

Regular Meeting Agenda

Date: Thursday, April 16, 2015

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Board of Education regular meeting of Thursday, April 16, 2015 at __ p.m.

Roll Call: Ayes / Absent / **Motion** _ A quorum must be met.

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Negotiating Matters, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.06 (c)). **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit or suspend closed session at _ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** __

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Pledge of Allegiance** (Mr. Drzal)

The following Huntley High School students who will lead the Pledge are Ryan Czarnecki and Maddy Moffett.

5. **Student Recognition by the Board** (Mr. Awrey)

Students achieving State recognition is acknowledged by the Board of Education.

Recommendation: Acknowledgement by the Board will be given.

5. 1. **Young Authors** (Mrs. George)

Young Author's District representatives Laura Brummer, Silvana Cantagallo and Christy Gibbs will introduce the Illinois Language and Literacy Council's 41st Annual Young Authors' Conference Winners: Sara Bruns- Chesak Elementary, Chloe Archer - Leggee Elementary, Ellie Armonstrong - Leggee Elementary, Shreya Chakraborty - Martin Elementary, Taylor Peterson - Mackeben Elementary, Kate Patel - Conley Elementary, Brian Vavra - Marlowe MS, and Aidan Leininger - Heineman MS.

5. 2. **IESA State Wrestling Tournament**

5. 2. 1. **Heineman Middle School (HMS) IESA Wrestling Tournament** (Mr. Gillette / Mr. Ginczyski)

Brad Gillette - Assistant Principal / Athletic Director and Mike Ginczyski Head Coach, will

introduce HMS student Gannon Kosowski, who placed 2nd in the IESA Wrestling State Tournament 90 pounds division.

5. 2. 2. **Marlowe Middle School (MMS) IESA Wrestling Tournament** (Mr. Soltesz / Mr. Clements)
Henry Soltesz / Athletic Director and Andy Clements / Head Coach at MMS will introduce Sam Spencer, who placed 5th in the IESA Wrestling Tournament.
5. 3. **IHSA State and National Speech and Debate Qualification** (Mr. George)
Mr. George, Coach at Huntley High School for speech and debate will introduce the following students: Parth Patel IHSA State Champion Impromptu Speaking, IHSA 2nd place Extemporaneous Speaking, Northern Illinois District Champion Extemporaneous Speaking and three time national qualifier. Jordan Moore and Andrianna Martinez IHSA 7th place. Jordan Moore Northern Illinois District Champion Humorous Interpretation and national qualifier. Lexie Ziolkowski IHSA 7th place Original Oratory.
5. 4. **Eagle Scout Recognition** (Mr. Rowe)
Tom Gliot, Marian Walters, Jeff and Sherry Roberts will introduce Huntley High School student, Joseph Roberts, being recognized for achieving rank of Eagle Scout from the Lake in the Hills Troop 169.
6. **Huntley Education Association** (HEA)
A representative of the HEA will present the Teacher of the Month Award winners.
Recommendation: For informational purposes only.
7. **Public Comment** (President)
As per Policy 2:230, public comment can be made during this portion of the meeting.
(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)
8. **Revision and Adoption of the Agenda / Voice Call (A)** (President)
Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** __
Action: Adoption of the Agenda.
9. **Associate Superintendent's Report** (Mr. Awrey)
Updates will be given at this time.
Recommendation: For informational purposes only.
10. **Curriculum and Instruction Report** (Ms. Schlichter)
Updates will be given at this time.
Recommendation: For informational purposes only.
11. **Fiscal Services Report** (Mr. Altmayer)
Updates will be given at this time.
Recommendation: For informational purposes only.
12. **Human Resources (HR) Report** (Ms. Lombard)
Updates will be given at this time.
Recommendation: For informational purposes only.
13. **Superintendent's Report** (Dr. Burkey)
 13. 1. **Freedom of Information Act Requests (FOIA)** (R)
A report on monthly FOIA requests is provided.
Recommendation: For informational purposes only.
 13. 2. **Donations, Gifts and Grants (R)**
A report for acknowledgement by the Board, of the donations, gifts and grants given to the District during the month, is provided.
Recommendation: For informational purposes only.
14. **President's Report** (Mr. Drzal)
15. **Consent Agenda / Action / Roll Call** (Mr. Drzal)
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption,

revisions are presented here. **Roll Call: Ayes / Nays / Motion __**

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy

15. 1. **Minutes (A)** (Mrs. Fettes)

The following draft Board meeting minutes are for approval: Regular March 19, 2015 and Committee of the Whole April 2, 2015, as presented.

Recommendation: Seeking approval of the minutes as presented.

15. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes of Regular March 19, 2015, as presented during closed session.

Recommendation: Approval of the executive minutes as presented in closed session.

15. 3. **Six-month Review of Executive Session Minutes and Destruction of recordings as Allowed by Law (A)**

The Board met in closed session for the six-month review of executive session closed minutes as per Policy 2:220, which include the destruction of recordings as allowable by law.

Recommendation: Seeking approval of the Board as discussed in closed session.

15. 4. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

15. 5. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

15. 5. 1. **IESA Membership Renewal (A)** (Mr. Awrey)

At the 4.2.15 Committee of the Whole, the C&I Committee recommended the renewal of the IESA Membership for both middle schools for the 2015-2016 school year.

Recommendation: Seeking approval of the Board of the 2015-2016 IESA membership for both middle schools as presented.

15. 5. 2. **IHSA Annual Renewal (A)** (Mr. Awrey)

At the 4.2.15 Committee of the Whole, the C&I Committee recommended the renewal of Illinois High School Association (IHSA) membership of Huntley High School (HHS) for the 2015-2016 school year.

Recommendation: Seeking approval of the Board of the 2015-2016 IHSA membership of Huntley High School as presented.

15. 5. 3. **Student Handbooks (A)** (Mr. Awrey)

At the 4.2.15 Committee of the Whole, the C&I Committee recommended the 2015-2016 student handbooks for all of the elementary schools, both middle schools, and high school; include the student athletic handbooks for the middle schools and high school, as presented.

Recommendation: Seeking approval of the Board of the 2015-2016 student handbooks for all of the elementary schools, both middle schools, and high school; include the student athletic handbooks for the middle schools and high school, as presented.

15. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

15. 6. 1. **Payables (A)** (Mr. Altmayer)

At the 4.2.15 Committee of the Whole, the Finance Committee recommended approval of the purchase orders at \$354,363.91; Imprest checks at \$104,998.99; and disbursements issued at \$6,457,058.08, as presented.

Recommendation: Seeking approval of the Board of the payables as issued and presented.

15. 6. 2. **Registration Fees (A)** (Mr. Altmayer)

At the 4.2.15 Committee of the Whole, the Finance Committee recommended changes to the 2015-2016 school registration fees as presented.

Recommendation: Seeking approval of the Board of the school registration fees as presented,

for the 2015-2016 school year.

15. 7. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

15. 7. 1. **Job Descriptions for RTI and Reading Specialist Restructuring (A)** (Ms. Lombard)

At the 4.2.15 Committee of the Whole, the HR Committee recommended approval of the proposed restructuring of certain positions for RTI and Reading Specialist job description; RTI Facilitate, Instructional Coach, and RTI Interventionist.

Recommendation: Seeking approval of the Board of the RTI and reading special restructuring job descriptions as presented.

15. 8. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

15. 8. 1. **HHS Additions and Renovations Change Orders (A)** (Mr. Renkosik)

At the 4.2.15 Committee of the Whole, the B&G Committee recommended approval of the proposed Change Orders to trade contractor's contracts for the HS additions and renovations, as presented in the letter from Lamp Inc., dated March 25, 2015, in an accumulative amount of \$49,901.00 and as follows: contractor Ridgeview Electric trade package 16A-01 electric at \$4,152.00; contractor Martin Floor trade package 09F-01 flooring at \$15,140.00; contractor Miller Engineering trade package 15C-01 HVAC at \$12,175.00 and \$11,329.00; and contractor Oosterbaan Paint trade package 09G-01 painting at \$7,105.00.

Recommendation: Seeking approval of the Board of the proposed change orders to trade contractor's contracts for the HS additions and renovations as presented, in an accumulative amount of \$49,901.00.

15. 8. 2. **Guaranteed Energy Savings Contract with Performances Services Inc. (A)** (Mr. Renkosik)

At the 4.2.15 Committee of the Whole, the B&G Committee recommended approval of the Guaranteed Energy Savings proposed agreement with Performances Services Inc. as provided.

Recommendation: Seeking approval of the Board of the proposed Guaranteed Energy Savings Contract between the Board of Education and Performances Services Inc., as presented.

15. 8. 3. **Honeywell Service Contract Renewal (A)** (Mr. Renkosik)

At the 4.2.15 Committee of the Whole, the B&G Committee recommended approval of the Honeywell's proposed new service agreement, dated February 26, 2015, for a three year term with services to match present day services, as provided.

Recommendation: Seeking approval of the Board of Honeywell's new 3-year term service agreement, to match present day services, as presented.

15. 8. 4. **Bid #2015- 45 Track Resurfacing (A)** (Mr. Renkosik)

At the 4.2.15 Committee of the Whole, the B&G Committee recommended approval of the Track Resurfacing Bid #2015-45 for resurfacing the outdoor running track at Heineman Middle School, awarding Midwest Track Builders in the amount of \$58,207.00.

Recommendation: Seeking approval of the Board award Midwest Track Builders, Bid #2014-45 Track Resurfacing, as presented, in the amount of \$58,207.00.

15. 8. 5. **Alpha Building Maintenance Contract Amendment #1 (A)** (Mr. Renkosik)

At the 4.2.15 Committee of the Whole, the B&G Committee recommended approval of the Alpha Building Maintenance Contract Amendment #1, including acceptance of the two year extension on the contract term and the costs for increased manpower in FY16 and FY17; as described in Alpha Building Maintenance's letter dated March 23, 2015.

Recommendation: Seeking approval of the Board Alpha Building Maintenance Contract Amendment#1, as presented.

15. 8. 6. **Elevator Service Agreement Renewal (A)** (Mr. Renkosik)

At the 4.2.15 Committee of the Whole, the B&G Committee recommended the renewal of the Oil and Grease Limited Maintenance Agreement with Suburban Elevator for preventive maintenance described herein the agreement, at the price of \$2009.40 semi-annually, as presented.

Recommendation: Seeking approval of the Board of the renewal with Suburban elevator for preventive maintenance, as presented.

15. 8. 7. **Resolution #2015-04-01 Authorization of Participation in the National Purchasing Cooperative and the Interlocal Participation Agreement through the BuyBoard National Purchasing Cooperative (A)** (Mr. Renkosik)

At the 4.2.15 Committee of the Whole, the B&G Committee recommended approval of authorization by Resolution #2015-04-01 for participation in the National Purchasing Cooperative; approval of membership in the BuyBoard National Purchasing Cooperative, and the procurement of the athletic equipment for the field house from Sports Import, at the prices show in the three quotations from sports Imports, date 02.25.2015, and as recognized by the BuyBoard Purchasing Cooperative.

Recommendation: Seeking approval of the Board to adopt Resolution #2015-04-02, membership in the BuyBoard National Purchasing Cooperative, and the procurement of the athletic equipment, as presented.

16. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / **Motion** __

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren

17. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

17. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplemental Purchase Orders Report at \$9,020,051.57 and the Supplemental Accounts Payable Report at \$15,138.82, for approval. **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Supplemental Reports as presented.

17. 2. **Procurement of Replacement Cargo Van (A)** (Mr. Renkosik, Mr. Altmayer)

Mr. Renkosik will seek declaration of surplus for the current cargo van and procurement of a replacement van. Administration is seeking approval for acquisition of a 2015 Ford Transit-250 XL LR cargo van as outlined. **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board to declare surplus of the current cargo van; trading into Bull Valley Ford as a part of the transaction at a trade-in value of \$1,500.00 and the acquisition of one new 2015 For Transit-250 XL LR cargo van as outlined and presented.

17. 3. **Floor Finish Replacement Bid #2015-29 (A)** (Mr. Renkosik)

Mr. Renkosik will present the bid results from the Floor Finish Replacement Bid #2015-29; seeking award of the Base Bid to Johnson Floor Company, at a total cost of \$27,875.00. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board for the Floor Finish Replacement Bid #2015-19, award of the Base Bid to Johnson Floor Company, at a total cost of \$27,875.00, as presented.

18. **Public Comment** (Mr. Drzal)

19. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __