

## Regular Meeting Agenda

**Date:** Thursday, April 19, 2012

**Meeting:** Regular Meeting with Closed Session

**Time:** 5:30 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Note: Change of Start Time

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**Board of Education Members:** President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Skala)

Motion Calling to Order the April 19, 2012 Regular meeting to order at \_\_\_ p.m. A quorum must be met.

**Roll Call:** Ayes / Absent / **Motion** \_\_\_

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at \_\_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.06 (c)).

**Roll Call:** Ayes / Nays / Absent / **Motion** \_\_\_

**Members:** Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Motion to exit or suspend closed session at \_\_\_ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** \_\_\_

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Motion to Resume the regular meeting at \_\_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_\_\_

**Members:** Mr. Skala, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** \_\_\_

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Skala

4. **Pledge of Allegiance** - The following Chesak Elementary School students will lead the Pledge: Leah Toepfer, Marcos Villalobos, Ben Nickels, Gabriella Zmich, Kaitlyn Ziebell, Nathan Ary, and Megan Boyle.

5. **Recognition by the Board of Education** (President, Mr. Skala)

5. 1. **Student Achievement - Youth Author's Building Winners and State Conference Representatives**

Ms. Michelle George -Director of Curriculum and Instruction will introduce Young Author Coordinators and the following students: Kyle Adams, Rainier Carlos Bravo, Katie Brown, James Cassan, Olivia Davies, Emily DeWitt, Gianna Gilbert, and Sheila Sagar.

**Recommendation:** Recognition will be given at this time.

5. 2. **Student Achievement - Future Business Leaders of America (FBLA)**

Huntley High School Principal, Mr. Dave Johnson will present the State FBLA Conference Winners. Students being recognized are: Tim Sloma, Lauren Piell, Dan Finnamore, Kevin Doyle, Karlye

Benthuisen, Joe Burkland, Abigale Enrici, Sidharth Duvvuri, Gavin Murphy, Kollin Rott, and James Cannalte.

**Recommendation:** Recognition will be given at this time.

6. **Huntley Education Association** (HEA)

Discussion: A representative of the HEA will present the Teacher of the Month Award winners.

**Recommendation:** For information only.

7. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

8. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** \_\_

9. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

10. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

11. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

12. **Superintendent's Report** (Dr. Burkey)

12. 1. **Freedom of Information Act (FOIA) Requests** (R)

Monthly report on FOIA requests provided in the packet.

**Recommendation:** For information only.

12. 2. **Donations, Gifts and Grants** (R) (Dr. Burkey)

Discussion: A report of donations, gifts and grants is acknowledged.

**Recommendation:** For your information.

13. **President's Report** (Mr. Skala)

13. 1. **Legislation - Teacher Retirement System (TRS)** (Mr. Skala, Dr. Burkey)

At the 4.5.12 COW, the Legislation Committee held discussion on the proposed TRS legislation that will have big impacts on the community and students. A resolution crafted by Administration will be reviewed and consideration of adoption.

**Recommendation:** Will come from the Board.

14. **Consent Agenda / Action / Roll Call** (Mr. Skala)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. Motion and **Roll Call: Ayes / Nays / Motion** \_\_

**Recommendation:** Seeking approval and adoption of the Consent Agenda as follows:

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy, Mr. Skala

14. 1. **Minutes** (A) (Mrs. Fettes)

At the 4.5.12 COW, the Committee moved forward the following draft minutes for approval: Regular meeting of March 15, 2012; Committee of the Whole of March 1, 2012 and February 23, 2012; and FAC of February 27, 2012; and addition too, the Committee of the Whole of April 5, 2012.

**Recommendation:** Seeking approval of the minutes as presented.

14. 2. **Closed Executive Session Minutes** (A) (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes as presented and reviewed during closed session: Executive Session Regular of March 15, 2012, Executive Session Committee of the Whole of March 1, 2012 and February 23, 2012.

**Recommendation:** Approval of the executive minutes as discussed in closed session.

14. 3. **Six Month Review of Executive Closed Session Minutes and Executive Session Approval to Destroy**

**the Recordings of Closed Session prior to November 2010 (A)**

As discussed in closed session, the six-month review and recommendation of closed session minutes as presented and as allowable by law, approval to destroy the recordings of closed session prior to November 2010.

**Recommendation:** Seeking approval of the Board as presented in closed session.

14. 4. **HR Personnel and Addendum Reports (A)** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

**Recommendation:** Seeking approval of the personnel action items as presented.

14. 5. **Building and Grounds Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)

14. 5. 1. **North Academic Drive Repaving Bid #2012-42 (A)** (Mr. Renkosik)

At the 4.5.12 COW, the B&G Committee recommended approval of the North Academic Drive Repaving Bid #2012-42 award of the Base Bid, Alternate Bid #2, and Alternate #3 in the total amount of \$ 447,848.00; approval all unit prices, and authorize expenditure of an additional \$133,617.70, based on unit prices in the bid; and additional costs as outlined in the letter from Inspec dated 3.19.12 and Geske & Sons' breakdown dated 3.29.12 as discussed.

**Recommendation:** Seeking approval of the Board awarding the North Academic Drive Repaving Bid #2012-42 to Geske & Sons as presented.

14. 5. 2. **Network Video System Enhancement RFP#2012-30 (A)** (Mr. Renkosik)

At the 4.5.12 COW, the B&G Committee recommended approval of the Network Video System Enhancement RFP#2012-30 award of the Base Proposal and Alternates one (1) through seven (7) to ProCom Systems, at a total cost of \$248,326.00 as presented.

**Recommendation:** Seeking approval of the Board for RFP#2012-30 award to ProCom Systems as presented.

14. 5. 3. **Refinishing Gym Floor Bid #2012-29 (A)** (Mr. Renkosik)

At the 4.5.12 COW, the B&G Committee recommended approval of the Base Bid #2012-29 Refinishing Gym Floor award to Specialty Floors, Inc. in the amount of \$ 13,275.00.

**Recommendation:** Seeking approval of the Board to award the Base Bid #2012-29 to Specialty Floors, Inc. as presented.

14. 5. 4. **Intergovernmental Playground Inspection Agreement (A)** (Mr. Renkosik)

At the 4.5.12 COW, the B&G Committee recommended approval of the Intergovernmental Playground Inspections Agreement with Huntley Park District as presented.

**Recommendation:** Seeking approval of the Board to enter into the Intergovernmental Playground Inspections Agreement with Huntley Park District as presented.

14. 5. 5. **Vehicle Replacement (A)** (Mr. Renkosik)

At the 4.5.12 COW, the B&G Committee recommended approval of the Declaration of Surplus for the 1999 Chevrolet Malibu, trade in offer of \$500.00 value and the acquisition of a pickup with a snow plow in accordance with the State of Illinois CMS procurement contract and local outfitter cost, as outlined; at a cost of no more than \$29,672.10; with delivery to be taken no earlier than the commencement of the Fiscal Year 2013.

**Recommendation:** Seeking approval of the Board to proceed with the purchase of the replacement vehicle as presented.

14. 6. **Curriculum and Instruction Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

14. 6. 1. **Middle School Literacy Class (A)** (Mr. Moan)

At the 4.5.12, the C&I Committee recommended approval for the proposed changes to one literature class instead of separate language arts and literature classes for middle school students as presented.

**Recommendation:** Seeking the Board's approval of Middle School Literacy Class as proposed.

- 14. 6. 2. **Middle School Computer Exploratory Class (A)** (Mr. Moan)  
At the 4.5.12 COW, the C&I Committee recommended approval of the Middle School Computer Exploratory class for the 2012-13 school year as presented.  
**Recommendation:** Seeking approval of the Board to adopt the MS Computer Exploratory class as presented.
- 14. 6. 3. **McHenry County Regional Safe School Program (A)** (Mr. Awrey)  
At the 4.5.12 COW, the C&I Committee recommended approval for continuance with McHenry County Regional Safe School Program for the 2012-13 school year as presented.  
**Recommendation:** Seeking approval of the Board for continuance with McHenry County Regional Safe School Program as presented.
- 14. 7. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)
  - 14. 7. 1. **Payables (A)** (Mr. Altmayer)  
At the 4.5.12 COW, the Finance Committee recommended approval of the Purchase Orders issued at \$314,234.71; Accounts Payable issued at \$1,073.55; Imprest checks issued at \$295,384.68; and Disbursements issued at \$4,389,255.58, as presented.  
**Recommendation:** Seeking approval of the Board for payables summary as presented.
  - 14. 7. 2. **Facilities Rental (A)** (Mr. Altmayer)  
At the 4.5.12 COW, the Finance Committee recommended approval of keeping the FY13 rental rates flat with FY12.  
**Recommendation:** Seeking approval of the Board to keep the FY13 rental rates flat with FY12.
  - 14. 7. 3. **Special Education Project Dollars (A)** (Mr. Awrey, Mr. Altmayer)  
At the 4.5.12 COW, the Finance Committee recommended approval for allocation of the Special Education Project Dollars expenditures totaling \$177,000.00 as presented.  
**Recommendation:** Seeking approval of the Board for allocation of the Special Education Project Dollars expenditures totaling \$177,000.00 as presented.
- 14. 8. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)
  - 14. 8. 1. **Job Descriptions - Hearing Itinerant, Transition Specialist, and Transition Facilitator (NEW) (A)** (Ms. Lombard)  
At the 4.5.12 COW, the HR Committee approved the following job descriptions as presented: Hearing Itinerant; Transition Specialist; and Transition Facilitator.  
**Recommendation:** Seeking approval of the Board for the new job descriptions as presented.
  - 14. 8. 2. **Job Description - Athletic Director (A)** (Ms. Lombard)  
At the 4.5.12 COW, the HR Committee approved the updates of the Job Description for Athletic Director as presented.  
**Recommendation:** Seeking approval of the Board of the Job Description updates for Athletic Director as presented.
  - 14. 8. 3. **Extra-Curricular Committee (A)** (Mr. Awrey)  
At the 4.5.12 COW, the C&I Committee recommended approval of the Extra-Curricular Committee's recommendation as discussed and listed in terms of priority, as presented.  
**Recommendation:** Seeking approval of the Board to approve the prioritized Extra-Curricular Committee's as discussed and presented.
- 14. 9. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)
  - 14. 9. 1. **PRESS January 2012, Issue 78- Second Reading (A)** (Mr. Awrey)  
At the 3.15.12 regular meeting, the Policy Committee moved forward for a second reading for the following policies as presented: Policy 2:120; 2:190; 2:200; 4:110; 4:170; 5:10; 5:30; 5:125; 5:190; 5:220; 5:260; 5:285; 6:50; 6:110; 6:185; 6:280; 7:100; 7:190; and 7:270.  
**Recommendation:** Seeking approval of the Board for a second reading of the policies as presented.

15. **Items Removed from the Consent Agenda (A)** (Mr. Skala)  
Items removed from the Consent Agenda are discussed separately and may require a roll call vote.  
**Roll Call:** Ayes / Nays / **Motion** \_\_  
**Members:** Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala
16. **Action Items / Roll Call (A)** (Mr. Skala)  
(Action items may or may not have gone through committee and require separate action.)
16. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)  
At the 4.5.12 COW, the Finance Committee moved forward; seeking approval as presented, the Supplemental Purchase Orders Report at \$2,649,029.24; and the Supplemental Accounts Payable Report at \$10,478.95.  
**Motion and Roll Call:** Ayes / Nays / **Motion** \_\_  
**Recommendation:** Seeking approval of the Supplemental Reports as presented.
16. 2. **Policy 6:50 School Wellness - First Reading (A)** (Mr. Awrey)  
At the 4.5.12 COW, the Policy Committee moved forward Policy 6:50 School Wellness for a first reading as revised. **Motion and Roll Call:** Ayes / Nays / **Motion** \_\_  
**Recommendation:** Seeking the Board's approval of Policy 6:50 for first reading as presented.
17. **Public Comment** (Mr. Skala)
18. **Adjournment (A)** (Mr. Skala)  
Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_