

## Regular Meeting Agenda

**Date:** Thursday, June 19, 2014

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

---

**Mission Statement:** We will Inspire, Challenge, and Empower everyone every day.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call the Thursday, June 19, 2014 Regular meeting to order at \_\_ p.m.

**Roll Call:** Ayes / Absent / **Motion** \_ A quorum must be met.

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at \_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Bargaining Matters, (8) Security, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act . **Roll Call:** Ayes / Nays / Absent / **Motion** \_

**Members:** Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at \_\_ p.m. and return to open session.

**Voice Call:** Ayes / Nays / **Motion** \_\_

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at \_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_\_

**Members:** Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** \_\_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Pledge of Allegiance** (Mr. Drzal)

5. **Recognition by the Board of Education** (President, Mr. Drzal)

Students will receive recognition by the Board.

5. 1. **Student Achievement -Marlowe Middle School IESA Track and Field State Meet Medalists** (Mr. Zehr)

Marlowe Middle School (MMS) students participated at IESA State Track and Field. The following students are being recognized for their achievements: Julia Johnson - 6th in hurdles and Eve Meintz - 7th in pole vault. Mr. Soltesz, Athletic Director and Mrs. Jennifer Garza, Head Coach will present.

5. 2. **Student Achievement - Heineman Middle School IESA Track and Field State Meet Medalists** (Mr. Stotz)

Heineman Middle School (HMS) students participated at IESA State Track and Field. The following students are being recognized: Eric Mooney - 3rd place in the 200 m and 2nd place in the 100m; Mary Raclawski - 5th place in the 800m and 2nd place in the 1600m; Justin Schwa - 6th place in the hurdles 110m; and Tyler Eberhardt - 6th place in Pole Vault at 9'9". Presenters are Girls Head Track and Field Coach - Katy McCrystal; Boys Head Track and Field Coach and 7th grade Boys Coach- Jason Monson; and the Girls 7th grade Track and Field Coach - Andy Goglin.

5. 3. **Student Achievement - Letters about Literature State Writing Contest (Mr. Stotz)**

Mr. Wayne Blake will present Heineman MS student, Jennifer Nguyen, who was selected as the Level I

first place winner for Illinois in the Letters About Literature contest.

5. 4. **Student Recognition - IHSA State Journalism** (Mr. Rowe)

Huntley High School has several students who achieved State: Jess Clavero - 3rd place IHSA State Journalism Finals, Yearbook Design; Claire Filpi - 3rd place IHSA State Journalism Finals, Newspaper Design; and Holly Baldacci - IJEA All State Journalism Team. Mr. Dennis Brown will present.

6. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** \_\_

8. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

9. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

**Recommendation:** For informational purposes only.

10. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

11. **Superintendent's Report** (Dr. Burkey)

11. 1. **Donations, Gifts and Grants (R)** (Dr. Burkey)

Discussion: The monthly report on donations, gifts and grants for acknowledgement.

**Recommendation:** For informational purposes only.

12. **President's Report** (Mr. Drzal)

13. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** \_\_

**Recommendation:** Seeking approval and adoption of the Consent Agenda as follows:

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy

13. 1. **Minutes (A)** (Mrs. Fettes)

The following draft Board minutes are for approval: Regular May 15, 2014; Committee of the Whole May 1, 2014 and June 5, 2014; and Special Meeting June 5, 2014, as presented.

**Recommendation:** Seeking approval of the Board for the minutes as presented.

13. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes: Regular May 15, 2014 and Committee of the Whole May 1, 2014, as presented during closed session.

**Recommendation:** Approval of the executive minutes as discussed in closed session.

13. 3. **Six Month Review of Executive Closed Session Minutes (A)** (Mrs. Fettes)

The Board met in closed session for the six month review, recommending the release of executive minutes as discussed in closed session and destruction of recordings as allowable by law.

**Recommendation:** Seeking approval of the Board as discussed in closed session.

13. 4. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

**Recommendation:** Seeking approval of the personnel action items as presented.

13. 5. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

13. 5. 1. **Huntley High School Journalism Trip to Iowa (A)** (Mr. Awrey)

At the 6.5.14 Committee of the Whole, the C&I Committee recommended approval for HHS journalism student's participation at the proposed Journalism Workshop July 27-August 1, 2014, with the approximate expenditure of \$1,435.56 for travel to the University of Iowa.

**Recommendation:** Seeking approval of the Board for HHS Journalism trip to Iowa as presented.

13. 5. 2. **Student Flow Through Procedures (A)** (Mr. Awrey)

At the 6.5.14 Committee of the Whole, the C&I Committee recommended the Student Flow Through Procedures for HHS as presented.

**Recommendation:** Seeking approval of the Board of the HHS Student Flow Through Procedures as presented.

13. 6. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

13. 6. 1. **Policy 6:240 Field Trips - First Reading (A)** (Mr. Awrey)

At the 6.5.14 Committee of the Whole meeting, the Policy Committee recommended first reading of Policy 6:240 with changes.

**Recommendation:** Seeking approval of the Board for first reading of Policy 6:240, as presented.

13. 6. 2. **Policy Second Reading - Policy 7:190 (A)** (Mr. Awrey)

At the 5.15.14 Regular meeting, the Board recommended second reading of Policy 7:190 Student Discipline.

**Recommendation:** Seeking approval of the Board to adopt second reading of Policy 7:240 as presented.

13. 7. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

13. 7. 1. **Job Descriptions - Director of Curriculum and Instruction and Title Changes (A)** (Ms. Lombard)

At the 6.5.14 Committee of the Whole, the HR Committee recommended approval of the Director of Curriculum and Instruction job description and the proposed title changes, as presented.

**Recommendation:** Seeking approval of the Board for the Job Description and title changes as presented.

13. 7. 2. **Mobile Technician and Department Chairperson Job Description (A)** (Ms. Lombard)

At the 6.5.14 Committee of the Whole, the C&I Committee recommended the minor changes in the current Department Chairperson and Mobile Technician structure.

**Recommendation:** Seeking approval of the Board of the Department Chairperson and Mobile Technician job descriptions as presented.

13. 7. 3. **EAP Advantage - Renewal of Contract (A)** (Ms. Lombard)

At the 6.5.14 Committee of the Whole, the HR Committee recommended approval of the EAP contract through Advantage Behavioral Health LLC, for the 2014-2015 school year, in the amount of \$10,080.00.

**Recommendation:** Seeking approval of the Board of the EAP contract as presented.

13. 7. 4. **FY15 Salary Rate Change Recommendation - Non-Union Employees (A)** (Ms. Lombard)

At the 6.5.14 Committee of the Whole, the HR Committee recommended for rate changes to the non-union support staff/professional staff and the administrative staff, increase for FY15 at \$160,570.89.

**Recommendation:** Seeking approval of the Board for non-union employees FY15 salary rate change as presented.

13. 8. **Board of Education** (President-Mr. Drzal)

13. 8. 1. **Designation of Official Newspaper Resolution #2013-06-01 (A)** (Mrs. Fettes)

At the 6.5.14 Committee of the Whole, the Committee recommended by Resolution (#2014-06-01) continuing with the Daily Herald as the Official Newspaper of the Board of Education for the 2014-2015 school year.

**Recommendation:** Seeking approval of the Board to adopt Resolution #2014-06-01 Designation of Official Newspaper as presented.

13. 8. 2. **Membership Renewals with IASB and LUDA for 2014-2015** (A) (Dr. Burkey)

At the 6.5.14 Committee of the Whole, the Committee recommended membership renewals with IASB (Illinois Association of School Boards) at \$9,857.00 and LUDA (Large Unit District Association) at \$3,000.00 for the 2014-2015 school year.

**Recommendation:** Seeking approval of the Board for the renewal of membership with IASB and LUDA the 2014-2015 school year as presented.

13. 8. 3. **Official 2014-2015 Regular Meeting Calendar** (A) (Mr. Drzal)

At the 6.5.14 Committee of the Whole, the Committee recommended adoption of the 2014-2015 regular meeting calendar as presented on the third Thursday of each month, with exception of November; and to continue the Committee of the Whole meetings on the first Thursday of each month, unless identified differently.

**Recommendation:** Seeking approval of the Board to adopt the 2014-2015 Regular Meeting Calendar of the Board of Education, and continue with the Committee of the Whole meetings, as presented.

13. 8. 4. **Strategic Plan Indicators 2013-2014 - Final Report** (A) (Dr. Burkey)

At the 6.5.14 COW, the Committee recommended approval of the District's 2013-2014 Strategic Plan Goals and Measures as presented.

**Recommendation:** Seeking approval of the Board of the 2013-2014 Strategic Plan goals and measures as presented.

13. 9. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

13. 9. 1. **Payables** (A) (Mr. Altmayer)

At the 6.5.14 Committee of the Whole, the Finance Committee recommended the Purchase Orders at \$996,507.21; Imprest checks at \$277,619.30; Accounts Payable at \$2,443.44; and Disbursements issued at \$4,384,822.58; as presented.

**Recommendation:** Seeking approval of the Board to make payables as presented.

13. 9. 2. **Prevailing Wage Act - Resolution #2014-06-02** (A) (Mr. Altmayer)

At the 6.5.14 Committee of the Whole, the Finance Committee recommended adoption of Prevailing Wage Act Resolution #2014-06-02 and direct publication of notice as required by State law and the Illinois Department of Labor regulations.

**Recommendation:** Seeking approval of the Board for adoption of the Prevailing Wage Act Resolution #2014-06-02 as presented.

13. 9. 3. **Designation of Depositories Resolution (#2014-06-03)** (A) (Mr. Altmayer)

At the 6.5.14 Committee of the Whole, the Finance Committee recommended adoption of the Resolution listing the financial institutions of Amalgamated Bank of Chicago, Harris Bank N.A., Illinois Institutional Investors Trust, The Bank of New York Mellon Trust Co. N.A., and U.S. Bank, as the official depositories for funds of School District 158 as presented.

**Recommendation:** Seeking approval of the Board for adoption of Resolution #2014-06-03 listing the Designation of Depositories as presented.

13. 9. 4. **Declaration of Equipment Surplus** (A) (Mr. Altmayer)

At the 6.5.14 Committee of the Whole, the Finance Committee recommended approval of the items listed for disposal or for recycles, as Declaration of Equipment Surplus.

**Recommendation:** Seeking approval of the Board of items listed as Declaration of Equipment Surplus, as presented.

13. 10. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

13. 10. 1. **Facility Tree Software Maintenance Contract Renewal** (A) (Mr. Renkosik)

At the 6.5.15 Committee of the Whole, the B&G Committee recommended the renewal of the Facility Tree Software Maintenance Contract, at the cost of \$8,520.00 with a fixed expense for a period of three years.

**Recommendation:** Seeking approval of the Board of the renewal of contract for the Facility

Tree Software Maintenance, as presented.

13. 10. 2. **Bid #2014-19a Playground Improvements (A)** (Mr. Renkosik)

At the 6.5.14 Committee of the Whole, the B&G Committee recommended award of Bid #2014-19a Bid Item #2, Playground Improvements at Leggee Elementary and Chesak Elementary, to Team Reil in the amount of \$132,727.52 and reject all other bids.

**Recommendation:** Seeking approval of the Board to award Bid #2 of the Playground Improvements Bid #2014-19a to Team Reil at the bid price of \$132,727.52, as presented.

13. 10. 3. **Water Treatment Services Contract (A)** (Mr. Renkosik)

At the 6.5.14 Committee of the Whole, the Building and Grounds Committee recommended approval of the three-year contract with Global Water Technologies for water treatment services, and prices as outlined in the proposal.

**Recommendation:** Seeking approval of the Board of the 3-year contract with Global Water Technologies for water treatment services, as presented.

14. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

**Roll Call:** Ayes / Nays / **Motion** \_\_

**Members:** Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren

15. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

15. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplement Purchase Orders Report at \$5,798,257.02 and the Supplemental Accounts Payable Report at \$17,190.79, for approval. **Roll Call:** Ayes / Nays / **Motion** \_\_

**Recommendation:** Seeking approval of the Supplemental Reports as presented.

15. 2. **FY15 Tentative Budget (A)** (Mr. Altmayer)

Discussion: Mr. Altmayer will present for approval the FY15 Tentative Budget modifications. **Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board the FY15 Tentative Budget modifications as presented.

15. 3. **IEMA School and Campus Safety Grant Agreement (A)** (Mr. Altmayer)

The District applied for and received the IEMA School and Campus Safety Grant. The Agreement, terms, and Scope of Work reflects the total compensation and reimbursement, not to exceed \$231,025.00. Mr. Altmayer will seek approval of the Agreement. **Roll Call:** Ayes / Nays / **Motion** \_  
**Recommendation:** Seeking approval of the Board to approve the IEMA School and Campus Safety Grant Agreement as presented.

15. 4. **Strategic Plan Indicators and Measures for 2014- 2015 (A)** (Dr. Burkey)

At the 6.5.14 Committee Of the Whole, the Committee recommended adoption of the Strategic Plan Indicators and Measures for 2014-2015 school year with changes. **Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board adoption of the Strategic Plan Indicators and Measures 2014-2015 school year, as presented.

15. 5. **Memorandum of Understanding (A)** (Ms. Lombard)

The Huntley Education Support Personnel Association (HESPA) has requested language changes to the current HESPA agreement in regards to Section 7.07 Trips, beginning with the 2104-15 school year. Administration is recommending approval of the language changes through the Letter of Understanding. **Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board to approve the request from HESPA through the Memorandum of Understanding, as presented.

15. 6. **Ice Melt Bid #2014-40 (A)** (Mr. Renkosik)

Mr. Renkosik will present the Ice Melt Bid #2014-40 results, recommending award to Tru-Green Lawn

Care in the amount of \$30,611.52. **Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board to award Tru-Green Lawn Care, Ice Melt Bid #2014-40, in the amount of \$30,611.52, as presented.

15. 7. **Asphalt Bid #2014-19b (A)** (Mr. Renkosik )

Mr. Renkosik will present at the meeting, the Asphalt Bid #2014-19b results, with a recommendation for approval. **Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board to award the Asphalt Bid #2014-19b to \_\_ in the amount of \$\_\_, as presented.

15. 8. **Plat of Dedication for Harmony Road Widening Project (A)** (Mr. Renkosik)

Mr. Renkosik will present a Plat of Dedication to the McHenry County as required by the expended Right-Of-Way for the widening project for Board approval, as part of the Harmony Road Widening Project. **Roll Call:** Ayes / Nays/ **Motion** \_

**Recommendation:** Seeking approval of the Board a Plat of Dedication to the McHenry County as presented.

15. 9. **Harmony Road Widening and HHS East Access Drive Construction Bids (A)** (Mr. Renkosik)

Mr. Renkosik will present at the meeting, the Harmony Road Widening and HHS east Access Drive Construction Bid results, with a recommendation for approval. **Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board to award Trade Package 02L-1 General Road Construction to \_\_ in the amount of \$\_\_, and for Trade Package 16B-1 for the Access Drive Lighting to \_\_ in the amount of \$\_\_, as presented.

16. **Public Comment** (Mr. Drzal)

17. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_