

# Regular Agenda

**Date:** Thursday, March 20, 2025

**Meeting:** Regular Meeting with Closed Session

**Time:** 6:00 PM

**Location:** District Office

650 Dr. John Burkey Drive

Door 2

Algonquin, IL 60102

**Mission Statement:** Our learning community will inspire, challenge and empower all students always.

**Board of Education Members:** President, Mr. Andrew Bittman; Vice President, Mrs. Laura Murray; Secretary, Mr. Paul Troy; Mr. Sean Cratty; Mr. Michael Thompson; Mr. Anthony Quagliano; Mrs. Dana Wiley

## Agenda

All times are approximate. D=Discussion, R=Report, A=Action

### 1. Call to Order / Roll Call (A) (Mr. Bittman)

Call to order the Regular Meeting at \_\_:\_\_ p.m. A quorum must be met.

**Roll Call: Ayes / Absent / Motion** \_\_\_\_\_

**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

### 2. Closed Session / Roll Call (A) (Mr. Bittman)

Move to enter into closed session at \_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(2)** Collective negotiating matters; **(9)** Student Disciplinary; **(11)** Litigation; **(14)** Discussion of minutes of meetings lawfully closed under this Act.

**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

**Roll Call: Ayes / Nays / Absent / Motion** \_\_\_\_\_

#### 2.1. Exit or Suspend Closed Session / Voice Call (A)

Move to exit or suspend closed session at \_\_ p.m. and return to open session.

**Voice Call: Ayes / Nays / Motion** \_\_\_\_\_

### 3. Resume in Public Session / Roll Call (A) (Mr. Bittman) *approx. 7:00 p.m.*

Resume the Regular meeting at \_\_ p.m.

**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

**Roll Call: Ayes / Absent / Motion** \_\_\_\_\_

#### 3.1. Action as Required / Roll Call (Mr. Bittman)

Will come from the Board.

**Roll Call: Ayes / Nays / Absent / Motion** \_\_\_\_\_

**Action:** Recommendation will come from the Board.

**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

### 4. Pledge of Allegiance (Mr. Bittman)

The following Early Childhood Center students will lead us in the pledge:

Madison Newman, Bryson Gagliano, Kindan Steere, Emma Dlugoz, Elena Aleman, Benjamin Norzagaray Rodriguez, Oliver Isaac, Madison Esmits, Eriks Esmits, III, Adrian Morales, Michael Cruz, and Mila Foster-Crouch

### 5. Student Recognition (Mr. Bittman)

The following Huntley High School wrestling team members placed at the Illinois High School Association State tournament and are presented by coach BJ Bertelsman.

Aubrie Rohrbacher - 6th Place at State - Girl's Wrestling

Colin Abordo - 6th Place at State Boy's Wrestling

Radic Dvorak - 4th Place at State Boy's Wrestling

The following Huntley High School Girls Basketball Team had a record 35-1 wins this season and are presented by head coach Steve Raethz and assistant coach Clayton Henrickson.

Lana Hobday, Avery Suess, Isabella Boskey, Anna Campanelli, Alyssa Borzych, Luca Garlin, Mackenzie Oates, Aubrina Adamik, Evelyn Freundt, Gwendolyn Campbell, Ava McFadden, Paula Strzelecki and Madison Diaz.

The following Heineman Middle school wrestlers placed at the recent state IESA competition, coached by

Coach Mike Ginczyki.

Alex Ejsmont - 5th place at the State IESA Wrestling

Logan Woodbury - 1st place at the State IESA Wrestling

The following Marlowe Middle School wrestlers placed at the recent state IESA competition, coached by Coach Frank Vitucci.

Noah Wasielewski - 4th place at the State IESA Wrestling (Recognized at the March 13, 2025, BOE)

6. **Public Comment** (Mr. Bittman)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

7. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Bittman)

Move to adopt the agenda as presented (or with changes).

**Action:** Adoption of the Agenda.

**Voice Call: Ayes / Nays / Motion** \_\_\_\_\_

8. **Superintendent's Report (R)** (Ms. Lombard)

Updates will be provided at this time.

**Recommendation:** For informational purposes only

9. **Assistant Superintendent Learning and Innovation (R)** (Dr. MacCrimble)

Updates will be provided at this time.

**Recommendation:** For informational purposes only.

10. **Associate Superintendent of Human Resources (R)** (Dr. Zehr)

Updates will be provided at this time.

**Recommendation:** For informational purposes only.

11. **Director of Communications and Public Engagement (R)** (Ms. Barr)

Updates will be provided at this time.

**Recommendation:** For informational purposes only.

11.1. **FOIA Requests (R)** (Ms. Barr)

A monthly report on the FOIA requests is provided in the packet.

12. **President's Report** (Mr. Bittman)

12.1. **Board Discussion (D)** (Mr. Bittman)

The Board will discuss new business items.

12.2. **Minutes (D)** (Mr. Bittman)

The following minutes were prepared for review and will be moved forward for approval at the next Board of Education meeting.

March 13, 2025, COW Meeting Minutes

13. **Consent Agenda (A)** (Mr. Bittman)

The following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_

**Recommendation:** Seeking approval and adoption of the Consent Agenda as follows:

13.1. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Purchase Orders issued at \$3,036,773.45; Accounts Payable issued at \$3,456.00; Imprest issued at \$152,664.38 and Disbursements issued at \$11,513,976.74, as presented.

**Recommendation:** Seeking approval of the Board as presented.

13.2. **Revenue Contracts (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the revenue contracts for various fundraising activities.

**Recommendation:** Seeking approval of the Board as presented.

13.3. **ERP System Conversion to Skyward (A)** Mr. Altmayer

The Skyward quote for the implementation of the Enterprise Resource Planning System conversion was moved forward for approval at the March 13, 2025, Board of Education meeting.

**Recommendation:** Seeking approval of the Board as presented.

13.4. **IHSA 2025-2026 Renewal (A)** (Ms. Lombard)

At the March 13, 2025, Board of Education meeting, the board moved forward with the renewal of the Illinois High School Association Membership for the 2025-26 school year.

**Recommendation:** Seeking approval of the Board as presented.

13.5. **IESA Membership (A)** (Ms. Lombard)

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At the March 13, 2025, Board of Education meeting, the board moved forward with the renewal of the IESA Membership for the 2025-2026 school year.

**Recommendation:** Seeking approval of the Board as presented.

13.6. **School Calendars 2026-2027 and 2027-2028 (A)** (Dr. Zehr)

40

The Board moved forward the approval of the 2026-2027 and 2027–2028 calendars at the March 13, 2025, COW meeting.

**Recommendation:** Seeking approval of the Board as presented.

13.7. **Mass Communication System Update and Renewal (R)** (Ms. Barr)

45

Ms. Barr presented the Mass Notification System and the renewal option at the March 13, 2025, COW meeting, and it was moved forward by the Board.

**Recommendation:** Seeking approval of the Board as presented.

13.8. **Minutes (A)** (Mr. Bittman)

48

The following minutes were previously moved forward for approval:

January 16, 2025, Closed Session Meeting Minutes

February 6, 2025, COW Meeting Minutes

February 20, 2025, BOE Meeting Minutes

February 20, 2025, Closed Session Meeting minutes

The following executive/closed session minutes have been approved for release by the BOE President and Secretary during a January 24, 2025, meeting and were moved forward, at the February 20, 2025, executive closed session.

June 2, 2022, Closed Session Meeting Minutes

June 27, 2022, Closed Session Meeting Minutes

The remainder of the executive/closed session meeting minutes still require confidential treatment.

The closed session recordings prior to August 2023 were moved forward for destruction at the February 20, 2025, executive closed session meeting. These recordings are at least eighteen months old and the minutes have previously been approved.

**Recommendation:** Seeking approval of the Board as presented.

14. **Action Items / Roll/ Voice Call** (Mr. Bittman)

Action items require a motion and a second; discussion if needed; and roll.

14.1. **Supplemental Purchase Orders and Accounts Payable (A)** (Mr. Altmayer)

59

Administration recommends approval of the Supplemental Purchase Orders Report at \$538,406.97 and Supplemental Accounts Payable at \$9,967.92 as presented.

**Recommendation:** Seeking approval by the Board as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

14.2. **HR Personnel (A)** (Dr. Zehr)

80

Seeking approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.

**Recommendation:** Seeking approval by the Board as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

14.3. **Resolution of Non-Reemployment - Resolution #2025-03-01 (A)** (Dr. Zehr)

98

Dr. Zehr will seek the approval of the Board of the Resolution of Non-Reemployment for Trisha Bond.

**Recommendation:** Seeking approval of the Board as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

15. **Public Comment** (Mr. Bittman)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

16. **Adjournment (A)** (Mr. Bittman)

**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley  
Motion to adjourn the meeting at \_\_\_ p.m.

**Voice Call: Ayes / Nays / Motion** \_\_\_\_\_



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

**Date:** March 20, 2025  
**To:** Board of Education  
**From:** Ms. Jessica Lombard, Superintendent  
**Subject:** **Superintendent Updates**

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This memo aims to provide information or highlight updates on various work or projects within the Superintendent's office or district as a whole.

## **Strategic Planning**

### **Huntley 2030: Building Tomorrow Together**

There has been quite a bit of work and progress on the development of the next Strategic Plan for Huntley 158. The 3 Vision and Voice Sessions, the session with the Principal Leadership Council at the high school and the goal activity shared in the last district newsletter for parents and staff, have all gleaned many great take-aways and themes to be shared for the development of the strategic goals/pillars.

The Guiding Team has been busy working through finalization of the three (3) portraits and the development of a continuous improvement dashboard that will share data points on our website starting in FY26.

[Summary of Portrait](#) information was provided for the March 17, 2025 meeting. Updates based on feedback are being made at this time. Definitions being developed for the learning and working environment portraits. Updated portraits and the continuous improvement dashboard targeted to be shared in mid-April with the board and on the Strategic Plan section of the website.

### **March PTAC meeting**

Great discussion on March 11, 2025 around AI and the implications in education. Feedback was gathered from the committee on the purpose of AI in schools, an AI vision statement, non-negotiables and student guidance/parameters around utilization of AI. At the final meeting in May, recommendations from the committee will be discussed in terms of the behavior matrix, attendance tweaks and AI. These recommendations will then come forward to the Board in June.

### **Raider Roundtable**

We are pleased to announce we are now on Spotify.

March episode- Student Achievement

April episode- Operational Efficiency and Sustainability

### **Raiders' Read Together**

Happy to announce that this summer's elementary community read is going to be, "The World According to Humphrey", by Betty Birney. This lighthearted chapter book takes us on a journey with Humphrey, a hamster, who makes a positive difference in the lives of others. We will once again be partnering with the Huntley Area Public Library to hold our weekly read togethers. Please watch for more information as we get closer to the end of the year. I wonder where we will see Humphrey pop up in the Huntley Community this summer!

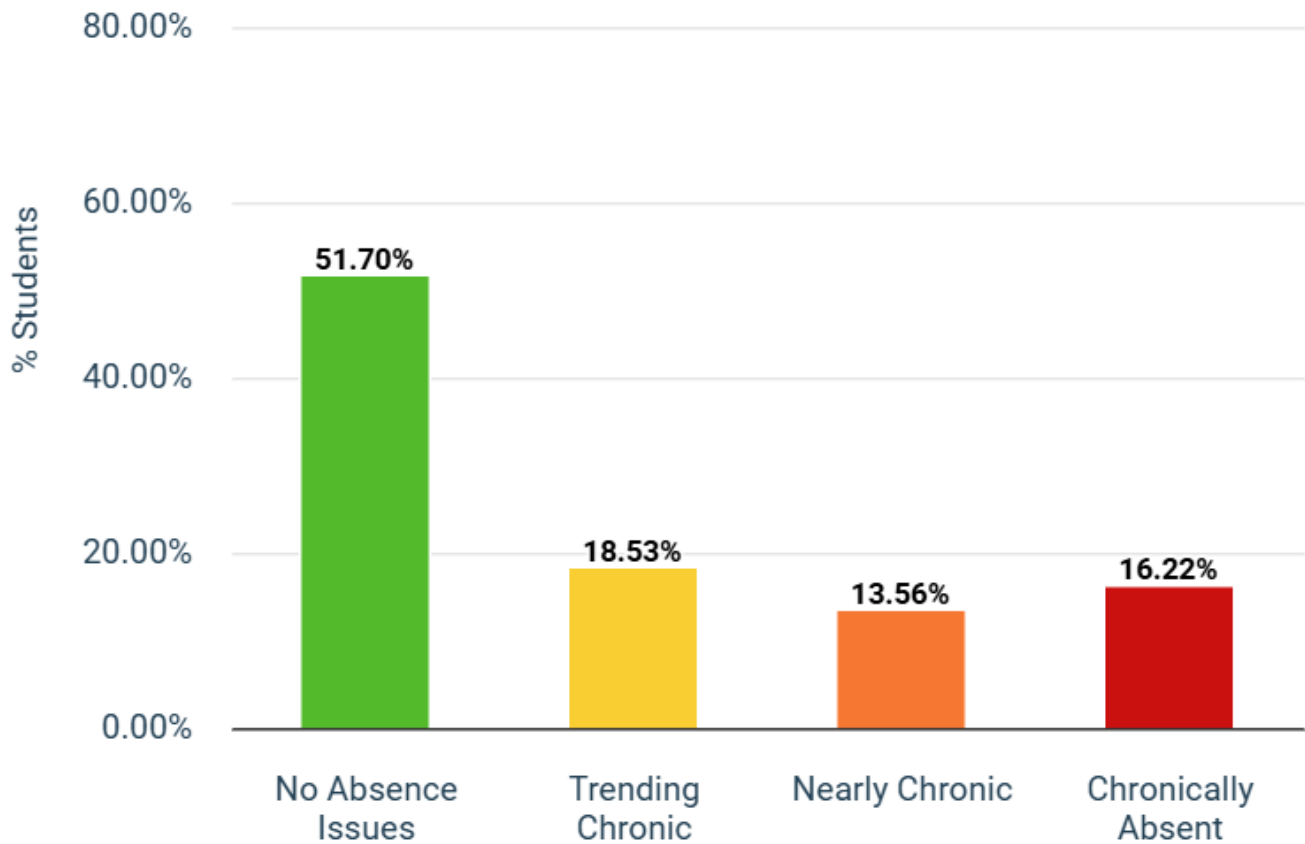
## Chronic Absenteeism/Attendance Campaign

Current District Enrollment as of February 28, 2025 is 8, 435 students. (+ 95 students from 6th day enrollment count. Largest increase is at the ECC which is in alignment with previous years and screenings.)

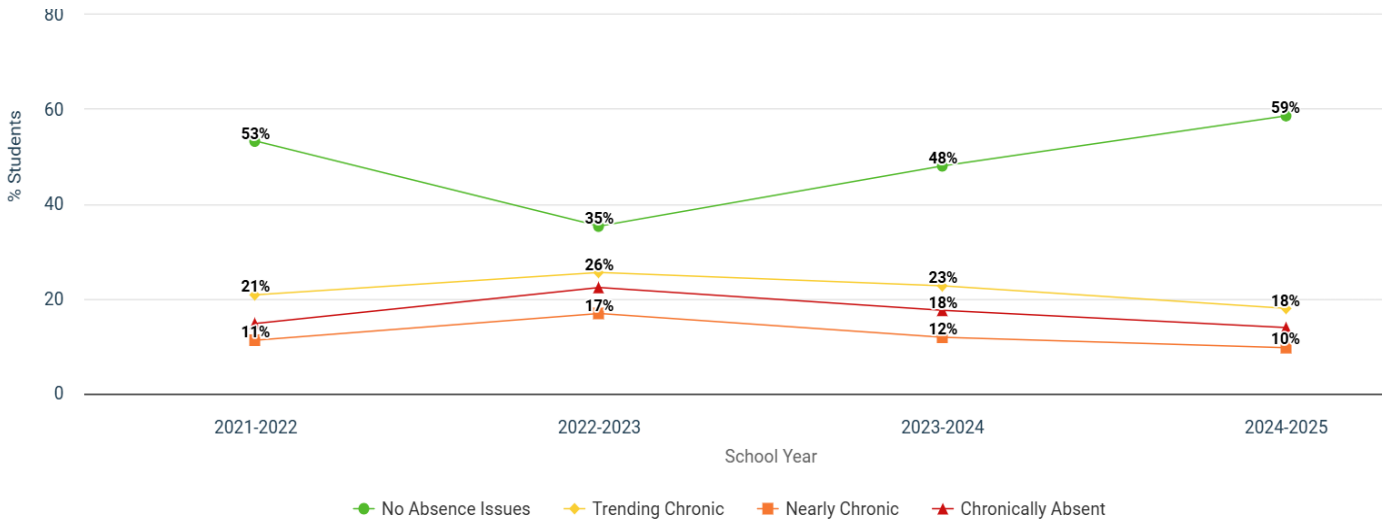
**ADA for the District:** 93.42%

**District Chronically Absent:** 16.22% (LIGHT and ECC are not reported on the School Report Card; however, are included here) Increase from last month. Top reason for absences is illness.

## Students and their level of Absenteeism



## Annual Comparison:



**IWAS and other Current month’s Reports, Surveys or Required ISBE information for the district**

- 5 Essentials Survey closes on March 28, 2025
- Spring Enrollment Verification for EBF funding
- Literacy Plan Implementation Grant Submission (New this year)- Began and will submit mid-April
- Teacher Vacancy Grant Data Collection
- ESEA Grant Amendments
- 2023-24 CRDC Data submission
- Budget planning meetings with each department and CFO
- Begin the staffing discussions for FY26 based on enrollment, needs, strategic plan, board guidance, etc

**Recommendation**

This report is for information only.



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

**Date:** March 20, 2025  
**To:** Board of Education  
**From:** Dr. Amy MacCrindle  
**Cc:** Ms. Jessica Lombard, Superintendent  
**Subject:** Curriculum Updates

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## **Executive Summary**

This memo aims to provide information on continued work within the Learning & Innovation Department over the past month.

### **Kindergarten 1:1 Device Model Transition for 2025-2026**

Beginning in the 2025-2026 school year, the district will transition kindergarten classrooms from a 1:1 student device model to a smaller number of shared classroom devices. This decision reflects a growing body of research and professional guidance around developmentally appropriate practices for young learners. It also aligns with our instructional focus on hands-on, experiential learning in math and literacy.

This shift is part of our continued efforts to ensure our youngest students are engaged in learning experiences that are social, collaborative, and grounded in tangible, real-world interactions. Additionally, this move will result in long-term cost savings for the district, reducing device replacement needs, management, and ongoing maintenance costs typically associated with 1:1 deployment.

### **Rationale for the Change:**

- **Developmentally Appropriate Practices:** Kindergarten students benefit most from instruction that emphasizes movement, play, and manipulation of concrete materials. Reducing individual screen time promotes healthy development and increases opportunities for peer interaction and social-emotional learning.
- **Curriculum Alignment:** Both our math and literacy curricula prioritize hands-on learning, utilizing manipulatives, print materials, and small group instruction to build foundational skills. A shared device model ensures technology is used intentionally to support, rather than dominate, the learning experience.
- **Balanced Technology Integration:** Technology remains an important instructional tool and will continue to support targeted learning activities, formative assessment, and differentiated instruction through a shared model.
- **Long-Term Cost Savings:** Moving away from 1:1 devices in kindergarten will allow us to reallocate resources. Classroom sets are less costly to maintain, and the reduction in devices will minimize the need for future large-scale replacements at this grade level.

### **Considerations**

As part of the transition planning, several important factors are being addressed to ensure continued equity, access, and instructional quality for all kindergarten students.

- **E-Learning Day Planning:** In case of the need to leverage an e-learning day, we are developing an e-learning model similar to what is currently in place at the Early Childhood Center (ECC). This model includes:
  - Paper-based learning tasks provided to students in advance or electronically to families.
  - An optional virtual check-in or activity, allowing students to connect briefly with their teacher and classmates if they have access to a home device with parent support.This approach prioritizes developmentally appropriate activities and ensures continuity of learning during e-learning days without requiring 1:1 devices.
- **Access for Students with Individualized Needs:** For students with Individualized Education Programs (IEPs), 504 Plans, or specific language support needs that require individual access to technology, accommodations will be made to ensure devices or assistive technologies are available as needed.
- **Parent Communication and Expectations:** Clear communication with families will be essential to explain the rationale behind this shift, address any concerns, and provide guidance on supporting learning at home. Parents will be informed about how technology continues to be integrated intentionally in the classroom and how they can stay connected with their child's learning.
- **Teacher Support:** Teachers will receive support in planning for purposeful technology use within the shared device model. Professional learning opportunities and collaborative planning time will focus on integrating technology in ways that enhance instruction and support student learning.
- **Assessment Administration:** Certain assessments may require technology for administration (e.g., early literacy screeners, progress monitoring, district assessments). Classroom sets will be scheduled and managed to ensure smooth and timely completion of all required assessments.
- **Technology Usage Across the Grade Levels:** While kindergarten will transition to a shared model, other grade levels will remain 1:1 as appropriate for the 25-26 school year. This shift is consistent with our philosophy of using technology in ways that best support student development at each stage. We will continue to analyze the use of devices and provide messaging to clarify how this decision fits within the district's broader instructional and technology strategies.
- **Device Management and Logistics:** Effective systems will be established to manage classroom device usage, including storage, charging, and cleaning protocols, ensuring that shared devices are maintained in good working order and are hygienic for student use.

## Next Steps

The district is finalizing implementation plans, including the development of communication materials for families and professional learning for staff. We will also continue to engage stakeholders throughout this process to ensure a smooth transition.

We appreciate the Board's continued support in advancing instructional practices that are developmentally appropriate and aligned with our district's mission to provide high-quality, student-centered learning experiences.

## Recommendation

This report is for information only.



# Huntley Community School District 158

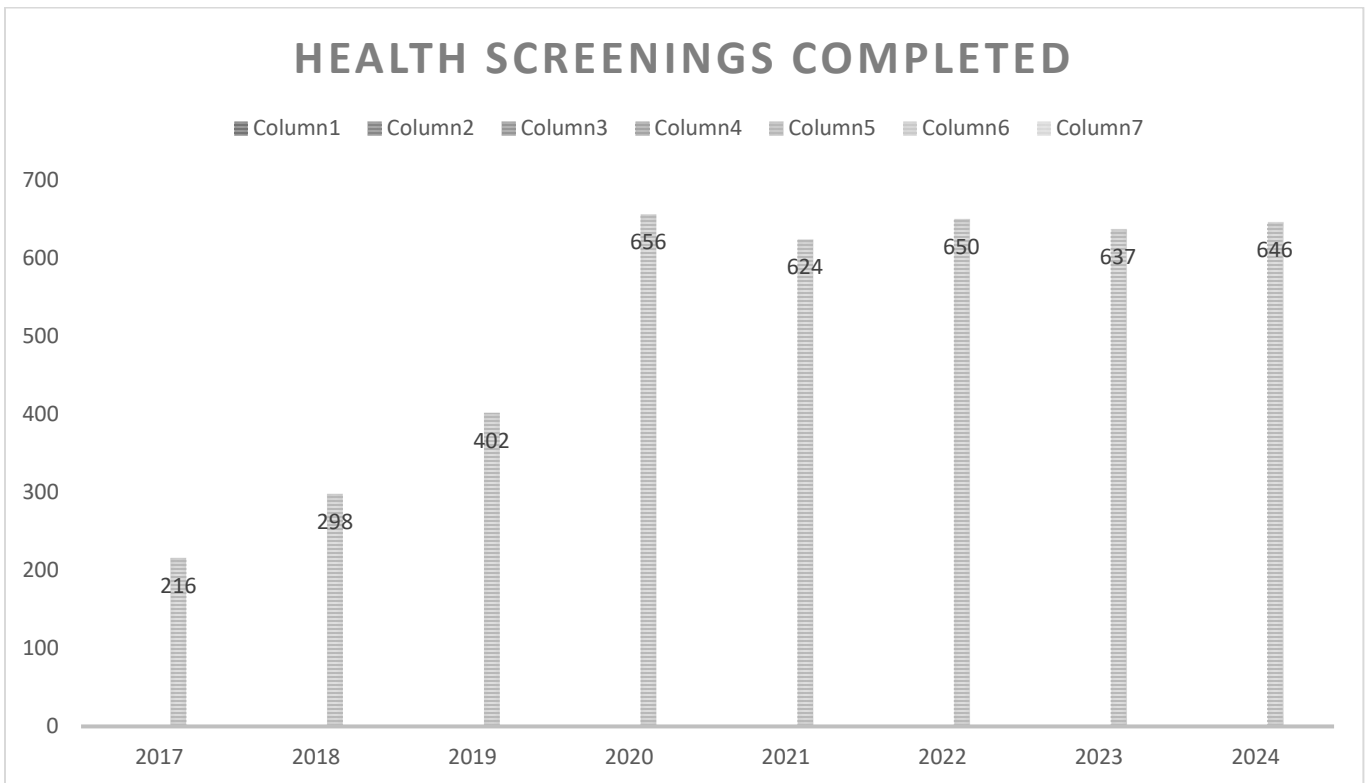
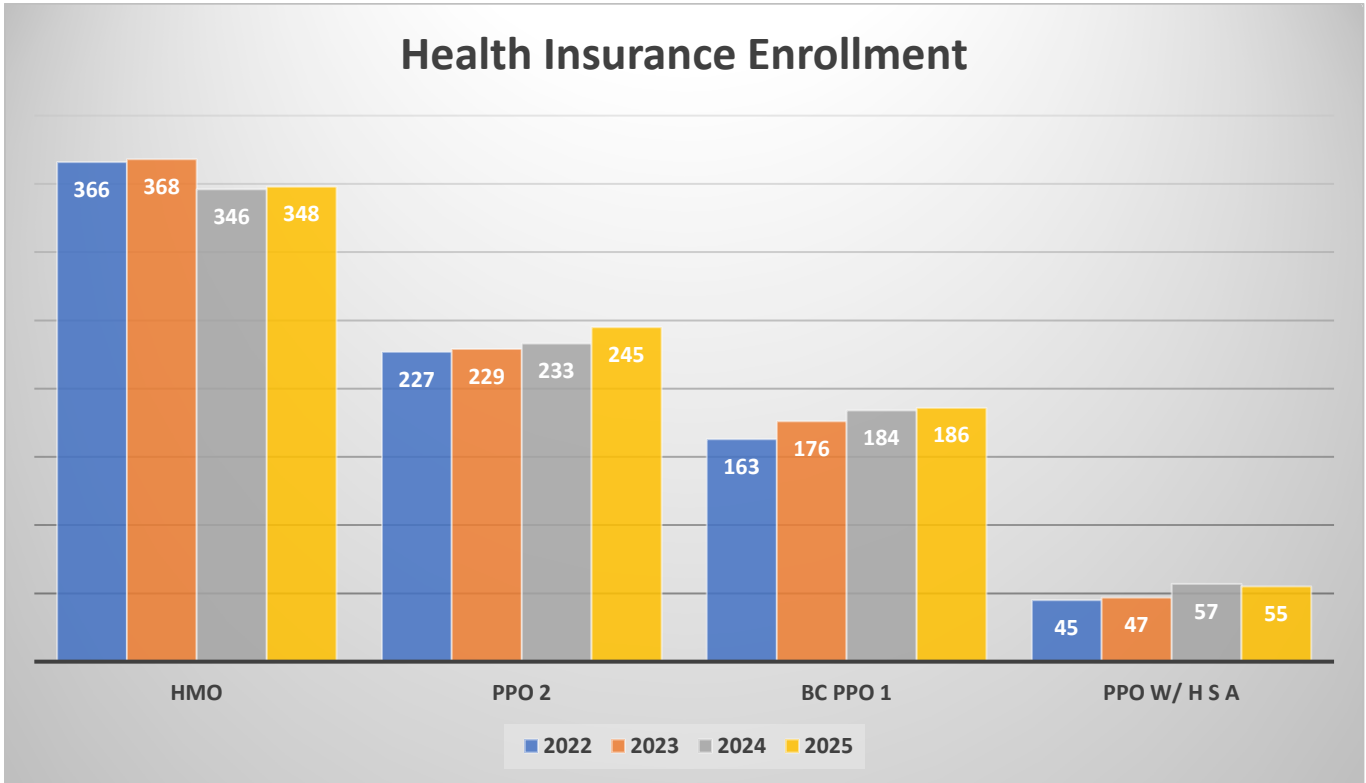
650 Dr. John Drive  
Algonquin, Illinois 60102  
[www.huntley158.org](http://www.huntley158.org)

**To:** Board of Education  
**From:** Adam Zehr, Associate Superintendent  
**Date:** March 20, 2025  
**Subject:** Human Resources Updates

**During the months of January - March Human Resources primary projects included:**

- Processing of new hires and/or resignations
- Completing the Teacher Salary Study
- Completing the Non-Certified Staff Salary Study
- Completing and submitting the LUDA Salary Survey
- Collaboration with administration on projected 2025-26 staffing needs
- Establish sectioning for the 2025-2026 school year
- Processing of non-renewals if necessary
- Attend recruiting events at partnering universities





# DISTRICT COMMUNICATION DASHBOARD

MARCH 2025

(based on 2/1-2/28 data)



## Website

Your February performance  
on Google Search



<https://www.huntley158.org/>



13.8K

Clicks (web)



81.4K

Impressions (web)



10

Pages with  
first impressions  
(estimated)

Page	Clicks (web)
<a href="https://www.huntley158.org/">https://www.huntley158.org/</a>	+481
<a href="https://www.huntley158.org/departments/safety-and-security/increment-weather-information-and-faqs">https://www.huntley158.org/departments/safety-and-security/increment-weather-information-and-faqs</a>	+459
<a href="https://www.huntley158.org/departments/human-resources">https://www.huntley158.org/departments/human-resources</a>	+263

## Newsletters

Total views

7,437

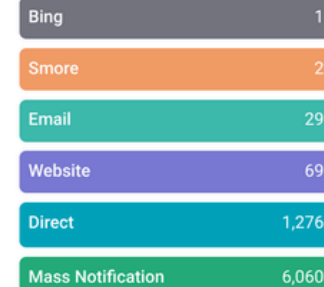
+82 this week

Feb 22, 2025 - Mar 12, 2025

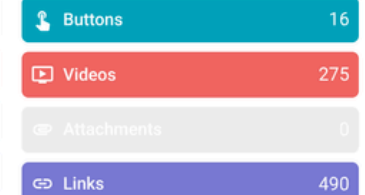


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Sources



Interactions

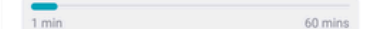


Devices



Average time reading

5 mins

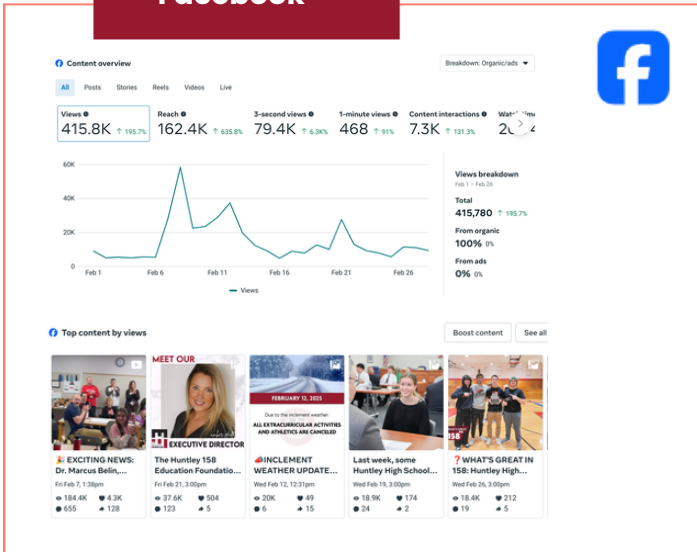


# DISTRICT COMMUNICATION DASHBOARD

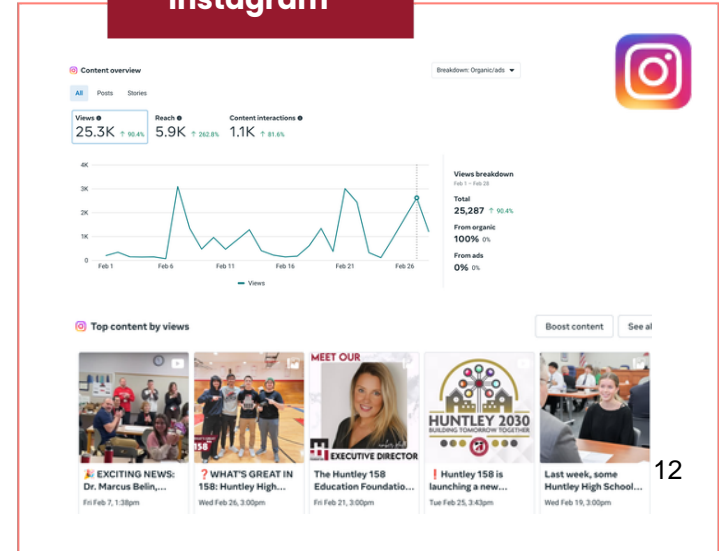
MARCH 2025  
(based on 2/1-2/28 data)



## Facebook



## Instagram



## Events / Community Engagement

**STRATEGIC PLAN  
Huntley 2030:  
Building Tomorrow  
Together**

**Attendees**  
Vision & Voice sessions: 20  
HHS student session: 50  
Guiding Team meeting: 34



**505 Silver Passes**

## Other Media



Subscribers: 2.49K



Followers: 951



My Huntley News - Belin named IPA Principal of the Year - 2.12.25  
My Sunday News - D158 board candidates attend civics forum at Del Webb - 2.13.25  
Northwest Herald - McHenry County courthouse hosts first high school mock trial - 2.23.25  
Northwest Herald - Shell casings prompt "hold in place" at HHS - 2.28.25

D158 FOIA Report as of 3/13/2025									
Request #	Date Rec'd	Type	Requested by:	Request:	Status:	Date Completed:	Time Spent Preparing	Approx. Cost to D158	Notes
2024-46	2/26/25	Email	C. Skinner	Under the FOIA I request documents related to problems with your electric school bus(es) Please consider this email as an open records request for commercial purposes under the applicable laws of your jurisdiction.	Completed	3/4/25	2 hours	\$120	
2024-47	2/25/25	Email	Allium Data	We are requesting copies of your current property and casualty insurance policies including premium, or a summary document that includes coverage, carrier, limits, deductibles and premium.	Completed	3/4/25	1 hour	\$60	

Committee of the Whole with Closed Session  
Minutes  
Thursday, March 13, 2025 6:00 PM Central

District Office  
650 Dr. John Burkey Drive  
Door 2  
Algonquin, IL 60102

Mr. Andrew Bittman: Present  
Sean Cratty: Present  
Mrs. Laura Murray: Present  
Mr. Tony Quagliano: Present  
Mr. Michael Thompson: Present  
Mr. Paul Troy: Present  
Mrs. Dana Wiley: Present

Present: 6, Absent: 1.

Sean Cratty joined remotely on an audio connection.

Mr. Tony Quagliano: Present

Present: 7.

Sean Cratty has joined remotely on an audio connection.

Mr. Quagliano arrived at 6:00 p.m.

### 1. **Call to Order / Roll Call (A)** (Mr. Bittman)

Call to Order the Committee of the Whole meeting for Thursday, March 13, 2024 at \_\_\_ p.m.

A quorum must be met.

#### **Roll Call: Ayes 7 / Absent 0 / Motion Carries**

**Members:** Mr. Quagliano, Mr. Troy, Mr. Cratty, Mr. Bittman, Mrs. Murray, Mrs. Wiley, Mr. Thompson

Mr. Bittman called to order the Committee of the Whole meeting for Thursday, March 13, 2025, at 6:00 p.m.

### 2. **Pledge of Allegiance** (Mr. Bittman)

The following Huntley High Five winners will lead us in the Pledge of Allegiance:

Nella Gluszek 1st grade - Chesak, Sofia Mikutis 5th grade - Conley Elementary, Gavin Redding 2nd grade - Mackeben Elementary, Brody Verhagen 5th grade - Martin Elementary, Ainsley Johnson 4th grade - Leggee Elementary, Olivia Makara 6th grade - Heineman Middle School, Joealla Chibangamoto 6th grade - Marlowe Middle School, Brynn Laird 9th grade - Huntley High School, and Samantha Traub - LIGHT Program.

The March Huntley High Five winners led us in the pledge of allegiance. The students introduced themselves, and Ms. Lombard read the students' nominations.

### 3. **Student Recognition** (Mr. Bittman)

Jacob Halverson will present Marlowe Middle School students Emir Azizbekov and Jackson Vandevord. Both students received bronze medals for placing third at the Illinois Elementary School Association State Chess Tournament.

The following Huntley Hurricanes Basketball Team members earned 3rd place in their division, at the Special Olympics State Tournament in Bloomington-Normal.

Patrick Gavilan, Patrick Kwilos, Luis Martinez, Charles Michelin, and Devin Dobbartin.

Gabriella Ford competed in the Basketball Skills event and achieved 1st place in her division.

Presenters for the Special Olympics are Crystal Miguel, Shelby Hernandez, Keely Grasse and Maggie Hoffman.

Students were recognized for their achievements. Noah Wasielewski, a 7th grade Marlowe Middle School wrestler, was also recognized for placing 4th at the State IESA Wrestling competition.

4. **Public Comment** (Mr. Bittman)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

Ms. Woods, Director of Administrative Services, made a public comment thanking the community for their support of the Huntley St. Baldrick's events.

5. **Revision and Adoption of the Agenda** (A) (Mr. Bittman)

Motion to adopt the agenda as presented or with changes.

**Recommendation:** Seeking approval of the agenda.

**Voice Call: Ayes 7 / Nays 0 / Motion Carries**

Mr. Bittman moved and Mr. Quagliano seconded to adopt the agenda as presented.

6. **Special Education Committee** (R) (Mrs. Wiley-Chair, Mrs. Murray, Mr. Troy)

Mrs. Gill will provide the Special Services updates.

**Recommendation:** For informational purposes only.

Ms. Gill presented her updates for the Special Education department.

7. **Finance Committee** (Mr. Quagliano-Chair, Mr. Bittman, Mr. Cratty)

7.1. **Monthly Fiscal Updates** (R) (Mr. Altmayer)

Mr. Altmayer will provide the monthly fiscal updates and the Activity Fund Balance Report.

**Recommendation:** For informational purposes only.

Mr. Altmayer gave the monthly fiscal updates.

7.2. **Payables** (A) (Mr. Altmayer)

The Finance Committee is submitting the purchase orders at \$3,036,773.45; imprest checks at \$152,664.38; accounts payable at \$3,456.00; and disbursements issued at \$11,513,976.74; for review and seeking approval to move forward.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

Payables were moved forward for approval at the March 20, 2025, regular Board of Education meeting.

7.3. **Revenue & Expenditures Report** (R) (Mr. Altmayer)

Monthly report for review and comment.

**Recommendation:** For informational purposes only.

Mr. Altmayer presented the revenue and expenditures report. The board asked questions and discussed.

7.4. **Revenue Contract** (A) (Mr. Altmayer)

Mr. Altmayer will seek approval of the fundraising contracts as presented.

**Recommendation:** Seeking approval of the Board of Education at their next regular meeting.

Mr. Altmayer presented the revenue contract. The contract was moved forward for approval at the March 20, 2025, regular Board of Education meeting.

7.5. **ERP System Conversion to Skyward** (A) Mr. Altmayer

Mr. Altmayer will present the Skyward quote for the implementation of their Enterprise Resource Planning system.

**Recommendation:** Seeking approval of the Board of Education at their next regular meeting.

Mr. Altmayer and Dr. Zehr presented information on the software system Skyward, which would replace ADP in human resources and SDS in the fiscal department. The board asked questions and discussed. The board moved the contract forward for approval at the next Board of Education meeting.

**7.6. IHSA 2025-2026 Renewal (A) (Ms. Lombard)**

Administration recommends that the Finance Committee move the renewal for Huntley High School and District 158 to continue its membership in the Illinois High School Association (IHSA) for the 2025-26 school year to the Regular Board meeting on March 20, 2025, for approval.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

Ms. Lombard presented the IHSA membership renewal for the 2025-26 school year. The board asked questions and discussed. The board moved the renewal forward for approval at the March 20, 2025, regular Board of Education meeting.

**7.7. Illinois Elementary School Association Membership (A) (Lombard)**

Administration recommends that the Finance Committee move the renewal for Marlowe Middle School and Heineman Middle School to continue membership in the IESA membership for the 2025-26 school year to the Regular Board meeting on March 20, 2025 for approval.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

Ms. Lombard presented the IESA membership renewal for the 2025-26 school year. Dr. Zehr also reviewed the membership. The IESA renewal was forwarded for approval at the March 20, 2025, regular Board of Education meeting.

**8. Human Resources (HR) Committee (Mr. Cratty-Chair, Mr. Bittman, Mr. Thompson)**

**8.1. School Calendars 2026-2027 and 2027-2028 (A) (Dr. Zehr)**

The Administration recommends that the Board of Education approve the 2026-2027 and 2027-2028 calendars at their next Regular meeting.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

Dr. Zehr presented the school calendars for the 2026-27 and 2027-28 school years. Ms. Lombard commented on the calendars. The board asked questions and discussed. The board moved the calendars forward for approval at the March 20, 2025, regular Board of Education meeting.

**9. Building and Grounds (B&G) Committee (Mr. Troy-Chair, Mr. Quagliano, Mr. Thompson)**

**9.1. Operations and Maintenance Updates (R) (Mr. Lindquist)**

Mr. Lindquist will report on Operations and Maintenance project updates.

**Recommendation:** For informational purposes only.

Mr. Lindquist presented the Operations and Maintenance updates. The board asked questions and discussed.

**9.1.1. Operations and Maintenance End of Year Report 2025 (R) (Lindquist)**

Kevin Lindquist will present the Operations and Maintenance End of the Year Report for 2025.

**Recommendation:** For informational purposes only.

Mr. Lindquist presented the 2025 Operations and Maintenance 2025 End of Year report. The Board commented on the report.

**10. Legislation/Policy Committee (Mr. Bittman-Chair, Mr. Quagliano, Mrs. Murray)**

10.1. **Legislation Updates (R)** (Mr. Bittman)

Legislative updates will be provided.

**Recommendation:** For informational purposes only.  
No new legislation was presented at this time.

11. **Community Relations & Student Outreach Committee** (Mrs. Murray-Chair, Mr. Cratty, Mrs. Wiley)

**Recommendation:** For informational purposes only.

Ms. Murray remarked on social media comments about the new school photography company. Ms. Woods explained the companies' pricing errors, and clarified that the mistakes were corrected.

11.1. **Mass Communication System Update and Renewal (R)** (Ms. Barr)

Ms. Barr will update the board on the Mass Notification System and the renewal option.

**Recommendation:** This report is for informational purposes only. Seeking contract approval from the board at the March or April regular board meeting.

Ms. Barr updated the Board on how the new notification system has performed. The renewal contract was moved forward for approval at the March 20, 2025, regular Board of Education meeting.

12. **Board of Education** (Mr. Bittman)

12.1. **Minutes (A)**

The following meeting minutes have been prepared for review:

February 20, 2025, Board of Education Meeting

**Recommendation:** Seeking to move the minutes forward for approval of the Board at their next regular meeting.

Minutes from the February 20, 2025, Board of Education meeting were moved forward for approval at the March 20, 2025, regular Board of Education meeting.

12.2. **Budget Priorities from the Board (D)** (Bittman)

The Board will provide administration with their recommendations/priorities for creating the Huntley School District 158 budget for the 2026 school year.

**Recommendation:** This item is for discussion purposes.

The Board discussed their recommendations for the Huntley School District 158 2026 School Year Budget.

13. **Public Comment** (Mr. Bittman)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

No public comments were made at this time.

14. **Closed Session / Roll Call (A)** (Mr. Bittman)

Move to enter into Closed Session at \_\_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (10) Student Disciplinary; (14) Discussion of minutes of meetings lawfully closed under this Act.

**Roll Call: Ayes 7 / Nays 0 / Absent 0 / Motion Carries**

Mr. Bittman moved and Mr. Thompson seconded to enter into closed session at 8:00 p.m.

14.1. **Exit Closed Session / Voice Call (A)** (Mr. Bittman)

Mr. Bittman moved and Mr. Quagliano seconded to exit the closed session at 9:21 p.m.

15. **Resume in Public Session / Roll Call (A)** (Mr. Bittman)

Resume the Committee of the Whole meeting at \_\_\_ p.m.

Mr. Quagliano, Mr. Troy, Mr. Cratty, Mr. Bittman, Mrs. Murray, Mrs. Wiley, Mr. Thompson

**Roll Call: Ayes 6 / Absent 1 / Motion Carried**

Mr. Bittman resumed the open session of the March 13, 2025, Committee of the Whole meeting at 9:26 p.m. Mr. Cratty did not rejoin the open session remotely.

16. **Adjournment (A)** (Mr. Bittman)

Motion to adjourn the meeting at \_\_\_ p.m.

**Voice Call: Ayes / Nays / Motion** \_\_

Mr. Bittman moved and Mr. Thompson seconded to adjourn the March 13, 2025, Committee of the Whole meeting at 9:26 p.m.

Submitted by,

Sharon Piemonte, Board Operations

Paul Troy, Board Secretary

\_\_\_\_\_  
President Date

\_\_\_\_\_  
Secretary Date



# Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)  
Algonquin, Illinois 60102  
(847) 659-6158 • [huntley158.org](http://huntley158.org)

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: March 20, 2025

Subject: **Payables Reports**  
Board of Education Meeting, March 20, 2025  
Finance Committee

---

The Administration is seeking to move the following reports forward for action at the next Board Meeting. All of the reports below were presented at the March 13, 2025 Committee of the Whole Meeting.

**Purchase Orders** - Purchase orders issued from February 14, 2025 to March 6, 2025 for which Administration is requesting Board Approval to issue payment once invoices have been received. Invoices which exceed an approved Purchase Order by \$100 or 10% of the Purchase Order (whichever is lower) will not be issued without additional Board approval. Purchase orders total \$3,036,773.45.

**Accounts Payable** - Open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.). Accounts payable total \$3,456.00.

**Imprest Checks Issued** - Payments made through March 6, 2025 for which the Board had not previously approved purchase orders. Imprest checks total \$152,664.38.

**Disbursements Issued** - Disbursements issued from January 30, 2025 to March 6, 2025. Disbursements issued total \$11,513,976.74.

## **RECOMMENDATION**

The Finance Committee, which met on March 13, 2025, recommends the Board of Education approve the above-referenced Payables at the March 20, 2025 Regular Board meeting.



# Huntley Community School District 158

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650 Dr. John Burkey Drive (formerly Academic Drive)  
Algonquin, Illinois 60102  
(847) 659-6158 • huntley158.org

To: Board of Education and Administration  
From: Mark Altmayer, Chief Financial Officer  
Date: March 20, 2025  
Subject: **Revenue Contract Approval**  
Board of Education Meeting – March 20, 2025  
Finance Committee

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Presented are Fundraising/Crowdfunding Authorization forms for the organizations listed below.

<u>Organization Benefited</u>	<u>Vendor</u>	<u>Net Revenue</u>
HHS Orchesis Dance	Snap Raise	\$3,500

## RECOMMENDATION

The Finance Committee, which met on March 13, 2025, recommends the Board of Education approve the Fundraising/Crowdfunding Authorization forms at the March 20, 2025 Regular Board Meeting.

### Fundraising Authorization Form Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form *in its entirety* and submit the form to your Athletic / Activities Director (as applicable) and Building Principal a minimum of **45 days prior** to the desired starting date of the event. The Building Principal will then forward all documents to the Chief Financial Officer.

Today's Date: 2/3/2025 School: Huntley High School

Name of School Organization: Orchesis Dance Company

Sponsor / Coach's Name: Cadence Niccum Phone: 847-659-6695

Starting Date of Event: 3/17/2025 Ending Date of Event: 4/13/2025

Anticipated Revenue and Approximate Value of Non-Monetary Items/Compensation: \$ 3,500.00

Type of Sale / Event: Donation Fundraiser

Will a Vendor Be Used:  Yes\*  No \* *Attach all contracts and agreements to this form.*

Name of Vendor (if applicable): Snap Raise ✓

Type of Product or Service Provided by Vendor: Provides media platform for donation page and marketing strategies

Purpose of Fundraiser: Earn money for company expenses and new costumes

Name of Activity Account: Orchesis Dance Company Activity Account #: 552

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers which require Board approval (over \$1,000).**

Cadence Niccum  
Sponsor Signature

02/03/2025  
Date

[Signature]  
Athletic / Activities Director Signature

2/3/25  
Date

Principal Signature *-I certify that it is a minimum of 45 days prior to the desired starting date of the event*

\_\_\_\_\_ Date

[Signature]  
Chief Financial Officer Signature

2-6-25  
Date

\* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the board.

Superintendent's Copy  Fiscal Services Copy 21 Date of Board Approval: \_\_\_\_\_



# What is Snap! Raise?



At Snap! Raise, we create webpages that are designed to tell a program's story and why they want to fundraise. Each program has their own unique page created to include text, logos, photos, and videos to support their story.



The process is simple, we get all of the kids signed in to the site, so that they may share it out with their biggest supporters (aunts, uncles, grandparents, etc.) via email, text and social media. Supporters are able to donate via debit/credit card and other various methods. Group leaders are able to track their roster and encourage participation through our simple reminder features.



All donations are secured through Stripe (our 3rd party payment processor). The fundraiser stays live for 28 days. At the end of the fundraiser, a check (made out to the school or organization) will be sent or direct deposit is available. Programs receive 80% of the total funds raised. Snap! Raise is SOPPA & COPPA compliant.

**Warren Township Devilettes Fundraiser - \$12,981**

**Minooka Dance Fundraiser - \$18,130**

**Prospect Dance Fundraiser - \$18,490**

**Burlington Central Dance Fundraiser \$14,700**

click to see -->  
example pages

[Click Here to view our Privacy Policy](#)

FOR ADDITIONAL QUESTIONS  
EMAIL: [MATT.ECKSTEIN@SNAPRAISE.COM](mailto:MATT.ECKSTEIN@SNAPRAISE.COM)  
CALL/TEXT: 317-696-3867



# Snap! Raise Acknowledgement



Payable Organization: Huntley High School | Huntley, IL | 36-6005127

**Note: the payable organization name cannot be changed once donations are made.**

**Confidentiality:** The process and documents shared by Snap! are the property of Snap! Mobile, Inc. Re-creation or sharing of the process of documents is prohibited.

**Service Fee:** I acknowledge the service fee for the use of Snap! software and services as described below

- My group will keep % of the funds received throughout my campaign

**Credit Card Processing Fee:** We provide options for donors to cover credit card fees. Normally, donors elect to cover these fees. In the instance in which a donor elects not to cover the fee, Snap! Raise will do so automatically.

**External Donations:** Any check or cash donations received will be reported to my Snap! Representative. The external donations will be applied to the specified participant's account, included as part of the funds received, and are subject to the Snap! Raise service fee as outlined above.

**Outfit-the-Kid and Outfit-the-Fan Logo Selection:** All gear for Outfit-the-Kid (OTK) and Outfit-the-Fan (OTF) will be custom branded with my selected logo, except socks. I understand there will be a small Snap! Raise logo below my design. Participants will receive items purchased by donors in the sizes they select upon setting up their participant profile. If a participant neglects to select sizes, they will not receive the gear. Below is the logo design number and colors selected, which correspond with the attached logo guide. If you would like to change your selection, please contact your Campaign Director before the start of your fundraiser.

Logo Design # 52 Logo Primary Color: \_\_\_\_\_ Logo Secondary Color: \_\_\_\_\_

**Snap! Store:** Snap! fundraisers have a digital Snap! Store created to support their organization in selling spirit wear year-round. If a custom logo was provided by the organization to be used for Outfit-the-Kid (OTK), Outfit-the-Fan (OTF), and/or participant incentives, this logo will be used on all purchases in their Snap! Store or the store will be created with the logo selected below. To opt out of Snap! Store, please contact your Campaign Director or our Customer Support team.

**Stripe:** Stripe is a payment processor that Snap! Raise partners with to ensure that incoming donor payments and outgoing organization payments are processed in a secure and timely fashion while meeting federal regulations for fundraising. You will be asked to provide information tied to the payable organization and financial/group administrator to pass a verification process called Know Your Customer (KYC). In some instances, additional documentation and/or information will be required to complete the KYC process, and these requests will come from your Campaign Director or our Snap! Raise Customer Support team.

**Disbursement of Funds:** Snap! will process sales on behalf of your organization and hold such funds until the end of your campaign. Once we have finalized your campaign, a check will be processed for your sales, less the Snap! service fee. All requests for payments to be made via direct



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.district158.org](http://www.district158.org)

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: March 20, 2025

Subject: **ERP System Conversion to Skyward**  
Board of Education Meeting, March 20, 2025  
Finance Committee

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As presented at the March Committee of the Whole meeting, in an effort to improve the District's financial and human resources systems as well as improve the overall operational efficiency in Human Resources, Payroll and Fiscal Departments, over the past several months the teams have been looking at the Enterprise Resource Planning (ERP) system of Skyward. Skyward's Qmlativ School Business Suite Software is a comprehensive, cloud-based management system designed specifically for K-12 schools, allowing them to manage human resources staff details, time management, financials, payroll, and other administrative tasks all within a single platform; acting as an ERP system for school districts. After careful consideration and evaluation, Skyward emerged as the most suitable partner for the District's Enterprise Resource Planning system. Skyward's ERP solution aligns with the District's requirements and needs.

Skyward, located out of Stevens Point Wisconsin, provides ERP services approximately 90% of Wisconsin schools and approximately 40% of Illinois schools.

## **Background - Fiscal**

Today, the District utilizes Student Data Systems (SDS) for its financial software system. This system is an Access Database System that is used across the State, primarily by smaller school districts. The District has been using SDS for over 20 years and it has served us well over this time. However, the SDS system does not integrate with Payroll and Human Resources and lacks enhanced monthly reporting. In addition, a few years back, SDS was sold to LINQ, another ERP solutions provider for school districts, and since that time, customer service has deteriorated and the speed of the SDS cloud-based solution has dwindled. The district is not currently under an existing agreement with SDS, rather this software is simply renewed annually.

## **Background – Human Resources & Payroll**

In 2008 the District contracted with ADP, Inc. to provide a HR management, time management and a payroll solution. At that time, during the high growth years, the District was using SDS for HR and payroll and was having numerous payroll issues. Thus, the decision was made to partner with ADP. Today, ADP provides the District with its HR "Enterprise" Management System, its time/labor management system "E-Time" as well as processes all payroll checks, tax returns and tax documents. The current contract with ADP expires in October, 2025. Thereafter the contract remains month to month until 90-day prior written notice is provided by the District.

Although this system has worked for the District over 24 the years, it is not a system that is specifically designed for school districts and has lacked all of the different reporting features that we need to

manage our diverse employee base. In addition, over the years, ADP's customer service has also deteriorated and has created numerous inefficiencies throughout the HR and Payroll Departments.

As a result of the above, the District is looking to drastically improve these systems with Skyward. As part of the evaluation process, key members of the teams visited Glenbrook School District to see the solution firsthand. All in attendance were thoroughly impressed with the solution. Subsequently, we then had Skyward come in and provide an all-day session/seminar on the Skyward solution whereby all of the HR, Payroll and Fiscal employees were present. After the session, all of our employees were excited about all of the features that Skyward has to offer.

As part of the all-day review process, we had the employees document all of the reasons why they wanted to move to this platform. Please see the attached document outlining the benefits of Skyward as evidenced by our own employees.

## **Financial Information / Impact**

With every system implementation of this magnitude, there is an upfront system (initial investment) and implementation cost. Please see the information below as well as the attached Skyward quote, which includes project management/implementation cost, cloud computing cost as well as general information on implementation and training. Once approved, an agreement regarding the software and implementation schedule and process will be drafted.

- SDS cost today approximates \$18,000 per year.
- ADP Cost for the HR Management System, E-Time and Payroll processing approximates \$240,000 per year.
- Annual cost of Skyward after initial investment and implementation - \$48,684 per year. The agreement will be a 5-year agreement, locked at this rate for the first 3 years, with a 4% increase in year 4, and locked at that rate for year 5.
- Implementation and initial investment cost is \$288,406 and will be prorated / recognized between two fiscal years depending upon the start and end date of the implementation.
- The breakeven based upon current costs approximates 2 years, with the anticipated savings per year thereafter approximating \$240k per year.
- The 5-year contract cost approximates \$536k.

## **Recommendation**

Based on a thorough review and assessment of Skywards demonstrations, the anticipated cost savings, discussions with other school districts and existing 158 employees who have utilized Skyward, Administration recommends approving the Skyward quote attached for the implementation of their Enterprise Resource Planning system.

# **The benefits of Skyward as evidenced by our own 158 employees after seeing Skyward's demo.**

## **PAYROLL**

**"Satisfaction Guaranteed!"**

**“After working with Skyward for 15 years and ADP for 8 months, the difference between SKYWARD and ADP (specifically for the School District Environment) is like Night and Day. Skyward is so user-friendly. Minimal Support is needed, as all aspects work together. Even Reports and Paychecks are cleaner and easier to read. Anything you could ever want or need is just a click away. The district can do their own auditing of pay, deductions, benefits, etc. Whatever it is that you need, whether it be for HR, Payroll, Accounting, Fixed Assets, or all of the above, Skyward has it. From my experience, and in my opinion, Skyward seems to be growing and changing with the many districts that it provides for. I do not feel that I can say the same for ADP.”**

**Michele Arrigo & Kristen Rodriguez  
Payroll Manager & Payroll Assistant**

- All in one. No more importing from SDS into ADP and vice versa.
- Ease of reporting
- Better support
- Accurate reporting for TRS/IMRF
- Easier to maneuver (all info at a glance, not multiple screens)
- Can run “test” payrolls 24/7 and not need to call for Support every time.
- Unlimited Pay Codes (easier for employees to know what they are being paid for)
- Accuracy in sub payments and tracking
- Benefit / Deductions Codes can be tied to an Employee Type (Less Manual Entries)
- Accuracy in tracking and paying people who work in both certified and noncertified positions
- Has Calendar / Fiscal Year to date totals on one screen (broken down by Pay Code, Deductions/Benefits, etc)
- Easily gives Payout Total Amount when an employee leaves the district
- Can run Fiscal / Calendar year to date Check Registers for Auditing Purposes
- All Verification of Employee Information is on one screen, and not manually calculated
- Ability to run Manual Checks through the Payroll System without assistance
- Any Report Needed can be created in-house, without assistance or wait period
- Actual staff pay rate given based on days worked. Pay scales are auto calculated based on schedule and hire date
- Eliminates the need to wait for a BenefitFocus File to be uploaded before running Payrolls

- Can easily run an Mass Edit anytime to update Insurance/Union Rates, etc
- Potential reduction of paper timecards as pay codes can be added to each profile and logged by staff member for approval within the system
- Has an org chart for hierarchy on timecard approvals and can have primary and secondary approvers for extra duty timecards
- Not having to input a staff salary when a temp rate/code is used for extra duty
- Can have multiple screens open to see information on staff member
- Forms can be uploaded by staff member regarding changes in Direct Deposit, Taxes, IMRF, etc. If a form is denied by Payroll, an alert will be sent to the staff member to make any necessary corrections. This means that changes can be made in real time and not based on the timing of inter office mail.
- Reduction in manual rate changes for subbing or aides. Rates are auto calculated based on schedule/days worked
- Email will be sent to all staff when a deposit is made into their account with total amounts
- Consolidates all pay information per employee which shows deductions and benefits along with making adjustments for the pay period, no longer having to go into individual profiles for the same pay period to make adjustments
- Check Estimator option which gives staff the ability to see what their checks will be for the next pay period if they are changing tax information or adding hours
- Able to make adjustments to an employee's pay status mid-pay period.
- Easy Audit report that allows comparisons between the last payroll and the current
- One system for e-time, time off requests (requesting a sub) and viewing paychecks, as well as PO requests - easy for all staff.

## **SDS**

**“I have had over 10 years of experience with Skyward prior to coming to Huntley. Skyward is made for school finance. Skyward will give us far superior reporting capabilities. We would save time and improve accuracy when creating reports for all of our state reporting requirements. The Annual Statement of Affairs, Site Based Financial Report, Grant Reporting, all would be done with accuracy and ease. The integration of payroll and accounting would allow us to have tighter controls and eliminate the need for importing and exporting between ADP and SDS. Above all of this, Skyward would provide an opportunity to go paperless.”**

**Jenni Sykora, Director of Finance**

- Integrated - no importing and exporting between ADP and SDS
- Ease of Grant reporting
- Ease of IWAS reporting
- Paperless PO System
- Reporting - Today our treasury report is manually created... we will be able to use Skyward to customize a monthly treasurer's report. In addition, the reporting by

department will be a much easier process. Reporting in general will improve. In addition, each user has the ability to customize their homepage, so that at any one point in time they can see a customized dashboard giving them key information.

- Ease of annual reporting
- Ease of creating the statement of annual affairs
- Reduction of paper files
- All in one reporting system accurate data across building/departments
- Able to view where the approval process is for paying invoices
- Ease of business/accountability
- The system seemed to perform faster than the delays we currently have in SDS
- PO can be emailed directly to the vendor from the system
- All staff will have access to entering PO requests (with permissions) and can send to the admin assistant to complete the PO request saving time and is more efficient.
- All approvals for purchases will be electronic so less paperwork to print and send out for approvals and processing.
- Opportunity to download Amazon orders directly to Skyward for processing a purchase order instead of using the p-card for payment.
- BMO p-card charge reconciliation through Skyward.
- Ease of creating Open PO reports
- Direct Deposit for expense reimbursements, we currently cut manual checks for these

## **HUMAN RESOURCES**

- One system for timecard management and payroll.
- Multiple jobs can be held by one employee
- Multiple pay codes and profiles can exist on timecards to reduce manual entries
- Fully supported mobile app for staff to access and add hours to their timecard.
- Ease of entering employment hires, changes and terminations.
- Ability to use exact dates of information that does not disrupt payroll.
- Reporting functions are pre-built with schools in mind for data collection, compliance and audits.
- 1095 Cs
- Fully integrated with Frontline for substitute tracking and payment
- Electronic timesheets
- Electronic time off requests
- Position Control - fully accounted for, including vacant positions, makes it easier to understand staffing needs. For instance, asking “How many Speech Pathologists do we currently have? How many are at Marlowe? How many open Speech Path positions are there in the district? At what school(s) are these openings?” receives an immediate answer.
- Negotiation module - allows for “what-if” scenarios when negotiating CBA

- Gives staff the ability to update their own data, making less work for HR and more control/accuracy for staff

Links

<https://www.skyward.com/reviews>

<https://www.skyward.com/reviews/case-studies>

ERP Overview - <https://youtu.be/VSXI3k5QOPc?si=gmE-iCCW1gOKXenZ>

Employee portal - <https://vimeo.com/917251142/86e401bdbb?share=copy>



**Qmlativ**

Algonquin, IL

*The following pricing for software and services is provided specifically for you. If you would like information on a product or service not included below, please contact your Account Executive.*

**Secure Cloud Computing Installation**

**School Management System Investment Summary**

	<i>Initial Investment</i>	<i>Services</i>	<i>Full 12-Month Recurring Fees</i>	<i>Total</i>
School Business Suite				
Estimated Installation: Beginning of Fiscal Year	\$ 153,262.00	\$ 97,594.00	\$ 48,684.00	\$ 299,540.00
System Wide Services and Software	-	37,550.00	-	37,550.00
<b>Total School Management System</b>	<b>\$ 153,262.00</b>	<b>\$ 135,144.00</b>	<b>\$ 48,684.00</b>	<b>\$ 337,090.00</b>

**School Management System Investment - Including the Full 12-Month Recurring Fees \*** **\$ 337,090.00**

*School Management System Investment - No Proration* \$ 153,262.00 \$ 135,144.00 \$ 48,684.00 \$ 337,090.00

\* *This Investment Summary reflects the recurring fees for a full 12-Month period.*

*The actual billing will be reflective of the actual installation date.*

*The customer recognizes and acknowledges that in subsequent years the total Full 12-Month Recurring Fee will be billed.*

*The annual increase for the Skyward software license fees for Years 1 through 3 will be locked at 0%.*

**CONC-9**

*In Year 4, the annual increase will be locked at 4% and will be applied to all Skyward software license fees.*

*The annual increase for the Skyward software license fees for Year 5 will be locked at 0%.*

*The standard annual increase will be applied to all Skyward software license fees in year 6 and beyond.*



**Pricing Detail**

**School Business Suite**

	<i>Initial Investment</i>	<i>Services</i>	<i>Full 12-Month Recurring Fees</i>	<i>Total</i>
<b>School Business Suite Software</b>				
<b>Core Package</b>	\$ 126,730.00	\$ -	\$ 38,019.00	\$ 141,937.00
<sup>1</sup> <i>Skyward Discount</i>	<i>(19,010.00)</i>	-	<i>(3,802.00)</i>	-
Finance				
Employee Access				
Import Deduction/Benefit Third Party Data				
Payroll				
Position Management				
<sup>2</sup> Professional Development Center (School Business Suite)				
Staff Planning				
Substitute Tracking				
Time Off				
<b>Additional Functionality</b>				
eSign - Electronic Signature 1 block	-	250.00	-	250.00
Accounts Receivable	9,500.00	-	2,850.00	10,640.00
<sup>1</sup> <i>Skyward Discount</i>	<i>(1,425.00)</i>	-	<i>(285.00)</i>	-
Activity Accounting	10,070.00	-	3,021.00	11,278.00
<sup>1</sup> <i>Skyward Discount</i>	<i>(1,511.00)</i>	-	<i>(302.00)</i>	-
Asset	9,500.00	-	2,850.00	10,640.00
<sup>1</sup> <i>Skyward Discount</i>	<i>(1,425.00)</i>	-	<i>(285.00)</i>	-
Employee Import	9,500.00	-	2,850.00	10,640.00
<sup>1</sup> <i>Skyward Discount</i>	<i>(1,425.00)</i>	-	<i>(285.00)</i>	-
Time Tracking	15,010.00	-	4,503.00	16,811.00
<sup>1</sup> <i>Skyward Discount</i>	<i>(2,252.00)</i>	-	<i>(450.00)</i>	-
<b>School Business Suite Setup / Training</b>				
On-Site Days (9)	-	17,100.00	-	17,100.00
Web Hours (256)	-	51,200.00	-	51,200.00
<sup>3,4</sup> <b>School Business Suite Data Migrations</b>				
Converting Vendor: SDS & ADP				
<sup>5</sup> <b>Qmlativ Business Data Migration Bundle</b>	\$ -	\$ 23,382.00	\$ -	\$ 21,044.00
<sup>1</sup> <i>Skyward Discount</i>	-	<i>(2,338.00)</i>	-	-
Finance - Standard				
Payroll - Standard				
1099M				
State Reporting				
Payroll Check - Current Activity				
Account - Current Activity (Level 1)				
<sup>6</sup> Asset	-	8,000.00	-	8,000.00
<b>Subtotal School Business Suite</b>	<b>\$ 153,262.00</b>	<b>\$ 97,594.00</b>	<b>\$ 48,684.00</b>	<b>\$ 299,540.00</b>
<sup>7</sup> <b>Total School Business Suite Solution</b>				<b>\$ 299,540.00</b>

Pricing detail continued on following page



**Pricing Detail, continued from previous page**

**System Wide Services and Software**

Services	Initial Investment	Services	Full 12-Month Recurring Fees	Total
<sup>8</sup> Secure Cloud Computing Setup Assistance	\$ -	\$ 800.00	\$ -	\$ 800.00
<b>SmartStart Implementation Service</b>				
Consultative Services - Business	-	24,300.00	-	24,300.00
Project Management	-	13,695.00	-	12,450.00
<sup>9</sup> <i>Project Management Discount</i>	-	<i>(1,245.00)</i>	-	-
<b>Subtotal System Wide Services and Software</b>	<b>\$ -</b>	<b>\$ 37,550.00</b>	<b>\$ -</b>	<b>\$ 37,550.00</b>

<b>Total System Wide Services and Software</b>	<b>\$ 37,550.00</b>
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**Secure Cloud Computing Services**

**Secure Cloud Computing Services (SCC Services)** provides an option to remotely operate your Skyward application through a secure cloud provider. Our cloud provider operates servers within its own facilities, located in the US, allowing you secure access to all applications through a browser via the Internet. The SCC Services are fully responsible for all aspects involved in database disaster recovery, loading releases and updates, operating and maintaining host servers, software, and databases.

<b>School Business Suite</b>	<b>9,500 Students</b>	<b>Annual Total</b>
Gold Package		\$ 19,000.00 *

\* This is a 36 month contract.

**The SCC hosting fees are not included in the Skyward total above. All SCC hosting fees will be invoiced by and paid directly to ISCorp.**

Additional discounts may apply if your district is hosting both the School Business Suite and Student Management Suite at ISCorp. If you are interested in learning more about the SCC Services package options, please contact ISCorp, Jeff Zillner - VP Operations, 262.240.7777 or jzillner@iscorp.com.

**Implementation and Training**

**Implementation Schedule**

Skyward will establish a mutually agreed upon implementation schedule. Failure by the customer to adhere to the implementation schedule may result in delays and additional costs. The customer may be required to repurchase items if the delay causes Skyward to replicate completed items. Skyward and the customer will subsequently agree on a revised implementation schedule.

**Project Management**

This is going to be a significant project, and you need a professional to manage it. Skyward’s project management team will facilitate the flow of information to make your implementation a success. We are heavily versed in project management best practices and apply these in conjunction with our unique industry expertise for a smooth transition.

**Training**

Unlike many of the one-size-fits-all training programs prevalent in our industry, Skyward delivers web and onsite sessions tailored to your best practices. We layer an initial level of consulting with your leadership team to define short- and long-term goals. We understand the comfort level of your staff is a strong indicator of long-term success, which is why these trainings are supplemented with our self-paced Professional Development Center. Skyward’s training model will provide a robust plan designed to fully train your staff without the need for purchasing additional hours. By utilizing Skyward’s proven methods, you are setting your team up for a successful implementation.

**Customer Success After-Hours Support**

Customer Success after-hours support is billed at \$200 per hour. This fee applies to all calls that are received outside of normal business hours.

## Pricing Footnotes

- <sup>1</sup> *This proposal includes a discount off of the Skyward initial investment and recurring fee. This proposal also includes a discount off of the standard data migration fees. This discount is valid for a limited time and may be discontinued without prior notice.* 250280dp
- <sup>2</sup> *Skyward's Professional Development Center (PDC) is included on this proposal. The PDC is a self-paced learning center to assist in training all staff. It includes online tutorials, simulations, and testing options. Your entire staff will have unlimited access to Skyward's on-line library and training materials for select modules.*
- <sup>3</sup> *The customer is solely responsible for having access to and obtaining all required data from their existing software system. The customer assumes responsibility for utilizing their internal resources (IT, Legal teams, etc.) to obtain said data in order to complete the purchased Data Migrations. Failure to obtain the required data will result in a change order form and require the customer to manually enter the data into Skyward.*
- A full database backup is recommended. Normally a full backup will provide Skyward with all the information needed to decipher what each field represents in the data. At a minimum the district is required to provide ASCII Delimited files with data mapping that identifies what data is contained in each file and what each column of data represents. Pricing is based on all data coming from the same system. If data is held in multiple systems additional charges may occur.*
- The customer is also responsible for completing required verification documents provided by Skyward for each migration. The verification involves specific scenarios to assist Programming and Quality Assurance to support the accuracy of the migrations.*
- You will need to retrieve this data and provide verification multiple times during the data migration process. It is important you have this process solidified in order to accomplish these data retrievals and verification postings. A delay in delivery of the data will delay the migration and negatively affect the quality of the migration. This also has negative effects on the training of Skyward with your new users.*
- Skyward does not offer field mapping for migrations.*
- <sup>4</sup> *This proposal includes data migrations outside of the Qmlativ Business Data Migration Bundle. Skyward staff will determine the timeline for delivery.*
- <sup>5</sup> *This proposal includes the Skyward Data Migration Bundle. This data migration package is sold as a bundle. These migrations are nontransferable and nonrefundable.*
- <sup>6</sup> *The customer must have 200+ records in order for Skyward to complete this data migration. If fewer than 200 records exist, hand entry will be required.*
- <sup>7</sup> *Any applicable third-party product licenses may be subject to an annual increase.*
- Skyward requires an SSL (Secure Socket Layer) certificate to run any web-based applications. Skyward's IT Services can provide you more information including cost and installation of an SSL certificate.*
- <sup>8</sup> **Secure Cloud Computing (SCC) Setup Assistance**  
*Installation/Setup Services  
Assistance with 3rd Party Integration Setup*
- <sup>9</sup> *This proposal includes a Project Management discount. This discount applies when purchasing a core product. Future sub module purchases will include standard Project Management fees.*

## Training Footnotes

*Skyward consultation and training is sold as a number of days and web hours identified on the proposal. The number of days and hours sold is an estimate of customer needs based on a combination of preliminary information gathered from the customer prior to the sale and Skyward's past training experience. It will be at the discretion of the Skyward and Customer Project Managers to use the days and web hours in a manner that best suits the customer. Any time spent by Skyward consultants for preparation, follow up, and the creation of training materials or other deliverables is also considered billable and will be deducted from this consulting time at the consulting rate. The customer can purchase additional consulting hours if more consulting time is needed.*

**Skyward On-Site Training Policy.** *A maximum of 10 people may attend each on-site day unless otherwise noted in this proposal. Should more people attend the training over the numbers stated, the customer will be charged an additional \$200 for each person. One day of training consists of 6 hours on-site. On-site days need to be scheduled 3 days in succession.*

**Web training** *allows Skyward to remotely present, discuss, and review our product directly with you. This application utilizes the Internet and is conducted live between your staff (at their own workstation) and a Skyward service representative without the need for them to travel to your location, providing you with a lower cost of training and/or implementation along with greater flexibility of your installation timeline.*

**Cancellation of Training.** *Any scheduled training days may be cancelled by the customer up to 72 hours in advance for Web Enabled training and a minimum of 30 days in advance for On-Site training. If the scheduled training is cancelled by the customer after the minimum advanced notice to Skyward, then the customer will be responsible for the full amount of the scheduled training and any airline change fees (if applicable).*

**Finance setup day** *included for verification of previously installed conversion data in preparation for live processing. This includes but is not limited to security setup, default parameter settings in the software, verification of printing capabilities, verification of conversion totals on financial reports (balance sheet, revenue and expense, payroll history totals, etc.), verification of code table setup, and random verification of data records in each module converted. Skyward will assist the customer in working through these items so that the customer can verify the accuracy of information before processing begins.*

## Huntley CSD 158

Skyward Software Proposal

Proposal # 25-0366bl

March 6, 2025



## Custom Forms (Checks, W-2's, etc.) and Peripherals

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**Nelco** is the exclusively recommended supplier of preprinted, blank laser, pressure seal (blank and preprinted) checks and MICR toner cartridges. To request free samples or to place your order, visit [www.skywardforms.com](http://www.skywardforms.com) or contact Nelco's customer service center at 1-800-266-4669.

**School Technology Associates, Inc.** has been a mutually exclusive partner with Skyward since 1992 and offers a complete line of hardware, software, service, and support for peripheral equipment needed to run Skyward's Student, Food Service, and TrueTime/Time Tracking software. Popular products include Tardy Kiosk, Positive Attendance, ID Badging, Time Clocks, and more! All items have been completely tested by Skyward and are in use by Skyward customers nationwide. If the district opts to use an optional third-party solution, please contact School Technology for approved hardware and system quotes. These integrated solutions are sold independently of Skyward.

For more information or to request a quote please visit our website at [www.k12sta.com](http://www.k12sta.com).

You can also contact us via email: [sales@k12sta.com](mailto:sales@k12sta.com) or phone: 877-436-4657

## Secure Cloud Computing Readiness Review

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As you consider Skyward's SCC Services, we can provide you with an initial readiness review to ensure your internet connection provides adequate bandwidth. Please contact your ISP (Internet Service Provider) on obtaining a usage report of your internet connection and provide the following information to your Skyward Account Executive for further analysis.

- ISP (Internet Service Provider) Name
- Type and Total bandwidth contracted with your ISP
- Available/free bandwidth during school hours (typically available through a bandwidth utilization report; preferably during the past 30 days with students present)

## Recurring Fee Information

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Your Recurring Fees Include:

- Unlimited software support requests for designated support contacts
- Periodic product webinars
- State and Federal required reports
- Quarterly customer newsletter
- Product updates throughout the year

## Terms and Conditions

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- See attached Terms and Conditions page for further information.  
The Terms and Conditions page must be executed by an authorized representative.
- The License Agreement will be sent to you for execution.  
The License Agreement page must be executed by both Skyward and an authorized representative to be valid.



## TERMS AND CONDITIONS

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All proposals are valid for 30 days from date of proposal.

### Payment Terms:

**1. Skyward Initial Investment Fee (if applicable)**

If Core Sale: 100% payment due upon installation of software onto Customer's system or access to Skyward data through hosting services.

If Non-Core Sale: 100% payment due upon execution of Terms and Conditions or acceptance of proposal.

**2. Professional Services**

**a. Installation and Training Services**

If Core Sale: Payment for all training and installation services due upon installation of any Skyward programs onto Customer's system or access to Skyward data through hosting services.

If Non-Core Sale: 100% billed upon execution of Terms and Conditions or acceptance of proposal.

Installation and Training Services hours must be used within 12 months of installation. Unused hours will be forfeited and are not refundable.

All training days described in the proposal may be utilized by Customer for a period of up to twelve (12) months following the implementation of each software module to which the training pertains. Any training days that are not utilized by Customer within the time provided will expire and are non-refundable.

**b. Project Management / Consultative Services**

Payment due upon execution of License Agreement, Terms and Conditions or acceptance of proposal.

All Project Management / Consultative Services days described in the proposal may be utilized by Customer for a period of up to twelve (12) months following the implementation of each software module to which these days pertain. Any Project Management / Consultative Services days that are not utilized by Customer within the time provided will expire and are non-refundable.

**c. Data Migration Fees**

If Core Sale: Payment for all data migration services due upon installation of any Skyward programs onto Customer's system or access to Skyward data through hosting services.

If Non-Core Sale: 100% billed upon execution of Terms and Conditions or acceptance of proposal.

Data used for the data migration must come from one system.

**d. Custom Programming / Programming Condition(s) of Sale**

Billed upon completion.

**3. Skyward Full 12-Month Recurring Fees**

If Core Sale: Skyward 12-Month Recurring Fees will be prorated from date of installation of software onto Customer's system or access to Skyward data through hosting services, through June 30th or August 31st as designated within the signature section.

If Non-Core Sale: Skyward 12-Month Recurring Fees will be prorated from the first day of training through June 30th or August 31st as designated within the signature section.

Subsequent years of Skyward 12-Month Recurring Fees will be billed on a fiscal year basis and due on the 1st day of the fiscal year.

**4. Third Party Software, Hardware and Related Services**

Payment due upon delivery of product and / or services.

**5. Third Party 12-Month Recurring Fees**

Third Party 12-Month Recurring Fees will be billed upon start of fees as indicated by the third party vendor. For the initial year, the fees will be prorated through the end of the Customer's current fiscal year if permission has been granted by said vendor. Subsequent years will renew under the same terms.

**6. Scheduling of Installation**

Installation of software must occur within 12 months of purchase. Purchases made subsequent to this sale will be quoted at the then-current price.

**7. Taxes**

If any authority imposes a duty, tax, levy or fee, excluding those based on Skyward's net income, upon the Skyward products, materials, or Skyward services, then Customer agrees to pay the amount specified and Customer is solely responsible for any personal property taxes for the Skyward products from the date they were acquired.

**Customer agrees to the terms and conditions listed above and set forth in the proposal.**

First Day of Fiscal Year: \_\_\_\_\_

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Customer Signature

Printed Name

Date



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# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.district158.org](http://www.district158.org)

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Date: March 20, 2025  
To: Board of Education  
From: Jessica Lombard, Superintendent  
Subject: IHSA Membership Renewal

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At the March 13, 2025 Committee of the Whole meeting, the Finance Committee recommended moving the 2025-26 IHSA membership request to the March 20, 2025 Regular Board of Education meeting for approval.

### **Executive Summary**

Attached is the renewal form for District 158 to continue its membership in the Illinois High School Association (IHSA) for the 2025-26 school year.

By completing this renewal, District 158 is confirming that Huntley High School continues to be recognized by the Illinois State Board of Education and certifies that the Board of Education agrees to abide by the Constitution, By-laws, Terms/Conditions, Procedures, Guidelines and Policies of the Association for the 2025-26 school year.

### **Recommendation**

Seeking approval as presented

Attachment included



March 2025

To the Principal/IHSA Official Representative Addressed:

It is time again for your school to renew its membership in the Illinois High School Association. For the 2025-2026 school term, IHSA membership will not require payment for membership dues or state series entry fees per action of the IHSA Board of Directors.

Your school may renew membership in the Illinois High School Association by confirming that your school continues to be Recognized by the Illinois State Board of Education and by certifying that your Board of Education/Governing Board has voted to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines, and Policies of the Association for the 2025-26 school term.

Your 2025-26 membership renewal is due by June 30, 2025. Please do not delay. Obtain your Board of Education's action on the membership resolution and email it to [general@ihsa.org](mailto:general@ihsa.org) or fax (309) 663-7479.

Sincerely,

Craig Anderson  
Executive Director

**THIS FORM MUST BE SIGNED BELOW, ON THE APPROPRIATE LINE, BY THE PRINCIPAL OR OFFICIAL REPRESENTATIVE AND THE BOARD PRESIDENT OR SECRETARY.  
DO NOT DETACH**

To: IHSA Executive Director

We certify that Huntley High School is recognized by the Illinois State Board of Education. It is understood that failure to be recognized by the Illinois State Board of Education will disqualify our school for membership in the IHSA and that if this were to occur; it is our responsibility to immediately notify the Association of this change in status.

We further certify our Board of Education/Governing Board, at its meeting held on March 20, 2025, voted to renew membership in the Illinois High School Association, and to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines and Policies of the Illinois High School Association for the year of July 1, 2025, through June 30, 2026.

Dr. Marcus J. Behr  
Principal/Official Representative Signature

\_\_\_\_\_  
Board President or Board Secretary Signature

Marcus J. Behr 847 9976644  
Print Name and Phone Number

Andrew Bittman 847-659-6158  
Print Name and Phone Number

Huntley High School Huntley, Illinois  
2025-26 Membership Renewal

**PLAY SMART. PLAY HARD:**



Date: March 20, 2025  
To: Board of Education  
From: Jessica Lombard, Superintendent  
Subject: IESA Membership

At the March 13, 2025 Committee of the Whole, the Finance committee recommended moving forward the approval to register with the IESA for Heineman and Marlowe Middle Schools.

**Executive Summary**

Administration is seeking approval to register with IESA for the following activities and continue membership in the Illinois Elementary School Association for the 2025-26 school year. Enclosed is the IESA Activities/Athletic Fee information detail.

Heineman and Marlowe Middle Schools seek approval for registering for the following:

2025-26 IESA DUES			2025-26 IESA DUES		
HEINEMAN			MARLOWE		
Sport/Activity	Cost	Postmarked by	Sport /Activity	Cost	Postmarked by
IESA Annual Membership	\$275		IESA Annual Membership	\$275	
2025 Boys Cross Country	\$120	6/9/2025	2025 Boys Cross Country	\$120	6/9/2025
2025 Girls Cross Country	\$120	6/9/2025	2025 Girls Cross Country	\$120	6/9/2025
2026 Wrestling	\$75	10/6/2025	2026 Wrestling	\$75	10/6/2025
2026 Boys 7th Grade T-F	\$70	10/6/2025	2026 Boys 7th Grade T-F	\$70	10/6/2025
2026 Boys 8th Grade T-F	\$70	10/6/2025	2026 Boys 8th Grade T-F	\$70	10/6/2025
2026 Girls 7th Grade T-F	\$70	10/6/2025	2026 Girls 7th Grade T-F	\$70	10/6/2025
2026 Girls 8th Grade T-F	\$70	10/6/2025	2026 Girls 8th Grade T-F	\$70	10/6/2025
2026 Cheerleading	\$80	10/31/2025	2026 Cheerleading	\$80	10/31/2025
2026 Scholastic Bowl	\$75	10/6/2025	2026 Scholastic Bowl	\$75	10/6/2025
2026 Chess per individual	\$20	1/28/2026	2026 Chess per individual	\$20	1/28/2026
2026 Boys Bowling (per individual up to 6)	\$22	1/28/2026	2026 Boys Bowling (per individual up to 6)	\$22	1/28/2026
2026 Girls Bowling (per individual up to 6)	\$22	1/28/2026	2026 Girls Bowling (per individual up to 6)	\$22	1/28/2026

By completing these renewals, District 158 is confirming that Heineman Middle School and Marlowe Middle School continue to be recognized by the Illinois State Board of Education and certifies that the Board of Education agrees to abide by the Constitution, By-laws, Terms/Conditions, Procedures, Guidelines and Policies of the Association for the 2025-26 School year.

**Recommendation:** Seeking approval as presented



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
[www.huntley158.org](http://www.huntley158.org)

Date: March 20, 2025  
To: Human Resources Committee  
From: Adam Zehr, Assistant Superintendent for Human Resources  
Subject: 2026-2027 and 2027-2028 Calendars

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## **Executive Summary**

A collaborative working group, consisting of administration, certified staff and non-certified staff met earlier this year to develop the proposed calendars for the 2026-2027 and 2027-2028 school years. The key themes discussed purpose and placement of Inservice Days, Early Release Days, Winter Break, the February Break, and Spring Break (this week is set by consensus of the McHenry County School Districts). Attached you will find the complete calendar recommendations for the 2026-2027 and 2027-2028 school years.

## **Recommendation**

The Administration recommends that the Board of Education approve the 2026-2027 and 2027-2028 calendars as presented.



**Huntley Community School District 158**  
650 Dr. John Burkey Drive • Algonquin, IL 60102

**2026-2027 School Calendar**

**July 2026**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**August 2026**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**September 2026**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**October 2026**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**November 2026**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**December 2026**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**January 2027**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**February 2027**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

**March 2027**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**April 2027**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**May 2027**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**June 2027**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

<b>July 2</b>	Floating Holiday #1 (In Lieu of Pulaski Day) - No School / Offices Closed
<b>July 3</b>	Independence Day Observance - No School / Offices Closed
<b>August 13</b>	New Staff Orientation #1
<b>August 14</b>	New Teacher Orientation #2
<b>August 17</b>	Institute Day #1 - All Staff
<b>August 18</b>	Institute Day #2 - All Certified Staff
<b>August 19</b>	School Starts - Grades 1-12
<b>August 20</b>	School Starts - Kindergarten
<b>August 21</b>	School Starts - Early Childhood
<b>September 7</b>	Labor Day - No School / Offices Closed
<b>September 22</b>	SIP Early Release Day* and ECC Parent Education Day
<b>October 12</b>	Columbus Day - No School / Offices Closed
<b>October 16</b>	6-8 Grade End of 1st Quarter - (41 days)
<b>October 23</b>	SIP Early Release Day* and ECC Parent Education Day
<b>November 3</b>	Election Day - No School / Offices Closed
<b>November 11</b>	Veterans Day - (Waived Holiday) School in Session
<b>November 13</b>	K-5 Grade End of 1st Trimester - (60 days)
<b>November 23 - 24</b>	Parent Teacher Conferences - No School
<b>November 25</b>	Floating Holiday #2 (In Lieu of Veterans Day) - No School / Offices Closed
<b>November 26 - 27</b>	Thanksgiving Holiday Break - No School / Offices Closed
<b>December 18</b>	6-8 Grade End of 2nd Quarter - (39 days)
	9-12 Grade End of 1st Semester - (80 days)
	SIP Early Release Day* and ECC Parent Education Day
	Winter Break - No School thru January 4
<b>December 21</b>	Christmas Holiday - Offices Closed
<b>December 24 - 25</b>	Christmas Holiday - Offices Closed
<b>December 31</b>	New Year's Eve - Offices Closed
<b>January 1</b>	New Year's Day - Offices Closed
<b>January 4</b>	Institute Day #3 - No School
<b>January 18</b>	Dr. Martin Luther King's Birthday - No School / Offices Closed
<b>February 11</b>	SIP Early Release Day* and ECC Parent Education Day
<b>February 12</b>	Non-Attendance Day - No School
<b>February 15</b>	Presidents Day - No School / Offices Closed
<b>February 26</b>	K-5 Grade End of 2nd Trimester - (56 days)
<b>March 1</b>	Casimir Pulaski Day - (Waived Holiday) School in Session
<b>March 1-2</b>	ECC Parent Teacher Conferences - No School for ECC Students
<b>March 2</b>	SIP Early Release Day*
<b>March 12</b>	6-8 Grade End of 3rd Quarter - (46 days)
<b>March 26</b>	Non Attendance Day - No School / Offices Closed
<b>March 29</b>	Spring Break - No School thru April 2
<b>April 16</b>	ECC Parent Education Day - No School for ECC Students
<b>April 23</b>	Institute Day #4 - No School
<b>May 28</b>	Last Day of School - if <b>no emergency days are used</b>
	SIP Early Release Day* and ECC Parent Education Day
	K-5 Grade End of 3rd Trimester - (58 days)
	6-8 Grade End of 4th Quarter - (48 days)
	9-12 End of 2nd Semester - (94 days)
<b>May 31</b>	Memorial Day - Offices Closed
<b>June 7</b>	Last Day of School - if <b>all 5 emergency days are used</b>
<b>June 18</b>	Juneteenth Observation - No School / Offices Closed
<b>TBA</b>	Huntley High School Graduation
<b>May 26</b>	Marlowe Middle School 8th Grade Promotion
<b>May 27</b>	Heineman Middle School 8th Grade Promotion

\*SIP Early Release Day - Middle & High School Dismissal at 12:30 PM;  
Martin Elementary Dismissal at 12:55 PM; Elementary Dismissal at 1:30 PM

Student Days = 174  
Teacher Days = 180

○ ECC Parent Education Day  
■ No School  
■ No School / Offices Closed

BOE Approved: \_\_\_\_\_



# Huntley Community School District 158

650 Dr. John Burkey Drive, Algonquin, IL 60102

## Schedule of Events 2026-2027 Calendar

### Institute Days - No School for Students

August 17, 2026 – All Staff  
August 18, 2026 – All Certified Staff  
January 4, 2027  
April 23, 2027

### Non Attendance Days - No School

November 3, 2026 (Offices Closed)  
November 25, 2026 (Offices Closed)  
February 12, 2027  
March 26, 2027 (Offices Closed)

### Waived Holidays - School in Session

Veterans Day – November 11, 2026  
Casimir Pulaski Day – March 1, 2027

### Holidays - No School / Offices Closed

Independence Day Observance – July 3, 2026  
Labor Day – September 7, 2026  
Columbus Day – October 12, 2026  
Thanksgiving Holiday – November 26 and 27, 2026  
Christmas Holiday – December 24 and 25, 2026  
New Year’s Holiday – December 31, 2026 and January 1, 2027  
Dr. Martin Luther King’s Birthday – January 18, 2027  
Presidents Day – February 15, 2027  
Memorial Day – May 31, 2027  
Juneteenth Observance – June 18, 2027

### SIP Early Release Days

September 22, 2026  
October 23, 2026  
December 18, 2026  
February 11, 2027  
March 2, 2027  
May 28, 2027

Middle & High School Dismissal at 12:30 PM  
Martin Elementary Dismissal at 12:55 PM  
Elementary Dismissal at 1:30 PM

### Parent Teacher Conferences - No School

November 23, 2026 – 9:00 a.m. to 8:00 p.m.  
November 24, 2026 – 7:00 a.m. to 12:00 p.m.

### Winter Holiday Break - No School

December 21, 2026 – January 4, 2027

### Spring Break - No School

March 29, 2027 – April 2, 2027

\* Student days = 174  
\* Teacher days = 180  
(Exclusive of 2 floating SIP Days)

### New Staff / Teacher Orientation Days

August 13, 2026 – All New Staff  
August 14, 2026 – New Teachers Only

### 12-Month Staff Floating Holidays / Offices Closed

July 2, 2027 – in lieu of Casimir Pulaski Day  
November 25, 2026 – in lieu of Veteran’s Day

### School Begins

August 19, 2026 (Grades 1-12)  
August 20, 2026 (Kindergarten)  
August 21, 2026 (ECC)

### ECC Parent Education Days

September 22, 2026  
October 23, 2026  
December 18, 2026  
February 11, 2027  
March 1-2, 2027 (Parent-Teacher Conferences)  
April 16, 2027  
May 28, 2027

### K-5 Grading Periods

November 13, 2026 – End of 1<sup>st</sup> Trimester (60 days)  
February 26, 2027 – End of 2<sup>nd</sup> Trimester (56 days)  
May 28, 2027 – End of 3<sup>rd</sup> Trimester (58 days)

### Middle School Grading Periods

October 16, 2026 – End of 1<sup>st</sup> Quarter (41 days)  
December 18, 2026 – End of 2<sup>nd</sup> Quarter (39 days)  
March 12, 2027 – End of 3<sup>rd</sup> Quarter (46 days)  
May 28, 2027 – End of 4<sup>th</sup> Quarter (48 days)

### High School Grading Periods

December 18, 2026 – End of 1<sup>st</sup> Semester (80 days)  
May 28, 2027 – End of 2<sup>nd</sup> Semester (94 days)

### Last Day of School

May 28, 2027

### Huntley High School Graduation

TBA

### 8<sup>th</sup> Grade Promotion

May 26, 2027 – Marlowe Middle School  
May 27, 2027 – Heineman Middle School

\* Friday, May 28, 2027 will be the earliest last day of school **if NO emergency days are used.**  
\* Monday, June 7, 2027 will be the last day of school if **ALL 5 emergency days are used.**



**Huntley Community School District 158**  
650 Dr. John Burkey Drive • Algonquin, IL 60102

**2027-2028 School Calendar**

**July 2027**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**August 2027**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**September 2027**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**October 2027**

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**November 2027**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**December 2027**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**January 2028**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**February 2028**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**March 2028**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**April 2028**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**May 2028**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**June 2028**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

<b>July 2</b>	Floating Holiday #1 (In Lieu of Pulaski Day) - No School / Offices Closed
<b>July 5</b>	Independence Day Observance - No School / Offices Closed
<b>August 12</b>	New Staff Orientation #1
<b>August 13</b>	New Teacher Orientation #2
<b>August 16</b>	Institute Day #1 - All Staff
<b>August 17</b>	Institute Day #2 - All Certified Staff
<b>August 18</b>	School Starts - Grades 1-12
<b>August 19</b>	School Starts - Kindergarten
<b>August 20</b>	School Starts - Early Childhood
<b>September 6</b>	Labor Day - No School / Offices Closed
<b>September 21</b>	SIP Early Release Day* and ECC Parent Education Day
<b>October 11</b>	Columbus Day - No School / Offices Closed
<b>October 15</b>	6-8 Grade End of 1st Quarter - (41 days)
<b>October 22</b>	SIP Early Release Day* and ECC Parent Education Day
<b>November 11</b>	Veterans Day - (Waived Holiday) School in Session
<b>November 12</b>	K-5 Grade End of 1st Trimester - (61 days)
<b>November 22 - 23</b>	Parent Teacher Conferences - No School
<b>November 24</b>	Floating Holiday #2 (In Lieu of Veterans Day) - No School / Offices Closed
<b>November 25 - 26</b>	Thanksgiving Holiday Break - No School / Offices Closed
<b>December 17</b>	6-8 Grade End of 2nd Quarter - (40 days)
	9-12 Grade End of 1st Semester - (81 days)
	SIP Early Release Day* and ECC Parent Education Day
<b>December 20</b>	Winter Break - No School thru January 3
<b>December 23 - 24</b>	Christmas Holiday Observance - Offices Closed
<b>December 30 - 31</b>	New Year's Observance - Offices Closed
<b>January 3</b>	Institute Day #3 - No School
<b>January 17</b>	Dr. Martin Luther King's Birthday - No School / Offices Closed
<b>February 17</b>	SIP Early Release Day* and ECC Parent Education Day
<b>February 18</b>	Non-Attendance Day - No School
<b>February 21</b>	Presidents Day - No School / Offices Closed
<b>February 25</b>	K-5 Grade End of 2nd Trimester - (56 days)
<b>March 6</b>	Casimir Pulaski Day - (Waived Holiday) School in Session
<b>March 6-7</b>	ECC Parent Teacher Conferences - No School for ECC Students
<b>March 7</b>	SIP Early Release Day*
<b>March 10</b>	6-8 Grade End of 3rd Quarter - (46 days)
<b>March 27 - 31</b>	Spring Break - No School thru April 2
<b>April 13</b>	ECC Parent Education Day - No School for ECC Students
<b>April 14</b>	Non Attendance Day - No School / Offices Closed
<b>April 28</b>	Institute Day #4 - No School
<b>May 25</b>	Last Day of School - if <b>no emergency days are used</b>
	SIP Early Release Day* and ECC Parent Education Day
	K-5 Grade End of 3rd Trimester - (57 days)
	6-8 Grade End of 4th Quarter - (47 days)
	9-12 End of 2nd Semester - (93 days)
<b>May 29</b>	Memorial Day - Offices Closed
<b>June 2</b>	Last Day of School - if <b>all 5 emergency days are used</b>
<b>June 19</b>	Juneteenth Observation - No School / Offices Closed

<b>TBA</b>	Huntley High School Graduation
<b>May 23</b>	Heineman Middle School 8th Grade Promotion
<b>May 24</b>	Marlowe Middle School 8th Grade Promotion

\*SIP Early Release Day - Middle & High School Dismissal at 12:30 PM;  
Martin Elementary Dismissal at 12:55 PM; Elementary Dismissal at 1:30 PM

Student Days = 174  
Teacher Days = 180

- ECC Parent Education Day
- No School
- No School / Offices Closed

BOE Approved: \_\_\_\_\_



# Huntley Community School District 158

650 Dr. John Burkey Drive, Algonquin, IL 60102

## Schedule of Events 2027-2028 Calendar

### Institute Days - No School for Students

August 16, 2027 – All Staff  
August 17, 2027 – All Certified Staff  
January 3, 2028  
April 28, 2028

### Non Attendance Days - No School

November 24, 2027 (Offices Closed)  
February 18, 2028  
April 14, 2028 (Offices Closed)

### Waived Holidays - School in Session

Veterans Day – November 11, 2027  
Casimir Pulaski Day – March 6, 2028

### Holidays - No School / Offices Closed

Independence Day Observance – July 5, 2027  
Labor Day – September 6, 2027  
Columbus Day – October 11, 2027  
Thanksgiving Holiday – November 25 and 26, 2027  
Christmas Holiday Observance – December 23 and 24, 2027  
New Year’s Holiday Observance – December 30 and 31, 2027  
Dr. Martin Luther King’s Birthday – January 17, 2028  
Presidents Day – February 21, 2028  
Memorial Day – May 29, 2028  
Juneteenth – June 19, 2028

### SIP Early Release Days

September 21, 2027  
October 22, 2027  
December 17, 2027  
February 17, 2028  
March 7, 2028  
May 25, 2028

Middle & High School Dismissal at 12:30 PM  
Martin Elementary Dismissal at 12:55 PM  
Elementary Dismissal at 1:30 PM

### Parent Teacher Conferences - No School

November 22, 2027 – 9:00 a.m. to 8:00 p.m.  
November 23, 2027 – 7:00 a.m. to 12:00 p.m.

### Winter Holiday Break - No School

December 20, 2027 – January 3, 2028

### Spring Break - No School

March 27, 2028 – March 31, 2028

\* Student days = 174  
\* Teacher days = 180  
(Exclusive of 2 floating SIP Days)

### New Staff / Teacher Orientation Days

August 12, 2027 – All New Staff  
August 13, 2027 – New Teachers Only

### 12-Month Staff Floating Holidays / Offices Closed

July 2, 2028 – in lieu of Casimir Pulaski Day  
November 24, 2027 – in lieu of Veteran’s Day

### School Begins

August 18, 2027 (Grades 1-12)  
August 19, 2027 (Kindergarten)  
August 20, 2027 (ECC)

### ECC Parent Education Days

September 21, 2027  
October 22, 2027  
December 17, 2027  
February 17, 2028  
March 6-7, 2028 (Parent-Teacher Conferences)  
April 13, 2028  
May 25, 2028

### K-5 Grading Periods

November 12, 2027 – End of 1<sup>st</sup> Trimester (61 days)  
February 25, 2028 – End of 2<sup>nd</sup> Trimester (56 days)  
May 25, 2028 – End of 3<sup>rd</sup> Trimester (57 days)

### Middle School Grading Periods

October 15, 2027 – End of 1<sup>st</sup> Quarter (41 days)  
December 17, 2027 – End of 2<sup>nd</sup> Quarter (40 days)  
March 10, 2028 – End of 3<sup>rd</sup> Quarter (46 days)  
May 25, 2028 – End of 4<sup>th</sup> Quarter (47 days)

### High School Grading Periods

December 17, 2027 – End of 1<sup>st</sup> Semester (81 days)  
May 25, 2028 – End of 2<sup>nd</sup> Semester (93 days)

### Last Day of School

May 25, 2028

### Huntley High School Graduation

TBA

### 8<sup>th</sup> Grade Promotion

May 23, 2028 – Heineman Middle School  
May 24, 2028 – Marlowe Middle School

\* Friday, May 25, 2028 will be the earliest last day of school **if NO emergency days are used.**

\* Friday, June 2, 2028 will be the last day of school if **ALL 5 emergency days are used.**



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.district158.org](http://www.district158.org)

**Date:** 3/20/2025

**To:** Board of Education

**From:** Denise Barr, Director of Communications and Public Engagement

**Cc:** Jessica Lombard, Superintendent

**Subject:** School Messenger contract approval

## EXECUTIVE SUMMARY

### Communications / Technology: Mass Notifications System Update and Renewal

Huntley 158 launched Powerschool's School Messenger/Communicate as the district's new mass notifications system in August 2024 after receiving notice that Swiftreach would no longer be supported (April 2024). School Messenger is one of the country's leading providers of K-12 communication solutions that provides reliable mass communication and emergency messaging via text, email and phone. School Messenger integrates with Powerschool and fully supports automatic translation in 43 languages.

School Messenger has proven to be reliable, efficient and user friendly. After creating tutorials and training for our schools on the platform upon launch, I received positive feedback via a survey and conversations with secretaries and principals. I have also had very few requests for support or assistance.

Last year, we signed a one-year agreement with Powerschool in the amount of \$11,000.91 that included a licensing fee, implementation fee and training. **We now have the option to renew this contract at a reduced cost of \$10,372.23.** This will provide a savings of at least \$700, and is \$300 less than what we were paying for Swiftreach. I have asked for another one-year contract as I'd like to be able to review our communication needs one year from now after launch of the district's new strategic plan to determine whether the product will continue to meet our needs.

***Recommendation:*** Administration requests that the Board of Education approves the contract with School Messenger as presented.



**PowerSchool Group LLC**  
 150 Parkshore Dr.  
 Folsom CA 95630

**Quote #:** Q-49636-1

Sales Quote - This Is Not An Invoice

Prepared By:	Mithu Singh	Customer Contact:	Denise Barr
Customer Name:	Huntley Community School District	Title:	Director of Communications and Public Engagement
Address:	158 650 Academic Dr	City:	Algonquin
Contract Term:	12 Months	State/Province:	Illinois
Start Date:	July 1, 2025	Zip Code:	60102
End Date:	June 30, 2026	Phone #:	(847)659-6158
Payment Terms:	Net 30	Pricing Vehicle Contract #:	
Pricing Vehicle:			

**Contract Term : July 1, 2025 to June 30, 2026**

**Quote Summary**

License and Subscription Period(s)	Software	Total
Subscription Period 1: July 1, 2025 to June 30, 2026	USD 10,372.23	USD 10,372.23
Total Contract : July 1, 2025 to June 30, 2026	USD 10,372.23	USD 10,372.23

**License and Subscription Fees**

Subscription Period 1 License and Subscription Fees

Product Description	Quantity	Unit	Disc (%or \$)	Price
SchoolMessenger Communicate	8,443.00	Students		USD 10,372.23
<b>Subscription Period 1 License and Subscription Fees TOTAL:</b>				USD 10,372.23
Total License and Subscription Fees :				<b>USD 10,372.23</b>

Subscription Start and End Dates shall be as set forth above. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then-current rates and enrollment per existing terms of the executed agreement between Customer and PowerSchool. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

This quote incorporates any statement of work attached hereto. This quote is subject to and incorporate the terms and conditions found at [www.powerschool.com/MSA\\_2024/](http://www.powerschool.com/MSA_2024/).

By either (i) executing this quote or (ii) accessing the services described on this quote, Customer agrees that after the contract term end date, the subscription for such services will continue for successive twelve (12) month subscription periods on the same terms and conditions as set forth herein, subject to a standard annual price uplift and excluding any promotional pricing, unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the applicable current contract term.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Huntley Community School District 158

Signature:

Signature:



Printed Name: Jon Scrimshaw

Printed Name:

Title: Chief Accounting Officer

Title:

Date: 10-MAR-2025

Date:

PO Number: \_\_\_\_\_

Committee of the Whole with Closed  
Session  
Thursday, February 6, 2025 6:00 PM Central

District Office  
650 Dr. John Burkey Drive  
Door 2  
Algonquin, IL 60102

Mr. Andrew Bittman: Present  
Sean Cratty: Present  
Mrs. Laura Murray: Present  
Mr. Tony Quagliano: Absent  
Mr. Michael Thompson: Present  
Mr. Paul Troy: Present  
Mrs. Dana Wiley: Present

Present: 6, Absent: 1.

Mr. Tony Quagliano: Present

Present: 7.

Mr. Quagliano entered at 6:04 p.m.

1. **Call to Order / Roll Call (A)** (Mr. Bittman)

Mr. Bittman called to Order the Committee of the Whole meeting for Thursday, February 6, 2025 at 6:00 p.m.

A quorum was met.

**Roll Call: Ayes 6 / Absent 1 / Motion Carried**

**Members:** ~~Mr. Quagliano~~, Mr. Troy, Mr. Cratty, Mr. Bittman, Mrs. Murray, Mrs. Wiley, Mr. Thompson

2. **Pledge of Allegiance** (Mr. Bittman)

The following Huntley High Five winners will lead us in the Pledge of Allegiance:

Jaden Dambra - Kindergarten Chesak, Logan Adamson - 1st grade Leggee, Gwen Protano - 2nd Grade Mackeben, Isolina Geegan - 5th Grade Conley, Teagan Cummings - 5th Grade Martin, Shealyn Banas - 8th Grade Heineman Middle School, Melanie Chacon - 8th grade Marlowe Middle School, Angie Sadowski - 11th grade Huntley High School, and Rachel Toth - LIGHT Program.

After leading the pledge, the students introduced themselves and the Superintendent read the Huntley High Five Nominations for each student.

3. **Student Recognition** (Mr. Bittman)

The following students participated in the Illinois Music Education Association District IX Honor Orchestra, Band or Choir:

**Heineman Middle School**

Nnamdi Anikamadu - Choir, Noah McCabe - Band, Arisha Paul - Choir, Annabelle Rohde - Band, Ashley Wallace - Orchestra

**Marlowe Middle School**

Bryanna Burrows - Choir, Ashley Fafrowicz - Choir, Morgan Firak - Orchestra, Alexander Groe - Band, Benesha Muteba - Choir, Lourin Nuqui - Choir, Harini Pramodh - Choir

**Huntley High School - District IX Senior ILMEA Festival**

Camille Bajamundi - Senior Band Flute, Grace Comeaux - Senior Band Trumpet, Cristina Druetta - Senior Chorus, Ava Latoria - Senior Chorus, Olivia Naydenoff - Senior Chorus, Michelle Nguyen - Senior Vocal Jazz, Gabriela Pharis - Senior Treble Chorus, Olivia Rybicki - Senior Vocal Jazz, Katie Scaletta - Senior Vocal Jazz and Senior Treble Chorus, Emma Thorstenson - Senior Orchestra Violin  
Teachers and administration recognized the students who participated in the Illinois Music Education Association (ILMEA) District IX Honor Band.

4. **Public Comment** (Mr. Bittman)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

No public comments were made at this time.

5. **Revision and Adoption of the Agenda (A)** (Mr. Bittman)

Motion to adopt the agenda as presented or with changes.

**Recommendation:** Seeking approval of the agenda.

**Voice Call: Ayes 7 / Nays 0 / Motion Carried**

Mr. Bittman moved and Mr. Quagliano seconded to approve the agenda as presented.

6. **Curriculum & Instruction (C&I) Committee** (Mr. Thompson-Chair, Mr. Troy, Mrs. Wiley)

6.1. **Social Emotional Learning Screener Update (R)** (Dr. MacCrimdle)

The Learning & Innovation team will present an update on the implementation of the social emotional learning screener.

**Recommendation:** For informational purposes only.

Dr. MacCrimdle presented the Social Emotional Learning Screener Update presentation. The Board discussed the Screener and asked questions. Administration provided their perspective on the Screener.

Ms. Wiley exited at 6:38 p.m. and returned at 6:41 p.m. Ms. Wiley exited at 7:23 pm and returned at 7:25 p.m.

7. **Special Education Committee (R)** (Mrs. Wiley-Chair, Mrs. Murray, Mr. Troy)

Mrs. Gill will provide the Special Services updates.

**Recommendation:** For informational purposes only.

**Recommendation:** For informational purposes only.

Ms. Gill gave the Special Education updates. The board commented on the Light Program ribbon cutting ceremony.

8. **Finance Committee** (Mr. Quagliano-Chair, Mr. Bittman, Mr. Cratty)

8.1. **Monthly Fiscal Updates (R)** (Mr. Altmayer)

Mr. Altmayer will provide the monthly fiscal updates and the Activity Fund Balance Report.

**Recommendation:** For informational purposes only.

Mr. Altmayer presented the monthly fiscal updates. The Board asked questions and discussed.

8.2. **Payables (A)** (Mr. Altmayer)

The Finance Committee is submitting the purchase orders at \$1,590,908.77; imprest checks at \$158,550.10; accounts payable at \$7,990.00; and disbursements issued at \$8,267,193.36; for

review and seeking approval to move forward.

**Recommendation:** Seeking approval of the Board at their next regular board meeting. Mr. Quagliano requested the Board move the payables forward for approval at the next Board meeting.

8.3. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

Monthly report for review and comment.

**Recommendation:** For informational purposes only.

Mr. Altmayer presented the Revenue and Expenditures.

8.4. **Performing Arts Center - Seating Replacement (A)** (Mr. Altmayer)

Mr. Altmayer will present a quote from Irwin Seating for new seating, the removal of old seating and installation of new seating.

**Recommendation:** Seeking approval of the Board at their next regular board meeting.

Mr. Altmayer presented the Performing Arts Center seating replacement and recommended moving it forward for approval at the next regular board meeting. The board asked questions and discussed the issues with the seating and the contract details.

8.5. **School Photography Services Agreement Amendment (R)** (Ms. Lombard/Lorie Woods)

Administration will present the School Photography Services Agreement Amendment with Empire Photography.

**Recommendation:** District Administration requests the Board of Education move the School Photography Services Agreement with Empire Photography forward for approval at the next Board of Education Meeting.

Ms. Lombard presented the School Photography Services Agreement Amendment and requested it be moved forward for approval at the next regular board meeting. The board asked questions and Ms. Lombard and Ms. Woods addressed their inquiries.

8.6. **New Development Impact Fees (D)** (Mr. Bittman)

The Board President will lead a discussion around new development impact fees which are collected by the community villages and provided to the school district.

**Recommendation:** Any action will come from the discussion.

Mr. Bittman began a discussion on the impact fees that *some* villages collect from new developments and provide to the school district. The board and administration debated the fees. The board supported meeting with the villages to better understand their position.

9. **Building and Grounds (B&G) Committee** (Mr. Troy-Chair, Mr. Quagliano, Mr. Thompson)

9.1. **O&M Updates (R)** (Mr. Lindquist)

Mr. Lindquist will report on O&M project updates.

**Recommendation:** For informational purposes only.

Operations and Maintenance updates were presented.

9.2. **Pavement Improvements Bid 2025-19A (R)** (Mr. Lindquist)

Administration will review bid #2025-19A for asphalt pavement improvements at Huntley High School and the administration building maintenance garage area, along with sidewalk replacement at the administration building.

**Recommendation:** Seeking to move the recommended bid from Schroeder Asphalt Services, Inc. forward for approval at the next regular board meeting.

Mr. Lindquist presented the pavement improvement bids. The board asked questions and discussed. The bid from Schroeder Asphalt Services, Inc. was moved forward for approval at the next regular Board meeting.

#### 10. **Board of Education** (Mr. Bittman)

##### 10.1. **Vision 2030 (R)** (Ms. Lombard)

Administration will present the *Vision 2030 Key Messages*.

**Recommendation:** Action may come from the Board.

Ms. Lombard introduced Vision 2030 with a presentation and Mr. Altmayer also contributed. The board discussed the reasons they were in favor of or against supporting Vision 2030.

##### 10.2. **Updated Board of Education Calendar (R)** (Ms. Lombard)

Administration will present the updated Board of Education calendar.

**Recommendation:** Administration recommends moving forward for approval at the next Regular Board of Education meeting.

Ms. Lombard presented an updated Board of Education Calendar. The board commented and the calendar was moved forward for approval at the next regular board meeting.

##### 10.3. **Minutes (R)** (Mr. Bittman)

The following meeting minutes have been prepared for review.

**Recommendation:** The following minutes will be moved forward for approval at the next Regular Board of Education meeting.

January 16, 2025, BOE Meeting

Minutes were moved forward for approval at the next board meeting.

#### 11. **Public Comment** (Mr. Bittman)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

Kari Cross commented on the Light program and SEL.

#### 12. **Closed Session / Roll Call (A)** (Mr. Bittman)

~~Move to enter into Closed Session at \_\_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (2) Collective negotiating matters; (9) Student Disciplinary; (14) Discussion of minutes of meetings lawfully closed under this Act.~~

Mr. Bittman moved and Mr. Cratty seconded to remove agenda item 12 as closed session was not needed at this time.

**Roll Call: Ayes 7 / Nays 0 Motion Carried**

##### 12.1. **Exit Closed Session / Voice Call (A)** (Mr. Bittman)

Mr. Bittman moved and Mr. Cratty seconded to adjourn the meeting at 8:59 p.m.

#### 13. **Resume in Public Session / Roll Call (A)** (Mr. Bittman)

~~Resume the Committee of the Whole meeting at \_\_\_ p.m.~~

~~Mr. Quagliano, Mr. Troy, Mr. Cratty, Mr. Bittman, Mrs. Murray, Mrs. Wiley, Mr. Thompson~~

~~**Roll Call: Ayes / Absent / Motion \_\_\_\_\_**~~

~~Not applicable, as no closed session was held.~~

14. **Adjournment (A)** (Mr. Bittman)

Mr. Bittman moved and Mr. Quagliano seconded a motion to adjourn the meeting at 9:00 p.m.

**Voice Call: Ayes 7 / Nays 0 / Motion Carried**

Action: The Board meeting was adjourned.

Submitted by,  
Sharon Piemonte, Board Operations  
Paul Troy, Board Secretary

These minutes are subject to approval.

\_\_\_\_\_  
President Date

\_\_\_\_\_  
Secretary Date

Regular Meeting with Closed Session  
Thursday, February 20, 2025 6:00 PM  
Central

District Office  
650 Dr. John Burkey Drive  
Door 2  
Algonquin, IL 60102

Mr. Andrew Bittman: Present  
Sean Cratty: Present  
Mrs. Laura Murray: Present  
Mr. Tony Quagliano: Absent  
Mr. Michael Thompson: Present  
Mr. Paul Troy: Present  
Mrs. Dana Wiley: Present

Present: 6, Absent: 1.

Mr. Tony Quagliano: Present

Present: 7.

Mr. Quagliano arrived before the start of the closed session.

**1. Call to Order / Roll Call (A) (Mr. Bittman)**

Call to order the Regular Meeting at \_\_\_ p.m. A quorum must be met.

**Roll Call: Ayes / Absent / Motion \_\_\_\_\_**

**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

Called to order the Board of Education meeting at 6:02 p.m. This motion, made by Mr. Andrew Bittman and seconded by Sean Cratty, Passed.

Mr. Andrew Bittman: Yea, Sean Cratty: Yea, Mrs. Laura Murray: Yea, Mr. Tony Quagliano: Yea, Mr. Michael Thompson: Yea, Mr. Paul Troy: Yea, Mrs. Dana Wiley: Yea

Yea: 7, Nay: 0

**2. Closed Session / Roll Call (A) (Mr. Bittman)**

Move to enter into closed session at \_\_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(2)** Collective negotiating matters; **(9)** Student Disciplinary; **(14)** Discussion of minutes of meetings lawfully closed under this Act.

**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

**Roll Call: Ayes / Nays / Absent / Motion \_\_\_\_\_**

Moved to enter into closed session at 6:02 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion. This motion, made by Mr. Andrew Bittman and seconded by Sean Cratty, Passed.

Mr. Tony Quagliano: Absent, Mr. Andrew Bittman: Yea, Sean Cratty: Yea, Mrs. Laura Murray: Yea, Mr. Michael Thompson: Yea, Mr. Paul Troy: Yea, Mrs. Dana Wiley: Yea  
Yea: 6, Nay: 0, Absent: 1

**2.1. Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at 6:59 p.m. and return to open session.

**Voice Call: Ayes 7 / Nays 0 / Motion Carried**

Mr. Bittman moved and Mr. Quagliano seconded to exit the closed session at 6:59 p.m.

**3. Resume in Public Session / Roll Call (A) (Mr. Bittman) *approx. 7:00 p.m.***

Resume the Regular meeting at \_\_\_ p.m.

**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

**Roll Call: Ayes 7 / Absent 0 / Motion Carried**

Mr. Bittman resumed the public session at 7:04 p.m.

**3.1. Action as Required / Roll Call (Mr. Bittman)**

Will come from the Board.

**Roll Call: Ayes / Nays / Absent / Motion Carried**

**Action:** Recommendation will come from the Board.

**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

Motion to move agenda item 3.1 to 13.4. This motion, made by Mr. Andrew Bittman and seconded by Mr. Tony Quagliano, Passed.

Mr. Andrew Bittman: Yea, Sean Cratty: Yea, Mrs. Laura Murray: Yea, Mr. Tony

Quagliano: Yea, Mr. Michael Thompson: Yea, Mr. Paul Troy: Yea, Mrs. Dana Wiley: Yea

Yea: 7, Nay: 0

**4. Pledge of Allegiance (Mr. Bittman)**

The following Huntley High School Spanish Honor Society members will lead us in the pledge:

Devin Concha, Abbie Williams, Drew Diversey, Carlie Weishaar, Shamel Duran, Abby Rybicki, Olivia McDonald, Ashley Santana, Lili Rempala, Nicole Swierczek, Allyson Moreno Castro, Alexandria Kyriazes, Grace Jedlicka and Gabrielle Ouimette

The Huntley High School Spanish Honor Society led us in the pledge. The students introduced themselves and gave an overview of the Spanish Honor Society. The board asked questions and commented.

**5. Public Comment (Mr. Bittman)**

As per Policy 2:230, public comment can be made during this portion of the meeting.

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

Rich Bobby commented on the Strategic Plan meeting that recently took place.

**6. Revision and Adoption of the Agenda / Voice Call (A) (Mr. Bittman)**

Move to adopt the agenda as presented (or with changes).

**Action:** Adoption of the Agenda.

**Voice Call: Ayes / Nays / Motion \_\_\_\_\_**

Revision and Adoption of the agenda with changes, moving 3.1 to 13.4. This motion, made by Mr. Andrew Bittman and seconded by Mr. Tony Quagliano, Passed.

Mr. Andrew Bittman: Yea, Sean Cratty: Yea, Mrs. Laura Murray: Yea, Mr. Tony

Quagliano: Yea, Mr. Michael Thompson: Yea, Mr. Paul Troy: Yea, Mrs. Dana Wiley:  
Yea  
Yea: 7, Nay: 0

**7. Superintendent's Report (R) (Ms. Lombard)**

Updates will be provided at this time.

**Recommendation:** For informational purposes only

**7.1. Donations (R) (Ms. Lombard)**

**Huntley High School In and Out**

Illinois Cheer Association \$4,925

Larry's Red Bandana Society Inc. \$1,000

**Varsity Boys' Basketball**

D & D Comfort, Inc. \$1,500

**Huntley High School Wrestling**

American Consulting \$250

Hail 911, Inc. \$250

Illinois General Remodeling Services \$750

Silvia Kopriva \$300

Bershire Hathaway/Stark Realty \$500

Parkside \$2,070

Ms. Lombard recognized the donations made by various businesses and individuals, and thanked them for their generosity.

**7.2. 2024-25 Mid-Year Strategic Plan Update (R) (Ms. Lombard)**

Ms. Lombard will provide a Mid-Year Strategic Plan Update.

**Recommendation:** For informational purposes only.

Ms. Lombard gave an update on the Huntley School District Strategic Plan. The board asked questions and commented.

**8. Assistant Superintendent Learning and Innovation (R) (Dr. MacCrimble)**

Updates will be provided at this time.

**Recommendation:** For informational purposes only.

Dr. MacCrimble provided updates from the Learning and Innovation department, including the ISBE assessment redesign. The Board asked questions and discussed.

**9. Chief Financial Officer/Treasurer (R) (Mr. Altmayer)**

Updates will be provided at this time.

**Recommendation:** For informational purposes only.

No update was presented at this time.

**10. Director of Communications and Public Engagement (R) (Ms. Barr)**

Updates will be provided at this time.

**Recommendation:** For informational purposes only.

Ms. Barr presented the Communications Dashboard and provided community events updates.

**10.1. FOIA Requests (R) (Ms. Barr)**

A monthly report on the FOIA requests is provided in the packet.

**Recommendation:** For informational purposes only.

Ms. Barr presented the FOIA report.

11. **President's Report** (Mr. Bittman)

11.1. **Board Discussion (D)** (Mr. Bittman)

The Board will discuss new business items.

Mr. Bittman gave updates on the 2026 Illinois budget. He also commented on the mock interviews with work-study students, that took place at the District Office last week. Mr. Bittman suggested Board members prepare to share their thoughts and recommendations on the District 158 budget at the next Committee of the Whole meeting.

11.2. **Minutes (D)** (Mr. Bittman)

The following minutes were prepared for review:

February 6, 2025, Committee of the Whole meeting minutes

**Recommendation:** Seeking to move these minutes forward for approval at the next Board of Education meeting.

Mr. Bittman moved the presented minutes forward for approval at the next Board of Education meeting.

12. **Consent Agenda (A)** (Mr. Bittman)

The following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here.

**Roll Call: Ayes 7 / Nays 0 / Motion Carried**

**Recommendation:** Seeking approval and adoption of the Consent Agenda as follows: Approval and adoption of the consent agenda as presented. This motion, made by Mr. Andrew Bittman and seconded by Sean Cratty, Passed.

Mr. Andrew Bittman: Yea, Sean Cratty: Yea, Mrs. Laura Murray: Yea, Mr. Tony Quagliano: Yea, Mr. Michael Thompson: Yea, Mr. Paul Troy: Yea, Mrs. Dana Wiley: Yea

Yea: 7, Nay: 0

12.1. **Minutes (A)** (Mr. Bittman)

The following minutes were moved forward at the January 16, 2025, Committee of the Whole meeting:

December 19, 2024, Board of Education Meeting Minutes

December 19, 2024, Levy Hearing Meeting Minutes

December 19, 2024, Executive Session Meeting Minutes

The following minutes were moved forward at the February 6, 2025, Committee of the Whole meeting.

January 16, 2025, BOE meeting minutes

**Recommendation:** Seeking approval of the Board as presented.

12.2. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Purchase Orders issued at \$1,590,908.77; Accounts Payable issued at \$7,990.00; Imprest issued at \$158,550.10 and Disbursements issued at \$8,267,193.36, as presented.

**Recommendation:** Seeking approval of the Board as presented.

**12.3. Performing Arts Center - Seating Replacement (A) (Mr. Altmayer)**

The Board moved forward the contract with Irwin Seating Company for the purchase and installation of new Performing Arts Center seating at the February 6, 2025, Committee of the Whole meeting,

**Recommendation:** Seeking approval of the Board as presented.

**12.4. School Photography Services Agreement Amendment (A) (Ms. Lombard)**

The Board moved forward the School Photography Services Agreement Amendment with Empire Photography at the February 6, 2025, Committee of the Whole meeting.

**Recommendation:** Seeking approval of the Board as presented.

**12.5. Pavement Improvements Bid 2025-19A (A) (Mr. Lindquist)**

The Board moved forward the bid from Schroeder Asphalt Services for pavement improvements at the February 6, 2025, Committee of the Whole meeting.

**Recommendation:** Seeking approval as presented.

**12.6. Updated Board of Education Calendar (A) (Ms. Lombard)**

The updated Board of Education calendar was moved forward from the February 6, 2025, Committee of the Whole meeting.

**Recommendation:** Seeking approval of the Board as presented.

**13. Action Items / Roll/ Voice Call (Mr. Bittman)**

Action items require a motion and a second; discussion if needed; and roll.

**13.1. HR Personnel (A) (Dr. Zehr)**

Seeking approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.

**Recommendation:** Seeking approval by the Board as presented.

**Roll Call: Ayes 7 / Nays 0 / Motion Carried**

Approval of the HR Personnel report as presented. This motion, made by Mr. Andrew Bittman and seconded by Mr. Michael Thompson, Passed.

Mr. Andrew Bittman: Yea, Sean Cratty: Yea, Mrs. Laura Murray: Yea, Mr. Tony Quagliano: Yea, Mr. Michael Thompson: Yea, Mr. Paul Troy: Yea, Mrs. Dana Wiley: Yea

Yea: 7, Nay: 0

**13.2. Job Description - Assistive Technology Facilitator (A) (Dr. Zehr)**

Dr. Zehr will seek the approval of the Job Description.

**Recommendation:** Seeking approval of the Board as presented.

**Roll Call: Ayes 7 / Nays 0 / Motion Carried**

Approval of the Job Description - Assistive Technology Facilitator as presented. This motion, made by Mr. Andrew Bittman and seconded by Mr. Paul Troy, Passed.

Mr. Andrew Bittman: Yea, Sean Cratty: Yea, Mrs. Laura Murray: Yea, Mr. Tony Quagliano: Yea, Mr. Michael Thompson: Yea, Mr. Paul Troy: Yea, Mrs. Dana Wiley: Yea

Yea: 7, Nay: 0

**13.3. Supplemental Purchase Orders and Accounts Payable (A) (Mr. Altmayer)**

Administration recommends approval of the Supplemental Purchase Orders Report at

\$3,656,529.55 and Supplemental Accounts Payable at \$21,959.65 as presented.

**Recommendation:** Seeking approval by the Board as presented.

**Roll Call: Ayes 7 / Nays 0 / Motion Carried**

Approval of the Supplemental Purchase orders and Accounts Payable as presented. This motion, made by Mr. Andrew Bittman and seconded by Mr. Tony Quagliano, Passed.

Mr. Andrew Bittman: Yea, Sean Cratty: Yea, Mrs. Laura Murray: Yea, Mr. Tony Quagliano: Yea, Mr. Michael Thompson: Yea, Mr. Paul Troy: Yea, Mrs. Dana Wiley: Yea

Yea: 7, Nay: 0

**13.4 Action as Required (A)** (Mr. Bittman)

That student 2025-02 be expelled, held in abeyance, conditional of acceptance to and successful completion at the Regional Safe Schools, Evergreen Academy, or another district placement for the remainder of the 2024-2025 school year.

**Roll Call: Ayes 7 / Nays 0 / Motion Carried.**

This motion made by Mr. Bittman and seconded by Ms. Murray: Yea, Sean Cratty: Yea, Mrs. Laura Murray: Yea, Mr. Tony Quagliano: Yea, Mr. Michael Thompson: Yea, Mr. Paul Troy: Yea, Mrs. Dana Wiley: Yea

Yea: 7, Nay: 0

**14. Public Comment** (Mr. Bittman)

As per Policy 2:230, public comment can be made during this portion of the meeting.

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

No public comments were made at this time.

**15. Adjournment (A)** (Mr. Bittman)

**Members:** Mr. Bittman, Mr. Cratty, Mrs. Murray, Mr. Quagliano, Mr. Thompson, Mr. Troy, Mrs. Wiley

Motion to adjourn the meeting at 7:45 p.m.

**Voice Call: Ayes 7 / Nays 0 / Motion Carried**

Mr. Bittman moved and Ms. Wiley seconded to adjourn the meeting at 7:45 p.m.

Submitted by,  
Sharon Piemonte, Board Operations  
Paul Troy, Board Secretary

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: March 20, 2025

Subject: **Supplemental Purchase Order Summary**  
Board of Education Meeting, March 20, 2025  
Action Items

The following is an updated executive summary of the attached report titled “Purchase Orders” which is a listing of purchase orders issued from March 6, 2025 to March 14, 2025, for which Administration is requesting Board Approval to issue payment once invoices have been received. Invoices which exceed an approved Purchase Order by \$100 or 10% of the Purchase Order (whichever is lower) will not be issued without additional Board approval.

Education Fund	\$	509,873.87
Operations & Maintenance Fund		23,859.35
Debt Service Fund		0.00
Transporation Fund		4,673.75
Municipal Retirement and Social Security Fund		0.00
Capital Projects Fund		0.00
Working Cash Fund		0.00
Fire Prevention and Safety Fund		0.00
Total	\$	<u>538,406.97</u>

## RECOMMENDATION

Administration recommends the Board of Education approve the Supplemental Purchase Orders Report at the March 20, 2025 Regular Board meeting.



# Huntley Community School District 158

## P.O. Summary by Vendor (Custom)

From: 3/6/2025 to 3/14/2025

Printed: 3/14/2025 7:03 AM

Page 1 of 11

P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
<b>1ST Ayd Corporation</b>					
20252251	40-2554-410-00-79	Fleet Supplies	03/13/2025	505.92	40-2554-410-00-79
20252251			03/13/2025	0.00	
			<b>Total</b>	<b>\$505.92</b>	
<b>AbleNet Inc</b>					
20252204	10-1200-410-92-79-600-14	IDEA Instructional Supplies	03/07/2025	360.00	10-1200-410-92-79-600-14
			<b>Total</b>	<b>\$360.00</b>	
<b>ACIA CL LLC (DBA CL Chrysler Dodge Jeep Ram)</b>					
20252252	40-2554-410-00-79	Fleet Supplies	03/13/2025	112.78	40-2554-410-00-79
20252252			03/13/2025	0.00	
			<b>Total</b>	<b>\$112.78</b>	60
<b>Advantage Mechanical Inc</b>					
20252253	20-2542-323-00-79	Repairs & Maint Buildings	03/13/2025	1,085.45	20-2542-323-00-79
20252279			03/13/2025	0.00	
20252279	20-2542-323-00-79	Repairs & Maint Buildings	03/13/2025	870.00	20-2542-323-00-79
20252279	20-2542-323-00-79	Repairs & Maint Buildings	03/13/2025	1,097.50	20-2542-323-00-79
20252279	20-2542-323-00-79	Repairs & Maint Buildings	03/13/2025	2,466.00	20-2542-323-00-79
20252253			03/13/2025	0.00	
20252253	20-2542-323-00-79	Repairs & Maint Buildings	03/13/2025	1,244.00	20-2542-323-00-79
20252253	20-2542-323-00-79	Repairs & Maint Buildings	03/13/2025	290.00	20-2542-323-00-79
20252279	20-2542-323-00-79	Repairs & Maint Buildings	03/13/2025	1,025.00	20-2542-323-00-79
			<b>Total</b>	<b>\$8,077.95</b>	
<b>ArbiterSports LLC</b>					
20252245	10-1500-410-00-71-300-13	Training/Athletic Supplies HS	03/11/2025	2,117.00	10-1500-410-00-71-300-13
			<b>Total</b>	<b>\$2,117.00</b>	
<b>Auto Tech Centers Inc</b>					
20252254			03/13/2025	0.00	



# Huntley Community School District 158

## P.O. Summary by Vendor (Custom)

From: 3/6/2025 to 3/14/2025

Printed: 3/14/2025 7:03 AM

Page 2 of 11

P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
20252254	40-2550-323-00-79	Repairs and Maintenance	03/13/2025	503.75	40-2550-323-00-79
			<b>Total</b>	<b>\$503.75</b>	
<b>Bannerville USA Inc</b>					
20252193	10-1500-411-00-71-300-13	Awards HS	03/07/2025	100.00	10-1500-411-00-71-300-13
			<b>Total</b>	<b>\$100.00</b>	
<b>Barr Mechanical Sales Inc</b>					
20252246	20-2542-323-00-79	Repairs & Maint Buildings	03/12/2025	2,390.00	20-2542-323-00-79
20252246			03/12/2025	0.00	
			<b>Total</b>	<b>\$2,390.00</b>	61
<b>Bellmore, Steve</b>					
20252194	10-1500-640-00-72-220-13	Sports Dues & Fees Marlowe	03/07/2025	160.00	10-1500-640-00-72-220-13
			<b>Total</b>	<b>\$160.00</b>	
<b>Bilingual Educational Specialists Inc</b>					
20252195	10-2150-310-92-79-600-14	IDEA Sp Path & Audiology Serv	03/07/2025	950.00	10-2150-310-92-79-600-14
			<b>Total</b>	<b>\$950.00</b>	
<b>Blu Petroleum</b>					
20252256			03/13/2025	0.00	
20252256	40-2550-323-00-79	Repairs and Maintenance	03/13/2025	127.98	40-2550-323-00-79
20252255			03/13/2025	0.00	
20252255	40-2550-323-00-79	Repairs and Maintenance	03/13/2025	1,889.24	40-2550-323-00-79
			<b>Total</b>	<b>\$2,017.22</b>	
<b>Cassandra Strings</b>					
20252281	10-1110-410-00-71-100-13	Inst Supplies Leggee	03/13/2025	33.99	10-1110-410-00-71-100-13
20252281	10-1110-410-00-71-100-13	Inst Supplies Leggee	03/13/2025	85.00	10-1110-410-00-71-100-13
			<b>Total</b>	<b>\$118.99</b>	
<b>CDW Government Inc</b>					



# Huntley Community School District 158

## P.O. Summary by Vendor (Custom)

From: 3/6/2025 to 3/14/2025

Printed: 3/14/2025 7:03 AM

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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
20252205	10-1200-410-92-79-600-14	IDEA Instructional Supplies	03/07/2025	64.00	10-1200-410-92-79-600-14
20252207	10-2520-410-00-74-500-14	Supplies Fiscal	03/07/2025	599.00	10-2520-410-00-74-500-14
20252207	10-2520-410-00-74-500-14	Supplies Fiscal	03/07/2025	61.00	10-2520-410-00-74-500-14
20252282	10-2660-319-61-79-600-14	Software Maintenance	03/13/2025	77,261.60	10-2660-319-61-79-600-14
20252282	10192	Prepaid Expenses	03/13/2025	309,046.40	10-192
20252283	10-2660-490-00-79-600-14	Inventoriable Equipment Tech	03/13/2025	703.48	10-2660-490-00-79-600-14
20252283	10-2660-490-00-79-600-14	Inventoriable Equipment Tech	03/13/2025	520.73	10-2660-490-00-79-600-14
20252205	10-1200-410-92-79-600-14	IDEA Instructional Supplies	03/07/2025	710.00	10-1200-410-92-79-600-14
20252206	10-2660-319-61-79-600-14	Software Maintenance	03/07/2025	13,500.00	10-2660-319-61-79-600-14
				<b>Total</b>	<b>\$402,466.21</b>
<hr/>					
<b>Classic Glass and Glazing</b>					
62					
20252250			03/12/2025	0.00	
20252250	20-2542-323-00-79	Repairs & Maint Buildings	03/12/2025	440.00	20-2542-323-00-79
20252250	20-2542-323-00-79	Repairs & Maint Buildings	03/12/2025	453.00	20-2542-323-00-79
				<b>Total</b>	<b>\$893.00</b>
<hr/>					
<b>Common Market Great Lakes</b>					
20252257	10-2560-415-00-72-110-13	Cafe Food Chesak	03/13/2025	251.68	10-2560-415-00-72-110-13
20252257	10-2560-415-00-71-300-13	Cafe Food HS	03/13/2025	99.40	10-2560-415-00-71-300-13
20252257	10-2560-415-00-71-100-13	Cafe Food Leggee	03/13/2025	282.48	10-2560-415-00-71-100-13
20252257	10-2560-415-00-72-120-13	Cafe Food Martin	03/13/2025	282.48	10-2560-415-00-72-120-13
20252257	10-2560-415-00-74-210-13	Cafe Food Heineman	03/13/2025	253.40	10-2560-415-00-74-210-13
20252257	10-2560-415-00-74-150-13	Cafe Food Conley	03/13/2025	251.68	10-2560-415-00-74-150-13
20252257	10-2560-415-00-74-140-13	Cafe Food Mackeben	03/13/2025	187.44	10-2560-415-00-74-140-13
20252257	10-2560-415-00-72-220-13	Cafe Food Marlowe	03/13/2025	253.40	10-2560-415-00-72-220-13
				<b>Total</b>	<b>\$1,861.96</b>
<hr/>					
<b>Diamond Pediatric Therapy</b>					
20252196	10-4220-670-00-79-600-14	Sp Ed Private Tuition	03/07/2025	120.00	10-4220-670-00-79-600-14
20252196	10-4220-670-00-79-600-14	Sp Ed Private Tuition	03/07/2025	120.00	10-4220-670-00-79-600-14
20252196	10-4220-670-00-79-600-14	Sp Ed Private Tuition	03/07/2025	120.00	10-4220-670-00-79-600-14
20252196	10-4220-670-00-79-600-14	Sp Ed Private Tuition	03/07/2025	60.00	10-4220-670-00-79-600-14



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P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
20252196	10-4220-670-00-79-600-14	Sp Ed Private Tuition	03/07/2025	240.00	10-4220-670-00-79-600-14
20252196	10-4220-670-00-79-600-14	Sp Ed Private Tuition	03/07/2025	120.00	10-4220-670-00-79-600-14
20252196	10-4220-670-00-79-600-14	Sp Ed Private Tuition	03/07/2025	120.00	10-4220-670-00-79-600-14
20252196	10-4220-670-00-79-600-14	Sp Ed Private Tuition	03/07/2025	120.00	10-4220-670-00-79-600-14
				<b>Total</b>	\$1,020.00
<b>DuPage Federation on Human Services</b>					
20252258	10-2210-310-84-79-605-14	Title III LIPLEPS Pur Svcs	03/13/2025	366.30	10-2210-310-84-79-605-14
				<b>Total</b>	\$366.30
<b>Grainger</b>					
20252259	20-2542-410-00-79	Supplies B & G	03/13/2025	145.26	20-2542-410-00-79
20252259	20-2542-410-00-79	Supplies B & G	03/13/2025	79.17	20-2542-410-00-79
20252259			03/13/2025	0.00	
20252197	20-2542-410-00-79	Supplies B & G	03/07/2025	1,226.10	20-2542-410-00-79
20252197			03/07/2025	0.00	
				<b>Total</b>	\$1,450.53
<b>Hoffmann, Darleen</b>					
20252198	10-2520-310-92-79-605-14	IDEA Fiscal Pur Svcs	03/07/2025	700.00	10-2520-310-92-79-605-14
				<b>Total</b>	\$700.00
<b>Kelso Burnett Co</b>					
20252261			03/13/2025	0.00	
20252261	10-2546-340-00-79-600-14	Security Officer Gnl Radio Repairs	03/13/2025	558.25	10-2546-340-00-79-600-14
20252260			03/13/2025	0.00	
20252260	10-2546-340-00-79-600-14	Security Officer Gnl Radio Repairs	03/13/2025	309.00	10-2546-340-00-79-600-14
				<b>Total</b>	\$867.25
<b>Loftwall Inc</b>					
20252247	10-1200-410-92-79-600-14	IDEA Instructional Supplies	03/12/2025	270.00	10-1200-410-92-79-600-14
20252247	10-1200-410-92-79-600-14	IDEA Instructional Supplies	03/12/2025	540.00	10-1200-410-92-79-600-14
20252247	10-1200-410-92-79-600-14	IDEA Instructional Supplies	03/12/2025	135.00	10-1200-410-92-79-600-14

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20252247	10-1200-410-92-79-600-14	IDEA Instructional Supplies	03/12/2025	1,455.00	10-1200-410-92-79-600-14
20252247	10-1200-410-92-79-600-14	IDEA Instructional Supplies	03/12/2025	430.20	10-1200-410-92-79-600-14
20252247	10-1200-410-92-79-600-14	IDEA Instructional Supplies	03/12/2025	1,185.00	10-1200-410-92-79-600-14
		<b>Total</b>		<b>\$4,015.20</b>	
<b>Marengo Middle School District 165</b>					
20252199	10-1500-640-00-72-220-13	Sports Dues & Fees Marlowe	03/07/2025	30.00	10-1500-640-00-72-220-13
		<b>Total</b>		<b>\$30.00</b>	
<b>MCSEEP</b>					
20252262	10-1120-410-13-72-220-06	Marlowe Science Supplies 6	03/13/2025	450.00	10-1120-410-13-72-220-06
		<b>Total</b>		<b>\$450.00</b>	<b>64</b>
<b>Midwest Computer Products</b>					
20252208			03/07/2025	0.00	
20252200	10-1120-323-00-72-220-13	Repairs Marlowe	03/07/2025	255.00	10-1120-323-00-72-220-13
20252208	10474	Deferred Revenue	03/07/2025	9,802.00	10-491
20252200	10-1120-323-00-72-220-13	Repairs Marlowe	03/07/2025	175.00	10-1120-323-00-72-220-13
		<b>Total</b>		<b>\$10,232.00</b>	
<b>Minga Solutions</b>					
20252209	10-1120-390-00-72-220-13	Marlowe Purchased Service	03/07/2025	1,050.00	10-1120-390-00-72-220-13
		<b>Total</b>		<b>\$1,050.00</b>	
<b>MSDSonline Inc</b>					
20252263	20-2542-390-00-79	Other Purchased Service	03/13/2025	9,016.62	20-2542-390-00-79
20252263			03/13/2025	0.00	
20252263			03/13/2025	0.00	
		<b>Total</b>		<b>\$9,016.62</b>	
<b>Niles Township Dist for Spec Ed 807</b>					
20252201	10-4220-670-00-79-600-14	Sp Ed Private Tuition	03/07/2025	2,185.28	10-4220-670-00-79-600-14



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				<b>Total</b>	\$2,185.28
<b>North Shore Transit Inc</b>					
20252264	40-2552-331-00-79	Contracted Transportation	03/13/2025	1,534.08	40-2552-331-00-79
20252264			03/13/2025	0.00	
				<b>Total</b>	\$1,534.08
<b>Northwestern Memorial HealthCare</b>					
20252265	10-1500-220-00-79-600-14	Interscholastic Prog Insurance	03/13/2025	16,890.00	10-1500-220-00-79-600-14
20252266	10-2130-390-00-79-600-14	Purchased Services Health	03/13/2025	200.00	10-2130-390-00-79-600-14
				<b>Total</b>	\$17,090.00
65					
<b>Nutri-Link Technologies Inc</b>					
20252267	10-2560-640-00-72-120-13	Cafe Dues & Fees Martin	03/13/2025	311.87	10-2560-640-00-72-120-13
20252267	10-2560-640-00-74-140-13	Cafe Dues & Fees Mackeben	03/13/2025	311.87	10-2560-640-00-74-140-13
20252267	10-2560-640-00-74-150-13	Cafe Dues & Fees Conley	03/13/2025	311.87	10-2560-640-00-74-150-13
20252267	10-2560-640-00-71-300-13	Cafe Dues & Fees HS	03/13/2025	311.91	10-2560-640-00-71-300-13
20252267	10-2560-640-00-72-110-13	Cafe Dues & Fees Chesak	03/13/2025	311.87	10-2560-640-00-72-110-13
20252267	10-2560-640-00-72-220-13	Cafe Dues & Fees Marlowe	03/13/2025	311.87	10-2560-640-00-72-220-13
20252267	10-2560-640-00-71-100-13	Cafe Dues & Fees Leggee	03/13/2025	311.87	10-2560-640-00-71-100-13
20252267	10-2560-640-00-74-210-13	Cafe Dues & Fees Heineman	03/13/2025	311.87	10-2560-640-00-74-210-13
				<b>Total</b>	\$2,495.00
<b>Oriental Trading Company</b>					
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	5.94	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	7.44	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	8.99	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	17.96	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	2.98	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	4.99	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	11.98	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	3.98	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	11.99	10-2130-410-92-79-605-14



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20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	9.99	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	11.99	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	9.99	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	6.98	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	3.99	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	2.98	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	11.99	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	8.99	10-2130-410-92-79-605-14
20252248	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	6.48	10-2130-410-92-79-605-14
<b>Total</b>				<u>\$149.63</u>	
<b>P &amp; M Distributors Inc</b>					<b>66</b>
20252268	10-2560-415-00-72-220-13	Cafe Food Marlowe	03/13/2025	(326.40)	10-2560-415-00-72-220-13
20252269	10-2560-415-00-72-220-13	Cafe Food Marlowe	03/13/2025	696.80	10-2560-415-00-72-220-13
<b>Total</b>				<u>\$370.40</u>	
<b>Pearson Clinical Assessments</b>					
20252210	10-2130-310-92-79-600-14	IDEA Health Services	03/07/2025	29.70	10-2130-310-92-79-600-14
20252210	10-2130-310-92-79-600-14	IDEA Health Services	03/07/2025	162.00	10-2130-310-92-79-600-14
20252210	10-2130-310-92-79-600-14	IDEA Health Services	03/07/2025	13.28	10-2130-310-92-79-600-14
20252210	10-2130-310-92-79-600-14	IDEA Health Services	03/07/2025	29.70	10-2130-310-92-79-600-14
<b>Total</b>				<u>\$234.68</u>	
<b>PEARSON Education</b>					
20252284	10-1130-420-00-71-300-13	HS Curriculum Textbooks	03/13/2025	289.94	10-1130-420-00-71-300-13
<b>Total</b>				<u>\$289.94</u>	
<b>Pro Com Systems Inc</b>					
20252217	10-2546-340-00-79-600-14	Security Officer Gnl Radio Repairs	03/07/2025	5,723.00	10-2546-340-00-79-600-14
20252218			03/10/2025	0.00	
20252218	10-2546-340-00-79-600-14	Security Officer Gnl Radio Repairs	03/10/2025	2,256.00	10-2546-340-00-79-600-14
20252217			03/07/2025	0.00	
<b>Total</b>				<u>\$7,979.00</u>	



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<b>Quest Food Management</b>					
20252270	10-2560-310-00-71-300-13	Cafe Prof & Tech HS	03/13/2025	3,596.78	10-2560-310-00-71-300-13
20252270	10-2560-310-00-71-300-13	Cafe Prof & Tech HS	03/13/2025	1,366.78	10-2560-310-00-71-300-13
20252270	10-2560-310-00-71-300-13	Cafe Prof & Tech HS	03/13/2025	250.46	10-2560-310-00-71-300-13
20252270	10-2560-315-00-74-500-14	Coffee Bar Mgmt Fees-Quest	03/13/2025	3,000.00	10-2560-315-00-74-500-14
		<b>Total</b>		<b>\$8,214.02</b>	
<b>Regional Office of Education</b>					
20252202	10-4210-670-00-79-600-14	Dist Hospital Instruct./Safe School	03/07/2025	810.00	10-4210-670-00-79-600-14
		<b>Total</b>		<b>\$810.00</b>	<b>67</b>
<b>Senase, Judith</b>					
20252280	10-2150-310-92-79-600-14	IDEA Sp Path & Audiology Serv	03/13/2025	925.00	10-2150-310-92-79-600-14
		<b>Total</b>		<b>\$925.00</b>	
<b>Service Sanitation Inc</b>					
20252271	10-1500-320-00-71-300-13	HHS Athletics Grounds Svcs	03/13/2025	481.64	10-1500-320-00-71-300-13
		<b>Total</b>		<b>\$481.64</b>	
<b>Southpaw Enterprises</b>					
20252212	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/07/2025	83.16	10-2130-410-92-79-605-14
20252212	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/07/2025	180.00	10-2130-410-92-79-605-14
20252212	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/07/2025	414.00	10-2130-410-92-79-605-14
20252211	10-1200-410-92-79-600-14	IDEA Instructional Supplies	03/07/2025	250.00	10-1200-410-92-79-600-14
20252211	10-1200-410-92-79-600-14	IDEA Instructional Supplies	03/07/2025	35.00	10-1200-410-92-79-600-14
		<b>Total</b>		<b>\$962.16</b>	
<b>Special Education Services</b>					
20252203	10-4220-670-00-79-600-14	Sp Ed Private Tuition	03/07/2025	2,482.92	10-4220-670-00-79-600-14
20252203	10-4220-670-00-79-600-14	Sp Ed Private Tuition	03/07/2025	(219.73)	10-4220-670-00-79-600-14
		<b>Total</b>		<b>\$2,263.19</b>	



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<b>Speech Corner LLC</b>					
20252213	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	8.99	10-2150-410-92-79-605-14
20252213	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	27.99	10-2150-410-92-79-605-14
20252213	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	58.99	10-2150-410-92-79-605-14
20252213	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	27.99	10-2150-410-92-79-605-14
20252213	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	28.99	10-2150-410-92-79-605-14
			<b>Total</b>	<b>\$152.95</b>	
<b>Super Duper Publications</b>					
20252215	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	69.95	10-2150-410-92-79-605-14
20252215	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	14.95	10-2150-410-92-79-605-14
20252215	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	34.95	10-2150-410-92-79-605-14
20252215	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	14.95	10-2150-410-92-79-605-14
20252214	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	34.95	10-2150-410-92-79-605-14
20252215	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	14.95	10-2150-410-92-79-605-14
20252215	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	9.95	10-2150-410-92-79-605-14
20252214	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	0.00	10-2150-410-92-79-605-14
20252214	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	12.95	10-2150-410-92-79-605-14
20252214	10-2150-410-92-79-605-14	IDEA Sp Path & Audiol Supplies	03/07/2025	55.99	10-2150-410-92-79-605-14
			<b>Total</b>	<b>\$263.59</b>	
<b>Teachercentric Inc</b>					
20252272	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	03/13/2025	32,833.34	10-2212-310-00-79-505-14
20252272	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	03/13/2025	2,133.33	10-2212-310-00-79-505-14
20252272			03/13/2025	0.00	
20252272	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	03/13/2025	2,533.33	10-2212-310-00-79-505-14
			<b>Total</b>	<b>\$37,500.00</b>	
<b>Therapy Shoppe Inc</b>					
20252249	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	11.96	10-2130-410-92-79-605-14
20252249	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	5.98	10-2130-410-92-79-605-14
20252249	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	10.99	10-2130-410-92-79-605-14
20252249	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	8.99	10-2130-410-92-79-605-14

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20252249	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	9.98	10-2130-410-92-79-605-14
20252249	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	18.99	10-2130-410-92-79-605-14
20252249	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	21.98	10-2130-410-92-79-605-14
20252249	10-2130-410-92-79-605-14	IDEA Health OTPT & Nurse Sup	03/12/2025	7.98	10-2130-410-92-79-605-14
<b>Total</b>				<u>\$96.85</u>	
<b>Tribe Country Farms Inc</b>					
20252274	10-2560-415-00-74-210-13	Cafe Food Heineman	03/13/2025	60.75	10-2560-415-00-74-210-13
20252274	10-2560-415-00-72-220-13	Cafe Food Marlowe	03/13/2025	74.25	10-2560-415-00-72-220-13
20252274	10-2560-415-00-71-300-13	Cafe Food HS	03/13/2025	108.00	10-2560-415-00-71-300-13
20252273	10-2560-415-00-74-210-13	Cafe Food Heineman	03/13/2025	60.75	10-2560-415-00-74-210-13
20252273	10-2560-415-00-72-220-13	Cafe Food Marlowe	03/13/2025	74.25	10-2560-415-00-72-220-13
20252273	10-2560-415-00-71-300-13	Cafe Food HS	03/13/2025	108.00	10-2560-415-00-71-300-13
<b>Total</b>				<u>\$486.00</u>	
<b>Village of Huntley</b>					
20252276	20-2546-310-00-71-305	Resource Officer	03/13/2025	390.00	20-2546-310-00-71-305
20252278			03/13/2025	0.00	
20252278	20-2546-310-00-71-305	Resource Officer	03/13/2025	828.75	20-2546-310-00-71-305
20252277			03/13/2025	0.00	
20252276			03/13/2025	0.00	
20252275			03/13/2025	0.00	
20252275	20-2546-310-00-71-305	Resource Officer	03/13/2025	422.50	20-2546-310-00-71-305
20252277	20-2546-310-00-71-305	Resource Officer	03/13/2025	390.00	20-2546-310-00-71-305
<b>Total</b>				<u>\$2,031.25</u>	
<b>Warehouse Direct Cardinal</b>					
20252216	10-2130-410-00-79-600-14	Supplies Health	03/07/2025	9.95	10-2130-410-00-79-600-14
20252216	10-2130-410-00-79-600-14	Supplies Health	03/07/2025	49.68	10-2130-410-00-79-600-14
<b>Total</b>				<u>\$59.63</u>	
<b>Total</b>				<u><u>\$538,406.97</u></u>	

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# Huntley Community School District 158

## P.O. Summary by Vendor (Custom)

From: 3/6/2025 to 3/14/2025

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<i>P.O. #</i>	<i>Account Number</i>	<i>Account# Description</i>	<i>P.O. Date</i>	<i>Original Amount</i>	<i>State Account Number</i>
<b><u>Fund Summary</u></b>					
	Fund 10: \$509,873.87		Fund 20: \$23,859.35		
	Fund 30:		Fund 40: \$4,673.75		
	Fund 50:		Fund 60:		
	Fund 70:		Fund 80:		
	Fund 98:		Fund 99:		
		<b>Summary Total: \$538,406.97</b>			



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • huntley158.org

To: Board of Education and Administration  
From: Mark Altmayer, Chief Financial Officer  
Date: March 20, 2025  
Subject: **Supplemental Accounts Payable Report**  
Board of Education Meeting, March 20, 2025  
Action Items

The following is an updated executive summary of the attached report titled “Accounts Payable” which is a listing of open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.) and therefore Administration is requesting Board Approval to issue payment:

Education Fund	\$	9,924.10
Operations & Maintenance Fund		43.82
Debt Service Fund		0.00
Transporation Fund		0.00
Municipal Retirement and Social Security Fund		0.00
Capital Projects Fund		0.00
Working Cash Fund		0.00
Fire Prevention and Safety Fund		0.00
Total	\$	<u>9,967.92</u>

### RECOMMENDATION

Administration recommends the Board of Education approve the Supplemental Accounts Payable Report at the March 20, 2025 Regular Board meeting.



# Huntley Community School District 158

## Accounts Payable Report

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Page 1 of 8

Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
Altmayer, Mark - 123335471	10-2520-332-00-74-500-14	Mileage see attached for details		82.32	10-2520-332-00-74-500-14
				<u>\$82.32</u>	
Basargin, Beth - 1233398634	10-1200-332-00-79-600-14	Vision Itinerant Travel-February 2025		115.64	10-1200-332-00-79-600-14
				<u>\$115.64</u>	
Cardenas, Gabriela - 123338933	10-2560-410-00-74-140-13	Cafe Supplies Mackeben Holiday Decor		93.57	10-2560-410-00-74-140-13
				<u>\$93.57</u>	
Castans, Rita M - 123334728	10-1500-335-00-71-300-13	Athletic Director February 2025 Mileage		513.94	10-1500-335-00-71-300-13
				<u>\$513.94</u>	
Conway, Juli - 1233400225	10-2210-314-92-79-605-14	ISHA Conference Registration 1/27/25		495.00	10-2210-314-92-79-605-14
	10-2210-314-92-79-605-14	Parking for ISHA Conf 2/6 & 2/7/25		30.00	10-2210-314-92-79-605-14
				<u>\$525.00</u>	
Cornett, Brenda - 1233400062	10-1200-332-00-79-600-14	February 2025 Mileage		102.48	10-1200-332-00-79-600-14
				<u>\$102.48</u>	
Cramer, Kimberly - 1233400046	10-1110-410-00-72-110-13	Assessing Students Needs textbook for LBS-1		96.33	10-1110-410-00-72-110-13
	10-1110-410-00-72-110-13	Strategies for Teaching Textbook		92.32	10-1110-410-00-72-110-13
				<u>\$188.65</u>	
Crome, Nicole M - 32551	10-1100-410-98-79-600-14	Ebook for LBS1 Class-Assessing students w/Special		50.94	10-1100-410-98-79-600-14
				<u>\$50.94</u>	
Dabe, Aimee - 1233400268	10-1200-332-00-79-600-14	February 2025 Mileage		99.05	10-1200-332-00-79-600-14
				<u>\$99.05</u>	
Danekas, Gibson - 1233400359					

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# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-1130-332-00-71-300-13	February 2025 Mileage Metea Valley HS 2/28/25		55.72	10-1130-332-00-71-300-13
				<u>55.72</u>	
Delahanty, Eileen - 26307	10-2630-332-00-74-500-14	Intra District Mileage for February 2025		46.90	10-2630-332-00-74-500-14
				<u>46.90</u>	
Eakes Loving, Lauren - 1233401157	10-1130-332-00-71-300-13	Mileage from Huntley to Peoria 1/29/25		225.40	10-1130-332-00-71-300-13
	10-1130-410-12-71-300-13	IMEC Registration		185.00	10-1130-410-12-71-300-13
				<u>410.40</u>	
Feinstein, Kate - 33567	10-1200-332-00-79-600-14	HB Tutor Daniel Pangallo to Huntley Library		4.48	10-1200-332-00-79-600-14
				<u>4.48</u>	
Fish, Christopher J - 1233397896	10-1120-332-00-74-210-13	Alpine Valley Trips RT 10/2/24 & 12/5/24		122.34	10-1120-332-00-74-210-13
				<u>122.34</u>	
Fuentes Luch, Mario - 1233400603	20-2540-332-00-79	Mileage to student home to HHS 2/16/25		19.88	20-2540-332-00-79
				<u>19.88</u>	
Gallaughar, Bradley - 32635	10-1120-332-00-74-210-13	Alpine Valley/Tinley Park Conv. Center Trips		574.47	10-1120-332-00-74-210-13
				<u>574.47</u>	
Gaudio, Jenna - 1233397682	10-1130-332-00-71-300-13	(RT) HHS to Metea Valley		55.72	10-1130-332-00-71-300-13
				<u>55.72</u>	
Golovin, Jennifer - 123338187	10-1200-332-00-79-600-14	November 2024 Mileage		47.30	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	December 2024 Mileage		43.68	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	January 2025 Mileage		78.89	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	February 2025 Mileage		90.09	10-1200-332-00-79-600-14
				<u>259.96</u>	

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Gonzalez, Evelyn - 1233400293

Specialized Data Systems, Inc.

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# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-1100-410-98-79-600-14	Textbook Assessing Students w/Special Needs		85.42	10-1100-410-98-79-600-14
				<u>\$85.42</u>	
Gordon, Jenna - 1233401096					
	10-1101-314-00-79-605-14	Mileage for driving 1/30-1/31 & 2/4/25		20.30	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	Tutoring Mileage to Huntley Library and HHS 2/19/2		4.48	10-1101-314-00-79-605-14
				<u>\$24.78</u>	
Grigsby, Sherry - 1233398240					
	10-1120-490-02-72-220-13	Items for Annie Musical		18.81	10-1120-490-02-72-220-13
	10-1120-490-02-72-220-13	Items for Annie Musical		51.95	10-1120-490-02-72-220-13
	10-1120-490-02-72-220-13	Christmas Reimb, Plates, boxes, napkins, etc		30.48	10-1120-490-02-72-220-13
				<u>\$101.24</u>	
Gullifor, Kateri - 123339409					
	10-1200-332-00-79-600-14	January 2025 Monthly Travel		172.27	10-1200-332-00-79-600-14
				<u>\$172.27</u>	
Guttenberg, Kathy - 1233401158					
	10-1543-332-00-71-305-13	Alpine Valley Trips 5 & 6 (RT)		196.56	10-1543-332-00-71-305-13
				<u>\$196.56</u>	
Halper, Dana - 1233401097					
	10-1120-410-00-72-220-13	Wipebook Reimbursement		473.97	10-1120-410-00-72-220-13
				<u>\$473.97</u>	
Havisto, Amy - 1233399056					
	10-1100-410-98-79-600-14	ESL Teaching Revised Principles for Success Book		39.67	10-1100-410-98-79-600-14
				<u>\$39.67</u>	
Hulen, Kimberly - 1233397553					
	10-2210-640-92-79-605-14	ASHA 2025 Membership Dues		278.00	10-2210-640-92-79-605-14
				<u>\$278.00</u>	
Kelly, Jill - 123338719					
	10-1200-332-00-79-600-14	Hearing Itinerant Travel February 2025		81.62	10-1200-332-00-79-600-14
				<u>\$81.62</u>	
Korn, Jennifer - 123333747					
	10-1200-332-00-79-600-14	ISHA Conf Parking 2/6 & 2/7/25		30.00	10-1200-332-00-79-600-14

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# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-1200-332-00-79-600-14	ISHA Conf Mileage 2/6 & 2/7/25		99.16	10-1200-332-00-79-600-14
				<u>\$129.16</u>	
Kramer, Valerie - 123334533					
	10-1130-332-00-71-300-13	Driving student artwork to Rockford Art Museum		54.60	10-1130-332-00-71-300-13
				<u>\$54.60</u>	
Krebs, Patricia - 1233397899					
	10-1101-314-00-79-605-14	(RT) to Huntley Library and back to HS 2/17/25		4.48	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	(RT) to Huntley Library and back to HS 2/19/25		4.48	10-1101-314-00-79-605-14
	10-1100-410-98-79-600-14	Textbook Assessing Students w/Special Needs		89.99	10-1100-410-98-79-600-14
	10-1101-314-00-79-605-14	(RT) to Huntley Library and back to HS 2/26/25		4.48	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	RT for student HHS to Library 2/11/25		4.48	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	RT for student HHS to Library 2/03/25		4.48	10-1101-314-00-79-605-14
				<u>\$112.39</u>	
Kurek, Richard - 1233400585					
	10-1130-332-00-71-300-13	Mileage see attached for details		41.30	10-1130-332-00-71-300-13
	10-1130-332-00-71-300-13	SST Conference -DVSSC Metea Valley High - Aurora		55.72	10-1130-332-00-71-300-13
				<u>\$97.02</u>	
Landvick, Matthew - 1233396232					
	10-1500-335-00-71-300-13	Conference Travel HS		486.22	10-1500-335-00-71-300-13
				<u>\$486.22</u>	
Lombard, Jessica - 32232					
	10-2321-332-00-74-500-14	Mileage February-March 7, 2025		548.87	10-2321-332-00-74-500-14
				<u>\$548.87</u>	
McEnery Barrett, Maureen - 123333654					
	10-2660-332-00-79-600-14	Reimb Airfare-PowerSchool University		1,103.97	10-2660-332-00-79-600-14
				<u>\$1,103.97</u>	
Miguel, Crystal - 1233400602					
	10-1200-332-00-79-600-14	IAASE Winter Conf Mileage 2/25-2/28/25		253.40	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	Parking for IAASE Conf 2/25-2/28/25		45.00	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	Lunch at IAASE Conf 2/28/25		9.48	10-1200-332-00-79-600-14
				<u>\$307.88</u>	

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# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
Mitchell, Stephanie - 1233400738	10-1110-410-00-71-100-13	Snack for Staff - Early Release 3/2/25		58.96	10-1110-410-00-71-100-13
				<u>\$58.96</u>	
Moersfelder, Anne - 1233397186	10-1100-410-98-79-600-14	Etextbook for LBS1 Class		50.94	10-1100-410-98-79-600-14
				<u>\$50.94</u>	
Moran, Tonya - 123336334	10-1101-314-00-79-605-14	Travel to and from student home		8.40	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	Travel to and from student home 2/4 & 2/5/25		16.80	10-1101-314-00-79-605-14
	10-1101-314-00-79-605-14	Travel to and from student home 1/28/25		8.40	10-1101-314-00-79-605-14
	10-2210-640-92-79-605-14	ASHA 2025 Memebership Dues		250.00	10-2210-640-92-79-605-14
				<u>\$283.60</u>	
Norton, Gina - 1233399615	10-1200-332-00-79-600-14	February 2025 Mileage		123.13	10-1200-332-00-79-600-14
				<u>\$123.13</u>	
Pauwels, Sheryl - 32640	10-1125-332-00-79-600-14	Observation of EC program - Bloomingdale (RT)		43.26	10-1125-332-00-79-600-14
				<u>\$43.26</u>	
Pipitone, Hannah - 1233400442	10-1100-410-98-79-600-14	Textbooks for ESL 605 & ESL 604 classes		73.23	10-1100-410-98-79-600-14
				<u>\$73.23</u>	
Primus, Mike - 1233400590	10-2660-332-00-79-600-14	February 2025 Mileage		22.54	10-2660-332-00-79-600-14
				<u>\$22.54</u>	
Purkeypile, Amanda - 1233400739	10-2520-332-00-74-500-14	February 2025 Mileage HHS to MMS		66.50	10-2520-332-00-74-500-14
				<u>\$66.50</u>	
Redden, Scott - 1233399930	20-2540-332-00-79	O&M Travel Home to Chesak (RT)		23.94	20-2540-332-00-79
				<u>\$23.94</u>	
Reed, Richard - 1233398410					

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# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-2561-332-00-79-605-14	Food Services Travel Mileage		79.52	10-2561-332-00-79-605-14
				<u>\$79.52</u>	
Rodriguez, Tom - 123335286	10-2520-332-00-74-500-14	IASBO Leadership institute/Fiscal Mtgs		193.20	10-2520-332-00-74-500-14
				<u>\$193.20</u>	
Rollins, Kennedy - 1233400122	10-2410-640-00-74-150-13	ILMEA Membership Fee & IMEC Regis Fee		175.00	10-2410-640-00-74-150-13
				<u>\$175.00</u>	
Ryan, Debra - 123336268	10-1200-332-00-79-600-14	In-District miles for February 2025		14.00	10-1200-332-00-79-600-14
				<u>\$14.00</u>	
Saylor, Alexa - 1233400294	10-1200-332-00-79-600-14	Student Mileage		25.20	10-1200-332-00-79-600-14
				<u>\$25.20</u>	
Schmuhl, Jessica - 123337461	10-1120-410-09-72-220-13	Walmart/groceries for class		79.87	10-1120-410-09-72-220-13
				<u>\$79.87</u>	
Schwerzler, Therese - 123338008	10-2410-332-00-71-300-13	January & February 2025 Mileage		21.84	10-2410-332-00-71-300-13
				<u>\$21.84</u>	
Searle, Cara - 1233400466	10-1110-332-00-71-100-13	Travel Leggee to Conley 11/14/24-12/19/25		20.10	10-1110-332-00-71-100-13
	10-1110-332-00-71-100-13	Travel Leggee to Conley 1/16/25-2/20/25		21.00	10-1110-332-00-71-100-13
				<u>\$41.10</u>	
Severin, Nicole - 1233400441	10-1200-332-00-79-600-14	January 2025 Mileage		32.83	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	February 2025 Mileage		37.52	10-1200-332-00-79-600-14
				<u>\$70.35</u>	
Sharkey, Anne - 123336271	10-1130-332-00-71-300-13	DuPage County Social Studies Conference		55.72	10-1130-332-00-71-300-13

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# Huntley Community School District 158

## Accounts Payable Report



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Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
				\$55.72	
Slad, Jennifer - 1233400146	10-1200-410-92-79-600-14	Groceries for cooking in N2Y Curriculum		44.49	10-1200-410-92-79-600-14
				\$44.49	
Smith, Sandra - 123333701	10-1200-332-00-79-600-14	December 2025 Mileage		13.40	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	LIGHT - Vine Street January Mileage		68.95	10-1200-332-00-79-600-14
				\$82.35	
Sparks, Alyse - 1233401030	10-1200-332-00-79-600-14	February 2025 Mileage		122.07	10-1200-332-00-79-600-14
				\$122.07	
Spoeth, Holly - 123334104	10-1200-332-00-79-600-14	February 2025 Mileage		106.47	10-1200-332-00-79-600-14
				\$106.47	
Sykora, Jennifer - 1233400234	10-2520-332-00-74-500-14	Travel Fiscal Fiscal Meeting		12.60	10-2520-332-00-74-500-14
				\$12.60	
Syslo, Brianna - 1233400994	10-1100-410-98-79-600-14	ESL Teaching Principles of Success Textbook		48.13	10-1100-410-98-79-600-14
				\$48.13	
Taylor, Nicole - 1233400789	10-1101-314-00-79-605-14	Mileage to student hom and HHS 2/3 & 2/5/25		12.88	10-1101-314-00-79-605-14
				\$12.88	
Thiesse, Stacey - 1233399099	10-1200-332-00-79-600-14	Tavel to from Conf in Champaign 2/25/24		253.40	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	Meals & Parking while at Conf in Champaign 2/27/25		118.95	10-1200-332-00-79-600-14
				\$372.35	
Winston, Nicole - 1233401156	10-1100-410-98-79-600-14	ESL Teaching Principles of Success Textbook		45.10	10-1100-410-98-79-600-14
				\$45.10	

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# Huntley Community School District 158

## Accounts Payable Report

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Vendor Name	Account Number	Description	Check_Date	Amount	State Account Number
Wyman, Tami -	1233401072				
	10-1101-314-00-79-605-14	Huntley Library 2/20/25 and back to HHS Mileage		4.48	10-1101-314-00-79-605-14
				<u>\$4.48</u>	
			<b>Report Total</b>	<u><u>\$9,967.92</u></u>	

**Huntley Community School District 158 – Board of Education  
Personnel Report  
March 20, 2025**

**2024-2025 Staff Retirements**

Michelle Kish

- Associate Principal/High School
- 22 Years of Service

Kathleen Purdom

- Custodian/O&M/Conley
- 34 Years of Service

**Administration**

<b>Resignations</b>	<b>Location</b>	<b>Name</b>	<b>Salary/Reason</b>	<b>Effective Date</b>
Principal	Heineman	Andrew Gibbs	\$117,825.44/Voluntary	June 30, 2025
Associate Principal	High School	Michelle Kish	\$134,311.75/ Retirement	June 30, 2025
Principal	Leggee	Scott Iddings	\$134,625.88/ Retirement	June 30, 2026

**Certified**

<b>Replacements</b>	<b>Location</b>	<b>Name</b>	<b>Salary</b>	<b>Effective Date</b>
Teacher/Special Education	High School	Kelley Whalen (N)	B12/2 \$12,507.84 (Prorated to 48 days)	March 11, 2025

<b>Resignations</b>	<b>Location</b>	<b>Name</b>	<b>Salary/Reason</b>	<b>Effective Date</b>
Teacher/First Grade	Leggee	Miranda Zajeski	\$47,542.00/Voluntary	May 23, 2025
Teacher/Dual Language	Mackeben	Denise Amador	\$49,949.00/Voluntary	May 23, 2025
Teacher/Music	Mackeben & Conley	Ashley Silerio	\$45,252.00/Voluntary	May 23, 2025
Teacher/Special Education	Chesak	Tasheia Watkins	\$74,362.00/Voluntary	May 23, 2025
Teacher/Special Education	Conley	Shelby Hernandez	\$57,223.00/Voluntary	May 23, 2025
Teacher/Special Education	High School	Lisa Woodson	\$57,303.84/Voluntary	May 23, 2025
School Counselor	High School	Noelle Greene	\$59,619.95/Voluntary	May 23, 2025
Teacher/PE	Conley	Rita Gore	Not Returning from a One Year Personal Unpaid Leave of Absence	March 5, 2025

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**Educational Support**

<b>Replacements</b>	<b>Location</b>	<b>Name</b>	<b>Salary</b>	<b>Effective Date</b>
Elementary Supervisor	Conley	Jamie Norup (T)	\$15.50 per hour	March 3, 2025
Elementary Supervisor	Leggee	Sana Rana (N)	\$15.50 per hour	March 11, 2025
Elementary Supervisor	Leggee	Mallika Veerapuram (N)	\$15.50 per hour	March 13, 2025
Cook	Heineman	Senbagam Sabarinath (N)	\$15.50 per hour	March 10, 2025
Cook	Leggee	Lacey Graves (T)	\$15.50 per hour	March 3, 2025
Cook	Leggee	Hanaa Azzo (N)	\$15.50 per hour	February 25, 2025
Paraprofessional	Leggee	Elise Zarate (N)	\$17.40 per hour	February 24, 2025
Paraprofessional	Heineman	Kelly Abbott (T)	\$16.75 per hour	February 27, 2025
Campus Supervisor/2 <sup>nd</sup> Shift	High School	Amelia Hernandez (N)	\$16.75 per hour	February 24, 2025
Bus Aide	Transportation	Senbagam Sabarinath (N)	\$15.90 per hour	March 6, 2025
Van Driver	Transportation	Delia Pasillas (N)	\$18.70 per hour	February 27, 2025
Bus Driver	Transportation	Allan Ashbaugh (N)	\$21.50 per hour	March 5, 2025
Bus Driver	Transportation	Robert Hammerstone (N)	\$21.50 per hour	March 7, 2025
Bus Driver	Transportation	McKenzie Moe (N)	\$21.50 per hour	March 10, 2025

<b>Resignations</b>	<b>Location</b>	<b>Name</b>	<b>Salary/Reason</b>	<b>Effective Date</b>
Elementary Supervisor	Chesak	Melissa Reyes	\$15.90 per hour/ Voluntary	February 7, 2025
Cook	Mackeben	Sandra Rico	\$15.50 per hour/ Voluntary	March 13, 2025
Paraprofessional	Martin	Ana Morado	\$17.51 per hour/ Voluntary	March 21, 2025
Bus Driver	Transportation	Maritza Castillo	\$21.89 per hour/ Voluntary	February 28, 2025
Bus Aide	Transportation	Kristine Sharin	\$15.90 per hour/ Voluntary	March 11, 2025
Custodian	Conley	Kathleen Purdom	\$25.45 per hour/ Retirement	May 30, 2025

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**Extra Days**

The following employees, should they be recommended for contract renewal, are having their contracts reduced to the base number of days as identified by the negotiated contract salary schedule.

<b>Name</b>	<b>Job Title</b>	<b>Location</b>	<b>Extra Days 2024-2025</b>
Jenny Cappelletto	Nurse-HESPA	Chesak	3
Christine Laird	MTSS Facilitator	Chesak	2
Jenni Browne	MTSS Facilitator	Conley	2
Robin Maxwell	Instructional Technology TOSA	District Office	25
Paul Nordan	Guidance Counselor	Heineman	5
Shannon Mansfield	Guidance Counselor	Heineman	5
Caryn Hursey	Nurse-HESPA	Heineman	6
Shilo DeYoung	MTSS Facilitator	Heineman	2
Marsha Walker	Nurse-HESPA	High School	2
Lindsie Teson	Nurse-HESPA	High School	6
Holly Bahling	Nurse-HESPA	High School	4
Carolyn Frasor	Guidance Counselor	High School	3
Julie Atchley	Guidance Counselor	High School	3
Laura Martens	Guidance Counselor	High School	3
Maureen Chambers	Guidance Counselor	High School	3
Patricia Zacharias	Guidance Counselor	High School	3
James Messina	Guidance Counselor	High School	8
Samantha Skubak	Guidance Counselor	High School	3
Toni Klein	Guidance Counselor	High School	8
Karen Miller	Guidance Counselor	High School	8
Danielle Rewiako	Guidance Counselor	High School	8
Noelle Greene	Guidance Counselor	High School	3
Page Schaschwary	Teacher/Business	High School	20
Stephen Styers	Teacher/Math	High School	10.11
Christina Bidinger	MTSS Facilitator	Leggee	2
Juliann Ossler	Nurse-HESPA	Leggee	7.5
Sarah Lubas	Nurse-HESPA	Leggee	2.5
Maggie Rodriguez	Nurse-HEA	Mackeben	1

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Samantha Rosenthal	MTSS Facilitator	Mackeben	2
Jen Farr	Nurse-HESPA	Marlowe	5
Katie Wuich	Guidance Counselor	Marlowe	5
Tamra Schuring	Guidance Counselor	Marlowe	5
Kerry Miller	MTSS Facilitator	Marlowe	2
Sandra Smith	Assistive Technology Facilitator	Martin	3
Debi Ryan	SLP/AT	Martin	3
Heidi Fish	Nurse-HESPA	Martin	5
Jennifer Raines	MTSS Facilitator	Martin	2
Latoya Smith	Nurse-HESPA	Marlowe	1

**Extra-Curricular**

<b>Sport/Activity</b>	<b>Home School</b>	<b>Name</b>	<b>Amount</b>	<b>Effective</b>
Track – Girls (Asst) Indoor	High School	Shawn Murphy	\$5,857.00	2024-25 School Year
Play Director (Head)	Out of District	Karson Palmer	\$3,172.00	2024-25 School Year
Conley Disc Golf (Asst) - 0.5	Conley	Hannah Pipitone	\$561.00	2024-25 School Year
Mackeben Yearbook Coordinator	Mackeben	Libby Blumer	\$2,282.00	2024-25 School Year
Baseball (Asst)	High School	Derek Morehart	\$6,796.00	2024-25 School Year
Baseball (Asst)	Marlowe	Mike Zarley	\$4,235.00	2024-25 School Year
Baseball (Asst)	Marlowe	Adam Reed	\$5,613.00	2024-25 School Year
Baseball (Asst)	Out of District	Harry Russman	\$6,495.00	2024-25 School Year
Baseball (Head)	High School	Andy Jakubowski	\$8,982.00	2024-25 School Year
Boys Volleyball (Asst)	High School	Jeffrey Rollins	\$5,613.00	2024-25 School Year
Boys Volleyball (Asst)	High School	Brandy Swanson	\$4,630.00	2024-25 School Year
Boys Volleyball (Head)	High School	Gerard Marchand	\$8,586.00	2024-25 School Year
Boys Lacrosse (Asst)	Out of District	Sean McCamant	\$4,630.00	2024-25 School Year
Boys Lacrosse (Head)	Out of District	Dominic Saccomanno	\$8,982.00	2024-25 School Year
Girls Lacrosse (Asst)	High School	Jason Cooper	\$4,630.00	2024-25 School Year
Girls Lacrosse (Head)	High School	Joe Domka	\$8,586.00	2024-25 School Year

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Girls Soccer (Asst)	Heineman	Dan Regan	\$6,495.00	2024-25 School Year
Girls Soccer (Asst)	High School	Hunter Labas	\$5,613.00	2024-25 School Year
Girls Soccer (Head)	High School	Matt Lewandowski	\$8,982.00	2024-25 School Year
Softball (Asst)	High School	Jared Bussone	\$6,495.00	2024-25 School Year
Softball (Asst)	Marlowe	Gretchen Scarso	\$4,630.00	2024-25 School Year
Softball (Asst)	High School	Patrick Odarczenko	\$6,796.00	2024-25 School Year
Softball (Head)	Marlowe	Mark Petryniec	\$8,982.00	2024-25 School Year
Boys Tennis (Head)	High School	Kris Grabner	\$7,639.00	2024-25 School Year
Boys Track (Asst) - Outdoor	High School	Andrew Ernst	\$5,857.00	2024-25 School Year
Boys Track (Asst) - Outdoor	High School	Matt Kaplan	\$5,857.00	2024-25 School Year
Boys Track (Asst) - Outdoor	High School	Mike Naymola	\$5,857.00	2024-25 School Year
Boys Track (Asst) - Outdoor	High School	Jack Towne	\$5,857.00	2024-25 School Year
Boys Track (Asst) - Outdoor	High School	Elliot Velez	\$5,568.00	2024-25 School Year
Boys Track (Head) - Outdoor	High School	Chris Maxedon	\$7,639.00	2024-25 School Year
Girls Track (Asst) - Outdoor	Out of District	Tim Essig	\$5,857.00	2024-25 School Year
Girls Track (Asst) - Outdoor	Heineman	Brad Gallagher	\$5,857.00	2024-25 School Year
Girls Track (Asst) - Outdoor	Marlowe	Jennifer Garza	\$5,857.00	2024-25 School Year
Girls Track (Asst) - Outdoor	High School	Shawn Murphy	\$5,857.00	2024-25 School Year
Girls Track (Asst) - Outdoor	High School	Zack Borring	\$5,568.00	2024-25 School Year
Girls Track (Head) - Outdoor	High School	Jason Monson	\$7,639.00	2024-25 School Year
Martin Robotics Club	Martin	Ben Riebock	\$790.00	2024-25 School Year
Martin Sign Language Club – Trial Year 2 – 0.5	Martin	Jamie DeYoung	\$250.00	2024-25 School Year
Martin Sign Language Club – Trial Year 2 – 0.5	Martin	Kristin Smith	\$250.00	2024-25 School Year
6-8 Young Authors Coordinator	Heineman	Tammy Carpenter	\$972.00	2024-25 School Year
Heineman Bowling Club	Chesak	Jacob Wagner	\$2,174.00	2024-25 School Year
Heineman Chess Club	Heineman	Lisa Franklin	\$1,557.00	2024-25 School Year
National Jr. Honor Society	Heineman	Lisa Franklin	\$2,174.00	2024-25 School Year
Performance Reading Sponsor	Heineman	Laura Mulcahy	\$1,799.00	2024-25 School Year

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Science Club	Heineman	Jennifer Saucedo	\$503.00	2024-25 School Year
Student Council Advisor	Heineman	Gabby Lundsberg	\$2,643.00	2024-25 School Year
Student Council Assistant	Heineman	Saundra Schlapia	\$1,122.00	2024-25 School Year
Track (Asst)	Heineman	Nick Margiotta	\$2,448.00	2024-25 School Year
Track (Asst)	Heineman	Christopher Kang	\$2,931.00	2024-25 School Year
Track (Asst)	Conley	Jason Lebar	\$2,931.00	2024-25 School Year
Track (Asst)	Martin	Jeremy Finstein	\$2,448.00	2024-25 School Year
Track (Asst)	Heineman	Payton Black	\$1,964.00	2024-25 School Year
Track (Asst)	Heineman	McKenna Diedrich	\$1,964.00	2024-25 School Year
Boys Track (Head)	Leggee	Michael Ginczycki	\$4,017.00	2024-25 School Year
Girls Track (Head)	Heineman	Kathleen McCrystal	\$4,017.00	2024-25 School Year
Marching Band Asst Director – (0.5)	Out of District	Tyler Stewart	\$1,586.00	2024-25 School Year

**Extra-Curricular**

**Huntley Community School District 158 does not recognize automatic renewals. The following employees’ extracurricular assignments, academic and non-academic, will end effective the last day of school or the last day of the season.**

Sport/Activity	First Name	Last Name	School of Sport/Activity
Baseball (Asst.)	Nick	Schmidt	High School
Baseball (Asst.)	Derek	Morehart	High School
Baseball (Asst.)	Mike	Zarley	High School
Baseball (Asst.)	Adam	Reed	High School
Baseball (Asst.)	Harry	Russman	High School
Baseball (Head)	Andy	Jakubowski	High School
Basketball-Boys (Asst.)	Dan	Regan	High School
Basketball-Boys (Asst.)	Michael	Godek	High School
Basketball-Boys (Asst.)	Chris	Heward	High School
Basketball-Boys (Asst.)	Ben	Jenkins	High School
Basketball-Boys (Head)	Collin	Kalamatas	High School
Basketball-Girls (Asst.)	Nick	Andrea	High School
Basketball-Girls (Asst.)	Clay	Henricksen	High School
Basketball-Girls (Asst.)	Michelle	Russell	High School
Basketball-Girls (Asst.)	Samantha	Green	High School
Basketball-Girls (Head)	Steve	Raethz	High School

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Bowling-Boys	Jacob	Wagner	High School
Bowling-Girls	Eric	DeBello	High School
Boys Volleyball Coach (Assistant)	Jeffrey	Rollins	High School
Boys Volleyball Coach (Assistant)	Brandy	Swanson	High School
Boys Volleyball Coach (Head)	Gerard	Marchand	High School
Cheerleading/Winter - Asst Coach	Cole	Popenhagen	High School
Cheerleading - Asst Coach	Cole	Popenhagen	High School
Cheerleading - Head Varsity Coach	Renee	Fowler	High School
Cheerleading/Winter - Head Coach	Renee	Fowler	High School
Cheerleading/Fall - Asst Coach	Savannah	Henn	High School
Cheerleading/Winter - Asst Coach	Savannah	Henn	High School
Cheerleading/Fall - Asst Coach	Miranda	Zajeski	High School
Cheerleading/Winter - Asst Coach	Miranda	Zajeski	High School
Cross Country Asst - Boys & Girls	Brandy	Swanson	High School
Cross Country Asst - Boys & Girls	James	Jestus	High School
Cross Country Asst - Boys & Girls	Jason	Monson	High School
Cross Country-Boys & Girls (Head)	Matt	Kaplan	High School
Dance/Poms (Asst) Winter	Dani	Sundling	High School
Dance/Poms (Asst) Fall	Dani	Sundling	High School
Dance/Poms (Head) Winter	Cadence	Niccum	High School
Dance/Poms-(Head) Fall	Cadence	Niccum	High School
Football (Asst. )	Brad	Aney	High School
Football (Asst. )	Zack	Borring	High School
Football (Asst.)	Kyle	Jenkins	High School
Football (Asst.)	Michael	Godek	High School
Football (Asst.)	Jared	Bussone	High School
Football (Asst.)	Gibson	Danekas	High School
Football (Asst.)	Kyle	Garifo	High School
Football (Asst.)	Mike	Ginczycki	High School
Football (Asst.)	Brendan	Dowling	High School
Football (Asst.)	Chris	Maxedon	High School
Football (Asst.)	Cliff	Pawlak	High School
Football (Asst.) - .5	Craig	Kastning	High School
Football (Asst.)	Paul	Reinke	High School
Football (Asst.)	Mike	Sebestyen	High School
Football (Asst.)	Jason	Write	High School
Football (Asst.)	William	Murmann	High School
Football (Asst.) - .5	Doug	Millsaps	High School
Football (Head)	Mike	Naymola	High School

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Golf Boys (Asst.)	Brian	O'Neill	High School
Golf Boys (Head)	Collin	Kalamatas	High School
Golf Girls (Asst.)	Suzanne	Starnes	High School
Golf Girls (Head)	Lindsey	Allen	High School
Lacrosse Boys (Asst.)	Jim	Berends	High School
Lacrosse Boys (Asst.)	Sean	McCamant	High School
Lacrosse Boys (Head)	Dominic	Saccomanno	High School
Lacrosse Girls (Asst)	Jason	Cooper	High School
Lacrosse Girls (Head)	Joe	Domka	High School
Soccer-Boys (Asst.)	Michael	Pulio	High School
Soccer-Boys (Asst.)	Megan	Walovitch	High School
Soccer-Boys (Asst.)	Hunter	Labas	High School
Soccer-Boys (Asst.)	Dan	Regan	High School
Soccer-Boys (Head)	Matt	Lewandowski	High School
Soccer-Girls (Asst.)	Graham	Davis	High School
Soccer-Girls (Asst.)	Dan	Regan	High School
Soccer-Girls (Asst.)	Hunter	Labas	High School
Soccer-Girls (Head)	Matt	Lewandowski	High School
Softball (Asst.)	Kayla	Valdez	High School
Softball (Asst.)	Jared	Bussone	High School
Softball (Asst.)	Gretchen	Scarso	High School
Softball (Asst.)	Patrick	Odarczenko	High School
Softball (Head)	Mark	Petryniec	High School
Swimming-Boys (Asst.)	Melissa	Ochalek	High School
Swimming-Boys (Head)	Adam	Wolfenberg	High School
Swimming-Girls (Asst.)	Stacy	Cherwin	High School
Swimming-Girls (Head)	Jenna	Gaudio	High School
Tennis-Boys (Asst.) - .5	Kim	Goglin	High School
Tennis-Boys (Asst.) - .5	Denise	Stanfa	High School
Tennis-Boys (Head)	Kris	Grabner	High School
Tennis-Girls (Asst.)	Mark	Petryniec	High School
Tennis-Girls (Head)	Barry	Wells	High School
Track-Boys (Asst.) - INDOOR	Andrew	Ernst	High School
Track-Boys (Asst.) - INDOOR	Matt	Kaplan	High School
Track-Boys (Asst.) - INDOOR	Mike	Naymola	High School
Track-Boys (Asst.) - INDOOR	Jack	Towne	High School
Track-Boys (Asst.) - INDOOR	Elliot	Velez	High School
Track-Boys (Asst.) - OUTDOOR	Andrew	Ernst	High School
Track-Boys (Asst.) - OUTDOOR	Matt	Kaplan	High School

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Track-Boys (Asst.) - OUTDOOR	Mike	Naymola	High School
Track-Boys (Asst.) - OUTDOOR	Jack	Towne	High School
Track-Boys (Asst.) - OUTDOOR	Elliot	Velez	High School
Track-Boys (Head) - INDOOR	Chris	Maxedon	High School
Track-Boys (Head) - OUTDOOR	Chris	Maxedon	High School
Track-Girls (Asst.) - INDOOR	Zack	Borring	High School
Track-Girls (Asst.) - INDOOR	Tim	Essig	High School
Track-Girls (Asst.) - INDOOR	Brad	Gallaughner	High School
Track-Girls (Asst.) - INDOOR	Jennifer	Garza	High School
Track-Girls (Asst.) - INDOOR	Shawn	Murphy	High School
Track-Girls (Asst.) - OUTDOOR	Tim	Essig	High School
Track-Girls (Asst.) - OUTDOOR	Brad	Gallaughner	High School
Track-Girls (Asst.) - OUTDOOR	Jennifer	Garza	High School
Track-Girls (Asst.) - OUTDOOR	Shawn	Murphy	High School
Track-Girls (Asst.) - OUTDOOR	Zack	Borring	High School
Track-Girls (Head) - INDOOR	Jason	Monson	High School
Track-Girls (Head) - OUTDOOR	Jason	Monson	High School
Volleyball (Asst.)	Kylie	Jenkins	High School
Volleyball (Asst.)	Lisa	Dwyer	High School
Volleyball (Asst.)	Henry	Soltesz	High School
Volleyball (Head)	Karen	Naymola	High School
Wrestling (Asst.)	Erik	Lachel	High School
Wrestling (Asst.)	Ryan	Edwards	High School
Wrestling (Asst.)	Kenneth	Moore	High School
Wrestling (Asst.)	Jake	Rasine	High School
Wrestling (Head)	BJ	Bertelsman	High School
Wrestling (Head)-Girls	Gannon	Kosowski	High School
Wrestling (Asst.) - Girls	Dan	Kush	High School
9th Grade Class Sponsor	Rebecca	Davison	High School
10th Grade Class Sponsor	Rebecca	Davison	High School
11 <sup>th</sup> Grade Class Sponsor	Courtney	Fulton	High School
12 <sup>th</sup> Grade Class Sponsor	Courtney	Fulton	High School
Academic Team/Scholastic Bowl (Head)	Anne	Sharkey	High School
Academic Team/Scholastic Bowl (Asst)	Allison	Tuleo	High School
After School Choir	Lauren	Eakes Loving	High School
Art Exhibits	Jillian	Corapi	High School
Art Exhibits	Valerie	Kramer	High School
Art Exhibits	Kate	Isaacson	High School
Art Exhibits	Bridget	Regan	High School

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Art Club	Bridget	Regan	High School
Band (Jazz)	Rick	Rohde	High School
Band (Pep)	Tyler	Guthrie	High School
Band Director	Tyler	Guthrie	High School
Brush & Quill (Literary) Club	Mason	Sargent	High School
Buddies Club	Cindy	Fitzgerald	High School
Buddies Club	Sophie	Dowell	High School
Chess Club	Xavier	Lee	High School
Chinese Culture Club Trial Activity year 2	Tianya	Zhao	High School
Choral Director	Lauren	Eakes Loving	High School
Color Guard	Payton	Falco	High School
Community Service Club	Lindsay	Sara	High School
Contest Theatre	Christine	DeFrancesco	High School
Drone Club	Jack	Towne	High School
Dungeons and Dragons	Leah	Drennan	High School
Environmental Club	Silvana	Younan-Shawil	High School
Fishing Club Asst	Andrew	Weigand	High School
Fishing Club Head	Eric	Lachel	High School
Frosh/Soph One Acts Director	Christine	DeFrancesco	High School
Gay-Straight Alliance (GSA)	Denise	Stanfa	High School
Health Occupation Students of America (HOSA)	Colline	Wise	High School
Hope Squad	Tami	Broskow	High School
Leos Club	Jenna	Gordan	High School
Link Crew	Bradley	Aney	High School
Link Crew	Valerie	Kramer	High School
Link Crew	Angela	Zaleski	High School
Marching Band Asst Percussion	Josh	Vezina	High School
Marching Band Asst Woodwinds/ Brass	Katie	Klipstein	High School
Marching Band Asst. Director - 0.5	Madison	Guthrie	High School
Marching Band Asst. Director - 0.5	Tyler	Stewart	High School
Marching Band Director	Tyler	Guthrie	High School
Math Team (Asst.)	Anne	Price	High School
Math Team Head	Laura	Jenkins	High School
Mock Trial Sponsor	Cindy	Fuhrer	High School
Musical Director (Head)	Christine	DeFrancesco	High School
Musical Director (Assoc.) Choreog	Kyle	Aiden	High School
Musical Director (Asst.) Pit	Jeff	Rollins	High School
Musical Director (Assoc)	Lauren	Eakes Loving	High School
Newspaper	Dennis	Brown	High School

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NHS Advisor	Megan	Wheeler	High School
NHS Advisor	Jenna	Gaudio	High School
Orchesis (Dance) Head	Cadence	Niccum	High School
Orchestra Director	Jeff	Rollins	High School
Raider Nation Trial Activity year 2	Bradley	Aney	High School
Red Raider Robotics - Assistant Coach	Amanda	Peldiak	High School
Red Raider Robotics - Assistant Coach	Gerry	Marchand	High School
Red Raider Robotics/Engineering Club - Head Coach	Michelle	Zietlow	High School
Ski Club Sponsor	Bridget	Regan	High School
Ski Club Sponsor	Angela	Zaleski	High School
Spanish Honor Society (0.5)	Kate	Feinstein	High School
Spanish Honor Society (0.5)	Kate	Goss	High School
Special Olympics Basketball HS Team Head Coach	Shelby	Hernandez	High School
Special Olympics Basketball Skills Head Coach	Maggie	Hoffman	High School
Special Olympics Basketball Asst Coach	Jena	Holzcamp	High School
Special Olympics Basketball Asst Coach	Keely	Grasse	High School
Speech (Head)	Max	Green	High School
Thespian Troupe Club	Christine	DeFrancesco	High School
Thespian Show Sponsor	Christine	DeFrancesco	High School
TV Production Sponser	Lauren	Teeter	High School
Vanguard Team Lead	Brandy	Swanson	High School
Yearbook	Lauren	Teeter	High School
Zoology Club	Kathy	Henn	High School
Play Director Assistant	Noah	Proctor	High School
Play Director (Head)	Karson	Palmer	High School
6-8 Young Authors Coordinator	Tammy	Carpenter	Heineman & Marlowe
Chesak Yearbook	Jennifer	Roser	Chesak
Child Find Team Leader	Kendra	Chesney	ECC
Conley Broadcast Club	Christine	Golyshko	Conley
Conley Disc Golf (Head)	Steven	Byrne	Conley
Conley Disc Golf (Asst) 0.5, Spring only	Hannah	Pipitone	Conley
Conley Disc Golf (Asst) - 0.5, Fall only	Shelby	Hernandez	Conley
Conley Disc Golf (Asst)	Alexandra	Garcia	Conley
Conley Orchestra	Cara	Searle	Conley
Conley Band	Brittany	Chally	Conley
Conley Robotics Club	Brandi	Wargo	Conley
Conley Yearbook Coordinator - .5	Christine	Golyshko	Conley
Conley Yearbook Coordinator - .5	Jenny	Hollabaugh	Conley

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ESL Team Leader (Dual Lang)	Elizabeth	Casas	All Elementary Schools
K-2 Young Authors Coordinator-Chesak	Christy	Gibbs	Chesak
Leggee 5th Grade Ambassador	Julie	McLaughlin	Leggee
Leggee Band	Christian	Bierma	Leggee
Leggee Broadcast Club	Gina	Sample	Leggee
Leggee Chess Club	Gerard	Marchand	Leggee
Leggee Coding Club Facilitator	Kelly	Sul	Leggee
Leggee Orchestra	Cara	Searle	Leggee
Leggee Robotics Club	Gina	Sample	Leggee
Leggee Yearbook Sponsor - .5 FTE	Krysta	Ricker	Leggee
Leggee Yearbook Sponsor - .5 FTE	Lisa	Martin	Leggee
Mackeben Recycle Coordinator	Magen	Berg	Mackeben
Mackeben Yearbook Coordinator	Libby	Blumer	Mackeben
3-5 Young Authors Coordinator	Michele	Busky	Conley
Martin After School Band Activity	Brittany	Chally	Martin
Martin After School Band Activity	Christian	Bierma	Martin
Martin Chess Club - 0.5	Phyllis	Bueche	Martin
Martin Chess Club - 0.5	Monica	Dase	Martin
Martin Choir sponsor 5th Grade	Allison	Carpenter	Martin
Martin After School Orchestra Activity	Madeline	Dunsworth	Martin
Martin After School Orchestra Activity	Christian	Bierma	Martin
Martin Recycle Coordinator	Sara	Meyer	Martin
Martin Robotics Club	Ben	Riebock	Martin
Martin Sign Language Club - Trial Yr 2 - 0.5	Jamie	DeYoung	Martin
Martin Sign Language Club - Trial Yr 2 - 0.5	Kristin	Smith	Martin
Martin Yearbook Co Coordinator .5 FTE	Emily	Calder	Martin
Martin Yearbook Co Coordinator .5 FTE	Kiley	Bejna	Martin
Nurse Team Leader	Caryn	Hursey	District Wide
OT/PT Team Leader	Kathy	Murphy	District Wide
Psychologists Team Leader	Abigail	Mason	District Wide
Social Workers Team Leader	Cara	Contreras	District Wide
Special Olympics Track & Field (Head)	Shelby	Hernandez	District Wide
Special Olympics Track & Field (Asst)	Margaret	Hoffman	District Wide
Special Olympics Track & Field (Asst)	Jen	Slad	District Wide
Special Olympics Junior Head Coach	Crystal	Miguel	District Wide
Special Olympics Junior Asst Coach	Abbe	Colantonio	District Wide
Speech Pathologists Team Leader - .5	Debra	Ryan	District Wide
Speech Pathologists Team Leader - .5	Jamie	DeYoung	District Wide
Vision & Hearing Team Lead	Kateri	Gullifor	District Wide

**Huntley Community School District 158 – Board of Education  
Personnel Report  
March 20, 2025**

Homeless Liaison Team Lead	Emily	Smith	District Wide
Chesak - Kindergarten Team Lead	Christa	Serpe	Chesak
Chesak - First Grade Team Lead	Holly	Jablonski	Chesak
Chesak - Second Grade Team Lead	Kim	Kill	Chesak
Chesak - MTSS Facilitator Team Lead	Christine	Laird	Chesak
Conley - Third Grade Team Lead	Steven	Byrne	Conley
Conley - Fourth Grade Team Lead	Alexandra	Garcia	Conley
Conley - Fifth Grade Team Lead	Jenny	Hollabaugh	Conley
Conley - MTSS Facilitator Team Lead	Jenni	Browne	Conley
PE Team Lead - District Wide	Jason	Lebar	District Wide
Explore Team Lead - District Wide	Brandi	Wargo	District Wide
Music Team Lead - District Wide Elementary - .5	Jennifer	Karl	District Wide
Music Team Lead - District Wide Elementary - .5	Kennedy	Rollins	District Wide
Leggee - Kindergarten Team Lead	Kylie	Davey	Leggee
Leggee - First Grade Team Lead	Jessica	Weglarz	Leggee
Leggee - Second Grade Team Lead	Lisa	Kunde	Leggee
Leggee - Third Grade Team Lead	Tammy	Van Hiel	Leggee
Leggee - Fourth Grade Team Lead	Trisha	Marchand	Leggee
Leggee - Fifth Grade Team Lead	Chris	Bessey	Leggee
Leggee - Art Team Lead	Cindy	Ricker	Leggee
Leggee - MTSS Facilitator Team Lead	Christina	Bidinger	Leggee
Mackeben - Kindergarten Team Lead	Jennifer	Wilkinson	Mackeben
Mackeben - First Grade Team Lead	Amy	Goldstein	Mackeben
Mackeben - Second Grade Team Lead	Jessica	Kmiecniak	Mackeben
Mackeben - MTSS Facilitator Team Lead	Samantha	Rodenthal	Mackeben
Martin - Third Grade Team Lead	Stephanie	Sargent	Martin
Martin - Fourth Grade Team Lead	Brenda	Kunde	Martin
Martin - Fifth Grade Team Lead	Courtney	Gotsch	Martin
Martin - MTSS Facilitator Team Lead	Jennifer	Raines	Martin
6th Grade Team Leader (6-1)	Nicole	Busam	Heineman
6th Grade Team Leader (6-2)	Denise	Conlon	Heineman
7th Grade Boys Basketball (Asst) - .4	Christopher	Kang	Heineman
7th Grade Boys Basketball (Asst) - .6	Nick	Margiotta	Heineman
7th Grade Boys Basketball (Head)	Christopher	Kang	Heineman
7th Grade Girls Basketball (Asst)	Paul	Brass	Heineman
7th Grade Girls Basketball (Head)	Matthew	Banas	Heineman
7th Grade Team Leader (7-1)-.5	Jeannette	Perreault	Heineman
7th Grade Team Leader (7-1)-.5	Jennifer	Schlueter	Heineman
7th Grade Team Leader (7-2)	Tammy	Carpenter	Heineman

**Huntley Community School District 158 – Board of Education  
Personnel Report  
March 20, 2025**

7th Grade Volleyball (Asst)	Jenna	Boyd	Heineman
7th Grade Volleyball (Head)	Bridget	Bethke	Heineman
8th Grade Boys Basketball (Asst)	Jason	Sneed	Heineman
8th Grade Boys Basketball (Head)	Jeremy	Finstein	Heineman
8th Grade Girls Basketball (Asst.)	Jeremy	Finstein	Heineman
8th Grade Girls Basketball (Head)	Christopher	Kang	Heineman
8th Grade Team Leader (8-1)	Mark	Stahl	Heineman
8th Grade Team Leader (8-2)	Neal	Golyschko	Heineman
8th Grade Volleyball (Asst)	Natalie	Natale	Heineman
8th Grade Volleyball (Head)	Christopher	Kang	Heineman
Art Club	Sandra	Vitucci	Heineman
Band Director	Pam	Jorgensen	Heineman
Band Director	Rick	Rohde	Heineman
Bowling Club	Jacob	Wagner	Heineman
Chamber Orchestra	Laura	Mulcahy	Heineman
Cheerleading 7th Grade	McKenna	Diedrich	Heineman
Cheerleading 8th Grade	Madison	Miguel	Heineman
Chess Club	Lisa	Franklin	Heineman
Chorus Director	Emily	Moore	Heineman
Cross Country (Asst)	Christina	Freund	Heineman
Cross Country (Head)	Kathleen	McCrystal	Heineman
Disc Golf	Todd	Ary	Heineman
Ecology Club - .5FTE	Lisa	Franklin	Heineman
Ecology Club - .5FTE	Pam	Jorgensen	Heineman
Exploratory Team Leader	Rob	Baser	Heineman
Foods Club Sponsor	Sandy	Curran	Heineman
Gay Straight Alliance (GSA)	Laura	Mulcahy	Heineman
Guidance Team Leader	Paul	Nordan	Heineman
Honors Choir	Emily	Moore	Heineman
Jazz Band Director	Rick	Rohde	Heineman
Music Team Leader	Pam	Jorgensen	Heineman
Musical Director (Assoc.) - .5	Pam	Jorgensen	Heineman
Musical Director (Assoc.) - .5	Emily	Moore	Heineman
Musical Director (Asst.)	Rick	Rohde	Heineman
Musical Director/Co-Director - .5	Pam	Jorgensen	Heineman
Musical Director/Co-Director - .5	Emily	Moore	Heineman
National Jr. Honor Society	Lisa	Franklin	Heineman
Orchestra Director	Laura	Mulcahy	Heineman
P.E./Health Team Leader	Chris	Fish	Heineman

**Huntley Community School District 158 – Board of Education  
Personnel Report  
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Performance Reading Sponsor	Laura	Mulcahy	Heineman
Play Director (Asst.)	Laura	Mulcahy	Heineman
Play Director (Head)	Pam	Jorgensen	Heineman
Poms (Asst. Coach)	Jeannette	Perreault	Heineman
Poms (Head)	Jennifer	Schlueter	Heineman
Science Club	Jennifer	Saucedo	Heineman
Service Club (Asst.)	Margie	Schneider	Heineman
Service Club (Head)	Lisa	Franklin	Heineman
Snow Hawks-Ski Club	Chris	Fish	Heineman
Snow Hawks-Ski Club	Brad	Gallaughier	Heineman
Snow Hawks-Ski Club	Rick	Rohde	Heineman
Spanish Club	Lynn	Petryniec	Heineman
Special Ed Team Leader	Amanda	Lemke	Heineman
Student Council Advisor	Gabby	Lundsberg	Heineman
Student Council Asst	Sandra	Schlapia	Heineman
Track (Asst)	Nick	Margiotta	Heineman
Track (Asst)	Christopher	Kang	Heineman
Track (Asst)	Jason	Lebar	Heineman
Track (Asst)	Jeremy	Finstein	Heineman
Track (Asst)	Payton	Black	Heineman
Track (Asst)	McKenna	Diedrich	Heineman
Track Boys (Head)	Michael	Ginczycki	Heineman
Track Girls (Head)	Kathleen	McCrystal	Heineman
Winter Assistant AD	Kathleen	McCrystal	Heineman
Wrestling (Asst)	Dawn	Steiner	Heineman
Wrestling (Asst)	Scott	Francis	Heineman
Wrestling (Head)	Michael	Ginczycki	Heineman
Yearbook	Rob	Baser	Heineman
6th Grade Team Leader 6-1	Melissa	Ratkowski	Marlowe
6th Grade Team Leader 6-2	Tricia	Baltzersen	Marlowe
6th Grade Team Leader 6-3	Chris	Danner	Marlowe
7th Grade Boys Basketball (Asst)	Joel	Bosman	Marlowe
7th Grade Boys Basketball (Head)	Adam	Reed	Marlowe
7th Grade Girls Basketball (Asst)	John	Cannon	Marlowe
7th Grade Girls Basketball (Head)	Chris	Danner	Marlowe
7th Grade Team Leader 7-1 - .5	Saul	Amaya	Marlowe
7th Grade Team Leader 7-1 - .5	Lauren	Smith	Marlowe
7th Grade Team Leader 7-2	Elizabeth	Fishman	Marlowe
7th Grade Team Leader 7-3 - .5	Mandy	Bolt	Marlowe

**Huntley Community School District 158 – Board of Education  
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March 20, 2025**

7th Grade Team Leader 7-3 - .5	Karen	Larson	Marlowe
7th Grade Volleyball (Asst)	Brianna	Syslo	Marlowe
7th Grade Volleyball (Head)	Kelli	Renfro	Marlowe
8th Grade Boys Basketball (Asst)	Chris	Danner	Marlowe
8th Grade Boys Basketball (Head)	Ryan	Frederick	Marlowe
8th Grade Girls Basketball (Asst)	Tricia	Baltzersen	Marlowe
8th Grade Girls Basketball (Head)	Matt	Elder	Marlowe
8th Grade Team Leader 8-1	Cynthia	Maxedon	Marlowe
8th Grade Team Leader 8-1	Jennifer	Rodriguez	Marlowe
8th Grade Team Leader 8-2	Sara	Ross	Marlowe
8th Grade Team Leader 8-3 - .5	Jeralynn	Gosser	Marlowe
8th Grade Team Leader 8-3 - .5	Shari	Smith	Marlowe
8th Grade Volleyball (Asst)	Tricia	Baltzersen	Marlowe
8th Grade Volleyball (Head)	Chris	Heward	Marlowe
Academic Team(Head)	Elizabeth	Fishman	Marlowe
Art Club	Tammy	Smith	Marlowe
Band Director	Anthony	Camarda	Marlowe
Band Director	Casey	Paul	Marlowe
Boys Volleyball	Gerard	Marchand	Marlowe
Chamber Orchestra	Emily	Galloway	Marlowe
Cheerleading (Asst)	Laura	Archambeau	Marlowe
Cheerleading (Head)	Katie	Burley	Marlowe
Chess Club	Jacob	Halvorson	Marlowe
Chinese Language & Culture Club	Tianya	Zhao	Marlowe
Chorus Director	Olivia	Barnece	Marlowe
Cross Country (Asst)	Annette	Rizzo	Marlowe
Cross Country (Asst)	Jason	Lebar	Marlowe
Cross Country (Head)	Shannon	Choklad	Marlowe
Ecology Club	Lisa	Montognese	Marlowe
Exploratory Team Leader .5FTE	Annette	Rizzo	Marlowe
Exploratory Team Leader .5FTE	Jessica	Schmuhl	Marlowe
Foods Club Sponsor	Jessica	Schmuhl	Marlowe
Fun Club (Intramurals) Sponsor	Ryan	Frederick	Marlowe
Gay Straight Alliance (GSA)	Shari	Smith	Marlowe
Guidance Team Leader	Tamra	Schuring	Marlowe
Honors Choir	Olivia	Barnece	Marlowe
Jazz Band	Christian	Bierma	Marlowe
Junior Buddies Club -Co Sponsor	Carly	Smith	Marlowe
Junior Buddies Club -Co Sponsor	Brianna	Syslo	Marlowe

**Huntley Community School District 158 – Board of Education  
Personnel Report  
March 20, 2025**

MS Golf (Head)	Andrew	Ream	Marlowe
Music Team Leader	Anthony	Camarda	Marlowe
Musical Director	Olivia	Barnece	Marlowe
Musical Director (Asst.)	Anne	Moersfelder	Marlowe
Musical Director (Asst.)	Sherry	Grigsby	Marlowe
National Jr. Honor Society	Michelle	Kenefick	Marlowe
Orchestra Director	Emily	Galloway	Marlowe
P.E. Team Leader - .5FTE	Ryan	Frederick	Marlowe
P.E. Team Leader - .5FTE	Chris	Heward	Marlowe
Performance Readings	Michelle	Kenefick	Marlowe
Play Director	Olivia	Barnece	Marlowe
Play Director (Asst.)	Amanda	Purkeypile	Marlowe
Police Explorers	John	Hanfland	Marlowe
Poms/Dance (Asst)	Rebecca	Shields Grap	Marlowe
Poms/Dance (Head)	Renee	Gonzalez	Marlowe
Robotics Co-Sponsor	Jennifer	Rodriguez	Marlowe
Robotics Co-Sponsor	Lori	Knasiak	Marlowe
Service Club (Asst.)	Sara	Ross	Marlowe
Service Club (Head)	Kerry	Miller	Marlowe
Snow Stangs Ski Club Sponsor	Daniel	Corapi	Marlowe
Snow Stangs Ski Club Sponsor	Jillian	Corapi	Marlowe
Spanish Club	Marisol	Legis-Portincaso	Marlowe
Special Ed Team Leader	Erin	Pawelko	Marlowe
Student Council Advisor	Jennifer	Martin	Marlowe
Student Council Assistant	Paula	Blake	Marlowe
Track (Asst)	Haley	Sabie	Marlowe
Track (Asst)	Michael	Zarley	Marlowe
Track (Asst)	Madison	Overly	Marlowe
Track (Asst)	Mandy	Bolt	Marlowe
Track (Asst)	Dillon	Kleinvehn	Marlowe
Track (Asst)	Carissa	Weiglein	Marlowe
Track Boys (Head)	Ryan	Frederick	Marlowe
Track Girls (Head)	Jessica	Perry	Marlowe
Winter Assistant AD	Ryan	Frederick	Marlowe
Wrestling (Asst)	Zackary	Hornickel	Marlowe
Wrestling (Asst)	Tyler	Cerny	Marlowe
Wrestling (Head)	Frank	Vitucci	Marlowe
Yearbook - Co-Sponsor	Annette	Rizzo	Marlowe
Yearbook - Co-Sponsor	Jessica	Schmuhl	Marlowe

**Huntley Community School District 158 – Board of Education  
Personnel Report  
March 20, 2025**

**Mandated Leaves**

<b>Type</b>	<b>Location</b>	<b>Number of Staff</b>
FMLA	ECC	1
FMLA	Chesak	1
FMLA	Heineman	1
FMLA	High School	2
FMLA	District Office	1
FMLA/Intermittent	Leggee	1
FMLA/Intermittent	High School	1



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

**BOARD OF EDUCATION HUNTLEY COMMUNITY SCHOOL DISTRICT NO. 158  
MCHENRY AND KANE COUNTIES, ILLINOIS  
RESOLUTION (#2025-03-01) AUTHORIZING NOTICE OF NON-REEMPLOYMENT**

**WHEREAS**, the teacher hereinafter set forth is not completing her final year of probationary teaching service during the 2024 – 2025 school term; and

**WHEREAS**, the Board of Education has determined that such teacher shall be dismissed and not reemployed for the 2025 – 2026 school term pursuant to Section 24-11 of the Illinois School Code.

**NOW, THEREFORE**, be it resolved by the Board of Education of Huntley Community School District No. 158, McHenry/Kane Counties, Illinois, As follows:

**Section 1:** That Trisha Bond shall be dismissed and not reemployed for the next school term and accordingly, that the present contract of employment shall terminate at the close of the present school term in conformance with the terms set forth in the notice which is attached hereto and made a part hereof as Exhibit #1.

**Section 2:** That the President and Secretary of the Board of Education are hereby authorized and directed to send said employee specified above, a written notice of this Board's decision not to reemploy said employee, by certified mail on or before April 15, 2025, which notice shall be substantially in the form of the exhibits attached hereto.

**Section 3:** That the Superintendent or her designee shall personally deliver a copy of said notice to each said employee.

**Section 4:** This Resolution shall be in full force and in effect forthwith upon its passage.



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

**ADOPTED** this 20<sup>th</sup> day of March, 2025 by the following roll call vote:

Member \_\_\_\_\_ moved the adoption of the foregoing Resolution, and

Member \_\_\_\_\_ seconded the Motion. Upon a roll call vote being taken, the members voted as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

\_\_\_\_\_  
Andrew Bittman, Board of Education President

\_\_\_\_\_  
Paul Troy, Board of Education Secretary



## Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

Exhibit #1

Certified Mail, Return Receipt Requested

March 20, 2025

Dear Ms. Bond:

We regret to advise you that the Board of Education of Huntley Community School District No. 158, McHenry/Kane Counties, Illinois, has determined that you are to be dismissed at the end of the current school term and not reemployed for the 2025 – 2026 school term in accordance with Section 5/24-11 of the Illinois School Code.

The Board expresses its appreciation to you for the service you have given to the young people of this School District.

Sincerely,

Board of Education of Huntley Community School District  
No. 158, McHenry/Kane Counties, Illinois

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Andrew Bittman, President, Board of Education

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Paul Troy, Secretary, Board of Education