

Regular Meeting Agenda

Date: Thursday, July 17, 2014

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Motion the Call to Order for July 17, 2014 Regular meeting at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** ___

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, (8) Security, (9) Student Disciplinary, (11) Litigation, and (21) Discussion of minutes of meetings lawfully closed under this Act.

Roll Call: Ayes / Nays / Absent / **Motion** ___

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit or suspend closed session at ___ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** ___

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Motion to Resume the regular meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** ___

Members: Mr. Fleck, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

If required at this time, Motion will come from the Board. **Roll/Voice Call:** Ayes / Nays / **Motion** ___

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Fleck

4. **Pledge of Allegiance**

5. **Public Comment** (Mr. Drzal)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

6. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Drzal)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** ___

7. **Associate Superintendent's Report** (Mr. Awrey)

Mr. Awrey will report on updates for the 2014-2015 school year.

Recommendation: For informational purposes only.

8. **Curriculum & Instruction (C&I) Report** (Ms. Schlichter)

Ms. Schlichter will report on C&I updates.

Recommendation: For informational purposes only.

9. **Human Resources (HR) Report** (Ms. Lombard)

Ms. Lombard will report on HR updates.

Recommendation: For informational purposes only.

10. **Fiscal Report** (Mr. Altmayer)

10. 1. **Revenues and Expenditures Report (R)** (Mr. Altmayer)

Mr. Altmayer will highlight the Financial Executive Summary.

Recommendation: For informational purposes only.

10. 2. **Monthly Fiscal Reports (R)** (Mr. Altmayer)

Mr. Altmayer will present the attorney fee breakdown; monthly fiscal update; and paid activity funds.

Recommendation: For informational purposes only.

11. **Buildings & Grounds Report** (Mr. Renkosik)

11. 1. **Huntley High School (HHS) Construction Update (R)** (Mr. Renkosik)

Discussion: Mr. Renkosik will report on the status of HHS additions and renovations project.

Recommendation: For informational purposes only.

11. 2. **O&M Updates (R)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide the O&M updates.

Recommendation: For informational purposes only.

12. **Superintendent's Report** (Dr. Burkey)

Updates will be given at this time.

12. 1. **Freedom of Information Act (FOIA) Requests (R)**

A monthly report on the FOIA requests are provided in the packet.

Recommendation: For information purposes only.

13. **President's Report** (Mr. Drzal)

13. 1. **Legislation (R)** (Mr. Fleck)

Updates will be provided if available.

14. **Action Items (A) / Roll Call** (President, Mr. Drzal)

All of the following items require action. **Roll Call:** Ayes/ Nays / **Motion** ___

14. 1. **Board of Education Minutes (A)** (Mrs. Fettes)

Seeking approval of the following BOE meeting minutes as presented: Regular meeting of June 19, 2014 and Committee of the Whole of June 23, 2014. **Voice Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board for the above mentioned minutes as presented.

14. 2. **Executive Closed Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the following Executive Closed Session minutes as presented in Executive Closed Session: Regular - June 19, 2014 and Committee of the Whole June 5, 2014 and June 23, 2014. **Voice Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the executive session minutes as presented in closed session.

14. 3. **HR Personnel and Addendum Reports (A)** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the personnel action items as presented.

14. 4. **Residency Agreement (A)** (Dr. Burkey)

Dr. Burkey will provide. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the residency agreement as presented.

14. 5. **Curriculum and Instruction Committee** (Mr. Geheren-Chair, Mr. Gentry, Mrs. Skaja)

14. 5. 1. **2014-2015 Textbooks Display (A)** (Ms. Schlichter)

At the 6.5.14 COW, the C&I Committee recommended the following textbooks for the 2014-2015 school year as listed in the report. The books have been on display for 30 days prior to

Board approval. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to adopt the textbooks for the 2014-2015 school year as presented.

14. 6. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

14. 6. 1. **Policy 6:240 Second Reading (A)** (Mr. Awrey)

At the 6.19.14 regular meeting, Policy 6:240 Field Trips was moved forward for second reading as presented. **Voice Call:** Ayes / Nays/ **Motion** _

Recommendation: Seeking approval of Board the second reading of Policy 6:240 Field Trips, as presented.

14. 7. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

14. 7. 1. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Purchase Orders issued at \$5,285,826.53; Imprest checks issued at \$275,575.22; Accounts Payables issued at \$8,186.13; and Disbursements issued at \$11,506,400.43, as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board for payables as presented.

14. 7. 2. **Revenue Contracts (A)** (Mr. Altmayer)

Mr. Altmayer will provide various contract agreements submitted for approval as fund raisers from: vendor Golden Rule Promotions benefiting HMS Music Department, with a net value of \$5,000; vendor Rite Bite Fundraising benefiting HMS 8th Grade Band/Choir, with a net value of \$2,500; vendor Great American Opportunities benefiting MMS 6th grade, with a net value of \$30,000; vendor Great American Opportunities benefiting MMS Music, with a net value of \$12,000; vendor Logo Bomb benefiting HHS Volleyball, with a net value of \$3,000; and vendor Great American Opportunities benefiting HMS 6th Grade Atwood, with a net value of \$10,000, as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board for the revenue contracts as presented.

14. 7. 3. **FY15 Budget Hearing (A)** (Mr. Altmayer)

Administration will recommend the date and time of the Budget Hearing for the FY15 Budget.

Voice Call: Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to hold the FY15 Budget Hearing, as presented.

14. 7. 4. **National School Lunch Rate Increase (A)** (Mr. Altmayer)

Administration recommends the Type A lunch rate increase from \$2.60 to \$2.65 as required by federal regulations, as well as increasing the milk price from 30 cents to 40 cents per carton.

Roll Call: Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to adopt the Type A lunch rate and milk price increases as presented for the 2014-2015 school year.

14. 7. 5. **Special Education Project Dollars (A)** (Ms. Aylward, Ms. Lombard, Mr. Altmayer)

Administration is requesting approval of Special Education Project Dollars, to support 2014-2015 projects as listed, with the estimated cost of \$26,000. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of Special Education Project Dollars, not to exceed \$26,000, as presented.

14. 8. **Human Resources Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

14. 8. 1. **2014-15 Contract with Confucius Institute at Michigan State University (MSU) (A)** (Ms. Lombard)

Administration will recommend continuing this partnership with MSU's Confucius Institute to provide instructional consultant services to the District in the area of Chinese Language. The cost of this service for the 2014-15 school year is \$45,000. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the partnership contract with the Confucius Institute at Michigan State University for the 2014-15 school year, at the cost of

\$45,000, as presented.

14. 8. 2. **Director of Communication and Public Engagement Job Description (A)** (Ms. Lombard)
Ms. Lombard will seek approval of the Board for the Director of Communication and Public Engagement job description. **Voice Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board for the Director of Communication and Public Engagement job description , as presented.
14. 8. 3. **High School Dean Job Description (A)** (Ms. Lombard)
Ms. Lombard will seek approval of the Board for the High School Dean job description. **Voice Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board for the High School Dean job description as presented.
14. 9. **Building and Grounds Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)
 14. 9. 1. **Change Orders to Huntley High School Additions and Renovations Project (A)** (Mr. Renkosik)
Administration recommends the Board award the proposed change orders as outlined in Lamp Inc.'s letter, in the total amount of \$34,828.00, as presented for the HHS Additions and Renovations Project. **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board for the proposed Change Orders as outlined in Lamp Inc. letter for the HHS Additions and Renovations Project as presented, in the amount of \$34,828.00.
 14. 9. 2. **Change Order No. 2 to Contract with Automatic Fire Protection for Fire Protection Sprinkler Pipe Repairs Project (A)** (Mr. Renkosik)
Mr. Renkosik will seek the Board's approval for the repairs to the fire protection sprinkler pipe repairs project at the District 158 Administrative Center, recently identified during work on Bid #2014-37. **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board to Change Order No. 2, to the Contract with Automatic Fire Systems, in the amount of \$14,975.00 for as presented.
 14. 9. 3. **Utility Easement for Nicor at HHS Additional and Renovations Project (A)** (Mr. Renkosik)
Mr. Renkosik will seek the Board's approval of the Public Utility Easement for Nicor Gas service relocation at the Harmony Road Campus HHS Additions and Renovations Project. **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board for the Public Utility Easement for Nicor, as presented.
 14. 9. 4. **Replacement Small Tractor with Snow Removal Service Attachments (A)** (Mr. Renkosik)
Mr. Renkosik will propose replacement of a small tractor with snow removal service attachments; seeking to purchase a new John Deere tractor with snow removal service attachments as outlined in the attached Quote ID#9798337, in the amount of \$15,508.73, from the John Deere Company. **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board of the purchase of a new John Deere tractor with snow removal service attachments as outline in Quote ID#9798337, in the amount of \$15,508.73 from the John Deere Company, as presented.
 14. 9. 5. **Time American Service Agreement (A)** (Mr. Renkosik)
Mr. Renkosik will seek renewal with Time American for an annual support service agreement, in the amount of \$1,085.00. **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board of the Time American Service Agreement in the amount of \$1,085.00, as presented.
 14. 9. 6. **Trane Compressor R'Newal Agreement for Leggee Chiller (A)** (Mr. Renkosik)
Mr. Renkosik will seek renewal of the Trane Compressor R'Newal Agreement for overhauling the compressor on the Trane chiller at Leggee Elementary School, at cost of \$48,468.00. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the overhaul services from the manufacturer; Trane as outlined in their included proposal ("Opportunity No. 1595566"), in the amount of \$48,468.00, as presented.

14. 9. 7. **Bid #2014-20 Martin LRC Remodeling MEP Work (A)** (Mr. Renkosik)

Mr. Renkosik will provide the bid results, seeking approval of Bid #2014-20 Martin LRC remodeling MEP work, awarding Jensen's Plumbing and Heating in the amount of \$33,885.00.

Roll Call: Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to award Martin Elementary School LRC Remodeling MEP work Bid #2014-20 to Jensen's Plumbing and Heating, in the amount of \$33,885.00, as presented.

14. 9. 8. **New Circulation Desk Procurement for Martin LRC (A)** (Mr. Renkosik)

Administration will seek approval of the Board to accept the proposal from Interior Concepts for the purchase of a new LRC circulation desk as manufactured from Interior Concepts, in the amount of \$10,725.15. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board for procurement of a new LRC circulation desk from Interior Concepts, as shown in their Quotation #IC004929 Revision Level B, dated 7-14-14, in the amount of \$10,725.15, as presented.

14. 9. 9. **Bid #2014-42a Asphalt Repair Bid (A)** (Mr. Renkosik)

Mr. Renkosik will provide bid results, seeking approval of Bid #2014-42a Asphalt Repairs award to Champion Paving in the amount of \$43,000.00. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board to award Bid #2104-42a Asphalt Repairs to Champion Paving in the amount of \$43,000, as presented.

15. **Public Comment** (Mr. Drzal)

16. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at ___ p.m. **Voice Call:** Ayes / Nays / **Motion** _