

Committee of the Whole Agenda

Date: Thursday, October 6, 2011

Meeting: Committee of the Whole

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Board of Education Members: President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Skala)

Call the Thursday, October 6, 2011 Committee of the Whole meeting to order at ___ p.m. A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** ___

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

2. **Pledge of Allegiance**

The following Conley Elementary School students will lead the Pledge: Grace Filpi, Justin Jablonski, Mary Raclawski, Adam Taranis, and Sofia Taranis.

3. **Academic Spotlight - Advanced Placement** (Mr. Awrey)

Discussion: Huntley High School will share information on Advanced Placement Courses.

Recommendation: For information only.

4. **Public Comment as per Policy 2:230**

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

5. **Revision and Adoption of the Agenda (A)** (Mr. Skala)

Motion to adopt the agenda as presented or with changes.

Voice Call: Ayes / Nays / **Motion** ___

6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)

6. 1. **B&G Committee - Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)

Discussion: Updates provided on O&M projects, including progress with Guaranteed Energy Savings Performance Contract.

Recommendation: For information only.

6. 2. **O&M Department Vehicle Replacement (A)** (Mr. Renkosik)

Discussion: The D158 O&M deferred maintenance list included funding for the proposed replacement vehicle. Administration is seeking approval of the acquisition of a pickup with a snow plow, using the State of Illinois CMS procurement contract pricing.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. **Community Relations and Student Outreach Committee** (Mrs. Skaja-chair, Mr. Drzal, Mr. Geheren)

7. 1. **Community Relations at PTA and Other Meetings (R)** (Mrs. Skaja)

Discussion: A report on a schedule of meetings for the Committee members is provided by Mrs. Skaja.

Recommendation: For information only.

8. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

8. 1. **Huntley High School (HHS) European Trip to Paris and Barcelona 2012-2013 (A)** (Mr. Awrey/ Mr.

Moan)

Discussion: Mr. Brad Aney and Mr. Dave Johnson will provide details of the proposed trip for HHS students 2012-13 school year.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 2. **State Assessment Results from 2010-2011 (R) (D)** (Mr. Moan)

Discussion: The ACT Scores 2011 and 2011 State Assessment results.

Recommendation: For information only.

9. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

9. 1. **Payables (A)** (Mr. Altmayer)

Discussion: The purchase orders, Imprest checks, accounts payable, and disbursements issued are for review, and seeking to move forward.

Recommendation: Seeking to move forward for Board action at their next regular meeting.

9. 2. **Supplemental Purchase Orders & Account Payables Report (A)** (Mr. Altmayer)

Discussion: Provided as supplements of the payables and purchase orders requiring approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 3. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

Discussion: Monthly report for review and comment.

Recommendation: For information only.

9. 4. **Fiscal Reports (R)** (Mr. Altmayer)

Discussion: Attorney fee breakdown; Impact Fees; Monthly Fiscal Update; and Paid Activity Funds

Recommendation: For information only.

9. 5. **Revenue Contracts (A)** (Mr. Altmayer)

Discussion: Various contract agreements from schools have been submitted for approval, as fund raisers.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 6. **Copier Paper Bid #2011-16 (A)** (Mr. Altmayer)

Discussion: Bid results from the Copier Paper Bid #2011-16 will be reviewed.

Recommendation: Seeking approval of the Board at their next regular meeting.

10. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

10. 1. **Paraprofessional Job Descriptions (A)** (Ms. Lombard)

Discussion: The Paraprofessional job descriptions include Bus Assistant and Campus Security Assistant. Ms. Lombard has updated the job descriptions to accurately reflect the responsibilities of these positions, and seeking approval.

Recommendation: Seeking approval by the Board at their next regular meeting.

10. 2. **Monthly Human Resources (HR) Updates (R)** (Ms. Lombard)

Discussion: Monthly HR projects, IWAS reporting, Senate Bill #7 and #315, and Worker's Compensation Renewal are highlighted.

Recommendation: For information only.

11. **Legislation Committee** (Mr. Skala-chair, Mr. Geheren, Mr. Quagliano)

11. 1. **Legislation - HB3793 PTELL Extension Limitation (D)** (Mr. Skala)

Discussion: Illinois Representative Jack D. Franks is sponsoring HB3793 which amends the Property Tax Extension Limitation Law in the Property Tax Code.

Recommendation: Will come from the Committee.

12. **Board of Education** (President-Mr. Skala)

12. 1. **Board of Education - Minute Review (A)** (Mrs. Fettes)

Discussion: The following draft meeting minutes are available for review and comment:

Regular September 15, 2011, Budget Hearing September 15, 2011, and Committee of the Whole

September 1, 2011.

Recommendation: Seeking approval of the Board at their next regular meeting.

12. 2. **Closed Session Minutes - Six-month Review (A)** (Mrs. Fettes)

Discussion: As required by law 5ILCS120/2c, the six-month review of closed session minutes will take place in closed session at the regular meeting of October 20, 2011.

Recommendation: Will come from the Committee.

12. 3. **Approval of District Attorneys (A)** (Dr. Burkey)

Discussion: Review of current list of attorneys selected to assist SD158 with legal counsel.

Recommendation: Seeking approval by the Board at their next regular meeting, to continue with the following law firms to provide legal counsel to CSD158: Hinshaw & Culbertson; Miller, Hall, and Triggs; and Chapman Cutler.

12. 4. **Board Self-Evaluation Recommendation (A)** (Mrs. Skaja)

Discussion: At the 9.1.11 COW, Mrs. Skaja was directed to provide the cost of IASB providing a Board Self-Evaluation.

Recommendation: Will come from the Committee.

12. 5. **Closed Session (A)** (Mr. Skala)

12. 5. 1. **Enter into Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at __ p.m. as indicated in the OMA and 5ILCS120/2c for discussion of: (2) Collective Negotiating Matters, and (11) Litigation. **Roll Call:** Ayes / Nays / **Motion** __

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

12. 5. 2. **Exit Closed Session (A)** (Mr. Skala)

Move to exit closed session at __ p.m., returning to public session. **Voice Call:** Ayes / Nays / **Motion** __

12. 6. **Resume in Public Session / Roll Call (A)** (Mr. Skala)

Resume the Committee of the Whole meeting at __ p.m. **Roll Call:** Ayes / Nays / **Motion** __

Members: Mr. Troy, Mr. Quagliano, Mr. Geheren, Mr. Skala, Mr. Drzal, Mr. Gentry, Mrs. Skaja

13. **Adjournment (A)** (Mr. Skala)

Discussion: Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __