

# Agenda of Regular Meeting

## The Board of Trustees Ector County Independent School District

---

A Regular Meeting of the Board of Trustees of Ector County Independent School District will be held August 15, 2023, beginning at 6:00 PM.

The subjects to be discussed or considered are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Call to Order - Roll Call
2. Verification of Compliance with Open Meeting Law - this is to certify that the provisions of Section 551.001 of the Texas Government code have been met in connection with public notice of this meeting.
3. Pledge Allegiance to US and Texas Flags:  
Murry Fly Elementary Students
4. Invocation: Senior Pastor Jesus Gomez, New Hope Church
5. Special Presentations:  
Recognition of Odessa HS Student Cooper Aranda Selected to Texas Crime Stoppers State Council  
Introduction of SSEP Mission Patch Winners  
Announcement of TAEA District of Distinction Award  
Announcement of NAMM Best Communities for Music Education
6. Opening Remarks by Superintendent
7. Public Comment
8. Board Policy
  - A. Discussion of and Request for Approval of TASB Local Policy Update 4  
121
9. Action Items
  - A. Discussion of and Request for Approval of the Naming of Dowling Elementary School Playground 33
  - B. Discussion of and Request for Adoption of an Order Calling a Bond Election for November 7, 2023 37
  - C. Discussion of and Request for Approval of Purchases over \$50,000 45
  - D. Discussion of and Request for Approval of 2023-2024 Budget Amendment #1 57
  - E. Discuss and Consider Board Approval of a Delegate and Alternate to the 2023 Texas Association of School Boards (TASB) Delegate Assembly 61
  - F. Discussion of and Request for Approval of Initial Memorandum of Understanding for Region 18 Texas Strategic Staffing, University of Texas 62

of the Permian Basin and ECISD to Participate in Strategic Staffing with Residents 2023-2026	
G. Discussion of and Request for Approval of Application to Renew Optional Flexible School Day Program (OFSDP)	73
H. Discussion of and Request for Approval of Data Transfer and Use Agreement between Stanford University and ECISD	108
I. Discussion of and Request for Approval of Resolution to Declare a Good Cause Exception for House Bill 3-Armed Security Officer Requirement	116
10. Consent Agenda	118
A. Request for Approval of Minutes of Meetings	119
B. Request for Approval of Bills for Payment	135
C. Request for Approval of Acceptance of Donations Over \$10,000	157
D. Request for Approval of Annual Investment Report	162
E. Request for Approval of Amendments to the Student Code of Conduct	213
F. Request for Approval of Interlocal Agreement between the Ector County Independent School District and Communities in Schools of the Permian Basin, Inc.	215
G. Request for Approval of Data Sharing Agreement between the University of Texas Permian Basin and Ector County Independent School District 2023-2025	222
H. Request for Approval of Board T-TESS and T-PESS Appraisers for 2023-2024	228
I. Request for Approval of Board T-TESS and T-PESS Appraisal Calendar for 2023-2024	232
J. Request for Approval of Initial Memorandum of Understanding with the University of Texas of the Permian Basin for Principal Fellow Masters Program 2023-2024	236
K. Request for Approval of Annual Renewal of Memorandum of Understanding with Texas Tech University for Principal Fellow Masters Program 2023-2024	245
L. Request for Approval of the 2023-2024 Ector County ISD Professional Learning Plan	254
11. Report/Discussion Items	
A. Strategic Plan Quarterly Board Update	271
12. Possible Request for Approval to Move to Closed Meeting - Personnel Matters - Section 551.074 of the Texas Government Code [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees of the District or hear a complaint or charge against an officer or employee.] (The Board of Trustees will deliberate the retroactive hiring of the Principals at Wilson and Young Middle School, and Austin Montessori Elementary School.)	
Deliberation Regarding Real Property - Section 551.071 of the Texas Government Code [Board will deliberate the purchase, exchange, lease, or value of real property.] (The Board of Trustees will discuss the purchase of real property.)	
Consultations with Attorney - Section 551.071 of the Texas Open Meetings Act [The Board will meet in Closed Session in Consultation with the Board's Attorney Regarding all Matters as Authorized by Law.] (Discussion of November 2023 Bond Election Rules.)	

A. Request for Approval of Retroactive Personnel Recommendation to Hire Wilson and Young Middle School Principal.	298
B. Request for Approval of Retroactive Personnel Recommendation to Hire Austin Montessori Elementary School Principal.	299
13. Information Items	
A. Acknowledgement of Donations 2023 Fourth Quarter	300
B. Added, Reclassified, and Removed Administrative Professional and Supplemental Pay	302
C. Purchasing Report	303
D. Routine Personnel Report	309
14. Closing Remarks by Superintendent	
15. Adjournment	



# Ector County Independent School District

## Action Page

**TO:** Board of Trustees

**FROM:** Dr. Anthony Sorola, Associate Superintendent of Athletics, Human Capital, and Operations

**SUBJECT:** DISCUSSION OF AND REQUEST FOR APPROVAL OF TASB LOCAL POLICY UPDATE 121.

- **CCGB (LOCAL): AD VALOREM TAXES – ECONOMIC DEVELOPMENT**
- **CKE (LOCAL): SAFETY PROGRAM/RISK MANAGEMENT – SECURITY PERSONNEL**
- **CKEA (LOCAL): SECURITY PERSONNEL – COMMISSIONED PEACE OFFICERS**
- **CLB (LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT – MAINTENANCE**
- **CRF (LOCAL): INSURANCE AND ANNUITIES MANAGEMENT – UNEMPLOYMENT INSURANCE**
- **CVA (LOCAL): FACILITIES CONSTRUCTION – COMPETITIVE BIDDING**
- **CVB (LOCAL): FACILITIES CONSTRUCTION – COMPETITIVE SEALED PROPOSALS**
- **FFI (LOCAL): STUDENT WELFARE – FREEDOM FROM BULLYING**

**DATE:** August 15, 2023

---

The Administration requests the Board approve TASB Update 121. Update 121 includes revisions to legal policies based on legislative and regulatory changes.

\*\*\*\*\*

Administrative Recommendation:  
Approval of TASB Local Policy Update 121.



# Update 121

# Local Policy Overview

# CCGB(LOCAL)

## AD VALOREM TAXES: ECONOMIC DEVELOPMENT

AD VALOREM TAXES  
ECONOMIC DEVELOPMENT

CCGB  
(LOCAL)

---

**Note:** The Texas Economic Development Act, Tax Code Chapter 313, Subchapters B and C, expired on December 31, 2022.

A limitation on appraised value approved before the expiration continues in effect according to the law as it existed immediately before its expiration, and the law is continued in effect for purposes of the limitation on appraised value.

---

# CKE(LOCAL)

## SAFETY PROGRAM/RISK MANAGEMENT: SECURITY PERSONNEL

- Text addressing commissioned peace officers have been relocated to CKEA(LOCAL).
- CKEA (Local) pertains specifically to commissioned peace officers.
- CKE (Local) will be deleted.

# **CKEA(LOCAL)**

## **SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS**

- New policy
- Provisions addressing commissioned peace officers have been relocated to this policy from CKE(LOCAL).

# CLB(LOCAL)

## BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: MAINTENANCE

- Administrative Code rules regarding integrated pest management (IPM) were amended to include district-owned residential property among the district facilities subject to the IPM requirements.

### Standards

The District's IPM program shall govern the District's use of pesticides, herbicides, and other chemical agents for the purpose of controlling pests, rodents, insects, and weeds in and around District facilities, including residential property primarily used as student housing.

# CRF(LOCAL)

## INSURANCE AND ANNUITIES MANAGEMENT:UNEMPLOYMENT INSURANCE

- Policy template has been updated to accommodate the new adoption date function in Policy Online®.

# CVA(LOCAL)

## FACILITIES CONSTRUCTION: COMPETITIVE BIDDING

- Policy template has been updated to accommodate the new adoption date function in Policy Online®.

### Specifications

The Superintendent-~~or-designee~~ shall ensure that detailed specifications are prepared for any construction project for which competitive bids are sought.

# CVB(LOCAL)

## FACILITIES CONSTRUCTION: COMPETITIVE SEALED PROPOSALS

- Policy template has been updated to accommodate the new adoption date function in Policy Online®.

### SPECIFICATIONS

#### Specifications

The Superintendent-~~or-designee~~ shall prepare a request for proposals for any construction project for which competitive sealed proposals are sought.

# DEA(LOCAL)

## COMPENSATION AND BENEFITS: COMPENSATION PLAN

- Policy revision recommendation will be further reviewed with legal counsel.

# FFI(LOCAL)

## STUDENT WELFARE:FREEDOM FROM BULLYING

- The Minimum Standards for Bullying Prevention, completed by TEA on January 31, 2023, include a requirement for policy provisions on reporting bullying incidents.

### Minimum Standards

In accordance with law, the Superintendent shall develop administrative procedures to ensure that minimum standards for bullying prevention are implemented.

---

**Note:** The Texas Economic Development Act, Tax Code Chapter 313, Subchapters B and C, expired on December 31, 2022.

A limitation on appraised value approved before the expiration continues in effect according to the law as it existed immediately before its expiration, and the law is continued in effect for purposes of the limitation on appraised value.

---

**Texas Economic Development Act**

Purpose

These provisions outline the District's procedures for accepting, reviewing, and considering applications and amendments to applications, and, when necessary, enforcing agreements under the Texas Economic Development Act (the Act), as set forth in Tax Code Chapter 313. [See CCGB(LEGAL)]

Definitions

In addition to the definitions set out in CCGB(LEGAL), the following definitions apply in this policy:

"Application review period" means the period during which the Board will consider and act on an application. The application review period begins on the application review start date and ends on the 151st day thereafter, unless the application review period is extended by Board action prior to the expiration date.

"Appraisal district" means each county appraisal district that appraises property that is the subject of an application.

"Large project application" means an application for which the qualified investment exceeds \$300,000,000.

**Filing an Application**

In the form and formats required by the comptroller, an applicant shall file with the Superintendent the original and copies of the completed application along with a searchable electronic copy certified to contain information identical to the original hard copy. [See CCGB(LEGAL) at Required Contents and Format]

The Superintendent shall hold any incomplete applications or applications submitted without the full application fee until the application is properly completed and the application fee is paid. The Superintendent's determination of whether an application is complete shall be final.

Confidentiality of Applicant Information

If the Board decides to consider an application, information provided in connection with an application will not be considered confidential except as allowed by law. [See CCGB(LEGAL) at Confidential Business Information]

Amending an Application	<p>An applicant may seek to amend an application at any time prior to final Board action on the application. If an amended application is filed within 60 days of the end of the application review period, the application review period shall be extended automatically to the 61st day after the date on which the last amended application is filed, unless the Board takes action to extend the application review period otherwise.</p> <p>The Superintendent shall review and forward to the comptroller any amended application or supplemental information on receipt.</p>
Standard Application Fee	<p>An applicant shall pay a standard application fee of \$75,000 to the District to cover the District's costs in processing and considering the application. This fee is nonrefundable except as set forth in this policy:</p> <ol style="list-style-type: none"><li>1. For large project fees after the initial fee submission; or</li><li>2. If the application is rejected after an initial Board review.</li></ol> <p>The standard application fee does not include any amount charged by the comptroller to the applicant for the comptroller's economic impact evaluation.</p>
<i>Large Project Application Fee</i>	<p>For a large project application, the Board may set an application fee higher than the standard application fee if the analysis or evaluation of the application warrants a higher fee. In this case, the applicant shall initially submit the standard application fee. If the Board sets a higher fee, the applicant may withdraw its application and any fee submitted if the applicant disagrees with the higher fee.</p>
<b>Processing an Application</b>	<p>Upon receipt of an application and application fee, the Superintendent shall:</p>
Before Initial Board Review	<ol style="list-style-type: none"><li>1. Send the applicant written confirmation of receipt of the application and application fee.</li><li>2. Review the application and, as necessary, require the applicant to submit additional and/or supplementary information, including all required schedules.</li><li>3. Within seven days of receipt of a completed application, submit the application to the comptroller, together with any economic analysis of the proposed project submitted by the applicant.</li><li>4. Obtain necessary conflict of interest disclosures. [See BBFA(LEGAL)]</li></ol>

- Initial Board Review** As soon as practical after an application is filed, the Board shall conduct an initial review of the application during which the Board may consider the Superintendent's recommendation and written or oral presentations concerning the application.
- If, after the initial review, the Board determines that the application is not in the best interests of the District, the Board shall reject the application and return to the applicant the application fee, less any necessary and reasonable costs of the initial review.
- If the Board accepts a large project application for further consideration, the Board may set an appropriate fee in accordance with this policy.
- After Initial Board Review** If the Board elects to consider the completed application, the Superintendent shall:
1. Deposit the application fee and provide required written notice to the applicant and comptroller, with a copy to the appraisal district, that the District has received and will consider the completed application;
  2. Deliver to the comptroller a copy of the application and required material along with a request for an economic impact evaluation;
  3. Accept on behalf of the Board any amendments or supplements submitted by the applicant, and transmit copies to the comptroller within seven days of receipt;
  4. Direct appropriate District personnel to create a link from the District's website to the location on the comptroller's website where copies of applications are posted;
  5. Within the time allowed by law, provide all required supplemental information necessary to assist the comptroller and the Texas Education Agency (TEA) with the required analyses;
  6. On receipt, provide the applicant and District consultants with a copy of the economic impact evaluation and the school facilities impact analysis;
  7. Work with the applicant and District consultants to provide the District and the comptroller with copies of the proposed agreement in a timely manner [see CCGB(LEGAL) at Continued Eligibility];
  8. Take all action necessary or required to process the application;

9. Not later than 151 days after the application review start date, present to the Board an agreement for final approval or a request for extension of the application review period;
10. If an extension of the application review period is requested, report each such request to the comptroller within seven days of the decision to grant the extension; and
11. After Board action on the application, if any, transmit all necessary and required information to the comptroller, the applicant, and the appraisal district.

District Consultants

On retention by the Board, District consultants, including legal counsel, shall review the application to ensure it includes all required information. District consultants shall also begin an analysis of the application, consider any legal implications of the application, draft and negotiate an appropriate revenue protection agreement, and evaluate the analyses from the comptroller and TEA on receipt.

District consultants shall be paid for services from the application fee and shall complete their analyses in time to assist the Board, as appropriate, in its initial review or final determination on the application.

**Board Action on Application**

Completed applications may be considered for approval by the Board only after completion of the economic impact evaluation and the school facilities impact analysis and receipt of the comptroller's certification, as required by the Act.

Public Hearing

The Board's final determination on an application shall be made after a public hearing at which the Superintendent, District consultants, the applicant, and members of the public may provide input and information concerning the proposed application. The comptroller's certification shall be disclosed at the public hearing.

The public hearing shall be held at a time that allows the Board to approve or disapprove an application before the expiration of the application review period, unless the deadline has been extended.

Findings of Fact

After the public hearing, the Board shall make specific written findings as required by law. [See CCGB(LEGAL) at Approval]

Adoption of Agreement

After considering the comptroller's certification, the economic impact evaluation, the school facilities impact analysis, information from District consultants, and any other relevant information, the Board may approve the application and enter into an agreement that complies with all legal requirements. [See CCGB(LEGAL) at Agreement] The Board shall also consider and adopt an agreement with the applicant to provide protection from or compensation for

	<p>any financial risks undertaken by the District in accepting the application.</p>
<p>Waiver of Jobs Requirement</p>	<p>The Board may waive the new jobs creation requirement in accordance with the law. [See CCGB(LEGAL) at Waiver of New Jobs Creation Requirement] If an applicant makes a waiver request subsequent to the original application, the Board may charge the applicant a fee to cover the costs of any consultant required by the Board in making the requisite finding.</p>
<p><b>Superintendent Responsibilities After Agreement</b></p>	<p>During the term of any agreement, the Superintendent shall ensure that all reporting requirements are met in a timely manner by the District and the applicant. The Superintendent is authorized to delegate this function to District consultants.</p>
<p><b>Statements Regarding Conflicts of Interest</b></p>	<p>Each Board member and any District employee who is a local government official under Local Government Code Chapter 176 shall submit a conflict of interest statement confirming or denying the existence of a conflict of interest or a substantial business interest in each project that is the subject of an application, agreement, or amendment to an agreement with the District. Within 60 days after each Board election or the appointment of a Board member, each new Board member shall complete a statement. The completed statements shall be retained by the District with each affected application or agreement. If a conflict or substantial interest exists, the appropriate disclosure forms shall be completed and filed as required by law. [See BBFA(LEGAL)]</p>

SAFETY PROGRAM/RISK MANAGEMENT  
SECURITY PERSONNEL

CKE  
(LOCAL)

<b>District Police Department</b>	To ensure sufficient security and protection of students, staff, and property, the Board authorizes the formation of a District police department and shall employ and commission police officers.
Supervisory Authority	The chief of police shall be accountable to and shall report to the Superintendent. In accordance with law, the Superintendent shall not delegate this supervisory responsibility.
Jurisdiction	The jurisdiction of police officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.
Police Authority	Police officers employed by the District shall have all the powers, privileges, and immunities of police officers on or off duty within the jurisdiction of the District. Subject to limitations in law, District police officers shall have the authority to: <ol style="list-style-type: none"><li>1. Protect the safety and welfare of any person in the jurisdiction of the District.</li><li>2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, District police officers may serve search warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.</li><li>3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.</li><li>4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.</li><li>5. Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions.</li><li>6. Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations.</li><li>7. Carry weapons as directed by the chief of police and approved by the Superintendent.</li><li>8. Carry out all other duties as directed by the chief of police or Superintendent.</li></ol>

SAFETY PROGRAM/RISK MANAGEMENT  
SECURITY PERSONNEL

CKE  
(LOCAL)

	<del>District police officers shall not be assigned routine classroom discipline or administrative tasks.</del>
<del>Temporary Assignment</del>	<del>District police officers shall enforce all laws, including municipal ordinances, county ordinances, and state laws within another law enforcement agency's jurisdiction while temporarily assigned to the other agency.</del>
<del>Limitations on Nonschool Employment</del>	<del>No officer commissioned under this policy shall provide law enforcement or security services for an outside employer without prior written approval from the chief of police and Superintendent. No officer shall be allowed to work for an outside employer that serves alcoholic beverages and/or promotes behavior inconsistent with the District's purposes.</del>
<del>Relationship with Outside Agencies</del>	<del>The District's police department and the law enforcement agencies with which it has overlapping jurisdiction shall enter into a memorandum of understanding that outlines reasonable communication and coordination efforts among the department and the agencies. The chief of police and the Superintendent shall review the memorandum of understanding at least once every year. The memorandum of understanding shall be approved by the Board.</del>
<del>Video Monitoring</del>	<del>If available, video equipment shall be used on a District police car for safety purposes whenever the flashing lights on the car are in use.</del>
<del>Access to Recordings</del>	<del>Recordings shall be considered law enforcement records, shall remain in the custody of the chief of police, and shall be maintained as required by the department regulations manual and law. A parent or student who wishes to view a video recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]</del>
<del>Training</del>	<del>All District officers shall receive at least the minimum amount of education and training required by law.</del>
<del>Department Regulations Manual</del>	<del>To carry out the provisions in this policy, the police department shall compile and maintain a manual that describes and sets forth operational procedures, rules, and regulations pertaining to the administration of police services. The chief of police and the Superintendent shall review the manual annually and make any appropriate revisions.</del>
<del>Racial Profiling</del>	<del>The chief of police shall develop and implement regulations to ensure compliance with state law regarding racial profiling. Police officers employed by the District shall not initiate any law enforcement action based on an individual's race, ethnicity, or national origin.</del>

SAFETY PROGRAM/RISK MANAGEMENT  
SECURITY PERSONNEL

CKE  
(LOCAL)

<i>Use of Force</i>	The use of force, including deadly force, shall be authorized only when reasonable and necessary, as outlined in the department regulations manual.
<i>High-Speed Pursuit</i>	Officers shall not engage in high-speed chases in a motor vehicle when the immediate danger to the public or the officer created by the pursuit exceeds the immediate or potential danger presented by the offenders remaining at large. Guidelines for high-speed pursuits shall be addressed in the department regulations manual.
Complaints	<p>Complaints against a District police officer shall be in writing on a form provided by the District and shall be signed by the person making the complaint. In accordance with law, the District shall provide to the police officer a copy of the complaint. [See Complaints Against Peace Officers at CKEA(LEGAL)]</p> <p>Appeals regarding this complaint process shall be filed in accordance with DGBA, FNG, or GF, as appropriate.</p>

SECURITY PERSONNEL  
COMMISSIONED PEACE OFFICERS

CKEA  
(LOCAL)

<b>District Police Department</b>	To ensure sufficient security and protection of students, staff, and property, the Board authorizes the formation of a District police department and shall employ and commission police officers.
Supervisory Authority	The chief of police shall be accountable to and shall report to the Superintendent. In accordance with law, the Superintendent shall not delegate this supervisory responsibility.
Jurisdiction	The jurisdiction of police officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.
Police Authority	Police officers employed by the District shall have all the powers, privileges, and immunities of police officers on or off duty within the jurisdiction of the District. Subject to limitations in law, District police officers shall have the authority to: <ol style="list-style-type: none"><li>1. Protect the safety and welfare of any person in the jurisdiction of the District.</li><li>2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, District police officers may serve search warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.</li><li>3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.</li><li>4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.</li><li>5. Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions.</li><li>6. Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations.</li><li>7. Carry weapons as directed by the chief of police and approved by the Superintendent.</li><li>8. Carry out all other duties as directed by the chief of police or Superintendent.</li></ol>

SECURITY PERSONNEL  
COMMISSIONED PEACE OFFICERS

CKEA  
(LOCAL)

	District police officers shall not be assigned routine classroom discipline or administrative tasks.
<i>Temporary Assignment</i>	District police officers shall enforce all laws, including municipal ordinances, county ordinances, and state laws within another law enforcement agency's jurisdiction while temporarily assigned to the other agency.
Limitations on Nonschool Employment	No officer commissioned under this policy shall provide law enforcement or security services for an outside employer without prior written approval from the chief of police and Superintendent. No officer shall be allowed to work for an outside employer that serves alcoholic beverages and/or promotes behavior inconsistent with the District's purposes.
Relationship with Outside Agencies	The District's police department and the law enforcement agencies with which it has overlapping jurisdiction shall enter into a memorandum of understanding that outlines reasonable communication and coordination efforts among the department and the agencies. The chief of police and the Superintendent shall review the memorandum of understanding at least once every year. The memorandum of understanding shall be approved by the Board.
Video Monitoring	If available, video equipment shall be used on a District police car for safety purposes whenever the flashing lights on the car are in use.
<i>Access to Recordings</i>	Recordings shall be considered law enforcement records, shall remain in the custody of the chief of police, and shall be maintained as required by the department regulations manual and law. A parent or student who wishes to view a video recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LLEGAL)]
Training	All District officers shall receive at least the minimum amount of education and training required by law.
Department Regulations Manual	To carry out the provisions in this policy, the police department shall compile and maintain a manual that describes and sets forth operational procedures, rules, and regulations pertaining to the administration of police services. The chief of police and the Superintendent shall review the manual annually and make any appropriate revisions.
<i>Racial Profiling</i>	The chief of police shall develop and implement regulations to ensure compliance with state law regarding racial profiling. Police officers employed by the District shall not initiate any law enforcement action based on an individual's race, ethnicity, or national origin.

SECURITY PERSONNEL  
COMMISSIONED PEACE OFFICERS

CKEA  
(LOCAL)

*Use of Force*

The use of force, including deadly force, shall be authorized only when reasonable and necessary, as outlined in the department regulations manual.

*High-Speed Pursuit*

Officers shall not engage in high-speed chases in a motor vehicle when the immediate danger to the public or the officer created by the pursuit exceeds the immediate or potential danger presented by the offenders remaining at large. Guidelines for high-speed pursuits shall be addressed in the department regulations manual.

Complaints

Complaints against a District police officer shall be in writing on a form provided by the District and shall be signed by the person making the complaint. In accordance with law, the District shall provide to the police officer a copy of the complaint.

Appeals regarding this complaint process shall be filed in accordance with DGBA, FNG, or GF, as appropriate.

**Service and Housekeeping**

~~A system shall be developed to ensure that the school plant and facilities meet the highest standards of cleanliness and sanitation. All local, state, and federal health and sanitation regulations must be met, together with such other directives as may be received from other regulatory agencies.~~

**Integrated Pest Management Program**

The District is committed to following integrated pest management (IPM) guidelines as required by Chapter 1951 of the Occupations Code and Title 4, Chapter 7 of the Administrative Code in all pest control activities that take place on District property.

Definition

IPM is a pest management strategy that relies on accurate identification and scientific knowledge of target pests, reliable monitoring methods to assess pest presence, preventative measures to limit pest problems, and thresholds to determine when corrective control measures are needed. Under IPM, whenever economical and practical, multiple control tactics shall be used to achieve the best control of pests. These tactics shall ~~possibly~~ include, but are not limited to, the judicious use of pesticides.

Standards

The District's IPM program shall govern the District's use of pesticides, herbicides, and other chemical agents for the purpose of controlling pests, rodents, insects, and weeds in and around District facilities, [including residential property primarily used as student housing](#).

IPM Coordinator

The Superintendent shall designate the IPM coordinator(s), who shall be registered with the Texas Department of Agriculture. The IPM coordinator(s) shall receive training in accordance with law and shall provide training to District employees, as necessary.

Application Time Frame

The IPM coordinator(s), in addition to the responsibilities set out in CLB(LEGAL), shall coordinate with appropriate District administrators or other designated and trained employees regarding pesticide or herbicide applications in accordance with law. The IPM coordinator(s) shall determine when an emergency situation exists and an exception to the 48-hour notice requirement may be made.

No Unauthorized Application

If the IPM coordinator is a licensed applicator, the IPM coordinator may apply pesticides in accordance with law. No other employee or other person or entity shall be permitted to apply a pesticide or herbicide at a District facility, [including residential property primarily used as student housing](#), without the prior approval of the IPM coordinator and other than in the manner prescribed by law and the District's IPM program.

Ector County ISD  
068901

INSURANCE AND ANNUITIES MANAGEMENT  
UNEMPLOYMENT INSURANCE

CRF  
(LOCAL)

**Reasonable  
Assurance**

The District shall issue letters of reasonable assurance, as appropriate, to employees in positions requiring less than 12 months of service whose services are anticipated to be needed at the beginning of the following school year. [See DCD and DCE]

FACILITIES CONSTRUCTION  
COMPETITIVE BIDDING

CVA  
(LOCAL)

- Specifications** The Superintendent-~~or designee~~ shall ensure that detailed specifications are prepared for any construction project for which competitive bids are sought.
- Bid Process** All bids shall be submitted in sealed envelopes, plainly marked with the name of the bid and the time of the bid opening. Bids shall be opened at the time specified. All interested parties shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.
- Safety Record** If the District considers the safety record of bidders in determining to whom to award a contract, the safety record shall be defined as a bidder's OSHA (Occupational Safety and Health Administration) inspection logs for the last three years, a loss analysis from the bidder's insurance carrier, and a loss history covering all lines of insurance coverage carried by the bidder.
- Rejection of Bids** The District may reject any and all bids.

FACILITIES CONSTRUCTION  
COMPETITIVE SEALED PROPOSALS

CVB  
(LOCAL)

**SPECIFICATIONS**

Specifications

The Superintendent ~~or designee~~ shall prepare a request for proposals for any construction project for which competitive sealed proposals are sought.

**PROCESS**

Process

All proposals shall be submitted in sealed envelopes, plainly marked with the name of the proposal and the time of the deadline for submission. -Proposals shall be opened at the time specified. All offerors shall be invited to attend the proposal opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

**WITHDRAWAL  
AND LATE  
PROPOSALS**

Withdrawal and  
Late Proposals

Any proposal may be withdrawn prior to the scheduled time for opening. -Proposals received after the specified time shall not be considered.

The District may reject any and all proposals.

**SAFETY RECORD**

Acceptance  
Safety Record

If the safety record of offerors is considered in selecting a proposal, the record shall be defined as an offeror's OSHA (Occupational Safety and Health Administration) inspection logs for the last three years, a loss analysis from the offeror's insurance carrier, and a loss history covering all lines of insurance coverage carried by the offeror.

---

**Note:** This policy addresses bullying of District students. For purposes of this policy, the term bullying includes cyber-bullying.

For provisions regarding discrimination and harassment involving District students, see FFH. Note that FFI shall be used in conjunction with FFH for certain prohibited conduct. For reporting requirements related to child abuse and neglect, see FFG.

---

**Bullying Prohibited**

The District prohibits bullying, including cyberbullying, as defined by state law. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.

Examples

Bullying of a student could occur by physical contact or through electronic means and may include hazing, threats, taunting, teasing, confinement, assault, demands for money, destruction of property, theft of valued possessions, name calling, rumor spreading, or ostracism.

**Minimum Standards**

In accordance with law, the Superintendent shall develop administrative procedures to ensure that minimum standards for bullying prevention are implemented.

**Retaliation**

The District prohibits retaliation by a student or District employee against any person who in good faith makes a report of bullying, serves as a witness, or participates in an investigation.

Examples

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

**False Claim**

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding bullying shall be subject to appropriate disciplinary action.

**Timely Reporting**

Reports of bullying shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the District's ability to investigate and address the prohibited conduct.

**Reporting Procedures**

Student Report

To obtain assistance and intervention, any student who believes that he or she has experienced bullying or believes that another student has experienced bullying should immediately report the alleged acts to a teacher, school counselor, principal, or other District employee. The Superintendent shall develop procedures allowing a student to anonymously report an alleged incident of bullying.

<b>Employee Report</b>	Any District employee who suspects or receives notice that a student or group of students has or may have experienced bullying shall immediately notify the principal or designee.
<b>Report Format</b>	A report may be made orally or in writing. The principal or designee shall reduce any oral reports to written form.
<b>Periodic Monitoring</b>	The Superintendent shall periodically monitor the reported counts of bullying incidents, and that declines in the count may represent not only improvements in the campus culture because bullying declines but also declines in the campus culture because of a decline in openness to report incidents.
<b>Notice of Report</b>	When an allegation of bullying is reported, the principal or designee shall notify a parent of the alleged victim on or before the third business day after the incident is reported. The principal or designee shall also notify a parent of the student alleged to have engaged in the conduct within a reasonable amount of time after the incident is reported.
<b>Prohibited Conduct</b>	The principal or designee shall determine whether the allegations in the report, if proven, would constitute prohibited conduct as defined by policy FFH, including dating violence and harassment or discrimination on the basis of race, color, religion, sex, gender, national origin, or disability. If so, the District shall proceed under policy FFH. If the allegations could constitute both prohibited conduct and bullying, the investigation under FFH shall include a determination on each type of conduct.
<b>Investigation of Report</b>	The principal or designee shall conduct an appropriate investigation based on the allegations in the report. The principal or designee shall promptly take interim action calculated to prevent bullying during the course of an investigation, if appropriate.
<b>Concluding the Investigation</b>	Absent extenuating circumstances, the investigation should be completed within ten District business days from the date of the initial report alleging bullying; however, the principal or designee shall take additional time if necessary to complete a thorough investigation.  The principal or designee shall prepare a final, written report of the investigation. The report shall include a determination of whether bullying occurred, and if so, whether the victim used reasonable self-defense. A copy of the report shall be sent to the Superintendent or designee.
<b>Notice to Parents</b>	If an incident of bullying is confirmed, the principal or designee shall promptly notify the parents of the victim and of the student who engaged in bullying.

<b>District Action</b>	If the results of an investigation indicate that bullying occurred, the District shall promptly respond by taking appropriate disciplinary action in accordance with the District's Student Code of Conduct and may take corrective action reasonably calculated to address the conduct. The District may notify law enforcement in certain circumstances.
<i>Bullying</i>	
<i>Discipline</i>	<p>A student who is a victim of bullying and who used reasonable self-defense in response to the bullying shall not be subject to disciplinary action.</p> <p>The discipline of a student with a disability is subject to applicable state and federal law in addition to the Student Code of Conduct.</p>
<i>Corrective Action</i>	Examples of corrective action may include a training program for the individuals involved in the complaint, a comprehensive education program for the school community, follow-up inquiries to determine whether any new incidents or any instances of retaliation have occurred, involving parents and students in efforts to identify problems and improve the school climate, increasing staff monitoring of areas where bullying has occurred, and reaffirming the District's policy against bullying.
<i>Transfers</i>	The principal or designee shall refer to FDB for transfer provisions.
<i>Counseling</i>	The principal or designee shall notify the victim, the student who engaged in bullying, and any students who witnessed the bullying of available counseling options.
<i>Improper Conduct</i>	If the investigation reveals improper conduct that did not rise to the level of prohibited conduct or bullying, the District may take action in accordance with the Student Code of Conduct or any other appropriate corrective action.
<b>Confidentiality</b>	To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation.
<b>Appeal</b>	A student who is dissatisfied with the outcome of the investigation may appeal through FNG(LOCAL), beginning at the appropriate level.
<b>Records Retention</b>	Retention of records shall be in accordance with CPC(LOCAL).
<b>Access to Policy and Procedures</b>	This policy and any accompanying procedures shall be distributed annually in the employee and student handbooks. Copies of the policy and procedures shall be posted on the District's website, to the extent practicable, and shall be readily available at each campus and the District's administrative offices.



**TO:** Board of Trustees

**FROM:** Anthony Sorola, Associate Superintendent

**SUBJECT: DISCUSSION OF AND REQUEST FOR APPROVAL OF THE NAMING OF DOWLING ELEMENTARY SCHOOL PLAYGROUND**

**DATE:** August 15, 2023

---

During the latter part of 2023, a request was received by the Ector County ISD administration to name the playground located at Dowling Elementary School and place this name on a sign near the playground. In response to this request, the administration referenced CW (Local), which is the policy that was adopted for addressing facility naming. A copy of CW (Local) has been included for reference purposes. This policy states that recommended names shall be submitted to a committee. This committee shall be chaired by the Superintendent or designee. The committee shall submit to the Board one or more recommended names. The Committee was composed of the following members:

- Dr. Anthony Sorola: Co-chair
- Crystal Day: Co-chair
- Sonya Haynie: Member
- Joe Muniz: Member
- Whittney Neemar: Member
- Gilbert Vasquez: Member
- Pastor Charles Sims: Member
- Pastor Windsor Archie: Member

Committee members met on Friday, July 21, 2023, and on Wednesday, August 2, 2023, and unanimously decided to accept the recommendation to name the playground located at Dowling Elementary after Max Ford.

Max Ford was born in Amarillo, Texas. He attended Texas Tech University right after graduating from High School. He followed his mother's footsteps and began his career in 1957 at the age of 21 as a Physical Education Instructor at Dowling Elementary where he completed 34 years of dedicated service. His mother taught for 35 years. Mr. Ford retired on May 31, 1999, at the age of 56. He taught approximately 1000 students a day and moved an average of 10 miles a day on the playground with students.

“It has been very satisfying to see little kids grow into good sports.”  
-Max Ford

\*\*\*\*\*

Administrative Recommendation:

It is recommended that the Board of Trustees accept the recommendation of the Facility Naming Committee as presented.

NAMING FACILITIES

CW  
(LOCAL)

**Guidelines**

The following guidelines shall be used in the naming of school buildings or other facilities in the District:

1. Facilities may be named for persons who served the District or community, especially in service to children.
2. Facilities may be named for any local, state, or national heroic figure.
3. Facilities may be named for an individual who is living or deceased.
4. Facilities may be named for local residential or geographical areas or state national landmarks.
5. A nominee shall have made a significant contribution to society and/or education and his or her name shall lend prestige and status to an institution of learning.
6. The nominee must represent exemplary human qualities that can serve as a model of excellence for the students who will attend the school.

**Recommendation Process**

The Board may request the Superintendent to solicit recommendations of names from staff, students, and the community when, in the opinion of the Board, this process is advisable. Recommendations shall be submitted to the Board through the Superintendent. The supporting data shall include a succinct description of the nominee's contributions, why these are important, and any pertinent history that should be considered.

**Committee**

Recommendations of names shall be submitted to a committee composed of the following representatives:

1. Two members of the Education Foundation, as selected by the members of the Education Foundation.
2. Two members appointed by the Board.
3. Three community representatives who reside within the District and have been selected by the District's Continuous Improvement Team.
4. Three parent representatives who reside within the District and have been selected by the District's Continuous Improvement Team.

The committee shall be chaired by the Superintendent or designee. The committee shall submit to the Board one or more recommended names for each campus or facility to be named.

NAMING FACILITIES

CW  
(LOCAL)

**Board Decision**

The responsibility for the final decision in naming facilities rests with the Board. At a regularly scheduled meeting, the Board shall officially select a name from the list of recommendations submitted by the committee for each campus or facility to be named.



## Ector County Independent School District

### Action Page

**TO:** Board of Trustees

**FROM:** Dr. Scott Muri, Superintendent of Schools

**SUBJECT:** **DISCUSSION OF AND REQUEST FOR ADOPTION OF AN ORDER CALLING A BOND ELECTION FOR NOVEMBER 7, 2023**

**DATE:** August 15, 2023

---

Discuss and Consider adoption of an Order Calling a Bond Election for November 7, 2023.  
The Election Order will be provided under separate cover.

\*\*\*\*\*

#### Administrative Recommendation:

It is recommended that the Board of Trustees Approve Adoption of an Order Calling a Bond Election for November 7, 2023.

CERTIFICATE FOR ORDER

THE STATE OF TEXAS §  
COUNTY OF ECTOR §  
ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT §

We, the undersigned officers of the Board of Trustees of said District, hereby certify as follows:

1. The Board of Trustees of said District convened in REGULAR MEETING ON THE 15<sup>TH</sup> DAY OF AUGUST, 2023, at the designated meeting place, and the roll was called of the duly constituted officers and members of said Board, to wit:

Dawn Miller, Position 1  
Delma Abalos, Position 2  
Wayne Woodall, Position 3  
Chris Stanley, Position 4

Dr. Steve Brown, Position 5  
Tammy Hawkins, Position 6  
Bob Thayer, Position 7

and all of said persons were present, except \_\_\_\_\_, thus constituting a quorum. Whereupon, among other business, the following was transacted at said Meeting: a written

ORDER CALLING A BOND ELECTION FOR NOVEMBER 7, 2023

was duly introduced for the consideration of said Board and read in full. It was then duly moved and seconded that said Order be passed; and, after due discussion, said motion, carrying with it the passage of said Order, prevailed and carried with all members present voting "AYE" except the following:

NAY: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

2. That a true, full, and correct copy of the aforesaid Order passed at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; that said Order has been duly recorded in said Board's minutes of said Meeting; that the above and foregoing paragraph is a true, full, and correct excerpt from said Board's minutes of said Meeting pertaining to the passage of said Order; that the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of said Board as indicated therein; that each of the officers and members of said Board was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the aforesaid Meeting, and that said Order would be introduced and considered for passage at said Meeting, and each of said officers and members consented, in advance, to the holding of said Meeting for such purpose; and that said Meeting was open to the public, and public notice of the time, place, and purpose of said Meeting was given all as required by the Texas Government Code, Chapter 551.

3. That the President and Secretary of the Board of Trustees of the Issuer have approved and hereby approve the aforesaid Order; that the President and Secretary of the Board of Trustees of the Issuer have duly signed said Order; and that the President and Secretary of the Board of Trustees of the Issuer hereby declare that their signing of this Certificate shall constitute the signing of the attached and following copy of said Order for all purposes.

SIGNED AND SEALED the 15th day of August, 2023.

\_\_\_\_\_  
Secretary, Board of Trustees

\_\_\_\_\_  
President, Board of Trustees

(SEAL)

ORDER CALLING A BOND ELECTION FOR NOVEMBER 7, 2023

THE STATE OF TEXAS §  
 COUNTY OF ECTOR §  
 ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT §

WHEREAS, the Board of Trustees of Ector County Independent School District (the “District”) deems it advisable to call the election hereinafter ordered; and

WHEREAS, it is hereby officially found and determined that said meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Government Code, Chapter 551.

THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT:

1. That an election shall be held between the hours of 7:00 A.M. and 7:00 P.M. on November 7, 2023 (“Election Day”), in the District at the Vote Centers designated by the Ector County Elections Administrator (the “Elections Administrator”) in accordance with the provisions of a joint election agreement and contract for election services with the Elections Administrator (the “Contract”), which the President and Secretary of the Board of Trustees and the Superintendent of the District are hereby authorized to execute in the name of said District. The locations of such Vote Centers are set forth in Exhibit A attached hereto. Exhibit A shall be modified to include additional or different Election Day Vote Centers designated by the Elections Administrator and to conform to the Contract.

2. That the early ballot board and all the election officers designated pursuant to law by the Elections Administrator are hereby appointed and confirmed to hold said election at said polling places and all early voting places.

3. (a) That early voting shall be conducted by personal appearance during the period early voting is required or permitted by law, being October 23, 2023 through November 3, 2023, at the following location, dates and times:

Early Voting Polling Place	Address
<b>(Main)</b> Ector County Courthouse Annex	1010 E. Eighth St., Suite 101, Odessa, TX

October 23 – October 27	Monday – Friday	8:00 A.M. - 5:00 P.M.
October 30 – November 1	Monday – Wednesday	8:00 A.M. - 5:00 P.M.
November 2 – November 3	Thursday – Friday	7:00 A.M. - 7:00 P.M.

The locations, dates and times shown above shall be modified to include additional or different early voting polling places designated by the Administrator and to conform to the Contract.

(b) Applications for early voting by mail must be submitted to the following address:

Lisa Sertuche, Early Voting Clerk  
Ector County Elections  
1010 East Eighth Street, Suite 101  
Odessa, TX 79761

4. That all resident, qualified electors of said District shall be entitled to vote at said election.
5. That at said election the following PROPOSITIONS shall be submitted in accordance with law:

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT SPECIAL ELECTION  
ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT PROPOSITION A

Shall the Board of Trustees of Ector County Independent School District be authorized to issue the bonds of the District, in one or more series, in the aggregate principal amount of \$424,263,000 for the purpose of the construction, renovation, acquisition and equipment of school buildings in the District, the purchase of the necessary sites for school buildings, and the purchase of new school buses, with said bonds to mature within not to exceed 40 years from their date, bear interest, and be issued and sold, within the discretion of the Board of Trustees, in accordance with law at the time of issuance; and shall the Board of Trustees be authorized to levy and pledge, and cause to be assessed and collected, annual ad valorem taxes, on all taxable property in the District, sufficient, without limit as to rate or amount, to pay the principal of and interest on said bonds, and the costs of any credit agreements executed in connection with the bonds?

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT SPECIAL ELECTION  
ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT PROPOSITION B

Shall the Board of Trustees of Ector County Independent School District be authorized to issue the bonds of the District, in one or more series, in the aggregate principal amount of \$8,096,000 for the purpose of the construction, renovation, acquisition and equipment of Ratliff Stadium, with said bonds to mature within not to exceed 40 years from their date, bear interest, and be issued and sold, within the discretion of the Board of Trustees, in accordance with law at the time of issuance; and shall the Board of Trustees be authorized to levy and pledge, and cause to be assessed and collected, annual ad valorem taxes, on all taxable property in the District, sufficient, without limit as to rate or amount, to pay the principal of and interest on said bonds, and the costs of any credit agreements executed in connection with the bonds?



7. That proper notice of said election shall be given and, in all respects, said election shall be conducted in accordance with the Texas Election Code.

8. In accordance with the provisions of Section 3.009(b), Texas Election Code, it is hereby found and determined that:

(a) The proposition language that will appear on the ballot is set forth in Section 6 hereof.

(b) The purpose for which the bonds are to be authorized is set forth in Section 5 hereof.

(c) The principal amount of the bonds to be authorized is set forth in Sections 5 and 6 hereof.

(d) As set forth in Sections 5 and 6 hereof, if the bonds are approved by the voters, the Board of Trustees will be authorized to impose and levy annual ad valorem taxes, on all taxable property in the District, sufficient, without limit as to rate or amount, to pay the principal of and interest on the bonds.

(e) Based upon the bond market conditions at the date of adoption of this Order, the maximum interest rate for any series of the bonds is estimated to be 5.25% as calculated in accordance with applicable law. Such estimate is based on advice received from the District's financial advisor, which advice takes into account a number of factors, including the issuance schedule, maturity schedule and the expected bond ratings of the proposed bonds. Such estimated maximum interest rate is provided as a matter of information, but is not a limitation on the interest rate at which the bonds, or any series thereof, may be sold.

(f) As set forth in Section 5 hereof, if the bonds are approved, they may be issued in one or more series, to mature over a period not to exceed 40 years.

(g) The aggregate amount of the outstanding principal of the District's bonds (all of which are secured by an unlimited tax levied for debt service purposes) as of the date of this Order was \$100,795,000.

(h) The aggregate amount of the outstanding interest on the District's bonds as of the date of this Order was \$25,051,437.

(i) The ad valorem debt service tax rate for the District as of the date of this Order is \$0.19692 per \$100 of taxable assessed valuation.

9. This order hereby incorporates the provisions of the Contract, and to the extent of any conflict between this order and the Contract, the provisions of the Contract shall control. The Superintendent of the District is hereby authorized to correct, modify or change the information in the attached Exhibits based upon the final locations, dates and times agreed upon by the Elections Administrator and the District as well as incorporate additional or different voting locations as designated by the Elections Administrator.

### Exhibit “A”

Voters may vote at any of the following Vote Centers on Election Day from 7:00 a.m. – 7:00 p.m.

Chapel Hill Baptist Church	1820 E. 52 <sup>nd</sup> St., Odessa, TX. 79762
Faith Fellowship Lutheran Church (Foyer)	1603 N. Grandview Ave., Odessa, TX. 79761
First Church of the Nazarene (Gymnasium)	2223 Lyndale Dr., Odessa, TX. 79762
Gardendale Community Bldg.	4226 E. Larkspur, Gardendale, TX. 79758
Holy Redeemer Catholic Church (Parish Hall)	2633 Conover Ave., Odessa, TX. 79763
Kellus Turner Community Bldg.	2230 Sycamore Dr., Odessa, TX. 79763
Lincoln Tower (Ballroom)	311 W. 4 <sup>th</sup> St., Odessa, TX. 79761
Market Street	4950 E. 42 <sup>nd</sup> St., Odessa, TX. 79762
MCM Eleganté Hotel (Bermuda Ballroom)	5200 E. University Blvd., Odessa, TX. 79762
Northside Senior Center (Multi-purpose Room)	1225 N. Adams St., Odessa, TX. 79761
Odessa Christian Faith Center; 180 Youth Building (Sanctuary)	8828 Andrews Hwy., Odessa, TX. 79762
Odessa College Sports Center	201 W. University Blvd., Odessa, TX. 79764
Salinas Community Bldg.	600 W. Clements St., Odessa, TX. 79761
Wilson’s Corner (Dining Room)	16514 S. U.S. Hwy. 385, Odessa, TX. 79763



## Ector County Independent School District

### Action Page

**TO:** Board of Trustees

**FROM:** Deborah Ottmers, Chief Financial Officer

**SUBJECT: DISCUSSION OF AND REQUEST FOR APPROVAL OF PURCHASES OVER \$50,000**

**DATE:** August 15, 2023

---

As Required by Board Policy CH (Local), following is a list to consider and take possible action to authorize, negotiate, and enter into term agreements with recommended vendors to be awarded by purchase orders once approved.

\*\*\*\*\*

Administrative Recommendation:  
Approval of Purchases over \$50,000

ECISD

Request for purchases over \$50,000

August 2023

Item	Vendor(s)	Estimated Contract Price	Funding	Requestor/Department	Reference	Service/Product	Service/Product Summary	Contract Term
1	Air Tutors	\$ 1,600,000	Federal Funds 282	Dr. Lilia Nanez Curriculum & Instruction	TEA Vetted Tutoring Corp	Air Tutors	Air Tutors is the second partner ECISD works with to serve our campuses. Air Tutors provides a live person in a 1:4 tutor/student ratio.	FY 2023/2024
2	Istation	\$ 593,834	General Funds 199	Lisa Wills Curriculum & Instruction	Allied States Coop 20-7449	K-8 Istation Reading	Istation is a personalized reading program that supports students to develop foundational skills, listening skills, comprehension skills, tied to the science of teaching reading.	FY 2023/2024
3	HMH-NWEA	\$ 463,400	General Funds 199	Alicia Syverson Student and School Support	Region 18 ESC R18-624-1272-248	MAP	Provides innovative assessment for measuring achievement and growth in K-12 math, reading, language usage, and science.	FY 2023/2024
4	Tyler Technologies, Inc	\$ 459,155	General Funds 199	Dr. Kellie Wilks Information Technology	1GPS 23-17PV-06	Munis	Munis ERP Support and Maintenance.	FY 2023-2024
5	CDW-G	\$ 415,700	General Funds 199	Dr. Kellie Wilks Information Technology	Sourcwell Co-op 030421-SIE	Microsoft Licenses Renewal	Annual subscription renewal for Microsoft products licenses.	FY 2023-2024
6	Gateway Education Holdings	\$ 411,137	Federal Funds 282	Lisa Wills Curriculum & Instruction	Approved State Instructional Materials	K-3 Core Social Studies for "GAP" Years	The state contract for the 2014 social studies adoption ended in 2022. We must still provide access to content. 4-high school is using Discovery Ed TECH Books, K-3 will continue to use the SAVVAS program, which was adopted in 2014.	FY 2023/2024
7	Imagine Learning	\$ 380,075	General Funds 199	Lisa Wills Curriculum & Instruction	BuyBoard 653-21	Math 6-8 Edgenuity 9-12	Imagine Learning will be used for 6-8 math as a personalized platform for students in middle school. Edgenuity is used for high school students for credit recovery or credit accrual.	FY 2023/2024
8	Sirius	\$ 347,100	General Funds 199	Lisa Wills Curriculum & Instruction	Region 18 ESC R18-624-171-189	3rd through 8th and End of Course ELAR, Science, Social Studies and secondary math	The Sirius platform is a replication of the Cambium platform, which is the STAAR and EOC platform. Sirius provides our students access to practice the skills required on the testing platform and content that will support learning based on our Texas Essential Knowledge and Skills (TEKS). It is also used for our high school retesters.	FY 2023/2024  46

ECISD

Request for purchases over \$50,000

August 2023

Item	Vendor(s)	Estimated Contract Price	Funding	Requestor/Department	Reference	Service/Product	Service/Product Summary	Contract Term
9	Newsela	\$ 314,599	General Funds 199	Lisa Wills Curriculum & Instruction	Allied States Coop 20-7373	Newsela supplemental resource	Newsela provides leveled content in all areas of instruction. The power of Newsela is that a teacher can select an article or topic and assign students a text leveled to their level. During whole group, the teacher then can engage all students in discussion.	FY 2023/2024
10	iSphere	\$ 285,000	General Funds 199	Dr. Kellie Wilks Information Technology	BuyBoard 661-22	iSphere	Data Governance Consulting.	FY 2023-2024
11	Lone Star Learning	\$ 251,160	General Funds 199	Lisa Wills Curriculum & Instruction	Region 18 ESC R18-624-230-53	K-5 Math	Lone Star Math is used as our "Do Now" daily math review or warm up for math instruction. Lone Star Math provides spiral review for the most complex standards every ten days.	FY 2023/2024
12	CDW-G	\$ 250,000	General Funds 199	Dr. Kellie Wilks Information Technology	Sourcewell Co-op 030421-SIE	Smartnet	Renewal for technical support service that gives IT staff direct, anytime access to Cisco experts and extensive Cisco.com resources.	FY 2023-2024
13	Age of Learning	\$ 238,500	General Funds 199	Lisa Wills Curriculum & Instruction	TIPS 230105 RFP 23-24	My Math Academy	This digital platform support special education children and PreK-2 math students.	FY 2023/2024
14	Firetrol Protection	\$ 230,000	General Funds 199	Dr. Kellie Wilks Information Technology	BuyBoard 654-21	Firetrol Protection	Fire alarm and sprinkler inspections.	FY 2023-2024
15	Focus	\$ 230,000	General Funds 199	Dr. Kellie Wilks Information Technology	ECISD Awarded RFP 22-15	Focus Student Information System	Student Information Systems & Implementation.	FY 2023-2024
16	Region 18	\$ 217,000	General Funds 199	Dr. Kellie Wilks Information Technology	Region 18 ESC	Ascender	Read-only access of former SIS for PEIMS verification.	FY 2023-2024
17	Curriculum Associates	\$ 212,871	General Funds 199	Lisa Wills Curriculum & Instruction	BuyBoard 653-21	iReady Toolbox	iReady is a digital tool that will support our personalized learning in math for K-5.	FY 2023/2024
18	SchoolMint	\$ 210,295	Federal Funds 282	Jamie Miller Talent Development	OMNIA 01-135	Schoolmint Grow	SchoolMint Grow is a customizable instructional coaching and	FY 2023/2024
19	Discovery Education	\$ 200,385	General Funds 199	Lisa Wills Curriculum & Instruction	TIPS 220802	Social Studies and Science TECH books	classroom observation platform that enables the district to grow.	FY 2023/2024
20	Eduphoria	\$ 200,000	General Funds 199	Dr. Kellie Wilks Information Technology	TIPS 220105	Eduphoria	teachers through feedback.	FY 2023-2024
21	University of Texas	\$ 200,000	State Funded 429	Dr. Kellie Wilks Information Technology	TEA Grant	UTeach	Blended Learning Professional Development (Funds are reimbursable).	FY 2023-2024
22	PowerSchools	\$ 177,395	General Funds 199	Dr. Kellie Wilks Information Technology	ECISD Awarded RFP 20-06	Schoology	Learning Management System for students in grades 3 - 12.	FY 2023-2024

ECISD

Request for purchases over \$50,000

August 2023

Item	Vendor(s)	Estimated Contract Price	Funding	Requestor/Department	Reference	Service/Product	Service/Product Summary	Contract Term
23	Advancement Via Individual Determination (AVID) Previously approved - \$130,560 Required increase - \$ 10,089 New total amount - \$140,649	\$ 140,649	General Funds 199	Amy Anderson AVID	Sole Source TEC 44.031 j-k	AVID Membership	The Advancement Via Individual Determination (AVID) membership fee pays for the use of all AVID products and services for all AVID campuses. The fee covers curriculum, resources, professional learning, district support, and access to networks of learning opportunities. AVID is a sole source vendor for this program.	FY 2023-2024
24	Brainchild	\$ 140,000	General Funds 199	SPED Department Lilia Nanez	TIPS contract 230105	PD, and educational web service	Prof Develop, educational, tech service support , student web subscription. Math, Language Arts.	FY 2023-2024
25	SchoolStatus LLC	\$ 140,000	General Funds 199	Dr. Kellie Wilks Information Technology	TIPS Co-op 220105	SchoolStatus	Provides K-12 analytics and districtwide communication.	FY 2023-2024
26	Nearpod	\$ 136,806	General Funds 199	Lauren Tavarez Information Technology	BuyBoard 661-22	2nd through 12th Grade	Nearpod is an interactive platform for teachers to use during instruction. Nearpod allows teachers to present information during instruction and engage students to comment, create live polls. Nearpod is essential for districts who provide one to one devices for students.	FY 2023/2024
27	Accelerate Learning -Stemscopes	\$ 134,833	Federal Funds 211	Lisa Wills Curriculum & Instruction	ECISD RFP 21-32	K-8 Science, Biology, Chemistry and Physics	This is our core content for K-8 science and for Biology, Chemistry and Physics. The state adopted contract ended in 2021/2022 and we need to purchase the content for 2022/2023 on.	FY 2023/2024
28	Kronos Inc.	\$ 130,000	General Funds 199	Dr. Kellie Wilks Information Technology	U.S. COMMUNITIES 18220	Kronos	Employee timekeeping software.	FY 2023-2024
29	CDW-G	\$ 120,000	General Funds 199	Dr. Kellie Wilks Information Technology	Sourcewell Co-op 081419-CDW	Lightspeed	Web monitoring/filtering.	FY 2023-2024
30	CDW-G	\$ 110,000	General Funds 199	Dr. Kellie Wilks Information Technology	Sourcewell Co-op 081419-CDW	G-Suite	Google Suite Access.	FY 2023-2024
31	Region 18	\$ 110,000	General Funds 199	Digital Learning	Region 18 ESC	TEKS Resource, Discovery Ed, Ed Link	Instructional resources.	FY 2023-2024
32	Legends of Learning	\$ 107,000	General Funds 199	Lisa Wills Curriculum & Instruction	BuyBoard 661-22	K-HG science and 6-8 Math	Personalized gamification for all TEKS standards and is used for acceleration and intervention during small group instruction.	FY 2023/2024
33	Grande Communication	\$ 100,000	General Funds 199	Dr. Kellie Wilks Information Technology	TIPS 230105	Internet Connection	Internet Connections for district facilities.	FY 2023-2024

ECISD

Request for purchases over \$50,000

August 2023

Item	Vendor(s)	Estimated Contract Price	Funding	Requestor/Department	Reference	Service/Product	Service/Product Summary	Contract Term
34	Classlink Inc	\$ 99,000	General Funds 199	Dr. Kellie Wilks Information Technology	TEXAS DIR DIR-CPO-4493	Classlink	Rostering system for digital applications.	FY 2023-2024
35	Economic Mobility Systems	\$ 93,810	Federal Funds 282	Alicia Syverson Student and School Support	ECISD Awarded Rebid RFP 22-30	College and Career Networks Solution	Improving college and career outcomes for students through timely data insights, leadership, technology, and change management.	FY 2023/2024
36	Siemens Industry	\$ 78,000	General Funds 199	Dr. Kellie Wilks Information Technology	Sourcewell Co-op 030421-SIE	Facility security	Security monitoring for facilities in the district.	FY 2023-2024
37	Public Impact	\$ 75,972	Opportunity Culture 482	Jamie Miller Talent Development	ECISD Awarded RFP 23-33	Coaching support	Opportunity Culture provides invaluable expertise, data-driven insights, and tailored support.	FY 2023-2024
38	Frontline Technologies Group LLC	\$ 75,000	General Funds 199	Dr. Kellie Wilks Information Technology	BuyBoard 661-22	Forecast 5	Data analytics.	FY 2023-2024
39	Frontline Technologies Group LLC	\$ 71,000	General Funds 199	Dr. Kellie Wilks Information Technology	BuyBoard 661-22	Tipweb - GetHelp/Asset Management	Inventory control & ticketing system.	FY 2023-2024
40	CDW-G	\$ 70,000	General Funds 199	Dr. Kellie Wilks Information Technology	Sourcewell Co-op 081419-CDW	IPVision	Districtwide physical security access control.	FY 2023-2024
41	CDW-G	\$ 70,000	General Funds 199	Dr. Kellie Wilks Information Technology	Sourcewell Co-op 081419-CDW	Solarwinds Network Monitor	A tool that the district uses to know when servers, campuses or computers go down. It also keeps track of bandwidth and performance issues with servers.	FY 2023-2024
42	NCS Pearson	\$ 66,947	General Funds 199	Mark Gabrylczyk Special Services	Region 18 ESC R18-2023-02-000032	Q-Global & Q-Interactive DALs Complete & DALs Plus	Provides a solution for school districts that offers unlimited use of over 40 assessments on Q-interactive® and Q-global®, including WISC®-V, BASC™-3, KTEA™-3, Sensory Profile™ 2, CELF®-5 and more.	FY 2023-2024
43	Pathwayz	\$ 64,000	General Funds 199	Dr. Kellie Wilks Information Technology	TIPS 230105	Long distance service	Provides long distance services to the districts phone system.	FY 2023-2024
44	Instructure	\$ 59,000	General Funds 199	Dr. Kellie Wilks Information Technology	Region 18 ESC	Canvas	Provides a variety of built-in course construction and management tools that can be customized to create unique and accessible teaching and learning experiences.	FY 2023-2024
45	Merge Labs Inc	\$ 58,781	General Funds 199	Lisa Wills Curriculum & Instruction	TIPS 230105	PreK-5 Science	Merge Cubes support teaching abstract science concepts in augmented reality.	FY 2023/2024 49
46	Seesaw Learning	\$ 56,600	General Funds 199	Dr. Kellie Wilks Information Technology	TIPS 220802	Seesaw	Learning Management System for PK - 2 students	FY 2023-2024

ECISD

Request for purchases over \$50,000

August 2023

Item	Vendor(s)	Estimated Contract Price	Funding	Requestor/Department	Reference	Service/Product	Service/Product Summary	Contract Term
47	Big Bend Telecom, LTD	\$ 55,800	General Funds 199	Dr. Kellie Wilks Information Technology	ECISD awarded RFP 23-31	Disaster Recovery	To ensure that district operations are stored safely and securely and able to continue in case of an emergency situation at the physical technology building.	FY 2023-2024
48	CDW-G	\$ 55,462	General Funds 199	Dr. Kellie Wilks Information Technology	Sourcewell Co-op 081419-CDW	VMWARE/VMSPHERE TECH	Software that allows you to create virtual servers on physical hardware increasing utilization and efficiency.	FY 2023-2024
49	806 Technologies, Inc	\$ 54,000	General Funds 199	Dr. Kellie Wilks Information Technology	BuyBoard 661-22	Title 1 Crate and Plan4Learning	Title 1 Crate stores all Title 1 documents for audit and retention purposes. I also provides a tasking system to keep in compliance. Plan4Learning is used to create improvement plans like the CIP.	FY 2023-2024
50	CDW-G	\$ 50,000	General Funds 199	Dr. Kellie Wilks Information Technology	Sourcewell Co-op 081419-CDW	Palo Alto	Firewall that keeps unauthorized users out of the network. It also provides the vpn connections for them to get into the network when at a remote location.	FY 2023-2024
51	Combs Consulting	\$ 50,000	General Funds 199	Dr. Kellie Wilks Information Technology	TIPS 200601	Technology and security consulting	Provides a variety of technology and security design and consulting services.	FY 2023-2024

**RFP #23-24 PK-5<sup>th</sup> Grade Virtual Math Platform**

- Purpose:** The Ector County Independent School District (ECISD) is seeking proposals for a PK-5 Virtual Math Platform. The PK-5 Virtual Math Platform will provide classroom teachers and students with a digital program focusing on mathematical foundational skills. The Math Coaching Platform will focus on Texas State Standards and National Math Standards. The RFP will be for the 2023-2024 school year. The proposal should include the foundational skills aligned with Texas state standards, resources for small group instruction, and teacher training.
- Background Information:** Age of Learning (My Math Academy) will provide an individual pathway for each student. This program will provide daily reports on the growth of each student using the platform. The Digital Math Platform will focus on conceptually and procedurally, evidence-based strategies, and tools to empower ECISD students to be successful in math.
- Cost:** \$238,500
- Funding Source:** State Comp Ed/Title 1 Funds
- Recommended Supplier/ Service Provider:** Age of Learning, Inc.

---

**Board Approval**

---

**Date**



**ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
ODESSA, TEXAS**

RFP # 23-24 for PK-5th Grade Virtual Math Platform  
SCORE SHEET

Closed: April 13, 2023 1:00PM

Consolidated

Evaluators	Suppliers							
	Age of Learning	Education2020	Global Intelligence Services	Istation	IXL Learning	Legends of Learning	MIND Research Institute	MobyMax
Wills	83	55	48	75	61	67	47	47
Sellers	78	22	22	79	38	37	22	22
Varela	90	58	58	79	60	70	58	58
Swain	84	48	48	70	53	59	48	48
Seaton	90	43	43	79	61	56	42	42
Dominguez	80	46	46	79	54	60	48	47
<b>Total</b>	<b>505</b>	<b>272</b>	<b>265</b>	<b>461</b>	<b>327</b>	<b>349</b>	<b>265</b>	<b>264</b>
<b>Average</b>	<b>84</b>	<b>45</b>	<b>44</b>	<b>77</b>	<b>55</b>	<b>58</b>	<b>44</b>	<b>44</b>





RFP # 23-33 Technical Assistance for Coaching

- **Purpose:** The Ector County Independent School District (ECISD) is seeking to partner with a *technical partner* to advise on the the real-time coaching process with our Multi- Classroom Leaders and help to increase student outcomes.
- **Background Information:** Public Impacts mission is to improve education dramatically for all students, especially low- income students, stundes of color, and other students whose needs historically have not been well met. Their Opportunity Culture intitiave strives to give all students access to excellent teaching, consistently, and all educators access to paid career advancement and support.
- Public Impact will work with the Talent Development team to ensure the fidelity of the Opportunity Culture intitiave across 23 campuses within ECISD.
- **Need:** Partnering with Public Impact during the scaling process of Opportunity Culture provides invaluable expertise, data-driven insights, and tailored support. Their experience in this education intiative enables them to guide our work, shring best practices, analyzing data fro informed decisions, and customizing the model to meet our unique needs.
- **Cost:** \$ 75,972.00
- **Funding Source:** Public Impact has been budgeted through 482 Opportunity Culture.
- **Recommended Supplier/ Service Provider:** Public Impact

\_\_\_\_\_

Board Approval

\_\_\_\_\_

Date

**ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
ODESSA, TEXAS**

RFP # 23-33 for Technical Assistance for Coaching

**SCORE SHEET**

Closed: June 28, 2023 1:00PM

Consolidated

Criteria	Suppliers		
	Baiza and Associates Consulting, LLC	EduCoach Inc.	Public Impact, LLC
Leyva	65	71	100
Miller	83	79	100
Rodgers	79	82	100
Ramano	82	81	100
<b>Total</b>	<b>309</b>	<b>313</b>	<b>400</b>
<b>Average</b>	<b>77</b>	<b>78</b>	<b>100</b>

---

## RFP #23-31 – Disaster Recovery Offsite Hosting Project

- **Purpose:** In case of an emergency situation at the ECISD Technology Building, a backup of district data will need to be stored offsite to continue operations uninterrupted.
- **Background Info:** ECISD Technology is working to ensure that district operations stored safely and securely and able to continue in case of an emergency situation at the physical technology building.
- **Cost:** \$55,800
- **Funding Source:** Local funds 199
- **Recommended Supplier/Service Provider:** Big Bend Telecom, LTD

---

Board Approval

---

Date

## Single bidder

### Respondents

Supplier Name	Classifications	Response	Progress	Submission Date
Big Bend Telecom, LTD		Submitted	<div style="width: 100%; height: 10px; background-color: #0070C0;"></div>	6/15/2023 02:00 PM (CT)

1 items in 1 pages



## Ector County Independent School District

### Action Page

**TO:** Board of Trustees

**FROM:** Deborah Ottmers, Chief Financial Officer

**SUBJECT: DISCUSSION OF AND REQUEST FOR APPROVAL OF 2023-2024 BUDGET AMENDMENT # 1**

**DATE:** August 15, 2023

---

Attached is a summary of the recommended Budget Amendment # 1 for the 2023-2024 budget.

Please be advised, these are changes in estimated budgeted funds, to fund items as noted on attached.

\*\*\*\*\*

Administrative Recommendation:

Approval of 2023-2024 Budget Amendment # 1.



**ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
 AMENDED BUDGET - FUNCTION AND OBJECT  
 GENERAL, SCHOOL NUTRITION, AND DEBT SERVICE FUNDS  
 FOR THE PERIOD JULY 1, 2023 THRU JUNE 30, 2024  
 FISCAL YEAR 2023-2024**

		GENERAL FUND			SCHOOL NUTRITION FUND			DEBT SERVICE FUND		
		ORIGINAL BUDGET 7/1/2023	Additions (Deductions) #1	AMENDED BUDGET 08/31/2023	ORIGINAL BUDGET 7/1/2023	Additions (Deductions) #1	AMENDED BUDGET 8/31/2023	ORIGINAL BUDGET 7/1/2023	Additions (Deductions) #1	AMENDED BUDGET 8/31/2023
<b>REVENUES</b>										
5700	Local and Intermediate	\$ 169,500,000	\$ -	\$ 169,500,000	\$ 675,320	\$ -	\$ 675,320	\$ 46,118,500	\$ -	\$ 46,118,500
5800	State	156,203,451	-	156,203,451	430,300	-	430,300	401,500	-	401,500
5900	Federal	6,000,000	-	6,000,000	16,958,658	-	16,958,658	-	-	-
	<b>Total - All Revenues</b>	<b>331,703,451</b>	<b>-</b>	<b>331,703,451</b>	<b>18,064,278</b>	<b>-</b>	<b>18,064,278</b>	<b>46,520,000</b>	<b>-</b>	<b>46,520,000</b>
<b>APPROPRIATIONS by FUNCTION</b>										
11	Instruction	202,095,977	(16,635)	202,079,342	-	-	-	-	-	-
12	Instructional Resources and Media Services	2,159,943	-	2,159,943	-	-	-	-	-	-
13	Curriculum and Staff Development	8,719,086	-	8,719,086	-	-	-	-	-	-
21	Instructional Leadership	5,656,651	-	5,656,651	-	-	-	-	-	-
23	School Leadership	21,539,711	-	21,539,711	-	-	-	-	-	-
31	Guidance, Counseling and Evaluation Services	13,981,624	21,500	14,003,124	-	-	-	-	-	-
32	Social Work Services	1,811,527	-	1,811,527	-	-	-	-	-	-
33	Health Services	3,254,406	-	3,254,406	-	-	-	-	-	-
34	Student Transportation	10,125,228	1,674,740	11,799,968	-	-	-	-	-	-
35	Food Services	-	-	-	18,064,278	311,775	18,376,053	-	-	-
36	Co/Extra Curricular Activities	8,162,823	22,407	8,185,230	-	-	-	-	-	-
41	General Administration	9,030,571	90,000	9,120,571	-	-	-	-	-	-
51	Plant Maintenance and Operations	38,015,291	2,713,540	40,728,831	-	-	-	-	-	-
52	Security and Monitoring Services	3,787,609	50,000	3,837,609	-	-	-	-	-	-
53	Data Processing Services	10,822,562	288,745	11,111,307	-	-	-	-	-	-
61	Community Services	1,558,309	-	1,558,309	-	-	-	-	-	-
71	Debt Services	1,294,300	81,000	1,375,300	-	-	-	46,520,000.00	-	46,520,000
81	Facilities Acquisition and Construction	1,500,000	3,423,953	4,923,953	-	-	-	-	-	-
91	Contracted Instructional Services	-	-	-	-	-	-	-	-	-
99	Intergovernmental Charges	2,132,882	-	2,132,882	-	-	-	-	-	-
	<b>Total - All Appropriations</b>	<b>345,648,500</b>	<b>8,349,250</b>	<b>353,997,750</b>	<b>18,064,278</b>	<b>311,775</b>	<b>18,376,053</b>	<b>46,520,000</b>	<b>-</b>	<b>46,520,000</b>
<b>OTHER FINANCING SOURCES/(USES)</b>										
	Other Financing Sources (Uses)	(25,000)	-	(25,000)	-	-	-	-	-	-
7000	<b>Total - Other Financing Sources (Uses)</b>	<b>(25,000)</b>	<b>-</b>	<b>(25,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Excess (Deficiency) of Revenues and Other Financing Sources over Appropriations</b>	<b>(13,920,049)</b>	<b>(8,349,250)</b>	<b>(22,269,299)</b>	<b>-</b>	<b>(311,775)</b>	<b>(311,775)</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Fund Balance Beginning July 1 (Estimated)</b>	<b>100,495,046</b>		<b>(8,349,250)</b>	<b>7,190,505</b>		<b>7,190,505</b>	<b>16,400,000</b>		<b>13,904,664</b>
3000	<b>Fund Balance Ending June 30 (Estimated)</b>	<b>\$ 86,574,997</b>	<b>\$ (8,349,250)</b>	<b>\$ (30,618,549)</b>	<b>\$ 7,190,505</b>	<b>\$ (311,775)</b>	<b>\$ 6,878,730</b>	<b>\$ 16,400,000</b>	<b>\$ -</b>	<b>\$ 13,904,664</b>
<b>APPROPRIATIONS by OBJECT</b>										
6100	Payroll Costs	\$ 256,983,618	\$ 117,052	\$ 257,100,670	\$ 8,541,566	\$ -	\$ 8,541,566	\$ -	\$ -	\$ -
6200	Purchased/Contracted Services	51,171,007	2,765,218	53,936,225	134,000	296,565	430,565	-	-	-
6300	Supplies and Materials	19,889,051	(707,208)	19,181,843	9,260,712	-	9,260,712	-	-	-
6400	Other Operating Expenses	12,644,124	240,990	12,885,114	53,000	-	53,000	-	-	-
6500	Debt Service	1,294,300	81,000	1,375,300	-	-	-	46,520,000	-	46,520,000
6600	Capital Outlay	3,666,400	5,852,198	9,518,598	75,000	15,210	90,210	-	-	-
	<b>Total - All Appropriations</b>	<b>\$ 345,648,500</b>	<b>\$ 8,349,250</b>	<b>\$ 353,997,750</b>	<b>\$ 18,064,278</b>	<b>\$ 311,775.00</b>	<b>\$ 18,376,053</b>	<b>\$ 46,520,000</b>	<b>\$ -</b>	<b>\$ 46,520,000</b>

Ector County ISD  
 Finance Department  
 Budget Amendment  
 Requests to be Appropriated  
 2023/2024

# 1  
 FISCAL YEAR 2023-2024



Description	Requestor	Amount
<b>GENERAL FUND</b>		
<b>The following will result in a decrease to fund balance.</b>		
<b>Rollover Funds:</b>		
HVAC control and emergency management system at various campuses		\$ 3,324,655
Buses/box truck		1,674,740
Flooring		1,170,122
Painting/paving/repairs		390,508
Portables		340,869
Elevator repair		181,857
Equipment replacement		179,590
Disaster recovery		178,745
Marquee signs		140,990
Hail claim fees		128,958
Air purifiers		83,262
Playground equipment at various campuses		59,089
Testing		21,500
<b>New Requests:</b>		
Software (Ascender, NWEA, Finalsite)		218,900
Bond administrative expenditures		190,000
Additional classroom items for Prek		34,465
Crossing guards		31,000
		<b>\$ 8,349,250</b>
<b>The following will result in no change to fund balance.</b>		
None		\$ -
		\$ -
<b>The following will result in an increase to fund balance.</b>		
None		\$ -
		\$ -
<b>Net effect to fund balance</b>		<b>\$ (8,349,250)</b>

**SCHOOL NUTRITION FUNDS**

**The following will result in a decrease to fund balance.**

**Rollover funds:**

Kitchen security upgrade	\$	214,965
Architect fees	\$	81,600
Warehouse sign	\$	15,210
	<b>\$</b>	<b>311,775</b>

**The following will result in no change to fund balance as there is a equal revenue and expenditure component.**

None	\$	-
	<b>\$</b>	<b>-</b>

**The following will result in an increase to fund balance.**

None	\$	-
	<b>\$</b>	<b>-</b>

**Net effect to fund balance** **\$ (311,775)**

**DEBT SERVICE FUND**

**The following will result in a decrease to fund balance.**

None	\$	-
	<b>\$</b>	<b>-</b>

**The following will result in no change to fund balance as there is a equal revenue and expenditure component.**

None	\$	-
	<b>\$</b>	<b>-</b>

**The following will result in an increase to fund balance.**

None	\$	-
	<b>\$</b>	<b>-</b>

**Net effect to fund balance** **\$ -**



## Ector County Independent School District

### Action Page

**TO:** Board of Trustees

**FROM:** Dr. Scott Muri, Superintendent of Schools

**SUBJECT: DISCUSS AND CONSIDER BOARD APPROVAL OF A DELEGATE AND ALTERNATE TO THE 2023 TEXAS ASSOCIATION OF SCHOOL BOARDS (TASB) DELEGATE ASSEMBLY**

**DATE:** August 15, 2023

---

A part of the Board's professional responsibility is participation in the annual Delegate Assembly of the Texas Association of School Boards. Attending Delegate Assembly gives the Board the opportunity to participate in the democratic process that governs TASB. Delegates will elect TASB officers and directors, vote on TASB's Advocacy Agenda, have the opportunity to interact with other board members in our region, and earn continuing education credit.

This year, the Delegate Assembly will take place on September 30, 2023 during the TASA/TASB Convention in Dallas, Texas.

TASB is requesting the Board to consider sending experienced Board members who are well-informed on a wide range of issues affecting public education today. The Board is asked to elect a delegate and an alternate.

\*\*\*\*\*

Administrative Recommendation:

The Board of Trustees to elect a delegate and alternate to the Delegate Assembly of the Texas Association of School Boards.



## **DISCUSSION OF AND REQUEST FOR APPROVAL OF INITIAL MEMORANDUM OF UNDERSTANDING FOR REGION 18 TEXAS STRATEGIC STAFFING, UNIVERSITY OF TEXAS OF THE PERMIAN BASIN AND ECISD TO PARTICIPATE IN STRATEGIC STAFFING WITH RESIDENTS 2023-2026**

This project will establish sustainably paid, year-long teacher residencies which means residents receive compensation from sustainable district budget sources. Through TCLAS Decision 5, the Region 18 Texas Strategic Staffing (TSS), will provide Ector County ISD and UTPB technical assistance to establish strategic staffing models with teacher residents in co-identified schools. Region 18 TSS will work closely with Ector County ISD and UTPB to set shared goals for district paid resident placements in mutually beneficial staffing model positions.

**MOU for Region 18 Texas Strategic Staffing, University of Texas Permian Basin (UTPB)  
and Ector County ISD participation in Strategic Staffing with Residents**

This memorandum of understanding (MOU) is made and entered into by and between Ector County ISD, UTPB, and Texas Strategic Staffing (“TSS”) at the Region 18 Education Service Center (ESC) as set forth in the [TCLAS Decision 5 Grant Assurances](#) for High-Quality, Sustainable Teacher Residencies.

This MOU outlines commitments by Ector County ISD and UTPB to create **paid**, yearlong teacher candidate residencies through the implementation of strategic staffing design that includes reallocation of existing budgets to meet the quality staffing needs of the district. The document provides a brief background on the Texas Strategic Staffing initiative and the terms of this agreement.

**Project Overview: Primary Outcomes and Results to be Achieved**

This project will establish sustainably paid, year-long teacher residencies which means residents receive compensation from sustainable district budget sources. Through TCLAS Decision 5, the Region 18 Texas Strategic Staffing (TSS), will provide Ector County ISD and UTPB technical assistance to establish strategic staffing models with teacher residents in co-identified schools. Region 18 TSS will work closely with Ector County ISD and UTPB to set shared goals for district paid resident placements in mutually beneficial staffing model positions. Over the course of the design year and implementation year, success will be measured through the number of paid residents placed in the district, the rate at which teacher residents are hired to teach in the district following their residency year, the rate at which residents are retained in the district over time, the increase in teachers that match the diversity of the student population, resident graduates’ effectiveness as teachers of record as measured by their impact on student achievement and principal evaluations, and the number of resident teachers that receive favorable ratings on Principal evaluations.

Through a shared governance structure, Region 18 TSS will support the Ector County ISD and UTPB to develop internal capacity to continue the strategic staffing models without the support of Region 18 TSS beyond the MOU period. This project is therefore a one-time investment to establish a long-term and sustainable structure for strategic staffing with residents.

**Scope of Work to be Provided by Region 18 TSS**

Region 18 TSS will provide technical assistance to the district and educator preparation program for through the TCLAS grant (through the 2023-2024 school year) to accomplish the following objectives:

1. Address students' learning acceleration needs and other instructional priorities through implementation of high quality teacher residencies
2. Enable equitable educational access for your students through high quality teacher residency programs as a key teacher pipeline strategy.
3. Enable equitable access to quality preparation to retain a diverse teacher pipeline in your district.
4. Prioritize long-term teacher effectiveness through rigorous pre-service practice in year long teacher residency programs.
5. Recruit, select, train, and continuously develop high quality mentor teachers to support residents placed in high need areas.
6. Support your district to sustainably fund teacher residencies through funding reallocation in service of an enduring talent pipeline.

### **Design Supports: Establishing a Shared Vision**

Through shared governance structures, Region 18 TSS leads districts, schools, and educator preparation programs through a series of design sessions to accomplish the following objectives:

- Identify a district and EPP design team that will meet bi-weekly (one-hour sessions) and three in-person over the course of eight months.
  - **Recommended** district design team members:
    - Superintendent (initially)
    - Human Resources Director
    - Chief Academic Officer
    - Curriculum & Instruction Director
    - Equity Chief
    - Chief Finance Officer
    - Assessment/Data Specialist
    - Campus-Level Leadership (as necessary for input and feedback)
  - **Recommended** EPP design team members:
    - Dean (initially)
    - Associate Dean
    - Teacher Preparation Department Chair or Associate Chair
    - Partnership Coordinator/Clinical Experience
- Co-develop a communication strategy to communicate a shared vision for the residency by designing a communication plan to share with school principals and district personnel,
- Co-develop school selection criteria and select schools that support the partners in meeting their annual goals and vision,
- Co-develop parameters grounded in the strategic staffing objectives for residency models and salaries that meet the agreed upon criteria,
- Co-develop a timeline for the recruitment, selection and placement process of residents and cooperating teachers including: resident and cooperating teacher job descriptions, initial screenings and criteria, resident and cooperating teacher applications, selection protocols, resident placement and hiring processes, and

- Co-develop resident schedules to maximize co-teaching, resident development, and any additional campus-based responsibilities (e.g. tutoring, substitute teaching, paraprofessional duties, etc.)

### **Implementation Supports: Training, Implementation & Sustainability**

#### *Training:*

- Region 18 TSS, in partnership with the EPP Clinical Supervisors, will provide two days of role-specific summer training sessions to cooperating teachers and residents to build coaching and co-teaching capacity of cooperating teachers and residents. Session topics will include, but are not limited to:
  - Responsibilities & Roles
  - High impact coaching techniques for *cooperating teachers*
  - Setting instructional goals & documenting feedback and growth
  - Co-teaching approaches & Scheduling
  - Culturally informed teaching practices
- Over the course of the school year (August 2023 onward), Region 18 TSS, in partnership with the UTPB field supervisors, and district-based development staff, will provide four data informed training sessions to teacher leader cooperating teachers.

#### *Implementation & Sustainability:*

- Region 18 TSS will conduct routine site visits to schools to monitor implementation, conduct interviews, and collect data about implementation. Schools and EPPs will receive data in December and in May on the strengths and potential strategies to improve the success of the teacher leader roles and models being implemented. Data will be discussed and used for improved decision-making during shared governance partnership meetings.
- During the design and implementation work Region 18 TSS will work with district design leads and EPP clinical supervisor to build their capacity to lead strategic staffing initiatives during shared governance meetings. Districts and EPPs will have access to the Region 18 TSS Strategic Staffing toolkit where design and training resources will be housed.

### **Ector County ISD and UTPB Commitments (Appendix A)**

1. By signing this MOU, UTPB and Ector County ISD commit to engaging in the above technical assistance from Region 18 TSS that adheres to six Strategic Staffing objectives:
  - a. Address students' learning acceleration needs and other instructional priorities through implementation of high quality teacher residencies.

- b. Enable equitable educational access for your students through high quality teacher residency programs as a key teacher pipeline strategy.
  - c. Enable equitable access to quality preparation to retain a diverse teacher pipeline in your district.
  - d. Prioritize long-term teacher effectiveness through rigorous pre-service practice in year long teacher residency programs.
  - e. Recruit, select, train, and continuously develop high quality mentor teachers to support residents placed in high need areas.
  - f. Support your district to sustainably fund teacher residencies through funding reallocation in service of an enduring talent pipeline.
2. Ector County ISD will select schools in partnership with UTPB to align with availability of teacher candidate resident placements and pursue resident placement goals that are jointly established between Ector County ISD and UTPB.
3. Ector County ISD and UTPB will each assign a point person to serve as the Strategic Staffing design leader. These individuals will have enough time and authority to oversee the work and will be accountable for helping to operationalize the objectives. The total estimated time required to participate in design sessions and progress check-in calls is approximately 45 hours/person for the duration of the design year (October-May, 9 months).
4. Ector County ISD will give schools flexibility to reallocate units and funds within existing budgets to pay for their strategic staffing models, including the flexibility to reallocate funds from vacancies, position trades, and Title I.
5. Ector County ISD and UTPB design team will review and approve the staffing model designed by each participating school and monitor each school's implementation and redesign to facilitate continuous improvement, based on the Strategic Staffing objectives.
6. Ector County ISD and UTPB will collaborate with Region 18 TSS to gather data needed to monitor the initiative's success. Data will be shared back to provide all stakeholders insights into both the implementation of strategic staffing and the residency as it relates to the goals of the educator preparation program, district, and school(s). For the school district this includes student, teacher, and school level data, including data for those participating in the strategic staffing intervention and data for those in comparison groups. For the EPP this includes candidate/graduate level data for those participating in the strategic staffing intervention and data for those in comparison groups.
7. Ector County ISD, UTPB, and Region 18 TSS operate in alignment of all [TCLAS Decision 5 Residency Program Grant Assurances](#).

This MOU shall be governed by the laws of the state of Texas.



## Commitment to Strategic Staffing

This MOU by Region 18 Texas Strategic Staffing, Ector County ISD, and UTPB is a commitment to create **paid**, yearlong teacher candidate residencies through the implementation of strategic staffing design that includes reallocation and reinvestment of existing budgets to meet the quality staffing needs of the district.

### Termination

Any party may terminate this MOU prior to the expiration date if any of the other parties refuse or fail to perform any of its obligations under this MOU. The terminating party shall give a 30-day written notice for termination of the MOU.

### Warranties

1. School District and EPP warrant that: (1) the services are necessary and authorized for activities that are properly within its statutory functions and programs; (2) it has the authority to agree to the services (3) it has all necessary power and has received all necessary approvals to execute and deliver this MOU; and (4) the representative signing this MOU on its behalf is authorized by its governing body to sign this MOU.
2. Region 18 warrants that (1) it has authority to perform the services; (2) it has all necessary power and has received all necessary approvals to execute and deliver this MOU; and (3) the representative signing this MOU on its behalf is authorized by its governing body to sign this MOU.
3. The parties warrant to one another that they will cooperate in good faith to accomplish the Services as set forth in this MOU.

### Confidentiality

1. The parties may provide technical information, documentation and expertise to each other that is either (1) marked as being confidential, or (2) if delivered in oral form is summarized in writing within 10 working days and identified as being confidential (“Confidential Information”). The receiving party shall for a period of five (5) years from the date of disclosure (i) hold the disclosing party’s Confidential Information in strict confidence, and (ii), except as previously authorized in writing by the disclosing party, not publish or disclose the disclosing party’s Confidential Information to anyone other than the receiving party’s employees on a need-to-know basis, and (iii) use the disclosing party’s Confidential Information solely for performance of this MOU.
2. The foregoing requirement shall not apply to any portion of a party’s Confidential Information which (a) becomes publicly known through no wrongful act or omission on the part of the receiving party; (b) is already known to the receiving party at the time of the disclosure without similar nondisclosure obligations; (c) is rightfully received by the receiving party from a third party without similar nondisclosure obligations; (d) is approved for release by written authorization of the disclosing party; (e) is clearly demonstrated by the receiving party to have been independently developed by the receiving party without access to the disclosing party’s Confidential Information; or (f) is required to be disclosed by order of a court or governmental body or by applicable law,



provided that the party intending to make such required disclosure shall promptly notify the other party of such intended disclosure in order to allow such party to seek a protective order or other remedy.

### **Data and Proprietary Rights**

1. ESC shall continue to own all of its “Content,” and neither School District nor EPP shall, directly or indirectly, make such Content available to any other person or entity without the prior express written authorization of ESC.
2. ESC “Content” means any data, information, software, codes, graphics or other media files or other content, including, but not limited to, source and/or course materials and manuals, assessments, assessment questions, performance rubrics, data management software, codes metrics and/or calculations.
3. Should the Services provided under this MOU require ESC to incorporate School District’s, or EPP’s, data into its proprietary data management system(s), the parties agree that the data belonging to School District shall continue to belong to School District; however, School District and EPP shall have no claim of ownership in any manner whatsoever to ESC’s Content, or any other intellectual property that serves as the basis of the ESC data management system(s).
4. This section shall survive the termination of this MOU.

### **Immunity**

No party waives or relinquishes any immunity or defense on behalf of themselves, their trustees, commissioners, officers, employees, and agents as a result of execution of this MOU and performance of the functions and obligations described herein.

### **Legal Requirements**

The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules and regulations in connection with the programs contemplated under this MOU. In the event that any of the participants hereto are required by law or regulation to perform any act inconsistent with this MOU, or to cease performing any act required by this MOU, the MOU shall be deemed to have been modified to conform with the requirements of such law or regulation.

### **Additional Terms and Conditions**

1. **Assignments.** Neither Party may assign this MOU without the prior written consent of the other.
2. **Amendments.** This MOU may not be amended, modified or changed, nor shall any waiver of any provision hereof be effective, except by an instrument in writing and signed by each of the Parties. Any proposed change(s) to this MOU will require a discussion between the Parties regarding the benefits and ramifications of such change(s).
3. **Independent Contractor Status.** Each party and its people are independent contractors in relation to the other party with respect to all matters arising under this MOU. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the parties.





**Appendix A:**

**Commitments by Stakeholder**

<b>Educator Preparation Program</b>	<b>Local School District</b>
Provide residents for year long placement in partner schools to meet co-developed residency placement goals	Residents receive compensation from sustainable district sources that meet co-developed residency placement goals while giving schools flexibility to reallocate units and funds within existing budgets to pay for their strategic staffing models, including the flexibility to reallocate funds from vacancies, position trades, and Title I.
Set shared goals for district paid resident placements in mutually beneficial staffing model positions.	Develop shared goals for district paid resident placements in mutually beneficial staffing model positions.
Develop internal capacity to sustain strategic staffing post 2 years of Region 18TSS support	Develop internal capacity to sustain strategic staffing post 2 years of Region 18 TSS support
Assign a point person to serve as the Strategic Staffing design leader. Estimated time commitment is 45 hours during the design year.	Assign a point person to serve as the Strategic Staffing design leader. Estimated time commitment is 45 hours during the design year.
School district and EPP design team will review and approve the staffing model designed by each participating school and monitor each school’s implementation and redesign to facilitate continuous improvement, based on the Strategic Staffing objectives.	School district and EPP design team will review and approve the staffing model designed by each participating school and monitor each school’s implementation and redesign to facilitate continuous improvement, based on the Strategic Staffing objectives.
Actively participate in shared governance structures	Actively participate in shared governance structures



<p>Identify a district and EPP design team that will meet bi-weekly (one-hour sessions) and four in-person (3 hour sessions) over the course of eight months.</p> <ul style="list-style-type: none"> <li>● Recommended EPP design team members:             <ul style="list-style-type: none"> <li>○ Dean (initially)</li> <li>○ Associate Dean</li> <li>○ Teacher Preparation Department Chair or Associate Chair</li> <li>○ Partnership Coordinator/Clinical Experience</li> </ul> </li> </ul>	<p>Identify a district and EPP design team that will meet bi-weekly (one-hour sessions) and four in-person (3 hour sessions) over the course of eight months.</p> <ul style="list-style-type: none"> <li>● Recommended district design team members:             <ul style="list-style-type: none"> <li>○ Superintendent (initially)</li> <li>○ Human Resources Director</li> <li>○ Curriculum &amp; Instruction Director</li> <li>○ Equity Chief (Red Clay)</li> <li>○ Finance Director</li> <li>○ Assessment/Data Specialist</li> </ul> </li> </ul>
<p>Adhere to six Strategic Staffing objectives:</p> <ol style="list-style-type: none"> <li>1. Address students’ learning acceleration needs and other instructional priorities through implementation of high quality teacher residencies</li> <li>2. Enable equitable educational access for your students through high quality teacher residency programs as a key teacher pipeline strategy.</li> <li>3. Enable equitable access to quality preparation to retain a diverse teacher pipeline in your district.</li> <li>4. Prioritize long-term teacher effectiveness through rigorous pre-service practice in year long teacher residency programs.</li> <li>5. Recruit, select, train, and continuously develop high quality mentor teachers to support residents placed in high need areas.</li> <li>6. Support your district to sustainably fund teacher residencies through funding reallocation in service of an enduring talent pipeline.</li> </ol>	<p>Adhere to six Strategic Staffing objectives:</p> <ol style="list-style-type: none"> <li>1. Address students’ learning acceleration needs and other instructional priorities through implementation of high quality teacher residencies</li> <li>2. Enable equitable educational access for your students through high quality teacher residency programs as a key teacher pipeline strategy.</li> <li>3. Enable equitable access to quality preparation to retain a diverse teacher pipeline in your district.</li> <li>4. Prioritize long-term teacher effectiveness through rigorous pre-service practice in year long teacher residency programs.</li> <li>5. Recruit, select, train, and continuously develop high quality mentor teachers to support residents placed in high need areas.</li> <li>6. Support your district to sustainably fund teacher residencies through funding reallocation in service of an enduring talent pipeline.</li> </ol>

<p>Ector County ISD and UTPB will collaborate with Region 18 TSS to gather data needed to monitor the initiative’s success . For the EPP this includes candidate/graduate level data for those participating in the strategic staffing intervention and data for those in comparison groups.</p>	<p>Ector County ISD and UTPB will collaborate with Region 18 TSS to gather data needed to monitor the initiative’s success. For the school district this includes student, teacher, and school level data, including data for those participating in the strategic staffing intervention and data for those in comparison groups.</p>
<p>Ector County ISD, UTPB, and Region 18 TSS operate in alignment of all <a href="#">TCLAS Decision 5 Residency Program Grant Assurances</a>.</p>	<p>Ector County ISD, UTPB, and Region 18 TSS operate in alignment of all <a href="#">TCLAS Decision 5 Residency Program Grant Assurances</a>.</p>



## Ector County Independent School District

### Action Page

**TO:** Board of Trustees

**FROM:** Alicia Syverson, Associate Superintendent of Student & School Support

**SUBJECT:** **DISCUSSION OF AND REQUEST FOR APPROVAL OF APPLICATION TO RENEW OPTIONAL FLEXIBLE SCHOOL DAY PROGRAM (OFSDP)**

**DATE:** August 15, 2023

---

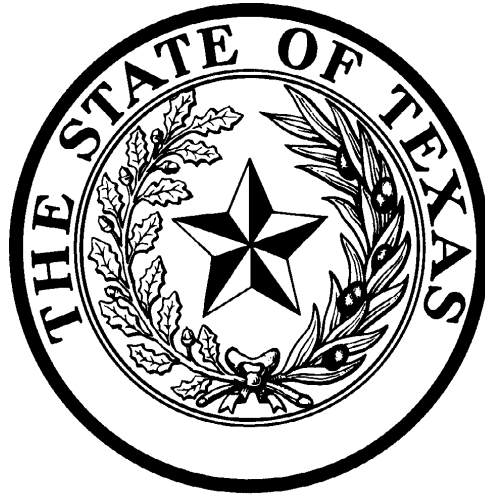
This is an annual renewal of the Optional Flexible School Day Program application (OFSDP). The goal of the Optional Flexible School Day Program is to allow students an opportunity to have flexible hours in order to be successful and receive a high school diploma by offering courses needed for graduation while the district receives funding for students in attendance. The program has two main objectives. The first objective is to allow a student who has dropped out of school or is in danger of dropping out of school an option other than the regular classroom setting or school day. The second objective is to enable a student the opportunity to recover credits lost due to lack of attendance. The program will go into effect 30 days after the application is submitted.

\*\*\*\*\*

Administrative Recommendation:

Request for approval of application to renew Optional Flexible School Day Program (OFSDP)

# Texas Education Agency



## APPLICATION

Updated April 2022

## Optional Flexible School Day Program (OFSDP)

2023-2024 School Year

**ELIGIBLE APPLICANTS:** The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted annually to the TEA for approval.

## Definition of Program Provisions

### Eligible Students

A student in any grade level is eligible to participate in an OFSDP authorized under the [TEC, §29.0822](#), if the student is:

- at risk of dropping out of school, as defined by the [TEC, §29.081](#),
- attending a campus implementing an approved innovative campus plan,
- attending a TEA-designated ECHS as defined by the [TEC, §29.908](#), P-TECH, or ICIA,
- attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#), or
- not meeting attendance requirements under the [TEC, §25.092](#), resulting in denied credit for one or more classes in which the student has been enrolled.

### AND

There must be an agreement in writing to the student's participation:

- by the student, if the student is over 18 years of age; or
- by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

### Assessment

The student must take the required state assessments specified under the [TEC, §39.023](#), during the regularly scheduled assessment calendar.

### Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the [TEC, §29.0822](#), may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

### Attendance Credit

A student attending an OFSDP under the TEC, §29.0822, may be counted in average daily attendance (ADA) for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students enrolled in the traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.**

### Board Approval

The board of trustees of a school district must include the OFSDP as an item on a regular agenda for a board meeting. Board of trustees of a school district must discuss the progress of the program before approving the program and applying to operate an OFSDP (see Appendix Two).

## **Continuation or Revocation of Program Authorization**

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

## **Reporting Requirements**

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

## Provisions of Agreement

### Article I – Parties to Agreement

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the “TEA,” and

Ector County Independent School District

\_\_\_\_\_  
(Legal Name of School District or Open-Enrollment Charter School)

located at

802 N. Sam Houston Street, Odessa, Texas 79761

\_\_\_\_\_  
(Physical Address)

hereinafter referred to as “district.”

### Article II – Period of Agreement

The period of the agreement, as detailed by participating campus in **Appendix 5**, is for a maximum of one (1) school year plus an additional thirty (30) school days if the district is applying for credit recovery. **Note that the agreement term is subject to annual renewal.**

### Article III – Purpose of Agreement

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

### Article IV – Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

### Article V – General and Special Provisions to the Agreement

Attached hereto and made a part hereof by reference is each of the provisions indicated below with an “X” beside it:

- Appendix One, Assurances
- Appendix Two, Board Approval
- Appendix Three, Attendance and Compliance Procedures of Proposed Program (Attach PDF File)
- Appendix Four, Contact Sheet
- Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement (Attach Excel File)

## Article VI – Application Process

- For questions or assistance regarding this application, email [opfex@tea.texas.gov](mailto:opfex@tea.texas.gov) or call 512-463-9294.
- Applications should be submitted 30 days prior to the start of the program. Start date(s) on Appendix 5 should be at least thirty (30) days after the application is submitted.
- Applications submitted by July 15th should be approved by August 15th.
- Email the complete application and attachments to: [opfex@tea.texas.gov](mailto:opfex@tea.texas.gov).
- Email subject line should indicate: OFSDP Application - District Name, County District Number

## Article VII – Agreement

AGREED and accepted on behalf of the school district or open-enrollment charter school to be effective on the earliest date written above by a person authorized to bind the district.

Typed Name	<u>Dr. Scott Muri</u>	_____
Typed Title	<u>ECISD Superintendent of Schools</u>	Authorized Signature

## Appendix One Assurances

The definition of terms of the application applies to this Appendix One, Assurances. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit no additional pages for Appendix One. All information requested must be included with this form.**

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
  - the student is at risk of dropping out of school, as defined by the [TEC, §29.081](#); or
  - the student is attending a campus implementing an approved innovative campus plan; or
  - the student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#); or
  - the student is attending a campus with an approved early college high school program designation as defined by the [TEC, §29.908](#); or
  - the student, as a result of attendance requirements under the [TEC, §25.092](#), will be denied credit for one or more classes in which the student has been enrolled.

and

2. there is an agreement in writing to the student’s participation
  - by the student, if the student is over 18 years of age; or
  - by the student and the student’s parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. to ensure all instructional materials and facilities are comparable or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide faculty and administrators with baccalaureate or advanced degrees, highly qualified staff, and certified teachers as required by 19 Texas Administrative Code §129.1027 for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;
7. to track the number of minutes the student receives instruction each day and to comply with applicable sections of the [Student Attendance Accounting Handbook](#).

- 8. to comply with all reporting requirements established by the TEA;
- 9. not to discriminate based on disability, race, color, national origin, religion, or sex; and
- 10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

**AGREED** and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Chris Stanley, School Board President, (432) 853-5809  
 \_\_\_\_\_  
 Name, Title, and Telephone Number of School Board President

\_\_\_\_\_  
 Signature of SchoolBoard President Date

Dr. Scott Muri, Superintendent of Schools, (432) 456-9879  
 \_\_\_\_\_  
 Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

\_\_\_\_\_  
 Signature of Person Authorized to Bind the District or Charter School Date

**Appendix Two**  
**Board Approval**

The definition of terms of the application applies to this Appendix Two, Board Approval. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit no additional pages for Appendix Two. All information requested must be included with this form.**

1. The board of trustees of the school district or the governing board of the open-enrollment charter school **agrees to include the OFSDP as an item on the agenda** concerning the proposed application.
  
2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

The proposed OFSDP application was on the agenda and discussed at the board meeting conducted on:

Month: August

Day: 15th

Year: 2023

Time: 6:00 p.m.

Location: 802 N. Sam Houston, Odessa, Texas 79761

**Agreed and accepted on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.**

Chris Stanley, School Board President, (432) 853-5809

\_\_\_\_\_  
Name, Title, and Telephone Number of School Board President

\_\_\_\_\_  
Signature of School Board President

\_\_\_\_\_  
Date

Dr. Scott Muri, Superintendent of Schools, (432) 456-9879

\_\_\_\_\_  
Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

\_\_\_\_\_  
Signature of Person Authorized to Bind the District or Charter School

\_\_\_\_\_  
Date

## Appendix Three Attendance and Compliance Procedures of Proposed Program

The definition of terms of the application applies to this Appendix Three, Attendance and Compliance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit a separate PDF document to concisely provide the information below, labeled with the corresponding number, for Appendix Three. All information requested must be included with this form and should be reviewed by the District PEIMS Coordinator prior to submission.**

1. Describe the program goals and objectives.
2. Indicate the proposed schedule offered to students participating in the OFSDP, including days of the week and times.
3. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.
4. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtaining student and parental consent for OFSDP participation.
5. Indicate the estimated number of OFSDP students that will be served per teacher.
6. **If** the OFSDP program will offer special education, career and technology education, pregnancy related services or bilingual education, indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the [Student Attendance Accounting Handbook](#).
7. OFSDP requires a teacher of record to record the actual number of students’ instructional minutes on any given day. Explain the following:
  - a. How the classroom teacher will verify the number of instructional minutes a student receives each day.
  - b. How the district will make sure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.
  - c. How the district will ensure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present) x 240.
  - d. How the district will ensure that students are not coded in a traditional program on the same day that the student is accumulating OFSDP instructional minutes.
  - e. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).
  - f. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-week attendance reporting period.

**NOTE: absences and days present do not exist in the OFSDP**

8. If eligible OFSDP students participate in a credit recovery program offered in the summer, funding is limited to the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to ensure additional minutes are not reported for funding.
9. **If** students are attending a community-based dropout recovery education program offered online as defined by TEC, §29.081 (e-2), must include the following:
  - a. Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.
  - b. Describe the individual learning plan or process used to monitor each student's progress.
  - c. Indicate how students will be served by an academic coach and local advocate.
  - d. Indicate the date of the month that monthly student progress reports will be provided to the student's school district.
  - e. Describe the educational software utilized and explain how the software will track and certify the number of instructional minutes each student receives each day.

## Appendix Four Contact(s) Sheet

The definition of terms of the application applies to this Appendix Four, Contact(s) Sheet. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Four. All information requested must be included with this form.

### District Contact(s) for the Application

District/Charter School Superintendent:	Dr. Scott Muri
Mailing Address:	P.O. Box 3912
City, State, Zip Code:	Odessa, Texas 79760
Telephone Number:	(432) 456-9879
Email Address:	scott.muri@ectorcountyisd.org

District PEIMS Coordinator:	Heather Potts
Email Address:	heather.potts@ectorcountyisd.org

OFSDP Contact Name:	Chelsea Reyes
Email Address:	chelsea.reyes@ectorcountyisd.org

OFSDP Contact Name:	Scott Randolph
Email Address:	scott.randolph@ectorcountyisd.org

***NOTE: Most of the contact for the approved OFSDP is done via email. A valid email address(es) must be submitted on this form. Provide the full name(s) of the person(s) who is (are) the email contact(s) to ensure that the TEA has accurate information.***

## Appendix Five Participating Campuses, Student Eligibility, and Period of Agreement

The definition of terms of the application applies to this Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit no additional pages for Appendix Five. All information requested must be included with this template and submitted in a separate Excel file.**

Download and complete Appendix 5, which can be found on the [OFSDP webpage](#) under the *Applications and Templates* section.

Once completed, email the following to [OPFLEX@tea.texas.gov](mailto:OPFLEX@tea.texas.gov):

1. The application (in PDF file format)
2. Appendix Three (in PDF file format)
3. Appendix Five (in MS Excel file format)

**\*All file names should include the district/charter school’s name**



---

## Appendix 3 - ECISD Optional Flexible School Day Program (OFSDP)

### 1. Campus Based 2. Ector Acceleration Academies (EAA) 3. Community Outreach Center (COC)

#### Guidelines and Procedures

##### Introduction

The Optional Flexible School Day Program (OFSDP) is a program that ECISD is offering to provide flexible hours of attendance for students who have dropped out of school or are at risk of dropping out. The mission of the program is to increase graduation rates and decrease dropouts by giving students additional flexibility and a smaller learning environment. OFSDP provides an alternative method of attendance accounting. A student must receive a minimum of 45 minutes and maximum of 600 minutes of instruction on any given day to accrue eligible OFSDP minutes for the day. Funding is strictly based on the number of minutes of instruction. Detailed information about OFSDP funding can be found online in the Texas Education Agency ([tea.texas.gov](http://tea.texas.gov)) Student Attendance Accounting Handbook. There are three unique locations a student could attend OFSDP. The three different options are 1. Campus Based 2. Ector Acceleration Academies (EAA) and 3. ECISD Community Outreach Center (COC).

##### Mission

To assist students in achieving their educational and personal goals, leading to a high school diploma and a fulfilling future within our community and beyond. To increase graduation rates and decrease dropout rates for at risk students.

##### Goals

To increase graduation rates and decrease dropout rates for at risk students by recovering students who have dropped out or are about to drop out.

##### Eligibility

A student is eligible to participate in an optional flexible school day program (OFSDP) authorized under the Texas Education Code (TEC) §29.0822, if:

1. the student meets one of the following conditions:

- the student is at risk of dropping out of school, as defined by the TEC, §29.081; or
- the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled;
- the student is attending a school with an approved early college high school program designation; or
- the student is attending an academically unacceptable campus implementing a campus turnaround plan approved by the commissioner under TEC 39A Subchapter C; or
- the student is attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) or (e-2).

and

2. the student, if less than 18 years of age and not emancipated by marriage or court order, and the student's parent, or person standing in parental relation to the student, agree in writing to the student's participation.

## Ector County Independent School District

(432) 456.0000

P.O. Box 3912

Odessa, TX 79760

[www.ectorcountysd.org](http://www.ectorcountysd.org)



---

### Assessments

The student must take the required state assessments specified under the TEC, §39.023, during the regularly scheduled assessment calendar.

### Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the TEC, §29.0822, may participate in a competition or other activity sanctioned or conducted under the University Interscholastic League (UIL) if the student meets all UIL eligibility criteria.

### Attendance Credit

A student attending an OFSDP under the TEC, §29.0822, may be counted in attendance for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students are enrolled in the traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.**

### The district agrees

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. All instructional materials and facilities must be comparable to or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide faculty and administrators with baccalaureate or advanced degrees, highly qualified staff, and certified teachers as required by 19 Texas Administrative Code §129.1027 for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;
7. to track the number of minutes the student receives instruction each day and to comply with applicable sections of the Student Attendance Accounting Handbook.
8. to comply with all reporting requirements established by the TEA;
9. not to discriminate based on disability, race, color, national origin, religion, or sex; and
10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

### Campus based

If staff recommends the student attend campus based OFSDP they will consult and gain approval from the campus principal.

### Referrals to Ector Acceleration Academies (EAA)





## Enrollment Process FAQs

Questions	Action	Person Responsible
<b>INTERNAL REFERRALS</b>		
<p><b>What should I do if I have a student at risk of withdrawing from my high school?</b></p>	<ul style="list-style-type: none"> <li>When an ECISD student is determined to be at risk for abandoning education, the counselor, administrator or teacher will refer the student to the campus principal (or designee) for School Based Team review by scanning QR code or accessing the link on the <a href="#">District Referral form</a>.</li> <li>Considerations: For students participating in Special Ed a change of placement ARD needs to be called to determine if EAA is the appropriate instructional setting for the student. IEP/504 Accommodations must be attached to the District Referral Spreadsheet.</li> </ul>	<p>Counselor, Administrator or Teacher</p>
<p><b>What happens after the District Referral Form is completed?</b></p>	<ul style="list-style-type: none"> <li>The Campus Principal reviews the shared <a href="#">Referral Form Spreadsheet</a> and leads the School Based Support team meeting to determine if EAA would be the preferred instructional option. The Campus principal (or designee)</li> <li>If so, Principal will <b>complete Columns J-K.</b></li> <li>Note: The student will not withdraw from their home school.</li> </ul>	<p>School-based Principal or Designee</p> <p>School-Based Support Team</p>
<p><b>What happens after a student is referred to EAA?</b></p>	<ul style="list-style-type: none"> <li>The EAA Director conducts a local review and adds approval or denial to the shared <a href="#">Referral Form Spreadsheet in Column M.</a></li> <li>Once approved, the EAA team will schedule the student's orientation date and mark that date/time <b>Column N.</b></li> <li>If not approved by district, Principal will notify student and inform student of next steps.</li> </ul>	<p>EAA Director EAA Registrar</p>

## Ector County Independent School District

(432) 456.0000

P.O. Box 3912

Odessa, TX 79760

[www.ectorcountysisd.org](http://www.ectorcountysisd.org)



<p><b>How does the campus know the student is enrolled at EAA?</b></p>	<ul style="list-style-type: none"> <li>The student should remain at their home school until they ATTEND orientation at EAA. This will be indicated in <b>Column O</b>.</li> <li>The EAA Registrar will mark students in the SIS as <b>Track 3</b> and then request records or pull from the District SIS (Demographic and Transcript).</li> </ul>	
<p><b>EXTERNAL REFERRALS</b></p>		
<p><b>How does a withdrawn student apply for enrollment with EAA?</b></p>	<ul style="list-style-type: none"> <li>Student/Guardian logs in and completes <a href="#">this online application</a>.</li> <li>It can also be found on our website at <a href="http://Ectordiploma.com">Ectordiploma.com</a>.</li> </ul>	<p>Student</p>
<p><b>What happens if the student has never been enrolled in ECISD?</b></p>	<ul style="list-style-type: none"> <li>The student is referred to the home campus for District Registration.</li> <li>After the student registers with ECISD, then the internal referral process would apply.</li> </ul>	<p>EAA Registrar EAA Director</p>
<p><b>FAQs</b></p>		
<p><b>How do home schools know if kids are meeting grad requirements- FAFSA, police video, etc.</b></p>	<ul style="list-style-type: none"> <li>It will be recorded in the ECISD SIS</li> </ul>	<p>EAA Director</p>
<p><b>How does the district approve graduation requirements?</b></p>	<ul style="list-style-type: none"> <li>EAA Director will send relevant transcripts and supplemental graduation completion documents/information to ECISD</li> </ul>	<p>EAA Director</p>

*Note: District Liaison will collaborate with ECISD EDLs to ensure principals have a school based team that will follow an internal process to include a review of currently enrolled students at-risk of abandoning education. This team will also implement appropriate campus based drop-out prevention strategies prior to approving a referral to EAA.*

### Referrals to Community Outreach Center (COC)

Students must be prescreened by Community Outreach Center (COC) staff before a student starts attending the COC OFSDP program. For COC OFSDP referrals, campus principals or counselors should contact the Grad Lab Supervisor or the COC Director at 456-8569 to discuss the student's eligibility to attend COC. After this initial consultation the COC staff will meet with the student and their parent to discuss the program and the program's requirements. The COC Grad Lab program is a voluntary program and students cannot be required to attend the COC instead of the home campus. It is recommended that students who are referred to the COC Grad Lab Program should be at least juniors or seniors and have passed 3 or more EOC's. The students must be identified as McKinney Vento Homeless or current or former Emergent Bilingual (EB) and must meet the other eligibility requirements in this document.

Once the student has been approved to attend COC by the COC staff the COC will email the campus principal for their approval for the student to attend COC. Upon approval the COC staff will email the campus counselor and request a

## Ector County Independent School District

(432) 456.0000

P.O. Box 3912

Odessa, TX 79760

[www.ectorcountysd.org](http://www.ectorcountysd.org)



---

review of the student's transcript. The counselor should email the Edgenuity Courses and EOC testing needed for the student to meet graduation requirements. The COC staff will email the campus registrar asking the registrar to move the student to zero track during a cycle and then request to move the student to eligibility code 7 at the next grading cycle. Students cannot be moved to eligibility code 7 except at a grading cycle. Students at the COC will be placed in track 02 and students at Ector Acceleration Academies will be in track 03.

### **Students Receiving Special Education Services**

Before a student who receives special education, services can be approved to attend the campus based OFSDP or the COC Grad Labs, or EAA the campus must hold an ARD meeting to determine if the OFSDP program can meet the educational needs of the student. COC or EAA staff will be invited to attend the ARD meeting to ensure the special needs can be met at the change of placement. Educational decisions through the IEP will be made on a case-by-case basis. The ARD committee will be advised that students at the COC complete their coursework in Edgenuity.

### **Counselor & Registrar – Enrollment Procedures for Campus based and COC only.**

Counselors will meet with OFSDP eligible students and their parent/guardian and will have an OFSDP Enrollment Contract signed by the student, parent/guardian, counselor, and campus administrator. Counselors will keep all the signed contracts until the first day of the next grading/attendance cycle. On the first day of the cycle, the counselor will then add/modify the students' schedules accordingly and indicate the total minutes of courses scheduled on the Contracts. Counselor also will indicate the entry date (the 1st day of the grading/attendance cycle) on the contracts. The counselor will then make one copy of the contracts to keep for their records and the original contracts will go to the registrar. For best document handling purposes, make sure to stamp or write "COPY" on the copy. Once the registrar receives the original Enrollment Contracts, they will withdraw the student with withdraw reason 33. The students will then be re-entered in track 1 or 2(COC) with eligibility code 7 for OFSDP. At this time, the registrar will email the designated attendance clerk about the withdrawal/re-entry so that the attendance clerk can account for the students on their Entry/Withdrawal notebook. Once the registrar completes the withdrawal/re-entry, the registrar will sign the Contracts and return them to the counselor. The counselor will then verify the student is enrolled in track 1 or 2(COC) with eligibility code 7 in FOCUS. The original Contracts will then be given to the designated attendance clerk to be stored in the attendance audit box(es).



## OFSDP – FOCUS Registration

### Change of Status

From the FOCUS Registration application, go to Maintenance > Student Enrollment. Then, in the STUDENT field, enter the student ID to retrieve the student and go to the W/R ENROLL tab.

The screenshot shows the ASCENDER Registration application interface. The navigation menu on the left includes Maintenance, District Profile, Campus Profile, Student Enrollment (selected), Prior Year Leaver Tracking, Parent Portal, Online Registration, and State Performance Plan 14. The main content area displays student information for ANGELINA NICOLE SMITH (STUDENT: 320569) at ODESSA HIGH SCHOOL. The 'W/R ENROLL' tab is selected, and a table of enrollment records is visible. A red '5' is placed over the 'W/R ENROLL' tab and the first row of the table.

Delete	Details	Campus	Entry Date	Exit Date	Reason	Status	Exclusion	Grade	Elig Cd	Track	Attrib Cd	Camp Res	CTE Elig	Coments	Res Fac
		002	08-12-2021	--		1		12	1	01	00	--	<input checked="" type="checkbox"/>		<input type="checkbox"/>

Below the table, enter the 1<sup>st</sup> day of the current cycle coming up in the Exit Date: field, then click on the [+33] button. (Note: if there is more than one re-entry rows for the student, the oldest entry date, the top row, is selected. Be sure to select the most recent re-entry at the bottom of the list.)



Save
Student Information
School Year: 2021-2022
Campus 002: ODESSA HIGH SCHOOL
Change

STUDENT: 
 TEXAS UNIQUE STU ID:

Retrieve
Directory
Hist Directory

Comments
Bus Info
[Prev](#) [Next](#)

DEMO1	DEMO2	DEMO3	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRAMS	PK ENROLL	FORMS																																
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>Delete</th> <th>Details</th> <th>Campus</th> <th>Entry Date</th> <th>Exit Date</th> <th>Reason</th> <th>Status</th> <th>Exclusion</th> <th>Grade</th> <th>Elig Cd</th> <th>Track</th> <th>Attrib Cd</th> <th>Camp Res</th> <th>CTE Elig</th> <th>Comnts</th> <th>Res Fac</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>002</td> <td>08-12-2021</td> <td>--</td> <td></td> <td>1</td> <td></td> <td>12</td> <td>1</td> <td>01</td> <td>00</td> <td>--</td> <td><input checked="" type="checkbox"/></td> <td></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>														Delete	Details	Campus	Entry Date	Exit Date	Reason	Status	Exclusion	Grade	Elig Cd	Track	Attrib Cd	Camp Res	CTE Elig	Comnts	Res Fac			002	08-12-2021	--		1		12	1	01	00	--	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Delete	Details	Campus	Entry Date	Exit Date	Reason	Status	Exclusion	Grade	Elig Cd	Track	Attrib Cd	Camp Res	CTE Elig	Comnts	Res Fac																														
		002	08-12-2021	--		1		12	1	01	00	--	<input checked="" type="checkbox"/>		<input type="checkbox"/>																														

Campus:	<input type="text" value="002"/>	Status Cd:	<input type="text" value="1"/>	Track:	<input type="text" value="01"/>	Residential Facility:	<input type="checkbox"/>
Entry Date:	<input type="text" value="08-12-2021"/>	Exclusion Code:	<input type="text" value=""/>	Attribution Cd:	<input type="text" value="00"/>		
Exit Date:	<input type="text" value="11-04-2021"/>	Grade Level:	<input type="text" value="12"/>	Camp Resid:	<input type="text" value="--"/>		
Reason:	<input type="text" value="+33"/>	Eligibility Code:	<input type="text" value="1"/>	CTE Elig:	<input checked="" type="checkbox"/>		

Version: 6 Build: 022017  
 Host: XXX-XXX-XXX-101 Browser: FF 93.0

STRO120 County/District: 068901

\*\*\* ESC18 Test System \*\*\*

Session Timer: 234 min and 13 sec | © 2020 Texas Computer Cooperative | Help



The student will now have an additional row in the table and the newly created row will be selected. Change the Eligibility Code: filed to 7 and change the Track: field to 01 for campus based, 02 for COC and 03 for EAA. Then, click the [Save] button.

The screenshot shows the ASCENDER Registration interface for a student named SMITH, ANGELINA NICOLE. The interface includes a table with columns for Campus, Entry Date, Exit Date, Reason, Status, Exclusion, Grade, Elig Cd, Track, and others. A new row is highlighted in green with a callout box saying "New row created". Below the table, form fields for Campus, Status Cd, Track, Entry Date, Exclusion Code, Attribution Cd, Grade Level, Camp Resid, Reason, Eligibility Code, and CTE Elig are visible. Red arrows point to the "Track" dropdown (set to 01) and the "Eligibility Code" dropdown (set to 7).

Make sure the “Save Successful” message appears at the bottom. If there are any errors preventing the change of status from being saved, the message at the bottom will specify what the error is that needs correction. (Note: After clicking the [Save] button, the 1<sup>st</sup> row in the table is selected and the data for that row is what is now showing below the table. Suggestion: You may click on the newly created row to double-check your data entry.)



**ASCENDER**  
ELEVATING TECHNOLOGY SOLUTIONS

Maintenance > Student Enrollment

Registration

adrian.garcia

Save Student Information School Year: 2021-2022 Campus 002: ODESSA HIGH SCHOOL Change

STUDENT: 320589 - SMITH, ANGELINA NICOLE TEXAS UNIQUE STU ID: 4341652281

Retrieve Directory Hist Directory

Comments Bus Info

DEMO1 DEMO2 DEMO3 AT RISK CONTACT W/ROLL S/PEC ED G/T BIL/ESL TITLE I PRS LOCAL PROGRAMS PK ENROLL FORMS

Delete	Details	Campus	Entry Date	Exit Date	Reason	Status	Exclusion	Grade	Elig Cd	Track	Attrib Cd	Camp Res	CTE Elig	Comnts	Res Fac
		002	08-12-2021	11-04-2021	33	1		12	1	01	00	--	<input checked="" type="checkbox"/>	Rta	<input type="checkbox"/>
		002	11-04-2021	--		1		12	7	01	00	--	<input checked="" type="checkbox"/>	Rta	<input type="checkbox"/>

Residential Facility:

Save Successful  
 \*\*\* ESC18 Test System \*\*\*

Version: 6 Build: 0220.17  
 Host: XXXX.XXXX.XXXX.101 Browser: FF 83.0

STR0120 County/District: 068901 Session Timer: 239 min and 13 sec © 2020 Texas Computer Cooperative | Help

### Teachers and Attendance Clerk – Attendance Procedures

There is no ADA period for posting attendance for OFSDP ADA funding purposes and therefore there is no need for teachers to post attendance in txGradebook (absences, tardies, etc.). OFSDP ADA funding is strictly based on the number of minutes of instruction and therefore requires a teacher of record to record the actual number of students' instructional minutes on the Optional Flexible School Day Program (FLEX) Daily Log Sheet. The teacher must verify and sign the Daily Log Sheet each day. The teacher will then turn in the Daily Log Sheet to the designated attendance clerk no later than the next school day. The attendance clerk will code daily OFSDP attendance from the teachers' Daily Log Sheets in FOCUS OFSDP Posting by Teacher. See OFSDP Daily Attendance Data Entry Instructions (below) for detailed instructions. When OFSDP data entry from the Daily Log Sheet has been completed, the attendance clerk will sign and date the bottom of the log sheet. All Daily Log Sheets must be kept in the attendance audit box(es) and all student data will be maintained in compliance with sections 2.2.3 and 11.6 of the Student Attendance Accounting Handbook. The District's six-week reports are both reviewed and certified accordingly. Attendance Balancing - Once the attendance clerk is notified by the registrar by email that an OFSDP student has been enrolled, the attendance clerk records the withdrawal/re-entry on their Entry/Withdrawal Notebook for attendance balancing purposes. Students will not be simultaneously enrolled in OFSDP and traditional programs.



---

### **OFSDP Daily Attendance Data Entry Instructions**

- The designated attendance clerk will receive the FLEX Daily Log Sheets from the teacher every day for the previous school day. Before entering the information, the attendance clerk needs to confirm that the log sheet was filled out correctly and that the teacher's signature is present.
- The information from the FLEX Daily Log Sheets will be entered in FOCUS per the instructions below.
- The attendance needs to be entered by the total number of minutes per week.
- Data entry staff should set up an Excel Sheet that will allow them to add the minutes on a weekly basis for data entry one time per week. Email [Scott.Randolph@ectorcountysd.org](mailto:Scott.Randolph@ectorcountysd.org) to request a copy of the excel sheet.

### **FLEX ATTENDANCE WEEKLY REGISTER**

Go to FOCUS → ATTENDANCE → MAINTANENCE → FLEXIBLE ATTENDANCE → WEEKLY REGISTER WORKSHEET

1. Select track "01 (campus based) 02 (COC) 03 (EAA)"
2. Type the attendance cycle 1-6
3. Type week number within the cycle
4. Click "Retrieve"
5. Check the cycle dates
6. Click "Add"



Save Student Information

7 2 3 4 5

Track: 03 Cycle: 5 Week: 2 Retrieve No Of Days Taught: (35) Cycle Date Range: (02-14-2022 to 04-08-2022)

Delete	Student ID	Student Name	Grd Lvl	Flex Att Program	Elig Mins	InElig Mins	Instr Set	Sp Ed Mins	CTE Mins	Excess Mins	BIL/ESL Mins	LEP	BIL/ESL Fund Cd	PRS Mins	G/T
--------	------------	--------------	---------	------------------	-----------	-------------	-----------	------------	----------	-------------	--------------	-----	-----------------	----------	-----

6 + Add



1. Enter students ECISD ID
2. Name and Grade level will populate, select the name
3. Select “1” under **Flex Att Program**
4. Type amount of minutes for entire week under **Elig Mins**
6. Click Save
5. **Instr Set** “40” (Mainstream) is selected automatically.
7. Click Add to enter another student.

**Notes:**

- Weekly calculations must be made prior to entering minutes.

- **InElig Mins** can be entered for

tracking purposes, ECISD only requires **Elig Min**

- After clicking on [Save] button, if an error message displays indicating the student is not eligible for OFSDP program, make sure the student’s eligibility code is 7. If the student’s eligibility code is not 7, contact the registrar to make the correction to the eligibility code. After the student’s eligibility code is corrected.

**Instruction**

OFSDP in ECISD will utilize Edgenuity virtual program. Students work on the program and are monitored by teachers and facilitators to ensure matriculation towards graduation. Students are assigned to a teacher of record who monitors student progress in Edgenuity. Students are assigned goals and completion dates for each class. Edgenuity displays progress status to help the student stay on track. Campus facilitators monitor and provide individual assistance as

## Ector County Independent School District

(432) 456.0000

P.O. Box 3912

Odessa, TX 79760

[www.ectorcountysd.org](http://www.ectorcountysd.org)



---

needed. Tutoring is provided as needed. Students also are provided supplemental services including workforce readiness presentations, college group visits and other programming designed to help the student graduate.

### **Graduation**

Campus counselors review credit recovery and EOC completions to ensure students meet graduation requirements.

### **Summer School**

For eligible OFSDP students attending summer school courses for credit recovery, funding is limited to only funding for the attendance necessary for the student to recover class credit. Summer school staff will follow the OFSDP attendance procedures: OFSDP ADA funding is strictly based on the number of minutes of instruction and therefore requires a teacher of record to record the actual number of students' instructional minutes on the Optional Flexible School Day Program (FLEX) Daily Log Sheet. The teacher must verify and sign the Daily Log Sheet each day. The teacher will then turn in the Daily Log Sheet to the designated attendance clerk no later than the next school day. The attendance clerk will code daily OFSDP attendance from the teachers' Daily Log Sheets in FOCUS OFSDP Posting by Teacher. See OFSDP Daily Attendance Data Entry Instructions (below) for detailed instructions. When OFSDP data entry from the Daily Log Sheet has been completed, the attendance clerk will sign and date the bottom of the log sheet. All Daily Log Sheets must be kept in the attendance audit box(es) and all student data will be maintained in compliance with sections 2.2.3 and 11.6 of the Student Attendance Accounting Handbook. The District's six-week reports are both reviewed and certified accordingly. Attendance Balancing - Once the attendance clerk is notified by the registrar by email that an OFSDP student has been enrolled, the attendance clerk records the withdrawal/re-entry on their Entry/Withdrawal Notebook for attendance balancing purposes. Students will not be simultaneously enrolled in OFSDP and traditional programs. Once a student has recovered the credit needed, their summer experience will be considered complete, and they will stop attending school until the start of the next school year. Campus and Grad Lab staff will ensure that students only sign in to work on classes needed to recover credit during summer by reviewing the student's graduation plan and ensuring courses assigned are needed for credit recovery. Campus staff and COC Grad Lab supervisor will review to ensure compliance with this requirement by noting each student's file before the summer session begins.



---

**Ector County Independent School District  
Optional Flexible School Day Program  
Enrollment Contract**

*Please note a contract must be on file for every year the student participates.*

Student Name: \_\_\_\_\_ ID: \_\_\_\_\_

Campus: \_\_\_\_\_ Grade: \_\_\_\_\_ Cohort: \_\_\_\_\_

Phone # \_\_\_\_\_ Address: \_\_\_\_\_

Please note the following program options:

1. Flexible Scheduling: During school day from 8:00am to 12:00pm or 1:00pm to 5:00pm
2. Flexible Scheduling: Students should attend a minimum of 20 hours per week.
3. Flexible Scheduling: Extended day and flexible schedules within the school day based on individual student need.

**Eligibility**

A student is eligible to participate in an optional flexible school day program (OFSDP) authorized under the Texas Education Code (TEC) §29.0822, if:

1. the student meets one of the following conditions:
  - the student is at risk of dropping out of school, as defined by the TEC, §29.081; or
  - the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled;
  - the student is attending a school with an approved early college high school program designation; or
  - the student is attending an academically unacceptable campus implementing a campus turnaround plan approved by the commissioner under TEC 39A Subchapter C; or
  - the student is attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) or (e-2).
- and
2. the student, if less than 18 years of age and not emancipated by marriage or court order, and the student's parent, or person standing in parental relation to the student, agree in writing to the student's participation.

You agree to accept and comply with the ECISD's rules and regulations. The campus principal reserves the right to dismiss any student from the program when the behavior conflicts with the regular operations of the group or when a student does not obey rules and regulation.

By signing this agreement, \_\_\_\_\_ (Print student name) agrees to participate in the program in an effort to graduate according to their Personal Graduation Plan. The student understands and agrees that he or she may be dismissed from the program for non-participation at the discretion of the campus principal with penalties for nonattendance including filing truancy charges, if appropriate. The student also agrees to visit with their counselor on a regular basis to discuss progress and guidance.

EOC Assessments Needed (circle):    English I    English II    Algebra I    Biology    US History

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Parent/Guardian Signature Date

\_\_\_\_\_  
Counselor Date

**Ector County Independent School District**

(432) 456.0000

P.O. Box 3912

Odessa, TX 79760

[www.ectorcountysd.org](http://www.ectorcountysd.org)



---

Campus Administrator Date \_\_\_\_\_

-----  
*For Office Use Only*

Total Minutes of Courses Scheduled: \_\_\_\_\_

Entry Date: \_\_\_\_\_ (must be day 1 of grading cycle)

Eligibility Code Change to \_\_\_\_\_ Registrar Signature: \_\_\_\_\_

Counselor Verification Signature: \_\_\_\_\_



**Optional Flexible School Day Program OFSDP  
 Daily Sign In Sheet**

Campus Number: \_\_\_\_\_

Date: \_\_\_\_\_

Teacher: \_\_\_\_\_

Student ID	Student Name	School	OF SD P	CTE Y/N	Sign-in Time		Sign-out Time	
					HH	MM	HH	MM
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						
		__OHS__PHS__NTO__Other						

*I hereby certify that all information provided on this daily log sheet are true, complete, and correct to the best of my knowledge.*

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Attendance Data Entry By: \_\_\_\_\_ 101 \_\_\_\_\_ Date: \_\_\_\_\_

# Optional Flexible School Day Program (OFSDP) - Appendix 5

068901

ECTOR COUNTY ISD

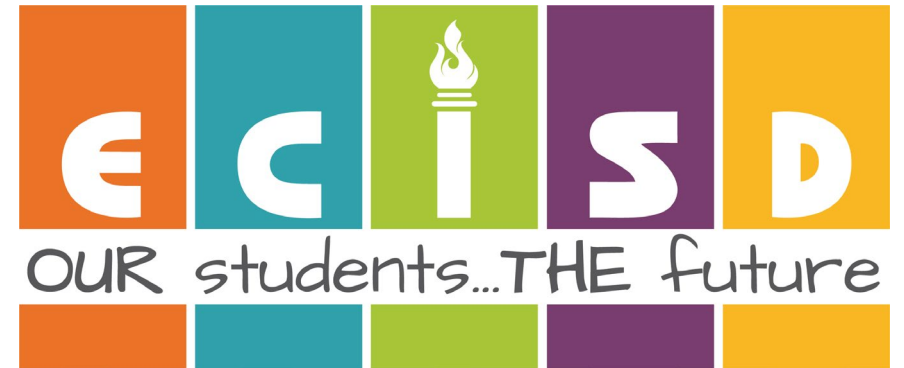
School Year 2023-2024

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4	<b>Eligibility Designation</b>	<b>School Year Period of Agreement</b>	<b>Summer Period of Agreement</b>
	1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus Dropout Recovery 7 = TEC §29.081(e-2) Online Dropout Recovery	Reported in TSDS PEIMS Summer Collection 3  Program start date must be 30 days after application submission.  Program end date must not exceed the last day of the regular school calendar.	Reported in TSDS PEIMS Extended Collection 4  **Credit Recovery - Designation 5  Summer period of agreement should not exceed 30 days or extend past July 31st.

Nine Digit District and Campus Number	Campus Name	Eligibility Designation							Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day
		1	2	3	4	5	6	7									
068901002	ODESSA H S	1	2			5			200	9/15/2023	5/23/2024	MTWTHFS	240	6/3/2024	6/27/2024	MTWTHF	240
068901003	PERMIAN H S	1	2			5			200	9/15/2023	5/23/2024	MTWTHFS	240	6/3/2024	6/27/2024	MTWTHF	240
068901011	GEORGE H W BUSH NEW TECH ODESSA	1	2			5			25	9/15/2023	5/23/2024	MTWTHFS	240	6/3/2024	6/27/2024	MTWTHF	240
068901014	ODESSA CAREER AND TECHNICAL EARLY COLLEGE H S	1	2			5			25	9/15/2023	5/23/2024	MTWTHFS	240	6/3/2024	6/27/2024	MTWTHF	240
068901015	ODESSA COLLEGIATE ACADEMY EARLY COLLEGE H S	1	2			5			25	9/15/2023	5/23/2024	MTWTHFS	240	6/3/2024	6/27/2024	MTWTHF	240
000000000																	102

# **Optional Flexible School Day Program (OFSDP)**

**2023-2024  
Application  
Presentation**



---

# Optional Flexible School Day Program (OFSDP) Information

Students must be at risk of dropping out to enroll in the program

Students may attend OFSDP at their campus or at a district approved program

Students must be approved by their campus principal

Students attend on a flexible schedule

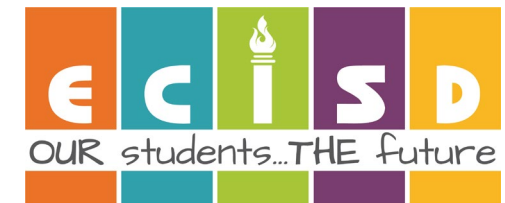
Students must attend 20 hours per week

Students continue to be enrolled at their home campus



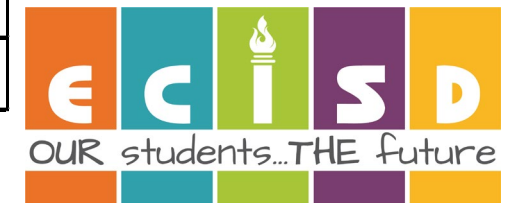
# EAA Optional Flexible School Day Program (OFSDP) Data

Grade Level in Ascender @ Start of 2022-2023	Graduates	% of Grade by Level	Continuer	% of Grade by Level	Non Drop Out Leaver	% of Grade by Level	Drop Out	% by Grade Level	Enrolled
9th	0	0%	41	57%	4	6%	27	38%	72
10th	0	0%	55	56%	10	10%	34	34%	99
11th	5	6%	36	40%	9	10%	40	44%	90
12th	28	36%	13	18%	5	7%	28	36%	74
All EAA	Graduates	% of All EAA	Continuer	% of All EAA	Non Drop Out Leaver	% of All EAA	Drop Out	% of All EAA	Total Enrolled
Total	33	10%	145	43%	28	8%	129	39%	335



# COC Optional Flexible School Day Program (OFSDP) Data

Grade Level in Ascender @ Start of 2022-2023	Graduate	% of Grade by Level	Continuer	% of Grade by Level	Non Drop Out Leaver	% of Grade by Level	Drop Out	% by Grade Level	Enrolled
9th	0	0%	12	86%	0	0%	2	14%	14
10th	1	7%	12	80%	0	0%	2	13%	15
11th	6	26%	14	61%	2	9%	1	4%	23
12th	19	68%	3	11%	1	4%	5	18%	28
All COC	Graduates	% of All COC	Continuer	% of All COC	Non Drop Out Leaver	% of All COC	Drop Out	% of All COC	Total Enrolled
Total	26	33%	41	51%	3	4%	10	13%	80



# OFSDP Total Minutes by Track

OFSDP Minutes by Program	Total Minutes
COC	504,782
EAA	2,724,154
Total	3,231,936



## Ector County Independent School District

### Action Page

**TO:** Board of Trustees

**FROM:** Dr. Lilia Nanez, Associate Superintendent of C & I

**SUBJECT: DISCUSSION OF AND REQUEST FOR APPROVAL OF DATA TRANSFER AND USE AGREEMENT BETWEEN STANFORD UNIVERSITY AND ECISD**

**DATE:** August 15, 2023

---

We request approval of the attached data transfer and use agreement with Stanford University for research on ECISD's implementation of high impact virtual tutoring. The previous agreement with Brown University was terminated in June due to research staff moving to Stanford. The data requested includes 5 years and beyond, and will include student characteristics (student id, name, school, grade level, date of birth, place of birth, gender, race, and ethnicity) along with assessment data and tutoring provider data.

The purpose of the research is to conduct analysis to explore the impact of having access to a tutoring program. The studied outcomes will include, but not limited to: student learning, behaviors, student perceptions, teacher perceptions, family perceptions, etc. The research team will also explore whether the tutoring program was more effective for students with particular characteristics.

\*\*\*\*\*

Administrative Recommendation:

Approval of the Data Transfer and Use Agreement between Stanford University and ECISD.

Agreement ID:

<b>Data Transfer and Use Agreement (“Agreement”)</b>	
Provider:	Recipient:
Provider Scientist Name: Email:	Recipient Scientist Name: Email:
Agreement Term" Start Date:"	Project Title:
End Date: after the Start Date"	Attachment 2 Type:"
<b>HYfa g'UbX'7 cbX]hcbg"</b>	
<ol style="list-style-type: none"> <li>1) Provider shall provide the data set described in Attachment 1 (the “Data”) to Recipient for the research purpose set forth in Attachment 1 (the “Project”). Provider shall retain ownership of any rights it may have in the Data, and Recipient does not obtain any rights in the Data other than as set forth herein.</li> <li>2) If applicable, reimbursement of any costs associated with the preparation, compilation, and transfer of the Data to the Recipient will be addressed in Attachment 1.</li> <li>3) Recipient shall not use the Data except as authorized under this Agreement. The Data will be used solely to conduct the Project and solely by Recipient Scientist and Recipient’s faculty, employees, fellows, students, and agents (“Recipient Personnel”) and Collaborator Personnel (as defined in Attachment 3) that have a need to use, or provide a service in respect of, the Data in connection with the Project and whose obligations of use are consistent with the terms of this Agreement (collectively, “Authorized Persons”).</li> <li>4) Except as authorized under this Agreement or otherwise required by law, Recipient agrees to retain control over the Data and shall not disclose, release, sell, rent, lease, loan, or otherwise grant access to the Data to any third party, except Authorized Persons, without the prior written consent of Provider. Recipient agrees to establish appropriate administrative, technical, and physical safeguards to prevent unauthorized use of or access to the Data and comply with any other special requirements relating to safeguarding of the Data as may be set forth in Attachment 2.</li> <li>5) Recipient agrees to use the Data in compliance with all applicable laws, rules, and regulations, as well as all professional standards applicable to such research.</li> <li>6) “ Recipient is encouraged to make publicly available the results of the Project. Before Recipient submits a paper or abstract for publication or otherwise intends to publicly disclose information about the results of the Project, it will ensure that all personally identifiable information has been removed. The Provider will have thirty (30) days from receipt to review proposed manuscripts and ten (10) business days from receipt to review proposed abstracts to ensure that the Data is appropriately protected. Provider may request in writing that the proposed publication or other disclosure be delayed for up to thirty (30) additional days as necessary to protect proprietary information.”</li> </ol>	

## Agreement ID:

- 7) Recipient agrees to recognize the contribution of the Provider as the source of the Data in all written, visual, or oral public disclosures concerning Recipient's research using the Data, as appropriate in accordance with scholarly standards and any specific format that has been indicated in Attachment 1.
- 8) Unless terminated earlier in accordance with this section or extended via a modification in accordance with Section 13, this Agreement shall expire as of the End Date set forth above. Either party may terminate this Agreement with thirty (30) days written notice to the other party's Authorized Official as set forth below. Upon expiration or early termination of this Agreement, Recipient shall follow the disposition instructions provided in Attachment 1, provided, however, that Recipient may retain one (1) copy of the Data to the extent necessary to comply with the records retention requirements under any applicable law, and for the purposes of research integrity and verification during a time not to exceed five (5) years, unless further modified between the parties pursuant to an amendment to this Agreement.
- 9) Except as provided below or prohibited by law, any Data delivered pursuant to this Agreement is understood to be provided "AS IS." PROVIDER MAKES NO REPRESENTATIONS AND EXTENDS NO WARRANTIES OF ANY KIND, EITHER EXPRESSED OR IMPLIED. THERE ARE NO EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, OR THAT THE USE OF THE DATA WILL NOT INFRINGE ANY PATENT, COPYRIGHT, TRADEMARK, OR OTHER PROPRIETARY RIGHTS. Notwithstanding, Provider, to the best of its knowledge and belief, has the right and authority to provide the Data to Recipient for use in the Project.
- 10) Except to the extent prohibited by law, the Recipient assumes all liability for damages which may arise from its use, storage, disclosure, or disposal of the Data. The Provider will not be liable to the Recipient for any loss, claim, or demand made by the Recipient, or made against the Recipient by any other party, due to or arising from the use of the Data by the Recipient, except to the extent permitted by law when caused by the gross negligence or willful misconduct of the Provider. No indemnification for any loss, claim, damage, or liability is intended or provided by either party under this Agreement.
- 11) Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may disclose factual information regarding the existence and purpose of the relationship that is the subject of this Agreement for other purposes without written permission from the other party provided that any such statement shall accurately and appropriately describe the relationship of the parties and shall not in any manner imply endorsement by the other party whose name is being used.
- 12) Unless otherwise specified, this Agreement and the below listed Attachments embody the entire understanding between Provider and Recipient regarding the transfer of the Data to Recipient for the Project:
  - I. Attachment 1: Project Specific Information
  - II. Attachment 2: Data-specific Terms and Conditions
  - III. Attachment 3: Identification of Permitted Collaborators (if any)
- 13) No modification or waiver of this Agreement shall be valid unless in writing and executed by duly-authorized representatives of both parties.

Agreement ID:

14) The undersigned Authorized Officials of Provider and Recipient expressly represent and affirm that the contents of any statements made herein are truthful and accurate and that they are duly authorized to sign this Agreement on behalf of their institution.

By an Authorized Official of Provider:"

\_\_\_\_\_ Date

Name:

Title:

Contact Information for Formal Notices:

Name:"

Address:"

Email:"

Phone:"

By an Authorized Official of Recipient:"

\_\_\_\_\_ Date

Name:

Title:

Contact Information for Formal Notices:

Name:"

Address:"

Email:"

Phone:"

Agreement ID:

**Attachment 1**  
Data Transfer and Use Agreement  
Project Specific Information

1. Description of Data:

2. Description of Project:

3. Provider Support and Data Transmission:

Provider shall transmit the Data to Recipient: (select one) electronically or by mail to:

Name:	
Address:	
Email:	
Phone:	

Agreement ID:

Upon execution of this Agreement, Provider shall send any specific instructions necessary to complete the transfer of the Data to the contact person listed above, if not already included below in this section of Attachment 1.

4. Reimbursement of Costs:

None

As governed by a separate written agreement between the parties

Reimbursement Agreement Reference # (if required):

\_\_\_\_\_

As set forth herein:

5. Disposition Requirements upon the termination or expiration of the Agreement:

Agreement ID:

**Attachment 2**  
Data Transfer and Use Agreement  
Data-specific Terms and Conditions:  
Personally Identifiable Information - FERPA

**Additional Terms and Conditions:**

1. The Data is Personally Identifiable Information, as that is defined in the Family Education Rights and Privacy Act of 1974 at 20 U.S.C. §1232(g) and regulations at 34 C.F.R. §99.3 (collectively, "FERPA") and is further categorized as Education Records and/or Treatment Records as those terms are defined in FERPA.
  - If checked, the Data is covered under a Certificate of Confidentiality, which must be asserted against compulsory legal demands, such as court orders and subpoenas for identifying information or characteristics of a research participant. See <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-17-109.html> for further information.
2. Notwithstanding any statement herein to the contrary and pursuant to 34 CFR §99.31(a)(6), Provider represents that it has full authority to share the Data with the Recipient for the Project.
3. Unless otherwise required by law or legal process, Recipient shall not use or further disclose the Data other than as permitted by this Agreement. If Recipient believes it is required by law or legal process to use or disclose the Data, it will promptly notify Provider, to the extent allowed by law, prior to such use or disclosure and will disclose the least possible amount of Data necessary to fulfill its legal obligations.
4. In the event Recipient becomes aware of any use or disclosure of the Data not provided for by this Agreement, Recipient shall take any appropriate steps to minimize the impact of such unauthorized use or disclosure as soon as practicable and shall notify Provider of such use or disclosure as soon as possible, but no later than 5 business days after discovery of the unauthorized use or disclosure. Recipient shall cooperate with Provider to investigate, correct, and/or mitigate such unauthorized use or disclosure. Recipient acknowledges that Provider may have an obligation to make further notifications under applicable state law and shall cooperate with the Provider to the extent necessary to enable Provider to meet all such obligations.
5. Recipient will not use the Data, either alone or in concert with any other information, to make any effort to contact individuals who are the subjects of the Data without appropriate Institutional Review Board (IRB) approval, specific written approval from Provider, and informed consent and authorization from the individual or a waiver, if required.
6. Recipient agrees to store Data with security controls adequate to protect Personally Identifiable Information, to ensure that only Authorized Persons have access to the Data, and to maintain appropriate control over the Data at all times.
7. Pursuant to 34 CFR §99, Recipient agrees to remove and securely destroy, as directed by the Provider in Attachment 1, the Personally Identifiable Information at the earliest time at which removal and destruction can be accomplished consistent with the Project.
8. By signing this Agreement, Recipient provides assurance that its relevant institutional policies and applicable federal, state, or local laws and regulations (if any) have been followed, including the completion of any IRB review or approval that may be required prior to Recipient's use of the Data. Upon Provider's written request to the Recipient's Contact for Formal Notices identified in the signature block, Recipient shall provide documentation of its IRB-Approved Protocol.

Agreement ID:

**Attachment 3**  
Data Transfer and Use Agreement  
Identification of Permitted Collaborators (if any)

For all purposes of this Agreement, the definition of “Collaborator Personnel” checked below will pertain:

“Collaborator Personnel” means: None. No collaborators are permitted on the Project.

-OR-

“Collaborator Personnel” means as set forth below and agreed upon between the Parties:



# Ector County Independent School District

## Action Page

**TO:** Board of Trustees

**FROM:** Dr. Keeley Boyer, Chief of Schools

**SUBJECT:** **DISCUSSION OF AND REQUEST FOR APPROVAL OF RESOLUTION TO DECLARE A GOOD CAUSE EXCEPTION FOR HOUSE BILL 3-ARMED SECURITY OFFICER REQUIREMENT**

**DATE:** August 15, 2023

---

House Bill 3 requires the Board to ensure at least one armed security officer is present at each district campus during school hours. This resolution declares a good cause exception for House Bill 3 due to lack of available funding and lack of available qualified personnel.

\*\*\*\*\*

Administrative Recommendation:

Approval of Resolution to Declare a Good Cause Exception for House Bill 3-Armed Security Officer Requirement.

**Resolution to Declare a Good Cause Exception for House Bill 3  
Armed Security Officer Requirement**

WHEREAS, the new Section 37.0814 of the Texas Education Code requires the board of trustees of each school district to determine the appropriate number of armed security officers for each district campus;

WHEREAS, Section 37.0814(a) of the Texas Education Code requires the board to ensure that at least one armed security officer is present during regular school hours at each district campus;

WHEREAS, Section 37.0814(b) of the Texas Education Code requires that at least one armed security officer at each campus be a commissioned peace officer, namely a school district peace officer; a school resource officer; or a commissioned peace officer employed as security personnel under Section 37.081 of the Texas Education Code;

WHEREAS, Section 37.0814(c) of the Texas Education Code provides that if the board of trustees of a school district is unable to comply with this section, the board may claim a good cause exception if the district's noncompliance is due to the availability of funding or qualified personnel;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Ector County Independent School District hereby determines that the School District is unable to ensure by September 1, 2023 that at least one armed security officer, as defined by law, is present during regular school hours at each district campus;

BE IT FURTHER RESOLVED that the Board of Trustees determines that:

The District's noncompliance is due to lack of available funding. The District is currently operating under a deficit budget and is not able to finance hiring enough peace officers to immediately and fully comply with Section 37.0814(a) of the Texas Education Code; AND

The District's noncompliance is also due to lack of available qualified personnel. There are not enough qualified officers available to fill the additional required positions at this time. The vacancies for District Police Officers are posted on the District's website.

BE IT FURTHER RESOLVED that the Board of Trustees determines that it intends to place at least one commissioned district peace officer at each campus when sufficient funding becomes available and when there are enough qualified officers available to hire for the additional positions.

FINALLY, BE IT RESOLVED that the Board of Trustees, having claimed a good cause exception, will develop and document an alternative standard with which the District is able to comply, in accordance with Sections 37.0814(d) and (e) of the Texas Education Code.

Adopted this 15th day of August, 2023, by the Board of Trustees.

Presiding officer's signature: \_\_\_\_\_

Secretary's signature: \_\_\_\_\_



## **BOARD OF TRUSTEES**

**SUBJECT:** Consent Agenda

**PRESENTED BY:** Dr. Scott R. Muri

### **BACKGROUND INFORMATION:**

Ector County ISD adopted the use of the consent agenda as a means of expediting regular meetings. Consent agenda items consist of typical or routine matters in nature and typically have been discussed in a prior Board Work Study session. As such, the Board can consider all items included in the Consent Agenda with one motion. Should the Board choose to consider any item on the Consent Agenda separately, that item can be removed from the Consent Agenda, discussed, and voted on separately.

### **ADMINISTRATIVE RECOMMENDATION:**

Approval of the Consent Agenda.



## **REQUEST FOR APPROVAL OF MINUTES OF MEETINGS**

Attached you will find minutes of meetings of the Board of Trustees for:

June 13, 2023 – Board Workshop Meeting

June 20, 2023 – Regular Board Meeting

**AT A BOARD WORKSHOP MEETING OF THE BOARD OF TRUSTEES OF THE ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT HELD AT THE ADMINISTRATION BOARD ROOM, 802 NORTH SAM HOUSTON, ODESSA, ECTOR COUNTY, TEXAS, AT 6:00 P.M., JUNE 13, 2023, WITH THE FOLLOWING MEMBERS:**

**Present:**

Delma Abalos  
Dr. Steve Brown  
Tammy Hawkins  
Dawn Miller  
Christopher Stanley  
Robert Thayer  
Wayne Woodall

**Absent:**

**School Officials:** Dr. Scott Muri, Mike Adkins, Dr. Lilia Náñez, Deborah Ottmers, Dr. Keeley Boyer, Dr. Anthony Sorola, Alicia Syverson, Dr. Kellie Wilks

**Others:** Tatiana Dennis, Lisa Wills, Jaime Miller, Chelsea Reyes, Sheena Salcido, Micah Pettigrew, Brandon Young, Dora Flores, Michael Hilton, Angelina Hilton, Melanie Sheehan, Aaron Hawley, Kimberly Neal, Ronnie Neal, Sara Moore, Javier Ruiz, Misty Hiner, Krista Vivian, Marla Barrera, Josie Baeza, Mel Carrasco, Fannie Alvarado, Mary Morales, Janet Moody, Loyce Driver, Donna Taylor, Carol Casias, Crista Fuentes, Carol Porras, Priscilla Hernandez, Julia Willett-Weekly, Lupe Anchondo, Rita Lopez, Sandra Talavera, Frances Franco, Magaly Nieto, Ruth Campbell, Mary Franco

**26323** **Meeting Called to Order:** Dr. Steve Brown, Board President, called the Board of Trustees Meeting to order at 6:00 p.m.

**26324** **Verification of Compliance with Open Meeting Law – this is to certify that the provisions of Section 551.001 of the Texas Government Code have been met in connection with the public notice of this meeting:** Board President Dr. Steve Brown, verified that the provisions of Section 551.001 of the Texas Government Code have been met in connection with public notice of this meeting.

**Action Items**

**26325** **Issuance of Board of Trustee Certificate of Election, Filing of Statement of Officer and Administration of the Oath of Office:** Administrative Assistant Sandra Talavera issued the Board of Trustee Certificate of Election, Filing of Statement of Officer and Administration of the Oath of Office for Robert Thayer (SMD-Position 7). Robert Thayer is a newly elected school board member and he is replacing Dennis Jones.

Mr. Thayer was not in attendance for the May 16, 2023 Issuance of Board of Trustees Certificates of Election, Filing of Statements of Officer and Administration of the Oath of Office.

Motion unanimously approved. 120

**26326** **Opening Remarks by Superintendent:** In Dr. Muri's opening remarks, he said it is interesting that, with the new Trustees elected last month, some school board members are just meeting each other. He asked each Trustee to introduce themselves and tell the group about their favorite teacher.

**26327** **Public Comment:** Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item on which they wish to address the Board. *BED(LOCAL)*

In public comment, Jeff Russell addressed agenda item 6B. He spoke about his experience as a member of the bond committee. He said he felt the committee did not complete its work. He was interested in the idea that the district could take on a \$400 million-dollar bond without increasing the tax rate, saying that over the past several years as the district's maintenance and operations tax rate has decreased, the debt service rate has increased.

**NOTE:** Since 2019, ECISD's total tax rate has remained the same at \$1.17792.

Javier Ruiz, president of the local chapter of Texas State Teachers Association addressed agenda item 6C. He expressed appreciation for raises being proposed to all employees, and asked Trustees to adopt a compensation package that would top the pay scale adopted by Midland ISD recently.

### **Report/Discussion Items**

**26328** **Spring 2022 MAP Assessment Presentation:** Superintendent of Schools Dr. Scott Muri presented this item for discussion. Dr. Muri went through some data points from this year's MAP testing. MAP stands for Measure of Academic Progress, and the Reading and Math tests are given to students three times – at the beginning of the year, in the middle of the year, and at the end of the year. As the name implies, it measures an individual student's academic progress, letting teachers know where students are growing and where they are struggling. For Spring 2023, Reading scores at the majority of grade levels met or exceeded academic growth expectations. In Math, 8 of 9 grade level met or exceeded academic growth expectations. Language Arts met or exceeded in all four grade levels participating (8<sup>th</sup> – 11<sup>th</sup>). In Science, 4 of 6 grade levels met or exceeded growth expectations.

No action required.

**26329** **Bond Advisory Committee Presentation:** Members of the 2023 Bond Committee presented its recommendations to the Board of Trustees. The presentation was given by Ronnie Neal, History Department Chairperson at

Wilson & Young Medal of Honor Middle School; Priscilla Hernandez, Art Teacher at Crockett Middle School; and Kevin Camacho, a rising senior at OCTECHS. They explained the charge given to them as members of the bond committee, the tools and resources they studied over the period from January to May; the processes they used to discuss the information with other members of the bond committee, ask questions of the experts and presenters, and finally reach a consensus on a series of potential bond projects to take to the school board. Those recommendations are as follows:

1. Keep the bond project costs under the “No Tax Rate Increase” threshold of about \$396 million.
2. Build a state-of-the-art Career and Technical Education Center at a projected cost of \$80 million
3. Build a new middle school at a projected cost of \$120 million
4. Address all Priority 1 maintenance items identified in the updated Facilities Assessment Study. These are legal, life safety and/or critical replacements considered “must-do” in the next 1-to-2 years. Projected cost \$51 million.
5. Address all Priority 2 maintenance items identified in the updated Facilities Assessment Study. These are necessary system repair and replacements considered “should-do” in the next 3-to-5 years. Projected cost \$79 million.
6. With the remaining available dollars, address department needs in the committee’s priority order, which was determined through a survey of committee members. That priority order is:
  - a. Transportation Department needs
  - b. Technology Department needs
  - c. Fine Arts Department needs
  - d. Transition Learning Center needs
  - e. Athletics Department needs
  - f. Agriculture Farm needs

Trustees thanked the three presenters and those committee members in attendance at the meeting for volunteering their time and energy to this task. They called these needs critical to our school district, and community’s, future. The school board will take the next couple of months to review these recommendations and talk with constituents about them before potentially voting in August to create a formal bond proposal.

No action required.

**26330** **Presentation of the 2023-2024 Compensation Plan:** Associate Superintendent of Athletics, Human Capital and Operations Dr. Anthony Sorola and Executive Director of Human Resources Dr. Matthew Spivy presented this item for discussion. The recommendation represents another significant investment in the members of Team ECISD.

- Employees on the Teacher Pay Scale (teachers, librarians and nurses) will receive a \$2,000 raise (3% of the market median salary)
- The starting teacher salary will increase to a region-leading \$60,600
- 3% (of midpoint) pay increase for all professional and hourly employees (based on the mid-point of their individual pay range)

The compensation plan also includes stipends, supplemental pay (like Teacher Incentive Allotment and Opportunity Culture pay), and the developing principal incentive allotment.

ECISD's starting pay for hourly employee is \$15/hour and the school district also pays \$4,560 per year toward employees' health insurance coverage.

No action required.

**26331** **Budget Update Discussion:** Chief Financial Officer Deborah Ottmers presented this item for discussion. Trustees are anticipating the overall tax rate will stay the same as it has been for the last four years with a Maintenance & Operations tax rate of \$.92350 and an Interest & Sinking (I&S) or debt service tax rate of \$.25442 = \$1.17792. A formal vote on this tax rate does not occur until September.

A school board in Texas is legally required to approve three separate budgets: 1) the General Fund budget which is projected to be \$332 million; 2) the Debt Service budget projected at \$46.5 million; and 3) the School Nutrition budget at \$18 million.

This is based on current appraisal district estimates for Ector County, current school finance laws, expected enrollment of 33,500 students, and a projected attendance rate of 95%. Projected expenses are about \$346 million, creating a deficit of almost \$14 million. The largest expense is employee payroll. As presented in the previous agenda item, staff raises for next year will add approximately \$9 million to the budget; and costs for maintenance, insurance, utilities and gas have risen dramatically. The state has not provided a meaningful increase in revenue since 2019 even as inflation pushes costs higher and higher. The district anticipates it will be able to cover the deficit with money from fund balance while still keeping fund balance at recommended guidelines, which are about 90 days of operating expenses. ECISD will take advantage of federal ESSER funds to pay for another \$10.3 million in budget requests.

The General Fund is one of three budgets that require school board approval. The others are School Nutrition, which is projected to be about \$18 million almost all of which comes from federal funds, and Debt Service which is projected to be \$46.5 million. The proposed increase to the debt service (I&S) tax rate benefits the school district and community by allowing early payments (thereby saving on future interest charges) and giving the district more capacity

to take on future growth and bonds, potentially accomplished without increasing the overall tax rate. ECISD currently has \$107 million in principal debt, and early payments since 2020 have saved local tax payers about \$27 million in future interest payment.

The public hearing and a vote on the budget will take place at the meeting on June 20, 2023.

No action required.

### **Board Policy**

- 26332** **Discussion of Revisions to Local Board Policy EIC(LOCAL): Academic Achievement: Class Ranking**: Associate Superintendent of Human Capital, Operations and Athletics Anthony Sorola, Ed.D. presented this item for discussion. The proposed changes add dual credit non-core, Advanced Placement non-core, and Career and Technical Education (CTE) Level 3 and 4 courses, which previously have not been included in the calculation of Grade Point Average (GPA). In addition, by including CTE level 3 and 4 courses, students will no longer have to choose between CTE and other advanced courses to take advantage of weighted courses included in the calculation of GPA. This change is in alignment with Board Goal #3 and contributes to increased CCMR outcomes for students who are pursuing college and career pathways. These policies will be presented for a second reading and vote on at the June 20, 2023 Regular Board meeting.

No action required.

- 26333** **Discussion of TASB Board Policy Update 121: CFB(LOCAL): Accounting Inventories and FD(LOCAL): Admissions**: Associate Superintendent of Human Capital, Operations and Athletics Anthony Sorola, Ed.D. presented this item for discussion. These two policies that are part of TASB Local Policy Update 121. The proposed changes are from the Texas Association of School Boards which regularly offers guidance to keep local school board policies in line with changes to the state's legal policies. These policies will be presented for a second reading and vote on at the June 20, 2023 Regular Board meeting.

No action required.

### **Action Items**

- 26334** **Discussion of and Request for Approval of Reorganization of Board of Trustees Naming President, Vice-President and Secretary**: The Texas Education Code, Section 11.061(C) requires that each school board "organize at the first meeting after the election and qualification of trustees." Trustees submitted the following nominations for the official voting ballot.

***The following votes for Board President were cast:***

Delma Abalos	One (1) Vote
Tammy Hawkins	One (1) Vote
Chris Stanley	Five (5) Votes

***The following votes for Board Vice-President were cast:***

Delma Abalos	Six (6) Votes
Tammy Hawkins	One (1) Vote

***The following votes for Board Secretary were cast:***

Steve Brown	One (1) Vote
Tammy Hawkins	Five (5) Votes
Chris Stanley	One (1) Vote

Moved by Miller, seconded by Woodall to approve Chris Stanley as President, Delma Abalos as Vice-President, and Tammy Hawkins as Secretary by way of Ballot to serve as the 2023-2024 Ector County ISD Board of Trustees' Officers.

Motion unanimously approved.

**26335 Possible Request for Approval to Move to Closed Meeting - Personnel Matters - Section 551.074 of the Texas Government Code - [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public employee of the District or hear a complaint or charge against an officer or employee.] (The Board of Trustees will deliberate the hiring of Principal at Burleson Elementary, Principal at EK Downing Elementary, Executive Director of Special Services, Executive Director of District Operations, and Executive Director of Choice Programs, Access and Support). Consultations with Attorney – Section 551.071 of the Texas Open Meetings Act [The Board will meet in Closed Session in Consultation with the Board's Attorney Regarding all Matters as Authorized by Law.]:**

Board President Dr. Steve Brown convened the Board of Trustees to closed session at 8:56 p.m.

Newly Elected Board President Christopher Stanley reconvened the Board of Trustees to open session at 9:30 p.m.

**26336 Request for Approval of Recommendation to Hire Principal at Burleson Elementary School: Moved by Hawkins, seconded by Woodall to approve recommendation to hire Dora Flores as the new principal at Burleson Elementary as presented.**

Motion unanimously approved.

**26337** **Request for Approval of Recommendation to Hire Principal at EK Downing Elementary School:** Moved by Woodall, seconded by Miller to approve recommendation to hire Dr. Angelina Hilton as the new principal at EK Downing Elementary as presented.

Motion unanimously approved.

**26338** **Request for Approval of Personnel Recommendation for the Executive Director of Special Services:** Moved by Abalos, seconded by Hawkins to approve recommendation to hire Mark Gabrylczyk as the Executive Director of Special Services as presented.

Motion unanimously approved.

**26339** **Request for Approval of Recommendation to hire Executive Director of District Operations:** Moved by Woodall, seconded by Thayer to approve recommendation to hire Sam Magallan as the Executive Director of District Operations as presented.

Motion unanimously approved.

**26340** **Request for Approval of Personnel Recommendation for the Executive Director of Choice Programs, Access and Support:** Moved by Brown, seconded by Hawkins to approve recommendation to hire Dr. Amy Hosick as the Executive Director of Choice Programs, Access and Support as presented.

Motion unanimously approved.

**26341** **Closing Remarks by Superintendent:** There were no closing remarks.

**26342** **Adjournment:** Christopher Stanley Board President, adjourned the Board meeting at 9:33 p.m.

---

**Board President**  
*Christopher Stanley*

---

**Board Secretary**  
*Tammy Hawkins*

**AT A REGULAR MEETING AND PUBLIC HEARING FOR ADOPTION OF 2023-2024 OFFICIAL BUDGET OF THE BOARD OF TRUSTEES OF ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT HELD AT THE ADMINISTRATION BOARD ROOM, 802 NORTH SAM HOUSTON, ODESSA, ECTOR COUNTY, TEXAS, AT 6:00 P.M., June 20, 2023, WITH THE FOLLOWING MEMBERS:**

**Present:**

Delma Abalos  
Dr. Steve Brown  
Tammy Hawkins  
Dawn Miller  
Christopher Stanley  
Wayne Woodall

**Absent:**

Robert Thayer

**School Officials:** Dr. Scott Muri, Mike Adkins, Dr. Lilia Náñez, Deborah Ottmers, Dr. Anthony Sorola, Alicia Syverson, Dr. Kellie Wilks

**Others:** Tatiana Dennis, Jessica Gore, Chelsea Reyes, Lisa Wills, Aaron Hawley, Janet Moody Prentiss, David Cadena, Julia Willett-Weekly, Marissa Equiniones, Griselda Montes, Donna Seabrooks, Traci Fuentes, John & Shirley Kelley, Nancy Villanueva, Yolanda Gordan, Carl Butler, Kimberly Green, Mauricio Marquez, Cinnamon Woody, Cindy Almance, Nayla Carrasco, Jieun Pando, Amy Anderson, Laurie Bruner, Misty Hiner, Sara Cox, Albessa Chavez, Jennifer Moran, Jerry Mahana, Dana Batten, Andrea Berndt, Sonia Martin, Maria Delbosque, Jean Villarreal, Tracy Borchardt, Stacie Ahrllett, Robin Fawcett, Frances Franco, Ruth Campbell, Rita Lopez, Mary Franco

**26343 Meeting Called to Order:** Christopher Stanley, Board President, called the Board of Trustees Meeting to order at 6:00 p.m.

**26344 Verification of Compliance with Open Meeting Law:** Christopher Stanley, Board President, verified that the provisions of Section 551.001 of the Texas Government Code have been met in connection with public notice of this meeting.

**26345 Pledge Allegiance to United States and Texas Flags:** The United States and Texas flag pledges were led by Camp SIP Students Michael "Tate" Butler and Hunter Herron.

**26346 Invocation:** The Invocation was led by Youth & Associate Pastor David Cadena, Tanglewood Baptist Church.

**26347 Special Presentations:**

**Announcement of ECISD Memorial Scholarship Recipients:** Following the tragic shooting last August, our school district established the Memorial Scholarship Fund as a vehicle to receive memorial or honorary donations from community members that would then be awarded as scholarships to graduating seniors. Students apply for the scholarship and a campus committee reviews and selects the recipients – at least one

per high school. To be considered the student must be a senior, have a minimum of a 2.5 grade point average, and plan to attend a two- or four-year institution or a technical institution to gain an industry certification.

**Memorial Scholarship Fund Recipients – 2023**

G.H.W.B. New Tech Odessa, Chloe Acosta – Texas Tech University, Architecture

OCTECHS, Marlene Jimenez – University of Texas Permian Basin, Nursing

Odessa Collegiate Academy, Zoe Kraemer – Texas A&M University, Pre-Veterinary Medicine

Odessa High School, Jade Alexis Hernandez – Texas Tech University, Nursing

Odessa High School, Aubrie Modesto – Texas Tech University, Nursing

Odessa High School, Priyanka Nagalla – University of Texas Plan II Honors Program, Doctor

Permian High School, Jaimee Antillon – Attending University of Texas San Antonio

Permian High School, Hailie Cruz – Texas A&M University, Forensic & Investigative Sciences

Permian High School, Marissa Equiniones – University of Texas Permian Basin, Law School

**Recognition of TIA “Level Up” Teachers:** Chief Communications Officer Mike Adkins introduced the TIA “Level Up” Teachers. The Teacher Incentive Allotment was created by the Texas Legislature in 2019 to help attract and retain highly effective teachers. Allotment amounts are based on the level of academic growth these teachers’ students attain, the teacher’s performance and the school’s percentage of socio-economically disadvantaged students. ECISD teachers earned an incredible \$2.4 million TIA money this year. There are 3 levels of designations – Recognized, Exemplary and Master. The group introduced “Leveled Up” (improved) their designation from a year ago or maintained the highest level, Master.

Amy Barnes, Reagan Elem.

Cindy Almance, Sam Houston Elem.

Catalina Bobadilla

Laurie Bruner, Pease Elem.

Nayla Carrasco, W&Y MS

Christine Carrillo

Minerva Chavez

Sara Cox W&Y MS

Traci Fuentes, Blanton Elem.

Gabriela Harris

Jena Hopkins

Angie Kirk

Griselda Montes, Fly Elem.

Jeanette Rodriguez

Andrea Salcido

Christy Starkes

Mayra Venegasreynoso, Pease Elem.

Nancy Villanueva, Burseson Elem.

Sheila Wilson, Noel Elem.

Dana Batten, Noel Elem.

Andrea Berndt, Ross Elem.

Jessica Brown

Audrey Carrasco

Mary Carrasco

Elsa Chacon

Myranda Clark

Maria Delbosque, Goliad Elem.

Kimberly Green, Fly Elem.

Ashley Herrington

Melanie Key, Reagan Elem.

Kristie Mendoza

Arely Montoya

Jasmin Rodriguez, Reagan Elem.

Teresa Speer

Sonia Martin Velicias, Pease Elem.

Karen Vicory

Memrey White, Fly Elem.

Lennie Garcia, Dowling Elem.

Four (4) ECISD teachers earned more than \$100,000 last year. Nine (9) more earned more than \$90,000. This is due to TIA awards and other incentives like Opportunity Culture roles or stipends like those given for master's degrees or bilingual/science/math certifications.

When you consider ECISD has the highest starting teacher salary in this region, stackable incentives like the ones mention here, and the partnership-funded opportunity to embark on National Board Certification, Ector County ISD has shown to be a school district where teachers can challenge themselves, sharpen their skills, take on leadership roles and grow their professional careers. And earn significant money.

**26348** **Opening Remarks by Superintendent:** In his opening comments, Superintendent of Schools Dr. Scott Muri commended those teachers who had just been recognized for “Leveling Up” their TIA designation. He said that success does not happen by accident, and they have worked very hard to improve their craft which, in turn, improves outcomes for students. Dr. Muri also recognized Human Resources Director Robin Fawcett who coordinates the TIA program for ECISD. He told Trustees and those in the audience, ECISD’s program is a model in the State of Texas and it is due to the work Mrs. Fawcett does to ensure it is done well.

**26349** **Public Comment:** Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board’s procedures on public comment and shall indicate the agenda item on which they wish to address the Board. *BED(LOCAL)* The following seven citizens participated during this portion of the meeting.

In public comment, Janet Moody Prentiss, an 18-year veteran bus driver in ECISD, thanked the school board for the 3% raise being proposed, however, pointed out the department is shorthanded, even when all Transportation Department employees like office staff and mechanics were driving routes. She said more is needed for drivers.

Dallas Kennedy, a teacher at the Transition Learning Center, also thanked the board for teachers’ raises and asked them to consider larger increases for hourly employees. He asked, if the state legislature comes through with new funding later in the year, that the board consider additional raises for hourly employees.

### **Board Policy**

**26350** **Discussion of and Request for Approval of Revisions to Local Board Policy: EIC(LOCAL): Academic Achievement: Class Ranking:** Moved by Brown, seconded by Hawkins to approve revisions to Local Board Policy: EIC(LOCAL) Academic Achievement: Class Ranking as presented.

Motion unanimously approved.

**26351** **Discussion of and Request for Approval of UIL Exemption List for the 2023-2024 School Year:** Moved by Abalos, seconded by Hawkins to approve the UIL Exemption List for 2023-2024 as presented.

Motion unanimously approved.

- 26352** **Discussion of and Request for Approval of Revisions to Local Board Policy: FM(LOCAL): Student Activities:** Moved by Abalos, seconded by Woodall to approve revisions to Local Board Policy: FM(LOCAL): Student Activities as presented.

Motion unanimously approved.

- 26353** **Discussion of and Request for Approval of TASB Local Policy Update 121 Policies: CFB(LOCAL): Accounting: Inventories and FD(Local): Admissions:** Moved by Woodall, seconded by Brown to approve TASB Local Board Policy Update 121 Policies: CFB(LOCAL) Accounting: Inventories and FD(LOCAL): Admissions as presented.

Motion unanimously approved.

### **Public Hearing**

- 26354** **Public Hearing for Adoption of 2023-2024 Official Budget:** Trustees held a public hearing for the adoption of the 2023-24 budget. The board is anticipating the total tax rate will remain the same as it is now – \$1.17792 per \$100 valuation – with a Maintenance & Operations tax rate of \$.92350 and an Interest & Sinking (I&S) or debt service tax rate of \$.25442 = \$1.17792. A formal vote on this tax rate does not occur until September.

A school board in Texas is legally required to approve three separate budgets: General Fund budget which is projected to be \$331,703,251; Debt Service budget projected at \$46,520,000; and School Nutrition budget at \$18,064,278. The School Nutrition and Debt Service are balanced budgets, the General Fund proposal is a deficit budget. The General Fund is based on current appraisal district estimates for Ector County, current school finance laws, expected enrollment of 33,500 students, and a projected attendance rate of 95%. Projected expenses are about \$345 million, creating a deficit of almost \$14 million. The largest expense is employee payroll. As presented in the previous agenda item, staff raises for next year will add approximately \$9 million to the budget; and costs for maintenance, insurance, utilities and gas have risen dramatically. The state has not provided a meaningful increase in revenue since 2019 even as inflation pushes costs higher and higher. The district anticipates it will be able to cover the deficit with money from fund balance while still keeping fund balance at recommended guidelines, which are about 90 days of operating expenses. ECISD will take advantage of federal ESSER funds to pay for another \$10.3 million in budget requests.

To note on the proposed tax rate:

- The total tax rate is the same as the prior year.
- The total tax rate is at or below the voter approval rate.
- The total tax rate is at or under the maximum tax rate allowed without a tax rate election.

- The M&O tax rate is at or below the voter approval/rollback/no new revenue tax rate.
- The I&S tax rate is at or below the allowable to cover bond costs.
- The M&O tax rate is compressed down from .9810 to .9235
- The I&S tax rate is increased from .19692 to .25442

Immediately following the presentation, Board President Christopher Stanley declared the Public Hearing on the proposed 2023-2024 Budget **open**.

There was no public comment.

Board President Christopher STANLEY declared the Public Hearing on the proposed 2023-2024 Budget **closed**.

No action required.

### Action Items

**26355** **Discussion of and Request for Approval of 2023-2024 Compensation Plan:** Moved by Brown, seconded by Abalos to approve the 2023-2024 Compensation Plan as presented.

This plan represents another significant investment in the members of Team ECISD. All employees on the Teacher Pay Scale (teachers, librarians and nurses) will receive a \$2,000 raise (3% of the market median salary); all other professional and hourly employees will receive an increase of 3% (based on the mid-point of their individual pay range); the starting teacher salary will increase to a region-leading \$60,600. The compensation plan also includes stipends, supplemental pay (like Teacher Incentive Allotment and Opportunity Culture pay), and the developing principal incentive allotment. The cost of the compensation plan is almost \$9 million.

ECISD's starting pay for hourly employee is \$15/hour and the school district also pays \$4,560 per year toward employees' health insurance.

Motion unanimously approved.

**26356** **Adoption of 2023-2024 Official Budget:** Moved by Brown, seconded by Woodall to approve the Adoption of the 2023-2024 Official Budget as presented.

Motion unanimously approved.

**26357** **Discussion of and Request for Approval of Resolution to Calculate the Property Tax Rates:** Moved by Miller, seconded by Brown to approve Resolution to Calculate the Property Tax Rates as presented.

Motion unanimously approved.

**26358** **Discussion of and Request for Approval of Purchases over \$50,000:** Moved by

Abalos, seconded by Woodall to approve the Purchases over \$50,000 as presented.

Motion unanimously approved.

**26359** **Discussion of and Request for Approval of Resolution Committing Fund Balance in Accordance with GASB 54:** Moved by Brown, seconded by Abalos to approve the Resolution Committing Fund Balance in Accordance to GASB 54 as presented.

Motion unanimously approved.

**26360** **Discussion of and Request for Approval of 2022-2023 Budget Amendment #6:** Moved by Miller, seconded by Hawkins to approve the 2022-2023 Budget Amendment #6 as presented. Note: This is the final 2022-2023 budget amendment.

Motion unanimously approved.

**26361** **Discussion of and Request for Approval of the 2023-2024 Student Code of Conduct and Revisions to the Student Handbook Fees:** Moved by Brown, seconded by Abalos to approve the 2023-2024 Student Code of Conduct with no revisions as presented.

Moved by Brown, seconded by Woodall to approve the 2023-2024 Student Handbook revised fines and fees as presented.

Both motions unanimously approved.

**26362** **Discussion of and Request for Approval to Delegate Hiring Authority to the Superintendent for Contractual Personnel Stipulated in Policy DC(LOCAL) Through the End of August 2023:** Moved by Miller, seconded by Hawkins to Delegate Hiring Authority to the Superintendent for Contractual Personnel Stipulated in Policy DC(LOCAL) through the end of August 2023 as presented.

Motion unanimously approved.

**26363** **Discussion of and Request for Approval of 2023-2024 District Improvement Plan:** Moved by Abalos, seconded by Woodall to approve the 2023-2024 District Improvement Plan as presented.

Motion unanimously approved.

**26364** **Discussion of and Request for Approval of the Federal Demonstration Partnership (FDP) Data Transfer and Use Agreement from Brown University to Stanford University:** Moved by Hawkins, seconded by Abalos to approve the Federal Demonstration Partnership (FDP) Data Transfer and Use Agreement from Brown University to Stanford University as presented.

Motion unanimously approved.

**26365** **Discussion of and Request for Approval of Board of Trustees Recommendations for Naming Committee Membership for Dowling Elementary School Playground:** Moved by Miller, seconded by Hawkins to approve the Board of Trustees Recommendation for Naming Committee Membership for Dowling Elementary School Playground as presented.

By way of ballot, Windsor Archie, Sonia Hayne and Charles Sims will serve as the Board of Trustees Naming Committee for the Dowling Elementary Playground.

Motion unanimously approved.

**26366** **Consent Agenda:** Moved by Brown, seconded by Woodall to approve the Consent Agenda as presented.

- A. Request for Approval of Minutes of Meetings
- B. Request for Approval of Bills for Payment
- C. Request for Approval of Acceptance of Donations Over \$10,000
- D. Request for Approval of Agreement with National Math & Science Initiative Lone Star Computer Science Program and Ector County ISD
- E. Request for Approval of Agreement with National Math & Science Initiative College Readiness Program and Ector County ISD
- F. Request for Approval of Permian High School Dance Students Out-of-State Travel to New York, NY
- G. Request for Approval of Memorandum of Understanding between Ector County ISD and The University of Texas Permian Basin for Academic Dual Credit
- H. Request for Approval of Memorandum of Understanding between Ector County ISD and Education Service Center Region 11
- I. Request for Approval of Memorandum of Understanding and Articulation Agreement between Ector County ISD and Odessa College – Dual Credit Offerings
- J. Request for Approval of Memorandum of Understanding between Ector County ISD and Odessa College – Odessa Collegiate Academy
- K. Request for Approval of Memorandum of Understanding between Ector County ISD and Odessa College - OCTECHS

Motion unanimously approved as modified.

**26367** **Possible Request for Approval to Move to Closed Meeting - Personnel Matters - Section 551.074 of the Texas Government Code [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees of the District or hear a complaint or charge against an officer or employee.] Consultations with Attorney – Section 551.071 of the Texas Open Meetings Act [The Board will meet in Closed Session in Consultation with the Board’s Attorney Regarding all Matters as Authorized by Law.]:**

There was no closed session.

**26368**    **Information Items:** The Board of Trustees were provided with the following information items Added Administrative Professional and Stipend/Supplemental Pay Plan, Added Summer School Learning Supplemental Pay Plan, Financials, Purchasing Report, and Routine Personnel Report.

**26369**    **Closing Remarks by the Superintendent:** There were no closing remarks.

**26370**    **Adjournment:** Board President Christopher Stanley adjourned the Board meeting at 8:04 p.m.

\_\_\_\_\_  
**Board President**  
*Christopher Stanley*

\_\_\_\_\_  
**Board Secretary**  
*Tammy Hawkins*



## **REQUEST FOR APPROVAL OF BILLS FOR PAYMENT**

Attached you will find a list of disbursements for the previous month for your approval.

TO: BOARD OF TRUSTEES  
ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT

FROM: ACCOUNTS PAYABLE

RE: CHECK REGISTER

The following check amounts for the operations, materials and supplies for the maintenance o  
School District are presented for your approval.

For the period 6/29/2023 to 8/9/2023

ANALYSIS RECAPITULATION	AMOUNT
Operating Fund:	\$ 15,363,143.27

ECTOR COUNTY ISD  
CHECK REGISTER  
06/29/2023 - 08/09/2023

DATE	PAYEE	AMOUNT
7/12	ABSOLUTE FIRE PROTECTION INC	\$ 3,207.75
7/12	AVID CENTER	2,857.00
7/12	BASIN BLOCK & SUPPLY	2,708.25
7/12	CMC BUSINESS SYSTEMS INC	1,213.32
7/12	GANDY INK	150.00
7/12	GLOBAL EQUIP CO	1,136.43
7/12	HENRY SCHEIN INC	465.29
7/12	HYDROTEX PARTNERS LTD	11,480.49
7/12	INDECO SALES INC	9,588.32
7/12	VITAL SIGNS	12,601.06
7/12	LAKESHORE LEARNING MATERIALS	118,988.29
7/12	LAWSON PRODUCTS INC	292.52
7/12	MARK'S PLUMBING PARTS	64.80
7/12	MIDLAND SAFETY & HEALTH SALES	10,340.00
7/12	AIM MEDIA TEXAS OPERATING LLC	4,000.00
7/12	ODESSA COLLEGE	2,350.00
7/12	ODESSA WINLECTRIC	3,660.56
7/12	O REILLY AUTO ENTERPRISES LLC	48.39
7/12	PCS REVENUE CONTROL SYST INC	4,260.00
7/12	DRI-STICK DECAL CORPORATION	2,535.60
7/12	SCHOOL DATEBOOKS INC	1,960.98
7/12	SCHOOL OUTFITTERS LLC	2,212.92
7/12	SIMS PLASTIC INC	432.97
7/12	TEXAS CHRISTIAN UNIVERSITY	600.00
7/12	THE BOSWORTH LTD	5,342.04
7/12	TRANE U.S. INC.	13,078.80
7/12	WENGER CORPORATION	2,577.73
7/12	GALLS LLC	187.69
7/12	NAPA AUTO PARTS	406.06
7/12	KAGAN PUBLISHING AND PROFESSIONAL DEVELOPMENT	858.00
7/12	ARAMARK UNIFORM & CAREER APPAREL GROUP INC.	150.20
7/12	JOSTENS INC	184.18
7/12	BEST CHOICE COFFEE SERVICES LLC	255.44
7/12	SCHOOL SPECIALTY LLC	10,666.98
7/12	ODP BUSINESS SOLUTIONS LLC	1,531.17
7/12	CENTERS FOR CHILDREN & FAMILIES	2,250.00
7/19	BSN SPORTS, INC DBA US GAMES	47,710.96
7/19	CMC BUSINESS SYSTEMS INC	3,869.11
7/19	ETA HAND2MIND	5,439.85
7/19	PRYOR LEARNING SOLUTIONS INC.	13,425.00
7/19	GANDY INK	3,326.15
7/19	GOPHER SPORT	351.50
7/19	GRAPHIC SOLUTIONS GROUP	789.42
7/19	HENRY SCHEIN INC	1,045.35
7/19	LAKESHORE LEARNING MATERIALS	9,540.77

7/19	LAWSON PRODUCTS INC	54.00
7/19	LOU'S CLINICAL LAB INC	2,078.00
7/19	MSC INDUSTRIAL SUPPLY CO.	374.40
7/19	AIM MEDIA TEXAS OPERATING LLC	571.48
7/19	POSITIVE PROMOTIONS	278.95
7/19	SECURED DOCUMENT SHREDDING INC	480.00
7/19	TRANE U.S. INC.	12,045.89
7/19	UNITED STATES ACADEMIC	1,237.50
7/19	WEST MUSIC CO	5.28
7/19	WOODWIND & BRASSWIND INC	60.00
7/19	FOLLETT SCHOOL SOLUTIONS INC	94.85
7/19	ARAMARK UNIFORM & CAREER APPAREL GROUP INC.	253.79
7/19	JOSTENS INC	310.80
7/19	SOUTHERN TIRE MART LLC	676.00
7/19	JD PALATINE LLC	4.40
7/19	BEST CHOICE COFFEE SERVICES LLC	256.00
7/19	WALSWORTH PUBLISHING CO	1,500.00
7/19	ODP BUSINESS SOLUTIONS LLC	911.12
7/19	AMERIPRIDE SERVICES INC.	1,037.11
7/19	B-LINE FILTER & SUPPLY INC	2,553.66
7/19	BUCK'S WHEEL & EQUIPMENT COMPANY	903.24
7/19	CENTRAL POLY-BAG CORPORATION	1,548.00
7/19	O REILLY AUTO ENTERPRISES LLC	1,751.39
7/19	TRANE U.S. INC.	2,361.90
7/19	NAPA AUTO PARTS	657.27
7/19	ARAMARK UNIFORM & CAREER APPAREL GROUP INC.	523.62
7/19	Y'ALL HAUL TRAILERS	209.98
7/26	4IMPRINT INC	6,624.36
7/26	AMERIPRIDE SERVICES INC.	449.74
7/26	BSN SPORTS, INC DBA US GAMES	3,285.46
7/26	BSN SPORTS INC	471.90
7/26	CAFE VENTURE COMPANY	649.00
7/26	GOPHER SPORT	382.45
7/26	HENRY SCHEIN INC	239.96
7/26	LAKESHORE LEARNING MATERIALS	303.83
7/26	LAWSON PRODUCTS INC	70.08
7/26	MIDLAND SAFETY & HEALTH SALES	230.00
7/26	AIM MEDIA TEXAS OPERATING LLC	2,487.60
7/26	ODESSA COLLEGE	255.00
7/26	ODESSA WINLECTRIC	76.00
7/26	REALLY GOOD STUFF LLC	124.71
7/26	SCHOLASTIC INC	3.99
7/26	SCHOOL OUTFITTERS LLC	7,422.52
7/26	SECURED DOCUMENT SHREDDING INC	1,978.21
7/26	TEXAS COMPUTER EDUCATION ASSOCIATION	378.00
7/26	WENGER CORPORATION	11,115.94
7/26	WEST MUSIC CO	1,033.60
7/26	FOLLETT SCHOOL SOLUTIONS INC	305.00
7/26	STONE TOWER GRAFIX	1,087.49
7/26	ARAMARK UNIFORM & CAREER APPAREL GROUP INC.	37.22

7/26	SCHOOL SPECIALTY LLC	2,001.89
7/26	SCHOOL SPECIALTY LLC	23,101.15
7/26	ODP BUSINESS SOLUTIONS LLC	9,998.98
7/26	AMERIPRIDE SERVICES INC.	517.26
7/26	CRISIS PREVENTION INSTITUTE INC	600.00
7/26	MELTWATER NEWS US INC.	8,990.00
7/26	MIDLAND SAFETY & HEALTH SALES	6,517.00
7/26	MSC INDUSTRIAL SUPPLY CO.	39.90
7/26	ODESSA WINLECTRIC	164.81
7/26	O REILLY AUTO ENTERPRISES LLC	1,844.08
7/26	ORIENTAL TRADING COMPANY INC	224.00
7/26	SIMS PLASTIC INC	13.59
7/26	TEXAS ASSOCIATION OF SCHOOL BUSINESS OFFICIALS	290.00
7/26	PARK PLACE PULBICATION LP	1,110.00
7/26	THERMO FLUIDS INC	493.13
7/26	BROADWAY MOTORS INC	14,269.88
7/26	NAPA AUTO PARTS	1,021.11
7/26	ALL PLAYERS NETWORK INC	2,000.00
7/26	ARAMARK UNIFORM & CAREER APPAREL GROUP INC.	219.82
7/26	BEST CHOICE RESTAURANTS LLC	381.39
8/2	AVID CENTER	7,549.00
8/2	AUTOMATIC ICE MACHINE	1,095.00
8/2	J W PEPPER & SON INC	64.74
8/2	LAKESHORE LEARNING MATERIALS	15,363.35
8/2	LONE STAR SIGNS OF WEST TEXAS	700.00
8/2	LYNX SYSTEM DEVELOPERS INC	18,615.00
8/2	ODESSA COLLEGE	5,994.00
8/2	REALLY GOOD STUFF LLC	2,437.40
8/2	REGION 13 EDUCATION SERVICE CENTER	90.00
8/2	SECURED DOCUMENT SHREDDING INC	759.46
8/2	WEST MUSIC CO	112.90
8/2	FOLLETT SCHOOL SOLUTIONS INC	2,846.18
8/2	NAPA AUTO PARTS	1,645.46
8/2	BARNES & NOBLE INC.	8,448.30
8/2	SHIFFLER EQUIPMENT SALES	2,306.23
8/2	NATUS MEDICAL INCORPORATED	3,486.12
8/2	SCHOOL SPECIALTY LLC	20,819.52
8/2	WALSWORTH PUBLISHING CO	6,951.98
8/2	ODP BUSINESS SOLUTIONS LLC	1,476.19
8/2	AMERICAN SALES AND SERVICE INC	385.00
8/2	AMERIPRIDE SERVICES INC.	1,551.78
8/2	ASCD	89.00
8/2	BUCK'S WHEEL & EQUIPMENT COMPANY	1,176.80
8/2	CMC BUSINESS SYSTEMS INC	386.00
8/2	EXPLORELEARNING LLC	37,604.01
8/2	GANDY INK	958.74
8/2	VITAL SIGNS	667.95
8/2	MORRISON SUPPLY CO	201.12
8/2	AIM MEDIA TEXAS OPERATING LLC	468.00
8/2	ODESSA COLLEGE	1,090.00

8/2	O REILLY AUTO ENTERPRISES LLC	2,388.29
8/2	SCHOOL DATEBOOKS INC	499.10
8/2	TEACHER'S DISCOVERY	5,364.00
8/2	NAPA AUTO PARTS	560.20
8/2	SIEMENS INDUSTRY, INC	1,112.00
8/2	SELERIX SYSTEMS INC	6,297.00
8/2	BREAKOUT INC.	13,991.00
8/2	BEST CHOICE COFFEE SERVICES LLC	62.59
8/4	BSN SPORTS, INC DBA US GAMES	19,898.19
8/4	COOLE SCHOOL	3,431.24
8/4	DEMCO INC	1,617.95
8/4	VITAL SIGNS	1,194.30
8/4	LAKESHORE LEARNING MATERIALS	376.08
8/4	WEST MUSIC CO	40.33
8/4	MULTICARE PLUS	2,700.00
8/4	JOSTENS INC	2,149.25
8/4	BEST CHOICE COFFEE SERVICES LLC	5.26
8/4	SCHOOL SPECIALTY LLC	1,663.36
8/9	AVID CENTER	1,740.00
8/9	CMC BUSINESS SYSTEMS INC	826.10
8/9	AUTOMATIC ICE MACHINE	171.00
8/9	ETA HAND2MIND	4,360.38
8/9	ODESSA COLLEGE	2,090.99
8/9	SECURED DOCUMENT SHREDDING INC	16.00
8/9	THE BOSWORTH LTD	6,500.00
8/9	MULTICARE PLUS	2,100.00
8/9	DESTINATION IMAGINATION, INC.	660.00
8/9	SCHOOL SPECIALTY LLC	1,928.85
8/9	SCHOOL SPECIALTY LLC	5,073.60
8/9	ABSOLUTE FIRE PROTECTION INC	5,960.00
8/9	AMERIPRIDE SERVICES INC.	519.85
8/9	B-LINE FILTER & SUPPLY INC	2,083.66
8/9	BUCK'S WHEEL & EQUIPMENT COMPANY	122.66
8/9	FLAGHOUSE INC	498.55
8/9	HYDROTEX PARTNERS LTD	4,089.85
8/9	INTERNATIONAL BACCALAUREATE ORGANIZATION	12,233.00
8/9	VITAL SIGNS	284.44
8/9	KELLY-MOORE PAINT	963.96
8/9	MIDLAND SAFETY & HEALTH SALES	8,394.00
8/9	ODESSA COLLEGE	897.25
8/9	ODESSA WINLECTRIC	10,546.49
8/9	O REILLY AUTO ENTERPRISES LLC	2,648.96
8/9	SIMS PLASTIC INC	411.90
8/9	THE BOSWORTH LTD	14,720.00
8/9	BROADWAY MOTORS INC	1,365.04
8/9	NAPA AUTO PARTS	881.16
8/9	ARAMARK UNIFORM & CAREER APPAREL GROUP INC.	75.70
8/9	DECKER INC	323.66
8/9	BEST CHOICE COFFEE SERVICES LLC	67.17
8/9	WALSWORTH PUBLISHING CO	8,243.09

7/12	AARON ALEX MOLINA	52.40
7/12	ALBERT J VALENCIA	223.55
7/12	ALEXANDRA ESCOBAR	1,361.32
7/12	AMAZON CAPITAL SERVICES	54,354.63
7/12	ATHLETIC SUPPLY INC	4,840.00
7/12	ATHLETIC SUPPLY INC	39,185.50
7/12	ATKINS HOLLMAN JONES PEACOCK	15,046.98
7/12	AUDIO ACOUSTICS HEARING CENTERS	195.00
7/12	BEST BUY BUSINESS ACCOUNT	1,839.92
7/12	BIMBO BAKERIES USA	144.00
7/12	BLUE STAR BUS SALES LTD	197.51
7/12	BRAZOS DOOR & HARDWARE	60,234.00
7/12	CAREER AND TECHNOLOGY ASSOCIATION OF TEXAS	675.00
7/12	CDW-G	94,183.65
7/12	CHANTAL HERNANDEZ	42.31
7/12	CHARTER WASTE INC.	57.86
7/12	NBCEC INC	347.25
7/12	CHRISTINA SALINAS	1,361.00
7/12	CLARISA ARRAS	168.53
7/12	CULLIGAN WATER CONDITIONING OF WEST TEXAS	36.00
7/12	CUSTOM WHOLESALE SUPPLY INC	285.64
7/12	CYNTHIA RUBALCADO	28.10
7/12	DANIEL BUSTAMANTE	103.62
7/12	DANIEL P TIMMONS	93.99
7/12	DELMA ABALOS	247.93
7/12	DERRICK MAYWEATHER	108.00
7/12	DUSTY ORTIZ	108.00
7/12	EFREN ZUNIGA	88.95
7/12	FERGUSON FACILITIES SUPPLY	928.02
7/12	FITNESS SPECIALIST	4,087.47
7/12	G H DAIRY	1,162.85
7/12	GARDENDALE WATER CO	714.00
7/12	GRAINGER	1,823.86
7/12	HEIDI L HELFERICH	51.29
7/12	HOME DEPOT USA INC - STORE #562	222.96
7/12	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	4,730.00
7/12	HUGHES SERVICES FLOORING, LP	37,085.00
7/12	HUMBERTO HERNANDEZ JR	5,254.70
7/12	IMELDA G LOYA	1,361.00
7/12	INFECTION CONTROLS INC	30,945.72
7/12	INNOVATIVE REHAB SYSTEMS	10,275.00
7/12	JACKSON KNIGHT	108.00
7/12	JEFFERY ELLISON	269.00
7/12	JOE FLORES	108.00
7/12	JUSTIN YOUNG	2,359.86
7/12	KATELYN ZIMMER	240.58
7/12	KEVEN MURPHY	108.00
7/12	L WALLACE CONSTRUCTION CO INC	562,117.62
7/12	LABATT FOOD SERVICE	15.05
7/12	LAURA SAMANIEGO	42.31

7/12	LILIANA HARRIS	1,361.00
7/12	LINDA CARRASCO	7.02
7/12	LINDE GAS & EQUIPMENT INC	1,486.12
7/12	NATIONAL ACADEMY OF TELEVISION ARTS AND SCIENCES	675.00
7/12	LUIS SALCIDO	9,900.00
7/12	LUNCH MONY INC	763.92
7/12	MALINA ROUX	314.27
7/12	MARCOS FLORES	5,000.00
7/12	MARGARITA ACOSTA	1,361.32
7/12	MARK BENNETT	1,073.55
7/12	MARK BENNETT	1,758.51
7/12	MARK HARRIS HJ INC	18,847.19
7/12	MATT VINSON	108.00
7/12	MELISSA PARTON	27.58
7/12	MIGUEL TORRES	93.80
7/12	MONK HOLDINGS LLC	1,392.00
7/12	N-TUNE MUSIC & SOUND INC	60,182.00
7/12	N-TUNE MUSIC & SOUND INC	44.50
7/12	NATALY RIVERA MOLINAR	1,361.00
7/12	NATIONAL SCHOOL CONTROL SYSTEMS, LLC	24,577.00
7/12	NIMBUS DRINKING WATER SYSTEMS	36.00
7/12	ODESSA SIGN SOLUTION LLC	305.00
7/12	SEWCO INC	199,170.42
7/12	OLIVIA PORRAS	90.59
7/12	ETHAN CRESS	49.26
7/12	SCARLETT STRICKLIN	49.26
7/12	ORLANDO BONNEY	49.06
7/12	PAULA RENEE CULPEPPER	181.00
7/12	PERRY JOHNSON	108.00
7/12	PETER C GORMAN	2,250.00
7/12	PETROPLEX OFFICE SUPPLY, INC.	510.61
7/12	PRECISION BUSINESS MACHINES INC (PBM)	6,790.00
7/12	R WATER LLC	337.50
7/12	RACHEL PARKER	1,361.00
7/12	REGION 18 EDUCATION SERVICE CENTER	26,500.00
7/12	ROSAS CAFE / BOBBY COX Co.	532.42
7/12	ROSAS CAFE / BOBBY COX CO.	689.82
7/12	SAMUEL GONZALEZ	144.00
7/12	SCARBOROUGH SPECIALTIES, INC	2,161.96
7/12	SEWELL FLEET MANAGEMENT LLC	30,000.00
7/12	SHERWIN WILLIAMS	1,185.01
7/12	STAR TECH GROUP	10,000.00
7/12	SWAGIT PRODUCTIONS, LLC	695.00
7/12	SYLVIA MACIAS	33.13
7/12	TAMMY HAWKINS	247.93
7/12	TENILLE ARANDA	870.88
7/12	TEXAS DEPARTMENT OF INFORMATION RESOURCES	395.48
7/12	TEXAS EXCAVATION SAFETY SYSTEM, INC.	6.65
7/12	THE HON COMPANY LLC C/O OFFICEWISE	19,684.46
7/12	THE MCCRELESS COMPANY	198.36

7/12	TOMMY HAWKINS CONSTRUCTION, INC.	11,770.00
7/12	TPR EDUCATION LLC	33,600.00
7/12	UNITED PARCEL SERVICE INC	88.06
7/12	VANCE WASHINGTON	269.00
7/12	IMPERIAL BAG & PAPER LLC	8,227.76
7/12	WATKIN COCKER	108.00
7/12	WAYNE JEROD WOODALL	200.01
7/12	XEROX CORPORATION	29,522.87
7/12	XEROX CORPORATION	660.23
7/12	ZULMA RAMIREZ	201.01
7/12	ADRIANA RENTERIA	1,657.81
7/12	ANA LEE TARANGO	1,299.25
7/12	BIMBO BAKERIES USA	93.45
7/12	BLAIR LAWSON	1,314.30
7/12	G H DAIRY	2,808.73
7/12	GEORGINA FIGUEROA	247.50
7/12	GRAINGER	137.10
7/12	HOME DEPOT USA INC - STORE #562	735.84
7/12	INTERNATIONAL ASSURANCE	69,193.03
7/12	JANICE GRANADO	247.50
7/12	KIMBERLY SANCHEZ	247.50
7/12	KRISTEN VESELY	1,132.50
7/12	LABATT FOOD SERVICE	314.71
7/12	LORNALYN DELEON	247.50
7/12	MICAH PETTIGREW	226.00
7/12	NEFTALI SILVA	247.50
7/12	PAUL SANCHEZ	1,761.66
7/12	RACHEL GLASSCOCK	247.50
7/12	ROBIN FAWCETT	753.00
7/12	SANDRA BANDA	753.00
7/12	SANDY OCHOA	1,299.25
7/12	SARAH R AGUIRRE	1,299.25
7/12	STACI WALTON	247.50
7/12	STEPHANIE WRIGHT	1,597.22
7/12	TEXAS ASSOCIATION OF SCHOOL BOARDS	358,804.00
7/12	VANESSA MARTINEZ	1,020.82
7/17	ATMOS ENERGY	19,008.10
7/17	CAVALLO ENERGY TEXAS LLC	1,660.00
7/17	CECILIA KELLAR	142.50
7/17	CECILIA KELLAR	1,493.71
7/17	CITY OF ODESSA WATER DEPT	176,954.36
7/17	GILLIAN HERRERA	1,535.86
7/17	HILBERTO OCHOA	1,588.02
7/17	SHELBYE HILL	1,493.71
7/17	TRACEY BORCHARDT	1,493.71
7/17	TYLER THOMPSON	70.00
7/17	ODESSA FAMILY YMCA	75,929.00
7/19	ABEL AVILA	152.97
7/19	AMAZON CAPITAL SERVICES	30,461.15
7/19	AMSTAR INC	34,500.00

7/19	ANGEL RODRIGUEZ	314.01
7/19	ASSOCIATED SUPPLY CO INC	48,573.86
7/19	ATHLETIC SUPPLY INC	7,327.00
7/19	ATKINS HOLLMAN JONES PEACOCK	2,005.32
7/19	BIMBO BAKERIES USA	96.00
7/19	DICK BLICK COMPANY	240.00
7/19	BLUE STAR BUS SALES LTD	1,672.13
7/19	BRANDON MURRAY	39.00
7/19	BRIDGITT ALLEN	236.76
7/19	BWI COMPANIES INC	123.00
7/19	SPARKLIGHT	86.88
7/19	CARDIO PARTNERS INC	40,391.49
7/19	CESAR E JAUREGUI & MELISSA MEDINA JAUREGUI	3,267.00
7/19	CDW-G	102,304.81
7/19	CENTRAL NATIONAL GOTTESMAN INC	3,188.64
7/19	CHARTER WASTE INC.	247.63
7/19	NBCEC INC	1,507.00
7/19	CHRISTINE MASON CONSULTING	2,828.57
7/19	COLLEGE BOARD INSTITUTIONS	185.00
7/19	CONTROL TECHNOLOGIES INC	181,050.18
7/19	CRYSTAL GUTIERREZ	79.87
7/19	CULLIGAN WATER CONDITIONING OF WEST TEXAS	172.50
7/19	DISCOUNT DANCE LLC	1,170.00
7/19	EDLIN VAN PELT	620.00
7/19	EMILIA VIGIL	277.96
7/19	ERIK SALGADO	11.27
7/19	ERIN REDDELL	184.73
7/19	EVA COLLINS	40.62
7/19	FLIPPEN GROUP LLC	1,705.00
7/19	FOLLETT CONTENT SOLUTIONS LLC	1,205.90
7/19	G FORCE ELECTRICAL SERVICES	8,375.00
7/19	G T DISTRIBUTORS INC	12,758.55
7/19	GETA MITCHELL	220.98
7/19	GRAYBAR	57.16
7/19	GUADALUPE HERNANDEZ	156.22
7/19	HAYNES & BOONE LLP	270.00
7/19	HOWARD INDUSTRIES INC	40,053.51
7/19	JENNIFER PERKINS	68.88
7/19	JESSICA DOMINGUEZ	24.86
7/19	JESSICA N. MORENO	29.04
7/19	JOHN MCCLELLAN	1,207.93
7/19	JOSE VALDEZ	10.00
7/19	JOSEPH LUCAS	47.64
7/19	JULIA WILLETT-WEEKLY	139.44
7/19	KAY'S EMBLEMS INC	1,768.00
7/19	KELLY EVANS CONSTRUCTION. LLC	14,900.00
7/19	KELLY EVANS CONSTRUCTION. LLC	20,708.00
7/19	LABATT FOOD SERVICE	23,909.54
7/19	LAUREN TAVAREZ	25.32
7/19	LAWNMOWER SALES AND SERVICE, INC	159.98

7/19	LESLIE WILSON	103.98
7/19	LETICIA BERNAL	68.38
7/19	LIBERTY PAPER	30,870.00
7/19	LISA MUSICK	745.17
7/19	LORENA ORTIZ	47.00
7/19	LOVING GUIDANCE INC	1,538.75
7/19	LYNETTE SALINAS	5.42
7/19	MARCELA MACIAS	135.21
7/19	MARCIA TOMBOSKY	20.63
7/19	MDT ALLSTAR CLEANERS	787.50
7/19	MERCEDES SHIRLEY	198.87
7/19	MICAH PETTIGREW	546.16
7/19	MICHAEL ELLIS	292.66
7/19	MICHAEL HORTON	453.59
7/19	MONK HOLDINGS LLC	504.00
7/19	N-TUNE MUSIC & SOUND INC	2,669.58
7/19	NATIONAL SCHOOL CONTROL SYSTEMS, LLC	402.42
7/19	NATIONAL TRAVEL SYSTEMS	535.39
7/19	NATIVIDAD J. ARMENDAREZ	8.88
7/19	NIMBUS DRINKING WATER SYSTEMS	224.00
7/19	NORMA GALINDO	198.82
7/19	NUNEZ FENCE	102,900.00
7/19	SEWCO INC	14,232.88
7/19	ALBINO GELERA	197.50
7/19	ALEJANDRA MARQUEZ	200.00
7/19	ANGES HEATH	94.25
7/19	BILLY REY	56.95
7/19	CECILIAN OLALEYE	58.25
7/19	CINDY RAMIREZ	25.25
7/19	CRYSTAL MOLINAR	150.00
7/19	CRYSTAL WALKER	78.10
7/19	DIANA DAVIS	20.10
7/19	GENA PENN	58.40
7/19	GERARDO RODRIDUEZ	39.00
7/19	JENNIFER CALL	25.00
7/19	JENNIFER DOUGLAS	128.50
7/19	KARI HALLMARK	160.00
7/19	KAYLA JO POYNER	22.50
7/19	KIM TERRY	21.50
7/19	KOREY SARABIA	51.45
7/19	LETICIA LETHE MONTOYA	48.50
7/19	LLIVIA LUJAN	35.00
7/19	MARIA MARTINEZ	54.95
7/19	MARY MARTIN	89.35
7/19	MELINDA VASQUEZ	33.25
7/19	NORMA ZAPATA	110.05
7/19	ODESSA TOWNSQUARE	1,602.00
7/19	RAQUEL IKER	200.00
7/19	REBECCA ABILA	68.50
7/19	SABRENA YAKLIN	200.00

7/19	SHASTA THOMAS	200.00
7/19	TIFFANY ESCORIAL AZCONA	23.50
7/19	VIOLETA SEANZ	92.00
7/19	WENDY RAMIREZ	56.25
7/19	YURIDIA HERNANDEZ	45.25
7/19	OPAL BOOZ & ASSOC	3,052.42
7/19	PIRAINO CONSULTING, INC	8,736.97
7/19	PRESENCE LEARNING	14,801.87
7/19	PROJECT LEAD THE WAY INC	750.00
7/19	REGION 18 EDUCATION SERVICE CENTER	24,975.00
7/19	REGION 18 EDUCATION SERVICE CENTER	6,600.00
7/19	RELUTECH LLC	9,500.00
7/19	RHONDA BEAMAN	5.16
7/19	RICKY HICKEY	4,411.00
7/19	RIVERSIDE ASSESSMENTS LLC	26.70
7/19	ROSAS CAFE / BOBBY COX Co.	167.45
7/19	ROSE VALDERAZ	701.52
7/19	SARAH L HAWKINS	35.42
7/19	SOUTHERN MAID DONUTS	322.00
7/19	SUL ROSS STATE UNIVERSITY	4,152.60
7/19	SUL ROSS STATE UNIVERSITY	3,147.45
7/19	FRANK E GOMEZ	16,800.00
7/19	TANYA GALINDO	352.01
7/19	TEXAS BOOK COMPANY	10,494.00
7/19	TENNIS OUTLET	5,956.45
7/19	TERRIE CARROLL	156.36
7/19	TEXAS ASSOCIATION OF SCHOOL ADMINISTRATORS	75.00
7/19	TEXAS ASSOCIATION OF SCHOOL ADMINISTRATORS	449.00
7/19	TEXAS SCHOOL PUBLIC RELATIONS ASSOCIATION INC	72.00
7/19	TEXAS DEPARTMENT OF INFORMATION RESOURCES	395.48
7/19	TEXAS NETWORK OF YOUTH SERVICES	1,425.00
7/19	THRU CONSULTING LLC	47,357.21
7/19	TPR EDUCATION LLC	24,000.00
7/19	TRANS GLOBAL PRODUCTIONS INC	5,500.00
7/19	TRINITY UNIVERSITY	1,516.00
7/19	UIL MUSIC REGION 6	182.00
7/19	WEST TEXAS POWER SPORTS DEVELOPMENT	15,242.74
7/19	WILLIAM WEEKLY	268.01
7/19	XEROX CORPORATION	30,369.04
7/19	ALISHA BUSS HOLGUIN	495.69
7/19	AMY PENA	1,217.36
7/19	BANK OF NEW YORK MELLON	750.00
7/19	BIMBO BAKERIES USA	93.45
7/19	SPARKLIGHT	246.56
7/19	CROSSROADS FELLOWSHIP GLOBAL, INC.	11,050.00
7/19	CYBERSOFT TECHNOLOGIES INC	71,650.00
7/19	DARRELL FOWLER	939.60
7/19	ELIZABETH AVILA	462.36
7/19	FULL SCHEDULE LLC	297.00
7/19	G H DAIRY	1,860.56

7/19	GRAINGER	1,054.18
7/19	HURT EXTERMINATING	52,300.00
7/19	INTERNATIONAL ASSURANCE	69,193.03
7/19	JANA AVERY	60.26
7/19	JEFF DANIELS	224.00
7/19	JOIE SEATON	16.31
7/19	JUAN CORREA	2,735.81
7/19	JUMBURRITO	257.00
7/19	K. B. SAFE & LOCK CO	23.50
7/19	LABATT FOOD SERVICE	732.41
7/19	LENNOX INDUSTRIES INC	2,208.00
7/19	LINDE GAS & EQUIPMENT INC	59.88
7/19	MARCELINO RUBIO	395.00
7/19	PATRICIA LOGAN	64.12
7/19	PETROLEUM TRADERS CORPORATION	35,479.97
7/19	RAMON GONZALES	939.60
7/19	REBECCA J NORRIS	462.36
7/19	REGINA CHABARRIA	1,528.01
7/19	ROBERTS TRUCK CENTER OF TEXAS	3,000.66
7/19	STEPHANIE MORAN	624.96
7/19	SUMMER PERCIFIELD	624.96
7/19	SYSCO USA, INC	4,807.80
7/19	TERRY BRANDON UPCHURCH	576.56
7/19	TRANSFINDER CORPORATION	6,750.00
7/19	TRINIDAD DOMINGUEZ	95.00
7/19	UNITED REFRIGERATION	25.84
7/19	UNITED STATES TREASURY	12,106.23
7/19	UNIVERSAL FIDELITY LIFE INSURANCE COMPANY	115,456.00
7/19	WATSON TRUCK & SUPPLY	737.36
7/19	WILLIAM W SCHMIDT	100.00
7/19	YULIA TSAY	624.96
7/26	ACCELERATION ACADEMIES	83,952.00
7/26	AMAZON CAPITAL SERVICES	157,765.61
7/26	AMAZON CAPITAL SERVICES	2,373.17
7/26	AT&T LONG DISTANCE	7.07
7/26	AT&T MOBILITY	57.23
7/26	BACKYARD BRAINS INC	524.96
7/26	BATTERSHELL VETERINARY SERVICES	135.00
7/26	SPARKLIGHT	1,457.00
7/26	CAVALLO ENERGY TEXAS LLC	120,233.08
7/26	CDW-G	107,207.92
7/26	CHRIS STANLEY	40.03
7/26	COLLEGE BOARD INSTITUTIONS	351.00
7/26	CONTROL TECHNOLOGIES INC	11,034.72
7/26	CULLIGAN WATER CONDITIONING OF WEST TEXAS	3.00
7/26	CYNTHIA LANE	0.52
7/26	CYNTHIA SUE BISHOP	3,375.00
7/26	DAVID HERNANDEZ	29.04
7/26	DRAMATIST PLAY SERVICE	708.00
7/26	ECTOR COUNTY UTILITY DISTRICT	4,733.80

7/26	EDUCATIONAL TESTING SERVICE	1,500.00
7/26	FARRAH H WALTON	5,200.00
7/26	GALILEA PINEDA	78.18
7/26	GRANDE COMMUNICATIONS NETWORK LLC	8,260.00
7/26	INSOURCE INSURANCE GROUP, LLC	150.00
7/26	IONWAVE TECHNOLOGIES	1,500.00
7/26	JAVIER RUIZ	5.99
7/26	KAY'S EMBLEMS INC	406.00
7/26	KELLIE WILKS	478.26
7/26	KRISTEN VESELY	6.42
7/26	LABATT FOOD SERVICE	779.52
7/26	NATIONAL ACADEMY OF TELEVISION ARTS AND SCIENCES	150.00
7/26	MARK HARRIS	2,186.00
7/26	MERCEDES SHIRLEY	32.17
7/26	N-TUNE MUSIC & SOUND INC	52,499.43
7/26	NATIONAL SEATING & MOBILITY INC	10,495.00
7/26	NATIONAL TRAVEL SYSTEMS	6.00
7/26	NETSYNC NETWORK SOLUTIONS	82,500.00
7/26	NORMA GALINDO	24.69
7/26	ODESSA EAST ROTARY CLUB	1,140.00
7/26	SEWCO INC	57,351.91
7/26	ONCE RAMOS LLC	1,129.60
7/26	SAN JUANA GUTIERREZ	148.26
7/26	REED BOYD ENTERPRISES INC	1,500.00
7/26	PLASCO ID HOLDING LLC	11,141.60
7/26	PROJECT LEAD THE WAY INC	762.00
7/26	TEXAS A&M UNIVERSITY SYSTEM HEALTH SCIENCE CENTER	700.00
7/26	THIRD FUTURE SCHOOLS TEXAS	51,599.86
7/26	UNITED REFRIGERATION	1,055.09
7/26	VALERIE RIVERA	79.81
7/26	VERIZON WIRELESS SERVICES LLC	297.64
7/26	XEROX CORPORATION	11,997.94
7/26	VP IMAGING INC	39,707.10
7/26	AETNA LIFE INSURANCE COMPANY	4,600.00
7/26	ALLBRIGHT & ASSOCIATES, INC	1,092.70
7/26	AMAZON CAPITAL SERVICES	229.59
7/26	AT&T	9,208.03
7/26	BLUE STAR BUS SALES LTD	2,484.88
7/26	BRAZOS DOOR & HARDWARE	1,035.00
7/26	BREK PAZ	250.00
7/26	CDW-G	800.85
7/26	NBCEC INC	163.25
7/26	CHRISTINA GARCIA	250.00
7/26	CUSTOM WHOLESALE SUPPLY INC	733.20
7/26	CYNTHIA SUE BISHOP	2,000.00
7/26	DALE'S ALIGNMENT & BRAKE SERVICE INC	243.75
7/26	DR. JOSE MEDINA EDUCATIONAL SOLUTIONS	3,000.00
7/26	ECISD EDUCATION FOUNDATION	437.00
7/26	FERGUSON FACILITIES SUPPLY	234.30
7/26	FIRST FINANCIAL ADMINISTRATORS	22,008.33

7/26	FIRST FINANCIAL ADMINISTRATORS	77,737.00
7/26	FIRST FINANCIAL ADMINISTRATORS	3,675.00
7/26	FIRST FINANCIAL ADMINISTRATORS	11,444.00
7/26	FIRST FINANCIAL ADMINISTRATORS	1,282.18
7/26	FIRST FINANCIAL ADMINISTRATORS	1,415.05
7/26	FIRST FINANCIAL ADMINISTRATORS	9,549.97
7/26	FIRST FINANCIAL ADMINISTRATORS	6,578.86
7/26	FIRST FINANCIAL ADMINISTRATORS	4,990.70
7/26	FIRST FINANCIAL ADMINISTRATORS	4,368.00
7/26	FIRST FINANCIAL ADMINISTRATORS	4,519.23
7/26	FIRST FINANCIAL ADMINISTRATORS	63,742.25
7/26	FIRST FINANCIAL ADMINISTRATORS	2,493.30
7/26	PETTY CASH	4,000.00
7/26	PETTY CASH	1,500.00
7/26	PETTY CASH	8,350.00
7/26	G H DAIRY	214.68
7/26	GARDENDALE WATER CO	100.00
7/26	GILLIAN HERRERA	300.00
7/26	GRAINGER	6,128.79
7/26	HEALTH SERVICES ADMINISTRATION	27,172.66
7/26	HOME DEPOT USA INC - STORE #562	282.65
7/26	HORACE MANN INS CO	48.82
7/26	IHS GLOBAL INC.	2,016.00
7/26	INSOURCE INSURANCE GROUP, LLC	50.00
7/26	JESSICA GORE	151.50
7/26	JIEUN PANDO	70.00
7/26	JNT RESOURCES PARTNERS, LP	485.14
7/26	JNT RESOURCES PARTNERS, LP	1,257.71
7/26	JNT RESOURCES PARTNERS LP	36,310.00
7/26	LAWNMOWER SALES AND SERVICE, INC	63.94
7/26	LENNOX INDUSTRIES INC	851.28
7/26	LINDE GAS & EQUIPMENT INC	428.95
7/26	LUBBOCK ISD	250.00
7/26	MARIA ORTIZ	311.76
7/26	MARK BENNETT	3,700.00
7/26	MARK BENNETT	2,512.33
7/26	MARK BENNETT	2,900.38
7/26	MELISSA SKINNER	6,000.00
7/26	MULTI-HEALTH SYSTEMS INC	900.00
7/26	NEW MEXICO CHILD SUPPORT	300.00
7/26	NEW MEXICO CHILD SUPPORT	659.00
7/26	SEWCO INC	2,316.09
7/26	ADILENE CORDERO	100.00
7/26	OTIS ELEVATOR COMPANY INC	13,942.47
7/26	PATHWAYZ COMMUNICATIONS INC	5,248.28
7/26	PETROLEUM TRADERS CORPORATION	25,109.03
7/26	REGION 18 EDUCATION SERVICE CENTER	150.00
7/26	ROBERT AVOSSA	1,000.00
7/26	ROBERTS TRUCK CENTER OF TEXAS	1,942.78
7/26	SAM'S CLUB DIRECT	995.02

7/26	SCHOOL NUTRITION ASSOCIATION SERVICE CENTER	189.00
7/26	SCHOOL NUTRITION ASSOCIATION SERVICE CENTER	189.00
7/26	SHERWIN WILLIAMS	71.80
7/26	PINNACLE PROPANE LLC	105.00
7/26	SYSCO USA, INC	57,886.32
7/26	TEXAS DEPARTMENT OF INFORMATION RESOURCES	395.48
7/26	TEXAS LIFE INSURANCE CO	116,037.91
7/26	TEXAS STATE TEACHERS ASSOCIATION	32,048.89
7/26	THE CINCINNATI LIFE INS. CO	224.48
7/26	TYLER TECHNOLOGIES INC	104,734.83
7/26	UNITED REFRIGERATION	4,526.06
7/26	UNITED STATES TREASURY	2,517.94
7/26	VERIZON WIRELESS SERVICES LLC	3,496.63
7/26	IMPERIAL BAG & PAPER LLC	51,248.47
7/26	WEST TEXAS EDUCATORS	241,320.74
8/2	ACCELERATE LEARNING INC.	8,500.00
8/2	ALYSSA GRAFT	754.35
8/2	AMAZON CAPITAL SERVICES	29,670.20
8/2	AMERICAN EXPRESS	8,339.48
8/2	AMY ANDERSON	358.57
8/2	APPLE, INC	6,188.00
8/2	BECKY RAMIREZ	30.00
8/2	BEST BUY BUSINESS ACCOUNT	1,049.97
8/2	BIMBO BAKERIES USA	1,577.08
8/2	CAVALLO ENERGY TEXAS LLC	157,291.97
8/2	CDW-G	6,012.00
8/2	NBCEC INC	10.50
8/2	CHRISTA MILLER	100.05
8/2	CINDY CORRALES	85.42
8/2	CODY GRIFFIN	145.83
8/2	THE COLLEGE BOARD	1,756.00
8/2	COLLEGE ENTRANCE EXAMINATION BOARD	486.00
8/2	CORA MAPP	57.75
8/2	CORY COBB	79.49
8/2	CULLIGAN WATER CONDITIONING OF WEST TEXAS	38.50
8/2	CYNTHIA WILLIAMS	36.24
8/2	DAVID O'CAIN	118.87
8/2	TWIN CITIES BOWLING INC	1,089.95
8/2	EMILEE TRAMMEL	183.33
8/2	FOCUS CARE INC	1,323.53
8/2	FOLLETT CONTENT SOLUTIONS LLC	1,308.86
8/2	GARDENDALE WATER CO	26.00
8/2	INSOURCE INSURANCE GROUP, LLC	100.00
8/2	JEFF DANIELS	252.11
8/2	KARL MILLER	497.96
8/2	KENNY D COWAN	1,186.44
8/2	KENNY D COWAN	119.08
8/2	KENNY D COWAN	99.59
8/2	KRISTA BRADDOCK	135.00
8/2	KRONOS INC.	8,250.00

8/2	LARISSA HERNANDEZ	86.92
8/2	LARRY SANCHEZ	412.20
8/2	LEARNING FORWARD TEXAS	19,434.00
8/2	LINDSEY CAMERON	21.13
8/2	MANUELA ESCAJEDA	51.75
8/2	MARIALUZ RANGEL	57.75
8/2	MICHAEL MARTIN	363.00
8/2	MONTESSORI RESEARCH AND DEVELOPMENT LLC	167.05
8/2	N-TUNE MUSIC & SOUND INC	28,625.00
8/2	NATIONAL TRAVEL SYSTEMS	2,113.76
8/2	SEWCO INC	20,027.97
8/2	REGION 18 EDUCATION SERVICE CENTER	5,490.00
8/2	ROBERTS TRUCK CENTER OF TEXAS	5.97
8/2	SANDY EMMERSON	7,200.00
8/2	SHELLEY WRIGHT	393.00
8/2	SIMULADOS SOFTWARE INC	2,100.00
8/2	TATE CRISWELL	0.10
8/2	TERRY BRANDON UPCHURCH	86.92
8/2	THIRD FUTURE SCHOOLS TEXAS	1,596.30
8/2	TIM GILLEY	829.42
8/2	VALERIE RIVERA	183.47
8/2	WALSH GALLEGOS TREVINO KYLE & ROBINSON PC	13,100.12
8/2	XEROX CORPORATION	28,181.43
8/2	ALPHA FOODS CO.	30,771.72
8/2	AMAZON CAPITAL SERVICES	175.60
8/2	AMERICAN EXPRESS	1,933.96
8/2	AMERICAN FAMILY LIFE & CANCER	41.50
8/2	AMERICAN FAMILY LIFE & CANCER	6.00
8/2	ASSOCIATION OF TEXAS	2,163.74
8/2	BALS DURHAM LP	9,600.00
8/2	BANK OF NEW YORK MELLON	1,500.00
8/2	C-SEP ASSESSMENT AND TRAINING ACADEMY	1,875.00
8/2	CASHWAY WEST, INC.	138.52
8/2	CENTER FOR THE ADVANCEMENT AND STUDY	1,295.00
8/2	NBCEC INC	130.18
8/2	CIRCLE P RANCH SUPPLY INC	378.78
8/2	CONNECTHUB.IO LLC	1,188.00
8/2	CULLIGAN WATER CONDITIONING OF WEST TEXAS	266.50
8/2	CUSTOM WHOLESALE SUPPLY INC	890.77
8/2	CUT TIME LLC	5,364.00
8/2	CYNTHIA SUE BISHOP	2,500.00
8/2	FERL GILES	312.00
8/2	FOCUS CARE INC	361,000.00
8/2	FIRST FINANCIAL ADMINISTRATORS	33,512.68
8/2	FIRST FINANCIAL ADMINISTRATORS	10,034.05
8/2	FIRST FINANCIAL ADMINISTRATORS	14,158.50
8/2	FIRST FINANCIAL ADMINISTRATORS	121,497.52
8/2	FIRST FINANCIAL ADMINISTRATORS	25,657.57
8/2	FIRST FINANCIAL ADMINISTRATORS	16,621.34
8/2	FIRST FINANCIAL ADMINISTRATORS	3,062.80

8/2	FRONTLINE TECHNOLOGIES GROUP LLC	68,780.20
8/2	G H DAIRY	35.78
8/2	GARDENDALE WATER CO	68.00
8/2	GROGGY DOG SPORTSWEAR & GRAPHIC DESIGN	820.00
8/2	HOME DEPOT USA INC - STORE #562	1,423.55
8/2	IMAGINE LEARNING LLC	40,000.00
8/2	ISTATION	593,834.00
8/2	K12 INSIGHT LLC	9,995.00
8/2	LABATT FOOD SERVICE	3,517.15
8/2	LEGENDS OF LEARNING INC	107,000.00
8/2	LINDE GAS & EQUIPMENT INC	1,595.95
8/2	MANEUVERING THE MIDDLE LLC	25,680.20
8/2	MARIA ORTIZ	720.82
8/2	MASBA	1,500.00
8/2	NEARPOD INC	136,805.50
8/2	NEW TECHNOLOGY NETWORK, LLC	39,027.00
8/2	NIMBUS DRINKING WATER SYSTEMS	74.00
8/2	SEWCO INC	2,131.50
8/2	SEWCO INC	394.38
8/2	PENSKE COMMERCIAL VEHICLES US LLC	24.32
8/2	RESPONSIVE LEARNING	38,400.00
8/2	WILLIAM MARCH RICE UNIVERSITY	625.00
8/2	ROBERTS TRUCK CENTER OF TEXAS	25.41
8/2	SAM'S CLUB DIRECT	341.66
8/2	SAM'S CLUB DIRECT	39.80
8/2	SEVERIN INTERMEDIATE HOLDINGS, LLC	150,620.00
8/2	SHERWIN WILLIAMS	1,074.77
8/2	STERLING BV INC	7,920.00
8/2	SYSCO USA, INC	44,807.88
8/2	TEXAS AFT AMP	332.50
8/2	TASB, INC	1,479.41
8/2	TEXAS ASSOCIATION OF SECONDARY SCHOOL PRINCIPALS	81.00
8/2	TEXAS ELEMENTARY PRINCIPALS & SUPERVISORS ASSOC	406.13
8/2	TEXAS INDUSTRIAL VOCATIONAL ASSOCIATION	96.50
8/2	THE DBQ PROJECT	14,000.00
8/2	THE MCCRELESS COMPANY	100.51
8/2	THE PITNEY BOWES	11,601.45
8/2	TYPING.COM LLC	41,782.41
8/2	TYSON PREPARED FOOD, INC.	37,203.42
8/2	UNITED REFRIGERATION	557.29
8/2	UNITED WAY OF ODESSA	5,153.62
8/2	THE UNIVERSITY OF TEXAS AT TYLER	625.00
8/2	VERIZON WIRELESS SERVICES LLC	5,135.55
8/2	IMPERIAL BAG & PAPER LLC	19,219.71
8/4	AMAZON CAPITAL SERVICES	71,511.31
8/4	AMAZON CAPITAL SERVICES	5,910.63
8/4	AMAZON CAPITAL SERVICES	307.64
8/4	AT&T	123.40
8/4	ATKINS HOLLMAN JONES PEACOCK	4,188.50
8/4	BRAZOS DOOR & HARDWARE	31,400.00

8/4	SPARKLIGHT	310.91
8/4	CDW-G	6.00
8/4	CICI'S PIZZA	257.15
8/4	MYRA DURBIN	101.51
8/4	SEWCO INC	3,072.60
8/4	ROSAS CAFE / BOBBY COX Co.	238.33
8/4	STEAK RUNNER GO LLC	77.93
8/4	TERESA MIRANDA	236.94
8/9	ACCELERATE LEARNING INC.	12,910.00
8/9	ALEXANDRA ESCOBAR	135.29
8/9	AMAZON CAPITAL SERVICES	52,080.53
8/9	AMPLIFY EDUCATION INC	5,250.00
8/9	ANGELA FRIDAY	53.28
8/9	ARIAM L SOLIS	97.76
8/9	BRITTANI R ESPINO	152.82
8/9	CDW-G	54,337.50
8/9	CHRISTOPHER ORTIZ	156.22
8/9	CULLIGAN WATER CONDITIONING OF WEST TEXAS	3.00
8/9	DAISY NIETO	49.08
8/9	DANIEL MUSICK	213.80
8/9	DESTINY RAMIREZ	37.26
8/9	DUSTY ORTIZ	43.88
8/9	FOLLETT CONTENT SOLUTIONS LLC	100.07
8/9	FRANCES CARLOS	89.62
8/9	FRANCESCA FLORANCE	46.31
8/9	MGUC LLC	2,350.85
8/9	HEINEMANN	308,439.84
8/9	HOME DEPOT USA INC - STORE #562	350.33
8/9	INTERNATIONAL SOCIETY FOR	5,185.00
8/9	JACLYN PERRIN	40.35
8/9	JENNIFER H NATIVIDAD	62.54
8/9	JIEUN PANDO	65.75
8/9	JOHN BENTON	23.69
8/9	JUAN NAVARRETE	251.27
8/9	JUMBURRITO	127.25
8/9	KAITLYN BRADDOCK	111.81
8/9	KARLA RONQUILLO	108.72
8/9	KELLIE WILKS	1,168.76
8/9	KENDRA SALGADO	49.31
8/9	KEVEN MURPHY	50.00
8/9	KLARISSA SALGADO	108.72
8/9	LA MARGARITA	294.00
8/9	LACEE PERRY	114.19
8/9	LESLIANNE PRINCE	196.72
8/9	LILIANA HARRIS	246.85
8/9	LISA WILLS	47.00
8/9	LUNCH MONY INC	214.56
8/9	MABEL BOAFO	188.97
8/9	MARGARET DUTCHOVER	108.72
8/9	MATT VINSON	46.42

8/9	MATTIE CUELLAR	50.00
8/9	MAYRA VENEGAS REYNOSO	40.35
8/9	MELISSA JOHNSON	9.72
8/9	MICAH ARROTT	118.87
8/9	MICHELLE GALINDO	34.58
8/9	MIKAYLA WILLIAMS	37.26
8/9	MYRNA ZUNIGA	109.93
8/9	NATALY RIVERA MOLINAR	225.15
8/9	NATIONAL COUNCIL OF TEACHER OF MATHEMATICS	85.00
8/9	NATIONAL TRAVEL SYSTEMS	37.00
8/9	NEFTALI SALGADO	130.14
8/9	SEWCO INC	218.89
8/9	OHS GRAPHIC DESIGN	40.00
8/9	DAVID CUPP	2,700.00
8/9	RUTH ROSARIO BALTAZAR	58.20
8/9	SAVANNAH COLEY	175.65
8/9	SEPHARINE BUGAYONG	60.53
8/9	SHERWOOD HOLDINGS 1 LLC	5,042.72
8/9	PINNACLE PROPANE LLC	105.00
8/9	SONIA MARTIN VELICIAS	40.35
8/9	STEPHANIE MARTINEZ	37.26
8/9	SULEMA ALANIZ	161.67
8/9	SWEET PIZZA LLC	888.97
8/9	SWEET PIZZA LLC	244.99
8/9	SYDNEY GARCIA	40.35
8/9	TANYA GALINDO	57.75
8/9	TEXAS ASSOCIATION OF SECONDARY SCHOOL PRINCIPALS	149.00
8/9	THIRD FUTURE SCHOOLS TEXAS	11,701.30
8/9	THE UNIVERSITY OF TEXAS AT AUSTIN	56,700.00
8/9	WORLD'S FINEST CHOCOLATE INC	120.00
8/9	ZENOVIA CRIER	856.68
8/9	AARON ALEX MOLINA	22.66
8/9	ABILENE COOPER HIGH SCHOOL	325.00
8/9	ADVANCE STORES COMPANY , INC.	274.00
8/9	AGE OF LEARNING, INC.	10,500.00
8/9	ALBERT J VALENCIA	238.35
8/9	ALEJANDRA MOLINA ARMENDARIZ	88.16
8/9	ANDERSON TILE SALES INC	206.60
8/9	ANDRES DANIEL N BARAJAS	51.94
8/9	ANNIE ARREDONDO	44.35
8/9	ANTHONY JOEL SOROLA	247.51
8/9	AT&T	132.66
8/9	AT&T	1,449.80
8/9	BOND LOGISTIX LLC	3,750.00
8/9	BRAKES AND WHEELS INC.	560.44
8/9	BRAZOS DOOR & HARDWARE	7,200.00
8/9	CHANTAL HERNANDEZ	20.44
8/9	CHRIS STANLEY	91.00
8/9	CLARISA ARRAS	158.25
8/9	CODY DOMINGUEZ	300.00

8/9	COLLEGE ENTRANCE EXAMINATION BOARD	56.00
8/9	CROSSROADS FELLOWSHIP GLOBAL, INC.	7,650.00
8/9	CULLIGAN WATER CONDITIONING OF WEST TEXAS	441.75
8/9	CUSTOM WHOLESALE SUPPLY INC	1,446.10
8/9	DANIEL BUSTAMANTE	104.28
8/9	DANIEL P TIMMONS	72.18
8/9	DAVID CORRAL	25.55
8/9	DAVIS DEMOGRAPHICS & PLANNING	1,995.00
8/9	ECTOR COUNTY COLISEUM	2,750.00
8/9	ED PRICE	3,498.35
8/9	ELUMA LLC	86,086.73
8/9	ELUMA LLC	66,995.83
8/9	E OFFICIAL ENTERPRISES, INC.	3,000.00
8/9	FERGUSON FACILITIES SUPPLY	523.71
8/9	G H DAIRY	173.25
8/9	GARDENDALE WATER CO	80.00
8/9	GILLIAN HERRERA	800.00
8/9	GRAINGER	3,982.17
8/9	HILCO PARTNERS LLC	2,000.00
8/9	HUMBERTO HERNANDEZ JR	3,445.44
8/9	HURT EXTERMINATING	51,116.91
8/9	JASMIN BELSOM-TORRES	870.00
8/9	JENNIFER MEILE	104.08
8/9	JOHNNY SALDIVAR	75.39
8/9	LABATT FOOD SERVICE	14,348.43
8/9	LENNOX INDUSTRIES INC	160.40
8/9	LINDE GAS & EQUIPMENT INC	127.48
8/9	MADELEINE MUNOZ	500.00
8/9	MADELEINE MUNOZ	125.00
8/9	MARGARITA ACOSTA	112.90
8/9	MARK BENNETT	3,700.00
8/9	MARK BENNETT	675.80
8/9	MARK BENNETT	656.02
8/9	MARK BENNETT	2,092.38
8/9	MARK BENNETT	1,159.84
8/9	MELINA RENTERIA	107.55
8/9	MICHELLE GALINDO	41.07
8/9	MIGUEL TORRES	92.49
8/9	NIMBUS DRINKING WATER SYSTEMS	162.00
8/9	ODESSA FAMILY YMCA	75,928.00
8/9	ODESSA SIGN SOLUTION LLC	260.50
8/9	ODESSA SIGN SOLUTION LLC	1,360.00
8/9	SEWCO INC	228.38
8/9	OLIVIA PORRAS	57.44
8/9	ORLANDO BONNEY	90.07
8/9	PATHWAYZ COMMUNICATIONS INC	5,350.98
8/9	PENSKE COMMERCIAL VEHICLES US LLC	522.14
8/9	PIRAINO CONSULTING, INC	53,988.61
8/9	ROBERTS TRUCK CENTER OF TEXAS	858.00
8/9	ROSAS CAFE / BOBBY COX Co.	3,518.40

8/9	ROSELL D CAUFIELD	1,350.00
8/9	ROSELL D CAUFIELD	1,250.00
8/9	SEWELL FORD INC	90.96
8/9	SHERWIN WILLIAMS	17.95
8/9	SHERWIN WILLIAMS (FLOORING)	422.83
8/9	SUSAN LARA	357.79
8/9	SYSCO USA, INC	8,618.24
8/9	TENESIA MELENDEZ	200.00
8/9	TASB, INC	380.00
8/9	TEXAS DEPARTMENT OF PUBLIC SAFETY	151.00
8/9	TEXAS EXCAVATION SAFETY SYSTEM, INC.	13.30
8/9	TEXAS TECH	11,872.50
8/9	TRANS GLOBAL PRODUCTIONS INC	370.00
8/9	UNITED REFRIGERATION	1,566.02
8/9	VANESSA G CASTRO	151.51
8/9	IMPERIAL BAG & PAPER LLC	1,750.62
7/13	THIRD FUTURE SCHOOLS TEXAS	1,119,164.00
6/29	AETNA LIFE INSURANCE COMPANY	881,732.81
6/29	CAREATC INC	6,118.37
6/29	PCARX LLC	137,613.06
6/29	AETNA LIFE INSURANCE COMPANY	524,155.21
6/29	PCARX LLC	126,074.68
7/6	PCARX LLC	46,004.25
7/6	AETNA LIFE INSURANCE COMPANY	97,617.19
7/10	WELLSPRING TELEHEALTH	11,280.00
7/10	CAREATC INC	96,039.32
7/10	PCARX LLC	21,148.00
7/10	AETNA LIFE INSURANCE COMPANY	386,196.11
7/10	PCARX LLC	80,548.22
7/13	AETNA LIFE INSURANCE COMPANY	112,406.00
7/13	UTPB	258,910.00
7/17	CAREATC INC	1,144.00
7/17	CAREATC INC	6,862.97
7/17	AETNA LIFE INSURANCE COMPANY	530,652.27
7/17	PCARX LLC	140,016.46
7/24	AETNA LIFE INSURANCE COMPANY	429,007.38
7/24	PCARX LLC	144,038.97
7/27	CAREATC INC	7,222.22
7/27	AETNA LIFE INSURANCE COMPANY	334,398.48
7/31	PCARX LLC	120,945.60
	TOTAL NUMBER OF CHECKS WRITTEN FOR DISTRICT	985
	TOTAL AMOUNT WRITTEN FOR DISTRICT	\$ 15,363,143.27



## **REQUEST FOR APPROVAL OF ACCEPTANCE OF DONATIONS OVER \$10,000**

In accordance with policy CDC (local), Ector County ISD is requesting approval to receive the following donations greater than \$10,000.

<b>Amount</b>	<b>Fund</b>	<b>From</b>	<b>Description</b>
\$59,932	199	PTA-Reagan ES	Walking/running track
\$10,000	199	Conoco Phillips	TLC Outdoor classroom



OUR students. THE future

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
 Odessa, Texas

CDC  
 (EXHIBIT)A

118

TO: Chief Financial Officer  
 FOR: Recommendation to Accept Donation/Gift  
 FROM: Jennifer Bizzell

Principal OR Director  
 School OR Department

Name of Donor (if organization, please include name of president)  
 PTA - Courtney Head  
 2123 E. 21st Odessa TX 79761  
 Mailing address City State Zip Code

has offered a donation or gift in the following category: Donation/Gift (describe below)

Description of Donation/Gift	Value*	Purpose of Donation
Gravel Track	\$ 59,931.75	Track from Students
	\$	
	\$	

\*Values assigned for donation of equipment or services is for internal reporting purposes only. This value may not be used as an appraisal value for IRS purposes.

Permission is requested to accept this donation/gift for our school/department. The donor understands that the donation/gift will become the property of the Ector County Independent School District and will be under the jurisdiction of the school/department in accordance with School Board Policy and administrative rules and regulations. Approved donation/gift should be added to fixed assets inventory if applicable.

REMARKS:

Approval ( ) Disapproval  
 Jennifer Bizzell 7/24/23  
 PRINCIPAL/DIRECTOR Date

Approval ( ) Disapproval  
 Celeste Potter 7-25-23  
 DIRECTOR OF DEVELOPMENT Date

( ) Approval ( ) Disapproval  
 CHIEF FINANCIAL OFFICER Date  
 (The following approval required for a single donation/gift of \$10,000 or more)

( ) Approval ( ) Disapproval  
 SUPERINTENDENT OF SCHOOLS Date

Plan 1  
 Reviewed by:  
 Drawn by: JCM  
 Date: 6/26/2023  
 Scale: 1" = 20' - 0"

Reagan Elementary  
 2321 E 21st St.  
 Odessa, TX 79761

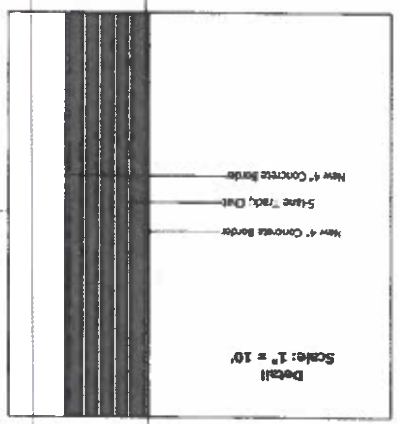
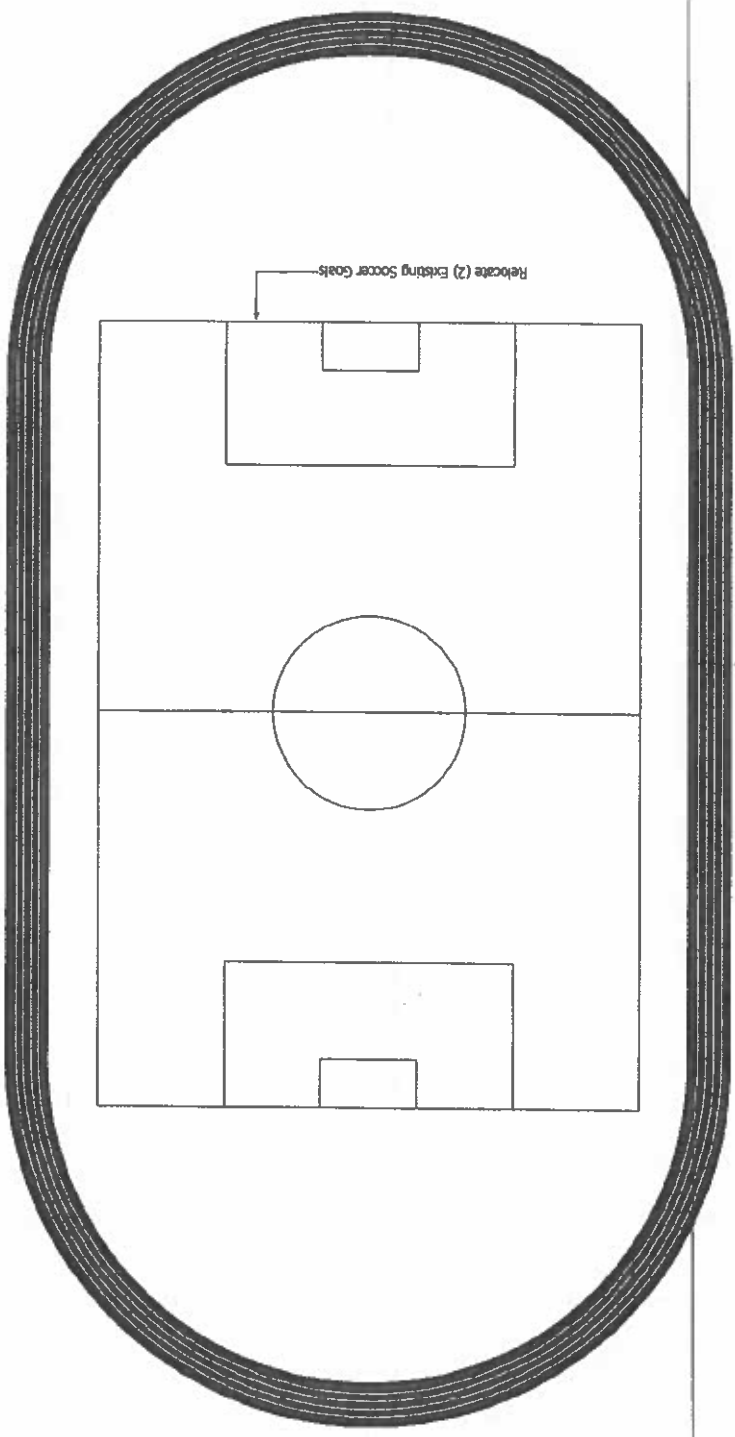


1800 Industrial Blvd  
 Abilene, TX 79602  
 325.698.2410

431 Andrews Highway  
 Midland, TX 79701  
 432.695.4655

5720 E 120 Service Rd.  
 Abilene, TX 76008  
 817.773.1283

Some features or items are for presentation only, please refer to your proposal or master agreement for your project details and specifics.  
 All electrical and plumbing to be quoted separately by others.



# EXTREME EXTERIORS

LANDSCAPES | POOLS | OUTDOOR LIVING  
Abilene . Midland . Fort Worth

**Extreme Exteriors**  
1800 Industrial Blvd  
Abilene, TX 79602  
325-698-2410 Main Office  
[www.extreme-exteriors.com](http://www.extreme-exteriors.com)

Proposal No. **16677**  
Proposal Date **06/27/2023**

Client
Reagan Elementary

Project
Outdoor Track 2321 E 21st St. Odessa, Texas 79761

<p style="font-size: 2em; margin: 0;">THE <b>story</b> OF <b>WHY</b></p>	<p>At Extreme Exteriors, we firmly believe that we do more than design and build a beautiful custom landscape for your home or business. Why? Because we know that we have a small part in helping you create the backdrop to the story of your life. We all have stories to tell. <i>Thank you for allowing Extreme Exteriors to be a part of yours.</i></p>
--	---

<b>Site Preparation/Demolition</b>		<b>\$984.17</b>
<b>Description</b>	<b>Quantity</b>	<b>Unit</b>
Relocate Existing Soccer Goal	2.00	Ea
<b>Rock And Gravel Installation</b>		<b>\$25,543.49</b>
- Chalk Lanes by Owner		
<b>Description</b>	<b>Quantity</b>	<b>Unit</b>
Weed Fabric 6' width	8,323.00	SqFt
Chat	8,323.00	SqFt
<b>Concrete Border</b>		<b>\$31,397.02</b>
<b>Description</b>	<b>Quantity</b>	<b>Unit</b>
Install 4" Concrete Border - Inside	845.00	LF
Install 4" Concrete Border - Outside	908.00	LF
<b>Job Site Cleanup &amp; Completion</b>		<b>\$2,007.07</b>
<b>Description</b>	<b>Quantity</b>	<b>Unit</b>
Cleanup Jobsite	1.00	Ea

<b>Subtotal</b> <i>(includes all groups above)</i>	<b>59,931.75</b>
--	------------------

160

002

Ector County ISD  
068901  
OTHER REVENUES:  
GRANTS FROM PRIVATE SOURCES



CDC  
(EXHIBIT)A

OUR students...THE future

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
Odessa, Texas

TO: Chief Financial Officer  
FOR: Recommendation to Accept Donation/Gift  
FROM: Micah Pettigrew  
Principal OR Director  
TLC/ONS  
School OR Department

Conoco Phillips - Ryan Lance CEO  
Name of Donor (if organization, please include name of president)  
925 N. Eldridge Parkway Houston, Tx 77079-2703  
Mailing address City State Zip Code

has offered a donation or gift in the following category: Donation/Gift (describe below)

Description of Donation/Gift	Value*	Purpose of Donation
<u>\$10,000 for ECISD TLC outdoor classrooms</u>	<u>\$ 10,000</u>	<u>ECISD TLC Outdoor Classroom (equipment, supplies, etc.)</u>

\*Values assigned for donation of equipment or services is for internal reporting purposes only. This value may not be used as an appraisal value for IRS purposes.

Permission is requested to accept this donation/gift for our school/department. The donor understands that the donation/gift will become the property of the Ector County Independent School District and will be under the jurisdiction of the school/department in accordance with School Board Policy and administrative rules and regulations. Approved donation/gift should be added to fixed assets inventory if applicable.

REMARKS: \_\_\_\_\_

161

Approval  Disapproval Micah Pettigrew 06/26/2023  
PRINCIPAL / DIRECTOR Date

Approval  Disapproval Celeste Potter 6-29-23  
DIRECTOR OF DEVELOPMENT Date

Approval  Disapproval D. O'Hara 7/11/23  
CHIEF FINANCIAL OFFICER Date  
(The following approval required for a single donation/gift of \$10,000 or more)

Approval  Disapproval \_\_\_\_\_  
SUPERINTENDENT OF SCHOOLS Date



## **REQUEST FOR APPROVAL OF ANNUAL INVESTMENT REPORT**

Attached is the Annual Investment Report of the Ector County Independent School District, for the year ending June 30, 2023. This report consolidates the investment requirements mandated by the Public Funds Investment Act, Texas Government Code (Chapter 2256). Included are reports on investment balances and investment income, along with required investment policy review, approval of training sessions from independent sources, and selection of broker/dealers and investment officers for the 2022-2023 fiscal year.

Year Ended  
June 30, 2023

# INVESTMENT REPORT

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT



OUR students...THE future

# TABLE OF CONTENTS

Letter of Transmittal	1
Summary Statement of Position by Fund Chart - Investment by Fund	3
Summary Statement of Position by Type Chart - Investment by Type	4
Summary Investment Earnings and Rates Chart - Interest Earned Chart - 3-Year Comparison - Interest Earned Chart - 3-Year Comparison - Average Interest Rates Chart - 3-Year Texpool Interest Rates	5
Detail Report of Investments	8
Investment Policy	10
Investment Officers/Committee	36
Investment Sources	37
Investment Training	38
Glossary	39

# **ANNUAL INVESTMENT REPORT**

The Annual Investment Report (AIR) of the Ector County Independent School District (School District) for the year ended June 30, 2023 is submitted for your review and approval. This report will consolidate the investment requirements that are mandated by the Public Funds Investment Act, Texas Government Code (Chapter 2256). Included are reports on investment balances and investment income, along with required investment policy review and approval of training sessions from independent sources and selection of broker/dealers, and selection of investment officers for the 2022-2023 fiscal year.

## **INVESTMENT REPORT**

The School District investment portfolio, at amortized book value, shows a decrease of approximately \$31.5 million, from \$159.9 million in FY 2021-2022 to \$128.4 million in FY 2022-2023. The general fund investments decreased approximately \$17.3 million from the prior year primarily due to increased operating expenses. The school nutrition fund increased approximately \$34,321 due to cumulative interest earnings. The debt service fund decreased \$1,050,000 due to planned early payoff of bond. The medical trust fund investments decreased \$5.5 million due to timing on claims. The increase in the worker's compensation fund by approximately \$125,895, is due primarily to cumulative interest earnings. The insurance recovery fund decreased by approximately \$9.3 million from \$14.4 million in fiscal year 2021-2022 to approximately \$5.2 million in fiscal year 2022-2023 as a result of a hail damage repair completion.

Interest rates increased during the 2022-2023 twelve-month period. Using the TexPool interest rates as a benchmark, the 2022-2023 average earning rate was 3.7359%, an increase from .1969%, the average rate for fiscal period 2021-2022.

## **INVESTMENT POLICY**

As required by the Public Funds Investment Act, Texas Government Code {2256.005(e)}, the governing body of an investing entity shall review its investment policy and strategies not less than annually. As a part of the Annual Investment Report, we ask that the Board review and approve the investment policy. There are no major changes to the Investment Policy as presented. The investment policy begins on page 10 of the AIR.

## INVESTMENT OFFICERS

As required by the Public Funds Investment Act, Texas Government Code {2256.005(f)}, the governing body shall designate one or more officers or employees as investment officers to be responsible for the investment of its funds. We ask that the Board review and approve the investment officers for the fiscal year 2022-2023. The recommendations for investment officers are located on page 36 of the AIR.

## INVESTMENT SOURCES

As required by the Public Funds Investment Act, Texas Government Code {2256.025}, at least annually, review, revise and adopt a list of qualified brokers that are authorized to engage in investment transactions with the School District. The recommendations for authorized brokers are shown on page 37.

## INVESTMENT TRAINING SOURCES

As required by the Public Funds Investment Act, Texas Government Code {2256.008(g)}, investment officer(s) shall attend investment training from an independent source approved by the governing board. On page 38 of the AIR is a listing for your review and approval.

## GENERAL STATEMENTS

The General Accounting Standards Board (GASB) GASB 31, requires that investments be reported at fair market value (FMV) except for money market investments, investments with maturities less than 12 months at the time of purchase and nonparticipating contracts (CD's). At June 30, 2023, the School District's TCG Directed Investments qualified for fair market value recognition.

\*\*\*\*\*




We, the approved investment officers of Ector County Independent School District, hereby certify that the following Annual Investment Report represents the investment position of the School District as of June 30, 2023, in compliance with the Board approved Investment Policy, the Public Funds Investment Act, Texas Government Code (Chapter 2256) and generally accepted accounting principles (GAAP).

Prepared by:

Michael Carrillo, Assistant Director of Finance

Albessa Chavez, Director of Finance

Deborah Ottmers, Chief Financial Officer

**ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT**

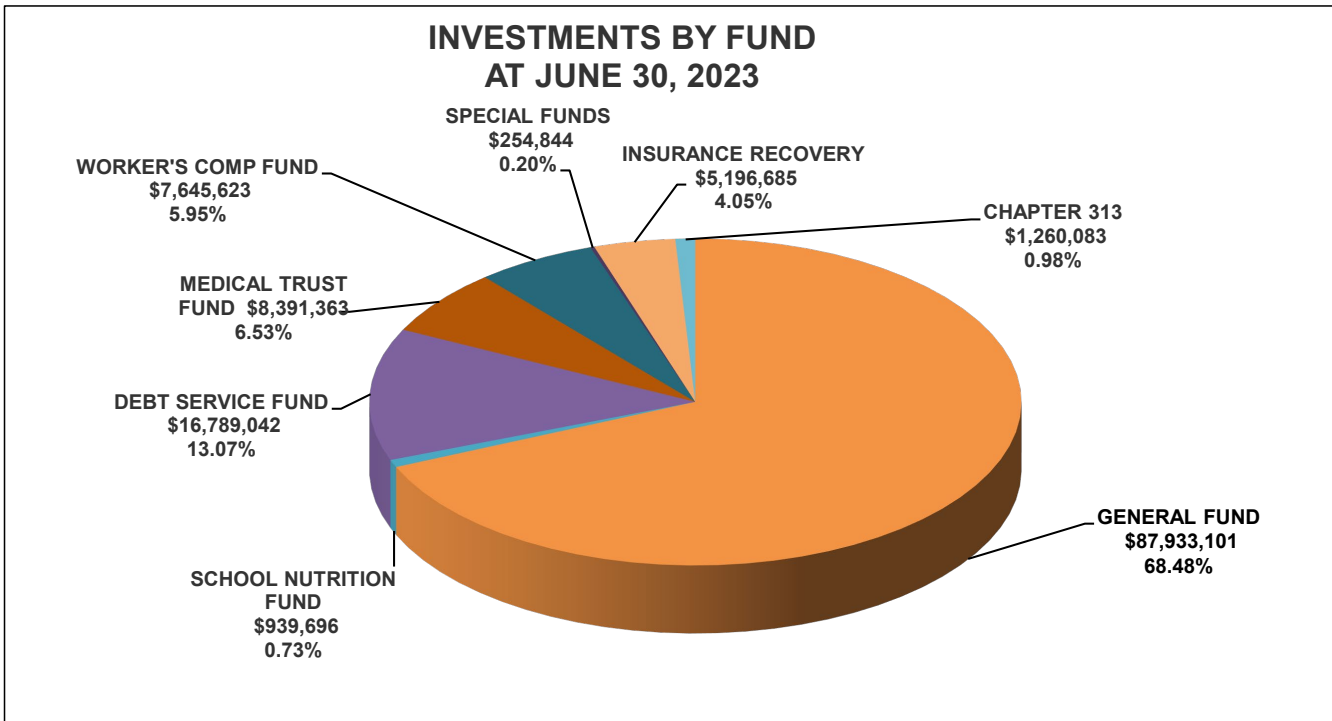
**ANNUAL REPORT OF INVESTMENTS BY FUND  
WITH COMPARATIVE TOTALS  
FOR THE YEAR ENDED JUNE 30, 2023**

(UNAUDITED)

<b>ALL FUNDS</b>	<b>AMORTIZED BOOK VALUE</b>	<b>%</b>	<b>MARKET (FAIR VALUE)</b>	<b>UNREALIZED GAIN (LOSS)</b>	<b>INTEREST EARNED</b>
GENERAL FUND	\$ 87,933,101	68.48%	\$ 87,933,101	\$ -	\$ 4,175,342
SCHOOL NUTRITION FUND	939,696	0.73%	939,696	-	34,321
DEBT SERVICE FUND	16,789,042	13.07%	16,789,042	-	538,930
MEDICAL TRUST FUND	8,391,363	6.53%	8,391,363	-	357,521
WORKER'S COMP FUND	7,645,623	5.95%	7,645,623	-	299,614
SPECIAL FUNDS	254,844	0.20%	254,844	-	5,894
INSURANCE RECOVERY	5,196,685	4.05%	5,196,685	-	236,563
CHAPTER 313	1,260,083	0.98%	1,260,083	-	23,846
<b>TOTAL</b>	<b>\$ 128,410,437</b>	<b>100.00%</b>	<b>\$ 128,410,437</b>	<b>\$ -</b>	<b>\$ 5,672,031</b>

**PRIOR YEAR COMPARISON**

<b>ALL FUNDS</b>	<b>2022 - 2023 AMORTIZED BOOK VALUE</b>	<b>2021 - 2022 AMORTIZED BOOK VALUE</b>	<b>CHANGE</b>	<b>PERCENT CHANGE</b>
GENERAL FUND	\$ 87,933,101	\$ 105,197,510	(17,264,409)	-16.41%
SCHOOL NUTRITION FUND	939,696	905,374	34,321	3.79%
DEBT SERVICE FUND	16,789,042	17,837,628	(1,048,586)	-5.88%
MEDICAL TRUST FUND	8,391,363	13,859,170	(5,467,807)	-39.45%
WORKER'S COMP FUND	7,645,623	7,519,728	125,895	1.67%
SPECIAL FUNDS	254,844	150,057	104,787	69.83%
INSURANCE RECOVERY	5,196,685	14,465,746	(9,269,061)	-64.08%
CHAPTER 313	1,260,083	-	1,260,083	100.00%
<b>TOTAL</b>	<b>\$ 128,410,437</b>	<b>\$ 159,935,214</b>	<b>\$ -31,524,777</b>	<b>-19.71%</b>



**ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT**

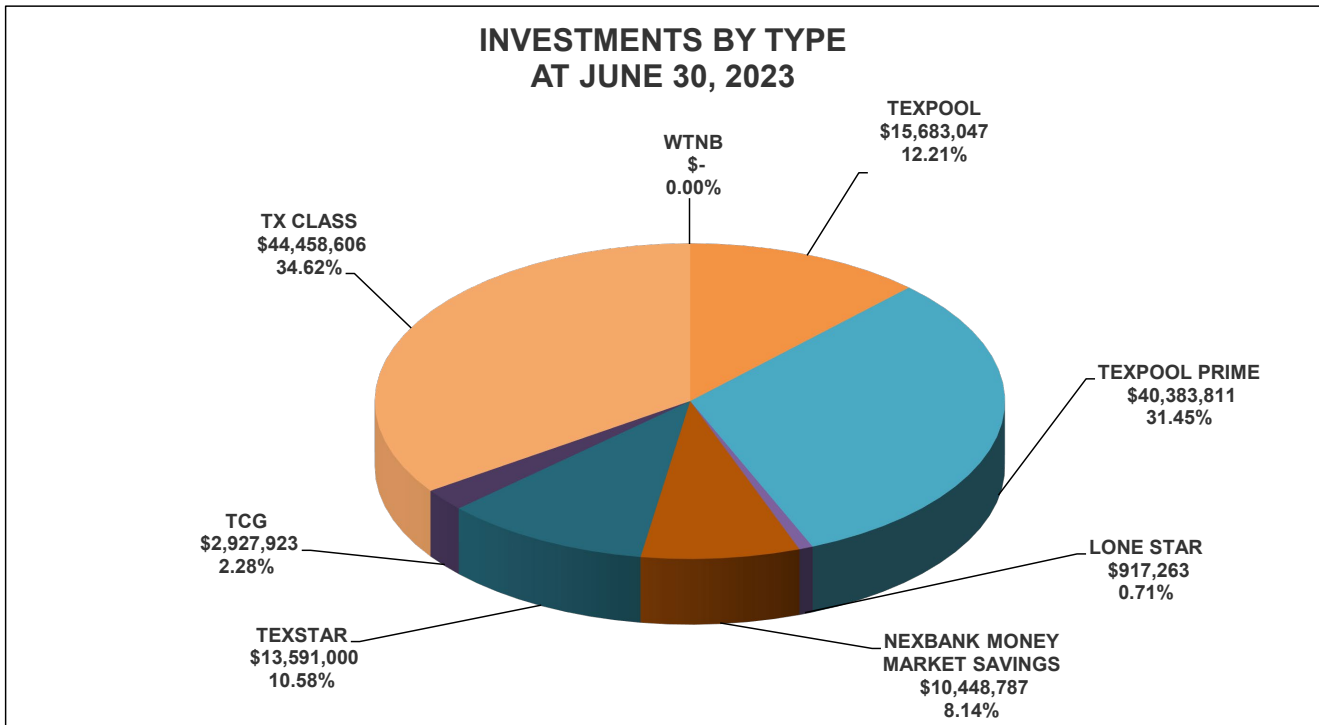
**ANNUAL REPORT OF INVESTMENTS BY TYPE  
WITH COMPARATIVE TOTALS  
FOR THE YEAR ENDED JUNE 30, 2023**

(UNAUDITED)

<b>ALL INVESTMENTS</b>	<b>AMORTIZED BOOK VALUE</b>	<b>%</b>	<b>MARKET (FAIR VALUE)</b>	<b>UNREALIZED GAIN (LOSS)</b>	<b>INTEREST EARNED</b>
TEXPOOL	\$ 15,683,047	12.21%	\$ 15,683,047	\$ -	\$ 377,238
TEXPOOL PRIME	40,383,811	31.45%	40,383,811	-	2,402,004
LONE STAR	917,263	0.71%	917,263	-	26,850
NEXBANK MONEY MARKET SAVINGS	10,448,787	8.14%	10,448,787	-	399,373
TEXSTAR	13,591,000	10.58%	13,591,000	-	724,386
TCG DIRECTED INVESTMENTS	2,927,923	2.28%	2,927,923	-	36,009
TEXAS CLASS	44,458,606	34.62%	44,458,606	-	1,703,606
WEST TEXAS NATIONAL BANK	(0)	0.00%	(0)	-	2,565
<b>TOTAL</b>	<b>\$ 128,410,437</b>	<b>100.00%</b>	<b>\$ 128,410,437</b>	<b>\$ -</b>	<b>\$ 5,672,031</b>

**PRIOR YEAR COMPARISON**

<b>ALL INVESTMENTS</b>	<b>2022 - 2023 AMORTIZED BOOK VALUE</b>	<b>2021 - 2022 AMORTIZED BOOK VALUE</b>	<b>CHANGE</b>	<b>PERCENT CHANGE</b>
TEXPOOL	\$ 15,683,047	\$ 58,242,908	\$ (42,559,862)	-73.07%
TEXPOOL PRIME	40,383,811	44,456,167	(4,072,356)	-9.16%
LONE STAR	917,263	690,413	226,850	32.86%
NEXBANK MONEY MARKET SAVINGS	10,448,787	10,049,413	399,373	3.97%
TEXSTAR	13,591,000	40,711,065	(27,120,065)	-66.62%
TCG DIRECTED INVESTMENTS	2,927,923	5,785,247	(2,857,324)	-49.39%
TEXAS CLASS	44,458,606	-	44,458,606	100.00%
WEST TEXAS NATIONAL BANK	(0)	-	(0)	100.00%
<b>TOTAL</b>	<b>\$ 128,410,437</b>	<b>\$ 159,935,214</b>	<b>\$ (31,524,777)</b>	<b>-19.71%</b>



**ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
ANNUAL REPORT OF EARNINGS  
JULY 1, 2022 THRU JUNE 30, 2023**

**SUMMARY INVESTMENT EARNINGS**  
(UNAUDITED)

<b>FUND</b>	<b>TEXPOOL</b>	<b>TEXPOOL PRIME</b>	<b>LONE STAR</b>	<b>TEXSTAR</b>	<b>NEXBANK MONEY MARKET SAVINGS</b>	<b>TCG DIRECTED INVESTMENTS</b>	<b>TEXAS CLASS</b>	<b>WEST TEXAS NATIONAL BANK</b>	<b>TOTAL</b>
GENERAL	\$ 223,574	\$ 1,344,419	\$ 1,819	\$ 487,823	\$ 399,373	\$ 36,009	\$ 1,679,760	2,565	\$ 4,175,342
SCHOOL NUTRITION FUND	34,321	-	-	-	-	-	-	-	34,321
DEBT SERVICE	48,161	490,769	-	-	-	-	-	-	538,930
MEDICAL TRUST	41,687	315,834	-	-	-	-	-	-	357,521
WORKER'S COMP	23,601	250,982	25,031	-	-	-	-	-	299,614
SPECIAL FUNDS	5,894	-	-	-	-	-	-	-	5,894
INSURANCE REC	-	-	-	236,563	-	-	-	-	236,563
CHAPTER 313	-	-	-	-	-	-	23,846	-	23,846
	<u>\$ 377,238</u>	<u>\$ 2,402,004</u>	<u>\$ 26,850</u>	<u>\$ 724,386</u>	<u>\$ 399,373</u>	<u>\$ 36,009</u>	<u>\$ 1,703,606</u>	<u>\$ 2,565</u>	<u>\$ 5,672,031</u>
PERCENT OF TOTAL	6.65%	42.35%	0.47%	12.77%	7.04%	0.63%	30.04%	0.05%	100.00%

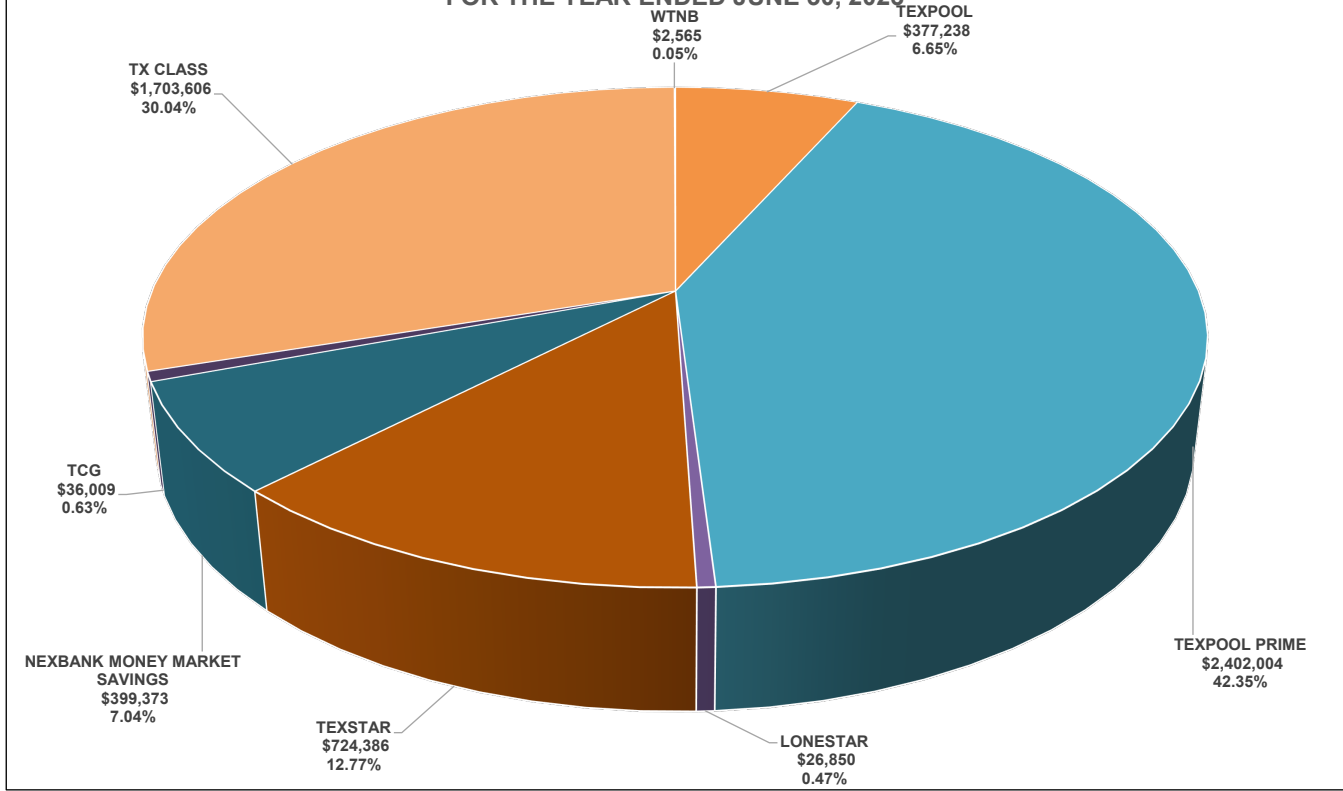
**SUMMARY OF VARIOUS EARNINGS RATES**

<b>PERIOD</b>	<b>TEXPOOL</b>	<b>TEXPOOL PRIME</b>	<b>LONE STAR</b>	<b>TEXSTAR</b>	<b>NEXBANK MONEY MARKET SAVINGS</b>	<b>TCG DIRECTED INVESTMENTS</b>	<b>TEXAS CLASS</b>	<b>WEST TEXAS NATIONAL BANK</b>	<b>COMPARISON 90 DAY T-BILL</b>
JULY 2022	1.5206%	1.6723%	1.5075%	1.4010%	1.6500%	0.1300%	0.0000%	0.0000%	1.8800%
AUGUST 2022	2.1627%	2.3026%	2.1485%	1.9469%	2.4000%	-0.0700%	0.0000%	0.0000%	2.3700%
SEPTEMBER 2022	2.4126%	2.6131%	2.4842%	2.2941%	3.0500%	-0.2300%	2.6788%	0.0000%	2.8200%
OCTOBER 2022	2.9336%	3.2103%	3.0729%	2.8531%	3.2000%	1.0000%	3.2287%	0.0000%	3.6100%
NOVEMBER 2022	3.6110%	3.9170%	3.7402%	3.5588%	3.9500%	0.3600%	3.8546%	0.0000%	4.1900%
DECEMBER 2022	3.9799%	4.2847%	4.0784%	3.9681%	4.4000%	0.2900%	4.3170%	0.0000%	4.2900%
JANUARY 2023	4.6108%	4.8006%	4.3103%	4.2515%	4.5000%	0.3900%	4.5742%	3.2900%	4.6900%
FEBRUARY 2023	4.4991%	4.7326%	4.5363%	4.4919%	4.7500%	0.1900%	4.7575%	3.4700%	4.7800%
MARCH 2023	4.2443%	4.5200%	4.6405%	4.6066%	5.0000%	0.5700%	4.8597%	3.5700%	4.9700%
APRIL 2023	4.7984%	4.9916%	4.8171%	4.8292%	5.0000%	0.2700%	5.0423%	3.5900%	5.0900%
MAY 2023	5.0035%	5.2054%	5.0400%	5.0471%	5.2500%	0.2700%	5.1952%	3.7900%	5.2300%
JUNE 2023	5.0543%	5.3038%	5.0796%	5.0764%	5.3000%	0.4300%	5.2674%	0.0000%	5.2600%
AVERAGE FOR PERIOD	<u>3.7359%</u>	<u>3.9628%</u>	<u>3.7880%</u>	<u>3.6937%</u>	<u>4.0375%</u>	<u>0.3000%</u>	<u>4.3775%</u>	<u>3.5420%</u>	<u>4.0983%</u>
	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(3)
PRIOR PERIOD AVERAGE	<u>0.1969%</u>	<u>0.2793%</u>	<u>0.1642%</u>	<u>0.1787%</u>	<u>0.5750%</u>	<u>-0.1300%</u>	<u>0.0000%</u>	<u>0.0000%</u>	<u>0.2858%</u>
	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(3)

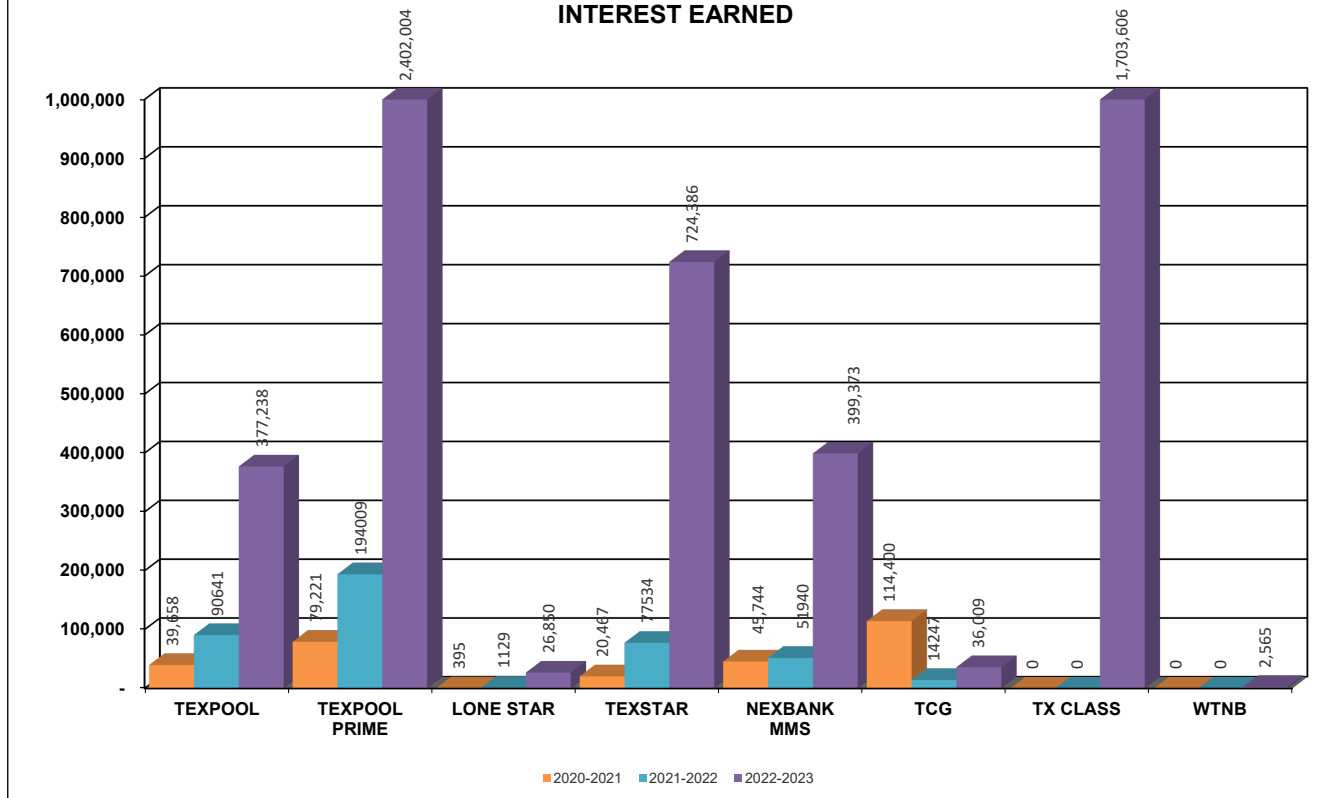
**NOTES:**

- (1) WEIGHED AVERAGE YIELD
- (2) SIMPLE INTEREST RATES
- (3) FIRST AUCTION OF MONTH: SOURCE WSJ

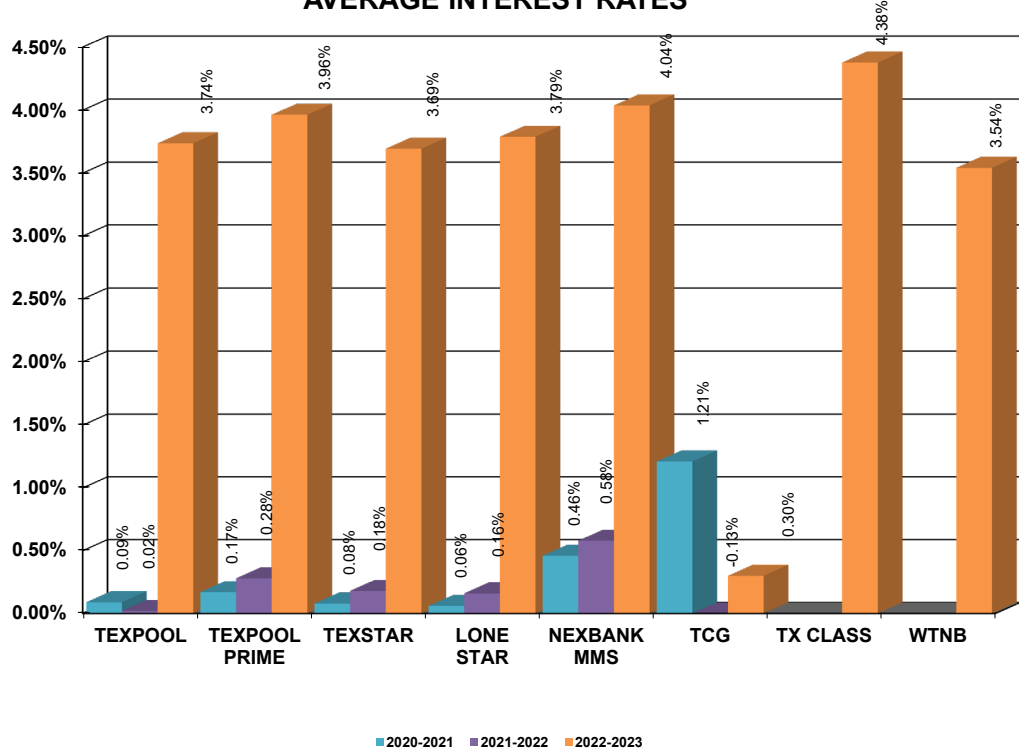
**INTEREST EARNED  
FOR THE YEAR ENDED JUNE 30, 2023**



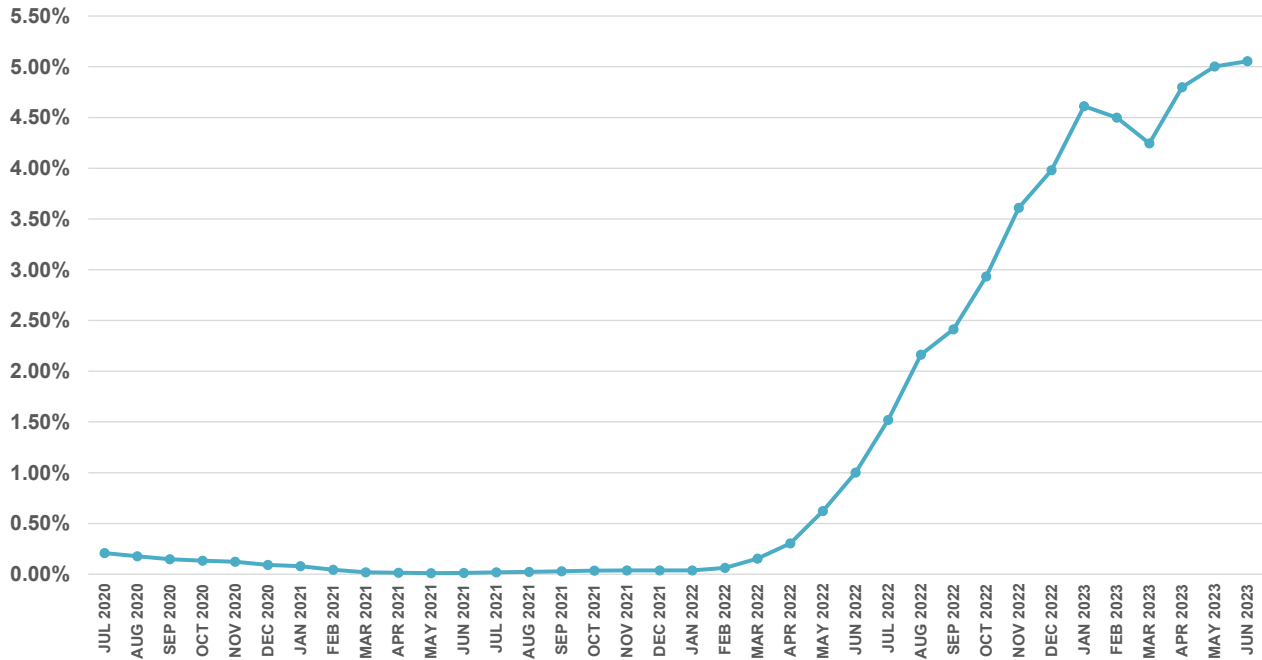
**THREE YEAR COMPARISON  
INTEREST EARNED**



### THREE YEAR COMPARISON AVERAGE INTEREST RATES



### THREE YEARS TEXPOOL INTEREST RATES



ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
ANNUAL REPORT OF INVESTMENTS  
FOR THE PERIOD FROM JULY 1, 2022 THRU JUNE 30, 2023

	BEGINNING BALANCE @ COST	No.	ADDITIONS AMOUNT	No.	DEDUCTIONS AMOUNT	INTEREST EARNED	ENDING BALANCE @ COST	%	AMORTIZED BOOK VALUE	MARKET (FAIR VALUE)	UNREALIZED GAIN (LOSS)
<b>TEXPOOL</b>											
GENERAL FUND	\$ 18,622,024.16	335	179,543,691.17	62	183,900,781.63	223,573.71	\$ 14,488,507.41	92.38%	\$ 14,488,507.41	\$	-
SCHOOL NUTRITION FUND	905,374.31	0	-	0	-	34,321.22	939,695.53	5.99%	939,695.53		-
DEBT SERVICE FUND	17,837,628.16	2	275,903.35	4	18,161,692.08	48,160.57	0.00	0.00	0.00		-
MEDICAL TRUST FUND	13,859,170.05	2	2,300,000.00	13	16,200,866.94	41,686.89	(0.00)	(0.00)	(0.00)		-
WORKERS COMP FUND	6,868,654.69	0	-	2	6,892,256.01	23,601.32	(0.00)	(0.00)	(0.00)		-
SPECIAL FUNDS	150,056.90	1	98,892.41	0	-	5,894.26	254,843.57	1.62%	254,843.57		-
<b>TEXPOOL</b>	<b>\$ 58,242,908.27</b>	<b>340</b>	<b>182,218,486.93</b>	<b>81</b>	<b>225,155,586.66</b>	<b>377,237.97</b>	<b>\$ 15,683,046.51</b>	<b>100.00%</b>	<b>\$ 15,683,046.51</b>	<b>\$</b>	<b>0.00</b>
% OF GRAND TOTAL	36.42%						12.21%				
<b>TEXPOOL PRIME</b>											
GENERAL FUND	\$ 44,456,166.73	26	112,130,463.95	18	149,697,163.69	1,344,419.67	\$ 8,233,886.66	20.39%	\$ 8,233,886.66	\$	-
DEBT SERVICE FUND	-	17	40,667,896.31	4	24,369,623.42	490,769.23	16,789,042.12	41.57%	16,789,042.12		-
MEDICAL TRUST FUND	-	11	26,205,529.22	47	18,130,000.00	315,833.70	8,391,362.92	20.78%	8,391,362.92		-
WORKERS COMP FUND	-	2	6,892,256.01	1	173,718.87	250,981.87	6,969,519.01	17.26%	6,969,519.01		-
<b>TEXPOOL PRIME</b>	<b>\$ 44,456,166.73</b>	<b>56</b>	<b>185,886,145.49</b>	<b>70</b>	<b>192,370,505.98</b>	<b>2,402,004.47</b>	<b>\$ 40,383,810.71</b>	<b>100.00%</b>	<b>\$ 40,383,810.71</b>	<b>\$</b>	<b>0.00</b>
% OF GRAND TOTAL	27.80%						31.45%				
<b>LONE STAR</b>											
GENERAL FUND	\$ 39,340.33	2	200,000.00	0	-	1,819.04	\$ 241,159.37	26.29%	\$ 241,159.37	\$	-
WORKERS COMP FUND	651,072.98	0	-	1	-	25,030.73	676,103.71	73.71%	676,103.71		-
<b>LONE STAR</b>	<b>\$ 690,413.31</b>	<b>2</b>	<b>200,000.00</b>	<b>1</b>	<b>0.00</b>	<b>26,849.77</b>	<b>\$ 917,263.08</b>	<b>100.00%</b>	<b>\$ 917,263.08</b>	<b>\$</b>	<b>0.00</b>
% OF GRAND TOTAL	0.43%						0.71%				
<b>NEXBANK MONEY MARKET SAVINGS</b>											
GENERAL FUND	\$ 10,049,413.44	0	-	0	-	399,373.13	\$ 10,448,786.57	0.00%	\$ 10,448,786.57	\$	-
MONEY MARKET	10,049,413.44	0	0.00	0	0.00	399,373.13	10,448,786.57	100.00%	10,448,786.57		0.00
<b>MONEY MARKET</b>	<b>\$ 20,098,826.88</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>798,746.26</b>	<b>\$ 20,897,572.84</b>	<b>0.00%</b>	<b>\$ 20,897,572.84</b>	<b>\$</b>	<b>0.00</b>
% OF GRAND TOTAL	6.28%						8.14%				
<b>TEXSTAR</b>											
GENERAL FUND	\$ 26,245,318.49	5	18,546,637.12	2	36,885,463.17	487,822.42	\$ 8,394,314.86	61.76%	\$ 8,394,314.86	\$	-
INSURANCE RECOVERY	14,465,746.38	2	9,041,012.82	5	18,546,637.12	236,563.33	5,196,685.41	38.24%	5,196,685.41		-
<b>TEXSTAR</b>	<b>\$ 40,711,064.87</b>	<b>7</b>	<b>27,587,649.94</b>	<b>7</b>	<b>55,432,100.29</b>	<b>724,385.75</b>	<b>\$ 13,591,000.27</b>	<b>100.00%</b>	<b>\$ 13,591,000.27</b>	<b>\$</b>	<b>0.00</b>
% OF GRAND TOTAL	25.45%						10.58%				
<b>TCG DIRECTED INVESTMENTS</b>											
GENERAL FUND	\$ 5,785,247.10	0	63,339.42	10	2,956,672.12	36,008.65	\$ 2,927,923.05	100.00%	\$ 2,927,923.05	\$	-
TCG DIRECTED INVESTMENTS	5,785,247.10	0	63,339.42	10	2,956,672.12	36,008.65	2,927,923.05	100.00%	2,927,923.05		0.00
<b>TCG DIRECTED INVESTMENTS</b>	<b>\$ 11,570,494.20</b>	<b>0</b>	<b>126,678.84</b>	<b>20</b>	<b>5,913,344.24</b>	<b>72,017.30</b>	<b>\$ 5,855,846.10</b>	<b>100.00%</b>	<b>\$ 5,855,846.10</b>	<b>\$</b>	<b>0.00</b>
% OF GRAND TOTAL	3.62%						2.28%				
<b>TEXAS CLASS</b>											
GENERAL FUND	\$ -	30	81,805,000.00	3	40,286,237.80	1,679,760.72	\$ 43,198,522.92	97.17%	\$ 43,198,522.92	\$	-
CHAPTER 313	-	1	1,236,237.80	0	-	23,845.67	1,260,083.47	2.83%	1,260,083.47		-
<b>TEXAS CLASS</b>	<b>\$ 0.00</b>	<b>31</b>	<b>83,041,237.80</b>	<b>3</b>	<b>40,286,237.80</b>	<b>1,703,606.39</b>	<b>\$ 44,458,606.39</b>	<b>100.00%</b>	<b>\$ 44,458,606.39</b>	<b>\$</b>	<b>0.00</b>
% OF GRAND TOTAL	0.00%						34.62%				
<b>WEST TEXAS NATIONAL BANK</b>											
GENERAL FUND	\$ -	1	200,000.00	1	202,564.98	2,564.98	\$ (0.00)	0.00%	\$ (0.00)	\$	-
WEST TEXAS NATIONAL BANK	0.00	1	200,000.00	1	202,564.98	2,564.98	(0.00)	0.00%	(0.00)		-
<b>WEST TEXAS NATIONAL BANK</b>	<b>\$ 0.00</b>	<b>2</b>	<b>400,000.00</b>	<b>2</b>	<b>405,129.96</b>	<b>5,129.96</b>	<b>\$ (0.00)</b>	<b>0.00%</b>	<b>\$ (0.00)</b>	<b>\$</b>	<b>-</b>
% OF GRAND TOTAL	0.00%						0.00%				
<b>TOTAL ALL INVESTMENTS</b>	<b>\$ 159,935,213.72</b>	<b>437</b>	<b>479,206,859.58</b>	<b>173</b>	<b>516,403,687.83</b>	<b>5,672,031.11</b>	<b>\$ 128,410,436.58</b>	<b>100.00%</b>	<b>\$ 128,410,436.58</b>	<b>\$</b>	<b>0.00</b>

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
ANNUAL REPORT OF INVESTMENTS  
FOR THE PERIOD FROM JULY 1, 2022 THRU JUNE 30, 2023

	BEGINNING BALANCE @ COST	No.	ADDITIONS AMOUNT	No.	DEDUCTIONS AMOUNT	INTEREST EARNED	ENDING BALANCE @ COST	%	AMORTIZED BOOK VALUE	MARKET (FAIR VALUE)	UNREALIZED GAIN (LOSS)
<b>RECAP</b>											
<b>ALL FUNDS</b>											
GENERAL FUND	\$ 105,197,510.25	399	392,489,131.66	96	413,928,883.39	4,175,342.32 *	87,933,100.84	68.48%	\$ 87,933,100.84	\$ 87,933,100.84	\$ -
SCHOOL NUTRITION FUND	905,374.31	0	-	0	-	34,321.22	939,695.53	0.73%	939,695.53	939,695.53	-
DEBT SERVICE FUND	17,837,628.16	19	40,943,799.66	8	42,531,315.50	538,929.80	16,789,042.12	13.07%	16,789,042.12	16,789,042.12	-
MEDICAL TRUST FUND	13,859,170.05	13	28,505,529.22	60	34,330,866.94	357,520.59	8,391,362.92	6.53%	8,391,362.92	8,391,362.92	-
WORKER'S COMP FUND	7,519,727.67	2	6,892,256.01	4	7,065,974.88	299,613.92	7,645,622.72	5.95%	7,645,622.72	7,645,622.72	-
SPECIAL FUNDS	150,056.90	1	98,892.41	0	-	5,894.26	254,843.57	0.20%	254,843.57	254,843.57	-
INSURANCE RECOVERY	14,465,746.38	2	9,041,012.82	5	18,546,637.12	236,563.33	5,196,685.41	4.05%	5,196,685.41	5,196,685.41	-
CHAPTER 313	-	1	1,236,237.80	0	-	23,845.67	1,260,083.47	-	1,260,083.47	1,260,083.47	-
<b>TOTAL</b>	<b>\$ 159,935,213.72</b>	<b>437</b>	<b>479,206,859.58</b>	<b>173</b>	<b>516,403,667.83</b>	<b>5,672,031.11</b>	<b>128,410,436.58</b>	<b>100.00%</b>	<b>\$ 128,410,436.58</b>	<b>\$ 128,410,436.58</b>	<b>\$ 0.00</b>
<b>ALL INVESTMENTS</b>											
TEXPOOL	58,242,908.27	340	182,218,486.93	81	225,155,586.66	377,237.97	15,683,046.51	12.21%	\$ 15,683,046.51	\$ 15,683,046.51	\$ -
TEXPOOL PRIME	44,456,166.73	56	185,896,145.49	70	192,370,505.98	2,402,004.47	40,383,810.71	31.45%	40,383,810.71	40,383,810.71	-
LONE STAR	690,413.31	2	200,000.00	1	-	26,849.77	917,263.08	0.71%	917,263.08	917,263.08	-
NEXBANK MONEY MARKET SAVINGS	10,049,413.44	0	-	0	-	399,373.13	10,448,786.57	8.14%	10,448,786.57	10,448,786.57	-
TEXSTAR	40,711,064.87	7	27,587,649.94	7	55,432,100.29	724,385.75	13,591,000.27	10.38%	13,591,000.27	13,591,000.27	-
TCG DIRECTED INVESTMENTS	5,785,247.10	0	63,339.42	10	2,956,672.12	36,008.65 *	2,927,923.05	2.28%	2,927,923.05	2,927,923.05	-
TEXAS CLASS	-	31	83,041,237.80	3	40,286,237.80	1,703,606.39	44,458,606.39	34.62%	44,458,606.39	44,458,606.39	-
WEST TEXAS NATIONAL BANK	-	1	200,000.00	1	202,564.98	2,564.98	(0.00)	0.00%	(0.00)	(0.00)	-
<b>TOTAL</b>	<b>\$ 159,935,213.72</b>	<b>437</b>	<b>479,206,859.58</b>	<b>173</b>	<b>516,403,667.83</b>	<b>5,672,031.11</b>	<b>128,410,436.58</b>	<b>100.00%</b>	<b>\$ 128,410,436.58</b>	<b>\$ 128,410,436.58</b>	<b>\$ 0.00</b>

**NOTES:**  
\* Includes recorded gain of \$63,339.42

Weighted Average Maturity for ECISD is 1 day for all bank accounts and pooled investments. Weighted Average Maturity for TCG Directed Investments portfolio ranges from 3 months to 7 months.

GASB Statement No. 31 requires all investments to be reported at fair market value(FMV) except for money market investments, investments with maturities less than 12 months at time of purchase and nonparticipating contracts (CD's). At 06/30/2023 the School District's TCG Directed Investments qualified for fair market recognition.

This quarterly report is in compliance with the investment strategy as established for the pooled investment fund and the Public Funds Investment Act, Texas Government Code (Chapter 2256).

**Ector County Independent  
School District**

**INVESTMENT POLICY**

**ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
ODESSA, TEXAS**

**INVESTMENTS - APPROVAL OF INVESTMENT POLICY**

Texas Government Code, Sec. 2256.005(e)

- (e) The governing body of an investing entity shall review its investment policy and investment strategies not less than annually. The governing body shall adopt a written instrument by rule, order, ordinance or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

\*\*\*\*\*

It is recommended that the attached investment policy CDA (Legal) and CDA (Local) be reviewed and approved.

<b>Table of Contents</b>	<b>Definitions .....</b>	<b>2</b>
	Bond Proceeds.....	2
	Investment Pool.....	2
	Pooled Fund Group .....	2
	Separately Invested Asset .....	2
	Pledged Revenue.....	2
	Repurchase Agreement.....	2
	Hedging.....	2
	Corporate Bond .....	3
	<b>Written Policies .....</b>	<b>3</b>
	Annual Review .....	4
	Annual Audit .....	4
	Investment Strategies.....	4
	Investment Officer .....	4
	Investment Training .....	5
	Standard of Care .....	6
	<b>Selection of Broker .....</b>	<b>8</b>
	<b>Bond Proceeds.....</b>	<b>8</b>
	<b>Authorized Investments .....</b>	<b>8</b>
	Obligations of Governmental Entities.....	8
	Certificates of Deposit and Share Certificates.....	10
	Repurchase Agreements .....	11
	Securities Lending Program .....	12
	Banker's Acceptances .....	13
	Commercial Paper.....	13
	Mutual Funds.....	13
	Guaranteed Investment Contracts .....	14
	Investment Pools.....	15
	Corporate Bonds .....	16
	Hedging Transactions.....	16
	Prohibited Investments .....	17
	Loss of Required Rating .....	17
	<b>Sellers of Investments .....</b>	<b>18</b>
	Business Organization.....	18
	<b>Donations .....</b>	<b>18</b>
	<b>Electronic Funds Transfer .....</b>	<b>19</b>

All investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules, or regulations. *Gov't Code 2256.026*

**Definitions**

Bond Proceeds	"Bond proceeds" means the proceeds from the sale of bonds, notes, and other obligations issued by a district, and reserves and funds maintained by a district for debt service purposes.
Investment Pool	"Investment pool" means an entity created under the Texas Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield.
Pooled Fund Group	"Pooled fund group" means an internally created fund of a district in which one or more institutional accounts of a district are invested.
Separately Invested Asset	"Separately invested asset" means an account or fund of a district that is not invested in a pooled fund group.  <i>Gov't Code 2256.002(1), (6), (9), (12)</i>
Pledged Revenue	"Pledged revenue" means money pledged to the payment of or as security for:  <ol style="list-style-type: none"><li>1. Bonds or other indebtedness issued by a district;</li><li>2. Obligations under a lease, installment sale, or other agreement of a district; or</li><li>3. Certificates of participation in a debt or obligation described by item 1 or 2.</li></ol> <i>Gov't Code 2256.0208(a)</i>
Repurchase Agreement	"Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations, described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds), at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement. <i>Gov't Code 2256.011(b)</i>
Hedging	"Hedging" means acting to protect against economic loss due to price fluctuation of a commodity or related investment by entering

into an offsetting position or using a financial agreement or producer price agreement in a correlated security, index, or other commodity.

*Eligible Entity*

“Eligible entity” means a political subdivision that has:

1. A principal amount of at least \$250 million in outstanding long-term indebtedness, long-term indebtedness proposed to be issued, or a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued; and
2. Outstanding long-term indebtedness that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

*Eligible Project*

“Eligible project” has the meaning assigned by Government Code 1371.001 (issuance of obligations for certain public improvements).

*Gov’t Code 2256.0207(a)*

Corporate Bond

“Corporate bond” means a senior secured debt obligation issued by a domestic business entity and rated not lower than “AA-” or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that, on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation. *Gov’t Code 2256.0204(a)*

**Written Policies**

The board shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the district’s funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the district;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see Loss of Required Rating, below].

*Gov't Code 2256.005(a), (b)*

Annual Review

The board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.005(e)*

Annual Audit

A district shall perform a compliance audit of management controls on investments and adherence to the district's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

Investment  
Strategies

As an integral part of the investment policy, the board shall adopt a separate written investment strategy for each of the funds or group of funds under the board's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the district;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

*Gov't Code 2256.005(d)*

Investment Officer

A district shall designate by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees as investment officer(s) to be responsible for the investment of its funds consistent

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

with the investment policy adopted by the board. If the board has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting board's district. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the board retains the ultimate responsibility as fiduciaries of the assets of the district. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the district. Authority granted to a person to invest the district's funds is effective until rescinded by the district or until termination of the person's employment by a district, or for an investment management firm, until the expiration of the contract with the district. *Gov't Code 2256.005(f)*

A district or investment officer may use the district's employees or the services of a contractor of the district to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

Investment Training Investment training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Public Funds Investment Act. *Gov't Code 2256.008(c)*

*Initial* Within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend at least one training session from an independent source approved by the board or a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

*Ongoing* The treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend an investment training session not less than once in a two-year period that begins on the first day of the district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by a designated investment committee advising the investment officer. *Gov't Code 2256.008(a-1)*

Exception The ongoing training requirement does not apply to the treasurer, chief financial officer, or investment officer of a district if:

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

1. The district does not invest district funds or only deposits those funds in interest-bearing deposit accounts or certificates of deposit as authorized by Government Code 2256.010; and
2. The treasurer, chief financial officer, or investment officer annually submits to the agency a sworn affidavit identifying the applicable criteria under item 1 that apply to the district.

*Gov't Code 2256.008(g)*

Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following objectives, in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, or funds under the district's control, over which the officer had responsibility rather than the prudence of a single investment; and
2. Whether the investment decision was consistent with the district's written investment policy.

*Gov't Code 2256.006*

*Personal Interest*

A district investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the district shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573 (nepotism prohibition), to an individual seeking to sell an investment to the investment officer's district shall file a statement disclosing that relationship. A required statement must be filed with the board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

*Gov't Code 2256.005(i)*

*Quarterly Reports*

Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented not less than quarterly to the board and the superintendent within a reasonable time after the end of the period. The report must:

1. Describe in detail the investment position of the district on the date of the report;
2. Be prepared jointly and signed by all district investment officers;
3. Contain a summary statement of each pooled fund group that states the:
  - a. Beginning market value for the reporting period;
  - b. Ending market value for the period; and
  - c. Fully accrued interest for the reporting period;
4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
5. State the maturity date of each separately invested asset that has a maturity date;
6. State the account or fund or pooled group fund in the district for which each individual investment was acquired; and
7. State the compliance of the investment portfolio of the district as it relates to the investment strategy expressed in the district's investment policy and relevant provisions of the Public Funds Investment Act.

If a district invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the board by that auditor.

*Gov't Code 2256.023*

**Selection of Broker**

The board or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district.

*Gov't Code 2256.025*

**Bond Proceeds**

The investment officer of a district may invest bond proceeds or pledged revenue only to the extent permitted by the Public Funds Investment Act, in accordance with:

1. Statutory provisions governing the debt issuance or the agreement, as applicable; and
2. The district's investment policy regarding the debt issuance or the agreement, as applicable.

*Gov't Code 2256.0208(b)*

**Authorized Investments**

A board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. *Gov't Code 2256.003(a)*

In the exercise of these powers, the board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under this authority may not be for a term longer than two years. A renewal or extension of the contract must be made by the board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The board may specify in its investment policy that any authorized investment is not suitable. *Gov't Code 2256.005(j)*

Obligations of  
Governmental  
Entities

The following are authorized investments:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

2. Direct obligations of this state or its agencies and instrumentalities;
3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States;
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
6. Bonds issued, assumed, or guaranteed by the state of Israel;
7. Interest-bearing banking deposits that are guaranteed or insured by the FDIC or its successor, or the National Credit Union Share Insurance Fund or its successor; and
8. Interest-bearing banking deposits other than those described at item 7 above if:
  - a. The funds are invested through a broker with a main office or a branch office in this state that the district selects from a list the board or designated investment committee of the district adopts as required at Selection of Broker above or a depository institution with a main office or a branch office in this state and that the district selects;
  - b. The broker or depository institution selected as described above arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the district's account;
  - c. The full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and
  - d. The district appoints as the district's custodian of the banking deposits issued for the district's account the de-

pository institution selected as described above, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating under Rule 15c3-3 (17 C.F.R. Section 240.15c3-3).

*Gov't Code 2256.009(a)*

*Unauthorized  
Obligations*

The following investments are not authorized:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

*Gov't Code 2256.009(b)*

Certificates of  
Deposit and Share  
Certificates

A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

1. Guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor;
2. Secured by obligations described at Obligations of Governmental Entities, above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities described at Unauthorized Obligations, above; or
3. Secured in accordance with Government Code Chapter 2257 (Public Funds Collateral Act) or in any other manner and amount provided by law for the deposits of the district.

*Gov't Code 2256.010(a)*

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment:

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

1. The funds are invested by the district through a broker that has its main office or a branch office in this state and is selected from a list adopted by the district as required at Selection of Broker, above or a depository institution that has its main office or a branch office in this state and that is selected by the district;
2. The broker or depository institution selected by the district arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the district;
3. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
4. The district appoints the depository institution selected by the district, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the district with respect to the certificates of deposit issued for the account of the district.

*Gov't Code 2256.010(b)*

The district's investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

Repurchase  
Agreements

A fully collateralized repurchase agreement is an authorized investment if it:

1. Has a defined termination date;
2. Is secured by a combination of cash and obligations described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds);
3. Requires the securities being purchased by the district or cash held by the district to be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or a third party selected and approved by the district; and
4. Is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by a district under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a repurchase agreement by a district.

*Gov't Code 2256.011*

Securities Lending  
Program

A securities lending program is an authorized investment if:

1. The value of securities loaned is not less than 100 percent collateralized, including accrued income;
2. A loan allows for termination at any time;
3. A loan is secured by:
  - a. Pledged securities described at Obligations of Governmental Entities, above;
  - b. Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state, and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or
  - c. Cash invested in accordance with Government Code 2256.009 (obligations of governmental entities), 2256.013 (commercial paper), 2256.014 (mutual funds), or 2256.016 (investment pools);
4. The terms of a loan require that the securities being held as collateral be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or with a third party selected by or approved by the district; and
5. A loan is placed through a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003, or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

*Gov't Code 2256.0115*

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

Banker's  
Acceptances

A banker's acceptance is an authorized investment if it:

1. Has a stated maturity of 270 days or fewer from the date of issuance;
2. Will be, in accordance with its terms, liquidated in full at maturity;
3. Is eligible for collateral for borrowing from a Federal Reserve Bank; and
4. Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least on nationally recognized credit rating agency.

*Gov't Code 2256.012*

Commercial Paper

Commercial paper is an authorized investment if it has a stated maturity of 365 days or fewer from the date of issuance; and is rated not less than A-1 or P-1 or an equivalent rating by at least:

1. Two nationally recognized credit rating agencies; or
2. One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States law or any state.

*Gov't Code 2256.013*

Mutual Funds

A no-load money market mutual fund is an authorized investment if the mutual fund:

1. Is registered with and regulated by the Securities and Exchange Commission;
2. Provides the district with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.); and
3. Complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.).

*Gov't Code 2256.014(a)*

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

In addition to the no-load money market mutual fund authorized above, a no-load mutual fund is an authorized investment if it:

1. Is registered with the Securities and Exchange Commission;
2. Has an average weighted maturity of less than two years; and
3. Either has a duration of:
  - a. One year or more and is invested exclusively in obligations approved by the Public Funds Investment Act, or
  - b. Less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

*Gov't Code 2256.014(b)*

*Limitations*

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Government Code 2256.014(b);
2. Invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Government Code 2256.014(b); or
3. Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Government Code 2256.014(a) or (b) in an amount that exceeds ten percent of the total assets of the mutual fund.

*Gov't Code 2256.014(c)*

Guaranteed  
Investment  
Contracts

A guaranteed investment contract is an authorized investment for bond proceeds if the guaranteed investment contract:

1. Has a defined termination date;
2. Is secured by obligations described at Obligations of Governmental Entities, above, excluding those obligations described at Unauthorized Obligations, in an amount at least equal to the amount of bond proceeds invested under the contract; and
3. Is pledged to the district and deposited with the district or with a third party selected and approved by the district.

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

1. The board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds;
2. The district must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;
3. The district must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
4. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and
5. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a guaranteed investment contract by a district.

*Gov't Code 2256.015*

Investment Pools

A district may invest its funds or funds under its control through an eligible investment pool if the board by rule, order, ordinance, or resolution, as appropriate, authorizes the investment in the particular pool. *Gov't Code 2256.016, .019*

To be eligible to receive funds from and invest funds on behalf of a district, an investment pool must furnish to the investment officer or other authorized representative of the district an offering circular or other similar disclosure instrument that contains the information specified in Government Code 2256.016(b). To maintain eligibility, an investment pool must furnish to the investment officer or other authorized representative investment transaction confirmations and a monthly report that contains the information specified in Government Code 2256.016(c). A district by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds. *Gov't Code 2256.016(b)-(d)*

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

Corporate Bonds

A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF], may purchase, sell, and invest its funds and funds under its control in corporate bonds (as defined above) that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or
2. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

A district subject to these provisions may purchase, sell, and invest its funds and funds under its control in corporate bonds if the board:

1. Amends its investment policy to authorize corporate bonds as an eligible investment;
2. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds and liquidating the investment in corporate bonds; and
3. Identifies the funds eligible to be invested in corporate bonds.

The district investment officer, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

1. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or
2. Changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

*Gov't Code 2256.0204*

Hedging  
Transactions

The board of an eligible entity (as defined above) shall establish the entity's policy regarding hedging transactions. An eligible entity may enter into hedging transactions, including hedging contracts,

and related security, credit, and insurance agreements in connection with commodities used by an eligible entity in the entity's general operations, with the acquisition or construction of a capital project, or with an eligible project. A hedging transaction must comply with the regulations of the federal Commodity Futures Trading Commission and the federal Securities and Exchange Commission.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution by an eligible entity of a hedging contract and any related security, credit, or insurance agreement.

An eligible entity may:

1. Pledge as security for and to the payment of a hedging contract or a security, credit, or insurance agreement any general or special revenues or funds the entity is authorized by law to pledge to the payment of any other obligation.
2. Credit any amount the entity receives under a hedging contract against expenses associated with a commodity purchase.

An eligible entity's cost of or payment under a hedging contract or agreement may be considered an operation and maintenance expense, an acquisition expense, or construction expense of the eligible entity; or a project cost of an eligible project.

*Gov't Code 2256.0206*

Prohibited  
Investments

Except as provided by Government Code 2270 (prohibited investments), a district is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

---

**Note:** As an "investing entity" under Government Code 2270.0001(7)(A), a district must comply with Chapter 2270, including reporting requirements, regarding prohibited investments in scrutinized companies listed by the comptroller in accordance with Government Code 2270.0201.

---

Loss of Required  
Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. A district shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov't Code 2256.021*

**Sellers of  
Investments**

A written copy of the investment policy shall be presented to any business organization (as defined below) offering to engage in an investment transaction with a district. The qualified representative of the business organization offering to engage in an investment transaction with a district shall execute a written instrument in a form acceptable to the district and the business organization substantially to the effect that the business organization has:

1. Received and reviewed the district investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the district and the organization that are not authorized by the district's investment policy, except to the extent that this authorization:
  - a. Is dependent on an analysis of the makeup of the district's entire portfolio;
  - b. Requires an interpretation of subjective investment standards; or
  - c. Relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officer of a district may not acquire or otherwise obtain any authorized investment described in the district's investment policy from a business organization that has not delivered to the district the instrument required above.

*Gov't Code 2256.005(k)-(l)*

Nothing in this section relieves the district of the responsibility for monitoring investments made by the district to determine that they are in compliance with the investment policy.

Business  
Organization

For purposes of the provisions at Sellers of Investments above, "business organization" means an investment pool or investment management firm under contract with a district to invest or manage the district's investment portfolio that has accepted authority granted by the district under the contract to exercise investment discretion in regard to the district's funds.

*Gov't Code 2256.005(k)*

**Donations**

A gift, devise, or bequest made to a district to provide college scholarships for district graduates may be invested by the board as provided in Property Code 117.004 (Uniform Prudent Investor Act),

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to a district for a particular purpose or under terms of use specified by the donor are not subject to the requirements of the Public Funds Investment Act. *Gov't Code 2256.004(b)*

**Electronic Funds  
Transfer**

A district may use electronic means to transfer or invest all funds collected or controlled by the district. *Gov't Code 2256.051*

**Objectives**

The investment policy of the District shall be to:

1. Assure the safety of the invested funds of the District;
2. Maintain sufficient liquidity to provide adequate and timely working funds;
3. Attain the highest possible rate of return while providing necessary protection of principal consistent with District operating requirements as determined by the Board;
4. Diversify investments as to maturity, instruments, and financial institutions where permitted under state law; and
5. Ensure the quality and capability of investment officers through ongoing training.

**Investment Authority**

The chief financial officer and other persons designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved  
Investment  
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011. A master repurchase agreement must be signed by the bank/dealer prior to investment in a repurchase agreement. All repurchase agreement transactions shall be on a delivery versus payment basis.
4. Banker's acceptances as permitted by Government Code 2256.012.
5. Commercial paper as permitted by Government Code 2256.013.

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

6. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
7. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
8. Public funds investment pools as permitted by Government Code 2256.016.

**Safekeeping Agreement**

The District shall contract with a bank or banks for the safekeeping of securities either owned by the District as part of its investment portfolio or held as collateral to secure demand or time deposits.

**Safekeeping and Custody**

Safekeeping and custody of securities and collateral shall be in accordance with state law. Securities and collateral shall be held by a third party custodian designated by the District, and held in the District's name as evidenced by safekeeping receipts of the institution with which the securities are deposited. Collateral for certificates of deposits in banks shall be registered in the District's name in the bank's trust department or, alternatively, in a Federal Reserve Bank account in the District's name, or a third party bank in the District's name, at the District's discretion.

The District shall retain clearly marked receipts providing proof of the District's ownership, or the District may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with District funds.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Pooling of Funds**

Except for cash in certain restricted and special funds, the District may consolidate cash balances from all funds to maximize investment earnings. Investment income shall be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles. The portfolio shall

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

have a weighted average maturity of one year or less. This dollar weighted average maturity shall be calculated using the stated final maturity dates of each security.

**Liquidity and Maturity**

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

**Diversity**

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from over concentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market Prices**

Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment. The chief financial officer shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. All prudent measures shall be taken to liquidate an investment that is downgraded to less than the required minimum rating.

**Monitoring Rating Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Maximum Allowable Stated Maturity**

The maximum allowable stated maturity of any individual investment owned by the entity shall be as follows:

	<b>Maximum Allowable Maturity</b>
1. U.S. Treasuries and securities with U.S. government guarantee	5 years
2. U.S. government agencies and instrumentalities	5 years
3. Fully insured or collateralized CDs	365 days
4. Banker's acceptance	270 days
5. Commercial paper	270 days
6. Repurchase agreements	365 days
7. Money market funds	90 days
8. Local government investment pool	365 days
9. Mutual funds	365 days

**Funds / Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

- Operating Funds Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
- Custodial Funds Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
- Debt Service Funds Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
- Capital Project Funds Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
- Food Service Funds Investment strategies for food service funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
- Internal Service Funds Investment strategies for workers' compensation insurance and medical trust funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

**Sellers of Investments**

Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).

**Soliciting Bids**

In order to get the best return on its investments, the District may solicit bids in writing, by telephone, or electronically.

**Interest Rate Risk**

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted average maturity limits and diversification.

**Internal Controls**

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds;
2. Avoidance of collusion;
3. Custodial safekeeping;
4. Clear delegation of authority;
5. Written confirmation of telephone transactions;
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale; and
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

**Annual Review**

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

**Annual Audit**

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

OTHER REVENUES  
INVESTMENTS

CDA  
(REGULATION)

COLLATERALIZATION

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the District to require full collateralization of all District investments and funds on deposit with a depository bank, other than investments which are obligations of the U. S. Government and its agencies and instrumentalities. As required by Government Code 2257.022, the collateralization level shall be 110 percent of market value of principal and accrued interest on the deposits or investments, less an amount insured by the FDIC or FSLIC. Securities pledged as collateral shall be held by an independent third party with which the District has a current custodial agreement. The Director of Finance is responsible for entering into collateralization agreements with third party custodians in compliance with this policy. The agreements are to specify the acceptable investment securities for collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. Collateral shall be reviewed at least weekly to assure that the market value of the pledged securities is adequate.

**Ector County Independent  
School District**

**INVESTMENT OFFICERS/COMMITTEE**

**INVESTMENTS - APPROVAL OF INVESTMENT OFFICERS/COMMITTEE**

Texas Government Code, Sec. 2256.005(f)

(f) Each investing entity shall designate, by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees of the state agency, local government, or investment pool as investment officer to be responsible for the investment of its funds consistent with the investment policy adopted by the entity. If the governing body of an investing entity has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the first investing entity for purposes of this chapter. Authority granted to a person to invest an entity's funds is effective until rescinded by the investing entity or the termination of the person's employment by the investing entity. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the governing body of the investing entity retains ultimate responsibility as fiduciaries of the assets of the entity. Unless authorized by law, a person may not deposit, withdraw, transfer or manage in any other manner the funds of the investing entity.

It is recommended that the following individuals be approved as investment officers for the District. As approved officers, these individuals will also act as the Investment Committee for the District:

Deborah Ottmers	Chief Financial Officer
Albessa Chavez	Director of Finance
Michael Carrillo	Assistant Director of Finance

\*\*\*\*\*

**Ector County Independent  
School District**

**INVESTMENT SOURCES**

**INVESTMENTS - SELECTION OF AUTHORIZED BROKERS**

Texas Government Code, Sec. 2256.025

The governing body of an entity subject to this subchapter or the designated investment committee of the entity shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the entity.

\*\*\*\*\*

It is recommended that the following be approved as authorized sources of investments:

TexPool	Investment Pool
TexPool – Prime	Investment Pool
LoneStar	Investment Pool
TexStar	Investment Pool
Texas CLASS	Investment Pool
TD Ameritrade	Securities
NexBank	Money Market Savings
West Texas National Bank	Money Market Savings

**Ector County Independent  
School District**

**INVESTMENT TRAINING SOURCES**

## INVESTMENTS - APPROVAL OF INDEPENDENT SOURCES OF INSTRUCTION

Texas Government Code, Sec. 2256.008 Investment Training; Local Governments:

- (a) Except as provided by Subsections (a-1), (b), (b-1), (e), and (f), the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a local government shall:
  - (1) attend at least one training session from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer as provided for in the investment policy of the local government and containing at least 10 hours of instruction relating to the treasurer's or officer's responsibilities under this subchapter within 12 months after taking office or assuming duties; and
  - (2) attend an investment training session not less than once in a two-year period that begins on the first day of that local government's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than 10 hours of instruction relating to investment responsibilities under this subchapter from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer as provided for in the investment policy of the local government.
- (a-1) Except as provided by Subsection (g), the treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a school district or a municipality, in addition to the requirements of Subsection (a)(1), shall attend an investment training session not less than once in a two-year period that begins on the first day of the school district's or municipality's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under this subchapter from an independent source approved by the governing body of the school district or municipality, or by a designated investment committee advising the investment officer as provided for in the investment policy of the school district or municipality.

It is recommended that the following be approved sources of independent instruction:

Texas Association of School Boards (TASB)  
Texas Association of School Business Officials (TASBO)  
The State of Texas and its Agencies  
Any CPA Firm  
Any Service Center  
Any Accredited College or University

\*\*\*\*\*

## GLOSSARY OF TERMS

**A1/P1 Rating:** "A1" is the highest short-term rating category assigned by Standard & Poor's, while "P1" is the highest short-term rating category for Moody's Investor Service. Securities that have been assigned both an A1 and a P1 rating are considered to be of high credit quality. Standard and Poor's designates certain securities within the A1 category with a plus sign (+) indicating that the issuer of the security has an extremely strong capacity to meet its financial obligations.

**Accrual (or Accrual Basis):** The most common form of accounting, which reports income when earned and expenses when incurred. Accrual accounting may be contrasted to accounting on a cash basis, in which income is reported when received and expenses are reported when paid.

**Accrued Interest:** The accumulated interest due on a security as of the last interest payment made. A security is always sold with the accrued interest included. Investors who buy securities in the secondary market will be required to purchase any interest on the securities that has accrued prior to settlement. This is because the previous owner of a security earned the income, but will not receive future coupon payments.

**Agency:** In securities trading, the term Agency refers to a federal government agency that issues securities, other than the U.S. Treasury, i.e. the Federal Home Loan Mortgage Corporation (FHLB).

**Agency Discount Note:** A note that has been issued by a U.S. governmental-related agency other than the U.S. Treasury.

**Amortization:** The accounting practice that gradually reduces the cost or book value of an asset through periodic charges to income, such as: (1) the portion of the cost of a limited-life or intangible asset charged as an expense during a particular period, or (2) the reduction of debt by regular payments of principal and interest to retire the debt by maturity. The purpose of amortization is to reflect an asset's resale or redemption value.

**Automated Clearing House (ACH) System:** A domestic electronic funds transfer system.

**Banker's Acceptance (BA):** (1) Short-term, non interest-bearing notes sold at a discount and redeemed by the accepting banks at maturity for face value. BA's are generally created based on a letter of credit issued in a foreign trade transaction. (2) A money market instrument that is used to finance import or export transactions. BA's are essentially checks. They represent a bank's promise and ability to pay the face or principal amount on the banker's acceptance on the stipulated maturity date. Maturities for BA's are generally less than three months. Any BA purchased by a public entity must have a stated maturity of 270 days or less, must be accepted by a bank organized and existing under federal law, and the short-term obligations of the bank must be rated not less than A1/P1. Similarly to a treasury bill, a BA typically does not have a coupon, is issued at a discount, and matures at par (face value).

**Basis Point (BP):** The smallest unit of measurement used in quoting yields on bonds and notes. One basis point is .01%, or one one-hundredth (1/100) of a percent of yield (.01% or .0001). One hundred basis points equals 1%.

**Benchmark:** The performance of a predetermined group of securities, individual security, or an index used to compare risk and performance to a managed portfolio. A good benchmark should be verifiable, easy to understand, and appropriate to the investment portfolio to which it is being compared. Typical benchmarks used in the public sector include three-month, six-month, and one-year Treasury bill averages over the same measurement period. The benchmark selected should have a similar maturity to the investment portfolio under examination.

**Book Entry:** The name given to securities whose ownership and transfer occurs on a computer system rather than the physical delivery of a security. This system eliminates the need to physically transfer bearer-form paper, or to register securities by using a central depository facility/bank.

**Book Value:** The value at which the security is carried in the financial records of an investor. A security's book value reflects the price at which the security was originally bought, plus the net amortization/accretion up to that point in time. In the case of assets subject to reduction by valuation allowances, book value refers to cost or stated value less the appropriate allowance. Sometimes a distinction is made between gross book value (the value before deduction of related allowances) and net book value (which designates the value after the deduction). In the absence of any modifiers, however, book value is understood to be synonymous with net book value.

**Broker:** An individual who brings security buyers and sellers together in return for a commission or fee. The broker takes no position in a securities trade, and does not act as a principal or own securities. A broker will assist an investor in buying and selling treasuries, agencies, commercial paper and other authorized investments.

**Commercial Paper:** Defined as unsecured short-term obligations with maturities ranging from one to 270 days issued by banks, corporations, and other borrowers to investors with large temporary cash positions. This type of investment is usually issued at a discount and carries a zero coupon. The accounting process for commercial paper is identical to the accounting process for a treasury bill.

**Committee on Uniform Securities Identification Procedures (CUSIP):** Assigns codes to securities for the purpose of identification. These codes are often referred to as a security's CUSIP number (a nine-digit, alpha/numeric identification number).

**Compensating Balance:** The amount of money that a bank requires a customer to maintain in a non-interest bearing account, in order to waive bank fees.

**Credit Risk:** A type of investment risk. The risk that the issuer of a security will default or fail, or that the issuer's credit rating will be lowered. If one of these events occurs, part or all of the invested principal in the security could be lost. Credit risk exposure can be affected by a concentration of deposits or investments in any ONE type of investment.

**Current Yield:** The annual interest rate divided by the current market price. Current yield is what a bond is actually yielding today as opposed to the yield to maturity or coupon rate.

**Custodial Agreement:** A written contract establishing the responsibilities of a custodian who holds collateral for deposits with financial institutions, investment securities or securities underlying repurchase agreements.

**Delivery vs. Payment (DVP):** This occurs when securities are delivered with an exchange of money or payment for the security.

**Discount:** (1) The difference between the purchase price (cost) of a security and its par (face) value. This discount represent the income to be earned on the security, and will be accreted over the life of the security. (2) A security selling below the original offering price shortly after the sale is also considered to be a discount. (3) In the context of bonds payable and investments, the amount by which par value exceeds the price paid for a security.

**Discount Securities:** Non-interest bearing money market securities that are issued at a discount and redeemed at maturity for the full face value.

**Face Value:** (1) The par value or maturity value of a security. (2) The redemption value printed on the face of the certificate. (3) The amount of the issuer's liability stated in the security document.

**Fair Market Value:** The price a willing buyer would purchase the security from a willing seller in a bona fide arm's length transaction.

**Federal Funds Rate:** The rate of interest at which banks with excess reserves charge other banks lacking these reserves for overnight loans in order for the bank in need to meet their reserve requirements. This important overnight rate determines, in large part, the rate at which overnight repurchase agreements will trade. When the Federal Reserve "raises rates", the target federal funds rate is increased and other short-term security yields will follow. Since investment pools and money market funds invest heavily in short-term securities, their interest rates often approximate the federal funds rate at any given time.

**Federal Home Loan Bank (FHLB):** A banking institution that regulates and lends money to savings and loan associations, cooperative banks and other mortgage lenders in a manner that is similar to the Federal Reserve's relationship with commercial banks. The FHLB system is made up of 12 regional banks. The FHLB system raises money by issuing notes and bonds. It lends money to savings and loans and other mortgage lenders, based on the amount of collateral the borrowing institution can provide. The FHLB issues both callable and noncallable agency securities as well as discount notes.

**Federal Home Loan Mortgage Corporation (FHLMC):** The FHLMC, otherwise known as "Freddie Mac" is a publicly chartered agency that buys qualifying residential mortgages from lenders. It repackages these pooled mortgages into new securities that are backed by the pooled mortgages, provides certain guarantees, and then resells them in the open market. They issue both callable and noncallable agency securities as well as discount notes.

**Federal Housing Administration (FHA):** The federally sponsored agency that insures lenders against loss on residential mortgages.

**Federal National Mortgage Association (FNMA):** The FNMA, otherwise known as "Fannie Mae", is a federal corporation that operates under the auspices of the United States Department of Housing and Urban Development (HUD). This corporation is the largest single provider of residential mortgage funds in the U.S. FNMA is a private stockholder-owned corporation that purchases a variety of adjustable mortgages and second loans in addition to fixed-rate mortgages. It purchases conventional and insured mortgages from governmental

agencies such as the FHA and VA. Its securities are highly liquid and widely accepted. FNMA issues both callable and noncallable agency securities as well as discount notes.

**Federal Reserve Bank (or the Fed):** Any one of 12 federally chartered banks established to maintain reserves, issue bank notes, and lend money to member banks.

**Government Accounting Standards Board (GASB):** Established in 1984 as an arm of the Financial Accounting Foundation, it is responsible for developing standards of financial accounting and reporting with respect to the activities of state and local governments.

**Government National Mortgage Association (GNMA):** The GNMA, otherwise known as “Ginny Mae” buys VA and FHA mortgages, then issues bonds that are secured by pools of these mortgages. An investor in this type of bond receives monthly payments of principal and interest that represent monthly mortgage payments by homeowners.

**Investment Pool (or Local Government Investment Pool):** A professionally managed pool of funds composed of cash deposits from a large group of cities, counties, school districts and local governments. In Texas, the ability to pool assets was created under the Local Government Cooperation Act. The pool manager purchases a portfolio of securities with the deposits and each pool participant owns a pro rata share in the portfolio.

**Investment Portfolio (or Portfolio):** The holdings of stocks, bonds, cash equivalents, or other assets by an individual, corporation, or institution.

**Investment Risk:** The total of all risks associated with an investment security.

**Market Value:** (1) The price at which a security is trading and could presumably be purchased or sold. (2) The current value of a security, which is determined by multiplying its par (face) value by the current market price. The unrealized gain or loss on a security can be calculated by subtracting the book value from the market value.

**Master Repurchase Agreement:** To protect investors, many public investors will request that repurchase agreements be preceded by a master repurchase agreement between the investor and the financial institution or dealer. The master agreement should define the nature of the transaction, identify the relationship between the parties, establish normal practices regarding ownership and custody of the collateral securities during the term of the investment, provide remedies in the case of default by either party and clarify issues of ownership. The master repurchase agreement protects the investor by eliminating the uncertainty of ownership and hence, allowing investors to liquidate collateral if a bank or dealer defaults during the term of the agreement.

**Maturity (or Maturity Date):** This refers to the date when the principal amount of a security or debt becomes due and payable.

**Money Market Account:** A savings account that generally earns interest at a higher rate than a regular savings account. Money Market accounts have a required minimum balance and other restrictions.

**Money Market Fund:** (1) A mutual fund that is invested in short-term investments. (2) An open end investment company (mutual fund) that invests in money market instruments. It is a highly liquid investment that pays money market rates of interest.

**Net Asset Value Funds (NAV):** A mutual fund whose share values fluctuate with changes in market prices. A net asset value fund seeks to offer a higher yield than a constant dollar fund (money market fund) by purchasing longer maturing securities. These net asset value funds experience market fluctuations due to the risk of the longer securities. These fluctuations will subject the investor to a higher level of market price and volatility risk than a constant dollar fund.

**Public Funds Investment Act (PFIA):** This act is Chapter 2256 of the Texas Government Code and details the state law governing the investment of public funds.

**Ratings:** Ratings are (1) designations used by investors or by services to give relative indications of credit quality. (2) In the context of bonds, a rating is normally an evaluation of credit-worthiness performed by an independent rating service.

**Repurchase Agreement (REPO):** An investment agreement involving the purchase of a security with a simultaneous agreement to repurchase that security at a specified price and date. REPO's may be used to earn income on idle cash at or near the federal funds market rate. A holder of securities sells them to an investor with a repurchase agreement. The buyer is in effect lending the seller money for the period of the agreement. The term of the repurchase agreement is structured to compensate the buyer. Dealers often use repurchase agreements to finance their positions. The exception occurs when the Fed is said to be doing repurchase agreements, in this instance it is lending money; i.e., increasing bank reserves. Repurchase agreements should always be governed by an executed PSA Master Repurchase Agreement between the investor and the dealer to reduce both these types of collateral risk.

**Settlement Date:** The purchase or sale date during which money actually changes hands.

**Treasury (or Treasuries):** A general term referring to U.S. Treasury securities.

**Treasury Bill (T-Bill):** A marketable, short-term, noninterest bearing, security that is issued by the U.S. Treasury at a discount to finance the national debt. They are issued to mature in three months (90 days), six months (180 days), or one year (365 days).

**Treasury Bond (T-Bond):** A marketable, long-term, fixed interest bearing, security that is issued by the U.S. Treasury as a direct debt obligation of the government with a maturity of more than 10 years.

**Treasury Note (T-Note):** A marketable, medium-term, coupon bearing, security that is issued by the U.S. Treasury as a direct debt obligation of the government with a maturity of 2 to 10 years.

**Weighted Average Maturity (WAM):** The common term, usually expressed in number of days, which represents a weighted average of the remaining term to maturity of all of the assets in an investment pool or securities portfolio. A longer WAM is generally indicative of more market risk. The maximum WAM for AAA-rated money market pools in Texas is 60 days. An SEC money market fund may have a 90-day WAM.

**Yield:** Yield is the return, expressed as a percentage, a security will earn as a result of both the coupon rate and any discount or premium paid. A yield will exceed the coupon if purchased at a discount (and vice-versa).





## **REQUEST FOR APPROVAL OF AMENDMENTS TO THE STUDENT CODE OF CONDUCT**

Attached are the legislative bills from the 88th Legislative Session that affect the Student Code of Conduct. The Student Code of Conduct will be edited to reflect these legislative changes which include HB 114, HB 3928, HB 37, and HB 1427.

\*\*\*\*\*

Administrative Recommendation:

Approval of the amendments to the 2023-2024 Student Code of Conduct

Student Code of Conduct Amendments  
2023-2024

Legislative bills from the 88th Legislative Session that affect the Student Code of Conduct:

- House Bill (HB) 114 amends Chapter 37 to make clear that conference, hearing, and review provisions in 37.009(a) apply to all removals for mandatory placement in a Disciplinary Alternative Education Program (DAEP) and mandatory expulsions. This bill requires a student to be placed in the DAEP if the student possesses, uses, or is under the influence of, or sells, gives, or delivers marijuana, THC, or an e-cigarette to another person within 300 feet of school property or at a school-related event. The requirement for mandatory expulsion for felony marijuana, THC, and alcohol-related conduct has been removed. In addition, the bill allows a program of educational and support services to be provided to a student and parents for an offense involving e-cigarettes.

If a DAEP is at capacity, a student who commits an offense related to marijuana, THC, e-cigarettes, alcohol, or abusable volatile chemicals shall be placed in in-school suspension (ISS) until a place in a DAEP becomes available or the period of the student's placement ends. If a DAEP is at capacity when a student who engaged in violent conduct needs to be placed, a district may move a student placed in DAEP for conduct related to marijuana, THC, an e-cigarette, alcohol, or an abusable volatile chemical to ISS to make room for the student who engaged in violent conduct. If a district removes a student from a DAEP to ISS, the student must be returned to a DAEP if a place becomes available before the end of the period of placement.

- House Bill (HB) 3928 amends Chapter 37 to require the district to provide information to a student's parent or person standing in parental relation to the student about the process for requesting a full individual and initial evaluation of the student for purposes of special education services both when a student is placed in the DAEP under Section 37.006 and as part of the student's personalized transition plan developed by the campus administrator.
- Senate Bill (SB) 37 amends Chapter 37 to remove the requirement for a report of hazing or planned hazing to be submitted in writing. The bill allows a report to be made to a peace officer or law enforcement agency, in addition to a dean of students or other institutional official. The bill also provides immunity from liability for any person, including an entity organized to support an organization, who reports a specific hazing incident to certain people, including a peace officer or law enforcement agency, if the person makes the report before being contacted by the educational institution or law enforcement agency and cooperates in good faith with the investigation conducted by the institution or law enforcement agency.
- House Bill (HB) 1427 expands the offense of harassment under Penal Code 42.07 to include making obscene, intimidating, or threatening telephone calls or other electronic communications from a temporary or disposable telephone number provided by an internet application or other technological means.



**REQUEST FOR APPROVAL OF INTERLOCAL AGREEMENT  
BETWEEN THE ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
AND COMMUNITIES IN SCHOOLS OF THE PERMIAN BASIN, INC.**

Attached you will find the request for approval of the interlocal agreement between The Ector County Independent School District and Communities in Schools of the Permian Basin, Inc (CIS). CIS provides 18 full-time campus coordinators at seven elementary campuses and eight secondary campuses. CIS will provide: Supportive Guidance, Health and Human Services, Parent and Family Engagement, Enrichment Activities, College and Career Readiness, and Academic Support. The cost of the CIS services is \$510,000 and is paid from State Compensatory Education Funds.

# **ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT**

## **INTERLOCAL AGREEMENT BETWEEN THE ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT AND COMMUNITIES IN SCHOOLS OF THE PERMIAN BASIN, INC.**

### **COMMUNITIES IN SCHOOLS OF THE PERMIAN BASIN, INC.**

**THIS INTERLOCAL AGREEMENT** hereinafter referred to as “the Agreement” is made by and between the Ector County Independent School District (hereinafter referred to by name or as “ECISD”), and Communities in Schools of the Permian Basin, Inc. (hereinafter referred to by name or as CISP), pursuant to Chapter 791 of the Texas Government Code.

**WHEREAS**, Communities In Schools of the Permian Basin, Inc. is a non-profit organization administered by the Texas Education Agency (TEA); and

**WHEREAS**, the Ector County Independent School District desires to contract with Communities In Schools of the Permian Basin, Inc. to render services to ECISD students participating in the CISP model; and

**WHEREAS**, Communities In Schools of the Permian Basin, Inc. desires to perform said services;

**NOW THEREFORE**, the parties enter into the following Agreement:

#### **ARTICLE 1 – CONTRACT TERM**

This Agreement for services is effective September 1, 2023, and shall continue through August 31, 2024.

#### **ARTICLE 2 – PURPOSE**

The purpose of the Agreement is to provide assistance to ECISD students who are at risk of not obtaining a high school diploma and who meet the TEA “At-Risk” criteria according to the Texas Education Code 29.081 (d) 1 through 13 (g).

#### **ARTICLE 3 – SCOPE OF SERVICES**

CISP will provide to ECISD during the term hereof, the following projects and services:

##### **CASE MANAGEMENT**

- (1) At least one full-time Campus Coordinator, per campus, to assist and case manage 90 ECISD students who are at-risk of not obtaining a high school diploma and who meet the TEA “At-Risk” criteria according to Texas Education Code 29.081 (d) 1 through 13 (g). CISP will case manage participating students and will coordinate referrals to and from its partnering agencies. Services provided will fall within the scope of the six (6) components of the CIS model: Supportive Guidance; Health and Human Services; Parent and Family Engagement; Enrichment Activities; College and Career Readiness; and Academic Support. Campus

Coordinators will provide services addressing Academics, Attendance, Behavior and Social Services.

- (2) Prevention services will address drug and alcohol and tobacco issues via presentations and educational activities.
- (3) Program offerings that address academic or social development topics and are developed by CISPB and/or partner agencies may be implemented on individual campuses with the respective campus administrator's approval.
- (4) Each Campus Coordinator will be expected to meet the established goal of 90 students per campus by January 31, 2024.

#### **MENTAL HEALTH SUPPORTS**

- (1) Mental health supports, including counseling by licensed counselors
- (2) Consistently occurring counseling sessions and/or peer-support services for each student identified as requiring the service, according to student need.
- (3) Ongoing evaluation of students' mental health risk and progress through evidence-based assessment tools and practices.
- (4) Supervision and oversight of the mental health support team in accordance with CIS personnel policies and consistent with state law. Project staff members remain employees of CIS.
- (5) CIS-led mental health trainings will be offered to the district at reduced or no cost.

ECISD will provide to CISPB during the term hereof, the following projects and services:

- (1) A computer generated list of students meeting the TEA definition of "at-risk." This list will be supplied to CISPB as soon as possible following the last day of classes in the second semester. CISPB will focus on enrolling students from this list by contacting parents to promote the services available to their children.
- (2) Additional referrals of students meeting the TEA definition of "at-risk" throughout the academic year.
- (3) Ensure teachers and administrators at all participating campuses are familiar with the combined goals of ECISD and CISPB and that all ECISD campus staff work cooperatively with CISPB to ensure the goal of 90 students per campus is met by January 31, 2024.
- (4) Ensure CISPB has adequate access to student data records necessary to assess the eligibility of students for the CIS program, assess student needs, monitor student progress, and to evaluate the effectiveness of service delivery. Such data will include demographics, grades, attendance records, STAAR testing, transcripts, behavior referrals, graduation plans, and any other data required to case manage students as required in the TEA Campus Handbook.

- (5) Provide a single point of contact responsible for the facilitation and resolution of problems with the potential to create obstacles to CISPb in meeting expected outcomes.
- (6) Provide space for all campuses served by CIS to include: janitorial services, utilities, maintenance/repair, phones, office furniture, and computer.
- (7) Include CISPb staff in district trainings and seminars related to the combined goals of ECISD and CISPb of retention and graduation of "at-risk "students.

## **ARTICLE 4 – CAMPUS AND DISTRICT IMPROVEMENT PLANS**

ECISD will ensure that CISPb is written into the campus and district improvement plans as a strategy for drop-out prevention.

## **ARTICLE 5 – SUPERVISION**

CISPb as employer of record for the Campus Coordinators will provide day-to-day supervision of work product and behavior as required by CISPb Employee Handbook and the TEA mandated CIS Program Operations Requirements. ECISD, as campus host, will provide feedback to CISPb management on work product and behavior, both positive and negative. CISPb will communicate issues requiring significant disciplinary actions with ECISD when such action is warranted. CISPb remains the final authority on disciplinary measures related to Campus Coordinators when the problem is related to CIS policies and procedures. Campus administration will be provided monthly reports of each Campus Coordinator’s activities. Should a Coordinator’s job performance need improvement, CISPb will place the Coordinator on a Performance Improvement Plan designed to best serve the employee, the District, and the students. CISPb will immediately investigate and address any workplace conduct or behavior the District believes to be disruptive or counter-productive to the Campus educational process.

## **ARTICLE 6 – EVALUATION COMPONENT**

CISPb will provide to ECISD a written report of the program's effectiveness by the November 2024 Board meeting covering the prior contract term. Surveys will be distributed to students, parents, as well as administrative and support staff by April 2024 for evaluation of the current year’s services.

## **ARTICLE 7 – PROGRAM PLACEMENT**

The following schools are included in this term's program contract. Number in parentheses, (#), indicates number of positions dedicated to that campus:

- Odessa Senior High School (3)
- Permian Senior High School (2)
- Alternative Education Center (1)
- Bonham Middle School (1)
- Bowie Middle School (1)
- Crockett Middle School (1)
- Nimitz Middle School (1)
- Wilson & Young Medal of Honor Middle School (1)

Murry Fly Elementary (1)  
Dowling Elementary (1)  
Goliad Elementary (1)  
Buddy West Elementary (1)  
Cavazos Elementary (1)  
Downing Elementary (1)  
Burleson Elementary (1)

**This is a total of 18 staff positions on 15 campus sites.**

## **ARTICLE 8 – COMPENSATION AND METHOD OF PAYMENT**

For and in consideration of the services to be performed by CISPB pursuant to this Agreement, ECISD agrees to pay to CISPB \$510,000.00.

Within 30 days of receipt of invoice from CISPB, payment shall be paid in quarterly installments of \$127,500.00 for services rendered for the total sum of \$510,000.00.

## **ARTICLE 9 – USES OF ECISD INFORMATION AND STUDENT RECORDS BY CISPB**

Authorized representatives of CISPB may access and use information obtained from ECISD’s student database systems for the sole purpose of enrolling and case managing ECISD students in the CIS program. CISPB will not release or disclose to the public or any third party such information or records without the prior written consent of the parent(s) of the minor child in question, except as required by the state or federal law. Each party shall take all steps necessary to ensure that the student information and records are viewed only by authorized representatives of CISPB for the permissible uses stated herein. Said information is considered confidential, and shall not be used by CISPB or any of its employees or agents for private purposes. CISPB acknowledges and understands that the unauthorized release of student information or records may subject the individual or entity to criminal and civil penalties. In cases as needed or requested, the Health Insurance Portability and Accountability Act (HIPAA) may be enacted to protect student personal health information. Accordingly, CISPB will educate and inform its staff regarding ECISD “Acceptable Use Guidelines for Technology”, permissible uses of the student information and records obtained from ECISD databases, and the Family Educational Rights and Privacy Act (see 20 U.S.C. {1232g} and 34 C.F.R. {90}, et. Seq.). CISPB further agrees that the information or records disclosed or obtained pursuant to this Agreement will be destroyed by CISPB after the need for such information ceases to exist.

## **ARTICLE 10 – TERMINATION**

This Agreement may be terminated by any of the following occurrences:

- A. By mutual agreement and consent in writing by both parties.
- B. By either party upon thirty (30) days written notice to the other party.
- C. By either party upon the failure of the other party to fulfill its obligations as set forth in this Agreement.

## **ARTICLE 11 – AMENDMENTS**

Any and all changes to this Agreement may be enacted by written amendment or addendum properly executed by the appropriate representatives of each party.

#### **ARTICLE 12 – ASSIGNMENT**

Neither party shall assign, sublet or transfer its interest in this Agreement without the prior written consent of the other party.

#### **ARTICLE 13 – LIABILITY AND INDEMNITY**

The parties hereto agree to the extent permitted by law, to forever release from liability, indemnify, and hold harmless each other for the acts and/or omissions of their respective employees. Specifically, CISP B agrees, to the extent permitted by law, to fully release, indemnify, and hold harmless, ECISD for the acts and/or omissions of any CISP B employee who may violate the terms of this Agreement, or any other state or federal law applicable to this Agreement. Further, ECISD agrees, to the extent permitted by law, to fully release, indemnify, and hold harmless CISP B for the acts and/or omissions of any ECISD employee who may violate the terms of this Agreement, or any other state or federal law applicable to this Agreement.

#### **ARTICLE 14 – NOTICES**

All notices from either party to the other required under this Agreement shall be personally delivered or mailed to such party at the following address:

For CISP B:       Communities In Schools of the Permian Basin, Inc.  
                          Eliseo Elizondo, Executive Director  
                          PO Box 10532  
                          Midland, TX 79702

For ECISD:       Ector County Independent School District  
                          Dr. Scott Muri, Superintendent  
                          802 N. Sam Houston Ave.  
                          Odessa, TX 79761

#### **ARTICLE 15 – APPROPRIATION OF FUNDS**

CISP B and ECISD agree that the performance of each is subject to the ability of the parties to provide or pay for the services required under this Agreement. CISP B and ECISD acknowledge that this Agreement is entered into in accordance with the Interlocal Cooperation Act, Chapter 791, and Texas Government Code. In accordance with said Act, the parties hereto acknowledge that any payments made pursuant to the terms of this Agreement shall be made from current revenues available to the paying party, and any future payments are subject to appropriations.

**WHEREAS**, Communities In Schools of the Permian Basin, Inc. and the Ector County Independent School District agree to the terms as set forth above, this Agreement shall be effective on the date described

in Article 1 provided Agreement is fully executed by the proper authorities of each entity, after approval by the governing bodies of such entities.

AGREED TO BY:

COMMUNITIES IN SCHOOLS  
OF THE PERMIAN BASIN, INC.

ECTOR COUNTY INDEPENDENT  
SCHOOL DISTRICT

By:  \_\_\_\_\_

By: \_\_\_\_\_

Eliseo Elizondo, Executive Director

Scott Muri, Superintendent

Date: 08-01-2023

Date: \_\_\_\_\_



**REQUEST FOR APPROVAL OF DATA SHARING AGREEMENT  
BETWEEN THE UNIVERSITY OF TEXAS PERMIAN BASIN AND  
ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT 2023-2025**

Attached is the data-sharing agreement between the University of Texas Permian Basin and Ector County ISD for the purpose of increasing students' post-secondary success in college persistence and completion. This agreement allows ECISD to provide UTPB with the directory information of current ECISD students. UTPB will provide ECISD with the directory information of former UTPB students who graduated from ECISD and have stopped attendance at UTPB prior to graduation.

This agreement is at no charge to the district. Both parties agree to strictly comply with all applicable Family Educational Rights and Privacy Act (FERPA) requirements.

Interlocal Cooperation Contract  
For Student Data Sharing

This Interlocal Cooperation Contract (“Contract”) is made and entered into effective August 15, 2023 (“Effective Date”) by and between The University Texas Permian Basin (“University” or “UTPB”), a Texas state agency and institution within The University of Texas System, and Ector County Independent School District (“District” or “ECISD”) (collectively, “Contracting Parties”), a political subdivision of the state of Texas pursuant to authority granted in and in compliance with Chapter 791, Texas Government Code. This Contract is for the three-year period of 2023 through 2026, subject to renewal upon agreement of the parties.

**PURPOSE:**

The purpose of this Contract is to exchange information between UTPB and ECISD. This Contract will increase the efficiency and effectiveness of the Contracting Parties.

**STATEMENT OF SERVICES TO BE PERFORMED:**

1. ECISD and UTPB have entered into an agreement to exchange student directory information pursuant to The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99).
2. FERPA provides for the release of student directory information, as defined by 20 U.S.C. § 1232g(a)(5)(A) and (B) and 34 CFR Part 99.37, which includes the discretion to release directory information without obtaining prior consent, provided the student or, where relevant, parent, has not opted out of sharing the student’s directory information (20 U.S.C. § 1232g(a)(5)(A), (b); 34 CFR Part 99.31(a)(11)).
3. The information shall be produced by the University and the District biannually, by the end of the Spring and Fall semesters.
4. Exhibit A to this agreement includes the current directory information for both UTPB and ECISD.
5. For all relevant students who have not opted out of sharing their directory information, UTPB shall provide ECISD the directory information of former UTPB students who graduated from ECISD and have stopped attendance at UTPB prior to graduation.
  - a. For the first production under this agreement, UTPB will provide this information for the past six (6) years. After this initial production, UTPB will provide this information for the preceding year.
  - b. UTPB shall provide directory information to ECISD, including but not limited to the following categories:
    - i. Name;
    - ii. Local and permanent address;
    - iii. Email address
    - iv. Telephone number;
    - v. Field of study;

- vi. Dates of attendance;
  - vii. Enrollment status;
  - viii. Student classification (freshman, sophomore, etc.);
  - ix. Most recent previous educational agency or institution attended
6. For all ECISD students who have not opted out of sharing their directory information, the District shall provide UTPB with the directory information of its current ECISD students at the time of production.
- a. ECISD shall provide directory information to UTPB, including but not limited to the following categories:
    - i. Student Name;
    - ii. Address;
    - iii. Telephone listing;
    - iv. Email address;
    - v. High School Name;
    - vi. Major field of study;
    - vii. Diploma Type;
    - viii. Degrees, honors, and awards received;
    - ix. Dates of attendance;
    - x. Grade level;
    - xi. Participation in officially recognized activities and sports;
7. While FERPA allows the release of the directory information to be exchanged pursuant to this agreement, the University and the District acknowledge that this information contains student personally identifiable information and should be maintained and treated as confidential to the extent required and allowed by law.
8. To the extent UTPB wishes to conduct a survey of students whose information was provided by ECISD, UTPB will provide notice to ECISD and conduct all surveys in accordance with the requirements of the Protection of Pupils Rights Amendment (“PPRA”).

**CONTRACT AMOUNT:**

9. There is no cost for the exchange of the data outlined in this Contract. No funds will be exchanged.

**WARRANTIES:**

10. UTPB warrants (1) the services are necessary and authorized for activities properly within its statutory functions and programs; (2) it has authority to contract for the services under authority granted in Chapter 72 Texas Education Code, and Chapter 791, Texas Government Code; (3) it has all necessary power and has received all necessary approvals to execute and deliver this Contract, and (4) the representative signing this Contract on Receiving Party’s behalf is authorized by its governing body to do so.

11. ECISD warrants (1) it has authority to perform the services under authority granted in Section 44.031 Texas Education Code and Chapter 791, Texas Government Code; (2) it has all necessary power and has received all necessary approvals to execute and deliver this Contract, and (3) the representative signing this Contract on Performing Party's behalf is authorized by its governing body to do so.
12. This Agreement and all of the rights and obligations of the parties hereto and all of the terms and conditions hereof shall be construed, interpreted and applied in accordance with and governed by and enforced under the laws of the State of Texas, and the parties hereto agree that venue shall be in Ector County, Texas

**PUBLIC RECORDS**

13. It will be the independent responsibility of Receiving Party and Performing Party to comply with Chapter 552, Texas Government Code (Public Information Act), as it applies to the Contracting Parties' respective information.

**NOTICE**

14. Notices, consents, approvals, demands, requests, or other communications provided or permitted under this Contract, will be in writing and will be sent via certified mail, hand delivery, overnight courier, or email (to the extent an email address is set forth below) as provided below, and notice will be deemed given (i) if delivered by certified mail when deposited, postage prepaid, in the United States mail, or (ii) if delivered by hand, overnight courier, or email (to the extent an email address is set forth below) when received:

If to UTPB:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
Attention: \_\_\_\_\_

If to ECISD:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
Attention: \_\_\_\_\_

*By signing, I certify that I have read and agree with the terms of the Data Sharing Agreement and I am authorized to sign and execute on behalf of my institution.*

The University of Texas Permian Basin  
BY: Dr. Sandra Woodley  
TITLE: UTPB President  
DATE: 8/15/2023

Ector County Independent School District  
BY: Dr. Scott Muri  
TITLE: ECISD Superintendent of Schools  
DATE: 8/15/2023

## EXHIBIT A

### DIRECTORY INFORMATION

UTPB has identified the following as Student Directory Information:

- Name
- Local and permanent addresses
- Email address
- Telephone number
- Place of birth
- Field of study
- Dates of attendance
- Enrollment status
- Student classification (freshman, sophomore, etc.)
- Degrees awarded
- Certificates awarded
- Photograph
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Most recent previous educational agency or institution attended

ECISD has identified the following as Student Directory Information:

- Student name,
- Address,
- Telephone listing,
- Email address,
- Photograph,
- Date and place of birth,
- Major field of study,
- Degrees, honors, and awards received,
- Dates of attendance,
- Grade level,
- Most recent school previously attended,
- Participation in officially recognized activities and sports, and
- Height and weight (if a member of an athletic team)



## **REQUEST FOR APPROVAL OF BOARD T-TESS AND T-PESS APPRAISERS FOR 2023-2024**

Each year, districts are required to have their Texas Teacher Evaluation & Support System (T-TESS) and Texas Principal Evaluation & Support System (T-PESS) appraisers approved by their Board of Trustees. The appraisers on the list have successfully completed and maintained the necessary credentials to be able to evaluate Teachers (T-TESS) and Principals (T-PESS) in ECISD.

# ECISD Certified T-TESS Appraisers 2023-2024

Last Name	First Name	Role	Certification Status	Certification Year
Aguilar	Priscilla	Assistant School Administrator	Certified	2023-2024
Aranda	Maribel	School Administrator	Certified	2023-2024
arrott	micah	School Administrator	Certified	2023-2024
bargas	david	School Administrator	Certified	2023-2024
berridge	jessica	Assistant School Administrator	Certified	2023-2024
bizzell	jennifer	School Administrator	Certified	2023-2024
blaylock	welton	Assistant School Administrator	Certified	2023-2024
Braziel smith	Angela	Assistant School Administrator	Certified	2023-2024
bridges	marsha	Assistant School Administrator	Certified	2023-2024
brooks	lola	Assistant School Administrator	Certified	2023-2024
Bueno	Erin	School Administrator	Certified	2023-2024
Bynum	Debbie	District Administrator	Certified	2023-2024
byrd	debra	Assistant School Administrator	Certified	2023-2024
byrne	carla	School Administrator	Certified	2023-2024
castillo	dan	School Administrator	Certified	2023-2024
Chavez	Jennie	School Administrator	Certified	2023-2024
Conner	Constance	Assistant School Administrator	Certified	2023-2024
Crier	Zenovia	School Administrator	Certified	2023-2024
Crissinger	Mark	Assistant School Administrator	Certified	2023-2024
Dannheim	Paula	School Administrator	Certified	2023-2024
Dominguez	Angela	District Administrator	Certified	2023-2024
Dominguez	Juan	School Administrator	Certified	2023-2024
elizondo	monica	School Administrator	Certified	2023-2024
Ferrini	Michelle	School Administrator	Certified	2023-2024
Fitzgerald	Natalie	School Administrator	Certified	2023-2024
galindo	tanya	School Administrator	Certified	2023-2024
garcia	alejandra	Assistant School Administrator	Certified	2023-2024
garcia	anthony	Assistant School Administrator	Certified	2023-2024
gonzalez	nora	School Administrator	Certified	2023-2024
Gutierrez	SanJuana	Assistant School Administrator	Certified	2023-2024
Hagood	Tania	School Administrator	Certified	2023-2024
Hawley	Michael	District Administrator	Certified	2023-2024
Hendricks	Susan	School Administrator	Certified	2023-2024
Hilton	Angelina	School Administrator	Certified	2023-2024
houston	tonya	Assistant School Administrator	Certified	2023-2024
Hutchins	Mary	School Administrator	Certified	2023-2024
Iker	William	School Administrator	Certified	2023-2024
jenkins	zealia	Assistant School Administrator	Certified	2023-2024
jimenez	mirna	Assistant School Administrator	Certified	2023-2024
keast	michelle	Assistant School Administrator	Certified	2023-2024
king	lalonnie	Assistant School Administrator	Certified	2023-2024
lara	susana	Assistant School Administrator	Certified	2023-2024
Lee	Regina	School Administrator	Certified	2023-2024
Lewallen	Michelle	Assistant School Administrator	Certified	2023-2024
Lopez	Claudia	Assistant School Administrator	Certified	2023-2024
Lujan	Ysmael	Assistant School Administrator	Certified	2023-2024
lumpkin	lindsey	School Administrator	Certified	2023-2024
magness	james	Assistant School Administrator	Certified	2023-2024
Mahaffey	Sheryl	Assistant School Administrator	Certified	2023-2024

mahana	jerry	Assistant School Administrator	Certified	2023-2024
Marquez	Crystal	School Administrator	Certified	2023-2024
Marquez	Mauricio	School Administrator	Certified	2023-2024
marshall	julie	School Administrator	Certified	2023-2024
MARTINEZ	BEATRICE	School Administrator	Certified	2023-2024
Martinez	Sam	School Administrator	Certified	2023-2024
mata	beatris	District Administrator	Certified	2023-2024
Mata	Josie	Assistant School Administrator	Certified	2023-2024
mcclellan	john	School Administrator	Certified	2023-2024
mclane	fallon	School Administrator	Certified	2023-2024
Melendez	Laura	School Administrator	Certified	2023-2024
Mercedes Shirley	MS	Assistant School Administrator	Certified	2023-2024
milller	jaime	District Administrator	Certified	2023-2024
mittchell	geta	District Administrator	Certified	2023-2024
Moad	Angie	School Administrator	Certified	2023-2024
montalvo	trisha	Assistant School Administrator	Certified	2023-2024
moran	stephanie	School Administrator	Certified	2023-2024
moreno	efrain	Assistant School Administrator	Certified	2023-2024
Musa	Rakia	District Administrator	Certified	2023-2024
nall	kyrsten	District Administrator	Certified	2023-2024
Natividad-Ramos	Samantha	Assistant School Administrator	Certified	2023-2024
norman	jana	Assistant School Administrator	Certified	2023-2024
Nunez	Stacey	School Administrator	Certified	2023-2024
ontiveroz	richard	Assistant School Administrator	Certified	2023-2024
ortiz	christopher	Assistant School Administrator	Certified	2023-2024
ortiz	dorothy	School Administrator	Certified	2023-2024
Ortiz	Noe	School Administrator	Certified	2023-2024
perry	lacee	Assistant School Administrator	Certified	2023-2024
pina	angela	Assistant School Administrator	Certified	2023-2024
porras	jose	Assistant School Administrator	Certified	2023-2024
pugh	christan	Assistant School Administrator	Certified	2023-2024
ramage	james	School Administrator	Certified	2023-2024
Ramirez	Gerardo	School Administrator	Certified	2023-2024
Rash	Shelley	Assistant School Administrator	Certified	2023-2024
Reddell	Erin	Assistant School Administrator	Certified	2023-2024
redman	jessica	School Administrator	Certified	2023-2024
reece	terrance	Assistant School Administrator	Certified	2023-2024
Rivera	Valerie	School Administrator	Certified	2023-2024
rodriguez	angel	Assistant School Administrator	Certified	2023-2024
rodriguez	raquel	School Administrator	Certified	2023-2024
Roe	Kristen	Assistant School Administrator	Certified	2023-2024
Russell	Amy	School Administrator	Certified	2023-2024
salcido	betsabe	District Administrator	Certified	2023-2024
saldibar	berta	District Administrator	Certified	2023-2024
salinas	christina	Assistant School Administrator	Certified	2023-2024
seabrooks	donna	School Administrator	Certified	2023-2024
Serrano	Maria	School Administrator	Certified	2023-2024
Sessions	Elisha	Assistant School Administrator	Certified	2023-2024
Smith	Kamye	School Administrator	Certified	2023-2024
specter	tristan	School Administrator	Certified	2023-2024
Spivy	Dr. Matthew	District Administrator	Certified	2023-2024
stevens	william	Assistant School Administrator	Certified	2023-2024
straw	Johna	Assistant School Administrator	Certified	2023-2024

Straw	Scot	Assistant School Administrator	Certified	2023-2024
Styles	Delesa	School Administrator	Certified	2023-2024
valderaz	rose	Assistant School Administrator	Certified	2023-2024
waggoner	dianne	Assistant School Administrator	Certified	2023-2024
wallace	shenna	Assistant School Administrator	Certified	2023-2024
warber	amanda	School Administrator	Certified	2023-2024
watson	jason	School Administrator	Certified	2023-2024
Watts	Megan	Assistant School Administrator	Certified	2023-2024
weekly	william	School Administrator	Certified	2023-2024
Whatley	Robert	Assistant School Administrator	Certified	2023-2024
Williamson	Michael	Assistant School Administrator	Certified	2023-2024
Willison	Teresa	School Administrator	Certified	2023-2024
wills	lisa	District Administrator	Certified	2023-2024
Workman	James (Jim)	School Administrator	Certified	2023-2024



**REQUEST FOR APPROVAL OF BOARD T-TESS AND T-PESS  
APPRAISAL  
CALENDAR FOR 2023-2024**

Each year, districts are required to develop the schedule for Teacher and Principal appraisals. The T-TESS and T-PESS Calendar set the dates for district evaluations and appraisals for ECISD Teachers and Principals.



## T-TESS APPRAISAL CALENDAR 2023-2024

T-TESS Orientation & Refresher Window	August 2, 2023- August 23, 2023
First Day for Walkthroughs	August 28, 2023
First Day for Formal Observation	September 5, 2023
Goal Setting & Professional Development Plan Conferences Deadline *required for teachers in the first year of T-TESS appraisal or teachers new to the district	September 15, 2023 (due)
Late Hires – First Day for Formal Observation	2 weeks after orientation
Last Day for Formal Observations for all New Teachers and those on Probationary Contracts or Growth Plan	December 15, 2023
Last Day for Formal Observations for all teachers	March 8, 2024
Late Hires – Goal Setting & PD Plan Conference	Within 6 weeks from the date of Orientation
Goal Setting & PD Plan Part I	September 29, 2023 (due)
Goal Setting & PD Plan Part II and Domain IV Evidence	April 12, 2024 (due)
End of Year Summative Conference	April 26, 2024 (due)
End of Year Written Appraisal	May 8, 2024 (due)

## T-TESS Annual Appraisal Process Timeline

Current Year			Next Year
Weeks 1-6	Weeks 6 through End-of-Year Conferences	At Least 15 Days Prior to the Last Day of Instruction	Weeks 1-6
<p><b>Teacher Orientation</b> (No later than the first three weeks of school and at least two weeks before the first observation)</p> <p><b>Goal-Setting and Professional Development (GSPD) Plan</b></p> <ul style="list-style-type: none"> <li>- Submitted to the appraiser for approval within six weeks from the day of completion of the orientation.</li> <li>- A GSPD Conference is required for a teacher in the first year of appraisal under T-TESS and teachers new to the district.</li> </ul>	<p><b>Teacher Orientation for Late Hires</b></p> <p><b>Goal-Setting and Professional Development Plan for Late Hires</b></p> <ul style="list-style-type: none"> <li>- Submitted to the appraiser within six weeks from the day of the completion of the orientation.</li> </ul> <p><b>Ongoing review of teacher and student data</b></p> <p><b>Ongoing review of the GSPD plan to formatively assess progress towards goals, professional development impact, and teacher and student performance</b></p> <p><b>Ongoing collection of evidence to support Domain IV</b></p> <ul style="list-style-type: none"> <li>- Teacher and appraiser</li> </ul>	<p><b>End-of-Year Conferences</b></p> <ul style="list-style-type: none"> <li>- Review summative scores for Domains I, II and III</li> <li>- Review the data and evidence gathered throughout the appraisal year for Domain IV, including the teacher's evidence for this domain/dimensions</li> <li>- Review results of the performance of the teachers' students</li> <li>- Review potential goals and professional development plans for the next school year</li> </ul> <p><i>Note: Domain 4 is not scored until after the teacher has been afforded an opportunity to present evidence related to each of the four dimensions during the end-of-year conference.</i></p>	<p><b>Teacher Orientation for teachers new to T-TESS, the district, and when district policy has changed from the last orientation.</b> (No later than the first three weeks of school and at least two weeks before the first observation)</p> <p><b>Goal-Setting and Professional Development (GSPD) Plan</b></p> <ul style="list-style-type: none"> <li>- Returning teachers review the goal(s) established at the EOY Conference to determine if changes are needed, and submit within first six weeks of instruction.</li> <li>- New teachers are guided through the GSPD process to self-assess, develop goals, and establish a professional development plan, then submit within six weeks of the orientation.</li> </ul>
<p><b>Informal observations and walkthroughs with ongoing feedback to support and develop teacher practices</b></p>			
<p><b>Formal observation window established per local policy – Excludes/prohibits observations in the two weeks following the orientation</b></p>			

\*SOURCE: T-TESS Appraiser Handbook



## T-PESS APPRAISAL CALENDAR 2023-2024

School Site Visits/Informal Assessment	August 9, 2023 – May 23, 2024
T-PESS Orientation & Refresher Window	July 17, 2023 – September 8, 2023
T-PESS Orientation – Late Hires	September 18, 2023 – October 6, 2023
Self-Assessment/BOY Goal Setting Window <i>(Must be submitted prior to BOY Goal Setting Conference)</i>	August 9, 2023 – September 22, 2023
Self-Assessment/BOY Goal Setting Window - Late Hires	Within 3 weeks from the date of Orientation
BOY Goal Setting/Refinement Conference	September 29, 2023
BOY Goal Setting/Refinement Conference – Late Hires	Within 5 weeks from the date of Orientation
MOY Progress (Meeting Window)	December 1, 2023 – January 31, 2024
MOY Progress Toward Goal Attainment Form	January 31, 2024 (due)
Artifacts and Evidence Identification and Collection	May 30, 2024 (due)
Final Evaluation and Goal Setting Meeting	June 27, 2024 (due)



**REQUEST FOR APPROVAL OF INTIAL MEMORANDUM  
OF UNDERSTANDING WITH THE UNIVERSITY OF  
TEXAS OF THE PERMIAN BASIN FOR PRINCIPAL  
FELLOW MASTERS PROGRAM  
2023-2024**

This is an initial approval of the Memorandum of Understanding with The University of Texas of The Permian Basin for the Principal Fellow Program. This is a federally funded program that allows school districts to partner with the UTPB Leadership Program, to prepare highly-effective teachers in a non-traditional program where the candidates are mentored by a top performing principal as they are working on a master's degree.

**Agreement  
between  
[Ector County ISD]  
and  
The University of Texas Permian Basin**

This Agreement, by and between [Ector County ISD] (hereinafter referred to as “SPONSOR”), whose principal place of business is [802 N. Sam Houston, Odessa, Texas 79761], and The University of Texas Permian Basin (hereinafter referred to as “UTPB”), a Texas state institution of higher education whose principal place of business is 4901 E. University, Odessa, TX, 79762, is for the following purpose:

Whereas, SPONSOR is the recipient of the following award (hereinafter referenced to as the “Prime Award” and attached hereto as Exhibit A):

Prime Award Number: [A599-23]  
Prime Award Sponsor: [Education Agency]  
Project Title: [2023-2024 PRINCIPAL RESIDENCY GRANT CYCLE 6]  
Project CFDA Number: [S367A220041 84.367A]  
Project FAIN Number: [FAIN]  
SPONSOR Principal Investigator: [JAMIE MILLER]  
UTPB Principal Investigator: [ETHEL ARZU and KEVIN BADGETT]

and whereas, said Prime Award involves an approved collaborative effort between SPONSOR and UTPB, and UTPB has agreed to use its personnel, facilities, and reasonable efforts in the performance of the work; therefore, the parties mutually agree as follows:

**ARTICLE 1. SCOPE OF WORK**

UTPB shall supply all the necessary personnel, equipment, and materials (except as otherwise may be provided herein) to accomplish the tasks set forth in the attached Scope of Work, marked Exhibit B, which by this reference is incorporated herein.

**ARTICLE 2. PERIOD OF PERFORMANCE**

The term of this Agreement shall commence [7-3-2023] and terminate [8-15-2024], unless otherwise extended by mutual written agreement of the parties.

**ARTICLE 3. LIMITATION ON COSTS**

The total cost of performing the tasks under Article 1 of this Agreement will not exceed [\$22,042.00]. SPONSOR shall not, in the absence of a modification hereto, be obligated to reimburse UTPB for costs that are in excess of the total amount specified in this Article.

The budget for which UTPB has based this support is detailed in Exhibit C.

**ARTICLE 4. SPONSOR PRINCIPAL INVESTIGATOR**

[Ethel Arzu and Kevin Badgett], as the SPONSOR Principal Investigators of the project and representative of SPONSOR, shall have the overall responsibility of the technical, scientific, and programmatic aspects of the project funded by the Project Sponsor. Any changes to the Scope of Work shall require an amendment, signed by both parties, to this Agreement.

## **ARTICLE 5. UTPB PRINCIPAL INVESTIGATOR**

The Principal Investigators representing UTPB for the purpose of technical direction in accordance with Article 1 shall be [Ethel Arzu and Kevin Badgett]. A change in the designated UTPB Principal Investigators shall require the prior written approval of SPONSOR and the UTPB Principal Investigators.

## **ARTICLE 6. USE OF FUNDS**

UTPB is responsible for ensuring that costs charged to this Agreement (1) benefit the Scope of Work being funded, (2) are consistent with the Project Sponsor's terms and conditions of the Prime Award, and (3) are allowable, allocable, and reasonable under federal cost principles.

## **ARTICLE 7. PRIOR APPROVALS**

Written requests made by either Party for cost or other administrative prior approvals, required by the provisions set forth by this Agreement, shall be signed by both Parties' Authorized Representative and shall be submitted to UTPB's Authorized Representative, who will initiate the appropriate action required.

## **ARTICLE 8. TERMS OF PAYMENT**

No later than 60 days after the Agreement is fully executed, UTPB shall submit an invoice for the full award amount to the SPONSOR's financial contact at the following email addresses:

[Texas Education Agency]

Invoice shall be paid no later than 60 days of receipt of invoice.

## **ARTICLE 9. REPORTING REQUIREMENTS**

An annual progress report shall be submitted to Sponsor's Principal Investigator not later than sixty (60) days beyond the termination date of this Agreement.

## **ARTICLE 10. CONDITIONS OF AWARD**

SPONSOR and UTPB agrees to comply with the provisions set forth by the [2023-2024 PRINCIPAL RESIDENCEY GRANT CYCLE 6], incorporated herein as Exhibit A.

## **ARTICLE 11. AUDIT**

UTPB agrees to maintain books, records, and documents and other evidence pertaining to all costs and expenses incurred and revenues acquired under this Agreement for three (3) years from the Project end date.

## **ARTICLE 12. EQUIPMENT ACCOUNTABILITY**

Inventory accountability and disposition of equipment will be in accordance with the [2023-2024 PRINCIPAL RESIDENCEY GRANT CYCLE 6]. Upon termination of the project, SUBRECIPIENT's

need for any equipment acquired under this Agreement shall be taken into account when determining disposition of title.

### **ARTICLE 13. INTELLECTUAL PROPERTY AND PUBLICATIONS**

The results and data developed by this collaborative effort, if jointly developed, will be jointly owned by the parties, and if developed solely by one party, will be owned solely by that party. Each party grants to the other party a non-exclusive, royalty-free license to use the results and data developed solely by each other, provided that each party uses such results and data only for its own internal research and educational purposes. The parties agree to negotiate in good faith in the event that either requests a license for commercial purposes.

There will be no restrictions on the joint publications of part or all of the data and/or discoveries made.

### **ARTICLE 14. PUBLICITY**

No publicity matter having or containing reference to the other party to this Agreement or in which the name of the other party is mentioned shall be made use of until written approval has first been obtained by the party making use of the other party's name.

SPONSOR acknowledges that UTPB must comply with the Texas Open Records Act.

### **ARTICLE 15. DEBARMENT/EXCLUSION**

UTPB certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

### **ARTICLE 16. TERMINATION**

In the event of termination of the [2023-2024 PRINCIPAL RESIDENCEY GRANT CYCLE 6], this Agreement shall be automatically terminated as of the termination date of the [2023-2024 PRINCIPAL RESIDENCEY GRANT CYCLE 6]. Additionally, either party shall have the right to terminate this Agreement by giving thirty (30) days' written notice of intent to terminate to the other party's Authorized Representative. UTPB will be reimbursed for any noncancelable obligations properly incurred up to the date of notice of termination.

### **ARTICLE 17. REPRESENTATION**

Representatives of the parties for this Agreement are as follows:

#### **A. For UTPB**

##### **I. Principal Investigator**

[Ethel Arzu and Kevin Badgett]  
[Educational Leadership]  
The University of Texas Permian Basin  
[College of Education, Office # MB 3214]  
Odessa, TX 79762  
Telephone: (432) [552-3120]  
Email: [arzu\_e@utpb.edu or badgett\_k@utpb.edu]

II. Financial Contact

Sarah Cody, CRA  
Managing Director  
Texas Tech University  
Accounting Services  
Box 41105  
Lubbock, TX 79409-1105  
Telephone: (806) 742-2970  
Email: [ora@ttu.edu](mailto:ora@ttu.edu)

III. Authorized Representative

Larry Daniel  
Dean  
The University of Texas Permian Basin  
[College of Education, Office # MB 3214]  
Odessa, TX 79762  
Telephone: (432) [552-3120]  
Email: [daniel\\_l@utpb.edu](mailto:daniel_l@utpb.edu)

B. For SUBRECIPIENT

I. Subrecipient Investigator

[JAMIE MILLER]  
[EXECUTIVE DIRECTOR OF TALENT]  
[ECTOR COUNTY ISD]  
[432-456-0080]  
[802 N. SAM HOUSTON]  
[jaimemiller@ectorcountyisd.org]

II. Financial Contact

Deborah Ottmers]  
Chief Financial Officer  
ECTOR COUNTY ISD  
432-456-9491  
[Deborah.ottmers@ectorcontyisd.org](mailto:Deborah.ottmers@ectorcontyisd.org)

III. Authorized Representative

Sarah Harrison  
Administrative Assistant  
ECTOR COUNTYISD  
432-456-0080  
[SARAH.HARRISON@ECTORCOUNTYISD.ORG](mailto:SARAH.HARRISON@ECTORCOUNTYISD.ORG)

**ARTICLE 18-DISPUTE RESOLUTION**

UTPB will use the Texas Government Code, Chapter 2260's dispute resolution process to attempt to resolve any claim for breach of contract arising under this Agreement that is not resolved in the ordinary course of business.

UTPB does not waive sovereign immunity by its execution of or by any conduct of its representatives under this agreement, and the dispute resolution process does not affect UTPB's right to assert all claims and defenses in a lawsuit.

**ARTICLE 19-GOVERNING LAW**

This Agreement will be governed and construed in accordance with the laws of the State of Texas. Venue for any claim arising under this agreement will be the state courts of Ector County, Texas.

**ARTICLE 20-AGREEMENT MODIFICATION**

An amendment to change the terms of this Agreement will be valid only if the change is made in writing and approved by mutual agreement of authorized representatives of both parties. The contract period may be extended by mutual agreement of parties, which may be communicated by email/letter, and will not require a formal modification of the Agreement.

**Accepted for**  
**[Sponsor Name]:**

**Accepted for**  
**The University of Texas Permian Basin:**

\_\_\_\_\_  
[Authorized Representative]  
[Title]

\_\_\_\_\_  
Kellee Smith  
Senior Research Contract Specialist

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**Exhibit A**  
**Notice of Prime Award**

**Exhibit B**  
**Scope of Work**

## **Exhibit C Budget**



**REQUEST FOR APPROVAL OF ANNUAL RENEWAL OF  
MEMORANDUM OF UNDERSTANDING WITH  
TEXASTECH UNIVERSITY FOR PRINCIPAL FELLOW  
MASTERS PROGRAM  
2023-2024**

This is an annual renewal of the Memorandum of Understanding with Texas Tech for the Principal Fellow Program. This is a federally funded program that allows school districts to partner with the Texas Tech Leadership Program, to prepare highly- effective teachers in a non- traditional program where the candidates are mentored by a top performing principals as they are working on a master's degree in Educational Leadership.

**Agreement #23-0806-Almager  
between  
Ector County Independent School District  
and  
Texas Tech University**

This Agreement, by and between the Ector County Independent School District (hereinafter referred to as “SPONSOR”), whose principal place of business is 802 N. Sam Houston, Odessa, TX 79761-0000 and Texas Tech University (hereinafter referred to as “TTU”), a Texas state institution of higher education whose principal place of business is 2625 Memorial Circle, Lubbock, TX 79409, is for the following purpose:

Whereas, SPONSOR is the recipient of the following award (hereinafter referenced to as the “Prime Award” and attached hereto as Attachment A):

Prime Award Number:	236945677110003
Prime Award Sponsor:	Texas Education Agency
Project Title:	2023-2024 Principal Residency Grant, Cycle 6
Project CFDA Number:	84.367A
Project FAIN Number:	S367A220041
SPONSOR Principal Investigator:	Jaime Miller
TTU Principal Investigator:	Irma Almager

and whereas, said Prime Award involves an approved collaborative effort between SPONSOR and TTU, and TTU has agreed to use its personnel, facilities, and reasonable efforts in the performance of the work; therefore, the parties mutually agree as follows:

**ARTICLE 1. SCOPE OF WORK**

TTU shall supply all the necessary personnel, equipment, and materials (except as otherwise may be provided herein) to accomplish the tasks set forth in the attached Scope of Work, marked Attachment B, which by this reference is incorporated herein.

**ARTICLE 2. PERIOD OF PERFORMANCE**

The term of this Agreement shall commence September 01, 2023 and terminate August 31, 2024 unless otherwise extended by mutual written agreement of the parties.

**ARTICLE 3. LIMITATION ON COSTS**

The total cost of performing the tasks under Article 1 of this Agreement will not exceed \$22,042.00. SPONSOR shall not, in the absence of a modification hereto, be obligated to reimburse TTU for costs that are in excess of the total amount specified in this Article.

The budget for which TTU has based this support is detailed in Attachment C.

**ARTICLE 4. SPONSOR PRINCIPAL INVESTIGATOR**

Jaime Miller, as the SPONSOR Principal Investigator of the project and representative of SPONSOR, shall have the overall responsibility of the technical, scientific, and programmatic aspects of the project funded by the Project Sponsor. Any changes to the Scope of Work shall require an amendment, signed by both parties, to this Agreement.

## **ARTICLE 5. TTU PRINCIPAL INVESTIGATOR**

The Principal Investigator representing TTU for the purpose of technical direction in accordance with Article 1 shall be Irma Almager. A change in the designated TTU Principal Investigator shall require the prior written approval of SPONSOR and the TTU Principal Investigator.

## **ARTICLE 6. USE OF FUNDS**

TTU is responsible for ensuring that costs charged to this Agreement (1) benefit the Scope of Work being funded, (2) are consistent with the Project Sponsor's terms and conditions of the Prime Award, and (3) are allowable, allocable, and reasonable under federal cost principles.

## **ARTICLE 7. PRIOR APPROVALS**

Written requests made by either Party for cost or other administrative prior approvals, required by the provisions set forth by this Agreement, shall be signed by both Parties' Authorized Representative and shall be submitted to TTU's Authorized Representative, who will initiate the appropriate action required.

## **ARTICLE 8. TERMS OF PAYMENT**

No later than sixty (60) days after the Agreement is fully executed, TTU shall submit an invoice for the full award amount to the SPONSOR's Financial contact at the following email addresses:

Name Deborah Ottmers  
Chief Financial Officer  
Email [Deborah.ottmers@ectorcountyisd.org](mailto:Deborah.ottmers@ectorcountyisd.org)

Invoice shall be paid no later than thirty (30) days of receipt of invoice.

## **ARTICLE 9. REPORTING REQUIREMENTS**

An annual progress report shall be submitted to Sponsor's Principal Investigator not later than sixty (60) days beyond the termination date of this Agreement.

## **ARTICLE 10. CONDITIONS OF AWARD**

SPONSOR and TTU agrees to comply with the provisions set forth by the Project Sponsor's Terms and Conditions of Award, incorporated herein as Exhibit A.

## **ARTICLE 11. AUDIT**

TTU agrees to maintain books, records, and documents and other evidence pertaining to all costs and expenses incurred and revenues acquired under this Agreement for three (3) years from the Project end date.

## **ARTICLE 12. EQUIPMENT ACCOUNTABILITY**

Inventory accountability and disposition of equipment will be in accordance with the Project Sponsor's policy. Upon termination of the project, SUBRECIPIENT's need for any equipment acquired under this Agreement shall be taken into account when determining disposition of title.

## **ARTICLE 13. INTELLECTUAL PROPERTY AND PUBLICATIONS**

The results and data developed by this collaborative effort, if jointly developed, will be jointly owned by the parties, and if developed solely by one party, will be owned solely by that party. Each party grants to the other party a non-exclusive, royalty-free license to use the results and data developed solely by each other, provided that each party uses such results and data only for its own internal research and educational purposes. The parties agree to negotiate in good faith in the event that either requests a license for commercial purposes.

There will be no restrictions on the joint publications of part or all of the data and/or discoveries made.

## **ARTICLE 14. PUBLICITY**

No publicity matter having or containing reference to the other party to this Agreement or in which the name of the other party is mentioned shall be made use of until written approval has first been obtained by the party making use of the other party's name.

SPONSOR acknowledges that TTU must comply with the Texas Open Records Act.

## **ARTICLE 15. DEBARMENT/EXCLUSION**

TTU certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

## **ARTICLE 16. TERMINATION**

In the event of termination of the Prime Award, this Agreement shall be automatically terminated as of the termination date of the Prime Award. Additionally, either party shall have the right to terminate this Agreement by giving thirty (30) days' written notice of intent to terminate to the other party's Authorized Representative. TTU will be reimbursed for any noncancelable obligations properly incurred up to the date of notice of termination.

## **ARTICLE 17. REPRESENTATION**

Representatives of the parties for this Agreement are as follows:

### **A. For TTU**

I. Principal Investigator  
Irma Almager  
Education Psychology & Leadership  
Texas Tech University  
College of Education, RM #  
Lubbock, TX 79409-  
Telephone: (806) 834-  
Email:

II. Financial Contact  
Sarah Cody, CRA  
Managing Director  
Texas Tech University  
Accounting Services

Box 41105  
Lubbock, TX 79409-1105  
Telephone: (806) 742-2970  
Email: [ora@ttu.edu](mailto:ora@ttu.edu)

III. Authorized Representative  
Kellee Smith, MBA, CRA  
Assistant Managing Director  
Office of Research Services  
Texas Tech University  
Box 41035  
Lubbock, TX 79409-1305  
Telephone: (806) 742-3884  
Email: [ors.awardservices@ttu.edu](mailto:ors.awardservices@ttu.edu)

#### B. For SUBRECIPIENT

I. Subrecipient Investigator  
Name Jaime Miller  
Title Executive Director of Talent Development  
Address 802 North Sam Houston  
Phone 432: 456-0081  
Email [Jaime.miller@ectorcountyisd.org](mailto:Jaime.miller@ectorcountyisd.org)

II. Financial Contact  
Name Jerry Mahana  
Title Director of Purchasing  
Address 802 North Sam Houston  
Phone 432-456-9711  
Email [jerry.mahana@ectorcountyisd.org](mailto:jerry.mahana@ectorcountyisd.org)

III. Authorized Representative  
Name Sarah Harrison  
Title Administrative Assistant  
Address 802 North Sam Houston  
Phone 432: 456-0081  
Email [sarah.harrison@ectorcountyisd.org](mailto:sarah.harrison@ectorcountyisd.org)

#### **ARTICLE 18-DISPUTE RESOLUTION**

TTU will use the Texas Government Code, Chapter 2260's dispute resolution process to attempt to resolve any claim for breach of contract arising under this Agreement that is not resolved in the ordinary course of business.

TTU does not waive sovereign immunity by its execution of or by any conduct of its representatives under this agreement, and the dispute resolution process does not affect TTU's right to assert all claims and defenses in a lawsuit.

**ARTICLE 19-GOVERNING LAW**

This Agreement will be governed and construed in accordance with the laws of the State of Texas. Venue for any claim arising under this agreement will be the state courts of Lubbock County, Texas.

**ARTICLE 20-AGREEMENT MODIFICATION**

An amendment to change the terms of this Agreement will be valid only if the change is made in writing and approved by mutual agreement of authorized representatives of both parties. The contract period may be extended by mutual agreement of parties, which may be communicated by email/letter, and will not require a formal modification of the Agreement.

**Accepted for  
Ector County ISD**

**Accepted for  
Texas Tech University:**

---

Superintendent of Schools

---

Kellee Smith  
Senior Research Contract Specialist

---

**Date**

---

**Date**

**Attachment A**  
**Notice of Prime Award**

**Attachment B**  
**Scope of Work**

**Attachment C**  
**Budget**



## **Request for Approval of the 2023-2024 Ector County ISD Professional Learning Plan**

The Board is being asked to approve the 2023-2024 Ector County ISD Professional Learning Plan. Ector County ISD board policy DMA (local) stipulates that the Superintendent shall recommend the District's professional development plan for all District employees. The Board shall annually review the professional development clearinghouse published by the State Board for Educator Certification (SBEC) and annually approve the District's professional development plan. The District's professional development plan must:

- Be guided by the SBEC clearinghouse training recommendations
- Note any differences in the District's plan from the clearinghouse recommendations; and
- Include a schedule of the required professional development for all District employees.

Professional Development required by ECISD meets at least the minimum as outlined in the SBEC clearinghouse and in many cases, ECISD requires more than set forth in the SBEC clearinghouse.

\*\*\*\*\*

Administrative Recommendation:

Approval of the Ector County ISD Professional Learning Plan



# 2023-2024 ECTOR COUNTY ISD PROFESSIONAL LEARNING PLAN



[www.ectorcountyisd.org](http://www.ectorcountyisd.org)



432-456-0080



802 N. Sam Houston, Odessa, TX 79761



[ECISDTaletDevelopment@ectorcountyisd.org](mailto:ECISDTaletDevelopment@ectorcountyisd.org)





## Dr. Scott Muri

Superintendent, Ector County ISD

Dear Team ECISD,

Ector County ISD values the contribution you make every day to our organization and to the students of ECISD. We also value the impact you will make in the future, so to ensure you are well prepared for any role you may pursue, the District has a wonderful and dutiful obligation to provide opportunities for you to grow and develop professionally. Conversely, as a team member of a learning organization, you should strive to be a lifelong learner and invest in your own capacity.

Ector County ISD believes that every student deserves a high-quality education that prepares them for an ever-changing world. To best meet the needs of students, every employee must commit to staying current with the latest in best practices. To accomplish this, the District will continue to invest in growing its employees and our employees will continue to invest in themselves. The best professional learning that I have had the opportunity to participate in was the National Board certification process. This particular opportunity taught me how to be a reflective practitioner. This is a skill that I have continued to hone and carry with me throughout every position I have held. I would encourage you to pursue learning opportunities that will not only feed your current growth and development needs but will also transcend positions and contribute to the employee you would like to become.

Your eagerness to learn, develop new skills, and sharpen your current abilities is essential to our organization's continual progress toward student success and excellence. Thank you for continuing to sharpen your professional tools and refine your expertise every day.

Sincerely,

A handwritten signature in blue ink, appearing to read "Scott Muri".

Scott R. Muri, Ed. D.

# School Board of Trustees

Dawn Miller



Delma Abalos



Wayne Woodall



Chris Stanley



Dr. Steve Brown



Tammy Hawkins



Bob Thayer





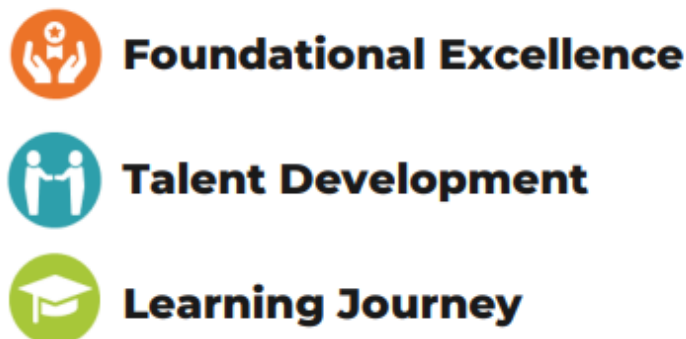
In March 2019, our Team of 8 – the seven Ector County ISD Trustees plus the Superintendent – began work on a strategic plan to guide the District for the next five years. From their initial work came the overarching Vision.

Over the next year, more than 100 people – school district leaders, campus leaders, teachers, students, parents, and a wide array of community members – strove to create a plan that will carry out the District’s Mission.

“Believing OUR Students are THE Future, the mission of Ector County ISD is to inspire and challenge every student to be prepared for success and to be adaptable in an ever-changing society.”

From this work came three areas of focus; three strategic themes - Foundational Excellence, Talent Development, and the Learning Journey.

The strategic plan is not just a long list of boxes to check. It is a theory of action if implemented well, it will forever influence and change the paths of our students. Their future is in our hands, and The Future is Now.



# Ector County ISD Vision

## OUR Students... THE Future

“Believing our students are the future, the mission of Ector County ISD is to inspire and challenge every student to be prepared for success and to be adaptable in an ever-changing society.”

### Board Goals

To accomplish our mission, the following three board goals serve as the mark to hit by the end of the strategic plan, at the end of the 2024 school year.

- 1** The percentage of students achieving or exceeding the meets standard on state assessments will increase from 32% to 60% by May 2024 across all tested content areas.
- 2** The percentage of 3rd grade students reading at or above grade level will increase from 35% to 45% by May 2024.
- 3** The percentage of high school graduates considered College, Career or Military Ready will increase from 56% to 65% by May 2024.

Ector County ISD strives to achieve a **Culture of Learning** for all students and adults in our system. The following statements embody what ECISD believes about Professional Learning.

We believe that professional learning should be personalized and intended for career progression.

ECISD believes that professional learning should be relevant, engaging, and aligned to needs and goals.

ECISD believes that professional learning should be research-based delivered by knowledgeable presenters, and rooted in best practices.

ECISD believes that professional learning should be ongoing, applied, and add value to the individual and organization.

ECISD believes that professional learning should be mindful of the participants and socially conscious.



## Short-Term Goal (1-3 Years)

Establish Professional Learning Design and Delivery Expectations

Employees deserve a standard of professional learning design and delivery that is effective, relevant, engaging, and efficiently uses the time of participants.

#### **Develop a Mentor Program**

Model Effective mentoring benefits an organization by improving job connectedness and retention by providing an explicit support system for the new employee. ECISD will develop a Mentor program model that can be replicated in all divisions and departments.

#### **Perform a Professional Learning Comprehensive Needs Assessment**

A needs assessment will inform ECISD on current trends in system professional learning, areas of strength, and areas of opportunity that will drive future professional learning work.

#### **Internships/Residencies/Fellowships/Apprentices**

Increase pipeline identification, creation, and cultivation for hard-to-staff positions within ECISD.

Additional Distinguished Certifications ECISD will support employees as they pursue further certifications that will provide professional learning and will contribute to the ongoing development of the employee. Ex. National Board Certification for Teachers, Nationally Certified Nurses, Counselors, etc.  
Long Term

## **Long-Term Goals (3-7 Years)**

#### **Develop a District Coaching Model**

Employing coaching will strengthen employees' skills and efficiencies in their current position, thus leading to an increase in desired system outcomes.

#### **Develop Career Management Plans**

Employees can utilize a career management plan that will drive one's career progression. Pathway options will be clearly defined. Employees will have the opportunity to obtain specific skills needed to be successful in desired positions through micro-credentials

Ector County ISD board policy DMA (local) stipulates that the Superintendent shall recommend the District's professional development plan for all District employees. The Board shall annually review the professional development clearinghouse published by the State Board for Educator Certification (SBEC) and annually approve the District's professional development plan.

The District’s professional development plan must:

1. Be guided by the SBEC clearinghouse training recommendations
2. Note any differences in the District’s plan from the clearinghouse recommendations; and
3. Include a schedule of the required professional development for all District employees

The schedule for required professional development for all district employees is as follows:

Name of the Training	Required Personnel	Mode of Learning	Due Date
Standard Response Protocol	All Staff	I Love U Guys Foundation via SafeSchools	08/8/2023
Bullying: Recognition & Response	Campus Staff, District Leadership Department, Food Service, Custodial, and Transportation	SafeSchools	11/3/2023
Cyberbullying	Campus Staff and District Leadership Department	SafeSchools	11/3/2023
Child Abuse: Mandatory Reporting	All Staff	SafeSchools	11/3/2023
Student Mental Health: Awareness, Intervention, and Referral	All Staff	SafeSchools	11/3/2023
Youth Suicide: Awareness, Prevention, and Postvention	All Staff	SafeSchools	11/3/2023
Dating Violence: Identification and Prevention	All Secondary School staff	SafeSchools	11/3/2023
Human Trafficking Awareness	All Staff	SafeSchools	11/3/2023



Name of the Training	Required Personnel	Mode of Learning	Due Date
Sexual Harassment: Student Issues & Response	All Staff	SafeSchools	11/03/2023
Trauma-Informed Care Training	All Staff	Texas Department of Family and Protective Services via SafeSchools	11/03/2023
Making School Safe and Inclusive for LGBTQ Students	All Staff	SafeSchools	11/03/2023
Child Sex Abuse Prevention	All New Staff	SafeSchools	11/03/2023
Student Drug & Alcohol Abuse	All Staff	SafeSchools	11/03/2023
Seizure Training for School Personnel	All Staff	Epilepsy Foundation via SafeSchools	11/03/2023
Material Safety Data Sheets	All Staff	SafeSchools	11/03/2023
Bloodborne Pathogen Exposure Prevention	All Staff	SafeSchools	11/03/2023
Civil Rights in Child Nutrition Programs	Elementary School Staff	Institute of Child Nutrition via SafeSchools	11/03/2023
UIL Safety Training	Coaches, trainers, sponsors for an extracurricular activity, marching band directors	UIL website	Prior to working with students each year.

## Optional Professional Learning Opportunities

ECISD is a learning organization therefore, many optional professional learning opportunities are available every day. Each department within ECISD contributes to the development of our employees' knowledge and skillsets. The professional learning offerings are maintained and accessible on the ECISD Talent Development website. Both Instructional and Non-Instructional Staff can view an at-a-glance list of upcoming sessions.

If viewing electronically, click on the links below to see upcoming Professional Learning Opportunities or visit <https://www.ectorcountyisd.org/Page/5444>

Optional Opportunities for Instructional Staff (Principals, Teachers, Paraprofessionals, Counselors, Etc.)

Optional Opportunities for Non-Instructional Staff (Discipline Clerks, Data Clerks, Administrative Assistants, Etc.)



## National Board Certification

National Board Certification is recognized as the "Gold Standard" in teacher certification and provides a framework for what accomplished teachers should know and be able to do. In addition, teachers have long hailed the National Board Certification process as tremendously impactful professional learning. National Board candidates truly become reflective practitioners.

Ector County ISD provides a facilitated and supported process for staff pursuing board certification. The cost to pursue board certification ranges from \$1,975 to \$5,000 per teacher. Through the benefit of a grant from the Permian Strategic Partnership, ECISD teachers only pay a \$75 registration fee each year.

As a result, board-certified teachers automatically earn a "Recognized" designation on their Texas teaching certificate and are eligible for Teacher Incentive Allotment funds. Visit the Talent Development website to learn more.

## **Aspiring Teachers: Laying the Foundation for Excellent Teaching**

A series of optional professional learning opportunities targeted at ECISD's instructional paraprofessional staff, including instructional facilitators. Through the year-long program, paraprofessionals receive basic and functional tools to better serve the students of ECISD. The goal of Aspiring Teachers is to develop the capacity of paraprofessionals to instruct a classroom of their own, eventually as certified teachers.

## **Induction Teachers: Building a Teacher Toolbox**

A series of optional professional learning opportunities targeted at ECISD's induction year teachers. During this year-long professional learning series, teachers learn how to more effectively operate their classrooms through management, procedures, and rigorous practices. In addition, this series introduces teachers to the National Board certification process.

## **Year 2 Teacher Academy: Expanding the Teacher Toolbox**

A series of optional professional learning opportunities targeted at ECISD's teachers with at least one year of teaching experience. During this year-long professional learning series, teachers will expand their repertoire of tools and begin to develop their own vision of excellent instruction. This series will begin to develop teachers' capacity to tackle the National Board Certification process.

## **Year 3 Teacher Academy: Becoming a Reflective Practitioner**

A series of optional professional learning opportunities targeted at ECISD's teachers with at least two years of teaching experience. During this year-long professional learning series, teachers will be introduced to the National Board for Professional Teaching Standard's Five Core Propositions. The Core Propositions describe what accomplished teachers should know and be able to do. At the conclusion of the Year 3 Academy, participants will be well prepared to pursue National Board certification.



Our "Why," first grade student at  
Blackshear Elementary

## ECISD Teacher Mentor Program

Ector County ISD is committed to investing in the development of highly-effective individuals. The ECISD Teacher Mentor Program will prepare experienced teachers to mentor, cultivate, and support new teachers on their journey to becoming successful classroom teachers for all students. The goal of the ECISD Mentor Program is for new teachers to receive job-embedded and personalized professional learning to meet their ever-changing needs.



ECISD Mentors participate in professional learning.

## Evaluation of Professional Learning

Evaluating each professional learning session is critical to continuous improvement.

Professional Learning presenters will provide a survey or evaluation at the conclusion of each professional learning session to collect data on design, delivery, and content.

In addition, the Talent Development department will survey staff biannually to collect data on district professional learning offerings, overall district session design, delivery, and content as well as growth opportunities.



### **In-District Professional Learning Sessions**

One hour of participation in a professional learning session will equate to one hour of Continuing Professional Education (CPE) credit. Staff members will be awarded credit for sessions attended in Eduphoria Strive within ten business days of attending the professional learning session.

For more information on CPE requirements visit -

<https://tea.texas.gov/texas-educators/preparation-and-continuing-education/continuing-professional-education-cpe>

### **Data Driven Professional Learning**

ECISD will use data to drive professional learning by first identifying the specific areas of instruction or student learning outcomes that need improvement. We will analyze various types of data such as SCA, Istation,

NWEA MAP and STAAR. Once the areas of improvement have been identified, the district will

design professional learning opportunities tailored to the specific needs of the campus.

### **Gifted and Talented**

ECISD provides professional learning that meets the state requirement for GT CPE credit. In addition, teachers, counselors, and administrators may seek prior approval from the Advanced Academic department for professional learning outside the district.

### **Opportunity Culture**

Professional Learning for Opportunity Culture (OC) campuses is a key element of the OC model, which seeks to provide students with high- quality instruction from effective teachers.

### **Opportunity Culture Professional Learning**

[Principal Professional Learning Dates](#)

[MCL, MTRT, IC Professional Learning Dates](#)

### **Digital Learning**

The ECISD Digital learning team aims to empower campus staff and department team members with strategies to enhance student learning experiences with digital learning tools. The team provides support via professional learning experiences, personalized planning support and modeling in classrooms.

Digital Learning Professional Learning Dates

### **Capacity Builders**

Capacity Builders are experienced teachers who are tasked to have other teachers visit their classrooms to

help develop the knowledge and skills of all teachers in the district. To ensure accountability specific steps and guidelines will be put into place.

### **Reading Academy**

Per House Bill 3 (HB 3), passed by the 86<sup>th</sup> Texas Legislature, all kindergarten through third grade teachers, Including special education teachers and principals are required to attend the Reading Academy. Please refer to the link for guidance for the 2023-2024 school year.

[2023-2024 Reading Academy Guidance](#)

### **Out-of-District Professional Learning Sessions**

Professional learning attended outside of the district may count toward continuing professional education credit. To maintain a record of these hours, the employee must submit a certification of completion on Eduphoria Strive.





Hays STEAM Academy teachers participating in Backyard Brains professional learning.





Ross Elementary Reach Associate, Katelynn Miller, leads a small group of students.



 [www.ectorcountysisd.org](http://www.ectorcountysisd.org)

 802 N. Sam Houston, Odessa, TX 79761

 432-456-0080

 [ECISDTaletDevelopment@ectorcountysisd.org](mailto:ECISDTaletDevelopment@ectorcountysisd.org)



## **STRATEGIC PLAN QUARTERLY BOARD UPDATE**

The District began work on the strategic plan, *The Future is Now*, in March 2019 to guide the work of the District through the year 2024.

There will be quarterly strategic plan board updates on the different projects of the strategic plan. The following topics will be presented on August 8, 2023: (1) Cultivate Talent Pipelines, (2) Strengthen Professional Learning Community, (3) and Implement a Learning Management System.

THE  
**FUTURE**  
IS  
**NOW**

The logo consists of the words 'THE FUTURE IS NOW' in a stylized, bold font. 'THE' is in a smaller purple font above 'FUTURE'. 'FUTURE' is in a large, purple, blocky font. 'IS' is in a smaller purple font below 'FUTURE'. 'NOW' is in a large, green-to-yellow gradient, blocky font. The letter 'O' in 'NOW' is replaced by a green wireframe globe.

Foundations • Talent • Learning

---

**Strategic Plan Quarterly Update**

# Strategic Plan Board Updates

Today

1. Learning Management System
2. Cultivate Talent Pipelines
3. Systematize Professional Learning Communities

Nov.  
2023

May.  
2024

Feb.  
2024

## Vision:

OUR Students...THE Future

## Mission:

Believing OUR students are THE future, the mission of Ector County ISD is to inspire and challenge every student to be prepared for success and to be adaptable in an ever-changing society.



# ECISD Board Goals

1

The percentage of students achieving or exceeding the meets standard on state assessments will increase from 32%<sup>1</sup> to 60% by May 2024 across all tested content areas.

2

The percentage of 3rd grade students reading at or above grade level will increase from 35%<sup>1</sup> to 45% by May 2024.

3

The percentage of high school graduates considered College, Career or Military Ready will increase from 56%<sup>1</sup> to 65% by May 2024.

1. 2018-2019 Texas Education Agency HTML TAPR

[https://rptsrv1.tea.texas.gov/cgi/sas/broker?\\_service=marykay&\\_debug=0&batch=N&app=PUBLIC&\\_program=perfreport.perfmast.sas&level=district&search=distnum&prgopt=2019/acct/domain1c.sas&namenum=068901](https://rptsrv1.tea.texas.gov/cgi/sas/broker?_service=marykay&_debug=0&batch=N&app=PUBLIC&_program=perfreport.perfmast.sas&level=district&search=distnum&prgopt=2019/acct/domain1c.sas&namenum=068901)

# 14 Indicators of Success

Board Goals	Indicator of Success	Measure	District Baseline (SY2019)	SY2021 Goals	SY2022 Goals	SY2023 Goals	SY2024 Goals
1,2,3	Attendance	% student daily attendance	93.5% <sup>1</sup>	94% 92.6%	94.5% 90.7%	94.7% 91.67%	95%
1,2,3	Growth (STAAR)	% of students who meet or exceed the STAAR progress measure	61% <sup>1</sup>	63% NR	66% 70%	69%	75%
1,2,3	Growth (MAP)	% student end of year RIT score met or exceeded individual growth projections based upon MAP	50%	52% 50%	54% 53%	56% 52.40%	58%
2	Kindergarten Readiness	% of students meeting kindergarten readiness benchmark	35.2% <sup>1</sup>	40% 33.2%	45% 46%	60% 57%	65%
1,2,3	3 <sup>rd</sup> Grade Composite (reading and math)	% of 3 <sup>rd</sup> grade students achieving the meets or exceeds standard in both reading and math on STAAR	24% <sup>3</sup>	26% 15%	28% 23%	31%	35%
1,3	6 <sup>th</sup> grade reading or math on grade level	% of 6 <sup>th</sup> grade students achieving the meets or exceeds standard in reading or math on STAAR	R - 20% <sup>1</sup> M - 26% <sup>1</sup>	R - 22% M - 28% R-18% M-20%	R - 25% M - 33% R-29% M-32%	R - 30% M - 39%	R-37% M-47%
1,3	8 <sup>th</sup> grade reading or math on grade level	% of 8 <sup>th</sup> grade students achieving the meets or exceeds standard in reading or math on STAAR	R - 34% <sup>1</sup> M - 24% <sup>1</sup>	R - 36% M - 26% R-27% M-16%	R - 41% M - 35% R-42% M-14%	R - 47% M - 45%	R-55% M-57%

1. 2018-2019 Texas Education Agency TAPR

2. NWEA MAP Score District Report ECISD Department of Accountability

3. 2018-2019 Texas Education Agency HTML TAPR [https://rptsrv1.tea.texas.gov/cgi/sas/broker?\\_service=marykay&\\_debug=0&batch=N&app=PUBLIC&\\_program=perfreport.perfmast.sas&level=district&search=distnum&prgopt=2019/acct/domain1c.sas&namenum=068901](https://rptsrv1.tea.texas.gov/cgi/sas/broker?_service=marykay&_debug=0&batch=N&app=PUBLIC&_program=perfreport.perfmast.sas&level=district&search=distnum&prgopt=2019/acct/domain1c.sas&namenum=068901)

4. National Clearinghouse District Report ECISD Department of Accountability

5. Txschools.gov [https://rptsrv1.tea.texas.gov/cgi/sas/broker?\\_service=marykay&\\_debug=0&batch=N&app=PUBLIC&\\_program=perfreport.perfmast.sas&level=district&search=distnum&prgopt=2019/acct/domain3.sas&namenum=068901](https://rptsrv1.tea.texas.gov/cgi/sas/broker?_service=marykay&_debug=0&batch=N&app=PUBLIC&_program=perfreport.perfmast.sas&level=district&search=distnum&prgopt=2019/acct/domain3.sas&namenum=068901)

6. Panorama District Report ECISD Department of Accountability

7. [https://1ayhoq479ufd3vno29x7ubjn-wpengine.netdna-ssl.com/wp-content/uploads/2014/11/Recovery2020.FR\\_Web\\_.pdf](https://1ayhoq479ufd3vno29x7ubjn-wpengine.netdna-ssl.com/wp-content/uploads/2014/11/Recovery2020.FR_Web_.pdf)

8. 2020 CCMR Tracker TEA TEAL report

# 14 Indicators of Success

Board Goals	Indicator of Success	Measure	District Baseline (SY2019)	SY2021 Goals	SY2022 Goals	SY2023 Goals	SY2024 Goals
1,3	English I and Algebra I college ready	% of English I and Algebra I testers achieving the meets or exceeds standard on STAAR EOC	Eng I - 36% <sup>1</sup> Alg I - 42% <sup>1</sup>	Eng I – 38% Alg 1 – 44%	Eng I – 41% Alg 1 – 49%	Eng I – 45% Alg 1 – 55%	Eng I – 50% Alg I – 61%
				Eng I - 28% Alg 1 - 22%	Eng I - 28% Alg 1 - 29%		
1,3	College, Career, and Military Readiness	% of current seniors meeting at least one CCMR accountability indicator by the fall of their senior year	19.6% <sup>8</sup>	21%	23%	25%	27%
				<b>21.5%</b>	<b>23.4%</b>	<b>38.1%</b> Class of 2022	
3	4 Year Graduate Rate	% of students in grades 9-12 who graduate within four years of entering high school (longitudinal rate)	83.7% <sup>1</sup>	84%	86%	88%	90%
				<b>84.7%</b>	<b>85.5%</b>		
3	Postsecondary enrollment	% of graduates enrolled in technical, two-year, four-year college, or enlists in the military one year after graduation	51% <sup>4</sup> Class of 2019	51% Class of 2020	53% Class of 2021	60% Class of 2022	65% Class of 2023
				<b>51%</b>	47%		
3	Postsecondary completion	% of graduates who complete a technical, two-year, four-year certificate or degree program or four years of service in the military within six years of their high school graduation date	6.5% <sup>4</sup> Class of 2012	31% Class of 2015	33% Class of 2016	35% Class of 2017	65% <sup>7</sup> Class of 2018
				29%			
1,2,3	Academic Gaps	The performance of ECISD student subgroups compared to their peers across the state of Texas (Domain 3)	11 out of 47 (23%) <sup>5</sup>	13 out of 47 (28%)	16 out of 47 (34%)	20 out of 47 (43%)	24 out of 47 (51%)
				<b>33%</b>	<b>40%</b>		
1,2,3	School Connectedness	The belief held by students that adults and peers in the school care about their learning as well as about them as individuals.	59% <sup>6</sup>	60%	61%	62%	63%
				57%	50%		

# STRATEGIC PLAN PROJECTS



## FOUNDATIONAL EXCELLENCE

- Systematize Social Emotional Learning
- Systematize Equity Based Funding
- Smart Badging
- Develop Long Range Facilities Master Plan
- Develop Efficient Systems to Increase Productivity in Operations
- Attain Data Interoperability
- Earn Trusted Learning Environment Seal
- Establish District Technology Standardization
- Provide Home Internet Connectivity



## TALENT DEVELOPMENT

- Strengthen Professional Learning Communities
- Implement Personalized Professional Learning
- Cultivate Talent Pipelines
- Incorporate Strategic Staffing and Compensation
- Develop a System of Support for National Board Certification



## LEARNING JOURNEY

- Establish “To and Through” Efforts
- Develop Choice Schools
- Systematize Blended Learning
- Redesign the Student Summer Experience
- Implement a Learning Management System
- Expand PreK
- High Impact Tutoring

# Strategic Plan Update: Learning Management System

Lauren Tavarez  
Director of Digital Learning



# Impacting Learning with an LMS

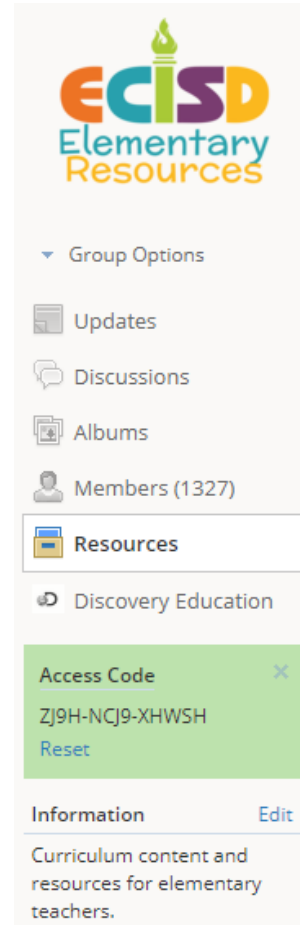
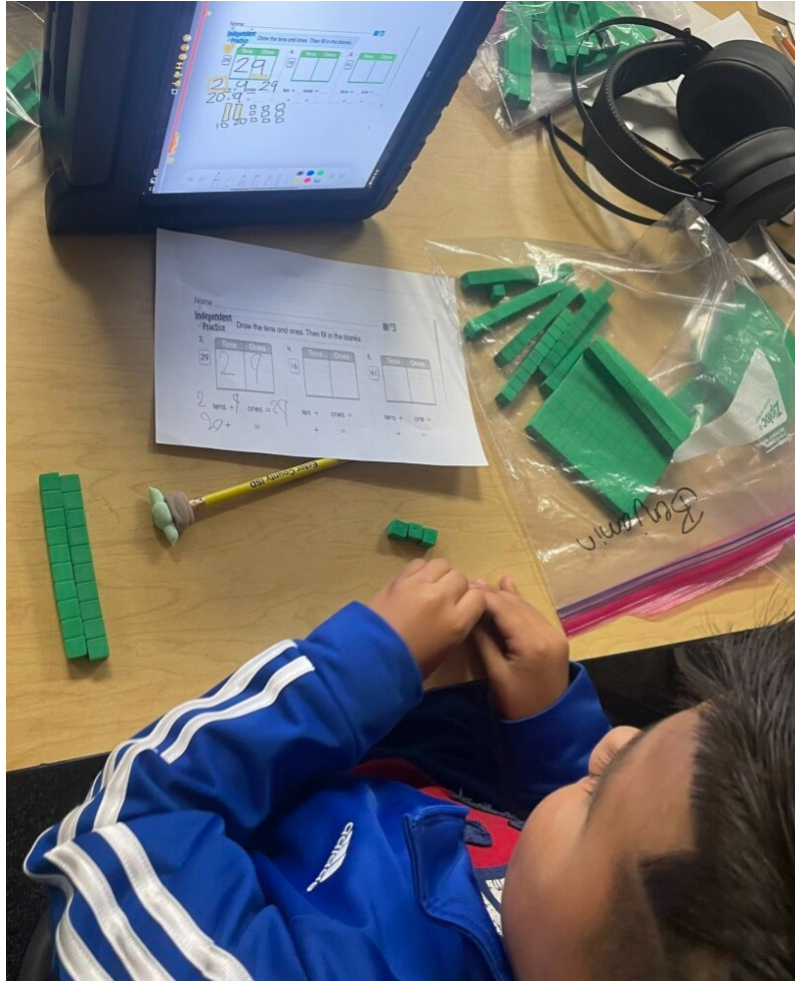
A learning management system (LMS) is an online platform  
Allows teachers to create, manage & deliver content to/for students  
digitally

Learning via a LMS:

- Provides access to learning for students from anywhere
- Increases student engagement & real world relevance
- Provides access to many opportunities unavailable when offline:
  - ❖ Interactive question types
  - ❖ Personalized activities
  - ❖ Instant feedback
  - ❖ Simplified access to digital resources

# Leveraging our LMS for Learning

## Student Learning



Elementary Curriculum Resources

Resources > 1st Grade > MATH

Add Resources Options

- Title
- On Demand Professional Development  
Need a refresher on previously shared material provided through Math district PD sessions?  
[Click here:\)](#)  
Added by ASHLEY SELLERS · Jan 3, 2023
- Teacher Toolbox  
[Click here for resources to use throughout the year such as Virtual Manipulatives, Math Tasks/Resources, Number Talks Resources, Covid Implementation Tools, and MAP Growth Virtual Applying Reports](#)  
Added by ASHLEY SELLERS · May 17, 2023
- Year Round Planning Documents  
[In this file you will find Filling the Gap, 1st grade Math YAG, Blank ECISD Lesson Plan Template, 23-24 Assessment Calendar, and the 1st grade SAVVAS/TEKS Resource YAG Alignment Document](#)  
Added by ASHLEY SELLERS · Jul 19, 2023
- Topic 1: Understanding Addition (11 days for the entire unit)  
Added by ASHLEY SELLERS · May 23, 2023

Group Options

Updates

Discussions

Albums

Members (1327)

Resources

Discovery Education

Access Code ✕  
ZJ9H-NCJ9-XHWSH  
[Reset](#)

Information [Edit](#)

Curriculum content and resources for elementary teachers.

## Curriculum Resources & Staff Professional Learning

# LMS Launches per Year

TOP APP THIS YEAR



## Schoolology

August 1, 2021 – May 31, 2022

TOTAL LAUNCHES

**4.1M**

AVG. UNIQUE LAUNCHES PER DAY

**13,637**

AVG. UNIQUE LAUNCHES PER MONTH

**414.1K**

August 1, 2022 – May 31, 2023

TOTAL LAUNCHES

 **4.8M**

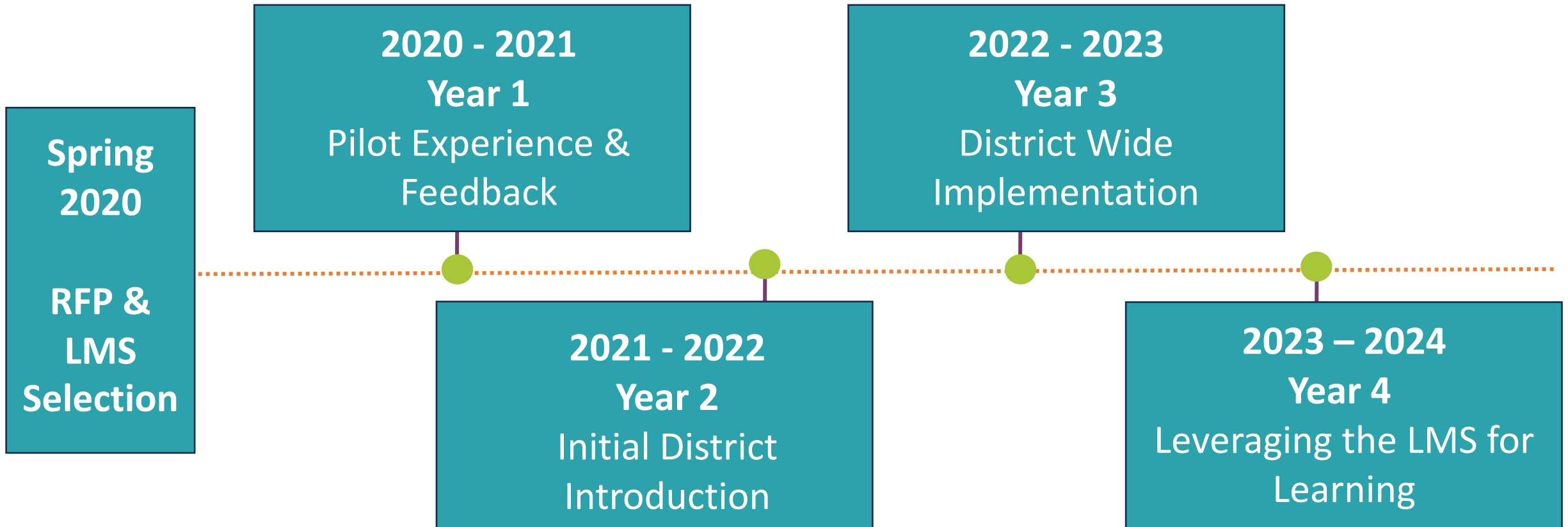
AVG. UNIQUE LAUNCHES PER DAY

 **15,789**

AVG. UNIQUE LAUNCHES PER MONTH

 **479.7K**

# Our LMS Journey





## What to Expect in 2023 – 2024

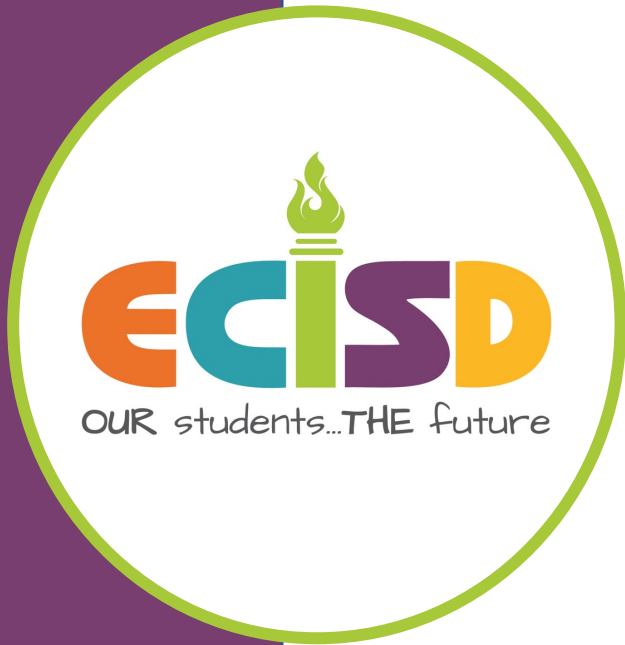
---

Leveraging our LMS for learning will *continue* to include:

- Anytime, anywhere professional learning for staff
- Job embedded, onsite support from Digital Learning & Curriculum teams
- Curriculum resources will continue to be housed here
- Courses will be rostered by our student information system for teachers
- Activities that are ready for learning available

**We're excited to make an #impact this year!**

# Strategic Plan Update



## Systematize Professional Learning Communities

Executive Sponsor: Dr. Lilia Náñez

Project Owner: Dr. Lilia Náñez



Foundations • Talent • Learning

# Impact of Quality Professional Learning Communities PLCs

---

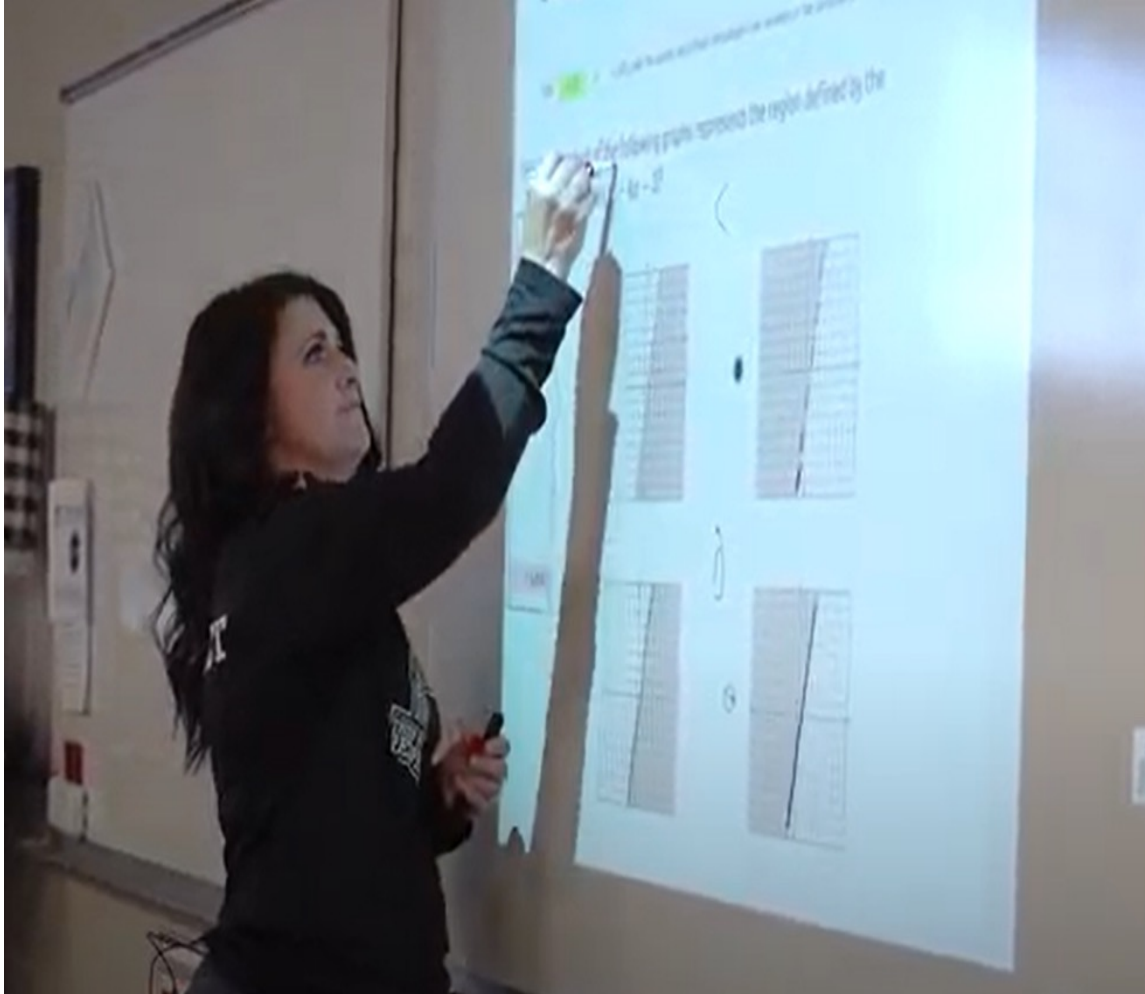
A Professional Learning Community refer to groups of educators who collaboratively engage in a process of continuous learning to enhance their effectiveness as teachers to improve student outcomes.

PLC include:

- Collaboration
- Have a focus on learning
- Reflective Practice
- Data Driven
- Provide opportunities for shared leadership
- Inclusive (special populations)



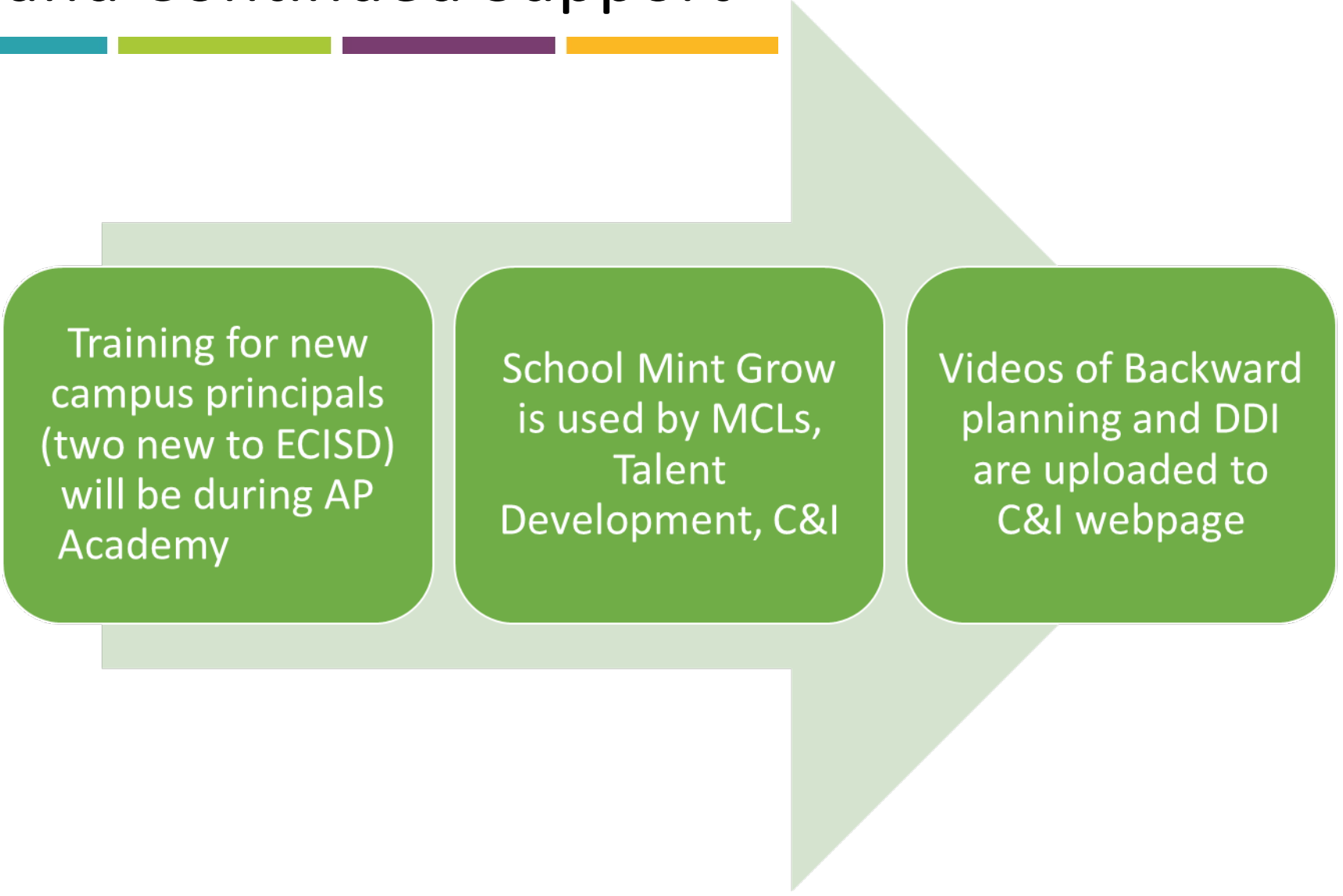
# Levering PLC the Relay Graduate School of Education Way



## Relay Graduate School of Education

- Texas Education Grant Funded
- Three Cohorts for ECISD (19/20; 20/21; 21/22)
- Focus is the Data Driven Instruction Meeting
- District Support After End of Grant

# Artifacts and Continued Support



Training for new campus principals (two new to ECISD) will be during AP Academy

School Mint Grow is used by MCLs, Talent Development, C&I

Videos of Backward planning and DDI are uploaded to C&I webpage

# 1a. Timeline Update

Artifacts and Examples of Recent Work Product

## Schools in the queue for videos:



Elementary Blended Learning



Odessa High School English II



Crockett 7<sup>th</sup> ELAR

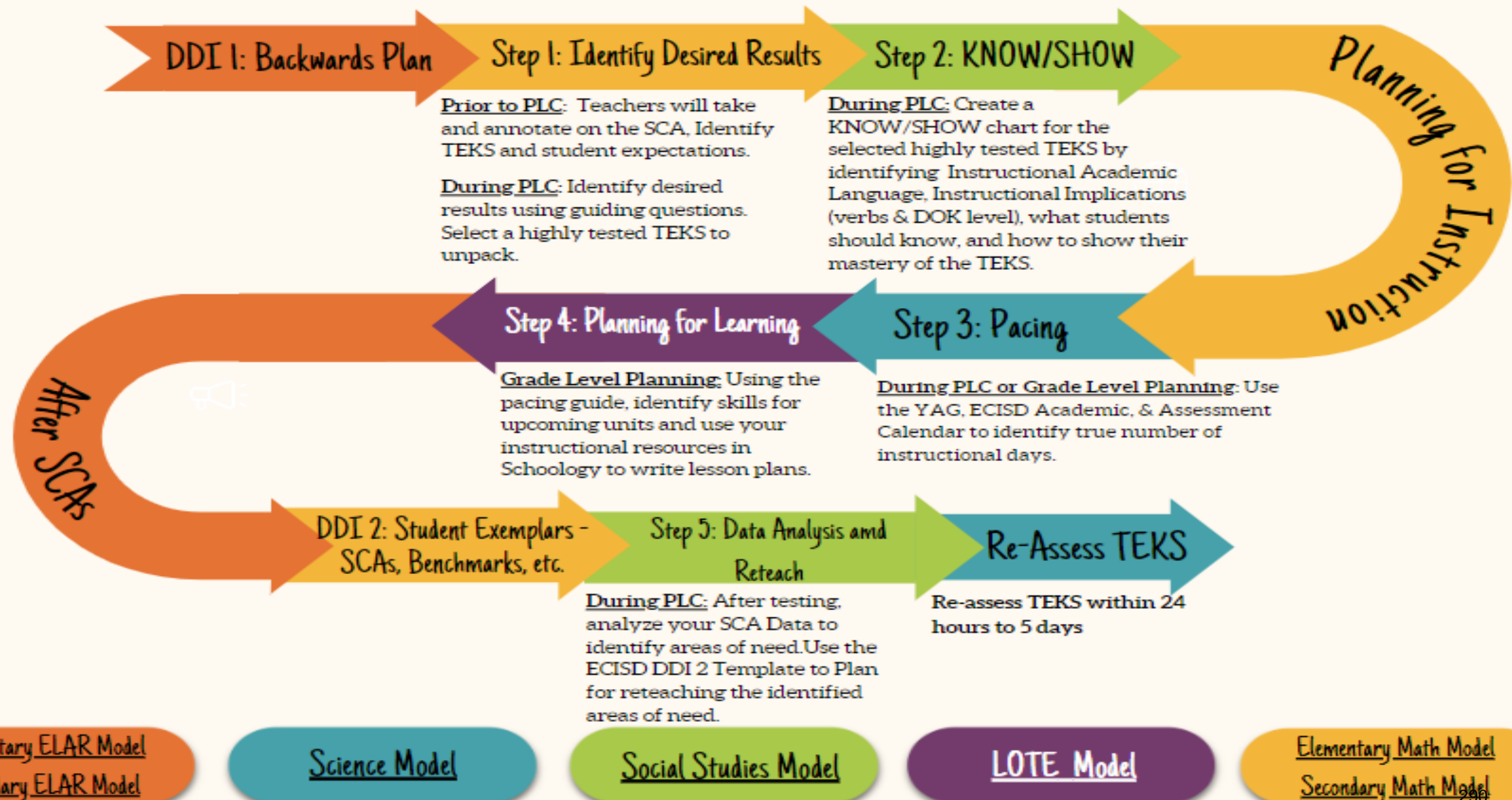


8<sup>th</sup> Grade Math



8<sup>th</sup> Grade Science

# Data-Driven Instruction (DDI) Flowchart



# Evidence of Success

ECISD evidence that quality PLC implementation improves student outcomes.

**PLCs: It's how we do instruction in ECISD!**

Overall Rating	
2019	2022
75	82
2019	2022
97	97
78	96
89	93
88	92
93	93
88	89
56	87
85	94
80	88
90	96
49	87
69	86
58	86
73	84
76	88
56	85
74	83
56	85
67	79
74	82
54	79
85	70
48	77
51	71
73	75
75	76
74	75
50	77
69	75
51	74
50	66
56	73
56	73
68	59
59	64
59	59
59	61
72	72
78	57

# Strategic Plan Update

## Cultivate Talent Pipelines

Executive Sponsor: Dr. Sorola

Project Owner: Jaime Miller



Foundations • Talent • Learning

# Cultivate Talent Pipelines

## Project Objective and Scope

The objective is to establish a sustainable system for recruiting, developing, and retaining highly-qualified and effective educators.

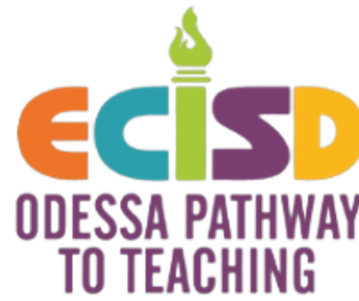
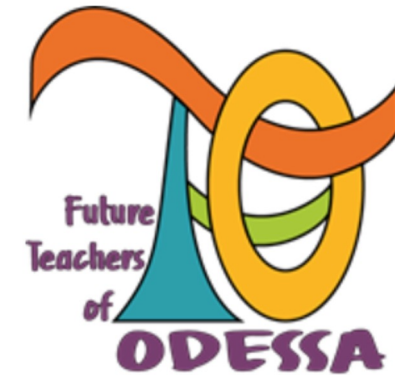
The overall goal is to ensure a consistent supply of talented teachers and leaders who can meet the evolving needs of students within the school district.





# Current Pipelines

# Professional Pipelines



## UTPB Teacher Residents

21-22	22-23	23-24
12 Residents	14 Residents	14 Residents

## Future Teachers of Odessa

Cohort 1	Cohort 2	Total
34	57	91



### Texas Tech Principal Fellows

Principal Fellow	Campus	Mentor Principal
David Hernandez	Odessa High School	Anthony Garcia
Sarah Hawkins	Pease	Micah Arrott
Jessica Moreno	Sam Houston	Crystal Marquez



### UTPB Principal Fellows

Principal Fellow	Campus	Mentor Principal
Kira Boen	Reagan	Jennifer Bizzell
Deann Weekly	Crockett	Noe Ortiz

# Next Steps

- ECISD has submitted an application for a Registered Apprenticeship Program (RAP) with the Department of Labor.
- We are working fully fund professional pipelines.
- Creating new innovative pipelines, Parent-to-Para- to-Teacher.
- Auditing current staff, such as instructional facilitators, to recruit into pipelines.
- Received the Strategic Staffing grant from TEA and we are working with TXCEE (Texas Center for Educator Excellence) to expand our paid teacher residency program.



## Ector County Independent School District

### Action Page

**TO:** Board of Trustees

**FROM:** Dr. Anthony Sorola, Associate Superintendent of Athletics, Human Capital and Operations and Dr. Keeley Boyer, Chief of Schools

**SUBJECT: REQUEST FOR APPROVAL OF RETROACTIVE PERSONNEL RECOMMENDATION TO HIRE WILSON AND YOUNG MIDDLE SCHOOL PRINCIPAL.**

**DATE:** August 15, 2023

---

Recommendation to hire Principal at Wilson and Young Middle School.

\*\*\*\*\*

Administrative Recommendation:

Approval of Personnel Recommendation to Hire Principal at Wilson and Young Middle School.



## Ector County Independent School District

### Action Page

**TO:** Board of Trustees

**FROM:** Dr. Anthony Sorola, Associate Superintendent of Athletics, Human Capital and Operations, and Dr. Keeley Boyer, Chief of Schools

**SUBJECT: REQUEST FOR APPROVAL OF RETROACTIVE PERSONNEL RECOMMENDATION TO HIRE AUSTIN MONTESSORI ELEMENTARY SCHOOL PRINCIPAL.**

**DATE:** August 15, 2023

---

Recommendation to hire Principal at Austin Montessori Elementary School.

\*\*\*\*\*

Administrative Recommendation:

Approval of Personnel Recommendation to Hire Principal at Austin Montessori Elementary School.

**TO:** Board of Trustees  
Ector County ISD

**FROM:** Deborah Ottmers, Chief Financial Officer

**SUBJECT:** Acknowledgement of Donations  
April 2023 through June 2023

**DATE:** August 15, 2023



\$ 256,845.79

Donor	Donation Description	Campus/Dept Name		Org #	Value	Total
Jr League of Odessa	Trans Learning Ctr outdoor classroom	Odessa	High School	002	\$ 5,000.00	
Baseball Boosters	bleachers and repairs	Odessa	High School	002	\$ 5,200.00	
OHS Softball Boosters	softball program equipment and dugout	Odessa	High School	002	\$ 3,450.51	
American Legion	ROTC items	Odessa	High School	002	\$ 500.00	
Various	teacher appreciations	Odessa	High School	002	\$ 650.00	
Various	prom door prizes	Odessa	High School	002	\$ 595.00	
Various	Conco de Mayo Loteria Game	Odessa	High School	002	\$ 1,705.90	
		<b>Odessa</b>	<b>High School</b>	<b>002</b>		<b>\$ 17,101.41</b>
Danny's Asphalt Paving	Baseball asphalt	Permian	High School	003	\$ 12,488.49	
various	Adopt a seat	Permian	High School	003	\$ 5,600.00	
XC Booster Club	Banquet	Permian	High School	003	\$ 1,685.79	
HEB	gift card	Permian	High School	003	\$ 150.00	
		<b>Permian</b>	<b>High School</b>	<b>003</b>		<b>\$ 19,924.28</b>
Downtown Lions Club	Jr/Sr Board	George HW Bush	New Tech Odessa	011	\$ 500.00	
		<b>George HW Bush</b>	<b>New Tech Odessa</b>	<b>011</b>		<b>\$ 500.00</b>
Sewell Ford	Student Council Annual Conference	Odessa CTE	ECHS	014	\$ 1,000.00	
WalMart	Student Council Projects	Odessa CTE	ECHS	014	\$ 100.00	
Charlie and Andrea Garcia	Field Day	Odessa CTE	ECHS	014	\$ 100.00	
United Supermarkets	Student Council	Odessa CTE	ECHS	014	\$ 75.00	
Sams Club	Student Council	Odessa CTE	ECHS	014	\$ 50.00	
		<b>Odessa CTE</b>	<b>ECHS</b>	<b>014</b>		<b>\$ 1,325.00</b>
Sewell Ford	teacher appreciation	Bonham	Middle School	042	\$ 500.00	
		<b>Crockett</b>	<b>Middle School</b>	<b>044</b>		<b>\$ -</b>
Continental resources	vistory garden	Wilson Young MOH	Middle School	045	\$ 2,500.00	
		<b>Wilson Young MOH</b>	<b>Middle School</b>	<b>045</b>		<b>\$ 2,500.00</b>
HEB	plastic bag challenge	Alamo	Elementary School	101	\$ 150.00	
		<b>Burleson</b>	<b>Elementary School</b>	<b>103</b>		<b>\$ -</b>
M & J Morales	misc	Cameron	Elementary School	105	\$ 100.00	
		<b>Cameron</b>	<b>Elementary School</b>	<b>105</b>		<b>\$ 100.00</b>
HEB	plastic bag challenge	Carver	Early Education Center	106	\$ 150.00	
		<b>Dowling</b>	<b>Elementary School</b>	<b>107</b>		<b>\$ -</b>
HEB	recycling	Gonzales	Elementary School	111	\$ 150.00	
		<b>Gonzales</b>	<b>Elementary School</b>	<b>111</b>		<b>\$ 150.00</b>
HEB	plastic bag challenge	Hays	Elementary School	112	\$ 150.00	
		<b>Hays</b>	<b>Elementary School</b>	<b>112</b>		<b>\$ 150.00</b>
HEB	plastic bag challenge	Sam Houston	Elementary School	113	\$ 150.00	
		<b>Sam Houston</b>	<b>Elementary School</b>	<b>113</b>		<b>\$ 150.00</b>
HEB	plastic bag challenge	Ireland	Elementary School	114	\$ 150.00	
		<b>Ireland</b>	<b>Elementary School</b>	<b>114</b>		<b>\$ 150.00</b>
HEB	plastic bag challenge	Lamar	Early Education Center	115	\$ 150.00	
		<b>Lamar</b>	<b>Early Education Center</b>	<b>115</b>		<b>\$ 150.00</b>
HEB	plastic bag challenge	Pease	Elementary School	117	\$ 150.00	
		<b>Pease</b>	<b>Elementary School</b>	<b>117</b>		<b>\$ 150.00</b>
HEB	plastic bag challenge	Reagan	Elementary School	118	\$ 150.00	
PTA	musical instruments	Reagan	Elementary School	118	\$ 2,821.00	
		<b>Reagan</b>	<b>Elementary School</b>	<b>118</b>		<b>\$ 2,971.00</b>
HEB	plastic bag challenge	Ross	Elementary School	119	\$ 150.00	
		<b>Ross</b>	<b>Elementary School</b>	<b>119</b>		<b>\$ 150.00</b>

**TO:** Board of Trustees  
Ector County ISD

**FROM:** Deborah Ottmers, Chief Financial Officer

**SUBJECT:** Acknowledgement of Donations  
April 2023 through June 2023

**DATE:** August 15, 2023



\$ 256,845.79

Donor	Donation Description	Campus/Dept Name	Org #	Value	Total
HEB	plastic bag challenge	San Jacinto Elementary School	121	\$ 150.00	
Sewell Ford	teacher appreciation luncheon	San Jacinto Elementary School	121	\$ 300.00	
Odessa Chamber YPO	teacher appreciation and student growth	San Jacinto Elementary School	121	\$ 1,000.00	
		<b>San Jacinto Elementary School</b>	<b>121</b>		<b>\$ 1,450.00</b>
HEB	plastic bag challenge	Zavala Elementary School	123	\$ 150.00	
		<b>Zavala Elementary School</b>	<b>123</b>		<b>\$ 150.00</b>
HEB	plastic bag challenge	Noel Elementary School	124	\$ 150.00	
		<b>Noel Elementary School</b>	<b>124</b>		<b>\$ 150.00</b>
Atmos Energy	greenhouse	Johnson Elementary School	128	\$ 2,396.00	
		<b>Johnson Elementary School</b>	<b>128</b>		<b>\$ 2,396.00</b>
HEB	plastic bag challenge	West Elementary School	132	\$ 150.00	
		<b>West Elementary School</b>	<b>132</b>		<b>\$ 150.00</b>
Dell Foundation	Summer School mathc curriculum k - 5th	Department	699	\$ 67,750.00	
Sewell	ECISD Signing Day	Department	705	\$ 34,623.10	
Education Foundaiton	Grant Writer Salary	Department	705	\$ 12,500.00	
SW Pioe & Supply	Awards for Excellencs	Department	705	\$ 5,000.00	
Jumburito	Awards for Excellencs	Department	705	\$ 1,000.00	
Atkins, Hollmann attorney	Awards for Excellencs	Department	705	\$ 1,000.00	
Education Foundation	Awards for Excellencs	Department	705	\$ 1,000.00	
Cal Ripken	STEM Lab Replacement Materials	Department	851	\$ 9,600.00	
GAF Materials	Discovery Ed	Department	851	\$ 71,135.00	
Odessa Collge	CRSS Classes	Department	855	\$ 2,470.00	
J & G Monion	Supplies for students in need	Department	856	\$ 100.00	
J & B Powell	Supplies for students in need	Department	856	\$ 100.00	
		<b>Total Departments</b>			<b>\$ 206,278.10</b>

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
Odessa, Texas

**MEMORANDUM**

TO: Dr. Scott Muri, Superintendent of Schools  
FROM: Dr. Anthony Sorola, Associate Superintendent  
RE: Information Report for August 2023  
DATE: 8/15/2023

<b>ADDED ADMINISTRATIVE PROFESSIONAL AND STIPEND/SUPPLEMENTAL PAY PLAN</b>		
<b>POSITION/GROUP</b>	<b>DUTIES PERFORMED/DAYS</b>	<b>STIPEND/PAY GRADE</b>
ADMINISTRATIVE PROFESSIONAL - EDUCATIONAL DIAGNOSTICIAN VIRTUAL	10 Month Diagnostician/ 197 Days	Administrative Professional Pay Grade 3
ADMINISTRATIVE PROFESSIONAL - SPEECH LANGUAGE PATHOLOGIST (SLP) VIRTUAL	10 Month Speech Language Pathologist/ 187 Days	Administrative Professional Pay Grade 4
ADMINISTRATIVE PROFESSIONAL - DIRECTOR OF OPERATIONS	Director of Operations	Administrative Professional Pay Grade 8
Clerical Support	Administrative Assistant to Chief of Technology	Clerical Support Pay Grade 8

<b>RECLASSIFIED ADMINISTRATIVE PROFESSIONAL AND STIPEND/SUPPLEMENTAL PAY PLAN</b>		
<b>POSITION/GROUP</b>	<b>DUTIES PERFORMED/DAYS</b>	<b>STIPEND/PAY GRADE</b>
ADMINISTRATIVE PROFESSIONAL - EXECUTIVE DIRECTOR OF OPERATIONS	Executive Director of Operations	Administrative Professional Pay Grade 10
Administrative Professional - Data Analyst	Coordinator of District Data Analytics 12 Month/ 227 days	Administrative Professional Pay Grade 5
Administrative Professional - Director of Finance	Executive Director of Finance, Accounting, and Budget 12 Month/ 227 days	Administrative Professional Pay Grade 10
OTHER - SUPPLEMENTAL PAY ATHLETICS	ATHLETICS - BUS DRIVER	Changed from \$25 Per Route to \$25 Per Hour

<b>REMOVED ADMINISTRATIVE PROFESSIONAL AND STIPEND/SUPPLEMENTAL PAY PLAN</b>		
<b>POSITION/GROUP</b>	<b>DUTIES PERFORMED/DAYS</b>	<b>STIPEND/PAY GRADE</b>
OTHER - SUPPLEMENTAL PAY SUBSTITUTE AND PART-TIME WORKERS	Speech Pathologist	Remove \$60 Per Hour (actual rate of \$75 Per Hour was listed correctly)
CLERICAL SUPPORT	Administrative Assistant to Chief of Schools	Clerical Support Pay Grade 8

## ECISD New Purchase Orders Over \$50,000 Report for June 2023

PO Date	PO#	Vendor Name	Amount	General Comments	Approval Process	1st GL Account	Requestor	Department
06/05/2023	23014538	THIRD FUTURE SCHOOLS TEXAS	\$ 1,261,953	ESSER III - MISC CONTRACTED SERVICES.	CONTRACT SERVICES REIMBURSEMENT	282-11-6299-00-047-30-28222	CRYSTALL HERNANDEZ	FEDERAL & STATE PROGRAMS
06/06/2023	23014550	LVR COMMERCIAL FLOORING	\$ 279,469	Zavala ES - Material and labor to polish concrete with aggregate exposure, refresh terrazzo, install Bentley "Drumline" carpet tile w/cove base.	BUYBOARD CONTRACT 642-21	199-51-6299-00-965-99	DIANA ORNELAS	DISTRICT OPERATIONS
06/19/2023	23014797	THIRD FUTURE SCHOOLS TEXAS	\$ 224,818	IDEA B - MISC CONTRACTED SERVICES.	CONTRACT SERVICES REIMBURSEMENT	224-11-6299-00-047-23-22423	KIMBERLY BYERS	FINANCE
06/06/2023	23014547	LVR COMMERCIAL FLOORING	\$ 200,085	Fly ES - Material and labor to polish concrete w/ aggregate exposure and install cove base.	BUYBOARD CONTRACT 642-21	199-51-6299-00-965-99	DIANA ORNELAS	DISTRICT OPERATIONS
06/19/2023	23014781	LVR COMMERCIAL FLOORING	\$ 149,866	Sam Houston ES - Material and labor to refresh terrazzo and install OmniSports 6.2 mm sports floor with cove base as specified. Price includes breaking down steps in gym. / Price includes paint game lines on gym floor.	BUYBOARD CONTRACT 642-21	199-51-6299-00-965-99	DIANA ORNELAS	DISTRICT OPERATIONS
06/06/2023	23014549	LVR COMMERCIAL FLOORING	\$ 138,358	Gonzales ES - Material and labor to install Bentley "Drumline" carpet tile, polished concrete w/aggregate exposure, refresh terrazzo and install cove base in specified areas.	BUYBOARD CONTRACT 642-21	199-51-6299-00-965-99	DIANA ORNELAS	DISTRICT OPERATIONS
06/06/2023	23014546	LVR COMMERCIAL FLOORING	\$ 132,334	LBJ ES - Material and labor to install Bentley "Drumline" carpet tile, Polish concrete w/ aggregate exposure and install cove base in areas specified.	BUYBOARD CONTRACT 642-21	199-51-6299-00-965-99	DIANA ORNELAS	DISTRICT OPERATIONS
06/13/2023	23014666	ROBERT MADDEN INDUSTRIES LTD	\$ 129,360	NEW TECH BUILDING BOILER.	BUYBOARD CONTRACT 631-20	199-81-6639-00-011-99	KENT CLARK	MAINTENANCE SERVICES
06/14/2023	23014758	TRANE U.S. INC.	\$ 92,258	SPECIAL ED ANNEX - REPLACEMENT HVAC UNITS.	U.S. COMMUNITIES CONTRACT 3341	199-81-6639-00-871-99	KENT CLARK	MAINTENANCE SERVICES
06/14/2023	23014754	THIRD FUTURE SCHOOLS TEXAS	\$ 85,192	INSTRUCTIONAL MATERIALS FUND - THIRD FUTURE CHARTER SERVICES & SUPPLIES.	CONTRACT SERVICES REIMBURSEMENT	410-53-6299-00-047-99-41023 410-53-6397-00-047-99-41023	KIMBERLY BYERS	FINANCE
06/27/2023	23014827	THE BOSWORTH LTD	\$ 71,500	SPECIAL ED ANNEX - HVAC UNIT INSTALLATION.	RFP 21-28	199-81-6639-00-871-99	KENT CLARK	MAINTENANCE SERVICES
06/08/2023	23014646	REGION 18 ESC	\$ 67,200	TEA HB 3 Reading Academies - Blended Cohort for Kindergarten through Third Grade teachers 22-23 school year.	REGION 18 ESC CONTRACT R152001	199-13-6239-00-849-36	MARGARITA BROOKER	LITERACY
06/01/2023	23014519	THE BELL FOUNDATION INC	\$ 62,150	SL- BellXcel SCRI - TEA-TCLAS-ADSY-SL Coaching	SUMMER LEARNING GRANT	488-23-6299-00-699-99-48823	MARGARITA BROOKER	CURRICULUM & INSTRUCTION
06/05/2023	23014540	THIRD FUTURE SCHOOLS TEXAS	\$ 59,604	TITLE 3 - INSTRUCTIONAL NEEDS OF EB STUDENTS AT ECTOR MS.	CONTRACT SERVICES REIMBURSEMENT	263-11-6299-00-047-25-26323	JULIA WILLETT	FEDERAL & STATE PROGRAMS
06/21/2023	23014803	NUNEZ FENCE	\$ 57,000	Burleson Fence	RFP 20-13	429-51-6619-00-965-99-44623	DIANA ORNELAS	DISTRICT OPERATIONS

## ECISD New Purchase Orders Over \$50,000 Report for July 2023

PO Date	PO#	Vendor Name	Amount	General Comments	Approval Process	1st GL Account	Requestor	Department
07/11/2023	24000195	AETNA LIFE INSURANCE COMPANY	\$ 21,364,400	AETNA WEEKLY CLAIMS - MEDICAL	DISTRICT HEALTH INS. CLAIMS/FEES	772-41-6499-00-978-99	MARIA MELENDEZ	BENEFITS/RISK MANAGEMENT
07/11/2023	24000113	THIRD FUTURE SCHOOLS TEXAS	\$ 11,256,481	DO NOT MAIL - LT - THIRD FUTURE CHARTER	THIRD FUTURE SCHOOL CONTRACT	199-11-6229-99-047-99 199-11-6229-99-047-24 199-11-6229-99-047-23 199-11-6229-99-047-25	KIMBERLY BYERS	FINANCE
07/11/2023	24000214	BANK OF NEW YORK MELLON	\$ 10,762,072	BOND PRINCIPAL - SERIES 2013 BOND INTEREST - SERIES 2013 BOND PRINCIPAL - SERIES 2016 BOND INTEREST - SERIES 2016 BOND INTEREST - SERIES 2020-A LOAN #CT2009706 BOND PRINCIPAL - SERIES 2020-B LOAN #CT2009708 BOND INTEREST - SERIES 2020-B LOAN #CT2009708	BOND APPROVED BY VOTERS	599-71-6511-13-992-99 599-71-6521-13-992-99 599-71-6511-16-992-99 599-71-6521-16-992-99 599-71-6521-20-992-99 599-71-6511-21-992-99 599-71-6521-21-992-99	KIMBERLY BYERS	FINANCE
07/11/2023	24000197	PCARX LLC	\$ 7,736,000	PCA-RX WEEKLY CLAIMS	DISTRICT HEALTH INS. RX CLAIMS/FEES	772-41-6499-08-978-99	MARIA MELENDEZ	BENEFITS/RISK MANAGEMENT
07/11/2023	24000265	CALPINE CORPORATION	\$ 3,600,000	ELECTRICITY	ELECTRICAL UTILITY SERVICES	199-51-6257-00-962-99	KIMBERLY BYERS	FINANCE
07/11/2023	24000112	UNIVERSITY OF TX-PERMIAN BASIN	\$ 2,600,000	STEM ACADEMY CHARTER	APPROVED TEA PROVIDER	199-11-6229-99-009-99	KIMBERLY BYERS	FINANCE
07/11/2023	24000259	ECTOR COUNTY APPRAISAL DIST	\$ 2,479,382	APPRAISAL SERVICE REAL ESTATE TAX APPRAISAL COLLECTION FEES	SOLE SOURCE TEXAS TAX CODE TITLE I SUBTITLE B CHAPTER 6 SUBCHAPTER A	199-99-6213-00-703-99 199-41-6213-01-703-99	KIMBERLY BYERS	FINANCE
07/11/2023	24000258	CITY OF ODESSA WATER DEPT	\$ 1,800,000	DISTRICT WATER CHARGES	SOLE SOURCE TEC 44.031 j-k	199-51-6255-00-962-99	KIMBERLY BYERS	FINANCE
07/13/2023	24000365	FIRST FINANCIAL ADMINISTRATORS	\$ 1,600,000	METLIFE DENTAL (FIRST FINANCIAL)	DISTRICT DENTAL INS. CLAIMS/FEES	863-00-2153-28-000-00	MARIA MELENDEZ	BENEFITS/RISK MANAGEMENT
07/06/2023	24000014	SYSCO USA, INC	\$ 1,500,000	DRY, REFRIDGERATED & FROZEN ITEMS	ECISD AWARDED 23-12SN	240-35-6341-00-974-99	RUTH BALTAZAR	FOOD SERVICE
07/24/2023	24000962	FOCUS CARE INC	\$ 1,327,000	OUTCOMES BASED-HIGH IMPACT TUTOR	TEA VETTED TUTORING CORP	282-11-6299-46-851-30-28222	SHELIA PRUITT	CURRICULUM & INSTRUCTION
07/11/2023	24000194	AETNA LIFE INSURANCE COMPANY	\$ 1,300,000	AETNA - Monthly Administrative Fees	DISTRICT HEALTH INS. ADMINISTRATION FEES	772-41-6499-01-978-99	MARIA MELENDEZ	BENEFITS/RISK MANAGEMENT
07/11/2023	24000199	CAREATC INC	\$ 1,250,000	ECISD WELLNESS CENTER (CARE/ATC)	DISTRICT WELLNESS CENTER TRUST	772-41-6299-01-978-99	MARIA MELENDEZ	BENEFITS/RISK MANAGEMENT
07/06/2023	24000007	LABATT FOOD SERVICE	\$ 1,000,000	DIRECT DELIVERY OF COMMERCIAL AND COMMODITY FOOD ITEMS	WTX FOOD SERVICE COOP BID "FOOD" SY23-24	240-35-6341-00-974-99	RUTH BALTAZAR	FOOD SERVICE
07/22/2023	24000942	XEROX CORPORATION	\$ 850,000	DISTRICTWIDE XEROX COPIERS	TCPN R171406	199-71-6512-00-999-99	KIMBERLY BYERS	FINANCE
07/13/2023	24000386	PETROLEUM TRADERS CORPORATION	\$ 800,000	UNLEADED AND DIESEL FUEL, OIL, GREASE AND LUBRICANTS	TASB ENERGY COOP	199-34-6311-00-986-99	LYDIA BAEZA	TRANSPORTATION
07/11/2023	24000114	ODESSA FAMILY YMCA	\$ 760,000	DO NOT MAIL - LT - YMCA CHARTER	INTERLOCAL AGREEMENT ECISD AND YMCA	199-11-6229-99-134-99	KIMBERLY BYERS	FINANCE
07/11/2023	24000254	ATMOS ENERGY	\$ 675,000	ATMOS ENERGY PROVIDES NATURAL GAS SERVICE FOR ECISD BUILDINGS	NATURAL GAS SERVICES	199-51-6258-00-962-99	KIMBERLY BYERS	FINANCE
07/10/2023	24000050	G H DAIRY	\$ 625,000	MILK AND DAIRY DELIVERY ITEMS	ECISD AWARDED 23-14SN	240-35-6341-07-974-99	RUTH BALTAZAR	FOOD SERVICE
07/06/2023	24000032	EPALLET INC	\$ 612,150	DRY, REFRIDGERATED & FROZEN ITEMS	ECISD AWARDED 23-12SN	240-35-6341-00-974-99	RUTH BALTAZAR	FOOD SERVICE
07/21/2023	24000897	ISTATION	\$ 593,834	ISTATION-READING-DISTRICTWIDE	ALLIED STATES COOP CONTRACT 20-7373	199-11-6248-00-851-24	SHELIA PRUITT	CURRICULUM & INSTRUCTION
07/17/2023	24000565	ODESSA COLLEGE	\$ 543,000	TUITION CTE TUITION FACILITY FEES	OCA MOU	199-11-6223-00-015-11 199-11-6223-00-015-22 199-51-6299-00-015-99	KIMBERLY BYERS	FINANCE

## ECISD New Purchase Orders Over \$50,000 Report for July 2023

PO Date	PO#	Vendor Name	Amount	General Comments	Approval Process	1st GL Account	Requestor	Department
07/10/2023	24000063	TYSON PREPARED FOOD, INC.	\$ 500,149	DRY, REFRIDGERATED & FROZEN ITEMS	ECISD AWARDED 23-12SN	240-35-6341-00-974-99	RUTH BALTAZAR	FOOD SERVICE
07/10/2023	24000047	CHARLES AND LEZIEE CHURCHFIELD	\$ 482,233	DRY, REFRIDGERATED & FROZEN ITEMS	ECISD AWARDED 23-12SN	240-35-6341-00-974-99	RUTH BALTAZAR	FOOD SERVICE
07/17/2023	24000564	ODESSA COLLEGE	\$ 455,000	TUTION CTE TUITION FACILITY FEES	OCTECHS MOU	199-11-6223-00-014-11 199-11-6223-00-014-22 199-51-6299-00-014-99	KIMBERLY BYERS	FINANCE
07/18/2023	24000674	TYLER TECHNOLOGIES INC	\$ 418,940	2023-24 MUNIS SOFTWARE MAINTENANCE/SUPPORT	1GPA COOP 18-01PV-04	199-53-6248-38-864-99	JENNIFER BAKLEY	INFORMATION TECHNOLOGY
07/11/2023	24000129	INTERNATIONAL ASSURANCE	\$ 415,158	INTERNATIONAL ASSURANCE (STOP LOSS)	ECISD AWARDED RFP 22-06	772-41-6429-06-978-99	MARIA MELENDEZ	BENEFITS/RISK MANAGEMENT
07/21/2023	24000888	GATEWAY EDUCATION HOLDINGS LLC	\$ 411,137	K-3 MYWORLD ELEMENTARY SOCIAL STUDIES TEXAS STUDENT WORKTEXT PLUS DIGITAL COURSEWARE EXTENSION	ALLIED STATES COOP 21-7409 & 22-7436	282-11-6396-00-851-30-28222	SHELIA PRUITT	CURRICULUM & INSTRUCTION
07/10/2023	24000065	GUNN & SCOGGINS INC	\$ 400,000	DISTRICT IPM COORDINATOR AND PEST CONTROL SERVICES	ECISD AWARDED 22-08SI	199-51-6246-01-955-99	KENT CLARK	MAINTENANCE SERVICES
07/12/2023	24000349	NWEA	\$ 380,550	MAP Growth K-12 Testing	REGION 18 ESC R18-624-1272-248	199-31-6339-00-852-99	JENNIFER YOUNG	ASSMT, RESEARCH, PRGM REV
07/05/2023	24000001	TEXAS ASSOCIATION OF SCHOOL BOARDS	\$ 358,804	SCHOOL INSURANCE POLICIES - Automobile Liability/Automobile Physical Damage/School Liability including Professional Legal, General, and Employee Benefits Liability/Privacy & Information Security	TASB RISK MANAGEMENT FUND	199-34-6425-00-970-99	KIMBERLY BYERS	FINANCE
07/24/2023	24000964	IMAGINE LEARNING LLC	\$ 340,075	Imagine Learning will be used for 6-8 math as a personalized platform for students in middle school. Edgenuity is used for high school students for credit recovery or credit accrual.	BUYBOARD 653-21	199-11-6248-00-851-24	SHELIA PRUITT	CURRICULUM & INSTRUCTION
07/17/2023	24000409	FIRST FINANCIAL ADMINISTRATORS	\$ 340,000	SUPERIOR VISION BY METLIFE(FIRST FINANCIAL)	DISTRICT VISION INS. CLAIMS/FEES	863-00-2153-22-000-00	MARIA MELENDEZ	BENEFITS/RISK MANAGEMENT
07/25/2023	24001123	NETSYNC NETWORK SOLUTIONS	\$ 330,000	2023-24 ECISD FIBER MAINTENANCE/OPERATIONS	TEXAS DIR DIR-TSO-4169	199-51-6259-38-864-99	MARTHA ALMAGUER	INFORMATION TECHNOLOGY
07/24/2023	24000959	NEWSELA INC	\$ 314,599	Newsela Blended Learning District Suite- Includes Pre-K - Elementary-Middle School-High School-Early College HS-AEC-AEP-Regional Day School for Deaf-ECISD Individual Virtual Add-On Session	ALLIED STATES COOP 20-7373	199-11-6248-00-851-24	SHELIA PRUITT	CURRICULUM & INSTRUCTION
07/11/2023	24000213	ATKINS HOLLMAN JONES PEACOCK	\$ 300,000	Legal Services	NO BID PROFESSIONAL SERVICE SECTION 2254.204 GOVERNMENT CODE	199-41-6211-01-702-99	MARY FRANCO	BOARD OF TRUSTEES
07/31/2023	24001374	CITY OF ODESSA	\$ 290,991	CITY OF ODESSA-CROSSING GUARDS	SOLE SOURCE TEC 44.031 j-k	199-52-6299-01-952-99	KIMBERLEY JONES	DISTRICT POLICE DEPARTMENT
07/10/2023	24000079	NATIONAL FOOD GROUP INC	\$ 289,698	DRY, REFRIDGERATED & FROZEN ITEMS	ECISD AWARDED 23-12SN	240-35-6341-00-974-99	RUTH BALTAZAR	FOOD SERVICE
07/11/2023	24000196	PCARX LLC	\$ 264,000	PCA-RX ADMIN FEES	DISTRICT HEALTH INS. RX ADMINISTRATION FEES	772-41-6499-08-978-99	MARIA MELENDEZ	BENEFITS/RISK MANAGEMENT
07/17/2023	24000427	LONE STAR LEARNING	\$ 251,160	TEKSAS TARGET PRACTICE PLUS, ENGLISH & SPANISH, K-5	REGION 18 ESC R18-624-230-53	199-11-6394-00-851-24	SHELIA PRUITT	CURRICULUM & INSTRUCTION
07/11/2023	24000237	JNT RESOURCES PARTNERS, LP	\$ 242,691	ECISD 401 (A) EXECUTIVE PLAN SUPERINTENDENT	NO BID PROFESSIONAL SERVICE SECTION 2254.204 GOVERNMENT CODE	199-41-6149-01-701-99	KIMBERLY BYERS	FINANCE
07/10/2023	24000069	WAWONA FROZEN FOOD I	\$ 227,307	DRY, REFRIDGERATED & FROZEN ITEMS	ECISD AWARDED 23-12SN	240-35-6341-00-974-99	RUTH BALTAZAR	FOOD SERVICE
07/13/2023	24000364	FIRST FINANCIAL ADMINISTRATORS	\$ 224,000	THE STANDARD LIFE (1ST FINAN) - VOL & DEP LIFE	DISTRICT LIFE INS. ADMINISTRATION FEES	863-00-2153-12-000-00 863-00-2153-13-000-00	MARIA MELENDEZ	BENEFITS/RISK MANAGEMENT
07/17/2023	24000410	FIRST FINANCIAL ADMINISTRATORS	\$ 200,500	METLIFE CRITICAL ILLNESS - FIRST FINANCIAL	DISTRICT CRITICAL INS. ADMINISTRATION FEES	863-00-2153-29-000-00	MARIA MELENDEZ	BENEFITS/RISK MANAGEMENT
07/25/2023	24001106	ELUMA LLC	\$ 200,000	ONLINE SPEECH SERVICES FOR ECISD STUDENTS VIRTUALLY AT VARIOUS ECISD CAMPUSES FOR JULY 1, 2023 THROUGH 9/30/2023	ECISD AWARDED RFQ 22-31	224-11-6219-00-871-23-22423	ROMI SCOWN	SPECIAL EDUCATION 305

## ECISD New Purchase Orders Over \$50,000 Report for July 2023

PO Date	PO#	Vendor Name	Amount	General Comments	Approval Process	1st GL Account	Requestor	Department
07/06/2023	24000015	SYSCO USA, INC	\$ 200,000	PAPER AND PLASTIC ITEMS	ECISD AWARDED 23-13SN	240-35-6342-02-974-99	RUTH BALTAZAR	FOOD SERVICE
07/27/2023	24001257	EDUPHORIA INCORPORATED	\$ 195,061	Eduphoria Database Processing Access	TIPS 220105	199-53-6248-38-864-99	ELENA BENAVIDEZ	INFORMATION TECHNOLOGY
07/10/2023	24000066	BIMBO BAKERIES USA	\$ 184,482	BREAD DELIVERY ITEMS	ECISD AWARDED 23-15SN	240-35-6341-00-974-99	RUTH BALTAZAR	FOOD SERVICE
07/12/2023	24000273	REGION 18 EDUCATION SERVICE CENTER	\$ 167,750	REG 18 CONSULTANT SERVICES/AUTISM GRANT	AUTISM GRANT	459-13-6239-00-871-23-45923	SAVANNAH SOTO	SPECIAL EDUCATION
07/20/2023	24000786	SEVERIN INTERMEDIATE HOLDINGS, LLC	\$ 150,620	EDUCATIONAL/TRAINING SERVICES: SCHOOLGY	ECISD AWARDED RFP 20-06	199-53-6248-38-864-99	ELENA BENAVIDEZ	INFORMATION TECHNOLOGY
07/31/2023	24001382	ODESSA COLLEGE	\$ 150,000	2023-24 OC tuitions Fall/Spring	INTERLOCAL AGREEMENT ECISD AND ODESSA COLLEGE	199-11-6223-00-011-11	IRENE NUNEZ	GEORGE HW BUSH NEW TECH ODESSA
07/17/2023	24000411	FIRST FINANCIAL ADMINISTRATORS	\$ 146,400	Hospital Indemnity Plan (Aetna)	DISTRICT GAP INS. ADMINISTRATION FEES	863-00-2153-02-000-00	MARIA MELENDEZ	BENEFITS/RISK MANAGEMENT
07/25/2023	24001144	NEARPOD INC	\$ 136,806	Nearpod Premium Plus Grades 3-12	BUYBOARD 661-22	199-11-6248-00-851-24	SHELIA PRUITT	CURRICULUM & INSTRUCTION
07/11/2023	24000198	WELLSPRING TELEHEALTH	\$ 135,600	RECURO Monthly Service Fees	EMPLOYEE HEALTH CLAIMS	772-41-6499-00-978-99	MARIA MELENDEZ	BENEFITS/RISK MANAGEMENT
07/11/2023	24000253	AT&T	\$ 135,000	MAIN PHONE BILL	TEXAS DIR	199-51-6256-00-962-99	KIMBERLY BYERS	FINANCE
07/11/2023	24000092	WEST TEXAS FILTERS INC	\$ 125,000	BUILDING HVAC FILTERS	E&I COOP CNR01464	199-51-6316-00-955-99	KENT CLARK	MAINTENANCE SERVICES
07/18/2023	24000662	STAR TECH GROUP	\$ 120,000	Post Secondary Readiness. ECISD will partner with Star Tech Group: ACCESS to allow students to experience the opportunity knowledge of career, college, and military support academic preparedness, promote and build student agency K-12 and post secondary. Star Tech Group Contract for year 2023-2024	ECISD AWARDED RFP 21-07	199-11-6394-29-854-11	LIDIA VALENZUELA	AVID
07/11/2023	24000241	UNIVERSAL FIDELITY LIFE INSURANCE COMPANY	\$ 115,456	STUDENT INSURANCE SERVICES	INTERLOCAL AGREEMENT	199-36-6426-60-905-91 199-36-6426-65-905-91	VALERIE APODACA	ATHLETICS
07/06/2023	24000031	ATLANTIC BEVERAGE COMPANY LLC	\$ 114,314	DRY, REFRIDGERATED & FROZEN ITEMS	ECISD AWARDED 23-12SN	240-35-6341-00-974-99	RUTH BALTAZAR	FOOD SERVICE
07/20/2023	24000794	LEGENDS OF LEARNING INC	\$ 107,000	Science-Elementary School-TEKS, Science TEKS Games, Grades K-5 Learning Universe - Science - Math & Science Games-Grades 6-8	BUYBOARD 661-22	199-11-6248-00-851-24	SHELIA PRUITT	CURRICULUM & INSTRUCTION
07/28/2023	24001325	CDW-G	\$ 105,381	Renewal Lightspeed Filter 23-24	SOURCEWELL COOP 081419-CDW	199-53-6248-38-864-99	MARTHA ALMAGUER	INFORMATION TECHNOLOGY
07/18/2023	24000610	PANORAMA EDUCATION	\$ 102,507	DATA PRO, COMPUTER, PRO, AND SOFTW - Panorama	CHOICE PARTNERS 21/031KN-44	199-31-6394-00-893-99	SHAWNA TANNER	STUDENT AND SCHOOL SUPPORT
07/18/2023	24000668	ECTOR COUNTY UTILITY DISTRICT	\$ 100,000	WATER FOR CAVAZOS, FLY & AG FM	SOLE SOURCE TEC 44.031 j-k	199-51-6255-00-962-99	KIMBERLY BYERS	FINANCE
07/06/2023	24000030	ALPHA FOODS CO.	\$ 100,000	SIMPLY DELICIOUS 16" WG Pepperoni Pizza w SKINNY CRUST (Heat and Serve) Par- Baked	WTX FOOD SERVICE COOP COMMODITY PROCESSING SY23-24	240-35-6341-00-974-99	RUTH BALTAZAR	FOOD SERVICE
07/11/2023	24000266	PERDUE, BRANDON, FIELDER, COLLINS & MOTT LLP	\$ 100,000	PROPERTY VALUE STUDY FEES	NO BID PROFESSIONAL SERVICE SECTION 2254.204 GOVERNMENT CODE	199-41-6213-00-703-99	KIMBERLY BYERS	FINANCE
07/11/2023	24000267	WHITLEY PENN LLP	\$ 100,000	AUDIT FINANCIAL STATEMENTS	NO BID PROFESSIONAL SERVICE SECTION 2254.204 GOVERNMENT CODE	199-41-6212-00-970-99	KIMBERLY BYERS	FINANCE
07/27/2023	24001307	CLASSLINK INC	\$ 98,645	COMPUTER SOFTWARE FOR MICROCOMPUTERS: ClassLink	TEXAS DIR DIR-CPO-4493	199-11-6394-38-864-11	ELENA BENAVIDEZ	INFORMATION TECHNOLOGY
07/06/2023	24000018	DAXWELL	\$ 95,199	PAPER AND PLASTIC ITEMS: ALUMINUM FOIL, PLASTIC SPOONS, PLASTIC FORK, POWDER FREE GLOVES, PLASTIC SOUFFLE CUPS AND LIDS	ECISD AWARDED 23-13SN	240-35-6342-02-974-99	RUTH BALTAZAR	FOOD SERVICE

## ECISD New Purchase Orders Over \$50,000 Report for July 2023

PO Date	PO#	Vendor Name	Amount	General Comments	Approval Process	1st GL Account	Requestor	Department
07/25/2023	24001145	SEVERIN INTERMEDIATE HOLDINGS, LLC	\$ 78,259	Power School Smartfind and Talent Ed	TIPS 210101	199-41-6248-30-935-99	CYNTHIA RAMIREZ	HUMAN RESOURCES
07/17/2023	24000574	SIEMENS INDUSTRY INC	\$ 76,024	Intrusion alarm monitoring 23-24	SOURCEWELL COOP 030421-SE	199-51-6259-38-864-99	MARTHA ALMAGUER	INFORMATION TECHNOLOGY
07/06/2023	24000008	LABATT FOOD SERVICE	\$ 75,000	Non-Food (Foods Service Items)	WTX FOOD SERVICE COOP BID "FOOD" SY23-24	240-35-6342-02-974-99	RUTH BALTAZAR	FOOD SERVICE
07/31/2023	24001433	FRONTLINE TECHNOLOGIES GROUP LLC	\$ 75,000	Student Analytics Subscription-Forecast5-Renewal	BUYBOARD 661-22	199-53-6248-38-864-99	MARTHA ALMAGUER	INFORMATION TECHNOLOGY
07/13/2023	24000388	CYBERSOFT TECHNOLOGIES INC	\$ 71,650	FOOD SERVICE INVENTORY SOFTWARE SUBSCRIPTION	BUYBOARD 598-19	240-35-6394-00-974-99	MARGARITA CORRAL	FOOD SERVICE
07/27/2023	24001280	DISCOVERY EDUCATION INC	\$ 71,135	K-5 SCIENCE BUNDLE	TIPS 220802	199-11-6394-00-851-24	SHELIA PRUITT	CURRICULUM & INSTRUCTION
07/06/2023	24000028	OUT OF THE SHELL, LLC	\$ 70,000	MANDARIN ORANGE CHICKEN	WTX FOOD SERVICE COOP COMMODITY PROCESSING SY23-24	240-35-6341-00-974-99	RUTH BALTAZAR	FOOD SERVICE
07/06/2023	24000017	BYRNE BROS FOODS INC	\$ 69,144	PAPER AND PLASTIC ITEMS: PAN LINERS, INTERFOLDED WAXED DELI-PAPER, 7 OZ COL CUPS, FOOD TRAYS	ECISD AWARDED 23-135N	240-35-6342-02-974-99	RUTH BALTAZAR	FOOD SERVICE
07/26/2023	24001230	FRONTLINE TECHNOLOGIES GROUP LLC	\$ 68,780	Software maint/renewal Get Help Tipweb 23-24	BUYBOARD 661-22	199-53-6248-38-864-9	MARTHA ALMAGUER	INFORMATION TECHNOLOGY
07/11/2023	24000245	CALAMP WIRELESS NETWORKS CORPORATION	\$ 65,520	RENTAL OF GPS/ROUTING EQUIPMENT & SOFTWARE FOR BUSES JULY 2023 - JUNE 2024	SOURCEWELL COOP 020221-CAW	199-71-6512-00-999-99	KIMBERLY BYERS	FINANCE
07/25/2023	24001133	GRANDE COMMUNICATIONS	\$ 65,000	Internet 2023-24	TIPS 230105	199-51-6259-38-864-99	JENNIFER BAKLEY	INFORMATION TECHNOLOGY
07/18/2023	24000644	VERIZON WIRELESS SERVICES LLC	\$ 65,000	Student MiFi Charges	TEXAS DIR DIR-TEX-AN-NG-CTSA-010	199-53-6299-38-864-99	JENNIFER BAKLEY	INFORMATION TECHNOLOGY
07/18/2023	24000676	PATHWAYZ COMMUNICATIONS INC	\$ 62,988	PRI Services -2023-24	TIPS 230105	199-51-6259-38-864-99	JENNIFER BAKLEY	INFORMATION TECHNOLOGY
07/21/2023	24000804	LAKESHORE LEARNING MATERIALS	\$ 61,547	FURNITURE: CAFETERIA, CHAPEL, DORMITORY, HOUSEHO	TEXBUY 022-A	211-11-6398-00-104-30-29422	CARRIE CARRASCO	BURNET ELEMENTARY
07/06/2023	24000035	MCI FOODS INC	\$ 60,000	BEAN, BEEF, CHEDDAR CHEESE, SALSA BURRITO IW WG FLOUR TORTILLA	WTX FOOD SERVICE COOP COMMODITY PROCESSING SY23-24	240-35-6341-00-974-99	RUTH BALTAZAR	FOOD SERVICE
07/13/2023	24000379	TRANE U.S. INC.	\$ 59,860	WAREHOUSE STOCK HVAC REPLACEMENT MINISPLIT UNITS FOR COMPUTER MDF ROOMS AND OFFICES	U.S. COMMUNITIES 3341	199-51-6316-00-955-99	KENT CLARK	MAINTENANCE SERVICES
07/17/2023	24000539	MERGE LABS, INC	\$ 58,780	Merge Cubes support teaching abstract science concepts in augmented reality.	TIPS 230105	199-11-6394-00-851-24	SHELIA PRUITT	CURRICULUM & INSTRUCTION
07/27/2023	24001306	SEESAW LEARNING	\$ 55,532	Seesaw Learning Platform Renewal 23-24 year	TIPS 220802	199-11-6394-38-864-11	ELENA BENAVIDEZ	INFORMATION TECHNOLOGY
07/17/2023	24000566	THE PITNEY BOWES	\$ 54,300	PITNEY BOWES MAILING AND RECEIVING SYSTEM 2023-2024	BUYBOARD 656-21	199-71-6512-00-975-99	IZABELL VALDEZ	BUSINESS OPERATIONS WAREHOUSE
07/10/2023	24000058	POLLOCK INVESTMENTS INC	\$ 54,071	PAPER AND PLASTIC ITEMS: BROWN PAPER LUNCH SACK, ALUMINUM FOIL PAN, LID, DISPENSER NAPKINS, CHINESE TO-GO BOX	ECISD AWARDED 23-135N	240-35-6342-02-974-99	RUTH BALTAZAR	FOOD SERVICE
07/13/2023	24000355	PIRAINO CONSULTING, INC	\$ 53,989	Promethean Boards W&Y	TIPS 230105	211-11-6397-00-045-30-29622	CRYSTAL HERNANDEZ	WILSON & YOUNG MIDDLE SCHOOL
07/18/2023	24000606	806 TECHNOLOGIES INC.	\$ 53,350	Title 1 Crate/Plan 4 Learning 23-24	BUYBOARD 661-22	199-53-6248-38-864-99	JENNIFER BAKLEY	INFORMATION TECHNOLOGY
07/31/2023	24001402	TEXAS TECH HEALTH SCIENCES CTR	\$ 53,000	TTU PRINCIPAL FELLOWS COHORT 3	ECISD AWARDED RFP 22-03	255-13-6221-00-850-24-25923	SARAH HARRISON	TALENT DEVELOPMENT
07/27/2023	24001275	REGION 18 EDUCATION SERVICE CENTER	\$ 52,805	TEKS Bank For teachers and administrators to build assessments in an online application. Renewal 23-24 year	REGION 18 ESC	199-11-6239-38-864-11	ELENA BENAVIDEZ	INFORMATION TECHNOLOGY

## ECISD New Purchase Orders Over \$50,000 Report for July 2023

PO Date	PO#	Vendor Name	Amount	General Comments	Approval Process	1st GL Account	Requestor	Department
07/22/2023	24000943	XEROX CORPORATION	\$ 50,000	ECTOR XEROX COPIERS	TCPN R171406	199-71-6512-00-047-99	KIMBERLY BYERS	FINANCE
07/11/2023	24000185	ARAMARK UNIFORM & CAREER APPAREL GROUP INC.	\$ 50,000	Rental Service for Towel, Apparel, and commercial floor mats.	ECISD AWARDED 22-25SN	240-35-6299-00-974-99	RUTH BALTAZAR	FOOD SERVICE
07/13/2023	24000380	BROADWAY MOTOR INC	\$ 50,000	AUTOMOTIVE AND TRAILER EQUIPMENT AND PARTS	ALLIED STATES 21-7389	199-34-6319-04-986-99	LUDIA BAEZA	TRANSPORTATION
07/11/2023	24000203	ALL ABOARD AMERICA!	\$ 50,000	Charter Services	ECISD AWARDED RFP 23-25	199-36-6412-00-905-91	DORA CRUZ	ATHLETICS

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
Odessa, Texas

**MEMORANDUM**

TO: Dr. Scott Muri, Superintendent of Schools

FROM: Dr. Matthew Spivy, Executive Director of Human Resources

RE: Routine Personnel Report for June and July 2023

DATE: 7/31/2023

**Elementary Level Recommendations**

NAME	JOB CLASS	CAMPUS	EFFECTIVE DATE
None			

**Secondary Level Recommendations**

NAME	JOB CLASS	CAMPUS	EFFECTIVE DATE
ALTA STRIGGLES-LEE	MS HEAD BAND	BOWIES MS	7/10/2023

**Administrative Level Recommendations**

NAME	JOB CLASS	CAMPUS/DEPARTMENT	EFFECTIVE DATE
CHERYL WILSON	DIR ASSESSMENT	ASSMT, RESEARCH, PRGM REV	7/10/2023
MICHAEL SKINNER	PRINCIPAL, ELEM	AUSTIN ELEMENTARY SCHOOL	7/18/2023
VIRGINIA HUNT	COORDINATOR, BILINGUAL	BILINGUAL EDUCATION	7/11/2023
DORA FLORES	PRINCIPAL, ELEM	BURLESON ELEM SCHOOL	7/1/2023
AMY GARCIA	COUNSELOR SECONDARY	CROCKETT MIDDLE SCHOOL	7/17/2023
STEPHANI CASTILLO	IB CORR DINATOR MIDDLE SCHOOL	CROCKETT MIDDLE SCHOOL	7/31/2023
JENNIFER MOCK	ASST PRINCIPAL	CROCKETT MIDDLE SCHOOL	7/17/2023
ANDREA MORENO-HEWITT	EXECUTIVE DIRECTOR OF INSTRUCT	CURRICULUM & INSTRUCTION	7/1/2023
EXALANDER MAGALLAN	EXECUTIVE DIR DISTRICT OPS	DISTRICT OPERATIONS	6/22/2023
LISA LOZANO	COUNSELOR - ELEMENTARY SAS	GUIDANDE & COUNSELING	7/20/2023
DAN CASTILLO	DIRECTOR, HR	HUMAN RESOURCES	7/13/2023
AMY MILLER	MANAGER, INSTRUCT MATERIALS	INSTRUCTIONAL MATERIALS	7/1/2023
EFRAIN MORENO	ASSOCIATE PRINCIPAL, HS	ODESSA HIGH SCHOOL	7/1/2023
KIMBERLY LUNA	ADVISOR , COLLEGE AND CAREER	ODESSA HIGH SCHOOL	7/20/203
RICHARD FISHER	COUNSELOR - HS	PERMIAN HIGH SCHOOL	7/10/2023
MELISSA SKINNER	EXECUTIVE DIRECTOR LEADERSHIP	SCHOOL LEADERSHIP	7/17/2023
MARK GABRYLCZYK	EXECUTIVE DIRECTOR SPECIAL SRV	SPECIAL EDUCATION	7/1/2023
RYAN DAY	BEHAVIOR SPECIALIST	SPECIAL EDUCATION	7/10/2023
PATRICIA ELROD	DIAGNOSTICIAN-VIRTUAL	SPECIAL EDUCATION	7/31/2023
ANDREA LEWIS	COUNSELOR - SPED	SPECIAL EDUCATION	7/24/2023
AMY JONES	LSSP INTERN	SPECIAL EDUCATION	7/24/2023
LIBBY WILHITE	DIAGNOSTICIAN	SPECIAL EDUCTION	7/31/2023
ASHLI SATTERWHITE	PHYSICAL THERAPIST	SPECIAL EDUCTION	7/24/2023

AMY HOSICK	EXE DIR CHO SCHOOLS ACCESS SUP	STUDENT AND SCHOOL SUPPORT	7/10/2023
KENNETH WALLACE	DIRECTOR, TRANSPORTATION	TRANSPORTATION	6/29/2023
JULIE MEDINA	COUNSELOR - SECONDARY	WILSON & YOUNG MIDDLE SCHOOL	7/10/2023
RENE BARRIENTES	ASST PRINC	YC ALTERNATIVE	7/17/2023
TAMARA JILL DOSKOCIL	COUNSELOR - EEC	CARVER EARLY EDUC CENTER	7/31/2023

### Elementary Level Resignations

NAME	JOB CLASS	CAMPUS	EFFECTIVE DATE
NONE			

### Secondary Level Resignations

NAME	JOB CLASS	CAMPUS	EFFECTIVE DATE
GARRETT DEVAULT	AGRICULTURE	ADVANCED TECHNICAL CENTER	6/21/2023
MAGDALENA HIGNOJOS	AGRICULTURE	ADVANCED TECHNICAL CENTER	6/21/2023
MICHAEL MARIN	BAND DIRECTOR	BOWIE MIDDLE SCHOOL	6/5/2023
REBECCA MILLETT	SECONDARY SP ED (AI)	REGIONAL DEAF SCHOOL	6/5/2023

### Administrative Level Resignations

NAME	JOB CLASS	CAMPUS/DEPARTMENT	EFFECTIVE DATE
MICHAEL CARRILLO	ASSISTANT DIRECTOR FINANCE	FINANCE	7/28/2023
GETA MITCHELL	COORDINATOR, ADVANCE ACADEMICS	ADVANCED ACADEMICS	7/27/2023
TANIA HAGOOD	PRINCIPAL, ELEM	AUSTIN ELEMENTARY SCHOOL	6/30/2023
LUZ MELENDEZ	COORDINATOR, BILINGUAL	BILINGUAL EDUCATION	6/30/2023
DEJA MCKNIGHT	MIDDLE SCHOOL DEAN OF STUDENTS	BONHAM MIDDLE SCHOOL	6/5/2023
JOSIE MATA	ASST PRINCIPAL, MS	BONHAM MIDDLE SCHOOL	6/28/2023
JUAN DOMINGUEZ	PRINCIPAL, MS	BONHAM MIDDLE SCHOOL	6/30/2023
SALLY SMITH	ASST PRINCIPAL, ELEM	BUICE ELEMENTARY SCHOOL	7/26/2023
ROSA CRUZ	PRINCIPAL, ELEM	BURLESON ELEM SCHOOL	6/30/2023
LAURA MELENDEZ	ASST PRIN, ELEM	BURNET ELEMENTARY	6/28/2023
SAN JUANA GUTIERREZ	ASST PRIN, ELEM	DOWLING ELEM SCHOOL	6/28/2023
LINDSEY LUMPKIN	PRINCIPAL, ELEM	E K DOWNING ELEMENTARY SCHOOL	6/30/2023
SAMANTHA BRYSON	COUNSELOR, ELEM	E K DOWNING ELEMENTARY SCHOOL	7/14/2023
GERARDO RAMIREZ	PRIN-NEW TECH HIGH	GEORGE HW BUSH NEW TECH ODESSA	6/30/2023
JAMES PORTER	DEAN OF STUDENTS	GEORGE HW BUSH NEW TECH ODESSA	6/28/2023
CRISTABEL GONZALES	PRINCIPAL, ELEM	GOLIAD ELEMENTARY SCHOOL	6/30/2023
CHRISTY MCGUIRE	COUNSELOR, ELEM	GONZALES ELEM SCHOOL	6/12/2023
NOELIA JIMENEZ	COORDINATOR, INTERNATION TEACH	HUMAN RESOURCES	7/12/2023
ROBERT SERTUCHE	COORDINATOR, INSTRUCT MATERIAL	INSTRUCTIONAL MATERIALS	6/30/2023
CRYSTAL GUTIERREZ	STAFF AUDITOR	INTERNAL AUDIT	7/31/2023
JAMES MAGNESS	ASST PRINCIPAL, MS	NIMITZ MIDDLE SCHOOL	6/28/2023
CHRISTOPHER ORTIZ	ASST PRINCIPAL, HS	ODESSA HIGH SCHOOL	6/28/2023
ELIZABETH SARABIA	COUNSLR-HIGH SCHOOL	ODESSA HIGH SCHOOL	6/21/2023
EMILY MARTIN	ATHLETICS TRAINER	ODESSA HIGH SCHOOL	6/14/2023
HAYLEY OLSON	COUNSLR-SEC-REG	ODESSA HIGH SCHOOL	6/21/2023
KARL BOLAND	COUNSLR-HIGH SCHOOL	PERMIAN HIGH SCHOOL	6/21/2023