

# Agenda of Regular Meeting

## The Board of Trustees Ector County Independent School District

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A Regular Meeting of the Board of Trustees of Ector County Independent School District will be held August 18, 2020, beginning at 6:00 PM Administration Building Board Room, 802 N. Sam Houston, Odessa, TX 79761.

ECISD is taking steps to protect against the spread of COVID-19 with staff and in our community. All are required to stop at the front desk, have your temperature taken, and answer screening questions prior to accessing building. Visitors are **required** to wear face mask. The subjects to be discussed or considered are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Call to Order - Roll Call
2. Verification of Compliance with Open Meeting Law - this is to certify that the provisions of Section 551.001 of the Texas Government code have been met in connection with public notice of this meeting.
3. Pledge Allegiance to US and Texas Flags
4. Invocation
5. Opening Remarks by Superintendent
6. Public Comment
7. Action Items
  - A. Discussion of and Request for Approval of Purchases over \$50,000
  - B. Discussion of and Request for Approval of 2020-2021 Budget Amendment #2
  - C. Discussion of and Request for Approval of TEA Waiver from the Annual Financial Report Due Date Requirements for Fiscal Year 2019-2020
  - D. Discussion of and Request for Approval of Required Waivers to the Texas Education Agency
  - E. Discussion of and Request for Approval of 2020-2021 Gifted and Talented Plan
8. Consent Agenda
  - A. Request for Approval of Minutes
  - B. Request for Approval of Bills for Payment
  - C. Request for Approval of Additional 2020-2021 T-TESS Appraisers
  - D. Request for Approval of UIL Exemption List for the 2020-2021 School Year
  - E. Request for Approval of Annual Investment Report
9. Report/Discussion Items
  - A. Discussion of ECISD's Opening of Schools
10. Possible Request for Approval to Move to Closed Meeting - Personnel Matters - Section 551.074 of the Texas Government Code [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officer or

employee of the District or hear a complaint or charge against an officer or employee.]  
(Board will review the Board of Trustees Position 4 applications and conduct interviews.)

A. Possible Action to Appoint a Citizen to fill Board of Trustee Position 4

11. Information Items

A. Purchasing Report

B. Routine Personnel Report

12. Closing Remarks by Superintendent

13. Adjournment

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapter D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on:  
Friday, August 14, 2020 by 6:00 p.m.

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For the Board of Trustees



# Ector County Independent School District

## Action Page

**TO:** Board of Trustees

**FROM:** Deborah Ottmers, Chief Financial Officer

**SUBJECT: DISCUSSION OF AND REQUEST FOR APPROVAL OF PURCHASES OVER \$50,000**

**DATE:** August 18, 2020

As Required by Board Policy CH (Local), attached is a list of contracts/projects to be awarded by purchase orders once approved. (If no purchase over \$50,000 is attached, the agenda item is retained should a purchase item occur between the agenda posting deadline and the Board meeting). Listed below are the purchase requests that meet this requirement this month.

	<b>VENDOR</b>	<b>SERVICE/PRODUCT</b>	<b>ESTIMATED CONTRACT PRICE</b>	<b>FUNDING</b>
1.	Brayco Business & Creative Services	Emergency PPE	\$107,346	Local Funds
2.	Region 18	Consulting Services	\$144,000	Local Funds
3.	Public Impact, LLC	Consulting Services	\$97,500	Donation

### 1. Brayco Business & Creative Services

Vendor provides personal protective equipment (PPE). This is an emergency service. \$107,346 has been budgeted for this service for 2020-2021.

## **2. Region 18**

Region 18 provides consulting services for Texas Reading Academies. The agreement was Board Approved, but the contract's dollar amount now needs Board Approval. \$144,000 has been budgeted for this service for 2020-2021.

## **3. Public Impact, LLC**

Public Impact, LLC will partner with ECISD to provide consulting services for Opportunity Culture roles. \$97,500 has been budgeted for this service for 2020-2021.

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Administrative Recommendation:  
Approval of Purchases over \$50,000



## Ector County Independent School District

### Action Page

**TO:** Board of Trustees

**FROM:** Deborah Ottmers, Chief Financial Officer

**SUBJECT: DISCUSSION OF AND REQUEST FOR APPROVAL OF 2020-2021 BUDGET AMENDMENT #2**

**DATE:** August 18, 2020

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Attached is a summary of the recommended Budget Amendment #2 for the 2020-2021 budget.

The net result of the amendment is as follows:

Net decrease in Fund Balance – General Fund (\$3,061,000)

Please be advised, these are changes in estimated budgeted funds, to fund items as noted on attached.

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Administrative Recommendation:

Approval of 2020-2021 Budget Amendment #2.

**Ector County ISD  
 Finance Department  
 General Fund Budget Amendment #2  
 Requests to be Appropriated  
 2020/2021 August**



Description	Requestor	Amount
<b>The following will result in a decrease to fund balance</b>		
Data Visualization Tool - assessment and accountability	Alicia Syverson	\$ 75,000
Operation Connectivity- iPad, MiFi (hotspot) devices, Chromebooks (completes 1:1)	Kellie Wilks	\$ 1,770,000
Fiber construction - internet connectivity PO rollover for work in progress at end of 19/20	Kellie Wilks	\$ 162,000
Fiber construction - internet connectivity PO rollover for work in progress at end of 19/20	Kellie Wilks	\$ 1,054,000
		<b>\$ 3,061,000</b>
<b>The following will result in no change to fund balance as there is a matching revenue component.</b>		
Fiber construction - internet connectivity PO rollover for work in progress at end of 19/20	Kellie Wilks	\$ 702,000
Fiber construction - internet connectivity PO rollover for work in progress at end of 19/20	Kellie Wilks	\$ 6,305,000
		<b>\$ 7,007,000</b>
<b>The following will result in an increase to fund balance.</b>		
None		\$ -
<b>Net effect to fund balance</b>		<b>\$ (3,061,000)</b>



## Ector County Independent School District

### Action Page

**TO:** Board of Trustees

**FROM:** Deborah Ottmers, Chief Financial Officer

**SUBJECT:** DISCUSSION OF AND REQUEST FOR APPROVAL OF TEA  
WAVIER FROM THE ANNUAL FINANCIAL REPORT DUE DATE  
REQUIREMENTS FOR FISCAL YEAR 2019-2020

**DATE:** August 18, 2020

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This change is allowed by the Texas Education Agency this year due to COVID-19 issues.

This will change the requirement of the report due date from November 27, 2020 to January 28, 2021.

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Administrative Recommendation:

Approval of TEA Waiver from the Annual Financial report due date requirements for Fiscal Year 2019-2020.



# Waivers

**2020-2021 Application for Other Waiver**

**Waiver ID: 57307**

### Application Information

**Category:** General

**Creator:** Deborah Ottmers, District Editor

**Status:** Draft

**Creation Date:** 8/4/2020

**Approving Superintendent:**

**Assigned To:** Deborah Ottmers

### LEA Contact

**Full Name:** Deborah Ottmers

**Phone:** (432) 456-9495 Ext: 569495

**Email:** deborah.ottmers@ectorcountyisd.org

### LEA Information

**LEA:** ECTOR COUNTY ISD (068901)

**Address:** P O BOX 3912, ODESSA, TX 79760-3912

**Phone:** (432) 456-9879

### Date of LEA Board of Trustees Approval

**Date:**

### Special Instructions

This waiver allows districts and charter schools to request a waiver of a requirement, restriction, or prohibition imposed by the Texas Education Code (TEC) or rule of the board or commissioner, except as prohibited by TEC § 7.056 (e).

### Waiver Description

**Enter a brief waiver description:**

Waiver from the AFR 11/2720 due date requirements due to COVID-19 for 19/20

### General Questions

**1. Give a brief narrative description of the requested waiver.**

Waiver from the Annual Financial Report November 27th due date requirements for the 2019-2020 fiscal year due to COVID-19. Will remit by the 1/28/21 as 8/31 school districts remit.

**2. Does the district or campus plan reflect the need for this waiver? If yes, what is the specific objective impacted by the waiver?**

N/A

**3. Cite the section(s) of the Texas Education Code or the Texas Administrative Code that the district or campus wishes to waive.**

TEC 44.008 and applicable rules in TAC 109.23 and the Financial Accountability System Resource Guide

**4. Describe the plan to be implemented, if the waiver is granted.**

n/a

**5. How will granting this waiver help achieve the district's or campus' objective?**

n/a

**6. Please explain how the school district or campus will evaluate the impact of the waiver towards meeting the district's or campus' goal.**

n/a

**Requested Years**

2020-2021

**LEA Attachments (0)**

There are no LEA attachments.



**TO:** Board of Trustees  
**FROM:** Dr. Stephanie Howard, Deputy Superintendent  
**SUBJECT:** **DISCUSSION OF AND REQUEST FOR APPROVAL OF REQUIRED WAIVERS TO THE TEXAS EDUCATION AGENCY**  
**DATE:** August 18, 2020

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As situations change quickly and information is released from TEA, we have found there is a very quick turnaround when waiver requirements are released and the due date. With Board approval required for some of the waivers, the administration will present waivers as they are required.

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Administrative Recommendation:

Approval of Required Waivers to the Texas Education Agency



## Ector County Independent School District

### Action Page

**TO:** Board of Trustees

**FROM:** Dr. Lilia Náñez, Associate Superintendent of Curriculum & Instruction

**SUBJECT: DISCUSSION OF AND REQUEST FOR APPROVAL OF 2020-2021 GIFTED AND TALENTED PLAN**

**DATE:** August 18, 2020

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The TEC §29.124 requires each school district certify and report to the commissioner the program/plan for the gifted and talented students.

The ECISD Gifted and Talented Plan will assist campuses in providing comprehensive services to G/T learners in the following way:

- Provides information on best practices.
- Helps G/T teachers in the development and implementation of model assessment procedures and services.
- Facilitates partnerships among parents and schools.
- Allow teachers to collaborate with business and industries to provide additional opportunities for G/T students.
- Helps the district and campus to monitor and implement any state or federal legislation designed to provide educational opportunities for G/T students.

#### **STATE GOAL FOR SERVICES FOR GIFTED/TALENTED STUDENTS**

Students who participate in services designed for gifted/talented students will demonstrate skills in self-directed learning, thinking, research, and communication as evidenced by the development of innovative products and performances that reflect individuality and creativity and are advanced in relation to students of similar age, experience, or environment. High school graduates who have participated in services for gifted/talented students will have produced products and performances of professional quality as part of their program services.

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Administrative Recommendation:

Approval of the 2020-2021 Gifted and Talented Plan.

Ector County ISD Plan For Advanced Academic Services

Section I

**Fidelity of Services:** School districts comply with gifted/talented accountability standards and monitor the effectiveness of assessment and services for gifted/talented students.

<p>Texas State Plan for the Education of Gifted/Talented Students</p>	<p>ADVANCED ACADEMIC SERVICES - ECISD POLICIES, REGULATIONS, GUIDELINES, AND PROCEDURES</p>
<p><b>1.1A</b> A Student assessment and services are in compliance with the Texas State Plan for the Education of Gifted/Talented Students (19 TAC §89.5).</p> <p><b>1.2A</b> Gifted/talented education policies and procedures are reviewed and recommendations for improvement are made by an advisory group of community members, parents of gifted/talented students, school staff, and gifted/talented education staff, who meet regularly for that purpose.</p> <p><b>1.3A</b> To the extent that state funding is provided for gifted/talented student education, no more than 45% of state funds allocated for gifted/talented education is spent on indirect costs as defined in the Financial Accounting and Reporting Module (Financial Accountability Resource Guide). At least 55% of the funds allocated to gifted/talented education is spent on assessment and services for gifted students (19 TAC §105.11).</p> <p><b>1.3.1 E</b> To the extent that state funding is provided for gifted/talented student education, additional funding from business partnerships, scholarships, parent group fundraisers, etc. is used to supplement the state and local funding.</p> <p><b>1.4 A</b> To the extent that state funding is provided for gifted/talented student education, local funding for gifted/talented education programs is used to supplement the state funding.</p>	<p>EHBB (LOCAL) was adopted 4/22/98 and addresses student identification. EHBB (LEGAL) was adopted 8/20/96 and updated 2/5/2001 &amp; 8/2017.</p> <p><b><u>Board policies related to the gifted/talented identification process will be reviewed by the AAS Department and the Assistant Superintendent annually and presented to the Board for revisions as deemed necessary.</u></b> (2.1.A, 2.1.1E)</p> <p>An advisory group consisting of community members, school staff, and gifted/talented education staff will meet a minimum of twice a year to review policies and procedures for improvement. (1.2A)</p> <p>The AAS Department and Director of Finance shall prepare a budget and oversee the allocation of G/T state and local funds. The budget shall reflect the required percentage. (1.3A)</p> <p>Local funding shall exceed the amount of state G/T funding in order to provide not only G/T services but also related services such as Honors/AP programs, dual/concurrent enrollment courses, academic competitions and academic awards. Monies shall be used for gifted/talented testing, instructional materials, supplies, awards, professional development opportunities, and other advanced program expenses. (1.3A, 1.4A)</p> <p>A parent support group shall assist as volunteers and to provide fundraising for special projects. Funds are available for teachers and campuses through the ECISD Education Foundation by an application and selection process. (1.3.1E)</p>

Ector County ISD Plan For Advanced Academic Services

<p><b>1.5A</b> Annual evaluation activities are conducted for the purpose of continued service development.</p> <p><b>1.5.1E</b> Ongoing formative and summative evaluation strategies, based on quantitative and qualitative data, are reviewed by the school board and used for substantive program improvement and development.</p> <p><b>1.6A</b> A Long-range evaluation of services is based on evidence obtained through gifted/talented-appropriate performance measures such as those provided through the Texas Performance Standards Project (TPSP).</p>	<p>Evaluations will be performed annually for program improvement and development. (1.5A)</p> <p>Informal as well as formal assessment techniques shall be used to evaluate program services including but not limited to campus visitations, teacher conferences, parent interviews, student portfolios, student conferences, open forums, surveys, and student performances. (1.5.1E, 1.6A, 1.7A)</p> <p>An annual report shall be presented to the Board that shall include a summary of the annual surveys distributed and evaluated by the AAS Department. The annual report shall address compliance with the <i>Texas State Plan for Education of Gifted/Talented Students</i> and other services provided by the department. Proposed modifications to program services shall be presented during the annual report or as needed. (1.5.1E)</p>
<p><b>1.7A</b> The development and delivery of curriculum for gifted/talented students is monitored regularly by trained administrators.</p> <p><b>1.8A</b> District guidelines for evaluation of resources used to serve gifted/talented students are established and used in selecting materials that are appropriate for differentiated learning.</p> <p><b>1.9A</b> Curriculum for gifted/talented students is modified based on annual evaluations.</p> <p><b>1.9.1 E</b> Gifted/talented curriculum is designed and evaluated through collaboration by specialists in content areas, special populations, instructional techniques, and gifted/talented education.</p>	<p>AAS teachers shall participate in AAS curriculum development during the school year on designated professional development days as well as additional days for AAS program development and improvement. (1.7A)</p> <p>The designated assistant superintendent and the AAS director will monitor the development of curriculum. Campus administrators and the AAS staff observe classrooms to ensure services are delivered. Campus administrators ensure that approved services are provided to identified G/T students as part of the instructional monitoring process. (1.7A, 1.8A, 1.9A)</p> <p>The AAS Department shall develop guidelines for evaluation of resources and selection of materials. Lists of titles to include print, texts, software, videos, manipulatives, and other technologies shall be developed. Dual adoptions of textbooks and materials are allowed to accommodate differentiation for advanced students within the foundation fund allocations for textbooks and materials. (1.8A)</p> <p>The AAS staff and teachers shall assist with the development of District curriculum documents to ensure their understanding of the District's goals for all learners. Teachers and staff members are included as members of content area task forces. Differentiation from the District curriculum in the various content areas shall be the responsibility of the AAS staff, the campus principals, and teachers. (1.9.1E)</p>

Ector County ISD Plan For Advanced Academic Services

<p><b>1.10A</b> Develop a comprehensive manual or program guide describing all gifted/talented programs, services, assessments, and communication, which is accessible to parents, community and students and includes district G/T contact information.</p> <p><b>1.10.1 E</b> Develop a comprehensive manual or program guide describing all gifted/talented programs, services, assessments, and communication which is accessible to parents, community and students including district G/T contact information that is reported to the state.</p> <p><b>1.11A</b> For any standard of service for which the district is out of compliance, develop a written plan specifying actions and timelines for achieving compliance.</p> <p><b>1.12A</b> Funds used for programs and services must be determined effective and consistent with the standards set forth in this document.</p> <p><b>1.13.1E</b> Release time and/or extended contracts are provided to enable teachers at all levels to form horizontal and vertical teams that coordinate gifted/talented services in the district.</p>	<p>A comprehensive manual will be available to all stakeholders at the beginning of each school year. The manual will be posted on the AAS website for accessibility. (1.10A, 1.10.1E)</p> <p>The AAS Department along with the Campus Principal will develop a written plan specifying actions and timelines for achieving compliance. (1.11A)</p> <p>AAS teachers shall participate in AAS curriculum development during the school year on designated professional development days as well as additional days for AAS program development and improvement. (1.13.1E)</p>
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Section II

**Student Assessment:** Gifted/talented identification procedures and progress monitoring allow students to demonstrate and develop their diverse talents and abilities.

<p>Texas State Plan for the Education of Gifted/Talented Students</p>	<p>ADVANCED ACADEMIC SERVICES - ECISD POLICIES, REGULATIONS, GUIDELINES, AND PROCEDURES</p>
<p><b>2.1A</b> Written policies on student identification for gifted/talented services are approved by the district board of trustees and disseminated to all parents (19 TAC §89.1).</p> <p><b>2.1.1E</b> Board-approved policies are reviewed at least once every three years and modified as needed.</p> <p><b>2.2A</b> Referral procedures for assessment of gifted/talented students are communicated to families in a language and form that the families understand, or a translator or interpreter is provided to the extent possible.</p> <p><b>2.3A</b> Referral forms for assessment of gifted/talented students are provided to families in a language and form that the families understand, or a translator or interpreter is provided to the extent possible.</p> <p><b>2.3.1E</b> Referral forms for assessment of gifted/talented students are provided to families in language and form that the families understand, or a translator or interpreter is provided.</p> <p><b>2.4A</b> Families and staff are informed of individual student assessment results and placement decisions as well as given opportunities to schedule conferences to discuss assessment data.</p> <p><b>2.5A</b> An awareness session providing an overview of the assessment procedures and services for gifted/talented students is offered for families by the district and/or campus prior to the referral period.</p> <p><b>2.6A</b> All family meetings are offered in a language families can understand or a translator or interpreter is provided to the extent possible.</p>	<p>EHBB (LOCAL) was adopted 4/22/98 and addresses student identification. EHBB (LEGAL) was adopted 8/20/96 and updated 2/5/2001 &amp; 8/2017.</p> <p><b><u>Board policies related to the gifted/talented identification process will be reviewed by the AAS Department and the Assistant Superintendent annually and presented to the Board for revisions as deemed necessary.</u></b> (2.1.A, 2.1.1E)</p> <p>Campus principals shall ensure that policies on identification are distributed during the annual general referral period with referral forms on all campuses and are included in educational planning materials. <b><u>Identification procedures and paperwork are available year-round on the District AAS and GT website.</u></b> Information is distributed in English and Spanish. Campuses shall notify the AAS Department if translations are needed in other languages. If requests are made, translations will be provided. (2.2A)</p> <p>Informational meetings are held during the referral period to provide an overview of services and to answer questions regarding Advanced Academic Services. Elementary meetings will be held at various locations throughout the district. Secondary meetings will be held on the individual campuses. (2.3A, 2.3.1E, 2.5A, 2.6A)</p> <p><b><u>Letters with the committee decision are mailed to the parents of each student who applies for GT services. Letters for those who do not meet the criteria for qualification include procedures for scheduling appeal conferences.</u></b> Communications to parents regarding services include contact persons and phone numbers. Conferences are scheduled as requested. (2.4A)</p> <p>Parent orientations shall be provided at the campus level. For Elementary, these will be held at the GT Cluster Campus. The AAS Department shall provide information and staff</p>

Ector County ISD Plan For Advanced Academic Services

<p><b>2.7A</b> Provisions regarding transfer students, furloughs, reassessment, exiting of students from program services, and appeals of district decisions regarding program placement are included in board approved policy (19 TAC §89.1(5)). 11 Accountability Exemplary</p> <p><b>2.8A</b> Policy ensuring that transfer students are properly assessed and appropriately placed following notification of enrollment in the district is included in board-approved policy. Transfers from campus to campus within the district are also addressed in board-approved policy.</p> <p><b>2.8.1 E</b> Equitable access to gifted/talented services for transfer students is provided through board-approved policy that is developed in consideration of current best practice recommendations.</p> <p><b>2.9A</b> When a gifted/talented student transfers to another district either in or out of Texas, that district is provided with the student’s assessment data by the sending district.</p>	<p>development for campus personnel to ensure accuracy of information provided during the parent orientations. Interpreters will be provided in Spanish. Interpreters in other languages will be provided, if requested and available. (2.5A, 2.6A)</p> <hr/> <p style="text-align: center;"><b><u>FURLOUGH FROM SERVICES</u></b></p> <p>A student may be furloughed for a period up to one year with approval from the AAS Director for reasons including but not limited to</p> <ul style="list-style-type: none"> <li>• Joint custody which requires students to transfer in and out of the district</li> <li>• Personal or immediate family illness</li> <li>• Temporary disability</li> <li>• Personal or immediate family crisis</li> <li>• Irreconcilable scheduling conflict in secondary schools</li> <li>• Alternative education placement</li> </ul> <p>Furlough extensions beyond one year may result in reassessment for reentry by decision of the AAS Director/Coordinator. [See EHBB (REGULATION)]. (2.7A, 2.10A)</p> <p style="text-align: center;"><b><u>Transfer Students</u></b></p> <p>Students transferring into the district are afforded the opportunity to be screened for gifted services providing they submit a referral form within 4 weeks of entering ECISD. Students who move into ECISD must meet the district’s criteria in order to receive services. Testing data from the previous district can be used as long as it measures aptitude or achievement and meets the criteria. If the data from the previous district is more than two years old, the AAS office may determine that additional testing is needed. Determination for services is based on the transfer records, observation report of the classroom, and ADVANCED ACADEMIC teachers, and student/parent conference. (2.8A, 2.8.1E)</p> <p>EHBB (LOCAL)</p>
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Ector County ISD Plan For Advanced Academic Services

<p><b>2.10A</b> Policy is adopted allowing student furlough (the opportunity for students to have a leave of absence from gifted/talented program services) for specified reasons and for a certain period of time without being exited.</p> <p><b>2.11A</b> Policy related to reassessment of gifted/talented students is based on performance in response to gifted/talented services and if reassessment occurs at all, it is no more than once in elementary grades, once in middle school grades, and once in high school.</p> <p><b>2.12A</b> Policy related to exiting of students from gifted/talented services is based on multiple criteria including student performance in response to services. Exiting of a student is finalized by committee decision after consultation with parents and student regarding the student's educational needs.</p> <p><b>2.12.1 E</b> Policy related to exiting of students from gifted/talented services is based on multiple criteria including student performance in response to services. Interventions are provided prior to committee decision. Exiting of a student is finalized by committee decision after consultation with parents and student regarding the student's educational needs.</p>	<p>Identified students who transfer within the District shall be placed in equivalent gifted program services at the receiving campus. (2.8.1E)</p> <p>When a student moves to another district, AAS records of the student are provided to that district at parent request. Students who transfer to another district may be reinstated without reassessment if they re-enter during the same school year or at the beginning of the succeeding fall semester providing it is within a year. (2.9A)</p> <p style="text-align: center;"><b><u>REASSESSMENT</u></b></p> <p>Students are assessed at least once for gifted services. Reassessment is not necessary when a student moves from elementary to middle school or middle to high school. (2.11A)</p> <p style="text-align: center;"><b><u>EXIT FROM SERVICES</u></b></p> <p>Each campus should monitor student performance within gifted services. If at any time the GT Campus Committee determines it is in the best interest of the student and his or her educational needs, they may request to exit a student from services. If a student or parent requests removal from services, the committee must meet with the parent and student prior to exiting. At the elementary level, if applicable, a meeting will be scheduled with the AAS director/specialist, the G/T teacher, the parent, and campus principal to discuss the parent request. At the Secondary level, the AAS office must receive documentation in writing from the parent/guardian of such request along with teacher, principal or counselor campus signature. Students who exit gifted services must be rescreened in order to begin receiving services. Multiple criteria including student performance must be used in response to exiting from services. (2.12A)</p> <p>When a student moves to another district, AAS records of the student are provided at parent request. Students who transfer to another district may be reinstated in ECISD without reassessment if they re-enter during the same school year or at the beginning of the succeeding fall semester providing it is within a year. (2.9A)</p>
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Ector County ISD Plan For Advanced Academic Services

<p><b>2.13A</b> Policy related to appeals allows parents, students, and educators to appeal placement decisions in a timely manner and to present new data, if appropriate.</p>	<p>Each campus should monitor student performance within gifted services. If at any time the GT Campus Committee determines it is the best interest of the student and his/her educational needs, they may request to exit a student from services. If a student or parent requests removal from services, the committee must meet with the parent and student prior to exiting. Students who exit gifted services must be rescreened in order to begin services. The Request to Exit form must be filled out by the committee and submitted to the AAS office and placed in the student’s cumulative folder. Students no longer receiving gifted services may not be coded in PEIMS.</p> <p>Non-performance in ADVANCED ACADEMICS or within the regular program is not, by itself, sufficient reason for exit from services, but may be an indicator of other problems that may lead to a recommendation for exit. No single criterion, such as grades or conduct, is considered sufficient to remove a student from gifted services; rather, a comprehensive review of all data must be weighed by the GT Campus Committee. (2.12A, 2.2.1E)</p> <p>Assignment to an alternative education campus within the district for more than one semester will result in the student being exited in lieu of a furlough. (2.12A)</p> <p style="text-align: center;">Appeals</p> <p>EHBB (LOCAL) and FNG (LOCAL)</p> <p>The decision of the Campus AAS Committee is subject to appeal as outlined in EHBB (LOCAL) and FNG (LOCAL). The parent will have ten working days from the date of notification to appeal the AAS Committee decision. In addition, the subject teacher is invited to provide information that might impact retention or dismissal by the Campus AAS Committee.</p>
<p><b>2.14A</b> Provisions for ongoing identification of students who perform or show potential for performing at remarkably high levels of accomplishment in each area of giftedness served by the district are included in board-approved policy (19 TAC §89.1(1))</p>	<p>Students eligible for gifted services are screened in the area of general intellectual ability.</p> <p>A general referral period for Kindergarten shall be open in <b>the fall</b> of each year. Referral during this period is required for placement into services beginning March 1 of that academic year. (2.14A, 2.15A)</p> <p>A general referral period for grades 1-12 shall be open in <b>the fall</b> of each year. Referral</p>

Ector County ISD Plan For Advanced Academic Services

<p><b>2.14.1E</b> The identification process for gifted/talented services is ongoing, and assessment of students occurs at any time the need arises.</p> <p><b>2.15A</b> Assessment opportunities for gifted/talented identification are made available to students at least once per school year.</p> <p><b>2.15.1E</b> Assessment opportunities for gifted/talented identification are made available to students at least once a year at the elementary grades and once a semester at the secondary level.</p>	<p>during this period is required for placement into services for the following school year; however, students and/or parents/guardians transferring in must apply within the first 4 weeks of enrolling in the district for consideration in the GT program.</p> <p>If a school administrator finds a student who performs or shows potential for performing at remarkably high levels of accomplishment after the identification window has passed, the principal should contact the AAS Department to arrange for an opportunity for the student to be screened by the Advanced Academics Department. (2.14A, 2.15.1E)</p>
<p><b>2.16A</b> Students in grades K–12 shall be assessed and, if identified, provided gifted/talented services (TEC §29.122 and 19 TAC §89.1(3)).</p> <p><b>2.16.1E</b> Students in grades K–12 are assessed and, if identified, served in all areas of giftedness included in TEC §29.121.</p>	
<p><b>2.17A</b> Data collected from multiple sources for each area of giftedness served by the district are included in the assessment process for gifted/talented services (19 TAC §89.1(2)). The assessment process allows for student exceptionalities to the extent possible.</p> <p><b>2.18A</b> Based on a review of information gathered during the assessment process, students whose data reflect that gifted/talented services will be the most effective way to meet their identified educational needs are recommended by the selection committee for gifted/talented services.</p>	<p>See identification criteria in Appendix for grades K-12. Program services are described in Section 3: Service Design and Section 4: Curriculum and Instruction. (2.16A)</p> <p>The AAS Department shall review and, if determined necessary, revise the identification criteria for advanced services annually. Adjustments shall be based on standardized tests administered <u>by the District</u>, assessments, which measure the services provided, assessments, which allow identification of diverse populations, and assessments which provide both qualitative and quantitative information regarding the students.</p> <p>Students may be nominated for services by parents/guardians, teachers, peers, or themselves. Transfer students may apply when entering the District within four weeks if they were identified in the previous district or if the student did not have an opportunity to be screened in the previous district. The transferring parents/guardians must request the necessary records for identification. Anyone wishing to nominate a student must obtain the signature of the student and the parent/guardian on the referral form prior to submitting the referral by the stated deadline. Notifications will be sent as decisions are made at various times during the spring semester and upon completion of the process for transfer students.</p>

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<p><b>2.19A</b> Students are assessed in languages they understand or with nonverbal assessments.</p>	<p>The State Assessment may be replaced by equivalent scores on other achievement tests. Cognitive Abilities Test (CogAT) Age Percentile Rank (APR) may be replaced by equivalent scores on other school abilities tests. (2.17A. 2.18A)                  Students enrolled in bilingual education/ESL may substitute scores from equivalent tests given in their native language or may use nonverbal scores on similar tests. Students will receive continuing services unless the student and parent/guardian request removal or the student is removed for low performance. (2.19A)</p>
<p><b>2.20A</b> All kindergarten students are automatically considered for gifted/talented and other advanced level services</p> <p><b>2.21A</b> At the kindergarten level, as many criteria as possible, <del>and at least three (3), are used to assess students who perform</del> at remarkably high levels of accomplishment relative to age peers.</p>	<p>In accordance with the Texas State Plan for the Education of Gifted/Talented Students (2019) 2.20A, 2.211A (accountability rating), all kindergarten students in Ector ISD are automatically considered for Gifted and Talented services.</p> <p>A general referral period for Kindergarten shall be open in <b>the fall</b> of each year. Referral during this period is required for placement into services beginning March 1 of that academic year.</p> <p>See Appendix for specific identification criteria for current year.</p>
<p><b>2.22A</b> In grades 1–12, qualitative and quantitative data are collected through three (3) or more measures and used to determine whether a student needs gifted/talented services.</p> <p><b>2.23A</b> If services are available in leadership, artistic, and creativity areas, a minimum of three (3) criteria are used for assessment.</p> <p><b>2.24A</b> Access to assessment and, if needed, gifted/talented services is available to all populations of the district (19 TAC §89.1(3)).</p>	<p><b><u>Identification criteria shall include a minimum of three qualifying scores in three separate areas of assessment. These assessment tools may include but not limited to the following:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Achievement tests</u></b></li> <li>• <b><u>Cognitive Ability Tests</u></b></li> <li>• <b><u>Teacher, Parent, Community checklists</u></b></li> <li>• <b><u>Student Portfolios or sample work</u></b></li> <li>• <b><u>Report Card Semester averages</u></b></li> <li>• <b><u>Student Interviews</u></b></li> </ul> <p>(2.22A)</p>

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<p><b>2.25A</b> The population of the gifted/talented services program is closely reflective of the population of the total district and/or campus.</p> <p><b>2.26A</b> Final determination of students' need for gifted/talented services is made by a committee of at least three (3) local district or campus educators who have received training in the nature and needs of gifted/talented students and who have met and reviewed the individual student data (19 TAC §89.1(4)).</p>	<p>Information regarding parent meetings and the identification process will be disseminated in the community through multi-media resources, Parent Link phone calls and announcements at school in English and Spanish. In addition, meetings will be held with students and parents to explain the benefits of the program in order to increase the number of students who apply for advanced programs. (2.24A)</p> <p>Changes in the identification process is providing growth in our GT population that is reflective of our current demographics. The department will use current year qualitative and quantitative data in the identification process. (2.25A)</p>
<p><b>2.27A</b> The selection committee is formed of members who have completed training as required by 19 TAC §89.2.</p> <p><b>2.27.1E</b> The selection committee is formed of a majority of members who have completed thirty (30) hours of training and are current with the six-hour training update as required by 19 TAC §89.2(2).</p> <p><b>2.28A</b> A balanced examination of all assessment data collected through the district's gifted/talented assessment process is conducted and used by the selection committee in making identification decisions.</p> <p><b>2.28.1E</b> Additional data beyond that collected through the district's standard gifted/talented assessment process are considered, as needed, by the selection committee in making identification decisions in order to make the most appropriate placement.</p> <p><b>2.29A</b> Student progress/performance in response to gifted/talented services is periodically assessed using standards in the areas served and identified in the written plan. Results are communicated to parents or guardians.</p>	<p>The Elementary AAS Committee will be a District-wide committee consisting of:</p> <ul style="list-style-type: none"> <li>• Elementary AAS director/coordinator</li> <li>• Elementary AAS Specialist</li> <li>• Selected District personnel, the majority of whom have completed 30 hours of G/T training and are current with the annual 6-hour update. (2.26A, 2.27A, 2.27.1E)</li> </ul> <p>The Secondary AAS Committee will be a campus-based committee consisting of</p> <ul style="list-style-type: none"> <li>• Secondary AAS director/coordinator</li> <li>• One counselor per campus with current 6-hour GT training</li> <li>• One G/T teacher from each core area of advanced services (who have completed 30 hours of G/T training and are current with the 6-hour update). (2.26A, 2.27A, 2.27.1E)</li> </ul> <p><u>Elementary students who score close to the criteria for the grade level may participate in further screening at the decision of the Elementary AAS Committee. The results of that screening will be reviewed by the committee to determine appropriate placement of the child.</u> (2.28A.1E)</p>

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Section III

**Service Design:** A flexible system of viable service options provides a research-based learning continuum that is developed and consistently implemented throughout the district to meet the needs and reinforce the strengths and interests of gifted/talented students.

Texas State Plan for the Education of Gifted/Talented Students	ADVANCED ACADEMIC SERVICES - ECISD POLICIES, REGULATIONS, GUIDELINES, AND PROCEDURES
<p><b>3.1A</b> Identified gifted/talented students are assured an array of learning opportunities that are commensurate with their abilities and that emphasize content in the four (4) foundation curricular areas. Services are available during the school day as well as the entire school year. Parents are informed of these options (19 TAC §89.3(3)).</p> <p><b>3.1.1E</b> Specialists and advocates for gifted/talented students are consulted in the development of program policies and options.</p> <p><b>3.2A</b> Information concerning special opportunities (i.e. contests, academic recognition, summer camps, community programs, volunteer opportunities, etc.) is available and disseminated to parents and community members.</p> <p><b>3.3A</b> Services for gifted/talented students are comprehensive, structured, sequenced, and appropriately challenging, including options in the four (4) foundation curricular areas.</p> <p><b>3.3.1E</b> Services for gifted/talented students are comprehensive, structured, sequenced, and appropriately challenging, including options in the four (4) foundation curricular areas: arts, leadership, creativity, and career &amp; technical education.</p>	<p><b>ALL CAMPUSES:</b> During the annual Referral period, <b>information</b> (in both English and Spanish) describing the available services shall be distributed to all students. (3.1A, 3.1.1E)</p> <p>The staff of each campus shall ensure that students have access to academic contests, to opportunities of community services and programs as well as creativity contests and leadership programming. (3.2A)</p> <p>A framework as well as a scope and sequence of gifted services will be reviewed annually to ensure appropriate ongoing services. (3.3A)</p> <p>In grades K-5, students are identified and served in all four areas: English/language arts, math, science, and social studies. In grades 6-12, students are served in their areas of strength in the four core areas: English, social studies, math, or science services. (3.3A)</p>

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<p><b>3.4A</b> Gifted/talented students are ensured opportunities to work together as a group, work with other students, and work independently during the school day as well as the entire school year as a direct result of gifted/talented service options (19 TAC §89.3(1)).</p> <p><b>3.5A</b> Flexible grouping patterns and independent investigations are provided throughout the program design/services.</p> <p><b>3.6A</b> Out-of-school options relevant to the students' areas of strength are provided by school districts whenever possible (19 TAC §89.3(3)).</p>	<p>Proposed changes in services shall be approved by the AAS Department and forwarded to the Superintendent and the Board as appropriate. (3.1.1E)</p> <p>The campus principal (K-12), in collaboration with the AAS Department, the AAS Director, and Advanced Academics Program Teachers shall be responsible for the implementation of the G/T Program on their campus. (3.4A)</p> <p><b><u>ELEMENTARY PROGRAM SERVICE DESIGN:</u></b></p> <p>The principal on the G/T Program campuses shall be responsible for the implementation of the G/T Program in collaboration with the AAS Department, the AAS Director, and the G/T Program teachers. The G/T Program teachers as well as the G/T cluster teachers on the students' base campuses (the campus regularly attended by the student either in the home attendance zone or as a magnet student) shall be selected through an application process in collaboration with the AAS Department. Each G/T cluster teacher will be required to serve as the cluster teacher for a minimum of three years. Changes in cluster teacher assignments shall be made with the approval of the AAS Department. G/T Program teachers are required to obtain G/T endorsements and/or certifications within one year of assignment. (3.4A, 3.5A)</p> <p>Identified G/T students will attend one full day of G/T instruction using curriculum developed by AAS in the four core content areas on the G/T Program campuses. (3.4A, 3.5A)</p> <p>Because the nature of the G/T identified student requires significantly less repetition than their grade level peers, the base campus shall design provisions for non-identified students such that: (3.3.1E)</p> <ul style="list-style-type: none"><li>▪ The G/T identified students <b>are not required</b> to make-up assignments or homework for the attendance day in the G/T Program classroom.</li></ul> <p>On the G/T Program campuses, gifted students will attend classes one day each week in classrooms for identified students to enhance interaction with their intellectual peers and facilitate preparation of appropriate level content. All identified students will be assigned to one cluster classroom per grade level unless the number of students exceeds the state</p>
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	<p>classroom limit for that grade level at their base campuses, at which time they will be divided evenly between two cluster teachers on that grade level. (304A, 3.5A)</p> <p><b>Acceleration:</b></p> <p>Students who exhibit core academic strengths that are best served by acceleration into another grade level may receive instruction at the grade level determined by examination of the student’s skills. (3.5A)</p> <p><b><u>SECONDARY</u></b></p> <p>Identified G/T students will be served in core content area for which they are identified. English and social studies services are designed to provide parallel and integrated services. Math and science services provide parallel and integrated services. Students may be enrolled in all four areas or only areas of their particular strength or talent: English, social studies, math, and science. The services will provide differentiated curriculum as defined by the Texas Education Agency and will be documented in the lesson plans.</p> <p><b><u>MIDDLE SCHOOL PROGRAM SERVICE DESIGN</u></b></p> <p>Services are provided through GT Honors courses. The array of learning opportunities emphasizes content in the four core academic areas and is commensurate with the abilities of gifted learners. Gifted students, as well as highly motivated students with balanced academic profiles in the four core content areas-shall be served in Honors courses. In addition, the program will address the requirements for G/T services outlined in the <i>Texas State Plan for the Gifted and Talented</i>. G/T students are expected to maintain participation in at least one content area. Honors courses are open to other high-end learners providing they meet the entrance criteria; Differentiated instruction shall occur for the G/T identified students in these courses and will be documented in the lesson plans.</p> <p><b><u>High School Program Service Design</u></b></p>
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<p><b>3.6.1E</b> Options that meet the needs of gifted/talented students are available on a continuous basis outside the regular school day.</p>	<p>Services are provided through core GT Honors, AP, IB and On-Campus Dual courses. The array of learning opportunities emphasizes content in the four core academic areas and is commensurate with the abilities of gifted learners. Gifted students, as well as highly motivated students with balanced academic profiles in the four core content areas shall be served Independent study courses and competitions allow identified and non-identified students to work on common goals at an appropriate pace. Designated AAS courses as noted in the <i>High School Course Description Guide</i>, International Baccalaureate, Advanced Placement, On-Campus Dual, and Honors courses are open to other high-end learners providing they meet the entrance criteria; Differentiated instruction shall occur for the G/T identified students in these courses and will be documented in the lesson plans. (3.3A, 3.31E)</p>
<p><b>3.7A</b> Local board policies are developed that are consistent with State Board of Education rules on credit by examination (19 TAC §74.24) and early high school graduation opportunities (TEC §56.203).</p> <p><b>3.8A</b> Acceleration and flexible pacing are employed, allowing students to learn at the pace and level appropriate for their abilities and skills, and are actively facilitated by district administrators, counselors, and teachers.</p> <p><b>3.9A</b> Local board policies are developed that enable students to participate in dual/concurrent enrollment, distance learning opportunities, and accelerated summer programs if available.</p>	<p>Board policies EHCD (Local), EHDC (Legal), EHDB (Legal), and address credit by examination. EIF (LEGAL) addresses early high school graduation. EHDD (Local) addresses dual enrollment. (3.7A)</p> <p>High school students are encouraged to participate in College Board Advanced Placement at Odessa High School, Permian High School, and New Tech Odessa, as well as the International Baccalaureate Program offered at Odessa High School. (3.8A)</p> <p>Dual enrollment courses are available through a partnership with Odessa College and the University of Texas of the Permian Basin. (3.9A)</p> <p>In the classrooms that serve gifted/talented students in grades 1-12, content is expected to be accelerated beyond the current grade level although the student remains assigned to the grade level. Seventh grade students are accelerated in Math within Advanced Academics and the Secondary Gifted/Talented Program by taking the Algebra Qualifying Test that is used for credit by examination for Math 8. Curriculum compacting, tiered lessons, cluster grouping, and other strategies are also used to vary the pacing to meet the needs of advanced students. (3.8A)</p>

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	<p>Students are encouraged to continue in accelerated options throughout their school careers. Program options are outlined and explained to students and parents in campus orientations and course description guides. (3.8A, 3.9A)</p> <p>The staff of the AAS Department shall propose and oversee modifications and improvements to services for advanced students. Campus proposals shall be submitted for approval to AAS by November to meet the publication date of the <i>High School Course Description Guide</i>.</p> <p>The campus principal shall ensure that the campus improvement plan describes Local Education Agency (LEA) performance objectives and have set timelines and goals that are measurable to assess student performance and academic improvement. It shall also include provisions to encourage student awareness of and participation in advanced options. Campus improvement plans must be developed, reviewed and revised annually for the purpose of improving student performance for all student populations. They must also, 1) identify how the campus goals will be met; 2) Identify resources needed to implement the plan; 3) Identify staff that will be used to implement the plan; 4) Provide data that shows how the LEA is measuring progress towards the performance objective to ensure it results in student academic improvement.</p> <p>The campus principal, in conjunction with all members of the campus staff, shall promote student participation in advanced options. (3.8A)</p>
<p><b>3.10A</b> A person who has thirty (30) hours of professional learning in gifted/talented education and annual six (6) hour professional learning updates as required in 19 TAC §89.2(1) is assigned to coordinate district level services for gifted/talented students in grades K–12.</p> <p><b>3.10.1E.</b> A person or persons with a gifted/talented endorsement, supplementary certification, or advanced degree in gifted/talented education is assigned to coordinate the district’s K–12 gifted/talented education services.</p>	<p>The AAS Department shall have supervisory authority over all advanced services in the District. Both the Advanced Academic Services Director and the Elementary and Secondary Coordinator shall have a master’s degree and shall have the state mandated 30 hours of GT staff development and the 6-hour annual update. (3.10A, 3.10.1E)</p>

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<p><b>3.11A</b> Develop and implement services to address the social and emotional needs of gifted/talented students and their impact on student learning.</p> <p><b>3.12.1E</b> Gifted/Talented Education Plans for identified students detail the individual gifted/talented needs and services.</p>	
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Section IV

**Curriculum and Instruction:** Districts meet the needs of gifted/talented students by modifying the depth, complexity, and pacing of the curriculum and instruction ordinarily provided by the school.

<p>Texas State Plan For the Education of Gifted/Talented Students</p>	<p>ADVANCED ACADEMIC SERVICES - ECISD POLICIES, REGULATIONS, GUIDELINES, AND PROCEDURES</p>
<p><b>4.1A</b> An array of appropriately challenging learning experiences in each of the four (4) foundation curricular areas is provided for gifted/talented students in grades K–12, and parents are informed of the opportunities (19 TAC §89.3).</p> <p><b>4.1.1E</b> Curriculum options in intellectual, creative and/or artistic areas; leadership; and specific academic fields are provided for gifted/talented students.</p> <p><b>4.2A</b> Opportunities are provided for students to pursue areas of interest in selected disciplines through guided and independent research.</p> <p><b>4.3A</b> A continuum of learning experiences is provided that leads to the development of advanced-level products and/or performances such as those provided through the Texas Performance Standards Project (TPSP) (19 TAC §89.3(2)).</p> <p><b>4.3.1E</b> Students who have been served in a gifted program for one or more years are provided the opportunity, through gifted/talented curricula, to develop sophisticated products and/or performances assessed by external evaluators who are knowledgeable in the field that is the focus of the product.</p>	<p>The AAS Department shall oversee the provision of G/T and advanced academic services and shall direct the differentiation of the curriculum for students in the services. For G/T services, content, process, and product scope and sequence and curriculum framework differentiated from the general curriculum shall be developed in alignment with the <i>State Goal for Services for Gifted/Talented Students</i>:</p> <p>Students who participate in services designed for gifted/talented students will demonstrate skills in self-directed learning, thinking, research, and communication as evidenced by the development of innovative products and performances that reflect individuality and creativity and are advanced in relation to students of similar age, experience, or environment. High School graduates who have participated in services for gifted/talented students will have produced products and performances of professional quality as part of their program services. (See <i>Texas State Plan for the Education of Gifted/Talented Students.</i>) (4.1A, 4.3A)</p>

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<p><b>4.4A</b> Participation in the Texas Performance Standards Project (TPSP), or other experiences that result in the development of sophisticated products and/or performances that are targeted to an audience outside the classroom, is available through gifted/talented curricula.</p> <p><b>4.5A</b> Opportunities are provided to accelerate in areas of student strengths (19 TAC §89.3(4)).</p> <p><b>4.6A</b> Flexible pacing is employed, allowing students to learn at the pace and level appropriate to their abilities and skills.</p> <p><b>4.7A</b> Scheduling modifications are implemented in order to meet the identified needs of individual students.</p>	<p>The scope and sequence and framework shall be reviewed and revised as needed on an annual basis. A revised scope and sequence for the Honors Program shall be developed that appropriately serves G/T students as well as other high-end learners. AP courses will follow the College Readiness Standards and the approved College Board Syllabi. (4.1A)</p> <p>The G/T Program shall address the four core content areas using the elements of depth, complexity, and pacing outlined in The Texas Performance Standards Projects (TPSP), <a href="https://www.texaspsp.org/">https://www.texaspsp.org/</a> and curriculum. Other curricula may be adopted as deemed appropriate by the AAS Department.</p> <ul style="list-style-type: none"> <li>• Depth is defined as the exploration of content within a discipline; analyzing from the concrete to the abstract, familiar to the unfamiliar, known to the unknown; exploring the discipline by going past facts and concepts into generalizations, principles, theories, and laws; investigating the layers of experience within a discipline through details, patterns, trends, unanswered questions, and ethical considerations.</li> <li>• Complexity is defined as extending content in, between, and across disciplines through the study of themes, problems, and issues; seeing relationships between and among ideas in/within the topic, discipline, and/or disciplines; examining relationships in, between, and across disciplines over time and from multiple points of view. Units of study shall be developed which address various elements in multiple combinations to accommodate the various learning styles and interests of the identified students. (4.1E, 4.4A)</li> </ul> <p>In both the elementary G/T Program classroom and the cluster classroom, the G/T identified student will be given the opportunity to address the themes and generalizations adopted for grades K-5. In addition, G/T cluster classrooms shall incorporate the elements of depth and complexity as they are introduced until fully implemented. Elementary G/T cluster classrooms shall also use <i>the Monthly Creative Calendars and Differentiation Strategies</i> and provide thinking skills training for G/T students. Students will be given instruction in the research skills as outlined in the Continuum of Learning Experiences Frameworks (TPSP) (4.1A, 4.4A) <a href="https://www.texaspsp.org/">https://www.texaspsp.org/</a></p> <p>Other classroom strategies shall include but not be limited to:</p> <ul style="list-style-type: none"> <li>• Content acceleration</li> </ul>
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	<ul style="list-style-type: none"> <li>• Flexible grouping</li> <li>• Differentiated learning centers</li> <li>• Alternate assignments</li> <li>• Tiered lesson plans</li> <li>• Tiered assignments</li> <li>• Contract learning</li> <li>• Whole class enrichment</li> <li>• Curriculum compacting</li> </ul> <p><b><u>Creative and critical thinking strategies introduced in the initial 30-hour training, such as SCAMPER and Six Thinking Hats, should be taught directly then synthesized in the core content areas.</u></b> Other programs such as <i>Creative Problem Solving</i> and <i>Future Problem Solving</i> may be utilized. (4.5A)</p> <p>Secondary services include GT Honors at all middle school campuses, the AP/GT Program at PHS &amp; OHS, New Tech Odessa and International Baccalaureate (IB) at Odessa High School, and campus dual enrollment. Currently the secondary G/T programs address the four core content areas. The College Board AP Program expands the offerings to art, Spanish, Latin, French, music theory and computer science. PHS &amp; OHS high schools offer advanced music programs. (4.1A)</p> <p>High school course offerings are currently published in the <i>High School Course Description Guide</i>. Elementary and middle school courses are briefly described in materials published during the general Referral and orientation periods. (4.1A)</p> <p>A brochure of services shall be developed and available in print or online annually. (4.1A)</p> <p>The campuses in collaboration with AAS shall make modifications as needed. (4.8A)</p>

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<p><b>4.8A</b> Provisions to improve services to gifted/talented students are included in district and campus improvement plans (TEC §§11.251- 11.253).</p> <p><b>4.8.1E</b> Resources and release time for staff are provided for curriculum development for gifted/talented services.</p> <p><b>4.9A</b> Educators adapt and/or modify the core or standard curriculum to meet the needs of gifted/talented students and those with special needs such as twice-exceptional, highly gifted, and English learners.</p> <p><b>4.10.1E</b> Release time and/or extended contracts are provided to enable teachers at all levels to form vertical 17 Accountability Exemplary teams that coordinate gifted/talented services in the district.</p>	<p>AAS teachers shall participate in AAS curriculum development during the school year on designated professional development days as well as additional days for AAS program development and improvement. (4.8.1E)</p> <p>The AAS staff and teachers shall assist with the development of District curriculum documents to ensure their understanding of the District's goals for all learners. Teachers and staff members are included as members of content area task forces. Differentiation from the District curriculum in the various content areas shall be the responsibility of the AAS staff, the campus principals, and teachers. (4.9A)</p> <p>Elementary GT Program teachers are given one week of curriculum and staff development planning before gifted/talented classes begin in the fall. (4.10.1E)</p>
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Section V

**Professional Learning:** All personnel involved in the planning, creation, delivery and administration of services to gifted/talented students possess the knowledge required to develop and provide differentiated programs and services.

Texas State Plan For the Education of Gifted/Talented Students	ADVANCED ACADEMIC SERVICES - ECISD POLICIES, REGULATIONS, GUIDELINES, AND PROCEDURES
<p><b>5.1A</b> A minimum of thirty (30) clock hours of professional learning that includes nature and needs of gifted/talented students, identification and assessment of gifted/talented students, and curriculum and instruction for gifted/talented students is required for teachers who provide instruction and services that are a part of the district’s defined gifted/talented services. Teachers are required to have completed the thirty (30) hours of professional learning prior to their assignment to the district’s gifted/talented services (19 TAC §89.2(1)).</p> <p><b>5.2A</b> Teachers without required training who are assigned to provide instruction and services that are part of the district’s defined gifted/talented services are required to complete the thirty (30) hour training within one semester (19 TAC §89.2(2)).</p> <p><b>5.3A</b> Teachers are encouraged to obtain additional professional learning in their teaching discipline and/or in gifted/talented education.</p> <p><b>5.3.1E</b> District support in the form of release time or tuition assistance is available for graduate studies in gifted/talented education for teachers who provide services to gifted/talented students.</p> <p><b>5.3.2E</b> Teachers are encouraged to pursue advanced degrees in their teaching discipline and/or in gifted/talented education.</p> <p><b>5.3.3E</b> Release time is provided for teachers and administrators to visit campuses or districts that have model services for gifted/talented students.</p>	<p>Teachers are required to have completed the thirty (30) hours of professional development prior to assignment to the district’s gifted/talented services. Teachers without required training who are assigned to provide instruction and services that are part of the district’s defined gifted/talented services are required to complete the thirty (30) hour training within one semester. Professional development provided by the AAS Department, the Texas Association for the Gifted and Talented, the TEA Department of Advanced Academic Services, the Region 18 Education Service Center G/T Division, International Baccalaureate and the College Board are approved for credit. Prior to any other activity for credit, the AAS Director shall approve the professional development.</p> <p>All kinder, bilingual and GT cluster teachers are required to receive thirty (30) clock hours of professional development.</p> <p>If a staffing vacancy occurs in the elementary G/T cluster or Honors/AP classroom, the principal is expected to fill the vacancy with a teacher with the appropriate G/T training. (5.1A, 5.2A)</p> <p>In extenuating circumstances, a plan will be on file showing how the teachers will receive 30 clock hours within one semester. (5.2A)</p> <p>Teachers receive contract additives upon completion of advanced degrees. (5.3.2E)</p>

Ector County ISD Plan For Advanced Academic Services

<p><b>5.4A</b> A written plan for professional learning in the area of gifted/talented education that is based on identified needs is implemented and updated annually.</p> <p><b>5.5A</b> Opportunities for professional learning in the area of gifted/talented education are provided on a regular basis, and information on them is disseminated to professionals in the district.</p> <p><b>5.5.1 E</b> Mentors and others who offer specialized instruction for gifted/talented students are provided training or resources to increase their understanding of the nature and needs of these students and the district goals for the students, including the state goal for gifted/talented students.</p>	<p>The district professional development plan includes individual as well as group identified needs. Ongoing analysis of gifted/talented service goals and staff individual plans are reviewed to determine needs. The plan is developed annually. (5.4A)</p> <p>The AAS Department shall develop a plan for professional development that addresses the state requirements and the District services. A calendar of AAS professional development is published on the district website. (5.5A)</p>
<p><b>5.6A</b> Teachers who provide instruction and services that are a part of the district's defined gifted/talented services receive a minimum of six (6) hours annually of professional development in gifted/talented education that is related to state teacher gifted/talented education standards (19 TAC §89.2(3) and TAC §233.1).</p> <p><b>5.6.1E</b> Teachers who provide instruction and services that are a part of the district's defined gifted/talented services receive a minimum of six (6) hours annually of professional development in gifted/talented education based on evaluation of G/T services.</p> <p><b>5.6.2E</b> All staff receive an orientation to the district's gifted/talented identification processes and gifted/talented services provided by the district or campus, along with training on the nature and needs of the gifted/talented.</p> <p><b>5.7A</b> Annually, each teacher new to the district receives an orientation to the district's gifted/talented identification processes and the district's services for gifted/talented students.</p> <p><b>5.8A</b> Teachers as well as administrators who have supervisory duties for service decisions are required to complete a minimum of six (6) hours of professional development that includes nature and needs of gifted/talented students and service options for gifted/talented students (19 TAC §89.2(4)).</p>	<p>Teachers serving gifted/talented students receive a minimum of six (6) hours annually of professional development in gifted/talented education. Annual updates are provided which are commensurate with the teachers' experience in the program. A coherent sequence of professional development shall ensure that staff members receive a consistent experience. (5.6A, 5.6.1E)</p> <p>Through professional development for teachers new to the District, the AAS Department shall provide an orientation regarding advanced services program options and identification procedures. (5.7A)</p> <p>Administrators and counselors shall complete a minimum of 6 hours annually of professional development that includes nature and needs and program options for G/T students. (5.8A, 5.8.1E)</p>

Ector County ISD Plan For Advanced Academic Services

<p><b>5.8.1E</b> Administrators who have authority for gifted/talented service decisions receive a minimum of six (6) hours annually of professional development in gifted/talented education.</p> <p><b>5.9A</b> Counselors who work with gifted/talented students are required to complete a minimum of six (6) hours of professional development that includes nature and needs of gifted/talented students, service options for gifted/talented students, and social emotional learning (19 TAC §89.2(4)).</p> <p><b>5.9.1E</b> Counselors who work with gifted/talented students receive a minimum of six (6) hours annually of professional development in gifted/talented education.</p>	
<p><b>5.10A</b> Local district boards of trustees are trained to ensure program accountability based on the Texas State Plan for the Education of Gifted/Talented Students (19 TAC §89.5)</p> <p><b>5.10.1E</b> Local district boards of trustees are encouraged to pursue professional development on the Texas State Plan for the Education of Gifted/Talented Students.</p>	<p>The Board shall be notified of options to receive professional development including reports to the Board, the Texas Association for the Gifted and Talented Conference, guest presenters, Region 18 G/T Roundup and specially developed sessions for the Board. (5.10A)</p>
<p><b>5.11A</b> Evaluation of professional learning activities for gifted/talented education is ongoing and related to state teacher education standards, and the results of the evaluation are used in making decisions regarding future staff development plans (19 TAC §89.5 and TAC §233.1).</p> <p><b>5.11.1E</b> A long-range plan for professional development that culminates in graduate studies in gifted/talented education, supplemental gifted/talented certification, advanced degrees in gifted/talented education, and/or their teaching discipline is pursued by a majority of the teachers who provide advanced-level and/or gifted/talented services.</p> <p><b>5.12A</b> Gifted/talented services staff are involved in planning, reviewing, and/or conducting the district's gifted/talented professional learning.</p>	<p>Evaluations are solicited from each professional development activity. Walkthroughs and other data are utilized to measure the implementation of the activity. Follow-up activities or repetitions are determined based on evaluations. (5.11A)</p> <p>The Department shall seek an agreement with universities that offers the endorsement/certification courses in G/T to align the District professional development with the endorsement/certification program. (5.11.1E)</p> <p>Members of the AAS staff create and conduct the professional development offered by AAS in collaboration with experts in the field. (5.12A)</p>

Section VI

**Family/Community Involvement:** The district involves family and community members in services designed for gifted/talented students throughout the school year.

Texas State Plan For the Education of Gifted/Talented Students	ADVANCED ACADEMIC SERVICES - ECISD POLICIES, REGULATIONS, GUIDELINES, AND PROCEDURES
<p><b>6.1A</b> Written policies are developed on gifted/talented student identification, approved by the local board of trustees and disseminated to parents (19 TAC §89.1).</p> <p><b>6.2A</b> Input from family and community representatives on gifted/talented identification and assessment procedures is invited annually.</p> <p><b>6.3A</b> Information is shared or meetings are held annually requesting parent and community recommendations regarding students who may need gifted/talented services.</p> <p><b>6.4A</b> The opportunity to participate in a parent association and/or gifted/talented advocacy groups is provided to parents and community members.</p> <p><b>6.4.1E</b> Support and assistance is provided to the district in gifted/talented service planning and improvement by a parent/community advisory committee.</p>	<p>See EHBB (LOCAL)</p> <p>The identification criteria included in the ECISD Plan for Advanced Academic Services shall be disseminated to parents during the general Referral period. (6.1A)</p> <p>The district provides informational meetings on the campuses where services are delivered. Social media, flyers, campus newsletters, newspaper advertisements, and public service announcements notify parents and community members of the Referral period and the informational meetings. Translators and translations are provided in Spanish and, if available, other requested languages. The campus staff provides information regarding their campus program; the AAS Department provides Referral and identification information. (6.3A)</p> <p>Parents of gifted students are encouraged to participate in volunteer activities of the local parent organization, Ector County Association for the Gifted and Talented (ECAGT). (6.4A)</p>
<p><b>6.5A</b> An array of learning opportunities is provided for gifted/talented students in grades K–12, and parents are informed of all gifted/talented services and opportunities (19 TAC §89.3).</p> <p><b>6.6A</b> Products and achievements of gifted/talented students are shared with the community.</p>	<p>A brochure describing the student opportunities in AAS shall be published and revised annually. The brochure shall be available in English and Spanish as well as, if available, in other requested languages. Information will be posted to the AAS webpage. (6.5A)</p> <p>Each campus will acknowledge the accomplishments and/or displaying the products of AAS students. (6.6A)</p>

Ector County ISD Plan For Advanced Academic Services

<p><b>6.7A</b> Orientation and periodic updates are provided for parents of students who are identified as gifted/talented and provided gifted/talented services.</p> <p><b>6.8A</b> The effectiveness of gifted/talented services is evaluated annually, shared with the board of trustees, and the data is used to modify and update district and campus improvement plans. Parents are included in the evaluation process, and the outcomes and findings of the evaluation are shared with parents (TEC §§11.251–11.253).</p> <p><b>6.9.1E</b> Community volunteers are organized and provided an orientation about working with gifted/talented students.</p> <p><b>6.10.1E</b> Liaisons with business and community organizations are established, and the use of community resources (retired community members, foundations, universities, etc.) is evident in the service options available for gifted/talented students.</p> <p><b>6.11.1E</b> Professional development opportunities are offered by the gifted/talented coordinator in collaboration with the parent advisory committee to staff, parents, and community members.</p> <p><b>6.12.1E</b> Presentations are given to community groups and organizations to solicit their involvement in services for gifted/talented students.</p> <p><b>6.13.1E</b> A data bank of resources is compiled for use by gifted/talented students, their teachers, and their parents.</p> <p><b>6.14.1E</b> Support for mentorship and independent study programs in the district is solicited by the parent/community advisory committee.</p>	<p>During the fall semester of each year, parents of AAS students shall be given a general overview of program services at their respective campuses. The secondary AAS staff shall provide updates to services and educational planning options during educational planning each year. (6.5A, 6.7A)</p> <p>Surveys will be distributed annually to parents, students, teachers, administrators, and other community members to evaluate the services of the program. The AAS Department shall review the data and make recommendations for any changes in services. Changes will be presented to the Superintendent and the Board, if applicable. (6.8A)</p>
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## **BOARD OF TRUSTEES**

**SUBJECT:** Consent Agenda

**PRESENTED BY:** Dr. Scott R. Muri

### **BACKGROUND INFORMATION:**

Ector County ISD adopted the use of the consent agenda as a means of expediting regular meetings. Consent agenda items consist of typical or routine matters in nature and typically have been discussed in a prior Board Work Study session. As such, the Board can consider all items included in the Consent Agenda with one motion. Should the Board choose to consider any item on the Consent Agenda separately, that item can be removed from the Consent Agenda, discussed, and voted on separately.

### **ADMINISTRATIVE RECOMMENDATION:**

Approval of the Consent Agenda.



## **REQUEST FOR APPROVAL OF MINUTES OF MEETINGS**

Attached you will find minutes of meetings of the Board of Trustees for:

- July 14, 2020 – Board Workshop Meeting
- July 21, 2020 – Regular Board Meeting

**AT A BOARD WORKSHOP MEETING OF THE BOARD OF TRUSTEES OF THE ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT HELD AT THE ADMINISTRATION BOARD ROOM, 802 NORTH SAM HOUSTON, ODESSA, ECTOR COUNTY, TEXAS, AT 6:00 P.M., JULY 14, 2020, WITH THE FOLLOWING MEMBERS:**

**Present:**

Delma Abalos  
Dr. Steve Brown  
Carol Gregg  
Tammy Hawkins  
Nelson Minyard  
Dr. Donna Smith

**Absent:**

**School Officials:** Dr. Scott Muri, Mike Adkins, Dr. Stephanie Howard, Dr. Lilia Náñez, Deborah Ottmers

**Others:** Mike Atkins, Ruth Campbell, Raquel Gruver, Robin Fawcett, Chance Wicker, Lola Brooks, Bobbie Duncan, Rebecca Millett, Chris Stanley, Staci Walton, Albert Anchondo, Mary Franco

**25143** **Meeting Called to Order:** Delma Abalos, Board President, called the Board of Trustees Meeting to order at 6:02 p.m.

**25144** **Verification of Compliance with Open Meeting Law – this is to certify that the provisions of Section 551.001 of the Texas Government Code have been met in connection with the public notice of this meeting:** Board President Delma Abalos, verified that the provisions of Section 551.001 of the Texas Government Code have been met in connection with public notice of this meeting.

**25145** **Opening Remarks by Superintendent:** In Dr. Muri's opening remarks he reminded the board of the 18 subcommittees that have been working on every logistical piece of the school day to design a safe, effective way for our schools to operate. Despite ever-changing guidance, District leaders will present an updated plan at next week's board meeting. He announced that every ECISD student would receive free breakfast and lunch throughout the 2020-2021 school year, whether in school or learning remotely and picking up meals! Dr. Muri took a moment to implore the community to follow health guidance; wash hands frequently, wear a face covering in public, and maintain social distance from others because the state of the virus in Ector County will heavily impact whether or not we can see kids face-to-face in school. Dr. Muri also mentioned a great opportunity coming Thursday night at 7:00 p.m. in this week's ECISD Live event (Facebook and YouTube), as the CEO of a national research firm is his guest to talk about the potential learning loss our kids have experienced. They will talk about the research and how our District and our parents can use the information to help their kids and families.

**Public Comment:** Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item on which they wish to address the Board. *BED(LOCAL)* The following citizen participated during this portion of the meeting.

Staci Walton, ECISD teacher and resident of Position 4, addressed agenda item 5A. She asked Trustees to move as quickly as possible to fill the vacancy in Position 4, so that the residents are represented in school board decisions.

### Action Items

**25146** **Discussion of and Request for Approval of Selection Process to Fill the Ector County ISD Single-Member District 4 Board of Trustee Vacancy:** Moved by Hawkins, seconded by Smith to begin the process to fill the Ector County ISD Single-Member District 4 Board of Trustee Vacancy as presented.

Motion unanimously approved.

**25147** **Discussion of and Request for Approval of Revisions to the Compensation Plan:** Moved by Brown, seconded by Minyard to approve the revisions to the Compensation Plan as presented. Included in these revisions are calendar-adjusted workdays for members of the School Nutrition Department and Transportation Department due to the earlier start (August 12) of the new school year.

Motion unanimously approved.

**25148** **Discussion of and Request for Approval of the 2020-2021 Elevate K-12 Agreement:** Moved by Minyard, seconded by Brown to approve the 2020-2021 Elevate K-12 Agreement as presented. Elevate K-12 will be the provider for online classes by providing certified instructors to teach virtually when there is no teacher.

Motion unanimously approved.

### Report/Discussion Items

**25149** **Discussion of Revisions to DC(LOCAL) Employment Practices :** Deputy Superintendent Dr. Stephanie Howard presented this item for discussion. The update to this policy designates positions requiring school board approval for hire. This was a first reading and will be brought back to the Board for a second reading and vote.

No action required.

**25150** **Discussion of Revisions to DEC(LOCAL) Compensation and Benefits: Leaves and Absences:** Deputy Superintendent Dr. Stephanie Howard presented this item for discussion. This update would clarify language pertaining to accrued leave. This was a first reading and will be brought back to the Board for a second reading and vote.

No action required.

**25151** **Discussion of Revisions to EIC(LOCAL) Academic Achievement: Class Rankings:** Deputy Superintendent Dr. Stephanie Howard presented this item for discussion. This policy update changes the reference of Pre-Advanced Placement course to Honors courses. This was a first reading and will be brought back to the Board for a second reading and vote.

No action required.

**25152** **Discussion of Revisions to FNF(LOCAL) Student Rights and Responsibilities: Investigations and Searches:** Deputy Superintendent Dr. Stephanie Howard presented this item for discussion. This update would remove language regarding alcohol/drug test or screening for students. This was a first reading and will be brought back to the Board for a second reading and vote.

No action required.

**25153** **Possible Request for Approval to Move to Closed Meeting - Personnel Matters - Section 551.074 of the Texas Government Code - [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee of the District; or hear a complaint or charge against an officer or employee.] (Board will deliberate the hiring of Executive Director of Leadership):**

Board President Delma Abalos convened the Board of Trustees to closed session at 7:22 p.m.

Board President Delma Abalos reconvened the Board of Trustees to open session at 7:40 p.m.

**25154** **Request for Approval of Personnel Recommendations:** Moved by Hawkins, seconded by Smith to approve the Personnel Recommendations as presented. The Board approved Dr. Corey Seymour as an Executive Director of Leadership.

Motion unanimously approved.

**Recess:** Board President Delma Abalos called for a five-minute recess.

Board President Delma Abalos convened the Board of Trustees to a recess at 7:41 p.m.

Board President Delma Abalos reconvened the Board of Trustees to open session at 7:46 p.m.

**25155** **Possible Request for Approval to Move to Closed Meeting - Personnel Matters - Section 551.074 of the Texas Government Code - [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee of the District; or hear a complaint or charge against an officer or employee.]; Section 551.082 of the Texas Government Code [Board will deliberate a complaint or charge brought against an employee of the school district by another employee.] (Level III Grievance Hearing – Necole Williamson):**

Board President Delma Abalos convened the Board of Trustees to closed session at 7:48 p.m.

Board President Delma Abalos reconvened the Board of Trustees to open session at 8:46 p.m.

**25156** **Possible Action Concerning Level III Grievance Hearing – Necole Williamson:** Moved by Hawkins, seconded by Minyard to uphold the Level II Grievance.

Motion unanimously approved.

**25157** **Possible Request for Approval to Move to Closed Meeting - Personnel Matters - Section 551.074 of the Texas Government Code - [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee of the District; or hear a complaint or charge against an officer or employee.]; Section 551.082 of the Texas Government Code [Board will deliberate a complaint or charge brought against an employee of the school district by another employee.] (Level III Grievance Hearing – Lola Brooks):**

Board President Delma Abalos convened the Board of Trustees to closed session at 8:54 p.m.

Board President Delma Abalos reconvened the Board of Trustees to open session at 9:52 p.m.

**25158** **Possible Action Concerning Level III Grievance Hearing – Lola Brooks:** Moved by Brown, seconded by Minyard not to uphold the Level II Grievance.

Motion unanimously approved.

**25159**    **Closing Remarks by Superintendent:** No closing remarks.

**25160**    **Adjournment:** Delma Abalos, Board President, adjourned the Board meeting at 9:55 p.m.

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**Board President**  
*Delma Abalos*

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**Board Secretary**  
*Dr. Steve Brown*

**AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT HELD AT THE ADMINISTRATION BOARD ROOM, 802 NORTH SAM HOUSTON, ODESSA, ECTOR COUNTY, TEXAS, AT 6:00 P.M., JULY 21, 2020, WITH THE FOLLOWING MEMBERS:**

**Present:**

Delma Abalos  
Dr. Steve Brown  
Tammy Hawkins  
Carol Gregg  
Nelson Minyard  
Dr. Donna C. Smith

**Absent:**

**School Officials:** Dr. Scott Muri, Mike Adkins, Dr. Stephanie Howard

**Others:** Tatiana Dennis, Angela Love-Jackson, Sheena Salcido, Javier Ruiz, Bobbie Duncan, Shari Story, Felix Romero, Ruth Campbell, Marcos Montes, Staci Walters, Melanie Sheehan, Krista Vivian, Rebecca Millett, Adam Portillo, Jesse Christesson, Amanda Warber, Danny Barrera, Nancy Vanley, Robin Garcia, Scott Randolph, Joyce Collins, V. Tisa Hawkins, Regina McKnight, Chris Stanley, Rodney Johnson, Javier Munoz, Joanna Hadjicastandi, Teracia Jernigan, Joey Munoz, Christa Galvan, Albert Anchondo, Mary Franco

**25161** **Meeting Called to Order:** Delma Abalos, Board President, called the Board of Trustees Meeting to order at 6:00 p.m.

**25162** **Verification of Compliance with Open Meeting Law:** Delma Abalos, Board President, verified that the provisions of Section 551.001 of the Texas Government Code have been met in connection with public notice of this meeting.

**25163** **Pledge of Allegiance to United States and Texas Flags:** The United States and Texas flag pledges were led by Nelson Minyard, ECISD Board Member.

**25164** **Invocation:** The Invocation was led by Dr. Steve Brown, ECISD Board Secretary.

**25165** **Opening Remarks by Superintendent:** Superintendent Dr. Scott Muri commended and thanked all ECISD employees for their hard work over the past five months in redesigning all aspects of the student day.

**25166** **Public Comment:** Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item on which they wish to address the Board. *BED(LOCAL)* The following seven citizens participated during this portion of the meeting.

Angela Love-Jackson addressed agenda item 9A – Equity Task Force and Recommendations. She spoke of her desire for the work of the Equity Task Force to quickly move from research<sup>44</sup> to action in order to rectify the significant differences in discipline and punishment for Black students.

Bobbie Duncan addressed agenda item 9B – ECISD’s Opening of School Plans. She expressed worry about returning to school at this time. Her chief concern is teachers running out of sick leave if they become ill with COVID-19.

Shari Story addressed agenda item 9B – ECISD’s Opening of School Plans. She is also worried teachers will run out of sick leave and lose pay if they must quarantine or become sick. Both asked the district to find a solution for teachers to not have to use their own sick leave.

Javier Ruiz along with Sheen Salcido together addressed agenda item 9B – ECISD’s Opening of School Plans. Both teachers thanked the administration for inviting them to be on back-to-school committees and expressed their concerns on the re-opening of schools at this time. They asked District leaders to open schools online only until September 8, and only reopen school buildings to staff and students when our community sees a strong decline of COVID-19 cases for 30 days.

**Action Items**

**25167** **Discussion of and Request for Approval of the Selection Process to Fill the Ector County ISD Position 4 Board of Trustee Vacancy for the Remainder of Current Term:** Moved by Minyard, seconded by Brown to approve the process to fill the Ector County ISD Position 4 Board of Trustee Vacancy for the remainder of the current term as presented. Trustees agreed to widely advertise the opening, requesting a cover letter and resume. The application period will remain open for two weeks, after which Trustees will interview candidates during the regular Board meeting in August.

Motion unanimously approved.

**25168** **Discussion of and Request for Approval Purchases over \$50,000:** Moved by Smith, seconded by Gregg to approve the Purchases over \$50,000 as presented.

For:	Abstained:	Against:
Abalos	Minyard	
Brown		
Gregg		
Hawkins		
Smith		

Motion passed.

**25169** **Discussion of and Request for Approval of Budget Amendment #1:** Moved by Minyard, seconded by Brown to approve the Budget Amendment #1 as presented.

Motion unanimously approved.

**25170** **Discussion of and Request for Approval of Revisions to DC(LOCAL) Employment Practices:** Moved by Brown, seconded by Minyard to approve the Revisions to DC(LOCAL) Employment Practices as presented.

Motion unanimously approved.

**25171** **Discussion of and Request for Approval of Revisions to DEC(LOCAL) Compensation and Benefits: Leaves and Absences:** Moved by Minyard, seconded by Brown to approve the Revisions to DEC(LOCAL) Compensation and Benefits: Leaves and Absences as presented.

Motion unanimously approved.

**25172** **Discussion of and Request for Approval of Revisions to EIC(LOCAL) Academic Achievement: Class Rankings:** Moved by Smith, seconded by Gregg to approve the Revisions to EIC(LOCAL) Academic Achievement: Class Rankings as presented.

Motion unanimously approved.

**25173** **Discussion of and Request for Approval of Revisions to FNF(LOCAL) Student Rights and Responsibilities: Investigations and Searches:** This item was pulled from the agenda.

No action taken.

**25174** **Discussion of and Request for Approval of the 2020-2021 Student Code of Conduct:** Moved by Brown, seconded by Hawkins to approve the 2020-2021 Student Code of Conduct as presented.

Motion unanimously approved.

**25175** **Consent Agenda:** Moved by Gregg, seconded by Hawkins to approve Consent Agenda as presented.

- A. Request for Approval of Minutes
- B. Request for Approval of Bills for Payment
- C. Request for Approval of Resolution Amending Authorized Representatives
- D. Request for Approval of Resolution of the Board to Designate Investment Officer(s)
- E. Request for Approval of Memorandum of Understanding between Ector County ISD and TEA's Texas College Bridge Program
- F. Request for Approval of Wavier for TXVSN Course Review and/or Teacher Professional Development Requirements
- G. Request for Approval of Parent Notice Requirements for Students at Risk of Failure Wavier
- H. Request for Approval of School Nutrition Meal Prices for 2020-2021 and New Meal Charging Policy

- I. Request for Approval of Ector County ISD Hazardous Traffic Area Designation
- J. Request for Approval of AVID Contracts for All ECISD Campuses and AVID Excel for Bonham, Bowie, Crockett, Nimitz, and Wilson & Young for 2020-2021
- K. Request for Approval of Interlocal Agreement between Ector County ISD and Communities in Schools of the Permian Basin
- L. Request for Approval of Application for Optional Flexible School Day Program (OFSDP) 2020-2021
- M. Request for Approval of 2020-2021 T-TESS and T-PESS Appraisal Calendars
- N. Request for Approval of 2020-2021 T-TESS Appraiser List
- O. Request for Approval of 2020-2021 Synchronous Instruction Attestation

Motion unanimously approved.

### Report/Discussion Items

**25176** **Equity Task Force and Recommendations**: Trustees received an update on the work being done by the Equity Task Force. This local group of educators and community members studied discipline and suspensions. The data shows African-American students, who make up 4% of the student population, are a disproportionately big percentage of out-of-school suspensions, in-school suspensions, and alternative placements. The group offered recommendations of using a campus team to support students, rather than punish, at early signs of trouble; implement restorative discipline and strong professional development for campus leaders; implement cultural bias and awareness training; develop partnerships for mentoring; refine district drug testing policy and alternative placement practices; and strategic scheduling that encourages more challenging courses and extracurricular activities. This Equity Task Force will continue to meet quarterly to help implement and measure progress.

No action required.

**25177** **Discussion of ECISD's Opening of School Plans**: Superintendent Dr. Scott Muri offered the Board of Trustees an overview of the District's plan to start the 2020-2021 school year. He told Trustees the decisions made are driven by safety and equity for all students. The Texas Education Agency parameters state all schools will open for the school year using the calendar they have already approved; students and families must have a choice to keep their children at home or to send them to school; and school districts can use a period of 4 weeks to phase-in the number of students attending on campus.

He talked about safety being the top priority, and outlined plans for cleaning and sanitizing, as well as mask requirements – required for all staff and students 4<sup>th</sup> grade through 12<sup>th</sup> grade, recommended for students Pre-K through 3<sup>rd</sup>.

Dr. Muri explained that each elementary school student and middle school student would have three choices – attending school on campus 5 days/week, learning from home, or a hybrid model that alternates between days on campus and days at home.

High school students will have two choices – remote learning or a hybrid of alternating days of learning at school and learning from home. High school students will not be able to attend on campus five days/week due to the limited space for the large number of students. All students will have a rotating A-Day, B-Day schedule that will allow more students to attend face-to-face classes with teachers on campus.

Students who want to attend in person on campus will be allowed back in four phases over the first few weeks of the year. All students will begin school on August 12, some in person, most virtually.

No action required.

**25178** **Possible Request for Approval to Move to Closed Meeting - Personnel Matters - Section 551.074 of the Texas Government Code [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees of the District; or hear a complaint or charge against an officer or employee.] (Board will deliberate the hiring of Campus Principals for Reagan Elementary and Bowie Middle School.):**

Board President Delma Abalos convened the Board of Trustees to closed session at 9:41 p.m.

Board President Delma Abalos reconvened the Board of Trustees to open session at 9:51 p.m.

**25179** **Request for Approval of Personnel Recommendations:** Moved by Smith, seconded by Hawkins to approve Jennifer Bizzell as the Campus Principal at Reagan Elementary as presented.

Motion unanimously approved.

Moved by Smith, seconded by Brown, to approve Paul Fulce as Campus Principal at Bowie Middle School as presented.

Motion unanimously approved.

**25180** **Information Items:** The Board of Trustees were provided with the following information items: Acknowledgement of Donations, Financials, Purchasing Report, Routine Personnel Report, and the Student Handbook.

**25181** **Closing Remarks by the Superintendent:** There were no closing.

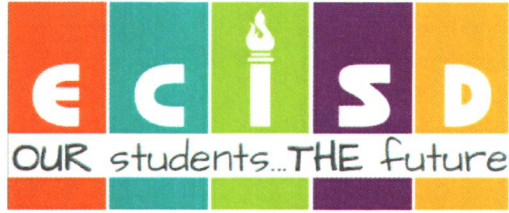
**25182**    **Adjournment:** Board President Delma Abalos adjourned the Board meeting at 9:52 p.m.

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**Board President**  
*Delma Abalos*

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**Board Secretary**  
*Dr. Steve Brown*



**REQUEST FOR APPROVAL OF ADDITIONAL  
2020-2021 T-TESS APPRAISERS**

Additional 2020-2021 T-TESS Appraisers will be presented for your consideration at the August 18, 2020 Board Meeting.

Last Name	First Name	Certification Status	Certification Year
Acosta	Margarita	Certified	2020-2021
Brooks	Lola	Certified	2020-2021
Chapa	Tracie	Certified	2020-2021
Collins	Joyce	Certified	2020-2021
Cooper	Melissa	Certified	2020-2021
Cross	Stephen	Certified	2020-2021
Escalante	Melissa	Certified	2020-2021
Galindo	Adonica	Certified	2020-2021
Garcia	Alejandra	Certified	2020-2021
Gonzales	Cristabel	Certified	2020-2021
Gonzalez	Nora	Certified	2020-2021
Gorman	Mary	Certified	2020-2021
Hawley	Michael	Certified	2020-2021
Leyva	Mayra	Certified	2020-2021
Martinez	Sam	Certified	2020-2021
Mason	Christine	Certified	2020-2021
Mata	Beatriz	Certified	2020-2021
Montalvo	Trisha	Certified	2020-2021
Moore	Maggie	Certified	2020-2021
Moran	Stephanie	Certified	2020-2021
Musa	Rakia	Certified	2020-2021
Nanez	Lilia	Certified	2020-2021
Overby	Martha	Certified	2020-2021
Pettigrew	Nathaniel	Certified	2020-2021
Porras	Jose	Certified	2020-2021
Porter	James	Certified	2020-2021
Pugh	Christan	Certified	2020-2021
Ramirez	Becky	Certified	2020-2021
Ramirez	Rebecca	Certified	2020-2021
Rash	Shelley	Certified	2020-2021
Rodriguez	Raquel	Certified	2020-2021
Salazar	Alexandria	Certified	2020-2021
Salazar	Indhira	Certified	2020-2021
Solano	Norma	Certified	2020-2021
Stephens	Kristy	Certified	2020-2021
Tavarez	Lauren	Certified	2020-2021
Vega	Elisha	Certified	2020-2021
Vesely	Kristen	Certified	2020-2021
Villarreal	Samantha	Certified	2020-2021
Waggoner	Dianne	Certified	2020-2021
Wallace	Shenna	Certified	2020-2021
Watson	Jason	Certified	2020-2021
Wills	Lisa	Certified	2020-2021
Zuniga	Suzanne	Certified	2020-2021



## **REQUEST FOR APPROVAL OF UIL EXEMPTION LIST FOR THE 2020-21 SCHOOL YEAR**

The Student Support Services/Guidance and Counseling Department and Curriculum and Instruction/Advanced Academics request the school board to discuss and approve the UIL Exemption List for the 2020-21 school year.

The UIL exemption list is updated yearly and exempts students taking these courses from the no pass no play provisions. Courses include advanced placement, international baccalaureate, honors or dual courses in language arts, mathematics, science, social studies, economics or a language other than English.

2020-21 ECISD COURSES EXEMPT FROM NO PASS-NO PLAY

<i>Crs nbr</i>	<i>Title</i>	<i>Svc id</i>	<i>Sp Crs Cns</i>	<i>Core cd</i>
<b>DUAL CREDIT COURSES</b>				
8608	ACCOUNTING 2 D	13016700	D	M
8712	ACCOUNTING 2 ZD	13016700	D	M
2566	ALG 2 D	03100600	D	M
6917	ALGREA D	O3102540	D	M
8718	ANAT PHYS D	13020600	D	X
6853	ANAT PHYS D A	13020600	D	X
6854	ANAT PHYS D B	13020600	D	X
9624	ANAT PHYS D A	13020600	D	X
9625	ANAT PHYS D B	13020600	D	X
2550	BIO D	03010200	D	X
9632	BIO D A	03010200	D	X
9633	BIO D B	03010200	D	X
2551	CHEM D	03040000	D	X
9634	CHEM D A	03040000	D	X
9635	CHEM D B	03040000	D	X
6788	COLLEGE ALG D	3101100	D	M
6789	PRE CAL D	O3101100	D	M
6796	CONTEMP MTH D	13016900	D	M
3358	CREATIVE WR D	O3221200	D	L
7136	CREATIVE WR D	O3221200	D	L
2536	ECO-FE D	03310300	D	S
9620	ECO-FE D A	03310300	D	S
8692	ENG DPRS D	O13037300	D	X
2327	ENG 3 D	03220300	D	L
9601	ENG 3 D A	03220300	D	L
9602	ENG 3 D B	03220300	D	L
2337	ENG 4 D	03220400	D	L
6792	ENG 4 A D	03220400	D	L
6793	ENG 4 B D	03220400	D	L
8580	ENG SCI D	13037200	D	X
6798	ENGL 3 A D	03220300	D	L
6799	ENGL 3 B D	03220300	D	L
2564	EVIRSYS D	03020000	D	X
2667	EVIRSYS D	03020000	D	X
6916	FINMATHD	13018000	D	M
8229	HIS GEOLOGY D	13037200	D	X
4365	HUMANIT 1 D	O3221600	D	L
4366	HUMANIT 2 D	O3221610	D	L
2491	INSTUMTH D	03102500	D	M
6825	INSTUMTH D A	03102500	D	M
6826	INSTUMTH D B	03102500	D	M
9620	INSTUMTH D A	03102500	D	M
9611	INSTUMTH D B	03102500	D	M
6797	MATH FOR BUS D	13016900	D	M
8649	ORG CHEM1 D	13037220	D	X
8650	ORG CHEM2 D	13037220	D	X
8230	PHY GEOLOGY D	13037200	D	X
2522	PHYSICS D	03050000	D	X
6855	PHYSICS D A	03050000	D	X
6856	PHYSICS D B	03050000	D	X

2020-21 ECISD COURSES EXEMPT FROM NO PASS-NO PLAY

2483	PRE CALC D	03101100	D	M
9614	PRE CALC D A	03101100	D	M
9615	PRE CALC D B	03101100	D	M
8685	PRIN TECH D	13037100	D	X
6857	SCI RSH DSN D A	13037200	D	X
6858	SCI RSH DSN D B	13037200	D	X
8584	SCI RSRCH DSN 2 D	13037210	D	X
8583	SCI RSRCH DSN D	13037200	D	X
8128	SCIRD D	03101100	D	X
8328	SCIRD 1 D	03101100	D	X
8329	SCIRD 2 D	13037210	D	X
6861	SPAN 2 D A	03440200	D	Z
6862	SPAN 2 D B	03440200	D	Z
9650	SPAN 2 D A	03440200	D	Z
9651	SPAN 2 D B	03440200	D	Z
6843	SPAN 3 D A	03440300	D	Z
6844	SPAN 3 D B	03440300	D	Z
6845	SPAN 4 D A	03440400	D	Z
6846	SPAN 4 D B	03440400	D	Z
2018	SPAN2 D	03440200	D	Z
2450	SPAN3 D	03440300	D	Z
2493	SPAN4 D	03440400	D	Z
4495	TACS1 D	03580200	D	Z
2497	TACS2 D	03580300	D	Z
2367	TECH WR D	03221100	D	L
6790	TECH WRITE A D	03221100	D	L
6791	TECH WRITE B D	03221100	D	L
2025	US GOVT D	03330100	D	S
9621	US GOVT D	03330100	D	S
2534	US HIST D	03340100	D	S
6833	US HIST D A	03340100	D	S
6834	US HIST D B	03340100	D	S
9622	US HIST D A	03340100	D	S
9623	US HIST D B	03340100	D	S
8511	STATBDM D	13016900	D	M
<b>IB COURSES</b>				
3841	IB-BIO HL-B	I3010202	I	X
3820	IB-BIO HL-B G	I3010202	I	X
3850	IB-BIO HL-B SI	I3010202	I	X
3832	IB-BIO SL/HL-A	I3010201	I	X
3818	IB-BIO SL/HL-A G	I3010201	I	X
3849	IB-BIO SL/HL-A SI	I3010201	I	X
3582	IBBIOSL SI	I3010201	I	X
3844	IB-CHEM1	I3040002	I	X
3821	IB-CHEM1 G	I3040002	I	X
3848	IB-CHEM1 SI	I3040002	I	X
3840	IBENG 3	I3220700	I	L
3813	IBENG 3	I3220300	I	L
3580	IBENG 3 SI	I3220300	I	L
3804	IBENG 3 G	I3220300	I	L
3814	IBENG 4	I3220400	I	L
3805	IBENG 4 G	I3220400	I	L

2020-21 ECISD COURSES EXEMPT FROM NO PASS-NO PLAY

3842	IBENG 4 SI	I3220400	I	L
3894	IBFREN 4	I3410400	I	Z
3895	IBGERM SL	I3420400	I	Z
3829	IBHISTAM 1 G	I3301300	I	S
3853	IBHISTAM 1	I3301300	I	S
3854	IBHISTAM 1	I3301300	I	S
3581	IBHISTAM 1 SI	I3301300	I	S
3858	IBHISTAM 2	I3301300	I	S
3830	IBHISTAM 2 G	I3301300	I	S
3859	IBHISTAM 2 SI	I3301300	I	S
3862	IBHSTEUR	I3301500	I	S
3831	IBHSTEUR G	I3301500	I	S
3914	IBLAT 4	I3430400	I	Z
3827	IBMASL YR2	I3100200	I	M
3817	IBMASL YR2 G	I3100200	I	M
3839	IBMASL YR2 SI	I3100200	I	M
3825	IBMASTL YR2	I3100100	I	M
3809	IBMASTL YR2 G	I3100100	I	M
3837	IBMASTL YR2 SI	I3100200	I	M
3847	IB-PHYS1 1 SI	I3050002	I	X
3846	IB-PHYS1 I	I3050002	I	X
3822	IB-PHYS1 I G	I3050002	I	X
3925	IBSPAN HL	I3440500	I	Z
3924	IBSPAN 4	I3440400	I	Z
3950	IBTACS1	I3580200	I	Z
3941	IBTOK	I3000100	I	L
3834	IBTOK G	I3000100	I	L
3583	IBTOK SI	I3000100	I	L
2357	TECH WR IB EE	03221100	I	L
3801	TECH WR IB EE G	03221100	I	L
3816	USGOVT W-IB	03330100	I	S
3806	USGOVT W-IB G	03330100	I	S
<b>PRE IB COURSES</b>				
3823	ALG 2 PRE IB	03100600	K	M
3835	ALG 2 PRE IB	03100600	K	M
3807	ALG 2 PRE IB G	03100600	KG	M
3586	ALG 2 PRE IB SI	03100600	K	M
3833	CHEM PRE IB	03040000	K	X
3819	CHEM PRE IB G	03040000	KG	X
3845	CHEM PRE IB SI	03040000	K	X
3812	ENG 2 PRE IB	03220200	K	L
3803	ENG 2 PRE IB G	03220200	KG	L
3276	ENG 2 PRE IB SI	03220200	K	L
3892	FREN 2 PRE IB	03410200	K	Z
3893	FREN 3 PREIB	03410300	K	Z
2434	GERMAN 3 PREIB	03420300	K	Z
3912	LATIN2 PRE IB	03430200	K	Z
3913	LATIN3 PRE IB	03430300	K	Z
3824	PRECAL IH MTH	03101100	K	M
3808	PRECAL IH MTH G	03101100	KG	M
3838	PRECAL IH MTH MA SI	03101100	K	M
3836	PRECAL IH MTH ST SI	03100300	K	M

2020-21 ECISD COURSES EXEMPT FROM NO PASS-NO PLAY

3826	PRECAL IH MTHMA	03100300	K	M
3810	PRECAL IH MTHMA G	03100300	KG	M
3922	SPAN 2 PRE IB	03440200	K	Z
3923	SPAN 3 SL PREIB	03440300	K	Z
3811	W GEO PRE IB	03320100	K	S
3802	W GEO PRE IB G	03320100	KG	S
3843	W GEO PRE IB SI	03320100	K	S
3852	W HIST PRE IB	03340400	K	S
3828	W HIST PRE IB G	03340400	KG	S
<b>AP COURSES</b>				
3198	AP BIO SI	A3010200	P	X
3202	AP PHYSICS 2 SI	A3050004	P	X
3201	AP PHYSICS1 SI	A3050003	P	X
2509	AP-BIO P	A3010200	P	X
4670	AP-BIO GP	A3010200	GP	X
2486	APCALCAB P	A3100101	P	M
3267	APCALCAB P CT	A3100101	P	M
3268	APCALCAB P SF	A3100101	P	M
3209	APCALCAB SI	A3100101	P	M
4676	APCALCAB GP	A3100101	GP	M
4677	APCALCBC GP	A3100102	GP	M
2492	APCALCBC P	A3100102	P	M
3210	APCALCBC SI	A3100102	P	M
4672	AP-CHEM GP	A3040000	GP	X
2515	AP-CHEM P	A3040000	P	X
3199	AP-CHEM SI	A3040000	P	X
2324	APENGLAN P	A3220100	P	L
2321	APENGLAN GP	A3220100	GP	L
3100	APENGLAN NC	A3220100	P	L
3101	APENGLAN SI	A3220100	P	L
3102	APENGLAN SIBI	A3220100	P	L
2334	APENGLIT P	A3220200	P	L
3103	APENGLIT NC	A3220200	P	L
3105	APENGLIT SI	A3220200	P	L
2331	APENGLIT GP	A3220200	GP	L
3104	APENGLIT SIBI	A3220200	P	L
2520	AP-ENVIR P	A3020000	P	X
4671	AP-ENVIR GP	A3020000	GP	X
3265	AP-ENVIR SI	A3020000	P	X
2535	APEUHIST P	A3340200	P	S
3213	APEUHIST SI	A3340200	P	S
4686	APEUHIST GP	A3340200	GP	S
2421	APFR-LAN P	A3410100	P	Z
2010	APHUMGEOW	A3360100	P	S
2433	APLATVG P	A3430100	P	Z
2549	APMACECO P	A3310200	P	S
3215	APMACECO G SI	A3310200	GP	S
3253	APMACECO SI	A3310200	P	S
2548	APMACECO GP	A3310200	GP	S
3234	AP-PHYS1 NC	A3050003	P	X
2519	AP-PHYS1 P	A3050003	P	X
4674	AP-PHYS1 GP	A3050003	GP	X

2020-21 ECISD COURSES EXEMPT FROM NO PASS-NO PLAY

3233	AP-PHYS1 SIBI	A3050003	P	X
2559	AP-PHYS2 P	A3050004	P	X
4675	AP-PHYS2 GP	A3050004	GP	X
3236	AP-PHYS2 NC	A3050004	P	X
3235	AP-PHYS2 SIBI	A3050004	P	X
4680	AP-PHYSCE GP	A3050005	GP	X
4681	AP-PHYSCE P	A3050005	P	X
4682	AP-PHYSCEM GP	A3050006	GP	X
4683	AP-PHYSCEM P	A3050006	P	X
2439	APSPALAN P	A3440100	P	Z
2939	APSPALIT	A3440200	P	Z
2478	APSTATS P	A3100200	P	M
4678	APSTATS GP	A3100200	GP	M
3211	APSTATS SI	A3100200	P	M
4497	APTACS1A P	A3580100	P	Z
4499	APTACSAM P	A3580110	P	M
2527	APUSGOVT P	A3330100	P	S
3216	APUSGOVT SI	A3330100	P	S
2526	APUSGOVT GP	A3330100	GP	S
2530	APUSHIST P	A3340100	P	S
3218	APUSHIST G SI	A3340100	P	S
2532	APUSHIST GP	A3340100	GP	S
3217	APUSHIST SI	A3340100	P	S
4679	APWHIST GP	A3370100	GP	S
2541	APWHIST P	A3370100	P	S
3219	APWHIST SI	A3370100	P	S
<b>HONORS (FORMERLY KNOWN AS PRE-AP) COURSES</b>				
1223	ALG 1 GH J	3100500	GHJ	M
1224	ALG 1 HJ	03100500	HJ	M
4688	ALG 1 GH J	3100500	GH J	M
2467	ALG 1 H	03100500	H	M
3264	ALG 1 H NC	03100500	H	M
3205	ALG 1 H SI	03100500	H	M
3259	ALG 1 H SIBI	03100500	H	M
6953	ALG 1 H	03100500	H	M
6957	ALG 1 H SI	03100500	H	M
6961	ALG 1 H SIBI	03100500	H	M
7119	ALG 1 GH	03100500	GH	M
2475	ALG 2 H	03100600	H	M
3206	ALG 2 H SI	03100600	H	M
6817	ALG 2 H A	03100600	H	M
6818	ALG 2 H B	03100600	H	M
6819	ALG 2 H SI A	03100600	H	M
6820	ALG 2 H SI B	03100600	H	M
6951	ALG 2 GH	03100600	GH	M
6952	ALG 2 GH	03100600	GH	M
6954	ALG 2 H	03100600	H	M
6958	ALG 2 H SI	03100600	H	M
2240	ALG 2 GH	03100600	GH	M
6815	ALG 2 GH A	03100600	GH	M
6816	ALG 2 GH B	03100600	GH	M
7120	ALG 2 GH	03100600	GH	M

2020-21 ECISD COURSES EXEMPT FROM NO PASS-NO PLAY

7121	BIO GH	03010200	GH	M
2507	BIO GH	03010200	GH	X
6967	BIO GH	3010200	GH	X
3507	BIO GH SI/BI	3010200	GH	X
2521	BIO H	03010200	H	X
3204	BIOLOGY H SI	03010200	H	X
3262	BIOLOGY H SIBI	03010200	H	X
6971	BIO H	03010200	H	X
6977	BIO H SI	03010200	H	X
6982	BIO H SIBI	03010200	H	X
2552	CHEM GH	03040000	GH	X
6972	CHEM GH	3040000	GH	X
7122	CHEM GH	3040000	GH	X
6803	CHEM GH A	03040000	GH	X
6804	CHEM GH B	03040000	GH	X
2513	CHEM H	03040000	H	X
6801	CHEM H A	03040000	H	X
6802	CHEM H B	03040000	H	X
3257	CHEM H NC	03040000	H	X
3200	CHEM H SI	03040000	H	X
6805	CHEM H SI A	03040000	H	X
6806	CHEM H SI B	03040000	H	X
6972	CHEM GH	03040000	GH	X
3263	CHEM H SIBI	03040000	H	X
6968	CHEM H	03040000	H	X
6981	CHEM H NC	03040000	H	X
6976	CHEM H SI	03040000	H	X
2307	ENG 1 GH	03220100	GH	L
3273	ENG 1 GH NC	03220100	GH	L
3223	ENG 1 GH SI	03220100	GH	L
3272	ENG 1 GH SIBI	03220100	GH	L
2304	ENG 1 H	03220100	H	L
3271	ENG 1 H NC	03220100	H	L
3222	ENG 1 H SI	03220100	H	L
3260	ENG 1 H SIBI	03220100	H	L
6924	ENGL 1 H	03220100	H	L
6925	ENGL 1 GH	03220100	GH	L
6927	ENGL 1 H SI	03220100	H	L
6928	ENG 1 GH	3220100	GH	L
6929	ENGL 1 H SIBI	03220100	H	L
6932	ENGL 2 GH	03220100	GH	L
6933	ENGL 2 H	03220200	H	L
6935	ENGL 2 H SI	03220200	H	L
6936	ENG 2 GH	3220200	GH	L
6937	ENGL 2 H SIBI	03220200	H	L
2314	ENG 2 H	03220200	H	L
3254	ENG 2 H NC	03220200	H	L
3224	ENG 2 H SI	03220200	H	L
3274	ENG 2 H SIBI	03220200	H	L
2311	ENG 2 GH	03220200	GH	L
3225	ENG 2 GH SI	03220200	GH	L
3275	ENG 2 GH SI	03220200	GH	L

2020-21 ECISD COURSES EXEMPT FROM NO PASS-NO PLAY

2416	FREN 2 H	03410200	H	Z
2419	FREN 3 H	03410300	H	Z
2420	FREN 4 E	03410400	H	Z
2480	GEOM GH	03100700	GH	M
6821	GEOM GH A	03100700	GH	M
6822	GEOM GH B	03100700	GH	M
6955	GEOM GH	03100700	GH	M
6962	GEOM GH	03100700	GH	M
4687	GEOM GH J	03100700	GH J	M
3571	GEOM GH SI	03100700	GH	M
1485	GEOM HJ	03100700	HJ	M
2481	GEOM H	03100700	H	M
6823	GEOM H A	03100700	H	M
6824	GEOM H B	03100700	H	M
3255	GEOM H NC	03100700	H	M
3207	GEOM H SI	03100700	H	M
4207	GEOM H SI/BI	03100700	H	M
6956	GEOM H	03100700	H	M
6959	GEOM H SI	03100700	H	M
6960	GEOM H NC	03100700	H	M
2660	GERMAN 2	3420300	H	M
2661	GERMAN 3	3420300	H	M
2425	GERMAN3 E	03420300	H	Z
4689	HUMANIT GH	03221600	GH	L
2368	HUMANIT H	03221600	H	L
3130	IND ENG H SI	03221800	H	L
2363	IND ENG H	03221800	H	L
4690	IND ENG GH	03221800	GH	L
2364	IND ENG2 H	03221810	H	L
3197	IND ENG2 H SI	03221810	H	L
4691	IND ENG2 GH	03221810	GH	L
4692	IND ENG3 GH	03221820	GH	L
2366	IND ENG3 H	03221820	H	L
2490	INSTMTH2 G	03102501	G	M
2488	INSTUMTH E	03102500	H	M
2485	INSTUMTH G	03102500	G	M
2561	INSTMTH3 GH	03102502	GH	M
2432	LATIN2 H	03430200	H	Z
2431	LATIN3 H	03430300	H	Z
1120	MATH 7 GH	03103000	GH	M
5109	MATH 7 H	03103000	H	M
1220	MATH8 GH	03103100	GH	M
2560	PHYSICS GH	03050000	GH	X
7123	PHYSICS GH	03050000	GH	X
6809	PHYSICS GH A	03050000	GH	X
6810	PHYSICS GH B	03050000	GH	X
2518	PHYSICS H	03050000	H	X
3250	PHYSICS H NC	03050000	H	X
3251	PHYSICS H SI	03050000	H	X
3252	PHYSICS H SIBI	03050000	H	X
6807	PHYSICS H A	03050000	H	X
6808	PHYSICS H B	03050000	H	X

2020-21 ECISD COURSES EXEMPT FROM NO PASS-NO PLAY

6811	PHYSICS H SI A	03050000	H	X
6812	PHYSICS H SI B	03050000	H	X
6970	PHYSICS H	03050000	H	X
6975	PHYSICS GH	03050000	GH	X
6978	PHYSICS H NC	03050000	H	X
6979	PHYSICS H SI	03050000	H	X
6980	PHYSICS H SIBI	03050000	H	X
2567	PRE CALC GH	03101100	GH	M
2484	PRE CALC H	03101100	H	M
3208	PRE CALC H SI	03101100	H	M
5104	ELAR 7 GH	03200520	GH	X
5105	ELAR 7 H	03200520	H	X
5204	ENG 8 GH	03200530	GH	X
5205	ENG 8 H	03200530	H	X
5206	SS 8 GH	03343100	GH	X
5207	SS 8 H	03343100	H	X
1143	SCI 7 GH	03060700	GH	X
5110	SCI 7 H	03060700	H	X
1243	SCI 8 GH	03060800	GH	X
5210	SCI 8 H	03060800	H	X
6841	SPAN 2 H A	03440200	H	Z
6842	SPAN 2 H B	03440200	H	Z
2440	SPAN2 H	03440200	H	Z
1439	SPAN2 H J	03440200	HJ	Z
2443	SPAN3	03440300	H	Z
6437	SPAN3 H	3440300	H	Z
1260	SPAN3 HJ	03440300	HJ	Z
2437	SPAN3 H	03440300	H	Z
7117	SPAN 3 H	03440300	H	Z
7118	SPAN 2 H	03440200	H	Z



## **REQUEST FOR APPROVAL OF ANNUAL INVESTMENT REPORT**

Attached is the Annual Investment Report (AIR) of the Ector County Independent School District, for the year ending June 30, 2020. This report consolidates the investment requirements mandated by the Public Funds Investment Act, Texas Government Code (Chapter 2256). Included are reports on investment balances and investment income, along with required investment policy review, approval of training sessions from independent sources, and selection of broker/dealers and investment officers for the 2020-2021 fiscal year.

\*\*\*\*\*

Administrative Recommendation:

Approval of Annual Investment Report

**Ector County Independent  
School District**

**INVESTMENT REPORT**

**DRAFT**

For the Year Ended  
June 30, 2020

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# **ANNUAL INVESTMENT REPORT**

The Annual Investment Report (AIR) of the Ector County Independent School District (School District) for the year ended June 30, 2020 is submitted for your review and approval. This report will consolidate the investment requirements that are mandated by the Public Funds Investment Act, Texas Government Code (Chapter 2256). Included are reports on investment balances and investment income, along with required investment policy review and approval of training sessions from independent sources and selection of broker/dealers, and selection of investment officers for the 2019-2020 fiscal year.

## **INVESTMENT REPORT**

The School District investment portfolio, at amortized book value, shows an increase of approximately \$34.5 million, from \$109.6 million in FY 2018-2019 to \$144.1 million in FY 2019-2020. The general fund investments increased approximately \$18.6 million from the prior year primarily due to increased property values. The food service fund increased approximately \$13,000 due to cumulative interest earnings. The debt service fund increased \$4.2 million due to increased property values. The medical trust fund investments increased \$4.4 million due to timing on claims. The increase in the worker's compensation fund by approximately \$106,000 is due primarily to cumulative interest earnings. The insurance recovery fund increased by approximately \$7.1 million due to hail damage claims. Investment income decreased approximately \$220,000 from \$2.07 million in fiscal year 2018-2019 to approximately \$1.85 million in fiscal year 2019-2020 as a result of lower interest rates.

Interest rates decreased during the 2019-2020 twelve-month period. Using the TexPool interest rates as a benchmark, the 2019-2020 average earning rate was 1.42%, a decrease from 2.24%, the average rate for fiscal period 2018-2019.

## **INVESTMENT POLICY**

As required by the Public Funds Investment Act, Texas Government Code {2256.005(e)}, the governing body of an investing entity shall review its investment policy and strategies not less than annually. As a part of the Annual Investment Report, we ask that the Board review and approve the investment policy. There are no major changes to the Investment Policy as presented. The investment policy begins on page 15 of the AIR.

**INVESTMENT OFFICERS**

As required by the Public Funds Investment Act, Texas Government Code {2256.005(f)}, the governing body shall designate one or more officers or employees as investment officers to be responsible for the investment of its funds. We ask that the Board review and approve the investment officers for the fiscal year 2019-2020. The recommendations for investment officers are located on page 38 of the AIR.

**INVESTMENT SOURCES**

As required by the Public Funds Investment Act, Texas Government Code {2256.025}, at least annually, review, revise and adopt a list of qualified brokers that are authorized to engage in investment transactions with the School District. The recommendations for authorized brokers are shown on page 40.

**INVESTMENT TRAINING SOURCES**

As required by the Public Funds Investment Act, Texas Government Code {2256.008(g)}, investment officer(s) shall attend investment training from an independent source approved by the governing board. On page 41 of the AIR is a listing for your review and approval.

**GENERAL STATEMENTS**

The General Accounting Standards Board (GASB) GASB 31, requires that investments be reported at fair market value (FMV) except for money market investments, investments with maturities less than 12 months at the time of purchase and nonparticipating contracts (CD's). At June 30, 2020, the School District's TCG Directed Investments qualified for fair market value recognition.

\*\*\*\*\*

We, the approved investment officers of Ector County Independent School District, hereby certify that the following Annual Investment Report represents the investment position of the School District as of June 30, 2020, in compliance with the Board approved Investment Policy, the Public Funds Investment Act, Texas Government Code (Chapter 2256) and generally accepted accounting principles (GAAP).

Prepared by: Uvaldina Valenzuela, Accounting Supervisor

\_\_\_\_\_  
SIGNATURE ON FILE

Albessa Chavez, Director of Finance

\_\_\_\_\_  
SIGNATURE ON FILE

Deborah Ottmers, Chief Financial Officer

\_\_\_\_\_  
SIGNATURE ON FILE

ANNUAL REPORT OF INVESTMENTS BY FUND  
WITH COMPARATIVE TOTALS  
FOR THE YEAR ENDED JUNE 30, 2020

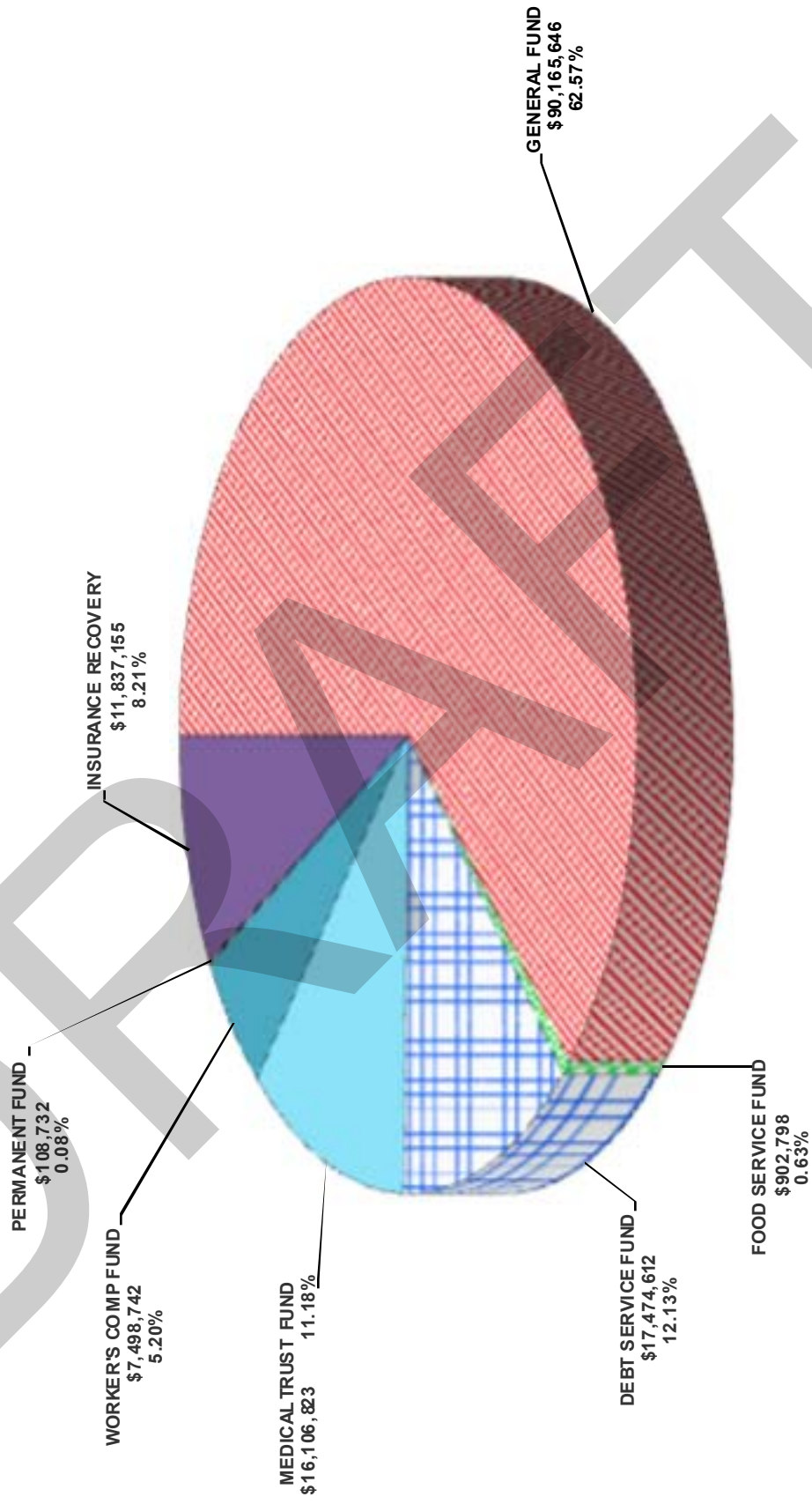
(UNAUDITED)

ALL FUNDS	AMORTIZED BOOK VALUE	%	MARKET (FAIR VALUE)	UNREALIZED GAIN (LOSS)	INTEREST EARNED
GENERAL FUND	\$ 90,165,646	62.57%	\$ 90,165,649	\$ 3	\$ 1,393,043
FOOD SERVICE FUND	902,798	0.63%	902,798	-	12,790
DEBT SERVICE FUND	17,474,612	12.13%	17,474,612	-	106,080
MEDICAL TRUST FUND	16,106,823	11.18%	16,106,823	-	169,635
WORKER'S COMP FUND	7,498,742	5.20%	7,498,802	60	106,294
PERMANENT FUND	108,732	0.08%	108,732	-	1,540
INSURANCE RECOVERY	<u>11,837,155</u>	8.21%	<u>11,837,155</u>	-	<u>63,588</u>
TOTAL	<u>\$ 144,094,508</u>	100.00%	<u>\$ 144,094,571</u>	<u>\$ 63</u>	<u>\$ 1,852,970</u>

PRIOR YEAR COMPARISON

ALL FUNDS	2019 - 2020 AMORTIZED BOOK VALUE	2018 - 2019 AMORTIZED BOOK VALUE	CHANGE	PERCENT CHANGE
GENERAL FUND	\$ 90,165,646	\$ 71,524,462	18,641,184	26.06%
FOOD SERVICE FUND	902,798	890,008	12,790	1.44%
DEBT SERVICE FUND	17,474,612	13,232,205	4,242,407	32.06%
MEDICAL TRUST FUND	16,106,823	11,712,188	4,394,635	37.52%
WORKER'S COMP FUND	7,498,742	7,392,449	106,293	1.44%
PERMANENT FUND	108,732	107,192	1,540	1.44%
INSURANCE RECOVERY	<u>11,837,155</u>	<u>4,755,309</u>	<u>7,081,846</u>	148.93%
TOTAL	<u>\$ 144,094,508</u>	<u>\$ 109,613,813</u>	<u>\$ 34,480,695</u>	31.46%

**OUTSTANDING INVESTMENTS BY FUND  
AT JUNE 30, 2020**



ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT

ANNUAL REPORT OF INVESTMENTS BY TYPE  
WITH COMPARATIVE TOTALS  
FOR THE YEAR ENDED JUNE 30, 2020

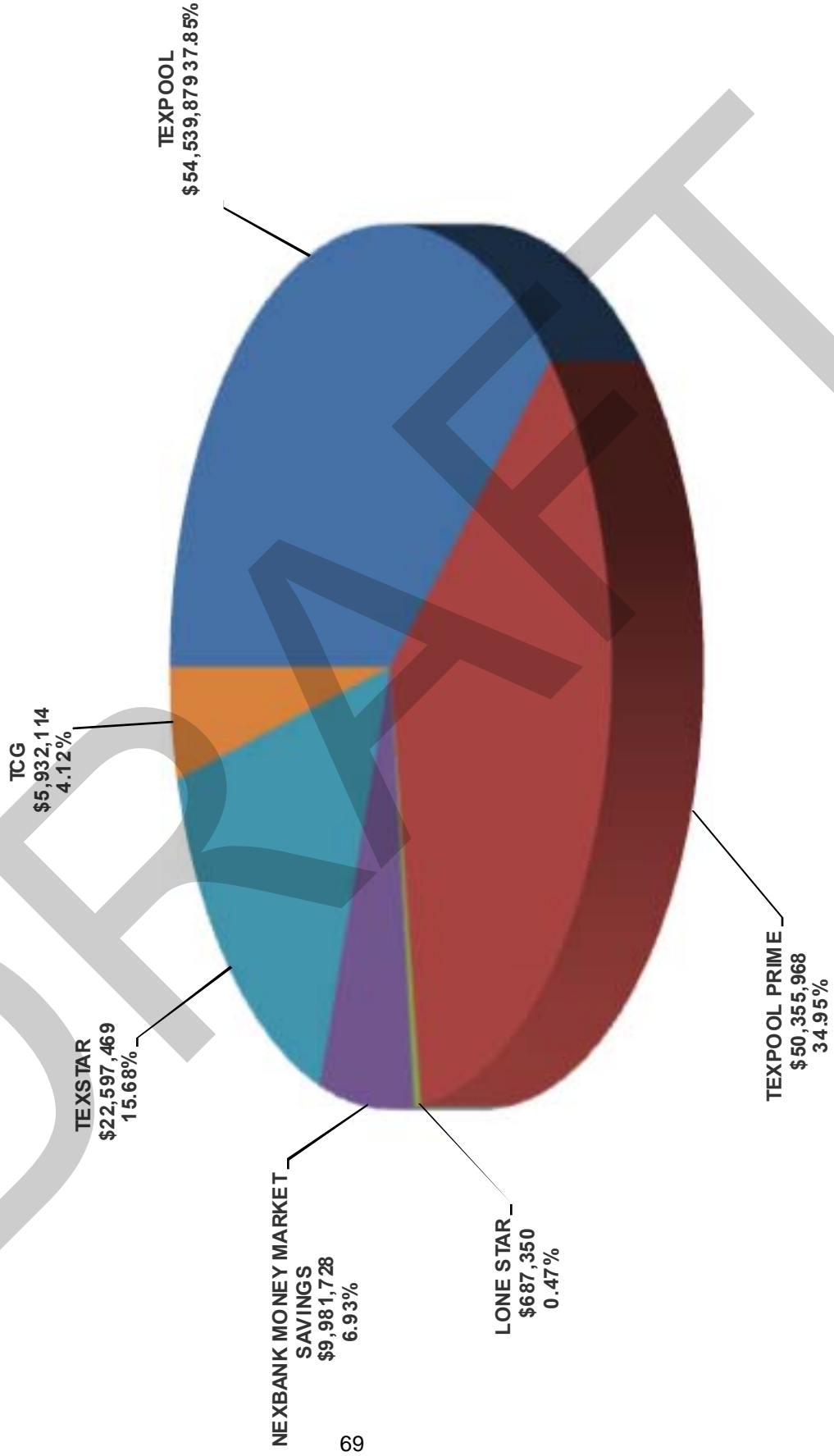
(UNAUDITED)

<b>ALL INVESTMENTS</b>	<u>AMORTIZED BOOK VALUE</u>	<u>%</u>	<u>MARKET (FAIR VALUE)</u>	<u>UNREALIZED GAIN (LOSS)</u>	<u>INTEREST EARNED</u>
TEXPOOL	\$ 54,539,879	37.85%	\$ 54,539,879	\$ -	\$ 611,555
TEXPOOL PRIME	50,355,968	34.95%	50,355,968	-	673,548
LONE STAR	687,350	0.47%	687,413	63	9,800
NEXBANK MONEY MARKET SAVINGS	9,981,728	6.93%	9,981,728	-	159,777
TEXSTAR	22,597,469	15.68%	22,597,469	-	160,851
TCG DIRECTED INVESTMENTS	<u>5,932,114</u>	4.12%	<u>5,932,114</u>	<u>-</u>	<u>237,439</u>
<b>TOTAL</b>	<b>\$ <u>144,094,508</u></b>	<b>100.00%</b>	<b>\$ <u>144,094,571</u></b>	<b>\$ <u>63</u></b>	<b>\$ <u>1,852,970</u></b>

**PRIOR YEAR COMPARISON**

<b>ALL INVESTMENTS</b>	<u>2019 - 2020 AMORTIZED BOOK VALUE</u>	<u>2018 - 2019 AMORTIZED BOOK VALUE</u>	<u>CHANGE</u>	<u>PERCENT CHANGE</u>
TEXPOOL	\$ 54,539,879	\$ 48,228,650	\$ 6,311,229	13.09%
TEXPOOL PRIME	50,355,968	30,420,490	19,935,478	65.53%
LONE STAR	687,350	677,550	9,800	1.45%
NEXBANK MONEY MARKET SAVINGS	9,981,728	10,044,181	(62,453)	-0.62%
TEXSTAR	22,597,469	10,680,853	11,916,616	111.57%
TCG DIRECTED INVESTMENTS	<u>5,932,114</u>	<u>9,562,089</u>	<u>(3,629,975)</u>	<u>-37.96%</u>
<b>TOTAL</b>	<b>\$ <u>144,094,508</u></b>	<b>\$ <u>109,613,813</u></b>	<b>\$ <u>34,480,695</u></b>	<b>31.46%</b>

# OUTSTANDING INVESTMENTS BY TYPE AT JUNE 30, 2020



ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
ANNUAL REPORT OF INVESTMENTS  
FOR THE YEAR ENDED JUNE 30, 2020

**OPERATING FUND PORTFOLIO SUMMARY REPORT**  
(UNAUDITED)

THIS QUARTERLY REPORT IS IN COMPLIANCE WITH THE INVESTMENT  
STRATEGY AS ESTABLISHED FOR THE POOLED INVESTMENT FUND AND THE  
PUBLIC FUNDS INVESTMENT ACT  
TEXAS GOVERNMENT CODE (CHAPTER 2256)

		<u>PURCHASED COST</u>	<u>AMORTIZED BOOK</u>	<u>MARKET</u>	<u>UNREALIZED GAIN OR (LOSS)</u>	<u>WEIGHTED AVERAGE TO MATURITY</u>
<b><u>BEGINNING</u></b>	July 1, 2019					
TEXPOOL		\$ 48,228,650	48,228,650	48,228,650	\$ -	31 DAYS
TEXPOOL PRIME		30,420,490	30,420,490	30,420,490	-	41 DAYS
LONE STAR		677,550	677,550	677,578	28	27 DAYS
NEXBANK MONEY MARKET SAVINGS		10,044,181	10,044,181	10,044,181	-	1 DAYS
TEXSTAR		10,680,853	10,680,853	10,680,853	-	23 DAYS
TCG DIRECTED INVESTMENTS		<u>9,562,089</u>	<u>9,562,089</u>	<u>9,562,089</u>	<u>-</u>	1.65 YEARS
		<u>\$ 109,613,813</u>	<u>\$ 109,613,813</u>	<u>\$ 109,613,841</u>	<u>\$ 28</u>	
<b><u>ENDING</u></b>	June 30, 2020					
TEXPOOL		\$ 54,539,879	54,539,879	54,539,879	-	33 DAYS
TEXPOOL PRIME		50,355,968	50,355,968	50,355,968	-	51 DAYS
LONE STAR		687,350	687,350	687,413	63	35 DAYS
NEXBANK MONEY MARKET SAVINGS		9,981,728	9,981,728	9,981,728	-	1 DAYS
TEXSTAR		22,597,469	22,597,469	22,597,469	-	33 DAYS
TCG DIRECTED INVESTMENTS		<u>5,932,114</u>	<u>5,932,114</u>	<u>5,932,114</u>	<u>-</u>	1 YEAR
		<u>\$ 144,094,508</u>	<u>\$ 144,094,508</u>	<u>\$ 144,094,571</u>	<u>\$ 63</u>	
CHANGE DURING PERIOD				<u>\$ 34,480,730</u>		

NOTE: MARKET (FAIR VALUE) IS ESTIMATED AND PROVIDED BY AN OUTSIDE SOURCE.

GASB Statement No. 31 requires all investments to be reported at fair market value(FMV) except for money market investments, investments with maturities less than 12 months at time of purchase and nonparticipating contracts (CD's). At 06/30/2020 the School District's TCG Directed Investments qualified for fair market recognition.

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
ANNUAL REPORT OF EARNINGS  
JULY 1, 2019 THRU JUNE 30, 2020

**SUMMARY INVESTMENT EARNINGS**  
(UNAUDITED)

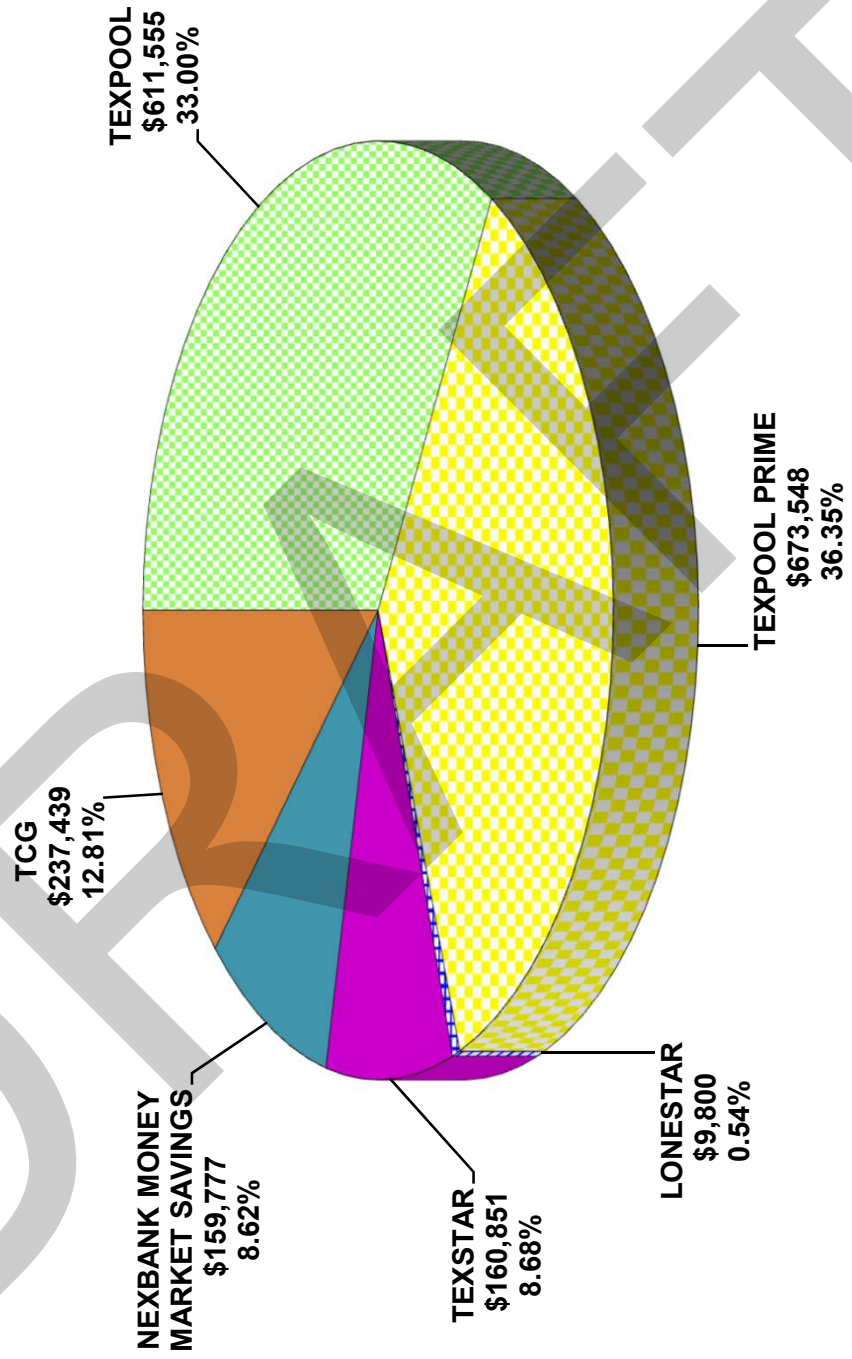
FUND	TEXPOOL	TEXPOOL PRIME	LONE STAR	TEXSTAR	NEXBANK MONEY MARKET SAVINGS	TCG DIRECTED INVESTMENTS	TOTAL
GENERAL	\$ 224,478	\$ 673,548	\$ 538	\$ 97,263	\$ 159,777	\$ 237,439	\$ 1,393,043
FOOD SERVICE	12,790	-	-	-	-	-	12,790
DEBT SERVICE	106,080	-	-	-	-	-	106,080
CAPITAL PROJECTS	-	-	-	-	-	-	-
MEDICAL TRUST	169,635	-	-	-	-	-	169,635
WORKER'S COMP	97,032	-	9,262	-	-	-	106,294
PERMANENT	1,540	-	-	-	-	-	1,540
INSURANCE REC	-	-	-	63,588	-	-	63,588
	<u>\$ 611,555</u>	<u>\$ 673,548</u>	<u>\$ 9,800</u>	<u>\$ 160,851</u>	<u>\$ 159,777</u>	<u>\$ 237,439</u>	<u>\$ 1,852,970</u>
PERCENT OF TOTAL	33.00%	36.35%	0.54%	8.68%	8.62%	12.81%	100.00%

**SUMMARY OF VARIOUS EARNINGS RATES**

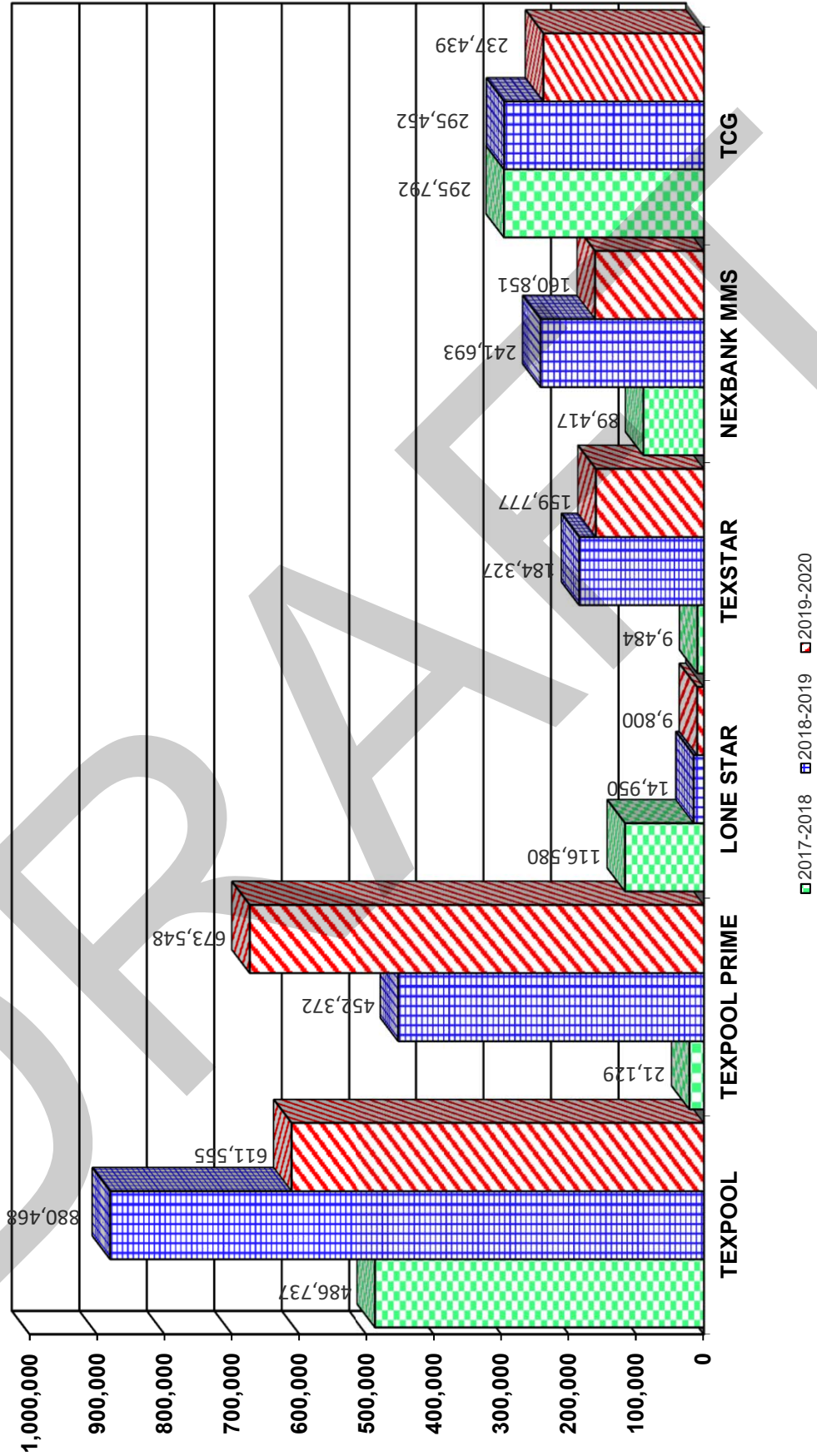
PERIOD	TEXPOOL	TEXPOOL PRIME	LONE STAR	TEXSTAR	NEXBANK MONEY MARKET SAVINGS	TCG DIRECTED INVESTMENTS	COMPARISON 90 DAY T-BILL
JULY 2019	2.3876%	2.4998%	2.3713%	2.3883%	2.6500%	3.0800%	2.1500%
AUGUST 2019	2.1715%	2.3470%	2.1640%	2.1258%	2.3700%	3.0800%	1.9600%
SEPTEMBER 2019	2.1635%	2.2749%	2.0963%	2.1065%	2.1500%	3.0800%	1.9200%
OCTOBER 2019	1.9115%	2.0701%	1.8976%	1.8510%	1.8000%	2.4200%	1.6500%
NOVEMBER 2019	1.6774%	1.8665%	1.7126%	1.6177%	1.8000%	2.8700%	1.5600%
DECEMBER 2019	1.6226%	1.8321%	1.6207%	1.5643%	1.8000%	2.9400%	1.5300%
JANUARY 2020	1.5925%	1.8006%	1.5837%	1.5514%	1.8040%	2.9400%	1.5200%
FEBRUARY 2020	1.5908%	1.7636%	1.5662%	1.5641%	1.8300%	2.9300%	1.2500%
MARCH 2020	1.0034%	1.3354%	1.1067%	0.9570%	0.5000%	2.9400%	0.1100%
APRIL 2020	0.4552%	0.9409%	0.5593%	0.4447%	0.5000%	2.9400%	0.2500%
MAY 2020	0.2685%	0.7532%	0.3130%	0.2444%	0.5000%	2.9500%	0.1200%
JUNE 2020	0.2165%	0.5240%	0.1923%	0.1974%	0.5000%	2.3000%	0.1700%
AVERAGE FOR PERIOD	<u>1.4218%</u> (2)	<u>1.6673%</u> (2)	<u>1.4320%</u> (2)	<u>1.3844%</u> (2)	<u>1.5170%</u> (2)	<u>2.8725%</u> (2)	<u>1.1825%</u> (3)
PRIOR PERIOD AVERAGE	<u>2.2382%</u> (2)	<u>2.4345%</u> (2)	<u>2.2347%</u> (2)	<u>2.2431%</u> (2)	<u>2.5200%</u> (2)	<u>2.0800%</u> (2)	<u>2.2708%</u> (3)

NOTE: (1) WEIGHED AVERAGE YIELD (2) SIMPLE INTEREST RATES (3) FIRST AUCTION OF MONTH: SOURCE WSJ

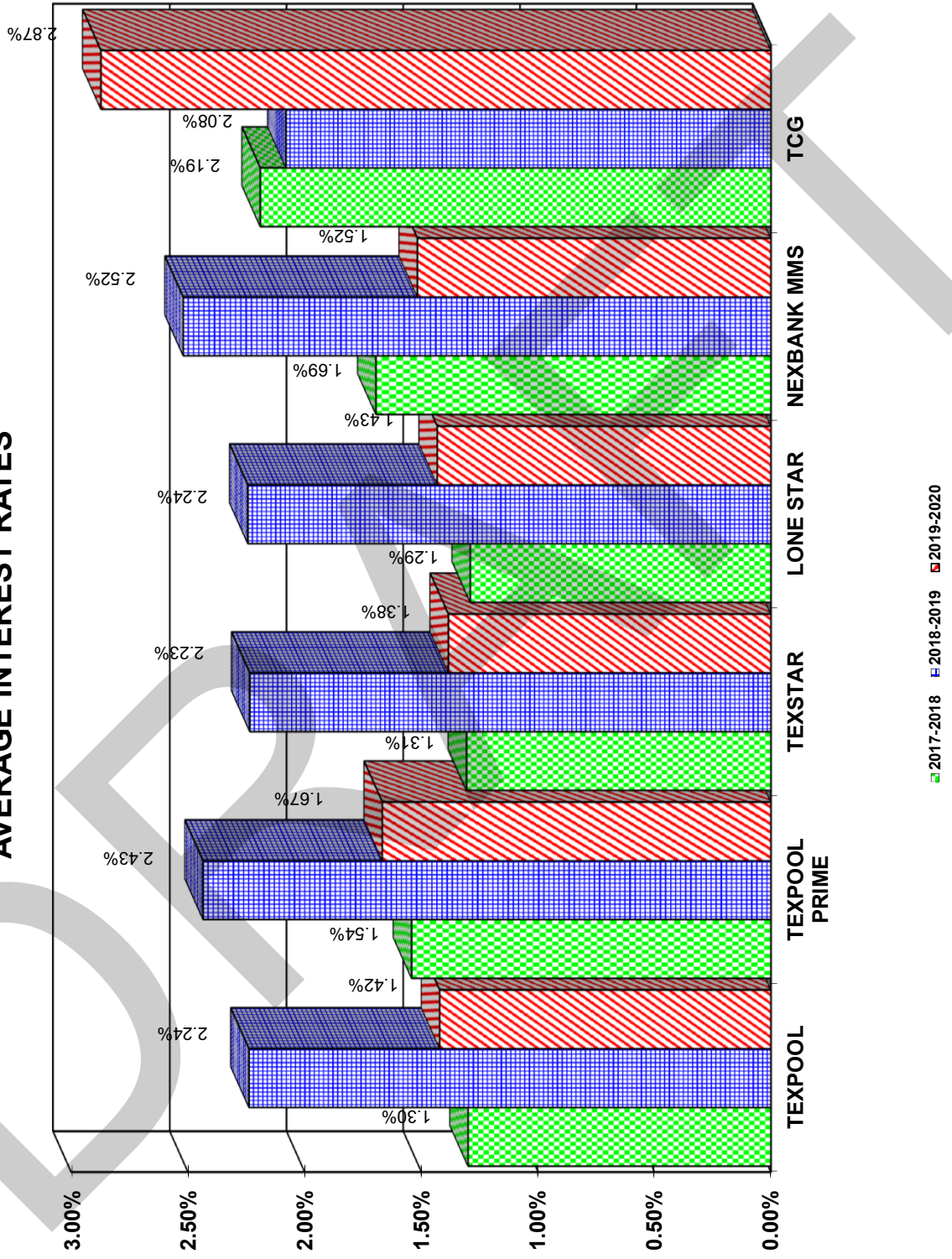
**INTEREST EARNED  
FOR THE YEAR ENDED JUNE 30, 2020**



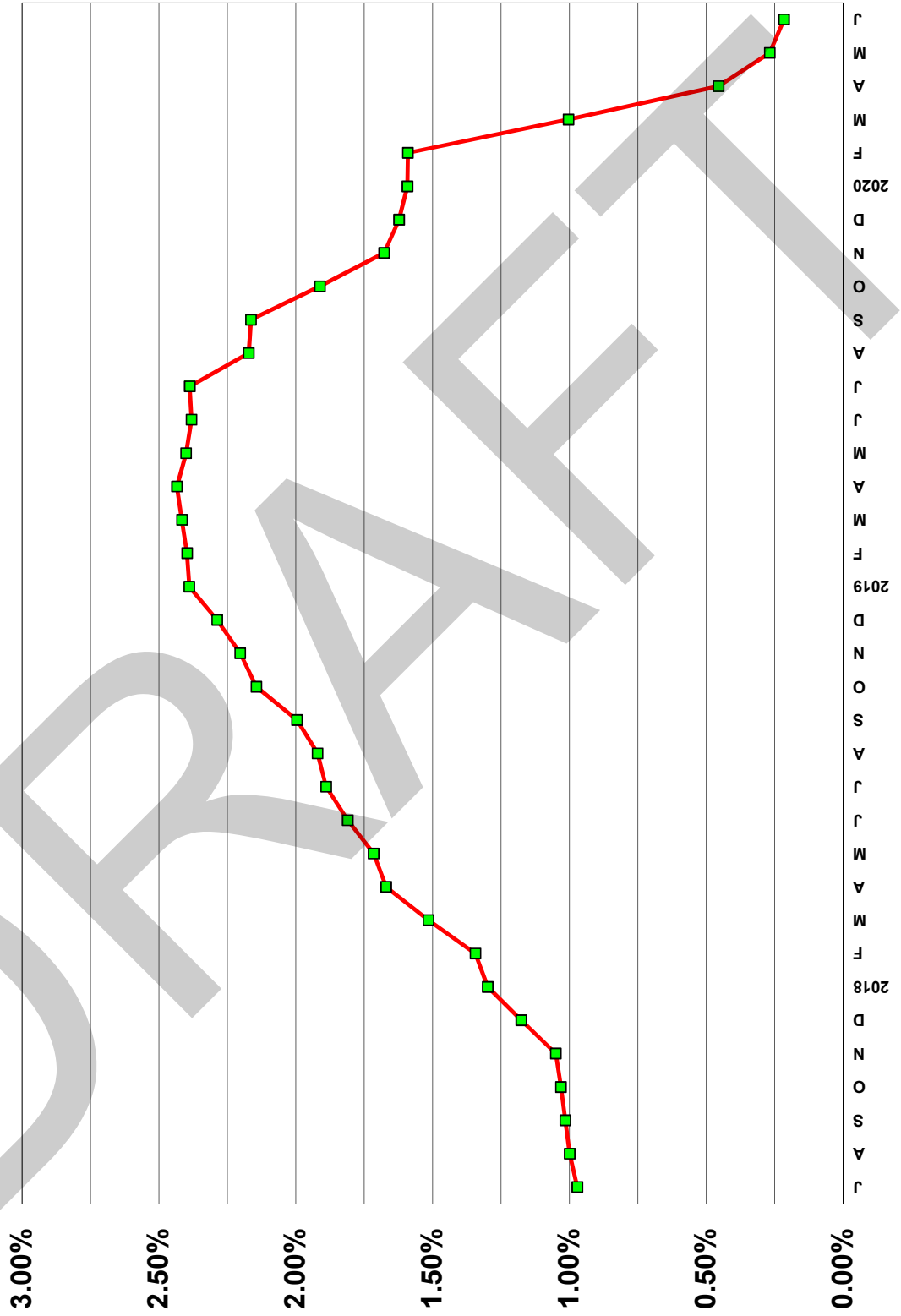
### THREE YEAR COMPARISON INTEREST EARNED



# THREE YEAR COMPARISON AVERAGE INTEREST RATES



# THREE YEARS TEXPOOL INTEREST RATES



ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
ANNUAL REPORT OF INVESTMENTS  
FOR THE PERIOD FROM JULY 1, 2019 THRU JUNE 30, 2020

	BEGINNING BALANCE @ COST	No.	ADDITIONS	No.	DEDUCTIONS	AMOUNT	INTEREST EARNED	ENDING BALANCE @ COST	%	AMORTIZED BOOK VALUE	MARKET (FAIR VALUE)	UNREALIZED GAIN (LOSS)
<b>TEXPOOL</b>												
GENERAL FUND	15,534,980.85	253	387,656,723.21	81	390,318,375.56	224,477.76	\$ 13,097,806.26	24.02%	\$ 13,097,806.26	\$ 13,097,806.26	\$ -	-
FOOD SERVICE FUND	890,008.12	0	-	0	-	12,789.88	902,798.00	1.66%	902,798.00	902,798.00	-	-
DEBT SERVICE FUND	13,232,205.56	14	17,278,694.37	6	13,142,368.76	106,080.37	17,474,611.54	32.04%	17,474,611.54	17,474,611.54	-	-
MEDICAL TRUST FUND	11,712,187.87	13	22,200,000.00	45	17,975,000.00	169,634.87	16,106,822.74	28.53%	16,106,822.74	16,106,822.74	-	-
WORKER'S COMP FUND	6,752,076.11	0	-	0	-	97,031.97	6,849,108.08	12.56%	6,849,108.08	6,849,108.08	-	-
PERMANENT FUND	107,191.62	0	-	0	-	1,540.41	108,732.03	0.20%	108,732.03	108,732.03	-	-
<b>TEXPOOL</b>	<b>\$ 48,228,650.13</b>	<b>280</b>	<b>427,135,417.58</b>	<b>132</b>	<b>421,435,744.32</b>	<b>611,555.26</b>	<b>\$ 54,539,878.65</b>	<b>100.00%</b>	<b>\$ 54,539,878.65</b>	<b>\$ 54,539,878.65</b>	<b>\$ -</b>	<b>0.00</b>
% OF GRAND TOTAL	44.00%							37.85%				
<b>TEXPOOL PRIME</b>												
GENERAL FUND	\$ 30,420,489.64	13	124,261,930.17	8	105,000,000.00	673,548.14	\$ 50,355,967.95	100.00%	\$ 50,355,967.95	\$ 50,355,967.95	\$ -	-
<b>TEXPOOL PRIME</b>	<b>\$ 30,420,489.64</b>	<b>13</b>	<b>124,261,930.17</b>	<b>8</b>	<b>105,000,000.00</b>	<b>673,548.14</b>	<b>\$ 50,355,967.95</b>	<b>100.00%</b>	<b>\$ 50,355,967.95</b>	<b>\$ 50,355,967.95</b>	<b>\$ -</b>	<b>0.00</b>
% OF GRAND TOTAL	27.75%							34.95%				
<b>LONE STAR</b>												
GENERAL FUND	37,177.51	0	-	0	-	537.73	37,715.24	5.49%	37,715.24	37,718.70	3.46	3.46
WORKER'S COMP FUND	640,372.52	0	-	0	-	9,262.21	649,634.73	94.51%	649,634.73	649,694.29	59.56	59.56
<b>LONE STAR</b>	<b>\$ 677,550.03</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>9,799.94</b>	<b>\$ 687,349.97</b>	<b>100.00%</b>	<b>\$ 687,349.97</b>	<b>\$ 687,412.99</b>	<b>\$ 63.02</b>	<b>63.02</b>
% OF GRAND TOTAL	0.62%							0.48%				
<b>NEXBANK MONEY MARKET SAVINGS</b>												
GENERAL FUND	10,044,181.30	0	-	9	222,228.51	159,776.49	9,981,729.28	0.00%	9,981,729.28	9,981,729.28	\$ -	-
<b>MONEY MARKET</b>	<b>\$ 10,044,181.30</b>	<b>0</b>	<b>0.00</b>	<b>9</b>	<b>222,228.51</b>	<b>159,776.49</b>	<b>\$ 9,981,729.28</b>	<b>100.00%</b>	<b>\$ 9,981,729.28</b>	<b>\$ 9,981,729.28</b>	<b>\$ -</b>	<b>0.00</b>
% OF GRAND TOTAL	9.16%							6.93%				
<b>TEXSTAR</b>												
GENERAL FUND	5,925,544.03	8	4,737,505.98	0	-	97,263.34	10,760,313.35	47.62%	10,760,313.35	10,760,313.35	\$ -	-
INSURANCE RECOVERY	4,755,309.14	6	11,755,764.24	8	4,737,505.98	63,687.98	11,837,155.38	52.38%	11,837,155.38	11,837,155.38	-	-
<b>TEXSTAR</b>	<b>\$ 10,680,853.17</b>	<b>14</b>	<b>16,493,270.22</b>	<b>8</b>	<b>4,737,505.98</b>	<b>160,851.32</b>	<b>\$ 22,597,468.73</b>	<b>100.00%</b>	<b>\$ 22,597,468.73</b>	<b>\$ 22,597,468.73</b>	<b>\$ -</b>	<b>0.00</b>
% OF GRAND TOTAL	9.74%							15.68%				
<b>TCG DIRECTED INVESTMENTS</b>												
GENERAL FUND	\$ 9,562,088.84	0	-	18	3,867,413.91	237,438.71	5,932,113.64	100.00%	5,932,113.64	5,932,113.64	\$ -	-
<b>TCG DIRECTED INVESTMENTS</b>	<b>\$ 9,562,088.84</b>	<b>0</b>	<b>0.00</b>	<b>18</b>	<b>3,867,413.91</b>	<b>237,438.71</b>	<b>\$ 5,932,113.64</b>	<b>100.00%</b>	<b>\$ 5,932,113.64</b>	<b>\$ 5,932,113.64</b>	<b>\$ -</b>	<b>0.00</b>
% OF GRAND TOTAL	8.72%							4.12%				
<b>TOTAL ALL INVESTMENTS</b>	<b>\$ 109,613,813.11</b>	<b>307</b>	<b>567,890,617.97</b>	<b>175</b>	<b>535,262,892.72</b>	<b>1,852,969.86</b>	<b>\$ 144,094,508.22</b>	<b>100.00%</b>	<b>\$ 144,094,508.22</b>	<b>\$ 144,094,571.24</b>	<b>\$ 63.02</b>	<b>63.02</b>

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
ANNUAL REPORT OF INVESTMENTS  
FOR THE PERIOD FROM JULY 1, 2019 THRU JUNE 30, 2020

	BEGINNING BALANCE @ COST		ADDITIONS		DEDUCTIONS		INTEREST EARNED		ENDING BALANCE @ COST		%	AMORTIZED BOOK VALUE		MARKET (FAIR VALUE)		UNREALIZED GAIN (LOSS)	
	No.		No.		No.	AMOUNT				@ COST							
<b>RECAP</b>																	
<b>ALL FUNDS</b>																	
GENERAL FUND	274	\$ 71,524,462.17	0	516,656,159.36	116	499,408,017.98	1,393,042.17	90,165,645.72	62.57%	90,165,645.72		90,165,649.18	3.46				
FOOD SERVICE FUND	0	890,008.12	0	-	0	-	12,789.88	902,798.00	0.63%	902,798.00		902,798.00	-				
DEBT SERVICE FUND	14	13,232,205.56	17,278,694.37	6	13,142,368.76	106,080.37	17,474,611.54	12.13%	17,474,611.54		17,474,611.54	-					
MEDICAL TRUST FUND	13	11,712,187.87	22,200,000.00	45	17,975,000.00	169,634.87	16,106,822.74	11.18%	16,106,822.74		16,106,822.74	-					
WORKER'S COMP FUND	0	7,392,448.63	-	0	-	106,294.18	7,498,742.81	5.20%	7,498,742.81		7,498,802.37	59.56					
PERMANENT FUND	0	107,191.62	-	0	-	1,540.41	108,732.03	0.08%	108,732.03		108,732.03	-					
INSURANCE RECOVERY	6	4,755,309.14	11,755,764.24	8	4,737,505.98	63,587.98	11,837,155.38	8.21%	11,837,155.38		11,837,155.38	-					
<b>TOTAL</b>	<b>307</b>	<b>\$ 109,613,813.11</b>	<b>307</b>	<b>567,890,617.97</b>	<b>175</b>	<b>535,262,892.72</b>	<b>1,852,969.86</b>	<b>144,094,508.22</b>	<b>100.00%</b>	<b>\$ 144,094,508.22</b>		<b>\$ 144,094,571.24</b>	<b>63.02</b>				
<b>ALL INVESTMENTS</b>																	
TEXPOOL	280	48,228,650.13	427,135,417.58	132	421,435,744.32	611,555.26	54,539,878.65	37.85%	54,539,878.65		54,539,878.65	-					
TEXPOOL PRIME	13	30,420,489.64	124,261,930.17	8	105,000,000.00	673,548.14	50,355,967.95	34.95%	50,355,967.95		50,355,967.95	-					
LONE STAR	0	677,550.03	-	0	-	9,799.94	687,349.97	0.48%	687,349.97		687,412.99	63.02					
NEXBANK MONEY MARKET SAVINGS	0	10,044,181.30	-	9	222,228.51	159,776.49	9,981,729.28	6.93%	9,981,729.28		9,981,729.28	-					
TEXSTAR	14	10,680,853.17	16,493,270.22	8	4,737,505.98	160,851.32	22,597,468.73	15.68%	22,597,468.73		22,597,468.73	-					
TCG DIRECTED INVESTMENTS	0	9,562,088.84	-	18	3,867,413.91	237,438.71	5,932,113.64	4.12%	5,932,113.64		5,932,113.64	-					
<b>TOTAL</b>	<b>307</b>	<b>\$ 109,613,813.11</b>	<b>567,890,617.97</b>	<b>175</b>	<b>535,262,892.72</b>	<b>1,852,969.86</b>	<b>144,094,508.22</b>	<b>100.00%</b>	<b>\$ 144,094,508.22</b>		<b>\$ 144,094,571.24</b>	<b>63.02</b>					

**Ector County Independent  
School District**

**INVESTMENT POLICY**

**ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
ODESSA, TEXAS**

**INVESTMENTS - APPROVAL OF INVESTMENT POLICY**

Texas Government Code, Sec. 2256.005(e)

- (e) The governing body of an investing entity shall review its investment policy and investment strategies not less than annually. The governing body shall adopt a written instrument by rule, order, ordinance or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

\*\*\*\*\*

It is recommended that the attached investment policy CDA (Legal) and CDA (Local) be reviewed and approved.

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All investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules, or regulations. *Gov't Code 2256.026*

**Definitions**

Bond Proceeds	"Bond proceeds" means the proceeds from the sale of bonds, notes, and other obligations issued by a district, and reserves and funds maintained by a district for debt service purposes.
Investment Pool	"Investment pool" means an entity created under the Texas Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield.
Pooled Fund Group	"Pooled fund group" means an internally created fund of a district in which one or more institutional accounts of a district are invested.
Separately Invested Asset	"Separately invested asset" means an account or fund of a district that is not invested in a pooled fund group.  <i>Gov't Code 2256.002(1), (6), (9), (12)</i>
Pledged Revenue	"Pledged revenue" means money pledged to the payment of or as security for: <ol style="list-style-type: none"><li>1. Bonds or other indebtedness issued by a district;</li><li>2. Obligations under a lease, installment sale, or other agreement of a district; or</li><li>3. Certificates of participation in a debt or obligation described by item 1 or 2.</li></ol> <i>Gov't Code 2256.0208(a)</i>
Repurchase Agreement	"Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations, described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds), at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement. <i>Gov't Code 2256.011(b)</i>
Hedging	"Hedging" means acting to protect against economic loss due to price fluctuation of a commodity or related investment by entering

into an offsetting position or using a financial agreement or producer price agreement in a correlated security, index, or other commodity.

*Eligible Entity*

“Eligible entity” means a political subdivision that has:

1. A principal amount of at least \$250 million in outstanding long-term indebtedness, long-term indebtedness proposed to be issued, or a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued; and
2. Outstanding long-term indebtedness that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

*Eligible Project*

“Eligible project” has the meaning assigned by Government Code 1371.001 (issuance of obligations for certain public improvements).

*Gov’t Code 2256.0207(a)*

Corporate Bond

“Corporate bond” means a senior secured debt obligation issued by a domestic business entity and rated not lower than “AA-” or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that, on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation. *Gov’t Code 2256.0204(a)*

**Written Policies**

The board shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the district’s funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the district;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;

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4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see Loss of Required Rating, below].

*Gov't Code 2256.005(a), (b)*

Annual Review

The board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.005(e)*

Annual Audit

A district shall perform a compliance audit of management controls on investments and adherence to the district's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

Investment  
Strategies

As an integral part of the investment policy, the board shall adopt a separate written investment strategy for each of the funds or group of funds under the board's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the district;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

*Gov't Code 2256.005(d)*

Investment Officer

A district shall designate by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees as investment officer(s) to be responsible for the investment of its funds consistent

with the investment policy adopted by the board. If the board has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting board's district. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the board retains the ultimate responsibility as fiduciaries of the assets of the district. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the district. Authority granted to a person to invest the district's funds is effective until rescinded by the district or until termination of the person's employment by a district, or for an investment management firm, until the expiration of the contract with the district. *Gov't Code 2256.005(f)*

A district or investment officer may use the district's employees or the services of a contractor of the district to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

Investment Training

Investment training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Public Funds Investment Act. *Gov't Code 2256.008(c)*

Initial

Within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend at least one training session from an independent source approved by the board or a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

Ongoing

The treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend an investment training session not less than once in a two-year period that begins on the first day of the district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by a designated investment committee advising the investment officer. *Gov't Code 2256.008(a-1)*

Exception

The ongoing training requirement does not apply to the treasurer, chief financial officer, or investment officer of a district if:

1. The district does not invest district funds or only deposits those funds in interest-bearing deposit accounts or certificates of deposit as authorized by Government Code 2256.010; and
2. The treasurer, chief financial officer, or investment officer annually submits to the agency a sworn affidavit identifying the applicable criteria under item 1 that apply to the district.

*Gov't Code 2256.008(g)*

Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following objectives, in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, or funds under the district's control, over which the officer had responsibility rather than the prudence of a single investment; and
2. Whether the investment decision was consistent with the district's written investment policy.

*Gov't Code 2256.006*

*Personal Interest*

A district investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the district shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573 (nepotism prohibition), to an individual seeking to sell an investment to the investment officer's district shall file a statement disclosing that relationship. A required statement must be filed with the board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

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1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

*Gov't Code 2256.005(i)*

*Quarterly Reports*

Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented not less than quarterly to the board and the superintendent within a reasonable time after the end of the period. The report must:

1. Describe in detail the investment position of the district on the date of the report;
2. Be prepared jointly and signed by all district investment officers;
3. Contain a summary statement of each pooled fund group that states the:
  - a. Beginning market value for the reporting period;
  - b. Ending market value for the period; and
  - c. Fully accrued interest for the reporting period;
4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
5. State the maturity date of each separately invested asset that has a maturity date;
6. State the account or fund or pooled group fund in the district for which each individual investment was acquired; and
7. State the compliance of the investment portfolio of the district as it relates to the investment strategy expressed in the district's investment policy and relevant provisions of the Public Funds Investment Act.

If a district invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the board by that auditor.

*Gov't Code 2256.023*

**Selection of Broker**

The board or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district.

*Gov't Code 2256.025*

**Bond Proceeds**

The investment officer of a district may invest bond proceeds or pledged revenue only to the extent permitted by the Public Funds Investment Act, in accordance with:

1. Statutory provisions governing the debt issuance or the agreement, as applicable; and
2. The district's investment policy regarding the debt issuance or the agreement, as applicable.

*Gov't Code 2256.0208(b)*

**Authorized Investments**

A board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. *Gov't Code 2256.003(a)*

In the exercise of these powers, the board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under this authority may not be for a term longer than two years. A renewal or extension of the contract must be made by the board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The board may specify in its investment policy that any authorized investment is not suitable. *Gov't Code 2256.005(j)*

Obligations of  
Governmental  
Entities

The following are authorized investments:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

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2. Direct obligations of this state or its agencies and instrumentalities;
3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States;
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
6. Bonds issued, assumed, or guaranteed by the state of Israel;
7. Interest-bearing banking deposits that are guaranteed or insured by the FDIC or its successor, or the National Credit Union Share Insurance Fund or its successor; and
8. Interest-bearing banking deposits other than those described at item 7 above if:
  - a. The funds are invested through a broker with a main office or a branch office in this state that the district selects from a list the board or designated investment committee of the district adopts as required at Selection of Broker above or a depository institution with a main office or a branch office in this state and that the district selects;
  - b. The broker or depository institution selected as described above arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the district's account;
  - c. The full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and
  - d. The district appoints as the district's custodian of the banking deposits issued for the district's account the de-

pository institution selected as described above, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating under Rule 15c3-3 (17 C.F.R. Section 240.15c3-3).

*Gov't Code 2256.009(a)*

*Unauthorized  
Obligations*

The following investments are not authorized:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

*Gov't Code 2256.009(b)*

*Certificates of  
Deposit and Share  
Certificates*

A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

1. Guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor;
2. Secured by obligations described at Obligations of Governmental Entities, above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities described at Unauthorized Obligations, above; or
3. Secured in accordance with Government Code Chapter 2257 (Public Funds Collateral Act) or in any other manner and amount provided by law for the deposits of the district.

*Gov't Code 2256.010(a)*

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment:

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1. The funds are invested by the district through a broker that has its main office or a branch office in this state and is selected from a list adopted by the district as required at Selection of Broker, above or a depository institution that has its main office or a branch office in this state and that is selected by the district;
2. The broker or depository institution selected by the district arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the district;
3. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
4. The district appoints the depository institution selected by the district, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the district with respect to the certificates of deposit issued for the account of the district.

*Gov't Code 2256.010(b)*

The district's investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

Repurchase  
Agreements

A fully collateralized repurchase agreement is an authorized investment if it:

1. Has a defined termination date;
2. Is secured by a combination of cash and obligations described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds);
3. Requires the securities being purchased by the district or cash held by the district to be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or a third party selected and approved by the district; and
4. Is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by a district under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a repurchase agreement by a district.

*Gov't Code 2256.011*

Securities Lending  
Program

A securities lending program is an authorized investment if:

1. The value of securities loaned is not less than 100 percent collateralized, including accrued income;
2. A loan allows for termination at any time;
3. A loan is secured by:
  - a. Pledged securities described at Obligations of Governmental Entities, above;
  - b. Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state, and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or
  - c. Cash invested in accordance with Government Code 2256.009 (obligations of governmental entities), 2256.013 (commercial paper), 2256.014 (mutual funds), or 2256.016 (investment pools);
4. The terms of a loan require that the securities being held as collateral be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or with a third party selected by or approved by the district; and
5. A loan is placed through a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003, or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

*Gov't Code 2256.0115*

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CDA  
(LEGAL)

Banker's  
Acceptances

A banker's acceptance is an authorized investment if it:

1. Has a stated maturity of 270 days or fewer from the date of issuance;
2. Will be, in accordance with its terms, liquidated in full at maturity;
3. Is eligible for collateral for borrowing from a Federal Reserve Bank; and
4. Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least one nationally recognized credit rating agency.

*Gov't Code 2256.012*

Commercial Paper

Commercial paper is an authorized investment if it has a stated maturity of 365 days or fewer from the date of issuance; and is rated not less than A-1 or P-1 or an equivalent rating by at least:

1. Two nationally recognized credit rating agencies; or
2. One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States law or any state.

*Gov't Code 2256.013*

Mutual Funds

A no-load money market mutual fund is an authorized investment if the mutual fund:

1. Is registered with and regulated by the Securities and Exchange Commission;
2. Provides the district with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.); and
3. Complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.).

*Gov't Code 2256.014(a)*

In addition to the no-load money market mutual fund authorized above, a no-load mutual fund is an authorized investment if it:

1. Is registered with the Securities and Exchange Commission;
2. Has an average weighted maturity of less than two years; and
3. Either has a duration of:
  - a. One year or more and is invested exclusively in obligations approved by the Public Funds Investment Act, or
  - b. Less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

*Gov't Code 2256.014(b)*

*Limitations*

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Government Code 2256.014(b);
2. Invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Government Code 2256.014(b); or
3. Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Government Code 2256.014(a) or (b) in an amount that exceeds ten percent of the total assets of the mutual fund.

*Gov't Code 2256.014(c)*

A guaranteed investment contract is an authorized investment for bond proceeds if the guaranteed investment contract:

1. Has a defined termination date;
2. Is secured by obligations described at Obligations of Governmental Entities, above, excluding those obligations described at Unauthorized Obligations, in an amount at least equal to the amount of bond proceeds invested under the contract; and
3. Is pledged to the district and deposited with the district or with a third party selected and approved by the district.

Guaranteed  
Investment  
Contracts

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

1. The board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds;
2. The district must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;
3. The district must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
4. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and
5. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a guaranteed investment contract by a district.

*Gov't Code 2256.015*

Investment Pools

A district may invest its funds or funds under its control through an eligible investment pool if the board by rule, order, ordinance, or resolution, as appropriate, authorizes the investment in the particular pool. *Gov't Code 2256.016, .019*

To be eligible to receive funds from and invest funds on behalf of a district, an investment pool must furnish to the investment officer or other authorized representative of the district an offering circular or other similar disclosure instrument that contains the information specified in Government Code 2256.016(b). To maintain eligibility, an investment pool must furnish to the investment officer or other authorized representative investment transaction confirmations and a monthly report that contains the information specified in Government Code 2256.016(c). A district by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds. *Gov't Code 2256.016(b)-(d)*

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Corporate Bonds

A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF], may purchase, sell, and invest its funds and funds under its control in corporate bonds (as defined above) that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or
2. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

A district subject to these provisions may purchase, sell, and invest its funds and funds under its control in corporate bonds if the board:

1. Amends its investment policy to authorize corporate bonds as an eligible investment;
2. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds and liquidating the investment in corporate bonds; and
3. Identifies the funds eligible to be invested in corporate bonds.

The district investment officer, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

1. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or
2. Changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

*Gov't Code 2256.0204*

Hedging  
Transactions

The board of an eligible entity (as defined above) shall establish the entity's policy regarding hedging transactions. An eligible entity may enter into hedging transactions, including hedging contracts,

and related security, credit, and insurance agreements in connection with commodities used by an eligible entity in the entity's general operations, with the acquisition or construction of a capital project, or with an eligible project. A hedging transaction must comply with the regulations of the federal Commodity Futures Trading Commission and the federal Securities and Exchange Commission.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution by an eligible entity of a hedging contract and any related security, credit, or insurance agreement.

An eligible entity may:

1. Pledge as security for and to the payment of a hedging contract or a security, credit, or insurance agreement any general or special revenues or funds the entity is authorized by law to pledge to the payment of any other obligation.
2. Credit any amount the entity receives under a hedging contract against expenses associated with a commodity purchase.

An eligible entity's cost of or payment under a hedging contract or agreement may be considered an operation and maintenance expense, an acquisition expense, or construction expense of the eligible entity; or a project cost of an eligible project.

*Gov't Code 2256.0206*

Prohibited  
Investments

Except as provided by Government Code 2270 (prohibited investments), a district is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

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**Note:** As an "investing entity" under Government Code 2270.0001(7)(A), a district must comply with Chapter 2270, including reporting requirements, regarding prohibited investments in scrutinized companies listed by the comptroller in accordance with Government Code 2270.0201.

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Loss of Required  
Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. A district shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov't Code 2256.021*

**Sellers of  
Investments**

A written copy of the investment policy shall be presented to any business organization (as defined below) offering to engage in an investment transaction with a district. The qualified representative of the business organization offering to engage in an investment transaction with a district shall execute a written instrument in a form acceptable to the district and the business organization substantially to the effect that the business organization has:

1. Received and reviewed the district investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the district and the organization that are not authorized by the district's investment policy, except to the extent that this authorization:
  - a. Is dependent on an analysis of the makeup of the district's entire portfolio;
  - b. Requires an interpretation of subjective investment standards; or
  - c. Relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officer of a district may not acquire or otherwise obtain any authorized investment described in the district's investment policy from a business organization that has not delivered to the district the instrument required above.

*Gov't Code 2256.005(k)-(l)*

Nothing in this section relieves the district of the responsibility for monitoring investments made by the district to determine that they are in compliance with the investment policy.

For purposes of the provisions at Sellers of Investments above, "business organization" means an investment pool or investment management firm under contract with a district to invest or manage the district's investment portfolio that has accepted authority granted by the district under the contract to exercise investment discretion in regard to the district's funds.

*Gov't Code 2256.005(k)*

**Donations**

A gift, devise, or bequest made to a district to provide college scholarships for district graduates may be invested by the board as provided in Property Code 117.004 (Uniform Prudent Investor Act),

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unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to a district for a particular purpose or under terms of use specified by the donor are not subject to the requirements of the Public Funds Investment Act. *Gov't Code 2256.004(b)*

**Electronic Funds  
Transfer**

A district may use electronic means to transfer or invest all funds collected or controlled by the district. *Gov't Code 2256.051*

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**Objectives**

The investment policy of the District shall be to:

1. Assure the safety of the invested funds of the District;
2. Maintain sufficient liquidity to provide adequate and timely working funds;
3. Attain the highest possible rate of return while providing necessary protection of principal consistent with District operating requirements as determined by the Board;
4. Diversify investments as to maturity, instruments, and financial institutions where permitted under state law; and
5. Ensure the quality and capability of investment officers through ongoing training.

**Investment Authority**

The chief financial officer and other persons designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved  
Investment  
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011. A master repurchase agreement must be signed by the bank/dealer prior to investment in a repurchase agreement. All repurchase agreement transactions shall be on a delivery versus payment basis.
4. Banker's acceptances as permitted by Government Code 2256.012.
5. Commercial paper as permitted by Government Code 2256.013.

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6. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
7. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
8. Public funds investment pools as permitted by Government Code 2256.016.

**Safekeeping Agreement**

The District shall contract with a bank or banks for the safekeeping of securities either owned by the District as part of its investment portfolio or held as collateral to secure demand or time deposits.

**Safekeeping and Custody**

Safekeeping and custody of securities and collateral shall be in accordance with state law. Securities and collateral shall be held by a third party custodian designated by the District, and held in the District's name as evidenced by safekeeping receipts of the institution with which the securities are deposited. Collateral for certificates of deposits in banks shall be registered in the District's name in the bank's trust department or, alternatively, in a Federal Reserve Bank account in the District's name, or a third party bank in the District's name, at the District's discretion.

The District shall retain clearly marked receipts providing proof of the District's ownership, or the District may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with District funds.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Pooling of Funds**

Except for cash in certain restricted and special funds, the District may consolidate cash balances from all funds to maximize investment earnings. Investment income shall be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles. The portfolio shall

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have a weighted average maturity of one year or less. This dollar weighted average maturity shall be calculated using the stated final maturity dates of each security.

**Liquidity and Maturity**

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

**Diversity**

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from over concentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market Prices**

Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment. The chief financial officer shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. All prudent measures shall be taken to liquidate an investment that is downgraded to less than the required minimum rating.

**Monitoring Rating Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Maximum Allowable Stated Maturity**

The maximum allowable stated maturity of any individual investment owned by the entity shall be as follows:

	<b>Maximum Allowable Maturity</b>
1. U.S. Treasuries and securities with U.S. government guarantee	5 years
2. U.S. government agencies and instrumentalities	5 years
3. Fully insured or collateralized CDs	365 days
4. Banker's acceptance	270 days
5. Commercial paper	270 days
6. Repurchase agreements	365 days
7. Money market funds	90 days
8. Local government investment pool	365 days
9. Mutual funds	365 days

**Funds / Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

Operating Funds

Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Custodial Funds

Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Debt Service Funds

Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.

Capital Project Funds

Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.

Food Service Funds

Investment strategies for food service funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Internal Service Funds

Investment strategies for workers' compensation insurance and medical trust funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

**Sellers of Investments**

Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).

**Soliciting Bids**

In order to get the best return on its investments, the District may solicit bids in writing, by telephone, or electronically.

**Interest Rate Risk**

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted average maturity limits and diversification.

**Internal Controls**

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds;
2. Avoidance of collusion;
3. Custodial safekeeping;
4. Clear delegation of authority;
5. Written confirmation of telephone transactions;
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale; and
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

**Annual Review**

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

**Annual Audit**

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

**Ector County Independent  
School District**

**INVESTMENT OFFICERS/COMMITTEE**

## INVESTMENTS - APPROVAL OF INVESTMENT OFFICERS/COMMITTEE

Texas Government Code, Sec. 2256.005(f)

- (f) Each investing entity shall designate, by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees of the state agency, local government, or investment pool as investment officer to be responsible for the investment of its funds consistent with the investment policy adopted by the entity. Authority granted to a person to invest an entity's funds is effective until rescinded by the investing entity or until termination of the person's employment by the investing entity. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs. Unless authorized by law, a person may not deposit, withdraw, transfer or manage in any other manner the funds of the investing entity.

It is recommended that the following individuals be approved as investment officers for the District. As approved officers, these individuals will also act as the Investment Committee for the District:

Deborah Ottmers	Chief Financial Officer
Albessa Chavez	Director of Finance
Uvaldina Valenzuela	Accounting Supervisor

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**Ector County Independent  
School District**

**INVESTMENT SOURCES**

**INVESTMENTS - SELECTION OF AUTHORIZED BROKERS**

Texas Government Code, Sec. 2256.025

The governing body of an entity subject to this subchapter or the designated investment committee of the entity shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the entity.

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It is recommended that the following be approved as authorized sources of investments:

- |                               |                      |
|-------------------------------|----------------------|
| TexPool                       | Investment Pool      |
| TexPool – Prime               | Investment Pool      |
| LoneStar                      | Investment Pool      |
| TexStar                       | Investment Pool      |
| VFinance Inc.                 | Securities           |
| Global Financial Services LLC | Securities           |
| NexBank                       | Money Market Savings |

**Ector County Independent  
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**INVESTMENT TRAINING SOURCES**

## INVESTMENTS - APPROVAL OF INDEPENDENT SOURCES OF INSTRUCTION

Texas Government Code, Sec. 2256.008 Investment Training; Local Governments:

- (a) Except as provided by Subsections (a-1), (b), (b-1), (e), and (f), the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a local government shall:
  - (1) attend at least one training session from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer as provided for in the investment policy of the local government and containing at least 10 hours of instruction relating to the treasurer's or officer's responsibilities under this subchapter within 12 months after taking office or assuming duties; and
  - (2) attend an investment training session not less than once in a two-year period that begins on the first day of that local government's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than 10 hours of instruction relating to investment responsibilities under this subchapter from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer as provided for in the investment policy of the local government.
- (a-1) In addition to the requirements of Subsection (a)(1), the treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a school district or a municipality shall attend an investment training session not less than once in a two-year period that begins on the first day of the school district's or municipality's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under this subchapter from an independent source approved by the governing body of the school district or municipality, or by a designated investment committee advising the investment officer as provided for in the investment policy of the school district or municipality.

It is recommended that the following be approved sources of independent instruction:

- Texas Association of School Boards (TASB)
- Texas Association of School Business Officials (TASBO)
- The State of Texas and its Agencies
- Any CPA Firm
- Any Service Center
- Any Accredited College or University

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## GLOSSARY OF TERMS

**A1/P1 Rating:** "A1" is the highest short-term rating category assigned by Standard & Poor's, while "P1" is the highest short-term rating category for Moody's Investor Service. Securities that have been assigned both an A1 and a P1 rating are considered to be of high credit quality. Standard and Poor's designates certain securities within the A1 category with a plus sign (+) indicating that the issuer of the security has an extremely strong capacity to meet its financial obligations.

**Accrual (or Accrual Basis):** The most common form of accounting, which reports income when earned and expenses when incurred. Accrual accounting may be contrasted to accounting on a cash basis, in which income is reported when received and expenses are reported when paid.

**Accrued Interest:** The accumulated interest due on a security as of the last interest payment made. A security is always sold with the accrued interest included. Investors who buy securities in the secondary market will be required to purchase any interest on the securities that has accrued prior to settlement. This is because the previous owner of a security earned the income, but will not receive future coupon payments.

**Agency:** In securities trading, the term Agency refers to a federal government agency that issues securities, other than the U.S. Treasury, i.e. the Federal Home Loan Mortgage Corporation (FHLB).

**Agency Discount Note:** A note that has been issued by a U.S. governmental-related agency other than the U.S. Treasury.

**Amortization:** The accounting practice that gradually reduces the cost or book value of an asset through periodic charges to income, such as: (1) the portion of the cost of a limited-life or intangible asset charged as an expense during a particular period, or (2) the reduction of debt by regular payments of principal and interest to retire the debt by maturity. The purpose of amortization is to reflect an asset's resale or redemption value.

**Automated Clearing House (ACH) System:** A domestic electronic funds transfer system.

**Banker's Acceptance (BA):** (1) Short-term, non interest-bearing notes sold at a discount and redeemed by the accepting banks at maturity for face value. BA's are generally created based on a letter of credit issued in a foreign trade transaction. (2) A money market instrument that is used to finance import or export transactions. BA's are essentially checks. They represent a bank's promise and ability to pay the face or principal amount on the banker's acceptance on the stipulated maturity date. Maturities for BA's are generally less than three months. Any BA purchased by a public entity must have a stated maturity of 270 days or less, must be accepted by a bank organized and existing under federal law, and the short-term obligations of the bank must be rated not less than A1/P1. Similarly to a treasury bill, a BA typically does not have a coupon, is issued at a discount, and matures at par (face value).

**Basis Point (BP):** The smallest unit of measurement used in quoting yields on bonds and notes. One basis point is .01%, or one one-hundredth (1/100) of a percent of yield (.01% or .0001). One hundred basis points equals 1%.

**Benchmark:** The performance of a predetermined group of securities, individual security, or an index used to compare risk and performance to a managed portfolio. A good benchmark should be verifiable, easy to understand, and appropriate to the investment portfolio to which it is being compared. Typical benchmarks used in the public sector include three-month, six-month, and one-year Treasury bill averages over the same measurement period. The benchmark selected should have a similar maturity to the investment portfolio under examination.

**Book Entry:** The name given to securities whose ownership and transfer occurs on a computer system rather than the physical delivery of a security. This system eliminates the need to physically transfer bearer-form paper, or to register securities by using a central depository facility/bank.

**Book Value:** The value at which the security is carried in the financial records of an investor. A security's book value reflects the price at which the security was originally bought, plus the net amortization/accretion up to that point in time. In the case of assets subject to reduction by valuation allowances, book value refers to cost or stated value less the appropriate allowance. Sometimes a distinction is made between gross book value (the value before deduction of related allowances) and net book value (which designates the value after the deduction). In the absence of any modifiers, however, book value is understood to be synonymous with net book value.

**Broker:** An individual who brings security buyers and sellers together in return for a commission or fee. The broker takes no position in a securities trade, and does not act as a principal or own securities. A broker will assist an investor in buying and selling treasuries, agencies, commercial paper and other authorized investments.

**Commercial Paper:** Defined as unsecured short-term obligations with maturities ranging from one to 270 days issued by banks, corporations, and other borrowers to investors with large temporary cash positions. This type of investment is usually issued at a discount and carries a zero coupon. The accounting process for commercial paper is identical to the accounting process for a treasury bill.

**Committee on Uniform Securities Identification Procedures (CUSIP):** Assigns codes to securities for the purpose of identification. These codes are often referred to as a security's CUSIP number (a nine-digit, alpha/numeric identification number).

**Compensating Balance:** The amount of money that a bank requires a customer to maintain in a non-interest bearing account, in order to waive bank fees.

**Credit Risk:** A type of investment risk. The risk that the issuer of a security will default or fail, or that the issuer's credit rating will be lowered. If one of these events occurs, part or all of the invested principal in the security could be lost. Credit risk exposure can be affected by a concentration of deposits or investments in any ONE type of investment.

**Current Yield:** The annual interest rate divided by the current market price. Current yield is what a bond is actually yielding today as opposed to the yield to maturity or coupon rate.

**Custodial Agreement:** A written contract establishing the responsibilities of a custodian who holds collateral for deposits with financial institutions, investment securities or securities underlying repurchase agreements.

**Delivery vs. Payment (DVP):** This occurs when securities are delivered with an exchange of money or payment for the security.

**Discount:** (1) The difference between the purchase price (cost) of a security and its par (face) value. This discount represent the income to be earned on the security, and will be accreted over the life of the security. (2) A security selling below the original offering price shortly after the sale is also considered to be a discount. (3) In the context of bonds payable and investments, the amount by which par value exceeds the price paid for a security.

**Discount Securities:** Non-interest bearing money market securities that are issued at a discount and redeemed at maturity for the full face value.

**Face Value:** (1) The par value or maturity value of a security. (2) The redemption value printed on the face of the certificate. (3) The amount of the issuer's liability stated in the security document.

**Fair Market Value:** The price a willing buyer would purchase the security from a willing seller in a bona fide arm's length transaction.

**Federal Funds Rate:** The rate of interest at which banks with excess reserves charge other banks lacking these reserves for overnight loans in order for the bank in need to meet their reserve requirements. This important overnight rate determines, in large part, the rate at which overnight repurchase agreements will trade. When the Federal Reserve "raises rates", the target federal funds rate is increased and other short-term security yields will follow. Since investment pools and money market funds invest heavily in short-term securities, their interest rates often approximate the federal funds rate at any given time.

**Federal Home Loan Bank (FHLB):** A banking institution that regulates and lends money to savings and loan associations, cooperative banks and other mortgage lenders in a manner that is similar to the Federal Reserve's relationship with commercial banks. The FHLB system is made up of 12 regional banks. The FHLB system raises money by issuing notes and bonds. It lends money to savings and loans and other mortgage lenders, based on the amount of collateral the borrowing institution can provide. The FHLB issues both callable and noncallable agency securities as well as discount notes.

**Federal Home Loan Mortgage Corporation (FHLMC):** The FHLMC, otherwise known as "Freddie Mac" is a publicly chartered agency that buys qualifying residential mortgages from lenders. It repackages these pooled mortgages into new securities that are backed by the pooled mortgages, provides certain guarantees, and then resells them in the open market. They issue both callable and noncallable agency securities as well as discount notes.

**Federal Housing Administration (FHA):** The federally sponsored agency that insures lenders against loss on residential mortgages.

**Federal National Mortgage Association (FNMA):** The FNMA, otherwise known as "Fannie Mae", is a federal corporation that operates under the auspices of the United States Department of Housing and Urban Development (HUD). This corporation is the largest single provider of residential mortgage funds in the U.S. FNMA is a private stockholder-owned corporation that purchases a variety of adjustable mortgages and second loans in addition to fixed-rate mortgages. It purchases conventional and insured mortgages from governmental

agencies such as the FHA and VA. Its securities are highly liquid and widely accepted. FNMA issues both callable and noncallable agency securities as well as discount notes.

**Federal Reserve Bank (or the Fed):** Any one of 12 federally chartered banks established to maintain reserves, issue bank notes, and lend money to member banks.

**Government Accounting Standards Board (GASB):** Established in 1984 as an arm of the Financial Accounting Foundation, it is responsible for developing standards of financial accounting and reporting with respect to the activities of state and local governments.

**Government National Mortgage Association (GNMA):** The GNMA, otherwise known as "Ginny Mae" buys VA and FHA mortgages, then issues bonds that are secured by pools of these mortgages. An investor in this type of bond receives monthly payments of principal and interest that represent monthly mortgage payments by homeowners.

**Investment Pool (or Local Government Investment Pool):** A professionally managed pool of funds composed of cash deposits from a large group of cities, counties, school districts and local governments. In Texas, the ability to pool assets was created under the Local Government Cooperation Act. The pool manager purchases a portfolio of securities with the deposits and each pool participant owns a pro rata share in the portfolio.

**Investment Portfolio (or Portfolio):** The holdings of stocks, bonds, cash equivalents, or other assets by an individual, corporation, or institution.

**Investment Risk:** The total of all risks associated with an investment security.

**Market Value:** (1) The price at which a security is trading and could presumably be purchased or sold. (2) The current value of a security, which is determined by multiplying its par (face) value by the current market price. The unrealized gain or loss on a security can be calculated by subtracting the book value from the market value.

**Master Repurchase Agreement:** To protect investors, many public investors will request that repurchase agreements be preceded by a master repurchase agreement between the investor and the financial institution or dealer. The master agreement should define the nature of the transaction, identify the relationship between the parties, establish normal practices regarding ownership and custody of the collateral securities during the term of the investment, provide remedies in the case of default by either party and clarify issues of ownership. The master repurchase agreement protects the investor by eliminating the uncertainty of ownership and hence, allowing investors to liquidate collateral if a bank or dealer defaults during the term of the agreement.

**Maturity (or Maturity Date):** This refers to the date when the principal amount of a security or debt becomes due and payable.

**Money Market Account:** A savings account that generally earns interest at a higher rate than a regular savings account. Money Market accounts have a required minimum balance and other restrictions.

**Money Market Fund:** (1) A mutual fund that is invested in short-term investments. (2) An open end investment company (mutual fund) that invests in money market instruments. It is a highly liquid investment that pays money market rates of interest.

**Net Asset Value Funds (NAV):** A mutual fund whose share values fluctuate with changes in market prices. A net asset value fund seeks to offer a higher yield than a constant dollar fund (money market fund) by purchasing longer maturing securities. These net asset value funds experience market fluctuations due to the risk of the longer securities. These fluctuations will subject the investor to a higher level of market price and volatility risk than a constant dollar fund.

**Public Funds Investment Act (PFIA):** This act is Chapter 2256 of the Texas Government Code and details the state law governing the investment of public funds.

**Ratings:** Ratings are (1) designations used by investors or by services to give relative indications of credit quality. (2) In the context of bonds, a rating is normally an evaluation of credit-worthiness performed by an independent rating service.

**Repurchase Agreement (REPO):** An investment agreement involving the purchase of a security with a simultaneous agreement to repurchase that security at a specified price and date. REPO's may be used to earn income on idle cash at or near the federal funds market rate. A holder of securities sells them to an investor with a repurchase agreement. The buyer is in effect lending the seller money for the period of the agreement. The term of the repurchase agreement is structured to compensate the buyer. Dealers often use repurchase agreements to finance their positions. The exception occurs when the Fed is said to be doing repurchase agreements, in this instance it is lending money; i.e., increasing bank reserves. Repurchase agreements should always be governed by an executed PSA Master Repurchase Agreement between the investor and the dealer to reduce both these types of collateral risk.

**Settlement Date:** The purchase or sale date during which money actually changes hands.

**Treasury (or Treasuries):** A general term referring to U.S. Treasury securities.

**Treasury Bill (T-Bill):** A marketable, short-term, noninterest bearing, security that is issued by the U.S. Treasury at a discount to finance the national debt. They are issued to mature in three months (90 days), six months (180 days), or one year (365 days).

**Treasury Bond (T-Bond):** A marketable, long-term, fixed interest bearing, security that is issued by the U.S. Treasury as a direct debt obligation of the government with a maturity of more than 10 years.

**Treasury Note (T-Note):** A marketable, medium-term, coupon bearing, security that is issued by the U.S. Treasury as a direct debt obligation of the government with a maturity of 2 to 10 years.

**Weighted Average Maturity (WAM):** The common term, usually expressed in number of days, which represents a weighted average of the remaining term to maturity of all of the assets in an investment pool or securities portfolio. A longer WAM is generally indicative of more market risk. The maximum WAM for AAA-rated money market pools in Texas is 60 days. An SEC money market fund may have a 90-day WAM.

**Yield:** Yield is the return, expressed as a percentage, a security will earn as a result of both the coupon rate and any discount or premium paid. A yield will exceed the coupon if purchased at a discount (and vice-versa).



## **DISCUSSION OF ECISD'S OPENING OF SCHOOLS**

Superintendent Dr. Scott Muri will provide an update on ECISD's opening of schools.



## Ector County Independent School District

### Action Page

**TO:** Board of Trustees

**FROM:** Dr. Scott Muri, Superintendent of Schools

**SUBJECT:** **POSSIBLE ACTION TO APPOINT A CITIZEN TO FILL BOARD OF TRUSTEE POSITION 4**

**DATE:** August 18, 2020

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The Board will consider the appointment of a Citizen to fill Board of Trustee Position 4.

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Administrative Recommendation:

Approve of Appointment of a Citizen to fill Board of Trustee Position 4.



## **INFORMATION ITEMS**

- Purchasing Report
- Routine Personnel Report

**PURCHASE ORDERS OVER \$50,000 ISSUED FOR JULY 2020**

<b>PO#</b>	<b>VENDOR</b>	<b>AMOUNT</b>	<b>PURPOSE OF PURCHASE ORDER</b>	<b>APPROVAL PROCESS</b>
21000244	APPLE, INC	\$ 110,400.00	13" MacBook Air & Vertical Massager Bags (15 units) for NTO	Texas DIR Contract #DIR-TSO-3789
21000811	APPLE, INC	\$ 2,295,050.00	10.2" iPad (5,825 units) student devices	Texas DIR Contract #DIR-TSO-3789
21000050	AT&T	\$ 85,000.00	Long Term PO for phone service	DIR Contract
21001117	AT&T	\$ 123,000.00	Long Term PO for VOIP Services (phone lines)	DIR Contract
21000812	AT&T	\$ 200,000.00	Long Term PO for Gigaman Services	DIR Contract
21001026	ATKINS HOLLMAN JONES PEACOCK	\$ 275,000.00	Long Team PO for Legal Services	ECISD Awarded Vendor
21000051	ATMOS ENERGY	\$ 350,000.00	Long Team PO for Natural Gas Services	Sole Source Awarded Vendor
21000106	BILL WILLIAMS TIRE CENTER	\$ 50,000.00	Long Term PO for Automotive Services	Allied States Coop Contract #14-7063
21000110	BIMBO BAKERIES USA	\$ 55,000.00	Long Term PO for Bread Delivery	Bid #20-04SN Awarded Vendor
21000246	BLUE CROSS BLUE SHIELD TEXAS	\$ 1,500,000.00	Long Term PO for BCBS administrative fees	ECISD Awarded Vendor
21000431	BOYS & GIRLS CLUB OF ODESSA	\$ 115,364.00	Long Team PO for Consulting Services	Interlocal Agreement
21000142	BRAUN BEEF & CO. INC	\$ 104,000.00	Long Term PO for dry, refrigerated & frozen items	Bid #20-02SN Awarded Vendor
21000177	BYRNE BROS FOODS INC	\$ 94,000.00	Long Term PO for paper & plastic items	Bid #20-05SN Awarded Vendor
21000105	CALPINE CORPORATION DBA CAVALLO ENERGY TEXAS	\$ 4,218,513.00	Long Team PO for Electricity Services	TASB Energy Cooperative
21000731	CDW-G	\$ 51,243.00	VMware Support Renewal 2020-2021	TCPN Contract #R160201 & R171001
21000733	CDW-G	\$ 75,970.00	AirWatch Shared Cloud- Renewal	TCPN Contract #R160201 & R171001
21000944	CDW-G	\$ 81,550.00	iPad cases	TCPN Contract #R160201 & R171001
21000728	CDW-G	\$ 95,301.33	SmartNet Renewal 2020-2021	TCPN Contract #R160201 & R171001
21000735	CDW-G	\$ 97,267.20	Annual Access Control Project	TCPN Contract #R160201 & R171001
21000729	CDW-G	\$ 146,219.16	Cisco Flex Calling Enterprise Agreement -1 Year	TCPN Contract #R160201 & R171001
21000945	CDW-G	\$ 147,244.75	CBook Sleeves - Campus	TCPN Contract #R160201 & R171001
21000943	CDW-G	\$ 162,560.00	Dell CTO Student Laptops (308 units)	TCPN Contract #R160201 & R171001
21000414	CDW-G	\$ 1,920,000.00	Dell 11.6" Chromebook 3100 (Student Devices) - (6000 units)	TCPN Contract #R160201 & R171001
21001034	CHARLES AND LEZIEE CHURCHFIELD DBA CHURCHFIELD TRADING	\$ 118,000.00	Long Term PO for dry, refrigerated & frozen items	Bid #20-02SN Awarded Vendor
21000130	CHICK-FIL-A UNIVERSITY BLVD ODESSA	\$ 164,000.00	Long Term PO for Smart Snack Direct Delivery	RFP #20-06SN Awarded Vendor
21000654	CITY OF ODESSA	\$ 209,721.00	Long Team PO for Crossing Guard Services	Interlocal Agreement
21000054	CITY OF ODESSA WATER DEPT	\$ 1,905,000.00	Long Team PO for Water Services	Sole Source Awarded Vendor
21000292	COMMERCIAL FOOD SERVICE	\$ 50,000.00	Long-term PO RFP#19-21 Supplies and Equipment	RFP #1921 Awarded Vendor
21000056	DOMINO'S PIZZA	\$ 192,000.00	Long Term PO for Smart Snack Direct Delivery	RFP #20-06SN Awarded Vendor

**PURCHASE ORDERS OVER \$50,000 ISSUED FOR JULY 2020**

<b>PO#</b>	<b>VENDOR</b>	<b>AMOUNT</b>	<b>PURPOSE OF PURCHASE ORDER</b>	<b>APPROVAL PROCESS</b>
21000057	ECTOR COUNTY UTILITY DISTRICT	\$ 95,000.00	Long Team PO for Water for Cavazos, Fly, & AG Farm	Sole Source Awarded Vendor
21000145	FOSTER POULTRY FARMS	\$ 152,000.00	Long Term PO for dry, refrigerated & frozen items	RFP #20-02SN Awarded Vendor
21000061	G H DAIRY	\$ 825,000.00	Long Term PO for milk and dairy items direct delivery	RFP #20-03SN Awarded Vendor
21000063	GARDA CASH LOGISTICS	\$ 65,000.00	Long Team PO for Armored Car Services	Sole Source Awarded Vendor
21000746	GEM-CAP INC.	\$ 68,780.20	TIP Web Software, Services, and Hardware for Technology for Assets Tracking	Buy Board Coop Contract #579-19 DIR Contract
21001049	GRANDE COMMUNICATIONS	\$ 239,500.00	Long Term PO for Internet Services	RFP #17-17 Awarded Vendor
21000530	GUNN & SCOGGINS	\$ 103,950.00	Long Term PO for IPM Coordinator & Pest Control Services (District-wide)	RFP #17-17 Awarded Vendor
21000602	HUBERT COMPANY, LLC	\$ 85,701.00	Long Term PO for Insulated Bags Transporting Food	ECISD Awarded Vendor
21000297	INTERNATIONAL ASSURANCE OF TENNESSEE, INC.	\$ 425,000.00	Long Team PO for Stop Loss Insurance for Health Insurance Plan	West Texas Coop Commodity Bid awarded vendor
21000072	LABATT FOOD SERVICE	\$ 975,000.00	Long Term PO for direct delivery food items	West Texas Coop Commodity Bid awarded vendor
21000212	LAND O'LAKE	\$ 80,000.00	Long Term PO for dairy products	West Texas Coop Commodity Bid awarded vendor
21001182	MICHAEL FOODS, INC.	\$ 60,000.00	Long Term PO for food service items	Allied States Coop Contract #19-7335
21001312	N2Y, LLC	\$ 51,053.00	Long Term PO for Special Ed Annual Online Learning System	West Texas Coop Commodity Bid awarded vendor
21000232	NARDONE BROS. BAKING CO. INC.	\$ 79,000.00	Long Term PO for food service items	West Texas Coop Commodity Bid awarded vendor
21000242	NATIONAL FOOD GROUP	\$ 94,000.00	Long Term PO for food service items	Region 18 Coop Awarded Vendor
21001113	NWEA	\$ 411,601.00	Long Term Contract for MAP Growth-online testing and workshops services	Interlocal Agreement
21000303	ODESSA COLLEGE	\$ 140,000.00	Long Team PO for Tuition for OHS dual credit students	Bid #20-02SN Awarded Vendor
21000146	PADRINO FOODS	\$ 50,000.00	Long Term PO for dry, refrigerated & frozen items	TASB Energy Coop awarded vendor
21000128	PETROLEUM TRADERS CORPORATION	\$ 500,000.00	Long Term PO for diesel & gasoline	TIPS Coop Awarded Contract #171001
21001086	PIRAINO CONSULTING, INC	\$ 1,107,770.00	District Juno with Bluetooth Systems (Audio/Visual System)	RFP #19-15 Awarded Vendor
21001070	PROFESSIONAL TUTORS OF AMERICA	\$ 50,000.00	Long Term PO for Education/Training Consulting Tutoring Services	


**PURCHASE ORDERS OVER \$50,000 ISSUED FOR JULY 2020**

<b>PO#</b>	<b>VENDOR</b>	<b>AMOUNT</b>	<b>PURPOSE OF PURCHASE ORDER</b>	<b>APPROVAL PROCESS</b>
21000129	QUADIANT LEASING USA, INC.	\$ 67,000.00	Long Term PO for Annual Neopost Lease Agreement	NJPA CONTRACT #041917
21001280	RANDAL D. GLENN DBA EXTREME EXTERIORS GARDEN CENTER LLC	\$ 63,679.45	Long Term PO for Burnet Elem_PH II (Landscaping Project)	RFP #20-01 Awarded Vendor
21001287	RANDAL D. GLENN DBA EXTREME EXTERIORS GARDEN CENTER LLC	\$ 65,083.60	Long Term PO for Nimitz MS_PH II (Landscaping Project)	RFP #20-01 Awarded Vendor
21001281	RANDAL D. GLENN DBA EXTREME EXTERIORS GARDEN CENTER LLC	\$ 65,896.90	Long Term PO for Carver Elem_PH II (Landscaping Project)	RFP #20-01 Awarded Vendor
21001279	RANDAL D. GLENN DBA EXTREME EXTERIORS GARDEN CENTER LLC	\$ 74,984.55	Long Term PO for Burleson Elem_PH II (Landscaping Project)	RFP #20-01 Awarded Vendor
21001276	RANDAL D. GLENN DBA EXTREME EXTERIORS GARDEN CENTER LLC	\$ 96,183.90	Long Term PO for Blackshear Elem_PH II (Landscaping Project)	RFP #20-01 Awarded Vendor
21000352	RIGHT RX, LLC DBA US-RX CARE	\$ 91,500.00	Long Term PO for pharmacy care management program	RFP #17-13 awarded vendor
21000143	SCHREIBER FOODS INTERNATIONAL	\$ 63,000.00	Long Term PO for dry, refrigerated & frozen items	Bid #20-02SN Awarded Vendor
21000229	SCHWAN'S FOOD SERVICE INC.	\$ 160,000.00	Long Term PO for food service items	West Texas Coop Commodity Bid awarded vendor
21000808	SEVERIN INTERNATIONAL HOLDING INC DBA POWERSCHOOL GROUP LLC	\$ 67,975.24	Long Term PO for Power Schools Sub finder and TalentEd/HR SOFTWARE	RFP #20-06 Awarded Vendor
21000849	SEVERIN INTERNATIONAL HOLDING INC DBA POWERSCHOOL GROUP LLC	\$ 91,110.00	Long Term PO for LMS Schoology Consulting Services/HR SOFTWARE	RFP #20-06 Awarded Vendor
21001150	SIEMENS INDUSTRY INC	\$ 76,036.00	Long Term for Intrusion/Alarm Monitoring Security for 2019-2020	Sourcewell Coop Contract #031517-SIE
21000425	SILSBEE FORD	\$ 84,524.00	Vehicle for District Police Department	Buyboard Awarded Contract #601-19
21000299	SMUCKER FOODSERVICE, INC.	\$ 72,000.00	Long Term PO for food service items	West Texas Coop Commodity Bid awarded vendor
21000172	SYSCO USA, INC	\$ 90,000.00	Long Term PO for paper & plastic items	Bid #20-05SN Awarded Vendor
21000173	SYSCO USA, INC	\$ 287,000.00	Long Term PO for dry, refrigerated & frozen items	Bid #20-02SN Awarded Vendor
21000231	TASTY BRANDS LLC	\$ 72,000.00	Long Term PO for food service items	West Texas Coop Commodity Bid awarded vendor
21000325	TBC ODESSA COLLEGE BOOK STORE	\$ 60,000.00	Long Term PO for OHS & PHS student textbooks for CATE related courses	Interlocal Agreement
21000775	THE BOSWORTH LTD	\$ 73,159.00	Long Term PO for HVAC Replacement Units for Food Services Office	RFP #18-10 Awarded Vendor
21000625	TRANE U.S. INC.	\$ 122,944.00	Long Term PO for Water Unit Replacement for NTO	US Communities Coop Contract #15-JLP-023

**PURCHASE ORDERS OVER \$50,000 ISSUED FOR JULY 2020**

<b>PO#</b>	<b>VENDOR</b>	<b>AMOUNT</b>	<b>PURPOSE OF PURCHASE ORDER</b>	<b>APPROVAL PROCESS</b>
21000233	TTCO HOLDING COMPANY INC.	\$ 71,425.00	Long Term PO for IEP/Smart Evaluation Annual Maintenance	Allied State Coop Contract #15-7144
21000258	TYSON PREPARED FOOD, INC.	\$ 91,000.00	Long Term PO for Un crustable Products	West Texas Coop Commodity Bid awarded vendor
21000228	TYSON PREPARED FOOD, INC.	\$ 165,000.00	Long Term PO for meat products	West Texas Coop Commodity Bid awarded vendor
21000132	UNIVERSAL FIDELITY LIFE INSURANCE COMPANY	\$ 126,581.00	Long Team PO for Annual Student insurance premium	RFP #19-06 awarded vendor
21000500	XEROX CORPORATION	\$ 50,000.00	Long Term PO for Copy Machines for PHS	TCPN Contract #R150302

**MEMORANDUM**

TO: Dr. Scott Muri, Superintendent of Schools  
 FROM:  Staci Ashley, Executive Director of Human Resources  
 RE: Routine Personnel Report for July 2020  
 Date: 7/31/2020

**Elementary Level Recommendations**

NAME	JOB CLASS	CAMPUS	EFFECTIVE DATE
MEREDITH CHANCE	INSTRUCTIONAL SPECIALIST	GOLIAD ELEMENTARY	7/13/2020
MAUREEN PINKSTAFF	INSTRUCTIONAL SPECIALIST	TRAVIS ELEMENTARY	7/13/2020

**Secondary Level Recommendations**

NAME	JOB CLASS	CAMPUS	EFFECTIVE DATE
NONE			

**Administrative Level Recommendations**

NAME	JOB CLASS	CAMPUS/DEPARTMENT	EFFECTIVE DATE
MARINA BERRY	DIETICIAN	FOOD SERVICE	7/1/2020
CHAD CROWSON	COORD-LEADERSHIP	ELEMENTARY LEADERSHIP	7/1/2020
AMANDA LOPEZ	COORD-SOCIAL EMOTIONAL LEARNING	GUIDANCE & COUNSELING	7/1/2020

**Elementary Level Resignations**

NAME	JOB CLASS	CAMPUS	EFFECTIVE DATE
NONE			

**Secondary Level Resignations**

NAME	JOB CLASS	CAMPUS	EFFECTIVE DATE
NONE			

**Administrative Level Resignations**

NAME	JOB CLASS	CAMPUS	EFFECTIVE DATE
NONE			