

Consolidated School District 158 – Board of Education
Committee of the Whole Agenda

Date: Thursday, March 1, 2012

Meeting: Committee of the Whole with a closed session.

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Board of Education Members: President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Skala)
Move to Call to Order the Thursday, March 1, 2012 Committee of the Whole meeting at ___ p.m.
A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** ___
Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy
2. **Pledge of Allegiance**
The following Leggee Elementary School students will lead the Pledge: Joey Skarbonkiewicz, Joslyn Pineda, Joey Case, Skyler Briarton, and Ben Cornett.
3. **Academic Spotlight - Engaging Students with Technology in the Elementary Classroom** (Mr. Awrey)
Presentation: Principal, Mr. Iddings of Leggee Elementary School will introduce students and teachers, sharing with the public how Leggee has integrated technology into the classroom and how the elementary classroom may look in the near future.
Recommendation: For information only.
4. **Public Comment as per Policy 2:230**
The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.
5. **Revision and Adoption of the Agenda (A)** (Mr. Skala)
Motion to adopt the agenda as presented or with changes.
Voice Call: Ayes / Nays / **Motion** ___
6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)
 6. 1. **Custodial Equipment Bid #2012-03 (A)** (Mr. Renkosik)
Discussion: Mr. Renkosik will provide a bid summary of the bids and recommendation for award of the Custodial Equipment Bid #2012-03.
Recommendation: Seeking approval of the Board at their next regular meeting.
 6. 2. **Renewal for Authorization for Emergency Repairs (A)** (Mr. Renkosik)
Discussion: For the Board's consideration, Administration is asking for an extension of the Authorization to Administration to expend up to \$20,000 for emergency repairs to a sprinkler system failure, if needed, through March 15, 2013.
Recommendation: Seeking approval of the Board at their next regular meeting.
 6. 3. **O&M Deferred Maintenance Projects Plan (R)** (Mr. Renkosik)
Discussion: Mr. Renkosik will report on the O&M plan for the Deferred Maintenance Projects for the Committee's review, seeking direction from the BOE on what funding level can be supported for FY13.
Recommendation: Direction will come from the Committee.

6. 4. **Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)
 Discussion: Updates provided on O&M projects.
Recommendation: For information only.
7. **Curriculum and Instruction Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
 7. 1. **Student Handbooks (A)** (Mr. Awrey)
 Discussion: As per Policy 7:190, states that disciplinary rules shall be presented annually to the Board of Education for its review and approval. Administration is seeking discussion and input from the committee, in order to present a final draft at the next regular meeting.
Recommendation: Seeking approval of the Board at their next regular meeting.
8. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)
 8. 1. **Notice of Reduction in Extra Contract Days (A)** (Ms. Lombard)
 Discussion: The Board must take action to reduce contract days to reflect the base standard days of the HEA Collective Bargaining Agreement for the upcoming school year. Administration is recommending eliminating all extra days for the 2012-13 school year outside of the standard 182 days.
Recommendation: Seeking approval of the Board at their next regular meeting.
 8. 2. **Monthly HR Report (R)** (Ms. Lombard)
 Discussion: Ms. Lombard will provide the monthly Human Resources project updates.
Recommendation: For information only.
9. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)
 9. 1. **Payables (A)** (Mr. Altmayer)
 Discussion: The purchase orders at \$ 81,334.76; Imprest checks at \$ 83,845.40; accounts payable at \$ __; and disbursements issued at \$ 3,706,252.39; for review and seeking approval to move forward.
Recommendation: Seeking approval of the Board at their next regular meeting.
 9. 2. **Supplemental Purchase Orders & Account Payables Report (A)** (Mr. Altmayer)
 Discussion: Provided as supplements of the payables and purchase orders requiring approval.
Recommendation: Seeking approval of the Board at their next regular meeting.
 9. 3. **Revenue & Expenditures Report (R)** (Mr. Altmayer)
 Discussion: Monthly report for review and comment.
Recommendation: For information only.
 9. 4. **Fiscal Reports (R)** (Mr. Altmayer)
 Discussion: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds
Recommendation: For information only.
 9. 5. **Revenue Contracts (A)** (Mr. Altmayer)
 Discussion: Various contract agreements from schools have been submitted for approval, as fund raisers.
Recommendation: Seeking approval of the Board at their next regular meeting.
 9. 6. **Financial Advisory Committee (R)** (Mr. Altmayer)
 Discussion: A member of the FAC will provide an update to the Committee.
Recommendation: For information only.
 9. 7. **District Copier Lease and Maintenance Agreement (A)** (Mr. Altmayer)
 Discussion: On 3.23.12, CSD158 current 5-year copier maintenance contract with Gordon Flesch expires. The District solicited quotes from several vendors. Nexus Office Systems Inc. is recommended for the maintenance of the fleet, as well as the leasing of new copiers to replace a portion of the fleet.
Recommendation: Seeking Board approval at their next regular meeting.
 9. 8. **District Cellular Phone Renewal (A)** (Mr. Emericson)
 Discussion: Yearly, in accordance with the E-Rate Program, the Tech Department reviews the cellular

phone pricing/service. Administration selected Verizon as its new provider of cellular service, beginning July 1, 2012.

Recommendation: Seeking Board approval at their next regular meeting.

9. 9. **District Fiber WAN/Internet Connection (A)** (Mr. Emricson)

Discussion: Yearly, the District's Technology Department analyzes telecommunication contracts through the E-Rate process. Administration selected Comcast as the WAN/Internet connection provider for a 5-year contract, totaling approximately \$346,500.00; beginning August 15, 2012.

Recommendation: Seeking Board approval at their next regular meeting.

9. 10. **District Long Distance (A)** (Mr. Emricson)

Discussion: Yearly, the District's Technology Department analyzes telecommunication contracts through the E-Rate process. Administration selected AT&T as the long distance provider for a three-year contract, totaling approximately \$6,000.00; beginning on July 1, 2012.

Recommendation: Seeking Board approval at their next regular meeting.

9. 11. **Intergovernmental Agreement with Huntley Park District - Baseball Fields (A)** (Mr. Altmayer)

Discussion: The District and Huntley Park District are working together to better serve the community; with regard to the rental and use of the Heineman and Marlowe Middle Schools baseball fields. In a joint effort, the intergovernmental agreement outlines the proposed arrangement between Huntley Park District and Consolidated School District 158.

Recommendation: Seeking Board approval at their next regular meeting.

9. 12. **Capital Development Board Grant (R) (D)** (Mr. Altmayer)

Discussion: On Thursday, February 16, 2012, Illinois Governor Pat Quinn announced the State's approval of \$623 million in capital funds this fiscal year, for 31 school districts state wide. D158 is set to receive \$39.41M. For review and discussion, is the District's long term bond debt obligation.

Recommendation: For discussion purpose only.

10. **Legislation Committee** (Mr. Skala-chair, Mr. Geheren, Mr. Quagliano)

10. 1. **Legislation Updates (R)** (Mr. Skala)

Discussion: Mr. Skala will provide updates on current legislation.

Recommendation: For information only.

11. **Policy Committee** (Mr. Drzal Chair, Mrs. Skaja, Mr. Troy)

11. 1. **PRESS January 2012, Issue 78 - First Reading (A)** (Mr. Awrey)

Discussion: Suggested revisions to Polices are for review. Administration provides suggested changes for first reading of the Board as follows: Policy 2:120; Policy 2:190; Policy 2:200; Policy 4:110; Policy 4:170; Policy 5:10; Policy 5:30; Policy 5:125; Policy 5:190; Policy 5:220; Policy 5:260; Policy 5:285; Policy 6:50; Policy 6:110; Policy 6:185; Policy 6:280; Policy 7:100; Policy 7:190; and Policy 7:270.

Recommendation: Seeking a first reading of the above policies by the Board at their next regular meeting.

12. **Board of Education** (President-Mr. Skala)

12. 1. **Draft Minutes for Approval (A)** (Mrs. Fettes)

Discussion: The prepared draft meeting minutes are for review: Regular 2.16.12; and Committee of the Whole 2.2.12.

Recommendation: Seeking approval of the Board at their next regular meeting.

13. **Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at ___ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (11) Litigation. **Roll Call:** Ayes / Nays/ Absent / **Motion** ___

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

13. 1. **Exit Closed Session / Voice Call (A)** (Mr. Skala)

Motion to exit closed session at ___ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** ___

14. **Resume in Public Session / Roll Call (A)** (Mr. Skala)

Motion to resume the Committee of the Whole meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Skala, Mr. Geheren, Mr. Quagliano, Mr. Troy

15. **Adjournment (A)** (Mr. Skala)

Move to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __