

Regular Agenda

Date: Thursday, October 20, 2022

Meeting: Regular Meeting with Closed Session

Time: 6:00 PM

Location: District Office

650 Dr. John Burkey Drive

Algonquin, IL 60102

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Anthony Quagliano; Vice President, Mr. Kevin Gentry; Secretary, Mr. Paul Troy; Mr. William Geheren; Mrs. Melissa Maiorino; Mr. Sean Cratty; Mr. Jonathan Dailey.

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Quagliano)

Call to order the

Regular Meeting at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / Motion _____

Members: Mr. Quagliano, Mr. Geheren, Mr. Gentry, Mr. Cratty, Mrs. Melendy, Mr. Troy, Mrs. Maiorino

2. **Closed Session / Roll Call (A)** (Mr. Quagliano)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(2)** Collective negotiating matters; **(11)** Litigation; **(14)** Discussion of minutes of meetings lawfully closed under this Act.

Members: Mr. Geheren, Mr. Cratty, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino

Roll Call: Ayes / Nays / Absent / Motion _____

1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at ___ p.m. and return to open session.

Voice Call: Ayes / Nays / Motion _____

3. **Resume in Public Session / Roll Call (A)** (Mr. Quagliano) *approx. 7:00 p.m.*

Resume the Regular meeting at ___ p.m.

Members: Mrs. Melendy, Mr. Troy, Mrs. Maiorino, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Cratty

Roll Call: Ayes / Absent / Motion _____

1. **Action as Required / Roll Call** (Mr. Quagliano)

Action will come from the Board.

Roll Call: Ayes / Nays / Absent / Motion _____

Action: Recommendation will come from the Board.

Members: Mr. Cratty, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino

4. **Pledge of Allegiance** (Mr. Quagliano)

The following students from Marlowe Middle School will lead us in the Pledge.

Haley Rahman, Morgan Sauber, Alyssa Borzych, Brandon Thompson, Anthony Madison, Jackson Towne, and Jakob McVeen.

5. **Academic Spotlight (R)** (Dr. Zwemke)

Dr. Zwemke will present College and Career Readiness School Links.

5

6. **Public Comment** (Mr. Quagliano)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

7. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Quagliano)

Move to adopt the agenda as presented (or with changes).

Action: Adoption of the Agenda.

Voice Call: Ayes / Nays / Motion _____

8. **Superintendent Report (R)** (Dr. Rowe)

Updates will be provided at this time.

Recommendation:For informational purposes only.

9. **Associate Superintendent's Report (R)** (Ms. Lombard)

Updates will be provided at this time.

Recommendation: For informational purposes only.

10. **Assistant Superintendent of HR Report (R)** (Dr. Zehr)

Updates will be provided at this time.

Recommendation: For informational purposes only.

11. **Assistant Superintendent of Special Services (R)** (Dr. del Castillo)

Updates will be provided at this time.

Recommendation: For informational purposes only.

12. **President's Report (R)** (Mr. Quagliano)

Updates will be provided at this time.

Recommendation:For informational purposes only.

13. **2022 Delegate Assembly (R)** (Mr. Quagliano)

13

Mr. Quagliano will lead discussion of the 2022 IASB Delegate Assembly Proposals and Resolutions. Members will convey and debate their position on proposed resolutions.

Recommendation:

14. **Community Relations & Student Outreach** (Mrs. Melendy-Chair, Mr. Geheren, Mrs. Maiorino)

1. **Freedom of Information Act (FOIA) Requests (R)**

54

A monthly report on the FOIA requests is provided in the packet.

Recommendation: For informational purposes only.

15. **Legislation Committee** (Mr. Cratty- Chair, Mrs. Melendy Mrs. Maiorino)

Recommendation: For informational purposes only.

1. **Legislative Updates (R)** (Mr. Cratty)

Mr. Cratty will provide legislative updates.

16. **Consent Agenda (A)** (Mr. Quagliano)

All items have gone through the COW Meeting and have been moved forward for approval at the Regular Meeting.

Roll Call: Ayes / Nays / Absent /Motion _____

1. **Finance Committee** (Mr. Quagliano-chair, Mr. Cratty, Mr. Gentry)

1. **Payables (A)** (Mr. Altmayer)

55

The Finance Committee is submitting the purchase orders at \$2,632,265.34; imprest checks at \$69,546.62; accounts payable at \$17,098.41; and disbursements issued at \$3,733,196.71; for review and seeking approval to move forward.

Recommendation: Seeking approval as presented.

2. **Revenue Contracts (A)** (Mr. Altmayer)

56

Mr. Altmayer will seek approval of the revenue contracts for various fundraising activities.

Recommendation: Seeking approval as presented.

2. **Human Resources Committee** (Mr. Gentry-chair, Mrs. Melendy, Mr. Quagliano)

1. **HR Personnel (A)** (Mr. Zehr)

70

Seeking approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.

Recommendations: Seeking approval as presented.

2. **Health Insurance Rate Recommendations 2023 (A)** (Dr. Zehr)

79

Dr. Zehr is seeking approval of the Health Insurance Committee's recommendation for the 2023 rates.

Recommendation: Seeking approval as presented.

3. **Job Descriptions (A)** (Dr. Zehr)

85

Dr. Zehr is seeking approval of the Job Descriptions for Director of Fiscal Services and District Registrar.

Recommendation: Seeking approval as presented.

3. **Policy Committee (A)** (Mrs. Maiorino-chair, Mr. Geheren, Mr. Troy)

1. **Policy Updates (A)**(Dr. Rowe)

90

Administration requests the Policy Committee recommend the above policy be approved by the Board.

Recommendation:Seeking approval as presented.

4. **Board of Education** (Mr. Quagliano)
1. **Minutes (A)**
The following minutes are presented for approval.
Recommendation: Seeking approval as presented.
Voice Call: Ayes / Nays / Motion _____
5. **Buildings and Grounds Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Cratty)
1. **Extension of the Cash Farm Rental Contract with Fruin Farms (A)** (Mr. Renkosik) **93**
Mr. Renkosik is seeking approval of the Extension with Fruin Farms.
Recommendation: Seeking approval as presented.
 2. **HR Green Professional Services Agreement (A)** (Mr. Renkosik) **95**
Mr. Renkosik is seeking approval of the Professional Services Agreement with HR Green for summer 2023 Pavement Improvements.
Recommendation: Seeking approval as presented.
 3. **Change Order No. 2 to Contract with Champion Paving for Pavement Improvements Bid 2022-19 (A)** (Mr. Renkosik) **115**
Mr. Renkosik is seeking approval of Change order #2 to the contract with Champion Paving.
Recommendation: Seeking approval as presented.
 4. **Change Order No. 2 to Contract with Veregy for EV Bus Charging Initiative (A)** (Mr. Renkosik) **119**
Mr. Renkosik is seeking approval of Change Order #2 to the Veregy for EV Bus Initiative.
Recommendation: Seeking approval as presented.
 5. **ISBE FY23 Round 1 School Maintenance Grant Application (A)**(Mr. Renkosik) **121**
The Administration recommends that the Board of Education approve the Application for Illinois State Board of Education's FY 2023 Round 1 School Maintenance Project Grant assistance for the Huntley High School Phase 4 Roof Replacement project as a "Permanent Improvement Project" at the October 20, 2022, Board of Education Meeting.
Recommendation: Seeking approval as presented.
6. **Curriculum Committee** (Mr. Geheren-chair, Mr. Gentry, Mr. Troy)
1. **McHenry County Cooperative for Employment Education (MCCEE) (A)** (Dr. Zwemke)
Dr. Zwemke is seeking approval of the Contract with MCCEE.
Recommendation: Seeking approval as presented.
17. **Action Items / Roll/ Voice Call** (Mr. Quagliano)
- Action items require a motion and a second; discussion if needed; and roll or voice call.
1. **Resolution Authorizing The Village of Huntley to Renew the Intergovernmental Agreement between Huntley Community School District 158 and The Village of Huntley providing for Police School Resource Officer Services. (A)** (Mr. Dean) **127**
Mr. Dean will present Resolution 10-20-22-01 to the Board of Education.
Recommendation: Seeking approval as presented.
Roll Call: Mr. Quagliano, Mr. Troy, Mr. Gentry, Mrs. Melendy, Mr. Geheren, Mr. Cratty, Mrs. Maiorino.
Roll Call: Ayes / Nays / Motion _____
 2. **ADP National Account Renewal (A)** (Mr. Altmayer) **144**
Administration recommends extending the current ADP master agreement for 3 years for its payroll, tax filing and time and labor management service.
Recommendation: Seeking approval as presented.
Roll Call: Ayes / Absent / Motion _____
Members: Mr. Quagliano, Mr. Geheren, Mr. Gentry, Mr. Cratty, Mrs. Melendy, Mr. Troy, Mrs. Maiorino
 3. **Supplemental Purchase Orders (A)** (Mr. Altmayer) **147**
Administration recommends approval of the Supplemental Purchase Orders Report at \$244,658.42 and Supplemental Accounts Payable at \$3,379.67 as presented.
Roll Call: Ayes / Nays / Motion _____
Recommendation: Seeking approval as presented.
 4. **2023-2024 Calendar (A)** (Ms. Lombard) **159**
Ms. Lombard will present the 2023-2024 Calendar to the Board of Education for approval.

Recommendation: See approval as presented.

18. **Adjournment (A)** (Mr. Quagliano)

Motion to adjourn the meeting at ___ p.m. **Voice Call:** Ayes / Nays / **Motion** _____

College and Career Readiness: SchoolLinks

HUNTLEY COMMUNITY SCHOOL DISTRICT 158

5





SchooLinks

- SchooLinks is a College and Career Platform
- Replacing Naviance
 - Ease of Use
 - Data Collection - CCRI Data, Pathway Endorsement Tracking
 - One Stop Shop - Counseling Curriculum, College/Career Searches, Employer Connections
- Course Catalog - [SAMPLE](#)



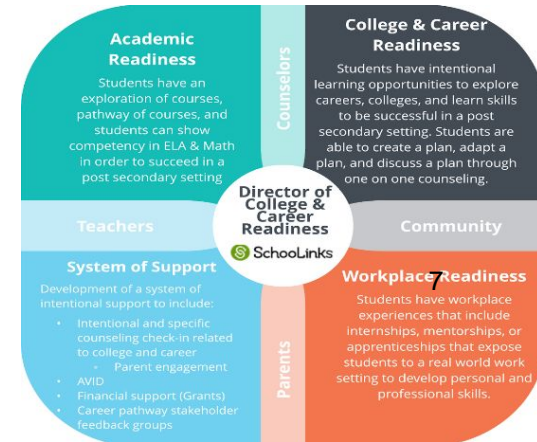
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SchooLinks



Year One Goals

- Strategic Plan - [College and Career Framework](#)
 - Training for staff - Administrators, Counselors, CTE teachers, and Creative Communications teachers
 - Create a career focus in Creative Communications.
 - All students grades 6-12 go through onboarding, “Would You Rather” assessment, and create an educational goal for their future.
 - Parents access to student accounts.
 - Create course catalog in SchoolLinks.
 - Collect [CCRI Data](#)



Future

- Build out Curriculum
- Learning Style Assessments
- Personality Assessments
- Four-Year Plans
- Create More Employer Opportunities
- Customized Assessments
- Meet requirements of the [PaCE standards by 2025](#).
- Additional Training

A Single Platform for College and Career Readiness



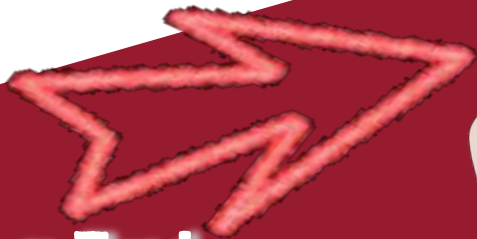


Vision for Student Success

The question young people are considering for themselves is not, “What do you want to be when you grow up? Instead it is...

“What do you want your life to be like in the future?”

-Jobs For The Future



Give it a Try!



SchooLinks Curriculum

- Intentional conversations and check-ins during Creative Communications
 - Co-teaching with Counselors
- Strategic Goal Setting in CTE/Personal Finance
 - Game of Life - Matching Careers to a way of life
 - Focus on Return on Investment

10



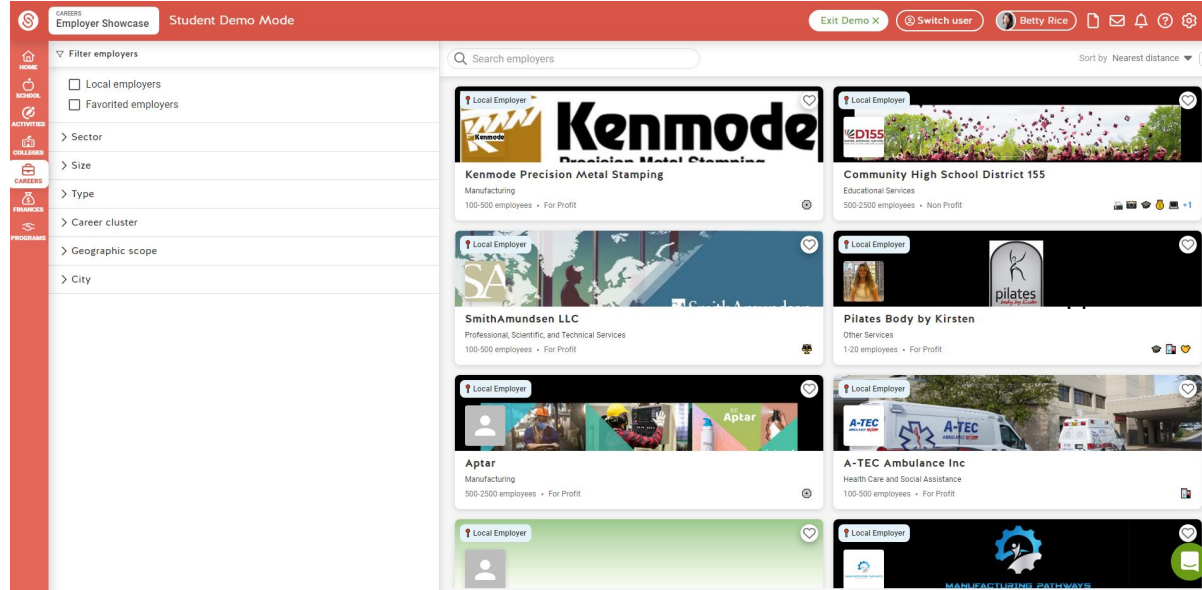


What does it look like?

- Login:

- Students: Classlink
- Community:
<https://app.schoollinks.com/>
- Faculty/Staff: H158 Bookmarks

- Log In With Google



The logo for Huntley Community School District is a circular emblem. It features a central shield with a stylized 'H' and 'S' design. The shield is divided into four quadrants: the top-left and bottom-right are grey, the top-right and bottom-left are maroon. The shield is set against a white background within a maroon circular border. The border contains the text 'HUNTLEY' at the top, 'COMMUNITY SCHOOL DISTRICT' at the bottom, and 'EST. 1920' at the bottom center. The number '158' is also visible on the right side of the border.

Questions?

2022 Resolutions Committee Report

For the 2022 Delegate Assembly meeting on
Saturday, November 19, 2022

SEPTEMBER 2022



For further information please contact Shelly Bateman
at (217) 528-9688, ext. 1137

2921 Baker Drive
Springfield, IL 62703
(217) 528-9688
Fax (217) 528-2831

One Imperial Place
1 East 22nd Street, Suite 310
Lombard, IL 60148-6120
(630) 629-3776
Fax (630) 629-3940

13


**ILLINOIS ASSOCIATION
OF SCHOOL BOARDS**
*Lighting The Way To Excellence
In School Governance*



Delegate Assembly

Saturday, November 19, 2022
10:30 a.m.

Regency A/B, Hyatt West
Tower

Delegate Assembly Registration & Credentials for Attending Delegates

- All participants are *strongly encouraged* to pre-register using the online registration. Online registration can be completed by your district registrar at www.iasb.com. If you have any questions regarding registration, please contact registrar@iasb.com.
- In-person registration will take place in the Information Center on Friday, November 18. All Saturday morning registration and packet pick up will take place in front of the Regency A/B/C of the Hyatt West Tower, beginning at 8 a.m.
- Credentials are required for Delegates to be seated in the meeting. These will include the **2022 Delegate pin** as well as a brightly colored sheet of cardstock with the word “Delegate” and your school district name on it. Both of these items will be inside the packet you pick up prior to the meeting. Packets can be picked up in the Information Center during Conference hours on Friday or in front of the Delegate Assembly location on Saturday morning.

Voting at Delegate Assembly

A new vendor has been chosen for the voting portion of Delegate Assembly this year. There will be no need for logging in and physical clickers will be handed out to all Delegates. The device will have a button to vote yes and a button to vote no. The Delegate will receive confirmation that their vote has been counted once received.



Pre-Delegate Assembly Informational Webinar

Thursday, November 3, 2022, 6:30 p.m.

Register online at www.iasb.com.

Description: The 2022 Delegate Assembly and IASB business meeting will take place at the Joint Annual Conference. To prepare, attend an informational webinar (no action will be taken) with IASB Governmental Relations discussing resolutions submitted. Watch your inbox for the Resolutions Committee Report and join us November 3, at 6:30 p.m.

JAC Panel Session Delegate Assembly Overview

Friday, November 18, 2-3 p.m.

Grand Hall K, Ballroom Level, Hyatt
East Tower

IASB Delegates are invited to attend an overview session for the annual Delegate Assembly to get an understanding of the process and learn about new ways the Association is making the process easier to understand. If this is your first time as a delegate or if you are a seasoned veteran of the IASB delegate assembly process, we encourage you to attend this overview to make your experience as an IASB delegate the best it can be.

September 2022

Board Presidents and Administrators,

This report outlines proposals to be acted upon at the annual meeting of the IASB Delegate Assembly on Saturday, November 19, 2022 in Chicago. Through the Resolutions Process and Delegate Assembly, IASB member districts provide critical direction as IASB represents members' interests before state and national policymakers

Every member district is entitled to one voting delegate. This year delegates will vote for election of IASB officers, approval of Constitutional amendments, and adoption of IASB Position Statements on issues that reflect the interests of boards of education across the state.

Please discuss with your board the topics that will come before the Delegate Assembly for action. Identify and prepare your district's delegate representative to vote on behalf of your board. The decisions made by the Assembly will set the course for IASB's legislative initiatives.

We look forward to our work together in November.

Sincerely,



Mark Harms, Resolutions Committee Chair

PLEASE REPLY TO:

□ 2921 Baker Drive
Springfield, Illinois
62703-5929
(217) 528-9688
Fax: (217) 528-2831

□ One Imperial Place
1 East 22nd Street
Suite 310
Lombard, Illinois
60148-6120
(630) 629-3776
Fax: (630) 629-3940

OFFICERS

Simon Kampwerth Jr.
President

Mark Harms
Vice President

Thomas Neeley
Immediate Past President

Tim Custis
Treasurer

Thomas E. Bertrand, Ph.D.
Executive Director

SERVICE OF THE FOLLOWING SCHOOL BOARD MEMBERS ON THE 2022 RESOLUTIONS COMMITTEE IS ACKNOWLEDGED WITH SINCERE APPRECIATION



**CHAIR,
RESOLUTIONS
IASB Vice President**
Mark Harms
Flanagan-Cornell
Unit District 74



IASB PRESIDENT
Simon Kampwerth Jr.
Peru ESD 124



**IMMEDIATE PAST
PRESIDENT**
Thomas Neeley
Morton CUSD 709



ABE LINCOLN
Amy Reynolds
Rochester CUSD 3A



BLACKHAWK
Julie Wagner
Mercer County SD 404



**CENTRAL ILLINOIS
VALLEY**
Charlie Zimmerman
Washington SD 52



CORN BELT
Nick Sartoris
Pontiac THSD 90



DUPAGE
James Blair
Salt Creek SD 48



EGYPTIAN
Lisa Irvin
Opdyke-Belle Rive
CCSD 5



ILLINI
Elizabeth Sotiropoulos
Champaign CUSD 4



KASKASKIA
Kent Kistler
Brownstown CUSD 201



KISHWAUKEE
Stephen Nelson
Sycamore CUSD 427



LAKE
Odie Pahl
Gurnee SD 56



NORTH COOK
Anna Klimkowicz
Township HSD 211



NORTHWEST
Steve Snider
Eastland CUSD308



SHAWNEE
Vernon L. Stubblefield
Cairo USD 1



SOUTH COOK
Wilbur Tillman
Dolton SD 149



SOUTHWESTERN
Jeff Hewitt
Triad CUSD 2



STARVED ROCK
Carol Alcorn
LaSalle-Peru THSD
120



THREE RIVERS
Chris Trzeciak
Homer CCSD 33C



TWO RIVERS
Rodney Reif
Carrollton CUSD 1



WABASH VALLEY
Chad Weaver
Hutsonville CUSD 1



WEST COOK
Dianne Williams
Maywood-Melrose Park-
Broadview SD 89



WESTERN
Scott Vogler
West Prairie SD 103



DELEGATE ASSEMBLY AGENDA

1. Call to Order
2. Report of the Credentials Committee
3. Approval of Delegate Assembly Business Rules
4. President's Report, Simon Kampwerth Jr.
5. Executive Director's Report, Thomas Bertrand, Ph.D.
6. Financial Report, Tim Custis
7. Election of Officers
 - A. Nominating Committee Report, Thomas Neeley, Nominating Committee Chair
8. Constitutional Amendments
9. Resolutions Committee Report, Mark Harms, Resolutions Committee Chair
 - A. Consent Agenda
 - B. New Resolutions
 - C. Amended Existing Position Statement
 - D. Current Position Statements Deletions and Amendments
10. Adjournment



TABLE OF CONTENTS

2022 IASB Resolutions Committee	3
Delegate Assembly Agenda.....	4
Delegate Assembly Business Rules	6
Resolutions Procedures.....	7
IASB Advocacy Core Values	8
Nominating Committee Report	9
Constitutional Amendments.....	10
New Resolutions	12
Amended Existing Positions	14
Do Not Present	17
Current Position Statements Deletions and Amendments...	19
Current Position Statements Index.....	22
Current Position Statements.....	24
Current IASB Belief Statements.....	38
My Board Recommendations.....	39



DELEGATE ASSEMBLY BUSINESS RULES

1. **Business Procedures** — Robert’s Rules of Order Newly Revised shall govern.
2. **Credentials** — Delegates shall be registered with the Credentials Committee.
3. **Delegate Seating** — Only those delegates seated in the reserved section will be permitted to participate in the business session.
4. **Recognition by Chair** — Delegates wishing to speak on a motion shall rise and be recognized by the Chair before speaking. They shall give their full name and the name of the board they represent.
5. **Debate on the Floor** — No delegate shall speak in debate more than twice on the same question and no longer than five minutes at one time. No delegate shall speak a second time on the same question until all persons have had an opportunity to speak at least once.
6. **Calls for the Question** — A delegate may “call for the question” to end debate on a motion. The delegate may not make such a motion if, immediately preceding the motion, he or she has engaged in discussion of the motion or otherwise participated in the debate. A motion, a second, and a 2/3 majority vote is required to end debate.
7. **Consent Agenda** — Use of a Consent Agenda to expedite the proceedings is authorized. Proposed resolutions which have been recommended “Do Adopt” by the Resolutions Committee may appear on a Consent Agenda.
8. **Appeals** — Those delegates wishing to appeal a “Do Not Adopt” recommendation of the Resolutions Committee, and have met the notice provisions required by Article IX, Section 5 of the IASB Constitution, shall have a period of time not to exceed five minutes in which to explain why the proposed action should be considered by the Delegate Assembly. Appeals shall only be accepted from the submitter of the proposed resolution that has received the negative recommendation of its proposal. Those proposed resolutions that have received a “Do Not Adopt” recommendation from the Resolutions Committee, and of which the committee has not received a timely written appeal of the negative recommendation from the submitting entity, will not be considered by the Delegate Assembly.
9. **Other Recognition** — Members of the Resolutions Committee and IASB staff shall be given the privilege of the floor at the discretion of the presiding officer.
10. **Voting** — The indications to signify voting shall be specified by the presiding officer.
11. **Nomination** — The consent of any nominee from the floor during the election of officers must be secured in writing prior to presentation to the Delegate Assembly, as required in Article IV, Section 1, of the IASB Constitution.



RESOLUTIONS PROCEDURES

1. **Types of Resolutions** — (Article IX, Section 1) Resolutions may be either in the form of a position statement or a belief statement. Position statements address issues affecting or concerning local boards of education; they direct the Association's advocacy efforts. Belief statements express significant values commonly held by local boards of education; they may or may not call for action to be taken by the Association.
2. **Proposals** — (Article IX, Section 2) Resolutions for proposed position statements or belief statements may be proposed by any Active Member, Association Division, the Association's Board of Directors, or the Resolutions Committee. Resolutions to be published and distributed to the Active Members must be submitted to the Resolutions Committee at least 150 days prior to the Annual Meeting of the Delegate Assembly.
3. **Presentation of Resolutions** — (Article IX, Section 3) The Resolutions Committee shall review all proposed resolutions, distribute a final draft of proposed resolutions to the membership not less than 45 days prior to the Annual Meeting of the Delegate Assembly, and may recommend the approval or disapproval of any resolution to the Delegate Assembly. The Resolutions Committee has the prerogative to determine which resolutions are to be presented to the Delegate Assembly; and whether they are presented as position statements or belief statements. However, all resolutions that are timely submitted to the Resolutions Committee according to Section 2 above, must be distributed to Active Members not less than 45 days prior to the Annual Meeting of the Delegate Assembly.
4. **Annual Review** — (Article IX, Section 4) The Resolutions Committee shall annually review currently in force position statements and belief statements to determine whether they are consistent with the current positions or beliefs of Association members. The Resolutions Committee shall recommend that the Delegate Assembly amend or rescind any position statement or belief statement that is not consistent with the current positions or beliefs of Association members. All position statements and belief statements currently in force will be published annually and distributed to Active Members prior to the Annual Meeting of the Delegate Assembly.
5. **Appeals** — (Article IX, Section 5) Any Active Member, Association Division, or Association Board of Directors, that has submitted a proposal that has received a negative recommendation from the Resolutions Committee, shall have the right to appeal the decisions of the Resolutions Committee at the Annual Meeting of the Delegate Assembly. Notice of appeal must be submitted in writing to the Resolutions Committee. The committee must be in receipt of the written appeal no later than the close of business eight calendar days before the Annual Meeting of the Delegate Assembly. A majority of the delegates present and voting at the Annual Meeting of the Delegate Assembly is required for consideration of appeals.
6. **Amendments to Resolutions** — (Article IX, Section 6) Any proposed amendment to a resolution that does not meet the time requirements as set in Section 3 above shall be immediately remanded to the Resolutions Committee for consideration.
7. **Late Resolutions** — (Article IX, Section 7), Resolutions which are not presented to the Resolutions Committee at least 150 days prior to the Annual Meeting of the Delegate Assembly may be considered only by the following procedure: Such resolutions may be proposed by an Active Member, Association Division, Association Board of Directors, or the Resolutions Committee and submitted in writing to the Resolutions Committee. Any resolution which is not submitted in the manner described above shall not be considered by the Delegate Assembly. Late resolutions shall be considered for approval by the Resolutions Committee. The Resolutions Committee may recommend approval or disapproval of the late resolution to the Delegate Assembly. Any such resolution disapproved by the Resolutions Committee may be appealed by a seventy-five (75) percent majority vote of the delegates present. Delegates seeking authority to present late resolutions at the Annual Meeting of the Delegate Assembly shall provide copies for all delegates present at the meeting, including rationale and relevant supporting documentation.
8. **Order of Resolutions** — Each resolution to be adopted will be considered in the following order of categories: Educational Programs, Financing Public Education, Legislative Activity, Board Operations and Duties, Board Employee Relations, Local State Federal Relations, and District Organization and Elections. Reaffirmation or deletion of existing positions will be done with a single motion unless a delegate wishes a particular position or positions to be considered separately.



IASB ADVOCACY CORE VALUES

The Core Values, legislative priorities, and position statements guide the IASB Advocacy agenda in support of its membership and ensure a strong collective voice on the highest priority issues and concerns.

IASB is committed to an advocacy program that:

- Supports locally elected, non-partisan, and volunteer school board members in providing excellence in local school board governance based upon the Association's Foundational Principles of Effective Governance.
- Supports and protects adequate and equitable funding necessary to provide all students with access to an excellent public education.
- Promotes excellence in student achievement for all Illinois students and fair accountability for academic progress.
- Advocates for legislation that supports the physical and emotional well-being of students and staff.
- Supports a safe and secure learning environment for all; including, but not limited to one in which all are free from bullying, harassment, discrimination, and violence.
- Supports the Association's commitment to educational equity for every student.
- Promotes non-partisan member engagement and provides the tools to enhance advocacy efforts.



NOMINATING COMMITTEE REPORT

August 2022

The 2022 Nominating Committee proposes the following officer slate for Delegate Assembly consideration, 10:30 a.m., Saturday, November 19, 2022.

President Simon Kampwerth Jr.
Peru ESD 124

Vice President Mark Harms
Flanagan-Cornell Unit District 74

2022 NOMINATING COMMITTEE MEMBERSHIP

Tom Neeley, Chairman,
Immediate Past President

Chris Buikema
Director, Northwest Division

David Rockwell
Director, Blackhawk Division

Sheila Nelson
Director, Shawnee Division

Jim McCabe
Director, Starved Rock Division

Joyce Dickerson, Alternate
Director, South Cook Division

Liz Campbell, Alternate
Director, Three Rivers Division

IASB CONSTITUTIONAL AMENDMENTS

PROPOSED AMENDMENTS APPROVED AT THE AUGUST 27 BOARD OF DIRECTORS MEETING

IV. ELECTIONS

Section 2. Terms of Office — All elective officers shall be elected at the Annual Meeting of the Delegate Assembly. The term of office of officers shall be ~~one two~~ years. Each officer may serve no more than ~~one two consecutive one two~~ two-year terms or until their successors are elected and qualified, and offices shall be assumed at the close of the Annual Meeting of the Delegate Assembly.

Rationale for Amendment to Article 4.2

IASB elected officers currently serve a one-year term. Each officer may not serve more than two consecutive one-year terms. In every case the incumbent officer has been elected for a second year. The transition to a single two-year term eliminates uncertainty concerning the leadership of IASB, the need for an annual nomination process, and annual candidate interviews.

IX. RESOLUTIONS

Section 3. Presentation of Resolutions — The Resolutions Committee shall review all proposed resolutions, distribute a final draft of proposed resolutions to the membership not less than 45 days prior to the Annual Meeting of the Delegate Assembly, and may recommend the approval or disapproval of any resolution to the Delegate Assembly. The Resolutions Committee has the prerogative to determine which proposals are to be presented to the Delegate Assembly; and whether they are presented as position statements ~~or belief statements~~. However, all resolutions that are timely submitted to the Resolutions Committee according to Section above, must be distributed to Active Members not less than 45 days prior to the Annual Meeting of the Delegate Assembly. All proposals require a two-thirds affirmative vote by the Delegate Assembly for passage.

Rationale for Amendment to Article 9.3

“Belief” statements will be replaced by IASB Core Values that will guide the Association’s advocacy.

The current political climate in Illinois, along with the existing number of position statements (150+) and the volume of resolutions each year do present some challenges for the Association’s advocacy work.

IASB has a history of the grass roots resolutions process and encourages members to submit proposals. However, the number of proposals received each year coupled with the current simple majority requirement for passage raises the possibility of the addition of numerous new position statements that can dilute advocacy efforts and result in more division among members over contentious issues.

The table below illustrates the five-year history of proposals brought before the IASB Delegate Assembly.

Year	Number submitted	Number approved
2021	23	16
2020	12	8
2019	18	15
2018	8	5
2017	8	5

The table below illustrates the five-year trend of voting delegates to the IASB Delegate Assembly. IASB currently has 848 member boards. A simple majority of delegates present is required to pass a resolution or belief statement.

Year	Number of voting delegates
2021	411
2020	*278
2019	441
2018	391
2017	367

*virtual DA

Based upon the 411 delegates to the 2021 Delegate Assembly, 206 votes could pass an advocacy position statement. While one could argue that this is how democracy works, it can put the Association in a very precarious legislative position in which staff are advocating for or against legislation that a clear majority of the membership may or may not support. It is imperative that IASB has strong support from its membership for legislative positions and a higher threshold for passage ensures a high level of support and a more focused legislative agenda.

IX. RESOLUTIONS

Section 5. Appeals — Any Active Member, Association Division, or the Association Board of Directors, that has submitted a proposal that has received a negative recommendation from the Resolutions Committee, shall have the right to appeal the decision(s) of the Resolutions Committee at the Annual Meeting of the Delegate Assembly. Notice of appeal must be submitted in writing to the Resolutions Committee. ~~The committee must be in receipt of the written appeal no later than the close of business eight calendar days before the Annual Meeting of the Delegate Assembly.~~ A majority of the delegates present and voting at

~~the Annual Meeting of the Delegate Assembly is required for consideration of appeals. An appeal must be filed in accordance with the rules established by the Resolutions Committee and approved by the Board of Directors. Passage by supermajority or three-fifths of delegates voting at the Annual Meeting of the Delegate Assembly is required for consideration of appeals. All appeals require a two-thirds affirmative vote by the Delegate Assembly for consideration.~~

Rationale for Amendment to Article 9.5

The current language allows for an appeal of a negative recommendation to be submitted up to eight days prior

to the annual IASB Delegate Assembly. This presents major logistical challenges prior to the meeting and often delays the preparation of materials necessary for the Delegate Assembly. This proposed amendment would allow the Resolutions Committee to establish through its rules the deadline for appeals. These rules would be approved annually by the IASB Board of Directors and distributed to the membership well in advance of the deadline.

The supermajority requirement for the consideration of appeals matches the proposed amendment requiring a higher threshold of affirmative votes by delegates outlined in the proposed amendment to Article 9.3.

NEW RESOLUTIONS

1. Fund Balances-Miller Ratio Adjustment

2. Alternative Fueled School Bus Funding

3. Firearm Dealer Location

FINANCING PUBLIC EDUCATION – LOCAL

1. Fund Balances-Miller Ratio Adjustment

Submitting District: Homer Community Consolidated School District 33C

BE IT RESOLVED THAT the Illinois Association of School Boards shall request that the Illinois legislature consider legislation barring claims for excessive accumulations when a school district's Miller Ratio of amounts available to average annual expenditures is less than 3.0.

District Rationale: Current Illinois law allows for Illinois taxpayers to file suit for an "excessive accumulation" when the fund balance of a school fund account exceeds the fund's average annual expenditures from the previous three fiscal years. This ratio of amounts available to average annual expenditures is commonly referred to as the Miller Ratio. The intention of the Miller Ratio is to limit local units of government from excess fund balance accumulation. While we recognize the need to ensure responsible taxation and the limitation of excess fund balance, we also believe that the current permissible Miller Ratio of only 2.0 in effect has the potential to have a detrimental impact on school district finance. School districts are often required to base year-to-year budgets on long-term financial projections and forecasts. In order to provide for long-term fiscal stability, many school districts elect to budget conservatively given the potential for fluctuation of revenues and expenses that is inherent with long-term financial projections. The current permissible Miller Ratio of 2.0 thereby serves as a disincentive for schools to maintain the healthy fund balances necessary to address foreseeable spending needs by exposing the district to suit for any fund balances that exceed the current ratio. Further, when an objector files suit against a district on the basis of the Miller Ratio, the district is subject to additional legal fees associated with resolving the suit. Finally, if the objector's suit is successful, the district is required to pay the objector based on the judgment. This in effect removes monies from the school accounts to result in a fund balance decrease, rather than redistribution to other school funds as would be a more appropriate budgetary correction.

The legislature recently amended the Township Code to permit townships to have Miller Ratios of 2.5. See 60 ILCS 1/85-65 "Accumulation of Funds" under the IL Township Code.

Sec. 85-65. Accumulation of funds. Township funds, including, but not limited to, general assistance funds and excluding the township's capital fund, shall not exceed an

amount equal to or greater than 2.5 times the annual average expenditure of the previous 3 fiscal years.

(Source: P.A. 102-231, eff. 7-30-21.)

Almost all Illinois law involving the Miller Ratio pertains to township governments. Thus, any change in the standard for townships should be equally applicable to school districts. Furthermore, given a school district's extensive staffing, student and service needs, school districts need the flexibility to accumulate funds up to a Miller Ratio of no less than 3.0.

Resolutions Committee Analysis: The Committee agreed with the testimony indicating that similar to the statutory level of 2.5 times annual expenditures that townships sought to lessen future fund balance taxpayer objections, school districts may be in a better position if they also worked to enact a level up to the 3.0 level established by case law. The Illinois Supreme Court held that "a fund balance in excess of two or three times the annual expenditure in the fund is illegal." *Central Illinois Public Service Co. v. Miller*, [42 Ill. 2d 542, 248 N.E. 2d 89](#) (1969) Currently, no statutory provisions specifically encourage taxpayers to seek objection to excessive school district fund balances. Illinois law does not establish minimum or maximum fund balances. Information shared in testimony and discussion indicated that there are tax objection groups who file tax objections when a taxing districts report fund balances over two times annual expenditures.



The Resolutions Committee RECOMMENDS DO ADOPT.

FINANCING PUBLIC EDUCATION – OTHER

2. Alternative Fueled School Bus Funding

Submitting District: Naperville Community Unit School District 203

BE IT RESOLVED THAT the Illinois Association of School Boards shall urge the state and federal governments to provide funding to school districts for transitioning to zero-emission school buses, or low-emission school buses when a district can demonstrate that zero-emission buses are not practical, and for green charging infrastructure in order to reduce school children's exposure to harmful pollutants from diesel emissions.

District Rationale: Transportation funding is a key priority for the IASB as nearly one million school children in districts across the state use bus transportation. Currently, nearly all school buses in the state have conventional diesel engines. Exposure to diesel emissions can have a negative impact on students' health and school performance and a negative

impact on the health of the bus drivers and teachers and staff on bus duty. Thus, reducing exposure to diesel emissions from school buses supports the physical wellbeing of students and staff. Diesel emissions contain a number of pollutants, including nitrogen oxides (NOx), fine particulate matter (PM), and various hydrocarbons. These pollutants are known to cause or exacerbate respiratory and cardiovascular health issues in people of all ages, and studies have shown that they can predispose school-age children to asthma and wheeze. Moreover, studies have linked NOx and PM air pollution to reduced lung function in children and to impacts on children's neurological systems and brain development, including reduction in working memory and cognitive function. A 2019 study at Georgia State University directly linked diesel bus emissions to school performance and respiratory health, finding that retrofitting buses to reduce emissions led to increased test scores and improved aerobic capacity. Additionally, a 2015 study at the University of Michigan showed lower absenteeism, especially among those with persistent asthma, after buses transitioned to clean technologies and fuels. In addition to the health and school performance benefits converting to clean bus technologies would provide to the nearly one million Illinois school children in districts across the state who use bus transportation, converting to zero emissions buses would significantly reduce greenhouse gas emissions and would improve air quality in communities across the state, leading to wider public health benefits.

While zero-emissions buses, especially electric buses, should be the focus, we recognize that these buses may not yet be practical for some districts, especially rural districts covering large areas. This was a concern raised by the IASB Resolutions Committee in 2021 on a resolution for funding only electric buses. Therefore, this resolution would allow districts that can make the case that zero-emission buses are not feasible to apply for funding for low-emission buses instead.

On-site or local clean charging infrastructure should also be funded to ensure that the electricity is coming from renewable sources. Solar panels are an especially attractive solution since schools tend to have large, flat roofs, and electricity generated by the solar panels could be used to power schools when not charging buses. Over the lifetime of the buses and charging infrastructure, school districts would likely see cost savings overall between the reduced maintenance and fuel costs for the buses and the reduction in utility bills by generating some electricity on site.

Resolutions Committee Analysis: The Committee understood and agreed with many of the points the district shared in testimony and with submitted rationale. However, the Committee was concerned that the current transportation reimbursement formula does not fully support the reimbursement costs and questioned how the funds would be found or diverted to fund a new program. They recognized that financial support for this endeavor would

mean funding not only the cost of new buses but also the cost of a charging infrastructure. Consideration regarding the challenges of rural and urban settings was also discussed, giving notice that analysis would need to be sought to ensure funds were sufficient to support all types of school district transportation needs.

⊗ The Resolutions Committee RECOMMENDS DO NOT ADOPT.

LOCAL-STATE-FEDERAL RELATIONS

3. Firearm Dealer Location

Submitting District: Mundelein Consolidated High School District 120

Statement of Resolution: The Illinois Association of School Boards shall support and advocate to expand and amend legislation of the existing Public Safety Firearm Dealer License Certification Act (430 ILCS 68) to increase the distance a gun store or any retail facility selling firearms and/or ammunition may be located in relation to a school, pre-school, or day care facility from 500 feet to 1,500 feet.

District Rationale: Gun and ammunition sales have been increasing at significant rates across the country, driving heightened demand for retail locations for gun stores. Given these trends, it is appropriate for the legislature to revisit our established laws regarding gun sale licensure. This is an important moment for reinforcing the initial intent of the current law, which is to ensure a safe zone or physical buffer between the location of gun sales and schools. This resolution is not a comment on the value of gun ownership, gun control, or gun sales to our communities, but a recognition of changing gun market dynamics and the value of responsible zoning and school safety. Although IASB often prioritizes those laws that impact what happens within a school, and this law seems to impact activity beyond a school's geographic boundary, the location of an increased number of gun sales in close proximity to a school has a very real impact on the sense of safety of students and staff while they are at school. In this moment of pursuit of enhancements to the mental health of our Illinois students, the psychological and physical distance of gun sales from schools is tantamount to students' real and perceived sense of safety.

Resolutions Committee Analysis: The committee was concerned with the process for exemptions for current firearms dealers within the 1,500-foot radius and who all might fall under the definition of a firearms dealer. The committee understood the point about the trauma that might be caused by seeing gun advertisements from the classroom but thought a different statement about firearm advertising might be more impactful than increasing the radius for firearms dealers.

⊗ The Resolutions Committee RECOMMENDS DO NOT ADOPT.

AMENDED EXISTING POSITIONS

4. Capital Grant Fund for School Buildings

5. School Safety Fund

6. Involvement with Candidates for Public Office

7. Mandates Review Committee

8. Financial Contributions for School Board Elections

FINANCING PUBLIC EDUCATION – STATE

4. Capital Grant Fund for School Buildings

Position Statement 2.11 - Capital Funding for School Construction

2.18 – School Construction Grant Program

Submitting District: Glen Ellyn School District 41 and Mercer County CUSD 404

2.11 Capital Funding for School Construction

The Illinois Association of School Boards shall actively work with the Illinois General Assembly and the Illinois State Board of Education to increase capital funding for public school infrastructure improvement and development allocating School Construction Grant funds every year. Providing a Capital Grant Fund to address shortage of classroom space due to population growth and repair and maintenance needs of aging buildings. IASB shall advocate that the General Assembly study and consider additional forms of financial revenue for school construction needs, including but not limited to sales tax revenue. Any new revenue shall supplement current school construction funds, not supplant them.

2.18 School Construction Grant Program

The Illinois Association of School Boards shall continue to support the current School Construction Grant Program and its provisions for grant applications, grant entitlements, grant awards, and local school district authority to select architects, engineers, contractors, and laborers. All school districts with an approved school construction grant entitlement shall be paid the amount of the entitlement in its entirety before a new school construction program can be implemented. Funding should be dispersed to school districts based on criteria of 1) a district's "percent fully funded" number, based on the Evidence Based Funding Model, 2) a district's borrowing capacity, 3) a district's EAV per pupil, and 4) age of existing educational facilities (not to include sports facilities). School districts shall receive a priority ranking within 90 days of the end of the current year's application cycle. The Illinois State Board of Education shall priority rank, by grant year, all school districts that have been waiting for longer than 90 days for school construction grant funds. (Adopted 2006, Amended 2014, Reaffirmed 2015)

District Rationale: State law requires the Illinois State Board of Education (ISBE) and the Capital Development Board (CDB) to file a comprehensive assessment report of the capital needs of all school districts to the General Assembly every two years. Findings from 2020 indicate that 251 responding districts needed a combined \$6.9 billion, averaging nearly \$27.5 million per district, for construction needs for new buildings, additions, and general repair. These findings indicate widespread capital improvement needs throughout Illinois.

This resolution meets two of the IASB Advocacy Core Values. It supports and protects adequate and equitable funding necessary to provide all students with access to an excellent public education, and it supports the Association's commitment to educational equity for every student. Providing state funds for capital projects would help growing districts meet the space needs of their expanding populations, and it would help older, established districts replace or maintain their aging buildings for the safety and well-being of their students and staff.

Resolutions Committee Analysis: The Resolutions Committee heard testimony from the submitting districts regarding Capital Grant Fund for School Buildings and School Construction Grants Continuing Appropriation. The two resolutions were similar in scope recommending funding for capital needs. The committee amended current Position Statements 2.11 and 2.18 to address both submitting districts' intent. The two submitted resolutions were combined. Both districts agreed to merge.



The Resolutions Committee RECOMMENDS DO ADOPT.

FINANCING PUBLIC EDUCATION – STATE

5. School Safety Fund

Position Statement 2.27 – School Safety Grant Program


Submitting Districts: Grayslake Community High School 127, Lake Forest CHSD and Lake Forest School District 67

The Illinois Association of School Boards shall advocate for the creation and funding of a school safety grant program at the federal and state level that would assist school districts to support all costs of a comprehensive school security enhancements including, but not limited

to, cameras, technology, infrastructure, security personal, staff training, and maintenance. Priority in the distribution of grants shall be based on both geography (school districts with lengthy response times from first responders) and financial need (Tier I and Tier II districts based on the Evidence-Based Funding model in that order) would receive priority in the awarding of the grants. In addition to grant funding, IASB shall support the establishment of state and federal resources to assist in establishing best practices, implementation, and monitoring for continued improvements to further enhance policies and procedures to increase school safety.

District Rationale: The threat of gun violence in schools has increased dramatically over the last two decades, and there have been no sustained funding sources to assist schools in making capital improvements or hiring additional security staff that keep students safe from such threats. The inequitable public school funding mechanism in Illinois schools guarantees that some districts will be able to make improvements to safety and security at the local level, while others will not. With no other additional funding, school districts that choose to make safety improvements will do so at the local level and at the expense of other educational programs. Because every student in Illinois deserves to be safe from gun violence at school, we call on the Illinois State Legislature to materially support all districts in improving safety.

Resolutions Committee Analysis: The final recommendation of the resolution was as an amendment to current Position Statement 2.27. Ultimately, the committee agreed with the original language that included equity in the process.

 The Resolutions Committee RECOMMENDS DO ADOPT

LEGISLATIVE ACTIVITY

6. Involvement with Candidates for Public Office

Position Statement 3.02 – Candidate Support

Submitting District: Indian Prairie School District 204


3.02 – Candidate Legislation Position Support

The Illinois Association of School Boards shall actively encourage and assist school board members to effectively evaluate legislative positions relative to public education as they affect of legislative candidates relative to public education and to support those candidates who have demonstrated understanding and support for the principles of school management to ensure the best education for public school students in Illinois.

District Rationale: As elected trustees of local public education, School Boards and their individual members should be actively participating in the legislative process as it relates to school board operations and public education. IASB should encourage this involvement and assist in evaluating legislative positions. In its Foundational Principles of Effective Governance, Code of Conduct and

Belief Statement, IASB emphasizes the importance of elections remaining non-partisan as this leads to effective governance and consideration of the whole community and all students. IASB should not be involved in evaluating individual candidates. This amendment is based on the principle of nonpartisanship, by supporting analysis of legislative positions rather than individual candidates.

Resolutions Committee Analysis: The Committee discussed the intent of the current Position Statement 3.02 in relation to the proposed amendment and felt the current language should remain.

 The Resolution Committee RECOMMENDS DO NOT ADOPT

LOCAL – STATE – FEDERAL RELATIONS

7. Mandates Review Committee

Position Statement 6.02 – Periodic Review of State and Federal Mandates


Submitting Districts: Lake Forest CHSD 115 and Lake Forest SD 67

The Illinois Association of School Boards shall support legislation for the creation of a Committee on Mandate Review. IASB shall support at the state and national level periodic review of all mandates, rules, and regulations affecting local districts. Such mandates, rules, and regulations should be broad in scope providing great flexibility in implementation, eased or reduced during periods when state supporting funds are unavailable or reduced, and eliminated if not of benefit to educational opportunities and outcomes. All mandates shall be subject to a sunset provision.

District Rationale: The district requested creation of a Committee on Mandate Review that would include a representative group to examine all aspects of current, newly proposed and the process for future educational mandates. The group would provide a comprehensive view of mandates, including complete costs of all parties; implementation resources required; duplication and recommendations for removal; existing waiver process participants; and recommendations to improve and simplify meaningful use of the mandate waiver process, that enhances abilities for districts to apply for and gain greater local control of education (not waivers which create greater burdens for both districts and ISBE). Additionally, legislators and ISBE will create an estimated financial note process with greater visibility of all projected costs of all stakeholders for all future mandates being considered by legislators. Lastly, the inclusion of a timing or sunset provision for all mandates, so that there is visibility to the current purpose of new mandates and an understanding of future demands and needs that may change and thereby allowing for understanding if certain mandates should continue or be allowed to naturally expire or transition into a different condition.

This is a current legislative priority of districts 115, 67, and 65 and this effort is to expand knowledge of the working being done with ED-RED and other parties to include IASB and the other states' school boards to create greater momentum for the cause of reducing the mandate burdens and all of the elements surrounding the process.

Resolutions Committee Analysis: The Resolutions Committee believed many of the points raised in the resolution on mandates are currently reflected in IASB Position Statement 6.02. Position Statement 6.02 was amended to include additional language the district brought forth.

 The Resolutions committee RECOMMENDS DO ADOPT.

DISTRICT ORGANIZATION AND ELECTIONS

8. Financial Contribution for School Board Elections

Position Statement 7.07 – Election Schedules

Submitting District: Indian Prairie School District 204

7.07 Election Schedules School Board Elections non-partisanship

The Illinois Association of School Boards shall continue to support the non-partisan election of school board members at a non-partisan election. IASB strongly believes that school board candidates should not solicit, accept, or receive either a donation or financial contribution from special interest groups, political action committees or political parties.


District Analysis: School board elections must remain non-partisan. School boards are not a place for politics. Rather a school board's job is to maintain the interest of the community and its students. The IASB Code of Conduct has 12 standards and principles. IASB Code of Conduct #12 defines a school board member's "primary work" as "clarifying the district purpose, direction and goals, and monitoring district performance". This is accomplished

through effective governance. Effective governance is negatively impacted if a school board candidate is influenced by special interest groups, PACS or political parties.

The Foundational Principles of Effective Governance clearly state - "As a corporate entity charged by law with governing a school district, each school board sits in trust for its entire community." The Foundational Principles further state - "A board in touch with community-wide concerns and values will serve the broad public good rather than being overly influenced by special interests." IASB Code of Conduct #1 states that board members will "represent all school district constituents honestly and equally and refuse to surrender my responsibilities to special interest or partisan political groups". IASB Belief Statement 5 states "The Illinois Association of School Boards believes strongly in the non-partisan election of local school boards." Having partisan elections is inconsistent with the Fundamental Principles of Effective Governance, IASB Code of Conduct, and IASB Belief Statement 5.

Having special interest groups, PACs and political groups influencing an election also undermines IASB policy 6.01 (local control) which discourages federal and state courts and agencies from depriving local school districts of decision-making powers. Partisan elections encourage national and state political conflicts into local governance. Federal and State political organizations, PACs and special interest groups would use local school board elections as a means to gain influence in local government elections. Recent changes to allow partisan school board elections in other States make it imperative to reaffirm the importance of public education remaining non-partisan and locally focused. Therefore, this position statement needs to be amended.

Resolutions Committee Analysis: The Resolutions Committee agreed to add non-partisanship to the title and to add a section regarding school board candidates not accepting contributions from partisan groups.

 The Resolutions Committee RECOMMENDS DO ADOPT.

DO NOT PRESENT

9. School Construction Grants Continuing Appropriation

10. Child Safe Gun Storage

11. Funding for School Security

12. Special Education Funding and Task Force

13. Charter Schools At Risk Students

14. Charter Funding Methodology

15. Charter Renewal Process

16. Style Guide for Gender Neutral Language

Per the IASB Constitution that has been approved by the IASB Board of Directors, the Resolutions Committee has the authority to recommend Do Adopt, Do Not Adopt or Do Not Present a Resolution. The following Resolutions were recommended as Do Not Present at the Resolutions Committee meeting in August and will not be presented at Delegate Assembly. They are included in this report as informational only.

9. School Construction Grants Continuing Appropriations

Submitting District: Mercer County CUSD #404

Statement of Resolution: The Illinois Association of School Boards shall support and advocate for legislation that mandates the State of Illinois allocate School Construction Grant funds EVERY YEAR, and that such funding should be dispersed to school districts based on criteria of 1) a district's "percent fully funded" number, based on the Evidence Based Funding Model, 2) a district's borrowing capacity, 3) a district's EAV per pupil, and 4) age of existing educational facilities (not to include sports facilities).

Resolutions Committee Analysis: Because this resolution was similar to the new Resolution - Capital Grant Fund for School Buildings, the two were combined into one resolution, which will be forwarded to the Delegate Assembly.

⊗ The Resolutions Committee RECOMMENDS DO NOT PRESENT

10. Child Safe Gun Storage

Submitting District: Glen Ellyn School District 41

Statement of Resolution: The Illinois Association of School Boards shall support and advocate for legislation which strengthens child safe gun storage laws in the state of Illinois, requiring gun owners to store firearms, whether they are loaded or unloaded, in a securely locked container, if a person under the age of 18 has unrestricted access to the location where it is stored.

Illinois prohibits any person from storing or leaving his or her firearm unlocked and accessible to a minor under the age of 14 if that person knows or has reason to believe that the minor under the age of 14 who does not have a Firearm Owner's Identification ("FOID") card is likely to gain access to the firearm and the minor causes death or great bodily harm with that firearm.

Resolutions Committee Analysis: Under current Resolutions Committee Special Rules, proposals that are substantially the same as the proposed position or belief statement that failed to pass the Delegate Assembly the prior year must receive a two-thirds affirmative vote from the Resolutions Committee to be presented at the Delegate Assembly. That threshold was not met, and a motion to Do Not Present prevailed. Due to this motion, the district can resubmit this resolution, or one substantially similar next year, and it will not have to meet the two-thirds threshold.

⊗ The Resolutions Committee RECOMMENDS DO NOT PRESENT

11. Funding for School Security

Submitting Districts: Lake Forest CHSD and Lake Forest School District 67

Statement of Resolution: The Illinois Association of School Boards shall support federal legislation with state legislative support to create a national fund for the next 10 years to support all costs of a comprehensive school security approach, including but not limited to: Cameras, Technology, Infrastructure, Security Personal, Training & Ongoing Yearly Staffing & Maintenance. This fund would be available to all schools along with federal and state resources to assist in best practices, implementation, and monitoring for continued improvements so as to create the greatest possible path for security to our most vulnerable aged population.

Resolutions Committee Analysis: The committee agreed with several points in this resolution and combined the language with another resolution (School Safety Fund) to provide an amendment to current Position Statement 2.27.

30 ⊗ The Resolutions Committee RECOMMENDS DO NOT PRESENT

12. Special Education Funding & Task Force

Submitting Districts: Lake Forest CHS District 115
Lake Forest School District 67

Statement of Resolution: The Illinois Association of School Boards shall support a more aggressive stance on improving the current federal and state funding for all special education responsibilities currently and in the future for our Illinois school districts. Additionally, creating a task force to examine and report on the best practices of special education and adjusting current funding procedures to remove competing incentives to schools to choose less desired educational methods.

Resolutions Committee Analysis: While the committee agreed with many ideas presented in the resolution, they felt it was already addressed in the current Position Statement 2.04, and the task force section is unclear. The committee recommends submitting the resolution in the future with additional specifics regarding the task force.

⊗ The Resolutions Committee RECOMMENDS DO NOT PRESENT

13. Charter Schools At-Risk Students

Submitting District: Woodland Community Consolidated School District 50

Statement of Resolution: The Illinois Association of School Boards shall urge the adoption of legislation that defines the special expectations of charter schools to educate at-risk students, including the requirement that the charter school's programs and operations be specifically designed to attract and services at-risk students and that the charter school be required to report to the public its progress in achieving these expectations.

Resolutions Committee Analysis: While the committee agreed with the district and understands the difficult situation faced, the committee believes this resolution duplicates current Position Statement 1.17. The language of the position statement is identical to what the district presented as a belief statement. IASB will continue to advocate for the ideals submitted in the resolution.

⊗ The Resolutions Committee RECOMMENDS DO NOT PRESENT

14. Charter Funding Methodology

Submitting District: Woodland Community Consolidated School District 50

Statement of Resolution: The Illinois Association of School Boards shall "Urge the adoption of legislation that creates a methodology for the funding of State Authorized Charter School which shall not have a negative financial impact of the host district, particularly in the spirit of evidence-based funding and which shall minimize the anti-consolidation effects of charter school authorization."

Resolutions Committee Analysis: While the committee agreed with the district and understands the difficult situation faced, the committee believes this resolution duplicates current Position Statement 2.25. The language of the position statement is identical to what the district proposed as a belief statement. IASB will continue to advocate for the ideals submitted in the resolution

⊗ The Resolutions Committee RECOMMENDS DO NOT PRESENT

15. Charter Renewal Process

Submitting District: Woodland Community Consolidated School District 50

Statement of Resolution: The Illinois Association of School Boards shall "Urge the adoption of legislation that allows for participation of the host school district in the charter school renewal process for State Authorized Charter Schools."

Resolutions Committee Analysis: While the committee agreed with the district and understands the difficult situation faced, the committee believes this resolution duplicates current Position Statement 1.16. The language of the position statement is identical to what the district submitted as a belief statement. IASB will continue to advocate for the ideals submitted in the resolution.

⊗ The Resolutions Committee RECOMMENDS DO NOT PRESENT

16. Style Guide for Gender Neutral Language

Submitting District: Aptakisic-Tripp CCSD 102

Statement of Resolution: The Illinois Association of School Boards shall adopt a style guide for proposed legislation and PRESS review that eliminates gendered pronouns and replaces them with direct reference to the role being referenced in the document (e.g., the superintendent or designee would always be referenced as such and never as he/she). Additionally, references to "each" or "both" genders would be replaced with "all" genders. References to "opposite" gender would be replaced with "not of the same" gender.

This style guide should be immediately implemented in new, proposed legislation and in all updates to PRESS Policy as the policies come up for review, either through the regular review process or as a policy is revised.

Resolutions Committee Analysis: The Committee feels the submission is an internal business function best addressed with the Board of Directors and does not direct the Association's advocacy efforts. A request for consideration will be sent to the IASB President, Simon Kampwerth.

⊗ The Resolutions Committee RECOMMENDS DO NOT PRESENT

CURRENT POSITION STATEMENTS DELETIONS AND AMENDMENTS

The Illinois Association of School Boards' resolutions process results in the adoption of several new position statements each year. The IASB Constitution (Article X, Resolutions, Section 3, Annual Review) and the Resolution Committee special rules, requires that the Resolutions Committee "annually review all position statements and resolutions in force."

Please review the following recommendations. Some position statements are no longer needed because the objective has been accomplished, some are issues that may never be accomplished, and some simply are no longer relevant because of the passage of time.

1.10 Every Student Succeeds Act Student Information Sharing Military Recruitment (D)

The Illinois Association of School Boards shall work with ~~the National School Boards Association and other coalitions state and federal organizations~~ to urge Congress and the General Assembly of Illinois to, ~~regarding the Every Student Succeeds Act~~, replace the opt-out burden on parents with an opt-in provision with regard to the requirement of secondary schools to disclose student information to military recruiters. (Adopted 2005; Amended 2016)

Rationale: Amend. Position has been updated numerous times to reflect changes to the Federal law and new administration renames of the education section of the law. Amendment suggestions will negate the need for an amendment as each administration renames the statute.

1.11 School Attendance Days (D)

~~The Illinois Association of School Boards shall support a policy variance by the Illinois State Board of Education to allow Unit School Districts the option to stagger the start and end date of schools within their district based on developmental and educational appropriateness, without penalty to state aid appropriations, provided that all students in the district meet required student attendance requirements. (Adopted 2004)~~

Rationale: Delete. Section 105 ILCS 5/10-19 of the School Code provides that "Each school board shall annually prepare a calendar for the school term..." Illinois State Board of Education (ISBE) allows school districts to adopt calendars for underlying schools to follow different calendars, as long as each school's calendar meets the minimum number of attendance day requirements set forth in law. If a school district adopts a district calendar allowing for different calendars for buildings or otherwise, the district must officially code for reporting purposes, based on what the majority of students are doing that day. This information effectively addresses the intent of the position statement, making it no longer necessary.

2.08 Permissive Rate Equalization (D)

~~The Illinois Association of School Boards shall urge the Illinois General Assembly to equalize taxing authority without referendum of dual and unit districts in all funds so that the unit districts' authority would be equal to the sum of the dual districts' tax rate. (Adopted 1981; Amended 1986; Reaffirmed 1988)~~

Rationale: Delete. 105 ILCS 5/27-2 establishes the maximum property tax rates for school districts. Several school funding models, post 1965 have been adopted resulting in changes to this law, increasing the statutory maximums over time. In addition to changes in the school funding formula, Illinois relies on local property taxes for the bulk of the funding for our schools, over 60%. Enactment of the Property Tax Extension Limitation Law (PTELL) in 1992 impacted rates that determine the bulk of the local share of school funding. The enactment of the Evidence Based Funding Formula (EBF) in 2017, utilizes evidence-based education practices as the driver of state resources for schools. It is unlikely that this rate equalization directive remains applicable in 2022 given the impact of PTELL and the funding formula based upon an adequacy target, utilizing investment cost factors that reflect the general intent of this position. Given our current funding realities, significant data analyses to study the impact of an automatic statutory increase in the maximum rate for unit school districts would be required to carry out this directive and would likely find it inapplicable.

2.19 School Construction Grant Index (D)

~~The Illinois Association of School Boards shall support legislation that would amend Section 5-5 of 105 ILCS 230 to calculate the grant index in the school construction program for each of those school districts that consolidate or join for a cooperative high school after July 1, 2006 and utilize whichever grant index is highest for the newly consolidated district or cooperative high school rather than a composite index of all districts involved. (Adopted 2006)~~

Rationale: Delete. The provision for access to grants for Cooperative High Schools (105 ILCS 5/10-22.22c and 105 ILCS 230/5-5) remained untouched in the recent amendments to the School Construction Grant Program in PA 102-0723 (HB 3637). Position Statement 2.19 includes references applicable to school districts seeking facilities for cooperative high schools planning to build after 2006, therefore not eligible for conditional grant awards for projects not previously promised funding through the 2004-2006 grant entitlement process. Amendments to the Act in PA 102-0723, do not change the provision "The average grant index of those school districts shall be used as the grant index for the newly reorganized district or cooperative high school" that this position seeks. However, given that the School Construction Grant program experienced a comprehensive amendment, thoroughly discussed including a task force and much legislative deliberation, it is unlikely that this position statement can be realized.

~~2.21 Non-Resident Student Tuition (D)~~

~~The Illinois Association of School Boards shall support legislation to allow legally enrolled students who have become non-residents of the district to attend the school as a non-resident student, tuition-free, only until the end of the grading period in which the student was determined to be a non-resident. The legislation should allow students who are seniors in high school, and legally enrolled on the first day of school to continue in the district, tuition free, only until the end of that school year. (Adopted 2007; Reaffirmed 2008)~~

~~**Rationale:** Delete. 105 ILCS 5/10-20.12a already provides that if a student becomes a non-resident during a school term, the student must be permitted to attend school without paying tuition until the end of the term.~~

~~2.43 Property Tax Cap Expiration (D)~~

~~The Illinois Association of School Boards shall support a change in State law to create a four-year sunset on the implementation of the Property Tax Extension Limitation Law (PTELL) in each county in which PTELL has been enacted. The four-year sunset would also apply to the enactment of PTELL in any county approving PTELL after the effective date of the legislation. Any desire to extend PTELL beyond the four years would require the County Board to again place the question on the ballot and receive a positive majority of votes in the next general election. (Adopted 2004; Reaffirmed 2006, 2007)~~

~~**Rationale:** Delete. PTELL has been in force for nearly 30 years, making the provisions of this position statement, not only unlikely, but in addition to changes that have been enacted over time, completely unworkable.~~

~~2.47 PTELL — Debt Service Extension Base (D)~~

~~The Illinois Association of School Boards shall support legislation (currently House Bill 1341) to modify the Debt Service Extension Base (DSEB) formula established by the Property Tax Extension Limitation Law (PTELL) to allow the limited number of school districts that do not have DSEB to have one established for them creating more equity among districts affected by the PTELL and equal opportunity in school funding. (Adopted 2011)~~

~~**Rationale:** Amend. Removed reference to specific legislation from 2011.~~

~~2.48 PTELL No Penalty For Under Levy (A & D)~~

~~The Illinois Association of School Boards shall support legislation that allows school districts to levy an amount less than the Property Tax Extension Limitation Law (PTELL) formula would allow without penalty in future years. This would require that when a district “under” levies, the district will have the ability to reassess the reduced levy taken in a given year and recover the full entitled levy for a period of three years from the effective date of the reduced levy. A district will not be entitled to reassess the reduced levy once the three-year limit has expired. (Adopted 2012; Amended 2017)~~

~~**Rationale:** Delete. PA 102-0895 (SB 1975) provides a version of this initiative. Since the adoption of this position statement IASB staff has been vigilant in having the issue introduced in various bills since 2012. The version adopted in PA 102-0895,~~

35 ILCS 200/18-190.7 enacts many of the provisions in this position statement with some limitations. Most importantly, it enacts what has been sought by this position statement, allowing school districts that choose to abate through a process of “under levy” and recapture, i.e. “aggregate extension limit” means the taxing district’s last preceding aggregate extension if the district had utilized the maximum limiting rate permitted without referendum for each of the 3 immediately preceding levy years.

~~2.54 State And Local Federal Tax Deduction (A)~~

~~The Illinois Association of School Boards shall work with the National School Boards Association and other coalitions state and federal organizations to defeat any legislation or regulation that would eliminate the federal income tax deduction for state and local taxes. (Adopted 1985)~~

~~**Rationale:** Amend. Broaden definition of Coalition removing NSBA and review regarding recent federal tax law.~~

~~2.58 Transportation For Private School Students (D)~~

~~The Illinois Association of School Boards shall pursue and support legislation amending 105 ILCS 5/29-4 of the Illinois Compiled Statutes (School Code) to require schools other than public to conform to public school attendance dates and times as needed to minimize busing costs, or pay the additional costs as a result of scheduling differences in busing students attending those schools. (Adopted 1995)~~

~~**Rationale:** Delete. To date, legislation has not been brought forward on this issue. Given the complexity and unlikely success compelling private schools and charter schools to conform to the public school’s schedule called for in this position statement, deletion of Position Statement 2.58 is recommended.~~

~~4.01 Self-Insure Risk (Z)~~

~~The Illinois Association of School Boards shall propose legislation which would allow school districts, by board resolution, to self-insure the risk previously covered by surety bonds. (Adopted 1993)~~

~~**Rationale:** Delete. Due to changes surrounding tort immunity since this position statement has been adopted and the fact that it has been nearly 30 years since adoption without any updates deletion is recommended for Position Statement 4.01.~~

~~5.12 School District Police Force (D)~~

~~The Illinois Association of School Boards shall support legislation that would allow any school district who previously established a professional police force to re-establish a police force with all the duties and responsibilities of local law enforcement agencies. (Adopted 2019)~~

~~**Rationale:** Delete. The position statement was adopted to provide Peoria CUSD 150 with IASB support, with the hope that it would help them address the issue in their area. Because of its narrow scope, it could be deleted at this time.~~

~~6.10 Design Profession Selection~~

~~The Illinois Association of School Boards shall support legislation in the Illinois General Assembly amending or repealing the Local Government Professional Services Selection Act, or any other applicable laws, rules, or~~

~~regulations, to the extent necessary to permit Illinois school boards to solicit, and to permit licensed architects, engineers, and land surveyors to submit cost proposals for these professional services as part of a school board's design professional selection process. (Adopted 1997)~~

Rationale: Delete. Earlier this year, the Service Associates Executive Committee contacted IASB staff and leadership requesting deletion. The Committee has had several discussions about the Qualifications Based Selection process as it pertains to Position Statement 6.10 and on the design profession selection process. The following rationale was provided by the Service Associates. Whereas IASB Service Associates represent a wide range of expertise, offering a wealth of knowledge to the Association and its member school boards by providing advice and information to IASB staff and directors on legislative and administrative matters:

- Therefore, since architects and engineers are called on to provide professional opinions, advice, direction and oversight to the planning, design, maintenance, and upkeep of the facilities and grounds that are dedicated to the education of Illinois students, it is distinctly to the advantage of local boards of education to select these licensed professional advisors on the basis of their expertise, experience, and unique capabilities, exclusive of the pressures of limiting their time and value brought about by lowest initial understanding of the cost of services.
- Therefore, once the architects and/or engineers determine the specific nature and scope of work necessary to meet or exceed the needs and desires of the district, the open and competitive nature of construction bidding will afford the district the most economical price, for the planned work

or project. Once a design professional has been properly selected through the Qualification Based Selection (QBS) Process, the district is free to negotiate the cost of services with the selected firm in a professional manner.

- Thus, the two-step process of hiring a design professional to ensure quality and value and then competitively bidding construction and work will deliver the best outcome of meeting the quality/value needs at the lowest cost.
- School districts are well networked, including via IASB and Illinois ASBO, and school district administrators typically contact other school districts as to learn what those districts are paying for services associated with their specific scope. This QBS Process has been adopted by local, state, and federal agencies across the nation in response to verified success and testimony to best represent the public client interest in quality, time, and cost.

~~6.21 E-Learning Election Days (Z)~~

~~The Illinois Association of School Boards shall support and encourage legislation that would allow school districts to use an e-learning day or remote learning day in lieu of closing a school or the district on an election day, during a public health response requiring use of a school, or on any other day during which a school is mandated to be used for a public function during school hours. (Adopted 2020)~~

Rationale: Delete. A school district is allowed to conduct E-Learning Days due to their facilities being used as a polling place. We can delete this position statement as we achieved successful enactment. 105 ILCS 5/10-20.56 <https://www.ilga.gov/legislation/publicacts/102/102-0697.htm>

CURRENT POSITIONS INDEX

Abatements for Home Builders (2.46).....	30	Impact Aid (Student Housing) (2.39).....	26
Administrative Caps (6.12).....	35	Impact Fees for Residential Development (2.39).....	30
Alternative Schools (2.15).....	27	Indigenous People Curriculum Inclusion (1.20).....	25
Annexing District Requirements (7.03).....	37	ISBE Oversight Agreement (2.22).....	28
Background Checks-Substitute Teachers (5.13).....	34	ISBE Rules and Regulations Review (6.07).....	35
Bidding Contracts — Local Bidders (6.16).....	35	Life Safety Fund Use (2.60).....	31
Bilingual Education (6.13).....	35	Limited Bill Introductions (3.03).....	32
Bilingual Education Options (1.13).....	25	Local Control (6.01).....	34
Board Member Involvement (3.01).....	32	Local Control Pandemic (6.22).....	36
Board Member — Travel Reimbursement (4.02).....	33	Local Legislative Visits (3.07).....	32
Board Rights (5.01).....	33	Local Tax Collection and Distribution (2.13).....	27
Bond and Interest Levy (2.40).....	30	Local Taxes on School Districts (2.41).....	30
Budget Stability for School Districts (3.09).....	32	Longitudinal Data Systems (1.19).....	25
Business Enterprises-Minority Owned (4.05).....	33	Mandate Cost and Periodic Review (6.19).....	36
Candidate Support (3.02).....	32	Multi-County School District GSA Offset (2.23).....	28
Cannabis Sales (2.62).....	32	Non-Public School Funding (2.56).....	31
Capital Funding for School Construction (2.11).....	27	Non-Public Student Reporting (2.57).....	31
Categorical Reductions Prospective Only (2.24).....	28	Non-Resident Student Tuition (2.21).....	28
Changes in School Accounting Practices (2.37).....	30	P.E. Exemption for Show Choir (1.04).....	24
Charter School-Renewal of Charters (1.16).....	25	Pension — Normal Cost Shift (2.50).....	31
Charter Schools-At Risk Students (1.17).....	25	Periodic Review of State and Federal Mandates (6.02).....	35
Collective Bargaining (5.03).....	33	Permissive Rate Equalization (2.08).....	26
Constitutional Amendment on School Funding (2.20).....	27	PTELL — Debt Service Extension Base (2.47).....	31
Constitutional Convention Support (6.15).....	35	PTELL — No Penalty for Under Levy (2.48).....	31
Corporate Personal Property Replacement Tax (2.05).....	26	Physical Education (1.03).....	24
Curricular Material Determination (1.02).....	24	Polling Places in Schools (7.08).....	37
Data Utilization (3.06).....	32	Preschool Programs (1.06).....	24
Design Profession Selection (6.10).....	35	Pre-service Teacher Education and Licensure in Literacy (5.16).....	34
Detachment from Unit District (7.04).....	37	Prevailing Wage Act (5.05).....	33
Discipline for Special Education Students (1.07).....	24	Priority and Support (2.01).....	26
District Reorganization (7.01).....	36	Property Tax Assessment and Collection (2.28).....	29
EAV Adjustments — Timely Notification (2.49).....	31	Property Tax Base (2.29).....	29
Educational Labor Relations Board Procedures (6.03).....	35	Property Tax Cap (2.33).....	29
Educational Programs (1.01).....	24	Property Tax Cap — GSA Calculation (2.34).....	29
Effective Date and State Board Rules and Regulations (3.05).....	32	Property Tax Classification (2.35).....	29
E-Learning Election Days (6.21).....	36	Property Tax Cap Expiration (2.43).....	30
E-Rate Discount Program (2.55).....	31	Property Tax Rate Increases (2.42).....	30
Elected State Board of Education (3.08).....	32	Public Question Voting Dates (7.05).....	37
Election Schedules (7.07).....	37	Railroad Crossings (6.06).....	35
Energy Savings Funding and Borrowing (2.53).....	31	Reorganize Board From 28 to 40 Days (7.12).....	37
ESP Contracts (5.06).....	33	Remote-Virtual School Board Open Meetings (5.17).....	34
Every Student Succeeds Act — Military Recruitment (1.10).....	25	Residential Placement Costs (2.09).....	26
Evidence-Based Funding Model (2.36).....	29	Sales Tax for School Districts (2.45).....	30
Expand Broadband Internet Access (3.10).....	32	School as Polling Place Reimbursement (7.09).....	37
Fair Labor Standards Act (6.14).....	35	School Attendance Days (1.11).....	25
Freedom of Information Act Changes (6.17).....	36	School Ballot Format (7.06).....	37
Funding for Differentiated Instruction (1.12).....	25	School Board Member Training (4.03).....	33
Funding Mandated Programs (2.03).....	26	School Board Elections-Seating of New Members (7.10).....	37
Funding Sources (2.02).....	26	School Board Elections-Terms (7.11).....	37
Funding Special Education Programs (2.04).....	26	School Construction Grant Index (2.19).....	27
General Assembly Rules (3.04).....	32	School Construction Grant Program (2.18).....	27
Health and Sex Education Curriculum (1.21).....	25	School District Police Force (5.12).....	34
Healthy Environmental Land Use (2.63).....	32	School District Reorganization Voting Requirements (7.02).....	37
Homeless Student Transportation (6.18).....	36	School Employee Strikes (5.10).....	34
Home Schooling Policy (6.09).....	35	School Facility Occupation Tax (2.51).....	31
Illinois Educational Labor Relations Act (5.07).....	34	School Funding and Taxation Reform (2.17).....	27

School Safety Grant Program (2.27)	28	Summer School Funding (2.12).....	27
School Safety-Traffic Zones (6.20)	36	Tax Assessment Schedules (2.07).....	26
Self-Insure Risk (4.01)	33	Tax-Exempt Bond Use (2.59)	31
Site Development (2.23)	29	Tax Increment Financing (2.31)	31
Special Education Student Transportation Cost (2.26)	28	Tax Increment Financing (2.52).....	29
Standardized Test Procedures (1.08).....	24	Tax Law and Assessment Practices (2.38)	30
Standing on Tax Appeals (2.30).....	29	Tax Levy Amendments (2.14).....	27
Statement of Affairs (4.04).....	33	Teacher Prep-Reading Instruction (5.14)	34
State Aid Payments (2.10).....	27	Teacher Salaries (Length of Contract) (5.02).....	33
State and Federal Grant Carryover (2.61).....	32	Teacher Shortage (5.15).....	34
State and Local Federal Tax Deduction (2.53).....	31	Tenure Repeal (5.09)	34
State Authorized Charter School Funding (2.25)	28	Third Party Contracting (5.11).....	34
State Board Communication (6.04).....	35	Tort Immunity Fund (2.16).....	27
Statutory Job Descriptions (6.11).....	35	Transportation for Private School Students (2.58).....	31
Student Academic Placement (1.14).....	25	Truth in Taxation (2.44).....	30
Student Assessment (1.09)	24	Unemployment Compensation (Substitute Teachers) (5.04)	33
Student Discipline Practices (1.18).....	25	Virtual Charter Schools (1.15).....	25
Student Retention and High School Completion (1.05)	24	Workers' Compensation Law (5.08)	34
Students on Public Aid (6.08)	35	Zoning Hearing Participation (6.05).....	35

CURRENT POSITIONS

EDUCATIONAL PROGRAMS

1.01 Educational Programs

The Illinois Association of School Boards shall urge its member districts to develop educational programs so as to maximize educational opportunities for students by fully utilizing teacher and staff potential, community resources, and physical facilities. The goal of each district shall be to serve the interest, talents, and needs of each child through an outstanding well-balanced program. The Association shall also encourage its members to increase their awareness of the Mental Health Code (405 ILCS 49/15) which supports developments and implementation of a plan to incorporate social and emotional standards as part of the Illinois Learning Standards. School personnel are encouraged to implement trauma-responsive practices to support student success within a trauma-responsive school framework. (Adopted 1959; Amended 1988, 2009, 2019)

1.02 Curricular Material Determination

The Illinois Association of School Boards shall support the right and responsibility of each local school board to determine its curricular content including opposing any mandated curriculum. (Adopted 1981; Amended 1983, 1988, 2001, 2013, 2020)

1.03 Physical Education

The Illinois Association of School Boards shall support modifications to existing state mandates which shall allow boards of education to establish time requirements and appropriate exemptions for physical education at the K-12 level. (Portions Adopted 1982, 1986; Reaffirmed 1984, 1987; Amended 1988, 1995, 2013)

1.04 P. E. Exemption For Show Choir

The Illinois Association of School Boards shall attempt to have legislation passed that would amend 105 ILCS 5/27-6 of the School Code of Illinois to grant an additional exemption for students, grades 9-12, enrolled in an ongoing Show Choir program for credit. (Adopted 2012)

1.05 Student Retention And High School Completion

The Illinois Association of School Boards shall urge Congress and the Illinois General Assembly to commit the appropriate resources and develop programs that would reduce the dropout rate throughout the state of Illinois with specific emphasis on early intervention in the elementary level and continuous intervention at the secondary school level to facilitate graduation. (Adopted 1986; Amended 2003)

1.06 Preschool Programs

The Illinois Association of School Boards shall support full funding of early childhood programs operated by public schools as a priority with legislation providing new monies for both staffing and infrastructure costs associated with early childhood programs for preschool children, at-risk infants and toddlers, and grants for parental training. (Adopted 1986; Amended 2001, 2006, 2007, 2016)

1.07 Discipline For Special Education Students

The Illinois Association of School Boards shall develop and implement a legislative agenda at the Federal and State levels which urges the adoption of legislation easing the legal restrictions imposed on local school boards for disciplining students enrolled in special education programs, including the suspension and expulsion of such students, and providing for a less restrictive access to records of transferees due to expulsion. (Adopted 1994; Amended 1995)

1.08 Standardized Test Procedures

The Illinois Association of School Boards shall urge the Illinois State Board of Education to contract with a national testing company to develop a state assessment test that will test the Illinois Learning Standards on a yearly basis in compliance with, and only testing those areas required by, the federal Every Student Succeeds Act. Further IASB shall support legislation to:

- Require that the test be given no later than October of each year with results received by local school districts no later than December of that same year;
- Provide that assessments include both an annual overall performance measure as well as a system of formative classroom-level assessments that are linked to desired standards;
- Require that the test will remain the same for 10 years with only changes in the test items to maintain security;
- Require that the cut scores be set before the test results are tabulated, leaving the score ranges the same from year to year and from grade to grade; and
- Expedite and fully fund test development and implementation of an appropriate assessment instrument for English language learners.

(Adopted 2002; Amended 2003, 2008, 2016; Reaffirmed 2011, 2019)

1.09 Student Assessment

The Illinois Association of School Boards shall support legislation that will modify required State student assessments, so testing does not go beyond what is required by federal law, and that prohibits the Illinois State Board of Education from pursuing activities designed to expand student assessment without legislative approval. Further, the Association shall support efforts to modify the Illinois and federal student assessment processes so that they will reduce costs to schools, the state, and therefore taxpayers;

- Enhance student achievement;
- Increase student instructional time;
- Facilitate test score comparability within and across state lines;
- Fairly test students who are English language learners so that their academic progress can be accurately assessed regardless of their fluency;
- Return test results in a manner that will allow school districts to maximize student learning;

- Comply with the federal accountability mandate tied to testing;
- Maintain a needed emphasis on the Illinois Learning Standards; and
- Develop a reporting process that reflects a school’s progress beyond simply student assessment scores.

(Adopted 2002; Amended 2008; Reaffirmed 2011, 2019)

1.10 Every Student Succeeds Act — Military Recruitment

The Illinois Association of School Boards shall work with the National School Boards Association and other coalitions to urge Congress and the General Assembly of Illinois to, regarding the Every Student Succeeds Act, replace the opt-out burden on parents with an opt-in provision with regard to the requirement of secondary schools to disclose student information to military recruiters. (Adopted 2005; Amended 2016)

1.11 School Attendance Days

The Illinois Association of School Boards shall support a policy variance by the Illinois State Board of Education to allow Unit School Districts the option to stagger the start and end date of schools within their district based on developmental and educational appropriateness, without penalty to state aid appropriations, provided that all students in the district meet required student attendance requirements. (Adopted 2004)

1.12 Funding For Differentiated Instruction

The Illinois Association of School Boards shall seek administrative and legislative actions calling for the provision of separate and sufficient new monies to support programs of differentiated instruction for those students identified as having exceptional talents and abilities, permitting these students to reach their potential. Such student talents and abilities may be in areas that expand beyond the core curricula. To ensure efficiency and productivity in the implementation of these programs, school districts should be provided sufficient flexibility in the acquisition and expenditure of such State funds. (Adopted 2007)

1.13 Bilingual Education Options

The Illinois Association of School Boards shall request the Illinois State Legislature to pass legislation to amend the current Illinois School Code to make Transitional Bilingual Education optional and not mandatory. (Adopted 2008)

1.14 Student Academic Placement

The Illinois Association of School Boards shall support local school district and parent collaboration, evaluation and decision-making regarding the grade-level placement of students based upon their academic, social, and emotional maturity and readiness to advance. When parental advancement requests deviate from normal school advancement, school districts maintain the authority to evaluate and place students. (Adopted 2010; Reaffirmed 2011)

1.15 Virtual Charter Schools

The Illinois Association of School Boards shall encourage the Illinois State Board of Education to develop regulations

that ensure State-authorized virtual charter schools meet the full needs of Illinois students and follow the intent of current State laws prohibiting the use of public funds for profit-driven educational firms. (Adopted 2013; Amended 2020)

1.16 Charter School — Renewal Of Charters

The Illinois Association of School Boards shall urge adoption of legislation that allows for participation of the host school district in the charter school renewal process for State Authorized Charter Schools. (Adopted 2019; Reaffirmed 2020, 2021)

1.17 Charter Schools — At-Risk Students

The Illinois Association of School Boards shall urge the adoption of legislation that defines the special expectations of State Authorized Charter Schools to educate at-risk students, including the requirement that the State Authorized Charter School’s program and operations be specifically designed to attract and service at-risk students, and that the State Authorized Charter School be required to report to the public its progress in achieving these expectations. (Adopted 2019; Reaffirmed 2020, 2021)

1.18 Student Discipline Practices

The Illinois Association of School Boards shall oppose legislative and rulemaking initiatives that enact statewide student discipline policies. The IASB encourages school districts to consider policies and procedures that develop sound discipline practices which may:

- Ensure a safe, responsive and effective instructional environment.
- Strive to meet the social, emotional, and behavioral needs of all Illinois students.
- Strive to expedite investigations in response to alleged student misconduct and communicate findings and determinations to parents/guardians.

(Adopted 2014)

1.19 Longitudinal Data Systems

The Illinois Association of School Boards shall support legislation allowing local districts to enter into the necessary student data sharing agreements to build, maintain, and utilize local longitudinal data systems in order to improve their student outcomes including college and career success. (Adopted 2014)

1.20 Indigenous People Curriculum Inclusion

The Illinois Association of School Boards shall support legislation to include the study of Native Americans/Indigenous People for Social Studies content and U.S. History. (Adopted 2021)

1.21 Health And Sex Education Curriculum

The Illinois Association of School Boards shall support and advocate for local school district control of content and curriculum for health and sex education courses offered in their districts. (Adopted 2021)

FINANCING PUBLIC EDUCATION — STATE

2.01 Priority And Support

The Illinois Association of School Boards shall urge the Governor and General Assembly of Illinois to establish education as the number one priority of state government, to increase funding of education to such levels as would be necessary to implement the constitutional requirement that the state have primary responsibility for financing the system of public education, including full funding of the Evidence-Based Funding formula. (Portions Adopted 1973, 1977, and 1986; Amended 1988, 2020; Reaffirmed 2000, 2004, 2006, 2012, 2014)

2.02 Funding Sources

The Illinois Association of School Boards shall support the enactment of additional sources of state revenue if, after thorough examination of state funding priorities, it is determined that such additional taxes are necessary. (Adopted 1975; Reaffirmed 1987, 2014; Amended 1988)

2.03 Funding Mandated Programs

The Illinois Association of School Boards believes that legislation encroaching upon local and lay control of the public schools should be curtailed, and, therefore:

- Shall oppose programs or services mandated by the Illinois General Assembly, the State Board of Education, or any other State agency, unless there is clear evidence of need for the mandate and the Illinois General Assembly provides non-local revenues to fully fund the additional costs of those programs;
- Shall urge the members of the General Assembly to strictly comply with the State Mandates Act, including specifying and labeling in the descriptions of legislation containing unfunded mandates that such mandates occur, and to refrain from passing any legislation which contains an exemption from the Act, and urge the Governor to veto any such legislation that may reach the Governor's desk;
- Shall urge State agencies and commissions that adopt regulations accompanying legislative mandates to specify required outcomes and criteria for determining compliance, and allow local districts to determine the specific methods and procedures by which required outcomes will be accomplished. Required time lines for accomplishment should reflect consideration of the human and material resources and amount of deliberation and development necessary to accomplish the mandate;
- Shall support legislation that causes all statutory and regulatory educational mandates to sunset if sufficient funding is not provided to implement such mandates and requirements. Local school districts may choose to continue to implement the mandated programs voluntarily until such time that the General Assembly appropriates the funding necessary to cover the costs of the required programs.

(Adopted 1976; Amended 1988, 1989, 2001, 2005, 2013; Reaffirmed 1980, 1991, 1994, 1999, 2002, 2009, 2014)

2.04 Funding Special Education Programs

The Illinois Association of School Boards shall urge the Congress of the United States to adequately fund Public Law 94-142 (Individuals with Disabilities Education Act) commensurate with the mandates required by the Act; and:

- Shall strongly encourage the State of Illinois to totally fund with new monies, in a timely manner, the extra costs of educating children with special needs including transportation and accessibility costs;
- Shall seek changes in current practice to fund local districts for special education professional personnel at 51% of the prior year's average salary for such professionals;
- Shall continue to oppose any requirement that local public school districts pay room and board costs for any handicapped child placed in private facilities;
- Shall encourage the state to create a new line item with funding from new dollars that school districts could request a one-time grant from, if a high-need child enrolls, or is identified, in the district after September 30 of the school year; and
- Shall support modifications to state laws that would equalize the reimbursement provisions so funds would be distributed through a placement neutral process.

(Portions adopted 1977, 1980, 1986; Amended 1988, 2000, 2001, 2019 Portions Reaffirmed 1985, 1986, 2002, 2021)

2.05 Corporate Personal Property Replacement Tax

The Illinois Association of School Boards shall oppose any attempt to reduce the Corporate Personal Property Replacement Tax revenues provided by the current Act. (Adopted 1981)

2.06 Impact Aid (Student Housing)

The Illinois Association of School Boards shall support legislation reinstating Impact Aid to school districts where there are students residing in housing provided on state property from which no property taxes are received. The Impact Aid shall be based on the number of students generated from the state property. (Adopted 1986)

2.07 Tax Assessment Schedules

The Illinois Association of School Boards shall seek and support legislation to promote the beneficial realignment of tax assessment dates and school levy deadlines. (Adopted 1988; Reaffirmed 1998)

2.08 Permissive Rate Equalization

The Illinois Association of School Boards shall urge the Illinois General Assembly to equalize taxing authority without referendum of dual and unit districts in all funds so that the unit districts' authority would be equal to the sum of the dual districts' tax rate. (Adopted 1981; Amended 1986; Reaffirmed 1988)

2.09 Residential Placement Costs

The Illinois Association of School Boards shall inform the General Assembly and Governor's Office that children who are wards of the State create a significant impact on local school district budgets when they are placed in temporary shelters and foster homes. Further, the State shall provide 39 100% of the cost of these placements. The Association:

- Shall work to increase the financial incentives to those local school districts which provide alternatives to residential placement for those students;
- Shall initiate and support legislation that will require the Department of Children and Family Services to involve local school districts in any plans for group placements of children in those districts and that funds for educating the placed youngsters must be earmarked (appropriated, planned for) in the agency's budget prior to finalizing any plan; and
- Shall seek and support legislation for the State of Illinois to provide funds to local school districts for purchasing or constructing additional classrooms that are required to provide instruction for students who reside in state facilities located within the district.

(Adopted 1991; Amended 2001)

2.10 State Aid Payments

The Illinois Association of School Boards shall support legislation that requires the State of Illinois to make state aid funding formula payments to school districts, on a monthly basis, during the entitlement year in which they are appropriated. Furthermore, the Illinois Association of School Boards shall support legislation that requires the State of Illinois to pay interest at the current legal rate on any payments which are late. (Adopted 1991; Reaffirmed 2000, 2014; Amended 2011, 2020)

2.11 Capital Funding For School Construction

The Illinois Association of School Boards shall actively work with the Illinois General Assembly and the Illinois State Board of Education to increase capital funding for public school infrastructure improvement and development. The IASB shall advocate that the General Assembly study and consider additional forms of financial revenue for school construction needs, including but not limited to, sales tax revenue. Any new revenue shall supplement current school construction funds, not supplant them. (Adopted 1994; Amended 1998, 2006; Reaffirmed 2007, 2014)

2.12 Summer School Funding

The Illinois Association of School Boards shall support legislation to provide adequate funding to school districts to provide summer school "at risk" academic programs. (Adopted 1996)

2.13 Local Tax Collection And Distribution

The Illinois Association of School Boards shall seek legislation to amend the tax code, or other prescriptive procedures, to minimize the punitive effects of delinquent collection and disbursement to districts of tax moneys raised by local levy. In the event tax monies are not collected or disbursed as required by State law, it shall be the county's obligation to reimburse the taxing district for any loss incurred. (Adopted 1996; Amended 1999)

2.14 Tax Levy Amendments

The Illinois Association of School Boards shall seek legislation to provide that a duly constituted Board of Education may

submit an amended tax levy to avail itself of potential additional revenue through a change and increase in district EAV (Equalized Assessed Valuation), provided the original levy was properly filed on time, based upon the best information available at the time of filing, and the change in EAV has occurred since the filing of the original levy. (Adopted 1996)

2.15 Alternative Schools

The Illinois Association of School Boards shall support adequate State funding for regional alternative schooling programs. (Adopted 1997)

2.16 Tort Immunity Fund

The Illinois Association of School Boards shall oppose legislation that seeks to limit a school district's legitimate use of the tort immunity fund. This includes amendments to the Local Government and Governmental Employees Tort Immunity Act that would prohibit the issuance of bonds or the levying of taxes by a school board to fund the costs of complying with equitable remedies or relief, or with an injunction agreed to by the school board or ordered by any court. (Adopted 1998)

2.17 School Funding And Taxation Reform

The Illinois Association of School Boards shall oppose school funding and tax reform proposals unless the State guarantees the payment of property tax relief grants will be made in a timely fashion with no loss of funds to the school district, and that school districts have continued access to local property tax revenues through levies and referenda. (Adopted 2004; Amended 2005, 2020; Reaffirmed 2014)

2.18 School Construction Grant Program

The Illinois Association of School Boards shall continue to support the current School Construction Grant Program and its provisions for grant applications, grant entitlements, grant awards, and local school district authority to select architects, engineers, contractors, and laborers. All school districts with an approved school construction grant entitlement shall be paid the amount of the entitlement in its entirety before a new school construction program can be implemented. School districts shall receive a priority ranking within 90 days of the end of the current year's application cycle. The Illinois State Board of Education shall priority rank, by grant year, all school districts that have been waiting for longer than 90 days for school construction grant funds. (Adopted 2006, Amended 2014, Reaffirmed 2015)

2.19 School Construction Grant Index

The Illinois Association of School Boards shall support legislation that would amend Section 5-5 of 105 ILCS 230 to calculate the grant index in the school construction program for each of those school districts that consolidate or join for a cooperative high school after July 1, 2006 and utilize whichever grant index is highest for the newly consolidated district or cooperative high school rather than a composite index of all districts involved. (Adopted 2006)

2.20 Constitutional Amendment On School Funding

The Illinois Association of School Boards shall support passage of an amendment to the Illinois Constitution that

would make education a fundamental right, would make it a par- amount duty for the State to provide a thorough and efficient system of public education, and that would provide that the State has the preponderant financial responsibility for financing the system of public education. (Adopted 2006; Reaffirmed 2007, 2014)

2.21 Non-Resident Student Tuition

The Illinois Association of School Boards shall support legislation to allow legally enrolled students who have become non-residents of the district to attend the school as a non-resident student, tuition-free, only until the end of the grading period in which the student was determined to be a non-resident. The legislation should allow students who are seniors in high school, and legally enrolled on the first day of school to continue in the district, tuition free, only until the end of that school year. (Adopted 2007; Reaffirmed 2008)

2.22 ISBE Oversight Agreement

The Illinois Association of School Boards shall work to modify state statutes governing Illinois State Board of Education (ISBE) school district oversight panels or finance authorities. Statutory changes should include, but not be limited to, the following:

- Unless called for by the local school district, an oversight panel or finance authority shall not be imposed without a rigorous set of criteria proving the school district will not or cannot serve the needs of its students, staff and community;
- Clear benchmarks and goals shall be included in the establishment of an oversight panel or finance authority and once substantially met, the oversight panel or finance authority shall be dissolved;
- Bonding authority and issuance must remain the responsibility of the elected school board so that the duration of the oversight can be minimal;
- Progress toward benchmarks and goals must be reviewed and shared with the school district under oversight on a regular basis including any reasons or criteria for inability to make progress. Review should also recommend any modifications needed to achieve success;
- Due process and review by the Attorney General must be afforded school districts when appropriate; and
- ISBE authority to establish oversight panels or finance authorities shall not be broadened to facilitate imposition of a panel or authority or to expand their oversight once put in place.

(Adopted 2009; Amended 2010)

2.23 Multi County School District GSA Offset

The Illinois Association of School Boards shall support legislation to modify calculation for multi-county PTELL (Property Tax Extension Limitation Law) school districts which have experienced a loss of state aid for current and prior years due to

an estimate of Equalized Assessed Value (EAV) utilized by the county providing the limiting rate to the Illinois State Board of Education (ISBE) for use in calculating a District's base funding minimum. (Adopted 2010; Amended 2020)

2.24 Categorical Reductions Prospective Only

The Illinois Association of School Boards shall support legislation requiring that any reductions in line item funds for categorical payments which are subject to reimbursement by the State (e.g. transportation or special education) shall be prospective only and shall not affect such line item costs incurred by a school district prior to such reduction but not yet claimed or approved for reimbursement. (Adopted 2011)

2.25 State Authorized Charter School Funding

The Illinois Association of School Boards shall urge adoption of legislation which would create a new methodology for the funding of State Authorized Charter Schools which would not have a negative financial impact on the host district, particularly in the spirit of evidence-based funding. With respect to State authorized virtual charter schools, further limit the withholding of State funds from host school districts in proportion to the per pupil expenditure used for building maintenance, classroom supplies, transportation, safety and security, and other costs unique to "brick and mortar" schools. For all State-authorized charter schools, require that proof of continuing enrollment and attendance be submitted quarterly, with prorated refunds to the host school district upon withdrawal of students from the charter school. (Adopted 2012; Amended 2013, 2014, 2019; Reaffirmed 2016, 2017, 2018, 2020)

2.26 Special Education Student Transportation Cost

The Illinois Association of School Boards shall support legislative, administrative, or legal remedies to limit and equalize cost for Special Education Student Transportation. (Adopted 2014)

2.27 School Safety Grant Program

The Illinois Association of School Boards shall advocate for the creation and funding of a school safety grant program at the state level that would assist school districts in the hiring of School Resource Officers (SROs) or school security personnel for the protection of students and staff. SROs in this instance shall meet the definition in section 10-20.67 of the School Code. School security personnel may include off-duty law enforcement officers or a law enforcement officer who has retired within the previous five years. School security personnel may carry a firearm in a school if they continue receiving the same ongoing firearm training as active police officers. Priority in the distribution of grants shall be based on both geography (school districts with lengthy response times from first responders) and financial need (Tier I and Tier II districts based on the Evidence-Based Funding model in that order) would receive priority in the awarding of the grants. (Adopted 2019)

FINANCING PUBLIC EDUCATION — LOCAL

2.28 Property Tax Assessment And Collection

The Illinois Association of School Boards shall oppose the assessment and collection of property taxes at the statewide level. (Adopted 1987)

2.29 Property Tax Base

The Illinois Association of School Boards shall oppose any reduction in a district's access to local property tax revenue and shall oppose legislation that would erode the property tax base to educate children in the state of Illinois. (Adopted 1987; Amended 1988, 2001; Reaffirmed 2005, 2006, 2016)

2.30 Standing On Tax Appeals

The Illinois Association of School Boards shall support legislative action to enable public school districts, in Cook County specifically, to (1) receive notices of assessment appeals in excess of \$100,000; (2) become participants in assessment reduction proceedings at the administrative and judicial levels; and (3) allow the refund to be credited toward future property tax payments. Further, the IASB urges that the necessary resources be made available in order to facilitate the timely processing of property tax appeal proceedings. (Adopted 1975; Amended 1988, 2000, 2005, 2006; Reaffirmed 1985)

2.31 Tax Increment Financing

The Illinois Association of School Boards shall support changes in the current Tax Increment Financing statute that will model adoption procedures after those established for Enterprise Zones, continue to provide definitions for terms such as "blighted" used in the statute, develop procedures for disbanding TIF areas that do not produce anticipated growth, remove the requirement that all taxing bodies participate equally, to be monitored by the TIF Joint Review Board at each of its scheduled meetings, reduce the financial impact of the TIF area so that the percentage loss of Equalized Assessed Valuation (EAV) involved in the TIF will not exceed twice the average loss of EAV to each taxing body, limit its use in new residential development, and make the recommendation of the Joint Review Board binding. (Adopted 1986; Amended 1990, 1997; Reaffirmed 2006, 2016)

2.32 Site Development

The Illinois Association of School Boards supports requiring builders and subdividers to dedicate land for school purposes or to make cash payments in lieu of such dedications and to allow cash payments to be used for operational expenses. (Adopted 1971; Amended 2004)

2.33 Property Tax Cap

The Illinois Association of School Boards shall oppose any limitation which would require school boards to have to go to referendum to gain authorization to extend taxes to limits previously authorized by the voters. The Association shall support legislation designed to:

- exempt the districts in counties under the Property Tax Extension Limitation Law (PTELL) from the restrictions

of the tax cap in their Fire and Life Safety, IMRF, Social Security and Tort Immunity funds;

- base the property tax cap on the Employment Cost Index (ECI) rather than the Consumer Price Index;
- base any such index (CPI or ECI) on a method for calculating average over time to lessen the unpredictability of tax capped local resources; and
- to establish a "floor" to PTELL to ensure that the allowable percentage increase in the extension cannot be less than the allowable percentage increase in the 1998 levy year.

(Adopted 1990; Amended 2001, 2002, 2006, 2009; Reaffirmed 1991)

2.34 Property Tax Cap — GSA Calculation

The Illinois Association of School Boards shall support legislation to modify the state aid calculation for school districts subject to PTELL (Property Tax Extension Limitation Law) such as that they are not penalized when successfully passing an operating fund rate increase referendum. (Adopted 2008; Amended 2020)

2.35 Property Tax Classification

The Illinois Association of School Boards shall oppose any reduction in real estate assessment for residential property which is not offset on a one-to-one ratio. (Adopted 1991; Reaffirmed 2016)

2.36 Evidence-Based Funding Model

The Illinois Association of School Boards believes that adequate funding must be provided for each student in order to guarantee the opportunity for an appropriate public education, and therefore supports the Evidence-Based Funding Model for state aid distribution. This funding model meets the following principles supported by IASB:

1. It takes into account the cost associated with delivering quality, research-based programming, geographic conditions, and student needs. Fully funding districts would ensure adequate funding for districts to locally determine and deliver appropriate and effective educational experiences to every student.
2. It provides for a stable, reliable, and predictable commitment of revenue.
3. It is a function of the actual cost of providing an appropriate education based on research, data, and current best practices.
4. It places high priority upon achieving the goal of equity in providing financial resources to local school districts.
5. It does not reduce the access of school districts to the local property tax base.
6. Funding differentials for various levels of schooling are based on verified costs.
7. Consideration is given to regional differences in the cost of providing an appropriate education.
8. The calculation of the number of students coming from disadvantaged backgrounds should be based on current, verifiable data.
9. The size of a school district is important only to the extent that a district provides an appropriate education.

10. A specified local tax effort is required to qualify for state aid.

11. Authority for changing a district's aggregate tax levy is retained by the local board of education.

(Adopted 1990; Amended 1996, 2008, 2014, 2016, 2020; Reaffirmed 2001, 2012)

2.37 Changes In School Accounting Practices

The Illinois Association of School Boards shall oppose legislation or rulemaking proposing cosmetic and costly changes in the school accounting practices or fiscal year, including but not limited to, mandatory accrual basis accounting, major program determination, depreciation allocation, and management's discussion and analysis. (Adopted 1992; Amended 2003)

2.38 Tax Law And Assessment Practices

The Illinois Association of School Boards shall support legislation to create uniformity and equality in Illinois property tax laws regarding assessment practices. (Adopted 1993; Reaffirmed 2002)

2.39 Impact Fees For Residential Development

The Illinois Association of School Boards shall participate in the development and passage of statewide enabling legislation allowing local boards of education to impose residential development impact fees with the option of local municipal control through intergovernmental cooperation. (Adopted 1994; Reaffirmed 1996, 1998)

2.40 Bond And Interest Levy

The Illinois Association of School Boards shall attempt to have legislation passed that would permit a school district to increase the bond and interest levy to recover taxes lost from an adverse Property Tax Appeal Board Decision, that caused the district to expend operating funds to amortize debt. (Adopted 1994)

2.41 Local Taxes On School Districts

The Illinois Association of School Boards shall support legislation that would exempt public schools from all taxes imposed by state, federal, and units of local government. They shall neither seek to deprive or deplete public schools of their funds. Each public school district shall be issued its own district's State and Federal Tax Exemption Identification Number for such exemption. It shall be the responsibility of the taxing body to notify the agency collecting the tax of its exemption and assure its implementation. (Adopted 1996; Reaffirmed 2001, 2008; Amended 2004)

2.42 Property Tax Rate Increases

The Illinois Association of School Boards shall support legislation that would require that new property tax rates levied immediately following successful passage of tax rate increases be used as the calculating rate and extended as required under the School Code (105 ILCS 5/17-3.2). (Adopted 2002)

2.43 Property Tax Cap Expiration

The Illinois Association of School Boards shall support a change in State law to create a four-year sunset on the

implementation of the Property Tax Extension Limitation Law (PTELL) in each county in which PTELL has been enacted. The four-year sunset would also apply to the enactment of PTELL in any county approving PTELL after the effective date of the legislation. Any desire to extend PTELL beyond the four years would require the County Board to again place the question on the ballot and receive a positive majority of votes in the next general election. (Adopted 2004; Reaffirmed 2006, 2007)

2.44 Truth In Taxation

The Illinois Association of School Boards shall seek a modification in the Truth in Taxation Notice that reflects the natural economic appreciation effect of changes in property values when reporting the percentage increase or decrease over the previous year's tax levy. (Adopted 2006)

2.45 Sales Tax For School Districts

The Illinois Association of School Boards shall advocate that the General Assembly study and consider legislation allowing school districts access to additional forms of financial revenue, both state and local sources, including but not limited to sales tax revenue. Further, any form of additional revenue for schools must provide that school districts determine the fund(s) in which to place the additional revenue. (Adopted 2006)

2.46 Abatements For Home Builders

The Illinois Association of School Boards shall support legislation to amend the Illinois Property Code (35 ILCS 200/18-165, et seq.) to enable Boards of Education to develop criteria for awarding abatements of school property tax to individual homebuilders. Said legislation shall provide rural school boards that are struggling with declining enrollments and loss of assessed valuation with a tool to stimulate the growth of both tax base and population base of their districts. (Adopted 2008)

2.47 PTELL — Debt Service Extension Base

The Illinois Association of School Boards shall support legislation (currently House Bill 1341) to modify the Debt Service Extension Base (DSEB) formula established by the Property Tax Extension Limitation Law (PTELL) to allow the limited number of school districts that do not have DSEB to have one established for them creating more equity among districts affected by the PTELL and equal opportunity in school funding. (Adopted 2011)

2.48 PTELL No Penalty For Under Levy

The Illinois Association of School Boards shall support legislation that allows school districts to levy an amount less than the Property Tax Extension Limitation Law (PTELL) formula would allow without penalty in future years. This would require that when a district "under" levies, the district will have the ability to reassess the reduced levy taken in a given year and recover the full entitled levy for a period of three years from the effective date of the reduced levy. A district will not be entitled to reassess the reduced levy once the three-year limit has expired. (Adopted 2012; Amended 2017)

FINANCING PUBLIC EDUCATION — OTHER

2.49 EAV Adjustments — Timely Notification

The Illinois Association of School Boards shall support legislation to require timely notification between county assessors of substantial adjustments to assessed values for a taxing district that has assessed property in multiple counties. (Adopted 2011)

2.50 Pension-Normal Cost Shift

The Illinois Association of School Boards recognizes that legislation to sensibly resolve Illinois' current pension crisis must be fully compliant with prevailing actuarial scientific standards in order to achieve fully-funded and sustainable pension funds. The Illinois Association of School Boards therefore shall not support a "cost-shift" to local districts as a true sensible solution to the pension burden. (Adopted 2013)

2.51 School Facility Occupation Tax

The Illinois Association of School Boards shall support an amendment to State Statute 55 ILCS 5/5-1006.7 School Facility Occupation Tax, to include the purpose to purchase or lease technology to aid instruction, education, or efficiency of the school district. (Adopted 2014)

2.52 Tax Increment Financing

The Illinois Association of School Boards shall support changes to the Tax Increment Financing statute to include the following: a municipality cannot reset a TIF district, which would extend the life of the TIF beyond the 23 years. (Adopted 2014; Reaffirmed 2016)

2.53 Energy Savings Funding & Borrowing

The Illinois Association of School Boards shall recommend to the legislature that a bill be passed that allows districts to borrow or otherwise obtain money without referendum for the sole and specific purpose of purchasing and installing energy saving equipment relating to the utility usage (water, gas, and electricity). (Adopted 2018)

FINANCING PUBLIC EDUCATION — FEDERAL

2.54 State And Local Federal Tax Deduction

The Illinois Association of School Boards shall work with the National School Boards Association and other coalitions to defeat any legislation or regulation that would eliminate the federal income tax deduction for state and local taxes. (Adopted 1985)

2.55 E-Rate Discount Program

The Illinois Association of School Boards shall urge Congress and the Federal Communications Commission to continue to support discount programs, including but not limited to the "E-Rate" program created in the Telecommunications Act of 1996, to provide affordable Internet access, distance-learning, and other educational programs for school districts and libraries. (Adopted 1998)

2.56 Non-Public School Funding

The Illinois Association of School Boards opposes payment of state funds directly or indirectly to non-public elementary and secondary schools. Specifically, the Association is opposed to the use of any form of "Educational Voucher," "Tax Deduction" and "Tax Credit" plan at the state or national level. (Portions Adopted 1970, 1975, 1982; Amended 1988; Reaffirmed 2006, 2012)

2.57 Non-Public Student Reporting

The Illinois Association of School Boards shall support legislation to require that non-public schools receiving the benefit of public funds or services, submit to the Illinois State Board of Education an annual report including the names, ages, and addresses of all students enrolled in their schools. (Adopted 1980)

2.58 Transportation For Private School Students

The Illinois Association of School Boards shall pursue and support legislation amending 105 ILCS 5/29-4 of the Illinois Compiled Statutes (School Code) to require schools other than public to conform to public school attendance dates and times as needed to minimize busing costs, or pay the additional costs as a result of scheduling differences in busing students attending those schools. (Adopted 1995)

2.59 Tax Exempt Bond Use

The Illinois Association of School Boards shall oppose any reduction by the Federal Government in the amount of tax exempt bonds which can be issued. In addition to this continuing opposition, IASB shall explore alternatives available should such limitation be forthcoming at the Federal level. This would include but not be limited to income tax credits for individuals, commercial bonds property casualty companies, etc., to provide incentives within the State of Illinois for the purchase of said bonds. (Adopted 1989)

2.60 Life Safety Fund Use

The Illinois Association of School Boards shall support legislation that allows the State Board of Education to approve the use of monies generated from the health/life safety tax levy or the sale of health/life safety bonds for building projects that, while not specifically listed as a State Board approved project, will directly result in the improved safety of the students and/or community. Specifically, such funds shall be eligible to cover the costs for the following purposes: 1) repair or replacement of property such as school sidewalks, driveways, parking lots and playground equipment, in instances when a specific safety hazard is demonstrated by a licensed architect or engineer; 2) mandated alterations to facilities and school property pursuant to requirements of the Federal Americans with Disabilities Act; and 3) to provide air conditioning and climate control in the classrooms, and to provide for the lease and/or purchase of air-conditioning equipment under the tax for leasing (including lease purchase and installment purchase) of educational facilities. (Adopted 1989; Reaffirmed

44 1991; Amended 1993, 2006)

2.61 State And Federal Grant Carryover

The Illinois Association of School Boards shall encourage the state and federal governments to remove restrictions on grant programs which currently require local school districts to return grant fund balances back to the state. (Adopted 1991)

2.62 Cannabis Sales

The Illinois Association of School Boards shall introduce and support legislation that would allocate 20% of state tax revenues from cannabis sales to public education programs that support youth development, violence prevention, and health education. These funds shall be divided equitably across the state based on the Disproportionately Impacted Area (DIA) that determine the R3 funding. (Adopted 2021)

2.63 Healthy Environmental Land Use

The Illinois Association of School Boards shall urge the Congress of the United States to provide federal funding to the school districts for landscaping and infrastructure improvements to mitigate the effects of environmental problems. These may include, but not limited to, rain gardens, pollinator gardens, stormwater detention areas, trees, and perennial plants whose root structure can help soil erosion, and sidewalks, bike paths, and covered bike parking to encourage students and staff to use active transportation to get to school. (Adopted 2021)

LEGISLATIVE ACTIVITY

3.01 Board Member Involvement

The Illinois Association of School Boards shall continue its legislative involvement and encourage increased legislative activity by local school board members at the district, division, and state levels while providing leadership in guiding those board members in their efforts to seek public support of legislation essential to good school government. (Portions Adopted 1974, 1981; Amended 1988; Reaffirmed 2006)

3.02 Candidate Support

The Illinois Association of School Boards shall actively encourage and assist school board members to effectively evaluate positions of legislative candidates relative to public education and to support those candidates who have demonstrated understanding and support for the principles of school management to ensure the best education for public school students in Illinois. (Adopted 1975; Reaffirmed 1986; Amended 2006)

3.03 Limited Bill Introductions

The Illinois Association of School Boards shall encourage the Illinois General Assembly to limit the quantity of legislation introduced in each two-year period to allow time for each bill to be researched, debated, and thoroughly investigated before action by the General Assembly. (Adopted 1987; Reaffirmed 2012)

3.04 General Assembly Rules

The Illinois Association of School Boards shall support changes in the operating procedures of the Illinois General Assembly which would promote maximum

exchange of information between legislators and interested citizens and ensure enlightened debate on the merits of all proposed bills, and take the action necessary to prevent legislation from being changed by amendments which are not germane to the original purpose of the bill, or establish a time limit for such amendments sufficient to avoid last minute changes in the final weeks of a legislative session. (Portions Adopted 1980, 1984; Amended 1988; Reaffirmed 2012)

3.05 Effective Date And State Board Rules & Regulations

The Illinois Association of School Boards shall encourage the Illinois General Assembly to allow a minimum of one year lead time for implementation of any regulation or legislation increasing costs in public schools. Any such changes to existing educational programs should not be implemented until the final regulations have been adopted by the State Board of Education. (Adopted 1981; Amended 1993; Reaffirmed 2012)

3.06 Data Utilization

The Illinois Association of School Boards shall support legislation requiring the State Board of Education and the State Superintendent to base rules, regulations, and recommendations regarding legislation affecting public schools on empirical research, which shall be made available to the Illinois General Assembly and the interested public. (Adopted 1987)

3.07 Local Legislative Visits

The Illinois Association of School Boards shall support and encourage each local Board of Education throughout the State of Illinois to make a “good faith” effort to initiate, undertake, and make an in-person visit with their local legislators in order to discuss specific issues and proposed legislation affecting local school districts. Further resolve that conducting any such visits will be part of any Awards Program adopted by the IASB that recognizes outstanding leadership and development activities by local Boards of Education. (Adopted 1995; Reaffirmed 2006)

3.08 Elected State Board Of Education

The Illinois Association of School Boards shall support legislation or other appropriate action requiring that the members of the Illinois State Board of Education be elected on a regional basis. (Adopted 2002)

3.09 Budget Stability For School Districts

The Illinois Association of School Boards shall support legislation requiring the Illinois General Assembly to determine the amount of funding for educational entitlements and General State Aid no later than March 31 (3 months prior to the start of the budget year) and enact a biennial budgetary cycle. Once the amount of funding for educational entitlements is determined, the General Assembly shall be required to vote on the funding in a stand-alone piece of legislation. (Adopted 2010; Reaffirmed 2011; Amended 2012, 2016)

3.10 Expand Broadband Internet Access

The Illinois Association of School Boards shall actively present, support and advocate for legislation that expands broadband internet access for families across the State of Illinois. (Adopted 2021)

BOARD OPERATIONS AND DUTIES

4.01 Self-Insure Risk

The Illinois Association of School Boards shall propose legislation which would allow school districts, by board resolution, to self-insure the risk previously covered by surety bonds. (Adopted 1993)

4.02 Board Member — Travel Reimbursement

The Illinois Association of School Boards shall support legislation which will allow members of Boards of Education to be reimbursed for mileage for school board meetings held in compliance with the Illinois Open Meetings Act and for events regarding school district staff. Mileage reimbursement would be paid at the federally allowable travel reimbursement rate. (Adopted 2008)

4.03 School Board Member Training

The Illinois Association of School Boards shall oppose any legislation that includes additional requirements or expansion of mandatory training of school board members. The IASB encourages local boards of education to model continuous improvement by pursuing all professional development and training opportunities. IASB, with its unique combination of expertise and resources, is uniquely in the position to be the primary agency responsible for school board member training and professional development as recognized by Article 23 of the Illinois School code, and any such legislation requiring school board member training shall specifically list the IASB as a training provider. (Adopted 2008; Amended 2012, 2020)

4.04 Statement Of Affairs

The Illinois Association of School Boards shall support legislation that allows a school district to publish any notice, agenda, record, or other information or material required by law electronically instead of in a newspaper. (Adopted 2016)

4.05 Business Enterprises — Minority Owned

The Illinois Association of School Boards shall support legislation amending sections of statute that regulate contracting out for services to allow school districts to consider any goals set to address social responsibility, including preferences for businesses owned by minorities, women, persons with disabilities, and veterans, in selecting companies to service contracts. (Adopted 2019)

BOARD – EMPLOYEE RELATIONS

5.01 Board Rights

The Illinois Association of School Boards supports local boards of education's rights to determine and control, as duly elected representatives of the community, the employment, dismissal, and staff reduction of certificated and non-certificated employees. To this end, the Association shall support statutory, rules, and regulations changes that will:

1. Enable the initial placement of employees on the salary schedule without regard to years of experience or graduate credit;
2. Allow for greater flexibility in staffing patterns to improve efficiency and effectiveness of programs;
3. Maintain the tenure rights of teachers in cooperatives in a single district but not in multiple districts; and
4. Allow school districts to take action on reductions in force up to 60 calendar days following the date elementary and secondary appropriations bills become law.

(Portions adopted 1976, 1979, 1980, 1983, 1984, 1988; Amended 1988, 1996, 2006, 2012; Reaffirmed 1992, 2011)

5.02 Teacher Salaries (Length Of Contract)

The Illinois Association of School Boards believes that teacher salaries should be determined at the local level; if teacher salary increases are legislatively mandated, they should be linked to an increase in the length of the teacher contract year for purposes to be determined locally. (Adopted 1985; Reaffirmed 2012)

5.03 Collective Bargaining

The Illinois Association of School Boards shall strongly oppose legislation that diminishes the local school board's ability to collectively bargain with employees and shall encourage the General Assembly to refrain from passing legislation and the Illinois State Board of Education or State Superintendent of Schools from promulgating administrative rules or issuing guidance documents that tips the balance of the bargaining process in favor of employee bargaining units. The Association shall continue to oppose any change in the collective bargaining law which fails to protect the rights of students, employees, taxpayers, and boards of education and their administrative staffs. (Adopted 1981; Amended 1985, 2001, 2020; Reaffirmed 2012)

5.04 Unemployment Compensation (Substitute Teachers)

The Illinois Association of School Boards shall support legislation which would exempt substitute teachers from being eligible for unemployment compensation. (Adopted 1986; Reaffirmed 2012)

5.05 Prevailing Wage Act

The Illinois Association of School Boards shall work to repeal legislation that regulates wages of laborers, mechanics, and other workers employed by school districts and those under contract for work being done in school districts, or amend the Prevailing Wage Act to exempt school districts from its scope, and advocate for any flexibilities that may reduce the costly burden of the Prevailing Wage Act. (Adopted 1978; Amended 1982, 1990, 2011, 2019; Reaffirmed 1985, 1988, 1996, 2009, 2012, 2013, 2016)

5.06 ESP Contracts

The Illinois Association of School Boards shall support legislation that allows local school boards to determine locally all contractual arrangements for education support personnel. (Adopted 1990)

5.07 Illinois Educational Labor Relations Act

The Illinois Association of School Boards shall support the proposed amendment to the Illinois Educational Labor Relations Act, Section 10, which provides that an employer's duty to bargain over specified matters does not include a duty to bargain over a decision to reduce the number of employees and the impact of a reduction of employees. (Adopted 1993; Reaffirmed 2012)

5.08 Workers' Compensation Law

The Illinois Association of School Boards shall actively support legislation to reduce the costs of Workers' Compensation. (Adopted 1993; Reaffirmed 2012)

5.09 Tenure Repeal

The Illinois Association of School Boards shall seek reform of the School Code to eliminate contractual continued service for teachers as currently provided by 105 ILCS 5/24-11. (Adopted 1995; Reaffirmed 2012)

5.10 School Employee Strikes

The Illinois Association of School Boards shall strongly seek and support legislation forbidding public school employees from striking. The Association shall also work with legislators, the Illinois State Board of Education, and the teachers' unions to develop alternatives to striking, including mediation, and binding arbitration. (Adopted 1996; Amended 2009; Reaffirmed 2012)

5.11 Third Party Contracting

The Illinois Association of School Boards shall strongly oppose legislation or rulemaking that regulates and restricts the ability of school boards to contract with third-parties for the provision of non-instructional services. The Illinois Association of School Boards shall seek to repeal or amend the provisions of the School Code which unreasonably restrict the ability of school boards to enter into contracts with third-parties for the provision of non-instruction services. (Adopted 2012)

5.12 School District Police Force

The Illinois Association of School Boards shall support legislation that would allow any school district who previously established a professional police force to re-establish a police force with all the duties and responsibilities of local law enforcement agencies. (Adopted 2019)

5.13 Background Checks Substitute Teachers

The Illinois Association of School Boards shall support and encourage legislation that will develop a centralized process for Regional Superintendent Offices to submit certification results for each other to use in the hiring process for substitute teachers in their respective region. (Adopted 2019)

5.14 Teacher Prep-Reading Instruction

The Illinois Association of School Boards shall support initiatives in teacher preparation programming that prepare teachers to be trained in scientifically proven methods of reading instruction that promote student literacy. (Adopted 2020)

5.15 Teacher Shortage

The Illinois Association of School Boards shall support efforts to direct the Illinois State Board of Education to expand the issuance of provisional teacher licenses to all curricular areas. (Adopted 2020)

5.16 Pre-Service Teacher Education And Licensure In Literacy

The Illinois Association of School Boards shall advocate for legislation mandating the Illinois State Board of Education require pre-service teachers seeking licensure in the areas listed complete at least one undergraduate level literacy education course solely dedicated to scientifically proven methods of reading instruction. Before being granted licensure in the following areas, individuals must receive a passing score on the most recently published Foundations of Reading Exam using cut scores in the formal standard setting process. Licensure areas that should meet these requirements are: Early Childhood Education, Early Childhood Special Education, Elementary Education, English Language Arts, Middle Grades Language Arts, Reading Specialist, Reading Teacher, Special Education, Speech Language Pathologist, and English Language Learner Teachers. (Adopted 2021)

5.17 Remote-Virtual School Board Open Meetings

The Illinois Association of School Boards shall urge the Illinois General Assembly to pass legislation to allow school boards, and committees of school boards, subject to the Illinois Open Meetings Act to allow open or closed meetings to be conducted via audio or video conference, without the physical presence of a quorum of the members, so long as provisions are included: addressing verification of members present with full access and participation in the meeting; providing that public members attending in person at the location can observe all votes and discussion of the body; providing certain personnel are present at the posted meeting location; addressing the process for how votes are conducted to guarantee identification and proper recording; providing appropriate notice to news media and public regarding time, location, and methods of participation; providing appropriate verbatim record and recording of meetings are maintained and provided to the public; to remove restricting remote participation to only times of personal illness, disability, employment purposes, or family emergency. (Adopted 2021)

LOCAL - STATE - FEDERAL RELATIONS

6.01 Local Control

The Illinois Association of School Boards shall take all appropriate action to encourage members of the U.S. Congress, the Illinois General Assembly, related administrative agencies, and state and federal courts to refrain from introducing, supporting, or promulgating rules, regulations, and legislation which deprive local school districts of decision-making powers on matters in which there is not a clear and compelling state or national interest. In the event any such rule, regulation, or legislation is promulgated or adopted, the Association shall take all appropriate actions calling for amendment(s) to return the decision-making powers back to the local school district. (Adopted 1976; Amended 2014; Reaffirmed 2006, 2012, 2014, 2016)

6.02 Periodic Review Of State And Federal Mandates

The Illinois Association of School Boards shall support at the state and national level periodic review of all mandates, rules, and regulations affecting local districts. Such mandates, rules, and regulations should be broad in scope providing great flexibility in implementation, eased, or reduced during periods when state supporting funds are unavailable or reduced, and eliminated if not of benefit to educational opportunities and outcomes. (Adopted 1981; Reaffirmed 1985; Amended 1988)

6.03 Educational Labor Relations Board Procedures

The Illinois Association of School Boards shall work with the Illinois Educational Labor Relations Board to increase their sensitivity to the need for timely decisions and establish criteria to identify matters in need of expedited attention. Further, the Association shall utilize the legislative process to remove statutory barriers to timely and expedited decisions and support legislation to enhance the decision making process. (Adopted 1989)

6.04 State Board Communication

The Illinois Association of School Boards shall continue to work with the Illinois State Board of Education to provide opportunities throughout the state each fiscal year to render local boards of education the time to express their concerns as well as to discuss their position on various pertinent educational issues. (Adopted 1982; Amended 1988)

6.05 Zoning Hearing Participation

The Illinois Association of School Boards supports requiring planning commissions, zoning boards, and the governing bodies of the jurisdiction in which real estate developments or zoning changes are proposed to notify the school district affected about such proposals and hearings about them and, if any, about the effect of the proposed changes and developments before completing any action to approve or adopt such a change or development. (Adopted 1973; Reaffirmed 2006)

6.06 Railroad Crossings

The Illinois Association of School Boards urges the Illinois General Assembly, the Congress of the United States, state and federal commerce commissions, and railroad industries to continue working toward the installation of adequate warning devices at all railroad crossings maintained for public use in Illinois. (Adopted 1976; Reaffirmed 2006)

6.07 ISBE Rules And Regulations Review

The Illinois Association of School Boards shall encourage the Illinois State Board of Education to include school board members, administrators, and other practitioners on committees to review proposed rules and regulations. (Adopted 1990)

6.08 Students On Public Aid

The Illinois Association of School Boards shall seek and support legislation to mandate that students of families receiving State/Federal financial assistance maintain “regular” attendance as a stipulation for receipt of same. (Adopted 1995; Amended 2020)

6.09 Home Schooling Policy

The Illinois Association of School Boards shall support legislation to enact appropriate laws and policies to demonstrate that the education received by home-taught students is of sufficient quality to ensure appropriate transfer to schools that have current certification and recognition status from the Illinois State Board of Education. (Adopted 1996; Amended 1998; Reaffirmed 2000)

6.10 Design Profession Selection

The Illinois Association of School Boards shall support legislation in the Illinois General Assembly amending or repealing the Local Government Professional Services Selection Act, or any other applicable laws, rules, or regulations, to the extent necessary to permit Illinois school boards to solicit, and to permit licensed architects, engineers, and land surveyors to submit cost proposals for these professional services as part of a school board’s design professional selection process. (Adopted 1997)

6.11 Statutory Job Descriptions

The Illinois Association of School Boards shall oppose legislation which allows job descriptions for employees of school district to be placed into state law. (Adopted 1997)

6.12 Administrative Caps

The Illinois Association of School Boards shall not support Illinois State legislation concerning Administrative Caps and Superintendent’s Contracts as this legislation takes away local control from duly elected Boards of Education. Be it further resolved that IASB calls for the repeal of these provisions of PA 90-548 so that these provisions are again placed in the hands of local school boards. (Adopted 1998)

6.13 Bilingual Education

The Illinois Association of School Boards shall promote legislative action calling for the Illinois State Board of Education, the U.S. Department of Education, and school districts to study the alignment of, and full financial support of, the implementation of second language, native language, and bilingual education programs. (Adopted 2004)

6.14 Fair Labor Standards Act

The Illinois Association of School Boards shall support legislation at both the Federal and State levels to exempt school district employees from overtime and salary regulations as described in the Fair Labor Standards Act. (Adopted 2005)

6.15 Constitutional Convention Support

The Illinois Association of School Boards shall actively participate in promoting a Constitutional Convention for the State of Illinois when the question is submitted to the voters and shall begin planning strategy and marshalling resources for the promotion of a vote in favor of conducting the Constitutional Convention. (Adopted 2005; Reaffirmed 2006, 2007)

6.16 Bidding Contracts-Local Bidders

The Illinois Association of School Boards shall support legislation that allows the local Board of Education to award a contract, under certain circumstances, to a qualified 48bidder that may not be the lowest responsible bidder. The

bid must not be more than 2% over the lowest responsible bid and the bidder must be considered a local contractor by the local Board of Education. (Adopted 2006)

6.17 Freedom Of Information Act Changes

The Illinois Association of School Boards shall support legislation to modify the Freedom of Information Act (FOIA) to facilitate school districts' compliance with the Act and to remove unnecessary burdens on units of local government. The legislative changes should:

- Increase allowable FOIA response time from 5 business days to 10 business days.
- Exclude official school breaks in business day response time.
- Allow denials for commercial purposes.
- Allow denials for any request that is unduly burdensome.
- Clarify language that would allow a request to be denied if it is unduly burdensome to the public body if the public body deems compliance with the request would result in excessive response costs.
- Allow the imposition of reasonable fees regardless of the number of pages being provided
- Remove the balancing test between the public's interest and the employee's right to privacy in the privacy exception.
- Expand the evaluation exemption to cover all school employees.
- Exempt employment applications to protect the privacy of individuals that apply for high profile employment positions.
- Delete provisions requiring public bodies to write a virtual legal opinion as to why they are claiming an exemption.
- Delete provisions requiring public bodies to prepare a virtual legal pleading before being challenged for a denial.
- Limit public bodies' liability by limiting a court's inquiry to violations of the FOIA Act and not the content of information provided.
- Force the Public Access Counselor to defend its decisions before a court of law if a public body is sued.
- Allow public bodies to seek review of a binding opinion of the Public Access Counselor in the county in which they are located rather than just Sangamon or Cook Counties.

(Adopted 2010)

6.18 Homeless Student Transportation

The Illinois Association of School Boards shall support legislation conforming Illinois law with federal law, specifically related to 105 ILCS 45 and the requirement for school districts to transport homeless students beyond district boundaries. (Adopted 2012)

6.19 Mandate Cost And Periodic Review

The Illinois Association of School Boards shall support modifications to the Illinois State Mandates Act (30 ILCS 805) that will strengthen the ability of the Illinois State Board of Education (ISBE) to accurately and sufficiently provide timely information on the costs of mandates including input from local elected boards of education. In addition, the mandates report required for other local governments shall be required of ISBE to provide timely, updated information on the impact of new mandates as they are enacted. (Adopted 2013; Reaffirmed 2014)

6.20 School Safety — Traffic Zones

The Illinois Association of School Boards shall urge adoption of legislation that urges increased traffic-calming measures in front of all schools that could include but not be limited to:

1. Reduced speed limits to 20 mph or less within one block of the school from any direction on all federally designated municipal routes or Illinois Department of Transportation designated local roads.
2. Enhanced speed limit signs to increase motorist awareness.
3. Increased police enforcement of school zones, where feasible for local law enforcement agencies.
4. Other traffic-calming measures that mitigate speeds and cut-through traffic in neighborhoods (e.g. striping, islands, speed bumps, etc.).
5. Removing the designation "during school hours when children are present" from traffic signs or implementing other warning systems to accommodate after-school activities and use of facilities (e.g. playgrounds)

(Adopted 2019)

6.21 E-Learning Election Days

The Illinois Association of School Boards shall support and encourage legislation that would allow school districts to use an e-learning day or remote learning day in lieu of closing a school or the district on an election day, during a public health response requiring use of a school, or on any other day during which a school is mandated to be used for a public function during school hours. (Adopted 2020)

6.22 Local Control Pandemic

The Illinois Association of School Boards shall encourage members of the U.S. Congress, the Illinois General Assembly, related administrative agencies, and state and federal courts to take a regional approach in response to national health emergencies. (Adopted 2020)

DISTRICT ORGANIZATION AND ELECTIONS

7.01 District Reorganization

The Illinois Association of School Boards favors school district reorganization and consolidation intended to facilitate educational improvement rather than changes in district organization based only on enrollment or geographical location. Further, IASB shall oppose any future attempts by the Legislature, Governor, and/or State Board of Education to mandate, by statute or rules and regulations, the reorganization and consolidation of school districts. Reorganization and consolidation studies should be initiated by local citizens. In addition, IASB shall oppose legislation containing financial incentives based solely on district size or organizational pattern intended to force school district consolidation or reorganization. (Adopted 1962; Amended 1985; Reaffirmed 2006)

7.02 School District Reorganization Voting Requirements

The Illinois Association of School Boards shall seek, encourage, and support efforts for school district reorganization — in all forms — to include a requirement that before such reorganization is deemed passed, a majority vote of voters in each of the affected districts is necessary. (Adopted 1987; Amended 1988, 2006)

7.03 Annexing District Requirements

The Illinois Association of School Boards shall seek an amendment to Article 7 of The School Code providing that neither a petition initiated by the citizens of one school district nor a petition initiated by a local school board of education seeking to annex their entire school district or a portion of the school district above and beyond one (1) home to another should be permitted without the affirmative vote of the citizens of each of the school districts affected. Specifically, 105 ILCS 5/7-1 and 7-2 shall be amended to include the following language: “When a petition is initiated by two-thirds (2/3rds) of the registered voters in one school district seeking to annex said district in its entirety to another school district or school districts and the board of education of such receiving school district or school districts has not adopted a resolution agreeing to such annexation, such annexation, if approved by the regional board of school trustees, shall not become effective until it is approved in an election called for the purpose of voting on the question of the voters in each school district affected.”(Adopted 1988; Amended 1996, 2006; Reaffirmed 2000)

7.04 Detachment From Unit District

The Illinois Association of School Boards shall oppose any efforts to amend the Illinois School Code to allow for less restrictive procedures for school districts to detach and form a new district. (Adopted 2005; Amended 2006)

7.05 Public Question Voting Dates

The Illinois Association of School Boards shall support legislation to repeal the statute in the Election Code, amended by Public Act 84-739, which became effective January 1, 1986, which restricts school districts from placing a public question on the ballot other than when voters are scheduled to cast votes for any candidates for nomination for, election to, or retention in public office. (Adopted 1986)

7.06 School Ballot Format

The Illinois Association of School Boards shall urge the State Legislature to review and revise the school ballot formats as

established in section 9-12 of the School Code to more clearly identify for whom the voter is casting a ballot. (Adopted 2001)

7.07 Election Schedules

The Illinois Association of School Boards shall continue to support the non-partisan election of school board members at a non-partisan election. (Adopted 2003; Amended 2006)

7.08 Polling Places In Schools

The Illinois Association of School Boards shall support legislation that amends the Election Code to allow a school district to refuse to be used as a polling place during elections for student safety reasons. If a school building is used as a polling place, the safety of the children and staff should not be compromised, and voters must be physically separated from students when the school is in session. (Adopted 2007; Amended 2009)

7.09 School As Polling Place Reimbursement

The Illinois Association of School Boards shall support legislation that amends the Election Code and the School Code to mandate that the appropriate officer or board having responsibility for providing a polling place for the election reimburse the school district for any costs, included cost of security to ensure student safety, in acting as a polling place which estimated costs shall be provided to the appropriate officer or board in advance of any decision to use a particular public building in order to ensure the efficient use of public resources. (Adopted 2017)

7.10 School Board Elections — Seating New Members

The Illinois Association of School Boards shall support legislation allowing newly elected candidates, who have been elected uncontested, to be sworn in or affirmed at the next regularly scheduled board meeting or special meeting, held at least 14 days after the Consolidated Election. (Adopted 2019)

7.11 School Board Elections — Terms

The Illinois Association of School Boards shall support legislation that all school districts having a population of not more than 500,000 shall serve four-year terms and be seated at the first board meeting held at least 14 days following the school board election. (Adopted 2019)

7.12 Reorganize Board-From 28 To 40 Days

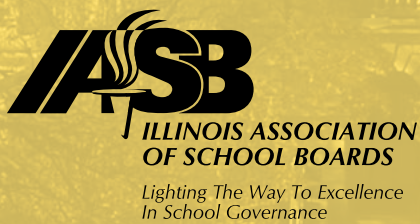
The Illinois Association of School Boards shall support legislation to change the legal requirement of reorganizing a newly elected board of education to “from within 28 days” to “from within 40 days” of the election. (Adopted 2021)

CURRENT IASB BELIEF STATEMENTS

1. **The Illinois Association of School Boards believes** in improving the image of school boards and public education at the state and national levels.
2. **The Illinois Association of School Boards believes** school administrations and faculties should be composed of persons supporting the principles of constitutional government because schools should continue with vigor their programs for giving young citizens a clear understanding of the principles of the American way of life and a desire to make these principles prevail in their own lives and in the life of their country. Further, the Association believes in the value of student non-partisan civic responsibility, including the importance of student voter registration.
3. **The Illinois Association of School Boards believes** that local boards of education should provide the necessary leadership for educational reform by sharing information and resources and collaborating with each other and the larger educational community.
4. **The Illinois Association of School Boards believes** that schools should provide a safe and secure environment for all students. School board members and staff should try to protect students from the effects of bullying, discrimination, and violence, and offer appropriate instruction to improve intergroup relations and to promote peaceful resolution to conflict. Further, the Association urges the State of Illinois and the U.S. Congress to invest in and support comprehensive, coordinated, and collaborative mental health resources to address these social-emotional issues leading to safe schools and the achievement of academic success.
5. **The Illinois Association of School Boards believes** strongly in the non-partisan election of local school boards.
6. **The Illinois Association of School Boards believes** in the vigorous support and the rigid enforcement of the laws pertaining to the sale, possession, and/or use of firearms.
7. **The Illinois Association of School Boards believes** that local boards of education should be prepared for possible public health crises and other public safety concerns. IASB should obtain the most recent and accurate information from the pertinent federal, state, and local agencies and disseminate such information to school districts throughout the State. School districts are encouraged to adopt proactive pandemic preparedness strategies.
8. **The Illinois Association of School Boards believes** that the overall health of our students is of prime importance. Local boards of education and school district officials should have the authority and flexibility to access State and community health services as deemed appropriate. To that end, IASB: urges school districts to comply with the required notification provisions regarding vision screening for students, recommends that parents provide for regular and ongoing comprehensive vision examinations for their children, and encourages school districts to consider adopting a policy requiring optometric vision examinations for all children entering kindergarten.
9. **The Illinois Association of School Boards believes** that the work of locally elected, volunteer school board members should be valued and that employers should be encouraged to allow employees to utilize vacation days or days off with pay to attend mandated school board member training and professional development opportunities offered by IASB or other approved training providers.
10. **The Illinois Association of School Boards believes** that effective local school board governance is vital to the success of our public schools and urges local boards of education to abide by IASB's Foundational Principals of Effective Governance, avoid real or perceived incidents of impropriety, and adopt policies or procedures to ensure that board members and elected board officers have no conflicts of interest.
11. **The Illinois Association of School Boards believes** school boards should employ competitive bidding practices for upgrades in technology and energy savings and should also provide energy savings contracting model policy and training opportunities for school districts.
12. **The Illinois Association of School Boards believes** that schools should provide a safe and secure environment for all students and staff. Decisions of school safety drills, plans, and procedures should be made at the local level, utilizing evidence-based practices that maximize resources and effectiveness, and by soliciting input from local emergency responders resulting in fewer physical, emotional, and psychological risks to students and staff.
13. The Illinois Association of School Boards urges its member districts and the leadership of member districts to integrate the principles of equity and inclusion in school curriculum, policies, programs, and operations, ensuring every student is welcomed and supported in a respectful learning environment.
14. **The Illinois Association of School Boards believes** that school districts should prepare all students to succeed and cultivate learning. To that end, IASB urges school districts to consider adopting a policy encouraging students to complete assignments, within a reasonable time frame, even after the due date; by developing guidelines on how to grade a student's late assignments.

MY BOARD'S RECOMMENDATION

Support	Oppose	
NEW RESOLUTIONS		
<input type="checkbox"/>	<input type="checkbox"/>	1. Fund Balances-Miller Ratio Adjustment
<input type="checkbox"/>	<input type="checkbox"/>	2. Alternative Fueled School Bus Funding
<input type="checkbox"/>	<input type="checkbox"/>	3. Firearm Dealer Location
AMENDED EXISTING RESOLUTION		
<input type="checkbox"/>	<input type="checkbox"/>	4. Capital Grant Fund for School Buildings - Amend Position Statement 2.11 and 2.18
<input type="checkbox"/>	<input type="checkbox"/>	5. School Safety Fund – Amend Position Statement 2.2
<input type="checkbox"/>	<input type="checkbox"/>	6. Involvement with Candidates for Public Office – Amend Position Statement 3.02
<input type="checkbox"/>	<input type="checkbox"/>	7. Mandates Review Committee – Amend Position Statement 6.02
<input type="checkbox"/>	<input type="checkbox"/>	8. Financial Contributions for School Board Elections – Amend Position Statement 7.07
<input type="checkbox"/>	<input type="checkbox"/>	CURRENT POSTION STATEMENTS DELETIONS AND AMENDMENTS



2921 Baker Drive
Springfield, IL 62703
(217) 528-9688
Fax (217) 528-2831

53

One Imperial Place
1 East 22nd Street, Suite 310
Lombard, IL 60148-6120
(630) 629-3776
Fax (630) 629-3940

Huntley Community School District 158
 Regular Board of Education Meeting - October 20, 2022
 Freedom of Information Act Requests

Request #	Date Rec'd	Type	Requested by:	Request:	Status:	Date Completed:	Time Spent Preparing	Approx. Cost to D158	Notes
2023-16	9/12/22	Email	Sheri Reid - SmartProcure (commercial)	<p>"SmartProcure is submitting a commercial FOIA request to the Consolidated School District No. 158 for any and all purchasing records from 7/8/2022 (mm/dd/yyyy) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p>The specific information requested from your record keeping system is:</p> <ol style="list-style-type: none"> 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address" 	Completed	10/04/22	0.5	\$17	
2023-17	9/13/22	Email	Anonymous	<p>"Please provide a copy of the \$12,000.00 settlement check that corresponds with the settlement agreement signed on 5/6/2022. It was originally not sent because it was outside of the date range I specified.</p> <p>Copies of all invoices for legal defense fees totaling \$41,488.00 per the spreadsheet you attached in your original response."</p>	Completed	09/27/22	2	\$70	54
2023-18	9/15/22	Email	Annette Stoner	<p>"Complete FOIA request response to numbers 2023-12 dated 8/9/22 requested by convicted child sex offender William D. Herrin aka Finn Dalcassian, 2023-13 dated 8/19/22 from anonymous, 2023-14 dated 8/22/22 from Jake Norman of the NW Herald, and 2023-15 Dated 8/31/22 from Meredith Kolodner."</p>	Completed	09/20/22	1	\$35	
2023-19	9/19/22	Email	Annette Stoner	<p>"All emails, correspondence, notes or any other communications between Alex LeMoine (or any other variations of that name including FOIA@district158.org) and any other district entities providing directives, questions, and guidance from both legal and district administration in responding to FOIA requests made to District 158 from January 1, 2021 to present."</p>	Completed	9/26/2022	4	\$140	
2023-20	9/20/22	Email	Cal Skinner	<p>"Gender Queer: A Memoir" by Maia Kobabe "Out of Darkness" by Ashley Hope Pérez "The Hate U Give" by Angie Thomas</p> <p>I request documents that show</p> <ol style="list-style-type: none"> 1 - which, if any, of the aforementioned books are in your library and the purchase date 2 - which, if any, have been withdrawn from your library and the date on which that occurred" 	Completed	9/28/2022	1.5	\$53	
2023-21	9/22/22	Email	Cal Skinner	<p>"a copy of your equity audit, plus contractual and payment documents."</p>	Completed	9/28/2022	1	\$35	
2023-22	9/27/22	Email	Annette Stoner	<p>"I request all outgoing emails sent from Superintendent@district158.org from August 1, 2022 to present."</p>	Completed	10/4/2022	3.5	\$123	
2023-23	10/3/22	Email	Mike Goff	<p>"Contract between the distract [sic] and Tyler Technologies." "All purchasing documentation for the book This Book is Gay by Juno Dawson, purchased approximately 2017.</p>	Completed	10/7/2022	1.5	\$53	
2023-24	10/3/22	Email	Beata Nowalczykowski	<p>Including but not limited to:</p> <ul style="list-style-type: none"> *Who the book was purchased from, i.e. publisher or distributor. *How many copies were purchased. *Who purchased and paid for the book. District 158 or Huntley High School. *Who approved the purchase and payment. *Copy of purchase order, invoice and check payment." 	Completed	10/7/2022	2	\$70	

Approximate Cost to D158 is calculated using staff time x hourly rate, plus printing cost (.05 per page)



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: October 20, 2022

Subject: **Payables Reports**
Board of Education Meeting, October 20, 2022
Finance Committee

The Administration is seeking to move the following reports forward for action at the next Board Meeting. All of the reports below were presented at the October 13, 2022 Committee of the Whole Meeting.

Purchase Orders - Purchase orders issued from September 12, 2022 to October 7, 2022 for which Administration is requesting Board Approval to issue payment once invoices have been received. Invoices which exceed an approved Purchase Order by \$100 or 10% of the Purchase Order (whichever is lower) will not be issued without additional Board approval. Purchase orders total \$2,632,265.34.

Accounts Payable - Open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.). Accounts payable total \$17,098.41.

Imprest Checks Issued - Payments made through October 7, 2022 for which the Board had not previously approved purchase orders. Imprest checks total 69,546.62.

Disbursements Issued - Disbursements issued from August 26, 2022 to October 7, 2022. Disbursements issued total \$3,733,196.71

RECOMMENDATION

The Finance Committee, which met on October 13, 2022, recommends the Board of Education approve the above referenced Payables at the October 20, 2022 Regular Board meeting.



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: October 20, 2022

Subject: **Revenue Contract Approval**
Board of Education Meeting – October 20, 2022
Finance Committee

Presented are Fundraising Contract and Agreement form for the organization listed below.

<u>Organization Benefited</u>	<u>Vendor</u>	<u>Net Revenue</u>
HHS Boys & Girls Track & Field	Fundraising University	\$40,000
HHS Boys Basketball	Adrenaline Fundraising	\$10,000
Leggee Physical Education	Y-Ties	\$2,000
HHS Boys Swimming	Lou Malnati's	\$1,000
HHS Girls Basketball	Adrenaline Fundraising	\$3,000
HHS Girls and Boys Bowling	Worlds Finest Chocolate	\$1,680

RECOMMENDATION

The Finance Committee, which met on October 13, 2022, recommends the Board of Education approve the contracts and agreements form at the October 20, 2022 Regular Board Meeting.

Crowdfunding Authorization Form
Fiscal Services

All crowdfunding activities require pre-approval. Crowdfunding services must have at least a three-star rating on Charity Navigator. Please complete this form **in its entirety** and submit the form to your building principal a minimum of **45 days prior** to posting the event online. The Principal will then forward all documents to the Chief Financial Officer.

Requesting Authorization for: Crowdfunding Other _____

Today's Date: 8/24/22 School: HHS

Name of School Organization: BOYS & GIRLS TRACK & FIELD

Sponsor / Teacher / Coach's Name: ZACK BORRING Phone: 224-828-4513

Starting Date of Event: APRIL 6, 2023 Ending Date of Event: APRIL 6, 2022

Anticipated Revenue and Approximate Value of Non-Monetary Items/Compensation: \$ ~\$20,000 EACH

Describe Sale/Event: ATHLETE LED DONATION BASED FUNDRAISER ✓

Will a Vendor Be Used: Yes* No * Attach all contracts and agreements to this form.

Name of Vendor (if applicable): FUNDRAISING UNIVERSITY - MICHAEL EFFINGER

Type of Product or Service Provided by Vendor: FUNDRAISING

Name of Crowdfunding Platform (if applicable): FUNDRAISING UNIVERSITY

Crowdfunding Platform Website (if applicable): FUNDRAISINGU.NET

How will compensation be used/distributed? SPLIT BETWEEN BOYS & GIRLS - USED FOR NECESSARY EQUIPMENT

Name of Activity Account: Boys Track - Girls Track Activity Account #: 515-543

Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval / non-approval for crowdfunding events over \$1,000 which require Board approval.

Chris M... [Signature]
Sponsor Signature

8/25/22
Date

[Signature]
Principal Signature - I certify that it is a minimum of 45 days prior to posting online

8-29-22
Date

[Signature]
Chief Financial Officer Signature

8-31-22
Date

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the school board.

Superintendent's Copy Fiscal Services Copy Building Principal / Sponsor / Teacher / Coach's Copy
Date of Board Approval: _____



FUNDRAISING UNIVERSITY - FUNDRAISER AGREEMENT

Effinger Consulting

DBA FUNDRAISING UNIVERSITY ("PROVIDER") AND ORGANIZATION IDENTIFIED BELOW ENTER INTO THE FOLLOWING FUNDRAISER AGREEMENT ("AGREEMENT") FOR THE PURPOSE OF PROVIDING A FUNDRAISING PROGRAM ("PROGRAM") DESIGNED TO FACILITATE ORGANIZATION'S FUNDRAISING EFFORTS;

TERMS AND CONDITIONS

1. PROGRAM TERMS.

- PROVIDER AND ORGANIZATION AGREE TO THE INDICATED FUNDRAISING PERIOD, PRODUCT, QUANTITY AND PRICE.

2. PROVIDER OBLIGATIONS.

- PROVIDER AGREES TO USE ITS BEST EFFORTS TO ASSIST ORGANIZATION WITH ITS FUNDRAISING EFFORTS.
- PROVIDER AGREES, AT ITS DISCRETION, TO PROVIDE TRAINING AND INCENTIVES TO INDIVIDUALS INVOLVED IN FUNDRAISING PROCESS ALONG WITH THE PROGRAM MATERIALS APPROPRIATE TO FACILITATE ORGANIZATION'S EFFORTS.
- PROVIDER AGREES TO SUPPLY NECESSARY MERCHANT DISCOUNTS FOR THE DISCOUNT PRODUCT.
- PROVIDER AGREES TO PAY FOR PRINTING AND PRODUCTION COSTS ASSOCIATED WITH THE SALE OF DISCOUNT AND NON-DISCOUNT PRODUCTS.

3. ORGANIZATION OBLIGATIONS.

- ORGANIZATION AGREES TO USE ITS BEST EFFORTS TO SELL FUNDRAISING PRODUCTS AT THE SPECIFIED PRICE. ORGANIZATION CONFIRMS THAT IT IS NOT UNDER A CONTRACTUAL OBLIGATION TO PARTICIPATE IN A COMPETING NON-PROVIDER FUNDRAISING PROGRAM.
- ORGANIZATION AGREES TO PERMIT PROVIDER TO OPERATE THE PROGRAM WITHIN A MUTUALLY AGREEABLE TIME FRAME AND TO ALLOW PROVIDER REASONABLE ACCESS TO ORGANIZATION'S FACILITIES IN ORDER TO CONDUCT THE PROGRAM
- FOR THE DISCOUNT PRODUCT OR FROZEN PRODUCT ORGANIZATION PURCHASES FROM PROVIDER, ORGANIZATION AGREES TO PAY PROVIDER ALL AMOUNTS COLLECTED FROM THE SALE OF DISCOUNT OR FROZEN PRODUCT MINUS THE ORGANIZATION'S PROFIT PERCENTAGE. ORGANIZATION SHALL PAY PROVIDER FOR THE DISCOUNT OR FROZEN PRODUCT AT THE CONCLUSION OF THE PROGRAM. ORGANIZATION SHALL BE SOLELY RESPONSIBLE TO COLLECT AND REMIT TO THE APPROPRIATE TAXING AUTHORITIES ANY SALES TAXES, IF REQUIRED BY STATE LAW. ORGANIZATION RETAINS ANY SALES TAX AMOUNTS COLLECTED FROM THE SALE OF THE DISCOUNT OR FROZEN PRODUCT. ORGANIZATION AGREES TO RETURN TO PROVIDER ALL UNSOLD OR UNUSED DISCOUNT OR FROZEN PRODUCT AT THE CONCLUSION OF THE PROGRAM.
- ORGANIZATION ACKNOWLEDGES THAT PROVIDER DEVOTES SIGNIFICANT TIME, EFFORT AND EXPENSE IN FORMING AND MAINTAINING RELATIONSHIPS WITH MERCHANTS USED ON ITS DISCOUNT PRODUCT, AND MAY CONTINUE THOSE RELATIONSHIPS WITH OTHER PROVIDER FUNDRAISING PROGRAMS AFTER TERMINATION OF THIS AGREEMENT. ACCORDINGLY, ORGANIZATION AGREES TO PROTECT PROVIDER'S MERCHANT RELATIONSHIP FOR A PERIOD OF TWELVE (12) MONTHS FOLLOWING TERMINATION OF THIS AGREEMENT. ORGANIZATION SHALL NOT PRODUCE OR PARTICIPATE WITH ANY DISCOUNT PRODUCT USING ANY OF THE MERCHANTS FROM PROVIDER'S DISCOUNT PRODUCT PREPARED FOR OR SOLD BY ORGANIZATION. ORGANIZATION AGREES TO PAY PROVIDER \$1,500 (ONE THOUSAND FIVE HUNDRED DOLLARS) AS COMPENSATION SHOULD IT CHOOSE TO USE ANY OF THE SAME MERCHANTS UTILIZED IN THE MOST RECENT PROVIDER DISCOUNT PRODUCT ON A NON-PROVIDER DISCOUNT PRODUCT DURING THE TWELVE (12) MONTHS FOLLOWING AGREEMENT TERMINATION.
- ORGANIZATION ACKNOWLEDGES THAT FROZEN PRODUCTS ARE SOLD IN CASES OF EIGHT (8) BOXES PER FLAVOR, MUST BE PURCHASED IN FULL CASES WITH A MINIMUM ORDER OF TWENTY (20) CASES REQUIRED.

4. DURATION, TERM AND TERMINATION.

- DURATION: PROVIDER AND ORGANIZATION AGREE THAT PROVIDER SHALL BE THE EXCLUSIVE PROVIDER FOR THIS FUNDRAISER FOR ORGANIZATION FOR 1 YEAR TERM.
- TERMINATION: IN THE EVENT THAT ORGANIZATION DOES NOT RUN THE PROGRAM AGREED TO HEREIN, ORGANIZATION SHALL REIMBURSE PROVIDER FOR EACH UNFULFILLED YEAR OF THE AGREEMENT IN AN AMOUNT CALCULATED AS FOLLOWS:
 - 25% X QTY ORDERED X PRICE. ORGANIZATION AGREES THAT THIS REFLECTS COSTS ASSOCIATED WITH THE PROGRAM AND IS A REASONABLE APPROXIMATION OF ACTUAL DAMAGES TO PROVIDER.
- IN THE EVENT OF A CANCELLATION OF A CONSUMABLE PRODUCT THAT DOES NOT PROVIDE SIXTY (60) DAYS WRITTEN NOTICE, THE SCHOOL/GROUP IS SUBJECT TO A \$250 (TWO HUNDRED FIFTY DOLLAR) FEE, WHICH IS A GOOD FAITH ESTIMATE OF COGS FOR SHIPPING AND STORAGE OF THE PRODUCT.
- IN THE EVENT THAT A SCHOOL OR GROUP SIGNS A FUNDRAISER AGREEMENT FOR A DISCOUNT PRODUCT AND, FOR WHATEVER REASON, BACKS OUT, THE SCHOOL/GROUP WILL INCUR AN EXPENSE OF \$50 (FIFTY DOLLARS) PER MERCHANT SIGNED AS A GOOD FAITH ESTIMATE OF COGS TO SECURE MERCHANTS. SCHOOL/GROUP MUST ALSO PROVIDE A WRITTEN LETTER THAT CAN BE SHARED WITH THE MERCHANTS TO ENSURE GOOD STANDING FOR BOTH PARTIES. IF PROGRAM IS CANCELLED, ANY ARTWORK OR SHIPPING COMPLETED WILL ALSO BE THE RESPONSIBILITY OF THE SCHOOL/GROUP FOR COGS. THESE COGS WOULD BE PROVIDED IN AN INVOICE FORM FROM THE SUPPLIERS PARTNERED WITH Effinger Consulting DBA FUNDRAISING UNIVERSITY.

5. INTELLECTUAL PROPERTY OWNERSHIP AND PRODUCT DISTRIBUTION.

- PROVIDER RETAINS ALL INTELLECTUAL PROPERTY RIGHTS ASSOCIATED WITH THE PRODUCTS BUT AGREES TO LICENSE THESE RIGHTS FOR THE LIMITED PURPOSE OF PRODUCT DISTRIBUTION PURSUANT TO THE PROGRAM. ORGANIZATION AGREES NOT TO USE OR DISCLOSE ANY PRODUCT, FORMS, MATERIALS, TECHNICAL INFORMATION OR METHODS EMPLOYED BY PROVIDER OR INTELLECTUAL PROPERTY RIGHTS OWNED BY PROVIDER FOR ANY PURPOSE EXCEPT IN ASSOCIATION WITH THE PROGRAM ABSENT PROVIDER'S EXPRESS WRITTEN CONSENT. PROVIDER RETAINS THE RIGHT TO DISTRIBUTE FUNDRAISING PRODUCTS AS IT SEES FIT FOLLOWING THE CONCLUSION OF THE PROGRAM OR IN THE EVENT THAT THE PROGRAM IS NOT RUN.

6. AUTHORIZATION AND IMPLEMENTATION.

- ORGANIZATION HEREBY ASSERTS THAT THE REPRESENTATIVE SIGNING BELOW UNDERSTANDS THE TERMS AND CONDITIONS OF THE AGREEMENT, AGREES TO BE BOUND BY THEM AND HAS THE AUTHORITY TO BIND ORGANIZATION. ORGANIZATION HOLDS PROVIDER HARMLESS OF ANY LIABILITY REGARDING THE ACTIONS AND/OR INJURIES TO PROGRAM PARTICIPANTS.

7. MARKETING OPT-IN.

- PROVIDER GRANTS ORGANIZATION PERMISSION TO SEND PERIODIC EMAILS AND NEWSLETTERS FEATURING THE COACHING MATTERS FOUNDATION, NEW PRODUCTS AND OTHER ORGANIZATION ANNOUNCEMENTS. PROVIDER CAN UNSUBSCRIBE AT ANY TIME AND PROVIDER INFORMATION IS NEVER SHARED EXTERNALLY.

AUTHORIZED ORGANIZATION REPRESENTATIVE (SIGNATURE)

[Signature]

NAME/TITLE:

X ZACK BARRING for *Chris Mays*

DATE:

8/11/22

AUTHORIZED PROVIDER REPRESENTATIVE (SIGNATURE)

[Signature]

NAME/TITLE:

Michael Effinger

DATE:

8/11/22

INFORMATION BELOW TO BE COMPLETED BY PROVIDER REPRESENTATIVE

SCHOOL/ORGANIZATION <i>Huntley HS</i>	GROUP: <i>Track B/G</i>	# OF STUDENTS SELLING: <i>140</i>
ADDRESS/DELIVERY LOCATIONS: <i>13719 Harmony Rd.</i>	CITY: <i>Huntley</i>	STATE: ZIP CODE: <i>IL 60142</i>
CONTACT NAME: <i>Zack Baring Jacob Monson Chris Mays</i>	BEST TIME TO CALL: CONTACT CELL NO.	CONTACT EMAIL ADDRESS: <i>zbarring@distrid158.org</i>

Fund Raising Authorization Form
Fiscal Services

All fund raising activities for school organizations require pre-approval. Please complete this form **in its entirety** and submit the form to your building principal a minimum of **45 days prior** to the desired starting date of the event. The Principal will then forward all documents to the Chief Financial Officer.

Today's Date: 8/23/22 School: Huntley High School

Name of School Organization: Boys Basketball

Sponsor / Coach's Name: Will Benson Phone: 815-403-6411

Starting Date of Event: 11/10/22 Ending Date of Event: 11/28/22

Anticipated Revenue and Approximate Value of Non-Monetary Items/Compensation: \$ 10,000

Type of Sale / Event: Cookie Dough

Will a Vendor Be Used: Yes* No * Attach all contracts and agreements to this form.

Name of Vendor (if applicable): Adrenaline Fundraising

Type of Product or Service Provided by Vendor: Cookie Dough

How will compensation be used/distributed? Kids' gear, kids will deliver

Name of Activity Account: Boys Basketball Activity Account #: 0527

Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers which require Board approval (over \$1,000).

Will Benson
Sponsor Signature

8/23/22
Date

[Signature]
Principal Signature - I certify that it is a minimum of 45 days prior to the desired starting date of the event

8-29-22
Date

[Signature]
Chief Financial Officer Signature

8-31-22
Date

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the school board.

Superintendent's Copy Fiscal Services Copy

Date of Board Approval: _____

____ ("Provider") and Organization identified below enter into the following Fundraiser Agreement ("Agreement") for the purpose of providing a Fundraising Program ("Program") designed to facilitate Organization's fundraising efforts:

- Program Terms.** Provider and Organization agree to the indicated Fundraising Period, product, quantity and price.
- Provider Obligations.**
 - Provider agrees to use its best efforts to assist Organization with its fundraising efforts.
 - Provider agrees, at its discretion, to provide training and incentives to individuals involved in the fundraising process along with the program materials appropriate to facilitate Organization's fundraising efforts.
 - Provider agrees to supply necessary merchant discounts for the Discount Product.
 - Provider agrees to pay for printing and production costs associated with the sale of discount and non-discount products.

FUNDRAISING PERIOD			
START DATE	MONTH	DAY	YEAR
	11	10	2011
END DATE	MONTH	DAY	YEAR
	11	28	
DISCOUNT PRODUCT	QTY	PRICE	
B25 Cookie Dough			
OTHER PRODUCT	BOXES SOLD	PROFIT PER BOX	
	160-400		
	400+		

- Organization Obligations.** INITIALS: _____
 - Organization agrees to use its best efforts to sell fundraising products at the specified Price. Organization confirms that it is not under a contractual obligation to participate in a competing non-Provider fundraising program. Organization agrees to permit Provider to operate the Program within a mutually agreeable time frame and to allow Provider reasonable access to Organization's facilities in order to conduct the Program.
 - Organization acknowledges that Provider may engage in fundraising activities with other organizations at the same time and with the same merchants, products and programs and that such activity does not constitute a breach of Provider's obligations under this Agreement.
 - For the Discount Product or Frozen Product Organization purchases from Provider, Organization agrees to pay Provider all amounts collected from the sale of Discount or Frozen Product minus the Organization's Profit Percentage. Organization shall pay Provider for the Discount or Frozen Product at the conclusion of the Program. Organization shall be solely responsible to collect and remit to the appropriate taxing authorities any sales taxes, if required by state law. Organization retains any sales tax amounts collected from the sale of the Discount or Frozen Product. Organization agrees to return to Provider all unsold or unused Discount or Frozen Product at the conclusion of the Program.
 - Organization acknowledges that Provider devotes significant time, effort and expense in forming and maintaining relationships with merchants used on its Discount Product, and may continue those relationships with other Provider Fundraising Programs after termination of this Agreement. Accordingly, Organization agrees to protect Provider's merchant relationship for a period of TWELVE MONTHS following termination of this Agreement. Organizations shall not produce or participate with any Discount Product using any of the merchants from Provider's Discount Product prepared for or sold by Organization. Organization agrees to pay Provider \$1,500 as compensation should it choose to use any of the same merchants utilized in the most recent Provider Discount Product on a non-Provider Discount Product during the TWELVE MONTHS following Agreement termination.
 - Organization acknowledges that frozen products are sold in cases of 8 boxes per flavor, must be purchased in full cases with a minimum order of 20 cases required.
- Duration, Term and Termination.** INITIALS: _____
 - Duration. Provider and Organization agree that Provider shall be the exclusive provider for this fundraiser for Organization for the following Term (Years):

1
2
3
4
5
 - Termination. In the event that Organization does not run the Program agreed to herein, Organization shall reimburse Provider for each unfulfilled year of the Agreement in an amount calculated as follows: 25% x Qty Ordered x Price. Organization agrees that this reflects costs associated with the Program and is a reasonable approximation of actual damages to Provider.
- Intellectual Property Ownership and Product Distribution.** Provider retains all intellectual property rights associated with the products but agrees to license these rights for the limited purpose of product distribution pursuant to the Program. Organization agrees not to use or disclose any product, forms, materials, technical information or methods employed by Provider or intellectual property rights owned by Provider for any purpose except in association with the Program absent Provider's express written consent. Provider retains the right to distribute fundraising products as it sees fit following the conclusion of the Program or in the event that the Program is not run.
- Authorization and Implementation.** Organization hereby asserts that the representative signing below understands the terms and conditions of the Agreement, agrees to be bound by them and has the authority to bind Organization. Organization holds Provider harmless of any liability regarding the actions and/or injuries to Program participants.

AUTHORIZED ORGANIZATION REPRESENTATIVE (SIGNATURE) 	PRINT NAME & TITLE (President)	DATE 8-27-22
AUTHORIZED PROVIDER REPRESENTATIVE (SIGNATURE)	PRINT NAME & TITLE	DATE

INFORMATION BELOW TO BE COMPLETED BY PROVIDER REPRESENTATIVE					
SCHOOL/ORGANIZATION	GROUP	SCHOOL TAX EXEMPT NUMBER	PROVIDER RECORD NUMBER		
Huntley High School	Basketball				
ADDRESS/DELIVERY LOCATION		CITY	STATE	ZIP	
13719 Harmony Rd		Huntley	IL	60142	
SCHOOL PHONE NUMBER	SCHOOL FAX NUMBER	# OF STUDENTS SELLING	MASCOT/COLORS		
CONTACT NAME		BEST TIME TO CALL	CONTACT CELL		CONTACT EMAIL
Will Benson					

Fund Raising Authorization Form
Fiscal Services

All fund raising activities for school organizations require pre-approval. Please complete this form **in its entirety** and submit the form to your building principal a minimum of **45 days prior** to the desired starting date of the event. The Principal will then forward all documents to the Chief Financial Officer.

Today's Date: 9-12-22 School: Leggee Elementary

Name of School Organization: Physical Education

Sponsor / Coach's Name: Kristine Schmicker Phone: _____

Starting Date of Event: 11-28-22 Ending Date of Event: 12-16-22

Anticipated Revenue and Approximate Value of Non-Monetary Items/Compensation: \$ up to \$2,000.

Type of Sale / Event: Y-Ties (No tie shoe laces)

Will a Vendor Be Used: Yes* No * Attach all contracts and agreements to this form.

Name of Vendor (if applicable): Y-Ties

Type of Product or Service Provided by Vendor: No tie shoe laces for \$5 ✓

How will compensation be used/distributed? Purchase P.E. equipment + Supplies

Name of Activity Account: Physical Education Activity Account #: 301

Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers which require Board approval (over \$1,000).

Kristine Schmicker
Sponsor Signature

9-12-22
Date

[Signature]
Principal Signature - I certify that it is a minimum of 45 days prior to the desired starting date of the event

9-12-22
Date

[Signature]
Chief Financial Officer Signature

9-19-22
Date

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the school board.

Superintendent's Copy Fiscal Services Copy 61 Date of Board Approval: _____



Welcome to the



"Y-Ties" ((ELASTIC)) LACES FUNDRAISER

Teachers/Coaches/Student Councils/PTOs/PTAs

Start an 'in-school' fundraiser
with **NO** money 'up-front' today!



Earn
\$500⁰⁰ to
\$2,500
or more!



Here's how it works!

"Y-Ties" sell for \$5/pair,
you keep half!

No 'up-front' costs – pay when done!

Your school has 250+ K-6 Students, you qualify!

Fund Raising Authorization Form
Fiscal Services

All fund raising activities for school organizations require pre-approval. Please complete this form in its entirety and submit the form to your building principal a minimum of 45 days prior to the desired starting date of the event. The Principal will then forward all documents to the Chief Financial Officer.

Today's Date: 9/21/22 School: Huntley High School

Name of School Organization: Huntley Boys Swimming

Sponsor / Coach's Name: Jenna Gaudio Phone: 224-456-2658

Starting Date of Event: 12/5/22 Ending Date of Event: 12/16/22

Anticipated Revenue and Approximate Value of Non-Monetary Items/Compensation: \$ 1,000.00

Type of Sale / Event: Selling Lou Malnati Frozen Pizza Coupons

Will a Vendor Be Used: Yes* No * *Attach all contracts and agreements to this form.*

Name of Vendor (if applicable): Lou Malnati's

Type of Product or Service Provided by Vendor: Frozen Pizza Coupons [Sell for \$13, team makes \$5 per pizza]

How will compensation be used/distributed? Replace worn equipment, senior night, end of season awards banquet, conference lunch

Name of Activity Account: HS Swimming Activity Account #: 562

Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers which require Board approval (over \$1,000).

Jenna Gaudio
Sponsor Signature

9/21/22
Date

[Signature]
Principal Signature – *I certify that it is a minimum of 45 days prior to the desired starting date of the event.*

9/21/22
Date

[Signature]
Chief Financial Officer Signature

Date

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the school board.

Superintendent's Copy Fiscal Services Copy

Date of Board Approval: _____

LOCATIONS & MENUS

About Lou's

Coupons

Community

Contact Us

GIFT CARD

SHIP A PIZZA



JOIN A WAITLIST

For Dine-In Seating

Fundraising Programs

Donations & Community Partnerships

Lou's Community Blog

Lou Malnati Cancer Research Foundation

Lou Malnati's Kindness Rocks Feeds the Front Lines

Fundraising Programs

Dough for Dough

Lou Malnati's is proud to offer two different fundraising options! Let us help you reach your fundraiser goal. Check out our two different fundraising options below for more information.

Fundraising Programs are available to approved non-profit groups and organizations only. Below are the programs available to your organization:

Frozen Pizza Coupons

- This is a fun and interactive fundraiser that directly involves your group's members! For thi:

If you have questions or would like to get started with a fundraiser, please contact us!

Contact

Fundraising



Lou's Community Blog

Read about our recent community efforts in our new Community Blog!

Expand

groups will sell coupons for our Frozen Take Home pizzas.

- You purchase the coupons from us at a rate, and sell them for up to \$13.
- This is a great option for sports teams, clubs, and more!

[Get Started](#) →

**NOW OPEN –
LOU
MALNATI'S
OAK CREEK,
WI!**

Carryout and delivery now available at our newest location at 8171 S Howell Ave. Suite 300.

Pizzeria Giveback Nights

[Find My Location](#)

- Host a Giveback Night at any of our locations and Lou Malnati's will donate up to 20% of your group's sales (pre-tax, alcohol excluded) back to your organization on a mutually agreed upon date.
- This fundraiser requires little work, but offers a huge pay off! Great for non-profit organizations, community centers, foundations, and more!
- Giveback nights can be held at any one of our locations or up to 3 locations simultaneously.
- Fundraiser dates exclude Thursday-Sunday and major holidays. Thursday and Sunday fundraisers accepted at select locations.

Does a "Giveback Night" sound like the option for you? Get started by filling out our informational form!

[Get Started](#) →

Still have questions about our fundraising options? Check out our fundraiser FAQs!

Fund Raising Authorization Form
Fiscal Services

All fund raising activities for school organizations require pre-approval. Please complete this form **in its entirety** and submit the form to your building principal a minimum of **45 days prior** to the desired starting date of the event. The Principal will then forward all documents to the Chief Financial Officer.

Today's Date: 9/20/22 School: Huntley High School

Name of School Organization: Girls Basketball

Sponsor / Coach's Name: Steve Raethz Phone: 630-220-1146

Starting Date of Event: 11/4/22 Ending Date of Event: 11/26/22

Anticipated Revenue and Approximate Value of Non-Monetary Items/Compensation: \$ 3000 - 4000

Type of Sale / Event: Players will be selling popcorn

Will a Vendor Be Used: Yes* No * Attach all contracts and agreements to this form.

Name of Vendor (if applicable): Adrenaline Fundraising

Type of Product or Service Provided by Vendor: Popcorn

How will compensation be used/distributed? Revenue will be used to purchase player apparel / equipment

Name of Activity Account: Girls Basketball Activity Account #: 526

Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers which require Board approval (over \$1,000).

Sponsor Signature Steven Raethz

Date 9/20/22

Principal Signature [Signature]
Principal Signature - I certify that it is a minimum of 45 days prior to the desired starting date of the event

Date 9/28/22

Chief Financial Officer Signature [Signature]

Date

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the school board.

Superintendent's Copy Fiscal Services Copy Date of Board Approval: _____



FUNDRAISER AGREEMENT

_____ ("Provider") and Organization identified below enter into the following Fundraiser Agreement ("Agreement") for the purpose of providing a Fundraising Program ("Program") designed to facilitate Organization's fundraising efforts:

- 1. Program Terms.** Provider and Organization agree to the Indicated Fundraising Period, product, quantity and price.
- 2. Provider Obligations.**
 - Provider agrees to use its best efforts to assist Organization with its fundraising efforts.
 - Provider agrees, at its discretion, to provide training and incentives to individuals involved in the fundraising process along with the program materials appropriate to facilitate Organization's fundraising efforts.
 - Provider agrees to supply necessary merchant discounts for the Discount Product.
 - Provider agrees to pay for printing and production costs associated with the sale of discount and non-discount products.

FUNDRAISING PERIOD			
START DATE	MONTH	DAY	YEAR
	11	4	4:45 pm
END DATE	MONTH	DAY	YEAR
	11	26	
DISCOUNT PRODUCT		QTY	PRICE
We Pop 4u			
OTHER PRODUCT		BOXES SOLD	PROFIT PER BOX
		160-400	
		400+	

- 3. Organization Obligations.** INITIALS _____
 - Organization agrees to use its best efforts to sell fundraising products at the specified Price. Organization confirms that it is not under a contractual obligation to participate in a competing non-Provider fundraising program. Organization agrees to permit Provider to operate the Program within a mutually agreeable time frame and to allow Provider reasonable access to Organization's facilities in order to conduct the Program.
 - Organization acknowledges that Provider may engage in fundraising activities with other organizations at the same time and with the same merchants, products and programs and that such activity does not constitute a breach of Provider's obligations under this Agreement.
 - For the Discount Product or Frozen Product Organization purchases from Provider, Organization agrees to pay Provider all amounts collected from the sale of Discount or Frozen Product minus the Organization's Profit Percentage. Organization shall pay Provider for the Discount or Frozen Product at the conclusion of the Program. Organization shall be solely responsible to collect and remit to the appropriate taxing authorities any sales taxes, if required by state law. Organization retains any sales tax amounts collected from the sale of the Discount or Frozen Product. Organization agrees to return to Provider all unsold or unused Discount or Frozen Product at the conclusion of the Program.
 - Organization acknowledges that Provider devotes significant time, effort and expense in forming and maintaining relationships with merchants used on its Discount Product, and may continue those relationships with other Provider Fundraising Programs after termination of this Agreement. Accordingly, Organization agrees to protect Provider's merchant relationship for a period of TWELVE MONTHS following termination of this Agreement. Organizations shall not produce or participate with any Discount Product using any of the merchants from Provider's Discount Product prepared for or sold by Organization. Organization agrees to pay Provider \$1,500 as compensation should it choose to use any of the same merchants utilized in the most recent Provider Discount Product on a non-Provider Discount Product during the TWELVE MONTHS following Agreement termination.
 - Organization acknowledges that frozen products are sold in cases of 8 boxes per flavor, must be purchased in full cases with a minimum order of 20 cases required.

- 4. Duration, Term and Termination.** INITIALS _____
 - **Duration.** Provider and Organization agree that Provider shall be the exclusive provider for this fundraiser for Organization for the following Term (Years):
 - **Termination.** In the event that Organization does not run the Program agreed to herein, Organization shall reimburse Provider for each unfulfilled year of the Agreement in an amount calculated as follows: $25\% \times \text{Qty Ordered} \times \text{Price}$. Organization agrees that this reflects costs associated with the Program and is a reasonable approximation of actual damages to Provider.
- 5. Intellectual Property Ownership and Product Distribution.** Provider retains all intellectual property rights associated with the products but agrees to license these rights for the limited purpose of product distribution pursuant to the Program. Organization agrees not to use or disclose any product, forms, materials, technical information or methods employed by Provider or intellectual property rights owned by Provider for any purpose except in association with the Program absent Provider's express written consent. Provider retains the right to distribute fundraising products as it sees fit following the conclusion of the Program or in the event that the Program is not run.
- 6. Authorization and Implementation.** Organization hereby asserts that the representative signing below understands the terms and conditions of the Agreement, agrees to be bound by them and has the authority to bind Organization. Organization holds Provider harmless of any liability regarding the actions and/or injuries to Program participants.

1 2 3 4 5

AUTHORIZED ORGANIZATION REPRESENTATIVE (SIGNATURE) _____ PRINT NAME & TITLE _____ DATE _____

AUTHORIZED PROVIDER REPRESENTATIVE (SIGNATURE) _____ PRINT NAME & TITLE _____ DATE _____

INFORMATION BELOW TO BE COMPLETED BY PROVIDER REPRESENTATIVE					
SCHOOL/ORGANIZATION Huntley		GROUP Girls Basketball	SCHOOL TAX EXEMPT NUMBER	PROVIDER RECORD NUMBER	
ADDRESS/DELIVERY LOCATION 13719 Harmony Rd.			CITY Huntley	STATE IL	ZIP 60142
SCHOOL PHONE NUMBER	SCHOOL FAX NUMBER	# OF STUDENTS SELLING	MASCOT/COLORS		
CONTACT NAME Steve Ractz	BEST TIME TO CALL	CONTACT CELL	CONTACT EMAIL		

Fund Raising Authorization Form
Fiscal Services

All fund raising activities for school organizations require pre-approval. Please complete this form **in its entirety** and submit the form to your building principal a minimum of **45 days prior** to the desired starting date of the event. The Principal will then forward all documents to the Chief Financial Officer.

Today's Date: 9/28/2022 School: HUNTLEY HIGH SCHOOL

Name of School Organization: GIRLS + BOYS BOWLING

Sponsor / Coach's Name: BOLDREAU/WAGNER Phone: 815-659-6540

Starting Date of Event: NOVEMBER 12, 2022 Ending Date of Event: DECEMBER 6, 22

Anticipated Revenue and Approximate Value of Non-Monetary Items/Compensation: \$1280.00

Type of Sale / Event: CHOCOLATE BARS

Will a Vendor Be Used: Yes* No * Attach all contracts and agreements to this form.

Name of Vendor (if applicable): WORLD'S FINEST CHOCOLATE

Type of Product or Service Provided by Vendor: CHOCOLATE BARS

How will compensation be used/distributed? GIRLS BOWLING JERSEYS-

Name of Activity Account: _____ Activity Account #: _____

Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you indicating approval or non-approval for fundraisers which require Board approval (over \$1,000).

[Signature]
Sponsor Signature

9/28/2022
Date

[Signature]
Principal Signature - I certify that it is a minimum of 45 days prior to the desired starting date of the event

9.28.2022
Date

[Signature]
Chief Financial Officer Signature

Date

* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the school board.

Superintendent's Copy Fiscal Services Copy

Date of Board Approval: _____

**Huntley Community School District 158 – Board of Education
Personnel Report
October 20, 2022**

2022-2023 Staff Retirements

Darlene Pfaff

- Attendance Secretary/High School
- 28 Years of Service

Certified

Replacements	Location	Name	Salary	Effective Date
Social Worker	Marlowe	David Sidarous (N)	M24/I \$45,433.74 (prorated to 138 days)	October 18, 2022

HEA Retirement Incentive

Resignations	Location	Name	Effective Date: Last Day of School
Teacher/English	High School	Kim Goglin	2026-2027 School Year

Educational Support

New Position	Location	Name	Salary	Effective Date
Paraprofessional	Chesak	Amanda Fukuda (T)	\$16.00 per hour	October 3, 2022
Paraprofessional	Marlowe	Holly Trudeau (N)	\$16.00 per hour	October 3, 2022
Paraprofessional	Marlowe	Jeanine Schmidt (T)	\$16.00 per hour	September 26, 2022
Bilingual Family Liaison	District Wide	Ivanna Denysyk (N)	\$16.00 per hour	TBD

Replacements	Location	Name	Salary	Effective Date
Paraprofessional	ECC	Shaelyn O'Rilley (N)	\$16.00 per hour	September 15, 2022
Paraprofessional	Conley	Heather Tillema (N)	\$16.00 per hour	TBD
Paraprofessional	Marlowe	Amy Alessi (N)	\$16.00 per hour	October 12, 2022
Paraprofessional/Bilingual	Martin	Zahie Lara (T)	\$16.00 per hour	September 26, 2022
Elementary Supervisor	Chesak	Yesenia Leon (N)	\$15.00 per hour	September 16, 2022
Elementary Supervisor	Conley	Kelsey Craig (N)	\$15.00 per hour	September 16, 2022

**Huntley Community School District 158 – Board of Education
Personnel Report
October 20, 2022**

Elementary Supervisor	Conley	Betsey Pfaff (N)	\$15.00 per hour	September 19, 2022
Elementary Supervisor	Leggee	Mukta Maloo (N)	\$15.00 per hour	October 3, 2022
Elementary Supervisor	Leggee	Lacey Graves (N)	\$15.00 per hour	October 18, 2022
Mobile Technician	Mackeben	David Perez (T)	\$16.00 per hour	September 22, 2022
Cook	Marlowe	Bozena Natale (N)	\$15.00 per hour	September 26, 2022
Cook	High School	Colleen Borchardt (T)	\$15.00 per hour	September 26, 2022
Attendance Secretary	High School	Angela Howard (N)	\$15.00 per hour	October 12, 2022
Bus Aide	Transportation	Cheryl Weisenburger (N)	\$15.00 per hour	September 22, 2022
Bus Driver	Transportation	Thomas Thara (N)	\$20.00 per hour	October 5, 2022
Director/Fiscal Services	District Office	Jennifer Sykora (N)	\$50,707.20 (prorated to 128 days)	January 3, 2023

Change in Assignment, Status or Position	Location	Name	Salary	Effective Date
Physical Therapist Assistant	ECC	Laura Kent	B36/OS \$55,640.54	October 17, 2022

Resignations	Location	Name	Salary/Reason	Effective Date
Attendance Secretary	High School	Darlene Pfaff	\$20.93 per hour/ Retirement	September 23, 2022
Elementary Supervisor	Mackeben	Marisol Andres	\$15.00 per hour/ Voluntary	September 2, 2022
Paraprofessional	Martin	Cristina Gonzalez	\$16.00 per hour/ Voluntary	October 21, 2022
Bus Driver	Transportation	Cindy Kearns	\$24.96 per hour/ Voluntary	October 3, 2022
Bus Aide	Transportation	Karen Marino	\$15.31 per hour/ Voluntary	September 21, 2022
Bus Aide	Transportation	Mia Recchia	\$15.00 per hour/ Voluntary	Never Started

Remove from the Employment Rolls	Location	Name	Salary/Reason	Effective Date
Campus Supervisor	High School	Tyler Udesen	\$16.00 per hour/ Probationary Employee	October 3, 2022

Extra-Curricular

Sport/Activity	Home School	Name	Amount	Effective
Athletic Asst Director Fall	High School	Matt Landvick	\$8,155.00	2022-23 School Year
Cheerleading – Asst Coach – (Head JV)	Leggee	Miranda Hansen	\$3,754.00	2022-23 School Year

**Huntley Community School District 158 – Board of Education
Personnel Report
October 20, 2022**

Cheerleading/Fall – Asst Coach – Asst JV	Out of District	Savannah Henn	\$4,602.00	2022-23 School Year
Cross Country Asst – Boys & Girls	Out of District	James Jestus	\$3,754.00	2022-23 School Year
Cross Country Asst – Boys & Girls	High School	Jason Monson	\$5,683.00	2022-23 School Year
Cross Country Asst – Boys & Girls	High School	Brandy Swanson	\$5,683.00	2022-23 School Year
Cross Country – Boys & Girls (Head)	High School	Matt Kaplan	\$9,821.00	2022-23 School Year
Football (Asst)	Out of District	Jason Wright	\$5,059.00	2022-23 School Year
Football (Asst)	High School	Mike Slattery	\$7,294.00	2022-23 School Year
Football (Asst)	High School	Brad Aney	\$7,294.00	2022-23 School Year
Football (Asst)	High School	Jeffrey Beam	\$7,294.00	2022-23 School Year
Football (Asst)	Heineman	Zack Borring	\$5,997.00	2022-23 School Year
Football (Asst)	High School	Jared Bussone	\$5,997.00	2022-23 School Year
Football (Asst)	High School	Gibson Danekas	\$5,997.00	2022-23 School Year
Football (Asst)	High School	Brendan Dowling	\$6,922.00	2022-23 School Year
Football (Asst)	Out of District	Kyle Garifo	\$5,059.00	2022-23 School Year
Football (Asst)	Martin	Mike Ginczycki	\$7,294.00	2022-23 School Year
Football (Asst)	Out of District	Craig Kastning	\$5,059.00	2022-23 School Year
Football (Asst)	High School	Chris Maxedon	\$6,922.00	2022-23 School Year
Football (Asst)	High School	Cliff Pawlak	\$7,294.00	2022-23 School Year
Football (Asst)	High School	Paul Reinke	\$7,294.00	2022-23 School Year
Football (Asst)	Out of District	Mike Sebestyen	\$5,997.00	2022-23 School Year
Soccer – Boys (Asst)	High School	Noah Kappel	\$4,109.00	2022-23 School Year
Soccer – Boys (Asst)	High School	Hunter Labas	\$4,493.00	2022-23 School Year
Soccer – Boys (Asst)	Heineman	Dan Regan	\$5,446.00	2022-23 School Year
Soccer – Boys (Asst)	High School	Marta Sobey	\$5,446.00	2022-23 School Year
Soccer – Boys (Head)	High School	Matt Lewandowski	\$8,715.00	2022-23 School Year
Swimming – Girls (Asst)	Marlowe	Cynthia Fitzgerald	\$4,602.00	2022-23 School Year
Swimming – Girls (Head)	High School	Jenna Gaudio	\$6,115.00	2022-23 School Year
Tennis – Girls (Asst)	High School	Craig Jahnke	\$4,602.00	2022-23 School Year

**Huntley Community School District 158 – Board of Education
Personnel Report
October 20, 2022**

Tennis – Girls (Head)	Marlowe	Barry Wells	\$7,412.00	2022-23 School Year
Volleyball (Asst)	Out of District	Lisa Dwyer	\$6,594.00	2022-23 School Year
Volleyball (Asst)	Out of District	Holly Hedman	\$4,493.00	2022-23 School Year
Volleyball (Asst)	Heineman	Henry Soltesz	\$6,594.00	2022-23 School Year
Volleyball (Head)	High School	Karen Naymola	\$8,715.00	2022-23 School Year
Contest Theatre	High School	Christine DeFrancesco	\$2,704.00	2022-23 School Year
Fresh/Soph One Acts Director	High School	Christine DeFrancesco	\$1,937.00	2022-23 School Year
Musical Director (Assoc) Choreography	High School	Cadence Niccum	\$2,215.00	2022-23 School Year
Musical Director (Asst) Pit	High School	Kevin Krivosik	\$1,946.00	2022-23 School Year
Musical Director (Asst) Sets	High School	Stuart Wilson	\$1,511.00	2022-23 School Year
Musical Director (Head)	High School	Alexandria Bieber	\$3,278.00	2022-23 School Year
Orchesis (Dance) Head	High School	Cadence Niccum	\$1,586.00	2022-23 School Year
Technical Theater Club	High School	Stuart Wilson	\$1,511.00	2022-23 School Year
Thespian Show Asst (Sets)	High School	Stuart Wilson	\$1,511.00	2022-23 School Year
Thespian Troupe Club	High School	Christine DeFrancesco	\$1,257.00	2022-23 School Year
Thespian Society	High School	Christine DeFrancesco	\$3,946.00	2022-23 School Year
Play Director Asst (Sets)	High School	Stuart Wilson	\$1,511.00	2022-23 School Year
Play Director (Head)	High School	Christine DeFrancesco	\$3,555.00	2022-23 School Year
6-8 Young Authors Coordinator	Heineman	Tammy Carpenter	\$992.00	2022-23 School Year
7 th Grade Boys Basketball (Asst)	Heineman	Nick Margiotta	\$1,906.00	2022-23 School Year
7 th Grade Boys Basketball (Head)	Heineman	Chris Kang	\$3,898.00	2022-23 School Year
7 th Grade Girls Basketball (Asst)	Heineman	Abby Ortner	\$1,906.00	2022-23 School Year
7 th Grade Girls Basketball (Head)	High School	Matthew Banas	\$2,582.00	2022-23 School Year
7 th Grade Volleyball (Asst)	Heineman	Jill Lamb	\$2,140.00	2022-23 School Year
7 th Grade Volleyball (Head)	Marlowe	Jeralynn Gosser	\$3,239.00	2022-23 School Year
8 th Grade Boys Basketball (Asst)	Out of District	Jason Sneed	\$2,140.00	2022-23 School Year
8 th Grade Boys Basketball (Head)	Martin	Jeremy Finstein	\$2,910.00	2022-23 School Year

**Huntley Community School District 158 – Board of Education
Personnel Report
October 20, 2022**

8 th Grade Girls Basketball (Asst)	Martin	Jeremy Finstein	\$2,140.00	2022-23 School Year
8 th Grade Girls Basketball (Head)	Heineman	Chris Kang	\$3,898.00	2022-23 School Year
8 th Grade Volleyball (Asst)	Heineman	Natalie Natale	\$1,906.00	2022-23 School Year
8 th Grade Volleyball (Head)	Heineman	Chris Kang	\$3,898.00	2022-23 School Year
Academic Team (Head)	Heineman	Becky Sisler	\$2,704.00	2022-23 School Year
Art Club	Heineman	Sandra Vitucci	\$2,053.00	2022-23 School Year
Band Director	Heineman	Rick Rohde	\$3,857.00	2022-23 School Year
Band Director	Heineman	Pam Jorgensen	\$3,857.00	2022-23 School Year
Chamber Orchestra	Heineman	Laura Whitaker	\$1,770.00	2022-23 School Year
Cheerleading 7 th Grade	Heineman	McKenzi Pollacci	\$2,910.00	2022-23 School Year
Cheerleading 8 th Grade	Heineman	Madison Miguel	\$3,239.00	2022-23 School Year
Chorus Director	Heineman	Emily Moore	\$3,857.00	2022-23 School Year
Cross Country (Asst)	Heineman	Christina Freund	\$2,375.00	2022-23 School Year
Cross Country (Asst)	Conley	Jason Lebar	\$1,422.00	2022-23 School Year
Cross Country (Head)	Heineman	Katy McCrystal	\$3,898.00	2022-23 School Year
Disc Golf – Trial Year 2	Heineman	Todd Ary	\$500.00	2022-23 School Year
Ecology Club - .5 FTE	Heineman	Pam Jorgensen	\$968.50	2022-23 School Year
Ecology Club - .5 FTE	Heineman	Lisa Franklin	\$968.50	2022-23 School Year
Foods Club Sponsor	Heineman	Sandy Curran	\$2,053.00	2022-23 School Year
Gay Straight Alliance (GSA)	Heineman	Silvana Cantagallo	\$571.50	2022-23 School Year
Gay Straight Alliance (GSA)	Heineman	Laura Whitaker	\$571.50	2022-23 School Year
Honors Choir	Heineman	Emily Moore	\$2,290.00	2022-23 School Year
Jazz Band Director	Heineman	Rick Rohde	\$2,437.00	2022-23 School Year
Musical Director (Asst)	Heineman	Rick Rohde	\$1,770.00	2022-23 School Year
Musical Director/Co-Director	Heineman	Pam Jorgensen	\$3,361.50	2022-23 School Year
Musical Director/Co-Director	Heineman	Emily Moore	\$3,361.50	2022-23 School Year
Newspaper Club Sponsor	Heineman	Silvana Cantagallo	\$843.00	2022-23 School Year
Orchestra Director	Heineman	Laura Whitaker	\$2,980.00	2022-23 School Year

**Huntley Community School District 158 – Board of Education
Personnel Report
October 20, 2022**

Performance Reading Sponsor	Heineman	Laura Whitaker	\$1,586.00	2022-23 School Year
Play Director (Asst) Sets	High School	Stuart Wilson	\$1,511.00	2022-23 School Year
Play Director (Asst)	Heineman	Laura Whitaker	\$1,652.00	2022-23 School Year
Play Director (Head)	Heineman	Pam Jorgensen	\$3,857.00	2022-23 School Year
Poms (Head)	Heineman	Jennifer Schlueter	\$3,568.00	2022-23 School Year
Poms (Asst)	Heineman	Jill Lamb	\$2,140.00	2022-23 School Year
Service Club (Asst)	Heineman	Margaret Schneider	\$1,088.00	2022-23 School Year
Service Club (Head)	Heineman	Lisa Franklin	\$2,704.00	2022-23 School Year
Snow Hawks – Ski Club	Heineman	Chris Fish	\$1,143.00	2022-23 School Year
Spanish Club	Heineman	Lynn Petryniec	\$992.00	2022-23 School Year
Spelling Bee Coordinator	Heineman	Jill Lamb	\$992.00	2022-23 School Year
Student Council Advisor	Heineman	Jen Saucedo	\$2,565.00	2022-23 School Year
Student Council Asst	Heineman	Peggy Caldron	\$1,143.00	2022-23 School Year
Track (Asst)	Marlowe	Dawn Steiner	\$2,140.00	2022-23 School Year
Track (Asst)	Heineman	Nick Margiotta	\$2,140.00	2022-23 School Year
Track (Asst)	Conley	Jason Lebar	\$2,844.00	2022-23 School Year
Track (Asst)	Out of District	Savannah Henn	\$2,140.00	2022-23 School Year
Track Boys (Head)	Martin	Mike Ginczycki	\$3,568.00	2022-23 School Year
Track Girls (Head)	Heineman	Katy McCrystal	\$3,898.00	2022-23 School Year
Wrestling (Head)	Martin	Mike Ginczycki	\$3,898.00	2022-23 School Year
Yearbook	Heineman	Rob Baser	\$3,857.00	2022-23 School Year
7 th Grade Boys Basketball (Asst)	Marlowe	Joel Bosman	\$2,140.00	2022-23 School Year
7 th Grade Boys Basketball (Head)	Marlowe	Ryan Frederick	\$3,898.00	2022-23 School Year
7 th Grade Girls Basketball (Asst)	Marlowe	John Cannon	\$2,844.00	2022-23 School Year
7 th Grade Girls Basketball (Head)	Marlowe	Chris Danner	\$3,898.00	2022-23 School Year
7 th Grade Volleyball (Asst)	Marlowe	Tricia Baltzersen	\$2,140.00	2022-23 School Year
7 th Grade Volleyball (Head)	Marlowe	Ann Mowers	\$3,898.00	2022-23 School Year

**Huntley Community School District 158 – Board of Education
Personnel Report
October 20, 2022**

8 th Grade Boys Basketball (Asst)	Marlowe	Adam Reed	\$2,655.00	2022-23 School Year
8 th Grade Boys Basketball (Head)	Marlowe	Andrew Ream	\$3,898.00	2022-23 School Year
8 th Grade Girls Basketball (Asst)	Marlowe	Tricia Baltzersen	\$2,375.00	2022-23 School Year
8 th Grade Girls Basketball (Head)	Marlowe	Matt Elder	\$3,898.00	2022-23 School Year
8 th Grade Volleyball (Asst)	Marlowe	Kelli Renfro	\$1,906.00	2022-23 School Year
8 th Grade Volleyball (Head)	Marlowe	Chris Heward	\$3,898.00	2022-23 School Year
Academic Team (Head)	Marlowe	Elizabeth Fishman	\$2,215.00	2022-23 School Year
Art Club	Marlowe	Tammy Smith	\$2,053.00	2022-23 School Year
Band Director	Marlowe	Casey Paul	\$3,278.00	2022-23 School Year
Band Director	Marlowe	Anthony Camarda	\$3,857.00	2022-23 School Year
Chamber Orchestra	Marlowe	Emily Galloway	\$1,770.00	2022-23 School Year
Cheerleading (Head)	Marlowe	Jamie Stedman	\$2,910.00	2022-23 School Year
Cheerleading (Asst)	Marlowe	Carrie Kourtev	\$1,906.00	2022-23 School Year
Chorus Director	Marlowe	Olivia Barnece	\$2,980.00	2022-23 School Year
Cross Country (Asst)	Marlowe	Amy Disabato	\$2,375.00	2022-23 School Year
Cross Country (Asst)	Marlowe	Amy Ehmen	\$1,906.00	2022-23 School Year
Cross Country (Head)	Marlowe	Shannon Choklad	\$2,910.00	2022-23 School Year
Ecology Club	Marlowe	Lisa Montognese	\$1,586.00	2022-23 School Year
Foods Club Sponsor	Marlowe	Jessica Schmuhl	\$2,053.00	2022-23 School Year
Gay Straight Alliance (GSA)	Marlowe	Amy Knight	\$1,143.00	2022-23 School Year
Honors Choir	Marlowe	Olivia Barnece	\$1,770.00	2022-23 School Year
Jazz Band	Marlowe	Casey Paul	\$2,437.00	2022-23 School Year
Musical Director	Marlowe	Olivia Barnece	\$2,980.00	2022-23 School Year
Musical Asst (Sets)	High School	Stuart Wilson	\$1,511.00	2022-23 School Year
Musical Director (Asst)	Marlowe	Anne Moersfelder	\$1,685.00	2022-23 School Year
Musical Director (Asst)	Marlowe	Jill Cross	\$1,946.00	2022-23 School Year
Newspaper Club	Marlowe	Marisol Legis-Portincaso	\$935.00	2022-23 School Year
Orchestra Director	Marlowe	Emily Galloway	\$3,278.00	2022-23 School Year

**Huntley Community School District 158 – Board of Education
Personnel Report
October 20, 2022**

Play Director	Heineman	Noah Simmons	\$2,838.00	2022-23 School Year
Play Director (Asst)	Marlowe	Alicia McNeill	\$1,685.00	2022-23 School Year
Play Asst (Sets)	High School	Stuart Wilson	\$1,511.00	2022-23 School Year
Police Explorers	Marlowe	John Hanfland	\$1,143.00	2022-23 School Year
Poms (Asst)	Marlowe	Elizabeth Fishman	\$2,140.00	2022-23 School Year
Poms (Head)	Marlowe	Sarah Moran	\$3,239.00	2022-23 School Year
Service Club (Asst)	Marlowe	Sara Ross	\$1,479.00	2022-23 School Year
Service Club (Head)	Marlowe	Kerry Miller	\$2,215.00	2022-23 School Year
Snow Stangs Ski Club Sponsor	Marlowe	Daniel Corapi	\$1,143.00	2022-23 School Year
Snow Stangs Ski Club Sponsor	High School	Jillian Corapi	\$1,088.00	2022-23 School Year
Spanish Club	Marlowe	Marisol Legis-Portincaso	\$935.00	2022-23 School Year
Spelling Bee Coordinator	Marlowe	Jeralynn Gosser	\$729.00	2022-23 School Year
Student Council Advisor	Marlowe	Jennifer Martin	\$3,131.00	2022-23 School Year
Student Council Asst	Marlowe	Paula Blake	\$1,143.00	2022-23 School Year
Track (Asst)	Marlowe	Amanda Bolt	\$2,375.00	2022-23 School Year
Track (Asst)	Marlowe	Amy Disabato	\$2,140.00	2022-23 School Year
Track (Asst)	Marlowe	Jacob Halvorson	\$1,906.00	2022-23 School Year
Track (Asst)	Marlowe	Haley Sabie	\$2,140.00	2022-23 School Year
Track (Asst)	Marlowe	Elizabeth Considine	\$1,906.00	2022-23 School Year
Track Boys (Head)	Marlowe	Carly Smith	\$3,239.00	2022-23 School Year
Track Girls (Head)	Marlowe	Amy Ehmen	\$2,910.00	2022-23 School Year
Wrestling (Asst)	Marlowe	Frank Vitucci	\$1,906.00	2022-23 School Year
Wrestling (Asst)	Marlowe	Daniel Corapi	\$2,140.00	2022-23 School Year
Wrestling (Head)	Out of District	David Joslyn	\$3,898.00	2022-23 School Year
Yearbook	Marlowe	Elaine Lorinczi	\$3,857.00	2022-23 School Year

**Huntley Community School District 158 – Board of Education
Personnel Report
October 20, 2022**

Mandated Leaves

Type	Location	Number of Staff
FMLA	ECC	1
FMLA	Conley	1
FMLA	High School	2
FMLA	District Office	1
FMLA	Transportation	1
FMLA/Intermittent	Leggee	1
FMLA/Intermittent	High School	1

Non-Mandated Leaves

Type	Location	Number of Staff
Medical	Chesak	1
Medical	Leggee	1
Medical	Transportation	1
Personal Unpaid Leave	Heineman	1



Huntley Community School District 158

Date: October 20, 2022
To: Board of Education
From: Adam Zehr, Assistant Superintendent for Human Resources and The Health Insurance Committee
Subject: Health Insurance Recommendations for 2023

Over the past several months, Administration has been working closely with Alliant Insurance Services, our insurance broker/advisor, to finalize the benefits renewals for the policy year beginning January 1, 2023. The results of these efforts and the recommendation by the Health Insurance Committee follow:

Medical Plan (Blue Cross Blue Shield):

- The following are the estimated annual gross difference from the current policy year. All plans will experience an increase.
 - HMO BA, PPO1, PPO2, HSA – 5.8% increase overall

Ancillary Plans – Dental, Vision, Life and Long-Term Disability:

- Ancillary Plans
 - MetLife – Dental – year 1/3 – New carrier for 2023
 - The committee is recommending a carrier change for dental coverage from Blue Cross Blue Shield (BCBS) to MetLife. Through negotiations the employee contributions increased by approximately 6% from both carriers. MetLife was able to provide a three-year renewal with no increase for 2024 and a maximum increase of 7% for 2025. BCBS was able to provide a renewal rate for 2023 only.
 - Lincoln Basic Life and Long-Term Disability – 2023 will be year 1/2 of guaranteed rates
 - Lincoln Voluntary Life – 2023 will be year 1/2 of guaranteed rates
 - VSP Vision – 2023 will be year 4/4 of guaranteed rates
 - Aflac Voluntary Accident
 - Aflac Voluntary Critical Illness

***January 1, 2023 – The contribution amount for all plans offered shall be equal to 75% of the premium of the 2nd highest costing plan available for employees electing Emp+1 or Family coverage.

Page 2 illustrates the current (2022) insurance deductions for an employee on 24-pay periods.

Page 3 illustrates the proposed (2023) insurance deductions for an employee on 24-pay periods.

Pages 4-6 illustrate the proposed (2023) insurance deductions for an employee on 17-pay periods, Dual 17-pay, and Dual 24-pay.

Open Enrollment for 2023: Open enrollment is projected to begin October 31, 2022.

Recommendations: Seeking approval of the Board at their next Regular Meeting as presented.

**HUNTLEY COMMUNITY SCHOOL DISTRICT 158
2022 INSURANCE CONTRIBUTIONS**

MEDICAL DEDUCTIONS FOR 24 PAY PERIODS

Employee Only	
PPO Option 1	
Plan Cost	\$452.33
BOE Contribution	(\$352.82) 78%
Balance Owed	\$99.51
PPO Option 2	
Plan Cost	\$371.39
BOE Contribution	(\$352.82) 95%
Balance Owed	\$18.57
HMO Blue Advantage	
Plan Cost	\$384.89
BOE Contribution	(\$352.82) 92%
Balance Owed	\$32.07
HSA Compatible PPO	
Plan Cost	\$333.57
BOE Contribution	(\$352.82) 106%
Balance Owed	**\$5.00** (\$19.25)

Employee + 1	
PPO Option 1	
Plan Cost	\$820.77
BOE Contribution	(\$491.28) 60%
Balance Owed	\$329.49
PPO Option 2	
Plan Cost	\$679.38
BOE Contribution	(\$491.28) 72%
Balance Owed	\$188.10
HMO Blue Advantage	
Plan Cost	\$701.83
BOE Contribution	(\$491.28) 70%
Balance Owed	\$210.55
HSA Compatible PPO	
Plan Cost	\$612.11
BOE Contribution	(\$491.28) 80%
Balance Owed	\$120.83

9/22/2021

Employee + Family	
PPO Option 1	
Plan Cost	\$1,180.23
BOE Contribution	(\$710.57) 60%
Balance Owed	\$469.66
PPO Option 2	
Plan Cost	\$940.59
BOE Contribution	(\$710.57) 76%
Balance Owed	\$230.02
HMO Blue Advantage	
Plan Cost	\$1,015.10
BOE Contribution	(\$710.57) 70%
Balance Owed	\$304.53
HSA Compatible PPO	
Plan Cost	\$852.81
BOE Contribution	(\$710.57) 83%
Balance Owed	\$142.24

DENTAL DEDUCTIONS / TBD			DENTAL DEDUCTIONS with APPLICABLE CREDIT		
	Low Plan	High Plan		Low Plan	High Plan
Employee Only	\$19.85	\$25.03	Employee Only with HSA/PPO	\$5.00	\$5.78
Employee + 1	\$38.45	\$48.42	Employee + 1 with HSA/PPO	\$19.20	\$29.17
Employee + Family	\$68.08	\$87.54	Employee + Family with HSA/PPO	\$48.83	\$68.29

VISION DEDUCTIONS / VSP	
Employee Only	\$2.97
Employee + 1	\$5.94
Employee Family	\$9.56

NOTE: If you elect the HSA Compatible PPO Plan with single coverage you will pay the minimum of ****\$5.00**** per paycheck
There will be a \$19.25 credit with this plan that can be used towards your dental election. Minimum deduction will be \$5.00 per paycheck

HSA - Health Savings Account

**HUNTLEY COMMUNITY SCHOOL DISTRICT 158
2023 INSURANCE CONTRIBUTIONS**

MEDICAL DEDUCTIONS FOR 24 PAY PERIODS

Employee Only	
PPO Option 1	
Plan Cost	\$484.34
BOE Contribution	(\$377.79) 78%
Balance Owed	\$106.55
PPO Option 2	
Plan Cost	\$397.67
BOE Contribution	(\$377.79) 95%
Balance Owed	\$19.88
HMO Blue Advantage	
Plan Cost	\$399.13
BOE Contribution	(\$377.79) 95%
Balance Owed	\$21.34
HSA Compatible PPO	
Plan Cost	\$357.18
BOE Contribution	(\$377.79) 106%
Balance Owed	**\$5.00** (\$20.61)

Employee + 1	
PPO Option 1	
Plan Cost	\$878.87
BOE Contribution	(\$545.85) 62%
Balance Owed	\$333.02
PPO Option 2	
Plan Cost	\$727.47
BOE Contribution	(\$545.85) 75%
Balance Owed	\$181.62
HMO Blue Advantage	
Plan Cost	\$727.80
BOE Contribution	(\$545.85) 75%
Balance Owed	\$181.95
HSA Compatible PPO	
Plan Cost	\$655.43
BOE Contribution	(\$545.85) 83%
Balance Owed	\$109.58

9/21/2022

Employee + Family	
PPO Option 1	
Plan Cost	\$1,263.77
BOE Contribution	(\$789.49) 62%
Balance Owed	\$474.28
PPO Option 2	
Plan Cost	\$1,007.16
BOE Contribution	(\$789.49) 78%
Balance Owed	\$217.67
HMO Blue Advantage	
Plan Cost	\$1,052.65
BOE Contribution	(\$789.49) 75%
Balance Owed	\$263.16
HSA Compatible PPO	
Plan Cost	\$913.17
BOE Contribution	(\$789.49) 86%
Balance Owed	\$123.68

81

DENTAL DEDUCTIONS			DENTAL DEDUCTIONS with APPLICABLE CREDIT		
	Low Plan	High Plan		Low Plan	High Plan
Employee Only	\$21.02	\$26.51	Employee Only with HSA/PPO	\$5.00	\$5.90
Employee +1	\$40.72	\$51.28	Employee + 1 with HSA/PPO	\$20.11	\$30.67
Employee + Family	\$72.10	\$92.72	Employee + Family with HSA/PPO	\$51.49	\$72.11

VISION DEDUCTIONS / VSP	
Employee Only	\$2.97
Employee + 1	\$5.94
Employee Family	\$9.56

NOTE: If you elect the HSA Compatible PPO Plan with single coverage you will pay the minimum of ****\$5.00**** per paycheck
There will be a **\$20.61** credit with this plan that can be used towards your dental election. Minimum deduction will be **\$5.00** per paycheck

HSA - Health Savings Account

**Huntley Community School District 158
2023 Insurance Contributions**

9/23/2022

MEDICAL DEDUCTIONS FOR 17 PAY PERIODS

Employee Only	
PPO Option 1	
Plan Cost	\$683.77
BOE Contribution	(\$533.35)
Balance Owed	\$150.42
PPO Option 2	
Plan Cost	\$561.42
BOE Contribution	(\$533.35)
Balance Owed	\$28.07
HMO Blue Advantage Option	
Plan Cost	\$563.47
BOE Contribution	(\$533.35)
Balance Owed	\$30.12
HSA Compatible PPO	
Plan Cost	\$504.25
BOE Contribution	(\$533.35)
Balance Owed	*7.06* (\$29.10)

Employee + One	
PPO Option 1	
Plan Cost	\$1,240.75
BOE Contribution	(\$770.61)
Balance Owed	\$470.14
PPO Option 2	
Plan Cost	\$1,027.01
BOE Contribution	(\$770.61)
Balance Owed	\$256.40
HMO Blue Advantage Option	
Plan Cost	\$1,027.48
BOE Contribution	(\$770.61)
Balance Owed	\$256.87
HSA Compatible PPO	
Plan Cost	\$925.31
BOE Contribution	(\$770.61)
Balance Owed	\$154.70

Employee + Family	
PPO Option 1	
Plan Cost	\$1,784.14
BOE Contribution	(\$1,114.58)
Balance Owed	\$669.56
PPO Option 2	
Plan Cost	\$1,421.87
BOE Contribution	(\$1,114.58)
Balance Owed	\$307.29
HMO Blue Advantage Option	
Plan Cost	\$1,486.10
BOE Contribution	(\$1,114.58)
Balance Owed	\$371.52
HSA Compatible PPO	
Plan Cost	\$1,289.18
BOE Contribution	(\$1,114.58)
Balance Owed	\$174.60

82

DENTAL DEDUCTIONS		
	LOW PLAN	HIGH PLAN
Employee Only	\$29.67	\$37.42
Employee + 1	\$57.49	\$72.40
Employee + Family	\$101.78	\$130.89

DENTAL DEDUCTIONS with APPLICABLE CREDIT		
	LOW PLAN	HIGH PLAN
Employee Only with HSA/PPO	\$7.06	\$8.32
Employee + 1 with HSA/PPO	\$28.39	\$43.30
Family with HSA/PPO	\$72.68	\$101.79

VISION DEDUCTIONS / VSP	
Employee Only	\$4.19
Employee + 1	\$8.39
Employee + Family	\$13.50

HSA - Health Savings Account

**HUNTLEY COMMUNITY SCHOOL DISTRICT 158
2023 INSURANCE CONTRIBUTIONS**

DUAL MEDICAL DEDUCTIONS FOR 17 PAY PERIODS

9/23/2022

Employee + 1	
PPO Option 1	
Plan Cost	\$1,240.75
BOE Contribution	(\$1,303.96)
Balance Owed	\$7.06
<hr/>	
PPO Option 2	
Plan Cost	\$1,027.01
BOE Contribution	(\$1,303.96)
Balance Owed	\$7.06
<hr/>	
HMO Blue Advantage	
Plan Cost	\$1,027.48
BOE Contribution	(\$1,303.96)
Balance Owed	\$7.06
<hr/>	
HSA Compatible PPO	
Plan Cost	\$925.31
BOE Contribution	(\$1,303.96)
Balance Owed	\$7.06

Employee + Family	
PPO Option 1	
Plan Cost	\$1,784.14
BOE Contribution	(\$1,647.93)
Balance Owed	\$136.21
<hr/>	
PPO Option 2	
Plan Cost	\$1,421.87
BOE Contribution	(\$1,647.93)
Balance Owed	\$7.06
<hr/>	
HMO Blue Advantage	
Plan Cost	\$1,486.10
BOE Contribution	(\$1,647.93)
Balance Owed	\$7.06
<hr/>	
HSA Compatible PPO	
Plan Cost	\$1,289.18
BOE Contribution	(\$1,647.93)
Balance Owed	\$7.06

83

DENTAL DEDUCTIONS		
	Low Plan	High Plan
Employee Only	\$29.67	\$37.42
Employee +1	\$57.49	\$72.40
Employee + Family	\$101.78	\$130.89
DENTAL COSTS WITH APPLICABLE CREDIT		
Employee +1 with PPO/1	\$7.06	\$9.19
Employee +1 with PPO/2	\$7.06	\$7.06
Employee + 1 with HMO Blue	\$7.06	\$7.06
Employee + 1 with H S A PPO	\$7.06	\$7.06
Employee + Family with PPO/2	\$7.06	\$7.06
Employee + Family with HMO BI	\$7.06	\$7.06
Employee + Family with HSA /PI	\$7.06	\$7.06
VISION DEDUCTIONS / VSP		
Employee Only	\$4.19	
Employee + 1	\$8.39	
Family	\$13.50	

HSA - Health Savings Account

**HUNTLEY COMMUNITY SCHOOL DISTRICT 158
2023 INSURANCE CONTRIBUTIONS**

DUAL MEDICAL DEDUCTIONS FOR 24 PAY PERIODS

9/23/2022

Employee + 1		
PPO Option 1		
Plan Cost		\$878.87
BOE Contribution		(\$923.64)
Balance Owed	\$5.00	(\$44.77)
PPO Option 2		
Plan Cost		\$727.47
BOE Contribution		(\$923.64)
Balance Owed	\$5.00	(\$196.17)
HMO Blue Advantage		
Plan Cost		\$727.80
BOE Contribution		(\$923.64)
Balance Owed	\$5.00	(\$195.84)
H S A Compatible PPO		
Plan Cost		\$655.43
BOE Contribution		(\$923.64)
Balance Owed	\$5.00	(\$268.21)

Employee + Family		
PPO Option 1		
Plan Cost		\$1,263.77
BOE Contribution		(\$1,167.28)
Balance Owed		\$96.49
PPO Option 2		
Plan Cost		\$1,007.16
BOE Contribution		(\$1,167.28)
Balance Owed	\$5.00	(\$160.12)
HMO Blue Advantage		
Plan Cost		\$1,052.66
BOE Contribution		(\$1,167.28)
Balance Owed	\$5.00	(\$114.62)
H S A Compatible PPO		
Plan Cost		\$913.17
BOE Contribution		(\$1,167.28)
Balance Owed	\$5.00	(\$254.11)

84

DENTAL DEDUCTIONS 24 PAYS		
	Low Plan	High Plan
Employee Only	\$21.02	\$26.51
Employee +1	\$40.72	\$51.28
Employee + Family	\$72.10	\$92.72

DENTAL COSTS with APPLICABLE CREDIT		
	Low Plan	High Plan
Employee + 1 with PPO/1	\$5.00	\$6.51
Employee +1 with PPO/2	\$5.00	\$5.00
Employee +1 with HMO Blue	\$5.00	\$5.00
Employee +1 with H S A PPO	\$5.00	\$5.00
Employee + Family with PPO/2	\$5.00	\$5.00
Employee + Family with HSA/PPO	\$5.00	\$5.00
Employee + Family with HMO Blue	\$5.00	\$5.00

VISION DEDUCTIONS VSP FOR 24 PAYS	
Employee Only	\$2.97
Employee + 1	\$5.94
Family	\$9.56

H S A - Health Savings Account

Huntley Community School District #158
Job Description – Director of Fiscal Services

Job Title: Director of Fiscal Services
Department: Fiscal
Reports To: Chief Financial Officer
Prepared By: HR and Fiscal Departments
Approved By: Board of Education
Approved Date: October 20, 2022

Summary: Applies principles of accounting to analyze financial information and prepare financial reports by performing the following duties

Essential Duties and Responsibilities:

- Daily supervision and annual evaluation of all Fiscal Services Support Staff in collaboration with Chief Financial Officer
- Assume the primary responsibility for managing all aspects of the district accounting functions in accordance with generally accepted accounting principles, board policies and applicable state and federal laws and regulations
- Supervise and make recommendations for increased efficiencies in the processing of payroll, accounts payable and activity funds
- Compiles and analyzes financial information to prepare entries to accounts, such as general ledger accounts, documenting business transactions
- Distributes expenditures, encumbrances, receipts, and receivables according to schedules
- Analyzes and records financial information detailing assets and liabilities, and prepares balance sheets and other reports to summarize and interpret current and projected financial position
- Determines proper handling of financial transactions and approves transactions within designated limits
- Assists with required forms and reimbursement requests with ISBE Regional Office of Education
- Prepares cash flow projections
- Assists in the preparation of the annual budget, tax levy, GSA and Transportation Claims
- Reviews, investigates, and corrects errors and inconsistencies in financial entries, documents, and reports
- Installs, modifies, documents, and coordinates implementation of accounting systems and accounting control procedures
- Responsible for general accounting and financial statements
- Works directly with software provider reconciling problems and improvements to the system
- Conducts studies and submits recommendations for improving the organization's fiscal operation

Huntley Community School District #158
Job Description – Director of Fiscal Services

- Collects appropriate data and assists with federal, state, and local reports
- Assists and works with the Chief Financial Officer to complete projects and reports as assigned
- Attends Committee and Board meetings as assigned to represent Fiscal Office and/or District
- Act on behalf of the Chief Financial Officer in the absence of the Chief Financial Officer
- Works directly with auditor to facilitate the audit
- Protect the confidentiality of the district and office records and information unless authorized and directed by the Superintendent of Schools to provide same when requested under the Illinois Freedom of Information Act
- Other duties may be assigned

Supervisory Responsibilities: Directly supervises employees in the Fiscal Department. Carries out supervisory responsibilities in accordance with the district's policies and applicable laws Responsibilities include interviewing, hiring, and training employees; planning assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

Education and/or Experience: Bachelor's Degree, four to ten years related experience and/or training; or equivalent combination of education and experience Chief School Business Official Certification preferred

Language Skills: Ability to write, communicate and be proficient in English grammar. Be able to present information in one-on-one, and in small group situations to other employees, entities, vendors, and the public Professional communication and public relations skills

Mathematical Skills: Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations

Reasoning Ability: Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form

Computer Skills: To perform this job successfully, an individual should be able to effectively utilize all Microsoft and Google software platforms. In addition, the individual should be able to adapt to new technology that is introduced within the department or across the district.

Certificates, Licenses, Registrations: Valid Illinois Driver's License

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job Reasonable

Huntley Community School District #158
Job Description – Director of Fiscal Services

accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds The ability to sit or stand for long durations

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

Employee Signature

Date

Huntley Community School District #158
Job Description – District Registrar

Job Title: District Registrar
Department: Technology
Reports To: Chief Technology Officer
Prepared by: HR
Approved by: Board of Education
Approved Date: October 20, 2022

Summary: The Registrar works directly for the Chief Technology Officer to support processes and procedures of registration of students. The Registrar is responsible for performing a full range of administrative and secretarial related duties. Plans, prepares for, and implements the annual school registration process for both new and returning students. Facilitate the registration fee collection process. Maintain student registration files and prepare reports as necessary. Completes annual data verification of all students, manages the department budget, including ordering and processing of orders.

Essential Duties and Responsibilities:

- Plans, prepares for, and implements the annual school registration process for both new and returning students. Assists with the Kindergarten registration process in the buildings
- Greet and assist parents and students that come into the Registration Office
- Completes annual data verification of all students for the next school year
- Completes the 6th day withdrawal procedures and processes
- Records answers to personal history queries such as date of birth, district residency, and change of address to enroll persons to the school district
- Records number of applicants registered, and necessary paperwork for reporting purposes
- Compiles the enrollment summary monthly
- Maintains student registration files and prepares reports as necessary
- Processes student withdrawals
- Updates student address changes
- Assists buildings with student queries
- Responsible for vendor management of appropriate software
- Manages the department budget, including ordering and processing of orders
- Enters check, cash and credit card payments daily into billing database, enters NSF checks into billing database as needed and enters NCI collection payments into database as needed
- Manages the workflow of registration department
- Demonstrate ability to perform tasks with a high level of accuracy and attention to detail

Huntley Community School District #158
Job Description – District Registrar

- Must be able to meet deadlines and display strong attention to detail and accuracy
- Strong interpersonal and communication skills
- Ability to work independently, organize and prioritize multiple tasks
- Significant experience with Microsoft Excel and proficiency with Microsoft Office programs
- Ability to maintain confidentiality
- Other duties may be assigned

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience: Associate's degree (A. A.) or equivalent from two-year college or technical school; or three to five years related experience and/or training; or equivalent combination of education and experience.

Language Skills: Ability to write, communicate and be proficient in English grammar. Be able to present information in one-on-one, and in small group situations to other employees, entities, vendors, and the public. Professional communication and public relations skills.

Mathematical Skills: Ability to calculate figures to process purchase orders, reimbursements, and requests. Ability to work with spreadsheets and databases.

Reasoning Ability: Ability to carry out instruction furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills: To perform this job successfully, an individual should be able to effectively utilize all Microsoft and Google software platforms. In addition, the individual should be able to adapt to new technology that is introduced within the department or across the district.

Certificates, Licenses, Registrations: Valid Illinois Driver's License

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 50 pounds. The ability to sit or stand for long durations.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

Employee Signature

Date

Policy Committee

650 Dr. John Burkey Drive · Algonquin, IL 60102 · (847) 659-6158 · Fax (847) 659-6125

TO: Board of Education and Cabinet Members

FROM: Dr. Scott Rowe, Superintendent
Lorie Woods

DATE: October 20, 2022

RE: Policy – Second Reading

The following policy is being submitted as a second reading as requested by the Board of Education at the board meeting on October 13, 2022.

This is the second reading of the following policy:

- 4:172 Body-Worn Cameras

Recommendation

Administration requests the Policy Committee recommend the above policy be approved as a second reading by the Board.

Please feel free to contact me or Mrs. Woods with any questions and/or concerns.

LRW
Attachments

Operational Services

Body-Worn Cameras

The Board of Education authorizes the use of body-worn cameras (BWC) on District property to ensure the health, welfare, and safety of all students, staff, and visitors to District property, and to safeguard District facilities and equipment. Video cameras shall be used with no conditions or limitations in all common areas. In areas otherwise private, BWC will be used when reasonable grounds exist for suspecting that the recording will turn up evidence that the student has violated or is violating either Illinois or federal law or the rules of the school.

The use of BWC provides objective documentary evidence of transparency of safe school procedures, as well as protecting the Campus Resource Officer (CRO) on District property.

Every CRO equipped with BWC must be trained in the operation of the equipment prior to its use. When utilizing these devices, the CRO shall adhere to the objectives and procedures outlined in the school safety plan so as to maximize the effectiveness of the BWC and the integrity of the video documentation.

The CRO should make every effort to document all incidents anytime he or she is interacting with students and visitors. If it is safe and practical to do so, the CRO should activate the BWC while approaching an incident or as soon as practical, if doing so is in accordance with applicable requirements. The CRO may supplement the BWC recording with an audio description of the event and describe any external factors that may not have been recorded (e.g., prior observations, surrounding conditions.)

Notice and Due Process

Each school shall notify students and staff through student/parent and staff handbooks that BWC surveillance may occur on campus and at school sponsored events.

The notification shall advise that BWC recordings may become a part of a student's educational record. The District shall comply with all applicable state and federal laws related to record maintenance, retention, and disclosure.

It is also known that Huntley Community School District 158 has established a CRO program in partnership with the Algonquin, Huntley, and Lake in the Hills Police Departments. As part of an intergovernmental agreement, this partnership helps create "effective and positive school student discipline that (a) is part of the District's larger effort to address school safety and climate; (b) includes proactive and restorative methods rather than only punitive; and (c) is clear, consistent and equitable." Each CRO is equipped with a body worn camera (BWC) as provided by law in accordance with Police Department policies. The CRO's BWC will not record during the school day when doing so is prohibited by law. Further, in the event a CRO is in a hostile situation or perceives that a complaint will be raised, at the CRO's discretion, the BWC can begin recording."

Retention of Recordings

All BWC recordings shall be retained by the law enforcement agency, as required by law. Any BWC recordings properly obtained by the District may be retained consistent with Illinois and federal law.

Manipulations of Recordings Prohibited

In accordance with Illinois law, a CRO shall not edit or attempt to edit, alter, erase, delete, duplicate, copy, record, or distribute by any other means any recordings made with the BWC. All recordings are considered the property of the law enforcement agency and no personal use of the BWC will be

permitted. Violations of this policy shall be formally documented and may be grounds for disciplinary action.

Record Requests for BWC Recordings

It is the goal of the Board of Education to support and promote openness and transparency in an effort to improve relationships with students and parents as well as enhancing the community's perception of the safety of the school. All requests for BWC recordings will be received and processed in accordance with Illinois and federal law and in accordance with District policy. It should be noted that the CRO's utilized by the District are not employees of the District. Consequently, many BWC recordings are not District records and as noted above are kept by the law enforcement agency for which the CRO is employed. Thus, in many cases, a request for BWC recordings must be processed with the law enforcement agency for which the CRO is employed. The release of recordings must also ensure the rights to privacy of students, staff, and visitors whenever possible and ensure that the integrity of an investigation is not compromised. Legitimate redactions and/or denials of requests shall be made to ensure that this is accomplished. Classification of BWC recordings as private, protected or controlled will be made on a case-by-case basis and as allowed by Illinois law. This policy will not conflict or interfere with the release of recordings pursuant to a court order or valid subpoena.

ADOPTED:



Huntley Community School District 158

650 Dr. John Burkey Drive
 (Formerly Academic Drive)
 Algonquin, Illinois 60102
 (847) 659-6158 • www.huntley158.org

DATE: October 20, 2022

TO: Board of Education and Administration

FROM: Doug Renkosik, Director of Operations & Maintenance

RE: Extension of Cash Farm Rental Agreement w Fruin Farms (A)
 Board of Education, October 20, 2022
 Consent Agenda Item

Background:

On November 10, 2016, the Board of Education approved the award of a bid for the cash farm rental of the 168.34 tillable acres of District 158 property with Fruin Farms at a rental rate of \$228.70 per acre. The total rental rate for the contract was \$38,500 per year.

On June 20, 2019, the Board of Education approved Amendment No. 1 which provided for a 7.37-acre reduction in the acreage of the Cash Farm Rental Agreement with Fruin Farms for the installation of a photovoltaic solar array on the grounds of District 158 property. The annual cost was reduced to \$36,047.26.

On October 21, 2019, the Board of Education approved Amendment No. 2 which provided for an extension of the term of the Cash Farm Rental Agreement with Fruin Farms to the earlier of the harvest in 2022 or November 30, 2022. The annual cost for the term, of the extension is \$36,813.84.

The District has received an offer from Fruin Farms to extend the term of the contract as follows:

“Superintendent Rowe, Mr. Renkosik and D158 Board Members:

We are writing to you to express our interest in continuing to lease 160.97 tillable acres of D158 property. We would also like to keep the same terms and rental rate @ \$228.70 per acre, totaling \$36,813.84 for the years 2023 - 2027. Rent would be paid in two payments; March 1st (\$18,406.92) and December 1st (\$18,406.92).

Thank you for your consideration.

Sincerely,

Dan & Sue Fruin

Fruin Grain Farms”

Section 2.5 Renewal of the Cash Farm Rental Contract says: “At the sole discretion of Huntley Community School District 158, provided the Successful Bidder has provided performed satisfactorily to the Board of Education of Huntley Community School District 158, the cash farm rental agreement may be continued for up to a term of ten years from the start of the base contract start date. Huntley Community School District 158 will notify the Bidder of intent to extend the cash farm rental agreement by December 1st prior to commencement of the next year. Any change in rental price for the extension shall be mutually agreed to by both parties.”

Recommendation:

The Building & Grounds Committee met on October 13, 2022, and recommends the Board of Education approve the extension of the Cash Farm Rental Agreement with Fruin Farms thru the earlier of the harvest in 2027 or November 30, 2027, at the annual rental cost of \$36,813.84 at the October 20, 2022, Regular Board meeting.

DR/jk

Amendment #3 to Agreement

between

Huntley Community School District 158 and Fruin Farms

AGREEMENT: Cash Farm Rental Bid # 2019-68

CONTRACT INFORMATION PRIOR TO THIS AMENDMENT

CONTRACT DATE: 11-10-16

CONTRACT TERM START DATE: January 2017

TERM PERIOD IN BASE CONTRACT: Base contract period ends at earlier of the harvest in 2019 or November 30, 2019 with an option to extend to maximum term ending at the earlier of the harvest in 2027 or November 30, 2027.

EXTENSIONS AGREED TO PRIOR TO THIS AMMENDMENT: Threw the earlier of the harvest in 2022 or November 30, 2022.

EXTENSIONS AGREED TO WITH THIS AMMENDMENT: Threw the earlier of the harvest in 2027 or November 30, 2027.

ACREAGE INVENTORY IN CONTRACT:

Base Contract: - 168.34 acres

Changes:

Amendment #1 - 7.37 acres (reduction due to solar array installations)

Net Acreage in Contract - 160.97

UNIT COST IN CONTRACT:

Base Contract: \$228.70 per acre

Amendment #1 No Change

Not valid until signed by the Owner and Contractor.

The original Contract Sum was.....\$ 38,499.36

Net change by previously authorized Amendments.....\$ -1,685.52

The Contract Sum prior to this Amendment was.....\$ 36,813.84

The Contract Sum will be increased by this Amendment in the amount of\$ 0.00

The new Contract including this Amendment
(with unit cost unchanged at \$228.70) will be\$ 36,813.84

The expiration date of the contract period is extended by this amendment to earlier of the harvest in 2027 or November 30, 2027.

By signature below, both parties agree to the amendment stated above.

Fruin Farms
7103 Mensching Road
Huntley, IL 6042

Huntley Community School District 158
650 Dr. John Burkey Dr.
Algonquin, IL 60102

Don Fruin
signature

signature

DAN FRUIN
print name

print name

OWNER
title

title

10/16/22
date

94

date



Huntley Community School District 158

650 Dr. John Burkey Drive
(Formerly Academic Drive)
Algonquin, Illinois 60102
(847) 659-6158 • www.huntley158.org

DATE: October 20, 2022

TO: Board of Education and Administration

FROM: Doug Renkosik, Director of Operations & Maintenance

RE: Professional Services Agreement with HR Green for summer 2023 Pavement Improvements project (A)
Board of Education, October 20, 2022
Consent Agenda Item

Background:

At the August 4, 2022, Committee of the Whole meeting of the District 158 Board of Education, the Administration presented the Board with an updated O&M Life Cycle Deferred Maintenance capital projects report which included the FY23 budget for pavement replacement in the Martin bus lot, the drive linking Martin and Marlowe Middle School and replacement of the pavement at the entrance to Reed Road Campus off Haligus Road.

The Administration has requested a proposal from HR Green for professional services including design and construction administration in support of this project.

Attached is HR Green's proposed Professional Services for this referenced project.

Recommendation:

The Building & Grounds Committee met on October 13, 2022, and recommends the Board of Education approve the attached Professional Services Agreement with HR Green dated September 1, 2022, at the October 20, 2022, Regular Board meeting.

DR/jk



PROFESSIONAL SERVICES AGREEMENT

For

**Huntley Community School District 158
2023 Pavement Improvements**

**Design Engineering,
Bid Administration, &
Construction Administration Services**

Scott Rowe Ed D.
Superintendent of Schools
Huntley Community School District 158
District 158 Administrative Center
650 Dr. John Burkey Drive
Algonquin, IL 60102

Jeffrey J. Strzalka, P.E.
Senior Project Manager
HR Green, Inc.
1391 Corporate Drive, Suite 203
McHenry, IL 60050
Project Number: 2202246 & 2202246.02

September 1, 2022

TABLE OF CONTENTS

- 1.0 PROJECT UNDERSTANDING
- 2.0 SCOPE OF SERVICES
- 3.0 DELIVERABLES AND SCHEDULES INCLUDED IN THIS AGREEMENT
- 4.0 ITEMS NOT INCLUDED IN AGREEMENT/SUPPLEMENTAL SERVICES
- 5.0 SERVICES BY OTHERS
- 6.0 PROFESSIONAL SERVICES FEE
- 7.0 TERMS AND CONDITIONS



THIS **AGREEMENT** is between Huntley Community School District 158 (hereafter "CLIENT") and HR GREEN, INC. (hereafter "COMPANY").

1.0 Project Understanding

1.1 General Understanding

We understand the CLIENT is requesting design engineering, bid administration, and construction administration services for the 2023 Pavement Improvements. See Exhibit A attached, as prepared by the CLIENT and dated August 7, 2022, for the proposed project locations at the Reed Road Campus.

The improvement will consist of new pavement construction, pavement resurfacing, storm sewers, pavement markings, concrete curb and gutter, and turf restoration. Design engineering will target a November 2022 local bid opening.

The 2023 Pavement Improvements will include design plans completed by Kimley-Horn & Associates, Inc. (Kimley-Horn) dated January 27, 2022, and commonly referred to as Marlowe Middle School, Bid Alternate 2. The Kimley-Horn plans and quantities of work will be directly inserted into the bidding package without modification.

1.2 Design Criteria/Assumptions

Land surveying services will be completed by COMPANY under separate contract with the CLIENT.

Preparation of plans, specifications and estimates will follow CLIENT standards and procedures for projects of this type.

It is assumed the project will be bid and constructed in lump sum format, as typical standard for the CLIENT.

Additional project criteria will include the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction, the Standard Specifications for Water and Sewer Construction in Illinois, and the Manual on Uniform Traffic Control Devices for Streets and Highways, latest edition.

Soil borings will be performed by others under separate contract with the CLIENT.

2.0 Scope of Services

The CLIENT agrees to employ COMPANY to perform the following services:

2.1 Design Engineering & Bid Administration

The work will include design engineering and bid administration tasks required for the preparation of bidding documents, quantities of work, typical sections, construction details, project specifications, construction cost estimates, and all other related work necessary to complete the proposal documents plans for a November 2022 local letting.



A. Design Plans

COMPANY will prepare pavement typical sections, site grading plans, storm sewer and pipe underdrain plans, construction details and schedule of quantities depicting the improvements. Plan sheets will be developed at 50 scale.

COMPANY will coordinate with the CLIENT and CLIENT's geotechnical consultant to design a Hot Mix Asphalt (HMA) pavement that meets CLIENT standards.

Plans will be developed to predetermined milestones for submittal to the CLIENT which will consist of pre-final (90%) and final (100%) engineering documents. All construction documents will be reviewed by a QA/QC engineer and a construction engineer prior to their submittals to be certain of their completeness, accuracy, and constructability.

B. Stormwater Permitting

The proposed improvement will add impervious area to the Reed Road Campus site. It is understood the site has available stormwater capacity available in the existing detention facilities. COMPANY will prepare a technical memorandum with an impervious area exhibit for submittal to the Village of Lake in the Hills. Based on experience from working on past projects at the site, the Village will review and provide concurrence of the stormwater analysis. COMPANY will complete the Village's stormwater permit application.

C. Specifications

COMPANY will prepare contract special provisions and the project manual. The document will include Supplemental, Recurring, and project specific special provisions. The project specific special provisions will be written to cover any items not covered by the Standard Specifications for Road and Bridge Construction.

D. Construction Cost Estimates

Opinions of Probable Construction Cost will be developed and refined throughout the design process so that the CLIENT has the latest cost estimate. These costs will be determined using pay items and the latest historical unit prices available for the area.

E. Bidding Assistance and Recommendation to Award

COMPANY will prepare the Notice to Bidders and schedule advertisement dates through the local newspaper. COMPANY will prepare reproducible plans and bidding documents and respond to questions during the bidding process.

At the bid opening, COMPANY will open and read aloud the results of each contractor's bid and announce an apparent low bidder. Following the bid opening, COMPANY will examine the bid documents and perform calculation checks of each Contractor to confirm the low bidder and generate bid tabulations. Provided all bid documents are in order, COMPANY will prepare a letter of Recommendation to Award, Contract, and Contract Bond for approval by the CLIENT.



F. Meetings

COMPANY will coordinate the meeting times and locations with the attendees, provide required exhibits, and include preparation of meeting minutes. The coordination and meetings are estimated below:

1. At CLIENT
 - Pre-bid meeting (1);
 - Village of Lake in the Hills permit review (1); and
 - Bid Opening with contractor bid review (1).
2. Meeting Requirements
 - COMPANY will have one (1) representative at each meeting;
 - COMPANY will prepare the meeting agenda and minutes for all meetings attended.
3. Field Review

Preparation of materials for a field exam, participation in the field exam to review the existing conditions, take photographs, and assess how the proposed work may affect the project area. COMPANY will perform the field visit with the CLIENT to review existing conditions.

For budget purposes, it is assumed that one (1) staff members of the COMPANY will attend the field exam.

2.2 Construction Administration

COMPANY will provide construction observation services on a time and material, not-to-exceed contract amount basis. The man-hours provided for construction observation are based upon COMPANY providing CLIENT with approximately ten (10) weeks of construction observation services. Any additional work due to an extended schedule dictated by the contractor's performance or unanticipated work due to site conditions shall warrant a contract addendum.

The following is a breakdown of the various tasks associated with the construction observation which will be completed by COMPANY:

A. Start Up

COMPANY will complete a preconstruction video of the proposed construction area to document the existing conditions prior to the start of construction.

COMPANY will ensure that the project details, construction timelines and any impacts that the project may create will be coordinated with CLIENT prior to the start of construction.

COMPANY will mark, measure and document contract removal payment items prior to the contractor starting work.



COMPANY anticipates a Construction Technician will be on-site for approximately sixteen (16) hours to complete the above noted coordination and construction preparation.

B. Construction Observation

COMPANY will be on-site to observe and verify that items are being constructed and materials being utilized are in general conformance with the approved plans and specifications.

COMPANY will complete Inspector's Daily Reports (IDRs) and a daily diary, measure and document contract quantities, complete payment estimates, change orders, and weekly reports. COMPANY shall keep CLIENT informed as to the progress of construction.

COMPANY anticipates that a Construction Engineer will be on-site for approximately fifty (50) hours per week, and a Senior Construction Project Manager will be onsite approximately two (2) hours per week for ten (10) weeks. A total of five hundred twenty (520) hours have been allotted for daily field construction observation for this project.

C. Meetings

COMPANY will attend both a pre-bid and preconstruction meeting at CLIENT with the contractor and subcontractors. The Senior Construction Project Manager will attend weekly on-site construction meetings. A total of twenty (20) hours have been allotted for the Senior Project Manager and Construction Technician to attend the pre-bid and preconstruction meeting. COMPANY will prepare the agendas and complete the meeting minutes for the preconstruction meeting.

D. Project Close Out

COMPANY anticipates approximately forty (40) hours to complete the project closeout and final documentation for this project. This task includes the preparation of final job records, completion of punchlist, final payment estimate, and final change order.

2.3 Quality Assurance and Quality Control

COMPANY will perform the following reviews prior to the 90% and 100% submittals:

- A. Quality Control Check – Project Manager; and
- B. Peer Review – Senior Engineer not involved with project on a daily basis.

2.4 Project Administration

A. Project Management

For the duration of this project, this task will involve the management oversight of the project which will include the on-going review of the project execution, work product, document control scope, schedule and budget, contract file management and



preparation of monthly progress reports.

B. Project Monitoring

Maintain the system for monitoring progress and expenditures to allow monthly tracking by task.

C. Project Coordination

Maintain communications with the CLIENT and other designated representatives. Establish schedules, develop project goals, establish initial design parameters, promote a dialog between the various entities, improve the decision-making process, and expedite design development.

D. Permitting

COMPANY will fill out applicable building permit and occupancy permit forms as directed by the CLIENT, for review and execution by the CLIENT.

3.0 Deliverables and Schedules Included in this Agreement

The following deliverables will be generated for this project and are included in this AGREEMENT:

- A. 90% Preliminary Plans, Specifications & Estimates
- B. 100% Final Plans, Specifications & Estimates
- C. Preconstruction video of the project site
- D. Inspector's Daily Reports
- E. Final construction job records
- F. Meeting minutes of all meetings attended
- G. Building and occupancy permit forms

This schedule was prepared to include reasonable allowances for review and approval times required by the CLIENT and public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in the scope of the project requested by the CLIENT or for delays or other causes beyond the control of COMPANY.

Design Engineering	September thru October 2022
Start Bid Advertisement	November 3, 2022
Bid Opening	November 22, 2022
Construction Administration	May 2023 thru August 2023



4.0 Items not included in Agreement/Supplemental Services

The following items are not included as part of this AGREEMENT:

- A. Soil Borings
- B. Construction Materials Testing Services
- C. Soils Analysis for Clean Construction Demolition Debris (CCDD) certification

Supplemental services not included in the AGREEMENT can be provided by COMPANY under separate agreement, if desired.

5.0 Services by Others

None

6.0 Client Responsibilities

Attend meetings, as applicable.

Participate in project design reviews and provide written comments.

Newspaper public notice advertising fee.

Provide soil boring report.



7.0 Professional Services Fee

7.1 Fees

The fee for services will be based on COMPANY salaried hourly rates current at the time the AGREEMENT is signed.

7.2 Invoices

Invoices for COMPANY's services shall be submitted, on a monthly basis. Invoices shall be due and payable within 45 days.

7.3 Extra Services

Any service required but not included as part of this AGREEMENT shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.

7.4 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services. These service items are considered extra and are billed separately on an hourly basis.

7.5 Payment

The CLIENT AGREES to pay COMPANY on the following basis:

Design Engineering & Bid Administration	\$26,064
Construction Administration	\$68,470
QA QC	\$1,954
Project Administration	\$282

Time and material basis with a Not to Exceed fee of \$96,770.00.



8.0 Terms and Conditions

The following Terms and Conditions are incorporated into this AGREEMENT and made a part of it.

8.1 Standard of Care

Services provided by COMPANY under this AGREEMENT will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

8.2 Entire Agreement

This AGREEMENT and its attachments constitute the entire understanding between CLIENT and COMPANY relating to COMPANY's services. Any prior or contemporaneous agreements, promises, negotiations, or representations not expressly set forth herein are of no effect. Subsequent modifications or amendments to this AGREEMENT shall be in writing and signed by the parties to this AGREEMENT. If the CLIENT, its officers, agents, or employees request COMPANY to perform extra services pursuant to this AGREEMENT, CLIENT will pay for the additional services even though an additional written agreement is not issued or signed.

8.3 Time Limit and Commencement of Services

This AGREEMENT must be executed within ninety (90) days to be accepted under the terms set forth herein. The services will be commenced immediately upon receipt of this signed AGREEMENT.

8.4 Suspension of Services

If the Project or the COMPANY'S services are suspended by the CLIENT for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this AGREEMENT, the COMPANY shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the CLIENT shall compensate the COMPANY for expenses incurred as a result of the suspension and resumption of its services, and the COMPANY'S schedule and fees for the remainder of the Project shall be equitably adjusted.

If the COMPANY'S services are suspended for more than ninety (90) days, consecutive or in the aggregate, the COMPANY may terminate this AGREEMENT upon giving not less than five (5) calendar days' written notice to the CLIENT.

If the CLIENT is in breach of this AGREEMENT, the COMPANY may suspend performance of services upon five (5) calendar days' notice to the CLIENT. The COMPANY shall have no liability to the CLIENT, and the CLIENT agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this AGREEMENT by the CLIENT. Upon receipt of payment in full of all outstanding sums due from the CLIENT, or curing of such other breach which caused the COMPANY to suspend services, the COMPANY shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

8.5 Books and Accounts

COMPANY will maintain books and accounts of payroll costs, travel, subsistence, field, and incidental expenses for a period of five (5) years. Said books and accounts will be available at all reasonable times for examination by CLIENT at the corporate office of COMPANY during that time.

8.6 Insurance

COMPANY will maintain insurance for claims under the Worker's Compensation Laws, and from General Liability and Automobile claims for bodily injury, death, or property damage, and Professional Liability insurance caused by the negligent performance by COMPANY'S employees of the functions and services required under this AGREEMENT.

8.7 Termination or Abandonment

Either party has the option to terminate this AGREEMENT. In the event of failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, then the obligation to provide further services under this AGREEMENT may be terminated upon seven (7) days' written notice. If any portion of the services is terminated or abandoned by CLIENT, the provisions of this Schedule of Fees and Conditions



in regard to compensation and payment shall apply insofar as possible to that portion of the services not terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for services performed during such phase shall be based on COMPANY's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse COMPANY for termination costs.

8.8 Waiver

COMPANY's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

8.9 Severability

If any provision of this AGREEMENT is declared invalid, illegal, or incapable of being enforced by any Court of competent jurisdiction, all of the remaining provisions of this AGREEMENT shall nevertheless continue in full force and effect, and no provision shall be deemed dependent upon any other provision unless so expressed herein.

8.10 Successors and Assigns

All of the terms, conditions, and provisions hereof shall inure to the benefit of and are binding upon the parties hereto, and their respective successors and assigns, provided, however, that no assignment of this AGREEMENT shall be made without written consent of the parties to this AGREEMENT.

8.11 Third-Party Beneficiaries

Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the COMPANY. The COMPANY's services under this AGREEMENT are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against the COMPANY because of this AGREEMENT or the performance or nonperformance of services hereunder. The CLIENT and COMPANY agree to require a similar provision in all contracts with contractors, subcontractors, sub-consultants, vendors and other entities involved in this project to carry out the intent of this provision.

8.12 Governing Law and Jurisdiction

The CLIENT and the COMPANY agree that this AGREEMENT and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Illinois without regard to any conflict of law provisions, which may apply the laws of other jurisdictions.

It is further agreed that any legal action between the CLIENT and the COMPANY arising out of this AGREEMENT or the performance of the services shall be brought in a court of competent jurisdiction in the State of Illinois.

8.13 Dispute Resolution

Mediation. In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the CLIENT and COMPANY agree that all disputes between them arising out of or relating to this AGREEMENT shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The CLIENT and COMPANY further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

8.14 Attorney's Fees

If litigation arises for purposes of collecting fees or expenses due under this AGREEMENT, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the party justly entitled thereto. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.



8.15 Ownership of Instruments of Service

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by COMPANY as instruments of service shall remain the property of COMPANY. COMPANY shall retain these records for a period of five (5) years following completion/submission of the records, during which period they will be made available to the CLIENT at all reasonable times.

8.16 Reuse of Documents

All project documents including, but not limited to, plans and specifications furnished by COMPANY under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by COMPANY, shall be at the CLIENT's sole risk, and CLIENT shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorneys' fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the CLIENT be deemed a sale by the COMPANY, and the COMPANY makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the COMPANY be liable for indirect or consequential damages as a result of the CLIENT's use or reuse of the electronic files.

8.17 Failure to Abide by Design Documents or To Obtain Guidance

The CLIENT agrees that it would be unfair to hold COMPANY liable for problems that might occur should COMPANY'S plans, specifications or design intents not be followed, or for problems resulting from others' failure to obtain and/or follow COMPANY'S guidance with respect to any errors, omissions, inconsistencies, ambiguities or conflicts which are detected or alleged to exist in or as a consequence of implementing COMPANY'S plans, specifications or other instruments of service. Accordingly, the CLIENT waives any claim against COMPANY, and agrees to defend, indemnify and hold COMPANY harmless from any claim for injury or losses that results from failure to follow COMPANY'S plans, specifications or design intent, or for failure to obtain and/or follow COMPANY'S guidance with respect to any alleged errors, omissions, inconsistencies, ambiguities or conflicts contained within or arising as a result of implementing COMPANY'S plans, specifications or other instruments of service. The CLIENT also agrees to compensate COMPANY for any time spent and expenses incurred remedying CLIENT's failures according to COMPANY'S prevailing fee schedule and expense reimbursement policy.

8.18 Opinion of Probable Construction Cost

As part of the Deliverables, COMPANY may submit to the CLIENT an opinion of probable cost required to construct work recommended, designed, or specified by COMPANY, if required by CLIENT. COMPANY is not a construction cost estimator or construction contractor, nor should COMPANY'S rendering an opinion of probable construction costs be considered equivalent to the nature and extent of service a construction cost estimator or construction contractor would provide. This requires COMPANY to make a number of assumptions as to actual conditions that will be encountered on site; the specific decisions of other design professionals engaged; the means and methods of construction the contractor will employ; the cost and extent of labor, equipment and materials the contractor will employ; contractor's techniques in determining prices and market conditions at the time, and other factors over which COMPANY has no control. Given the assumptions which must be made, COMPANY cannot guarantee the accuracy of its opinions of cost, and in recognition of that fact, the CLIENT waives any claim against COMPANY relative to the accuracy of COMPANY'S opinion of probable construction cost.

8.19 Design Information in Electronic Form

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, COMPANY reserves the right to remove itself from its ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by COMPANY in electronic form only for information and use by CLIENT for the specific purpose for which COMPANY was engaged. Said material shall not be used by CLIENT or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by COMPANY without COMPANY'S express written permission. Any unauthorized use or reuse or modifications of this material shall be at CLIENT'S sole risk. Furthermore,



the CLIENT agrees to defend, indemnify, and hold COMPANY harmless from all claims, injuries, damages, losses, expenses, and attorneys' fees arising out of the modification or reuse of these materials.

The CLIENT recognizes that designs, plans, and data stored on electronic media including, but not limited to computer disk, magnetic tape, or files transferred via email, may be subject to undetectable alteration and/or uncontrollable deterioration. The CLIENT, therefore, agrees that COMPANY shall not be liable for the completeness or accuracy of any materials provided on electronic media after a 30-day inspection period, during which time COMPANY shall correct any errors detected by the CLIENT to complete the design in accordance with the intent of the contract and specifications. After 40 days, at the request of the CLIENT, COMPANY shall submit a final set of sealed drawings, and any additional services to be performed by COMPANY relative to the submitted electronic materials shall be subject to separate agreement. The CLIENT is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the COMPANY and electronic files, the signed or sealed hard-copy construction documents shall govern.

8.20 Information Provided by Others

The CLIENT shall furnish, at the CLIENT's expense, all information, requirements, reports, data, surveys and instructions required by this AGREEMENT. The COMPANY may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The COMPANY shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the CLIENT and/or the CLIENT's consultants and contractors.

COMPANY is not responsible for accuracy of any plans, surveys or information of any type including electronic media prepared by any other consultants, etc. provided to COMPANY for use in preparation of plans. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the COMPANY from any damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of or connected in any way with the services performed by other consultants engaged by the CLIENT.

COMPANY is not responsible for accuracy of topographic surveys provided by others. A field check of a topographic survey provided by others will not be done under this AGREEMENT unless indicated in the Scope of Services.

8.21 Force Majeure

The CLIENT agrees that the COMPANY is not responsible for damages arising directly or indirectly from any delays for causes beyond the COMPANY's control. CLIENT agrees to defend, indemnify, and hold COMPANY, its consultants, agents, and employees harmless from any and all liability, other than that caused by the negligent acts, errors, or omissions of COMPANY, arising out of or resulting from the same. For purposes of this AGREEMENT, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; disease epidemic or pandemic; failure of any government agency to act in a timely manner; failure of performance by the CLIENT or the CLIENT'S contractors or consultants; or discovery of any hazardous substances or differing site conditions. Severe weather disruptions include but are not limited to extensive rain, high winds, snow greater than two (2) inches and ice. In addition, if the delays resulting from any such causes increase the cost or time required by the COMPANY to perform its services in an orderly and efficient manner, the COMPANY shall be entitled to a reasonable adjustment in schedule and compensation.

8.22 Job Site Visits and Safety

Neither the professional activities of COMPANY, nor the presence of COMPANY'S employees and sub-consultants at a construction site, shall relieve the general contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. COMPANY and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The CLIENT agrees that the general contractor is solely responsible for job site safety, and warrants that this intent shall be made evident in the CLIENT's AGREEMENT with the general contractor. The CLIENT also agrees that the CLIENT, COMPANY and COMPANY'S consultants shall be indemnified and shall be made



additional insureds on the general contractor's and all subcontractor's general liability policies on a primary and non-contributory basis.

8.23 Hazardous Materials

CLIENT hereby understands and agrees that COMPANY has not created nor contributed to the creation or existence of any or all types of hazardous or toxic wastes, materials, chemical compounds, or substances, or any other type of environmental hazard or pollution, whether latent or patent, at CLIENT's premises, or in connection with or related to this project with respect to which COMPANY has been retained to provide professional services. The compensation to be paid COMPANY for said professional services is in no way commensurate with, and has not been calculated with reference to, the potential risk of injury or loss which may be caused by the exposure of persons or property to such substances or conditions. Therefore, to the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold COMPANY, its officers, directors, employees, and consultants, harmless from and against any and all claims, damages, and expenses, whether direct, indirect, or consequential, including, but not limited to, attorney fees and Court costs, arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acid, alkalis, toxic chemicals, liquids gases, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

It is acknowledged by both parties that COMPANY'S Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event COMPANY or any other party encounters asbestos or hazardous or toxic materials at the job site, or should it become known in any way that such materials may be present at the job site or any adjacent areas that may affect the performance of COMPANY'S services, COMPANY may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until the CLIENT retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrants that the job site is in full compliance with applicable laws and regulations.

Nothing contained within this AGREEMENT shall be construed or interpreted as requiring COMPANY to assume the status of a generator, storer, transporter, treater, or disposal facility as those terms appear within the Resource Conservation and Recovery Act, 42 U.S.C.A., §6901 et seq., as amended, or within any State statute governing the generation, treatment, storage, and disposal of waste.

8.24 Certificate of Merit

The CLIENT shall make no claim for professional negligence, either directly or in a third party claim, against COMPANY unless the CLIENT has first provided COMPANY with a written certification executed by an independent design professional currently practicing in the same discipline as COMPANY and licensed in the State in which the claim arises. This certification shall: a) contain the name and license number of the certifier; b) specify each and every act or omission that the certifier contends is a violation of the standard of care expected of a design professional performing professional services under similar circumstances; and c) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation. This certificate shall be provided to COMPANY not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any judicial proceeding.

8.25 Limitation of Liability

In recognition of the relative risks and benefits of the Project to both the CLIENT and the COMPANY, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants shall not exceed \$200,000.00, or the COMPANY'S total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

8.26 Construction Observation

COMPANY shall visit the project at appropriate intervals (as described in the scope of services) during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. The CLIENT has not retained COMPANY to make detailed inspections or to provide exhaustive or continuous project review and observation



Professional Services Agreement
Huntley Community School District 158
2023 Pavement Improvements
HR Green Job Number: 2202246 & 2202246.02
September 1, 2022

services. COMPANY does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the project.

If the CLIENT desires more extensive project observation or full-time project representation, the CLIENT shall request in writing such services be provided by COMPANY as Additional Services in accordance with the terms of the AGREEMENT.

8.27Soliciting Employment

Neither party to this AGREEMENT will solicit an employee of the other nor hire or make an offer of employment to an employee of the other that is working on this PROJECT, without prior written consent of the other party, during the time this AGREEMENT is in effect.


8.28Municipal Advisor

The COMPANY is not a Municipal Advisor registered with the Security and Exchange Commission (SEC) as defined in the Dodd-Frank Wall Street Reform and Consumer Protection Act. When the CLIENT is a municipal entity as defined by said Act, and the CLIENT requires project financing information for the services performed under this AGREEMENT, the CLIENT will provide the COMPANY with a letter detailing who their independent registered municipal advisor is and that the CLIENT will rely on the advice of such advisor. A sample letter can be provided to the CLIENT upon request.

This AGREEMENT is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the AGREEMENT. Services will not begin until COMPANY receives a signed agreement. COMPANY's services shall be limited to those expressly set forth in this AGREEMENT and COMPANY shall have no other obligations or responsibilities for the Project except as agreed to in writing. The effective date of the AGREEMENT shall be the last date entered below.

Sincerely,

HR GREEN, INC.



Jeffrey J. Strzalka, PE

Approved by: 

Printed/Typed Name: Akram Chaudhry, PE

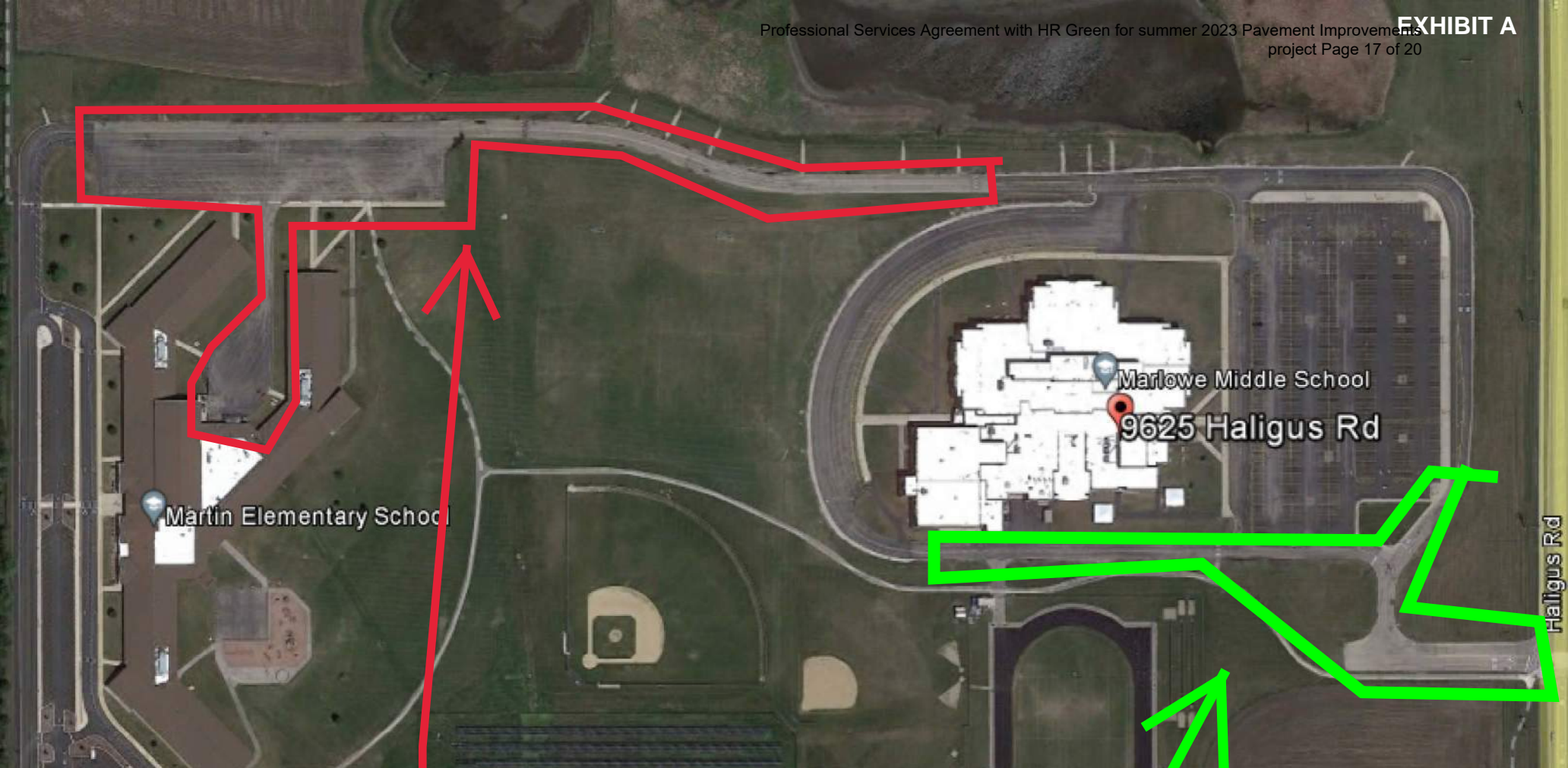
Title: Principal Date: 9/1/2022

HUNTLEY COMMUNITY SCHOOL DISTRICT 158

Accepted by: _____

Printed/Typed Name: _____

Title: _____ Date: _____



base bid summer
2023 asphalt
paving projects

alternate bid summer
2023 paving project

SUMMER 2023 D158 PAVEMENT IMPROVEMENT PROJECTS

DGR

8-7-22

Local Public Agency

County

Huntley School District 158

McHenry

**CONSTRUCTION ADMINISTRATION
SCHEDULE OF RATES**

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Project Start Up			Construction Observation			Administration			Meetings			Project Close Out		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Business Development Manager	78.00	0.0																	
Senior Construction Project Manager	78.00	40.0	6.71%	5.23				20	3.85%	3.00				20	100.00%	78.00			
Construction Engineer III	53.78	0.0																	
Construction Engineer II	43.13	0.0																114	
Construction Engineer I	29.36	0.0																	
Construction Technician III	53.78	0.0																	
Construction Technician II	43.13	0.0																	
Construction Technician I	31.40	556.0	93.29%	29.29	16	100.00%	31.40	500	96.15%	30.19							40	100.00%	31.40
Administrative Manager	39.66	0.0																	
Project Manager	63.86	0.0																	
		0.0																	
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TOTALS		596.0	100%	\$34.52	16.0	100.00%	\$31.40	520.0	100%	\$33.19	0.0	0%	\$0.00	20.0	100%	\$78.00	40.0	100%	\$31.40



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.huntley158.org

DATE: October 20, 2022
TO: Board of Education and Administration
FROM: Doug Renkosik, Director of Operations & Maintenance
RE: Change Order No. 2 to contract with Champion Paving for Pavement Improvements Bid 2022-19 (A)
Board of Education, October 20, 2022
Consent Agenda Item

Background:

At the August 5, 2021 Committee of the Whole meeting of the District 158 Board of Education, the Administration presented the Board with an updated O&M Life Cycle Deferred Maintenance capital projects report which included a budget of \$1,041,000.00 for pavement improvements in the Marlowe Middle School car parking lot and grading and pavement repairs in the area between the north and west side of the school and the bus lot asphalt.

A Bid Specification and Drawings were released to bid on February 11, 2022.

Bids were opened on March 15, 2022.

At their April 21, 2022 Board meeting, the Board of Education approved the award of the Base Bid and Alternates 3 and 4 to Champion Paving for Pavement Improvements Bid 2022-19 at a total cost of \$1,058,990.00.

At their August 18, 2022, Regular Board Meeting, the Board of Education approved Change Order No.1 to the contract with Champion Paving for Pavement Improvements Bid 2022-19 at a total net deductive cost of (-\$64,835.00)

Attached is Proposed Change Order No. 2 to the contact with Champion Paving summarizing the changes in project cost for items outlined in the change order document backup.

Recommendation:

The Building & Grounds Committee met on October 13, 2022, and recommends the Board of Education approve the attached Change Order No.2 to the contract with Champion Paving for Pavement Improvements Bid 2022-19 at a total net deductive cost of (-\$4,122.00) at their October 20, 2022, Regular Board Meeting.

DR/jk

**CHANGE
ORDER**

Owner ()
Contractor ()

PROJECT: Huntley Community School District 158
Pavement Improvements Bid # 2022-19

CHANGE ORDER NUMBER: 2

TO: Champion Paving Corporation
221 industrial Dr.
Hampshire, IL 60140

CONTRACT DATE: 4-21-22

The Contract is changed as follows:

Credit to the District for criminal background checks 28 @\$49.00 each = (-\$1,372.00)
See page 2 for detailed listing

Net credit for change in scope for base of fifteen sign post installation
See page 3 for details

Credit for not installing fifteen 6" dia. steel pipe bollards = (-\$5,000.00)

Added cost for installing fifteen 2"x2" telespar posts with sleeves = \$2,250.00

Net Total this Change Order = (-\$4,122.00)

Not valid until signed by the Owner and Contractor.

The original Contract Sum was	\$1,058,930.00
Net decrease in contract value by previously authorized Change Orders	\$ 64,835.00
The Contract Sum prior to this Change Order was.....	\$ 994,155.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 4,122.00
The new Contract Sum including this Change Order will be	\$ 990,033.00

The Date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which has been authorized by Construction Change Directive.

Champion Paving Corporation
CONTRACTOR

Huntley Community School District 158
OWNER

221 Industrial Dr.

650 Academic Dr.

Hampshire, IL 60140
ADDRESS

Algonquin, IL 60102
ADDRESS

BY JEANMARIE SULLIVAN
Printed name

BY _____
Printed name

BY Jessica Jelle
Signature

BY _____
Signature

DATE 10/3/22

DATE _____

Champion Paving Contract Criminal Background checks tally				count
Ayala, Victor	7/8/2022	O&M	Champion / Brandonisico Co	1
Castillo, Abelardo	7/7/2022	O&M	Champion / Brandonisico Co	2
Chavez, Joaquin	7/7/2022	O&M	Champion / Brandonisico Co	3
Garcia, Daniel	7/7/2022	O&M	Champion / Brandonisico Co	4
Meza, Omar	7/7/2022	O&M	Champion / Brandonisico Co	5
Rivera, Refugio	7/7/2022	O&M	Champion / Brandonisico Co	6
Becker, Shane	8/15/2022	O&M	Champion / ProLine Fence	7
Guess, Johnathan	8/16/2022	O&M	Champion / ProLine Fence	8
Mata, Nicholas	8/16/2022	O&M	Champion / ProLine Fence	9
Dale Swanson	6/9/2022	O&M	Champion / Stark & Sons	10
Iam Thopmpson	6/9/2022	O&M	Champion / Stark & Sons	11
Justin Seiling	6/9/2022	O&M	Champion / Stark & Sons	12
Mike Karpowicz	6/9/2022	O&M	Champion / Stark & Sons	13
Phil Falesch	6/9/2022	O&M	Champion / Stark & Sons	14
Steve Stark	6/9/2022	O&M	Champion / Stark & Sons	15
Abelino Gallegos	5/25/2022	O&M	Champion Paving	16
Benito Cardenas	5/25/2022	O&M	Champion Paving	17
Bentley, Tyler	6/21/2022	O&M	Champion Paving	18
Cameron Waterworth	5/25/2022	O&M	Champion Paving	19
Emmanuel Ojeda	5/25/2022	O&M	Champion Paving	20
Herb Hanson	5/25/2022	O&M	Champion Paving	21
Herbert Hansen	5/25/2022	O&M	Champion Paving	22
Horacio Rivera	5/25/2022	O&M	Champion Paving	23
John Brady	5/25/2022	O&M	Champion Paving	24
Jose Aranda	5/25/2022	O&M	Champion Paving	25
Marco Rivera	5/25/2022	O&M	Champion Paving	26
Ricardo Perez	5/25/2022	O&M	Champion Paving	27
Rick Tegmeier	5/25/2022	O&M	Champion Paving	28

unit cost per check \$49.00

 total cost of background checks \$1,372.00



Huntley Community School District 158

650 Dr. John Burkey Drive
(Formerly Academic Drive)
Algonquin, Illinois 60102
(847) 659-6158 • www.huntley158.org

DATE: October 20, 2022
TO: Board of Education and Administration
FROM: Doug Renkosik, Director of Operations & Maintenance
RE: Change Order No. 2 to contract with Veregy for EV Bus Initiative (A)
Board of Education October 20, 2022
Consent Agenda Item

Background:

On January 19, 2022, Governor Pritzker announced the approval of grant funding for EV school buses which included 4 buses and 4 chargers for Huntley School District 158.

At their June 16, 2022 Board Meeting, the Board of Education approved an agreement with Veregy to install the electrical infrastructure to charge four buses now with the electrical distribution infrastructure extended to the bus lot for expansion to 12 buses by only adding charging equipment in the near future.

At their July 21, 2022 Committee of the Whole Meeting, the Board of Education received a presentation by Veregy that expanded on the value of the installation of a 195kW solar array to generate the power to support the future 12 buses' electricity consumption.

At their August 18, 2022 Board meeting, the Board of Education approved Veregy's proposed Change Order No. 1 (aka Amendment No. 1) to include the installation of a 194.4 kW-dc/180.0kWac ground mount solar array that would produce power to offset the predicted consumption of twelve 150 kW school buses.

The District's final plan for what types and quantities of chargers to be installed and where took some time as the District learned how these systems work and what would serve its needs. The delay caused the need for some last-minute adjustments to the final plans for the installation of the support infrastructure for the soon-to-be arriving EV bus charging systems. The attached change order provides for some of these needed adjustments including:

- Installation cost for the second level 3 charger
- Installation cost for the temporary installation location needed this fall (when the electric buses are expected to arrive) prior to the bus parking lot expansion's completion next summer.

Recommendation:

The Building & Grounds Committee met on October 13, 2022, and recommends the Board of Education approve Change Order No. 2 to contract with Veregy for EV Bus Initiative at the October 20, 2022, Regular Board meeting.



September 20, 2022

Mr. Doug Renkosik, CPMM, Director of O&M
Huntley Community School District 158
650 Dr. John Burkey Drive
Algonquin, IL 60102

Re: EV Charging Station Installation – Change Order Request

Mr. Renkosik,

Veregy, is pleased to submit the additional requested work for the EV Charging Stations:

- Installation cost of One (1) Level 3 Charger for the permanent location as indicated on final Veregy Design Drawings: \$5,347.00
- Installation cost of One(1) Level 3 Charger & Two(2) Level 2 Chargers in Temporary Location as indicated on final Veregy Design Drawings: \$8,554.00.

Total Change Order Cost: \$13,901.00

If you are in agreement with this proposal, please authorize below and e-mail to me at mjames@veregy.com.

Signature and Title of Authorization: _____

Written Name and Date of Authorization: _____

If you have any questions or require additional information, please feel free to contact me at 773.633.0691.

Sincerely,

Michele A. James
Veregy Account Manager
773.633.0691 (p)
mjames@veregy.com



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.huntley158.org

DATE: October 20, 2022

TO: Board of Education and Administration

FROM: Doug Renkosik, Director of Operations & Maintenance

RE: Illinois State Board of Education FY 2023 Round 1 School Maintenance Project Grant **(A)**
Board of Education, October 20, 2022
Consent Agenda Item

Background:

Recently, the Illinois State Board of Education issued a notice that public school districts in Illinois could apply for a grant of up to \$50,000 for funding of school maintenance projects as a part of the ISBE's FY 2023 Round 1 School Maintenance Grant program.

As a part of the filing process for the application, the Administration must provide assurance that the local Board of Education approves the submission of a grant application for the particular project listed in the application. The attached document contains the specific language in the grant application.

District 158's Administration recommends requesting funding assistance with the Huntley High School Phase 4 Roof Replacement project (which ISBE classifies as a "Permanent Improvement Project") as the project that best serves the needs of the School District and is the highest priority available.

Recommendation:

The Building & Grounds Committee met on October 13, 2022, and recommends that the Board of Education approve the Application for Illinois State Board of Education's FY 2023 Round 1 School Maintenance Project Grant assistance for the Huntley High School Phase 4 Roof Replacement project as a "Permanent Improvement Project" at the October 20, 2022 Regular Board Meeting.

DR/jk

STATE ASSURANCES
GRANT APPLICATION CERTIFICATIONS AND ASSURANCES

HUNTLEY COMMUNITY SCHOOL

RCDT #: 44-063-1580-22

FY 23 Application Cycle - Round 1

By checking this box, the applicant/award recipient (hereinafter the term "applicant" includes "award recipient" as the context requires) hereby certifies and assures the Illinois State Board of Education that:

The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and on behalf of said applicant and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

DEFINITIONS

"Applicant" means an individual, entity, or entities for which grant funds may be available and who has made application to the Illinois State Board of Education for an award of such grant funds.

"Grant" means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project. The terms "grant," "award," "program," and "project" may be used interchangeably.

"Grantee" means the person, entity, or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms "grantee" and "award recipient" may be used interchangeably.

"Project" means the activities to be performed for which grant funds are being sought by the applicant. The terms "project" and "program" may be used interchangeably.

The capitalized word "Term" means the period of time from the project beginning date through the project ending date.

NO BINDING OBLIGATION

The applicant acknowledges and agrees that the selection of its proposal for funding, or approval to fund an application, shall not be deemed to be a binding obligation of the Illinois State Board of Education until such time as a final Grant Agreement is entered into between the applicant and the Illinois State Board of Education. Prior to the execution of a final Grant Agreement, the Illinois State Board of Education may withdraw its award of funding to the applicant at any time, for any reason.

Payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. Obligations of the Illinois State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.

PROJECT

The project proposed in the application, and as negotiated and finalized by the parties in the Grant Agreement, is hereinafter referred to as the "project." In planning the project there has been, and in establishing and carrying out the project there will be (to the extent applicable to the project), participation of persons broadly representative of the cultural and educational resources of the area to be served, including persons representative of the interests of potential beneficiaries.

Applicants may be asked to clarify certain aspects of their proposals/applications or proposed amendments prior to final agreement on the terms of the project or amendment.

All funds provided shall be used solely for the purposes stated in the approved proposal/application, as finalized in the Grant Agreement.

The project will be administered by or under the supervision of the applicant and in accordance with the laws and regulations applicable to the grant. The applicant will be responsible for and obtain all necessary permits, licenses, or consent forms as may be required to implement the project.

FUNDING

All funds provided will be used solely for the purposes stated in the approved proposal/application, as finalized in the Grant Agreement, in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the grant.

The applicant may not count tuition and fees collected from students toward meeting matching, cost sharing, or maintenance of effort requirements of a program, pursuant to 34 CFR 76.534.

If real property or structures are provided or improved with the aid of federal financial assistance, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, or sale of such property or structure. If personal property is so provided, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, disposal, and sale of such.

All expenditures claimed in relation to a grant are subject to applicable federal and state laws, regulations, and administrative rules. Expenditures claimed in relation to an award are subject to cost allowability standards, as defined by the grant program, and other applicable federal and state laws, regulations, and administrative rules. Failure to adhere to these requirements will lead to disallowed expenditures for which funds must be returned.

Adequacy tier designation under Evidence-Based Funding will be utilized by ISBE at its discretion pursuant to applicable law and agency policy (105 ILCS 5/18-8.15).

The applicant will accept funds in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the award, and administer the programs in compliance with all provisions of such statutes, regulations, administrative rules, terms and conditions of the award, and amendments thereto.

Failure of applicant to comply with state and federal statutes, regulations, administrative rules, or the terms and conditions of the award may result in conditions placed on grantee, including, but not limited to, involuntary termination of a grant at the discretion of the Illinois State Board of Education, in whole or in part, in accordance with federal and state laws and regulations.

GENERAL CERTIFICATIONS AND ASSURANCES

The applicant will obey all applicable state and federal laws, regulations, and executive orders, including without limitation those regarding the confidentiality of student records, such as the Family Educational Rights and Privacy Act (20 U.S.C. 1232g) and the Illinois School Student Records Act (105 ILCS 10/1 et seq.); those prohibiting discrimination on the basis of race, color, national origin, sex, age, or handicap, such as Title IX of the Amendments of 1972 (20 U.S.C. 1681 et seq.) and 34 CFR part 106, the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 34 CFR part 104, the Age Discrimination in Employment Act of 1967 (29 U.S.C. 621 et seq.), the Age Discrimination Act (42 U.S.C. 6101 et seq.) and 34 CFR part 110, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 2000e et seq.) and 34 CFR part 100, the Public Works Employment Discrimination Act (775 ILCS 10/0.01 et seq.), and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Illinois School Code (105 ILCS 5/1-1 et seq.). Further, no award recipient shall deny access to the program funded under the grant to students who lack documentation of their immigration status or legal presence in the United States (*Plyler v. Doe*, 457 U.S. 202, 102 S.Ct. 2382 (1982)).

The applicant certifies it has informed the state superintendent of education in writing if any employee of the applicant/grantee was formerly employed by the Illinois State Board of Education and has received an early retirement incentive under 40 ILCS 5/14-108.3 or 40 ILCS 5/16-133.3 (Illinois Pension Code). The applicant acknowledges and agrees that if such early retirement incentive was received, the Grant Agreement is not valid unless the official executing the agreement has made the appropriate filing with the auditor general prior to execution.

The applicant shall notify the state superintendent of education if the applicant solicits or intends to solicit for employment any of the Illinois State Board of Education's employees during any part of the application process or during the Term of the Grant Agreement.

The applicant is not barred from entering into this contract by Sections 33E-3 and 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3, 33E-4). Sections 33E-3 and 33E-4 prohibit the receipt of a state contract by a contractor who has been convicted of bid-rigging or bid-rotating.

An applicant who is an individual cannot be in default on an educational loan as provided in 5 ILCS 385/3.

The applicant certifies it does not pay dues or fees on behalf of its employees or agents or subsidize or otherwise reimburse them for payment of their dues or fees to any club that unlawfully discriminates (775 ILCS 25/1).

The applicant certifies that it is (a) current as to the filing and payment of any applicable federal, state, and/or local taxes; and (b) not delinquent in its payment of moneys owed to any federal, state, or local unit of government.

Any applicant not subject to Section 10-21.9 of the School Code certifies that a fingerprint-based criminal history records check through the Illinois State Police and a check of the Statewide Sex Offender Database will be performed for a) all its employees, b) volunteers, and c) all employees of persons or firms holding contracts with the applicant/ grantee who have direct contact with children receiving services under the grant. Such applicant shall not a) employ individuals, b) allow individuals to volunteer, or c) enter into a contract with a person or firm who employs individuals who will have direct contact with children receiving services under the grant if they have been convicted of any offense identified in subsection (c) of Section 10-21.9 of the School Code (105 ILCS 5/10-21.9(c)) or have been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 (705 ILCS 405/2-1 et seq.).

The applicant hereby ensures that when purchasing core instructional print materials published after July 19, 2006, all such purchases are made from publishers who comply with the requirements of 105 ILCS 5/28-21. This legislation instructs the publisher to send (at no additional cost) to the National Instructional Materials Access Center electronic files containing the contents of the print instructional materials using the National Instructional Materials Accessibility Standard on or before delivery of the print instructional materials. This does not preclude a grantee school district from purchasing or obtaining accessible materials directly from the publisher.

The applicant certifies that notwithstanding any other provision of the application, proposal, or Grant Agreement, grant funds shall not be used and will not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.

JOINT APPLICATIONS - ADMINISTRATIVE AND/OR FISCAL AGENT

Applicants/grantees participating in a joint application hereby certify that they are individually and jointly responsible to the Illinois State Board of Education and to the administrative and fiscal agent under the grant. An applicant/ grantee that is a party to the joint application and is a legal entity or a Regional Office of Education may serve as the administrative and/or fiscal agent under the grant.

The entity acting as the fiscal agent certifies that it is responsible to the applicant/grantee or, in the case of a joint application, to each applicant/grantee that is a party to the application; it is the agent designated and responsible for reports and for receiving and administering funds; and it will:

1. Obtain fully executed Grant Application Certifications and Assurances forms from each entity or individual participating in the grant and return the forms to ISBE prior to award of the grant.
2. Maintain separate accounts and ledgers for the project.
3. Provide a proper accounting of all revenue from the Illinois State Board of Education for the project.
4. Properly post all expenditures made on behalf of the project.
5. Be responsible for the accountability, documentation, and cash management of the project; the approval and payment of all expenses, obligations, and contracts; and the hiring of personnel on behalf of the project in accordance with the Grant Agreement.
6. Disburse all funds to joint applicants/grantees based on information (payment schedules) from joint applicants/grantees showing anticipated cash needs in each month of operation. (The composite payment schedule submitted to ISBE should reflect monthly cash needs for the fiscal agent and the joint applicants/grantees.)
7. Require joint applicants/grantees to report expenditures to the fiscal agent based on actual expenditures/ obligation data and documentation. Reports submitted to the Illinois State Board of Education should reflect actual expenditure/obligations for the fiscal agent and the data obtained from the joint applicants/ grantees on actual expenditures/obligations that occur within project beginning and ending dates.

8. Be accountable for interest income earned on excess cash on hand by all parties to the grant and return applicable interest earned on advances to the Illinois State Board of Education.
9. Make financial records available to outside auditors and Illinois State Board of Education personnel, as requested by the Illinois State Board of Education.
10. Have a recovery process in place with all joint applicants/grantees for collection of any funds to be returned to the Illinois State Board of Education.

DRUG-FREE WORKPLACE CERTIFICATION

This certification is required by the Drug-Free Workplace Act (30 ILCS 580/1). This Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the state unless that grantee or contractor has certified to the state that the grantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions, including, but not limited to, suspension of contract or grant payments, termination of the contract or grant, and debarment of contracting or grant opportunities with the state of Illinois for at least one year but not more than five years.

For the purpose of this certification, "applicant," "grantee," or "contractor" means a corporation, partnership, or other entity with 25 or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the state.

The applicant certifies and agrees that it will provide a drug-free workplace by:

1. Publishing a statement:
 - a. Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - b. Specifying the actions that will be taken against employees for violations of such prohibition.
 - c. Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - 1) Abide by the terms of the statement; and
 - 2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five calendar days after such conviction.
2. Establishing a drug-free awareness program to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's or contractor's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon an employee for drug violations.
3. Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.
4. Notifying the contracting or granting agency within 10 calendar days after receiving notice under part (2) of paragraph (c) of subsection (1.) above from an employee or otherwise receiving actual notice of such conviction.
5. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by Section 5 of the Drug-Free Workplace Act.
6. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug-Free Workplace Act.

The applicant represents and warrants that all of the Certifications and Assurances set forth herein in the application, all attachments, and the Grant Agreement are and shall remain true and correct through the Term of the grant. During the Term of the grant, the award recipient shall provide the Illinois State Board of Education with notice of any change in circumstances affecting the Certifications and Assurances within 10 calendar days of the change. Failure to maintain all Certifications and Assurances or provide the required notice will result in the Illinois State Board of Education withholding future project funding until the award recipient provides documentation evidencing that the award recipient has returned to compliance with this provision, as determined by the Illinois State Board of Education.

The undersigned affirms, under penalties of perjury, that he or she is authorized to execute the above Certifications and Assurances on behalf of the applicant. Further, the undersigned certifies under oath that all information contained herein is true and correct to the best of his or her knowledge, information, and belief that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

Add Item to Schedule

1. COUNTY CODE 063, McHenry		2. DISTRICT CODE/NAME 44063158022, Huntley Comm Sch Dist 158		3. APPLICATION YEAR/ROUND 2023, 1						
Item I.D.	Facility Name	Facility Address	Facility Description	Project Description	Project Location	Priority Code	Category Code	Est. cost	Est. Start Date	Est. Completion Date
<u>Open</u> 1	HUNTLEY HIGH SCHOOL	13719 Harmony Rd, Huntley	Huntley High School was built in 1997 with additions in 2002, 2014/2016, and 2020 for a total square footage of 469,580.	Phase 4 of roof replacement at Huntley High School.	Roof areas I, RR, and Z	D	ROOF	\$646,362.00	06/05/2023	08/04/2023

Total Estimated Project Cost	\$646,362.00
Total Requested Grant Amount	\$50,000.00
Total Reserved Local Funds(District Responsibility):	\$50,000.00
Total Reserved Remaining Funds (District Responsibility):	\$546,362.00

RESOLUTION AUTHORIZING THE VILLAGE OF HUNTLEY TO RENEW THE INTERGOVERNMENTAL AGREEMENT BETWEEN HUNTLEY COMMUNITY SCHOOL DISTRICT 158 AND THE VILLAGE OF HUNTLEY PROVIDING FOR POLICE SCHOOL RESOURCE OFFICER SERVICES

Resolution (R)2022-09.80

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, both the Village and School District 158 desire to have a Village of Huntley police officer assigned to serve as a Police School Resource Officer at the District’s Harmony Road Campus; and 127

WHEREAS, the Village and District 158 have previously entered into a School Resource Officer Agreement dated April 17, 2008, and this Agreement is entered into to replace and supersede such prior agreement in its entirety; and

WHEREAS, both District 158 and the Village want to continue the productive relationship established through the School Resource Officer Program.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Intergovernmental Agreement between Huntley Community School District No. 158 and the Village of Huntley Providing For Police School Resource Officer Services attached hereto and made a part hereof, is hereby approved.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Holzkopf	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trustee Kanakaris	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Kittel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Leopold	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Westberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PASSED and APPROVED this 22nd day of September 2022.



Rita McMahon
 Rita McMahon, Village Clerk

APPROVED:

Timothy J. Hoeft
 Timothy J. Hoeft, Village President

**INTERGOVERNMENTAL AGREEMENT BETWEEN HUNTLEY
COMMUNITY SCHOOL DISTRICT NO. 158
AND THE VILLAGE OF
HUNTLEY PROVIDING FOR
POLICE SCHOOL RESOURCE OFFICER SERVICES**

128

THIS INTERGOVERNMENTAL AGREEMENT (the “Agreement”) is entered into this _____ day of _____, 2022 (“Effective Date”) by and between the Board of Education of Huntley Community School District No. 158 (hereinafter called “District 158”), and the Village of Huntley, Illinois, (hereinafter called the “Village”).

WHEREAS, both the Village and District 158 desire to have a Village of Huntley police officer assigned to serve as a Police School Resource Officer (“School Resource Officer”) at District 158’s Harmony Road Campus (Huntley High School and Leggee Elementary School) located in the Village of Huntley (the “School”) in order to maintain a more personal relationship between law enforcement agents and students in the school, assist in educational programs, protect the students and the school from theft, vandalism, and trespassing, and deal more effectively with juvenile offenses; and

WHEREAS, the Village and District 158 have previously entered into a School Resource Officer Agreement dated April 17, 2008, and this Agreement is intended to replace and supersede such prior agreement in its entirety; and

WHEREAS, the other school campuses in District 158 have engaged in similar agreements for a School Resource Officer with their host municipalities; and

WHEREAS, both District 158 and the Village want to continue the productive relationship established through the School Resource Officer program.

NOW, THEREFORE, in consideration of the mutual promises, covenants, terms, and

conditions set forth in this Agreement, the parties agree as follows:

SECTION 1: INCORPORATION OF RECITALS

The foregoing recitals are incorporated into and made a part of this Agreement as though fully set forth herein.

129

SECTION 2: THE POLICE SCHOOL RESOURCE OFFICER PROGRAM

2.1 Provide Village Police Officers to District 158 for Interview

One Village police officer will be selected and assigned to serve as the School Resource Officer to the School for each school year during the Term of this Agreement, as further set forth herein.

The Village will provide to District 158 a list of qualified Police Officers who are in good standing with the Village to interview for the position of School Resource Officer at the Harmony Road Campus. A joint committee (“Committee”) composed of personnel designated by District 158 and the Village of Huntley Police Department shall decide which Police Officer(s) would best meet the requirements and criteria of District 158 for its School Resource Officer. The Village shall provide Police Officers with the following desired qualifications for interview:

- Illinois Certified Police Officer
- Has completed a course of instruction for school resource officers developed by the Illinois Law Enforcement Training Standards Board under Section 10.22 of the Illinois Police Training Act (50 ILCS 705/10.22) within one year prior to assignment;
- Trained in gang resistance and alcohol/drug resistance curricula;
- Verbal, written and interpersonal skills, including public speaking;
- Knowledge of, and experience in, matters involving cultural diversity;

2.2 Assignment of School Resource Officer

The police officer chosen by the Committee will be assigned to serve as the School Resource Officer to the School on issues of security and community education. When the School Resource Officer is not assigned to School duty, he or she shall have no duties relating to the School or District 158 and may be assigned to regular police duties at the sole discretion of the Village. In the event of an emergency, the Village Police Chief, or their designee, may assign the School Resource Officer to regular police duties on a short-term basis, notwithstanding the fact that such assignment may occur during normal School duty hours.

130

The School Resource Officer will, at all times, be and remain an employee of the Village and serve at the direction and control of the Village and its Police Department. All applicable Village personnel rules, policies, and Collective Bargaining Agreement terms (collectively, "Village Policies") shall continue to apply to the police officer while serving as the School Resource Officer to the School, and the officer will at all times abide by the same. As an employee of the Village, and not District 158, the School Resource Officer shall not be entitled to any benefits that District 158 provides to its employees.

If, for any reason other than temporary reassignment due to emergency, the designated School Resource Officer is unavailable during normal School duty hours, the Village shall make all reasonable efforts to provide a temporary replacement to fulfill the School Resource Officer's duties during his or her absence, or, if a replacement is unavailable, to assist District 158 during the School Resource Officer's absence including, as appropriate, by providing walkthroughs of School facilities and otherwise consulting with District 158 personnel as necessary and appropriate. In the event the School Resource Officer selected pursuant to this agreement is unavailable to fulfill his or her duties for 20 or more consecutive school days, then, at the

District's option, a new School Resource Officer will be selected by the Committee in accordance with the procedures set forth in Section 2.1.

2.3 Duties and Responsibilities of the School Resource Officer

The Village police officer assigned as School Resource Officer to the School shall have the following duties and responsibilities during the School Year (as set forth in Section 2.4 below), subject to such changes or clarifications as may be mutually agreed upon by both the Village Police Chief and the District 158 Superintendent, or their respective designees, from time to time consistent with the purpose and intent of this Agreement:

131

2.3.1. Educational Responsibilities

- a. Work cooperatively with the School administration and staff to plan and schedule appropriate lessons in topics including, but not limited to gang/violence and drug and alcohol resistance education.
- b. Provide training for School faculty and staff on the role of the School Resource Officer as well as on topics of interest and importance to the staff related to her/his expertise.

2.3.2. School Resource Officer Responsibilities

- a. Promote a positive relationship and enhance communications between police officers, students, faculty, and staff at the School.
- b. Interact with students as a positive role model.
- c. Work collaboratively with the School administrators to arrange and participate in parent/community education sessions.
- d. Work collaboratively with administrators and counselors to develop strategies for

dealing with behaviorally at-risk students.

- e. Establish a working relationship with behaviorally at-risk students.

2.3.3. Security Responsibilities

- a. Maintain a high level of visibility during School entrance and dismissal times as well as during passing periods.
- b. Meet with School administrators to advise them of potentially violent situations and to plan for the safe resolution of those situations.
- c. Follow School and District 158 behavior policies; provided, however, that in the case of a conflict between School or District 158 behavior policies and applicable Village Policies, the Village Policies shall supersede and control with respect to the School Resource Officer.
- d. Enforce all federal and State statutes and local ordinances and refer all matters of school discipline to the proper School administrator.
- e. Assist School staff in the event of an emergency.

132

2.3.4. Additional Responsibilities

- a. Additional responsibilities as may be approved by both the Village Police Chief and the District 158 Superintendent, or their respective designees, consistent with the purpose and intent of this Agreement.

2.4 Timing and Duration of Program

The School Resource Officer program and services shall be provided by the Village during each “School Year” throughout the Term of this Agreement. The School Year is defined as beginning on the first day of school attendance for students and ending on the last day of school attendance for students for each regular school year.

2.5 Evaluation of the Program

At least once per School Year during the Term of this Agreement, the District 158 Chief Safety and Security Officer, the School Principal (or designee), and designated representatives of the Village Police Department shall meet to discuss and evaluate the School Resource Officer program.

133

SECTION 3: COST

The Village will pay the salary, benefits, and all other costs of employing the police officer assigned to serve as School Resource Officer to the School. District 158 will reimburse the Village for: (i) 50% of the assigned officer's annual salary and benefit costs; plus (ii) 100% of any overtime compensation paid by the Village as a result of attendance by the School Resource Officer (or any substitute officer provided at District 158's request) at School activities or events outside of regular student attendance hours. "Salary and benefit costs" shall include the assigned officer's salary or other compensation (but not overtime pay) plus Village costs as reasonably calculated by the Village associated with the assigned officer's insurance, pension, and other employment benefits.

District 158 will pay its 50% share of the assigned officer's salary and benefit costs in 12 equal monthly installments, which shall be invoiced by the Village on a monthly basis and due no later than the 15th day of each month during the Term of this Agreement. Any additional overtime compensation costs will be paid to the Village by District 158 promptly upon presentation of an invoice for same.

SECTION 4: TERM AND TERMINATION

4.1. Term.

This Agreement shall be in force and effect as of the Effective Date. The Agreement shall have an initial term of one calendar year, beginning on the Effective Date, unless earlier terminated according to this Section. Thereafter, this Agreement shall automatically renew for successive one-year terms beginning on each anniversary of the Effective Date; provided, however, that either party may elect not to renew this Agreement by providing written notice of such election to the other party at least 30 days prior to expiration of the then-current term. The term of this Agreement (including the initial term and any and all renewal terms) is referred to herein as the “Term.”

4.2. Termination for Convenience

Either party may terminate this Agreement at any time after the last day of school attendance by students for any School Year during the Term by providing the other party thirty (30) days’ prior written notice of such termination. In addition, the parties may terminate this Agreement at any time by mutual consent and written agreement.

4.3. Termination for Cause.

In the event that either party materially breaches its obligations under this Agreement and fails to cure such breach within 30 days after the non-breaching party delivers a written notice of breach to the breaching party (or such longer time to which the parties may mutually agree), then the non-breaching party may terminate this Agreement by providing a written notice of termination to the other party. Any notice of breach issued pursuant to this section shall specify with reasonable particularity the act, omission, or course of conduct by the breaching party that is alleged to constitute a material breach of this Agreement.

SECTION 5: LIABILITY, RESPONSIBILITY, AND AUTHORITY

5.1 District 158

Except to the extent prohibited by law and without waiving any of its immunities or defenses, including those pursuant to the Illinois Local Government and Government Employee's Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*, District 158 shall be liable for all liabilities, losses, claims, actions, demands, liens, damages, penalties, interest, costs, and expenses, including attorney's fees, related to or arising from the acts, errors, or omissions of District 158, its officers, officials, servants, agents, volunteers, representatives, or employees, including any breach hereunder, during the Term of this Agreement.

135

District 158 shall indemnify, hold harmless, and defend the Village, its officers, officials, servants, agents, and employees against all liabilities, losses, claims, actions, demands, liens, damages, penalties, interest, costs, and expenses, including attorney's fees, which the Village, its officers, officials, servants, agents or employees may hereinafter sustain, incur, or be required to pay, arising, or alleged to have arisen, wholly or in part, from any act or omission of District 158, its officers, officials, servants, agents, volunteers, representatives or employees pursuant or relating to this Agreement during the Term.

5.2 The Village

Except to the extent prohibited by law and without waiving any of its immunities or defenses, including those pursuant to the Illinois Local Government and Government Employee's Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*, the Village shall be liable for all liabilities, losses, claims, actions, demands, liens, damages, penalties, interest, costs, and expenses, including attorney's fees, related to or arising from the acts, errors, or omissions of the Village's School

Resource Officer, including any breach hereunder, during the Term of this Agreement.

The Village shall indemnify, hold harmless, and defend District 158, its officers, officials, servants, agents and employees against all liabilities, losses, claims, actions, demands, liens, damages, penalties, interest, costs, and expenses, including attorney's fees, which District 158, its officers, officials, servants, agents or employees may hereinafter sustain, incur, or be required to pay, arising, or alleged to have arisen, wholly or in part due to any act or omission of the Village or the Village's School Resource Officer pursuant or relating to this Agreement during the Term.

136

5.3 No Waiver of Immunities or Defenses

Nothing contained in Section 5 or in any other provision of this Agreement, is intended to constitute, nor shall it constitute, a waiver of any immunities or defenses available to District 158 or the Village under the Illinois Local Governmental and Governmental Employees Tort Immunity Act or other applicable law, with respect to claims by third parties.

SECTION 6: INSURANCE REQUIREMENTS.

6.1 District 158. District 158 shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of this Agreement.

Minimum Scope of Insurance. Coverage shall be at least as broad as:

- a. Commercial General Liability - Occurrence form; naming the Village as additional insured on a primary and non-contributory basis.
- b. Automobile Liability; names the Village as additional insured on a primary and non-contributory basis.
- c. Worker's Compensation as required by the laws of the State of Illinois.

- d. Employer's Liability Insurance.
- e. Umbrella or Excess Liability policy; provides follow form coverage to the above listed policies.

6.2 The Village. The Village shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of this Agreement by the Village or the Village's School Resource Officer as set forth below.

137

Minimum Scope of Insurance. Coverage shall be at least as broad as:

- a. Commercial General Liability - Occurrence form; on a primary and non-contributory basis. Coverage must be included for sexual abuse and molestation.
- b. Automobile Liability; on a primary and non-contributory basis.
- c. Police Professional Liability/ Errors and Omissions policy; on a primary and non-contributory basis.
- d. Worker's Compensation as required by the laws of the State of Illinois.
- e. Employer's Liability Insurance.
- f. Umbrella or Excess Liability policy; provides follow form coverage to the above listed policies.

6.3 Costs of Insurance. Each party shall procure and maintain at its sole cost and expenses all insurance policies, coverages, and endorsements required by this Section 6, except that District 158 shall promptly reimburse the Village for any and all costs associated with providing the required sexual abuse and molestation coverage upon presentation of an invoice therefor.

6.4 Minimum Limits of Insurance. The policies set forth above shall be maintained with limits no less than:

- a. Commercial General Liability: \$1,000,000 per occurrence with a \$3,000,000 aggregate for bodily injury, personal injury, and property damage.
- b. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- c. Police Professional Liability: \$1,000,000 per occurrence with a \$3,000,000 aggregate liability limit for errors and omissions, professional/malpractice liability.
- d. Workers' Compensation and Employers' Liability: Workers' Compensation statutory limits as required by the laws of the State of Illinois, and Employers' Liability limits of \$1,000,000 Each Accident/\$1,000,000 Disease - Each Employee/\$1,000,000 Disease -Policy Limit.
- e. Umbrella or Excess Liability Coverage: \$5,000,000 per occurrence with \$5,000,000 aggregate.

138

6.5 Self-Insured Retentions. The parties' respective obligations hereunder may be satisfied through a self-insurance trust maintained by that party or its affiliates.

6.6 Other Insurance Provisions. The policies to be obtained or maintained by the parties are to contain, or be endorsed to contain, the following provisions:

- a. Workers' Compensation and Employers' Liability Coverage:

Each party's insurer shall agree to waive all rights of subrogation against the other party, its elected officials, officers, employees, subcontractors and/or agents for losses arising out of this Agreement.

b. All Coverages:

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the other party.

c. Certificate of Insurance:

Upon request, each party shall furnish the other with Certificates of insurance evidencing the coverage required by this Agreement, that is signed by a person authorized by that insurer to bind coverage on its behalf. Each party reserves the right to request full, certified copies of the insurance policies.

In the event of the expiration of the policy period for any one or more of the insurance policies, each party shall promptly furnish the other with current Certificates of insurance evidencing its continued coverage as required by this Agreement.

SECTION 7: GENERAL PROVISIONS

7.1 Amendment or Modification to the Agreement

Any terms or conditions of this Agreement may be deleted or altered only by written amendment or modification to this Agreement, duly executed by the Village and District 158.

7.2 Good Faith

Both the Village and District 158 have an obligation to perform their respective duties under this Agreement in good faith and to cooperate in the performance of this Agreement.

7.3 Severability

If any provision of this Agreement shall be held or deemed to be, or shall, in fact, be

inoperative or unenforceable in any particular case or in all cases for any reason, this shall not render the provision in question inoperative or unenforceable in any other case or circumstances, or render any other provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or sections contained in the Agreement shall not affect the remaining portions of the Agreement or any part thereof.

140

7.4 Interpretation

Any headings of the Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative words of other genders. Words imparting the singular shall include the plural and vice versa unless the context shall otherwise indicate. All references to any person or entity shall be deemed to include any other person or entity succeeding to the rights, duties, and obligations of such person or entity in accordance with the terms and conditions of the Agreement.

7.5 Assignment

Neither party hereto may assign its respective rights or duties hereunder.

7.6 No Third Party Beneficiaries

No other person or party shall be or be deemed to be a third party beneficiary of this Agreement.

7.7 Waiver of Breach

If either party waives a breach of any provision of this Agreement by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party nor shall it prevent either party from enforcing such provisions.

7.8 Merger Clause -Integration

This Agreement sets forth the entire understanding of the parties relative to the subject hereof and supersedes any and all prior agreements, express or implied, oral or written. No subsequent amendment or modification of the Agreement shall be effective unless reduced to writing and executed by the parties in accordance with Section 7.1 herein.

141

7.9 Compliance with all Laws

The Village and District 158 shall at all times in the performance of this Agreement observe and comply with all applicable laws, ordinances, regulations, and codes of the United States of America, State of Illinois, and all county and local governments and other governmental bodies or agencies having jurisdiction.

7.10 Governing Law - Venue

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois and applicable federal law. Venue shall only be proper in a State court of competent jurisdiction located within the County of McHenry, Illinois or a federal court of competent jurisdiction located within the Northern District of Illinois.

7.11 Corporate Authority

Each party represents and warrants that the person whose name appears on the signature page below has or has been delegated the lawful and corporate authority to enter into this Agreement on behalf of that party. Following approval of this Agreement by the Village Board of Trustees, the Village Manager, or their designee, shall have authority to execute and do all things and actions authorized to be done by the Village pursuant this Agreement. Following approval of this Agreement by the District 158 Board of Education, the Superintendent, or their

designee, shall have authority to execute and do all things and actions authorized to be done by District 158 pursuant this Agreement. Notwithstanding the foregoing, no person or entity other than the Village Board and the Board of Education shall be authorized to approve any amendment to this Agreement.

142

7.12 Counterparts

This Agreement may be signed in any number of counterparts and/or via electronic signatures, each of which shall be deemed an original, and such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Board of Education of Huntley Community School District No. 158 and the Village of Huntley, Illinois, have caused this Agreement to be executed on their behalf and attested by their duly authorized officers, all on the day(s) herein set forth.

SIGNATURES ON FOLLOWING PAGE

HUNTLEY COMMUNITY SCHOOL DISTRICT NO. 158

By: _____

Its: _____

Date: _____

143

VILLAGE OF HUNTLEY, ILLINOIS

By:  _____

Its: Village President

Date: 9/22/2022 _____



Huntley Community School District 158

650 Academic Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: October 20, 2022

Subject: **ADP National Account Services Payroll Renewal**
Board of Education Meeting, October 20, 2022

ADP is currently utilized by the district for its HR management system, time management system (E-Time) as well as payroll services. The District currently employs over 1,600 employees per year and processes over 30,000 payroll checks per year equating to approximately 600,000 general ledger transactions per year.

In February 2008, the District entered into an agreement with ADP, Inc. to provide payroll, tax filing and time & labor management services. In October of 2017, the District entered into a 5-Year renewal with ADP that provided an immediate reduction in fees, followed by 3 years of fixed pricing, with annual increases of 3% the last two years. This agreement expires at the end of October, 2022.

The District continues to be very pleased with the level of services provided by ADP. As such, Administration recommends continuing to partner with ADP for its payroll, tax filing and time & labor management services.

After negotiating with ADP over the past several months on the renewal, Administration was able to obtain an extension with favorable pricing over the contract extension period as follows:

3-year renewal/amendment (Attached)

Price Increase Terms

- Year 1 – 0%
- Year 2 – 3%
- Year 3 – 3%

RECOMMENDATION

Administration requests the Board of Education approve a 3-year contract extension amendment with ADP at tonight's Board Meeting.

FOURTH AMENDMENT
TO
MASTER SERVICES AGREEMENT
BETWEEN
ADP, INC.
AND
HUNTLEY COMMUNITY SCHOOL DISTRICT

This Fourth Amendment (the "Fourth Amendment"), made as of _____ ("Fourth Amendment Effective Date") between ADP, Inc. ("ADP"), and Huntley Community School District ("Client") contains changes, modifications, revisions and additions to the terms and conditions of the Master Services Agreement dated _____ (the "Agreement"), between Client and ADP.

Now, therefore, in consideration of the mutual covenants contained in the Agreement and herein, and for other good and valuable consideration, ADP and Client hereby agree as follows:

1. Amendment to Services Duration and Fee Changes. Following the Fourth Amendment Effective Date, the termination date and fee changes sections appearing at Pricing Appendix-1 of the Agreement, are amended and restated to read as follows

a. Section 3 - TERMINATION DATE – "The Termination Date is three years from the Fourth Amendment Effective Date ("Initial Term")."

b. Section 4 - FEE EFFECTIVENESS; FEE CHANGES – "The fees set forth in this Pricing Appendix -1 will remain fixed for one year following the Fourth Amendment Effective Date. Thereafter, ADP may increase the fees for the Services by 3% during the second and third years following the Fourth Amendment Effective Date, upon at least 30 days' prior written notice to the Client."

This Fourth Amendment may be executed in multiple original copies, identically worded, and each such executed copy constitutes an original. Facsimile signatures, electronic signatures in connection with the electronic signature delivery system utilized by ADP and signatures transferred in .pdf or a similar format for scanned copies of documents are original signatures for all purposes of this Fourth Amendment and the Agreement.

All other terms and conditions of the Agreement shall remain in full force and effect. In the event of any conflict between the terms and conditions of this Fourth Amendment and the terms and conditions of the Agreement, this Fourth Amendment shall prevail. The terms defined in the Agreement and used in this Fourth Amendment shall have the same respective meanings as set forth in the Agreement, unless clearly otherwise defined in this Fourth Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Fourth Amendment to be duly executed by its authorized representatives as of the date first above written.

ADP, Inc.

Huntley Community School District

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: October 20, 2022

Subject: **Supplemental Purchase Order Summary**
Board of Education Meeting, October 20, 2022
Action Items

The following is an updated executive summary of the attached report titled "Purchase Orders" which is a listing of purchase orders issued from October 7, 2022 to October 14, 2022, for which Administration is requesting Board Approval to issue payment once invoices have been received. Invoices which exceed an approved Purchase Order by \$100 or 10% of the Purchase Order (whichever is lower) will not be issued without additional Board approval.

Education Fund	\$	72,388.75
Operations & Maintenance Fund		159,847.14
Debt Service Fund		0.00
Transportation Fund		12,422.50
Municipal Retirement and Social Security Fund		0.00
Capital Projects Fund		0.00
Working Cash Fund		0.00
Fire Prevention and Safety Fund		0.00
Total	\$	<u>244,658.39</u>

RECOMMENDATION

Administration recommends the Board of Education approve the Supplemental Purchase Orders Report at the October 20, 2022 Regular Board meeting.



Huntley Community School District 158

P.O. Summary by Vendor (Custom)

From: 10/7/2022 to 10/14/2022

Printed: 10/14/2022 2:07 PM

Page 1 of 6

P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
AHW LLC					
20231044	20-2543-410-00-79	Grounds Supplies	10/12/2022	46.08	20-2543-410-00-79
			Total	\$46.08	
AIA Services LLC					
20231029	10-2210-410-92-79-600-14	IDEA Impr of Instruction Suppl	10/07/2022	6,470.00	10-2210-410-92-79-600-14
20231029	10-2210-410-92-79-600-14	IDEA Impr of Instruction Suppl	10/07/2022	0.00	10-2210-410-92-79-600-14
			Total	\$6,470.00	
Angelilli, Kelly					
20231053	10-1200-310-92-79-600-14	IDEA General Purchased Service	10/13/2022	385.00	10-1200-310-92-79-600-14
20231053	10-1200-310-92-79-600-14	IDEA General Purchased Service	10/13/2022	0.00	10-1200-310-92-79-600-14
			Total	\$385.00	
BSN Sports					
20231030	10-1500-410-00-71-300-13	Training/Athletic Supplies HS	10/07/2022	4,739.44	10-1500-410-00-71-300-13
			Total	\$4,739.44	
Building Technology Consultants PC					
20231039	20-2540-310-00-79	Professional & Technical	10/12/2022	18,000.00	20-2540-310-00-79
20231039			10/12/2022	0.00	
20231039			10/12/2022	0.00	
			Total	\$18,000.00	
CDW Government Inc					
20231052	10-2660-410-00-79-600-14	Supplies Tech	10/12/2022	1,149.00	10-2660-410-00-79-600-14
20231052	10-2660-410-00-79-600-14	Supplies Tech	10/12/2022	10.56	10-2660-410-00-79-600-14
			Total	\$1,159.56	
Cleverbridge					
20231040	10-2660-319-61-79-600-14	Software Maintenance	10/12/2022	3,200.00	10-2660-319-61-79-600-14
			Total	\$3,200.00	

148



Huntley Community School District 158

P.O. Summary by Vendor (Custom)

From: 10/7/2022 to 10/14/2022

Printed: 10/14/2022 2:07 PM

Page 2 of 6

P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
ClientFirst Technology Consulting					
20231045	10-2660-390-00-79-600-14	Purchased Service Technology	10/12/2022	82.50	10-2660-390-00-79-600-14
20231045	10-2660-390-00-79-600-14	Purchased Service Technology	10/12/2022	165.00	10-2660-390-00-79-600-14
20231045	10-2660-390-00-79-600-14	Purchased Service Technology	10/12/2022	82.50	10-2660-390-00-79-600-14
20231045	10-2660-390-00-79-600-14	Purchased Service Technology	10/12/2022	82.50	10-2660-390-00-79-600-14
			Total	<u>\$412.50</u>	
Conserv FS Inc					
20231034	20-2543-410-00-79	Grounds Supplies	10/11/2022	1,545.00	20-2543-410-00-79
20231034	20-2543-410-00-79	Grounds Supplies	10/11/2022	2,875.00	20-2543-410-00-79
			Total	<u>\$4,420.00</u>	
Everdriven Technologies LLC					
20231031	40-2552-331-00-79	Contracted Transportation	10/07/2022	5,772.50	40-2552-331-00-79
			Total	<u>\$5,772.50</u>	
Fastsigns Crystal Lake					
20231041			10/12/2022	0.00	
20231041	10-1130-323-00-71-300-13	Repairs HS	10/12/2022	650.00	10-1130-323-00-71-300-13
20231041	20-2542-520-00-79	Building projects	10/12/2022	2,622.00	20-2542-520-00-79
			Total	<u>\$3,272.00</u>	
International Thought Leaders					
20231046	20-2540-310-75-79-600-14	ESSER III Enhanced Cust Pur Svc	10/12/2022	100,000.00	20-2540-310-75-79-600-14
			Total	<u>\$100,000.00</u>	
JF Consulting 12 - Assign					
20231036	10-1500-319-00-71-300-13	Sports Officials HS	10/11/2022	288.00	10-1500-319-00-71-300-13
			Total	<u>\$288.00</u>	
Kelso Burnett Co					

149



Huntley Community School District 158

P.O. Summary by Vendor (Custom)

From: 10/7/2022 to 10/14/2022

Printed: 10/14/2022 2:07 PM

Page 3 of 6

P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
20231047	20-2542-323-00-79	Repairs & Maint Buildings	10/12/2022	1,760.00	20-2542-323-00-79
			Total	\$1,760.00	
Kunes C of Belvidere Inc					
20231054	20-2552-550-00-79	O&M Vehicles	10/14/2022	29,570.24	20-2552-550-00-79
			Total	\$29,570.24	150
Lexia Learning Systems LLC					
20231028	10-1110-410-00-74-150-13	Inst Supplies Conley	10/07/2022	2,000.00	10-1110-410-00-74-150-13
			Total	\$2,000.00	
McHenry Specialties					
20231048	10-1543-410-00-71-305-13	Activities Awards	10/12/2022	84.00	10-1543-410-00-71-305-13
			Total	\$84.00	
Midwest Scoreboards					
20231037	10-1500-550-00-71-300-13	HS Athletics Eqpt	10/11/2022	850.00	10-1500-550-00-71-300-13
			Total	\$850.00	
NCS Pearson Inc.					
20231042	10-2212-310-00-79-505-14	Curriculum Gen Pur Svc 6-12	10/12/2022	5,299.00	10-2212-310-00-79-505-14
			Total	\$5,299.00	
Neff					
20231035	10-1500-411-00-71-300-13	Awards HS	10/11/2022	3,543.75	10-1500-411-00-71-300-13
			Total	\$3,543.75	
OneTouchPoint Midwest Corp					
20231049	10-2210-410-00-79-600-14	Assignment Notebooks/Locks	10/12/2022	5,637.45	10-2210-410-00-79-600-14
20231049	10-2210-410-00-79-600-14	Assignment Notebooks/Locks	10/12/2022	3,816.51	10-2210-410-00-79-600-14
20231049	10-2210-410-00-79-600-14	Assignment Notebooks/Locks	10/12/2022	14,310.53	10-2210-410-00-79-600-14
20231049	10-2210-410-00-79-600-14	Assignment Notebooks/Locks	10/12/2022	10,397.80	10-2210-410-00-79-600-14



Huntley Community School District 158

P.O. Summary by Vendor (Custom)

From: 10/7/2022 to 10/14/2022

Printed: 10/14/2022 2:07 PM

Page 4 of 6

P.O. #	Account Number	Account# Description	P.O. Date	Original Amount	State Account Number
				Total	\$34,162.29
Pacific Learning Inc					
20231038	10-2210-390-82-79-605-14	T Bilingual Impr Inst Services	10/12/2022	2,500.00	10-2210-390-82-79-605-14
				Total	\$2,500.00
Regional Office of Education					
20231050	10-4210-670-00-79-600-14	Reg Ed Out of District	10/12/2022	520.00	10-4210-670-00-79-600-14
20231050	10-4210-670-00-79-600-14	Reg Ed Out of District	10/12/2022	520.00	10-4210-670-00-79-600-14
20231050	10-4210-670-00-79-600-14	Reg Ed Out of District	10/12/2022	520.00	10-4210-670-00-79-600-14
20231050	10-4210-670-00-79-600-14	Reg Ed Out of District	10/12/2022	520.00	10-4210-670-00-79-600-14
20231050	10-4210-670-00-79-600-14	Reg Ed Out of District	10/12/2022	520.00	10-4210-670-00-79-600-14
				Total	\$2,600.00
Route 47 Taxi Transportation Inc					
20231051	40-2552-331-00-79	Contracted Transportation	10/12/2022	6,650.00	40-2552-331-00-79
				Total	\$6,650.00
School Health Corporation					
20231043	10-2546-490-00-79-600-14	Security Officer Supplies	10/12/2022	4,045.24	10-2546-490-00-79-600-14
				Total	\$4,045.24
Trane					
20231032			10/07/2022	0.00	
20231032			10/07/2022	0.00	
20231032	20-2542-390-00-79	Other Purchased Service	10/07/2022	2,772.75	20-2542-390-00-79
				Total	\$2,772.75
Wold Architects and Engineers					
20231033	20-2540-310-00-79	Professional & Technical	10/07/2022	656.07	20-2540-310-00-79
20231033			10/07/2022	0.00	
				Total	\$656.07



Huntley Community School District 158

P.O. Summary by Vendor (Custom)

From: 10/7/2022 to 10/14/2022

Printed: 10/14/2022 2:07 PM

Page 5 of 6

<i>P.O. #</i>	<i>Account Number</i>	<i>Account# Description</i>	<i>P.O. Date</i>	<i>Original Amount</i>	<i>State Account Number</i>
			Total	<u><u>\$244,658.42</u></u>	

152



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

To: Board of Education and Administration
From: Mark Altmayer, Chief Financial Officer
Date: October 20, 2022
Subject: **Supplemental Accounts Payable Report**
Board of Education Meeting, October 20, 2022
Action Items

The following is an updated executive summary of the attached report titled "Accounts Payable" which is a listing of open accounts payable for which the Board has not approved purchase orders (i.e. employee reimbursements, refunds for fees, etc.) and therefore Administration is requesting Board Approval to issue payment:

Education Fund	\$	3,309.74
Operations & Maintenance Fund		0.00
Debt Service Fund		0.00
Transporation Fund		69.93
Municipal Retirement and Social Security Fund		0.00
Capital Projects Fund		0.00
Working Cash Fund		0.00
Fire Prevention and Safety Fund		0.00
Total	\$	<u>3,379.67</u>

RECOMMENDATION

Administration recommends the Board of Education approve the Supplemental Accounts Payable Report at the October 20, 2022 Regular Board meeting.



Huntley Community School District 158

Accounts Payable Report

Printed: 10/17/2022 10:59 AM
Page 1 of 5

Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
Basargin, Beth - 1233398634	10-1200-310-92-79-600-14	September Vision Services Travel		190.63	10-1200-310-92-79-600-14
				<u>\$190.63</u>	
Braun, Janis - 123333745	10-2210-640-92-79-605-14	IL School Psychologists Membership Duess		125.00	10-2210-640-92-79-605-14
				<u>\$125.00</u>	
Breese, Kari - 1233397862	10-1200-332-00-79-600-14	Travel Sp Ed		224.31	10-1200-332-00-79-600-14
	10-1200-332-00-79-600-14	Travel Sp Ed		173.50	10-1200-332-00-79-600-14
				<u>\$397.81</u>	
Carlson, Jen - 1233400144	10-1400-410-09-71-300-13	Home Economic-Cheese (Jewel)		17.98	10-1400-410-09-71-300-13
				<u>\$17.98</u>	
Celentano, Ana - 1233400136	10-2210-332-82-79-605-14	Bilingual PD Travel & Conference		21.88	10-2210-332-82-79-605-14
				<u>\$21.88</u>	
Colton, Janice - 123337394	10-2560-410-00-71-300-13	Work shoes and pants		100.00	10-2560-410-00-71-300-13
				<u>\$100.00</u>	
Cornett, Brenda - 1233400062	10-1200-310-66-71-300-13	September Mileage		108.12	10-1200-310-66-71-300-13
	10-1200-310-66-71-300-13	August Mileage		42.38	10-1200-310-66-71-300-13
				<u>\$150.50</u>	
Disabato, Amy - 123338973	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup-Reinforcement Rewards		29.94	10-1100-410-72-79-600-14
	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup-Reinforcement Rewards		52.15	10-1100-410-72-79-600-14
	10-1100-410-72-79-600-14	ARP IDEA Instruc Sup-Student Materials		34.28	10-1100-410-72-79-600-14
				<u>\$116.37</u>	
Doubek, Robin - 123338275	10-2520-332-00-74-500-14	SEP/2022 Travel		17.50	10-2520-332-00-74-500-14
				<u>\$17.50</u>	

154



Huntley Community School District 158

Accounts Payable Report

Printed: 10/17/2022 10:59 AM
Page 2 of 5

Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
Franklin, Lisa - 1233396640	10-2210-640-92-79-605-14	2023 ASHA Membership Dues		225.00	10-2210-640-92-79-605-14
				<u>\$225.00</u>	
Ginczycki, Michael - 123336875	10-1200-310-92-79-600-14	IDEA General Purchased Service		68.75	10-1200-310-92-79-600-14
	10-1200-310-92-79-600-14	IDEA General Purchased Service		137.50	10-1200-310-92-79-600-14
				<u>\$206.25</u>	
Golovin, Jennifer - 123338187	10-1200-310-66-71-300-13	August Mileage		21.19	10-1200-310-66-71-300-13
				<u>\$21.19</u>	
Gore, Rita - 123336843	10-2520-332-00-74-500-14	September Travel		40.00	10-2520-332-00-74-500-14
				<u>\$40.00</u>	
Gullifor, Kateri - 123339409	10-1200-310-92-79-600-14	IDEA General Purchased Service		209.25	10-1200-310-92-79-600-14
	10-1200-310-92-79-600-14	August Mileage		51.95	10-1200-310-92-79-600-14
				<u>\$261.20</u>	
Hooper, Laura - 30638	40-2550-410-00-79	Candy		7.00	40-2550-410-00-79
	40-2550-410-00-79	Candy		42.95	40-2550-410-00-79
	40-2550-410-00-79	Candy		19.98	40-2550-410-00-79
				<u>\$69.93</u>	
Jacobson, Jessica - 1233400126	10-2210-390-82-79-605-14	T Bilingual Impr Inst Services		86.88	10-2210-390-82-79-605-14
				<u>\$86.88</u>	
Kelly, Jill - 123338719	10-1200-310-92-79-600-14	September Hearing Travel		102.38	10-1200-310-92-79-600-14
				<u>\$102.38</u>	
Knotts, Heath - 27234	10-2520-332-00-74-500-14	September Mileage		45.00	10-2520-332-00-74-500-14
				<u>\$45.00</u>	

155



Huntley Community School District 158

Accounts Payable Report

Printed: 10/17/2022 10:59 AM
Page 3 of 5

Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
Kobrick, Dawn - 1233399560	10-1200-310-66-71-300-13	August Mileage		67.94	10-1200-310-66-71-300-13
				<u>\$67.94</u>	
Kopp, Emily - 1233400074	10-2520-332-00-74-500-14	September Travel		78.75	10-2520-332-00-74-500-14
				<u>\$78.75</u>	
Krawczyk, Robin - 1233396914	10-2560-410-00-74-210-13	Cafe Shoes		36.99	10-2560-410-00-74-210-13
	10-2560-410-00-74-210-13	Cafe Spiritwear		63.01	10-2560-410-00-74-210-13
				<u>\$100.00</u>	
Kunde, Ryan - 31494	10-2660-332-00-79-600-14	Travel Technology		43.06	10-2660-332-00-79-600-14
	10-2660-332-00-79-600-14	Travel Technology-Tolls		6.50	10-2660-332-00-79-600-14
	10-2660-332-00-79-600-14	Travel Technology-Tolls		5.90	10-2660-332-00-79-600-14
				<u>\$55.46</u>	
Landvick, Matthew - 1233396232	10-1500-335-00-71-300-13	Conference Travel HS		37.62	10-1500-335-00-71-300-13
				<u>\$37.62</u>	
Peterson, Kristin - 123338962	10-1200-310-66-71-300-13	August Mileage		40.12	10-1200-310-66-71-300-13
				<u>\$40.12</u>	
Poncio Jordan, Johanna - 1233399020	10-2213-332-00-79-600-14	Special Svcs Travel & Conf		104.50	10-2213-332-00-79-600-14
				<u>\$104.50</u>	
Reed, Richard - 1233398410	10-2561-332-00-79-605-14	Dir Food Service Travel		51.25	10-2561-332-00-79-605-14
				<u>\$51.25</u>	
Rivera, Claudia - 1233396418	10-2210-332-82-79-605-14	Bilingual PD Travel & Conference		28.75	10-2210-332-82-79-605-14
				<u>\$28.75</u>	
Roleck, Lori - 123338054					

156



Huntley Community School District 158

Accounts Payable Report

Printed: 10/17/2022 10:59 AM
Page 4 of 5

Vendor Name	Account Number	Description	Check Date	Amount	State Account Number
	10-2560-410-00-72-120-13	Kitchen Shoes		100.00	10-2560-410-00-72-120-13
				<u>\$100.00</u>	
Ryan, Debra - 123336268	10-2520-332-00-74-500-14	AUG/SEP Mileage		50.62	10-2520-332-00-74-500-14
				<u>\$50.62</u>	157
Sara, Lindsay - 1233396237	10-1200-310-66-71-300-13	September Travel		67.06	10-1200-310-66-71-300-13
				<u>\$67.06</u>	
Shufelt, April - 1233399664	10-2560-410-00-72-220-13	Spiritwear cafe-Marlowe		15.00	10-2560-410-00-72-220-13
				<u>\$15.00</u>	
Slad, Jennifer - 1233400146	10-1100-410-72-79-600-14	Jewel grocery items for unique learning		33.11	10-1100-410-72-79-600-14
				<u>\$33.11</u>	
Smith, Sandra - 123333701	10-1200-310-92-79-600-14	IDEA General Purchased Service		110.00	10-1200-310-92-79-600-14
				<u>\$110.00</u>	
Solis, Rosa - 1233399091	10-2210-332-82-79-605-14	Bilingual PD Travel & Conference		38.75	10-2210-332-82-79-605-14
				<u>\$38.75</u>	
Spoeth, Holly - 123334104	10-1200-310-66-71-300-13	September Mileage		62.75	10-1200-310-66-71-300-13
				<u>\$62.75</u>	
Wilson, Stuart - 1233400147	10-2223-410-00-79-600-14	2-25 pcs flat washers reimbursement		11.24	10-2223-410-00-79-600-14
				<u>\$11.24</u>	
Zhao, Tianya - 1233396007	10-2520-332-00-74-500-14	August Travel		46.25	10-2520-332-00-74-500-14
	10-2520-332-00-74-500-14	September Travel		85.00	10-2520-332-00-74-500-14
				<u>\$131.25</u>	



Huntley Community School District 158

Accounts Payable Report

Printed: 10/17/2022 10:59 AM
Page 5 of 5

Vendor Name	Account Number	Description	Check_Date	Amount	State Account Number
				Report Total	<u>\$3,379.67</u>

158



Huntley Community School District 158
650 Dr. John Burkey Drive, Algonquin, IL 60102

2023-2024 School Calendar

July 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023

S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024

S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 3	Floating Holiday #1 (In Lieu of Pulaski Day) - No School / Offices Closed
July 4	Independence Day - No School / Offices Closed
August 10	New Staff Orientation #1
August 11	New Teacher Orientation #2
August 14	Institute Day #1 - All Staff
August 15	Institute Day #2 - All Certified Staff
August 16	School Starts - Grades 1-12
August 17	School Starts - Early Childhood and Kindergarten Students
September 4	Labor Day - No School / Offices Closed
September 21	SIP Early Release Day*
October 6	Institute Day #3 - No School
October 9	Columbus Day - No School / Offices Closed
October 13	6-8 Grade End of 1st Quarter - (40 days)
November 10	K-5 Grade End of 1st Trimester - (60 days)
November 20	Morning, Afternoon & Evening Conferences - No School
November 21	Morning Conferences - No School
November 22	Floating Holiday #2 (In Lieu of Veterans Day) - No School / Offices Closed
November 23 - 24	Thanksgiving Holiday Break - No School / Offices Closed 159
December 22	6-8 Grade End of 2nd Quarter - (45 days)
	9-12 Grade End of 1st Semester - (85 days)
	Last Day of School Before Winter Break / SIP Early Release Day*
December 25	Winter Break - No School thru January 5
	Christmas Holiday - Offices Closed
January 1	New Year Holiday - Offices Closed
January 8	School Resumes After Winter Break
January 15	Dr. Martin Luther King's Birthday - No School / Offices Closed
January 25	SIP Early Release Day*
February 15	Institute Day #4 - No School
February 16	Non-Attendance Day - No School
February 19	Presidents Day - No School / Offices Closed
February 23	K-5 Grade End of 2nd Trimester - (56 days)
March 4	Casimir Pulaski Day - School in Session
March 7	SIP Early Release Day*
March 8	6-8 Grade End of 3rd Quarter - (41 days)
March 22	Last Day of School Before Spring Break
March 25 - 28	Spring Break - No School
March 29	Spring Break - No School / Offices Closed
April 1	School Resumes After Spring Break
April 18	SIP Early Release Day*
May 22	Last Day of School - <u>if no emergency days are used</u>
	SIP Early Release Day*
	K-5 Grade End of 3rd Trimester - (58 days)
	6-8 Grade End of 4th Quarter - (48 days)
	9-12 End of 2nd Semester - (89 days)
May 27	Memorial Day - Offices Closed
May 30	Last Day of School - <u>if all 5 emergency days are used</u>
June 19	Juneteenth - No School / Offices Closed
TBA	Huntley High School Graduation
May 21	Heineman Middle School 8th Grade Promotion
May 22	Marlowe Middle School 8th Grade Promotion

*SIP Early Release Day - Middle & High School Dismissal at 12:30 PM;
Martin Elementary Dismissal at 12:55 PM; Elementary Dismissal at 1:30 PM

Student Days = 174
Teacher Days = 180

□ No School
■ No School / Offices Closed

BOE Approved: _____ LRW



Huntley Community School District 158

650 Dr. John Burkey Drive, Algonquin, IL 60102

Schedule of Events 2024-2024 Calendar

Institute Days - No School for Students

Monday, August 14, 2023 – All Staff
Tuesday, August 15, 2023 – All Certified Staff
Friday, October 6, 2023
Thursday, February 15, 2024

Non Attendance Days - No School

Wednesday, November 22, 2023 (Offices Closed)
Friday, February 16, 2024
Friday, March 29, 2024 (Offices Closed)

Waived Holidays - School in Session

Casimir Pulaski Day – Monday, March 4, 2024

Holidays - No School / Offices Closed

Independence Day – July 4, 2023
Labor Day – September 4, 2023
Columbus Day – October 9, 2023
Thanksgiving Holiday – November 23 and 24, 2023
Christmas Holiday – December 25, 2023
New Year’s Holiday – January 1, 2024
Dr. Martin Luther King’s Birthday – January 15, 2024
Presidents Day – February 19, 2024
Memorial Day – May 27, 2024
Juneteenth – June 19, 2024

SIP Early Release Days

September 21, 2023
December 22, 2023
January 25, 2024
March 7, 2024
April 18, 2024
May 22, 2024

Middle & High School Dismissal at 12:30 PM
Martin Elementary Dismissal at 12:55 PM
Elementary Dismissal at 1:30 PM

Parent Teacher Conferences

Monday, November 20, 2023 – 9:00 a.m. to 8:00 p.m.
Tuesday, November 21, 2023 – 7:00 a.m. to 12:00 p.m.

Winter Holiday Break

December 25, 2023 – January 5, 2024

Spring Break

March 25, 2024 – March 29, 2024

New Staff/Teacher Orientation Days

Thursday, August 10, 2023 – All New Staff
Friday, August 11, 2023 – New Teachers Only

12-Month Staff Floating Holidays / Offices Closed

July 3, 2023 – in lieu of Casimir Pulaski Day
November 23, 2023 – in lieu of Veteran’s Day

School Begins

Wednesday, August 16, 2023 (Grades 1-12)
Thursday, August 17, 2023 (ECC and Kindergarten)

K-5 Grading Periods

November 10, 2023 – End of 1st Trimester (60 days)
February 23, 2024 – End of 2nd Trimester (56 days)
May 22, 2024 – End of 3rd Trimester (58 days)

Middle School Grading Periods

October 13, 2023 – End of 1st Quarter (40 days)
December 22, 2023 – End of 2nd Quarter (45 days)
March 18, 2024 – End of 3rd Quarter (41 days)
May 22, 2024 – End of 4th Quarter (48 days)

High School Grading Periods

December 21, 2023 – End of 1st Semester (85 days)
May 22, 2024 – End of 2nd Semester (89 days)

Miscellaneous

Friday, December 22, 2023 – Last day before winter break
Monday, January 8, 2024 – First day after winter break
Friday, March 22, 2024 – Last day before spring break
Monday, April 1, 2024 – First day after spring break

Last Day of School

May 22, 2024

Huntley High School Graduation

TBA

Heineman Middle School 8th Grade Promotion

May 21, 2024

Marlowe Middle School 8th Grade Promotion

May 22, 2024

* Wednesday, May 22, 2024 will be the earliest last day of school if NO emergency days are used.

* Thursday, May 30, 2024 will be the last day of school if ALL 5 emergency days are used.

* Student days = 174
* Teacher days = 180
(Exclusive of 2 floating SIP Days)



Huntley Community School District 158

650 Dr. John Burkey Drive
Algonquin, Illinois 60102
(847) 659-6158 • www.district158.org

Date: October 20, 2022
To: Board of Education
From: Jessica Lombard, Associate Superintendent and Adam Zehr, Assistant Superintendent of HR
Subject: 2023-24 Calendar

Executive Summary

A collaborative working group, consisting of administration, certified staff and non-certified staff met earlier this year to develop a proposed calendar for the 2023-24 school year. The key themes discussed purpose and placement of Inservice Days, early release days, Winter break, the February break and Spring Break (this week is set by consensus of the McHenry County School Districts). Attached you will find the complete calendar recommendations; however below are highlights of the 2023-24 calendar.

Start of year:

August 10 & 11, 2023 New Staff Orientation
August 16, 2023 1st day of School for 1st-12th grade
August 17, 2023 1st day of School for Kindergarten and ECC

Parent Teacher Conferences:

November 20, 2023 9AM-8PM
November 21, 2023 7AM-Noon

School Breaks/Non-attendance Days:

November 22/24, 2023 Day before /after Thanksgiving
December 25th, 2023-January 5th, 2024 Winter Break
February 16, 2024 Non-Attendance Day
March 25-29, 2024 Spring Break

Inservice Days/Non-student attendance:

August 14, 2023 All Staff Inservice Day #1
August 15, 2023 Inservice Day #2
October 6, 2023 Inservice Day #3
February 15, 2024 Inservice Day #4

Last Day of School:

May 22, 2024 Earliest last day if no emergency days are utilized
May 30, 2024 Last day if all 5 emergency days are utilized

Recommendation

The Administration recommends that the Board of Education approve the 2023-24 Calendar as presented.