

Committee of the Whole Agenda

Date: Thursday, April 4, 2013

Meeting: Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call the Committee of the Whole meeting to order for Thursday, April 4, 2013 at ___ p.m.

A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** ___

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Pledge of Allegiance**

The Martin Elementary Preschool students Travis Dudycha, Brandon Quiles, Nicholas Stahl, Alexander Solomon, Kevin and Ian Kapoor, will be leading the Pledge.

3. **Academic Spotlight** (Mr. Moan)

Principal Rhonda Maciejewski and her team will share the Implementation of 1:1 Learning at Martin Elementary School.

Recommendation: For informational purposes only.

4. **Public Comment**

As per Policy 2:230, public comment can be made during this portion of the meeting.

5. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** ___

Recommendation: Seeking approval of the agenda.

6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck *pro tem*)

6. 1. **Wold Architects and Engineer's Final Fee Proposal (A)** (Mr. Renkosik)

Discussion: Administration is seeking approval of the proposed scope of work and a budget for the Huntley High School (HHS) Athletic Fields Improvement project as a portion of the overall HHS 3000 initiative and the lump sum fee for architectural services for Wold Architects and Engineer's for the development of the project.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 2. **Lamp Inc. Contract Approval for HHS Athletic Fields Improvements (A)** (Mr. Renkosik)

Discussion: Administration recommends approval of contract document AIA C132-2009 Standard Form of Agreement between owner and construction Manager as Adviser; seeking approval of Lamp Inc. for Construction Management Services for HHS Athletic Fields Improvements as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 3. **Change Order Approval Process (A)** (Mr. Renkosik)

Discussion: Administration recommends approval of the Change Order Approval process as outlined.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 4. **Bid #2013-19 Playground Synthetic Safety Surface (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will share the results from Bid #2013-19 Playground Synthetic Safety Surface. Administration's recommendation to reject all bids.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 5. **Rental Agreement with The Encompass Gas Group Inc. (A)** (Mr. Renkosik)
 Discussion: The Encompass Gas Group has recently acquired Rockford Welding; the company for nitrogen bottle rental. Administration recommends approval of the rental agreement with The Encompass Group, Inc. as presented.
Recommendation: Seeing approval of the Board at their next regular meeting.
6. 6. **Construction 101 (R)** (Mr. Renkosik)
 Discussion: Review of the Construction Process from the Owner's Perspective d.b.a Construction 101. Topics include notice of bidding and its process, contracts and agreements, and steps to completion as required by law.
Recommendation: For informational purposes only.
6. 7. **B&G Committee - Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)
 Discussion: Updates provided on O&M projects.
Recommendation: For informational purposes only.
7. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
 7. 1. **McHenry County Safe School Program (A)** (Mr. Awrey)
 Discussion: Administration is seeking renewal of the McHenry County Regional Safe School Program Resolution for the 2013-14 school year.
Recommendation: Seeking approval of the Board at their next regular meeting.
8. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck *pro tem*)
 8. 1. **Payables (A)** (Mr. Altmayer)
 Discussion: The purchase orders at \$274,125.84; Imprest checks at \$284,845.16; accounts payable at \$1,126.23; and disbursements issued at \$1,665,107.76; for review and seeking approval to move forward.
Recommendation: Seeking approval of the Board at their next regular meeting.
 8. 2. **Revenue & Expenditures Report (R)** (Mr. Altmayer)
 Discussion: Monthly Financial Report for review and comment.
Recommendation: For informational purposes only.
 8. 3. **Fiscal Reports (R)** (Mr. Altmayer)
 Discussion: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds
Recommendation: For informational purposes only.
 8. 4. **Revenue Contracts (A)** (Mr. Altmayer)
 Discussion: Various contract agreements from schools have been submitted for approval as fund raisers.
Recommendation: Seeking approval of the Board at their next regular meeting.
 8. 5. **Electronic Equipment Declared as Surplus (A)** (Mr. Altmayer)
 Discussion: The Technology Department request listed items be declared as surplus.
Recommendation: Seeking approval of the Board at their next regular meeting.
 8. 6. **Special Education Project Dollars (A)** (Mr. Altmayer / Ms. Aylward)
 Discussion: Special Services requests approval to use project dollars to complete the construction in Martin Elementary Life Skills class.
Recommendation: Seeking approval of the Board at their next regular meeting.
 8. 7. **Debt Restructuring Presentation (A)** (Mr. Altmayer)
 Discussion: Administration has been working with BMO / Harris as well as the Board, to implement a debt restructuring plan.
Recommendation: Seeking approval of the Board at their next regular meeting.
9. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)
 9. 1. **Monthly Human Resources Updates (R)** (Ms. Lombard)

Discussion: The monthly HR updates are provided.

Recommendation: For informational purposes only.

10. **Legislation Committee** (Mr. Fleck -*chair pro tem*, Mr. Quagliano, Mr. Geheren)

10. 1. **Legislation Updates (D)**

Discussion: Legislative updates will be given.

Recommendation: For informational purposes only.

11. **Board of Education** (President-Mr. Drzal)

11. 1. **Board of Education - Minute Review (A)** (Mrs. Fettes)

Discussion: The following draft meeting minutes are available for review and comment: Regular March 21, 2013; seeking approval as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

12. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at __ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.06 (c)). **Roll Call:** Ayes / Nays/ Absent / **Motion** __
Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

12. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)

Move to exit closed session at __ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** __

13. **Resume in Public Session / Roll Call (A)** (Mr. Drzal)

Resume the Committee of the Whole meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __
Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Quagliano, Mr. Troy

14. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __