

Regular Meeting Agenda

Date: Thursday, January 21, 2016

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call to order the January 21, 2016 Regular meeting at __ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at __ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

Action: Recommendation will come from the Board.

4. **Pledge of Allegiance** (Mr. Drzal)

Pre-school Principal, Ms. Sheryl Pauwels will introduce the following students from the Early Childhood Center program leading the Pledge: William Rico, Cecelia and Lillian DeBolt, Izaac Cancel, Ethan Arendt, and Jeremy Ryba.

5. **Suspend Regular Meeting (A)** (Mr. Drzal)

Move to suspend the regular meeting to hold the Waiver Hearing at __ p.m. **Voice Call:** Ayes / Nays / **Motion** _

Recommendation: Suspend the regular meeting.

6. **Resume the Regular Meeting (A)** (Mr. Drzal)

Motion to resume the regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Action: Resume the regular order of business.

7. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting. (Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

8. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** _

Action: Adoption of the Agenda.

9. **Associate Superintendent's Report** (Mr. Awrey)
Updates will be provided at this time.
Recommendation: For informational purposes only.
10. **Curriculum & Instruction Report** (Dr. Schlichter)
 10. 1. **Assessment Update** (R) (Dr. Schlichter)
Dr. Schlichter will give an update on State assessments.
Recommendation: For informational purposes only.
11. **Human Resources Report** (Ms. Lombard)
Updates will be provided at this time.
Recommendation: For informational purposes only.
12. **Fiscal Reports** (Mr. Altmayer)
 12. 1. **Fiscal Services Reports** (R) (Mr. Altmayer)
Mr. Altmayer will provide the Monthly Fiscal Updates and Activity Fund Balance Report.
Recommendation: For informational purposes only.
 12. 2. **Revenue and Expenditure Report** (R) (Mr. Altmayer)
The monthly report is provided in the packet for review and comment.
Recommendation: For informational purposes only.
 12. 3. **Debt Refunding Update** (R) (Mr. Anderson)
Mr. Anderson will present information on refunding of debt.
Recommendation: For informational purposes only.
13. **Buildings and Grounds Report** (Mr. Renkosik)
 13. 1. **Huntley High School (HHS) Expansion Project Updates** (R) (Mr. Renkosik)
Mr. Renkosik will provide the HHS expansion project updates.
Recommendation: For informational purposes only.
 13. 2. **O&M Updates** (R) (Mr. Renkosik)
Mr. Renkosik will report on O&M updates.
Recommendation: For informational purposes only.
14. **Superintendent's Report** (Dr. Burkey)
 14. 1. **Strategic Plan Mid-year Report (R)** (Dr. Burkey)
Dr. Burkey will give the mid-year report on the District's Strategic Plan Indicators for 2015-2016 school year.
Recommendation: For informational purposes only.
15. **President's Report** (Mr. Drzal)
 15. 1. **Legislative Updates** (R) (Mr. Fleck)
Mr. Fleck will provide legislative updates.
Recommendation: For informational purposes only.
16. **Action Items / Roll/Voice Call** (Mr. Drzal)
Action items require a motion and a second; discussion if needed, and roll or voice call.
 16. 1. **Board of Education** (Mr. Drzal)
 16. 1. 1. **Minutes (A)** (Mrs. Fettes)
The following minutes are presented for approval: Regular December 17, 2015 and Levy Hearing December 15, 2015 . **Voice Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the minutes listed above, as presented.
 16. 1. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)
Seeking approval of the closed executive session meeting minutes of: Regular December 17, 2015 as presented in closed session. **Voice Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the executive minutes listed above, as discussed in closed session.

16. 2. **Human Resources Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

16. 2. 1. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board, which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the personnel action items as presented.

16. 2. 2. **Substitute Rates (A)** (Ms. Lombard)

Administration is recommending a few changes be made in order to better attract and retain quality substitutes. Recommended increases are for substitutes of Teacher daily rate, teacher long term rate, Paraprofessional rate, and Nurse rate; at the suggested rate. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of recommended substitute rates as provided.

16. 2. 3. **RFP for Insurance Broker** (A) (Ms. Lombard)

Ms. Lombard will report on the RFP's received for Insurance Broker. Administration will provide their recommendation to the Board for approval in the selection of the District's Insurance Broker for employee benefits. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of _ as Huntley CSD158's insurance broker for employee benefits, as presented.

16. 3. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

16. 3. 1. **Policy - Second Reading (A)** (Mr. Awrey)

Seeking second reading of the following policies: 2:150 Committees, 2:200 Types of Board Meetings, 2:260 Uniform Grievance Procedure, 4:170 Safety, 5:90 Abused and Neglected Child Reporting, 5:100 Staff Development Program, 6:15 School Accountability, 6:50 School Wellness, 6:60 Curriculum Content, 6:160 English Language Learners, 6:270 Guidance and Counseling Program, 6:280 Grading and Promotion, 7:50 School Admissions and Student Transfers To and From Non-District Schools, 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students, 7:130 Student Rights and Responsibilities, 7:140 Search and Seizure, 7:290 Adolescent Suicide Awareness and Prevention Programs, 7:300 Extracurricular Athletics, 7:305 Student Athlete Concussions and Head Injuries, 7:340 Student Records, and 8:30 Visitor to and Conduct on School Property. **Voice Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board for second reading of said policies, as presented.

16. 4. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

16. 4. 1. **Payables (A)** (Mr. Altmayer)

Seeking approval of the following payables as issued: Purchase Orders at \$4,651,679.43; Accounts Payable at \$18,613.24; Imprest Checks at \$225,639.02; and Disbursements at \$17,446,172.30; as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the payables as presented.

16. 4. 2. **Resolution #2016-01 for Restricting Funds (A)** (Mr. Altmayer)

Mr. Altmayer will present the Resolution for Restricting Funds, seeking approval. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to adopt Resolution #2016-01 Restricting Funds, as presented.

16. 4. 3. **Application for Waiver of School Code 105ILCS 5/10-17 Statement of Affairs (A)** (Mr. Altmayer)

The Waiver Hearing was held separate from the regular meeting. Mr. Altmayer is seeking

approval of Application of Waiver of School Code 105ILCS 5/10-17 Statement of Affairs for the 2016-2017 school year, as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of Application of Waiver of School Code 105ILCS 5/10-17 Statement of Affairs for the 2016-2017 school year, as presented.

16. 5. **Buildings and Grounds Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

16. 5. 1. **Huntley HS Expansion and Renovation Change Orders (A)** (Mr. Renkosik)

Mr. Renkosik will seek approval of the proposed trade contractor's change orders for the HHS Additions and Renovations Project; in the total of \$8,531.00 for Bid release One contracts and a total amount of \$14,469.00 for Bid Release Two contracts, as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the proposed trade contractor's change orders for HHS Additions & Renovations Project as presented; in the total amount of \$8,531.00 for Bid Release One and total amount of \$14,469.00 for Bid Release Two contracts.

16. 5. 2. **Life Safety Systems Inspection Service Agreement Extension (A)** (Mr. Renkosik)

Mr. Renkosik will seek the acceptance of the offer from Fox Valley Fire & Safety for Life Safety Inspection Service to extend the contract for Life Safety Systems inspection services for an additional two years, as presented in the letter of proposal dated October 27, 2015. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the proposed two year extension of contract with Fox Valley Fire & Safety for Life Safety Systems inspection services, as presented.

16. 5. 3. **Flinn Scientific Proposal for Science Program Supplies at HHS (A)** (Mr. Renkosik)

Mr. Renkosik will seek procurement of science program supplies as presented in Flinn Scientific's Quotation No. 132052, dated 10.21.15. The supplies are for the six new science rooms being constructed in the west addition at HHS, at a total of \$30,531.43. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board for procurement of science program supplies as presented in Flinn Scientific's Quotation No. 132052 dated 10.21.15.

16. 5. 4. **Authorized Agent of the Board for Energy Procurement Contracts (A)** (Mr. Renkosik)

Mr. Renkosik will seek approval of the Board of Education to designate a Board member to act as its' authorized agent of the Board, to sign approval of natural gas and electricity procurement contracts until January 2017 board meeting. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to name _ as the authorized agent to represent the Board, as presented.

16. 5. 5. **Replacement of the O&M Cargo Trailer (A)** (Mr. Renkosik)

Administration recommends approval of declaration of surplus for the 2007 Triple L 6ft x 12 ft. trailer (VIN# 5DYAA17267C003230), trade it in at the offer \$4,000.00 value and purchase a new JLG EZ Ramp 80" x 14 ft. trailer, outlined in the attached RA Adams Enterprises Quote #2153408 dated 12.7.15, at a net cost of \$9,967.00. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board declaration of equipment surplus and purchase a new JLG EX Ramp 80" x 14 ft. training as outlined in the RA Adams Enterprises Quote #153408, as presented.

16. 5. 6. **Daikan Applied Chiller Preventative Maintenance Service Agreement (A)** (Mr. Renkosik)

Administration will seek approval of the Board of the proposed new service agreement from Daikan Applied for a three year preventative maintenance service agreement; as presented in the letter of proposal dated October 27, 2015 for the central and west chillers at Huntley High School. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the Daikan Applied Chiller Preventative Maintenance Service Agreement, for a three year agreement as presented for the central and west chillers at Huntley High School.

17. **Public Comment** (Mr. Drzal)

18. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __