

Regular Meeting Agenda

Date: Thursday, February 22, 2018

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mr. Paul Troy; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mrs. Lesli Melendy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call to Order the Thursday, February 22, 2018 Board of Education's Regular meeting at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into Closed Session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Melendy

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend Closed Session at ___ p.m. and return to Open Session.

Voice Call: Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (Mr. Drzal) *approx. 7:00 p.m.*

Resume the Regular Meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Melendy, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (Mr. Drzal)

Will come from the Board. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

Action: Recommendation will come from the Board.

4. **Pledge of Allegiance** (Mr. Drzal)

Marlowe Middle School Principal, Henry Soltesz, will introduce the following students who will lead us in the pledge: Megan Boyle, Brittany Tortorice, and Claudia Zuniga.

5. **Student Recognition by the Board of Education** (Mr. Awrey)

Heineman Middle School had three teams enter the NFPA Fluid Power Action Challenge. The Board of Education will recognize the students' achievements.

Recommendation: For informational purposes only.

6. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting. (Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Drzal)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** _

Action: Adoption of the Agenda.

8. **Associate Superintendent's Report (R)** (Mr. Awrey)

Updates will be given at this time.

- Recommendation:** For informational purposes only.
9. **Associate Superintendent's Report (R)** (Ms. Lombard)
Updates will be given at this time.
Recommendation: For informational purposes only.
 10. **Curriculum & Instruction Report (R)** (Dr. Schlichter)
Updates will be given at this time.
Recommendation: For informational purposes only.
 11. **Fiscal Services Report (R)** (Mr. Altmayer)
Updates will be given at this time.
Recommendation: For informational purposes only.
 12. **Human Resources Report (R)** (Mr. Zehr)
Updates will be given at this time.
Recommendation: For informational purposes only.
 13. **Community Relations & Student Outreach** (Mr. Armstrong)
 13. 1. **Freedom of Information Act (FOIA) Requests (R)** (Mr. Armstrong)
A monthly report on FOIA requests are provided in the packet.
Recommendation: For informational purposes only.
 14. **Superintendent's Report (R)** (Dr. Hawk)
Updates will be given at this time.
Recommendation: For informational purposes only.
 15. **President's Report (R)** (Mr. Drzal)
Updates will be given at this time.
Recommendation: For informational purposes only.
 15. 1. **Superintendent Search Update (R)** (Mr. Drzal)
Representatives from Hazard, Young, Attea & Associates (HYA) will present the Superintendent Leadership Report and update on the superintendent search process.
Recommendation: For informational purposes only.
 16. **Consent Agenda / Roll Call** (Mr. Drzal)
The following items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** _
Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Melendy
 16. 1. **HR Personnel Report (A)** (Mr. Zehr)
Seeking approval of the personnel reports provided and reviewed by the Board, which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.
Recommendation: Seeking approval of the Board of the personnel action items as presented.
 16. 2. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Melendy)
 16. 2. 1. **Summer School (A)** (Dr. Schlichter)
At the February 1, 2018 Committee of the Whole, the C&I Committee recommended approval of the 2018 Summer School proposal as presented.
Recommendation: Seeking approval of the Board of the 2018 Summer School proposal as presented.
 16. 3. **Policy Committee** (Mr. Drzal-chair, Mrs. Melendy, Mr. Troy)
 16. 4. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)
 16. 4. 1. **Payables (A)** (Mr. Altmayer)
At the February 1, 2018 Committee of the Whole, the Finance Committee recommended approval of the purchase orders at \$397,144.53; Imprest checks at \$95,000.49; accounts

payable at \$689.21 and disbursements issued at \$985,154.88, as presented.

Recommendation: Seeking approval of the Board of the Payables as presented.

16. 4. 2. **Establish the Fiscal Year - Resolution #2018-02-01 (A)** (Mr. Altmayer)

At the February 1, 2018 Committee of the Whole, the Finance Committee recommended approval to establish a fiscal year for Huntley Community School District 158 as per 105ILCS 5/17-1, for the period of July 1, 2018 through June 30, 2019, by resolution.

Recommendation: Seeking approval of the Board to adopt Resolution #2018-02-01 to establish the fiscal year 2018-2019, as presented.

16. 4. 3. **Designation of Person to Prepare a Tentative Budget - Resolution #2018-02-02 (A)** (Mr. Altmayer)

At the February 1, 2018 Committee of the Whole, the Finance Committee recommended the appointment of Mr. Altmayer as designated person to prepare a Tentative Budget of the Board by resolution.

Recommendation: Seeking approval of the Board to adopt Resolution #2018-02-02 appointment of Mr. Altmayer as designation of person to prepare a tentative budget of the Board.

16. 5. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

17. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

18. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

18. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Supplemental Purchase Orders Report at \$2,340,317.35 and the Supplemental Accounts Payable Report at \$12,331.62, as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the Supplemental Purchase Orders and Supplement Accounts Payable as presented.

18. 2. **Board Member Expenses (A)** (Mr. Altmayer)

Per the Local Government Travel Expense Control Act (50 ILCS 150/15), all Board member expenses must be approved by a roll call vote at an open meeting of the Board.

Roll Call: Ayes () / Nays () / **Motion** ____.

Recommendation: Approval of all Board member reimbursement expenses as presented.

18. 3. **Reciprocal Reporting Agreement (A)** (Mr. Altmayer)

In cooperation with the area law enforcement agencies and the District Emergency Management Team; Administration is seeking approval of the Reciprocal Reporting Agreements.

Recommendation: Seeking approval of the Board at their next regular meeting.

18. 4. **Property Tax Appeal Request to Intervene Resolution - Resolution #2018-02-03 (A)** (Mr. Altmayer)

A Resolution is to accompany each Request to Intervene filed in any Property Tax Appeal and County Board of Review case. This Resolution authorizes Klein, Thorpe & Jenkins to intervene when requested by Administration.

Recommendation: Seeking approval of the Board of the Resolution as presented.

18. 5. **2017-2018 Extra-Curricular Committee Recommendations (A)** (Mr. Altmayer)

At the February 1, 2018 Committee of the Whole, the Huntley Extra-Curricular Committee reviewed and recommended additional stipend positions for the 2018-19 school year. Administration is recommending approval for all Tiers. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board as presented.

18. 6. **FY19 Budget - Draft One - Summary Memorandum and 5 Year Plan (A)** (Mr. Altmayer)

Mr. Altmayer will present the FY19 budget draft one summary memorandum and 5 Year Plan. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board at the next regular meeting.

18. 7. **Equipment Declared as Surplus (A)** (Mr. Altmayer)

The Finance Committee is recommending the approval of a list of items to be Declared as Surplus that are either non-functional or it has exceeded its useful life for the District as presented.

Recommendation: Seeking approval of the Board as presented.

18. 8. **Memo of Understanding (A)** (Mr. Zehr)

Mr. Zehr is seeking approval of a Memo of Understanding between the BOE and the HEA.

Roll Call: Ayes () / Nays () / **Motion** ____.

Recommendation: Approval of the Memo of Understanding as presented.

19. **Public Comment** (Mr. Drzal)

20. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** _