



**SOUTHEAST ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION**
Regular Meeting
Wednesday, March 13, 2024

VISION STATEMENT

Students are equipped to realize their dreams and aspirations.

MISSION STATEMENT

Together we will foster student skills to achieve their goals and thrive in an ever-changing world.

AGENDA

MEETING: 5:30 PM
LOCATION: Thorne Bay School and via Zoom
1010 Sandy Beach Rd
Thorne Bay, Alaska 99919
VIRTUAL URL: <https://us02web.zoom.us/j/88349030280?pwd=SXp0WmVkT0t2endJZVvk5ODITUHJEUT09>

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. DISTRICT VISION, MISSION, AND GOALS
5. APPROVAL OF AGENDA
6. WELCOME TO VISITORS
7. PUBLIC COMMENT 5
8. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
 - A. Approval of February 21, 2024 Meeting Minutes 7
 - B. Approval of March 2024 Financial Report 11
 - C. Employment
 1. FY 2024 Classified Employment: Scott Randall (Maintenance Director)
 2. FY 2024 Extracurricular Contracts: Laura Anania (Esports Co-coach, Naukati), Sharlet Collins (Esports Co-coach, Naukati), Owen Jennings (Esports Coach, Thorne Bay)
 3. FY 2025 Administrator Contract: Robbin Perkins (Student Services Coordinator)
 4. FY 2025 Teacher Contracts: Lisa Cates, Sharlet Collins, Sonya Cook, Melissa Dougherty

9. ADMINISTRATIVE/BOARD REPORTS

A. Superintendent Report	20
1. SISD Principal/Activities Report	
a. AK-TRAILS Correspondence/Homeschool	23
b. Barry Craig Stewart Kasaan School	
c. Hollis School	
d. Howard Valentine Coffman Cove School	
e. Naukati School	29
f. Port Alexander School	30
g. Thorne Bay School	
h. Whale Pass School	31
2. Career & Technical Education (CTE) Report	
3. State & Federal Programs/Grants Report	33
4. Maintenance Report	34
5. Technology Report	36
6. Child Nutrition Program Report	37
7. Greenhouse/Agriculture Program Report	38
8. Preschool Program Report	39
B. Business Report	40
C. Student Board Representative Report	41

10. UNFINISHED BUSINESS

- A. Action on Administrative/Board Reports

11. NEW BUSINESS

A. 1st Reading, FY 2025 Budget	44
B. 1st Reading: 2024-2025 Calendar for All Schools	88
C. 1st Reading: Board Policies and Administrative Regulations	
1. BP 3270, Sale and Disposal of Books, Equipment, and Supplies (Personal	

Property)	
2. BP 3311, Bids	93
3. BP 3312, Contracts	98
4. BP 5124.1, Family Engagement	100
5. AR 5124.1, Family Engagement	102
6. BP 5131.9, Academic Honesty	105
7. BP 5141.43, Uniform Investigation	106
8. AR 5141.43, Uniform Investigation	108
9. BP 6112, School Day	110
10. BP 6147, Alaska Reads Act Intervention Programs	111
11. BP 6148, Early Intervention Programs	113
12. BB 9200, Board Members	115
D. Approval of the Swing Set Quote from AAA State of Play for \$16,496.40	
E. One-year Contract with GCI for Internet Services to Port Alexander (Removed)	
F. Approval of Archery Team Travel to Sandy, Utah for the NASP 2024 US Western National Tournament (April 24 - May 1, 2024)	
12. INFORMATION ITEMS	
A. Letters and Communications	
B. Reports and Information	
1. Calendar of Agenda Items	118
2. Advisory School Council Meeting Minutes	
a. Barry Craig Stewart Kasaan	119
b. Hollis	121
c. Howard Valentine Coffman Cove	129
d. Port Alexander	136
e. Whale Pass	139
13. ADVANCE PLANNING	

A. April 2024 Regular Board Meeting: 3rd Wednesday is April 17, 2024

B. Graduation Ceremonies

1. May 16, 2024: Hollis

2. May 17, 2024: Thorne Bay @ 6:00 PM

3. May 30, 2024: Coffman Cove @ 2:00 PM

14. PUBLIC COMMENT

141

15. BOARD COMMENT

16. EXECUTIVE SESSIONS

17. ADJOURNMENT

MEETING CONDUCT

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

MEETING CONDUCT (continued)

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)
(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)
(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES
29.20.020 Meetings public

Review 1/04, 1/05
Revised 6/11



**SOUTHEAST ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
February 21, 2024**

MINUTES

Location: Howard Valentine Coffman Cove School and via Zoom

CALL TO ORDER

Board President Shannon Silverthorn called the meeting to order at 5:33 PM

ROLL CALL

Shannon Silverthorn and Tony Lovell attended in person. Sandy Curtis, Debbie Fehr, and Molly Kimzey attended via audio/video conference. Student Representative Tia Christopherson was absent.

Quorum: yes

APPROVAL OF AGENDA

Motion: Approve the agenda

By: Lovell

Second: yes

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed

WELCOME TO VISITORS

Board President Shannon Silverthorn welcomed visitors: Melissa Dougherty, Christi Nixon, Janie Wainscott, Shaine Nixon, Mike Congdon, Cassandra Christopherson, Laura Anania, Terri Kohn, Andy Cook, Astrid Richard-Cook, Lucienne Smith. Lisa Cates joined later in the meeting.

PUBLIC COMMENT

Melissa Dougherty thanked the Board for coming to Coffman Cove. Janie Wainscott commented on the Board coming to schools.

APPROVAL OF CONSENT AGENDA

Motion: Approve the consent agenda, [including the 1/17/24 regular meeting minutes, the 1/29/24 special meeting minutes, the February 2024 financial report and FY 2024 classified employment for Amanda Blankenship and Tara Musser, FY 2024 extracurricular contracts for Korrissa Oatman, FY 2024 extra duty contract for John Stevens, FY 2025 administrator contracts for Astrid Richard-Cook and William

Nixon, FY 2025 teacher contracts for Cassandra Christopherson, Michael Congdon, Anthony Cook, Steven Cunningham, Matthew Gore, Philip Lusted, Donna Nixon, Patrick Trischman, and Julie Vasquez, and FY 2025 teacher contract, pending receipt of required documentation, for Mackenzie Slayton]

By: Lovell

Second: yes

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed

ADMINISTRATIVE/BOARD REPORTS

Rod Morrison gave the Superintendent's report. Topics included: Goals, activities, the AASB fly-in, Port Alexander internet update, upcoming plans, and shout outs. Superintendent Morrison then invited each department and school to share highlights of their reports.

Shaine Nixon, Cassandra Christopherson, Mike Congdon, Lisa Cates, Melissa Dougherty, Christi Nixon, Laura Anania, and Andy Cook all shared information about schools and activities. Astrid Richard-Cook shared information about grants. Rod Morrison shared information about the maintenance department.

Reports were also included in the Board packet for review.

BUSINESS ITEMS

Motion: *Appoint Debbie [Fehr] as the board representative to the bargaining team for negotiating the Collective Agreement between the Southeast Island School District and the Southeast Island Education Association and we'll revisit at the March Board Meeting and potentially add an addendum to add Shannon Silverthorn [as a board representative to the team].*

By: Curtis

Second: yes

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed

Motion: *Approve the eight grants [in Resolution 2024-04]*

By: Lovell

Second: yes

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed

Motion: *Approve Resolution 2024-05.*

By: Curtis

Second: yes

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed

Motion: Approve the elective course description for AI: Iterative Learning 101.

By: Lovell

Second: yes

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed

ADVANCE PLANNING

The next regular Board meeting will be on March 13, 2024, in Thorne Bay at 5:30 PM. A work session will precede the meeting at 4:30 PM.

PUBLIC COMMENT

None

BOARD COMMENT

Tony Lovell commented regarding the trip with students to the AASB Legislative Fly-in. Shannon Silverthorn gave appreciation to those who attended.

EXECUTIVE SESSIONS

Motion: Enter executive session [to discuss subjects that tend to prejudice the character and reputation of any person, provided the person may request a public discussion, more specifically, superintendent evaluation and contract].

By: Curtis

Second: yes

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed

Time: 7:04 PM

Motion: Move back into regular session.

By: Curtis

Second: yes

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed

Time: 7:36 PM

Motion: In executive session [the Board] gave [Superintendent] Rod [Morrison] a performance Evaluation. It was favorable. We are working on contract revisions which will be reviewed in executive session and finalized at the March meeting

By: Curtis

Second: yes

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed

ADJOURNMENT

Motion: Adjourn

By: Lovell

Second: yes

Board Vote: Yea: 5; Nay: 0

Resolved: motion passed

Time: 7:39 PM

Shannon Silverthorn, Board President

Date

Sandy Curtis, Board Clerk

Date

DRAFT



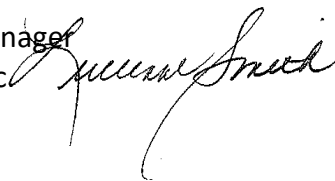
SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Rodney Morrison, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 

Date: March 7, 2024

SUBJECT: FINANCIAL REPORT NARRATIVE

The following pages are the monthly March Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detail information is available at the District office in Thorne Bay, Alaska.

Statement of Revenue Budget vs. Actual: This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

Statement of Expenditures Budget vs. Actual: This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

Statement of Revenue Budget vs. Actual for Operating Fund: This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

Statement of Expenditure Budget vs. Actual for Operating Fund: This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 24

Fund	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
100 GENERAL OPERATING FUND	0.00	3,730,252.26	6,879,263.00	3,149,010.74	54 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	141,391.96	141,391.96	0.00	100 %
205 PUPIL TRANSPORTATION FUND	0.00	127,940.08	198,528.00	70,587.92	64 %
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	44,641.90	290,909.12	246,267.22	15 %
255 FOOD SERVICE FUND	0.00	72,545.58	329,635.21	257,089.63	22 %
256 FRESH FRUIT & VEGETABLES	0.00	3,226.81	8,250.75	5,023.94	39 %
257 NSLP EQUIPMENT ASSISTANCE PORT ALEXANDER	0.00	0.00	5,144.00	5,144.00	0 %
260 TITLE I-A BASIC	0.00	39,984.01	141,499.00	101,514.99	28 %
261 TITLE I-C MIGRANT	0.00	16,881.89	52,992.00	36,110.11	32 %
262 MIGRANT BOOKS	0.00	2,385.86	2,448.00	62.14	97 %
264 Title IVA INNOVATIVE	0.00	0.00	26,391.00	26,391.00	0 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	5,971.31	32,175.00	26,203.69	19 %
268 TITLE VI-B IDEA	0.00	9,392.39	61,869.00	52,476.61	15 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,437.00	4,437.00	0 %
271 CARL PERKINS	0.00	2,089.42	22,000.00	19,910.58	9 %
272 SAFETY & WELL BEING	0.00	8,663.85	10,000.00	1,336.15	87 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	20,448.68	50,000.00	29,551.32	41 %
280 CSLD	0.00	54,284.50	409,834.00	355,549.50	13 %
297 COVID RELIEF - ARP ACT ESSER III	0.00	82,172.33	277,984.00	195,811.67	30 %
298 COVID DISCRETIONARY	0.00	19,262.42	19,262.42	0.00	100 %
358 SOAR - KLAWOCK	0.00	0.00	20,049.78	20,049.78	0 %
360 INDIAN EDUCATION	0.00	12,722.00	12,722.00	0.00	100 %
365 REAP	0.00	4,821.00	4,821.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	142,214.83	164,560.52	22,345.69	86 %
368 THRIVE	0.00	0.00	150,000.00	150,000.00	0 %
369 REWARD - TLINGIT & HAIDA	0.00	0.00	20,049.78	20,049.78	0 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 24

Fund	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
370 SUCCEED	0.00	244,881.41	809,496.00	564,614.59	30 %
375 TEACHER HOUSING	0.00	55,880.06	110,000.00	54,119.94	51 %
379 USDA - FARM TO SCHOOL	0.00	49,401.00	93,339.00	43,938.00	53 %
381 USDA SPECIALITY CROP BLOCK GRANT	0.00	0.00	54,900.00	54,900.00	0 %
386 RurAL CAP Foundation - Music & Agriculture	0.00	0.00	2,933.52	2,933.52	0 %
536 20-002 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN &	0.00	947,601.00	2,611,171.42	1,663,570.42	36 %
600 THE CAFE	0.00	0.00	7,200.00	7,200.00	0 %
710 STUDENT AGENCY FUND	0.00	860.00	0.00	-860.00	%
711 STUDENT AGENCY FUND AGRICULTURE	0.00	1,528.98	0.00	-1,528.98	%
Grand Total:	0.00	5,841,445.53	13,025,256.48	7,183,810.95	45 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 24

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
100 GENERAL OPERATING FUND	3,180.87	3,808,592.95	6,784,370.00	6,828,077.00	3,019,484.05	56%
205 PUPIL TRANSPORTATION FUND	312.51	288,691.86	352,119.00	360,479.00	71,787.14	80%
231 DOEED STAFF DEVELOPMENT	0.00	227.85	0.00	0.00	-227.85	0%
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	77,296.36	270,419.71	270,419.71	193,123.35	29%
255 FOOD SERVICE FUND	0.00	205,121.48	319,014.52	320,368.21	115,246.73	64%
256 FRESH FRUIT & VEGETABLES	0.00	8,250.62	1,068.75	8,250.75	0.13	100%
257 NSLP EQUIPMENT ASSISTANCE PORT	0.00	0.00	5,144.00	5,144.00	5,144.00	0%
260 TITLE I-A BASIC	0.00	49,605.90	141,999.30	142,001.30	92,395.40	35%
261 TITLE I-C MIGRANT	0.00	25,731.52	52,991.90	52,991.90	27,260.38	49%
262 MIGRANT BOOKS	0.00	2,443.53	2,447.03	2,447.03	3.50	100%
264 Title IVA INNOVATIVE	0.00	9,364.95	26,391.24	26,391.24	17,026.29	35%
266 TITLE IIA PRINCIPAL/TEACHER	0.00	19,421.06	23,395.29	23,395.29	3,974.23	83%
268 TITLE VI-B IDEA	0.00	57,830.45	53,225.00	53,225.00	-4,605.45	109%
270 TITLE VI-B SEC 619 PRESCHOOL	0.00	0.00	4,426.01	4,426.01	4,426.01	0%
271 CARL PERKINS	0.00	4,618.25	21,770.11	21,770.11	17,151.86	21%
272 SAFETY & WELL BEING	0.00	8,663.85	10,000.00	10,000.00	1,336.15	87%
274 TITLE IA SCHOOL IMPROVEMENT	0.00	35,392.95	55,549.38	59,551.94	24,158.99	59%
280 CSLD	0.00	105,418.69	316,434.00	316,434.00	211,015.31	33%
297 COVID RELIEF - ARP ACT ESSER III	0.00	129,630.80	277,575.53	277,575.92	147,945.12	47%
298 COVID DISCRETIONARY	0.00	19,262.42	19,262.42	19,262.42	0.00	100%
358 SOAR - KLAWOCK	0.00	4,458.59	20,049.78	20,049.78	15,591.19	22%
360 INDIAN EDUCATION	0.00	0.00	12,722.00	12,722.00	12,722.00	0%
365 REAP	0.00	4,540.00	4,821.00	4,821.00	281.00	94%
366 SELECT - KLAWOCK	629.94	158,098.50	164,560.52	164,560.52	6,462.02	96%
368 THRIVE	0.00	78,493.46	76,695.63	76,695.63	-1,797.83	102%

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 24

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
369 REWARD - TLINGIT & HAIDA	0.00	2,205.30	20,049.78	20,049.78	17,844.48	11%
370 SUCCEED	0.00	123,696.00	809,496.00	809,496.00	685,800.00	15%
375 TEACHER HOUSING	0.00	43,250.05	50,000.00	50,000.00	6,749.95	87%
379 USDA - FARM TO SCHOOL	0.00	20,330.59	49,401.00	49,401.00	29,070.41	41%
381 USDA SPECIALITY CROP BLOCK GRANT	0.00	0.00	54,900.00	54,900.00	54,900.00	0%
386 RURAL CAP Foundation - Music &	0.00	800.00	2,933.55	2,933.55	2,133.55	27%
500 KASAAN WOOD FIRE BOILER FIRE	0.00	250,956.00	246,706.00	246,706.00	-4,250.00	102%
507 AEA BIOMASS PROJECT FY 2022	0.00	1,021.06	82,843.09	82,843.09	81,822.03	1%
536 20-002 HOLLIS K-12 SCHOOL	0.00	2,056,151.42	2,611,171.42	2,611,171.42	555,020.00	79%
600 THE CAFE	0.00	3,362.03	7,200.00	7,200.00	3,837.97	47%
711 STUDENT AGENCY FUND AGRICULTURE	0.00	2,943.56	0.00	0.00	-2,943.56	0%
Grand Total:	4,123.32	7,605,872.05	12,951,152.96	13,015,760.60	5,409,888.55	58%

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
000					
0000					
40 OTHER LOCAL REVENUES	0.00	4,451.95	25,000.00	20,548.05	17 %
47 E-RATE REVENUE	0.00	611,302.36	1,411,471.00	800,168.64	43 %
51 STATE-FOUNDATION PROGRAM	0.00	2,848,408.00	4,510,546.00	1,662,138.00	63 %
56 TRS On-Behalf	0.00	0.00	207,935.00	207,935.00	0 %
57 PERS On Behalf	0.00	0.00	26,966.00	26,966.00	0 %
90 STATE-OTHER REVENUES	0.00	0.00	250,674.00	250,674.00	0 %
150 FEDERAL SOURCES THRU THE STATE	0.00	0.00	280,000.00	280,000.00	0 %
230 OTHER-SALE OF PROP & EQUI	0.00	59,007.95	0.00	-59,007.95	** %
250 TRANSFER FROM OTHER FUNDS	0.00	207,082.00	166,671.00	-40,411.00	124 %
Function Total:	0.00	3,730,252.26	6,879,263.00	3,149,010.74	54 %
Org Total:	0.00	3,730,252.26	6,879,263.00	3,149,010.74	54 %
Fund Total:	0.00	3,730,252.26	6,879,263.00	3,149,010.74	54 %
Grand Total:	0.00	3,730,252.26	6,879,263.00	3,149,010.74	54 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	0.00	88,056.41	181,718.00	200,544.00	112,487.59	43
160 VOCATIONAL ED INSTRUCTION	0.00	7,390.82	1,500.00	13,324.00	5,933.18	55
200 SPECIAL EDUCATION INSTRUC	0.00	30,757.28	60,737.00	62,535.00	31,777.72	49
400 SCHOOL ADMINISTRATION	0.00	4,078.54	0.00	11,267.00	7,188.46	36
600 OPERATIONS & MAINTENANCE	0.00	39,390.86	74,420.00	75,879.00	36,488.14	51
700 STUDENT ACTIVITIES	0.00	2,341.32	7,364.00	7,364.00	5,022.68	31
Org Total:		172,015.23	325,739.00	370,913.00	198,897.77	
624 KASAAN						
100 REGULAR INSTRUCTION	512.39	113,675.02	226,494.00	229,874.00	116,198.98	49
160 VOCATIONAL ED INSTRUCTION	0.00	433.98	1,500.00	1,500.00	1,066.02	28
200 SPECIAL EDUCATION INSTRUC	0.00	32,796.11	50,194.00	55,518.00	22,721.89	59
400 SCHOOL ADMINISTRATION	0.00	4,596.61	6,678.00	11,347.00	6,750.39	40
600 OPERATIONS & MAINTENANCE	226.70	18,659.60	32,725.00	33,025.00	14,365.40	56
700 STUDENT ACTIVITIES	0.00	2,799.42	6,696.00	6,696.00	3,896.58	41
Org Total:	739.09	172,960.74	324,287.00	337,960.00	164,999.26	
625 NAUKATI						
100 REGULAR INSTRUCTION	0.00	110,703.27	205,228.00	209,187.00	98,483.73	52
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	36,123.26	98,456.00	89,611.00	53,487.74	40
400 SCHOOL ADMINISTRATION	0.00	7,423.08	10,951.00	13,139.00	5,715.92	56
600 OPERATIONS & MAINTENANCE	437.41	31,577.94	66,012.00	71,171.00	39,593.06	44
700 STUDENT ACTIVITIES	0.00	14,723.25	6,718.00	6,718.00	-8,005.25	219
Org Total:	437.41	200,550.80	388,865.00	391,326.00	190,775.20	
628 THORNE BAY						
100 REGULAR INSTRUCTION	188.62	231,852.65	448,164.00	389,481.00	157,628.35	59
160 VOCATIONAL ED INSTRUCTION	0.00	2,822.82	2,400.00	11,268.00	8,445.18	25
200 SPECIAL EDUCATION INSTRUC	0.00	102,226.29	190,525.00	211,858.00	109,631.71	48
400 SCHOOL ADMINISTRATION	0.00	51,142.79	168,210.00	63,182.00	12,039.21	80
450 SCHOOL ADMIN SUPPORT SRVC	0.00	27,507.67	31,434.00	34,396.00	6,888.33	79
600 OPERATIONS & MAINTENANCE	0.00	174,218.85	282,203.00	316,912.00	142,693.15	54
700 STUDENT ACTIVITIES	0.00	27,154.78	40,304.00	40,304.00	13,149.22	67
Org Total:	188.62	616,925.85	1,163,240.00	1,067,401.00	450,475.15	
632 WHALE PASS						
100 REGULAR INSTRUCTION	0.00	71,727.44	222,249.00	145,997.00	74,269.56	49
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	28,987.94	79,694.00	73,261.00	44,273.06	39
400 SCHOOL ADMINISTRATION	0.00	3,402.69	6,678.00	8,958.00	5,555.31	37
600 OPERATIONS & MAINTENANCE	0.00	20,275.86	35,792.00	37,792.00	17,516.14	53
700 STUDENT ACTIVITIES	0.00	1,862.13	6,451.00	6,451.00	4,588.87	28
Org Total:		126,256.06	352,364.00	273,959.00	147,702.94	
649 DISTRICT WIDE						
100 REGULAR INSTRUCTION	0.00	40,271.39	118,979.00	133,306.00	93,034.61	30
140 CORRESPONDENCE INSTRUC	0.00	85,171.70	154,110.00	167,913.00	82,741.30	50

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
160 VOCATIONAL ED INSTRUCTION	0.00	24,424.43	50,726.00	53,726.00	29,301.57	45
200 SPECIAL EDUCATION INSTRUC	-1,020.64	0.00	0.00	0.00	0.00	0
220 SPED SUPPORT SRVCS-STUDNT	1,020.64	12,124.67	39,059.00	62,931.00	50,806.33	19
352 LIBRARY SERVICES	0.00	0.00	645.00	645.00	645.00	0
353 Technology	0.00	837,144.18	1,433,016.00	1,466,867.00	629,722.82	57
354 INSERVICE	0.00	7,828.74	9,000.00	10,900.00	3,071.26	71
400 SCHOOL ADMINISTRATION	0.00	8,955.86	4,564.00	7,114.00	-1,841.86	125
450 SCHOOL ADMIN SUPPORT SRVC	0.00	29,004.93	28,809.00	31,237.00	2,232.07	92
511 BOARD OF EDUCATION	0.00	93,032.83	101,605.00	108,885.00	15,852.17	85
512 OFFICE OF SUPERINTENDENT	0.00	187,808.02	315,555.00	321,779.00	133,970.98	58
550 DISTRICT ADMIN SUPRT SRVC	225.00	226,084.97	292,197.00	294,258.00	68,173.03	76
600 OPERATIONS & MAINTENANCE	0.00	603,945.73	814,560.00	857,735.00	253,789.27	70
700 STUDENT ACTIVITIES	0.00	634.46	85,548.00	85,548.00	84,913.54	0
900 OTHER FINANCING USES	0.00	0.00	52,500.00	60,000.00	60,000.00	0
Org Total:	225.00	2,156,431.91	3,500,873.00	3,662,844.00	1,506,412.09	
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	0.00	104,281.44	309,986.00	314,021.00	209,739.56	33
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	71,975.10	90,596.00	76,893.00	4,917.90	93
400 SCHOOL ADMINISTRATION	0.00	4,299.10	9,142.00	11,348.00	7,048.90	37
600 OPERATIONS & MAINTENANCE	0.00	34,894.46	57,219.00	54,974.00	20,079.54	63
700 STUDENT ACTIVITIES	0.00	0.00	8,947.00	8,947.00	8,947.00	0
Org Total:		215,450.10	477,390.00	467,683.00	252,232.90	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	0.00	97,882.64	156,395.00	161,772.00	63,889.36	60
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	0.00	28,025.00	22,608.00	22,608.00	0
400 SCHOOL ADMINISTRATION	0.00	15,531.53	7,078.00	11,347.00	-4,184.53	136
600 OPERATIONS & MAINTENANCE	1,590.75	34,588.09	52,864.00	53,014.00	18,425.91	65
700 STUDENT ACTIVITIES	0.00	0.00	5,750.00	5,750.00	5,750.00	0
Org Total:	1,590.75	148,002.26	251,612.00	255,991.00	107,988.74	
0.00Fund Total:	3,180.87	3,808,592.95	6,784,370.00	6,828,077.00	3,019,484.05	55 %
Grand Total:	3,180.87	3,808,592.95	6,784,370.00	6,828,077.00	3,019,484.05	55 %



March 2024

Superintendent Report

Goals:

1. Create and maintain a collaborative relationship with the Board of Education and the school district team.
2. Create public trust and confidence while establishing open and honest communications, including positive communications among more significant communities.

Engagement:

1. February 26: Hollis School Visit
2. February 27: Kasaan School Visit / Parents
3. February 28-March 3: AAIEYC Conference
4. March 6: Kasaan School Visit
5. March 7: ALICE Presentation
6. March 7: FY 2024-2025 Calendar Planning
7. March 8: SISD In-service

AK Legislative Update:

1. Funding

Upcoming Planning:

1. [SISD Activities Calendar](#): See below
2. End of 3rd Quarter - March 21, 2024
3. Spring Break - March 25-29, 2024.
4. AK Star Testing: April 8-18, 2024

Achievement/celebrations

1. **Shout-Out:** Hesperus Keys and Audrey Wopart for attending the Pre-School Conference
2. **Shout Out:** Amanda Blankenship - Activities Communication
3. **Shout-Out:** John Stevens and Nick Brazille for getting our students to school safely.
4. **Shout-Out:** Archery Coaches for engaging students and creating opportunities for our students.
5. **Shout-Out:** NYO athletes for working hard and getting personal best. NYO mini-Meet is March 15.
6. **Shout-Out:** Andy Cook for getting our CTE Program in alignment and compliance.
7. **Shout-Out:** SISD team for a successful in-service on March 8th and sharing many successes.
8. **Shout-Out:** Everett Cook for his technology vision and planning efforts.
9. **Shout-Out:** Sheila Nyquest and Stephanie Hamby for serving our students.
10. **Shout-Out:** Sarah Garrison and all the staff for having Dr. Sues week for our students in celebration of reading.
11. **Shout-Out:** Terry West, Amanda and Lily Blankenship, , Christi and Shaine Nixon for gathering data and participating on the calendar committee.

SISD Upcoming Activities

3/9/24: Middle School Vball in Klawock 10-3

3/15/24: SISD NYO Meet in TB 9:30-3

3/16/24: Middle School Vball in TB 10-3

3/16/24: Elementary Bball in Klawock Time TBD

3/25-28/24: Spring Break

3/29-30/24: TENTATIVE Middle School Vball Tournament in KTN

4/1-5/24: CTE intensive week at Klawock Generations Building

4/1-5/24: Elementary PHlight Camps (details coming)

4/5/24: NYO meet In Juneau

4/6/24: Elementary Bball in Hydaburg

4/6/24: WebMasters Chamber of Commerce Dinner (need 10 servers)

4/13/24: Elementary Bball in Thorne Bay

4/20/24: Elementary Bball in Naukati

4/24/24-5/1/24: Archery Nationals

4/29/24-5/2/24: Value Up (one day this week) Mike Donahue

5/2-4/24: (only over 1 night) 7th-12th grade PHlight Club

5/6-7/24: STREAM mini Week

Later in May will be a Webmaster event (not on Calendar yet)

5/16/24: Graduation Ceremony in Hollis

5/17/24: Graduation Ceremony in Thorne Bay

5/18-26/24: Washington DC Close Up

5/30/24: Graduation Ceremony in Coffman Cove



**AK-TRAILS
BOARD REPORT
March 2024**



Enrollment: We are starting to receive inquiries about next year already!



Classes: Parents are beginning to submit third quarter work samples and progress reports. In general, students seem to be really into science this quarter. Students are studying everything from robotics to local ecology, biology topics, and physical science. A lot of students are completing hands-on experiments and investigations. STEM kits are incredibly popular.

I'm currently looking into different curriculum options for high schoolers so we can expand our recommended course offerings for this demographic. This year there has been an increased interest in families who want to homeschool secondary students but are looking for an online outside source to be responsible for the actual delivery of content.

Sports & Events: Several AK-TRAILS students took part in the state archery competition in Thorne Bay and some did very well. Anagail Hamby is the girls' state champion in 3D! Also, [HERE](#) is a link to Anagail's NASP student contributor article for March.

Elementary students are involved in basketball, and secondary students are looking forward to the upcoming NYO event in Thorne Bay on Friday.

Three AK-TRAILS students have applied for the National Close Up opportunity in Washington D.C. and are awaiting results from the selection committee.

Testing: MAP and AK-STAR Assessments will be held during April 8th-18th. All families are highly encouraged to participate. I am working with local school sites to schedule the testing. Practice tests have been provided to students. We did have a significant number of families exercise their right to opt out of testing.

Report Submitted by Cassandra Christopherson

SISD Vision:

"Students are equipped to achieve their dreams and aspirations"

SISD Mission:

"Set a foundation by cultivating experiences for students to develop goals and thrive in an ever-changing world."

Naukati March Board Report

The conclusion of Archery State competition has proven to be fun and successful. Naukati has three students that have placed in the top 5 of their division and will be traveling to compete in Nationals in Utah. Congratulations to Violet Anania, Quinton Quigley and newest elementary archer, Tabitha Gore. Kayden Jones also did well to merit an invite. Shoot straight Naukati Archery!
(not pictured due to travel are Tia & Megan Christopherson: AK Trails)



Elementary Basketball practice has started, and the players are already looking sharp. They are showing off their skills and quickly gaining more. They are excited to have several games in many communities. Thank you to Amanda Blankenship for organizing all of this for the students.

March includes the celebration of Dr. Seuss Day and watching the Iditarod Race as we read as much as we can before the last racer finishes. We are looking forward to the upcoming NYO mini-meet and Wednesday's Esports Games.

It is with a heavy heart that Laura Anania will be moving on to new adventures next year. She has enjoyed teaching and growing alongside the students and families in Naukati. "It is a hard goodbye after ten years in this district, but I hope to still build connections over the summer. I wish all the students the best of luck in all their adventures."

Naukati students and staff want to remind you of Daylight Savings Time happens this Sunday. "Spring forward" that clock by an hour.

Board Report March ASC Meeting 2024

By Patrick Trischman

There is not too much to report after our shortest month. Things have gone well at the school. I am proud of our students for being master mathematicians. Our first/second grade students are adding and subtracting and have mastered subtracting with regrouping. Our 3rd grade students are recognizing their multiplication and division facts up to nine times and dividing by nine. They are also getting practice with more complex multiplication problems and long division problems. I have also implemented a computer game based program called Prodigy that students enjoy doing in the morning if they finish their fact page and math lessons. I have had a parent express that they don't want their child to play video games in school, and have respectfully offered alternative choices for their children when they have extra time. Prodigy is aligned to grade level math standards, and I see that it often gives them an enjoyable introduction to something that we have not yet covered in our curriculum such as addition with expanded form. And while it is a video game, they are trying to solve a math problem about every 15 seconds.

Our students are excellent readers! Our first and second graders are really transitioning from emergent readers that just get it, to kids that know how to read! Our older elementary students are reading and writing about "Where the Red Fern Grows." As a read aloud, we are all working our way through "The Adventures of Tom Sawyer" which leads to excellent discussion about important aspects of life such as live and dead cats, murder, love, skipping school, and morality.

We have gotten into spring mode in spite of the late winter weather. The students have some seeds germinating, while they are also studying a unit on life science and plants. I am happy to say that the students are learning the process of photosynthesis and the life cycle of plants. We have kept it interesting with several experiments.

Our middle school student is making good progress in his classes. In addition to his core classes he is immersed in his electives of spanish and life skills.

Whale Pass 3/13/2024 Board Report

The big news in the past few weeks is that Joseph Hillis is ranked #1 in the State Elementary Archery division, and Kelsey Toman is ranked #2 in the Middle School division. It has been a number of years since Whale Pass School has had archers ranked in the top 5 state rankings, and we are very proud of their accomplishments.

Our three Battle of the Books teams competed in the state competition during the week of February 26th. All three teams fought hard and gave a good accounting of themselves. All three teams ended solidly in the middle of their respective divisions. We are especially proud of the 3rd-4th grade team. Their competition lasted for 2 ½ hours, and they maintained their composure to the very end. The judge commented that “in twenty years she had not seen five teams that were so competitive and evenly matched”.

The middle school and high school students are now in the chemistry portion of Physical Science. They have spent several days puzzling through the Gas Laws, and observing what is known as a discrepant event involving filling a drink can with steam, and inverting it into a bowl of water (hint: nature abhors a vacuum). In Alaska History they are drawing and overlaying maps of indigenous tribal regions with bioregions, then a third layer of major resource extraction. Then they consider the effects (positive and negative) that the resource extractions have had on their social fabric and cultural practices. Then they will be asked to consider how those resource extractions have impacted and shaped our society and cultural practices.

Elementary students are starting an Environmental Science unit. They will delve into ecosystems, climate classification and the various classification systems, and the impacts of various human industrial-level activities. They are paralleling the middle school/high school Alaska Studies course by studying the indigenous cultures of Alaska. This includes several mapping activities, and will culminate in individual presentations to students and staff.

Looking ahead, Joseph Hillis will represent WPS and the district at the State Spelling Bee competition. The competition will be held at the Discovery Theatre in Anchorage on March 19th.

Respectfully submitted,

Anthony Cook
Lead Teacher
Whale Pass School



Board Report for Astrid Richard-Cook
State and Federal Grants Coordinator

1. Denali Commission Grant for Whale Pass Housing
 - We are actively gathering the necessary documents and information to complete the grant application.
 - The team is working diligently to ensure that all requirements are met and the application is comprehensive.
2. Indian Education Grant OIE EASIE
 - The questionnaire for the Indian Education Grant OIE EASIE has been completed and submitted.
 - We await further communication regarding the status of our application.
3. COVID Relief ESSER Grant
 - The questionnaire for the COVID Relief ESSER grant has been filled out and submitted.
 - A meeting with the Department of Education and Early Development (DEED) is scheduled for Thursday to discuss the grant details and next steps.
4. CIP Grant Submissions
 - We have established contact with DEED Finance to prepare for the Capital Improvement Project (CIP) grant submissions in the fall.
 - Our team will work closely with DEED to ensure that all necessary documentation and requirements are met.
5. ESEA Conference
 - I have registered to attend the Elementary and Secondary Education Act (ESEA) conference in April.
 - This conference will provide valuable insights and information that can be applied to our ongoing projects and initiatives.

3-2-24

Hello Superintendent Morrison,

I would like to thank you for allowing me the opportunity to serve the SISD as Maintenance Director. There are many projects I am looking into currently to help improve the longevity and functionality of the district. I will learn the format for future reports; for this report I will use a simple outline style format.

DISTRICT WIDE HEATING WORK.

We hired Ketchikan Mechanical to come for site visit to get district up and functional, provide report with recommendations to bring district up to stable heating in schools and housing units district wide (Excluded Hollis, Edna Bay and Port Alexander at this time). Performed site visit February 26-27. Report should be ready within 2 weeks. We have been experiencing many no heat or insufficient heat issues this winter. Too many unknown variables in too many areas for our maintenance team to resolve effectively and efficiently. Hiring a company to bring us back up to fully functional, District Wide, as a starting point... then our maintenance team will be able to have a solid base to maintain throughout the year. I am also recommending starting a District Wide Boiler/Furnace Annual Tune-up and Inspection by a professional boiler tech company.

- KASAAN
 - School - Heater Replacement, the YUKON dual fuel furnace has burned through the burn chamber walls - ONLY option is replacement. Working with Ketchikan Mechanical
 - Kindergarten/Preschool - Currently being tied into wood boiler as soon as the contractor (Harley ??) gets the proper reducer to adapt into the underground piping.
 - Housing - tying Wood Boiler to Housing unit is complete, at last understanding from conversation towards the end of February
 - Wood Boiler Building needs fresh water source to tend to boiler evaporation refills – potential catchment system with pump?? Check feasibility for chemistry of boiler water.

- WHALE PASS
 - School - Solely on wood heat that the present time, as the one of two furnaces' burners is down, the second furnace was disconnected and roofed over when I arrived.
 - Wood Bricks were delivered to assist in starting the fires until we can get the furnaces repaired
 - Water - working towards a more robust water catchment design (Piping and route and keep from freezing at the top) from the dam
 - Housing - Josh cleaned out debris in radiators – now using wood boiler heat

- COFFMAN COVE
 - School - Greenhouse wood boiler has crack in belly – replacement is in discussion??
 - Housing - Josh worked very diligently during one of our worst weather days of the season tracking and getting parts on the island to make repairs on wood boiler.
 - Housing - Hess's furnace out, using wood in meantime - should be repairable with new ignitor coil

- NAUKATI
 - Boiler - crack in cast iron belly (most likely section replacement vs Boiler replacement from KTN Mech)
 - leak at heat exchangers leaks - repair in house during summer
 - housing modular needs to be releveled as it was built on silt, no real foundation

- HOLLIS
 - greenhouse water install - never reconnected to new school
 - New School update - water done, believe there are still some punch list items to complete.
 - trying to schedule a Walk Through for me to get eyes on all components not easily seen to ensure strong maintenance program integration. Put off several times by contractors

- EDNA BAY
 - Josh and I replaced library fuel tank mid-February

- PORT ALEXANDER
 - greenhouse material - on the walls _ material onsite, just need to do labor
 - have list from Mr. Morrison on email

- THORNE BAY/DISTRICT OFFICE
 - Doll House - new bath fan motor, new microwave hood vent, new ignitor with spare at house
 - Shop - repaired Waste Oil burner (OMNI 150) - back plate warped and cracked. Alex and I made new back plate out of thicker steel. Checking with MFG on Monday
 - District Office - Entry-Concessions-Entry Restrooms are not making comfortable temps. We have been tracking outside air infiltration through openings created by the Sprinkler repairs
 - School - doing maintenance on AHUs and Fan units
 - School and DO - will order new motors for Cabinet Unit Heaters and Fan Units to get system fully functional.
 - DO/GYM – one boiler is shut off, fuel aeration to the system with a bypass pump installed to mitigate until we find a resolution.
 - Wood Boilers repair parts have been ordered

- Building Security (Keys, Locks, and Control of Access)
 - Key Program - building database in system
 - Mapped out schools and doors in Coffman, Hollis, Thorne Bay, and Naukati so far
 - researching Key Cabinets for storage and tracking
 - Getting a sample of Electronic Core from BEST ACCESS for small scale digitization of key locks in district schools.
 - tools and supplies should be arriving very soon to be able to correct locks, cut keys, and move our way to a single Grand Master System vs the 3 Systems and multiple platforms

- **OTHER PROJECTS and UPDATES:**
 - NAUKATI
 - playground fence is rotten and need to be removed or replaced.... Recommend removal - the wooden 4x4s are embedded in cement and are rotten, would require breaking cement to replace and rebuild properly
 - School - lighting issues and replacement of fluorescent tubes with LED and removing ballasts

 - COFFMAN COVE
 - housing - just received new ceiling fans for Melissa's unit
 - School - lighting issues and replacement of fluorescent tubes with LED and removing ballasts

 - KASAAN
 - Covered Play Area - beginning to work in making area functional as a covered play area and mitigating the condensation and weather causing difficulties for traction

 - THORNE BAY/DISTRICT OFFICE
 - School - lighting issues and replacement of fluorescent tubes with LED and removing ballasts

 - WHALE PASS
 - Housing - needs new dishwasher
 - School - lighting issues and replacement of fluorescent tubes with LED and removing ballasts

These are the key points that are at the top of my list so far, by no means is this list complete. Thank you for your time and I look forward to working with the district as we move forward.

HUGE Thank you to the diligent work and support of our Maintenance Department!!! Alex Hert, Jim Stone., Josh Musser, and Terri Kohn

Kind regards,
Scott Randall – SISD Maintenance

Technology Department

Board Report - March 13, 2024

Updates

Devices:

- MacBooks to be ordered and prepared for staff using Windows at DO
- Looking into Cell Tower in a briefcase cell signal solution for communities
- MacBook screens ordered for repairs both student and staff M1 laptops
- Maintenance remote access to HL heating computer setup
- Multiple computer repairs power supply issues and screen replacements
- Printer parts shipped for PA printer with streaking on prints
- eSports NAT network issues preventing connections solved
- Verizon iPhone and 6 hotspots found from 2020 evaluating for use or sale
- More devices prepared for Tech sale

ASTE:

- ASTE conference hit for staff, good classes & new tech implementations
- iDidacontest results winners for 3 submissions from WP & 1 from CC

RUS-DLT Grant:

- RUS-DLT Grant budget put on hold for equipment evaluation
- 4 Different Video Conferencing Cameras being tested

Port Alexander Internet:

- E-Rate contract for PA intent to award to GCI for LEO solution
- Starlink extension poles ordered for PA SISD starlink
- Trip to evaluate SISD Starlink position and re-mount to better location

Misc:

- Hudl sports camera MS Volleyball and Other teams added for streaming
- School photos release to yearbook team, paid parent copies coming soon
- Activates Coordinator setup with district phone
- Preparing Rostering and computer Apps for AK STAR testing
- General network gear updates and modifications
- HL wifi solutions for gym and working on Library internet solutions

Tech Student:

- Studying for exam and researching drone parts for possible build
- Learned poster scanning on the poster printer
- 3 Tower PC rebuilds and OS installs

SISD Technology Coordinator
Everett Cook

SISD FOOD SERVICE BOARD REPORT

03/04/2024

SISD follows NSLP (Nation School Lunch program), SBP (School Breakfast Program) and FFVP (Fresh Fruit and Vegetable Program).

We keep bringing fresh fruits and vegetables to our schools' menus to provide healthy food for our students. Fresh lettuce, tomatoes, cucumbers, celery, spinach, carrots, radish, cabbage (coleslaw), apples, oranges, grapes are always on our menu.

We have added barley couscous to our menu (once in the 4-week cycle), cooking a recipe 'Garden Vegetable couscous' from the book Make it local: Recipes for Alaska's children. We have purchased the couscous from our local business Alaska Flour Company.



Board report

1 message

Maddy Jennings <mjennings@sisd.org>
To: Chris Page Haufe <cpage@sisd.org>

Wed, Mar 6, 2024 at 9:59 AM

Agriculture program

Coffman cove has an ag class going this semester. There is one student in the class. The class is working on giving the student knowledge in aquaponics and hydroponics gardening, how to care for chickens and how to hatch chickens.

Thorne Bay has 1st and 2nd graders come out to the greenhouse every other week to learn how to plant, care for fish and the overall functioning of the aquaponics system.

Coffman Cove is collecting eggs and will be incubating, hatching and selling the chicks this spring to fulfill the FS23 grant we have.

Coffman Cove has citrus fruit trees coming and we will be starting a small orchard in the back part of the greenhouse.

Both greenhouses are working on getting ready for spring by cleaning and getting plants started.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Preschool Coordinator Report March 06, 2024
Submitted by: Terry West

Our “February Language” focus was fun, and the preschool students did well on their assessments. We are looking forward to our” March Math” focus. We will use Math Shelf as one of our resources and will enjoy fun activities that will encourage the children to count, quantify and recognize patterns.

My understanding is that the swing set bids are in the agenda this month. We are looking forward to seeing each school enjoying a swing set for their preschoolers and other students. One of our mandatory objectives is that the students are observed playing, running, swinging, and balancing. The playground equipment is important for each school to help the children learn these physical skills.

Several field trips are planned through the end of the school year for all the SISD preschool communities. Each school will host their community and the paraprofessionals will get an opportunity to use their creativity and host a district-wide fun day. All community members with younger preschool age children will be encouraged to join us.

We will give the community an opportunity for free Early Learning screenings and families with SISD students will be encouraged to participate as well. The screening program is called Ages & Stages and it is the screening program requested by the District-Wide Early Education Program DWEEP Grant for FY25. All trainings have been completed and SISD now has a “Training the Trainers” certificate so that each school will be able to be trained and able to implement regular screenings.

The Early Learning Conference goers will be back from Anchorage and full of knowledge and new things to share with the preschool staff. We are all looking forward to it.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Rodney Morrison , Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc.

Date: March 7, 2024

SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE
Goal #3: Increase Communication District and Community Wide

Monthly Activities: Our monthly activities are proceeding as planned, below are some key highlights from the past month:

FY 2024 AUDIT: We have established our interim and final audit dates with the audit firm for the week of June 24th and September 3rd respectively.

FY 2024 BUDGET: Current expenditures remain in line with the budget for this time of year.

E-RATE: A small committee was established to rank the responses we received for Internet for Port Alexander. GCI was ranked the highest and we have reached out and requested them to provide SISD a contract for one year Internet service of 25/5 Mbps up to 100/100 (in the event the BAG grant is passed).

FY 2025 BUDGET: The FY 2025 1st Proposed Budget follows. Based on our current enrollment, and a \$340 increase to the BSA to \$6,300 (this is half of what the legislature passed), we initially have a deficit of \$348K.

OTHER: We anticipate receiving the final payment for the Kasaan K-12 playground in the next couple weeks and thereafter that project will be closed out. The only DOEED CIP project remaining open is the Hollis School K-12 replacement.

***Mission:** Students are equipped to achieve their dreams and aspirations*

***Vision:** Set a foundation by cultivating experiences for students to develop goals and thrive in an ever-changing world.*

This past February we have had many exciting events happen! I apologize in advance, because my report is somewhat long.

On February 9th–12th myself and 6 other students: Anagail Hamby, Austin Keys, Bonnie Campbell, Megan Christopherson, Teagen Taylor, and Nash Lovell all traveled up to Juneau to participate in a Youth Advocacy Institute and Legislative Fly-in. This is the first time in several years that the district has sent students, and the largest group we have ever had. This was a great opportunity, and we all learned so much!

On our first day we learned how a bill becomes a law, how to advocate at the capitol, and what to expect when meeting with legislators. That morning we played a few icebreaker games and then in a group with other school districts (including the Sitka School District) we were able to discuss issues our districts might have in common. Afterwards, we wrote up questions we would like to ask state legislators. Later in the day we were able to tour the capitol building and then went up to a committee room on the second floor to see Representatives CJ McCormick and Dan Ortiz and Senate member Jesse Kiehl on the floor in action. They talked about what places they represent and why and how they became involved in politics. Next they invited us for a Q&A. This gave students the opportunity to ask questions that we had worked on earlier. I am very proud that our district had some students asking questions for our group, and giving powerful corresponding personal stories.

That night the leadership institute had rented a bowling alley, so we got to have some fun and interact with students from other districts. This was great, as some of us had never bowled before.

The second day of the Institute was really focused on polishing off our testimonies and testifying for practice. Some students read their testimonies and got feedback from house Representative Andi Story. In the afternoon, as everyone was gathered, a speaker invited students to raise their hands if they would like to do a mock testimony. Teagan Taylor raised her hand and was invited onstage to present her testimony as AASB director Lon Garrison pretended to be a Senator.

That night during dinner we got to spend some time with everyone who traveled with our district and were able to discuss our plans for the next day to meet with and give our testimonies to Dan Ortiz and Rebecca Himschoot. We were also conveniently seated right next to a pool table where we played a game with some other students we had met at YLI.

Our last day was filled with meetings. Each student had prepared a testimony about a certain aspect of our district that we were able to share. We started our day meeting with Dan Ortiz and giving our testimonies to support a BSA increase, followed by doing the same with Rebecca Himschoot later. Next, we had a brief appointment gap so we sat for a quick breakfast, then went to the Juneau Museum to look at Art Through the Heart submissions from Coffman Cove. After that, because there were so many people, districts were rotated into the galleries to be introduced to the house floor by their Representatives. Rebecca Himschoot introduced Anagail, Bonnie, Megan, Teagan, Nash, and Myself, while Dan Ortiz introduced Austin. They announced our school district, our names, and that we were there in support of a BSA increase. They showed all of the districts who attended that meeting on Gavel Alaska, so if you were watching T.V. on KTOO, you would have seen us!

In addition to the Youth Advocacy Institute, I also had the amazing opportunity to travel back to Juneau last month for a Rising Educators Conference that was held at UAS! I traveled with students from AK-TRAILS, Hollis, Thorne Bay and Coffman Cove. We are all taking an elective class taught by Ginger White called Educational Development and Psychology. The materials are provided through the Rising Educator's platform. In the class we are learning about teaching strategies, and may even be eligible for future college credit if we complete the requirements.

During the two day conference, we attended a ton of sessions. We learned about some of the University of Alaska's programs, toured the Juneau campus, learned college skills (such as writing professional emails), and got to explore uas's online classes and listened to some very knowledgeable professionals tell us about the most effective methods of teaching. This made teaching seem like an interesting career choice, and really opened my eyes to possibilities within Alaskan classrooms. Overall, this was one of the best learning experiences on a trip that I have ever had. Thank you so much to Ginger White and Matt Gore for chaperoning and making this a possibility. They were amazing chaperones who really made this a positive and fun experience.

In other events, on February 23rd-24th, students shot a state archery tournament in Thorne Bay. A couple of us were on a field trip during this time, so I would like to say a big thank you to James and John who made special arrangements for us to shoot at an alternate time. Also, congratulations to all of the students who will be representing our district at Nationals!

As I have been traveling to different events, students around the district have been sharing their thoughts with me on how we can improve the district.

A few of the things that I heard was that students around the district feel that the planning of stream week should be at the beginning of the year so that students will have an idea of activities well in advance. One idea that was thrown around for next year is having a coast guard helicopter or ship visit and let the kids tour it and have the Coast Guard provide career information. In the past, before Covid, we did this, and students remembered. There are also a lot of students in our district interested in becoming a pilot as a career pathway, so if we could include something to do with that, it would be great.

Another thing students mentioned is that they would like to see the return of the option of Thursday electives in Thorne Bay. They feel that it would be better for communication throughout the district and add to an overall sense of community.

Below are a few pictures, and I have included more in my slideshow. Thank you for your time, and this concludes my report.

-Tia Christopherson





SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1218 A Shoreline Drive Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Rodney Morrison, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc.

A handwritten signature in cursive script, appearing to read "Lucienne Smith", is written over the printed name and title.

Date: March 13, 2024

SUBJECT: FY 2025 1st Proposed Budget

The FY 2025 1st proposed budget follows. The budget as presented is not balanced as **expenditures exceed revenues by \$348K.**

Food Service Fund – This budget reflects \$144,271 to supplement this program to break even.

Pupil Transportation – This budget reflects \$50,677 will be added to the fund balance.

The FY 2025 1st Proposed budget has been built with the following revenue assumptions:

Revenues - \$6,147,256

- Enrollment is projected District wide at 153, status quo to FY 2024, plus 18 Correspondence students
- Current Area Cost Differential (1.403) as included in the foundation calculation
- BSA \$6,300- The additional \$320 – which is half of what the legislature has passed but the Governor has not signed
- Intensive funding remains 13 times the BSA – budgeted for 10 Intensive Districtwide, two less than the current year
- Timber Receipts have been budgeted the same as the current year
- Pupil Transportation is budgeted for a small increase for the CPI
- Food Services revenues are budgeted at status quo
- Employee Housing – status quo to the current year
- TRS On behalf is 16.03% and PERS On behalf is 4.76% (these net to zero revenues equal expenses for On Behalf)
- E-rate for Port Alexander only
- Port Protection, Hyder, and Edna Bay schools still closed – no revenue generated

The FY 2025 1st Proposed Budget has been built with the following expenditures assumptions:

Expenditures - \$6,495,938

- Step increase for returning classified positions (if applicable)
- Step increase (if applicable) for returning certificated positions
- Liability & Property Insurances status quo
- Health insurance status quo
- Fuel, gasoline, travel, supplies status quo
- Port Protection, Hyder schools, Edna Bay school closed – \$20K funded for other purchased services for Port Protection & \$20K Edna Bay maintenance of existing facilities (budgeted under district wide – 649 M&O)
- TRS On behalf is 16.03% and PERS On behalf is 4.76% (these net to zero revenues equal expenses for On Behalf)
- Communications (Internet) reduced to Port Alexander only on a GCI contract
- One Principal for Area wide and Thorne Bay
- Added one FTE Itinerant Special Education Coordinator/Districtwide Testing
- Removed the .5 FTE Greenhouse worker (1040 hours/year) under District Wide Vocational/Technical
- \$50K in transfers for CIP – for any large item that becomes an expense
- \$10,000 in transfers for special revenue funds in the event we overspend, or a grant requires matching funds

As we move forward, we will continue to review and update enrollment, intensives, correspondence, staffing and any action taken by the Governor and/or Legislature which may change our revenue projection.

Please do not hesitate to ask questions.

Thank you.



Southeast Island School District
Thorne Bay, Alaska

FY 2025 1ST PROPOSED BUDGET
MARCH 13, 2024

Rodney Morrison, Superintendent
Shannon Silverthorn, Board President
Sandy Curtis, Board Clerk
Molly Kimzey, Board Member
Anthony Lovell, Board Member
Debbie Fehr, Board Member

SOUTHEAST ISLAND SCHOOL DISTRICT

Revenue Budget

FY 2025 1ST PROPOSED BUDGET

	2024	2025	
	REVISED FINAL	1ST PROPOSED	BUDGET
	<u>153+18.6+12</u>	<u>153+18.6+10</u>	Change
			<u>0/0/-2</u>
FUND 100: School Operating			
Enrollment			
State Foundation	\$ 4,284,502	\$ 4,702,748	\$ 418,246
Other State Revenue	250,674	-	(250,674)
PERS On behalf (057)	26,966	39,482	12,516
TRS On behalf (056)	207,935	287,494	79,559
Timber Receipts	280,000	285,000	5,000
E-Rate - Federal	1,411,471	356,400	(1,055,071)
Transfer in From Other Funds	166,672	-	(166,672)
Other Revenue*	25,000	25,000	-
FUND TOTAL	\$ 6,653,220	\$ 5,696,124	\$ (957,096)
FUND 205: Student Transportation			
Student Transportation (State)	195,228	199,133	3,905
FUND TOTAL	\$ 195,228	\$ 199,133	\$ 3,905
FUND 255: Food Service			
School Lunch Revenue	2,000	2,000	-
Food Service (State)	140,000	140,000	-
	\$ 142,000	\$ 142,000	\$ -
FUND 375: Employee Housing			
Local Revenues	110,000	110,000	-
FUND TOTAL	\$ 110,000	\$ 110,000	-
Fund Balance Transfer	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 7,100,448	\$ 6,147,256	\$ (953,192)

SOUTHEAST ISLAND SCHOOL DISTRICT

Expenditure Summary by Department

FY 2025 1ST PROPOSED Budget

<u>Loc/Function</u>	<u>Department</u>	<u>FY 2024 REVISED</u> <u>FINAL BUDGET</u>	<u>FY 2025 1ST</u> <u>PROPOSED Budget</u>	<u>Change</u>
649 100	Regular Instruction	\$ 133,306	\$ 138,816	5,510
649 140	Correspondence Instruction	167,913	174,552	6,639
649 160	Vocational Instruction	53,726	3,000	(50,726)
649 220	Special Education Support Services	62,932	120,628	57,696
649 300	Support Services - Students - Guidar	-	10,224	10,224
649 350	Support Services Instruction	-	-	-
649 352	Support Services Instruction-Library	645	645	-
649 353	Technology	1,466,866	456,690	(1,010,176)
649 354	Inservice	10,900	10,900	-
649 400	School Administration	7,114	102,243	95,129
649 400	School Administration Support	31,238	31,684	446
649 511	Board of Education	108,884	112,652	3,768
649 512	Office of Superintendent	321,779	331,176	9,397
649 550	District Admin Support Services	294,258	342,542	48,284
649 600	DW Operations & Maintenance	857,735	735,590	(122,145)
649 600	DW Employee Housing	50,000	50,000	-
649 700	DW Student Activities	85,548	88,307	2,759
649 760	DW Pupil Transportation	61,004	52,694	(8,310)
649 790	DW Food Services	209,124	195,568	(13,556)
649 900	DW Transfers	60,000	60,000	-
621	Howard Valentine	381,769	367,801	(13,968)
624	Kasaan	350,885	361,884	10,999
625	Naukati	408,465	419,663	11,198
628	Thorne Bay	1,133,210	1,196,747	63,537
667	Hollis	527,137	545,918	18,781
669	Port Alexander	257,134	290,966	33,832
682	Whale Pass	282,920	295,046	12,126
Totals		\$ 7,324,492	\$ 6,495,938	\$ (828,554)

SOUTHEAST ISLAND SCHOOL DISTRICT

Expenditure Summary by Function

FY 2025 1ST PROPOSED BUDGET				
Function	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET	Increase (Decrease)	Percent of FY 2024 Total
Instruction				
100 Regular Instruction	\$ 1,784,183	\$ 1,916,591	\$ 132,408	29.50%
140 Correspondence Instruction	167,913	174,552	6,639	2.69%
160 Vocational Education	85,818	15,000	(70,818)	0.23%
200 Special Education Instruction	592,282	620,820	28,538	9.56%
220 Special Education Support Services	62,932	120,628	57,696	1.86%
300 Support Services - Students - Guidance	-	10,224	10,224	0.16%
350 Support Services - Instruction	645	645	-	0.01%
353 Technology	1,466,866	456,690	(1,010,176)	7.03%
354 Inservice	10,900	10,900	-	0.17%
400 School Administration	137,702	270,343	132,641	4.16%
Sub Total Instruction	\$ 4,309,241	\$ 3,596,394	\$ (712,847)	55.36%
Administration				
450 School Administration Support	65,634	67,596	1,962	1.04%
550 District Administration	294,258	342,542	48,284	5.27%
511 School Board	108,884	112,652	3,768	1.73%
512 Office of Superintendent	321,779	331,176	9,397	5.10%
600 Maintenance & Operations	1,498,507	1,329,259	(169,248)	20.46%
600 Teacher Housing	50,000	50,000	-	0.77%
700 Pupil & Athletic Activities	167,780	171,582	3,802	2.64%
Sub Total Admin/M&O	\$ 2,506,842	\$ 2,404,807	\$ (102,035)	37.02%
760 Pupil Transportation	153,397	148,466	(4,931)	2.29%
790 Food Services	295,012	286,271	(8,741)	4.41%
900 Fund Transfers	60,000	60,000	-	0.92%
Sub Total Transfers, Pupil Trans & Food Svcs	\$ 508,409	\$ 494,737	\$ (13,672)	7.62%
TOTAL ALL EXPENSES	\$ 7,324,492	\$ 6,495,938	\$ (828,554)	100.00%

SOUTHEAST ISLAND SCHOOL DISTRICT

BENEFITS

Description and Percentage of Gross Payroll

Projected Benefit Costs for FY 2024

Object Code	Description	% of Gross Classified	% of Gross Certificated	Notes
361	Health & Life Insurance ¹	33.00%	33.00%	Employees under contract and year round staff All employees, except Maint/Food
362	Unemployment	1.00%	1.00%	Service Wrkrs Three Levels - WC Low, High & Bus -
363	Workers Comp. Insurance	0.63%	0.63%	most in WC Low
364	F.I.C.A. (Social Security)	6.20%	0.00%	Limit \$128,400 gross/calendar year Certificated employees hired after
364	Medicare (1.45% of Gross)	1.45%	1.45%	4/1/86 and all Classified wages
365	TRS ²	0.00%	12.56%	Certificated employees only
366	PERS ²	<u>22.00%</u>	<u>0.00%</u>	Classified employees working 15 or more hrs/wk except temporary
TOTAL		<u>64.28%</u>	<u>48.64%</u>	
ADD: TRS/PERS On-behalf		4.76%	16.03%	
TOTAL		<u>69.04%</u>	<u>64.67%</u>	

¹ Health Insurance is 4 rates depending if they are Single/Employee-child/Employee-spouse/Family - 33% is an average.

² The State unfunded liability for TRS & PERS; the state will provide an on behalf payment of 16.03% for TRS and 4.76% for PERS.



District Wide

FY 2025 1ST PROPOSED BUDGET

Location 649

		FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET	<u>Change</u>	
Fund 100: School Operating					
Location	649	District-Wide			
Function	100	Regular Instruction	\$ 133,306	\$ 138,816	5,510
Function	140	Correspondence Instruction	167,913	174,552	6,639
Function	160	Vocational Instruction	53,726	3,000	(50,726)
Function	220	Special Education Support Svcs	62,932	120,628	57,696
Function	300	Support Svcs - Students-Guidanc	0	10,224	10,224
Function	350	Support Svcs-Instruction	0	0	0
Function	352	Support Svcs-Instruction - Library	645	645	0
Function	353	Technology	1,466,866	456,690	(1,010,176)
Function	354	Inservice	10,900	10,900	0
Function	400	School Administration	7,114	102,243	95,129
Function	450	School Administration Support	31,238	31,684	446
Function	511	Board of Education	108,884	112,652	3,768
Function	512	Office of Superintendent	321,779	331,176	9,397
Function	550	District Admin Support Svcs	294,258	342,542	48,284
Function	600	Operations & Maintenance	857,735	735,590	(122,145)
Function	700	Student Activities	85,548	88,307	2,759
Function	900	Transfers	60,000	60,000	0
		Fund Total	<u>\$3,662,844</u>	<u>\$ 2,719,651</u>	<u>(943,193)</u>
		Fund 205: Student Transportation	<u>\$ 61,004</u>	<u>\$ 52,694</u>	<u>(8,310)</u>
		Fund 255: Food Service Fund	<u>\$ 209,124</u>	<u>\$ 195,568</u>	<u>(13,556)</u>
		Fund 375: Employee Housing	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>0</u>
		TOTAL	<u>\$3,982,972</u>	<u>\$ 3,017,913</u>	<u>(965,059)</u>

Southeast Island School District

FY 2025 1ST PROPOSED BUDGET

District Wide Location 649

Districtwide			FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
Account Code	Description	Comments		
<u>Regular Instruction</u>				
100.649.100.. 314	Cert-Director/Coor/Mgr	(Federal Programs- .6 Grant Funded)	\$ 50,400	\$ 53,214
100.649.100.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		12,499	13,197
100.649.100.. 365	TRS On Behalf		6,532	8,530
100.649.100.. 369	Other Employee Benefits	(Tuition Reimb. Per CBA)	22,000	22,000
100.649.100.. 450	Supplies/Material/Media		1,875	1,875
100.649.100.. 471	Textbooks	DW Textbook Adoption (Quality Schools)	<u>40,000</u>	<u>40,000</u>
Total 100	Regular Instruction		<u>133,306</u>	<u>138,816</u>
<u>Correspondence Instruction</u>				
100.649.140.. 315	Cert-Teacher	1.00 FTE	63,219	65,139
100.649.140.. 316	Extra Duty		10,000	10,000
100.649.140.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		47,705	49,869
100.649.140.. 365	TRS On Behalf		9,489	12,045
100.649.140.. 410	Professional & Technical Services	Virtually Connected	700	700
100.649.140.. 450	Supplies/Material/Media	(16. Students X \$2,300K)	36,800	36,800
100.649.140.. 471	Textbooks		<u>-</u>	<u>-</u>
Total 140	Correspondence Instruction		<u>167,913</u>	<u>174,552</u>
<u>Vocational Instruction</u>				
100.649.160.. 321	Non-Cert Manager	(Greenhouse)	28,732	-
100.649.160.. 329	Substitutes/Temporary		-	-
100.649.160.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		21,103	-

Districtwide			FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
Account Code	Description	Comments		
100.649.160.. 366	PERS On Behalf		891	-
100.649.160.. 450	Supplies/Material/Media		3,000	3,000
Total 160	Vocational Instruction		53,726	3,000
<u>Special Education Instruction Support Services</u>				
100.649.220.. 314	Cert-Director/Coor/Mgr		-	63,000
100.649.220.. 324	Non-Cert - Support Staff		2,756	2,854
100.649.220.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		945	19,894
100.649.220.. 365	TRS On Behalf		-	10,099
100.649.220.. 366	PERS On Behalf		85	136
100.649.220.. 410	Professional & Technical	LRP; Sped Svc Providers; Coordinator	34,500	-
100.649.220.. 420	Staff Travel		6,250	6,250
100.649.220.. 450	Supplies/Materials/Media	PowerSchool	11,950	11,950
100.649.220.. 490	Dues and Fees		6,446	6,446
Total 220	Special Education Instruction Support Svcs		62,932	120,628
<u>Support Services-Students - Guidance</u>				
100.649.300.. 316	Cert- Extra Duty Pay	0	-	7,000
100.649.300.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	2,102
100.649.300.. 365	TRS On Behalf		-	1,122
Total 300	Support Services - Students - Guidance		-	10,224
<u>Support Services-DW Library</u>				
100.649.352.. 440	Other Purchased Services		-	-
100.649.352.. 450	Supplies/Material/Media		150	150
100.649.352.. 490	Dues and Fees	Battle of the Books	495	495
Total 352	Support Services - DW Library		645	645

Districtwide			FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
Account Code	Description	Comments		
Technology				
100.649.353.. 321	Non-Cert Director/Coor/Mgr	1.0 FTE	61,000	63,135
100.649.353.. 324	Non-Cert Support Staff		-	-
100.649.353.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		42,850	44,680
100.649.353.. 366	PERS On Behalf		1,891	3,005
100.649.353.. 410	Professional & Technical Servi	(Contractor; E-rate Sub	12,720	2,500
100.649.353.. 420	Staff Travel		750	750
100.649.353.. 433	Communications	Internet, WIFI	1,290,155	285,120
100.649.353.. 440	Other Purchased Services	(Annual Rolling Stock - Computers, GCI VPN)	5,000	5,000
100.649.353.. 475	Tech Supplies/Material/Media	(Software annual licenses)	52,500	52,500
Total 353	Technology		1,466,866	456,690
Inservice				
100.649.354.. 410	Professional & Technical Services		2,500	2,500
100.649.354.. 420	Staff Travel		2,400	2,400
100.649.354.. 450	Supplies/Material/Media		6,000	6,000
Total 354	Inservice		10,900	10,900
School Administration				
100.649.400.. 313	Cert - Principal		-	57,270
100.649.400.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	28,679
100.649.400.. 365	TRS On Behalf		-	9,180
100.649.400.. 420	Staff Travel	(Site to site travel)	5,000	5,000
100.649.400.. 433	Communications		550	550
100.649.400.. 450	Supplies, Materials & Media		950	950
100.649.400.. 491	Dues & Fees	(ACSA)	614	614
Total 400	School Administration		7,114	102,243
School Administration Support				
100.649.450.. 324	NonCert-Support Staff	.5 FTE	21,653	21,715
100.649.450.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		7,414	7,435
100.649.450.. 366	PERS On Behalf		671	1,034
100.649.450.. 450	Supplies, Materials & Media	PowerSchool	1,500	1,500
Total 450	School Administration Support		31,238	31,684

Districtwide			FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
Account Code	Description	Comments		
Board of Education				
100.649.511.. 324	NonCert-Support Staff	.5 FTE	49,166	50,886
100.649.511.. 329	Substitutes/Temporaries (Board Stipends)		5,000	5,000
100.649.511.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		25,590	26,739
100.649.511.. 366	PERS On Behalf		1,523	2,422
100.649.511.. 410	Professional & Technical Services	Board Policy	9,980	9,980
100.649.511.. 420	Staff Travel		3,125	3,125
100.649.511.. 425	Student Travel		1,250	1,250
100.649.511.. 433	Communications		200	200
100.649.511.. 440	Other Purchased Services		300	300
100.649.511.. 450	Supplies/Material/Media		2,250	2,250
100.649.511.. 486	Bruce Hill Scholarship *		2,000	2,000
100.649.511.. 491	Dues & Fees	(AASB Annual Dues & Board	<u>8,500</u>	<u>8,500</u>
Total 511	Board of Education		<u>108,884</u>	<u>112,652</u>
Office of Superintendent				
100.649.512.. 311	Cert-Superintendent	1.0 FTE	145,000	145,000
100.649.512.. 324	NonCert-Support Staff	.5 FTE	49,166	50,886
100.649.512.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		75,442	77,769
100.649.512.. 365	TRS On Behalf		18,792	23,244
100.649.512.. 366	PERS On Behalf		1,524	2,422
100.649.512.. 410	Professional & Technical Services		5,000	5,000
100.649.512.. 414	Legal Fees		10,000	10,000
100.649.512.. 420	Staff Travel		4,000	4,000
100.649.512.. 433	Communications		1,200	1,200
100.649.512.. 450	Supplies/Material/Media		4,200	4,200
100.649.512.. 458	Gasoline/Diesel/Oil	Vehicle Fuel	5,825	5,825
100.649.512.. 491	Dues & Fees		<u>1,630</u>	<u>1,630</u>
Total 511	Office of Superintendent		<u>321,779</u>	<u>331,176</u>

Districtwide			FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
Account Code	Description	Comments		
District Admin Support Service				
100.649.550.. 324	NonCert-Support Staff	2.27 FTE	112,334	115,862
100.649.550.. 329	Substitute/Temporary		2,500	2,500
100.649.550.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		82,632	86,048
100.649.550.. 366	PERS On Behalf		3,482	5,515
100.649.550.. 410	Professional & Technical Servi	(Business Contract, Audit)	120,000	120,000
100.649.550.. 420	Staff Travel		5,000	5,000
100.649.550.. 433	Communications	(DO Telephone, Postage)	6,500	6,500
100.649.550.. 441	Rentals	Meter Rental ; background cks	4,000	4,000
100.649.550.. 445	Insurance - Liabilit	(General Liability, Crime, E&O, Excess, etc.)	42,000	42,000
100.649.550.. 450	Supplies/Material/Media		3,500	3,500
100.649.550.. 475	Tech Supplies/Material/Media	(BIK MOUNTAIN software annual maint,PowerSchool HR)	16,365	16,365
100.649.550.. 491	Dues & Fees	Bank Fees; SHRM Membership	5,500	5,500
100.649.550.. 495	Indirect Recovery	Indirect Recovery of Admin Expense for Grants - FY 25	(109,555)	(70,248)
Total 550	District Admin Support Service		294,258	342,542
Operations & Maintenance				
100.649.600.. 321	Non Cert Director/Coord/Mgr	1.0 FTE	58,858	65,000
100.649.600.. 325	NonCert-Maint/Custodial	2.75 FTE	82,315	49,951
100.649.600.. 324	NonCert-Support Staff	.30 FTE	17,847	18,472
100.649.600.. 329	Substitutes/Temporaries		45,000	45,000
100.649.600.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		126,455	60,106
100.649.600.. 366	PERS On Behalf		2,552	2,378
100.649.600.. 410	Professional & Technical Services	Maint Mgmt Sys	7,000	7,000
100.649.600.. 420	Staff Travel		7,500	7,500
100.649.600.. 431	Water & Sewage		4,000	4,000
100.649.600.. 432	Garbage		3,000	3,000
100.649.600.. 433	Communications		3,000	3,000
100.649.600.. 435	Other Energy		500	500
100.649.600.. 436	Electricity		10,938	10,938
100.649.600.. 437	Natural/Bottled Gas		200	200
100.649.600.. 438	Gas, Diesel, Oil		8,500	8,500
100.649.600.. 439	Other Energy		1,500	1,500
100.649.600.. 440	Other Purchased Services	Fire sys inspection, gym flr; SERRC CIP; HY,EB & PP Maint	81,145	81,146

Districtwide			FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
Account Code	Description	Comments		
100.649.600.. 445	Insurance & Bond Premiums	Property & Auto	237,475	220,450
100.649.600.. 452	Maintenance Supplies (Incl closed sites - EB, PP, HY)		70,000	70,000
100.649.600.. 458	Vehicle Gas, Diesel, Oil		18,750	18,750
100.649.600.. 490	Other Expense (Due & Fees)		1,200	1,200
100.649.600.. 510	Equipment		<u>70,000</u>	<u>57,000</u>
Total 600	Operations & Maintenance		<u>857,735</u>	<u>735,590</u>
<u>Student Activities</u>				
100.649.700.. 322	Non Cert- Dir/Coor/Mgr		-	-
100.649.700.. 316	Cert-Extra Duty	AD/Coaching Stipends	31,982	17,181
100.649.700.. 327	NonCert-Bus Drivers		3,500	3,500
100.649.700.. 329	Substitutes/Temporaries	Referees/Scorekeepers	4,090	4,090
100.649.700.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,331	25,282
100.649.700.. 365	TRS On Behalf		4,145	2,754
100.649.700.. 420	Staff Travel		4,500	4,500
100.649.700.. 425	Student Travel		22,500	22,500
100.649.700.. 450	Supplies/Material/Media		6,000	6,000
100.649.700.. 491	Dues & Fees	ASAA Dues	<u>2,500</u>	<u>2,500</u>
Total 700	Student Activities		<u>85,548</u>	<u>88,307</u>
<u>Transfers</u>				
100..900.. 552	Transfers to Special Revenue Funds		10,000	10,000
100..900.. 554	Transfers to CIP Funds		<u>50,000</u>	<u>50,000</u>
Total 600	Employee Housing		<u>60,000</u>	<u>60,000</u>
Total 100	General Operating Fund		<u>\$ 3,662,844</u>	<u>\$ 2,719,651</u>
<u>Student Transportation</u>				
205.649.760.. 325	Maintenance	.25 FTE	16,650	16,650
205.649.760.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		14,287	5,701
205.649.760.. 366	PERS On Behalf		517	793
205.649.760.. 410	Professional & Technical		1,200	1,200
205.649.760.. 420	Travel & Per Diem		250	250
205.649.760.. 440	Other Purchased Services		2,500	2,500
205.649.760.. 452	Maintenance Supplies		25,000	25,000
205.649.760.. 458	Vehicle Gas, Diesel, & Oil		-	-
205.649.760.. 490	Dues & Fees		<u>600</u>	<u>600</u>
Total 205	Student Transportation		<u>61,004</u>	<u>52,694</u>

Districtwide			FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
Account Code	Description	Comments		
Food Services Fund				
255.649.790.. 321	NonCert-Dir/Coor/Mgr	.64 FTE	43,341	33,070
255.649.790.. 326	NonCert-Food Service Support		-	-
255.649.790.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		14,840	11,323
255.649.790.. 366	PERS On Behalf		1,343	1,574
255.649.790.. 410	Professional & Technical		-	-
255.649.790.. 420	Staff Travel	(Annual Req'd CNP Training)	-	-
255.649.790.. 450	Supplies/Materials/Media		6,500	6,500
255.649.790.. 458	Vehicle Gas, Diesel, & Oil		1,000	1,000
255.649.790.. 459	Food		137,500	137,500
255.649.790.. 460	Milk		4,000	4,000
255.649.790.. 491	Dues and Fees		600	600
Total 255	DW Food Services Fund		209,124	195,568
Employee Housing				
375.649.600.. 452	Maintenance Supplies		50,000	50,000
Total 600	Employee Housing		50,000	50,000
Total	District Wide		\$ 3,982,972	\$ 3,017,913



Howard Valentine Timberwolves

FY 2025 1ST PROPOSED BUDGET

Location 621

	<u>FY 2024 REVISED FINAL BUDGET</u>	<u>FY 2025 1ST PROPOSED BUDGET</u>	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 200,545	\$ 195,446	\$ (5,099)
Vocational Education	13,324	1,500	(11,824)
Special Education	62,535	63,872	1,337
School Administration	11,268	11,618	350
Operations & Maintenance	75,880	76,482	602
Student Activities	7,364	7,487	123
Fund Total	<u>\$ 370,916</u>	<u>\$ 356,405</u>	<u>\$ (14,511)</u>
Fund 255: Food Service Fund	<u>\$ 10,853</u>	<u>\$ 11,397</u>	<u>544</u>
TOTAL	<u>\$ 381,769</u>	<u>\$ 367,801</u>	<u>\$ (13,968)</u>
# Students (PreK-12)	15	15	-
# Teachers	2.25	2.25	-
# Classified	0.775	0.775	-
# Administrators	0	0	-
Pupil/Teacher Ratio	6.67	6.67	-
Average Per Pupil Expenditure	\$ 25,451	\$ 24,520	\$ (931)

Southeast Island School District

FY 2025 1ST PROPOSED BUDGET

Location 621 Howard Valentine

Howard Valentine Account Code	Description	Comments	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET	
<u>Regular Instruction</u>					
100.621.100	315	Cert-Teacher	2.0 FTE	\$ 128,847	\$ 121,704
100.621.100	323	Non Cert-Teacher		12,443	12,443
100.621.100	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		35,230	34,465
100.621.100	365	TRS On Behalf		16,700	19,509
100.621.100	420	Staff Travel		200	200
100.621.100	433	Communications		2,500	2,500
100.621.100	450	Supplies/Material/Media		4,375	4,375
100.621.100	490	Other Expenses (Dues & Fees)		250	250
Total	100	Regular Instruction		200,545	195,446
<u>Vocational Education</u>					
100.621.160	324	NonCert-Support Staff		8,808	-
100.621.160	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		3,016	-
100.621.160	450	Supplies/Material/Media	Speciality Classes	1,500	1,500
Total	160	Vocational Education		13,324	1,500
<u>Special Education</u>					
100.621.200	315	Cert-Teacher	.25 FTE Itinerant	19,655	19,655
100.621.200	323	NonCert-Aides	1.0 FTE	26,431	26,431
100.621.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		12,783	13,077
100.621.200	365	TRS On Behalf		2,547	3,151

Howard Valentine			FY 2024	FY 2025 1ST
Account Code	Description	Comments	REVISED FINAL BUDGET	PROPOSED BUDGET
100.621.200	366 PERS On Behalf		819	1,258
100.621.200	450 Supplies/Material/Media		<u>300</u>	<u>300</u>
Total	200 Special Education		<u>62,535</u>	<u>63,872</u>
<u>School Administration</u>				
100.621.400.	316 Extra Duty - Lead Teacher		8,823	8,823
100.621.400.	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,381	1,380
100.621.400.	365 TRS On Behalf		<u>1,064</u>	<u>1,414</u>
Total	400 School Administration		<u>11,268</u>	<u>11,618</u>
<u>Operations & Maintenance</u>				
100.621.600	325 NonCert-Maint/Custodial	.32 FTE (Incl WFB)	13,900	14,167
100.621.600	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		3,374	3,465
100.621.600	366 PERS On Behalf		431	674
100.621.600	430 Snow Removal		-	-
100.621.600	431 Water & Sewer		500	500
100.621.600	432 Garbage		2,700	2,700
100.621.600	436 Electricity		22,000	22,000
100.621.600	437 Natural/Bottled Gas		800	800
100.621.600	438 Gas, Diesel, Oil		9,375	9,375
100.621.600	439 Other Energy		10,000	10,000
100.621.600	440 Other Purchased Services		2,600	2,600
100.621.600	452 Maintenance Supplies		9,000	9,000
100.621.600	453 Custodial Supplies		<u>1,200</u>	<u>1,200</u>
Total	600 Maintenance & Operations		<u>75,880</u>	<u>76,482</u>
<u>Student Activity</u>				
100.621.700	316 Cert-Extra Duty		4,000	4,000
100.621.700	329 Non-Cert-Support		-	-
100.621.700	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		360	360

Howard Valentine			FY 2024	FY 2025 1ST
Account Code	Description	Comments	REVISED FINAL BUDGET	PROPOSED BUDGET
100.621.700	365 TRS On Behalf		518	641
100.621.700	420 Staff Travel		-	-
100.621.700	425 Student Travel		1,236	1,236
100.621.700	450 Supplies/Material/Media		<u>1,250</u>	<u>1,250</u>
Total	700 Student Activity		<u>7,364</u>	<u>7,487</u>
Total	100 School Operating Fund		<u>\$ 370,916</u>	<u>\$ 356,405</u>
Food Services Fund				
255.621.790	326 Food Service Staff	.20 FTE	9,410	9,741
255.621.790	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,151	1,192
255.621.790	366 PERS On Behalf		292	464
255.621.790	459 Food	} Food and Milk is part of District wide budget	-	-
255.621.790	460 Milk		-	-
Total	255 Food Services Fund		<u>\$ 10,853</u>	<u>\$ 11,397</u>
Total	621 Howard Valentine		<u>\$ 381,769</u>	<u>\$ 367,801</u>



Barry C. Stewart Kasaan School

FY 2025 1ST PROPOSED BUDGET

Location 624

	<u>FY 2024 REVISED FINAL BUDGET</u>	<u>FY 2025 1ST PROPOSED BUDGET</u>	<u>CHANGE</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 229,874	\$ 236,381	\$ 6,507
Vocational Education	1,500	1,500	-
Special Education	55,519	59,002	3,483
School Administration	11,347	11,618	271
Maintenance & Operations	33,025	33,025	-
Student Activities	6,696	6,819	123
	<u> </u>	<u> </u>	<u> </u>
Fund Total	<u>\$ 337,961</u>	<u>\$ 348,344</u>	<u>\$ 10,383</u>
Fund 255: Food Service Fund	<u>\$ 12,924</u>	<u>\$ 13,539</u>	<u>615</u>
TOTAL	<u><u>\$ 350,885</u></u>	<u><u>\$ 361,884</u></u>	<u><u>\$ 10,999</u></u>
# Students (PreK-12)	20.25	20.25	-
# Teachers	2.25	2.25	-
# Classified	1	1	-
# Administrators	0	0	-
Pupil/Teacher Ratio	9.00	9.00	-
Average Per Pupil Expenditure	\$ 17,328	\$ 17,871	\$ 543

Southeast Island School District

FY 2025 1ST PROPOSED BUDGET

Location 624 Barry C Stewart Kasaan School

Barry C Stewart Kasaan Account Code	Description	Comments	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
<u>Regular Instruction</u>				
100.624.100.. 315	Cert-Teacher	2.0 FTE	\$ 134,679	\$ 134,680
100.624.100.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		70,660	73,031
100.624.100.. 365	TRS On Behalf		17,454	21,589
100.624.100.. 420	Staff Travel		-	-
100.624.100.. 425	Student Travel		250	250
100.624.100.. 433	Communications		1,800	1,800
100.624.100.. 450	Supplies/Material/Media		<u>5,031</u>	<u>5,031</u>
Total 100	Regular Instruction		<u>229,874</u>	<u>236,381</u>
<u>Vocational Education</u>				
100.624.160.. 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160	Vocational Education		<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.624.200.. 315	Cert-Teacher	0.25 FTE Itinerant	13,452	14,415
100.624.200.. 323	NonCert-Aides	.15 FTE	14,091	14,583
100.624.200.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		25,496	26,699
100.624.200.. 365	TRS On Behalf		1,743	2,311
100.624.200.. 366	PERS On Behalf		437	694
100.624.200.. 450	Supplies/Material/Media		<u>300</u>	<u>300</u>

Barry C Steward Kasaan			FY 2024	FY 2025
Account Code			REVISED	1ST
Description			FINAL BUDGET	PROPOSED
Comments				BUDGET
Total	200	Special Education	55,519	59,002
School Administration				
100.624.400..	316	Extra Duty - Lead Teacher	8,823	8,823
100.624.400..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,380	1,380
100.624.400..	365	TRS On Behalf	1,144	1,414
Total	400	School Administration	11,347	11,618
Operations & Maintenance				
100.624.600..	329	NonCert-Maint/Custodial	5,000	5,000
100.624.600..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500
100.624.600..	431	Water & Sewage	1,000	1,000
100.624.600..	432	Garbage	1,100	1,100
100.624.600..	436	Electricity	7,000	7,000
100.624.600..	437	Natural/Bottled Gas	800	800
100.624.600..	438	Gas, Diesel, Oil	5,500	5,500
100.624.600..	439	Other Energy	-	-
100.624.600..	440	Other Purchased Services	1,500	1,500
100.624.600..	452	Maintenance Supplies	8,125	8,125
100.624.600..	453	Custodial Supplies	2,500	2,500
Total	600	Maintenance & Operations	33,025	33,025
Student Activity				
100.624.700..	316	Cert-Extra Duty	4,000	4,000
100.624.700..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	225	225
100.624.700..	365	TRS On Behalf	518	641
100.624.700..	420	Staff Travel	-	-
100.624.700..	425	Student Travel	1,953	1,953
Total	700	Student Activity	6,696	6,819
Total	100	School Operating Fund	\$ 337,961	\$348,344

Barry C Steward Kasaan Account Code			Description	Comments	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
Food Services Fund						
255.624.790..	326	Food Service Staff		.20 FTE	9,410	9,741
255.624.790..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)			3,222	3,335
255.624.790..	366	PERS On Behalf			292	464
255.624.790..	459	Food	}	Food and Milk is part of District wide budget	-	-
255.624.790..	460	Milk			-	-
Total	255	Food Services Fund			\$ 12,924	\$ 13,539
Total	624	Kasaan			\$ 350,885	\$361,884



Naukati Wildcats

FY 2025 1ST PROPOSED BUDGET

Location 625

	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 209,187	\$ 215,869	\$ 6,682
Vocational Education	1,500	1,500	-
Special Education	89,611	92,631	3,020
School Administration	13,139	13,452	313
Maintenance & Operations	71,171	71,791	620
Student Activities	<u>6,718</u>	<u>6,841</u>	<u>123</u>
Fund Total	<u>\$ 391,326</u>	<u>\$ 402,083</u>	<u>\$ 10,757</u>
Fund 205: Pupil Transportation Fund	<u>\$ 4,594</u>	<u>\$ 4,595</u>	<u>\$ 1</u>
Fund 255: Food Service Fund	<u>\$ 12,545</u>	<u>\$ 12,985</u>	<u>\$ 440</u>
TOTAL	<u>\$ 408,465</u>	<u>\$ 419,663</u>	<u>\$ 11,198</u>
# Students (PreK-12)	20	20	-
# Teachers	2.25	2.25	-
# Classified	2	2	-
# Administrators	0	0	-
Pupil/Teacher Ratio	8.89	8.89	-
Average Per Pupil Expenditure	\$ 20,423	\$ 20,983	\$ 560

Southeast Island School District

FY 2025 1ST PROPOSED BUDGET

Location 625 Naukati

Naukati

Account Code	Description	Comments	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
<u>Regular Instruction</u>				
100.625.100. 315	Cert-Teacher	1.75 FTE	\$ 135,103	135,103
100.625.100. 323	NonCert-Aides		-	-
100.625.100. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		49,325	51,859
100.625.100. 365	TRS On Behalf		17,509	21,657
100.625.100. 420	Staff Travel		-	-
100.625.100. 425	Student Travel		250	250
100.625.100. 433	Communications		2,000	2,000
100.625.100. 450	Supplies/Material/Media		5,000	5,000
Total 100	Regular Instruction		209,187	215,869
<u>Vocational Education</u>				
100.625.160. 450	Supplies/Material/Media	Speciality Classes	1,500	1,500
Total 160	Vocational Education		1,500	1,500
<u>Special Education</u>				
100.625.200. 315	Cert-Teacher	0.5 FTE Itinerant	39,309	39,309
100.625.200. 323	NonCert-Aides	.54 FTE	18,741	19,397
100.625.200. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		25,511	26,325
100.625.200. 365	TRS On Behalf		5,094	6,301
100.625.200. 366	PERS On Behalf		581	923

Naukati

Account Code	Description	Comments	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
100.625.200. 450	Supplies/Material/Media		375	375
Total 200	Special Education		89,611	92,631

School Administration

100.625.400. 316	Extra Duty - Lead Teacher		10,217	10,217
100.625.400. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,598	1,598
100.625.400. 365	TRS On Behalf		1,324	1,638
Total 400	School Administration		13,139	13,452

Operations & Maintenance

100.625.600. 325	NonCert-Maint/Custodial	.20 FTE + WFB	19,948	20,195
100.625.600. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,442	2,472
100.625.600. 366	PERS On Behalf		618	961
100.625.600. 430	Snow Removal		-	-
100.625.600. 432	Garbage		1,200	1,200
100.625.600. 436	Electricity		15,000	15,000
100.625.600. 437	Natural/Bottled Gas		400	400
100.625.600. 438	Gas, Diesel, Heating Oil		10,000	10,000
100.625.600. 439	Other Energy		6,000	6,000
100.625.600. 440	Other Purchased Services		6,000	6,000
100.625.600. 452	Maintenance Supplies		6,875	6,875
100.625.600. 453	Custodial Supplies		2,500	2,500
100.625.600. 458	Vehicle Gas, Diesel, & Oil		188	188
Total 600	Operations & Maintenance		71,171	71,791

Student Activity

100.625.700. 316	Cert-Extra Duty Pay		4,000	4,000
100.625.700. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		800	800
100.625.700. 365	TRS On Behalf		518	641
100.625.700. 420	Staff Travel		-	-
100.625.700. 425	Student Travel		1,400	1,400

Naukati

Account Code	Description	Comments	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
Total 700	Student Activity		6,718	6,841
Total 100	School Operating Fund		\$ 391,326	\$ 402,083
<u>Pupil Transportation Fund</u>				
205.625.760. 327	NonCert-Support Staff	.10 FTE	2,305	2,305
205.625.760. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		789	789
205.625.760. 458	Vehicle Gas, Diesel, & Oil		1,500	1,500
Total 760	Pupil Transportation		\$ 4,594	\$ 4,595
<u>Food Services Fund</u>				
255.625.790. 326	Food Service Staff	.20 FTE	11,176	11,569
255.625.790. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,369	1,416
255.625.790. 459	Food	} Food and Milk is part of District wide budget	-	-
255.625.790. 460	Milk		-	-
Total 255	Food Services Fund		\$ 12,545	\$ 12,985
Total 625	Naukati		\$ 408,465	\$ 419,663



Thorne Bay Wolverines

FY 2025 1ST PROPOSED BUDGET

Location 628

	<u>FY 2024 REVISED FINAL BUDGET</u>	<u>FY 2025 1ST PROPOSED BUDGET</u>	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 389,480	\$ 462,471	\$ 72,991
Vocational Education	11,268	3,000	(8,268)
Special Education	211,857	221,360	9,503
Pupil Support	-	-	-
School Administration	63,182	99,004	35,822
School Administration Support	34,396	35,911	1,515
Maintenance & Operations	316,912	265,019	(51,893)
Student Activity	40,306	40,857	551
Fund Total	<u>\$ 1,067,401</u>	<u>\$ 1,127,622</u>	<u>\$ 60,221</u>
Fund 205: Student Transportation	<u>\$ 40,574</u>	<u>\$ 42,176</u>	<u>\$ 1,602</u>
Fund 255: Food Service Fund	<u>\$ 25,235</u>	<u>\$ 26,949</u>	<u>\$ 1,714</u>
TOTAL	<u>\$ 1,133,210</u>	<u>\$ 1,196,747</u>	<u>\$ 63,537</u>
# Students (PreK-12)	53.5	53.5	-
# Teachers	5	5	-
# Classified	5.53	5.53	-
# Administrators	1	1	-
Pupil/Teacher Ratio	10.70	10.70	-
Average Per Pupil Expenditure	\$ 21,181	\$ 22,369	\$ 1,188

Southeast Island School District

FY 2025 1ST PROPOSED BUDGET

Location 628 Thorne Bay

Thorne Bay

Account Code	Description	Comments	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
<u>Regular Instruction</u>				
100.628.100. 315	Cert-Teacher	4.0 FTE	\$ 250,093	\$ 299,991
100.628.100. 316	Cert- Extra Duty		-	\$ -
100.628.100. 323	Non Cert - Aides		-	-
100.628.100. 329	Substitutes/Temporaries		24,000	24,000
100.628.100. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		63,037	70,453
100.628.100. 365	TRS On Behalf		32,412	48,089
100.628.100. 366	PERS On Behalf		-	-
100.628.100. 420	Staff Travel		-	-
100.628.100. 425	Student Travel		250	250
100.628.100. 433	Communications		8,000	8,000
100.628.100. 450	Supplies/Material/Media		<u>11,688</u>	<u>11,688</u>
Total	100 Regular Instruction		<u>389,480</u>	<u>462,471</u>
<u>Vocational Education</u>				
100.628.160. 315	Cert-Teacher	4.0 FTE	-	-
100.628.160. 324	Non Cert-Support		6,606	-
100.628.160. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,262	-
100.628.160. 365	TRS On Behalf		-	-
100.628.160. 410	Professional & Technical Services		-	-

Thorne Bay

Account Code	Description	Comments	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
100.628.160. 450	Supplies/Material/Media		2,400	3,000
Total 160	Vocational Education		11,268	3,000
Special Education				
100.628.200. 315	Cert-Teacher	1.0 FTE	72,028	73,968
100.628.200. 316	Cert-Extra Duty		800	800
100.628.200. 323	NonCert-Aides	2.0 FTE	62,258	64,294
100.628.200. 329	Substitutes/Temporaries		5,000	5,000
100.628.200. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		59,506	61,382
100.628.200. 365	TRS On Behalf		9,335	11,857
100.628.200. 366	PERS On Behalf		1,930	3,060
100.628.200. 450	Supplies/Material/Media		1,000	1,000
Total 200	Special Education		211,857	221,360
Instruction - Pupil Support				
100.628.350. 366	PERS On Behalf		-	-
Total 350	Instruction - Pupil Support		-	-
School Administration				
100.628.400. 313	Cert - Principal	.33 FTE	37,616	57,270
100.628.400. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		16,816	28,679
100.628.400. 365	TRS On Behalf		4,875	9,180
100.628.400. 420	Staff Travel		2,000	2,000
100.628.400. 450	Supplies, Materials, & Media		1,875	1,875
Total 400	School Administration		63,182	99,004
School Administration Support				
100.628.450. 324	NonCert-Support Staff	.5 FTE	23,133	23,947
100.628.450. 329	Substitutes/Temporaries		2,000	2,000
100.628.450. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		7,921	8,199

Thorne Bay

Account Code	Description	Comments	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
100.628.450. 366	PERS On Behalf		717	1,140
100.628.450. 420	Staff Travel		-	-
100.628.450. 450	Supplies, Materials, & Media		625	625
Total 450	School Administration Support		34,396	35,911
<u>Maintenance & Operations</u>				
100.628.600. 325	NonCert-Maint/Custodial	1.20 FTE	48,591	56,925
100.628.600. 329	Substitutes/Temporaries		15,000	15,000
100.628.600. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		80,159	18,728
100.628.600. 366	PERS On Behalf		1,506	2,710
100.628.600. 431	Water & Sewage		6,000	6,000
100.628.600. 432	Garbage		5,000	5,000
100.628.600. 436	Electricity		69,000	69,000
100.628.600. 437	Natural/Bottled Gas		1,500	1,500
100.628.600. 438	Gas, Diesel, Heating Oil		45,000	45,000
100.628.600. 439	Other Energy		4,000	4,000
100.628.600. 440	Other Purchased Services		17,000	17,000
100.628.600. 452	Maintenance Supplies		18,656	18,656
100.628.600. 453	Custodial Supplies		5,500	5,500
Total 600	Operations & Maintenance		316,912	265,019
<u>Student Activity</u>				
100.628.700. 316	Cert-Extra Duty Pay	Coaching Stipends	18,000	18,000
100.628.700. 325	Bus Drivers		5,000	5,000
100.628.700. 329	Substitutes/Temporaries	Referees/Scorekeepers	250	250
100.628.700. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		4,202	4,200
100.628.700. 365	TRS On Behalf		2,334	2,885
100.628.700. 420	Staff Travel		1,000	1,001
100.628.700. 425	Student Travel		8,570	8,570
100.628.700. 450	Supplies/Material/Media		950	950

Thorne Bay

Account Code	Description	Comments	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
Total 700	Student Activity		40,306	40,857
Total 100	School Operating Fund		\$ 1,067,401	\$ 1,127,622
<u>Student Transportation</u>				
205.628.760. 325	Maintenance	.43 FTE	24,373	25,235
205.628.760. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		8,345	8,640
205.628.760. 366	PERS On Behalf		756	1,201
205.628.760. 440	Other Purchased Service	In Lieu of Transp.	1,100	1,100
205.628.760. 452	Maintenance Supplies		<u>6,000</u>	<u>6,000</u>
Total 205	Student Transportation		\$ 40,574	\$ 42,176
<u>Food Services Fund</u>				
255.628.790. 326	Food Service Staff	2 (1 @ 29hrs/1@19hrs)	18,374	19,388
255.628.790. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,291	6,638
255.628.790. 366	PERS On Behalf		570	923
255.628.790. 459	Food	} Food and Milk is part of District wide budget	-	-
255.628.790. 460	Milk		-	-
Total 255	Food Services Fund		\$ 25,235	\$ 26,949
Total 628	Thorne Bay		\$ 1,133,210	\$ 1,196,747



Whale Pass

FY 2025 1ST PROPOSED BUDGET

Location 632

	<u>FY 2024 REVISED FINAL BUDGET</u>	<u>FY 2025 1ST PROPOSED BUDGET</u>	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 145,997	\$ 152,996	\$ 6,999
Vocational Education	1,500	1,500	-
Special Education	73,260	75,104	1,844
School Administration	8,958	9,172	214
Operations & Maintenance	35,792	38,081	2,289
Student Activities	6,451	6,451	0
Fund Total	<u>\$ 271,958</u>	<u>\$ 283,305</u>	<u>\$ 11,347</u>
Fund 255: Food Service Fund	<u>\$ 10,962</u>	<u>\$ 11,741</u>	<u>779</u>
TOTAL	<u>\$ 282,920</u>	<u>\$ 295,046</u>	<u>\$ 12,126</u>
# Students (PreK-12)	11	11	-
# Teachers	1	1.25	0
# Classified	1.41	1.41	-
# Administrators	0	0	-
Pupil/Teacher Ratio	11.00	8.80	(2)
Average Per Pupil Expenditure	\$ 25,720	\$ 26,822	\$ 1,102

Southeast Island School District

FY 2025 1ST PROPOSED BUDGET

Location 632 Whale Pass

Whale Pass

Account Code	Description	Comments	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
<u>Regular Instruction</u>				
100.632.100	315	Cert-Teacher	1.0 FTE	\$ 68,978
100.632.100	323	NonCert-Aides		\$ 68,978
100.632.100	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		18,741
100.632.100	365	TRS On Behalf		21,500
100.632.100	420	Staff Travel		42,813
100.632.100	425	Student Travel		8,940
100.632.100	433	Communications		11,057
100.632.100	450	Supplies/Material/Media		100
				250
				2,300
				3,875
			<u>3,875</u>	<u>3,875</u>
Total	100	Regular Instruction	<u>145,997</u>	<u>152,996</u>
<u>Vocational Education</u>				
100.632.160	450	Supplies/Material/Media	Speciality Classes	1,500
				<u>1,500</u>
Total	160	Vocational Education	<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.632.200	315	Cert-Teacher	.25 FTE Itinerant	19,655
100.632.200	323	Non-Cert - Aides	1.0 FTE	19,655
100.632.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		30,329
100.632.200	365	TRS On Behalf		19,822
100.632.200	366	PERS On Behalf		20,226
100.632.200	450	Supplies/Material/Media		3,151
				930
				1,444
				<u>300</u>
				<u>300</u>
Total	200	Special Education	<u>73,260</u>	<u>75,104</u>

Whale Pass

Account Code	Description	Comments	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
<u>School Administration</u>				
100.632.400.	316	Extra Duty - Lead Teacher	6,966	6,966
100.632.400.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,089	1,089
100.632.400.	365	TRS On Behalf	<u>903</u>	<u>1,117</u>
			<u>8,958</u>	<u>9,172</u>
<u>Operations & Maintenance</u>				
100.632.600	325	NonCert-Maint/Custodial .16 FTE	7,343	7,600
100.632.600	329	Substitutes/Temporaries	3,000	3,000
100.632.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	899	930
100.632.600	431	Water & Sewer	300	300
100.632.600	436	Electricity	5,250	5,250
100.632.600	438	Gas, Diesel, Oil	2,000	2,000
100.632.600	439	Other Energy	3,000	5,000
100.632.600	440	Other Purchased Services (Rentals, etc.)	2,750	2,750
100.632.600	452	Maintenance Supplies	8,750	8,750
100.632.600	453	Custodial Supplies	<u>2,500</u>	<u>2,500</u>
Total	600	Maintenance & Operations	<u>35,792</u>	<u>38,081</u>
<u>Student Activities</u>				
100.632.700	316	Extra Duty Pay	4,000	4,000
100.632.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500
100.632.700	420	Staff Travel	-	-
100.632.700	425	Student Travel	<u>1,951</u>	<u>1,951</u>
Total	700	Student Activities	<u>6,451</u>	<u>6,451</u>
Total	100	School Operating Fund	<u>271,958</u>	<u>283,305</u>
<u>Food Services Fund</u>				
255.632.790	326	Food Service Staff .20 FTE	8,166	8,746
255.632.790	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	2,796	2,995

Whale Pass

Account Code	Description	Comments	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET
255.632.790	459	Food	-	-
255.632.790	460	Milk	-	-
Total	255	Food Services Fund	\$ 10,962	\$ 11,741
Total	632	Whale Pass	\$ 282,920	\$ 295,046



Hollis Hawks

FY 2025 1ST PROPOSED BUDGET

Location 667

	<u>FY 2024 REVISED FINAL BUDGET</u>	<u>FY 2025 1ST PROPOSED BUDGET</u>	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 314,021	\$ 323,192	\$ 9,171
Vocational Education	1,500	1,500	-
Special Education	76,893	83,258	6,365
School Administration	11,347	11,618	271
Maintenance & Operations	54,977	55,447	470
Student Activities	<u>8,947</u>	<u>9,070</u>	<u>123</u>
Fund Total	<u>\$ 467,685</u>	<u>\$ 484,085</u>	<u>\$ 16,400</u>
Fund 205: Student Transportation Fund	<u>\$ 47,225</u>	<u>\$ 49,001</u>	<u>\$ 1,776</u>
Fund 255: Food Service Fund	<u>\$ 12,227</u>	<u>\$ 12,833</u>	<u>\$ 606</u>
TOTAL	<u>\$ 527,137</u>	<u>\$ 545,918</u>	<u>\$ 18,781</u>
# Students (PreK-12)	13.45	13.45	-
# Teachers	2.5	2.5	-
# Classified	2.75	2.75	-
# Administrators	0	0	-
Pupil/Teacher Ratio	5.38	5.38	-
Average Per Pupil Expenditure	\$ 39,192	\$ 40,589	\$ 1,396

Southeast Island School District

FY 2025 1ST PROPOSED BUDGET

Location 667 Hollis

Hollis			FY 2024	FY 2025 1ST
Account Code	Description	Comments	REVISED	PROPOSED
			FINAL	BUDGET
<u>Regular Instruction</u>				
100.667.100	315	Cert-Teacher	2.0 FTE	\$ 180,945
100.667.100	323	NonCert-Aides	-	-
100.667.100	329	Substitutes/Temporaries	2,000	2,000
100.667.100	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	102,345	105,960
100.667.100	365	TRS On Behalf	23,450	29,006
100.667.100	410	Professional & Technical	-	-
100.667.100	420	Staff Travel	-	-
100.667.100	425	Student Travel	-	-
100.667.100	433	Communications	1,100	1,100
100.667.100	450	Supplies/Material/Media	4,181	4,181
Total	100	Regular Instruction	314,021	323,192
<u>Vocational Education</u>				
100.667.160	450	Supplies/Material/Media	Speciality Classes	1,500
Total	160	Vocational Education	1,500	1,500
<u>Special Education</u>				
100.667.200	315	Cert-Teacher	.5 FTE (Itinerant)	26,804
100.667.200	323	NonCert-Aides	.65 FTE	19,849
100.667.200	329	Substitutes/Temporaries	-	4,000

Hollis

Account Code	Description	Comments	FY 2024 REVISED FINAL	FY 2025 1ST PROPOSED BUDGET
100.667.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	21,601	24,660
100.667.200	365	TRS On Behalf	3,474	4,528
100.667.200	366	PERS On Behalf	615	978
100.667.200	450	Supplies/Material/Media	550	300
Total	200	Special Education	76,893	83,258
<u>School Administration</u>				
100.667.400	316	Extra Duty - Lead Teacher	8,823	8,823
100.667.400	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,380	1,380
100.667.400	365	TRS On Behalf	1,144	1,414
Total	400	School Administration	11,347	11,618
<u>Operations & Maintenance</u>				
100.667.600	325	NonCert-Maint/Custodial .50 FTE + WFB	11,833	12,069
100.667.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,450	1,477
100.667.600	366	PERS On Behalf	367	574
100.667.600	431	Water & Sewer	2,400	2,400
100.667.600	432	Garbage	2,000	2,000
100.667.600	436	Electricity (New School Incr in Sq.Ft)	15,000	15,000
100.667.600	437	Natural/Bottled Gas	250	250
100.667.600	438	Gas, Diesel, Heating Oil	11,227	11,227
100.667.600	439	Other Energy	1,500	1,500
100.667.600	440	Other Purchased Services	4,200	4,200
100.667.600	452	Maintenance Supplies	3,500	3,500
100.667.600	453	Custodial Supplies	1,250	1,250
Total	600	Operations & Maintenance	54,977	55,447
<u>Student Activity</u>				
100.667.700	316	Cert-Extra Duty Pay	4,000	4,000
100.667.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500

Hollis

Account Code	Description	Comments	FY 2024 REVISED FINAL	FY 2025 1ST PROPOSED BUDGET
100.667.700	365	TRS On Behalf	518	641
100.667.700	366	PERS On Behalf	-	-
100.667.700	420	Staff Travel	625	625
100.667.700	425	Student Travel	3,304	3,304
Total	700	Student Activity	8,947	9,070
Total	100	School Operating Fund	\$ 467,685	\$ 484,085
<u>Student Transportation</u>				
205.667.760	327	Bus Drivers .80 FTE	27,832	28,778
205.667.760	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	9,530	9,853
205.667.760	366	PERS On Behalf	863	1,370
205.667.760	458	Gasoline & Oil	9,000	9,000
Total	205	Student Transportation	\$ 47,225	\$ 49,001
<u>Food Services Fund</u>				
255.667.790	326	Food Service Staff .20 FTE	10,601	10,968
255.667.790	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,298	1,343
255.667.790	366	PERS On Behalf	328	522
255.667.790	459	Food	-	-
255.667.790	460	Milk	-	-
		} Food and Milk is part of District wide budget		
Total	255	Food Services Fund	\$ 12,227	\$ 12,833
Total	667	Hollis	\$ 527,137	\$ 545,918



Port Alexander Eagles

FY 2025 1ST PROPOSED BUDGET

Location 669

	FY 2024 REVISED FINAL BUDGET	FY 2025 1ST PROPOSED BUDGET	<u>Change</u>
Fund 100: School Operating			
Function: 100 Regular Instruction	\$ 161,773	\$ 191,420	\$ 29,647
Vocational Education	1,500	1,500	-
200 Special Education	22,607	25,593	2,986
400 School Administration	11,347	11,618	271
600 Maintenance & Operations	53,015	53,825	810
700 Student Activities	5,750	5,750	-
Fund Total	\$ 255,992	\$ 289,707	33,715
Fund 255: Food Service Fund	\$ 1,142	\$ 1,259	\$ 117
TOTAL	\$ 257,134	\$ 290,966	\$ 33,832
# Students (PreK-12)	19.8	19.8	-
# Teachers	1.375	1.375	-
# Classified	0.45	0.45	-
# Administrators	0	0	-
Pupil/Teacher Ratio	14.40	14.40	-
Average Per Pupil Expenditure	\$ 12,987	\$ 14,695	\$ 1,709

Southeast Island School District

FY 2025 1ST PROPOSED BUDGET

Location 669 Port Alexander

Port Alexander

Account Code	Description	Comments	FY 2024 REVISED FINAL	FY 2025 1ST PROPOSED BUDGET
<u>Regular Instruction</u>				
100.669.100 315	Cert-Teacher	1.125 FTE	\$ 77,349	\$ 80,869
100.669.100 316	Cert-Extra Duty	AATSA Coord	3,193	30,000
100.669.100 323	NonCert-Aides	AAATSA	6,110	-
100.669.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		49,577	52,068
100.669.100 365	TRS On Behalf		10,024	12,963
100.669.100 420	Staff Travel		-	-
100.669.100 425	Student Travel	(Academy Student Travel - Quality Schools)	8,500	8,500
100.669.100 433	Communications		2,045	2,045
100.669.100 440	Other Purchased Services	Pd as Extra Duty	-	-
100.669.100 450	Supplies/Material/Media		<u>4,975</u>	<u>4,975</u>
Total 100 Regular Instruction			<u>161,773</u>	<u>191,420</u>
<u>Vocational Education</u>				
100.669.160 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160 Vocational Education			<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.669.200 315	Cert-Teacher	.25 FTE Itinerant	13,452	14,415
100.669.200 323	NonCert-Aides		-	-
100.669.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		7,412	8,867
100.669.200 365	TRS On Behalf		1,743	2,311
100.669.200 450	Supplies/Material/Media		<u>-</u>	<u>-</u>

Port Alexander

Account Code	Description	Comments	FY 2024 REVISED FINAL	FY 2025 1ST PROPOSED BUDGET
Total 200	Special Education		<u>22,607</u>	<u>25,593</u>
<u>School Administration</u>				
100.669.400 316	Extra Duty - Lead Teacher		8,823	8,823
100.669.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,380	1,380
100.669.400 365	TRS On Behalf		<u>1,144</u>	<u>1,414</u>
Total 400	School Administration		<u>11,347</u>	<u>11,618</u>
<u>Operations & Maintenance</u>				
100.669.600 325	NonCert-Maint/Custodial	.30 FTE	14,036	14,530
100.669.600 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,718	1,778
100.669.600 366	PERS On Behalf		436	692
100.669.600 431	Water & Sewage		100	100
100.669.600 432	Garbage		400	400
100.669.600 437	Natural/Bottled Gas		200	200
100.669.600 438	Gas, Diesel, Heating Oil		27,500	27,500
100.669.600 440	Other Purchased Services		500	500
100.669.600 452	Maintenance Supplies		6,875	6,875
100.669.600 453	Custodial Supplies		<u>1,250</u>	<u>1,250</u>
Total 600	Maintenance & Operations		<u>53,015</u>	<u>53,825</u>
<u>Student Activity</u>				
100.667.700 316	Cert-Extra Duty Pay		4,000	4,000
100.667.700 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		500	500
100.669.700 420	Staff Travel		-	-
100.669.700 425	Student Travel		<u>1,250</u>	<u>1,250</u>
Total 700	Student Activity		<u>5,750</u>	<u>5,750</u>
Total 100	School Operating Fund		<u>\$ 255,992</u>	<u>\$ 289,707</u>

Port Alexander

Account Code	Description	Comments	FY 2024 REVISED FINAL	FY 2025 1ST PROPOSED BUDGET
<u>Food Services Fund</u>				
255.669.790 326	Food Service Staff	.20 FTE	1,018	1,122
255.669.790 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		124	137
255.669.790 366	PERS On Behalf		-	-
255.669.790 459	Food	Food and Milk is part of District wide budget	-	-
255.669.790 460	Milk		-	-
Total 255	Food Services Fund		<u>1,142</u>	<u>1,259</u>
Total 669	Port Alexander		<u>\$ 257,134</u>	<u>\$ 290,966</u>

Proposed School Calendar 2024-2025

Due Date: July 1, 2024

District Name: SOUTHEAST ISLAND SCHOOL DISTRICT														School: ALL SCHOOLS														
Approved By:														Title: Proposed Calendar: Option A														
Jul-24							Aug-24							Sep-24							Oct-24							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5	
				H											H				W					M	M	W		
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	I	21	13	14	15	16	17	18	19	
							LT+	I	I	W	W							I					E	W				
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	
							O				W														W			
28	29	30	31				25	26	27	28	29	30	31	29	30						27	28	29	30	31			
# of Inservice Days:							# of Inservice Days: 2							# of Inservice Days: 1							# of Inservice Days: 0							
# of Student Days:							# of Student Days: 8							# of Student Days: 16							# of Student Days: 19							
# of Teacher Days:							# of Teacher Days: 13							# of Teacher Days: 18							# of Teacher Days: 22							
Nov-24							Dec-24							Jan-25							Feb-25							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
					1	2	1	2	3	4	5	6	7				1	2	3	4							1	
					I							W					H	V	V									
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8	
												W						E	W									
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15	
					W														W							W		
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22	
							V	V	H	V	V													M	M			
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	23	24	25	26	27	28			
	V	V	V	H	H		V	V											I							W		
# of Inservice Days: 1							# of Inservice Days: 0							# of Inservice Days: 1							# of Inservice Days: 0							
# of Student Days: 12							# of Student Days: 12							# of Student Days: 16							# of Student Days: 16							
# of Teacher Days: 14							# of Teacher Days: 14							# of Teacher Days: 19							# of Teacher Days: 18							
Mar-25							Apr-25							May-25							Jun-25							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1			1	2	3	4	5						1	2	3	1	2	3	4	5	6	7
												W							I									
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	
					W																							
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	
					E							W							W									
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	
	V	V	V	V	V																							
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30						
					I										H			C	W	LT								
30	31																											
# of Inservice Days: 1							# of Inservice Days: 0							# of Inservice Days: 1							# of Inservice Days: 0							
# of Student Days: 13							# of Student Days: 18							# of Student Days: 16							# of Student Days: 0							
# of Teacher Days: 15							# of Teacher Days: 20							# of Teacher Days: 19							# of Teacher Days: 0							

LEGEND	
C	School Closes
E	End of Quarter
H	Legal Holiday
I	Inservice Day
M	Parent-Teacher Conf Meeting reqts
N	Parent-Teacher Conf Not meeting reqts
O	School Opens
S	Saturday School
T	Testing
V	Vacation Day
W	Teacher Workday
X	Emergency Closure Day
LT	Lead Teacher Day
+	New Teacher & SpEd Inservice
-	In-session day

1. Students must have at least 146 school days
2. Teachers must have at least 172 working days (student days + inservice days + work days)

School Holidays	
Independence day	7/4/24
Labor Day	9/2/24
Thanksgiving and the day after	11/28/24 and 11/29/24
Christmas	12/25/24
New Years	1/1/25
Memorial day	5/26/25
If one of these holidays falls on a Saturday, the Friday immediately preceding is a school holiday. If one of these holidays falls on a Sunday, the Monday immediately following is a school holiday.	

Month	Student	Work	Inservice	Holiday	Total	Days per Quarter
August	8	3	2	0	13	
September	16	1	1	1	19	
October	19	3	0	0	22	35
November	12	1	1	2	16	
December	12	2	0	1	15	
January	16	2	1	1	20	36
February	16	2	0	0	18	
March	13	1	1	0	15	
April	18	2	0	0	20	36
May	16	2	1	1	20	
June	0	0	0	0	0	39
Totals	146	19	7	6	178	

Total Student Days: 146
Total Teacher Working Days: 172

Proposed School Calendar 2024-2025

Due Date: July 1, 2024E

District Name: SOUTHEAST ISLAND SCHOOL DISTRICT														School: ALL SCHOOLS																
Approved By:														Title: 2nd Proposed Calendar: Option B																
Jul-24							Aug-24							Sep-24							Oct-24									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5			
				H											H				W				M	M						
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12			
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	I	21	13	14	15	16	17	18	19			
										NI	SI	LT							I							W	25			
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26			
							I	I	W	W	W							W						E	W					
28	29	30	31				25	26	27	28	29	30	31	29	30						27	28	29	30	31					
							O																							
# of Inservice Days:							# of Inservice Days: 2							# of Inservice Days: 1							# of Inservice Days: 0									
# of Student Days:							# of Student Days: 4							# of Student Days: 16							# of Student Days: 19									
# of Teacher Days:							# of Teacher Days: 9							# of Teacher Days: 19							# of Teacher Days: 21									
Nov-24							Dec-24							Jan-25							Feb-25									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
					1	2	1	2	3	4	5	6	7				1	2	3	4							1			
												W					H	V	V											
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8			
					I						W							W												
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15			
				W	V	V				V	V								W							W				
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22			
							V	V	H	V	V							E						M	M					
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31							28				
	V	V	V	H	H		V	V											I								W			
# of Inservice Days: 1							# of Inservice Days: 0							# of Inservice Days: 1							# of Inservice Days: 0									
# of Student Days: 12							# of Student Days: 11							# of Student Days: 16							# of Student Days: 16									
# of Teacher Days: 14							# of Teacher Days: 13							# of Teacher Days: 19							# of Teacher Days: 18									
Mar-25							Apr-25							May-25							Jun-25									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
						1				1	2	3	4	5						1	2	3	1	2	3	4	5	6	7	
												E	W								I								C	W
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14			
					I																			LT						
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21			
											W								W											
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28			
	V	V	V	V	V																									
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30								
				W											H															
30	31																													
# of Inservice Days: 1							# of Inservice Days: 0							# of Inservice Days: 1							# of Inservice Days: 0									
# of Student Days: 13							# of Student Days: 18							# of Student Days: 16							# of Student Days: 5									
# of Teacher Days: 15							# of Teacher Days: 20							# of Teacher Days: 18							# of Teacher Days: 6									

LEGEND	
C	School Closes
E	End of Quarter
H	Legal Holiday
I	Inservice Day
M	Parent-Teacher Conf Meeting reqts
N	Parent-Teacher Conf Not meeting reqts
O	School Opens
S	Saturday School
T	Testing
V	Vacation Day
W	Teacher Workday
X	Emergency Closure Day
LT	Lead Teacher Day
NI	New Teacher Inservice
SI	SpEd Inservice
	In-session day

1. Students must have at least 146 school days
2. Teachers must have at least 172 working days (student days + inservice days + work days)

School Holidays	
Independence day	7/4/24
Labor Day	9/2/24
Thanksgiving and the day after	11/28/24 and 11/29/24
Christmas	12/25/24
New Years	1/1/25
Memorial day	5/26/25
If one of these holidays falls on a Saturday, the Friday immediately preceding is a school holiday.	
If one of these holidays falls on a Sunday, the Monday immediately following is a school holiday.	

Month	Student	Work	Inservice	Holiday	Total	Days per Quarter
August	4	3	2	0	9	
September	16	2	1	1	20	
October	19	2	0	0	21	35
November	12	1	1	2	16	
December	11	2	0	1	14	
January	16	2	1	1	20	39
February	16	2	0	0	18	
March	13	1	1	0	15	
April	18	2	0	0	20	36
May	16	1	1	1	19	
June	5	1	0	0	6	36
Totals	146	19	7	6	178	

Total Student Days: 146
Total Teacher Working Days: 172

BP 3270 Sale and Disposal of Books, Equipment and Supplies (Personal Property)

The School Board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the district and that the disposal of such property may be in the best interests of the district. [Inoperable items remaining after a sale may be disposed of properly.](#)

The Superintendent or designee shall identify to the School Board all inventoried personal property not needed by the district, together with the estimated value and recommended disposition. With School Board approval, the Superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with state and federal law.

[Surplus equipment \\$5000 or greater, purchased with Federal Funds must comply with Uniform Administrative Requirements - 2 CFR 200.313.](#)

Disposal of items with an estimated value of less than \$5,000 will be left to the discretion of the Superintendent or designee.

(cf. 3440 -- Inventories)

Reviewed 3/1/17

Revised 4/20/2022

Adoption Date: 04/09/98

Southeast Island School District

BP 3311 Bids

The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. The Superintendent or designee shall establish procedures to implement these requirements. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

~~To ensure that good value is received for funds expended, specifications shall be carefully designed and shall describe in detail the quality, delivery and service required.~~

Purchases Made Under Federal OMB Funding Awards

All bids under Federal awards must be made in accordance with the standards set forth in [2 CFR 200.320, set forth below](#). One of the following five methods of procurement shall be used for each purchase under a federal award:

1. Micro-purchases: Less than \$3,000 (\$2,000 for purchases subject to the Davis-Bacon Act)
 - a. No competitive quotes required
 - b. Purchases should be spread among qualified suppliers
2. Small Purchases: Between \$3,000 and \$150,000
 - a. Rate quotes must be obtained from an adequate number of qualified sources
 - b. Quotes can be obtained from suppliers or from public websites
3. Sealed bids: Purchases more than \$150,000
 - a. Two or more qualified bidders are required
 - b. Bids must be publicly advertised and solicited from adequate suppliers
 - c. Lowest bidder for the fixed price contract with specific requirements shall be awarded the contract
4. Competitive Proposals: Purchases more than \$150,000
 - a. A written policy must be adopted for conducting technical evaluations of reviewing proposals and selecting the recipient
5. Sole Source: Purchases of any amount that meet one of the following four requirements
 - a. Good/service is only available from a single source
 - b. Only one source can provide the good/service in the time frame required
 - c. Written pre-approval from the Federal awarding agency
 - d. Competition is deemed inadequate, after solicitation attempts through one of the other methods

To ensure that good value is received for funds expended, specifications shall be carefully designed and shall describe in detail the quality, delivery and service required.

Minority Bidding

When procuring contracts under federal awards set forth in [2 CFR 200.320](#), the District must take affirmative steps to utilize minority businesses, women's business enterprises, and labor surplus area firms when possible. Affirmative steps must include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Other Purchases

~~The Superintendent or designee shall establish procedures to insure that verbal quotes are obtained for purchases between \$500 and \$2,000, that informal written quotes from at least three (3) vendors are obtained for purchases between \$2,000 and \$50,000, and that formal advertised bids are solicited for purchases over \$50,000.~~

Exemptions ~~Exemption from Formal Competitive Procedures and Reporting~~

The following items are exempted from formal purchasing procedures:

~~Even when the estimated amount of equipment, supplies, and services is fifty thousand dollars (\$50,000) and above, formal competitive procedure requirements in Board Policy need not be followed in conjunction with the acquisition of the following:~~

1. Instructional materials for which purchasing guidelines have been established by School Board Policy in BP 6161.1(a); or
2. In-service presenters, speakers, or curriculum, instruction, or staff development experts selected for particular and unique expertise; or
3. Professional or consultant services such as medical, legal, negotiation, technical, or educational, not including architectural/engineering design services; or
4. Professional or consultant services (such as property and casualty insurance) purchased jointly with Local, State, or Federal agencies; or

5. Public services, utilities or energy-related expenses, site licenses, upgrades, maintenance contracts, and specialized services, software, or equipment where no competition exists (single source) or the District has established a need for standardization of equipment, supplies, or services; or
 6. Emergency supplies or supplies and equipment that augment previously purchased items of a similar nature whereby the District would incur substantial costs to switch products or product lines; or
 7. Purchases involving replacement of equipment where similar equipment is being traded in; or
 8. Purchases involving items regulated by Fair Trade Statutes; or
 9. Purchases made through cooperative purchasing agreements, existing Federal/State or inter-district contracts including GSA pricing; or when cooperatively bidding with other public agencies; or
 10. Contracts or purchases when time is of the essence for reasons of health or safety, or to comply with legal requirements in a timely manner.
 11. Proprietary (sole-source) items or services or items that are only available from a single source.
- ~~1. Books, films, periodicals, and other educational materials;~~
 - ~~2. Proprietary (sole source) items for which no competition exists;~~
 - ~~3. Weekly and monthly food service requirements relative to perishables, emergency requirements, and the requests which cannot reasonably be obtained on a timely basis through the formal competitive procedures;~~
 - ~~4. Goods or services available from local vendors on State of Alaska or Federal GSA contracts;~~
 - ~~5. Professional services (such as property and casualty insurance) purchased jointly with the State of Alaska or Federal GSA;~~
 - ~~6. Goods or services purchased for and to be reimbursed by student/parent teacher organizations;~~
 - ~~7. Items traded in on like items;~~
 - ~~8. Professional or consultant services (such as legal, negotiations, or educational services) not including architectural/engineering design services;~~
 - ~~9. Goods or services purchased for replacement of losses covered by the District's property, casualty, or other insurance.~~

E-Rate Purchases

~~Purchases made pursuant to the E-Rate program, which is governed by the Federal Communications Commission, shall be made on a competitive basis subject to the provisions of this paragraph. Such purchases are not subject to any provisions in the school district purchasing policies or regulations that may be inconsistent with the E-Rate purchasing provisions.~~

~~The Superintendent is designated to oversee the E-Rate application process in order to ensure that it is accurate and that the equipment and services to be purchased are eligible for E-Rate funding. Said individual shall devise an open, fair, competitive bidding process, separate and apart from other District procurement policies, that meets all~~

~~rules of the E-Rate program. This process shall be overseen by, and subject to the approval of, the Superintendent for the District.~~

When applicable, prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with Uniform Guidance OMB's procurement procedures.

(cf. 9270 - Conflict of Interest)

(cf. 4030 - Nondiscrimination in Employment)

(e. 3310 — Purchasing Procedures, Procurement)

Legal Reference:

ALASKA STATUTES

[14.14.060](#) *Relationship between borough school district and borough*

[14.14.060\(h\)](#) *Procurement of supplies and equipment*

[14.14.065](#) *Relationship between city school district and city*

[14.03.085](#) *Procurement preference for recycled Alaska products*

[29.71.050](#) *Procurement preferences for recycled Alaska products*

[35.15](#) *Construction Procedures*

[36.15.020](#) *Use of local agricultural and fisheries products required in purchases with state money*

ALASKA ADMINISTRATIVE CODE

[4 AAC 27.085](#) *Competitive pupil transportation proposals*

[4 AAC 31.080](#) *Construction and acquisition of public school facilities*

CODE OF FEDERAL REGULATIONS

[2 C.F.R. 200.317-326](#), *Procurement Standards*

[FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT v. BOWERS](#), 851 P.2d 56 (AK~~Alaska~~ 1992)

Revised 9/93, 6/09, 3/1/17, 10/2017, 09/2018, 04/14/2021

Reviewed 4/07

Adoption Date: 04/09/98

Southeast Island School District

BP 3312 Contracts

The Superintendent or designee may enter into contracts on behalf of the district. All contracts over \$10,000 must be approved or ratified by the School Board.

(cf. 3300 - Expenditures/Expending Authority)

Contracts between the district and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. Contracts, where appropriate, shall be submitted to the legal advisor of the district for review and approval.

[A contract for professional and technical services or other purchases services or any amendment to a professional and technical services or other purchased services contract may not be enforced against the District unless its terms have been approved in accordance with Board Policy and Administrative Regulations and unless the contract or amendment\(s\) to the contract has been verified in writing that there are sufficient funds for the term of the contract.](#)

[All contracts, leases, and agreements shall be signed by the Superintendent or designee. The District shall execute all contracts, leases, and agreements.](#)

The district shall not enter into any contract with a person, agency, or organization if it has knowledge that such person, agency or organization discriminates on the basis of race, color, creed, ~~sex~~gender, religion, ancestry, national origin, age or non job-related handicap or disability, either in employment practices or in the provision of benefits ~~oref~~ services to students or employees.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Legal Reference:

ALASKA STATUTES

[14.08.101](#) Powers

ALASKA ADMINISTRATIVE CODE

[4 AAC 27.085](#) Competitive pupil transportation proposals

[4 AAC 27.100](#) Contractor's duties

[4 AAC 31.065](#) Selection of designers and construction managers

[4 AAC 31.080](#) Construction and acquisition of public school facilities

CODE OF FEDERAL REGULATIONS

[2 C.F.R. 200.317-326](#), Procurement Standards

Reviewed 3/1/17

Revised 10/2017, 4/14/2021

Adoption Date: 04/09/98

Southeast Island School District

BP 5124.1 Family Engagement

Note: This is not a required policy and may updated at the discretion of the Board.

The Board recognizes families provide early and ongoing education to their children, and a strong collaboration between families and schools will ensure students continue to receive the supports they need to thrive and be prepared in school and beyond. The board also believes that partnerships with parents, guardians, and families are an important part of the educational program. Current research indicates a home to school partnership and greater involvement on the part of parents and families in the education of their children generally result in higher achievement scores, improved student behavior and reduced absenteeism. All parents, guardians, family members and foster caregivers have clear and active roles to contribute to the education of their children or foster children. All students can be successful when schools and families partner in children's education.

The District is committed to promoting family engagement as an integral part of the educational experience. Through family engagement we will:

1. Establish a welcoming and inclusive environment that actively encourages family involvement in their child's education.
2. Foster effective communication and collaboration between families, schools, and the community to support student success.
3. Provide resources, training, and opportunities for families to enhance their capacity to support their child's learning and well-being.
4. Provide resources, training, and opportunities for school staff to enhance their capacity to engage in meaningful partnerships with families.
5. Recognize and respect the diverse cultures, backgrounds, and perspectives of all families in our district.

By implementing this Family Engagement Policy, the District aims to strengthen the partnership between parents, guardians, families, schools, and the community, ultimately enhancing student achievement and fostering a supportive educational environment.

In addition, building administrators/designees of schools receiving Title I funds will jointly develop with and distribute to parents of children participating in Title I programs a written parent and family involvement policy and guidelines that increases family interest in partnership and involvement. The requirements of the policy and guidelines are consistent with Federal and State law.

(cf. 6171 – Title I Programs)

Created 9/2023

Southeast Island School District

AR 5124.1 FAMILY ENGAGEMENT

Note: This is not a required administrative regulation and may be updated at the discretion of the Board.

The administration may train, support, and improve school and family partnership by integrating some of the following approaches:

Welcome and Inclusive Environment

1. Creating a welcoming and inclusive environment for parents, guardians, and families by providing clear and accessible information about school policies, programs, and activities;
2. supporting meaningful two-way communication between school and home that welcomes families into the school and learning environment;
3. hosting orientation events, open houses, and parent-teacher conferences to foster connections between parents, guardians, and families;
4. respecting and welcoming parents, guardians, and family members as partners in decisions affecting children and families, as well as visitors to the schools;
5. encouraging parents, guardians, and family members to be in the schools and help co-lead school-related activities;
6. encouraging school administrators to set expectations and create a climate conducive to parent, guardian, and family participation;

Communication and Collaboration

7. communicating with parents, guardians, and family members about Board policies and regulations, as well as how to navigate to them;
8. establishing multiple channels of communication to facilitate regular and meaningful dialogue between parents, guardians, families, and school staff, including newsletters, emails, school websites, social media, and other appropriate platforms;
9. providing parents, guardians, and families with timely and relevant information about their child's academic progress, attendance, and behavior. Progress reports, report cards, and parent teacher conferences will be utilized to maintain ongoing communication;
10. engaging in meaningful parent-teacher conferences to discuss student progress toward meeting academic content standards and other family learning goals, individual instructional needs and student welfare issues;
11. providing opportunities for parents, guardians, and families to engage in decision making processes, such as through family surveys, focus groups, and participation in school improvement planning will be provided;
12. expanding parent, guardian, and family involvement in decision-making through parent groups and Board and school advisory committees;

Capacity Building

13. creating meaningful roles for parents, guardian, and family members to play in supporting, reinforcing, and assisting student learning;
14. promoting parent, guardian, family involvement in their child's learning through the provision of tools, strategies, and resources that families can use at home.
15. providing opportunities for parent, guardian, and family input in school programs and curriculum;
16. promoting the creation of authentic opportunities for families to support one another in school and with parenting that integrate the diverse knowledge, learning styles, and cultural backgrounds within the school community;
17. offering workshops, training sessions, and resources to support parents, guardians, and families in understanding the curriculum, effective parenting practices, and strategies to support their child's learning and well-being.
18. Collaborating with community organizations and agencies will be encouraged to provide additional support and resources for parents, guardians, and families, such as workshops on health and wellness, financial literacy, and college and career readiness.

School Staff Capacity

19. support meaningful roles for school staff in supporting and reinforcing meaningful partnerships with families;
20. supporting appropriate professional development opportunities that enable staff members to build stronger relationships and increase the effectiveness of school staff working on parent, guardian, and family involvement strategies;

Cultural Responsiveness

21. Striving to create an inclusive environment that celebrates and honors the cultural backgrounds, languages, and traditions of all families.
22. actively seeking input from parents, guardians, and families to inform culturally responsive teaching practices and curriculum development.
23. developing methods to accommodate and support parent, guardian, and family involvement for parents with special needs such as Special Education.
24. developing methods to accommodate and support parent, guardian, and family involvement for parents who are English Language Learners.
25. assessing the effectiveness of family and school partnership, including previously underserved parents, guardians, and families with special needs.

Monitoring and Evaluation

The effectiveness of this Family Engagement Policy will be periodically assessed and reviewed by the district. Feedback from parents, guardians, families, staff, and community members will be sought to identify areas of improvement and make necessary revisions to the policy.

Revised 9/2023

Southeast Island School District

BP 5131.9 Academic Honesty

Note: This optional policy may be revised or deleted as desired.

Academic honesty and ~~The School Board believes that~~ personal integrity are foundational components of a student's education in both the process of learning, and individual character development.

The Board expects that students will be truthful in ~~is basic to all~~ academic endeavors, and likewise, experience the requisite honor of proving their capabilities to solid achievement. ~~Students will reach their full potential only by being honest with themselves and~~ the world ~~with others.~~

The learning community of ~~The Board expects students to respect the educational purpose underlying all school activities. All~~ students, parents/guardians, staff and administrators shall be responsible for creating and maintaining a positive school climate that encourages honesty.

~~need to prove to themselves that they can do successful work as a result of their own efforts.~~ The Board expects that students will not cheat, lie, ~~or~~ plagiarize, or commit other acts of academic dishonesty. Students found to have committed an act of academic dishonesty shall be subject to district and school sanctions.

The Board recognizes that the advancement and availability of artificial intelligence/generative technology (AI/GT), means the learning community is very likely to utilize this new technology. Such use must meet the requirements of academic honesty and yet allow for its application as a new tool for instruction, critical thinking, exploration, and development of original thought and material. It is expected and required that use of AI/GT will be appropriately referenced and noted.

~~Each school shall provide an environment that encourages honesty. Students must know that their teachers will not ignore or condone cheating and that anyone discovered cheating will be penalized.~~

(cf. 5144 - Discipline)

Revised 9/2023

Southeast Island School District

BP 5141.43 Uniform Investigations

The purpose of this policy is to provide guidance and procedures for conducting fair, thorough, and consistent investigations within the District. This policy is designed to ensure the safety, well-being, and rights of all students, staff, and stakeholders involved in the investigative process. It aims to foster a safe and inclusive learning environment where concerns and allegations are taken seriously, investigated promptly, and resolved appropriately.

By implementing the Administrative Regulation associated with this uniform investigation policy, the district is committed to maintaining a safe, respectful, and inclusive learning environment for all. Through fair and thorough investigations, we strive to address concerns, promote accountability, and protect the rights and well-being of our students and staff.

(cf. 5141.42 – Professional Boundaries of Staff with Students

(cf. 1312 – Public Complaints Concerning the Schools

(cf. 1312.3 – Public Complaints Concerning Discrimination

(cf. 4118 – Certificated Personnel – Suspension/Disciplinary Action

(cf. 4119.11 – All Personnel – Sexual Harassment

(cf. 4144/4244/4344 – Complaints

This policy is designed to supplement and reinforce the mandatory reporting requirements of [AS 47.17](#), the reporting requirements of [AS 14.33.210](#), and the concepts of Professional Boundaries of Staff with Students. This policy is not designed to replace or impact investigations conducted by the Professional Teaching Practices Commission pursuant to [AS 14.20](#).

The associated Administrative Regulation has been developed to assist school administrators when it is necessary to investigate complaints or allegations of misconduct against school staff, including volunteers. These investigations are referred to as administrative investigations.

Legal Reference:

ALASKA STATUTES

[AS 14.20](#) *Teacher and School Personnel*

[AS 40.25](#) *Public Record Disclosure*

[AS 47.17](#) *Child Protection*

[AS 14.33.210](#) *Reporting of Incidents of Harassment, Intimidation, or Bullying*

ALASKA ADMINISTRATIVE CODE

[4 AAC 12.210](#) *Reporting Instances of Prohibited Sexual Conduct*

[4 AAC 12.220](#) *Failure to Report Instances of Prohibited Sexual Conduct*

[20 AAC 10.020](#)(b)(4)(A) *Code of Ethics and Teaching Standards*

[20 AAC 10.020](#)(b)(4)(B) *Code of Ethics and Teaching Standards*

Created 9/2023

Southeast Island School District

AR 5141.43 Uniform Investigations

It is essential to select an investigator free from any personal, professional, or financial conflicts of interest. The investigator must have the skills, knowledge, experience, and time to conduct an appropriate investigation. The investigator should be objective, thorough, ethical, professional, and capable as a writer.

The goal of an administrative investigation is to gather all reasonably available information involving the complaint or allegation. The information gathered must be analyzed to determine whether the complaint or allegation is factual.

If an investigation of allegations is determined to be warranted, then the investigating school administrator must determine what laws, regulations, and/or policies apply to the allegations. It is critical for the investigating school administrator to consult with District legal counsel at this stage.

The result of an administrative investigation may be reduced to a comprehensive report of investigation which compiles all relevant statements and evidence obtained through the investigation.

School administrators need to be aware of employees' right to the presence of a union representative during investigatory meetings which could reasonably result in discipline of the employee. These are referred to as Weingarten rights. School administrators should refer to collective bargaining agreements for further details on employees' rights to representation during investigatory meetings.

1. Investigators must be impartial and have the ability to act independently. Investigators should also have the knowledge, skills, and experience to conduct an investigation.
2. An investigation should be conducted and completed in a timely manner, based upon the nature of the investigation.
3. An administrative investigation should be confidential and exempt from disclosure under the Public Records Act, [AS 40.25](#).
4. School administrators should take steps to ensure the safety of students upon receipt of a complaint, including the potential removal of any school-based contact between student(s) and suspected employee(s).
5. Interviews should be conducted in a private setting. Interview questions should be planned in advance, but the interview should allow for a natural flow and follow up on areas. It is critical to allow the interviewee to fully understand and to fully answer questions, as well as offer additional information outside the scope of the interview questions.
6. If the interviews are being recorded, the interviewee should be properly advised. If the interviews are not being recorded, the interviewees should disclose whether or not they are recording the interview. If the interviews are not being

recorded, the information provided by witnesses should be documented by the investigator.

7. Interviews should start with rapport building. Accusatory and intimidating tones should be avoided.
8. It is critical not to cut off witnesses. Silence between questions usually results in additional information.
9. At the close of interviews, ask variations of “is there anything else I have not asked you which you believe would be relevant to this investigation?”
10. Interviewees should be encouraged to report any retaliation and/or any attempts to influence witnesses.
11. Interviewees should be advised the investigation, including the interview and the interview questions are confidential and should remain so.
12. Interviewees should be provided with contact information of the investigator to provide additional information and/or to report any retaliation.
13. Investigators must analyze interviews for credibility, or determining whether witnesses were believable. Investigators should consider whether a witness was motivated to lie, has a history of lying, or showed signs of lying. Investigators should also consider if there is evidence that corroborates witness statements.
14. Investigators should collect, analyze, document and secure physical and digital evidence. For example, class schedules, seating charts, attendance records, student disciplinary records, personnel records, social media posts, digital images and/or video, emails, text messages, and any other reliable evidence.
15. Investigators must then reach a conclusion, and document that conclusion in a written report. The investigation report should include the allegations, the investigation plan, list of evidence collected, factual findings, and recommendations, if requested.
16. The applicable standard of proof for the investigation is an issue that should be discussed with the District's attorney. Depending on the nature of the allegations, the standard of proof could be substantial evidence or preponderance of evidence.
17. The investigation report is confidential and should not be shared with the public. School administrators should develop a communications plan following the conclusion of the investigation.

Created 9/2023

Southeast Island School District

BP 6112 School Day

Note: Pursuant to [AS 14.03.040](#), the school board may approve Saturday as a day in session. [The following sample policy may be revised or deleted to reflect district philosophy and needs.](#)

The School Board shall fix the length of the school day subject to the provisions of law.

The school day shall be arranged and scheduled by the administration so as to offer the greatest return educationally for the time spent, within the limitations of school facilities and requirements of state law and regulations.

[A school that offers kindergarten shall provide a kindergarten day in session that consists of at least two hours of instructional time. A kindergarten student who attends school for less than four hours per day, exclusive of intermissions, will be counted for funding purposes under 4 AAC 09.040, Counting of correspondence students and part-time public school students.](#)

Legal Reference:

ALASKA STATUTES

[14.03.040](#) *Day in session*

ALASKA REGULATIONS

[4 AAC 05.100](#) *Kindergarten day in session*

[4 AAC 09.040](#) *Counting of correspondence students and part-time public school students*

[Revised 9/2023](#)

Adoption Date: 04/09/98

Southeast Island School District

BP 6147 Alaska Reads Act Intervention Programs

Note: The purpose of this policy is to implement the intervention programs set forth in the Alaska Reads Act, HB 114.

The Superintendent shall coordinate the establishment of a District-wide reading intervention program in accordance with [AS 14.30.765](#). The services provided under this program must, to the extent practicable:

1. Be provided by a district reading teacher, or paraprofessional under the supervision of a reading teacher, to all students in grades kindergarten through three who are determined to have a reading deficiency based on the statewide screening tool provided by the Department.
2. Provide explicit and systematic instruction in phonemic awareness, phonics, vocabulary development, reading fluency, oral language skills, and reading comprehension, as necessary.
3. Use evidence-based reading intervention methods that have shown proven results in accelerating student reading achievement within a single school year.
4. Include instruction with detailed explanations, extensive opportunities for guided practice, and opportunities for error correction and feedback.
5. Incorporate daily targeted small group reading instruction based on student needs, either in person or online.
6. Monitor the reading progress of each student's reading skills throughout the school year and adjust instruction according to student needs.
7. Be implemented during regular school hours through any available method, including in person or through online delivery by teachers or specialty reading coaches.
8. Be implemented outside of regular school hours, as directed in the student's individual reading improvement plan, for a student who scores at the lowest achievement level on the statewide screening tool.
9. Be reviewed based on a department-approved response to intervention or multi-tiered system support models, addressing additional support and services needed to remedy identified needs.
10. Support reading intervention at home by parents or guardians by offering a list of adult literacy resources and organizations, providing opportunities for parent or guardian participation in training workshops, and encouraging regular parent or guardian-guided home reading activities.

Individual Reading Improvement Plans

The District shall provide each student in grades kindergarten through three who is determined to have a reading deficiency based on the statewide screening tool an

individual reading improvement plan. This plan must be in accordance with the provisions set forth in [AS 14.30.765\(b\)](#).

Notice Requirements

If at any time during the school year a student in grades kindergarten through three demonstrates a reading deficiency, a District representative shall notify the student's parent or guardian. This notification must be not later 15 days after identification of the reading deficiency and include the information described in [AS 14.30.765\(c\)](#).

Progression

Students identified with a reading deficiency shall progress through grades as set forth under [AS 14.30.765\(d\) – \(m\)](#).

Legal Reference:

ALASKA STATUTES

[AS 14.30.760](#) *Statewide screening and support*

[AS 14.30.765](#) *Reading intervention services and strategies; progression*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.400](#) *Statewide literacy screening and support*

[4 AAC 06.405](#) *Reading intervention services and strategies*

[4 AAC 06.410](#) *Individual reading improvement plan*

[4 AAC 06.415](#) *Student Progression*

[4 AAC 06.490](#) *Definitions*

Created 9/2023

Southeast Island School District

BP 6148 Early Education Programs

Note: The purpose of this policy is to implement early education programs established by the Alaska Reads Act, HB 114. Early education programs are voluntary, and grant funds can be used to either develop a Pre-K program or improve upon an existing program.

The Superintendent, in consideration of appropriate District need, may seek a grant for an early education program under AS 14.03.410 and [4 AAC 60.200](#). Before applying for a grant, the District shall, to avoid duplicate programs and facilitate resource sharing to improve early education within the district, consult with each local and tribal head start program within the district's boundaries. The Superintendent must ensure that the District has the resources and intent to create an early education program.

The District-wide early education program must:

1. Adopt an evidence-based program of learning.
2. Have a certificated teacher in charge of the program.
3. Implement the guidelines for an early education program described in the department's *State of Alaska Early Learning Guidelines* under [4 AAC 60.170](#).
4. Have a minimum day in session of two hours per day, five days per week.
5. Accommodate the early education needs of district children and their families, regardless of socioeconomic circumstances.

The District shall provide an annual ADM assurances report regarding its early education program in a format prescribed by the Department of Education and Early Development.

During the grant period, a school district that receives a grant award under [4 AAC 60.200](#) must demonstrate progress towards meeting or exceeding the standards for a high quality early education program under [AS 14.07.165\(a\)\(5\)](#) and [4 AAC 60.190](#) by complying with the department's grant reporting requirements and submitting a year-end report to the department.

The District's early education program must also comply with the requirements under [4 AAC 60.205](#).

Legal References:

ALASKA STATUTES

AS 14.03.410 *Early education programs; grants*

ALASKA ADMINISTRATIVE CODE

[4 AAC 60.190](#) *High quality early education program standards*

[4 AAC 60.195](#) *District accountability; revocation of approval of district-wide early education program*

[4 AAC 60.20](#) *District-wide early education program grants; applications; duration; award determinations*

[4 AAC 60.205](#) *District-wide early education program grant recipient obligations*

[4 AAC 60.210](#) *Criteria for inclusion of district-wide early education program students within a district's ADM*

[4 AAC 60.990](#) *Definitions*

Created 9/2023

Southeast Island School District

BB 9200 Board Members

Note: The following sample bylaw may be revised to reflect district philosophy and needs.

Limits of Board Members Authority

The School Board has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.

The Board is the unit of authority. The Board member is a part of the governing body which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the district to any policy, act or expenditure.

School visits by Board members are encouraged. Principals should receive a courtesy call in advance of a visit. Board members, as with all visitors, must check in with the school office. Board members who visit schools of their own volition have no more authority than any other citizen.

(cf. 1250 - Visits to the Schools)

Note: [The following is an optional process for Board members to make information requests.](#)

[Board Member Requests for Information](#)

[Board members should make informed decisions on matters before them for a vote. The Superintendent or designee is responsible for providing the Board with relevant materials to inform the Board on those matters on which it is to act. If Board members desire further information, a request for information shall be directed to the Superintendent, pursuant to the following guidelines:](#)

- [1. Requests for simple facts. Any Board member may make a request for simple facts to the Superintendent who will forward the request to the appropriate staff member. All responses to requests for simple facts will be provided to the requesting Board member, and copied to the Board President.](#)
- [2. Requests for reports, research, administrative studies, detailed information, or for information relating to a problem or a potential problem in the District. Some information requests require significant administrative time and explanation to](#)

provide the requested response. Individual Board members shall submit such requests to the full Board for consideration. Upon [concurrence of the other board members/majority request of the Board], the request shall then be forwarded to the Superintendent for response.

Commented [CP1]: select one option

3. Complaints regarding personnel. Board members may have their own complaints regarding District personnel. These concerns should be privately communicated to the Superintendent.
4. When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, members of the public to the appropriate complaint policy. Such information will be conveyed to the superintendent.
5. Requests for legal advice or opinions by a Board member that will incur a cost for the district must be approved by a majority vote of the Board before the request is made to legal counsel. Legal counsel is responsible to the Board.

(cf. 6162.8 - Research)

(cf. 9322 - Agenda/Meeting Materials)

Obligations of Members

Members of the Board must endeavor to attend all meetings, study all materials presented with the agenda prior to attending the meeting, participate in the discussion of any items which come before the Board, and vote on all motions and resolutions, abstaining only for compelling reasons. If no compelling reason requires abstention, members of the Board shall not abstain.

The Board member should not subordinate the education of children and youth to any partisan principle, group interest, or the member's own personal interest.

The Board member should be prepared and willing to devote a sufficient amount of time to the study of the problems of education in the district, the state, and the nation in order to interpret them to the people of the district.

(cf. 9230 - Meetings)

Legal Reference:

ALASKA STATUTES

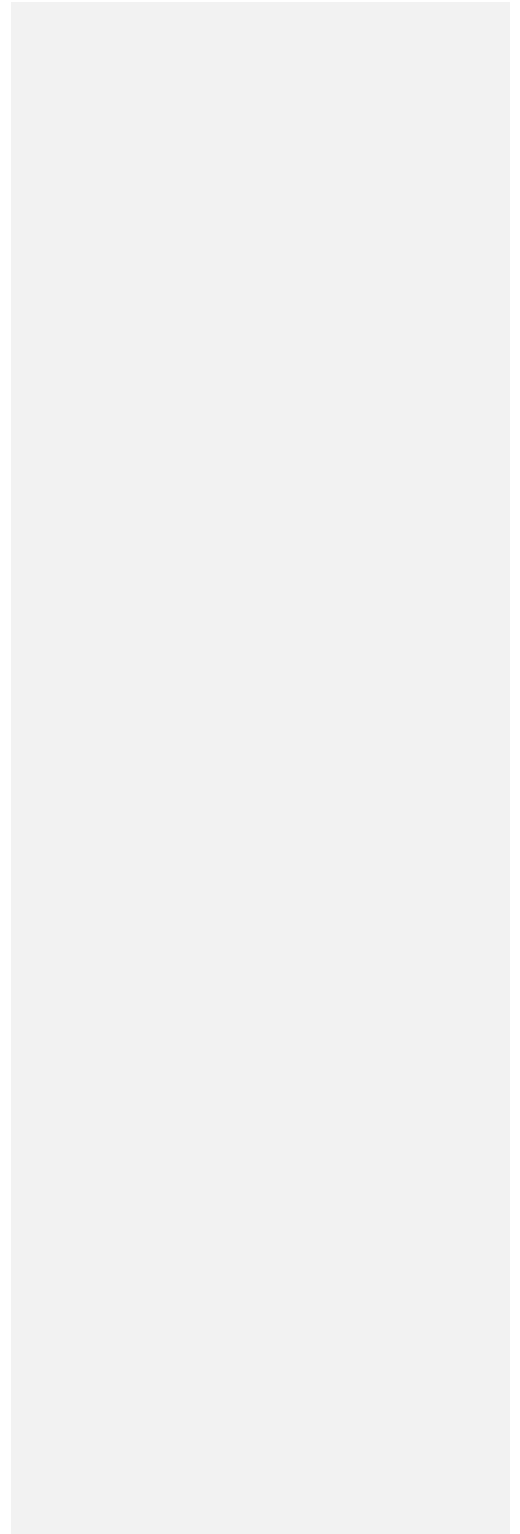
[14.14.140](#) *Restrictions on employment*

Revised 1/05

Reviewed 10/06, 4/12/23

Adoption Date: 04/09/98

Southeast Island School District



SISD BOARD MEETINGS CALENDAR OF AGENDA ITEMS

August	<ul style="list-style-type: none"> • Welcome Staff and Students • Crisis Response Plan Review • Student Handbook Review • Parent Involvement Policy and Handbook Review • Annual Public Notices to Parents • Six Year Capital Improvement Plan Approval • Board Policy Updates • Title I District and School-Wide Plans
September	<ul style="list-style-type: none"> • Site Enrollment • Review Student Assessment Data • Graduation Date Approvals • SISD Resolutions (AASB Call for Resolutions) • Plan AASB Leadership Conference Attendance • Annual Progress & Summary Report for Student Nutrition and Physical Activity • Work Session: ASC Officer Election Certification; ASC Training & School Year Goals/Objectives Development
October	<ul style="list-style-type: none"> • New Board Member Orientation Work Session/Oath of Office • Board President and Clerk Elections • Appoint Legislative Liaison & Advocate for AK Youth Liaison • Appoint Student Board Representative(s) • Review AASB Resolutions • Report Student Count • Board Public Opinion Survey
November	<ul style="list-style-type: none"> • Audit Review/Budget Revisions • Annual audit of student organization accounts (ASC) • AASB Conference • Review and Refresh Strategic Plan/timeline
December	No Scheduled Meeting
January	<ul style="list-style-type: none"> • Budget Revisions • Plan for February Legislative Visits • ID Lobbying Strategies & Issues for Legislative Visits • Superintendent Evaluation
February	<ul style="list-style-type: none"> • Plan for AASB Spring Fly-In (if attending) • Board Self-Evaluation/Goal Update and Review
March	<ul style="list-style-type: none"> • Budget Development • Teacher Contracts • AK STEPP Needs Assessments • School Calendar Adoption
April	<ul style="list-style-type: none"> • Graduation Attendees • Budget Development • Teacher Contracts • Capital Improvement Plan/Facility Needs Report
May	<ul style="list-style-type: none"> • Budget Development • School District Report Card to the Public • Bruce Hill Scholarship
June	<ul style="list-style-type: none"> • Budget Adoption • Board Policy Updates from AASB • Disciplinary Action Data Review • Curriculum Quarterly Reports
Every Month	<ul style="list-style-type: none"> • Policy Review • Stipend and Mileage Forms 118 • Exemplary Stakeholder Nominations



ASC Agenda

Barry C. Stewart Kasaan School

02/26/2024

Call to order: 4:17pm

Time:4:17

Attendance: Mike Congdon, Jessica West, Karen Freeset, Andy West, LaNeice Congdon, Judah West, Leslie Vines, Terry West

Approve the Agenda :

Motion to approve: Jessica

Second:Andy

All in favor? Y Any opposed?N

Motion Passed? (yes or no)Yes

Approval of last meeting minutes:Link (https://docs.google.com/document/d/1ZUbsZu6N4PvgnH1psQIGKk0Bf6sWZ8G_ZEfd43icG/edit)

Motion to approve:Jessica

Second:Andy

All in favor? y Any opposed?N

Motion Passed? (yes or no)Yes

People to be Heard/ Public Comment/ Adjustments to Agenda:

Terry West- Terry spoke with Mike Jones about the preschool, she would like to set up some programs for the summer. She would like some volunteers. The district will not be involved it will be set up by Terry and volunteers will have to run the program.

Mike Jones would like to share information with the school kids about various programs and information for programs that are offered through the VOTEC and other entities.

Jessica mentioned a program that the school already participates in. Terry would like Mike Jones and Mike Congdon to get together to make sure that all the programs, information and activities are known.

Any advance requests:

Other:

Lead Teacher Report:

Looking to hire Darl West as the Elementary basketball coach, his application has been submitted. The district will be sending 10 kids to DC and we have 2 or 3 kids who would like to go. All the expenses will be paid. The trip will be very well organized May 18 to the 25th .

The RAISOR program: There is enough money to send all the kids to Juneau for 4 days, plus travel days. Archery state is over. We had some students who did really well.

Fundraise wood-sheds: We are over half way done with the sheds. Need to have them done before the end of school.

Treasury Report:

Period report covers: Jan. 31

Cash balance at beginning:

Income received during: \$0

Expenses paid during period: 2 checks, Mike Congdon, \$738.21 Jessica West, \$657.62

Cash at end of period:

Old business:

Easter Karen: Middle and High are going to fill the eggs with candy. Coloring eggs could be a science project, using natural or different things to color the eggs. Older kids will hide the eggs so the younger will be able to participate in an egg hunt.

Paying off the Thorne Bay ASC for our kids and keeping track at our school. - The ASC in Thorne Bay is paid off. The school will pay off the kids account using the money that has been earned by the kids by working in the school and previous fund raisers. All kids will have a \$0 balance. Terry will work to get the correct amount to pay off and we will motion at the next ASC meeting.

Jessica West motions to pay \$312.50 for 3 students (Maliki Reid, Anagail Hamby, Davin Hamby,)to Thorne Bay School for the fence fundraiser.
Second Andy West
All in favor? y Any opposed? n
Motion Passed? yes

New Business: Jessica has contacted some parents and has an elementary school basketball team. They will be traveling into Thorne Bay for practice. Season goes from March 7 to Apr 23, 2024

Item #1: Basketball shirts/Jerseys
Motion to approve: Jessica West - \$1200.00 for 12 uniforms of various sizes.
Second: LaNeice Congdon
All in favor? Y Any opposed?N
Motion Passed? (yes or no)Yes

Item #2: Reimbursements -
Motion to approve: Jessica West motions to approve the reimbursement of \$175 to Mik Congdon for RASOR program fees.

Second: Andy West
All in favor? Y Any opposed?N
Motion Passed? (yes or no)YES

120
item #3 pizza pool party School field trip to Craig March 15th - rent the pool Swim before lunch and go to pizza for lunch. Preschool will be coming and extra transportation will be needed.
Motion to approve: Jessica Motions to set aside \$600 for pool rental and pizza
Second: Karen Freese
All in favor? Y Any opposed?N
Motion Passed? (yes or no)Yes

Adjournment:

Motion to adjourn by:: Jessica West 5:27pm
Second: Karen Freese
All in favor? Y Any opposed?N
Motion Passed? (yes or no)Yes

Audience participation: Music night announcement. April 12, 2024 in Thorne Bay. Grownup
Movie night Mar 1, 2024 .at the 'Láa Náay.



Hollis School

"Where education meets the whole student
And challenges us all to look beyond what we can only see."

Advisory School Council

Meeting Agenda

November 30, 2023

3:00 PM

Southeast Island School District

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Annual District Goals

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

Hollis School ASC MEMBERSHIP AND MEETING LINKS, AGENDAS, NOTES, DATES & TIMES:

MEETING SCHEDULE: Hollis ASC Meetings, unless otherwise scheduled, are at 3:00 PM on the last Thursday of the month.

ASC Information: Here is a link to Hollis ASC Meeting notes, agendas, and supporting documents:

<https://drive.google.com/drive/folders/1Hhp4RZx04oJc61LCCitf90CZ2wCtLo7y?usp=sharing>

MEMBERSHIP: ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings. Unless otherwise noted all meetings are in person at Hollis School or virtual via Google Meets at video call link:

<https://meet.google.com/whm-fbvs-pgg>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

AGENDA: All referenced items for this meeting may be found in this shared folder:

https://drive.google.com/drive/folders/17xhiLMsVHq2dOXaabAX7glcVOHt58iLK?usp=share_link

I. **Call to order:**

A. Time: 3:00PM

B. Individuals Present: Amanda Baker, , Lisa Cates, Julie Vasquez, Sophia Starkweather, Peatmoss Adkison, Tawnya , Excie Boykin, CJ Vasquez Jose Vasquez,

C. (telephone):

II. **Approval of agenda:**

- A. Motion to approve: Excie
- B. Seconded: Peatmoss
- C. Any Discussion? None
- D. All in Favor? Unanimous
- E. Any Opposed? None
- F. Motion Passed? Yes

Approval of minutes from prior meeting:

☰ Copy of October 26, 2023 Hollis ASC Minutes & Agenda

- 1. Motion to approve: CJ
- 2. Seconded: Julie
- 3. Any Discussion? None
- 4. All in Favor?
- 5. Any Opposed? None
- 6. Motion Passed? Yes

People to be Heard/Public Comment

- 1. Any advance requests: None
- 2. Other: None

III. Administrative Reports:

A. Lead Teacher Report

- 1. Schoolwide Plan (Supporting documents are located in this folder: [ASC Hollis Goals, Plans, Vision & Mission Work](#) Update:
- 2. Parent Engagement Plan (get parent/community input - insert link to document) (At least 2-3 times per year - - *will discuss with principal and add this to our program.*)
 - a) We continue to have a standing calendared Tuesday Teacher Conversation times for parents to sign up for meetings. The Tuesday times are 12:00-12:30 and 4:00 to 4:30. Schedule a time at this Signup.com link: <https://signup.com/go/bcLOOyZ>
 - b) We had successful parent teacher meetings on November 7 & 8, 2023.

3. Events, Activities Summary:

- a) Board Meeting, PHlight Club, Move, New Building, Transition:
We hosted the fall 2023 Election, Hollis Community Thanksgiving, and the November School Board meeting..

4. New School Update:

- a) We are moving in. - Thank you to partner schools, teachers, students and many community members for their help.

B. Administrative Report (Principal/Superintendent)

- 1. Federal Programs Presentation/Parent Advisory Committee (At least 2-3 times per year: *will calendar with Administrator schedules.*)

C. Treasurer Report

- 1. See attached Treasurer's Report (link to report):

[+ Hollis ASC Funds -Rev 11.2022](#)

- 2. Period for which report covers:
- 3. Cash balance at beginning of period: \$6,102.10
- 4. Income received during the period: \$0.00
- 5. Expenses paid during the period: \$0.00
- 6. Cash balance at end of period: \$6,102.10

Old Business:

- D. Discussion items only.
- E. Recommended motion:
 - 1.

New Business-

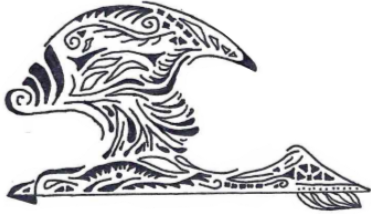
- 1. Topic/Issue: 2023-2024 ACS Meeting IDEAS - dinner and /or activities:

Action Items: None, focusing on the move.

IV. Schedule Next Meeting: Thursday December 14, 2023 3:00 PM PM

V. Adjournment: 3:25

- A. Motion to approve: Excie
- B. Seconded: Sophia
- C. Any Discussion? None
- D. All in Favor? All
- E. Any Opposed? None



Hollis School

"Where education meets the whole student
And challenges us all to look beyond what we can only see."

Advisory School Council Meeting Agenda & Notes

January, 25, 2024

3:00 PM

Southeast Island School District

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Annual District Goals

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

Hollis School ASC MEMBERSHIP AND MEETING LINKS, AGENDAS, NOTES, DATES & TIMES:

MEETING SCHEDULE: Hollis ASC Meetings, unless otherwise scheduled, are at 3:00 PM on the last Thursday of the month.

ASC Information: Here is a link to Hollis ASC Meeting notes, agendas, and supporting documents:

<https://drive.google.com/drive/folders/1Hhp4RZx04oJc61LCCitf90CZ2wCtLo7y?usp=sharing>

MEMBERSHIP: ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings. Unless otherwise noted all meetings are in person at Hollis School or virtual via Google Meets at video call link: <https://meet.google.com/whm-fbvs-pgg>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

AGENDA: All referenced items for this meeting may be found in this shared folder:

https://drive.google.com/drive/folders/17xhiLMsVHq2dOXaabAX7glcVOHt58iLK?usp=share_link

I. **Call to order:**

A. Time: 3:00 PM -

B. Individuals Present: Roger Cates, Lisa Cates (telephone): Tawnya, Julie, Amanda

II. **Approval of agenda: Lisa**

Approval of minutes from prior meeting(s):

[November 30, 2023 Hollis ASC Minutes & Agenda](#)

[December 14, 2023 Hollis ASC Minutes & Agenda](#)

People to be Heard/Public Comment

1. Any advance requests: None
2. Other: None

III. Administrative Reports:

A. Lead Teacher Report: Lisa - Will establish a Roger Cates "Foundation Fund" under the umbrella of the ASC. The family is writing up the parameters and will request community volunteers to service on the SHOP oversight committee.

B. Administrative Report (Principal/Superintendent)

1. Federal Programs Presentation/Parent Advisory Committee (At least 2-3 times per year: *will calendar with Administrator schedules.*)

C. Treasurer Report

1. See attached Treasurer's Report (link to report):

[+ Hollis ASC Funds -Rev 11.2022](#)

2. Period for which report covers:
3. Cash balance at beginning of period: \$6,102.10
4. Income received during the period: \$0.00
5. Expenses paid during the period: \$0.00
6. Cash balance at end of period: \$6,102.10

Old Business:

D. Discussion items only.

We're launching a 5:30 meeting with student prepared dinners informed by the countries they are researching. They will share their posters. February's meeting will be a "soft opening" of this new protocol.

E. Recommended motion:

- 1.

New Business-

1. Topic/Issue: 2023-2024 ACS Meeting IDEAS - dinner and /or activities: is launching in February.
2. Roger Cates's Fund will be formalized in the coming month.

Action Items: None, focusing on the move.

IV. Schedule Next Meeting: Thursday February 29, 2024 at 5:30 PM

V. Adjournment: 3:25

A. Motion to approve: All

B. Any Opposed? None



Hollis School

"Where education meets the whole student
And challenges us all to look beyond what we can only see."

Advisory School Council

Meeting Agenda & Note

February 29, 2024

5:30 PM PM

Southeast Island School District

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Annual District Goals

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

Hollis School ASC MEMBERSHIP AND MEETING LINKS, AGENDAS, NOTES, DATES & TIMES:

MEETING SCHEDULE: Hollis ASC Meetings, unless otherwise scheduled, are at 5:30 PM on the last Thursday of the month.

ASC Information: Here is a link to Hollis ASC Meeting notes, agendas, and supporting documents: [☐ HOL ASC Meetings](#)

MEMBERSHIP: ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings. Unless otherwise noted all meetings are in person at Hollis School or virtual via Google Meets at video call link: <https://meet.google.com/whm-fbvs-pgg>
Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

AGENDA: All referenced items for this meeting may be found in this shared folder:

[☐ 2023-2024 ASC Meetings - Agendas, Minutes and Supporting Documents](#)

I. **Call to order:**

A. Time: 5:30

B. Individuals Present:, Lisa Cates, Julie Vasquez, Amanda Baker, Jose Vasquez, Steve Castor, Steve Gass, Oscar Adkison, Peatmoss Adkison, Axe Adkison, Brian Halstrom, Sandra Nessett Excie Boykin, Sophia Starkweather,

II. **Approval of agenda:**

Motion to approve: Amanda Baker

Seconded: Jose

All in favor: Passed unanimously

III. **Approval of minutes from prior meeting(s):**

[☑ Copy of January 25,2024 Hollis ASC Minutes](#)

Motion to approve: Bill Tyrell

Seconded: Julie Vasquez

All in favor: Passed unanimously

IV. **People to be Heard/Public Comment**

127

1. Any advance requests: None
2. Other: None

V. Administrative Reports:

A. Lead Teacher Report: Lisa -

1. Will establish a Roger Cates "Foundation Fund" under the umbrella of the ASC. The family is writing up the parameters and will request community volunteers to service on the SHOP oversight committee.
2. DIVE: Move & SHOP -
3. Evening dinner and presentation meetings. Future goals: music, art, games
4. Recruit Volunteers and ASC members and leaders.
5. Moving account and setting up PayPal
6. Playground and Landscape
7. Bees, garden and greenhouse
8. New personnel:
 - a. Volunteers
 - b. Substitutes
 - c. Americorps.
9. March review our Parent Engagement plan - will send the draft prior to the meeting
10. Students on: Battle of the Books, Archery, and Craig and Klawock wrestling & basketball teams

B. Administrative Report (Principal/Superintendent)

1. Federal Programs Presentation/Parent Advisory Committee (At least 2-3 times per year: *will calendar with Administrator schedules.*)

C. Treasurer Report

2. See attached Treasurer's Report (link to report):
[+ Hollis ASC Funds -Rev 11.2022](#)
3. Period for which report covers:
4. Cash balance at beginning of period: \$6,102.10
5. Income received during the period: \$0.00
6. Expenses paid during the period: \$0.00
7. Cash balance at end of period: \$6,102.10

Old Business:

A. Discussion items only.

Tonight launched a 5:30 meeting with student prepared dinners informed by the countries they are researching. They will share their posters. February's meeting will be a "soft opening " of this new protocol. Students presented their posters.

B. Recommended motion: None

- **Action Items:**
- **Schedule Next Meeting:** Thursday March 21, 2024 at (5:30 PM Dinner) 6:00 PM Meeting
- Recruit more members and volunteers and hold elections in March or perhaps April so people have a change to see what is possible.

● Adjournment: 6:35

- A. Motion to approve: All
- B. Any Opposed? None



Howard Valentine Coffman Cove School

618 Howard Valentine Drive
Coffman Cove, AK 99918
(907) 329-2244



Advisory School Council Meeting Minutes

Thursday, November 9, 2023 3:30pm

Time Zone Alaska Standard Time (AKST)

Google Meet Link: <https://meet.google.com/fkf-ayti-uzw>

- I. **Call to order at __3:42pm**
 - A. Individuals Present: Dania Allen , Shaine Nixon , Jamie Carver, Judy Adamson, Christi Nixon, Janie Wainscott, and Melissa Dougherty .
- II. **Approval of Agenda:** Jamie C. makes a motion to move the Christmas and Thanksgiving fundraisers from new business to old business and to add Lisa Kates. Judy A. Seconds. All in favor. Motion passes.
- III. **Approval of minutes from prior meeting:** Janie W. makes a motion to approve minutes from the October meeting. Jamie C. seconds. All in favor. Motion passes.
- IV. **People to be Heard/Public Comment**
 - A. Public Comment:
- V. **District Administration**
 - A. Superintendent
 - B. Principal
 - C. Board Member(s)
 - D. Others
- VI. **School Staff**
 - A. Lead Teachers' Report: Melissa D.- Mr. Tearney and the students completed the tree program for the second year in a row. We now have a karate teacher Mondays and Wednesdays, Archery is twice a week and will go to three times a week after the first of the new year, and we are hosting a game night for the middle/high schoolers Monday nights. We had a great time in Anchorage at the Brightways Training with all our highschool students. They represented us well with their behavior and actions. She was disappointed that several of our students were moved to a different class than the one they were signed up for. Christi N.- The high school students really participated in the classes offered at our Brightways training. Melissa D. and Christi N. stated we had a volleyball game in Naukati featuring Kasaan's Volleyball team. It was a great time and all played well. We will have a game here next Wednesday at 4:30 followed by a game in the next few weeks in Thorne Bay hosted by



Howard Valentine Coffman Cove School

618 Howard Valentine Drive
Coffman Cove, AK 99918
(907) 329-2244



Kasaan. We can have a fundraiser with the school store or a bake sale during the volleyball game next week. This game will be a community event. The Veterans breakfast will be this Saturday. Craft night at the library is 4:30-6. The AP&T guys want to help move stuff around and set up the workout room in the equipment room.

B. Coaches Report: N/A

VII. ASC Board

- A. Presidents' report: None
- B. Vice Presidents' report: None
- C. Treasurers' report: Janie W. asks for a copy of our financial report to attach to our minutes each month for more transparency
- D. Committee reports: none

VIII. Old Business

- A. Order Uniforms: Jamie C. would like to make a committee to order uniforms. Some uniforms have been found on Amazon.com. Shorts less than \$10 a pair and same color tops with custom ink run around \$18.
- B. 3D Target Fundraiser: Fundraiser on the 18th from 12-4pm. We will serve soups and hot drinks. Shaine N. is working on prizes.
- C. Overview of sports and activities planned for the year (Shaine): Shaine N. not in attendance.
- D. Local Charters to take students out fishing (Kate): Kate H. not in attendance.
- E. Create new HVCC Vision, Goals, and Mission: Students will be working on this.
- F. Update the graduates nameplates in the lobby (Janie or Judy?): Judy A. states that there is no one on the island that does nameplate engraving. Dania A. knows of an engraver over in Ketchikan. Melissa D. says Mike Cleary may do engraving and his phone number is (907) 401-3069.
- G. Veteran's Day Breakfast and Flag Raising: Shaine N. will cook. Janie W. posted flyers on facebook and around town. We will need tables and chairs put out. Christi N's class will make a big flag to hang up in the gym.
- H. Student Store Update: the students will be selling some leftovers from halloween that they purchased back from the carnival. Gwynn W. has the order list that Judy A. needs.



Howard Valentine Coffman Cove School

618 Howard Valentine Drive
Coffman Cove, AK 99918
(907) 329-2244



IX. New Business

- A. Thanksgiving Fundraiser: It is too late into the year for a pizza fundraiser through AK-49.
- B. Christmas Program: Janie W. is working on a program for the kids and flyers. Judy A. will pick up meat and potatoes for dinner and she has filled out a form at 3Bears asking for a turkey and ham. Janie W. makes a motion to approve up to \$1000.00 for presents and food to add to the \$500.00 the city donates. Melissa D. seconds. All in favor. Motion passed.
- C. Add Karen Clark and Rod Morrison to ASC Bank account and remove names of people no longer associated with CC ASC: Jamie C. makes a motion to add Karen Clark and Rod Morrison to the Howard Valentine ASC bank account and to remove the names of those no longer associated with our ASC. Christi N. seconds the motion. All in favor, motion passes. A copy of these minutes are needed for the bank.
- D. Funding for Lili Wainscott and wrestling trip this weekend: Judy A states that the ASC has never funded a single student and that the students has to pay for it alone. Melissa D. states that there is \$1236.00 in the student travel budget for the school. She also states that she thinks these funds are for student travel including for sports. Janie W. breaks down the funding Lili W. will need as follows: \$180 in food this weekend, \$200 for Wrangle Ferry, \$60 a day for food Thurs-Sun totaling in \$240, \$376 AKair and \$85 for the ferry to travel to Juneau plus \$60 a day for food Thurs-Sunday totaling in \$240 for the weekend. ASC does not make any motions.
- E. Fundraising for Lili Wainscott for current (reimbursement) and future wrestling trips: Janie W. and Lili W. will work on this.
- F. Reimbursement for Anchorage expenses not covered by Brightways (food and snacks for students) Melissa D. is requesting \$201.82 in reimbursement for money spent on students' food. Christi N. makes a motion to reimburse Melissa D. \$201.82 upon producing the receipts. Janie W. seconds. All in favor. Motion carried.
- G. ASC fund-raiser ideas: Christi N. suggests Valengrams such as a crush and a rose
- H. Volleyball with Naukati and Kasaan: covered in Lead Teachers Report
- I. Monthly HVCC community volleyball and potluck night for families (Tuesday?) Need to plan a night. Janie W. will make flyers.
- J. Game Night on Monday after school like last year - chaperone? Judy A. wants chaperone suggestions from the students. Charlie K. has offered. Melissa D. says the littler kids can play games in her room.
- K. Call for community volunteers for school - list of what we need them for: Teachers are working on this. People have asked what they can do to help. Jamie C., Melissa D., and Christi N. will work on flyers.
- L. Accordion gate to separate commons from classrooms: Need to do more research. Janie will keep looking into this. The accordion gate will help with safety and securing when renting the school out.



Howard Valentine Coffman Cove School

618 Howard Valentine Drive
Coffman Cove, AK 99918
(907) 329-2244



- M. Signage for drug, smoking, and alcohol-free campus: Need to speak to Rod M. about funding for these signs and to make sure they follow state statutes. Making our own posters and laminated signs was suggested as well.
 - N. PE equipment for elementary students: Christi N. is working on this.
 - O. Lisa Kates: Christi N. states that Lisa's husband is passing away and she would like to see the ASC purchase a gift certificate to the grocery store and maybe some parents could make a meal as well. Janie W makes a motion to reimburse Melissa D. \$100 for the purchase of an AC Gift card. Christi N. seconded the motion. All in favor. Motion carried.
- X. Public comment**
- XI. Next meeting scheduled for (the 2nd Wednesday of each month at 3pm)**
- XII. Adjournment at 4:53**

Signature_____

Date_____



Advisory School Council Meeting Minutes

Wednesday, December 13, 2023 3:00pm

Time Zone Alaska Standard Time (AKST)

Google Meet Link: <https://meet.google.com/fkf-ayti-uzw>

- I. **Call to order at 3:12pm**
 - A. Individuals Present: See attached
- II. **Approval of Agenda:** Judy A. makes a motion to approve the agenda. Jamie C. seconds. All in favor. Motion carried.
- III. **Approval of minutes from prior meeting:** Due to computer problems minutes will be available next week.
- IV. **People to be Heard/Public Comment**
 - A. Public Comment: Austin K. wants to do a lock-in for the kids after christmas break on January 5th 6pm-6am. The students will need to find chaperones. Grades K-5 can attend 6pm-9pm. Jamie C. makes a motion to approve the lock-in for January 5th 6pm-6am so long as they find chaperones. Judy seconds. All in favor. Motion passes.
- V. **District Administration**
 - A. Superintendent: N/A
 - B. Principal: N/A
 - C. Board Member(s): N/A
 - D. Others: N/A
- VI. **School Staff**
 - A. Lead Teachers' Report: Melissa D. and Christi N.- all the students did great on their testing this month. There was a great turn out for the Christmas program/potluck. The Art Auction sales were around \$500 and that money will be put towards the end of year field trip.
 - B. Coaches Report: N/A
- VII. **ASC Board**
 - A. Presidents' report: Jamie C.-Great turnout for the Christmas potluck. This is the most she has seen.
 - B. Vice Presidents' report: N/A
 - C. Treasurers' report: Judy A. -\$25,000 in account. Spent \$177 on turkey, ham, and paper products. Christmas gifts totaled \$620.86. After the \$500 from the city, we spent a total of \$297.86.
 - D. Secretaries report: Janie W. again requests a copy of the bank statement and the treasures breakdown for the minutes.



Howard Valentine Coffman Cove School

618 Howard Valentine Drive
Coffman Cove, AK 99918
(907) 329-2244



E. Committee reports: N/A

VIII. Old Business

- A. Order Uniforms: Jamie C.- information from a vendor in Ketchikan. The committee will reconvene after the break to pinpoint a design and assess what we need. Meeting will be 1/8/24 @3:40pm
- B. 3D Target Fundraiser: how much was made? Repeat in the spring? No one has the total money made at this meeting. Set a date for April to have another 3D target shoot next month.
- C. Overview of sports and activities planned for the year (Shaine): Shaine N. is not present
- D. Local Charters to take students out fishing (Kate): Kate H. is not present.
- E. Create new HVCC Vision, Goals, and Mission: Jamie C. would like to set a committee for this. A date will be set for the next ASC meeting, maybe around 3pm with students mid to late January.
- F. Update the graduates nameplates in the lobby (Judy): Judy A.- Someone in Ketchikan told her about a jewelry store downtown that may do the engraving. Matt G. states that we have a large laser etcher in Thorne Bay that is industrial sized and can do everything including water bottles. He also states that the bigger kids could use it but that it still needs a home in a large semi-climate controlled area.
- G. Student Store Update: Judy A.- \$371 spent on student store supplies. That is \$61 over what funds they had.
- H. Add Karen Clark and Rod Morrison to ASC Bank account and remove names of people no longer associated with CC ASC: Need minutes to add them.
- I. Monthly HVCC community volleyball and potluck night for families (Tuesday?): Potluck set for Tuesday January 16th at 5pm.
- J. Call for community volunteers for school - list of what we need them for: Jamie C.- No one sent her a list to make flyers. Ideas for helper and what they could do: bulletin boards, reading to/with students, make copies, tend to plants, and help decorate classrooms
- K. Accordion gate to separate commons from classrooms: Janie W.- she is doing some research while south. She also needs to meet with Shaine about particulars. Christi N. states that Shaine N. found people he didn't know in the PreK room and Library during the Christmas Potluck.
- L. Signage for drug, smoking, and alcohol-free campus: Jamie C.- she emailed Rod M. today.
- M. WP needs a \$600 check for bee equipment (paid out of \$3,000 grant check): Melissa D. makes a motion to pay Whale Pass for \$600. Janie W. seconds. All in favor. Motion passes.



Howard Valentine Coffman Cove School

618 Howard Valentine Drive
Coffman Cove, AK 99918
(907) 329-2244



IX. New Business

- A. Clear, written policies regarding student activities/sports-covered expenses:
Melissa D.- We need to be kind and inclusive. We also need to support all of our students.
- B. Lead Teacher report to include briefing on school board meeting: Christi N.- Lead Teachers are supposed to give a report on the school board meetings and also to give the school board the ASC meeting minutes.
- C. Student testing data: Melissa N.- We don't have the reports yet but should have them by the next meeting.

X. Public comment

XI. Next meeting scheduled for (the 2nd Wednesday of each month at 3pm)

XII. Adjournment at 3:53pm

Signature_____

Date_____

Port Alexander ASC

Month of March Meeting

Officers: Molly President, VP Michaela, Treasure Shanna, Secretary Julia

Date/Time: March 7, 2024

Attendance: Molly, Michaela, Patrick, Shanna, Julia

Meeting called to order by: Molly 3:53

Approve Minutes from February: Made a couple changes. (Treasurer: A student sent \$425 via Venmo to Molly and she deposited to the school) 1st - Michaela, 2nd Shanna, AIF

Motion to approve Agenda: 1st Julia, Michaela 2nd

Reports:

District Office: Shaine/Rod-

Teacher: Patrick Trischman - bottom of page

Treasurer: \$6505.73 currently. Spent \$159.15 on Home economics supplies. Received check of \$1743.23 for ATTSA Reimbursement

Student Council: N/A

Old Business from February :

- Playground Equipment - Been ordered and will ship in 4-6 weeks
- Invoice to SISD for SCR/First Aid- The invoice will come from the city.
- ATTSA Update- Job posting has yet to happen, but it's in the process.

New Business:

- St. Patrick's Day - March 14th beach cleanup. Time to be determined
- Easter - Plan later since two families might be gone for Herring Fishing
- Art Show - May 12th. Art Council will have a meeting soon to determine the theme and exact details.
- Maintenance - updated list of PA needs - Julia shared this list with new Maintenance Director, Scott Randall
 - **PDF View:**
 - file:///Users/juliaandtrick/Downloads/2023-24%20Maintenance%20Project%20Wishlist%20for%20Port%20Alexander%20School%20(December%206,%202023)%20(1).pdf
 - **Google Docs** (it's shared with all of you)
 - <https://docs.google.com/document/d/1nOOZV8cyfBOVuwQ7UUFAC0ymuvdrAhI3vqeGAKIz6xY/edit>
- Internet - tower verse cut down trees - Patrick will reach out to Everett about pole installation.
- Paying Jim musician - Shanna paid him with cash money earlier this year
- State testing - April 15-18
- School budget - orders due before April 1. Any suggestions?
 - silk, block art, Raku clay
- STREAM Week - do we want to attend? May 6th-7th.
 - Yes

Next meeting: April 4, 2024 at 3:40pm

Comments: 8th grade graduation could be done end of May instead of June 4th due to mother traveling.

Adjournment: 4:54 pm 1st Patrick, 2nd Shanna.

Teacher Report March ASC Meeting 2024

By Patrick Trischman

There is not too much to report after our shortest month. Things have gone well at the school. I am proud of our students for being master mathematicians. Our first/second grade students are adding and subtracting and have mastered subtracting with regrouping. Our 3rd grade students are recognizing their multiplication and division facts up to nine times and dividing by nine. They are also getting practice with more complex multiplication problems and long division problems. I have also implemented a computer game based program called Prodigy that students enjoy doing in the morning if they finish their fact page and math lessons. I have had a parent express that they don't want their child to play video games in school, and have respectfully offered alternative choices for their children when they have extra time. Prodigy is aligned to grade level math standards, and I see that it often gives them an enjoyable introduction to something that we have not yet covered in our curriculum such as addition with expanded form. And while it is a video game, they are trying to solve a math problem about every 15 seconds.

Our students are excellent readers! Our first and second graders are really transitioning from emergent readers that just get it, to kids that know how to read! Our older elementary students are reading and writing about "Where the Red Fern Grows." As a read aloud, we are all working our way through "The Adventures of Tom Sawyer" which leads to excellent discussion about important aspects of life such as live and dead cats, murder, love, skipping school, and morality.

We have gotten into spring mode in spite of the late winter weather. The students have some seeds germinating, while they are also studying a unit on life science and plants. I am happy to say that the students are learning the process of photosynthesis and the life cycle of plants. We have kept it interesting with several experiments.

Our middle school student is making good progress in his classes. In addition to his core classes he is immersed in his electives of spanish and life skills.

Whale Pass School

Advisory School Council Meeting Minutes

Thursday, February 29, 2024

3:30 pm

Google Meet Link:

Google Meet joining info

Video call link: <https://meet.google.com/vwd-mdoa-cno>

- A. Call To order:** Meeting was called to order at 3:30 pm
- B. Approval of agenda:** Dave Harrigan made a motion to approve the agenda. Michelle Dempsey seconded the motion, all approved, motion carried.
- C. Approval of minutes from January 30, 2024 meeting:** Michelle made a motion to approve the minutes, Kayleena Toman seconded the motion. All approved, motion carried.
- D. People to be heard:** Andy Cook
- E. ASC Officers:**
- **Superintendent: Rod Morrison**
 - **Principal: Shaine Nixon**
 - **President— Kayleena Toman**
 - **Treasurer— *Open***
 - **Lead Teacher— Andy Cook**
- C. Items for Advisory School Council Consideration:**
- **New Business**
 - Andy Cook advised those present that the State Battle of The Books competition concluded today. WPS 7th-8th grade team competed on Tuesday, 5th-6th grade team competed on Wednesday, and the 3rd-4th grade team competed today. All teams were solidly in the middle of the pack. However, none of them made it to the second round.
 - Andy Cook advised those present that Joseph Hillis will represent WPS and the district at the State Spelling Bee competition in Anchorage on March 21, 2024. All travel arrangement have been made.
 - Andy Cook advised those present that the State Archery Tournament was held on February 23rd and 24th. Notable bullseye scores were David Cook-270, Joseph Hillis-269, and Kelsey Toman-266. Top 3-D score for WPS was 246 by David Harrigan
 - Andy Cook advised those present that WPS students won three awards at the ASTE Ididacontest:
David Cook: High School Amaze Fiction
John Cook: Middle School Amaze Fiction
John Cook: Middle School Digitally Enhanced Photo

- Andy Cook advised that both high school students, David Cook and David Harrigan, have submitted their application packets for the district trip to Washington D.C., which will take place in May.

D. Announcements: Andy Cook advised those present that the end of the third quarter will be on March 21, which is three weeks away.

- *Date of the next ASC meeting will be March 19 , 2024, 3:30pm (early in the month due to Spring Break week of 3/25)*

E. Adjournment: Dave Harrigan made a motion to adjourn at 3:35 pm. Joseph Hillis seconded the motion. All in favor, motion carried.

F. Attendance: Andy Cook, Kayleena Toman, Astrid Cook, Michelle Dempsey, Peggy Dempsey, Elisa Rosier, and all WPS students.

BB 9323 Meeting Conduct

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.
4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)

(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES

[29.20.020 Meetings public](#)

Review 1/04, 1/05

Revised 6/11

Adoption Date: 04/09/98

Southeast Island School District
