

Consolidated School District 158 – Board of Education
Committee of the Whole Agenda

Date: Thursday, April 5, 2012

Meeting: Committee of the Whole with a closed session.

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Board of Education Members: President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Skala)
Move to Call to Order the Thursday, April 5, 2012 Committee of the Whole meeting at ___ p.m.
A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** ___
Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy
2. **Pledge of Allegiance**
The following Chesak Elementary School students will lead the Pledge: Gabriel De La Paz, Cassidy Serpe, Avery Weinberg, Megan Laird, CJ Filipek, Gina Cutrona, Leyla Cutrona, Leyla Arroyo, and Zachary Leitzke.
3. **Academic Spotlight - Building Processes** (Mr. Awrey)
Chesak Elementary Principal, Mr. Chuck Lamb will present Chesak's Building Processes describing some things that make schools a safe place for K-2 students.
Recommendation: For information only.
4. **Public Comment as per Policy 2:230**
The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.
5. **Revision and Adoption of the Agenda (A)** (Mr. Skala)
Motion to adopt the agenda as presented or with changes.
Voice Call: Ayes / Nays / **Motion** ___
6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)
 6. 1. **Bid #2012-42 North Academic Drive Repaving (A)** (Mr. Renkosik)
Discussion: The bid summary of Bid #2012-42 North Academic Drive Repaving is provided. Administration's recommendation is the award of the Base Bid # 2012- 42, Alternate #2, and Alternate #3 in the total amount of \$447,848.00; approve all unit prices and authorize expenditure of an additional \$133,617.70 based on unit prices in the bid and additional costs as outlined in the letter from Inspec dated 3.29.12 and Geske & Sons' breakdown dated 3.29.12 at the April 19, 2012 Regular Board Meeting.
Recommendation: Seeking approval of the Board at their next regular meeting.
 6. 2. **RFP 2012-30 Network Video System Enhancement (A)** (Mr. Renkosik)
Discussion: The Request for Proposal #2012-30 Network Video System Enhancement was opened on March 21, 2012. The summary is provided to the Committee. Administration's recommendation is award of the Base Proposal and Alternates, one through seven, to ProCom Systems at a total cost of \$248,326.00 at the April 19, 2012 Regular Board Meeting.
Recommendation: Seeking approval of the Board at their next regular meeting.
 6. 3. **Bid #2012-29 Refinishing Gym Floors (A)** (Mr. Renkosik)

Discussion: Results from Bid #2012-29 Refinishing Gym Floors of March 26, 2012 opening are shared. Administration's recommendation to award the Base Bid from Specialty Floors, Inc. in the amount of \$13,275.00 at the next regular meeting.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 4. **Intergovernmental Agreement with Huntley Park District for Playground Inspections (A)** (Mr. Renkosik)

Discussion: The Intergovernmental Huntley Park District and CSD158 prepared for Playground Inspections of School District property, maintained by Huntley Park District.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 5. **O&M Vehicle Replacement (A)** (Mr. Renkosik)

Discussion: Administration's recommendation is for approval of Declaration of Surplus for the 1999 Chevrolet Malibu, obtaining trade in value offer of \$5,000.00; proceed with acquisition of a pickup with a snow plow in accordance with the State of Illinois ICMS procurement Contract and local outfitter as outlined, at a cost of no more than \$29,672.10; with a delivery of no earlier than July 1, 2012.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 6. **Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)

Discussion: Updates provided on O&M projects.

Recommendation: For information only.

7. **Curriculum and Instruction Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

7. 1. **Middle School Literacy Class (A)** (Mr. Moan)

Discussion: Review of Expert 21, the middle school literacy program, Administration is proposing changes to one literature class instead of separate language arts and literature classes.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 2. **Eighth Grade Computer Application Exploratory (A)** (Mr. Moan)

Discussion: To complete our scope and sequence change in middle school computers, the Administration is proposing a change to the eighth grade computer application exploratory class.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 3. **McHenry County Regional Safe School Program (A)** (Mr. Awrey)

Discussion: Administration is seeking renewal of the McHenry County Regional Safe School Program Resolution for the 2012-13 school year.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

8. 1. **Job Description for Hearing Itinerant (A)** (Ms. Lombard)

Discussion: Administration together developed the job description for the Hearing Itinerant Job Description, seeking to bring this service in-house and hire their own.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 2. **Job Descriptions for Transition Specialist and Transition Facilitator (A)** (Ms. Lombard)

Discussion: Administration worked together to develop the Transition Specialist and Transition Facilitator Job Description overseeing the transition/vocational restructuring service delivery model and curricula of the program, seeking approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 3. **Job Description for Athletic Director (A)** (Ms. Lombard)

Discussion: The Athletic Director oversees the implementation of the SD158 Extracurricular Drug and Alcohol Testing Program (Policy 7:300). Administration is recommending updating the Job Description to reflect such.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 4. **Extra-Curricular Committee's Recommendation(s) (A)** (Mr. Awrey)

Discussion: Mr. Awrey will present the requests from the Extra-Curricular Committee provided by

Huntley High School and Heineman Middle School. Administration is recommending moving forward all three tiers for approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 5. **Monthly HR Report (R)** (Ms. Lombard)

Discussion: Ms. Lombard will provide the monthly Human Resources project updates.

Recommendation: For information only.

9. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

9. 1. **Payables (A)** (Mr. Altmayer)

Discussion: The purchase orders at \$ 314,234.71; Imprest checks at \$ 206,384.68; accounts payable at \$1,073.55; and disbursements issued at \$4,389,255.58; for review and seeking approval to move forward.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 2. **Supplemental Purchase Orders & Account Payables Report (A)** (Mr. Altmayer)

Discussion: Provided as supplements of the payables and purchase orders requiring approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 3. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

Discussion: Monthly report for review and comment.

Recommendation: For information only.

9. 4. **Fiscal Reports (R)** (Mr. Altmayer)

Discussion: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds

Recommendation: For information only.

9. 5. **Facilities Rental (D) (A)** (Mr. Altmayer)

Discussion: Annual review of the application for rental forms and rates of SD158 buildings/property during the FY13 school year; recommending keeping rates flat for FY13.

Recommendation: Seeking Board approval at their next regular meeting.

9. 6. **Special Education Project Dollars (A)** (Mr. Altmayer) (Mr. Awrey)

Discussion: Administration is requesting the Finance Committee's approval for allocation of the Special Education Project Dollars expenditures as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 7. **Capital Development Board Grant (D)** (Mr. Altmayer)

Discussion: Administration will present various approaches as how to best utilize the Capital Construction Grant.

Recommendation; For information only.

10. **Legislation Committee** (Mr. Skala-chair, Mr. Geheren, Mr. Quagliano)

10. 1. **Legislation Updates (R)** (Mr. Skala)

Discussion: Mr. Skala will provide updates on current legislation.

Recommendation: For information only.

11. **Policy Committee** (Mr. Drzal Chair, Mrs. Skaja, Mr. Troy)

11. 1. **Policy 6:50 School Wellness (A)** (Mr. Awrey)

Discussion: Suggested revisions to Policy 6:50 School Wellness.

Recommendation: Seeking a first reading by the Board at their next regular meeting.

12. **Board of Education** (President-Mr. Skala)

12. 1. **Draft Minutes for Approval (A)** (Mrs. Fettes)

Discussion: The prepared draft meeting minutes are for review: Regular 3.15.12.; Committee of the Whole 3.1.12 and 2.23.12; and FAC 2.27.12.

Recommendation: Seeking approval of the Board at their next regular meeting.

12. 2. **Six Month Review of Executive Closed Session Minutes and Approval to Destroy the Recordings of Closed Session Prior to November 2010 (R) (A)** (Mrs. Fettes)

Discussion: As per Policy 2:220, the Board will begin their six-month review of executive closed session minutes for possible release. As allowable by law, the closed session recordings approval to destroy closed session recordings as permissible by law for review, the closed session minutes will remain closed.

Recommendation: Seeking approval of the Board at their next regular meeting.

13. **Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at __ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (11) Litigation, (21) Bi-annual Six Month Review of Closed Session Minutes; and 5ILCS120/2.06(3.c)2.d), the verbatim record may be destroyed without notification or of recommends commission or the State Archivist under the Local Records Act. **Roll Call:** Ayes / Nays/ Absent / **Motion** __
Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

13. 1. **Exit Closed Session / Voice Call (A)** (Mr. Skala)

Motion to exit closed session at __ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** __

14. **Resume in Public Session / Roll Call (A)** (Mr. Skala)

Motion to resume the Committee of the Whole meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __
Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Skala, Mr. Geheren, Mr. Quagliano, Mr. Troy

15. **Adjournment (A)** (Mr. Skala)

Move to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __