

Regular Meeting Agenda

Date: Thursday, June 21, 2018

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Michael Fleck; Secretary, Mr. Paul Troy; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mrs. Lesli Melendy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Fleck)

Call to Order the Regular meeting of the Board of Education for Thursday, June 21, 2018 at __ p.m.

Roll Call: Ayes / Absent / **Motion** _ A quorum must be met.

Members: Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Fleck)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Bargaining Matters, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Melendy

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at __ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** __

3. **Resume in Public Session / Roll Call (A)** (Mr. Fleck) *approx. 7:00 p.m.*

Resume the Regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mrs. Melendy, Mr. Troy, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (Mr. Fleck)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** __

Members: Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

4. **Pledge of Allegiance** (Mr. Fleck)

5. **Student Recognition by the Board of Education** (Mr. Awrey)

Mr. Glen Wilson, Athletic Director from HHS will introduce Mr. Jakubowski, Varsity Baseball Coach. Mr. Jakubowski will introduce the Varsity Baseball Team that placed 2nd in the State.

Recommendation: Acknowledgement by the Board will be given.

6. **Public Comment** (Mr. Fleck)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Fleck)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** __

8. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

Recommendation: For informational purposes only.

9. **Associate Superintendent's Report** (Ms. Lombard)

Updates will be given at this time.

- Recommendation:** For informational purposes only.
10. **Chief Academic Officer's Report** (Dr. Schlichter)
Updates will be given at this time.
Recommendation: For informational purposes only.
 11. **Fiscal Services Report** (Mr. Altmayer)
Updates will be given at this time.
Recommendation: For informational purposes only.
 12. **Human Resources (HR) Report** (Mr. Zehr)
Updates will be given at this time.
Recommendation: For informational purposes only.
 13. **Community Relations & Student Outreach** (Mrs. Melendy-chair, Mr. Geheren)
 13. 1. **Freedom of Information Act (FOIA) Requests (R)**
The monthly report on FOIA requests will be provided.
Recommendation: For informational purposes only.
 14. **Superintendent's Report** (Dr. Hawk)
 14. 1. **Donations, Gifts and Grants** (Dr. Hawk)
The report of donations, gifts and grants given to the District during the month.
Recommendation: For acknowledgement by the Board.
 15. **President's Report** (Mr. Fleck)
 16. **Consent Agenda / Action / Roll Call** (Mr. Fleck)
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call: Ayes / Nays / Motion** __
Recommendation: Seeking approval and adoption of the Consent Agenda as follows:
Members: Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Melendy, Mr. Quagliano, Mr. Troy
 16. 1. **HR Personnel and Addendum Reports (A)** (Mr. Zehr)
Seeking approval of the personnel reports as provided in the published packet and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.
 16. 2. **HR Committee (A)** (Mr. Gentry, Mr. Troy, Mr. Gehren)
 16. 2. 1. **Behavior Specialist Strategist Job Description (A)** (Mr. Zehr)
The Administration has created a position titled Behavioral Special Strategist. This position was established for the purposes of implementing behavioral supports and changes with students; providing supportive interventions to teachers, students, and families; complying with Federal, State, and District policies, regulations, and/or procedures.
Recommendation: Seeking approval of the Board.
 16. 3. **Policy Committee (A)** (Mrs. Melendy, Mr. Troy)
 16. 3. 1. **Policy - First Reading:** (Mr. Awrey)
At the 6.07.18 Committee of the Whole meeting, the Policy Committee recommended a first reading of the following policies: 2:105 Ethics and Gift Ban; 4:80 Accounting and Audits; 4:140 Waiver of Student Fees; 6:60 Curriculum Content; 6:120 Education of Children with Disabilities; 6:130 Program for the Gifted; 6:135 Accelerated Placement Program -- NEW; 6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct; 6:230 Library Media Program; 6:240 Field Trips; 6:250 Community Resource Persons and Volunteers; 7:50 School Admissions and Student Transfers To and From Non-District Schools; 7:330 Student Use of Buildings - Equal Access; 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities.
Recommendation: Seeking approval of the Board as presented.

16. 4. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Melendy)
16. 4. 1. **International Field Trip to Rome/Athens (A)** (Dr. Schlichter)
 Dr. Schlichter will seek approval of an International field trip to Rome and Athens for spring break 2019.
Recommendation: Seeking approval of the Board.
16. 5. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)
16. 5. 1. **Equipment Declared as Surplus (A)** (Mr. Altmayer)
 Administration is recommending the approval of a list of items to be Declared as Surplus that are either non-functional or it has exceeded its useful life for the District as presented.
Recommendation: Seeking approval of the Board to approve the surplus list as presented.
16. 5. 2. **Payables (A)** (Mr. Altmayer)
 At the June 7, 201 Committee of the Whole, the Finance Committee recommended the Purchase Orders at \$6,098,321.53; Imprest checks at \$27,419.29.15; and Disbursements issued at \$8,180,896.54; as presented.
Recommendation: Seeking approval of the Board of the Payables referenced.
16. 5. 3. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)
 As per Policy 4:72, two signatories, the Treasurer and Superintendent, are required on Bank / Financial Accounts as indicated. Administration is recommending that Mark Altmayer - CFO/Treasurer and Dr. Scott Rowe - Superintendent, be approved as signatories for all bank / financial accounts.
Recommendation: Seeking approval as presented.
16. 5. 4. **Notice of Appointment of Treasurer / Treasurer's Bond (A)** (Mr. Altmayer)
 Administration will seek renewal of Mr. Altmayer for appointment of Treasurer / Surety Bond for the 2018-2019 school year.
Recommendation: Seeking approval of the Board.
16. 5. 5. **National School Lunch Rate Increase (A)** (Mr. Altmayer)
 Administration recommends the Type A lunch rate increase from \$2.85 to \$2.90 as required by Federal Regulations.
Recommendation: Seeking approval of the Board to adopt the Type A Lunch Rates as presented for the 2018-2019 School Year.
16. 5. 6. **Prevailing Wage Act - Resolution (A)** (Mr. Altmayer)
 As per the Prevailing Wage Act (820ILCS130), Mr. Altmayer will seek the annual approval of the Prevailing Wage Resolution and direction for publication of notice as required by the State law and the Illinois Department of Labor Regulations.
Recommendation: Seeking approval of the Board for adoption of the Prevailing Wage Act Resolution (820ILCS130) , as presented.
16. 5. 7. **Designation of Depositories (A)** (Mr. Altmayer)
 In accordance with Illinois School Code 105ILCS 5/8-7, Administration provides a listing of official depositories for funds of the School District.
Recommendation: Seeking approval of the Board for adoption of Designation of Depositories Resolution #105ILCS 5/8-7, as presented.
16. 5. 8. **Revenue Contract Approval (A)** (Mr. Altmayer)
 Mr. Altmayer will seek approval of the revenue contracts for various fund raising activities.
Recommendation: Seeking approval of the Board, the revenue contracts as presented.
16. 5. 9. **IDOT Hazardous Busing Resolution (A)** (Mr. Altmayer)
 The Illinois Department of Transportation (IDOT) constituting a Type I, Type II and Type III Hazard will be reviewed to transport students. Administration is recommending by resolution the continuance of the Hazardous Busing Program for the District, as identified by school code

105ILCS 5/29-5.2.

Recommendation: Seeking approval of the Board at meeting.

16. 6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

16. 6. 1. **Keyless Entryway System Enhancements RFP# 2018-30 (A)** (Mr. Renkosik)

The Administration request the Board approve the Keyless Entry System Enhancements RFP #2018-30.

Recommendation: The Administration requests the Board of Education award Keyless Entryway System Enhancements RFP #2018-30 to Pro Com Solutions in the amount of \$424,523.00 at the June 21, 2018 Regular Board Meeting.

16. 6. 2. **Paper Products and Hand Soap Procurement Agreement (A)** (Mr. Renkosik)

As a part of the revised model of the Custodial Services Contract which was awarded to ABM Education last month, the School District will buy paper products including toilet paper and roll towels.

Recommendation: The Administration requests that the Building Committee recommend to the Board of Education award the agreement to NA Corp. as outlined in the attached documents at the June 21, 2018 Regular Meeting.

16. 7. **Board of Education** (Mr. Fleck)

16. 7. 1. **Minutes (A)**

The following draft Board minutes are for approval: May 3, 2018 COW, May 17, 2018 Budget Special Meeting, and May 17, 2018 Regular Mtg.

Recommendation: Seeking approval of the Board for the minutes as presented.

16. 7. 2. **Board of Education Closed Session Minutes (A)** (Mrs.Stock)

Seeking approval of the Closed Session minutes of the Board's meeting of April 20, 2017.

Recommendation: Seeking approval of the Board at the next regular meeting.

16. 7. 3. **Membership Renewals with IASB and LUDA for 2018-2019 (A)** (Dr.Hawk)

At the June 7, 2018 Committee of the Whole, the Committee recommended membership renewals with IASB (Illinois Association of School Boards) at \$11,963.00 and LUDA (Large Unit District Association) at \$3,000.00 for the 2018-2019 school year.

Recommendation: Seeking approval of the Board for the renewal of membership with IASB and LUDA the 2018-2019 school year, as presented.

16. 7. 4. **Strategic Plan Indicators 2017-2018 - Final Report (A)** (Dr. Hawk)

At the June 1, 2017 Committee of the Whole, the Committee recommended approval of the District's 2017-2018 Strategic Plan Goals and Measures final report, reflecting 90% achievement.

Recommendation: Seeking approval of the Board of the 2017-2018 Strategic Plan goals and measures Final Report as presented.

16. 7. 5. **Designation of Newspaper (A)** (Dr. Hawk)

For affirmation of the Board for continuance with the Daily Herald as the official newspaper of Huntley Community School District 158.

Recommendation: For affirmation to continue with the Daily Herald as the official newspaper of HCSD158.

16. 7. 6. **Establish Regular Meetings 2018-2019 (A)** (Dr. Hawk)

All school boards are required to hold Regular meetings, establish a schedule for them and provide a public notice as required by the OMA. Administration is requesting of the Board to continue with the 3rd Thursday of each month, except for November. Establish the meeting location at the Administrative Building in the Board Room, beginning at 6:00 p.m. (Policy 2:210)

Recommendation: Seeking approval of the Board at the meeting.

17. **Items Removed from the Consent Agenda (A)** (Mr.Fleck)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / **Motion** __

Members: Mr. Quagliano, Mr. Gentry, Mrs. Melendy, Mr. Fleck, Mr. Troy, Mr. Geheren

18. **Action Items / Roll Call (A)** (Mr. Fleck)

(Action items may or may not have gone through committee and require separate action.)

18. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplement Purchase Orders Report at \$3,712,075.80 and the Supplemental Accounts Payable Report at \$17,038.45 seeking approval to issue payment and for approval. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Supplemental Reports as presented.

18. 2. **FY18 Salary Rate Change Recommendation - Non-Union Employees (A)** (Mr. Zehr)

At the June 21, 2018 Committee of the Whole, the HR Committee recommended rate changes to the non-union support staff/professional staff and the administrative staff increase for FY19.

Administration's recommendation is as presented and at the total non-union increase for FY19 is \$241,978.

Roll Call: Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Board of the non-union employees' salary rate change for F18 as presented, with a total non-union increase of \$241,978.00

18. 3. **Guaranteed Energy Savings Contract RFP# 2018-32 (A)** (Mr. Renkosik)

The Board of Education has expressed interest in pursuing a solar photo-voltaic installation as renewable energy resource to supplement its' energy procurement portfolio. Recent legislation and improvements in manufacturing have made the proposition a bit more attractive than when last considered in 2014.

Roll Call: Ayes / Nays / **Motion** __

Recommendation: The Administration requests the Board of Education approve the following contracts with "ForeFront Power": FFP Orgination LLC as attached at their regular board meeting on June 21, 2018:

* General Terms and Conditions of Energy Services Agreement dated June 21, 2018

* Energy Services Agreement - Solar dated June 21, 2018 for 13719 Harmony Rd., Huntley, IL 60142

* Energy Services Agreement - Solar dated June 21, 2018 for 10910 Reed Rd., Lake In The Hills, IL 60156

*Energy Services Agreement - Solar dated June 21, 2018 for 650 Academic Dr., Algonquin, IL 60102

18. 4. **Multi-Year Contracts (A)** Dr. Hawk

Seeking approval of multi-year contract.

Roll Call: Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Board of Education at the Regular Meeting.

18. 5. **Change Order No. 1 to Contract with Abbey Paving & Sealcoating, Inc. (A)** Mr. Renkosik

Seeking approval of Change Order #1 to the Contract with Abbey Paving & Sealcoating, Inc.

Roll Call: Ayes / Nays / **Motion**__

Recommendation: The Administration recommends that the Board of Education approve proposed Change Order No. 1 to the contract with Abbey Paving and Sealcoating, Inc. not to exceed the amount of \$34,800.00 as attached at the June 21, 2018 Regular Board Meeting.

19. **Public Comment** (Mr.Fleck)

20. **Adjournment (A)** (Mr. Fleck)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __