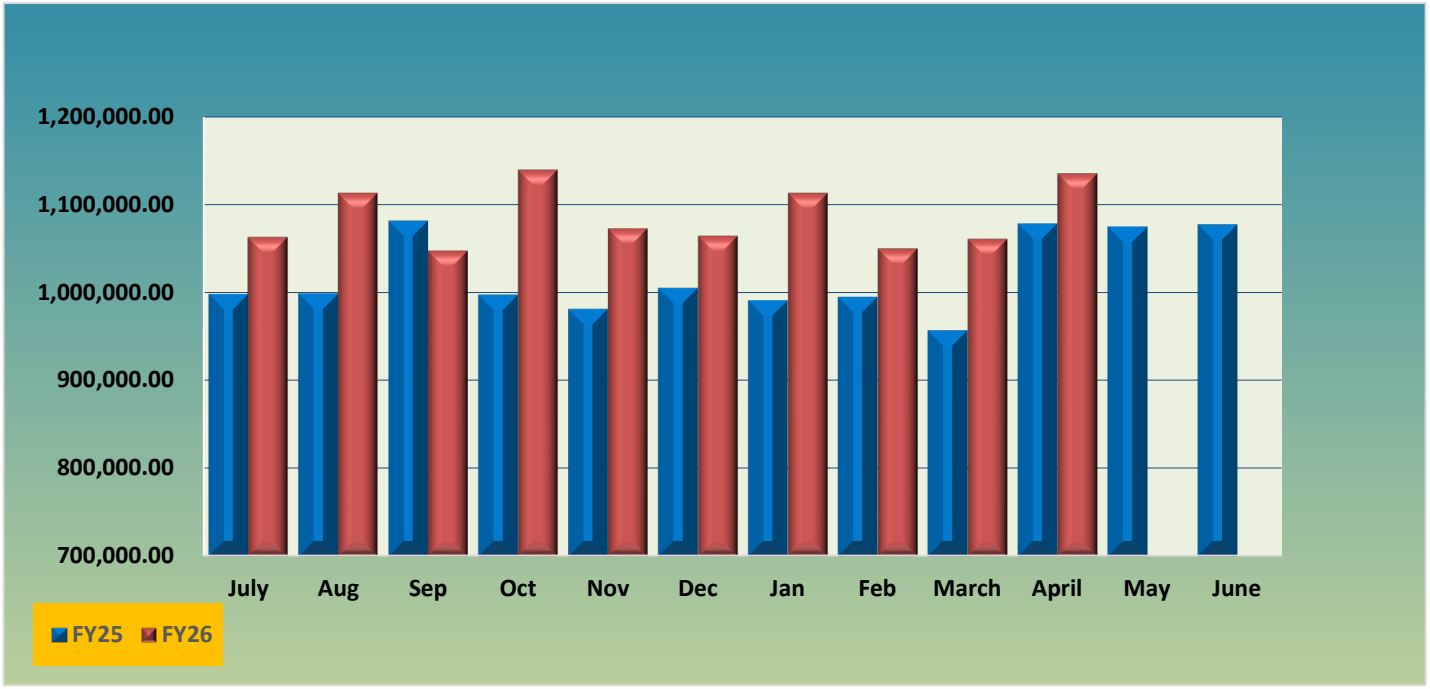
## April 30, 2026 Financial Executive Summary - Activity Accounts

**Major transactions for the Month include:**

| Major Cash Expenditures | | Description | Major Revenues Received | |
|---|---|---|---|---|
| Renaissance Schaumburg | 73,434.15 | HS Prom venue payments | HS Student Council | 125,357.00 |
| BMO Mastercard | 31,464.63 | P-Card charges (2/21/26 - 3/20/26) | Marlowe 8Th Grade | 16,378.00 |
| Huntley Community School Dist 158 | 12,403.00 | Pit covers for HS Track (Split BOE) | HS Girls Lacrosse | 10,802.00 |
| MVMT Events | 10,000.00 | HS Prom DJ services & photobooth | Leggee Library | 10,274.43 |
| Edge Sports Apparel, The | 9,073.00 | Various HS/MS team & camp apparel | HS Football | 9,441.60 |
| Six Flags Great America | 6,720.00 | Heineman 8th Grade field trip | Conley Library | 8,500.68 |
| Discovery Center Museum | 5,687.00 | Conley/Chesak/Martin field trips | Chesak Library | 7,598.86 |
| Phillip Barone | 5,375.00 | HS Football MS camp coach | HS Boys Basketball | 6,201.60 |
| Woodstock CUSD 200 | 4,642.25 | Conley/Martin field trips | Mackeben Library | 5,674.26 |
| 10K Supply LLC DBA Philadelphia Security Products | 4,404.00 | HS PE locker padlocks | HS Marching Band | 5,463.36 |
| A Better Life for Kids | 4,252.00 | Heineman 6th grade service project | Heineman 8th Grade Trips | 4,677.00 |
| Instrument Barn, The | 4,250.00 | Heineman Band piano & trombone | HS Cheerleading | 4,507.20 |
| Schaumburg Park District | 3,320.50 | Martin/Conley field trips | HS Baseball | 3,862.00 |
| Eds Rental Inc | 2,190.00 | HS Act testing tables rented | HS Girls Basketball | 3,820.80 |
| Service Printing Corporation | 1,412.70 | HS Newspaper printing costs | Conley Field Trips | 3,424.00 |
| Alpine Valley Resort | 1,398.00 | Marlowe Snow Stangs trip 3/24 | Martin Fieldtrips | 3,161.25 |
| Papa Saverios Pizza | 1,208.00 | Leggee/Conley/Martin concert food | HS Girls Volleyball | 2,784.00 |
| Huntley CSD 158 Food Service | 1,053.79 | HS ACT testing/Cheer invite snacks | Marlowe Boys Basketball | 2,616.00 |
| Water for South Sudan | 1,000.00 | Heineman 6th grade service project | Huntley Hootenanny | 2,500.00 |
| Collectible Canvas LLC | 976.82 | HS Baseball senior gifts | HS NHS | 2,500.00 |
| Frank Sandora | 960.00 | HS Snow Raiders trip refund | HS Journalism | 2,464.80 |



**Activity Fund Balance Report as of April 30**

| Fund | Description | Month To Date Expense | Month To Date Income | Current Month Year to Date Expense | Current Month Year to Date Income |
|---|---|---|---|---|---|
| 100 | District In & Out | **3,963.00** | | 4,456.92 | 1,092.95 |
| 101 | Interest/Service Charge | | **687.69** | 0.00 | 6,920.60 |
| 102 | District Pepsi Account | | | 260.52 | 140.25 |
| 104 | Activity Food Service | | | 0.00 | 0.00 |
| 105 | District Recycling | | | 0.00 | 0.00 |
| 111 | Huntley Hootenanny | | **2,500.00** | 778.61 | 3,157.56 |
| 112 | Foundation Grants | | | 0.00 | 0.00 |
| 113 | Schaffenegger Memorial | | | 1,000.00 | 0.00 |
| 1202 | Mackeben Pop | | **101.46** | 0.00 | 101.46 |
| 1203 | Mackeben Recycling | | | 0.00 | 0.00 |
| 1204 | Mackeben Art | **185.02** | | 2,132.78 | 2,359.34 |
| 1205 | Mackeben Read-A-Thon | **286.09** | | 7,424.48 | 13,746.80 |
| 1209 | Mackeben Field Trips | | | 1,742.00 | 795.00 |
| 1210 | Mackeben Library | **300.00** | **5,674.26** | 2,907.53 | 10,296.76 |
| 1240 | Mackeben In & Out | | | 3,503.39 | 120.00 |
| 1400 | Heineman LRC | | **254.00** | 0.00 | 286.00 |
| 1401 | Heineman Snow Hawks | | | 16,223.26 | 15,142.75 |
| 1402 | Heineman Chess Club | | | 0.00 | 844.80 |
| 1403 | Heineman Yearbook | | | 0.00 | 0.00 |
| 1404 | Heineman PBIS | | | 318.26 | 290.00 |
| 1405 | Heineman Service Club | | | 0.00 | 0.00 |
| 1406 | Heineman Chorus/Band | **6,065.49** | **320.00** | 33,863.50 | 35,952.20 |
| 1407 | Heineman Wrestling | **121.00** | | 121.00 | 53.42 |
| 1408 | Heineman Cheerleading | | | 3,529.87 | 3,300.00 |
| 1409 | Heineman Track | | | 385.54 | 0.00 |
| 1410 | Heineman Charitable Contributions | **3,126.00** | | 3,126.00 | 3,259.75 |
| 1411 | Heineman Cross Country | | | 143.82 | 343.00 |
| 1412 | Heineman Volleyball | | **1,440.00** | 1,473.93 | 3,380.00 |
| 1413 | Heineman PE | | | 6,402.00 | 7,680.00 |
| 1414 | Heineman Student Council | **202.97** | **291.00** | 5,314.35 | 5,882.90 |
| 1415 | Heineman Disc Golf Club | | | 197.53 | 198.00 |
| 1416 | Heineman Poms | | | 2,439.28 | 2,683.00 |
| 1417 | Heineman Girls Basketball | **61.95** | | 856.95 | 857.00 |
| 1418 | Heineman Outdoor Activity | | | 22,936.00 | 21,530.00 |
| 1419 | Heineman Athletics | | | 0.00 | 0.00 |
| 1420 | Heineman Boys Basketball | | | 3,297.85 | 804.00 |
| 1421 | Heineman Ecology Club | | **23.58** | 40.00 | 121.06 |
| 1422 | Heineman Computer Lab | | | 0.00 | 0.00 |
| 1423 | Heineman Art Club | | | 0.00 | 0.00 |
| 1424 | Heineman NJHS | **301.00** | **301.00** | 301.00 | 301.00 |
| 1425 | Heineman Engineering Club | | | 0.00 | 0.00 |
| 1440 | Heineman In & Out | **94.82** | **68.00** | 845.53 | 778.30 |

| | | | | | |
|---|---|---|---|---|---|
| 1441 | Heineman Foods Club | | **45.00** | 361.44 | 545.00 |
| 1461 | Heineman 6th Grade Team 1 | | | 0.00 | 0.00 |
| 1462 | Heineman 6th Grade Team 2 | | | 0.00 | 0.00 |
| 1471 | Heineman 7th Grade Team 1 | | **1,660.00** | 525.45 | 1,660.00 |
| 1472 | Heineman 7th Grade Team 2 | | | 360.00 | 0.00 |
| 1480 | Heineman 8th Grade Trips | **6,720.00** | **4,677.00** | 9,030.00 | 8,586.00 |
| 1481 | Heineman 8th Grade Team 1 | **150.00** | | 239.41 | 0.00 |
| 1482 | Heineman 8th Grade Team 2 | **150.00** | | 238.94 | 0.00 |
| 1701 | Conley PE | **320.97** | **1,124.00** | 2,218.60 | 2,034.99 |
| 1702 | Conley Pop | **78.19** | **100.00** | 569.21 | 928.60 |
| 1703 | Conley Recycling | | | 0.00 | 0.00 |
| 1704 | Conley PBIS | | | 0.00 | 0.00 |
| 1706 | Conley Band | **402.67** | | 1,912.77 | 2,590.00 |
| 1707 | Conley Jean Fund | | | 0.00 | 0.00 |
| 1708 | Conley Disc Golf Club | | | 1,117.08 | 1,240.00 |
| 1709 | Conley Field Trips | **4,687.98** | **3,424.00** | 4,687.98 | 4,906.00 |
| 1710 | Conley Library | **1,153.28** | **8,500.68** | 12,891.74 | 16,560.80 |
| 1712 | Conley Art | **597.78** | | 1,016.64 | 1,613.66 |
| 1713 | Conley Yearbook | **470.06** | | 510.05 | 0.00 |
| 1740 | Conley In & Out | | | 576.98 | 322.00 |
| 194 | Special Olympics Pgm | | | 0.00 | 0.00 |
| 195 | LIGHT Program | | **1,026.05** | 408.83 | 2,630.57 |
| 198 | MS Orchestra District-wide | | | 0.00 | 0.00 |
| 199 | Preschool | | | 339.67 | 0.00 |
| 202 | Chesak Pop | | | 0.00 | 0.00 |
| 203 | Chesak Recycling | | | 0.00 | 0.00 |
| 204 | Chesak Art | | | 0.00 | 2,639.88 |
| 205 | Chesak Yearbook | | | 0.00 | 0.00 |
| 206 | Chesak Music | | **80.30** | 63.49 | 255.00 |
| 209 | Chesak Field Trips | **1,853.00** | **90.00** | 4,687.00 | 4,905.00 |
| 210 | Chesak Library | **350.00** | **7,598.86** | 7,136.47 | 13,220.80 |
| 212 | Chesak Dine & Share | | | 0.00 | 0.00 |
| 240 | Chesak In & Out | **559.94** | **535.00** | 866.19 | 800.00 |
| 301 | Leggee School Store | | | 668.86 | 0.00 |
| 302 | Leggee Pop | | | 400.00 | 0.00 |
| 303 | Leggee Recycling | | | 0.00 | 0.00 |
| 304 | Leggee Art | **412.18** | | 5,103.54 | 2,022.85 |
| 305 | Leggee Chorus/Band | **402.66** | | 2,666.66 | 2,789.64 |
| 306 | Leggee Fundraisers | | | 0.00 | 0.00 |
| 307 | Leggee Donations & Grants | | | 0.00 | 500.00 |
| 308 | Leggee Music | | | 0.00 | 160.50 |
| 309 | Leggee Field Trips | **535.00** | **1,666.00** | 1,035.00 | 1,666.00 |
| 310 | Leggee Library | **410.00** | **10,274.43** | 11,196.57 | 19,287.50 |
| 311 | Leggee Recreation | | | 142.34 | 1,378.00 |
| 313 | Leggee Yearbook | | | 0.00 | 0.00 |
| 340 | Leggee In & Out | | | 0.00 | 100.00 |
| 400 | Marlowe LRC | | | 668.65 | 826.41 |

| | | | | | |
|---|---|---|---|---|---|
| 401 | Marlowe Pop | **169.95** | | 1,510.82 | 995.00 |
| 402 | Marlowe Jr Buddies Club | | | 135.37 | 0.00 |
| 403 | Marlowe Yearbook | | | 0.00 | 0.00 |
| 404 | Marlowe School Store | | | 0.00 | 0.00 |
| 405 | Marlowe Student Council | **50.93** | | 157.21 | 700.00 |
| 406 | Marlowe Chorus/Band | **121.00** | **1,344.00** | 67,382.52 | 72,378.66 |
| 407 | Marlowe Wrestling | | | 650.00 | 270.94 |
| 408 | Marlowe Cheerleading | | | 8,684.25 | 4,430.00 |
| 409 | Marlowe Track | | **720.00** | 13,102.46 | 12,567.50 |
| 410 | Marlowe Spanish Club | | | 1,500.12 | 1,166.00 |
| 411 | Marlowe Cross Country | | **30.00** | 570.70 | 668.40 |
| 412 | Marlowe Volleyball | **271.00** | **216.00** | 1,374.20 | 256.00 |
| 413 | Marlowe Philanthropy | | | 0.00 | 0.00 |
| 414 | Marlowe Academic Club | | | 308.58 | 348.00 |
| 415 | Marlowe Play | **817.10** | | 2,883.92 | 2,018.88 |
| 416 | Marlowe Service Club | | | 46.96 | 0.00 |
| 417 | Marlowe Girls Basketball | **288.27** | **1,056.00** | 3,724.08 | 1,056.00 |
| 418 | Marlowe Outdoor Activity | | | 43,129.34 | 41,533.25 |
| 419 | Marlowe Athletics | | | 0.00 | 0.00 |
| 420 | Marlowe Boys Basketball | | **2,616.00** | 6,543.69 | 2,793.00 |
| 421 | Marlowe Snow Stangs | **1,398.00** | | 18,035.00 | 18,405.51 |
| 422 | Marlowe Tech | | | 116.22 | 25.00 |
| 423 | Marlowe Art Class | **64.36** | | 115.70 | 480.00 |
| 424 | Marlowe PE | | | 8,771.16 | 11,060.00 |
| 425 | Marlowe Ecology | **68.89** | | 1,066.87 | 142.60 |
| 426 | Marlowe Dance | | **576.00** | 3,232.28 | 1,185.00 |
| 427 | Marlowe Musical | | | 1,460.83 | 156.00 |
| 428 | Marlowe Chess Club | | | 225.00 | 430.00 |
| 429 | Marlowe Golf | | | 0.00 | 0.00 |
| 430 | Marlowe Boys Volleyball | | | 0.00 | 320.00 |
| 431 | Marlowe Robotics Team | **126.00** | **1,584.00** | 9,245.35 | 10,528.00 |
| 440 | Marlowe In & Out | | | 1,121.18 | 1,331.52 |
| 441 | Marlowe Foods Club | | | 504.50 | 256.00 |
| 461 | Marlowe 6th Grade | **1,764.00** | | 1,764.00 | 1,764.00 |
| 471 | Marlowe 7th Grade | | | 654.49 | 8,265.00 |
| 481 | Marlowe 8th Grade | | **16,378.00** | 3,302.26 | 21,323.00 |
| 505 | HS Student Council | **85,023.12** | **125,357.00** | 136,130.18 | 180,420.46 |
| 549 | HS Assessments | **7,875.90** | | 10,524.32 | 4,680.00 |
| 513 | HS SnowRaiders Club | **5,195.00** | | 53,046.96 | 51,624.19 |
| 542 | HS Wellness | **4,404.00** | | 67,197.40 | 51,192.79 |
| 580 | HS DECA Club | **2,106.72** | **349.05** | 5,766.72 | 5,729.05 |
| 514 | HS Spanish Honor Society | **2,080.26** | | 2,115.26 | 1,990.00 |
| 535 | HS Journalism | **1,642.70** | **2,464.80** | 10,796.25 | 14,946.08 |
| 567 | HS Orchestra | **1,574.09** | | 5,507.69 | 5,279.05 |
| 559 | HS Social Studies Trips | **1,001.33** | | 1,001.33 | 870.00 |
| 511 | HS Drama Club | **784.34** | **970.00** | 13,058.31 | 17,411.18 |
| 517 | HS HOSA Medical Club | **715.00** | **500.00** | 6,183.30 | 6,942.85 |

| | | | | | |
|---|---|---|---|---|---|
| 575 | HS Job Skills | **282.80** | **570.00** | 919.08 | 1,097.43 |
| 540 | HS In & Out | **279.81** | **1,777.83** | 2,184.50 | (1,808.77) |
| 566 | HS Horticulture Club | **221.60** | | 659.85 | 0.00 |
| 503 | HS Yearbook | **201.12** | | 2,027.94 | 2,200.34 |
| 506 | HS Chorus | **196.20** | | 531.60 | 0.00 |
| 552 | HS Orchesis Club | **181.14** | **286.60** | 181.14 | 2,169.80 |
| 554 | HS Art Club | **131.23** | | 783.85 | 771.88 |
| 518 | HS NHS | **125.10** | **2,500.00** | 3,222.93 | 4,120.55 |
| 533 | HS Speech | **125.00** | | 125.00 | 0.00 |
| 598 | HS Incubator Pgm | **101.85** | | 47,533.27 | 5,925.00 |
| 568 | HS Medical Academy | **100.00** | **520.00** | 2,879.97 | 12,030.00 |
| 516 | HS Activities Director | **86.46** | | 1,805.63 | 2,182.00 |
| 548 | HS Robotics Club | **9.99** | | 5,235.14 | 12,569.00 |
| 556 | HS Marching Band | | **5,463.36** | 28,257.38 | 24,276.64 |
| 550 | HS Community Service Club | | **924.48** | 0.00 | 924.48 |
| 541 | HS Industrial Arts | | **504.70** | 16,774.46 | 19,298.53 |
| 508 | HS Pop | | **114.25** | 1,024.45 | 1,052.25 |
| 537 | HS Field Trips | | **30.00** | 520.00 | 1,413.00 |
| 553 | HS Environmental Club | | **26.66** | 0.00 | 210.60 |
| 500 | HS Leos Club | | | 1,708.20 | 2,741.32 |
| 501 | HS Raider Nation | | | 7,820.00 | 8,348.56 |
| 502 | HS Art | | | 0.00 | 0.00 |
| 509 | HS Math Club | | | 910.13 | 400.00 |
| 519 | HS Co-Op (VICA) | | | 0.00 | 0.00 |
| 520 | HS Musical | | | 0.00 | (479.17) |
| 531 | HS FBLA | | | 0.00 | 0.00 |
| 532 | Heuck Memorial Scholarship | | | 3,458.96 | 10,652.03 |
| 534 | HS Academic Team | | | 272.00 | 255.00 |
| 539 | HS Special Olympics | | | 0.00 | 0.00 |
| 544 | HS Blooms Courtyard | | | 0.00 | 0.00 |
| 546 | HS Media Center | | | 125.00 | 141.86 |
| 547 | HS Buddies Club | | | 71.63 | 1,411.00 |
| 551 | HS Custom Designs | | | 164.65 | 864.40 |
| 557 | HS Culinary Club | | | 0.00 | 0.00 |
| 558 | HS Fashion Club | | | 324.74 | 352.80 |
| 560 | HS PBIS Raider Way | | | 647.74 | 225.00 |
| 563 | HS Fishing Club | | | 0.00 | 0.00 |
| 564 | HS Science Club | | | 0.00 | 0.00 |
| 565 | HS Hope Squad | | | 388.31 | 0.00 |
| 570 | HS SES Program | | | 0.00 | 0.00 |
| 572 | HS Autos Club | | | 1,310.57 | 1,985.80 |
| 574 | HS SkillsUSA Club | | | 48.41 | 3,157.05 |
| 576 | HS Chess Team | | | 1,744.23 | 3,343.20 |
| 581 | HS Mock Trial Team | | | 0.00 | 0.00 |
| 599 | HS Senior Class Gift | | | 2,298.00 | 7,211.13 |
| 538 | HS Football | **8,418.74** | **9,441.60** | 151,152.14 | 142,735.58 |
| 536 | HS Soccer | **8,027.00** | | 36,905.57 | 27,391.96 |

| | | | | | |
|---|---|---|---|---|---|
| 543 | HS Girls Track | **4,289.69** | **2,100.00** | 19,905.32 | 21,468.00 |
| 515 | HS Boys Track | **3,423.12** | **325.00** | 8,586.72 | 12,509.00 |
| 525 | HS Baseball | **2,840.71** | **3,862.00** | 16,027.31 | 11,362.00 |
| 524 | HS Softball | **1,728.71** | | 11,894.54 | 12,873.00 |
| 526 | HS Girls Basketball | **1,590.88** | **3,820.80** | 31,782.91 | 32,209.80 |
| 578 | HS Boys Tennis | **1,226.00** | | 3,269.76 | 6,051.30 |
| 527 | HS Boys Basketball | **1,124.00** | **6,201.60** | 43,063.11 | 29,935.76 |
| 555 | HS Boys Lacrosse | **870.00** | | 11,966.67 | 1,500.00 |
| 579 | HS Boys Swimming | **790.00** | | 1,366.00 | 1,627.22 |
| 512 | HS Pom Pons | **557.58** | **1,440.00** | 60,979.46 | 54,648.65 |
| 571 | HS Girls Lacrosse | **444.52** | **10,802.00** | 5,452.92 | 12,526.00 |
| 561 | HS Girls Bowling | **360.97** | | 1,168.61 | 2,178.70 |
| 528 | HS Cheerleading | **262.50** | **4,507.20** | 67,105.67 | 88,410.65 |
| 529 | HS Wrestling | **70.00** | **1,720.00** | 14,287.04 | 12,298.44 |
| 521 | HS Athletic Varsity | **62.50** | **13.62** | 37,546.20 | 23,553.04 |
| 530 | HS Cross Country | **27.00** | **90.00** | 6,661.01 | 2,765.00 |
| 562 | HS Girls Swimming | **25.00** | | 6,603.59 | 6,483.50 |
| 522 | HS Girls Volleyball | | **2,784.00** | 38,350.78 | 41,324.80 |
| 573 | HS Boys Volleyball | | **600.00** | 458.70 | 1,095.00 |
| 504 | HS Girls Cross Country | | | 0.00 | 0.00 |
| 507 | HS Girls Flag Football | | | 6,006.94 | 9,853.00 |
| 510 | HS Girls Golf | | | 4,383.96 | 4,951.20 |
| 523 | HS Boys Golf | | | 10,191.34 | 9,802.90 |
| 545 | HS Girls Tennis | | | 4,734.38 | 7,122.00 |
| 569 | HS Athletic Trainers | | | 0.00 | 0.00 |
| 577 | HS Boys Bowling | | | 2,892.00 | 1,870.00 |
| 701 | Martin School Store | **1,250.00** | **1,306.50** | 4,587.72 | 5,613.00 |
| 702 | Martin Pop | | | 0.00 | 0.00 |
| 704 | Martin Art | **(57.92)** | | 1,439.34 | 3,002.09 |
| 706 | Martin Band | **402.67** | | 2,789.90 | 3,740.00 |
| 709 | Martin Fieldtrips | **5,858.77** | **3,161.25** | 8,287.54 | 7,170.20 |
| 710 | Martin Library | **475.00** | | 8,639.99 | 11,117.26 |
| 712 | Martin Fundraising | | **14.00** | 73.00 | 343.79 |
| 713 | Martin Yearbook | | | 0.00 | 0.00 |
| 714 | Martin Wellness | | | 521.67 | 1,412.00 |
| 740 | Martin In & Out | **260.21** | **829.52** | 3,128.93 | 2,993.68 |
| | | **$ 197,872.96** | **$ 272,360.13** | **$ 1,478,477.74** | **$ 1,537,507.24** |

**), 2026**

| YTD Change | Start of Year | Current |
|---|---|---|
| (3,363.97) | 762.00 | (2,601.97) |
| 6,920.60 | 98,732.91 | 105,653.51 |
| (120.27) | 5,043.11 | 4,922.84 |
| 0.00 | 131.04 | 131.04 |
| 0.00 | 5,069.22 | 5,069.22 |
| 2,378.95 | 121.05 | 2,500.00 |
| 0.00 | 0.00 | 0.00 |
| (1,000.00) | 13,580.89 | 12,580.89 |
| 101.46 | 0.00 | 101.46 |
| 0.00 | 0.00 | 0.00 |
| 226.56 | 1,112.25 | 1,338.81 |
| 6,322.32 | 0.00 | 6,322.32 |
| (947.00) | 2,161.46 | 1,214.46 |
| 7,389.23 | 1,408.91 | 8,798.14 |
| (3,383.39) | 4,669.45 | 1,286.06 |
| 286.00 | 580.02 | 866.02 |
| (1,080.51) | 5,287.80 | 4,207.29 |
| 844.80 | 80.00 | 924.80 |
| 0.00 | 881.18 | 881.18 |
| (28.26) | 28.32 | 0.06 |
| 0.00 | 37.10 | 37.10 |
| 2,088.70 | 9,638.79 | 11,727.49 |
| (67.58) | 67.86 | 0.28 |
| (229.87) | 842.79 | 612.92 |
| (385.54) | 1,739.83 | 1,354.29 |
| 133.75 | 241.03 | 374.78 |
| 199.18 | 238.40 | 437.58 |
| 1,906.07 | 110.93 | 2,017.00 |
| 1,278.00 | 5,882.45 | 7,160.45 |
| 568.55 | 1,915.46 | 2,484.01 |
| 0.47 | 0.00 | 0.47 |
| 243.72 | 839.08 | 1,082.80 |
| 0.05 | 25.66 | 25.71 |
| (1,406.00) | 6,212.65 | 4,806.65 |
| 0.00 | 50.09 | 50.09 |
| (2,493.85) | 2,696.36 | 202.51 |
| 81.06 | 69.39 | 150.45 |
| 0.00 | 97.27 | 97.27 |
| 0.00 | 823.20 | 823.20 |
| 0.00 | 0.00 | 0.00 |
| 0.00 | 23.34 | 23.34 |
| (67.23) | 174.28 | 107.05 |

| | | |
|---|---|---|
| 183.56 | 1,283.41 | 1,466.97 |
| 0.00 | 368.50 | 368.50 |
| 0.00 | 224.80 | 224.80 |
| 1,134.55 | 682.10 | 1,816.65 |
| (360.00) | 0.00 | (360.00) |
| (444.00) | 4,358.27 | 3,914.27 |
| (239.41) | 103.46 | (135.95) |
| (238.94) | 1,406.80 | 1,167.86 |
| (183.61) | 2,164.90 | 1,981.29 |
| 359.39 | 512.53 | 871.92 |
| 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 |
| 677.23 | 2,452.31 | 3,129.54 |
| 0.00 | 0.00 | 0.00 |
| 122.92 | 549.14 | 672.06 |
| 218.02 | 1,325.28 | 1,543.30 |
| 3,669.06 | 11,372.08 | 15,041.14 |
| 597.02 | 4,150.62 | 4,747.64 |
| (510.05) | 2,956.12 | 2,446.07 |
| (254.98) | 1,942.33 | 1,687.35 |
| 0.00 | 275.00 | 275.00 |
| 2,221.74 | 974.17 | 3,195.91 |
| 0.00 | 551.57 | 551.57 |
| (339.67) | 1,805.55 | 1,465.88 |
| 0.00 | 46.00 | 46.00 |
| 0.00 | 9.49 | 9.49 |
| 2,639.88 | 5,135.31 | 7,775.19 |
| 0.00 | 0.00 | 0.00 |
| 191.51 | 149.62 | 341.13 |
| 218.00 | 322.50 | 540.50 |
| 6,084.33 | 19,229.41 | 25,313.74 |
| 0.00 | 28.26 | 28.26 |
| (66.19) | 2,563.59 | 2,497.40 |
| (668.86) | 1,346.99 | 678.13 |
| (400.00) | 451.96 | 51.96 |
| 0.00 | 15.92 | 15.92 |
| (3,080.69) | 6,330.08 | 3,249.39 |
| 122.98 | 1,404.61 | 1,527.59 |
| 0.00 | 551.10 | 551.10 |
| 500.00 | 3,183.64 | 3,683.64 |
| 160.50 | 134.00 | 294.50 |
| 631.00 | 1,228.11 | 1,859.11 |
| 8,090.93 | 14,172.96 | 22,263.89 |
| 1,235.66 | 846.92 | 2,082.58 |
| 0.00 | 1,316.65 | 1,316.65 |
| 100.00 | 707.01 | 807.01 |
| 157.76 | 185.09 | 342.85 |

| | | |
|---|---|---|
| (515.82) | 720.92 | 205.10 |
| (135.37) | 650.21 | 514.84 |
| 0.00 | 227.27 | 227.27 |
| 0.00 | 0.00 | 0.00 |
| 542.79 | 239.70 | 782.49 |
| 4,996.14 | 33,307.16 | 38,303.30 |
| (379.06) | 29.06 | (350.00) |
| (4,254.25) | 4,826.34 | 572.09 |
| (534.96) | 2,067.43 | 1,532.47 |
| (334.12) | 1,114.86 | 780.74 |
| 97.70 | 738.95 | 836.65 |
| (1,118.20) | 1,921.82 | 803.62 |
| 0.00 | 2,952.45 | 2,952.45 |
| 39.42 | 131.68 | 171.10 |
| (865.04) | 93.40 | (771.64) |
| (46.96) | 360.66 | 313.70 |
| (2,668.08) | 4,345.42 | 1,677.34 |
| (1,596.09) | 3,993.54 | 2,397.45 |
| 0.00 | 0.00 | 0.00 |
| (3,750.69) | 3,870.23 | 119.54 |
| 370.51 | 608.53 | 979.04 |
| (91.22) | 124.00 | 32.78 |
| 364.30 | 2,130.78 | 2,495.08 |
| 2,288.84 | 10,298.57 | 12,587.41 |
| (924.27) | 711.80 | (212.47) |
| (2,047.28) | 3,806.98 | 1,759.70 |
| (1,304.83) | 851.38 | (453.45) |
| 205.00 | 560.00 | 765.00 |
| 0.00 | 1.00 | 1.00 |
| 320.00 | 0.00 | 320.00 |
| 1,282.65 | 1,638.00 | 2,920.65 |
| 210.34 | 1,449.07 | 1,659.41 |
| (248.50) | 384.36 | 135.86 |
| 0.00 | 14.97 | 14.97 |
| 7,610.51 | 3,856.13 | 11,466.64 |
| 18,020.74 | 9,659.46 | 27,680.20 |
| 44,290.28 | 15,856.29 | 60,146.57 |
| (5,844.32) | 16,292.73 | 10,448.41 |
| (1,422.77) | 12,470.83 | 11,048.06 |
| (16,004.61) | 29,603.85 | 13,599.24 |
| (37.67) | 0.00 | (37.67) |
| (125.26) | 1,260.88 | 1,135.62 |
| 4,149.83 | 1,125.35 | 5,275.18 |
| (228.64) | 734.95 | 506.31 |
| (131.33) | 131.59 | 0.26 |
| 4,352.87 | 2,650.14 | 7,003.01 |
| 759.55 | 1,699.74 | 2,459.29 |

| | | |
|---|---|---|
| 178.35 | 4,898.75 | 5,077.10 |
| (3,993.27) | 6,270.37 | 2,277.10 |
| (659.85) | 3,620.28 | 2,960.43 |
| 172.40 | 2,461.38 | 2,633.78 |
| (531.60) | 1,225.60 | 694.00 |
| 1,988.66 | 3,308.16 | 5,296.82 |
| (11.97) | 787.25 | 775.28 |
| 897.62 | 4,527.03 | 5,424.65 |
| (125.00) | 1,896.47 | 1,771.47 |
| (41,608.27) | 42,021.40 | 413.13 |
| 9,150.03 | 2,627.99 | 11,778.02 |
| 376.37 | 5,610.94 | 5,987.31 |
| 7,333.86 | 6,980.42 | 14,314.28 |
| (3,980.74) | 26,362.88 | 22,382.14 |
| 924.48 | 3,048.69 | 3,973.17 |
| 2,524.07 | 4,701.30 | 7,225.37 |
| 27.80 | 305.17 | 332.97 |
| 893.00 | 1,482.75 | 2,375.75 |
| 210.60 | 415.36 | 625.96 |
| 1,033.12 | 1,080.90 | 2,114.02 |
| 528.56 | 298.98 | 827.54 |
| 0.00 | 0.00 | 0.00 |
| (510.13) | 1,771.40 | 1,261.27 |
| 0.00 | 3,325.45 | 3,325.45 |
| (479.17) | 479.17 | 0.00 |
| 0.00 | 2,084.41 | 2,084.41 |
| 7,193.07 | 1,924.83 | 9,117.90 |
| (17.00) | 58.31 | 41.31 |
| 0.00 | 445.09 | 445.09 |
| 0.00 | 540.90 | 540.90 |
| 16.86 | 1,781.25 | 1,798.11 |
| 1,339.37 | 487.99 | 1,827.36 |
| 699.75 | 2,237.74 | 2,937.49 |
| 0.00 | 67.50 | 67.50 |
| 28.06 | 183.47 | 211.53 |
| (422.74) | 1,321.71 | 898.97 |
| 0.00 | 505.53 | 505.53 |
| 0.00 | 3,181.12 | 3,181.12 |
| (388.31) | 2,583.89 | 2,195.58 |
| 0.00 | 175.66 | 175.66 |
| 675.23 | 1,930.55 | 2,605.78 |
| 3,108.64 | 1.43 | 3,110.07 |
| 1,598.97 | 2,718.10 | 4,317.07 |
| 0.00 | 0.00 | 0.00 |
| 4,913.13 | 1,168.14 | 6,081.27 |
| (8,416.56) | 55,680.20 | 47,263.64 |
| (9,513.61) | 88,905.28 | 79,391.67 |

| | | |
|---|---|---|
| 1,562.68 | 8,918.04 | 10,480.72 |
| 3,922.28 | 3,928.03 | 7,850.31 |
| (4,665.31) | 10,908.86 | 6,243.55 |
| 978.46 | 15,453.38 | 16,431.84 |
| 426.89 | 13,702.86 | 14,129.75 |
| 2,781.54 | 3,108.90 | 5,890.44 |
| (13,127.35) | 36,019.89 | 22,892.54 |
| (10,466.67) | 15,301.85 | 4,835.18 |
| 261.22 | 840.44 | 1,101.66 |
| (6,330.81) | 22,320.98 | 15,990.17 |
| 7,073.08 | 13,720.06 | 20,793.14 |
| 1,010.09 | 3,578.70 | 4,588.79 |
| 21,304.98 | 40,104.84 | 61,409.82 |
| (1,988.60) | 20,969.61 | 18,981.01 |
| (13,993.16) | 34,287.30 | 20,294.14 |
| (3,896.01) | 10,520.85 | 6,624.84 |
| (120.09) | 3,489.04 | 3,368.95 |
| 2,974.02 | 10,303.97 | 13,277.99 |
| 636.30 | 2,309.88 | 2,946.18 |
| 0.00 | 0.00 | 0.00 |
| 3,846.06 | 2,952.00 | 6,798.06 |
| 567.24 | 7,266.82 | 7,834.06 |
| (388.44) | 8,403.37 | 8,014.93 |
| 2,387.62 | 3,951.70 | 6,339.32 |
| 0.00 | 13.17 | 13.17 |
| (1,022.00) | 3,369.08 | 2,347.08 |
| 1,025.28 | 2,581.68 | 3,606.96 |
| 0.00 | 0.00 | 0.00 |
| 1,562.75 | 7,536.22 | 9,098.97 |
| 950.10 | 5,007.45 | 5,957.55 |
| (1,117.34) | 2,329.25 | 1,211.91 |
| 2,477.27 | 10,520.82 | 12,998.09 |
| 270.79 | 219.90 | 490.69 |
| 0.00 | 4,588.73 | 4,588.73 |
| 890.33 | 0.00 | 890.33 |
| (135.25) | 476.86 | 341.61 |
| **$ 59,029.50** | **$ 1,076,201.93** | **$ 1,135,231.43** |

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: June 18, 2026

Subject: **Disbursements Issued**
Board of Education Meeting, June 18, 2026
Finance Committee

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Presented for the Committee's review is a list of all disbursements from May 2, 2026 thru June 12, 2026 totaling $6,923,945.47.

# AP Check Register

**AP Run: 050726-DG504-BOE AP — Post Date: 2026-05-14 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81254 | Check | Alpha Baking Company Inc | 361.86 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9034494839 | Migrated PO | 05/05/2026 | 361.86 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *361.86* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81255 | Check | American Bottling Company | 344.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 4666116559 | Migrated PO | 05/07/2026 | 344.00 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *344.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81256 | Check | BryMax Enterprises Inc | 662.40 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 270239 | Migrated PO | 05/05/2026 | 662.40 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *662.40* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81257 | Check | Cassandra Strings | 2,129.10 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 941894 | Order for Bass rack-please place order | 05/05/2026 | 935.10 | | |
| | | *10 E 1120 4100 12 210 000000* | | *CHORUS/BAND SUPPLIES HEINEMAN* | *935.10* |
| 941895 | Instrument Purchase - 4/4 Violin Proposal 935658 | 05/07/2026 | 597.00 | | |
| | | *10 E 1110 4100 36 120 000000* | | *ORCHESTRA SUPPLIES MARTIN* | *597.00* |
| 942917 | Scholarship Violin | 05/07/2026 | 597.00 | | |
| | | *10 E 1110 4100 00 100 000000* | | *INST SUPPLIES LEGGEE* | *597.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81258 | Check | Cassandra Strings | 1,600.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 941019 | Migrated PO | 05/05/2026 | 1,600.00 | | |
| | | *10 E 1120 4100 12 210 000000* | | *CHORUS/BAND SUPPLIES HEINEMAN* | *1,600.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81259 | Check | Colley Elevator Co | 251.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 295018 | Migrated PO | 05/07/2026 | 251.00 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *251.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81260 | Check | CommonLit Inc | 12,000.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INV-011506 | Migrated PO | 05/05/2026 | 12,000.00 | | |
| | | *10 E 2212 3100 00 505 000000* | | *CURRICLUM GEN PUR SVC 6-12* | *12,000.00* |

# AP Check Register

**AP Run: 050726-DG504-BOE AP — Post Date: 2026-05-14 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81261 | Check | Gordon Food Service | 129,110.27 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2003252991 | Credit on orig inv 9033363067 | 05/05/2026 | -48.07 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *-48.07* |
| 2003290561 | Credit on orig inv 9033973344 | 05/05/2026 | -39.57 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *-39.57* |
| 2003298987 | Credit on orig inv 9034116984 | 05/05/2026 | 3,848.30 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *3,848.30* |
| 2003308642 | Credit on orig inv 9034229955 | 05/05/2026 | -11.04 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *-11.04* |
| 2003313226 | Credit on orig inv 9033973372 | 05/05/2026 | -6.16 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *-6.16* |
| 2003317944 | Migrated PO | 05/05/2026 | -190.00 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *-190.00* |
| 2003329841 | Credit on orig inv 9034494902 | 05/05/2026 | -401.25 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *-401.25* |
| 2003348223 | Credit on orig inv 9034494834 | 05/05/2026 | -207.03 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *-207.03* |
| 9033362769 | Migrated PO | 05/05/2026 | 978.72 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *978.72* |
| 9033468114 | Migrated PO | 05/05/2026 | 1,750.19 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *1,750.19* |
| 9033468152 | Migrated PO | 05/05/2026 | 320.96 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *320.96* |
| 9033468170 | Migrated PO | 05/05/2026 | 1,891.96 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *1,891.96* |
| 9033867146 | Migrated PO | 05/05/2026 | 5,663.47 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *5,663.47* |
| 9033867156 | Migrated PO | 05/05/2026 | 359.86 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *359.86* |
| 9033867174 | Migrated PO | 05/05/2026 | 1,314.56 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,314.56* |

# AP Check Register

**AP Run: 050726-DG504-BOE AP — Post Date: 2026-05-14 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81261 | Check | Gordon Food Service | 129,110.27 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9033867181 | Migrated PO | 05/05/2026 | 387.62 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *387.62* |
| 9033973338 | Migrated PO | 05/05/2026 | 508.85 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *508.85* |
| 9033973343 | Migrated PO | 05/05/2026 | 991.03 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *991.03* |
| 9033973344 | Migrated PO | 05/05/2026 | 1,195.89 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *1,195.89* |
| 9033973345 | Migrated PO | 05/05/2026 | 151.71 | | |
| | | *10 E 2560 4100 00 110 000000* | | *CAFE SUPPLIES CHESAK* | *151.71* |
| 9033973347 | Migrated PO | 05/05/2026 | 435.71 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *435.71* |
| 9033973348 | Migrated PO | 05/05/2026 | 181.78 | | |
| | | *10 E 2560 4100 00 140 000000* | | *CAFE SUPPLIES MACKEBEN* | *181.78* |
| 9033973353 | Migrated PO | 05/05/2026 | 3,252.97 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *3,252.97* |
| 9033973359 | Migrated PO | 05/05/2026 | 112.71 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *112.71* |
| 9033973360 | Migrated PO | 05/05/2026 | 487.61 | | |
| | | *10 E 2560 4100 00 220 000000* | | *CAFE SUPPLIES MARLOWE* | *487.61* |
| 9033973372 | Migrated PO | 05/05/2026 | 1,573.91 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *1,573.91* |
| 9033973377 | Migrated PO | 05/05/2026 | 548.42 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *548.42* |
| 9033973378 | Migrated PO | 05/05/2026 | 112.71 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *112.71* |
| 9033973379 | Migrated PO | 05/05/2026 | 669.44 | | |
| | | *10 E 2560 4100 00 150 000000* | | *CAFE SUPPLIES CONLEY* | *669.44* |
| 9033973381 | Migrated PO | 05/05/2026 | 1,617.45 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *1,617.45* |

# AP Check Register

**AP Run: 050726-DG504-BOE AP — Post Date: 2026-05-14 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81261 | Check | Gordon Food Service | 129,110.27 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9033973393 | Migrated PO | 05/05/2026 | 4,305.66 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *4,305.66* |
| 9033973421 | Migrated PO | 05/05/2026 | 2,580.71 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *2,580.71* |
| 9033973442 | Migrated PO | 05/05/2026 | 1,622.53 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *1,622.53* |
| 9033973443 | Migrated PO | 05/05/2026 | 79.14 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *79.14* |
| 9033973445 | Migrated PO | 05/05/2026 | 109.12 | | |
| | | *10 E 2560 4100 00 100 000000* | | *CAFE SUPPLIES LEGGEE* | *109.12* |
| 9034116935 | Migrated PO | 05/05/2026 | 1,107.27 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,107.27* |
| 9034116949 | Migrated PO | 05/05/2026 | 83.72 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *83.72* |
| 9034116983 | Migrated PO | 05/05/2026 | 5,194.65 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *5,194.65* |
| 9034229955 | Migrated PO | 05/05/2026 | 13,593.33 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *13,593.33* |
| 9034229956 | Migrated PO | 05/05/2026 | 1,700.25 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *1,700.25* |
| 9034229957 | Migrated PO | 05/05/2026 | 62.58 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *62.58* |
| 9034229958 | Migrated PO | 05/05/2026 | 73.86 | | |
| | | *10 E 2560 4100 00 110 000000* | | *CAFE SUPPLIES CHESAK* | *73.86* |
| 9034229962 | Migrated PO | 05/05/2026 | 3,754.09 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *3,754.09* |
| 9034229968 | Migrated PO | 05/05/2026 | 1,277.17 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *1,277.17* |
| 9034229970 | Migrated PO | 05/05/2026 | 712.35 | | |
| | | *10 E 2560 4100 00 220 000000* | | *CAFE SUPPLIES MARLOWE* | *712.35* |

# AP Check Register

**AP Run: 050726-DG504-BOE AP — Post Date: 2026-05-14 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81261 | Check | Gordon Food Service | 129,110.27 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9034229978 | Migrated PO | 05/05/2026 | 2,252.43 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *2,252.43* |
| 9034229981 | Migrated PO | 05/05/2026 | 751.60 | | |
| | | *10 E 2560 4100 00 210 000000* | | *CAFE SUPPLIES HEINEMAN* | *751.60* |
| 9034229982 | Migrated PO | 05/05/2026 | 974.15 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *974.15* |
| 9034229984 | Migrated PO | 05/05/2026 | 149.28 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *149.28* |
| 9034229985 | Migrated PO | 05/05/2026 | 1,442.24 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *1,442.24* |
| 9034229986 | Migrated PO | 05/05/2026 | 253.22 | | |
| | | *10 E 2560 4100 00 100 000000* | | *CAFE SUPPLIES LEGGEE* | *253.22* |
| 9034229996 | Migrated PO | 05/05/2026 | 1,211.46 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *1,211.46* |
| 9034376989 | Migrated PO | 05/05/2026 | 1,672.06 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,672.06* |
| 9034376999 | Migrated PO | 05/05/2026 | 158.68 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *158.68* |
| 9034377160 | Migrated PO | 05/05/2026 | 4,454.58 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *4,454.58* |
| 9034377163 | Migrated PO | 05/05/2026 | 409.61 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *409.61* |
| 9034494640 | Migrated PO | 05/05/2026 | 301.95 | | |
| | | *10 E 2560 4100 00 140 000000* | | *CAFE SUPPLIES MACKEBEN* | *301.95* |
| 9034494818 | Migrated PO | 05/05/2026 | 134.16 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *134.16* |
| 9034494819 | Migrated PO | 05/05/2026 | 1,689.59 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *1,689.59* |
| 9034494821 | Migrated PO | 05/05/2026 | 2,131.72 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *2,131.72* |

# AP Check Register

**AP Run: 050726-DG504-BOE AP — Post Date: 2026-05-14 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81261 | Check | Gordon Food Service | 129,110.27 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9034494826 | Migrated PO | 05/05/2026 | 245.92 | | |
| | | *10 E 2560 4100 00 100 000000* | | *CAFE SUPPLIES LEGGEE* | *245.92* |
| 9034494828 | Migrated PO | 05/05/2026 | 204.65 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *204.65* |
| 9034494834 | Migrated PO | 05/05/2026 | 3,893.96 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *3,893.96* |
| 9034494837 | Migrated PO | 05/05/2026 | 1,207.57 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *1,207.57* |
| 9034494849 | Migrated PO | 05/05/2026 | 1,763.83 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *1,763.83* |
| 9034494850 | Migrated PO | 05/05/2026 | 90.76 | | |
| | | *10 E 2560 4100 00 120 000000* | | *CAFE SUPPLIES MARTIN* | *90.76* |
| 9034494853 | Migrated PO | 05/05/2026 | 2,046.81 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *2,046.81* |
| 9034494857 | Migrated PO | 05/05/2026 | 1,952.48 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *1,952.48* |
| 9034494858 | Migrated PO | 05/05/2026 | 222.70 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *222.70* |
| 9034494860 | Migrated PO | 05/05/2026 | 1,686.05 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,686.05* |
| 9034494861 | Migrated PO | 05/05/2026 | 384.61 | | |
| | | *10 E 2560 4100 00 210 000000* | | *CAFE SUPPLIES HEINEMAN* | *384.61* |
| 9034494862 | Migrated PO | 05/05/2026 | 1,376.77 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *1,376.77* |
| 9034494863 | Migrated PO | 05/05/2026 | 22.50 | | |
| | | *10 E 2560 4100 00 110 000000* | | *CAFE SUPPLIES CHESAK* | *22.50* |
| 9034494864 | Migrated PO | 05/05/2026 | 85.21 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *85.21* |
| 9034494902 | Migrated PO | 05/05/2026 | 4,120.40 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *4,120.40* |

# AP Check Register

**AP Run: 050726-DG504-BOE AP — Post Date: 2026-05-14 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81261 | Check | Gordon Food Service | 129,110.27 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9034494909 | Migrated PO | 05/05/2026 | 190.75 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *190.75* |
| 9034644981 | Migrated PO | 05/05/2026 | 5,978.20 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *5,978.20* |
| 9034644984 | Migrated PO | 05/05/2026 | 1,774.27 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,774.27* |
| 9034644985 | Migrated PO | 05/05/2026 | 456.77 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *456.77* |
| 9034644987 | Migrated PO | 05/05/2026 | 153.44 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *153.44* |
| 9034644989 | Migrated PO | 05/05/2026 | 21.18 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *21.18* |
| 9034756829 | Migrated PO | 05/05/2026 | 3,291.63 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *3,291.63* |
| 9034756833 | Migrated PO | 05/05/2026 | 5,890.97 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *5,890.97* |
| 9034756862 | Migrated PO | 05/05/2026 | 4,114.69 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *4,114.69* |
| 9034756881 | Migrated PO | 05/05/2026 | 2,219.23 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *2,219.23* |
| 9034756885 | Migrated PO | 05/05/2026 | 599.79 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *599.79* |
| 9034756897 | Migrated PO | 05/05/2026 | 1,712.94 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *1,712.94* |
| 9034756902 | Migrated PO | 05/05/2026 | 229.55 | | |
| | | *10 E 2560 4100 00 110 000000* | | *CAFE SUPPLIES CHESAK* | *229.55* |
| 9034756906 | Migrated PO | 05/05/2026 | 390.12 | | |
| | | *10 E 2560 4150 97 509 000000* | | *ALL CHILDREN SNACKS* | *390.12* |
| 9034756944 | Migrated PO | 05/05/2026 | 1,039.00 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,039.00* |

# AP Check Register

**AP Run: 050726-DG504-BOE AP — Post Date: 2026-05-14 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81261 | Check | Gordon Food Service | 129,110.27 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9034756953 | Migrated PO | 05/05/2026 | 47.65 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *47.65* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81262 | Check | Hershey Creamery Company | 626.40 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INVE0022943367 | Migrated PO | 05/05/2026 | 180.36 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *180.36* |
| INVE0022944024 | Migrated PO | 05/05/2026 | 446.04 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *446.04* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81263 | Check | Huntley Collision Center | 2,100.55 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 359-25575 | Repairs to Pacifica | 05/05/2026 | 2,100.55 | | |
| | | *40 E 2550 3230 00 500 000000* | | *REPAIRS AND MAINTENANCE* | *2,100.55* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81264 | Check | Mechanical Equipment Inc | 20.67 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INV9706 | Missed shipping charges on check 81213. | 05/04/2026 | 20.67 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *20.67* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81265 | Check | Perspectives Ltd | 1,378.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 05/01/2026 | Migrated PO | 05/05/2026 | 1,378.00 | | |
| | | *10 E 2510 2200 00 500 000000* | | *DIRECTION OF BUSINESS SERV INS* | *1,378.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81266 | Check | SiteOne Landscape Supply | 7,637.62 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 163358931-001 | Migrated PO | 05/04/2026 | 7,637.62 | | |
| | | *20 E 2543 4100 00 500 000000* | | *GROUNDS SUPPLIES* | *7,637.62* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81267 | Check | Steiner Electric Company | 69.90 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| S007941473.001 | Invoice :Buss FN-R-30 250V RK5 Fuse QTY 6. | 05/05/2026 | 69.90 | | |
| | | *10 E 2560 3230 00 120 000000* | | *CAFE REPAIRS MARTIN* | *69.90* |

# AP Check Register

**AP Run: 050726-DG504-BOE AP — Post Date: 2026-05-14 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81268 | Check | Summit School Inc | 13,640.40 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 36866 | Migrated PO | 05/05/2026 | 13,640.40 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *13,640.40* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81269 | Check | Talerico Martin Corp | 6,840.47 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SO-1992366 | Migrated PO | 05/05/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-1999759 | Migrated PO | 05/05/2026 | 115.14 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *115.14* |
| SO-1999760 | Migrated PO | 05/05/2026 | 399.54 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *399.54* |
| SO-1999761 | Migrated PO | 05/05/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-1999769 | Migrated PO | 05/05/2026 | 44.16 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *44.16* |
| SO-2000797 | Migrated PO | 05/05/2026 | 104.31 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *104.31* |
| SO-2002119 | Migrated PO | 05/05/2026 | 399.54 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *399.54* |
| SO-2002120 | Migrated PO | 05/05/2026 | 399.54 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *399.54* |
| SO-2003496 | Migrated PO | 05/05/2026 | 44.02 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *44.02* |
| SO-2003850 | Migrated PO | 05/05/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2003851 | Migrated PO | 05/05/2026 | 405.29 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *405.29* |
| SO-2004859 | Migrated PO | 05/05/2026 | 23.52 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *23.52* |
| SO-2004860 | Migrated PO | 05/05/2026 | 192.60 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *192.60* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81269 | Check | Talerico Martin Corp | 6,840.47 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SO-2005899 | Migrated PO | 05/05/2026 | 399.54 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *399.54* |
| SO-2006568 | Migrated PO | 05/05/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2006569 | Migrated PO | 05/05/2026 | 399.54 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *399.54* |
| SO-2007377 | Migrated PO | 05/05/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2007378 | Migrated PO | 05/05/2026 | 399.54 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *399.54* |
| SO-2009180 | Migrated PO | 05/05/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2009181 | Migrated PO | 05/05/2026 | 405.29 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *405.29* |
| SO-2009311 | Migrated PO | 05/05/2026 | 0.00 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *0.00* |
| SO-2009312 | Migrated PO | 05/05/2026 | 399.54 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *399.54* |
| SO-2009409 | Migrated PO | 05/05/2026 | 80.40 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *80.40* |
| SO-2011017 | Migrated PO | 05/05/2026 | 142.86 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *142.86* |
| SO-2011018 | Migrated PO | 05/05/2026 | 399.54 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *399.54* |
| SO-2011163 | Migrated PO | 05/05/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2011164 | Migrated PO | 05/05/2026 | 399.54 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *399.54* |
| SO-2011838 | Migrated PO | 05/05/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |

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# AP Check Register

**AP Run: 050726-DG504-BOE AP — Post Date: 2026-05-14 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81269 | Check | Talerico Martin Corp | 6,840.47 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SO-2012443 | Migrated PO | 05/05/2026 | 44.70 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *44.70* |
| SO-2013660 | Migrated PO | 05/05/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2013661 | Migrated PO | 05/05/2026 | 405.29 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *405.29* |
| SO-2015638 | Migrated PO | 05/05/2026 | 108.15 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *108.15* |
| So-2015639 | Migrated PO | 05/05/2026 | 400.18 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *400.18* |
| SO-2017393 | Migrated PO | 05/05/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81270 | Check | VSP of Illinois NFP | 37.48 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 824847776 | Migrated PO | 05/07/2026 | 37.48 | | |
| | | *10 E 2310 2200 00 500 000000* | | *SUPPORT SERV-GEN ADM INSURANCE* | *37.48* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 81271 | Check | Zieglers Ace Hardware | 68.80 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 098453/B | Migrated PO | 05/05/2026 | 29.98 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *29.98* |
| 098457/B | Migrated PO | 05/05/2026 | 28.58 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *28.58* |
| 098464/B | Migrated PO | 05/05/2026 | 0.65 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *0.65* |
| 098504/B | Migrated PO | 05/05/2026 | 9.59 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *9.59* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/07/2026 | 8000000005 | | Thermosystems Building System | 385.84 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SI0011741 | Migrated PO | 05/07/2026 | 385.84 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *385.84* |
| | | | | **Total:** | **179,264.76** |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|

**050726-DG504-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 18 | 178,878.92 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 1 | 385.84 |
| **Total:** | **19** | **179,264.76** |

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# AP Check Register

**AP Run: 050826-DG6158-BOE AP — Post Date: 2026-05-08 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/08/2026 | 81272 | Check | Saanchi Food Inc DBA Huntley's Tacos Locos | 4,962.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 000007 | Invoice #000007 Teacher Appreciation Lunch May 7, 2026<br>**Imprest check by May 15, 2026 if possible** | 05/08/2026 | 4,962.00 | | |
| | | | | *10 E 2213 4150 00 300 000000 HHS STAFF DEVEL SUPPLIES* | *4,962.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/08/2026 | 81273 | Check | Wonka Dessert Stations | 585.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MS050826A | Teacher Appreciation Week | 05/08/2026 | 585.00 | | |
| | | | | *10 E 2213 4150 00 120 000000 MARTIN STAFF DEVEL SUPPLIES* | *585.00* |
| | | | | **Total:** | **5,547.00** |

**050826-DG6158-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 2 | 5,547.00 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **2** | **5,547.00** |

# AP Check Register

**AP Run: 050826-DG508-BOE AP — Post Date: 2026-05-08 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/08/2026 | 81274 | Check | Aequor Healthcare Services | 4,466.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1260000091 | Migrated PO | 05/08/2026 | 4,466.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *4,466.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/08/2026 | 81275 | Check | Foundation Building Materials | 4,033.60 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 129025433-00 | Quote #129025433-00 3-25-26 CTA1773B Arm Dune HG+ 2x45/8 SQ Layin 15/16" Celing tiles | 05/08/2026 | 4,033.60 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *4,033.60* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/08/2026 | 81276 | Check | Hi-Line Utility Supply Company LLC | 86.25 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 10284356 | Quote#90102022 3-30-26 | 05/08/2026 | 86.25 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *86.25* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/08/2026 | 81277 | Check | J.W. Pepper & Son Inc | 454.60 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 368447220 | Migrated PO | 05/08/2026 | 454.60 | | |
| | | *10 E 1130 4100 12 300 000000* | | *MUSIC SUPPLIES HS* | *454.60* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/08/2026 | 81278 | Check | Side Effects Inc | 59,000.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 99910 | Migrated PO | 05/08/2026 | 59,000.00 | | |
| | | *10 E 1500 4100 00 305 000000* | | *TRAINING/ATHLETIC SUPPLIES HS* | *59,000.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/08/2026 | 81279 | Check | USA Fire Protection Inc | 1,485.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1046-F174362 | Quote #FQ2603091128@@1 3-24-26 Nitrogen generator work | 05/08/2026 | 1,485.00 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *1,485.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/08/2026 | 8000000006 | | Anderson Lock Co Inc | 1,305.14 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1195584 | Invoice#1195584 | 05/08/2026 | 1,305.14 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *1,305.14* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/08/2026 | 8000000007 | | National Lift Truck Inc | 1,329.09 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| IV260410877 | Quote #WQ260310100 3-26-26 19' electric Scissors Lift repair | 05/08/2026 | 1,329.09 | | |
| | | | | *20 E 2542 3230 00 500 000000 REPAIRS/MAINT CONLEY&MACKEBEN* | *1,329.09* |
| | | | | **Total:** | **72,159.68** |

**050826-DG508-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 6 | 69,525.45 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 2 | 2,634.23 |
| **Total:** | **8** | **72,159.68** |

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# AP Check Register

**AP Run: 051126-DG6158-BOE AP — Post Date: 2026-05-12 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/12/2026 | 81280 | Check | Disco Movil Power Light | 500.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0046 | Invoice/Check Request<br>Check needed by May 15, 2026 | 05/11/2026 | 500.00 | | |
| | | *10 E 1800 3900 82 505 000000* | | *TBE/TPI INSTR PUR SVC* | *500.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/12/2026 | 81281 | Check | FFP Fund IV Lessee2 LLC | 17,350.54 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2026-F4L2-000022 | Charges for April 2026 | 05/11/2026 | 17,350.54 | | |
| | | *20 E 2540 4660 00 500 000000* | | *ELECTRIC* | *17,350.54* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/12/2026 | 81282 | Check | Jacobs High School c/o Athletics | 250.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| VCHEER121325 | Huntley G V Cheer @ Jacobs invite 12/13/25 | 05/11/2026 | 250.00 | | |
| | | *10 E 1500 6400 00 305 000000* | | *SPORTS DUES & FEES HS* | *250.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/12/2026 | 81283 | Check | Petty Cash-HHS SpEd | 227.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| Kingston 50126 | Kingston Lane Bowling for 35 kids community based outing 5/1/26 | 05/11/2026 | 227.50 | | |
| | | *10 E 3000 4100 92 509 460000* | | *IDEA COMM ENGAGE SUPPLIES* | *227.50* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/12/2026 | 81284 | Check | Village of Huntley | 11,528.64 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0401007123-000 | Water/Sewer-2/16-4/14/26-9625 Haligus Rd | 05/11/2026 | 747.64 | | |
| | | *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | *747.64* |
| 0401007125-000 | Water/Sewer-2/16-4/14/26-10910 Reed Rd | 05/11/2026 | 837.40 | | |
| | | *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | *837.40* |
| 0401007126-000 | Water/Sewer-2/16-4/14/26-10920 Reed Rd | 05/11/2026 | 594.52 | | |
| | | *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | *594.52* |
| 0401007303-000 | Water/Sewer-2/16-4/14/26-13723 Harmony Rd | 05/11/2026 | 1,842.48 | | |
| | | *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | *1,842.48* |
| 0401007305-000 | Water/Sewer-2/16-4/14/26-13719 Harmony Rd | 05/11/2026 | 7,506.60 | | |
| | | *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | *7,506.60* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/12/2026 | 9000000043 | ACH | Bessey, Chris L | 18.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| REFUND 43026 | Cafe Refund due to retiring | 05/11/2026 | 18.50 | | |
| | | *10 R 1611 0000 00 100 000000* | | *STUDENT FOOD SVC - LEGGEE* | *18.50* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/12/2026 | 9000000044 | ACH | Rewerts, Suzanne | 109.27 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-SR-033126 | Mileage Reimbursement - March 2026 | 05/08/2026 | 109.27 | | |
| | | *10 E 1200 3320 00 509 000000* | | *TRAVEL SP ED* | *109.27* |
| | | | | **Total:** | **29,984.45** |

**051126-DG6158-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 5 | 29,856.68 |
| ACH Checks: | 2 | 127.77 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **7** | **29,984.45** |

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# AP Check Register

**AP Run: 051226-DG512-2-BOE AP — Post Date: 2026-05-13 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/12/2026 | 7000000002 | Wire Transfer | Pepsi-Cola Gen Bot Inc | 12,308.58 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | | Amount |
|---|---|---|---|---|---|---|
| 73888802 | Migrated PO | 05/13/2026 | 804.60 | | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | | *804.60* |
| 73888803 | Migrated PO | 05/13/2026 | 1,385.43 | | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | | *1,385.43* |
| 76031105 | Migrated PO | 05/13/2026 | 1,483.33 | | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | | *1,483.33* |
| 78325001 | Migrated PO | 05/13/2026 | 932.35 | | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | | *932.35* |
| 78325002 | Migrated PO | 05/13/2026 | 1,834.52 | | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | | *1,834.52* |
| 80546707 | Migrated PO | 05/13/2026 | 1,128.97 | | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | | *1,128.97* |
| 80546708 | Migrated PO | 05/13/2026 | 2,078.82 | | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | | *2,078.82* |
| 82718904 | Migrated PO | 05/13/2026 | 1,324.86 | | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | | *1,324.86* |
| 82718905 | Migrated PO | 05/13/2026 | 1,214.16 | | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | | *1,214.16* |
| 9000010437 | Migrated PO | 05/13/2026 | 121.54 | | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | | *121.54* |
| | | | | | **Total:** | **12,308.58** |

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**051226-DG512-2-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 0 | 0.00 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 1 | 12,308.58 |
| Epayables: | 0 | 0.00 |
| **Total:** | **1** | **12,308.58** |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/14/2026 | 81285 | Check | AFLAC Group | 15,833.70 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1204652/1204644 | January 2026 | 05/11/2026 | 5,342.33 | | |
| | | *10 E 2310 2200 00 500 000000* | | *SUPPORT SERV-GEN ADM INSURANCE* | *5,342.33* |
| 1260482/1260485 | February 2026 | 05/14/2026 | 5,236.53 | | |
| | | *10 E 2310 2200 00 500 000000* | | *SUPPORT SERV-GEN ADM INSURANCE* | *5,236.53* |
| 1320626/1320627 | March 2026 | 05/11/2026 | 5,254.84 | | |
| | | *10 E 2310 2200 00 500 000000* | | *SUPPORT SERV-GEN ADM INSURANCE* | *5,254.84* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/14/2026 | 81286 | Check | Apple Inc | 2,916.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MC62483748 | Invoice# MC62483748 | 05/14/2026 | 2,916.00 | | |
| | | *10 E 2660 3190 00 504 000000* | | *HARDWARE MAINTENANCE RENEWAL* | *2,916.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/14/2026 | 81287 | Check | Nasco Education | 559.04 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 895862 | Migrated PO | 05/12/2026 | 559.04 | | |
| | | *10 E 1110 4100 02 110 000000* | | *ART SUPPLIES CHESAK* | *559.04* |



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/14/2026 | 81288 | Check | Ottosen DiNolfo Hasenbalg & Castaldo Ltd | 1,272.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 20454 | Invoice# 20454 | 05/14/2026 | 1,272.00 | | |
| | | *10 E 2310 3180 00 510 000000* | | *LEGAL BOARD* | *1,272.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/14/2026 | 81289 | Check | PEARSON Education | 6,482.70 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 28992576 | Invoice#28992576-Reissue check on PO#20260117 | 05/14/2026 | 6,482.70 | | |
| | | *10 E 1130 4200 00 300 000000* | | *HS CURRICULUM TEXTBOOKS* | *6,482.70* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/14/2026 | 81290 | Check | Verizon Wireless | 2,944.81 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 6141619977 | Migrated PO | 05/12/2026 | 2,944.81 | | |
| | | *20 E 2540 3400 00 500 000000* | | *TELEPHONE - DISTRICTWIDE* | *2,944.81* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/14/2026 | 81291 | Check | Wallingford Sales Company | 7,947.87 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 219451 | Migrated PO | 05/12/2026 | 7,947.87 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *7,947.87* |

# AP Check Register

**AP Run: 051726-DG512-BOE AP — Post Date: 2026-05-14 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/14/2026 | 7000000003 | Wire Transfer | WEX BANK | 1,272.84 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 112015154 | Invoice# 112015154-Diesel | 05/14/2026 | 247.08 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *247.08* |
| 112015154 | Invoice #112015154 HHS & Athletics | 05/14/2026 | 1,025.76 | | |
| | | *10 E 1500 3320 00 305 000000* | | *ATHLETIC TRIPS HS* | *454.84* |
| | | *10 E 1700 4640 21 300 000000* | | *DRIVER EDUCATION GASOLINE* | *570.92* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/14/2026 | 8000000008 | | Gordon Flesch Co Inc | 51.36 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| IN15545078 | Invoice# IN15545078 | 05/14/2026 | 51.36 | | |
| | | *10 E 1130 3230 00 300 000000* | | *REPAIRS HS* | *51.36* |
| | | | | **Total:** | **39,280.32** |

**051726-DG512-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 7 | 37,956.12 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 1 | 1,272.84 |
| Epayables: | 1 | 51.36 |
| **Total:** | **9** | **39,280.32** |

# AP Check Register

**AP Run: 051526-DG516-BOE AP — Post Date: 2026-05-15 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/15/2026 | 81292 | Check | Jones, Kristin | 300.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MMSPiano2026 | MMS Spring Choir Concert 4/22, 4/29, 5/6 | 05/13/2026 | 300.00 | | |
| | | *10 E 1120 4900 02 220 000000* | | *MARLOWE FINE ARTS SUPPLIES* | *300.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/15/2026 | 81293 | Check | Schoolbells Ltd | 33,387.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2121 | Invoice# 2121 | 05/14/2026 | 33,387.00 | | |
| | | *40 E 2552 3310 00 500 000000* | | *CONTRACTED TRANSPORTATION* | *33,387.00* |
| | | | | **Total:** | **33,687.00** |

**051526-DG516-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 2 | 33,687.00 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **2** | **33,687.00** |

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# AP Check Register

**AP Run: 051826-DG515-BOE AP — Post Date: 2026-05-18 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81294 | Check | Accountable Healthcare Staffing Inc | 9,335.34 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1260001045 | Invoice# 01260001045 | 05/18/2026 | 3,334.05 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *3,334.05* |
| 1260001124 | Invoice# 1260001124 | 05/13/2026 | 2,667.24 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *2,667.24* |
| 1260001193 | Invoice# 126000193 | 05/13/2026 | 3,334.05 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *3,334.05* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81295 | Check | ADP LLC | 105.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 720731137 | Invoice# 720731137 | 05/13/2026 | 105.00 | | |
| | | *10 E 1100 2200 00 500 000000* | | *REGULAR PROGRAMS INSURANCE* | *105.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81296 | Check | Advantage Mechanical Inc | 6,482.27 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 53600 | Invoice#53600 | 05/15/2026 | 608.00 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *608.00* |
| 53603 | Invoice# 53603 | 05/15/2026 | 752.50 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *752.50* |
| HSD-108 | Invoice# HSD-108 | 05/15/2026 | 5,121.77 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *5,121.77* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81297 | Check | Advent Health Glen Oaks | 25,272.78 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| TDS-N 13426 | Invoice# TDS-N 13426 | 05/15/2026 | 1,116.00 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *1,116.00* |
| TDS-N 13549 | Invoice# TDS-N 13549 | 05/13/2026 | 14,203.62 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *14,203.62* |
| TDS-W 4675 | Migrated PO | 05/15/2026 | 4,615.80 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *4,615.80* |
| TDS-W 4725 | Invoice# TDS-W 4725 | 05/13/2026 | 5,337.36 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *5,337.36* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81298 | Check | Aequor Healthcare Services | 12,553.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1260000092 | Invoice# 1260000092 | 05/15/2026 | 3,866.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *3,866.00* |
| 1260000095 | Invoice# 1260000095 | 05/15/2026 | 4,512.50 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *4,512.50* |
| 1260000096 | Invoice# 1260000096 | 05/15/2026 | 4,175.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *4,175.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81299 | Check | Aetna Life Insurance Company | 72,951.73 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| J3170186 | Migrated PO | 05/13/2026 | 72,951.73 | | |
| | | *10 E 1100 2200 00 500 000000* | | *REGULAR PROGRAMS INSURANCE* | *72,951.73* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81300 | Check | AmeriGas | 7,640.51 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3189052237 | Invoice# 3189052237 | 05/14/2026 | 867.90 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *867.90* |
| 3189079065 | Invoice# 3189079065 | 05/14/2026 | 867.90 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *867.90* |
| 3189164323 | Invoice# 3189164323 | 05/14/2026 | 1,228.38 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *1,228.38* |
| 3189196358 | Invoice#3189196358 | 05/14/2026 | 792.50 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *792.50* |
| 3189223140 | Invoice#3189223140 | 05/14/2026 | 792.50 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *792.50* |
| 3189249564 | Migrated PO | 05/13/2026 | 721.18 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *721.18* |
| 3189278115 | Migrated PO | 05/13/2026 | 713.25 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *713.25* |
| 3189347136 | Migrated PO | 05/13/2026 | 710.10 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *710.10* |
| 3189464390 | Migrated PO | 05/13/2026 | 946.80 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *946.80* |

# AP Check Register

**AP Run: 051826-DG515-BOE AP — Post Date: 2026-05-18 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81301 | Check | Ampersand Therapy LLC | 13,675.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 19627 | Invoice# 19627 | 05/13/2026 | 7,150.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *7,150.00* |
| 19799 | Invoice#19799 | 05/13/2026 | 6,525.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *6,525.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81302 | Check | Aramark Refreshment Services | 206.24 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1330500 | Invoice 1330500<br>Water filter/lamp | 05/14/2026 | 164.24 | | |
| | | *10 E 2213 4150 00 120 000000* | | *MARTIN STAFF DEVEL SUPPLIES* | *164.24* |
| 15549089 | Migrated PO | 05/11/2026 | 42.00 | | |
| | | *10 E 1110 3230 00 150 000000* | | *REPAIRS CONLEY* | *42.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81303 | Check | Arctic Snow and Ice Control Inc | 25,875.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 300014552 | Invoice# 300014552 | 05/14/2026 | 25,875.00 | | |
| | | *20 E 2542 3220 00 500 000000* | | *SNOW REMOVAL* | *25,875.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81304 | Check | AT&T | 2,910.46 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3636005113 | 3636005113 | 05/13/2026 | 2,910.46 | | |
| | | *20 E 2540 3400 00 500 000000* | | *TELEPHONE - DISTRICTWIDE* | *2,910.46* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81305 | Check | AT&T 5080 | 170.49 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 8987974116 | Invoice# 8987974116 | 05/13/2026 | 170.49 | | |
| | | *20 E 2540 3400 00 500 000000* | | *TELEPHONE - DISTRICTWIDE* | *170.49* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81306 | Check | Blick Art Materials | 247.22 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 7778454 | Invoice# 7778454 | 05/15/2026 | 247.22 | | |
| | | *10 E 1130 4100 02 300 000000* | | *ART SUPPLIES HS* | *247.22* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81307 | Check | Blu Petroleum | 20,656.15 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SI-45838 | Invoice# SI-45838 | 05/14/2026 | 5,329.57 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *5,329.57* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81307 | Check | Blu Petroleum | 20,656.15 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SI-46029 | Invoice# SI-46029 | 05/14/2026 | 2,531.22 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *2,531.22* |
| SI-46031 | Invoice# SI-46031 | 05/14/2026 | 1,465.40 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *1,465.40* |
| SI-46556 | Migrated PO | 05/13/2026 | 5,929.82 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *5,929.82* |
| SI-47040 | Migrated PO | 05/13/2026 | 4,528.24 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *4,528.24* |
| SI-47045 | Migrated PO | 05/13/2026 | 871.90 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *871.90* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81308 | Check | Camelot Therapeutic Schools LLC | 26,656.11 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INV241934 | Invoice# INV241934 | 05/15/2026 | 12,986.31 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *12,986.31* |
| INV245739 | Invoice# INV245739 | 05/18/2026 | 13,669.80 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *13,669.80* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81309 | Check | Central States Bus Sales, Inc. | 1,159.13 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| IN699445 | Migrated PO | 05/13/2026 | 230.50 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *230.50* |
| IN700414 | Migrated PO | 05/13/2026 | 928.63 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *928.63* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81310 | Check | Cove School | 6,223.80 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SD158-0426 | Migrated PO | 05/15/2026 | 6,223.80 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *6,223.80* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81311 | Check | Easterseals | 42,361.32 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0226-456 | Invoice# 0226-456 | 05/15/2026 | 9,000.00 | | |
| | | *10 E 2210 3140 92 509 460000* | | *IDEA IMPR OF INSTR-STAFF DEV* | *9,000.00* |

# AP Check Register

**AP Run: 051826-DG515-BOE AP — Post Date: 2026-05-18 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81311 | Check | Easterseals | 42,361.32 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 33926 | Invoice# 33926 Credit for Sept-Jan | 05/18/2026 | 33,361.32 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *33,361.32* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81312 | Check | Enterprise FM Trust | 862.53 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 651742-050526 | Invoice#651742-050526 | 05/14/2026 | 862.53 | | |
| | | *10 E 1700 5400 21 300 000000* | | *DRIVER EDUCATION VEHICLE* | *862.53* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81313 | Check | Everway LLC | 1,350.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 00280866N | Invoice#00280866N | 05/14/2026 | 1,350.00 | | |
| | | *10 E 2210 3140 92 509 460000* | | *IDEA IMPR OF INSTR-STAFF DEV* | *1,350.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81314 | Check | Gordon Food Service | 852.23 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9033973370 | Invoice#9033973370 | 05/15/2026 | 128.25 | | |
| | | *10 E 1400 4100 09 300 000000* | | *FAMILY CONSUMER SCIENCE HS* | *128.25* |
| 9033973371 | Invoice# 9033973371 | 05/15/2026 | 277.04 | | |
| | | *10 E 1400 4100 09 300 000000* | | *FAMILY CONSUMER SCIENCE HS* | *277.04* |
| 9034077606 | Invoice# 9034077606 | 05/15/2026 | 101.54 | | |
| | | *10 E 1400 4100 09 300 000000* | | *FAMILY CONSUMER SCIENCE HS* | *101.54* |
| 9034116893 | Invoice# 9034116893 | 05/15/2026 | 276.92 | | |
| | | *10 E 1400 4100 09 300 000000* | | *FAMILY CONSUMER SCIENCE HS* | *276.92* |
| 9034965625 | Invoice# 9034965625 | 05/15/2026 | 68.48 | | |
| | | *10 E 1400 4100 09 300 000000* | | *FAMILY CONSUMER SCIENCE HS* | *68.48* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81315 | Check | GSF USA Inc | 209,604.11 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INR081317 | Migrated PO | 05/13/2026 | 267.98 | | |
| | | *20 E 2542 3190 00 500 000000* | | *CONTRACTUAL CUST. REPLACEMENT* | *267.98* |
| INR081317 | Migrated PO | 05/13/2026 | 562.96 | | |
| | | *20 E 2542 3190 00 500 000000* | | *CONTRACTUAL CUST. REPLACEMENT* | *562.96* |
| INR081317 | Migrated PO | 05/13/2026 | 3,962.19 | | |
| | | *20 E 2542 3200 00 500 000000* | | *CONTRACTUAL OVERTIME* | *3,962.19* |

# AP Check Register

**AP Run: 051826-DG515-BOE AP — Post Date: 2026-05-18 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81315 | Check | GSF USA Inc | 209,604.11 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INR081697 | Migrated PO | 05/13/2026 | 200,635.41 | | |
| | | *20 E 2542 3100 00 500 000000* | | *CUSTODIAL CONTRACT SERVICE* | *200,635.41* |
| INR081697 | Migrated PO | 05/13/2026 | 3,728.62 | | |
| | | *40 E 2550 3210 00 500 000000* | | *BUS SANITATION* | *3,728.62* |
| INR081815 | Invoice# INR081815 | 05/18/2026 | 446.95 | | |
| | | *20 E 2542 3190 00 500 000000* | | *CONTRACTUAL CUST. REPLACEMENT* | *446.95* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81316 | Check | Home Depot Credit Services | 132.87 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 7520345 | Invoice# 7520345 | 05/15/2026 | 132.87 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *132.87* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81317 | Check | Huntley Park District | 780.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| D158APRIL26 | Invoice#D158APRIL26 | 05/15/2026 | 780.00 | | |
| | | *10 E 1200 3100 66 509 000000* | | *STEP PURCHASED SERVICES* | *780.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81318 | Check | Little City Foundation | 22,500.05 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1016428 | Invoice# 1016428 | 05/15/2026 | 10,855.98 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *10,855.98* |
| 1017392 | Invoice# 1017392 | 05/18/2026 | 1,458.24 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *1,458.24* |
| 1017445 | Invoice # 1017445 | 05/18/2026 | 1,562.40 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *1,562.40* |
| 1017487 | Invoice# 1017487 | 05/18/2026 | 1,979.04 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *1,979.04* |
| 1017530 | Invoice# 1017530 | 05/18/2026 | 1,666.56 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *1,666.56* |
| 1017573 | Invoice# 1017573 | 05/15/2026 | 2,187.36 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *2,187.36* |
| 1017615 | Invoice# 1017615 | 05/15/2026 | 2,187.36 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *2,187.36* |

# AP Check Register

**AP Run: 051826-DG515-BOE AP — Post Date: 2026-05-18 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81318 | Check | Little City Foundation | 22,500.05 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1017658 | Invoice# 1017658 | 05/18/2026 | 603.11 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *603.11* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81319 | Check | LMK Speech Language Therapy | 15,100.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9 | Migrated PO | 05/13/2026 | 15,100.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *15,100.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81320 | Check | Lowes Pro Supply | 26.58 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 5422269 | Invoice# 5422269 | 05/18/2026 | 26.58 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *26.58* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81321 | Check | Marklund Children`s Home | 71,197.94 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 007180 | Invoice# 007180 | 05/15/2026 | 11,638.80 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *11,638.80* |
| 007190 | Invoice# 007190 | 05/15/2026 | 11,638.80 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *11,638.80* |
| 007210 | Invoice# 007210 | 05/15/2026 | 14,195.00 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *14,195.00* |
| 007576 | Invoice# 007576 | 05/15/2026 | 10,474.92 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *10,474.92* |
| 007586 | Invoice# 007586 | 05/15/2026 | 10,474.92 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *10,474.92* |
| 007606 | Invoice# 007606 | 05/15/2026 | 12,775.50 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *12,775.50* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81322 | Check | Master Teacher Inc, The | 215.90 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 116812475 | Invoice# 116812475 | 05/13/2026 | 107.95 | | |
| | | *10 E 2642 4110 00 506 000000* | | *HR EMPLOYEE RECOGNITION* | *107.95* |
| 116812706 | Invoice# 116812706 | 05/18/2026 | 107.95 | | |
| | | *10 E 2642 4110 00 506 000000* | | *HR EMPLOYEE RECOGNITION* | *107.95* |

# AP Check Register

**AP Run: 051826-DG515-BOE AP — Post Date: 2026-05-18 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81323 | Check | Menards Inc | 32.23 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 53923 | Migrated PO | 05/13/2026 | 12.26 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *12.26* |
| 54015 | Migrated PO | 05/13/2026 | 11.31 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *11.31* |
| 54015 | Migrated PO | 05/13/2026 | 8.66 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *8.66* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81324 | Check | Alliant | 17,500.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3427263 | Invoice# 3427263 | 05/15/2026 | 17,500.00 | | |
| | | *10 E 1100 2200 00 500 000000* | | *REGULAR PROGRAMS INSURANCE* | *17,500.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81325 | Check | Mosyle Corporation | 229.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 26114880 | Invoice# 26114880 | 05/14/2026 | 229.20 | | |
| | | *10 E 1200 3100 92 509 460000* | | *IDEA GENERAL PURCHASED SERVICE* | *229.20* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81326 | Check | NCPERS Group Life Ins | 16.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1685042026 | Invoice# 1685042026 | 05/14/2026 | 16.00 | | |
| | | *50 L 4810 0000 00 000 000000* | | *IMRF & SS (BOARD)* | *16.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81327 | Check | NCS Pearson Inc. | 2,554.60 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 31434242 | Invoice# 31434242 | 05/14/2026 | 1,327.31 | | |
| | | *10 E 2130 4100 92 509 460000* | | *IDEA HEALTH OTPT & NURSE SUP* | *1,327.31* |
| 31500833 | Invoice# 31500833 | 05/15/2026 | 748.91 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *748.91* |
| 31514088 | Invoice# 31514088 | 05/15/2026 | 478.38 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *478.38* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81328 | Check | New Connections Academy | 23,359.14 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 17496 | Invoice#17496 | 05/14/2026 | 7,786.38 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *7,786.38* |

# AP Check Register

**AP Run: 051826-DG515-BOE AP — Post Date: 2026-05-18 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81328 | Check | New Connections Academy | 23,359.14 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 17497 | Invoice#17497 | 05/14/2026 | 7,786.38 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *7,786.38* |
| 17498 | Invoice# 17498 | 05/14/2026 | 7,786.38 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *7,786.38* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81329 | Check | Northwestern Medicine Huntley | 900.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 120644L-202604 | Invoice# 120644L-202604 | 05/15/2026 | 900.00 | | |
| | | *10 E 1200 3100 66 509 000000* | | *STEP PURCHASED SERVICES* | *900.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81330 | Check | Partnering for Prevention LLC | 8,820.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 50126d158 | Invoice# 501262d158 | 05/13/2026 | 8,820.00 | | |
| | | *10 E 1130 3900 00 300 000000* | | *CONSULTING HS* | *1,715.00* |
| | | *10 E 3600 3900 82 505 000000* | | *COMMUNITY SVCS PURCHASED SVCS* | *7,105.00* |

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| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81331 | Check | Prairie Farms Rockford | 170.69 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 55926 | Invoice #55926 | 05/13/2026 | 41.38 | | |
| | | *10 E 2560 4150 97 509 000000* | | *ALL CHILDREN SNACKS* | *41.38* |
| 55946 | Invoice #55946 | 05/13/2026 | 46.55 | | |
| | | *10 E 2560 4150 97 509 000000* | | *ALL CHILDREN SNACKS* | *46.55* |
| 56077 | Invoice 56077 | 05/13/2026 | 41.38 | | |
| | | *10 E 2560 4150 97 509 000000* | | *ALL CHILDREN SNACKS* | *41.38* |
| 56099 | Invoice# 56099 | 05/13/2026 | 41.38 | | |
| | | *10 E 2560 4150 97 509 000000* | | *ALL CHILDREN SNACKS* | *41.38* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81332 | Check | Pro Ed Inc | 99.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3125319 | Invoice# 3125319 | 05/15/2026 | 99.00 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *99.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81333 | Check | Pro Prevent Pest Services LLC | 530.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 910 | Invoice# 910 | 05/18/2026 | 530.00 | | |
| | | *20 E 2542 3210 00 500 000000* | | *SANITATION/EXTERMINATING* | *530.00* |

# AP Check Register

**AP Run: 051826-DG515-BOE AP — Post Date: 2026-05-18 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81334 | Check | Rush Truck Center Huntley | 4,205.61 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3045829691 | Invoice# 3045829691 | 05/13/2026 | 767.72 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *767.72* |
| 3045861454 | Invoice# 3045861454 | 05/13/2026 | 655.97 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *655.97* |
| 3045870212 | Invoice# 3045870212 | 05/13/2026 | 1,319.64 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *1,319.64* |
| 3045941746 | Invoice# 3045941746 | 05/13/2026 | 1,422.44 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *1,422.44* |
| 3045982235 | Invoice# 3045982235 | 05/13/2026 | 39.84 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *39.84* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81335 | Check | South Campus | 29,327.13 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 34444 | Invoice# 34444 | 05/15/2026 | 7,070.70 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *7,070.70* |
| 34445 | Invoice# 34445 | 05/15/2026 | 8,115.03 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *8,115.03* |
| 34446 | Invoice# 34446 | 05/15/2026 | 7,070.70 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *7,070.70* |
| 34447 | Invoice# 34447 | 05/15/2026 | 7,070.70 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *7,070.70* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81336 | Check | Thomson Reuters | 2,371.34 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 853466433 | Invoice# 853466433 | 05/15/2026 | 1,185.67 | | |
| | | *10 E 2660 3190 61 504 000000* | | *SOFTWARE MAINTENANCE* | *1,185.67* |
| 853600160 | Migrated PO | 05/13/2026 | 1,185.67 | | |
| | | *10 E 2660 3190 61 504 000000* | | *SOFTWARE MAINTENANCE* | *1,185.67* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81337 | Check | VelocityEHS | 9,467.47 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 347490 | Invoice #347490 3-6-26 Material Safety Data | 05/13/2026 | 9,467.47 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *9,467.47* |

# AP Check Register

**AP Run: 051826-DG515-BOE AP — Post Date: 2026-05-18 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81338 | Check | VILLAGE OF ALGONQUIN | 9,004.97 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 5622 | Invoice# 5622 | 05/15/2026 | 9,004.97 | | |
| | | *20 E 2546 3100 00 300 000000* | | *RESOURCE OFFICER* | *9,004.97* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81339 | Check | Village of Huntley | 7,313.89 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2026-00450016 | Invoice# 2026-00450016 | 05/15/2026 | 7,313.89 | | |
| | | *20 E 2546 3100 00 300 000000* | | *RESOURCE OFFICER* | *7,313.89* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81340 | Check | Village of Lake in the Hills | 5,767.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2026-52025101 | Invoice# 2026-52025101 | 05/15/2026 | 5,767.00 | | |
| | | *20 E 2546 3100 00 300 000000* | | *RESOURCE OFFICER* | *5,767.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81341 | Check | VSP of Illinois NFP | 11,382.31 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 825038727 | May 2026 | 05/13/2026 | 52.82 | | |
| | | *10 E 2310 2200 00 500 000000* | | *SUPPORT SERV-GEN ADM INSURANCE* | *52.82* |
| 82513170 | Invoice#825131710 | 05/15/2026 | 11,329.49 | | |
| | | *10 E 2310 2200 00 500 000000* | | *SUPPORT SERV-GEN ADM INSURANCE* | *11,329.49* |

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| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81342 | Check | Warehouse Direct Cardunal | 402.24 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 6136407-0 | Invoice# 6136407-0 | 05/14/2026 | 402.24 | | |
| | | *40 E 2550 4100 00 500 000000* | | *OFFICE SUPPLIES* | *402.24* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81343 | Check | WPS | 6,822.85 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WPS-598686 | Invoice# WPS-598686 | 05/15/2026 | 6,822.85 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *6,822.85* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81344 | Check | Zieglers Ace Hardware | 59.85 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 098463/B | Invoice# 098463/B | 05/15/2026 | 59.85 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *59.85* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 7000000004 | Wire Transfer | Blue Cross Blue Shield | 1,885,696.92 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 240096611024 | Invoice# 240096611024- Period 4/16-4/30/26 | 05/07/2026 | 618,443.36 | | |
| | | *10 E 1100 2200 00 500 000000* | | *REGULAR PROGRAMS INSURANCE* | *618,443.36* |
| 579276707817 | Invoice# 579276707817- Period 4/16-4/30/26 | 04/30/2026 | 1,267,253.56 | | |
| | | *10 E 1100 2200 00 500 000000* | | *REGULAR PROGRAMS INSURANCE* | *1,267,253.56* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 8000000009 | | CDW Government Inc | 13,501.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ZR01254603 | Invoice# ZR01254603 | 05/15/2026 | 13,501.00 | | |
| | | *10 E 2660 3190 61 504 000000* | | *SOFTWARE MAINTENANCE* | *13,501.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 8000000010 | | CINTAS | 518.06 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 4266053726 | Invoice# 4266053726 | 05/14/2026 | 274.03 | | |
| | | *40 E 2550 3250 00 500 000000* | | *RENTAL TRANS* | *274.03* |
| 4266815760 | Invoice# 4266815760 | 05/14/2026 | 274.03 | | |
| | | *40 E 2550 3250 00 500 000000* | | *RENTAL TRANS* | *274.03* |
| 5321570204 | Credit on invoice#5321570204 | 05/14/2026 | -30.00 | | |
| | | *40 E 2550 3250 00 500 000000* | | *RENTAL TRANS* | *-30.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 8000000011 | | Fox Valley Fire Safety | 801.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| IN00855347 | Invoice# IN00855347 | 05/15/2026 | 801.00 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *801.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 8000000012 | | General Parts LLC | 4,537.16 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 6690883 | Invoice# 6690883 | 05/15/2026 | 3,097.06 | | |
| | | *10 E 2560 3230 00 300 000000* | | *CAFE REPAIRS HS* | *3,097.06* |
| 6691589 | Invoice# 6691589 | 05/15/2026 | 1,440.10 | | |
| | | *10 E 2560 3230 00 300 000000* | | *CAFE REPAIRS HS* | *1,440.10* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 8000000013 | | Leach Enterprises Inc | 3,098.47 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 01P29241 | Invoice# 01P29241 | 05/14/2026 | 3,098.47 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *3,098.47* |
| | | | | **Total:** | **2,645,592.39** |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|

**051826-DG515-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 51 | 737,439.78 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 1 | 1,885,696.92 |
| Epayables: | 5 | 22,455.69 |
| **Total:** | **57** | **2,645,592.39** |

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# AP Check Register

**AP Run: 051826-DG416-BOE AP — Post Date: 2026-05-18 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 9000000045 | ACH | Barr, Denise C | 66.26 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-DB-33126 | undefined Student Advisory rep mtgs with students, NASSP mtg with Marcus, NASSP video shoot, NASSP video shoot, Polar Plunge, Chesak music concert, Martin comms mtg, Del Webb / CAD class Raider Roundtable Recording at Huntley Library, EXPO setup, EXPO event | 04/18/2026 | 66.26 | | |
| | | | | *10 E 2630 3320 00 500 000000 COMMUNICATIONS TRAVEL* | *66.26* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 9000000046 | ACH | Hilliard, Kristen A | 13.49 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-KH-33026 | Employee Reimbursement | 04/10/2026 | 13.49 | | |
| | | | | *10 E 2560 4100 00 210 000000 CAFE SUPPLIES HEINEMAN* | *13.49* |
| | | | | **Total:** | **79.75** |

**051826-DG416-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 0 | 0.00 |
| ACH Checks: | 2 | 79.75 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **2** | **79.75** |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81345 | Check | Schlueter, Jennifer | 460.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MAY/2026 | Tuition Reimbursement-Trauma Informed Classroom | 04/30/2026 | 460.00 | | |
| | | *10 E 2310 2300 00 506 000000* | | *TUITION REIMBURSEMENT* | *460.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000047 | ACH | Crome, Nicole M | 395.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MAY/2026 | Tuition Reimbursement-Intro SPED | 04/30/2026 | 395.00 | | |
| | | *10 E 2310 2300 00 506 000000* | | *TUITION REIMBURSEMENT* | *395.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000048 | ACH | Davis, Graham T | 1,680.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MAY/2026 | Tuition Reimbursement-Leading Literacy Improvement | 04/30/2026 | 1,680.00 | | |
| | | *10 E 2310 2300 00 506 000000* | | *TUITION REIMBURSEMENT* | *1,680.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000049 | ACH | Flight, Sharon R | 420.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MAY/2026 | Tuition Reimbursement-Psychological Diagnosis | 04/30/2026 | 420.00 | | |
| | | *10 E 2310 2300 00 506 000000* | | *TUITION REIMBURSEMENT* | *420.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000050 | ACH | Gallien, Jennifer L | 110.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MAY/2026 | Tuition Reimbursement-Structure & Tools for Assessment | 04/30/2026 | 110.00 | | |
| | | *10 E 2310 2300 00 506 000000* | | *TUITION REIMBURSEMENT* | *110.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000051 | ACH | Ginczycki, Michael J | 495.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MAY/2026 | Tuition Reimbursement-Creating Safe Sport & Physical Activity Part 1 | 04/30/2026 | 495.00 | | |
| | | *10 E 2310 2300 00 506 000000* | | *TUITION REIMBURSEMENT* | *495.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000052 | ACH | Karmalita, Bri M | 165.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MAY/2026 | Tuition Reimbursement-Foundational Reading Skills | 04/30/2026 | 165.00 | | |
| | | *10 E 2310 2300 00 506 000000* | | *TUITION REIMBURSEMENT* | *165.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000053 | ACH | Margiotta, Nicholas P | 440.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MAY/2026 | Tuition Reimbursement-Civics Education Today | 04/30/2026 | 440.00 | | |
| | | *10 E 2310 2300 00 506 000000* | | *TUITION REIMBURSEMENT* | *440.00* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000054 | ACH | Miguel, Madison M | 840.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MAY/2026 | Tuition Reimbursement-Sleep, Learners & Teachers | 04/30/2026 | 840.00 | | |
| | | *10 E 2310 2300 00 506 000000* | | *TUITION REIMBURSEMENT* | *840.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000055 | ACH | Regan, Dan P | 420.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MAY/2026 | Tuition Reimbursement-Curriculum & Instruction Design | 04/30/2026 | 420.00 | | |
| | | *10 E 2310 2300 00 506 000000* | | *TUITION REIMBURSEMENT* | *420.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000056 | ACH | Shaw, Keyera | 840.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MAY/2026 | Tuition Reimbursement-Foundations of ESL & bilingual | 04/30/2026 | 840.00 | | |
| | | *10 E 2310 2300 00 506 000000* | | *TUITION REIMBURSEMENT* | *840.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000057 | ACH | Winston, Nicole A | 420.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| MAY/2026 | Tuition Reimbursement-School Improvement | 04/30/2026 | 420.00 | | |
| | | *10 E 2310 2300 00 506 000000* | | *TUITION REIMBURSEMENT* | *420.00* |

**Total: 6,685.00**

**052226-DG507-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 1 | 460.00 |
| ACH Checks: | 11 | 6,225.00 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **12** | **6,685.00** |

# AP Check Register

**AP Run: 052226-DG521-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81346 | Check | Altmayer, Mark W | 184.87 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-MA-051226 | Travel Fiscal MDF Config Meeting Leadership institute - Itasca minus commute, Huntley Expo - Huntley park district, IASBO regional - Crystal Lake, IASBO Annual Conference - Peoria minus commute | 05/12/2026 | 184.87 | | |
| | | | | *10 E 2520 3320 00 501 000000 TRAVEL FISCAL* | *184.87* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81347 | Check | Cornell, Veronica | 311.47 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-VC-050526 | LIGHT - Vine Street Vine St to ICTW Conference, Vine St to Pioneer Center, Vine St to MCC, Vine St to MCC, Vine St to MCC, Vine St to MCC | 05/05/2026 | 311.47 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *311.47* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81348 | Check | Duble, Molly | 87.99 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| PR-MD-040926 | Travel 2/20 & 3/3/26 | 05/15/2026 | 87.99 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *87.99* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81349 | Check | Fuhrer, Cindy | 151.85 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-CF-040726 | Science Supplies purchased 3/26 & 3/27/26 | 05/15/2026 | 151.85 | | |
| | | | | *10 E 1130 4100 13 300 000000 SCIENCE SUPPLIES HS* | *151.85* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81350 | Check | Hall, Ina R | 382.75 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-IH-040726 | Lamination of Transition Fair Sign and Calming kit storyboards | 05/15/2026 | 40.24 | | |
| | | | | *10 E 1200 4100 92 509 460000 IDEA INSTRUCTIONAL SUPPLIES* | *40.24* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81350 | Check | Hall, Ina R | 382.75 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-IH-042026 | LIGHT - Vine Street Transition Fair vendor bags preparation, meeting with Dede for Trans. Fair, Transition Fair, parent call with social worker Admin to Fed Ex- laminating Transition Fair signs, Fed Ex to Huntley library- Transition Fair flyer drop off, Huntley Library to Admin, Deicke park to Fed Ex- Transition Fair sign lamination, Fed Ex to Admin., Transition fair vendor items- HHS to Huntley Walmart, Huntley Walmart to Admin. , Admin. to Salon MACKK- sensory friendly event, Admin. to ICTW Symposium, 1900 S. 1st Street Champaign Il, Admin to Morkes- Thriving support group info. | 04/21/2026 | 313.92 | | |
| | | | | *10 E 1200 3320 00 509 000000* *TRAVEL SP ED* | *313.92* |
| ER-IH-042726 | ICTW Conference meals 4/22 & 4/24/26 | 05/15/2026 | 28.59 | | |
| | | | | *10 E 2210 3140 92 509 460000* *IDEA IMPR OF INSTR-STAFF DEV* | *28.59* |
| 05/22/2026 | 81351 | Check | Hoffman, Margaret | 269.25 |
| **Invoice Number** | **Description** | **Invoice Date** | **Invoice Amount** | **Account** | **Amount** |
| ER-MH-041426 | LIGHT - Vine Street Special Olympics state Chesak to Bloomington | 04/14/2026 | 233.45 | | |
| | | | | *10 E 1200 3320 00 509 000000* *TRAVEL SP ED* | *233.45* |
| ER-MH-042826 | LIGHT - Vine Street Special Olympics Track and Field Hoffman estates | 04/28/2026 | 34.80 | | |
| | | | | *10 E 1200 3320 00 509 000000* *TRAVEL SP ED* | *34.80* |
| 05/22/2026 | 81352 | Check | Hryniewicz, Frank | 82.65 |
| **Invoice Number** | **Description** | **Invoice Date** | **Invoice Amount** | **Account** | **Amount** |
| ER-FH-041326 | LIGHT - Vine Street Travel, Travel, Travel, Travel, Travel | 04/13/2026 | 21.75 | | |
| | | | | *10 E 1200 3320 00 509 000000* *TRAVEL SP ED* | *21.75* |
| ER-FH-041726 | LIGHT - Vine Street Travel, Travel, Travel, Travel, Travel | 04/17/2026 | 21.75 | | |
| | | | | *10 E 1200 3320 00 509 000000* *TRAVEL SP ED* | *21.75* |
| ER-FH-042726 | LIGHT - Vine Street Travel, Travel, Travel, Travel | 04/27/2026 | 17.40 | | |
| | | | | *10 E 1200 3320 00 509 000000* *TRAVEL SP ED* | *17.40* |
| ER-FH-050126 | LIGHT - Vine Street Travel, Travel, Travel, Travel, Travel | 05/01/2026 | 21.75 | | |
| | | | | *10 E 1200 3320 00 509 000000* *TRAVEL SP ED* | *21.75* |

# AP Check Register

**AP Run: 052226-DG521-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81353 | Check | McBean-Delaney, Colleen | 24.62 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-CM-043026 | Health Travel float, float, float, float, float, float, float, float, float, float | 04/30/2026 | 24.62 | | |
| | | | | *10 E 2130 3320 00 500 000000 HEALTH TRAVEL* | *24.62* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81354 | Check | Peterson, Kristin | 55.82 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-KP-042026 | LIGHT - Vine Street , , , , , , , , HHS to Deer Path , HHS to Blessed Little Kitchen , Vine Street to MCC, MCC to HHS | 04/20/2026 | 55.82 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *55.82* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81355 | Check | Wagner, Erin | 193.64 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-EW-041426 | LIGHT - Vine Street Assistive Tech consult, Assistive Tech consult, Assistive Tech consult, Assistive Tech consult, Assistive Tech consult, Assistive Tech consult, Assistive Tech consult, Assistive Tech consult, Assistive Tech consult Infinitec Coalition Meeting, Martin/ Schaumburg, Chicagoland Assistive Technology PLC quarterly meeting | 04/14/2026 | 103.64 | | 70 |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *103.64* |
| ER-EW-041526 | Virtual Conf - What's Next for Exec Function? April 15, 2026 | 05/15/2026 | 45.00 | | |
| | | | | *10 E 2210 3140 92 509 460000 IDEA IMPR OF INSTR-STAFF DEV* | *45.00* |
| ER-EW-41526 | Virtual Training 4/15/26 | 05/15/2026 | 45.00 | | |
| | | | | *10 E 2210 3140 92 509 460000 IDEA IMPR OF INSTR-STAFF DEV* | *45.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81356 | Check | Yorug, Joy | 34.17 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-JY-042426 | Meals while driving students on 4/17 & 4/18/26 | 05/15/2026 | 34.17 | | |
| | | | | *40 E 2552 3320 00 500 000000 TRANSPORTATION TRAVEL* | *34.17* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000058 | ACH | Baird, Brianna K | 58.43 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-BB-032026 | Walmart Cooking Materials from 1/13-2/26/26 | 05/15/2026 | 58.43 | | |
| | | | | *10 E 3000 4100 92 509 460000 IDEA COMM ENGAGE SUPPLIES* | *58.43* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000059 | ACH | Bierma, Christian D | 47.19 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-CB-041626 | Teacher Travel Leggee Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel | 04/16/2026 | 47.19 | | |
| | | | | *10 E 1110 3320 00 100 000000 TEACHER TRAVEL LEGGEE* | *47.19* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000060 | ACH | Cornett, Brenda L | 168.58 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-BC-041326 | LIGHT - Vine Street Vine St to Heritage Woods to Vine St, Vine St to HHS to Vine St, Vine St to Pet Supplies Plus to Vine St, HHS to ALOP to Vine St, Vine St to Heritage Woods to Vine St, Vine St to HHS to Vine St, Vine St to Chick-Fil-A to Vine St, Vine St to Able Light to Julie Ann's to Vine St, HHS to Vine St, Vine St to Pet Supplies Plus to Vine St, Vine St to Heritage Woods to Vine St, Vine St to HHS , Vine St to Chick-Fil-A to Vine St, Vine St to Holiday Inn to Vine St, Vine St to Able Light to Vine St, Vine St to Pet Supplies Plus to Lowes to Home Depot to Vine St, Vine St to Heritage Woods to Vine St, Vine St to ALOP to Vine St, Vine St to Holiday Inn to Vine St, Vine St to MCC to Able Light to Vine St, Vine St to Pet Supplies Plus to Vine St, Vine St to HHS, HHS to Vine St, Vine St to Heritage Woods to Vine St, Vine St to HHS to Vine St, Vine St to Holiday Inn to Vine St, | 04/13/2026 | 168.58 | | 71 |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *168.58* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000061 | ACH | Cramer, Kimberly M | 108.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-KC-050426 | Teacher Travel Chesak Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel | 05/04/2026 | 47.74 | | |
| | | | | *10 E 1110 3320 00 110 000000 TEACHER TRAVEL CHESAK* | *47.74* |
| ER-KC-050428 | Teacher Travel Chesak Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel | 05/04/2026 | 19.53 | | |
| | | | | *10 E 1110 3320 00 110 000000 TEACHER TRAVEL CHESAK* | *19.53* |
| ER-KC-050429 | Teacher Travel Chesak Travel, Travel, Travel, Travel, Travel, Travel | 05/04/2026 | 13.02 | | |
| | | | | *10 E 1110 3320 00 110 000000 TEACHER TRAVEL CHESAK* | *13.02* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000061 | ACH | Cramer, Kimberly M | 108.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-KC-050430 | Teacher Travel Chesak Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel | 05/04/2026 | 28.21 | | |
| | | | | *10 E 1110 3320 00 110 000000 TEACHER TRAVEL CHESAK* | *28.21* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000062 | ACH | Dean, Adam C | 725.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-AD-042826 | Security Officer Travel January-March 2026 Mileage | 04/28/2026 | 555.35 | | |
| | | | | *10 E 2546 3320 00 500 000000 SECURITY OFFICER TRAVEL* | *555.35* |
| ER-AD-050126 | Security Officer Travel April mileage | 05/01/2026 | 169.65 | | |
| | | | | *10 E 2546 3320 00 500 000000 SECURITY OFFICER TRAVEL* | *169.65* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000063 | ACH | DiSanti, Kylie M | 31.90 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-KD-042526 | LIGHT - Vine Street 1100 W Higgins Rd Hoffman Estates, IL 60169 United States Special Olympics Track and Field | 04/25/2026 | 31.90 | | 72 |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *31.90* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000064 | ACH | Escudero, Michelle L | 87.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ED-ME-050526 | Food Services Travel Kitchen subbing , Kitchen subbing, Kitchen subbing, Kitchen subbing, Kitchen subbing, Kitchen subbing, Kitchen subbing, Kitchen subbing, Kitchen subbing, Kitchen subbing | 05/05/2026 | 87.00 | | |
| | | | | *10 E 2561 3320 00 500 000000 DIR FOOD SERVICE TRAVEL* | *87.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000065 | ACH | Fitzgerald, Cynthia M | 152.34 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-CF-042326 | LIGHT - Vine Street APE Daily Travel, APE Daily Travel, APE Daily Travel,

# AP Check Register

**AP Run: 052226-DG521-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000068 | ACH | Heaphy, Michele | 14,445.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-MH-042426 | National Louis Univ Winter 2026 Tuition/Fee | 05/15/2026 | 3,205.00 | | |
| | | *10 E 2210 6700 98 500 499800* | | *TEACHER VACANCY TUIT* | *3,205.00* |
| ER-MH-042426 | National Louis Univ - Fall 2025 Tuition/Fee (Oct-Dec) | 05/15/2026 | 2,415.00 | | |
| | | *10 E 2210 6700 98 500 499800* | | *TEACHER VACANCY TUIT* | *2,415.00* |
| ER-MH-042426 | National Louis Univ - Summer 2025 Tuition/Fee (July-Sept) | 05/15/2026 | 3,765.00 | | |
| | | *10 E 2210 6700 98 500 499800* | | *TEACHER VACANCY TUIT* | *3,765.00* |
| ER-MH-042426 | National Louis Univ - Spring 2025 Tuition/Fee (Apr-Jun) | 05/15/2026 | 2,415.00 | | |
| | | *10 E 2210 6700 98 500 499800* | | *TEACHER VACANCY TUIT* | *2,415.00* |
| ER-MH-042426 | National Louis Univ - Winter 2025 Tuition/Fee (Jan-Mar) | 05/15/2026 | 2,645.00 | | |
| | | *10 E 2210 6700 98 500 499800* | | *TEACHER VACANCY TUIT* | *2,645.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000069 | ACH | Hollabaugh, Jennifer L | 30.38 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-JH-041026 | Teacher Travel Heineman travel teacher, travel teacher, travel teacher, travel teacher, travel teacher, travel teacher, travel teacher, travel teacher, travel teacher, travel teacher, travel teacher, travel teacher, travel teacher, travel teacher | 04/10/2026 | 30.38 | | |
| | | *10 E 1120 3320 00 210 000000* | | *TEACHER TRAVEL HEINEMAN* | *30.38* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000070 | ACH | Holzkamp, Jena K | 47.56 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-JH-041626 | LIGHT - Vine Street Special Olympics Soccer Regionals | 04/16/2026 | 47.56 | | |
| | | *10 E 1200 3320 00 509 000000* | | *TRAVEL SP ED* | *47.56* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000071 | ACH | Hursey, Caryn I | 99.15 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-CH-041426 | IDPH Recertification for Vision and Hearing | 05/14/2026 | 60.00 | | |
| | | *10 E 2130 3900 00 506 000000* | | *PURCHASED SERVICES HEALTH* | *60.00* |
| ER-CH-041626 | Teacher Travel Heineman Drove to and from field trip Drove personal car for field trip from Heineman Middle School to Nippersink Middle school. Drove from Nippersink Middle school to my home (11329 Caldwell Dr. Huntley) | 04/16/2026 | 39.15 | | |
| | | *10 E 1120 3320 00 210 000000* | | *TEACHER TRAVEL HEINEMAN* | *39.15* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000072 | ACH | Jensen, Julie C | 267.52 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-JJ-050526 | LIGHT - Vine Street Vine St. to ICTW Transition Conference- Champaign, IL, ICTW Transition Conference- Champaign to Vine St. | 05/05/2026 | 267.52 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *267.52* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000073 | ACH | Kelly, Jill K | 102.23 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-JK-043026 | LIGHT - Vine Street , , , , , , , , , , Martin to Westfield Elementary School to Martin, Martin to D47 CORE Center to Martin, Martin to Westfield Elementary School to Martin | 04/30/2026 | 102.23 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *102.23* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000074 | ACH | Kenefick, Michelle | 43.49 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-MK-041726 | Teacher Travel Marlowe , , , , , , , , | 04/17/2026 | 43.49 | | |
| | | | | *10 E 1120 3320 00 220 000000 TEACHER TRAVEL MARLOWE* | *43.49* |

75

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000075 | ACH | Kowalski, Kim S | 320.45 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-KK-041026 | LIGHT - Vine Street HHS to Alop | 04/10/2026 | 2.90 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *2.90* |
| ER-KK-041326 | LIGHT - Vine Street HHS to ALOP | 04/13/2026 | 71.05 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *71.05* |
| ER-KK-042026 | LIGHT - Vine Street HHS maternity leave | 04/20/2026 | 72.50 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *72.50* |
| ER-KK-042726 | LIGHT - Vine Street SW at HHS | 04/27/2026 | 72.50 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *72.50* |
| ER-KK-050426 | LIGHT - Vine Street Maternity SW | 05/04/2026 | 71.05 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *71.05* |
| ER-KK-051126 | LIGHT - Vine Street SW for Maternity leave | 05/11/2026 | 30.45 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *30.45* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000076 | ACH | Kozbiel, Loida | 140.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-LK-043026 | LIGHT - Vine Street Martin to/from Easter Seals Academy , HHS to/from [redacted] Martin to/from Easter Seals Academy | 04/30/2026 | 140.50 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *140.50* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000077 | ACH | Krebs, Patricia | 23.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-PK-040226 | LIGHT - Vine Street chesak to [redacted] | 04/02/2026 | 3.63 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *3.63* |
| ER-PK-040926 | LIGHT - Vine Street Chesak to [redacted] the Hills | 04/09/2026 | 4.06 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *4.06* |
| ER-PK-041426 | LIGHT - Vine Street Chesak to [redacted] | 04/14/2026 | 4.06 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *4.06* |
| ER-PK-042126 | LIGHT - Vine Street Chesak to [redacted] | 04/14/2026 | 4.06 | | 76 |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *4.06* |
| ER-PK-042726 | LIGHT - Vine Street Chesak to [redacted] [redacted] | 04/27/2026 | 3.63 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *3.63* |
| ER-PK-042826 | LIGHT - Vine Street Chesak to [redacted] the Hills, IL | 04/28/2026 | 4.06 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *4.06* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000078 | ACH | Letheby, Corey L | 13.19 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-CL-041926 | O&M Travel to high school to turn boilers on | 04/19/2026 | 13.19 | | |
| | | | | *20 E 2540 3320 00 500 000000 TRAVEL* | *13.19* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000079 | ACH | Lindquist, Kevin A | 275.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-KL-050126 | O&M Travel To and From Four Points Peoria for Annual IASBO Conference | 05/01/2026 | 275.50 | | |
| | | | | *20 E 2540 3320 00 500 000000 TRAVEL* | *275.50* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000080 | ACH | Lombard, Jessica | 286.67 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-JL-050126 | Travel Supt Parent mtg and mtg w/ Student Board Reps, Check in, School visit w/Board member Fekete, School visit w/Board member Fekete, School visit w/Board member Fekete, School visit w/Board member Fekete, Admin Asst Delivery to Leggee, Admin Asst Delivery to HHS, Institute Day, Institute Day, Institute Day and Parent mtg, Del Webb visit, Parent mtg, Reed Rd Learning Fairs and Marlowe 20 yr Women of Distinction event n DO to the Dole in CL and back, HAART DO to HFPD to DO, McHenry County Sup Meeting DO to MCC to DO, Kishwaukee IASA Sup Region Mtg DO to CL to DO , DO to Del Webb Center to DO Fiscal Presentation, Huntley Community Radio DO to Huntley Public Library to DO, AA 4050 Geneva to HHS for Future Educator Signing Day, AA 4050 Geneva to DO , DO to Jamesons Del Webb HEF Banquet, DO to Huntley Public Library April Raider Roundtable to DO, CTE visit at McHenry West High School DO to McHenry HS to DO | 05/01/2026 | 286.67 | | 77 |
| | | | | *10 E 2321 3320 00 510 000000* *TRAVEL SUPT* | *286.67* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000081 | ACH | MacCrindle, Amy N | 156.44 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-AM-050726 | Travel & Conference Curr 6-12 Building Visits, Building Visits, Building Visits, Student Led PD, Building Visits, Kinder Dual Meeting, Student Led PD, MS Math Meeting, Impossible Science, Impossible Science, DL Parent Meeting, Institute Day, Institute Day, Institute Day, Del Webb Visit IASA Kishwaukee Sup Meeting, Admin Academy - Kane County ROE, Admin Academy - Kane County ROE | 05/07/2026 | 156.44 | | |
| | | | | *10 E 2212 3320 00 505 000000* *TRAVEL & CONFERENCE CURR 6-12* | *156.44* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000082 | ACH | Martinez, Patricia A | 15.03 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-PM-040826 | Cafe Chesak - Spiritwear | 05/15/2026 | 15.03 | | |
| | | | | *10 E 2560 4100 00 110 000000* *CAFE SUPPLIES CHESAK* | *15.03* |

# AP Check Register

**AP Run: 052226-DG521-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000083 | ACH | Mays, Gina M | 50.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-GM-042026 | PEL ISBE License renewal 4/20/26 | 05/15/2026 | 50.00 | | |
| | | *10 E 2210 6400 92 509 460000* | | *IDEA OTHER OBJECTS* | *50.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000084 | ACH | Miguel, Crystal A | 202.88 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-CM-040726 | LIGHT - Vine Street Meeting, Interviews, Admin Meeting, Meeting To Belvidere North High School- Soccer Skills, To Hinsdale South High School, Special Olympics Track Meeting | 04/07/2026 | 202.88 | | |
| | | *10 E 1200 3320 00 509 000000* | | *TRAVEL SP ED* | *202.88* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000085 | ACH | Miller, Karen | 44.24 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-KM-050126 | Teacher Travel HS Delivery of materials for AP exams Delivery of materials for AP exams to Park District Building | 05/01/2026 | 6.16 | | |
| | | *10 E 1130 3320 00 300 000000* | | *TEACHER TRAVEL HS* | *6.16* |
| ER-KM-050526 | Teacher Travel HS AP exam drop off and pickup, AP exam drop off and pickup, AP exam drop off and pickup, AP exam drop off and pickup AP exam drop off and pickup, AP exam drop off and pickup, AP exam drop off and pickup, AP exam drop off and pickup, AP exam drop off and pickup | 05/05/2026 | 38.08 | | |
| | | *10 E 1130 3320 00 300 000000* | | *TEACHER TRAVEL HS* | *38.08* |

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# AP Check Register

**AP Run: 052226-DG521-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000086 | ACH | Moran, Tonya L | 95.70 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-TM-051126 | LIGHT - Vine Street Homebound services at [redacted] | 05/11/2026 | 95.70 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *95.70* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000087 | ACH | Ossler, Juliann M | 60.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-JO-041426 | Vision & Hearing certification renewal | 05/15/2026 | 60.00 | | |
| | | | | *10 E 2130 3900 00 506 000000 PURCHASED SERVICES HEALTH* | *60.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000088 | ACH | Otrembiak, Brittany A | 59.90 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-BO-040126 | LIGHT - Vine Street Vine to Goodwill To vine, vine to Holiday inn To vine, vine to holiday inn to vine , vine to goodwill to vine , vine to holiday inn to able light to vine , vine to Old navy to vine, vline to holiday inn to vine , Vine to Pinecrest to Vine , vone to pine crest to vine , Vine to Holiday inn to Vine | 04/01/2026 | 59.90 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *59.90* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000089 | ACH | Owensby, Donna L | 36.25 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-DO-042826 | Teacher Travel Conley Book Fair Restock from Conley to 301 Gary Ave, Roselle Il 60172 | 04/28/2026 | 36.25 | | |
| | | | | *10 E 1110 3320 00 150 000000 TEACHER TRAVEL CONLEY* | *36.25* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000090 | ACH | Panke, Keith C | 285.94 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-KP-042226 | Pizza for light students Adopt A Highway Kickoff 4/21/26 | 05/15/2026 | 81.93 | | |
| | | *10 E 1200 4100 66 509 000000* | | *STEP SUPPLIES* | *81.93* |
| ER-KP-050426 | LIGHT - Vine Street Drive to ICTW Conference (Vine Street to i-Hotel in Champaign, IL) (Average daily commute is subtracted) (4/22-4/24) | 05/04/2026 | 204.01 | | |
| | | *10 E 1200 3320 00 509 000000* | | *TRAVEL SP ED* | *204.01* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000091 | ACH | Parker, Danielle R | 403.69 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-DP-041726 | Wellness Conf Holiday Inn 3/19/26 | 05/15/2026 | 403.69 | | |
| | | *10 E 1130 3320 00 300 000000* | | *TEACHER TRAVEL HS* | *403.69* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000092 | ACH | Pauwels, Sheryl | 255.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-SP-042026 | Travel Preschool PFA Admin Conference in Champaign, IL (I subtracted miles to/from work) It would not allow me to add an account # above. Should use: 10-2210-312-97-79-600-14 | 04/17/2026 | 255.20 | | 80 |
| | | *10 E 1125 3320 00 500 000000* | | *TRAVEL PRESCHOOL* | *255.20* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000093 | ACH | Pocztowski, Shaina G | 405.14 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-SP-041526 | WELL Conference - Embassy Suites Hotel and Conference Center in East Peoria | 04/15/2026 | 234.90 | | |
| | | *10 E 2410 3320 00 300 000000* | | *PRIN TRAVEL HS* | *234.90* |
| ER-SP-042026 | Wellness Conference Hotel Charge 3/19/26 | 05/15/2026 | 170.24 | | |
| | | *10 E 2410 3320 00 300 000000* | | *PRIN TRAVEL HS* | *170.24* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000094 | ACH | Primus, Mike D | 14.93 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-MP-050126 | Travel Technology Meeting at HHS Meeting with Cisco | 05/01/2026 | 14.93 | | |
| | | *10 E 2660 3320 00 504 000000* | | *TRAVEL TECHNOLOGY* | *14.93* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000095 | ACH | Rewerts, Suzanne | 153.47 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-SR-050426 | LIGHT - Vine Street to/from student - HHI - KW, to/from student - HHI - KW, to/from student - HHI - KW, to/from student - HHI - KW, to/from student - HHI - KW, to/from student - HHI - KW, to/from student - HHI - KW, to/from student - HHI - KW, to/from student - HHI - KW | 05/04/2026 | 88.40 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *88.40* |
| ER-SR-051426 | LIGHT - Vine Street to/from student residence - KW (HHI), to/from student residence - KW (HHI), to/from student residence - KW (HHI), to/from student residence - KW (HHI), to/from student residence - KW (HHI), to/from student residence - KW (HHI), to/from student residence - KW (HHI), to/from admin. bldg - drop off materials | 05/14/2026 | 65.07 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *65.07* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000096 | ACH | Rodriguez, Tom M | 93.53 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-TR-050126 | Mileage Reimbursement | 05/04/2026 | 93.53 | | |
| | | | | *10 E 2520 3320 00 501 000000 TRAVEL FISCAL* | *93.53* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000097 | ACH | Ryan, Debi D | 36.24 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-DR-050426 | LIGHT - Vine Street Met with Adam Dean (AAC), Jen Korn (AAC), Team Lead- protocols, HHS- consult then Leggee, SLP Team Meeting, AAC consult HHS, Emergency Core Board presentation, Benchmark Mtg at DO | 05/04/2026 | 36.24 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *36.24* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000098 | ACH | Sanchez, Kirsten H | 9.42 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-KS-050526 | Teacher Travel HS Field Trip - Trade Fair Field Trip to McHenry County Fairgrounds | 05/05/2026 | 9.42 | | |
| | | | | *10 E 1130 3320 00 300 000000 TEACHER TRAVEL HS* | *9.42* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000099 | ACH | Sara, Lindsay A | 253.72 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-LS-042726 | Conference in Texas Meal 4/22/26 | 05/15/2026 | 33.68 | | |
| | | *10 E 2210 3140 92 509 460000* | | *IDEA IMPR OF INSTR-STAFF DEV* | *33.68* |
| ER-SL-040626 | LIGHT - Vine Street Late Start/Student Mtg, Late Start/Student Mtg, Staff Mtg, Staff Mtg/Transition Mtgs, Staff Mtg/Transition Meetings MCC to Vine PIP Mtg, Vine to MCC Late Start/Student Mtg, Deicke to MCC Staff Mtg, ALOP to MCC Late Start/Student Mtg, Vine to MCC Staff Mtg, Vine to MCC Staff Mtg, MCC to Vine PIP Mtg, Deicke to MCC Late Start, Deicke to MCC Staff Mtg, MCC to COD to 7302 Clarendon Hills to MCC Transition Tour, MCC to Vine Early Release Mtgs, MCC to Vine PIP Mtg, Deicke to MCC Late Start, Deicke to MCC Staff Mtg, MCC to Admin PIP Mtg, Deicke to MCC Late Start, HHS to MCC Transition Mtgs, Deicke to MCC Late Start, Admin to MCC Mtg at with Admin, MCC to Vine PIP Mtg | 04/06/2026 | 220.04 | | |
| | | *10 E 1200 3320 00 509 000000* | | *TRAVEL SP ED* | *220.04* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000100 | ACH | Schwerzler, Therese M | 21.89 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-TS-040226 | undefined HHS to UPS Store (return Amazon package), HHS to Chipotle to place tax exempt order, HHS to Chipotle to pick up order, HHS to Walmart (Pop for Coke machine) | 04/02/2026 | 21.89 | | |
| | | *10 E 2410 3320 00 300 000000* | | *PRIN TRAVEL HS* | *21.89* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000101 | ACH | Searle, Cara M | 63.07 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-CS-040926 | Teacher Travel Leggee Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel, Travel -- Before-School Solo/Ensemble, Travel, Travel -- 4th Gr Concerts Help | 04/09/2026 | 63.07 | | |
| | | *10 E 1110 3320 00 100 000000* | | *TEACHER TRAVEL LEGGEE* | *63.07* |

# AP Check Register

**AP Run: 052226-DG521-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000102 | ACH | Severin, Nikki T | 70.57 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-NS-040626 | LIGHT - Vine Street Student Observation, CPI Work, SES PD Work, HMS SES HS Visit, Accommodation Training Review, Student support, SW Meeting, Team Meeting/Student Support, Drop off student Data forms , SES PD, Student Support, Student Support, TRans. CPI, Drop off student incentives, SES PLC Leggee Elementary to Little City Foundation for a student observation | 04/02/2026 | 70.57 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *70.57* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000103 | ACH | Sparks, Alyse R | 92.26 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-AS-050426 | LIGHT - Vine Street Psych Duties, Psych Duties, Psych Duties, Psych Duties, Psych Duties, Psych Duties, Psych Duties, Psych Duties, Psych Duties, Psych Duties, Psych Duties- MCC to MMS , Psych Duties- Deicke to Marklund Geneva, Psych Duties- Marklund Geneva to MMS, Psych Duties- MMS to MCC, Psych Duties- MCC to MMS , Psych Duties- MCC to Vine | 05/04/2026 | 92.26 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *92.26* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000104 | ACH | Tanke, Amanda R | 50.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-AT-041726 | ROE ISBE PEL Renewal | 05/15/2026 | 50.00 | | |
| | | | | *10 E 2210 4100 92 509 460000 IDEA IMPR OF INSTRUCTION SUPPL* | *50.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000105 | ACH | Taylor, Nicki M | 81.08 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-NT-050826 | LIGHT - Vine Street Homebound Tutoring H [redacted] | 05/08/2026 | 81.08 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *81.08* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000106 | ACH | Whalen, Erika L | 48.29 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-EW-040926 | LIGHT - Vine Street Travel between buildings for meetings | 04/09/2026 | 7.25 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *7.25* |
| ER-EW-041026 | LIGHT - Vine Street Travel to DO for meeting | 04/10/2026 | 2.17 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *2.17* |
| ER-EW-042126 | LIGHT - Vine Street Travel between buildings | 04/21/2026 | 21.76 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *21.76* |
| ER-EW-050526 | LIGHT - Vine Street Travel to support SNAP outing | 05/01/2026 | 17.11 | | |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *17.11* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000107 | ACH | Winkelman, Stephanie M | 31.90 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-SW-042526 | LIGHT - Vine Street Special Olympics Track & Field:<br>1100 W Higgins Rd<br>Hoffman Estates, IL 60169<br>United States | 04/25/2026 | 31.90 | | |
| | | | | | 84 |
| | | | | *10 E 1200 3320 00 509 000000 TRAVEL SP ED* | *31.90* |
| | | | | **Total:** | **22,732.32** |

**052226-DG521-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 11 | 1,778.08 |
| ACH Checks: | 50 | 20,954.24 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **61** | **22,732.32** |

# AP Check Register

**AP Run: 052226-DG6158-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81357 | Check | Buga, Alina | 12.35 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Cafe Food Refund - Mackeben | 05/22/2026 | 12.35 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *12.35* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81358 | Check | Central High School c/o Athletics | 230.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 26-0628 | Huntley Boys Varsity Baseball - Schaumburg Boomers Fee | 05/22/2026 | 230.00 | | |
| | | *10 E 1500 6400 00 305 000000* | | *SPORTS DUES & FEES HS* | *230.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81359 | Check | ComEd | 18,833.75 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2040365565 | Electric-10401 Vine St, Unit A-04/08-5/07/26 | 05/22/2026 | 255.35 | | |
| | | *20 E 2540 4660 00 500 000000* | | *ELECTRIC* | *255.35* |
| 4032931222 | Electric-13719 Harmony Rd-04/13-5/12/26 | 05/22/2026 | 10,276.81 | | |
| | | *20 E 2540 4660 00 500 000000* | | *ELECTRIC* | *10,276.81* |
| 5758216000 | Electric-10910-20-04/12-5/11/26 | 05/22/2026 | 7,713.69 | | |
| | | *20 E 2540 4660 00 500 000000* | | *ELECTRIC* | *7,713.69* |
| 5929942222 | Electric-11922 Oak Creek Pkwy, Unit L-04/08-5/07/26 | 05/22/2026 | 328.44 | | |
| | | *20 E 2540 4660 00 500 000000* | | *ELECTRIC* | *328.44* |
| 6769632222 | Electric-650 Academic Dr-04/2-5/11/26 | 05/22/2026 | 259.46 | | |
| | | *20 E 2540 4660 00 500 000000* | | *ELECTRIC* | *259.46* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81360 | Check | Fleck, Jamie | 29.30 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | HHS Food Services Refund | 05/22/2026 | 29.30 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *29.30* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81361 | Check | Greco, Susann | 24.85 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| GRAD/26 | Cafe Food Refund-Grad/26 | 05/22/2026 | 24.85 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *24.85* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81362 | Check | IHSA | 310.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| JRN26-0040 | Huntley Journalism@ IHSA for Sectional & State Final Fees | 05/22/2026 | 310.00 | | |
| | | *10 E 1543 3320 00 310 000000* | | *ACTIVITIES TRAVEL* | *310.00* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81363 | Check | Klever, Karen | 16.95 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Cafe Refund-Huntley HS | 05/22/2026 | 16.95 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *16.95* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81364 | Check | Malik, Amna | 15.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Martin Food Services Refund | 05/22/2026 | 15.20 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *15.20* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81365 | Check | Mujica, Andrea | 17.45 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Heineman Food Services Refund | 05/22/2026 | 17.45 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *17.45* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81366 | Check | Nicor Gas | 9,094.93 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 03348177878 | Natural Gas-04/01-05/01/26-650 Dr. John Burkey Dr. | 05/22/2026 | 497.32 | | |
| | | *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | *497.32* |
| 08593450169 | Natural Gas-04/01-05/01/26-725 Dr. John Burkey Dr. | 05/22/2026 | 864.74 | | |
| | | *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | *864.74* |
| 26119410004 | Natural Gas-04/01-05/01/26-13723 Harmony Rd | 05/22/2026 | 1,009.21 | | |
| | | *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | *1,009.21* |
| 36140957196 | Natural Gas-04/01-05/01/26-9625 Haligus Rd | 05/22/2026 | 1,045.03 | | |
| | | *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | *1,045.03* |
| 45174410006 | Natural Gas-04/01-05/01/26-13719 Harmony Rd | 05/22/2026 | 2,020.65 | | |
| | | *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | *2,020.65* |
| 55598410003 | Natural Gas-04/01-05/01/26-10910 Reed Rd | 05/22/2026 | 1,041.42 | | |
| | | *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | *1,041.42* |
| 64781510009 | Natural Gas-04/01-05/01/26-10920 Reed Rd | 05/22/2026 | 918.58 | | |
| | | *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | *918.58* |
| 64975248440 | Natural Gas-04/01-05/01/26-750 Dr. John Burkey Dr. | 05/22/2026 | 817.90 | | |
| | | *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | *817.90* |
| 81568597116 | Natural Gas-04/01-05/01/26-800 Dr. John Burkey Dr. | 05/22/2026 | 880.08 | | |
| | | *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | *880.08* |

# AP Check Register

**AP Run: 052226-DG6158-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81367 | Check | Patel, Mouga | 6.75 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Leggee Food Services Refund | 05/22/2026 | 6.75 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *6.75* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81368 | Check | Petty Cash-HHS SpEd | 85.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 242224 | Randall Oaks Park & Zoo-Fee for use of picnic 5/8/26 | 05/22/2026 | 85.00 | | |
| | | *10 E 3000 3100 92 509 460000* | | *IDEA COMM ENGAGE PS* | *85.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81369 | Check | Rymar, Marta | 15.55 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Chesak Food Services Refund | 05/22/2026 | 5.60 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *5.60* |
| WITHDRAWL/26 | Chesak Food Services Refund | 05/22/2026 | 1.15 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1.15* |
| WITHRAWL/26 | Chesak Food Services Refund | 05/22/2026 | 8.80 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *8.80* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81370 | Check | Symmetry Energy Solutions | 20,220.29 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 21787654 | Natural Gas-April 2026 | 05/22/2026 | 20,220.29 | | |
| | | *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | *20,220.29* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000108 | ACH | Escudero, Michelle L | 60.90 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-ME-040126 | March 2026 Mileage Reimbursement | 05/22/2026 | 60.90 | | |
| | | *10 E 2561 3320 00 500 000000* | | *DIR FOOD SERVICE TRAVEL* | *60.90* |
| | | | | **Total:** | **48,973.27** |

# AP Check Register

**AP Run: 052226-DG6158-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|

**052226-DG6158-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 14 | 48,912.37 |
| ACH Checks: | 1 | 60.90 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **15** | **48,973.27** |

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# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81371 | Check | 1ST Ayd Corporation | 739.26 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| PSI9868697 | Invoice \| Bus parts | 05/19/2026 | 739.26 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *739.26* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81372 | Check | A Parts Warehouse | 993.38 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 198169 | Invoice \| Bus parts | 05/20/2026 | 112.10 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *112.10* |
| 198813 | Bus parts | 05/20/2026 | 881.28 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *881.28* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81373 | Check | Accurate Translation Bureau | 510.03 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 31556 | (1A) Invoice #31556, March Translation Services | 05/19/2026 | 245.59 | | |
| | | *10 E 1200 3100 92 509 460000* | | *IDEA GENERAL PURCHASED SERVICE* | *245.59* |
| 31844 | Invoice 31844 Form translation English > Ukrainian for [redacted] | 05/19/2026 | 264.44 | | 89 |
| | | *10 E 2210 3100 84 500 490000* | | *TITLE III LIPLEPS PUR SVCS* | *264.44* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81374 | Check | Airgas USA LLC | 572.59 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 5522637916 | Invoice \| Lease renewal | 05/19/2026 | 572.59 | | |
| | | *40 E 2552 6400 00 500 000000* | | *DUES & FEES* | *572.59* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81375 | Check | Al Piemonte | 128.11 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| CHCS534655 | Van recall and oil change | 05/19/2026 | 128.11 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *128.11* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81376 | Check | AMG Occ Health | 202.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 22565369 | Invoice \| Worker's Comp Drug Screens for [redacted] and [redacted] | 05/19/2026 | 202.00 | | |
| | | *10 E 2642 3900 00 506 000000* | | *PURCHASED SERVICE HUMAN RES* | *202.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81377 | Check | Amplify Education | 170,280.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INV-454910 | Quote# Q-681222-1 | 05/15/2026 | 170,280.00 | | |

# AP Check Register

**AP Run: 052226-DG522-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81377 | Check | Amplify Education | 170,280.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| | Amplify Science Middle School Gr6-8 Integrated Teacher License/Integrated Model License - 6 Year 2026-2032 New Adoption | | | | |
| | | | | *10 E 1100 4230 00 505 000000 NEW ADOPTION 6-12* | *170,280.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81378 | Check | Anderson, Francesca | 4,500.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 7 | Invoice \| March [redacted] | 05/20/2026 | 2,100.00 | | |
| | | | | *10 E 2310 3180 00 510 000000 LEGAL BOARD* | *2,100.00* |
| 8 | Invoice \| April [redacted] | 05/20/2026 | 2,400.00 | | |
| | | | | *10 E 2310 3180 00 510 000000 LEGAL BOARD* | *2,400.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81379 | Check | Applied Maintenance | 855.38 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 7034409882 | Invoice \| Bus parts | 05/20/2026 | 855.38 | | |
| | | | | *40 E 2554 4100 00 500 000000 FLEET SUPPLIES* | *855.38* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81380 | Check | Arlington Heights Ford | 2,027.80 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 218027 | Ford F-25 Pickup repairs | 05/20/2026 | 2,027.80 | | |
| | | | | *40 E 2550 3230 00 500 000000 REPAIRS AND MAINTENANCE* | *2,027.80* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81381 | Check | Benefitfocus.com Inc | 2,463.23 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 174168 | Migrated PO | 05/22/2026 | 2,463.23 | | |
| | | | | *10 E 2310 2200 00 500 000000 SUPPORT SERV-GEN ADM INSURANCE* | *2,463.23* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81382 | Check | Bjorem Speech Publications | 251.97 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 122049 | Invoice# 122049 | 05/20/2026 | 251.97 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *251.97* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81383 | Check | Blick Art Materials | 1,045.43 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 7488135 | Invoice# 7488135 | 05/20/2026 | 1,045.43 | | |
| | | | | *10 E 1110 4100 02 120 000000 ART SUPPLIES MARTIN* | *1,045.43* |

# AP Check Register

**AP Run: 052226-DG522-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81384 | Check | Brents Mailing Equipment | 317.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1179 | Invoice 1179 Ink Cartridge | 05/20/2026 | 317.00 | | |
| | | *10 E 1130 3410 00 300 000000* | | *POSTAGE HS* | *317.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81385 | Check | Build Capacity Consulting LLC | 369.36 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1174 | Invoice \| PLC Work on 4/9/26 with MS & Light Admins - Hotel/Dinner/Mileage - General Purch Services | 05/20/2026 | 369.36 | | |
| | | *10 E 2212 3100 00 505 000000* | | *CURRICLUM GEN PUR SVC 6-12* | *369.36* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81386 | Check | Clarity Assessments LLC | 13,000.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 26-15803 | (7A) Invoice #26-15803, April Psychological Assessments | 05/20/2026 | 13,000.00 | | |
| | | *10 E 2140 3100 92 509 460000* | | *IDEA PSYCHOLOGICAL SERVICES* | *13,000.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81387 | Check | ClientFirst Consulting Group LLC | 195.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 19407 | Invoice \| E-Rate Services for March 2026 | 05/20/2026 | 195.00 | | |
| | | *10 E 2660 3900 00 504 000000* | | *PURCHASED SERVICE TECHNOLOGY* | *195.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81388 | Check | Costco Membership | 195.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 000111901361636 | Costco Renewal | 05/22/2026 | 195.00 | | |
| | | *10 E 2520 6400 00 501 000000* | | *DUES & FEES FISCAL* | *195.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81389 | Check | Crystal Lake School District 47 | 1,162.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| # 26-AU029 | (18A) Invoice #26-AU029 | 05/21/2026 | 543.75 | | |
| | | *10 E 4120 3100 92 509 460000* | | *IDEA PAYMENTS TO OTHER DISTRICTS* | *543.75* |
| #26-AU026 | (18A) Inv #26-AU-026 | 05/21/2026 | 618.75 | | |
| | | *10 E 4120 3100 92 509 460000* | | *IDEA PAYMENTS TO OTHER DISTRICTS* | *618.75* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81390 | Check | DuPage Federation on Human Services | 364.45 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 12991 | Invoice \| Language Line charges for March | 05/21/2026 | 364.45 | | |
| | | *10 E 2210 3100 84 500 490000* | | *TITLE III LIPLEPS PUR SVCS* | *364.45* |

# AP Check Register

**AP Run: 052226-DG522-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81391 | Check | ECRA Group Inc | 40,606.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 11968 | Invoice \| School Improvement Services SY26-27 - 1st Installment of 2 - General Purchased Services | 05/21/2026 | 40,606.50 | | |
| | | | | *10 E 2212 3100 00 505 000000 CURRICLUM GEN PUR SVC 6-12* | *40,606.50* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81392 | Check | Edge Sports Apparel LLC | 2,548.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9936 | Invoice# 9936 | 05/19/2026 | 2,548.00 | | |
| | | | | *10 E 3000 4100 92 509 460000 IDEA COMM ENGAGE SUPPLIES* | *2,548.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81393 | Check | Elemental Solutions LLC | 1,080.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 7592 | Invoice #7592 4-22-26 10 Micron Wound Tin Core | 05/21/2026 | 1,080.00 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *1,080.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81394 | Check | Engler Callaway Baasten & Sraga LLC | 2,308.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 36797 | Invoice 36797 | 05/21/2026 | 2,308.50 | | |
| | | | | *10 E 2310 3180 00 510 000000 LEGAL BOARD* | *2,308.50* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81395 | Check | Fastsigns Crystal Lake | 990.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2088-20365 | Invoice 2088-20365 Job Fair A-Frame Inserts Invoice 2088-20399 College Fair A-Frame Inserts | 05/21/2026 | 120.00 | | |
| | | | | *10 E 1130 3230 00 300 000000 REPAIRS HS* | *120.00* |
| 2088-20399 | Invoice 2088-20365 Job Fair A-Frame Inserts Invoice 2088-20399 College Fair A-Frame Inserts | 05/21/2026 | 120.00 | | |
| | | | | *10 E 1130 3230 00 300 000000 REPAIRS HS* | *120.00* |
| 2088-20828 | Invoice 2088-20828 Prom Bus Signs | 05/21/2026 | 750.00 | | |
| | | | | *10 E 1558 4100 00 300 000000 VEI SUPPLIES HS* | *750.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81396 | Check | Gordon Food Service | 266.80 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 903026390 | Food for Retirement and 30 Years of Service Reception | 05/21/2026 | 266.80 | | |
| | | | | *10 E 2642 4110 00 506 000000 HR EMPLOYEE RECOGNITION* | *266.80* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81397 | Check | Grainger | 1,795.15 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9853950476 | Invoice \| Grainger Invoice# 9853950476 | 05/21/2026 | 94.83 | | |
| | | *10 E 2560 3230 00 300 000000* | | *CAFE REPAIRS HS* | *94.83* |
| 9854533396 | Invoice #9854533396 3-25-26 Fittings | 05/21/2026 | 81.00 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *81.00* |
| 9866542120 | Invoice \| Grainger Invoice# 9866542120 | 05/21/2026 | 73.08 | | |
| | | *10 E 2560 3230 00 120 000000* | | *CAFE REPAIRS MARTIN* | *73.08* |
| 9868922338 | Invoice #9868922338 4-6-26 Sleeve Coupling Insert | 05/21/2026 | 170.48 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *170.48* |
| 9873525498 | Invoice #9873525498 4-9-26 Dairy Case/ Dairy Crate | 05/21/2026 | 39.12 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *39.12* |
| 9875917008 | Invoice #9875917008 4-10-26 Latching Solenoids | 05/21/2026 | 322.76 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *322.76* |
| 9880083374 | Invoice \| Grainger Invoice# 9880083374 | 05/21/2026 | 45.14 | | |
| | | *10 E 2560 3230 00 140 000000* | | *CAFE REPAIRS MACKEBEN* | *45.14* |
| 988210995 | Invoice #9888210995 4-21-26 Hot Cartridges and Cold Cartridges | 05/21/2026 | 149.08 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *149.08* |
| 9883253289 | Invoice #9883253289 4-17-26 Hydrant Parts Repair Kit Vacumn Breakers | 05/21/2026 | 220.96 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *220.96* |
| 9889494366 | Invoice #9889494366 4-22-26 Hydrant Parts Repair Kit | 05/21/2026 | 95.40 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *95.40* |
| 9903571652 | Invoice #9903571652 5-4-26 Nitrogen Analyzer | 05/21/2026 | 503.30 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *503.30* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81398 | Check | GSF USA Inc | 6,890.40 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INR081317 | Invoice #INR081317 4-10-26 Day custodian extra hours | 05/21/2026 | 4,844.52 | | |
| | | *20 E 2542 3200 00 500 000000* | | *CONTRACTUAL OVERTIME* | *4,844.52* |
| INR081815 | Invoice #INR081815 5-6-26 Huntley Extra Hours- Day Custodian | 05/21/2026 | 2,045.88 | | |
| | | *20 E 2542 3200 00 500 000000* | | *CONTRACTUAL OVERTIME* | *2,045.88* |

# AP Check Register

**AP Run: 052226-DG522-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81399 | Check | GW Berkheimer Co Inc | 278.31 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 8223540 | Invoice \| G W Berkheimer Invoice# 8223540 | 05/21/2026 | 278.31 | | |
| | | *10 E 2560 3230 00 150 000000* | | *CAFE REPAIRS CONLEY* | *278.31* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81400 | Check | Hayden Construction and Service Co | 15,900.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| LM61 | Invoice #LM61 5-6-26 Inspections and Service Repairs for Bleachers for all schools | 05/21/2026 | 15,900.00 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *15,900.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81401 | Check | IASB | 17,909.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 480390 | Invoice \| IASB active membership dues | 05/22/2026 | 12,734.00 | | |
| | | *10 E 2310 6400 00 510 000000* | | *DUES & FEES BOARD* | *12,734.00* |
| 481533 | Invoice \| BoardBook subscription and Policy Reference Education Subscription Service (Basic PRESS) Member | 05/21/2026 | 5,150.00 | | |
| | | *10 E 2310 3900 00 510 000000* | | *PURCHASED SERVICE BOARD* | *5,150.00* |
| 482850 | Invoice \| Bus to Advocacy day for Paul Troy | 05/22/2026 | 25.00 | | |
| | | *10 E 2310 3320 00 510 000000* | | *TRAVEL BOARD* | *25.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81402 | Check | IESA | 1,295.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| IESA HMS 26-27 | 2026-2027 IESA Membership Dues \| Check Request | 05/22/2026 | 275.00 | | |
| | | *10 E 1500 6400 00 210 000000* | | *SPORTS DUES & FEES HEINEMAN* | *275.00* |
| IESA MMS 26-27 | IESA Membership Dues 26/27 YR | 05/22/2026 | 1,020.00 | | |
| | | *10 E 1500 6400 00 220 000000* | | *SPORTS DUES & FEES MARLOWE* | *1,020.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81403 | Check | Illinois Office of the State Fire Marshal | 140.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 10009911 | Invoice #10009911 5-4-26 Fees for Inspection Certificates- Admin/Transportation Bldg | 05/22/2026 | 140.00 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *140.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81404 | Check | Illinois Tollway Quarterly | 2,795.05 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| G125000011358 | Quarterly invoice | 05/22/2026 | 2,795.05 | | |
| | | *40 E 2552 6400 00 500 000000* | | *DUES & FEES* | *2,795.05* |

# AP Check Register

**AP Run: 052226-DG522-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81405 | Check | Illinois Tollway Violation | 142.90 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| VN5509775955 | Invoice \| Toll violation | 05/22/2026 | 20.90 | | |
| | | *40 E 2552 6400 00 500 000000* | | *DUES & FEES* | *20.90* |
| VN570907703 | Invoice \| Toll violation | 05/22/2026 | 57.35 | | |
| | | *40 E 2552 6400 00 500 000000* | | *DUES & FEES* | *57.35* |
| VN5709171311 | Toll violation - Lic #118035SB | 05/22/2026 | 32.60 | | |
| | | *40 E 2552 6400 00 500 000000* | | *DUES & FEES* | *32.60* |
| VN5910061592 | Invoice \| Toll violation - LIC 118692SB | 05/22/2026 | 32.05 | | |
| | | *40 E 2552 6400 00 500 000000* | | *DUES & FEES* | *32.05* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81406 | Check | Image 360 South Elgin | 93.60 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| I-42900 | Invoice \| Boosters banner | 05/22/2026 | 93.60 | | |
| | | *10 E 1500 3200 00 305 000000* | | *HHS ATHLETICS GROUNDS SVCS* | *93.60* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81407 | Check | Instrumentalist Awards LLC | 463.00 |

95

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 60142H12601 | Invoice \| Order #60142H12601 Band Awards | 05/22/2026 | 463.00 | | |
| | | *10 E 1130 4100 12 300 000000* | | *MUSIC SUPPLIES HS* | *463.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81408 | Check | Intellistack | 9,390.12 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INV01376345 | Invoice#INV01376345<br>Intellistack Annual Charge Participant<br>Users/Teams/Forms Workflows 3/1/26-2/28/27<br>General Purch Services | 05/22/2026 | 9,390.12 | | |
| | | *10 E 2212 3100 00 505 000000* | | *CURRICLUM GEN PUR SVC 6-12* | *9,390.12* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81409 | Check | Kimball Midwest | 125.52 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 104395345 | Invoice #104395345 4-22-26 801192C Cleaner | 05/22/2026 | 125.52 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *125.52* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81410 | Check | Landmark Contractors Inc | 9,328.40 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 202609.01 | Invoice #202609.01 5-7-26 Chesak Concrete Repair | 05/22/2026 | 9,328.40 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *9,328.40* |

# AP Check Register

**AP Run: 052226-DG522-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81411 | Check | LGMC | 50.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| McHenry App Fee 050126 | (15A) [redacted] LGMC Application fee-Due 5/1 | 05/22/2026 | 50.00 | | |
| | | | | *10 E 3000 3100 92 509 460000 IDEA COMM ENGAGE PS* | *50.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81412 | Check | LRS LLC | 345.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| PS698566 | Inv# PS698566<br>(0002)<br>MARLOWE MIDDLE SCHOOL<br>9625 HALIGUS RD, LAKE IN THE HILLS IL<br>Serv #006 STANDARD UNIT 60.00 | 05/22/2026 | 345.00 | | |
| | | | | *10 E 2410 4100 00 220 000000 OFFICE SUPPLIES MARLOWE* | *345.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81413 | Check | McHenry County College | 30,452.74 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0000002183 | Invoices: McHenry County College (MCC) Tuition Spring 2026 | 05/22/2026 | 13,569.00 | | 96 |
| | | | | *10 E 1400 3100 00 300 000000 VOC ED TUITION* | *13,569.00* |
| HUNTLEY_DD_SP26 | Invoices: McHenry County College (MCC) Tuition Spring 2026 | 05/22/2026 | 16,883.74 | | |
| | | | | *10 E 1400 3100 00 300 000000 VOC ED TUITION* | *16,883.74* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81414 | Check | McHenry Specialties | 1,334.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2026-273 | Invoice 2026-273 [redacted] | 05/22/2026 | 32.00 | | |
| | | | | *10 E 1130 4100 12 300 000000 MUSIC SUPPLIES HS* | *32.00* |
| 2026-361 | Invoice 2026-361, 2026-362, 2026-364, 2026-365, 2026-367, 2026-369 | 05/22/2026 | 25.00 | | |
| | | | | *10 E 1130 4100 33 300 000000 ACADEMIES SUPPLIES* | *25.00* |
| 2026-362 | Invoice 2026-361, 2026-362, 2026-364, 2026-365, 2026-367, 2026-369 | 05/22/2026 | 208.50 | | |
| | | | | *10 E 1130 4100 33 300 000000 ACADEMIES SUPPLIES* | *208.50* |
| 2026-364 | Invoice 2026-361, 2026-362, 2026-364, 2026-365, 2026-367, 2026-369 | 05/22/2026 | 83.00 | | |
| | | | | *10 E 1130 4100 12 300 000000 MUSIC SUPPLIES HS* | *83.00* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81414 | Check | McHenry Specialties | 1,334.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2026-365 | Invoice 2026-361, 2026-362, 2026-364, 2026-365, 2026-367, 2026-369 | 05/22/2026 | 107.00 | | |
| | | *10 E 1130 4100 33 300 000000* | | *ACADEMIES SUPPLIES* | *107.00* |
| 2026-367 | Invoice 2026-361, 2026-362, 2026-364, 2026-365, 2026-367, 2026-369 | 05/22/2026 | 32.00 | | |
| | | *10 E 1130 4100 12 300 000000* | | *MUSIC SUPPLIES HS* | *32.00* |
| 2026-369 | Invoice 2026-361, 2026-362, 2026-364, 2026-365, 2026-367, 2026-369 | 05/22/2026 | 776.50 | | |
| | | *10 E 1130 4100 33 300 000000* | | *ACADEMIES SUPPLIES* | *776.50* |
| 2026-389 | Invoice #2026-389 Retirement Binder Plates | 05/22/2026 | 70.00 | | |
| | | *10 E 2410 4900 00 300 000000* | | *HS STAFF RECOGNITION* | *70.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81415 | Check | MCSEEP | 1,050.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 260501 | Invoice 260501 | 05/22/2026 | 1,050.00 | | 97 |
| | | *10 E 1120 4100 00 210 000000* | | *INST SUPPLIES HEINEMAN* | *1,050.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81416 | Check | MCSEEP | 945.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 260501-945 | Environmental education presentations | 05/22/2026 | 945.00 | | |
| | | *10 E 1110 4100 00 110 000000* | | *INST SUPPLIES CHESAK* | *945.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81417 | Check | Metlife | 22,647.75 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 00039 | Migrated PO | 05/22/2026 | 22,647.75 | | |
| | | *10 E 2310 2200 00 500 000000* | | *SUPPORT SERV-GEN ADM INSURANCE* | *22,647.75* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81418 | Check | Multi-Health Systems | 990.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SIP00618396 | Invoice# SIP00618396 | 05/20/2026 | 990.00 | | |
| | | *10 E 2140 4100 92 509 460000* | | *IDEA PSYCHOLOGICAL SUPPLIES* | *990.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81419 | Check | Murnane Paper Company | 7,968.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 232313 | Invoice# 232313 | 05/20/2026 | 1,328.00 | | |
| | | *10 E 1110 4100 00 100 000000* | | *INST SUPPLIES LEGGEE* | *1,328.00* |

# AP Check Register

**AP Run: 052226-DG522-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81419 | Check | Murnane Paper Company | 7,968.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 232448 | Invoice 232448 | 05/22/2026 | 3,984.00 | | |
| | | *10 E 2410 4100 00 300 000000* | | *OFFICE SUPPLIES HS* | *3,984.00* |
| 232649 | Invoice #232649 Copy Paper | 05/22/2026 | 2,656.00 | | |
| | | *10 E 2410 4100 00 300 000000* | | *OFFICE SUPPLIES HS* | *2,656.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81420 | Check | Nelco | 704.88 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 10858659 | Invoice \| Payroll Checks | 05/22/2026 | 704.88 | | |
| | | *10 E 2520 4100 00 501 000000* | | *SUPPLIES FISCAL* | *704.88* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81421 | Check | Neuco | 119.18 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9682972 | Paying Invoice Neuco Invoice# 9682972 | 05/22/2026 | 119.18 | | |
| | | *10 E 2560 3230 00 210 000000* | | *CAFE REPAIRS HEINEMAN* | *119.18* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81422 | Check | Neuro Educational Specialist | 2,200.00 |



| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3089 | (11L) Invoice #3089, PD 4/27 | 05/22/2026 | 2,000.00 | | |
| | | *10 E 2210 3140 92 509 460000* | | *IDEA IMPR OF INSTR-STAFF DEV* | *2,000.00* |
| 3110 | (11L) Inv #3110, Consult on FBA | 05/22/2026 | 200.00 | | |
| | | *10 E 2210 3140 92 509 460000* | | *IDEA IMPR OF INSTR-STAFF DEV* | *200.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81423 | Check | NeuroRestorative | 53,737.02 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0326-381675 | (F) March Room & Board | 05/22/2026 | 13,800.00 | | |
| | | *10 E 4120 6700 00 509 000000* | | *SP ED ROOM & BOARD* | *13,800.00* |
| 0326-381675-2 | (G) March Tuition | 05/22/2026 | 9,236.64 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *9,236.64* |
| 0426-381675-3 | Invoice \| April Room & Board | 05/22/2026 | 18,000.00 | | |
| | | *10 E 4120 6700 00 509 000000* | | *SP ED ROOM & BOARD* | *18,000.00* |
| 0426-381675-4 | Invoice \| April Tuition | 05/22/2026 | 12,700.38 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *12,700.38* |

# AP Check Register

**AP Run: 052226-DG522-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81424 | Check | Northwestern Illinois Association | 39,290.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 260255 | Invoice \| (G) FY26 Q4 DHH Program Tuition | 05/22/2026 | 39,290.00 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *39,290.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81425 | Check | Olivet Nazerene University | 8,160.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2627SFHUNT | Huntley Cohort Invoice 2627SFHUNT for Summer/Fall Classes | 05/22/2026 | 8,160.00 | | |
| | | *10 E 2210 6700 98 500 499800* | | *TEACHER VACANCY TUIT* | *8,160.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81426 | Check | OReilly Automotive Stores Inc | 11.63 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 5851-273735 | Bus parts | 05/22/2026 | 11.63 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *11.63* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81427 | Check | PAHCS II Northwestern Med Occ Health | 682.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 571972 | Driver DOT physicals and drug screens | 05/22/2026 | 682.00 | | |
| | | *40 E 2550 3100 00 500 000000* | | *PROF & TECH SERVICE TRANS* | *682.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81428 | Check | Parkland Preparatory Academy Inc | 5,011.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 7642 | April Tuition - Invoice #7642 | 05/22/2026 | 5,011.20 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *5,011.20* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81429 | Check | Pioneer Center for Human Services | 465.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| OMV-018309 | Invoice \| (Step 1) March 2026 | 05/22/2026 | 465.00 | | |
| | | *10 E 1200 3100 66 509 000000* | | *STEP PURCHASED SERVICES* | *465.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81430 | Check | Positive Behavior Supports Corp | 5,252.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| BOZ041326122432 | Invoice \| (J) RBT and BCBA [redacted] | 05/22/2026 | 640.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *640.00* |
| BOZ051026123739 | Invoice \| April RBT & BCBA Home Services | 05/22/2026 | 4,612.50 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *4,612.50* |

# AP Check Register

**AP Run: 052226-DG522-BOE AP — Post Date: 2026-05-22 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81431 | Check | Primo Brands | 125.71 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 06D8760173587 | Invoice 06D8760173587 Account #8760173587 | 05/22/2026 | 125.71 | | |
| | | | | *10 E 2213 4150 00 300 000000 HHS STAFF DEVEL SUPPLIES* | *125.71* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81432 | Check | Randee's Music Center | 4,510.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 258990 | Quote \|Yamaha Clavinova piano CVP-701B & Jansen Dolly J4004C for Mackeben | 05/22/2026 | 4,510.00 | | |
| | | | | *10 E 1100 4210 00 505 000000 MATERIALS 6-12* | *4,510.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81433 | Check | Rifton Equipment | 464.25 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| H1G97-1 | Invoice# H1G97-1 | 05/19/2026 | 464.25 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *464.25* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81434 | Check | Rush Truck Center Huntley | 118.70 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3045870212 | Invoice#3045870212 | 05/18/2026 | 103.96 | | |
| | | | | *40 E 2554 4100 00 500 000000 FLEET SUPPLIES* | *103.96* |
| 3045982235 | Invoice# 30459882235 | 05/18/2026 | 14.74 | | |
| | | | | *40 E 2554 4100 00 500 000000 FLEET SUPPLIES* | *14.74* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 81435 | Check | Rydin Decal | 1,764.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| PS-INV138171 | Invoice# PS-INV138171 | 05/19/2026 | 1,764.00 | | |
| | | | | *10 E 1110 4100 00 140 000000 INST SUPPLIES MACKEBEN* | *1,764.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 7000000005 | Wire Transfer | Blue Cross Blue Shield | 616,341.31 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 240094655734 | Migrated PO | 05/22/2026 | 616,341.31 | | |
| | | | | *10 E 1100 2200 00 500 000000 REGULAR PROGRAMS INSURANCE* | *616,341.31* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 8000000014 | | Anderson Lock Co Inc | 323.55 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1195311 | Invoice \| AX16 Cores | 05/20/2026 | 323.55 | | |
| | | | | *10 E 2546 4120 00 500 000000 CAMPUS SUPERVISOR SUPPLIES* | *323.55* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 8000000015 | | Auto Tech Centers Inc | 83.80 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INV123865 | Invoice #INV123865 4-15-26 Oil Change 2015 Ford transit | 05/20/2026 | 53.90 | | |
| | | *20 E 2545 3230 00 500 000000* | | *VEHICLE REPAIRS & MAINTENANCE* | *53.90* |
| INV124157 | Invoice \| Repair flat tire | 05/20/2026 | 29.90 | | |
| | | *40 E 2550 3230 00 500 000000* | | *REPAIRS AND MAINTENANCE* | *29.90* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 8000000016 | | Dreisilker Electric Motors Inc | 267.30 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| I54761 | Invoice #I54761 5-6-26 Bit #1 Phillips-1/4 and 1/4" X 5"/16" Offset Rev. Ratchet Wrench | 05/21/2026 | 24.88 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *24.88* |
| I55117 | Invoice #919789 1/3HP 1725RPM 115V OPDP BB Resil Auto OL Marathon | 05/21/2026 | 242.42 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *242.42* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 8000000017 | | Gordon Flesch Co Inc | 11,676.33 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| IN15568911 | Copier Click Invoices for April 2026 | 05/21/2026 | 1,415.00 | | |
| | | *10 E 2900 3900 00 504 000000* | | *COPIER MAINTENANCE* | *1,415.00* |
| IN15577943 | Copier Click Invoices for April 2026 | 05/21/2026 | 993.83 | | |
| | | *10 E 2900 3900 00 504 000000* | | *COPIER MAINTENANCE* | *993.83* |
| IN15577944 | Copier Click Invoices for April 2026 | 05/21/2026 | 1,611.42 | | |
| | | *10 E 2900 3900 00 504 000000* | | *COPIER MAINTENANCE* | *1,611.42* |
| IN15581708 | Copier Click Invoices for April 2026 | 05/21/2026 | 5,918.11 | | |
| | | *10 E 2900 3900 00 504 000000* | | *COPIER MAINTENANCE* | *5,918.11* |
| IN15584009 | Copier Click Invoices for April 2026 | 05/21/2026 | 284.83 | | |
| | | *10 E 2900 3900 00 504 000000* | | *COPIER MAINTENANCE* | *284.83* |
| IN15584010 | Copier Click Invoices for April 2026 | 05/21/2026 | 1,272.82 | | |
| | | *10 E 2900 3900 00 504 000000* | | *COPIER MAINTENANCE* | *1,272.82* |
| IN15584011 | Copier Click Invoices for April 2026 | 05/21/2026 | 142.49 | | |
| | | *10 E 2900 3900 00 504 000000* | | *COPIER MAINTENANCE* | *142.49* |
| IN15584012 | Copier Click Invoices for April 2026 | 05/21/2026 | 39.83 | | |
| | | *10 E 2900 3900 00 504 000000* | | *COPIER MAINTENANCE* | *39.83* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000109 | ACH | AFLAC Group | 5,235.49 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1393323/1393326 | Migrated PO | 05/22/2026 | 5,235.49 | | |
| | | *10 E 2310 2200 00 500 000000* | | *SUPPORT SERV-GEN ADM INSURANCE* | *5,235.49* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000110 | ACH | Language Testing International | 2,212.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| L108510-IN | Invoice # L108510-IN Dated 4/8/26 - AAPPL Testing for 264 students in March, 2026 | 05/22/2026 | 2,212.00 | | |
| | | *10 E 1800 3900 82 505 000000* | | *TBE/TPI INSTR PUR SVC* | *2,212.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/22/2026 | 9000000111 | ACH | Teaching Strategies LLC | 5,796.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INV237055 | Invoice# INV237055 | 05/19/2026 | 5,796.00 | | |
| | | *10 E 1125 4100 97 509 000000* | | *ALL CHILDREN SUPPLIES* | *5,796.00* |

**Total: 1,144,855.08**

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**052226-DG522-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 65 | 502,917.30 |
| ACH Checks: | 3 | 13,243.49 |
| Wire Transfers: | 1 | 616,341.31 |
| Epayables: | 4 | 12,352.98 |
| **Total:** | **73** | **1,144,855.08** |

# AP Check Register

**AP Run: 052726-DG526-BOE AP — Post Date: 2026-05-27 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81436 | Check | Emotional ABCs Inc | 276.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1793 | (1A) Emotional ABCs Subscription | 05/27/2026 | 276.00 | | |
| | | *10 E 1200 3100 92 509 460000* | | *IDEA GENERAL PURCHASED SERVICE* | *276.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81437 | Check | Grainger | 162.89 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9901958554 | Invoice #9901958554 5-4-26 Flashing Flat Roof | 05/26/2026 | 162.89 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *162.89* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81438 | Check | GW Berkheimer Co Inc | 2,919.48 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 8207603 | Invoice \| G W Berkheimer Invoice# 8222401 | 05/26/2026 | 326.94 | | |
| | | *10 E 2560 3230 00 150 000000* | | *CAFE REPAIRS CONLEY* | *326.94* |
| 8207603-Foods | Invoice \| G W Berkheimer Invoice# 8207603 | 05/26/2026 | 538.35 | | |
| | | *10 E 2560 3230 00 150 000000* | | *CAFE REPAIRS CONLEY* | *538.35* |
| 8207603-OM | Invoice #8207603 3-19-26 Tools | 05/26/2026 | 246.27 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *246.27* |
| 8211290 | Paying Invoices for G.W. Berkheimer-Not paying tax on invoice | 05/26/2026 | 1,350.86 | | |
| | | *10 E 2560 3230 00 120 000000* | | *CAFE REPAIRS MARTIN* | *1,350.86* |
| 8211291 | Paying Invoices for G.W. Berkheimer - Not paying tax on invoice. | 05/26/2026 | 371.09 | | |
| | | *10 E 2560 3230 00 300 000000* | | *CAFE REPAIRS HS* | *371.09* |
| 8212642 | Paying Invoices for G.W. Berkheimer-Not paying tax on invoice | 05/26/2026 | 85.97 | | |
| | | *10 E 2560 3230 00 300 000000* | | *CAFE REPAIRS HS* | *85.97* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81439 | Check | Murnane Paper Company | 2,656.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 232449 | Quote: 1 pallet of paper | 05/24/2026 | 1,328.00 | | |
| | | *10 E 2410 4100 00 110 000000* | | *OFFICE SUPPLIES CHESAK* | *1,328.00* |
| 232655 | Quote \| Item #15-0185<br>Paper, Xerographic, White 20lb.<br>Pallet (40 CS) | 05/20/2026 | 1,328.00 | | |
| | | *10 E 2900 4100 00 504 000000* | | *COPIER PAPER & TONER DO* | *1,328.00* |

# AP Check Register

**AP Run: 052726-DG526-BOE AP — Post Date: 2026-05-27 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81440 | Check | Pepsi-Cola Gen Bot Inc | 997.84 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 84785002 | Migrated PO | 05/27/2026 | 499.22 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *499.22* |
| 84785003 | Migrated PO | 05/27/2026 | 498.62 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *498.62* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81441 | Check | Regional Office of Education | 990.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 158 FY26-2 | April Tuition - Invoice #158 FY26-2 | 05/26/2026 | 990.00 | | |
| | | *10 E 4210 6700 00 511 000000* | | *DIST HOSPITAL INSTRUCT./SAFE SCHOOL* | *990.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81442 | Check | Ruddy, Kerri | 225.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 051626 | Invoice #051626 Graduation ASL Interpreting | 05/26/2026 | 225.00 | | |
| | | *10 E 2190 4100 00 300 000000* | | *GRADUATION SUPPLIES HHS* | *225.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81443 | Check | Safety Kleen Systems Inc | 284.97 |



| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 99506536 | Invoice \| Fluids disposal | 05/26/2026 | 284.97 | | |
| | | *40 E 2550 3100 00 500 000000* | | *PROF & TECH SERVICE TRANS* | *284.97* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81444 | Check | School Health Corporation | 280.97 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| CINV000377877 | Invoice | 05/26/2026 | 280.97 | | |
| | | *10 E 1120 4100 50 210 000000* | | *PE SUPPLIES HEINEMAN* | *280.97* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81445 | Check | Service Printing Corporation | 2,089.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 37376 | Invoice 37376 Graduation Programs | 05/26/2026 | 2,089.00 | | |
| | | *10 E 2190 4100 00 300 000000* | | *GRADUATION SUPPLIES HHS* | *2,089.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81446 | Check | Service Sanitation Inc | 726.40 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9328903 | Invoice \| Porta potty rental | 05/26/2026 | 726.40 | | |
| | | *10 E 1500 3200 00 305 000000* | | *HHS ATHLETICS GROUNDS SVCS* | *726.40* |

# AP Check Register

**AP Run: 052726-DG526-BOE AP — Post Date: 2026-05-27 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81447 | Check | Shaw Media | 128.06 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2305234 | Invoice \| bus bid advertisement printed on 5/14/2026 in the Northwest Herald | 05/26/2026 | 128.06 | | |
| | | | | *10 E 2310 3500 00 510 000000 ADVERTISING BOARD* | *128.06* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81448 | Check | Sherwin Williams Co | 72.43 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 12427202200426 | Invoice #12427202200426 4-14-26 Paint and Rollers for HHS classroom | 05/26/2026 | 72.43 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *72.43* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81449 | Check | Singer Factory Distributor | 129.95 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 260404 | Singer Invoice 260404 | 05/26/2026 | 129.95 | | |
| | | | | *10 E 1400 3230 00 300 000000 VOC ED REPAIRS HS* | *129.95* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81450 | Check | SNA Depository | 178.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 571430 | Paying Invoice SNA Membership Renewal Notice ID 571430 | 05/26/2026 | 178.00 | | |
| | | | | *10 E 2561 6400 00 500 000000 DIR FOOD SERVICE DUES & FEES* | *178.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81451 | Check | Special Education Services | 15,681.75 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SESINV-060038 | April Tuition - Invoice #SESINV-060038 | 05/26/2026 | 15,681.75 | | |
| | | | | *10 E 4220 6700 00 509 000000 SP ED PRIVATE TUITION* | *15,681.75* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81452 | Check | Special Education Services | 2,448.45 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SESINV-059970 | April Tuition - Invoice # SESINV-059970 | 05/26/2026 | 2,448.45 | | |
| | | | | *10 E 4220 6700 00 509 000000 SP ED PRIVATE TUITION* | *2,448.45* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81453 | Check | Special Education Systems Inc | 695.34 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SYSINV-021071 | April Transportation - Invoice# SYSINV-021071 | 05/26/2026 | 695.34 | | |
| | | | | *10 E 4220 6700 00 509 000000 SP ED PRIVATE TUITION* | *695.34* |

# AP Check Register

**AP Run: 052726-DG526-BOE AP — Post Date: 2026-05-27 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81454 | Check | Stark & Son Trenching Inc | 7,031.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 57003 | Invoice #57003 4-28-26 Chesak Excavate & vacumn all existing pipe and regrout | 05/26/2026 | 1,600.00 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *1,600.00* |
| 57014 | Invoice #57014 5-12-26 Heineman- Excavate around side perimeter of catch basin, clean interior to remove dirt/debris and cement & regrout | 05/26/2026 | 4,105.00 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *4,105.00* |
| 57016 | Invoice #57016 5-12-26 Marlowe- Replaced fire hydrant damaged by vehicle traffic/Fire Hydrant replacement kit | 05/26/2026 | 1,326.00 | | |
| | | *20 E 2549 3230 00 500 000000* | | *INSURANCE CLAIM REPAIR* | *1,326.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81455 | Check | Stepping Stones Group | 12,544.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| M0282083 | (J) Psychologist - [redacted] | 05/26/2026 | 1,792.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *1,792.00* |
| M0283485 | Invoice \| (J) Contracted School Psychologist | 05/26/2026 | 5,376.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *5,376.00* |
| M0286146 | April Invoice - #M0286146 | 05/26/2026 | 5,376.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *5,376.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81456 | Check | Sunrise Southwest LLC | 3,941.52 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| APRIL-2026 | Invoice \| April 2026 transportation | 05/26/2026 | 3,941.52 | | |
| | | *40 E 2552 3310 00 500 000000* | | *CONTRACTED TRANSPORTATION* | *3,941.52* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81457 | Check | Team Reil Inc | 930.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 25144 | Invoice #25144 5-12-26 Martin Replacement Slide Legs and Installation | 05/26/2026 | 930.00 | | |
| | | *20 E 2543 3230 00 500 000000* | | *REPAIRS-GROUNDS* | *930.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81458 | Check | Tennant Sales and Service | 437.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| US90474605 | 2 Invoices #US90474604 4-1-26 and #US90474605 4-1-26 | 05/26/2026 | 29.80 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *29.80* |

# AP Check Register

**AP Run: 052726-DG526-BOE AP — Post Date: 2026-05-27 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81458 | Check | Tennant Sales and Service | 437.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| US90474804 | 2 Invoices #US90474604 4-1-26 and #US90474605 4-1-26 | 05/26/2026 | 407.40 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *407.40* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81459 | Check | Tribe Country Farms Inc | 1,275.75 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 7175 | Paying Invoices Tribe country Farm (Lettuce) | 05/26/2026 | 108.00 | | |
| | | | | *10 E 2560 4150 00 300 000000 CAFE FOOD HS* | *108.00* |
| 7176 | Paying Invoices Tribe country Farm (Lettuce) | 05/26/2026 | 74.25 | | |
| | | | | *10 E 2560 4150 00 220 000000 CAFE FOOD MARLOWE* | *74.25* |
| 7177 | Paying Invoices Tribe country Farm (Lettuce) | 05/26/2026 | 60.75 | | |
| | | | | *10 E 2560 4150 00 210 000000 CAFE FOOD HEINEMAN* | *60.75* |
| 7215 | Invoices \| Tribe Country Farm: # 7215; 7216; 7217 | 05/26/2026 | 108.00 | | |
| | | | | *10 E 2560 4150 00 300 000000 CAFE FOOD HS* | *108.00* |
| 7217 | Invoices \| Tribe Country Farm: # 7215; 7216; 7217 | 05/26/2026 | 60.75 | | |
| | | | | *10 E 2560 4150 00 210 000000 CAFE FOOD HEINEMAN* | *60.75* |
| 7256 | Invoices \| Tribe Country Farm#: 7256; 7257; 7258 | 05/26/2026 | 108.00 | | |
| | | | | *10 E 2560 4100 00 300 000000 CAFE SUPPLIES HS* | *108.00* |
| 7257 | Invoices \| Tribe Country Farm#: 7256; 7257; 7258 | 05/26/2026 | 74.25 | | |
| | | | | *10 E 2560 4100 00 220 000000 CAFE SUPPLIES MARLOWE* | *74.25* |
| 7258 | Invoices \| Tribe Country Farm#: 7256; 7257; 7258 | 05/26/2026 | 60.75 | | |
| | | | | *10 E 2560 4100 00 210 000000 CAFE SUPPLIES HEINEMAN* | *60.75* |
| 7292 | Invoices \| Tribe Country Farms Invoices# 7294, #7293, #7292 | 05/26/2026 | 108.00 | | |
| | | | | *10 E 2560 4150 00 300 000000 CAFE FOOD HS* | *108.00* |
| 7293 | Invoices \| Tribe Country Farms Invoices# 7294, #7293, #7292 | 05/26/2026 | 74.25 | | |
| | | | | *10 E 2560 4150 00 220 000000 CAFE FOOD MARLOWE* | *74.25* |
| 7294 | Invoices \| Tribe Country Farms Invoices# 7294, #7293, #7292 | 05/26/2026 | 60.75 | | |
| | | | | *10 E 2560 4150 00 210 000000 CAFE FOOD HEINEMAN* | *60.75* |

# AP Check Register

**AP Run: 052726-DG526-BOE AP — Post Date: 2026-05-27 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81459 | Check | Tribe Country Farms Inc | 1,275.75 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 7333 | Invoices \| Tribe Country Farms Invoices # 7335 # 7334 # 7333 | 05/26/2026 | 108.00 | | |
| | | | | *10 E 2560 4100 00 300 000000* *CAFE SUPPLIES HS* | *108.00* |
| 7334 | Invoices \| Tribe Country Farms Invoices # 7335 # 7334 # 7333 | 05/26/2026 | 74.25 | | |
| | | | | *10 E 2560 4100 00 220 000000* *CAFE SUPPLIES MARLOWE* | *74.25* |
| 7335 | Invoices \| Tribe Country Farms Invoices # 7335 # 7334 # 7333 | 05/26/2026 | 60.75 | | |
| | | | | *10 E 2560 3100 00 210 000000* *CAFE PROF & TECH HEINEMAN* | *60.75* |
| 7368 | Paying invoices Tribe Country Farms # 7369 # 7368 | 05/26/2026 | 74.25 | | |
| | | | | *10 E 2560 4150 00 220 000000* *CAFE FOOD MARLOWE* | *74.25* |
| 7369 | Paying invoices Tribe Country Farms # 7369 # 7368 | 05/26/2026 | 60.75 | | |
| | | | | *10 E 2560 4150 00 210 000000* *CAFE FOOD HEINEMAN* | *60.75* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81460 | Check | Unity School Bus Parts, Inc | 1,140.88 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0636186-IN | Bus parts | 05/26/2026 | 561.45 | | |
| | | | | *40 E 2554 4100 00 500 000000* *FLEET SUPPLIES* | *561.45* |
| 0636409-IN | Bus parts | 05/26/2026 | 42.23 | | |
| | | | | *40 E 2554 4100 00 500 000000* *FLEET SUPPLIES* | *42.23* |
| 0637661-IN | Invoice \| Bus parts | 05/26/2026 | 775.08 | | |
| | | | | *40 E 2554 4100 00 500 000000* *FLEET SUPPLIES* | *775.08* |
| 0637955-IN | Invoice \| Bus parts | 05/26/2026 | 36.12 | | |
| | | | | *40 E 2554 4100 00 500 000000* *FLEET SUPPLIES* | *36.12* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81461 | Check | Village of Huntley | 1,659.38 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2026-09900057 | Invoice \| Before school patrol | 05/26/2026 | 393.75 | | |
| | | | | *20 E 2546 3100 00 300 000000* *RESOURCE OFFICER* | *393.75* |
| 2026-09900058 | Invoice \| HHS Track Meet OT | 05/26/2026 | 168.75 | | |
| | | | | *20 E 2546 3100 00 300 000000* *RESOURCE OFFICER* | *168.75* |
| 2026-09900062 | Invoice \| HHS Prom OT - [redacted] | 05/26/2026 | 675.00 | | |
| | | | | *20 E 2546 3100 00 300 000000* *RESOURCE OFFICER* | *675.00* |

# AP Check Register

**AP Run: 052726-DG526-BOE AP — Post Date: 2026-05-27 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81461 | Check | Village of Huntley | 1,659.38 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 503260022 | Invoice \| Before school patrol - [redacted] | 05/26/2026 | 421.88 | | |
| | | *20 E 2546 3100 00 300 000000* | | *RESOURCE OFFICER* | *421.88* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81462 | Check | Visions LLC | 5,624.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 94604 | (5D) Invoice #94604, April Behavioral Therapy invoice | 05/26/2026 | 2,775.09 | | |
| | | *10 E 2130 3100 92 509 460000* | | *IDEA HEALTH SERVICES* | *2,775.09* |
| 97512 | (5D) Invoice #97512\| April Behavior Therapy | 05/26/2026 | 2,849.41 | | |
| | | *10 E 2130 3100 92 509 460000* | | *IDEA HEALTH SERVICES* | *2,849.41* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81463 | Check | Wisconsin Center for Education Products & Services (WCEPS) | 600.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| W-0099414 | WIDA Workshop Conf. Reg. for [redacted] 0099414 | 05/26/2026 | 600.00 | | |
| | | *10 E 2210 3320 82 505 000000* | | *BILINGUAL PD TRAVEL & CONFERENCE* | *600.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 81464 | Check | Woodstock Community Unit School Dist 200 | 9,994.07 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 257 | Invoice \| (G) Clay Academy | 05/26/2026 | 9,994.07 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *9,994.07* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 7000000006 | Wire Transfer | WEX BANK | 606.19 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 111415984 | WEX Diesel Payment for 2/24-3/24/26 | 04/13/2026 | 105.06 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *105.06* |
| 111415984 | WEX Payment for 2/24-3/24/26 | 04/13/2026 | 501.13 | | |
| | | *10 E 1500 3320 00 305 000000* | | *ATHLETIC TRIPS HS* | *114.70* |
| | | *10 E 1700 4640 21 300 000000* | | *DRIVER EDUCATION GASOLINE* | *386.43* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 8000000018 | | Auto Tech Centers Inc | 147.89 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INV124357 | Van repairs - tire install | 05/26/2026 | 147.89 | | |
| | | *40 E 2550 3230 00 500 000000* | | *REPAIRS AND MAINTENANCE* | *147.89* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 8000000019 | | Thermosystems Building System | 6,869.75 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 19502 | Invoice #19502 5-15-26 Admin, HHS, CES, MES Service Agreement 11/1/23-10/31/26 year 3 of 3 | 05/26/2026 | 6,869.75 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *6,869.75* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/27/2026 | 8000000020 | | Trane | 3,317.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 21604550 | Quote #29270327 4-20-26 Drive parts #DRV00633 and #DRV00971 | 05/26/2026 | 1,220.66 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *1,220.66* |
| 2164992 | Invoice receipt #21624992 Service wrench and adapter | 05/26/2026 | 36.00 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *36.00* |
| 315957845 | Invoice #315957845 4-3-26 Quarterly Scheduled Maintenance for Leggee and Martin | 05/26/2026 | 2,060.99 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *2,060.99* |
| | | | | **Total:** | **87,336.31** |

**052726-DG526-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 29 | 76,394.83 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 1 | 606.19 |
| Epayables: | 3 | 10,335.29 |
| **Total:** | **33** | **87,336.31** |

# AP Check Register

**AP Run: 052826-DG528-BOE AP — Post Date: 2026-05-28 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/28/2026 | 81494 | Check | Bouncyband LLC | 269.99 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 18598 | Migrated PO | 05/28/2026 | 269.99 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *269.99* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/28/2026 | 81495 | Check | CT Veach Inc | 21,747.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 88220 | Invoice# 88220 | 05/28/2026 | 21,747.00 | | |
| | | *20 E 2543 3200 00 500 000000* | | *GROUNDS CONTRACT* | *21,747.00* |
| | | | | **Total:** | **22,016.99** |

**052826-DG528-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 2 | 22,016.99 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **2** | **22,016.99** |

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# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 49.90 | | |
| | | | | *10 E 2120 4100 00 300 000000* *SUPPLIES COUNSELING HS* | *49.90* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 193.94 | | |
| | | | | *10 E 3000 4100 92 509 460000* *IDEA COMM ENGAGE SUPPLIES* | *193.94* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 743.64 | | |
| | | | | *10 E 1130 4100 50 300 000000* *WELLNESS SUPPLIES HS* | *743.64* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 2.87 | | |
| | | | | *10 E 2560 4150 97 509 000000* *ALL CHILDREN SNACKS* | *2.87* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 190.13 | | |
| | | | | *10 E 1120 4100 13 220 000000* *MARLOWE SCIENCE SUPPLIES* | *190.13* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 250.14 | | |
| | | | | *10 E 2130 4100 92 509 460000* *IDEA HEALTH OTPT & NURSE SUP* | *250.14* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 14.99 | | |
| | | | | *10 E 2660 4100 00 504 000000* *SUPPLIES TECH* | *14.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 51.58 | | |
| | | | | *10 E 2150 4100 92 509 460000* *IDEA SP PATH & AUDIOL SUPPLIES* | *51.58* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 48.50 | | |
| | | | | *10 E 1200 4100 66 509 000000* *STEP SUPPLIES* | *48.50* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 174.34 | | |
| | | | | *10 E 2410 4100 00 220 000000* *OFFICE SUPPLIES MARLOWE* | *174.34* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 53.85 | | |
| | | | | *10 E 1200 4100 92 509 460000* *IDEA INSTRUCTIONAL SUPPLIES* | *53.85* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 151.65 | | |
| | | | | *10 E 1200 4100 66 509 000000* *STEP SUPPLIES* | *151.65* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 184.00 | | |
| | | | | *10 E 1110 4100 35 120 000000* *BAND SUPPLIES MARTIN* | *184.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 244.89 | | |
| | | | | *10 E 1110 4100 02 120 000000* *ART SUPPLIES MARTIN* | *244.89* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 87.34 | | |
| | | | | *10 E 2130 4100 92 509 460000* *IDEA HEALTH OTPT & NURSE SUP* | *87.34* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 112.40 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *112.40* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 59.25 | | |
| | | | | *10 E 2560 3230 00 120 000000 CAFE REPAIRS MARTIN* | *59.25* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 15.18 | | |
| | | | | *10 E 1130 4100 67 505 000000 PLTW SUPPLIES 6-12* | *15.18* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 75.00 | | |
| | | | | *10 E 1110 4100 36 120 000000 ORCHESTRA SUPPLIES MARTIN* | *75.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 39.39 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *39.39* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 207.54 | | |
| | | | | *20 E 2542 3900 00 500 000000 OTHER PURCHASED SERVICE* | *207.54* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 25.52 | | |
| | | | | *10 E 1200 4100 92 509 460000 IDEA INSTRUCTIONAL SUPPLIES* | *25.52* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 117.50 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *117.50* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 99.96 | | |
| | | | | *10 E 1110 4100 00 120 000000 INST SUPPLIES MARTIN* | *99.96* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 35.90 | | |
| | | | | *10 E 2410 4100 00 220 000000 OFFICE SUPPLIES MARLOWE* | *35.90* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 23.87 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *23.87* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 35.99 | | |
| | | | | *10 E 1130 4100 50 300 000000 WELLNESS SUPPLIES HS* | *35.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 42.90 | | |
| | | | | *10 E 1120 4100 13 220 000000 MARLOWE SCIENCE SUPPLIES* | *42.90* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 44.24 | | |
| | | | | *10 E 1110 4100 00 120 000000 INST SUPPLIES MARTIN* | *44.24* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 130.90 | | |
| | | | | *10 E 2140 4100 92 509 460000 IDEA PSYCHOLOGICAL SUPPLIES* | *130.90* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 96.95 | | |
| | | | | *10 E 1400 4100 09 300 000000 FAMILY CONSUMER SCIENCE HS* | *96.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 100.00 | | |
| | | | | *10 E 2210 3140 92 509 460000 IDEA IMPR OF INSTR-STAFF DEV* | *100.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 249.45 | | |
| | | | | *10 E 2220 4300 00 140 000000 MEDIA CENTER MACKEBEN* | *249.45* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 89.70 | | |
| | | | | *10 E 1110 4100 35 120 000000 BAND SUPPLIES MARTIN* | *89.70* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 23.49 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *23.49* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 115.00 | | |
| | | | | *10 E 1101 1210 00 509 000000 DISTRICT HOMEBOUND TUTORING* | *115.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 204.19 | | |
| | | | | *10 E 2410 4900 00 300 000000 HS STAFF RECOGNITION* | *204.19* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 364.32 | | |
| | | | | *10 E 2210 4100 92 509 460000 IDEA IMPR OF INSTRUCTION SUPPL* | *364.32* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 293.25 | | |
| | | | | *10 E 1120 4100 13 220 000000 MARLOWE SCIENCE SUPPLIES* | *293.25* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 11.71 | | |
| | | | | *10 E 2110 4100 92 509 460000 IDEA SOCIAL WORK SUPPLIES* | *11.71* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.99 | | |
| | | | | *10 E 2110 4100 92 509 460000 IDEA SOCIAL WORK SUPPLIES* | *9.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.34 | | |
| | | | | *10 E 2410 4100 00 140 000000 OFFICE SUPPLIES MACKEBEN* | *9.34* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.72 | | |
| | | | | *10 E 2410 4100 00 140 000000 OFFICE SUPPLIES MACKEBEN* | *9.72* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 189.53 | | |
| | | | | *10 E 2220 4300 00 120 000000 MEDIA CENTER MARTIN* | *189.53* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 92.34 | | |
| | | | | *10 E 1110 4100 00 100 000000 INST SUPPLIES LEGGEE* | *92.34* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 32.97 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *32.97* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 123.66 | | |
| | | *10 E 2410 4100 00 300 000000* | | *OFFICE SUPPLIES HS* | *123.66* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 3.99 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *3.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 130.87 | | |
| | | *10 E 2660 4100 00 504 000000* | | *SUPPLIES TECH* | *130.87* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 29.83 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *29.83* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 5.94 | | |
| | | *10 E 2560 4150 97 509 000000* | | *ALL CHILDREN SNACKS* | *5.94* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 39.88 | | |
| | | *10 E 2410 4100 00 140 000000* | | *OFFICE SUPPLIES MACKEBEN* | *39.88* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 68.85 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *68.85* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 109.95 | | |
| | | *10 E 1400 4100 03 300 000000* | | *BUSINESS SUPPLIES* | *109.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 133.87 | | |
| | | *10 E 1120 4100 09 220 000000* | | *HOME EC MARLOWE* | *133.87* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 15.99 | | |
| | | *10 E 2130 4100 92 509 460000* | | *IDEA HEALTH OTPT & NURSE SUP* | *15.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 204.57 | | |
| | | *10 E 2130 4100 92 509 460000* | | *IDEA HEALTH OTPT & NURSE SUP* | *204.57* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 17.99 | | |
| | | *10 E 1130 4100 67 505 000000* | | *PLTW SUPPLIES 6-12* | *17.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 6.34 | | |
| | | *10 E 2110 4100 92 509 460000* | | *IDEA SOCIAL WORK SUPPLIES* | *6.34* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 146.72 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *146.72* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 124.87 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *124.87* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 206.84 | | |
| | | *10 E 1120 4100 00 210 000000* | | *INST SUPPLIES HEINEMAN* | *206.84* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 16.81 | | |
| | | *10 E 2220 4300 00 120 000000* | | *MEDIA CENTER MARTIN* | *16.81* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 490.90 | | |
| | | *10 E 1120 4100 02 220 000000* | | *ART SUPPLIES MARLOWE* | *490.90* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 68.85 | | |
| | | *10 E 2213 4150 00 110 000000* | | *CHESAK STAFF DEVEL SUPPLIES* | *68.85* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 7.99 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *7.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 90.00 | | |
| | | *10 E 1500 6400 00 210 000000* | | *SPORTS DUES & FEES HEINEMAN* | *90.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 18.00 | | |
| | | *10 E 2110 4100 92 509 460000* | | *IDEA SOCIAL WORK SUPPLIES* | *18.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 62.46 | | |
| | | *10 E 1400 3230 00 300 000000* | | *VOC ED REPAIRS HS* | *62.46* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.44 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *9.44* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 20.00 | | |
| | | *10 E 1200 3100 92 509 460000* | | *IDEA GENERAL PURCHASED SERVICE* | *20.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 13.93 | | |
| | | *10 E 2210 4900 00 505 000000* | | *SUPPLIES CURR & INST 6-12* | *13.93* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 40.00 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *40.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.89 | | |
| | | *10 E 1110 4100 12 150 000000* | | *CONLEY MUSIC SUPPLIES* | *9.89* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 450.00 | | |
| | | *10 E 3000 3100 92 509 460000* | | *IDEA COMM ENGAGE PS* | *450.00* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 23.69 | | |
| | | | | *10 E 1110 4100 12 150 000000* *CONLEY MUSIC SUPPLIES* | *23.69* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 20.80 | | |
| | | | | *10 E 1120 4100 00 210 000000* *INST SUPPLIES HEINEMAN* | *20.80* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 83.96 | | |
| | | | | *10 E 2410 4100 00 210 000000* *OFFICE SUPPLIES HEINEMAN* | *83.96* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 99.98 | | |
| | | | | *10 E 1110 4100 00 100 000000* *INST SUPPLIES LEGGEE* | *99.98* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 102.28 | | |
| | | | | *10 E 2150 4100 92 509 460000* *IDEA SP PATH & AUDIOL SUPPLIES* | *102.28* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 82.12 | | |
| | | | | *20 E 2546 3100 00 300 000000* *RESOURCE OFFICER* | *82.12* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 137.86 | | |
| | | | | *10 E 2220 4300 00 220 000000* *MEDIA CENTER MARLOWE* | *137.86* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.99 | | |
| | | | | *10 E 2150 4100 92 509 460000* *IDEA SP PATH & AUDIOL SUPPLIES* | *9.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 37.97 | | |
| | | | | *10 E 2110 4100 92 509 460000* *IDEA SOCIAL WORK SUPPLIES* | *37.97* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 346.14 | | |
| | | | | *10 E 2220 4300 00 120 000000* *MEDIA CENTER MARTIN* | *346.14* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 463.08 | | |
| | | | | *10 E 2220 4300 00 220 000000* *MEDIA CENTER MARLOWE* | *463.08* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 189.41 | | |
| | | | | *10 E 1110 4100 00 110 000000* *INST SUPPLIES CHESAK* | *189.41* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 275.00 | | |
| | | | | *10 E 2210 3140 92 509 460000* *IDEA IMPR OF INSTR-STAFF DEV* | *275.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 8.23 | | |
| | | | | *10 E 2660 3190 61 504 000000* *SOFTWARE MAINTENANCE* | *8.23* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 5.99 | | |
| | | | | *10 E 2410 4910 00 105 000000* *REBATE SUPPLIES ECE* | *5.99* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 275.00 | | |
| | | | | *10 E 2210 3140 92 509 460000* *IDEA IMPR OF INSTR-STAFF DEV* | *275.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 51.08 | | |
| | | | | *10 E 1110 4100 00 100 000000* *INST SUPPLIES LEGGEE* | *51.08* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 35.15 | | |
| | | | | *10 E 1110 4100 00 110 000000* *INST SUPPLIES CHESAK* | *35.15* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 17.95 | | |
| | | | | *10 E 2130 4100 92 509 460000* *IDEA HEALTH OTPT & NURSE SUP* | *17.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 115.93 | | |
| | | | | *10 E 3000 4100 92 509 460000* *IDEA COMM ENGAGE SUPPLIES* | *115.93* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 50.64 | | |
| | | | | *10 E 1200 4100 66 509 000000* *STEP SUPPLIES* | *50.64* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 275.00 | | |
| | | | | *10 E 2210 3140 92 509 460000* *IDEA IMPR OF INSTR-STAFF DEV* | *275.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 217.25 | | |
| | | | | *10 E 2130 4100 92 509 460000* *IDEA HEALTH OTPT & NURSE SUP* | *217.25* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 93.89 | | |
| | | | | *10 E 1200 3100 92 509 460000* *IDEA GENERAL PURCHASED SERVICE* | *93.89* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 98.00 | | |
| | | | | *10 E 2230 4100 95 509 000000* *ECE TEST/ASSESS SUPPLIES* | *98.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 415.00 | | |
| | | | | *10 E 2213 4150 00 300 000000* *HHS STAFF DEVEL SUPPLIES* | *415.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 145.95 | | |
| | | | | *10 E 2410 4910 00 105 000000* *REBATE SUPPLIES ECE* | *145.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 275.00 | | |
| | | | | *10 E 2210 3140 92 509 460000* *IDEA IMPR OF INSTR-STAFF DEV* | *275.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 123.68 | | |
| | | | | *10 E 2130 4100 92 509 460000* *IDEA HEALTH OTPT & NURSE SUP* | *123.68* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 53.99 | | |
| | | | | *10 E 2150 4100 92 509 460000* *IDEA SP PATH & AUDIOL SUPPLIES* | *53.99* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 50.00 | | |
| | | *10 E 1110 4100 36 150 000000* | | *CONLEY ORCHESTRA SUPPLIES* | *50.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 8.99 | | |
| | | *10 E 2220 4300 00 220 000000* | | *MEDIA CENTER MARLOWE* | *8.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 486.74 | | |
| | | *10 E 2220 4300 00 120 000000* | | *MEDIA CENTER MARTIN* | *486.74* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 32.94 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *32.94* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 132.64 | | |
| | | *10 E 2410 4100 00 100 000000* | | *OFFICE SUPPLIES LEGGEE* | *132.64* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 122.45 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *122.45* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 31.19 | | |
| | | *10 E 1130 3230 00 300 000000* | | *REPAIRS HS* | *31.19* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 71.47 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *71.47* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 114.29 | | |
| | | *10 E 1110 4100 00 150 000000* | | *INST SUPPLIES CONLEY* | *114.29* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 18.99 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *18.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 55.92 | | |
| | | *10 E 2110 4100 92 509 460000* | | *IDEA SOCIAL WORK SUPPLIES* | *55.92* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 18.99 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *18.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 404.34 | | |
| | | *10 E 2220 4300 00 120 000000* | | *MEDIA CENTER MARTIN* | *404.34* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 29.99 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *29.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 103.31 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *103.31* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 41.46 | | |
| | | | | *10 E 1110 4100 00 100 000000* | *INST SUPPLIES LEGGEE* *41.46* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 69.80 | | |
| | | | | *10 E 1110 4100 00 110 000000* | *INST SUPPLIES CHESAK* *69.80* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 606.00 | | |
| | | | | *10 E 1543 3320 00 310 000000* | *ACTIVITIES TRAVEL* *606.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 325.00 | | |
| | | | | *10 E 2410 3320 00 300 000000* | *PRIN TRAVEL HS* *325.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 14.79 | | |
| | | | | *10 E 1400 4100 10 300 000000* | *IND ARTS SUPPLIES* *14.79* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 386.60 | | |
| | | | | *10 E 1543 3320 00 310 000000* | *ACTIVITIES TRAVEL* *386.60* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 127.49 | | |
| | | | | *10 E 1110 4100 12 140 000000* | *MACKEBEN MUSIC SUPPLIES* *127.49* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 45.00 | | |
| | | | | *10 E 2212 3140 83 500 490000* | *TITLE II PROF DEVELOPMENT* *45.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 680.00 | | |
| | | | | *10 E 2213 4150 00 140 000000* | *MACKEBEN STAFF DEVEL SUPPLIES* *680.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 136.32 | | |
| | | | | *10 E 1110 4100 36 150 000000* | *CONLEY ORCHESTRA SUPPLIES* *136.32* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 38.84 | | |
| | | | | *10 E 1110 4100 00 120 000000* | *INST SUPPLIES MARTIN* *38.84* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 11.99 | | |
| | | | | *10 E 2410 4100 00 300 000000* | *OFFICE SUPPLIES HS* *11.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 44.36 | | |
| | | | | *10 E 1400 4100 09 300 000000* | *FAMILY CONSUMER SCIENCE HS* *44.36* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 189.00 | | |
| | | | | *10 E 2410 6400 00 300 000000* | *DUES & FEES HS* *189.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 60.75 | | |
| | | | | *10 E 1400 4100 10 300 000000* | *IND ARTS SUPPLIES* *60.75* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 312.77 | | |
| | | | | *10 E 1130 4100 13 300 000000* *SCIENCE SUPPLIES HS* | *312.77* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 446.91 | | |
| | | | | *10 E 1200 4100 66 509 000000* *STEP SUPPLIES* | *446.91* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 31.55 | | |
| | | | | *10 E 2220 4300 00 220 000000* *MEDIA CENTER MARLOWE* | *31.55* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 131.36 | | |
| | | | | *10 E 2130 4100 92 509 460000* *IDEA HEALTH OTPT & NURSE SUP* | *131.36* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.99 | | |
| | | | | *10 E 2213 4150 00 105 000000* *PRESCHOOL STAFF DEVEL SUPPLIES* | *9.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 45.06 | | |
| | | | | *10 E 1130 3230 00 300 000000* *REPAIRS HS* | *45.06* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 18.99 | | |
| | | | | *10 E 2110 4100 92 509 460000* *IDEA SOCIAL WORK SUPPLIES* | *18.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 26.89 | | |
| | | | | *20 E 2540 3410 00 500 000000* *POSTAGE* | *26.89* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 152.56 | | |
| | | | | *10 E 2220 4300 00 220 000000* *MEDIA CENTER MARLOWE* | *152.56* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -90.00 | | |
| | | | | *10 E 1543 3320 00 310 000000* *ACTIVITIES TRAVEL* | *-90.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 8.99 | | |
| | | | | *10 E 2130 4100 92 509 460000* *IDEA HEALTH OTPT & NURSE SUP* | *8.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 174.59 | | |
| | | | | *10 E 2110 4100 92 509 460000* *IDEA SOCIAL WORK SUPPLIES* | *174.59* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 460.00 | | |
| | | | | *10 E 1500 4110 00 210 000000* *AWARDS HEINEMAN* | *460.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 74.70 | | |
| | | | | *10 E 1110 4100 00 150 000000* *INST SUPPLIES CONLEY* | *74.70* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 84.15 | | |
| | | | | *10 E 1130 4100 15 300 000000* *SOCIAL STUDIES SUPPLIES HS* | *84.15* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 31.99 | | |
| | | *10 E 1120 4100 00 210 000000* | | *INST SUPPLIES HEINEMAN* | *31.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 31.38 | | |
| | | *10 E 1200 4100 66 509 000000* | | *STEP SUPPLIES* | *31.38* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 427.67 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *427.67* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 100.69 | | |
| | | *10 E 2130 4100 92 509 460000* | | *IDEA HEALTH OTPT & NURSE SUP* | *100.69* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 89.99 | | |
| | | *10 E 2220 4300 00 220 000000* | | *MEDIA CENTER MARLOWE* | *89.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 67.29 | | |
| | | *10 E 1120 4100 00 220 000000* | | *INST SUPPLIES MARLOWE* | *67.29* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 61.35 | | |
| | | *10 E 2410 4100 00 210 000000* | | *OFFICE SUPPLIES HEINEMAN* | *61.35* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 38.85 | | |
| | | *10 E 1120 4100 13 220 000000* | | *MARLOWE SCIENCE SUPPLIES* | *38.85* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 114.62 | | |
| | | *10 E 1120 4100 00 220 000000* | | *INST SUPPLIES MARLOWE* | *114.62* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 4.11 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *4.11* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 89.70 | | |
| | | *10 E 1110 4100 35 150 000000* | | *CONLEY BAND SUPPLIES* | *89.70* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 53.31 | | |
| | | *20 E 2540 4100 00 500 000000* | | *OFFICE SUPPLIES B & G* | *53.31* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 38.25 | | |
| | | *10 E 2660 4100 00 504 000000* | | *SUPPLIES TECH* | *38.25* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.99 | | |
| | | *10 E 2213 4150 00 105 000000* | | *PRESCHOOL STAFF DEVEL SUPPLIES* | *9.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 75.00 | | |
| | | *10 E 2210 3140 92 509 460000* | | *IDEA IMPR OF INSTR-STAFF DEV* | *75.00* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 600.00 | | |
| | | | | *10 E 1500 6400 00 210 000000 SPORTS DUES & FEES HEINEMAN* | *600.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 84.91 | | |
| | | | | *10 E 2213 4150 00 105 000000 PRESCHOOL STAFF DEVEL SUPPLIES* | *84.91* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 16.61 | | |
| | | | | *10 E 2300 4100 97 509 000000 ALL CHILDREN GEN ADMIN SUP* | *16.61* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 488.28 | | |
| | | | | *10 E 1110 4100 00 150 000000 INST SUPPLIES CONLEY* | *488.28* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 60.24 | | |
| | | | | *10 E 1130 4100 67 505 000000 PLTW SUPPLIES 6-12* | *60.24* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 374.97 | | |
| | | | | *10 E 2660 4100 00 504 000000 SUPPLIES TECH* | *374.97* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 600.00 | | |
| | | | | *10 E 1500 6400 00 210 000000 SPORTS DUES & FEES HEINEMAN* | *600.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 5.98 | | |
| | | | | *10 E 2546 4900 00 500 000000 SECURITY OFFICER SUPPLIES* | *5.98* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 116.93 | | |
| | | | | *10 E 1110 4100 00 120 000000 INST SUPPLIES MARTIN* | *116.93* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 165.52 | | |
| | | | | *10 E 1110 4100 00 150 000000 INST SUPPLIES CONLEY* | *165.52* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 94.05 | | |
| | | | | *10 E 1120 4100 00 220 000000 INST SUPPLIES MARLOWE* | *94.05* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 259.98 | | |
| | | | | *10 E 1130 3230 00 300 000000 REPAIRS HS* | *259.98* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.49 | | |
| | | | | *10 E 2220 4900 00 140 000000 MEDIA CENTER TECH MACKEBEN* | *9.49* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 37.40 | | |
| | | | | *10 E 2410 4100 00 220 000000 OFFICE SUPPLIES MARLOWE* | *37.40* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 50.97 | | |
| | | | | *10 E 2213 4150 00 105 000000 PRESCHOOL STAFF DEVEL SUPPLIES* | *50.97* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 287.10 | | |
| | | *10 E 1110 4100 00 150 000000* | | *INST SUPPLIES CONLEY* | *287.10* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 126.00 | | |
| | | *10 E 1200 4100 66 509 000000* | | *STEP SUPPLIES* | *126.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 43.67 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *43.67* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 181.93 | | |
| | | *10 E 1110 4100 00 150 000000* | | *INST SUPPLIES CONLEY* | *181.93* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 98.96 | | |
| | | *10 E 1130 4100 13 300 000000* | | *SCIENCE SUPPLIES HS* | *98.96* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 45.96 | | |
| | | *10 E 2220 4300 00 220 000000* | | *MEDIA CENTER MARLOWE* | *45.96* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 329.27 | | |
| | | *10 E 1110 4100 00 150 000000* | | *INST SUPPLIES CONLEY* | *329.27* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 28.85 | | |
| | | *10 E 1130 4100 00 300 000000* | | *INST SUPPLIES HS* | *28.85* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 133.20 | | |
| | | *10 E 2410 4100 00 220 000000* | | *OFFICE SUPPLIES MARLOWE* | *133.20* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 21.49 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *21.49* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 468.05 | | |
| | | *10 E 1110 4100 00 150 000000* | | *INST SUPPLIES CONLEY* | *468.05* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 56.00 | | |
| | | *10 E 2220 4900 00 110 000000* | | *MEDIA CENTER TECH CHESAK* | *56.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 51.30 | | |
| | | *10 E 2633 3600 00 500 000000* | | *COMMUNICATIONS PURCH SERVICES* | *51.30* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 11.90 | | |
| | | *10 E 2130 4100 92 509 460000* | | *IDEA HEALTH OTPT & NURSE SUP* | *11.90* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 334.24 | | |
| | | *10 E 2410 4100 00 140 000000* | | *OFFICE SUPPLIES MACKEBEN* | *334.24* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 31.34 | | |
| | | *10 E 2630 4100 00 500 000000* | | *COMMUNICATIONS SUPPLIES* | *31.34* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 241.41 | | |
| | | *10 E 1110 4100 00 140 000000* | | *INST SUPPLIES MACKEBEN* | *241.41* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 43.29 | | |
| | | *10 E 2633 3600 00 500 000000* | | *COMMUNICATIONS PURCH SERVICES* | *43.29* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 479.99 | | |
| | | *10 E 1500 4100 00 305 000000* | | *TRAINING/ATHLETIC SUPPLIES HS* | *479.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 13.59 | | |
| | | *10 E 2130 4100 92 509 460000* | | *IDEA HEALTH OTPT & NURSE SUP* | *13.59* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 77.77 | | |
| | | *40 E 2550 4100 00 500 000000* | | *OFFICE SUPPLIES* | *77.77* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 2,908.73 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *2,908.73* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 14.95 | | |
| | | *10 E 2130 4100 92 509 460000* | | *IDEA HEALTH OTPT & NURSE SUP* | *14.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 4,296.40 | | |
| | | *10 E 1543 3320 00 310 000000* | | *ACTIVITIES TRAVEL* | *4,296.40* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 133.71 | | |
| | | *10 E 2140 4100 92 509 460000* | | *IDEA PSYCHOLOGICAL SUPPLIES* | *133.71* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 62.02 | | |
| | | *10 E 2410 4100 00 220 000000* | | *OFFICE SUPPLIES MARLOWE* | *62.02* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 34.29 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *34.29* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 294.99 | | |
| | | *10 E 1120 4100 09 220 000000* | | *HOME EC MARLOWE* | *294.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 54.28 | | |
| | | *10 E 2560 4100 00 210 000000* | | *CAFE SUPPLIES HEINEMAN* | *54.28* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 56.76 | | |
| | | *10 E 2560 4100 00 220 000000* | | *CAFE SUPPLIES MARLOWE* | *56.76* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 27.12 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *27.12* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 223.07 | | |
| | | | | *10 E 1120 4100 00 220 000000 INST SUPPLIES MARLOWE* | *223.07* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 27.93 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *27.93* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 490.30 | | |
| | | | | *10 E 1543 3320 00 310 000000 ACTIVITIES TRAVEL* | *490.30* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 132.04 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *132.04* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 211.73 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *211.73* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 276.30 | | |
| | | | | *10 E 1200 4100 92 509 460000 IDEA INSTRUCTIONAL SUPPLIES* | *276.30* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 38.91 | | |
| | | | | *10 E 1120 4100 09 220 000000 HOME EC MARLOWE* | *38.91* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 130.45 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *130.45* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 49.50 | | |
| | | | | *10 E 2546 4900 00 500 000000 SECURITY OFFICER SUPPLIES* | *49.50* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 94.95 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *94.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 115.00 | | |
| | | | | *10 E 1200 4100 00 509 000000 SUPPLIES SP ED* | *115.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 95.28 | | |
| | | | | *10 E 1120 4100 00 220 000000 INST SUPPLIES MARLOWE* | *95.28* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 38.30 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *38.30* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 172.96 | | |
| | | | | *10 E 2560 3230 00 120 000000 CAFE REPAIRS MARTIN* | *172.96* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 21.59 | | |
| | | | | *10 E 2130 4100 92 509 460000* *IDEA HEALTH OTPT & NURSE SUP* | *21.59* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 199.00 | | |
| | | | | *10 E 2310 6400 00 510 000000* *DUES & FEES BOARD* | *199.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 325.00 | | |
| | | | | *10 E 1130 3320 00 300 000000* *TEACHER TRAVEL HS* | *325.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 29.00 | | |
| | | | | *10 E 2660 3190 61 504 000000* *SOFTWARE MAINTENANCE* | *29.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 18.79 | | |
| | | | | *10 E 1200 4100 92 509 460000* *IDEA INSTRUCTIONAL SUPPLIES* | *18.79* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 521.16 | | |
| | | | | *10 E 2546 4900 00 500 000000* *SECURITY OFFICER SUPPLIES* | *521.16* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 73.37 | | |
| | | | | *10 E 2130 4100 92 509 460000* *IDEA HEALTH OTPT & NURSE SUP* | *73.37* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 107.25 | | |
| | | | | *10 E 2140 4100 92 509 460000* *IDEA PSYCHOLOGICAL SUPPLIES* | *107.25* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 336.34 | | |
| | | | | *10 E 2630 4100 00 500 000000* *COMMUNICATIONS SUPPLIES* | *336.34* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 186.70 | | |
| | | | | *10 E 1130 4100 12 300 000000* *MUSIC SUPPLIES HS* | *186.70* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 126.44 | | |
| | | | | *10 E 1200 3100 66 509 000000* *STEP PURCHASED SERVICES* | *126.44* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 3.58 | | |
| | | | | *10 E 1120 4100 12 210 000000* *CHORUS/BAND SUPPLIES HEINEMAN* | *3.58* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 35.00 | | |
| | | | | *10 E 1120 4100 12 210 000000* *CHORUS/BAND SUPPLIES HEINEMAN* | *35.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 8.95 | | |
| | | | | *10 E 2140 4100 92 509 460000* *IDEA PSYCHOLOGICAL SUPPLIES* | *8.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 42.54 | | |
| | | | | *10 E 1120 4100 13 220 000000* *MARLOWE SCIENCE SUPPLIES* | *42.54* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 31.48 | | |
| | | *10 E 3000 4100 92 509 460000* | | *IDEA COMM ENGAGE SUPPLIES* | *31.48* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 89.40 | | |
| | | *10 E 1110 4100 35 100 000000* | | *BAND SUPPLIES LEGGEE* | *89.40* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 462.84 | | |
| | | *10 E 1120 4100 12 210 000000* | | *CHORUS/BAND SUPPLIES HEINEMAN* | *462.84* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 94.86 | | |
| | | *10 E 1120 4100 00 210 000000* | | *INST SUPPLIES HEINEMAN* | *94.86* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 318.30 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *318.30* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 279.93 | | |
| | | *10 E 2410 4910 00 150 000000* | | *REBATE SUPPLIES CONLEY* | *279.93* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 35.19 | | |
| | | *10 E 2410 4100 00 110 000000* | | *OFFICE SUPPLIES CHESAK* | *35.19* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 253.25 | | |
| | | *10 E 2220 4900 00 120 000000* | | *MEDIA CENTER TECH MARTIN* | *253.25* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 666.00 | | |
| | | *10 E 2213 4150 00 105 000000* | | *PRESCHOOL STAFF DEVEL SUPPLIES* | *666.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 253.43 | | |
| | | *10 E 1543 3320 00 310 000000* | | *ACTIVITIES TRAVEL* | *253.43* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 31.57 | | |
| | | *10 E 1120 4100 00 210 000000* | | *INST SUPPLIES HEINEMAN* | *31.57* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 135.95 | | |
| | | *10 E 2410 4100 00 210 000000* | | *OFFICE SUPPLIES HEINEMAN* | *135.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 3,140.70 | | |
| | | *10 E 1543 3320 00 310 000000* | | *ACTIVITIES TRAVEL* | *3,140.70* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 61.61 | | |
| | | *10 E 1120 4100 80 220 000000* | | *PBIS* | *61.61* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 15.11 | | |
| | | *10 E 2220 4300 00 220 000000* | | *MEDIA CENTER MARLOWE* | *15.11* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 20.00 | | |
| | | *10 E 1120 4100 12 210 000000* | | *CHORUS/BAND SUPPLIES HEINEMAN* | *20.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -167.34 | | |
| | | *10 E 2220 4300 00 220 000000* | | *MEDIA CENTER MARLOWE* | *-167.34* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 200.00 | | |
| | | *20 E 2540 6400 00 500 000000* | | *DUES & FEES* | *200.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 64.00 | | |
| | | *10 E 1225 4100 95 509 000000* | | *ECE INSTR SUPPLIES* | *64.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 77.94 | | |
| | | *10 E 1120 4100 12 210 000000* | | *CHORUS/BAND SUPPLIES HEINEMAN* | *77.94* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 20.99 | | |
| | | *10 E 2220 4300 00 220 000000* | | *MEDIA CENTER MARLOWE* | *20.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 44.22 | | |
| | | *10 E 1225 4100 95 509 000000* | | *ECE INSTR SUPPLIES* | *44.22* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 24.00 | | |
| | | *10 E 1200 3100 66 509 000000* | | *STEP PURCHASED SERVICES* | *24.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 154.54 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *154.54* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 11.10 | | |
| | | *10 E 2410 4100 00 210 000000* | | *OFFICE SUPPLIES HEINEMAN* | *11.10* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 82.97 | | |
| | | *10 E 1200 4100 66 509 000000* | | *STEP SUPPLIES* | *82.97* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 69.99 | | |
| | | *10 E 1400 3230 00 300 000000* | | *VOC ED REPAIRS HS* | *69.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 26.38 | | |
| | | *10 E 1200 4100 66 509 000000* | | *STEP SUPPLIES* | *26.38* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 325.00 | | |
| | | *10 E 2410 3320 00 220 000000* | | *PRINCIPAL TRAVEL MARLOWE* | *325.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 458.79 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *458.79* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 110.00 | | |
| | | | | *10 E 1200 4100 66 509 000000* *STEP SUPPLIES* | *110.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 129.99 | | |
| | | | | *10 E 1120 4100 00 220 000000* *INST SUPPLIES MARLOWE* | *129.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 343.76 | | |
| | | | | *10 E 2410 4100 00 140 000000* *OFFICE SUPPLIES MACKEBEN* | *343.76* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 453.34 | | |
| | | | | *10 E 1120 4100 00 220 000000* *INST SUPPLIES MARLOWE* | *453.34* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 473.34 | | |
| | | | | *10 E 1120 4100 00 220 000000* *INST SUPPLIES MARLOWE* | *473.34* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 101.42 | | |
| | | | | *10 E 1130 4100 67 505 000000* *PLTW SUPPLIES 6-12* | *101.42* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 17.30 | | |
| | | | | *10 E 2220 4300 00 300 000000* *MEDIA CENTER HS* | *17.30* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 21.84 | | |
| | | | | *10 E 1120 4100 00 210 000000* *INST SUPPLIES HEINEMAN* | *21.84* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 44.42 | | |
| | | | | *10 E 1120 4100 22 220 000000* *TECH LAB SUPPLIES MARLOWE* | *44.42* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 155.91 | | |
| | | | | *10 E 1120 4100 13 220 000000* *MARLOWE SCIENCE SUPPLIES* | *155.91* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 53.17 | | |
| | | | | *10 E 1200 4100 92 509 460000* *IDEA INSTRUCTIONAL SUPPLIES* | *53.17* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.24 | | |
| | | | | *10 E 1200 4100 92 509 460000* *IDEA INSTRUCTIONAL SUPPLIES* | *9.24* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 75.00 | | |
| | | | | *10 E 2210 3140 92 509 460000* *IDEA IMPR OF INSTR-STAFF DEV* | *75.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 102.43 | | |
| | | | | *10 E 1120 4100 00 220 000000* *INST SUPPLIES MARLOWE* | *102.43* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 119.60 | | |
| | | | | *10 E 2410 4100 00 210 000000* *OFFICE SUPPLIES HEINEMAN* | *119.60* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 56.94 | | |
| | | | | *10 E 2560 4100 00 300 000000 CAFE SUPPLIES HS* | *56.94* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 729.00 | | |
| | | | | *10 E 1400 4100 10 300 000000 IND ARTS SUPPLIES* | *729.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 67.98 | | |
| | | | | *10 E 1200 4100 66 509 000000 STEP SUPPLIES* | *67.98* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 117.24 | | |
| | | | | *10 E 1120 4100 09 220 000000 HOME EC MARLOWE* | *117.24* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 36.42 | | |
| | | | | *10 E 1200 4100 66 509 000000 STEP SUPPLIES* | *36.42* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 14.99 | | |
| | | | | *10 E 1200 4100 92 509 460000 IDEA INSTRUCTIONAL SUPPLIES* | *14.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 103.95 | | |
| | | | | *10 E 1200 4100 92 509 460000 IDEA INSTRUCTIONAL SUPPLIES* | *103.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 22.99 | | |
| | | | | *10 E 2110 4100 92 509 460000 IDEA SOCIAL WORK SUPPLIES* | *22.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 58.51 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *58.51* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 166.14 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *166.14* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 44.45 | | |
| | | | | *10 E 1543 3320 00 310 000000 ACTIVITIES TRAVEL* | *44.45* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 349.00 | | |
| | | | | *10 E 1120 4100 00 210 000000 INST SUPPLIES HEINEMAN* | *349.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 37.45 | | |
| | | | | *10 E 1200 4100 66 509 000000 STEP SUPPLIES* | *37.45* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 1,001.00 | | |
| | | | | *10 E 1125 3900 90 500 000000 PURCHASED SERV PARENT-TOT* | *1,001.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 1,744.92 | | |
| | | | | *10 E 1543 3320 00 310 000000 ACTIVITIES TRAVEL* | *1,744.92* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 73.48 | | |
| | | *10 E 1110 4100 00 100 000000* | | *INST SUPPLIES LEGGEE* | *73.48* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 200.00 | | |
| | | *10 E 1125 3900 90 500 000000* | | *PURCHASED SERV PARENT-TOT* | *200.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 54.72 | | |
| | | *10 E 2210 4900 00 505 000000* | | *SUPPLIES CURR & INST 6-12* | *54.72* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 358.53 | | |
| | | *10 E 2660 4100 00 504 000000* | | *SUPPLIES TECH* | *358.53* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 279.34 | | |
| | | *10 E 1120 4100 13 210 000000* | | *HEINEMAN SCIENCE SUPPLIES* | *279.34* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 348.16 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *348.16* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 46.15 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *46.15* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 0.36 | | |
| | | *10 E 1120 4100 09 210 000000* | | *HOME EC HEINEMAN* | *0.36* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 108.99 | | |
| | | *10 E 1110 4100 00 100 000000* | | *INST SUPPLIES LEGGEE* | *108.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 66.95 | | |
| | | *10 E 2212 3140 83 500 490000* | | *TITLE II PROF DEVELOPMENT* | *66.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 10.77 | | |
| | | *10 E 1110 4100 00 100 000000* | | *INST SUPPLIES LEGGEE* | *10.77* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 263.76 | | |
| | | *10 E 2220 4300 00 140 000000* | | *MEDIA CENTER MACKEBEN* | *263.76* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -196.99 | | |
| | | *10 E 2560 5400 00 300 000000* | | *CAFE EQUIPMENT HS* | *-196.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 581.48 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *581.48* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 8.90 | | |
| | | *10 E 2660 4100 00 504 000000* | | *SUPPLIES TECH* | *8.90* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 169.89 | | |
| | | | | *10 E 1130 4100 00 300 000000* *INST SUPPLIES HS* | *169.89* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 200.00 | | |
| | | | | *10 E 1125 3900 90 500 000000* *PURCHASED SERV PARENT-TOT* | *200.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 37.71 | | |
| | | | | *10 E 1110 4100 00 100 000000* *INST SUPPLIES LEGGEE* | *37.71* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 71.48 | | |
| | | | | *10 E 2130 4100 92 509 460000* *IDEA HEALTH OTPT & NURSE SUP* | *71.48* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.46 | | |
| | | | | *10 E 1120 4100 09 210 000000* *HOME EC HEINEMAN* | *9.46* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 23.99 | | |
| | | | | *10 E 2220 4300 00 220 000000* *MEDIA CENTER MARLOWE* | *23.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 54.88 | | |
| | | | | *10 E 1120 4100 09 210 000000* *HOME EC HEINEMAN* | *54.88* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 64.70 | | |
| | | | | *10 E 1130 3140 06 505 000000* *ALTERNATIVE SCHOOL* | *64.70* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 8.99 | | |
| | | | | *10 E 1110 4100 00 120 000000* *INST SUPPLIES MARTIN* | *8.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 14.25 | | |
| | | | | *10 E 1120 4100 00 210 000000* *INST SUPPLIES HEINEMAN* | *14.25* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 118.42 | | |
| | | | | *10 E 1400 4100 09 300 000000* *FAMILY CONSUMER SCIENCE HS* | *118.42* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 27.99 | | |
| | | | | *10 E 2190 4100 00 300 000000* *GRADUATION SUPPLIES HHS* | *27.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 570.00 | | |
| | | | | *10 E 1120 3990 00 220 000000* *STUDENT FIELD TRIPS* | *570.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 36.95 | | |
| | | | | *10 E 1200 4100 66 509 000000* *STEP SUPPLIES* | *36.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 695.17 | | |
| | | | | *10 E 1130 4100 67 505 000000* *PLTW SUPPLIES 6-12* | *695.17* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 38.29 | | |
| | | | | *10 E 2560 4150 00 210 000000* *CAFE FOOD HEINEMAN* | *38.29* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 260.88 | | |
| | | | | *10 E 2190 4100 00 300 000000* *GRADUATION SUPPLIES HHS* | *260.88* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 81.20 | | |
| | | | | *10 E 1200 4100 92 509 460000* *IDEA INSTRUCTIONAL SUPPLIES* | *81.20* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 289.00 | | |
| | | | | *10 E 1500 3200 00 305 000000* *HHS ATHLETICS GROUNDS SVCS* | *289.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 20.00 | | |
| | | | | *10 E 2150 4100 92 509 460000* *IDEA SP PATH & AUDIOL SUPPLIES* | *20.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 3.54 | | |
| | | | | *10 E 1130 4100 67 505 000000* *PLTW SUPPLIES 6-12* | *3.54* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 26.99 | | |
| | | | | *10 E 2410 4100 00 120 000000* *OFFICE SUPPLIES MARTIN* | *26.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 139.23 | | |
| | | | | *10 E 1110 4100 00 100 000000* *INST SUPPLIES LEGGEE* | *139.23* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 81.03 | | |
| | | | | *10 E 2660 4100 00 504 000000* *SUPPLIES TECH* | *81.03* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 17.97 | | |
| | | | | *10 E 1200 4100 92 509 460000* *IDEA INSTRUCTIONAL SUPPLIES* | *17.97* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 62.00 | | |
| | | | | *10 E 2150 4100 92 509 460000* *IDEA SP PATH & AUDIOL SUPPLIES* | *62.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 50.97 | | |
| | | | | *10 E 3000 4100 92 509 460000* *IDEA COMM ENGAGE SUPPLIES* | *50.97* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 3.92 | | |
| | | | | *10 E 3000 4100 92 509 460000* *IDEA COMM ENGAGE SUPPLIES* | *3.92* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 25.64 | | |
| | | | | *10 E 2410 4100 00 210 000000* *OFFICE SUPPLIES HEINEMAN* | *25.64* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 281.37 | | |
| | | | | *10 E 1125 3320 00 100 000000* *TRAVEL PRESCHOOL* | *281.37* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 70.34 | | |
| | | | | *10 E 1130 4100 02 300 000000* *ART SUPPLIES HS* | *70.34* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 119.97 | | |
| | | | | *10 E 1110 4100 00 110 000000* *INST SUPPLIES CHESAK* | *119.97* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 290.00 | | |
| | | | | *10 E 1125 3900 90 500 000000* *PURCHASED SERV PARENT-TOT* | *290.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 576.63 | | |
| | | | | *10 E 1200 4100 92 509 460000* *IDEA INSTRUCTIONAL SUPPLIES* | *576.63* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 33.00 | | |
| | | | | *10 E 1120 4100 00 210 000000* *INST SUPPLIES HEINEMAN* | *33.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 54.52 | | |
| | | | | *10 E 2410 4100 00 210 000000* *OFFICE SUPPLIES HEINEMAN* | *54.52* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 19.64 | | |
| | | | | *10 E 1200 4100 92 509 460000* *IDEA INSTRUCTIONAL SUPPLIES* | *19.64* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 165.56 | | |
| | | | | *10 E 2310 4100 00 510 000000* *SUPPLIES BOARD* | *165.56* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 57.71 | | |
| | | | | *10 E 1130 4900 02 300 000000* *HIGH SCHOOL FINE ARTS/PAC SUPPLIES* | *57.71* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 145.37 | | |
| | | | | *10 E 1200 4100 92 509 460000* *IDEA INSTRUCTIONAL SUPPLIES* | *145.37* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 56.06 | | |
| | | | | *10 E 2520 4100 00 501 000000* *SUPPLIES FISCAL* | *56.06* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 459.93 | | |
| | | | | *10 E 1120 4100 00 220 000000* *INST SUPPLIES MARLOWE* | *459.93* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 60.01 | | |
| | | | | *10 E 2150 4100 92 509 460000* *IDEA SP PATH & AUDIOL SUPPLIES* | *60.01* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 33.00 | | |
| | | | | *10 E 1120 4100 00 210 000000* *INST SUPPLIES HEINEMAN* | *33.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 1,434.10 | | |
| | | | | *10 E 2660 4100 00 504 000000* *SUPPLIES TECH* | *1,434.10* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 25.99 | | |
| | | | | *10 E 2220 4300 00 140 000000 MEDIA CENTER MACKEBEN* | *25.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 77.74 | | |
| | | | | *10 E 1120 4100 00 210 000000 INST SUPPLIES HEINEMAN* | *77.74* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 22.28 | | |
| | | | | *10 E 2220 4300 00 300 000000 MEDIA CENTER HS* | *22.28* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 31.30 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *31.30* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 7,288.87 | | |
| | | | | *10 E 2660 4100 00 504 000000 SUPPLIES TECH* | *7,288.87* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 50.00 | | |
| | | | | *10 E 2660 3190 61 504 000000 SOFTWARE MAINTENANCE* | *50.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 26.05 | | |
| | | | | *10 E 1120 4100 00 210 000000 INST SUPPLIES HEINEMAN* | *26.05* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 77.00 | | |
| | | | | *10 E 1120 4100 13 210 000000 HEINEMAN SCIENCE SUPPLIES* | *77.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 120.61 | | |
| | | | | *10 E 2210 4900 00 505 000000 SUPPLIES CURR & INST 6-12* | *120.61* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 4.95 | | |
| | | | | *10 E 3000 4100 92 509 460000 IDEA COMM ENGAGE SUPPLIES* | *4.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 113.28 | | |
| | | | | *10 E 1200 4100 92 509 460000 IDEA INSTRUCTIONAL SUPPLIES* | *113.28* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 60.53 | | |
| | | | | *10 E 1120 4100 09 220 000000 HOME EC MARLOWE* | *60.53* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 17.69 | | |
| | | | | *10 E 1200 4100 92 509 460000 IDEA INSTRUCTIONAL SUPPLIES* | *17.69* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 302.15 | | |
| | | | | *10 E 2220 4300 00 220 000000 MEDIA CENTER MARLOWE* | *302.15* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 10.99 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *10.99* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 127.21 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *127.21* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 21.99 | | |
| | | *10 E 2220 4300 00 220 000000* | | *MEDIA CENTER MARLOWE* | *21.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 354.88 | | |
| | | *10 E 2410 6400 00 300 000000* | | *DUES & FEES HS* | *354.88* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 375.61 | | |
| | | *10 E 1200 4100 00 509 000000* | | *SUPPLIES SP ED* | *375.61* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 199.99 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *199.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 4.70 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *4.70* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 349.00 | | |
| | | *10 E 2410 6400 00 300 000000* | | *DUES & FEES HS* | *349.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 8.54 | | |
| | | *10 E 2130 4100 92 509 460000* | | *IDEA HEALTH OTPT & NURSE SUP* | *8.54* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 192.00 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *192.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -31.19 | | |
| | | *10 E 1130 3230 00 300 000000* | | *REPAIRS HS* | *-31.19* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 29.39 | | |
| | | *10 E 1120 4100 13 220 000000* | | *MARLOWE SCIENCE SUPPLIES* | *29.39* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 34.99 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *34.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 38.29 | | |
| | | *10 E 2213 4150 00 300 000000* | | *HHS STAFF DEVEL SUPPLIES* | *38.29* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 371.17 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *371.17* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 21.91 | | |
| | | *10 E 3000 4100 92 509 460000* | | *IDEA COMM ENGAGE SUPPLIES* | *21.91* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 7.34 | | |
| | | | | *10 E 1200 4100 66 509 000000* *STEP SUPPLIES* | *7.34* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.89 | | |
| | | | | *10 E 1130 4100 67 505 000000* *PLTW SUPPLIES 6-12* | *9.89* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 20.76 | | |
| | | | | *10 E 1120 4100 08 210 000000* *HEALTH SUPPLIES HEINEMAN* | *20.76* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 11.00 | | |
| | | | | *10 E 1130 4100 13 300 000000* *SCIENCE SUPPLIES HS* | *11.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 184.48 | | |
| | | | | *10 E 2130 4100 92 509 460000* *IDEA HEALTH OTPT & NURSE SUP* | *184.48* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 11.69 | | |
| | | | | *10 E 1200 4100 92 509 460000* *IDEA INSTRUCTIONAL SUPPLIES* | *11.69* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 49.81 | | |
| | | | | *10 E 1200 4100 92 509 460000* *IDEA INSTRUCTIONAL SUPPLIES* | *49.81* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 39.88 | | |
| | | | | *10 E 1120 4100 00 210 000000* *INST SUPPLIES HEINEMAN* | *39.88* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 44.37 | | |
| | | | | *10 E 1110 4100 12 120 000000* *MUSIC SUPPLIESMARTIN* | *44.37* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 103.03 | | |
| | | | | *10 E 2220 4300 00 220 000000* *MEDIA CENTER MARLOWE* | *103.03* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 134.08 | | |
| | | | | *10 E 1110 4100 12 100 000000* *MUSIC SUPPLIES LEGGEE* | *134.08* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.89 | | |
| | | | | *10 E 1130 4100 67 505 000000* *PLTW SUPPLIES 6-12* | *9.89* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 156.36 | | |
| | | | | *20 E 2542 4100 00 500 000000* *SUPPLIES B & G* | *156.36* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 270.11 | | |
| | | | | *10 E 1110 4100 12 120 000000* *MUSIC SUPPLIESMARTIN* | *270.11* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 15.08 | | |
| | | | | *10 E 2220 4300 00 220 000000* *MEDIA CENTER MARLOWE* | *15.08* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 22.11 | | |
| | | *10 E 2220 4300 00 300 000000* | | *MEDIA CENTER HS* | *22.11* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 184.69 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *184.69* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 132.36 | | |
| | | *10 E 2213 4150 00 110 000000* | | *CHESAK STAFF DEVEL SUPPLIES* | *132.36* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 140.18 | | |
| | | *10 E 2410 4100 00 100 000000* | | *OFFICE SUPPLIES LEGGEE* | *140.18* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 250.00 | | |
| | | *10 E 2560 6400 00 220 000000* | | *CAFE DUES & FEES MARLOWE* | *250.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 69.12 | | |
| | | *10 E 1200 4100 66 509 000000* | | *STEP SUPPLIES* | *69.12* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 42.25 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *42.25* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 109.87 | | |
| | | *10 E 1130 4100 05 300 000000* | | *ENGLISH SUPPLIES HS* | *109.87* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 23.80 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *23.80* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.95 | | |
| | | *10 E 2633 3600 00 500 000000* | | *COMMUNICATIONS PURCH SERVICES* | *9.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 119.98 | | |
| | | *10 E 1110 4100 36 120 000000* | | *ORCHESTRA SUPPLIES MARTIN* | *119.98* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 25.94 | | |
| | | *10 E 1120 4100 00 220 000000* | | *INST SUPPLIES MARLOWE* | *25.94* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 115.00 | | |
| | | *10 E 1101 1210 00 509 000000* | | *DISTRICT HOMEBOUND TUTORING* | *115.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 117.73 | | |
| | | *10 E 1130 4100 06 300 000000* | | *WORLD LANGUAGES SUPPLIES HS* | *117.73* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 64.34 | | |
| | | *10 E 1120 4100 13 210 000000* | | *HEINEMAN SCIENCE SUPPLIES* | *64.34* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 231.61 | | |
| | | | | *10 E 1200 4100 66 509 000000 STEP SUPPLIES* | *231.61* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 141.96 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *141.96* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 21.88 | | |
| | | | | *10 E 1200 4100 66 509 000000 STEP SUPPLIES* | *21.88* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 12.99 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *12.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 52.83 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *52.83* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 78.82 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *78.82* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 494.44 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *494.44* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 546.97 | | |
| | | | | *10 E 1130 4100 67 505 000000 PLTW SUPPLIES 6-12* | *546.97* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 35.99 | | |
| | | | | *10 E 1120 4100 00 210 000000 INST SUPPLIES HEINEMAN* | *35.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 14.24 | | |
| | | | | *10 E 1110 4100 02 110 000000 ART SUPPLIES CHESAK* | *14.24* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 55.08 | | |
| | | | | *10 E 1120 4900 00 220 000000 INSTRUC COACH/1:1 SUPPLIES MMS* | *55.08* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 427.18 | | |
| | | | | *10 E 2220 4300 00 220 000000 MEDIA CENTER MARLOWE* | *427.18* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 21.67 | | |
| | | | | *10 E 1130 4100 05 300 000000 ENGLISH SUPPLIES HS* | *21.67* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 58.70 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *58.70* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 57.98 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *57.98* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 13.97 | | |
| | | | | *10 E 2220 4300 00 220 000000* *MEDIA CENTER MARLOWE* | *13.97* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 12.98 | | |
| | | | | *10 E 2410 4100 00 210 000000* *OFFICE SUPPLIES HEINEMAN* | *12.98* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 74.79 | | |
| | | | | *10 E 3000 4100 92 509 460000* *IDEA COMM ENGAGE SUPPLIES* | *74.79* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 42.21 | | |
| | | | | *10 E 2660 3190 61 504 000000* *SOFTWARE MAINTENANCE* | *42.21* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 28.62 | | |
| | | | | *10 E 2642 4100 00 506 000000* *SUPPLIES HUMAN RES* | *28.62* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 62.59 | | |
| | | | | *10 E 1200 4100 92 509 460000* *IDEA INSTRUCTIONAL SUPPLIES* | *62.59* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 5.97 | | |
| | | | | *10 E 2300 4100 97 509 000000* *ALL CHILDREN GEN ADMIN SUP* | *5.97* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 238.00 | | |
| | | | | *10 E 1400 4100 10 300 000000* *IND ARTS SUPPLIES* | *238.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 258.36 | | |
| | | | | *10 E 1120 4100 13 210 000000* *HEINEMAN SCIENCE SUPPLIES* | *258.36* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 120.39 | | |
| | | | | *10 E 2220 4300 00 210 000000* *MEDIA CENTER HEINEMAN* | *120.39* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 221.94 | | |
| | | | | *10 E 1543 4100 00 310 000000* *ACTIVITIES AWARDS* | *221.94* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 65.49 | | |
| | | | | *10 E 1110 4100 00 140 000000* *INST SUPPLIES MACKEBEN* | *65.49* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 140.88 | | |
| | | | | *10 E 2220 4300 00 300 000000* *MEDIA CENTER HS* | *140.88* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 199.99 | | |
| | | | | *10 E 1200 4100 66 509 000000* *STEP SUPPLIES* | *199.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 34.16 | | |
| | | | | *10 E 1110 4100 36 120 000000* *ORCHESTRA SUPPLIES MARTIN* | *34.16* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 166.61 | | |
| | | | | *10 E 1120 4100 08 210 000000 HEALTH SUPPLIES HEINEMAN* | *166.61* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 6.47 | | |
| | | | | *10 E 1130 4100 33 300 000000 ACADEMIES SUPPLIES* | *6.47* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 18.00 | | |
| | | | | *10 E 2410 4100 00 210 000000 OFFICE SUPPLIES HEINEMAN* | *18.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 63.00 | | |
| | | | | *10 E 1200 3100 66 509 000000 STEP PURCHASED SERVICES* | *63.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 49.31 | | |
| | | | | *10 E 1130 4100 33 300 000000 ACADEMIES SUPPLIES* | *49.31* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 610.37 | | |
| | | | | *10 E 1130 4100 67 505 000000 PLTW SUPPLIES 6-12* | *610.37* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 380.22 | | |
| | | | | *10 E 2220 4300 00 220 000000 MEDIA CENTER MARLOWE* | *380.22* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 113.65 | | |
| | | | | *10 E 2220 4300 00 300 000000 MEDIA CENTER HS* | *113.65* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -7.99 | | |
| | | | | *10 E 2220 4300 00 210 000000 MEDIA CENTER HEINEMAN* | *-7.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 247.82 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *247.82* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 29.82 | | |
| | | | | *10 E 2140 4100 92 509 460000 IDEA PSYCHOLOGICAL SUPPLIES* | *29.82* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 154.85 | | |
| | | | | *10 E 1400 4100 03 300 000000 BUSINESS SUPPLIES* | *154.85* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -21.59 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *-21.59* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 228.81 | | |
| | | | | *10 E 1110 4100 12 140 000000 MACKEBEN MUSIC SUPPLIES* | *228.81* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 24.70 | | |
| | | | | *10 E 1120 4100 13 210 000000 HEINEMAN SCIENCE SUPPLIES* | *24.70* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 115.72 | | |
| | | | | *10 E 1130 4100 05 300 000000 ENGLISH SUPPLIES HS* | *115.72* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 6.75 | | |
| | | | | *10 E 1130 4100 67 505 000000 PLTW SUPPLIES 6-12* | *6.75* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 13.92 | | |
| | | | | *10 E 1125 4100 97 509 000000 ALL CHILDREN SUPPLIES* | *13.92* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 15.29 | | |
| | | | | *10 E 1130 4100 67 505 000000 PLTW SUPPLIES 6-12* | *15.29* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 15.64 | | |
| | | | | *10 E 1120 4100 08 210 000000 HEALTH SUPPLIES HEINEMAN* | *15.64* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 159.84 | | |
| | | | | *10 E 2110 4100 92 509 460000 IDEA SOCIAL WORK SUPPLIES* | *159.84* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 23.99 | | |
| | | | | *10 E 1120 4100 13 210 000000 HEINEMAN SCIENCE SUPPLIES* | *23.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -10.80 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *-10.80* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 44.95 | | |
| | | | | *10 E 1400 4100 09 300 000000 FAMILY CONSUMER SCIENCE HS* | *44.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 1,500.00 | | |
| | | | | *10 E 2212 3140 83 500 490000 TITLE II PROF DEVELOPMENT* | *1,500.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 241.10 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *241.10* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 193.94 | | |
| | | | | *10 E 2220 4300 00 140 000000 MEDIA CENTER MACKEBEN* | *193.94* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 20.02 | | |
| | | | | *10 E 2220 4300 00 300 000000 MEDIA CENTER HS* | *20.02* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 284.00 | | |
| | | | | *10 E 2213 4150 00 300 000000 HHS STAFF DEVEL SUPPLIES* | *284.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 148.24 | | |
| | | | | *10 E 2213 4150 00 300 000000 HHS STAFF DEVEL SUPPLIES* | *148.24* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 211.41 | | |
| | | | | *10 E 1200 4100 92 509 460000 IDEA INSTRUCTIONAL SUPPLIES* | *211.41* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 297.00 | | |
| | | | | *10 E 2230 3100 95 500 000000 ECE TEST/ASSESS PUR SVC* | *297.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 34.16 | | |
| | | | | *10 E 1200 4100 92 509 460000 IDEA INSTRUCTIONAL SUPPLIES* | *34.16* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 20.74 | | |
| | | | | *10 E 1120 4100 08 210 000000 HEALTH SUPPLIES HEINEMAN* | *20.74* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 2,584.80 | | |
| | | | | *10 E 2560 5400 00 210 000000 CAFE EQUIPMENT HEINEMAN* | *1,281.04* |
| | | | | *10 E 2560 5400 00 220 000000 CAFE EQUIPMENT MARLOWE* | *22.71* |
| | | | | *10 E 2560 5400 00 300 000000 CAFE EQUIPMENT HS* | *1,281.05* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 84.16 | | |
| | | | | *10 E 2150 4100 92 509 460000 IDEA SP PATH & AUDIOL SUPPLIES* | *84.16* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 157.62 | | |
| | | | | *10 E 1200 4100 66 509 000000 STEP SUPPLIES* | *157.62* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 75.43 | | |
| | | | | *10 E 2220 4300 00 300 000000 MEDIA CENTER HS* | *75.43* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 232.78 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *232.78* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 42.60 | | |
| | | | | *10 E 2220 4300 00 300 000000 MEDIA CENTER HS* | *42.60* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -45.97 | | |
| | | | | *10 E 2220 4300 00 210 000000 MEDIA CENTER HEINEMAN* | *-45.97* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 203.06 | | |
| | | | | *10 E 2140 4100 92 509 460000 IDEA PSYCHOLOGICAL SUPPLIES* | *203.06* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 116.89 | | |
| | | | | *10 E 2110 4100 92 509 460000 IDEA SOCIAL WORK SUPPLIES* | *116.89* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 22.79 | | |
| | | | | *10 E 1120 4100 13 210 000000 HEINEMAN SCIENCE SUPPLIES* | *22.79* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -10.79 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *-10.79* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 218.49 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *218.49* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -11.24 | | |
| | | *10 E 2220 4300 00 210 000000* | | *MEDIA CENTER HEINEMAN* | *-11.24* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 84.00 | | |
| | | *10 E 1130 4100 33 300 000000* | | *ACADEMIES SUPPLIES* | *84.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -11.99 | | |
| | | *10 E 2220 4300 00 210 000000* | | *MEDIA CENTER HEINEMAN* | *-11.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 174.68 | | |
| | | *10 E 1120 4100 09 210 000000* | | *HOME EC HEINEMAN* | *174.68* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 181.39 | | |
| | | *10 E 1110 4100 36 120 000000* | | *ORCHESTRA SUPPLIES MARTIN* | *181.39* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 64.08 | | |
| | | *10 E 1400 4100 03 300 000000* | | *BUSINESS SUPPLIES* | *64.08* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 206.28 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *206.28* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 96.32 | | |
| | | *10 E 1400 4100 03 300 000000* | | *BUSINESS SUPPLIES* | *96.32* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 54.95 | | |
| | | *10 E 2310 3900 00 510 000000* | | *PURCHASED SERVICE BOARD* | *54.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 243.61 | | |
| | | *10 E 2110 4100 92 509 460000* | | *IDEA SOCIAL WORK SUPPLIES* | *243.61* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -103.03 | | |
| | | *10 E 2220 4300 00 220 000000* | | *MEDIA CENTER MARLOWE* | *-103.03* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 195.85 | | |
| | | *10 E 2140 4100 92 509 460000* | | *IDEA PSYCHOLOGICAL SUPPLIES* | *195.85* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 167.74 | | |
| | | *10 E 1120 4100 13 210 000000* | | *HEINEMAN SCIENCE SUPPLIES* | *167.74* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 16.98 | | |
| | | | | *10 E 1130 4100 67 505 000000* | *PLTW SUPPLIES 6-12* | *16.98* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 99.37 | | |
| | | | | *10 E 2130 4100 92 509 460000* | *IDEA HEALTH OTPT & NURSE SUP* | *99.37* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 19.51 | | |
| | | | | *10 E 2220 4300 00 220 000000* | *MEDIA CENTER MARLOWE* | *19.51* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 237.44 | | |
| | | | | *10 E 1110 4100 00 120 000000* | *INST SUPPLIES MARTIN* | *237.44* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 26.48 | | |
| | | | | *10 E 2220 4300 00 220 000000* | *MEDIA CENTER MARLOWE* | *26.48* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 19.70 | | |
| | | | | *10 E 1120 4100 13 210 000000* | *HEINEMAN SCIENCE SUPPLIES* | *19.70* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 92.47 | | |
| | | | | *10 E 2220 4300 00 300 000000* | *MEDIA CENTER HS* | *92.47* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 442.47 | | |
| | | | | *10 E 1130 4100 67 505 000000* | *PLTW SUPPLIES 6-12* | *442.47* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 158.74 | | |
| | | | | *10 E 3000 4100 92 509 460000* | *IDEA COMM ENGAGE SUPPLIES* | *158.74* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 15.67 | | |
| | | | | *10 E 1125 4100 97 509 000000* | *ALL CHILDREN SUPPLIES* | *15.67* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 23.96 | | |
| | | | | *10 E 1130 4100 67 505 000000* | *PLTW SUPPLIES 6-12* | *23.96* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 97.14 | | |
| | | | | *10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL SUPPLIES* | *97.14* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -10.80 | | |
| | | | | *10 E 2150 4100 92 509 460000* | *IDEA SP PATH & AUDIOL SUPPLIES* | *-10.80* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 26.79 | | |
| | | | | *10 E 2642 4100 00 506 000000* | *SUPPLIES HUMAN RES* | *26.79* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 171.40 | | |
| | | | | *10 E 2150 4100 92 509 460000* | *IDEA SP PATH & AUDIOL SUPPLIES* | *171.40* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 377.73 | | |
| | | | | *10 E 1130 4100 67 505 000000* *PLTW SUPPLIES 6-12* | *377.73* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 79.60 | | |
| | | | | *10 E 1130 4100 67 505 000000* *PLTW SUPPLIES 6-12* | *79.60* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 55.31 | | |
| | | | | *10 E 1120 4100 13 210 000000* *HEINEMAN SCIENCE SUPPLIES* | *55.31* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 14.40 | | |
| | | | | *10 E 1130 4100 67 505 000000* *PLTW SUPPLIES 6-12* | *14.40* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 411.80 | | |
| | | | | *10 E 1130 4100 13 300 000000* *SCIENCE SUPPLIES HS* | *411.80* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 153.42 | | |
| | | | | *10 E 2410 4100 00 100 000000* *OFFICE SUPPLIES LEGGEE* | *153.42* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 52.36 | | |
| | | | | *10 E 1130 4100 67 505 000000* *PLTW SUPPLIES 6-12* | *52.36* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 12.95 | | |
| | | | | *10 E 2150 4100 92 509 460000* *IDEA SP PATH & AUDIOL SUPPLIES* | *12.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 19.96 | | |
| | | | | *10 E 1400 4100 10 300 000000* *IND ARTS SUPPLIES* | *19.96* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 26.02 | | |
| | | | | *10 E 1120 4100 13 210 000000* *HEINEMAN SCIENCE SUPPLIES* | *26.02* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 92.08 | | |
| | | | | *10 E 2310 4100 00 510 000000* *SUPPLIES BOARD* | *92.08* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 50.00 | | |
| | | | | *10 E 1120 4100 00 210 000000* *INST SUPPLIES HEINEMAN* | *50.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 187.06 | | |
| | | | | *40 E 2550 4100 00 500 000000* *OFFICE SUPPLIES* | *187.06* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 88.97 | | |
| | | | | *10 E 1120 4100 13 210 000000* *HEINEMAN SCIENCE SUPPLIES* | *88.97* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 253.70 | | |
| | | | | *10 E 1200 4100 92 509 460000* *IDEA INSTRUCTIONAL SUPPLIES* | *253.70* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 151.60 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *151.60* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 41.60 | | |
| | | | | *10 E 2220 4300 00 140 000000 MEDIA CENTER MACKEBEN* | *41.60* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 77.21 | | |
| | | | | *10 E 1120 4100 08 210 000000 HEALTH SUPPLIES HEINEMAN* | *77.21* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 760.00 | | |
| | | | | *10 E 2410 4910 00 140 000000 REBATE SUPPLIES MACKEBEN* | *760.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 26.45 | | |
| | | | | *10 E 1130 4100 67 505 000000 PLTW SUPPLIES 6-12* | *26.45* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 140.88 | | |
| | | | | *10 E 1200 4100 92 509 460000 IDEA INSTRUCTIONAL SUPPLIES* | *140.88* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 232.00 | | |
| | | | | *10 E 1130 4100 12 300 000000 MUSIC SUPPLIES HS* | *232.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 31.77 | | |
| | | | | *10 E 1120 4100 13 210 000000 HEINEMAN SCIENCE SUPPLIES* | *31.77* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 4.99 | | |
| | | | | *10 E 2220 4300 00 220 000000 MEDIA CENTER MARLOWE* | *4.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 83.36 | | |
| | | | | *10 E 1130 4100 15 300 000000 SOCIAL STUDIES SUPPLIES HS* | *83.36* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 73.41 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *73.41* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 26.02 | | |
| | | | | *10 E 1120 4100 13 210 000000 HEINEMAN SCIENCE SUPPLIES* | *26.02* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 101.72 | | |
| | | | | *10 E 2110 4100 92 509 460000 IDEA SOCIAL WORK SUPPLIES* | *101.72* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 59.01 | | |
| | | | | *10 E 2220 4300 00 210 000000 MEDIA CENTER HEINEMAN* | *59.01* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 8.07 | | |
| | | | | *10 E 1120 4100 09 210 000000 HOME EC HEINEMAN* | *8.07* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 44.60 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *44.60* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 72.23 | | |
| | | *10 E 1200 4100 66 509 000000* | | *STEP SUPPLIES* | *72.23* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 0.07 | | |
| | | *10 E 1120 4100 09 210 000000* | | *HOME EC HEINEMAN* | *0.07* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 44.81 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *44.81* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 126.95 | | |
| | | *10 E 1120 4100 08 210 000000* | | *HEALTH SUPPLIES HEINEMAN* | *126.95* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 250.32 | | |
| | | *10 E 2130 4100 92 509 460000* | | *IDEA HEALTH OTPT & NURSE SUP* | *250.32* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 159.98 | | |
| | | *10 E 1120 4100 13 210 000000* | | *HEINEMAN SCIENCE SUPPLIES* | *159.98* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 167.82 | | |
| | | *10 E 1120 4100 09 210 000000* | | *HOME EC HEINEMAN* | *167.82* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 67.62 | | |
| | | *10 E 1120 4100 13 210 000000* | | *HEINEMAN SCIENCE SUPPLIES* | *67.62* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 99.37 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *99.37* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 110.70 | | |
| | | *10 E 1120 4100 00 210 000000* | | *INST SUPPLIES HEINEMAN* | *110.70* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 52.36 | | |
| | | *10 E 1130 4100 67 505 000000* | | *PLTW SUPPLIES 6-12* | *52.36* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 425.16 | | |
| | | *10 E 1130 4100 13 300 000000* | | *SCIENCE SUPPLIES HS* | *425.16* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 79.60 | | |
| | | *10 E 1130 4100 67 505 000000* | | *PLTW SUPPLIES 6-12* | *79.60* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -7.00 | | |
| | | *10 E 2310 4100 00 510 000000* | | *SUPPLIES BOARD* | *-7.00* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 126.02 | | |
| | | *10 E 2130 4100 92 509 460000* | | *IDEA HEALTH OTPT & NURSE SUP* | *126.02* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 51.82 | | |
| | | *10 E 2110 4100 92 509 460000* | | *IDEA SOCIAL WORK SUPPLIES* | *51.82* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 45.00 | | |
| | | *10 E 2220 4300 00 220 000000* | | *MEDIA CENTER MARLOWE* | *45.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 175.85 | | |
| | | *10 E 1120 4100 13 210 000000* | | *HEINEMAN SCIENCE SUPPLIES* | *175.85* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 134.10 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *134.10* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 269.09 | | |
| | | *10 E 1120 4100 13 210 000000* | | *HEINEMAN SCIENCE SUPPLIES* | *269.09* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 179.31 | | |
| | | *10 E 1120 4100 09 210 000000* | | *HOME EC HEINEMAN* | *179.31* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 50.15 | | |
| | | *10 E 1120 4100 09 210 000000* | | *HOME EC HEINEMAN* | *50.15* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 31.35 | | |
| | | *10 E 1120 4100 80 220 000000* | | *PBIS* | *31.35* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -44.64 | | |
| | | *10 E 1120 4100 09 210 000000* | | *HOME EC HEINEMAN* | *-44.64* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 182.71 | | |
| | | *10 E 1400 4100 10 300 000000* | | *IND ARTS SUPPLIES* | *182.71* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 54.00 | | |
| | | *10 E 1110 4100 36 100 000000* | | *ORCHESTRA SUPPLIES LEGGEE* | *54.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 91.07 | | |
| | | *10 E 2213 4150 00 300 000000* | | *HHS STAFF DEVEL SUPPLIES* | *91.07* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 216.91 | | |
| | | *10 E 1110 4100 36 100 000000* | | *ORCHESTRA SUPPLIES LEGGEE* | *216.91* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 157.68 | | |
| | | *10 E 2220 4300 00 210 000000* | | *MEDIA CENTER HEINEMAN* | *157.68* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 10.63 | | |
| | | *10 E 2220 4300 00 220 000000* | | *MEDIA CENTER MARLOWE* | *10.63* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 120.00 | | |
| | | *10 E 2220 4300 00 210 000000* | | *MEDIA CENTER HEINEMAN* | *120.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 325.50 | | |
| | | *10 E 1120 4100 12 210 000000* | | *CHORUS/BAND SUPPLIES HEINEMAN* | *325.50* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 94.88 | | |
| | | *10 E 1400 4100 10 300 000000* | | *IND ARTS SUPPLIES* | *94.88* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 16.14 | | |
| | | *10 E 1120 4100 00 210 000000* | | *INST SUPPLIES HEINEMAN* | *16.14* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 47.51 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *47.51* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 565.28 | | |
| | | *10 E 1120 4100 12 210 000000* | | *CHORUS/BAND SUPPLIES HEINEMAN* | *565.28* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 33.70 | | |
| | | *10 E 1110 4100 00 140 000000* | | *INST SUPPLIES MACKEBEN* | *33.70* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 349.14 | | |
| | | *10 E 1130 4100 50 300 000000* | | *WELLNESS SUPPLIES HS* | *349.14* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 23.97 | | |
| | | *10 E 2220 4300 00 210 000000* | | *MEDIA CENTER HEINEMAN* | *23.97* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 129.99 | | |
| | | *10 E 2130 4100 92 509 460000* | | *IDEA HEALTH OTPT & NURSE SUP* | *129.99* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 325.50 | | |
| | | *10 E 1120 4100 12 210 000000* | | *CHORUS/BAND SUPPLIES HEINEMAN* | *325.50* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 491.12 | | |
| | | *10 E 2410 4100 00 140 000000* | | *OFFICE SUPPLIES MACKEBEN* | *491.12* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 56.96 | | |
| | | *10 E 1120 4100 00 210 000000* | | *INST SUPPLIES HEINEMAN* | *56.96* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 38.97 | | |
| | | *10 E 2220 4300 00 210 000000* | | *MEDIA CENTER HEINEMAN* | *38.97* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 135.01 | | |
| | | | | *10 E 2150 4100 92 509 460000* *IDEA SP PATH & AUDIOL SUPPLIES* | *135.01* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 440.86 | | |
| | | | | *10 E 1120 4100 00 220 000000* *INST SUPPLIES MARLOWE* | *440.86* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 325.50 | | |
| | | | | *10 E 1120 4100 12 210 000000* *CHORUS/BAND SUPPLIES HEINEMAN* | *325.50* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 115.35 | | |
| | | | | *10 E 2150 4100 92 509 460000* *IDEA SP PATH & AUDIOL SUPPLIES* | *115.35* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 31.07 | | |
| | | | | *10 E 2213 4150 00 300 000000* *HHS STAFF DEVEL SUPPLIES* | *31.07* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 50.96 | | |
| | | | | *10 E 1400 4100 10 300 000000* *IND ARTS SUPPLIES* | *50.96* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 588.82 | | |
| | | | | *10 E 2120 4100 00 300 000000* *SUPPLIES COUNSELING HS* | *588.82* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 188.51 | | |
| | | | | *10 E 2140 4100 92 509 460000* *IDEA PSYCHOLOGICAL SUPPLIES* | *188.51* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 97.35 | | |
| | | | | *10 E 2642 4100 00 506 000000* *SUPPLIES HUMAN RES* | *97.35* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 7.49 | | |
| | | | | *10 E 3000 4100 92 509 460000* *IDEA COMM ENGAGE SUPPLIES* | *7.49* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 86.47 | | |
| | | | | *10 E 2213 4150 00 300 000000* *HHS STAFF DEVEL SUPPLIES* | *86.47* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 13.67 | | |
| | | | | *10 E 1532 4100 00 210 000000* *TRACK SUPPLIES HEINEMAN* | *13.67* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 35.98 | | |
| | | | | *10 E 1120 4100 80 220 000000* *PBIS* | *35.98* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 515.00 | | |
| | | | | *10 E 2212 3140 83 500 490000* *TITLE II PROF DEVELOPMENT* | *515.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 51.03 | | |
| | | | | *10 E 2520 4100 00 501 000000* *SUPPLIES FISCAL* | *51.03* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 259.96 | | |
| | | | | *10 E 2410 4100 00 140 000000 OFFICE SUPPLIES MACKEBEN* | *259.96* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 82.70 | | |
| | | | | *10 E 2410 4100 00 140 000000 OFFICE SUPPLIES MACKEBEN* | *82.70* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 17.14 | | |
| | | | | *10 E 1130 4100 13 300 000000 SCIENCE SUPPLIES HS* | *17.14* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 400.00 | | |
| | | | | *10 E 2321 3320 00 510 000000 TRAVEL SUPT* | *400.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 180.00 | | |
| | | | | *10 E 2410 3320 00 220 000000 PRINCIPAL TRAVEL MARLOWE* | *180.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 48.27 | | |
| | | | | *10 E 1120 4100 00 210 000000 INST SUPPLIES HEINEMAN* | *48.27* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 9.49 | | |
| | | | | *10 E 1120 4100 00 210 000000 INST SUPPLIES HEINEMAN* | *9.49* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -10.00 | | |
| | | | | *10 E 2220 4300 00 220 000000 MEDIA CENTER MARLOWE* | *-10.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 120.28 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *120.28* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 140.68 | | |
| | | | | *10 E 1120 4100 09 210 000000 HOME EC HEINEMAN* | *140.68* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 22.82 | | |
| | | | | *10 E 1120 4100 00 210 000000 INST SUPPLIES HEINEMAN* | *22.82* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 19.59 | | |
| | | | | *10 E 2140 4100 92 509 460000 IDEA PSYCHOLOGICAL SUPPLIES* | *19.59* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 168.72 | | |
| | | | | *10 E 1120 4100 09 220 000000 HOME EC MARLOWE* | *168.72* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 52.85 | | |
| | | | | *10 E 1200 4100 92 509 460000 IDEA INSTRUCTIONAL SUPPLIES* | *52.85* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 29.97 | | |
| | | | | *10 E 2213 4150 00 105 000000 PRESCHOOL STAFF DEVEL SUPPLIES* | *29.97* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 225.00 | | |
| | | | | *10 E 1130 3320 00 300 000000 TEACHER TRAVEL HS* | *225.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 13.57 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *13.57* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 50.00 | | |
| | | | | *10 E 1110 4100 00 100 000000 INST SUPPLIES LEGGEE* | *50.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 11.87 | | |
| | | | | *10 E 2223 4900 00 500 000000 PAC INVENT SUPPLIES* | *11.87* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 175.00 | | |
| | | | | *10 E 2410 6400 00 300 000000 DUES & FEES HS* | *175.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 222.66 | | |
| | | | | *10 E 2130 4100 92 509 460000 IDEA HEALTH OTPT & NURSE SUP* | *222.66* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 38.67 | | |
| | | | | *10 E 2410 4100 00 220 000000 OFFICE SUPPLIES MARLOWE* | *38.67* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 25.78 | | |
| | | | | *10 E 2410 4100 00 140 000000 OFFICE SUPPLIES MACKEBEN* | *25.78* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 4.47 | | |
| | | | | *10 E 1200 4100 92 509 460000 IDEA INSTRUCTIONAL SUPPLIES* | *4.47* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 349.90 | | |
| | | | | *10 E 1110 4100 00 140 000000 INST SUPPLIES MACKEBEN* | *349.90* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 1,292.41 | | |
| | | | | *10 E 1130 4900 02 300 000000 HIGH SCHOOL FINE ARTS/PAC SUPPLIES* | *1,292.41* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | -26.35 | | |
| | | | | *10 E 2321 4150 00 510 000000 COMMUNITY SUPPLIES* | *-26.35* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 225.00 | | |
| | | | | *10 E 1130 3320 00 300 000000 TEACHER TRAVEL HS* | *225.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 96.00 | | |
| | | | | *10 E 1110 4100 00 100 000000 INST SUPPLIES LEGGEE* | *96.00* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 11.24 | | |
| | | | | *10 E 1110 4100 00 120 000000 INST SUPPLIES MARTIN* | *11.24* |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/03/2026 | 7000000007 | Wire Transfer | BMO Mastercard | 107,214.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 60.52 | | |
| | | *10 E 2140 4100 92 509 460000* | | *IDEA PSYCHOLOGICAL SUPPLIES* | *60.52* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 23.69 | | |
| | | *10 E 1110 4100 00 140 000000* | | *INST SUPPLIES MACKEBEN* | *23.69* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 10.77 | | |
| | | *10 E 2321 3900 00 510 000000* | | *PURCHASED SERVICE SUPT* | *10.77* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 113.48 | | |
| | | *10 E 1120 4100 13 210 000000* | | *HEINEMAN SCIENCE SUPPLIES* | *113.48* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 72.01 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *72.01* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 118.77 | | |
| | | *10 E 2410 4100 00 140 000000* | | *OFFICE SUPPLIES MACKEBEN* | *118.77* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 45.10 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *45.10* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 52.86 | | |
| | | *10 E 2140 4100 92 509 460000* | | *IDEA PSYCHOLOGICAL SUPPLIES* | *52.86* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 192.54 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *192.54* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 38.29 | | |
| | | *10 E 1120 4100 06 210 000000* | | *FOREIGN LANG SUPPLIES HEINEMAN* | *38.29* |
| 0701146-2604 | BMO \| Credit Card Transactions \| 3/21/26_4/20/26 | 05/28/2026 | 175.00 | | |
| | | *10 E 2410 6400 00 300 000000* | | *DUES & FEES HS* | *175.00* |
| | | | | **Total:** | **107,214.65** |

# AP Check Register

**AP Run: BMO Mastercard BOE 050326 — Post Date: 2026-05-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|

**BMO Mastercard BOE 050326 Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 0 | 0.00 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 1 | 107,214.65 |
| Epayables: | 0 | 0.00 |
| **Total:** | **1** | **107,214.65** |

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# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81496 | Check | Accountable Healthcare Staffing Inc | 9,164.22 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1260001276 | Migrated PO | 05/29/2026 | 3,334.05 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *3,334.05* |
| 1260001352 | Migrated PO | 05/27/2026 | 2,667.24 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *2,667.24* |
| 1260001419 | Migrated PO | 05/29/2026 | 3,162.93 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *3,162.93* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81497 | Check | ADP LLC | 15,621.48 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 718408616 | Migrated PO | 05/27/2026 | 3,737.06 | | |
| | | *10 E 2520 3100 00 501 000000* | | *PROF & TECH FISCAL* | *3,737.06* |
| 720730478 | Migrated PO | 05/29/2026 | 9,708.83 | | |
| | | *10 E 2520 3100 00 501 000000* | | *PROF & TECH FISCAL* | *9,708.83* |
| 720730695 | Migrated PO | 05/29/2026 | 2,175.59 | | |
| | | *10 E 1100 2200 00 500 000000* | | *REGULAR PROGRAMS INSURANCE* | *2,175.59* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81498 | Check | Aequor Healthcare Services | 11,327.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1260000097 | Migrated PO | 05/29/2026 | 5,106.10 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *5,106.10* |
| 1260000098 | Migrated PO | 05/29/2026 | 472.50 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *472.50* |
| 1260000099 | Migrated PO | 05/29/2026 | 5,748.90 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *5,748.90* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81499 | Check | Alexander Leigh Center for Autism | 20,030.18 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 5622 | Migrated PO | 05/29/2026 | 20,030.18 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *20,030.18* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81500 | Check | Alpha Baking Company Inc | 3,374.92 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 260038110017 | Migrated PO | 05/29/2026 | 104.72 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *104.72* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81500 | Check | Alpha Baking Company Inc | 3,374.92 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 260038110024 | Migrated PO | 05/29/2026 | 98.22 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *98.22* |
| 260038113010 | Migrated PO | 05/29/2026 | 531.13 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *531.13* |
| 260038113013 | Migrated PO | 05/29/2026 | 150.24 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *150.24* |
| 260038117024 | Migrated PO | 05/29/2026 | 104.72 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *104.72* |
| 260038117025 | Migrated PO | 05/29/2026 | 68.53 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *68.53* |
| 260038120011 | Migrated PO | 05/29/2026 | 584.50 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *584.50* |
| 260038121010 | Migrated PO | 05/29/2026 | 138.21 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *138.21* |
| 260038124019 | Migrated PO | 05/29/2026 | 153.09 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *153.09* |
| 260038124026 | Migrated PO | 05/29/2026 | 100.73 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *100.73* |
| 260038124027 | Migrated PO | 05/29/2026 | 106.21 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *106.21* |
| 260038125009 | Migrated PO | 05/29/2026 | 173.64 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *173.64* |
| 260038128010 | Migrated PO | 05/29/2026 | 87.64 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *87.64* |
| 260038131018 | Migrated PO | 05/29/2026 | 182.24 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *182.24* |
| 260038134011 | Migrated PO | 05/29/2026 | 87.71 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *87.71* |
| 260038135013 | Migrated PO | 05/29/2026 | 135.26 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *135.26* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81500 | Check | Alpha Baking Company Inc | 3,374.92 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 260069110019 | Migrated PO | 05/29/2026 | 39.27 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *39.27* |
| 260069113015 | Migrated PO | 05/29/2026 | 76.83 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *76.83* |
| 260069113016 | Migrated PO | 05/29/2026 | 249.37 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *249.37* |
| 260069117021 | Migrated PO | 05/29/2026 | 39.27 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *39.27* |
| 260069125025 | Migrated PO | 05/29/2026 | 46.14 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *46.14* |
| 260069132026 | Migrated PO | 05/29/2026 | 76.83 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *76.83* |
| 260069138021 | Migrated PO | 05/29/2026 | 40.42 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *40.42* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81501 | Check | American Bottling Company | 154.08 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 4666116970 | Migrated PO | 05/29/2026 | 165.00 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *165.00* |
| 4666116971 | Migrated PO | 05/29/2026 | -10.92 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *-10.92* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81502 | Check | AmeriGas | 15,042.06 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3189499395 | Migrated PO | 05/29/2026 | 789.00 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *789.00* |
| 3189522235 | Migrated PO | 05/29/2026 | 867.90 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *867.90* |
| 3189686120 | Migrated PO | 05/29/2026 | 1,155.70 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *1,155.70* |
| 3189686121 | Migrated PO | 05/29/2026 | 1,025.70 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *1,025.70* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81502 | Check | AmeriGas | 15,042.06 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3189686122 | Migrated PO | 05/29/2026 | 660.40 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *660.40* |
| 3189717645 | Migrated PO | 05/29/2026 | 990.60 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *990.60* |
| 3189745130 | Migrated PO | 05/29/2026 | 875.03 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *875.03* |
| 3189871809 | Migrated PO | 05/29/2026 | 783.28 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *783.28* |
| 3189871810 | Migrated PO | 05/29/2026 | 949.33 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *949.33* |
| 3189903236 | Migrated PO | 05/29/2026 | 1,253.24 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *1,253.24* |
| 3189929678 | Migrated PO | 05/29/2026 | 700.83 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *700.83* |
| 3189958064 | Migrated PO | 05/29/2026 | 989.40 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *989.40* |
| 31900099541 | Migrated PO | 05/29/2026 | 1,093.85 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *1,093.85* |
| 3190071557 | Migrated PO | 05/29/2026 | 751.50 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *751.50* |
| 3190071558 | Migrated PO | 05/29/2026 | 1,154.30 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *1,154.30* |
| 3190126060 | Migrated PO | 05/29/2026 | 1,002.00 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *1,002.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81503 | Check | Ampersand Therapy LLC | 6,975.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 20142 | Migrated PO | 05/29/2026 | 6,975.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *6,975.00* |

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# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81504 | Check | Blu Petroleum | 30,850.81 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SI45018 | Migrated PO | 05/29/2026 | 992.31 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *992.31* |
| SI-47621 | Migrated PO | 05/29/2026 | 6,102.55 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *6,102.55* |
| SI-47737 | Migrated PO | 05/29/2026 | 1,192.02 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *1,192.02* |
| SI-47738 | Migrated PO | 05/29/2026 | 4,880.63 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *4,880.63* |
| SI-48466 | Migrated PO | 05/29/2026 | 7,929.24 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *7,929.24* |
| SI-48714 | Migrated PO | 05/29/2026 | 1,727.07 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *1,727.07* |
| SI-49049 | Migrated PO | 05/29/2026 | 8,026.99 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *8,026.99* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81505 | Check | BryMax Enterprises Inc | 522.10 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 270209 | Migrated PO | 05/29/2026 | 607.20 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *607.20* |
| 270224 | Credit for product left and returned | 05/29/2026 | -581.90 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *-581.90* |
| 270270 | Migrated PO | 05/29/2026 | 110.40 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *110.40* |
| 270271 | Migrated PO | 05/29/2026 | 386.40 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *386.40* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81506 | Check | Camelot Therapeutic Schools LLC | 22,040.25 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INV248504 | Migrated PO | 05/27/2026 | 9,053.94 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *9,053.94* |
| INV248566 | Migrated PO | 05/29/2026 | 12,986.31 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *12,986.31* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81507 | Check | Central States Bus Sales, Inc. | 5,228.47 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2026-04-005 | Migrated PO | 05/29/2026 | -107.28 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *-107.28* |
| IN700352 | Migrated PO | 05/29/2026 | 701.40 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *701.40* |
| IN700522 | Migrated PO | 05/29/2026 | 160.52 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *160.52* |
| IN700718 | Migrated PO | 05/29/2026 | 115.24 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *115.24* |
| IN700917 | Migrated PO | 05/29/2026 | 559.67 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *559.67* |
| IN701097 | Migrated PO | 05/29/2026 | 2,097.24 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *2,097.24* |
| IN701199 | Migrated PO | 05/29/2026 | 766.64 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *766.64* |
| IN702409 | Migrated PO | 05/29/2026 | 935.04 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *935.04* |
| 05/29/2026 | 81508 | Check | Comcast | | 299.74 |
| **Invoice Number** | **Description** | **Invoice Date** | **Invoice Amount** | **Account** | **Amount** |
| 2070584780 | Migrated PO | 05/29/2026 | 299.74 | | |
| | | *20 E 2540 3400 00 500 000000* | | *TELEPHONE - DISTRICTWIDE* | *299.74* |
| 05/29/2026 | 81509 | Check | Comcast Business | | 310.40 |
| **Invoice Number** | **Description** | **Invoice Date** | **Invoice Amount** | **Account** | **Amount** |
| 0421082 | Migrated PO | 05/29/2026 | 310.40 | | |
| | | *20 E 2540 3400 00 500 000000* | | *TELEPHONE - DISTRICTWIDE* | *310.40* |
| 05/29/2026 | 81510 | Check | DuPage Federation on Human Services | | 590.15 |
| **Invoice Number** | **Description** | **Invoice Date** | **Invoice Amount** | **Account** | **Amount** |
| 13115 | Inv 13115 April charges for Language Line phone interpretation usage; Gen Ed & Special Ed | 05/29/2026 | 590.15 | | |
| | | *10 E 1200 3100 92 509 460000* | | *IDEA GENERAL PURCHASED SERVICE* | *308.95* |
| | | *10 E 2210 3100 84 500 490000* | | *TITLE III LIPLEPS PUR SVCS* | *281.20* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81511 | Check | Easterseals | 55,664.32 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0426-456 | Migrated PO | 05/27/2026 | 10,800.00 | | |
| | | *10 E 2210 3140 92 509 460000* | | *IDEA IMPR OF INSTR-STAFF DEV* | *10,800.00* |
| 34139 | Migrated PO | 05/29/2026 | 44,864.32 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *44,864.32* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81512 | Check | Eds Testing Station and Automotive | 720.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 6814 | Migrated PO | 05/29/2026 | 720.00 | | |
| | | *40 E 2550 3100 00 500 000000* | | *PROF & TECH SERVICE TRANS* | *720.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81513 | Check | Gordon Food Service | 76,443.11 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2003363174 | Credit on orig inv 9034494857 | 05/29/2026 | -6.19 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *-6.19* |
| 9034756757 | Migrated PO | 05/29/2026 | 42.50 | | |
| | | *10 E 2560 4100 00 140 000000* | | *CAFE SUPPLIES MACKEBEN* | *42.50* |
| 9034756774 | Migrated PO | 05/29/2026 | 2,148.81 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *2,148.81* |
| 9034756920 | Migrated PO | 05/29/2026 | 169.48 | | |
| | | *10 E 2560 4100 00 100 000000* | | *CAFE SUPPLIES LEGGEE* | *169.48* |
| 9034911295 | Migrated PO | 05/29/2026 | 1,878.66 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,878.66* |
| 9034911296 | Migrated PO | 05/29/2026 | 115.65 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *115.65* |
| 9034911297 | Migrated PO | 05/29/2026 | 4,310.21 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *4,310.21* |
| 9034911301 | Migrated PO | 05/29/2026 | 24.76 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *24.76* |
| 9034911302 | Migrated PO | 05/29/2026 | 325.42 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *325.42* |
| 9035026307 | Migrated PO | 05/29/2026 | 935.13 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *935.13* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81513 | Check | Gordon Food Service | 76,443.11 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9035026319 | Migrated PO | 05/29/2026 | 1,877.20 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *1,877.20* |
| 9035026324 | Migrated PO | 05/29/2026 | 60.62 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *60.62* |
| 9035026338 | Migrated PO | 05/29/2026 | 3,581.42 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *3,581.42* |
| 9035026344 | Migrated PO | 05/29/2026 | 4,739.50 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *4,739.50* |
| 9035026346 | Migrated PO | 05/29/2026 | 31.42 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *31.42* |
| 9035026347 | Migrated PO | 05/29/2026 | 741.52 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *741.52* |
| 9035026349 | Migrated PO | 05/29/2026 | 192.16 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *192.16* |
| 9035026360 | Migrated PO | 05/29/2026 | 3,955.91 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *3,955.91* |
| 9035026364 | Migrated PO | 05/29/2026 | 1,427.86 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *1,427.86* |
| 9035026365 | Migrated PO | 05/29/2026 | 2,544.76 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *2,544.76* |
| 9035026369 | Migrated PO | 05/29/2026 | 2,817.74 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *2,817.74* |
| 9035026371 | Migrated PO | 05/29/2026 | 162.67 | | |
| | | *10 E 2560 4100 00 100 000000* | | *CAFE SUPPLIES LEGGEE* | *162.67* |
| 9035026373 | Migrated PO | 05/29/2026 | 806.68 | | |
| | | *10 E 2560 4100 00 120 000000* | | *CAFE SUPPLIES MARTIN* | *806.68* |
| 9035026375 | Migrated PO | 05/29/2026 | 49.51 | | |
| | | *10 E 2560 4100 00 110 000000* | | *CAFE SUPPLIES CHESAK* | *49.51* |
| 9035026379 | Migrated PO | 05/29/2026 | 768.79 | | |
| | | *10 E 2560 4100 00 210 000000* | | *CAFE SUPPLIES HEINEMAN* | *768.79* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81513 | Check | Gordon Food Service | 76,443.11 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9035026385 | Migrated PO | 05/29/2026 | 36.28 | | |
| | | *10 E 2560 4100 00 210 000000* | | *CAFE SUPPLIES HEINEMAN* | *36.28* |
| 9035026407 | Migrated PO | 05/29/2026 | 1,131.76 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,131.76* |
| 9035026409 | Migrated PO | 05/29/2026 | 126.75 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *126.75* |
| 9035183553 | Migrated PO | 05/29/2026 | 1,613.48 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,613.48* |
| 9035183568 | Migrated PO | 05/29/2026 | 92.26 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *92.26* |
| 9035183574 | Migrated PO | 05/29/2026 | 1,034.68 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *1,034.68* |
| 9035183651 | Migrated PO | 05/29/2026 | 5,653.73 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *5,653.73* |
| 9035301211 | Migrated PO | 05/29/2026 | 1,454.71 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *1,454.71* |
| 9035301212 | Migrated PO | 05/29/2026 | 1,514.74 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *1,514.74* |
| 9035301224 | Migrated PO | 05/29/2026 | 3,652.85 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *3,652.85* |
| 9035301232 | Migrated PO | 05/29/2026 | 139.79 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *139.79* |
| 9035301234 | Migrated PO | 05/29/2026 | 21.30 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *21.30* |
| 9035301236 | Migrated PO | 05/29/2026 | 2,382.57 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *2,382.57* |
| 9035301240 | Migrated PO | 05/29/2026 | 371.24 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *371.24* |
| 9035301241 | Migrated PO | 05/29/2026 | 1,328.07 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *1,328.07* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81513 | Check | Gordon Food Service | 76,443.11 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9035301244 | Migrated PO | 05/29/2026 | 82.30 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *82.30* |
| 9035301245 | Migrated PO | 05/29/2026 | 227.47 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *227.47* |
| 9035301247 | Migrated PO | 05/29/2026 | 188.80 | | |
| | | *10 E 2560 4100 00 100 000000* | | *CAFE SUPPLIES LEGGEE* | *188.80* |
| 9035301250 | Migrated PO | 05/29/2026 | 361.26 | | |
| | | *10 E 2560 4100 00 220 000000* | | *CAFE SUPPLIES MARLOWE* | *361.26* |
| 9035301254 | Migrated PO | 05/29/2026 | 1,578.62 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *1,578.62* |
| 9035301256 | Migrated PO | 05/29/2026 | 44.12 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *44.12* |
| 9035301257 | Migrated PO | 05/29/2026 | 379.97 | | |
| | | *10 E 2560 4100 00 120 000000* | | *CAFE SUPPLIES MARTIN* | *379.97* |
| 9035301261 | Migrated PO | 05/29/2026 | 1,192.65 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,192.65* |
| 9035301264 | Migrated PO | 05/29/2026 | 205.08 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *205.08* |
| 9035464516 | Migrated PO | 05/29/2026 | 2,895.63 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *2,895.63* |
| 9035464519 | Migrated PO | 05/29/2026 | 317.44 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *317.44* |
| 9035464532 | Migrated PO | 05/29/2026 | 1,504.24 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,504.24* |
| 9035581230 | Migrated PO | 05/29/2026 | 195.10 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *195.10* |
| 9035581231 | Migrated PO | 05/29/2026 | 704.02 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *704.02* |
| 9035581232 | Migrated PO | 05/29/2026 | 652.18 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *652.18* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81513 | Check | Gordon Food Service | 76,443.11 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9035581234 | Migrated PO | 05/29/2026 | 264.77 | | |
| | | *10 E 2560 4100 00 110 000000* | | *CAFE SUPPLIES CHESAK* | *264.77* |
| 9035581254 | Migrated PO | 05/29/2026 | 3,531.17 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *3,531.17* |
| 9035581258 | Migrated PO | 05/29/2026 | 3,149.97 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *3,149.97* |
| 9035581259 | Migrated PO | 05/29/2026 | 1,331.24 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,331.24* |
| 9035581264 | Migrated PO | 05/29/2026 | 373.40 | | |
| | | *10 E 2560 4100 00 300 000000* | | *CAFE SUPPLIES HS* | *373.40* |
| 9035581267 | Migrated PO | 05/29/2026 | 800.57 | | |
| | | *10 E 2560 4100 00 220 000000* | | *CAFE SUPPLIES MARLOWE* | *800.57* |
| 9035732972 | Migrated PO | 05/29/2026 | 1,013.83 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,013.83* |
| 9035732995 | Migrated PO | 05/29/2026 | 449.63 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *449.63* |
| 9035869291 | Migrated PO | 05/29/2026 | 743.25 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *743.25* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81514 | Check | HR Stewart Inc | 3,250.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 34546 | Migrated PO | 05/29/2026 | 3,250.00 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *3,250.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81515 | Check | Interstate Battery Center | 114.40 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1903701064181 | Migrated PO | 05/29/2026 | 114.40 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *114.40* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81516 | Check | Little City Foundation | 12,062.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1018853 | Migrated PO | 05/27/2026 | 12,062.20 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *12,062.20* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81517 | Check | LMK Speech Language Therapy | 9,825.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 10 | Migrated PO | 05/29/2026 | 9,825.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *9,825.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81518 | Check | Master Teacher Inc, The | 107.95 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 116812647 | Migrated PO | 05/29/2026 | 107.95 | | |
| | | *10 E 2642 4110 00 506 000000* | | *HR EMPLOYEE RECOGNITION* | *107.95* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81519 | Check | McMaster Carr Supply Co | 34.74 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 64320117 | Migrated PO | 05/29/2026 | 34.74 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *34.74* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81520 | Check | Midwest Transit Equip Kankakee | 31.22 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| X106055355:01 | Migrated PO | 05/29/2026 | 31.22 | | |
| | | *40 E 2550 3230 00 500 000000* | | *REPAIRS AND MAINTENANCE* | *31.22* |

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| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81521 | Check | Miller Hall & Triggs LLC | 2,649.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 222 | Migrated PO | 05/29/2026 | 2,649.00 | | |
| | | *10 E 2310 3180 00 510 000000* | | *LEGAL BOARD* | *2,649.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81522 | Check | Neuco | 59.27 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9716187 | Migrated PO | 05/27/2026 | 59.27 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *59.27* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81523 | Check | North American Corporation | 18,677.64 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| E557524 | Migrated PO | 05/29/2026 | 18,677.64 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *18,677.64* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81524 | Check | Ottosen DiNolfo Hasenbalg & Castaldo Ltd | 4,770.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 21520 | Migrated PO | 05/29/2026 | 4,770.00 | | |
| | | *10 E 2310 3180 00 510 000000* | | *LEGAL BOARD* | *4,770.00* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81525 | Check | PAHCS II Northwestern Med Occ Health | 614.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 265. | Migrated PO | 05/29/2026 | 265.00 | | |
| | | *10 E 2130 2200 00 500 000000* | | *HEALTH SERVICES INSURANCE* | *265.00* |
| 42 | Migrated PO | 05/29/2026 | 42.00 | | |
| | | *10 E 2130 2200 00 500 000000* | | *HEALTH SERVICES INSURANCE* | *42.00* |
| 572640 | Migrated PO | 05/29/2026 | 42.00 | | |
| | | *10 E 2130 2200 00 500 000000* | | *HEALTH SERVICES INSURANCE* | *42.00* |
| 572754 | Migrated PO | 05/29/2026 | 265.00 | | |
| | | *10 E 2130 2200 00 500 000000* | | *HEALTH SERVICES INSURANCE* | *265.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81526 | Check | Pomps Tire Service Inc | 11,280.32 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 640131532 | Migrated PO | 05/29/2026 | 5,390.83 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *5,390.83* |
| 640131836 | Migrated PO | 05/29/2026 | 2,533.46 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *2,533.46* |
| 640131837 | Migrated PO | 05/29/2026 | 2,516.21 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *2,516.21* |
| 640132165 | Migrated PO | 05/29/2026 | 839.82 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *839.82* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81527 | Check | Prairie Farms Rockford | 7,792.69 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 54417 | Migrated PO | 05/29/2026 | 155.51 | | |
| | | *10 E 2560 4150 97 509 000000* | | *ALL CHILDREN SNACKS* | *155.51* |
| 55490 | Migrated PO | 05/29/2026 | 267.17 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *267.17* |
| 55918 | Migrated PO | 05/29/2026 | 320.09 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *320.09* |
| 55919 | Migrated PO | 05/29/2026 | 34.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *34.87* |
| 55920 | Migrated PO | 05/29/2026 | 336.89 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *336.89* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81527 | Check | Prairie Farms Rockford | 7,792.69 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 55921 | Migrated PO | 05/29/2026 | 231.04 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *231.04* |
| 55923 | Migrated PO | 05/29/2026 | 141.98 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *141.98* |
| 55924 | Migrated PO | 05/29/2026 | 303.30 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *303.30* |
| 55925 | Migrated PO | 05/29/2026 | 592.34 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *592.34* |
| 55938 | Migrated PO | 05/29/2026 | 178.11 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *178.11* |
| 55939 | Migrated PO | 05/29/2026 | 34.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *34.87* |
| 55941 | Migrated PO | 05/29/2026 | 214.24 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *214.24* |
| 55942 | Migrated PO | 05/29/2026 | 105.85 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *105.85* |
| 55943 | Migrated PO | 05/29/2026 | 125.19 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *125.19* |
| 55944 | Migrated PO | 05/29/2026 | 161.32 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *161.32* |
| 55945 | Migrated PO | 05/29/2026 | 340.70 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *340.70* |
| 56070 | Migrated PO | 05/29/2026 | 105.85 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *105.85* |
| 56071 | Migrated PO | 05/29/2026 | 320.09 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *320.09* |
| 56072 | Migrated PO | 05/29/2026 | 231.04 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *231.04* |
| 56073 | Migrated PO | 05/29/2026 | 108.39 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *108.39* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81527 | Check | Prairie Farms Rockford | 7,792.69 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 56074 | Migrated PO | 05/29/2026 | 231.04 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *231.04* |
| 56075 | Migrated PO | 05/29/2026 | 339.43 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *339.43* |
| 56076 | Migrated PO | 05/29/2026 | 503.28 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *503.28* |
| 56091 | Migrated PO | 05/29/2026 | 247.83 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *247.83* |
| 56092 | Migrated PO | 05/29/2026 | 231.04 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *231.04* |
| 56093 | Migrated PO | 05/29/2026 | 105.85 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *105.85* |
| 56094 | Migrated PO | 05/29/2026 | 105.85 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *105.85* |
| 56095 | Migrated PO | 05/29/2026 | 105.85 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *105.85* |
| 56096 | Migrated PO | 05/29/2026 | 178.11 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *178.11* |
| 56097 | Migrated PO | 05/29/2026 | 356.22 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *356.22* |
| 56098 | Migrated PO | 05/29/2026 | 498.20 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *498.20* |
| 98493 | Migrated PO | 05/29/2026 | 581.15 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *581.15* |
| 05/29/2026 | 81528 | Check | Rush Truck Center Huntley | | 10,409.96 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3045807655 | Migrated PO | 05/29/2026 | 23.89 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *23.89* |
| 3045817933 | Migrated PO | 05/29/2026 | 51.90 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *51.90* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81528 | Check | Rush Truck Center Huntley | 10,409.96 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | | Amount |
|---|---|---|---|---|---|---|
| 3045824730 | Migrated PO | 05/29/2026 | 20.08 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *20.08* |
| 3045831059 | Migrated PO | 05/29/2026 | 434.59 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *434.59* |
| 3045838537 | Migrated PO | 05/29/2026 | 745.73 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *745.73* |
| 3045882014 | Migrated PO | 05/29/2026 | 1,209.94 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *1,209.94* |
| 3045969205 | Credit on orig inv 3045969205 | 05/29/2026 | -226.10 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *-226.10* |
| 3045969205 | Migrated PO | 05/29/2026 | 1,690.50 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *1,690.50* |
| 3046007009 | Migrated PO | 05/29/2026 | 145.33 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *145.33* |
| 3046068764 | Migrated PO | 05/29/2026 | 833.86 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *833.86* |
| 3046083700 | Migrated PO | 05/29/2026 | 183.03 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *183.03* |
| 3046108800 | Migrated PO | 05/29/2026 | 1,226.64 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *1,226.64* |
| 3046133316 | Migrated PO | 05/29/2026 | 235.07 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *235.07* |
| 3046144780 | Migrated PO | 05/29/2026 | 651.10 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *651.10* |
| 3046162849 | Migrated PO | 05/29/2026 | 1,836.86 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *1,836.86* |
| 3046174877 | Migrated PO | 05/29/2026 | 297.46 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *297.46* |
| 3046178421 | Migrated PO | 05/29/2026 | 485.13 | | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | | *485.13* |

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# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81528 | Check | Rush Truck Center Huntley | 10,409.96 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3046205451 | Migrated PO | 05/29/2026 | 432.47 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *432.47* |
| 3046205452 | Migrated PO | 05/29/2026 | 10.06 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *10.06* |
| 5070020262162 | Migrated PO | 05/29/2026 | 122.42 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *122.42* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81529 | Check | Steiner Electric Company | 391.31 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| S00761716.003 | Migrated PO | 05/29/2026 | 96.09 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *96.09* |
| S007961716.001 | Migrated PO | 05/29/2026 | 231.16 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *231.16* |
| S0079617416.002 | Migrated PO | 05/29/2026 | 64.06 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *64.06* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81530 | Check | Stor-Loc | 19,578.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 66391 | Migrated PO | 05/29/2026 | 16,428.00 | | |
| | | *10 E 1400 7100 64 300 000000* | | *PERKINS GRANT NON-CAP EQPT* | *12,275.00* |
| | | *10 E 1412 7100 63 300 000000* | | *CTEI NON-CAPITALIZED EQPT* | *4,153.00* |
| 66392 | Migrated PO | 05/29/2026 | 3,150.00 | | |
| | | *10 E 1130 4100 00 300 000000* | | *INST SUPPLIES HS* | *3,150.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81531 | Check | Summit School Inc | 10,912.32 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 36907 | Migrated PO | 05/29/2026 | 10,912.32 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *10,912.32* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81532 | Check | Talerico Martin Corp | 6,637.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SO-2010896 | Migrated PO | 05/29/2026 | 72.64 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.64* |
| SO-2017264 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81532 | Check | Talerico Martin Corp | 6,637.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SO-2017265 | Migrated PO | 05/29/2026 | 400.18 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *400.18* |
| SO-2019744 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2019745 | Migrated PO | 05/29/2026 | 405.93 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *405.93* |
| SO-2021027 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2021028 | Migrated PO | 05/29/2026 | 400.18 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *400.18* |
| SO-2021614 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2021615 | Migrated PO | 05/29/2026 | 400.18 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *400.18* |
| SO-2022287 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2024319 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2024320 | Migrated PO | 05/29/2026 | 405.93 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *405.93* |
| SO-2025363 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2025364 | Migrated PO | 05/29/2026 | 400.18 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *400.18* |
| SO-2025496 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2026156 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2026157 | Migrated PO | 05/29/2026 | 400.18 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *400.18* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81532 | Check | Talerico Martin Corp | 6,637.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SO-2026826 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2026838 | Migrated PO | 05/29/2026 | 392.00 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *392.00* |
| SO-2027351 | Migrated PO | 05/29/2026 | 76.92 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *76.92* |
| SO-2028853 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2029496 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2029497 | Migrated PO | 05/29/2026 | 400.18 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *400.18* |
| SO-2030165 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2030166 | Migrated PO | 05/29/2026 | 400.18 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *400.18* |
| SO-2030749 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2030750 | Migrated PO | 05/29/2026 | 400.18 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *400.18* |
| SO-2031421 | Migrated PO | 05/29/2026 | 72.87 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *72.87* |
| SO-2033829 | Migrated PO | 05/29/2026 | 62.19 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *62.19* |
| SO-2033830 | Migrated PO | 05/29/2026 | 405.93 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *405.93* |
| SO-2034865 | Migrated PO | 05/29/2026 | 50.43 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *50.43* |
| SO-2034866 | Migrated PO | 05/29/2026 | 400.18 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *400.18* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81532 | Check | Talerico Martin Corp | 6,637.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SO-2035511 | Migrated PO | 05/29/2026 | 23.52 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *23.52* |
| SO-2035659 | Migrated PO | 05/29/2026 | 23.52 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *23.52* |
| SO-2036335 | Migrated PO | 05/29/2026 | 23.52 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *23.52* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81533 | Check | Veterans Vac Services | 900.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1748 | Migrated PO | 05/29/2026 | 450.00 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *450.00* |
| 1748 | Migrated PO | 05/29/2026 | 450.00 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *450.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81534 | Check | VILLAGE OF ALGONQUIN | 9,004.97 |



| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 5662 | Migrated PO | 05/29/2026 | 9,004.97 | | |
| | | *20 E 2546 3100 00 300 000000* | | *RESOURCE OFFICER* | *9,004.97* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81535 | Check | Village of Huntley | 7,313.89 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2026-00450017 | Migrated PO | 05/29/2026 | 7,313.89 | | |
| | | *20 E 2546 3100 00 300 000000* | | *RESOURCE OFFICER* | *7,313.89* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81536 | Check | Village of Lake in the Hills | 5,767.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2026-52025105 | Migrated PO | 05/29/2026 | 5,767.00 | | |
| | | *20 E 2546 3100 00 300 000000* | | *RESOURCE OFFICER* | *5,767.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81537 | Check | Zearn | 17,500.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SO895 | Migrated PO | 05/29/2026 | 17,500.00 | | |
| | | *10 E 2212 3100 00 505 000000* | | *CURRICLUM GEN PUR SVC 6-12* | *17,500.00* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 81538 | Check | Zieglers Ace Hardware | 139.88 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 098492/B | Migrated PO | 05/29/2026 | 44.75 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *44.75* |
| 098689/B | Migrated PO | 05/29/2026 | 49.16 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *49.16* |
| 098700/B | Migrated PO | 05/29/2026 | 9.99 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *9.99* |
| 98752/B | Migrated PO | 05/29/2026 | 35.98 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *35.98* |
| 05/29/2026 | 7000000008 | Wire Transfer | Blue Cross Blue Shield | | 450,427.08 |
| **Invoice Number** | **Description** | **Invoice Date** | **Invoice Amount** | **Account** | **Amount** |
| 3308391606 | BCBS-April/2026 | 05/29/2026 | 8,725.43 | | |
| | | *10 E 1100 2200 00 500 000000* | | *REGULAR PROGRAMS INSURANCE* | *8,725.43* |
| 4217734447 | BCBS-April/2026 | 05/29/2026 | 441,701.65 | | |
| | | *10 E 1100 2200 00 500 000000* | | *REGULAR PROGRAMS INSURANCE* | *441,701.65* |
| 05/29/2026 | 7000000009 | Wire Transfer | UMB Bank NA | | 305,737.50 |
| **Invoice Number** | **Description** | **Invoice Date** | **Invoice Amount** | **Account** | **Amount** |
| Bond 2017 Interest | Invoice \| Bond Series 2017 Interest | 05/29/2026 | 183,137.50 | | |
| | | *10 A 1920 0000 00 000 000000* | | *PREPAID EXPENSES* | *183,137.50* |
| Bond 2018 Interest | Invoice \| Bond Series 2018 Interest | 05/29/2026 | 122,600.00 | | |
| | | *10 A 1920 0000 00 000 000000* | | *PREPAID EXPENSES* | *122,600.00* |
| 05/29/2026 | 8000000021 | | Anderson Lock Co Inc | | 1,721.91 |
| **Invoice Number** | **Description** | **Invoice Date** | **Invoice Amount** | **Account** | **Amount** |
| 1196020 | Migrated PO | 05/29/2026 | 1,685.51 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *1,685.51* |
| 1196020 | Migrated PO | 05/29/2026 | 36.40 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *36.40* |
| 05/29/2026 | 8000000022 | | CDW Government Inc | | 25,179.22 |
| **Invoice Number** | **Description** | **Invoice Date** | **Invoice Amount** | **Account** | **Amount** |
| AI9VG5Z | Dell CTO PRO16-Please move to 2026-2027 budget | 05/29/2026 | 24,480.00 | | |
| | | *10 E 2660 4900 00 504 000000* | | *INVENTORIABLE EQUIPMENT TECH* | *24,480.00* |
| AJ26B6E | Quote #PWDJ506 | 05/29/2026 | 32.00 | | |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 8000000022 | | CDW Government Inc | 25,179.22 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| | Acer Chromebox<br>Google Chrome Education Upgrade | | | | |
| | | *10 E 2660 4900 00 504 000000* | | *INVENTORIABLE EQUIPMENT TECH* | *32.00* |
| AJ2YE5U | Quote #PWDJ506<br>Acer Chromebox<br>Google Chrome Education Upgrade | 05/29/2026 | 268.22 | | |
| | | *10 E 2660 4900 00 504 000000* | | *INVENTORIABLE EQUIPMENT TECH* | *268.22* |
| AJ2YU7Q | Quote #PWGD575<br>Fortinet Custom Coterm | 05/29/2026 | 399.00 | | |
| | | *10 E 2660 3190 61 504 000000* | | *SOFTWARE MAINTENANCE* | *399.00* |
| 05/29/2026 | 8000000023 | | CDWG Capital One | | 58,470.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| AI6HE9F | Migrated PO | 05/29/2026 | 58,470.00 | | |
| | | *10 E 2660 4900 00 504 000000* | | *INVENTORIABLE EQUIPMENT TECH* | *58,479.00* |
| 05/29/2026 | 8000000024 | | CINTAS | | 1,096.12 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 4265445471 | Migrated PO | 05/29/2026 | 274.03 | | |
| | | *40 E 2550 3250 00 500 000000* | | *RENTAL TRANS* | *274.03* |
| 4267595245 | Migrated PO | 05/29/2026 | 274.03 | | |
| | | *40 E 2550 3250 00 500 000000* | | *RENTAL TRANS* | *274.03* |
| 4268318885 | Migrated PO | 05/29/2026 | 274.03 | | |
| | | *40 E 2550 3250 00 500 000000* | | *RENTAL TRANS* | *274.03* |
| 4269148697 | Migrated PO | 05/29/2026 | 274.03 | | |
| | | *40 E 2550 3250 00 500 000000* | | *RENTAL TRANS* | *274.03* |
| 05/29/2026 | 8000000025 | | General Parts LLC | | 5,281.58 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 6700183 | Migrated PO | 05/29/2026 | 1,172.46 | | |
| | | *10 E 2560 3230 00 300 000000* | | *CAFE REPAIRS HS* | *1,172.46* |
| 6702339 | Migrated PO | 05/29/2026 | 2,082.74 | | |
| | | *10 E 2560 3230 00 300 000000* | | *CAFE REPAIRS HS* | *2,082.74* |
| 6702615 | Migrated PO | 05/29/2026 | 537.90 | | |
| | | *10 E 2560 3230 00 300 000000* | | *CAFE REPAIRS HS* | *537.90* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 8000000025 | | General Parts LLC | 5,281.58 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 6703856 | Migrated PO | 05/29/2026 | 1,488.48 | | |
| | | *10 E 2560 3230 00 220 000000* | | *CAFE REPAIRS MARLOWE* | *1,488.48* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 8000000026 | | GFC Leasing WI | 8,087.76 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| I565140 | Migrated PO | 05/29/2026 | 8,087.76 | | |
| | | *10 E 2900 3250 00 504 000000* | | *COPIER LEASES* | *8,087.76* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 8000000027 | | Leach Enterprises Inc | 4,859.66 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 01P29480 | Migrated PO | 05/29/2026 | 164.64 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *164.64* |
| 01P29703 | Migrated PO | 05/29/2026 | 70.68 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *70.68* |
| 01P29705 | Migrated PO | 05/29/2026 | 66.10 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *66.10* |
| 01P29837 | Migrated PO | 05/29/2026 | 1,769.00 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *1,769.00* |
| 01P29954 | Migrated PO | 05/29/2026 | 2,081.64 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *2,081.64* |
| 01P29957 | Migrated PO | 05/29/2026 | 707.60 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *707.60* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 8000000028 | | Project Lead the Way | 1,200.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 542456 | PLTW Online Training for [redacted] Event#61261146DM1 Design and Modeling 6/1/26-6/5/26 | 05/29/2026 | 1,200.00 | | |
| | | *10 E 1130 3900 67 300 000000* | | *PLTW PUR SVC 6-12* | *1,200.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 8000000029 | | Verizon Wireless | 555.74 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 6143112763 | Migrated PO | 05/29/2026 | 555.74 | | |
| | | *20 E 2540 3400 00 500 000000* | | *TELEPHONE - DISTRICTWIDE* | *555.74* |

# AP Check Register

**AP Run: 052926-DG529-BOE AP — Post Date: 2026-05-29 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/29/2026 | 9000000112 | ACH | Language Testing International | 379.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| L110164-IN | Invoice # L110164-IN Dated 5/10/26 - AAPPL Testing for [redacted] | 05/29/2026 | 379.50 | | |
| | | | | *10 E 1800 3900 82 505 000000* *TBE/TPI INSTR PUR SVC* | *379.50* |
| | | | | **Total:** | **1,297,177.82** |

**052926-DG529-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 43 | 434,181.75 |
| ACH Checks: | 1 | 379.50 |
| Wire Transfers: | 2 | 756,164.58 |
| Epayables: | 9 | 106,451.99 |
| **Total:** | **55** | **1,297,177.82** |

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# AP Check Register

**AP Run: Void Rewerts Expense Reimb BOE — Post Date: 2026-06-02 — AP Run Type: V** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/12/2026 | 9000000044 | ACH | Rewerts, Suzanne | -109.27 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-SR-033126 | Mileage Reimbursement - March 2026 | 05/08/2026 | -109.27 | | |
| | | *10 E 1200 3320 00 509 000000* | | *TRAVEL SP ED* | *-109.27* |
| | | | | **Total:** | **-109.27** |

**Void Rewerts Expense Reimb BOE**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 0 | 0.00 |
| ACH Checks: | 1 | -109.27 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **1** | **-109.27** |

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# AP Check Register

**AP Run: 060226-DG6158-BOE AP — Post Date: 2026-06-02 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/02/2026 | 81539 | Check | General Medical Devices Inc | 3,480.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 115109 | AED's and supplies | 06/02/2026 | 3,480.00 | | |
| | | *10 E 2546 4900 00 500 000000* | | *SECURITY OFFICER SUPPLIES* | *3,480.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/02/2026 | 81540 | Check | Lakeshore Recycling Systems | 4,535.01 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WA13211274 | Migrated PO | 05/29/2026 | 4,535.01 | | |
| | | *20 E 2542 3210 00 500 000000* | | *SANITATION/EXTERMINATING* | *4,535.01* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/02/2026 | 81541 | Check | Village of Huntley | 98.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0401007124-000 | Water/Sewer-10910 Reed Rd-2/16-4/15/26 | 05/26/2026 | 98.20 | | |
| | | *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | *98.20* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/02/2026 | 9000000113 | ACH | Rewerts, Suzanne | 109.27 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| ER-SR-033026 | March 2026 Mileage Reimbursement | 06/02/2026 | 109.27 | | |
| | | *10 E 1200 3320 00 509 000000* | | *TRAVEL SP ED* | *109.27* |
| | | | | **Total:** | **8,222.48** |

**060226-DG6158-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 3 | 8,113.21 |
| ACH Checks: | 1 | 109.27 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **4** | **8,222.48** |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 05/18/2026 | 81324 | Check | Alliant | -17,500.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3427263 | Invoice# 3427263 | 05/15/2026 | -17,500.00 | | |
| | | *10 E 1100 2200 00 500 000000* | | *REGULAR PROGRAMS INSURANCE* | *-17,500.00* |
| | | | | **Total:** | **-17,500.00** |

**Void Mesirow 5/18/26 Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 1 | -17,500.00 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **1** | **-17,500.00** |

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# AP Check Register

**AP Run: 060326-DG603-BOE AP — Post Date: 2026-06-03 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/03/2026 | 81542 | Check | Alliant | 17,500.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3427263 | Invoice# 3427263 | 06/03/2026 | 17,500.00 | | |
| | | *10 E 1100 2200 00 500 000000* | | *REGULAR PROGRAMS INSURANCE* | *17,500.00* |
| | | | | **Total:** | **17,500.00** |

**060326-DG603-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 1 | 17,500.00 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **1** | **17,500.00** |

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# AP Check Register

**AP Run: 060426-DG604-BOE AP — Post Date: 2026-06-04 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81543 | Check | Advantage Mechanical Inc | 5,555.79 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9172225234 | Migrated PO | 06/04/2026 | 434.02 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *434.02* |
| HSD-109 | Migrated PO | 06/04/2026 | 5,121.77 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *5,121.77* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81544 | Check | Advent Health Glen Oaks | 17,369.76 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| TDS-N 13605 | Migrated PO | 06/04/2026 | 12,625.44 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *12,625.44* |
| TDS-W 4746 | Migrated PO | 06/04/2026 | 4,744.32 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *4,744.32* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81545 | Check | Aequor Healthcare Services | 6,935.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1260000100 | Migrated PO | 06/04/2026 | 6,935.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *6,935.00* |



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81546 | Check | Aetna Life Insurance Company | 74,680.28 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| J3240637 | June 2026 | 06/04/2026 | 74,680.28 | | |
| | | *10 E 1100 2200 00 500 000000* | | *REGULAR PROGRAMS INSURANCE* | *74,680.28* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81547 | Check | Airgas USA LLC | 434.02 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9172225234 | Migrated PO | 06/04/2026 | 434.02 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *434.02* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81548 | Check | Airwall Installation Recovery Service | 6,517.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1641 | Migrated PO | 06/04/2026 | 6,517.00 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *6,517.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81549 | Check | Alternative Repair Systems | 5,950.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 26125 | RUSH Quote 5-6-26 Condenser Tank Belzona Repair | 06/04/2026 | 5,950.00 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *5,950.00* |

# AP Check Register

**AP Run: 060426-DG604-BOE AP — Post Date: 2026-06-04 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81550 | Check | AmeriGas | 2,355.60 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3190154147 | Migrated PO | 06/04/2026 | 976.95 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *976.95* |
| 3190182069 | Migrated PO | 06/04/2026 | 1,045.25 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *1,045.25* |
| 3190317896 | Migrated PO | 06/04/2026 | 333.40 | | |
| | | *40 E 2552 4610 00 500 000000* | | *PROPANE* | *333.40* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81551 | Check | Ampersand Therapy LLC | 3,450.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 20370 | Migrated PO | 06/04/2026 | 3,450.00 | | |
| | | *10 E 1101 3100 00 506 000000* | | *SUBSTITUTE TEACHER-CONTRACTED* | *3,450.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81552 | Check | Arctic Snow and Ice Control Inc | 13,933.80 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 300013995 | 3 Invoices #300013996, #300014002, #300013995 | 06/04/2026 | 5,259.80 | | |
| | | *20 E 2542 3220 00 500 000000* | | *SNOW REMOVAL* | *5,259.80* |
| 300013996 | 3 Invoices #300013996, #300014002, #300013995 | 06/04/2026 | 3,472.00 | | |
| | | *20 E 2542 3220 00 500 000000* | | *SNOW REMOVAL* | *3,472.00* |
| 300014002 | 3 Invoices #300013996, #300014002, #300013995 | 06/04/2026 | 5,202.00 | | |
| | | *20 E 2542 3220 00 500 000000* | | *SNOW REMOVAL* | *5,202.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81553 | Check | ATP Assessment | 336.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 346828 | (10A) Quote attached | 06/03/2026 | 336.00 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *336.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81554 | Check | Bjorem Speech Publications | 225.46 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 123661 | (10A) Order #D13467, Speech Therapy Supplies | 06/04/2026 | 225.46 | | |
| | | *10 E 2150 4100 92 509 460000* | | *IDEA SP PATH & AUDIOL SUPPLIES* | *225.46* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81555 | Check | Blu Petroleum | 9,601.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SI-49572 | Migrated PO | 06/04/2026 | 1,015.30 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *1,015.30* |

# AP Check Register

**AP Run: 060426-DG604-BOE AP — Post Date: 2026-06-04 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81555 | Check | Blu Petroleum | 9,601.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SI-49574 | Migrated PO | 06/04/2026 | 8,586.35 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *8,586.35* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81556 | Check | Cassandra Strings | 140.39 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 935653 | Repair cello bridge replacement.<br>Estimate: 935653 | 06/03/2026 | 140.39 | | |
| | | *10 E 1110 4100 36 120 000000* | | *ORCHESTRA SUPPLIES MARTIN* | *140.39* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81557 | Check | Collins Backflow Specialists Inc | 5,121.77 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| HSD-109 | Migrated PO | 06/04/2026 | 5,121.77 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *5,121.77* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81558 | Check | Gordon Food Service | 2,380.71 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9035026310 | Migrated PO | 06/04/2026 | 109.77 | | |
| | | *10 E 2560 4100 00 140 000000* | | *CAFE SUPPLIES MACKEBEN* | *109.77* |
| 9035301217 | Migrated PO | 06/04/2026 | 508.62 | | |
| | | *10 E 2560 4100 00 140 000000* | | *CAFE SUPPLIES MACKEBEN* | *508.62* |
| 9036087428 | Migrated PO | 06/04/2026 | 1,762.32 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *1,762.32* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81559 | Check | Home Depot Credit Services | 963.43 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1193233 | Migrated PO | 06/04/2026 | 89.72 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *89.72* |
| 1610040 | Migrated PO | 06/04/2026 | 97.11 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *97.11* |
| 3070060 | Migrated PO | 06/01/2026 | 180.86 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *180.86* |
| 521268 | Migrated PO | 06/04/2026 | 81.87 | | |
| | | *10 E 2560 3230 00 120 000000* | | *CAFE REPAIRS MARTIN* | *81.87* |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *0.00* |

# AP Check Register

**AP Run: 060426-DG604-BOE AP — Post Date: 2026-06-04 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81559 | Check | Home Depot Credit Services | 963.43 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 62088 | Migrated PO | 06/04/2026 | 21.78 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *21.78* |
| 6277275 | Migrated PO | 06/04/2026 | 194.12 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *194.12* |
| 6323621 | Migrated PO | 06/04/2026 | 47.08 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *47.08* |
| 6572656 | Migrated PO | 06/04/2026 | 91.99 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *91.99* |
| 6572656 | Used $25.00 Gift Card | 06/04/2026 | -25.00 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *-25.00* |
| 7520333 | Migrated PO | 06/01/2026 | 151.97 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *151.97* |
| 7520334 | Migrated PO | 06/01/2026 | 21.94 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *21.94* |
| 779474 | Migrated PO | 06/04/2026 | 9.99 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *9.99* |
| 06/04/2026 | 81560 | Check | Marklund Children`s Home | | 31,596.09 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 007853 | Migrated PO | 06/04/2026 | 10,474.92 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *10,474.92* |
| 007863 | Migrated PO | 06/04/2026 | 10,474.92 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *10,474.92* |
| 007883 | Migrated PO | 06/04/2026 | 10,646.25 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *10,646.25* |
| 06/04/2026 | 81561 | Check | Midwest Computer Products | | 6,662.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 723729 | Migrated PO | 06/04/2026 | 6,662.50 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *1,706.75* |
| | | *10 E 2130 7000 95 500 000000* | | *ECE NONCAP EQPT* | *3,249.00* |
| | | *10 E 2660 4900 00 504 000000* | | *INVENTORIABLE EQUIPMENT TECH* | *1,706.75* |

# AP Check Register

**AP Run: 060426-DG604-BOE AP — Post Date: 2026-06-04 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81562 | Check | MPS Macmillan Holdings LLC | 3,790.57 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 83657959 | Quote \| AP Business with Personal Finance Textbooks SY26/27 | 06/04/2026 | 3,784.12 | | |
| | | *10 E 1100 4230 00 505 000000* | | *NEW ADOPTION 6-12* | *3,784.12* |
| 85035718 | Quote \| AP Business with Personal Finance Textbooks SY26/27 | 06/04/2026 | 6.45 | | |
| | | *10 E 1100 4230 00 505 000000* | | *NEW ADOPTION 6-12* | *6.45* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81563 | Check | New Connections Academy | 21,134.46 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 17584 | Migrated PO | 06/04/2026 | 7,044.82 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *7,044.82* |
| 17585 | Migrated PO | 06/04/2026 | 7,044.82 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *7,044.82* |
| 17586 | Migrated PO | 06/04/2026 | 7,044.82 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *7,044.82* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81564 | Check | NIR | 530.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1046 | Migrated PO | 06/04/2026 | 530.00 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *530.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81565 | Check | Pomps Tire Service Inc | 843.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 640132245 | Migrated PO | 06/04/2026 | 843.00 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *843.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81566 | Check | Pro Prevent Pest Services LLC | 16,972.70 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 880 | Quotes for Granule Pesticide Service for 9 buildings | 06/01/2026 | 16,972.70 | | |
| | | *20 E 2542 3210 00 500 000000* | | *SANITATION/EXTERMINATING* | *16,972.70* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81567 | Check | Rifton Equipment | 2,437.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| H7K59-1 | (6A) Tricycle & accessories (student #330833) | 06/03/2026 | 2,437.50 | | |
| | | *10 E 2130 4100 92 509 460000* | | *IDEA HEALTH OTPT & NURSE SUP* | *2,437.50* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81568 | Check | Rush Truck Center Huntley | 1,736.25 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 3046191669 | Migrated PO | 06/04/2026 | 801.28 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *801.28* |
| 3046214499 | Migrated PO | 06/04/2026 | 13.25 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *13.25* |
| 3046221227 | Migrated PO | 06/04/2026 | 799.96 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *799.96* |
| 3046221228 | Migrated PO | 06/04/2026 | 82.52 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *82.52* |
| 3046231117 | Migrated PO | 06/04/2026 | 39.24 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *39.24* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81569 | Check | SiteOne Landscape Supply | 5,522.57 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 164673076-001 | Quote #M164673076 4-13-26 DuraEdge ProSlide, DuraEdge ProDry and AquaStripe White Athletic Field Marking Paint | 06/02/2026 | 3,123.65 | | 190 |
| | | *20 E 2543 4100 00 500 000000* | | *GROUNDS SUPPLIES* | *3,123.65* |
| 164673076-002 | Quote #M164673076 4-13-26 DuraEdge ProSlide, DuraEdge ProDry and AquaStripe White Athletic Field Marking Paint | 04/30/2026 | 2,398.92 | | |
| | | *20 E 2543 4100 00 500 000000* | | *GROUNDS SUPPLIES* | *2,398.92* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81570 | Check | South Campus | 21,896.91 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 24548 | Migrated PO | 06/04/2026 | 6,397.30 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *6,397.30* |
| 34478 | Migrated PO | 06/04/2026 | 2,705.01 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *2,705.01* |
| 34547 | Migrated PO | 06/04/2026 | 6,397.30 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *6,397.30* |
| 34549 | Migrated PO | 06/04/2026 | 6,397.30 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *6,397.30* |

# AP Check Register

**AP Run: 060426-DG604-BOE AP — Post Date: 2026-06-04 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81571 | Check | Team Reil Inc | 1,198.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 25143 | Quote #169481 3-5-26 Chesak Miracle Parts Supply | 06/04/2026 | 1,198.00 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *1,198.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81572 | Check | Unity School Bus Parts, Inc | 836.29 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0635620-IN | Invoice: Bus parts | 06/03/2026 | 836.29 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *836.29* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81573 | Check | VILLAGE OF ALGONQUIN | 9,004.97 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 5702 | Migrated PO | 06/04/2026 | 9,004.97 | | |
| | | *20 E 2546 3100 00 300 000000* | | *RESOURCE OFFICER* | *9,004.97* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81574 | Check | Village of Lake in the Hills | 5,767.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2652025107 | Migrated PO | 06/04/2026 | 5,767.00 | | |
| | | *20 E 2546 3100 00 300 000000* | | *RESOURCE OFFICER* | *5,767.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81575 | Check | VSP of Illinois NFP | 52.82 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 30093888 | Migrated PO | 06/04/2026 | 52.82 | | |
| | | *10 E 2310 2200 00 500 000000* | | *SUPPORT SERV-GEN ADM INSURANCE* | *52.82* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81576 | Check | Wards Science | 391.98 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 8821400041 | Quote: Sheep Brains Pure Preserved Pack of 10 | 06/04/2026 | 391.98 | | |
| | | *10 E 1130 4100 67 505 000000* | | *PLTW SUPPLIES 6-12* | *391.98* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 81577 | Check | Zieglers Ace Hardware | 15.96 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 098849/B | Migrated PO | 06/04/2026 | 15.96 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *15.96* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 7000000010 | Wire Transfer | Blue Cross Blue Shield | 579,069.05 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 240096590092 | Migrated PO | 06/04/2026 | 579,069.05 | | |
| | | *10 E 1100 2200 00 500 000000* | | *REGULAR PROGRAMS INSURANCE* | *579,069.05* |

# AP Check Register

**AP Run: 060426-DG604-BOE AP — Post Date: 2026-06-04 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 8000000030 | | CINTAS | 274.03 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 4269822813 | Migrated PO | 06/04/2026 | 274.03 | | |
| | | *40 E 2550 3250 00 500 000000* | | *RENTAL TRANS* | *274.03* |
| 06/04/2026 | 8000000031 | Fox Valley Fire Safety | | | 1,673.00 |
| **Invoice Number** | **Description** | **Invoice Date** | **Invoice Amount** | **Account** | **Amount** |
| IN00863555 | Migrated PO | 06/04/2026 | 801.00 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *801.00* |
| IN00865283 | Migrated PO | 06/04/2026 | 872.00 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *872.00* |
| 06/04/2026 | 8000000032 | Leach Enterprises Inc | | | 1,127.94 |
| **Invoice Number** | **Description** | **Invoice Date** | **Invoice Amount** | **Account** | **Amount** |
| 01P27224 | Migrated PO | 06/04/2026 | 165.10 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *165.10* |
| 01P29250 | Migrated PO | 06/04/2026 | 13.33 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *13.33* |
| 01P30143 | Migrated PO | 06/04/2026 | 43.99 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *43.99* |
| 01P30240 | Migrated PO | 06/04/2026 | 45.95 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *45.95* |
| 01P30254 | Migrated PO | 06/04/2026 | 74.95 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *74.95* |
| 01P30378 | Migrated PO | 06/04/2026 | 756.00 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *756.00* |
| 01P30421 | Migrated PO | 06/04/2026 | 28.62 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *28.62* |
| 06/04/2026 | 8000000033 | National Lift Truck Inc | | | 1,794.70 |
| **Invoice Number** | **Description** | **Invoice Date** | **Invoice Amount** | **Account** | **Amount** |
| IV260510593 | Quote #WQ260310110 3-27-26 32" Electric Scissors Lift Repair | 06/04/2026 | 1,794.70 | | |
| | | *20 E 2542 3230 00 500 000000* | | *REPAIRS/MAINT CONLEY&MACKEBEN* | *1,794.70* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 8000000034 | | Quinlan & Fabish Music Co | 524.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 17165447 | Invoice: Quinlan & Fabish Invoice 17165447, 17380061, 17388616, 17405602, 17405615, 17441510, 17504684 | 06/04/2026 | 9.00 | | |
| | | | | *10 E 1130 4100 12 300 000000 MUSIC SUPPLIES HS* | *9.00* |
| 17380061 | Invoice: Quinlan & Fabish Invoice 17165447, 17380061, 17388616, 17405602, 17405615, 17441510, 17504684 | 06/04/2026 | 33.00 | | |
| | | | | *10 E 1130 4100 12 300 000000 MUSIC SUPPLIES HS* | *33.00* |
| 17388616 | Invoice: Quinlan & Fabish Invoice 17165447, 17380061, 17388616, 17405602, 17405615, 17441510, 17504684 | 06/04/2026 | 60.00 | | |
| | | | | *10 E 1130 4100 12 300 000000 MUSIC SUPPLIES HS* | *60.00* |
| 17405602 | Invoice: Quinlan & Fabish Invoice 17165447, 17380061, 17388616, 17405602, 17405615, 17441510, 17504684 | 06/04/2026 | 126.00 | | |
| | | | | *10 E 1130 4100 12 300 000000 MUSIC SUPPLIES HS* | *126.00* |
| 17405615 | Invoice: Quinlan & Fabish Invoice 17165447, 17380061, 17388616, 17405602, 17405615, 17441510, 17504684 | 06/04/2026 | 182.00 | | |
| | | | | *10 E 1130 4100 12 300 000000 MUSIC SUPPLIES HS* | *182.00* |
| 17441510 | Invoice: Quinlan & Fabish Invoice 17165447, 17380061, 17388616, 17405602, 17405615, 17441510, 17504684 | 06/04/2026 | 82.00 | | |
| | | | | *10 E 1130 4100 12 300 000000 MUSIC SUPPLIES HS* | *82.00* |
| 17504684 | Invoice: Quinlan & Fabish Invoice 17165447, 17380061, 17388616, 17405602, 17405615, 17441510, 17504684 | 06/04/2026 | 32.00 | | |
| | | | | *10 E 1130 4100 12 300 000000 MUSIC SUPPLIES HS* | *32.00* |
| 06/04/2026 | 8000000035 | | Thermosystems Building System | 5,545.64 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 19520 | RUSH Quote #Q8320 4-28-26 Conley chiller | 06/04/2026 | 4,753.64 | | |
| | | | | *20 E 2542 3230 00 500 000000 REPAIRS/MAINT CONLEY&MACKEBEN* | *4,753.64* |
| SI0012380 | RUSH Quote #QT0015387 4/10/26 Refrigerant R404A item 300058868 | 06/04/2026 | 792.00 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *792.00* |
| 06/04/2026 | 8000000036 | | Trane | 125.04 | |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 21449571 | Quote #29189709 4/10/26 4 Transformers, 4 RLY 029793 | 06/04/2026 | 37.72 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *37.72* |

# AP Check Register

**AP Run: 060426-DG604-BOE AP — Post Date: 2026-06-04 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 8000000036 | | Trane | 125.04 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 21451018 | Quote #29189709 4/10/26 4 Transformers, 4 RLY 029793 | 06/04/2026 | 87.32 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *87.32* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 8000000037 | | Wenger Corporation | 15,976.04 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 908518 | Migrated PO | 06/04/2026 | 1,036.04 | | |
| | | | | *10 E 1120 3230 02 220 000000 INSTRUMENT REPAIR MARLOWE* | *1,036.04* |
| 914058 | QUOTE 3395147 \| For [redacted] | 06/04/2026 | 14,940.00 | | |
| | | | | *10 L 4910 0000 00 000 000000 DEFERRED REVENUE* | *14,940.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 9000000114 | ACH | AFLAC Group | 5,270.34 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1433657/1433661 | May 2026 | 06/04/2026 | 5,270.34 | | |
| | | | | *10 E 2310 2200 00 500 000000 SUPPORT SERV-GEN ADM INSURANCE* | *5,270.34* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/04/2026 | 9000000115 | ACH | Themes & Variations Inc | 2,850.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 146086 | Migrated PO-This PO has been paid per [redacted]. Receiving record has been completed and Liquidation status is Fully Liquidated. | 06/03/2026 | 2,850.00 | | |
| | | | | *10 E 2212 3100 00 505 000000 CURRICLUM GEN PUR SVC 6-12* | *2,850.00* |
| | | | | **Total:** | **900,570.01** |

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**060426-DG604-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 35 | 286,340.23 |
| ACH Checks: | 2 | 8,120.34 |
| Wire Transfers: | 1 | 579,069.05 |
| Epayables: | 8 | 27,040.39 |
| **Total:** | **46** | **900,570.01** |

# AP Check Register

**AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81578 | Check | 95 Percent Group LLC | 404.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INV184103 | MSRC Video Playlists for HMS/MMS/HHS - Quote# Q-153720 - MTSS/RTI Materials. Deliver to HMS/MMS/HHS as listed on Quote 7/1/26-6/30/27 | 06/11/2026 | 149.00 | | |
| | | | | *10 E 1100 4100 56 505 000000 RTI MATERIALS 6-12* | *149.00* |
| INV184104 | MSRC Video Playlists for HMS/MMS/HHS - Quote# Q-153720 - MTSS/RTI Materials. Deliver to HMS/MMS/HHS as listed on Quote 7/1/26-6/30/27 | 06/11/2026 | 106.00 | | |
| | | | | *10 E 1100 4100 56 505 000000 RTI MATERIALS 6-12* | *106.00* |
| INV184105 | MSRC Video Playlists for HMS/MMS/HHS - Quote# Q-153720 - MTSS/RTI Materials. Deliver to HMS/MMS/HHS as listed on Quote 7/1/26-6/30/27 | 06/11/2026 | 149.00 | | |
| | | | | *10 E 1100 4100 56 505 000000 RTI MATERIALS 6-12* | *149.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81579 | Check | Aequor Healthcare Services | 6,580.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1260000101 | Migrated PO | 06/12/2026 | 2,120.00 | | |
| | | | | *10 E 1101 3100 00 506 000000 SUBSTITUTE TEACHER-CONTRACTED* | *2,120.00* |
| 1260000102 | Invoice# 1260000102 | 06/12/2026 | 4,460.00 | | |
| | | | | *10 E 1101 3100 00 506 000000 SUBSTITUTE TEACHER-CONTRACTED* | *4,460.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81580 | Check | Airgas USA LLC | 1,333.31 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 5524747652 | Migrated PO | 06/11/2026 | 21.12 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *21.12* |
| 5524747963 | Migrated PO | 06/11/2026 | 12.08 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *12.08* |
| 9172387173 | Migrated PO | 06/11/2026 | 433.37 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *433.37* |
| 9172387195 | Migrated PO | 06/11/2026 | 433.37 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *433.37* |
| 9172387220 | Migrated PO | 06/11/2026 | 433.37 | | |
| | | | | *20 E 2542 4100 00 500 000000 SUPPLIES B & G* | *433.37* |

# AP Check Register

**AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81581 | Check | Alpha Baking Company Inc | 118.64 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 16448162 | Use above credit memo to use credit of -16.15 | 06/12/2026 | -16.15 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *-16.15* |
| 260038079010 | Migrated PO | 06/12/2026 | 134.79 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *134.79* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81582 | Check | AT&T | 2,929.09 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2300426118 | Invoice# 2300426118 | 06/12/2026 | 2,929.09 | | |
| | | *20 E 2540 3400 00 500 000000* | | *TELEPHONE - DISTRICTWIDE* | *2,929.09* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81583 | Check | AT&T 5080 | 27.26 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 7820936118 | Migrated PO | 06/12/2026 | 27.26 | | |
| | | *20 E 2540 3400 00 500 000000* | | *TELEPHONE - DISTRICTWIDE* | *27.26* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81584 | Check | Benchmark Education Company | 4,015.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 597874 | (2B) Quote #94478-Benchmark Vocab Cards | 06/09/2026 | 4,015.20 | | |
| | | *10 E 1200 4100 92 509 460000* | | *IDEA INSTRUCTIONAL SUPPLIES* | *4,015.20* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81585 | Check | Blu Petroleum | 6,379.07 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SI-50525 | Migrated PO \| Diesel | 06/11/2026 | 6,379.07 | | |
| | | *40 E 2552 4640 00 500 000000* | | *DIESEL/GASOLINE* | *6,379.07* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81586 | Check | BrainPOP LLC | 20,335.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| US629495 | BrainPOP Elem. School Bundle 5x$8,455.00=$19,800.00 + 60-Min. BrainPOP Science virtual Learning event 1x$35.00=$35.00 Total $20,335.00: Schoolwide subscription to BrainPOP Jr., 3-8, Espanol & Francais. Access to on-demand pro learning course. Also One 60 min. webinar. | 06/12/2026 | 20,335.00 | | |
| | | *10 E 2410 3900 00 300 000000* | | *GENERAL PURCHASED SERVICES* | *20,335.00* |

# AP Check Register

**AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81587 | Check | BryMax Enterprises Inc | 1,269.60 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 270238 | Migrated PO | 06/09/2026 | 1,269.60 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *1,269.60* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81588 | Check | Camelot Therapeutic Schools LLC | 13,669.80 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INV251187 | Migrated PO | 06/11/2026 | 13,669.80 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *13,669.80* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81589 | Check | Central States Bus Sales, Inc. | 433.20 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| IN703311 | Migrated PO | 06/11/2026 | 433.20 | | |
| | | *40 E 2554 4100 00 500 000000* | | *FLEET SUPPLIES* | *433.20* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81590 | Check | Comcast | 299.74 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 274484166 | Invoice# 274484166 | 06/12/2026 | 299.74 | | |
| | | *20 E 2540 3400 00 500 000000* | | *TELEPHONE - DISTRICTWIDE* | *299.74* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81591 | Check | Cove School | 7,468.56 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| SD158-0526 | Migrated PO | 06/12/2026 | 6,223.80 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *6,223.80* |
| SD158-0626 | Migrated PO | 06/12/2026 | 1,244.76 | | |
| | | *10 E 4220 6700 00 509 000000* | | *SP ED PRIVATE TUITION* | *1,244.76* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81592 | Check | Eds Testing Station and Automotive | 810.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 7092 | Migrated PO | 06/12/2026 | 810.00 | | |
| | | *40 E 2550 3100 00 500 000000* | | *PROF & TECH SERVICE TRANS* | *810.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81593 | Check | Follett Content Solutions LLC | 948.06 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 727226 | Migrated PO | 06/12/2026 | 390.26 | | |
| | | *10 E 2220 4300 00 110 000000* | | *MEDIA CENTER CHESAK* | *390.26* |
| 727226A | Migrated PO | 06/12/2026 | 506.72 | | |
| | | *10 E 2220 4300 00 110 000000* | | *MEDIA CENTER CHESAK* | *506.72* |

# AP Check Register

**AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81593 | Check | Follett Content Solutions LLC | 948.06 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 727226F | Migrated PO | 06/12/2026 | 51.08 | | |
| | | *10 E 2220 4300 00 110 000000* | | *MEDIA CENTER CHESAK* | *51.08* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81594 | Check | GSF USA Inc | 1,473.03 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| INR082282 | Migrated PO | 06/11/2026 | 1,473.03 | | |
| | | *20 E 2542 3190 00 500 000000* | | *CONTRACTUAL CUST. REPLACEMENT* | *1,473.03* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81595 | Check | Hatch Results Inc | 2,231.25 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 1408-050126 | Migrated PO | 06/10/2026 | 2,231.25 | | |
| | | *10 E 2212 3140 83 500 490000* | | *TITLE II PROF DEVELOPMENT* | *2,231.25* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81596 | Check | Illinois School For The Deaf | 1,173.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| APR/2026 | Service 4/1-4/30/26 | 06/11/2026 | 357.00 | | |
| | | *40 E 2552 3310 00 500 000000* | | *CONTRACTED TRANSPORTATION* | *357.00* |
| MAR/2026 | Service 3/5-3/29/26 | 06/11/2026 | 408.00 | | |
| | | *40 E 2552 3310 00 500 000000* | | *CONTRACTED TRANSPORTATION* | *408.00* |
| MAY/2026 | Service 5/1-5/22/26 | 06/11/2026 | 408.00 | | |
| | | *40 E 2552 3310 00 500 000000* | | *CONTRACTED TRANSPORTATION* | *408.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81597 | Check | IXL Learning Inc | 8,606.25 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| S576287 | Quote# 1604660-2 \| IXL Site License Grades 6-12 Math, ELA ML/Spanish - TBE/TPI Instructional Purch Services 8/1/26-7/31/29 | 06/12/2026 | 8,606.25 | | |
| | | *10 E 1800 3900 82 505 000000* | | *TBE/TPI INSTR PUR SVC* | *8,606.25* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81598 | Check | Master Teacher Inc, The | 126.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 573985 | Migrated PO | 06/11/2026 | 126.00 | | |
| | | *10 E 2642 4110 00 506 000000* | | *HR EMPLOYEE RECOGNITION* | *126.00* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81599 | Check | Menards Inc | 39.93 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 55870 | Migrated PO | 06/12/2026 | 39.93 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *39.93* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81600 | Check | Midwest Transit Equip Kankakee | 19,711.90 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| X106055356:01 | Migrated PO | 06/11/2026 | 20,041.90 | | |
| | | *40 E 2550 3230 00 500 000000* | | *REPAIRS AND MAINTENANCE* | *20,041.90* |
| X106055523:01 | Migrated PO | 06/12/2026 | -330.00 | | |
| | | *40 E 2550 3230 00 500 000000* | | *REPAIRS AND MAINTENANCE* | *-330.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81601 | Check | MPS Macmillan Holdings LLC | 25,249.90 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 83657967 | Quote \| AP US History Textbooks SY26/27 - New Adoption | 06/12/2026 | 20,449.90 | | |
| | | *10 E 1100 4230 00 505 000000* | | *NEW ADOPTION 6-12* | *20,449.90* |
| 83780963 | Quote \| AP US History Textbooks SY26/27 - New Adoption | 06/12/2026 | 4,800.00 | | |
| | | *10 E 1100 4230 00 505 000000* | | *NEW ADOPTION 6-12* | *4,800.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81602 | Check | PAHCS II Northwestern Med Occ Health | 601.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 573686 | Migrated PO | 06/11/2026 | 84.00 | | |
| | | *10 E 2130 2200 00 500 000000* | | *HEALTH SERVICES INSURANCE* | *84.00* |
| 573816 | Migrated PO | 06/11/2026 | 42.00 | | |
| | | *10 E 2130 2200 00 500 000000* | | *HEALTH SERVICES INSURANCE* | *42.00* |
| 574118 | Migrated PO | 06/11/2026 | 336.00 | | |
| | | *10 E 2130 2200 00 500 000000* | | *HEALTH SERVICES INSURANCE* | *336.00* |
| 574353 | Migrated PO | 06/11/2026 | 139.00 | | |
| | | *10 E 2130 2200 00 500 000000* | | *HEALTH SERVICES INSURANCE* | *139.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81603 | Check | Partnering for Prevention LLC | 8,650.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 060126D158 | Treatment and Prevention Services June/2026 | 06/12/2026 | 7,105.00 | | |
| | | *10 E 3600 3900 82 505 000000* | | *COMMUNITY SVCS PURCHASED SVCS* | *7,105.00* |
| 060126D158 | Total Number of Clinical Drug Screens (6) | 06/12/2026 | 390.00 | | |
| | | *10 E 1130 3900 00 300 000000* | | *CONSULTING HS* | *390.00* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81603 | Check | Partnering for Prevention LLC | 8,650.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 060126D158 | Total Number of Extracurricular Drug Screenings (7) | 06/12/2026 | 1,155.00 | | |
| | | *10 E 1130 3900 00 300 000000* | | *CONSULTING HS* | *1,155.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81604 | Check | Pepsi-Cola Gen Bot Inc | 14.91 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 9000013845 | Migrated PO | 06/12/2026 | 14.91 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *14.91* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81605 | Check | Perspectives Ltd | 1,378.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| PER-IN-109194 | June/2026 | 06/12/2026 | 1,378.00 | | |
| | | *10 E 2510 2200 00 500 000000* | | *DIRECTION OF BUSINESS SERV INS* | *1,378.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81606 | Check | Prairie Farms Rockford | 7,870.73 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 56236 | Migrated PO | 06/11/2026 | 275.52 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *275.52* |
| 56237 | Migrated PO | 06/11/2026 | 109.16 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *109.16* |
| 56238 | Migrated PO | 06/12/2026 | 330.10 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *330.10* |
| 56239 | Migrated PO | 06/12/2026 | 238.26 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *238.26* |
| 56240 | Migrated PO | 06/12/2026 | 111.78 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *111.78* |
| 562403 | Migrated PO | 06/11/2026 | 368.67 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *368.67* |
| 56241 | Migrated PO | 06/11/2026 | 202.31 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *202.31* |
| 56242 | Migrated PO | 06/11/2026 | 330.10 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *330.10* |
| 56243 | Migrated PO | 06/11/2026 | 267.75 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *267.75* |

# AP Check Register

**AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81606 | Check | Prairie Farms Rockford | 7,870.73 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 56244 | Migrated PO | 06/12/2026 | 42.72 | | |
| | | *10 E 2560 4150 97 509 000000* | | *ALL CHILDREN SNACKS* | *42.72* |
| 56319 | Migrated PO | 06/11/2026 | 292.84 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *292.84* |
| 56320 | Migrated PO | 06/11/2026 | 109.16 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *109.16* |
| 56321 | Migrated PO | 06/12/2026 | 328.79 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *328.79* |
| 56322 | Migrated PO | 06/12/2026 | 201.00 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *201.00* |
| 56323 | Migrated PO | 06/12/2026 | 146.42 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *146.42* |
| 56324 | Migrated PO | 06/11/2026 | 183.68 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *183.68* |
| 56325 | Migrated PO | 06/11/2026 | 350.04 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *350.04* |
| 56326 | Migrated PO | 06/11/2026 | 516.40 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *516.40* |
| 56327 | Migrated PO | 06/12/2026 | 48.06 | | |
| | | *10 E 2560 4150 97 509 000000* | | *ALL CHILDREN SNACKS* | *48.06* |
| 56352 | Migrated PO | 06/11/2026 | 496.46 | | |
| | | *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | *496.46* |
| 56503 | Migrated PO | 06/12/2026 | 275.52 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *275.52* |
| 56504 | Migrated PO | 06/12/2026 | 219.63 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *219.63* |
| 56505 | Migrated PO | 06/12/2026 | 110.47 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *110.47* |
| 56506 | Migrated PO | 06/11/2026 | 220.94 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *220.94* |

# AP Check Register

**AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81606 | Check | Prairie Farms Rockford | 7,870.73 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 56507 | Migrated PO | 06/11/2026 | 387.30 | | |
| | | *10 E 2560 4150 00 120 000000* | | *CAFE FOOD MARTIN* | *387.30* |
| 56508 | Migrated PO | 06/11/2026 | 516.40 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *516.40* |
| 56534 | Migrated PO | 06/12/2026 | 165.05 | | |
| | | *10 E 2560 4150 00 140 000000* | | *CAFE FOOD MACKEBEN* | *165.05* |
| 56535 | Migrated PO | 06/12/2026 | 37.26 | | |
| | | *10 E 2560 4150 00 150 000000* | | *CAFE FOOD CONLEY* | *37.26* |
| 56536 | Migrated PO | 06/12/2026 | 73.21 | | |
| | | *10 E 2560 4150 00 210 000000* | | *CAFE FOOD HEINEMAN* | *73.21* |
| 56537 | Migrated PO | 06/11/2026 | 73.21 | | |
| | | *10 E 2560 4150 00 220 000000* | | *CAFE FOOD MARLOWE* | *73.21* |
| 56539 | Migrated PO | 06/11/2026 | 74.52 | | |
| | | *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | *74.52* |
| 89700 | Migrated PO | 06/11/2026 | 189.71 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *189.71* |
| 98581 | Migrated PO | 06/11/2026 | 311.84 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *311.84* |
| 98668 | Migrated PO | 06/11/2026 | 266.45 | | |
| | | *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | *266.45* |
| 06/12/2026 | 81607 | Check | School Health Corporation | | 387.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| CINV000394646 | Quote QUO000084627/62012 Sourcewell Contract # 090925-SHC Welnet Service Renewal 1 year; P.E. Testing for Conley, Leggee, Martin | 06/12/2026 | 387.00 | | |
| | | *10 E 2212 3100 00 505 000000* | | *CURRICLUM GEN PUR SVC 6-12* | *387.00* |
| 06/12/2026 | 81608 | Check | Schoolbells Ltd | | 31,616.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 06/01/2026 | Invoice# 2155 | 06/11/2026 | 31,616.00 | | |
| | | *40 E 2552 3310 00 500 000000* | | *CONTRACTED TRANSPORTATION* | *31,616.00* |

# AP Check Register

**AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81609 | Check | Thomson Reuters | 1,185.67 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 853671249 | Invoice# 853671249 | 06/12/2026 | 1,185.67 | | |
| | | *10 E 2660 3190 61 504 000000* | | *SOFTWARE MAINTENANCE* | *1,185.67* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81610 | Check | Turfix LLC | 2,850.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| N3514 | Quote #1477 2-24-26 | 06/11/2026 | 2,850.00 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *2,850.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81611 | Check | VSP of Illinois NFP | 11,401.82 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 825336038 | Invoice# 825336038 | 06/12/2026 | 11,401.82 | | |
| | | *10 E 2310 2200 00 500 000000* | | *SUPPORT SERV-GEN ADM INSURANCE* | *11,401.82* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81612 | Check | Zieglers Ace Hardware | 75.74 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 098874/B | Migrated PO | 06/11/2026 | 32.58 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *32.58* |
| 098901/B | Migrated PO | 06/11/2026 | 43.16 | | |
| | | *20 E 2542 4100 00 500 000000* | | *SUPPLIES B & G* | *43.16* |

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| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 8000000038 | | GFC Leasing WI | 8,087.76 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| I576697 | Invoice# I576697 | 06/12/2026 | 8,087.76 | | |
| | | *10 E 2900 3250 00 504 000000* | | *COPIER LEASES* | *8,087.76* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 8000000039 | | Gordon Flesch Co Inc | 284.78 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| I565141 | Migrated PO | 06/12/2026 | 284.78 | | |
| | | *10 E 1130 3230 00 300 000000* | | *REPAIRS HS* | *284.78* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 8000000040 | | National Lift Truck Inc | 875.29 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| IV260310939 | 4 Invoices #IV260310941, IV260310944, IV260310943, IV260310939 | 06/10/2026 | 257.96 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *257.96* |
| IV260310943 | 4 Invoices #IV260310941, IV260310944, IV260310943, IV260310939 | 06/10/2026 | 394.45 | | |
| | | *20 E 2542 3900 00 500 000000* | | *OTHER PURCHASED SERVICE* | *394.45* |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 8000000040 | | National Lift Truck Inc | 875.29 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| IV260310944 | 4 Invoices #IV260310941, IV260310944, IV260310943, IV260310939 | 06/12/2026 | 222.88 | | |
| | | | | *20 E 2542 3900 00 500 000000 OTHER PURCHASED SERVICE* | *222.88* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 8000000041 | | PEARSON Education | 12,090.91 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 31571462 | Quote \| AP Biology Textbooks - New Adoption SY 26/27 | 06/10/2026 | 12,090.91 | | |
| | | | | *10 E 1100 4230 00 505 000000 NEW ADOPTION 6-12* | *12,090.91* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 8000000042 | | Project Lead the Way | 15,442.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 527692 | PLTW Consumable Launch Logs for the Explore program @ Mackeben. See attached Quote/Cart #1775769059374 | 06/12/2026 | 4,704.00 | | |
| | | | | *10 E 1130 4100 67 505 000000 PLTW SUPPLIES 6-12* | *4,704.00* |
| 527713 | PLTW Consumable Launch Logs for the Explore program @ Chesak. K-2. See attached Quote/Cart #177574256742 | 06/12/2026 | 5,460.00 | | 204 |
| | | | | *10 E 1130 4100 67 505 000000 PLTW SUPPLIES 6-12* | *5,460.00* |
| 527719 | PLTW Consumable Launch Logs for the Explore program @ Leggee. See attached Quote/Cart #1775768852495 | 06/12/2026 | 3,780.00 | | |
| | | | | *10 E 1130 4100 67 505 000000 PLTW SUPPLIES 6-12* | *3,780.00* |
| 529665 | PLTW Consumable Launch Logs for the Explore program @ Mackeben. See attached Quote/Cart #1777551395655 | 06/12/2026 | 532.00 | | |
| | | | | *10 E 1130 4100 67 505 000000 PLTW SUPPLIES 6-12* | *532.00* |
| 529673 | PLTW Consumable Launch Logs for the Explore program @ Leggee. See attached Quote/Cart #1777551235106 | 06/12/2026 | 378.00 | | |
| | | | | *10 E 1130 4100 67 505 000000 PLTW SUPPLIES 6-12* | *378.00* |
| 529699 | PLTW Consumable Launch Logs for the Explore program @ Chesak. See attached Quote/Cart #1777550983188 | 06/12/2026 | 588.00 | | |
| | | | | *10 E 1130 4100 67 505 000000 PLTW SUPPLIES 6-12* | *588.00* |

# AP Check Register

**AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 8000000043 | | Verizon Wireless | 2,638.75 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 6144137136 | Migrated PO | 06/12/2026 | 2,638.75 | | |
| | | *20 E 2540 3400 00 500 000000* | | *TELEPHONE - DISTRICTWIDE* | *2,638.75* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 9000000116 | ACH | Teaching Strategies LLC | 550.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| Q-391425 | Migrated PO | 06/12/2026 | 550.00 | | |
| | | *10 E 2210 4100 95 509 000000* | | *ECE PD SUPPLIES* | *550.00* |

**Total: 231,632.15**

**061226-DG611-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 35 | 191,662.66 |
| ACH Checks: | 1 | 550.00 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 6 | 39,419.49 |
| **Total:** | **42** | **231,632.15** |

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# AP Check Register

**AP Run: 061226-DG6158-BOE AP — Post Date: 2026-06-12 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81613 | Check | Andriuta, Mariana | 102.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Cafe Refund - Leggee | 06/12/2026 | 102.00 | | |
| | | *10 R 1611 0000 00 100 000000* | | *STUDENT FOOD SVC - LEGGEE* | *102.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81614 | Check | Ehardt, Leslie | 28.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Cafe Refund - Martin | 06/12/2026 | 28.65 | | |
| | | *10 R 1611 0000 00 120 000000* | | *STUDENT FOOD SVC - MARTIN* | *28.65* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81615 | Check | FFP Fund IV Lessee2 LLC | 21,914.80 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 2026-F4L2-000027 | Electric-06/02-07/02/26 | 06/09/2026 | 21,914.80 | | |
| | | *20 E 2540 4660 00 500 000000* | | *ELECTRIC* | *21,914.80* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81616 | Check | Fofana, Jennaba | 6.50 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Cafe Refund - HHS | 06/12/2026 | 6.50 | | |
| | | *10 R 1611 0000 00 300 000000* | | *STUDENT FOOD SVC - HS* | *6.50* |

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| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81617 | Check | Guran, Cindy | 12.35 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Cafe Refund - Leggee | 06/12/2026 | 4.00 | | |
| | | *10 R 1611 0000 00 100 000000* | | *STUDENT FOOD SVC - LEGGEE* | *4.00* |
| WITHDRAWL/26 | Cafe Refund - Leggee | 06/12/2026 | 8.35 | | |
| | | *10 R 1611 0000 00 100 000000* | | *STUDENT FOOD SVC - LEGGEE* | *8.35* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81618 | Check | Jacobs High School c/o Athletics | 500.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| JV1CHEER121325 | Huntley JV1 Cheer @ Jacobs invite 12/13/25 | 06/08/2026 | 250.00 | | |
| | | *10 E 1500 6400 00 305 000000* | | *SPORTS DUES & FEES HS* | *250.00* |
| JV2CHEER121325 | Huntley JV2 Cheer @ Jacobs 12/13/25 | 06/08/2026 | 250.00 | | |
| | | *10 E 1500 6400 00 305 000000* | | *SPORTS DUES & FEES HS* | *250.00* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81619 | Check | Johnson, Courtney | 28.85 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Cafe Refund - Conely | 06/12/2026 | 28.85 | | |
| | | *10 R 1611 0000 00 140 000000* | | *STUDENT FOOD SVC - MACKEBEN* | *4.00* |
| | | *10 R 1611 0000 00 150 000000* | | *STUDENT FOOD SVC - CONLEY* | *19.75* |

# AP Check Register

**AP Run: 061226-DG6158-BOE AP — Post Date: 2026-06-12 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81619 | Check | Johnson, Courtney | 28.85 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| | | *10 R 1611 0000 00 210 000000* | | *STUDENT FOOD SVC - HEINEMAN* | *1.50* |
| | | *10 R 1611 0000 00 300 000000* | | *STUDENT FOOD SVC - HS* | *3.60* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81620 | Check | Nash, Anna | 28.40 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Cafe Refund-Chesak | 06/12/2026 | 28.40 | | |
| | | *10 R 1611 0000 00 110 000000* | | *STUDENT FOOD SVC - CHESAK* | *28.40* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81621 | Check | Nicor Gas | 96.65 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 78550028092 | Natural Gas-04/20-51/19/26-11924 Oak Creek Pkwy, M | 06/12/2026 | 96.65 | | |
| | | *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | *96.65* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81622 | Check | Turdubaeva, Altynai | 19.55 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Cafe Refund-HHS | 06/12/2026 | 19.55 | | |
| | | *10 R 1611 0000 00 300 000000* | | *STUDENT FOOD SVC - HS* | *19.55* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81623 | Check | Tyshenko, Nadine | 14.70 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Cafe Refund-Heineman | 06/12/2026 | 14.70 | | |
| | | *10 R 1611 0000 00 210 000000* | | *STUDENT FOOD SVC - HEINEMAN* | *14.70* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81624 | Check | VILLAGE OF ALGONQUIN | 5,882.00 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 209371 | Water/Sewer-03/31-04/30/26-725 Dr. John Burkey Dr | 06/12/2026 | 1,331.92 | | |
| | | *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | *1,331.92* |
| 2099372 | Water/Sewer-03/31-04/30/26-650 Dr. John Burkey Dr | 06/12/2026 | 379.36 | | |
| | | *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | *379.36* |
| 2099373 | Water/Sewer-03/31-04/30/26-750 Dr. John Burkey Dr | 06/12/2026 | 1,954.00 | | |
| | | *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | *1,954.00* |
| 2099374 | Water/Sewer-03/31-04/30/26-800 Dr. John Burkey Dr | 06/12/2026 | 2,206.72 | | |
| | | *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | *2,206.72* |
| 2099624 | Water/Sewer-03/31-04/30/26-725 Dr. John Burkey Dr | 06/12/2026 | 10.00 | | |
| | | *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | *10.00* |

# AP Check Register

**AP Run: 061226-DG6158-BOE AP — Post Date: 2026-06-12 — AP Run Type: R** **HUNTLEY CONS SCHOOL DIST 158**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81625 | Check | Village of Huntley | 50.78 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| 0301000153-007 | Water/Sewer-04/15-05/14/26 | 06/09/2026 | 50.78 | | |
| | | *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | *50.78* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81626 | Check | Wasielewski, Matthew | 26.05 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Cafe Refund-Marlowe | 06/12/2026 | 26.05 | | |
| | | *10 R 1611 0000 00 220 000000* | | *STUDENT FOOD SVC - MARLOWE* | *26.05* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81627 | Check | Webner, Ashley | 17.90 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Cafe Refund Conley | 06/12/2026 | 17.90 | | |
| | | *10 R 1611 0000 00 150 000000* | | *STUDENT FOOD SVC - CONLEY* | *17.90* |

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 06/12/2026 | 81628 | Check | Wright, Cherie | 5.55 |

| Invoice Number | Description | Invoice Date | Invoice Amount | Account | Amount |
|---|---|---|---|---|---|
| WITHDRAWL/26 | Cafe Refund - Heineman | 06/12/2026 | 5.55 | | |
| | | *10 R 1611 0000 00 210 000000* | | *STUDENT FOOD SVC - HEINEMAN* | *5.55* |

**Total: 28,734.73**

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**061226-DG6158-BOE AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 16 | 28,734.73 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **16** | **28,734.73** |

| Fund | Total |
|---|---|
| 10 - EDUCATIONAL FUND | 6,031,763.20 |
| 20 - OPERATIONS & MAINTENANCE FUND | 643,316.28 |
| 40 - TRANSPORTATION FUND | 248,849.99 |
| 50 - MUNICIPAL RETIREMENT AND SOCIAL SECURITY FUND | 16.00 |
| | **6,923,945.47** |

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HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

## April 2026 Financial Executive Summary

The April 2026 month and YTD results are as follows:

| **Operating Funds:** 10, 20, 40, 50, and 70 | FY26 April | FY26 YTD | FY26 Budget | |
|---|---|---|---|---|
| Total Local | $ 8,158,087 | $ 76,260,906 | $ 96,645,991 | **79%** |
| Total State | 3,065,148 | 33,680,581 | $ 38,730,062 | **87%** |
| Total Federal | 558,488 | 2,526,058 | $ 3,922,013 | **64%** |
| Operating Revenues | **$ 11,781,722** | **$ 112,467,545** | **$ 139,298,066** | **81%** |
| Salaries | $ 7,056,129 | $ 69,496,037 | $ 84,654,308 | **82%** |
| Employee Benefits | $ 3,752,852 | $ 24,796,749 | $ 26,966,994 | **92%** |
| Purchased Services | $ 517,633 | $ 9,727,115 | $ 11,967,930 | **81%** |
| Supplies & Materials | $ 135,816 | $ 5,557,730 | $ 8,345,367 | **67%** |
| Capital Outlay | $ - | $ 2,979,395 | $ 2,943,164 | **101%** |
| Other Objects | $ 127,756 | $ 2,169,122 | $ 3,830,030 | **57%** |
| Operating Expenses | **11,590,187** | **114,726,147** | **138,707,793** | **83%** |
| **Net Operating Surplus (Deficit)** | **$ 191,535** | **$ (2,258,602)** | **$ 590,273** | |

| **All Funds:** | FY26 April | FY26 YTD | FY26 Budget | |
|---|---|---|---|---|
| Total Revenues | $ 12,790,705 | $ 121,847,616 | $ 150,886,105 | **81%** |
| Total Expenses | 12,234,238 | 128,163,398 | 149,028,458 | **86%** |
| **Net All Funds Surplus (Deficit)** | **$ 556,468** | **$ (6,315,782)** | **$ 1,857,647** | |

Primarily driven by summer improvement projects and Federal revenues short of budget, through the 10 months ended April 30, the District closed April 2026 with a YTD net operating deficit of ($2.258M).

April operating revenues of $11.78M are mainly due to the recognition of $7.8M levy 2025 property taxes, $3M Evidence Based Funding (EBF), $380k for IDEA Flow Through, $371k for Transportation, $284k for SpEd Transportation and $72k for National School Lunch.

Approximately 93% of March operating expenditures cover Salaries and Benefits. Major expenditures making up the $513k in operating Purchased Services for the month was for contracted custodial ($212k), curriculum ($56k), transportation ($24k), and landscapting maintenance ($22k). The $140k in monthly Supplies and Materials includes Symmetry electricty ($35k), ComEd electricty ($25k), FFP electricty ($16k)natural gas ($12k), diesel/gasoline ($12k), and propane ($7k). The majority of the Other Objects for the month is for special ed tution.

The District began FY26 with $57.9 million in cash and as of the end of April 2026 balances per bank statements were: BMO $3.62M, PMA $8.76M and Fifth Third $8.67M

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

## April 2026 Financial Executive Summary

Major transactions for April include:

| Non-Salary Major Cash Expenditures | | | Major Revenues Received/Recognized | |
|---|---|---|---|---|
| Blue Cross (Insurance) | $ | 1,149,140 | Monthly Levy 2025 Recognition | $7,797,053 |
| GSF USA (Cont. Custodial) | $ | 211,937 | Evidence Based Funding | $3,043,106 |
| BMO (P-Card) | $ | 111,844 | IDEA Flow Through | $380,332 |
| Renaissance Learning (Curriculum) | $ | 56,604 | Transporation | $371,405 |
| Symmetry Solutions (Natural Gas) | $ | 34,935 | SpEd Transportaton | $283,544 |
| Johnson Floor (O&M) | $ | 31,059 | National School Lunch | $72,373 |
| Schoolbells (Trans) | $ | 23,989 | | |
| South Campus (SpEd Tuition) | $ | 22,344 | | |
| CT Veach (O&M) | $ | 21,747 | April 2026 ISBE (State) Receivable | |
| ComEd (Electricity) | $ | 20,350 | | |
| Northwestern Med (Athletic Trainers) | $ | 17,110 | | |
| Clarity Assessments (SpEd Assessm) | $ | 15,944 | | |
| Fox Valley Fire (O&M) | $ | 15,923 | | |
| FFP Fund (Electricity) | $ | 15,738 | | |
| Olivet Nazarene (Curriculum) | $ | 15,520 | Total | $0 |
| Special Ed Serv (SpEd Tuition) | $ | 15,303 | | |
| Woodstock 200 (SpEd Tuition) | $ | 14,586 | | |

Monthly Insurance Update:

| **Claims Paid** | **Feb 2026** | **Mar 2026** | **Apr 2026** | **FY26 YTD** |
|---|---|---|---|---|
| | $ 1,141,615 | $ 1,418,430 | $ 2,484,523 | $ 14,512,303 |
| Total | $ 1,141,615 | $ 1,418,430 | $ 2,484,523 | $ 14,512,303 |
| Settlement Costs - BC/BS | 514,385 | 413,082 | 450,427 | 3,456,232 |
| Average Monthly Claims<br>Based upon the last 12 months of claims | $ 1,300,000 | $ 1,319,222 | $ 1,429,823 | |
| **Total Insurance Costs** | $ 1,572,331 | $ 1,546,092 | $ 2,828,195 | $ 15,868,939 |
| **Includes employee contributions** | | | | |
| **FY26 Budget** | | | | $ 16,215,811 |

April 2026 claims totaled $2.5M, a significant increase from $1.1M in April 2025. Average monthly claims for FY26 are $1.4M, compared with $1.1M for the same period in FY25. Year-to-date claims stand at $14.5M, which is $2.5M higher than the prior year-to-date total of $12M.

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

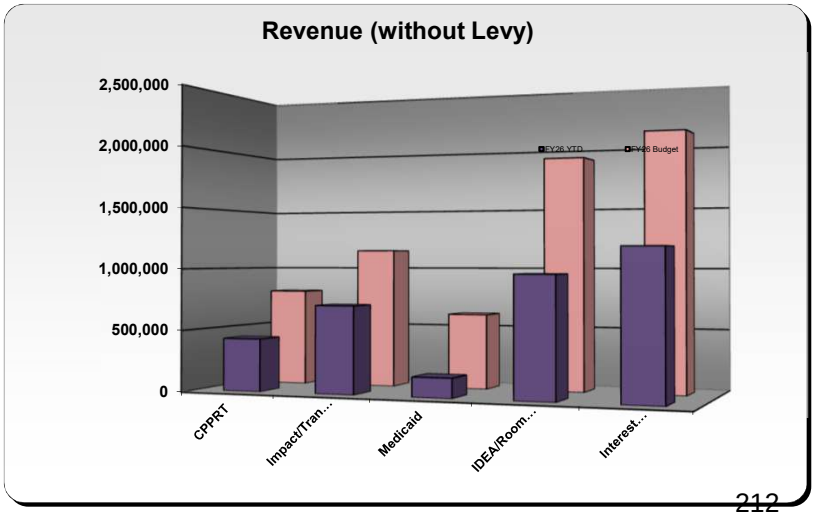
## April 2026 Dashboard

| Revenue | | | | | |
|---|---|---|---|---|---|
| | Prior YTD | FY26 YTD | FY26 Budget | % | Variance |
| Operating Levies | 66,810,404 | 70,741,145 | 91,097,681 | 78% | 20,356,536 |
| MCATs | 3,079,278 | 2,880,430 | 4,631,694 | 62% | 1,751,264 |
| CPPRT | 379,374 | 428,333 | 800,000 | 54% | 371,667 |
| Impact/Transition Fees | 1,730,097 | 706,642 | 1,150,000 | 61% | 443,358 |
| Medicaid | 77,720 | 159,111 | 617,000 | 26% | 457,889 |
| IDEA/Room & Board | 1,269,094 | 964,213 | 1,900,527 | 51% | 936,314 |
| Interest Earnings-Total | 1,725,385 | 1,176,582 | 2,099,999 | 56% | 923,417 |

Tracking with Budget
Plus or minus 10 percent of Budget
Unfavorable budget variance exceeding 10%

**Monthly Notes - Revenue**

►Revenue trending as expected due to timing or anticipated recognition.
►Interest earnings lagging versus budget due to decline in investment rates during the year.
►Impact fees expected to increase in the 4th quarter due to spring residential housing construction.

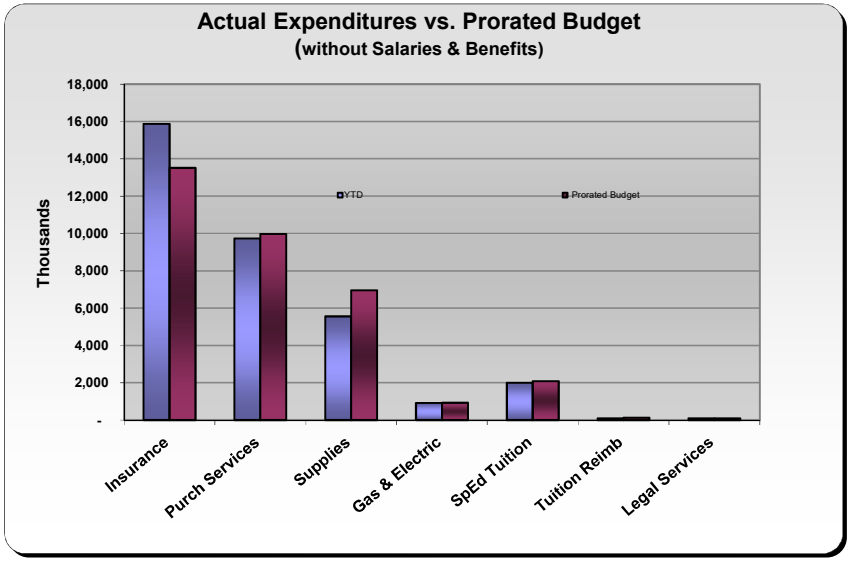



| Key Operating Expenditures | | | | | |
|---|---|---|---|---|---|
| | Prior YTD | FY26 YTD | FY26 Budget | % | Budget Bal. |
| Salaries & Benefits | 88,909,843 | 79,039,269 | 95,405,490 | 83% | 16,366,221 |
| Insurance | 13,171,784 | 15,868,939 | 16,215,811 | 98% | 346,872 |
| Purchased Services | 9,672,591 | 9,727,115 | 11,967,930 | 81% | 2,240,815 |
| Supplies | 7,084,183 | 5,557,720 | 8,345,367 | 67% | 2,787,647 |
| Legal Fees | 92,138 | 93,784 | 100,000 | 94% | 6,217 |
| Gas & Electric | 870,949 | 920,840 | 1,108,000 | 83% | 187,160 |
| SpEd Tuition | 2,583,108 | 2,001,841 | 2,496,396 | 80% | 494,555 |
| Tuition Reimb | 105,039 | 86,496 | 150,000 | 58% | 63,504 |

Tracking with Budget
Plus or minus 10 percent of Budget
Unfavorable budget variance exceeding 10%

**Monthly Notes - Expenditures**

►Expenditures are on track for this time of year.



HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

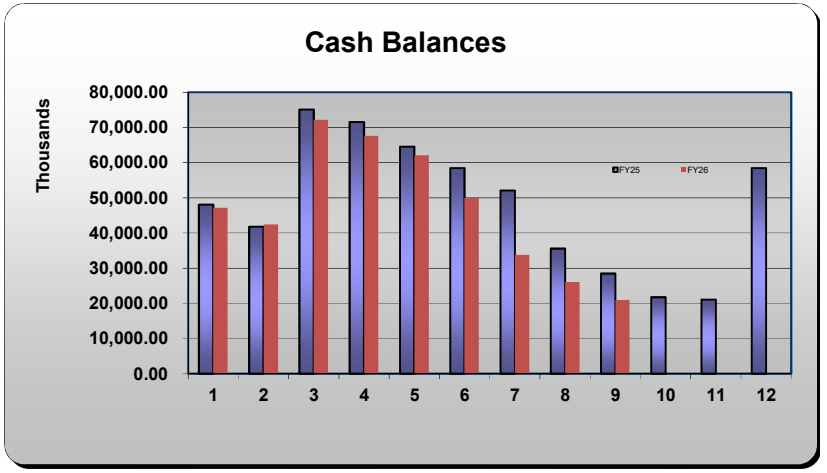
## April 2026 Dashboard

**Balance Sheet - Cash Flow**

| | Prior YTD | FY26 YTD | % | Variance |
|---|---|---|---|---|
| **Cash and Investments** | 21,744,697 | 20,927,482 | 96% | (817,215) |
| A/R Total | 494,389 | 13,366,435 | 2704% | 12,872,046 |
| A/R State | 119,484 | 13,057,689 | 10928% | 12,938,205 |
| Deferred Revenue | 62,013,154 | 65,465,150 | 106% | 3,451,996 |
| Contracts Payable | 10,125,962 | 8,624,058 | 85% | (1,501,904) |
| Self Insurance Res. | 3,340,050 | 3,340,050 | 100% | 0 |

**Monthly Notes - Balance Sheet**

►Contracts Payable has been adjusted for summer payrolls.

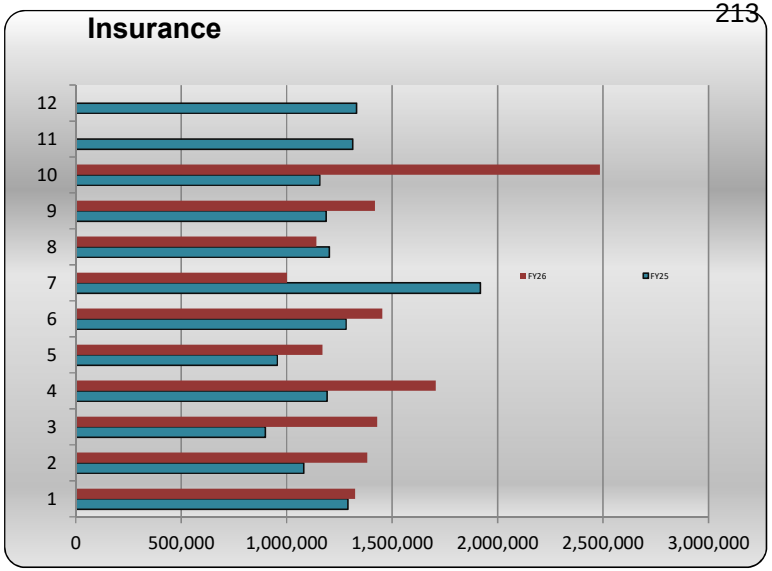





**FY25 AFR Data**

| | FY25 | FY24 | % | Variance |
|---|---|---|---|---|
| Fund Balance to Revenue Ratio | 0.28 | 0.29 | 100% | (0.00) |
| Expenditure to Revenue Ratio | 1.00 | 1.00 | 100% | 0.00 |
| Days Cash on Hand | 129.44 | 136.90 | 95% | (7.46) |
| Percent Short-Term Borrowing Max Rem | 100.00 | 100.00 | 100% | 0.00 |
| Percent Long-Term Debt Margin Remain | 67.02 | 58.77 | 114% | 8.25 |
| ISBE Rating | **3.80** | **3.80** | 100% | 0.00 |
| Operating Expense per Pupil | 16,338.00 | 15,537.00 | 105% | 801.00 |
| | RECOGNITION | RECOGNITION | | |

► The District ISBE rating remains at Financial Recognition in FY25.



# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: June 18, 2026

Subject: **AP 7:325 - Student Fundraising Administrative Procedure**
Board of Education Meeting, June 18, 2026
Finance Committee

---

As discussed over the last several months, Administration has been working with the buildings to ensure that we solidify the procedures associated with student fundraisers. Please see the attached.

For informational purposes only

# Students

## Administrative Procedure - Student Fundraising and Crowdfunding Activities

*This Administrative Procedure supports Board policy 7:325, Student Fundraising Activities, and outlines key directives and additional procedures required to ensure the directives are met.*

*Fundraising* is an organized effort to raise money for a worthwhile project or cause.

*Crowdfunding* is the practice of funding a project or idea by raising small donations from a large number of people through an approved Internet-based platform to support activities or projects that enhance the educational program.

*In-Kind Goods and Services* are donations in the form of goods and services, rather than cash. Donated items become property of the District.

| Actor | Action |
|---|---|
| Teacher, Coach, Club Sponsor | Complete and submit the Fundraising or Crowdfunding Authorization Form in its entirety, along with all applicable contracts or agreements, to the Building Principal for approval a minimum of **45 days prior** to the desired starting date of the event. Ensure that a complete, detailed description is included that clearly identifies the purpose of the request and provides a thorough explanation of how the funds will be used.<br><br>Keep a copy for your records. |
| Building Principal, Athletic Director, Activity Director | Verify the Fundraising or Crowdfunding Authorization Form has been received a minimum of **45 days prior** to the desired starting date of the event. All contracts shall be thoroughly reviewed and approved by the Building Principal, Activities, and/or Athletic Director. If approved, submit the completed form and applicable contracts or agreements to the Chief Financial Officer.<br><br>A signed copy will be returned to the Building Principal, indicating approval or non-approval for fundraisers or crowdfunding events over $1,000, which require Board approval.<br><br>If not approved, return the form to the Teacher, Coach, or Club Sponsor. |
| Chief Financial Officer, Fiscal Office | Keeper of the record.<br><br>Any fundraising or crowdfunding event and any applicable contracts or agreements intended to generate revenue and other remunerations in excess of $1,000 must be reviewed and presented to the Board of Education for approval.<br><br>If approved, a signed copy will be kept in the Fiscal Services Office, with an additional copy being given to the Superintendent's Office and the Building Principal. |

REVISED

| Actor | Action |
|---|---|
| Board of Education | Determines approval or non-approval for any fundraising or crowdfunding event intended to generate revenue and other remunerations in excess of $1,000. |

**Other Key Points and Directives**

If a crowdfunding platform is utilized, the percentage of funds remitted to the District must exceed 70% of the total revenue generated. Under no circumstances may more than 30% of the total funds raised be retained by the crowdfunding platform for fees, services, or other related costs.

On an annual basis, the Principal and/or Activities or Athletic Director shall communicate Board policy 7:325, *Student Fundraising Activities,* and this Administrative Procedure to all coaches and activity sponsors. While all provisions of the policy are important and should be reviewed in their entirety, several key directives are highlighted below for emphasis:

- Participation in fundraising activities must be voluntary.
- Student safety must remain the highest priority in all fundraising efforts.
- Fundraising communications and promotional materials must clearly identify the intended beneficiary of the fundraiser and provide a detailed explanation of the purpose for which the funds are being raised.
- All fundraising activities must support a legitimate educational, extracurricular, athletic, or student-centered purpose.
- Fundraising activities must align with the District's values, goals, and educational priorities.
- Fundraising activities shall not place unreasonable financial pressure on students or families.
- Fundraising activities may not interfere with instructional time unless prior approval is granted by the Building Principal.
- Fundraising efforts should be equitable and accessible to all students, regardless of financial circumstances.

Ensure all contracts and/or agreements are thoroughly reviewed and that the contracts/agreements that we enter into are governed by the laws in the State of Illinois.

Any questions should be directed to the Chief Financial Officer.

LEGAL REF: 105 ILCS 5/10-20.19(3).
23 Ill. Admin. Code Part 305, School Food Service.

CROSS REF.: 4:90 (Activity Funds), 4:120 (Food Services), 8:80 (Gifts to the District), 8:90 (Parent Organizations and Booster Clubs)

UPDATED: January 2022

REVISED

# Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

**Date:** June 18, 2026

**To:** Board of Education

**From:** Dr. Deanna Gill, Assistant Superintendent

**Cc:** Ms. Jessica Lombard, Superintendent

**Subject:** Special Olympics Summer Games

---

**Executive Summary**

I am pleased to share the outstanding accomplishments of our Huntley Hurricanes Special Olympics athletes, who recently represented our district at the Special Olympics Illinois Summer Games held at Illinois State University.

The State Summer Games bring together athletes from across Illinois who have qualified through local and regional competitions. Participation at the state level represents a significant achievement and reflects months of dedication, training, sportsmanship, and perseverance. Our athletes competed with pride and demonstrated the values of inclusion, determination, and excellence throughout the weekend.

**Huntley Hurricanes State Competition Results**

**Soccer Skills**

- Dylan Henke– **3rd Place**

**Track & Field**

- Clayton Kandavalli – **Gold Medal**, Softball Throw
- Charvin Kandavalli– **Gold Medal**, 50-Meter Run
- Sophia Duble– **Gold Medal**, 100-Meter Run
- Sophia Duble– **Gold Medal**, Softball Throw
- Luis Martinez– **Gold Medal**, 100-Meter Run
- Luis Martinez – **Gold Medal**, Softball Throw
- Gabbi Ford– **2nd Place**, Running Event
- Gabbi Ford– **7th Place**, Throwing Event

These accomplishments are a testament to the hard work, determination, and commitment of our student-athletes. Their success reflects hours of practice and preparation, as well as the encouragement and support they receive from those around them.

We would also like to extend our sincere appreciation to our dedicated coaches, Cindy Fitzgerald, Maggie Hoffman, and Keely Grasse, whose leadership, encouragement, and commitment helped make these achievements possible. Their efforts provide our athletes with opportunities to develop skills, build confidence, and experience the joy of competition.

Please join me in congratulating our Huntley Hurricanes athletes and coaches for representing our district with pride and excellence at the 2026 Special Olympics Illinois Summer Games.

**Recommendation**
This report is for information only.

# DISTRICT COMMUNICATION DASHBOARD

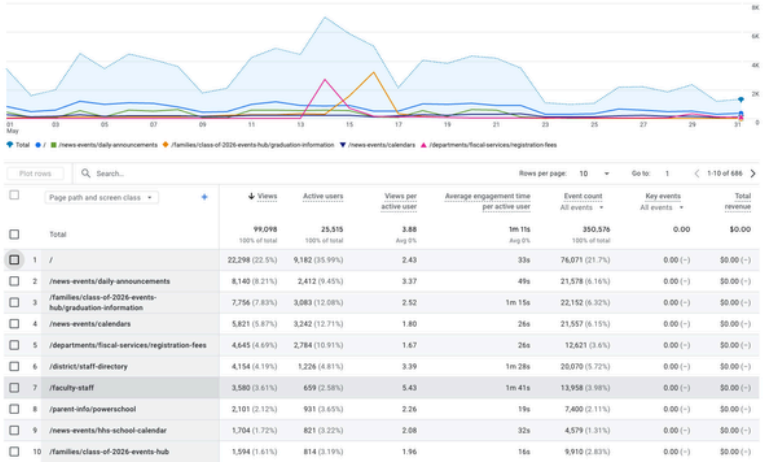
## JUNE 2026

*(based on 5/1-5/31 data)*

## Website

Analytics | All accounts > Huntley 158 Website
Huntley 158 Website

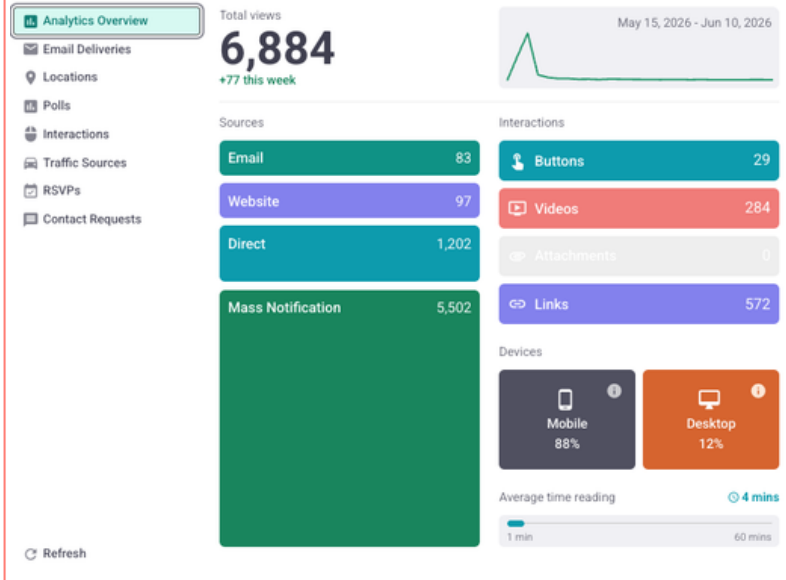
### May Most Viewed Web Pages



| | Page path and screen class | Views | Active users | Views per active user | Average engagement time per active user | Event count | Key events | Total revenue |
|---|---|---|---|---|---|---|---|---|
| | Total | 99,098 | 25,515 | 3.88 | 1m 11s | 350,576 | 0.00 | $0.00 |
| 1 | / | 22,298 (22.5%) | 9,182 (35.99%) | 2.43 | 33s | 76,071 (21.7%) | 0.00 (–) | $0.00 (–) |
| 2 | /news-events/daily-announcements | 8,140 (8.21%) | 2,412 (9.45%) | 3.37 | 49s | 21,578 (6.16%) | 0.00 (–) | $0.00 (–) |
| 3 | /families/class-of-2026-events-hub/graduation-information | 7,756 (7.83%) | 3,083 (12.08%) | 2.52 | 1m 15s | 22,152 (6.32%) | 0.00 (–) | $0.00 (–) |
| 4 | /news-events/calendars | 5,821 (5.87%) | 3,242 (12.71%) | 1.80 | 26s | 21,557 (6.15%) | 0.00 (–) | $0.00 (–) |
| 5 | /departments/fiscal-services/registration-fees | 4,645 (4.69%) | 2,784 (10.91%) | 1.67 | 26s | 12,621 (3.6%) | 0.00 (–) | $0.00 (–) |
| 6 | /district/staff-directory | 4,154 (4.19%) | 1,226 (4.81%) | 3.39 | 1m 28s | 20,070 (5.72%) | 0.00 (–) | $0.00 (–) |
| 7 | /faculty-staff | 3,580 (3.61%) | 659 (2.58%) | 5.43 | 1m 41s | 13,958 (3.98%) | 0.00 (–) | $0.00 (–) |
| 8 | /parent-info/powerschool | 2,101 (2.12%) | 931 (3.65%) | 2.26 | 19s | 7,400 (2.11%) | 0.00 (–) | $0.00 (–) |
| 9 | /news-events/hhs-school-calendar | 1,704 (1.72%) | 821 (3.22%) | 2.08 | 32s | 4,579 (1.31%) | 0.00 (–) | $0.00 (–) |
| 10 | /families/class-of-2026-events-hub | 1,594 (1.61%) | 814 (3.19%) | 1.96 | 16s | 9,910 (2.83%) | 0.00 (–) | $0.00 (–) |

## Newslettter

### May Family Newsletter

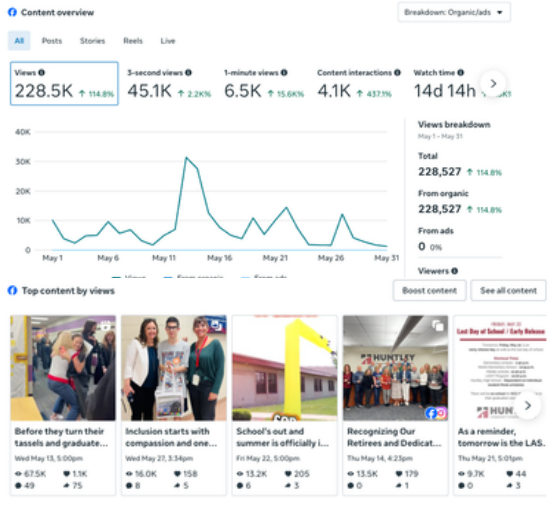


# DISTRICT COMMUNICATION DASHBOARD

## JUNE 2026

*(based on 5/1-5/31 data)*

## Facebook



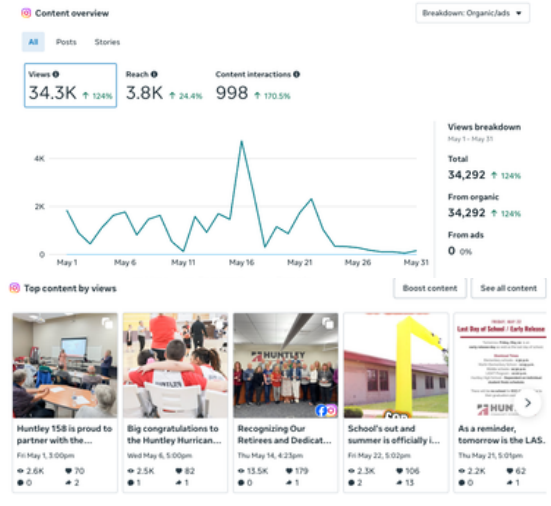

## YouTube

Subscribers: 2,940

## LinkedIn

Followers: 1,143

## Instagram




## Events / Community Engagement

**Silver Passes**
779

## Other Media

Northwest Herald: HHS Students Build Their Own Classroom - 5/24/26

Northwest Herald: Women of Distinction - 6/4/26

My Sunday News: Bridging Generations: How Sun City Residents and Huntley Students are Building Connections - 6/4/26

# DISTRICT COMMUNICATION DASHBOARD

## TERMINOLOGY DEFINED

### Website

**Clicks =** The number of times users actively interact with a clickable element on a website, such as a link, button, or ad. Measures engagement rather than visibility.

**Impressions =** The total number of times a web page is displayed on a user's screen.

### Newsletters

**Total views =** The number of visitors newsletter received from the date it was published. *Note: Every visitor is counted as a unique view.*

**Sources =** The channels/platforms through which people have found/accessed the newsletter. *See below.*

- Google/Bing = Search engines
- Smore = Emailed directly from Smore (superintendent only)
- Website = Newsletter link (posted under News & Events on district website)
- Direct = Web browser URL
- Mass notification = Emailed from School Messenger

**Interactions =** How recipients are interacting with the newsletter by clicking on different links, buttons, etc. *Note: Videos category pertains to monthly views of Raider Roundtable video.*

### Social Media

**Views =** When a post appears on someone's screen, whether their News Feed, a friend's timeline, group, or a page

**Reach =** The number of people who saw posts at least once.

**Engagement =** The number of reactions, comments, shares and clicks on posts.

**Interactions =** Likes, comments, shares, saves

| Huntley 158 June FOIA Report (as of 6/11/26) | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Request** | **Date Received** | **Type** | **Requestor** | **Request** | **Due** | **Date Completed** | **Time Spent Preparing** | **Approximate Cost** |
| 2025-82 | 5/20 | Email | Employee Research Data | I am writing to request access to certain public records pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.).<br>Specifically, I am requesting the following information for district employees:<br>• First and last names<br>• Job titles/positions<br>• Work email addresses<br>• Primary campus or department | 5/28 | 5/27 | 0.25 | $15 |
| 2025-83 | 5/19 | Email | SMART Local 265 | Pursuant to the Illinois Freedom of Information Act (5 ILCS 140), I am requesting records related to construction, renovation, maintenance, and service work planned, in progress, or completed during the current calendar year for any building owned, operated, or leased by your district.<br><br>Specifically, please provide any available records, including bid documents, bid tabulations, contracts, proposals, and board approvals, for work involving the following scopes:<br>HVAC (heating, ventilation, and air conditioning), including exhaust systems<br>Roofing work, including architectural sheet metal used for weatherproofing and/or ornamental purposes<br>Gutters and downspouts<br>Installation and/or replacement of lockers<br>Installation and/or replacement of toilet partitions<br>Kitchen renovations or upgrades<br>Current HVAC service or maintenance contracts<br>For any projects that have been awarded or are under contract, please include:<br>Name of the general contractor and any subcontractors<br>Copies of executed contracts or agreements | 5/27 | 5/27 | 2 | $120 |
| 2025-84 | 5/24 | Email | Fetzner Law | I am seeking records of the ethnicity only (not any individual identifying information of a student) of every student expelled from District 158 over the last 3 years. | 6/1 | 6/1 | 1 | $60 |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 2025-85 | 5/26 | Email | **REDACTED** | Attached is the form required by District 158. Pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.), I am requesting copies of the following records related to incidents and supervision at Huntley High School:<br>Any and all records, reports, notes, emails, witness statements, investigative summaries, administrative documentation, or communications related to the investigation regarding threats and incidents that occurred involving **REDACTED** in March, April, May 2026 that were ultimately determined to be “unfounded.”<br><br>Any staffing assignments, supervision schedules, duty rosters, coverage assignments, or related records identifying the number and role of staff members assigned to and physically present in the cafeteria **REDACTED**.<br><br>Statistical or aggregate data for the 2023–2026 school years regarding:<br><br>the number of Huntley High School students referred for “Violence Without Serious Physical Injury” and/or “Physical fighting with or without minor injury,”<br><br>and the number of those incidents that resulted in arrest, citation, referral to law enforcement, or criminal charges by the Huntley Police Department.<br><br>Generalized statements are insufficient absent a clear statutory justification. I understand that personally identifiable information protected under FERPA may be redacted as required by law. I understand that personally identifiable student information protected under FERPA may be redacted as required by law. I am not requesting confidential student educational records of other students, only records and aggregate data permissible under FOIA. | 6/2 | 6/2 | 3 | $180 |
| 2025-86 | 5/28 | Email | Transfinder | Any current school bus routing software contracts or invoices, as well as contracts or invoices for any other transportation software modules (such as a parent app etc.) or hardware such as GPS and tablets. | 6/4 | 6/4 | 0.5 | $30 |

# Huntley Community School District 158

650 Dr. John Burkey Drive  Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org


DATE: June 18, 2026

TO: Building and Ground Committee and Administration

FROM: Kevin Lindquist, Director of Operations and Maintenance

RE: O & M Updates (R)
Building and Grounds Committee
Board of Education, June 18, 2026

**Below is a recap of O&M Department activities since the May 7, 2026, Committee of the Whole meeting and highlights of upcoming events.**

1. **Heineman DX Cooling Replacement Project** — All of the old equipment has been removed and the new equipment has been lifted onto the roof. Piping of the new coils stared this week. The ComEd incentive for this project has been pre-approved for the amount of $660,940.

2. **GSF Summer Cleaning** — Mackeben, Leggee, and Conley have all been cleaned. Marlowe and Martin have started this week.

3. **Dr John Burkey Dr Landscape Update** — CT Veach will be installing 300 grasses along the drive between Mackeben and the water treatment plant. This will help the operational efficiency of snow removal with the installation of a natural snow fence.

4. **FMX Work Order Report** — For the month of May. 678 work orders were submitted to the O&M department with an average resolution time of 3.11 days.

KL

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.huntley158.org

Date: June 18, 2026

To: Board of Education

From: Dr. Adam Zehr, Associate Superintendent

Subject: Student Handbook Revisions for 2026-27

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Per Policy 2:150, the Parent Teacher Advisory Committee (PTAC) shall assist in the development of student behavior policy and procedures, and provide information and recommendations to the Board. Its members may consist of parents/guardians, teachers, administrators and board members. Additional participants, whose expertise or experiences are needed, may be invited to participate in various meetings that are geared to specific topics. For example when discussing school bus safety policies, transportation staff may be included. The committee reviews such issues as administering medication in schools, reciprocal reporting between the School District and local law enforcement agencies, student discipline/handbooks, disruptive classroom behavior, school bus safety procedures and the dissemination of student conduct information.

Per Policy 7:190, the Superintendent, with input from PTAC, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

PTAC met on the following dates during the 2025-26 school year: September 9, 2025, December 9, 2025, March 10, 2026, and May 12, 2026.

Annually, the administrative team also reviews practices and language in the student handbook. These, along with the recommendations from PTAC have been reviewed, analyzed and compiled here for the Board's review for updates and changes to the FY26 Student Handbooks. Recommendations outlined below, along with rationale.

**Non-substantive changes:** Routine updates made on an annual basis, including revisions to dates, assessment timelines, contact information, calendars, activities, clubs, athletic programs, door numbers, and references to District platforms and systems (i.e., Minga).

## Summary of Handbook Changes/Updates:

| General Information | |
|---|---|
| Elementary<br>Page 9<br><br>Middle<br>Page 9<br><br>High School<br>Page 8 | Huntley District 158 remains dedicated to ensuring a secure and supportive atmosphere for all stakeholders. Our goal is to provide a setting where students achieve high academic standards and staff are fully supported in their professional roles.<br><br>A collaborative spirit among our students, faculty, families, and school leadership is fundamental to maintaining a high-quality educational environment. By prioritizing mutual respect and clear communication, we foster a culture that promotes and celebrates scholarly excellence.<br><br>Every member of this academic community possesses significant rights and obligations that contribute to our shared district objectives.<br><br>**Student and Staff Rights**<br>• Access to a professional and educational setting that enhances the learning process<br>• Participation in significant and immersive instructional activities<br>• Inclusion in a safe school environment free from disruptive or violent behavior |

| Attendance, Absences, and Tardies | |
|---|---|
| High School<br>Page 23 | ***Release Time for Voting***<br>A student may be excused for up to two hours to vote in a local, State, or federal election, provided the student presents their voter registration to their Dean and discusses the absence with their Dean in advance. ***Registering to Vote in Illinois (pamphlet)*.** |
| High School<br>Page 20-21 | ***Responses ~~to~~ for ~~Unverified~~ Unexcused Absences (per Semester)***<br>~~The school provides a range of responses to unexcused absences, these include but are not limited to:~~<br>~~• Teacher-based intervention that could include a phone call home and/or conversation with the student~~<br>~~• Increased monitoring of attendance patterns~~<br>~~• Administrative communication home via letters and/or phone calls home~~<br>~~• Problem-solving meetings~~<br>~~• Interventions to support attendance~~<br>~~• Attendance Intervention Plan~~<br>~~• Resources provided to families to support attendance~~<br>~~• Potential referral to truancy officer~~<br>1st: Warning<br>2nd-5th: Lunch Detention<br>6th: Step 1 - Attendance Intervention Plan<br>7th-10th: After School Detention<br>11th: Step 2- Attendance Intervention Plan<br>12th-14th: Saturday Detention<br>15th+: In-School Intervention<br>*Continued non-compliance with administratively established Attendance Intervention Plans may result in a range of consequences including, but not limited to, detentions, removal of privileges, social probation, social action hours, etc. |
| High School<br>Page 21 | ***Responses for Being Tardy (per Semester)***<br>~~*Responses to Unexcused Absences apply as well (see above).~~<br>~~1st: Warning~~<br>~~2nd-6th: Lunch Detention~~<br>~~7th-11th: After School Detention~~<br>~~12th-15th: Saturday Detention~~<br>~~16th+: In-School Intervention~~<br>1st-3rd: Warning<br>4th-10th: Lunch Detention<br>11th-17th: After School Detention<br>18th-20th: Saturday Detention<br>21st+: In-School Intervention |

| Behavior and Discipline | |
|---|---|
| Elementary<br>Page 20 | ***Personal Electronic Devices ~~Items - Toys, Games, Cell Phones~~***<br>Below is a list of items that may not be visible or accessed during the school day. Students choosing to bring these items to school must store them in backpacks in the "off" position. ~~Please be aware the school District is not responsible for lost, damaged, or stolen items.~~<br>• Toys (electronic or other)<br>• Games (electronic or other)<br>• Cell phones, Smart Watches<br>Smartphones, smart watches, e-readers and other educational electronic devices may be used for instructional purposes when the teacher deems appropriate.<br>Any item that may be considered a disruption to the learning environment or a potential safety concern is prohibited. The District is not responsible for lost, damaged, or stolen items. |

| | |
|---|---|
| Middle School<br>Page 18-19 | ***Personal Electronic Devices***<br>Electronic devices are prohibited from being seen, heard, or used during school hours unless the Building Principal has expressly authorized the use of a particular device. Cell phones and other electronic devices are not to create a disturbance to the educational environment. Students choosing to bring these items to school must store them in backpacks in the "off" position. Smartphones, smart watches, e-readers, and other educational electronic devices may be used for instructional purposes when deemed appropriate by the classroom teacher, but may not be used during assessments unless such use is specifically authorized in the student's Individualized Education Program (IEP) or Session 504 Plan.<br>Consequences for inappropriate cell phone, smart watch or device usage may result in confiscation of the device, loss of privileges to have such device on school grounds, and/or parent pick-up of the device. ~~Please be aware t~~The District ~~school~~ is not responsible for personal items that are lost, damaged, or stolen.~~liable for the loss, damage, or theft of personal property.~~ |
| High School<br>Page 17 | ~~***Electronics***~~ ***Personal Electronic Devices***<br>Cell Phones and Other Electronic Devices: Students are permitted to have cell phones at school. They are to be *off and out of sight* during class periods, which includes classrooms, locker rooms, restrooms, and study halls, during school hours from 7:30 am to 2:30 pm.<br>Cell phones may be used during passing periods in hallways and during the student's scheduled lunch period. Any use of cell phones during the school day in inappropriate areas will result in a detention being assigned.<br>Students are prohibited from wearing or using smart watches, smart glasses, or similar electronic devices during assessments unless such use is specifically authorized in the student's Individualized Education Program (IEP) or Section 504 Plan.<br>~~Listening and/or Entertainment Devices: Students are permitted to use electronic listening and entertainment devices such as, handheld game systems, iPods, PDAs, etc., only in the cafeteria, hallways, or in the classroom at the teacher's discretion. Electronic devices used inappropriately must be surrendered upon request of administration or staff. Students shall be personally responsible for the security of their electronic devices. The District is not liable for the loss, damage, or theft of personal property.~~ |
| Middle School<br>Page 19<br><br>High School<br>Page 19 | ***Prohibited Personal Items***<br>Personal items that students may not bring to school include, but are not limited to, ~~),~~ electronic games, matches, lighters, laser pointers, mace/pepper spray, fireworks, and over-the-counter or ~~and~~ prescription medications.<br>Any item that may be considered a disruption to the learning environment or a potential safety concern is prohibited. The District is not responsible for personal items that are lost, damaged, or stolen. |
| Middle School<br>Page 19 | ***Student Appearance, Clothing, and Hygiene***<br>~~Outerwear (jackets) must be kept in the student's locker and not carried around or worn during school hours.~~ |

| **Food Services/Cafeteria Expectations** | |
|---|---|
| Middle School<br>Page 45 | ***Delivery of Foods***<br>Lunches and food not provided by the school should be limited to just your child. Large quantities of lunches/food brought in during the school day cause an unnecessary disturbance in the building. No deliveries of outside food will be allowed unless approved by a school administrator. |

| Graduation Requirements and Recognition Programs | |
|---|---|
| High School<br>Page 53 | ***Graduation Requirements and Recognition Programs***<br>~~To earn a high school diploma, a student must earn 23 credits. Students who transfer from another school district with less than 23 credits required for graduation may have their credit minimums adjusted to an appropriate level, but not less than the number of credits required at the previous school.~~<br>To graduate from high school, unless otherwise exempted, each student is responsible for:<br>1. Completing all District graduation requirements* that are in addition to the State requirements.<br>2. Completing all courses as provided in the *School Code*, 105 ILCS 5/27-605.<br>3. Completing all minimum requirements for graduation as specified in State law.<br>4. Passing an examination on patriotism, principles or representative government, and proper use and display of the American flag.<br>5. Participating in State assessments that are required for graduation by State law.<br>6. Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf.<br>A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements.<br>For questions regarding FAFSA, please contact Mrs. Laura Martens, HHS College and Career Counselor, at (847) 659-6618.<br>* To earn a high school diploma, a student must earn 23 credits. Students who transfer from another school district with less than 23 credits required for graduation may have their credit minimums adjusted to an appropriate level, but not less than the number of credits required at the previous school. Additional information is available in Board policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*. |

| Notification of Nondiscrimination | |
|---|---|
| ECC<br>Page 7<br><br>Elementary<br>Page 11<br><br>Middle School<br>Page 11<br><br>High School<br>Page 10 | ***Equal Educational Opportunities***<br>Equal educational opportunities shall be available for all students without regard to color, race, ~~nationality,~~ national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. |

| Safety and Security | |
|---|---|
| Elementary<br>Page 58-59<br><br>Middle School<br>Page 56<br><br>High School<br>Page 64 | ***Walking or Riding Bicycles To and From School***<br>For student safety, walking or riding bicycles to and from school is discouraged whenever possible. Students who do walk or ride a bicycle must follow all traffic laws, use designated crossings and sidewalks when available, and exercise safe practices at all times. E-bikes, motorized bicycles, and motorized scooters are prohibited on school property.<br><br>Students utilizing bicycles or non-motorized scooters must properly park and secure them in the designated bicycle rack area while on school grounds. The school district is not responsible or liable for lost, stolen, damaged, or mislaid property.<br><br>In addition, all other applicable Board policies, student handbook guidelines and school expectations shall be followed.<br><br>~~For safety purposes, it is not recommended that students walk or ride bicycles to or from school. E-bikes and other motorized bikes/scooters are prohibited.~~ (Deleted from Middle School) |

| School Guidelines | |
|---|---|
| High School<br>Page 17 | ***Dances***<br>Only enrolled Huntley High School students and their guests are welcome at school dances.<br>1. All students must present their high school ID to enter a HHS dance.<br>2. Allowed guests must ~~have attended high school and~~ be under the age of 20 ~~21~~. Students bringing guests shall ensure that their guests are informed of all rules applicable to the event, and are responsible for their guest's behavior.<br>3. ~~All HHS alumni interested in attending a dance must be a registered guest with a valid ID.~~<br>4. Guests must be signed up by ~~3:00 pm on the day of the dance~~ the deadline established by administration.<br>5. All requests are subject to the approval of the Administration and the Advisor of the sponsoring club.<br>6. Any organization or group desiring to have a dance MUST have prior approval of the Building Principal before any solicitation is made. In addition, contracts for bands or DJs MUST be signed by the Building Principal. |
| High School<br>Page 18 | ***Off Campus Privileges***<br>HHS has a closed campus for Freshman and Sophomores. In order to leave campus, Juniors and Seniors must have an Off Campus Authorization form signed and submitted by a parent. In addition, students may only leave with a current school ID; *temporary IDs will not be accepted for off campus privileges*. Off campus privileges may be restricted due to any infractions. Students who choose to leave must leave the campus. Sitting in vehicles in the parking lot is prohibited.<br><br>Juniors and Seniors will be permitted to leave campus during blended classes when not required to be in the classroom. Students who are permitted to leave must leave through Door #10 and must return to the building through Door #1. Students are required to show their student ID card upon re-entry. Students choosing to leave during this time must leave the campus. Sitting in vehicles in the parking lot is prohibited. Any abuse of this privilege, related truancies, or tardies, community disruptions, overdue detentions, etc., may result in having privileges revoked.<br><br>Any Freshman or Sophomore who leaves the campus during a lunch period will be considered absent without authorization and will receive disciplinary consequences.<br><br>~~Freshmen and Sophomores are not permitted to leave campus for lunch or blended classes and must remain on campus during the lunch period and blended classes when not required to be in the classroom.~~ |

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|---|---|
| High School<br>Page 19-20 | ***Student Demonstrations and Protests During the School Day***<br><br>Huntley High School supports students' rights to express their opinions in respectful and lawful ways. At the same time, the safety, supervision, and educational environment of all students and staff must remain a priority during the school day.<br><br>Students are expected to remain in class, attend all scheduled learning activities, and follow all school attendance expectations and campus procedures.<br><br>Students interested in organizing or participating in a demonstration are encouraged to communicate with school administration in advance so location, expectations, safety procedures and potential consequences can be discussed proactively.<br><br>The following expectations apply during the school day:<br>• Students may not leave campus without authorization.<br>• Participation in an active protest or demonstration during the school day , during instructional time, will be considered an unexcused absence and handled in accordance with the attendance policies outlined in the student handbook.<br>• Participation in a protest or demonstration during the school day must follow all handbook rules and all district policies.<br>• Students who violate expectations listed in the handbooks may be subject to school consequences.<br>• Any action that disrupts the learning environment, creates safety concerns, blocks access to school operations, or interferes with the rights of others may result in disciplinary consequences. |

## Special Education

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|---|---|
| ECC<br>Page 22-23<br><br>Elementary<br>Page 60-61<br><br>Middle School<br>Page 57-58<br><br>High School<br>Page 66 | ***Prioritization of Urgency of Need for Services (PUNS)***<br>The Illinois Department of Human Services (IDHS) maintains a statewide database known as the PUNS database (Prioritization of Urgency of Need for Services) that records information about individuals with intellectual disabilities or developmental disabilities who are potentially in need of services.<br><br>IDHS uses the data on PUNS to select individuals for services as funding becomes available, to develop proposals and materials for budgeting, and to plan for future needs. The PUNS database is available for children with intellectual disabilities or developmental disabilities with unmet service needs.<br><br>Registration to be included on the PUNS database is the first step toward receiving developmental disabilities services in this State. A child who is not on the PUNS database will not be in the queue for State developmental disabilities services.<br><br>For more information and to sign up for PUNS, see the Illinois Department of Human Services PUNS information page at https://www.dhs.state.il.us/page.aspx?item=41131. You may also contact the Special Services Coordinator at your child's school. |

## Student Services

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|---|---|
| Middle School<br>Page 61-62<br><br>High School<br>Page 70-71 | ***Counseling and Guidance***<br>The guidance counseling staff are a resource to students in educational, social/emotional development, and career awareness activities. Academic counseling is available when students appear to have organizational or motivational problems in school. The counseling staff will help coordinate home-school communication as necessary and also act as a liaison between students and teachers.<br><br>Individual counseling may be provided upon request of the student, parent, or teacher. Such confidential discussions may be on any topic of concern including school adjustment problems and personal problems. Counselors do not provide therapy for students, but can and will provide referrals as needed. All students 12 years of age or older may request individual counseling without parent/guardian consent pursuant to 405 ILCS 5/3-550. |

| | |
|---|---|
| Required, pursuant to 405 ILCS 5/3-550 | In addition to the above services, it is the goal of the counseling staff to provide for the personal growth and development of all students regarding such issues as self-esteem, decision making, social skills, life safety, etc. |
| Elementary Page 12<br>Middle Schools Page 62<br>High School Page 71<br><br>Required by 105 ILCS 5/26A, Ensuring Student Success Act | ***Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence***<br>Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important District goals and required by 105 ILCS 5/26A (Article 26A). Students and/or their parent/guardian may access Board Policy 7:255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence,* for more detailed information.<br><br>Requesting Support Services<br>An Article 26A Student and/or their parent/guardian may request support services under this policy by contacting the building-level Article 26A Resource Person, whose name and contact information will be annually distributed to employees, students, and parents/guardians by each Building Principal.<br><br>Filing a Complaint<br>An Article 26A Student and/or their parent/guardian may file a complaint under this policy with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. (See Uniform Grievance Procedure).<br><br>Retaliation Prohibited<br>Retaliation against an Article 26A Student or their parent/guardian for exercising or attempting to exercise their rights under Article 26A is prohibited. Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager. |

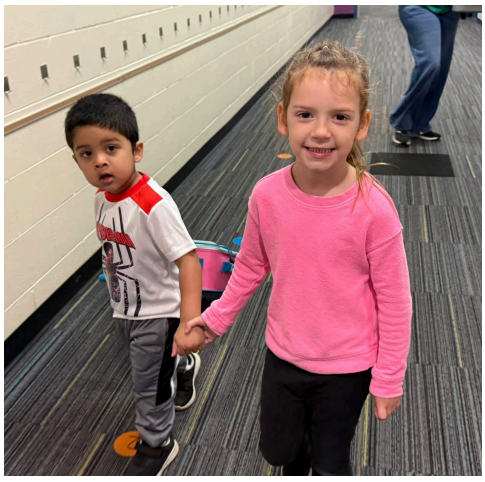
| **Extracurricular Activities and Athletics** | |
|---|---|
| Middle School Page 67 (red underline for middle school only)<br>High School Page 77 | ***Athletic Clearance/Concussion Screening***<br>In addition to the requirement of a sports physical, student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association (IHSA) Illinois Elementary School Association (IESA) and have a concussion baseline test completed before being allowed to tryout, participate in any athletic activity, including practice or competition. Concussion screening for students 12 and older is valid for 2 years, and concussion screening for students under the age of 12 is valid for 1 year. Initial concussion screenings are conducted online.<br><br>A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the District's return-to-play and return-to-learn protocols. |
| High School Page 80 | ***Notification of CPR and AED Video***<br>State law requires the Illinois High School Association (IHSA) to post a hands-only cardiopulmonary resuscitation (CPR) and automated external defibrillators (AED) training video on its website. The law requires the District to notify parents/guardians about the video.<br><br>The brief video is available at: www.ihsa.org/health-safety/cpr-training. |

## Recommendation

Seeking Board approval of the Student Handbooks as presented at the July 18, 2026, Regular meeting.

# 2026-2027

# Early Childhood Center Handbook



**Mission Statement**

The purpose of the District 158 Early Childhood Center is to create an educational experience that will provide the foundation for learning by addressing the unique needs of children through experiences and interactions with materials, peers, and adults.



***Approved: 07.17.25***

## District 158 Early Childhood Center

10910 Reed Road - Door #4
Lake In The Hills, IL 60156

(847) 659-5400 - Office
(847) 659-5411 - Attendance Line
(847) 659-6156 - Screening Hotline

Office Hours: 7:15 am to 3:30 pm
Session I: 7:45 am to 10:15 am
Session II: 11:00 am to 1:30 pm

Dr. Sheryl Pauwels, Principal

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HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Early Childhood Center
## Schedule of Events 2026-2027

**Institute Days - No School for Students**
August 17, 2026
August 18, 2026
January 4, 2027
April 23, 2027

**Non Attendance Days - No School**
November 25, 2026
February 12, 2027
March 26, 2027

**Waived Holidays - School in Session**
Veterans Day - November 11, 2026
Casimir Pulaski Day - March 1, 2027

**Holidays - No School/Offices Closed**
Independence Day - July 3, 2026
Labor Day - September 7, 2026
Columbus Day - October 12, 2026
Thanksgiving Break - November 26-27, 2026
Christmas Holiday - December 24-25, 2026
New Year Holiday - December 31, 2026 & Jan. 1, 2027
Dr. Martin Luther King's Birthday - January 18, 2027
Presidents Day - February 15, 2027
Memorial Day - May 31, 2027

★ 2026-2027 Yearly Calendar

★ District 158 Interactive Calendar

**School Begins**
August 21, 2026 (ECC)

**Parent Education Days - No ECC Classes**
September 22, 2026
October 23, 2026
December 18, 2026
February 11, 2027
April 22, 2027
May 27, 2027

**ECC Parent Teacher Conferences - No ECC Classes**
November 23, 2026
November 24, 2026
March 1, 2027
March 2, 2027

**Winter Break - No School**
December 21, 2026 - January 4, 2027

**Spring Break - No School**
March 29, 2027 - April 2, 2027

**Miscellaneous**
December 18, 2026 - Last day before Winter Break
January 5, 2027 - First day after Winter Break
March 25, 2027 - Last day before Spring Break
April 5, 2027 - First day after Spring Break

**Last Day of School for ECC**
May 27, 2027

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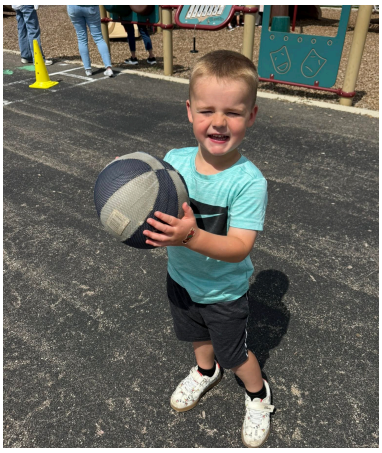


## Handbook Disclaimer

The Early Childhood Center defaults to the District 158 elementary school handbook for items not specifically addressed in the ECC Handbook including, but not limited to, discipline policies, harassment and bullying, internet/technology, and student records. View the elementary handbook at Student Handbooks.

To ensure continued compliance with federal, state or local regulations, the rules, guidelines, and Board Policies published in this handbook are subject to review and may be amended during the year without notice as necessary for the routine operation of the school or District. Any amendment(s) made during the year will be posted to the school website.

Nothing in this handbook shall be construed in a manner contrary to Board of Education Policies, State, or federal law.

# WELCOME

## About The Early Childhood Center

The District 158 Early Childhood Center (ECC) serves preschool students ages 3-5 who qualify for services based on developmental screenings and at-risk criteria set by the *Preschool for All Children* Illinois State Grant Program. The program also meets the needs of students who have qualified for an Individualized Education Program (IEP) under the Individuals with Disabilities Education Act (IDEA).

ECC has classrooms for students who have qualified as at-risk under *Preschool for All Children*, Early Childhood Special Education classes, and classes that blend students identified as at-risk and students with an IEP.

Related services such as social work, speech and language, occupational therapy, physical therapy, hearing and vision support, and orientation and mobility are available for students who qualify. These services are integrated into the classroom setting whenever possible or through outpatient services when appropriate. All program placements are determined by the school team with the parent and follow the Illinois State Board of Education (ISBE) procedures and requirements.

ECC classroom programs operate 5 days per week for 2.5 hours per day. Two sessions are provided each day. The District 158 Early Childhood Center currently serves more than 280 students.

## Home and School Communications

What you can expect:

- Parent/Teacher Conferences are conducted two times (2) a year - once in the Fall and once in the Spring. See *ECC Schedule of Events* on Page 3 for dates.
- Report cards are distributed two (2) times per year (fall and spring)
- Classroom newsletters and calendars
- Notification of upcoming Early Childhood Center events
- Parents may communicate with staff through email, phone calls, or notes. Please allow time for the staff to respond, as all communication will be done during work hours and non-student attendance times, as to not interfere with direct instruction.
- Parent Education Days are held on seven (7) days throughout the school year. There is no student attendance on these days. See *ECC Schedule of Events* on Page 3 for dates.
- Please visit our website and find us on Facebook at District 158 Early Childhood Center.

## Parent Education Days

A school and family partnership is integral to the success of our students. Each school year, seven days are utilized for our Parent Education Days per the *Preschool for All Children* Illinois State Grant Program we receive from the Illinois State Board of Education (ISBE).

On Parent Education Days, there is no school attendance for ECC students; instead we offer educational workshops for families to explore topics with the ECC staff to enhance the development of our students. Child care is provided. We also provide an activity to encourage families to engage with other families and ECC staff in a variety of locations throughout the community. Parent Education Days are voluntary.

## Parent Notifications and Permissions

There will be times throughout the school year when parents will be asked to give permission for activities or indicate attendance at activities such as field trips, family activities, and Parent Education Days. Parents are asked to indicate participation at the time responses are due. We do not want to disappoint parents and children when late responses are received and arrangements have been made and cannot be changed.

# GENERAL INFORMATION

### Accommodating Individuals with Disabilities

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the Superintendent or Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

### Animals on School Property

In order to ensure student health and safety, animals are not allowed on school property except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the Principal in the case of an educational opportunity for students, provided that: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

### Equal Educational Opportunities

Equal educational opportunities shall be available for all students without regard to color, race, ~~nationality~~, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Any parent may file a discrimination grievance by using Board Policy 2:260, *Uniform Grievance Procedure* or by completing and submitting a Formal Public Complaint form.

### Video and Audio Monitoring System

A video and audio monitoring system is in use on school buses and a video monitoring system is in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

### Weapons Policy

It is the policy of District 158 to prohibit the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area.

# EMERGENCY COMMUNICATIONS

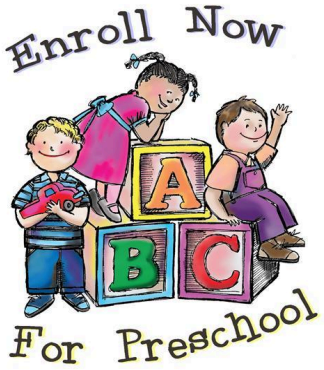
### Emergency Notifications

District 158 will send out notification alerts in critical situations, such as emergency weather closures, crisis incidents, and other incidents affecting school operations through the School Messenger/Communicate program. This system integrates with PowerSchool, and parents can manage their contact information and preferences through the PowerSchool Parent Portal. For more information, visit the Safety and Security webpage and select "Alerts" from the dropdown menu.

### School Day Cancellations

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property. Should the need to close occur, parents will be notified via School Messenger/Communicate, the District's automated messaging system. Information will also be posted to the District 158 website at www.huntley158.org. In the event school is closed, all after-school activities are also cancelled.

## ENROLLMENT INFORMATION




All students who attend and/or receive services through the District 158 Early Childhood Center have been screened or evaluated and have qualified to attend.

Once a child qualifies to attend, they must be registered with a birth certificate, proof of residency, and provide a current physical with an immunization record completed within the last 12 months before they will be permitted to attend.

### Birth Certificate Requirement

Illinois law requires at registration, or within 30 days of registration, a certified copy of the student's birth certificate to be on file with the District. If a certified copy is not available at the time of registration, the District must be furnished at a minimum: the student's full legal name and date of birth. If a person enrolling a student fails to provide a certified copy of the student's birth certificate within 30 days of registration, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless the person complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall refer the case.

### Custody Arrangements

In order for school personnel to be aware of any custody arrangements, please provide legal custody/divorce settlement documents to the school prior to the beginning of the school year or as situations change.

### Waiver of Fees

Waiver of student fees will be granted to those students who qualify. Parents may apply for waiver of school fees by completing and submitting the Application for Fee Waiver form and proof of current income.

> **Please note**: In order to be eligible for a waiver of student registration fees, applications must be received *within thirty (30) days of the date your child enters school for the current school year*. Fees will not be waived until the Application for Fee Waiver form is received, reviewed and approved. If approved, other fees incurred after the date the application is received will be eligible for a fee waiver.

Board Policy 4:140, *Waiver of Student Fees*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### Student Placement

Student placement is a function of building administration. Teachers work together with building administrators to place students in classrooms. Parents may provide written comments or information pertaining to their child's learning needs and session preference by May 1 for the following school year.

## SCHOOL AND COMMUNITY RELATIONS

### Care Solace

We are committed to the well-being of our students, staff and families to create a safe and healthy learning environment. In support of this ongoing commitment, Huntley 158 has partnered with Care Solace to provide an additional layer of care for our community.

If students, staff or their family members are looking for help with mental health or substance use, Care Solace can help you quickly find treatment options matched to your needs regardless of the circumstance. Care Solace is

a complimentary and confidential service provided to students, staff, and their families by District 158. Care Solace's team is available 24 hours a day, 7 days per week, 365 days a year, and can support you in any language.

If you would like to use Care Solace to help find a provider:

- Call 888-515-0595
- Visit www.caresolace.com/huntley and either search on your own OR click "Book Appointment" for assistance by video chat, email, or phone.

Care Solace is not an emergency response service or mental health services provider. In the event of a life threatening emergency, please call 911. For awareness, prevention, and/or mental health support, call or text 988.

### Faith's Law Notifications - Employee Conduct Standards

School districts are required to include in their student handbook notification of the District's Employee Code of Professional Conduct. These standards, in part, define appropriate conduct between school employees and students.

Board Policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### Gun-Free, Tobacco, Alcohol, and Drug-Free Zones

All District 158 buildings and grounds are gun-free, tobacco, alcohol, and drug-free zones. Cigarettes and alternative nicotine products are not permitted. This includes all after school activities and school-related events.

### Mandated Reporter

All school personnel, including teachers, administrators, and support staff members, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

### Parent Teacher Association

The Parent Teacher Association (PTA) is a partnership that brings people together to share thoughts and ideas about programs and activities that benefit students and their families. The PTA works with staff to help promote school goals and bring a sense of community to our schools. For further information, please visit the Chesak-Martin PTA's website.

### Pesticide Application Notice

District 158 maintains a registry of employees and parents of students who have registered to receive written or telephone notification prior to the application of pesticides to school grounds. To be added to the list, please contact the Director of Communications and Public Engagement at (847) 659-6158.

Notification will be given before application of the pesticide. Prior notice is not required if there is imminent threat to health or property.

### Sex Offender Notification Law

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except in the following circumstances as they relate to the individual's child:

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child, such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the Superintendent or Board.

Any time a convicted child sex offender is present on school property for any reason – including the three reasons above – the individual is responsible for notifying the Building Principal upon arrival and upon departure. The convicted child sex offender must remain under the direct supervision of a school official at all times while in the presence or vicinity of children. A violation of this law is a Class 4 felony.

In addition, State law requires schools to notify parents that information about sex offenders and violent offenders against youth is available to the public on the Illinois Department of State Police (ISP) website. The ISP website contains the following:

- Illinois Sex Offender Registry, https://isp.illinois.gov/Sor/Disclaimer
- Illinois Murderer and Violent Offender Against Youth Registry, https://isp.illinois.gov/MVOAY/Disclaimer
- Frequently Asked Questions Concerning Sex Offenders, https://isp.illinois.gov/Sor/FAQs

### Visitor Guidelines

The safety and security of your children is our number one concern. In an effort to maintain a safe, disruption free educational environment for all students, we ask all visitors to use the same procedures when entering the building. The District expects mutual respect, civility, and orderly conduct among all individuals on school property or at a school event.

- All schools are accessible only via the secured main entrance (Door #4).
- All visitors must press the call button outside the main entrance door (Door #4), state their purpose for visiting, and wait to be buzzed into the building.
- All visitors must provide valid ID and be scanned into the Raptor Visitor Management System which will run an instant background check. You will be issued a visitor pass that should be worn visibly. At the conclusion of your visit, you will need to stop in at the office, sign-out and turn in your visitor's pass.
- Visitors with histories that appear on the Raptor check will be either denied access to the building, limited to conducting business in the front office, or will be provided escorted access to other parts of the building as is necessitated by circumstances and/or applicable law.
- Any person who engages in prohibited conduct may be ejected from or denied admission to school property in accordance with State law. The person may also be subject to being denied admission to school athletic or extracurricular events for up to one calendar year.

### Visits to Classrooms and Conferences

- All visits to classrooms must be pre-arranged with the teacher.
- Conferences will be held outside school hours or during the teacher's conference/preparation period.
- All visitors must follow the Visitor Guidelines as outlined above.

### Volunteers

District 158 is fortunate to have extensive community and parental involvement. Throughout the school year, there are many opportunities to volunteer in the schools. In keeping with District guidelines, siblings are not permitted to accompany volunteers during volunteer activities. We appreciate everyone's understanding.

## PARENTS' RIGHTS NOTIFICATIONS

### School Visitation Rights for Parents

The School Visitation Rights Act permits employed parents, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

# SCHOOL GUIDELINES

### Bathroom Procedures / Toilet Training

Students attending the ECC program are in various stages of toilet training. If toilet training is being worked on at home, we will try to accommodate your child by using the same strategies at school while also encouraging independence.

If needed, we will assist your child with a change when pull-ups or diapers are soiled or the child indicates a need to be changed. Your child's teacher may provide toilet training suggestions and/or information upon request.

All pull-ups, diapers, and wipes will be provided by the parent. Please be sure that your child attempts to go to the bathroom and has a clean, dry pull-up or diaper before getting on the bus or coming to school.

### Clothing and Hygiene

Since we do many activities that can be messy or that require the students to participate while seated on the floor, we suggest all students wear washable "play" clothing. *It is best that students wear gym shoes so they can participate in gross motor time each day, indoors or outside, weather permitting*.

As the weather changes and children are wearing more clothing, we encourage them to dress and undress themselves. Parents can help by teaching them to put on and remove outer clothing such as coats, hats, mittens, etc. The more practice they have, the better they can accomplish these tasks independently.

A student's clothing and hygiene must not disrupt the educational process or compromise standards of health and safety. Parents will be contacted in situations where student dress or hygiene presents a problem.

### Party Invitations and Birthday Acknowledgements

Invitations to private parties (birthdays, holidays, etc.) should be distributed outside of school. These types of invitations will only be distributed at school if the entire class is invited to the private party. Birthday acknowledgements (balloons, flowers, etc.) will not be sent to classrooms and cannot be sent home on the bus.

### Respect for Property

Students are to respect the property of others including that of students, staff and school. School issued materials such as textbooks, tablets, lab materials, etc., are on loan to students. Any damage or replacement costs are the parent's responsibility. Student storage areas are school property and are to be used only for the purpose of storing books, coats, boots, etc. These areas are subject to search by school authorities.

### Snacks and Foods from Home

Snacks are provided for all ECC students through the Preschool For All Children grant. All snacks from home should be nutritious.

### Treats for Classroom Celebrations

Healthy food and beverage options should be made available for classroom celebrations. Candy and pop are discouraged, and gum is not allowed. When bringing treats for classroom celebrations, please remember that District 158 requires all treats be commercially prepared and packaged. The distribution of edible birthday treats is not permitted in schools.

A list of healthy food and beverage options for school functions along with ideas for classroom rewards can be found in the District's School Wellness Plan.

# ATTENDANCE, ABSENCES, AND TARDIES

School attendance is one of the most important tasks of a student. Accordingly, all students are expected to be present in all scheduled classes every school day unless absent for a valid reason. Students who stay home for trivial illnesses or

because they do not feel like attending school are, in effect, only hurting themselves. They are missing vital information in their education and placing their future in jeopardy. We will closely monitor all absences and hope for the cooperation of parents in improving school attendance.

### Absences

For students who are required to attend school there are two types of absences: excused and unexcused. The school may require documentation explaining the reason for the student's absence. The school administrator is the final decision maker as to whether an absence is Excused or Unexcused.

### Excused Absences (EA)

1. Illness of the student
2. Mental or Behavioral Health Days – Students may utilize up to five mental or behavioral health days. After use of the second mental or behavioral health day, the student may be referred to the appropriate school support personnel.
3. Death in the immediate family
4. Family emergency
5. Religious holiday observance
6. Attending a military honors funeral to sound TAPS
7. A student will be excused for up to 5 days in cases where the student's parent is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
8. Court appearance
9. Work or school sponsored activity approved by the school
10. Voting in a local, State, or federal election
11. College Visitation Days - Must be taken before May 1. A College Visit Verification form signed by the college or institution must be provided to excuse the absence as a college visit and be coded as College Visit (CV). Failure to follow the correct procedure will result in the absence being coded as an Unexcused Absence (UA). Only the day of the college visit can be excused under the College Visit (CV) attendance code. Days required to travel for a college visit do not count as excused absences and will be coded as an Unexcused Absence (UA).

### Unexcused Absences (UA)

The Illinois School Code (Section 26.2A) does NOT grant parents the authority to excuse their child from attending a class or the entire school day. The school is responsible for determining whether or not an absence is excused or unexcused.

- All other absences are Unexcused.
- Tardies (late to school/class), vacations, and cultural trips are Unexcused Absences.

### Procedure for Communicating Absences

In the event of any absence, the student's parent is required to call the school before school begins to explain the reason for the absence. If a call has not been made to the school to report the student's absence by the start of the day, a school official will call the home or your place of employment to verify the absence. The purpose of this procedure is to determine if your child has arrived safely. If the parent cannot be contacted, the student will be required to submit a signed note from the parent explaining the reason for the absence. Failure to do so shall result in an unexcused absence. Upon request of the parent, the reason for the absence will be kept confidential.

When your child arrives after the official start time, parents are required to sign their child in at the school office. Students who leave school early for reasons of illness, appointments, or notes from home will be released only to the parent unless prior arrangements have been made through the school office. Parents are required to sign their child out in the office.

### Illnesses

If your child will be absent because of illness, you are required to call the school by the beginning of the school day and report the absence *each* day. If your child is absent and we do not receive a call, we will call you at home

or your place of employment to verify the absence. The purpose of this procedure is to determine if your child has arrived safely to school.

During a long-term illness, a parent may call on the first day and notify the office of the anticipated length of the absence. After three consecutive days of illness, a written excuse from a doctor is required for an absence to be considered excused. A doctor's note and/or school health office verification will change the absence code to "Medical Verification" for attendance purposes. If a pattern of non-attendance has been established by the building administrator, a written excuse from a doctor and/or school health office verification of illness may be required as part of a student's individualized attendance plan.

### Family Emergencies

A student may be excused for extenuating circumstances such as a family emergency. The following examples do not constitute a family emergency and would therefore be recognized as an Unexcused Absence:

- Errands, which could be scheduled when a student is not required to be in school
- Oversleeping
- Car trouble
- Leaving school without receiving proper authorization
- Missing the bus
- Being tardy to school without a valid excuse (as defined by the State of Illinois)

### Release Time for Religious Instruction & Observation

A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent must give written notice to the Building Principal at least five (5) calendar days before the student's anticipated absence(s).

Students excused for religious reasons will be given an opportunity to make up any missed work, including homework and tests, for equivalent academic credit.

### After School Activities Attendance Requirements

A student must be present at school a minimum of one and one half hours (1.5) to be eligible to participate in after school activities such as concerts, presentations, trips, Parent-Tot events, etc. If a student goes home ill during the day, that student becomes ineligible for participation in any after school activities that day.

### Diagnostic Procedures for Identifying Student Absences and Support Services to Truant or Chronically Truant Students

State law requires every school district to collect and review its chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. This review must include an analysis of chronic absence data from each attendance center. Any student who has 10% or more absences of the school days each month will receive a letter or phone call home to discuss attendance and determine if there is a need to develop a plan of support. A meeting may be set with the family and school to determine if further absences would be marked unexcused without documentation for the remainder of that trimester.

Furthermore, State law provides that school districts are encouraged to provide a system of support strategies to students who are at risk of reaching or exceeding chronic absence levels. School districts are also encouraged to make resources available to families such as those available through the State Board of Education's Family Engagement Framework to support and engage students and their families to encourage heightened school engagement and improved daily school attendance.

"Chronic absence" means absences that total 10% or more of school days of the most recent academic school year, including absences with and without valid cause, and out-of-school suspensions.

The school and District use the following diagnostic procedures for identifying the causes of unexcused student absences: Interviews with the student, the student's parent(s) and any school officials who may have information about the reasons for the student's attendance problems.

Supportive services to truant or chronically truant students include: parent conferences, student counseling, family counseling, and information about existing community services.

### Extended Absences

For planned absences, parents should notify the academic team and office in writing in advance. This can be done through the Extended Student Absence Form.

While such absences are discouraged, alternative assignments may be provided, when possible, as long as teachers have sufficient notice. Please review the District calendar to view days of non-attendance and if possible, schedule appointments and vacations on these dates.

## BEHAVIOR AND DISCIPLINE

### Aggressive Behavior

Illinois law requires school districts to notify the parent of a child who demonstrates behaviors that put the student at risk for aggressive behavior. Board Policy 7:190, *Student Behavior*, prohibits a student while at school or a school-related activity from: (1) engaging in any kind of behavior that causes physical or psychological harm to someone else, and/or (2) urging other students to engage in such conduct.

### Discipline of Special Education Students

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability.

## EDUCATIONAL PROGRAMS

### Assessments

ECC has adopted the Teaching Strategies Gold Assessment system. All children are monitored for progress in social/emotional, physical, language, cognitive, literacy, and mathematical skills. Progress is reported to parents at least two times per year. Additional assessments may be used to monitor progress.

### Curriculum

The Creative Curriculum model is implemented and aligns with the Illinois Early Learning and Development Standards. Four developmental areas are addressed: social/emotional, physical, cognitive, and language. These areas of development are most effectively taught when students are engaged in activities with their peers, adults, and in natural environments.

### Daily Schedule

A daily schedule and routine provide a basic consistent structure for each day to meet children's individual needs and enhance the development of each child. A good schedule for children of preschool age offers balance between active and quiet times; large group, small group and individual activities, indoor and outdoor play times; and times for children to choose their own activities as well as times for teacher-directed tasks.

A daily schedule works best when it is also developmentally appropriate, flexible and, at times, spontaneous to meet individual and group interests. The ECC schedule includes the following components, not necessarily in this sequence, in every classroom.

#### Typical Daily Schedule

- Arrival routine
- Whole group or circle time
- Snack as a whole group or during choice time
- Choice time includes free play in interest areas, small groups and/or individual assessments, and snacks may be included

- Gross motor activities outside on the playground or inside in the multipurpose room, classroom, or Motor Room
- Story time, music, finger plays
- Arts and crafts activities
- Bathroom times are included as needed for toileting and hand washing
- Departure routine

## Multi-Tiered Systems of Support Framework

Huntley 158 utilizes a Multi-Tiered System of Support (MTSS) framework to foster a positive learning environment and focuses on supporting the whole child.

MTSS is a term used to describe an evidence-based model of schooling that uses data-based problem-solving to integrate academic and behavioral instruction and intervention. All students are part of MTSS, including students with disabilities, as part of their education. In MTSS, integrated instruction and intervention is delivered in varying intensities (multiple tiers) based on student need. "Need-driven" decision-making seeks to ensure that district resources reach the appropriate levels to accelerate the performance of ALL students to achieve and/or exceed proficiency levels.

Tier 1 - Universal Interventions are what all students receive. This Tier focuses on the implementation of the district's core curriculum and is aligned with the Illinois Social Emotional Learning Standards.

Tier 2 - Secondary Interventions are what some students receive in addition to Tier 1 instruction. These services are more concentrated and are targeted interventions for small groups.

Tier 3 - Tertiary Interventions are what a few students receive. This is the most intense level of intervention a school can provide a student through the MTSS model. These services are typically provided to a very small group and/or one on one.

## Section 504

Students with disabilities who do not qualify for an Individualized Education Plan (IEP) under the Individuals with Disabilities Education Act and Illinois School Code may qualify for services under Section 504 of the Rehabilitation Act of 1973 if the child: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment. Any parent who is deaf or does not typically communicate using spoken English and who participates in a Section 504 meeting with a District representative shall be entitled to the services of an interpreter. Parents seeking information about Section 504 rights and services should contact the Principal.

## Social/Emotional Development

Socialization is an essential part in learning. All young children need to develop a sense of security and safety in the classroom environment as well as respect for themselves and others.

The Early Childhood Center uses the Pyramid Model. The Pyramid Model is a social and emotional learning framework that–when implemented with fidelity–promotes young children's healthy development, and prevents challenging behaviors. The Model focuses on building adults' skills so that they can support children's social and emotional health, through strengthening relationships and directly teaching emotional literacy, self-regulation, listening, friendship skills, and basic problem solving.

Through positive interactions in a caring atmosphere, the following strategies will be utilized:

- Demonstrate and model positive interactions
- State classroom rules frequently, often using pictures to illustrate
- Set limits and consequences
- Give choices whenever possible
- Redirect children to appropriate and positive activities
- Use consistent strategies

If a situation arises in which interaction by an adult is necessary to maintain an ongoing safe and secure environment, some examples of consequences that may occur include but are not limited to:

- Reminder of appropriate behavior
- Use consistent strategies
- Redirection to another activity
- Time away from an activity and/or peers within the classroom
- Removal of a child or children from the classroom for safety reasons (with adult supervision and support)

All strategies are based on individual needs of the child and the learning situation. For students with a Behavioral Intervention Plan, behaviors will be addressed as outlined in their plans.

While the District has suspension and expulsion procedures as outlined in Board Policy 7:190, *Student Behavior*, Board Policy 7:200, *Suspension Procedure*, and Board Policy 7:210, *Expulsion Procedure* per Public Act 100-105, the Early Childhood Center does not utilize suspension or expulsion measures as behavioral consequences.

## HEALTH SERVICES

### Health Office Staff

The health program is designed to maintain health and prevent serious injury or illness. A Registered Nurse is employed by the District in each school to be on duty when children are present during school hours.

### Accident, Illness, or Injury Procedure

When a student becomes ill at school, the student will be taken to the Health Office. The nurse will assess the seriousness of the illness or injury and administer first aid. If warranted, parents will be notified. Possible outcomes after being assessed by the nurse, the student: (1) may return to class, (2) may be picked up by the parent, or (3) may be sent to the hospital via EMS.

If the student has a fever of 100.4° F or greater, the student MUST be picked up from school. Other situations where a student must be picked up from school include, but are not limited to: vomiting, diarrhea, open lesions that cannot be covered, lethargy, serious head injuries, undiagnosed persistent or disruptive cough, eye drainage or redness, undiagnosed or new rashes, and serious limb injuries. These situations will be given a "nurse home" attendance code. Parents are required to sign their child out in the office before leaving the building.

If an accident or illness merits being excused from school and/or physical activity/gross motor time, a doctor's note is required that specifies when the student may return to normal activity. The nurse will not be able to write a note to excuse the student from gross motor time. A physician's release to return to gross motor time is required whenever a doctor's note has been issued for a concussion or other reason.

### Administering Medication to Students

Every attempt should be made to schedule medication administration outside of school hours. However, if under exceptional circumstances a child is required to take prescribed medication during school hours, all medication shall be transported to and from school by a parent. Students are not to transport or have medications in their possession except for the self-administration of diabetes medication, asthma medication, pancreatic enzymes, or epinephrine auto-injectors, as outlined below.

The School Nurse, principal, or designee will administer the medication in compliance with the following regulations:

### Prescription Medication

- A Request for Administration of Medication Form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
- The original prescription bottle must be brought to school by the parent (children may NOT carry the medication to school).

- The prescription bottle label must contain the student's name, name of medication, time to be administered, dosage, possible side effects and termination date of administering the medication.
- All student prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

### Non-Prescription Medication

- A Request for Administration of Medication Form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year. Some non-prescription medications may be supplied by the school – please check your school for specifics.
- The medication needs to be labeled with the student's name and brought to school by a parent.
- All student non-prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

### Undesignated Asthma Medication

Public Act 100-0726 (the Act) amends the school code 105 ILCS 5/22-30 and 27A-5, to include undesignated asthma medication to the other undesignated emergency medications in Illinois schools. The Act permits schools to stock a supply of asthma medication and spacers; authorizes physicians to provide school districts and non-public schools with a standing order; and gives nurses or other trained personnel the authority to provide/administer Albuterol to any person (including parents, visitors and guests) that the nurse believes in good faith is experiencing respiratory distress. Undesignated Albuterol multi-dose inhalers and spacers are available in all school health offices during school hours.

### Undesignated Epinephrine Auto Injectors (Epi-Pens)

The Emergency Epinephrine Act, P.A. 97-0361 (the Act) became law in Illinois in 2011. The Act permits schools to stock a supply of Epinephrine Auto-Injectors, authorizes physicians to provide school districts and non-public schools with a prescription to obtain the emergency auto-injectors from local pharmacists, and gives nurses or other trained personnel the authority to provide/administer the epinephrine to any person (including parents, visitors, and guests) the nurse believes in good faith is having an anaphylactic reaction. Undesignated Epi-Pens are available in all schools during school hours. The standing order and emergency auto-injectors are kept in the Health Office.

### Undesignated Opioid Antagonists

Illinois School Code (105 ILCS 5/23-30(f)) and District Policy 7:270, *Administering Medicines to Students*, permits schools to maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. Opioid antagonist means a drug that binds to opioid receptors, including, but not limited to, naloxone hydrochloride (Narcan) or any other similarly acting drug approved by the U.S. Food and Drug Administration. A nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe that person is having an opioid overdose.

A copy of Policy 7:270, *Administering Medicines to Students*, is available on the District's website.

Huntley District 158 and its employees and agents, including the physician, physician assistant, or advance practice nurse providing the standing protocol or prescription for School District Supply of Undesignated Medications, shall incur no liability or professional discipline, except for willful and wanton conduct, as a result of any injury arising from the administration of undesignated medication, including, but not limited to, asthma medication (inhaler), epinephrine auto injectors (Epi-Pen), diabetes medication (glucagon), or opioid antagonists, regardless of whether authorization was given by a student's parent/guardian, the student's physician, physician assistant, or advance practice nurse.

### Anaphylaxis Prevention

While it is not possible for the school or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management in order to

reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. Parents and students who desire more information may contact the nurse.

Board Policy 7:285, *Anaphylaxis Prevention, Response, and Management Program,* is available on the District's website or a copy can be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### Communicable Diseases

Please notify the Health Office as soon as possible if your child contracts any contagious disease. If such a disease is contracted, the child must be excluded from school. Communicable diseases such as chicken pox, German measles, impetigo, influenza, measles, mumps, scarlet fever, infectious mononucleosis, norovirus, coronavirus, and strep throat are contagious before they reach a stage where they can be recognized and diagnosed. Certain communicable diseases will require a doctor's release for the student to re-enter school or may require documentation from the County Department of Health to re-enter school or school related activities. Please check with the school Health Office for specifics.

### Concussions

If a student sustains a concussion, please notify the Health Office. The school will support a student with a concussion working with the student's physician and by providing a Return-to-Learn protocol. The student will check in with the nurse daily to evaluate symptom severity.

The Illinois Department of Public Health (IDPH) has adopted the U.S. Centers for Disease Control and Prevention's (CDC) *Heads Up* campaign brochures which include concussion fact sheets for parents available on the IDPH website.

A physician's release to return to gross motor time is required whenever a doctor's note has been issued for a concussion or other reason.

### Emergency Contact Information

There are times when a student's illness or injury may require transportation to the hospital. The local rescue squad will transport the student to the appropriate medical facility. Every attempt will be made to notify the parent before transport. In order to contact parents quickly, it is required that we have complete and current information in PowerSchool on the following items:

- Your home address and telephone number
- Working status of parent(s), including the name of the company, the address and phone number where you can be reached
- The name and phone number of a neighbor, friend, or relative who is willing to attend to your child in an emergency.

It is the responsibility of the parent to notify the Registration Department at studentupdate@district158.org of any changes in the aforementioned items.

### Epilepsy or Seizure Disorder

Parents of students who are diagnosed with epilepsy or a seizure disorder must submit a Seizure Action Plan at the beginning of each school year.

### Life-Threatening Food Allergies or Life-Threatening Chronic Illnesses

State law requires District 158 to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and State rules.

Parents of students with food allergies should provide a Food Allergy Emergency Action Plan and Treatment Authorization form completed by the student's physician and submitted every year at the beginning of the school year.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your child has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the support needed for your child to access their education effectively. While not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504, we may be able to appropriately meet a student's needs through other means.

### Physical Examination and Immunization Requirements

In accordance with the Illinois Department of Public Health (IDPH) and the Illinois School Code, physical examinations are required for all students entering Early Childhood/Preschool, Kindergarten, sixth grade and ninth grade, and students transferring from out-of-state. The Illinois Certificate of Child Health Examination form must include a record of all immunizations the child has received**.**

Every child who enters Early Childhood/Preschool, Kindergarten, sixth or ninth grade and every child who enters an Illinois school for the first time, irrespective of grade, must present evidence of immunization as prescribed by the rules and regulations of the Illinois Department of Public Health (IDPH) and the Illinois State Board of Education (ISBE).

Students failing to meet the required immunizations against measles, tetanus, diphtheria, poliomyelitis, varicella, pertussis (whooping cough), meningitis, rubella, mumps, and Hepatitis B, will be excluded from all District schools. There are two exceptions to this State law:

- Children whose parents object to immunizations on religious grounds must present the IDPH's Religious Exemption to Required Immunizations/Examinations form to the Superintendent or designee. Upon receipt of the form, the Superintendent or designee shall immediately inform the parent of exclusion procedures if there is an outbreak of one or more diseases from which the student is not protected.
- Per Illinois School Code, if the physical condition of the child is such that any one or more of the immunization agents should not be administered on medical grounds, the examining physician responsible for the performance of the health examination shall endorse such fact upon the health examination form.

**All physical and immunizations must be submitted prior to the first day of school or students will not be allowed to attend**.

### Vision and Hearing Screenings

Vision and hearing screenings are done as mandated for preschool children. Parents will be notified of the screening days. Children are not required to undergo a vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating an eye exam has been administered within the previous 12 months and that evaluation is on file at the school. A vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor.

**Please Note:** Vision and hearing screenings are not an option. If a vision and a hearing examination report are not on file at the school for your child, we are required to conduct the screening(s).

### When To Keep Your Child at Home

Please keep your child at home during an illness to decrease the number of students who are exposed to the illness. Students who have been running a fever (100.4° F or greater) should be kept home fever-free for 24 hours before they return to school unless guidelines from the CDC or IDPH increase this timeframe. Students should also remain at home for 24 hours after vomiting has stopped and the student can tolerate a solid diet, and/or until diarrhea-free for 24 hours.

# RIGHTS AND RESPONSIBILITIES

### Uniform Grievance Procedure

Any individual may file a sex equity, sexual harassment, Section 504 disability, or other discrimination complaint by using the procedure described in Board Policy 2:260, *Uniform Grievance Procedure*, a copy is available in the District Administrative Office, on the District website, or by contacting any of the individuals named below.

Concerns or complaints related to potential violations should be directed to:

Nondiscrimination Coordinators/Title IX Coordinators:

| | |
|---|---|
| Dr. Adam Zehr | Mrs. Karrie Baughman |
| 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive |
| Algonquin, IL 60102 | Algonquin, IL 60102 |
| (847) 659-6158 | (847) 659-6158 |

Complaint Managers:

| | | | |
|---|---|---|---|
| Dr. ~~Amy MacCrindle~~ Anna Hoyou | | Mrs. Karrie Baughman | Mrs. Dede Gill Mr. Mark Altmayer |
| 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive |
| Algonquin, IL 60102 | Algonquin, IL 60102 | Algonquin, IL 60102 | Algonquin, IL 60102 |
| (847) 659-6158 | (847) 659-6158 | (847) 659-6158 | (847) 659-6158 |

A student may appeal the Board's resolution of a complaint filed to the Regional Superintendent of Schools, and thereafter, to the State Superintendent of Education.

For concerns or complaints against District 158 or its employees other than a discrimination complaint, the parent is encouraged to first contact the appropriate staff member directly. If the problem is not resolved, the parent should then contact the Building Principal. If the problem remains unresolved, the parent should then contact the District Administrative Office.

# SAFETY AND SECURITY

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. As such, District 158 has developed and maintains a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement, fire officials, and emergency medical services personnel;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

### Campus Resource Officers

District 158 has established a Campus Resource Officer (CRO) program in partnership with the Algonquin, Huntley, and Lake in the Hills Police Departments. As part of an intergovernmental agreement, this partnership helps create "effective and positive school student discipline that: (1) is part of District 158's larger effort to address school safety and climate, (2) includes proactive and restorative methods rather than only punitive, and (3) is clear, consistent and equitable."

Each CRO is equipped with a body worn camera as provided by law in accordance with Police Department policies. The CRO's body worn camera will not record during the school day unless and until the CRO has reason to believe that a crime has been or is in the process of being committed. Further, in the event a CRO is in a hostile situation or perceives that a complaint will be raised, at the CRO's discretion, the body worn camera can begin recording.

## Emergency Procedure Terms

- **Lockdown:** A lockdown is declared when, in the opinion of an administrator, Campus Resource Officer, or staff member, a situation exists that threatens the safety of students and staff and requires them to take appropriate protective action – locking down in a classroom, hiding from the danger or safely getting out of the building.
- **Hold in Place and Teach:** This protocol is enacted when there is a situation *inside the building* that requires immediate action for all persons to remain in place. It is non-life threatening to the general population and to the school.
- **Secure the Building and Teach:** This protocol is enacted when there is a situation *outside the building* that requires all persons to remain inside the school building.
- **Severe Weather/Shelter in Place:** This protocol is enacted when there is a severe weather/tornado warning indicated in the area of the school(s). All staff and students, inside or outside of the school, will be advised to move to their designated safe areas within the school.

  Should a severe weather/tornado warning occur at dismissal time, students will be kept in the building until conditions improve or an all-clear signal is issued.

  In the event buses are in transit and a severe weather/tornado warning is announced, buses will go to the closest school building or predetermined location based on movement of the potential weather.
  - **Tornado Watch:** A tornado watch is used when conditions are favorable for tornadoes to form.
  - **Tornado Warning:** A tornado warning is used when a tornado funnel is signed or indicated by weather radar. Shelter should be taken immediately.

## Safety in the Building

Student safety is our top priority and special precautions are taken in the Early Childhood Center to ensure the health and safety of all children.

In the classroom:

- Unsafe objects and supplies are kept in cabinets and out of reach.
- Toys and materials are inspected frequently for broken pieces.
- An adult is always present when children are in the hallway, going to the bathroom, and walking to and from the bus or car rider lines.
- All District 158 staff members are required to wear ID badges. Substitutes are required to display a badge or lanyard identifying them as a substitute.
- ALL visitors are required to sign in and out of the building in the Main Office and are required to wear a visitor's tag.

Gross motor time:

- The ECC playground is fenced in for the safety of students.
- At least one teacher and one assistant will be with the children on the playground or in the Motor Room at all times. Frequently, two classes will use the playground or Motor Room at the same time and additional staff will be supervising the children.
- The staff will review the expectations for the playground and Motor Room with students prior to use and will utilize a variety of strategies to assist the children in remaining safe at all times.

## School Safety Drill Plan

In accordance with the School Safety Drill Act (105 ILCS 128/) and Board Policy 4:170, *Safety*, the following drills will be conducted:

1. Three school evacuation drills;
2. Two bus evacuation drills;
3. One severe weather/shelter in place drill;
4. One law enforcement lockdown drill.

Emergency drill procedures will be discussed with all students by their classroom teachers prior to each drill. If a parent would like to opt their child out of participating in the law enforcement lockdown drill, they must request this in writing to the Building Principal each school year.

### School Bus Safety

All students shall be provided with instruction in safe bus riding practices at least twice during each school year. The instruction shall include two emergency bus evacuation drills, as well as the operation and use of the emergency door, windows (as a means of escape), and fire extinguisher.

### Student Drop-Off and Pick-Up

Parents must have a car rider number tag to use the drop-off and pick-up car rider lane. Number tags are provided for those who will be regular car riders. On the occasion when a student who normally rides the bus needs to be a car rider, parents MUST PARK in the parking lot and sign the child in or out via the Main Office.

Drop-Off and Pick-Up Times

- **Session 1** – Drop-Off: 7:40 am to 7:50 am | Pick-Up: 10:10 am to 10:20 am
- **Session 2** – Drop-Off: 10:55 am to 11:05 am | Pick-Up: 1:25 pm to 1:35 pm

Drop-Off and Pick-Up Procedures

1. Register as a car rider by filling out the Drop-Off/Pick-Up Information form and obtain a family number. You will receive a number tag for your car and the same number will be placed on your child's backpack.
2. When picking up your child, hang the number tag from the rearview mirror so that it can be seen by the supervisors. In most cases, only one number tag per family will be issued. If an authorized person on your list would like to pick up your child curbside, you will need to make sure they have the issued number tag.
3. Students will not be released curbside if a number card/tag is not present in the vehicle. Either, the driver will be asked to verify pick up with an ID or will need to park in the parking lot and come into the building to sign out the student.

Rules for a Safe and Efficient Student Drop-Off and Pick-Up

- Drop-off takes place in front of the entrance to the building. Please watch the supervisors and pull forward until you are motioned to stop.
- All cars should be flowing in a single file line along the curb, no double parking.
- For safety and courtesy to other parents and students, parents cannot stop their car in the drop-off line and let their child out or get out of their vehicle and walk the child to the supervisors.
- Please unbuckle children from their car seat only after your vehicle has come to a complete stop and a supervisor is approaching your vehicle.
- You MUST be in the drop-off area and wait in your car until a supervisor comes to your car to escort your child into the building.

Vehicles MAY NOT be parked or located in the bus lanes or fire lanes at ANY TIME.
Vehicles located in these locations may be ticketed and/or towed by the police.

## SPECIAL EDUCATION

### Education of Children with Disabilities

The District shall provide a free appropriate public education in the least restrictive environment and any necessary related services to all students with disabilities enrolled in District 158, as required by the Individuals with Disabilities Education Act (IDEA). The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed, except those children with disabilities who turn 22 years of age during the school year are eligible for special education services through the end of the school year. It is the intent of the school to ensure that students with disabilities are identified, evaluated and provided with appropriate educational services. Once a student is determined to

have a disability under IDEA, an Individualized Education Program (IEP) will be developed by a team of educators along with parents.

For additional information, please contact the Special Services Department at (847) 659-6158.

### Prioritization of Urgency of Need for Services (PUNS)

The Illinois Department of Human Services (IDHS) maintains a statewide database known as the PUNS database (Prioritization of Urgency of Need for Services) that records information about individuals with intellectual disabilities or developmental disabilities who are potentially in need of services.

IDHS uses the data on PUNS to select individuals for services as funding becomes available, to develop proposals and materials for budgeting, and to plan for future needs. The PUNS database is available for children with intellectual disabilities or developmental disabilities with unmet service needs.

Registration to be included on the PUNS database is the first step toward receiving developmental disabilities services in this State. A child who is not on the PUNS database will not be in the queue for State developmental disabilities services.

For more information and to sign up for PUNS, see the Illinois Department of Human Services PUNS information page at https://www.dhs.state.il.us/page.aspx?item=41131. You may also contact the Special Services Coordinator at your child's school.

### Services and Programs

District 158 provides a continuum of services to students with IEPs. Every effort is made to educate the student within their home school and classroom environment. The Individualized Education Program team, including the student's parent(s) and educators, meets annually to determine the needs of the student and the least restrictive environment. Students who move into District 158 with an IEP will be provided with the services listed in the Individualized Education Program plan.

Students with IEPs are afforded safeguards and rights described in the parent guide, *Educational Rights and Responsibilities: Understanding Special Education in Illinois*, available on the Illinois State Board of Education (ISBE) website.

Students with disabilities who do not qualify for an Individualized Education Program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Illinois law, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the student: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment.

### Discipline of Special Education Students

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. However, all students must conform to the Student Behavior policies as outlined in this Handbook.

Additional information, including laws, regulations, and guidance, is available at the Illinois State Board of Education (ISBE) website.

### Behavioral Interventions

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

### Physical Restraint, Time Out, and Isolated Time Out (RTO)

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others, and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The school may not use isolated time out, time out, or physical restraint as discipline or punishment, convenience for staff, retaliation, as a substitute for appropriate

educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited.

Additional information for parents, including *The Physical Restraint, Time Out, and Isolated Time Out Bill of Rights*, is available on the Illinois State Board of Education (ISBE) website.

## TRANSPORTATION

School bus transportation is an important part of each student's education experience and the Transportation Department will assist in making this experience as pleasant as possible.

It is the responsibility of the Transportation Department to design and implement routes and stops according to guidelines set forth by the Illinois State Board of Education and Illinois State Law. Decisions regarding special education students will take into account related disabilities and the student's IEP pertaining to transportation.

### Transportation Department Staff

The District 158 Transportation Department staff are dedicated to the service, safety and well-being of all students that it transports. Bus drivers are responsible for the students riding their buses just as teachers are responsible for the students in their classrooms. The bus driver is required to report students who violate the bus rules of proper behavior and conduct while riding the bus.

### Bus Conduct, Expectations, and Discipline

Every student has a right to a safe and enjoyable ride to and from school free from intimidation, threat or harassment. Bus drivers are responsible for the lives of all students on their bus and will not be required to transport any student who is a disciplinary problem. The school discipline system applies to students at the bus stop, bus loading and unloading locations, on the ride, and throughout the school day. If a student's behavior is not acceptable, the right of riding the bus may be suspended and the student may face further consequences.

### Bus Expectations

- Be on time
- Walk to and away from the bus
- Find a seat immediately and remain seated
- Maintain an appropriate noise level and use appropriate language
- Keep your hands, arms, feet, and all objects inside the bus and to yourself
- Follow directions from the bus driver and other adults
- Help keep the bus clean

### Bus Discipline

The bus is an extension of the school and classroom in which all school rules, regulations and discipline policies and procedures apply.

- Transportation is a right that can be suspended.
- Each student is responsible for their behavior while on the bus and in the school bus loading and unloading areas.
- Unacceptable conduct on the school bus or at a school stop may result in a warning, detention, suspension or expulsion from school.

Should a student's bus riding privilege be suspended, it then becomes the responsibility of the parent to transport the student. It is the responsibility of the parent to notify the school that the student does not have alternate transportation.

### Bus Routes

Students are required to ride their designated routes and get on and off at their designated stops. Students must be picked-up and dropped-off at the same location Monday thru Friday. Transportation needs to keep track of

students riding their designated routes in the event of an emergency (i.e. bus collision, lost or missing students, etc.). Due to the number of students being transported, it is not feasible to let students ride home on routes other than their designated routes.

In the event of an emergency, the parent must call the Transportation Department at (847) 659-3000 to request a change in their child's designated route. Requests for changes will be accepted or denied based on the number of students assigned to a particular bus route. If the request is approved, the Transportation Department will notify the school of the change.

**Bus Stops**

The Transportation Department requires that students be at the bus stop five (5) minutes before the regular pick-up times. The five minutes compensates for any variance in the bus run and allows the bus to stay on schedule. When the bus comes to a stop, the students can board the bus, and it can be on its way to the remaining stops. It is important for students to be present at their designated bus stop at least five minutes before the scheduled arrival time to ensure timely pick-ups. Due to multiple circumstances, the bus may arrive three to five minutes earlier or later than the posted time.

In areas where sidewalks are provided, students need to stand a safe distance on the sidewalk away from the curb and street. In areas where sidewalks are not provided, students need to stay off the road and out of harm's way of motorists using the roadway. The private property of those living near the bus stop is to be respected.

Students waiting for the bus are not to approach the bus until the bus has come to a complete stop and the driver has opened the door. Students are to get on the bus in single file in an orderly fashion without pushing and shoving, and find a seat immediately.

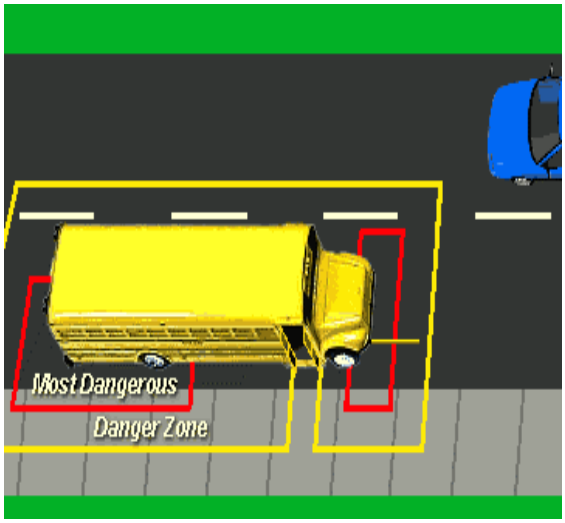
When students need to cross a road before boarding or after exiting the bus, they must wait on the curb or edge of the roadway until the driver signals the student giving them permission to cross the road. Students should cross the road far enough in front of the bus (approximately 10 feet) so the driver can see the student and the student can see the driver.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports of students who do not follow these guidelines.

**Parent or Guardian at Bus Stop**

ECC students must be accompanied by a parent or guardian at the bus stop both before and after school. A parent/guardian must be present with the student while waiting for pickup and must also be present at drop-off in order for the driver to release the student.

If a parent or guardian is not at the stop during drop-off, every effort will be made to contact them. If contact cannot be made, the student will be returned to ECC, and the parent/guardian will be required to pick them up from the school.




**Danger Zones Surrounding School Buses**

Statistically school bus transportation is the safest means of transportation that a student can take to and from school. A student has a 150 times greater risk of being in an accident to and from school via another vehicle other than a school bus.

The area within 10 feet in the front, sides, and rear of the bus are known as the DANGER ZONE. As such, precautionary guidelines must be adhered to when students are loading and unloading.

At no time should a student walk directly alongside the bus nor should a student cross the road behind the bus. Students need to remain at least 10 feet away from the bus before loading. When unloading, students must exit and immediately step at

least 10 feet away from the bus and proceed immediately to their destination.

If a student drops an item in front of, alongside of, or at the rear of the bus, the student should not retrieve the item until notifying the driver. The driver will then decide if it is safe for the student to retrieve the dropped item.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports for students not following these guidelines.

### Electronic Recordings on School Buses

The Board of Education has adopted a policy authorizing the use of electronic recordings on school buses when transportation is provided for a school activity.

Electronic video and audio recordings are viewed to investigate incidents reported by a bus driver, administrator, CRO, supervisor, student, or other person. They are also viewed at random.

Viewing and/or listening to electronic video and/or audio recordings is limited to CROs and District personnel. These individuals must have (1) a law enforcement, security, or safety reason, or (2) a need to investigate and/or monitor student or driver conduct. A written log will be kept of those individuals viewing the recording stating the time, name of individual viewing, and date the recording was viewed.

The content of the recordings are student records and are subject to District policies and procedures concerning school student records. If the content of a recording becomes the subject of a student disciplinary hearing, it will be treated like other evidence in the proceeding.

### Transportation of Students with Disabilities

All students with an IEP are provided transportation entirely at District expense. The mode of transportation will be determined via the IEP conference. A parent wishing to waive the right to District approved transportation and desiring reimbursement for such services must seek reimbursement through the State of Illinois. District 158 will not provide reimbursement for expenses incurred by the parent.

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# 2026-2027
# Elementary School
# Student Handbook

**Harmony Road Campus**
Leggee Elementary School

**Square Barn Road Campus**
Conley Elementary School
Mackeben Elementary School

**Reed Road Campus**
Chesak Elementary School
Martin Elementary School

***Our learning community will educate and empower all students always***

***Approved: 07.17.25***

# Elementary Schools

## Chesak Elementary School

10910 Reed Road
Lake in the Hills, IL 60156
(847) 659-5700 - Office
(847) 659-5711 - Attendance Line

Office Hours: 7:30 am to 4:00 pm
School Day: 8:30 am to 3:25 pm

Ms. Roshaunda Henson, Principal
~~Mrs. Monique Belin~~, Assistant Principal

## Conley Elementary School

750 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-3700 - Office
(847) 659-3711 - Attendance Line

Office Hours: 7:30 am to 4:00 pm
School Day: 8:30 am to 3:25 pm

Mrs. Katherine Surjan, Principal
Ms. Casey Veitch, Assistant Principal

## Leggee Elementary School

13723 Harmony Road
Principal
Huntley, IL 60142
(847) 659-6200 - Office
(847) 659-6211 - Attendance Line

Office Hours: 7:30 am to 4:00 pm
School Day: 8:30 am to 3:25 pm

Mrs. Michelle Weirich~~Mr. Scott Iddings~~,

Mrs. Stephanie Mitchell, Assistant Principal

## Mackeben Elementary School

800 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-3400 - Office
(847) 659-3411 - Attendance Line

Office Hours: 7:30 am to 4:00 pm
School Day: 8:30 am to 3:25 pm

Mrs. Marcie Marzullo, Principal
Ms. Katherine Harris, Assistant Principal

## Martin Elementary School

10920 Reed Road
Lake in the Hills, IL 60156
Assistant Principal
(847) 659-5300 - Office
(847) 659-5311 - Attendance Line

Office Hours: 7:10 am to 3:40 pm
School Day: 8:00 am to 2:55 pm

Mrs. Michele Happold, Principal
Ms. Jordan Dahlke, ~~Mrs. Michelle Weirich~~,

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Schedule of Events 2026-2027

**Institute Days - No School for Students**
August 17, 2026
August 18, 2026
January 4, 2027
April 23, 2027

**Non-Attendance Days - No School**
November 25, 2026 (Offices Closed)
February 12, 2027
March 26, 2027 (Offices Closed)

**Waived Holidays - School in Session**
Veterans Day - November 11, 2026
Casimir Pulaski Day - March 1, 2027

**Holidays - No School/Offices Closed**
Independence Day - July 3, 2026
Labor Day - September 7, 2026
Columbus Day - October 12, 2026
Thanksgiving Holiday - November 26-27, 2026
Christmas Holiday - December 24-25, 2026
New Year Holiday - December 31, 2026 and January 1, 2027
Dr. Martin Luther King's Birthday - January 18, 2027
Presidents Day - February 15, 2027
Memorial Day - May 31, 2027

**SIP Early Release Days**
September 22, 2026
October 23, 2026
December 18, 2026
February 11, 2027
March 2, 2027
May 27, 2027

Martin Elementary Dismissal at 12:55 pm on SIP Early Release Days
Elementary Dismissal at 1:30 pm on SIP Early Release Days

**School Begins**
August 19, 2026 (Grades 1-12)
August 20, 2026 (Kindergarten)

**Open House**
August 17, 2026

**K-5 Grading Periods**
November 13, 2026 - End of 1st Trimester (61 days)
February 26, 2027 - End of 2nd Trimester (56 days)
May 28, 2027 - End of 3rd Trimester (57 days)

**Parent Teacher Conferences - No School**
November 23, 2026 – 9:00 am to 8:00 pm
November 24, 2026 – 7:00 am to 12:00 pm

**Winter Break - No School**
December 21, 2026 – January 4, 2027

**Spring Break - No School**
March 29, 2027 – April 5, 2027

**Miscellaneous**
December 18, 2026 – Last day before Winter Break
January 5, 2027 – First day after Winter Break
March 25, 2027 – Last day before Spring Break
April 5, 2027 – First day after Spring Break

**Last Day of School**
May 27, 2027

* Thursday, May 27, 2027 will be the earliest last day of school if NO emergency days are used.

* Friday, June 4, 2027 will be the last day of school if ALL 5 emergency days are used.

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### Handbook Disclaimer

To ensure continued compliance with federal, state or local regulations, the rules, guidelines, and Board Policies published in this handbook are subject to review and may be amended during the year without notice as necessary for the routine operation of the school or District. Any amendment(s) made during the year will be posted at Student Handbooks.

Nothing in this handbook shall be construed in a manner contrary to Board of Education Policies, State, or federal law.

# GENERAL INFORMATION

Huntley 158 is committed to fostering a safe, welcoming, and conducive environment for all. We strive to create a space where every student is provided with an optimal learning experience and every staff member is empowered to perform at their very best.

We believe that a spirit of cooperation among students, teachers, staff, parents, and administrators is essential to cultivating a positive school climate. Through mutual respect, shared responsibility, and open communication, we create an environment that both enables and encourages excellence in education.

Within this learning community, all individuals have important rights and responsibilities that support our collective success.

## Student and Staff Rights

- To learn and work in an atmosphere that promotes the educational process
- To experience meaningful and engaging learning opportunities
- To be part of a school climate that is safe and free from violence and disruption

### Accommodating Individuals with Disabilities

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

### Animals on School Property

In order to ensure student health and safety, animals are not allowed on school property except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the Building Principal in the case of an educational opportunity for students, provided that: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

### Awareness and Prevention of Child Sexual Abuse, Grooming Behaviors, and Boundary Violations

Child sexual abuse, grooming behaviors, and boundary violations harm students, their parent, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn.

Warning Signs of Child Sexual Abuse

Physical signs:

- Sexually transmitted infections (STIs) or other genital infections
- Signs of trauma to the genital area, such as unexplained bleeding, bruising, or blood on the sheets, underwear, or other clothing
- Unusual weight gain or loss

Behavioral signs:

- Excessive talk about or knowledge of sexual topics
- Keeping secrets
- Not talking as much as usual
- Not wanting to be left alone with certain people or being afraid to be away from primary caregivers
- Regressive behaviors or resuming behaviors that the child had grown out of, such as thumb sucking or bedwetting
- Overly compliant behavior
- Sexual behavior that is inappropriate for the child's age
- Spending an unusual amount of time alone
- Trying to avoid removing clothing to change or bathe

Emotional signs:

- Change in eating habits or unhealthy eating patterns, like loss of appetite or excessive eating

- Signs of depression, such as persistent sadness, lack of energy, changes in sleep or appetite, withdrawing from normal activities, or feeling "down"
- Change in mood or personality, such as increased aggression
- Decrease in confidence or self-image
- Anxiety, excessive worry, or fearfulness
- Increase in unexplained health problems such as stomach aches and headaches
- Loss or decrease in interest in school, activities, and friends
- Nightmares or fear of being alone at night
- Self-harming behaviors or expressing thoughts of suicide or suicidal behavior
- Failing grades
- Drug or alcohol use

Warning Signs of Grooming Behaviors

School and District employees are expected to maintain professional and appropriate relationships with students based upon students' ages, grade levels, and developmental levels.

Prohibited grooming is defined as (i) any act, including but not limited to, any verbal, nonverbal, written or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples of grooming behaviors include, but are not limited to, the following:

- Sexual or romantic invitations to a student
- Dating or soliciting a date from a student
- Engaging in sexualized or romantic dialog with a student
- Making sexually suggestive comments that are directed toward or with a student
- Self-disclosure or physical exposure of a sexual, romantic, or erotic nature
- Sexual, indecent, romantic, or erotic contact with a student
- Failing to respect boundaries or listening when a student says "no"
- Engaging in touching that a student or student's parents have indicated as unwanted
- Trying to be a student's friend rather than filling an adult role in the student's life
- Failing to maintain age-appropriate relationships with students
- Talking with students about personal problems or relationships
- Spending time alone with a student outside of their role in the student's life or making up excuses to be alone with a student
- Expressing unusual interest in a student's sexual development, such as commenting on sexual characteristics or sexualizing normal behaviors
- Giving a student gifts without occasion or reason
- Spending a lot of time with a student
- Restricting a student's access to other adults

Warning Signs of Boundary Violations

School and District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Examples of boundary violations include:

- Favoring a certain student by inviting the student to "hang out" or by granting special privileges
- Engaging in peer-like behavior with a student
- Discussing personal issues with a student
- Meeting with a student off-campus without parent knowledge and/or permission
- Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside of a professional role
- Transporting a student in a school or private vehicle without administrative authorization
- Giving gifts, money, or treats to an individual student
- Sending a student on personal errands
- Intervening in a serious student problem instead of referring the student to an appropriately trained professional
- Sexual or romantic invitations toward or from a student
- Taking and using photos/videos of students for non-educational purposes
- Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting
- Inviting a student to an employee's home

- Adding a student on personal social networking sites as contacts when unrelated to a legitimate educational purpose
- Privately messaging a student
- Maintaining intense eye contact with a student
- Making comments about a student's physical attributes, including excessively flattering comments
- Engaging in sexualized or romantic dialog
- Making sexually suggestive comments directed toward or with a student
- Disclosing confidential information
- Self-disclosure of a sexual, romantic, or erotic nature
- Full frontal hugs
- Invading personal space

If you believe your child is a victim of child sexual abuse, grooming behaviors, or boundary violations, you should immediately contact the Building Principal, a school counselor, or another trusted adult employee of the school.

Board Policy 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### Video and Audio Monitoring System

A video and audio monitoring system is in use on school buses and a video monitoring system is in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

### Weapons Policy

It is the policy of District 158 to prohibit the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area.

## Notification of Nondiscrimination

### Education of Homeless Children

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. Any homeless child shall be immediately admitted, even if the child or child's parent is unable to produce records normally required for enrollment. Board Policy 6:140, *Education of Homeless Children*, and its implementing administrative procedures govern the enrollment of homeless children.

### Equal Educational Opportunities

Equal educational, co-curricular, and extracurricular opportunities shall be available for all students without regard to color, race, ~~nationality,~~ national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homelessness, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Any student may file a discrimination grievance by using Board Policy 2:260, *Uniform Grievance Procedure,* or by completing and submitting a Formal Public Complaint form.

### Sex Discrimination Policy

District 158 does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in employment. Inquiries about Title IX may be referred to Dr. Adam Zehr, Chief Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both.

Title IX Coordinators:

| | |
|---|---|
| Dr. Adam Zehr | Mrs. Karrie Baughman |
| 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive |

Algonquin, IL 60102
(847) 659-6158
azehr@district158.org

Algonquin, IL 60102
(847) 659-6158
kbaughman@district158.org

Contact information for Office of Civil Rights (OCR) is available here: https://ocrcas.ed.gov/contact-ocr.

District 158's sex nondiscrimination policy and grievance procedures are contained in Board Policy 2:265, *Title IX Grievance Procedure*, a copy of which is available in the District Administrative Office, on the District website, or by contacting one of the individuals listed above. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please contact one of the Title IX Coordinators listed above.

## Sex Equity Policy

No student shall, on the basis of sex, sexual orientation, or gender-related identity or expression be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational, co-curricular, and extracurricular programs and activities. Any student may file a sex equity complaint by using Board Policy 2:260, *Uniform Grievance Procedure,* or by completing and submitting a Title IX Complaint form. A student may appeal the Board's resolution of the complaint to the Regional Superintendent of Schools (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

## Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence

Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important District goals and required by 105 ILCS 5/26A (Article 26A). Students and/or their parent/guardian may access Board Policy 7:255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence,* for more information.

### Requesting Support Services

An Article 26A Student and/or their parent/guardian may request support services under this policy by contacting the building-level Article 26A Resource Person, whose name and contact information will be annually distributed to employees, students, and parents/guardians by each Building Principal.

### Filing a Complaint

An Article 26A Student and/or their parent/guardian may file a complaint under this policy with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Principal, a Complaint Manager, or any employee with whom the person is comfortable speaking. (See Uniform Grievance Procedure).

### Retaliation Prohibited

Retaliation against an Article 26A Student or their parent/guardian for exercising or attempting to exercise their rights under Article 26A is prohibited. Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

## Uniform Grievance Procedure

Any individual may file a sex equity, sexual harassment, Section 504 disability, or other discrimination complaint by using the procedure described in Board Policy 2:260, *Uniform Grievance Procedure*, a copy of which is available in the District Administrative Office, on the District website, or by contacting any of the individuals named below.

Concerns or complaints related to potential violations should be directed to:

Nondiscrimination Coordinators/Title IX Coordinators:

Dr. Adam Zehr
650 Dr. John Burkey Drive

Mrs. Karrie Baughman
650 Dr. John Burkey Drive

Algonquin, IL 60102
(847) 659-6158

Algonquin, IL 60102
(847) 659-6158

Complaint Managers:

Dr. ~~Amy MacCrindle~~ Anna Hoyou
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158

Mrs. Karrie Baughman
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158

Mrs. Deanna Gill
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158

Mr. Mark Altmayer
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158

A student may appeal the Board's resolution of a complaint filed to the Regional Superintendent of Schools, and thereafter, to the State Superintendent of Education.

For concerns or complaints against District 158 or its employees other than a discrimination complaint, the parent is encouraged to first contact the appropriate staff member directly. If the problem is not resolved, the parent should then contact the Building Principal. If the problem remains unresolved, the parent should then contact the District Administrative Office.

## EMERGENCY COMMUNICATIONS

### Emergency Notifications

District 158 will send out notification alerts in critical situations, such as emergency weather closures, crisis incidents, and other incidents affecting school operations through the School Messenger/Communicate program. This system integrates with PowerSchool, and parents can manage their contact information and preferences through the PowerSchool Parent Portal. For more information, visit the Safety and Security webpage and select "Alerts" from the dropdown menu.

### School Day Cancellations

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property. Should the need to close occur, parents will be notified via School Messenger/Communicate, the District's automated messaging system. Information will also be posted to the District 158 website at www.huntley158.org. In the event school is closed, all after-school, co-curricular, and extracurricular activities are also cancelled.

## ENROLLMENT INFORMATION

### Age Requirement

To be eligible for enrollment to District 158, a child must be five years old on or before September 1 of that school term. A child entering first grade must be six years of age on or before September 1 of that school term. A child with exceptional needs who qualifies for special education services is eligible for admission at three years of age. Early entrance to Kindergarten or first grade may be available through Board Policy 6:135, *Accelerated Placement Program.* The Superintendent or designee shall assess the child's readiness to attend school and make the decision accordingly.

### Birth Certificate Requirement

Illinois law requires at registration, or within 30 days of registration, a certified copy of the student's birth certificate to be on file with the District. If a certified copy is not available at the time of registration, the District must be furnished at a minimum: the student's full legal name and date of birth. If a person enrolling a student fails to provide a certified copy of the student's birth certificate within 30 days of registration, the

Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless the person complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall refer the case.

### Custody Arrangements

In order for school personnel to be aware of any custody arrangements, please provide legal custody/divorce settlement documents to the school prior to the beginning of the school year or as situations change.

### Fees and Waivers

Waiver of student fees will be granted to those students who qualify. Parents may apply for waiver of school fees by completing and submitting the Application for Fee Waiver form and proof of current income.

> **Please note**: In order to be eligible for a waiver of student registration fees, applications must be received *within thirty (30) days of the date your child enters school for the current school year*. Fees will not be waived until the Application for Fee Waiver form is received, reviewed and approved. If approved, other fees incurred after the date the application is received will be eligible for a fee waiver.

Board Policy 4:140, *Waiver of Student Fees*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### Homeless Child's Rights

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes their temporary living arrangements, the parent of the homeless child has the option of either:

1. continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
2. enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

For additional information, please contact:

Karrie Baughman, D158 Homeless Liaison
kbaughman@district158.org or (847) 659-6178

### Student Placement

Student placement is a function of building administration. Teachers work together with building administrators to place students in classrooms. Parents may provide written comments or information pertaining to their child's learning needs by May 1.

### Student Transfers to and from Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the District.

## SCHOOL AND COMMUNITY RELATIONS

### Care Solace

We are committed to the well-being of our students, staff and families to create a safe and healthy learning environment. In support of this ongoing commitment, Huntley 158 has partnered with **Care Solace** to provide an additional layer of care for our community.

If students, staff or their family members are looking for help with mental health or substance use, Care Solace can help you quickly find treatment options matched to your needs regardless of the circumstance. Care Solace is a complimentary and confidential service provided to students, staff, and their families by District 158. Care Solace's team is available 24 hours a day, 7 days per week, 365 days a year, and can support you in any language.

If you would like to use Care Solace to help find a provider:

- Call 888-515-0595
- Visit www.caresolace.com/huntley and either search on your own OR click "Book Appointment" for assistance by video chat, email, or phone.

Care Solace is not an emergency response service or mental health services provider. In the event of a life threatening emergency, please call 911. For awareness, prevention, and/or mental health support, call or text 988.

### Faith's Law Notifications - Employee Conduct Standards

School districts are required to include in their student handbook notification of the District's Employee Code of Professional Conduct. These standards, in part, define appropriate conduct between school employees and students.

Board Policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, Board Policy 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and a link to the Sexual Abuse Response and Prevention Resource Guide is available on the District website. Copies may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### Gun-Free, Tobacco, Alcohol, and Drug-Free Zones

All District 158 buildings and grounds are gun-free, tobacco, alcohol, and drug-free zones. Cigarettes and alternative nicotine products are not permitted. This includes all after school activities and school- related events.

### Mandated Reporter

All school personnel, including teachers, administrators, and support staff members, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

### Parent Teacher Association

The Parent Teacher Association (PTA) is a partnership that brings people together to share thoughts and ideas about programs and activities that benefit students and their families. The PTA works with staff to help promote school goals and bring a sense of community to our schools. For further information, please check the school's webpage for the PTA link.

### Pesticide Application Notice

District 158 maintains a registry of employees and parents of students who have registered to receive written or telephone notification prior to the application of pesticides to school grounds. To be added to the list, please contact the Director of Communications and Public Engagement at (847) 659-6158.

Notification will be given before application of the pesticide. Prior notice is not required if there is imminent threat to health or property.

### PowerSchool

Huntley 158 uses an internet-based student information system called PowerSchool. The PowerSchool parent portal gives parents access to real-time information including their child's schedule, attendance, assignments, and grades. Students also have their own accounts to access school information from home or at school.

Instructions to create a PowerSchool account, to add/link a student, along with information on the PowerSchool app and a login link is available at PowerSchool. Password information for students and parents is available from the District Registration Office at (847) 659-6147.

### Sex Offender Notification Law

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except in the following circumstances as they relate to the individual's child:

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child, such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the Superintendent or Board.

Any time a convicted child sex offender is present on school property for any reason – including the three reasons above – the individual is responsible for notifying the Building Principal upon arrival and upon departure. The convicted child sex offender must remain under the direct supervision of a school official at all times while in the presence or vicinity of children. A violation of this law is a Class 4 felony.

In addition, State law requires schools to notify parents that information about sex offenders and violent offenders against youth is available to the public on the Illinois Department of State Police (ISP) website. The ISP website contains the following:

- Illinois Sex Offender Registry, https://isp.illinois.gov/Sor/Disclaimer
- Illinois Murderer and Violent Offender Against Youth Registry, https://isp.illinois.gov/MVOAY/Disclaimer
- Frequently Asked Questions Concerning Sex Offenders, https://isp.illinois.gov/Sor/FAQs

### Student Voice

At Huntley 158, we believe that student voice matters. Students offer valuable insights that help shape the learning environment. Your ideas, experiences, and perspectives will help guide decisions that impact your education.

We are committed to listening and will provide opportunities through surveys, focus groups, the Principal's Student Leadership Council (PSLC), the 5th grade ambassador program, the Student Athlete Leadership Team (SALT), one-on-one conversations with staff, the Superintendent Student Advisory Committee, the 5 Essentials or through other means throughout the year. Your voice can help drive real change, from improving daily experiences to shaping long-term goals. Your voice is not only heard in Huntley 158–it is VALUED!

### Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the District.

The District maintains resources on suicide and depression awareness and prevention. Much of this information, including a copy of Board Policy 7:290, *Suicide and Depression Awareness and Prevention*, is posted on the District website and can also be obtained from the school office.

In the event of a life threatening emergency, please call **911**.
For awareness, prevention, and/or mental health support, call or text **988**.

### Visitor Guidelines

The safety and security of your children is our number one concern. In an effort to maintain a safe, disruption free educational environment for all students, we ask all visitors to use the same procedures when entering the building. The District expects mutual respect, civility, and orderly conduct among all individuals on school property or at a school event.

- All schools are accessible only via the secured main entrance (Door #1).
- All visitors to elementary and middle school buildings must press the call button outside the front door, state their purpose for visiting, and wait to be buzzed into the building.
- All visitors must provide valid ID and be scanned into the Raptor Visitor Management System which will run an instant background check. You will be issued a visitor pass that should be worn visibly. At the conclusion of your visit, you will need to stop in at the office, sign-out and turn in your visitor's pass.
- Visitors with histories that appear on the Raptor check will be either denied access to the building, limited to conducting business in the front office, or will be provided escorted access to other parts of the building as is necessitated by circumstances and/or applicable law.
- Any person who engages in prohibited conduct may be ejected from or denied admission to school property in accordance with State law. The person may also be subject to being denied admission to school athletic or extracurricular events for up to one calendar year.
- Student Visitors - Students are not permitted to bring guests to school during the school day.

### Visits to Classrooms and Conferences

- All visits to classrooms must be pre-arranged with the teacher.
- Conferences will be held outside school hours or during the teacher's conference/preparation period.
- All visitors must follow the Visitor Guidelines as outlined above.

### Volunteers

District 158 is fortunate to have extensive community and parental involvement. Throughout the school year, there are many opportunities to volunteer in the schools: school picture day, vision and hearing screenings, strengthening reading skills, medical and engineering academies, and much more!

Those interested in volunteering must complete a Volunteer Registration form each school year before volunteering. In keeping with District guidelines, younger siblings are not permitted to accompany volunteers during volunteer activities. We appreciate everyone's understanding.

Additional information is available on the Volunteer webpage. If you are interested in volunteering, please contact the District's Volunteer Coordinator at (847) 659-6152.

## PARENTS' RIGHTS NOTIFICATIONS

### Annual Report Card

Each year, the District is required to disseminate an annual report card that includes information on the District as a whole and each school served by the District, with aggregate and disaggregated information for each required subgroup of students including: student achievement on academic assessments (designated by category), graduation rates, district performance, teacher qualifications, and other information required by federal law. We encourage you to explore illinoisreportcard.com to view the Illinois School Report Card for District 158 or your child's school.

### Assessments/Standardized Testing

Assessments are essential to a student's learning experience as they assist in providing information for determining individual student achievement and instructional needs, curriculum and instruction effectiveness, and school performance measured against District student learning objectives and statewide norms.

Testing includes local assessments and State assessments as required by federal law. Below is a list of local and State assessments administered to students each school year:

***Local Assessments***

| Assessment | Purpose | Dates |
|---|---|---|
| **AimsWeb Literacy & Math** | Administered to all grade K-5 students in order to better identify specific strengths and areas of support for math and literacy skills. | Fall, Winter, Spring |
| **STAR Reading and Math** | Administered to all grade K-11 students in order to better identify specific strengths and areas of support in reading and math standards. | Fall, Winter, Spring |
| **Social Emotional Screener** | Administered to all grade PreK-12 students to provide insight into social-emotional and behavioral needs and identify those who may be at risk of future difficulty in school. | Fall, Winter, Spring |
| **CogAT** | Administered to all grade 2 and select grade 3-5 students in order to measure verbal, quantitative, and nonverbal reasoning and problem-solving skills. This assessment is also utilized to help determine a student's gifted identification. | Winter |

***State Assessments***

| Assessment | Purpose | Dates |
|---|---|---|
| **ACCESS** | Administered to grade K-12 English Learners. Scores are used to assess progress and proficiency in English as well as determine placement in the EL program the following school year. | Winter |
| **DLM** | Administered to grade 3-12 students eligible for alternative assessment in the areas of reading/language arts, mathematics, and science. | Spring |
| **IAR** | Achievement assessment for grade 3-8 students for reading/language arts and mathematics. | Spring |
| **ISA** | Achievement assessment for grade 5, 8 students for science. | Spring |
| **KIDS** | Administered to all Kindergarten students to better understand students' abilities when they begin their first year of school. | Fall |

Additional information regarding student assessments and information regarding interpreting scores is available under Assessments on the Learning & Innovation webpage.

## School Visitation Rights for Parents

The School Visitation Rights Act permits employed parents, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

## Student Data Privacy; Notice to Parents About Educational Technology Vendors

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as operators.

SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Illinois State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent name and student or parent contact information, username/password and student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English Learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use K-12 student data for purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- Collaboration between students, school personnel, and/or parents
- Other activities that are for the use and benefit of the school district

Board Policy 7:345, *Student Data Privacy*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### Teacher Qualifications

Under Title I of the Elementary and Secondary Education Act, parents may request the professional qualifications of their child's classroom teachers and the paraprofessionals, if any, who assist them, including:

1. Whether the teacher has met the State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
2. Whether the teacher is teaching under an emergency or other provisional status through which State qualification or licensing criteria have been waived;
3. Whether the teacher is teaching in the field of discipline of the teacher's licensure; and
4. Whether any instructional aides or paraprofessionals provide services, and, if so, their qualifications.

This notice is required by federal law (20 U.S.C. §6312(e)(1)(A)). If you would like to receive any of this information, please contact the District 158 Administrative Office at (847)659-6158.

# SCHOOL GUIDELINES

### Access to Student Social Networking Passwords and Websites

Social networking websites and platforms means an Internet-based service that allows students to: (1) construct a public or semi-public profile within a bounded system created by the service, (2) create a list of other users with whom they share a connection within the system, and (3) view and navigate their list of connections and those made by others within the system. Social networking websites include, but are not limited to, Facebook, Instagram, Twitter, TikTok, Snapchat, and ASKfm.

If a student has an account on a social networking website, school officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school behavior rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination. School officials may not request or require a student or the student's parent to provide a password or other related account information to gain access to the student's account or profile.

### Appearance, Clothing, and Hygiene

Students are expected to keep themselves well-groomed and neatly dressed at all times. A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.

Experience has shown that student conduct, identification with the school purposes and activities, personal pride and self-respect, and even the level of learning responses of students are all related to personal appearance and mode of dress. Students should dress neatly but simply for school, rejecting extreme fads concerning hairstyles, make-up or clothing.

We ask parents and students to become involved in supporting a "level of dress" that helps to promote a good atmosphere for learning. Articles of clothing that are considered inappropriate include, but are not limited to, headwear/hats, shoes with wheels, overly revealing clothing, dangerous or disruptive accessories, and clothing making reference to drugs, marijuana, or alcoholic beverages.

Clothing that disrupts the educational process and/or is demeaning to oneself is also considered inappropriate. During the school day students may be asked to remove or turn inside out any inappropriate items of clothing. Parents will be contacted in situations where student dress or hygiene presents a problem.

### Homework

Homework is an extension of learning in the classroom and is assigned to challenge, reinforce and motivate, and is not given for disciplinary reasons.

The quantity of homework will increase throughout the grade school years as students are able to assume greater responsibilities and independence. Whenever possible, supervised study time will be given in the classroom to help students get off to a good start on their assignments. Homework is a good way of involving parents in the learning process and keeping them informed about their child's progress. It is important, however, that assignments be completed by the student in order for the teacher to make an accurate assessment of the student's learning. Both long-term and short-term homework assignments will help students establish regular study habits, learn to budget time, develop an interest in the work assigned and learn the importance of accomplishing and turning in the work on time.

### Lost and Found Area

Lost clothing, book bags, etc. will be kept in the lost and found area. Small articles and valuables such as wallets, purses, jewelry and watches are kept in the office. Students may claim their possessions by identifying them. Please label all items with your child's name to facilitate return.

### Party Invitations and Birthday Acknowledgements

Invitations to private parties (birthdays, holidays, etc.) should be distributed outside of school. These types of invitations will only be distributed at school if the entire class is invited to the private party. Birthday acknowledgements (balloons, flowers, etc.) will not be sent to classrooms and cannot be sent home on the bus.

### Personal Electronic Devices ~~Items - Toys, Games, Cell Phones~~

Below is a list of items that may not be visible or accessed during the school day. Students choosing to bring these items to school must store them in backpacks in the "off" position. ~~Please be aware the school District is not responsible for lost, damaged, or stolen items.~~

- Toys (electronic or other)
- Games (electronic or other)
- Cell phones, Smart Watches

Smartphones, smart watches, e-readers and other educational electronic devices may be used for instructional purposes when the teacher deems appropriate.

Any item that may be considered a disruption to the learning environment or a potential safety concern is prohibited. The District is not responsible for lost, damaged, or stolen items.

### Report Cards, Grading and Promotion

Report cards for students in grades K-5 are completed on a trimester basis. Students will be assessed on end of the year grade-level standards in order to show what a student knows, or is able to do, in relation to the standards. The report cards show student progress towards mastery of specific learning targets.

At times questions of retention do arise. A decision to promote or retain a student shall be based on successful completion of the curriculum, attendance, and mastery of content. The administration shall determine remedial assistance for a student who is not promoted.

### Respect for Property

Students are to respect the property of others including that of students, staff and school. School issued materials such as textbooks, tablets, lab materials, etc., are on loan to students. Any damage or replacement costs are the student's responsibility. Student storage areas such as lockers, cubbies, and desks are school property and are to be used only for the purpose of storing books, notebooks, lunches, coats, etc. These areas are subject to search by school authorities.

### Telecommunication Device Possession and Use

Students are allowed to possess cellular, radio, or other telecommunication devices, such as cell phones and smart watches, etc., at school, on school property, or at school-sponsored activities, but the use of these devices is restricted to areas designated by the Building Principal before and after school hours only. During the school day and while participating in school-sponsored activities, students will be expected to leave these devices in their lockers or cubbies in the "off" position. Cellular, radio, or other telecommunication devices found in a student's possession during the school day, while participating in school-sponsored activities, or outside designated areas may be confiscated, and the student may be subject to additional discipline. Parents are required to pick up confiscated items.

Students will not be allowed to make phone calls during the school day except as permitted by a staff member. Students generally are not called to the telephone from classes except for emergencies.

The District also restricts parents' and/or visitors' use of cellular, radio, and other telecommunication devices to appropriate areas to be used only in such instances in which either an emergency exists or the use of the device is not disruptive to the ongoing activity. Violators of this policy may be asked to leave the school building.

### Treats for Classroom Celebrations

Healthy food and beverage options should be made available for classroom celebrations. Candy and pop are discouraged, and gum is not allowed. When bringing treats for classroom celebrations, please remember that District 158 requires all treats be commercially prepared and packaged. The distribution of edible birthday treats is not permitted in schools.

A list of healthful food and beverage options for school functions along with ideas for classroom rewards can be found in the District's School Wellness Plan.

## ATTENDANCE, ABSENCES, AND TARDIES

School attendance is one of the most important tasks of a student. Accordingly, all students are expected to be present in all scheduled classes every school day unless absent for a valid reason. Students who stay home for trivial illnesses or because they do not feel like attending school are, in effect, only hurting themselves. They are missing vital information in their education and placing their future in jeopardy. We will closely monitor all absences and hope for the cooperation of parents in improving school attendance.

### Absences

For students who are required to attend school there are two types of absences: excused and unexcused. The school may require documentation explaining the reason for the student's absence. The school administrator is the final decision maker as to whether an absence is Excused or Unexcused.

### Excused Absences (EA)

1. Illness of the student
2. Mental or Behavioral Health Days – Students may utilize up to five mental or behavioral health days per school year. After use of the second mental or behavioral health day, the student may be referred to the appropriate school support personnel.
3. Death in the immediate family
4. Family emergency
5. Religious holiday observance
6. Attending a military honors funeral to sound TAPS
7. A student will be excused for up to 5 days in cases where the student's parent is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
8. Court appearance.
9. Work or school sponsored activity approved by the school.
10. Voting in a local, State, or federal election.
11. College Visitation Days - Must be taken before May 1. A College Visit Verification form signed by the college or institution must be provided to excuse the absence as a college visit and be coded as College Visit (CV). Failure to follow the correct procedure will result in the absence being coded as an Unexcused Absence (UA). Only the day of the college visit can be excused under the College Visit (CV) attendance code. Days required to travel for a college visit do not count as excused absences and will be coded as an Unexcused Absence (UA).

### Unexcused Absences (UA)

- All other absences are Unexcused.
- Tardies (late to school or class), vacations, and cultural trips are Unexcused Absences.

### Procedure for Communicating Absences

In the event of any absence, the student's parent is required to call the school before school begins to explain the reason for the absence. If a call has not been made to the school to report the student's absence by the start of the day, a school official will attempt to contact you to verify the absence. The purpose of this procedure is to determine if your child has arrived safely. If the parent cannot be contacted, the student will be required to submit a signed note from the parent explaining the reason for the absence. Failure to do so shall result in an unexcused absence. Upon request of the parent, the reason for the absence will be kept confidential.

**Elementary Schools:** When your child arrives after the official start time, parents are required to sign their child in at the school office. Students who leave school early for reasons of illness, appointments, or notes from home will be released only to the parent unless prior arrangements have been made through the school office. Parents are required to sign their child out in the office.

### Make-Up Work

If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. Generally speaking, students will have one day per day absent to make-up work. Parents are asked to work with the classroom teacher to receive make-up work.

### Illnesses

If your child will be absent because of illness, you are required to call the school by the beginning of the school day and report the absence *each* day. If your child is absent and we do not receive a call, we will call you at home or your place of employment to verify the absence. The purpose of this procedure is to determine if your child has arrived safely to school.

During a long-term illness, a parent may call on the first day and notify the office of the anticipated length of the absence. After three consecutive days of illness, a written excuse from a doctor may be required for an absence to be considered excused. A doctor's note will change the absence code to "Medical Verification" for attendance purposes. If a pattern of non-attendance has been identified by the building administrator, a written excuse from a doctor may be required as part of the student's individualized attendance plan. In cases where a student visits the health office, the school nurse may assess the student and determine if the student should be sent home; however, this does not constitute medical verification

### Family Emergencies

A student may be excused for extenuating circumstances such as a family emergency. The following examples do not constitute a family emergency and would therefore be recognized as an Unexcused Absence:

- Errands, which could be scheduled when a student is not required to be in school
- Oversleeping
- Car trouble
- Leaving school without receiving proper authorization
- Missing the bus
- Being tardy to school without a valid excuse (as defined by the State of Illinois)

### Release Time for Religious Instruction & Observation

A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent must give written notice to the Building Principal at least five (5) calendar days before the student's anticipated absence(s).

Students excused for religious reasons will be given an opportunity to make up any missed work, including homework and tests, for equivalent academic credit.

### After School, Co-Curricular, or Extra-Curricular Activities Attendance Requirements

Attendance is a factor in a student's eligibility to participate in extra-curricular activities. A student must be present at least the second-half of the school day. A student must be present at school a minimum of five (5) hours to be eligible for participation in after school, co-curricular, or extra-curricular activities such as athletics, concerts, presentations, plays, musicals, trips, etc. If a student goes home ill during the day, that student becomes ineligible for participation in any after school, co-curricular, or extra-curricular activities that day.

A student may not be on campus for any reason on a day they have been reported absent unless they have made arrangements with administration to do so. If there is a medical reason for missing school (and Physical Education), due to an extended illness/condition, a doctor's note will be required based on the nurse's recommendation. All notes should be turned into the Health Office.

**Medical Appointments:** A student who has a medical appointment that may cause absence from school for more than one-half of the school day may still be eligible to participate that day. This would be recorded in PowerSchool as MV (Medically Verified). To assure eligibility, arrangements should be made ahead of time with the school administrator (Activities Director, Athletic Director as applicable).

**Absence Due to Participation in School-Sponsored Activity:** A student's absence from school due to participation in school-sponsored activities or trips will be recorded in PowerSchool as SA (school activity), and the student remains eligible to participate in after school, co-curricular, and/or extracurricular activities.

**In-School Intervention/Suspended Students:** A student who is serving an in-school suspension (ISS) or an out-of-school suspension (OSS) is ineligible to participate in any school-related activities on the days of the intervention or suspension.

### Truancy

A parent who knowingly and willfully permits a child to be truant is in violation of State law. Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and District.

Students who miss more than 1% but less than 5% of the prior 180 regular school days without valid cause (a recognized excuse) are truant. Students who miss 5% or more of the prior 180 regular school days without valid cause are chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue. If chronic truancy persists after support services and other resources are made available, the school and District will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Appropriate school discipline

A student who misses 15 consecutive days of school without valid cause and who cannot be located OR, after exhausting all available support services, cannot be compelled to return to school is subject to withdrawal from school.

### Diagnostic Procedures for Identifying Student Absences and Support Services to Truant or Chronically Truant Students

State law requires every school district to collect and review its chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. This review must include an analysis of chronic absence data from each attendance center. Any student who has 10% or more absences of the school days each month will receive a letter or phone call home to discuss attendance and determine if there is a need to develop a plan of support. A meeting may be set with the family and school to determine if further absences would be marked unexcused without documentation for the remainder of that trimester.

Furthermore, State law provides that school districts are encouraged to provide a system of support strategies to students who are at risk of reaching or exceeding chronic absence levels. School districts are also encouraged to make resources available to families such as those available through the State Board of Education's Family Engagement Framework to support and engage students and their families to encourage heightened school engagement and improved daily school attendance.

"Chronic absence" means absences that total 10% or more of school days of the most recent academic school year, including absences with and without valid cause, and out-of-school suspensions.

The school and District use the following diagnostic procedures for identifying the causes of unexcused student absences: Interviews with the student, the student's parent(s) and any school officials who may have information about the reasons for the student's attendance problems.

Supportive services to truant or chronically truant students include: parent conferences, student counseling, family counseling, and information about existing community services.

### Extended Absences

For planned absences, parents should notify the academic team and office in writing in advance. This can be done through the Extended Student Absence form.

While such absences are discouraged, alternative assignments may be provided, when possible, as long as teachers have sufficient notice. Please note that many extended absence reasons fall under unexcused absences. This form does not grant approval for the absence to be excused; it is used as a means of notification. Please review the District calendar to view days of non-attendance and if possible, schedule appointments and vacations on these dates.

## BEHAVIOR AND DISCIPLINE

Effective discipline is necessary if a school is to function in the most constructive manner for students. Through good discipline and self-control, students can work with the school to form a productive partnership. Good discipline requires teamwork and is the combined responsibility of students, parents, and staff. **Students are responsible for following all school rules and regulations, as well as all District policies, while attending any school-sponsored activity.**

### School Code of Conduct

In order to support our students, parents, staff members, and school community, we want to take this opportunity to review our practices and expectations related to student conduct, including behavioral and social-emotional supports, behavioral interventions and discipline. The Code of Conduct is a multi-layered system that will require work by all stakeholders across all school and home settings to help our students with their social and emotional as well as academic needs. We want to create an environment where all stakeholders are aware of and actively engage in their roles and responsibilities.

### Parent-Teacher Advisory Committee (PTAC)

Per Board Policy 2:150, *Committees*, the Parent-Teacher Advisory Committee shall assist in the development of student behavior policy and procedures, and provide information and recommendations to the Board. Its members may consist of parents/guardians, teachers, administrators and board members. Additional participants, whose expertise or experiences are needed, may be invited to participate in various meetings that are geared to specific topics (for example, when discussing school bus safety policies, transportation staff may be included.) The committee reviews such issues as administering medication in schools, reciprocal reporting between the School District and local law enforcement agencies, student discipline/handbooks, disruptive classroom behavior, school bus safety procedures and the dissemination of student conduct information.

Per Policy 7:190, *Student Behavior,* the Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

***We Believe:***

To support our learners' Social, Emotional, and Academic and Behavior skills, we believe and understand the following:

1. Our school community will learn and behave at their best when they feel connected, cared for, and valued.
2. The purpose of discipline is to teach skills that empower learners to change their behaviors over time. If you expect it, you must teach it. Discipline is a meaningful response.
3. Learners will be empowered to be actively involved in identifying what went wrong and how they can help fix it.
4. Kids do well if they can. Challenging behaviors communicate unmet needs and/or areas where skills may be lacking which results in a need to determine the cause.
5. Dysregulated learners (learners who are having difficulty managing or regulating emotions and behaviors)

need the supportive presence of a regulated adult to return to a regulated state.

6. A strong foundation in every school environment maximizes learners' access to instructional time and fosters a sense of belonging for all.
7. Proactively teaching social, emotional, and behavioral skills should be intentionally integrated across all environments and all aspects of learning.
8. Exclusionary forms of discipline (suspension, expulsion, and removal from the learning environment) can produce negative outcomes in students, schools, districts, and communities and therefore must be carefully used when intended to keep all learners safe.
9. It's important for us to work towards a shared understanding by using clear and specific language when discussing our thoughts and beliefs about social, emotional, and behavioral skills. This approach helps create a fair and inclusive system that supports all learners.
10. High expectations can be met for all learners when we appreciate, respect, and respond to the diverse needs within our schools and district. This ensures that each child receives the necessary support to reach their full academic and social potential.

***We expect:***

- Students to attend school each day, be conscientious in classroom work and take full advantage of the educational opportunities available
- Students, staff and families to build and sustain authentic, positive and meaningful relationships
- Student, staff and families to demonstrate civility and respect for one another and hold each other to high expectations
- Students, staff and families to all contribute to the safety of the learning environment for all
- Students to respect other people's property and exercise proper care when using public facilities and equipment
- Students to establish personal and educational goals with teachers, counselors, and family, and work consistently toward the achievement of your goals
- Students to be aware of the expectations for student behavior and accept personal responsibility for functioning successfully within these guidelines

***We will:***

- Implement strategies and supports that all students, staff and families to feel safe
- Promote a positive school comm
- Provide staff with the resources necessary to help with the implementation of this plan
- Partner with families to provide information for outside resources

## Problem-Solving Suggestions for Students

- Talk with your parent about possible solutions
- Calmly discuss any issues with the teacher when other students are not present. This removes the pressure on both of you.
- If the matter is not resolved, talk with a trusted faculty member, Counselor, Dean, Associate Principal, or the Building Principal

## Problem-Solving Suggestions for Parents

- Be sure of the facts. Although it may be difficult for you not to take sides, try to see the whole picture
- Contact the person with whom your child is having the problem
- If possible, include your child in conferences with teachers, Counselors, the Dean, Associate Principal, Building Principal, and other school personnel to help find solutions together
- Before you leave a conference, **be sure you understand** what is expected of you and your child and what the school staff will try to do
- Set a specific time when communication by phone or letter will be made on your child's progress

*All violations of the school disciplinary policy will be maintained in the student's temporary record file.*

## Multi-Tiered Systems of Support Framework

Huntley 158 utilizes a Multi-Tiered System of Support (MTSS) framework to foster a positive learning environment and focuses on supporting the whole child.

MTSS is a term used to describe an evidence-based model of schooling that uses data-based problem-solving to integrate academic and behavioral instruction and intervention. All students are part of MTSS, including students with disabilities, as part of their education. In MTSS, integrated instruction and intervention is delivered in varying intensities (multiple tiers) based on student need. "Need-driven" decision-making seeks to ensure that district resources reach the appropriate levels to accelerate the performance of ALL students to achieve and/or exceed proficiency levels.

Tier 1 - Universal Interventions are what all students receive. This Tier focuses on the implementation of the district's core curriculum and is aligned with the Illinois Social Emotional Learning Standards.

Tier 2 - Secondary Interventions are what some students receive in addition to Tier 1 instruction. These services are more concentrated and are targeted interventions for small groups.

Tier 3 - Tertiary Interventions are what a few students receive. This is the most intense level of intervention a school can provide a student through the MTSS model. These services are typically provided to a very small group and/or one on one.

## Restorative Practices

Huntley 158 uses Restorative Practices in our schools, which helps to shift the focus to building relationships among school community members and helps move away from a punitive mindset when there is conflict. Restorative Practices are NOT a replacement for a system of consequences or a code of conduct. Restorative Practices are not intended to remove accountability for students. Students who have broken school rules or harmed other school community members are still held accountable for their actions and may receive traditional consequences **alongside** restorative solutions or in conjunction with restorative practices.

## Discipline of Special Education Students

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability. However, all students must conform to the Student Behavior policies as outlined in this Handbook.

Additional information regarding discipline of students with disabilities is located in the Special Education section of this handbook.

## Aggressive Behavior

Illinois law requires school districts to notify the parent of a child who demonstrates behaviors that put the student at risk for aggressive behavior. Board Policy 7:190, *Student Behavior*, prohibits a student while at school or a school-related activity from: (1) engaging in any kind of behavior that causes physical or psychological harm to someone else, and/or (2) urging other students to engage in such conduct.

## Bullying, Harassment, and Hazing

Bullying, intimidation, harassment, and hazing diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

### Bullying

Bullying is defined as: (1) an act that is repetitive in nature (similar behavior which occurs more than once); (2) creates a power imbalance (by size, age, numbers or emotionally); and/or (3) is intended to hurt or harm the victim (socially, emotionally, or physically).

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance socioeconomic status, academic status, pregnancy,

parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in the following situations:

1. During any school sponsored education program or activity;
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops, or at school sponsored or school-sanctioned events or activities;
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students which can reasonably be expected to have one or more of the following effects:

1. Placing the student or students in reasonable fear of harm to their person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance, or ability to participate in or benefit from the services, activities, or privileges provided by the school.

Students who feel they have been bullied should report the incident by:

1. Contacting the Complaint Manager or other administrator, counselor, teacher, or social worker
2. Using the ***Student Helpline***: (815) 889-0584
3. Using the District Bullying Report form.
4. Following the process outlined in Board Policy 2:260, *Uniform Grievance Procedure*, and this Handbook.

At its discretion, the District may make referrals of students who have demonstrated bullying behaviors to counselors or mental health professionals. Students determined to have committed an act of bullying may face disciplinary consequences up to and including a recommendation of expulsion, as well as possible referral to the appropriate law enforcement agency for criminal charges.

Questions or concerns should first be discussed with the staff member closest to the situation. It is always best to follow the chain of command to ensure that all parties involved are properly informed of the situation. Parents should expect a response from the staff member or their designee within 24 hours to discuss the concern. If no contact has been made, please proceed to the next step in the chain.

**Teacher → Assistant Principal → Building Principal → Assistant Superintendent → Superintendent**

Board Policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment,* is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### Harassment

It is the policy of District 158 to provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment. No person, including an employee or student, shall harass, intimidate, or bully a student on the basis of actual or perceived race, color, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, sexual orientation, gender-related identity or expression, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic.

Sexual harassment of students is prohibited. Sexual harassment means sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment, or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
   a. Substantially interfering with a student's educational environment;

b. Creating an intimidating, hostile, or offensive educational environment;
c. Depriving a student of educational aid, benefits, services, or treatment; or
d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

Students are encouraged to report claims or incidences of sexual harassment to the Non-Discrimination Coordinator or Complaint Manager. Any student who believes they are being harassed may file a complaint by using the process outlined in Board Policy 2:260, *Uniform Grievance Policy*, and this Handbook.

A student's good faith action in reporting harassment will not result in any adverse actions against the complainant. However, if a student or witness is found to have made an intentionally false report of harassment, the student or witness shall be subject to discipline.

Board Policy 7:20, *Harassment of Students Prohibited,* is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### Hazing

Soliciting, encouraging, aiding, or engaging in hazing is prohibited. Hazing means any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

### Conduct Motivated by Prohibited Discrimination

Conduct motivated in whole or in part by prohibited discrimination may be subject to increased disciplinary measures where determined to be appropriate by the administration. The Board of Education may also consider whether conduct was motivated in whole or in part by prohibited discrimination when determining whether to expel a student based on such conduct.

Prohibited discrimination means conduct based upon actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, or order of protection status.

Board Policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited,* is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### Dangerous Weapons

Board Policy 7:190, *Student Behavior*, prohibits the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area.

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 19 of the United States Code (18 U.S.C. §921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. Any item determined to have been possessed, used, transferred, or controlled in violation of this policy will be confiscated and retained by school officials, and either turned over to a parent at the end of the school year, or to the appropriate local law enforcement agency.

Board Policy 7:190, *Student Behavior*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## Gang and Gang-Related Activity

The Board of Education affirms its position that schools in District 158 shall provide an orderly place for learning. Board Policy 7:190, *Student Behavior*, prohibits students from engaging in gang activity on school property or at any activity associated with or under the general guidance of school authorities.

Gangs are defined as any group of two or more persons who associate with each other primarily for criminal, disruptive and/or other activities prohibited by law and/or by the District's policies, rules, and regulations.

No student:

1. Shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other insignia which is evidence of membership or affiliation with any gang.
2. Shall draw gang graffiti or distribute gang related literature.
3. Shall use any speech, either verbal or non-verbal (such as gestures or hand-shakes), or act in furtherance of gang activity.
4. Shall solicit others for membership in any gang.
5. Shall request any person to pay protection or otherwise intimidate or threaten any person.
6. Shall commit any other illegal act or other violation of District policies in furtherance of gang related activities.
7. Shall incite other persons to inflict physical violence against any other person.
8. Shall participate in any activity that could be interpreted as relating to gangs or gang activity.

Penalties for Violations:

Any student found to have violated this policy shall be guilty of gross misconduct. All gang related paraphernalia or materials will be confiscated. Violation of this policy may result in disciplinary measures up to and including 10-days suspension with consideration for expulsion, and referral to appropriate law enforcement agency if a violation of the law is involved.

## Student Code of Conduct Matrices

The matrix below outlines student behaviors and corresponding levels of interventions or consequences that may be implemented in response to those behaviors. The list of behaviors and interventions/consequences is meant to be illustrative and non-exhaustive, and will not necessarily be implemented in progressive order. All interventions and consequences will be determined on a case-by-case basis and will take into consideration the developmental level of the student(s) involved. The matrix serves as a tool for administrators to respond appropriately when students have committed serious violations, per the Student Code of Conduct. This tool is designed to offer consistency at all levels across the District so that the students receive interventions and consequences fairly from school to school when their behaviors require.

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| **Academic Misconduct** | Academic Misconduct: Daily work | **1** | Providing or receiving unauthorized assistance, with or without technology, during homework or practice activities because it prevents the teacher and/or school administration in arriving at an honest evaluation of learning. The unauthorized use of technologies to support academic work is also considered a form of academic misconduct unless permitted by the teacher. | Teacher Managed |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Academic Misconduct: Cheating-Distribution | **2** | Aiding other students in cheating, soliciting another person to take an exam or write a paper, as well as the theft, damage, sale, and/or distribution of course materials. | Apology<br>Conference with student<br>Detention - with Office<br>Explicit instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact - Phone Call<br>Parent/Student Conference<br>Referral to counselor/social worker<br>Restorative Practices<br>Technology Restrictions |
| | Academic Misconduct: Cheating-Plagiarism | **2** | A form of cheating that involves presenting graded/assessed work as one's own, the ideas or work of another person or technology. Plagiarism is not a question of intent. Any use of the content or style of another's intellectual product without proper recognition of the source constitutes plagiarism. The unauthorized use of technologies to support academic work is also considered a form of cheating unless permitted by the teacher. | Apology<br>Conference with student<br>Detention - with Office<br>Explicit instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact - Phone Call<br>Parent/Student Conference<br>Referral to counselor/social worker<br>Technology Restrictions |
| **Alcohol** | Alcohol: In the presence of use and/or distribution | **2** | A student is knowingly in the presence of a peer who is using and/or distributing alcohol on school grounds and/or at school events and does not remove self when given the opportunity. | Conference with student<br>In-school Suspension<br>Parent Contact - Phone Call<br>Search of student and/or locker |
| | Alcohol: Possession and/or use (ISBE) | **3** | Student is under the influence or in possession of alcohol on school grounds and/or at school events | Behavior contract<br>Conference with student<br>In-school Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Out-of School Suspension<br>Parent Contact - Phone Call<br>Referral to drug/alcohol counseling<br>Search of student and/or locker |
| | Alcohol: Distribution (ISBE) | **3** | Student is giving out/sharing/selling alcohol to students or others on school grounds and/or at school events. | Behavior contract<br>Conference with student<br>Expulsion<br>In-school Suspension<br>Law Enforcement Agency Referral<br>Out-of School Suspension<br>Parent Contact - Phone Call<br>Referral to counselor/social worker<br>Referral to drug/alcohol counseling<br>Search of student and/or locker |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| **Arson** | Arson | **3** | Destruction of school property resulting from student use of fire regardless of intent or level of property damage | Behavior Contract<br>Change of schedule<br>Contact and/or referral to any other applicable outside agencies<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Referral to counselor/social worker<br>Safety plan developed<br>Search of student and/or locker |
| **Bullying** | Conflict | **1** | Pattern of offending behavior where the student(s) is engaging in peer conflict with another student but shares equal power (physical/social), there is an equal emotional reaction and ownership over the conflict | Teacher managed<br>May become leadership managed based on context |
| | Bullying | **3** | Board Policy 7.180: Bullying includes cyber-bullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:<br>1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;<br>2. Causing a substantially detrimental effect on the student's or students' physical or mental health;<br>3. Substantially interfering with the student's or students' academic performance; or<br>4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.<br>Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.<br>Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in | Behavior Contract<br>Change of schedule<br>Class Removal<br>Safety plan<br>Expulsion<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Restorative Practices<br>Support / counseling services |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | | | whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying. In order for an incident to be deemed "bullying" a trained investigator must complete a full investigation and deem the situation "founded". | |
| **Dress Code** | Dress Code: Minor | **1** | A student's appearance that disrupts the educational process but easily corrected at the classroom level | Classroom Managed |
| | Dress Code: Health/Safety | **2** | A student's appearance that disrupts the educational process or compromises standards of health, and safety. Clothing that draws attention or interferes with the ability to identify or communicate with students OR clothing that includes print and pictures of items that are illegal to minors. | Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>Parent Contact |
| | Drug Offenses: In the presence of use and/or distribution | **2** | Student is knowingly in the presence of a peer who is using and/or distributing illegal drugs, controlled substances, drug-related paraphernalia, prescription drugs not prescribed, or inhalants on school grounds and/or at school events and does not remove self when given the opportunity. | Conference with student<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Search of student and/or locker |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Drug Offenses (ISBE): Possession and/or use | **3** | Student is under the influence or in possession of illegal drugs, look-alike drugs, drug-related paraphernalia, controlled substances, prescription drugs not prescribed, or inhalants or other controlled substances on school grounds and/or at school events | Athletic Suspension<br>Behavior contract<br>Law Enforcement Agency Referral<br>Conference with student<br>Expulsion<br>In-school and/or out-of-school suspension<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Restorative Practices<br>Search of student and/or locker |
| | Drug Offenses (ISBE): Distribution | **3** | Student is giving out/sharing/selling illegal drugs, look-alike drugs, drug-related paraphernalia, controlled substances, prescription drugs not prescribed, or inhalants or other controlled substances to students or others on school grounds and/or at school events. | Athletic Suspension<br>Behavior contract<br>Conference with student<br>Expulsion<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Referral to drug/alcohol counseling<br>Restorative Practices<br>Search of student and/or locker |
| **Falsification of Information** | Falsification of Information | **2** | Delivering false or misleading information on a document and/or in the course of a school investigation or staff inquiry. Includes falsifying records or signatures, impersonation of another individual over electronic communication (phone, email) | Athletic Suspension<br>Behavior contract<br>Conference with student<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices<br>Search of student and/or locker |
| **Gang-Related** | Gang-Related: Paraphernalia | **2** | Displaying gang symbols or paraphernalia | Behavior contract<br>Change of schedule<br>Class Removal<br>Expulsion<br>In-school and/or out-of-school suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Search of student and/or locker |
| | Gang-Related: Activity | **3** | Being involved in gangs or gang-related activities (Board Policy 7:190) where two or more individuals who use common symbols, identifiers or behavior, and/or who assemble to conduct illegal activity or violation of school policies and/or | Athletic Suspension<br>Behavior contract<br>Conference with student<br>Expulsion<br>In-school suspension<br>Law Enforcement Agency Referral |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | | | intimidate individuals or groups. | Loss of Privilege/Social Probation<br>Out-of-school suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices<br>Search of student and/or locker |
| **Harassment** | Harassment | **3** | Board Policy 7:20: Harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identify; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. Harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above. In order for an incident to be deemed "harassment" a trained investigator must complete a full investigation and deem the situation "founded". | Investigation conducted<br>Behavior Contract<br>Change of schedule<br>Class Removal<br>Safety plan<br>Expulsion<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Restorative Practices<br>Support / counseling services |
| | Insubordination/ Non-compliance: Low Intensity and/or Duration | **1** | Failure to act in accordance with given expectation or directive with increasing impact on learning environment (learning of the student and/or other students). Student engages in inappropriate verbal and/or non-verbal interruption to the environment that is low in duration and/or intensity. | Teacher Managed |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Insubordination/ Non-compliance: High Intensity and/or Duration | **2** | Prolonged refusal, refuses redirects, loss of instructional time<br>Student engages in inappropriate verbal and/or non-verbal interruption to the environment that is high in duration and/or intensity | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| | Insubordination/ Non-compliance: Gross Misconduct | **3** | Interferes with the regular operation of the school building or event.<br>Includes indecent exposure, behavior that requires crisis plan to be activated and/or refusal to follow directions in crisis response situations, as well as calling emergency without an emergency (pulling fire alarm, calling 911) | Athletic Suspension<br>Behavior contract<br>Class Removal<br>Conference with student<br>Detention - with Office<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Peer Mediation<br>Referral to counselor/social worker<br>Restorative Practices<br>Safety Plan |
| **Language** | Language: Non-directional swearing | **1** | Incidental swearing / nonverbal gesturing not directed at another person. | Teacher Managed |
| | Language: Directional swearing | **2** | Swearing / nonverbal gesturing or other abusive language directed at another person. | Behavior Contract<br>Class Removal<br>Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| | Language: Non-directional inflammatory or sexual language | **2** | Incidental use of inflammatory language / nonverbal gesturing or sexual language / nonverbal gesturing not directed at another person | Behavior Contract<br>Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Language: Directional inflammatory or sexual language | **3** | Language and nonverbal gesturing, including sexual language and nonverbal gesturing, that does or could cause to alienate an individual related to protected class status covered under Illinois code. Could include, but is not limited to hate speech OR descriptions, racial slurs, slang terminology and/or labels commonly understood to be offensive, demeaning or derogatory. | Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| **Location** | Location: Failure to report to designated area on time | **1** | Failure to report on time to designated area | Teacher Managed |
| | Location: Unassigned area | **2** | Hiding in unsupervised area, in unassigned location, leaving an assigned area without permission in the school building, misuse of pass, entering school property without authorization (trespassing) Elopement in school building. | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact |
| | Location: Off campus | **3** | Failing to report to school building or leaving school building without permission. Elopement off campus. | Behavior contract<br>Change of schedule<br>Conference with student<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Safety Plan |
| **Property** | Property: Misuse | **1** | Wasting materials or resources or using property in a way not intended. Includes not cleaning up after self. Does not include property damage. | Teacher Managed |
| | Property: Vandalism/Damage | **3** | Damage or destruction that occurs as a result of ignoring expectations. May require professional cleaning, repair or replacement. May disrupt the normal operations of the building. May include behavior that requires emergency response plan to be activated. | Behavior contract<br>Change of schedule<br>Conference with student<br>Detention - with Office<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution<br>Restorative Practices<br>Safety Plan<br>Support / counseling services |
| **Public Display of Affection** | Public Display of Affection: Minor | **1** | Any consensual physical contact that includes kissing of any kind or for any length of time, having a student's | Teacher Managed |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | | | arm/hands around another student's waist or any other body part, (head, neck, etc.), sitting between the legs of another student, rubbing up against another student | |
| | Public Display of Affection: Major | **2** | Consensual groping of body parts, sexual activity | Behavior contract<br>Class Removal<br>Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| **Technology** | Technology: Off-task or inappropriate purpose | **1** | Use of technology for off-task or inappropriate purpose | Teacher Managed |
| | Technology: Disruptive-School Issued Device | **2** | Use of school-issued devices or access to accounts that disrupts access to the learning of self and/or others | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |
| | Technology: Disruptive - Personal Device | **2** | Use of personal devices (cell phone, watch, tablet, Airpod, other) or access to accounts that disrupts access to the learning of self and/or others | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |
| | Technology: Privacy or Acceptable Use Policy (AUP) | **3** | Any communication/media that includes sending, distributing, or viewing of unauthorized recording of videos and pictures with or without consent. This includes pornographic images (including sexting), violent images or materials that violate the rights of a protected class, and explicit language. This includes posting media of this nature on social media using school devices, personal devices, and/or infrastructure as well as to organize illegal activity, engage in illegal activity, or purchase illegal items. | Behavior Contract<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Referral to counselor/social worker<br>Parent Contact<br>Restorative Practices |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Technology: Infrastructure | **3** | Hacking, modification, or damage of the technology infrastructure of the district such as the wireless network and servers. Attempts to breach secured electronic information or resources. | Behavior Contract<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| **Theft** | Theft: Personal Property | **2** | Entering an individual's personal space or property (desk, bag, purse, locker, car etc.) to take an item of value | Behavior Contract<br>Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution |
| | Theft: School Property | **3** | Stealing materials belonging to the school | Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution |
| **Threat Communicated** | Threat: Communicated to Individual | **3** | Communication of a threat through any form (included but not limited to verbal, non-verbal, social media, written) | Apology<br>Behavior Contract<br>Class Removal<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices Peer Mediation<br>Safety Plan Developed<br>Threat Assessment |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Threat: Communicated to Group | **3** | Communication of a threat through any form (included but not limited to verbal, non-verbal, social media, written) | Apology<br>Behavior Contract<br>Class Removal<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices Peer Mediation<br>Safety Plan Developed<br>Threat Assessment |
| | Threat: Communicated with Access to Weapon | **3** | Communication of a threat including mention of weapon through any form (included but not limited to verbal, non-verbal, social media, written) | Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Safety Plan Developed<br>Parent Contact<br>Referral to counselor/social worker<br>Threat Assessment |
| **Tobacco** | Tobacco: In the presence of use and/or distribution | **2** | Student is knowingly in the presence of a peer who is using and/or distributing tobacco, nicotine products, and/or vaping-related paraphernalia on school grounds and/or at school events and does not remove self when given the opportunity | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |
| | Tobacco: (ISBE) Possession and/or use | **3** | Student is under the influence of or in possession of tobacco, nicotine, look-alike product, and/or vaping-related paraphernalia on school grounds and/or at school events | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker |
| | Tobacco: (ISBE) Distribution | **3** | Student is giving out/sharing/selling tobacco products, nicotine products, look-alike product, and/or vaping-related paraphernalia to peers on school grounds and/or at school events | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| **Violence <u>With</u> Serious Physical Injury** | Violence With Serious Physical Injury: Physical Aggression (ISBE) | **3** | Serious one-sided physical contact (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.) where either the offender(s) or victim(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death. Sexual violence where either the offender(s) or victim(s) require off-site professional medical attention. | Apology<br>Class Removal<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Law Enforcement Agency Referral<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| | Violence With Serious Physical Injury: Physical Fighting | **3** | Mutual physical fight where either the offender(s) or target(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death. | Apology<br>Class Removal<br>Conference with student<br>Expulsion<br>Loss of Privilege/Social Probation<br>Law Enforcement Agency Referral<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| **Violence <u>Without</u> Serious Physical Injury/Physical Aggression** | Inappropriate physical contact | **1** | Physical contact that is not serious but is inappropriate and unwelcomed. | Teacher Managed |
| | Violence without Serious Physical Injury (ISBE): Physical Aggression with or without minor injury | **2** | Student engages in one-sided actions involving physical contact that is aggressive in nature (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.). It may include minor injury where either the offender(s) or victim(s) require school-based medical attention (not off-site professional medical attention) | Behavior Contract<br>Class Removal<br>Conference with student<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| | Violence without Serious Physical Injury (ISBE): Physical Fighting with or without minor injury | **3** | Mutual physical fight where the offender(s) or target(s) do not require off-site professional medical attention, regardless of intent. ("Professional medical attention" may include the school nurse but not for minor care that any staff member could provide.) | Conference with student<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practice |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Violence without Serious Physical Injury (ISBE): Serious sexual contact | **3** | Serious, non-accidental, and non-consensual physical contact of a sexual nature (e.g., groping, intimating sexual acts, touching private areas, exposing other's private areas) where the offender(s) or target(s) do not require professional medical attention. ("Professional medical attention" may include the school nurse but not for minor care that any staff member could provide.). Includes any intentional contact with private areas of an individual, regardless of intent. | Behavior Contract<br>Conference with student<br>Explicit instruction of appropriate replacement behavior<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |
| **Weapon** | Weapon: Possession of Minor Weapon | **2** | Possession of a tool is readily capable of causing harm as determined by school administration but does not meet the state definition of a dangerous weapon. This could include pocket knives with blades less than 2.5 inches | Behavior Contract<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Safety Plan Developed<br>Search of student and/or locker |
| | Weapon: (ISBE) Possession of Dangerous - Other | **3** | Student possesses dangerous weapon or realistic-looking fake dangerous weapon (does not include firearms)<br>A device, instrument, material, or substance that is readily capable of causing death or serious bodily injury, except a firearm. | Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Safety Plan Developed<br>Search of student and/or locker |
| | Weapon: (ISBE) Possession of Dangerous - Firearm | **3** | Possession of firearm on school grounds that is used for or readily capable of causing death (includes handgun, rifle, shotgun, multiple firearms) | Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Safety Plan Developed<br>Search of student and/or locker |

## Explanation of Disciplinary Consequences

### Warning

A teacher/administrator/student conference may be held in hopes of eliminating further consequences.

### Lunch Restrictions/Isolated Lunch Detentions

Lunch restrictions/isolated lunch detentions are served during the student's lunch period with staff supervision. Students will be permitted to get their lunch and then report to the office for the remaining lunch period. Lunch restrictions/isolated lunch detentions are assigned in cases of first time or infrequent misconduct of a lesser nature. The staff member will inform the student, and when appropriate, will call home.

### Before or After School Detentions

Detentions are assigned in cases of serious misconduct and/or frequent misconduct of the same nature. A detention must be processed through the administration. A detention may occur before school or after the school day. Absence on the day of a detention will cause the detention to be served on the next school day. Students and parents will be notified in writing at least one day in advance of the day assigned. Parents are

responsible for providing transportation. Transportation inconveniences are not a valid excuse for missing a detention. Failure to appear for an assigned detention may result in additional detention and/or parent phone conference.

### Behavior Contracts

An administrator may write a behavior contract to provide a more structured setting for a student in hopes of eliminating inappropriate and unacceptable behaviors.

### Restorative Practices and Interventions

The purpose of restorative practices is to engage students in an educational process including reflection, restoring the environment, and repairing relationships. Such interventions may include checking in with a teacher, administrator, or other staff member, targeted intervention groups with the counselor or social worker, peer mediation, peer mentoring, adult mentoring, reflection, apology, restorative projects such as reading articles, cleaning, or community service.

### In-School Suspension

Students will be in a supervised location working on classroom assignments. Any disruption will result in additional disciplinary action.

### Out-of-School Suspension

A student who has been suspended from school will not be readmitted to school or to classes without a parent conference. Students may not participate in or attend after school, co-curricular, or extra-curricular activities while under suspension. At the time of a suspension the student will remain in the office until a parent or their designee comes to pick up the student from school.

A suspension may not exceed ten school days. Prior to a suspension, a student will be advised of the reason for the proposed suspension and afforded an opportunity to present information on their own behalf. It must be determined that the student is guilty of noncompliance with the school rule of the conduct charged, and that suspension is reasonably justified. Parents will be given prompt notice of the suspension and the reason thereof.

A suspended student shall have the opportunity to make up any assignments and tests missed during the suspension period. The school will provide work for the student so that future learning is not affected by the suspension. A student will receive credit for these assignments.

Parents have a right to request a review before the Board or an appointed hearing officer.

### Right to Review Suspension

The Appeals process must follow these 3 steps:

A. Appeal to the Building Principal
B. Appeal to the Associate Superintendent or Designee
C. Appeal to the Board of Education

Board Policy 7:200, *Suspension Procedure,* is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### Expulsion

Expulsion shall take place only after the parents have been requested by registered or certified mail to appear at a meeting of the Board, or to meet with a hearing officer appointed by the Board to discuss their child's behavior.

The request shall include:

1. Details regarding the specific act of gross disobedience or misconduct resulting in the recommendation for expulsion;
2. The time, date, and place of the hearing;
3. A brief description of what will happen during the hearing;
4. A list of the student's previous suspensions;
5. A statement indicating that the School Code allows the Board to expel a student for a definite period of time not to exceed two calendar years;

6. A statement regarding the interventions offered to the student;
7. A statement as to whether the student poses a continued risk of harm to other students, staff, or the community; and
8. A request that the student or parent inform the District if the student will be represented by counsel at the hearing.

During the hearing, the student and the student's parent(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified on behalf of the administration, and otherwise present reasons why the student should not be expelled. After presentation of evidence, the Board shall decide the issue of guilt and take such action as it deems appropriate. If the Board decides to expel the student, the written expulsion decision will detail the specific reasons why removing the student from the learning environment is in the best interest of the school, as well as the rationale for the duration of the expulsion. If a hearing officer is appointed by the Board, the hearing officer shall provide a written summary of the evidence heard to the Board. A student may be readmitted to school after expulsion by official action of the Board. Such reinstatement should occur only after the Board, Building Principal, and Superintendent or Associate Superintendent are satisfied that the student intends to correct the situation which led to expulsion.

Board Policy 7:210, *Expulsion Procedure,* is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## EDUCATIONAL PROGRAMS

### English Learners

District 158 provides programs to meet the needs of students whose native language is a language other than English. Opportunities are offered to support the growth of English language skills and academic skills for students so they may achieve at high levels in academic subjects and meet the same challenging State standards expected of all students.

- ***Transitional Bilingual Education (TBE)***
  At attendance centers with more than 20 students who speak the same language and qualify for English Learner services, the District is required to establish a Transitional Bilingual Education Program (TBE) for those students. The TBE program is for English language learners who have not reached the language proficiency criteria required by the State. Students receive explicit language instruction in the four domains: listening, speaking, reading and writing. This program provides instruction in the student's native language to facilitate the transition into English, and helps students acquire the concepts in the core academic subjects and acquire English skills at the same time.
- ***Transitional Program of Instruction (TPI)***
  At attendance centers with less than 20 students who speak the same language and qualify for English Learner services, the District will implement a Transitional Program of Instruction (TPI). The TPI program is an English program that serves identified English learners by providing a full-time teacher certified to provide supplementary instruction for all content area instruction. The program integrates English-as-a-second-language instruction with subject-matter instruction that focuses not only in learning a second language, but also using that language as a medium to learn mathematics, science, social studies, or other academic subjects. The classes count toward graduation requirements.
- ***Two-Way Dual Language***
  For our Spanish speaking English Learners, we implement the dual language two-way model. The Spanish Dual Language program is made up of approximately half Spanish-speaking students and half English-speaking students. Students have access to a specially trained bilingual teacher. Students are integrated for instruction so that both groups of students serve in the role of language model and language learner at different times. The goal of the Dual Language program is to develop bilingualism, biliteracy, academic achievement, and cross-cultural competencies for students.

## Parent Advisory Committee for English Learners

Parents of English learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Program's Parent Advisory Committee.

## Field Trips

We encourage all students to participate in field trips. We believe the whole world is a classroom and many sound educational activities that support the curriculum are best appreciated by actually visiting specific sites. Any admission fee and a prorated cost for transportation are assessed and payable prior to the trip. Occasionally a lunch stop is scheduled at a fast food restaurant and may be part of the fee. Students always have the option to bring a sack lunch if they so desire. Permission slips will be required and parents will be given appropriate time to complete the form and pay the fee.

## Gifted and Talented Program

Formal identification of eligibility for the Gifted and Talented Program starts at the end of grade 2. Students in grades 3-5 may be screened based on a request from the teacher or parent. Both objective and subjective measures are used for identification. Students are placed in the program based upon Standardized test scores in math, reading and language arts, teacher input and Student Ability Index (SAI) scores. These measures are placed on a matrix for final selection. Students selected for the Gifted and Talented Program are placed with a teacher who has formal gifted training or experience with gifted students whenever possible.

The program is based on the Consultation Model. Consultation is a collaborative problem solving process between the teacher(s) and coordinator(s) through a sharing of expertise with the ultimate goals of better serving students. This model is based upon best practice in the field of Gifted Education.

## Home and Hospital Instruction

A student who is absent from school, or whose physician, physician assistant or licensed advanced practice registered nurse anticipates the student's absence from school, because of a medical condition may be eligible for instruction in the student's home or hospital.

Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from a physician, physician assistant, or licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

## Library Resource Center

The Library Resource Center (LRC) provides materials that support both the mission and the curriculum of the District. Students receive instruction on the use of the LRC, information on available books and resources, and opportunities to check out materials. LRC visits vary depending upon the building and grade level, but generally occur at least once per week.

Books are checked out for one week and may be renewed two to three times (if the book is not on hold). Fines are not charged for late books; however students are not allowed to check out additional materials until late books have been returned. Overdue notices, including the replacement cost of the book, will be sent home with students when a book is two or more weeks overdue. If the book is lost or damaged, the student will be asked to pay for the replacement cost of the book before additional materials may be checked out. Should the book be found later, a refund will be issued up to one year from payment, assuming the book is in good condition.

Parents, employees, students, and community members who believe that library media program resources violate rights guaranteed by any law or Board policy may file a complaint

using the procedure described in Board Policy 2:260, *Uniform Grievance Procedure*. Individuals who would like to submit feedback and/or complaints about the school's library media resources should complete and submit the Library Media Resource Objection form.

Board Policy 6:230, *Library Media Program,* is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847)659-6158.

## Multi-Tiered Systems of Support

Multi-Tiered Systems of Support (MTSS) is a multi-tier approach for early identification and support of students with learning and behavior needs. The MTSS process begins with high-quality instruction and universal screening of all students. Students with identified needs are provided with interventions at increasing levels of intensity to accelerate their rate of learning. These interventions may be provided by a variety of personnel, including general education teachers, special educators, paraprofessionals, and specialists. Progress is closely monitored to assess both the learning rate and level of performance of individual students. Educational decisions about the dynamics, intensity and duration of interventions are based on individual student response to instruction. MTSS is designed for use when making decisions in both general education and special education, creating a well-integrated system of instruction and intervention guided by student outcome data.

The State of Illinois provides districts and schools with a framework for using MTSS to determine a student's eligibility for and entitlement to special education services. Effective, research-based core instruction, interventions, and assessment plays a critical role in this process and data from the core curricula and instruction, as well as interventions, are used in the eligibility determination process. If the intervention plan shows the student demonstrates performance discrepancy as indicated by national, state and local assessments AND does not demonstrate educational progress through those established national, state or local norms, the team will then refer the student to the Individual Problem Solving Team to discuss the process of special education entitlement.

## Physical Education

Physical education is taught in all grades and promotes the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle.

All students will be expected to participate in PE except those who have a written doctor's excuse. Normally a student who provides a note from a parent can be excused from PE for up to three days. After three days, a doctor's note must be provided. An excuse from PE class applies to recess as well. A parent may request that a student be excused from physical activity in PE during a period of religious fasting by notifying the physical education teacher in writing.

We are asking all students in grades K-5 to purchase gym shoes exclusively for use during PE class.

## School Wellness

District 158 promotes student wellness, including good nutrition and physical activity, throughout the educational program, school activities, and meal programs. Schools will foster the positive relationship between healthy nutrition, physical activity, and the capacity of students to develop and learn. In addition, schools will support and promote an active lifestyle.

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board Policy 4:120, *Food Services,* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

## Section 504

Students with disabilities who do not qualify for an Individualized Education Plan (IEP) under the Individuals with Disabilities Education Act and Illinois School Code may qualify for services under Section 504 of the Rehabilitation Act of 1973 if the child: (1) has a physical or mental impairment that substantially limits one or

more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment. Any parent who is deaf or does not typically communicate using spoken English and who participates in a Section 504 meeting with a District representative shall be entitled to the services of an interpreter. Parents seeking information about Section 504 rights and services should contact the Assistant Principal at their child's school.

## FOOD SERVICES, CAFETERIA EXPECTATIONS, AND RECESS

### Food Services Staff

The Food Services Department is made up of a team of food and nutrition professionals dedicated to students' health, well-being and their ability to learn. We support learning by promoting healthy habits for lifelong nutrition and fitness practices.

Meals, foods and beverages sold or served at schools meet state and federal requirements which are based on the USDA Dietary Guidelines. We provide students with access to a variety of affordable and appealing foods that meet the health and nutrition needs of students. All items are prepared and served by qualified child nutrition professionals.

### Free and Reduced-Price Food Services Eligibility Criteria and Selection

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines and family-size income standards set annually by the U.S. Department of Agriculture. Those who feel they are in need are encouraged to complete the online Application for Free and Reduced Meals form. Eligibility requirements, the application process and other required information is made available through a secure, private, online form. Individuals who do not have access to a computer or are unable to apply online may pick up an application at the District Administrative Office. Once the application is processed, the parent(s) will receive a notification letter regarding eligibility status.

### Breakfast and Lunch Menus

Monthly menus and meal prices are available on the Food Services webpage. Please visit the Food Services webpage to view menus, nutrition, fitness, and education information, the School Wellness Plan, or for information regarding prepayment options.

**Breakfast:** Students are offered a complete meal that includes milk, grains and/or meat alternatives, and fruits that meet federal guidelines.

**Lunch:** Students are offered a complete meal that includes milk, grains, meat and/or meat alternatives, fruits, and vegetables that meet federal guidelines. Additional items are offered at a la carte pricing based on grade level.

### MySchoolbucks

District 158 schools offer MySchoolBucks as a convenient method to pay for student meals. This online payment service provides parents with a quick and easy way to add money to your child's meal account by using a credit/debit card or electronic check wherever you have Internet access.

By creating a secure online account, parents can experience the benefits of using MySchoolbucks by taking advantage of some of its popular features:

- Spending History – View a seven day history of your child's purchases.
- Low Balance Email Notification – Receive email notification when your child's account balance is low.
- SmartPay – Set accounts to automatically replenish.
- Expired Credit Card Notification – Receive email notification prior to credit card expiration.
- Multi Student Funding – Fund multiple children at the same time.
- Spending Limit Settings – Set daily and weekly spending limits for your child by calling the Director of Food Services at (847) 659-6154.

### Purchasing Food

District 158 uses an electronic system for purchasing lunch which requires all students to use their ID card to make food purchases in the cafeteria. Parents may add funds to the student's lunch account by creating a secure online account at MySchoolbucks.com (funds may take 24 to 48 hours to be available in the students' account) or by sending cash or a check (made payable to Huntley Community School District 158) to the student's teacher in an envelope marked with their name and student ID number. The cafeteria staff will place these payments in the student's lunch account.

### Snacks and Lunches from Home

Snacks and lunches from home should be nutritious. Candy and pop are discouraged.

### Cafeteria Expectations

Students are expected to cooperate with the following procedures:

1. Deposit all lunch litter in the garbage cans provided.
2. Return all trays and utensils to the dishwashing area.
3. Leave the table and floor around the area in a clean condition for others.
4. Cafeteria lines will move with order and efficiency if all students have their lunch card with them and are patient and polite while waiting their turn.
5. Be considerate of others.

### Outdoor Recess

When weather conditions permit, students will go outside to recess if the wind chill temperature is greater than 15° F. Please ensure your child is dressed appropriately.

Students recovering from a cold or illness related absence may stay inside during recess for up to three days, provided they bring a note from home. After three consecutive days, a doctor's note is required. If your child is to be excused from Physical Education for an injury or illness, your child's outside recess will be modified.

### Peaceful Playground

District 158's elementary schools promote positive student interaction, bullying prevention, and enhance learning through the use of the Peaceful Playground program. Children learn cooperation through Peaceful Playground games and strategies at the start of the year.

### Recess Behavior Expectations

- Respect others and play safely
- Follow Peaceful Playground guidelines for conflict resolution
- No chasing, wrestling or play fighting
- Only handball games allowed
- Respect playground equipment

## HEALTH SERVICES

### Health Office Staff

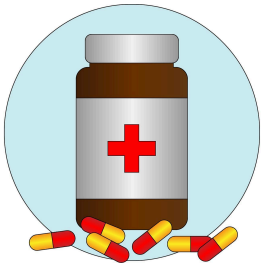
The health program is designed primarily to maintain health and prevent serious injury or illness. A Registered Nurse is employed by the District in each school to be on duty when children are present during school hours. Except in emergencies, students need a pass from their teacher to visit the Health Office. If the nurse is not there or the Health Office is closed, the student should report to the Main Office.

### Accident, Illness or Injury Procedure

When a student becomes ill at school, the student may visit the Health Office. The nurse will assess the seriousness of the illness or injury and administer first aid. If warranted, parents will be notified. Possible outcomes after being assessed by the nurse, the student: (1) may return to class, (2) may be picked up by the parent, or (3) may be sent to the hospital via EMS.

If the student has a fever of 100.4° F or greater, the student MUST be picked up from school. Other situations where a student must be picked up from school include, but are not limited to: vomiting, diarrhea, open lesions that cannot be covered, lethargy, serious head injuries, undiagnosed persistent or disruptive cough, eye drainage or redness, undiagnosed or new rashes, and serious limb injuries. These situations will be given a "nurse home" attendance code. Parents are required to sign their child out in the office before leaving the building.

Parents will be called to school to assist if children are incontinent and need assistance in cleaning themselves.



### Administering Medication to Students

Every attempt should be made to schedule medication administration outside of school hours. However, if under exceptional circumstances a child is required to take prescribed medication during school hours, all medication shall be transported to and from school by a parent. Students are not to transport or have medications in their possession except for the self-administration of diabetes medication, asthma medication, or epinephrine auto-injectors, as outlined below. The nurse, principal, or designee will administer the medication in compliance with the following regulations:

### Prescription Medication

- A Request for Administration of Medication Form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
- The original prescription bottle must be brought to school by the parent. Students may NOT carry the medication to school.
- The prescription bottle label must contain the student's name, name of medication, time to be administered, dosage, possible side effects and termination date of administering the medication.
- Except for diabetes medication, asthma medication, and epinephrine auto-injectors maintained by students authorized to self-medicate, all student prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

### Non-Prescription Medication

- A Request for Administration of Medication Form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
- Some non-prescription medications may be supplied by the school – please check your school for specifics.
- All medication needs to be labeled with the student's name and brought to school by a parent.
- Except for diabetes medication, asthma medication and epinephrine auto-injectors maintained by students authorized to self-medicate, all student non-prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

### Administration of Medical Cannabis by Parent

The Compassionate Use of Medical Cannabis Program Act allows a medical cannabis infused product to be administered to a student on school property or on the school bus by a parent under the following guidelines:

1. The parent of a student who is a minor must be registered with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child.
2. Both the student and parent possess valid registry identification cards issued by the IDPH.
3. Copies of the registry identification cards are provided to the Health Office.
4. An Administration of Medical Cannabis by Parent on School Property form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
5. After administering the product to the student, the parent must immediately remove the product from school property.

Medical cannabis infused products include oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis on school property or on the school bus is prohibited.

The product may not be administered in a manner that, in the opinion of the District, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver pursuant to this policy is prohibited. The District may not deny a student attendance at school solely because they require administration of the product during school hours.

### Undesignated Asthma Medication

Public Act 100-0726 (the Act) amends the school code 105 ILCS 5/22-30 and 27A-5, to include undesignated asthma medication to the other undesignated emergency medications in Illinois schools. The Act permits schools to stock a supply of asthma medication and spacers; authorizes physicians to provide school districts and non-public schools with a standing order; and gives nurses or other trained personnel the authority to provide/administer Albuterol to any person (including parents, visitors and guests) that the nurse believes in good faith is experiencing respiratory distress. Undesignated Albuterol multi-dose inhalers and spacers are available in all school health offices during school hours.

### Undesignated Epinephrine Auto Injectors (Epi-Pens)

The Emergency Epinephrine Act, P.A. 97-0361 (the Act) became law in Illinois in 2011. The Act permits schools to stock a supply of Epinephrine Auto-Injectors, authorizes physicians to provide school districts and non-public schools with a prescription to obtain the emergency auto-injectors from local pharmacists, and gives nurses or other trained personnel the authority to provide/administer the epinephrine to any person (including parents, visitors, and guests) the nurse believes in good faith is having an anaphylactic reaction. Undesignated Epi-Pens are available in all schools during school hours. The standing order and emergency auto-injectors are kept in the Health Office.

### Undesignated Opioid Antagonists

Illinois School Code (105 ILCS 5/23-30(f)) and Board Policy 7:270, *Administering Medicines to Students*, permits schools to maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. Opioid antagonist means a drug that binds to opioid receptors, including, but not limited to, naloxone hydrochloride (Narcan) or any other similarly acting drug approved by the U.S. Food and Drug Administration. A nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe that person is having an opioid overdose.

A copy of Board Policy 7:270, *Administering Medicines to Students*, is available on the District's website.

Huntley District 158 and its employees and agents, including the physician, physician assistant, or advance practice nurse providing the standing protocol or prescription for School District Supply of Undesignated Medications, shall incur no liability or professional discipline, except for willful and wanton conduct, as a result of any injury arising from the administration of undesignated medication, including, but not limited to, asthma medication (inhaler), epinephrine auto injectors (Epi-Pen), diabetes medication (glucagon), or opioid antagonists, regardless of whether authorization was given by a student's parent/guardian, the student's physician, physician assistant, or advance practice nurse.

### Self-Administration of Medication

Students are permitted by law to carry and self-administer diabetes medication, asthma inhalers, and epinephrine auto-injectors, where appropriate. The parent must sign a statement acknowledging that the District shall incur no liability as a result of any injury or claim arising from the self-administration of the medication or use of an epinephrine auto-injector regardless of whether authorization was given by the student's parent or by the appropriate medical official, and that the parent will indemnify and hold harmless the school district and its employees and agents against any such claims.

### Asthma Medication

Students may carry and self-administer their own asthma inhaler. However, most parents of elementary aged students usually prefer the nurse monitor the student's use of the inhaler.

- If the parent would like their child to carry their own inhaler, the parent must provide:
  - Written authorization through the Request for Self Administration of Asthma Medication form signed by the parent, submitted annually at the beginning of the school year.
  - A prescription label with the name of the medication, the prescribed dosage and the time(s) or circumstances under which the medication is to be administered.
- Please also provide an Asthma Action Plan form completed by the student's physician and submitted every year at the beginning of the school year.

### Diabetes Medication

Students may carry and self-administer their own diabetes medication. However, most parents of elementary aged students usually prefer the nurse monitor the student's diabetes.

- If the parent would like their child to administer the medication and glucose test independently, the parent must provide:
  - Written authorization through the Request for Self Administration of Diabetic Insulin and Glucose Testing form signed by the parent documenting that student has been instructed in the use and self-administration of the medication and glucose meter, AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
  - A prescription label with the name of the medication, the prescribed dosage and the time(s) or circumstances under which the medication is to be administered.

### Epinephrine Auto Injectors (Epi-Pens)

Students may carry and self-administer an Epi-Pen. However, most parents of elementary aged students usually prefer the Epi-Pen to be kept in the Health Office.

- If the parent would like their child to carry and self-administer their own Epi-Pen, the parent must provide:
  - Written authorization through the Request for Self Administration of Anaphylactic Medication form signed by the parent documenting that student has been instructed in the use and self-administration of the anaphylactic medication, AND *signed by the medical doctor*, renewed annually at the beginning of the school year.

If a student requires assistance with their Epi-Pen during a severe allergic reaction, a nurse or other trained staff member may administer the Epi-Pen.

### Anaphylaxis Prevention

While it is not possible for the school or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management in order to reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. Parents and students who desire more information may contact the School Nurse.

Board Policy 7:285, *Anaphylaxis Prevention, Response, and Management Program,* is available on the District's website or a copy can be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### Communicable Diseases

Please notify the Health Office as soon as possible if your child contracts any contagious disease. If such a disease is contracted, the child must be excluded from school. Communicable diseases such as chicken pox, German measles, impetigo, influenza, measles, mumps, scarlet fever, infectious mononucleosis, norovirus, coronavirus, and strep throat are contagious before they reach a stage where they can be recognized and diagnosed. Certain communicable diseases will require a doctor's release for the student to re-enter school or may require documentation from the

County Department of Health to re-enter school or school related activities. Please check with the school Health Office for specifics.

### Concussions

If a student sustains a concussion, please notify the Health Office. The school will support a student with a concussion working with the student's physician and by providing a Return-to-Learn protocol. The student will check in with the nurse daily to evaluate symptom severity.

The Illinois Department of Public Health (IDPH) has adopted the U.S. Centers for Disease Control and Prevention's (CDC) *Heads Up* campaign brochures which include concussion fact sheets for parents available on the IDPH website.

If an accident or illness merits being excused from school and/or physical education or recess, a doctor's note is required that specifies when the student may return to normal activity. **The nurse will not be able to write a note to excuse the student from PE or recess.** A physician's release to return to PE and/or recess is required whenever a doctor's note has been issued for a concussion or other reason.

### Emergency Contact Information

There are times when a student's illness or injury may require transportation to the hospital. The local rescue squad will transport the student to the appropriate medical facility. Every attempt will be made to notify the parent before transport. In order to contact parents quickly, it is required that we have complete and current information in PowerSchool on the following items:

- Your home address and telephone number
- Working status of parent(s), including the name of the company, the address and phone number where you can be reached
- The name and phone number of a neighbor, friend, or relative who is willing to attend to your child in an emergency.

It is the responsibility of the parent to notify the Registration Department at studentupdate@district158.org of any changes in the aforementioned items.

### Epilepsy or Seizure Disorder

Parents of students who are diagnosed with epilepsy or a seizure disorder must submit a Seizure Action Plan at the beginning of each school year.

### Life-Threatening Food Allergies or Life-Threatening Chronic Illnesses

State law requires District 158 to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and State rules.

Parents of students with food allergies should provide a Food Allergy Emergency Action Plan and Treatment Authorization form completed by the student's physician and submitted every year at the beginning of the school year.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your child has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the support needed for your child to access their education effectively.

While not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504, we may be able to appropriately meet a student's needs through other means.

### Physical Examination and Immunization Requirements

In accordance with the Illinois Department of Public Health (IDPH) and the Illinois School Code, physical examinations are required for all students entering Kindergarten, sixth grade and ninth grade, and students transferring from out-of-state. Physicals are also required for students participating in interscholastic sports. The Illinois Certificate of Child Health Examination (school physical) form must include a record of all immunizations the child has received**.**

Every child who enters Preschool, Kindergarten, sixth or ninth grade and every child who enters an Illinois school for the first time, irrespective of grade, must present evidence of immunization as prescribed by the rules and regulations of the Illinois Department of Public Health (IDPH) and the Illinois State Board of Education (ISBE).

Students failing to meet the required immunizations against measles, tetanus, diphtheria, poliomyelitis, varicella, pertussis (whooping cough), meningitis, rubella, mumps, and Hepatitis B, will be excluded from all District schools. There are two exceptions to this State law:

- Children whose parents object to immunizations on religious grounds must present the IDPH's Religious Exemption to Required Immunizations/Examinations form to the Superintendent or designee. Upon receipt of the form, the Superintendent or designee shall immediately inform the parent of exclusion procedures if there is an outbreak of one or more diseases from which the student is not protected.
- Per Illinois School Code, if the physical condition of the child is such that any one or more of the immunization agents should not be administered on medical grounds, the examining physician responsible for the performance of the health examination shall endorse such fact upon the health examination form.

**All physical and immunizations must be submitted on the Illinois Certificate of Child Health Examination (school physical) form prior to the first day of school or students will not be allowed to attend school.**

### Dental and Vision Exam Requirements

A Dental Exam form must be provided to the Health Office before May 15 of the current year for students in Kindergarten, second, sixth, and ninth grades. A Vision Exam form must be provided to the Health Office for students entering Kindergarten or transfer students entering Illinois schools for the first time. A student may be exempt from the dental or vision examination requirements if the student's parent shows an undue burden or lack of access to a dentist or qualified physician/optometrist.

### Restrictions for Activity, Physical Education, or Recess

At times, individual students may require special restrictions to their activity level due to a medical condition. Restrictions for activity, physical education class, or recess need to be submitted by a medical physician and must specify the amount of time the student is restricted from participation. Please note any physician directives for activity restrictions need to be reviewed and resubmitted each school year.

### When To Keep Your Child at Home

Please keep your child at home during an illness to decrease the number of students who are exposed to the illness. Students who have been running a fever (100.4° F or greater) should be kept home fever-free for 24 hours before they return to school unless guidelines from the CDC or IDPH increase this timeframe. Students should also remain at home for 24 hours after vomiting has stopped and the student can tolerate a solid diet, and/or until diarrhea-free for 24 hours.

## INTERNET

### Access and Use

All use of the District's electronic networks shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or prohibited behaviors by users. However, some specific examples are provided. **Failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or legal action.**

### Privileges

Use of the District's electronic network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges, disciplinary action, and/or appropriate legal action. The technology administrator will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. The decision of the technology administrator is final. The

technology administrator will work with the building administrator and the building administrator will deal directly with the violator.

### Terms and Conditions for Internet Access

The term electronic networks includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-issued Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networks or to any District-issued online account from any computer or device, regardless of location;
3. District-owned or District-issued computers, laptops, tablets, phones, or similar devices.

### Acceptable Use

Access to the District's electronic network must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use. Use of the Internet, email, and other communication and collaboration tools to enhance productivity and enhance student learning is encouraged.

If students have been provided with a 1:1 technology device, the following are guidelines for the expectation of using technology responsibly:

a. Bringing a charged device to school every day;
b. Storing the device in the provided case when not in use;
c. Moving safely through the hallway while carrying the device;
d. Respecting the property and privacy of others by not using another student's device or account;
e. Using the device, app, and other information resources to support learning, complete school assignments, and gain understanding of how technology works; and
f. Using the Internet to gather information related to school, and to communicate with other students, teachers, and experts as it relates to school work.

### Unacceptable Use

Staff and students are responsible for their own actions and activities involving the use of computers and the network. Some examples of unacceptable uses include, but are not limited to, the following:

a. Using the electronic networks for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any State or federal law;
b. Using the electronic networks to engage in conduct prohibited by Board Policy;
c. Unauthorized downloading of software or other files, regardless of whether it is copyrighted or scanned for malware;
d. Unauthorized use of personal removable media devices (such as flash or thumb drives);
e. Downloading of copyrighted material for other than personal use;
f. Using the electronic networks for private financial or commercial gain;
g. Wastefully using resources, such as file space;
h. Hacking or attempting to hack or gain unauthorized access to files, accounts, resources, or entities by any means;
i. Invading the privacy of individuals, including the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature, such as a photograph or video;
j. Using another user's account or password;
k. Disclosing any network or account password (including your own) to any other person, unless requested by the system administrator;
l. Posting or sending material authored or created by another without their consent;
m. Posting or sending anonymous messages;
n. Creating or forwarding chain letters, spam, or other unsolicited messages;
o. Using the electronic networks for commercial or private advertising;
p. Accessing, sending, posting, publishing, or displaying any abusive, obscene, profane, sexual, threatening, harassing, illegal, or knowingly false material;
q. Misrepresenting the user's identity or the identity of others; and
r. Using the electronic networks while access privileges are suspended or revoked.

### Indemnification
The user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

### Internet Safety
Internet access is limited to only those acceptable uses as detailed in these procedures. Staff members shall supervise students while students are using District Internet access to ensure students abide by the Terms and Conditions for Internet Access contained in these procedures.

Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee.

The technology administrator and Building Principal shall monitor student and staff Internet use.

### Internet and Network Security
Internet and network security is a high priority. If the user can identify a security problem on the network or Internet, the user must notify the Technology Department or Building Principal. If reported to the Building Principal, the Building Principal is responsible for notifying the Technology Department. Do not demonstrate the problem to other users. Attempts to log-on to the network or Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network. **Keep your accounts and passwords confidential and do not use another individual's account.**

### Network Etiquette
Staff and students are expected to abide by the generally accepted rules of network etiquette while using any means of electronic communication such as email, blogs, wikis, discussion boards, instant messaging, etc. These include, but are not limited to, the following:

a. Be polite. Do not become abusive in messages to others.
b. Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language.
c. Do not reveal personal information, including the addresses or telephone numbers of students or colleagues.
d. Recognize that the District's electronic networks are not private. People who operate the District's technology have access to all email and other data. Messages or other evidence relating to or in support of illegal activities may be reported to the authorities.
e. Do not use the network in any way that would disrupt its use by other users.
f. Consider all communications and information accessible via the network to be private property.

### No Warranties
The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

### Telephone Charges
The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, texting or data use charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

### Use of Email
The District's email system, and its constituent software, hardware, and data files, are owned and controlled by the District. The District provides email to aid students and staff members in fulfilling their duties and responsibilities, and as an education tool.

a. The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student or staff member to an email account is strictly prohibited.

b. Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum.
c. Electronic messages transmitted via the District's Internet gateway carry with them an identification of the user's Internet domain. This domain is a registered name and identifies the author as being with the District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
d. Any message received from an unknown sender via the Internet, such as spam or potential phishing emails, should either be immediately deleted or forwarded to the Technology Department. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.
e. Use of the District's email system constitutes consent to these regulations.

### Vandalism

Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of malware, such as viruses and spyware.

### Web Publishing Copyright Rules

Copyright law and Board Policy prohibit the re-publishing of text or graphics found on the Internet or on District websites or file servers/cloud storage without explicit written permission.

a. For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source.
b. Students and staff engaged in producing web content must have written permission from the original producer before adding the material to their web page.
c. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission.
d. The fair use rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
e. Student work may only be published if there is written permission from both the parent and student.

## TECHNOLOGY AND ARTIFICIAL INTELLIGENCE

### Definition

Artificial Intelligence is technology that enables machines to simulate human intelligence and capabilities by processing and analyzing existing information using predefined actions or recommendations.

### Purpose Statement

In Huntley District 158, students and educators will use relevant new technologies, such as Artificial Intelligence (AI), in structured learning experiences to support their education and prepare them for the future. The use of AI begins with human-driven questions and ends with human insight. AI will support inquiry, discovery, and reflection. We will ensure that AI tools are used responsibly and ethically to enhance learning. AI will support, rather than replace, thinking and learning and complement effective teaching methods. We will foster critical thinking, academic integrity, and access to learning while empowering students and educators.

### Guiding Principles and Values

Whenever students and staff use new technologies to support education, we will ensure they align with our purpose, principles, and values. In Huntley District 158, we value:

1. AI as an Educational Tool
    - AI will complement, not replace, human learning and effort, aligning with educational goals.
    - AI will support critical thinking, creativity, and problem-solving.
    - Educators and students will use AI to personalize learning experiences, adapting to diverse student needs and learning styles to maximize individual growth.

- AI will streamline tasks and optimize workflows, allowing educators to dedicate more time to instruction and student engagement.
- AI will serve as an accessibility tool to support student engagement and access to curricular materials and services.

2. Ethical Use and AI Literacy
    - Human judgment will remain central in AI-assisted decision-making.
    - AI literacy will be fostered among students and educators, ensuring they understand AI's capabilities, limitations, ethical considerations, and societal impacts to enable informed and responsible use.
    - AI use will uphold academic integrity, ensuring students engage ethically and authentically in their learning.
    - Students will ensure that their work reflects their thinking and learning process, avoiding misrepresentation through AI-generated content.
    - Students and educators will disclose AI usage when appropriate and provide proper attribution.
3. Data Privacy, Safety, and Equitable Access
    - Student data privacy and online safety will be prioritized and adhere to relevant laws, including SOPPA, FERPA, COPPA, and CIPA.
    - All students will have equitable access to AI tools and resources.
    - AI tools will be developmentally appropriate for students.
    - Students and educators will understand how AI interacts with their data/information and comply with school and district policies and guidelines.
4. Oversight and Continuous Improvement
    - AI tools will be carefully evaluated and implemented to align with educational goals.
    - The district will develop and regularly refine clear guidelines and protocols for AI use.
    - The district will establish processes for ongoing monitoring and auditing of AI usage to ensure adherence to these principles and address potential misuse.
    - The district will foster collaboration among educators, students, families, and the community in selecting, implementing, and evaluating AI tools and strategies.
    - Students and educators will engage in training on AI tools, including their benefits, risks, and best practices.

## AI Guidelines for Students

Artificial Intelligence (AI) can be a powerful tool to support student learning, but it's important to understand when and how it's appropriate to use. Huntley 158 has established clear AI Usage Guidelines to help students and teachers navigate expectations for assignments, assessments, and projects.

All assignments will fall under one of three categories in which teachers will provide guidance on the appropriate level of student use:

- **No Use (Default):** AI tools are not allowed. All work must be original and created without assistance.
- **Limited Use:** AI can be used only for specific purposes such as brainstorming, editing, or tasks defined by your teacher. All AI use must be clearly cited.
- **Integrated Use:** You may use AI tools freely with teacher approval, as long as you follow academic integrity practices and provide a rationale for your use.

Click here to view the full Huntley 158 AI Guidelines for Students Document.

# SAFETY AND SECURITY

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. As such, District 158 has developed and maintains a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement, fire officials, and emergency medical services personnel;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

### Campus Resource Officers

District 158 has established a Campus Resource Officer (CRO) program in partnership with the Algonquin, Huntley, and Lake in the Hills Police Departments. As part of an intergovernmental agreement, this partnership helps create "effective and positive school student discipline that: (1) is part of District 158's larger effort to address school safety and climate, (2) includes proactive and restorative methods rather than only punitive, and (3) is clear, consistent and equitable."

Each CRO is equipped with a body worn camera as provided by law in accordance with Police Department policies. The CRO's body worn camera will not record during the school day unless and until the CRO has reason to believe that a crime has been or is in the process of being committed. Further, in the event a CRO is in a hostile situation or perceives that a complaint will be raised, at the CRO's discretion, the body worn camera can begin recording.

### Emergency Procedure Terms

- **Lockdown:** A lockdown is declared when, in the opinion of an administrator, Campus Resource Officer, or staff member, a situation exists that threatens the safety of students and staff and requires them to take appropriate protective action – locking down in a classroom, hiding from the danger or safely getting out of the building.
- **Hold in Place and Teach:** This protocol is enacted when there is a situation *inside the building* that requires immediate action for all persons to remain in place. It is non-life threatening to the general population and to the school.
- **Secure the Building and Teach:** This protocol is enacted when there is a situation *outside the building* that requires all persons to remain inside the school building.
- **Severe Weather/Shelter in Place:** This protocol is enacted when there is a severe weather/tornado warning indicated in the area of the school(s). All staff and students, inside or outside of the school, will be advised to move to their designated safe areas within the school.

  Should a severe weather/tornado warning occur at dismissal time, students will be kept in the building until conditions improve or an all-clear signal is issued.

  In the event buses are in transit and a severe weather/tornado warning is announced, buses will go to the closest school building or predetermined location based on movement of the potential weather.

  - **Tornado Watch:** A tornado watch is used when conditions are favorable for tornadoes to form.
  - **Tornado Warning:** A tornado warning is used when a tornado funnel is signed or indicated by weather radar. Shelter should be taken immediately.

### School Safety Drill Plan

In accordance with the School Safety Drill Act (105 ILCS 128/) and Board Policy 4:170, *Safety*, the following drills will be conducted:

1. Three school evacuation drills;
2. Two bus evacuation drills;
3. One severe weather/shelter in place drill;
4. One law enforcement lockdown drill.

Emergency drill procedures will be discussed with all students by their classroom teachers prior to each drill. If a parent would like to opt their child out of participating in the law enforcement lockdown drill, they must request this in writing to the Building Principal each school year.

### School Bus Safety

All students shall be provided with instruction in safe bus riding practices at least twice during each school year. The instruction shall include two emergency bus evacuation drills, as well as the operation and use of the emergency door, windows (as a means of escape), and fire extinguisher.

### Student Drop-Off and Pick-Up

In the interest of safety and security of all students and staff, please follow the pick-up/drop-off procedures specific to your school.

> Vehicles MAY NOT be parked or located in the bus lanes or fire lanes at ANY TIME.
> Vehicles located in these locations may be ticketed and/or towed by the police.

### Walking or Riding Bicycles To and From School

For student safety, walking or riding bicycles to and from school is discouraged whenever possible. Students who do walk or ride a bicycle must follow all traffic laws, use designated crossings and sidewalks when available, and exercise safe practices at all times. E-bikes, motorized bicycles, and motorized scooters are prohibited on school property.

Students utilizing bicycles or non-motorized scooters must properly park and secure them in the designated bicycle rack area while on school grounds. The school district is not responsible or liable for lost, stolen, damaged, or mislaid property.

In addition, all other applicable district policies, student handbook guidelines and school expectations shall be followed.

## SEARCH AND SEIZURE

In an effort to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. School authorities include school liaison police officers (Campus Resource Officers).

### School Property and Equipment
### As Well as Personal Effects Left by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other dangerous substances or materials, including searches conducted through the use of specially trained dogs.

### Search of Student Accounts or Profiles on Social Networking Websites

In accordance with the Right to Privacy in the School Setting Act, 105 ILCS 75/:

1. School officials may not request or require a student or the student's parent to provide a password or other related account information to gain access to the student's account or profile on a social networking site.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rule or policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination.

### Searches of Students and/or Student's Personal Effects

School authorities may search a student and/or the student's personal effects in the student's possession (purses, wallets, knapsacks, book bags, lunch boxes, etc.), when there is reasonable grounds for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or District's rules and policies.

The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction. When feasible, the search will be conducted as follows:

- Outside the view of others, including students;
- In the presence of a school administrator or adult witness; and
- By a certificated employee or school liaison police officer (Campus Resource Officer) of the same sex as the student.

### Seizure of Property

If a search produces evidence that a student has violated or is violating either the law or the school or District's rules or policies, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities. The student's parent(s) shall be notified of the search as soon as possible.

A copy of Board Policy 7:140, *Search and Seizure*, can be found on the District's website or may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## SPECIAL EDUCATION

### Education of Children with Disabilities

The District shall provide a free appropriate public education in the least restrictive environment and any necessary related services to all students with disabilities enrolled in District 158, as required by the Individuals with Disabilities Education Act (IDEA). The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed, except those children with disabilities who turn 22 years of age during the school year are eligible for special education services through the end of the school year. It is the intent of the school to ensure that students with disabilities are identified, evaluated and provided with appropriate educational services. Once a student is determined to have a disability under IDEA, an Individualized Education Program (IEP) will be developed by a team of educators along with parents.

For additional information, please contact the Special Services Department at (847) 659-6158.

### Prioritization of Urgency of Need for Services (PUNS)

The Illinois Department of Human Services (IDHS) maintains a statewide database known as the PUNS database (Prioritization of Urgency of Need for Services) that records information about individuals with intellectual disabilities or developmental disabilities who are potentially in need of services.

IDHS uses the data on PUNS to select individuals for services as funding becomes available, to develop proposals and materials for budgeting, and to plan for future needs. The PUNS database is available for children with intellectual disabilities or developmental disabilities with unmet service needs.

Registration to be included on the PUNS database is the first step toward receiving developmental disabilities services in this State. A child who is not on the PUNS database will not be in the queue for State developmental disabilities services.

For more information and to sign up for PUNS, see the Illinois Department of Human Services PUNS information page at https://www.dhs.state.il.us/page.aspx?item=41131. You may also contact the Special Services Coordinator at your child's school.

### Services and Programs

District 158 provides a continuum of services to students with IEPs. Every effort is made to educate the student within their home school and classroom environment. The Individualized Education Program team, including the student's parent(s) and educators, meets annually to determine the needs of the student and the least restrictive environment. Students who move into District 158 with an IEP will be provided with the services listed in the Individualized Education Program plan.

Students with IEPs are afforded safeguards and rights described in the parent guide, *Educational Rights and Responsibilities: Understanding Special Education in Illinois*, available on the Illinois State Board of Education (ISBE) website.

Students with disabilities who do not qualify for an Individualized Education Program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Illinois law, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the student: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment.

### Access to Classroom for Special Education Observation or Evaluation

The parent of a student receiving special education services, or being evaluated for eligibility, is afforded reasonable access to educational facilities, personnel, classrooms, and buildings. This same right of access is afforded to an independent educational evaluator or a qualified professional retained by or on behalf of a parent or child. For further information, please contact the Building Principal.

### Discipline of Special Education Students

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability.

Additional information, including laws, regulations, and guidance, is available at the Illinois State Board of Education (ISBE) website.

### Behavioral Interventions

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

### Physical Restraint, Time Out, and Isolated Time Out (RTO)

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others, and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The school may not use isolated time out, time out, or physical restraint as discipline or punishment, convenience for staff, retaliation, as a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited.

Additional information for parents, including *The Physical Restraint, Time Out, and Isolated Time Out Bill of Rights*, is available on the Illinois State Board of Education (ISBE) website.

### Exemption From PE Requirement for Special Education Students

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. The student (a) is in grades 3-12, (b) has an IEP that requires that special education support and services be provided during physical education time, and (c) the parent agrees or the IEP team makes the determination; or
2. The student (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education will receive that service in accordance with the student's Individualized Education Program.

### Related Service Logs

For a student with an IEP, the District must create related service logs that record the type of related services administered under the student's IEP and the minutes of each type of related service that has been administered.

## STUDENT PRIVACY PROTECTIONS

### Surveys

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified or who created the survey.

### Surveys by Third Parties

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This applies to every survey: (1) that is created by a person or entity other than a district official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Parents who object to disclosure of information concerning their child to a third party may do so in writing to the Building Principal.

### Surveys Requesting Personal Information

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parents.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such programs.

The student's parent may: (1) inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or (2) refuse to allow their child to participate in the survey. The school will not penalize any student whose parent exercised this option.

### Instructional Material

A student's parent may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

### Prohibition on Selling or Marketing Students' Personal Information

No school official or staff member may market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term personal information means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's personal information to a business organization or financial institution that issues credit or debit cards.

A parent who desires to opt their child out of participation in activities provided herein or who desires a copy or access to a survey or any other material described herein may contact the Building Principal.

Here is a link to the District's Student Data Privacy processes and procedures.

## STUDENT RECORDS

The District will maintain two sets of records for each student: a permanent record and a temporary record.

### Permanent Records

All student permanent records are maintained for at least 60 years after the student transfers, graduates, or permanently withdraws.

A student's permanent record may include:

- basic identifying information
- academic transcripts
- attendance records
- accident and health reports
- honors and awards
- school-sponsored activities and athletics
- information pertaining to the release of this record

### Temporary Records

Student temporary records are maintained for at least five years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance

to a student with a disability who graduates or permanently withdraws, may, after five years, be transferred to the parent or to the student when the student reaches 18 years of age, graduates from high school, marries, or enters military service, whichever comes first. Such students are called *eligible students*.

A student's temporary record may include:

- family background information
- intelligence and aptitude test scores
- psychological reports
- achievement test results
- participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations
- honors and awards received
- teacher anecdotal records
- disciplinary information
- special education files
- records associated with plans developed under Section 504 of the Rehabilitation Act of 1973
- verified reports of information from non-educational persons, agencies or organizations of clear relevance to the student's education
- information pertaining to the release of this record

### Rights and Privacy Regarding Student Records

The Family Educational Rights and Privacy Act (FERPA) and the Illinois School Student Records Act (ISSRA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. **The right to inspect and copy the student's education records within 10 business days after the date the District receives a request for access.**
   A parent or student 18 years of age has the right to inspect and copy their permanent record. The parent or student should submit to the Building Principal or the Official Records Custodian a written request that identifies the record(s) they wish to inspect. The Building Principal will make arrangements for access and notify the parent or student of the time and place where the records may be inspected.

   These rights are denied to any person against whom an order of protection has been entered concerning a student (105 ILCS 5/10-22.3c, 105 ILCS 10/5a, and 750 ILCS 60/214(b) (15).

2. **The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, irrelevant, or improper.**
   A parent or eligible student may ask the District to amend a record that they believe is inaccurate, misleading, irrelevant, or improper. They should write to the Building Principal or the Official Records Custodian, clearly identify the part of the record they want changed, and specify the reason.

   If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise the individual of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. **The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or ISSRA authorizes disclosure without consent.**
   Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent or student serving

on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill professional responsibility or contractual obligations with the District.

Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or Federal law. Before information is released to individuals, the parent or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records.

Academic grades and references to expulsions or out-of-state suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring.

Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent(s) can be identified; any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

4. **The right to a copy of any school student record proposed to be destroyed or deleted.**
   Student temporary records are reviewed every four years or upon a student's change in attendance centers, whichever occurs first.

5. **The right to prohibit the release of directory information.**
   Throughout the school year, the District may release directory information regarding students, limited to: name, address, grade level, birth date and place, parent names and addresses, academic awards, degrees, and honors, information in relation to school-sponsored activities, organizations, and athletics, major field of study, or period of attendance in school.

   *Any parent or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the Building Principal within 30 days of the date of this notice. No directory information will be released within this time period unless the parent or eligible student is specifically informed otherwise.*

6. **The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law.**

7. **The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.**

   The name and address of the Office that administers FERPA is:

   U.S. Department of Education
   Student Privacy Policy Office
   400 Maryland Avenue, SW
   Washington, DC 20202

## TRANSPORTATION

School bus transportation is an important part of each student's education experience and the Transportation Department will assist in making this experience as pleasant as possible.

It is the responsibility of the Transportation Department to design and implement routes and stops according to guidelines set forth

by the Illinois State Board of Education and Illinois State Law. Decisions regarding special education students will take into account related disabilities and the student's IEP pertaining to transportation.

### Transportation Department Staff

The District 158 Transportation Department staff are dedicated to the service, safety and well-being of all students that it transports. Bus drivers are responsible for the students riding their buses just as teachers are responsible for the students in their classrooms. The bus driver is required to report students who violate the bus rules of proper behavior and conduct while riding the bus.

### Bus Conduct, Expectations, and Discipline

Every student has a right to a safe and enjoyable ride to and from school free from intimidation, threat or harassment. Bus drivers are responsible for the lives of all students on their bus and will not be required to transport any student who is a disciplinary problem. The school discipline system applies to students at the bus stop, bus loading and unloading locations, on the ride, and throughout the school day. If a student's behavior is not acceptable, the right of riding the bus may be suspended and the student may face further consequences.

### Bus Expectations

- Be on time
- Walk to and away from the bus
- Find a seat immediately and remain seated
- Maintain an appropriate noise level and use appropriate language
- Keep your hands, arms, feet, and all objects inside the bus and to yourself
- Follow directions from the bus driver and other adults
- Help keep the bus clean
- Report unsafe behavior to the bus driver
- Use only approved items on the bus

### Bus Discipline

The bus is an extension of the school and classroom in which all school rules, regulations and discipline policies and procedures apply.

- Transportation is a right that can be suspended.
- Each student is responsible for their behavior while on the bus and in the school bus loading and unloading areas.
- Unacceptable conduct on the school bus or at a school stop may result in a warning, detention, suspension or expulsion from school.

Should a student's bus riding privilege be suspended, it then becomes the responsibility of the parent to transport the student. Revocation of a student's bus riding privilege is not considered an exclusion, expulsion or suspension from school. Students suspended from the school bus who do not have alternate transportation to school will have the opportunity to make up missed school work for equivalent academic credit. It is the responsibility of the parent to notify the school that the student does not have alternate transportation.

### Bus Routes

Students are required to ride their designated routes and get on and off at their designated stops. Students must be picked-up and dropped-off at the same location Monday thru Friday. Transportation needs to keep track of students riding their designated routes in the event of an emergency (i.e. bus collision, lost or missing students, etc.). Due to the number of students being transported, it is not feasible to let students ride home on routes other than their designated routes.

In the event of an emergency, the parent must call the Transportation Department at (847) 659-3000 to request a change in their child's designated route. Requests for changes will be accepted or denied based on the number of students assigned to a particular bus route. If the request is approved, the Transportation Department will notify the school of the change.

## Bus Stops

The Transportation Department requires that students be at the bus stop five (5) minutes before the regular pick-up times. The five minutes compensates for any variance in the bus run and allows the bus to stay on schedule. When the bus comes to a stop, the students can board the bus, and it can be on its way to the remaining stops. It is important for students to be present at their designated bus stop at least five minutes before the scheduled arrival time to ensure timely pick-ups. Due to multiple circumstances, the bus may arrive three to five minutes earlier or later than the posted time.

In areas where sidewalks are provided, students need to stand a safe distance on the sidewalk away from the curb and street. In areas where sidewalks are not provided, students need to stay off the road and out of harm's way of motorists using the roadway. The private property of those living near the bus stop is to be respected.

Students waiting for the bus are not to approach the bus until the bus has come to a complete stop and the driver has opened the door. Students are to get on the bus in single file in an orderly fashion without pushing and shoving, and find a seat immediately.

When students need to cross a road before boarding or after exiting the bus, they must wait on the curb or edge of the roadway until the driver signals the student giving them permission to cross the road. Students should cross the road far enough in front of the bus (approximately 10 feet) so the driver can see the student and the student can see the driver.

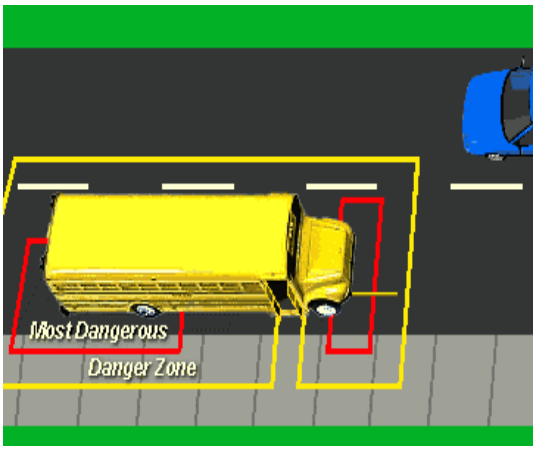
Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports of students who do not follow these guidelines.

## Bus Drop-Off for Kindergarteners

A parent/guardian must be present at the bus stop in order for the driver to release a Kindergarten student.

If a parent/guardian wishes to authorize the release of their child to an older sibling or other designated adult, they must submit a written request to the Transportation Department at Transportation@District158.org.

If no authorized individual is present at the bus stop during drop-off, every effort will be made to contact the parent/guardian. If contact cannot be made, the student will be returned to the school, and the parent/guardian will be required to pick them up.




## Danger Zones Surrounding School Buses

Statistically school bus transportation is the safest means of transportation that a student can take to and from school. A student has a 150 times greater risk of being in an accident to and from school via another vehicle other than a school bus.

The area within 10 feet in the front, sides, and rear of the bus are known as the DANGER ZONE. As such, precautionary guidelines must be adhered to when students are loading and unloading.

At no time should a student walk directly alongside the bus nor should a student cross the road behind the bus. Students need to remain at least 10 feet away from the bus before loading. When unloading, students must exit and immediately step at least 10 feet away from the bus and proceed immediately to their destination.

If a student drops an item in front of, alongside of, or at the rear of the bus, the student should not retrieve the item until notifying the driver. The driver will then decide if it is safe for the student to retrieve the dropped item.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports for students not following these guidelines.

## Electronic Recordings on School Buses

The Board of Education has adopted a policy authorizing the use of electronic recordings on school buses when transportation is provided for a school activity.

Electronic video and audio recordings are viewed to investigate incidents reported by a bus driver, administrator, CRO, supervisor, student, or other person. They are also viewed at random.

Viewing and/or listening to electronic video and/or audio recordings is limited to CROs and District personnel. These individuals must have (1) a law enforcement, security, or safety reason, or (2) a need to investigate and/or monitor student or driver conduct. A written log will be kept of those individuals viewing the recording stating the time, name of individual viewing, and date the recording was viewed.

The content of the recordings are student records and are subject to District policies and procedures concerning school student records. If the content of a recording becomes the subject of a student disciplinary hearing, it will be treated like other evidence in the proceeding.

### Transportation of Students with Disabilities

All students with an IEP are provided transportation entirely at District expense. The mode of transportation will be determined via the IEP conference. A parent wishing to waive the right to District approved transportation and desiring reimbursement for such services must seek reimbursement through the State of Illinois. District 158 will not provide reimbursement for expenses incurred by the parent.

# HUNTLEY HIGH SCHOOL

# Student Academic, Activities, and Athletic Handbook 2026-2027

**Our learning community will inspire, challenge and empower all students always.**

**<u>Harmony Road Campus</u>**
**Huntley High School**
**13719 Harmony Road**
**Huntley, IL 60142**

***Approved: 07.17.25***

# CONTACT INFORMATION

**Huntley High School Administrators**

| | |
|---|---|
| Marcus Belin, Principal | (847) 659-6601 |
| ~~Tom Kempf~~, Mr. Justin Stroh, Associate Principal | (847) 659-6696 |
| ~~Nunnery~~, Asst. Athletic Director | (847) 659-6517 |
| Danyce Letkewicz, Associate Principal | (847) 659-6605 |
| Shaina Pocztowski, Associate Principal | (847) 659-6602 |

**Dean of Students**

| | |
|---|---|
| ~~Brooke Imber~~, Grades 9-10, A-H | (847) 659-6506 |
| ~~Justin Stroh~~, Grades 9-10, I-Z | (847) 659-6683 |
| Shawn Murphy, Grades 11-12, A-H | (847) 659-6762 |
| Chris Klein, Grades 11-12, I-Z | (847) 659-6668 |

**Department Chairs**

| | |
|---|---|
| Nick Wedoff, CTE | (847) 659-6655 |
| Melinda Chamberlain, English | (847) 659-6536 |
| Lauren Walter, Fine Arts/World Languages | (847) 659-6562 |
| Danielle Parker, Math | (847) 659-6767 |
| Elliot Velez, PE | (847) 659-6748 |
| Cindy Fuhrer, Science | (847) 659-6663 |
| ~~Richard Kurek~~, Sumayya Staab, Social Studies | (847) 659-6693 |
| Suicide Prevention LifeLine | Dial 988 |
| Lita Kasper, Special Services Coord. | (847) 659-6585 |

**HHS Athletics**

| | |
|---|---|
| Rita Castens, Athletic Director | (847) 659-6516 |
| ~~Curtis~~ | National |

**HHS Offices**

| | |
|---|---|
| Attendance Line (24 hours) | (847) 659-6611 |
| Student Services Office, 9-10, A-H | (847) 659-6606 |
| Student Services Office, 9-10-, I-Z | (847) 659-6630 |
| Student Services Office, 11-12, A-H | (847) 659-6632 |
| Student Services Office, 11-12, I-Z | (847) 659-6540 |

**District 158 Offices**

| | |
|---|---|
| Administration Office | (847) 659-6158 |
| Transportation Department | (847) 659-3000 |

**Important Phone Numbers**

| | |
|---|---|
| HHS Student Helpline | (815) 889-0575 |
| National Crisis Text Line | Dial 988 |

## Huntley High School Website

# BELL SCHEDULES

| Daily Schedule | | Late Start Schedule | | Pep Assembly Schedule | | Raider Way Schedule | |
|---|---|---|---|---|---|---|---|
| **Period** | **Times** | **Period** | **Times** | **Period** | **Times** | **Period** | **Times** |
| 1 | 7:30 - 8:17 | 1 | 8:00 - 8:43 | 1 | 7:30 - 8:06 | 1 | 7:30 - 8:12 |
| 2 | 8:22 - 9:09 | 2 | 8:48 - 9:31 | 2 | 8:11 - 8:47 | 2 | 8:17 - 8:59 |
| 3 | 9:14 - 10:06 | 3 | 9:36 - 10:24 | 3 | 8:52 - 9:32 | 3 | 9:04 - 10:16 (Lesson 9:04 - 9:34) |
| 4 | 10:11 - 10:58 | 4 | 10:29 - 11:12 | 7 | 9:37 - 10:13 | 4 | 10:21 - 11:08 |
| 5 | 11:03 - 11:50 | 5 | 11:17 - 12:00 | 8 | 10:18 - 10:54 | 5 | 11:13 - 12:00 |
| 6 | 11:55 - 12:42 | 6 | 12:05 - 12:48 | 4 | 10:59 - 11:36 | 6 | 12:05 - 12:52 |
| 7 | 12:47 - 1:34 | 7 | 12:53 - 1:36 | 5 | 11:41 - 12:18 | 7 | 12:57 - 1:39 |
| 8 | 1:39 - 2:26 | 8 | 1:41 - 2:26 | 6 | 12:23 - 1:00 | 8 | 1:44 - 2:26 |
| | | | | Pep | 1:00 - 2:26 | | |

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Schedule of Events 2026-2027

**Institute Days**
August 17, 2026
August 18, 2026
January 4, 2027
April 23, 2027

**Non-Attendance Days - No School**
November 25, 2026 (Offices Closed)
February 12, 2027
March 26, 2027 (Offices Closed)

**Waived Holidays - School in Session**
Veterans Day - November 11, 2026
Casimir Pulaski Day - March 1, 2027

**Holidays - No School/Offices Closed**
Independence Day - July 3, 2026
Labor Day - September 7, 2026
Columbus Day - October 12, 2026
Thanksgiving Holiday - November 26-27, 2026
Christmas Holiday - December 24-25, 2026
New Year Holiday - December 31, 2026 and January 1, 2027
Dr. Martin Luther King's Birthday - January 18, 2027
Presidents Day - February 15, 2027
Memorial Day - May 31, 2027

**SIP Early Release Days**
September 22, 2026
October 23, 2026
December 18, 2026
February 11, 2027
March 2, 2027
May 27, 2027

High School Dismissal at 12:30 pm on SIP Early Release Days

**School Begins**
August 19, 2026

**Back-to-School Night/Open House**
August 20, 2026

**High School Grading Periods**
December 18, 2026 - End of 1st Semester (80 days)
May 28, 2027 - End of 2nd Semester (94 days)

**Parent Teacher Conferences - No School**
November 23, 2026 – 9:00 am to 8:00 pm
November 24, 2026 – 7:00 am to 12:00 pm

**Winter Break - No School**
December 21, 2026 – January 4, 2027

**Spring Break - No School**
March 29, 2027 – April 5, 2027

**Miscellaneous**
December 18, 2026 – Last day before Winter Break
January 5, 2027 – First day after Winter Break
March 25, 2027 – Last day before Spring Break
April 5, 2027 – First day after Spring Break

**Huntley High School Graduation**
May 22, 2027

**Last Day of School**
May 27, 2027

* Thursday, May 27, 2027 will be the earliest last day of school if NO emergency days are used.
* Friday, June 4, 2027 will be the last day of school if ALL 5 emergency days are used.

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★ District 158 Interactive Calendar

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**Handbook Disclaimer**

To ensure continued compliance with federal, state or local regulations, the rules, guidelines, and Board Policies published in this handbook are subject to review and may be amended during the year without notice as necessary for the routine operation of the school or District. Any amendment(s) made during the year will be posted at Student Handbooks.

Nothing in this handbook shall be construed in a manner contrary to Board of Education Policies, State, or federal law.

## Welcome to Huntley High School

This handbook is designed to acquaint you with the rules, regulations, and procedures used at Huntley High School. It will be your guide to available services, your key to responsibility, and your outline of acceptable conduct. Information in this handbook extends to all students during school hours, on District property and at all District sponsored and related activities, as well as, field trips and extra-curricular activities, whether held before or after school, evenings or weekends. Rules, expectations, and guidelines are also enforceable at the bus stop and on the bus. Read this handbook, familiarize yourself with it, and use it to make your time at HHS both rewarding and enjoyable.

## General Information

Huntley 158 is committed to fostering a safe, welcoming, and conducive environment for all. We strive to create a space where every student is provided with an optimal learning experience and every staff member is empowered to perform at their very best.

We believe that a spirit of cooperation among students, teachers, staff, parents, and administrators is essential to cultivating a positive school climate. Through mutual respect, shared responsibility, and open communication, we create an environment that both enables and encourages excellence in education.

Within this learning community, all individuals have important rights and responsibilities that support our collective success.

### Student and Staff Rights

- To learn and work in an atmosphere that promotes the educational process
- To experience meaningful and engaging learning opportunities
- To be part of a school climate that is safe and free from violence and disruption

#### *Accommodating Individuals with Disabilities*

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

#### *Animals on School Property*

In order to ensure student health and safety, animals are not allowed on school property except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the Building Principal in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

#### *Awareness and Prevention of Child Sexual Abuse, Grooming Behaviors, and Boundary Violations*

Child sexual abuse, grooming behaviors, and boundary violations harm students, their parent, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn.

Warning Signs of Child Sexual Abuse

Physical signs:

- Sexually transmitted infections (STIs) or other genital infections
- Signs of trauma to the genital area, such as unexplained bleeding, bruising, or blood on the sheets, underwear, or other clothing
- Unusual weight gain or loss

Behavioral signs:

- Excessive talk about or knowledge of sexual topics
- Keeping secrets
- Not talking as much as usual
- Not wanting to be left alone with certain people or being afraid to be away from primary caregivers
- Regressive behaviors or resuming behaviors that the child had grown out of, such as thumb sucking or bedwetting

- Overly compliant behavior
- Sexual behavior that is inappropriate for the child's age
- Spending an unusual amount of time alone
- Trying to avoid removing clothing to change or bathe

Emotional signs:

- Change in eating habits or unhealthy eating patterns, like loss of appetite or excessive eating
- Signs of depression, such as persistent sadness, lack of energy, changes in sleep or appetite, withdrawing from normal activities, or feeling "down"
- Change in mood or personality, such as increased aggression
- Decrease in confidence or self-image
- Anxiety, excessive worry, or fearfulness
- Increase in unexplained health problems such as stomach aches and headaches
- Loss or decrease in interest in school, activities, and friends
- Nightmares or fear of being alone at night
- Self-harming behaviors or expressing thoughts of suicide or suicidal behavior
- Failing grades
- Drug or alcohol use

Warning Signs of Grooming Behaviors

School and District employees are expected to maintain professional and appropriate relationships with students based upon students' ages, grade levels, and developmental levels.

Prohibited grooming is defined as (i) any act, including but not limited to, any verbal, nonverbal, written or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples of grooming behaviors include, but are not limited to, the following:

- Sexual or romantic invitations to a student
- Dating or soliciting a date from a student
- Engaging in sexualized or romantic dialog with a student
- Making sexually suggestive comments that are directed toward or with a student
- Self-disclosure or physical exposure of a sexual, romantic, or erotic nature
- Sexual, indecent, romantic, or erotic contact with a student
- Failing to respect boundaries or listening when a student says "no"
- Engaging in touching that a student or student's parents have indicated as unwanted
- Trying to be a student's friend rather than filling an adult role in the student's life
- Failing to maintain age-appropriate relationships with students
- Talking with students about personal problems or relationships
- Spending time alone with a student outside of their role or making excuses to be alone with a student
- Expressing unusual interest in a student's sexual development, such as commenting on sexual characteristics or sexualizing normal behaviors
- Giving a student gifts without occasion or reason
- Spending a lot of time with a student
- Restricting a student's access to other adults

Warning Signs of Boundary Violations

School and District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Examples of boundary violations include:

- Favoring a certain student by inviting the student to "hang out" or by granting special privileges
- Engaging in peer-like behavior with a student
- Discussing personal issues with a student
- Meeting with a student off-campus without parent knowledge and/or permission
- Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside of a professional role
- Transporting a student in a school or private vehicle without administrative authorization
- Giving gifts, money, or treats to an individual student
- Sending a student on personal errands
- Intervening in a serious student problem instead of referring the student to an appropriately trained professional
- Sexual or romantic invitations toward or from a student
- Taking and using photos/videos of students for non-educational purposes
- Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting
- Inviting a student to an employee's home
- Adding a student on personal social networking sites as contacts when unrelated to a legitimate educational purpose
- Privately messaging a student
- Maintaining intense eye contact with a student
- Making comments about a student's physical attributes, including excessively flattering comments
- Engaging in sexualized or romantic dialog
- Making sexually suggestive comments directed toward or with a student
- Disclosing confidential information

- Self-disclosure of a sexual, romantic, or erotic nature
- Full frontal hugs
- Invading personal space

If you believe you are a victim of child sexual abuse, grooming behaviors, or boundary violations, or you believe that your child is a victim, you should immediately contact the Building Principal, a school counselor, or another trusted adult employee of the school.

Board Policy 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Video and Audio Monitoring System*

A video and audio monitoring system is in use on school buses and a video monitoring system is in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

### *Weapons Policy*

It is the policy of District 158 to prohibit the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area.

## Notification of Nondiscrimination

### *Education of Homeless Children*

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. Any homeless child shall be immediately admitted, even if the child or child's parent is unable to produce records normally required for enrollment. Board Policy 6:140, *Education of Homeless Children*, and its implementing administrative procedures govern the enrollment of homeless children.

### *Equal Educational Opportunities*

Equal educational, co-curricular, and extracurricular opportunities shall be available for all students without regard to color, race, ~~nationality,~~ national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Any student may file a discrimination grievance by using Board Policy 2:260, *Uniform Grievance Procedure,* or by completing and submitting a Formal Public Complaint form.

### *Sex Discrimination Policy*

District 158 does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in employment. Inquiries about Title IX may be referred to Dr. Adam Zehr, Chief Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both.

Title IX Coordinators:

Dr. Adam Zehr
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158
azehr@district158.org

Mrs. Karrie Baughman
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158
kbaughman@district158.org

Contact information for Office of Civil Rights (OCR) is available here: https://ocrcas.ed.gov/contact-ocr.

District 158's sex nondiscrimination policy and grievance procedures are contained in Board Policy 2:265, *Title IX Grievance Procedure*, a copy of which is available in the District Administrative Office, on the District website, or by contacting one of the individuals listed above. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please contact one of the Title IX Coordinators listed above.

### *Sex Equity Policy*

No student shall, on the basis of sex, sexual orientation, or gender-related identity or expression be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational, co-curricular, and extracurricular programs and activities. Any student may file a sex equity complaint by using Board Policy 2:260, *Uniform Grievance Procedure* or by completing and submitting a Title IX Complaint form. A

student may appeal the Board's resolution of the complaint to the Regional Superintendent of Schools (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

### *Uniform Grievance Procedure*

Any individual may file a sex equity, sexual harassment, Section 504 disability, or other discrimination complaint by using the procedure described in Board Policy 2:260, *Uniform Grievance Procedure*, a copy of which is available in the District Administrative Office, on the District website, or by contacting any of the individuals named below.

Concerns or complaints related to potential violations should be directed to:

Nondiscrimination Coordinators/Title IX Coordinators:

Dr. Adam Zehr
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158

Mrs. Karrie Baughman
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158

Complaint Managers:

Dr. ~~Amy MacCrindle~~ Anna Hoyou
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158

Mrs. Karrie Baughman
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158

Mrs. Deanna Gill Mr. Mark Altmayer
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158

A student may appeal the Board's resolution of a complaint filed to the Regional Superintendent of Schools, and thereafter, to the State Superintendent of Education.

For concerns or complaints against District 158 or its employees other than a discrimination complaint, parents are encouraged to first contact the appropriate staff member directly. If the problem is not resolved, parents should then contact the Building Principal. If the problem remains unresolved, the parent should then contact the District Administrative Office.

## Emergency Communications

### *Emergency Notifications*

District 158 will send out notification alerts in critical situations, such as emergency weather closures, crisis incidents, and other incidents affecting school operations through the School Messenger/Communicate program. This system integrates with PowerSchool, and parents can manage their contact information and preferences through the PowerSchool Parent Portal. For more information, please visit the Safety and Security webpage and select "Alerts" from the dropdown menu.

### *School Day Cancellations*

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff, or school property. Should the need to close occur, parents will be notified via School Messenger/Communicate, the District's automated messaging system. Information will also be posted to the District 158 website at www.huntley158.org. In the event school is closed, all after-school, co-curricular, and extracurricular activities are also cancelled.

## Enrollment Information

### *Birth Certificate Requirement*

Illinois law requires at registration, or within 30 days of registration, a certified copy of the student's birth certificate to be on file with the District. If a certified copy is not available at the time of registration, the District must be furnished at a minimum: the student's full legal name and date of birth. If a person enrolling a student fails to provide a certified copy of the student's birth certificate within 30 days of registration, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless the person complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall refer the case.

### *Fees and Waivers*

Waiver of student fees will be granted to those students who qualify. Parents may apply for waiver of school fees by completing and submitting the Application for Fee Waiver form and proof of current income.

**Please note**: In order to be eligible for a waiver of student registration fees, applications must be received *within thirty (30) days of the date your child enters school for the current school year*. Fees will not be waived until the Application for Fee Waiver form is received, reviewed and approved. If approved, other fees incurred after the date the application is received will be eligible for a fee waiver.

Board Policy 4:140, *Waiver of Student Fees*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Homeless Child's Rights*

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes his or her temporary living arrangements, the parent of the homeless child has the option of either:

1. Continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
2. Enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

For additional information, please contact:

Karrie Baughman, D158 Homeless Liaison
kbaughman@district158.org or (847) 659-6178

### *Student Transfers To and From Non-District Schools*

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the District.

### *Student Transfer or Withdrawal From Huntley High School*

If a student is going to transfer or withdraw from Huntley High School, please follow these procedures:

1. The student must present a written notice of withdrawal and request a Student Withdrawal form from the Student Services Office.
2. Turn in all textbooks to the office.
3. Pay all library fines and meet all other obligations.
4. Have the Building Principal or designee sign the Student Withdrawal form.
5. Return the Student Withdrawal form to the Student Services Office.

## School and Community Relations

### *Care Solace*

We are committed to the well-being of our students, staff and families to create a safe and healthy learning environment. In support of this ongoing commitment, Huntley 158 has partnered with Care Solace to provide an additional layer of care for our community.

If students, staff or their family members are looking for help with mental health or substance use, Care Solace can help you quickly find treatment options matched to your needs regardless of the circumstance. Care Solace is a complimentary and confidential service provided to students, staff, and their families by District 158. Care Solace's team is available 24 hours a day, 7 days per week, 365 days a year and can support you in any language.

If you would like to use Care Solace to help find a provider:

- Call 888-515-0595
- Visit www.caresolace.com/huntley and either search on your own OR click "Book Appointment" for assistance by video chat, email, or phone.

Care Solace is not an emergency response service or mental health services provider. In the event of a life threatening emergency, please call 911. For awareness, prevention, and/or mental health support, call or text 988.

### *Faith's Law Notifications – Employee Conduct Standards*

School districts are required to include in their student handbook notification of the District's Employee Code of Professional Conduct. These standards, in part, define appropriate conduct between school employees and students.

Board Policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, Board Policy 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and a link to the Sexual Abuse Response and Prevention Resource Guide is available on the District website. Copies may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Gun-Free, Tobacco, Alcohol, and Drug-Free Zones*

All District 158 buildings and grounds are gun-free, tobacco, alcohol, and drug-free zones. Cigarettes and alternative nicotine products, including, but not limited to, e-cigarettes, vapes, or any other smoking devices are not permitted. This includes attendance at after school activities or school-related events.

### *Mandated Reporter*

All school personnel, including teachers, administrators, and support staff, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

### *Pesticide Application Notice*

District 158 maintains a registry of employees and parents of students who have registered to receive written or telephone notification prior to the application of pesticides to school grounds. To be added to the list, please contact the Director of Communications and Public Engagement at (847) 659-6158. Notification will be given before application of the pesticide. Prior notice is not required if there is imminent threat to health or property.

### *PowerSchool*

Huntley 158 uses an internet-based student information system called PowerSchool. The PowerSchool Parent Portal gives parents access to real-time information including their child's schedule, attendance, assignments, and grades. Students also have their own accounts to access school information from home or at school.

Instructions to create a PowerSchool account, to add/link a student, along with information on the PowerSchool app and a login link is available on the PowerSchool page of the District website. Password information for students and parents is available from the District Registration Office at (847) 659-6147.

### *Sex Offender Notification Law*

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except in the following circumstances as they relate to the individual's child:

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child, such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the Superintendent or Board.

Any time a convicted child sex offender is present on school property for any reason – including the three reasons above – the individual is responsible for notifying the Building Principal upon arrival and upon departure. The convicted child sex offender must remain under the direct supervision of a school official at all times while in the presence or vicinity of children. A violation of this law is a Class 4 felony.

In addition, State law requires schools to notify parents that information about sex offenders and violent offenders against youth is available to the public on the Illinois Department of State Police (ISP) website. The ISP website contains the following:

- Illinois Sex Offender Registry, https://isp.illinois.gov/Sor/Disclaimer
- Illinois Murderer and Violent Offender Against Youth Registry, https://isp.illinois.gov/MVOAY/Disclaimer
- Frequently Asked Questions Concerning Sex Offenders, https://isp.illinois.gov/Sor/FAQs

### *Student Voice*

At Huntley 158, we believe that student voice matters. Students offer valuable insights that help shape the learning environment. Your ideas, experiences, and perspectives will help guide decisions that impact your education.

We are committed to listening and will provide opportunities through surveys, focus groups, the Principal's Student Leadership Council (PSLC), the 5th grade ambassador program, the Student Athlete Leadership Team (SALT), one-on-one conversations with staff, the Superintendent Student Advisory Committee, the 5 Essentials or through other means throughout the year. Your voice can help drive real change, from improving daily experiences to shaping long-term goals. Your voice is not only heard in Huntley 158–it is VALUED!

### *Suicide and Depression Awareness and Prevention*

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the District.

The District maintains resources on suicide and depression awareness and prevention. Much of this information, including a copy of Board Policy 7:290, *Suicide and Depression Awareness and Prevention*, is posted on the District website and can also be obtained from the school office.



In the event of a life threatening emergency, please call **911.**
For awareness, prevention, or mental health support, call or text **988**.

### *Visitor Guidelines*

The safety and security of your children is our number one concern. In an effort to maintain a safe, disruption free educational environment for all students, we ask all visitors to use the same procedures when entering the building. The District expects mutual respect, civility, and orderly conduct among all individuals on school property or at a school event.

- All schools are accessible only via the secured main entrance (Door #1).
- All visitors must provide valid ID and be scanned into the Raptor Visitor Management System which will run an instant background check. You will be issued a visitor pass that should be worn visibly. At the conclusion of your visit, you will need to stop in at the office, sign-out and turn in your visitor's pass.
- Visitors with histories that appear on the Raptor check will be either denied access to the building, limited to conducting business in the front office, or will be provided escorted access to other parts of the building as is necessitated by circumstances and/or applicable law.
- Student Visitors - Students are **not** permitted to bring guests to school during the school day.
- Any person who engages in prohibited conduct may be ejected from or denied admission to school property in accordance with State law. The person may also be subject to being denied admission to school athletic or extracurricular events for up to one calendar year.

### *Visits to Classrooms and Conferences*

- All visits to classrooms must be pre-arranged with the teacher.
- Conferences will be held outside school hours or during the teacher's conference/preparation period.
- All visitors must follow the Visitor Guidelines as outlined above.

## Parents' Rights Notifications

### *Annual Report Card*

Each year, the District is required to disseminate an annual report card that includes information on the District as a whole and each school served by the District, with aggregate and disaggregated information for each required subgroup of students including: student achievement on academic assessments (designated by category), graduation rates, district performance, teacher qualifications, and other information required by federal law. We encourage you to explore illinoisreportcard.com to view the Illinois School Report Card for District 158 or your child's school.

### *Assessments/Standardized Testing*

Assessments are essential to a student's learning experience as they assist in providing information for determining individual student achievement and instructional needs, curriculum and instruction effectiveness, and school performance measured against District student learning objectives and statewide norms. Testing includes local and State assessments as required by federal law. Additional information is available under Assessments on the Learning & Innovation webpage.

#### Local Assessments

| Assessment | Purpose | Dates |
|---|---|---|
| **AimsWeb Literacy & Math** | Administered to select grade 6-12 students in order to better identify specific strengths and areas of support for math and literacy skills. | Fall, Winter, Spring |
| **STAR Reading and Math** | Administered to all grade K-11 students in order to better identify specific strengths and areas of support in reading and math standards. | Fall, Winter, Spring |

#### State Assessments

| Assessment | Purpose | Dates |
|---|---|---|
| **ACCESS** | Administered to English Learners. Scores are used to assess progress and proficiency in English as well as determine placement in the EL program the following school year. | Winter |
| **ACT with Writing** | Administered to grade 11 students for assessment in reading/language arts, mathematics, science, and writing. | Spring |

| | | |
|---|---|---|
| **DLM** | Administered to grade 3-12 students eligible for alternative assessment in the areas of reading/language arts, mathematics, and science. | Spring |
| **ISA** | Achievement assessment for grade 5, 8 students for science. | Spring |
| **PreACT 9 Secure and PreACT Secure** | Grade 9 students will participate in the PreACT 9 Secure exam and grade 10 students will participate in the PreACT Secure exam in reading/language arts, mathematics, and science. | Spring |

### *School Visitation Rights for Parents*

The School Visitation Rights Act permits employed parents, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

### *Student Data Privacy; Notice to Parents About Educational Technology Vendors*

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as operators.

SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Illinois State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent name and student or parent contact information, username/password and student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English Language Learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- Collaboration between students, school personnel, and/or parents
- Other activities that are for the use and benefit of the school district

Board Policy 7:345, *Student Data Privacy; Notice to Parents About Educational Technology Vendors*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Teacher Qualifications*

Under Title I of the Elementary and Secondary Education Act, parents may request the professional qualifications of their child's classroom teachers and the paraprofessionals, if any, who assist them, including:

1. Whether the teacher has met the State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
2. Whether the teacher is teaching under an emergency or other provisional status through which State qualification or licensing criteria have been waived;
3. Whether the teacher is teaching in the field of discipline of the teacher's licensure; and
4. Whether any instructional aides or paraprofessionals provide services to your child, and, if so, their qualifications.

This notice is required by federal law (20 U.S.C. §6312(e)(1)(A)). If you would like to receive any of this information, please contact the District 158 Administrative Office at (847)659-6158.

## School Guidelines

### *Access to Student Social Networking Passwords and Websites*

Social networking websites and platforms means an Internet-based service that allows students to: (1) construct a public or semi-public profile within a bounded system created by the service, (2) create a list of other users with whom they share a connection within the system, and (3) view and navigate their list of connections and those made by others within the system. Social networking sites include, but are not limited to, Facebook, Instagram, Twitter, TikTok, Snapchat, and ASKfm.

If a student has an account on a social networking website, school officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school behavior rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination. School officials may not request or require a student or the student's parent to provide a password or other related account information to gain access to the student's account or profile.

### *After School Hours*

Students who are in the building after school is dismissed must be there for a specific activity or reason, including, but not limited to, participating in an extracurricular activity, meeting with a teacher for academic reasons, an assigned detention, or staying as a spectator for an athletic or other special event. Students staying after school are subject to the student behavior expectations and discipline consequences. Loitering can result in disciplinary action or possible arrest for trespassing.

### *Appearance, Clothing, and Hygiene*

Students are expected to wear clothing in a neat, clean, and well-fitting manner at all times while on school property and/or in attendance at school sponsored activities. A student's appearance, including dress and hygiene, must not disrupt or compromise standards of health and safety. The District does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists.

### *Appearance/Dress Code*

Students are to use discretion in their dress and are not permitted to wear apparel that causes or may cause a substantial disruption in the school environment. ***School administrators reserve the right to determine whether or not clothing is appropriate for the educational environment.***

- Clothing and accessories may not advertise, promote, picture, or contain graphics that make reference to drugs, marijuana, drug paraphernalia, alcohol, tobacco, gangs, or violent behavior
- Clothing and accessories may not contain lewd, vulgar, obscene, or offensive language, symbols, or innuendos that are suggestive in nature
- Clothing and accessories that pose a safety hazard are not permitted in the woodshop, laboratories, or during physical education class
- Long hair that may pose a safety hazard in the woodshop, laboratories, or during physical education class should be tied back or pulled up when possible
- The length of shorts, skirts, or dresses must be appropriate for the school environment.
    - The inseam of shorts must be at least the width of a school-issued ID card (approximately 3 ¼")
    - The hem of a skirt or dress may reach no higher than the student's fingertips when the student is standing with arms straight down at the sides
- Pants, slacks, or jeans must be kept at the waist so as not to allow exposure of undergarments or skin that would otherwise be covered
- State law requires that appropriate footwear be worn at all times in public buildings

A student whose clothing, accessories, appearance, or hygiene cause a substantial disruption or endangers the health, safety, or well-being of individuals in the school setting, may be asked to remove or change any inappropriate items of clothing or accessories or be subject to discipline. The Building Principal or designee reserves the right to make the final

interpretation of these guidelines.

### *Consequences for Inappropriate Clothing or Accessories*

- **First Incident**: Warning and removal or change of clothing when appropriate. Students may pick up the clothing item at the end of the school day in the Main Office.
- **Second Incident**: Removal or change of clothing when appropriate. The student's parent will be notified and the item will be returned to the parent.
- **Third Incident**: Removal or change of clothing when appropriate. The student's parent will be notified and the item will be returned to the parent. A one day In-School Intervention (ISI) will be issued to the student.
- **Fourth Incident**: Removal or change of clothing when appropriate. The student's parent will be notified and the item will be returned to the parent. An Out-of-School Suspension (OSS) may be issued to the student.

### *Dances*

Only enrolled Huntley High School students and their guests are welcome at school dances.

1. All students must present their high school ID to enter a HHS dance.
2. Allowed guests must ~~have attended high school and~~ be under the age of 20 ~~21~~. Students bringing guests shall ensure that their guests are informed of all rules applicable to the event, and are responsible for their guest's behavior.
3. ~~All HHS alumni interested in attending a dance must be a registered guest with a valid ID.~~
4. Guests must be signed up by ~~3:00 pm on the day of the dance~~ the deadline established by administration.
5. All requests are subject to the approval of the Administration and the Advisor of the sponsoring club.
6. Any organization or group desiring to have a dance MUST have prior approval of the Building Principal before any solicitation is made. In addition, contracts for bands or DJs MUST be signed by the Building Principal.

### *Early Dismissal*

The high school is considered a closed campus for all Freshmen and Sophomores. Students must remain in the building for lunch and assemblies unless special permission is given by a school administrator and with parent consent. Permission to leave the school building must be obtained **in advance** by a note or phone call from the student's parent. All students must sign out in the Attendance Office if leaving early during the school day. **Leaving campus without authorization will result in unexcused absences for those class periods missed and may result in consequences according to the attendance policy.**

### ~~*Electronics*~~ *Personal Electronic Devices*

- **Cell Phones and Other Electronic Devices:** Students are permitted to have cell phones at school. They are to be ***off and out of sight*** during class periods, which includes classrooms, locker rooms, restrooms, and study halls, during school hours from 7:30 am to 2:30 pm.

  Cell phones may be used during passing periods in hallways and during the student's scheduled lunch period. Any use of cell phones during the school day in inappropriate areas will result in a detention being assigned.

  Students are prohibited from wearing or using smart watches, smart glasses, or similar electronic devices during assessments unless such use is specifically authorized in the student's Individualized Education Program (IEP) or Section 504 Plan.

- ~~**Listening and/or Entertainment Devices:** Students are permitted to use electronic listening and entertainment devices such as, handheld game systems, iPods, PDAs, etc., only in the cafeteria, hallways, or in the classroom at the teacher's discretion. Electronic devices used inappropriately must be surrendered upon request of administration or staff. Students shall be personally responsible for the security of their electronic devices. The District is not liable for the loss, damage, or theft of personal property.~~

Because of the sophisticated nature of electronic devices, any student with an electronic device, not specifically authorized by the classroom teacher, being used or visible during a test or quiz may be considered academic misconduct.

Using a cell phone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, to cheat, etc., violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cell phone. Violation of this policy may result in confiscation of the property in question, detention, suspension, expulsion or other school-imposed penalty.

### *Fundraising*

During the school year, including the summer months, any organization or group desiring to raise funds must have prior approval at least 60 days by the HHS Activities Director before any campaign is started, orders are written, or any type of solicitation is made. Solicitation in classrooms is not permitted.

### *Hall Passes*

Students may not leave a classroom without permission of the teacher, and then only with a hall pass issued from the teacher in charge using Minga. If a student is found outside the classroom without a hall pass or somewhere other than the destination indicated on the pass, the student will be referred immediately to the Dean.

### *Identification Cards*

Students will be given an identification card and a breakaway lanyard at the beginning of the school year and are required to wear and properly display the ID. The ID card must be attached to a breakaway lanyard, worn around the neck, and visible at all times during the school day except when specifically exempted on a temporary basis by a staff member.

Students may not embellish their ID card with any drawing or writing. Students must have their ID card in their possession when participating in, or attending, any school-related extracurricular activity. ID cards must be surrendered upon request of any staff member, including bus drivers and supervisors. The ID card must be shown when entering buses, checking out media materials, making up tests, gaining entrance to school activities and athletic events, and when entering or leaving the school for any purpose including non-attendance days of blended learning classes. Students without an ID card must obtain a replacement ID card or lanyard immediately upon entering the building. Lost ID cards must be replaced at the student's expense. Below are the procedures for obtaining a new and/or temporary ID card:

**New ID:** New IDs can be purchased in the East or West Pod for $5.

**Temporary ID:** If a student does not have their ID, they must obtain a temporary ID upon entering the building.

PLEASE NOTE: Students with temporary ID cards **WILL NOT** be allowed to leave campus during the school day.

Further disciplinary consequences will apply for failure to properly wear and display the current ID card.

### *Locker Assignments*

Lockers are owned and maintained by the school and students are granted use of lockers solely in accordance with these regulations.

1. If a student's locker is not working properly, it is the student's responsibility to report the problem to a school secretary immediately.
2. The only items that may be placed in lockers are articles of clothing, school books or supplies relating to school use, lunches and personal items which the student is legally entitled to have in their possession.
3. The school is not responsible for lost or stolen property.
4. No lock other than a school-supplied lock may be used. Any other locking device is subject to removal and destruction without notice.
5. Students should make sure gym lockers are locked at all times.
6. Students have no reasonable expectation of privacy in the lockers assigned to them.
7. Students may not display or store inappropriate or illegal materials in their lockers.
8. Opening another student's locker or locker tampering of any kind may result in disciplinary action.

School lockers are subject to random search, without notice or consent. Individual lockers may be searched where there is reasonable suspicion to do so. Additional information regarding locker searches is available under the "Search and Seizure" section of this Handbook and a copy of Board Policy 7:140, *Search and Seizure*, can be found on the District's website or obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Lost and Found*

Students who find lost articles are asked to take them to the Lost and Found area located in the UNV Office where the owner can claim them. Cell phones or other valuables should be turned into the Main Office.

### *Messages and Dropping Off Items for Students*

Delivering messages to students during class time is disruptive to the teaching and learning process. With this in mind, parents are urged to reserve such requests only for serious emergency situations. Arranging for medical appointments, transportation requests, or family activities is best done before school. If an urgent and necessary message must be sent to your child, please call (847) 659-6600.

Occasionally, students may forget homework or other school related items and may ask that you drop these items off. Please note that we will not interrupt classroom instruction to call the student down. The item should be left on the table inside the Main Entrance for your child to pick up.

### *Off Campus Privileges*

HHS has a closed campus for Freshman and Sophomores. In order to leave campus, Juniors and Seniors must have an Off Campus Authorization form signed and submitted by a parent. In addition, students may only leave with a current school ID; *temporary IDs will not be accepted for off campus privileges*. Off campus privileges may be restricted due to any infractions. Students who choose to leave must leave the campus. Sitting in vehicles in the parking lot is prohibited.

Juniors and Seniors will be permitted to leave campus during blended classes when not required to be in the classroom. Students who are permitted to leave must leave through Door #10 and must return to the building through Door #1. Students are required to show their student ID card upon re-entry. Students choosing to leave during this time must leave the campus. Sitting in vehicles in the parking lot is prohibited. Any abuse of this privilege, related truancies, or tardies, community disruptions, overdue detentions, etc., may result in having privileges revoked.

Any Freshman or Sophomore who leaves the campus during school hours will be considered absent without authorization and will receive disciplinary consequences.¶

~~Freshmen and Sophomores are **not** permitted to leave campus for lunch or blended classes and must remain on campus during the lunch period and blended classes when not required to be in the classroom. Any Freshman or Sophomore who leaves the campus during a lunch period will be considered absent without authorization and will receive disciplinary consequences.~~

### *Prohibited Personal Items*

Personal items that students may not bring to school include, but are not limited to, electronic games, matches, lighters, laser pointers, mace/pepper spray, fireworks, and over-the-counter or ~~and~~ prescription medications.

~~Anything~~ Any item that may be considered ~~can be deemed as being~~ a disruption to the learning environment or a potential safety concern is prohibited. The District is not responsible for lost, damaged, or stolen items.

### *Public Display of Affection*

Students should demonstrate respect for themselves and others by governing themselves in a manner appropriate for a public place. A public display of affection is defined as displays of affection that are embarrassing or offensive to a reasonable student and/or adult. Excessive public displays of affection may be considered harassment or aggressive behavior and refusal to comply with staff enforcement of the policy is considered insubordination.

### *Respect for Property*

Students are to respect the property of others including that of students, staff and school. School issued materials such as textbooks, lab materials, etc. are on loan to students. Any damage or replacement costs are the student's responsibility. Student storage areas are school property and are to be used only for the purpose of storing books, notebooks, lunches, coats, etc. These areas are subject to search by school authorities.

### *Signs, Posters, Handbills, and Publications*

Posting signs and posters or distributing handbills, leaflets, and publications is prohibited without administrator approval. This may be completed in the Dean's office. All publications, posters, signs, etc. should be school appropriate. Appeals and questions regarding denial of the distribution or posting of material may be first heard by the Building Principal or designee and then by the District Administration.

### Student Demonstrations and Protests During the School Day

Huntley High School supports students' rights to express their opinions in respectful and lawful ways. At the same time, the safety, supervision, and educational environment of all students and staff must remain a priority during the school day.

Students are expected to remain in class, attend all scheduled learning activities, and follow all school attendance expectations and campus procedures.

Students interested in organizing or participating in a demonstration are encouraged to communicate with school administration in advance so location, expectations, safety procedures and potential consequences can be discussed proactively.

The following expectations apply during the school day:

- Students may not leave campus without authorization.
- Participation in an active protest or demonstration during the school day, during instructional time, will be considered an unexcused absence and handled in accordance with the attendance policies outlined in the student handbook.

- Students who violate expectations listed in the handbooks may be subject to school consequences.
- Any action that disrupts the learning environment, creates safety concerns, blocks access to school operations, or interferes with the rights of others may result in disciplinary consequences.

### *Smoking*

All District 158 buildings and grounds are smoke-free environments, which includes, but is not limited to, e-cigarettes, vapes, or any other smoking devices. This includes all after school activities and school-related events. Students found in the possession of or act of using tobacco/smoking products are subject to school discipline and police action.

### *Teacher Availability*

Teachers are available before and after school for student or parent consultation and assistance. In addition, teachers have daily preparation periods which may be used for this purpose. Students or parents who wish to speak with a staff member should contact the teacher by using the Staff Directory, or by calling the school office at (847) 659-6600.

### *Trespassing*

Suspended students are not permitted to be on campus or at school sponsored activities, either on or off campus, without specific permission from the Building Principal's office. Failure to obtain permission may result in arrest for trespassing and/or appropriate school consequences.

Students in the building during non-school times must receive prior permission or be subject to a charge of trespass. Students should not be in the school building after school is dismissed unless participating in an extracurricular activity, meeting with a teacher for academic reasons, or for an assigned detention. Loitering can result in disciplinary action or possible arrest for trespassing.

## Absences, Attendance, and Tardies

School attendance is one of the most important tasks of a student. Accordingly, all students are expected to be present in all scheduled classes every school day unless absent for a valid reason.

### *Absences*

For students who are required to attend school there are two types of absences: excused and unexcused. The school may require documentation explaining the reason for the student's absence. The school administrator is the final decision maker as to whether an absence is Excused or Unexcused.

### *Excused Absences (EA)*

1. Illness of the student
2. Mental or Behavioral Health Days – Students may utilize up to five mental or behavioral health days *per school year*. After use of the second mental or behavioral health day, the student may be referred to the appropriate school support personnel.
3. Death in the immediate family
4. Family emergency
5. Religious holiday observance
6. Attending a military honors funeral to sound TAPSA student will be excused for up to 5 days in cases where the student's parent is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
7. Court appearance
8. Work or school sponsored activity approved by the school
9. Voting in a local, State, or federal election
10. College Visitation Days - Must be taken before May 1. A College Visit Verification form signed by the college or institution must be provided to excuse the absence as a college visit and be coded as College Visit (CV). Failure to follow the correct procedure will result in the absence being coded as an Unexcused Absence (UA). Only the day of the college visit can be excused under the College Visit (CV) attendance code. Days required to travel for a college visit do not count as excused absences and will be coded as an Unexcused Absence (UA).

### *Unexcused Absences (UA)*

- All other absences are Unexcused.
- Tardies (late to school/class), vacations, DMV appointments, and cultural trips are Unexcused.

~~***Responses to Unexcused Absences*** ¶~~

~~The school provides a range of responses to unexcused absences, these include but are not limited to:¶~~

- ~~Teacher-based intervention that could include a phone call, home and/or conversation with the student¶~~

- ~~Increased monitoring of attendance patterns¶~~
- ~~Administrative communication home via letters and/or phone calls home¶~~
- ~~Problem-solving meetings¶~~
- ~~Interventions to support attendance ¶~~
- ~~Attendance Intervention Plan¶~~
- ~~Resources provided to families to support attendance¶~~
- ~~Potential referral to truancy officer~~

### *Responses for Unexcused~~verified~~ Absences (per Semester)*

| | |
|---|---|
| 1st: | Warning |
| 2nd~~th~~-5th: | Lunch Detention |
| 6th: | Step 1 - Attendance Intervention Plan |
| 7th-10th: | After School Detention |
| 11th: | Step 2- Attendance Intervention Plan |
| 12th-14th: | Saturday Detention |
| 15th+: | In-School Intervention |

*Continued non-compliance with administratively established Attendance Intervention Plans may result in a range of consequences including, but not limited to, detentions, removal of privileges, social probation, social action hours, etc.

### *Tardy to School or Class*

A student is tardy when they are not in their classroom when the bell rings. Excessive tardiness may result in additional consequences.

### *Responses for Being Tardy (per Semester)*

~~*Responses to Unexcused Absences apply as well (see above). ¶~~

~~1st: Warning¶~~
~~2nd-6th: Lunch Detention¶~~
~~7th-11th: After School Detention¶~~
~~12th-15th: Saturday Detention¶~~
~~16th+: In-School Intervention¶~~

| | |
|---|---|
| 1st-3rd: | Warning |
| 4th-10th: | Lunch Detention |
| 11th-17th: | After School Detention |
| 18th-20th: | Saturday Detention |
| 21st+: | In-School Intervention |

### *Procedure for Communicating Absences*

In the event of any absence, the student's parent is required to call the school before school begins to explain the reason for the absence. If a call has not been made to the school to report the student's absence by the start of the day, a school official will attempt to contact you to verify the absence. The purpose of this procedure is to determine if your child has arrived safely. If the parent cannot be contacted, the student will be required to submit a signed note from the parent explaining the reason for the absence. Failure to do so shall result in an unexcused absence. Upon request of the parent, the reason for the absence will be kept confidential.

Parents are required to notify the school by calling the Attendance Office at (847) 659-6611 on days when your child will be absent. The attendance phone number is available 24-hours per day, 7 days per week. **If a phone call or note is not received by the Attendance Office within 24 hours of the absence, the student will be marked as an unexcused absence.** Students and parents are reminded that class participation grades may be adversely affected by a student's absence. Participation grades may weigh heavily in the determination of final grades.

Students who are excessively absent from school or who skip classes may face the loss of their privilege to participate in athletics and extracurricular activities. In addition, students who are excessively absent, skip classes, and/or arrive late to school will also be subject to the loss of parking privileges and other disciplinary consequences. The school seeks the cooperation of parents in the matter of school attendance and punctuality.

A student may not be on campus for any reason on a day they have been reported absent unless they have made arrangements with administration to do so. If there is a medical reason for missing school (and Physical Education) due to an extended illness/condition, a doctor's note will be required based on the nurse's recommendation (typically every six weeks). All notes should be turned into the Health Office.

### *Make-Up Work*

If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. Generally speaking, students will have one day per day absent to make-up work. Students are urged to request missed school work in a timely manner when absent from school.

### *Make-Up Work Following Excused Absences*

- Students and teachers will collaborate to take the necessary steps to complete any missed assignments. In certain instances, arrangements for make-up work are made before the absence occurs. Students are allotted one class period beyond the number of days missed to submit make-up work for full credit, with the exception of longstanding assignments. **Longstanding assignments, such as projects or essays with a duration of at least two weekends, are exempt from this policy.** For instance, if a student misses the due date for a research paper, the make-up policy does not apply, and the assignment remains due upon the student's return. In such cases, the continuity of long-term teacher instruction and planning takes precedence.
- When a student is suspended from school, they are responsible for contacting their teachers to obtain assignments. Full credit is granted for work completed during in-school intervention. To receive credit for missed work during either in-school intervention or out-of-school suspension, all completed homework must be submitted on the first day back to class. Additionally, any missed tests or quizzes must be made up promptly upon the student's return. The aim of make-up work is to maintain a continuous learning experience for the student. However, teachers are not obliged to arrange special labs or activities for make-up purposes.

### *Make-Up Work Following Unexcused Absences*

- Students who are unexcused from any class are expected to make arrangements with the teacher to make-up any missed work within 48 hours of the absence. Failure to make these arrangements may result in the student receiving NO CREDIT for all homework, tests, quizzes, or projects that were completed or collected the day of the unexcused absence. The decision whether an absence is excused or unexcused is at the discretion of the Building Principal or designee. Unless otherwise specified in the student's individualized attendance plan, as approved by a building administrator, students with unexcused absences may forfeit the opportunity for remediation following completion of the assignment missed.

### *Illnesses*

If your child will be absent because of illness, you are required to call the school by the beginning of the school day and report the absence *each* day. If your child is absent and we do not receive a call, we will call you at home or your place of employment to verify the absence. The purpose of this procedure is to determine if your child has arrived safely to school.

During a long-term illness, a parent may call on the first day and notify the office of the anticipated length of the absence. After three consecutive days of illness, a written excuse from a doctor may be required for an absence to be considered excused. A doctor's note and/or school health office verification will change the absence code to "Medical Verification" for attendance purposes. If a pattern of non-attendance has been established by the building administrator, a written excuse from a doctor and/or school health office verification of illness may be required as part of a student's individualized attendance plan.

### *Family Emergencies*

A student may be excused for extenuating circumstances such as a family emergency. The following examples do not constitute a family emergency and would therefore be recognized as an Unexcused Absence:

- Errands, which could be scheduled when a student is not required to be in school
- Oversleeping
- Car trouble
- Leaving school without receiving proper authorization
- Missing the bus
- Being tardy to school without a valid excuse (as defined by the State of Illinois)

### *Release Time for Religious Instruction & Observation*

A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent must give written notice to the Building Principal at least five (5) calendar days before the student's anticipated absence(s).

Students excused for religious reasons will be given an opportunity to make up all missed work, including homework and tests, for equivalent academic credit.

### *Release Time for Voting*

A student may be excused for up to two hours to vote in a local, State, or federal election, provided the student presents their voter registration to their Dean and discusses the absence with their Dean in advance. *Registering to Vote in Illinois (pamphlet).*

### *After School, Co-Curricular, or Extra-Curricular Activities Attendance Requirements*

Attendance is a factor in a student's eligibility to participate in extra-curricular activities. A student must be present at least the second-half of the school day. A student must be present at school a minimum of five (5) hours to be eligible for participation in after school, co-curricular, or extra-curricular activities such as athletics, concerts, presentations, plays, musicals, trips, etc. If a student goes home ill during the day, that student becomes ineligible for participation in any after school, co-curricular, or extra-curricular activities that day.

A student may not be on campus for any reason on a day they have been reported absent unless they have made arrangements with administration to do so. If there is a medical reason for missing school (and Physical Education), due to an extended illness/condition, a doctor's note will be required based on the nurse's recommendation. All notes should be turned into the Health Office.

**Medical Appointments:** A student who has a medical appointment that may cause absence from school for more than one-half of the school day may still be eligible to participate that day. This would be recorded in PowerSchool as MV (Medically Verified). To assure eligibility, arrangements should be made ahead of time with the school administrator (Activities Director, Athletic Director as applicable).

**Absence Due to Participation in School-Sponsored Activity:** A student's absence from school due to participation in school-sponsored activities or trips will be recorded in PowerSchool as SA (school activity), and the student remains eligible to participate in after school, co-curricular, and/or extracurricular activities.

**In-School Intervention/Suspended Students:** A student who is serving an in-school suspension (ISS) or an out-of-school suspension (OSS) is ineligible to participate in any school-related activities on the days of the intervention or suspension.

### *Truancy*

A parent who knowingly and willfully permits a child to be truant is in violation of State law. Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and District.

Students who miss more than 1% but less than 5% of the prior 180 regular school days without valid cause (a recognized excuse) are truant. Students who miss 5% or more of the prior 180 regular school days without valid cause are chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue. If chronic truancy persists after support services and other resources are made available, the school and District will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Appropriate school discipline

A student who misses 15 consecutive days of school without valid cause and who cannot be located OR, after exhausting all available support services, cannot be compelled to return to school is subject to withdrawal from school.

### *Diagnostic Procedures for Identifying Student Absences and Support Services to Truant or Chronically Truant Students*

State law requires every school district to collect and review its chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. This review must include an analysis of chronic absence data from each attendance center. Any student who has 10% or more absences of the school days each month will receive a letter or phone call home to discuss attendance and determine if there is a need to develop a plan of support. A meeting may be set with the family and school to determine if further absences would be marked unexcused without documentation for the remainder of that trimester.

Furthermore, State law provides that school districts are encouraged to provide a system of support strategies to students who are at risk of reaching or exceeding chronic absence levels. Districts are also encouraged to make resources available to families such as those available through the State Board of Education's Family Engagement Framework to support and engage students and their families to encourage heightened school engagement and improved daily school attendance.

"Chronic absence" means absences that total 10% or more of school days of the most recent academic school year, including absences with and without valid cause, and out-of-school suspensions.

The school and District use the following diagnostic procedures for identifying the causes of unexcused student absences: Interviews with the student, the student's parent(s) and any school officials who may have information about the reasons for the student's attendance problems. Supportive services to truant or chronically truant students include: parent conferences, student counseling, family counseling, and information about existing community services.

### *Extended Absences*

For planned absences, parents should notify the academic team and office in writing in advance. This can be done through the Extended Student Absence Form.

While such absences are discouraged, alternative assignments may be provided, when possible, as long as teachers have sufficient notice. Please note that many extended absence reasons fall under unexcused absences. This form does not grant approval for the absence to be excused; it is used as a means of notification. Please review the District calendar to view days of non-attendance and if possible, schedule appointments and vacations on these dates.

### *Absence Due to Participation in School Sponsored Activities*

A student's absence from school due to participation in school-sponsored activities or trips will be recorded in PowerSchool as ***SA*** (school activity). Students will be allowed to make up all missed work if they have contacted their teacher prior to the school activity absence. Students will also be permitted to participate in after school, co-curricular, and/or extracurricular activities.

### *Single Period Class Callouts*

In order to have an absence be excused, other than Juniors and Seniors leaving during their lunch period, students must have permission from administration and their parent prior to leaving. When students do leave, they must sign out in the Attendance Office and leave the campus. Parent excusals for a single class period while remaining on campus are not permitted. Failure to follow these procedures will result in the absence being recorded as unexcused. Students returning to school before the end of the day must sign in at the Attendance Office.

Students may also lose privileges, such as parking privileges, blended privileges, study hall exemption, late arrival or early release privileges, and participation in Homecoming activities, other dances, and Prom. No parent callouts will be accepted for students who have lost off campus privileges (either temporarily or permanently) without administration approval.

## Academic Misconduct

**I. Definitions of Academic Misconduct**

A. **Academic Misconduct - Daily Work:**
Providing or receiving unauthorized assistance, with or without technology, during homework or practice activities because it prevents the teacher and/or school administration in arriving at an honest evaluation of learning. The unauthorized use of technologies to support academic work is also considered a form of academic misconduct unless permitted by the teacher.

B. **Cheating - Distribution**
Aiding other students in cheating, soliciting another person to take an exam or write a paper, as well as the theft, damage, sale, and/or distribution of course materials.

C. **Cheating - Plagiarism**
A form of cheating that involves presenting graded/assessed work as one's own, the ideas or work of another person or technology. Plagiarism is not a question of intent. Any use of the content or style of another's intellectual product without proper recognition of the source constitutes plagiarism. The unauthorized use of technologies to support academic work is also considered a form of cheating unless permitted by the teacher.

**II. Academic Misconduct Procedure**

When an incident of academic misconduct is suspected, the teacher will take reasonable action to establish whether it actually occurred and then contact the student and parent. After giving the student notice of the allegation(s) and an opportunity to explain their actions, the teacher will send a discipline referral to the Dean who will investigate the incident with the Department Chair. If it is determined that academic misconduct has occurred, the Dean will assign disciplinary actions, including, but not limited to, referral to the student's Problem Solving Team, restorative practices, and academic consequences.

**III. Consequences for Academic Misconduct**

**First Occurrence**

The student is given the following credit for work that is submitted and assessed accordingly:

- 50% credit for formative work
- 70% credit for summative work

- Dean's consequence (detention through in-school intervention)
- The Dean will refer the student to the Problem Solving Team and add restorative practices, as appropriate.

**Subsequent Occurrences**

1. The student is given 0% credit for formative or summative work.
2. If there are no further incidents of academic misconduct by the end of the grading term, the student can appeal to the teacher to resubmit/retake the assessment. The student will receive a 60% passing grade on the assessment. If they score below 60%, they will receive a replacement grade
3. Dean's consequence (detention through in-school intervention). The Dean will refer the student to the Problem Solving Team and add restorative practices, as appropriate.

Consequences for academic misconduct may be cumulative throughout the student's educational career. The consequences for violating this policy are separate from, and in addition to, those assigned for violating school rules, other District policies, and the law. Furthermore, this policy in no way limits the authority of the administration or Board of Education to impose other or additional consequences in accordance with school rules and District policies.

## Behavior and Discipline

Effective discipline is necessary if a school is to function in the most constructive manner for students. Through good discipline and self-control, students can work with the school to form a productive partnership. Good discipline requires teamwork and is the combined responsibility of students, parents, and staff. **Students are responsible for following all school rules and regulations, as well as all District policies, while attending any school-sponsored activity**.

### *School Code of Conduct*

In order to support our students, parents, staff members, and school community, we want to take this opportunity to review our practices and expectations related to student conduct, including behavioral and social-emotional supports, behavioral interventions and discipline. The Code of Conduct is a multi-layered system that will require work by all stakeholders across all school and home settings to help our students with their social and emotional as well as academic needs. We want to create an environment where all stakeholders are aware of and actively engage in their roles and responsibilities.

### *Parent-Teacher Advisory Committee*

Per Board Policy 2:150, *Committees*, the Parent-Teacher Advisory Committee (PTAC) shall assist in the development of student behavior policy and procedures, and provide information and recommendations to the Board. Its members may consist of parents/guardians, teachers, administrators and board members. Additional participants, whose expertise or experiences are needed, may be invited to participate in various meetings that are geared to specific topics. (For example when discussing school bus safety policies, transportation staff may be included.) The committee reviews such issues as administering medication in schools, reciprocal reporting between the School District and local law enforcement agencies, student discipline/handbooks, disruptive classroom behavior, school bus safety procedures and the dissemination of student conduct information.

Per Policy 7:190, *Student Behavior*, the Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

### *We Believe:*

To support our learners' Social, Emotional, and Academic and Behavior skills, we believe and understand the following:

1) Our school community will learn and behave at their best when they feel connected, cared for, and valued.
2) The purpose of discipline is to teach skills that empower learners to change their behaviors over time. If you expect it, you must teach it. Discipline is a meaningful response.
3) Learners will be empowered to be actively involved in identifying what went wrong and how they can help fix it.
4) Kids do well if they can. Challenging behaviors communicate unmet needs and/or areas where skills may be lacking which results in a need to determine the cause.
5) Dysregulated learners (learners who are having difficulty managing or regulating emotions and behaviors) need the supportive presence of a regulated adult to return to a regulated state.
6) A strong foundation in every school environment maximizes learners' access to instructional time and fosters a sense of belonging for all.
7) Proactively teaching social, emotional, and behavioral skills should be intentionally integrated across all environments and all aspects of learning.
8) Exclusionary forms of discipline (suspension, expulsion, and removal from the learning environment) can produce negative outcomes in students, schools, districts, and communities and therefore must be carefully used when intended to keep all learners safe.
9) It's important for us to work towards a shared understanding by using clear and specific language when discussing

our thoughts and beliefs about social, emotional, and behavioral skills. This approach helps create a fair and inclusive system that supports all learners.

10) High expectations can be met for all learners when we appreciate, respect, and respond to the diverse needs within our schools and district. This ensures that each child receives the necessary support to reach their full academic and social potential.

***We expect:***

- Students to attend school each day, be conscientious in classroom work and take full advantage of the educational opportunities available
- Students, staff and families to build and sustain authentic, positive and meaningful relationships
- Student, staff and families to demonstrate civility and respect for one another and hold each other to high expectations
- Students, staff and families to all contribute to the safety of the learning environment for all
- Students to respect other people's property and exercise proper care when using public facilities and equipment
- Students to establish personal and educational goals with teachers, counselors, and family, and work consistently toward the achievement of your goals
- Students to be aware of the expectations for student behavior and accept personal responsibility for functioning successfully within these guidelines

***We will:***

- Implement strategies and supports that all students, staff and families to feel safe
- Promote a positive school comm
- Provide staff with the resources necessary to help with the implementation of this plan
- Partner with families to provide information for outside resources

***Problem-Solving Suggestions for Students***

- Talk with your parent about possible solutions
- Calmly discuss any issues with the teacher when other students are not present. This removes the pressure on both of you.
- If the matter is not resolved, talk with a trusted faculty member, Counselor, Dean, Associate Principal, or the Building Principal

***Problem-Solving Suggestions for Parents***

- Be sure of the facts. Although it may be difficult for you not to take sides, try to see the whole picture
- Contact the person with whom your child is having the problem
- If possible, include your child in conferences with teachers, Counselors, the Dean, Associate Principal, Building Principal, and other school personnel to help find solutions together
- Before you leave a conference, **be sure you understand** what is expected of you and your child and what the school staff will try to do
- Set a specific time when communication by phone or letter will be made on your child's progress

*All violations of the school disciplinary policy will be maintained in the student's temporary record file.*

***Multi-Tiered Systems of Support Framework***

Huntley 158 utilizes a Multi-Tiered System of Support (MTSS) framework to foster a positive learning environment and focuses on supporting the whole child.

MTSS is a term used to describe an evidence-based model of schooling that uses data-based problem-solving to integrate academic and behavioral instruction and intervention. All students are part of MTSS, including students with disabilities, as part of their education. In MTSS, integrated instruction and intervention is delivered in varying intensities (multiple tiers) based on student need. "Need-driven" decision-making seeks to ensure that district resources reach the appropriate levels to accelerate the performance of ALL students to achieve and/or exceed proficiency levels.

Tier 1 - Universal Interventions are what all students receive. This Tier focuses on the implementation of the district's core curriculum and is aligned with the Illinois Social Emotional Learning Standards.

Tier 2 - Secondary Interventions are what some students receive in addition to TIer 1 instruction. These services are more concentrated and are targeted interventions for small groups.

Tier 3 - Tertiary Interventions are what a few students receive. This is the most intense level of intervention a school can provide a student through the MTSS model. These services are typically provided to a very small group and/or one on one.

### *Restorative Practices*

Huntley 158 uses Restorative Practices in our schools, which helps to shift the focus to building relationships among school community members and helps move away from a punitive mindset when there is conflict. Restorative Practices are NOT a replacement for a system of consequences or a code of conduct. Restorative Practices are not intended to remove accountability for students. Students who have broken school rules or harmed other school community members are still held accountable for their actions and may receive traditional consequences **alongside** restorative solutions or in conjunction with restorative practices.

### *Discipline of Special Education Students*

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability. However, all students must conform to the Student Behavior policies as outlined in this Handbook.

Additional information regarding discipline of students with disabilities is located in the Special Education section of this handbook.

### *Aggressive Behavior*

Illinois law requires school districts to notify the parent of a child who demonstrates behaviors that put the student at risk for aggressive behavior. Board Policy 7:190, *Student Behavior*, prohibits a student while at school or a school-related activity from: (1) engaging in any kind of behavior that causes physical or psychological harm to someone else, and/or (2) urging other students to engage in such conduct.

### *Bullying, Intimidation, Harassment, Hazing, and Sexting*

Bullying, intimidation, harassment, hazing, and sexting diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

### *Bullying*

Bullying is defined as: (1) an act that is repetitive in nature (similar behavior occurring more than once); (2) creates a power imbalance (by size, age, numbers or emotionally); or (3) is intended to hurt the victim (socially, emotionally, or physically).

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in the following situations:

1. During any school sponsored education program or activity;
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops, or at school sponsored or school-sanctioned events or activities;
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students which can reasonably be expected to have one or more of the following effects:

1. Placing the student or students in reasonable fear of harm to their person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance, or ability to participate in or benefit from the services, activities, or privileges provided by the school.

Students who feel they have been bullied should report the incident by:

1. Contacting the Complaint Manager or other administrator, counselor, teacher, or social worker
2. Using the ***Huntley High School Student Helpline***: (815) 889-0575
3. Using the District Bullying Report form.
4. Following the process outlined in Board Policy 2:260, *Uniform Grievance Procedure*, and this Handbook.

At its discretion, the District may make referrals of students who have demonstrated bullying behaviors to counselors or mental health professionals. Students determined to have committed an act of bullying may face disciplinary consequences up to and including a recommendation of expulsion, as well as possible referral to the appropriate law enforcement agency for criminal charges.

Questions or concerns should first be discussed with the staff member closest to the situation. It is always best to follow the

chain of command to ensure that all parties involved are properly informed of the situation. Parents should expect a response from the staff member or their designee within 24 hours to discuss the concern. If no contact has been made, please proceed to the next step in the chain.

**Teacher or Trusted Adult → Counselor or Social Worker → Assistant Principal →**

**Building Principal → Assistant Superintendent → Superintendent**

**Information Hotlines**:

District Tip Line: (815) 889-0584
Suicide and Crisis Lifeline: Dial 988
Huntley High School Student Helpline: (815) 889-0575

Board Policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment,* is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Harassment*

It is the policy of District 158 to provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment. No person, including an employee or student, shall harass, intimidate, or bully a student on the basis of actual or perceived race, color, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, sexual orientation, gender-related identity or expression, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic.

Sexual harassment of students is prohibited. Sexual harassment means sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment, or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
    a. Substantially interfering with a student's educational environment;
    b. Creating an intimidating, hostile, or offensive educational environment;
    c. Depriving a student of educational aid, benefits, services, or treatment; or
    d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms intimidating, hostile, and offensive include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The term sexual violence includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

Students are encouraged to report claims or incidences of sexual harassment to the Non-Discrimination Coordinator or Complaint Manager. Any student who believes they are being harassed may file a complaint by using the process outlined in Board Policy 2:265, *Uniform Grievance Policy*, and this Handbook, or can **report harassment anonymously by utilizing the Huntley High School Student Helpline at (815) 889-0575.**

A student's good faith action in reporting harassment will not result in any adverse actions against the complainant. However, if a student or witness is found to have made an intentionally false report of harassment, the student or witness shall be subject to discipline.

Board Policy 7:20, *Harassment of Students Prohibited,* is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Hazing*

Soliciting, encouraging, aiding, or engaging in hazing is prohibited. Hazing means any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

### *Sexting*

Sexting is defined as an electronic transfer of any material that depicts an individual or multiple individuals fully or partially nude or engaged in any sexual or lewd conduct. Electronic transfers include those made via computer or any other electronic communications device including cell phones and other handheld devices. It is a violation of Illinois law for anyone to possess or electronically transfer material that depicts a minor fully or partially nude or engaged in any sexual or lewd conduct. Further, it is against District policy for any student—minor or above the legal age of consent—to partake in sexting or be in possession of any image procured through sexting. The District prohibits students from engaging in sexting, including possessing sexually explicit photographs, videos, or images on any electronic device regardless of whether the

depiction violates State law. Any electronic device may be searched upon reasonable suspicion of sexting. All students involved in sexting may be disciplined. In all cases where sexting is suspected, school administrators may contact the police.

### *Conduct Motivated by Prohibited Discrimination*

Conduct motivated in whole or in part by prohibited discrimination may be subject to increased disciplinary measures where determined to be appropriate by the administration. The Board of Education may also consider whether the conduct was motivated in whole or in part by prohibited discrimination when determining whether to expel a student based on such conduct.

Prohibited discrimination means conduct based upon actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, or order of protection status.

Board Policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited,* is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Dangerous Weapons*

Board Policy 7:190, *Student Behavior*, prohibits the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area. A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, any activity or event that bears a reasonable relationship to school, onto school transportation or to a designated school bus stop, shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 19 of the United States Code (18 U.S.C. §921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

Nothing in this section shall prevent the administration or the Deans from determining that an object not listed in paragraphs one or two is or is not intended to be used as a weapon, and assigning an appropriate penalty in accordance with the Behavior and Discipline section of this Handbook.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. Any item determined to have been possessed, used, transferred, or controlled in violation of this policy will be confiscated and retained by school officials, and either turned over to a parent at the end of the school year, or to the appropriate local law enforcement agency.

Board Policy 7:190, *Student Behavior*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Gang and Gang-Related Activity*

The Board of Education affirms its position that schools in District 158 shall provide an orderly place for learning. Board Policy 7:190, *Student Behavior*, prohibits students from engaging in gang activity on school property or at any activity associated with or under the general guidance of school authorities. Gangs are defined as any group of two or more persons who associate with each other primarily for criminal, disruptive and/or other activities prohibited by law and/or by the District's policies, rules, and regulations.

No student:

1. Shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other insignia which is evidence of membership or affiliation with any gang.
2. Shall draw gang graffiti or distribute gang related literature.
3. Shall use any speech, either verbal or non-verbal (such as gestures or hand-shakes), or act in furtherance of gang activity.
4. Shall solicit others for membership in any gang.
5. Shall request any person to pay protection or otherwise intimidate or threaten any person.
6. Shall commit any other illegal act or other violation of District policies in furtherance of gang related activities.
7. Shall incite other persons to inflict physical violence against any other person.
8. Shall participate in any activity that could be interpreted as relating to gangs or gang activity.

Penalties for Violations:

Any student found to have violated this policy shall be guilty of gross misconduct. All gang related paraphernalia or materials will be confiscated. Violation of this policy may result in disciplinary measures up to and including 10-days suspension with consideration for expulsion, and referral to appropriate law enforcement agency if a violation of the law is involved.

Board Policy 7:190, *Student Behavior*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Teen Dating Violence Prohibited*

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence.

For more information about this issue, please see the Centers for Disease Control and Prevention's educational materials at: www.cdc.gov/intimate-partner-violence/about/about-teen-dating-violence.html.

Board Policy 7:185, *Teen Dating Violence Prohibited,* is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Student Code of Conduct Matrices*

The matrix below outlines student behaviors and corresponding levels of interventions or consequences that may be implemented in response to those behaviors. The list of behaviors and interventions/consequences is meant to be illustrative and non-exhaustive, and will not necessarily be implemented in progressive order. All interventions and consequences will be determined on a case-by-case basis and will take into consideration the developmental level of the student(s) involved. The matrix serves as a tool for administrators to respond appropriately when students have committed serious violations, per the Student Code of Conduct. This tool is designed to offer consistency at all levels across the District so that the students receive interventions and consequences fairly from school to school when their behaviors require.

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| **Academic Misconduct** | Academic Misconduct: Daily work | **1** | Providing or receiving unauthorized assistance, with or without technology, during homework or practice activities because it prevents the teacher and/or school administration in arriving at an honest evaluation of learning. The unauthorized use of technologies to support academic work is also considered a form of academic misconduct unless permitted by the teacher. | Teacher Managed |
| | Academic Misconduct: Cheating-Distribution | **2** | Aiding other students in cheating, soliciting another person to take an exam or write a paper, as well as the theft, damage, sale, and/or distribution of course materials. | Apology<br>Conference with student<br>Detention - with Office<br>Explicit instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact - Phone Call<br>Parent/Student Conference<br>Referral to counselor/social worker<br>Restorative Practices<br>Technology Restrictions |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Academic Misconduct: Cheating-Plagiarism | **2** | A form of cheating that involves presenting graded/assessed work as one's own, the ideas or work of another person or technology. Plagiarism is not a question of intent. Any use of the content or style of another's intellectual product without proper recognition of the source constitutes plagiarism. The unauthorized use of technologies to support academic work is also considered a form of cheating unless permitted by the teacher. | Apology<br>Conference with student<br>Detention - with Office<br>Explicit instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact - Phone Call<br>Parent/Student Conference<br>Referral to counselor/social worker<br>Technology Restrictions |
| **Alcohol** | Alcohol: In the presence of use and/or distribution | **2** | Student is knowingly in the presence of a peer who is using and/or distributing alcohol on school grounds and/or at school events and does not remove himself when given the opportunity. | Conference with student<br>In-school Suspension<br>Parent Contact - Phone Call<br>Search of student and/or locker |
| | Alcohol: Possession and/or use (ISBE) | **3** | Student is under the influence or in possession of alcohol on school grounds and/or at school events | Behavior contract<br>Conference with student<br>In-school Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Out-of School Suspension<br>Parent Contact - Phone Call<br>Referral to drug/alcohol counseling<br>Search of student and/or locker |
| | Alcohol: Distribution (ISBE) | **3** | Student is giving out/sharing/selling alcohol to students or others on school grounds and/or at school events. | Behavior contract<br>Conference with student<br>Expulsion<br>In-school Suspension<br>Law Enforcement Agency Referral<br>Out-of School Suspension<br>Parent Contact - Phone Call<br>Referral to counselor/social worker<br>Referral to drug/alcohol counseling<br>Search of student and/or locker |
| **Arson** | Arson | **3** | Destruction of school property resulting from student use of fire regardless of intent or level of property damage | Behavior Contract<br>Change of schedule<br>Contact and/or referral to any other applicable outside agencies<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Referral to counselor/social worker<br>Safety plan developed<br>Search of student and/or locker |
| **Bullying** | Conflict | **1** | Pattern of offending behavior where the student(s) is engaging in peer conflict with another student but shares equal power (physical/social), there is an equal | Teacher managed<br>May become leadership managed based on context<br>Restorative Practices |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | | | emotional reaction and ownership over the conflict | No Contact Contract |
| | Bullying | **3** | Board Policy 7.180: Bullying includes cyber-bullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:<br>1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;<br>2. Causing a substantially detrimental effect on the student's or students' physical or mental health;<br>3. Substantially interfering with the student's or students' academic performance; or<br>4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.<br><br>Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive. Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes | Behavior Contract<br>Change of schedule<br>No Contact Contract<br>Class Removal<br>Safety plan<br>Expulsion<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Restorative Practices<br>Support / counseling services |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | | | the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying. In order for an incident to be deemed "bullying" a trained investigator must complete a full investigation and deem the situation "founded". | |
| **Dress Code** | Dress Code: Minor | **1** | A student's appearance that disrupts the educational process but easily corrected at the classroom level | Classroom Managed |
| | Dress Code: Health/Safety | **2** | A student's appearance that disrupts the educational process or compromises standards of health, and safety. Clothing that draws attention or interferes with the ability to identify or communicate with students OR clothing that includes print and pictures of items that are illegal to minors. | Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>Parent Contact |
| **Drug Offenses** | Drug Offenses: In the presence of use and/or distribution | **2** | Student is knowingly in the presence of a peer who is using and/or distributing illegal drugs, controlled substances, drug-related paraphernalia, prescription drugs not prescribed, or inhalants on school grounds, off school grounds during the school day (i.e. during off campus privileges), and/or at school events and does not remove self when given the opportunity | Conference with student<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Search of student and/or locker<br>Detention - with Office<br>In-school and/or out-of-school suspension |
| | Drug Offenses (ISBE): Possession and/or use | **3** | Student is under the influence or in possession of illegal drugs, look-alike drugs, drug-related paraphernalia, controlled substances, prescription drugs not prescribed, or inhalants or other controlled substances on school grounds and/or at school events | Athletic Suspension<br>Behavior contract<br>Law Enforcement Agency Referral<br>Conference with student<br>Expulsion<br>In-school and/or out-of-school suspension<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Restorative Practices<br>Search of student and/or locker |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Drug Offenses (ISBE): Distribution | **3** | Student is giving out/sharing/selling illegal drugs, look-alike drugs, drug-related paraphernalia, controlled substances, prescription drugs not prescribed, or inhalants or other controlled substances to students or others on school grounds and/or at school events. | Athletic Suspension<br>Behavior contract<br>Conference with student<br>Expulsion<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Referral to drug/alcohol counseling<br>Restorative Practices<br>Search of student and/or locker |
| **Falsification of Information** | Falsification of Information | **2** | Delivering false or misleading information on a document and/or in the course of a school investigation or staff inquiry. Includes falsifying records or signatures, impersonation of another individual over electronic communication (phone, email) | Athletic Suspension<br>Behavior contract<br>Conference with student<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices<br>Search of student and/or locker |
| **Gang-Related** | Gang-Related: Paraphernalia | **2** | Displaying gang symbols or paraphernalia | Behavior contract<br>Change of schedule<br>Class Removal<br>Expulsion<br>In-school and/or out-of-school suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Search of student and/or locker |
| | Gang-Related: Activity | **3** | Being involved in gangs or gang-related activities (Board Policy 7:190) where two or more individuals who use common symbols, identifiers or behavior, and/or | Athletic Suspension<br>Behavior contract<br>Conference with student<br>Expulsion |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | | | who assemble to conduct illegal activity or violation of school policies and/or intimidate individuals or groups. | In-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Out-of-school suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices<br>Search of student and/or locker |
| **Harassment** | Harassment | **3** | Board Policy 7:20: Harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identify; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. Harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above. In order for an incident to be deemed "harassment" a trained investigator must complete a full investigation and deem the situation "founded". | Investigation conducted<br>Behavior Contract<br>Change of schedule<br>Class Removal<br>Safety plan<br>Expulsion<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Restorative Practices<br>Support / counseling services |
| | Insubordination/ Non-compliance: Low Intensity and/or Duration | **1** | Failure to act in accordance with given expectation or directive with increasing impact on learning environment (learning of the student and/or other students). Student engages in inappropriate verbal and/or non-verbal interruption to the environment that is low in duration and/or intensity. | Teacher Managed |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Insubordination/ Non-compliance: High Intensity and/or Duration | **2** | Prolonged refusal, refuses redirects, loss of instructional time<br>Student engages in inappropriate verbal and/or non-verbal interruption to the environment that is high in duration and/or intensity | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| | Insubordination/ Non-compliance: Gross Misconduct | **3** | Interferes with the regular operation of the school building or event.<br>Includes indecent exposure, behavior that requires crisis plan to be activated and/or refusal to follow directions in crisis response situations, as well as calling emergency without an emergency (pulling fire alarm, calling 911) | Athletic Suspension<br>Behavior contract<br>Class Removal<br>Conference with student<br>Detention - with Office<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Peer Mediation<br>Referral to counselor/social worker<br>Restorative Practices<br>Safety Plan |
| **Language** | Language: Non-directional swearing | **1** | Incidental swearing / nonverbal gesturing not directed at another person. | Teacher Managed |
| | Language: Directional swearing | **2** | Swearing / nonverbal gesturing or other abusive language directed at another person. | Behavior Contract<br>Class Removal<br>Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| | Language: Non-directional inflammatory or sexual language | **2** | Incidental use of inflammatory language / nonverbal gesturing or sexual language / nonverbal gesturing not directed at another person | Behavior Contract<br>Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Language: Directional inflammatory or sexual language | **3** | Language and nonverbal gesturing, including sexual language and nonverbal gesturing, that does or could cause to alienate an individual related to protected class status covered under Illinois code. Could include, but is not limited to hate speech OR descriptions, racial slurs, slang terminology and/or labels commonly understood to be offensive, demeaning or derogatory. | Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| **Location** | Location: Failure to report to designated area on time | **1** | Failure to report on time to designated area | Teacher Managed |
| | Location: Unassigned area | **2** | Hiding in unsupervised area, in unassigned location, leaving an assigned area without permission in the school building, misuse of pass, entering school property without authorization (trespassing) Elopement in school building. | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact |
| | Location: Off campus | **3** | Failing to report to school building or leaving school building without permission. Elopement off campus. | Behavior contract<br>Change of schedule<br>Conference with student<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Safety Plan |
| **Property** | Property: Misuse | **1** | Wasting materials or resources or using property in a way not intended. Includes not cleaning up after self. Does not include property damage. | Teacher Managed |
| | Property: Vandalism/Damage | **3** | Damage or destruction that occurs as a result of ignoring expectations. May require professional cleaning, repair or replacement. May disrupt the normal operations of the building. May include behavior that requires emergency response plan to be activated. | Behavior contract<br>Change of schedule<br>Conference with student<br>Detention - with Office<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution<br>Restorative Practices<br>Safety Plan<br>Support / counseling services |
| **Public Display of Affection** | Public Display of Affection: Minor | **1** | Any consensual physical contact that includes kissing of any kind or for any length of time, having a student's | Teacher Managed |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | | | arm/hands around another student's waist or any other body part, (head, neck, etc.), sitting between the legs of another student, rubbing up against another student | |
| | Public Display of Affection: Major | **2** | Consensual groping of body parts, sexual activity | Behavior contract<br>Class Removal<br>Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| **Technology** | Technology: Off-task or inappropriate purpose | **1** | Use of technology for off-task or inappropriate purpose | Teacher Managed |
| | Technology: Disruptive-School Issued Device | **2** | Use of school-issued devices or access to accounts that disrupts access to the learning of self and/or others | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |
| | Technology: Disruptive - Personal Device | **2** | Use of personal devices (cell phone, watch, tablet, Airpod, other) or access to accounts that disrupts access to the learning of self and/or others | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |
| | Technology: Privacy or Acceptable Use Policy (AUP) | **3** | Any communication/media that includes sending, distributing, or viewing of unauthorized recording of videos and pictures with or without consent. This includes pornographic images (including sexting), violent images or materials that violate the rights of a protected class, and explicit language. This includes posting media of this nature on social media using school devices, personal devices, and/or infrastructure as well as to organize illegal activity, engage in illegal activity, or purchase illegal items. | Behavior Contract<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Referral to counselor/social worker<br>Parent Contact<br>Restorative Practices |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Technology: Infrastructure | **3** | Hacking, modification, or damage of the technology infrastructure of the district such as the wireless network and servers. Attempts to breach secured electronic information or resources. | Behavior Contract<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| **Theft** | Theft: Personal Property | **2** | Entering an individual's personal space or property (desk, bag, purse, locker, car etc.) to take an item of value. | Behavior Contract<br>Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution |
| | Theft: School Property | **3** | Stealing materials belonging to the school | Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution |
| **Threat Communicated** | Threat: Communicated to Individual | **3** | Communication of a threat through any form (included but not limited to verbal, non-verbal, social media, written) | Apology<br>Behavior Contract<br>Class Removal<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices Peer Mediation<br>Safety Plan Developed<br>Threat Assessment |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Threat: Communicated to Group | **3** | Communication of a threat through any form (included but not limited to verbal, non-verbal, social media, written) | Apology<br>Behavior Contract<br>Class Removal<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices Peer Mediation<br>Safety Plan Developed<br>Threat Assessment |
| | Threat: Communicated with Access to Weapon | **3** | Communication of a threat including mention of weapon through any form (included but not limited to verbal, non-verbal, social media, written) | Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Safety Plan Developed<br>Parent Contact<br>Referral to counselor/social worker<br>Threat Assessment |
| **Tobacco** | Tobacco: In the presence of use and/or distribution | **2** | Student is knowingly in the presence of a peer who is using and/or distributing tobacco, nicotine products, and/or vaping-related paraphernalia on school grounds and/or at school events and does not remove self when given the opportunity | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |
| | Tobacco: (ISBE) Possession and/or use | **3** | Student is under the influence of or in possession of tobacco, nicotine, look-alike product, and/or vaping-related paraphernalia on school grounds and/or at school events | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker |
| | Tobacco: (ISBE) Distribution | **3** | Student is giving out/sharing/selling tobacco products, nicotine products, look-alike product, and/or vaping-related paraphernalia to peers on school grounds and/or at school events | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| **Violence <u>With</u> Serious Physical Injury** | Violence With Serious Physical Injury: Physical Aggression (ISBE) | **3** | Serious one-sided physical contact (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.) where either the offender(s) or victim(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death. Sexual violence where either the offender(s) or victim(s) require off-site professional medical attention. | Apology<br>Class Removal<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Law Enforcement Agency Referral<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| | Violence With Serious Physical Injury: Physical Fighting | **3** | Mutual physical fight where either the offender(s) or target(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death. | Apology<br>Class Removal<br>Conference with student<br>Expulsion<br>Loss of Privilege/Social Probation<br>Law Enforcement Agency Referral<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| **Violence <u>Without</u> Serious Physical Injury/Physical Aggression** | Inappropriate physical contact | **1** | Physical contact that is not serious but is inappropriate and unwelcomed. | Teacher Managed |
| | Violence without Serious Physical Injury (ISBE): Physical Aggression with or without minor injury | **2** | Student engages in one-sided actions involving physical contact that is aggressive in nature (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.). It may include minor injury where either the offender(s) or victim(s) require school-based medical attention (not off-site professional medical attention) | Behavior Contract<br>Class Removal<br>Conference with student<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| | Violence without Serious Physical Injury (ISBE): Physical Fighting with or without minor injury | **3** | Mutual physical fight where the offender(s) or target(s) do not require off-site professional medical attention, regardless of intent. ("Professional medical attention" may include the school nurse but not for minor care that any staff member could provide.) | Conference with student<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practice |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Violence without Serious Physical Injury (ISBE): Serious sexual contact | **3** | Serious, non-accidental, and non-consensual physical contact of a sexual nature (e.g., groping, intimating sexual acts, touching private areas, exposing other's private areas) where the offender(s) or target(s) do not require professional medical attention. ("Professional medical attention" may include the school nurse but not for minor care that any staff member could provide.). Includes any intentional contact with private areas of an individual, regardless of intent. | Behavior Contract<br>Conference with student<br>Explicit instruction of appropriate replacement behavior<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |
| **Weapon** | Weapon: Possession of Minor Weapon | **2** | Possession of a tool is readily capable of causing harm as determined by school administration but does not meet the state definition of a dangerous weapon. This could include pocket knives with blades less than 2.5 inches | Behavior Contract<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Safety Plan Developed<br>Search of student and/or locker |
| | Weapon: (ISBE) Possession of Dangerous - Other | **3** | Student possesses dangerous weapon or realistic-looking fake dangerous weapon (does not include firearms)<br>A device, instrument, material, or substance that is readily capable of causing death or serious bodily injury, except a firearm. | Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Safety Plan Developed<br>Search of student and/or locker |
| | Weapon: (ISBE) Possession of Dangerous - Firearm | **3** | Possession of firearm on school grounds that is used for or readily capable of causing death (includes handgun, rifle, shotgun, multiple firearms) | Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Safety Plan Developed<br>Search of student and/or locker |

**Explanation of Disciplinary Consequences**

An explanation of disciplinary consequences from least severe to most severe is provided below:

**Teacher Detention:** Detentions are issued for minor infractions. Detentions issued by classroom teachers must be served with that classroom teacher. Failure to serve a classroom detention will result in a discipline referral to the Dean. Detentions issued by a staff member supervising a study hall, extracurricular activity, lunchroom, and other school-related activity will be an after school detention. Failure to serve a detention will result in a discipline referral to the Dean.

**Lunch Detention:** This is an option which the Dean may select for Level I, II, or III offenses, or when an individual behavior otherwise indicates such consequence is appropriate. Students are expected to serve all assigned detentions. In addition, students must serve their detentions prior to taking final exams, earning/keeping parking privileges, and/or attending Homecoming, Prom, or other school events.

**After-School Detention:** This is an option which the Dean may select for Level I, II, or III offenses, or when an individual behavior otherwise indicates such consequence is appropriate. In rare instances, a student who fails to attend an assigned after-school detention may have it reassigned as a suspension. Students are expected to serve all assigned detentions. In

addition, students must serve their detentions prior to taking final exams, earning/keeping parking privileges, and/or attending Homecoming, Prom, or other school events.

**Saturday Detention:** A Saturday Detention can be given for a variety of infractions of the school rules. The detention will be from 8:00 am to 12:00 pm. The detentions will be held in the detention room and students should enter through Door #27. Students should come prepared with the proper materials and class work for the four hours. All school rules apply and no sleeping or eating will be permitted. If a student does not attend their assigned Saturday Detention, an In-School Intervention (ISI) may be assigned. Saturday Detentions will no longer be an option if the assigned detention is not served. Students are expected to serve all assigned detentions. In addition, students must serve their detentions prior to taking final exams, earning/keeping parking privileges, and/or attending Homecoming, Prom, or other school events.

**Social Action Hours:** Social Action Hours are volunteer hours that are utilized primarily by the Deans in order to provide students with not only an opportunity to correct wrongdoing through volunteer work and reflection, but to encourage students to be positive contributors to their communities. Assignment of these hours may be used as an alternative for some infractions rather than serving a detention or suspension. Privileges may be revoked until social action hours are completed. Assigned Social Action Hours cannot count toward Silver Cord or National Honor Society.

**Restorative Circles:** Students at odds meet with each other and two trained Student Support Team members to, at a minimum, work to learn how to coexist peacefully in a shared environment. Both parties need to agree for Restorative Circles to be utilized.

**No Contact Contracts:** A No Contact Contract may be implemented to limit or eliminate contact between specific students when deemed necessary. Each contract is developed on an individual basis, with the knowledge of the student involved and notification to their parent or guardian. These agreements are reviewed regularly, and timelines for review and duration are clearly outlined within the contract

**In-School Intervention (ISI):** Huntley High School operates an In-School Intervention program. Students assigned a day of ISI must report by 7:30 am and will be released at 2:30 pm. While serving an ISI, students remain in a quiet supervised study area for the entire day. They are not allowed to attend their classes or to socialize with other students. Prior to the first lunch period, students will be allowed into the Cafeteria but it is recommended they bring a sack lunch. During ISI, they are required to complete assignments for all of their classes and turn the assignments into the ISI Supervisor prior to leaving the ISI room. It is the student's responsibility to contact their teachers prior to arriving in ISI for assignments. Students will receive full credit for all work completed during the In-School Intervention. A student's absence on the date of an ISI must be verified by a parent or a student will be considered unexcused and receive additional consequences. A student failing to serve an ISI on the scheduled day will serve an ISI on the day of return. If a student is removed from ISI due to inappropriate behavior, the student will only receive credit for work completed prior to removal and will have to be picked up by a parent. ISI will also not be available as a discipline consequence for the remainder of the year.

- ★ **Students who have an IEP or a 504 will have access to all of their accommodations and supports while they are in ISI.**
- ★ **Students will not be allowed to participate in any athletic practice session or contest, or any co-curricular or extracurricular practices, rehearsals, or performances on the day of ISI.**

**Out-of-School Suspension (OSS):** An Out-of-School Suspension occurs when a student is temporarily suspended from school for a period of one to ten days. A suspended student will have the opportunity to make up any assignments and tests missed during the suspension period. It is the student's responsibility to contact their teachers for assignments. The teacher will provide all homework assignments. In order to receive credit, all completed homework must be handed in immediately on the first day that a student returns to classes. Also, all tests and quizzes must be made up immediately upon the student's return. When a student accumulates 20 days of Out-of-School Suspension per year, the administration may recommend an alternative educational setting to the Board of Education.

When a student is given an Out-of-School Suspension, that student will be suspended from the entire school program and its environment. The student will not be permitted to attend class, to be in the building, on school grounds, in the area of the school, or to participate in any co-curricular or extracurricular school sponsored functions.

**Expulsion:** The law gives the community, through its Board of Education, the right to exclude certain students from school. Students may be expelled for up to two calendar years for gross disobedience or misconduct. Additionally, students may be recommended to the Board of Education by the administration when it is determined that every avenue to solving the student's problem has been exhausted without positive results or potential success.

### *Student Rights in Disciplinary Actions*

To ensure that the student receives fair treatment consistent with the fundamental requirement of due process, all student suspensions or recommendations for expulsion must be made in accordance with the following procedures:

## Suspension

1. Students will be given the opportunity to present information on their own behalf prior to suspension. The suspension shall be reported by telephone immediately to the parent of each suspended student. The Board of Education and the parent, through the Superintendent, Associate Superintendent, the Building Principal, Associate Principal, or Dean of Students, shall be notified of the suspension through the US Mail or by personal delivery.
2. The letter shall give a full statement of the reasons for the suspension and notice to the parent of their right to a review of the suspension. The parent may request a review of any action of the Building Principal or Associate Superintendent by the Board of Education, or a hearing officer appointed by the Board. Such a request must be made to the Superintendent in writing. At such a hearing, the parents may appear and discuss the suspension with the Board or hearing officer, and may be represented by counsel.
3. A student shall be reinstated after suspension only by the Building Principal, Associate Principal, or Dean. Further continuance in school is contingent upon conduct of the student being consistent with what is expected of good school citizens.
4. A parent conference with the Dean may be required before a student's reinstatement. If a parent conference does not occur, the student shall remain in the in-school intervention room until the conference occurs.

**DUE PROCESS FOR SUSPENSION:** Parents have a right to request a review before the Board or an appointed hearing officer.

## Right to Review Suspension:

The Appeals process must follow these steps:

A. Appeal to the Associate Principal
B. Appeal to the Building Principal
C. Appeal to the Associate Superintendent or Designee
D. Appeal to the Board of Education

Board Policy 7:200, *Suspension Procedure* is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## Expulsion

Expulsion shall take place only after the parents have been requested by registered or certified mail to appear at a meeting of the Board, or to meet with a hearing officer appointed by the Board to discuss their child's behavior.

**The request shall include:**

1. Details regarding the specific act of gross disobedience or misconduct resulting in the recommendation for expulsion;
2. The time, date, and place of the hearing;
3. A brief description of what will happen during the hearing;
4. A list of the student's previous suspensions;
5. A statement indicating that the School Code allows the Board to expel a student for a definite period of time not to exceed two calendar years;
6. A statement regarding the interventions offered to the student;
7. A statement as to whether the student poses a continued risk of harm to other students, staff, or the school community; and
8. A request that the parent inform the District if the student will be represented by counsel at the hearing.

During the hearing, the student and the student's parent(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified on behalf of the administration, and otherwise present reasons why the student should not be expelled. After presentation of evidence, the Board shall decide the issue of guilt and take such action as it deems appropriate. If the Board decides to expel the student, the written expulsion decision will detail the specific reasons why removing the student from the learning environment is in the best interest of the school, as well as the rationale for the duration of the expulsion. If a hearing officer is appointed by the Board, the hearing officer shall provide a written summary of the evidence heard to the Board. A student may be readmitted to school after expulsion by official action of the Board. Such reinstatement should occur only after the Board, Building Principal, and Superintendent or Associate Superintendent are satisfied that the student intends to correct the situation which led to expulsion.

Board Policy 7:210, *Expulsion Procedure* is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## Course Credits and Schedules

### *Course Guide*

Credit codes are listed after each course in the Course Catalog on the Course Registration page and indicate which requirements can be met by that course. Credit for each course taken may be applied to one subject area only.

| Subject Area | Credits Needed | Credit Code |
|---|---|---|
| English | 4.00 | ENG |
| Math | 3.00 | MTH |
| Science | 3.00 | SCI |
| Global Studies/AP Human Geo/AP World History | 1.00 | SST |
| Personal Finance | 0.50 | CED |
| US Government | 0.50 | SST |
| US History | 1.00 | USH |
| Health | 0.50 | HLT |
| Physical Education | 1.50 | PED |
| Driver's Education | 0.25 | DEH |
| Electives | 7.75 | ELC |
| **Total Credits** | **23.00** | |

* In order to advance to the next grade level, students must earn a specific number of credits. A student needs 5 credits to achieve sophomore status; 11 credits to achieve junior status; and 17 credits to achieve senior status. In order to participate in all graduation activities including the ceremony, a student must have the 23 credits required in the specific areas outlined above.

** Students cannot fail more than one class in the semester preceding their Driver's Education course. In order to take Driver's Education, a student must pass 8 classes in the preceding two semesters.

*** Students must pass the Illinois and US Constitution tests in order to graduate.

### *Transfer Credits*

Huntley High School will accept credits from:

1. An accredited high school
2. An accredited correspondence school for credit recovery, enrichment, or a course not offered by Huntley High School that has been approved by the school counselor.*

* Any student wishing to exceed these guidelines must submit a written request to the building administration. Credits can only be approved by the building administration.

### *Credits from Other Institutions*

Students shall be permitted to attend classes at an approved institution for credit toward graduation from high school. Advance approval shall be secured through the guidance counselor and Building Principal with the appropriate paperwork completed and on file. The Building Principal must approve an official transcript in order to receive credit.

### *Course Load*

All students are required to carry seven (7) classes each semester enrolled. Students taking dual enrollment courses will be accommodated based upon their dual enrollment courses.

### *Course Adds and Changes*

Students may add or change a course the week before the first day of school during registration, providing that space for additional students in that course is available.

### *Adding a Course*

Students may add a course to their schedule to replace a dropped course or study hall during the two "schedule change" days the week after schedule pick-up in August. This will be the only time that schedule changes will be honored.

### *Audit Option*

Students who wish to participate in a course for no grade or credit may elect to AUDIT a course, with the teacher's approval. This option requires the teacher to establish guidelines and conditions for acceptance into the class. See the counselor for forms and information. All attendance policies apply for classes that are being audited.

### *Dropping a Course*

Students enrolled in seven credit producing courses may withdraw from a course without academic penalty through the 20th day of the semester. After the 20th day of the semester, a drop from class will be denoted as a WF on the student's transcript. The grade of F will be used to calculate the student's grade point average. Approval of the counselor and parent are necessary in order to drop a course with a designation of WF.

### *Changing Levels*

We expect students to be successful in the courses they have selected because they are assisted in making appropriate course selections and are provided with academic support. If there is a significant discrepancy between the student's performance and the expectations for that level of course work, considering the student's best efforts, a level change may be considered. A Level Change Form with teacher, parent, student, and department chair signature will be required. The Level Change Form can be found on the Counseling Department webpage under "documents & links". If the parent and teacher are not in agreement, a conference should be held with the parent, teacher, counselor, student, and department chair to determine the appropriate placement. No changes will be made to accommodate personal preference.

### *Pass/Fail Option*

One course per semester may be taken by juniors and seniors as PASS/FAIL. A PASS grade in a course earns credit towards graduation but does not affect a student's grade point average. A grade of FAIL earns no credit and does not lower a student's grade point average. The course selected cannot be a course required for graduation.

A decision to follow the PASS/FAIL option must be made during the first week of the semester and requires the permission of the parent, teacher, and counselor. Passing grades cannot be changed back to letter grades at a future time. A PASS will be awarded only for a grade of 60% or better. A grade lower than 60% will receive a FAIL. Forms and details are available from the Student Services Office.

### *Retaking a Course*

Students with a low, but passing grade may apply with the administration to retake a course to achieve a higher grade. The class must be retaken at Huntley High School. Once the course is completed, the improved grade will be recorded and included in the student's grade point average (GPA). Students must see a counselor to begin the application process.

### *Schedule Changes*

Every effort is made on the part of the administration, counselors, teachers, parents and students to determine the most appropriate courses for students. Courses are selected to best fulfill the student's needs, interests and capabilities. Once the final schedule has been printed, schedule changes are strongly discouraged unless a particular course does not match a student's ability level or the student does not qualify for the course due to failing a prerequisite. **Teacher preference and/or preferred time of day are not acceptable reasons for schedule changes.** Schedule changes should take place prior to the beginning of the school year.

## Driving/Parking Privileges

The Board of Education recognizes that students may wish to drive to school. Students must meet the following criteria to obtain parking permit:

1. Must have achieved Junior level standing (third year student with Junior level credits);
2. Hold a valid driver's license with address matching registration address; and
3. Provide proof of insurance.

Students who earn parking privileges agree to abide by all rules and expectations as outlined below and understand that their privileges may be revoked at any time, without refund, at the Dean's or Administration's discretion. Sophomores who are caught driving to school may forfeit their ability to purchase a parking pass for the next year.

It is also understood that the school retains authority to conduct routine inspection of student parking lots and the exteriors of student vehicles on school property. As well, interiors of student vehicles may be searched by a school official, including a Campus Resource Officer, without notice, without student consent, and without a search warrant, where there is suspicion that such vehicle contains contraband or other evidence of a violation of school policy. (105 ILCS 5/10-22.6)

### *Application Process*

In late May to early June (after grades are stored), Seniors are notified when the online signup period and required fee amount is to apply for a parking permit. Juniors will then receive notification of their signup period and required fee amount approximately two weeks later. Payment in full is made online during the signup period. If the student is not granted a parking permit, the fee will be refunded in full. *Students will then be put on a waiting list in the order in which the application was submitted.* After the open application period is closed, students may still make a request, but they will be placed on the waiting list in the order in which their request was made.

Students who will meet the credit requirement but will not get their license until after the school year begins should still apply prior to obtaining their license. If a student does not meet the criteria, the student may re-apply for a parking permit at the beginning of the next semester.

Prior to being issued a parking tag, driving to school, and parking on campus, students must complete the HHS Vehicle Registration Permit.

### *Parking Regulations*

Students will need to abide by ALL of the following parking regulations or they may be assigned consequences and/or revocation of parking privileges:

- Parking tag must be clearly displayed via the rearview mirror facing out with the numbers visible. If the parking tag is lost, the student will need to pay a $25.00 replacement fee.
- Only school issued parking tags are valid – copying and/or distributing parking tags is not permitted and may result in immediate revocation of parking privileges.
- Park ONLY in designated student parking areas located in the East and North Lots. Students are not permitted to drive through or park in Visitor or Staff parking areas at all times.
- Forward pull through parking is acceptable.
- Adhere to 15 mph speed limit or slower as traffic dictates.
- No passing of any vehicle and no driving across parking spaces.
- No sitting/loitering in vehicles before, during, or after regular school hours or school activities.
- Once the school buses have started to exit the campus, no vehicles are allowed to cut in between or pass the buses.
- Exit via student exits only (East Lot via East driveway; North Lot via West driveway exit on the West side of the lot).
- Parking is on school days from 7:00 am to 2:30 pm or for during times of attendance at or participation in a school activity. If your vehicle might be at school overnight for a reason other than a school activity or trip, please contact your Dean.
- Students will not be issued passes to their vehicles for any reason without permission from an administrator. If permission is granted, the student must sign out/sign in at the Attendance Office.
- Students are responsible for proper driving and behaviors from the time they leave their house in the vehicle. These same expectations are included en route to or from their home. Improper driving or throwing things, etc., at other vehicles will be cause for suspension of driving privileges.
- It is recommended that vehicles are locked at all times. Board policies and school insurance do not cover damage to private vehicles. The owner of the vehicle must assume all losses. The school does not assume responsibility for vehicles, bicycles, and other personal property that are damaged or stolen while on school property.
- Students must report any accidents or damage to vehicles to an administrator and the Campus Resource Officer immediately.

### *Consequences for Parking Regulation Violations*

Noncompliance with the aforementioned regulations may result in:

- **First Offense:** Warning sticker
- **Second Offense:** Warning sticker, wheel lock applied, and $25 fine
- **Third Offense:** Warning sticker, wheel lock applied, and $35 fine
- **Fourth Offense:** Vehicle may be towed at owner's expense AND revocation of all parking privileges for the remainder of the year

On some occasions, it may be necessary for a student to drive a vehicle to school other than the one indicated on the HHS Vehicle Registration Permit. Prior to doing so, the student must email or call their Dean to communicate the vehicle change. If no such identifying hanger is found in the different vehicle, a violation sticker will be placed on the window designating that the infraction has been documented. If a second or third infraction occurs, it will be documented and the owner/driver of the vehicle will be stickered and fined. If any further infractions occur, the vehicle may be towed at the owner's expense.

**Students are allowed to park on school premises as a matter of privilege, not of right.**

Huntley High School administration reserves the right to modify, suspend, or revoke a parking tag or privilege at any time for any reason without a refund, regardless of a first, second, third, or fourth offense of the parking regulations or other school infractions, including but not limited to: accumulated excessive absences, leaving campus without permission, and/or acquiring multiple tardies.

## Educational Programs

### *Blended Learning Classes*

Huntley High School offers blended courses in which students participate in education that provides a combination of online and classroom face-to-face activities resulting in less time spent in class during the school day. Blended courses emphasize student centric learning, independent learning skills, time management skills, flexible scheduling based upon content/student needs, enhanced communication skills and differentiated learning. Students are strongly encouraged to have access to technology when not at school, either at home or the ability to attend the public library and utilize their technology resources. An agreement outlining expectations regarding attendance and other blended learning issues will need to be signed by a blended student and the student's parent prior to enrollment in the class.

### *English Learners*

District 158 provides programs to meet the needs of students whose native language is a language other than English. Opportunities are offered to support the growth of English language skills and academic skills for students so they may achieve at high levels in academic subjects and meet the same challenging State standards expected of all students.

- ***Transitional Bilingual Education (TBE)***
  At attendance centers with more than 20 students who speak the same language and qualify for English Learner services, the District is required to establish a Transitional Bilingual Education Program (TBE) for those students. The TBE program is for English language learners who have not reached the language proficiency criteria required by the State. Students receive explicit language instruction in the four domains: listening, speaking, reading and writing. This program provides instruction in the student's native language to facilitate the transition into English, and helps students acquire the concepts in the core academic subjects and acquire English skills at the same time.
- ***Transitional Program of Instruction (TPI)***
  At attendance centers with less than 20 students who speak the same language and qualify for English Learner services, the District will implement a Transitional Program of Instruction (TPI). The TPI program is an English program that serves identified English learners by providing a full-time teacher certified to provide supplementary instruction for all content area instruction. The program integrates English-as-a-second-language instruction with subject-matter instruction that focuses not only in learning a second language, but also using that language as a medium to learn mathematics, science, social studies, or other academic subjects.

### Parent Advisory Committee for English Learners

Parents of English learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Program's Parent Advisory Committee.

### *Family Life and Sex Education Classes*

Students will not be required to take or participate in any class or courses in comprehensive sex education, including in grades 6-12, instruction on both abstinence and contraception for the prevention of pregnancy and sexually transmitted diseases, including HIV/AIDS; family life instruction, including in grades 6-12, instruction on the prevention, transmission, and spread of AIDS; instruction on diseases; recognizing and avoiding sexual abuse; or instruction on donor programs for organ/tissue, blood donor, and transplantation, if the student's parent submits a written objection. The parent's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology.

Parents may examine instructional materials used in any sex education class or course by contacting the Building Principal.

### *Home and Hospital Instruction*

A student who is absent from school, or whose physician, physician assistant or licensed advanced practice registered nurse anticipates the student's absence from school, because of a medical condition may be eligible for instruction in the student's home or hospital.

Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from a physician, physician assistant, or licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

### *The Hub - Library and Technology Learning Space*

The Hub provides materials that support the mission and curriculum of the District as well as the mission, philosophy, and goals of the high school. Materials circulate for a period of three weeks. A student ID is required for library check out. All

materials will be due two weeks before the end of the school year for inventory. Periodicals, reference materials and media materials are available for students to use in the Hub but do not circulate.

Students are charged a fine of .10¢ per day for overdue books, and can be paid with cash or Raider Way tickets (each ticket is worth $1). Fines are cut in half if paid at the time the overdue books are returned. Students having overdue materials or fines will not be allowed to check out additional materials until their account is clear. In addition, students will be required to pay for books that are lost or damaged before any more materials can be checked out.

The Hub is an academic school space. Student conduct as mentioned in other sections of this handbook will apply to the Hub. While the Hub serves as a reference and resource center for students, it also serves as a teaching space for staff. Students need to respect this dual function and act in an appropriate and responsible manner.

Any computers provided are for students to access the library catalog, the Internet and any online resources. Computer use should be in support of education and research. Any student using computers in an inappropriate manner will lose their privileges.

Students needing articles from reference materials or periodicals may request use of the black and white photocopier or color copier. Black and white photocopies are .10¢ per page and color copies are .25¢ per page and require 24 hours advance notice. Contact a Media Aid for more information.

Parents, employees, students, and community members who believe that library media program resources violate rights guaranteed by any law or Board Policy may file a complaint using the procedure described in Board Policy 2:260, *Uniform Grievance Procedure*. Individuals who would like to submit feedback and/or complaints about the school's library media resources should complete and submit the Library Media Resource Objection form.

### *Multi-Tiered Systems of Support & Positive Behavior Interventions*

Academic and social/emotional support are provided for students through the Multi-Tiered Systems of Support (MTSS) and Positive Behavior Interventions and Supports (PBIS) systems. MTSS and PBIS are designed as proactive school based systems to provide students with the best opportunity to succeed academically, socially, emotionally, and behaviorally.

PBIS involves the concept of "The Raider Way" which includes the expectations to Be Respectful, Be Responsible, and Be Involved. These expectations are defined throughout the school, and interventions are put in place in order to help students who struggle with various aspects of social-emotional health and/or behavior at the high school level.

The Student Support Programming Map (inside back cover of the student planner) graphically represents all academic and behavioral interventions currently available and/or in the process of being developed. The map shows the ranges of programs from academic to social/emotional/behavioral, as well as, the intensity of these programs. This map has helped with the blending of PBIS and MTSS to create a seamless program. The development of this map has also allowed our SSP team to identify the gaps in programming leading to the development of additional interventions.

Some of the current interventions are listed below.

## Tier I Programs and Interventions

**Core Curriculum:** The Core Curriculum for classes is currently being modified to reflect the Common Core Standards with a greater emphasis on Skill Development and Higher Level thinking.

**Raider Aid:** Raider Aid is a free tutoring program staffed by teachers from a variety of disciplines. Students can use this space to: (1) ask questions specifically on assignments or homework, (2) work quietly, or (3) work with individual teachers who are working on specific days. Raider Aid is open during school hours and most days after school until 4:00 pm. Students who stay after school have the opportunity to ride the Activity Bus home if they stay at Raider Aid for the entire period.

**Freshman Advisory/Link Crew:** Link Crew is a program where students are nominated to apply to be a Link Crew Leader in a freshman advisory. Advisory is run for half of the lunch period giving 22 minutes daily for student and teacher interaction. Link Crew students can apply each year and there is great competition to be chosen by the Link Crew Leaders and administration. Link Crew trains on Mondays and Tuesdays and are in the classroom with a group of freshmen students every Wednesday, Thursday, and Friday interacting with the students, presenting lessons on bullying, school information, study skills, specified Raider Way lessons, as well as, group activities and to have fun.

**Safe School Ambassadors:** At its core, the Safe School Ambassadors program is an "inside-out" approach to improving school climate, one that relies on social norms change and the power of students to help stop bullying and violence. Student bystanders see, hear, and know things adults don't can intervene in ways adults can't, and are often on the scene of an incident before an adult. They are a critical and under-utilized resource for positively impacting bullying in our school.

**Raider Way Lessons (All School):** All school lessons are conducted on a monthly basis in order to focus on a specific behavior within the school.

## Tier II Programs and Interventions

**Plato:** This program will be used as skill building based on MAP scores of incoming students and may also be used for remediation for different subjects based on Classroom Benchmark Test Skill standards.

**Academic Seminar:** This program is offered to repeating freshmen who did not have enough credits to move to sophomore status. Academic Seminar is a course similar to the Freshman Advisory, but only with students who are in a similar situation. Students work with a teacher, counselor, and various other support staff to complete credit recovery as well as gain support to pass courses their second year.

**Check-In/Check-Out:** The Check-In/Check-Out (CICO) program is a school-wide prevention program for students struggling with academics or behavior. A student is selected to participate in CICO when the student receives two or more Level II (or greater) referrals from the Dean's Office for behavior **or** based on attendance or visits to the Student Services office. Students may also be referred to CICO by a teacher. CICO provides students with frequent, direct, positive feedback on their behavior and monitors their success in displaying the Raider Way behavior expectations.

**Social/Academic Instructional Groups:** Social/Academic Instructional Groups are run weekly by a group of teachers and clinicians to support students who need additional direct instruction and discussion on various behavior-related topics. Currently, groups are run weekly during alternating class periods to limit disruption to student schedules. Students can qualify after going through an earlier intervention for Re-Engagement, Positive Communication, or Academic Study Skills. Students are measured for success using a Google doc card that is created to measure specific goals for each group but is modeled off of the Check-In/Check-Out card for consistency.

**Making Connections:** The Making Connections program provides students the opportunity to experience daily positive interaction with a staff member mentor who recognizes and encourages their academic and behavioral successes, as well as their commitment to The Raider Way. This mentoring program has proven to be a beneficial and rewarding experience for students and mentors.

## Tier III Programs and Interventions

**Intensive S/AIGs:** These are instructional groups just as created at the Tier II level, but more intensive in meeting and in the content presented. The content is more focused on issues that students have that affect grades and behavior in a more specific manner. These groups are conducted by school clinicians rather than general education teachers.

**Clinical Case Management:** Clinical Case Management provides for short-term case work management with a social worker or school counselor, that is tracked and within a certain time limit while services are needed. By adding this to the PBIS system, HHS has monitored data and created entry/exit criteria for individual students and allows student access to resources without creating permanent behavior plans.

**Functional Behavioral Assessment (FBA) and Behavior Intervention Plan (BIP):** An individualized FBA is conducted to explore the function of problematic behavior impacting academic success. The FBA is then used to create an individualized BIP to replace the problematic behavior with more appropriate behaviors.

**RENEW:** The RENEW program (**R**ehabilitation for **E**mpowerment, **N**atural Supports, **E**ducation and **W**ork) is a student-centered intervention based on the strengths of the individual designed to assist transition age youth in becoming empowered, healthy, confident, and capable adults. A supportive, hand-picked adult team helps the young person create a meaningful, personalized, individualized plan for the transition from high school to adult life. After one year, most participants obtain the skills and develop the social connections needed to pursue their goals.

### *Physical Education*

All students will be expected to participate in PE except those who have a written doctor's excuse or those who are exempt from participation. **An excuse from PE class applies to extracurricular sports as well.** A parent may request that a student be excused from physical activity in PE during a period of religious fasting by notifying the physical education teacher in writing.

### *Physical Education Exemption Policy*

Students in grades 11 and 12 may request an exemption from physical education for the following reasons:

1. The student is participating in interscholastic, varsity-level athletics as certified by the Athletic Director. The participant can replace the physical education class with an additional class during the semester of their sport.
2. The student is participating in Cheerleading or Dance Team.
3. The student provides written evidence from an institution of higher education that a specific course not included in existing State or local school minimum graduation standards is required for admission. District 158 staff must verify that the student's present and proposed schedule will not permit completion of the needed course, because the student is already at the maximum course load.

4. The student lacks sufficient course credit in one or more courses required by the State statute or local Board policies for graduation. Students who have failed required courses, transferred into the District with deficient credits or who lack credits due to other causes will be eligible, if they are carrying the maximum course load.
5. Students in grades 9-12 may request exemption from physical education if they are a marching band participant. Students must first participate in band camp to receive the exemption.

Forms are available in the Student Services Office for those wanting to participate in the PE exemption program.

### *School Wellness*

District 158 promotes student wellness, including good nutrition and physical activity, throughout the educational program, school activities, and meal programs. Schools will foster the positive relationship between healthy nutrition, physical activity, and the capacity of students to develop and learn. In addition, schools will support and promote an active lifestyle.

Physical education is taught in all grades and promotes the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle.

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board Policy 4:120, *Food Services,* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

### *Section 504*

Students with disabilities who do not qualify for an Individualized Education Plan (IEP) under the Individuals with Disabilities Education Act and Illinois School Code may qualify for services under Section 504 of the Rehabilitation Act of 1973 if the child: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment. Any parent who is deaf or does not typically communicate using spoken English and who participates in a Section 504 meeting with a District representative shall be entitled to the services of an interpreter. Parents seeking information about Section 504 rights and services should contact Danyce Letkewicz, Associate Principal at (847) 659-6505.

### *Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives*

District 158 provides a program for students at risk of academic failure or dropping out of school. The program includes education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following:

- Parent-teacher conferences
- Counseling services by social workers, guidance counselors, and/or psychologists
- Psychological testing
- Truants' alternative and optional education program
- Community agency services
- Alternative learning opportunities program, in conformity with the Alternative Learning Opportunities Law, as it may be amended from time to time
- Graduation incentives
- Remediation program

Any student who is below the age of 20 years is eligible to enroll in a graduation incentives program if the student:

1. Is considered a dropout according to State law;
2. Has been suspended or expelled;
3. Is pregnant or is a parent;
4. Has been assessed as chemically dependent; or
5. Is enrolled in a bilingual education or English Language Learners program.

## Grades, Report Cards, and Semester Final Exams

### *Grades*

Updated grades can be accessed weekly by parents by logging into PowerSchool.

### *Report Cards*

Report cards for students in grades 9-12 are completed at the end of each semester and can be accessed by parents by logging into PowerSchool. Paper copies are no longer sent home.

### *Semester Final Exams*

All semester final exams must be taken on the designated day for each class. **Under no circumstances will semester final exams be administered prior to the designated semester final exam week.** Students failing to take semester final exams during the assigned time will be issued a grade of F, and will have two weeks after the end of the semester to complete the exams, or the grade of F will be entered for their semester exam.

### *Grading Scale*

Huntley High School's grading scale is as follows:

| | | |
|---|---|---|
| 98 and above = A+ | 93-97 = A | 90-92 = A- |
| 87-89 = B+ | 83-86 = B | 80-82 = B- |
| 77-79 = C+ | 73-76 = C | 70-72 = C- |
| 67-69 = D+ | 63-66 = D | 60-62 = D- |
| | | Below 60 = F |

Semester grades will include a semester exam. The weight assigned to the semester exam is determined by the teacher. If a semester exam is waived, then the semester grade will be the Term 2 grade.

### *Grade Point Average (GPA) Calculation*

In figuring grade point average, points earned from each semester grade are multiplied by the number of credits each class is worth. These points are totaled and divided by the number of credits attempted. The grade point average is calculated from semester grades only and is cumulative from the freshman year to the end of high school attendance.

| | | |
|---|---|---|
| A+ = 4.3 | A = 4.0 | A- = 3.7 |
| B+ = 3.3 | B = 3.0 | B- = 2.7 |
| C+ = 2.3 | C = 2.0 | C- = 1.7 |
| D+ = 1.3 | D = 1.0 | D- = 0.7 |
| | | F = 0 |

### *Grade Point Average (GPA) Calculation with Honors Courses*

Courses that have been determined to be more rigorous than a typical high school course are given extra consideration in determining grade point average.

Honors weighted courses will use the following point system.

| | | |
|---|---|---|
| A+ = 4.8 | A = 4.5 | A- = 4.2 |
| B+ = 3.8 | B = 3.5 | B- = 3.2 |
| C+ = 2.8 | C = 2.5 | C- = 2.2 |
| D+ = 1.3 | D = 1.0 | D- = 0.7 |
| | | F = 0 |

### *Grade Point Average (GPA) Calculation with Advanced Placement (AP) Courses*

Courses that have been determined to be as rigorous as a college level course are also given extra consideration in determining grade point average. AP weighted courses will use the following point system.

| | | |
|---|---|---|
| A+ = 5.3 | A = 5.0 | A- = 4.7 |
| B+ = 4.3 | B = 4.0 | B- = 3.7 |
| C+ = 3.3 | C = 3.0 | C- = 2.7 |
| D+ = 1.3 | D = 1.0 | D- = 0.7 |
| | | F = 0 |

### *Latin Honor System*

Starting with the Class of 2020, Huntley High School implemented use of the Latin Honor System. Students will have the respective label designated on their transcript for acquiring a cumulative weighted grade point average noted as Cum Laude, Magna Cum Laude, or Summa Cum Laude.

The transcript designation is determined by the cumulative weighted grade point average as indicated below:

| | | |
|---|---|---|
| A+ = 4.3 | A = 4.0 | A- = 3.7 |
| B+ = 3.3 | B = 3.0 | B- = 2.7 |
| C+ = 2.3 | C = 2.0 | C- = 1.7 |
| D+ = 1.3 | D = 1.0 | D- = 0.7 |
| | | F = 0 |

| | |
|---|---|
| Cum Laude: | 3.75 - 3.99 |
| Magna Cum Laude: | 4.00 - 4.249 |
| Summa Cum Laude: | above 4.25 |

### *Remediation*

Remediation is available to students who would like to improve their skills, knowledge, and mastery of a content area. The school-wide remediation process consists of the following minimum criteria:

1. Students must initiate the remediation process after the assessment has been taken by contacting their teacher in a timely manner, as defined by the teacher.
2. Students must meet with the teacher to develop a remediation plan. Components of this plan may include test corrections, tutoring, review packets, online work, and reflection on learning strategies.
3. Students must complete at least 80% of assignments (or higher as determined by each department). Students can complete the work after the original summative assessment is given but before the remediation assessment is given.
4. Students should demonstrate accountability by agreeing to and abiding by remediation deadlines determined by the teacher.
5. The score on the remediation assessment will replace the score of the original summative assessment.
6. Teachers may impose limits on the number of times an individual student is permitted to remediate.
7. Remediation may not be offered for some assessments.
8. AP and Dual Credit courses are not expected to offer remediation.

## Graduation Requirements and Recognition Programs

~~To earn a high school diploma, a student must earn 23 credits. Students who transfer from another school district with less than 23 credits required for graduation may have their credit minimums adjusted to an appropriate level, but not less than the number of credits required at the previous school.~~

To graduate from high school, unless otherwise exempted, each student is responsible for:

1. Completing all District graduation requirements* that are in addition to the State requirements.
2. Completing all courses as provided in the *School Code*, 105 ILCS 5/27-605.
3. Completing all minimum requirements for graduation as specified in State law.
4. Passing an examination on patriotism, principles or representative government, and proper use and display of the American flag.
5. Participating in State assessments that are required for graduation by State law.
6. Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf.

   A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements.

   For questions regarding FAFSA, please contact Mrs. Laura Martens, HHS College and Career Counselor, at (847) 659-6618.

* To earn a high school diploma, a student must earn 23 credits. Students who transfer from another school district with less than 23 credits required for graduation may have their credit minimums adjusted to an appropriate level, but not less than the number of credits required at the previous school. Additional information is available in Board Policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*.

### *Early Graduation*

The Board of Education highly recommends students attend high school for a minimum of eight semesters before graduation. In cases where the student and the family believe there are extenuating circumstances that would override this recommendation, the student may leave school early and earn a diploma after graduation requirements are met. Students must fill out an Early Graduation Request form available in the Student Services Office.

### *Illinois State Seal of Biliteracy*

The Illinois State Seal of Biliteracy recognizes high school graduates who have attained a high level of proficiency in one or more languages in addition to English. All District 158 students who choose to take an AP world language exam or ELL students who take the ACCESS exam and meet qualifying scores are eligible for the Illinois State Seal of Biliteracy. Students may also earn Commendation toward Biliteracy for making great strides toward language proficiency. The seal is designated on both the high school transcript and diploma.

**Qualifying Scores for the Seal of Biliteracy**

To qualify for the Seal of Biliteracy, a student must achieve one of the following in addition to reaching a score of 480 or higher on the ELA portion of the SAT:

- Advanced Placement Exam (Spanish, Chinese, French) – Score of 4 or 5

- ACCESS for ELLs – 5 overall composite score and 4.2 in both reading and writing
- STAMP Test – A score of Intermediate High or above

To qualify for Commendation toward Biliteracy, a student must achieve one of the following:

- Advanced Placement Exam (Spanish, Chinese, French) – Score of 3
- ACCESS for ELLS – 3.5 literacy score
- STAMP Test – A score of Intermediate Low

**Applying for the Seal of Biliteracy**

Students do not need to apply for the Seal of Biliteracy. Students only need to take the ACCESS (for ELL students) or AP exam and have the scores reported to Huntley High School. The District Biliteracy Coordinator will use the scores to determine whether students meet the Seal or Commendation requirements, and the appropriate designation will be made on the transcript and diploma in the students' graduation year.

If scores are not available at the time of graduation, the District will still award the Seal of Biliteracy or Commendation toward Biliteracy to eligible students after graduation.

**Costs for the Seal of Biliteracy**

The only cost incurred by the student is for Advanced Placement testing or STAMP Testing. Please see the Counseling Department for more information about costs and testing dates.

**Who to Contact with Questions**

Please contact one of the following staff members with questions regarding the Illinois State Seal of Biliteracy Program:

Ms. Kinsey Wright, ELL Instructor / District Seal of Biliteracy Coordinator: kwright@district158.org.

### *Silver Cord*

Every student at HHS has the opportunity to earn a Silver Cord. A Silver Cord signifies that the wearer has earned 100 hours of community service throughout high school. A Silver cord represents the dedication and commitment a student has for their community.

## Food Services and Cafeteria Expectations

### *Food Services Staff*

The Food Services Department is made up of a team of food and nutrition professionals dedicated to students' health, well-being and their ability to learn. Meals, foods and beverages sold or served at schools meet State and federal requirements which are based on the USDA Dietary Guidelines. Students have access to a variety of affordable and appealing foods that meet the health and nutrition needs of students.

### *Free and Reduced-Price Food Services Eligibility Criteria and Selection*

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines and family-size income standards set annually by the U.S. Department of Agriculture. Those who feel they are in need are encouraged to complete the online Application for Free and Reduced Meals form. Eligibility requirements, the application process and other required information is made available through a secure, private, online form. Individuals who do not have access to a computer or are unable to apply online may pick up an application at the District Administrative Office. Once the application is processed, the parent will receive a notification letter regarding eligibility status.

### *Breakfast and Lunch Menus*

Monthly menus and meal prices, in addition to nutrition, fitness, and education information, the District's School Wellness Plan, and prepayment options are available on the Food Services webpage. All students are offered a complete meal that includes milk, grains, meat and meat alternatives, fruits, and vegetables that meet federal guidelines. Additional food items are also offered at a la carte pricing.

### *Delivery of Foods*

Lunches and food not provided by the school should be limited to just your child. Large quantities of lunches/food brought in during the school day cause an unnecessary disturbance in the building. No deliveries of outside food will be allowed unless approved by a school administrator.

### *MySchoolBucks*

District 158 schools offer MySchoolBucks as a convenient method to pay for student meals. This online payment service provides parents with a quick and easy way to add money to your child's meal account by using a credit/debit card or electronic check wherever you have Internet access.

By creating a secure online account, parents can manage their child's account easily and conveniently by taking advantage of some of its popular features:

- Spending History – View a seven day history of your child's purchases.

- Low Balance Email Notification – Receive email notification when your child's account balance is low.
- Smart Pay – Set accounts to automatically replenish.
- Expired Credit Card Notification – Receive email notification prior to credit card expiration.
- Multi Student Funding – Fund multiple children at the same time.
- Spending Limit Settings – Set daily and weekly spending limits for your child by calling the District's Food Service Office at (847) 659-6158.

### *Purchasing Food*

District 158 uses an electronic system for purchasing lunch which **requires all students to use their ID card** to make purchases in the cafeteria. Funds may be added to the account by creating a secure online account at MySchoolbucks.com (funds may take 24 to 48 hours to be available) or by bringing cash or a check (made payable to Huntley School District 158) to the cafeteria. The cafeteria staff will place these payments on the student's lunch account. No change will be given.

### *Cafeteria Expectations*

Students are expected to be courteous and mannerly. Parents will be advised of inappropriate behavior, which, if not corrected, will be followed up with appropriate school consequences such as, but not limited to, the loss of the privilege of eating in the cafeteria. Students are also expected to cooperate with the following procedures:

1. Deposit litter in the garbage cans provided. Failure to do so will result in detention.
2. Return all trays and utensils to the dishwashing area.
3. Leave the table and floor around the area in a clean condition for others.
4. Cafeteria lines will move with order and efficiency if all students have their ID card ready at the cash register and are patient and polite while waiting their turn.
5. Be considerate of others.

## Health Services

### *Health Office Staff*

The health program is designed primarily to maintain health and prevent serious injury or illness. A Registered Nurse is employed by the District in each school to be on duty when children are present during school hours.

> The Health Office is to be used for acute illness or injury, emergencies, or medication administration.
> It is **NOT** to be used by students to sleep, congregate with others, or eat due to missed meals.
> Our goal is to ensure the best possible education for our students by keeping students in class.

### *Accident, Illness or Injury Procedure*

When a student becomes ill at school, the student **MUST** visit the Health Office with a hall pass. The nurse will assess the seriousness of the illness or injury and administer first aid. If warranted, parents will be notified. Possible outcomes after being assessed by the nurse: (1) the student may return to class, (2) the student may be picked up by the parent, or (3) the student may be sent to the hospital via EMS.

If the student has a fever of 100.4° F or greater, the student **MUST** be picked up from school. Other situations where a student must be picked up from school include, but are not limited to: vomiting, diarrhea, open lesions that cannot be covered, lethargy, serious head injuries, undiagnosed persistent or disruptive cough, eye drainage or redness, undiagnosed or new rashes, and serious limb injuries.

**Students are required to call their parent from the Health Office if they desire to leave the building due to illness.**

High school students may be allowed to drive themselves home **after** an assessment by the nurse and with parental consent. If the student reports symptoms such as dizziness, lightheadedness, weakness, exhaustion or shakiness, they may NOT drive and must be picked up by the parent or designee. Students are required to sign out in the Attendance Office before leaving the building. A student who does not sign out in the Attendance Office may face school consequences, including receiving an unexcused absence and/or other consequences according to the attendance policy.

Unless it is deemed to be an emergency, the nurse will not interrupt classes to check on the health status of a student at the request of a parent. Students can be notified to report to the Health Office during the next passing period.

### *Administering Medication to Students*

Every attempt should be made to schedule medication administration outside of school hours. However, if under exceptional circumstances a child is required to take prescribed medication during school hours, all medication shall be transported to and from school by a parent. Students are not to transport or have medications in their possession except for

the self-administration of diabetes medication, asthma medication, or epinephrine auto-injectors, as outlined below. The nurse, principal, or designee will administer the medication in compliance with the following regulations:

### *Prescription Medication*

- A Request for Administration of Medication Form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
- The original prescription bottle must be brought to school by the parent. Students may NOT carry the medication to school.
- The prescription bottle label must contain the student's name, name of medication, time to be administered, dosage, possible side effects and termination date of administering the medication.
- Except for diabetes medication, asthma medication, pancreatic enzymes and epinephrine auto-injectors maintained by students authorized to self-medicate, all student prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

### *Non-Prescription Medication*

- A Request for Administration of Medication Form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
- The school will supply Tylenol or Ibuprofen. Other non-prescription medication needs to be supplied by the parent.
- All medication needs to be labeled with the student's name and brought to school by a parent.
- Except for diabetes medication, asthma medication and epinephrine auto-injectors maintained by students authorized to self-medicate, all student non-prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

### *Administration of Medical Cannabis by Parent*

The Compassionate Use of Medical Cannabis Program Act allows a medical cannabis infused product to be administered to a student on school property or on the school bus by a parent under the following guidelines:

1. The parent of a student who is a minor must be registered with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child.
2. Both the student and parent possess valid registry identification cards issued by the IDPH.
3. Copies of the registry identification cards are provided to the Health Office.
4. An Administration of Medical Cannabis by Parent on School Property form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
5. After administering the product to the student, the parent must immediately remove the product from school property.

Medical cannabis infused products include oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis on school property or on the school bus is prohibited.

The product may not be administered in a manner that, in the opinion of the District, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver pursuant to this policy is prohibited. The District may not deny a student attendance at school solely because they require administration of the product during school hours.

### *Undesignated Asthma Medication*

Public Act 100-0726 (the Act) amends the school code 105 ILCS 5/22-30 and 27A-5, to include undesignated asthma medication to the other undesignated emergency medications in Illinois schools. The Act permits schools to stock a supply of asthma medication and spacers; authorizes physicians to provide school districts and non-public schools with a standing order; and gives nurses or other trained personnel the authority to provide/administer Albuterol to any person (including parents, visitors and guests) that the nurse believes in good faith is experiencing respiratory distress. Undesignated Albuterol multi-dose inhalers and spacers are available in all school health offices during school hours.

### *Undesignated Epinephrine Auto Injectors (Epi-Pens)*

The Emergency Epinephrine Act, P.A. 97-0361 (the Act) became law in Illinois in 2011. The Act permits schools to stock a supply of Epinephrine Auto-Injectors, authorizes physicians to provide school districts and non-public schools with a prescription to obtain the emergency auto-injectors from local pharmacists, and gives nurses or other trained personnel the authority to provide/administer the epinephrine to any person (including parents, visitors, and guests) the nurse believes in good faith is having an anaphylactic reaction. Undesignated Epi-Pens are available in all schools during school hours. The standing order and emergency auto-injectors are kept in the Health Office.

### *Undesignated Opioid Antagonists*

Illinois School Code (105 ILCS 5/22-30(f)) and District Policy 7:270, *Administering Medicines to Students*, permits schools to maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. Opioid antagonist means a drug that binds to opioid receptors, including, but not limited to, naloxone hydrochloride (Narcan) or any other similarly acting drug approved by the U.S. Food and Drug Administration. A nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe that person is having an opioid overdose.

A copy of Policy 7:270, *Administering Medicines to Students*, is available on the District's website.

Huntley District 158 and its employees and agents, including the physician, physician assistant, or advance practice nurse providing the standing protocol or prescription for School District Supply of Undesignated medications, shall incur no liability or professional discipline, except for willful and wanton conduct, as a result of any injury arising from the administration of an undesignated medication, including, but not limited to, asthma medication (inhaler), epinephrine auto injectors (Epi-Pen), diabetes medication (glucagon), or opioid antagonists, regardless of whether authorization was given by a student's parent/guardian, the student's physician, physician assistant, or advance practice nurse.

### *Self-Administration of Medication*

Students are permitted by law to carry and self-administer diabetes medication, asthma inhalers, pancreatic enzymes and epinephrine auto-injectors, where appropriate. The parent must sign a statement acknowledging that the District shall incur no liability as a result of any injury or claim arising from the self-administration of the medication or use of an epinephrine auto-injector regardless of whether authorization was given by the student's parent or by the appropriate medical official, and that the parent will indemnify and hold harmless the District and its employees and agents against any such claims.

### *Asthma Medication*

Students may carry and self-administer their own asthma inhaler.

- The parent must provide:
  - Written authorization through the Request for Self Administration of Asthma Medication form (available on the District website) signed by the parent, submitted annually at the beginning of the school year.
  - A prescription label with the name of the medication, the prescribed dosage and the time(s) or circumstances under which the medication is to be administered.
- Please also provide an Asthma Action Plan form (available on the District website) completed by the student's physician and submitted every year at the beginning of the school year.

### *Diabetes Medication*

Students may carry and self-administer their own diabetes medication.

- The parent must provide:
  - Written authorization through the Request for Self Administration of Diabetic Insulin and Glucose Testing form (which can be obtained on the website) signed by the parent documenting the student has been instructed in the use and self-administration of the medication and glucose meter, AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
  - A prescription label with the name of the medication, the prescribed dosage and the time(s) or circumstances under which the medication is to be administered.

### *Epinephrine Auto Injectors (Epi-Pens)*

Students may carry and self-administer an Epi-Pen.

- The parent must provide:
  - Written authorization through the Request for Self Administration of Anaphylactic Medication form (available on the District website) signed by the parent documenting the student has been instructed in the use and self-administration of the anaphylactic medication, AND *signed by the medical doctor*, renewed annually at the beginning of the school year.

If a student requires assistance with their Epi-Pen during a severe allergic reaction, a nurse or other trained staff member may administer the Epi-Pen.

### *Anaphylaxis Prevention*

While it is not possible for the school or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management in order to reduce these risks and

provide accommodations and proper treatment for anaphylactic reactions. Parents and students who desire more information may contact the nurse.

Board Policy 7:285, *Anaphylaxis Prevention, Response, and Management Program,* is available on the District's website or a copy can be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Communicable Diseases*

Please notify the Health Office as soon as possible if your child contracts any contagious disease. If such a disease is contracted, the child must be excluded from school. Communicable diseases such as chicken pox, German measles, impetigo, influenza, measles, mumps, scarlet fever, infectious mononucleosis, norovirus, coronavirus, and strep throat are contagious before they reach a stage where they can be recognized and diagnosed. Certain communicable diseases will require a doctor's release for the student to re-enter school or may require documentation from the County Department of Health to re-enter school or school related activities. Please check with the school Health Office for specifics.

### *Concussions*

If a student sustains a concussion, please notify the Health Office. The school will support a student with a concussion working with the student's physician and by providing a Return-to-Learn protocol. The student will check in with the nurse daily to evaluate symptom severity. Student athletes will also complete a Return-to-Learn protocol under the supervision of the Athletic Trainer.

The Illinois Department of Public Health (IDPH) has adopted the U.S. Centers for Disease Control and Prevention's (CDC) *Heads Up* campaign brochures which include concussion fact sheets for parents available on the IDPH website.

If an accident or illness merits being excused from school and/or physical education or recess, a doctor's note is required that specifies when the student may return to normal activity. **The nurse will not be able to write a note to excuse the student from PE.** A physician's release to return to PE and/or extracurricular athletic activities is required whenever a doctor's note for no PE has been issued for a concussion or other reason.

### *Emergency Contact Information*

There are times when a student's illness or injury requires transportation to the hospital. The local rescue squad will transport the student to the appropriate medical facility. Every attempt will be made to notify the parent before transport. In order to contact parents quickly, it is required that we have complete and current information in PowerSchool on the following items:

- Your home address and telephone number
- Working status of parent(s), including the name of the company, the address and phone number where you can be reached
- The name and phone number of a neighbor, friend, or relative who is willing to attend to your child in an emergency.

It is the responsibility of the parent to notify the Registration Department at studentupdate@district158.org of any changes in the aforementioned items.

### *Epilepsy or Seizure Disorder*

Parents of students who are diagnosed with epilepsy or a seizure disorder must submit a Seizure Action Plan (available on the District website) at the beginning of each school year.

### *Life-Threatening Food Allergies or Life-Threatening Chronic Illnesses*

State law requires District 158 to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and State rules.

Parents of students with food allergies should provide a Food Allergy Emergency Action Plan and Treatment Authorization form (which can be obtained on the District website) completed by the student's physician and submitted every year at the beginning of the school year.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the support needed for your student to access their education effectively.

While not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504, we may be able to appropriately meet a student's needs through other means.

### *Physical Examination and Immunization Requirements*

In accordance with the Illinois Department of Public Health (IDPH) and the Illinois School Code, physical examinations are required for all students entering Kindergarten, sixth grade and ninth grade, and students transferring from out-of-state.

Physicals are also required for students trying out for or participating in extracurricular athletics. The Illinois Certificate of Child Health Examination (school physical) form must include a record of all immunizations the child has received**.**

Every child who enters Preschool, Kindergarten, sixth or ninth grade and every child who enters an Illinois school for the first time, irrespective of grade, must present evidence of immunization as prescribed by the rules and regulations of the Illinois Department of Public Health (IDPH) and the Illinois State Board of Education (ISBE).

Students failing to meet the required immunizations against measles, tetanus, diphtheria, poliomyelitis, varicella, pertussis (whooping cough), meningitis, rubella, mumps, and Hepatitis B, will be excluded from all District schools. There are two exceptions to this State law:

- Children whose parents object to immunizations on religious grounds must present the IDPH's Religious Exemption to Required Immunizations/Examinations form to the Superintendent or designee. Upon receipt of the form, the Superintendent or designee shall immediately inform the parent of exclusion procedures if there is an outbreak of one or more diseases from which the student is not protected.
- Per Illinois School Code, if the physical condition of the child is such that any one or more of the immunization agents should not be administered on medical grounds, the examining physician responsible for the performance of the health examination shall endorse such fact upon the health examination form.

**All physical and immunizations must be submitted on the** Illinois Certificate of Child Health Examination **(school physical) form prior to the first day of school or students will not be allowed to attend school**.

### *Dental and Vision Exam Requirements*

A Dental Exam form must be provided to the Health Office before May 15 of the current year for students in Kindergarten, second, sixth, and ninth grades. A Vision Exam form must be provided to the Health Office for students entering Kindergarten or transfer students entering Illinois schools for the first time. A student may be exempt from the dental or vision examination requirements if the student's parent shows an undue burden or lack of access to a dentist or qualified physician/optometrist.

### *Reporting to the Health Office*

Except in emergencies, students need a hall pass from their teacher to visit the Health Office. If a student decides they need to see the nurse during a passing period, the student should report to class and receive a hall pass from the teacher.

### *Restrictions for Activity or Physical Education*

At times, individual students may require special restrictions to their activity level due to a medical condition. Restrictions for activity or physical education class need to be submitted by a medical physician and must specify the amount of time the student is restricted from participation. Please note any physician directives for activity restrictions need to be reviewed and resubmitted each school year.

### *When To Keep Your Child at Home*

Please keep your child at home during an illness to decrease the number of students who are exposed to the illness. Students who have been running a fever (100.4° F or greater) should be kept home fever-free for 24 hours before they return to school unless guidelines from the CDC or IDPH increase this timeframe. Students should also remain at home for 24 hours after vomiting has stopped and the student can tolerate a solid diet, and/or until diarrhea-free for 24 hours.

## Internet

### *Access and Use*

All use of the District's electronic networks shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or prohibited behaviors by users. However, some specific examples are provided. **Failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or legal action.**

### *Privileges*

Use of the District's electronic network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges, disciplinary action, and/or appropriate legal action. The technology administrator will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. The decision of the technology administrator is final. The technology administrator will work with the building administrator and the building administrator will deal directly with the violator.

### *Terms and Conditions for Internet Access*

The term electronic networks includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-issued Wi-Fi hotspots, and any District servers or other networking infrastructure;

2. Access to the Internet or other online resources via the District's networks or to any District-issued online account from any computer or device, regardless of location;
3. District-owned or District-issued computers, laptops, tablets, phones, or similar devices.

***Acceptable Use***

Access to the District's electronic network must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use. Use of the Internet, email, and other communication and collaboration tools to enhance productivity and enhance student learning is encouraged.

If students have been provided with a 1:1 technology device, the following are guidelines for the expectation of using technology responsibly:

a. Bringing a charged device to school every day;
b. Storing the device in the provided case when not in use;
c. Moving safely through the hallway while carrying the device;
d. Respecting the property and privacy of others by not using another student's device or account;
e. Using the device, app, and other information resources to support learning, complete school assignments, and gain understanding of how technology works; and
f. Using the Internet to gather information related to school, and to communicate with other students, teachers, and experts as it relates to school work.

***Unacceptable Use***

Staff and students are responsible for their own actions and activities involving the use of computers and the network. Some examples of unacceptable uses include, but are not limited to, the following:

a. Using the electronic networks for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any State or federal law;
b. Using the electronic networks to engage in conduct prohibited by Board Policy;
c. Unauthorized downloading of software or other files, regardless of whether it is copyrighted or scanned for malware;
d. Unauthorized use of personal removable media devices (such as flash or thumb drives);
e. Downloading of copyrighted material for other than personal use;
f. Using the electronic networks for private financial or commercial gain;
g. Wastefully using resources, such as file space;
h. Hacking or attempting to hack or gain unauthorized access to files, accounts, resources, or entities by any means;
i. Invading the privacy of individuals, including the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature, such as a photograph or video;
j. Using another user's account or password;
k. Disclosing any network or account password (including your own) to any other person, unless requested by the system administrator;
l. Posting or sending material authored or created by another without their consent;
m. Posting or sending anonymous messages;
n. Creating or forwarding chain letters, spam, or other unsolicited messages;
o. Using the electronic networks for commercial or private advertising;
p. Accessing, sending, posting, publishing, or displaying any abusive, obscene, profane, sexual, threatening, harassing, illegal, or knowingly false material;
q. Misrepresenting the user's identity or the identity of others; and
r. Using the electronic networks while access privileges are suspended or revoked.

***Indemnification***

The user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

***Internet Safety***

Internet access is limited to only those acceptable uses as detailed in these procedures. Staff members shall supervise students while students are using District Internet access to ensure students abide by the Terms and Conditions for Internet access contained in these procedures.

Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. The technology administrator and Building Principal shall monitor student and staff Internet use.

### *Internet and Network Security*

Internet and network security is a high priority. If the user can identify a security problem on the network or Internet, the user must notify the Technology Department or Building Principal. If reported to the Building Principal, the Building Principal is responsible for notifying the Technology Department. Do not demonstrate the problem to other users. Attempts to log-on to the network or Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network. **Keep your accounts and passwords confidential and do not use another individual's account.**

### *Network Etiquette*

Staff and students are expected to abide by the generally accepted rules of network etiquette while using any means of electronic communication such as email, blogs, wikis, discussion boards, instant messaging, etc. These include, but are not limited to, the following:

a. Be polite. Do not become abusive in messages to others.
b. Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language.
c. Do not reveal personal information, including the addresses or telephone numbers of students or colleagues.
d. Recognize that the District's electronic networks are not private. People who operate the District's technology have access to all email and other data. Messages or other evidence relating to or in support of illegal activities may be reported to the authorities.
e. Do not use the network in any way that would disrupt its use by other users.
f. Consider all communications and information accessible via the network to be private property.

### *No Warranties*

The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

### *Telephone Charges*

The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, texting or data use charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

### *Use of Email*

The District's email system, and its constituent software, hardware, and data files, are owned and controlled by the District. The District provides email to aid students and staff members in fulfilling their duties and responsibilities, and as an education tool.

a. The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student or staff member to an email account is strictly prohibited.
b. Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum.
c. Electronic messages transmitted via the District's Internet gateway carry with them an identification of the user's Internet domain. This domain is a registered name and identifies the author as being with the District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
d. Any message received from an unknown sender via the Internet, such as spam or potential phishing emails, should either be immediately deleted or forwarded to the technology administrator. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.
e. Use of the District's email system constitutes consent to these regulations.

### *Vandalism*

Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of malware, such as viruses and spyware.

### *Web Publishing Copyright Rules*

Copyright law and District policy prohibit the re-publishing of text or graphics found on the Internet or on District websites or file servers/cloud storage without explicit written permission.

a. For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source.
b. Students and staff engaged in producing web content must have written permission from the original producer before adding the material to their web page.
c. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission.
d. The fair use rules for student reports in classrooms are less stringent and permit limited use of graphics and text.
e. Student work may only be published if there is written permission from both the parent and student.

## Technology and Artificial Intelligence

### *Definition*

Artificial Intelligence is technology that enables machines to simulate human intelligence and capabilities by processing and analyzing existing information using predefined actions or recommendations.

### *Purpose Statement*

In Huntley District 158, students and educators will use relevant new technologies, such as Artificial Intelligence (AI), in structured learning experiences to support their education and prepare them for the future. The use of AI begins with human-driven questions and ends with human insight. AI will support inquiry, discovery, and reflection. We will ensure that AI tools are used responsibly and ethically to enhance learning. AI will support, rather than replace, thinking and learning and complement effective teaching methods. We will foster critical thinking, academic integrity, and access to learning while empowering students and educators.

### *Guiding Principles and Values*

Whenever students and staff use new technologies to support education, we will ensure they align with our purpose, principles, and values. In Huntley District 158, we value:

1. AI as an Educational Tool
    - AI will complement, not replace, human learning and effort, aligning with educational goals.
    - AI will support critical thinking, creativity, and problem-solving.
    - Educators and students will use AI to personalize learning experiences, adapting to diverse student needs and learning styles to maximize individual growth.
    - AI will streamline tasks and optimize workflows, allowing educators to dedicate more time to instruction and student engagement.
    - AI will serve as an accessibility tool to support student engagement and access to curricular materials and services.
2. Ethical Use and AI Literacy
    - Human judgment will remain central in AI-assisted decision-making.
    - AI literacy will be fostered among students and educators, ensuring they understand AI's capabilities, limitations, ethical considerations, and societal impacts to enable informed and responsible use.
    - AI use will uphold academic integrity, ensuring students engage ethically and authentically in their learning.
    - Students will ensure that their work reflects their thinking and learning process, avoiding misrepresentation through AI-generated content.
    - Students and educators will disclose AI usage when appropriate and provide proper attribution.
3. Data Privacy, Safety, and Equitable Access
    - Student data privacy and online safety will be prioritized and adhere to relevant laws, including SOPPA, FERPA, COPPA, and CIPA.
    - All students will have equitable access to AI tools and resources.
    - AI tools will be developmentally appropriate for students.

- Students and educators will understand how AI interacts with their data/information and comply with school and district policies and guidelines.

4. Oversight and Continuous Improvement
    - AI tools will be carefully evaluated and implemented to align with educational goals.
    - The district will develop and regularly refine clear guidelines and protocols for AI use.
    - The district will establish processes for ongoing monitoring and auditing of AI usage to ensure adherence to these principles and address potential misuse.
    - The district will foster collaboration among educators, students, families, and the community in selecting, implementing, and evaluating AI tools and strategies.
    - Students and educators will engage in training on AI tools, including their benefits, risks, and best practices.

### *AI Guidelines for Students*

Artificial Intelligence (AI) can be a powerful tool to support student learning, but it's important to understand when and how it's appropriate to use. Huntley 158 has established clear AI Usage Guidelines to help students and teachers navigate expectations for assignments, assessments, and projects.

All assignments will fall under one of three categories in which teachers will provide guidance on the appropriate level of student use:

- **No Use (Default):** AI tools are not allowed. All work must be original and created without assistance.
- **Limited Use:** AI can be used only for specific purposes such as brainstorming, editing, or tasks defined by your teacher. All AI use must be clearly cited.
- **Integrated Use:** You may use AI tools freely with teacher approval, as long as you follow academic integrity practices and provide a rationale for your use.

Click here to view the full Huntley 158 AI Guidelines for Students Document.

## Safety and Security

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. As such, District 158 has developed and maintains a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement, fire officials, and emergency medical services personnel;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

### *Campus Resource Officers*

District 158 has established a Campus Resource Officer (CRO) program in partnership with the Algonquin, Huntley, and Lake in the Hills Police Departments. As part of an intergovernmental agreement, this partnership helps create “effective and positive school student discipline that: (1) is part of District 158’s larger effort to address school safety and climate, (2) includes proactive and restorative methods rather than only punitive, and (3) is clear, consistent and equitable.”

Each CRO is equipped with a body worn camera as provided by law in accordance with Police Department policies. The CRO’s body worn camera will not record during the school day unless and until the CRO has reason to believe that a crime has been or is in the process of being committed. Further, in the event a CRO is in a hostile situation or perceives that a complaint will be raised, at the CRO’s discretion, the body worn camera can begin recording.

### *Emergency Procedure Terms*

- **Lockdown:** A lockdown is declared when, in the opinion of an administrator, Campus Resource Officer, or staff member, a situation exists that threatens the safety of students and staff and requires them to take appropriate protective action – locking down in a classroom, hiding from the danger or safely getting out of the building.
- **Hold in Place and Teach:** This protocol is enacted when there is a situation *inside the building* that requires immediate action for all persons to remain in place. It is non-life threatening to the general population and to the school.
- **Secure the Building and Teach:** This protocol is enacted when there is a situation *outside the building* that requires all persons to remain inside the school building.

- **Severe Weather/Shelter in Place:** This protocol is enacted when there is a severe weather/tornado warning indicated in the area of the school(s). All staff and students, inside or outside of the school, will be advised to move to their designated safe areas within the school.

  Should a severe weather/tornado warning occur at dismissal time, students will be kept in the building until conditions improve or an all-clear signal is issued.

  In the event buses are in transit and a severe weather/tornado warning is announced, buses will go to the closest school building or predetermined location based on movement of the potential weather.

  - **Tornado Watch:** A tornado watch is used when conditions are favorable for tornadoes to form.
  - **Tornado Warning:** A tornado warning is used when a tornado funnel is signed or indicated by weather radar. Shelter should be taken immediately.

### *School Safety Dog*

The campus is routinely visited by school safety dogs certified in the detection of narcotics, alcohol, gunpowder, commonly abused prescriptions, and over-the-counter medications. These visits are random and do not interfere with instruction. While safety dogs are on campus, the school will be placed in a Hold and Teach protocol and students will not be allowed to leave or enter campus.

### *School Safety Drill Plan*

In accordance with the School Safety Drill Act (105 ILCS 128/) and Board Policy 4:170, *Safety*, the following drills will be conducted:

1. Three school evacuation drills;
2. Two bus evacuation drills;
3. One severe weather and shelter-in-place drill;
4. One law enforcement lockdown drill.

Emergency drill procedures will be discussed with all students by their classroom teachers prior to each drill. If a parent would like to opt their child out of participating in the law enforcement lockdown drill, they must request this in writing to the Building Principal each school year.

### *School Bus Safety*

All students shall be provided with instruction in safe bus riding practices at least twice during each school year. The instruction shall include two emergency bus evacuation drills, as well as the operation and use of the emergency door, windows (as a means of escape), and fire extinguisher.

### *Student Drop-Off and Pick-Up*

In the interest of safety and security of all students and staff, parents are asked to please review the following drop-off and pick-up procedures:

**Morning Drop-Off**

Parents are asked to follow the flow of traffic in a single line to drop off students at the back of the school by the Field House. Students will enter the building through Door #10. Please use the entire sidewalk area next to the building to drop off, helping to efficiently drop off as many students in the quickest time possible. **No student should be dropped off in the parking lot**.

**Afternoon Pick-Up**

All students being picked up must be picked up in the single lane pick up area as designated curbside in the front of the school. Please use the entire front of the building to pick up, helping to efficiently pick up as many students in the quickest time possible. **No student should be picked up in the parking lot**. Students not involved in a school-sponsored activity may not remain on campus. If you cannot pick up your child by this time, please arrange for them to ride the bus home.

> Vehicles MAY NOT be parked or located in the bus lanes or fire lanes at ANY TIME.
> Vehicles located in these locations may be ticketed and/or towed by the police.

### *Walking or Riding Bicycles To and From School*

For student safety, walking or riding bicycles to and from school is discouraged whenever possible. Students who do walk or ride a bicycle must follow all traffic laws, use designated crossings and sidewalks when available, and exercise safe practices at all times. E-bikes, motorized bicycles, and motorized scooters are prohibited on school property.

Students utilizing bicycles or non-motorized scooters must properly park and secure them in the designated bicycle rack area while on school grounds. The school district is not responsible or liable for lost, stolen, damaged, or mislaid property.

In addition, all other applicable Board policies, student handbook guidelines and school expectations shall be followed.

## Search and Seizure

In an effort to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. School authorities include school liaison police officers (Campus Resource Officers).

### *School Property and Equipment As Well as Personal Effects Left by Students*

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other dangerous substances or materials, including searches conducted through the use of specially trained dogs.

### *Search of Student Accounts or Profiles on Social Networking Websites*

In accordance with the Right to Privacy in the School Setting Act, 105 ILCS 75/:

1. School officials may not request or require a student or the student's parent to provide a password or other related account information to gain access to the student's account or profile on a social networking site.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rule or policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination.

A social networking website means an Internet-based service that allows students to: (1) construct a public or semi-public profile within the bounded system created by the service; (2) create a list of other users with whom they share a connection within in the system; and (3) view and navigate their list of connections and those made by others within the system. Social networking websites include, but are not limited to, Facebook, Instagram, Twitter, TikTok, Snapchat, and ASKfm.

### *Searches of Students and/or Student's Personal Effects*

School authorities may search a student and/or the student's personal effects in the student's possession (purses, wallets, backpacks, lunch boxes, etc.), which may include the use of a metal detector wand, when there is reasonable grounds for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or District's rules and policies.

The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction. When feasible, the search will be conducted as follows:

- Outside the view of others, including students;
- In the presence of a school administrator or adult witness; and
- By a certificated employee or school liaison police officer (Campus Resource Officer) of the same sex as the student.

### *Seizure of Property*

Immediately following a search, a written report shall be made by the school authority who conducted the search and given to the Superintendent or designee.

If a search produces evidence that a student has violated or is violating either the law or the school or District's rules or policies, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities. The student's parent(s) shall be notified of the search as soon as possible.

A copy of Board Policy 7:140, *Search and Seizure*, can be found on the District's website or may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## Special Education

### *Education of Children with Disabilities*

The District shall provide a free appropriate public education in the least restrictive environment and any necessary related services to all students with disabilities enrolled in District 158, as required by the Individuals with Disabilities Education Act (IDEA). The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed, except those children with disabilities who turn 22 years of age during the school year are eligible for special education services through the end of the school year. It is the intent of the school to ensure that students with disabilities are identified, evaluated and provided with appropriate educational services. Once a student is determined to have a disability under IDEA, an Individualized Education Program (IEP) will be developed by a team of educators along with parents.

For additional information, please contact the Special Services Department at (847) 659-6158.

### *Prioritization of Urgency of Need for Services (PUNS)*

The Illinois Department of Human Services (IDHS) maintains a statewide database known as the PUNS database (Prioritization of Urgency of Need for Services) that records information about individuals with intellectual disabilities or developmental disabilities who are potentially in need of services.

IDHS uses the data on PUNS to select individuals for services as funding becomes available, to develop proposals and materials for budgeting, and to plan for future needs. The PUNS database is available for children with intellectual disabilities or developmental disabilities with unmet service needs.

Registration to be included on the PUNS database is the first step toward receiving developmental disabilities services in this State. A child who is not on the PUNS database will not be in the queue for State developmental disabilities services.

For more information and to sign up for PUNS, see the Illinois Department of Human Services PUNS information page at https://www.dhs.state.il.us/page.aspx?item=41131. You may also contact the Special Services Coordinator at your child's school.

### *Services and Programs*

District 158 provides a continuum of services to students with IEPs. Every effort is made to educate the student within their home school and classroom environment. The Individualized Education Program team, including the student's parent(s) and educators, meets annually to determine the needs of the student and the least restrictive environment. Students who move into District 158 with an IEP will be provided with the services listed in the Individualized Education Program plan.

Students with IEPs are afforded safeguards and rights described in the parent guide, *Educational Rights and Responsibilities: Understanding Special Education in Illinois*, available on the Illinois State Board of Education (ISBE) website.

Students with disabilities who do not qualify for an Individualized Education Program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Illinois law, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the student: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment.

### *Access to Classroom for Special Education Observation or Evaluation*

The parent of a student receiving special education services, or being evaluated for eligibility, is afforded reasonable access to educational facilities, personnel, classrooms, and buildings. This same right of access is afforded to an independent educational evaluator or a qualified professional retained by or on behalf of a parent or child.

For further information, please contact the Building Principal.

### *Discipline of Special Education Students*

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability.

Additional information, including laws, regulations, and guidance, is available at the Illinois State Board of Education (ISBE) website.

- ***Behavioral Interventions***

  Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

- ***Physical Restraint, Time Out, and Isolated Time Out (RTO)***
  Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others, and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The school may not use isolated time out, time out, or physical restraint as discipline or punishment, convenience for staff, retaliation, as a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited.

  Additional information for parents, including *The Physical Restraint, Time Out, and Isolated Time Out Bill of Rights*, is available on the Illinois State Board of Education (ISBE) website.

### *Exemption From PE Requirement for Special Education Students*

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. The student (a) is in grades 3-12, (b) has an IEP that requires that special education support and services be provided during physical education time, and (c) the parent agrees or the IEP team makes the determination; or
2. The student (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education will receive that service in accordance with the student's Individualized Education Program.

### *Related Service Logs*

For a student with an IEP, the District must create related service logs that record the type of related services administered under the student's IEP and the minutes of each type of related service that has been administered.

## Student Privacy Protections

### *Surveys*

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified or who created the survey.

### *Surveys by Third Parties*

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This applies to every survey: (1) that is created by a person or entity other than a district official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Parents who object to disclosure of information concerning their child to a third party may do so in writing to the Building Principal.

### *Surveys Requesting Personal Information*

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parents.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such programs.

The student's parent may: (1) inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or (2) refuse to allow their child to participate in the survey. The school will not penalize any student whose parent exercised this option.

### *Instructional Material*

A student's parent may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

### *Prohibition on Selling or Marketing Students' Personal Information*

No school official or staff member may market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term personal information means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's personal information to a business organization or financial institution that issues credit or debit cards.

A parent who desires to opt their child out of participation in activities provided herein or who desires a copy or access to a survey or any other material described herein may contact the Building Principal.

Here is a link to the District's Student Data Privacy processes and procedures.

## Student Records

The District will maintain two sets of records for each student: a permanent record and a temporary record.

### *Permanent Records*

All student permanent records are maintained for at least 60 years after the student transfers, graduates, or permanently withdraws.

A student's permanent record may include:

- basic identifying information
- academic transcripts
- attendance records
- accident and health reports
- honors and awards
- school-sponsored activities and athletics
- information pertaining to the release of this record

### *Temporary Records*

Student temporary records are maintained for at least five years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after five years, be transferred to the parent or to the student when the student reaches 18 years of age, graduates from high school, marries, or enters military service, whichever comes first. Such students are called *eligible students*.

A student's temporary record may include:

- family background information
- intelligence and aptitude test scores

- psychological reports
- achievement test results
- participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations
- honors and awards received
- teacher anecdotal records
- disciplinary information
- special education files
- records associated with plans developed under Section 504 of the Rehabilitation Act of 1973
- verified reports of information from non-educational persons, agencies or organizations of clear relevance to the student's education
- information pertaining to the release of this record

### *Rights and Privacy Regarding Student Records*

The Family Educational Rights and Privacy Act (FERPA) and the Illinois School Student Records Act (ISSRA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. **The right to inspect and copy the student's education records within 10 business days after the date the District receives a request for access.**
   A parent or student 18 years of age has the right to inspect and copy their permanent record. The parent or student should submit to the Building Principal or the Official Records Custodian a written request that identifies the record(s) they wish to inspect. The Building Principal will make arrangements for access and notify the parent or student of the time and place where the records may be inspected.

   These rights are denied to any person against whom an order of protection has been entered concerning a student (105 ILCS 5/10-22.3c, 105 ILCS 10/5a, and 750 ILCS 60/214(b) (15).

2. **The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, irrelevant, or improper.**
   A parent or eligible student may ask the District to amend a record that they believe is inaccurate, misleading, irrelevant, or improper. They should write to the Building Principal or the Official Records Custodian, clearly identify the part of the record they want changed, and specify the reason.

   If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise the individual of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. **The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or ISSRA authorizes disclosure without consent.**
   Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record to fulfill professional responsibility or contractual obligations with the District.

   Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or Federal law. Before information is released to individuals, the parent or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records.

   Academic grades and references to expulsions or out-of-state suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring.

   Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent(s) can be identified; any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

4. **The right to a copy of any school student record proposed to be destroyed or deleted.**

Student temporary records are reviewed every four years or upon a student's change in attendance centers, whichever occurs first.

5. **The right to prohibit the release of directory information.**
   Throughout the school year, the District may release directory information regarding students, limited to: name, address, grade level, birth date and place, parent names and addresses, academic awards, degrees, and honors, information in relation to school-sponsored activities, organizations, and athletics, major field of study, or period of attendance in school.

   *Any parent or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the Building Principal within 30 days of the date of this notice. No directory information will be released within this time period unless the parent or eligible student is specifically informed otherwise.*

6. **The right in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through any right secured under State law.**

7. **The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.**

   The name and address of the Office that administers FERPA is:

   U.S. Department of Education
   Student Privacy Policy Office
   400 Maryland Avenue, SW
   Washington, DC 20202

## Student Services

Student Services are available through the Student Services Department for every student in the school. These services include: assistance with educational planning, interpretation of test scores, occupational information, career information, study help, assistance with home, school or social concerns, or any question a student may feel they would like to discuss with a counselor. Counselors and social workers are available to students, parents, and teachers for special conferences about students, problems, and programs.

### *Academic Advisement*

Graduating on time with all the credits needed and having the courses required for college admission is no accident. Each Spring, students (with their parent) will need to choose classes for the next year, but throughout the year students and parents need to work together with the counselor to develop and/or revise a four year plan that meets the student's goals. Graduation Status Reports will be reviewed with students to inform them of their progress toward graduation requirements.

**Students are encouraged to complete the college application process by mid-October in order to meet early consideration deadlines. Some public universities may also reach their enrollment quotas for incoming Freshmen in late Fall.**

### *College Representatives*

The best source of information, of course, is the first-hand visitation to the area of interest. This however, is not always possible; therefore, we try to bring the area of interest to students by having a representative come to HHS for a college visit. Students are encouraged to login to Naviance and view college visits by selecting the "Colleges" tab.

A college/career fair is also offered at McHenry County College in mid-October. Over 100 schools, universities, and other educational opportunities are represented at the fair. These are our best sources of information on specific schools and occupations. Other information can be obtained from a counselor or by reading resource materials in the Student Services Office. Please listen for announcements of representative visits and participate in them. If there is a school or occupational area of interest you wish to have visit HHS, please make us aware of this interest.

### *Counseling and Guidance*

The guidance counseling staff are a resource to students in educational, social/emotional development, and career awareness activities. Academic counseling is available when students appear to have organizational or motivational problems in school. The counseling staff will help coordinate home-school communication as necessary and also act as a liaison between students and teachers.

Individual counseling may be provided upon request of the student, parent, or teacher. Such confidential discussions may be on any topic of concern including school adjustment problems and personal problems. Counselors do not provide therapy

for students, but can and will provide referrals as needed. All students 12 years of age or older may request individual counseling without parent/guardian consent pursuant to 405 ILCS 5/3-550.

In addition to the above services, it is the goal of the counseling staff to provide for the personal growth and development of all students regarding such issues as self-esteem, decision making, social skills, life safety, etc.

### *Erin's Law Counseling Options, Assistance, and Intervention*

The counseling staff has identified counseling options for students who are affected by sexual abuse and grooming behaviors, along with District and community-based options for victims of sexual abuse and grooming behaviors to obtain assistance and intervention.

### *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*

Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important District goals and required by 105 ILCS 5/26A (Article 26A). Students and/or their parent/guardian may access Board Policy 7:255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence* for more information.

Requesting Support Services

An Article 26A Student and/or their parent/guardian may request support services under this policy by contacting the building-level Article 26A Resource Person, whose name and contact information will be annually distributed to employees, students, and parents/guardians by each Building Principal.

Filing a Complaint

An Article 26A Student and/or their parent/guardian may file a complaint under this policy with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Associate Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. (See Uniform Grievance Procedure).

Retaliation Prohibited

Retaliation against an Article 26A Student or their parent/guardian for exercising or attempting to exercise their rights under Article 26A is prohibited. Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

### *Naviance*

Naviance is an Internet-based career and college exploration and planning tool students can utilize to explore career and college options, and develop a post-secondary plan. It can be accessed from anywhere there is access to the Internet. To login, go to the HHS webpage and click "Students" on the main page and select "Counseling Department" from the dropdown options. Click the "Naviance" banner and you will be brought to the "Family Connection" page for Naviance login. To login, enter your student district email. Your password is your Student ID number (without the S).

### *Problem Solving Team*

Students who are experiencing academic, behavioral or social/emotional concerns, which affect academic performance, may be referred to our Problem Solving Team (P.S.T.) This program is designed to assist and support students at-risk of academic failure. Staff and/or parents may refer students for this program to the student's guidance counselor. Based on the student's needs, an action plan will be developed and monitored to assist the student in achieving academic success.

## Transportation

School bus transportation is an important part of each student's education experience and the Transportation Department will assist in making this experience as pleasant as possible. It is the responsibility of the Transportation Department to design and implement routes and stops according to guidelines set forth by the Illinois State Board of Education and Illinois State Law. Decisions regarding special education students will take into account related disabilities and the student's IEP pertaining to transportation.

### *Transportation Department Staff*

The District 158 Transportation Department and its staff are dedicated to the service, safety and well-being of all students that it transports. Bus drivers are responsible for the students riding their buses just as teachers are responsible for the students in their classrooms. The bus driver is required to report students who violate the bus rules of proper behavior and conduct while riding the bus.

Bus drivers are not authorized to change routes or make unauthorized stops unless approved through the Transportation Department.

### *Bus Conduct, Expectations, and Discipline*

Every student has a right to a safe and enjoyable ride to and from school free from intimidation, threat or harassment. Bus drivers are responsible for the lives of all students on their bus and will not be required to transport any student who is a disciplinary problem. The school discipline system applies to students at the bus stop, bus loading and unloading locations, on the ride, and throughout the school day. If a student's behavior is not acceptable, the right of riding the bus may be suspended and the student may face further consequences.

**Bus Expectations**

- Be on time
- Walk to and away from the bus
- Find a seat immediately and remain seated
- Maintain an appropriate noise level and use appropriate language
- Keep your hands, arms, feet, and all objects inside the bus and to yourself
- Follow directions from the bus driver and other adults
- Help keep the bus clean
- Report unsafe behavior to the bus driver
- Use only approved items on the bus

**Bus Discipline**

The bus is an extension of the school and classroom in which all school rules, regulations and discipline policies and procedures apply.

- Transportation is a right that can be suspended.
- Each student is responsible for their behavior while on the bus and in the school bus loading and unloading areas.
- Unacceptable conduct on the school bus or at a school stop may result in a warning, detention, suspension or expulsion from school.

Should a student's bus riding privilege be suspended, it then becomes the responsibility of the parent to transport the student. Revocation of a student's bus riding privilege is not considered an exclusion, expulsion or suspension from school. Students suspended from the school bus who do not have alternate transportation to school will have the opportunity to make up missed school work for equivalent academic credit. It is the responsibility of the parent to notify the school that the student does not have alternate transportation.

### *Bus Routes*

Students are required to ride their designated routes and get on and off at their designated stops. Students must be picked-up and dropped-off at the same location Monday thru Friday. Transportation needs to keep track of students riding their designated routes in the event of an emergency (i.e. bus collision, lost or missing students, etc.). Due to the number of students being transported, it is not feasible to let students ride home on routes other than their designated routes.

In the event of an emergency, the parent must call the Transportation Department at (847) 659-3000 to request a change in their child's designated route. Requests for changes will be accepted or denied based on the number of students assigned to a particular bus route. If the request is approved, the Transportation Department will notify the school of the change.

### *Bus Stops*

The Transportation Department requires that students be at the bus stop five (5) minutes before the regular pick-up times. The five minutes compensates for any variance in the bus run and allows the bus to stay on schedule. When the bus comes to a stop, the students can board the bus, and it can be on its way to the remaining stops. It is important for students to be present at their designated bus stop at least five minutes before the scheduled arrival time to ensure timely pick-ups. Due to multiple circumstances, the bus may arrive three to five minutes earlier or later than the posted time.

In areas where sidewalks are provided, students need to stand a safe distance on the sidewalk away from the curb and street. In areas where sidewalks are not provided, students need to stay off the road and out of harm's way of motorists using the roadway. The private property of those living near the bus stop is to be respected. Students waiting for the bus are not to approach the bus until the bus has come to a complete stop and the driver has opened the door. Students are to get on the bus in single file in an orderly fashion without pushing and shoving, and find a seat immediately.

When students need to cross a road before boarding or after exiting the bus, they must wait on the curb or edge of the roadway until the driver signals the student giving them permission to cross the road. Students should cross the road far enough in front of the bus (approximately 10 feet) so the driver can see the student and the student can see the driver.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports of students who do not follow these guidelines.

### *Danger Zones Surrounding School Buses*

Statistically school bus transportation is the safest means of transportation that a student can take to and from school. A student has a 150 times greater risk of being in an accident to and from school via another vehicle other than a school bus.

The area within 10 feet in the front, sides, and rear of the bus are known as the DANGER ZONE. As such, precautionary guidelines must be adhered to when students are loading and unloading. At no time should a student walk directly alongside the bus nor should a student cross the road behind the bus. Students need to remain at least 10 feet away from the bus before loading. When unloading, students must exit and immediately step at least 10 feet away from the bus and proceed immediately to their destination. If a student drops an item in front of, alongside of, or at the rear of the bus, the student should not retrieve the item until notifying the driver. The driver will then decide if it is safe for the student to retrieve the dropped item.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports for students not following these guidelines.

### *Electronic Recordings on School Buses*

The Board of Education has adopted a policy authorizing the use of electronic recordings on school buses when transportation is provided for a school activity.

Electronic video and audio recordings are viewed to investigate incidents reported by a bus driver, administrator, CRO, supervisor, student, or other person. They are also viewed at random.

Viewing and/or listening to electronic video and/or audio recordings is limited to CROs and District personnel. These individuals must have (1) a law enforcement, security, or safety reason, or (2) a need to investigate and/or monitor student or driver conduct. A written log will be kept of those individuals viewing the recording stating the time, name of individual viewing, and date the recording was viewed.

The content of the recordings are student records and are subject to District policies and procedures concerning school student records. If the content of a recording becomes the subject of a student disciplinary hearing, it will be treated like other evidence in the proceeding.

### *Transportation of Students with Disabilities*

All students with an IEP are provided transportation entirely at District expense. The mode of transportation will be determined via the IEP conference. A parent wishing to waive the right to District approved transportation and desiring reimbursement for such services must seek reimbursement through the State of Illinois. District 158 will not provide reimbursement for expenses incurred by the parent.

# HHS EXTRACURRICULAR ACTIVITIES AND ATHLETICS HANDBOOK

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**ULTIMATE AUTHORITY DISCLAIMER**

Circumstances that arise, which are not covered in this handbook or become a matter of interpretation, will be decided by a meeting of the Activity Director, and/or Athletic Director and Building Principal. The appeal process for any decision is described in The Code of Conduct Section of this handbook.

## PHILOSOPHY, OBJECTIVES, AND EXPECTATIONS OF EXTRACURRICULAR PARTICIPATION

Huntley High School's extracurricular programs (athletics, activities, and clubs) are provided as a privilege to those students having the desire to engage in and/or compete in programs to enhance their overall abilities. Students who choose to participate are considered representatives of the school and District 158 and are expected to demonstrate good character, high morals, and an attitude of giving their best. In addition, student representatives are expected to show good sportsmanship and self-discipline. Because the Board of Education, administration, and staff expect these attributes, the HHS Extracurricular Code of Conduct is used to ensure these qualities are demonstrated by all participants.

The objectives of the extracurricular programs at Huntley High School are to:

1. Provide a highly engaging/competitive experience grounded in sound educational practice.
2. Assist in the safe and healthy development of the participant.
3. Create an enjoyable experience for the participants, student body, fans, and community by promoting sportsmanship, morale, and school spirit.
4. Instill qualities such as teamwork, pride, work ethic, personal responsibility, and self-discipline in its participants.
5. Promote the education and development of students through extracurricular participation.

## ACTIVITIES AND CLUBS

Huntley High School currently sponsors more than 45 extracurricular activities and clubs for students to participate in. These activities are designed to enrich the student experience, provide opportunities for teamwork, personal growth, and social inclusivity, and to offer skill-building. A student may participate in as many clubs/activities as interest and schedule allows. Participation is subject to guidelines as outlined in the Athletic and Activities Handbook section.

Listed below is a list of activities and clubs available to students. Please note activities and club offerings are subject to change depending on student interest. For more information, visit Activities & Clubs.

After School Choir: Mixed & Treble
Art Club
Band (Marching/Pep)
Buddies Club
Chess Team
Color Guard
Community Service Club
Competitive eSports
Computer Club
Contest Theatre
Creative Writing Club
Culinary Club
Orchesis Dance Program
Dungeons and Dragons Club
Drone Club
Environmental Club
Fishing Club
Film Club
Freshman/Sophomore One Acts
Genders Sexualities Alliance (GSA)
Hope Squad
HOSA (Future Healthcare Professionals) Medical Club
Investing and Economics Club
Jazz Band
Leos Club
Math Team
Mock Trial
Model UN (United Nations)
MSA (Muslim Student Association)
NHS (National Honor Society)
Philosophy Club
Play (All-school)
RAD Student Committee
Raider Nation
Red Raider Robotics
Scholastic Bowl Team
Silver Cord
SnowRaiders (Ski/Snowboarding)
Spanish Honor Society
Speech Team
Spring Musical (All-school)
Student Council (STUCO)
Technical Theatre Club
Thespian Show
Thespian Troupe Club
TV Production Club
Yearbook
Zoology Club

## ATHLETIC TEAMS

The HHS Athletics Department offers a full slate of fall, winter, and spring interscholastic sports for students to participate in under the Illinois High School Association (IHSA). Participation is subject to guidelines as outlined. For more information,

visit Athletics.

| Fall Sports | Winter Sports | Spring Sports |
|---|---|---|
| Cross Country (Boys & Girls) | Basketball (Boys) | Baseball (Boys) |
| Flag Football (Girls) | Basketball (Girls) | Lacrosse (Boys) |
| Football | Bowling (Boys) | Lacrosse (Girls) |
| Golf (Boys) | Bowling (Girls) | Soccer (Girls) |
| Golf (Girls) | Cheerleading | Softball |
| Soccer (Boys) | Dance Team | Tennis (Boys) |
| Swimming (Girls) | Swimming (Boys) | Track & Field (Boys) |
| Tennis (Girls) | Wrestling | Track & Field (Girls) |
| Volleyball (Girls) | | Volleyball (Boys) |

## ATTENDANCE REQUIREMENT FOR EXTRACURRICULAR ACTIVITIES

Attendance is a factor in a student's eligibility to participate in extracurricular activities. A student must be in school at least the second-half of the school day. A student who goes home sick is ineligible to participate that day.

A student who has a medical appointment that may cause absence from school for more than one-half of the school day may still be eligible to participate that day. To assure eligibility, arrangements should be made ahead of time with the Activities Director or Athletic Director.

- **Absence Due to Participation in School-Sponsored Activity:** A student's absence from school due to participation in school-sponsored activities or trips will be recorded in PowerSchool as ***SA*** (school activity), and the student remains eligible to participate in after school, co-curricular, and/or extracurricular activities.
- **In-School Intervention/Suspended Students:** A student who is serving an in-school intervention (ISI) or an out-of-school suspension (OSS) is ineligible to participate in any school-related activities on the days of the intervention or suspension.

## CONSENT TO RANDOM TESTING PROGRAM

### District 158 Drug and Alcohol Testing Program

The District 158 Board of Education instituted an extracurricular drug and alcohol testing program to promote healthy and drug-free participation of students in extracurricular activities. Each student and the student's parent must consent to having the student submit to random drug and alcohol testing in order to participate in any extracurricular activity.

The D158 Consent to Participate in Drug and Alcohol Testing Program and the Drug Testing Program Consent Form through Partnering for Prevention, LLC forms should be returned to the coach or activities sponsor and will be kept on file in the Athletic Director's Office or the Assistant Athletic & Activities Director's Office. Failure to sign the required forms will result in non-participation.

### IHSA Performance-Enhancing Substance Testing Program

In accordance with the work of its Sports Medicine Advisory Committee and Public Act 096-0132, the Illinois High School Association (IHSA) has implemented a performance-enhancing substance testing program for student-athletes at IHSA member schools.

The IHSA will test randomly selected individuals and teams throughout the school year and those participating in State series competitions for banned substances. Any student athlete who ingests or otherwise uses substances from the IHSA banned drug classes, without written permission by a licensed physician to treat a medical condition, violates IHSA By-law 2.170 and its subsections, and is subject to IHSA penalties, including ineligibility from competition.

No student-athlete may participate in an IHSA competition unless the student and the student's parent consent to random testing. The consent is part of the Huntley High School Sports Participation Information sheet. A list of IHSA Banned Substances is available on the IHSA website.

## ACTIVITY/PARTICIPATION FEES

An activity fee assessed by the Board of Education for participation in athletics, plays, musicals, and other activities is required. Activity fees should be paid online through the District Webstore or by check or cash directly to the coach or activity sponsor. Activity fees will not be refunded for any student who quits or is dismissed from a sport or activity.

Participation fees may be required for specific activities or clubs based on expenses incurred. Participation fees should be paid directly to the activity/club sponsor and will be credited to the group's activity account. Any student who quits or is dismissed from a club will not have a fee refunded.

## SPORTS PHYSICAL REQUIREMENT FOR ATHLETICS

All students are required to have a current sports physical on file at school before they can tryout or participate in any extracurricular athletics. The physical must remain current during the entire duration of the athletic season for the particular sport (i.e. volleyball season, basketball season, cheerleading season, etc.), meaning it has been completed within the past 12 months of the tryout or participation date. If a student's physical lapses prior to the end of that sports season, the student will be excluded from future participation until a new sports physical form is submitted.

An IESA/IHSA Pre-participation Examination form or an Illinois Certificate of Child Health Examination (school physical) form must be completed by the physician and parent.

## ATHLETIC CLEARANCE/CONCUSSION SCREENING

In addition to the requirement of a sports physical, student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association (IHSA) and have a concussion baseline test completed before being allowed to tryout, participate in any athletic activity, including practice or competition. Concussion screening for students 12 and older is valid for 2 years. Initial concussion screenings are conducted online.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the District's return-to-play and return-to-learn protocols.

## CODE OF CONDUCT

Participation in activities at Huntley High School is a privilege and students who choose to take part are considered representatives of the school and District 158. It is the hope of the Board of Education, administration, and staff that students participate in activities in such a manner as to not abuse the privilege of participation. In addition, the Code of Conduct places an emphasis on the values and commitments necessary to create a safe and healthy environment for participation.

- The Code of Conduct takes effect the first time a student becomes a member of a club/activity.
- The Code of Conduct is in effect year round, in and out of season, on and off school grounds, until graduation.
- A verifiable violation of the Code of Conduct is deemed to have occurred when a District 158 employee or a law enforcement agency (or representative thereof) confirms the student's involvement; an internet posting depicts inappropriate behavior; or a student admits guilt.

### Code of Conduct Violations

1. Use, possession, or distribution of illegal substances, including, but not limited to, alcohol, marijuana, anabolic steroids, non-prescription drugs, and the abuse of prescription drugs.
2. Use or possession of tobacco, electronic smoking devices, similar look-a-like devices, or nicotine based products.
3. Theft or vandalism of any school, personal, or public property.
4. Inappropriate conduct in which the student is directly or indirectly involved, such as fighting, harassment, or verbal/physical abuse of others.
5. Academic dishonesty or misconduct in which the student is involved, such as obtaining or attempting to obtain credit by dishonest, deceptive, fraudulent, or unauthorized means.
6. An Internet posting on a social network that disrupts the educational or athletic/activity environment and may be threatening to or abusive of others.
7. Association with or attendance at activities involving a violation of the Code of Conduct in which the student does not leave immediately upon learning of said activities.
8. A verified positive test result in the IHSA or D158 random drug testing programs. This will include a refusal to participate or complete the IHSA or D158 random drug testing.

### Code of Conduct Violation Consequences

**First Offense:** Suspension from 20% (or closest percentage to 20%) of the regularly scheduled contests. The suspension will include continued participation in practice, attending any events/meets/matches, and supporting the team during the length of the suspension. The suspension carries over to the next activity if it is not completed during the current activity.

**Second Offense:** Suspension of 50% from the regularly scheduled contests. The suspension will include continued participation in practice, attending any events/meets/matches, and supporting the team during the length of the suspension. The suspension will carry over to the next activity in which the student is involved if not completed in the current activity.

**Third Offense:** Suspension from all activities for one calendar year (365 days).

**Fourth Offense:** Dropped from all activities for the remainder of the student's high school career.

**Self-Reporting:** If a student self-reports a first offense to an administrator, the student will be suspended from 10% of the regularly scheduled contests. The student must make their report immediately. The student will not be eligible for the terms of self-reporting after school authorities have been notified of the violation.

**Clarifications/Definitions**

- For suspensions that carry over from a previous activity or that occur before the next activity, the student must complete the next season in good standing to fulfill the terms of the suspension.
- **Athletic Code violations are cumulative:** Each violation remains on record and may impact future consequences. However, students are eligible for a one-time expungement during their high school career, which will remove a single offense—regardless of whether it was the first or a subsequent violation—after 365 days **without any additional violations.** This expungement may occur **only once during a student's high school caree**r.
- One calendar year is defined as 365 days from the date on the letter notifying the student and parent of the suspension.

- A first violation in a season will not automatically result in forfeiting eligibility for school awards. A second violation in a season will result in forfeiture of all school awards.
- A suspended student is expected to attend practice.
- A suspended student is expected to sit with the team, out of uniform, during contests.
- In circumstances when a student is participating in a combination of more than one athletic, activity, or club, the Athletic Director, Administration, or their designees will work together to discuss the current disciplinary action and determine the appropriate consequence.

**Appeal Process**

1. If the student and parent(s) wish to appeal a decision, they may do so by contacting the Activity/Athletic Director within three school days of being notified of the suspension.
2. The appeal process must follow:
    a. Appeal to the Associate Principal
    b. Appeal to the Building Principal
    c. Appeal to the Associate Superintendent or Designee
    d. Appeal to the Board of Education
3. If, during any step of the appeal process, the original suspension is reversed, the suspension will be declared void and all records of the suspension will be purged. The student shall return to the activity in good standing and without further consequence.

## HAZING

The District does not condone any form of initiation, known as hazing, as part of any school sponsored student activity. No student, coach, sponsor, volunteer, or employee shall solicit, plan, direct, encourage, assist or engage in any hazing activity. In addition, the District directs that no administrator, coach, sponsor, volunteer, or employee shall permit, condone, or tolerate any form of hazing.

**Delegation of Responsibility**

District administrators shall promptly investigate all complaints of hazing and administer appropriate discipline to any individual who violates this policy.

Administrators, coaches, sponsors, employees, and volunteers shall be alert to incidents of hazing and shall report such conduct to the Activity Director, Athletic Director, or Building Principal.

The District shall annually inform students, parents, coaches, sponsors, volunteers, and employees that hazing of students is prohibited by means of:

- Publication in this handbook

- Verbal instruction from the coach

**Complaint Procedure:**

1. When a student believes they have been subject to hazing, the student shall promptly report the incident orally or in writing to their coach and the Activity Director or Athletic Director.
2. The Activity Director or Athletic Director shall conduct a timely, impartial, thorough, and comprehensive investigation of the alleged hazing.
3. The Activity Director or Athletic Director shall prepare a written report summarizing the investigation and recommending disposition of the complaint. Copies of the report shall be provided to the complainant, the accused, and others directly involved, as appropriate.
4. If the investigation results in a substantiated finding of hazing, the Activity Director or Athletic Director shall recommend appropriate disciplinary action, including possible suspension or expulsion, as circumstances warrant.

## SPORTSMANSHIP

Huntley High School will emphasize and enforce all District 158, Illinois High School Association (IHSA), and Fox Valley Conference policies on sportsmanship. Students are expected to adhere to the highest standards for behavior at all school-sponsored activities.

## ATHLETIC PRACTICE SCHEDULES

The start of practice for each sport will be announced well in advance of the first practice date. Practice schedules will be distributed to participants the first day of practice. District 158 does not allow mandatory practices on Sundays except under special circumstances and only with the permission of the Activity Director and/or Athletic Director.

Because of the necessity to share facilities, practice times may need to be staggered. Efforts will be made to equally distribute practice times among the various levels of programs. Likewise, unforeseen circumstances may force a change in practice schedules. Participants will be notified, as soon as possible, of any schedule changes.

Conflicts in regard to practices will be handled in the following manner:

1. Educational Field Trips
   Should a conflict arise with an educational field trip, the coach and teacher should be in communication with each other and attempt to minimize the impact of the conflict. Participants should not be penalized for missing a practice, or arriving late to a practice, due to attending an educational field trip.
2. School Sponsored Social Activities
   Attendance at school sponsored social activities does not exempt participants from team responsibilities. Participants who miss events or practices to attend school sponsored social activities, without the coach/sponsor's permission, will be considered unexcused and be subject to established team policy regarding unexcused absences.
3. Non-School Activities
   Each coach/sponsor will establish an attendance policy, with approval from the Activity/Athletic Director, and inform participants of the policy in regard to excused and unexcused absences.
4. Skiing and Similar Activities
   Coaches should inform participants of the dangers of participating in skiing/similar activities but may not make a policy prohibiting participation in these activities during non-school hours. A participant injured during skiing/similar activities holds no right to their position upon returning to their team.

## ELIGIBILITY FOR PARTICIPATION IN IHSA COMPETITIONS

Huntley High School is a member participant of the Illinois High School Association (IHSA) and as such, follows IHSA guidelines regarding eligibility as follows:

**Weekly Eligibility**

A student participating in a sport is subject to the weekly eligibility check during the season for that activity. A student must pass 25 credit hours of high school work per week (Monday through Sunday). Generally, 25 credit hours is the equivalent of five .5 credit courses (2.5 full credits).

Weekly eligibility is based on a student's grades as they accumulate from the first week to the last week of the semester. The criterion used by the IHSA is what the student's grade would be if they transferred to another school during the course of the semester.

**Semester Eligibility**

By IHSA regulations, a student must pass 2.5 credits per semester to be eligible for the next semester. This is the equivalent of five (5) .5-credit classes. The criterion for weekly and semester eligibility is detailed in the IHSA eligibility rules.

## TRANSPORTATION

The sponsors will make transportation arrangements for all extracurricular events through the District 158 Transportation Department. Participants are required to ride district-provided transportation to and from away events.

Parents may transport their child home from away events by signing the transportation sign-out sheet provided at the event. Parents may only sign-out their own child. A parent may grant permission for their child to ride home with another parent by providing advanced written notification to the Principal, Activity/Athletic Director, or coach/sponsor. The parent who is being granted permission will, in turn, need to sign the participant out after the event. Under no circumstances will District 158 take the responsibility of releasing a participant to be transported by anyone other than a parent.

If a participant misses the bus, they may only be transported to the event by their parent. Upon arriving at the site of the event, the participant's parent needs to present the participant to the coach. Under any other conditions, the student will not be permitted to participate. Any student missing the bus due to a detention will not be allowed to participate. Unforeseen or extenuating circumstances will require permission of the Activity/Athletic Director.

## AWARDS

Awards acknowledge the achievement, participation, and membership of the participants in interscholastic competition. To be eligible for these awards, participants must be in good standing in school and the activity. Students who drop out of the activity or are dismissed by the coach/sponsor before the end of the season will not be eligible to receive any awards. A coach may deny a participant, who meets minimum letter requirements, their letter if that participant's conduct is deemed detrimental to the school and the program. A participant who becomes injured or ill during the season, but remains a member of the team, may be issued an award at the discretion of the coach.

### Award Distribution

1. First year participants will receive Numerals if not already received by participation in another sport/activity.
2. A student who has not previously received a Letter in the activity will receive a Letter and Bar.
3. If a student has previously received a Letter, the student will be issued a Bar representing another year's participation.
4. Plaques are presented to any Senior who has participated all season, all 4 years of high school.

### Special Awards

The sponsor may distribute awards to individual students as they so choose.

# INFORMATION FOR PARENTS

## NOTIFICATION OF CPR AND AED VIDEO

State law requires the Illinois High School Association (IHSA) to post a hands-only cardiopulmonary resuscitation (CPR) and automated external defibrillators (AED) training video on its website. The law requires the District to notify parents/guardians about the video.

The brief video is available at: www.ihsa.org/health-safety/cpr-training.

## BOOSTER ORGANIZATIONS

**The HHS Athletic Boosters** is a parent organization that supports all high school athletic programs. Parents volunteer to work concessions at football games, basketball games, and other events. In addition, the Boosters sell HHS spiritwear at various events throughout the year including home football games, RaiderFest, and Freshman Orientation Nights. Funds raised provide for Student Athlete Scholarships for graduating Seniors. For more information, like them on Facebook, or follow them on X and Instagram.

**The Huntley High School Band Boosters** is a very active group supporting the marching band, color guard, and other band programs at the school. The organization's goal is to provide the support needed to assist with funding a successful, educational and fun band, marching band, and color guard program. Parents volunteer their time and efforts to build props for the annual marching band competition programs, fundraise for scholarships, instrument and equipment purchases, new music, professional clinicians, and so much more. See how you can get involved by visiting their website.

**The Fine Arts Boosters** is a parent organization supporting, encouraging, and promoting the Theatre, Choir, and Speech fine arts programs at Huntley High School. The Fine Arts Boosters work as an independent organization to raise funds to provide scholarships to graduating Seniors and grants and mini-scholarships to current students participating in fine arts activities beyond those offered at HHS. The group also assists in a variety of ways for theater performances and student participation in Contest Theatre. For more information, like them on Facebook, or follow them on X and Instagram.

## PARENT AND COACH COMMUNICATION

### Philosophy

Participation in extracurricular activities provides the possibility to extend and enhance student learning and personal growth beyond the classroom setting. Participation often includes important lessons about working together toward shared goals, communicating effectively, overcoming challenges, maintaining a positive attitude, practicing sportsmanship, and winning or losing with dignity. Regardless of the amount of level of participation/playing time or whether the team has a winning season, these lessons remain embedded within the experience.

While acknowledging that "winning isn't everything," coaches are committed to providing teams with the best opportunity to win within the rules of the game, and representing the school and communities of District 158 in a manner which inspires and exemplifies pride.

### Parent/Coach Relationship

Both parenting and coaching are very difficult vocations. Each role offers unique perspectives of a child's involvement in activities. While there are times when perceptions of parents and coaches are aligned, it is unrealistic to expect this will always be the case. We believe it is important to clearly define what you can expect of our coaches. It is also important for you to have an understanding of the procedures for communication between you and your child's coach. Finally, providing support for all students participating in extracurricular activities is an important role played by both parents and coaches.

### Coach's Communication to the Parent

You may expect to receive the following information in writing from the coach no later than the first practice:

- Brief statement of the coach's philosophy
- Expectations the coach has for all team members
- Location and times of scheduled practices and games
- Procedure to be followed if your child is injured
- Discipline procedures the coach may implement
- Anticipated costs associated with participation and possible fundraising activities

### Parents' Communication to the Coach

- Communicate directly with the coach about any concerns
- Provide written notification of schedule conflicts well in advance

As your child becomes involved in activities at HHS, the inevitable highs and lows that are a part of extracurricular competition are bound to occur. These experiences will provide your child with an opportunity to grow and learn skills and lessons they may apply in aspects of their life beyond the competitive/performing arena. If the lows, however, begin to get your child down, we encourage you to speak with the coach.

### Appropriate Concerns to Discuss with Coaches

- The treatment of your child – mentally, emotionally, and physically
- Ways to help your child improve
- Concerns about your child's behavior, attitude, and performance

One of the most potentially problematic issues between coaches, students, and parents is competitive level/performance time. Decisions regarding these are at the sole discretion of the coach. As professionals, coaches make decisions based on what they believe to be best for the team and for all students involved. Obviously, there may be times when you do not agree with a coach's decisions, but it is important to recognize that decisions about the student's role and the student's role on the team are decisions which are not negotiable between a parent and a coach.

### Inappropriate Concerns to Discuss with Coaches

- Level of participation/playing time
- Team strategy
- Play calling
- Other student-athletes (unless verbal/physical harassment occurs)

## Setting up a Conference

There are situations that may require a conference between the parent(s), student, and coach. **It is necessary that all three entities – parent(s), student, and coach – be involved in the meeting.** Such a meeting can lead to increased understanding. When a conference is needed, please follow these steps:

- Call the coach to schedule an appointment
- If the coach cannot be reached, contact the Activity/Athletic Director and they will arrange a time for you, your child, and the coach to meet.

Communication between the coach and parent(s) can play a vital role in resolving concerns; however, before, during, or immediately following a practice or competition is not the appropriate time for addressing concerns. Please do not attempt to discuss a concern with a coach at these times, as they are not conducive to the successful resolution of a problem.

While, ideally, it is hoped that a conference with the coach will alleviate concerns, it should be recognized there may be times when the coach and the parent do not achieve a shared understanding as a result of their conference.

## The Next Step

Contact the Activity/Athletic Director. A meeting will be scheduled for the parent(s), student, coach and Activity/Athletic Director.

## Support

Your child's participation in extracurricular activities should be extremely rewarding. You are invited to support students by becoming involved in the Parent Booster Organizations available at Huntley High School. You are also invited to attend events, and cheer in a positive and encouraging manner. By supporting everyone involved in competition and displaying good sportsmanship, you provide an important and wonderful example for students. It is hoped this information will serve as the foundation of a rewarding experience in activities for your child.

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# 2026-2027

# Middle School Student Academic, Activities, and Athletics Handbook

**Square Barn Road Campus**
Heineman Middle School

**Reed Road Campus**
Marlowe Middle School

***Our learning community will educate and empower all students always***



***Approved: 07.17.25***

# Huntley School District 158 Middle Schools

## Heineman Middle School

725 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-4300 - Office
(847) 659-4311 - Attendance Line

Office Hours: 7:00 am to 3:00 pm
School Day: 7:30 am to 2:25 pm

Mr. Stephen Mogni, Principal
~~Ms. Jeanne Salazar~~, Assistant Principal
Ms. Shannon Seibert, Assistant Principal

## Marlowe Middle School

9625 Haligus Road
Lake In The Hills, IL 60156
(847) 659-4700 - Office
(847) 659-4711 - Attendance Line

Office Hours: 7:00 am to 4:00 pm
School Day: 7:30 am to 2:25 pm

Mrs. Jillian Pearce, Principal
Ms. Gabrielle Clark, Assistant Principal
Mrs. Hailey Gordon, Assistant Principal
~~Ms. Sally Mueller~~, Assistant Principal

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Schedule of Events 2026-2027

**Institute Days**
August 17, 2026
August 18, 2026
January 4, 2027
April 23, 2027

**Non Attendance Days - No School**
November 25, 2026 (Offices Closed)
February 12, 2027
March 26, 2027 (Offices Closed)

**Waived Holidays - School in Session**
Veterans Day - November 11, 2026
Casimir Pulaski Day - March 1, 2027

**Holidays - No School/Offices Closed**
Independence Day - July 3, 2026
Labor Day - September 7, 2026
Columbus Day - October 12, 2026
Thanksgiving Holiday - November 26-27, 2026
Christmas Holiday - December 24-25, 2026
New Year Holiday - December 31, 2026 and January 1, 2027
Dr. Martin Luther King's Birthday - January 18, 2027
Presidents Day - February 15, 2027
Memorial Day - May 31, 2027

**SIP Early Release Days**
September 22, 2026
October 23, 2026
December 18, 2026
February 11, 2027
March 2, 2027
May 27, 2027

Middle School Dismissal at 12:30 pm on SIP Early Release Days

**School Begins**
August 13, 2025

**Middle School Grading Periods**
October 16, 2026 - End of 1st Quarter (41 days)
December 18, 2026 - End of 2nd Quarter (40 days)
March 12, 2027 - End of 3rd Quarter (46 days)
May 28, 2027 - End of 4th Quarter (47 days)

**Parent Teacher Conferences - No School**
November 23, 2026 – 9:00 am to 8:00 pm
November 24, 2026 – 7:00 am to 12:00 pm

**Winter Break - No School**
December 21, 2026 – January 4, 2027

**Spring Break - No School**
March 29, 2027 – April 5, 2027

**Miscellaneous**
December 18, 2026 – Last day before Winter Break
January 5, 2027 – First day after Winter Break
March 25, 2027 – Last day before Spring Break
April 5, 2027 – First day after Spring Break

**8th Grade Promotions**
May 26, 2026 - Marlowe Middle School
May 27, 2026 - Heineman Middle School

**Last Day of School**
May 27, 2027

* Thursday, May 27, 2027 will be the earliest last day of school if NO emergency days are used.
* Friday, June 4, 2027 will be the last day of school if ALL 5 emergency days are used.

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**Handbook Disclaimer**

To ensure continued compliance with federal, state or local regulations, the rules, guidelines, and Board Policies published in this handbook are subject to review and may be amended during the year without notice as necessary for the routine operation of the school or District. Any amendment(s) made during the year will be posted at Student Handbooks.

Nothing in this handbook shall be construed in a manner contrary to Board of Education Policies, State, or federal law.

## General Information

Huntley 158 is committed to fostering a safe, welcoming, and conducive environment for all. We strive to create a space where every student is provided with an optimal learning experience and every staff member is empowered to perform at their very best.

We believe that a spirit of cooperation among students, teachers, staff, parents, and administrators is essential to cultivating a positive school climate. Through mutual respect, shared responsibility, and open communication, we create an environment that both enables and encourages excellence in education.

Within this learning community, all individuals have important rights and responsibilities that support our collective success.

### Student and Staff Rights

- To learn and work in an atmosphere that promotes the educational process
- To experience meaningful and engaging learning opportunities
- To be part of a school climate that is safe and free from violence and disruption

#### *Accommodating Individuals with Disabilities*

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

#### *Animals on School Property*

In order to ensure student health and safety, animals are not allowed on school property except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the Building Principal in the case of an educational opportunity for students, provided that: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

#### *Awareness and Prevention of Child Sexual Abuse, Grooming Behaviors, and Boundary Violations*

Child sexual abuse, grooming behaviors, and boundary violations harm students, their parent, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn.

Warning Signs of Child Sexual Abuse

Physical signs:

- Sexually transmitted infections (STIs) or other genital infections
- Signs of trauma to the genital area, such as unexplained bleeding, bruising, or blood on the sheets, underwear, or other clothing
- Unusual weight gain or loss

Behavioral signs:

- Excessive talk about or knowledge of sexual topics
- Keeping secrets
- Not talking as much as usual
- Not wanting to be left alone with certain people or being afraid to be away from primary caregivers
- Regressive behaviors or resuming behaviors that the child had grown out of, such as thumb sucking or bedwetting
- Overly compliant behavior
- Sexual behavior that is inappropriate for the child's age
- Spending an unusual amount of time alone
- Trying to avoid removing clothing to change or bathe

Emotional signs:

- Change in eating habits or unhealthy eating patterns, like loss of appetite or excessive eating
- Signs of depression, such as persistent sadness, lack of energy, changes in sleep or appetite, withdrawing from normal activities, or feeling "down"
- Change in mood or personality, such as increased aggression
- Decrease in confidence or self-image
- Anxiety, excessive worry, or fearfulness
- Increase in unexplained health problems such as stomach aches and headaches
- Loss or decrease in interest in school, activities, and friends

- Nightmares or fear of being alone at night
- Self-harming behaviors or expressing thoughts of suicide or suicidal behavior
- Failing grades
- Drug or alcohol use

Warning Signs of Grooming Behaviors

School and District employees are expected to maintain professional and appropriate relationships with students based upon students' ages, grade levels, and developmental levels.

Prohibited grooming is defined as (i) any act, including but not limited to, any verbal, nonverbal, written or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples of grooming behaviors include, but are not limited to, the following:

- Sexual or romantic invitations to a student
- Dating or soliciting a date from a student
- Engaging in sexualized or romantic dialog with a student
- Making sexually suggestive comments that are directed toward or with a student
- Self-disclosure or physical exposure of a sexual, romantic, or erotic nature
- Sexual, indecent, romantic, or erotic contact with a student
- Failing to respect boundaries or listening when a student says "no"
- Engaging in touching that a student or student's parents have indicated as unwanted
- Trying to be a student's friend rather than filling an adult role in the student's life
- Failing to maintain age-appropriate relationships with students
- Talking with students about personal problems or relationships
- Spending time alone with a student outside of their role in the student's life or making excuses to be alone with a student
- Expressing unusual interest in a student's sexual development, such as commenting on sexual characteristics or sexualizing normal behaviors
- Giving a student gifts without occasion or reason
- Spending a lot of time with a student
- Restricting a student's access to other adults

Warning Signs of Boundary Violations

School and District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Examples of boundary violations include:

- Favoring a certain student by inviting the student to "hang out" or by granting special privileges
- Engaging in peer-like behavior with a student
- Discussing personal issues with a student
- Meeting with a student off-campus without parent knowledge and/or permission
- Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside of a professional role
- Transporting a student in a school or private vehicle without administrative authorization
- Giving gifts, money, or treats to an individual student
- Sending a student on personal errands
- Intervening in a serious student problem instead of referring the student to an appropriately trained professional
- Sexual or romantic invitations toward or from a student
- Taking and using photos/videos of students for non-educational purposes
- Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting
- Inviting a student to an employee's home
- Adding a student on personal social networking sites as contacts when unrelated to a legitimate educational purpose
- Privately messaging a student
- Maintaining intense eye contact with a student
- Making comments about a student's physical attributes, including excessively flattering comments
- Engaging in sexualized or romantic dialog
- Making sexually suggestive comments directed toward or with a student

- Disclosing confidential information
- Self-disclosure of a sexual, romantic, or erotic nature
- Full frontal hugs
- Invading personal space

If you believe you are a victim of child sexual abuse, grooming behaviors, or boundary violations, or you believe that your child is a victim, you should immediately contact the Building Principal, a school counselor, or another trusted adult employee of the school.

Board Policy 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Video and Audio Monitoring System*

A video and audio monitoring system is in use on school buses and a video monitoring system is in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

### *Weapons Policy*

It is the policy of District 158 to prohibit the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area.

## Notification of Nondiscrimination

### *Education of Homeless Children*

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. Any homeless child shall be immediately admitted, even if the child or child's parent is unable to produce records normally required for enrollment. Board Policy 6:140, *Education of Homeless Children*, and its implementing administrative procedures govern the enrollment of homeless children.

### *Equal Educational Opportunities*

Equal educational, co-curricular, and extracurricular opportunities shall be available for all students without regard to color, race, ~~nationality~~, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Any student may file a discrimination grievance by using Board Policy 2:260, *Uniform Grievance Procedure,* or by completing and submitting a Formal Public Complaint form.

### *Sex Discrimination Policy*

District 158 does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in employment. Inquiries about Title IX may be referred to Dr. Adam Zehr, Chief Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both.

Title IX Coordinators:

Dr. Adam Zehr
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158
azehr@district158.org

Mrs. Karrie Baughman
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6158
kbaughman@district158.org

Contact information for Office of Civil Rights (OCR) is available here: https://ocrcas.ed.gov/contact-ocr.

District 158's sex nondiscrimination policy and grievance procedures are contained in Board Policy 2:265, *Title IX Grievance Procedure*, a copy of which is available in the District Administrative Office, on the District website, or by contacting one of the individuals listed above. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please contact one of the Title IX Coordinators listed above.

### *Sex Equity Policy*

No student shall, on the basis of sex, sexual orientation, or gender-related identity or expression be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational, co-curricular, and extracurricular programs and activities. Any student may file a sex equity complaint

by using Board Policy 2:260, *Uniform Grievance Procedure,* or by completing and submitting a Title IX Complaint form. A student may appeal the Board's resolution of the complaint to the Regional Superintendent of Schools (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

### *Uniform Grievance Procedure*

Any individual may file a sex equity, sexual harassment, Section 504 disability, or other discrimination complaint by using the procedure described in Board Policy 2:260, *Uniform Grievance Procedure*, a copy of which is available in the District Administrative Office, on the District website, or by contacting any of the individuals named below.

Concerns or complaints related to potential violations should be directed to:

Nondiscrimination Coordinators/Title IX Coordinators:

| | |
|---|---|
| Dr. Adam Zehr | Mrs. Karrie Baughman |
| 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive |
| Algonquin, IL 60102 | Algonquin, IL 60102 |
| (847) 659-6158 | (847) 659-6158 |

Complaint Managers:

| | | | |
|---|---|---|---|
| Dr. ~~Amy MacCrindle~~ Anna Hoyou | | Mrs. Karrie Baughman | Mrs. Deanna Gill Mr. Mark Altmayer |
| 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive |
| Algonquin, IL 60102 | Algonquin, IL 60102 | Algonquin, IL 60102 | Algonquin, IL 60102 |
| (847) 659-6158 | (847) 659-6158 | (847) 659-6158 | (847) 659-6158 |

A student may appeal the Board's resolution of a complaint filed to the Regional Superintendent of Schools, and thereafter, to the State Superintendent of Education.

For concerns or complaints against District 158 or its employees other than a discrimination complaint, parents are encouraged to first contact the appropriate staff member directly. If the problem is not resolved, parents should contact the Building Principal. If the problem remains unresolved, the parent should then contact the District Administrative Office.

## Emergency Communications

### *Emergency Notifications*

District 158 will send out notification alerts in critical situations, such as emergency weather closures, crisis incidents, and other incidents affecting school operations through the School Messenger/Communicate program. This system integrates with PowerSchool, and parents can manage their contact information and preferences through the PowerSchool Parent Portal. For more information, please visit the Safety and Security webpage and select "Alerts" from the dropdown menu.

### *School Day Cancellations*

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property. Should the need to close occur, parents will be notified via School Messenger/Communicate, the District's automated messaging system. Information will also be posted to the District 158 website at www.huntley158.org. In the event school is closed, all after-school, co-curricular, and extracurricular activities are also cancelled.

## Enrollment Information

### *Birth Certificate Requirement*

Illinois law requires at registration, or within 30 days of registration, a certified copy of the student's birth certificate to be on file with the District. If a certified copy is not available at the time of registration, the District must be furnished at a minimum: the student's full legal name and date of birth. If a person enrolling a student fails to provide a certified copy of the student's birth certificate within 30 days of registration, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless the person complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall refer the case.

### *Custody Arrangements*

In order for school personnel to be aware of any custody arrangements, please provide legal custody/divorce settlement documents to the school prior to the beginning of the school year or as situations change.

### *Fees and Waivers*

Waiver of student fees will be granted to those students who qualify. Parents may apply for waiver of school fees by completing and submitting the Application for Fee Waiver form and proof of current income.

> **Please note**: In order to be eligible for a waiver of student registration fees, applications must be received *within thirty (30) days of the date your child enters school for the current school year*. Fees will not be waived until the Application for Fee Waiver form is received, reviewed and approved. If approved, other fees incurred after the date the application is received will be eligible for a fee waiver.

Board Policy 4:140, *Waiver of Student Fees*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Homeless Child's Rights*

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes his or her temporary living arrangements, the parent of the homeless child has the option of either:

1. continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
2. enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

For additional information, please contact:

Karrie Baughman, D158 Homeless Liaison
kbaughman@district158.org or (847) 659-6178

### *Student Transfers to and from Non-District Schools*

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the District.

## School and Community Relations

### *Care Solace*

We are committed to the well-being of our students, staff and families to create a safe and healthy learning environment. In support of this ongoing commitment, Huntley 158 has partnered with Care Solace to provide an additional layer of care for our community.

If students, staff or their family members are looking for help with mental health or substance use, Care Solace can help you quickly find treatment options matched to your needs regardless of the circumstance. Care Solace is a complimentary and confidential service provided to students, staff, and their families by District 158. Care Solace's team is available 24 hours a day, 7 days per week, 365 days a year and can support you in any language.

If you would like to use Care Solace to help find a provider:

- Call 888-515-0595
- Visit www.caresolace.com/huntley and either search on your own OR click "Book Appointment" for assistance by video chat, email, or phone.

Care Solace is not an emergency response service or mental health services provider. In the event of a life threatening emergency, please call 911. For awareness, prevention, and/or mental health support, call or text 988.

### *Faith's Law Notifications – Employee Conduct Standards*

School districts are required to include in their student handbook notification of the District's Employee Code of Professional Conduct. These standards, in part, define appropriate conduct between school employees and students.

Board Policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, Board Policy 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors,* and a link to the Sexual Abuse Response and Prevention Resource Guide is available on the District website. Copies may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Gun-Free, Tobacco, Alcohol, and Drug-Free Zones*

All District 158 buildings and grounds are gun-free, tobacco, alcohol, and drug-free zones. Cigarettes and alternative nicotine products are not permitted. This includes all after school activities and school-related events.

### *Mandated Reporter*

All school personnel, including teachers, administrators, and support staff members, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

### *Pesticide Application Notice*

District 158 maintains a registry of employees and parents of students who have registered to receive written or telephone notification prior to the application of pesticides to school grounds. To be added to the list, please contact the Director of Communications and Public Engagement at (847) 659-6158.

Notification will be given before application of the pesticide. Prior notice is not required if there is imminent threat to health or property.

### *PowerSchool*

Huntley 158 uses an internet-based student information system called PowerSchool. The PowerSchool Parent Portal gives parents access to real-time information including their child's schedule, attendance, assignments, and grades. Students also have their own accounts to access school information from home or at school.

Instructions to create a PowerSchool account, to add/link a student, along with information on the PowerSchool app and a login link is available at PowerSchool. Password information for students and parents is available from the District Registration Office at (847) 659-6147.

### *Student Voice*

At Huntley 158, we believe that student voice matters. Students offer valuable insights that help shape the learning environment. Your ideas, experiences, and perspectives will help guide decisions that impact your education.

We are committed to listening and will provide opportunities through surveys, focus groups, the Principal's Student Leadership Council (PSLC), the 5th grade ambassador program, the Student Athlete Leadership Team (SALT), one-on-one conversations with staff, the Superintendent Student Advisory Committee, the 5 Essentials or through other means throughout the year. Your voice can help drive real change, from improving daily experiences to shaping long-term goals. Your voice is not only heard in Huntley 158–it is VALUED!

### *Sex Offender Notification Law*

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except in the following circumstances as they relate to the individual's child:

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child, such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the Superintendent or Board.

Any time a convicted child sex offender is present on school property for any reason – including the three reasons above – the individual is responsible for notifying the Building Principal upon arrival and upon departure. The convicted child sex offender must remain under the direct supervision of a school official at all times while in the presence or vicinity of children. A violation of this law is a Class 4 felony.

In addition, State law requires schools to notify parents that information about sex offenders and violent offenders against youth is available to the public on the Illinois Department of State Police (ISP) website. The ISP website contains the following:

- Illinois Sex Offender Registry, https://isp.illinois.gov/Sor/Disclaimer
- Illinois Murderer and Violent Offender Against Youth Registry, https://isp.illinois.gov/MVOAY/Disclaimer
- Frequently Asked Questions Concerning Sex Offenders, https://isp.illinois.gov/Sor/FAQs

### *Suicide and Depression Awareness and Prevention*

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the District.

The District maintains resources on suicide and depression awareness and prevention. Much of this information, including Board Policy 7:290, *Suicide and Depression Awareness and Prevention*, is available on the District website and a copy may be obtained by calling the school office.

In the event of a life threatening emergency, please call **911.**
For awareness, prevention, and/or mental health support, call or text **988.**

### *Visitor Guidelines*

The safety and security of your children is our number one concern. In an effort to maintain a safe, disruption free educational environment for all students, we ask all visitors to use the same procedures when entering the building. The District expects mutual respect, civility, and orderly conduct among all individuals on school property or at a school event.

- All schools are accessible only via the secured main entrance (Door #1).
- All visitors to elementary and middle school buildings must press the call button outside the front door, state their purpose for visiting, and wait to be buzzed into the building.
- All visitors must provide valid ID and be scanned into the Raptor Visitor Management System which will run an instant background check. You will be issued a visitor pass that should be worn visibly. At the conclusion of your visit, you will need to stop in at the office, sign-out and turn in your visitor's pass.
- Visitors with histories that appear on the Raptor check will be either denied access to the building, limited to conducting business in the front office, or will be provided escorted access to other parts of the building as is necessitated by circumstances and/or applicable law.
- Any person who engages in prohibited conduct may be ejected from or denied admission to school property in accordance with State law. The person may also be subject to being denied admission to school athletic or extracurricular events for up to one calendar year.
- Student Visitors - Students are not permitted to bring guests to school during the school day.

### *Visits to Classrooms and Conferences*

- All visits to classrooms must be pre-arranged with the teacher.
- Conferences will be held outside school hours or during the teacher's conference/preparation period.
- All visitors must follow the Visitor Guidelines as outlined above.

### *Volunteers*

Those interested in volunteering must complete a Volunteer Registration form each school year before volunteering. In keeping with District guidelines, younger siblings are not permitted to accompany volunteers during volunteer activities. We appreciate everyone's understanding.

Additional information is available on the Volunteer webpage. If you are interested in volunteering, please contact the District's Volunteer Coordinator at (847) 659-6152.

## Parents' Rights Notifications

### *Annual Report Card*

Each year, the District is required to disseminate an annual report card that includes information on the District as a whole and each school served by the District, with aggregate and disaggregated information for each required subgroup of students including: student achievement on academic assessments (designated by category), graduation rates, district performance, teacher qualifications, and other information required by federal law. We encourage you to explore illinoisreportcard.com to view the Illinois School Report Card for District 158 or your child's school.

### *Assessments/Standardized Testing*

Assessments are essential to a student's learning experience as they assist in providing information for determining individual student achievement and instructional needs, curriculum and instruction effectiveness, and school performance measured against District student learning objectives and statewide norms. Testing includes local assessments and State assessments as required by federal law.

***Local Assessments***

| Assessment | Purpose | Dates |
|---|---|---|
| **AimsWeb Literacy & Math** | Administered to select grade 6-12 students in order to better identify specific strengths and areas of support for math and literacy skills. | Fall, Winter, Spring |
| **STAR Reading and Math** | Administered to all grade K-11 students in order to better identify specific strengths and areas of support in reading and math standards. | Fall, Winter, Spring |

***State Assessments***

| Assessment | Purpose | Dates |
|---|---|---|

| | | |
|---|---|---|
| **ACCESS** | Administered to grade K-12 English Learners. Scores are used to assess progress and proficiency in English as well as determine placement in the EL program the following school year. | Winter |
| **DLM** | Administered to grade 3-12 students eligible for alternative assessment in the areas of reading/language arts, mathematics, and science. | Spring |
| **IAR** | Achievement assessment for grade 3-8 students for reading/language arts and mathematics. | Spring |
| **ISA** | Achievement assessment for grade 5, 8 students for science. | Spring |

Additional information regarding student assessments and information regarding interpreting scores is available under Assessments on the Learning & Innovation webpage.

### *School Visitation Rights for Parents*

The School Visitation Rights Act permits employed parents, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

### *Student Data Privacy; Notice to Parents About Educational Technology Vendors*

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as operators.

SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Illinois State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent name and student or parent contact information, username/password and student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English Language Learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities

- Collaboration between students, school personnel, and/or parents
- Other activities that are for the use and benefit of the school district

Board Policy 7:345, *Student Data Privacy; Notice to Parents About Educational Technology Vendors*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Teacher Qualifications*

Under Title I of the Elementary and Secondary Education Act, parents may request the professional qualifications of their child's classroom teachers and the paraprofessionals, if any, who assist them, including:

1. Whether the teacher has met the State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
2. Whether the teacher is teaching under an emergency or other provisional status through which State qualification or licensing criteria have been waived;
3. Whether the teacher is teaching in the field of discipline of the teacher's licensure; and
4. Whether any instructional aides or paraprofessionals provide services to your child, and, if so, their qualifications.

This notice is required by federal law (20 U.S.C. §6312(e)(1)(A)). If you would like to receive any of this information, please contact the District 158 Administrative Office at (847)659-6158.

## School Guidelines

### *School Hours*

School hours for students in grades 6-8 are 7:30 am to 2:25 pm, and 7:30 am to 12:30 pm on early release days. Students remaining in the building after school hours are to report to a club, sport, or activity directly supervised by a staff member.

### *Access to Student Social Networking Passwords and Websites*

Social networking websites and platforms means an Internet-based service that allows students to: (1) construct a public or semi-public profile within a bounded system created by the service, (2) create a list of other users with whom they share a connection within the system, and (3) view and navigate their list of connections and those made by others within the system. Social networking websites include, but are not limited to, Facebook, Instagram, Twitter, TikTok, Snapchat, and ASKfm.

If a student has an account on a social networking website, school officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school behavior rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination. School officials may not request or require a student or the student's parent to provide a password or other related account information to gain access to the student's account or profile.

### *After School Hours*

Students who are in the building after school is dismissed must be there for a specific activity or reason, including, but not limited to, participating in an extracurricular activity, meeting with a teacher for academic reasons, an assigned detention, or staying as a spectator for an athletic or other special event. All students staying after school are subject to the student behavior expectations and discipline consequences.

➔ *Students must make arrangements in advance for a ride home from school. If an activity concludes early, students must report to the supervised area until their ride arrives.*

### *Closed Campus*

The middle schools maintain a closed campus policy. This means all students eat lunch at school. Students may only leave school with a written excuse for a doctor or dental appointment and must be signed out at the office by a parent.

### *Hall Passes*

With the exception of passing periods, students in the halls must have a pass issued by a staff member.

### *Homework*

Homework is an extension of learning in the classroom and is assigned to challenge, reinforce and motivate, and is not given for disciplinary reasons. The quantity of homework will increase throughout the grade school years as students are able to assume greater responsibilities and independence. Whenever possible, supervised study time will be given in the classroom to help students get off to a good start on their assignments. Homework is a good way of involving parents in the learning process and keeping them informed about their child's progress. It is important, however, that assignments be completed by the student in order for the teacher to make an accurate assessment of the student's learning. Both long-term and

short-term homework assignments will help students establish regular study habits, learn to budget time, develop an interest in the work assigned and learn the importance of accomplishing and turning in the work on time.

### *Academic Limitations on Homework*

- Homework will not account for more than 40% of a student's overall grade.
- Late assignments are defined as assignments not turned in to the teacher when they are requested.
- Late assignments may be accepted for partial credit during a particular unit of study. Assignments may not be accepted for credit when that unit of study has been completed.
- Extra credit may or may not be available in any given class at the discretion of the classroom teacher or team. Extra credit assignments shall not exceed 2% of a student's overall grade.

### ***Academic Misconduct***

**I. Definitions of Academic Misconduct**

A. **Academic Misconduct - Daily Work**:
Providing or receiving unauthorized assistance, with or without technology, during homework or practice activities because it prevents the teacher and/or school administration in arriving at an honest evaluation of learning. The unauthorized use of technologies to support academic work is also considered a form of academic misconduct unless permitted by the teacher.

B. **Cheating - Distribution**
Aiding other students in cheating, soliciting another person to take an exam or write a paper, as well as the theft, damage, sale, and/or distribution of course materials.

C. **Cheating - Plagiarism**
A form of cheating that involves presenting graded/assessed work as one's own, the ideas or work of another person or technology. Plagiarism is not a question of intent. Any use of the content or style of another's intellectual product without proper recognition of the source constitutes plagiarism. The unauthorized use of technologies to support academic work is also considered a form of cheating unless permitted by the teacher.

### ***Consequences for Academic Misconduct***

Students who are academically dishonest will be subject to one or more of the following consequences:

- phone call to parent(s)
- notification of and consequence assigned by a school administrator
- parent conference with parent(s), student, teachers, and administrator(s)

### *Identification Cards*

Students will be given an identification card and a breakaway lanyard at the beginning of the school year. Students are required to wear and properly display the ID for the current school year. The ID card must be attached to a breakaway lanyard, worn around the neck, and visible at all times during the school day except when specifically exempted on a temporary basis by a staff member. Students may not embellish their ID card with any drawing or writing. Students without an ID card or lanyard must obtain a replacement card or lanyard immediately upon entering the school building. Lost ID cards must be replaced at the student's expense by reporting to the Main Office.

### *Lockers*

Lockers are school property and are to be used only for the purpose of storing books, notebooks, lunches, coats, and other school related items. Students have no reasonable expectation of privacy in the locker assigned to them. Students may not display or store inappropriate or illegal materials in their lockers. Sharing of lockers is not permitted. Opening another student's locker or locker tampering of any kind may result in disciplinary action. Backpacks should be kept in lockers at all times unless authorized by an administrator due to a specific intervention or other special need.

School lockers are subject to random search, without notice or consent. Individual lockers may be searched where there is reasonable suspicion to do so. Additional information regarding locker searches is available under the "Search and Seizure" section of this Handbook and Board Policy 7:140, *Search and Seizure*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Messages and Dropping Off Items for Students*

Delivering messages to students during class time is disruptive to the teaching and learning process. With this in mind, parents are urged to reserve such requests only for serious emergency situations. Arranging for medical appointments, transportation requests, or family activities is best done before school. If an urgent and necessary message must be sent to your child, please call the school's main office.

Occasionally, students may forget homework or other school related items and may ask that you drop these items off. Please note that we will not interrupt classroom instruction to call the student down. The school has two general call-down times during the day in which students will be asked to pick up items.

### *Peer Relationships*

In order that peer relationships remain at the highest level, the middle schools have established a "Hands Off Policy." Public displays of affection and inappropriate or unwanted touching are unacceptable behaviors and subject to disciplinary consequences. This policy is strictly adhered to in the building, on the campus, and at school related events.

### *Personal Electronic Devices*

Electronic devices are prohibited from being seen, heard, or used during school hours unless the Building Principal has expressly authorized the use of a particular device. Cell phones and other electronic devices are not to create a disturbance to the educational environment. Students choosing to bring these items to school must store them in backpacks in the "off" position. Smartphones, smart watches, e-readers, and other educational electronic devices may be used for instructional purposes when deemed appropriate by the classroom teacher, but may not be used during assessments unless such use is specifically authorized in the student's Individualized Education Program (IEP) or Session 504 Plan.

Consequences for inappropriate cell phone, smart watch or device usage may result in confiscation of the device, loss of privileges to have such device on school grounds, and/or parent pick-up of the device. ~~Please be aware t~~The District~~school~~ is not responsible for personal items that are lost, damaged, or stolen.~~liable for the loss, damage, or theft of personal property.~~

### *Prohibited Personal Items*

Personal items that students may not bring to school include, but are not limited to, ~~),~~ electronic games, matches, lighters, laser pointers, mace/pepper spray, fireworks, and over-~~-~~the-~~-~~counter or~~and~~ prescription medications.

Any item that may be considered a disruption to the learning environment or a potential safety concern is prohibited. The District is not responsible for personal items that are lost, damaged, or stolen.

### *Respect for Property*

Students are to respect the property of others including that of students, staff and school. School issued materials such as textbooks, lab materials, etc. are on loan to students. Any damage or replacement costs are the student's responsibility. Student storage areas are school property and are to be used only for the purpose of storing books, notebooks, lunches, coats, etc. These areas are subject to search by school authorities.

### *School Dance Guidelines*

Student Council, the staff for grades 6-8, and the school's parent organization sponsor a variety of school dances each year. It is expected that parent transportation will arrive and depart within 15 minutes of starting and ending times of the dance.

### *Student Appearance, Clothing, and Hygiene*

Students are expected to keep themselves well-groomed and neatly dressed at all times. A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The District does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.

Both research and experience have shown that a student's personal appearance and mode of dress impact student conduct, identification with the school's purposes and activities, personal pride and self-respect, and even the student's level of learning responses. Students should dress neatly but simply for school, rejecting extreme fads concerning hairstyles, make-up or clothing.

We ask parents and students to become involved in supporting a "level of dress" that helps to promote a good atmosphere for learning. Through our health curriculum and in cooperation with community programs, we share in the effort of prevention and education regarding drug, marijuana and alcohol use and abuse among school age children. In view of this effort, the school does not view as appropriate dress clothing that advertises drugs, marijuana or alcoholic beverages. Articles of clothing that are considered inappropriate include, but are not limited to, shoes with wheels, overly revealing clothing, dangerous or disruptive accessories, and clothing making reference to drugs, marijuana, or alcoholic beverages. ~~Outerwear (jackets) must be kept in the student's locker and not carried around or worn during school hours.~~

In addition to dress, cleanliness is of utmost importance. Since the physical well-being of all individuals in the school setting is at stake, building administration may at any time take disciplinary action against any student if the administrator reasonably believes the student's clothing or physical cleanliness is unsafe or interferes with the educational process.

### *Appearance/Dress Code*

District 158 middle schools recognize there is a direct correlation between a student's appearance and the student's academic achievement. Our dress code is designed to eliminate distractions to students, staff, or other visitors that make up our school community while allowing for student comfort by promoting an environment conducive to academic success.

**Acceptable clothing for students to wear:**

- T-shirts that are free from inappropriate language, symbols, or graphics that make reference to drugs, marijuana, alcohol, tobacco, gangs, or innuendos that are suggestive in nature
- Shorts, slacks, skirts, or dresses that are worn and kept at the waist, that are free from writing across the seat and preferably extend to the knees
- Shoes that do not pose potential safety problems
    - State law requires that shoes be worn at all times in public buildings
- Coats and jackets are to be worn only when entering and departing from the building

**Unacceptable clothing for students to wear:**

- Clothing, jewelry, or other garments that threaten the educational process and compromise the safety of the school's occupants including, but not limited to, hanging chains, protruding objects, or revealing attire
- Clothing that allows boxer shorts or undergarments to be seen
- Face painting or face drawings
- Halter tops, swim suit tops, tank tops with straps less than 1" in width, off the shoulder or one shoulder tops, open back tops, bare midriff blouses and shirts, or any other clothing that bares the chest or midriff are not to be worn in school or at school sponsored events.

The administration reserves the right to make the final interpretation of the dress code guidelines. In addition, exceptions to this appearance code may be made for special school functions. Students will not be allowed to attend class until dressed properly. Parents should recognize that fad and fashion are not always appropriate for school and advise their children that appearance that is likely to be disruptive or dangerous will be prohibited.

### *Telecommunication Device Possession and Use*

Students are allowed to possess cellular, radio, and/or other telecommunication devices at school, on school property, or at school-sponsored activities, but use of these devices is restricted to areas designated by the Building Principal before and after school hours only. During the school day, students will be expected to leave these devices in their backpacks or lockers in the "off" position. Cellular, radio, and other telecommunication devices found in a student's possession during the school day or outside designated areas may be confiscated, and the student may be subject to additional discipline. Parents are required to pick up confiscated items.

Students will not be allowed to make phone calls during the school day except as permitted by a staff member. Students generally are not called to the telephone from classes except for emergencies.

The District also restricts parents' and/or visitors' use of cellular, radio, and other telecommunication devices to appropriate areas to be used only in such instances in which either an emergency exists or the use of the device is not disruptive to the ongoing activity. Parents or visitors who violate this policy may be asked to leave the school building.

### *Trespassing*

Suspended students are not permitted to be on campus or at school sponsored activities, either on or off campus, without specific permission from the Building Principal's office. Failure to obtain permission may result in arrest for trespassing and/or appropriate school consequences.

Students in the building during non-school times must receive prior permission or be subject to a charge of trespass. Students should not be in the school building after school is dismissed unless participating in an extracurricular activity, meeting with a teacher for academic reasons, or for an assigned detention. Loitering can result in disciplinary action or possible arrest for trespassing.

### *Uniforms for Physical Education Class*

All students in grades 6-8 are required to wear a PE uniform while participating in Physical Education classes. In addition, we ask that all students purchase gym shoes to be worn exclusively for use during PE class.

## Absences, Attendance, and Tardies

Students who stay home for trivial illnesses or because they do not feel like attending school are, in effect, hurting no one but themselves. They are missing vital instruction in their education and, therefore, placing their future in jeopardy. We will closely monitor all absences and hope for the cooperation of parents in improving school attendance.

### *Absences*

For students who are required to attend school there are two types of absences: excused and unexcused. The school may require documentation explaining the reason for the student's absence. The school administrator is the final decision maker as to whether an absence is Excused or Unexcused.

### *Excused Absences (EA)*

1. Illness of the student
2. Mental or Behavioral Health Days – Students may utilize up to five mental or behavioral health days. After use of the second mental or behavioral health day, the student may be referred to the appropriate school support personnel.
3. Death in the immediate family
4. Family emergency
5. Religious holiday observance
6. Attending a military honors funeral to sound TAPS
7. A student will be excused for up to 5 days in cases where the student's parent is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
8. Court appearance
9. Work or school sponsored activity approved by the school
10. Voting in a local, State, or federal election
11. College Visitation Days - Must be taken before May 1. A College Visit Verification form signed by the college or institution must be provided to excuse the absence as a college visit and be coded as College Visit (CV). Failure to follow the correct procedure will result in the absence being coded as an Unexcused Absence (UA). Only the day of the college visit can be excused under the College Visit (CV) attendance code. Days required to travel for a college visit do not count as excused absences and will be coded as an Unexcused Absence (UA).

### *Unexcused Absences (UA)*

- All other absences are Unexcused.
- Tardies (late to school/class), vacations, and cultural trips are Unexcused Absences.

### *Procedures for Communicating Absences*

In the event of any absence, the student's parent/guardian is required to call the school before school begins to explain the reason for the absence. If a call has not been made to the school by the start of the day of a student's absence, a school official will attempt to contact you to verify the absence. The purpose of this procedure is to determine if your child has arrived safely. If the parent/guardian cannot be contacted, the student will be required to submit a signed note from the parent/guardian explaining the reason for the absence. Failure to do so shall result in an unexcused absence. Upon request of the parent/guardian, the reason for an absence will be kept confidential.

**Middle Schools:** When your child arrives after the official start time, parents are required to sign their child in at the school office. Students who leave school early for reasons of illness, appointments, or notes from home will be released only to the parent unless prior arrangements have been made through the school office. Parents are required to sign their child out in the office.

### *Make-Up Work*

Parents are urged to request missed school work if their child is absent two or more consecutive days. Homework must be requested by 9:00 AM and may be picked up in the office between 2:30 and 3:30 PM. Please be aware that requests made after 9:00 AM may not be ready for pick up the same day.

### *Illnesses*

If your child will be absent because of illness, you are required to call the school by the beginning of the school day and report the absence *each* day. If your child is absent and we do not receive a call, we will call you at home or your place of employment to verify the absence. The purpose of this procedure is to determine if your child has arrived safely to school.

During a long-term illness, a parent may call on the first day and notify the office of the anticipated length of the absence. After three consecutive days of illness, a written excuse from a doctor may be required for an absence to be considered excused. A doctor's note and/or school health office verification will change the absence code to "Medical Verification" for attendance purposes. If a pattern of non-attendance has been established by the building administrator, a written excuse from a doctor and/or school health office verification of illness may be required as part of a student's individualized attendance plan. In cases where a student visits the health office, the school nurse may assess the student and determine if the student should be sent home; however, this does not constitute medical verification.

### *Family Emergencies*

A student may be excused for extenuating circumstances such as a family emergency. The following examples do not constitute a family emergency and would therefore be recognized as an Unexcused Absence:

- Errands, which could be scheduled when a student is not required to be in school
- Oversleeping
- Car trouble
- Leaving school without receiving proper authorization
- Missing the bus
- Being tardy to school without a valid excuse (as defined by the State of Illinois)

### *Release Time for Religious Instruction & Observation*

A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent must give written notice to the Building Principal at least five (5) calendar days before the student's anticipated absence(s).

Students excused for religious reasons will be given an opportunity to make up any missed work, including homework and tests, for equivalent academic credit.

### *After School, Co-Curricular, or Extra-Curricular Activities Attendance Requirements*

Attendance is a factor in a student's eligibility to participate in extra-curricular activities. A student must be present at least the second-half of the school day. A student must be present at school a minimum of five (5) hours to be eligible for participation in after school, co-curricular, or extra-curricular activities such as athletics, concerts, presentations, plays, musicals, trips, etc. If a student goes home ill during the day, that student becomes ineligible for participation in any after school, co-curricular, or extra-curricular activities that day.

A student may not be on campus for any reason on a day they have been reported absent unless they have made arrangements with administration to do so. If there is a medical reason for missing school (and Physical Education), due to an extended illness/condition, a doctor's note will be required based on the nurse's recommendation. All notes should be turned into the Health Office.

**Medical Appointments:** A student who has a medical appointment that may cause absence from school for more than one-half of the school day may still be eligible to participate that day. This would be recorded in PowerSchool as MV (Medically Verified). To assure eligibility, arrangements should be made ahead of time with the school administrator (Activities Director, Athletic Director as applicable).

**Absence Due to Participation in School-Sponsored Activity:** A student's absence from school due to participation in school-sponsored activities or trips will be recorded in PowerSchool as SA (school activity), and the student remains eligible to participate in after school, co-curricular, and/or extracurricular activities.

**In-School/Out-of-School Suspension:** A student who is serving an in-school suspension (ISS) or an out-of-school suspension (OSS) is ineligible to participate in any school-related activities on the days of the intervention or suspension.

### *Truancy*

A parent who knowingly and willfully permits a child to be truant is in violation of State law. Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and District.

Students who miss more than 1% but less than 5% of the prior 180 regular school days without valid cause (a recognized excuse) are truant. Students who miss 5% or more of the prior 180 regular school days without valid cause are chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue. If chronic truancy persists after support services and other resources are made available, the school and District will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Appropriate school discipline

A student who misses 15 consecutive days of school without valid cause and who cannot be located OR, after exhausting all available support services, cannot be compelled to return to school is subject to withdrawal from school.

### *Diagnostic Procedures for Identifying Student Absences and Support Services to Truant or Chronically Truant Students*

State law requires every school district to collect and review its chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. This review must include an analysis of chronic absence data from each attendance center. Any student who has 10% or more absences of the school days each month will receive a letter or phone call home to discuss attendance and determine if there is a need to develop a plan of support. A meeting may be set with the family and school to determine if further absences would be marked unexcused without documentation for the remainder of that trimester.

Furthermore, State law provides that school districts are encouraged to provide a system of support strategies to students who are at risk of reaching or exceeding chronic absence levels. School districts are also encouraged to make resources available to families such as those available through the State Board of Education's Family Engagement Framework to support and engage students and their families to encourage heightened school engagement and improved daily school attendance.

"Chronic absence" means absences that total 10% or more of school days of the most recent academic school year, including absences with and without valid cause, and out-of-school suspensions.

The school and District use the following diagnostic procedures for identifying the causes of unexcused student absences: Interviews with the student, the student's parent(s) and any school officials who may have information about the reasons for the student's attendance problems.

Supportive services to truant or chronically truant students include: parent conferences, student counseling, family counseling, and information about existing community services.

### *Extended Absences*

For planned absences, parents should notify the academic team and office in writing in advance. This can be done through the Extended Student Absence Form.

While such absences are discouraged, alternative assignments may be provided, when possible, as long as teachers have sufficient notice. Please note that many extended absence reasons fall under unexcused absences. This form does not grant approval for the absence to be excused; it is used as a means of notification. Please review the District calendar to view days of non-attendance and if possible, schedule appointments and vacations on these dates.

## Behavior and Discipline

Effective discipline is necessary if a school is to function in the most constructive manner for students. Through good discipline and self-control, students can work with the school to form a productive partnership. Good discipline requires teamwork and is the combined responsibility of students, parents, and staff. **Students are responsible for following all school rules and regulations, as well as all District policies, while attending any school-sponsored activity**.

### *School Code of Conduct*

In order to support our students, parents, staff members, and school community, we want to take this opportunity to review our practices and expectations related to student conduct, including behavioral and social-emotional supports, behavioral interventions and discipline. The Code of Conduct is a multi-layered system that will require work by all stakeholders across all school and home settings to help our students with their social and emotional as well as academic needs. We want to create an environment where all stakeholders are aware of and actively engage in their roles and responsibilities.

### *Parent-Teacher Advisory Committee*

Per Policy 2:150, *Committees*, the Parent-Teacher Advisory Committee shall assist in the development of student behavior policy and procedures, and provide information and recommendations to the Board. Its members may consist of parents/guardians, teachers, administrators and board members. Additional participants, whose expertise or experiences are needed, may be invited to participate in various meetings that are geared to specific topics (for example, when discussing school bus safety policies, transportation staff may be included.) The committee reviews such issues as administering medication in schools, reciprocal reporting between the School District and local law enforcement agencies, student discipline/handbooks, disruptive classroom behavior, school bus safety procedures and the dissemination of student conduct information.

Per Policy 7:190, *Student Behavior,* the Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

**We Believe:**

To support our learners' Social, Emotional, and Academic and Behavior skills, we believe and understand the following:

1) Our school community will learn and behave at their best when they feel connected, cared for, and valued.
2) The purpose of discipline is to teach skills that empower learners to change their behaviors over time. If you expect it, you must teach it. Discipline is a meaningful response.
3) Learners will be empowered to be actively involved in identifying what went wrong and how they can help fix it.
4) Kids do well if they can. Challenging behaviors communicate unmet needs and/or areas where skills may be lacking which results in a need to determine the cause.
5) Dysregulated learners (learners who are having difficulty managing or regulating emotions and behaviors) need the supportive presence of a regulated adult to return to a regulated state.
6) A strong foundation in every school environment maximizes learners' access to instructional time and fosters a sense of belonging for all.
7) Proactively teaching social, emotional, and behavioral skills should be intentionally integrated across all environments and all aspects of learning.
8) Exclusionary forms of discipline (suspension, expulsion, and removal from the learning environment) can produce negative outcomes in students, schools, districts, and communities and therefore must be carefully used when intended to keep all learners safe.
9) It's important for us to work towards a shared understanding by using clear and specific language when discussing our thoughts and beliefs about social, emotional, and behavioral skills. This approach helps create a fair and inclusive system that supports all learners.
10) High expectations can be met for all learners when we appreciate, respect, and respond to the diverse needs within our schools and district. This ensures that each child receives the necessary support to reach their full academic and social potential.

**We expect:**

- Students to attend school each day, be conscientious in classroom work and take full advantage of the educational opportunities available
- Students, staff and families to build and sustain authentic, positive and meaningful relationships
- Student, staff and families to demonstrate civility and respect for one another and hold each other to high expectations
- Students, staff and families to all contribute to the safety of the learning environment for all
- Students to respect other people's property and exercise proper care when using public facilities and equipment
- Students to establish personal and educational goals with teachers, counselors, and family, and work consistently toward the achievement of your goals
- Students to be aware of the expectations for student behavior and accept personal responsibility for functioning successfully within these guidelines

**We will:**

- Implement strategies and supports that all students, staff and families to feel safe
- Promote a positive school comm
- Provide staff with the resources necessary to help with the implementation of this plan
- Partner with families to provide information for outside resources

***Problem-Solving Suggestions for Students***

- Talk with your parent about possible solutions
- Calmly discuss any issues with the teacher when other students are not present. This removes the pressure on both of you.
- If the matter is not resolved, talk with a trusted faculty member, Counselor, Dean, Associate Principal, or the Building Principal

***Problem-Solving Suggestions for Parents***

- Be sure of the facts. Although it may be difficult for you not to take sides, try to see the whole picture
- Contact the person with whom your child is having the problem
- If possible, include your child in conferences with teachers, Counselors, the Dean, Associate Principal, Building Principal, and other school personnel to help find solutions together
- Before you leave a conference, **be sure you understand** what is expected of you and your child and what the school staff will try to do

- Set a specific time when communication by phone or letter will be made on your child's progress

*All violations of the school disciplinary policy will be maintained in the student's temporary record file.*

### *Multi-Tiered Systems of Support Framework*

Huntley 158 utilizes a Multi-Tiered System of Support (MTSS) framework to foster a positive learning environment and focuses on supporting the whole child.

MTSS is a term used to describe an evidence-based model of schooling that uses data-based problem-solving to integrate academic and behavioral instruction and intervention. All students are part of MTSS, including students with disabilities, as part of their education. In MTSS, integrated instruction and intervention is delivered in varying intensities (multiple tiers) based on student need. "Need-driven" decision-making seeks to ensure that district resources reach the appropriate levels to accelerate the performance of ALL students to achieve and/or exceed proficiency levels.

Tier 1 - Universal Interventions are what all students receive. This Tier focuses on the implementation of the district's core curriculum and is aligned with the Illinois Social Emotional Learning Standards.

Tier 2 - Secondary Interventions are what some students receive in addition to Tier 1 instruction. These services are more concentrated and are targeted interventions for small groups.

Tier 3 - Tertiary Interventions are what a few students receive. This is the most intense level of intervention a school can provide a student through the MTSS model. These services are typically provided to a very small group and/or one on one.

### *Restorative Practices*

Huntley 158 uses Restorative Practices in our schools, which helps to shift the focus to building relationships among school community members and helps move away from a punitive mindset when there is conflict. Restorative Practices are NOT a replacement for a system of consequences or a code of conduct. Restorative Practices are not intended to remove accountability for students. Students who have broken school rules or harmed other school community members are still held accountable for their actions and may receive traditional consequences **alongside** restorative solutions or in conjunction with restorative practices.

### *Discipline of Special Education Students*

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability. However, all students must conform to the Student Behavior policies as outlined in this Handbook.

Additional information regarding discipline of students with disabilities is located in the Special Education section of this handbook.

### *Aggressive Behavior*

Illinois law requires school districts to notify the parent of a child who demonstrates behaviors that put the student at risk for aggressive behavior. Board Policy 7:190, *Student Behavior*, prohibits a student while at school or a school-related activity from: (1) engaging in any kind of behavior that causes physical or psychological harm to someone else, and/or (2) urging other students to engage in such conduct.

### *Bullying, Intimidation, Harassment, Hazing, and Sexting*

Bullying, intimidation, harassment, hazing, and sexting diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

### *Bullying*

Bullying is defined as: (1) an act that is repetitive in nature (similar behavior which occurs more than once); (2) creates a power imbalance (by size, age, numbers or emotionally); and/or (3) is intended to hurt or harm the victim (socially, emotionally, or physically).

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in the following situations:

1. During any school sponsored education program or activity;
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops, or at school sponsored or school-sanctioned events or activities;

3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students which can reasonably be expected to have one or more of the following effects:

1. Placing the student or students in reasonable fear of harm to their person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance, or ability to participate in or benefit from the services, activities, or privileges provided by the school.

Students who feel they have been bullied should report the incident by:

1. Contacting the Complaint Manager or other administrator, counselor, teacher, or social worker
2. Using the ***Student Helpline***: Heineman students (815) 889-0583; Marlowe students (815) 889-0576
3. Using the District Bullying Report form.
4. Following the process outlined in Board Policy 2:260, *Uniform Grievance Procedure*, and this Handbook.

At its discretion, the District may make referrals of students who have demonstrated bullying behaviors to counselors or mental health professionals. Students determined to have committed an act of bullying may face disciplinary consequences up to and including a recommendation of expulsion, as well as possible referral to the appropriate law enforcement agency for criminal charges.

Questions or concerns should first be discussed with the staff member closest to the situation. It is always best to follow the chain of command to ensure that all parties involved are properly informed of the situation. Parents should expect a response from the staff member or their designee within 24 hours to discuss the concern. If no contact has been made, please proceed to the next step in the chain.

**Teacher or Trusted Adult → Counselor or Social Worker → Assistant Principal →**
**Building Principal → Assistant Superintendent → Superintendent**

**Information Hotlines**:

District Tip Line: (815) 889-0584
Suicide and Crisis Lifeline: Dial 988
Heineman Student Helpline: (815) 889-0583
Marlowe Student Helpline: (815) 889-0576

Board Policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Harassment*

It is the policy of District 158 to provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment. No person, including an employee or student, shall harass, intimidate, or bully a student on the basis of actual or perceived race, color, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, sexual orientation, gender-related identity or expression, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic.

Sexual harassment of students is prohibited. Sexual harassment means sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment, or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
    a. Substantially interfering with a student's educational environment;
    b. Creating an intimidating, hostile, or offensive educational environment;
    c. Depriving a student of educational aid, benefits, services, or treatment; or
    d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms intimidating, hostile, and offensive include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The term

sexual violence includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

Students are encouraged to report claims or incidences of sexual harassment to the Non-Discrimination Coordinator or Complaint Manager. Any student who believes they are being harassed may file a complaint by using the process outlined in Board Policy 2:265, *Uniform Grievance Policy*, and this Handbook.

A student's good faith action in reporting harassment will not result in any adverse actions against the complainant. However, if a student or witness is found to have made an intentionally false report of harassment, the student or witness shall be subject to discipline.

Board Policy 7:20, *Harassment of Students Prohibited,* is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Hazing*

Soliciting, encouraging, aiding, or engaging in hazing is prohibited. Hazing means any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

### *Sexting*

Sexting is defined as an electronic transfer of any material that depicts an individual or multiple individuals fully or partially nude or engaged in any sexual or lewd conduct. Electronic transfers include any transfers made via computer or any other electronic communications device including cellular telephones and other handheld devices. It is a violation of Illinois law for anyone to possess or electronically transfer any material that depicts a minor fully or partially nude or engaged in any sexual or lewd conduct. Further, it is against District policy for any student—minor or above the legal age of consent—to partake in sexting or be in possession of any image procured through sexting. The District prohibits students from engaging in sexting, including possessing sexually explicit photographs, videos, or images on any electronic device regardless of whether the depiction violates State law. Any electronic device may be searched upon reasonable suspicion of sexting. All students involved in sexting may be disciplined. In all cases where sexting is suspected, school administrators may contact the police.

### *Conduct Motivated by Prohibited Discrimination*

Conduct motivated in whole or in part by prohibited discrimination may be subject to increased disciplinary measures where determined to be appropriate by the administration. The Board of Education may also consider whether conduct was motivated in whole or in part by prohibited discrimination when determining whether to expel a student based on such conduct.

Prohibited discrimination means conduct based upon actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, or order of protection status.

Board Policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited,* is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Dangerous Weapons*

Board Policy 7:190, *Student Behavior*, prohibits the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area. A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, any activity or event that bears a reasonable relationship to school, onto school transportation or to a designated school bus stop, shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 19 of the United States Code (18 U.S.C. §921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

Nothing in this section shall prevent the administration from determining that an object not listed in paragraphs one or two is or is not intended to be used as a weapon, and assigning an appropriate penalty in accordance with the Behavior and Discipline section of this Handbook.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. Any item determined to have been possessed, used, transferred, or controlled in violation of this policy will be confiscated and retained by school officials, and either turned over to a parent at the end of the school year, or to the appropriate local law enforcement agency.

Board Policy 7:190, *Student Behavior*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Gang and Gang-Related Activity*

The Board of Education affirms its position that schools in District 158 shall provide an orderly place for learning. Board Policy 7:190, *Student Behavior*, prohibits students from engaging in gang activity on school property or at any activity associated with or under the general guidance of school authorities. Gangs are defined as any group of two or more persons who associate with each other primarily for criminal, disruptive and/or other activities prohibited by law and/or by the District's policies, rules, and regulations.

No student:

1. Shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other insignia which is evidence of membership or affiliation with any gang.
2. Shall draw gang graffiti or distribute gang related literature.
3. Shall use any speech, either verbal or non-verbal (such as gestures or hand-shakes), or act in furtherance of gang activity.
4. Shall solicit others for membership in any gang.
5. Shall request any person to pay protection or otherwise intimidate or threaten any person.
6. Shall commit any other illegal act or other violation of District policies in furtherance of gang related activities.
7. Shall incite other persons to inflict physical violence against any other person.
8. Shall participate in any activity that could be interpreted as relating to gangs or gang activity.

Penalties for Violations:

Any student found to have violated this policy shall be guilty of gross misconduct. All gang related paraphernalia or materials will be confiscated. Violation of this policy may result in disciplinary measures up to and including 10-days suspension with consideration for expulsion, and referral to appropriate law enforcement agency if a violation of the law is involved.

Board Policy 7:190, *Student Behavior*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Teen Dating Violence Prohibited*

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence.

For more information about this issue, please see the Centers for Disease Control and Prevention's educational materials at: www.cdc.gov/intimate-partner-violence/about/about-teen-dating-violence.html.

Board Policy 7:185, *Teen Dating Violence Prohibited,* is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Student Code of Conduct Matrices*

The matrix below outlines student behaviors and corresponding levels of interventions or consequences that may be implemented in response to those behaviors. The list of behaviors and interventions/consequences is meant to be illustrative and non-exhaustive, and will not necessarily be implemented in progressive order. All interventions and consequences will be determined on a case-by-case basis and will take into consideration the developmental level of the student(s) involved. The matrix serves as a tool for administrators to respond appropriately when students have committed serious violations, per the Student Code of Conduct. This tool is designed to offer consistency at all levels across the District so that the students receive interventions and consequences fairly from school to school when their behaviors require.

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| **Academic Misconduct** | Academic Misconduct: Daily work | **1** | Providing or receiving unauthorized assistance, with or without technology, during homework or practice activities because it prevents the teacher and/or school administration in arriving at an honest evaluation of learning. The unauthorized use of technologies to support academic work is also considered a form of academic misconduct unless permitted by the teacher. | Teacher Managed |
| | Academic Misconduct: Cheating-Distribution | **2** | Aiding other students in cheating, soliciting another person to take an exam or write a paper, as well as the theft, damage, sale, and/or distribution of course materials. | Apology<br>Conference with student<br>Detention - with Office<br>Explicit instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact - Phone Call<br>Parent/Student Conference<br>Referral to counselor/social worker<br>Restorative Practices<br>Technology Restrictions |
| | Academic Misconduct: Cheating-Plagiarism | **2** | A form of cheating that involves presenting graded/assessed work as one's own, the ideas or work of another person or technology. Plagiarism is not a question of intent. Any use of the content or style of another's intellectual product without proper recognition of the source constitutes plagiarism. The unauthorized use of technologies to support academic work is also considered a form of cheating unless permitted by the teacher. | Apology<br>Conference with student<br>Detention - with Office<br>Explicit instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact - Phone Call<br>Parent/Student Conference<br>Referral to counselor/social worker<br>Technology Restrictions |
| **Alcohol** | Alcohol: In the presence of use and/or distribution | **2** | A student is knowingly in the presence of a peer who is using and/or distributing alcohol on school grounds and/or at school events and does not remove himself when given the opportunity. | Conference with student<br>In-school Suspension<br>Parent Contact - Phone Call<br>Search of student and/or locker |
| | Alcohol: Possession and/or use (ISBE) | **3** | Student is under the influence or in possession of alcohol on school grounds and/or at school events | Behavior contract<br>Conference with student<br>In-school Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Out-of School Suspension<br>Parent Contact - Phone Call<br>Referral to drug/alcohol counseling<br>Search of student and/or locker |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Alcohol: Distribution (ISBE) | **3** | Student is giving out/sharing/selling alcohol to students or others on school grounds and/or at school events. | Behavior contract<br>Conference with student<br>Expulsion<br>In-school Suspension<br>Law Enforcement Agency Referral<br>Out-of School Suspension<br>Parent Contact - Phone Call<br>Referral to counselor/social worker<br>Referral to drug/alcohol counseling<br>Search of student and/or locker |
| **Arson** | Arson | **3** | Destruction of school property resulting from student use of fire regardless of intent or level of property damage | Behavior Contract<br>Change of schedule<br>Contact and/or referral to any other applicable outside agencies<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Referral to counselor/social worker<br>Safety plan developed<br>Search of student and/or locker |
| **Bullying** | Conflict | **1** | Pattern of offending behavior where the student(s) is engaging in peer conflict with another student but shares equal power (physical/social), there is an equal emotional reaction and ownership over the conflict | Teacher managed<br>May become leadership managed based on context<br>Restorative Practices<br>No Contact Contract |
| | Bullying | **3** | Board Policy 7.180: Bullying includes cyber-bullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:<br>1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;<br>2. Causing a substantially detrimental effect on the student's or students' physical or mental health;<br>3. Substantially interfering with the student's or students' academic performance; or<br>4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.<br>Bullying may take various forms, including without limitation one or more of the | Behavior Contract<br>Change of schedule<br>No Contact Contract<br>Class Removal<br>Safety plan<br>Expulsion<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Restorative Practices<br>Support / counseling services |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | | | following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive. Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying. In order for an incident to be deemed "bullying" a trained investigator must complete a full investigation and deem the situation "founded". | |
| **Dress Code** | Dress Code: Minor | **1** | A student's appearance that disrupts the educational process but easily corrected at the classroom level | Classroom Managed |
| | Dress Code: Health/Safety | **2** | A student's appearance that disrupts the educational process or compromises standards of health, and safety. Clothing that draws attention or interferes with the ability to identify or communicate with students OR clothing that includes print and pictures of items that are illegal to minors. | Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>Parent Contact |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| **Drug Offenses** | Drug Offenses: In the presence of use and/or distribution | **2** | Student is knowingly in the presence of a peer who is using and/or distributing illegal drugs, controlled substances, drug-related paraphernalia, prescription drugs not prescribed, or inhalants on school grounds, off school grounds during the school day (i.e. during off campus privileges), and/or at school events and does not remove self when given the opportunity | Conference with student<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Search of student and/or locker<br>Detention - with Office<br>In-school and/or out-of-school suspension |
| | Drug Offenses (ISBE): Possession and/or use | **3** | Student is under the influence or in possession of illegal drugs, look-alike drugs, drug-related paraphernalia, controlled substances, prescription drugs not prescribed, or inhalants or other controlled substances on school grounds and/or at school events | Athletic Suspension<br>Behavior contract<br>Law Enforcement Agency Referral<br>Conference with student<br>Expulsion<br>In-school and/or out-of-school suspension<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Restorative Practices<br>Search of student and/or locker |
| | Drug Offenses (ISBE): Distribution | **3** | Student is giving out/sharing/selling illegal drugs, look-alike drugs, drug-related paraphernalia, controlled substances, prescription drugs not prescribed, or inhalants or other controlled substances to students or others on school grounds and/or at school events. | Athletic Suspension<br>Behavior contract<br>Conference with student<br>Expulsion<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Referral to drug/alcohol counseling<br>Restorative Practices<br>Search of student and/or locker |
| **Falsification of Information** | Falsification of Information | **2** | Delivering false or misleading information on a document and/or in the course of a school investigation or staff inquiry. Includes falsifying records or signatures, impersonation of another individual over electronic communication (phone, email) | Athletic Suspension<br>Behavior contract<br>Conference with student<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices<br>Search of student and/or locker |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| **Gang-Related** | Gang-Related: Paraphernalia | **2** | Displaying gang symbols or paraphernalia | Behavior contract<br>Change of schedule<br>Class Removal<br>Expulsion<br>In-school and/or out-of-school suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Search of student and/or locker |
| | Gang-Related: Activity | **3** | Being involved in gangs or gang-related activities (Board Policy 7:190) where two or more individuals who use common symbols, identifiers or behavior, and/or who assemble to conduct illegal activity or violation of school policies and/or intimidate individuals or groups. | Athletic Suspension<br>Behavior contract<br>Conference with student<br>Expulsion<br>In-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Out-of-school suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices<br>Search of student and/or locker |
| **Harassment** | Harassment | **3** | Board Policy 7:20: Harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identify; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. Harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice | Investigation conducted<br>Behavior Contract<br>Change of schedule<br>Class Removal<br>Safety plan<br>Expulsion<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Restorative Practices<br>Support / counseling services |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | | | of one of the characteristics stated above. In order for an incident to be deemed "harassment" a trained investigator must complete a full investigation and deem the situation "founded". | |
| **Insubordination/ Non-compliance** | Insubordination/ Non-compliance: Low Intensity and/or Duration | **1** | Failure to act in accordance with given expectation or directive with increasing impact on learning environment (learning of the student and/or other students). Student engages in inappropriate verbal and/or non-verbal interruption to the environment that is low in duration and/or intensity. | Teacher Managed |
| | Insubordination/ Non-compliance: High Intensity and/or Duration | **2** | Prolonged refusal, refuses redirects, loss of instructional time<br>Student engages in inappropriate verbal and/or non-verbal interruption to the environment that is high in duration and/or intensity | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| | Insubordination/ Non-compliance: Gross Misconduct | **3** | Interferes with the regular operation of the school building or event.<br>Includes indecent exposure, behavior that requires crisis plan to be activated and/or refusal to follow directions in crisis response situations, as well as calling emergency without an emergency (pulling fire alarm, calling 911) | Athletic Suspension<br>Behavior contract<br>Class Removal<br>Conference with student<br>Detention - with Office<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Peer Mediation<br>Referral to counselor/social worker<br>Restorative Practices<br>Safety Plan |
| **Language** | Language: Non-directional swearing | **1** | Incidental swearing / nonverbal gesturing not directed at another person. | Teacher Managed |
| | Language: Directional swearing | **2** | Swearing / nonverbal gesturing or other abusive language directed at another person. | Behavior Contract<br>Class Removal<br>Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Language: Non-directional inflammatory or sexual language | **2** | Incidental use of inflammatory language / nonverbal gesturing or sexual language / nonverbal gesturing not directed at another person | Behavior Contract<br>Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker |
| | Language: Directional inflammatory or sexual language | **3** | Language and nonverbal gesturing, including sexual language and nonverbal gesturing, that does or could cause to alienate an individual related to protected class status covered under Illinois code. Could include, but is not limited to hate speech OR descriptions, racial slurs, slang terminology and/or labels commonly understood to be offensive, demeaning or derogatory. | Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| **Location** | Location: Failure to report to designated area on time | **1** | Failure to report on time to designated area | Teacher Managed |
| | Location: Unassigned area | **2** | Hiding in unsupervised area, in unassigned location, leaving an assigned area without permission in the school building, misuse of pass, entering school property without authorization (trespassing) Elopement in school building. | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact |
| | Location: Off campus | **3** | Failing to report to school building or leaving school building without permission. Elopement off campus. | Behavior contract<br>Change of schedule<br>Conference with student<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Safety Plan |
| | Property: Misuse | **1** | Wasting materials or resources or using property in a way not intended. Includes not cleaning up after self. Does not include property damage. | Teacher Managed |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Property: Vandalism/Damage | **3** | Damage or destruction that occurs as a result of ignoring expectations. May require professional cleaning, repair or replacement. May disrupt the normal operations of the building. May include behavior that requires emergency response plan to be activated. | Behavior contract<br>Change of schedule<br>Conference with student<br>Detention - with Office<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution<br>Restorative Practices<br>Safety Plan<br>Support / counseling services |
| **Public Display of Affection** | Public Display of Affection: Minor | **1** | Any consensual physical contact that includes kissing of any kind or for any length of time, having a student's arm/hands around another student's waist or any other body part, (head, neck, etc.), sitting between the legs of another student, rubbing up against another student | Teacher Managed |
| | Public Display of Affection: Major | **2** | Consensual groping of body parts, sexual activity | Behavior contract<br>Class Removal<br>Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| **Technology** | Technology: Off-task or inappropriate purpose | **1** | Use of technology for off-task or inappropriate purpose | Teacher Managed |
| | Technology: Disruptive-School Issued Device | **2** | Use of school-issued devices or access to accounts that disrupts access to the learning of self and/or others | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Technology: Disruptive - Personal Device | **2** | Use of personal devices (cell phone, watch, tablet, Airpod, other) or access to accounts that disrupts access to the learning of self and/or others | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |
| | Technology: Privacy or Acceptable Use Policy (AUP) | **3** | Any communication/media that includes sending, distributing, or viewing of unauthorized recording of videos and pictures with or without consent. This includes pornographic images (including sexting), violent images or materials that violate the rights of a protected class, and explicit language. This includes posting media of this nature on social media using school devices, personal devices, and/or infrastructure as well as to organize illegal activity, engage in illegal activity, or purchase illegal items. | Behavior Contract<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Referral to counselor/social worker<br>Parent Contact<br>Restorative Practices |
| | Technology: Infrastructure | **3** | Hacking, modification, or damage of the technology infrastructure of the district such as the wireless network and servers. Attempts to breach secured electronic information or resources. | Behavior Contract<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| **Theft** | Theft: Personal Property | **2** | Entering an individual's personal space or property (desk, bag, purse, locker, car etc.) to take an item of value | Behavior Contract<br>Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Theft: School Property | **3** | Stealing materials belonging to the school | Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution |
| **Threat Communicated** | Threat: Communicated to Individual | **3** | Communication of a threat through any form (included but not limited to verbal, non-verbal, social media, written) | Apology<br>Behavior Contract<br>Class Removal<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices Peer Mediation<br>Safety Plan Developed<br>Threat Assessment |
| | Threat: Communicated to Group | **3** | Communication of a threat through any form (included but not limited to verbal, non-verbal, social media, written) | Apology<br>Behavior Contract<br>Class Removal<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices Peer Mediation<br>Safety Plan Developed<br>Threat Assessment |
| | Threat: Communicated with Access to Weapon | **3** | Communication of a threat including mention of weapon through any form (included but not limited to verbal, non-verbal, social media, written) | Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Safety Plan Developed<br>Parent Contact<br>Referral to counselor/social worker<br>Threat Assessment |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| **Tobacco** | Tobacco: In the presence of use and/or distribution | **2** | Student is knowingly in the presence of a peer who is using and/or distributing tobacco, nicotine products, and/or vaping-related paraphernalia on school grounds and/or at school events and does not remove self when given the opportunity | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |
| | Tobacco: (ISBE) Possession and/or use | **3** | Student is under the influence of or in possession of tobacco, nicotine, look-alike product, and/or vaping-related paraphernalia on school grounds and/or at school events | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker |
| | Tobacco: (ISBE) Distribution | **3** | Student is giving out/sharing/selling tobacco products, nicotine products, look-alike product, and/or vaping-related paraphernalia to peers on school grounds and/or at school events | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker |
| **Violence With Serious Physical Injury** | Violence With Serious Physical Injury: Physical Aggression (ISBE) | **3** | Serious one-sided physical contact (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.) where either the offender(s) or victim(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death. Sexual violence where either the offender(s) or victim(s) require off-site professional medical attention. | Apology<br>Class Removal<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Law Enforcement Agency Referral<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| | Violence With Serious Physical Injury: Physical Fighting | **3** | Mutual physical fight where either the offender(s) or target(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death. | Apology<br>Class Removal<br>Conference with student<br>Expulsion<br>Loss of Privilege/Social Probation<br>Law Enforcement Agency Referral<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| **Violence <u>Without</u> Serious Physical Injury/Physical Aggression** | Inappropriate physical contact | **1** | Physical contact that is not serious but is inappropriate and unwelcomed. | Teacher Managed |
| | Violence without Serious Physical Injury (ISBE): Physical Aggression with or without minor injury | **2** | Student engages in one-sided actions involving physical contact that is aggressive in nature (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.). It may include minor injury where either the offender(s) or victim(s) require school-based medical attention (not off-site professional medical attention) | Behavior Contract<br>Class Removal<br>Conference with student<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| | Violence without Serious Physical Injury (ISBE): Physical Fighting with or without minor injury | **3** | Mutual physical fight where the offender(s) or target(s) do not require off-site professional medical attention, regardless of intent. ("Professional medical attention" may include the school nurse but not for minor care that any staff member could provide.) | Conference with student<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practice |
| | Violence without Serious Physical Injury (ISBE): Serious sexual contact | **3** | Serious, non-accidental, and non-consensual physical contact of a sexual nature (e.g., groping, intimating sexual acts, touching private areas, exposing other's private areas) where the offender(s) or target(s) do not require professional medical attention. ("Professional medical attention" may include the school nurse but not for minor care that any staff member could provide.). Includes any intentional contact with private areas of an individual, regardless of intent. | Behavior Contract<br>Conference with student<br>Explicit instruction of appropriate replacement behavior<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |
| **Weapon** | Weapon: Possession of Minor Weapon | **2** | Possession of a tool is readily capable of causing harm as determined by school administration but does not meet the state definition of a dangerous weapon. This could include pocket knives with blades less than 2.5 inches | Behavior Contract<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Safety Plan Developed<br>Search of student and/or locker |

| BEHAVIOR CODES | INCIDENT TYPE (SUB-CODES) | LEVEL | INCIDENT DEFINITIONS | POTENTIAL RESPONSES |
|---|---|---|---|---|
| | Weapon: (ISBE) Possession of Dangerous - Other | 3 | Student possesses dangerous weapon or realistic-looking fake dangerous weapon (does not include firearms)<br>A device, instrument, material, or substance that is readily capable of causing death or serious bodily injury, except a firearm. | Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Safety Plan Developed<br>Search of student and/or locker |
| | Weapon: (ISBE) Possession of Dangerous - Firearm | 3 | Possession of firearm on school grounds that is used for or readily capable of causing death (includes handgun, rifle, shotgun, multiple firearms) | Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Safety Plan Developed<br>Search of student and/or locker |

## Explanation of Disciplinary Consequences

***Warning***

A teacher/administrator/student conference may be held in hopes of eliminating further discipline consequences.

***Lunch Restrictions/Isolated Lunch Detentions***

Lunch restrictions/isolated lunch detentions assigned by classroom teachers are served during the student's lunch period with staff supervision. Students will be permitted to get their lunch and then should report to the supervising teacher for the remaining lunch period. Lunch restrictions/isolated lunch detentions are assigned in cases of first time or infrequent misconduct of a lesser nature. The staff member will inform the student and will call home.

***Teacher Assigned Detentions***

Teacher assigned detentions are detentions assigned by classroom teachers. They are served with the designated detention supervisor and are 75 minutes in length (1 hour and 15 minutes). Teacher assigned detentions are assigned in cases of first time or infrequent misconduct. The staff member will inform the student and parent. Parents are responsible for providing transportation home. Transportation inconveniences are not a valid excuse for missing a detention. Failure to appear for an assigned detention may result in further disciplinary consequences.

***Office Assigned Detentions***

Detentions can be issued by any staff member. However, office assigned detentions are assigned in cases of serious misconduct and/or frequent misconduct of the same nature. An office assigned detention will be 75 minutes in length (1 hour, 15 minutes) and commence immediately after classes are dismissed for the day. Students and parents will be notified of the assigned date(s) of the consequence. Parents are responsible for providing transportation. Transportation inconveniences are not a valid excuse for missing a detention. Failure to appear for an assigned detention may result in additional disciplinary consequences.

Absence on the day of a detention will cause the detention to be served on the next detention day. Detentions will typically be assigned Tuesday through Thursday.

***Behavior Contracts***

An administrator may write a behavior contract to provide a more structured setting for a student in hopes of eliminating inappropriate and unacceptable behaviors.

**No Contact Contracts:** A No Contact Contract may be implemented to limit or eliminate contact between specific students when deemed necessary. Each contract is developed on an individual basis, with the knowledge of the student involved and notification to their parent or guardian. These agreements are reviewed regularly, and timelines for review and duration are clearly outlined within the contract.

***Restorative Practices and Interventions***

The purpose of restorative practices is to engage students in an educational process including reflection, restoring the environment, and repairing relationships. Such interventions may include checking in with a teacher, administrator, or other

staff member, targeted intervention groups with the counselor or social worker, peer mediation, peer mentoring, adult mentoring, reflection, apology, restorative projects such as reading articles, cleaning, or community service.

### *In-School or Out-of-School Suspension*

Administration may assign a student an in-school suspension or out-of-school suspension for, but not limited to, chronic acts of misconduct, single acts of gross misconduct, gross insubordination, truancy, or dangerous and threatening actions to self and/or others. Parents will be notified of any in or out-of-school suspensions directly by an administrator, both in writing and by phone.

- ***In-School Suspension***
  Administration may assign a student an in-school suspension for serious misconduct or frequent misconduct of the same nature. Students will be in a supervised location working on classroom assignments. Any disruption may result in further disciplinary consequences.
- ***Out-of-School Suspension***
  A student who has been suspended from school will not be readmitted to school or to classes without a parent conference. Students may not participate in or attend after school, co-curricular, or extra-curricular activities while under suspension. At the time of a suspension the student will remain in the office until a parent or their designee comes to pick up the student from school.

A suspension may not exceed ten school days. Prior to a suspension, a student will be advised of the reason for the proposed suspension and afforded an opportunity to present information on their own behalf. It must be determined that the student is guilty of noncompliance with the school rule of the conduct charged, and that suspension is reasonably justified. Parents will be given prompt notice of the suspension and the reason thereof.

A suspended student shall have the opportunity to make up any assignments and tests missed during the suspension period. The school will provide work for the student so that future learning is not affected by the suspension. A student will receive credit for these assignments.

Parents have a right to request a review before the Board or an appointed hearing officer.

### *Right to Review Suspension*

The Appeals process must follow these 3 steps:

A. Appeal to the Building Principal
B. Appeal to the Associate Superintendent or Designee
C. Appeal to the Board of Education

Board Policy 7:200, *Suspension Procedure,* is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Expulsion*

A student may be expelled for gross disobedience or misconduct. Expulsion shall take place only after the parents have been requested by registered or certified mail to appear at a meeting of the Board, or to meet with a hearing officer appointed by the Board to discuss their child's behavior.

The request shall include:

a. Details regarding the specific act of gross disobedience or misconduct resulting in the recommendation for expulsion;
b. The time, date, and place of the hearing;
c. A brief description of what will happen during the hearing;
d. A list of the student's previous suspensions;
e. A statement indicating that the School Code allows the Board to expel a student for a definite period of time not to exceed two calendar years; and
f. A request that the student or parent inform the District if the student will be represented by counsel at the hearing.

During the hearing, the student and the student's parent(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified on behalf of the administration, and otherwise present reasons why the student should not be expelled. After presentation of evidence, the Board shall decide the issue of guilt and take such action as it deems appropriate. If the Board decides to expel the student, the written expulsion decision will detail the specific reasons why removing the student from the learning environment is in the best interest of the school, as well as the rationale for the duration of the expulsion. If a hearing officer is appointed by the Board, the hearing officer shall provide a written summary of the evidence heard to the Board. A student may be readmitted to school after expulsion by official action of the Board.

Board Policy 7:210, *Expulsion Procedure,* is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## Educational Programs

### *English Learners*

District 158 provides programs to meet the needs of students whose native language is a language other than English. Opportunities are offered to support the growth of English language skills and academic skills for students so they may achieve at high levels in academic subjects and meet the same challenging State standards expected of all students.

- ***Transitional Bilingual Education (TBE)***
  At attendance centers with more than 20 students who speak the same language and qualify for English Learner services, the District is required to establish a Transitional Bilingual Education Program (TBE) for those students. The TBE program is for English language learners who have not reached the language proficiency criteria required by the State. Students receive explicit language instruction in the four domains: listening, speaking, reading and writing. This program provides instruction in the student's native language to facilitate the transition into English, and helps students acquire the concepts in the core academic subjects and acquire English skills at the same time.
- ***Transitional Program of Instruction (TPI)***
  At attendance centers with less than 20 students who speak the same language and qualify for English Learner services, the District will implement a Transitional Program of Instruction (TPI). The TPI program is an English program that serves identified English learners by providing a full-time teacher certified to provide supplementary instruction for all content area instruction. The program integrates English-as-a-second-language instruction with subject-matter instruction that focuses not only in learning a second language, but also using that language as a medium to learn mathematics, science, social studies, or other academic subjects.
- ***Two-Way Dual Language***
  For our Spanish speaking English Learners, we implement the dual language two-way model. The Spanish Dual Language program is made up of approximately half Spanish-speaking students and half English-speaking students. Students have access to a specially trained bilingual teacher. Students are integrated for instruction so that both groups of students serve in the role of language model and language learner at different times. The goal of the Dual Language program is to develop bilingualism, biliteracy, academic achievement, and cross-cultural competencies for students.

### *Parent Advisory Committee for English Learners*

Parents of English learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Program's Parent Advisory Committee.

### *Family Life and Sex Education Classes*

Students will not be required to take or participate in any class or courses in comprehensive sex education, including in grades 6-12, instruction on both abstinence and contraception for the prevention of pregnancy and sexually transmitted diseases, including HIV/AIDS; family life instruction, including in grades 6-12, instruction on the prevention, transmission, and spread of AIDS; instruction on diseases; recognizing and avoiding sexual abuse; or instruction on donor programs for organ/tissue, blood donor, and transplantation, if the student's parent submits a written objection. The parent's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology.

Parents may examine the instructional materials to be used in any District sex education class or course by contacting the Building Principal.

### *Field Trips*

We encourage all students to participate in field trips. We believe the whole world is a classroom and many sound educational activities that support the curriculum are best appreciated by actually visiting specific sites. Any admission fee and a prorated cost for transportation are assessed and payable prior to the trip. Occasionally a lunch stop is scheduled at a fast food restaurant and may be part of the fee. Students always have the option to bring a sack lunch if they so desire. Permission slips will be required and parents will be given appropriate time to complete the form and pay the fee.

### *Gifted and Talented Program*

District 158 is committed to the belief that each student is a unique and valuable human being who possesses individual educational needs and abilities. It is the responsibility of the school to not only acknowledge this, but to identify those

needs and abilities and then to provide appropriate educational experiences to optimize each child's individual development.

Although formal identification of eligibility for the Gifted and Talented Program starts at the end of grade 2, identification of students for the Gifted Program is an ongoing process that uses both formal and informal data, and requires the collection of a body of evidence over time to substantiate a student's talent in specific areas.

Students identified are placed in the program based upon Standardized test scores in math, reading and language arts, teacher input and Student Ability Index (SAI) scores. These measures are placed on a matrix for final selection. Students selected for the Gifted and Talented Program are placed with a teacher who has formal gifted training or experience with gifted students whenever possible.

The program is based on the Consultation Model. Consultation is a collaborative problem solving process between the teacher(s) and coordinator(s) through a sharing of expertise with the ultimate goals of better serving students. This model is based upon best practice in the field of Gifted Education.

### *Home and Hospital Instruction*

A student who is absent from school, or whose physician, physician assistant or licensed advanced practice registered nurse anticipates the student's absence from school, because of a medical condition may be eligible for instruction in the student's home or hospital.

Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from a physician, physician assistant, or licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

### *Library Resource Center*

The Library Resource Center (LRC) provides materials that support the mission and curriculum of the District as well as the mission, philosophy, and goals of the middle school. Materials circulate for a period of two weeks. A student ID is required for library check out. All materials will be due two weeks before the end of the school year for inventory. Periodicals, reference materials and media materials are available for students to use in the LRC but do not circulate.

Students are charged a fine of .10¢ per day for overdue books. Students having overdue materials or fines will not be allowed to check out additional materials until their account is clear. In addition, students will be required to pay for books that are lost or damaged before any more materials can be checked out.

The LRC is a classroom. Student conduct as mentioned in other sections of this handbook will apply to the LRC. The LRC staff work with both students and staff to provide reference/research assistance and bibliographic instruction to meet the needs of the curriculum.

Parents, employees, students, and community members who believe that library media program resources violate rights guaranteed by any law or Board Policy may file a complaint using the procedure described in Board Policy 2:260, *Uniform Grievance Procedure*. Individuals who would like to submit feedback and/or complaints about the school's library media resources should complete and submit the Library Media Resource Objection form.

### *Multi-Tiered Systems of Support*

Multi-Tiered Systems of Support (MTSS) is a multi-tier approach for early identification and support of students with learning and behavior needs. The MTSS process begins with high-quality instruction and universal screening of all students. Students with identified needs are provided with interventions at increasing levels of intensity to accelerate their rate of learning. These interventions may be provided by a variety of personnel, including general education teachers, special educators, paraprofessionals, and specialists. Progress is closely monitored to assess both the learning rate and level of performance of individual students. Educational decisions about the dynamics, intensity and duration of interventions are based on individual student response to instruction. MTSS is designed for use when making decisions in both general education and special education, creating a well-integrated system of instruction and intervention guided by student outcome data.

The State of Illinois provides districts and schools with a framework for using MTSS to determine a student's eligibility for and entitlement to special education services. Effective, research-based core instruction, interventions, and assessment plays a critical role in this process and data from the core curricula and instruction, as well as interventions, are used in the eligibility determination process. If the intervention plan shows the student demonstrates performance discrepancy as indicated by national, state and local assessments AND does not demonstrate educational progress through those established national, state or local norms, the team will then refer the student to the Individual Problem Solving Team to discuss the process of special education entitlement.

### *Physical Education*

Physical education is taught in all grades and promotes the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities for students to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle.

All students will be expected to participate in PE except those who have a written doctor's excuse. Normally a student who provides a note from a parent can be excused from PE for up to three days. After three days, a doctor's note must be provided. Parent notes will only be honored twice per semester. **An excuse from PE class applies to extracurricular sports as well.** A parent may request that a student be excused from physical activity in PE during a period of religious fasting by notifying the physical education teacher in writing.

### *School Wellness*

District 158 promotes student wellness, including good nutrition and physical activity, throughout the educational program, school activities, and meal programs. Schools will foster the positive relationship between healthy nutrition, physical activity, and the capacity of students to develop and learn. In addition, schools will support and promote an active lifestyle.

Physical education is taught in all grades and promotes the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle.

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board Policy 4:120, *Food Services,* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

### *Section 504*

Students with disabilities who do not qualify for an Individualized Education Plan (IEP) under the Individuals with Disabilities Education Act and Illinois School Code may qualify for services under Section 504 of the Rehabilitation Act of 1973 if the child: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment. Any parent who is deaf or does not typically communicate using spoken English and who participates in a Section 504 meeting with a District representative shall be entitled to the services of an interpreter. Parents seeking information about Section 504 rights and services should contact the Assistant Principal at their child's school.

## Food Services and Cafeteria Expectations

### *Food Services Staff*

The Food Services Department is made up of a team of food and nutrition professionals dedicated to students' health, well-being and their ability to learn. We support learning by promoting healthy habits for lifelong nutrition and fitness practices.

Meals, foods and beverages sold or served at schools meet state and federal requirements which are based on the USDA Dietary Guidelines. We provide students with access to a variety of affordable and appealing foods that meet the health and nutrition needs of students. All items are prepared and served by qualified child nutrition professionals.

### *Free and Reduced-Price Food Services Eligibility Criteria and Selection*

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines and family-size income standards set annually by the U.S. Department of Agriculture. Those who feel they are in need are encouraged to complete the online Application for Free and Reduced Meals form. Eligibility requirements, the application process and other required information is made available through a secure, private, online form. Individuals who do not have access to a computer or are unable to apply online may pick up an application at the District Administrative Office. Once the application is processed, the parent(s) will receive a notification letter regarding eligibility status.

### *Breakfast and Lunch Menus*

Monthly menus and meal prices, in addition to nutrition, fitness, and education information, the District's School Wellness Plan, and prepayment options are available on the Food Services webpage. All students are offered a complete meal that includes milk, grains, meat and meat alternatives, fruits, and vegetables that meet federal guidelines.

### *Delivery of Foods*

Lunches and food not provided by the school should be limited to just your child. Large quantities of lunches/food brought in during the school day cause an unnecessary disturbance in the building. No deliveries of outside food will be allowed unless approved by a school administrator.

### *MySchoolBucks*

District 158 schools offer MySchoolBucks as a convenient method to pay for student meals. This online payment service provides parents with a quick and easy way to add money to your child's meal account by using a credit/debit card or electronic check wherever you have Internet access.

By creating a secure online account, parents can manage their child's account easily and conveniently by taking advantage of some of its popular features:

- Spending History – View a seven day history of your child's purchases.
- Low Balance Email Notification – Receive email notification when your child's account balance is low.
- Smart Pay – Set accounts to automatically replenish.
- Expired Credit Card Notification – Receive email notification prior to credit card expiration.
- Multi Student Funding – Fund multiple children at the same time.
- Spending Limit Settings – Set daily and weekly spending limits for your child by calling the District's Food Service Office at (847) 659-6158.

### *Nutritious Food*

All students are offered a complete meal that includes milk, grains, meat and meat alternatives, fruits, and vegetables that meet federal guidelines. Additional food items are also offered at a la carte pricing.

### *Providing Lunch/Food for Your Child*

Lunches or food not purchased at school should be limited to just your child. Large quantities of lunches or food brought in during the school day causes an unnecessary disturbance in the building. If you choose to drop off food for your child, please note that we will not interrupt classroom instruction to call the student down. The school has two general call-down times during the day in which students will be asked to pick up items.

### *Purchasing Food*

District 158 uses an electronic system for purchasing lunch which requires all students to use their ID card to make food purchases in the cafeteria. Parents may add funds to the student's lunch account by creating a secure online account at MySchoolbucks.com (funds may take 24 to 48 hours to be available in the students' account) or by bringing cash or a check (made payable to Huntley Community School District 158) to the designated area in an envelope marked with their name and student ID number. The cafeteria staff will place these payments in the student's lunch account.

Students should only be purchasing food and drink that they can consume during their regular lunch period. Open food and beverage items (excluding water bottles with a cap) are not to be taken to lockers for future consumption.

### *Cafeteria Expectations*

Students are expected to cooperate with the following procedures:

1. Place all lunch account checks/cash in the designated area upon arrival to school.
2. Deposit litter in the garbage cans provided.
3. Return all trays and utensils to the dishwashing area.
4. Leave the table and floor around the area in a clean condition for others.
5. Cafeteria lines will move with order and efficiency if all students have their ID card ready at the cash register and are patient and polite while waiting their turn.
6. Be considerate of others.

## Health Services

### *Health Office Staff*

The health program is designed primarily to maintain health and prevent serious injury or illness. A Registered Nurse is employed by the District in each school to be on duty when children are present during school hours.

### *Accident, Illness or Injury Procedure*

When a student becomes ill at school, the student may visit the Health Office. The nurse will assess the seriousness of the illness or injury and administer first aid. If warranted, parents will be notified. Possible outcomes after being assessed by the nurse: (1) the student may return to class, (2) the student may be picked up by the parent, or (3) the student may be sent to the hospital via EMS.

If the student has a fever of 100.4° F or greater, the student MUST be picked up from school. Other situations where a student must be picked up from school include, but are not limited to: vomiting, diarrhea, open lesions that cannot be covered, lethargy, serious head injuries, undiagnosed persistent or disruptive cough, eye drainage or redness, undiagnosed

or new rashes, and serious limb injuries. These situations will be given a "nurse home" attendance code. Parents are required to sign their child out in the office before leaving the building.

**NOTE:** Students must call their parents from the Health Office. Per school rules regarding cell phone use, students should not text or call their parents during the school day even if it pertains to illness.

### *Administering Medication to Students*

Every attempt should be made to schedule medication administration outside of school hours. However, if under exceptional circumstances a child is required to take prescribed medication during school hours, all medication shall be transported to and from school by a parent. Students are not to transport or have medications in their possession except for the self-administration of diabetes medication, asthma medication, or epinephrine auto-injectors, as outlined below. The nurse, principal, or designee will administer the medication in compliance with the following regulations:

### *Prescription Medication*

- A Request for Administration of Medication Form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
- The original prescription bottle must be brought to school by the parent. Students may NOT carry the medication to school.
- The prescription bottle label must contain the student's name, name of medication, time to be administered, dosage, possible side effects and termination date of administering the medication.
- Except for diabetes medication, asthma medication and epinephrine auto-injectors maintained by students authorized to self-medicate, all student prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

### *Non-Prescription Medication*

- A Request for Administration of Medication Form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year. Some non-prescription medications may be supplied by the school – please check your school for specifics.
- All medication needs to be labeled with the student's name and brought to school by a parent.
- Except for diabetes medication, asthma medication and epinephrine auto-injectors maintained by students authorized to self-medicate, all student non-prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

### *Administration of Medical Cannabis by Parent*

The Compassionate Use of Medical Cannabis Program Act allows a medical cannabis infused product to be administered to a student on school property or on the school bus by a parent under the following guidelines:

1. The parent of a student who is a minor must be registered with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child.
2. Both the student and parent possess valid registry identification cards issued by the IDPH.
3. Copies of the registry identification cards are provided to the Health Office.
4. An Administration of Medical Cannabis by Parent on School Property form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
5. After administering the product to the student, the parent must immediately remove the product from school property.

Medical cannabis infused products include oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis on school property or on the school bus is prohibited.

The product may not be administered in a manner that, in the opinion of the District, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver pursuant to this policy is prohibited. The District may not deny a student attendance at school solely because they require administration of the product during school hours.

### *Undesignated Asthma Medication*

Public Act 100-0726 (the Act) amends the school code 105 ILCS 5/22-30 and 27A-5, to include undesignated asthma medication to the other undesignated emergency medications in Illinois schools. The Act permits schools to stock a supply of asthma medication and spacers; authorizes physicians to provide school districts and non-public schools with a standing

order; and gives nurses or other trained personnel the authority to provide/administer Albuterol to any person (including parents, visitors and guests) that the nurse believes in good faith is experiencing respiratory distress. Undesignated Albuterol multi-dose inhalers and spacers are available in all school health offices during school hours.

### *Undesignated Epinephrine Auto Injectors (Epi-Pens)*

The Emergency Epinephrine Act, P.A. 97-0361 (the Act) became law in Illinois in 2011. The Act permits schools to stock a supply of Epinephrine Auto-Injectors, authorizes physicians to provide school districts and non-public schools with a prescription to obtain the emergency auto-injectors from local pharmacists, and gives nurses or other trained personnel the authority to provide/administer the epinephrine to any person (including parents, visitors, and guests) the nurse believes in good faith is having an anaphylactic reaction. Undesignated Epi-Pens are available in all schools during school hours. The standing order and emergency auto-injectors are kept in the Health Office.

### *Undesignated Opioid Antagonists*

Illinois School Code (105 ILCS 5/22-30(f)) and Board Policy 7:270, *Administering Medicines to Students*, permits schools to maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. Opioid antagonist means a drug that binds to opioid receptors, including, but not limited to, naloxone hydrochloride (Narcan) or any other similarly acting drug approved by the U.S. Food and Drug Administration. A School Nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe that person is having an opioid overdose.

A copy of Board Policy 7:270, *Administering Medicines to Students*, is available on the District's website.

Huntley District 158 and its employees and agents, including the physician, physician assistant, or advance practice nurse providing the standing protocol or prescription for School District Supply of Undesignated medications, shall incur no liability or professional discipline, except for willful and wanton conduct, as a result of any injury arising from the administration of an undesignated medication, including, but not limited to, asthma medication (inhaler), epinephrine auto injectors (Epi-Pen), diabetes medication (glucagon), or opioid antagonists, regardless of whether authorization was given by a student's parent/guardian, the student's physician, physician assistant, or advance practice nurse.

### *Self-Administration of Medication*

Students are permitted by law to carry and self-administer diabetes medication, asthma inhalers, pancreatic enzymes, and epinephrine auto-injectors, where appropriate. The parent must sign a statement acknowledging that the District shall incur no liability as a result of any injury or claim arising from the self-administration of the medication or use of an epinephrine auto-injector regardless of whether authorization was given by the student's parent or by the appropriate medical official, and that the parent will indemnify and hold harmless the school district and its employees and agents against such claims.

### *Asthma Medication*

Students may carry and self-administer their own asthma inhaler. Occasionally parents will provide an additional inhaler to be kept as a back up in the Health Office.

- If the parent would like their child to carry their own inhaler, the parent must provide:
  - Written authorization through the Request for Self Administration of Asthma Medication form signed by the parent, submitted annually at the beginning of the school year.
  - A prescription label with the name of the medication, the prescribed dosage and the time(s) or circumstances under which the medication is to be administered.
- Please also provide an Asthma Action Plan form completed by the student's physician and submitted every year at the beginning of the school year.

### *Diabetes Medication*

Students may carry and self-administer their own diabetes medication. However, parents may prefer the nurse monitor the student's diabetes.

- If the parent would like their child to administer the medication and glucose test independently, the parent must provide:
  - Written authorization through the Request for Self Administration of Diabetic Insulin and Glucose Testing form signed by the parent documenting the student has been instructed in the use and self-administration of the medication and glucose meter, AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
  - A prescription label with the name of the medication, the prescribed dosage and the time(s) or circumstances under which the medication is to be administered.

### *Epinephrine Auto Injectors (Epi-Pens)*

Students may carry and self-administer an Epi-Pen. However, parents may prefer the Epi-Pen be kept in the Health Office.

- If the parent would like their child to administer their own Epi-Pen, the parent must provide:
  - Written authorization through the Request for Self Administration of Anaphylactic Medication form signed by the parent documenting the student has been instructed in the use and self-administration of the anaphylactic medication, AND *signed by the medical doctor*, renewed annually at the beginning of the school year.

If a student requires assistance with their Epi-Pen during a severe allergic reaction, a nurse or other trained staff member may administer the Epi-Pen.

### *Anaphylaxis Prevention*

While it is not possible for the school or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management in order to reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. Parents and students who desire more information may contact the nurse.

Board Policy 7:285, *Anaphylaxis Prevention, Response, and Management Program,* is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### *Communicable Diseases*

Please notify the Health Office as soon as possible if your child contracts any contagious disease. If such a disease is contracted, the child must be excluded from school. Communicable diseases such as chicken pox, German measles, impetigo, influenza, measles, mumps, scarlet fever, infectious mononucleosis, norovirus, coronavirus, and strep throat are contagious before they reach a stage where they can be recognized and diagnosed. Certain communicable diseases will require a doctor's release for the student to re-enter school or may require documentation from the County Department of Health to re-enter school or school related activities. Please check with the school Health Office for specifics.

### *Concussions*

If a student sustains a concussion, please notify the Health Office. The school will support a student with a concussion working with the student's physician and by providing a Return-to-Learn protocol. The student will check in with the nurse daily to evaluate symptom severity.

The Illinois Department of Public Health (IDPH) has adopted the U.S. Centers for Disease Control and Prevention's (CDC) *Heads Up* campaign brochures which include concussion fact sheets for parents available on the IDPH website.

If an accident or illness merits being excused from school and/or physical education or recess, a doctor's note is required that specifies when the student may return to normal activity. **The nurse will not be able to write a note to excuse the student from PE.** A physician's release to return to PE and/or extracurricular athletic activities is required whenever a doctor's note for no PE has been issued for a concussion or other reason.

### *Emergency Contact Information*

There are times when a student's illness or injury requires transportation to the hospital. The local rescue squad will transport the student to the appropriate medical facility. Every attempt will be made to notify the parent before transport. In order to contact parents quickly, it is required that we have complete and current information in PowerSchool on the following items:

- Your home address and telephone number
- Working status of parent(s), including company name, address and phone number where you can be reached
- The name and phone number of a neighbor, friend, or relative who is willing to attend to your child in an emergency.

It is the responsibility of the parent to notify the Registration Department at studentupdate@district158.org of any changes in the aforementioned items.

### *Epilepsy or Seizure Disorder*

Parents of students who are diagnosed with epilepsy or a seizure disorder must submit a Seizure Action Plan at the beginning of each school year.

### *Life-Threatening Food Allergies or Life-Threatening Chronic Illnesses*

State law requires District 158 to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and State rules.

Parents of students with food allergies should provide a Food Allergy Emergency Action Plan and Treatment Authorization form completed by the student's physician and submitted every year at the beginning of the school year.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the support needed for your student to access their education effectively.

While not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504, we may be able to appropriately meet a student's needs through other means.

### *Physical Examination and Immunization Requirements*

In accordance with the Illinois Department of Public Health (IDPH) and the Illinois School Code, physical examinations are required for all students entering Kindergarten, sixth grade and ninth grade, and students transferring from out-of-state. Physicals are also required for students trying out for or participating in extracurricular athletics. The Illinois Certificate of Child Health Examination (school physical) form must include a record of all immunizations the child has received**.**

Every child who enters Preschool, Kindergarten, sixth or ninth grade and every child who enters an Illinois school for the first time, irrespective of grade, must present evidence of immunization as prescribed by the rules and regulations of the Illinois Department of Public Health (IDPH) and the Illinois State Board of Education (ISBE).

Students failing to meet the required immunizations against measles, tetanus, diphtheria, poliomyelitis, varicella, pertussis (whooping cough), meningitis, rubella, mumps, and Hepatitis B, will be excluded from all District schools. There are two exceptions to this State law:

- Children whose parents object to immunizations on religious grounds must present the IDPH's Religious Exemption to Required Immunizations/Examinations form to the Superintendent or designee. Upon receipt of the form, the Superintendent or designee shall immediately inform the parent of exclusion procedures if there is an outbreak of one or more diseases from which the student is not protected.
- Per Illinois School Code, if the physical condition of the child is such that any one or more of the immunization agents should not be administered on medical grounds, the examining physician responsible for the performance of the health examination shall endorse such fact upon the health examination form.

**All physical and immunizations must be submitted on the** Illinois Certificate of Child Health Examination **(school physical) form prior to the first day of school or students will not be allowed to attend school**.

### *Dental and Vision Exam Requirements*

A Dental Exam form must be provided to the Health Office before May 15 of the current year for students in Kindergarten, second, sixth, and ninth grades. A Vision Exam form must be provided to the Health Office for students entering Kindergarten or transfer students entering Illinois schools for the first time. A student may be exempt from the dental or vision examination requirements if the student's parent shows an undue burden or lack of access to a dentist or qualified physician/optometrist.

### *Reporting to the Health Office*

Except in emergencies, students need a hall pass from their teacher to visit the Health Office. If a student decides they need to see the nurse during a passing period, the student should report to class and receive a hall pass from the teacher. If the nurse is not there or the Health Office is closed, the student should report to the office.

> The Health Office is to be used for acute illness or injury, emergencies, or medication administration.
> It is **NOT** to be used by students to sleep, congregate with others, or eat due to missed meals.
> Our goal is to ensure the best possible education for our students by keeping students in class.

### *Restrictions for Activity or Physical Education*

At times, individual students may require special restrictions to their activity level due to a medical condition. Restrictions for activity or physical education class need to be submitted by a medical physician and must specify the amount of time the student is restricted from participation. Please note any physician directives for activity restrictions need to be reviewed and resubmitted each school year.

### *When To Keep Your Child at Home*

Please keep your child at home during an illness to decrease the number of students who are exposed to the illness. Students who have been running a fever (100.4° F or greater) should be kept home fever-free for 24 hours before they return to school unless guidelines from the CDC or IDPH increase this timeframe. Students should also remain at home for 24 hours after vomiting has stopped and the student can tolerate a solid diet, and/or until diarrhea-free for 24 hours.

## Internet

### *Access and Use*

All use of the District's electronic networks shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or prohibited behaviors by users. However, some specific examples are provided. **Failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or legal action.**

### *Privileges*

Use of the District's electronic network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges, disciplinary action, and/or appropriate legal action. The technology administrator will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. The decision of the technology administrator is final. The technology administrator will work with the building administrator and the building administrator will deal directly with the violator.

### *Terms and Conditions for Internet Access*

The term electronic networks includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-issued Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networks or to any District-issued online account from any computer or device, regardless of location;
3. District-owned or District-issued computers, laptops, tablets, phones, or similar devices.

### *Acceptable Use*

Access to the District's electronic network must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use. Use of the Internet, email, and other communication and collaboration tools to enhance productivity and enhance student learning is encouraged.

If students have been provided with a 1:1 technology device, the following are guidelines for the expectation of using technology responsibly:

a. Bringing a charged device to school every day;
b. Storing the device in the provided case when not in use;
c. Moving safely through the hallway while carrying the device;
d. Respecting the property and privacy of others by not using another student's device or account;
e. Using the device, app, and other information resources to support learning, complete school assignments, and gain understanding of how technology works; and
f. Using the Internet to gather information related to school, and to communicate with other students, teachers, and experts as it relates to school work.

### *Unacceptable Use*

Staff and students are responsible for their own actions and activities involving the use of computers and the network. Some examples of unacceptable uses include, but are not limited to, the following:

a. Using the electronic networks for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any State or federal law;
b. Using the electronic networks to engage in conduct prohibited by Board Policy;
c. Unauthorized downloading of software or other files, regardless of whether it is copyrighted or scanned for malware;
d. Unauthorized use of personal removable media devices (such as flash or thumb drives);
e. Downloading of copyrighted material for other than personal use;
f. Using the electronic networks for private financial or commercial gain;
g. Wastefully using resources, such as file space;
h. Hacking or attempting to hack or gain unauthorized access to files, accounts, resources, or entities by any means;
i. Invading the privacy of individuals, including the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature, such as a photograph or video;
j. Using another user's account or password;
k. Disclosing any network or account password (including your own) to any other person, unless requested by the system administrator;
l. Posting or sending material authored or created by another without their consent;
m. Posting or sending anonymous messages;
n. Creating or forwarding chain letters, spam, or other unsolicited messages;

o. Using the electronic networks for commercial or private advertising;
p. Accessing, sending, posting, publishing, or displaying any abusive, obscene, profane, sexual, threatening, harassing, illegal, or knowingly false material;
q. Misrepresenting the user's identity or the identity of others; and
r. Using the electronic networks while access privileges are suspended or revoked.

***Indemnification***

The user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

***Internet Safety***

Internet access is limited to only those acceptable uses as detailed in these procedures. Staff members shall supervise students while students are using District Internet access to ensure students abide by the Terms and Conditions for Internet access contained in these procedures.

Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee.

The technology administrator and Building Principal shall monitor student and staff Internet use.

***Internet and Network Security***

Internet and network security is a high priority. If the user can identify a security problem on the network or Internet, the user must notify the Technology Department or Building Principal. If reported to the Building Principal, the Building Principal is responsible for notifying the Technology Department. Do not demonstrate the problem to other users. Attempts to log-on to the network or Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network. **Keep your accounts and passwords confidential and do not use another individual's account.**

***Network Etiquette***

Staff and students are expected to abide by the generally accepted rules of network etiquette while using any means of electronic communication such as email, blogs, wikis, discussion boards, instant messaging, etc. These include, but are not limited to, the following:

a. Be polite. Do not become abusive in messages to others.
b. Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language.
c. Do not reveal personal information, including the addresses or telephone numbers of students or staff.
d. Recognize that the District's electronic networks are not private. People who operate the District's technology have access to all email and other data. Messages or other evidence relating to or in support of illegal activities may be reported to the authorities.
e. Do not use the network in any way that would disrupt its use by other users.
f. Consider all communications and information accessible via the network to be private property.

***No Warranties***

The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

***Telephone Charges***

The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, texting or data use charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

***Use of Email***

The District's email system, and its constituent software, hardware, and data files, are owned and controlled by the District. The District provides email to aid students and staff members in fulfilling their duties and responsibilities, and as an education tool.

a. The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student or staff member to an email account is strictly prohibited.
b. Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum.
c. Electronic messages transmitted via the District's Internet gateway carry with them an identification of the user's Internet domain. This domain is a registered name and identifies the author as being with the District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
d. Any message received from an unknown sender via the Internet, such as spam or potential phishing emails, should either be immediately deleted or forwarded to the technology administrator. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.
e. Use of the District's email system constitutes consent to these regulations.

***Vandalism***

Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of malware, such as viruses and spyware.

***Web Publishing Copyright Rules***

Copyright law and Board Policy prohibit the re-publishing of text or graphics found on the Internet or on District websites or file servers/cloud storage without explicit written permission.

a. For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source.
b. Students and staff engaged in producing web content must have written permission from the original producer before adding the material to their web page.
c. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission.
d. The fair use rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
e. Student work may only be published if there is written permission from both the parent and student.

## Technology and Artificial Intelligence

***Definition:*** Artificial Intelligence is technology that enables machines to simulate human intelligence and capabilities by processing and analyzing existing information using predefined actions or recommendations.

***Purpose Statement:*** In Huntley District 158, students and educators will use relevant new technologies, such as Artificial Intelligence (AI), in structured learning experiences to support their education and prepare them for the future. The use of AI begins with human-driven questions and ends with human insight. AI will support inquiry, discovery, and reflection. We will ensure that AI tools are used responsibly and ethically to enhance learning. AI will support, rather than replace, thinking and learning and complement effective teaching methods. We will foster critical thinking, academic integrity, and access to learning while empowering students and educators.

***Guiding Principles and Values:*** Whenever students and staff use new technologies to support education, we will ensure they align with our purpose, principles, and values. In Huntley District 158, we value:

1. AI as an Educational Tool
    - AI will complement, not replace, human learning and effort, aligning with educational goals.
    - AI will support critical thinking, creativity, and problem-solving.

- Educators and students will use AI to personalize learning experiences, adapting to diverse student needs and learning styles to maximize individual growth.
- AI will streamline tasks and optimize workflows, allowing educators to dedicate more time to instruction and student engagement.
- AI will serve as an accessibility tool to support student engagement and access to curricular materials and services.

2. Ethical Use and AI Literacy
   - Human judgment will remain central in AI-assisted decision-making.
   - AI literacy will be fostered among students and educators, ensuring they understand AI's capabilities, limitations, ethical considerations, and societal impacts to enable informed and responsible use.
   - AI use will uphold academic integrity, ensuring students engage ethically and authentically in their learning.
   - Students will ensure that their work reflects their thinking and learning process, avoiding misrepresentation through AI-generated content.
   - Students and educators will disclose AI usage when appropriate and provide proper attribution.
3. Data Privacy, Safety, and Equitable Access
   - Student data privacy and online safety will be prioritized and adhere to relevant laws, including SOPPA, FERPA, COPPA, and CIPA.
   - All students will have equitable access to AI tools and resources.
   - AI tools will be developmentally appropriate for students.
   - Students and educators will understand how AI interacts with their data/information and comply with school and district policies and guidelines.
4. Oversight and Continuous Improvement
   - AI tools will be carefully evaluated and implemented to align with educational goals.
   - The district will develop and regularly refine clear guidelines and protocols for AI use.
   - The district will establish processes for ongoing monitoring and auditing of AI usage to ensure adherence to these principles and address potential misuse.
   - The district will foster collaboration among educators, students, families, and the community in selecting, implementing, and evaluating AI tools and strategies.
   - Students and educators will engage in training on AI tools, including their benefits, risks, and best practices.

***AI Guidelines for Students*:** Artificial Intelligence (AI) can be a powerful tool to support student learning, but it's important to understand when and how it's appropriate to use. Huntley 158 has established clear AI Usage Guidelines to help students and teachers navigate expectations for assignments, assessments, and projects.

All assignments will fall under one of three categories in which teachers will provide guidance on the appropriate level of student use:

- **No Use (Default):** AI tools are not allowed. All work must be original and created without assistance.
- **Limited Use:** AI can be used only for specific purposes such as brainstorming, editing, or tasks defined by your teacher. All AI use must be clearly cited.
- **Integrated Use:** You may use AI tools freely with teacher approval, as long as you follow academic integrity practices and provide a rationale for your use.

Click here to view the full Huntley 158 AI Guidelines for Students Document.

## Progress Reports, Report Cards, Grading, Retention, and Promotion

### *Progress Reports*

Mid quarter progress report grades will be available on PowerSchool. A notification will be sent to parents via the School Messenger/Communicate program on the day that mid quarter progress report grades are updated. Parents may also access current grades at any time by using their parent account on PowerSchool.

### *Report Cards*

Report cards for students in grades 6-8 are completed on a quarterly basis. Students will be assessed on end of the year grade-level standards in order to show what the student knows, or is able to do, in relation to the standard. The report cards show student progress towards mastery of specific learning targets. A notification will be sent to parents via the School Messenger/Communicate program on the day that report cards are distributed.

### *Grade Point Average (GPA) Calculation*

In figuring grade point average, points are earned for each quarter grade. The points are then totaled and divided by the number of classes attempted.

| | | | | | |
|---|---|---|---|---|---|
| A+ = 4.3 | A = 4.0 | A- = 3.7 | C+ = 2.3 | C = 2.0 | C- = 1.7 |
| B+ = 3.3 | B = 3.0 | B- = 2.7 | D+ = 1.3 | D = 1.0 | D- = 0.7 |
| | | | | F = 0 | |

All classes are 1 credit. If a student is enrolled in ½ band or orchestra and ½ chorus, they will receive 0.5 credit for each class. Below is an example of how to calculate a GPA for a student who received the following grades in each class.

Example for calculation:

| **Class** | **Credit** | **Grade** | **Points** | |
|---|---|---|---|---|
| Art | 1 | A- | 3.7 | |
| PE | 1 | A- | 3.7 | |
| ½ Band | .5 | A+ | 2.15 | |
| ½ Chorus | .5 | A+ | 2.15 | |
| Science | 1 | A | 4 | |
| Math | 1 | A- | 3.7 | |
| Literacy | 1 | B+ | 3.3 | |
| History | 1 | A | 4 | |
| TOTAL | 7 | | 26.7 | **26.7/7= GPA 3.814** |

### *Grade Point Average (GPA) Calculation with Honors Courses*

Algebra 1 (H), Geometry (H), and English 1 (H) are courses that have been determined to be taught at the rigor of an honors high school course and are therefore given extra consideration in determining grade point average.

Honor's weighted courses will use the following point system.

| | | | | | |
|---|---|---|---|---|---|
| A+ = 4.8 | A = 4.5 | A- = 4.2 | C+ = 2.8 | C = 2.5 | C- = 2.2 |
| B+ = 3.8 | B = 3.5 | B- = 3.2 | D+ = 1.3 | D = 1.0 | D- = 0.7 |
| | | | | F = 0 | |

Again, all classes are 1 credit. If a student is enrolled in ½ band or orchestra and ½ chorus, they will receive 0.5 credit for each class. Below is an example of how to calculate a GPA for a student enrolled in honors classes who received the following grades.

Example for calculation (with Honors classes):

| **Class** | **Credit** | **Grade** | **Points** | |
|---|---|---|---|---|
| Art | 1 | A- | 3.7 | |
| PE | 1 | A- | 3.7 | |
| ½ Band | .5 | A+ | 2.15 | |
| ½ Chorus | .5 | A+ | 2.15 | |
| Science | 1 | A | 4 | |
| *Algebra 1 (H)* | 1 | A- | *4.2* | |
| *English 1 (H)* | 1 | B+ | *3.8* | |
| History | 1 | A | 4 | |
| TOTAL | 7 | | 27.7 | **27.7/7= GPA 3.957** |

### *Remediation, Retention, and Promotion*

The decision to retain or promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, and performance on the standardized tests required by the Illinois State Board of Education (ISBE) and/or other assessments. A student shall not be promoted based upon age or any other social reason not related to academic performance.

Research indicates a negative outcome regarding retention, and as such, effective decision-making regarding retention will include a remediation plan developed throughout the school year in which administration will track student core class grades.

The remediation/retention process is a continuous process that may include communication home, team supports, MTSS supports, meeting with administration, and/or social-emotional supports. The plan becomes more intensive and restrictive as a student progresses through the remediation process.

Students who have failed two or more quarters of a core class at the end of the school year will be considered for summer school and/or retention. Retention will only occur if the remediation process is not successful. The Building Principal will have the final decision-making authority over retention decisions.

## Safety and Security

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. As such, District 158 has developed and maintains a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement, fire officials, and emergency medical services personnel;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

### *Campus Resource Officers*

District 158 has established a Campus Resource Officer (CRO) program in partnership with the Algonquin, Huntley, and Lake in the Hills Police Departments. As part of an intergovernmental agreement, this partnership helps create "effective and positive school student discipline that: (1) is part of District 158's larger effort to address school safety and climate, (2) includes proactive and restorative methods rather than only punitive, and (3) is clear, consistent and equitable."

Each CRO is equipped with a body worn camera as provided by law in accordance with Police Department policies. The CRO's body worn camera will not record during the school day unless and until the CRO has reason to believe that a crime has been or is in the process of being committed. Further, in the event a CRO is in a hostile situation or perceives that a complaint will be raised, at the CRO's discretion, the body worn camera can begin recording.

### *Emergency Procedure Terms*

- **Lockdown:** A lockdown is declared when, in the opinion of an administrator, Campus Resource Officer, or staff member, a situation exists that threatens the safety of students and staff and requires them to take appropriate protective action – locking down in a classroom, hiding from the danger or safely getting out of the building.
- **Hold in Place and Teach:** This protocol is enacted when there is a situation *inside the building* that requires immediate action for all persons to remain in place. It is non-life threatening to the general population and to the school.
- **Secure the Building and Teach:** This protocol is enacted when there is a situation *outside the building* that requires all persons to remain inside the school building.
- **Severe Weather/Shelter in Place:** This protocol is enacted when there is a severe weather/tornado warning indicated in the area of the school(s). All staff and students, inside or outside of the school, will be advised to move to their designated safe areas within the school.

  Should a severe weather/tornado warning occur at dismissal time, students will be kept in the building until conditions improve or an all-clear signal is issued.

  In the event buses are in transit and a severe weather/tornado warning is announced, buses will go to the closest school building or predetermined location based on movement of the potential weather.
  - **Tornado Watch:** A tornado watch is used when conditions are favorable for tornadoes to form.
  - **Tornado Warning:** A tornado warning is used when a tornado funnel is signed or indicated by weather radar. Shelter should be taken immediately.

### *School Safety Drill Plan*

In accordance with the School Safety Drill Act (105 ILCS 128/) and Board Policy 4:170, *Safety*, the following drills will be conducted:

1. Three school evacuation drills;
2. Two bus evacuation drills;

3. One severe weather and shelter-in-place drill;
4. One law enforcement lockdown drill.

Emergency drill procedures will be discussed with all students by their classroom teachers prior to each drill. If a parent would like to opt their child out of participating in the law enforcement lockdown drill, they must request this in writing to the Building Principal each school year.

### *School Bus Safety*

All students shall be provided with instruction in safe bus riding practices at least twice during each school year. The instruction shall include two emergency bus evacuation drills, as well as the operation and use of the emergency door, windows (as a means of escape), and fire extinguisher.

### *Student Drop-Off and Pick-Up*

In the interest of safety and security of all students and staff, parents are asked to please review the following drop-off and pick-up procedures:

#### Morning Drop-Off

All students should be dropped off in the single lane drop off area as designated curbside in the front of the school. Please use the entire front of the building to drop off, helping to efficiently drop off as many students in the quickest time possible.

Only buses are allowed in the back of the school. **No student should be dropped off in the parking lot**. Students at HMS will be allowed to enter the building at 7:00 a.m. Students at MMS will be allowed to enter the building at 6:45am.

#### Afternoon Pick-Up

All students being picked up must be picked up in the single lane pick up area as designated curbside in the front of the school. Please use the entire front of the building to pick up, helping to efficiently pick up as many students in the quickest time possible.

Only buses are allowed in the back of the school. **No student should be picked up in the parking lot**. Adult supervision of car riders ends at 2:35 p.m. Students not involved in a school-sponsored activity may not remain on campus. If you cannot pick up your child by this time, please arrange for them to ride the bus home.

Vehicles MAY NOT be parked or located in the bus lanes or fire lanes at ANY TIME.
Vehicles located in these locations may be ticketed and/or towed by the police.

### *Walking or Riding Bicycles To and From School*

For student safety, walking or riding bicycles to and from school is discouraged whenever possible. Students who do walk or ride a bicycle must follow all traffic laws, use designated crossings and sidewalks when available, and exercise safe practices at all times. E-bikes, motorized bicycles, and motorized scooters are prohibited on school property.

Students utilizing bicycles or non-motorized scooters must properly park and secure them in the designated bicycle rack area while on school grounds. The school district is not responsible or liable for lost, stolen, damaged, or mislaid property.

In addition, all other applicable district policies, student handbook guidelines and school expectations shall be followed.

~~For safety purposes, it is not recommended that students walk or ride bicycles to or from school. E-bikes and other motorized bikes/scooters are prohibited.~~

## Search and Seizure

In an effort to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. School authorities include school liaison police officers (Campus Resource Officers).

### *School Property and Equipment*
### *As Well as Personal Effects Left by Students*

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other dangerous substances or materials, including searches conducted through the use of specially trained dogs.

### *Search of Student Accounts or Profiles on Social Networking Websites*

In accordance with the Right to Privacy in the School Setting Act, 105 ILCS 75/:

1. School officials may not request or require a student or the student's parent to provide a password or other related account information to gain access to the student's account or profile on a social networking site.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rule or policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination.

### *Searches of Students and/or Student's Personal Effects*

School authorities may search a student and/or the student's personal effects in the student's possession (purses, wallets, knapsacks, book bags, lunch boxes, etc.), when there is reasonable grounds for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or District's rules and policies.

The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction. When feasible, the search will be conducted as follows:

- Outside the view of others, including students;
- In the presence of a school administrator or adult witness; and
- By a certificated employee or school liaison police officer (Campus Resource Officer) of the same sex as the student.

### *Seizure of Property*

If a search produces evidence that a student has violated or is violating either the law or the school or District's rules or policies, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities. The student's parent(s) shall be notified of the search as soon as possible.

Board Policy 7:140, *Search and Seizure*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## Special Education

### *Education of Children with Disabilities*

The District shall provide a free appropriate public education in the least restrictive environment and any necessary related services to all students with disabilities enrolled in District 158, as required by the Individuals with Disabilities Education Act (IDEA). The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed, except those children with disabilities who turn 22 years of age during the school year are eligible for special education services through the end of the school year. It is the intent of the school to ensure that students with disabilities are identified, evaluated and provided with appropriate educational services. Once a student is determined to have a disability under IDEA, an Individualized Education Program (IEP) will be developed by a team of educators along with parents.

For additional information, please contact the Special Services Department at (847) 659-6158.

### *Prioritization of Urgency of Need for Services (PUNS)*

The Illinois Department of Human Services (IDHS) maintains a statewide database known as the PUNS database (Prioritization of Urgency of Need for Services) that records information about individuals with intellectual disabilities or developmental disabilities who are potentially in need of services.

IDHS uses the data on PUNS to select individuals for services as funding becomes available, to develop proposals and materials for budgeting, and to plan for future needs. The PUNS database is available for children with intellectual disabilities or developmental disabilities with unmet service needs.

Registration to be included on the PUNS database is the first step toward receiving developmental disabilities services in this State. A child who is not on the PUNS database will not be in the queue for State developmental disabilities services.

For more information and to sign up for PUNS, see the Illinois Department of Human Services PUNS information page at https://www.dhs.state.il.us/page.aspx?item=41131. You may also contact the Special Services Coordinator at your child's school.

### *Services and Programs*

District 158 provides a continuum of services to students with IEPs. Every effort is made to educate the student within their home school and classroom environment. The Individualized Education Program team, including the student's parent(s) and

educators, meets annually to determine the needs of the student and the least restrictive environment. Students who move into District 158 with an IEP will be provided with the services listed in the Individualized Education Program plan.

Students with IEPs are afforded safeguards and rights described in the parent guide, *Educational Rights and Responsibilities: Understanding Special Education in Illinois*, available on the Illinois State Board of Education (ISBE) website.

Students with disabilities who do not qualify for an Individualized Education Program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Illinois law, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the student: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment.

### *Access to Classroom for Special Education Observation or Evaluation*

The parent of a student receiving special education services, or being evaluated for eligibility, is afforded reasonable access to educational facilities, personnel, classrooms, and buildings. This same right of access is afforded to an independent educational evaluator or a qualified professional retained by or on behalf of a parent or child.

For further information, please contact the Building Principal.

### *Discipline of Special Education Students*

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability.

Additional information, including laws, regulations, and guidance, is available at the Illinois State Board of Education (ISBE) website.

- ***Behavioral Interventions***
  Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

- ***Physical Restraint, Time Out, and Isolated Time Out (RTO)***
  Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others, and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The school may not use isolated time out, time out, or physical restraint as discipline or punishment, convenience for staff, retaliation, as a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited.

  Additional information for parents, including *The Physical Restraint, Time Out, and Isolated Time Out Bill of Rights*, is available on the Illinois State Board of Education (ISBE) website.

### *Exemption From PE Requirement for Special Education Students*

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. The student (a) is in grades 3-12, (b) has an IEP that requires that special education support and services be provided during physical education time, and (c) the parent agrees or the IEP team makes the determination; or
2. The student (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education will receive that service in accordance with the student's Individualized Education Program.

### *Related Service Logs*

For a student with an IEP, the District must create related service logs that record the type of related services administered under the student's IEP and the minutes of each type of related service that has been administered.

# Student Privacy Protections

### *Surveys*

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified or who created the survey.

### *Surveys by Third Parties*

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This applies to every survey: (1) that is created by a person or entity other than a district official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Parents who object to disclosure of information concerning their child to a third party may do so in writing to the Building Principal.

### *Surveys Requesting Personal Information*

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parents.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such programs.

The student's parent may: (1) inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or (2) refuse to allow their child to participate in the survey. The school will not penalize any student whose parent exercised this option.

### *Instructional Material*

A student's parent may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

### *Prohibition on Selling or Marketing Students' Personal Information*

No school official or staff member may market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term personal information means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.

6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's personal information to a business organization or financial institution that issues credit or debit cards.

A parent who desires to opt their child out of participation in activities provided herein or who desires a copy or access to a survey or any other material described herein may contact the Building Principal.

Here is a link to the District's Student Data Privacy processes and procedures.

## Student Records

The District will maintain two sets of records for each student: a permanent record and a temporary record.

### *Permanent Records*

All student permanent records are maintained for at least 60 years after the student transfers, graduates, or permanently withdraws.

A student's permanent record may include:

- basic identifying information
- academic transcripts
- attendance records
- accident and health reports
- honors and awards
- school-sponsored activities and athletics
- information pertaining to the release of this record

### *Temporary Records*

Student temporary records are maintained for at least five years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after five years, be transferred to the parent or to the student when the student reaches 18 years of age, graduates from high school, marries, or enters military service, whichever comes first. Such students are called *eligible students*.

A student's temporary record may include:

- family background information
- intelligence and aptitude test scores
- psychological reports
- achievement test results
- participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations
- honors and awards received
- teacher anecdotal records
- disciplinary information
- special education files
- records associated with plans developed under Section 504 of the Rehabilitation Act of 1973
- verified reports of information from non-educational persons, agencies or organizations of clear relevance to the student's education
- information pertaining to the release of this record

### *Rights and Privacy Regarding Student Records*

The Family Educational Rights and Privacy Act (FERPA) and the Illinois School Student Records Act (ISSRA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. **The right to inspect and copy the student's education records within 10 business days after the date the District receives a request for access.**
   A parent or student 18 years of age has the right to inspect and copy their permanent record. The parent or student should submit to the Building Principal or the Official Records Custodian a written request that identifies the record(s) they wish to inspect. The Building Principal will make arrangements for access and notify the parent or student of the time and place where the records may be inspected.

   These rights are denied to any person against whom an order of protection has been entered concerning a student (105 ILCS 5/10-22.3c, 105 ILCS 10/5a, and 750 ILCS 60/214(b) (15).

2. **The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, irrelevant, or improper.**

A parent or eligible student may ask the District to amend a record that they believe is inaccurate, misleading, irrelevant, or improper. They should write to the Building Principal or the Official Records Custodian, clearly identify the part of the record they want changed, and specify the reason.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise the individual of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. **The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or ISSRA authorizes disclosure without consent.**
   Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill professional responsibility or contractual obligations with the District.

   Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or Federal law. Before information is released to individuals, the parent or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records.

   Academic grades and references to expulsions or out-of-state suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring.

   Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent(s) can be identified; any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

4. **The right to a copy of any school student record proposed to be destroyed or deleted.**
   Student temporary records are reviewed every four years or upon a student's change in attendance centers, whichever occurs first.

5. **The right to prohibit the release of directory information.**
   Throughout the school year, the District may release directory information regarding students, limited to: name, address, grade level, birth date and place, parent names and addresses, academic awards, degrees, and honors, information in relation to school-sponsored activities, organizations, and athletics, major field of study, or period of attendance in school.

   *Any parent or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the Building Principal within 30 days of the date of this notice. No directory information will be released within this time period unless the parent or eligible student is specifically informed otherwise.*

6. **The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law.**

7. **The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.**

   The name and address of the Office that administers FERPA is:

   U.S. Department of Education
   Student Privacy Policy Office
   400 Maryland Avenue, SW
   Washington, DC 20202

## Student Services

### *Counseling and Guidance*

The guidance counseling staff are a resource to students in educational, social/emotional development, and career awareness activities. Academic counseling is available when students appear to have organizational or motivational problems in school. The counseling staff will help coordinate home-school communication as necessary and also act as a liaison between students and teachers.

Individual counseling may be provided upon request of the student, parent, or teacher. Such confidential discussions may be on any topic of concern including school adjustment problems and personal problems. Counselors do not provide therapy for students, but can and will provide referrals as needed. All students 12 years of age or older may request individual counseling without parent/guardian consent pursuant to 405 ILCS 5/3-550.

- In addition to the above services, it is the goal of the counseling staff to provide for the personal growth and development of all students regarding such issues as self-esteem, decision making, social skills, life safety, etc.

### *Erin's Law Counseling Options, Assistance, and Intervention*

Each middle school's counseling staff has identified counseling options for students who are affected by sexual abuse and grooming behaviors, along with District and community-based options for victims of sexual abuse and grooming behaviors to obtain assistance and intervention.

### *Problem Solving Team*

Students who are experiencing academic, behavioral or social/emotional concerns, which affect academic performance, may be referred to our Problem Solving Team (P.S.T.) This program is designed to assist and support students at-risk of academic failure. Staff and/or parents may refer students for this program to the student's guidance counselor. Based on the student's needs, an action plan will be developed and monitored to assist the student in achieving academic success.

### *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*

Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important District goals and required by 105 ILCS 5/26A (Article 26A). Students and/or their parent/guardian may access Board Policy 7:255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence,* for more information.

Requesting Support Services

An Article 26A Student and/or their parent/guardian may request support services under this policy by contacting the building-level Article 26A Resource Person, whose name and contact information will be annually distributed to employees, students, and parents/guardians by each Building Principal.

Filing a Complaint

An Article 26A Student and/or their parent/guardian may file a complaint under this policy with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Principal, a Complaint Manager, or any employee with whom the person is comfortable speaking. (See Uniform Grievance Procedure).

Retaliation Prohibited

Retaliation against an Article 26A Student or their parent/guardian for exercising or attempting to exercise their rights under Article 26A is prohibited. Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

## Transportation

School bus transportation is an important part of each student's education experience and the Transportation Department will assist in making this experience as pleasant as possible. It is the responsibility of the Transportation Department to design and implement routes and stops according to guidelines set forth by the Illinois State Board of Education and Illinois State Law. Decisions regarding special education students will take into account related disabilities and the student's IEP pertaining to transportation.

### *Transportation Department Staff*

The District 158 Transportation Department and its staff are dedicated to the service, safety and well-being of all students that it transports. Bus drivers are responsible for the students riding their buses just as teachers are responsible for the students in their classrooms. The bus driver is required to report students who violate the bus rules of proper behavior and conduct while riding the bus. Bus drivers are not authorized to change routes or make unauthorized stops unless approved through the Transportation Department.

### *Bus Conduct, Expectations, and Discipline*

Every student has a right to a safe and enjoyable ride to and from school free from intimidation, threat or harassment. Bus drivers are responsible for the lives of all students on their bus and will not be required to transport any student who is a disciplinary problem. The school discipline system applies to students at the bus stop, bus loading and unloading locations, on the ride, and throughout the school day. If a student's behavior is not acceptable, the right of riding the bus may be suspended and the student may face further consequences.

**Bus Expectations**

- Be on time
- Walk to and away from the bus
- Find a seat immediately and remain seated
- Maintain an appropriate noise level and use appropriate language
- Keep your hands, arms, feet, and all objects inside the bus and to yourself
- Follow directions from the bus driver and other adults
- Help keep the bus clean
- Report unsafe behavior to the bus driver
- Use only approved items on the bus

**Bus Discipline**

The bus is an extension of the school and classroom in which all school rules, regulations and discipline policies and procedures apply.

- Transportation is a right that can be suspended.
- Each student is responsible for their behavior while on the bus and in the school bus loading and unloading areas.
- Unacceptable conduct on the school bus or at a school stop may result in a warning, detention, suspension or expulsion from school.

Should a student's bus riding privilege be suspended, it then becomes the responsibility of the parent to transport the student. Revocation of a student's bus riding privilege is not considered an exclusion, expulsion or suspension from school. Students suspended from the school bus who do not have alternate transportation to school will have the opportunity to make up missed school work for equivalent academic credit. It is the responsibility of the parent to notify the school that the student does not have alternate transportation.

### *Bus Routes*

Students are required to ride their designated routes and get on and off at their designated stops. Students must be picked-up and dropped-off at the same location Monday thru Friday. Transportation needs to keep track of students riding their designated routes in the event of an emergency (i.e. bus collision, lost or missing students, etc.). Due to the number of students being transported, it is not feasible to let students ride home on routes other than their designated route.

In the event of an emergency, the parent must call the Transportation Department at (847) 659-3000 to request a change in their child's designated route. Requests for changes will be accepted or denied based on the number of students assigned to a particular bus route. If the request is approved, the Transportation Department will notify the school of the change.

### *Bus Stops*

The Transportation Department requires that students be at the bus stop five (5) minutes before the regular pick-up times. The five minutes compensates for any variance in the bus run and allows the bus to stay on schedule. When the bus comes to a stop, the students can board the bus, and it can be on its way to the remaining stops. It is important for students to be present at their designated bus stop at least five minutes before the scheduled arrival time to ensure timely pick-ups. Due to multiple circumstances, the bus may arrive three to five minutes earlier or later than the posted time.

In areas where sidewalks are provided, students need to stand a safe distance on the sidewalk away from the curb and street. In areas where sidewalks are not provided, students need to stay off the road and out of harm's way of motorists using the roadway. The private property of those living near the bus stop is to be respected.

Students waiting for the bus are not to approach the bus until the bus has come to a complete stop and the driver has opened the door. Students are to get on the bus in single file in an orderly fashion without pushing and shoving, and find a seat immediately.

When students need to cross a road before boarding or after exiting the bus, they must wait on the curb or edge of the roadway until the driver signals the student giving them permission to cross the road. Students should cross the road far enough in front of the bus (approximately 10 feet) so the driver can see the student and the student can see the driver.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports of students who do not follow these guidelines.

***Danger Zones Surrounding School Buses***

Statistically school bus transportation is the safest means of transportation that a student can take to and from school. A student has a 150 times greater risk of being in an accident to and from school via another vehicle other than a school bus.

The area within 10 feet in the front, sides, and rear of the bus are known as the DANGER ZONE. As such, precautionary guidelines must be adhered to when students are loading and unloading.

At no time should a student walk directly alongside the bus nor should a student cross the road behind the bus. Students need to remain at least 10 feet away from the bus before loading. When unloading, students must exit and immediately step at least 10 feet away from the bus and proceed immediately to their destination. If a student drops an item in front of, alongside of, or at the rear of the bus, the student should not retrieve the item until notifying the driver. The driver will then decide if it is safe for the student to retrieve the dropped item.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports for students not following these guidelines.

***Electronic Recordings on School Buses***

The Board of Education has adopted a policy authorizing the use of electronic recordings on school buses when transportation is provided for a school activity.

Electronic video and audio recordings are viewed to investigate incidents reported by a bus driver, administrator, CRO, supervisor, student, or other person. They are also viewed at random.

Viewing and/or listening to electronic video and/or audio recordings is limited to CROs and District personnel. These individuals must have (1) a law enforcement, security, or safety reason, or (2) a need to investigate and/or monitor student or driver conduct. A written log will be kept of those individuals viewing the recording stating the time, name of individual viewing, and date the recording was viewed.

The content of the recordings are student records and are subject to District policies and procedures concerning school student records. If the content of a recording becomes the subject of a student disciplinary hearing, it will be treated like other evidence in the proceeding.

***Transportation of Students with Disabilities***

All students with an IEP are provided transportation entirely at District expense. The mode of transportation will be determined via the IEP conference. A parent wishing to waive the right to District approved transportation and desiring reimbursement for such services must seek reimbursement through the State of Illinois. District 158 will not provide reimbursement for expenses incurred by the parent.

# Middle School Extracurricular Handbook for Activities, Clubs and Athletics


Heineman Middle School
Ms. Jeanne Salazar, Activities & Athletics Director
jsalazar@district158.org
(847) 659-4314

Marlowe Middle School
Ms. Hailey Gordon, Activities & Athletics Director
hgordon@district158.org
(847) 659-4718


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## Get Involved

Middle school students are encouraged to become involved in activities outside the classroom. A variety of experiences, including clubs, sports, theater, music, and more, are offered in an effort to provide an enjoyable and healthful experience for students to develop present and future physical, social, mental, and moral maturity. Students who are involved in extracurricular activities learn time management skills, how to work with others, and develop social skills. In addition, students seem to enjoy their middle school years more and are less apprehensive about entering the high school environment.

## Activities and Clubs

A wide variety of fun, enriching, hands-on, collaborative activities and clubs designed to extend student learning are available to all students in grades 6th, 7th, and 8th. Below is a list of those offered at both Heineman Middle School and Marlowe Middle School:

Academic Team
Art Club
Chamber Orchestra
Chess Club
Chinese Language & Culture Club
Ecology Club
Foods Club
GSA
Honors Choir
Jazz Band
Musical Performance
National Junior Honor Society
Performance Readings
Play Performance
Service Club
Ski & Snowboarding Club
Spanish Club
Student Council
Yearbook Club

In addition, the following activities and clubs are also available:

**Heineman Middle School**
Disc Golf Club
Science Club

**Marlowe Middle School**
Coding Club
Junior Buddies Club
Lego Club
Police Explorer's Club
Robotics Club

Activities and clubs may be added based on student interest. For a complete list, please visit the Activities & Clubs page on your school's website at Heineman Middle School or at Marlowe Middle School.

## Athletic Teams

District 158 middle schools are participating members of the Illinois Elementary School Association (IESA) for all athletics including the following:

| Boys Sports | Girls Sports | Coed Sports |
|---|---|---|
| Basketball | Basketball | Bowling |
| | | Golf |

| | | | |
|---|---|---|---|
| Volleyball | Volleyball | Cheerleading<br>Cross Country<br>Dance/Poms | Track<br>Wrestling |

## Philosophy and Objectives

Extracurricular activities in District 158 are considered an important supplement to the educational program. As such, coaches and sponsors in the various activities are considered teachers in their respective areas and will conduct themselves in a professional and ethical manner at all times. Participation in extracurricular activities is a privilege. As representatives of District 158, students will conduct themselves in a positive manner at all times.

The general objectives of the extracurricular programs in District 158 are:

1. Provide a highly competitive experience grounded in sound educational practice.
2. Assist in the healthy development of the mind and body of the student and help promote healthy living and lifelong fitness.
3. Create an enjoyable experience for the players, student body, fans, and community by promoting sportsmanship, morale, and school spirit.
4. Instill qualities such as teamwork, pride, personal responsibility, self-sacrifice and discipline in its participants.

## Eligibility for Participation

Participation in extracurricular activities is dependent upon school attendance, behavior, and academic performance.

***Attendance*:** Students must be in school a minimum of 5 hours of attendance. Students who go home sick are ineligible to participate in those days' activities.

***Behavior*:** All students are expected to follow school, classroom, and team rules. They are expected to project an image of positive leadership in the school and to show respect to students, teachers, administrators, and staff alike. If a participant must serve a detention because of a discipline consequence, the coach or activity/club sponsor will be notified by the Athletic/Activities Directory. Students who have a detention which prevents them from reporting to the bus on time for away activity or athletic events may not participate. Additionally, students assigned to an in-school or out-of-school suspension are ineligible to participate during the consequence.

***Academic Performance/Grades*:** Students must maintain a high academic standard to be eligible to participate in extracurricular activities. A coach or activity/club sponsor may deny a student who is academically ineligible at the time of tryouts, auditions, etc., the ability to tryout, audition, or participate.

In addition, students participating in the following activities or athletics will be checked for academic eligibility on a weekly basis:

| | | |
|---|---|---|
| Academic Team | Cross Country | Musical Performance |
| Bowling | Dance/Poms | Play Performance |
| Boys Basketball | Girls Basketball | Track |
| Boys Volleyball | Girls Volleyball | Wrestling |
| Cheerleading | Golf | |

The Athletic/Activity Director or secretary will run a grade report on Monday for all students participating in any of the above activities or athletics. The Athletic/Activity Director will check eligibility and school staff will have the opportunity to address any necessary changes. The student and parent will receive written or verbal confirmation on Monday that indicates the period of ineligibility. It is our expectation that the student will take on the responsibility of letting the parent(s) know when they are ineligible.

The period of ineligibility runs from Monday to Sunday. The first eligibility check shall be made following the first full week of attendance in any new quarter. Students must be passing each subject each week in order to be eligible. Any student receiving an F in any class will be ineligible to participate for the following week beginning on Monday. Ineligible means the student may not participate in practices, games, events, or any team/club activity for the week.

Attendance at games or events during a period of ineligibility is at the discretion of the coach or activity/club sponsor. During the period of ineligibility, the student will be required to attend Homework Club after school. In addition, it is highly recommended that any ineligible student go to the content area teacher of the class involved during all available flex/study hall periods or make arrangements for before or after school.

Any participant who is ineligible for a total of three weekly periods due to unsatisfactory school work may be removed from the team or activity. ***Activity fees are non-refundable for any student who is removed from an extracurricular activity.***

If you have any questions regarding your child's grades or academic eligibility, please contact the teacher(s) or team leader. If you have any questions regarding the eligibility procedures, please contact the Athletic/Activities Director. **Please do not contact the coach or activity/club sponsor.**

## Sports Physical Requirement for Extracurricular Athletics

All students are required to have a current sports physical on file at school before they can tryout or participate in any extracurricular athletics. The physical must remain current during the entire duration of the athletic season for the particular sport (i.e. volleyball season, basketball season, cheerleading season, etc.). If a student's physical lapses prior to the end of that sports season, the student will be excluded from future participation until a new sports physical form is submitted.

A "current" sports physical is defined as a physical for participation in extracurricular athletics that has been completed within the previous 395 days of the tryout or participation date. An IESA/IHSA Pre-participation Examination form or an Illinois Certificate of Child Health Examination (school physical) form must be completed by the physician and parent. If your child is in 8th grade, it is advisable to have the Illinois Certificate of Child Health Examination (school physical) form filled out by the physician, as it will meet the physical form requirement needed for entry into 9th grade. Both forms are available on the District website.

## Athletic Clearance/Concussion Screening

~~In addition to the requirement of a sports physical, all athletes must have a concussion baseline test completed before they can tryout. Concussion screening for students 12 and older is valid for 2 years, and concussion screening for students under the age of 12 is valid for 1 year. Initial concussion screenings are conducted online.¶~~

In addition to the requirement of a sports physical, student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois Elementary School Association (IESA) and have a concussion baseline test completed before being allowed to tryout, participate in any athletic activity, including practice or competition. Concussion screening for students 12 and older is valid for 2 years, and concussion screening for students under the age of 12 is valid for 1 year. Initial concussion screenings are conducted online.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the District's return-to-play and return-to-learn protocols.

## Code of Conduct for Extracurricular Activity, Club, and Athletic Participants

The Code of Conduct applies to all students and places an emphasis on the values and commitments necessary to create a safe and healthy environment. The Code of Conduct will: (1) take effect the first time a student becomes a member of an activity, and (2) is in effect year round, in and out of season, on and off school grounds, until the student is promoted from 8th grade.

Participants are considered representatives of District 158 and their school, and as such, are expected to conduct themselves in a manner that will give honor to self, the team, school, and community. Students should:

1. follow and demonstrate good rules of conduct and sportsmanship;
2. be good students working up to their capability in all school work and maintain satisfactory grades;
3. avoid detentions or misbehavior;
4. attend practices, games, meetings, etc. as scheduled by the coach or activity/club sponsor;
5. abstain from the use of alcohol, tobacco, drugs, marijuana, and other substances which are injurious to health, and minimize the effectiveness of the student's mind and body.

Students who do not adhere to the above guidelines are subject to penalty or ineligibility as deemed appropriate by the coach, activity or club sponsor, and/or school administrators. Students and their parents are encouraged to talk to the coaches, activity/club sponsors, or administrators regarding situations not indicated above.

## Code of Conduct Violations

1. Use, possession, or distribution of illegal substances, including, but not limited to, alcohol, marijuana, anabolic steroids, non-prescription drugs, and the abuse of prescription drugs.
2. Use or possession of tobacco, electronic smoking devices, similar look-a-like devices, or nicotine based products.
3. Theft or vandalism of any school, personal, or public property.

4. Inappropriate conduct in which the student is directly or indirectly involved, such as fighting, harassment, or verbal/physical abuse of others.
5. Academic dishonesty or misconduct in which the student is involved, such as obtaining or attempting to obtain credit by dishonest, deceptive, fraudulent, or unauthorized means.
6. An Internet posting on a social network that disrupts the educational or athletic/activity environment and may be threatening to or abusive of others.
7. Association with or attendance at activities involving a violation of the Code of Conduct in which the student does not leave immediately upon learning of said activities.

## Consequences for Code of Conduct Violations

The following is a list of steps that may be used as disciplinary action for Code of Conduct violations. These steps are subject to change depending on the severity of the violation.

- **First Offense:** Suspension from 20% of the total scheduled games, meets, or contests.The suspension will include continued participation in practice, attending any events/meets.matches and supporting the team during the length of the suspension. The suspension carries over to the next activity if it is not completed during the current activity.
- **Second Offense:** Suspension from 50% of the total scheduled games, meets, or contests.The suspension will include continued participation in practice, attending any events/meets.matches and supporting the team during the length of the suspension. The suspension carries over to the next activity if it is not completed during the current activity.
- **Third Offense:** Suspension from all extracurricular activities, clubs, or athletics for one academic year.
- **Fourth Offense:** Student forgoes the opportunity to participate in any extracurricular activities, clubs, or athletics for the remainder of the student's middle school career.
- Self-Reporting: If a student self-reports a first offense to an administrator, the student will be suspended from 10% of the regularly scheduled contests. The students must make their report immediately. The student will not be eligible for the terms of self-reporting after school authorities have been notified of the violation.

All violations will carry over to the next extracurricular activity, club, or athletic sport in which the student is involved if not completed in the current extracurricular activity, club, or athletic sport.

## Clarifications/Definitions

- For suspensions that carry over to the next activity, club, or athletic sport, the student must complete the "next" season in good standing.
- A violation will be considered a second or third offense if it is committed within the same academic year of the previous violation. After the academic school year is completed, the violation will be dropped.
- A first violation in a season will not automatically result in forfeiting eligibility for school awards. A second violation in a season will result in forfeiture of all school awards.

## Ultimate Authority

If any cases arise that are not covered by these policies or in some way requires special interpretation, the Building Principal will provide the decision. Appeals concerning the Code of Conduct may be made in accordance with provisions of the Code of Conduct. Appeals relating to other matters may be made to the Associate Superintendent and Board of Education within three school days of the Building Principal's decision.

## Suspension Appeal Process

1. If the student and parent(s) wish to appeal a decision, they may do so by contacting the Activity/Athletic Director within three school days of being notified of the suspension.
2. The appeal process must follow:
    a. Appeal to the Athletic Director/Assistant Principal
    b. Appeal to the Building Principal
    c. Appeal to the Associate Superintendent or Designee
    d. Appeal to the Board of Education
3. If, during any step of the appeal process, the original suspension is reversed, the suspension will be declared void and all records of the suspension will be purged. The student shall return to the activity in good standing and without further consequence.

# Additional Information for Extracurricular Athletics

**Athletic Dual Participation**

As member participants of the IESA for all athletics, IESA by-laws permit middle school athletes to participate on more than one school-sponsored athletic team at a time. Any athlete may participate in camps, clinics, or club teams as long as the middle school team takes first priority. Missed practices or games due to attendance at an out of school activity will result in disciplinary action at the coaches' discretion.

**Organization of Teams**

Teams will be composed of 7th and 8th graders for basketball, cheerleading, dance/poms, and girls volleyball. Students in grades 6th - 8th may participate in bowling, boys volleyball, cross country, golf, track, and wrestling. Coaches will stress the importance of good sportsmanship while instilling a competitive and winning attitude. Playing time of participants is at the discretion of the coach.

**Athletic Uniforms**

Each student athlete will be issued a uniform. It is the responsibility of the participant to return the uniform in a good condition at the end of the season to the coach or Athletic/Activities Director if the coach is not a staff member. If the uniform is not returned within two weeks after the completion of the season, it is the responsibility of the parent to pay the replacement cost of the uniform.

**General Practice Schedule**

Coaches will make their practice schedules conform to the following regulations:

1. No practice will extend beyond two hours from the designated starting time for that practice. For example, if the starting time for basketball practice is set for 2:45 pm, it must end by 4:45 pm.
2. The total number of practices and athletic contests in a given week will not exceed six days.
    a. A practice or athletic contest may be rescheduled if an emergency school closing forces the cancellation of practice or contest.
    b. Coaches are urged to be reasonable in scheduling practices on holidays and during scheduled school breaks (Winter Break or Spring Break) by respecting a family's right to want their children with them on or near acknowledged family holidays. During scheduled school breaks, daytime practices should be scheduled while parents are normally at work.
    c. Coaches will finish practices on time and parents are asked to pick up their child on time or have other arrangements made in advance. On game days, participants are to be picked up immediately after the home contest is over. For away games, participants will know approximately what time to be picked up.

**Schedule Conflicts**

Occasionally students may have schedule conflicts with games and/or practices and to avoid confusion, the following policy will apply.

- ***School Sponsored Activity as Part of the Educational Program***

  Educational field trips generally do not conflict with practices or games. However, there are rare occasions when conflicts arise. The school will do everything possible to ensure conflicts are not scheduled. As a general policy, student athletes will not be penalized for missing or arriving late due to a school sponsored activity conflict.

- ***School Sponsored Social Activity***

  Students participate in athletics with the understanding that attendance at all practices and games is required. Attendance at school sponsored social activities (dances, dance preparations, clubs, etc.) does not exempt the athlete from their team responsibilities. An athlete must attend all practices except for the following reasons:

    - Illness
    - Emergency

- Doctor's appointment that cannot be rescheduled
- Family vacation
- Death in the family, or
- Conflicts with other scheduled school activities (arrangements must be made with the respective coach, activity or club sponsor)

Athletes who miss games or practices without the coach's permission do so with the understanding they suffer the penalty that would be imposed for anyone who earned an unexcused absence. The second unexcused absence will result in the athlete missing one game. A third unexcused absence will result in the athlete missing two consecutive games for a total of three. A fourth unexcused absence will result in removal from the team.

➢ ***Participation in Extracurricular Activities Outside of Regular Season***

It is not stated or implied that student athletes will suffer any penalty for participation in other school related activities during school hours. However, coaches will use their professional discretion when making decisions in regard to student participation in an event or practice based on the individual coach, sport, activity attendance and participation policy.

**Parent/Coach Relationship**

Being a parent or a coach are very difficult vocations and each offers unique perspectives of a child's involvement in athletics. While there are times when perceptions of parents and coaches will be aligned, it is unrealistic to expect that this will always be the case. We believe it is important to clearly define what you can expect of our coaches. It is also important that parents have an understanding of the procedures for communications with the coach. Finally, providing support for all students participating in athletic competition is an important role played by both the parent and coach.

**Coach Communications to the Parent**

No later than the first practice, the following information will be provided in writing from the coach to all parents:

- A brief statement of the coach's philosophy
- Expectations the coach has for all team members
- Location and times of scheduled practices and games
- Procedures that will be followed in the event of an injury
- Discipline procedures the coach may implement
- Anticipated costs associated with participation and possible fundraising activities

**Parent Communications to the Coach**

Communication between a parent and coach is important and can play a vital role in resolving concerns. Parents are asked to communicate directly with the coach about concerns at an appropriate time and in a manner that is suited to both parties. Before, during, or immediately following a practice or game is not the appropriate time for addressing concerns, as it is not conducive to the successful resolution of a problem.

➢ ***Appropriate Concerns to Discuss with the Coach***

As a student becomes involved in athletic activities, the inevitable highs and lows that are a part of athletic competition are bound to occur. These experiences will provide participants with an opportunity to grow and learn skills and lessons the student can apply in life beyond the gym or playing field. If the lows, however, begin to get a student down, the parent is encouraged to speak with the coach. Other concerns to discuss with the coach include:

- Treatment of your child mentally, emotionally, and physically
- Ways to help your child improve
- Your child's behavior, attitude, and performance

➢ ***Inappropriate Concerns to Discuss with the Coach***

One of the most potentially problematic issues between coaches, players, and parents is playing time. Coaches make decisions based on what they believe to be best for the team and all students involved. Obviously, there may be times when parents do not agree with a coach's decision, but it is important to recognize some decisions are non negotiable and inappropriate for discussion between the parent and coach including the following:

- Playing time
- Team strategy

- Play calling
- Other student athletes

➢ ***Setting Up a Conference***

There may be situations that arise in which a conference between the parent, student athlete, and coach may require a conference. Such a meeting can lead to increased understanding between the parent, student athlete, and coach. When a conference is needed, please follow these steps:

- Call or email the coach to schedule an appointment
- If the coach cannot be reached, contact the Athletic/Activities Director and the Athletic/Activities Director will arrange a meeting time for the parent, student athlete, and coach

While, ideally, it is hoped that a conference with the coach will alleviate concerns, it should be recognized there may be times when the coach and parent do not achieve a shared understanding as a result of the conference. Should this occur, please call the school to schedule a meeting with the Athletic/Activities Director.

**Supporting All Athletes**

Your child's participation in athletics can be extremely rewarding, and we invite all parents, families, and community members to support all students by attending games and cheering in a positive and encouraging manner. A positive comment from any adult following a great victory or a tough loss means a great deal to a child. We would also encourage everyone to support all students through displaying good sportsmanship at all games. Each student athlete, regardless of individual skill and talent, normally tries to do their best. No one intentionally makes mistakes, but mistakes happen. By treating our opponents and the officials respectfully, we acknowledge their efforts and can express our appreciation through our applause and positive comments. By supporting everyone involved in the competition and displaying good sportsmanship, spectators provide an important and wonderful example for all students.

Huntley Community School District 158 – Board of Education

# PTAC Meeting Minutes

**Date:** Tuesday, May 12, 2026

**Meeting:** Parent Teacher Advisory Committee (PTAC)

**Time:** 6:00 PM

**Location:** District 158 Administration Office – Room 180
650 Dr. John Burkey Drive ▪ Algonquin, IL 60102

Policy connection for meeting:

7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*

## Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order** (Ms. Lombard)
   Ms. Lombard called the Parent Teacher Advisory Committee meeting to order at 6:06 p.m.
   Board members present: Mr. Fekete, Mrs. Murray, Mr. Ruth, Mr. Troy

2. **Public Comment** (Ms. Lombard)
   No comments were made at this time.

3. **Welcome and Introductions** (Ms. Lombard)
   Ms. Lombard introduced Mrs. Baughman and Dr. Hoyou, administrators who will be presenting.

4. **Review of Agenda, Activities, Expectations, and Goals for the Evening** (Ms. Lombard)
   Ms. Lombard briefly reviewed the activities for the meeting.
   - Policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*

5. **Activities Related to Policy 7:180 and Behavior Interventions** (Mrs. Baughman, Dr. Hoyou) Mrs. Baughman reviewed key points regarding Peer Conflict vs. Bullying from the March meeting. • Infographic of a guide for parents, "Is It Conflict or Bullying?"
   - The committee reviewed two possible infographics and decided on a "less is more" version
   - Infographic to be added to the website, back-to-school letter, handout provided at schools, and a link added to the Student Handbooks

   Dr. Hoyou presented information on Social Emotional Behavior (SEB):
   - Future Ready, Empowered Learner, Critical Thinker, Engaged Citizen, Skilled Communicator • All students are included in Social Emotional/Behavioral Supports (includes IEP, 504 students, etc.)
   - Tier 1 – Schoolwide structures; classroom management structures; classroom-based interventions ▪ Environment/Structure and Teaching is guided by grade levels (Pre-K, Elementary, Middle School, High School); Discipline follows policies and processes guided by Student Handbooks; Discipline is Teacher Managed or Office Managed
   - Tier 2 – Targeted Interventions
     - Includes progress monitoring guidance
   - Tier 3 – Intensive Intervention
     - Intensification of SEL supports, Brief FBA/BI process

- SEB Interventions: Next Steps
  - Early Stage Interventions – continue professional development of each intervention
  - Tier 2 to Tier 3 Processes – clarify processes with the use of Early Stage Interventions
  - Executive Functioning – explicitly teach skills in Tier 1, highlight lessons for Tier 2 groups, and build resources into Tier 3
  - Tier 3 Development Completion – develop Tier 3 processes (brief FBA/BIP) with target date of early Summer 2026
  - System Rollout – school-based SEB Teams & Administrators, Social Work/Psychologist Teams, and OT/PT Teams with target date of Fall 2026

6. **Adjournment** (Ms. Lombard)
   The meeting adjourned at 8:22 p.m.

Submitted by,

Lorie Woods, Director of Administrative Services
Melissa Maiorino, Board Secretary

President Date

Secretary Date

Regular Meeting with Closed Session
Thursday, May 21, 2026 6:00 PM Central

District Office
650 Dr. John Burkey Drive
Door 2
Algonquin, IL 60102

| | |
|---|---|
| Rich Bobby: | Present |
| Sean Cratty: | Present |
| Andy Fekete: | Present |
| Melissa Maiorino: | Present |
| Laura Murray: | Present |
| Chuck Ruth: | Present |
| Paul Troy: | Present |

Present: 7.
Mrs. Maiorino arrived at the start of closed session.

1. **Call to Order / Roll Call (A)** (Mr. Troy)
Mr. Troy called to order the Regular Meeting at 6:00 p.m. A quorum was met.
**Roll Call: Ayes 7 / Absent 0 / Motion Carried**
**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Troy)
Mr. Troy moved to enter into closed session at 6:01 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(2)** Collective negotiating matters; **(6)** Property **(9)** Student Disciplinary; **(11)** Litigation; **(21)** Discussion of minutes of meetings lawfully closed under this Act.
**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
**Roll Call: Ayes 7 / Nays 0 / Absent 0 / Motion Carried**

2.1. **Exit or Suspend Closed Session / Voice Call (A)**
Mr. Troy moved and Mr. Fekete seconded to suspend closed session at 6:59 p.m. and return to open session.
**Voice Call: Ayes 7 / Nays 0 / Motion Carried**

3. **Resume in Public Session / Roll Call (A)** (Mr. Troy) *approx. 7:00 p.m.*
Mr. Troy resumed the Regular meeting at 7:07 p.m.
**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
**Roll Call: Ayes 7 / Absent 0 / Motion Carried**

3.1. **Action as Required / Roll Call** (Mr. Troy)
No action at this time.

Mr. Troy called for a moment of silence and remembrance of Caden Palka, a 2022 Huntley High School graduate who recently passed away.

4. **Pledge of Allegiance** (Mr. Troy)
The journalism team led us in the pledge.

5. **Student Recognition** (Mr. Troy)

5.1. **Journalism Students (R)** (Mr. Troy)
The following journalism students will be recognized for their various achievements in journalism this school year:
Addyson Zay, Lucas Palermo, Crystal Pillar, Kaylee Coleman, Addison Stone, Dylan Fekete, Jocelyn Jones, Ashton Friggieri, Parker DeSimone, Lauren Foster, Tyler Barrus, Kacey Laput, Mia Ascencio, Sophia Hoeflicker, Mia Guarino, Sofia Bondi, Sophia Mitchell, Ava Bromann, Anna Krejci, Christian Glusek, Nav Khaira, Addi Guarino, Bay Kennedy, Halie Pfaff, Addi Stone, Hailey Van Alstine and Violet Heider
Mason Sargent and Lauren Teeter presented the Journalism students and their *many* awards.

5.2. **Student Advisory Representative to the Board of Education** (R) (Ms. Lombard)
The Board recognized Niko Knanishu, a recent District 158 graduate and the first senior Student Representative to the Board of Education. Administration and board members acknowledged and thanked him for his contributions to the district, and wished him continued success for his future.

6. **Public Comment** (Mr. Troy)
As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.
Ms. Woods thanked the district and community for their support of the 2026 St Baldrick's Battle of the Bald which raised nearly $35,000.

7. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Troy)
Mr. Troy moved and Mrs. Maiorino seconded to adopt the agenda as presented.
**Voice Call: Ayes 7 / Nays 0 / Motion Carried**

8. **Superintendent's Report** (R) (Ms. Lombard)
Ms. Lombard presented the Superintendent's updates. She highlighted the many accomplishments of District 158 over the past school year.
Leslie from the Lion's Club outlined the club's collaborative partnership with the district.
The Board commended the District on their many accomplishments.

8.1. **Donations (R)** (Ms. Lombard)
Jennifer and Tomas Panzloff — $5,000 donation to Huntley High School Boys Bowling
Deanna Reeves — $3,000 from the sale of a trumpet to Huntley High School Band
Thomas Woo — $1,000 Huntley High School Girls Track and Field Fundraised
Kelly Williamson Company — $500 Educational Alliance Program STEM at Leggee Elementary
Lori Woods — $247.36 for two podiums for 8th grade promotions at Marlowe Middle School and Heineman Middle School
Mary Ann Kinney — $500 to the Medical Academy Scholarship Fund
Huntley Area Lions Club — $419 Bench installed outside door one at the district office
Ms. Lombard presented the District 158 donations and thanked everyone for their generous contributions.

8.2. **2025-2026 School Calendar (R)** (Ms. Lombard)
Ms. Lombard presented the final school calendar for the 2025–2026 school year. The board

asked about attendance and report cards which administration will look into.
**Recommendation:** For informational purposes only.

9. **Student Board Representatives (R)** (Niko Knanishu and Emma Jorgensen)
Emma Jorgensen and Niko Knanishu presented the What's Great in 158 — Student Edition. The board commented and asked questions, to which the student representatives responded.
**Recommendation:** For informational purposes only

10. **Chief Financial Officer/Treasurer (R)** (Mr. Altmayer)
Mr. Altmayer presented the financial updates.
**Recommendation:** For informational purposes only.

10.1. **FY27 Budget Draft III (R)** (Mr. Altmayer)
Mr. Altmayer presented the FY27 Budget draft. Many adjustments were made to reduce the deficit we were anticipating. The board asked questions and administration responded.
**Recommendation**: For informational purposes only.

11. **Director of Communications and Public Engagement (R)** (Ms. Barr)
Ms. Barr presented the Communication and Public Engagement updates. Administration congratulated the Communications team on the outstanding work on the the Empowered Learner video.
**Recommendation:** For informational purposes only.

11.1. **FOIA Requests (R)** (Ms. Barr)
Ms. Barr presented the monthly report on the FOIA requests.
**Recommendation:** For informational purposes only.

12. **President's Report** (Mr. Troy)
The Board announced the candidate they chose for the junior Student Advisory Representative, Olaf Rozner.
IASB will be replacing Laura Martinez the Kishwaukee Division representative.

12.1. **Board Discussion (D)** (Mr. Troy)
The board and administration discussed the attendance data reporting to the state.
The board requested that when the new IASB representative is appointed we could schedule a meeting to get guidance on making our meetings more effective and efficient. The board discussed the request.

12.2. **Minutes (D)** (Mr. Troy)
The following minutes have been prepared for review:
May 4, 2026, Special Meeting Minutes
May 7, 2026, Committee of the Whole Meeting Minutes
Minutes were moved forward for approval at the next Board of Education meeting.

13. **Consent Agenda (A)** (Mr. Troy)
The following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. The board pulled consent agenda item 13.4 and made it action item 14.6.
**Recommendation:** Seeking approval and adoption of the Consent Agenda removing 13.4 from consent.
Approval of the consent agenda, removing 13.4 and making it an action item. This motion, made by Paul Troy and seconded by Chuck Ruth, Passed.
Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura Murray:

Yea, Chuck Ruth: Yea, Paul Troy: Yea
Yea: 7, Nay: 0

13.1. **Minutes (A)** (Mr. Troy)
The following minutes are presented for approval.
March 10, 2026, Parent Teacher Advisory Committee Meeting Minutes
April 2, 2026, Committee of the Whole Meeting Minutes
April 2, 2026, Executive Closed Session Meeting Minutes
April 9, 2026, Finance Committee Meeting Minutes
April 16, 2026, Executive Closed Session Meeting Minutes
May 4, 2026, Executive Closed Session Meeting Minutes
**Recommendation:** Seeking approval of the Board as presented.
Minutes were approved as presented.

13.2. **Policy Revision: First Reading (A)** (Ms. Lombard)
Upon review by the Board at the May 7, 2026, meeting, the policies were revised as recommended by the Policy Committee.
**Recommendation:** Seeking approval to move the policies forward for a second reading at the next Regular BOE meeting.
Policies were moved forward for a second reading at the next Board of Education meeting.

13.3. **Policy Revision: Second Reading (A)** (Ms. Lombard, Dr. Zehr)
The Resolution on Health Insurance for Substitute Employees and Board policies 5:30, *General Personnel* and 5:220, *Professional Personnel* were revised as recommended by the Board at the April 16, 2026, meeting.
**Recommendation:** Seeking approval of the Resolution on Health Insurance for Substitute Employees and policies as presented.
The resolution was approved as presented.

13.4. **Contracts and Agreements for the 26–27 School Year (A)** (Dr. Gill and Dr. MacCrindle)
Administration recommends the following multi-year agreements and contracts to support the ongoing work within the Learning and Innovation department for approval.
**Recommendation:** Seeking approval as presented.
**Moved to action item 14.6.**

13.5. **MS Social Studies Materials through National Geographic and McGraw-Hill (A)** (Dr. MacCrindle)
Dr. MacCrindle requests that National Geographic and McGraw-Hill Social Studies materials placed on 30-day review at the April 3, 2026, Committee of the Whole for final approval.
**Recommendation:** Seeking approval as presented.
MS Social Studies materials through National Geographic and McGraw Hill were approved as presented.

13.6. **HS Honors Science Materials through McGraw-Hill (A)** (Dr. MacCrindle)
Dr. MacCrindle requests that National Geographic and McGraw-Hill Science materials placed on 30-day review at the April 3, 2026, committee of the whole for final approval.
**Recommendation:** Seeking approval as presented.
HS Science materials through McGraw Hill were approved as presented

13.7. **Consolidated District Plan (A)** (Dr. MacCrindle)
Dr. MacCrindle requests approval of the Consolidated District Plan, a state-mandated plan to guide the use of federal grants, for approval, presented at the May 7, 2026, Committee of the

Whole Meeting.
**Recommendation:** Seeking approval as presented.
The consolidated District Plan was approved as presented.

13.8. **Payables (A)** (Mr. Altmayer)
Mr. Altmayer will seek approval of the Purchase Orders issued at $611,939.28; Accounts Payable issued at $6,685.00; and Imprest issued at $88,510.99, as presented.
**Recommendation:** Seeking approval by the Board as presented.
The payables were approved as presented.

13.9. **Revenue Contracts (A)** (Mr. Altmayer)
Mr. Altmayer will seek approval of the revenue contracts for various fundraising activities.
**Recommendation**: Seeking approval by the Board as presented.
The revenue contracts were approved as presented.

13.10. **GSF USA, Inc. Three Year Contract Extension (A)** (Mr. Lindquist)
Mr. Lindquist is seeking approval of the GSF USA, Inc. three-year contract extension.
**Recommendation:** Seeking approval of the board as presented.
The GSF USA, Inc. three-year contract was approved as presented.

14. **Action Items / Roll/ Voice Call** (Mr. Troy)
Action items require a motion and a second; discussion if needed; and roll.

14.1. **HR Personnel (A)** (Dr. Zehr)
Seeking approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.
**Recommendation:** Seeking approval by the Board as presented.
Approval of the Human Resources Personnel report. This motion, made by Paul Troy and seconded by Andy Fekete, Passed.
Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea
Yea: 7, Nay: 0

14.2. **Non-Union and Administrator Pay Rates for FY27 (A)** (Dr. Zehr)
Dr. Zehr will present the recommendations for non-union and administrator pay rates for FY27.
**Recommendation:** Seeking approval of the Board as presented.
Approval of the Non-Union and Administrator pay rates for the 2026-27 school year. This motion, made by Paul Troy and seconded by Sean Cratty, Passed.
Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea
Yea: 7, Nay: 0

14.3. **Supplemental Purchase Orders and Accounts Payable** (A) (Mr. Altmayer)
Administration recommends approval of the Supplemental Purchase Orders Report at $284,600.78 and Supplemental Accounts Payable at $22,732.32 as presented.
**Recommendation:** Seeking approval by the Board as presented.
Approval of the supplemental purchase orders and accounts payables as presented. This motion, made by Paul Troy and seconded by Chuck Ruth, Passed.
Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura

Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea
Yea: 7, Nay: 0
Mr. Altmayer is working with Skyward to get our reports more in line with the boards requests.

14.4. **Establish Regular Meetings 2026-2027 (A)** (Mr. Troy)
All school boards are required to hold regular meetings, establish a schedule for them and provide a public notice as required by the OMA. Administration is requesting the Board to continue with the 3rd Thursday of each month, except for November. Establish the meeting location in the Administrative Building in the Board Room, beginning at 6:00 p.m. (Policy 2:210)
Approval of the regular meetings for the 2026-27 school year. This motion, made by Paul Troy and seconded by Andy Fekete, Passed.
Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea
Yea: 7, Nay: 0

14.5. **Minutes (A)** (Mr. Troy)
The following minutes were amended.
April 16, 2026, Regular Board of Education meeting minutes
**Recommendation:** Seeking approval as presented
Approval of the amended April 16, 2026 regular Board of Education meeting minutes. This motion, made by Paul Troy and seconded by Sean Cratty, Passed.
Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea
Yea: 7, Nay: 0

14.6. **Contracts and Agreements for the 26–27 School Year (A)** (Dr. Gill and Dr. MacCrindle)
Administration recommends the following multi-year agreements and contracts to support the ongoing work within the Learning and Innovation department for approval.
**Recommendation**: Seeking approval as presented.
Approval of the Contracts and Agreements for the 26-27 School Year. This motion, made by Paul Troy and seconded by Melissa Maiorino, Passed.
Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea
Yea: 7, Nay: 0

15. **Public Comment** (Mr. Troy)
As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.
No public comments at this time.

**16. Closed Session / Roll Call (A)** (Mr. Troy)
Mr. Troy moved and Mrs. Maiorino seconded to resume closed session at 9:09 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(2)** Collective negotiating matters; **(6)** Property **(9)** Student Disciplinary; **(11)** Litigation; **(21)** Discussion of minutes of meetings lawfully closed under this Act.

Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea
Yea: 7, Nay: 0

**17. <u>Resume in Public Session / Roll Call</u> (A)** (Mr. Troy) *approx. 7:00 p.m*.
Mr. Troy resumed the Regular meeting at 10:09 p.m.
**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
**Roll Call: Ayes 7 / Absent 0 / Motion Carried**

**17. <u>Action as Required</u> / Roll Call (Mr. Troy)**
The suspension of student 2026-02 will be upheld.
This motion, made by Paul Troy and seconded by Sean Cratty, Passed.
Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea
Yea: 7, Nay: 0

17. **<u>Adjournment</u> (A)** (Mr. Troy)
**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
Mr. Troy moved and Mr. Fekete seconded to adjourn the meeting at 10:10 p.m.
**Voice Call: Ayes 7 / Nays 0 / Motion Carried**

Submitted by,

Sharon Piemonte, Board Operations
Melissa Maiorino, Board Secretary

_____ _____

President Date Secretary Date

Curriculum Workshop
Thursday, June 4, 2026 6:00pm

District Office
650 Dr. John Burkey Drive
Door 2
Algonquin, IL 60102

| | |
|---|---|
| Rich Bobby: | Absent |
| Sean Cratty: | Present |
| Andy Fekete: | Present |
| Melissa Maiorino: | Absent |
| Laura Murray: | Absent |
| Chuck Ruth: | Present |
| Paul Troy: | Present |

Present: 4, Absent: 3.

1. **Call to Order / Roll Call (A)** (Mr. Fekete)
Members: Mr. Fekete, Mr. Bobby, Mr. Ruth
Mr. Fekete called to order the June 4, 2026, Curriculum Workshop at 6:02 p.m.

2. **Public Comment** (Mr. Fekete)
As per policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.
No public comments were made at this time.

3. **Welcome / Introductions / Workshop** (Mr. Fekete - Dr. MacCrindle)
Review of the literacy, math, social emotional learning, and school improvement plan goals stations.
Key Performance Indicators updates were presented.

4. **Adjournment** (Mr. Fekete)
Mr. Fekete moved and Mr. Cratty seconded to adjourn the Curriculum Workshop at 8:02 p.m.

Submitted by,

Sharon Piemonte, Board Operations
Melissa Maiorino, Board Secretary

_____ _____
President Date Secretary Date

# Policy Committee

650 Dr. John Burkey Drive · Algonquin, IL 60102 · (847) 659-6158 · Huntley158.org

TO: Board of Education and Cabinet Members

FROM: Jessica Lombard, Superintendent
Lorie Woods, Director of Administrative Services

DATE: June 18, 2026

RE: Policy Revision – Second Reading

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The following policies are being submitted for a second reading as requested by the Board of Education at the May 21, 2026 Regular meeting.

This is the second reading of the following policies:

- **2:200 Types of Board Meetings**
- **2:220 Board Meeting Procedure**
- **2:250 Access to District Public Records**
- **2:260 Uniform Grievance Procedure**
- **4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors**
- **5:30 Hiring Process and Criteria**
- **5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition**
- **5:250 Leaves of Absence**
- **5:330 Sick Days, Vacation, Holidays, and Leaves**
- **6:50 School Wellness**
- **6:65 Student Social and Emotional Development**
- **6:100 Using Animals in the Educational Program**
- **6:145 Migrant Students**
- **6:170 Title I Programs**
- **6:180 Extended Instructional Programs**
- **7:20 Harassment of Students Prohibited**
- **7:50 School Admissions and Student Transfers To and From Non-District Schools**
- **7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students**
- **7:185 Teen Dating Violence Prohibited**
- **7:220 Bus Conduct**
- **7:230 Misconduct by Students with Disabilities**

- **7:240 Conduct Code for Participants in Extracurricular Activities**
- **7:260 Exemption from Physical Education**
- **7:280 Communicable and Chronic Infectious Diseases**
- **7:300 Extracurricular Athletics**
- **8:90 Parent Organizations and Booster Clubs**

**Recommendation**

Administration requests that the Board approve the policies as a second reading.

Please contact me or Mrs. Woods with any questions.

LRW
Attachments

# Board of Education

## Types of Board Meetings

General

For all meetings of the Board and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein, as well as in the Open Meetings Act (OMA). This shall include mailing meeting notifications to news media that have officially requested them and to others as approved by the Board. Unless otherwise specified, all meetings are held in the District's main office. Board policy 2:220, *Board Meeting Procedure*, governs meeting quorum requirements.

The Superintendent or his/her designee is designated on behalf of the Board and each Board committee to receive the training on compliance with OMA that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training. In addition, each Board member must complete a course of training on OMA as required by Section 1.05(b) or (c) of that Act.

Regular Meetings

The Board announces the time and place for its regular meetings at the beginning of each fiscal year. The Superintendent shall prepare and make available the calendar of regular Board meetings. The regular meeting calendar may be changed with 10 days' notice in accordance with State law.

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting.

Closed Meetings

The Board and Board committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [(OMA)]. 5 ILCS 120/2 (c)(1).
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
3. The selection of a person to fill a public office, as defined in OMA, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in OMA, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4).
5. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes

available for public inspection a written decision setting forth its determinative reasoning. ILCS 120/2(c)(4.5).

6. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).

7. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).

8. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).

9. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

10. Student disciplinary cases. 5 ILCS 120/2(c)(9).

11. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

13. The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. 5 ILCS 120/2(c)(12).

14. Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. 5 ILCS 120/2(c)(16).

15. Discussion of minutes of meetings lawfully closed under OMA, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

16. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board member present, and the reason for the closed meeting will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted when such meetings will involve the same particular matters and are scheduled to be held within three months of the vote.

No final Board action will be taken at a closed meeting.

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and: (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

Special Meetings

Special meetings may be called by the President or by any three members of the Board by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's main office at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice. A meeting agenda shall accompany the notice.

All matters discussed by the Board at any special meeting must be related to a subject on the meeting agenda.

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practicable, but in any event, before the meeting to news media that have filed a written request for notice.

Posting on the District's Website

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all Board meetings; and (3) the agenda for each meeting which shall remain posted until the meeting is concluded; (4) minutes, once approved by the Board, shall be posted for 30 days.

LEGAL REF.: 5 ILCS 120/, Open Meetings Act.
5 ILCS 140/, Freedom of Information Act.
105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers); 2:120 (Board Member Development); 2:210 (Organizational Board Meeting); 2:220 (Board Meeting Procedure); 2:230 (Public Participation at Board Meetings and Petitions to the Board); 6:235 (Access to Electronic Networks), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: May 17, 2001

REVISED: January 18, 2024

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# Board of Education

## Board Meeting Procedure

Agenda

All Board meetings shall begin as follows:

1. Roll Call
2. Closed Session (if applicable)
3. Pledge of Allegiance
4. Academic Spotlight / Student Presentations (if applicable)
5. Revision and Adoption of the Agenda

The Board President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. A portion of the agenda shall be designated as a consent agenda for those items that usually do not require extensive discussion before Board action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Items submitted by Board members to the Superintendent or Board President shall be placed on the agenda for an upcoming meeting. District residents may suggest inclusions for the agenda. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with policy 2:200, *Types of Board Meetings*.

Voting Method

Unless otherwise prohibited by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of *abstain* or *present*, or a vote other than *yea* or *nay*, or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of abstain or present, or a vote other than yea or nay, or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes shall be rotated.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority of the members present.

Minutes

The Board Secretary shall keep written minutes of all Board meetings, (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

1. The meeting's date, time, and place;
2. Board members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;

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4. On all matters requiring a roll call vote, a record of who voted *yea* and *nay*;
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act (OMA) authorizing the closed meeting;
7. A record of all motions, including individuals making and seconding motions;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board for approval or modification at its next regularly-scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

Every six months, or as soon after as is practicable, in an open meeting, the Board: (1) reviews minutes from closed meetings that are currently unavailable for public release, and (2) determines which, if any, no longer require confidential treatment and are available for public inspection. This is also referred to as a *semi-annual review*. The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release, but it reports its determination in open session.

The Board's meeting minutes must be submitted to the Board Secretary at such times as the Secretary may require.

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within 10 days after the Board's approval; they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

The Board's open meeting minutes shall be posted on the District website within 10 days after the Board approves them; the minutes will remain posted for at least 60 days.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board's regular meeting location.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

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Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, (3) a family or other emergency, (4) unexpected childcare obligations, or (5) performance of *activity military duty* as a *service member*. If a member wishes to attend a meeting by video or audio means, he or she must notify the Recording Secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The Recording Secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration; if neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination.

The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes, and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum.

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use the most recent edition of Robert's Rules of Order Newly Revised, as a guide when a question arises concerning procedure.

Broadcasting and Recording Board Members

Any person may record or broadcast an open Board meeting. Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may

restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.: 5 ILCS 120-2a, 120/2.02, 120/2.05, 120/2.06, and 120/7, Open Meetings Act.
105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:150 (Committees), 2:200 (Types of Board Meetings), 2:210 (Organizational Board Meeting), 2:230 (Public Participation at Board Meetings and Petitions to the Board)

ADOPTED: May 17, 2001

REVISED: January 18, 2024

FINAL

# Board of Education

## Access To District Public Records

Full access to the District's public records is available to any person as provided in the Illinois Freedom of Information Act (FOIA), this policy, and implementing procedures. The Superintendent or designee shall: (1) provide the Board with sufficient information and data to permit the Board to monitor the District's compliance with FOIA and this policy, and (2) report any FOIA requests during the Board's regular meetings along with the status of the District's response.

Freedom of Information Officer

The Superintendent shall serve as the District's Freedom of Information Officer and assumes all the duties and powers of that office as provided in FOIA and this policy. The Superintendent may delegate these duties and powers to one or more designees, but the delegation shall not relieve the Superintendent of responsibility for the delegated action.

Definition

The District's *public records* are defined as records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary material pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of the School District. The District's public records do not include *junk mail.*

Requesting Records

A request for inspection and/or copies of public records must be made in writing and may be submitted by personal delivery, mail, telefax, or email directed to the District's Freedom of Information Officer. Individuals making a request are not required to state a reason for the request other than to identify when the request is for a commercial purpose or when requesting a fee waiver. Email requests must include the entirety of the request within the body of the email and not as an attachment or hyperlink. The Superintendent or designee shall instruct District employees to immediately forward any request for inspection and copying of a public record to the District's Freedom of Information Officer or designee.

Responding to Requests

The Freedom of Information Officer shall approve all requests for public records unless:

1. The requested material does not exist;
2. The requested material is exempt from inspection and copying by the Freedom of Information Act;
3. Complying with the request would be unduly burdensome;
4. The request would require the District to open electronically attached files or hyperlinks to view or access details of a request. In that case, the requester shall be notified within five business days that the entirety of the electronic request must appear within the body of the electronic submission; or
5. The District has a reasonable believe that the request was not submitted by a person, and the requester fails to verify orally or in writing that they are a person within 30 days of the District's request for verification.

Within five business days after receipt of a request for access to a public record, the Freedom of Information Officer shall comply with or deny the request, unless the time for response is extended as

specified in Section 3 of FOIA. The Freedom of Information Officer may extend the time for a response for up to five business days from the original due date. If an extension is needed, the Freedom of Information Officer shall: (1) notify the person making the request of the reason for the extension, and (2) either inform the person of the date on which a response will be made, or agree with the person in writing on a compliance period.

The time periods are extended for responding to requests for records made for a *commercial* purpose, requests by a *recurrent requester*, or *voluminous requests*, as those terms are defined in Section 2 of FOIA according to Sections 3.1, 3.2, and 3.6 of FOIA.

When responding to a request for a record containing both exempt and non-exempt material, the Freedom of Information Officer shall redact exempt material from the record before complying with the request.

Fees

Persons making a request for copies of public records must pay any and all applicable fees. The Freedom of Information Officer shall establish a fee schedule that complies with FOIA and this policy and is subject to the Board's review. The fee schedule shall include copying fees and all other fees to the maximum extent they are permitted by FOIA, including without limitation, search and review fees for responding to a request for a *commercial purpose* and fees, costs, and personnel hours in connection with responding to a *voluminous request*.

Copying fees, except when fixed by statute, shall be reasonably calculated to reimburse the District's actual cost for reproducing and certifying public records and for the use, by any person, of its equipment to copy records. In no case shall the copying fees exceed the maximum fees permitted by FOIA. If the District's actual copying costs are equal to or greater than the maximum fees permitted by FOIA, the Freedom of Information Officer is authorized to use FOIA's maximum fees as the District's fees. No copying fees shall be charged for: (1) the first 50 pages of black and white, letter or legal sized copies, or (2) electronic copies other than the actual cost of the recording medium, except if the response is to a *voluminous request*, as defined in FOIA.

A fee reduction is available if the request qualifies under Section 6 of FOIA. The Freedom of Information Officer shall set the amount of the reduction taking into consideration the amount of material requested and the cost of copying it.

Provision of Copies and Access to Records

A public record that is the subject of an approved access request will be available for inspection or copying at the District's administrative office during regular business hours, unless other arrangements are made by the Freedom of Information Officer.

Many public records are immediately available from the District's website including, but not limited to, the process for requesting a public record. The Freedom of Information Officer shall direct a requester to the District's website if a requested record is available there. If the requester is unable to reasonably access the record online, he or she may resubmit the request for the record, stating his or her inability to reasonably access the record online, and the District shall make the requested record available for inspection and copying as otherwise provided in this policy.

Preserving Public Records

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District's organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g., a litigation hold), District auditor, or other individual authorized by the School Board or State or federal law to make such a request. Unless its

retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission.

LEGAL REF.: 5 ILCS 140/, Illinois Freedom of Information Act.
50 ILCS 205/, Local Records Act.
105 ILCS 5/10-16 and 5/24A-7.1.
820 ILCS 40/11, Personnel Record Review Act.
820 ILCS 130/5, Prevailing Wage Act.

CROSS REF.: 2:140 (Communications To and From the Board), 5:150 (Personnel Records), 7:340 (Student Records)

ADOPTED: April 21, 2011

REVISED: January 16, 2020

FINAL

# Board of Education

## Uniform Grievance Procedure

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the Board, its employees, or agents have violated his or her rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, 42 U.S.C. §12101 et seq.
2. Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., excluding Title IX sexual harassment complaints governed by policy 2:265, *Title IX Grievance Procedure*.
3. Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §791 et seq.
4. Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, 775 ILCS 5/; Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d et seq.; and/or Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (see Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited.*
5. Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (see also number 4, above, for discrimination and/or harassment on the basis of race, color, or national origin).
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a); Illinois Human Rights Act, 775 ILCS 5/; and Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (Title IX sexual harassment complaints are addressed under Board policy 2:265, *Title IX Grievance Procedure).*
7. Breastfeeding accommodations for students, 105 ILCS 5/10-20.60.
8. Bullying, 105 ILCS 5/27-23.7.
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children.
10. Curriculum, instructional materials, and/or programs.
11. Victims' Economic Security and Safety Act, 820 ILCS 180.
12. Illinois Equal Pay Act of 2003, 820 ILCS 112.
13. Provision of services to homeless students.
14. Illinois Whistleblower Act, 740 ILCS 174/1.
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, 410 ILCS 513/; and Titles I and II of the Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff et seq.
16. Employee Credit Privacy Act, 820 ILCS 70/.

The Complaint Manager will attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

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Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyber-bullying of students, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy 2:260.

Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student under 18 years of age, the Complaint Manager will notify his or her parent/guardian that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, or (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years or age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

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Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant and the accused by registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard or clear and convincing evidence.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall mail its written decision to the Complainant and the accused by registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing Nondiscrimination Coordinators, Title IX Coordinators, and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible, the Superintendent will appoint two Complaint Managers, each of a different gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinators, Title IX Coordinators, and Complaint Managers.

**Nondiscrimination Coordinators/Title IX Coordinators:**

Dr. Adam Zehr
Assistant Superintendent Human Resources
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6150
azehr@district158.org

Mrs. Karrie Baughman
Director of Human Resources
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6178
kbaughman@district158.org

**Complaint Managers:**

Dr. Amy MacCrindle
Assistant Superintendent Learning & Innovation
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6135
amaccrindle@district158.org

Mrs. Karrie Baughman
Director of Human Resources
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6178
kbaughman@district158.org

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Mrs. Deanna Gill
Assistant Superintendent Special Services
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6157
dgill@district158.org

Mr. Mark Altmayer
Chief Financial Officer
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6111
maltmayer@district158.org

LEGAL REF.:
8 U.S.C. §1324a et seq., Immigration Reform and Control Act.
20 U.S.C. §1232g, Family Education Rights Privacy Act.
20 U.S.C. §1400, The Individuals with Disabilities Education Act.
20 U.S.C. §1681 et seq., Title IX of the Education Amendments; 34 C.F.R., Part 106.
29 U.S.C. §206(d), Equal Pay Act.
29 U.S.C. §621 et seq., Age Discrimination in Employment Act.
29 U.S.C. §791 et seq., Rehabilitation Act of 1973.
29 U.S.C. §2612, Family and Medical Leave Act.
42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964.
42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964.
42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act.
42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.
42 U.S.C. § 12101 et seq., Americans With Disabilities Act.
105 ILCS 5/2-3.8, 5/3-10, 5/10-20, 5/10-20.5, 5/10-20.7a, 5/10-20.60, 5/10-20.69, 5/10-20.75, 5/10-22.5, 5/22-19, 5/22-95, 5/22-110, 5/24-4, and 5/27.-1.
5 ILCS 415/10(a)(2), Government Severance Pay Act.
5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.
410 ILCS 513/, Ill. Genetic Information Privacy Act.
740 ILCS 174/ Ill. Whistleblower Act.
740 ILCS 175/, Ill. False Claims Act.
775 ILCS 5/, Ill. Human Rights Act.
820 ILCS 180, Victims' Economic Security and Safety Act, 56 Ill. Admin. Code Part 280.
820 ILCS 112, Equal Pay Act of 2003.
820 ILCS 70/, Employee Credit Privacy Act.
23 Ill. Admin. Code §§1.240, 200-40, 226.50, and 226.570.

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CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

ADOPTED: May 17, 2001

REVISED: August 21, 2025

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# Operational Services

## Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors

Child sexual abuse and grooming behaviors harm students, their parents/guardians, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn. The Board has a responsibility and obligation to increase awareness and knowledge of: (1) issues regarding child sexual abuse, (2) likely warning signs that a child may be a victim of sexual abuse, (3) behaviors related to child sexual abuse and grooming, (4) how to report child sexual abuse, (5) appropriate relationships between District employees and students based upon State law, and (6) how to prevent child sexual abuse.

To address the Board's obligation to increase awareness and knowledge of these issues, prevent sexual abuse of children, and define prohibited grooming behaviors, the Superintendent or designee shall implement an Awareness and Prevention of Sexual Abuse and Grooming Behaviors Program. The Program will:

1. Educate students with:
   a. An age-appropriate and evidence-informed health and safety education curriculum that includes methods for how to report child sexual abuse and grooming behaviors to authorities, through Board policy 6:60, *Curriculum Content;*
   b. Information in Board policy 7:250, *Student Support Services*, about (i) District counseling options, assistance, and intervention for students who are victims of or affected by sexual abuse, and (ii) community-based Children's Advocacy Centers and sexual assault crisis centers and how to access those serving the District.
2. Train District employees about child sexual abuse and grooming behaviors by January 31 of each school year with materials that include:
   a. A definition of prohibited grooming behaviors and employee-student boundary violations pursuant to Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*.
   b. Evidence-informed content on preventing, recognizing, reporting, and responding to child sexual abuse, grooming behaviors, and employee-student boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; 5:90, *Abused and Neglected Child Reporting*; 5:100, *Staff Development Program*; and 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; and
   c. How to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.
3. Provide information to parents/guardians in student handbooks about the warning signs of child sexual abuse, grooming behaviors, and employee-student boundary violations with evidence-informed educational information that also includes:
   a. Assistance, referral, or resource information, including how to recognize grooming behaviors, appropriate relationships between District employees and students based upon Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, and how to prevent child sexual abuse from happening;
   b. Methods for how to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations to authorities; and

c. Available counseling and resources for children who are affected by sexual abuse, including both emotional and educational support for students affected by sexual abuse, so that the student can continue to succeed in school pursuant to Board policy 7:250, *Student Support Services*.

4. Provide parents/guardians of students in any of grades K through 8 with not less than five days' written notice before commencing any class or course providing instruction in recognizing and avoiding sexual abuse, as well as the opportunity to object in writing.

LEGAL REF.: 105 ILCS 5/10, 5/10-23.13, 5/22-85.5, and 5/27-1015.
105 ILCS 110/3, Critical Health Problems and Comprehensive Health Education Act.
325 ILCS 5/, Abused and Neglected Child Reporting Act.
720 ILCS 5/11-25, Criminal Code of 2012.

CROSS REF.: 2:60 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 7:20 (Harassment of Students Prohibited), 7:250 (Student Support Services)

ADOPTED: March 17, 2022

REVISED: June 20, 2024

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# General Personnel

## Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. No individual will be employed who has been convicted of a criminal offense listed in 105 ILCS 5/21B-80(c).

All applicants must complete a District application in order to be considered for employment.

Former Employees

It shall be the policy of the District that former employees shall not be eligible for reemployment with the District in a substitute capacity until a minimum of twenty-six (26) consecutive weeks have elapsed from their effective date of separation.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent shall develop and maintain a current, comprehensive job description for each position or job category, however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, or any other person necessary to the hiring decision, the Ill. State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in 105 ILCS 5/21B-80 or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

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The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria.
3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation.
4. The District does not request or require an applicant disclose wage or salary history as a condition of employment.
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation.
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts.
8. The District provides equal employment opportunities to all persons. See Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment.*

Sexual Misconduct Related Employment History Review (EHR)

Prior to hiring an applicant for a position involving *direct contact with children or students*, the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a successful superintendent candidate is offered employment by the Board.

Physical Examinations

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of such examination.

Drug Testing

The District is a drug-free workplace as provided in Board policy 5:50, *Drug- and Alcohol-Free Workplace, E-Cigarette, Tobacco, and Cannabis Prohibition.* Upon receipt of a contingent offer of employment, applicants must complete pre-employment drug testing which shows no positive result of cannabis, illegal drugs, or alcohol. Applicants to whom a contingent offer is made whose pre-

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employment drug test returns positive for illegal drugs or alcohol will be ineligible for employment and will have their contingent offer of employment revoked.

Applicants to whom a contingent offer is made whose pre-employment drug test returns positive for cannabis may be ineligible for employment and are subject to having their contingent offer of employment revoked. Applicants who test positive for cannabis will be afforded a reasonable opportunity to explain a positive result for cannabis. The District has sole discretion in determining whether to revoke the contingent offer of employment.

No applicant will be tested under this policy without his or her consent. However, the failure or refusal of any applicant for employment to consent to such testing will be treated as a failure to complete the application process, precluding any consideration of the applicant for employment.

*Cannabis* means marijuana, hashish, and other substances that are identified as including any parts of the plant Cannabis sativa and including derivatives or subspecies, such as Indica, of all strains of cannabis, whether growing or not; the seeds thereof, the resin extracted from any part of the plan; and any compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin, including tetrahydrocannabinol (THC) and all other naturally produced cannabinol derivatives, whether produced directly or indirectly by extraction; however, "cannabis" does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted from it), fiber, oil or cake, or the sterilized seed of the plant that is incapable of germination.

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in Board policy 5:90, *Abused and Neglected Child Reporting*.

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LEGAL REF.: 8 U.S.C. §1324a et seq., Immigration Reform and Control Act.
15 U.S. C. §1681 et seq., Fair Credit Reporting Act.
42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.
8 U.S. C. §1324a et seq., Immigration Reform and Control Act.
105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/10-22.34, 5/10-22.34b, 5/21B-10, 5/21B-80, 5/21B-85, 5/22-6.5, 5/22-94, and 5/24-5.
20 ILCS 2630/3.3, Criminal Identification Act.
820 ILCS 55/, Right to Privacy in the Workplace Act.
820 ILCS 70/, Employee Credit Privacy Act.
410 ILCS 705/10-50, Cannabis Regulation and Tax Act.
820 ILCS 112/10(b-5), Equal Pay Act.
820 ILCS 112/, Equal Pay Act of 2003.
Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), *aff'd in part and remanded* 115 Ill. 2d 482 (Ill. 1987).
Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).
Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace, E-Cigarette, Tobacco, and Cannabis Prohibition), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:200 (Substitute Teachers), 5:280 (Duties and Qualifications)

ADOPTED: May 17, 2001

REVISED: May 21, 2026

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# General Personnel

## Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition

All District workplaces are drug- and alcohol-free workplaces.

An employee is *on call* when the District schedules the employee with at least 24 hours' notice to be on standby or otherwise responsible for performing employment-related tasks either at the District or another location previously designated by the District. All employees shall be prohibited from engaging in any of the following activities while on District premises or while performing work or being on call for the District. An employee is on call when the employer schedules the employee with at least 24 hours' notice to be on standby or otherwise responsible for performing employment-related tasks either at the employer's location or another previously-designated location.

1. Unlawful manufacture, dispensing, distribution, possession, or use of an illegal or controlled substance.
2. Distribution, consumption, use, possession, or being impaired by or under the influence of an alcoholic beverage; being present on District premises or while performing work for the District when alcohol consumption is detectible, regardless of when and/or where the use occurred.
3. Distribution, consumption, possession, use, or being impaired by or under the influence of cannabis on District premises or while performing work for the District when impaired by or under the influence of cannabis, regardless of when and/or where the use occurred, unless distribution, possession, and/or use is by a school nurse or school administrator pursuant to *Ashley's Law,* 105 ILCS 5/22-33. The District considers employees impaired by or under the influence of cannabis when there is a good faith belief that an employee manifests specific articulable symptoms while working that decrease or lessen the employee's performance of the duties or tasks of the employee's job position.

Upon the Superintendent or designee's reasonable suspicion of an employee's violation of any of the prohibited activities stated above, the Superintendent or designee may direct the employee to undergo a drug and/or alcohol test to corroborate or refute the alleged violation. State law prohibits the District from liability when it takes actions pursuant to a reasonable workplace drug policy, including but not limited to subjecting an employee or applicant to reasonable drug and alcohol testing, reasonable and nondiscriminatory random drug testing, discipline, termination of employment, or withdrawal of a job offer due to a failure of a drug test.

For purposes of this policy a controlled substance is one that is:

1. Not legally obtainable;
2. Being used in a manner different than prescribed;
3. Legally obtainable, but has not been legally obtained; or
4. Referenced in federal or State controlled substance acts.

For purposes of this policy, *District premises* means workplace as defined in the Cannabis Regulation and Tax Act (CRTA) in addition to District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities. *School grounds* means the real property comprising any school, any conveyance used to transport students to school or a school-related activity, and any public way within 1,000 feet of any school ground, designated school bus

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stops where students are waiting for the school bus, and school-sponsored or school-sanctioned events or activities. "Vehicles used for school purposes" means school buses or other school vehicles.

For purposes of this policy, applicants will be deemed to be "under the influence" of an illegal drug whenever test results confirm the employee to have detectable levels of any illegal drug in his or her system. Further, employees will be deemed to be under the influence of alcohol whenever test results confirm a blood alcohol concentration of .02 percent or more or a urine alcohol concentration of .04 percent or more. Safety-sensitive positions include administrators, teachers, other professional staff working directly with students, teacher aides and other paraprofessional staff working directly with students, and non-volunteer coaches and extracurricular sponsors.

As a condition of employment, each employee shall:

1. Abide by the terms of this Board policy respecting a drug- and alcohol-free workplace;
2. Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than five calendar days after such a conviction; and
3. Complete pre-employment testing which shows no positive results for cannabis, illegal drugs or alcohol pursuant to policy 5:30, *Hiring Process and Criteria*.

Unless otherwise prohibited by this policy, prescription and over-the-counter medications are not prohibited when taken in standard dosages and/or according to prescriptions from the employee's licensed health care provider, provided that an employee's work performance is not impaired.

To make employees aware of the dangers of drug and alcohol abuse, the Superintendent or designee shall perform each of the following:

1. Provide each employee with a copy of this policy.
2. Post notice of this policy in a place where other information for employees is posted.
3. Make available materials from local, state, and national anti-drug and alcohol-abuse organizations.
4. Enlist the aid of community and state agencies with drug and alcohol informational and rehabilitation programs to provide information to District employees.
5. Establish a drug-free awareness program to inform employees about:
   a. The dangers of drug abuse in the workplace;
   b. Available drug and alcohol counseling, rehabilitation, re-entry, and any employee assistance programs; and
   c. The penalties that the District may impose upon employees for violations of this policy.
6. Remind employees that Board policy 6:60, *Curriculum Content*, requires the District to educate students, depending upon their grade, about drug and substance abuse prevention and relationships between drugs, alcohol, and violence.

<u>E-Cigarette, Tobacco, and Cannabis Prohibition</u>

All employees are covered by the conduct prohibitions contained in policy 8:30, *Visitors to and Conduct on School Property*. The prohibition on the use of e-cigarettes, tobacco, and cannabis products applies both (1) when an employee is on school property, and (2) while an employee is performing work for the District at a school event regardless of the event's location.

*Tobacco* has the meaning provided in 105 ILCS 5/10-20.5b.

*Cannabis* has the meaning provided in the CRTA, 410 ILCS 705/1-10.

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*E-Cigarette* is short for electronic cigarette and includes, but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device.

District Action Upon Violation of Policy

An employee who violates this policy may be subject to disciplinary action, including termination. In addition or alternatively, the Board may require an employee to successfully complete an appropriate drug- or alcohol-abuse rehabilitation program.

Any employee, including registered qualifying patients using cannabis in accordance with the Compassionate Use of Medical Cannabis Program Act, who is determined to be under the influence of or impaired by cannabis will first be given a reasonable opportunity to contest the basis of the determination before being subject to discipline.

The Board shall take disciplinary action with respect to an employee convicted of a drug offense in the workplace within 30 days after receiving notice of the conviction.

Should District employees be engaged in the performance of work under a federal contract or grant, or under a State contract or grant of $5,000 or more, the Superintendent shall notify the appropriate State or federal agency from which the District receives contract or grant monies of the employee's conviction within 10 days after receiving notice of the conviction.

Disclaimer

The Board reserves the right to interpret, revise or discontinue any provision of this policy pursuant to the **Suspension of Policies** subhead in Board policy 2:240, *Board Policy Development.*

LEGAL REF.: 20 U.S.C. §7101 et seq., Safe and Drug-Free School and Communities Act of 1994.
21 U.S.C. §812, Controlled Substances Act; 21 C.F.R. §1308.11-1308.15.
41 U.S.C. §8101 et seq., Drug-Free Workplace Act of 1988.
42 U.S.C. §12114, Americans With Disabilities Act.
21 C.F.R. Parts 1100, 1140, and 1143.
30 ILCS 580/, Drug-Free Workplace Act.
105 ILCS 5/10-20.5b.
410 ILCS 82/, Smoke Free Illinois Act.
410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.
410 ILCS 705/1-1 et seq., Cannabis Regulation and Tax Act.
720 ILCS 675, Prevention of Tobacco Use by Persons Under 21 Years of Age and Sale and Distribution of Tobacco Products Act.
820 ILCS 55/, Right to Privacy in the Workplace Act.
23 Ill. Admin. Code §22.20.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: May 17, 2001

REVISED: January 18, 2024

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# Professional Personnel

## Leaves of Absence

Each of the provisions in this policy applies to all professional personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave, and Personal Leave

**Please refer to the current "Agreement between Huntley Education Association (HEA) and the Board of Education (BOE) Huntley Community School District 158."**

Sick leave is defined in State law as personal illness, mental or behavioral health complications, quarantine at home, or serious illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member, (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual advisor or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Staff members are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Family Bereavement Leave

State law allows a maximum of ten unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 et seq.) to take family bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Family Bereavement Leave Act. Eligible employees may use family bereavement leave, without any adverse employment action, for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of a covered family member, which includes an employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent (2) making arrangements necessitated by the death of the staff member's child covered family member, (3)

grieving the death of the covered family member, or (4) absence from work due to a Significant Event, which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to identify when specific reason applies to the employee's request.

The leave must be completed within 60 days after the date on which the employee received notice of the death of the covered family member or the date on which an event under item (4) above occurs. However, in the event of the death of more than one covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Family Bereavement Leave Act. This policy does not create any right for an employee to take family bereavement leave that is inconsistent with the Family Bereavement Leave Act.

Child Extended Bereavement Leave

Unpaid leave from work is available to employees who experience the loss of a child by suicide or homicide. The Child Extended Bereavement Leave Act governs the duration, scheduling, continuity of benefits, and all other terms of the leave. Accordingly, if the District employs 250 or more employees on a full-time basis, an employee is entitled to a total of 12 weeks of unpaid leave within one year after the employee notifies the District of the loss. An employee may elect to substitute other forms of leave to which the employee is entitled for the leave provided under the Child Extended Bereavement Leave Act.

Sabbatical Leave

Sabbatical leave may be granted in accordance with the School Code.

Leave of Absence Without Pay

Leave of absence without pay may be granted to professional staff members who have rendered satisfactory service to the District, according to the following conditions:

1. A professional teacher may be granted a leave of absence not to exceed one year. Application of such leave shall be submitted in writing to the Superintendent at least thirty (30) calendar days in advance, provided the advanced application may be waived by the Board under appropriate circumstances. Such application shall be submitted to the Board at its next regular meeting.
2. No salary shall be paid during the leave nor shall the year be counted as a year taught on the salary schedule unless the teacher shall work more than 100 days full time.
3. After the leave, the teacher shall return to a position for which he/she is legally qualified.
4. A teacher granted a leave as hereunder may continue insurance benefits by paying all required premiums in advance to the month due.
5. A teacher granted leave hereunder of eight (8) months or more, as a condition thereof, shall advise the Superintendent in writing at least 180 calendar days prior to the termination of such leave that he/she intends to return to employment. Failure to advise the Superintendent of intent to return as required by this section shall be treated as an election not to return to employment and as a resignation from the District.
6. The granting of, or withholding of leave shall be at the sole discretion of the Board and such action in one instance shall not be precedential with respect to any other application.

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

Leaves For Service in the Military

Leaves for service in the U.S. Armed Services or any of its reserve components and the National Guard, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in military service does not acquire tenure.

General Assembly Leave

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

School Visitation Leave

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the teacher's child, if the conference or meeting cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or (2) has a family, or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender violence, or any other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance, and to grieve and attend to matters necessitated by the death of a family or household member who is killed in a crime of violence, without suffering adverse employment action.

The Victims' Economic Security and Safety Act (VESSA) governs the purpose, requirements, scheduling and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, and subject to any exceptions in VESSA, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 (29 U.S.C. §2601, et seq.).

Leaves to Serve as an Officer, Trustee, or Representative of a Specific Organization

Upon request, the Board will grant: (1) an unpaid leave of absence to an elected officer of a State or national teacher organization that represents teachers in collective bargaining negotiations, (2) up to 20 days of paid leave of absence per year to a trustee of the Teachers' Retirement System in accordance with 105 ILCS 5/24-6.3, (3) a paid leave of absence for the local association president of a State teacher association that is an exclusive bargaining agent in the District, or his or her designee,

to attend meetings, workshops, or seminars as described in 105 ILCS 5/24-6.2, and (4) up to 10 days of paid leave per school term for teachers elected to represent a statewide teacher association in federal advocacy work in accordance with 105 ILCS 5/24-3.5.

COVID-19 Paid Administrative Leave

When applicable, paid administrative leave related to COVID-19 will be granted to eligible employees in accordance with State law.

Family Neonatal Intensive Care Leave

An unpaid leave from work is available to any staff member whose child is a patient in a neonatal intensive care unit (NICU) in accordance with the requirements of the Family Neonatal Intensive Care Leave Act. If the District employs at least 51 employees, an employee is entitled to a total of 20 days of unpaid leave while a child of the employee is a patient in a NICU. The District may require reasonable verification of the employee's child's length of stay in a NICU.

LEGAL REF.: 105 ILCS 5/10-20.83, 5/24-6, 5-246.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.
10 ILCS 5/13-2.5, Election Code.
330 ILCS 61/, Service Member Employment and Reemployment Rights Act.
820 ILCS 147/, School Visitation Rights Act.
820 ILCS 154/, Family Bereavement Leave Act.
820 ILCS 156/, Child Extended Bereavement Leave Act.
820 ILCS 157/, Family Neonatal Intensive Care Leave Act.
820 ILCS 180/, Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

ADOPTED: May 17, 2001

REVISED: January 18, 2024

FINAL

# Educational Support Personnel

## Sick Days, Vacation, Holidays, and Leaves

Each of the provisions in this policy applies to all educational support personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave

**Please refer to the current "Agreement between Huntley Education Support Personnel Association (HESPA), IEA-NEA and Huntley Community School District 158 Board of Education."**

Probationary employees and employees hired on or after March 1, 2009 who work at least 600 hours per year, shall be entitled to ten (10) days of sick leave per year for the first four (4) years of their employment. After completion of an employee's fourth year, he or she shall be entitled to fourteen (14) days of sick leave per term without loss of pay.

10 Month, probationary employees accrue sick time at 1 day per month over 10 months.
12 Month, probationary employees accrue sick time at .833 days per month over 12 months.
10 Month, non-probationary employees accrue sick time at 1.4 days per month over 10 months.
12 Month, non-probationary employees accrue sick time at 1.17 days per month over 12 months.

Part-time employees will receive sick day pay equivalent to their regular work day. Unused sick leave shall accumulate to a maximum of 240 days, including the leave of the current year.

Sick leave is defined in State law as personal illness, mental or behavioral complications, quarantine at home, or serious illness or death in the immediate family or household, or birth, adoption, or placement for adoption, or the acceptance of a child in need of foster care. The Superintendent or designee shall monitor the use of sick leave.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member, (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Employees are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or the Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days

unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Vacation

**Please refer to the current "Agreement between Huntley Education Support Personnel Association (HESPA), IEA-NEA and Board of Education Huntley Community School District 158."**

Full-time employees whose regular work year is 260 days shall be entitled to paid vacation according to the following schedule:

1. After six (6) months consecutive service, five (5) days to be taken before the close of the first fiscal year.
2. Beginning at the start of the second fiscal year, and continuing for the duration of the first five (5) consecutive years, ten (10) days.
3. After five (5) years of consecutive service, fifteen (15) days.
4. After ten (10) years of consecutive service, twenty (20) days.
5. For employees who have one or more years of service, the Board shall transfer up to five (5) unused vacation days to their cumulative sick leave at the end of each fiscal year.

Employees will be allowed to carry 1/3 of their issued vacation to the next fiscal year. However, this amount must be used by the next December 31st following the close of the fiscal year in which the vacation time was earned. Any of the unused vacation time shall be transferred to sick time to be used for extended time off per FMLA or for retirement reporting purposes. Vacation time is not cumulative.

The Superintendent, or his designee, shall attempt to arrange vacation days so that the school operation continues to operate in an effective and efficient manner. Accordingly, vacation days granted will be determined in accordance with the needs of the school.

Holidays

**Please refer to the current "Agreement between Huntley Education Support Personnel Association (HESPA), IEA-NEA and Board of Education Huntley Community School District 158."**

**For employees not covered by this agreement, the following days will be observed:**

Unless the District has a waiver or modification of The School Code pursuant to Section 2-3.25g or 24-2(b) allowing it to schedule school on a legal school holiday listed below, District employees will not be required to work on:

New Year's Day
Martin Luther King Jr.'s Birthday
Abraham Lincoln's Birthday
Casimir Pulaski's Birthday
Memorial Day
Juneteenth National Freedom Day
Independence Day
Labor Day
Columbus Day
Veteran's Day
General Election Day, when required by law
Thanksgiving Day
Day after Thanksgiving
Christmas Eve
Christmas Day
New Year's Eve

A holiday will not cause a deduction from an employee's time or compensation. The District may require educational support personnel to work on a school holiday during an emergency or for the continued operation and maintenance of facilities or property.

If a holiday is waived or falls on a Saturday or Sunday, it will be observed on a workday designated by the Superintendent.

Personal Leave

**Please refer to the current "Agreement between Huntley Education Support Personnel Association (HESPA), IEA-NEA and Board of Education Huntley Community School District 158."**

**Employees not covered by this agreement with 6 months of consecutive service to the District shall receive leave of absence with pay on the same terms and conditions as employees covered by this agreement.**

Personal leave shall not be allowed for participation in a work stoppage, recreation or to accompany another person on a pleasure trip.

Except in the case of an emergency, as approved by the Superintendent or designee, or for observations of a recognized religious holiday of the employee's faith, the following days shall not be utilized for personal business leave:

1. the first and last week of school for students,
2. a weekday immediately preceding a weekday legal holiday,
3. a weekday immediately preceding or the day of a weekday of student non-attendance day/half day,
4. a Friday before a Monday student non-attendance day/half day.

The employee shall suffer no loss of pay for such leave unless the aforementioned conditions have been violated.

Leave to Serve as a Trustee of the Ill. Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with State law.

Bereavement Leave

**Please refer to the current "Agreement between Huntley Education Support Personnel Association (HESPA), IEA-NEA and Board of Education Huntley Community School District 158."**

**For employees not covered by this Agreement:**

Educational support personnel may receive the same bereavement leave that is granted professional staff.

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in policy 5:250, *Leaves of Absence*:

1. Leave for Service in the Military.
2. Leave for Service in the General Assembly.
3. School Visitation Leave.
4. Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence.
5. Family Bereavement Leave.
6. Child Extended Bereavement Leave.
7. Leave to serve as an election judge.

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8. COVID-19 Paid Administrative Leave.
9. Family Neonatal Intensive Care Leave.

LEGAL REF.: 105 ILCS 5/10-20.7b, 5/10-20.83, 5/24-2, 5/24-6, and 5/24-6.3.
10 ILCS 5/13-2.5, Election Code.
330 ILCS 61/, Service Member Employment and Reemployment Rights Act.
820 ILCS 147, School Visitation Rights Act.
820 ILCS 154/, Family Bereavement Leave Act.
820 ILCS 156/, Child Extended Bereavement Leave Act.
820 ILCS 157/, Family Neonatal Intensive Care Leave Act.
820 ILCS 180/, Victims' Economic Security and Safety Act.
School Dist. 151 v. ISBE, 154 Ill. App. 3d 375 (1st Dist. 1987); Elder v. Sch. Dist. No. 127 1/2, 60 Ill. App. 2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Professional Personnel – Leaves of Absence)

ADOPTED: May 17, 2001

REVISED: January 15, 2026

FINAL

# Instruction

## School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).

The Superintendent will ensure:

1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual; and
3. That the community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See Board policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent, but at a minimum of three days per five-day week. See Board policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Ill. State Board of Education (ISBE).

Goals for Other School-Based Activities

The goals for school-based activities include the following:

- Schools will support and promote a healthy eating environment for students.
- Schools will promote and participate in wellness activities.
- Schools will offer other school-based activities to support student health and wellness, including coordinated events and clubs.

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Nutrition Guidelines for Foods Available During the School Day; Marketing Prohibited

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board policy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods:
2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.

*Competitive foods* standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives.

Exempted Fundraising Day (EFD) Request

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

ISBE rules prohibit EFDs for grades 8 and below in participating schools.

The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Unused Food Sharing Plan

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students.
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program.
4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. *Properly* means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring

At least every three years, the Superintendent shall provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report). This triennial report must include, without limitation, each of the following:

- An assessment of the District's implementation of the policy

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- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment

The Board will monitor and adjust the policy pursuant to Board policy 2:240, *Board Policy Development.*

Community Involvement

The Board and Superintendent will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board of Education, school administrators, and the community. Community involvement methods shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in Board policy 8:10, *Connection with the Community*.

Recordkeeping

The Superintendent shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

LEGAL REF.: Pub. L. 108-265, Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.
42 U.S.C. §1751 et seq., National School Lunch Act.
42 U.S.C. §1758b, Pub L. 111-296, Healthy, Hunger-Free Kids Act of 2010.
42 U.S.C. §1771 et seq., Child Nutrition Act of 1966.
42 U.S.C. §1779; 7 C.F.R. §§210.11 and 210.31.
50 ILCS 205/, Local Records Act.
105 ILCS 5/2-3.139, and 5/2-3.189.
23 Ill. Admin. Code Part 305, Food Program.
ISBE's School Wellness Policy Goal, adopted Oct. 2007.

CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)

ADOPTED: May 18, 2006

REVISED: January 18, 2024

FINAL

# Instruction

## Student Social and Emotional Development

Social and Emotional Learning (SEL) is defined as the process through which students enhance their ability to integrate thinking, feeling, and behaving to achieve important life tasks. Students competent in SEL are able to recognize and manage their emotions, establish healthy relationships, set positive goals, meet personal and social needs, and make responsible and ethical decisions.

The Superintendent shall incorporate SEL into the District's curriculum and other educational programs consistent with the District's mission and the goals and benchmarks of the Ill. Learning Standards. The Ill. Learning Standards include three goals for students:

1. Develop self-awareness and self-management skills to achieve school and life success.
2. Use social awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

The incorporation of SEL objectives into the District's curriculum and other educational programs may include but is not limited to:

1. Classroom and school-wide programming to foster a safe, supportive learning environment where students feel respected and valued. This may include incorporating scientifically based, age- and- culturally appropriate classroom instruction, and District-wide and school-wide strategies that teach SEL skills, promote optimal mental health, and prevent risk behaviors for all students.
2. Ongoing staff professional development and support to promote students' SEL development.
3. Parent/Guardian and family involvement to promote students' SEL development. This may include providing parents/guardians and families with learning opportunities related to the importance of their children's optimal SEL development and ways to enhance it.
4. Community partnerships to promote students' SEL development. This may include establishing partnerships with diverse community agencies and organizations to assure a coordinated approach to addressing children's mental health and SEL development.
5. Early identification and intervention to enhance students' school readiness, academic success, and use of good citizenship skills. This may include development of a system and procedures for periodic and universal screening, assessment, and early intervention for students who have significant risk factors for social, emotional, or mental health conditions that impact learning.
6. Treatment to prevent or minimize mental health conditions in students. This may include building and strengthening referral and follow-up procedures for providing effective clinical services for students with social, emotional, and mental health conditions that impact learning. This may include student and family support services, school-based behavioral health services, and school-community linked services and supports.
7. Assessment and accountability for teaching SEL skills to all students. This may include implementation of a process to assess and report baseline information and ongoing progress about school climate, students' social and emotional development, and academic performance.

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LEGAL REF.: 405 ILCS 49/, Children's Mental Health Act.

CROSS PEF.: 1:30 (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:270 (Guidance and Counseling Program), 7: 1 00 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services).

ADOPTED: December 16, 2004

REVISED: March 16, 2023

FINAL

# Instruction

## Using Animals in the Educational Program

Animals may be brought into school facilities for educational purposes according to procedures developed by the Superintendent assuring: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

Animal Experiments

Experiments on living animals are prohibited; however, behavior studies that do not impair an animal's health or safety of an animal are permissible.

Animal Dissection

The dissection of dead animals or parts of dead animals shall be allowed in the classroom only when the dissection exercise contributes to or is a part of an illustration of pertinent study materials. All dissection of animals shall be confined to the classroom and must comply with the School Code.

Students who object to performing, participating in, or observing the dissections of animals are excused from classroom attendance without penalty during times when such activities are taking place. No student will be penalized or disciplined for refusing to perform, participate in, or observe a dissection. The Superintendent or designee shall inform students of (1) their right to refrain from performing, participating in, or observing dissection, and (2) which courses contain a dissection unit and which of those courses offers an alternative project.

LEGAL REF.: 105 ILCS 5/2-3.122 and 5/27-265.

CROSS REF.: 6:40 (Curriculum Development)

ADOPTED: May 17, 2001

REVISED: September 16, 2021

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# Instruction

## Migrant Students

The Superintendent will develop and implement a program to address the needs of migrant children in the District in accordance with federal law.

This program will:

1. Identify migrant students and assess their educational and related health and social needs.
2. Provide a full range of services to migrant students through appropriate local, State, and federal education programs, including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs and elective classes.
3. Provide migrant students with full and appropriate opportunities to meet the same challenging State academic standards that all children are expected to meet.
4. Provide, to the extent feasible:
    a. Advocacy and outreach programs to migrant children and their families, including helping such children and families gain access to other education, health, nutrition, and social services,
    b. Professional development programs, including mentoring, for District staff,
    c. Family literacy programs,
    d. The integration of information technology into educational and related programs, and
    e. Programs to facilitate the transition of secondary school students to postsecondary education or employment.
    f. Programs, activities, and procedures for the engagement of parents/guardians and family members of migrant students in an understandable format and language.

Migrant Education Program for Parent(s)/Guardian(s) and Family Member Engagement

Parent(s)/guardian(s) and family members of migrant students will be involved in and regularly consulted about the development, implementation, operation, and evaluation of the migrant program.

Parent(s)/guardian(s) and family members of migrant students will receive instruction regarding their role in improving the academic achievement of their children.

LEGAL REF.: 20 U.S.C. §6318.
20 U.S.C. §6391 et seq., Education of Migratory Children
34 C.F.R. §200.81 et seq.

CROSS REF.: 6:170 (Title I Programs), 7:150 (Agency and Law Enforcement Requests)

ADOPTED: November 12, 2002

REVISED: September 16, 2021

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# Instruction

## Title I Programs

The Superintendent or designee shall pursue funding under Title I, Improving the Academic Achievement of the Disadvantaged, of the Elementary and Secondary Education Act to supplement instructional services and activities in order to improve the educational opportunities of educationally disadvantaged or deprived children.

All District schools, regardless of whether they receive Title I funds, shall provide services that, taken as a whole, are substantially comparable. Teachers, administrators, and other staff shall be assigned to schools in a manner that ensures equivalency among the District's schools. Curriculum materials and instructional supplies shall be provided in a manner that ensures equivalency among the District's schools.

Title I Parent and Family Engagement

The District maintains programs, activities, and procedures for the engagement of parents/guardians and families of students receiving services, or enrolled in programs, under Title I. These programs, activities, and procedures are described in District-level and School-level plans.

*District-Level Parent and Family Engagement Plan*

The Superintendent of designee shall develop a District-Level Parent and Family Engagement Plan (District Plan) according to Title I requirements. This District Plan shall contain: (1) the District's expectations for parent and family engagement, (2) specific strategies for effective parent and family engagement activities to improve student academic achievement and school performance, and (3) other provisions as required by federal law. The Superintendent or designee shall ensure that the District Plan is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

*School-Level District-Level Parent and Family Engagement Plan*

Each Building Principal or designee shall develop a School-Level Parent and Family Engagement Plan (School Plan) according to Title I requirements. This School Plan shall contain: (1) a process for continually involving parents/guardians in its development and implementation, (2) how parents/guardians, the entire school staff, and students share the responsibility for improved student academic achievement, (3) the means by which the school and parents/guardians build and develop a partnership to help children achieve the State's high standards, and (4) other provisions as required by federal law. Each Building Principal or designee shall ensure that the School Plan is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

FINAL

Incorporated by Reference: 6:170-AP1, E1 (District-Level Parent and Family Engagement Plan) and 6:170-AP1, E2 (School-Level Parent and Family Engagement Plan)

LEGAL REF.: 20 U.S.C. §6301-6514, Title I of the Elementary and Secondary Education Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), 5:190 (Teacher Qualifications), 5:280 (Duties and Qualifications), 6:15 (School Accountability), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 8:95 (Parental Involvement)

ADOPTED: May 17, 2001

REVISED: September 16, 2021

FINAL

# Instruction

## Extended Instructional Programs

The District may offer the following programs in accordance with State law and the District's educational philosophy:

1. Nursery schools for children between the ages of two and six years.
2. Before and after school programs for students in grades K-6.
3. Child care and training center for pre-school children and for students whose parents work.
4. Model day care services program in cooperation with the Ill. State Board of Education.
5. Tutorial program.
6. Adult education program.
7. Outdoor education program.
8. Summer school, whether for credit or not.
9. Independent study, whether for credit or not.
10. Support services and instruction for students who are, or whose parents/guardians are, chemically dependent.
11. Anti-bias education and activities to address intergroup conflict resolution.
12. Volunteer service credit program.
13. Vocational academy.
14. Advanced vocational training and/or career education program.

LEGAL REF.: 105 ILCS 5/10-22.18a, 5/10-22.18b, 5/10-22.18c, 5/10-22.20, 5/10-22.20a, 5/10-22.20b, 5/10-22.20c, 5/10-22.29, 5/10-22.33A, 5/10-22-33B, 5/10-23.2, 5/27-255, 5/27-905, 5/27-1035, and 5/27-1050.
105 ILCS 433/, Vocational Academies Act.

CROSS REF.: 6:310 (High School Credit for Non-District Experiences; Course Substitutions, Re-Entering Students), 6:320 (High School Credit for Proficiency)

ADOPTED: May 18, 2006

REVISED: March 17, 2022

FINAL

# Students

## Harassment of Students Prohibited

No person, including a District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identify; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Board policies 2:265, *Title IX Grievance Procedure*, and 2:260, *Uniform Grievance Procedure.*

Making a Report or Complaint

Students are encouraged to promptly report claims or incidences of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to, the student Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking.

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX Grievance Procedure*. The Nondiscrimination Coordinator and/or Complaint Manager shall process and review the report according to the appropriate grievance procedure. The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinators, Title IX Coordinators, and Complaint Managers.

**Nondiscrimination Coordinators/Title IX Coordinators:**

Dr. Adam Zehr
Assistant Superintendent Human Resources
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6150
azehr@district158.org

Mrs. Karrie Baughman
Director of Human Resources
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6178
kbaughman@district158.org

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**Complaint Managers:**

Dr. Amy MacCrindle
Assistant Superintendent Learning & Innovation
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6135
amaccrindle@district158.org

Mrs. Karrie Baughman
Director of Human Resources
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6178
kbaughman@district158.org

Mrs. Deanna Gill
Assistant Superintendent Special Services
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6157
dgill@district158.org

Mr. Mark Altmayer
Chief Financial Officer
650 Dr. John Burkey Drive
Algonquin, IL 60102
(847) 659-6111
maltmayer@district158.org

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator, Title IX Coordinator, or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Title IX Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited.*

For any other alleged student harassment that does not require action under Board policies 2:265, *Title IX Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

FINAL

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Grievance Procedure,* or Board policy 2:260, *Uniform Grievance Procedure*.

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the discipline policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color and National Origin Prohibited*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.
29 U.S.C. §791 et seq., Rehabilitation Act of 1973; 34 C.F.R. Part 104.
42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; C.F.R. Part 100.
105 ILCS 5/10-20.12, 5/10-22.5, 5/10-23.13, 5/22-110, 5/26A, and 5/27-1.
775 ILCS 5/1-101 et seq., Illinois Human Rights Act.
23 Ill. Admin. Code §1.240 and Part 200.
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).
Franklin v. Gwinnett Co. Public Schs., 503 U.S. 60 (1992).
Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).
West v. Derby Unified Sch. Dist. No. 260, 206 F.3d 1358 (10th Cir. 2000).

FINAL

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence).

ADOPTED: May 17, 2001

REVISED: August 21, 2025

FINAL

# Students

## School Admissions and Student Transfers To and From Non-District Schools

Age

To be eligible for admission, a child must be five years old on or before September 1 of that school term. A child entering first grade must be six years of age on or before September 1 of that school term. Based upon an assessment of a child's readiness to attend school, the District may permit him or her to attend school prior to these dates. A child will also be allowed to attend first grade based upon an assessment of the child's readiness, if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will be six years old on or before December 31. A child with exceptional needs who qualifies for special education services is eligible for admission at three years of age. Early entrance to kindergarten or first grade may also be available through Board policy 6:135, *Accelerated Placement Program.*

The Superintendent or designee shall assess the child's readiness to attend school and make the decision accordingly.

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, *Residence.*
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations; Immunization; and Exclusion of Students*.

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U. S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

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Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedures, govern the enrollment of homeless children.

Foster Care Students

The Superintendent will appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Ill. Dept. of Children and Family Services (DCFS) when enrolling in or changing schools. The District's liaison ensures that DCFS' Office of Education and Transition Services receives all written notices and records pertaining to students in the legal custody of DCFS as required by State law.

Student Transfers to and from Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

Foreign Students

The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are not required to pay tuition.

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship, and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the established District rate. F-1 visa student admission is limited to high schools, and attendance may not exceed 12 months.

The Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

Re-enrollment

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under 105 ILCS 5/26-16 or an alternative learning opportunities program established under 105 ILCS 5/13B-1 (see 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

FINAL

LEGAL REF.: 8 U.S.C. §1101 et seq., Illegal Immigrant and Immigrant Responsibility Act of 1996.
20 U.S.C. §1232g, Family Educational Rights and Privacy Act.
20 U.S.C. §1400 et seq., Individuals With Disabilities Education Improvement Act.
29 U.S.C. §794, Rehabilitation Act of 1973, Section 504.
42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.
105 ILCS 5/2-3.13a, 5/10-20.12, 5/10-20.59, 5/10-22.5a, 5/14-1.02, 5/14-1.03a, 5/22-105, 5/26-1, and 5/26-2.
105 ILCS 10/8.1, Ill. School Student Records Act.
105 ILCS 45/, Education for Homeless Children Act.
105 ILCS 70/, Educational Opportunity for Military Children Act.
325 ILCS 50/, Missing Children Records Act.
325 ILCS 55/, Missing Children Registration Law.
410 ILCS 315/2, Communicable Disease Prevention Act.
20 Ill. Admin. Code Part 1290, Missing Person Birth Records and School Registration.
23 Ill. Admin. Code Part 226, Special Education.
23 Ill. Admin. Code Part 375, Student Records.

CROSS REF.: 4:110 (Transportation), 6:30 (Organization of Instruction), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:150 (Agency and Law Enforcement Requests), 7:340 (Student Records)

ADOPTED: May 17, 2001

REVISED: August 21, 2025

FINAL

# Students

## Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Department of Public Health, within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required from students in grades 6 and 12.

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was *risk-assessed* or screened for lead poisoning.
5. The IDPH will provide all students entering sixth grade and their parents/guardians information about the link between human papilloma-virus (HPV) and HPV-related cancer(s) and the availability of the HPV vaccine.
6. The District will provide informational materials regarding influenza and influenza vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians.

Unless an exemption or extension applies, students who are currently enrolled or transferring from an Illinois school are required to comply with the above requirements by the student's first day of attendance. Failure to comply with the above requirements by the student's first day of attendance will result in the student's exclusion from school until the required health forms are presented to the District. If a medical reason prevents a student from receiving a required immunization by the student's first day of attendance, the student must present, by the requirement date, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have required proof of immunizations within 30 days of registration may continue to attend classes only if he or she has proof that an appointment for

the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches, or a licensed optometrist, must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in kindergarten and the second, sixth, and ninth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second, sixth, or ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the Illinois Department of Public Health (IDPH), a student will be exempted from this policy's requirements for:

1. Religious grounds if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of the exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease* and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunizations on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack or access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

FINAL

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.: 42 U.S.C. §11431 et seq., McKinney Homeless Assistance Act.
105 ILCS 5/22-105.
105 ILCS 45/1-20, Education for Homeless Children Act.
410 ILCS 45/7.1, Lead Poisoning Prevention Act.
410 ILCS 315-2e, Communicable Disease Prevention Act.
23 Ill. Admin. Code §1.530.
77 Ill. Admin. Code Part 664, Socio-Emotional and Developmental Screening.
77 Ill. Admin. Code Part 665, Child and Student Health Examination and Immunization.
77 Ill. Admin. Code Part 690, Control of Notifiable Diseases and Conditions Code.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease).

ADOPTED: May 17, 2001

REVISED: January 16, 2025

FINAL

# Students

## Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
   a. 2:260, *Uniform Grievance Procedure*. This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the Board, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
   b. 2:265, *Title IX Grievance Procedure*. This policy prohibits a District employee, agent, or student from engaging in sexual harassment in violation of Title IX of the Education Amendments of 1972. Prohibited conduct includes but is not limited to sexual assault, dating violence, domestic violence, and stalking.
   c. 7:20, *Harassment of Students Prohibited.* This policy prohibits any person from harassing, intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
   d. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:
   a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.
   b. The Nondiscrimination Coordinator, Building Principal, Assistant Principal, Dean of Students, or a Complaint Manager identified in Board policy 7:20, *Harassment of Students Prohibited.*
3. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content.* This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development.*
4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Principal, Dean of Students, or a Complaint Manager.
5. Notifies students and parents/guardians of this policy.

FINAL

Incorporated by Reference: 7:180-AP1, (Prevention, Identification, Investigation, and Response to Bullying and School Violence)

LEGAL REF.: 105 ILCS 5/27-240.

CROSS REF.: 2:240 (Board Policy Development), 2:260, (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 5:100 (Staff Development), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities)

ADOPTED: January 16, 2014

REVISED: June 20, 2024

FINAL

# Students

## Bus Conduct

All students must follow the District's *School Bus Safety Rules*.

School Bus Suspensions

The Superintendent, or any designee as permitted in the School Code, is authorized to suspend a student from riding the school bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Prohibited student conduct as defined in the Board policy 7:190, *Student Behavior*.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the Superintendent or designee deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. The District's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus.

Academic Credit for Missed Classes During School Bus Suspension

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

Electronic Recordings on School Buses

Electronic visual and audio recordings may be used on school buses to monitor conduct and to promote and maintain a safe environment for students and employees when transportation is provided for any school-related activity. Notice of electronic recordings shall be displayed on the exterior of the vehicle's entrance door and front interior bulkhead in compliance with State law and the rules of the Illinois Department of Transportation, Division of Traffic Safety.

Students are prohibited from tampering with electronic recording devices. Students who violate this policy shall be disciplined in accordance with the Board's discipline policy and shall reimburse the School District for any necessary repairs or replacement.

FINAL

LEGAL REF.: 20 U.S.C. §1232g, Family Educational Rights and Privacy Act, 34 C.F.R. Part 99.
105 ILCS 5/10-20.14, and 5/10-22.6.
105 ILCS 10/, Ill. School Student Records Act.
720 ILCS 5/14-3(m).
23 Ill.Admin.Code Part 375, Student Records.

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 7:130 (Student Rights and Responsibilities), 7:170 (Vandalism), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:230 (Misconduct by Students with Disabilities), 7:340 (Student Records)

ADMIN. PROC.: 4:110-AP3 (School Bus Safety Rules)

ADOPTED: May 17, 2001

REVISED: September 16, 2021

FINAL

# Students

## Misconduct By Students With Disabilities

Behavioral Interventions

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

Discipline of Special Education Students

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Ill. State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

LEGAL REF.: Individuals With Disabilities Education Improvement Act of 2004, 20 U.S.C. §§1412, 1413, and 1415.
Gun-Free Schools Act, 20 U.S.C. §7151 et seq.
34 C.F.R. §§ 300.101, 300.530 - 300.536.
105 ILCS 5/10-22.6 and 5/14-8.05.
23 Ill.Admin.Code §226.400.
Honig v. Doe, 484 U.S. 305 (1988).

CROSS REF.: 2:150 (Committees), 6:120 (Education of Children with Disabilities), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct)

ADOPTED: May 17, 2001

REVISED: September 15, 2016

FINAL

# Students

## Conduct Code For Participants In Extracurricular Activities

The Superintendent or designee, using input from coaches and sponsors of extracurricular activities, shall develop a conduct code for all participants in extracurricular activities consistent with Board policy and the rules adopted by any association in which the District maintains a membership. The conduct code shall: (1) require participants in extracurricular activities to conduct themselves as good citizens and exemplars of their school at all times, including after school, on days when school is not in session, and whether on or off school property; (2) emphasize that hazing and bullying activities are strictly prohibited; and (3) notify participants that failure to abide by them could result in discipline, up to and including removal from the activity. Participants who violate the conduct code will be allowed to give an explanation before being progressively disciplined. The conduct code shall be reviewed by the Building Principal periodically at his or her discretion and presented to the Board.

Participants in extracurricular activities must abide by the conduct code for the activity and Board policy 7:190, *Student Behavior*. All coaches and sponsors of extracurricular activities shall annually review the conduct code with participants and provide participants with a copy. In addition, coaches and sponsors of interscholastic athletic programs shall provide instruction on steroid abuse prevention to students in grades 7 through 12 participating in these programs.

Extracurricular Drug and Alcohol Testing Program

The District maintains an extracurricular drug and alcohol testing program in order to foster the health, safety, and welfare of its students. Participation in extracurricular activities is a privilege and participants need to be exemplars. The program promotes healthy and drug-free participation.

Each student and his or her parent/guardian must consent to having the student submit to random drug and alcohol testing in order to participate in any extracurricular activity. Failure to sign the District's *Consent to Participate in Extracurricular Drug and Alcohol Testing* Program form will result in non-participation.

If a test is *positive*, the student will not participate in extracurricular activities until after a *follow-up* test is requested by the Building Principal or designee and the results are reported. The Building Principal or designee will request a *follow-up* test after such an interval of time that the substance previously found would normally be eliminated from the body. If this *follow-up* test is negative, the student will be allowed to resume extracurricular activities. If a *positive* result is obtained from the *follow-up* test, or any later test, the same previous procedure shall be followed.

The Superintendent or designee shall develop procedures to implement this policy. No student shall be expelled or suspended from school as a result of any verified positive test conducted under this program other than when independent reasonable suspicion of drug and/or alcohol usage exists. This program does not affect the District policies, practices, or rights to search or test any student who at the time exhibits cause for reasonable suspicion of drug and/or alcohol use.

Performance Enhancing Drug Testing of High School Student Athletes

The Illinois High School Association (IHSA) prohibits participants in an athletic activity sponsored or sanctioned by IHSA from ingesting or otherwise using any performance enhancing substance on its banned substance list, without a written prescription and medical documentation provided by a licensed physician who evaluated the student-athlete for a legitimate medical condition. IHSA administers a performance-enhancing substance testing program. Under this program, student athletes are subject to random drug testing for the presence in their bodies of performance-enhancing substances on the IHSA's banned drug list. In addition to being penalized by IHSA, a student may be disciplined according to Board policy 7:190, *Student Behavior*.

LEGAL REF.: Mahanoy Area Sch. Dist. v. B.L., 594 U.S. 180 (2021).
Bd. of Educ. of Ind. Sch. Dist. No. 92 v. Earls, 536 U.S. 822 (2002).
Veronia Sch. Dist. 475 v. Acton, 515 U.S. 646 (1995).
Clements v. Bd. of Edu. of Decatur, 133 Ill. App. 3d 531 (4th Dist. 1985).
Kevin Jordan v. O'Fallon THSD 203, 302 Ill. App. 3d 1070 (5th Dist. 1999).
Todd v. Rush County Schs., 133 F.3d 984 (7th Cir. 1998).
105 ILCS 5/24-24 and 5/27-255(d).

CROSS REF.: 5:280 (Duties and Qualifications), 6:190 (Extracurricular and Co-Curricular Activities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:300 (Extracurricular Athletics)

ADOPTED: May 17, 2001

REVISED: March 17, 2022

FINAL

# Students

## Exemption from Physical Education

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practice Act, prevents his or her participation in the physical education courses.

State law prohibits the Board from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. He or she (a) is in grades 3-12, (b) his or her Individualized Educational Program/Plan (IEP) requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education must receive that service in accordance with his or her IEP.

A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated in Board policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students.*

The Superintendent or designee shall maintain records showing that the criteria set forth in this Board policy were applied to the student's individual circumstances, as appropriate.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course.

1. The time of year when the student's participation ceases;
2. The student's class schedule; and
3. The student's future or planned additional participation in activities qualifying for substitutions for physical education as outlined in Board policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students.*

FINAL

LEGAL REF.: 105 ILCS 5/27-710.
225 ILCS 60/, Medical Practice Act.
23 Ill. Admin. Code §1.420(p) and §1.425(d), (e).

CROSS REF.: 6:60 (Curriculum Content), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students)

ADOPTED: December 17, 2009

REVISED: March 17, 2022

FINAL

# Students

## Communicable and Chronic Infectious Disease

A student with or carrying a communicable and/or chronic infectious disease has all rights, privileges, and services provided by law and the Board's policies. The Superintendent will develop procedures to safeguard these rights while managing health and safety concerns.

LEGAL REF.: 105 ILCS 5/10-21.11.
23 Ill. Admin. Code §§ 1.610 and 226.300.
77 Ill. Admin. Code Part 690, Control of Notifiable Diseases and Conditions Code.
20 U.S.C. §1400 et seq., Individuals With Disabilities Education Improvement Act of 2004.
29 U.S.C. §794(a), Rehabilitation Act of 1973, Section 504.

ADOPTED: May 17, 2001

REVISED: September 16, 2021

FINAL

# Students

## Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board policy 6:190, *Extracurricular and Co-Curricular Activities*.
2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved.
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered nurse, or a physician assistant. The ***Pre-Participation Physical Examination Form***, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.
4. The student must show proof of accident insurance coverage either by an insurance policy purchased through the District-approved insurance plan or a parent/guardian written statement that the student is covered under a family insurance policy.
5. The student must agree to follow all conduct rules and the coaches' instructions.
6. The student and his or her parents/guardians must provide written consent to random drug and alcohol testing pursuant to the Extracurricular Drug and Alcohol Testing Program.
7. The student and his or her parents/guardians must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association or the Southern Illinois Junior High School Athletic Association, and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about Board policy 7:305, *Student Athlete Concussions and Head Injuries*.

The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, *Equal Educational Opportunities*, and (2) shall maintain the necessary records to ensure student compliance with this policy.

LEGAL REF.: 105 ILCS 5/10-20.30 and 5/22-80.
23 Ill. Admin. Code §1.530(b).

CROSS REF.: 4:100 (Insurance Management), 4:170 (Safety), 6:190 (Extracurricular and Co-Curricular Activities), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:305 (Student Athlete Concussions and Head Injuries), 7:340 (Student Records)

ADOPTED: May 17, 2001

REVISED: September 18, 2025

FINAL

# Community Relations

## Parent Organizations and Booster Clubs

Parent organizations and booster clubs are an invaluable resource to the District's schools. While parent organizations and booster clubs have no administrative authority and cannot determine Board policy, the Board welcomes their suggestions and assistance.

Parent organizations and booster clubs may be recognized by the Board and permitted to use the District's name, a District school's name, a District school's team name, or any logo attributable to the District provided they first receive the Superintendent or designee's express written consent. Consent to use one of the above-mentioned names or logos will generally be granted if the organization or club has bylaws containing the following:

1. The organization's or club's name and purpose, such as, to enhance students' educational experiences, to help meet educational needs of students, to provide extra athletic benefits to students, to assist specific sports teams or academic clubs through financial support, or to enrich extracurricular activities.
2. The rules and procedures under which it operates.
3. An agreement to adhere to all Board policies and administrative procedures.
4. A statement that membership is open and unrestricted, meaning that membership is open to all parents/guardians of students enrolled in the school, District staff, and community members.
5. A statement that the District is not, and will not be, responsible for the organization's or club's business or the conduct of its members, including on any organization or club websites or social media accounts.

Permission to use one of the above-mentioned names or logos may be rescinded at any time and does not constitute permission to act as the District's representative. At no time does the District accept responsibility for the actions of any parent organization or booster club regardless of whether it was recognized and/or permitted to use any of the above-mentioned names or logos. The Building Principal or an administrative staff member will serve as the recognized liaison to parent organizations or booster clubs. The liaison will serve as a resource person and provide information about school programs, resources, policies, problems, concerns, and emerging issues. Building staff will be encouraged to participate in the organizations.

CROSS REF.: 8:80 (Gifts to the District)

ADOPTED: May 17, 2001

REVISED: September 16, 2021

FINAL

Huntley Community School District 158 – Board of Education

# Special Meeting Minutes

**Date: Monday, May 4, 2026**
**Meeting:** Special Meeting as per OMA and 5ILCS120/2c
**Time: 6:15 PM**
**Location:** District Office
650 Dr. John Burkey Drive
Door 2
Algonquin, IL 60102

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**Mission Statement:** Our learning community will educate and empower all students always.
**Board of Education Members:** President, Mr. Paul Troy; Vice President, Mr. Sean Cratty; Secretary, Mrs. Melissa Maiorino; Mr. Rich Bobby; Mr. Andy Fekete; Mrs. Laura Murray, Mr. Chuck Ruth

## Minutes

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Troy)
   Call to Order the Special Meeting for Monday, May 4, 2026, at 6:22 p.m.
   A quorum was met.
   **Roll Call: Ayes 5 / Absent 2 / Motion Carried**
   Mr. Fekete arrived at 6:39 p.m. and Mr. Bobby arrived at 6:45 p.m.
   **Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

2. **Public Comment** As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. No public comments were made at this time.

3. **Closed Session / Roll Call (A)** (Mr. Troy) Move to enter into closed session at 6:22 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (11) Matters relating to individual students. Members: Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
   **Roll Call: Ayes 5 / Nays 0 / Absent 2 / Motion** Carried

4. **Adjournment (A)** (Mr. Troy)
   Mr. Troy moved and Mr. Fekete seconded to adjourn the meeting at 7:51 p.m
   **Voice Call: Ayes 7 / Nays 0 / Motion Carried**

Submitted by,

Sharon Piemonte, Board Operations
Melissa Maiorino, Board Secretary

_____ _____

President Date Secretary Date

Committee of the Whole with Closed Session
Thursday, May 7, 2026 6:00 PM Central

District Office
650 Dr. John Burkey Drive
Door 2
Algonquin, IL 60102

| | |
|---|---|
| Rich Bobby: | Present |
| Sean Cratty: | Present |
| Andy Fekete: | Absent arrived at 6:58 p.m. Present |
| Melissa Maiorino: | Present |
| Laura Murray: | Present |
| Chuck Ruth: | Present |
| Paul Troy: | Present |

Present: 7, Absent: 0

1. **Call to Order / Roll Call (A)** (Mr. Troy)
Call to Order the Committee of the Whole meeting for Thursday, May 7, 2025 at 6:00 p.m.
A quorum must be met.
Members: Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
**Roll Call: Ayes 6 / Absent 1 / Motion Carried**
Mr. Troy called to order the May 7, 2026, Committee of the Whole meeting at 6:00 p.m.

2. **Pledge of Allegiance** (Mr. Troy)
The Huntley Hurricanes led Pledge of Allegiance:

3. **Student Recognition** (Mr. Troy)
The following students will be recognized by the Board of Education:
Huntley Hurricanes Special Olympics Basketball Junior Team - 4th place at state
**Presenter**: Margaret Hoffman
Dr. Gill presented the Huntly Hurricanes Special Olympic Junior Basketball Team. The students introduced themselves and Dr. Gill highlighted the team's dedication and perseverance during the competition. She also shared how the competition benefited the students.

4. **Huntley Community School District 158 - Board of Education** (Dr. Zehr)
Employee Recognition Spotlight.
Dr. Zehr presented the staff recognitions, honoring retirees and staff with thirty years of service.

5. **Public Comment** (Mr. Troy)
As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.
Public comment was made by Kathleen Traugtman recognizing and thanking Scott Iddings for the positive impact he had on her son's education.

6. **Revision and Adoption of the Agenda (A)** (Mr. Troy)
Motion to adopt the agenda as presented or with changes.
**Recommendation:** Seeking approval of the agenda.
**Voice Call: Ayes 6 / Nays 0 / Motion Carried**

Andy Fekete: Absent, Rich Bobby: Yea, Sean Cratty: Yea, Melissa Maiorino: Yea, Laura Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea
Yea: 6, Nay: 0, Absent: 1
Adoption of the agenda as presented. This motion, made by Paul Troy and seconded by Sean Cratty, Passed.

7. **Student Advisory Representative to the Board (R)** (Niko Knanishu)

7.1. **Student Led Professional Development (R)** (Niko Knanishu)
Niko Knanishu updated the board on the student-led professional development that occurred on Friday, April 24th. Two of the students who participated shared their experiences. The board and administration thanked the students for their outstanding work.

7.2. **Superintendent Student Advisory Committee (R)** (Niko Knanishu)
Student Advisory Representative, Niko Knanishu presented an overview of the final meeting of the Superintendent Advisory Committee that occurred on April 29th. Four of the students who participated in the committee shared their experiences. Ms. Lombard thanked the students for their contributions to the Superintendent's Student Advisory Committee. The board thanked the students for sharing their voices and asked the students some questions about their thoughts and feelings on various topics.

8. **Curriculum & Instruction Committee** (Mr. Fekete - Chair, Mr. Bobby, Mr. Ruth)

8.1. **Overnight Field Trips for 2026-27 (R)** (Dr. MacCrindle)
Administration will share an update on proposed overnight field trips slated for the 2026–27 school year.
**Recommendation:** This report is for informational purposes.
Dr. MacCrindle presented the proposed overnight field trips for the upcoming 2026-2027 school year. The board commented on the various opportunities available to our district's students.

8.2. **Consolidated District Plan (A)** (Dr. MacCrindle)
Dr. MacCrindle will present the Consolidated District Plan, a state-mandated plan to guide the use of federal grants, for approval.
**Recommendation:** Seeking approval of the Board of Education at the May 21, 2026, Board of Education meeting.
Dr. MacCrindle presented the Consolidated District Plan for the 2026-2027 school year. The board thanked administration for creating the plan. The plan was moved forward for approval at the May 21, 2027, Board of Education meeting.

8.3. **Contracts and Agreements for the 26-27 School Year (A)** (Dr. Gill and Dr. MacCrindle)
Administration will present the single-year and multi-year agreements and contracts to support the ongoing work within the Learning and Innovation department.
**Recommendation:** Seeking approval of the Board of Education at the May 21, 2026, Board of Education meeting.
Dr. MacCrindle and Dr. Gill presented the annual and multi-year contracts above the district threshold. The board asked questions and administration responded. The contracts were moved forward for approval at the May 21, 2026, Board of Education meeting. Remaining contracts were provided for informational purposes.

9. **Special Education Committee** (R) (Mr. Bobby - Chair, Mrs. Maiorino, Mrs. Murray)
Dr. Gill will provide the Special Services updates.
Dr. Gill presented the Intergovernmental Agreement with Evanston Skokie School District # 65. The board asked questions and Dr. Gill responded. The board commented on the district's ability to educate the majority of the district's special needs students.
Dr. Gill presented information on the Timely Meaningful Consultation that Local Education agencies are required to provide each year to private schools and homeschools within the district boundaries.

10. **Finance Committee** (Mr. Cratty - Chair, Mr. Ruth, Mr. Troy)

10.1. **Monthly Fiscal Updates (R)** (Mr. Altmayer)
Mr. Altmayer will provide the monthly fiscal updates, the Disbursement Report, and the Activity Fund Balance Report.
**Recommendation:** For informational purposes only.
Mr. Altmayer presented the monthly fiscal updates including the implementation of the Skyward financial system. Mr. Altmayer also updated the board on gas and diesel pricing. The board asked questions and Mr. Altmayer responded.

10.2. **Payables (A)** (Mr. Altmayer)
The Finance Committee is submitting the purchase orders at $611,939.28; imprest checks at $88,510.99; and accounts payable at $6,685.00.
**Recommendation:** Seeking approval of the Board of Education at their next regular meeting.
Mr. Altmayer presented the purchase orders, imprest checks and accounts payables. The payables were moved forward for approval at the next board of education meeting.

10.3. **Revenue & Expenditures Report (R)** (Mr. Altmayer)
Monthly report for review and comment.
**Recommendation:** For informational purposes only.
Mr. Altmayer presented the monthly revenue and expenditures report for review. The health committee met with a co-op insurance company and is investigating our options to help bring down health care costs.

10.4. **Revenue Contract (A)** (Mr. Altmayer)
Mr. Altmayer will seek approval of the fundraising contracts as presented.
**Recommendation:** Seeking approval of the Board of Education at their next regular meeting.
Mr. Altmayer presented the monthly revenue and expenditures report for review. The board asked questions about the crowdfunding contracts and Mr. Altmayer responded. The board requested the minimum crowdfunding percentage be included on the district's form.

11. **Human Resources Committee** (Mr. Ruth - Chair, Mr. Fekete, Mr. Cratty)
Nothing at this time.

12. **Building and Grounds Committee** (Mr. Troy - Chair, Mr. Bobby, Mr. Cratty)

12.1. **Operations and Maintenance Updates (R)** (Mr. Lindquist)
Mr. Lindquist will report on Operations and Maintenance project updates.
**Recommendation:** For informational purposes only.
Mr. Lindquist presented the Operations and Maintenance updates. The board asked questions and Mr. Lindquist responded.

12.2. **GSF USA, Inc. Three Year Contract Extension (A)** (Mr. Lindquist)
Mr. Lindquist will present the three-year extension to the GSF, Inc. contract.
Mr. Lindquist presented the three-year extension to the GSF USA, Inc contract. The board asked questions and the contract was moved forward for approval at the next Board of Education.

13. **Legislation/Policy Committee** (Mrs. Maiorino - Chair, Mrs. Murray, Mr. Troy)

13.1. **Legislation Updates (R)** (Mr. Troy)
Legislative updates will be provided.
**Recommendation:** For informational purposes only.
House Bill 4536 passed the house and is going to the senate with full support. It addresses trauma-informed training which can be covered in our GCN (Global Compliance Network) training.

13.2. **Policy Updates** (A) (Ms. Lombard)
PRESS Updates March 2026, Issue 121. Recommended changes to Board policy.
**Recommendation:** Seeking approval to move the policies forward for a first reading at the next Regular BOE meeting.
Ms. Lombard presented the recommended changes to board policies. District 158 will not change policy 4:165. The policies were moved forward for a second reading at the next regular board of education meeting.

14. **Community Relations and Student Outreach Committee** (Mrs. Murray - Chair, Mr. Fekete, Mrs. Maiorino)
**Recommendation:** For informational purposes only.
Ms. Barr presented the Community Relations and Student Outreach Committee updates. The board commented on the LIGHT program graduation. The board commented on the signing day at Huntley High School. The board asked questions about the registration fees and possible payment options.
The board made comments about the technology sound performance at the last meeting.

15. **Board of Education** (Mr. Troy)

15.1. **Minutes (D)** (Mr. Troy)
The following meeting minutes have been prepared for review:
March 10, 2026, Parent Teacher Advisory Committee meeting minutes
April 2, 2026, Committee of the Whole meeting minutes
April 9, 2026, Finance Committee Meeting minutes
April 16, 2026, Board of Education meeting minutes
**Recommendation:** Seeking to move these minutes forward for approval of the Board at their next regular meeting.
The minutes were moved forward for approval at the next regular Board of Education meeting.

16. **Public Comment** (Mr. Troy)
As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.
Nothing at this time.

17. **Closed Session / Roll Call (A)** (Mr. Troy)
Move to enter into Closed Session at ___:___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (6) Purchase or lease of real property by the public body; (10) Student discipline; (11) Matters relating to individual students; (15) Discussion of minutes of meetings lawfully closed under this Act.
Members: Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
**Roll Call: Ayes / Nays / Absent / Motion _____**
Mr. Troy moved and Mr. Bobby seconded to move into closed session at 8:52 p.m. This motion, made by Paul Troy and seconded by Rich Bobby, Passed.
Andy Fekete: Yea, Rich Bobby: Yea, Sean Cratty: Yea, Melissa Maiorino: Yea, Laura Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea
Yea: 7, Nay: 0, Absent: 0

17.1. **Exit Closed Session / Voice Call (A)** (Mr. Troy)
Mr. Troy adjourned the closed session at 10:32 p.m.

18. **Resume in Public Session / Roll Call (A)** (Mr. Troy)
Resume the Committee of the Whole meeting at 11:35 p.m.:
Members: Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy
**Roll Call: Ayes 7 / Absent 0 / Motion Carried**
Mr. Troy resumed open session at 11:35 p.m.

19. **Adjournment (A)** (Mr. Troy)
Motion to adjourn the meeting at11:36 p.m.
**Voice Call: Ayes / Nays / Motion Carried**
Mr. Troy moved and Mr. Fekete seconded to adjourn the May 7, 2026, Board of Education meeting at 11:36 p.m.

Submitted by,

Sharon Piemonte, Board Operations
Melissa Maiorino, Board Secretary

_____ _____
President Date Secretary Date

# Huntley Community School District 158 – Board of Education
# Personnel Report
# June 18, 2026

## Administration

| Replacements | Location | Name | Salary | Effective Date |
|---|---|---|---|---|
| Special Services Coordinator | Marlowe | Caroline Forestor (N) | $87,550.00 | July 1, 2026 |
| Dean | High School | Kelsey Hillard (N) | $83,000.00 | July 1, 2026 |
| Department Chair/ Social Studies | High School | Sumayya Staab (N) | $86,005.00 | July 1, 2026 |

| Change in Assignment, Status or Position | Location | Name | Salary | Effective Date |
|---|---|---|---|---|
| Special Services Coordinator | Heineman | Shannon Seibert | $87,550.00 | July 1, 2026 |
| Special Services Coordinator | Leggee | Abbe Colantonio | $87,550.00 | July 1, 2026 |

| Resignations | Location | Name | Salary/Reason | Effective Date |
|---|---|---|---|---|
| Special Services Coordinator | Leggee | KC Cavazos | $92,913.77/Voluntary | June 30, 2026 |

## Certified

| New Position | Location | Name | Salary | Effective Date |
|---|---|---|---|---|
| Teacher on Special Assignment | Heineman | Kathleen McCrystal (T) | M45/26 $110,811.00 | August 17, 2026 |
| Teacher on Special Assignment | Marlowe | Saul Amaya (T) | B0/9 $59,049.00 | August 17, 2026 |

| Replacements | Location | Name | Salary | Effective Date |
|---|---|---|---|---|
| Teacher/Science | Marlowe | Camille Whiteside (T) | M12/18 $83,230.00 | August 17, 2026 |
| Teacher/Strategy Education | Martin | Isabella Fish (N) | B0/1 $48,464.00 | August 17, 2026 |
| Teacher/Third Grade | Martin | Elena Vogel (N) | B0/1 $48,464.00 | August 17, 2026 |
| Teacher/Third Grade | Conley | Madison Bilancia (N) | B0/1 $48,464.00 | August 17, 2026 |
| Teacher/Fourth Grade | Conley | Sarah Kesseler (N) | B0/3 $50,918.00 | August 17, 2026 |
| Teacher/Math | High School | Shonna Rankin (N) | B0/4 $52,191.00 | August 17, 2026 |
| Teacher/Social Studies | High School | Amanda Easley-Villalobos (T) | M45/8 $68,646.00 | August 17, 2026 |

| Resignations | Location | Name | Salary/Reason | Effective Date |
|---|---|---|---|---|
| Teacher/Math | Marlowe | Kristin Thorsen | $83,232.00/Voluntary | May 22, 2026 |
| Teacher/Choir | High School | Lauren Eakes Loving | $54,833.00/Voluntary | May 22, 2026 |
| School Counselor | High School | Maureen Chambers | $70,909.06/Voluntary | May 22, 2026 |



(N) = New Staff
(T) = Transfer of existing

| | | | | |
|---|---|---|---|---|
| Psychologist | High School | Stephanie Diaz | $86,566.00/Voluntary | Never Started |
| Teacher/Special Education | Martin | Sandra Smith | $109,644.22/Retirement | May 22, 2026 |

**HEA Retirement Incentive**

| Resignations | Location | Name | Effective Date: Last Day of School |
|---|---|---|---|
| MTSS Interventionist | Heineman | Karen Parchutz | 2027-28 School Year |
| Teacher/Math | Heineman | Denise Conlon | 2029-30 School Year |
| Teacher/Social Studies | Heineman | Todd Ary | 2029-30 School Year |
| Instructional Coach | Leggee | Kieran Zastrow | 2029-30 School Year |
| MTSS Facilitator | Martin | Jennifer Raines | 2029-30 School Year |
| Dual MTSS Interventionist | Martin/Marlowe | Laura Komos | 2029-30 School Year |
| Teacher/First Grade | Chesak | Melissa Juergensen | 2029-30 School Year |

**Educational Support**

| New Position | Location | Name | Salary | Effective Date |
|---|---|---|---|---|
| Paraprofessional | Leggee | Nicholas Gulotta (T) | $20.86 per hour | August 17, 2026 |
| Paraprofessional | Martin | Sarah Tunzi (N) | $18.03 per hour | August 17, 2026 |
| Paraprofessional | Conley | Ashley Anderson (N) | $18.03 per hour | August 17, 2026 |

| Replacements | Location | Name | Salary | Effective Date |
|---|---|---|---|---|
| Administrative Assistant | Mackeben | Nicole Schramel (N) | $17.59 per hour | May 27, 2026 |
| Paraprofessional | ECC | Valerie Jackson (T) | $19.12 per hour | August 17, 2026 |
| Paraprofessional | Leggee | Cheryl Davis (T) | $18.12 per hour | August 17, 2026 |
| Paraprofessional | Conley & Leggee | Julia Stelzner (T) | $19.12 per hour | August 17, 2026 |
| Paraprofessional/Job Coach | LIGHT | Natalie Hammond (N) | $18.50 per hour | August 17, 2026 |
| Nurse | Marlowe | Colleen McBean-Delaney (T) | $32.45 per hour | August 17, 2026 |
| Campus Supervisor | High School | Amy Pankow (T) | $18.03 per hour | August 17, 2026 |
| Payroll Assistant | District Office | Lauren Nordvall (N) | $23.00 per hour | June 8, 2026 |



(N) = New Staff
(T) = Transfer of existing

**Huntley Community School District 158 – Board of Education**
**Personnel Report**
**June 18, 2026**

| Change in Assignment, Status or Position | Location | Name | Salary | Effective Date |
|---|---|---|---|---|
| Paraprofessional | Heineman | Cynthia Murphy | $19.12 per hour | August 17, 2026 |
| Network Technician II | High School | Sylvia Avitia | $25.50 per hour | July 1, 2026 |
| Technician 3 | O&M | Corey Letheby | $51.56 per hour | July 1, 2026 |
| Technician 3 | O&M | Scott Redden | $40.87 per hour | July 1, 2026 |
| Technician 2 | O&M | James Krueger | $37.48 per hour | July 1, 2026 |
| Technician 2 | O&M | Mark Forbes | $37.48 per hour | July 1, 2026 |

| Resignations | Location | Name | Salary/Reason | Effective Date |
|---|---|---|---|---|
| Elementary Supervisor | Leggee | Liz Arendt | $16.28 per hour/ Voluntary | May 22, 2026 |
| Elementary Supervisor | Leggee | Hannah Karner | $16.28 per hour/ Voluntary | May 22, 2026 |
| Elementary Supervisor | Leggee | Taylor Percupchick | $16.54 per hour/ Voluntary | May 22, 2026 |
| Elementary Supervisor | Leggee | Gina Passarelli | $16.28 per hour/ Voluntary | May 22, 2026 |
| Paraprofessional | Leggee | Denise Zamudio | $18.23 per hour/ Voluntary | June 25, 2026 |
| Paraprofessional | Leggee | Kristen Prigge | $18.56 per hour/ Voluntary | May 22, 2026 |
| Paraprofessional | LIGHT | Katherine Silverness | $17.59 per hour/ Voluntary | May 22, 2026 |
| Paraprofessional | LIGHT | Gina Norton | $18.79 per hour/ Voluntary | May 20, 2026 |
| Nurse | Marlowe | Kristie Waters | $37.13 per hour/ Voluntary | May 22, 2026 |
| Cook | High School | Yohko Katz | $16.43 per hour/ Voluntary | May 22, 2026 |
| Bus Aide | Transportation | Alice Ruggles | $17.41 per hour/ Voluntary | May 19, 2026 |
| Bus Driver | Transportation | Bernard Doyle | $26.50 per hour/ Voluntary | May 6, 2026 |

**Extra-Curricular**

| Sport/Activity | Home School | Name | Amount | Effective |
|---|---|---|---|---|
| Soccer – Boys (Asst) | Out of District | Ryan Shannon | $4,734.00 | 2026-27 School Year |
| 7th Grade Volleyball (Head) | Out of District | Bridget Bethke | $3,413.00 | 2026-27 School Year |
| 8th Grade Volleyball (Asst) | Heineman | Natalie Natale | $2,503.00 | 2026-27 School Year |
| 8th Grade Volleyball (Head) | Heineman | Chris Kang | $4,107.00 | 2026-27 School Year |

| | | | | |
|---|---|---|---|---|
| 7th Grade Cheerleading | Heineman | McKenna Diedrich | $3,413.00 | 2026-27 School Year |
| 8th Grade Cheerleading | Heineman | Madison Miguel | $3,760.00 | 2026-27 School Year |
| Cross Country (Asst) | Heineman | Christina Freund | $2,750.00 | 2026-27 School Year |
| Cross Country (Head) | Heineman | Katy McCrystal | $4,107.00 | 2026-27 School Year |
| Poms (Asst) | Heineman | Jeannette Perreault | $2,503.00 | 2026-27 School Year |
| Poms (Head) | Heineman | Jennifer Schlueter | $4,107.00 | 2026-27 School Year |
| 7th Grade Boys Basketball (Asst) | Marlowe | Matt Elder | $2,997.00 | 2026-27 School Year |
| 7th Grade Boys Basketball (Head) | Marlowe | Adam Reed | $4,107.00 | 2026-27 School Year |
| 7th Grade Girls Basketball (Asst) | Marlowe | John Cannon | $2,997.00 | 2026-27 School Year |
| 7th Grade Girls Basketball (Head) | Marlowe | Chris Danner | $4,107.00 | 2026-27 School Year |
| 7th Grade Girls Volleyball (Asst) | Marlowe | Brianna Syslo | $2,503.00 | 2026-27 School Year |
| 7th Grade Girls Volleyball (Head) | Marlowe | Kelli Renfro | $3,413.00 | 2026-27 School Year |
| 8th Grade Boys Basketball (Asst) | Marlowe | Chris Danner | $2,997.00 | 2026-27 School Year |
| 8th Grade Boys Basketball (Head) | Marlowe | Ryan Frederick | $4,107.00 | 2026-27 School Year |
| 8th Grade Girls Basketball (Asst) | Marlowe | Tricia Baltzersen | $2,997.00 | 2026-27 School Year |
| 8th Grade Girls Basketball (Head) | Marlowe | Matt Elder | $4,107.00 | 2026-27 School Year |
| 8th Grade Girls Volleyball (Asst) | Marlowe | Tricia Baltzersen | $2,750.00 | 2026-27 School Year |
| 8th Grade Girls Volleyball (Head) | Marlowe | Chris Heward | $4,107.00 | 2026-27 School Year |
| Art Club | Marlowe | Tammy Smith | $2,164.00 | 2026-27 School Year |
| Bowling Sponsor | Marlowe | Jacob Halvorson | $2,334.00 | 2026-27 School Year |
| Boys Volleyball | Marlowe | Kelli Renfro | $2,568.00 | 2026-27 School Year |
| Chamber Orchestra | Marlowe | Emily Galloway | $2,277.00 | 2026-27 School Year |
| Cheerleading (Co-Head) | Marlowe | Laura Archambeau | $2,661.00 | 2026-27 School Year |
| Cheerleading (Co-Head) | Marlowe | Katie Burley | $2,661.00 | 2026-27 School Year |
| Chess Club | Marlowe | Jacob Halvorson | $1,671.00 | 2026-27 School Year |
| Coding Club | Marlowe | Shari Smith | $769.00 | 2026-27 School Year |
| Cross Country (Asst) | Marlowe | Annette Rizzo | $2,503.00 | 2026-27 School Year |

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|---|---|---|---|---|
| Cross Country (Asst) | Marlowe | Haley Sabie | $2,255.00 | 2026-27 School Year |
| Cross Country (Head) | Marlowe | Shannon Choklad | $3,760.00 | 2026-27 School Year |
| Ecology Club | Marlowe | Lisa Montognese | $2,041.00 | 2026-27 School Year |
| Foods Club | Marlowe | Jessica Schmuhl | $2,164.00 | 2026-27 School Year |
| Fun Club | Marlowe | Ryan Frederick | $1,204.00 | 2026-27 School Year |
| Honors Choir | Marlowe | Olivia Barnec | $2,051.00 | 2026-27 School Year |
| Jazz Band | Leggee | Christian Bierma | $2,334.00 | 2026-27 School Year |
| Junior Buddies Club – Co-Sponsor (0.5) | Marlowe | Brenda Percupchick | $835.50 | 2026-27 School Year |
| Junior Buddies Club – Co-Sponsor (0.5) | Marlowe | Kathie Teeter | $796.00 | 2026-27 School Year |
| Musical Director | Marlowe | Olivia Barnec | $3,454.00 | 2026-27 School Year |
| Musical Director Asst | Marlowe | Sherry Grigsby | $2,051.00 | 2026-27 School Year |
| Musical Director Asst | Marlowe | Anne Moersfelder | $2,051.00 | 2026-27 School Year |
| National Jr. Honor Society | Marlowe | Michelle Kenefick | $2,334.00 | 2026-27 School Year |
| Performance Readings | Marlowe | Michelle Kenefick | $1,839.00 | 2026-27 School Year |
| Play Director | Marlowe | Olivia Barnec | $3,454.00 | 2026-27 School Year |
| Play Director Asst | Marlowe | Amanda Purkeypile | $2,051.00 | 2026-27 School Year |
| Police Explorers | Marlowe | John Hanfland | $1,470.00 | 2026-27 School Year |
| Poms (Asst) | Out of District | Renee Gonzalez | $2,503.00 | 2026-27 School Year |
| Poms (Head) | Marlowe | Rebecca Shields Grap | $3,067.00 | 2026-27 School Year |
| Robotics Co-Sponsor | Marlowe | Lori Knasiak | $2,511.00 | 2026-27 School Year |
| Robotics Co-Sponsor | Marlowe | Jennifer Rodriguez | $2,511.00 | 2026-27 School Year |
| Scholastic Bowl Sponsor | Marlowe | Liz Fishman | $2,568.00 | 2026-27 School Year |
| Service Club (Asst) | Marlowe | Sara Ross | $1,559.00 | 2026-27 School Year |
| Service Club (Head) | Marlowe | Michelle Kenefick | $2,334.00 | 2026-27 School Year |
| Snow Stangs Ski Club | Marlowe | Daniel Corapi | $1,324.00 | 2026-27 School Year |
| Snow Stangs Ski Club | Marlowe | Ryan Frederick | $1,147.00 | 2026-27 School Year |
| Snow Stangs Ski Club | High School | Jillian Corapi | $1,324.00 | 2026-27 School Year |
| Spanish Club | Marlowe | Marisol Legis-Portincaso | $1,045.00 | 2026-27 School Year |

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|---|---|---|---|---|
| Student Council Advisor | Marlowe | Jennifer Martin | $3,497.00 | 2026-27 School Year |
| Student Council Asst | Marlowe | Paula Blake | $1,324.00 | 2026-27 School Year |
| Track (Asst) | Marlowe | Amanda Bolt | $2,750.00 | 2026-27 School Year |
| Track (Asst) | Marlowe | Cindy Fitzgerald | $2,255.00 | 2026-27 School Year |
| Track (Asst) | Marlowe | Dillon Kleinvehn | $2,255.00 | 2026-27 School Year |
| Track (Asst) | Marlowe | Amy Ehmen | $2,997.00 | 2026-27 School Year |
| Track (Asst) | Marlowe | CaroleAnn Goglin | $2,255.00 | 2026-27 School Year |
| Track (Asst) | Marlowe | John Hanfland | $2,255.00 | 2026-27 School Year |
| Track – Girls (Head) | Marlowe | Haley Sabie | $3,413.00 | 2026-27 School Year |
| Track – Boys (Head) | Marlowe | Jessica Perry | $3,760.00 | 2026-27 School Year |
| Wrestling (Asst) | Out of District | Tyler Cerny | $2,503.00 | 2026-27 School Year |
| Wrestling (Asst) | Out of District | Zachary Hornickel | $2,255.00 | 2026-27 School Year |
| Wrestling (Head) | Marlowe | Frank Vitucci | $3,413.00 | 2026-27 School Year |
| Yearbook – Co-Sponsor (0.5) | Marlowe | Emily Chandler | $1,495.00 | 2026-27 School Year |
| Yearbook – Co-Sponsor (0.5) | Marlowe | Alyssa Ritzert | $1,570.00 | 2026-27 School Year |
| Conley Fourth Grade Team Lead | Conley | Alexandra Garcia | $3,048.00 | 2026-27 School Year |
| Conley MTSS Facilitator Team Lead | Conley | Jenni Browne | $2,630.00 | 2026-27 School Year |
| Conley Third Grade Team Lead | Conley | Steven Byrne | $3,048.00 | 2026-27 School Year |
| Conley Band | Conley | Brittany Chally | $1,289.00 | 2026-27 School Year |
| Conley Broadcast Club | Conley | Christine Golyshko | $2,850.00 | 2026-27 School Year |
| Conley Disc Golf (Asst) | Out of District | Kelsey Craig | $1,204.00 | 2026-27 School Year |
| Conley Disc Golf (Asst) | Conley | Hannah Pipitone | $1,204.00 | 2026-27 School Year |
| Conley Disc Golf (Head) | Conley | Steven Byrne | $1,324.00 | 2026-27 School Year |
| Conley Orchestra | Leggee | Cara Searle | $1,289.00 | 2026-27 School Year |
| Conley Robotics Club | Conley | Brandi Wargo | $888.00 | 2026-27 School Year |
| Conley Yearbook | Conley | Christine Golyshko | $2,850.00 | 2026-27 School Year |
| Explore Team Lead – District Wide | Conley | Brandi Wargo | $3,048.00 | 2026-27 School Year |
| Elementary Music Team Lead (0.5) – District Wide | Martin | Jennifer Karl | $1524.00 | 2026-27 School Year |

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|---|---|---|---|---|
| Elementary Music Team Lead (0.5) – District Wide | Chesak | Kimberly Cramer | $1315.00 | 2026-27 School Year |
| PE Team Lead – District Wide | Conley | Jason Lebar | $3,048.00 | 2026-27 School Year |
| Cheer (Asst) | High School | Cole Popenhagen | $3,956.00 | 2026-27 School Year |
| Cheer (Asst) | Out of District | Miranda Zajeski | $4,849.00 | 2026-27 School Year |
| Cheer (Asst) | Out of District | Savannah Henn | $5,693.00 | 2026-27 School Year |
| Cheer (Head) | High School | Renee Fowler | $7,810.00 | 2026-27 School Year |
| Cross Country (Asst) | Out of District | James Jestus | $4,849.00 | 2026-27 School Year |
| Cross Country (Asst) | High School | Jason Monson | $5,988.00 | 2026-27 School Year |
| Cross Country (Asst) | High School | Brandy Swanson | $5,988.00 | 2026-27 School Year |
| Cross Country (Head) | High School | Matt Kaplan | $10,348.00 | 2026-27 School Year |
| Dance/Poms (Asst) | Martin | Dani Sundling | $4,849.00 | 2026-27 School Year |
| Dance/Poms (Head) | High School | Cadence Niccum | $7,810.00 | 2026-27 School Year |
| Flag Football (Asst) | High School | Steve Trezek | $3,956.00 | 2026-27 School Year |
| Flag Football (Asst) | High School | Samantha Turczyniak | $3,956.00 | 2026-27 School Year |
| Flag Football (Head) | High School | BJ Bertelsman | $6,444.00 | 2026-27 School Year |
| Football (Asst) | High School | Brad Aney | $7,686.00 | 2026-27 School Year |
| Football (Asst) | High School | Zack Borring | $7,686.00 | 2026-27 School Year |
| Football (Asst) | Out of District | Kyle Garifo | $7,294.00 | 2026-27 School Year |
| Football (Asst) | Leggee | Mike Ginczycki | $7,686.00 | 2026-27 School Year |
| Football (Asst) | High School | Michael Godek | $6,319.00 | 2026-27 School Year |
| Football (Asst) | High School | Kyle Jenkins | $7,686.00 | 2026-27 School Year |
| Football (Asst) | Out of District | Bill Murmann | $7,294.00 | 2026-27 School Year |
| Football (Asst) | High School | Cliff Pawlak | $7,686.00 | 2026-27 School Year |
| Football (Asst) | High School | Paul Reinke | $7,686.00 | 2026-27 School Year |
| Football (Asst) | Out of District | Mike Sebestyen | $7,294.00 | 2026-27 School Year |
| Football (Asst) | Out of District | Jason Wright | $7,294.00 | 2026-27 School Year |
| Football (Asst) | High School | Jared Bussone | $7,294.00 | 2026-27 School Year |
| Football (Asst) – 0.5 | High School | Chris Maxedon | $3,843.00 | 2026-27 School Year |

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|---|---|---|---|---|
| Football (Asst) – 0.5 | Out of District | Doug Millsaps | $3,647.00 | 2026-27 School Year |
| Football (Asst) – 0.5 | Out of District | Michael Slattery | $3,843.00 | 2026-27 School Year |
| Football (Head) | High School | Mike Naymola | $10,348.00 | 2026-27 School Year |
| Golf – Boys (Asst) | Heineman | Neal Golyshko | $5,988.00 | 2026-27 School Year |
| Golf – Boys (Head) | High School | Brian O'Neill | $7,810.00 | 2026-27 School Year |
| Golf – Girls (Asst) | High School | Joe Domka | $3,956.00 | 2026-27 School Year |
| Golf – Girls (Head) | Marlowe | Lindsey Allen | $7,810.00 | 2026-27 School Year |
| Soccer – Boys (Asst) | High School | Hunter Labas | $5,739.00 | 2026-27 School Year |
| Soccer – Boys (Asst) | High School | Michael Pulio | $5,739.00 | 2026-27 School Year |
| Soccer – Boys (Head) | High School | Matt Lewandowski | $9,183.00 | 2026-27 School Year |
| Swimming – Girls (Asst) | Chesak | Stacy Cherwin | $6,948.00 | 2026-27 School Year |
| Swimming – Girls (Head) | High School | Jenna Gaudio | $9,183.00 | 2026-27 School Year |
| Tennis – Girls (Asst) – 0.5 | High School | Kim Goglin | $2,424.50 | 2026-27 School Year |
| Tennis – Girls (Asst) – 0.5 | High School | Denise Stanfa | $1,978.00 | 2026-27 School Year |
| Tennis – Girls (Head) | High School | Kris Grabner | $7,810.00 | 2026-27 School Year |
| Volleyball – Girls (Asst) | Martin | Tracy Aney | $4,330.00 | 2026-27 School Year |
| Volleyball – Girls (Asst) | High School | Kylie Borck | $4,330.00 | 2026-27 School Year |
| Volleyball – Girls (Asst) | Out of District | Lisa Dwyer | $6,948.00 | 2026-27 School Year |
| Volleyball – Girls (Asst) | Heineman | Henry Soltesz | $6,948.00 | 2026-27 School Year |
| Volleyball – Girls (Head) | High School | Karen Naymola | $9,183.00 | 2026-27 School Year |

## Extra Days

| Name | Job Title | Location | Extra Days 2026-2027 |
|---|---|---|---|
| Colleen McBean Delaney | Nurse – HESPA | Marlowe | 5 |

## Summer Positions

| Position | Name | Amount | Effective Dates |
|---|---|---|---|
| Summer School Case Manager/ ESY TOSA | Maggie Hoffman | $55.75 per hour | June 1 – 25, 2026 |
| ESY Physical Therapist | Val Vandello | $83.90 per hour | June 1 – 25, 2026 |

| | | | |
|---|---|---|---|
| ESY Vision Itinerant | Beth Basargin | $74.95 per hour | June 1 – 25, 2026 |
| ESY Vision Itinerant | Dionna Ford | $45.00 per hour | June 1 – 25, 2026 |
| ESY Speech Therapist | Jennifer Korn | $3,240.00 / Session | June 1 – 25, 2026 |
| ESY Teacher | T'Keyah Hunter | $3,240.00 / Session | June 1 – 25, 2026 |
| ESY Teacher | Carrie McCabe | $3,240.00 / Session | June 1 – 25, 2026 |
| ESY Teacher | Kristi Gumucio | $3,240.00 / Session | June 1 – 25, 2026 |
| ESY Teacher | Jeff Spears | $3,240.00 / Session | June 1 – 25, 2026 |
| ESY Teacher | Michele Heaphy | $45.00 per hour | June 1 – 25, 2026 (as needed) |
| ESY Nurse | Lora Viers | $45.00 per hour | June 1 – 25, 2026 |
| ESY Nurse | Jen Hendrickson | $45.00 per hour | June 1 – 11, 2026 |
| ESY Paraprofessional | Edward Cohen | $25.00 per hour | June 1 – 25, 2026 |
| ESY Paraprofessional | Iryna Stetsyk | $25.00 per hour | June 1 – 25, 2026 |
| ESY Paraprofessional | Emma Hoyou | $25.00 per hour | June 1 – 25, 2026 |
| ESY Paraprofessional | Katelyn Reyna | $25.00 per hour | June 1 – 25, 2026 |
| ESY Paraprofessional | Rebecca Boniak | $25.00 per hour | June 1 – 25, 2026 |
| ESY Paraprofessional | Micah Goodrich | $25.00 per hour | June 1 – 25, 2026 |
| ESY Paraprofessional | Brian Paszkiet | $25.00 per hour | June 1 – 25, 2026 |
| ESY Paraprofessional | Holly Trudeau | $25.00 per hour | June 1 – 25, 2026 |
| ESY Paraprofessional | Natalie Hammond | $25.00 per hour | June 15 – 25, 2026 |
| ESY Paraprofessional | Sylwia Milostan | $25.00 per hour | June 10- 25, 2026 |
| Secondary Summer School Teacher | Ashley Motz | $3,240.00 / Session | June 1 – 25, 2026 |
| Secondary Summer School Teacher | Ashley Dunbaugh | $3,240.00 / Session | June 1 – 25, 2026 |
| Secondary Summer School Teacher | Jason Cooper | $3,240.00 / Session | June 1 – 25, 2026 |
| Secondary Summer School Teacher | Shandon Nixon | $3,240.00 / Session | June 1 – 25, 2026 |
| Secondary Summer School Teacher | Rachel Schwingen | $3,240.00 / Session | June 1 – 25, 2026 |
| Secondary Summer School Teacher | Glen Wilson | $3,240.00 / Session | June 1 – 25, 2026 |
| Secondary Summer School Teacher/ Drivers Education | Cliff Pawlak | $45.00 per hour | June 1 – 25, 2026 |
| Secondary Summer School Teacher/ Behind the Wheel | Kyle Jenkins | $45.00 per hour | June 1 – 25, 2026 |

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|---|---|---|---|
| Secondary Summer School Teacher/ Behind the Wheel | Matt Lewandowski | $45.00 per hour | June 1 – 25, 2026 |
| Secondary Summer School Teacher/ Behind the Wheel | Paul Reinke | $45.00 per hour | June 1 – 25, 2026 |
| Secondary Summer School Teacher/ Behind the Wheel | Mike Pulio | $45.00 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Elena Gamez | $32.61 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Janet Christophersen | $32.61 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Ann Wolf | $27.86 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Sondra Michalski | $27.32 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Laura Weber | $30.13 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Sandra Altergott | $32.61 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Andrea Wolfe-Schlosser | $32.61 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Lisa Caraballo | $23.20 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Jacqueline Rumachik | $24.96 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Megan Shaw | $22.58 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Patricia Robinson | $32.61 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Agnes Pelszynski | $22.93 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Andy Gilles | $22.79 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Laura Carriveau | $24.95 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Jeffrey Scott Bierkness | $23.30 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Jon Roth | $22.79 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Kimberly Tyree | $23.00 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Alicia Rodriguez | $22.79 per hour | June 1 – 25, 2026 |
| Summer Bus Driver | Wendy Campbell | $28.33 per hour | May 26 - June 17, 2026 |
| Summer Bus Driver | Joy Yourg | $32.61 per hour | May 26 - June 18, 2026 |
| Summer Bus Driver | Beverly Zielinski | $31.34 per hour | May 26 – July 9, 2026 |
| Summer Bus Driver | Thomas Gilles | $22.58 per hour | May 28 – June 30, 2026 |
| Summer Bus Driver | Rachel Crane | $32.61 per hour | June 9 – July 19, 2026 |
| Summer Bus Driver | Mary Portocarrero | $23.20 per hour | June 15 – July 10, 2026 |
| Summer Bus Driver | Cathy Oddo | $32.61 per hour | June 22 – July 16, 2026 |

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|---|---|---|---|
| Summer Bus Driver | Andrea Wolfe-Schlosser | $33.59 per hour | July 6 – 24, 2026 |
| Summer Bus Driver | Dan Walker | $23.90 per hour | July 27 – August 12, 2026 |
| Summer Van Driver | Margarita Rehr | $20.88 per hour | June 1 – 18, 2026 |
| Summer Van Driver | Delia Pasillas | $19.64 per hour | June 1 – 29, 2026 |
| Summer Van Driver | Chris Kowalski | $20.88 per hour | June 15 – July 16, 2026 |
| Summer Bus Aide | Doreen McIntire | $16.43 per hour | May 26 – June 18, 2026 |
| Summer Bus Aide | Bonnie Ladwig | $16.85 per hour | May 26 – July 9, 2026 |
| Summer Bus Aide | Tara Skornia Markus | $17.41 per hour | May 26 – August 12, 2026 |
| Summer Bus Aide | Marcia Fagan | $17.41 per hour | June 1 – 18, 2026 |
| Summer Bus Aide | Huldah Scott Cole | $17.41 per hour | June 9 – July 19, 2026 |
| Summer Bus Aide | Ellie Wunderlich | $16.28 per hour | June 15 – July 10, 2026 |
| Summer Bus Aide | Barb Babcock | $16.43 per hour | June 22 – July 16, 2026 |
| Summer Bus Aide | Laura Maculitis | $16.43 per hour | June 1 – 25, 2026 |
| Summer Bus Aide | Linda Graff | $17.41 per hour | June 1 – 25, 2026 |
| Summer Bus Aide | Diane Mikula | $20.38 per hour | June 1 – 25, 2026 |
| Summer Bus Aide | Robin Guerra | $21.18 per hour | June 1 – 25, 2026 |
| Summer Bus Aide | Bozena Natale | $16.28 per hour | June 1 – 25, 2026 |
| Summer Bus Aide | Colleen Borchardt | $16.28 per hour | June 1 – 25, 2026 |
| Summer Bus Aide | Cynthia Murphy | $16.28 per hour | June 1 – 25, 2026 |

| Resignations | Name | Salary/Reason | Effective Date |
|---|---|---|---|
| ESY Paraprofessional | Hatice Oner | $25.00 per hour/ Voluntary | Never Started |

**Mandated Leaves**

| Type | Location | Number of Staff |
|---|---|---|
| FMLA | O&M | 1 |

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.huntley158.org

Date: June 18, 2026

To: Board of Education
Jessica Lombard, Superintendent

From: Dr. Adam Zehr, Associate Superintendent for Human Resources
Lorie Woods, Director of Administrative Services

Subject: 2026-2027 School Calendar Amendment

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**Executive Summary**

The Board of Education approved the 2026-2027 School Calendar and Schedule of Events at its regular meeting on March 20, 2025.

At that time, it was anticipated that November 3, 2026 would be designated as a school holiday. However, during the 104th session of the Illinois General Assembly, no action was taken on the proposed amendment to House Bill 1553, which would have declared the date as a school holiday, and the bill was subsequently re-referred to the Rules Committee.

In addition, because the Juneteenth holiday for 2027 falls on a non-school day, the calendar was adjusted to observe the holiday on Friday, June 18, 2027, consistent with past practice. Upon further review of 5 ILCS 490/63, it was determined that "when June nineteenth shall fall on a Saturday or Sunday, neither the preceding Friday nor the following Monday shall be held or considered as a paid holiday."

Therefore, Administration recommends removing November 3, 2026 (General Election Day), as a non-attendance day and removing Friday, June 18, 2027, as a paid holiday for twelve-month staff members.

The addition of November 3, 2026, as a day of student attendance would adjust the last day of school to May 27, 2027, if no emergency days are used, and June 4, 2027, if all five emergency days are used. Grading periods have also been revised to reflect these calendar changes.

Attached are the amended 2026-2027 School Calendar and corresponding Schedule of Events for review.

**Recommendation**

Administration recommends that the Board approve the amendments to the 2026-2027 calendar and the corresponding Schedule of Events as presented.

LRW
Attachments

# Huntley Community School District 158

650 Dr. John Burkey Drive • Algonquin, IL 60102

## 2026-2027 School Calendar

**REVISED**
6.18.26

### July 2026

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

### August 2026

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

### September 2026

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

### October 2026

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

### November 2026

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| 1 | 2 | ~~3~~ | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

### December 2026

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

### January 2027

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

### February 2027

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | | | | | | |

### March 2027

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

### April 2027

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

### May 2027

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | ~~28~~ | 29 |
| 30 | 31 | | | | | |

### June 2027

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | ~~18~~ | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

**July 2** Floating Holiday #1 (In Lieu of Pulaski Day) - No School / Offices Closed
**July 3** Independence Day Observance - No School / Offices Closed

**August 13** New Staff Orientation #1
**August 14** New Teacher Orientation #2
**August 17** Institute Day #1 - All Staff
**August 18** Institute Day #2 - All Certified Staff
**August 19** School Starts - Grades 1-12
**August 20** School Starts - Kindergarten
**August 21** School Starts - Early Childhood

**September 7** Labor Day - No School / Offices Closed
**September 22** SIP Early Release Day* and ECC Parent Education Day

**October 12** Columbus Day - No School / Offices Closed
**October 16** 6-8 Grade End of 1st Quarter - (41 days)
**October 23** SIP Early Release Day* and ECC Parent Education Day

~~**November 3** Election Day - No School / Offices Closed~~
**November 11** Veterans Day - (Waived Holiday) School in Session
**November 13** K-5 Grade End of 1st Trimester - (~~60~~ 61 days)
**November 23 - 24** Parent Teacher Conferences - No School
**November 25** Floating Holiday #2 (In Lieu of Veterans Day) - No School / Offices Closed
**November 26 - 27** Thanksgiving Holiday Break - No School / Offices Closed

**December 18** 6-8 Grade End of 2nd Quarter - (~~39~~ 40 days)
9-12 Grade End of 1st Semester - (~~80~~ 81 days)
SIP Early Release Day* and ECC Parent Education Day
**December 21** Winter Break - No School thru January 4
**December 24 - 25** Christmas Holiday - Offices Closed
**December 31** New Year's Eve - Offices Closed

**January 1** New Year's Day - Offices Closed
**January 4** Institute Day #3 - No School
**January 18** Dr. Martin Luther King's Birthday - No School / Offices Closed

**February 11** SIP Early Release Day* and ECC Parent Education Day
**February 12** Non-Attendance Day - No School
**February 15** Presidents Day - No School / Offices Closed
**February 26** K-5 Grade End of 2nd Trimester - (56 days)

**March 1** Casimir Pulaski Day - (Waived Holiday) School in Session
**March 1-2** ECC Parent Teacher Conferences - No School for ECC Students
**March 2** SIP Early Release Day*
**March 12** 6-8 Grade End of 3rd Quarter - (46 days)
**March 26** Non Attendance Day - No School / Offices Closed
**March 29** Spring Break - No School thru April 2

**April 16** ECC Parent Education Day - No School for ECC Students
**April 23** Institute Day #4 - No School

**May** ~~27~~ ~~28~~ Last Day of School - if **no** emergency days are used
SIP Early Release Day* and ECC Parent Education Day
K-5 Grade End of 3rd Trimester - (57 ~~58~~ days)
6-8 Grade End of 4th Quarter - (47 ~~48~~ days)
9-12 End of 2nd Semester - (93 ~~94~~ days)
**May 31** Memorial Day - Offices Closed

**June** 4 ~~7~~ Last Day of School - if **all** 5 emergency days are used
~~**June 18** Juneteenth Observation - No School / Offices Closed~~

**May 22** Huntley High School Graduation
**May 26** Marlowe Middle School 8th Grade Promotion
**May 27** Heineman Middle School 8th Grade Promotion

***SIP Early Release Day - Middle & High School Dismissal at 12:30 PM; Martin Elementary Dismissal at 12:55 PM; Elementary Dismissal at 1:30 PM**

Student Days = 174
Teacher Days = 180

ECC Parent Education Day
No School
No School / Offices Closed

BOE Approved: 03/20/25
Revised: 05.07.25

# Huntley Community School District 158

650 Dr. John Burkey Drive, Algonquin, IL 60102

## Schedule of Events 2026-2027 Calendar

**Institute Days - No School for Students**
August 17, 2026 – All Staff
August 18, 2026 – All Certified Staff
January 4, 2027
April 23, 2027

**Non Attendance Days - No School**
~~November 3, 2026 (Offices Closed)~~
November 25, 2026 (Offices Closed)
February 12, 2027
March 26, 2027 (Offices Closed)

**Waived Holidays - School in Session**
Veterans Day – November 11, 2026
Casimir Pulaski Day – March 1, 2027

**Holidays - No School / Offices Closed**
Independence Day Observance – July 3, 2026
Labor Day – September 7, 2026
Columbus Day – October 12, 2026
Thanksgiving Holiday – November 26 and 27, 2026
Christmas Holiday – December 24 and 25, 2026
New Year's Holiday – December 31, 2026 and January 1, 2027
Dr. Martin Luther King's Birthday – January 18, 2027
Presidents Day – February 15, 2027
Memorial Day – May 31, 2027
~~Juneteenth Observance – June 18, 2027~~

**SIP Early Release Days**
September 22, 2026
October 23, 2026
December 18, 2026
February 11, 2027
March 2, 2027
May 27 ~~28~~, 2027

Middle & High School Dismissal at 12:30 PM
Martin Elementary Dismissal at 12:55 PM
Elementary Dismissal at 1:30 PM

**Parent Teacher Conferences - No School**
November 23, 2026 – 9:00 a.m. to 8:00 p.m.
November 24, 2026 – 7:00 a.m. to 12:00 p.m.

**Winter Holiday Break - No School**
December 21, 2026 – January 4, 2027

**Spring Break - No School**
March 29, 2027 – April 2, 2027

* Student days = 174
* Teacher days = 180
(Exclusive of 2 floating SIP Days)

**New Staff / Teacher Orientation Days**
August 13, 2026 – All New Staff
August 14, 2026 – New Teachers Only

**12-Month Staff Floating Holidays / Offices Closed**
July 2, 2027 – in lieu of Casimir Pulaski Day
November 25, 2026 – in lieu of Veteran's Day

**School Begins**
August 19, 2026 (Grades 1-12)
August 20, 2026 (Kindergarten)
August 21, 2026 (ECC)

**ECC Parent Education Days**
September 22, 2026
October 23, 2026
December 18, 2026
February 11, 2027
March 1-2, 2027 (Parent-Teacher Conferences)
April 22, 2027
May 28, 2027

**K-5 Grading Periods**
November 13, 2026 – End of 1st Trimester (~~60~~ 61 days)
February 26, 2027 – End of 2nd Trimester (56 days)
May 28, 2027 – End of 3rd Trimester (~~58~~ 57 days)

**Middle School Grading Periods**
October 16, 2026 – End of 1st Quarter (41 days)
December 18, 2026 – End of 2nd Quarter (~~39~~ 40 days)
March 12, 2027 – End of 3rd Quarter (46 days)
May 28, 2027 – End of 4th Quarter (~~48~~ 47 days)

**High School Grading Periods**
December 18, 2026 – End of 1st Semester (~~80~~ 81 days)
May 28, 2027 – End of 2nd Semester (93 ~~94~~ days)

**Last Day of School**
May 27 ~~28~~, 2027

**Huntley High School Graduation**
May 22, 2027

**8th Grade Promotion**
May 26, 2027 – Marlowe Middle School
May 27, 2027 – Heineman Middle School

* Thursday, May 27, 2028 ~~Friday, May 28, 2027~~ will be the earliest last day of school **if NO emergency days are used.**

* Friday, June 4, 2027 ~~Monday, June 7, 2027~~ will be the last day of school if **ALL 5 emergency days are used.**

REVISED



BOE Approved: 03.20.25
Revised: 04.22.26

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: June 18, 2026

Subject: **FY27 Budget Tentative Budget & 5-Year Plan - Summary Memorandum**
Board of Education Meeting, June 18, 2026

---

Attached is the FY27 Tentative Budget and 5-Year Plan. Draft III of the FY27 Budget was presented as an update at the May 21st Board Meeting.

***This budget continues to reflect the focus and commitment to our staff and students. Over the next several years, as reflected within the 5-Year Plan, the District will be faced with many difficult financial decisions as State funding is anticipated to be short of anticipated needs.***

Due to continued unknowns such as the State of Illinois' Budget, finalization of the Evidence Based Funding Model and State funding reimbursement grants, Federal grants and health insurance, etc., numerous additional adjustments are needed. As this information becomes available, this budget will be modified as appropriate.

**This draft represents where we left off last year, with some material modifications to Property Taxes, State Revenues, Interest Earnings, Salaries & Benefits, adjustments related to operational efficiencies as well as various other material line items.**

Please note, operational efficiencies continue to be a focus throughout the District. In this budget draft, several of those operational efficiencies implemented in prior year have resulted in expense reduction and have been reflected. The District remains committed to this culture of operational efficiency, and as opportunities present themselves, future budget drafts will reflect these savings.

For your review, outlined below is a summary of the FY27 Tentative Budget and 5-Year Plan as well as several attachments that will help guide you through the document.

The following documents supporting the District's FY27 Budget & 5-Year Plan are as follows:

I. Budget & 5-Year Plan Assumptions & Summary – Below

II. Summary / Snapshot – Summaries, charts and graphs, to provide a different visual perspective of the FY27 Budget

III. The FY27 Tentative Budget & 5-Year Plan by Fund – This document includes Aggregate Operating Projections for the Operating Funds and summaries of each fund as well as Charts and Graphs providing a visual perspective of the FY27 Budget.

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

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## Budget Assumptions & Summary

As with prior years, the FY27 Budget Draft reflects the strategic plan of the District. This Budget Draft includes annual funds to cover the replacement of Chromebooks, additional resources as a result of increased needs in Curriculum and Special Education, ongoing maintenance projects in line with the District's Deferred Maintenance Plan as well as technology infrastructure upgrades and replacement.

The FY27 Tentative Budget reflects the following material assumptions:

### Revenue Assumptions

- ✓ The final 2025 Levy has been approved by the Board as well as finalized by Kane & McHenry Counties. As such, the levy has been extended at CPI, 2.9%, with New Construction at $60.0M. For Levy Year 2026, CPI is final at 2.7%. Furthermore, New Construction is estimated at $20M down to $10M in the out years FY28-FY31, with the remaining years of CPI estimated to decline from 2.3% to 2% by FY31.

  ***Please note,*** versus levy year's 2025 estimated New Construction of $60M, New Construction is conservatively estimated at $20M for levy year 2026 due to estimated lack of commercial construction in McHenry and Kane County combined with certain residential developments selling out in levy year 2025. That said, there are new developments in Huntley that will add a material amount of new residential construction for the next two years. This will be updated in a future draft of the Budget, pending if information is available.

  **Year over Year CPI:**
  May CPI rose sharply for a third straight month due to higher gas prices. Headline CPI increased to 4.2% year-over-year from 3.8% in April. Core CPI, which excludes food and energy, grew 2.9%, a slightly more modest pace than economists forecasted.

- ✓ As part of the 2025 Levy, and the legislative bill that was past a few years ago, the Revenue Recapture is estimated at $150k which has been included within this draft and in the forecast years. **The final Revenue Recapture for Levy Year 2025 has been determined to be $252,810, and this adjustment has been reflected in this Tentative Budget.**
- ✓ Evidence Based State funding reflects the annual hold harmless with the additional Evidence Based Funding Model (EBF) of $305k per year.
- ✓ State Categorical Funding currently remains relatively flat with the FY26 Budget, with the District budgeting the receipt of all four payments and continuing this trend through the forecast years. This may need to be revised to the State further reducing/prorating Categorical Grants.
- ✓ FY27 Operational Interest Earnings are currently budgeted to decrease with the FY26 Budget at approximately $1.5 based upon current market conditions. This will be adjusted as we get closer to finalizing the budget.

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**Expenditure Assumptions**

- ✓ ***Salaries reflect the District's collective bargaining agreements (CBA) and remain flat at 3.0% throughout the forecast years not under agreement. Non-union employees are budgeted to follow the HESPA CBA.***
- ✓ For FY27 and throughout the forecast years, due to the rising cost of healthcare, Health Insurance is currently budgeted to increase approximately 7% per year. This line item was adjusted with to reflect current year's trend plus 7%. ***This is a line item that will need to be adjusted closer to the final budget.***
- ✓ Property & Liability and Workers Compensation Insurance has been adjusted to actual for FY27, see below and budgeted to increase 5% throughout the forecast years.
- ✓ Technology Equipment and Curriculum Materials and Adoptions reflect each department's 5-Year Plan forecast based on anticipated needs such as technology infrastructure replacement and/or curriculum needs and adoptions.
- ✓ Capital Expenditures for Operations and Maintenance are budgeted at $2.9M and approximates an $284k increase from prior year. Large capital projects expected for FY27 primarily includes the DX Cooling replacement at Heineman of approximately $2.8M and camera replacements at various buildings and carpet replacement at various buildings throughout the district. See Capital Projects below for additional budget information.
- ✓ Enrollment – See below

**Enrollment**

Enrollment is anticipated to decrease over the next several years primarily due to large exiting classes at the high school versus projected incoming kindergartners. This draft includes reductions in headcount for FY27 (see Modifications below). The District is committed to continue this effort, and may have to make difficult decisions regarding headcount as a result of the District's future financial forecast. As such, future adjustments will be made within the salary line item. In addition, offsetting the increase in inflation for supply purchases, building budgets are currently projected to stay flat over the same period of time.

**Capital Projects and the use of the Capital Project Fund**

Under the Governmental Accounting Standards Board (GASB), the primary intent of a Capital Projects Fund is to account for and report financial resources that are restricted, committed, or assigned for the acquisition or construction of major, long-term capital assets. This fund ensures legal and budgetary compliance by separating these large projects from daily operating expenses.

Historically, the District has used the Capital Projects Fund to pay down District debt associated with the Marlowe Middle School Addition from 2006. At that time, the Board of Education did not want to Levy this construction project, rather, it was decided that the District would pay for the construction and debt payment via incoming Impact Fee Revenue. In addition, as a result of limited revenues in the Capital Projects Fund, all major operational capital projects have been paid out of the Operation's & Maintenance Fund.

In Fiscal Year 2025, the District made its final payment against the Marlowe addition. At the end of fiscal year 2026, the Capital Projects Fund is expected to have a Fund Balance of approximately $3.9M.

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Thus, at this time, it is Administration's recommendation to begin using this fund as outlined by GASB, and separate material capital projects from the District's operating funds. As a result, Administration is recommending moving approximately $2.8M for the DX Cooling project at Heineman out of the Operation's & Maintenance Fund to the Capital Project Fund. This will be reflected in the next draft of the FY27 Budget.

**Material Modifications to Date**

**Draft I**

- Updated the estimated Levy Year 2026 from Consumer Price Index from 2.3% to the actual of 2.7%
- Updated the Levy Year 2025 New Construction from the initial estimate of $45M to the actual of $60M
- Lowered the capital Bus Purchases expense by ($550k) due to reduced bus needs within Transportation, from $1.1M to $550k.
- HESPA and Non-union salaries were recognized at 3% per the Collective Bargaining Agreement
- Lowered Interest Revenue from last year's estimate of $2.1M to $1.5M due to lower investment interest rates

**Draft II**

- Reduced New Adoptions expense by ($500k) for FY27
- Increased Health ins by $900k based on FY26 trended actuals and increased by 7% to $18.25M. This amount may need to be adjusted again.
- Reduced Categorical State revenue in Transportation by ($700k) due to estimated increased proration at the State level. This amount will be adjusted again at a later date, based on estimated actuals.

**Draft III**

- As a result of retirements, resignations and un-filled positions, the District reduced Salaries by approximately ($1.2M). Retirement and resignation savings approximate $874k, and un-filled positions approximate $323k of savings.
- In an effort to reduce FY27 expense, the Districted opted to lease it's FY27 Bus Purchases, resulting in a savings approximating ($382k).
- Increased Athletic Participation Fee revenue by 35k

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**Tentative Draft**

- As noted above, approximately $2.8M for the DX Cooling project at Heineman out of the Operation's & Maintenance Fund to the Capital Project Fund.
- Added $661k of Revenue to Capital Projects Fund, Other Income as a result of the expected ComEd rebate on the HMS $2.8M Chiller.
- Recognized the final Revenue Recapture for Levy Year 2025 as this has increased to approximately $253k
- Adjust Workers Comp (WC) and Property and Liability Insurance to actual, based upon final premiums. WC decreased by approximately (3.6%) resulting in savings of $57.7k from what was originally budgeted, while Property & Liability Insurance came in with a 3.2% increase, resulting in budgeted favorability approximating $13k.

**Summary**

As a result of the above adjustments, including the reclass of $2.8M to the Capital Project Fund, the current FY27 Tentative Budget Draft reflects an Operating surplus of approximately $2.7M. Please note, additional risks and challenges and adjustments remain. Please see below.

A summary of the operating results follows. Please note that for comparative purposes, presented are the FY25 Actuals, the FY26 Budget as well as the current FY27 Budget Drafts.

| | FY 25 Actuals | FY 26 Budget | FY 27 Draft I Budget | FY 27 Draft II Budget | FY 27 Draft III Budget | FY 27 Tentative Budget |
|---|---|---|---|---|---|---|
| Operating Revenues | $ 134,323,076 | $ 139,298,066 | $ 143,222,770 | $ 142,522,770 | $ 142,556,420 | $ 142,567,264 |
| Operating Expenditures | $ 133,242,956 | $ 138,707,793 | $ 143,746,110 | $ 143,764,230 | $ 142,526,177 | $ 139,860,156 |
| **Operating Surplus (Deficit)** | **$ 1,080,120** | **$ 590,273** | **$ (523,340)** | **$ (1,241,460)** | **$ 30,243** | **$ 2,707,108** |
| Beginning Fund Balance | $ 38,475,551 | $ 39,617,693 | $ 40,207,966 | $ 40,207,966 | $ 40,207,966 | $ 40,207,966 |
| **Ending Fund Balance** | **$ 39,617,693** | **$ 40,207,966** | **$ 39,684,626** | **$ 38,966,506** | **$ 40,238,209** | **$ 42,915,074** |
| Reserve for Replacement | $ (4,100,000) | $ (4,100,000) | $ (4,100,000) | $ (4,100,000) | $ (4,100,000) | $ (4,100,000) |
| Unrestricted Fund Balance | $ 35,517,693 | $ 36,107,966 | $ 35,584,626 | $ 34,866,506 | $ 36,138,209 | $ 38,815,074 |

**Revenues**

FY27 Operating Revenues are budgeted to increase approximately $3.26M or 2.3%.

**Local Revenues** are expected to increase by $3.6M, primarily the result of an increase in levy dollars, offset by a decrease in Interest Earnings.

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Property Tax Revenues are budgeted to increase $4.1M primarily the result of the 2025 and 2026 Levy combined with the revenue assumption inputs above for CPI and new construction.

**State Revenues** are decreasing by approximately ($395k) or (1.0%) driven by the result of the annual increase in the State's Evidence Based Funding (EBF) formula, offset by an estimated decrease in Categorical funding of ($700k)

**Federal Revenues** are currently budgeted to stay flat with the FY26 Budget at $3.9M. As more information is received regarding Federal funding, the budget will be adjusted.

**Expenses**

Operating Expenditures are budgeted to increase approximately $1.1M versus the FY26 Budget, primarily driven by the increase in Salaries & Benefits offset by the reclass of Capital Projects to the Capital Projects Fund. Please see below:

**Salaries and Benefits** within the FY27 Budget Draft I increased $4.2M due to the following:

- ✓ HEA, HESPA and Non-Union salary increases of approximately $3.0M.
- ✓ Benefits increased $2.4M primarily due to the estimated $2.0M increase in Health Insurance as well as the increase in TRS and IMRF related to the salary increase.

**Purchased Services** is currently budgeted to decrease approximately ($434k) driven by the implementation and anticipated savings associated with Skyward. Please note that the balance in this account for FY26 included the one-time upfront payment of approximately $240k for the implementation and software. Material items in this grouping include: Contract Custodial $2.47M, Property, Liability and Workers Comp Insurance $1.4M, Contracted Transportation $500k, Repair & Maintenance Buildings $575k and Snow Removal $218k.

**Supplies & Materials** is budgeted to remain relatively fairly flat with the FY26 Budget, decreasing by approximately ($325k) to $8.0M, driven by a ($200k) decrease in New Adoption and a ($120k) decrease in Inventoriable Equipment Technology. Material items in this grouping include: Cafeteria Food, Technology Inventoriable Supplies (laptops and Chromebooks) $1.1M, New Adoptions $300k, Electricity $750k, Diesel Gasoline & Propane $400k and Natural Gas $360k.

**Capital Outlay** is currently budgeted to increase $354k versus the FY26 Budget to $3.3M. See above. Of this amount, $597k is considered operating, while $2.8M is non-operating in the Capital Projects Fund.

**Other Objects** is currently budgeted to remain flat with the FY26 Budget. Other Objects cover expenses such as Private Facility, Room & Board, and Out of District Tuition and will be adjusted in future budget drafts.

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***As a result, the current FY27 Budget Draft III reflects a current Operating surplus of $2.7M.*** Please know that this amount will change as a result of future unknowns and adjustments. Please see below.

**Continued Unknowns and Risks with the FY27 Budget:**

- State revenues (EBF and Categoricals) have yet to be finalized. There is no guarantee that the State will set aside the annual $350M in additional education funding. As more information becomes available, the Budget will be adjusted.
- Special education costs associated with Private Tuition and Room & Board will not be finalized until August when all placements are solidified.
- Health Insurance and the related risks associated with being self-insured are always uncertain.
- The overall health of the economy and the related financial impact (supply chain, next year's CPI, interest earnings, new construction, etc.)

**Future Adjustments**

- ✓ Finalize the estimate for Levy Year 2026 New Construction
- ✓ We are anticipated to receive a member equity return for Workers Comp of approximately $139k. This may be received in early July, and if so, another adjustment will be made to that line item for the FY27 Budget.
- ✓ Recognize additional operationally efficiency savings estimates for Fuel, depending upon fuel prices.
- ✓ Finalize all State Grants (EBF and Categoricals) including final State funding and CPPRT
- ✓ Finalizing the Transportation Claim
- ✓ Finalize the Health Insurance Estimate
- ✓ Other Federal Funding, Title Grants, IDEA Grant, National School Lunch, etc.
- ✓ Final Special Education estimates
- ✓ Department Allocations – Once the Budget is near final, each Department will have the opportunity to reclass budgeted expenditures between accounts within their budget based on their estimated need; i.e., supplies, travel, dues & fees, etc.

**Budget Timeline**

The high-level budget timeline for presenting and submitting a final FY27 Budget in September, 2026 follows: For a more detailed understanding of the budget timeline, Administration presented a Budget Development Timeline at the February Committee of the Whole Meeting.

**June –** The FY27 Tentative Budget presented
**July** – Updates as Needed
**August** – The FY27 Display Draft Budget presented
**September** – Final Budget adopted by the Board

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## 5-Year Plan

The attached budget document includes 5-Year Plan information for the years FY27-FY31. The Forecast years of FY28-31 are presented with input assumptions for material revenues and expenditures. Beyond FY27, material line items from Curriculum, Operations and Maintenance and Technology have been adjusted, reflecting each department's needs. For example, the Operation's & Maintenance Department has outlined their capital needs over the next 5 years in line with our Deferred Maintenance Plan, which includes such things as asphalt repair and replacement, mechanical needs as well as carpet replacement. Thus, this forecast currently reflects the all needs in of the district.

**Please note, this plan does not currently reflect all future budget cuts, including headcount reductions related to declining enrollment.**

If you have any questions, comments and/or suggestions, please feel free to reach out to me before the upcoming meeting.

## Recommendation

Administration recommends that the Board of Education approve the attached Tentative FY27 Budget.

# Budget Summary

**Educational | O & M | Transportation | IMRF / SS | Working Cash | Tort**

**Huntley Community School District 158**

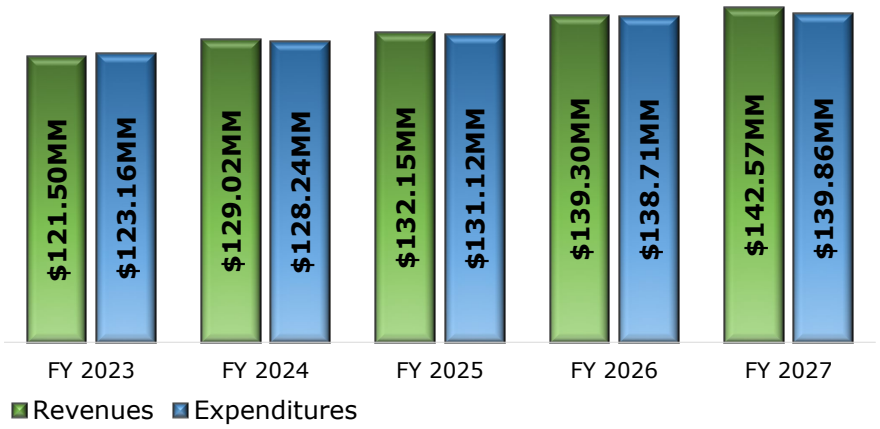
| | AFR FY 2023 | AFR FY 2024 | | AFR FY 2025 | | BUDGET FY 2026 | TENTATIVE FY 2027 | $ CHANGE | % CHANGE |
|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | |
| Local | $80,573,538 | $85,897,814 | *6.6%* | $90,421,810 | *5.3%* | $96,645,991 | $100,310,189 | *$3,664,198* | *3.8%* |
| State | 34,002,315 | 37,624,386 | *10.7%* | 37,945,858 | *0.9%* | 38,730,062 | 38,335,062 | *(395,000)* | *(1.0%)* |
| Federal | 6,925,450 | 5,496,684 | *(20.6%)* | 3,779,771 | *(31.2%)* | 3,922,013 | 3,922,013 | *0* | *0.0%* |
| Other | 0 | 0 | | 0 | | 0 | 0 | *0* | |
| **TOTAL REVENUE** | **$121,501,303** | **$129,018,884** | ***6.2%*** | **$132,147,439** | ***2.4%*** | **$139,298,066** | **$142,567,264** | **$3,269,198** | ***2.3%*** |
| **EXPENDITURES** | | | | | | | | | |
| Salaries & Benefits | $95,297,992 | $99,570,602 | *4.5%* | $104,335,954 | *4.8%* | $111,621,302 | $115,879,240 | *$4,257,938* | *3.8%* |
| Purchased Services | 13,710,426 | 12,087,353 | *(11.8%)* | 11,880,385 | *(1.7%)* | 11,967,930 | 11,533,456 | *(434,474)* | *(3.6%)* |
| Supplies & Materials | 7,838,148 | 8,789,365 | *12.1%* | 8,607,269 | *(2.1%)* | 8,345,367 | 8,020,367 | *(325,000)* | *(3.9%)* |
| Capital Outlay | 3,600,243 | 5,253,012 | *45.9%* | 2,760,217 | *(47.5%)* | 2,943,164 | 597,064 | *(2,346,100)* | *(79.7%)* |
| All Other Objects | 2,712,117 | 2,542,626 | *(6.2%)* | 3,538,514 | *39.2%* | 3,830,030 | 3,830,030 | *0* | *0.0%* |
| **TOTAL EXPENDITURES** | **$123,158,926** | **$128,242,958** | ***4.1%*** | **$131,122,339** | ***2.2%*** | **$138,707,793** | **$139,860,156** | **$1,152,363** | ***0.8%*** |
| **SURPLUS / DEFICIT** | **($1,657,623)** | **$775,926** | | **$1,025,100** | | **$590,273** | **$2,707,108** | **$2,116,835** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | 584 |
| Other Financing Sources | $153,602 | $28,793 | | $228,719 | | $0 | $0 | *$0* | |
| Other Financing Uses | ($75,052) | ($78,102) | | ($166,697) | | $0 | $0 | *$0* | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$78,550** | **($49,309)** | | **$62,022** | | **$0** | **$0** | ***$0*** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **($1,579,073)** | **$726,617** | | **$1,087,122** | | **$590,273** | **$2,707,108** | **$2,116,835** | |
| **BEGINNING FUND BALANCE** | **$38,306,825** | **$36,727,752** | | **$37,454,369** | | **$38,541,491** | **$39,131,764** | ***$590,273*** | |
| AUDIT ADUSTMENTS TO FUND BALANCE | $0 | $0 | | $0 | | $0 | $0 | | |
| **YEAR END FUND BALANCE** | **$36,727,752** | **$37,454,369** | | **$38,541,491** | | **$39,131,764** | **$41,838,872** | **$2,707,108** | |
| **FUND BALANCE AS % OF EXP** | ***30%*** | ***29%*** | | ***29%*** | | ***28%*** | ***30%*** | | |
| **FUND BALANCE AS # OF MONTHS OF EXP** | **3.58** | **3.50** | | **3.53** | | **3.39** | **3.59** | | |

# Budget Summary

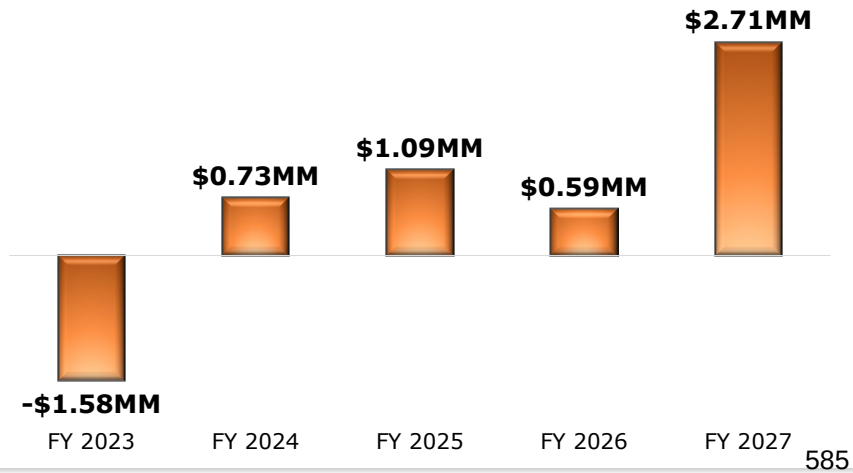
**Educational | O & M | Transportation | IMRF / SS | Working Cash | Tort**

**Huntley Community School District 158**

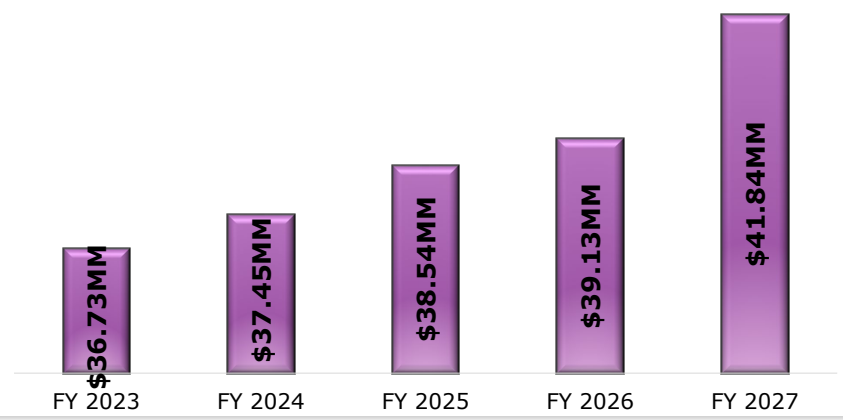
## Revenues and Expenditures




## Fiscal Year Surplus / Deficit




## Year End Fund Balances



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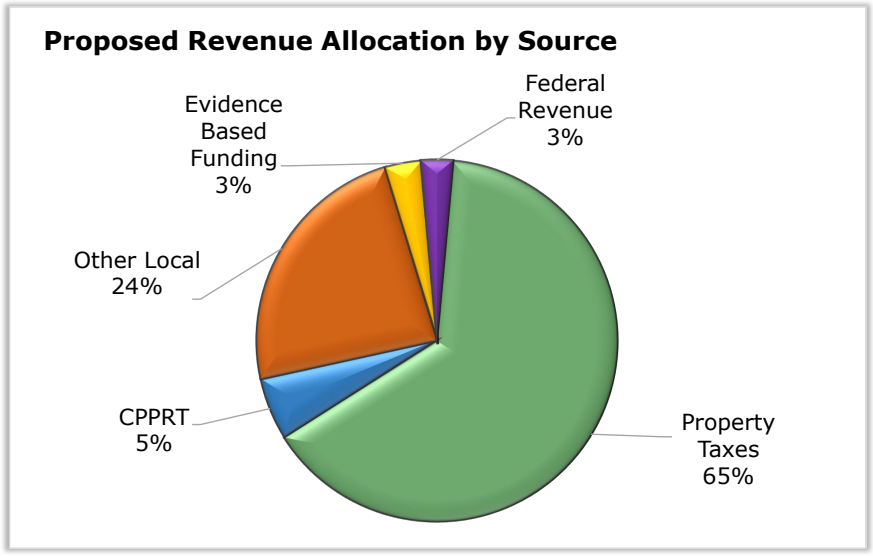
# Revenue Budget Summary

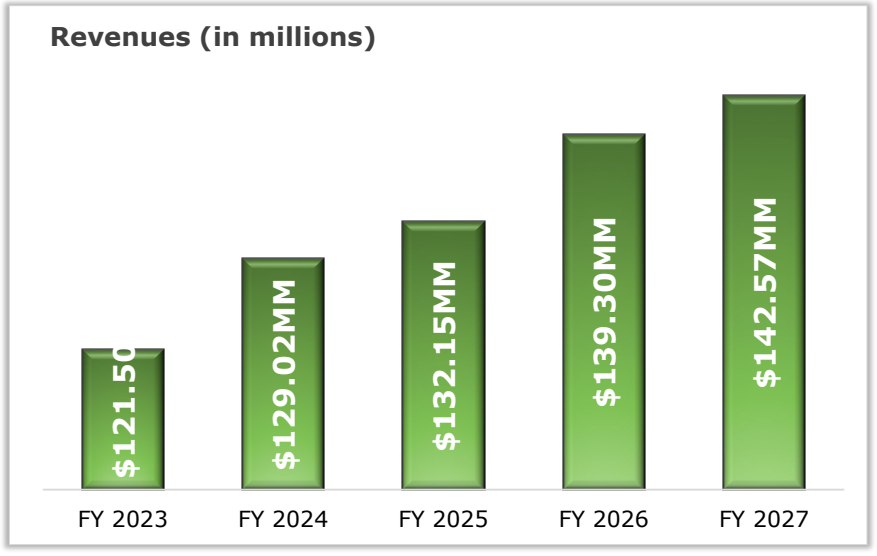
**Educational | O & M | Transportation | IMRF / SS | Working Cash | Tort**

**Huntley Community School District 158**

| | AFR FY 2023 | AFR FY 2024 | | AFR FY 2025 | | BUDGET FY 2026 | TENTATIVE FY 2027 | $ CHANGE | % CHANGE |
|---|---|---|---|---|---|---|---|---|---|
| **LOCAL** | | | | | | | | | |
| Property Taxes | $73,094,718 | $77,530,223 | *6.1%* | $82,943,011 | *7.0%* | $87,533,160 | $91,672,030 | *$4,138,870* | *4.7%* |
| CPPRT | 1,595,733 | 961,557 | *(39.7%)* | 961,557 | *0.0%* | 800,000 | 800,000 | *0* | *0.0%* |
| Other Local | 5,883,087 | 7,406,034 | *25.9%* | 6,517,242 | *(12.0%)* | 8,312,831 | 7,838,159 | *(474,672)* | *(5.7%)* |
| **TOTAL LOCAL REVENUE** | **$80,573,538** | **$85,897,814** | ***6.6%*** | **$90,421,810** | ***5.3%*** | **$96,645,991** | **$100,310,189** | ***$3,664,198*** | ***3.8%*** |
| **STATE** | | | | | | | | | |
| Evidence Based Funding | $29,136,378 | $31,959,335 | *9.7%* | $33,189,797 | *3.9%* | $33,473,581 | $33,778,581 | *$305,000* | *0.9%* |
| Other State | 4,865,937 | 5,665,051 | *16.4%* | 4,756,061 | *(16.0%)* | 5,256,481 | 4,556,481 | *(700,000)* | *(13.3%)* |
| **TOTAL STATE REVENUE** | **$34,002,315** | **$37,624,386** | ***10.7%*** | **$37,945,858** | ***0.9%*** | **$38,730,062** | **$38,335,062** | ***($395,000)*** | ***(1.0%)*** |
| **TOTAL FEDERAL REVENUE** | **$6,925,450** | **$5,496,684** | ***(20.6%)*** | **$3,779,771** | ***(31.2%)*** | **$3,922,013** | **$3,922,013** | ***$0*** | ***0.0%*** |
| **FLOW-THROUGH REVENUE** | **$0** | **$0** | | **$0** | | **$0** | **$0** | ***$0*** | |
| **TOTAL REVENUE** | **$121,501,303** | **$129,018,884** | ***6.2%*** | **$132,147,439** | ***2.4%*** | **$139,298,066** | **$142,567,264** | **$3,269,198** | ***2.3%*** |



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# Expenditure Budget Summary

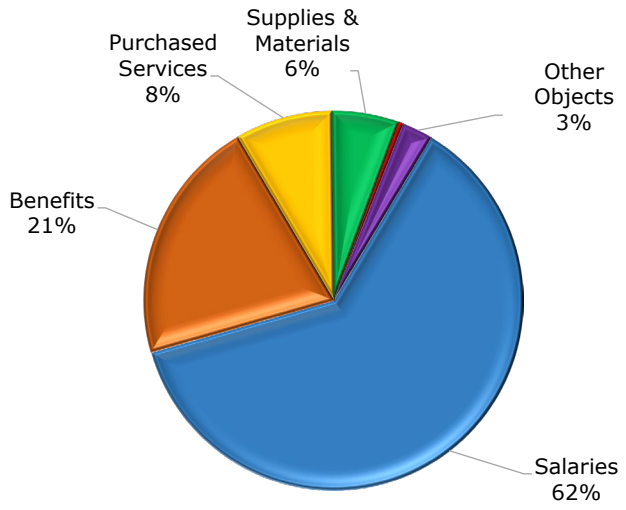
**Educational | O & M | Transportation | IMRF / SS | Working Cash | Tort**

**Huntley Community School District 158**

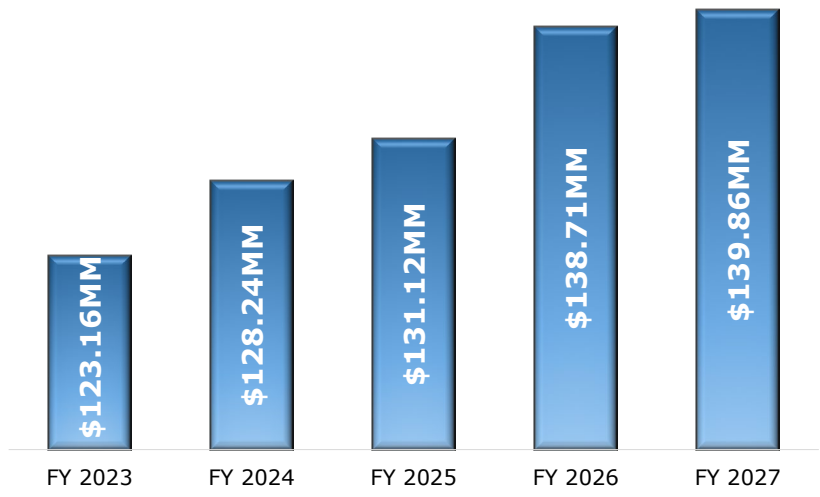
| | AFR FY 2023 | AFR FY 2024 | | AFR FY 2025 | | BUDGET FY 2026 | TENTATIVE FY 2027 | $ CHANGE | % CHANGE |
|---|---|---|---|---|---|---|---|---|---|
| Salaries | $73,519,849 | $77,154,655 | 4.9% | $78,858,019 | 2.2% | $84,654,308 | $86,555,761 | $1,901,453 | 2.2% |
| Benefits | 21,778,143 | 22,415,947 | 2.9% | 25,477,935 | 13.7% | 26,966,994 | 29,323,479 | 2,356,485 | 8.7% |
| **TOTAL SALARIES & BENEFITS** | **$95,297,992** | **$99,570,602** | **4.5%** | **$104,335,954** | **4.8%** | **$111,621,302** | **$115,879,240** | **$4,257,938** | **3.8%** |
| Purchased Services | $13,710,426 | $12,087,353 | (11.8%) | $11,880,385 | (1.7%) | $11,967,930 | $11,533,456 | ($434,474) | (3.6%) |
| Supplies & Materials | 7,838,148 | 8,789,365 | 12.1% | 8,607,269 | (2.1%) | 8,345,367 | 8,020,367 | (325,000) | (3.9%) |
| Capital Outlay | 3,600,243 | 5,253,012 | 45.9% | 2,760,217 | (47.5%) | 2,943,164 | 597,064 | (2,346,100) | (79.7%) |
| Other Objects | 2,563,901 | 2,367,103 | (7.7%) | 3,412,358 | 44.2% | 3,666,078 | 3,666,078 | 0 | 0.0% |
| Non-Capitalized Equipment | 148,216 | 175,523 | 18.4% | 126,156 | (28.1%) | 163,952 | 163,952 | 0 | 0.0% |
| Termination Benefits | 0 | 0 | | 0 | | 0 | 0 | 0 | |
| Provision For Contingencies | 0 | 0 | | 0 | | 0 | 0 | 0 | |
| **TOTAL ALL OTHER** | **$27,860,934** | **$28,672,356** | **2.9%** | **$26,786,385** | **(6.6%)** | **27,086,491** | **$23,980,917** | **($3,105,574)** | **(11.5%)** |
| **TOTAL EXPENDITURES** | **$123,158,926** | **$128,242,958** | **4.1%** | **$131,122,339** | **2.2%** | **$138,707,793** | **$139,860,156** | **$1,152,363** | **0.8%** |



## Proposed Expenditure Allocation by Object




## Expenditures (in millions)

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# Projection Summary

**Educational | O & M | Transportation | IMRF / SS | Working Cash | Tort**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $96,645,991 | $100,310,189 | *3.8%* | $103,136,193 | *2.8%* | $105,624,024 | *2.4%* | $107,968,637 | *2.2%* | $110,305,577 | *2.2%* |
| State | $38,730,062 | $38,335,062 | *-1.0%* | $38,432,349 | *0.3%* | $38,737,349 | *0.8%* | $39,042,349 | *0.8%* | $39,347,349 | *0.8%* |
| Federal | $3,922,013 | $3,922,013 | *0.0%* | $3,922,013 | *0.0%* | $3,922,013 | *0.0%* | $3,922,013 | *0.0%* | $3,922,013 | *0.0%* |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$139,298,066** | **$142,567,264** | ***2.3%*** | **$145,490,555** | ***2.1%*** | **$148,283,386** | ***1.9%*** | **$150,932,999** | ***1.8%*** | **$153,574,939** | ***1.8%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salaries | $84,654,308 | $86,555,761 | *2.2%* | $89,346,747 | *3.2%* | $92,232,173 | *3.2%* | $95,220,909 | *3.2%* | $98,310,807 | *3.2%* |
| Benefits | $26,966,994 | $29,323,479 | *8.7%* | $30,983,333 | *5.7%* | $32,745,996 | *5.7%* | $34,556,510 | *5.5%* | $36,534,460 | *5.7%* |
| Purchased Services | $11,967,930 | $11,533,456 | *-3.6%* | $11,605,275 | *0.6%* | $11,738,203 | *1.1%* | $11,757,548 | *0.2%* | $11,835,647 | *0.7%* |
| Supplies And Materials | $8,345,367 | $8,020,367 | *-3.9%* | $8,635,367 | *7.7%* | $9,151,367 | *6.0%* | $8,886,367 | *-2.9%* | $8,635,367 | *-2.8%* |
| Capital Outlay | $2,943,164 | $597,064 | *-79.7%* | $1,714,491 | *187.2%* | $1,673,166 | *-2.4%* | $1,645,000 | *-1.7%* | $1,645,000 | *0.0%* |
| All Other Objects | $3,830,030 | $3,830,030 | *0.0%* | $3,830,030 | *0.0%* | $3,830,030 | *0.0%* | $3,830,030 | *0.0%* | $3,830,030 | *0.0%* |
| **TOTAL EXPENDITURES** | **$138,707,793** | **$139,860,156** | ***0.8%*** | **$146,115,243** | ***4.5%*** | **$151,370,936** | ***3.6%*** | **$155,896,363** | ***3.0%*** | **$160,791,312** | ***3.1%*** |
| **SURPLUS / DEFICIT** | **$590,273** | **$2,707,108** | | **($624,687)** | | **($3,087,549)** | | **($4,963,364)** | | **($7,216,373)** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **SURPLUS/DEFICIT INCL. OTHER FIN. SOURCES** | **$590,273** | **$2,707,108** | | **($624,687)** | | **($3,087,549)** | | **($4,963,364)** | | **($7,216,373)** | |
| **BEGINNING FUND BALANCE** | **$38,541,491** | **$39,131,764** | | **$41,838,872** | | **$41,214,184** | | **$38,126,635** | | **$33,163,271** | |
| AUDIT ADUSTMENTS TO FUND BALANCE | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **PROJECTED YEAR END BALANCE** | **$39,131,764** | **$41,838,872** | | **$41,214,184** | | **$38,126,635** | | **$33,163,271** | | **$25,946,899** | |
| FUND BALANCE AS % OF EXPENDITURES | ***28%*** | ***30%*** | | ***28%*** | | ***25%*** | | ***21%*** | | ***16%*** | |
| FUND BALANCE AS # OF MONTHS OF EXPEND. | **3.39** | **3.59** | | **3.38** | | **3.02** | | **2.55** | | **1.94** | |



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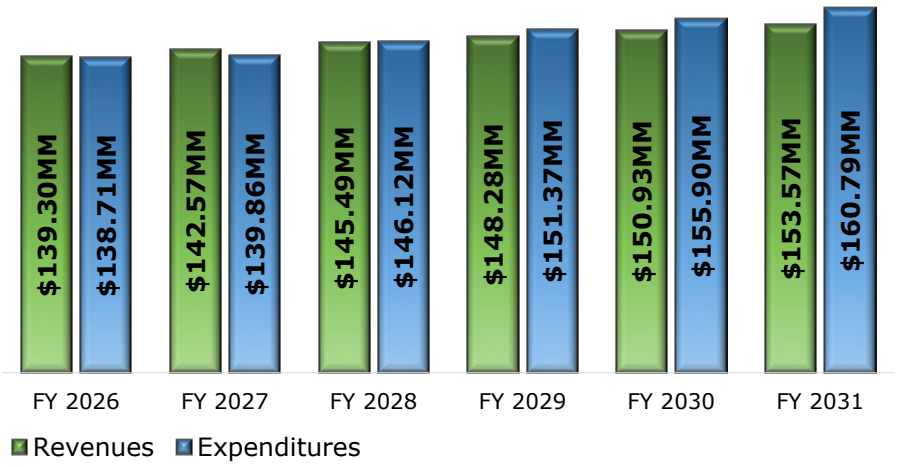
# Projection Summary

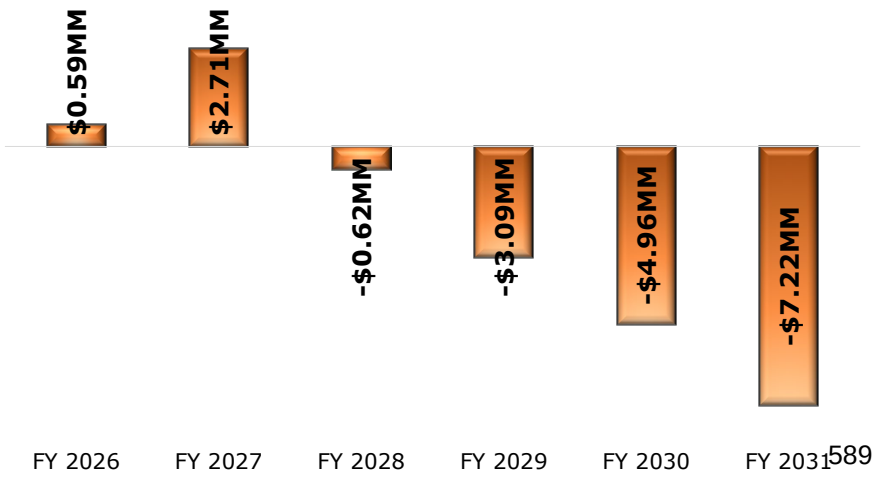
**Educational | O & M | Transportation | IMRF / SS | Working Cash | Tort**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

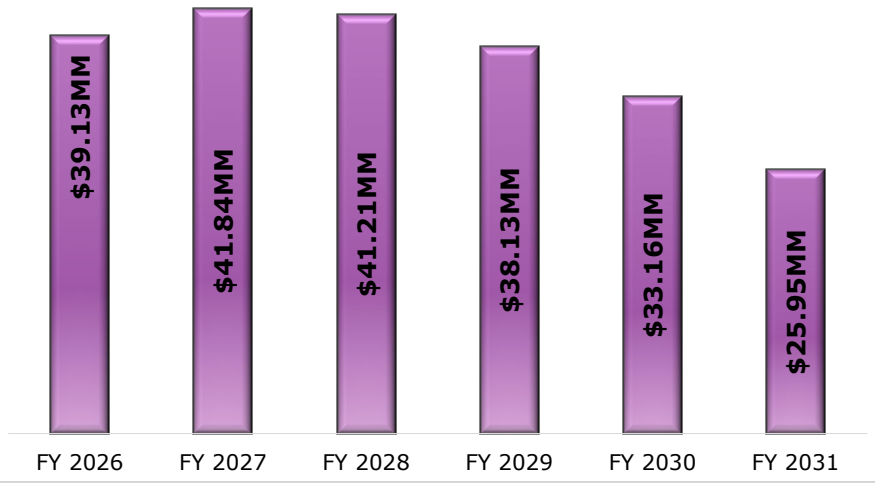
## Projected Revenues and Expenditures




## Fiscal Year Surplus / Deficit




## Year End Fund Balances



# Projection Summary

**Educational | O & M | Transportation | IMRF / SS | Capital Projects | Working Cash | Tort**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $97,559,080 | $101,866,193 | *4.4%* | $104,031,257 | *2.1%* | $106,519,088 | *2.4%* | $108,863,701 | *2.2%* | $111,200,641 | *2.1%* |
| State | $38,730,062 | $38,335,062 | *-1.0%* | $38,432,349 | *0.3%* | $38,737,349 | *0.8%* | $39,042,349 | *0.8%* | $39,347,349 | *0.8%* |
| Federal | $3,922,013 | $3,922,013 | *0.0%* | $3,922,013 | *0.0%* | $3,922,013 | *0.0%* | $3,922,013 | *0.0%* | $3,922,013 | *0.0%* |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$140,211,155** | **$144,123,268** | ***2.8%*** | **$146,385,619** | ***1.6%*** | **$149,178,450** | ***1.9%*** | **$151,828,063** | ***1.8%*** | **$154,470,003** | ***1.7%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salaries | $84,654,308 | $86,555,761 | *2.2%* | $89,346,747 | *3.2%* | $92,232,173 | *3.2%* | $95,220,909 | *3.2%* | $98,310,807 | *3.2%* |
| Benefits | $26,966,994 | $29,323,479 | *8.7%* | $30,983,333 | *5.7%* | $32,745,996 | *5.7%* | $34,556,510 | *5.5%* | $36,534,460 | *5.7%* |
| Purchased Services | $11,967,930 | $11,533,456 | *-3.6%* | $11,605,275 | *0.6%* | $11,738,203 | *1.1%* | $11,757,548 | *0.2%* | $11,835,647 | *0.7%* |
| Supplies And Materials | $8,345,367 | $8,020,367 | *-3.9%* | $8,635,367 | *7.7%* | $9,151,367 | *6.0%* | $8,886,367 | *-2.9%* | $8,635,367 | *-2.8%* |
| Capital Outlay | $2,943,164 | $3,297,064 | *12.0%* | $4,214,491 | *27.8%* | $4,373,166 | *3.8%* | $3,945,000 | *-9.8%* | $3,945,000 | *0.0%* |
| All Other Objects | $3,830,030 | $3,830,030 | *0.0%* | $3,830,030 | *0.0%* | $3,830,030 | *0.0%* | $3,830,030 | *0.0%* | $3,830,030 | *0.0%* |
| **TOTAL EXPENDITURES** | **$138,707,793** | **$142,560,156** | ***2.8%*** | **$148,615,243** | ***4.2%*** | **$154,070,936** | ***3.7%*** | **$158,196,363** | ***2.7%*** | **$163,091,312** | ***3.1%*** |
| **SURPLUS / DEFICIT** | **$1,503,362** | **$1,563,112** | | **($2,229,624)** | | **($4,892,485)** | | **($6,368,300)** | | **($8,621,309)** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **SURPLUS/DEFICIT INCL. OTHER FIN. SOURCES** | **$1,503,362** | **$1,563,112** | | **($2,229,624)** | | **($4,892,485)** | | **($6,368,300)** | | **($8,621,309)** | |
| **BEGINNING FUND BALANCE** | **$41,560,220** | **$43,063,582** | | **$44,626,694** | | **$42,397,070** | | **$37,504,585** | | **$31,136,285** | |
| AUDIT ADUSTMENTS TO FUND BALANCE | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **PROJECTED YEAR END BALANCE** | **$43,063,582** | **$44,626,694** | | **$42,397,070** | | **$37,504,585** | | **$31,136,285** | | **$22,514,976** | |
| FUND BALANCE AS % OF EXPENDITURES | ***31%*** | ***31%*** | | ***29%*** | | ***24%*** | | ***20%*** | | ***14%*** | |
| FUND BALANCE AS # OF MONTHS OF EXPEND. | **3.73** | **3.76** | | **3.42** | | **2.92** | | **2.36** | | **1.66** | |



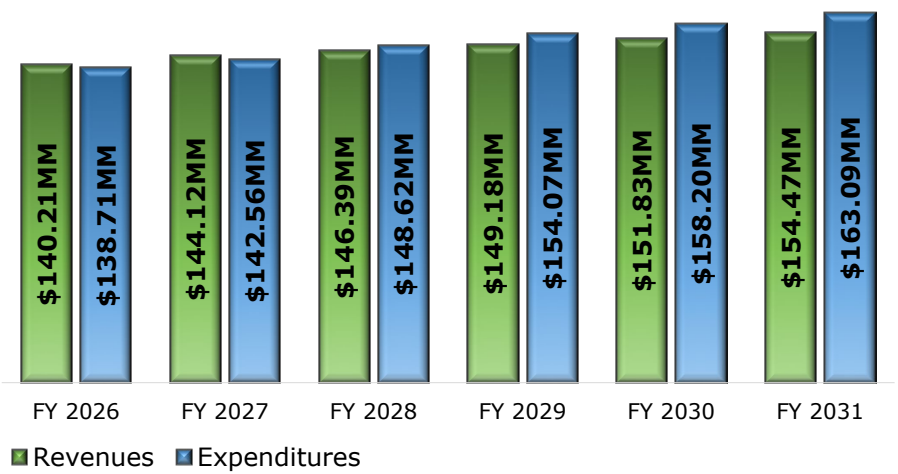
frontline Analytics

# Projection Summary

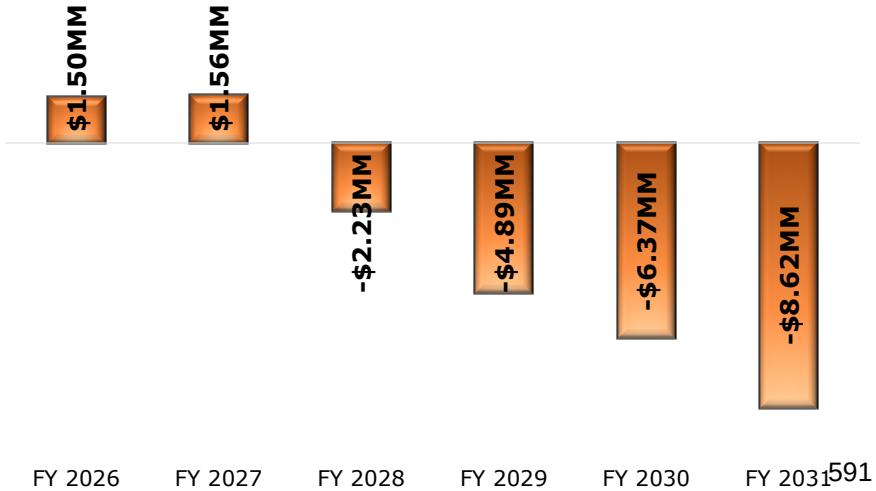
**Educational | O & M | Transportation | IMRF / SS | Capital Projects | Working Cash | Tort**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

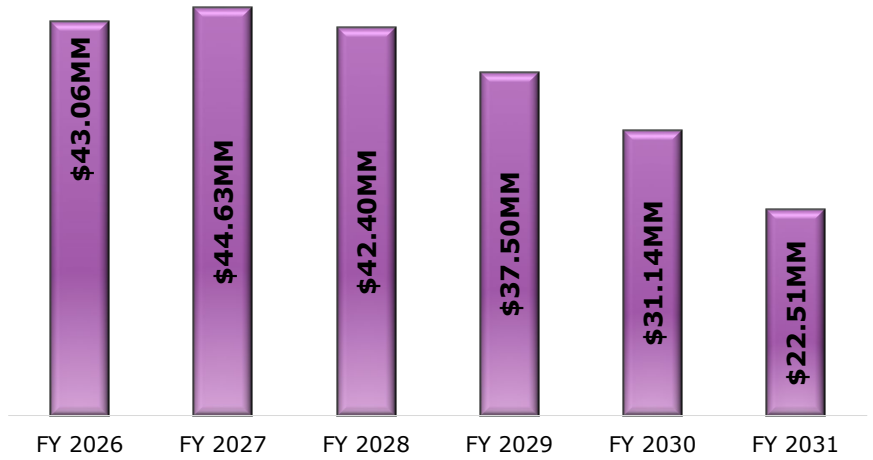
## Projected Revenues and Expenditures




## Fiscal Year Surplus / Deficit




## Year End Fund Balances






Frontline Analytics

# Revenue Summary

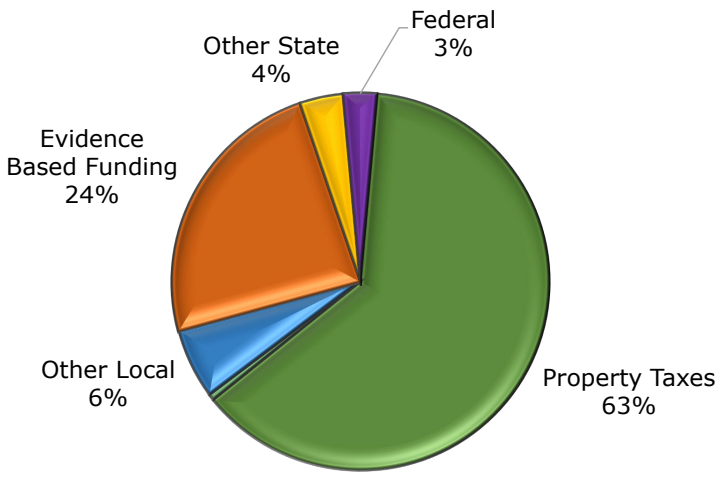
**Educational | O & M | Transportation | IMRF / SS | Working Cash | Tort**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

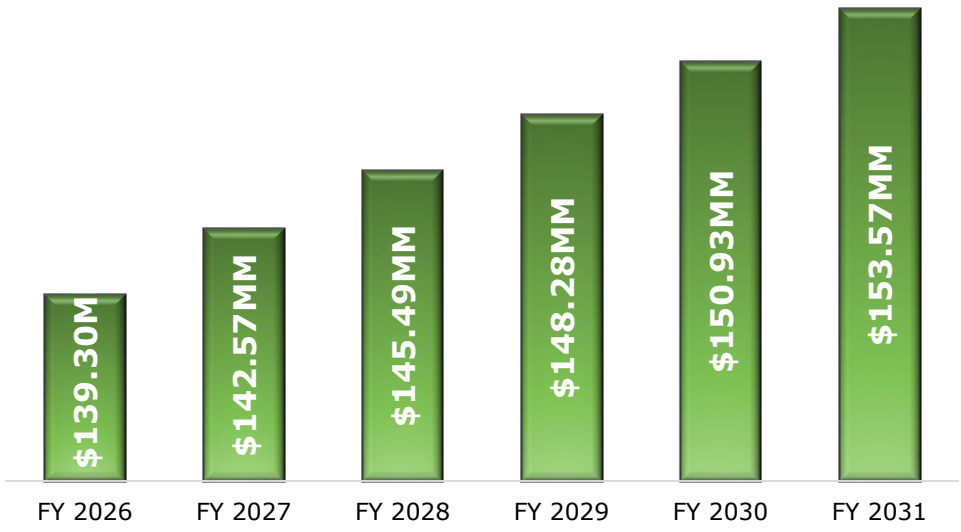
| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **LOCAL** | | | | | | | | | | | |
| Property Taxes | $87,533,160 | $91,672,030 | *4.7%* | $94,498,034 | *3.1%* | $96,985,865 | *2.6%* | $99,330,478 | *2.4%* | $101,667,418 | *2.4%* |
| CPPRT | $800,000 | $800,000 | *0.0%* | $800,000 | *0.0%* | $800,000 | *0.0%* | $800,000 | *0.0%* | $800,000 | *0.0%* |
| Other Local | $8,312,831 | $7,838,159 | *-5.7%* | $7,838,159 | *0.0%* | $7,838,159 | *0.0%* | $7,838,159 | *0.0%* | $7,838,159 | *0.0%* |
| **TOTAL LOCAL REVENUE** | **$96,645,991** | **$100,310,189** | ***3.8%*** | **$103,136,193** | ***2.8%*** | **$105,624,024** | ***2.4%*** | **$107,968,637** | ***2.2%*** | **$110,305,577** | ***2.2%*** |
| **STATE** | | | | | | | | | | | |
| Evidence Based Funding | $33,473,581 | $33,778,581 | *0.9%* | $34,083,581 | *0.9%* | $34,388,581 | *0.9%* | $34,693,581 | *0.9%* | $34,998,581 | *0.9%* |
| Other State | $5,256,481 | $4,556,481 | *-13.3%* | $4,348,768 | *-4.6%* | $4,348,768 | *0.0%* | $4,348,768 | *0.0%* | $4,348,768 | *0.0%* |
| **TOTAL STATE REVENUE** | **$38,730,062** | **$38,335,062** | ***-1.0%*** | **$38,432,349** | ***0.3%*** | **$38,737,349** | ***0.8%*** | **$39,042,349** | ***0.8%*** | **$39,347,349** | ***0.8%*** |
| **TOTAL FEDERAL REVENUE** | **$3,922,013** | **$3,922,013** | ***0.0%*** | **$3,922,013** | ***0.0%*** | **$3,922,013** | ***0.0%*** | **$3,922,013** | ***0.0%*** | **$3,922,013** | ***0.0%*** |
| FLOW-THROUGH REVENUE | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **TOTAL REVENUE** | **$139,298,066** | **$142,567,264** | ***2.3%*** | **$145,490,555** | ***2.1%*** | **$148,283,386** | ***1.9%*** | **$150,932,999** | ***1.8%*** | **$153,574,939** | ***1.8%*** |



## Budgeted Revenue Allocation by Source




## Revenue Projection (in millions)

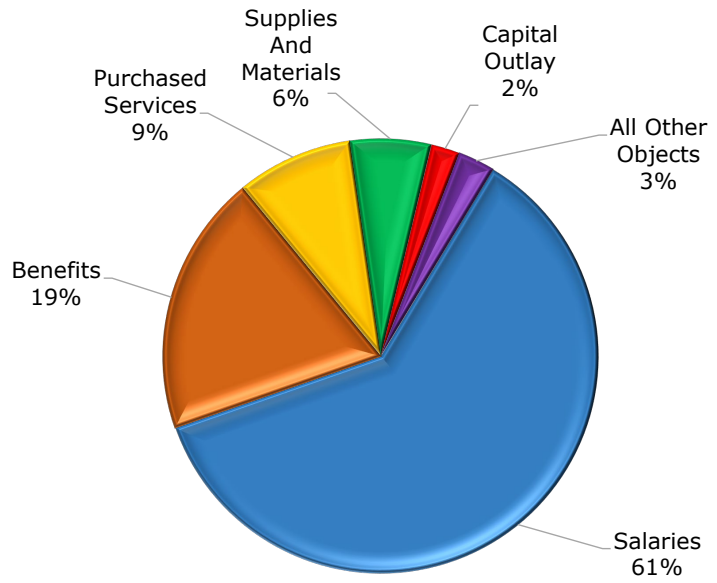


# Expenditure Summary

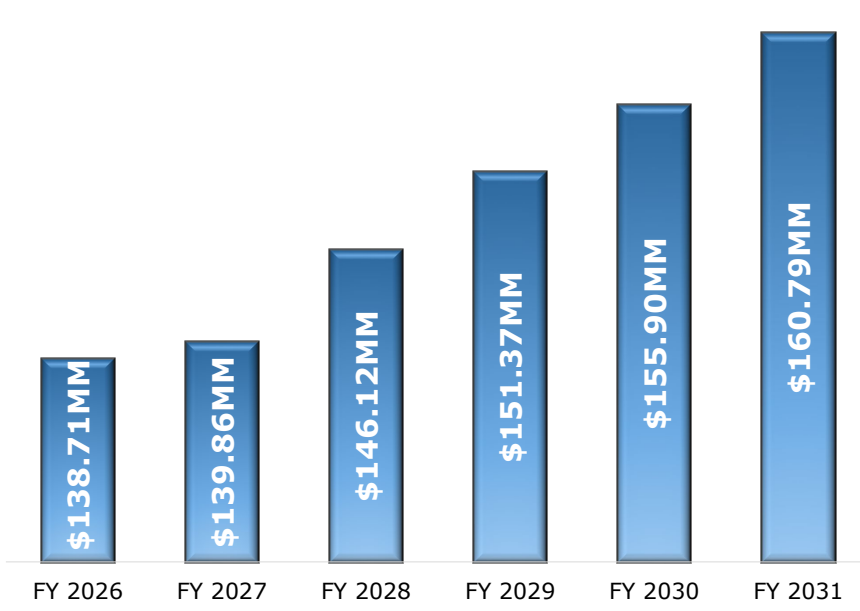
## Educational | O & M | Transportation | IMRF / SS | Working Cash | Tort
## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Salaries | $84,654,308 | $86,555,761 | 2.2% | $89,346,747 | 3.2% | $92,232,173 | 3.2% | $95,220,909 | 3.2% | $98,310,807 | 3.2% |
| Benefits | $26,966,994 | $29,323,479 | 8.7% | $30,983,333 | 5.7% | $32,745,996 | 5.7% | $34,556,510 | 5.5% | $36,534,460 | 5.7% |
| **TOTAL SALARIES & BENEFITS** | **$111,621,302** | **$115,879,240** | 3.8% | **$120,330,080** | 3.8% | **$124,978,169** | 3.9% | **$129,777,418** | 3.8% | **$134,845,268** | 3.9% |
| Purchased Services | $11,967,930 | $11,533,456 | -3.6% | $11,605,275 | 0.6% | $11,738,203 | 1.1% | $11,757,548 | 0.2% | $11,835,647 | 0.7% |
| Supplies And Materials | $8,345,367 | $8,020,367 | -3.9% | $8,635,367 | 7.7% | $9,151,367 | 6.0% | $8,886,367 | -2.9% | $8,635,367 | -2.8% |
| Capital Outlay | $2,943,164 | $597,064 | -79.7% | $1,714,491 | 187.2% | $1,673,166 | -2.4% | $1,645,000 | -1.7% | $1,645,000 | 0.0% |
| Other Objects | $3,666,078 | $3,666,078 | 0.0% | $3,666,078 | 0.0% | $3,666,078 | 0.0% | $3,666,078 | 0.0% | $3,666,078 | 0.0% |
| Non-Capitalized Equipment | $163,952 | $163,952 | 0.0% | $163,952 | 0.0% | $163,952 | 0.0% | $163,952 | 0.0% | $163,952 | 0.0% |
| Termination Benefits | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Provision For Contingencies | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL ALL OTHER** | **$27,086,491** | **$23,980,917** | -11.5% | **$25,785,163** | 7.5% | **$26,392,766** | 2.4% | **$26,118,945** | -1.0% | **$25,946,044** | -0.7% |
| **TOTAL EXPENDITURES** | **$138,707,793** | **$139,860,156** | 0.8% | **$146,115,243** | 4.5% | **$151,370,936** | 3.6% | **$155,896,363** | 3.0% | **$160,791,312** | 3.1% |

### Budgeted Expenditure Allocation by Object




### Expenditure Projection (in millions)



# Historical Summary

**Educational | O & M | Transportation | IMRF / SS | Working Cash | Tort**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

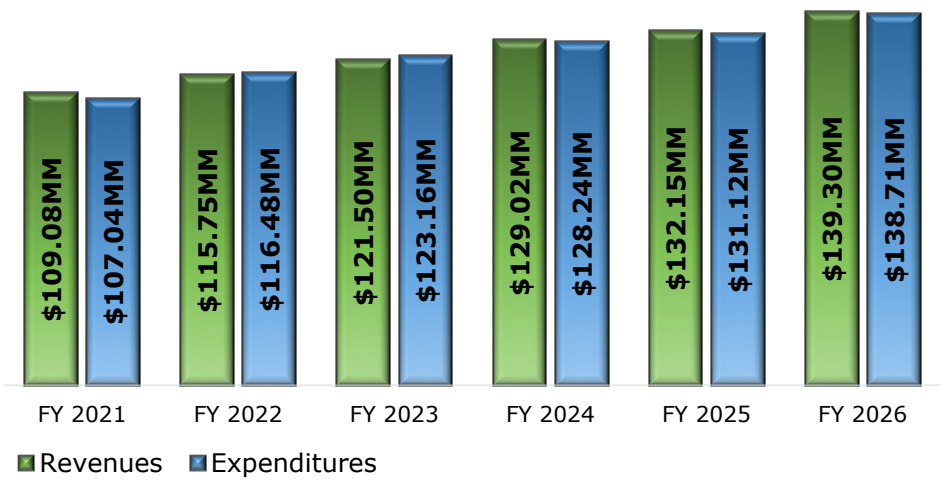
| | AFR FY 2021 | AFR FY 2022 | | AFR FY 2023 | | AFR FY 2024 | | AFR FY 2025 | | BUDGET FY 2026 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $71,102,866 | $74,547,146 | *4.8%* | $80,573,538 | *8.1%* | $85,897,814 | *6.6%* | $90,421,810 | *5.3%* | $96,645,991 | *6.9%* |
| State | $32,180,026 | $33,583,579 | *4.4%* | $34,002,315 | *1.2%* | $37,624,386 | *10.7%* | $37,945,858 | *0.9%* | $38,730,062 | *2.1%* |
| Federal | $5,793,786 | $7,618,459 | *31.5%* | $6,925,450 | *-9.1%* | $5,496,684 | *-20.6%* | $3,779,771 | *-31.2%* | $3,922,013 | *3.8%* |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$109,076,678** | **$115,749,184** | ***6.1%*** | **$121,501,303** | ***5.0%*** | **$129,018,884** | ***6.2%*** | **$132,147,439** | ***2.4%*** | **$139,298,066** | ***5.4%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salaries | $67,155,964 | $69,901,959 | *4.1%* | $73,519,849 | *5.2%* | $77,154,655 | *4.9%* | $78,858,019 | *2.2%* | $84,654,308 | *7.4%* |
| Benefits | $16,765,907 | $18,810,395 | *12.2%* | $21,778,143 | *15.8%* | $22,415,947 | *2.9%* | $25,477,935 | *13.7%* | $26,966,994 | *5.8%* |
| Purchased Services | $9,342,790 | $10,853,062 | *16.2%* | $13,710,426 | *26.3%* | $12,087,353 | *-11.8%* | $11,880,385 | *-1.7%* | $11,967,930 | *0.7%* |
| Supplies And Materials | $7,977,904 | $9,308,934 | *16.7%* | $7,838,148 | *-15.8%* | $8,789,365 | *12.1%* | $8,607,269 | *-2.1%* | $8,345,367 | *-3.0%* |
| Capital Outlay | $3,175,968 | $5,341,423 | *68.2%* | $3,600,243 | *-32.6%* | $5,253,012 | *45.9%* | $2,760,217 | *-47.5%* | $2,943,164 | *6.6%* |
| Other Objects | $2,442,948 | $2,119,571 | *-13.2%* | $2,563,901 | *21.0%* | $2,367,103 | *-7.7%* | $3,412,358 | *44.2%* | $3,666,078 | *7.4%* |
| Non-Capitalized Equipment | $177,476 | $141,965 | *-20.0%* | $148,216 | *4.4%* | $175,523 | *18.4%* | $126,156 | *-28.1%* | $163,992 | *30.0%* |
| Termination Benefits | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Provision For Contingencies | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL EXPENDITURES** | **$107,038,957** | **$116,477,309** | ***8.8%*** | **$123,158,926** | ***5.7%*** | **$128,242,958** | ***4.1%*** | **$131,122,339** | ***2.2%*** | **$138,707,793** | ***5.8%*** |
| **SURPLUS / DEFICIT** | **$2,037,721** | **($728,125)** | | **($1,657,623)** | | **$775,926** | | **$1,025,100** | | **$590,273** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $6,065 | $107,616 | | $153,602 | | $28,793 | | $228,719 | | $0 | |
| Other Financing Uses | ($227,668) | ($53,076) | | ($75,052) | | ($78,102) | | ($166,697) | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **($221,603)** | **$54,540** | | **$78,550** | | **($49,309)** | | **$62,022** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **$1,816,118** | **($673,585)** | | **($1,579,073)** | | **$726,617** | | **$1,087,122** | | **$590,273** | |
| **BEGINNING FUND BALANCE** | **$38,145,320** | **$38,980,410** | | **$38,306,825** | | **$36,727,752** | | **$37,454,369** | | **$38,541,491** | |
| AUDIT ADUSTMENTS TO FUND BALANCE | ($981,028) | $0 | | $0 | | $0 | | $0 | | $0 | |
| **YEAR END BALANCE** | **$38,980,410** | **$38,306,825** | | **$36,727,752** | | **$37,454,369** | | **$38,541,491** | | **$39,131,764** | |
| **FUND BALANCE AS % OF EXPENDITURES** | ***36%*** | ***33%*** | | ***30%*** | | ***29%*** | | ***29%*** | | ***28%*** | |
| **FUND BALANCE AS # OF MONTHS OF EXPEND.** | **4.37** | **3.95** | | **3.58** | | **3.50** | | **3.53** | | **3.39** | |

# Historical Summary

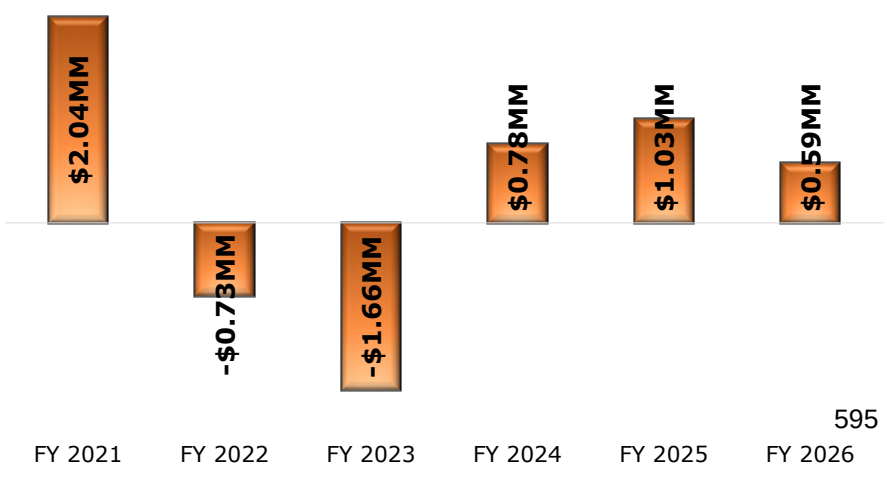
**Educational | O & M | Transportation | IMRF / SS | Working Cash | Tort**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

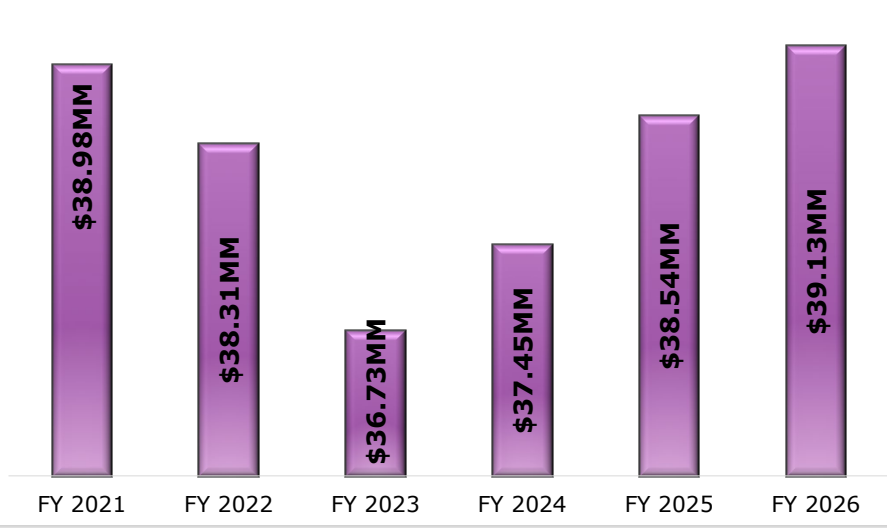
## Projected Revenues and Expenditures




## Fiscal Year Surplus / Deficit




## Year End Fund Balances



# Projection Summary

## Educational Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $77,367,533 | $80,457,563 | *4.0%* | $82,696,461 | *2.8%* | $84,676,213 | *2.4%* | $86,541,997 | *2.2%* | $88,401,673 | *2.1%* |
| State | $35,382,690 | $35,687,690 | *0.9%* | $35,784,977 | *0.3%* | $36,089,977 | *0.9%* | $36,394,977 | *0.8%* | $36,699,977 | *0.8%* |
| Federal | $3,922,013 | $3,922,013 | *0.0%* | $3,922,013 | *0.0%* | $3,922,013 | *0.0%* | $3,922,013 | *0.0%* | $3,922,013 | *0.0%* |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$116,672,236** | **$120,067,266** | ***2.9%*** | **$122,403,451** | ***1.9%*** | **$124,688,203** | ***1.9%*** | **$126,858,987** | ***1.7%*** | **$129,023,663** | ***1.7%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salary and Benefit Costs | $100,551,864 | $104,191,822 | *3.6%* | $108,147,533 | *3.8%* | $112,276,105 | *3.8%* | $116,591,311 | *3.8%* | $121,097,545 | *3.9%* |
| Other | $15,782,688 | $14,825,600 | *-6.1%* | $15,421,457 | *4.0%* | $15,926,481 | *3.3%* | $15,702,456 | *-1.4%* | $15,494,479 | *-1.3%* |
| **TOTAL EXPENDITURES** | **$116,334,552** | **$119,017,422** | ***2.3%*** | **$123,568,991** | ***3.8%*** | **$128,202,586** | ***3.7%*** | **$132,293,766** | ***3.2%*** | **$136,592,024** | ***3.2%*** |
| **SURPLUS / DEFICIT** | **$337,684** | **$1,049,844** | | **($1,165,539)** | | **($3,514,383)** | | **($5,434,779)** | | **($7,568,361)** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **$337,684** | **$1,049,844** | | **($1,165,539)** | | **($3,514,383)** | | **($5,434,779)** | | **($7,568,361)** | |
| **BEGINNING FUND BALANCE** | **$10,896,583** | **$11,234,267** | | **$12,284,111** | | **$11,118,572** | | **$7,604,189** | | **$2,169,409** | |
| AUDIT ADUSTMENTS TO FUND BALANCE | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **PROJECTED YEAR END BALANCE** | **$11,234,267** | **$12,284,111** | | **$11,118,572** | | **$7,604,189** | | **$2,169,409** | | **($5,398,952)** | |
| FUND BALANCE AS % OF EXPENDITURES | ***10%*** | ***10%*** | | ***9%*** | | ***6%*** | | ***2%*** | | ***-4%*** | |
| FUND BALANCE AS # OF MONTHS OF EXPEND. | **1.16** | **1.24** | | **1.08** | | **0.71** | | **0.20** | | **-0.47** | |



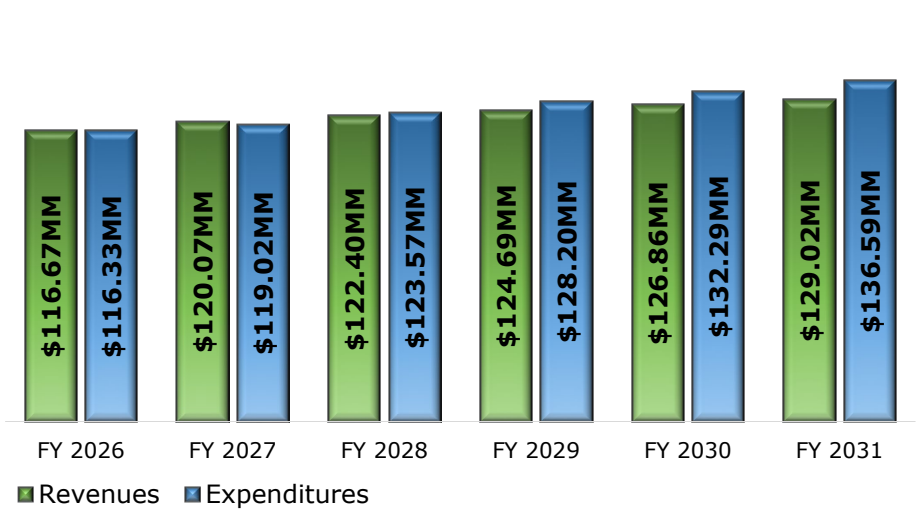
Frontline Analytics

# Projection Summary

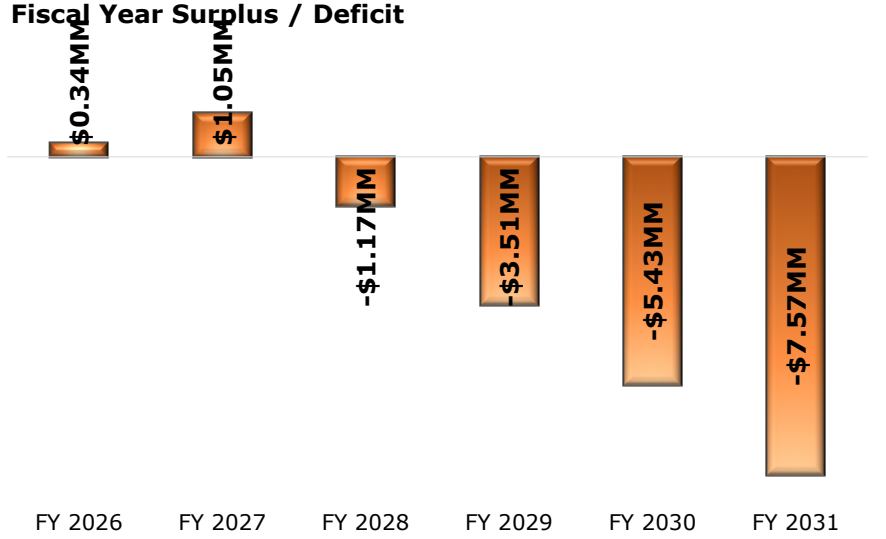
**Educational Fund**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

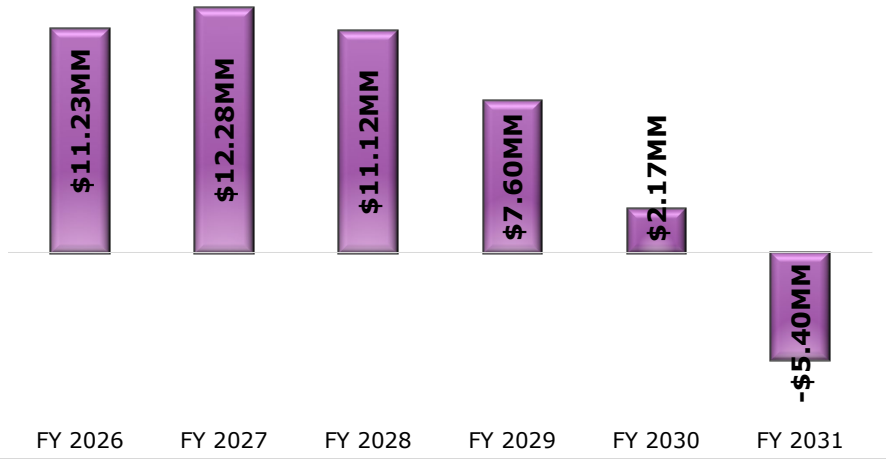
## Projected Revenues and Expenditures




## Fiscal Year Surplus / Deficit




## Year End Fund Balances



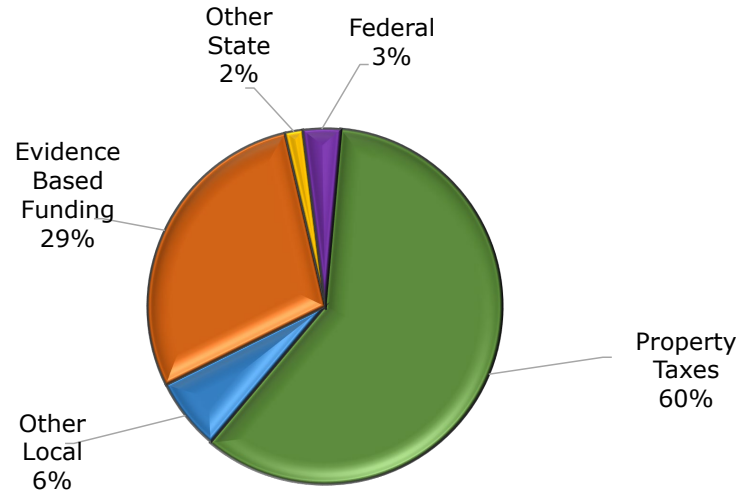
# Revenue Summary

## Educational Fund

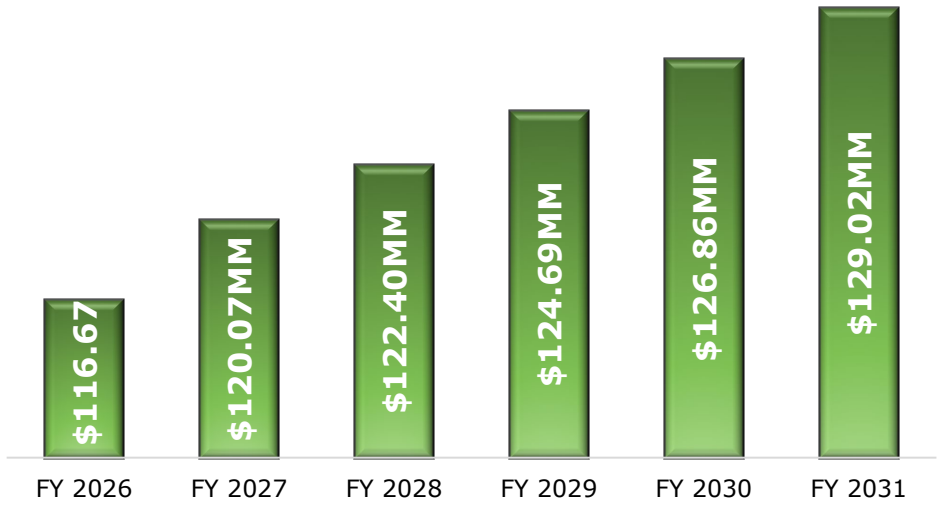
## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **LOCAL** | | | | | | | | | | | |
| Property Taxes | $69,708,509 | $72,990,811 | *4.7%* | $75,229,709 | *3.1%* | $77,209,461 | *2.6%* | $79,075,245 | *2.4%* | $80,934,921 | *2.4%* |
| Other Local Revenue | $7,659,024 | $7,466,752 | *-2.5%* | $7,466,752 | *0.0%* | $7,466,752 | *0.0%* | $7,466,752 | *0.0%* | $7,466,752 | *0.0%* |
| **TOTAL LOCAL REVENUE** | **$77,367,533** | **$80,457,563** | ***4.0%*** | **$82,696,461** | ***2.8%*** | **$84,676,213** | ***2.4%*** | **$86,541,997** | ***2.2%*** | **$88,401,673** | ***2.1%*** |
| **STATE** | | | | | | | | | | | |
| Evidence Based Funding | $33,473,581 | $33,778,581 | *0.9%* | $34,083,581 | *0.9%* | $34,388,581 | *0.9%* | $34,693,581 | *0.9%* | $34,998,581 | *0.9%* |
| Other State Revenue | $1,909,109 | $1,909,109 | *0.0%* | $1,701,396 | *-10.9%* | $1,701,396 | *0.0%* | $1,701,396 | *0.0%* | $1,701,396 | *0.0%* |
| **TOTAL STATE REVENUE** | **$35,382,690** | **$35,687,690** | ***0.9%*** | **$35,784,977** | ***0.3%*** | **$36,089,977** | ***0.9%*** | **$36,394,977** | ***0.8%*** | **$36,699,977** | ***0.8%*** |
| **TOTAL FEDERAL REVENUE** | **$3,922,013** | **$3,922,013** | ***0.0%*** | **$3,922,013** | ***0.0%*** | **$3,922,013** | ***0.0%*** | **$3,922,013** | ***0.0%*** | **$3,922,013** | ***0.0%*** |
| FLOW-THROUGH REVENUE | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **TOTAL REVENUE** | **$116,672,236** | **$120,067,266** | ***2.9%*** | **$122,403,451** | ***1.9%*** | **$124,688,203** | ***1.9%*** | **$126,858,987** | ***1.7%*** | **$129,023,663** | ***1.7%*** |

### Budgeted Revenue Allocation by Source




### Revenue Projection



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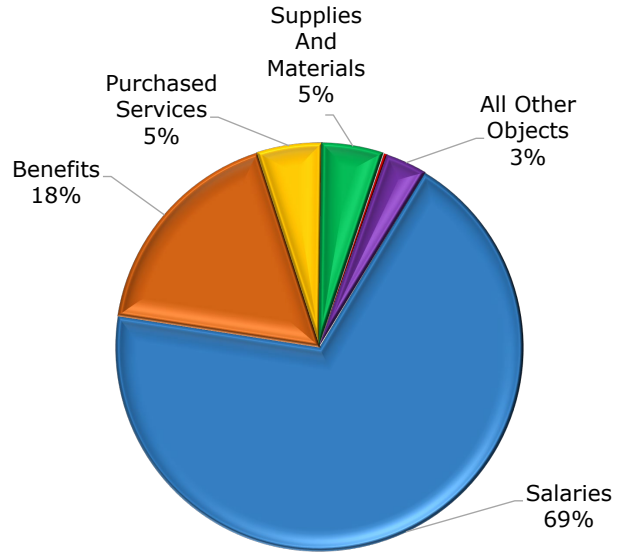
# Expenditure Summary

## Educational Fund

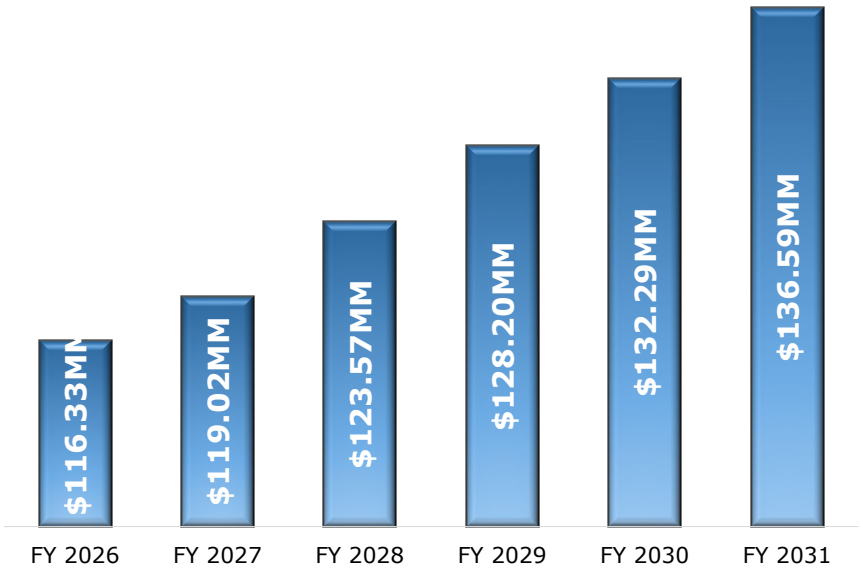
## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Salaries | $80,083,091 | $81,848,638 | 2.2% | $84,499,642 | 3.2% | $87,240,886 | 3.2% | $90,081,114 | 3.3% | $93,018,049 | 3.3% |
| Benefits | $20,468,773 | $22,343,183 | 9.2% | $23,647,891 | 5.8% | $25,035,220 | 5.9% | $26,510,197 | 5.9% | $28,079,496 | 5.9% |
| **TOTAL SALARIES & BENEFITS** | **$100,551,864** | **$104,191,822** | 3.6% | **$108,147,533** | 3.8% | **$112,276,105** | 3.8% | **$116,591,311** | 3.8% | **$121,097,545** | 3.9% |
| Purchased Services | $6,005,353 | $5,353,265 | -10.9% | $5,334,122 | -0.4% | $5,323,146 | -0.2% | $5,364,121 | 0.8% | $5,407,144 | 0.8% |
| Supplies And Materials | $5,631,524 | $5,306,524 | -5.8% | $5,921,524 | 11.6% | $6,437,524 | 8.7% | $6,172,524 | -4.1% | $5,921,524 | -4.1% |
| Capital Outlay | $325,000 | $345,000 | 6.2% | $345,000 | 0.0% | $345,000 | 0.0% | $345,000 | 0.0% | $345,000 | 0.0% |
| Other Objects | $3,656,859 | $3,656,859 | 0.0% | $3,656,859 | 0.0% | $3,656,859 | 0.0% | $3,656,859 | 0.0% | $3,656,859 | 0.0% |
| Non-Capitalized Equipment | $163,952 | $163,952 | 0.0% | $163,952 | 0.0% | $163,952 | 0.0% | $163,952 | 0.0% | $163,952 | 0.0% |
| Termination Benefits | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Provision For Contingencies | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL ALL OTHER** | **$15,782,688** | **$14,825,600** | -6.1% | **$15,421,457** | 4.0% | **$15,926,481** | 3.3% | **$15,702,456** | -1.4% | **$15,494,479** | -1.3% |
| **TOTAL EXPENDITURES** | **$116,334,552** | **$119,017,422** | 2.3% | **$123,568,991** | 3.8% | **$128,202,586** | 3.7% | **$132,293,766** | 3.2% | **$136,592,024** | 3.2% |

### Budgeted Expenditure Allocation by Object




### Expenditure Projection



# Historical Summary

## Educational Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | AFR FY 2021 | AFR FY 2022 | | AFR FY 2023 | | AFR FY 2024 | | AFR FY 2025 | | BUDGET FY 2026 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $56,682,395 | $59,639,216 | *5.2%* | $64,576,685 | *8.3%* | $67,999,491 | *5.3%* | $71,493,892 | *5.1%* | $77,367,533 | *8.2%* |
| State | $26,631,195 | $27,563,291 | *3.5%* | $28,690,910 | *4.1%* | $31,931,522 | *11.3%* | $32,781,076 | *2.7%* | $35,382,690 | *7.9%* |
| Federal | $5,793,786 | $7,618,459 | *31.5%* | $6,925,450 | *-9.1%* | $5,496,684 | *-20.6%* | $3,779,771 | *-31.2%* | $3,922,013 | *3.8%* |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$89,107,376** | **$94,820,966** | ***6.4%*** | **$100,193,045** | ***5.7%*** | **$105,427,697** | ***5.2%*** | **$108,054,739** | ***2.5%*** | **$116,672,236** | ***8.0%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salary and Benefit Costs | $76,124,132 | $80,425,794 | *5.7%* | $85,678,030 | *6.5%* | $90,211,775 | *5.3%* | $95,469,969 | *5.8%* | $100,551,864 | *5.3%* |
| Other | $13,099,249 | $14,733,424 | *12.5%* | $16,293,426 | *10.6%* | $15,527,101 | *-4.7%* | $15,938,205 | *2.6%* | $15,782,688 | *-1.0%* |
| **TOTAL EXPENDITURES** | **$89,223,381** | **$95,159,218** | ***6.7%*** | **$101,971,456** | ***7.2%*** | **$105,738,876** | ***3.7%*** | **$111,408,174** | ***5.4%*** | **$116,334,552** | ***4.4%*** |
| **SURPLUS / DEFICIT** | **($116,005)** | **($338,252)** | | **($1,778,411)** | | **($311,179)** | | **($3,353,435)** | | **$337,684** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $6,065 | $107,616 | | $153,602 | | $28,793 | | $228,719 | | $0 | |
| Other Financing Uses | ($70,883) | ($53,076) | | ($75,052) | | ($78,102) | | ($166,697) | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **($64,818)** | **$54,540** | | **$78,550** | | **($49,309)** | | **$62,022** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **($180,823)** | **($283,712)** | | **($1,699,861)** | | **($360,488)** | | **($3,291,413)** | | **$337,684** | |
| **BEGINNING FUND BALANCE** | **$17,693,908** | **$16,532,057** | | **$16,248,345** | | **$14,548,484** | | **$14,187,996** | | **$10,896,583** | |
| **AUDIT ADUSTMENTS TO FUND BALANCE** | ($981,028) | $0 | | $0 | | $0 | | $0 | | $0 | |
| **YEAR END BALANCE** | **$16,532,057** | **$16,248,345** | | **$14,548,484** | | **$14,187,996** | | **$10,896,583** | | **$11,234,267** | |
| **FUND BALANCE AS % OF EXPENDITURES** | ***19%*** | ***17%*** | | ***14%*** | | ***13%*** | | ***10%*** | | ***10%*** | |
| **FUND BALANCE AS # OF MONTHS OF EXPEND.** | **2.22** | **2.05** | | **1.71** | | **1.61** | | **1.17** | | **1.16** | |



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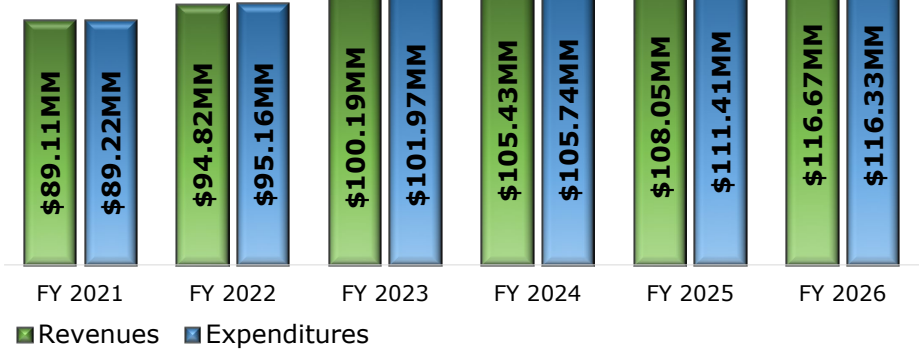
# Historical Summary

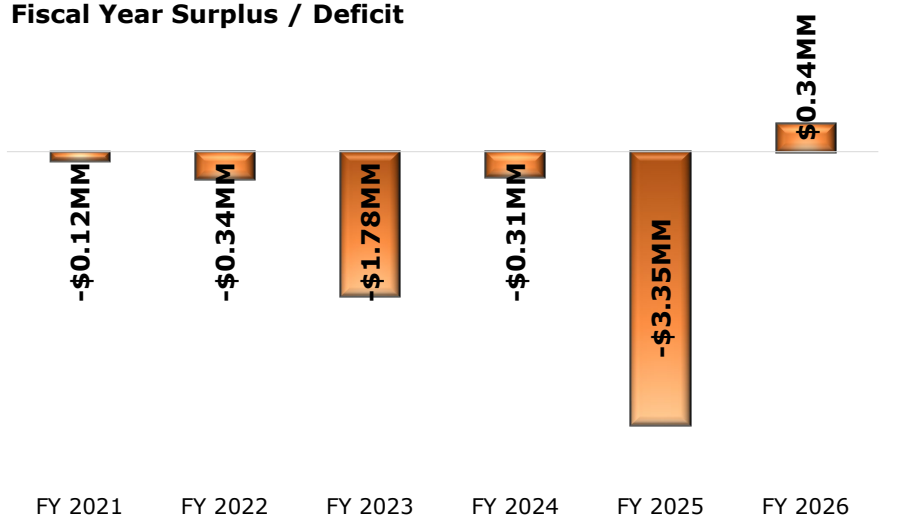
**Educational Fund**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

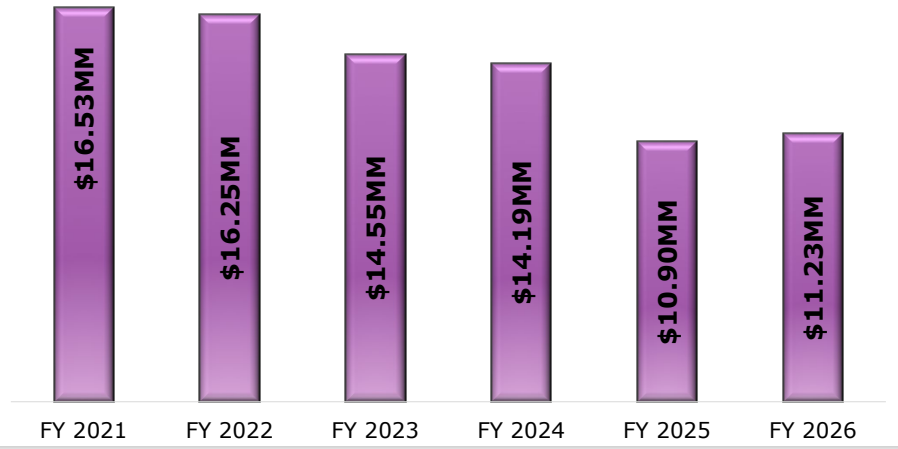
## Projected Revenues and Expenditures




## Fiscal Year Surplus / Deficit




## Year End Fund Balances






Frontline Analytics

# Projection Summary

## Operations and Maintenance Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $10,012,483 | $10,318,741 | *3.1%* | $10,623,377 | *3.0%* | $10,887,007 | *2.5%* | $11,135,461 | *2.3%* | $11,383,102 | *2.2%* |
| State | $0 | $0 | *0.0%* | $0 | *0.0%* | $0 | *0.0%* | $0 | *0.0%* | $0 | *0.0%* |
| Federal | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$10,012,483** | **$10,318,741** | ***3.1%*** | **$10,623,377** | ***3.0%*** | **$10,887,007** | ***2.5%*** | **$11,135,461** | ***2.3%*** | **$11,383,102** | ***2.2%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salary and Benefit Costs | $1,854,932 | $1,945,070 | *4.9%* | $2,019,703 | *3.8%* | $2,097,713 | *3.9%* | $2,178,977 | *3.9%* | $2,264,242 | *3.9%* |
| Other | $9,302,313 | $6,994,208 | *-24.8%* | $7,126,374 | *1.9%* | $7,210,347 | *1.2%* | $7,141,014 | *-1.0%* | $7,155,576 | *0.2%* |
| **TOTAL EXPENDITURES** | **$11,157,244** | **$8,939,278** | ***-19.9%*** | **$9,146,077** | ***2.3%*** | **$9,308,060** | ***1.8%*** | **$9,319,991** | ***0.1%*** | **$9,419,818** | ***1.1%*** |
| **SURPLUS / DEFICIT** | **($1,144,761)** | **$1,379,463** | | **$1,477,300** | | **$1,578,947** | | **$1,815,470** | | **$1,963,284** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **($1,144,761)** | **$1,379,463** | | **$1,477,300** | | **$1,578,947** | | **$1,815,470** | | **$1,963,284** | |
| **BEGINNING FUND BALANCE** | **$11,593,431** | **$10,448,670** | | **$11,828,134** | | **$13,305,434** | | **$14,884,381** | | **$16,699,850** | |
| AUDIT ADUSTMENTS TO FUND BALANCE | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **PROJECTED YEAR END BALANCE** | **$10,448,670** | **$11,828,134** | | **$13,305,434** | | **$14,884,381** | | **$16,699,850** | | **$18,663,134** | |
| FUND BALANCE AS % OF EXPENDITURES | ***94%*** | ***132%*** | | ***145%*** | | ***160%*** | | ***179%*** | | ***198%*** | |
| FUND BALANCE AS # OF MONTHS OF EXPEND. | **11.24** | **15.88** | | **17.46** | | **19.19** | | **21.50** | | **23.78** | |



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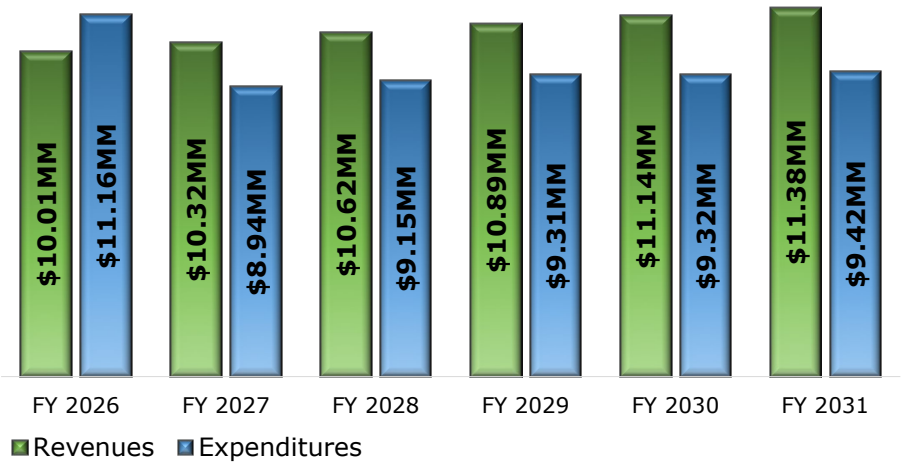
# Projection Summary

## Operations and Maintenance Fund

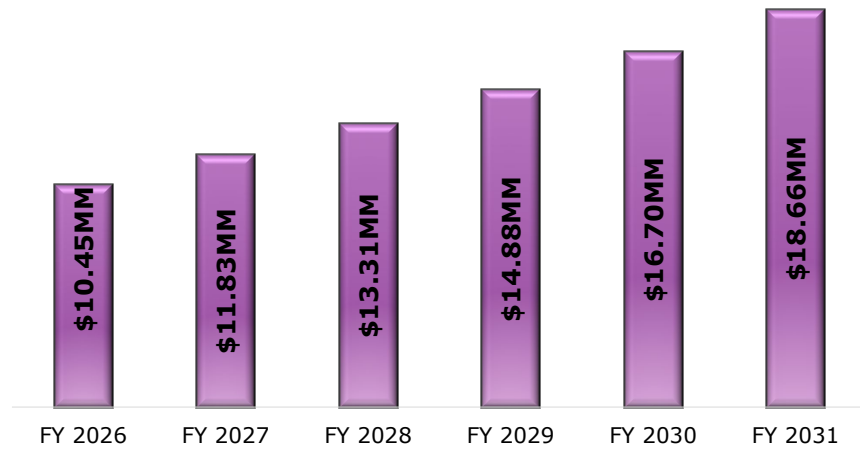
## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

### Projected Revenues and Expenditures




### Fiscal Year Surplus / Deficit

### Year End Fund Balances



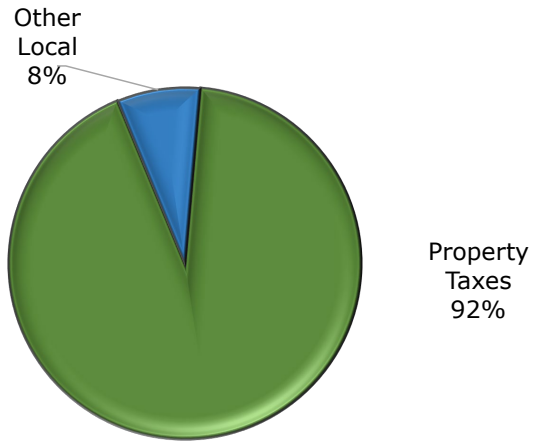
# Revenue Summary

## Operations and Maintenance Fund

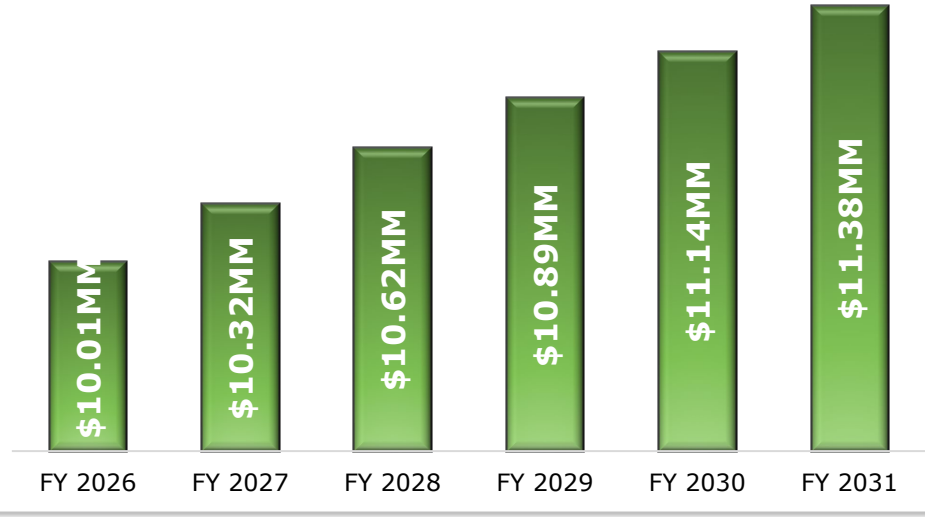
## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **LOCAL** | | | | | | | | | | | |
| Property Taxes | $9,248,799 | $9,693,252 | *4.8%* | $9,997,888 | *3.1%* | $10,261,518 | *2.6%* | $10,509,972 | *2.4%* | $10,757,613 | *2.4%* |
| Other Local Revenue | $763,684 | $625,489 | *-18.1%* | $625,489 | *0.0%* | $625,489 | *0.0%* | $625,489 | *0.0%* | $625,489 | *0.0%* |
| **TOTAL LOCAL REVENUE** | **$10,012,483** | **$10,318,741** | ***3.1%*** | **$10,623,377** | ***3.0%*** | **$10,887,007** | ***2.5%*** | **$11,135,461** | ***2.3%*** | **$11,383,102** | ***2.2%*** |
| **STATE** | | | | | | | | | | | |
| Evidence Based Funding | $0 | $0 | *0.0%* | $0 | *0.0%* | $0 | *0.0%* | $0 | *0.0%* | $0 | *0.0%* |
| Other State Revenue | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL STATE REVENUE** | **$0** | **$0** | ***0.0%*** | **$0** | ***0.0%*** | **$0** | ***0.0%*** | **$0** | ***0.0%*** | **$0** | ***0.0%*** |
| **TOTAL FEDERAL REVENUE** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| FLOW-THROUGH REVENUE | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **TOTAL REVENUE** | **$10,012,483** | **$10,318,741** | ***3.1%*** | **$10,623,377** | ***3.0%*** | **$10,887,007** | ***2.5%*** | **$11,135,461** | ***2.3%*** | **$11,383,102** | ***2.2%*** |

### Budgeted Revenue Allocation by Source




### Revenue Projection



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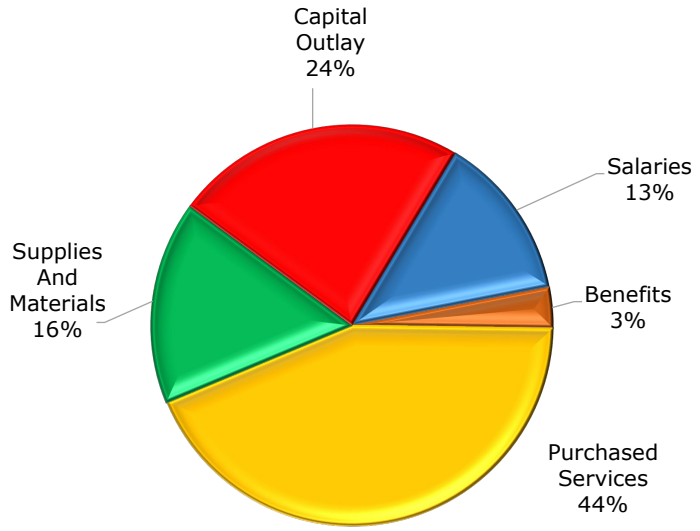
# Expenditure Summary

## Operations and Maintenance Fund

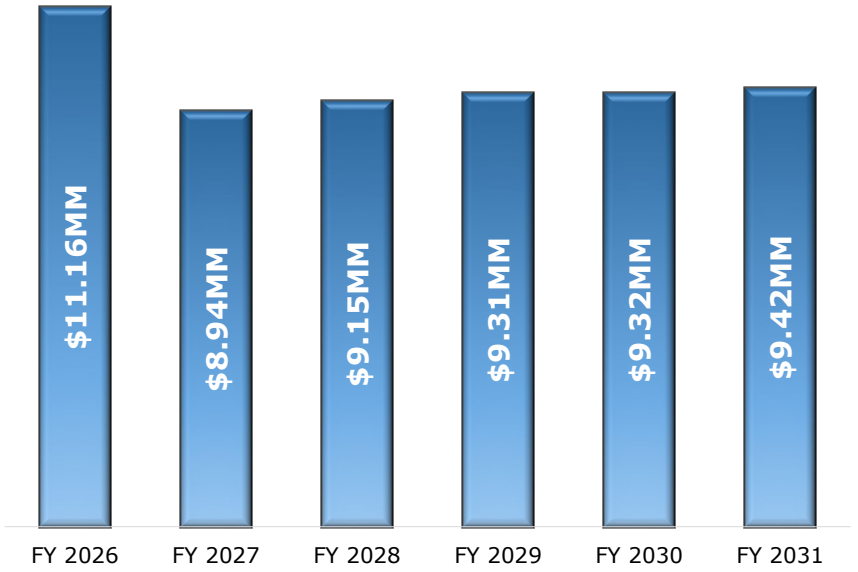
## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Salaries | $1,486,360 | $1,530,951 | *3.0%* | $1,576,879 | *3.0%* | $1,624,186 | *3.0%* | $1,672,911 | *3.0%* | $1,723,098 | *3.0%* |
| Benefits | $368,572 | $414,119 | *12.4%* | $442,823 | *6.9%* | $473,527 | *6.9%* | $506,066 | *6.9%* | $541,143 | *6.9%* |
| **TOTAL SALARIES & BENEFITS** | **$1,854,932** | **$1,945,070** | *4.9%* | **$2,019,703** | *3.8%* | **$2,097,713** | *3.9%* | **$2,178,977** | *3.9%* | **$2,264,242** | *3.9%* |
| Purchased Services | $4,852,306 | $4,960,301 | *2.2%* | $5,025,040 | *1.3%* | $5,150,338 | *2.5%* | $5,109,171 | *-0.8%* | $5,123,733 | *0.3%* |
| Supplies And Materials | $1,828,843 | $1,828,843 | *0.0%* | $1,828,843 | *0.0%* | $1,828,843 | *0.0%* | $1,828,843 | *0.0%* | $1,828,843 | *0.0%* |
| Capital Outlay | $2,618,164 | $202,064 | *-92.3%* | $269,491 | *33.4%* | $228,166 | *-15.3%* | $200,000 | *-12.3%* | $200,000 | *0.0%* |
| Other Objects | $3,000 | $3,000 | *0.0%* | $3,000 | *0.0%* | $3,000 | *0.0%* | $3,000 | *0.0%* | $3,000 | *0.0%* |
| Non-Capitalized Equipment | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Termination Benefits | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Provision For Contingencies | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL ALL OTHER** | **$9,302,313** | **$6,994,208** | *-24.8%* | **$7,126,374** | *1.9%* | **$7,210,347** | *1.2%* | **$7,141,014** | *-1.0%* | **$7,155,576** | *0.2%* |
| **TOTAL EXPENDITURES** | **$11,157,244** | **$8,939,278** | *-19.9%* | **$9,146,077** | *2.3%* | **$9,308,060** | *1.8%* | **$9,319,991** | *0.1%* | **$9,419,818** | *1.1%* |

### Budgeted Expenditure Allocation by Object




### Expenditure Projection



# Historical Summary

## Operations and Maintenance Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | AFR FY 2021 | AFR FY 2022 | | AFR FY 2023 | | AFR FY 2024 | | AFR FY 2025 | | BUDGET FY 2026 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $8,697,740 | $9,068,097 | *4.3%* | $9,733,637 | *7.3%* | $9,862,098 | *1.3%* | $10,117,230 | *2.6%* | $10,012,483 | *-1.0%* |
| State | $2,050,000 | $2,050,000 | *0.0%* | $2,146,243 | *4.7%* | $2,146,243 | *0.0%* | $2,146,243 | *0.0%* | $0 | *-100.0%* |
| Federal | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$10,747,740** | **$11,118,097** | ***3.4%*** | **$11,879,880** | ***6.9%*** | **$12,008,341** | ***1.1%*** | **$12,263,473** | ***2.1%*** | **$10,012,483** | ***-18.4%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salary and Benefit Costs | $1,611,422 | $1,602,660 | *-0.5%* | $1,746,899 | *9.0%* | $1,894,195 | *8.4%* | $1,836,349 | *-3.1%* | $1,854,932 | *1.0%* |
| Other | $7,857,573 | $8,512,215 | *8.3%* | $9,010,683 | *5.9%* | $9,717,995 | *7.8%* | $8,873,179 | *-8.7%* | $9,302,313 | *4.8%* |
| **TOTAL EXPENDITURES** | **$9,468,995** | **$10,114,875** | ***6.8%*** | **$10,757,582** | ***6.4%*** | **$11,612,190** | ***7.9%*** | **$10,709,528** | ***-7.8%*** | **$11,157,244** | ***4.2%*** |
| **SURPLUS / DEFICIT** | **$1,278,745** | **$1,003,222** | | **$1,122,298** | | **$396,151** | | **$1,553,945** | | **($1,144,761)** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | ($156,785) | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **($156,785)** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **$1,121,960** | **$1,003,222** | | **$1,122,298** | | **$396,151** | | **$1,553,945** | | **($1,144,761)** | |
| **BEGINNING FUND BALANCE** | **$6,395,855** | **$7,517,815** | | **$8,521,037** | | **$9,643,335** | | **$10,039,486** | | **$11,593,431** | |
| **AUDIT ADUSTMENTS TO FUND BALANCE** | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **YEAR END BALANCE** | **$7,517,815** | **$8,521,037** | | **$9,643,335** | | **$10,039,486** | | **$11,593,431** | | **$10,448,670** | |
| **FUND BALANCE AS % OF EXPENDITURES** | ***79%*** | ***84%*** | | ***90%*** | | ***86%*** | | ***108%*** | | ***94%*** | |
| **FUND BALANCE AS # OF MONTHS OF EXPEND.** | **9.53** | **10.11** | | **10.76** | | **10.37** | | **12.99** | | **11.24** | |



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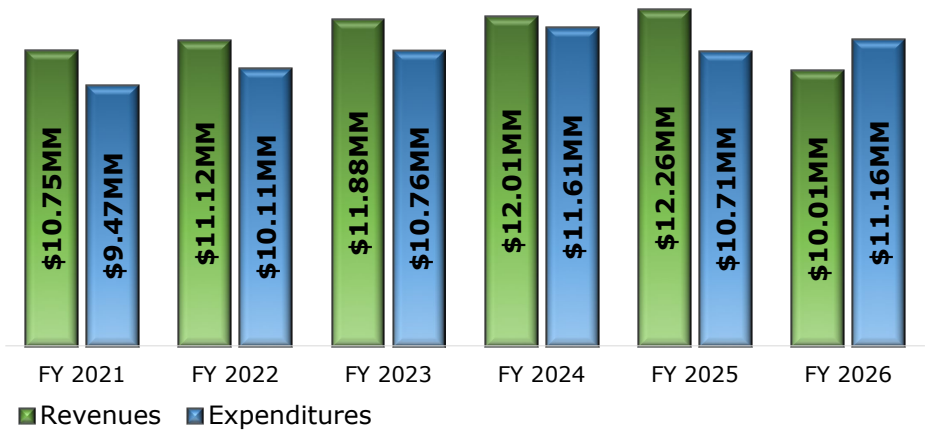
# Historical Summary

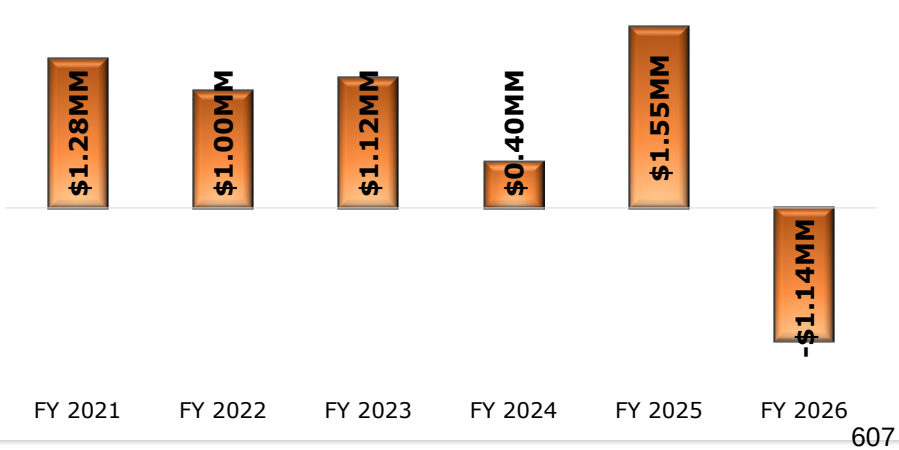
**Operations and Maintenance Fund**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

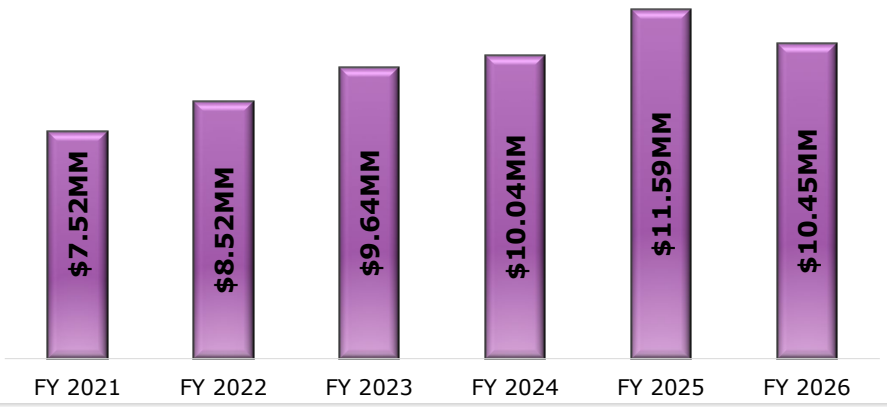
**Projected Revenues and Expenditures**




**Fiscal Year Surplus / Deficit**




**Year End Fund Balances**



# Projection Summary

## Debt Service Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

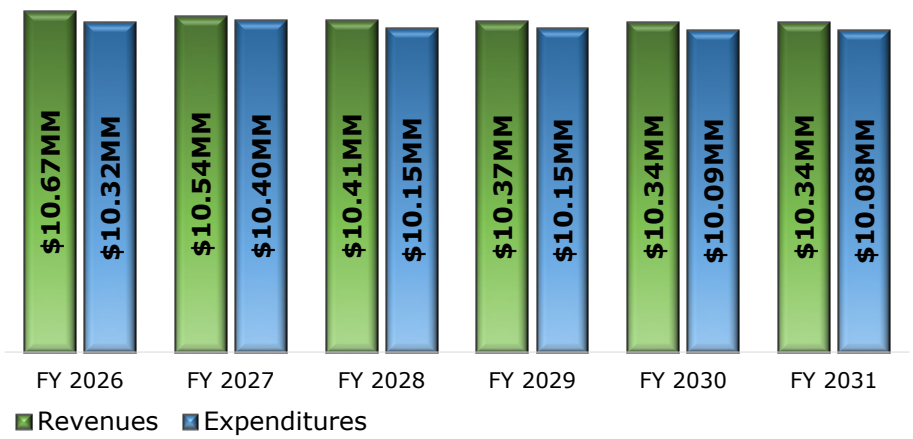
| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $10,673,687 | $10,536,710 | *-1.3%* | $10,405,812 | *-1.2%* | $10,371,674 | *-0.3%* | $10,342,639 | *-0.3%* | $10,343,076 | *0.0%* |
| State | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Federal | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$10,673,687** | **$10,536,710** | ***-1.3%*** | **$10,405,812** | ***-1.2%*** | **$10,371,674** | ***-0.3%*** | **$10,342,639** | ***-0.3%*** | **$10,343,076** | ***0.0%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salary and Benefit Costs | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $10,320,666 | $10,399,501 | *0.8%* | $10,151,639 | *-2.4%* | $10,145,859 | *-0.1%* | $10,085,998 | *-0.6%* | $10,084,798 | *0.0%* |
| **TOTAL EXPENDITURES** | **$10,320,666** | **$10,399,501** | ***0.8%*** | **$10,151,639** | ***-2.4%*** | **$10,145,859** | ***-0.1%*** | **$10,085,998** | ***-0.6%*** | **$10,084,798** | ***0.0%*** |
| **SURPLUS / DEFICIT** | **$353,021** | **$137,209** | | **$254,173** | | **$225,815** | | **$256,641** | | **$258,278** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **$353,021** | **$137,209** | | **$254,173** | | **$225,815** | | **$256,641** | | **$258,278** | |
| **BEGINNING FUND BALANCE** | **$6,323,537** | **$6,676,558** | | **$6,813,767** | | **$7,067,940** | | **$7,293,755** | | **$7,550,396** | |
| AUDIT ADUSTMENTS TO FUND BALANCE | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **PROJECTED YEAR END BALANCE** | **$6,676,558** | **$6,813,767** | | **$7,067,940** | | **$7,293,755** | | **$7,550,396** | | **$7,808,674** | |
| FUND BALANCE AS % OF EXPENDITURES | ***65%*** | ***66%*** | | ***70%*** | | ***72%*** | | ***75%*** | | ***77%*** | |
| FUND BALANCE AS # OF MONTHS OF EXPEND. | **7.76** | **7.86** | | **8.35** | | **8.63** | | **8.98** | | **9.29** | |

# Projection Summary

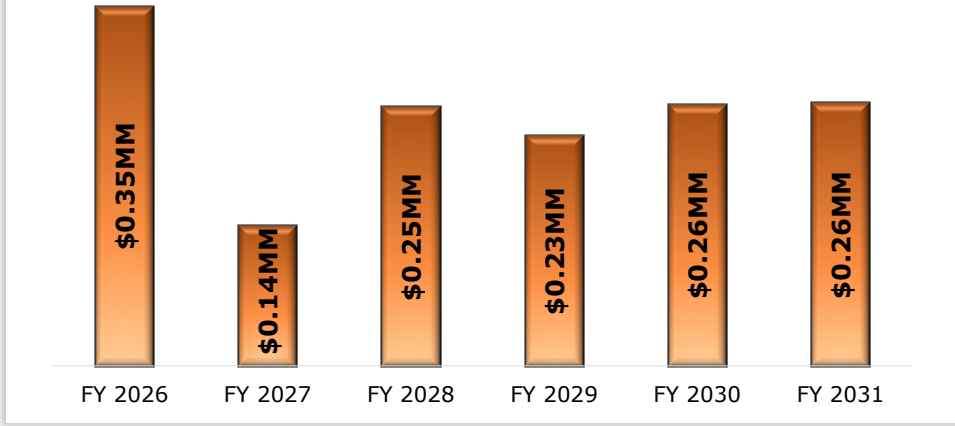
**Debt Service Fund**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

### Projected Revenues and Expenditures

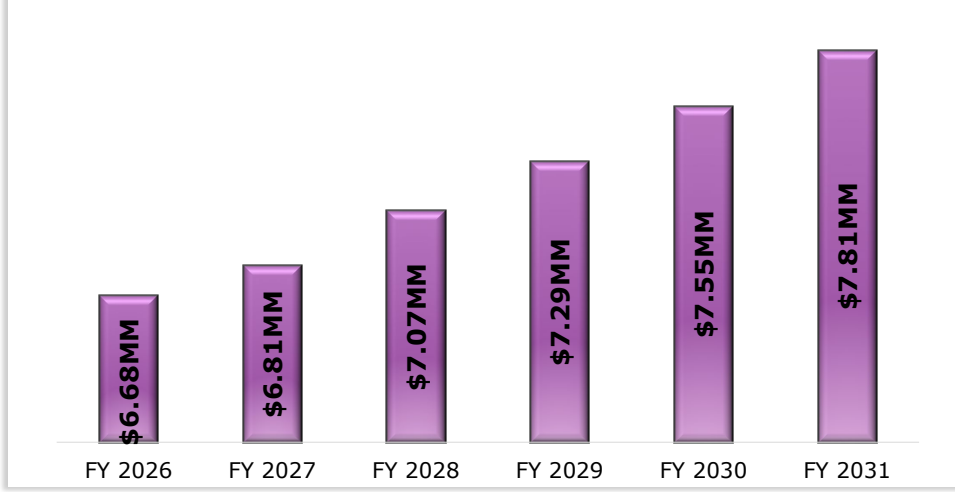



### Fiscal Year End Surplus / Deficit






### Year End Fund Balances



# Revenue Summary

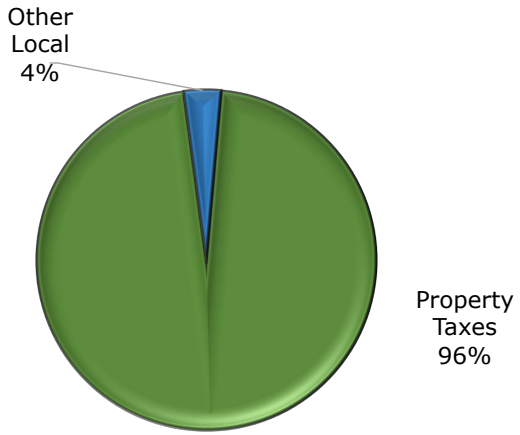
## Debt Service Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

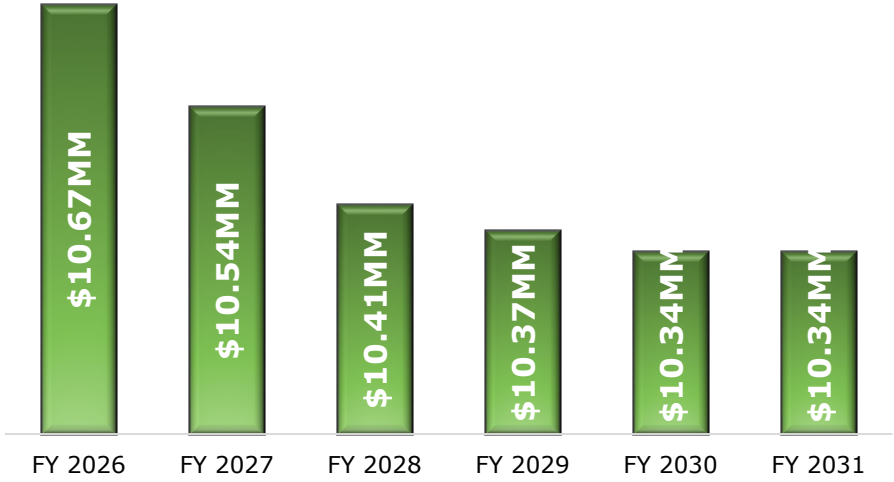
| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **LOCAL** | | | | | | | | | | | |
| Property Taxes | $10,299,389 | $10,269,354 | *-0.3%* | $10,138,456 | *-1.3%* | $10,104,318 | *-0.3%* | $10,075,283 | *-0.3%* | $10,075,720 | *0.0%* |
| Other Local Revenue | $374,298 | $267,356 | *-28.6%* | $267,356 | *0.0%* | $267,356 | *0.0%* | $267,356 | *0.0%* | $267,356 | *0.0%* |
| **TOTAL LOCAL REVENUE** | **$10,673,687** | **$10,536,710** | ***-1.3%*** | **$10,405,812** | ***-1.2%*** | **$10,371,674** | ***-0.3%*** | **$10,342,639** | ***-0.3%*** | **$10,343,076** | ***0.0%*** |
| **STATE** | | | | | | | | | | | |
| Evidence Based Funding | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other State Revenue | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL STATE REVENUE** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **TOTAL FEDERAL REVENUE** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| FLOW-THROUGH REVENUE | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **TOTAL REVENUE** | **$10,673,687** | **$10,536,710** | ***-1.3%*** | **$10,405,812** | ***-1.2%*** | **$10,371,674** | ***-0.3%*** | **$10,342,639** | ***-0.3%*** | **$10,343,076** | ***0.0%*** |



### Budgeted Revenue Allocation by Source




### Revenue Projection



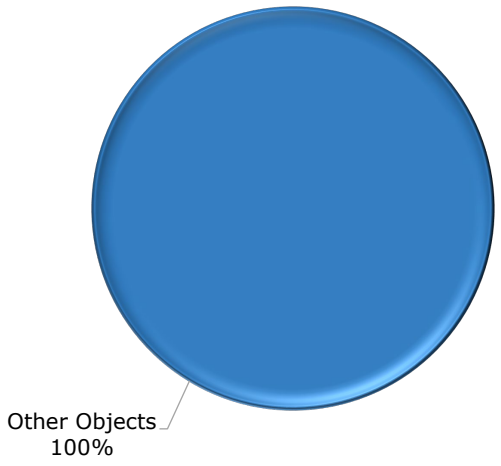
# Expenditure Summary

## Debt Service Fund

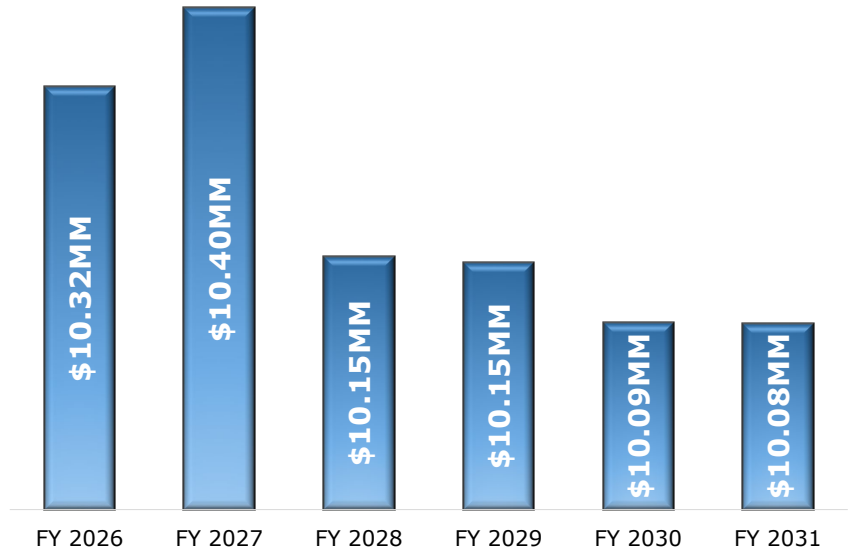
## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Salaries | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Benefits | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL SALARIES & BENEFITS** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| Purchased Services | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Supplies And Materials | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Capital Outlay | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Objects | $10,320,666 | $10,399,501 | *0.8%* | $10,151,639 | *-2.4%* | $10,145,859 | *-0.1%* | $10,085,998 | *-0.6%* | $10,084,798 | *0.0%* |
| Non-Capitalized Equipment | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Termination Benefits | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Provision For Contingencies | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL ALL OTHER** | **$10,320,666** | **$10,399,501** | *0.8%* | **$10,151,639** | *-2.4%* | **$10,145,859** | *-0.1%* | **$10,085,998** | *-0.6%* | **$10,084,798** | *0.0%* |
| **TOTAL EXPENDITURES** | **$10,320,666** | **$10,399,501** | *0.8%* | **$10,151,639** | *-2.4%* | **$10,145,859** | *-0.1%* | **$10,085,998** | *-0.6%* | **$10,084,798** | *0.0%* |

### Budgeted Expenditure Allocation by Object




### Expenditure Projection



# Historical Summary

## Debt Service Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | AFR FY 2021 | AFR FY 2022 | | AFR FY 2023 | | AFR FY 2024 | | AFR FY 2025 | | BUDGET FY 2026 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $11,013,077 | $11,459,401 | *4.1%* | $11,647,598 | *1.6%* | $11,949,083 | *2.6%* | $11,438,334 | *-4.3%* | $10,673,687 | *-6.7%* |
| State | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Federal | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$11,013,077** | **$11,459,401** | ***4.1%*** | **$11,647,598** | ***1.6%*** | **$11,949,083** | ***2.6%*** | **$11,438,334** | ***-4.3%*** | **$10,673,687** | ***-6.7%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salary and Benefit Costs | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $12,316,991 | $11,931,301 | *-3.1%* | $12,129,395 | *1.7%* | $12,550,842 | *3.5%* | $12,888,398 | *2.7%* | $10,320,666 | *-19.9%* |
| **TOTAL EXPENDITURES** | **$12,316,991** | **$11,931,301** | ***-3.1%*** | **$12,129,395** | ***1.7%*** | **$12,550,842** | ***3.5%*** | **$12,888,398** | ***2.7%*** | **$10,320,666** | ***-19.9%*** |
| **SURPLUS / DEFICIT** | **($1,303,914)** | **($471,900)** | | **($481,797)** | | **($601,759)** | | **($1,450,064)** | | **$353,021** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $51,945,381 | $11,219,939 | | $12,347,322 | | $13,022,915 | | $166,697 | | $0 | |
| Other Financing Uses | ($50,456,059) | ($10,350,000) | | ($11,665,000) | | ($12,330,000) | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$1,489,322** | **$869,939** | | **$682,322** | | **$692,915** | | **$166,697** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **$185,408** | **$398,039** | | **$200,525** | | **$91,156** | | **($1,283,367)** | | **$353,021** | |
| **BEGINNING FUND BALANCE** | **$6,731,776** | **$6,917,184** | | **$7,315,223** | | **$7,515,748** | | **$7,606,904** | | **$6,323,537** | |
| **AUDIT ADUSTMENTS TO FUND BALANCE** | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **YEAR END BALANCE** | **$6,917,184** | **$7,315,223** | | **$7,515,748** | | **$7,606,904** | | **$6,323,537** | | **$6,676,558** | |
| **FUND BALANCE AS % OF EXPENDITURES** | ***56%*** | ***61%*** | | ***62%*** | | ***61%*** | | ***49%*** | | ***65%*** | |
| **FUND BALANCE AS # OF MONTHS OF EXPEND.** | **6.74** | **7.36** | | **7.44** | | **7.27** | | **5.89** | | **7.76** | |



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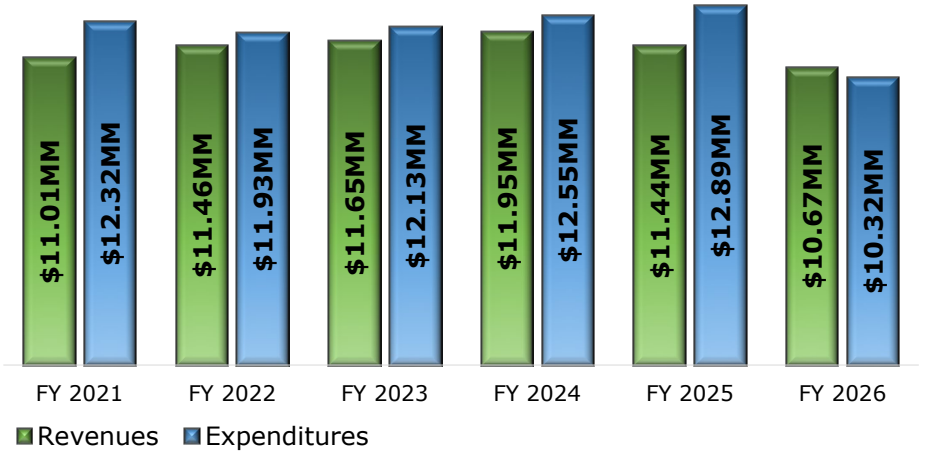
# Historical Summary

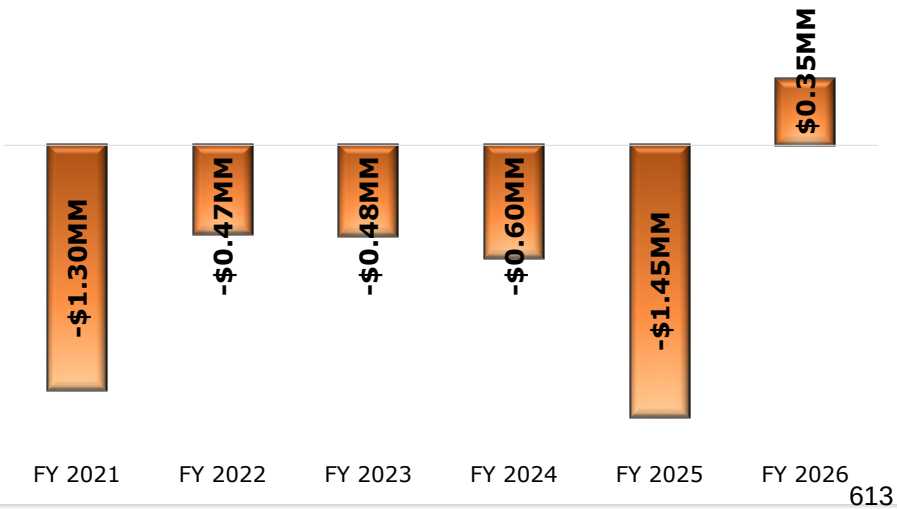
**Debt Service Fund**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

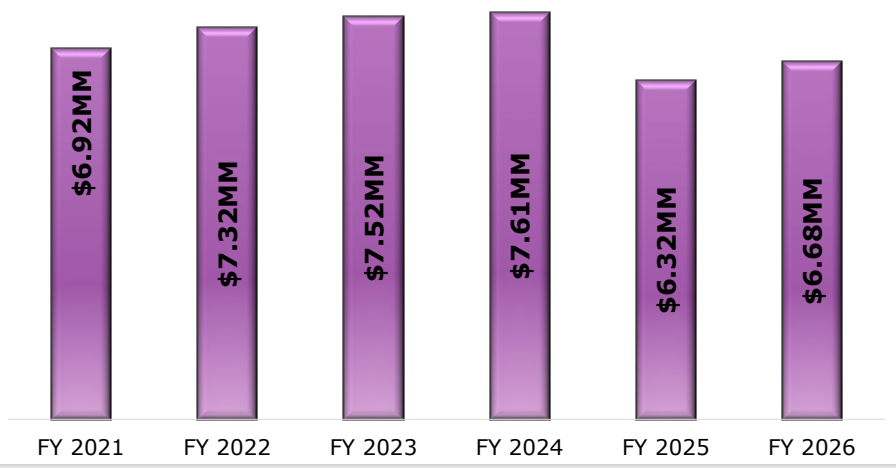
**Projected Revenues and Expenditures**




**Fiscal Year Surplus / Deficit**




**Year End Fund Balances**



# Projection Summary

## Transportation Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $4,729,840 | $4,862,535 | *2.8%* | $5,007,026 | *3.0%* | $5,132,067 | *2.5%* | $5,249,910 | *2.3%* | $5,367,367 | *2.2%* |
| State | $3,347,372 | $2,647,372 | *-20.9%* | $2,647,372 | *0.0%* | $2,647,372 | *0.0%* | $2,647,372 | *0.0%* | $2,647,372 | *0.0%* |
| Federal | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$8,077,212** | **$7,509,907** | ***-7.0%*** | **$7,654,398** | ***1.9%*** | **$7,779,439** | ***1.6%*** | **$7,897,282** | ***1.5%*** | **$8,014,739** | ***1.5%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salary and Benefit Costs | $5,552,277 | $5,951,942 | *7.2%* | $6,239,773 | *4.8%* | $6,543,973 | *4.9%* | $6,865,008 | *4.9%* | $7,205,008 | *5.0%* |
| Other | $2,001,490 | $2,161,109 | *8.0%* | $3,237,331 | *49.8%* | $3,255,938 | *0.6%* | $3,275,475 | *0.6%* | $3,295,989 | *0.6%* |
| **TOTAL EXPENDITURES** | **$7,553,768** | **$8,113,051** | ***7.4%*** | **$9,477,105** | ***16.8%*** | **$9,799,911** | ***3.4%*** | **$10,140,483** | ***3.5%*** | **$10,500,997** | ***3.6%*** |
| **SURPLUS / DEFICIT** | **$523,444** | **($603,143)** | | **($1,822,706)** | | **($2,020,471)** | | **($2,243,201)** | | **($2,486,258)** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **$523,444** | **($603,143)** | | **($1,822,706)** | | **($2,020,471)** | | **($2,243,201)** | | **($2,486,258)** | |
| **BEGINNING FUND BALANCE** | **$6,917,338** | **$7,440,782** | | **$6,837,639** | | **$5,014,933** | | **$2,994,461** | | **$751,260** | |
| AUDIT ADUSTMENTS TO FUND BALANCE | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **PROJECTED YEAR END BALANCE** | **$7,440,782** | **$6,837,639** | | **$5,014,933** | | **$2,994,461** | | **$751,260** | | **($1,734,998)** | |
| FUND BALANCE AS % OF EXPENDITURES | ***99%*** | ***84%*** | | ***53%*** | | ***31%*** | | ***7%*** | | ***-17%*** | |
| FUND BALANCE AS # OF MONTHS OF EXPEND. | **11.82** | **10.11** | | **6.35** | | **3.67** | | **0.89** | | **-1.98** | |



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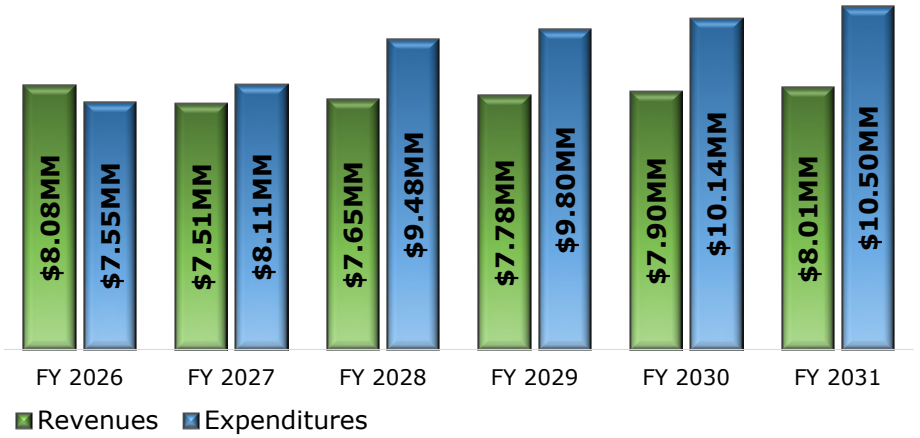
# Projection Summary

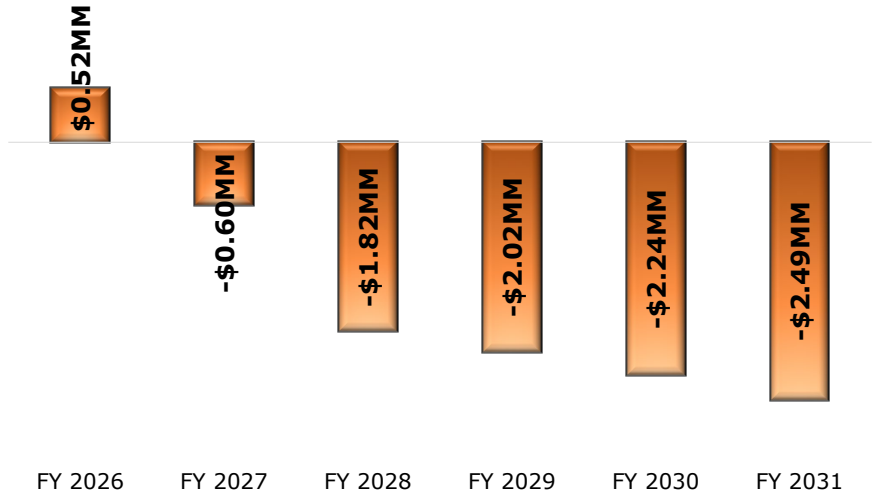
**Transportation Fund**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

## Projected Revenues and Expenditures

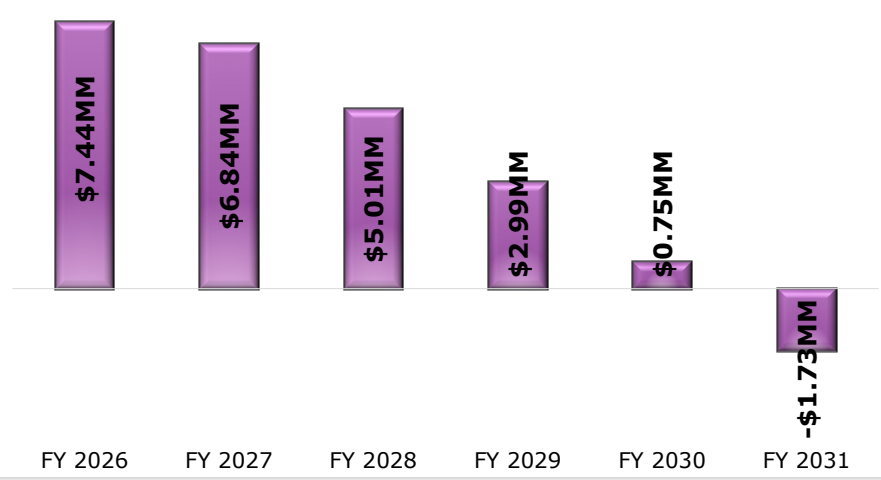



## Fiscal Year Surplus / Deficit






## Year End Fund Balances



# Revenue Summary

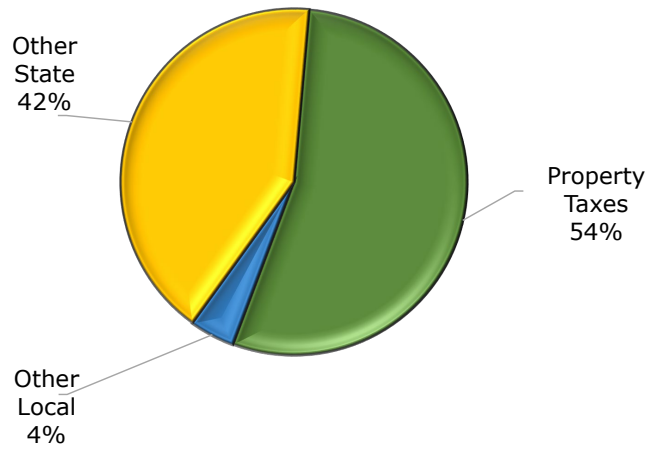
## Transportation Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

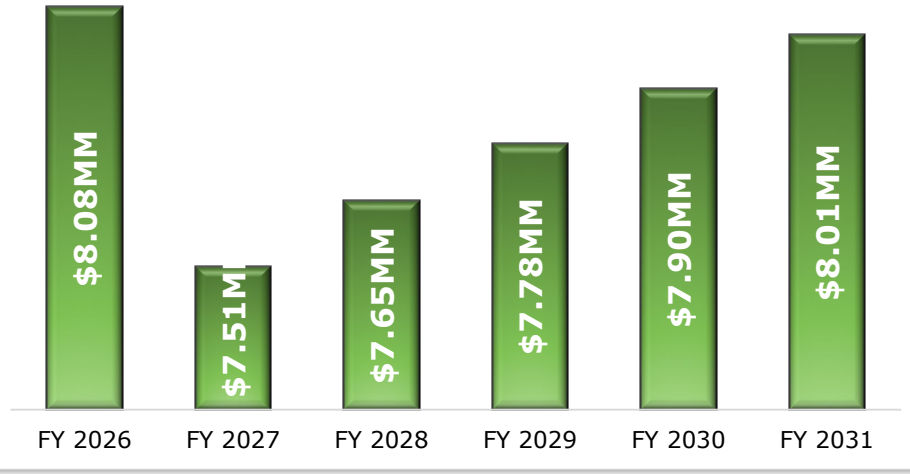
| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **LOCAL** | | | | | | | | | | | |
| Property Taxes | $4,386,753 | $4,597,559 | *4.8%* | $4,742,050 | *3.1%* | $4,867,091 | *2.6%* | $4,984,934 | *2.4%* | $5,102,391 | *2.4%* |
| Other Local Revenue | $343,087 | $264,976 | *-22.8%* | $264,976 | *0.0%* | $264,976 | *0.0%* | $264,976 | *0.0%* | $264,976 | *0.0%* |
| **TOTAL LOCAL REVENUE** | **$4,729,840** | **$4,862,535** | ***2.8%*** | **$5,007,026** | ***3.0%*** | **$5,132,067** | ***2.5%*** | **$5,249,910** | ***2.3%*** | **$5,367,367** | ***2.2%*** |
| **STATE** | | | | | | | | | | | |
| Evidence Based Funding | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other State Revenue | $3,347,372 | $2,647,372 | *-20.9%* | $2,647,372 | *0.0%* | $2,647,372 | *0.0%* | $2,647,372 | *0.0%* | $2,647,372 | *0.0%* |
| **TOTAL STATE REVENUE** | **$3,347,372** | **$2,647,372** | ***-20.9%*** | **$2,647,372** | ***0.0%*** | **$2,647,372** | ***0.0%*** | **$2,647,372** | ***0.0%*** | **$2,647,372** | ***0.0%*** |
| **TOTAL FEDERAL REVENUE** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| FLOW-THROUGH REVENUE | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **TOTAL REVENUE** | **$8,077,212** | **$7,509,907** | ***-7.0%*** | **$7,654,398** | ***1.9%*** | **$7,779,439** | ***1.6%*** | **$7,897,282** | ***1.5%*** | **$8,014,739** | ***1.5%*** |



### Budgeted Revenue Allocation by Source




### Revenue Projection

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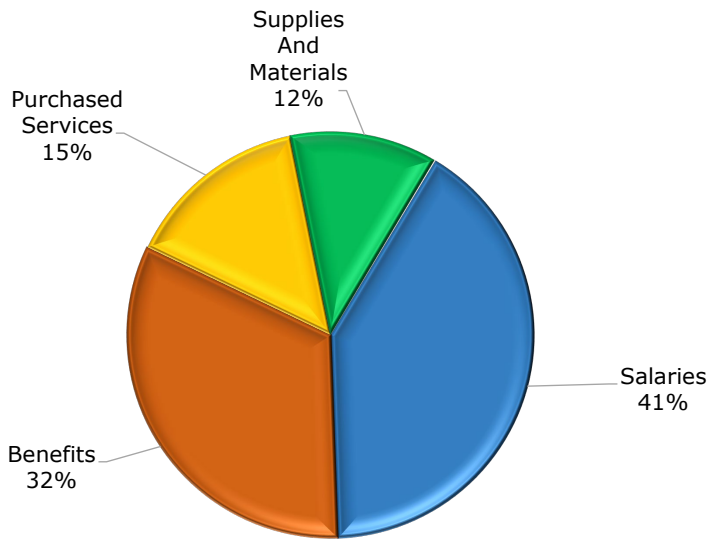
# Expenditure Summary

## Transportation Fund

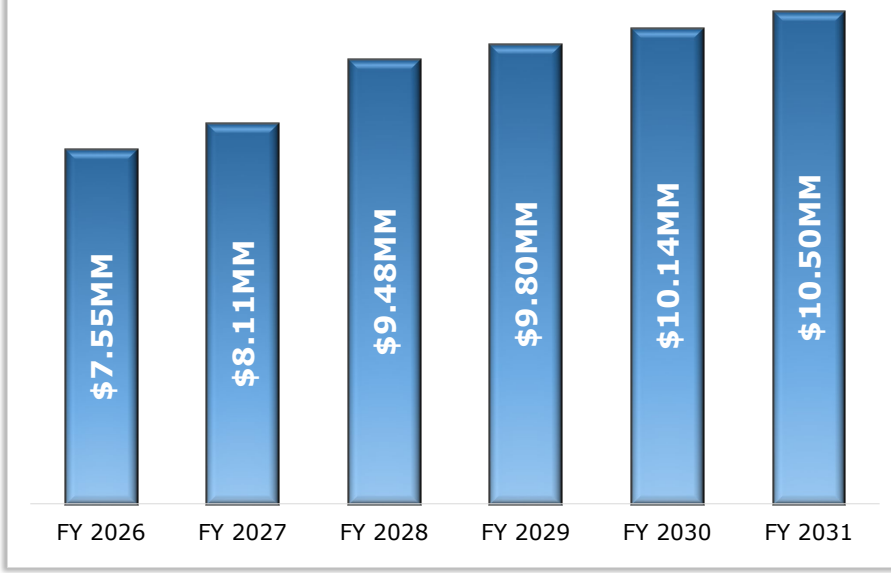
## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Salaries | $3,084,857 | $3,176,172 | *3.0%* | $3,270,226 | *3.0%* | $3,367,102 | *3.0%* | $3,466,884 | *3.0%* | $3,569,660 | *3.0%* |
| Benefits | $2,467,420 | $2,775,770 | *12.5%* | $2,969,548 | *7.0%* | $3,176,871 | *7.0%* | $3,398,124 | *7.0%* | $3,635,348 | *7.0%* |
| **TOTAL SALARIES & BENEFITS** | **$5,552,277** | **$5,951,942** | *7.2%* | **$6,239,773** | *4.8%* | **$6,543,973** | *4.9%* | **$6,865,008** | *4.9%* | **$7,205,008** | *5.0%* |
| Purchased Services | $1,110,271 | $1,219,890 | *9.9%* | $1,246,112 | *2.1%* | $1,264,719 | *1.5%* | $1,284,256 | *1.5%* | $1,304,770 | *1.6%* |
| Supplies And Materials | $885,000 | $885,000 | *0.0%* | $885,000 | *0.0%* | $885,000 | *0.0%* | $885,000 | *0.0%* | $885,000 | *0.0%* |
| Capital Outlay | $0 | $50,000 | | $1,100,000 | ###### | $1,100,000 | *0.0%* | $1,100,000 | *0.0%* | $1,100,000 | *0.0%* |
| Other Objects | $6,219 | $6,219 | *0.0%* | $6,219 | *0.0%* | $6,219 | *0.0%* | $6,219 | *0.0%* | $6,219 | *0.0%* |
| Non-Capitalized Equipment | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Termination Benefits | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Provision For Contingencies | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL ALL OTHER** | **$2,001,490** | **$2,161,109** | *8.0%* | **$3,237,331** | *49.8%* | **$3,255,938** | *0.6%* | **$3,275,475** | *0.6%* | **$3,295,989** | *0.6%* |
| **TOTAL EXPENDITURES** | **$7,553,768** | **$8,113,051** | *7.4%* | **$9,477,105** | *16.8%* | **$9,799,911** | *3.4%* | **$10,140,483** | *3.5%* | **$10,500,997** | *3.6%* |

### Budgeted Expenditure Allocation by Object




### Expenditure Projection



# Historical Summary

## Transportation Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | AFR FY 2021 | AFR FY 2022 | | AFR FY 2023 | | AFR FY 2024 | | AFR FY 2025 | | BUDGET FY 2026 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $2,278,253 | $2,239,474 | *-1.7%* | $2,483,644 | *10.9%* | $3,909,134 | *57.4%* | $4,408,864 | *12.8%* | $4,729,840 | *7.3%* |
| State | $3,498,831 | $3,970,288 | *13.5%* | $3,165,162 | *-20.3%* | $3,546,621 | *12.1%* | $3,018,539 | *-14.9%* | $3,347,372 | *10.9%* |
| Federal | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$5,777,084** | **$6,209,762** | ***7.5%*** | **$5,648,806** | ***-9.0%*** | **$7,455,755** | ***32.0%*** | **$7,427,403** | ***-0.4%*** | **$8,077,212** | ***8.7%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salary and Benefit Costs | $3,127,467 | $3,401,598 | *8.8%* | $4,609,506 | *35.5%* | $4,067,944 | *-11.7%* | $3,562,708 | *-12.4%* | $5,552,277 | *55.8%* |
| Other | $2,160,264 | $4,519,316 | *109.2%* | $2,556,825 | *-43.4%* | $3,427,260 | *34.0%* | $1,975,001 | *-42.4%* | $2,001,490 | *1.3%* |
| **TOTAL EXPENDITURES** | **$5,287,731** | **$7,920,914** | ***49.8%*** | **$7,166,331** | ***-9.5%*** | **$7,495,204** | ***4.6%*** | **$5,537,709** | ***-26.1%*** | **$7,553,768** | ***36.4%*** |
| **SURPLUS / DEFICIT** | **$489,353** | **($1,711,152)** | | **($1,517,525)** | | **($39,449)** | | **$1,889,694** | | **$523,444** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **$489,353** | **($1,711,152)** | | **($1,517,525)** | | **($39,449)** | | **$1,889,694** | | **$523,444** | |
| **BEGINNING FUND BALANCE** | **$7,806,417** | **$8,295,770** | | **$6,584,618** | | **$5,067,093** | | **$5,027,644** | | **$6,917,338** | |
| **AUDIT ADUSTMENTS TO FUND BALANCE** | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **YEAR END BALANCE** | **$8,295,770** | **$6,584,618** | | **$5,067,093** | | **$5,027,644** | | **$6,917,338** | | **$7,440,782** | |
| **FUND BALANCE AS % OF EXPENDITURES** | ***157%*** | ***83%*** | | ***71%*** | | ***67%*** | | ***125%*** | | ***99%*** | |
| **FUND BALANCE AS # OF MONTHS OF EXPEND.** | **18.83** | **9.98** | | **8.48** | | **8.05** | | **14.99** | | **11.82** | |



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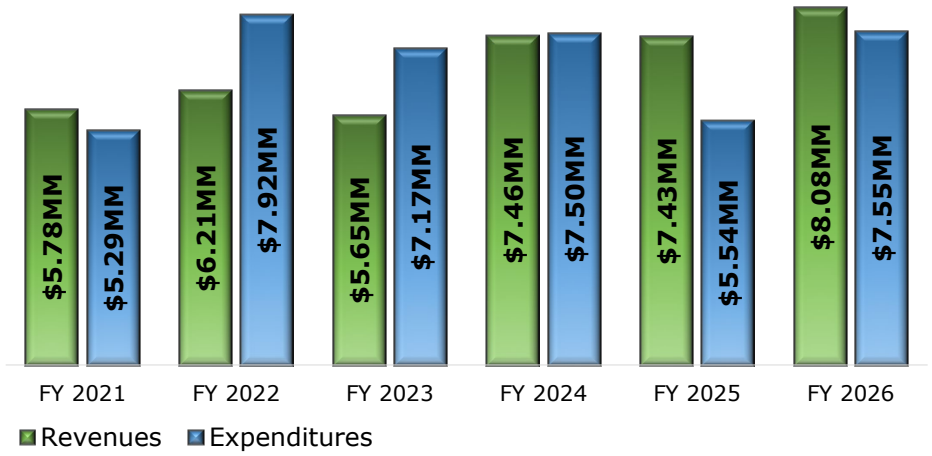
# Historical Summary

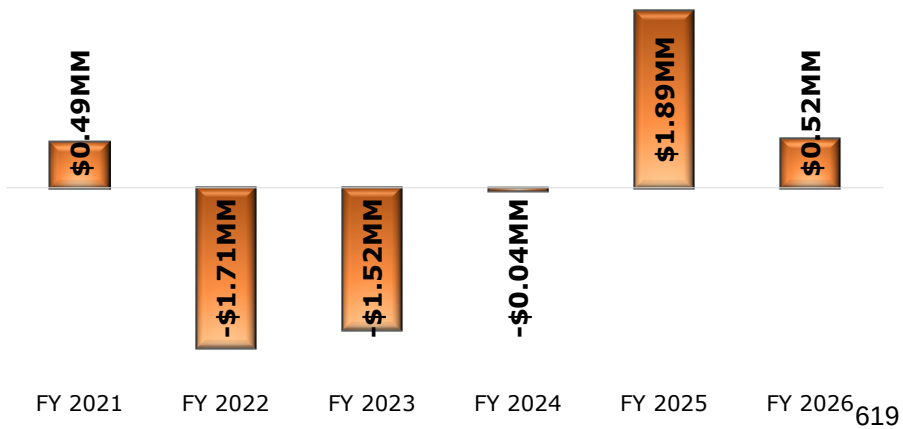
## Transportation Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

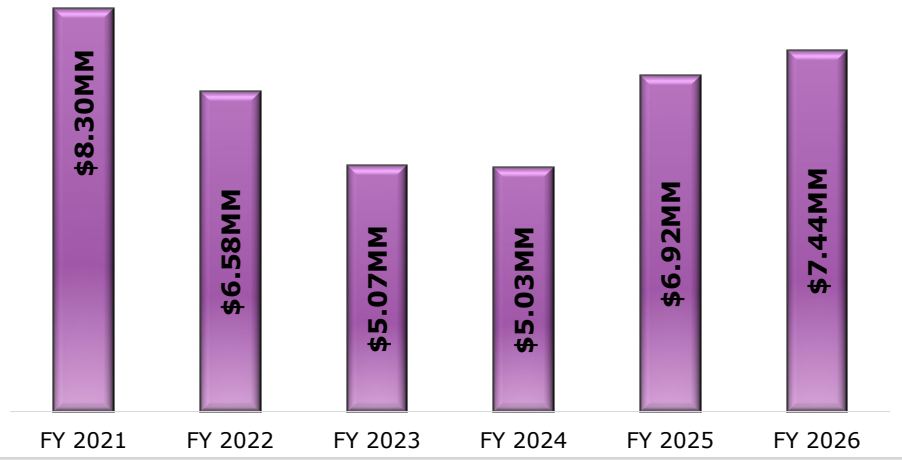
### Projected Revenues and Expenditures




### Fiscal Year Surplus / Deficit




### Year End Fund Balances






frontline Analytics

# Projection Summary

## Municipal Retirement / Social Security Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $3,944,213 | $4,072,040 | *3.2%* | $4,192,601 | *3.0%* | $4,296,935 | *2.5%* | $4,395,261 | *2.3%* | $4,493,267 | *2.2%* |
| State | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Federal | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$3,944,213** | **$4,072,040** | ***3.2%*** | **$4,192,601** | ***3.0%*** | **$4,296,935** | ***2.5%*** | **$4,395,261** | ***2.3%*** | **$4,493,267** | ***2.2%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salary and Benefit Costs | $3,662,229 | $3,790,407 | *3.5%* | $3,923,071 | *3.5%* | $4,060,378 | *3.5%* | $4,142,122 | *2.0%* | $4,278,472 | *3.3%* |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL EXPENDITURES** | **$3,662,229** | **$3,790,407** | ***3.5%*** | **$3,923,071** | ***3.5%*** | **$4,060,378** | ***3.5%*** | **$4,142,122** | ***2.0%*** | **$4,278,472** | ***3.3%*** |
| **SURPLUS / DEFICIT** | **$281,985** | **$281,634** | | **$269,530** | | **$236,557** | | **$253,139** | | **$214,795** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **$281,985** | **$281,634** | | **$269,530** | | **$236,557** | | **$253,139** | | **$214,795** | |
| **BEGINNING FUND BALANCE** | **$2,125,009** | **$2,406,994** | | **$2,688,627** | | **$2,958,157** | | **$3,194,714** | | **$3,447,853** | |
| AUDIT ADUSTMENTS TO FUND BALANCE | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **PROJECTED YEAR END BALANCE** | **$2,406,994** | **$2,688,627** | | **$2,958,157** | | **$3,194,714** | | **$3,447,853** | | **$3,662,648** | |
| FUND BALANCE AS % OF EXPENDITURES | ***66%*** | ***71%*** | | ***75%*** | | ***79%*** | | ***83%*** | | ***86%*** | |
| FUND BALANCE AS # OF MONTHS OF EXPEND. | **7.89** | **8.51** | | **9.05** | | **9.44** | | **9.99** | | **10.27** | |



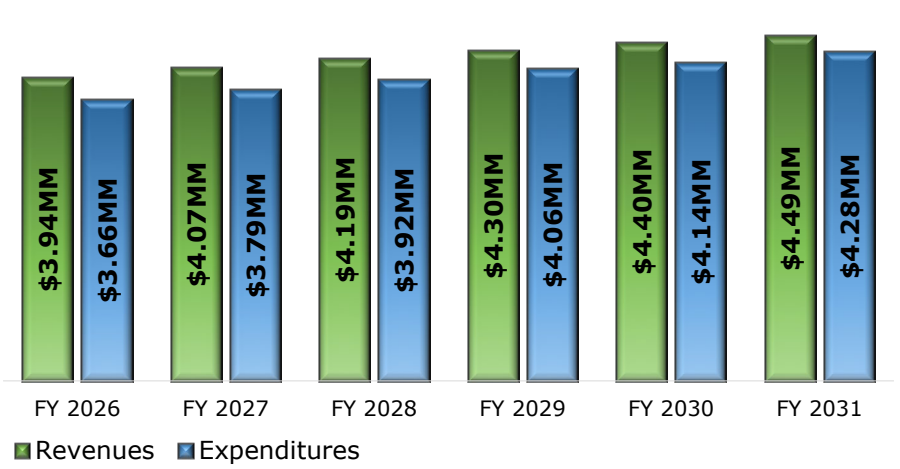
frontline Analytics

# Projection Summary

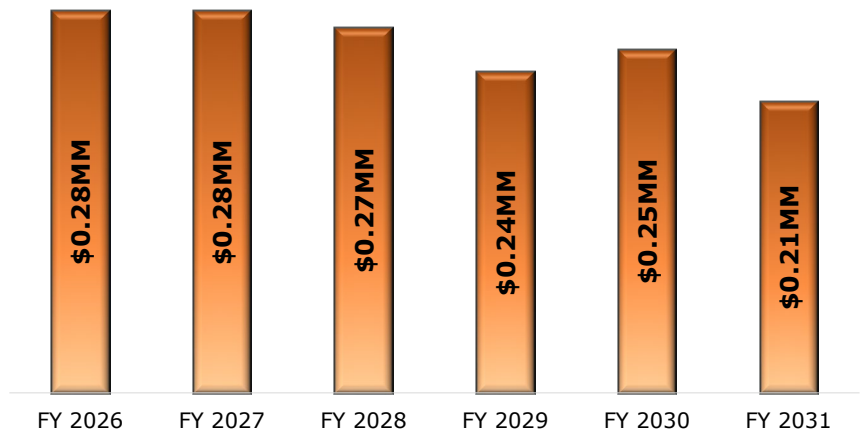
**Municipal Retirement / Social Security Fund**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

### Projected Revenues and Expenditures

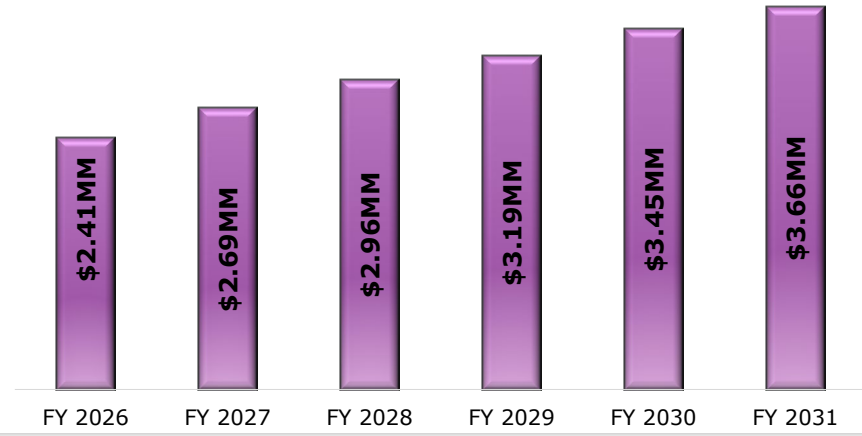



### Fiscal Year Surplus / Deficit






### Year End Fund Balances



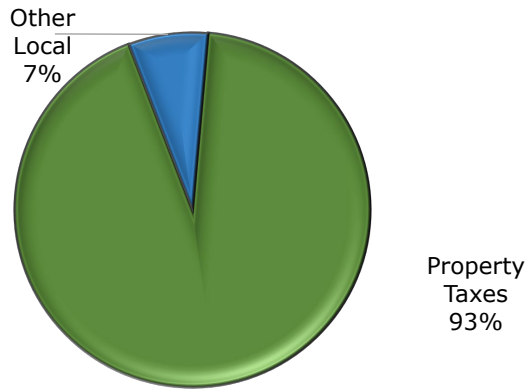
# Revenue Summary

## Municipal Retirement / Social Security Fund
## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

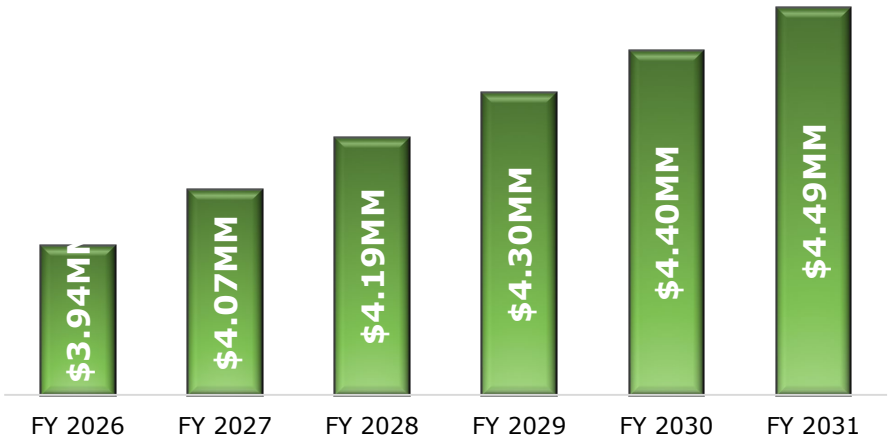
| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **LOCAL** | | | | | | | | | | | |
| Property Taxes | $3,660,267 | $3,836,162 | *4.8%* | $3,956,723 | *3.1%* | $4,061,057 | *2.6%* | $4,159,383 | *2.4%* | $4,257,389 | *2.4%* |
| Other Local Revenue | $283,946 | $235,878 | *-16.9%* | $235,878 | *0.0%* | $235,878 | *0.0%* | $235,878 | *0.0%* | $235,878 | *0.0%* |
| **TOTAL LOCAL REVENUE** | **$3,944,213** | **$4,072,040** | ***3.2%*** | **$4,192,601** | ***3.0%*** | **$4,296,935** | ***2.5%*** | **$4,395,261** | ***2.3%*** | **$4,493,267** | ***2.2%*** |
| **STATE** | | | | | | | | | | | |
| Evidence Based Funding | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other State Revenue | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL STATE REVENUE** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **TOTAL FEDERAL REVENUE** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| FLOW-THROUGH REVENUE | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **TOTAL REVENUE** | **$3,944,213** | **$4,072,040** | ***3.2%*** | **$4,192,601** | ***3.0%*** | **$4,296,935** | ***2.5%*** | **$4,395,261** | ***2.3%*** | **$4,493,267** | ***2.2%*** |



### Budgeted Revenue Allocation by Source




### Revenue Projection



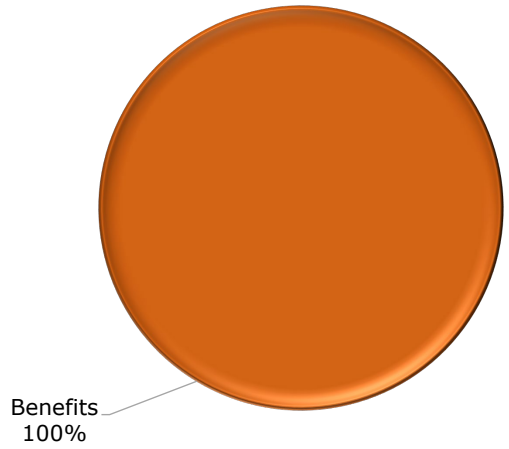

frontline Analytics

# Expenditure Summary

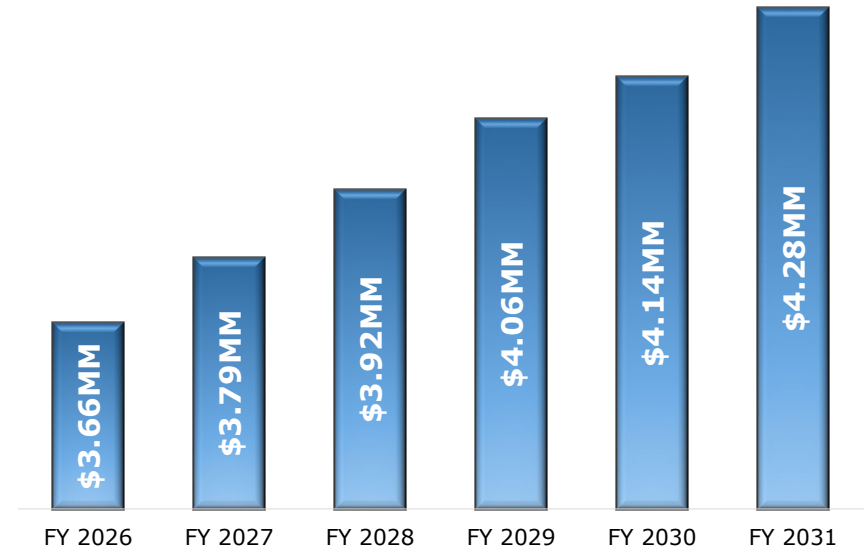
## Municipal Retirement / Social Security Fund
## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Salaries | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Benefits | $3,662,229 | $3,790,407 | *3.5%* | $3,923,071 | *3.5%* | $4,060,378 | *3.5%* | $4,142,122 | *2.0%* | $4,278,472 | *3.3%* |
| **TOTAL SALARIES & BENEFITS** | **$3,662,229** | **$3,790,407** | *3.5%* | **$3,923,071** | *3.5%* | **$4,060,378** | *3.5%* | **$4,142,122** | *2.0%* | **$4,278,472** | *3.3%* |
| Purchased Services | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Supplies And Materials | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Capital Outlay | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Objects | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Non-Capitalized Equipment | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Termination Benefits | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Provision For Contingencies | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL ALL OTHER** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **TOTAL EXPENDITURES** | **$3,662,229** | **$3,790,407** | *3.5%* | **$3,923,071** | *3.5%* | **$4,060,378** | *3.5%* | **$4,142,122** | *2.0%* | **$4,278,472** | *3.3%* |

### Budgeted Expenditure Allocation by Object




### Expenditure Projection



# Historical Summary

## Municipal Retirement / Social Security Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | AFR FY 2021 | AFR FY 2022 | | AFR FY 2023 | | AFR FY 2024 | | AFR FY 2025 | | BUDGET FY 2026 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $3,029,155 | $3,171,255 | *4.7%* | $3,321,985 | *4.8%* | $3,618,568 | *8.9%* | $3,867,245 | *6.9%* | $3,944,213 | *2.0%* |
| State | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Federal | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$3,029,155** | **$3,171,255** | ***4.7%*** | **$3,321,985** | ***4.8%*** | **$3,618,568** | ***8.9%*** | **$3,867,245** | ***6.9%*** | **$3,944,213** | ***2.0%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salary and Benefit Costs | $3,058,850 | $3,282,302 | *7.3%* | $3,263,557 | *-0.6%* | $3,396,688 | *4.1%* | $3,466,928 | *2.1%* | $3,662,229 | *5.6%* |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL EXPENDITURES** | **$3,058,850** | **$3,282,302** | ***7.3%*** | **$3,263,557** | ***-0.6%*** | **$3,396,688** | ***4.1%*** | **$3,466,928** | ***2.1%*** | **$3,662,229** | ***5.6%*** |
| **SURPLUS / DEFICIT** | **($29,695)** | **($111,047)** | | **$58,428** | | **$221,880** | | **$400,317** | | **$281,985** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **($29,695)** | **($111,047)** | | **$58,428** | | **$221,880** | | **$400,317** | | **$281,985** | |
| **BEGINNING FUND BALANCE** | **$1,585,126** | **$1,555,431** | | **$1,444,384** | | **$1,502,812** | | **$1,724,692** | | **$2,125,009** | |
| **AUDIT ADUSTMENTS TO FUND BALANCE** | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **YEAR END BALANCE** | **$1,555,431** | **$1,444,384** | | **$1,502,812** | | **$1,724,692** | | **$2,125,009** | | **$2,406,994** | |
| **FUND BALANCE AS % OF EXPENDITURES** | ***51%*** | ***44%*** | | ***46%*** | | ***51%*** | | ***61%*** | | ***66%*** | |
| **FUND BALANCE AS # OF MONTHS OF EXPEND.** | **6.10** | **5.28** | | **5.53** | | **6.09** | | **7.36** | | **7.89** | |



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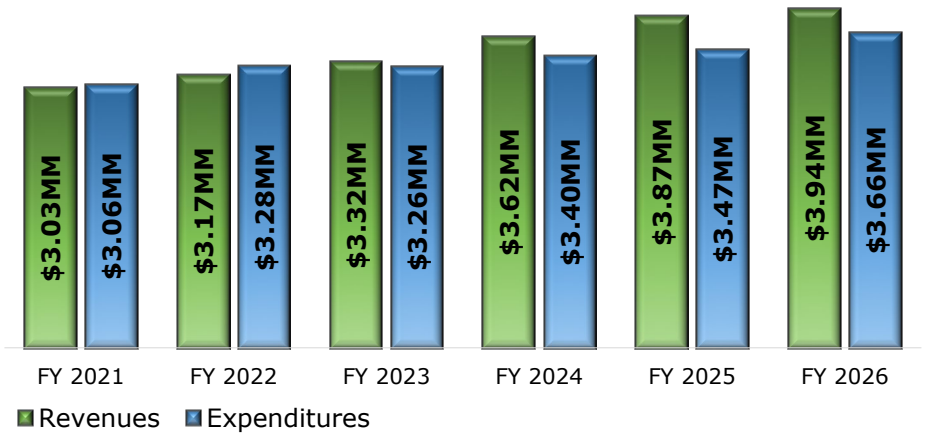
# Historical Summary

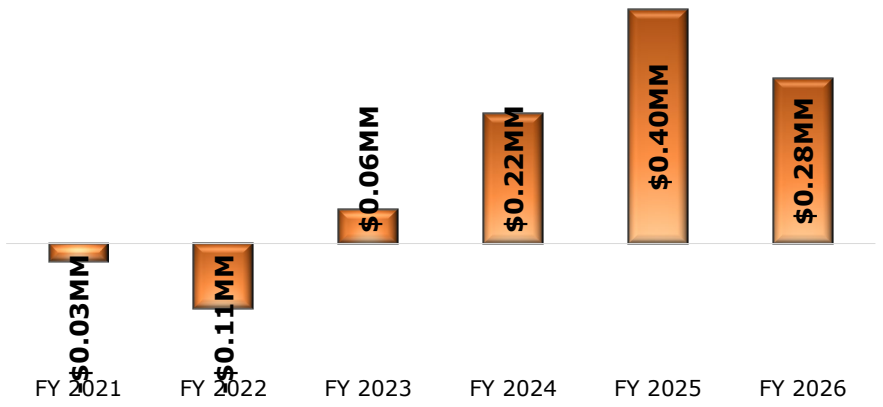
## Municipal Retirement / Social Security Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

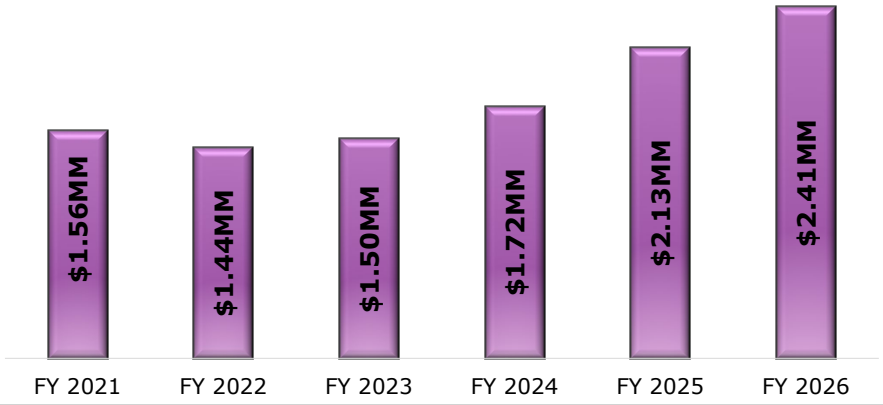
### Projected Revenues and Expenditures




### Fiscal Year Surplus / Deficit




### Year End Fund Balances



# Projection Summary

## Capital Project Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $913,089 | $1,556,004 | *70.4%* | $895,064 | *-42.5%* | $895,064 | *0.0%* | $895,064 | *0.0%* | $895,064 | *0.0%* |
| State | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Federal | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$913,089** | **$1,556,004** | ***70.4%*** | **$895,064** | ***-42.5%*** | **$895,064** | ***0.0%*** | **$895,064** | ***0.0%*** | **$895,064** | ***0.0%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salary and Benefit Costs | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $0 | $2,700,000 | | $2,500,000 | *-7.4%* | $2,700,000 | *8.0%* | $2,300,000 | *-14.8%* | $2,300,000 | *0.0%* |
| **TOTAL EXPENDITURES** | **$0** | **$2,700,000** | | **$2,500,000** | ***-7.4%*** | **$2,700,000** | ***8.0%*** | **$2,300,000** | ***-14.8%*** | **$2,300,000** | ***0.0%*** |
| **SURPLUS / DEFICIT** | **$913,089** | **($1,143,996)** | | **($1,604,936)** | | **($1,804,936)** | | **($1,404,936)** | | **($1,404,936)** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **$913,089** | **($1,143,996)** | | **($1,604,936)** | | **($1,804,936)** | | **($1,404,936)** | | **($1,404,936)** | |
| **BEGINNING FUND BALANCE** | **$3,018,729** | **$3,931,818** | | **$2,787,822** | | **$1,182,886** | | **($622,051)** | | **($2,026,987)** | |
| AUDIT ADUSTMENTS TO FUND BALANCE | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **PROJECTED YEAR END BALANCE** | **$3,931,818** | **$2,787,822** | | **$1,182,886** | | **($622,051)** | | **($2,026,987)** | | **($3,431,923)** | |
| FUND BALANCE AS % OF EXPENDITURES | ***#DIV/0!*** | ***103%*** | | ***47%*** | | ***-23%*** | | ***-88%*** | | ***-149%*** | |
| FUND BALANCE AS # OF MONTHS OF EXPEND. | **#DIV/0!** | **12.39** | | **5.68** | | **-2.76** | | **-10.58** | | **-17.91** | |



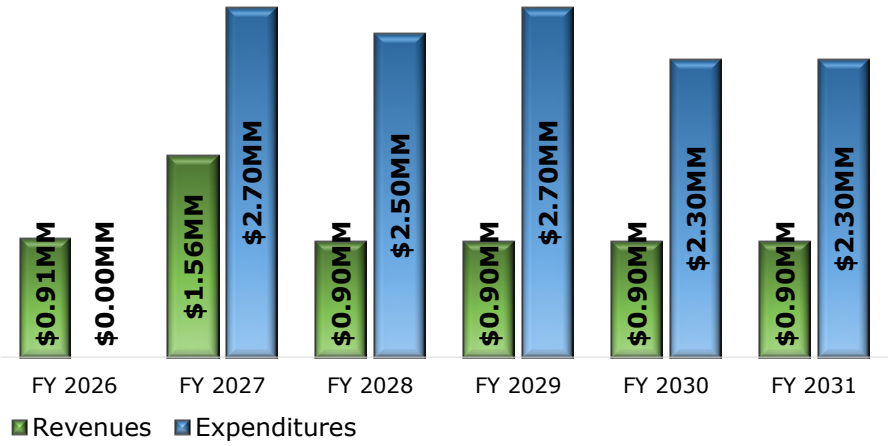
frontline Analytics

# Projection Summary

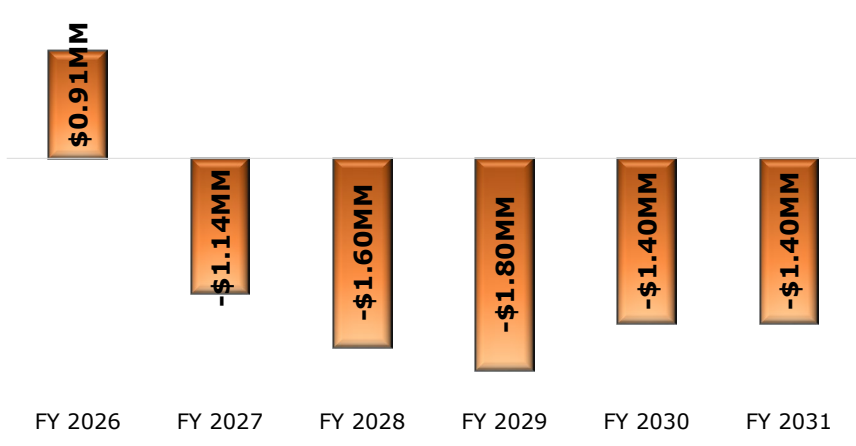
## Capital Project Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

### Projected Revenues and Expenditures

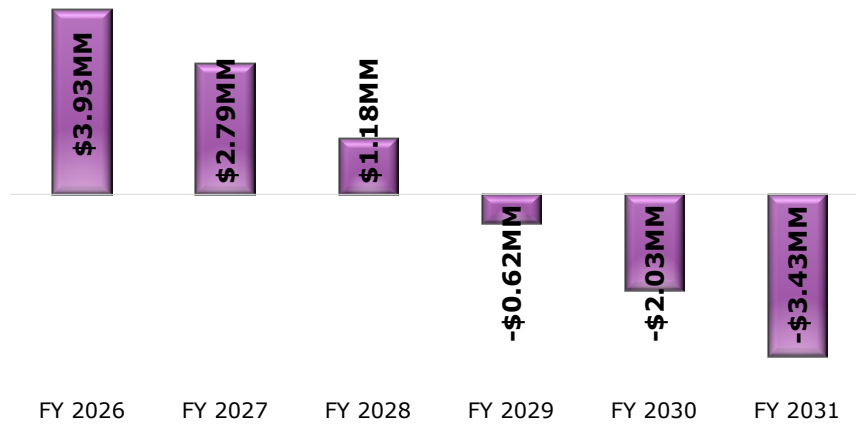



### Fiscal Year Surplus / Deficit






### Year End Fund Balances



# Revenue Summary

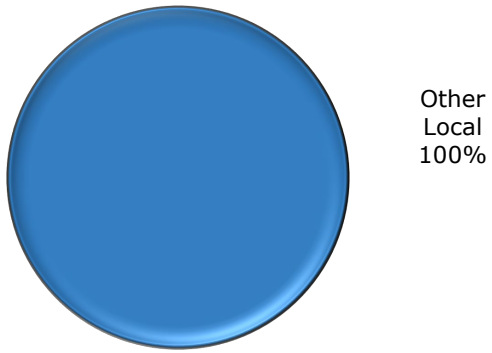
## Capital Projects Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

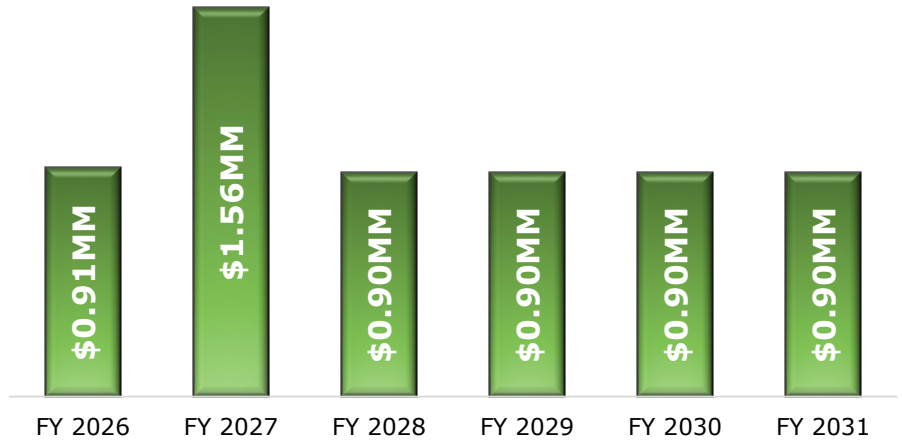
| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **LOCAL** | | | | | | | | | | | |
| Property Taxes | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Local Revenue | $913,089 | $1,556,004 | *70.4%* | $895,064 | *-42.5%* | $895,064 | *0.0%* | $895,064 | *0.0%* | $895,064 | *0.0%* |
| **TOTAL LOCAL REVENUE** | **$913,089** | **$1,556,004** | ***70.4%*** | **$895,064** | ***-42.5%*** | **$895,064** | ***0.0%*** | **$895,064** | ***0.0%*** | **$895,064** | ***0.0%*** |
| **STATE** | | | | | | | | | | | |
| Evidence Based Funding | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other State Revenue | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL STATE REVENUE** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **TOTAL FEDERAL REVENUE** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| FLOW-THROUGH REVENUE | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **TOTAL REVENUE** | **$913,089** | **$1,556,004** | ***70.4%*** | **$895,064** | ***-42.5%*** | **$895,064** | ***0.0%*** | **$895,064** | ***0.0%*** | **$895,064** | ***0.0%*** |



### Budgeted Revenue Allocation by Source




### Revenue Projection

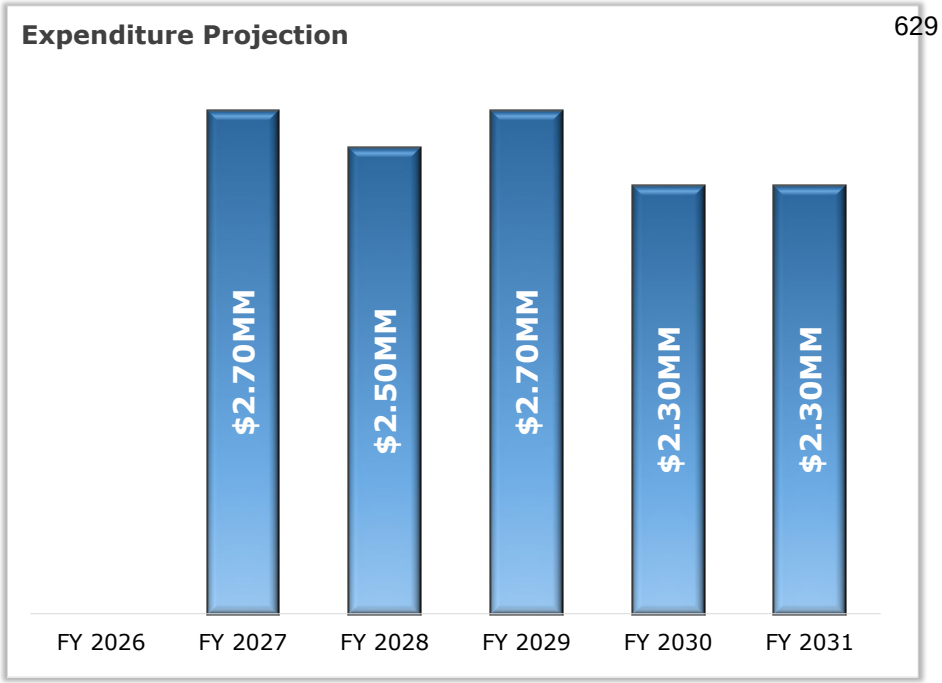


# Expenditure Summary

## Capital Projects Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Salaries | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Benefits | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL SALARIES & BENEFITS** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| Purchased Services | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Supplies And Materials | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Capital Outlay | $0 | $2,700,000 | | $2,500,000 | *-7.4%* | $2,700,000 | *8.0%* | $2,300,000 | *-14.8%* | $2,300,000 | *0.0%* |
| Other Objects | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Non-Capitalized Equipment | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Termination Benefits | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Provision For Contingencies | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL ALL OTHER** | **$0** | **$2,700,000** | | **$2,500,000** | *-7.4%* | **$2,700,000** | *8.0%* | **$2,300,000** | *-14.8%* | **$2,300,000** | *0.0%* |
| **TOTAL EXPENDITURES** | **$0** | **$2,700,000** | | **$2,500,000** | *-7.4%* | **$2,700,000** | *8.0%* | **$2,300,000** | *-14.8%* | **$2,300,000** | *0.0%* |



# Historical Summary

## Capital Projects Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

| | AFR FY 2021 | AFR FY 2022 | | AFR FY 2023 | | AFR FY 2024 | | AFR FY 2025 | | BUDGET FY 2026 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $502,117 | $788,753 | *57.1%* | $508,328 | *-35.6%* | $1,495,307 | *194.2%* | $1,698,058 | *13.6%* | $913,089 | *-46.2%* |
| State | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Federal | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$502,117** | **$788,753** | ***57.1%*** | **$508,328** | ***-35.6%*** | **$1,495,307** | ***194.2%*** | **$1,698,058** | ***13.6%*** | **$913,089** | ***-46.2%*** |
| **EXPENDITURES** | | | | | | | | | | | |
| Salary and Benefit Costs | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $859,951 | $0 | *-100.0%* | $742,531 | | $343,847 | *-53.7%* | $0 | *-100.0%* | $0 | |
| **TOTAL EXPENDITURES** | **$859,951** | **$0** | ***-100.0%*** | **$742,531** | | **$343,847** | ***-53.7%*** | **$0** | ***-100.0%*** | **$0** | |
| **SURPLUS / DEFICIT** | **($357,834)** | **$788,753** | | **($234,203)** | | **$1,151,460** | | **$1,698,058** | | **$913,089** | |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | ($697,713) | ($711,863) | | ($472,270) | | ($474,813) | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **($697,713)** | **($711,863)** | | **($472,270)** | | **($474,813)** | | **$0** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **($1,055,547)** | **$76,890** | | **($706,473)** | | **$676,647** | | **$1,698,058** | | **$913,089** | |
| **BEGINNING FUND BALANCE** | **$2,329,154** | **$1,273,607** | | **$1,350,497** | | **$644,024** | | **$1,320,671** | | **$3,018,729** | |
| **AUDIT ADUSTMENTS TO FUND BALANCE** | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **YEAR END BALANCE** | **$1,273,607** | **$1,350,497** | | **$644,024** | | **$1,320,671** | | **$3,018,729** | | **$3,931,818** | |
| **FUND BALANCE AS % OF EXPENDITURES** | ***148%*** | ***#DIV/0!*** | | ***87%*** | | ***384%*** | | ***#DIV/0!*** | | ***#DIV/0!*** | |
| **FUND BALANCE AS # OF MONTHS OF EXPEND.** | **17.77** | **#DIV/0!** | | **10.41** | | **46.09** | | **#DIV/0!** | | **#DIV/0!** | |



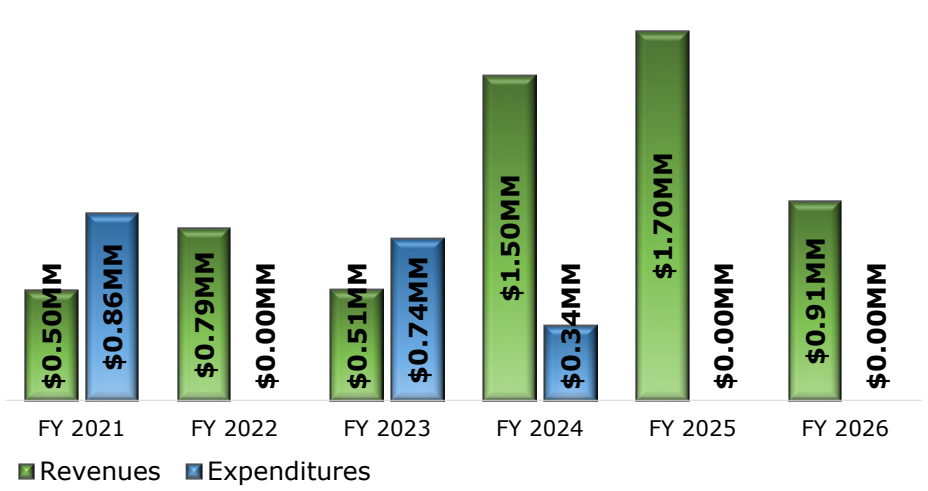
frontline Analytics

# Historical Summary

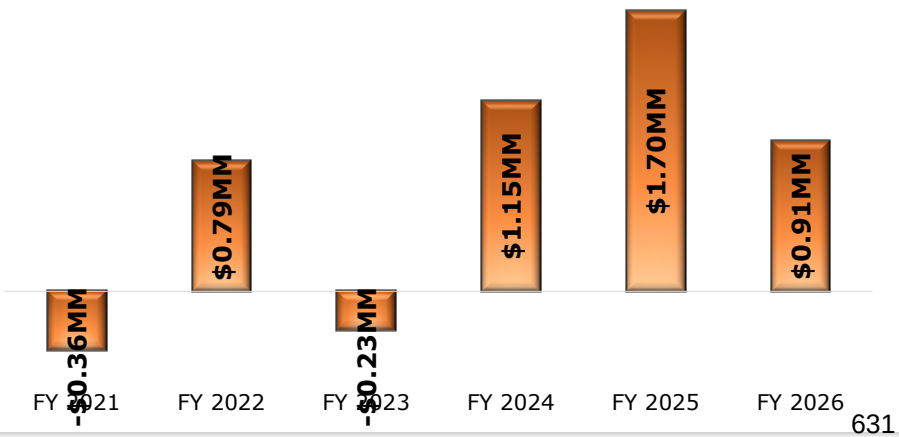
**Capital Projects Fund**

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

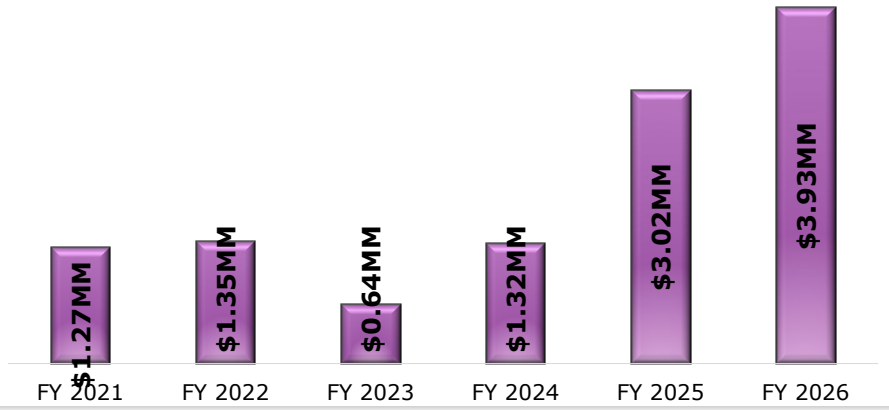
**Projected Revenues and Expenditures**




**Fiscal Year Surplus / Deficit**




**Year End Fund Balances**






frontline Analytics

# Projection Summary

## Working Cash Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

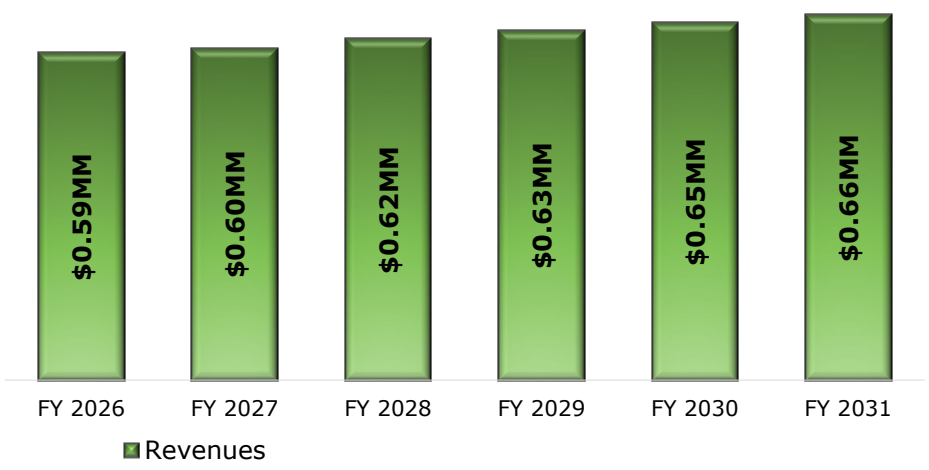
| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $591,921 | $599,310 | *1.25%* | $616,728 | *2.91%* | $631,802 | *2.44%* | $646,008 | *2.25%* | $660,168 | *2.19%* |
| State | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Federal | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$591,921** | **$599,310** | ***1.25%*** | **$616,728** | ***2.91%*** | **$631,802** | ***2.44%*** | **$646,008** | ***2.25%*** | **$660,168** | ***2.19%*** |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **$591,921** | **$599,310** | | **$616,728** | | **$631,802** | | **$646,008** | | **$660,168** | |
| **BEGINNING FUND BALANCE** | **$7,009,130** | **$7,601,051** | | **$8,200,361** | | **$8,817,089** | | **$9,448,891** | | **$10,094,898** | |
| AUDIT ADUSTMENTS TO FUND BALANCE | | | | | | | | | | | |
| **PROJECTED YEAR END BALANCE** | **$7,601,051** | **$8,200,361** | | **$8,817,089** | | **$9,448,891** | | **$10,094,898** | | **$10,755,066** | |

# Projection Summary

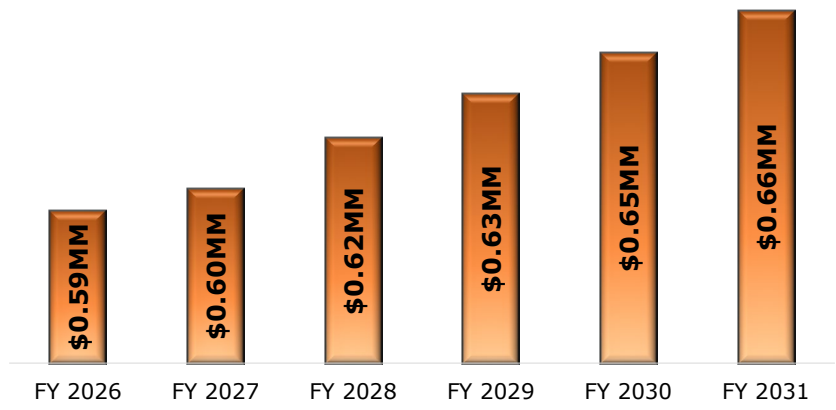
## Working Cash Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

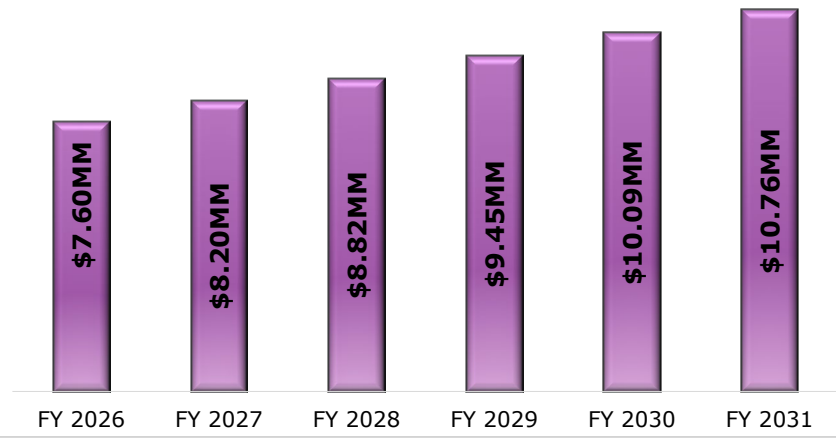
### Projected Revenues and Expenditures




### Fiscal Year Surplus / Deficit




### Year End Fund Balances



# Revenue Summary

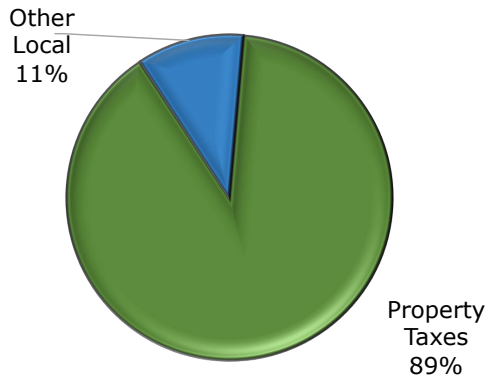
## Working Cash Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

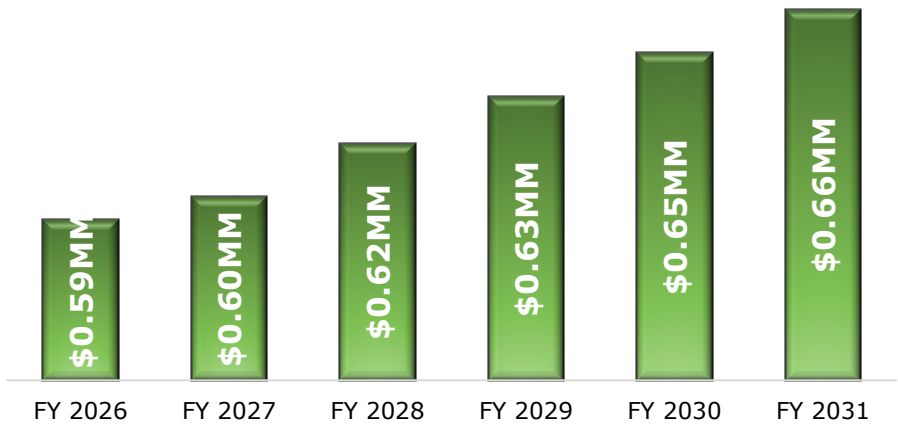
| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | | PROJECTED FY 2029 | | PROJECTED FY 2030 | | PROJECTED FY 2031 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **LOCAL** | | | | | | | | | | | |
| Property Taxes | $528,832 | $554,246 | *4.8%* | $571,664 | *3.1%* | $586,738 | *2.6%* | $600,944 | *2.4%* | $615,104 | *2.4%* |
| Other Local Revenue | $63,089 | $45,064 | *-28.6%* | $45,064 | *0.0%* | $45,064 | *0.0%* | $45,064 | *0.0%* | $45,064 | *0.0%* |
| **TOTAL LOCAL REVENUE** | **$591,921** | **$599,310** | ***1.2%*** | **$616,728** | ***2.9%*** | **$631,802** | ***2.4%*** | **$646,008** | ***2.2%*** | **$660,168** | ***2.2%*** |
| **STATE** | | | | | | | | | | | |
| Evidence Based Funding | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other State Revenue | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL STATE REVENUE** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **TOTAL FEDERAL REVENUE** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| FLOW-THROUGH REVENUE | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **TOTAL REVENUE** | **$591,921** | **$599,310** | ***1.2%*** | **$616,728** | ***2.9%*** | **$631,802** | ***2.4%*** | **$646,008** | ***2.2%*** | **$660,168** | ***2.2%*** |



### Budgeted Revenue Allocation by Source




### Revenue Projection




Frontline Analytics

# Historical Summary

## Working Cash Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

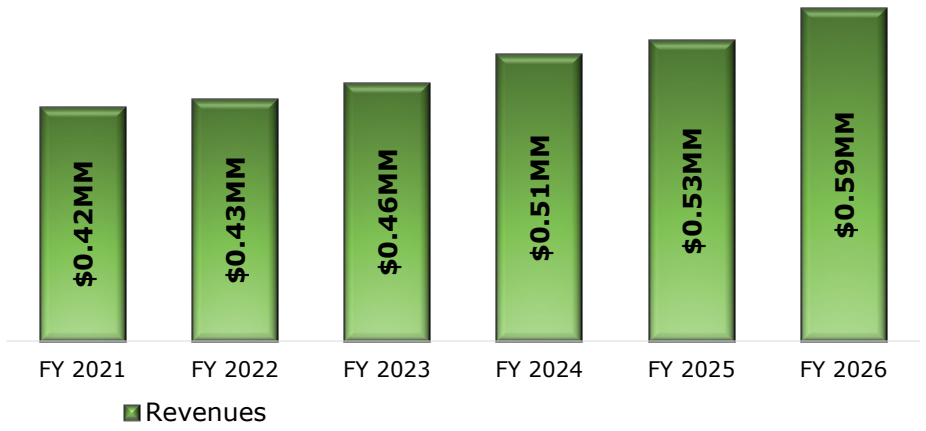
| | AFR FY 2021 | AFR FY 2022 | | AFR FY 2023 | | AFR FY 2024 | | AFR FY 2025 | | BUDGET FY 2026 | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | | | | | |
| Local | $415,323 | $429,104 | *3.3%* | $457,587 | *6.6%* | $508,523 | *11.1%* | $534,579 | *5.1%* | $591,921 | *10.7%* |
| State | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Federal | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL REVENUE** | **$415,323** | **$429,104** | ***3.3%*** | **$457,587** | ***6.6%*** | **$508,523** | ***11.1%*** | **$534,579** | ***5.1%*** | **$591,921** | ***10.7%*** |
| **OTHER FINANCING SOURCES / USES** | | | | | | | | | | | |
| Other Financing Sources | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| Other Financing Uses | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **TOTAL OTHER FIN. SOURCES / USES** | **$0** | **$0** | | **$0** | | **$0** | | **$0** | | **$0** | |
| **SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES** | **$415,323** | **$429,104** | | **$457,587** | | **$508,523** | | **$534,579** | | **$591,921** | |
| **BEGINNING FUND BALANCE** | **$4,664,014** | **$5,079,337** | | **$5,508,441** | | **$5,966,028** | | **$6,474,551** | | **$7,009,130** | |
| **AUDIT ADUSTMENTS TO FUND BALANCE** | $0 | $0 | | $0 | | $0 | | $0 | | $0 | |
| **YEAR END BALANCE** | **$5,079,337** | **$5,508,441** | | **$5,966,028** | | **$6,474,551** | | **$7,009,130** | | **$7,601,051** | |

# Historical Summary

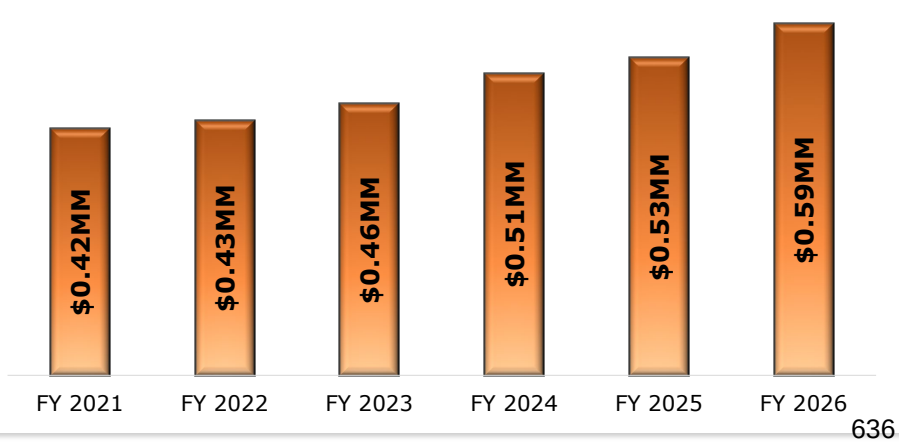
## Working Cash Fund

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60

### Projected Revenues and Expenditures

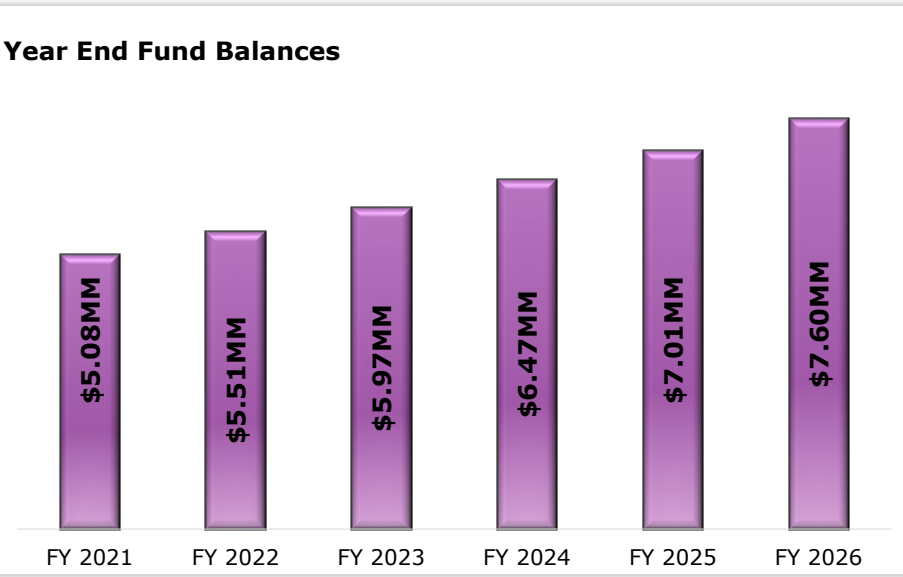



### Fiscal Year Surplus / Deficit






### Year End Fund Balances



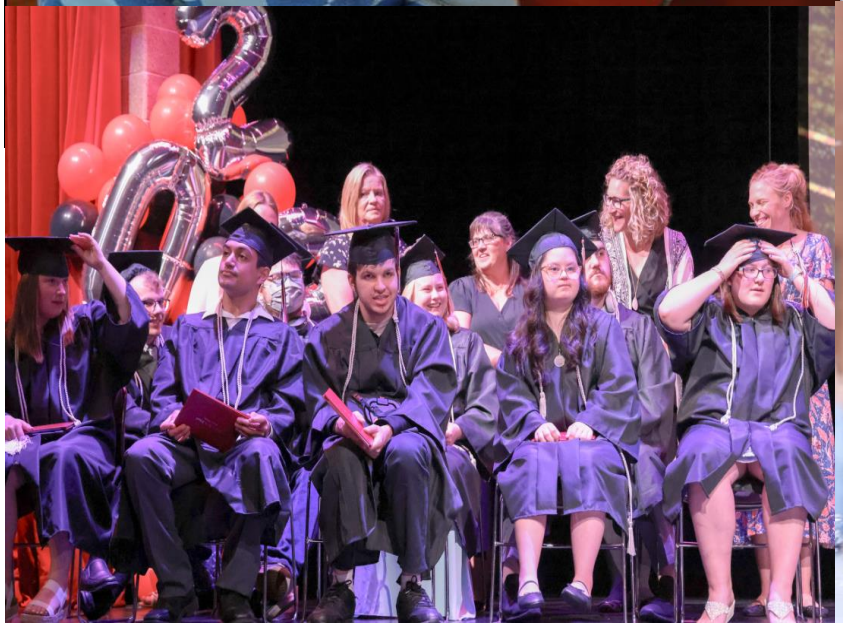
# Huntley Community District 158

## 2027 Tentative Budget



HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Fiscal Year 2027 Budget



# Fiscal Year 2027 Budget

- ✓ Key Assumptions
- ✓ Capital Projects Fund 60
- ✓ Modifications from the last draft
- ✓ Big picture - Operating Results
- ✓ Revenues at a glance
- ✓ Expenses at a glance
- ✓ Best Case & Worst Case Scenario – 5 Year Plan
- ✓ Risks and the Recommendation

# Fiscal Year 2027 Budget – Key Assumptions

## Key Assumptions

Revenue

- CPI set at 2.7% Levy Year 2026
- New Construction estimated at $20M
- State Funding decreasing approx. $400k due to MCAT's
- Interest Earnings declining

Expense

- Salary Increases reflect collective bargaining agreements Health Insurance currently budgeted to reflect a 12.3% or an approximate $2M increase

# Fiscal Year 2027 Proposed Budget – Modifications

## Tentative Draft Modifications

- Recognized the final Revenue Recapture for Levy Year 2025 as this has increased to approximately $253k
- Adjust Workers Comp (WC) and Property and Liability Insurance to actual, based upon final premiums. WC decreased by approximately (3.6%) resulting in savings of $57.7k from what was originally budgeted, while Property & Liability Insurance came in with a 3.2% increase, resulting in budgeted favorability approximating $13k.
- $2.8M for the DX Cooling project at Heineman was carved out of the Operation's & Maintenance Fund to the Capital Project Fund.
- Added $661k of Revenue to Capital Projects Fund, Other Income as a result of the expected ComEd rebate on the HMS $2.8M Chiller.

# Capital Projects Fund 60

**Capital Projects and the use of the Capital Project Fund**
Under the Governmental Accounting Standards Board (GASB), the primary intent of a Capital Projects Fund is to account for and report financial resources that are restricted, committed, or assigned for the acquisition or construction of major, long-term capital assets.

# Fiscal Year 2027 Budget – Big Picture

| | FY 25 Actuals | FY 26 Budget | FY 27 Draft III Budget | FY 27 Tentative Budget |
|---|---|---|---|---|
| Operating Revenues | $ 134,323,076 | $ 139,298,066 | $ 142,556,420 | $ 142,567,264 |
| Operating Expenditures | $ 133,242,956 | $ 138,707,793 | $ 142,526,177 | $ 139,860,156 |
| **Operating Surplus (Deficit)** | **$ 1,080,120** | **$ 590,273** | **$ 30,243** | **$ 2,707,108** |
| Beginning Fund Balance | $ 38,475,551 | $ 39,617,693 | $ 40,207,966 | $ 40,207,966 |
| **Ending Fund Balance** | **$ 39,617,693** | **$ 40,207,966** | **$ 40,238,209** | **$ 42,915,074** |
| Reserve for Replacement | $ (4,100,000) | $ (4,100,000) | $ (4,100,000) | $ (4,100,000) |
| Unrestricted Fund Balance | $ 35,517,693 | $ 36,107,966 | $ 36,138,209 | $ 38,815,074 |

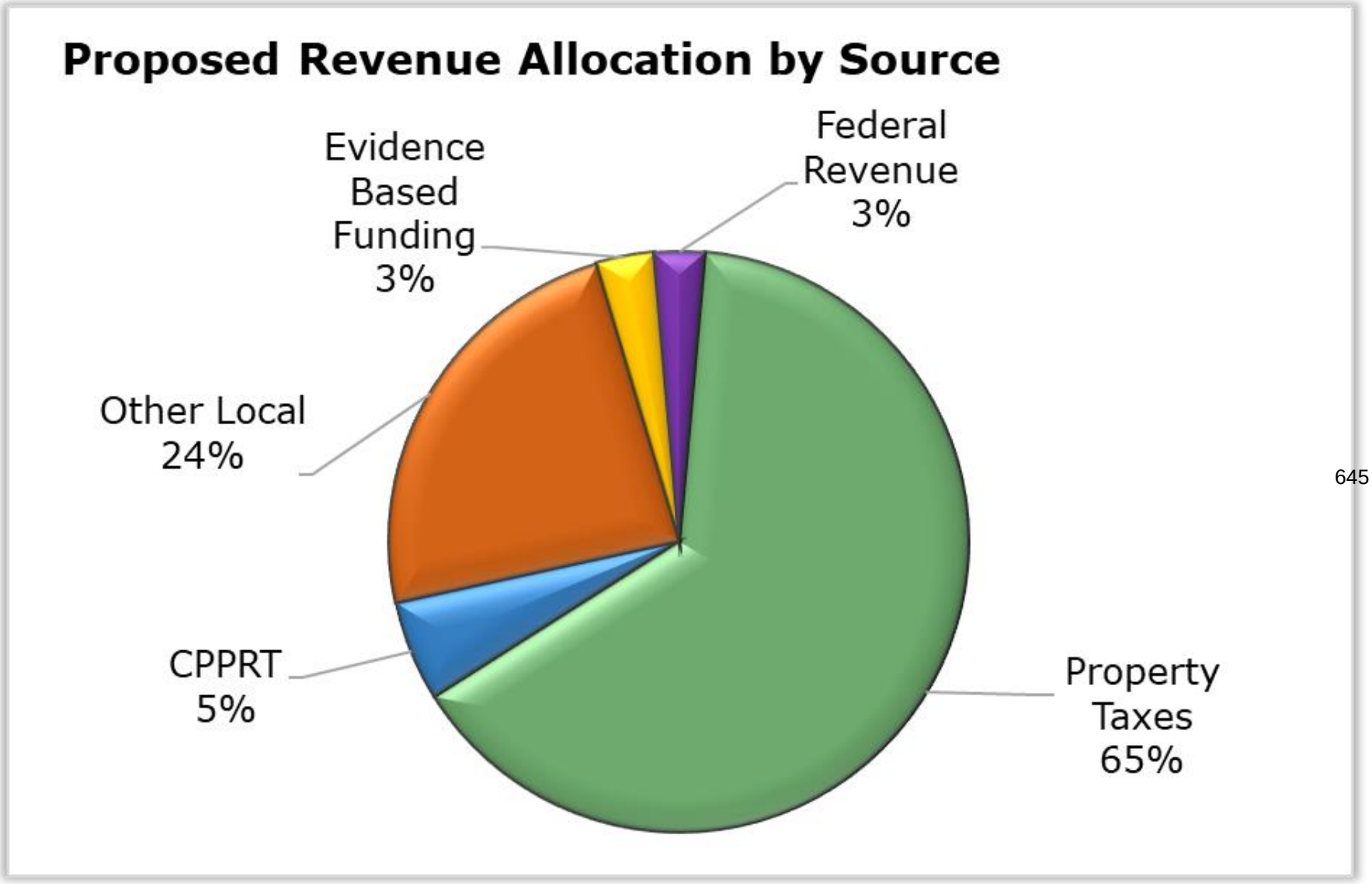
# Fiscal Year 2027 Budget – Big Picture

**Educational | O & M | Transportation | IMRF / SS | Capital Projects | Working Cash | Tort**

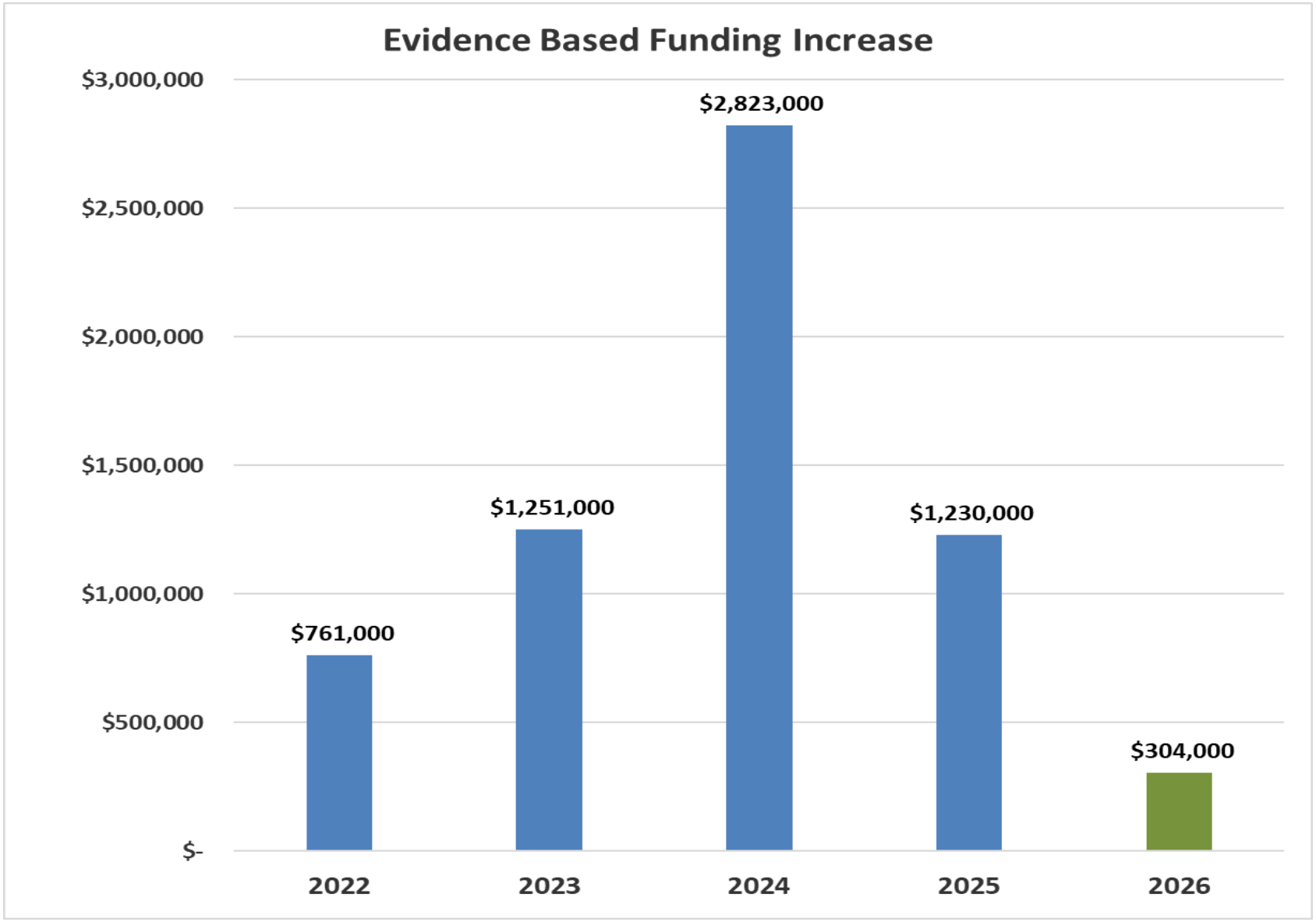
**Huntley Community School District 158 | Tentative Budget with Capital Projects Fund**

| | BUDGET FY 2026 | PROJECTED FY 2027 | | PROJECTED FY 2028 | PROJECTED FY 2029 | PROJECTED FY 2030 | PROJECTED FY 2031 |
|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | |
| Local | $97,559,080 | $101,866,193 | *4.4%* | $104,031,257 | $106,519,088 | $108,863,701 | $111,200,641 |
| State | $38,730,062 | $38,335,062 | *-1.0%* | $38,432,349 | $38,737,349 | $39,042,349 | $39,347,349 |
| Federal | $3,922,013 | $3,922,013 | *0.0%* | $3,922,013 | $3,922,013 | $3,922,013 | $3,922,013 |
| Other | $0 | $0 | | $0 | $0 | $0 | $0 |
| **TOTAL REVENUE** | **$140,211,155** | **$144,123,268** | **2.8%** | **$146,385,619** | **$149,178,450** | **$151,828,063** | **$154,470,003** |
| **EXPENDITURES** | | | | | | | |
| Salaries | $84,654,308 | $86,555,761 | *2.2%* | $89,346,747 | $92,232,173 | $95,220,909 | $98,310,807 |
| Benefits | $26,966,994 | $29,323,479 | *8.7%* | $30,983,333 | $32,745,996 | $34,556,510 | $36,444,460 |
| Purchased Services | $11,967,930 | $11,533,456 | *-3.6%* | $11,605,275 | $11,738,203 | $11,757,548 | $11,835,647 |
| Supplies And Materials | $8,345,367 | $8,020,367 | *-3.9%* | $8,635,367 | $9,151,367 | $8,886,367 | $8,635,367 |
| Capital Outlay | $2,943,164 | $3,297,064 | *12.0%* | $4,214,491 | $4,373,166 | $3,945,000 | $3,945,000 |
| All Other Objects | $3,830,030 | $3,830,030 | *0.0%* | $3,830,030 | $3,830,030 | $3,830,030 | $3,830,030 |
| **TOTAL EXPENDITURES** | **$138,707,793** | **$142,560,156** | **2.8%** | **$148,615,243** | **$154,070,936** | **$158,196,363** | **$163,091,312** |
| **SURPLUS / DEFICIT** | **$1,503,362** | **$1,563,112** | | **($2,229,624)** | **($4,892,485)** | **($6,368,300)** | **($8,621,309)** |

# Fiscal Year 2027 Budget – Revenues at a Glance



# Fiscal Year 2027 Budget – Revenues at a Glance



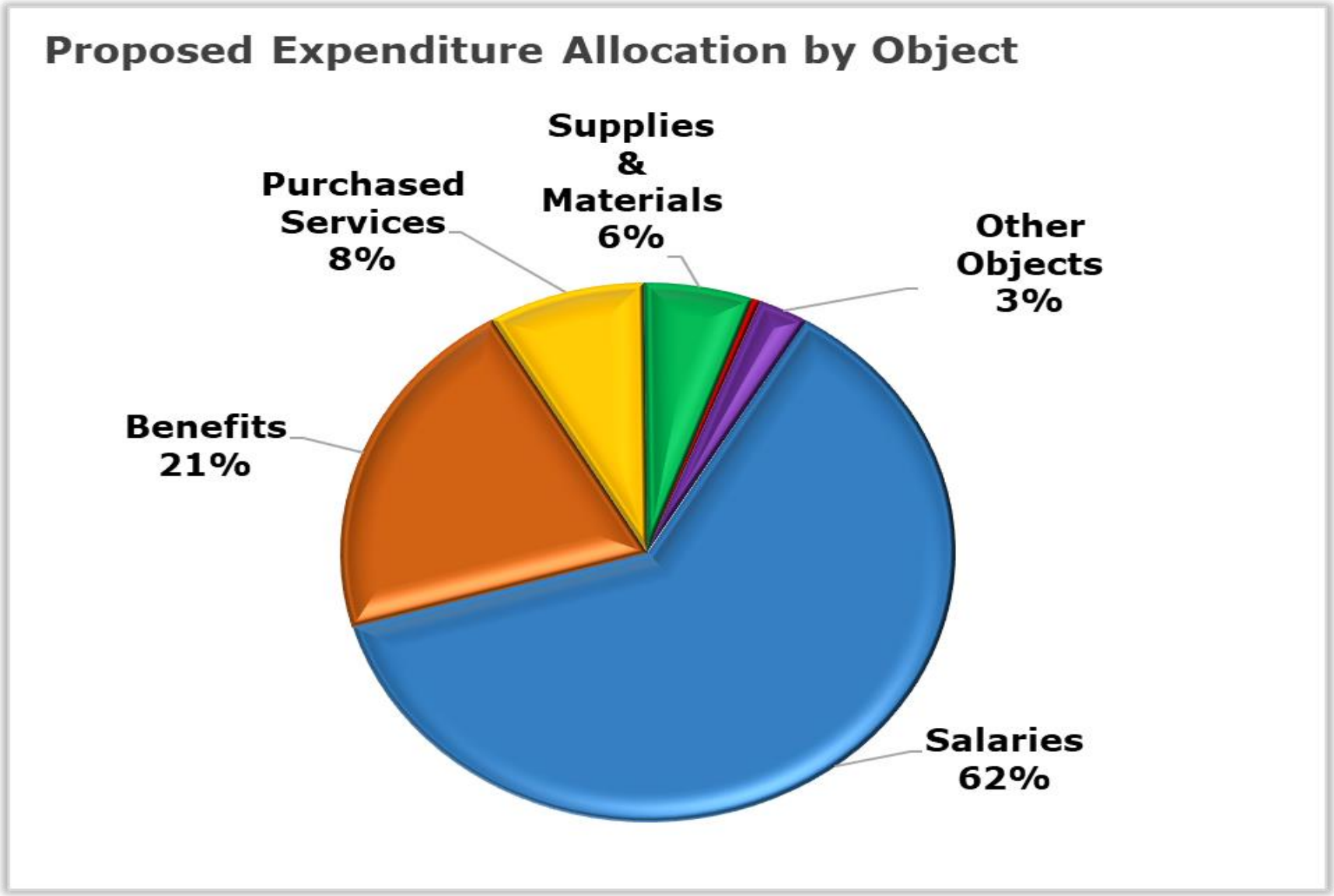
# Fiscal Year 2027 Budget – Revenues at a Glance

- **Local Revenues** are expected to increase by $3.6M
  - An increase in levy dollars of $4.1M driven by CPI of 2.9% for Levy Year 2025 combined with an increase in New Construction offset by a decrease in Interest Earnings of ($500k)

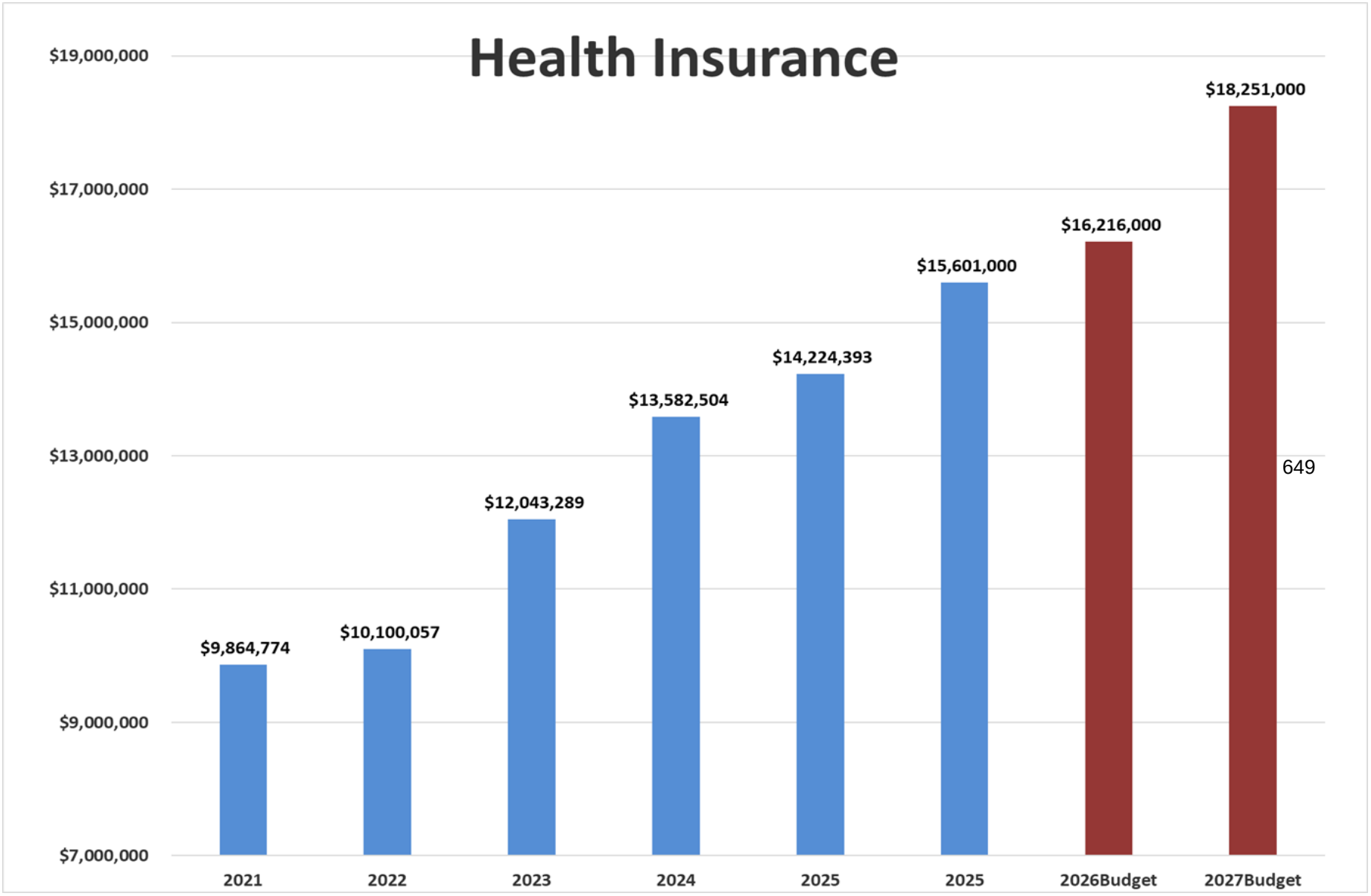
- **State Revenues** are expected to decrease by approximately 1% or ($395k).
  - An increase of EBF Funding of $304k.
  - A decrease in Transportation Grant Funding of ($700k) due to lower than expected State revenue available for MCAT funding

- **Federal Revenues** are expected to stay flat with the FY26 Budget

# Fiscal Year 2027 Budget – Expenses at a Glance



# Fiscal Year 2027 Budget – 5 Year's Health Insurance

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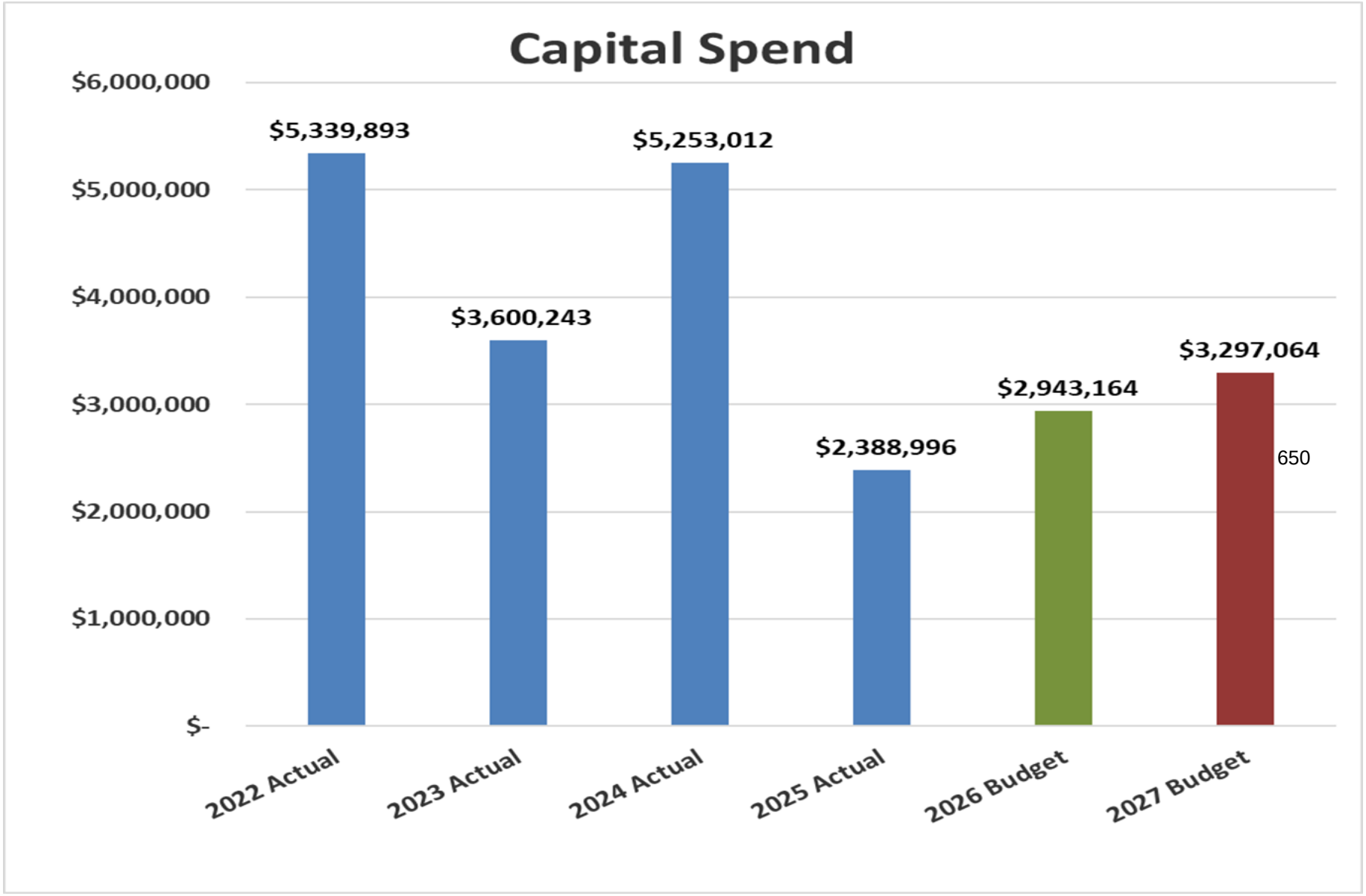
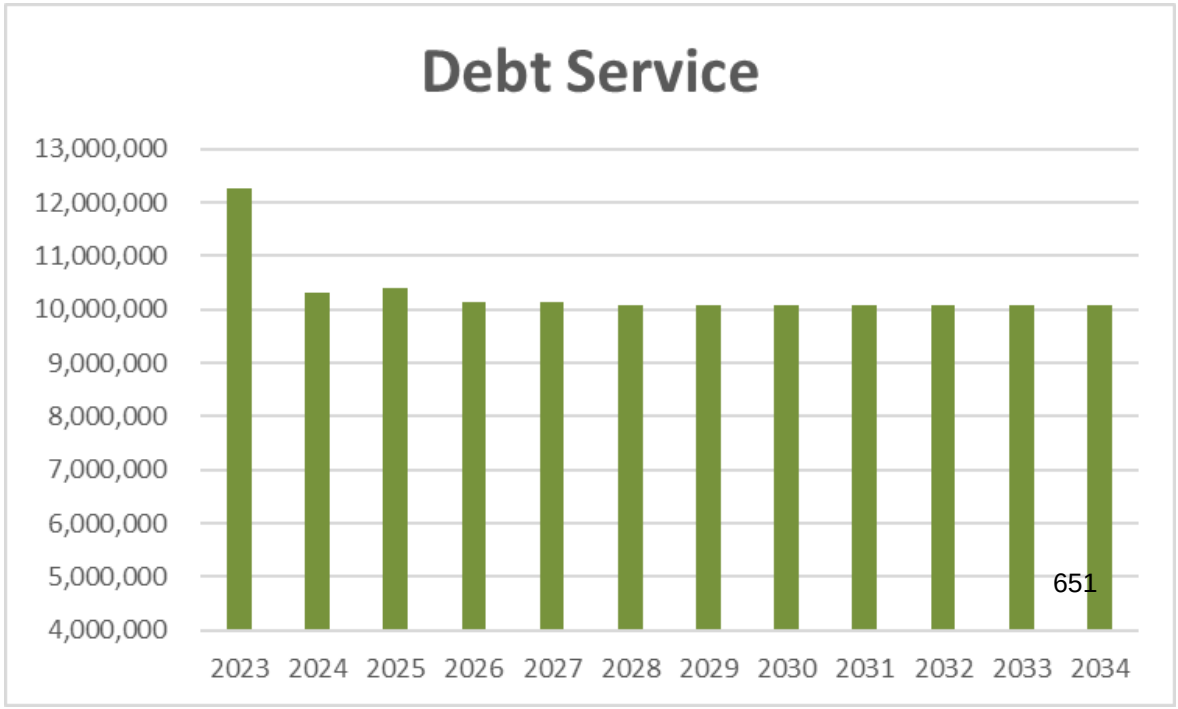
# Fiscal Year 2027 Budget – Historical Capital Spend



# Fiscal Year 2027 Budget – Debt Service

| Levy Year | Debt Payment |
|---|---|
| 2023 | 12,257,389 |
| 2024 | 10,320,664 |
| 2025 | 10,399,501 |
| 2026 | 10,151,639 |
| 2027 | 10,145,859 |
| 2028 | 10,085,998 |
| 2029 | 10,084,798 |
| 2030 | 10,086,717 |
| 2031 | 10,086,626 |
| 2032 | 10,082,062 |
| 2033 | 10,084,405 |
| 2034 | 10,084,197 |
| Total | 123,869,854 |



# Fiscal Year 2027 Budget – Current

**Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60**

| | | | | | | |
|---|---|---|---|---|---|---|
| Consumer Price Index | 2.70% | 2.30% | 2.00% | 2.00% | 2.00% | 2.00% |
| New Construction | $60M | $20M | $13M | $13M | $10M | $10M |
| | BUDGET FY 2026 | PROJECTED FY 2027 | PROJECTED FY 2028 | PROJECTED FY 2029 | PROJECTED FY 2030 | PROJECTED FY 2031 |
| TOTAL REVENUE | $140,211,155 | $144,123,268 | $146,385,619 | $149,178,450 | $151,828,063 | $154,470,003 |
| TOTAL EXPENDITURES | $138,707,793 | $142,560,156 | $148,615,243 | $154,070,936 | $158,196,363 | $163,091,312 |
| SURPLUS / DEFICIT | $1,503,362 | $1,563,112 | ($2,229,624) | ($4,892,485) | ($6,368,300) | ($8,621,309) |

# Fiscal Year 2027 Budget – Best Case/Worst Case

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60 - BEST CASE

| | | | | | | |
|---|---|---|---|---|---|---|
| Consumer Price Index | 2.70% | 3.80% | 2.50% | 2.50% | 2.00% | 2.00% |
| New Construction | $60M | $50M | $30M | $20M | $20M | $15M |

| | BUDGET FY 2026 | PROJECTED FY 2027 | PROJECTED FY 2028 | PROJECTED FY 2029 | PROJECTED FY 2030 | PROJECTED FY 2031 |
|---|---|---|---|---|---|---|
| TOTAL REVENUE | $140,211,155 | $144,708,683 | $148,586,711 | $152,794,020 | $156,070,227 | $159,070,079 |
| TOTAL EXPENDITURES | $138,707,793 | $142,560,156 | $148,615,243 | $154,070,936 | $158,196,363 | $163,091,312 |
| SURPLUS / DEFICIT | $1,503,362 | $2,148,527 | ($28,532) | ($1,276,915) | ($2,126,136) | ($4,021,233) |

## Huntley Community School District 158 | FY27 Budget Draft 3 With O/M Capital in Fund 60 - WORST CASE



| | | | | | | |
|---|---|---|---|---|---|---|
| Consumer Price Index | 2.70% | 2.00% | 1.50% | 1.50% | 1.50% | 1.50% |
| New Construction | $60M | $15M | $10M | $10M | $10M | $10M |

| | BUDGET FY 2026 | PROJECTED FY 2027 | PROJECTED FY 2028 | PROJECTED FY 2029 | PROJECTED FY 2030 | PROJECTED FY 2031 |
|---|---|---|---|---|---|---|
| TOTAL REVENUE | $140,211,155 | $144,025,697 | $145,993,786 | $148,286,825 | $150,384,085 | $152,243,386 |
| TOTAL EXPENDITURES | $138,707,793 | $142,560,156 | $148,615,243 | $154,070,936 | $158,196,363 | $163,091,312 |
| SURPLUS / DEFICIT | $1,503,362 | $1,465,541 | ($2,621,457) | ($5,784,110) | ($7,812,278) | ($10,847,926) |

# Fiscal Year 2027 Budget – Risk & Recommendation

| | FY 26 Budget | FY 27 Tentative Budget |
|---|---|---|
| Operating Revenues | $ 139,298,066 | $ 142,567,264 |
| Operating Expenditures | $ 138,707,793 | $ 139,860,156 |
| **Operating Surplus (Deficit)** | **$ 590,273** | **$ 2,707,108** |
| Beginning Fund Balance | $ 39,617,693 | $ 40,207,966 |
| **Ending Fund Balance** | **$ 40,207,966** | **$ 42,915,074** |
| Reserve for Replacement | $ (4,100,000) | $ (4,100,000) |
| Unrestricted Fund Balance | $ 36,107,966 | $ 38,815,074 |

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: June 18, 2026

Subject: **Revenue Contract Approval**
Board of Education Meeting – June 12, 2026
Finance Committee

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Presented are Fundraising/Crowdfunding Authorization forms for the organizations listed below.

| Organization Benefited | Vendor | Net Revenue |
|---|---|---|
| Conley Band/Orchestra | AIA CDM Promotions | $1,500 |
| Martin Band/Orchestra | AIA CDM Promotions | $1,500 |
| Marlowe Cheer | Snap!Raise | $2,500 |
| Huntley High Boys Golf | Raise360 | $6,000 |
| Heineman Music | Butterbraid Pastry | $5,000 |
| Heineman 6th Grade | Savings Products | $10,000 |
| Marlowe 6th Grade | Premier Fundraising | $10,000 |
| Chesak Art | Art to Remember | $3,000 |
| Leggee Band/Orchestra | CDM Productions | $2,390 |

**RECOMMENDATION**
The Finance Committee recommend the Board of Education approve the Fundraising/Crowdfunding Authorization forms at the June 18, 2026 Regular Board Meeting.

# Fundraising Authorization Form

Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form ***in its entirety*** and submit it to your Athletic / Activities Director (as applicable) and Building Principal a minimum of **45 days before** the desired starting date of the event. The Building Principal will then send all documents to the Chief Financial Officer.

Today's Date: 4/24/26 School: Conley Elementary School

Name of School Organization: Band/Orchestra

Sponsor / Coach's Name: BrittanyChally Phone: 847-659-3822

Start Date of Event: 8/17/26 End Date of Event: 10/2/26

Anticipated Revenue and Approximate Value of Non-Monetary Items / Compensation: $ 1,500 ✓

Type of Sale / Event: T-Shirt Sale ✓

Will a Vendor Be Used: ☒ Yes* ☐ No ** Attach all contracts and agreements to this form.*

Name of Vendor or Crowdfunding Platform (if applicable): CDM Promotion - last year's invoice attached

Crowdfunding Platform Website (if applicable): _____

Type of Product or Service Provided by Vendor: T-shirt supplier

**What will the funds be used for? MUST BE SPECIFIC**

The money provides the students their uniform to wear to concerts and additional supplies throughout the year, such as reeds and valve oil.

Activity Account Number: 19 E 1799 0000 00 150 917060

Account Name: Conley Music Band/Orchestra

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers that require Board approval (over $1,000).**

Brittany Chally — Sponsor / Coach Signature — Date 4/27/26

Athletic / Activities Director Signature — Date

Principal Signature — *I certify that it is at least 45 days before the event's desired start date.* — Date 4/27/26

Chief Financial Officer Signature — Date 5-11-26

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of $1,000.00 be approved by the board.

☐ Superintendent's Copy ☐ Fiscal Services Copy Date of Board Approval: _____

AIA™ CDM PROMOTIONS

Mike Napoli
P: 847-669-3100 F: 847-669-3376
Email : mnapoli@cdmpromo.com
Website : cdmpromo.espwebsite.com

KATHY MICHEL
CONLEY ELEMENTARY SCHOOL
750 ACADEMIC DRIVE
ALGONQUIN IL 60102

| INVOICE | 2CM3252583 |
|---|---|
| INVOICE DATE | 10/10/2025 |
| PAGE | 1 of 1 |
| ACCOUNT# | 514241565 |
| EAIA Order # | 2CMA2145 |
| YOUR REF/PO# | Band/Orch Tees 25-26 |
| ORDERED BY | Kathy Michel |
| Tax Exempt | [X] Yes [ ] No |
| Tax Exempt # | E9995-0162-06 (JR) |

Delivery Details Below.

| Line | Qty | Item | Description | Unit | Amount |
|---|---|---|---|---|---|
| 1 | 95 | CPN-10473695 | Gildan Youth Heavy Cotton™ T-Shirt | 10.00 EA | 950.00 |
| 2 | 51 | CPN-556026146 | *Breakdown below* | | |
| - | 48 | CPN-556026146 | Gildan Unisex Heavy Cotton™ T-Shirt | 10.00 EA | 480.00 |
| - | 3 | | 2XL - /Cotton | 12.00 | 36.00 |

| Terms | Sub-Total | Freight | Sales Tax | Invoice Total | Payment | Due Date |
|---|---|---|---|---|---|---|
| Net 15 | $1,466.00 | $0.00 | $0.00 | $1,466.00 | $0.00 | 10/25/2025 |
| | | | PLEASE PAY THIS AMOUNT ➡ | | Total Due | $1,466.00 |

*For proper credit to your account, PLEASE INCLUDE THE INVOICE NUMBER ON YOUR REMITTANCE*

Electronic Payment:
CIBC Bank USA
AIA Corporation
ABA: 071006486
Acct#: 7701657
Email: bankinfo@aiacorporation.com

Checks Payable to: AIA Corporation

Standard Mail:
AIA CORPORATION
8148 SOLUTIONS CENTER
CHICAGO IL 60677-8001

Courier Packages
AIA CORPORATION
4351 W College Ave, Suite 400
APPLETON WI 54914

Thank you for your order! We appreciate your business!

# Fundraising Authorization Form

Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form ***in its entirety*** and submit it to your Athletic / Activities Director (as applicable) and Building Principal a minimum of 45 days before the desired starting date of the event. The Building Principal will then send all documents to the Chief Financial Officer.

Today's Date: 4/24/26 School: Martin Elementary School

Name of School Organization: Band/Orchestra

Sponsor / Coach's Name: Brittany Chally Phone: 847-659-3822

Start Date of Event: 8/17/26 End Date of Event: 10/2/26

Anticipated Revenue and Approximate Value of Non-Monetary Items / Compensation: $ $1.500

Type of Sale / Event: T-Shirt Sale

Will a Vendor Be Used: ☒ Yes* ☐ No **** Attach all contracts and agreements to this form.***

Name of Vendor or Crowdfunding Platform (if applicable): CDM Promotion - last year's invoice Attached

Crowdfunding Platform Website (if applicable):

Type of Product or Service Provided by Vendor: T-shirts

**What will the funds be used for? MUST BE SPECIFIC**

The money provides the students their uniform to wear to concerts and additional supplies throughout the year, such as reeds and valve oil.

Activity Account Number: 1 9 E 1 9 9 9 0 0 0 0 0 0 1 2 0 9 7 0 6 0 0

Account Name: Martin Band

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers that require Board approval (over $1,000).**

Sponsor / Coach Signature — Date: 4/28/26

Athletic / Activities Director Signature — Date:

Principal Signature – *I certify that it is at least 45 days before the event's desired start date.* — Date: 4/28/26

Chief Financial Officer Signature — Date: 5.13.26

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of $1,000.00 be approved by the board.

☐ Superintendent's Copy ☐ Fiscal Services Copy Date of Board Approval:

AIA CDM PROMOTIONS

Dena Napoli
P: 847-254-7870 F: 847-669-3376
Email : dnapoli@cdmpromo.com
Website : cdmpromo.espwebsite.com

MELINDA STANTON
ADMINISTRATIVE ASSIS
MARTIN ELEMENTARY SCHOOL
10920 REED ROAD
LAKE IN THE HILLS IL 60156

| | |
|---|---|
| INVOICE | 2CM3252600 |
| INVOICE DATE | 10/10/2025 |
| PAGE | 1 of 1 |
| ACCOUNT# | 514242226 |
| EAIA Order # | 2CMA2146 |
| YOUR REF/PO# | Band/Orch Tees 25-26 |
| ORDERED BY | Melinda Stanton |
| Tax Exempt | [X] Yes [ ] No |
| Tax Exempt # | Same as 261604 |

Delivery Details Below.

| Line | Qty | Item | Description | Unit | Amount |
|---|---|---|---|---|---|
| 1 | 109 | CPN-10473695 | Gildan Youth Heavy Cotton™ T-Shirt | 8.00 EA | 872.00 |
| 2 | 77 | CPN-556026146 | Gildan Unisex Heavy Cotton™ T-Shirt | 8.00 EA | 616.00 |

| Terms | Sub-Total | Freight | Sales Tax | Invoice Total | Payment | Due Date |
|---|---|---|---|---|---|---|
| Net 15 | $1,488.00 | $0.00 | $0.00 | $1,488.00 | $0.00 | 10/25/2025 |

PLEASE PAY THIS AMOUNT ➡ **Total Due** **$1,488.00**

*For proper credit to your account, PLEASE INCLUDE THE INVOICE NUMBER ON YOUR REMITTANCE*

Electronic Payment:
CIBC Bank USA
AIA Corporation
ABA: 071006486
Acct#: 7701657
Email: bankinfo@aiacorporation.com

Checks Payable to: AIA Corporation

Standard Mail:
AIA CORPORATION
8148 SOLUTIONS CENTER
CHICAGO IL 60677-8001

Courier Packages
AIA CORPORATION
4351 W College Ave, Suite 400
APPLETON WI 54914

Thank you for your order! We appreciate your business!

# Fundraising Authorization Form

Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form ***in its entirety*** and submit it to your Athletic / Activities Director (as applicable) and Building Principal a minimum of 45 days before the desired starting date of the event. The Building Principal will then send all documents to the Chief Financial Officer.

Today's Date: 2/24/26 School: Marlowe Middle School

Name of School Organization: Marlowe Cheer

Sponsor / Coach's Name: Laura Archambeau & Katie Burley Phone: 847-6594861

Start Date of Event: Sept. 2026 End Date of Event: Oct.2026

Anticipated Revenue and Approximate Value of Non-Monetary Items / Compensation: $ $2500 ✓

Type of Sale / Event: Crowdfunding ✓

Will a Vendor Be Used: ☒ Yes* ☐ No **** Attach all contracts and agreements to this form.***

Name of Vendor or Crowdfunding Platform (if applicable): Snap & Rise

Crowdfunding Platform Website (if applicable): https://www.snapraise.com/

Type of Product or Service Provided by Vendor: No product or service

**What will the funds be used for? MUST BE SPECIFIC**

Competition music, competition bows, state apparel, basketball apparel for themed games ✓ ok

Name of Activity Account: Marlowe Cheer Activity Account #: 408

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers that require Board approval (over $1,000).**

L Archambeau Kat Burley 4-24-26
Sponsor / Coach Signature Date

Athletic / Activities Director Signature 4/30/26
Date

Jillian M Pearce 4/30/26
Principal Signature — *I certify that it is a minimum of 45 days before the desired start date of the event.* Date

Chief Financial Officer Signature 5-11-26
Date

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of $1,000.00 be approved by the board.

☐ Superintendent's Copy ☐ Fiscal Services Copy



Date of Board Approval: _____

# What is Snap! Raise?

At Snap! Raise, we create webpages that are designed to tell a program's story and why they want to fundraise. Each program has their own unique page created to include text, logos, photos, and videos to support their story.

The process is simple. We get all of the participants signed in to the site, so that they may share it out with their biggest supporters (aunts, uncles, grandparents, etc.) via email, text and social media. Participants are simply adding email addresses and numbers of their supporters and Snap! will take care of the outreach and messaging. Supporters are able to donate via debit/credit card and other various methods. Group leaders are able to track their roster and encourage participation through our simple reminder features.

All donations are secured through Stripe (our 3rd party payment processor). The fundraiser stays live for 28 days. At the end of the fundraiser, a check (made out to the school or organization) will be sent or direct deposit is available. Programs receive 80% of the total funds raised. Snap! Raise is SOPPA & COPPA compliant.

click to see --> example pages

Huntley Dance Team - $7,566

Cary-Grove Cheerleading 2024 (live)

Central High School Cheerleading 2023 - $10,540

Video Testimonial - Jeff Vlk - Buffalo Grove Football

More examples? Click Here or Scan QR Code

Click Here to view our Privacy Policy

PROUD SPONSOR OF IADA & IDSA

FOR ADDITIONAL QUESTIONS

EMAIL: MATT.ECKSTEIN@SNAPRAISE.COM

CALL/TEXT: 317-696-3867

8300 7TH AVE S, SEATTLE, WA 98108

# Fundraising Authorization Form

Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form ***in its entirety*** and submit it to your Athletic / Activities Director (as applicable) and Building Principal a minimum of 45 days before the desired starting date of the event. The Building Principal will then send all documents to the Chief Financial Officer.

Today's Date: 4/22/26 School: Huntely High School

Name of School Organization: H.S. Boys Golf

Sponsor / Coach's Name: Brian O'Neill Phone: 847-337-3693

Start Date of Event: 8/14/26 End Date of Event: 8/28/26

Anticipated Revenue and Approximate Value of Non-Monetary Items / Compensation: $ 6,000 ✓

Type of Sale / Event: Donations / Crowdfunding % to District 80 %

Will a Vendor Be Used: ☒ Yes* ☐ No **** Attach all contracts and agreements to this form.***

Name of Vendor or Crowdfunding Platform (if applicable): Adrenaline Frundraising

Crowdfunding Platform Website (if applicable): Raise360

Type of Product or Service Provided by Vendor: _____

**What will the funds be used for? MUST BE SPECIFIC**

-Golf balls for Varsity and JV
-Golf Polo's (Jerseys)
-T-shirts
-Hats
-Golf invite expenses

Activity Account Number: ☐☐ E ☐☐☐☐ ☐☐☐☐ ☐☐ ☐☐☐ ☐☐☐☐☐☐ 0523

Account Name: H.S. Boys Golf

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers that require Board approval (over $1,000).**

Sponsor / Coach Signature — Date 4/21/26

Athletic / Activities Director Signature — Date 5/21/26

Principal Signature – *I certify that it is at least 45 days before the event's desired start date.* — Date 5-22-26

Chief Financial Officer Signature — Date 5-27-26

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of $1,000.00 be approved by the board.

☐ Superintendent's Copy ☐ Fiscal Services Copy Date of Board Approval: _____

**Adrenaline Fundraiser Agreement**
**(Raise 365)**

_____ d/b/a Adrenaline Fundraising ("Adrenaline" herein) and Organization identified below enter into the following Fundraiser Agreement ("Agreement") for the purpose of providing an Adrenaline Fundraising Program ("Program") designed to facilitate Organization's fundraising efforts, using the Raise 365 Platform.

1. **Program terms.** Adrenaline and Organization agree to use the Raise 365 Fundraiser system to facilitate the fundraiser. Organization and Adrenaline agree to the terms and conditions on the Raise 365 website. Organization agrees to the Date and Profit % stated below. In this agreement, "Profit %" means the percentage of the total funds raised that is payable to Organization.

2. **Adrenaline Obligations.**
   - Adrenaline agrees to use its best efforts to assist Organization with its fundraising efforts.
   - Adrenaline agrees, at its discretion, to provide training and incentives to individuals involved in the fundraising process along with program materials appropriate to facilitate Organization's fundraising efforts.
   - Adrenaline Representative will deliver payment to Organization within a reasonable amount of time.

3. **Organization Obligations.**
   - Organization confirms that it is not under a contractual obligation to participate in a competing non-Adrenaline fundraising program.
   - Organization agrees to allow Adrenaline reasonable access to Organization's facilities at mutually agreed upon times in order to conduct the Program.

4. **Intellectual Property Ownership and Product Distribution.** Adrenaline retains all intellectual property rights associated with the products but agrees to license these rights for the limited purpose of conducting the Program. Organization agrees not to disclose any forms, materials, technical information or methods employed by Adrenaline or intellectual property rights owned by Adrenaline for any purpose except in association with the Program absent Adrenaline's express written consent.

5. **Authorization and implementation.** Organization's representative hereby asserts that he/she understands the terms and conditions of the Agreement, agrees to be bound by them, and has the authority to bind Organization. Organization holds Adrenaline harmless of any liability regarding the actions of, and/or injuries to Program participants.

| Adrenaline - Raise 365 Fundraiser | | | | |
|---|---|---|---|---|
| *Month* | *Day* | *Year* | *Time* | ***Fundraiser Type*** |
| 8 | 14 | 26 | 10:30 | Donation |

***Length of Contract*** **: 1yr 2yr 3yr 4yr 5yr**

| Profit Structure | |
|---|---|
| *Total Raised* | *Profit %* 80 ✓ |
| *Total Raised* | *Profit %* |

Brian O'Neill — Authorized Organization Representative (Signature)
Brian O'Neill / Golf Coach — Print Name & Title
4/21/26 — Date

[illegible] — Authorized Adrenaline Representative (Signature)
Pete Ittersagen (President) — Print Name & Title
4-21-26 — Date

| Information below is to be completed by Adrenaline sales representative | | | |
|---|---|---|---|
| School / Organization: Huntley High School | Group: Boys Golf | Number of Students: | Adrenaline record number: |
| Address: 13719 Harmony Rd | City: Huntley | State: IL | Zip: 60142 |
| Contact Name: Brian O'Neil | Best time to contact: | Contact Phone Number: | Contact email address: |

# Fundraising Authorization Form

Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form ***in its entirety*** and submit it to your Athletic / Activities Director (as applicable) and Building Principal a minimum of **45 days before** the desired starting date of the event. The Building Principal will then send all documents to the Chief Financial Officer.

Today's Date: 5/20/26 School: Heineman MS

Name of School Organization: HMS Music

Sponsor / Coach's Name: Moore/Jorgensen/Rohde/Mulchay Phone: 847-659-4300

Start Date of Event: September 8, 2026 End Date of Event: September 18, 2026

Anticipated Revenue and Approximate Value of Non-Monetary Items / Compensation: $ 5000 ✓

Type of Sale / Event: Rite Bite Butterbraid Pastery

Will a Vendor Be Used: ☒ Yes* ☐ No Crowdfunding Percentage to District 0 %

** Attach all contracts and agreements to this form.* ***Required*** *for Crowdfunding Contracts*

Name of Vendor or Crowdfunding Platform (if applicable): Rite Bite Fundraising

Crowdfunding Platform Website (if applicable): N/A

Type of Product or Service Provided by Vendor: Butterbraid Pastry

**What will the funds be used for? MUST BE SPECIFIC**

Students will sell butterbraid pastries to pay for their HMS Music field trip. 6th grade will be attending the Christmas Carol musical, 7th grade will be attending Spongebob the Musical, and 8th grade will be attending Frozen. Students will earn money to go towards their individual trip.

Activity Account Number: 1 9 R 1 9 9 | 0 0 0 0 | 0 0 | 2 1 0 | 9 1 4 0 6 0

Account Name: HMS Music Activity Account

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you, indicating approval or non-approval for fundraisers that require Board approval (over $1,000).**

Emily Moore — Sponsor / Coach Signature — Date 5/22/26

Athletic / Activities Director Signature — Date

[signature] — Principal Signature – *I certify that this is at least 45 days before the desired start date of the event.* — Date 5/22/26

[signature] — Chief Financial Officer Signature — Date 5-27-26

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of $1,000.00 be approved by the board.

☐ Superintendent's Copy ☐ Fiscal Services Copy Date of Board Approval: _____

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

**Emily Moore <emoore@district158.org>**

# Fundraiser Confirmation and Details

2 messages

**Brently Schambach** <brently@ritebitefundraising.com> Thu, May 21, 2026 at 6:57 PM
To: "emoore@district158.org" <emoore@district158.org>

**Dear Emily,**

Here are the dates we currently have set. If you need to adjust anything, no problem just let us know.

*Please confirm the attached order form has the correct information. If you need anything changed, please let us know prior to the Mail Order Form Date below!

Below is important information, please verify that the information is correct and reply back to us.

***Click HERE to set up your group's online ordering site!***

| | |
|---|---|
| Product: | **Butter Braid Pastries** |
| Group Name: | Heineman Music Department |
| Contact Person: | Emily Moore |
| Contact Phone Number: | 847-659-4483 |
| Mail Order Forms Date: | 8/18/26 |
| Start Date: | 9/1/26 |
| End Date: | 9/21/26 |
| Submit Order Date: | 9/21/26 |
| Delivery Date & Rite Bite Fundraising Arrival Time: | 9/25/26 at 01:30 PM |
| Product Distribution Time: | 02:30 PM to 04:30 PM |

| | |
|---|---|
| Make Checks Payable To: | Heineman Middle School |
| Number of Order Forms: | 300 |
| Number of Posters: | 0 |
| Fundraiser Purpose: | |
| Number of Sellers: | 530 |
| Minimum Sale Per Person: | |
| Selling Price: | $17.00 per item |
| Profit: | $7.00 – more than 200 items sold<br>$6.00 – less than 200 items sold |
| Minimum for Free Delivery: | **All order sizes are FREE delivery!** |
| ***All orders that are submitted on the Group Leader Portal will be presorted by seller prior to delivery for FREE!*** | |

We are looking forward to working with you and your group!

Best Regards,

All of us at Rite Bite Fundraising!

**BJ,** *Lynwood*, **Jim & Marcy**

***Maria*, Logan,** *Braedon*, Ben

rite bite FUNDRAISING
*fundraising with a smile*

THE ONE AND ONLY Butter Braid FROZEN PASTRY DOUGH

**Flier.pdf**
246K

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**Emily Moore** <emoore@district158.org> Fri, May 22, 2026 at 7:43 AM
To: "Jorgensen, Pam" <pjorgensen@district158.org>, Rick Rohde <rrohde@district158.org>, Laura Mulcahy <lmulcahy@district158.org>

[Quoted text hidden]

--

**Emily Moore**
**6/7/8/Choir**
**Heineman Middle School**
**847-659-4483**
**Heinemanmusic.com**

**Flier.pdf**
246K

# Fundraising Authorization Form

Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form ***in its entirety*** and submit it to your Athletic / Activities Director (as applicable) and Building Principal a minimum of **45 days before** the desired starting date of the event. The Building Principal will then send all documents to the Chief Financial Officer.

Today's Date: May 20th, 2026 School: Heineman

Name of School Organization: 6th grade Atwood

Sponsor / Coach's Name: Conlon /Busam Phone: 8476594428

Start Date of Event: August 21st,2026 End Date of Event: September 8th, 2026

Anticipated Revenue and Approximate Value of Non-Monetary Items / Compensation: $ ~~Individual Fundraiser~~ 10,000

Type of Sale / Event: Atwood Cards

Will a Vendor Be Used: ☒ Yes* ☐ No Crowdfunding Percentage to District 75 % ✓

**** Attach all contracts and agreements to this form.*** ***Required for Crowdfunding Contracts***

Name of Vendor or Crowdfunding Platform (if applicable): Savings Products...Derek Garza

Crowdfunding Platform Website (if applicable): ?

Type of Product or Service Provided by Vendor: Fundraiser Cards

**What will the funds be used for? MUST BE SPECIFIC**

Students will sell cards to help pay for their Atwood trips. Profits will be deducted from the individual trips. Extras sold are put in the 6th grade account.

Activity Account Number: 1 9 R 1 9 9 9 0 0 0 0 0 0 2 1 0 9 1 4 1 8 0

Account Name: Outdoor Atwood (1418) but it has an "E" not "R"

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you, indicating approval or non-approval for fundraisers that require Board approval (over $1,000).**

Denise Conlon — Sponsor / Coach Signature — Date 5-20-2026

Athletic / Activities Director Signature — Date

Principal Signature – *I certify that this is at least 45 days before the desired start date of the event.* — Date 5/21/26

Chief Financial Officer Signature — Date 5-28-26

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of $1,000.00 be approved by the board.



☐ Superintendent's Copy ☐ Fiscal Services Copy Date of Board Approval: _____

# Savings Products

# PREMIER FUNDRAISING

# PROGRAM AGREEMENT

Representative: Derek Garza Cell Phone: 630 247-4798 GA Rep#:

**GROUP INFORMATION**

Organization: Heineman Middle School 6th grade
Group: Marlowe/Heineman 6th grade Atwood
Sponsor Name: Denise Conlon
Total Members: 300+ # of Classes:
Address: 725 John Burkey Dr.
City: Algonquin St: IL Zip: 60102
Work: ( ) Pager: ( )
Cell: ( ) Fax: ( )
Email:

**IMPORTANT DATES**

Need by: August 7th 2026
Kick Off: August 21st 2026
Sale End (Invoice Date):

**SHIPPING INFORMATION**

Ship To: Ship To Other:
☒ Representative
☒ Sponsor
☐ Other
☐ GIVEN OUT by Sales Rep
Name:
Address:

**NOTES**

75% profit to group

**SAVINGS PASS**

☐ New Account
☐ Repeat
☒ Custom
☐ Total Order Qty:
☐

2000 cards

**SAVINGS PASS FLYERS**

☒ Order Taker Flyers Total Order Qty: 400 ☒ Yes ☐ No

**SPECIALTY ITEMS**

☐ National Savings Card (1072072) Total Order Qty: online

**CITY SAVER BOOKS**

NAME OF BOOK:

Order Qty:

Profit% ☒ 75%

☐ Order Taker (1072148) ☐ Clear Bag Small (1052161) ☐ Clear Bag Large (1054605)
Total Order Qty: Total Order Qty: Total Order Qty:

**APPROVALS**

| | | |
|---|---|---|
| Front Proofs | ☒ Representative | ☒ Sponsor |
| Back Proofs | ☒ Representative | ☒ Sponsor |

Proof Email/Fax #:

**SCRATCH CARDS**

STYLE: ☐ 30 Dot
COUPONS: ☐ National ☐ Custom ☐ Custom Full

**AGREEMENT GUARANTEES & POLICIES**

**GUIDELINES:** Premier Savings Products agrees to contact merchants to secure discounts, design and print cards at no initial cost to organization. Group agrees to sell the product for face value printed on product and begin selling the product based on the kickoff date stated above.
**DELIVERY:** Premier agrees to deliver the product on the stated "Need By" date, PROVIDED ALL MATERIALS ARE RECEIVED AS FOLLOWS: Program Agreement, Merchant Wish List, and Artwork Form. We reserve the right to move back the "Need By" date if all materials are not received on time or are incomplete. Any approval requests not responded to in 24 hours could delay delivery dates.
**REORDERS:** Minimum 300 cards. Any initial order of 600+ cards minimum reorder is 100 cards
**PAYMENT:** Group agrees to make payment to Premier Fundraising within 45 days after the kickoff date.

**PROGRAM AUTHORIZATION**

I HAVE READ AND AGREE TO THE ABOVE TERMS AND CONDITIONS.

Authorized Signature:
Print Name: Denise Conlon
Date: PO#:

**OFFICE USE ONLY**

ARL#: SPN#:
GRP#: CONT#:
MAT#: SCH#:
ORDER#: REORDER#:

PROGRAM AGREEMENT v 07.2018

# Fundraising Authorization Form

Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form ***in its entirety*** and submit it to your Athletic / Activities Director (as applicable) and Building Principal a minimum of 45 days before the desired starting date of the event. The Building Principal will then send all documents to the Chief Financial Officer.

Today's Date: 5/21/26 School: Marlowe

Name of School Organization: 6th Grade

Sponsor / Coach's Name: Elder Phone: 4829

Start Date of Event: Oct 14, 2026 End Date of Event: Oct 22, 2026

Anticipated Revenue and Approximate Value of Non-Monetary Items / Compensation: $ $10,000

Type of Sale / Event: Coupon Card

Will a Vendor Be Used: ☒ Yes* ☐ No Crowdfunding Percentage to District 75 %

** Attach all contracts and agreements to this form.* ***Required for Crowdfunding Contracts***

Name of Vendor or Crowdfunding Platform (if applicable): Premier Fundraising ✓

Crowdfunding Platform Website (if applicable):

Type of Product or Service Provided by Vendor: Coupon Card

**What will the funds be used for? MUST BE SPECIFIC**

Student trip to Atwood. ✓

Activity Account Number: 1 9 R 1 7 9 9 0 0 0 0 0 0 2 2 0 9 4 1 8 0 0

Account Name: Outdoor Activity

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you, indicating approval or non-approval for fundraisers that require Board approval (over $1,000).**

Matthew P. Elder — Sponsor / Coach Signature — Date 5/21/26

Kaitlyn Carr — Athletic / Activities Director Signature — Date 5/21/26

Allison McPeake — Principal Signature — *I certify that this is at least 45 days before the desired start date of the event.* — Date 5/21/26

Chief Financial Officer Signature — Date 5-26-26

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of $1,000.00 be approved by the board.



☐ Superintendent's Copy ☐ Fiscal Services Copy Date of Board Approval:

Savings Products
Division of Great American

# PREMIER FUNDRAISING

# PROGRAM AGREEMENT

Representative Derek Garza Cell Phone (630) 247-4798 GA Rep# _____

## GROUP INFORMATION

Organization: Marlowe Middle School 6th grade
Group: Marlowe/Heineman 6th grade Atwood Matt Elder
Sponsor Name: _____
Total Members: 400+ # of Classes _____
Address: 9625 Haligus Rd
City: Lake in the Hills ST: IL Zip: 60156
Work#: (___) _____ Home#: (___) _____
Cell#: (___) _____ Fax#: (___) _____
Email: _____

## IMPORTANT DATES

Need by: August 7th 2026
Kick Off: August 21st 2026
Sale End (Invoice Date): _____

## SHIPPING INFORMATION

**Ship To:**
- ☒ Representative
- ☒ Sponsor
- ☐ Other
- ☐ GIVEN OUT by Sales Rep

**Ship To Other:**
Name: _____
Address: _____

## NOTES

75% Profit to group

## SAVINGS PASS

- ☐ New Account
- ☐ Repeat
- ☒ Custom
- ☐ Total Order Qty:
- ☐

3000 Cards

## SAVINGS PASS FLYERS

☒ Order Taker Flyers Total Order Qty: 400 ☒ Yes ☐ No

## SPECIALTY ITEMS

☐ National Savings Card (1072672) Total Order Qty: online

## CITY SAVER BOOKS

NAME OF BOOK _____

Order Qty. _____

Profit%: ☐ 50 ☒ 75

☐ Order Taker (1073165) ☐ Clear Bag Small (1062141) ☐ Clear Bag Large (1054609)

Total Order Qty: _____ Total Order Qty: _____ Total Order Qty: _____

## APPROVALS

| | | |
|---|---|---|
| **Front Proofs:** | ☒ Representative | ☒ Sponsor |
| **Back Proofs:** | ☒ Representative | ☒ Sponsor |

Proof Email/Fax #: _____

## SCRATCH CARDS

**STYLE:** ☐ 30 Dot

**COUPONS:** ☐ National ☐ Custom ☐ Custom Full

## AGREEMENT GUARANTEES & POLICIES

**GUIDELINES:** Premier Savings Products agrees to contact merchants to secure discounts, design and print cards at no initial cost to organization. Group agrees to sell the product for face value printed on product and begin selling the product based on the kickoff date stated above.

**DELIVERY:** Premier agrees to deliver the product on the stated "Need By" date, PROVIDED ALL MATERIALS ARE RECEIVED AS FOLLOWS: Program Agreement, Merchant Wish List, and Artwork Form. We reserve the right to move back the "Need By" date if all materials are not received on time or are incomplete. Any approval requests not responded to in 24 hours could delay delivery dates.

**REORDERS:** Minimum 300 cards. Any initial order of 600+ cards minimum reorder is 100 cards

**PAYMENT:** Group agrees to make payment to Premier Fundraising within 45 days after the kickoff date.

## PROGRAM AUTHORIZATION

**I HAVE READ AND AGREE TO THE ABOVE TERMS AND CONDITIONS.**

Authorized Signature: _____ PERSON RESPONSIBLE FOR PAYMENT
Print Name: Matt Elder
Date: _____ PO#: _____

## OFFICE USE ONLY

ARL# _____ SPR# _____
GRP# _____ CONT# _____
MAT# _____ SCH# _____
ORDER# _____ REORDER# _____

# Fundraising Authorization Form

Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form ***in its entirety*** and submit it to your Athletic / Activities Director (as applicable) and Building Principal a minimum of **45 days before** the desired starting date of the event. The Building Principal will then send all documents to the Chief Financial Officer.

Today's Date: May 11, 2026 School: Chesak

Name of School Organization: Art Activity

Sponsor / Coach's Name: Kate Trottier Phone: (Chesak) 5842

Start Date of Event: 8/31/2026 End Date of Event: 11/30/2026

Anticipated Revenue and Approximate Value of Non-Monetary Items / Compensation: $ 3,000.00 ✓

Type of Sale / Event: Fundraiser, product order sale

Will a Vendor Be Used: ☒ Yes* ☐ No ** Attach all contracts and agreements to this form.*

Name of Vendor or Crowdfunding Platform (if applicable): Art to Remember ✓

Crowdfunding Platform Website (if applicable): (NA)

Type of Product or Service Provided by Vendor: Products Made with Student art

**What will the funds be used for? MUST BE SPECIFIC**

Purchasing supplies & equipment for the Chesak Art Rooms.

Name of Activity Account: Art Activity Activity Account #: 204

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers that require Board approval (over $1,000).**

Katie Trottier 5/20/26
Sponsor / Coach Signature Date

Athletic / Activities Director Signature Date

5/26/26
Principal Signature — *I certify that it is a minimum of 45 days before the desired start date of the event.* Date

5-31-26
Chief Financial Officer Signature Date

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of $1,000.00 be approved by the board.

☐ Superintendent's Copy ☐ Fiscal Services Copy 671 Date of Board Approval: _____

Art to Remember

# FUNDRAISER CONFIRMATION

Fall 2026

## SCHOOL INFORMATION

SCHOOL NAME: Chesak Elementary (240)
STREET ADDRESS: 10910 Reed Rd
CITY/STATE: Lake in the Hills, IL
PHONE: 847-659-5700
ALLOW FREE SHIPPING TO SCHOOL: Yes

MANAGER: Lori Dahlby
NUMBER OF STUDENTS: 629
PROFIT CHECK TO: Chesak Elementary

## ORDER FORM INFORMATION

FUNDRAISER CONTACT: Kate Trottier, ktrottier@district158.org
ORDER DEADLINE: 10/30/26
FUNDRAISING MESSAGE:

## FUNDRAISER SCHEDULE & CHECKLIST

***Want to increase your profit potential? Check back of sheet for incentive dates***

| DATE | TASK | COMPLETED |
|---|---|---|
| 08/13/26 | **STARTER KIT ARRIVES AT SCHOOL**<br>• Includes art paper, sample products, poster, promotional materials, and fundraising guide<br>• Hang posters, create a display, and begin artwork with students | ☐ |
| 09/04/26 | **UPLOAD CLASS LISTS TO COORDINATOR'S PORTAL**<br>• Upload class lists to your password-protected Coordinator's Portal: https://arttoremember.com/portal<br>• Include Grade, Teacher/Homeroom Name, and Student Names (first & last or first & first letter of last)<br>• Preferred file types: word, excel, and csv. | ☐ |
| 09/30/26 | **SHIP ARTWORK TO ART TO REMEMBER**<br>• Make sure your student labels are on the back of the art<br>• Sort artwork by teacher and place in the corresponding folders<br>• Use the pre-paid UPS shipping label that was in your starter kit | ☐ |
| 10/09/26 | **ORDER FORMS ARRIVE AT SCHOOL**<br>• Pass out order forms - don't forget they are customized to each child, so do not pass them out randomly<br>• Promote your program! It's time to send out notices and reminders to parents. Use email, social media, school apps, and any other methods available to contacts, parents, and families. | ☐ |
| 10/30/26 | **MAIN ORDER DEADLINE**<br>• Send out last minute reminders to parents.<br>• Also encourage late orders. Families can ship directly to their home. | ☐ |
| 11/24/26 | **MAIN ORDERS ARRIVE AT SCHOOL**<br>• Orders are organized by student and grouped by teacher. Larger items will be in the same box.<br>• Don't forget that families had the option to ship directly to home, so those orders will not be on your packing slip. | ☐ |
| 12/31/26 | **LATE ORDER DEADLINE**<br>• Continue to promote your program through this date.<br>• You'll receive full profit on these orders too! | ☐ |

# INCREASE YOUR PROFIT BY HITTING THESE BONUSES & DATES

Every school receives a guaranteed minimum profit of 25% of gross sales. Schools can increase their school profit as follows:

| Participation | Profit Percent | Order Date | Addtl Percent | Order Date | Addtl Percent |
|---|---|---|---|---|---|
| Participation 20% | 27% | January | +5% | August | +5% |
| Participation 25% | 29% | February | +3% | September | +3% |
| Participation 30% | 30% | March | +2% | October | +1% |
| Participation 35% | 31% | April | +1% | | |
| Participation 40% | 32% | May | +1% | | |
| Participation 45% | 33% | June | +5% | | |
| | | July | +5% | | |

Please let us know if you want any changes to your schedule. Profit bonus dates may not be the same as your requested schedule.

**WHEN WILL YOUR PROFIT CHECK ARRIVE?** Profit checks go out approximately two weeks after the main and late orders have shipped.

- Schools may qualify for one participation bonus
- Minimum of 150 students with art required to qualify for the participation bonus
- 20% participation required to qualify for the order date bonus
- If your school reaches $7,500 in sales, you will receive 33% profit and can also qualify for the order date bonus
- If your school reaches $10,000 in sales, you will receive 38% profit
- Maximum profit possible is 38%
- Participation % = Number of school orders / # of students submitting artwork
- Valid for 2025 - 2026 school year

## ART TO REMEMBER ("AtR") TERMS & CONDITIONS

1. **Sales Tax / School Commission**. AtR will collect and remit all required sales taxes for online orders. Your school will earn a commission (*i.e.*, profit) as set forth on page 1 of this Order Confirmation. AtR will send the commission check as soon as practicable (normally within 30 days) following your school's program end date.

2. **Purchase Orders**. If a P.O. is required, please inform your AtR Program Coordinator, or contact our accounting department at accounting@arttoremember.com.

3. **Stay on Schedule**. Timely delivery of your products depends on the accuracy of the information on page one of this Program Confirmation Form and your adherence to the program schedule. We have reserved production time for your school based on this schedule. Changes to your school's schedule must be promptly communicated to your AtR Program Manager. The order delivery date on your schedule is approximate, however, adhering to your schedule guarantees delivery of your main order before your school's winter/summer break. If your artwork or orders arrive after your scheduled date, production of your products may be delayed and AtR cannot guarantee delivery before semester break.

4. **Late Orders**. Families wishing to purchase products after your main order deadline can place orders online at arttoremember.com and pay to have them shipped to their home.

5. **Out-of-Program Orders**. Families can purchase keepsake products on AtR's website after your school's program has closed. If your school signs up for an AtR fundraiser during the next school year, it will receive 25% of all out-of-program orders associated with your school.

6. **Free Shipping**. AtR offers free shipping to the school within the 48 contiguous states. Orders shipped outside the 48 contiguous states are subject to shipping charges. Please consult with your AtR Program Coordinator for additional information.

# Fundraising Authorization Form

Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form ***in its entirety*** and submit it to your Athletic / Activities Director (as applicable) and Building Principal a minimum of 45 days before the desired starting date of the event. The Building Principal will then send all documents to the Chief Financial Officer.

Today's Date: 5/22/2026 School: Leggee

Name of School Organization: Band and Orchestra

Sponsor / Coach's Name: Bierma Phone: *6388

Start Date of Event: August 21 End Date of Event: Sept. 21

Anticipated Revenue and Approximate Value of Non-Monetary Items / Compensation: ~~$1341~~ $2390 ✓

Type of Sale / Event: T-shirt sale

Will a Vendor Be Used: ☒ Yes* ☐ No Crowdfunding Percentage to District N/A %

** Attach all contracts and agreements to this form.* *Required for Crowdfunding Contracts*

Name of Vendor or Crowdfunding Platform (if applicable): CDM Promotions

Crowdfunding Platform Website (if applicable):

Type of Product or Service Provided by Vendor: Custom T-shirts

**What will the funds be used for? MUST BE SPECIFIC**

Funds will be used to provide ensemble t-shirts to each student and final concert student food and drink. Additionally, we use these funds to purchase ensemble specific curricular consumables and materials for students neccessary for their success in the ensemble such as cork grease, valve oil, strings, rosin, reeds, and maintaining school owned loaner instruments students use.

Activity Account Number: 19 R 1799 0000 00 100 930500

Account Name: Leggee Band and Orchestra

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you, indicating approval or non-approval for fundraisers that require Board approval (over $1,000).**

Christian Bierma 5/22/26
Sponsor / Coach Signature Date

Athletic / Activities Director Signature Date

Principal Signature – *I certify that this is at least 45 days before the desired start date of the event.* 5-22-26
Date

Chief Financial Officer Signature 6-10-26
Date

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of $1,000.00 be approved by the board.

☐ Superintendent's Copy ☐ Fiscal Services Copy



Date of Board Approval:

AIA™ CDM PROMOTIONS

Dena Napoli
P: 847-254-7870 F: 847-669-3376
Email : dnapoli@cdmpromo.com
Website : cdmpromo.espwebsite.com

TARA MANNING
LEGGEE ELEMENTARY SCHOOL
13723 HARMONY ROAD
HUNTLEY IL 60142

| | |
|---|---|
| INVOICE | 2CM3253192 |
| INVOICE DATE | 10/10/2025 |
| PAGE | 1 of 1 |
| ACCOUNT# | 514242897 |
| EAIA Order # | 2CMA2149 |
| YOUR REF/PO# | Leggee Band/Orch Tees 25-26 |
| ORDERED BY | Tara Manning |
| Tax Exempt | [X] Yes [ ] No |
| Tax Exempt # | Same as 206021 (JR) |

Delivery Details Below.

| Line | Qty | Item | Description | Unit | Amount |
|---|---|---|---|---|---|
| 1 | 50 | CPN-556026146 | *Breakdown below* | | |
| | - 48 | CPN-556026146 | Gildan Unisex Heavy Cotton™ T-Shirt | 10.00 EA | 480.00 |
| | - 2 | | 2XL - /Cotton | 12.00 | 24.00 |
| 2 | 86 | CPN-10473695 | Gildan Youth Heavy Cotton™ T-Shirt | 10.00 EA | 860.00 |

| Terms | Sub-Total | Freight | Sales Tax | Invoice Total | Payment | Due Date |
|---|---|---|---|---|---|---|
| Net 30 | $1,364.00 | $0.00 | $0.00 | $1,364.00 | $0.00 | 11/09/2025 |
| | | | | PLEASE PAY THIS AMOUNT ➡ | **Total Due** | **$1,364.00** |

*For proper credit to your account, PLEASE INCLUDE THE INVOICE NUMBER ON YOUR REMITTANCE*

Electronic Payment:
CIBC Bank USA
AIA Corporation
ABA: 071006486
Acct#: 7701657
Email: bankinfo@aiacorporation.com

Checks Payable to: AIA Corporation

Standard Mail:
AIA CORPORATION
8148 SOLUTIONS CENTER
CHICAGO IL 60677-8001

Courier Packages
AIA CORPORATION
4351 W College Ave, Suite 400
APPLETON WI 54914

Thank you for your order! We appreciate your business!

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

Tara Manning <tamanning@district158.org>

## Shirt Sizes

1 message

**Cara Searle** <csearle@district158.org> Mon, Sep 29, 2025 at 3:51 PM
To: Tara Manning <tamanning@district158.org>, Christian Bierma <cbierma@district158.org>

Hi Tara,

Here are the sizes for our band/orchestra t-shirts:

| | |
|---|---|
| YM | 38 |
| YL | 48 |
| AS | 31 |
| AM | 11 |
| AL | 3 |
| XL | 3 |
| 2XL | 2 |
| 3XL | 0 |
| Size Total | 136 |

134 x $8.00
+ 2 x $10.00

x 8 = 1072.00
10 x 2 = 20.00

$1092.00

Let us know if you need anything else from us for this!
Cara

---
Cara Searle (née Fulcher)
Conley and Leggee Orchestra Teacher
Leggee (M/Wpm/F): (847) 659-6388, room 220E Leggee Website/Schedule
Conley (T/Wam/Th): (847) 659-3822, room B126 Conley Website/Schedule
csearle@district158.org

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: June 18, 2026

Subject: **Imprest Checks Issued**
Board of Education Meeting, June 18, 2026
Finance Committee

---

Attached is a list of imprest checks issued over the past month that have not yet been approved by the Board, totaling $121,352.66.

**RECOMMENDATION**
Administration requests that the Finance Committee recommends the Board of Education approve the Imprest Checks Issued Report at the June 18, 2026 Regular Board meeting.

# Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| Andriuta, Mariana | | WITHDRAWL/26 | DG6158 | Cafe Refund - Leggee | 06/12/2026 | | 102.00 |
| **Account** | | **Account Description** | | | **Total Per Account** | | |
| 10 R 1611 0000 00 100 000000 | | STUDENT FOOD SVC - LEGGEE | | | 102.00 | | |
| ***Total for Andriuta, Mariana:*** | | | | | | | ***102.00*** |
| Bessey, Chris L | | REFUND 43026 | DG6158 | Cafe Refund due to retiring | 05/11/2026 | 9000000043 | 18.50 |
| **Account** | | **Account Description** | | | **Total Per Account** | | |
| 10 R 1611 0000 00 100 000000 | | STUDENT FOOD SVC - LEGGEE | | | 18.50 | | |
| ***Total for Bessey, Chris L:*** | | | | | | | ***18.50*** |
| Buga, Alina | | WITHDRAWL/26 | DG6158 | Cafe Food Refund - Mackeben | 05/22/2026 | 81357 | 12.35 |
| **Account** | | **Account Description** | | | **Total Per Account** | | |
| 10 E 2560 4150 00 140 000000 | | CAFE FOOD MACKEBEN | | | 12.35 | | |
| ***Total for Buga, Alina:*** | | | | | | | ***12.35*** |
| Central High School c/o Athletics | | 26-0628 | DG6158 | Huntley Boys Varsity Baseball - Schaumburg Boomers Fee | 05/22/2026 | 81358 | 230.00 |
| **Account** | | **Account Description** | | | **Total Per Account** | | 678 |
| 10 E 1500 6400 00 305 000000 | | SPORTS DUES & FEES HS | | | 230.00 | | |
| ***Total for Central High School c/o Athletics:*** | | | | | | | ***230.00*** |
| ComEd | | 2040365565 | DG6158 | Electric-10401 Vine St, Unit A-04/08-5/07/26 | 05/22/2026 | 81359 | 255.35 |
| **Account** | | **Account Description** | | | **Total Per Account** | | |
| 20 E 2540 4660 00 500 000000 | | ELECTRIC | | | 255.35 | | |
| ComEd | | 4032931222 | DG6158 | Electric-13719 Harmony Rd-04/13-5/12/26 | 05/22/2026 | 81359 | 10,276.81 |
| **Account** | | **Account Description** | | | **Total Per Account** | | |
| 20 E 2540 4660 00 500 000000 | | ELECTRIC | | | 10,276.81 | | |
| ComEd | | 5758216000 | DG6158 | Electric-10910-20-04/12-5/11/26 | 05/22/2026 | 81359 | 7,713.69 |
| **Account** | | **Account Description** | | | **Total Per Account** | | |
| 20 E 2540 4660 00 500 000000 | | ELECTRIC | | | 7,713.69 | | |
| ComEd | | 5929942222 | DG6158 | Electric-11922 Oak Creek Pkwy, Unit L-04/08-5/07/26 | 05/22/2026 | 81359 | 328.44 |
| **Account** | | **Account Description** | | | **Total Per Account** | | |
| 20 E 2540 4660 00 500 000000 | | ELECTRIC | | | 328.44 | | |

# Invoice Listing



| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| ComEd | | 6769632222 | DG6158 | Electric-650 Academic Dr-04/2-5/11/26 | 05/22/2026 | 81359 | 259.46 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 4660 00 500 000000* | | *ELECTRIC* | | *259.46* | | | |
| ***Total for ComEd:*** | | | | | | | ***18,833.75*** |
| Disco Movil Power Light | 505260025 | 0046 | DG6158 | Invoice/Check Request<br>Check needed by May 15, 2026 | 05/11/2026 | 81280 | 500.00 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 1800 3900 82 505 000000* | | *TBE/TPI INSTR PUR SVC* | | *500.00* | | | |
| ***Total for Disco Movil Power Light:*** | | | | | | | ***500.00*** |
| Ehardt, Leslie | | WITHDRAWL/26 | DG6158 | Cafe Refund - Martin | 06/12/2026 | | 28.65 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 R 1611 0000 00 120 000000* | | *STUDENT FOOD SVC - MARTIN* | | *28.65* | | | |
| ***Total for Ehardt, Leslie:*** | | | | | | | ***28.65*** |
| Escudero, Michelle L | | ER-ME-040126 | DG6158 | March 2026 Mileage Reimbursement | 05/22/2026 | 9000000108 | 60.90 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 2561 3320 00 500 000000* | | *DIR FOOD SERVICE TRAVEL* | | *60.90* | | | 679 |
| ***Total for Escudero, Michelle L:*** | | | | | | | ***60.90*** |
| FFP Fund IV Lessee2 LLC | | 2026-F4L2-000027 | DG6158 | Electric-06/02-07/02/26 | 06/09/2026 | | 21,914.80 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 4660 00 500 000000* | | *ELECTRIC* | | *21,914.80* | | | |
| FFP Fund IV Lessee2 LLC | | 2026-F4L2-000022 | DG6158 | Charges for April 2026 | 05/11/2026 | 81281 | 17,350.54 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 4660 00 500 000000* | | *ELECTRIC* | | *17,350.54* | | | |
| ***Total for FFP Fund IV Lessee2 LLC:*** | | | | | | | ***39,265.34*** |
| Fleck, Jamie | | WITHDRAWL/26 | DG6158 | HHS Food Services Refund | 05/22/2026 | 81360 | 29.30 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | | *29.30* | | | |
| ***Total for Fleck, Jamie:*** | | | | | | | ***29.30*** |

# Invoice Listing



| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| Fofana, Jennaba | | WITHDRAWL/26 | DG6158 | Cafe Refund - HHS | 06/12/2026 | | 6.50 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 R 1611 0000 00 300 000000* | | *STUDENT FOOD SVC - HS* | | *6.50* | | | |
| ***Total for Fofana, Jennaba:*** | | | | | | | ***6.50*** |
| General Medical Devices Inc | 503260025 | 115109 | DG6158 | AED's and supplies | 06/02/2026 | 81539 | 3,480.00 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 2546 4900 00 500 000000* | | *SECURITY OFFICER SUPPLIES* | | *3,480.00* | | | |
| ***Total for General Medical Devices Inc:*** | | | | | | | ***3,480.00*** |
| Greco, Susann | | GRAD/26 | DG6158 | Cafe Food Refund-Grad/26 | 05/22/2026 | 81361 | 24.85 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | | *24.85* | | | |
| ***Total for Greco, Susann:*** | | | | | | | ***24.85*** |
| Guran, Cindy | | WITHDRAWL/26 | DG6158 | Cafe Refund - Leggee | 06/12/2026 | | 4.00 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 R 1611 0000 00 100 000000* | | *STUDENT FOOD SVC - LEGGEE* | | *4.00* | | | 680 |
| Guran, Cindy | | WITHDRAWL/26 | DG6158 | Cafe Refund - Leggee | 06/12/2026 | | 8.35 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 R 1611 0000 00 100 000000* | | *STUDENT FOOD SVC - LEGGEE* | | *8.35* | | | |
| ***Total for Guran, Cindy:*** | | | | | | | ***12.35*** |
| IHSA | | JRN26-0040 | DG6158 | Huntley Journalism@ IHSA for Sectional & State Final Fees | 05/22/2026 | 81362 | 310.00 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 1543 3320 00 310 000000* | | *ACTIVITIES TRAVEL* | | *310.00* | | | |
| ***Total for IHSA:*** | | | | | | | ***310.00*** |
| Jacobs High School c/o Athletics | | JV1CHEER121325 | DG6158 | Huntley JV1 Cheer @ Jacobs invite 12/13/25 | 06/08/2026 | | 250.00 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 1500 6400 00 305 000000* | | *SPORTS DUES & FEES HS* | | *250.00* | | | |
| Jacobs High School c/o Athletics | | JV2CHEER121325 | DG6158 | Huntley JV2 Cheer @ Jacobs 12/13/25 | 06/08/2026 | | 250.00 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 1500 6400 00 305 000000* | | *SPORTS DUES & FEES HS* | | *250.00* | | | |

# Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| Jacobs High School c/o Athletics | | VCHEER121325 | DG6158 | Huntley G V Cheer @ Jacobs invite 12/13/25 | 05/11/2026 | 81282 | 250.00 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 10 E 1500 6400 00 305 000000 | SPORTS DUES & FEES HS | 250.00 |

**Total for Jacobs High School c/o Athletics: 750.00**

| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| Johnson, Courtney | | WITHDRAWL/26 | DG6158 | Cafe Refund - Conely | 06/12/2026 | | 28.85 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 10 R 1611 0000 00 140 000000 | STUDENT FOOD SVC - MACKEBEN | 4.00 |
| 10 R 1611 0000 00 150 000000 | STUDENT FOOD SVC - CONLEY | 19.75 |
| 10 R 1611 0000 00 210 000000 | STUDENT FOOD SVC - HEINEMAN | 1.50 |
| 10 R 1611 0000 00 300 000000 | STUDENT FOOD SVC - HS | 3.60 |

**Total for Johnson, Courtney: 28.85**

| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| Klever, Karen | | WITHDRAWL/26 | DG6158 | Cafe Refund-Huntley HS | 05/22/2026 | 81363 | 16.95 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 10 E 2560 4150 00 300 000000 | CAFE FOOD HS | 16.95 |

**Total for Klever, Karen: 16.95**

| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| Lakeshore Recycling Systems | 5080020262200 | WA13211274 | DG6158 | Migrated PO | 05/29/2026 | 81540 | 4,535.01 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 20 E 2542 3210 00 500 000000 | SANITATION/EXTERMINATING | 4,535.01 |

**Total for Lakeshore Recycling Systems: 4,535.01**

| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| Malik, Amna | | WITHDRAWL/26 | DG6158 | Martin Food Services Refund | 05/22/2026 | 81364 | 15.20 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 10 E 2560 4150 00 120 000000 | CAFE FOOD MARTIN | 15.20 |

**Total for Malik, Amna: 15.20**

| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| Mujica, Andrea | | WITHDRAWL/26 | DG6158 | Heineman Food Services Refund | 05/22/2026 | 81365 | 17.45 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 10 E 2560 4150 00 210 000000 | CAFE FOOD HEINEMAN | 17.45 |

**Total for Mujica, Andrea: 17.45**

# Invoice Listing



| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| Nash, Anna | | WITHDRAWL/26 | DG6158 | Cafe Refund-Chesak | 06/12/2026 | | 28.40 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 10 R 1611 0000 00 110 000000 | STUDENT FOOD SVC - CHESAK | 28.40 |

***Total for Nash, Anna:*** ***28.40***

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Nicor Gas | | 78550028092 | DG6158 | Natural Gas-04/20-51/19/26-11924 Oak Creek Pkwy, M | 06/12/2026 | | 96.65 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 20 E 2540 4650 00 500 000000 | NATURAL GAS | 96.65 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Nicor Gas | | 03348177878 | DG6158 | Natural Gas-04/01-05/01/26-650 Dr. John Burkey Dr. | 05/22/2026 | 81366 | 497.32 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 20 E 2540 4650 00 500 000000 | NATURAL GAS | 497.32 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Nicor Gas | | 08593450169 | DG6158 | Natural Gas-04/01-05/01/26-725 Dr. John Burkey Dr. | 05/22/2026 | 81366 | 864.74 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 20 E 2540 4650 00 500 000000 | NATURAL GAS | 864.74 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Nicor Gas | | 26119410004 | DG6158 | Natural Gas-04/01-05/01/26-13723 Harmony Rd | 05/22/2026 | 81366 | 1,009.21 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 20 E 2540 4650 00 500 000000 | NATURAL GAS | 1,009.21 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Nicor Gas | | 36140957196 | DG6158 | Natural Gas-04/01-05/01/26-9625 Haligus Rd | 05/22/2026 | 81366 | 1,045.03 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 20 E 2540 4650 00 500 000000 | NATURAL GAS | 1,045.03 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Nicor Gas | | 45174410006 | DG6158 | Natural Gas-04/01-05/01/26-13719 Harmony Rd | 05/22/2026 | 81366 | 2,020.65 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 20 E 2540 4650 00 500 000000 | NATURAL GAS | 2,020.65 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Nicor Gas | | 55598410003 | DG6158 | Natural Gas-04/01-05/01/26-10910 Reed Rd | 05/22/2026 | 81366 | 1,041.42 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 20 E 2540 4650 00 500 000000 | NATURAL GAS | 1,041.42 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Nicor Gas | | 64781510009 | DG6158 | Natural Gas-04/01-05/01/26-10920 Reed Rd | 05/22/2026 | 81366 | 918.58 |

| Account | Account Description | Total Per Account |
|---|---|---|
| 20 E 2540 4650 00 500 000000 | NATURAL GAS | 918.58 |

# Invoice Listing



| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| Nicor Gas | | 64975248440 | DG6158 | Natural Gas-04/01-05/01/26-750 Dr. John Burkey Dr. | 05/22/2026 | 81366 | 817.90 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | | *817.90* | | | |
| Nicor Gas | | 81568597116 | DG6158 | Natural Gas-04/01-05/01/26-800 Dr. John Burkey Dr. | 05/22/2026 | 81366 | 880.08 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | | *880.08* | | | |
| ***Total for Nicor Gas:*** | | | | | | | ***9,191.58*** |
| Patel, Mouga | | WITHDRAWL/26 | DG6158 | Leggee Food Services Refund | 05/22/2026 | 81367 | 6.75 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 2560 4150 00 100 000000* | | *CAFE FOOD LEGGEE* | | *6.75* | | | |
| ***Total for Patel, Mouga:*** | | | | | | | ***6.75*** |
| Petty Cash-HHS SpEd | | Kingston 50126 | DG6158 | Kingston Lane Bowling for 35 kids community based outing 5/1/26 | 05/11/2026 | 81283 | 227.50 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 3000 4100 92 509 460000* | | *IDEA COMM ENGAGE SUPPLIES* | | *227.50* | | | 683 |
| Petty Cash-HHS SpEd | | 242224 | DG6158 | Randall Oaks Park & Zoo-Fee for use of picnic 5/8/26 | 05/22/2026 | 81368 | 85.00 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 3000 3100 92 509 460000* | | *IDEA COMM ENGAGE PS* | | *85.00* | | | |
| ***Total for Petty Cash-HHS SpEd:*** | | | | | | | ***312.50*** |
| Rewerts, Suzanne | | ER-SR-033126 | DG6158 | Mileage Reimbursement - March 2026 | 05/08/2026 | 9000000044 | 109.27 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 1200 3320 00 509 000000* | | *TRAVEL SP ED* | | *109.27* | | | |
| Rewerts, Suzanne | | ER-SR-033126 | DG6158 | Mileage Reimbursement - March 2026 | 05/08/2026 | 9000000044 | -109.27 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 1200 3320 00 509 000000* | | *TRAVEL SP ED* | | *-109.27* | | | |
| Rewerts, Suzanne | | ER-SR-033026 | DG6158 | March 2026 Mileage Reimbursement | 06/02/2026 | 9000000113 | 109.27 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 1200 3320 00 509 000000* | | *TRAVEL SP ED* | | *109.27* | | | |
| ***Total for Rewerts, Suzanne:*** | | | | | | | ***109.27*** |

# Invoice Listing



| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| Rymar, Marta | | WITHDRAWL/26 | DG6158 | Chesak Food Services Refund | 05/22/2026 | 81369 | 5.60 |
| *Account* | | *Account Description* | | | *Total Per Account* | | |
| *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | | | *5.60* | | |
| Rymar, Marta | | WITHDRAWL/26 | DG6158 | Chesak Food Services Refund | 05/22/2026 | 81369 | 1.15 |
| *Account* | | *Account Description* | | | *Total Per Account* | | |
| *10 E 2560 4150 00 300 000000* | | *CAFE FOOD HS* | | | *1.15* | | |
| Rymar, Marta | | WITHRAWL/26 | DG6158 | Chesak Food Services Refund | 05/22/2026 | 81369 | 8.80 |
| *Account* | | *Account Description* | | | *Total Per Account* | | |
| *10 E 2560 4150 00 110 000000* | | *CAFE FOOD CHESAK* | | | *8.80* | | |
| ***Total for Rymar, Marta:*** | | | | | | | ***15.55*** |
| Saanchi Food Inc DBA Huntley's Tacos Locos | 300260018 | 000007 | DG6158 | Invoice #000007 Teacher Appreciation Lunch May 7, 2026 **Imprest check by May 15, 2026 if possible** | 05/08/2026 | 81272 | 4,962.00 |
| *Account* | | *Account Description* | | | *Total Per Account* | | |
| *10 E 2213 4150 00 300 000000* | | *HHS STAFF DEVEL SUPPLIES* | | | *4,962.00* | | |
| ***Total for Saanchi Food Inc DBA Huntley's Tacos Locos:*** | | | | | | | ***4,962.00*** |
| Symmetry Energy Solutions | | 21787654 | DG6158 | Natural Gas-April 2026 | 05/22/2026 | 81370 | 20,220.29 |
| *Account* | | *Account Description* | | | *Total Per Account* | | |
| *20 E 2540 4650 00 500 000000* | | *NATURAL GAS* | | | *20,220.29* | | |
| ***Total for Symmetry Energy Solutions:*** | | | | | | | ***20,220.29*** |
| Turdubaeva, Altynai | | WITHDRAWL/26 | DG6158 | Cafe Refund-HHS | 06/12/2026 | | 19.55 |
| *Account* | | *Account Description* | | | *Total Per Account* | | |
| *10 R 1611 0000 00 300 000000* | | *STUDENT FOOD SVC - HS* | | | *19.55* | | |
| ***Total for Turdubaeva, Altynai:*** | | | | | | | ***19.55*** |
| Tyshenko, Nadine | | WITHDRAWL/26 | DG6158 | Cafe Refund-Heineman | 06/12/2026 | | 14.70 |
| *Account* | | *Account Description* | | | *Total Per Account* | | |
| *10 R 1611 0000 00 210 000000* | | *STUDENT FOOD SVC - HEINEMAN* | | | *14.70* | | |
| ***Total for Tyshenko, Nadine:*** | | | | | | | ***14.70*** |

# Invoice Listing



| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| VILLAGE OF ALGONQUIN | | 209371 | DG6158 | Water/Sewer-03/31-04/30/26-725 Dr. John Burkey Dr | 06/12/2026 | | 1,331.92 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | | *1,331.92* | | | |
| VILLAGE OF ALGONQUIN | | 2099372 | DG6158 | Water/Sewer-03/31-04/30/26-650 Dr. John Burkey Dr | 06/12/2026 | | 379.36 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | | *379.36* | | | |
| VILLAGE OF ALGONQUIN | | 2099373 | DG6158 | Water/Sewer-03/31-04/30/26-750 Dr. John Burkey Dr | 06/12/2026 | | 1,954.00 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | | *1,954.00* | | | |
| VILLAGE OF ALGONQUIN | | 2099374 | DG6158 | Water/Sewer-03/31-04/30/26-800 Dr. John Burkey Dr | 06/12/2026 | | 2,206.72 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | | *2,206.72* | | | |
| VILLAGE OF ALGONQUIN | | 2099624 | DG6158 | Water/Sewer-03/31-04/30/26-725 Dr. John Burkey Dr | 06/12/2026 | | 10.00 685 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | | *10.00* | | | |
| ***Total for VILLAGE OF ALGONQUIN:*** | | | | | | | ***5,882.00*** |
| Village of Huntley | | 0301000153-007 | DG6158 | Water/Sewer-04/15-05/14/26 | 06/09/2026 | | 50.78 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | | *50.78* | | | |
| Village of Huntley | | 0401007123-000 | DG6158 | Water/Sewer-2/16-4/14/26-9625 Haligus Rd | 05/11/2026 | 81284 | 747.64 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | | *747.64* | | | |
| Village of Huntley | | 0401007125-000 | DG6158 | Water/Sewer-2/16-4/14/26-10910 Reed Rd | 05/11/2026 | 81284 | 837.40 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | | *837.40* | | | |
| Village of Huntley | | 0401007126-000 | DG6158 | Water/Sewer-2/16-4/14/26-10920 Reed Rd | 05/11/2026 | 81284 | 594.52 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | | *594.52* | | | |

# Invoice Listing



| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| Village of Huntley | | 0401007303-000 | DG6158 | Water/Sewer-2/16-4/14/26-13723 Harmony Rd | 05/11/2026 | 81284 | 1,842.48 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | | *1,842.48* | | | |
| Village of Huntley | | 0401007305-000 | DG6158 | Water/Sewer-2/16-4/14/26-13719 Harmony Rd | 05/11/2026 | 81284 | 7,506.60 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | | *7,506.60* | | | |
| Village of Huntley | | 0401007124-000 | DG6158 | Water/Sewer-10910 Reed Rd-2/16-4/15/26 | 05/26/2026 | 81541 | 98.20 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *20 E 2540 3700 00 500 000000* | | *WATER/SEWER* | | *98.20* | | | |
| ***Total for Village of Huntley:*** | | | | | | | ***11,677.62*** |
| Wasielewski, Matthew | | WITHDRAWL/26 | DG6158 | Cafe Refund-Marlowe | 06/12/2026 | | 26.05 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 R 1611 0000 00 220 000000* | | *STUDENT FOOD SVC - MARLOWE* | | *26.05* | | | |
| ***Total for Wasielewski, Matthew:*** | | | | | | | ***26.05*** |
| Webner, Ashley | | WITHDRAWL/26 | DG6158 | Cafe Refund Conley | 06/12/2026 | | 17.90 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 R 1611 0000 00 150 000000* | | *STUDENT FOOD SVC - CONLEY* | | *17.90* | | | |
| ***Total for Webner, Ashley:*** | | | | | | | ***17.90*** |
| Wonka Dessert Stations | 120260009 | MS050826A | DG6158 | Teacher Appreciation Week | 05/08/2026 | 81273 | 585.00 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 E 2213 4150 00 120 000000* | | *MARTIN STAFF DEVEL SUPPLIES* | | *585.00* | | | |
| ***Total for Wonka Dessert Stations:*** | | | | | | | ***585.00*** |
| Wright, Cherie | | WITHDRAWL/26 | DG6158 | Cafe Refund - Heineman | 06/12/2026 | | 5.55 |
| *Account* | | *Account Description* | | *Total Per Account* | | | |
| *10 R 1611 0000 00 210 000000* | | *STUDENT FOOD SVC - HEINEMAN* | | *5.55* | | | |
| ***Total for Wright, Cherie:*** | | | | | | | ***5.55*** |

# Invoice Listing



| Vendor | PO Number | Invoice Number | Batch | Description | Invoice Date | Check Number | Net Amount |
|---|---|---|---|---|---|---|---|
| REPORT | | | | | | | |
| **Total Number of Batch Invoices:** | | | 22 | | | | 28,734.73 |
| **Total Number of Open Invoices:** | | | 0 | | | | 0.00 |
| **Total Number of History Invoices:** | | | 47 | | | | 92,617.93 |
| **Total Number of Update in Progress Batch Invoices:** | | | 0 | | | | 0.00 |
| **Total Number of Update in Progress Batch Reversal Invoices:** | | | 0 | | | | 0.00 |
| **Total Number of Reversal History Invoices:** | | | 0 | | | | 0.00 |
| **Total Number of Deleted History Invoices:** | | | 0 | | | | 0.00 |
| **Total Number of Batch Reversal Invoices:** | | | 0 | | | | 0.00 |
| **Total Number of Unsubmitted Invoices:** | | | 0 | | | | 0.00 |
| **Total Number of Awaiting for Approval Invoices:** | | | 0 | | | | 0.00 |
| **Total Invoices:** | | | **69** | | | | **121,352.66** |

687

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: June 18, 2026

Subject: **Purchase Order Summary**
Board of Education Meeting, June 18, 2026
Finance Committee

---

Attached is a list of purchase order requests from the past month, submitted for Board approval, in the amount of $922,078.19 for fy26 and $4,928,617.06 for fy27.

**RECOMMENDATION**
Administration requests that the Finance Committee recommend the Board of Education approve the Purchase Order Report at the June 18, 2026 Regular Board of Education meeting.

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **A Parts Warehouse** | | | | |
| 1423 | | Bus parts | 2025-2026 | 530.63 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv# 200133 - $207.90* | *1.00* | *530.63000 40 E 2554 4100 00 500 000000* | *FLEET SUPPLIES* | *530.63* |
| 1320 | 507260056 | Invoice \| Bus parts | 2025-2026 | 207.90 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Bus parts* | *1.00* | *207.90000 40 E 2554 4100 00 500 000000* | *FLEET SUPPLIES* | *207.90* |
| 1321 | 507260057 | Bus parts | 2025-2026 | 691.30 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Bus parts* | *1.00* | *691.30000 40 E 2554 4100 00 500 000000* | *FLEET SUPPLIES* | *691.30* |
| | | | **Total for A Parts Warehouse** | **1,429.83** |
| **ACCO Brands** | | | | |
| | | | | 689 |
| 1253 | 100260006 | Laminator repair | 2025-2026 | 442.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Laminator repair* | *1.00* | *442.00000 10 E 1110 3230 00 100 000000* | *REPAIRS &* | *442.00* |
| | | | **Total for ACCO Brands** | **442.00** |
| **Accurate Translation Bureau** | | | | |
| 1335 | 509260058 | (1A) Inv #31907, April Translation services | 2025-2026 | 1,887.76 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *(1A) April onsite and virtual interpreting* | *1.00* | *1,887.76000 10 E 1200 3100 92 509 460000* | *IDEA GENERAL* | *1,887.76* |
| | | | **Total for Accurate Translation Bureau** | **1,887.76** |

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **AHW LLC - Hampshire** | | | | |
| 1273 | 508260083 | Quote 5/26/26 HHS John Deer Mower | 2025-2026 | 1,040.07 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Quote 5/26/26 HHS John Deer Mower* | *1.00* | *1,040.07000 20 E 2543 3230 00 500 000000* | *REPAIRS-GROUNDS* | *1,040.07* |
| | | | **Total for AHW LLC - Hampshire** | **1,040.07** |
| **AIA Corporation** | | | | |
| 1383 | 503260026 | Campus Supv - work shirts. Innvoice # 2CM3303041 | 2025-2026 | 704.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Campus Supv - work shirts. Innvoice #* | *1.00* | *704.00000 10 E 2546 4120 00 500 000000* | *CAMPUS* | *704.00* |
| | | | **Total for AIA Corporation** | **704.00** |
| | | | | 690 |
| **Al Piemonte** | | | | |
| 1422 | | Oil Change Chrysler Pacifica | 2025-2026 | 142.36 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv # 11959 oil change Please* | *1.00* | *142.36000 40 E 2550 3230 00 500 000000* | *REPAIRS AND* | *142.36* |
| 1323 | 507260054 | Invoice \| Vehicle repairs - pacifica | 2025-2026 | 100.81 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Vehicle repairs - Pacifica* | *1.00* | *100.81000 40 E 2550 3230 00 500 000000* | *REPAIRS AND* | *100.81* |
| | | | **Total for Al Piemonte** | **243.17** |
| **AMG Occ Health** | | | | |
| 1250 | 506260012 | Invoice for Worker's Comp for Abigail Hay | 2025-2026 | 101.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Worker's Comp Drug Screen* [redacted] | *1.00* | *101.00000 10 E 2642 3900 00 506 000000* | *PURCHASED SERVICE* | *101.00* |
| | | | **Total for AMG Occ Health** | **101.00** |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Arlington Heights Ford** | | | | |
| 1370 | 507260062 | Inv # 221990 | 2025-2026 | 314.72 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Repairs* | *1.00* | *314.72000 40 E 2550 3230 00 500 000000* | *REPAIRS AND* | *314.72* |
| | | | **Total for Arlington Heights Ford** | **314.72** |
| **Auto Glass Service** | | | | |
| 1324 | 507260058 | Repairs - H951 | 2025-2026 | 340.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Repairs - H951* | *1.00* | *340.00000 40 E 2550 3230 00 500 000000* | *REPAIRS AND* | *340.00* |
| | | | **Total for Auto Glass Service** | **340.00** |

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| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Auto Tech Centers Inc** | | | | |
| 1251 | 300260023 | Invoices: INV124654, INV124662, INV124664<br>Driver Ed car maintenance | 2025-2026 | 689.86 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *INV124654* | *1.00* | *529.75000 10 E 1700 3230 21 300 000000* | *DRIVER ED REPAIR &* | *529.75* |
| *INV124662* | *1.00* | *87.21000 10 E 1700 3230 21 300 000000* | *DRIVER ED REPAIR &* | *87.21* |
| *Invoice: INV124664* | *1.00* | *72.90000 10 E 1700 3230 21 300 000000* | *DRIVER ED REPAIR &* | *72.90* |
| 1325 | 507260053 | Invoice \| Repairs - Express 3500 | 2025-2026 | 1,583.30 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Repairs - Express 3500* | *1.00* | *1,583.30000 40 E 2550 3230 00 500 000000* | *REPAIRS AND* | *1,583.30* |
| 1255 | 508260082 | Invoice #INV124717 5-20-26 2015 Ford Transit Brake Repair | 2025-2026 | 1,407.71 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Invoice #INV124717 5-20-26 2015 Ford* | *1.00* | *1,407.71000 20 E 2545 3230 00 500 000000* | *VEHICLE REPAIRS &* | *1,407.71* |
| 1352 | 508260097 | Invoice #INV125047 6-2-26 2016 Ford Transit Brake Repair | 2025-2026 | 1,547.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *2016 Ford Transit Brake Repair* | *1.00* | *1,547.00000 20 E 2545 3230 00 500 000000* | *VEHICLE REPAIRS &* | *1,547.00* |
| | | | **Total for Auto Tech Centers Inc** | **5,227.87** |

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| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Barr Mechanical Sales Inc** | | | | |
| 1292 | 508260086 | Invoice #26-898 5-27-26 | 2025-2026 | 2,850.46 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Blower Assembly* | *1.00* | *2,734.00000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *2,734.00* |
| *O ring* | *1.00* | *32.00000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *32.00* |
| *Silicone Dow 832* | *1.00* | *55.00000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *55.00* |
| *Freight and Handling* | *1.00* | *29.46000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *29.46* |
| 1293 | 508260088 | Quote #20180 5-27-26 | 2025-2026 | 550.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Perform annual PM on one EDR 1000* | *2.00* | *210.00000 20 E 2542 3230 00 500 000000* | *REPAIRS/MAINT* | *420.00* |
| *Hourly truck and travel charge* | *2.00* | *65.00000 20 E 2542 3230 00 500 000000* | *REPAIRS/MAINT* | *130.00* |
| | | | **Total for Barr Mechanical Sales Inc** | **3,400.46** |
| **Bloomsbury Publishing Inc** | | | | 693 |
| 1260 | 505260034 | Quote#00014711 \| American History/World at War Digital Access SY26/27 - 7/1/26-6/30/27 General Purch Services - Please send invoice ASAP | 2025-2026 | 1,441.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *American History/World at War Digital* | *1.00* | *1,441.00000 10 E 2212 3100 00 505 000000* | *CURRICLUM GEN PUR* | *1,441.00* |
| | | | **Total for Bloomsbury Publishing Inc** | **1,441.00** |
| **Blu Petroleum** | | | | |
| 1378 | 507260067 | Inv # SI-48034 | 2025-2026 | 379.94 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Invoice SI-48034* | *1.00* | *379.94000 40 E 2550 3230 00 500 000000* | *REPAIRS AND* | *379.94* |
| | | | **Total for Blu Petroleum** | **379.94** |

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Build Capacity Consulting LLC** | | | | |
| 1351 | 505260044 | Invoice#1181 \| Travel/Mileage to DO for Academic Leadership Meeting 5/27/26 Invoice#1181 | 2025-2026 | 124.70 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Travel/Mileage to DO for Academic* | *172.00* | *0.72500 10 E 2212 3100 00 505 000000* | *CURRICLUM GEN PUR* | *124.70* |

**Total for Build Capacity Consulting LLC** **124.70**

| | | | | |
|---|---|---|---|---|
| **Camelot Therapeutic Schools LLC** | | | | |
| 1415 | 509260066 | Invoice# INV251143 \| Northwest Center for Autism at High Road | 2025-2026 | 8,622.80 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| [redacted] | *20.00* | *252.35000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *5,047.00* |
| [redacted] | *20.00* | *178.79000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *3,575.80* |

**Total for Camelot Therapeutic Schools LLC** **8,622.80**

| | | | | |
|---|---|---|---|---|
| **Campus Solutions** | | | | |
| 1307 | 300260025 | Invoice #195110316 Graduation Gowns | 2025-2026 | 922.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Invoice #195110316 Graduation Gowns* | *1.00* | *922.00000 10 E 2190 4100 00 300 000000* | *GRADUATION* | *922.00* |

**Total for Campus Solutions** **922.00**

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **CDW Government Inc** | | | | |
| 1299 | 504260010 | Acer Chromebox<br>Google Chrome Upgrade | 2025-2026 | 900.66 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Acer Chromebox & Google Chrome* | *1.00* | *900.66000 10 E 2660 4100 00 504 000000* | *SUPPLIES TECH* | *900.66* |

**Total for CDW Government Inc** **900.66**

| | | | | |
|---|---|---|---|---|
| **Cengage Learning** | | | | |
| 1288 | 505260041 | Quote#00148439 \|<br>National Geographic Learning World History Great Civilizations Student Edition/Teacher Edition Books and Digital (6 Year access) + Dual<br>New Adoption | 2025-2026 | 104,252.50 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *National Geographic Learning World* | *1.00* | *104,252.50000 10 E 1100 4230 00 505 000000* | *NEW ADOPTION 6-12* | *104,252.50* |

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**Total for Cengage Learning** **104,252.50**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Cintas Corporation No 2** | | | | |
| 1300 | 502260022 | Paying Invoices Cintas #5337973202, #5337973203, #5337973204, #5337973207, #5337973206, #5337973205, #5337973208, #5337973209 | 2025-2026 | 116.91 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Paying Invoice Cintas #5337973208* | *1.00* | *7.53000 10 E 2560 4100 00 100 000000* | *CAFE SUPPLIES* | *7.53* |
| *Paying Invoice Cintas #5337973207* | *1.00* | *7.53000 10 E 2560 4100 00 110 000000* | *CAFE SUPPLIES* | *7.53* |
| *Paying Invoice Cintas #5337973206* | *1.00* | *24.23000 10 E 2560 4100 00 120 000000* | *CAFE SUPPLIES* | *24.23* |
| *Paying Invoice Cintas #5337973202* | *1.00* | *7.53000 10 E 2560 4100 00 140 000000* | *CAFE SUPPLIES* | *7.53* |
| *Paying Invoice Cintas #5337973203* | *1.00* | *7.53000 10 E 2560 4100 00 150 000000* | *CAFE SUPPLIES* | *7.53* |
| *Paying Invoice Cintas #5337973204* | *1.00* | *24.23000 10 E 2560 4100 00 210 000000* | *CAFE SUPPLIES* | *24.23* |
| *Paying Invoice Cintas #5337973205* | *1.00* | *7.53000 10 E 2560 4100 00 220 000000* | *CAFE SUPPLIES* | *7.53* |
| *Paying Invoice Cintas #5337973209* | *1.00* | *30.80000 10 E 2560 4100 00 300 000000* | *CAFE SUPPLIES HS* | *30.80* |

696

**Total for Cintas Corporation No 2** **116.91**

| | | | | |
|---|---|---|---|---|
| **Clarity Assessments LLC** | | | | |
| 1304 | 509260055 | (J) Inv #26-15804, Psych Assessments March-May | 2025-2026 | 12,800.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *(J) Inv #26-15804* | *8.00* | *1,600.00000 10 E 1101 1210 00 509 000000* | *DISTRICT* | *12,800.00* |

**Total for Clarity Assessments LLC** **12,800.00**

| | | | | |
|---|---|---|---|---|
| **Correct Digital Displays Inc** | | | | |
| 1341 | 305260007 | Football play clocks | 2025-2026 | 348.75 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Football play clock and controller* | *1.00* | *348.75000 10 E 1500 4100 00 305 000000* | *TRAINING/ATHLETIC* | *348.75* |

**Total for Correct Digital Displays Inc** **348.75**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **CT Veach Inc** | | | | |
| 1248 | 508260080 | Proposal 5-19-26 Supply and install 300 grasses for natural snow fence for Square Barn Campus | 2025-2026 | 6,850.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Proposal 5-19-26 Supply and install 300* | *1.00* | *6,850.00000 20 E 2543 3230 00 500 000000* | *REPAIRS-GROUNDS* | *6,850.00* |
| 1311 | 508260089 | Invoice #88236 5-27-26 | 2025-2026 | 950.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Hourly Labor/ Start up of sprinkler* | *1.00* | *950.00000 20 E 2543 3230 00 500 000000* | *REPAIRS-GROUNDS* | *950.00* |
| 1312 | 508260090 | Invoice #88237 5-27-26 | 2025-2026 | 4,750.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Fertilizer- All Huntley High School* | *1.00* | *4,750.00000 20 E 2543 3230 00 500 000000* | *REPAIRS-GROUNDS* | *4,750.00* |
| | | | **Total for CT Veach Inc** | **12,550.00** |
| | | | | 697 |
| **Curriculum Associates LLC** | | | | |
| 1331 | 505260043 | Quote Q-62782 Ellevation Pro Subscription + Pro Upgrade Data/Implementation 7/1/26-6/30/27 | 2025-2026 | 49,992.80 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Quote Q-62782 Ellevation Pro* | *1.00* | *49,992.80000 10 E 1800 3900 82 505 000000* | *TBE/TPI INSTR PUR* | *41,534.70* |
| *Quote Q-62782 Ellevation Pro* | *1.00* | *49,992.80000 10 E 2210 3100 84 500 490000* | *TITLE III LIPLEPS PUR* | *8,458.10* |
| | | | **Total for Curriculum Associates LLC** | **49,992.80** |
| **Daktronics** | | | | |
| 1247 | 305260006 | Quote \| press box | 2025-2026 | 780.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Press box controller, antenna, console* | *1.00* | *780.00000 10 E 1500 4100 00 305 000000* | *TRAINING/ATHLETIC* | *780.00* |
| | | | **Total for Daktronics** | **780.00** |

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **DeltaMath Solutions Inc** | | | | |
| 1276 | 505260036 | Quote#65685 \| DeltaMath INTEGRAL District License Gr6-12 3 Year License - SY26/27-SY28/29 | 2025-2026 | 31,752.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *DeltaMath INTEGRAL District License* | *1.00* | *31,752.00000 10 E 2212 3100 00 505 000000* | *CURRICLUM GEN PUR* | *31,752.00* |

**Total for DeltaMath Solutions Inc** **31,752.00**

**Dreisilker Electric Motors Inc**

| | | | | |
|---|---|---|---|---|
| 1316 | 502260023 | Paying Invoice Dreisilker #I54761 | 2025-2026 | 236.68 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Paying Invoice Dreisilker #I54761* | *1.00* | *236.68000 10 E 2560 3230 00 300 000000* | *CAFE REPAIRS HS* | *236.68* |

| | | | | |
|---|---|---|---|---|
| 1350 | 508260096 | Invoice #I56189 6-1-26 | 2025-2026 | 320.62 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *PAK#49101 1/12 HP 1400/1550RPM* | *1.00* | *111.64000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *111.64* |
| *MI#A61405 Fan Blade* | *1.00* | *49.07000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *49.07* |
| *23106101 Motor Mount 14" Fan* | *1.00* | *77.00000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *77.00* |
| *MI#3483A24 1/2"x7" Round Brass* | *1.00* | *30.94000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *30.94* |
| *Freight* | *1.00* | *51.97000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *51.97* |

| | | | | |
|---|---|---|---|---|
| 1359 | 508260098 | Invoice #920026 6-4-26 | 2025-2026 | 680.81 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *MA#U759 Marthon General Purpose* | *1.00* | *680.81000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *680.81* |

**Total for Dreisilker Electric Motors Inc** **1,238.11**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **DuPage Federation on Human Services** | | | | |
| 1412 | | Inv 13227 May Language Line Services: $142.45 IDEA Grant Purch Svc ($83.25) Gen Ed-TBE/TPI Inst. Purch Svc) | 2025-2026 | 142.45 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv 13227 May Language Line Services:* | *1.00* | *142.45000 10 E 1200 3100 92 509 460000* | *IDEA GENERAL* | *142.45* |
| 1454 | | Inv 13227 May Language Line Services: $83.25 TBE/TPI Inst. Purch Svc ($142.45 IDEA Grant Purch Svc) | 2025-2026 | 83.25 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv 13227 May Language Line Services:* | *1.00* | *83.25000 10 E 1800 3900 82 505 000000* | *TBE/TPI INSTR PUR* | *83.25* |
| | | | **Total for DuPage Federation on Human Services** | **225.70** |
| **Engler Callaway Baasten & Sraga LLC** | | | | 699 |
| 1286 | 510260006 | Legal Services | 2025-2026 | 6,127.50 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Invoice 36872* | *1.00* | *6,127.50000 10 E 2310 3180 00 510 000000* | *LEGAL BOARD* | *6,127.50* |
| | | | **Total for Engler Callaway Baasten & Sraga LLC** | **6,127.50** |
| **Exceptional Innovations Inc** | | | | |
| 1426 | 509260068 | Quote \| (2B) Solve It! , 3rd Edition | 2025-2026 | 195.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *(2B) Solve It! Printed Instructional Guide* | *2.00* | *89.00000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *178.00* |
| *(2B) Shipping* | *1.00* | *17.00000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *17.00* |
| | | | **Total for Exceptional Innovations Inc** | **195.00** |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **FleetSoft LLC** | | | | |
| 1445 | | inventory software | 2025-2026 | 1,792.80 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv #112544 $1792.80* | *1.00* | *1,792.80000 40 E 2552 6400 00 500 000000* | *DUES & FEES* | *1,792.80* |
| | | | **Total for FleetSoft LLC** | **1,792.80** |
| **Follett Content Solutions LLC** | | | | |
| 1356 | 505260045 | Quote #11974307<br>HHS Novels: Several - See Quote<br>Please Ship and send invoice ASAP | 2025-2026 | 38,453.40 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *HHS Novels: Several - See Quote* | *1.00* | *38,453.40000 10 E 1100 4230 00 505 000000* | *NEW ADOPTION 6-12* | *38,453.40* |
| 1357 | 505260046 | Quote # CQ-11974372<br>MMS Novels: Several - See Quote<br>Please ship and send invoice ASAP | 2025-2026 | 6,086.25<br>700 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *MMS Novels: Several - See Quote #* | *1.00* | *6,086.25000 10 E 1100 4230 00 505 000000* | *NEW ADOPTION 6-12* | *6,086.25* |
| 1358 | 505260047 | Quote #CQ-11974315<br>HMS Novels: Several - See Quote #CQ-11974315<br>Please ship and send invoice ASAP | 2025-2026 | 6,112.25 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *HMS Novels: Several - See Quote #CQ-* | *1.00* | *6,112.25000 10 E 1100 4230 00 505 000000* | *NEW ADOPTION 6-12* | *6,112.25* |
| | | | **Total for Follett Content Solutions LLC** | **50,651.90** |

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Gordon Flesch Co Inc** | | | | |
| 1302 | 504260009 | Invoice \| Copier Clicks - May 2026 | 2025-2026 | 15,277.41 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Copier Clicks - May 2026* | *1.00* | *15,277.41000 10 E 2900 3900 00 504 000000* | *COPIER* | *1,183.29* |
| *Copier Clicks - May 2026* | *1.00* | *15,277.41000 10 E 2900 3900 00 504 000000* | *COPIER* | *1,416.81* |
| *Copier Clicks - May 2026* | *1.00* | *15,277.41000 10 E 2900 3900 00 504 000000* | *COPIER* | *1,619.21* |
| *Copier Clicks - May 2026* | *1.00* | *15,277.41000 10 E 2900 3900 00 504 000000* | *COPIER* | *279.23* |
| *Copier Clicks - May 2026* | *1.00* | *15,277.41000 10 E 2900 3900 00 504 000000* | *COPIER* | *43.75* |
| *Copier Clicks - May 2026* | *1.00* | *15,277.41000 10 E 2900 3900 00 504 000000* | *COPIER* | *1,650.74* |
| *Copier Clicks - May 2026* | *1.00* | *15,277.41000 10 E 2900 3900 00 504 000000* | *COPIER* | *268.33* |
| *Copier Clicks - May 2026* | *1.00* | *15,277.41000 10 E 2900 3900 00 504 000000* | *COPIER* | *8,816.05* |

**Total for Gordon Flesch Co Inc** **15,277.41**

**GradeCam LLC** 701

| | | | | |
|---|---|---|---|---|
| 1277 | 505260037 | Quote#00006737 \| GradeCam Gradient Digital Access 3 Year Renewal SY26/27-SY28/29 Quote#00006737 | 2025-2026 | 44,415.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *GradeCam Gradient Digital Access - 4,* | *1.00* | *44,415.00000 10 E 2212 3100 00 505 000000* | *CURRICLUM GEN PUR* | *44,415.00* |

**Total for GradeCam LLC** **44,415.00**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Grainger** | | | | |
| 1225 | 508260072 | Invoice #9909265150 5-8-26 Fire Bell | 2025-2026 | 135.27 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Invoice #9909265150 5-8-26 Fire Bell* | *1.00* | *135.27000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *135.27* |
| 1239 | 508260079 | Invoice #837183110 5-14-26 | 2025-2026 | 42.46 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Multipurpose Grease 10oz Tube* | *2.00* | *21.23000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *42.46* |
| 1245 | 508260081 | Invoice #9909196900 5-8-26 | 2025-2026 | 66.73 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Split Washer, PK12* | *1.00* | *64.50000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *64.50* |
| *Spout,, Plastic, Fits T&S Brass, PK2* | *1.00* | *0.92000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *0.92* |
| *Nozzle O-Ring, Fits T&S Brass* | *1.00* | *1.31000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *1.31* |
| 1274 | 508260084 | Invoice #9922132353 5-19-26 | 2025-2026 | 25.80 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Air Safety Valves* | *2.00* | *12.90000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *25.80* |
| 1303 | 508260087 | Invoice #9927913864 5-26-26 Replacement Isolator Kit | 2025-2026 | 62.11 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Invoice #9927913864 5-26-26* | *1.00* | *62.11000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *62.11* |
| 1345 | 508260093 | Invoice #9933046337 5-29-26 Definite Purpose Magnetic Contactor | 2025-2026 | 123.37 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Invoice #9933046337 5-29-26 Definite* | *1.00* | *123.37000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *123.37* |
| 1346 | 508260094 | Invoice #9933216088 5-29-26 HVAC Control Ball Valve | 2025-2026 | 65.88 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Invoice #9933216088 5-29-26 HVAC* | *1.00* | *65.88000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *65.88* |
| 1360 | 508260099 | Invoice #9936815274 6-2-26 | 2025-2026 | 416.71 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *33UL24 Temperature Alarm* | *1.00* | *416.71000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *416.71* |
| 1365 | 508260100 | Invoice #9938399459 6-3-26 | 2025-2026 | 94.98 |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Grainger** | | | | |
| 1365 | 508260100 | Invoice #9938399459 6-3-26 | 2025-2026 | 94.98 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *5XB54 Mobil Electric Motor Grease* | *10.00* | *5.92000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *59.20* |
| *4BY71 Manual Grease Gun* | *1.00* | *35.78000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *35.78* |
| | | | **Total for Grainger** | **1,033.31** |
| **GW Berkheimer Co Inc** | | | | |
| 1241 | 502260020 | Paying Invoice G.W. Berkheimer Invoice# 8241366 | 2025-2026 | 31.66 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| [redacted] | *1.00* | *31.66000 10 E 2560 3230 00 300 000000* | *CAFE REPAIRS HS* | *31.66* |
| | | | **Total for GW Berkheimer Co Inc** | **31.66** |
| **Hand2mind** | | | | |
| 1429 | 509260069 | (2B) Quote #QUO043379-1 | 2025-2026 | 239.98 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *(2B) Quote #QUO043379-1* | *1.00* | *99.99000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *99.99* |
| *Quote #QUO043379-1* | *1.00* | *139.99000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *139.99* |
| | | | **Total for Hand2mind** | **239.98** |
| **Hot Shots Sports LLC** | | | | |
| 1404 | 105260001 | Invoice \| Feb. 2025-May 2025 Parent Tot Classes | 2025-2026 | 320.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Parent Tot Sports Class* | *4.00* | *80.00000 10 E 1125 3900 90 500 000000* | *PURCHASED SERV* | *320.00* |
| | | | **Total for Hot Shots Sports LLC** | **320.00** |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Huntley Park District** | | | | |
| 1342 | 305260008 | Softball field rental | 2025-2026 | 75.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Softball field rental for sectional practice* | *1.00* | *75.00000 10 E 1500 6400 00 305 000000* | *SPORTS DUES & FEES* | *75.00* |

**Total for Huntley Park District** **75.00**

| | | | | |
|---|---|---|---|---|
| **Huntley Park District** | | | | |
| 1384 | 513260001 | Sound and Lights<br>Set up of tables and chairs in rented room for the Light Aging Out Ceremony Luncheon | 2025-2026 | 360.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Set up table and chair fee.* | *1.00* | *360.00000 10 E 1200 3100 66 509 000000* | *STEP PURCHASED* | *360.00* |

**Total for Huntley Park District** **360.00**

| | | | | |
|---|---|---|---|---|
| **ID Wholesaler** | | | | |
| 1414 | 503260027 | Quote \| Printer ribbons.<br>Order # SO214826502 | 2025-2026 | 3,389.70 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Printer ribbons. Order # SO214826502* | *1.00* | *3,389.70000 10 E 2546 3230 00 500 000000* | *SECURITY OFFICER* | *3,389.70* |

**Total for ID Wholesaler** **3,389.70**

| | | | | |
|---|---|---|---|---|
| **Illinois Office of the State Fire Marshal** | | | | |
| 1236 | 508260078 | Invoice #10010129 5-12-26 Boiler and Pressure Vessel Safety Inspection Certificate fees for all schools | 2025-2026 | 2,450.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Invoice #10010129 5-12-26 Boiler and* | *35.00* | *70.00000 20 E 2542 3900 00 500 000000* | *OTHER PURCHASED* | *2,450.00* |

**Total for Illinois Office of the State Fire Marshal** **2,450.00**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Illinois Tollway Violation** | | | | |
| 1418 | | Unpaid tolls | 2025-2026 | 151.65 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv#VN5709379168 -$28.90* | *1.00* | *151.65000 40 E 2552 6400 00 500 000000* | *DUES & FEES* | *151.65* |
| | | | **Total for Illinois Tollway Violation** | **151.65** |
| **Jorgenson Companies** | | | | |
| 1232 | 508260077 | Quote #SQ107932 5-13-26 | 2025-2026 | 2,257.47 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Spring Latch Built in Combination Locks* | *50.00* | *12.95000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *647.50* |
| *Master Key #Z712* | *2.00* | *8.95000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *17.90* |
| *Spring Latch Built in Combination Locks* | *100.00* | *12.95000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *1,295.00* |
| *Master keys #Z715* | *2.00* | *8.95000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *17.90* |
| *Freight* | *1.00* | *279.17000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *279.17* |
| | | | **Total for Jorgenson Companies** | **2,257.47** |
| **Jostens** | | | | |
| 1249 | 220260011 | INV# 39548679 | 2025-2026 | 13.05 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Service Fulfillment Signature Cut Dipl* | *1.00* | *13.05000 10 E 1120 3600 00 220 000000* | *PRINTING MARLOWE* | *13.05* |
| 1330 | 220260015 | Invoices \| Diplomas 385816 | 2025-2026 | 3,034.30 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Invoice #38404262 \|Diplomas + Covers* | *1.00* | *1,656.15000 10 E 1120 4100 00 220 000000* | *INST SUPPLIES* | *1,656.15* |
| *Invoice #39655508* | *1.00* | *1,378.15000 10 E 1120 4100 00 220 000000* | *INST SUPPLIES* | *1,378.15* |
| | | | **Total for Jostens** | **3,047.35** |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Language Testing International** | | | | |
| 1379 | 505260048 | Invoice \| APPL Testing for 2 students - TBE/TPI PS | 2025-2026 | 418.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *APPL Testing for 2 students - TBE/TPI* | *2.00* | *209.00000 10 E 1800 3900 82 505 000000* | *TBE/TPI INSTR PUR* | *418.00* |
| | | | **Total for Language Testing International** | **418.00** |
| **LRS LLC** | | | | |
| 1270 | 220260012 | LRS PS693218 | 2025-2026 | 345.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *2 UNITS, 1X PER WEEK - UNIT* | *1.00* | *295.00000 10 E 1120 7100 00 220 000000* | *MARLOWE NON-* | *295.00* |
| *WINTERIZING $50.00 1.00 $50.00* | *1.00* | *50.00000 10 E 1120 7100 00 220 000000* | *MARLOWE NON-* | *50.00* |
| 1344 | 220260016 | PS704893Serv #006 STANDARD UNIT 60.00<br>28 - May 2 UNITS, 1X PER WEEK - UNIT | 2025-2026 | 295.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Serv #006 STANDARD UNIT 60.00* | *1.00* | *295.00000 10 E 2410 4100 00 220 000000* | *OFFICE SUPPLIES* | *295.00* |
| | | | **Total for LRS LLC** | **640.00** |
| **Math Stackers** | | | | |
| 1436 | 509260072 | (2B) Quote #1135 | 2025-2026 | 774.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *(2B) Quote #1135* | *1.00* | *395.00000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *395.00* |
| *(2B) Quote #1135* | *1.00* | *379.00000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *379.00* |
| | | | **Total for Math Stackers** | **774.00** |
| **McGraw Hill School Education** | | | | |
| 1279 | 505260039 | Quote# DBRAC-03182026045356-001 \| | 2025-2026 | 108,633.05 |

706

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|

**McGraw Hill School Education**

Inspire Science: Biology (6 year)/Chemistry (5 year)/Physics (5 year) Digital Access-Student/Teacher Subscription/Bundles New Adoption

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Inspire Science: Biology (6 year)* | *1.00* | *108,633.05000 10 E 1100 4230 00 505 000000* | *NEW ADOPTION 6-12* | *108,633.05* |

| | | | | |
|---|---|---|---|---|
| 1280 | 505260040 | Quote# DBRAC-03162026102150-001 Voices & Perspectives US History 6year Subscription/Materials - Student/Teacher New Adoption | 2025-2026 | 155,903.98 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Voices & Perspectives US History 6year* | *1.00* | *155,903.98000 10 E 1100 4230 00 505 000000* | *NEW ADOPTION 6-12* | *155,903.98* |

| | | | | |
|---|---|---|---|---|
| 1432 | 509260070 | (2B) Quote #Smarti-06092026034826-001-DAG | 2025-2026 | 4,296.24 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *(2B) Quote #SMARTI-* | *20.00* | *15.09000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *301.80* |
| *QUOTE NUMBER: SMARTI-* | *20.00* | *15.09000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *301.80* |
| *QUOTE NUMBER: SMARTI-* | *20.00* | *10.02000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *200.40* |
| *QUOTE NUMBER: SMARTI-* | *2.00* | *616.86000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *1,233.72* |
| *Quote #SMARTI-06092026034826-001-* | *20.00* | *15.09000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *301.80* |
| *Quote #SMARTI-06092026034826-001-* | *20.00* | *10.02000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *200.40* |
| *Quote #SMARTI-06092026034826-001-* | *2.00* | *616.86000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *1,233.72* |
| *Quote #SMARTI-06092026034826-001-* | *20.00* | *15.09000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *301.80* |
| *Quote #SMARTI-06092026034826-001-* | *1.00* | *220.80000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *220.80* |

**Total for McGraw Hill School Education** **268,833.27**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **McHenry County Collector** | | | | |
| 1228 | 501260013 | Tax Bills | 2025-2026 | 5,663.74 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Parcel 18-31-100-020* | *1.00* | *791.14000 10 E 2310 3180 00 510 000000* | *LEGAL BOARD* | *791.14* |
| *Parcel 18-35-200-008* | *1.00* | *1,614.22000 10 E 2310 3180 00 510 000000* | *LEGAL BOARD* | *1,614.22* |
| *Parcel 18-22-300-013* | *1.00* | *3,258.38000 10 E 2310 3180 00 510 000000* | *LEGAL BOARD* | *3,258.38* |
| | | | **Total for McHenry County Collector** | **5,663.74** |
| **McMaster Carr Supply Co** | | | | |
| 1399 | 508260102 | Invoice #66160532 6-4-26 | 2025-2026 | 26.65 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *8019K12 Parallel Terminal Splitters* | *1.00* | *11.44000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *11.44* |
| *8019K98 Terminal Splitters, Inline 25pk* | *1.00* | *5.84000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *5.84* |
| *Shipping fee* | *1.00* | *9.37000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *9.37* |
| | | | **Total for McMaster Carr Supply Co** | **26.65** |
| **Midwest Computer Products** | | | | |
| 1301 | 504260011 | Epson L210W Projectors - Qty. 20<br>Epson PL 119W Projectors - Qty. 10 | 2025-2026 | 22,850.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Epson L210W Projectors - Qty. 20* | *1.00* | *22,850.00000 10 E 2660 4900 00 504 000000* | *INVENTORIABLE* | *22,850.00* |
| | | | **Total for Midwest Computer Products** | **22,850.00** |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Neuco** | | | | |
| 1240 | 502260019 | Paying Invoice Neuco invoice#9714113 | 2025-2026 | 29.33 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Paying Invoice Neuco invoice#9714113* | *1.00* | *29.33000 10 E 2560 3230 00 300 000000* | *CAFE REPAIRS HS* | *29.33* |
| | | | **Total for Neuco** | **29.33** |
| **Neuro Educational Specialist** | | | | |
| 1242 | 509260054 | (11L) PD on 5/15 by Sonia Cooper | 2025-2026 | 2,000.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv #3121* | *1.00* | *2,000.00000 10 E 2210 3140 92 509 460000* | *IDEA IMPR OF INSTR-* | *2,000.00* |
| | | | **Total for Neuro Educational Specialist** | **2,000.00** |
| | | | | 709 |
| **NeuroRestorative** | | | | |
| 1385 | 509260064 | May Room and Board | 2025-2026 | 18,600.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| [redacted] | *31.00* | *600.00000 10 E 4120 6700 00 509 000000* | *SP ED ROOM &* | *18,600.00* |
| 1386 | 509260065 | May Tuition | 2025-2026 | 9,236.64 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| [redacted] | *16.00* | *577.29000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *9,236.64* |
| | | | **Total for NeuroRestorative** | **27,836.64** |
| **Niles Township Dist for Spec Ed 807** | | | | |
| 1238 | 509260053 | [redacted] | 2025-2026 | 2,397.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| [redacted] | *1.00* | *2,397.00000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *2,397.00* |
| | | | **Total for Niles Township Dist for Spec Ed 807** | **2,397.00** |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **North Shore Transit Inc** | | | | |
| 1405 | | March and April Invoices | 2025-2026 | 3,456.69 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv#RNSTR2002735-$1773.60* | *1.00* | *3,456.69000 40 E 2552 3310 00 500 000000* | *CONTRACTED* | *3,456.69* |
| | | | **Total for North Shore Transit Inc** | **3,456.69** |
| **Northern Illinois University** | | | | |
| 1387 | 300260026 | HHS Graduation, NIU Convocation Center building expenses | 2025-2026 | 15,600.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *HHS Graduation, NIU Convocation* | *1.00* | *15,600.00000 10 E 2190 3900 00 300 000000* | *GRADUATION EVENT* | *15,600.00* |
| | | | **Total for Northern Illinois University** | **15,600.00** |
| | | | | 710 |
| **Northwestern Medicine** | | | | |
| 1407 | | CPR Class and DOT Physicals | 2025-2026 | 3,983.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv# 573963 - $2436.00 CPR* | *1.00* | *3,983.00000 40 E 2550 3100 00 500 000000* | *PROF & TECH* | *3,983.00* |
| 1373 | 507260063 | Inv # 572759 | 2025-2026 | 1,267.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Yearly Physicals / Drug Screen* | *1.00* | *1,267.00000 40 E 2550 3100 00 500 000000* | *PROF & TECH* | *1,267.00* |
| 1374 | 507260064 | Inv # 573358 | 2025-2026 | 35.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Random Drug Testing* | *1.00* | *35.00000 40 E 2550 3100 00 500 000000* | *PROF & TECH* | *35.00* |
| 1376 | 507260065 | Inv# 572674 | 2025-2026 | 170.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Drug Screen / Physical* | *1.00* | *170.00000 40 E 2550 3100 00 500 000000* | *PROF & TECH* | *170.00* |
| | | | **Total for Northwestern Medicine** | **5,455.00** |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **OReilly Automotive Stores Inc** | | | | |
| 1419 | | bus parts | 2025-2026 | 61.31 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv 5851-284071- $10.02* | *1.00* | *61.31000 40 E 2554 4100 00 500 000000* | *FLEET SUPPLIES* | *61.31* |
| | | | **Total for OReilly Automotive Stores Inc** | **61.31** |
| **Parkland Preparatory Academy Inc** | | | | |
| 1336 | 509260059 | Invoice \| May Tuition | 2025-2026 | 5,289.60 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| [redacted] | *19.00* | *278.40000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *5,289.60* |
| | | | **Total for Parkland Preparatory Academy Inc** | **5,289.60** |
| | | | | 711 |
| **Patlin Inc** | | | | |
| 1420 | | Bus parts | 2025-2026 | 484.36 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv 102902-1 484.36 bus parts* | *1.00* | *484.36000 40 E 2554 4100 00 500 000000* | *FLEET SUPPLIES* | *484.36* |
| | | | **Total for Patlin Inc** | **484.36** |
| **Pioneer Center for Human Services** | | | | |
| 1338 | 509260060 | Invoice \| LIGHT Program - April 2026 | 2025-2026 | 735.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *(STEP 1) LIGHT Program - April 2026* | *1.00* | *735.00000 10 E 1200 3100 66 509 000000* | *STEP PURCHASED* | *735.00* |
| | | | **Total for Pioneer Center for Human Services** | **735.00** |
| **PowerSchool Group LLC** | | | | |
| 1275 | 505260035 | Quote# Q-853699-1 \| | 2025-2026 | 46,527.41 |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **PowerSchool Group LLC** | | | | |
| | | Schoology LMS Subscription & PD+ for Schoology Learning 7/1/26-6/30/27 General Purch Services | | |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Schoology LMS Subscription & PD+ for* | *1.00* | *46,527.41000 10 E 2212 3100 00 505 000000* | *CURRICLUM GEN PUR* | *46,527.41* |
| | | | **Total for PowerSchool Group LLC** | **46,527.41** |
| **Primo Brands** | | | | |
| 1289 | 300260024 | Invoice 06E8760173587 04/13/26 - 05/12/26 HHS water service Account #8760173587 | 2025-2026 | 586.06 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Invoice 06E8760173587* | *1.00* | *586.06000 10 E 2213 4150 00 300 000000* | *HHS STAFF DEVEL* | *586.06* |
| | | | **Total for Primo Brands** | **586.06** |
| **Pro Ed Inc** | | | | |
| 1435 | 509260071 | (2B) Quote #1000017587 | 2025-2026 | 852.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *(2B) Quote #1000017587* | *2.00* | *77.00000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *154.00* |
| *(2B) Quote #1000017587* | *2.00* | *349.00000 10 E 1200 4100 92 509 460000* | *IDEA INSTRUCTIONAL* | *698.00* |
| | | | **Total for Pro Ed Inc** | **852.00** |

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Project Lead the Way** | | | | |
| 1257 | 505260033 | Quote \| PLTW PD: Digital Electronics Online [redacted] PLTW Purch Service | 2025-2026 | 2,400.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *PLTW PD: Digital Electronics Online* | *1.00* | *2,400.00000 10 E 1130 3900 67 300 000000* | *PLTW PUR SVC 6-12* | *2,400.00* |

**Total for Project Lead the Way** **2,400.00**

| | | | | |
|---|---|---|---|---|
| **Regional Office of Education** | | | | |
| 1333 | 509260056 | Invoice \| May Tuition | 2025-2026 | 855.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| [redacted] | *19.00* | *45.00000 10 E 4210 6700 00 511 000000* | *DIST HOSPITAL* | *855.00* |

**Total for Regional Office of Education** **855.00**

| | | | | |
|---|---|---|---|---|
| **Rush Truck Center Huntley** | | | | |
| 1391 | | bus parts | 2025-2026 | 2,247.33 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Inv # 3046378143, #3046418515,* | *1.00* | *2,247.33000 40 E 2554 4100 00 500 000000* | *FLEET SUPPLIES* | *2,247.33* |

**Total for Rush Truck Center Huntley** **2,247.33**

| | | | | |
|---|---|---|---|---|
| **Rydin Decal** | | | | |
| 1434 | 105260002 | Quote \| Car Rider Tags. Quantity of 200 Pink | 2025-2026 | 560.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Car Rider Tags. Pink RL-29 Hang Tag* | *200.00* | *2.80000 10 E 2300 4100 97 509 000000* | *ALL CHILDREN GEN* | *560.00* |

**Total for Rydin Decal** **560.00**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Safety Kleen Systems Inc** | | | | |
| 1427 | | Fleet Supplies | 2025-2026 | 67.20 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv#99869486 -$67.20* | *1.00* | *67.20000 40 E 2554 4100 00 500 000000* | *FLEET SUPPLIES* | *67.20* |
| | | | **Total for Safety Kleen Systems Inc** | **67.20** |
| **School Health Corporation** | | | | |
| 1318 | 503260024 | Invoice \| Order for pads | 2025-2026 | 7,121.65 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Order for pads* | *1.00* | *7,396.57000 10 E 2546 4900 00 500 000000* | *SECURITY OFFICER* | *7,396.57* |
| *Credit #CN014536* | *1.00* | *-274.92000 10 E 2546 4900 00 500 000000* | *SECURITY OFFICER* | *-274.92* |
| 1237 | 910260002 | Bowling Ball Set | 2025-2026 | 198.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *16396 - Zone Vinyl Bowling Ball set* | *6.00* | *33.00000 19 E 1999 0000 00 100 931100* | *LEGGEE RECREATION* | *198.00* |
| | | | **Total for School Health Corporation** | **7,319.65** |
| **Schoolinks Inc** | | | | |
| 1278 | 505260038 | Quote#Q-16626 \| Schoolinks Platform/State CCR Data Suite/Work-based Learning 7/1/26-6/30/27 | 2025-2026 | 35,385.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Schoolinks Platform/State CCR Data* | *1.00* | *35,385.00000 10 E 2212 3100 00 505 000000* | *CURRICLUM GEN PUR* | *35,385.00* |
| | | | **Total for Schoolinks Inc** | **35,385.00** |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Service Printing Corporation** | | | | |
| 1314 | 505260042 | Invoice \| Raiders Read Together Summer Program Addt. Eng. Bookmarks | 2025-2026 | 152.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Raiders Read Together Summer* | *1.00* | *152.00000 10 E 2210 4900 00 505 000000* | *SUPPLIES CURR &* | *152.00* |
| | | | **Total for Service Printing Corporation** | **152.00** |
| **Sherwin Williams Co** | | | | |
| 1343 | 508260092 | Invoice #29991202200526 5-29-26 Gallon yellow paint and Mini rollers- Conley parking lot | 2025-2026 | 165.65 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Invoice #29991202200526 5-29-26* | *1.00* | *165.65000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *165.65* |
| 1400 | 508260101 | Invoice #48251203450626 6-4-26 | 2025-2026 | 173.52 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *5 Gallons of canvas tan paint, 9in* | *1.00* | *173.52000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *173.52* |
| | | | **Total for Sherwin Williams Co** | **339.17** |

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Special Education Services** | | | | |
| 1334 | 509260057 | Invoice \| May Tuition - Menta Tech Academy | 2025-2026 | 14,935.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| [redacted] | *20.00* | *149.35000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *2,987.00* |
| [redacted] | *20.00* | *149.35000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *2,987.00* |
| [redacted] | *20.00* | *149.35000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *2,987.00* |
| [redacted] | *20.00* | *149.35000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *2,987.00* |
| [redacted] | *20.00* | *149.35000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *2,987.00* |
| 1340 | 509260062 | Invoice \| Menta Academy - May Tuition | 2025-2026 | 5,441.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| [redacted] | *20.00* | *272.05000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *5,441.00* |
| | | | **Total for Special Education Services** | **20,376.00** |
| **Special Education Systems Inc** | | | | 716 |
| 1339 | 509260061 | Invoice \| May Transportation | 2025-2026 | 1,557.20 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| [redacted] | *20.00* | *77.86000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *1,557.20* |
| | | | **Total for Special Education Systems Inc** | **1,557.20** |
| **Stepping Stones Group** | | | | |
| 1287 | 506260013 | School Psychologist - [redacted] | 2025-2026 | 5,376.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *(J) April 27-May 7, 2026 Services* | *48.00* | *112.00000 10 E 1101 3100 00 506 000000* | *SUBSTITUTE* | *5,376.00* |
| 1337 | 506260014 | Invoice \| School Psychologist - Megan Springer | 2025-2026 | 5,376.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *(J) May 10-23, 2026 for [redacted]* | *48.00* | *112.00000 10 E 1101 3100 00 506 000000* | *SUBSTITUTE* | *5,376.00* |
| | | | **Total for Stepping Stones Group** | **10,752.00** |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Sunrise Southwest LLC** | | | | |
| 1377 | 507260066 | Inv. May 2026 | 2025-2026 | 4,500.40 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Transportation charges for the Special* | *1.00* | *4,500.40000 40 E 2552 3310 00 500 000000* | *CONTRACTED* | *4,500.40* |
| | | | **Total for Sunrise Southwest LLC** | **4,500.40** |
| **Thermosystems Building System** | | | | |
| 1234 | 508260075 | RUSH Quote Verbal 5-15-26 Service Call-Not to exteed 4 hours | 2025-2026 | 1,278.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Rush Quote Verbal 5-15-26 Service* | *1.00* | *1,278.00000 20 E 2542 3230 00 500 000000* | *REPAIRS/MAINT* | *1,278.00* |
| 1327 | 508260091 | RUSH Proposal #Q8599 5-29-26 Conley-Install new actuators, EXV and cables | 2025-2026 | 3,016.86 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Proposal #Q8599 5-29-26 Conley-* | *1.00* | *3,016.86000 20 E 2542 3230 00 500 000000* | *REPAIRS/MAINT* | *3,016.86* |
| 1394 | 508260104 | Invoice #19780 5-22-26 Conley chiller service call | 2025-2026 | 1,278.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Service labor* | *4.00* | *257.00000 20 E 2542 3230 00 500 000000* | *REPAIRS/MAINT* | *1,028.00* |
| *Trip Charge* | *1.00* | *250.00000 20 E 2542 3230 00 500 000000* | *REPAIRS/MAINT* | *250.00* |
| | | | **Total for Thermosystems Building System** | **5,572.86** |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Trane** | | | | |
| 1233 | 508260076 | Invoice #21667215 5-14-26 | 2025-2026 | 215.14 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Hose-Charging 1/4" 3pk, 60in RYB* | *1.00* | *117.99000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *117.99* |
| *Hose-Charging .25X 60.00* | *1.00* | *65.63000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *65.63* |
| *Chemical-Thermo Trap Heat absorbing* | *1.00* | *13.68000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *13.68* |
| *Tool-Knect 7-in-1 Ratcheting Impact* | *1.00* | *17.84000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *17.84* |
| 1272 | 508260085 | Quote Order #29583383 5/26/26 | 2025-2026 | 730.70 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Fan Power Box Conley* | *1.00* | *730.70000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *730.70* |
| 1349 | 508260095 | Quote #29682949 6-3-26 | 2025-2026 | 1,040.28 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Motor; Actuator MOT08841* | *4.00* | *237.01000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *948.04* |
| *Capacitor CPT01253* | *4.00* | *19.56000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *78.24* |
| *Freight and Handling* | *1.00* | *14.00000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *14.00* |
| | | | **Total for Trane** | **1,986.12** |
| **Tribe Country Farms Inc** | | | | |
| 1261 | 502260021 | Paying Invoice Tribe Country #7414 | 2025-2026 | 60.75 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Paying Invoice Tribe Country #7414* | *1.00* | *60.75000 10 E 2560 4150 00 210 000000* | *CAFE FOOD* | *60.75* |
| | | | **Total for Tribe Country Farms Inc** | **60.75** |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Uline** | | | | |
| 1226 | 508260073 | Invoice #207936340 5-12-26 Stainless Steel Corner Guards | 2025-2026 | 384.89 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Invoice #207936340 5-12-26 Stainless* | *6.00* | *60.00000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *360.00* |
| *Shipping* | *1.00* | *24.89000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *24.89* |
| 1229 | 508260074 | Invoice #208007607 5-13-26 | 2025-2026 | 210.64 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Rechargebale LED Headlamp* | *2.00* | *55.00000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *110.00* |
| *Heavey Duty Extension Cord* | *1.00* | *40.00000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *40.00* |
| *Nitrile Gloves* | *2.00* | *20.00000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *40.00* |
| *Shipping/Handling* | *1.00* | *20.64000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *20.64* |
| 1398 | 508260103 | Invoice #208932028 6-4-26 | 2025-2026 | 182.99 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Rubbermaid Brute Trash Can Dolly* | *3.00* | *53.00000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *159.00* |
| *Shipping & Handling* | *1.00* | *23.99000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *23.99* |
| | | | **Total for Uline** | **778.52** |
| **Unity School Bus Parts, Inc** | | | | |
| 1424 | | Fleet Supplies | 2025-2026 | 1,354.68 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv#0640591-IN $374.45* | *1.00* | *1,354.68000 40 E 2554 4100 00 500 000000* | *FLEET SUPPLIES* | *1,354.68* |
| | | | **Total for Unity School Bus Parts, Inc** | **1,354.68** |

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| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Visions LLC** | | | | |
| 1416 | 509260067 | (5D) Inv #99424-Beahvior Therapy | 2025-2026 | 2,874.20 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *(5D) Inv #99424, June Behavior* | *1.00* | *2,874.20000 10 E 2130 3100 92 509 460000* | *IDEA HEALTH* | *2,874.20* |
| | | | **Total for Visions LLC** | **2,874.20** |
| **Warehouse Direct Cardunal** | | | | |
| 1368 | 507260060 | Ref#3 6136407 | 2025-2026 | 402.24 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Office Supplies* | *1.00* | *402.24000 40 E 2550 4100 00 500 000000* | *OFFICE SUPPLIES* | *402.24* |
| | | | **Total for Warehouse Direct Cardunal** | **402.24** |
| **Water Walkers LLC DBA Health-e Pro** | | | | 720 |
| 1329 | 502260024 | Paying Invoice for all 8 schools Health-e Pro #INV-000157 | 2025-2026 | 17,340.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Paying Invoice Health-e Pro Leggee* | *1.00* | *2,167.50000 10 E 2560 6400 00 100 000000* | *CAFE DUES & FEES* | *2,167.50* |
| *Paying Invoice Health-e Pro Chesak* | *1.00* | *2,167.50000 10 E 2560 6400 00 110 000000* | *CAFE DUES & FEES* | *2,167.50* |
| *Paying Invoice Health-e Pro Martin INV-* | *1.00* | *2,167.50000 10 E 2560 6400 00 120 000000* | *CAFE DUES & FEES* | *2,167.50* |
| *Paying Invoice Health-e Pro Mackeben* | *1.00* | *2,167.50000 10 E 2560 6400 00 140 000000* | *CAFE DUES & FEES* | *2,167.50* |
| *Paying Invoice Health-e Pro Conley* | *1.00* | *2,167.50000 10 E 2560 6400 00 150 000000* | *CAFE DUES & FEES* | *2,167.50* |
| *Paying Invoice Health-e Pro Heineman* | *1.00* | *2,167.50000 10 E 2560 6400 00 210 000000* | *CAFE DUES & FEES* | *2,167.50* |
| *Paying Invoice Health-e Pro Marlowe* | *1.00* | *2,167.50000 10 E 2560 6400 00 220 000000* | *CAFE DUES & FEES* | *2,167.50* |
| *Paying Invoice Health-e Pro HHS INV-* | *1.00* | *2,167.50000 10 E 2560 6400 00 300 000000* | *CAFE DUES & FEES* | *2,167.50* |
| | | | **Total for Water Walkers LLC DBA Health-e Pro** | **17,340.00** |

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Woodstock Chevrolet** | | | | |
| 1421 | | Parts | 2025-2026 | 74.30 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Inv # 5154830 $74.30* | *1.00* | *74.30000 40 E 2550 3230 00 500 000000* | *REPAIRS AND* | *74.30* |
| | | | **Total for Woodstock Chevrolet** | **74.30** |
| **Woodstock Community Unit School Dist 200** | | | | |
| 1389 | | April and May | 2025-2026 | 1,495.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Woodstock invoice for 2 McKinney Vito* | *1.00* | *1,495.00000 40 E 2552 3310 00 500 000000* | *CONTRACTED* | *1,495.00* |
| 1354 | 509260063 | April & May Tuition 2026 | 2025-2026 | 19,718.03 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| [redacted] | *21.00* | *270.11000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *5,672.31* 721 |
| [redacted] | *17.00* | *270.11000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *4,591.87* |
| [redacted] | *21.00* | *270.11000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *5,672.31* |
| [redacted] | *17.00* | *270.11000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *4,591.87* |
| *(G) Credit for snow day on January 23,* | *3.00* | *-270.11000 10 E 4220 6700 00 509 000000* | *SP ED PRIVATE* | *-810.33* |
| | | | **Total for Woodstock Community Unit School Dist 200** | **21,213.03** |
| | | | **Purchase Order Grand Total:** | **905,651.18** **922,078.19** |

| Fund Totals | |
|---|---|
| 10 - EDUCATIONAL FUND | 860,655.50 |
| 19 - ACTIVITY | 198.00 |
| 20 - OPERATIONS & MAINTENANCE FUND | 35,390.77 |
| 40 - TRANSPORTATION FUND | 25,833.92 |
| | **922,078.19** |

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# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Arbor Scientific** | | | | |
| 1433 | 300270004 | Quote #32169-001<br>HHS Science supplies | 2026-2027 | 112.50 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *HHS Science supplies* | *1.00* | *112.50000 10 E 1130 4100 13 300 000000* | *SCIENCE SUPPLIES* | *112.50* |
| | | | **Total for Arbor Scientific** | **112.50** |
| **Baycom Inc** | | | | |
| 1175 | 503270001 | Quote \| Motorola radios | 2026-2027 | 29,700.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Motorola radios - quantity 44* | *1.00* | *29,700.00000 10 E 2546 5400 00 500 000000* | *SECURITY OFFICER* | *29,700.00* |
| | | | **Total for Baycom Inc** | **29,700.00** |
| | | | | 723 |
| **Carolina Biological Supply** | | | | |
| 1446 | 300270005 | HHS Science supplies (shopping cart) | 2026-2027 | 276.19 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *HHS Science supplies (shopping cart)* | *1.00* | *276.19000 10 E 1130 4100 13 300 000000* | *SCIENCE SUPPLIES* | *276.19* |
| | | | **Total for Carolina Biological Supply** | **276.19** |

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **CDW Government Inc** | | | | |
| 1392 | 504270001 | Quote \| RUSH<br>Solarwinds Renewal 2026-2027 | 2026-2027 | 19,897.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *RUSH* | *1.00* | *19,897.00000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *19,897.00* |
| 1431 | 504270004 | Quote \| Amplified IT Admin Tools Renewal 2026-2027 | 2026-2027 | 7,635.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Amplified IT Admin Tools Renewal* | *1.00* | *7,635.00000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *7,635.00* |
| 1441 | 504270008 | Quote #PWSZ678<br>FortiAnalyzer License - 3YR | 2026-2027 | 19,792.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *FortiAnalyzer License - 3YR* | *1.00* | *19,792.00000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *19,792.00* |
| 1444 | 504270009 | Quote #PVTM203<br>Symantec Renewal 2026-2027 | 2026-2027 | 24,780.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Symantec Renewal 2026-2027* | *1.00* | *24,780.00000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *24,780.00* |
| 1442 | 504270010 | Quote #PVSD625<br>Microsoft Renewal 2026-2027 | 2026-2027 | 44,175.04 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Microsoft Renewal 2026-2027* | *1.00* | *44,175.04000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *44,175.04* |
| 1447 | 504270011 | Quote #PTJH816<br>Fortinet Custom Coterm 2026-2027 | 2026-2027 | 449.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Fortinet Custom Coterm 2026-2027* | *1.00* | *449.00000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *449.00* |
| 1448 | 504270012 | Quote #PWDK815<br>Airtame Renewal 2026-2027 | 2026-2027 | 52,065.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Airtame Renewal 2026-2027* | *1.00* | *52,065.00000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *52,065.00* |
| 1449 | 504270013 | Quote #PVSD658<br>Creative Cloud 2026-2027 | 2026-2027 | 5,244.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Adobe Creative Cloud 2026-2027* | *1.00* | *5,244.00000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *5,244.00* |
| 1450 | 504270014 | Quote #PVSD858 | 2026-2027 | 1,750.00 |

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **CDW Government Inc** | | | | |
| | | KEMP Renewal 2026-2027 | | |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *KEMP Renewal 2026-2027* | *1.00* | *1,750.00000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *1,750.00* |
| 1452 | 504270015 | Quote #PVSD979<br>ECOPRINTQ Renewal 2026-2027 | 2026-2027 | 4,225.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *ECOPRINTQ Renewal 2026-2027* | *1.00* | *4,225.00000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *4,225.00* |
| | | | **Total for CDW Government Inc** | **180,012.04** |
| **ClassLink Inc** | | | | |
| 1439 | 504270006 | Quote #00030703<br>ClassLink Renewal 2026-2027 | 2026-2027 | 38,311.40 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *ClassLink Renewal 2026-2027* | *1.00* | *38,311.40000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *38,311.40* |
| | | | **Total for ClassLink Inc** | **38,311.40** |

725

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **CLIC** | | | | |
| 1381 | 501270001 | Invoice \| FY27 Liability, WC and Fiduciary Insurance Premiums | 2026-2027 | 1,347,749.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *WC Education FY27* | *1.00* | *245,971.72000 10 E 1100 3820 00 500 000000* | *REGULAR EDUCATION* | *245,971.72* |
| *P&C Liability FY27* | *1.00* | *446,915.20000 10 E 2310 3810 00 501 000000* | *CLIC LIABILITY* | *446,915.20* |
| *Fiduciary FY27* | *1.00* | *2,150.00000 10 E 2310 3810 00 501 000000* | *CLIC LIABILITY* | *2,150.00* |
| *P&C Property FY27* | *1.00* | *167,593.20000 20 E 2540 3810 00 500 000000* | *PROPERTY* | *167,593.20* |
| *WC O&M FY27* | *1.00* | *64,729.40000 20 E 2540 3820 00 500 000000* | *SUPPORT SERV-O&M* | *64,729.40* |
| *P&C Vehicle FY27* | *1.00* | *83,796.60000 40 E 2550 3800 00 500 000000* | *VEHICLE INSURANCE* | *83,796.60* |
| *WC Transportation FY27* | *1.00* | *336,592.88000 40 E 2550 3820 00 500 000000* | *SUPPORT SERV-* | *336,592.88* |

**Total for CLIC** **1,347,749.00**

**Coal Creek Software, Inc. DBA Verifent** 726

| | | | | |
|---|---|---|---|---|
| 1190 | 506270001 | Invoice \| Verifent Annual Subscription | 2026-2027 | 1,500.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Verifent Annual Subscription* | *1.00* | *1,500.00000 10 E 2642 3900 00 506 000000* | *PURCHASED SERVICE* | *1,500.00* |

**Total for Coal Creek Software, Inc. DBA Verifent** **1,500.00**

**Colley Elevator Co**

| | | | | |
|---|---|---|---|---|
| 1230 | 508270007 | RUSH Proposal 5-14-26 Elevator Door Operator Upgrade- Marlowe Middle School | 2026-2027 | 7,908.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *RUSH Proposal 5-14-26 Elevator Door* | *1.00* | *7,908.00000 20 E 2542 3230 00 500 000000* | *REPAIRS/MAINT* | *7,908.00* |

**Total for Colley Elevator Co** **7,908.00**

**CommonLit Inc**

| | | | | |
|---|---|---|---|---|
| 1361 | 505270007 | Quote #GXAH6-ZD3WD-UWSWY-UNRHV | 2026-2027 | 37,800.00 |

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **CommonLit Inc** | | | | |
| | | CommonLit School Essentials PRO Plus - 3 Years 7/1/26-6/30/29<br>Grades 6-8 HMS & MMS | | |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *CommonLit School Essentials PRO* | *1.00* | *37,800.00000 10 E 2212 3100 00 505 000000* | *CURRICLUM GEN PUR* | *37,800.00* |
| | | | **Total for CommonLit Inc** | **37,800.00** |
| **Denler Inc** | | | | |
| 1141 | 508270001 | Proposal 3-19-26 Asphalt Crackfill, Sealcoat and Traffic Paint | 2026-2027 | 63,622.65 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Proposal 3-19-26 Asphalt Crackfill,* | *1.00* | *63,622.65000 20 E 2543 5300 00 500 000000* | *IMPROVEMENTS NOT* | *63,622.65* |
| | | | **Total for Denler Inc** | 727<br>**63,622.65** |
| **EDpuzzle Inc** | | | | |
| 1410 | 300270002 | Quote #00133754<br>Edpuzzle Pro Subscription for HHS FY27<br>Quote #00133754 | 2026-2027 | 3,991.65 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Pro School Starter Edition 1 year* | *1.00* | *3,991.65000 10 E 1130 3100 00 300 000000* | *GENERAL PUR SVCS* | *3,991.65* |
| | | | **Total for EDpuzzle Inc** | **3,991.65** |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Flinn Scientific Inc** | | | | |
| 1451 | 300270006 | HHS Science supplies<br>Quote #FR-2152 | 2026-2027 | 1,149.20 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *HHS Science supplies* | *1.00* | *1,149.20000 10 E 1130 4100 13 300 000000* | *SCIENCE SUPPLIES* | *1,149.20* |
| | | | **Total for Flinn Scientific Inc** | **1,149.20** |
| **Follett Software LLC** | | | | |
| 1440 | 504270007 | Quote #7991362<br>Destiny Renewal 2026-2027 | 2026-2027 | 26,854.48 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Destiny Renewal 2026-2027* | *1.00* | *26,854.48000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *26,854.48* |
| | | | **Total for Follett Software LLC** | **26,854.48** |
| **Fox Valley Fire Safety** | | | | |
| 1397 | 508270008 | Quote #2035332 6-8-26 Leggee elementary school sprinkler repair | 2026-2027 | 1,257.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Replacing Sprinkler air gauges and* | *1.00* | *1,257.00000 20 E 2542 3230 00 500 000000* | *REPAIRS/MAINT* | *1,257.00* |
| 1396 | 508270010 | Quote #2035309 6-5-26 | 2026-2027 | 3,566.67 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Chesak elementary school Sprinkler* | *1.00* | *3,566.67000 20 E 2542 3230 00 500 000000* | *REPAIRS/MAINT* | *3,566.67* |
| | | | **Total for Fox Valley Fire Safety** | **4,823.67** |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Frontline Technologies Group LLC** | | | | |
| 1315 | 506270002 | Invoice \|Applicant Tracking and Absence & Substitute Management for 2026-27 | 2026-2027 | 17,531.61 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Applicant Tracking and Absence &* | *1.00* | *17,531.61000 10 E 2642 3900 00 506 000000* | *PURCHASED SERVICE* | *17,531.61* |

**Total for Frontline Technologies Group LLC** **17,531.61**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Gaggle.Net Inc** | | | | |
| 1453 | 504270016 | Invoice #INV08986 Gaggle Renewal 2026-2027 | 2026-2027 | 72,280.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Gaggle Renewal 2026-2027* | *1.00* | *72,280.00000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *72,280.00* |

**Total for Gaggle.Net Inc** **72,280.00**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **HR Stewart Inc** | | | | |
| 1152 | 508270005 | Quote #109215501 4-7-26 Admin. Water Heater Replacement | 2026-2027 | 3,415.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Quote #109215501 4-7-26 Admin.* | *1.00* | *3,415.00000 20 E 2542 3230 00 500 000000* | *REPAIRS/MAINT* | *3,415.00* |

**Total for HR Stewart Inc** **3,415.00**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **IASA** | | | | |
| 1235 | 510270001 | Invoice \| IASA membership for Jessica Lombard | 2026-2027 | 2,319.54 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *IASA membership for Jessica Lombard* | *1.00* | *2,319.54000 10 E 2321 6400 00 510 000000* | *DUES & FEES SUPT* | *2,319.54* |

**Total for IASA** **2,319.54**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Imagine Learning LLC** | | | | |
| 1362 | 505270006 | Quote# Q-236222<br>Edgenuity Academic Integrity/Site Licenses - 1 Year 7/1/26-6/30/27 | 2026-2027 | 34,900.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Edgenuity Academic Integrity/Site* | *1.00* | *34,900.00000 10 E 1130 3140 06 505 000000* | *ALTERNATIVE* | *34,900.00* |

**Total for Imagine Learning LLC** **34,900.00**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **JBH Technologies Inc** | | | | |
| 1438 | | PLTW supplies<br>Quote #12562A | 2026-2027 | 1,442.40 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *PLTW supplies* | *1.00* | *1,442.40000 10 E 1130 4100 67 505 000000* | *PLTW SUPPLIES 6-12* | *1,442.40* |

730

**Total for JBH Technologies Inc** **1,442.40**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Johnson Floor Co** | | | | |
| 1395 | 508270009 | Proposal 6-8-26 Huntley High School Stair #30 repair | 2026-2027 | 2,874.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *replace 7 damaged treads* | *1.00* | *2,874.00000 20 E 2542 3230 00 500 000000* | *REPAIRS/MAINT* | *2,874.00* |

**Total for Johnson Floor Co** **2,874.00**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **MakeMusic Inc** | | | | |
| 1363 | 505270008 | MakeMusic On-Site Training/Subscriptions - 1 Year SY 26/27<br>Quote# 20260310-083912436 | 2026-2027 | 15,531.51 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *MakeMusic On-Site* | *1.00* | *15,531.51000 10 E 2212 3100 00 505 000000* | *CURRICLUM GEN PUR* | *15,531.51* |

**Total for MakeMusic Inc** **15,531.51**

| | | | | |
|---|---|---|---|---|
| **Managed Methods** | | | | |
| 1425 | 504270002 | Quote \| Managed Methods Cloud Monitor 2026-2027 | 2026-2027 | 25,140.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Managed Methods Cloud Monitor 2026-* | *1.00* | *25,140.00000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *25,140.00* |

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**Total for Managed Methods** **25,140.00**

| | | | | |
|---|---|---|---|---|
| **McGraw Hill School Education** | | | | |
| 1401 | 505270009 | Voices & Perspectives - US History - Spanish SE's/Dual<br>Quote#DBRAC-06022026033346-001<br>TBE/TPI Purch Services | 2026-2027 | 3,988.43 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Voices & Perspectives - US History -* | *1.00* | *3,988.43000 10 E 1800 3900 82 505 000000* | *TBE/TPI INSTR PUR* | *3,988.43* |

**Total for McGraw Hill School Education** **3,988.43**

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Midwest Mechanical Group LLC** | | | | |
| 1146 | 508270002 | Proprosal 9-9-25 RQN# 2025091000 HVAC Retrofit at Heineman Middle School | 2026-2027 | 2,743,129.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Proprosal 9-9-25 RQN# 2025091000* | *1.00* | *2,743,129. 20 E 2542 5200 00 500 000000* | *BUILDING PROJECTS* | *2,743,129.00* |

**Total for Midwest Mechanical Group LLC** **2,743,129.00**

| | | | | |
|---|---|---|---|---|
| **Minga Solutions** | | | | |
| 1417 | | Minga Plus Renewal 26/27SY<br>Quote #20260406-144437214<br>PO to erin@minga.io | 2026-2027 | 16,653.50 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Minga Bundle Plus Renewal 26/27SY* | *1.00* | *16,653.50000 10 E 1130 3100 00 300 000000* | *GENERAL PUR SVCS* | *16,653.50* |

732

**Total for Minga Solutions** **16,653.50**

| | | | | |
|---|---|---|---|---|
| **Minga Solutions** | | | | |
| 1266 | 220270001 | QUOTE - Marlowe Middle School - Huntley Community School District 158 - Minga Bundle - Plus - Renewal 26/27SY | 2026-2027 | 9,262.50 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Minga Bundle (PLUS) Up to 1250* | *1.00* | *9,262.50000 10 E 1120 3900 00 220 000000* | *MARLOWE* | *9,262.50* |

**Total for Minga Solutions** **9,262.50**

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Minnesota Clay** | | | | |
| 1413 | 300270003 | Quote #20415<br>HHS Clay order for FY27 | 2026-2027 | 2,364.73 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *HHS Clay order Quote #20415* | *1.00* | *2,364.73000 10 E 1130 4100 02 300 000000* | *ART SUPPLIES HS* | *2,364.73* |
| | | | **Total for Minnesota Clay** | **2,364.73** |
| **OPG-3 Inc** | | | | |
| 1437 | 504270005 | Invoice #9671<br>Laserfiche Renewal 2026-2027 | 2026-2027 | 6,050.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Laserfiche Renewal 2026-2027* | *1.00* | *6,050.00000 10 E 2660 3190 61 504 000000* | *SOFTWARE* | *6,050.00* |
| | | | **Total for OPG-3 Inc** | **6,050.00** |
| **Pear Deck, Inc** | | | | |
| 1285 | 505270005 | Quote# Q516593<br>Pear Deck Enterprise with LMS Access and Pear Start - Digital Access SY26/27 - 7/1/26-6/30/27<br>General Purch Services - Please send invoice ASAP | 2026-2027 | 13,880.00 |
| ***Description*** | ***Quantity*** | ***Unit Cost Account*** | ***Account Description*** | ***Amount*** |
| *Pear Deck Enterprise with LMS Access* | *4,000.00* | *3.47000 10 E 2212 3100 00 505 000000* | *CURRICLUM GEN PUR* | *13,880.00* |
| | | | **Total for Pear Deck, Inc** | **13,880.00** |
| **PowerSchool Group LLC** | | | | |
| 1428 | 504270003 | Quote \| PowerSchool SIS Maint & Support<br>PD+ Subscription<br>PowerPack<br>PowerSchool Enrollment | 2026-2027 | 122,726.83 |

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **PowerSchool Group LLC** | | | | |
| | | Customizations Maint & Support | | |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *PowerSchool SIS Maint & Support* | *1.00* | *122,726.83000 10 E 2660 3160 00 504 000000* | *STUDENT* | *122,726.83* |

**Total for PowerSchool Group LLC** **122,726.83**

| | | | | |
|---|---|---|---|---|
| **Project Lead the Way** | | | | |
| 1281 | 505270004 | Invoice \| PLTW Gateway/Launch/Engineering/Biomedical Science/Computer Science Participation SY 2026/2027<br>District License Renewal : All Schools - Invoice# 542659<br>PLTW Purch Service | 2026-2027 | 12,050.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *PLTW* | *1.00* | *12,050.00000 10 E 1130 3900 67 300 000000* | *PLTW PUR SVC 6-12* | *12,050.00* |

**Total for Project Lead the Way** **12,050.00**

| | | | | |
|---|---|---|---|---|
| **Respondus Inc** | | | | |
| 1284 | 505270003 | Quote date-4/29/26, no #<br>Respondus: LockDown Browser Site License 2,501-5,000 Seats - SY26/27 - 8/1/26-7/31/27<br>General Purch Services | 2026-2027 | 4,545.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Respondus: LockDown Browser Site* | *1.00* | *4,545.00000 10 E 2212 3100 00 505 000000* | *CURRICLUM GEN PUR* | *4,545.00* |

**Total for Respondus Inc** **4,545.00**

# Purchase Order Listing - BOARD



| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Rydin Decal** | | | | |
| 1406 | 300270001 | Quote \| HHS Student & Staff Parking Tags FY27<br>Customer #012373 | 2026-2027 | 1,283.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *HHS Student Parking Tags FY27* | *1,000.00* | *0.90700 10 E 1130 4100 00 300 000000* | *INST SUPPLIES HS* | *907.00* |
| *Shipping not to exceeed $38.00* | *1.00* | *38.00000 10 E 1130 4100 00 300 000000* | *INST SUPPLIES HS* | *38.00* |
| *HHS Staff Parking Tags FY27* | *100.00* | *3.10000 10 E 1130 4100 00 300 000000* | *INST SUPPLIES HS* | *310.00* |
| *Shipping not to exceed $28.00* | *1.00* | *28.00000 10 E 1130 4100 00 300 000000* | *INST SUPPLIES HS* | *28.00* |

**Total for Rydin Decal** **1,283.00**

| | | | | |
|---|---|---|---|---|
| **Safe Step LLC** | | | | |
| 1147 | 508270003 | Proposal 5-7-26 Marlowe Sidewalk Evaluation 2026 | 2026-2027 | 2,223.00 |

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| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Proposal 5-7-26 Marlowe Middle School* | *1.00* | *2,223.00000 20 E 2542 3900 00 500 000000* | *OTHER PURCHASED* | *2,223.00* |

**Total for Safe Step LLC** **2,223.00**

| | | | | |
|---|---|---|---|---|
| **Schoolinks Inc** | | | | |
| 1402 | 505270010 | Schoolinks Subscription 1 Year 7/1/26-6/30/27<br>Quote #Q-17275<br>General Purch Services | 2026-2027 | 7,800.00 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Schoolinks Subscription 1 Year 7/1/26-* | *1.00* | *7,800.00000 10 E 2212 3100 00 505 000000* | *CURRICLUM GEN PUR* | *7,800.00* |

**Total for Schoolinks Inc** **7,800.00**

| | | | | |
|---|---|---|---|---|
| **Turnitin LLC** | | | | |
| 1283 | 505270002 | Quote#Q-919034-2 \| | 2026-2027 | 32,215.00 |

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Turnitin LLC** | | | | |
| | | Turnitin Feedback Studio Integrity Essentials Digital Product SY26-27 - 7/31/26-7/30/27 General Purch Services - Please send invoice ASAP | | |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Turnitin Feedback Studio Integrity* | *1.00* | *32,215.00000 10 E 2212 3100 00 505 000000* | *CURRICLUM GEN PUR* | *32,215.00* |

**Total for Turnitin LLC** **32,215.00**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **VEX Robotics Inc** | | | | |
| 1443 | | PLTW supplies Quote #111249672 | 2026-2027 | 1,322.41 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *PLTW supplies* | *1.00* | *1,322.41000 10 E 1130 4100 67 505 000000* | *PLTW SUPPLIES 6-12* | *1,322.41* |

**Total for VEX Robotics Inc** **1,322.41**

| PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|
| **Wallingford Sales Company** | | | | |
| 1150 | 508270004 | Quote 4-13-26 New Sinks for Huntley High School-3 | 2026-2027 | 17,871.55 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *Quote 4-13-26 New Sinks for Huntley* | *1.00* | *17,871.55000 20 E 2542 4100 00 500 000000* | *SUPPLIES B & G* | *17,871.55* |

**Total for Wallingford Sales Company** **17,871.55**

| | PO Request | PO Number | PO Description | Fiscal Year | Amount |
|---|---|---|---|---|---|
| **WeVideo Inc** | | | | | |
| | 1282 | 505270001 | Quote#WVS1558800<br>WeVideo Annual Subscription Digital Product<br>SY26/27 - 10/1/26-9/30/27<br>General Purch Services - Please send invoice ASAP | 2026-2027 | 12,007.27 |

| *Description* | *Quantity* | *Unit Cost Account* | *Account Description* | *Amount* |
|---|---|---|---|---|
| *WeVideo Annual Subscription Digital* | *1.00* | *12,007.27000 10 E 2212 3100 00 505 000000* | *CURRICLUM GEN PUR* | *12,007.27* |

**Total for WeVideo Inc** **12,007.27**

**Purchase Order Grand Total:** **4,507,305.67** **4,928,617.06**

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| Fund Totals | |
|---|---|
| 10 - EDUCATIONAL FUND | 1,430,038.11 |
| 20 - OPERATIONS & MAINTENANCE FUND | 3,078,189.47 |
| 40 - TRANSPORTATION FUND | 420,389.48 |
| | **4,928,617.06** |

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# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer/Treasurer

Date: June 18, 2026

Subject: **Signatories for Bank/Financial Accounts**
Board of Education Meeting, June 18, 2026
Finance Committee

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Huntley Community School District 158 requires two signatories on all disbursement accounts.

**RECOMMENDATION**
The Finance Committee recommends that Mark Altmayer, CFO/Treasurer and Jessica Lombard, Superintendent, be approved as signatories for all bank/financial accounts at the June 18, 2026 Regular Board Meeting.

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education

From: Mark Altmayer, Chief Financial Officer / Treasurer

Date: June 18, 2026

Subject: **Designation of Depositories**
Board of Education Meeting, June 18, 2026
Finance Committee

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For the Committee's review, in accordance with Section 8-7 of the School Code 105ILCS 5/8-7, below is a listing of depositories for funds of the School District. The naming of the official depositories follows our policy of periodic review and approval for the overall cash management and treasury procedures. A resolution is attached that authorizes the school Treasurer to take all necessary actions to assume and exercise the functions of school Treasurer as well authorize depositories of School District Funds. The depositories are as follows:

Fifth Third Securities
BMO Bank
Illinois School District Liquid Asset Fund Plus
UMB Bank
PTMA Financial Solutions

**RECOMMENDATION**
The Finance Committee recommend the Board of Education approve the attached resolution, listing the abovementioned financial institutions as the official depositories for funds of the School District, as well as authorize the school Treasurer to take all necessary actions to assume and exercise the functions of school Treasurer at the June 18, 2026 Regular Board Meeting.

**RESOLUTION OF THE BOARD OF EDUCATION OF**
**HUNTLEY COMMUNITY SCHOOL DISTRICT 158**
**DESIGNATING DEPOSITORIES FOR SCHOOL DISTRICT FUNDS**

**WHEREAS,** Huntley Community School District 158, McHenry and Kane Counties, Illinois (the "School District") has appointed the School Treasurer in accordance with Section 8-7 of the School Code, 105ILCS 5/8-7.

**NOW, THEREFORE,** be it hereby resolved by the Board of Education of Huntley Community School District 158, McHenry and Kane Counties, Illinois, as follows:

1) The foregoing recitals are hereby found to be full, true and correct and are incorporated into this Resolution by reference as if set forth fully herein.
2) The School Treasurer is hereby authorized and directed to take all other necessary actions to assume and exercise the functions of school Treasurer, including without limitation the following:
3) To inspect, as necessary, all cashbooks, loan books, district account books and journals to copy or reproduce such portions thereof as the School Treasurer deems necessary for the performance of his duties.
4) The depositories on Exhibit A hereto are hereby designated as authorized depositories of School District Funds.

This Resolution shall take effect immediately upon its passage.

Adopted this 18th day of June 2026.

AYES:_____

NAYES:_____

ABSENT:_____

_____
President, Board of Education

Attest:

_____
Secretary, Board of Education

## Exhibit A

Fifth Third Securities
BMO Bank
Illinois School District Liquid Asset Fund Plus
UMB Bank
PTMA Financial Solutions

HUNTLEY
COMMUNITY SCHOOL DISTRICT 158

# Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: June 18, 2026

Subject: **Appointment of Treasurer / Treasurer's Bond**
Board of Education Meeting, June 18, 2026
Finance Committee

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**RECOMMENDATION**

The Finance Committee recommends the Board of Education approve Mr. Mark Altmayer as Treasurer for FY27 at the June 18, 2026 Regular Board meeting.

June 18, 2026

To: Regional Superintendent of Schools of McHenry County

**NOTICE OF APPOINTMENT OF SCHOOL TREASURER**

Please be advised that the Board of Education of Huntley Community School District 158 of McHenry and Kane Counties, Illinois has this day in compliance with the provisions of 105 ILCS 5/8.1 of the School Code of Illinois appointed Mark Altmayer whose address is _____, as our School Treasurer for a term of one year beginning July 1, 2026 and ending June 30, 2027.

Complying with the provisions of 105 ILCS 5/8.2 of the abovementioned Statutes, we have fixed the amount of bond for the treasurer in the amount of $6,500,000 which said bond being a surety bond, we have duly approved and one copy of said bond is herewith transmitted to you for your approval and files. Second copy to be approved and returned to school district.

_____
President

_____
Secretary

School District No. 158, McHenry County, Illinois
Name of firm or persons acting as Surety on Bond: Concert Insurance Company
Term of bond: From July 01, 2026 to June 30, 2027

Name and address to which checks are to be mailed:

Mr. Mark Altmayer, Treasurer
Huntley Community School District 158
650 Dr. John Burkey Drive
Algonquin, Illinois 60102

# Huntley Community School District 158

650 Academic Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

## Amendment No. 1 to the contract between LRS and Huntley Community School District 158

**SERVICE CONTRACT:** Refuse and Recycled Material Hauling and Disposal Bid # 2025-13
**ORIGINAL CONTRACT DATE:** 8-5-2025
**AMENDMENT DATE:** 8-8-2026

**DESCRIPTION OF CHANGES TO SERVICE CONTRACT SPECIFICATIONS WITH THIS COST ADJUSTMENT:**

The term of the contract is extended three additional years with an annual contract price, in accordance with The District's Property Tax Extension Limitation Law (PTELL), an increase of 5% or CPI, whichever is lower of the two. The current CPI is 2.7%.
The original contract price was $54,420.
The revised contract expiration date is August 8th, 2029.

*Not valid until signed by the Owner and Contractor.*

| | |
|---|---|
| The original contract cost was ..... | $ 54,420.00 |
| Year one of the new three year contract extension will increase by the amount of .. | $ 1,469.34 |
| Year one of the new three year contract extension total cost will be ..... | $ 55,889.34 |

| | |
|---|---|
| LRS<br>**CONTRACTOR** | Huntley Community School District 158<br>**OWNER** |
| 5500 Pearl Street | 650 Dr. Burkey Drive |
| Rosemont, IL 60018<br>**ADDRESS** | Algonquin, IL<br>**ADDRESS** |
| BY _____<br>Signature | BY _____<br>Signature |
| BY Adam J. Pietraszewski<br>Printed Name | BY _____<br>Printed Name |
| TITLE Regional Account Manager | TITLE _____ |
| DATE 6-9-26 | DATE _____ |