

Regular Meeting Agenda

Date: Thursday, July 18, 2013

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Motion the Call to Order for July 18, 2012 Regular meeting at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** ___

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, (21) Discussion of minutes of meetings lawfully closed under this Act.

Roll Call: Ayes / Nays / Absent / **Motion** ___

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit or suspend closed session at ___ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** ___

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Motion to Resume the regular meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** ___

Members: Mr. Fleck, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

If required at this time, Motion will come from the Board. **Roll/Voice Call:** Ayes / Nays / **Motion** ___

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Fleck

4. **Pledge of Allegiance**

5. **Public Comment** (Mr. Drzal)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

6. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Drzal)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** ___

7. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

8. **Curriculum & Instruction's Report** (Mr. Moan)

Updates will be given at this time.

9. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

9. 1. **Revenues and Expenditures Report (R)** (Mr. Altmayer)

Discussion: Mr. Altmayer will highlight the Financial Executive Summary.

Recommendation: For informational purposes only.

9. 2. **Fiscal Reports (R)**

Discussion: The provided monthly Fiscal Reports include: Legal Invoices, Monthly Report, and Activity Funds.

Recommendation: For informational purposes only.

10. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

11. **Buildings & Grounds Report** (Mr. Renkosik)

11. 1. **Construction Update** (R) (Mr. Renkosik)

Discussion: Mr. Renkosik will report on the Athletic Fields' improvement at the Harmony Road Campus.

Recommendation: For informational purposes only.

11. 2. **Status of Huntley High School (HHS) Addition (R)** (Mr. Renkosik)

Discussion: The Core Planning Team (CPT) will report on the status of HHS addition.

Recommendation: For informational purposes only.

12. **Superintendent's Report** (Dr. Burkey)

Updates will be given at this time.

12. 1. **Freedom of Information Act (FOIA) Requests** (R)

A monthly report on the FOIA requests are provided in the packet.

Recommendation: For information purposes only.

12. 2. **Donations, Gifts and Grants** (R)

Monthly report of donations, gifts and grants received.

Recommendation: Acknowledgement of donation is given at this time.

13. **President's Report** (Mr. Drzal)

13. 1. **Legislation (R)** (Mr. Fleck)

Updates will be provided if available.

14. **Consent Agenda Items (A) / Roll Call** (Mr. Drzal)

All of the following items require action. **Roll Call:** Ayes/ Nays / **Motion** __

14. 1. **Board of Education Minutes** (A) (Mrs. Fettes)

Discussion: Seeking approval of the following BOE meeting minutes as presented:
Regular meeting of June 20, 2013.

Recommendation: Seeking approval of the Board for the above mentioned minutes as presented.

14. 2. **Executive Closed Session Minutes (A)** (Mrs. Fettes)

Discussion: Seeking approval of the following Executive Closed Session minutes as presented in
Executive Session Closed Minutes of Committee of the Whole June 6, 2013.

Recommendation: Seeking approval of the Board of the executive session minutes as presented in
closed session.

14. 3. **HR Personnel and Addendum Reports (A)** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes
explanation for resignations, retirements, terminations, employment, contract revisions, and leave
requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

14. 4. **Curriculum and Instruction Committee** (Mr. Geheren-Chair, Mr. Gentry, Mrs. Skaja)

14. 4. 1. **2013-2014 Textbooks Display (A)** (Mr. Moan)

At the 6.6.13 COW, the C&I Committee recommended the following textbooks for the 2013-
2014 school year: 6th Grade Social Studies, 8th Grade Social Studies, 9th grade Global Studies,

10th Grade General Constitution, 11th Grade U.S. History, Anthropology, AP Human Geography, and AP Government, AP World History, AP Physics C, AP Music Theory, First Responders (2) as listed. The books have been on display for 30 days prior to Board approval.
Recommendation: Seeking approval of the Board to adopt the textbooks for the 2013-2014 school year as presented.

14. 5. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

14. 5. 1. **Payables (A)** (Mr. Altmayer)

Seeking approval of the Purchase Orders issued at \$2,697,308.76; Imprest checks issued at \$194,739.80; and Disbursements issued at \$8,685,188.50, as presented.

Recommendation: Seeking approval of the Board for payables as presented.

14. 5. 2. **Revenue Contracts (A)** (Mr. Altmayer)

Discussion: Various contract agreements submitted for approval as fund raisers from: vendor Art to Remember benefiting Mackeben Elementary with a net value of \$2,000.00; vendor Golden Rule Promotions benefiting Heineman Middle School (MS) Music Department with a net value of \$5,000.00; and vendor Rite Bite Fundraising benefiting Heineman MS Music Department with a net value of \$5,000.00, as presented.

Recommendation: Seeking approval of the Board for the revenue contracts as presented.

14. 5. 3. **Electronic Equipment and Micro Buses - Declared as Surplus (A)** (Mr. Altmayer)

Discussion: A list of items to be Declared as Surplus as provided from the Technology Department; as well as five micro buses as so noted.

Recommendation: Seeking approval of the Board to declare as surplus the listed items and the five micro buses as presented.

14. 5. 4. **FY14 Budget Hearing (A)** (Mr. Altmayer)

Discussion: Administration will recommend the date and time of the Budget Hearing for the FY14 Budget.

Recommendation: Seeking approval of the Board as presented.

14. 6. **Human Resources Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

14. 6. 1. **2013-14 Contract with Confucius Institute at Michigan State University (MSU) (A)** (Mr. Moan)

Discussion: To continue this partnership with MSU's Confucius Institute to provide instructional consultant services to the District in the area of Chinese Language.

Recommendation: Seeking approval of the Board of the partnership contract with the Confucius Institute at Michigan State University as presented.

15. **Action Items** (President)

Action items require either a voice call or roll call vote.

15. 1. **Building and Grounds Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

15. 1. 1. **Fence Work Bid #2013-27 (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will present the bid results for Fence Work Bid #2013-27 and recommendation to award Base Bid A- Martin and Base Bid B -Marlowe to Northern Illinois Fence in the total amount of \$15,091.00 as presented. **Roll Call:** Ayes / Nays / **Motion _**

Recommendation: Seeking approval of the Board to award Fence Work Bid #2013-27 as presented above.

15. 2. **Fiscal Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

15. 2. 1. **Driver's Education Vehicles Replacement (A)** (Mr. Altmayer)

Discussion: Mr. Altmayer will seek declaration of surplus for the two driver's education vehicles, Chevy Malibu's and on Chevy Lumina, trading into Wright Automotive as part of the transaction at a trade-in value of \$6,700.00, and the acquisition of two new 2014 for Fusion S's in accordance with the State of Illinois Central Management Services procurement contract and local outfitter cost as outlined at a cost per vehicle of no more than \$18,424.00, with delivery

to be taken within the FY14 Fiscal Year. **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board for the Driver's Education vehicles replacements as presented.

16. **Discussion Items (D)** (Mr. Drzal)

HHS Project: Status updates of the high school project from the core planning team and continued discussion of the scope of the high school project.

Recommendation: For informational purposes only.

17. **Public Comment** (Mr. Drzal)

18. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at ___ p.m. **Voice Call:** Ayes / Nays / **Motion** ___