

Committee of the Whole Agenda

Date: Thursday, May 4, 2017

Meeting: Committee of the Whole with a Closed Session as per OMA and 5ILCS120/2c

Time: 6:05 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois
Immediately Following the Special Meeting at Approximately 6:05 p.m.

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mr. Paul Troy; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mrs. Lesli Melendy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Committee of the Whole meeting for Thursday, May 4, 2017 at _ p.m. A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

2. **Pledge of Allegiance**

Mrs. Anna Hoyou, Principal of Mackeben Elementary will introduce Mackeben students who will be leading the Pledge of Allegiance: Timi Amu, Sofia Bondi, Arian Sejdini, Addison Byers, Angie Bianchin, Ezhar Hontanosas, Addy Boeke and Nathan Gumucio.

3. **Academic Spotlight** (Mr. Zehr)

Tenure staff, retirees and staff with 20+ years of service will be recognized by the Board of Education at this time.

4. **Public Comment**

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

5. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the agenda.

6. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

6. 1. **McHenry County Regional Safe School Program (A)** (Mr. Awrey)

Administration is recommending renewal of the McHenry County Regional Safe School Program (RSSP) by Resolution for the 2017-18 school year.

Recommendation: Seeking approval of the Board at their next Regular meeting.

6. 2. **Student Handbooks (A)** (Mr. Awrey)

Administration is recommending approval of the 2017-2018 Student Handbooks for all of the elementary schools, both middle schools, and high school, as presented; including the Athletic Handbooks.

Recommendation: Seeking approval of the Board at their next Regular meeting.

6. 3. **Materials Adoption (A)** (Dr. Schlichter)

Administration will propose the materials for adoption as specified for new HHS courses and selected World Languages courses, for approval of implementation in the 2017-2018 school year. The materials will be on display for 30 days, beginning May 5, 2017

Recommendation: Seeking approval of the Board at their June 15, 2017 Regular meeting.

6. 4. **H360 Report Card Update (R)** (Dr. Schlichter)

Dr. Schlichter will present an update on the outcome of the pilot of the H360 Report Card.

Recommendation: For informational purposes only.

6. 5. **Innovation Days Update (R)** (Dr. Schlichter)

Dr. Schlichter will share an overview of the success of Innovation Day site visits from 2016-2017, including plans for continuation of the program in 2017-2018.

Recommendation: For informational purposes only.

6. 6. **Overnight Trips Projected for 2017-2018 (R)** (Dr. Schlichter)

A list of the proposed field trips for the 2017-2018 school year, will be shared by Dr. Schlichter.

Recommendation: For informational purposes only.

7. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

7. 1. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the purchase orders at \$2,253,674.34; imprest checks at \$199,621.58; accounts payable at \$779.04 and disbursements issued at \$6,633,106.19.

Recommendation: Seeking approval of the Board at their next Regular meeting.

7. 2. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

The monthly revenue and expenditures report are for review and comment.

Recommendation: For informational purposes only.

7. 3. **Fiscal Reports (R)** (Mr. Altmayer)

Mr. Altmayer will report on the monthly fiscal updates and paid activity funds.

Recommendation: For informational purposes only.

7. 4. **Revenue Contracts as Fund Raisers (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the revenue contracts for various fund raising activities.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 5. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)

As per Policy 4:72, two signatories, the Treasurer and Superintendent, are required on Bank / Financial Accounts as indicated. Administration is recommending that Mark Altmayer - CFO/Treasurer and Dr. John Burkey - Superintendent, be approved as signatories for all bank / financial accounts.

Recommendation: Seeking approval of the Board at their next Regular meeting.

7. 6. **Notice of Appointment of Treasurer / Treasurer's Bond (A)** (Mr. Altmayer)

Administration will seek renewal of Mr. Altmayer for appointment of Treasurer / Surety Bond for the 2017-2018 school year.

Recommendation: Seeking approval of the Board at their next Regular meeting.

7. 7. **Levy 2016 Final Extension Update (R)** (Mr. Altmayer)

Mr. Altmayer will present the final Tax Computation Reports received from Kane and McHenry counties.

Recommendation: For informational purposes only.

7. 8. **CareDoxs Program (A)** (Dr. Burkey)

Dr. Burkey will present the CareDox program for approval by the Board at the Regular Meeting on May 18, 2017.

Recommendation: Seeking approval of the Board at the Regular Meeting on May 18, 2017.

8. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

8. 1. **2017-2018 Advantage Behavioral Health LLC Agreement (A)** (Mr. Zehr)

Administration is recommending renewal of the agreement with Advantage Behavioral Health LLC, to provide the Employee Assistance Program (EAP), for the 2017-2018 school year.

Recommendation: Seeking approval of the Board at their next Regular meeting.

8. 2. **Monthly Human Resources Updates (R)** (Mr. Zehr)

Mr. Zehr will report on the monthly Human Resources updates.

Recommendation: For informational purposes only.

8. 3. **Centegra - Statement of Work - Health Evaluation Services (A)** (Mr. Zehr)

Mr. Zehr will present a Statement of Work for Health Evaluation Services with Centegra. This is an effort to improve the health of our medical insurance plan members and reduce the overall cost of the plan through increased wellness.

Recommendation: Seeking approval of the Board at their next Regular meeting.

8. 4. **Job Description Updates (A)** (Mr. Zehr)

Mr. Zehr will present Job Descriptions for review and approval at the Regular meeting on May 18, 2017.

Recommendation: Seeking the Board's approval at the Regular meeting on May 18, 2017.

8. 4. 1. **Job Description - K-8 Music Team Leader (A)** (Mr. Zehr)

Discussion: Mr. Zehr will present and seek approval of the K-8 Music Team Leader position as presented at the Regular May 18, 207 Board Meeting.

Recommendation: Seeking approval of the Board at the Regular May 18, 207 Board Meeting.

8. 4. 2. **Job Description - LIGHT Team Leader (A)** (Mr. Zehr)

Discussion: Mr. Zehr will present and seek approval of the LIGHT Team Leader position as presented at the Regular May 18, 207 Board Meeting.

Recommendation: Seeking approval of the Board at May 18, 2017 Regular Board Meeting.

8. 4. 3. **Job Description - Middle School Team Leader (A)** (Mr. Zehr)

Discussion: Mr. Zehr will present and seek approval of the Middle School Team Leader position as presented at the Regular May 18, 207 Board Meeting.

Recommendation: Seeking approval of the Board at May 18, 2017 Regular Board Meeting.

8. 4. 4. **Job Description - O.T./P.T. Team Leader (A)** (Mr. Zehr)

Discussion: Mr. Zehr will present and seek approval of the O.T./P.T. Team Leader position as presented at the Regular May 18, 207 Board Meeting.

Recommendation: Seeking approval of the Board at May 18, 2017 Regular Board Meeting.

8. 4. 5. **Job Description - P. E. / Drivers Ed / Health Team Leader (A)** (Mr. Zehr)

Discussion: Mr. Zehr will present and seek approval of the P. E. / Drivers Ed / Health Team Leader position as presented at the Regular May 18, 207 Board Meeting.

Recommendation: Seeking approval of the Board at May 18, 2017 Regular Board Meeting.

8. 4. 6. **Job Description - Psych Team Leader (A)** (Mr. Zehr)

Discussion: Mr. Zehr will present and seek approval of the Psych Team Leader position as presented at the Regular May 18, 207 Board Meeting.

Recommendation: Seeking approval of the Board at May 18, 2017 Regular Board Meeting.

8. 4. 7. **Job Description - Social Worker Team Leader (A)** (Mr. Zehr)

Discussion: Mr. Zehr will present and seek approval of the Social Worker Team Leader position as presented at the Regular May 18, 207 Board Meeting.

Recommendation: Seeking approval of the Board at May 18, 2017 Regular Board Meeting.

8. 4. 8. **Job Description - Speech Pathologist Team Leader (A)** (Mr. Zehr)

Discussion: Mr. Zehr will present and seek approval of the Speech Pathologist Team Leader position as presented at the Regular May 18, 207 Board Meeting.

Recommendation: Seeking approval of the Board at May 18, 2017 Regular Board Meeting.

9. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

9. 1. **Huntley High School (HHS) Construction Update** (R) (Mr. Renkosik)

Mr. Renkosik will report on the construction of the HHS Additions and renovations project.

Recommendation: For informational purposes only.

9. 2. **Operations & Maintenance (O&M) Updates** (R) (Mr. Renkosik)

Mr. Renkosik will report on the O&M project updates.

Recommendation: For informational purposes only.

9. 3. **Change Order No. 4 to contract with Plote Construction (A)** (Mr. Renkosik)

Mr. Renkosik will present Change Order No. 4 with Plote Construction for review and approval at the Regular meeting on May 18, 2017.

Recommendation: Seeking approval of Change Order No. 4 with Plote Construction at the Regular meeting.

9. 4. **Time America Service Agreement (A)** (Mr. Renkosik)

Mr. Renkosik will present the proposed Annual Support Agreement from Time America to renew the support of the installed system the District uses now for one more year at a cost of \$1,085.00 noting that the agreement represents a zero increase in cost for approval at the May 18, 2017 Regular meeting.

Recommendation: Seeking approval of the Board for the Time America Service Agreement at a cost of \$1085.00 at the Regular meeting.

9. 5. **Water Treatment Services Contract (A)** (Mr. Renkosik)

Mr. Renkosik will present the proposed seven year contract renewal with Global Water Technology, Inc that expires at the end of August 2017 for approval at the Regular meeting on May 18, 2017.

Recommendation: Seeking the Board's approval of the Global Water Technology, Inc. seven year contract renewal at the Regular meeting.

10. **Legislation Committee** (Mr. Fleck -chair, Mr. Quagliano, Mr. Geheren)

10. 1. **Legislation Updates (D)** (Mr. Fleck)

Legislative updates will be given.

Recommendation: For informational purposes only.

10. 2. **Board of Education** (Mr. Drzal)

10. 2. 1. **Board of Education Minutes (A)** (Mrs. Nottolini)

The draft minutes of the April 6, 2017 Committee of the Whole and the April 20, 2017 BOE Regular Meeting are being recommended for approval.

Recommendation: Seeking approval of the Board at their next Regular meeting.

10. 2. 2. **Board of Education Closed Session Minutes for April 20, 2017 (A)** (Mrs. Nottolini)

Mrs. Nottolini will present the April 20, 2017 Closed Session Minutes for the Board to review and approve at the Regular meeting.

Recommendation: Seeking the Board's approval of the April 20, 2017 Closed Session Minutes at the Regular meeting.

10. 2. 3. **Approval of Legal Counsel (A)** (Dr. Burkey)

Dr. Burkey will seek approval of the annual list of attorneys used by the District and their rates for 2017-2018 fiscal year.

Recommendation: Seeking approval of the Board at the next Regular meeting.

10. 2. 4. **IASB Delegate Assembly (D) (A)** (Mr. Drzal)

The application for the IASB Delegate Assembly proposed statements are due by June 21, 2017 which are presented at the Triple I Conference in November 17-19, 2017. Mr. Drzal will lead discussion.

Recommendation: Seeking direction from the Committee.

11. **Closed Session / Roll Call (A)** (Mr. Drzal)

Motion to enter into closed session at _ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; (2) Collective Negotiating Matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.06 (c)). **Roll Call:** Ayes / Nays/ Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

11. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)

Move to exit closed session at _ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** _

12. **Resume in Public Session / Roll Call (A)** (Mr. Drzal)

Resume the Committee of the Whole meeting at _ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Melendy, Mr. Gentry, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Quagliano, Mr. Troy

13. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at _ p.m. **Voice Call:** Ayes / Nays / **Motion** _