

Regular Meeting Agenda

Date: Thursday, November 8, 2012

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Skala)

Call the November 8, 2012 Regular meeting to order at __ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** __

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act and six month review.

Roll Call: Ayes / Nays / Absent / **Motion** __

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at __ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** __

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mr. Skala, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** __

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Skala

4. **Pledge of Allegiance**

Heineman Middle School students Ryan O'Sullivan, Erin O'Sullivan, and Sierra Teeter will lead the Pledge.

5. **Huntley Education Association** (HEA)

Discussion: A representative of the HEA will present the Teacher of the Month Award winners.

Recommendation: For informational purposes only.

6. **Recognition by the Board** (Mr. Awrey)

IESA State Cross-Country Medalists will be recognized for their achievement at State level.

Marlowe Middle School (MMS) student Megan Hernandez placed 12th; and Heineman Middle School (HMS) student Matthew Kapolnek placed 25th.

Recommendation: Recognition by the Board.

7. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

8. **Revision and Adoption of the Agenda / Voice Call (A)** (President)
Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** ___
9. **Associate Superintendent's Report** (Mr. Awrey)
Updates will be given at this time.
10. **Fiscal Services Report** (Mr. Altmayer)
Updates will be given at this time.
11. **Human Resources (HR) Report** (Ms. Lombard)
Updates will be given at this time.
12. **Superintendent's Report** (Dr. Burkey)
 12. 1. **Recognition of School Board Members (R)** (Dr. Burkey)
Discussion: November 15, 2012 is recognized by IASB as School Board Member Day.
Recommendation: The School Board will be recognized for their efforts.
13. **President's Report** (Mr. Skala)
 13. 1. **Policy 4:45 Insufficient Fund Checks and Debt Recovery (D)** (Mr. Drzal)
At the 11.1.12 COW, the Policy Committee requested further discussion on Policy 4:45. Do to the addition of Debt Recovery to the suggested PRESS Policy review, Board discussion was requested prior to moving forward for first reading.
Recommendation: A recommendation will come from the Board.
14. **Consent Agenda / Action / Roll Call** (Mr. Skala)
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** ___
Recommendation: Seeking approval and adoption of the Consent Agenda as follows:
Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy, Mr. Skala
 14. 1. **Minutes** (Mrs. Fettes)
Seeking approval of the following draft meeting minutes: Regular meeting October 18, 2012; Committee of the Whole October 11, 2012; and Waiver Hearing October 11, 2012.
Recommendation: Seeking approval of the minutes as presented.
 14. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)
Seeking approval of the closed executive session meeting minutes for: Regular October 18, 2012 and Committee of the Whole October 11, 2012, as reviewed during closed session.
Recommendation: Approval of the executive minutes as discussed in closed session.
 14. 3. **HR Personnel and Addendum Reports** (Ms. Lombard)
Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.
Recommendation: Seeking approval of the personnel action items as presented.
 14. 4. **Building and Grounds Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)
 14. 4. 1. **Bid #2012-49 Life Safety Systems Inspection Services (A)** (Mr. Renkosik)
At the 11.1.12 COW, the B&G Committee recommended approval of the Bid #2012-49 Life Safety Systems Inspection Services awarding Fox Valley Fire and Safety in the amount of \$55,142.80, as presented.
Recommendation: Seeking to award the Life Safety Systems Inspection Services Bid #2012-49 to Fox Valley Fire and Safety as presented above.
 14. 5. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
 14. 5. 1. **Middle Schools Trip Proposal for 2013 (A)** (Mr. Moan)
At the 11.1.12 COW, the C&I Committee moved forward the Heineman and Marlowe Middle Schools trip proposal to Indianapolis, IN for 2013 as presented.

Recommendation: Seeking approval of the 2013 Middle Schools' Trip proposal as presented.

14. 5. 2. **Huntley High School Trip Proposal (A)** (Mr. Moan)

At the 11.1.12 COW, the C&I Committee moved for the Huntley High School (HHS) trip proposal for 2014 to Venice, Florence, and Rome, as presented by the HHS World History teachers.

Recommendation: Seeking approval of HHS trip proposal for the 2014 school year as presented.

14. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

14. 6. 1. **Payables (A)** (Mr. Altmayer)

At the 11.1.12 COW, the Finance Committee recommended approval of the purchase order summary at \$ 290,823.79; accounts payable reported at \$ 2,646.05; Imprest checks issued at \$144,977.03; and disbursements issued at \$1,310,554.03, as presented.

Recommendation: Seeking approval of the payables as presented.

14. 6. 2. **Revenue Contracts (A)** (Mr. Altmayer)

At the 11.1.12 COW, the Finance Committee moved forward for approval the following revenue contracts as presented: Scholastic Book Fairs to benefit Leggee Learning Resource Center (LRC) valued at \$4,000; Midwest Baseball Academy to benefit Huntley High Baseball valued at \$4,000-\$7,000; Scholastic Book Fairs to benefit Conley LRC valued at \$4,000; Great American Fundraising to benefit MMS band valued at \$8,000; and Scholastic Book Fairs to benefit MMS LRC valued at \$1,200.

Recommendation: Seeking approval of the Revenue Contracts as presented.

14. 6. 3. **Bid #2012-07 Transportation Bus (A)** (Mr. Altmayer)

At the 11.1.12 COW, the Finance Committee moved for approval Bid #2012-07 Transportation Bus awarding Midwest Transit as identified in the specs for delivery July 2013 of three buses; Option C at an annual lease payment of \$19,591 for each bus.

Recommendation: Seeking approval of the Board to award Bid #2012-07 as presented.

14. 6. 4. **Levy Hearing (A)** (Mr. Altmayer)

At the 11.1.12 COW, the Finance Committee moved forward to hold the Levy Hearing on December 20, 2012.

Recommendation: Seeking approval of the Board to hold the Levy Hearing on December 20, 2012.

14. 7. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

14. 7. 1. **Job Description: Bilingual /ELL/World Languages (A)** (Ms. Lombard)

At the 11.1.12 COW, the HR Committee recommended approval of the Job Description for Director of Curriculum of Bilingual/ELL/World Languages, as presented.

Recommendation: Seeking approval of the proposed job description as presented.

14. 8. **Legislation Committee** (Mr. Skala-chair, Mr. Geheren, Mr. Quagliano)

14. 8. 1. **2012 Delegate Assembly (A)** (Mr. Skala)

At the 11.1.12 COW, the Committee moved forward their recommendation to present at the 11.17.12 Delegate Assembly, and Mr. Skala as the Board Delegate for D158.

Recommendation: Seeking approval of the Board, the 2012 IASB Delegate Assembly Proposal and Resolutions from Board Members, and for Mr. Skala to present at the 11.17.12 Assembly as presented.

14. 9. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

14. 9. 1. **Policy Updates (A)** (Mr. Awrey)

At the 11.1.12 COW, the Policy Committee moved forward the following policies for a first reading with changes: Policy 2:20, 2:30, 2:110, 2:125, 2:200, 2:220, 2:260, 4:100, 4:170, 5:20, 5:30, 6:60, 6:65, and 6:110 as presented.

Recommendation: Seeking approval of the Board for a first reading of the policies listed as

recommended.

15. **Items Removed from the Consent Agenda (A)** (Mr. Skala)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / **Motion** __

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala

16. **Action Items / Roll Call (A)** (Mr. Skala)

(Action items may or may not have gone through committee and require separate action.)

16. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

At the 11.1.12 COW, the Finance Committee moved forward to approve the Supplemental Purchase Orders Report at \$1,790,582.03; and the Supplemental Accounts Payable Report at \$ 3,306.85. **Roll**

Call: Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Supplemental Reports as presented.

16. 2. **Workman's Comp Annual Premium and Provider (A)** (Ms. Lombard)

Ms. Lombard will present the Workman's Comp Annual Premium and Provider for the District, seeking approval as presented.

Recommendation: Seeking approval of the Workman's Compensation Insurance provider and premium as presented.

16. 3. **Collective Bargaining Agreement with Huntley Educational Support Personnel Association (HESPA) (A)**

(Dr. Burkey, Ms. Lombard, Mr. Altmayer)

Discussion: The HESPA and Board/Administration negotiating teams have negotiated a three-year extension to the current contract, which was recently ratified by the HESPA union.

Recommendation: Seeking approval of the Board to ratify the Collective Bargaining Agreement with Huntley Educational Support Personnel Association, beginning July 1, 2013 through June 30, 2016.

17. **Public Comment** (Mr. Skala)

18. **Adjournment (A)** (Mr. Skala)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __