

Regular Meeting Agenda

Date: Thursday, November 13, 2014

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Thursday, November 13, 2014 Regular meeting at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** __

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Motion to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act.

Roll Call: Ayes / Nays / Absent / **Motion** __

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Motion to exit or suspend closed session at ___ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** __

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mr. Drzal, Mrs. Skaja, Mr. Troy, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** __

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Fleck

4. **Pledge of Allegiance**

Conley Elementary School students leading the Pledge of Allegiance are Ethan Brown, Brett Barren, Nicole Flaherty, and Reannah Napientek.

5. **Student Recognition by the Board** (Mr. Awrey)

Recognition is given by the Board of Education of student achievement at State level.

5. 1. **IESA State Cross Country Medalists - Heineman Middle School** (Mr. Gillette)

Heineman Middle School IESA State Cross Country Medalists being recognized is Jadon Conroy - 13th place and Mary Raclawski 17th placed in State Cross Country competition. Head Cross Country Coach, Katy McCrystal and Assistant Cross Country Coach, Jason Lebar will present.

5. 2. **IESA State Cross Country Medalists - Marlowe Middle School** (Mr. Soltesz)

Marlowe Middle School IESA State Cross Country Medalist being recognized is Ian Geisler placing 18th in State Cross Country. Athletic Director, Henry Soltesz and Head Coach, Jason Monson will present.

5. 3. **Rank of Eagle Scout** (Mr. Awrey)

Several Boy Scouts have reached the Rank of Eagle Scout. The following will be recognized for their achievement: Riley Roche, Mukhil Murugasamy, Nicolas Fenske, Dakotah Henn, and Matthew Clemetsen. Presenters are Mr. Thomas Henn.

6. **Huntley Education Association (HEA)**
Discussion: A representative of the HEA will present the Teacher of the Month Award winners.
Recommendation: For informational purposes only.
7. **Public Comment (President)**
As per Policy 2:230, public comment can be made during this portion of the meeting.
(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)
8. **Revision and Adoption of the Agenda / Voice Call (A)** (President)
Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** __
9. **Associate Superintendent's Report** (Mr. Awrey)
Updates will be given at this time.
10. **Curriculum & Instruction (R)** (Ms. Schlichter)
Updates will be given at this time.
Recommendation: For informational purposes only.
11. **Fiscal Services Report** (Mr. Altmayer)
Updates will be given at this time.
12. **Human Resources (HR) Report** (Ms. Lombard)
Updates will be given at this time.
13. **Superintendent's Report** (Dr. Burkey)
 13. 1. **Recognition of School Board Members (R)** (Dr. Burkey)
November 15, 2014 is designated as "School Board Members Day" in Illinois.
Recommendation: The School Board will be recognized for their efforts.
14. **President's Report** (Mr. Drzal)
15. **Consent Agenda / Action / Roll Call** (Mr. Drzal)
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** __
Recommendation: Seeking approval and adoption of the Consent Agenda as follows:
Members: Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy, Mr. Drzal
 15. 1. **Minutes** (Mrs. Fettes)
Seeking approval of the following meeting minutes: Regular meeting October 16, 2014, and Committee of the Whole October 6, 2014, and November 6, 2014, as presented.
Recommendation: Seeking approval of the Board of the above minutes as presented.
 15. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)
Seeking approval of the closed executive session meeting minutes of Regular October 16, 2014 and Committee of the Whole October 9, 2014, as presented during closed session.
Recommendation: Seeking approval of the Board of the executive minutes as discussed in closed session.
 15. 3. **HR Personnel and Addendum Reports** (Ms. Lombard)
Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests.
Recommendation: Seeking approval of the Board of the personnel action items as presented.
 15. 4. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
 15. 4. 1. **2014 School eReport Card (A)** (Ms. Schlichter)
At the 11.6.14 Committee of the Whole, the C&I Committee recommended adoption of the 2014 School eReport Card as released by ISBE.
Recommendation: Seeking approval of the Board to adopt the 2014 School eReport Card as

presented.

15. 5. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

15. 5. 1. **PRESS Policies (A)** (Mr. Awrey)

At the 10.16.14 Regular meeting, the Board approved first reading, recommending second reading for Policy 2:20, 4:60, 4:90, 5:30, 5:260, 7:20, 7:180, and 7:240, as presented.

Recommendation: Seeking approval of the Board of the above policies listed for second reading.

15. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

15. 6. 1. **Payables (A)** (Mr. Altmayer)

At the 11.6.14 Committee of the Whole, the Finance Committee recommended approval of the Purchase Orders at \$442,896.14; Accounts Payable at \$9,191.16; Imprest checks at \$327,276.39; and Disbursements issued at \$8,500,952.61.

Recommendation: Seeking approval of the Board of the Payables as presented.

15. 6. 2. **Revenue Contract Approval (A)** (Mr. Altmayer)

At the 11.6.14 Committee of the Whole, the Finance Committee recommended approval of the various fund raiser contract agreements submitted from the schools for approval, and as follows: vendor Entertainment benefiting Mackeben/Conley Elementary Schools at a net revenue of \$20,000; vendor Morkes Chocolates benefiting Mackeben/Conley Elementary Schools at a net revenue of \$1,000; vendor Scholastic benefiting Leggee Elementary at a net revenue of \$5,000; and vendor Midwest Baseball Academy benefiting Huntley HS at a net revenue of \$3,000.

Recommendation: Seeking approval of the Board of the various fund raiser contract agreements as presented.

15. 6. 3. **Equipment Declared as Surplus (A)** (Mr. Altmayer)

At the 11.6.14 Committee of the Whole, the Finance Committee recommended approval of a list of items to be Declared as Surplus, as provided by Technology Department and O&M Department.

Recommendation: Seeking approval of the Board of items Declared as Surplus, as presented.

15. 6. 4. **Levy Hearing (A)** (Mr. Altmayer)

At the 11.6.14 Committee of the Whole, the Finance Committee recommended approval to post the Levy Hearing on December 18, 2014 at 7:00 p.m. to meet the posting requirements by law.

Recommendation: Seeking approval of the Board to proceed with posting the Levy Hearing as required by law.

15. 7. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

15. 7. 1. **Job Descriptions (A)** (Ms. Lombard)

15. 7. 1. 1. **Transportation Job Description for Router Dispatcher and Transportation Trainer (A)**

At the 11.6.14 Committee of the Whole, the HR Committee recommended approval of the updated transportation job descriptions for Router Dispatcher and Transportation Trainer, to better reflect the positions.

Recommendation: Seeking approval of the Board of the transportation job descriptions as presented.

15. 8. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

15. 8. 1. **Bid #2014-03-5 Fork Truck (A)** (Mr. Renkosik)

At the 11.6.14 Committee of the Whole, the B&G Committee recommended award of Bid #2014-03-5 Fork Truck to National Lift Truck, in the amount of \$26,297.50.

Recommendation: Seeking approval of the Board to award Bid #2014-03-5 Fork Truck to National Lift Truck as presented.

15. 8. 2. **Bid #2014-20A Huntley High School TV Studio (Mechanical Bid) (A)** (Mr. Renkosik)
 At the 11.6.14 Committee of the Whole, the B&G Committee recommended award of Bid #2014-20A HHS TV Studio (Mechanical Bid) to Jensen Plumbing & Heating in the amount of \$13,650.00.
Recommendation: Seeking approval of the Board to award Bid #2014-02A HHS TV Studio (Mechanical Bid) to Jensen Plumbing & Heating as presented.
15. 8. 3. **Leggee Elementary School Chiller Operating Inspection Program Agreements (A)** (Mr. Renkosik)
 At the 11.6.14 Committee of the Whole, the B&G Committee recommended approval of the Trane Service Agreement Expansion for the Leggee Chiller in the amount of \$1,481.00; and an amendment to the HVAC Preventative Maintenance Agreement with Hayes Mechanical at a price reduction of \$244.08, for the third year of that agreement.
Recommendation: Seeking approval of the Board of the Leggee Elementary School Chiller Operating Inspection Program Agreements as presented.
15. 8. 4. **Multi-Vista Proposal for Digital Archiving of HHS Expansions and Renovations (A)** (Mr. Renkosik)
 At the 11.6.14 Committee of the Whole, the B&G Committee recommended approval of the Multi-Vista proposal for Digital Archiving of HHS expansions and renovations as proposed, at a cost not to exceed \$9,995.00.
Recommendation: Seeking approval of the Board of the Multi-Vista proposal as presented.
15. 8. 5. **HHS Additions and Renovations - Change Orders (A)** (Mr. Renkosik)
 At the 11.6.14 Committee of the Whole, the B&G Committee recommended approval of change orders for Trade contractors at HHS additions and renovations as presented in the November 10, 2014 letter from Lamp Inc., at an accumulated additional change value of \$85,366.00 and as follows: Alright concrete trade package 03A-01 weight room floor at \$20,348.00; Martin Flooring trade package 09F-01 weight room floor at \$1,921.00; Hartwig Plumbing trade package 15A-01 area A add roof drain at \$3,710.00; Hartwig Plumbing trade package 15A-01 area A underground storm at \$2,012.00; Hartwig Plumbing trade package 10A-01 area E/F storm piping revisions at \$8,238.00; Martin Flooring trade package 09F-01 install VCT in part of mats room at \$1,197.00; Woodland landscape trade package 02F-01 additional infield mix at \$3,491.00; Kane County Excavating trade package 02B-01 add rip rap behind recessed curb sat \$6,735.00; and Hartwig plumbing trade package 15A-01 revise pipe from PVC/Fire wrap to CPVC, not to exceed \$37,714.00.
Recommendation: Seeking approval of the Board of the change orders for Trade contractors at HHS additions and renovations project, at an accumulated additional change value of \$85,366.00 as presented.
16. **Items Removed from the Consent Agenda (A)** (Mr. Drzal) Items removed from the Consent Agenda are discussed separately and may require a roll call vote.
Roll Call: Ayes / Nays / Motion ___
Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Troy, Mr. Fleck, Mr. Geheren, Mr. Drzal
17. **Action Items / Roll Call (A)** (Mr. Drzal)
 (Action items may or may not have gone through committee and require separate action.)
17. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)
 Administration recommends approval of the Supplemental Purchase Orders Report at \$2,550,928.46; and the Supplemental Accounts Payable Report at \$2,673.08, as presented. **Roll Call:** Ayes / Nays / Motion ___
Recommendation: Seeking approval of the Supplemental Reports as presented.
17. 2. **CTS Group Proposal for Niagara Tridium AX Version 3.8 (A)** (Mr. Renkosik)
 At the 11.6.14 Committee of the Whole, the B&G Committee recommended approval of the proposal from CTS Group dated November 11, 2014, not to exceed the amount of \$33,697.00; seeking the

upgrade Niagara Tridium AX Building Automation System Software to Version 3.8. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the CTS Group proposal for Niagara Tridium AX Version 3.8 as presented, not to exceed \$33,697.00.

17. 3. **Assistant Superintendent of HR Employment Contract (A)** (Dr. Burkey)

Discussion: A recommendation from the Board, as discussed in closed session, the employment contract for the Assistant Superintendent of Human Resources. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to approve the Assistant Superintendent of HR contract as presented in closed session.

18. **Public Comment** (Mr. Drzal)

19. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __