

Consolidated School District 158 – Board of Education  
**Committee of the Whole Agenda**

**Date:** Thursday, September 1, 2011

**Meeting:** Committee of the Whole

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Board of Education Members:** President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

## Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Skala)  
Call the Thursday, September 1, 2011 Committee of the Whole meeting to order at \_\_\_ p.m. A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** \_\_\_  
**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy
2. **Pledge of Allegiance** - Led by students from Martin Elementary School.
3. **Academic Spotlight - SNAP Special Needs and Autism Program** (Mr. Awrey)  
Discussion: Special Services - Director Mrs. Karen Aylward, Coordinator Mrs. Stacy O'Dea and SNAP Team Leader Kristi Stamatis will give a presentation on the STAR curriculum implemented in the SNAP Program and also extending to other self-contained Programs K-12.  
**Recommendation:** For information only.
4. **Public Comment as per Policy 2:230**  
The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.
5. **Revision and Adoption of the Agenda (A)** (Mr. Skala)  
Motion to adopt the agenda as presented or with changes.  
**Voice Call:** Ayes / Nays / **Motion** \_\_\_
6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)
  6. 1. **B&G Committee - Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)  
Discussion: Updates provided on O&M projects.  
**Recommendation:** For information only.
7. **Community Relations and Student Outreach Committee** (Mrs. Skaja-chair, Mr. Drzal, Mr. Geheren)
  7. 1. **PTA and Other Meetings (D)** (Mrs. Skaja)  
Discussion: Seeking discussion on the Committee's attendance at PTA and other meetings with parents and community members.  
**Recommendation:** For information only.
8. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
  8. 1. **2012 Music Trip Proposal from Heineman and Marlowe Middle Schools (A)** (Mr. Awrey)  
Discussion: The 2012 Music Trip Proposals from Heineman and Marlowe Middle Schools will be presented, seeking action at the next regular meeting.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  8. 2. **Huntley High School Voice Online Proposal (A)** (Mr. Moan)  
Discussion: Mr. Brown would like to launch an online component to the Voice, the high school

newspaper.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

8. 3. **School-University Partnership Agreement with NIU (A)** (Dr. Burkey)

Discussion: CSD158 and NIU are looking of sharing of resources that are mutually beneficial to all educators and students involved in partnership activities.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

9. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

9. 1. **Payables (A)** (Mr. Altmayer)

Discussion: The purchase orders, Imprest checks, accounts payable, and disbursements issued are for review, and seeking to move forward.

**Recommendation:** Seeking to move forward for Board action at their next regular meeting.

9. 2. **Supplemental Purchase Orders & Account Payables Report (A)** (Mr. Altmayer)

Discussion: Provided as supplements of the payables and purchase orders requiring approval.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

9. 3. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

Discussion: Monthly report for review and comment.

**Recommendation:** For information only.

9. 4. **Fiscal Reports (R)** (Mr. Altmayer)

Discussion: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds

**Recommendation:** For information only.

9. 5. **FY12 Tentative Budget Updates (R)** (Mr. Altmayer)

Discussion: Mr. Altmayer will provide updates to the FY12 Tentative Budget.

**Recommendation:** For information only.

10. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

10. 1. **Job Descriptions (A)** (Ms. Lombard)

Discussion: Ms. Lombard will provide a job description for Lunchroom Supervisors.

**Recommendation:** Seeking approval by the Board at their next regular meeting.

11. **Legislation Committee** (Mr. Skala-chair, Mr. Geheren, Mr. Quagliano)

11. 1. **Legislation Committee - Updates (R)** (Mr. Skala)

Discussion: Updates will be given at this time.

**Recommendation:** For information only.

12. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

12. 1. **Policy 5:125 (New) (A)** (Mr. Awrey, Mrs. Woods)

Discussion: PRESS Updates - June 2011, Issue 76 - Policy 5:125 Personal technology and Social Media; Usage and Conduct - NEW for discussion. Administration recommends moving forward for a first reading.

**Recommendation:** Seeking approval of the Board for a first reading at the next regular meeting.

13. **Board of Education** (President-Mr. Skala)

13. 1. **Board of Education - Minute Review (A)** (Mrs. Fettes)

Discussion: The following draft meeting minutes are available for review and comment:  
Regular August 18, 2011.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

13. 2. **Board Self Evaluation (D)** (Mrs. Skaja)

Discussion: Seeking discussion on a board self-evaluation and consideration to go through the IASB to facilitate.

**Recommendation:** Will come from the Committee.

13. 3. **Board of Education - Strategic Planning (D) (A)** (Mr. Gentry, Dr. Burkey)

Discussion: A review of the proposed Strategic Plan as an outcome of the Strategic Planning Committee. Administration is seeking approval for the five-year strategic plan as presented.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

14. **Adjournment (A)** (Mr. Skala)

Discussion: Motion to adjourn the meeting at \_\_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_\_