

Committee of the Whole Agenda

Date: Thursday, July 7, 2011

Meeting: Committee of the Whole with a closed session as indicated on the agenda

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Board of Education Members: President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Skala)
Call the Thursday, July 7, 2011 Committee of the Whole meeting to order at ___ p.m. A quorum must be met.
Roll Call: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy / Ayes / Absent / **Motion** __
2. **Pledge of Allegiance**
3. **Public Comment as per Policy 2:230**
The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.
4. **Revision and Adoption of the Agenda (A)** (Mr. Skala)
Motion to adopt the agenda as presented or with changes.
Voice Call: Ayes / Nays / **Motion** __
5. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)
 5. 1. **Air Filter Bid #2011-23 (A)** (Mr. Renkosik)
Discussion: Review bid summary for the Air Filter Bid #2011-23, and recommend award Base Bid "A" from Filters USA.com in the total amount of \$23,132.00 and Base Bid "B" from The Brucker Company in the amount of \$7,300.00 for approval at the regular meeting.
Recommendation: Seeking approval of the Board at their next regular meeting.
 5. 2. **B&G Committee - Operations & Maintenance (O&M) Updates** (R) (Mr. Renkosik)
Discussion: Updates provided on O&M projects.
Recommendation: For information only.
6. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
 6. 1. **Special Education Review** (R) (Mr. Awrey)
Discussion: Analysis and Action Plan for SD158's Special Services Program is for review and comment. There is no administrative recommendation for this report.
Recommendation: For information purposes only.
 6. 2. **Special Projects Requests (A)** (Mr. Awrey, Ms. Aylward)
The Special Services Department is requesting approval for the expansion of the Read 180/System 44 Program as well as equipment for the Vision Itinerant hired by the District, replacing SEDOM staff.
Recommendation: Seeking approval of the Board at their next regular meeting.
 6. 3. **Behavior Management** (D) (A) (Mr. Awrey)

Discussion: To avoid inconsistencies, District Administrators will be leading a dialog, striving to be consistent and reflect community values with behavior management strategies.

Recommendation: Seeking a clear understanding of the BOE expectations as it relates to expulsion standards.

7. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

7. 1. **Payables (A)** (Mr. Altmayer)

Discussion: The purchase orders, imprest checks and disbursements issued are for review, and seeking to move forward.

Recommendation: Seeking to move forward for Board action at their next regular meeting.

7. 2. **Supplemental Purchase Orders & Account Payables Report (A)** (Mr. Altmayer)

Discussion: Provided as supplements of the payables and purchase orders requiring approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 3. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

Discussion: Monthly report for review and comment.

Recommendation: For information only.

7. 4. **Fiscal Reports (R)** (Mr. Altmayer)

Discussion: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds

Recommendation: For information only.

7. 5. **Revenue Contracts (A)** (Mr. Altmayer)

Discussion: Various contract agreements from schools have been submitted for approval as fund raisers.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 6. **Electronic Equipment Declared as Surplus (A)** (Mr. Altmayer)

Discussion: Review of items no longer of use or value to the District, the Technology Department is seeking to recycle the surplus. Administration recommends approval of the list Declared as Surplus.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 7. **Refunding Options for the Series 2007 Debt Certificate (A)** (Mr. Altmayer)

Discussion: At the 6.9.11 COW, the Committee moved forward to review new information on the Marlowe Middle School Debt Refunding options. Mr. Eric Anderson, BMO Capital Markets, GKST, Inc. will present.

Recommendation: Will come from the Committee.

7. 8. **Performance Contract Funding Options (A)** (Mr. Altmayer)

Discussion: At the 6.9.11 COW, the Finance Committee asked for further options, rates, and additional information on QECB's. Mr. Anderson, Capitol Markets, GKST, Inc. will present.

Recommendation: Will come from the Committee.

7. 9. **FY12 Budget Hearing (A)** (Mr. Altmayer)

Discussion: Administration will recommend the date and time of the Budget Hearing for the FY12 Budget.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

8. 1. **2011-2012 Insurance Rates (D) (A)** (Ms. Lombard)

Discussion: Administration is working with Miller, Buettner and Parrot on the final 2011-2012 Insurance Rates. Information and a recommendation from the Insurance Committee will be brought forth at an upcoming BOE meeting.

Recommendation: Seeking approval of the Board at an upcoming BOE meeting.

8. 2. **Job Descriptions (A)** (Ms. Lombard)

Discussion: Human Resources has worked with the building Administrators to look at different ways to effectively provide interventions to students on a regular basis. The attached job description for an Rtl Aide describes the duties and responsibilities of this restructured position.

Recommendation: Seeking approval by the Board at their next regular meeting.

8. 3. **2011-12 Agreement with Family Services and Community Mental Health Center for McHenry County (D) (A)** (Ms. Lombard)

Discussion: CSD158 partners with Family Services and Community Mental Health Center for McHenry County to deliver Employee Assistance through Advantage EAP. The annual contract is up for renewal for the 2011-12 school year.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. **Legislation Committee** (Mr. Skala-chair, Mr. Geheren, Mr. Quagliano)

9. 1. **Legislation Committee - Updates (R)** (Mr. Skala)

Discussion: Updates will be given at this time.

Recommendation: For information only.

10. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

10. 1. **Policy 8:25 Advertising and Distributing Materials in Schools Provided by Non-school Related Entities (A) (D)** (Mr. Awrey, Mrs. Woods)

Discussion: At the regular meeting of the Board on June 16, 2011, Policy 8:25 was returned for further discussion.

Recommendation: Seeking approval of the Board as a second reading at the next regular meeting.

11. **Board of Education** (President-Mr. Skala)

11. 1. **Board of Education - Minute Review (A)** (Mrs. Fettes)

Discussion: The following draft minutes are available for review and comment: Regular meeting: June 16, 2011; Committee of the Whole meeting: June 9, 2011; Special meeting: June 9, 2011; and Financial Advisory Committee meeting: March 22, 2011.

Recommendation: Seeking approval of the Board at their next regular meeting.

11. 2. **Board of Education - Strategic Planning (R)** (Mr. Gentry)

Discussion: A status report on the Strategic Planning currently in progress.

Recommendation: For information only.

12. **Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, and (2) Collective Bargaining. **Roll Call:** Ayes / Nays / Absent / **Motion** ___
Members: Mrs. Skaja, Mr. Troy, Mr. Quagliano, Mr. Geheren, Mr. Gentry, Mr. Drzal, Mr. Skala

12. 1. **Exit Closed Session / Voice Call (A)** (Mr. Skala)

Move to exit closed session at ___ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** ___

Action: Exit closed session and return to open session.

13. **Resume in Public Session / Roll Call (A)** (Mr. Skala)

Resume the meeting at ___ p.m. **Roll Call:** Ayes / Nays / **Motion** ___

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

14. **Adjournment (A)** (Mr. Skala)

Motion to adjourn the meeting at ___ p.m.

Voice Call: Ayes / Nays / **Motion** ___