

Regular Meeting Agenda

Date: Thursday, September 15, 2011

Meeting: Regular Meeting with Closed Session

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Board of Education Members: President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Skala)

Call the September 19, 2011 Regular meeting to order at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** ___

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Negotiating Matters, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act.

Roll Call: Ayes / Nays / Absent / **Motion** ___

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at ___ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** ___

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** ___

Members: Mr. Skala, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** ___

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Skala

4. **Suspend the Regular Meeting (A)** (Mr. Skala)

Discussion: The regular meeting will be suspended at this time to hold the Budget Hearing, as required by law (105ILCS5/17-1). **Voice Call:** Ayes / Nays / **Motion** ___

Recommendation: Motion to suspend the regular meeting.

5. **Budget Hearing** (This is a separate item and not part of the Board agenda.)

At 7:00 p.m., the Board will hold the Budget Hearing to hear testimony on the FY12 Budget being presented during the regular meeting.

6. **Resume the Regular Meeting / Roll Call (A)** (Mr. Skala)

Resume the regular meeting at ___ p.m. to continue the regular order of business. **Roll Call:** Ayes / Absent / **Motion** ___

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

7. **Pledge of Allegiance** - Led by students from Martin Elementary.

8. **Huntley Education Association** (HEA)

Discussion: A representative of the HEA will present the Teacher of the Month Award winners.

Recommendation: For information only.

9. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

10. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** __

11. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

12. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

13. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

14. **Superintendent's Report** (Dr. Burkey)

14. 1. **Freedom of Information Act (FOIA) Requests** (R)

Monthly report on FOIA requests provided in the packet.

Recommendation: For information only.

14. 2. **Donations, Gifts, and Grants** (R)

A report is provided of the donations given to the District during the month.

Recommendation: For information only.

15. **President's Report** (Mr. Skala)

16. **Consent Agenda / Action / Roll Call** (Mr. Skala)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy, Mr. Skala

16. 1. **Minutes** (Mrs. Fettes)

At the 9.1.11 COW meeting, the following draft minutes were moved forward for approval: Regular August 18, 2011.

Recommendation: Seeking approval of the minutes as presented.

16. 2. **Closed Executive Session Minutes** (Mrs. Fettes)

Seeking approval of the following closed executive session meeting minutes reviewed during closed session for: Regular August 18, 2011, Committee of the Whole August 4, 2011 and Special August 4, 2011.

Recommendation: Seeking approval of the executive minutes as discussed in closed session.

16. 3. **HR Personnel and Addendum Reports** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

16. 4. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

16. 4. 1. **2012 Music Trip Proposal from Heineman and Marlowe Middle Schools (A)** (Mr. Awrey)

At the 9.1.11 COW, the C&I Committee recommended approval for the proposed Music Trips for the Heineman Middle School for the Memphis Blues Music Tour Experience, February 16-19, 2012; and the Marlowe Middle School for the Milwaukee Music Experience, February 16-17, 2012.

Recommendation: Seeking approval as presented.

16. 4. 2. **Huntley High School Voice Online Proposal (A)** (Mr. Moan)

Discussion: At the 9.1.11 COW, the C&I Committee recommended adding the online component to the HHS newspaper, The Voice, as presented.

Recommendation: Seeking approval as presented.

16. 4. 3. **Partnership with Northern Illinois University (NIU) (A)** (Dr. Burkey)

Discussion: At the 9.1.11 COW, the C&I Committee recommended approval of the School-University Partnership Agreement as presented with NIU.

Recommendation: Seeking approval as presented.

16. 5. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

16. 5. 1. **Payables (A)** (Mr. Altmayer)

At the 9.1.11 COW, the Finance Committee recommended approval of the purchase order summary at \$ 174,424.30; Imprest checks issued at \$ 297,245.23; accounts payable reported at \$ 1,297.62; and disbursements issued at \$3,802,452.67 as presented.

Recommendation: Seeking approval of the payables as presented.

16. 6. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

16. 6. 1. **Job Descriptions (A)** (Ms. Lombard)

At the 9.1.11 COW, the HR Committee recommended the Job Descriptions for Lunchroom / Recess Supervisor and Lunchroom / Recess Lead as presented.

Recommendation: Seeking approval as presented.

16. 7. **Policy Committee** (Mr. Drzal chair, Mrs. Skaja, Mr. Troy)

16. 7. 1. **Policy 5:125 NEW (A)** (Mr. Awrey)

At the 9.1.11 COW, the Policy Committee moved forward for a first reading, the new Policy 5:125 Personal Technology and Social Media; Usage and Conduct.

Recommendation: Seeking approval of the Board for a first reading as presented.

16. 7. 2. **Policy Revision - Second Reading (A)** (Mr. Awrey)

Discussion: At the regular meeting on August 18, 2011, the following policies were moved forward for second reading: Policy 1:10 School District legal Status, Policy 2:10 School District Governance, Policy 3:10 Goals and Objectives, Policy 3:70 Succession of Authority; and the following reflects change to policy number only: Policy 4:180 Pandemic Preparedness, Policy 4:182 Remote Access to Electronic Networks, Policy 5:130 Responsibilities Concerning Internal Information, Policy 5:132 Limitations on Accepting Gifts, and Policy 8:27 Advertising and Commercial Activities.

Recommendation: Seeking approval of the policies for second reading as presented.

16. 8. **Board of Education (A)** (Mr. Skala)

16. 8. 1. **2011-2016 Strategic Plan (A)** (Mr. Skala)

Discussion: At the 9.1.11 COW, the 2011-2016 Strategic Plan was reviewed, recommending approval of the five-year strategic plan as presented.

Recommendation: Seeking approval of the Board to implement the 2011-2016 Strategic Plan as presented.

17. **Items Removed from the Consent Agenda (A)** (Mr. Skala)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / Motion ___

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala

18. **Action Items / Roll Call (A)** (Mr. Skala)

(Action items may or may not have gone through committee and require separate action.)

18. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

At the 8.4.11 COW, the Finance Committee moved forward for approval of: Purchase Orders totaling \$ 2,774,749.51; and Accounts Payable totaling \$14,089.35. **Roll Call:** Ayes / Nays / **Motion** __
Recommendation: Seeking approval of the Board as presented.

18. 2. **FY12 Budget (A)** (Mr. Altmayer)

Discussion: At the 9.1.11 COW, the Finance Committee reviewed the updates provided to the FY12 budget. The FY12 Budget Hearing was held earlier in this evening. Mr. Altmayer will present the FY12 Budget for approval and file the budget with McHenry and Kane Counties, Illinois, as required by law. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking the Board's approval of the FY12 budget as presented with the revenues of \$ 85,615,430.00 and expenditures of \$ 86,613,428.00.

18. 3. **Recognition of Schools (A)** (Mr. Awrey)

Discussion: The deadline for the 2011-2012 Application for Recognition of Schools is due by September 30, 2011. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Board as presented.

19. **Public Comment** (Mr. Skala)

20. **Adjournment (A)** (Mr. Skala)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __