

Regular Meeting Agenda

Date: Thursday, March 16, 2017

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call to Order the Thursday, March 16, 2017 Regular Meeting of the Board of Education at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into Closed Session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective Negotiating Matters; (9) Student Disciplinary, (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend Closed Session at ___ p.m. and return to Open Session.

Voice Call: Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the Regular Meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Pledge of Allegiance** (Mr. Drzal)

The following Heineman Middle School students from the Academic Team will lead the Pledge: Emily Beranek, Kimberlyn Bjurstrom, Benjamin Keaty, Quinton Laverentz, Peyton Siegler, Alan Taylor and Samantha Velazco

5. **Student Recognition by the Board of Education (R)** (Mr. Awrey)

Recommendation: For informational purposes only.

5. 1. Mr. Scott Rowe, Principal of HHS, and Mr. Bertelsman, HHS Head Wrestling Coach, will present David Ferrante who placed 4th at the IHSA State Wrestling Meet.

5. 2. **IHSA State in Speech and National Speech and Debate Association Finalists and National Qualifiers** (Mr. George)

Mr. George will present three HHS students who placed at the IHSA Speech Competition: Becca Zayas: Poetry Top 15, Emily Hill and Kate Urosevich: 6th Place Dramatic Duet Acting, Palak Patel: 6th Place Prose Reading and 2nd Place Dramatic Interpretation.

Mr. George will present the students who were National Speech and Debate Association Finalists and National Qualifiers - Amanda Favila: District Champion Informative Speaking and National Qualifier, Palak Patel: District Champion Dramatic Interp and National Qualifier, Shamika Patil: District

Champion US Extemp and national qualifier, Sarah Stolpe: 3rd place US Extemp and National Qualifier and 6th place Original Oratory, Sam Moore: 3rd place Humorous Interp and National Qualifier, Samia Desai: 4th Place US Extemp and National Alternate, Mawa Iqbal: 4th Place Informative Speaking and National Alternate, Kate Emmel: 7th Place Original Oratory, Emily Hill and Kate Urosevich: 6th place Duo Interpretation.

6. **Academic Spotlight** (Dr. Schlichter)

HHS Performing Arts Center Technician, Nathan Knapke, and members of the HHS Tech Crew will give a presentation on the Tech Club (TTS). Members of the HHS Tech Crew are: Molly Danca, Kayla Dillon, Ale Favila, Jack Filpi, Kaylee Fleury, Allen (AJ) Lowenstein, Frank Mete, Nicolas Reese and Anna Skala.

Recommendation: For informational purposes.

7. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

8. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** _

9. **Associate Superintendent's Report (R)** (Mr. Awrey)

Updates will be given at this time.

10. **Associate Superintendent's Report (R)** (Ms. Lombard)

Updates will be given at this time.

11. **Curriculum & Instruction Report (R)** (Dr. Schlichter)

Updates will be given at this time.

12. **Fiscal Services Report (R)** (Mr. Altmayer)

Updates will be provided at this time.

13. **Human Resources (HR) Report (R)** (Mr. Zehr)

Updates will be given at this time.

14. **Superintendent's Report** (Dr. Burkey)

14. 1. **Freedom of Information Act Requests (FOIA) (R)**

Discussion: A report on monthly FOIA requests is provided.

Recommendation: For informational purposes only.

14. 2. **Donations, Gifts, and Grants (R)**

A report is provided of the donations, gifts and grants given to the District during the month.

Recommendation: For acknowledgement by the Board.

15. **President's Report** (Mr. Drzal)

16. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy

16. 1. **Board of Education Minutes Review (A)** (Mrs. Nottolini)

The Draft minutes of the 2/23/17 Regular Meeting are for review and comment; seeking approval as presented.

Recommendation: Seeking approval of the minutes listed above, as presented.

16. 2. **HR Personnel and Addendum Reports (A)** (Mr. Zehr)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

16. 3. **Team Leader Committee Proposal (A)** (Mr. Zehr)

Mr. Zehr seeks the Board's approval of the Team Leader Proposal for the High School Team Leader stipend for approval at the meeting.

Recommendation: Seeking the Board's approval at the Meeting.

16. 4. **Reduction of Extra Contract Days (A)** (Mr. Zehr)

Mr. Zehr will present, per contract, the elimination of all extra contract days outside the standard 182 days.

Recommendation: Seeking approval of the Board at the meeting.

16. 5. **Curriculum & Instruction Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

16. 6. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

16. 7. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

16. 7. 1. **Payables** (Mr. Altmayer)

At the March 2, 2017 Committee of the Whole, the Finance Committee recommended approval of the payables issued as follows: Purchase Orders at \$177,266.88; Imprest checks at \$186,850.66; and Disbursements at \$2,168,050.36, as presented.

Recommendation: Seeking approval of the Board of the payables as issued, as presented.

16. 8. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

16. 9. **Buildings & Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

16. 9. 1. **Co-Op Buy of Choral Risers (A)** (Mr. Renkosik)

At the 3/2/17 Committee of the Whole Meeting Administration recommended Lowery McDonnell Company's proposal for Wenger Choral Risers dated March 7, 2017 at a price of \$35,717.00 for approval at the meeting.

Recommendation: Seeking approval of the Board at the meeting.

16. 9. 2. **Trane Service Contract (A)** (Mr. Renkosik)

At the 3/2/17 Committee of the Whole, Administration recommended the Board approve a preventative maintenance service contract with Trane as presented in the Trane Service Agreement dated March 1, 2017 at the meeting.

Recommendation: Seeking approval of the Board at the meeting.

16. 10. **Transportation Bus Bid #2016-07 (A)** (Mr. Awrey)

At the Committee of the Whole Meeting on 3/2/17 Administration recommended the Transportation Bid #2017-07 be awarded to Midwest Transit's Quote A for the outright purchase price of \$975,940.00 for 12 units after trade in, and Midwest Transit's Quote E for the outright purchase price of \$160,502.00 for 2 units after trade in. Both Midwest Transit's quotes comes with a (5) year warranty for approval as presented.

Recommendation: Seeking approval of the Board at the meeting.

16. 11. **P. R. E. S. S. Policy (A)** (Mr. Awrey)

The following policy 7:280 Communicable and Chronic Infectious Disease is being submitted as a second reading as requested by the Board of Education during the Regular meeting on February 23, 2017.

Recommendation: Administration requests the Board of Education approve the above policy as a second reading.

17. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote. **Roll Call:** Ayes / Nays / **Motion** _

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren

18. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

18. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)
Mr. Altmayer provided the Supplement Purchase Orders Report at \$2,106,243.19 and the Supplemental Accounts Payable Report at \$6,279.07, for approval. **Roll Call:** Ayes/Nays/ **Motion** _
Recommendation: Seeking approval of the Supplemental Reports as presented.
18. 2. **Resolution to Regulate the Reimbursement of Travel, Meal, and Lodging Expenses #2017-03-01 (A)** (Mr. Altmayer)
Section 10 of the Local Government Travel Expense Control Act (50 ILCS 150/, added by P.A. 99-604, eff. 1-1-17) provides that the School Board shall by resolution regulate the reimbursement of all travel, meal, and lodging expenses of officers and employees, as presented. **Roll Call:** Ayes ()/Nays () / **Motion** ____.
Recommendation: Seeking approval of the Board to adopt Resolution #2017-03-01 authorizing the Resolution to Regulate the Reimbursement of Travel, Meal, and Lodging Expenses.
18. 3. **Notice of Non-Renewal and Dismissal Resolution #2017-03-02 (A)** (Mr. Zehr)
Pursuant to Section 24-12 of the State Code, the Board of Education is required to provide a written Notice of Non-Renewal and Dismissals by certified mail return receipt requested, at least forty-five (45) days before the end of the school term. **Roll Call:** Ayes ()/Nays () / **Motion** ____.
Recommendation: Seeking approval of the Board to adopt Resolution #2017-03-02 authorizing the Notice of Non-reemployment for teachers not completing their final year of probationary teaching.
18. 4. **Closed Executive Session Minutes (A)** (Mrs. Nottolini)
Seeking approval of the Closed Session minutes of the January 19, 2017, Special Meeting Closed Session February 15, 2017, Closed Session February 23, 2017 as presented in Closed Session.
Recommendation: Seeking the Board's approval at the meeting.
18. 5. **Board of Education Minutes Review (A)** (Mrs. Nottolini)
The Draft meeting minutes of Special Meeting 2/15/17, Committee of the Whole March 2, 2017 as presented are for review and comment; seeking approval as presented.
Recommendation: Seeking approval of the Board as presented.
18. 6. **Assistant Superintendent's Contract Renewal (A)** (Dr. Burkey)
Seeking the Board's approval for the Assistant Superintendent's Contract Renewal.
Recommendation: Motion to approve Assistant Superintendent's employment contract as presented and discussed in Closed Session.
19. **Public Comment** (Mr. Drzal)
20. **Adjournment (A)** (Mr. Drzal)
Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** _