

Regular Meeting Agenda

Date: Thursday, June 18, 2015

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call to Order the Regular meeting of the Board of Education for Thursday, June 18, 2015 at __ p.m.

Roll Call: Ayes / Absent / **Motion** _ A quorum must be met.

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Bargaining Matters, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at __ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Pledge of Allegiance** (Mr. Drzal)

5. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

6. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** _

7. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

Recommendation: For informational purposes only.

8. **Chief Academic Officer's Report** (Dr. Schlichter)

Updates will be given at this time.

Recommendation: For informational purposes only.

9. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

Recommendation: For informational purposes only.

10. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

Recommendation: For informational purposes only.

11. **Superintendent's Report** (Dr. Burkey)

11. 1. **Freedom of Information Act (FOIA) Requests (R)**

The monthly report on FOIA requests will be provided.

Recommendation: For informational purposes only.

12. **President's Report** (Mr. Drzal)

13. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call: Ayes / Nays / Motion __**

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy

13. 1. **Minutes (A)** (Mrs. Fettes)

The following draft Board minutes are for approval: Regular May 21, 2015, Special June 4, 2015, and Committee of the Whole June 4, 2015.

Recommendation: Seeking approval of the Board for the minutes as presented.

13. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes: Regular May 21, 2015, and Committee of the Whole May 7, 2015 and June 4, 2015, as presented in closed session.

Recommendation: Approval of the executive minutes as presented in closed session.

13. 3. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

13. 4. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

13. 4. 1. **Extra-Curricular Committee Recommendations (A)** (Mr. Awrey)

At the 6.4.15 Committee of the Whole, the C&I Committee recommended approval of the Extra-Curricular Committee's recommendation for the 2015-2016 school year of Tier 1, Tier 2 and Tier 3 totaling \$44,557.00.

Recommendation: Seeking approval of the Board of Extra-Curricular Committee's recommendation for Tier 1, Tier 2, and Tier 3 totaling \$44,557.00, as presented.

13. 4. 2. **Medical Academy Partnership High School Residency Agreement (A)** (Dr. Schlichter)

At the 6.4.15 Committee of the Whole, the C&I Committee recommended the proposed Medical Academy Partnership High School Residency Agreement with Centegra Health System, for approval as presented, which includes the Master Service Agreement, and the Health Academy and Trainer Services exhibits.

Recommendation: Seeking approval of the Board of the proposed Medical Academy Partnership High School Residency Agreement and exhibits as presented with Centegra Health System.

13. 4. 3. **Materials Adoption (A)** (Dr. Schlichter)

At the 5.7.15 Committee of the Whole, the C&I Committee reviewed the materials list for the 2015-2016 adoption which has been on display for 30 days; seeking adoption of the materials list as identified in the packet.

Recommendation: Seeking approval of the Board to adopt the 2015-2016 materials list as presented.

13. 5. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

13. 5. 1. **PRESS Updates - May 2015, Issue 88** (Mr. Awrey)

At the 6.4.15 Committee of the Whole, the Policy Committee recommended a first reading for the following policies: Policy 2:250 Access to District Public Records; Policy 3:40 Superintendent; Policy 3:50 Administrative Personnel Other Than the Superintendent; Policy 3:60 Administrative Responsibility of the Building Principal; Policy 4:45 Insufficient Fund Checks and Debt Recovery; Policy 5:40 Communicable and Chronic Infectious Disease; Policy 5:120 Ethics and Conduct; Policy 5:270 Employment At-Will, Compensation, and Assignment; Policy 5:290 Employment Termination and Suspensions; Policy 6:15 School Accountability; and Policy 6:40 Curriculum Development, as discussed and presented.

Recommendation: Seeking approval of the Board of the above policies be revised and moved forward for a second reading by the Board at their next regular meeting.

13. 6. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

13. 6. 1. **EAP Advantage - Renewal of Contract (A)** (Ms. Lombard)

At the 6.4.15 Committee of the Whole, the HR Committee recommended approval of the EAP contract through Advantage Behavioral Health LLC, for the 2015-2016 school year, in the amount of \$10,080.00.

Recommendation: Seeking approval of the Board of the EAP contract as presented for the 2015-2016 school year in the amount of \$10,080.00.

13. 7. **Board of Education** (President-Mr. Drzal)

13. 7. 1. **Membership Renewals with IASB and LUDA for 2014-2015 (A)** (Dr. Burkey)

At the 6.4.15 Committee of the Whole, the Committee recommended membership renewals with IASB (Illinois Association of School Boards) at \$10,082.00 and LUDA (Large Unit District Association) at \$3,000.00 for the 2015-2016 school year.

Recommendation: Seeking approval of the Board for the renewal of membership with IASB and LUDA the 2015-2016 school year, as presented.

13. 7. 2. **Strategic Plan Indicators 2014-2015 - Final Report (A)** (Dr. Burkey)

At the 6.4.15 Committee of the Whole, the Committee recommended approval of the District's 2014-2015 Strategic Plan Goals and Measures final report, reflecting 86% achievement.

Recommendation: Seeking approval of the Board of the 2014-2015 Strategic Plan goals and measures as presented.

13. 8. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

13. 8. 1. **Payables (A)** (Mr. Altmayer)

At the 6.4.15 Committee of the Whole, the Finance Committee recommended the Purchase Orders at \$1,005,093.34; Imprest checks at \$159,180.18; Accounts Payable at \$301.60; and Disbursements issued at \$8,438,975.39; as presented.

Recommendation: Seeking approval of the Board of the payables referenced.

13. 8. 2. **Prevailing Wage Act - Resolution #2015-06-01 (A)** (Mr. Altmayer)

At the 6.4.15 Committee of the Whole, the Finance Committee recommended adoption of Prevailing Wage Act Resolution #2015-06-01 and direct publication of notice as required by State law and the Illinois Department of Labor regulations.

Recommendation: Seeking approval of the Board for adoption of the Prevailing Wage Act Resolution #2015-06-01, as presented.

13. 8. 3. **Designation of Depositories Resolution (#2015-06-02) (A)** (Mr. Altmayer)

At the 6.4.15 Committee of the Whole, the Finance Committee recommended adoption of Designation of Depositories Resolution #2015-06-02 which includes the exhibit naming the financial institutions of: Harris Bank N.A., Illinois Institutional Investors Trust, Illinois School District Liquid Asset Fund Plus, The Bank of New York Mellon Trust Co. N.A., U.S. Bank, and UMB Bank, as the official depositories for funds of School District 158, as presented.

Recommendation: Seeking approval of the Board for adoption of Designation of Depositories

Resolution #2015-06-02, as presented.

13. 8. 4. **Revenue Contract Approval (A)** (Mr. Altmayer)

At the 6.4.15 Committee of the Whole, the Finance Committee recommended the various fund raiser contract agreements from schools as follows: vendor Logo Bomb, benefiting Huntley High School (HHS) Football with a net revenue of \$50,000; vendor Art to Remember benefiting Mackeben Elementary with a net revenue of \$2,000; and vendor Great American Opportunities benefiting HHS Cheerleading with a net revenue of approximately \$2,000 - \$6,000, as presented.

Recommendation: Seeking approval of the Board, the revenue contracts as presented.

13. 8. 5. **Declaration of Surplus (A)** (Mr. Altmayer)

At the 6.4.15 Committee of the Whole, the Finance Committee recommended the Declaration of Surplus listing of equipment for surplus, that is either non-functional or it has exceeded its useful life for the District.

Recommendation: Seeking approval of the Board to approve Declaration of Surplus of the list of equipment for surplus, as presented.

13. 9. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

13. 9. 1. **HHS Trade Contractors Change Orders (A)** (Mr. Renkosik)

At the 6.4.15 Committee of the Whole, the B&G Committee recommended approval of the trade contractors change orders at HHS additions and renovations project, in the total of \$100,839.00, as presented in the letter from Lamp Inc. and Wold AE letters dated May 29, 2015, and as follows for Bid Release One; 02D-01 Asphalt contractor Schroeder at \$31,135.00; 16A-01 Electrical contractor Ridgeview Electric at \$4,771.00; 17A-01 Building Automation System contractor IBS at \$7,560.00; 15C-01 HVAC contractor Miller Engineering at \$(2,083.00); 17A-01 Building Automation System contractor IBS at \$(557.00); 15C-01 HVAC contractor Miller Engineering at \$8,326.00; 11A-01 Athletic Equipment contractor Hufcor at \$(3,548.00); 02G-01 Fence contractor NI Fence at \$7,777.00; and 17A-01 Building Automation System contractor IBS at \$27,931.00. Bid Release Two: 16A-02 Electrical contractor Ridgeview Electric at \$21,174.00; 09F-02 Flooring contractor Johnson Flooring at \$3,674.00; 06A-02 General Trades contractor Hargrave at \$(1,001.00); 12A-02 Casework contractor Stevens at \$(1,800.00); 09D-02 Acoustical contractor Just Rite at \$850.00; 16A-02 Electrical contractor Ridgeview Electric at \$226.00; 15C-02 HVAC contractor Commercial Mechanical Inc. at \$6,419.00; 09G-02 Painting contractor K&J Painting at \$1,319.00; 09F-02 Flooring contractor Johnson Floors at \$(3,634.00); and 16A-02 Electrical contractor Ridgeview Electric at \$(7,700.00), as presented.

Recommendation: Seeking approval of the Board of the change orders for Bid Release One and Bid Release Two as identified by Lamp Inc. and Wold AE in their letters dated May 29, 2015, with an accumulated total of \$100,839.00, as presented.

13. 9. 2. **Contract Extension with Hayes Mechanical (A)** (Mr. Renkosik)

At the 6.4.15 Committee of the Whole, the B&G Committee recommended a contract extended for two years with Hayes Mechanical for HVAC Preventative Maintenance Services. The total fixed price per year for each of the extended two years of the contract will be \$36,663.67; as presented.

Recommendation: Seeking approval of the Board the contract extension with Hayes Mechanical for two years, at a fixed price per year for each extended years, as presented.

13. 9. 3. **Contract Extension with Advantage Mechanical (A)** (Mr. Renkosik)

At the 6.4.15 Committee of the Whole, the B&G Committee recommended a contract extension for two years with no increase, as outlined in the letter dated May 22, 2015 from Advantage Mechanical for HVAC Preventative Maintenance Services, at an annual cost of \$4,195.00.

Recommendation: Seeking approval of the Board of the contract extension with Advantage Mechanical for two years, as outlined in the letter dated May 22, 2015 from Advantage

Mechanical for HVAC Preventative Maintenance Services, as presented.

13. 9. 4. **Change Order Amendment (A)** (Mr. Renkosik)

At the 6.4.15 Committee of the Whole, the B&G Committee recommended an amendment to Change Order for Huntley HS Additions and Renovations, seeking approval of the amendment to identify trade contract 15C01 HVAC contractor Miller Engineering in the amount of \$9,711.00; and trade contract 04A-01 Masonry contractor Burroak in the amount of \$1,618; totaling \$11,329.00.

Recommendation: Seeking approval of the Board of the amendment to approve the revised contract change order amounts for the "revisions and additions to ductwork in Circ G107 required for MEP coordination due the precast structure not allowing openings as large as originally designed" as presented.

14. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / **Motion** __

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren

15. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

15. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplement Purchase Orders Report at \$3,709,189.81 and the Supplemental Accounts Payable Report at \$13,968.69 seeking approval to issue payment and for approval. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Supplemental Reports as presented.

15. 2. **FY16 Budget Tentative Draft and Five-Year Plan (A)** (Mr. Altmayer)

Mr. Altmayer will present for approval the FY16 Budget Tentative Draft and Five-Year Plan. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the FY16 Budget tentative draft and five-year plan, as discussed.

15. 3. **HHS Additions & Renovations Coalesse L Circa seating and tables Procurement - Correction (A)** (Mr. Renkosik)

At the 6.4.15 Special meeting, award was given of the procurement of Coalesse I Circa seating. The vendor should have been listed as "Forward Space", instead of School Specialty. Seeking to rescind the award to School Specialty and approve the procurement of the furniture from Forward Space as listed in their Quote No. 318248 dated May 28, 2015, in the amount of \$16,084.16. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to rescind the recommendation of award to School Specialty as listed on the memo in the June 4, 2015 special meeting agenda, and approve the procurement of the furniture from Forward Space as listed in the Quote No. 318248 dated May 28, 2015 as provided, in the amount of \$16,084.16.

15. 4. **Change Orders to HHS Expansion for Stadium Entrance Work (A)** (Mr. Renkosik)

Mr. Renkosik will present the contractors' change orders to the HHS expansion for stadium entrance work. Administration is seeking approval of the trade change orders as presented below with an accumulative amount of \$313,248.00 as outlined in Lamp Inc.'s letter dated June 11, 2015 and Wold AE's letter of recommendation dated June 12, 2015: Bid Release 1: 02E-01 Site Concrete contractor Alliance at \$37,689.00, 02G-01 Fence contractor NI Fence at \$13,770.00, 02G-01 Fence contractor NI Fence at \$3,924.00; and Bid Release 2: 02B-02 Excavation contractor Kane Co Excavating at \$13,177.00, 03A-02 Concrete contractor Boller at \$18,688.00, 04A-02 Masonry contractor Iwanski at \$75,652.00, 06A-02 General Trades contractor Hargrave at \$39,962.00, 09G-02 Painting contractor K&J Painting at \$8,321.00, 15A-02 Plumbing contractor Commercial Mechanical at \$78,593.00, 15C-02 HVAC contractor Commercial Mechanical at \$2,828.00, and 16A-02 Electric contractor Ridgeview Electric at \$20,644.00. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the proposed change orders to the trade contract's contract as listed for the HHS Additions and Renovations Project in the total amount of \$313,248.00 as presented, for the stadium entrance work.

15. 5. **Change Order Directive to HHS Additions and Renovations Project (A)** (Mr. Renkosik)

Mr. Renkosik will present the proposal requests on the Harmony Campus road used by bus traffic and Leggee parent drop-off and pickup traffic area. Administration is asking the Board to authorize Administration commence work as described in the letter from Lamp Inc. dated June 12, 2015, with expenditure not to exceed \$88,000 for the work by the trade contractors as identified. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to authorize Administration commence the work as described in Lamp Inc. letter dated June 12, 2015, at a cost not to exceed \$88,000.00, as presented.

15. 6. **FY16 Salary Rate Change Recommendation - Non-Union Employees (A)** (Ms. Lombard)

At the 6.4.15 Committee of the Whole, the HR Committee recommended rate changes to the non-union support staff/professional staff and the administrative staff increase for FY16. Administration's recommendation is as presented and at the total non-union increase for FY16 at \$156,969.90. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the non-union employees' salary rate change for FY16 as presented, with a total non-union increase of \$156,969.90.

16. **Public Comment** (Mr. Drzal)

17. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __