

Consolidated School District 158 – Board of Education
Committee of the Whole Agenda

Date: Thursday, August 4, 2011

Meeting: Committee of the Whole

Time: Immediately following the Special Meeting.

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Board of Education Members: President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Skala)
Call the Thursday, August 4, 2011 Committee of the Whole meeting to order at __ p.m. A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** __
Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy
2. **Pledge of Allegiance**
3. **Student Recognition (R)** (Mr. Awrey)
Huntley High School 9th grade student, Joe Burkland, placing 9th in National Accounting II competition. Ms. Tricia Eibl will present.
Recommendation: Acknowledgement by the Board.
4. **Public Comment as per Policy 2:230**
The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.
5. **Revision and Adoption of the Agenda (A)** (Mr. Skala)
Motion to adopt the agenda as presented or with changes.
Voice Call: Ayes / Nays / **Motion** __
6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)
 6. 1. **Electricity Budget Review (A) (D)** (Mr. Renkosik)
Discussion: Seeking review of last years actual electricity expenses, proposed rate changes, and next year's budget forecast. Administration may seek approval of an authorized agent of the Board for action on an electricity procurement contract at their next regular meeting.
Recommendation: Will come from the Committee.
 6. 2. **Natural Gas Budget Review (R)** (Mr. Renkosik)
Discussion: Administration will report on last years natural gas actual expenses, proposed rate changes, and next year's budget forecast. There is no recommendation at this time.
Recommendation: For informational purposes only.
 6. 3. **Water Treatment Service Contract (A)** (Mr. Renkosik)
Discussion: Seeking approval by the B&G Committee for the water treatment services as presented.
Recommendation: Seeking approval of the Board at their next regular meeting.
 6. 4. **B&G Committee - Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)
Discussion: Updates provided on O&M projects.
Recommendation: For information only.

7. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
7. 1. **Huntley High School (HHS) Fine Arts Trip (A)** (Mr. Awrey)
 Discussion: Mr. Tom George, HHS Fine Arts Advisor will be available to answer questions on the proposed HHS Fine Arts Trip to Orlando, Florida. Administration recommends approval of the proposed trip for June 10-14, 2012.
Recommendation: Seeking approval of the Board at their next regular meeting.
8. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)
8. 1. **Payables (A)** (Mr. Altmayer)
 Discussion: The purchase orders, imprest checks, accounts payable, and disbursements issued are for review, and seeking to move forward.
Recommendation: Seeking to move forward for Board action at their next regular meeting.
8. 2. **Supplemental Purchase Orders & Account Payables Report (A)** (Mr. Altmayer)
 Discussion: Provided as supplements of the payables and purchase orders requiring approval.
Recommendation: Seeking approval of the Board at their next regular meeting.
8. 3. **Fiscal Reports (R)** (Mr. Altmayer)
 Discussion: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds
Recommendation: For information only.
8. 4. **Revenue & Expenditures Report (R)** (Mr. Altmayer)
 Discussion: Monthly report for review and comment.
Recommendation: For information only.
8. 5. **FY12 Tentative Budget (A) (D)** (Mr. Altmayer)
 Discussion: Administration will give their recommendation and seek discussion of the proposed FY12 Tentative Budget. The FY12 Budget Hearing is scheduled for 7:00 p.m. on September 15, 2011.
Recommendation: Seeking approval to move forward for Board action at the September 15, 2011 regular meeting.
8. 6. **Financial Advisory Committee (FAC) (R)** (Mr. Quagliano)
 Discussion: A FAC member will provide an update.
Recommendation: For information only.
9. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)
9. 1. **Job Descriptions - Extra Curricular (A)** (Ms. Lombard)
 Discussion: The job description for the Elementary Extra Curricular positions of Recycling Coordinator, Yearbook Coordinator, and the District -wide Young Author's Coordinator have been developed and updated to accurately reflect the responsibilities of these positions.
Recommendation: Seeking approval by the Board at their next regular meeting.
9. 1. 1. **Recycling Coordinator - Extra Curricular (A)** (Ms. Lombard)
 Discussion: This position works on promoting environmental awareness at each of buildings through a variety of programs and projects.
Recommendation: Seeking approval of the Board at their next regular meeting.
9. 1. 2. **Yearbook Coordinator - Extra Curricular (A)** (Ms. Lombard)
 Discussion: The coordinator works with the staff, students and photography company to produce a yearbook at each of the schools.
Recommendation: Seeking approval of the Board at their next regular meeting.
9. 1. 3. **Young Author's Coordinator - Extra Curricular (A)** (Ms. Lombard)
 Discussion: These district-wide positions would work with the middle schools and elementary schools in providing an opportunity for the students to participate in the Young Author Program sponsored by the Illinois reading Council and ISBE.

Recommendation: Seeking approval of the Board at their next regular meeting.

10. **Legislation Committee** (Mr. Skala-chair, Mr. Geheren, Mr. Quagliano)
 10. 1. **Legislation Committee - Updates (R)** (Mr. Skala)

Discussion: Updates will be given at this time.
Recommendation: For information only.
11. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)
 11. 1. **Policy Number Changes (A)** (Mr. Awrey)

Discussion: To avoid duplication of policy numbers, and upon review and audit of the District Policies and Procedures Manual, it was noted several policy numbers were incorrectly assigned. Administration recommends the policy numbers listed be corrected.
Recommendation: Seeking approval of the Board at their next regular meeting.
 11. 2. **PRESS Updates June 2011, Issue 76 (A)** (Mr. Awrey, Mrs. Woods)

Discussion: Recent law changes reflected in the PRESS updates provided for review. Administration recommends for first reading: Policy 1:10, Policy 2:10, Policy 3:10, Policy 3:70, and Policy 5:125 (New).
Recommendation: Seeking approval for first reading of the Board at their next regular meeting.
12. **Board of Education** (President-Mr. Skala)
 12. 1. **Board of Education - Minute Review (A)** (Mrs. Fettes)

Discussion: The following draft minutes are available for review and comment: Regular meeting: July 21, 2011; and FAC June 11, 2011.
Recommendation: Seeking approval of the Board at their next regular meeting.
 12. 2. **Board of Education - Strategic Planning (R)** (Mr. Gentry)

Discussion: A status report on the Strategic Planning currently in progress.
Recommendation: For information only.
13. **Adjournment (A)** (Mr. Skala)

Motion to adjourn the meeting at ___ p.m.
Voice Call: Ayes / Nays / **Motion** ___