



SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting
Wednesday, October 25, 2023

VISION STATEMENT

Students are equipped to realize their dreams and aspirations.

MISSION STATEMENT

Together we will foster student skills to achieve their goals and thrive in an ever-changing world.

AGENDA

MEETING: 5:30 PM
LOCATION: Naukati School and via Zoom
100 Heather Street
Naukati, AK 99950
VIRTUAL URL: <https://us02web.zoom.us/j/87072189417?pwd=c0ZDTlpzMIY4MmZrMzdTVkpmUnJDQT09>

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. DISTRICT VISION, MISSION, AND GOALS
5. APPROVAL OF AGENDA
6. WELCOME TO VISITORS
7. PUBLIC COMMENT 5
8. STUDENT REPRESENTATIVE(S)
 - A. Appoint Student Representative(s) to the Board of Education
9. ELECTION OF OFFICERS
 - A. President 7
 - B. Clerk 9
10. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
 - A. Approval of Meeting Minutes
 1. May 5, 2023 Corrected Meeting Minutes 10

2.	September 19, 2023 Meeting Minutes	15
B.	Approval of Financial Report	19
C.	Employment	
1.	FY 2024 Classified Employment: Nicholas Brazille (Bus Driver, Hollis), Robert Deuel (Wood-fired Boiler Operator, Naukati), Terra Green (Wood-fired Boiler Operator, Coffman Cove), Joshua Hayes (Wood-fired Boiler Operator, Thorne Bay), James Stone (Maintenance Technician), Caleb Toman (Wood-fired Boiler Operator, Whale Pass)	
2.	FY 2024 Classified Employment, Pending Receipt of Required Documentation: Hesperus Keys (Paraprofessional, Coffman Cove), Scott Randall (Maintenance Technician, District), Theresa Randall (Administrative Assistant, District), Audrey Wopart (Paraprofessional, Thorne Bay),	
3.	FY 2024 Extracurricular Contracts: LaNeice Congdon (HS Volleyball, Kasaan/Thorne Bay), Melvin Cook (MS Basketball, Thorne Bay), Joshua Musser (HS Wrestling, Naukati)	
4.	FY 2024 Teacher Contract Addendums: Donna Nixon	
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6.	Child Nutrition Program Report	
7.	Greenhouse/Agriculture Program Report	

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B.	2nd Reading, Board Policy 3542, Roles and Duties of Bus Drivers	81
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A.	Appointment of School Board Liaisons	
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2.	Youth Advocate Liaison	
B.	Strategic Plan Update	85
C.	Approval of the Listing Agreement for the Southeast Island School District Cafe Building with Coastal Keller Williams Realty, AK Group	
D.	Lease with the City of Thorne Bay for the Land that the SISD Restaurant Occupies	105
E.	FY 2024 Professional Services Agreement with 3rd East Speech for Speech and Language Services	
F.	Hollis School Replacement Capital Improvement Project: Art Purchases	
14.	INFORMATION ITEMS	
A.	Letters and Communications	
B.	Reports and Information	
1.	Calendar of Agenda Items	116
2.	Advisory School Council Meeting Minutes	
a.	Barry Craig Stewart Kasaan	117
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d.	Port Alexander	133
15.	ADVANCE PLANNING	
A.	November 2023 Regular Board Meeting: 3 rd Wednesday is November 15, 2023	

B. AASB Annual Conference & Youth Leadership Institute (November 9-12, 2023, Anchorage)

16. PUBLIC COMMENT

135

17. BOARD COMMENT

18. EXECUTIVE SESSIONS

19. ADJOURNMENT

MEETING CONDUCT

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

MEETING CONDUCT (continued)

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)
(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)
(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES
29.20.020 Meetings public

Review 1/04, 1/05
Revised 6/11

PRESIDENT

The Board president shall preside at all School Board meetings, and shall:

1. Call the meeting to order at the appointed time;
2. Announce the business to come before the Board in its proper order;
3. Enforce the Board's policies relating to the order of business and the conduct of meetings;
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference;
5. Explain what the effect of a motion would be if it is not clear to every member;
6. Restrict discussion to the question when a motion is before the Board;
7. Rule on parliamentary procedure;
8. Put motions to a vote, and state clearly the results of the vote.

The president shall have all the rights of any member of the Board, including the right to move, second, discuss, and vote on all questions before the Board.

The president shall also perform other duties as directed by the Board, and state laws, regulations and the Board, including the duty to:

1. Sign all instruments, acts, and orders necessary to carry out state requirements and the will of the Board;
2. Consult with the Superintendent or designee on the preparation of the Board's agendas;
3. Appoint and disband all committees, subject to Board approval;
4. Call such meetings of the Board as the Board president may deem necessary, giving notice as prescribed by law;
5. Excuse board member absences from regular board meetings.

(cf. 9223 - Board Vacancies)

**Bylaws of the Board
PRESIDENT (continued)**

BB 9121(b)

6. Confer with the Superintendent or designee on crucial matters which may occur between Board meetings;
7. Be responsible for the orderly conduct of all Board meetings.
8. Share informational mail with other Board members.

When the president resigns or is absent or disabled, the clerk shall perform the president's duties. When both the president and clerk are absent or disabled, the Board shall choose a president pro tempore to perform the president's duties.

(cf. 9120 - Officers and Auxiliary Personnel)

(cf. 9320 - Meetings)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES

14.14.070 Organization of school board

Reviewed 10/06

CLERK

The duties of the clerk shall be to:

1. Certify or attest to actions taken by the Board when required.
2. Maintain such other records or reports as required by law.
3. Sign the minutes of the Board meetings following their approval.
4. Sign documents as directed by the Board on behalf of the district, and sign all other items which require the signature of the clerk.
5. Serve as presiding officer in the absence of the president.
6. Perform any other duties assigned by the Board.

(cf. 9120 - Officers and Auxiliary Personnel)

Legal Reference:

ALASKA STATUTES

14.14.070 Organization of school board

14.14.020 Bond required



**SOUTHEAST ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
May 3, 2023**

MINUTES

Location:

Thorne Bay School and via Zoom, 1010 Sandy Beach Road, Thorne Bay, AK 99919

CALL TO ORDER

Board President Shannon Silverthorn called the meeting to order at 5:30 PM

ROLL CALL

Risa Carlson, Shannon Silverthorn, and William Tyrell attended via video conference. Sandy Curtis, Molly Kimzey, and Student Representative Charles King were absent.

Quorum: yes

APPROVAL OF AGENDA

Motion: Approve the agenda.

By: Carlson

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 3; Nay:0 ; Absent: 2

Resolved: passed

WELCOME TO VISITORS

Board President Shannon Silverthorn welcomed visitors: Branzon Anania, Laura Anania, Mike Congdon, Andy Cook, Llsa Cates, Amy Jennings, Terri Kohn, Sonya Cook, Rod Morrison, Lucienne Smith

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion: Pass the consent agenda [4/12/23 regular meeting minutes, 4/13/23 special meeting minutes, 4/25/23 special meeting minutes; May 2023 financial report; employment including FY23 extracurricular contracts for Hadara Jennings, FY24

teacher contract addendums for Sonya Cook and Samuel White, FY24 teacher contract pending receipt of required documentation for Ginger White]

By: Tyrell

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 3; Nay:0 ; Absent: 2

Resolved: passed

ADMINISTRATIVE/BOARD REPORTS

Deidre Jenson gave the Interim Superintendent's report. Topics included:

Interim Superintendent Jenson invited administrators and departments to present highlights of their reports.

Area Principal/Activities Director Shaine Nixon shared a slideshow and commented on STREAMS week. Mr. Nixon then invited lead teachers/schools to share highlights. Lisa Cates shared information about Hollis School, Mike Congdon share information about the Barry Craig Stewart Kasaan School. Laura Anania shared information about archery and the Naukati School Improvement Plan. Deidre Jenson shared information about Alaska Tides to Tongass Science & Arts Academy. Andy Cook shared inf

Thorne Bay Principal/Student Services Director Deidre Jenson shared xxxx.

Deidre Jenson shared information for THRIVE/SEL grants.

Maintenance Director Branzon Anania shared information about the Hollis School Replacement project and the CIP six-year plan.

Technology Coordinator Everett Cook shared information about StarLink, E-Rate, the RUS grant, backup drives, and security cameras.

Deidre Jenson shared information for Child Nutrition Programs and new grants, upcoming help, and sales for Greenhouse/Agriculture programs.

Lucienne Smith commented on the Business Manager's report. She shared information on Timber Receipts, 3rd quarter grants, GMS, and the BAG grant.

BUSINESS ITEMS

Motion: *We move forward on ARPA [the American Rescue Plan Act Mitigation and Prevention Plan update]*

By:

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 3; Nay:0; Absent: 2

Resolved: passed

Motion: Approve the Calendar Option A as the 2023-2024 School Calendar for all schools.

By: Silverthorn

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 3; Nay:0; Absent: 2

Resolved: passed

Motion: Advance the [FY 2024] Budget to a 4th reading.

By: Tyrell

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 3; Nay:0; Absent: 2

Resolved: passed

Motion: Approve the [FY 2024 – FY 2025 Superintendent] Contract for Rodney Morrison

By: Tyrell

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 3; Nay:0; Absent: 2

Resolved: passed

Motion: Approve the Letter [of Decision for the Appeal Regarding the Interim Superintendent's Answer to a Formal Complaint Regarding Personnel Matters] as written and in the Board packet.

By: Tyrell

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 3; Nay:0; Absent: 2

Resolved: passed

Motion: Add an update to the strategic plan onto our Fall [2023] meeting with AASB to review the post-superintendent search and our working relationship with the new superintendent.

By: Silverthorn

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 3; Nay:0; Absent: 2

Resolved: passed

Motion: Approve the Letter [of Recommendation for Association of Alaska School Board's Superintendent Search Service] as written and shown in the boardbook.

By: Tyrell

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 3; Nay:0; Absent: 2

Resolved: passed

Motion: Approve the Hollis School Overhead Power Line Extension Agreement with AP&T, Alaska Power Company [for \$22,154.12]

By: Carlson

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 3; Nay:0; Absent: 2

Resolved: passed

Motion: Approve that we should go ahead with purchasing the [preschool] playground equipment specifically [from] BYO [Recreation].

By: Carlson

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 3; Nay:0; Absent: 2

Resolved: passed

ADVANCE PLANNING

The next regular Board meeting was scheduled to be held at Thorne Bay School and via Zoom on Wednesday, August 16, 2023 [the meeting was later rescheduled for August 30, 2023 at 12:00 PM]. A work session will be held prior to the meeting.

Graduation Dates and Attendees:

- May 20 @ 2:00 PM: Whale Pass; *Shannon Silverthorn, Sandy Curtis, Deidre Jenson, and Shaine Nixon attending*
- May 24 @ 5:30 PM: Thorne Bay, Naukati, AK-TRAILS (in Thorne Bay); *Shannon Silverthorn, Risa Carlson (tentatively), Deidre Jenson, and Shaine Nixon attending*
- May 25 @ 2:00 PM: Coffman Cove; *Shannon Silverthorn, Sandy Curtis (tentatively), Deidre Jenson, and Shaine Nixon attending*

PUBLIC COMMENT

None

BOARD COMMENT

William Tyrell commented regarding the positive things happening in the District. Shannon Silverthorn commented regarding students having fun and learning.

ADJOURNMENT

Motion: Adjourn

By: Tyrell

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 3; Nay:0; Absent: 2

Resolved: passed

Time: 6:48 PM

Shannon Silverthorn, Board President

8/30/2023

Date

Sandy Curtis, Board Clerk

8/30/2023

Date



**SOUTHEAST ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
September 19, 2023**

MINUTES

Location: remotely via Zoom

CALL TO ORDER

Board President Shannon Silverthorn called the meeting to order at 5:31 PM.

ROLL CALL

Risa Carlson, Sandy Curtis, Molly Kimzey, Shannon Silverthorn, and William Tyrell attended via audio/video conference.

Quorum: yes

APPROVAL OF AGENDA

Motion: Approve the agenda

By: Curtis

Second: yes

Board Vote: Yea: 5; Nay: 0

Resolved: passed

WELCOME TO VISITORS

Board President Shannon Silverthorn welcomed visitors: Shaine Nixon, Melissa Dougherty, Christi Nixon, Debbie Fehr, Tia Christopherson, Laura Anania, Branzon Anania, Amy McDonald, Nate Freeman, Karen Freese, Andy Cook, Astrid Cook, Elisa Rosier, Lucienne Smith, Kara McCoy. Mike Congdon joined after the welcome.

PUBLIC COMMENT

Board President Shannon Silverthorn invited the candidates to share information about themselves. Debbie Fehr and William Tyrell both shared information.

Rod Morrison spoke about the bomb threat incident at the district schools and discussed the upcoming crisis plan revisions and follow-up to the incident. Melissa Dougherty commented about the incident and follow-up with students. Amy McDonald commented about the incident and staff/administrative response. Elisa Rosier commented about the incident and parent contact procedures.

APPROVAL OF CONSENT AGENDA

Motion: Pass the consent agenda [including the 8/30/23 regular meeting minutes; the September financial report; FY 2024 classified employment for Lyric Davenport-Adkison, Terri Kohn, and Bradley Fox-Trudeau (pending receipt of required documentation); FY 2024 extracurricular contracts for Michelle Dempsey, Ernest Jones; and FY 2024 extra-duty contract for Cassandra Christopherson]

By: Carlson

Second: yes

Board Vote: Yea: 5; Nay: 0

Resolved: passed

ADMINISTRATIVE/BOARD REPORTS

Rod Morrison gave the Superintendent's report. Topics included: stakeholder engagement activities, recent training, the crisis plan update process, special education support services, staff evaluation and evaluation tool, Hollis ribbon cutting, food service inspection, upcoming events, and achievements/celebrations. Superintendent Morrison then invited each department and school to share highlights of their reports.

Area Principal/Activities Director Shaine Nixon shared information about moving into the new Hollis School, middle school basketball, crisis plan development, and mClass training. Mike Congdon shared information about Barry Craig Stewart Kasaan School including plans to work with the Organized Village of Kasaan, classes, swimming, activities, and WhaleFest. Melissa Dougherty shared information about Howard Valentine Coffman Cove School including a school potluck, ASC meetings, field trips, community service, activities, and classes. Laura Anania shared information about Naukati School including student population, expectations, fundraising, activities, staff, and classes. Andy Cook shared a video from Whale Pass School that had been prepared for the School Board. Principal Nate Freeman shared information about Thorne Bay School including school environment, staff, school reputation, school meet & greet, activities, communication, graduation requirements, classes, course descriptions, and achievements/celebrations. Maintenance Director Branzon Anania provided feedback about Hollis water system and certification requirements. State & Federal Programs/Grants Coordinator Astrid Richard-Cook shared information Title grants, the Indian Ed grant, a housing grant, equipment grants, and other grant opportunities.

Lucienne Smith gave the Business Manager's report. Topics included: the FY 2023 financial audit, upcoming budget revision, E-rate, and grants carryover.

BUSINESS ITEMS

Motion: Approve the Addendum to the MOA [FY 2024 Professional Services Contract with Nyquest4Kids for Special Education Director and Mentoring Services]

By: Kimzey

Second: yes
Board Vote: Yea: 5; Nay: 0
Resolved: passed

Motion: Move to 2nd reading Board Policy 3542, Roles and Duties of Bus Drivers with Option 1

By: Kimzey
Second: yes
Board Vote: Yea: 5; Nay: 0
Resolved: passed

Motion: Move Board Policy 5116.1, Enrollment of Out-of-District Students to a 2nd reading

By: Curtis
Second: yes
Board Vote: Yea: 5; Nay: 0
Resolved: passed

Motion: Approve the Memorandum of Agreement between SISD and the Hollis Public Library

By: Kimzey
Second: yes
Board Vote: Yea: 4; Nay: 0; Abstain: 1
Resolved: passed

Motion: Approve the 2023-2024 Student Handbook with Addendum 1: Use of School Safety Video Surveillance Monitoring Systems.

By: Curtis
Second: yes
Board Vote: Yea: 5; Nay: 0
Resolved: passed

Motion: Approve the AK-TRAILS Handbook for FY 2023-2024

By: Kimzey
Second: yes
Board Vote: Yea: 5; Nay: 0
Resolved: passed

ADVANCE PLANNING

The Board/Superintendent work session will be on October 5, 2023.

Strategic planning will October 5-6, 2023.

The next regular Board meeting will be on October 25, 2023, at 5:30 PM. A work session will precede the meeting at 4:30 PM.

PUBLIC COMMENT

Superintendent Rod Morrison recognized Risa Carlson for her service as a board member. Debbie Fehr commented on the Prince of Wales Island Food Bank. Laura Anania commented about staff retention.

BOARD COMMENT

Sandy Curtis commented regarding excitement for the school year. William Tyrell commented regarding the upcoming school year, information sharing, and activities. Shannon Silverthorn commented regarding the school year, school environment, and questions for the school board. Molly Kimzey commented regarding appreciation.

ADJOURNMENT

Motion: *We adjourn*

By: *Kimzey*

Second: *yes*

Board Vote: *Yea: 5; Nay: 0*

Resolved: *passed*

Time: *7:22 PM*

Shannon Silverthorn, Board President

Date

Sandy Curtis, Board Clerk

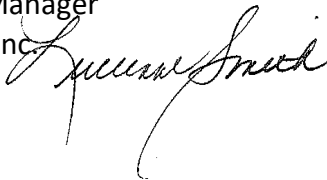
Date



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION
THRU: Rodney Morrison, Superintendent
FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 
Date: October 16, 2023
SUBJECT: FINANCIAL REPORT NARRATIVE

The following pages are the monthly October Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detail information is available at the District office in Thorne Bay, Alaska.

Statement of Revenue Budget vs. Actual: This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

Statement of Expenditures Budget vs. Actual: This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

Statement of Revenue Budget vs. Actual for Operating Fund: This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

Statement of Expenditure Budget vs. Actual for Operating Fund: This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 10 / 23

Fund	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
100 GENERAL OPERATING FUND	443,731.19	1,695,452.07	6,650,031.00	4,954,578.93	25 %
200 BROADBAND ASSISTANCE GRANT (BAG)	141,391.96	141,391.96	141,391.96	0.00	100 %
205 PUPIL TRANSPORTATION FUND	0.00	60,631.08	198,528.00	137,896.92	31 %
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	0.00	290,909.12	290,909.12	0 %
255 FOOD SERVICE FUND	128.00	128.00	324,062.34	323,934.34	0 %
256 FRESH FRUIT & VEGETABLES	0.00	0.00	8,250.75	8,250.75	0 %
260 TITLE I-A BASIC	0.00	0.00	141,499.00	141,499.00	0 %
261 TITLE I-C MIGRANT	0.00	0.00	52,992.00	52,992.00	0 %
262 MIGRANT BOOKS	0.00	0.00	2,448.00	2,448.00	0 %
264 Title IVA INNOVATIVE	0.00	0.00	26,391.00	26,391.00	0 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	0.00	32,175.00	32,175.00	0 %
268 TITLE VI-B IDEA	0.00	0.00	61,869.00	61,869.00	0 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,437.00	4,437.00	0 %
271 CARL PERKINS	0.00	78.61	22,000.00	21,921.39	0 %
272 SAFETY & WELL BEING	0.00	0.00	10,000.00	10,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	0.00	50,000.00	50,000.00	0 %
280 CSLD	0.00	0.00	409,834.00	409,834.00	0 %
297 COVID RELIEF - ARP ACT ESSER III	0.00	0.00	277,984.00	277,984.00	0 %
298 COVID DISCRETIONARY	0.00	0.00	6,956.71	6,956.71	0 %
358 SOAR - KLAWOCK	0.00	0.00	20,049.78	20,049.78	0 %
360 INDIAN EDUCATION	0.00	12,722.00	12,722.00	0.00	100 %
365 REAP	0.00	4,821.00	4,821.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	0.00	164,560.52	164,560.52	0 %
368 THRIVE	0.00	0.00	150,000.00	150,000.00	0 %
369 REWARD - TLINGIT & HAIDA	0.00	0.00	20,049.78	20,049.78	0 %
370 SUCCEED	0.00	0.00	498,564.00	498,564.00	0 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 10 / 23

Fund	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
375 TEACHER HOUSING	8,193.49	20,163.60	110,000.00	89,836.40	18 %
379 USDA - FARM TO SCHOOL	0.00	0.00	93,339.00	93,339.00	0 %
386 RURAL CAP Foundation - Music & Agriculture	0.00	0.00	2,933.52	2,933.52	0 %
536 20-002 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN &	0.00	0.00	2,611,171.42	2,611,171.42	0 %
600 THE CAFE	0.00	0.00	7,200.00	7,200.00	0 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	1,528.98	0.00	-1,528.98	%
Grand Total:	593,444.64	1,936,917.30	12,407,169.90	10,470,252.60	16 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 23

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
100 GENERAL OPERATING FUND	470,695.23	1,625,288.73	6,784,370.00	6,784,370.00	5,159,081.27	24%
205 PUPIL TRANSPORTATION FUND	12,799.49	23,483.15	145,037.00	145,037.00	121,553.85	16%
237 ALASKA PRE ELEMENTARY PROGRAM	9,151.57	16,534.40	290,909.12	290,909.12	274,374.72	6%
255 FOOD SERVICE FUND	19,481.04	79,985.46	313,441.65	323,062.34	243,076.88	25%
256 FRESH FRUIT & VEGETABLES	0.00	8,250.62	1,068.75	8,250.75	0.13	100%
260 TITLE I-A BASIC	7,939.83	25,834.73	101,705.00	101,705.00	75,870.27	25%
261 TITLE I-C MIGRANT	739.94	2,142.32	52,256.00	52,256.00	50,113.68	4%
262 MIGRANT BOOKS	0.00	0.00	2,447.03	2,447.03	2,447.03	0%
264 Title IVA INNOVATIVE	0.00	0.00	13,273.00	13,273.00	13,273.00	0%
266 TITLE IIA PRINCIPAL/TEACHER	650.00	9,701.74	19,175.00	19,175.00	9,473.26	51%
268 TITLE VI-B IDEA	6,489.52	15,544.42	50,069.00	50,069.00	34,524.58	31%
270 TITLE VI-B SEC 619 PRESCHOOL	0.00	0.00	4,393.00	4,393.00	4,393.00	0%
271 CARL PERKINS	398.15	1,915.06	21,770.11	21,770.11	19,855.05	9%
272 SAFETY & WELL BEING	1,464.16	8,168.05	10,000.00	10,000.00	1,831.95	82%
274 TITLE IA SCHOOL IMPROVEMENT	5,177.15	14,391.99	50,000.00	50,000.00	35,608.01	29%
280 CSLD	8,393.39	31,269.83	409,834.00	409,834.00	378,564.17	8%
297 COVID RELIEF - ARP ACT ESSER III	15,573.01	33,034.54	277,984.00	277,984.00	244,949.46	12%
298 COVID DISCRETIONARY	376.00	19,464.49	19,262.42	19,262.42	-202.07	101%
358 SOAR - KLAOCK	203.00	252.78	20,049.78	20,049.78	19,797.00	1%
360 INDIAN EDUCATION	0.00	0.00	12,722.00	12,722.00	12,722.00	0%
365 REAP	0.00	4,540.00	4,821.00	4,821.00	281.00	94%
366 SELECT - KLAOCK	2,372.91	156,767.75	164,560.52	164,560.52	7,792.77	95%
368 THRIVE	3,992.28	8,654.26	150,000.00	150,000.00	141,345.74	6%
369 REWARD - TLINGIT & HAIDA	1,180.52	2,476.81	20,049.78	20,049.78	17,572.97	12%
370 SUCCEED	1,711.09	11,789.55	498,564.00	498,564.00	486,774.45	2%

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 23

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
375 TEACHER HOUSING	202.64	17,589.78	50,000.00	50,000.00	32,410.22	35%
379 USDA - FARM TO SCHOOL	953.63	6,765.50	45,237.00	49,417.00	42,651.50	14%
386 RurAL CAP Foundation - Music &	400.00	400.00	2,933.55	2,933.55	2,533.55	14%
536 20-002 HOLLIS K-12 SCHOOL	16,291.70	1,563,968.11	2,611,171.42	2,611,171.42	1,047,203.31	60%
600 THE CAFE	410.32	1,346.60	7,200.00	7,200.00	5,853.40	19%
711 STUDENT AGENCY FUND AGRICULTURE	106.93	2,843.56	0.00	0.00	-2,843.56	0%
Grand Total:	587,153.50	3,692,404.23	12,154,304.13	12,175,286.82	8,482,882.59	30%

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 10 / 23

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
000					
0000					
40 OTHER LOCAL REVENUES	350.00	2,396.95	25,000.00	22,603.05	9 %
47 E-RATE REVENUE	87,330.19	261,990.57	1,411,471.00	1,149,480.43	18 %
51 STATE-FOUNDATION PROGRAM	356,051.00	1,424,204.00	4,405,966.00	2,981,762.00	32 %
56 TRS On-Behalf	0.00	0.00	231,198.00	231,198.00	0 %
57 PERS On Behalf	0.00	0.00	25,014.00	25,014.00	0 %
90 STATE-OTHER REVENUES	0.00	0.00	250,674.00	250,674.00	0 %
150 FEDERAL SOURCES THRU THE STATE	0.00	0.00	280,000.00	280,000.00	0 %
230 OTHER-SALE OF PROP & EQUI	0.00	6,860.55	0.00	-6,860.55	** %
250 TRANSFER FROM OTHER FUNDS	0.00	0.00	20,708.00	20,708.00	0 %
Function Total:	443,731.19	1,695,452.07	6,650,031.00	4,954,578.93	25 %
Org Total:	443,731.19	1,695,452.07	6,650,031.00	4,954,578.93	25 %
Fund Total:	443,731.19	1,695,452.07	6,650,031.00	4,954,578.93	25 %
Grand Total:	443,731.19	1,695,452.07	6,650,031.00	4,954,578.93	25 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	13,502.70	28,184.39	181,718.00	179,592.27	151,407.88	15
160 VOCATIONAL ED INSTRUCTION	1,916.10	5,541.83	1,500.00	3,625.73	-1,916.10	152
200 SPECIAL EDUCATION INSTRUC	5,438.34	8,444.41	60,737.00	60,737.00	52,292.59	13
600 OPERATIONS & MAINTENANCE	5,978.45	18,111.83	74,420.00	74,420.00	56,308.17	24
700 STUDENT ACTIVITIES	0.00	154.18	7,364.00	7,364.00	7,209.82	2
Org Total:	26,835.59	60,436.64	325,739.00	325,739.00	265,302.36	
624 KASAAN						
100 REGULAR INSTRUCTION	17,963.25	39,128.34	226,494.00	226,494.00	187,365.66	17
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	4,705.41	10,036.32	50,194.00	50,194.00	40,157.68	19
400 SCHOOL ADMINISTRATION	0.00	0.00	6,678.00	6,678.00	6,678.00	0
600 OPERATIONS & MAINTENANCE	1,328.77	3,091.81	32,725.00	32,725.00	29,633.19	9
700 STUDENT ACTIVITIES	0.00	0.00	6,696.00	6,696.00	6,696.00	0
Org Total:	23,997.43	52,256.47	324,287.00	324,287.00	272,030.53	
625 NAUKATI						
100 REGULAR INSTRUCTION	17,321.29	36,977.13	205,228.00	205,228.00	168,250.87	18
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	5,941.49	10,012.19	98,456.00	98,456.00	88,443.81	10
400 SCHOOL ADMINISTRATION	1,562.22	3,103.33	10,951.00	10,951.00	7,847.67	28
600 OPERATIONS & MAINTENANCE	3,020.08	16,252.62	66,012.00	66,012.00	49,759.38	24
700 STUDENT ACTIVITIES	2,514.51	2,514.51	6,718.00	6,718.00	4,203.49	37
Org Total:	30,359.59	68,859.78	388,865.00	388,865.00	320,005.22	
628 THORNE BAY						
100 REGULAR INSTRUCTION	35,915.21	71,874.39	448,164.00	448,164.00	376,289.61	16
160 VOCATIONAL ED INSTRUCTION	443.18	575.59	2,400.00	2,400.00	1,824.41	23
200 SPECIAL EDUCATION INSTRUC	17,729.90	32,807.94	190,525.00	190,525.00	157,717.06	17
400 SCHOOL ADMINISTRATION	10,376.22	21,234.79	168,210.00	168,210.00	146,975.21	12
450 SCHOOL ADMIN SUPPORT SRVC	4,097.44	11,603.69	31,434.00	31,434.00	19,830.31	36
600 OPERATIONS & MAINTENANCE	18,207.00	100,775.82	282,203.00	282,203.00	181,427.18	35
700 STUDENT ACTIVITIES	105.89	1,121.17	40,304.00	40,304.00	39,182.83	2
Org Total:	86,874.84	239,993.39	1,163,240.00	1,163,240.00	923,246.61	
632 WHALE PASS						
100 REGULAR INSTRUCTION	11,540.43	26,527.10	222,249.00	222,249.00	195,721.90	11
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	3,925.40	7,576.32	79,694.00	79,694.00	72,117.68	9
400 SCHOOL ADMINISTRATION	0.00	0.00	6,678.00	6,678.00	6,678.00	0
600 OPERATIONS & MAINTENANCE	5,222.40	7,559.49	35,792.00	35,792.00	28,232.51	21
700 STUDENT ACTIVITIES	99.34	340.00	6,451.00	6,451.00	6,111.00	5
Org Total:	20,787.57	42,002.91	352,364.00	352,364.00	310,361.09	
649 DISTRICT WIDE						
100 REGULAR INSTRUCTION	5,233.91	17,713.31	118,979.00	118,979.00	101,265.69	14
140 CORRESPONDENCE INSTRUC	15,778.73	29,538.89	154,110.00	154,110.00	124,571.11	19
160 VOCATIONAL ED INSTRUCTION	3,608.48	13,648.76	50,726.00	50,726.00	37,077.24	26

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
220 SPED SUPPORT SRVCS-STUDNT	1,822.61	3,039.73	39,059.00	39,059.00	36,019.27	7
352 LIBRARY SERVICES	0.00	0.00	645.00	645.00	645.00	0
353 Technology	118,082.52	363,744.02	1,433,016.00	1,433,016.00	1,069,271.98	25
354 INSERVICE	335.03	6,688.66	9,000.00	9,000.00	2,311.34	74
400 SCHOOL ADMINISTRATION	418.87	1,033.96	4,564.00	4,564.00	3,530.04	22
450 SCHOOL ADMIN SUPPORT SRVC	3,783.62	12,960.69	28,809.00	28,809.00	15,848.31	44
511 BOARD OF EDUCATION	7,042.80	23,857.10	101,605.00	101,605.00	77,747.90	23
512 OFFICE OF SUPERINTENDENT	24,571.30	88,223.90	315,555.00	315,555.00	227,331.10	27
550 DISTRICT ADMIN SUPRT SRVC	19,635.66	138,938.76	292,197.00	292,197.00	153,258.24	47
600 OPERATIONS & MAINTENANCE	25,703.95	326,220.86	814,560.00	814,560.00	488,339.14	40
700 STUDENT ACTIVITIES	484.32	1,330.91	85,548.00	85,548.00	84,217.09	1
900 OTHER FINANCING USES	0.00	0.00	52,500.00	52,500.00	52,500.00	0
Org Total:	226,501.80	1,026,939.55	3,500,873.00	3,500,873.00	2,473,933.45	
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	17,096.19	34,368.10	309,986.00	309,986.00	275,617.90	11
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	12,772.86	23,688.79	90,596.00	90,596.00	66,907.21	26
400 SCHOOL ADMINISTRATION	0.00	0.00	9,142.00	9,142.00	9,142.00	0
600 OPERATIONS & MAINTENANCE	3,536.62	13,990.53	57,219.00	57,219.00	43,228.47	24
700 STUDENT ACTIVITIES	0.00	0.00	8,947.00	8,947.00	8,947.00	0
Org Total:	33,405.67	72,047.42	477,390.00	477,390.00	405,342.58	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	16,677.44	42,921.14	156,395.00	156,395.00	113,473.86	27
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	0.00	28,025.00	28,025.00	28,025.00	0
400 SCHOOL ADMINISTRATION	1,235.41	4,122.49	7,078.00	7,078.00	2,955.51	58
600 OPERATIONS & MAINTENANCE	3,707.25	15,396.30	52,864.00	52,864.00	37,467.70	29
700 STUDENT ACTIVITIES	0.00	0.00	5,750.00	5,750.00	5,750.00	0
Org Total:	21,620.10	62,439.93	251,612.00	251,612.00	189,172.07	
0.00Fund Total:	470,382.59	1,624,976.09	6,784,370.00	6,784,370.00	5,159,393.91	23 %
Grand Total:	470,382.59	1,624,976.09	6,784,370.00	6,784,370.00	5,159,393.91	23 %



October 17, 2023

Superintendent Report

Goals:

1. Create and maintain a collaborative relationship with the Board of Education and the school district team.
2. Create public trust and confidence while establishing open and honest communications, including positive communications among more significant communities.

Engagement:

1. Sept 20: POW Emergency Planning Meeting
2. Sept 20: Meet and Greet - Naukati
3. Sept 26: WP ASC Meeting
4. Sept 29: CPR/First Aid Training
5. Sept 29: Hollis School Site Visit
6. Oct 2: Bus ride - Davison Landing
7. Oct 4: TB Community Activity Meeting
8. Oct 5-6: SISD Strategic Planning
9. Oct 7: Wrestling in Craig
10. Oct 16-20: SPED Review of Services and Delivery to Students
11. Oct 19: Meeting in Kasaan with Stormy Hamar to discuss Alaska/Hawaiian Cultural Grant
12. Oct 15: Kasaan ASC Meeting

Correction:

1. Scuba Diving CTE Curriculum

Concerns:

1. Special Education Support Services
2. SISD Certified Evaluation Tool - Change - see attached

Upcoming Planning:

1. October 26: Fall Festival and MS home basketball game
2. November: Ribbon cutting ceremony of Hollis School.
3. Nov 9-12: Association of Alaska School Boards Annual Conference and Student Leadership Training.
4. Nov 22-24: Thanksgiving Break for Schools.
5. Dec 12-13: Technical Assistance of its Child Nutrition Programs

Achievement/celebrations

1. **Shout Out:** Naukati/SISD Wrestlers competed in Craig Oct 14th.
2. **Shout Out:** SISD Strategic Planning Process and Draft
3. **Shout Out:** Astrid Richard-Cook submitted the Housing Grant Application
4. **Shout Out:** National Principals Month, Nate Freeman and Shaine Nixon



Southeast Island School District Certified Staff Evaluation Instrument

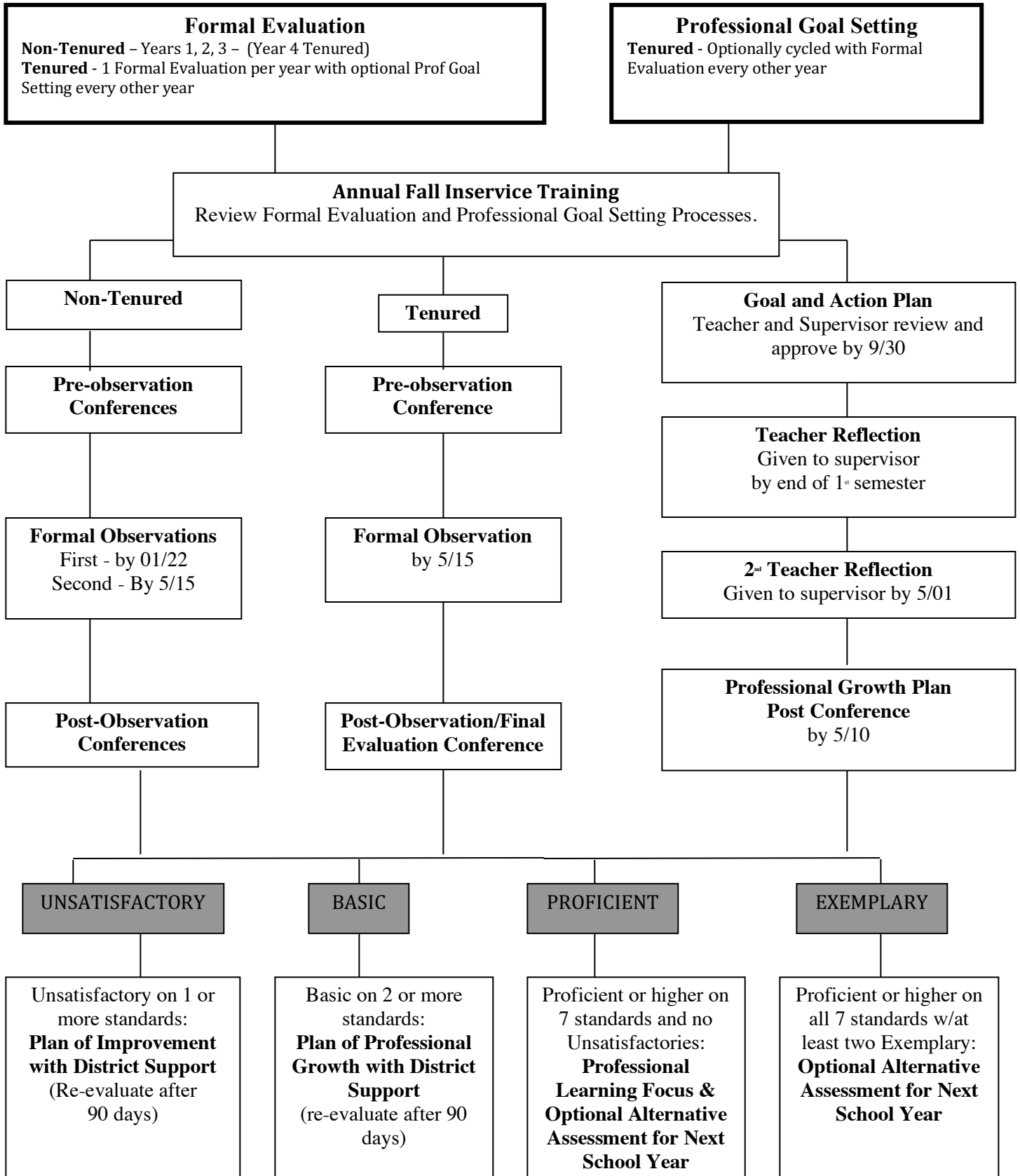


2021 - 2022

Mission Statement

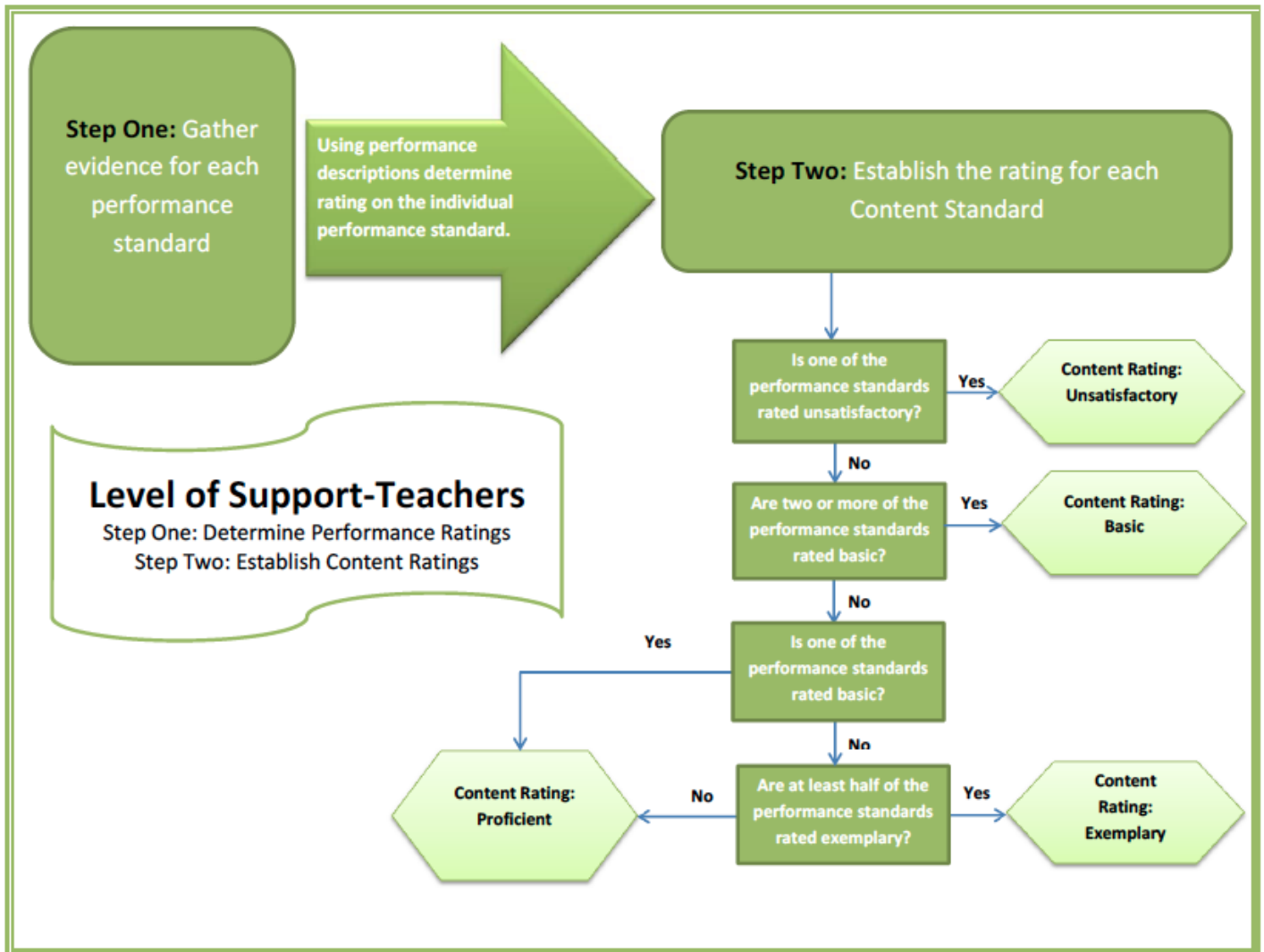
"All groups within Southeast Island School District (students, parents, community and staff) will work together to foster the development of positive, personal, social and academic skills, which will enable students to become productive, service-minded, global citizens. Our students will possess the skills necessary to excel in a rapidly changing world and become life-long learners."

TEACHER EVALUATION PROCESS



DETERMINING LEVEL OF SUPPORT

- 1. Evaluation Alternative:** A teacher may select an Evaluation Alternative *for the next school year* if at least two of the standards are rated as *Exemplary*, with the remaining standards rated no lower than *Proficient*.
- 2. Professional Focus:** In collaboration with the evaluator, a teacher should select a professional focus for the following school year if at least seven of the standards are rated as *Proficient* or *Exemplary*, with the remaining standard rated no lower than *Basic*.
- 3. District Support/Plan of Professional Growth:** A teacher must receive District Support or collaborate with district to create a Plan of Professional Growth if no standard is rated *Unsatisfactory* and two or more standards are rated *Basic*.
- 4. Plan of Improvement:** An educator will follow a Plan of Improvement created by the district if any standard is rated *Unsatisfactory*.



Certified Teacher Evaluation Tool

Teacher:				School Year:	
School:				Grade or Subjects Taught:	
Mentor:				<input type="checkbox"/> Tenured	<input type="checkbox"/> Non-Tenured
				<input type="checkbox"/> 1st Evaluation <input type="checkbox"/> 2nd Evaluation	
Evaluator:				Date:	
Unsatisfactory (1)	Basic (2)	Proficient (3)	Exemplary (4)		

Standard 1: Understanding Student Needs

				Demonstrates knowledge of students, their skills, learning process, special needs and culture
				Demonstrates flexibility and responsiveness through adjustment of lessons, appropriate responses to students and persistence
				Identifies and teaches to the developmental ability of students
				Applies learning theory in practice to accommodate differences in how students learn.
				Draws from a wide repertoire of strategies, including, where appropriate, instructional applications of technology, and adapting and applying these strategies within the instructional context to meet individual student needs.
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <i>Average Overall Rating for Standard 1 = Total Points ÷ 5 =</i> </div>				

Standard 2: Differentiation of Instruction

				Demonstrates flexibility and responsiveness through adjustment of lessons, appropriate responses to students and persistence
				Sets instructional outcomes with sequence, clarity, and suitable for diverse learners
				Teacher coordinates knowledge of content of students and of resources to design a series of learning experiences aligned to instructional outcomes and suitable to groups of students. The lesson or unit has a clear structure and is likely to engage students in significant learning.
				Identifies and uses instructional strategies and resources that are appropriate to the individual and special needs of students
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <i>Average Overall rating for Standard 2 = Total Points ÷ 4 =</i> </div>				

Standard 3: Content Knowledge and Instruction

				Communicates with student's expectations for learning, directions and procedures, explanation of content
				Designs coherent instruction utilizing materials, resources, instructional groups, learning activities and lessons and unit structure.
				Teacher's plans and practices reflect extensive knowledge.
				Incorporates characteristics of the student's and local community's culture into instructional strategies.
				Organizes and delivers instruction based on the characteristics of the students and the goals of the curriculum.
				Creates, selects, adapts, and uses a variety of instructional resources to facilitate curricular goals and student attainment of performance standards and grade level expectations.
				Creates, selects, adapts, and uses a variety of assessment strategies that provide information about and reinforce student learning and that assists students in reflecting on their own progress.
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <i>Average Overall rating for Standard 3 = Total Points ÷ 7 =</i> </div>				

Unsatisfactory (1)	Basic (2)	Proficient (3)	Exemplary (4)	
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Standard 4: Assessment of Student Learning

				Uses assessment in instruction to assess criteria, monitor student learning, give feedback to students and promote student self-assessment
				Utilizes student assessments that are congruent with instructional outcomes, aligned to standards and uses formative assessment.
				Creates, selects, adapts and uses a variety of assessment strategies that provide information about and reinforce student learning and that assist students in reflecting on their own progress.
				Organizes and maintains records of students' learning and uses a variety of methods to communicate student progress to students, parents, administrators, and other appropriate audiences.

Average Overall rating for Standard 4 = Total Points ÷ 4 =

Standard 5: Creates a Positive Learning Environment

				Creates and maintains a stimulating, safe learning community in which students take intellectual risks and work independently and collaboratively.
				Plans and uses a variety of classroom management techniques to establish and maintain an environment in which all students are able to learn.
				Communicates high standards for student performance and clear expectations of what students will learn.
				Assists students in understanding their role in sharing responsibility for their learning.

Average Overall rating for Standard 5 = Total Points ÷ 4 =

Standard 6: Family and Community

				Promotes and maintains regular and meaningful communication between the classroom and students' families.
				Organizes and maintains records of students' learning and uses a variety of methods to communicate student progress to students, parents, administrators, and other appropriate audiences.
				Connects through instructional strategies, the school and classroom activities with student homes and cultures, work places and the community.
				Involves parents and families in setting and monitoring student learning goals.

Average Overall rating for Standard 6 = Total Points ÷ 4 =

Standard 7: Professional Practice

				Maintains Knowledge of the teacher's content area or areas and best teaching practice.
				Shows professionalism through integrity and ethical conduct, service and advocacy to students and decision-making skills.
				Maintains accurate records, student progress, completion of assignments and non-instructional records.
				Engages in instructional development activities to improve or update classroom, or district programs.
				Communicates, works cooperatively, and develops professional relationships with colleagues.

Average Overall rating for Standard 7 = Total Points ÷ 5 =

Evaluation Narrative Summary

Standards	One	Two	Three	Four	Five	Six	Seven	Overall Average Rating
Average								
*Rating								

***Professional Performance Standards Rating Scale**

3.5 ≤ Exemplary ≤ 4.0	1.5 ≤ Basic < 2.5
2.5 ≤ Proficient < 3.5	1.0 ≤ Unsatisfactory < 1.5

Overall Rating Determination (CIRCLE ONE)

Proficient or higher on all 7 standards with at least 2 Exemplaries	Exemplary	Basic on 2 or more standards	Basic
Proficient or higher on 7 standards with no Unsatisfactories	Proficient	Unsatisfactory on 1 or more standards	Unsatisfactory

LEVEL OF SUPPORT (CHECK ONE BOX)

- Plan of Improvement (Unsatisfactory rating)**
 District Support (Basic rating)
(or Plan for Professional Growth)
 Professional Focus (Proficient rating)
 Evaluation Alternative (Exemplary rating)

After completion of the evaluation process, the teacher may retain the evaluation for a period of 72 hours prior to signing it for the purpose of reviewing and commenting upon it. The following signatures indicate that the teacher and supervisor have met, but may or may not indicate agreement with the contents of the evaluation. The teacher is invited to add a written copy of comments or concerns.

Please check here if any additional documents have been attached.

Teacher Signature

Date

Evaluator Signature

Date

STANDARDS

FOR ALASKA'S TEACHERS

1 A teacher understands how students learn and develop, and applies that knowledge in the teacher's practice.

Performances that reflect attainment of this standard include

- a. accurately identifying and teaching to the developmental abilities of students; and
- b. applying learning theory in practice to accommodate differences in how students learn, including accommodating differences in student intelligence, perception, and cognitive style.

2 A teacher teaches students with respect for their individual and cultural characteristics.

Performances that reflect attainment of this standard include

- a. incorporating characteristics of the student's and local community's culture into instructional strategies that support student learning;
- b. identifying and using instructional strategies and resources that are appropriate to the individual and special needs of students; and
- c. applying knowledge of Alaska history, geography, economics, governance, languages, traditional life cycles and current issues to the selection of instructional strategies, materials, and resources.

3 A teacher knows the teacher's content area and how to teach it.

Performances that reflect attainment of this standard include

- a. demonstrating knowledge of the academic structure of the teacher's content area, its tools of inquiry, central concepts, and connections to other domains of knowledge;
- b. identifying the developmental stages by which learners gain mastery of the content area, applying appropriate strategies to assess a student's stage of learning in the subject, and applying appropriate strategies, including collaborating with others, to facilitate students' development;
- c. drawing from a wide repertoire of strategies, including, where appropriate, instructional applications of technology, and adapting and applying these strategies within the instructional context;
- d. connecting the content area to other content areas and to practical situations encountered outside the school; and
- e. staying current in the teacher's content area and demonstrating its relationship with and application to classroom activities, life, work, and community.

4 A teacher facilitates, monitors, and assesses student learning.

Performances that reflect attainment of this standard include

- a. organizing and delivering instruction based on the characteristics of the students and the goals of the curriculum;
- b. creating, selecting, adapting, and using a variety of instructional resources to facilitate curricular goals and student attainment of performance standards
- c. creating, selecting, adapting, and using a variety of assessment strategies that provide information about and reinforce student learning and that assist students in reflecting on their own progress;
- d. organizing and maintaining records of students' learning and using a variety of methods to communicate student progress to students, parents, administrators, and other appropriate audiences; and
- e. reflecting on information gained from assessments and adjusting teaching practice, as appropriate, to facilitate student progress toward learning and curricular goals.

5 A teacher creates and maintains a learning environment in which all students are actively engaged and contributing members.

Performances that reflect attainment of this standard include

- a. creating and maintaining a stimulating, inclusive, and safe learning community in which students take intellectual risks and work independently and collaboratively;
- b. communicating high standards for student performance and clear expectations of what students will learn;
- c. planning and using a variety of classroom management techniques to establish and maintain an environment in which all students are able to learn; and
- d. assisting students in understanding their role in sharing responsibility for their learning.

6 A teacher works as a partner with parents, families, and the community.

Performances that reflect attainment of this standard include

- a. promoting and maintaining regular and meaningful communication between the classroom and students' families;
- b. working with parents and families to support and promote student learning;
- c. participating in school-wide efforts to communicate with the broader community and to involve parents and families in student learning;
- d. connecting, through instructional strategies, the school and classroom activities with student homes and cultures, work places, and the
- e. community; and involving parents and families in setting and monitoring student learning goals.

7 A teacher participates in and contributes to the teaching profession.

Performances that reflect attainment of this standard include

- a. maintaining a high standard of professional ethics;
- b. maintaining and updating both knowledge of the teacher's content area or areas and best teaching practice;
- c. engaging in instructional development activities to improve or update classroom, school, or district programs; and
- d. communicating, working cooperatively, and developing professional relationships with colleagues.



SOUTHEAST ISLAND SCHOOL DISTRICT

Evaluation Alternative

Rationale

- **Evaluation Alternative:** A tenured teacher may select an Evaluation Alternative if at least two of the standards were rated as *Exemplary*, with the remaining standards rated no lower than *Proficient* in the previous year's evaluation.

Evaluation Alternative Process

- Unless directed by the supervisor, the teacher may choose a goal representing any of the seven teaching domains. This goal may be based on a prior performance evaluation, replicate a district wide or school improvement goal, and/or be an individual or group goal.
- Example goal statements include the following:
 - Improve my fifth grade classroom reading scores by 20 percentile points on the Spring MAPS testing by using guided reading components and strategies on a daily basis.
 - Improve middle school social students instruction by replacing one traditional assignment with a performance task each nine weeks.
 - Redesign at least four science assignments by adding a writing component that incorporates at least some of the six writing traits.
- Once developed, the teacher and supervisor will review and approve the goal and action plan by the end of September, as indicated by both signatures of approval.

Teacher's Reflections

- The teacher will write a reflection each semester, summarizing their own progress and growth as well as identifying any obstacles or needs.
- The teacher will provide the supervisor with a copy of the first reflection by the end of the first semester, at which time, a personal conference may be requested by either the teacher or supervisor.
- The teacher will provide the supervisor with a copy of the second reflection by May 1st or prior to the scheduled summative evaluation conference.

Supervisor's Evaluation

- Based on the teacher's feedback, observations, and other data, the supervisor will evaluate the goal as fully accomplished, partially accomplished, or not accomplished. When a goal has been evaluated as "partially accomplished, or "not accomplished," the supervisor will communicate in the section "Supervisor's Evaluation and Comments" whether the goal must be continued for the following school year in addition to the teacher's formal evaluation.
- The supervisor and teacher will conference together by May 15 or during the summative evaluation conference, as indicated by their signatures, to review and evaluate the teacher's achievement of the goal. The teacher's signature will indicate the review and receipt of, not necessarily agreement with, the evaluation. The teacher may write additional comments and attach a written response.



SOUTHEAST ISLAND SCHOOL DISTRICT

Plan of Professional Growth

Professional Goal:

Highlight most appropriate Standard(s) that your goal addresses:

Standard 1: Understanding Student Need Planning and Preparation	Standard 2: Differentiation of Instruction	Standard 3: Content Knowledge and Instruction	Standard 4: Assessment and Student Learning
<ul style="list-style-type: none"> - Demonstrates knowledge of students, their skills, learning process, special needs and culture - Demonstrates flexibility and responsiveness through adjustment of lessons, appropriate responses to students and persistence - Identifies and teaches to the developmental ability of students - Applies learning theory in practice to accommodate differences in how students learn. - Draws from a wide repertoire of strategies, including, where appropriate, instructional applications of technology, and adapting and applying these strategies within the instructional context to meet individual student needs. 	<ul style="list-style-type: none"> - Demonstrates flexibility and responsiveness through adjustment of lessons, appropriate responses to students and persistence - Sets instructional outcomes with sequence, clarity, and suitable for diverse learners - Teacher coordinates knowledge of content of students and of resources to design a series of learning experiences aligned to instructional outcomes and suitable to groups of students. The lesson or unit has a clear structure and is likely to engage students in significant learning. - Identifies and uses instructional strategies and resources that are appropriate to the individual and special needs of students 	<ul style="list-style-type: none"> - Communicates with student's expectations for learning, directions and procedures, explanation of content - Designs coherent instruction utilizing materials, resources, instructional groups, learning activities and lessons and unit structure. - Teacher's plans and practices reflect extensive knowledge. - Incorporates characteristics of the student's and local community's culture into instructional strategies. - Organizes and delivers instruction based on the characteristics of the students and the goals of the curriculum. - Creates, selects, adapts, and uses a variety of instructional resources to facilitate curricular goals and student attainment of performance standards and grade level expectations. - Creates, selects, adapts, and uses a variety of assessment strategies that provide information about and reinforce student learning and that assists students in reflecting on their own progress. 	<ul style="list-style-type: none"> - Uses assessment in instruction to assess criteria, monitor student learning, give feedback to students and promote student self-assessment - Utilizes student assessments that are congruent with instructional outcomes, aligned to standards and uses formative assessment. - Creates, selects, adapts and uses a variety of assessment strategies that provide information about and reinforce student learning and that assist students in reflecting on their own progress. - Organizes and maintains records of students' learning and uses a variety of methods to communicate student progress to students, parents, administrators, and other appropriate audiences.

Standard 5: Creates a Positive Learning Environment	Standard 6: Family and Community	Standard 7: Professional Practice
<ul style="list-style-type: none"> - Creates and maintains a stimulating, safe learning community in which students take intellectual risks and work independently and collaboratively. - Plans and uses a variety of classroom management techniques to establish and maintain an environment in which all students are able to learn. - Communicates high standards for student performance and clear expectations of what students will learn. - Assists students in understanding their role in sharing responsibility for their learning. 	<ul style="list-style-type: none"> - Promotes and maintains regular and meaningful communication between the classroom and students' families. - Organizes and maintains records of students' learning and uses a variety of methods to communicate student progress to students, parents, administrators, and other appropriate audiences. - Connects through instructional strategies, the school and classroom activities with student homes and cultures, work places and the community. - Involves parents and families in setting and monitoring student learning goals. 	<ul style="list-style-type: none"> - Maintains Knowledge of the teacher's content area or areas and best teaching practice. - Shows professionalism through integrity and ethical conduct, service and advocacy to students and decision-making skills. - Maintains accurate records, student progress, completion of assignments and non-instructional records. - Engages in instructional development activities to improve or update classroom, or district programs. - Communicates, works cooperatively, and develops professional relationships with colleagues.

Action Plan

Activities and Strategies	Timelines	Evaluation Indicators

Approval of Goal and Action Plan

Teacher's Name: _____ **Initials:** _____ **Date:** _____

Supervisor's Name: _____ **Initials:** _____ **Date:** _____

Both signatures of approval are due by the end of September



SOUTHEAST ISLAND SCHOOL DISTRICT

Teacher Reflection

Teacher's Reflection (Progress/Growth, Obstacles and Needs):

Teacher's Signature: _____ Date: _____

The teacher will provide the supervisor with a copy of the reflection, at which either the teacher or supervisor may request time for a personal conference.

SOUTHEAST ISLAND SCHOOL DISTRICT

Supervisor's Comments and Professional Goal Setting Results

Supervisor's Comments:

Professional Goal Setting Results

After completion of the evaluation process, the teacher may retain the evaluation for a period of 72 hours prior to signing it for the purpose of reviewing and commenting upon it. The following signatures indicate that the teacher and supervisor have met, but may or may not indicate agreement with the contents of the evaluation. The teacher is invited to add a written copy of comments or concerns.

_____ Please check here if any additional documents have been attached.

Teacher's Signature

Date

Supervisor's Signature

Date

SOUTHEAST ISLAND SCHOOL DISTRICT

PLAN OF IMPROVEMENT

When a certified employee is rated with one or more "unsatisfactory" on their teacher evaluation during an evaluation period, the teacher shall be placed on a Plan of Improvement for a period of not less than 90 workdays and not more than 180 workdays unless the minimum time is shortened by agreement between the evaluator and the certified employee.

The evaluating administrator shall consult with the teacher in the development of the Plan of Improvement. The Plan of Improvement shall be based on the SISD and Alaska Standards for Teachers and specify clear, specific performance expectations to be included in the Plan of Improvement.

The performance expectations must be achieved during the period of the Plan of Improvement. The evaluator must observe the teacher at least "twice" during the course of the plan. The employee and supervisor must sign the plan.

The Plan of Improvement shall be submitted to the Superintendent for review and approval prior to implementation.

The result of a Plan of Improvement will be reported to the superintendent in the form of a culminating employee evaluation using the appropriate employee evaluation form.

Failure to achieve the performance indicators stipulated in the Plan of Improvement may result in a recommendation for non-retention from the evaluator to the superintendent.

A recommendation for non-retention will result in a review of the teacher's performance and of the evaluation process by an administrator appointed by the superintendent.

A successful evaluation at the end of a Plan of Improvement period will help in deciding retention of the employee.



SOUTHEAST ISLAND SCHOOL DISTRICT

Plan of Improvement and Action Plan

Teacher's Name:	Date:
School:	Start Date for Plan:
Supervisor:	Targeted End Date (Not less than 90 workdays):

Highlight most appropriate Standard(s) that address your plan:

Standard 1: Understanding Student Need Planning and Preparation	Standard 2: Differentiation of Instruction	Standard 3: Content Knowledge and Instruction	Standard 4: Assessment and Student Learning
<ul style="list-style-type: none"> - Demonstrates knowledge of students, their skills, learning process, special needs and culture - Demonstrates flexibility and responsiveness through adjustment of lessons, appropriate responses to students and persistence - Identifies and teaches to the developmental ability of students - Applies learning theory in practice to accommodate differences in how students learn. - Draws from a wide repertoire of strategies, including, where appropriate, instructional applications of technology, and adapting and applying these strategies within the instructional context to meet individual student needs. 	<ul style="list-style-type: none"> - Demonstrates flexibility and responsiveness through adjustment of lessons, appropriate responses to students and persistence - Sets instructional outcomes with sequence, clarity, and suitable for diverse learners - Teacher coordinates knowledge of content of students and of resources to design a series of learning experiences aligned to instructional outcomes and suitable to groups of students. The lesson or unit has a clear structure and is likely to engage students in significant learning. - Identifies and uses instructional strategies and resources that are appropriate to the individual and special needs of students 	<ul style="list-style-type: none"> - Communicates with student's expectations for learning, directions and procedures, explanation of content - Designs coherent instruction utilizing materials, resources, instructional groups, learning activities and lessons and unit structure. - Teacher's plans and practices reflect extensive knowledge. - Incorporates characteristics of the student's and local community's culture into instructional strategies. - Organizes and delivers instruction based on the characteristics of the students and the goals of the curriculum. - Creates, selects, adapts, and uses a variety of instructional resources to facilitate curricular goals and student attainment of performance standards and grade level expectations. - Creates, selects, adapts, and uses a variety of assessment strategies that provide information about and reinforce student learning and that assists students in reflecting on their own progress. 	<ul style="list-style-type: none"> - Uses assessment in instruction to assess criteria, monitor student learning, give feedback to students and promote student self-assessment - Utilizes student assessments that are congruent with instructional outcomes, aligned to standards and uses formative assessment. - Creates, selects, adapts and uses a variety of assessment strategies that provide information about and reinforce student learning and that assist students in reflecting on their own progress. - Organizes and maintains records of students' learning and uses a variety of methods to communicate student progress to students, parents, administrators, and other appropriate audiences.

Standard 5: Creates a Positive Learning Environment	Standard 6: Family and Community	Standard 7: Professional Practice	Standard 8: Student Growth
<ul style="list-style-type: none"> - Creates and maintains a stimulating, safe learning community in which students take intellectual risks and work independently and collaboratively. - Plans and uses a variety of classroom management techniques to establish and maintain an environment in which all students are able to learn. - Communicates high standards for student performance and clear expectations of what students will learn. - Assists students in understanding their role in sharing responsibility for their learning. 	<ul style="list-style-type: none"> - Promotes and maintains regular and meaningful communication between the classroom and students' families. - Organizes and maintains records of students' learning and uses a variety of methods to communicate student progress to students, parents, administrators, and other appropriate audiences. - Connects through instructional strategies, the school and classroom activities with student homes and cultures, work places and the community. - Involves parents and families in setting and monitoring student learning goals. 	<ul style="list-style-type: none"> - Maintains Knowledge of the teacher's content area or areas and best teaching practice. - Shows professionalism through integrity and ethical conduct, service and advocacy to students and decision-making skills. - Maintains accurate records, student progress, completion of assignments and non-instructional records. - Engages in instructional development activities to improve or update classroom, or district programs. - Communicates, works cooperatively, and develops professional relationships with colleagues. 	<ul style="list-style-type: none"> - Student Growth needs to be measurable, long-term, and attainable academic growth that the teacher sets at the beginning of the year for all students or for subgroups of students. - Student Learning Objectives help define what is going to be measured and how. - Student Learning Objectives must be aligned to SMART goals - SMART is an acronym for: S = Specific M = Measurable A = Attainable R = Results Based T = Time Bound - A Student Learning Objective needs to pass all 5 SMART goal initiatives in order for it to be a valid SLO

<p>Goal:</p>

Activities and Strategies	Timelines	Evaluation Indicators
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Observation One

Supervisor's Comments:

Signature:
Date:

Observation Two

Supervisor's Comments:

Signature:
Date:

Final Conference Notes:

___ Teacher has successfully completed performance indicators stipulated in the Plan of Improvement period.

___ Teacher failed to achieve the performance indicators stipulated in the Plan of Improvement.

My signature indicates that I have met with my evaluator and read my plan. My signature may or may not indicate agreement with the contents of the plan.

Teacher's Signature: _____

Date: _____

Supervisor's Signature: _____

Date: _____



Alaska Educator Evaluation System Checklist



Have the following required changes to the Educator Evaluation System been addressed?	Yes	No
Educator Standards		
1. The district's educator evaluation system is based on or aligned with Alaska's content standards.		
2. The district's educator evaluation system has established four performance levels or ratings (Exemplary, Proficient, Basic & Unsatisfactory) for each content standard.		
3. The district's educator evaluation tools consider the cultural standards.		
Information Sources		
4. The educator evaluation system gives opportunities for students, parents, and community members to provide information on the performance of the educator through a form or an electronic means.		
5. The educator evaluation system has procedures and tools to gather information through observations of the educator in the workplace by the evaluator. (A district may use a nationally-recognized evaluation framework for gathering this information.)		
6. The district's educator evaluation system has incorporated training for administrators that insures inter-rater reliability.		
Student Learning Standards & Data		
7. For teachers and administrators, the evaluation system has identified two to four measures of student learning for each grade level and/or subject.		
8. For teachers and administrators, the evaluation system has established objective and measurable criteria to ensure data used to measure performance under the student learning standard accurately reflects student growth based on educator performance.		
9. For teachers and administrators, the district's evaluation system has established standards for student learning data with four performance levels or ratings (Exemplary, Proficient, Basic & Unsatisfactory).		
Results/Outcomes		
10. The educator evaluation system has a metric for determining an overall performance rating that is consistent with the regulatory requirements.		
11. The educator evaluation process leads to professional learning, district support, plan for professional growth (optional) or a plan for improvement based on the performance of the educator.		

Based on your responses and your knowledge of your district's infrastructure and capacity, determine the order in which your district should focus on the following areas:

_____ Educator Standards	_____ Information Sources
_____ Student Learning Standards & Data	_____ Results/Outcomes

SISD Teacher Support Summative Learning

Name of Teacher:	Name of Evaluator:	Beginning (1)	Developing (2)	Applying (3)	Innovating (4)
Date:	Category:				
STANDARDS-BASED PLANNING					
Planning Standards-Based Lessons/Units					
Aligning Resources to Standard(s)					
Planning to Close the Achievement Gap Using Data					
<i>Overall rating for Area of Practice</i>					

STANDARDS-BASED INSTRUCTION

Identifying Critical Content from the Standards <i>(Required evidence in every lesson)</i>				
Previewing New Content				
Helping Students Process New Content				
Using Questions to Help Students Elaborate on Content				
Reviewing Content				
Helping Students Practice Skills, Strategies, and Processes				
Helping Students Examine Similarities and Differences				
Helping Students Examine Their Reasoning				
Helping Students Revise Knowledge				
Helping Students Engage in Cognitively Complex Tasks				
<i>The Overall rating for Standards Based</i>				

CONDITIONS FOR LEARNING

Using Formative Assessment to Track Progress				
Providing Feedback and Celebrating Progress				
Organizing Students to Interact with Content				
Establishing and Acknowledging Adherence to Rules and Procedures				
Using Engagement Strategies				
Establishing and Maintaining Effective Relationships in a Student-Centered Classroom				
Communicating High Expectations for Each Student to Close the Achievement Gap				
<i>The overall rating for Conditions for Learning</i>				

PROFESSIONAL RESPONSIBILITIES

Adhering to School and District Policies and Procedures				
Maintaining Expertise in Content and Pedagogy				
Promoting Teacher Leadership and Collaboration				
<i>Overall rating for Professional Responsibilities</i>				

SISD Teacher Support Summative Learning

CULTURAL STANDARDS

Adhering to School and District Policies and Procedures				
Maintaining Expertise in Content and Pedagogy				

SISD Summative Overall Score				
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LEVEL OF SUPPORT

Plan of Improvement	Plan for Professional Growth	Professional Focus
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Note: The signature of the evaluator and teacher verifies that the summative report and level of support determination has been reviewed and that the proper process has been followed.

Teacher Signature: _____ **Evaluator Signature:** _____

Date: _____

Date: _____

Southeast Island School District
Professional Growth Plan 2023-24

Name _____

School _____

School Year 2023-24

The Southeast Island School District supports **collaboration, high expectations, and innovation.**

Please list three goals, you wish to address during the school year.

I. List Goals	II. Activities	III. Evidence of Accomplishments
1. Preparing students to overcome challenges and be successful.		
2. Effective Collaboration:		
3. Innovation / Active Learning:		
4. Professional Development/Growth:		



Oct 25, 2023

Shaine Nixon

Area Principal

Goals:

1. To ensure student safety across the district while educating our young people to their highest potential.
2. To ensure that staff have the necessary tools they need.

Engagement:

1. Contacting teachers to see how they are doing daily / weekly
2. Visiting with students when on campus
3. Coordinating with island AD's
4. Attended Alaska Association of Secondary School Principals / Anchorage
5. Conducting Classroom Walkthroughs
6. Working with District Admin Team to provide leadership for our staff

Concerns:

1. The challenges that arise when getting students to participate in after school activities
2. Collaborating between campuses for activities
3. Recruitment and retention of teachers

Achievement/celebrations

1. Hollis furniture arrived
2. MS Basketball (Mel Cook, Coach) 1-1 currently
 - a. 6 young men / 6 young ladies
3. Naukati Traveling for wrestling (Josh Musser, Coach)
 - a. 5 young men / 2 young ladies

- b. AWESOME TIME IN JUNEAU with a call from the AD saying, “ Your students are awesome and have been very well behaved and have asked several times if there is anything they can do to help, setup, or clean.” (Your guys were the only ones to volunteer.)
4. Volleyball in Kasaan (LaNeice Congdon, Coach) They are practicing in TB several days per week. Currently trying to set up some games in Naukati, Coffman Cove, and Thorne Bay
5. MS Basketball this Thursday (6 PM) and Saturday (1 PM) in Thorne Bay
6. Battle of the Books ordered
7. Individual campuses signed up for the Spelling Bee
8. Harvest Festival in Coffman Cove was again a great success
9. Mike Donahue (Value Up) in Thorne Bay / VTC for outer sites

SHOUTOUT !

Thank you TEACHERS for all you are doing and the hard work you put into being prepared every day for your students, campus staff, parents, and community.

Thank you to our campus Paras, SPED aides, cooks, and custodians for being dedicated to our students, keeping our students fed, and our buildings clean.



AK-TRAILS BOARD REPORT Oct. 2023



New Enrollment: This past month, a new preschooler enrolled with AK-TRAILS.

Activities: Fall is in the air, and families have been busy harvesting and preserving local foods. Apples were a major theme this year! On October 5th, five AK-TRAILS students and their parents participated in a "Harvest Day" at the Howard Valentine orchard and school. Students across the district had the chance to socialize as they picked and preserved apples. Many families also took part in independent apple oriented activities this year, such as learning about the



apple life cycle and baking apple fritters.

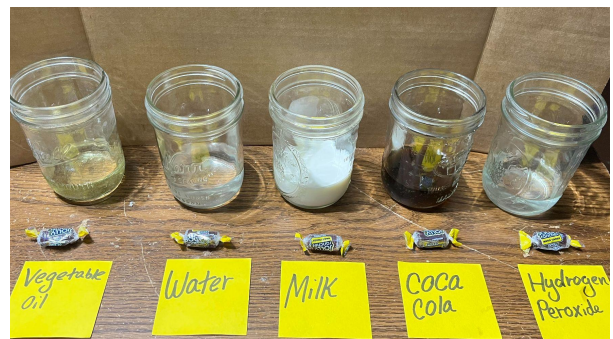


Other preservation and culinary arts activities included mushroom hunting, canning, and drying, the collection of rose hips for rosehip tea and jelly, and the baking of bread.

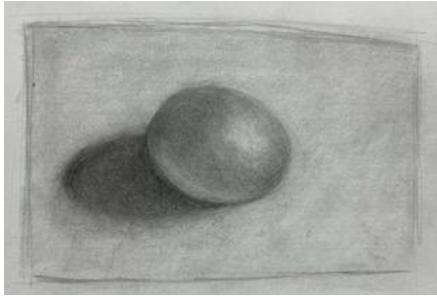




Also, at the beginning of the month, two AK-TRAILS students joined Thorne Bay and Coffman Cove for a collaborative physical science lab in Thorne Bay. Students learned about different scientific variables, constructed water bottle rockets, and launched them across the field. Preceding this, students had all learned about the scientific method, constructed their own experiments, and written their first lab reports of the year.



Classwork:



AK-TRAILS students are busy learning about everything from aviation and art to internal combustion engine repair and marine biology. As we close the 1st quarter, parents are submitting work samples and progress reports for their students. As you can see, many students are involved in a variety of art explorations.



Sports: An archery coach training was offered on October 20th. Parents were encouraged to attend.

There was also an informal community led meeting in Thorne Bay, where many points were discussed, including increasing involvement of local homeschooling families in sports. Basketball and volleyball were of particular interest. One of the results of this meeting is that two district volleyball teams will be forming and participating in on-island competitions. Several AK-TRAILS students look forward to participating.

Professional Development: Cassandra Christopherson continues to take courses in the area of reading and language development as she works towards advanced degrees in these fields.

Report Submitted by Cassandra Christopherson

SISD Vision:

"Students are equipped to realize their dreams and aspirations"

SISD Mission:

"Together we will foster students' skills to achieve their goals and adapt to an ever changing world."

Board Report September/October 2023

We now have 21 students! Wow, I wonder when the last time Port Alexander has had 21 students! One of our kids took a project into his own hands and ended up making a desk for another student last weekend because we had to dig desks from under the school!

Our Elementary students have been busy diving into their reading, math, science, and social studies curriculum! We just finished a unit on “making medicine from herbs in the forest” and each child got to take home a salve they made. They were SO proud! We are getting back into studying the Alaska Territories and Alaska History. Students are also working on creating an art piece to submit to the Whalefest art competition.

We wouldn't be able to get everything to run smoothly if it weren't for all of our community helpers! We are also lucky to have some community members helping our students thrive. Michaela is doing a wonderful job as the ATTSAA Coordinator, and has volunteered many many hours to make the program successful! Jennifer Carter is a para at the school and is proving very helpful with our preschooler as well as some of our elementary and middle school students. We also have Laura Pollard helping with some fun music instruction and read-alouds. Paul Young is also doing great teaching some middle school courses, as well as doing so much more! Shanna has joined us again and is jumping right in helping with Algebra 1, middle school history, and tutoring/homework help in the elementary. We have the Port Armstrong students joining us as well, and Dana has stepped up to help with math tutoring.

Our Alaska Tongass to Tides Science and Art Academy (ATTSAA) has 10 amazing high school students that have been busy getting acquainted with Port Alexander and diving into their classes. Again, Michaela has done a wonderful job at this!

I want to thank everyone who was able to come out to Port Alexander for the September School Board Meeting; it has been around three years since any admin has been able to make it out to PA.

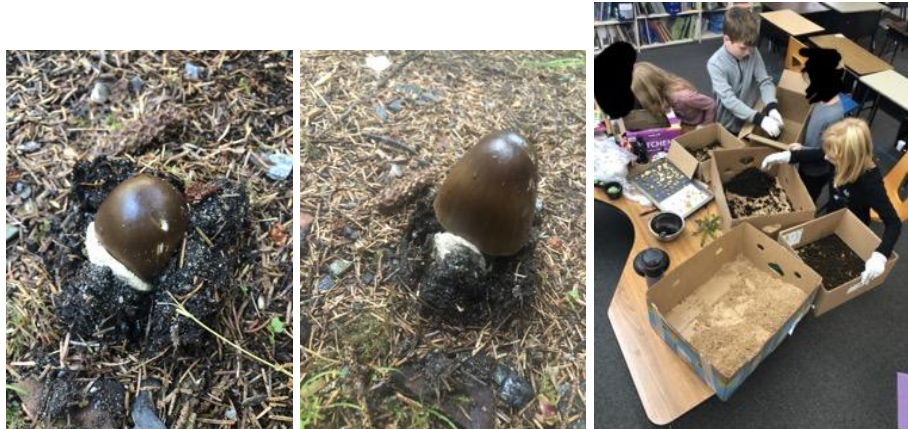
One last thing, we wanted to say an additional HUGE thank you to our maintenance staff for making sure our school was ready to open with heat and all, because it almost wasn't with the oil spill. So thank you to Branzon, Josh, Bud, and everyone working behind the scenes to make sure things worked so that we can have a great school year!

Board Report September/October 2023

K-12:



Low Tide Field Trip and afterschool squirrel hunting



Becoming Naturalist - documenting a huge mushroom that is growing on the playground.

Growing our own mushrooms from spore prints

Board Report September/October 2023

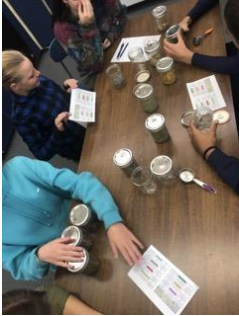


K-12 hangman fun at lunch time!



2023-24 ATTSAACrew!

Board Report September/October 2023



Week 2 - Tongass Tinctures and Botanicals - making medicine from plants

Board Report September/October 2023



Week 3 - Kari - Marine Biologist came out to educate students about the intertidal zone.

Week 4: Local Fisheries - Traveled to Port Armstrong Hatchery

Week 5: AMSEA Survival Training



Whale Pass School 10/25/23 School Board Report

It has been a busy time at Whale Pass School since the last board meeting. In the middle school/high school room students have been making great progress in all subjects. Fifth grader, Jesse Dempsey, is a rising math student, so he joins the older kids each day to get the benefit of being in with 7th graders and high school geometry students.

In Science the students are gaining an understanding of the value of accuracy and precision when conducting investigations. Additionally, we are taking a deep dive into how energy relates to forces and motion, and what is required for “work” to be done from a Physics perspective. The elementary students are also diving into forces and motion, and are planning to investigate how mass affects momentum.

During the first semester students are learning about the U.S. Constitution, and how the federal government is structured. Additionally, there we follow current events in an effort to understand them from both a present day and historical perspective.

The school continues to take advantage of any and all community service opportunities. This month we were asked to replace the public library steps and porch in order to make them ADA compliant. The students worked hard and enthusiastically all day, learned a bunch of new skills, and delivered a professional looking finished product.

The school hosted master instructors from the Texas-based Songaham Martial Arts School. They led a three day Tae Kwon Do camp. On Wednesday of that time period we were joined by Superintendent Morrison, Suzi Michaud, and Matt Gore for lunch. The lunch was prepared by the students. The menu of Fish & Chips (caught during our subsistence trips) and apple crumble (apples from the 2022 Coffman School Harvest Fest).

Finally, the students will be managing the wood-fired boiler during the days that school is in session. This will be a wonderful fund-raising opportunity which will result in approximately \$2,500 to go towards their activities.

Respectfully Submitted,

Anthony Cook
Lead Teacher
Whale Pass School







SOUTHEAST ISLAND SCHOOL DISTRICT
THORNE BAY SCHOOL
PO BOX 19005, THORNE BAY, AK 99919
Phone: (907) 907-828-3921; FAX: (907) 907-828-3901



Principal's Report
October 19 , 2023

Goals

1. Provide more learning opportunities for 6-12 students
2. Provide daily Physical Education for all students.

Engagement

1. Open House on September 28th.
2. POW CTE Discussion
3. Reading Committee Meeting on September 27
4. Literacy Grant Liaison Meeting on September 27
5. Cross Country Meet on September 30. Thorne Bay
6. UAS Superintendent Certification class every Thursday 4-6:30pm
7. ACTE Conference Oct 2-3
8. Homeless Liaison Conference Oct 4-5
9. Parent meetings and phone calls – ongoing
 - a. I'm always available for parents to come to my office. I appreciate professional and understanding two-way conversations.

Things on my Mind

1. October 9th school closure confusion - Leadership means owning your mistakes
2. K-2 position for December
 - a. Actively recruiting and interviewing.
 - b. It's late to hire – but we're still selective
3. Student behavior concerns in lower grades
 - a. Caveat: this school has the best behavior I've encountered thus far
 - b. Para to another classroom to provide support where most needed
 - c. Excellent collaboration among Sonya, Carrie, Tari Cook regarding behavior
4. Online social media behavior – off campus and not on school technology. Parent reports concerning messages and bullying.
 - a. Students are aware that no disciplinary action can be taken regarding off campus communication, completely separated from on campus domain.
 - b. Action: Principal in classroom to discuss online bullying as a personal safety issue and potential real-world consequences. Self-policing is necessary. Speak up when

there are concerns.

Upcoming Planning

1. CTE requires a Comprehensive Local Needs Assessment plan every four years. The district should begin this process early – hopefully in November. This will need to be a collaborative effort aligned with excellent prior courses and the emerging strategic vision

Achievements & Celebrations

1. Congratulations to all teams and individual runners at the Cross Country event. Student Archers raised money from concessions.
2. Wolverine Wake Up assemblies create a very positive culture
3. Wendell the Wolverine made his first appearances, delivering “Hopes and Dreams” idea posters and a lifesaver mint treat for each student.
4. The Student Council is forming. Preparing to lead Wolverine Wake Up assemblies. Also preparing for the October 26th Fall Festival event.

Respectfully submitted,

Nate Freeman, Principal
Thorne Bay School



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

State & Federal Programs/Grants Board Report October 17, 2023

Grants Submitted:

- AHFC Housing Grant for Hollis, Thorne Bay, and Coffman Cove - This grant was submitted on Tuesday, October 10, 2023 to the Alaska Housing Finance Corporation requesting funding to support affordable housing projects in these communities.
- Equipment Grant for Port Alexander - A grant was submitted to the Alaska Child Nutrition Program on October 16, 2023 to purchase a propane freezer for the school. This will enable the school to store food for longer periods of time.
- Biomass Grant for the Denali Commission - A preliminary grant proposal was submitted on October 16, 2023, to the Denali Commission for funding to replace the current wood boiler system and revamp the aquaponics system in the school's greenhouse. This will allow the greenhouse to continue supplying fresh produce to local schools.
- 12 Grants on GMS - Over the past month, 12 grants were submitted via the Alaska DEED Grant Management System including AKLiteracy, CTE, Covid Discretionary, Covid Relief, Early Learning, Homeless, Migrant Supplement, ESEA, Safety and Well Being, School Improvement and Special Education.

Grants Approved:

- AKLiteracy, CTE, Covid Discretionary, Homeless, Migrant Supplement, Safety and Well Being, School Improvement and Special Education have all been administrator approved by DEED .

Grants Pending:

- Covid Relief Grant - This grant will be submitted this week to Alaska DEED.
- ESEA Grant - The consolidated ESEA grant application, including Title 1a, Title 1c, Title 2a and Title 4a, will be completed and submitted this week to Alaska DEED..

Ongoing projects for SISD, and a look at some of the other Maintenance related work.

1. CIP projects:

Hollis new school substantial completion and move in are done. Some wrap up on commissioning. Phase 2 demo is done and working on final grade, landscaping and play areas.

CIP's are out for the year completed 8/31/2023 we will see how scoring works out and funding FY25 projects. Worked hard to be more competitive with the fire system and environmental controls in Thorne Bay. Also with other buried tanks in Thorne Bay we pushed an engineering report into the CIP to cover all three projects. It was effective with the Hollis project to take advantage of engineers that would be much more costly to import just for CIP's.

2. Oil spill in Port Alexander all paperwork and verification of claim status is done. We still have removal of material and final report to be completed in November. At that point we will see if it will constitute a claim or will be within our deductible.
3. Boiler turn up in Kasaan is done we should be able to close out that project in the next month. We have the last line in for the grant to tie in the Library too.
4. Housing grant is out many thanks to Astrid Cook for all the hard work. We will have feedback in November.

Respectfully,

Branzon Anania

Technology Department

Board Report - October 25, 2023

Updates

Devices:

- Hollis Printer installed and faxing ability configured
- Hollis 2 Viewsonic Smart boards and carts assembled
- Kasaan Printer arrived scheduled for install
- Naukati Printer waiting on packages
- Whale Pass Printer waiting on packages
- Fire Tablets configured for Pre-K
- iPads all but TNB configured for Pre-K
- zSpace computers updated and software installed, ready for deployment
- Naukati Blink cameras fully installed and online

ASTE:

- Gathering interest in staff wishing to attend ASTE
- iDidContest Posters printed and headed out to sites
- Contest email sent out to sites and announced in TNB

RUS-DLT Grant:

- Preparing RFP for purchasing new equipment
- Investigating possible needs for reapplying this years RUS-DLT

PA Internet:

- Testing failover functions to improve internet connection for PA
- Finding solutions for obstructions until trees can be thinned

Misc:

- Working with staff to find an block non scholastic time wasting websites
- Working with staff to be able to properly post to sites Facebook pages
- Repairing MacBooks to increase available inventory
- Setting up students and parents powerschool access
- Cleaning/updating rosters for various services like Gaggle
- Finished late student laptops for Hollis
- Refining all Router/Firewalls for optimization with failovers

Tech Student:

- Helped printing posters and tasks for Principal
- Researching compatible parts for drone build and programming
- Studying for FAA Drone Pilot test

SISD Technology Coordinator
Everett Cook



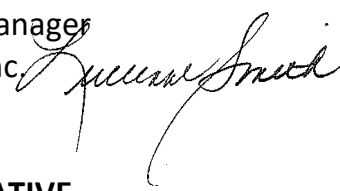
SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Rodney Morrison , Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 

Date: October 16, 2023

SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE
Goal #3: Increase Communication District and Community Wide

Monthly Activities: Our monthly activities are proceeding as planned, below are some key highlights from the past month:

FY 2024 BUDGET: Our expenditures remain well within budget, and we have been diligently monitoring all financial activities. As of the current month, there are no significant budget overruns or unexpected expenses to report. This fiscal responsibility reflects our commitment to ensuring the best use of the resources entrusted to us.

FY 2023 AUDIT STATUS: I am pleased to inform you that our annual audit is in its final stages and is expected to be completed this week. We have been working closely with our auditors to ensure a thorough and accurate examination of our financial records. The final printed copy of the audit report is expected to be in our hands before the end of this month. We anticipate that the audit will yield a positive outcome and demonstrate our commitment to transparency and accountability.

FY 2024 Q1 GRANT REIMBURSEMENTS: Our efforts to process Q1 Grant reimbursements are on track. By promptly processing these reimbursements, we are ensuring that our cash flow remains stable and that we can continue to support our educational programs and initiatives without disruption. This will also allow us to meet our obligations and make the most of the grants received.

FY 2024 Q1 PAYROLL REPORTS: All Q1 payroll reports have been submitted on time and without any delays. This demonstrates our commitment to ensuring that our employees are compensated

accurately and on schedule. We are proud of our payroll team for their dedication and efficiency in this regard.

FY 2025 BUDGET: The FY 2025 budget timeline is attached.

In conclusion, our monthly activities are progressing as planned, with responsible fiscal management, timely submission of Q1 payroll reports, and the imminent completion of our annual audit. We remain committed to upholding the highest standards of accountability, financial prudence, and transparency in all our operations.

***Mission:** Together we will foster student skills to achieve their goals and thrive in an ever-changing world.*

***Vision:** Students are equipped to realize their dreams and aspirations.*



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd., Thorne Bay, Alaska 99919

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FY 2025 BUDGET PROCESS AND TIMELINE

Administrators meet with Staff - Administrators identify priorities/needs

January 2024 – March 2024

Business Manager presents projected revenues

February 2024

Business Manager Provides Superintendent Update Estimate & Budget Parameters and

FY 2025 Draft Budget discussed

February 2024

FY 2025 1st Proposed Budget presented to the Board

March Board Work session 2024

Public Budget Hearing (*The district budget shall be prepared annually from the best possible estimates of revenues and expenditures. The Superintendent or designee shall determine the manner in which the budget shall be prepared and shall schedule the budget adoption process in accordance with legal time requirements. A public hearing shall be held prior to the adoption of the budget or a revised budget.*)

FY 2025 2nd Proposed Budget Presented to the Board

April Board Work session 2024

FY 2025 3rd (and Final) Proposed Budget Presented to the Board

May Board Work session 2024

Adoption of Budget May Regular Board Meeting

Vision: *Students are equipped to realize their dreams and aspirations.*

Mission: *Together we will foster student skills to achieve their goals and thrive in an ever-changing world.*

<i>Name</i>	<i>Airfare</i>	<i>Ferry/Boat</i>	<i>Lodging</i>	<i>Per Diem</i>	<i>Registration Fees</i>	<i>Car Rental/ Taxi</i>	<i>Total</i>	<i>Amount to be Reimbursed</i>	<i>Funding</i>
Student	\$ 919.65								100.669.1 00.425.40 0
Student	\$ 433.46								100.669.1 00.425.40 0
Student	\$ 936.33								100.669.1 00.425.40 0
Student	\$ 2,359.20								100.669.1 00.425.40 0
Student	\$ 690.61								100.669.1 00.425.40 0
Student	\$ 595.96								100.669.1 00.425.40 0
Student	\$589.04								100.669.1 00.425.40 0
Student	\$ 356.28								100.669.1 00.425.40 0
Total	\$ 6,880.53								

Name	Airfare	Ferry/Boat	Lodging	Per Diem	Registration Fees	Car Rental/ Taxi	Total	Amount to be Reimbursed	Funding
Employee Chaperone & students	\$ 2,315.58	\$ 249.60	\$ 1,866.24	\$ 2,520.00		2500.00 (est)	\$ 6,951.42		298.649.1 60.425
Teacher	\$ 538.00		\$ 200.39	\$ 445.00			\$ 1,183.39		266.649.1 00.420
Child Nutrition Program Director	\$ 1,179.91		\$ 1,513.40	\$ 300.00			\$ 2,993.31		255.649.7 90.420
Superintendent	\$ 678.00		\$ 988.38	\$ 180.00	\$ 150.00	\$ 233.76	\$ 2,230.14		100.649.5 12.410/42 0
Total	\$4,711.49	\$ 249.60	\$ 4,568.41	\$ 3,445.00	\$ 150.00	2733.76	\$13,358.26		

<i>Reason</i>
Student Classes in Valdez
Computer Science by ASDN
School Nutrition Programs Annual Training
ASA/DEED Summer Meeting

<i>Name</i>	<i>Airfare</i>	<i>Ferry/Boat</i>	<i>Lodging</i>	<i>Per Diem</i>	<i>Registration Fees</i>	<i>Car Rental/Taxi</i>	<i>Total</i>	<i>Amount to be Reimbursed</i>	<i>Funding</i>
Exec Asst/HR Mgr	\$ 1,521.21		\$ 986.80	\$ 590.00			\$ 3,098.01	\$ -	100.649.511.420 100.649.512.420

<i>Reason</i>
Inservice & Aug Board Meeting

<i>Name</i>	<i>Airfare</i>	<i>Ferry/Boat</i>	<i>Lodging</i>	<i>Per Diem</i>	<i>Registration Fees</i>	<i>Car Rental/Taxi</i>	<i>Total</i>	<i>Amount to be Reimbursed</i>	<i>Funding</i>
Superintendent	\$ 678.00		SERRC pd	\$ 104.00			\$ 782.00		100.649.512.420
Candidate	\$ 892.99						\$ 892.99	\$ -	100.649.600.420
Superintendent	\$ 939.15		\$ 1,743.78	\$ 420.00		\$ 105.59	\$ 3,208.52	Up to \$10,000	272.649.100.420
Teacher	\$ 939.15		\$ 1,556.94	\$ 420.00		\$ 105.59	\$ 3,021.68		274.625.100.420
Board Member	\$ 1,094.16		\$ 771.09	\$ 180.00			\$ 2,045.25	Up to \$10,000	272.649.100.420
Area Principal	\$ 939.15		\$ 1,556.94	\$ 420.00		\$ 105.59	\$ 3,021.68		274.625.100.420
State & Federal Program/Grants Mgr	\$939.15		1449.54	\$420.00		105.59	\$2,914.28	Up to \$10,000	272.649.100.420
Teacher	\$ 1,461.84		\$ 984.76	\$ 370.00	\$ 500.00	\$ 91.80	\$ 3,408.40		379.649.160.420
Contractor			\$ 310.00			\$ 15.52	\$ 325.52		268.649.200.410
Totals:	\$ 7,883.59		\$ 8,373.05	\$ 2,334.00	\$ 500.00	\$ 529.68	\$ 19,620.32		

<i>Reason</i>
SERRC Board Meeting
Employment w/SISD
Certified Faciliatators & Safety Summit
School Improvement Grant & Safety Summit
Safety Summit
School Improvement Grant & Safety Summit
School Improvement Grant & Safety Summit
Farm to School Grant
PT Visit

BP 3542 Roles and Duties of Bus and Vehicle Drivers **Employees**

Authority of School Bus and Vehicle Drivers

Students transported in a school bus or vehicle shall be under the authority of, and responsible directly to, the driver of the bus or vehicle. The driver shall be held responsible for the orderly conduct of the students while they are on the bus, in the vehicle, or being escorted across a street, highway, or road.

(cf. 5131.1 - Bus Conduct)

All bus drivers shall receive training as mandated by law. ~~They~~ Bus and vehicle drivers who transport students also shall be familiar with and adhere to district policies and regulations relating to student transportation.

Note: State law, [AS 28.35.161](#), prohibits texting while driving.

Bus and vehicle drivers are prohibited from utilizing a cell phone or other portable electronic device to read or type text messages or other non-voice communications while driving.

Legal Reference:

ALASKA STATUTES

[28.15.046](#) *Licensing of school bus drivers*

[28.35.161](#) *Use of electronic devices while driving; unlawful installation of television, monitor, or similar device*

ALASKA ADMINISTRATIVE CODE

[4 AAC 27.200](#) *Approved school bus driver training courses*

[4 AAC 27.210](#) *Certification of instructors*

[4 AAC 27.220](#) *Minimum standards for school bus driver training courses*

[4 AAC 27.225](#) *Issuance of school bus driver certificates under 4 AAC 27.200(a) and (b)*

[4 AAC 27.230](#) *Issuance of school bus driver certificates under 4 AAC 27.200 (c)*

[4 AAC 27.235](#) *Revocation of school bus driver training course approval*

[4 AAC 27.240](#) *Revocation of instructor certificate*

Revised 10/13

Adoption Date: 04/09/98

Southeast Island School District

BP 5116.1 Enrollment of Out-of-District Students

The Board, recognizing that an educational requirement of its resident students includes the need for an orderly educational process and environment free from disruption, overcrowding, and any kind of violence or disruptive influences, hereby establishes criteria for the admission of out-of-District students. These will not apply to students whose parents/guardians move into the District or students who are eighteen (18) years or older who move into the District.

1. Admission to the District as an out-of-District student is a privilege except as provided by in Alaska Statutes. As such, the District will screen all out-of-District students and approve enrollment for those who meet the criteria set forth in this policy. Students wishing to be admitted must submit an out-of-District application form to the building principal, Superintendent, or designee.
2. The Superintendent or his/her designee is hereby given the authority to admit or deny a student's admission in accordance with this policy. Students denied admission by the Superintendent may appeal to the Board at the next regularly scheduled Board meeting. The Board shall make the final decision on admission.
3. No out-of-District student will be allowed to enroll in the District after the fifteenth (15th) day of September without written approval of the Superintendent/designee. Exception: Students moving into the area who had no chance of enrolling in the District as a first (1st) choice enrollment before the above deadline ~~will be considered for enrollment~~.
4. Out-of-district students not maintaining a previous continuous enrollment in Southeast Island Schools will be subject to the following criteria when making application for enrollment and must provide proof of the following to the superintendent/designee before admission:

The student applying for enrollment must:

- A. Be at least 4 years old but not yet 19 years by August 15 of the school year in question;
- B. Be in good standing with the school(s) attended during the present and previous school year;
- C. Provide an attendance record free of truancy;
- D. Provide a clean behavior record in the school last attended for a period of at least one (1) year;
- E. Be within the district's established transportation routes or agree to provide personal transportation for the duration of enrollment in the district;
- F. Have no criminal record;
- G. Have correctly completed the out-of-district application process.

The student will not be considered for admission if the student's enrollment would:

- A. Require hiring additional staff;

- B. Require additional educational services not currently provided in this school district;
 - C. Create overcrowding of existing classes.
5. Students who have maintained previous continuous enrollment in the District will not be required to reapply for admission, until and unless that enrollment is broken by transfer to another District and/or failure to enroll prior to the deadline established in (3) above.
 6. The District reserves the right to consider additional criteria in the event unforeseen circumstances or requests present themselves.

Transfer Students

Students transferring into the District from other schools may receive academic testing to determine appropriate educational placement.

Non-accredited Private School Transfers

Students transferring from private schools not accredited by the Alaska Department of Education and Early Development:

1. May be tested by the District principal or his/her designee.
2. Will be placed at the grade level deemed appropriate as a result of testing. If performance in the classroom indicates inappropriate placement was made, appropriate adjustments may be made by the District principal.
3. Will be awarded high school credits as deemed appropriate as a result of testing and/or assessment of the previous program and course work by the District principal and Superintendent.
4. Will be notified in writing of the credits awarded and the graduation requirements to which they will apply. The credits will be recorded on the transcript as "pass" and will not become part of the grade-point average calculation.

Legal Reference:

Approved 5/22/06

Revised 10/27/10

Adoption Date: 04/09/98

Southeast Island School District



Southeast Island School District

P.O. Box 19569, 1010 Sandy Beach Road Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257

October 13, 2023

Dear SISD staff and communities,

I hope this message finds you well and in good spirits. I am writing to provide a comprehensive update on our ongoing strategic planning process. Your dedicated involvement and contributions have been invaluable, and I am excited to share our progress.

Draft Vision Statement:

After careful consideration and collaboration, we have refined our vision statement to reflect our collective aspirations:

"Empowering Students to Realize Their Dreams and Aspirations."

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This vision is the belief in the potential of every student who walks through our doors. It underscores our commitment to providing the resources, guidance, and opportunities necessary for each student to dream ambitiously and realize those dreams.

Draft Mission Statement:

Our mission statement remains the cornerstone of our strategic plan, guiding our actions and decisions. With your invaluable input, our mission to align with our shared goals:

"Fostering Foundations, Cultivating Experiences: Empowering Students to Develop Goals and Thrive in an Ever-Changing World."

This mission statement reaffirms our dedication to our students. We aim to create an environment where every student can envision, set, and achieve their goals, regardless of their challenges.

Focus Areas:

Based on the insights gathered from our stakeholders, the three primary focus areas for the Southeast Island School District will be:

1. **Prepare Students to Overcome Challenges and Be Successful:** This focus area emphasizes our commitment to providing students with the skills, knowledge, and support they need to navigate challenges and succeed in their educational journey.
2. **Celebrate and Encourage School and Community Achievements and Involvement:** We recognize the importance of acknowledging and celebrating the accomplishments of our school and community members. This focus area aims to foster a sense of pride and unity among all stakeholders.

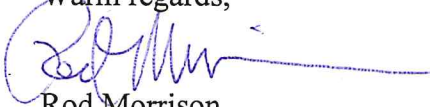
3. Support Staff Retention and Professional Growth: Our staff is the heart of our educational community. This focus area is dedicated to ensuring that our staff members feel supported, valued, and equipped with opportunities for continuous professional development.

Survey and Planning Session:

Please take a moment to review the attached strategic planning community survey and the draft summary of the planning session. Your insights and feedback have been crucial in shaping our strategic direction, and we extend our heartfelt thanks to all stakeholders who provided input.

Once again, thank you for your unwavering commitment to our students and our shared mission and vision. Together, we will empower our students to achieve their dreams and aspirations.

Warm regards,



Rod Morrison
Superintendent
Southeast Island School District

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"The most valuable resource that we all have is each other. Without collaboration, our growth is limited to our own perspectives."

Robert John Meehan

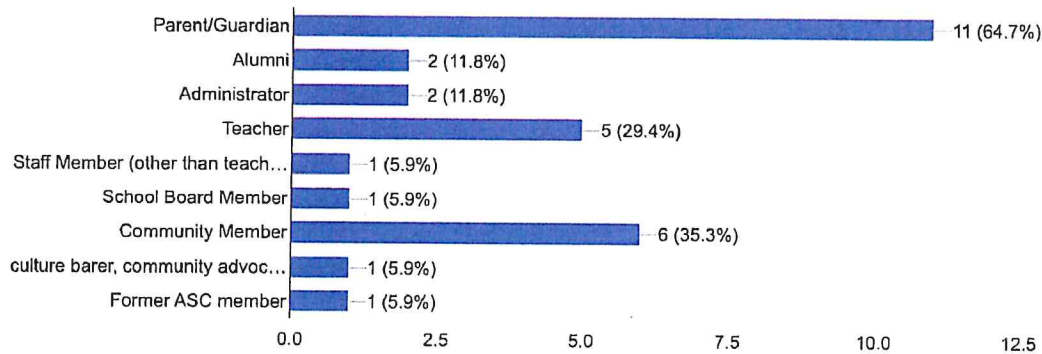
Strategic Planning Community Survey: Southeast Island School District

Who took the survey? 17 respondents *(some identified more than one role)*

1. Please select what you consider to be your primary role or include "other" if necessary



17 responses



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What are the top 3 issues facing our students today?

#1 Top Issue

- Mandated curriculum
- lack of self worth and community value
- Basic needs- a safe home, food, good water, a functional loving family unit.
- Teachers/administration being political activists and cause divisiveness
- **parental support** - reading to children and helping with homework
- **Parent and community engagement.**
- Old curriculum - needs updated. Some of the material we have at the school was there when my children were in school and they have been out for sometime.
- **Properly staffed** school
- not caring about their education
- **Turnover** may be the biggest, though for myself and my daughter, it has not had a felt negative impact. I do not know the causes of turnover here, or if housing is a big factor.
- Lack of social-emotional/interpersonal communication skills
- **The need for teachers of upper level math** across the district(VTC if necessary)
- **job market opportunities**



Strategic Planning Community Survey: Southeast Island School District

- Not having rigorous classes taught by area specialists
- Consistency and structure of learning expectations
- Behavior issues taking teachers time away from curriculum, and students behaving due to **lack of staff** and lack of consequences
- critical thinking skills

#2 Top Issue

- **Ignorant Parents** and Teachers
- lack of identity and direction or purpose
- Hope in a future in which an education can actually help them obtain.
- That school funding is connected to test scores, kids are trained to get better test scores to get more money for the school.
- too much time spent testing
- Anxiety and social and emotional issues.
- Adult engagement/support with our youth - frequently see same few people showing up to events/school functions. Would love to see increased support/encouragement from our adults.
- Support staff that actually supports the teachers and aids.
- **parents who care**
- I have heard (from other people) complaints about literacy and math issues with older students. I do not see this issue with the instruction quality from Joel Jenson and Rocky (who are no longer here).
- **Lack of options** (electives, extracurricular activities, etc)
- **Electives & CTE opportunities to explore** (ie:welding, construction, forestry...)
- training for placement into jobs
- negative school climate in some of the schools
- Trust in the system and the learning environment that is ever-changing faster than the system can keep up with
- Freezing buildings in the fall and winter (52-54 degrees last year in the classrooms for eight weeks was not acceptable!
- fact checking skills

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#3 Top Issue

Strategic Planning Community Survey: Southeast Island School District

- Social Pressure (like "what are your pronouns")
- lack of motivation inspiring teachers
- Learning how to be productive members of a community, in which they are proud to be citizens.
- Learning life skills, i.e. budgeting.
- work days - get interrupted by meetings
- Student engagement, connecting to academics with a balance of non-curricular opportunities.
- Post school career/life planning - many of our students graduate and fail to successfully go on to college or complete a trade school.
- **Teacher retention.** Pay them, pay them well.
- warm clothing
- Honestly, it FEELS like people want to add activities and programs, but I am not sure we have the leadership manpower to do everything people want. I grew up going to (many) much bigger schools, and I am used to one person heading up maybe one or two things. Maybe three including their teaching job. Here, it seems like more than that. I am not sure what the balance is, because I do think the students need opportunities, but I kind of think we need a better overhead view of what we are trying to fit onto people's plates, and see if we can pick activities that hit more than one need and cut down the overall load.
- Organized sports and extra activities of interest
- wages to provide a living
- No VTC classes
- Information/Options Overload
- Repeat illnesses and infections from school not being sanitized and staff and students not hand washing needs addressed
- keeping small schools open

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3. In your opinion, what are the 3 biggest strengths of our district? (what would you not want to go away?)

#1 Biggest Strength

- **Teacher Autonomy**
- flexibility
- Unique location and opportunities.



Strategic Planning Community Survey: Southeast Island School District

- Hopefully rebuilding what was destroyed by the last leadership.
- **Teachers** are there for the students - academically and activities
- Students!
- Great leadership - we have a great leader in our superintendent this year and a much more supported leadership team
- **Teachers**
- Technology
- Closeness. Familiarity. My daughter knows and is recognized. This means that she is safer because people know when someone is in the building who may not belong, and if I am looking for my daughter, most people know who I am asking about.
- Community networks
- flexibility within our classrooms
- small class size with individualized focus
- 4 day school week
- Unique educational opportunities
- Resilience
- **long serving staff**

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#2 Biggest Strength

- Direct Parent Involvement
- ability to connect with local community
- **We have teachers willing and able** to help students.
- **Holding on to a great teacher**, the only reason my kids are enrolled
- **Teachers and staff work well together** to make all students successful
- **Staff** are dedicated to students.
- **Amazing and dedicated staff/support team** - our teaching and support staff are truly dedicated to our students and their needs.
- **Teacher's aids**
- **Teachers who care**
- Small size means that the school can focus on the actual needs of individual students. Or this is how I perceive it.
- Small classes
- wealth of knowledge among staff (although not often tapped)
- skill training and certification programs (scuba, merchant marine, welding, etc.)

Strategic Planning Community Survey: Southeast Island School District

- archery program
- Commitment and Effort
- With every re-shuffling of the positions, new perspectives, ideas, strategies are planned and can see how those accomplished make a difference and those that do not have various cause and effects needing addressed.
- **the new superintendent**

#3 Biggest Strength

- Remote locations provide real experiences and challenges.
- creative potential
- We have decent facilities.
- The School Board chose a **solid leader** this time.
- District gives students opportunities to explore many sports, career pathways.
- Supporting community.
- School board focused on the success and needs of our students - open to listening to our stakeholders, transparent (as allowed), and without any agenda.
- **Principal**
- 4 day week, walking distance to school
- Students and parents have a lot of access and influence. I would have felt a lot more of an outsider in a larger school, I feel like.
- Incorporating the outdoors/natural world in scholastic studies
- interesting location with many community member/parents with unique skills
- safe and positive extracurricular environment
- outside the box mentality (teachers having ability to choose how to teach)
- Staff - Student Ratio
- Faith that things can improve when everyone works together to turn obstacles into opportunities for success and growth!
- creative solutions

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4. In your opinion, what are the 3 biggest areas for improvement in our district?

#1 Biggest Area of Improvement 17 responses

- **Staff Retention;** Admin, teachers, paras



Strategic Planning Community Survey: Southeast Island School District

- **teacher recruitment and incentive**
- Building community pride.
- Organization and communication in the Athletic Department. Our sports dressing seasons start late with poor communication to parents.
- Communication from administration down
- Adequate funding.
- Increase public confidence in our schools - although we may not have ability to offer the variety of classes that larger schools offer, the content/student engagement/school test scores could speak louder and draw folks to our district
- **Pay your good employees a good wage**
- Better school building
- Forward planning of student extracurriculars. Being able to see on the calendar the season start date for things like baseball season (and if anyone is lined up to coach, how many students are needed to make it viable, deadlines to make it happen, when meets/travel happens).
- Outdated attitudes on child behavior and development - teachers need continual training on new research on how best to support developmental and emotional needs appropriately. Too much "toughen them up," "boys will be boys," etc. Research has shown us enough to know these attitudes do not serve children
- Upper level math teachers-certified to teach HS math
- focusing on classes needed for success in trade school/ college
- building trust with parents
- 5 Day school week
- Planning, coordination, and communication
- arrest student loss to home school

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#2 Biggest Area of Improvement

- **Attracting Admin and staff** that aren't all wound up about fixing what isn't broken.
- address local needs such as culture, fishing,
- Building community trust by being consistent and accountable.
- Teach classes and skills that help prepare kids for life, i.e. budgeting. It seems like school mainly teaches kids skills to go to college, not skills needed for the real world..
- Communication with community members

Strategic Planning Community Survey: Southeast Island School District

- **Attracting and keeping staff.**
- **Teacher retention** - would love to see more consistency in our teacher retention; this impacts our students immensely. Would love to strive for better teacher satisfaction.
- Cut toxic people, from any position
- better curriculum with timely logins
- I know we need more community teachers for older grade electives. This affects my own thoughts about what SISD has to offer my 3rd grader as she gets older.
- **Better qualified teachers**
- **Stronger elementary teacher** to teach foundational skills
- **understaffing of teachers**
- community involvement/feeling welcome in certain schools
- **Full Time Paraprofessional Staff**
- Consequences for students with bad behaviors and Consistency
- find ways to meet home school needs in the school

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#3 Biggest Area of Improvement

- Teacher housing is appalling.
- hands on activities/outdoor/local elders
- Bringing students in the community back into the classroom
- Helping youth find out in Jr High their professional life goals and tailor focus and resources to support them.
- Funding for all students to do all sports
- Getting a "shared" vision for all of our schools.
- Community engagement/support our of schools.
- More understanding and education for staff on mental health of students
- Supplies for the school have it on going, paper towels, toilet paper and so on. It is crazy that each school has to order its own!
- Higher academic standards
- Organization in Administration
- Parent and community involvement
- consistent leadership
- **Reducing Turnover and retaining good staff**
- Building safety and warmth



Strategic Planning Community Survey: Southeast Island School District

- improve support for intensive students to increase retention

5. If money was not an issue, what should be done to make our District the 'ideal district' for ALL students in our community? (think as BIG as possible).

- More equipment and time to do place-based learning, developing CTE/Marine-based education such as a "Week at Sea", the trades, small engine repair, diesel mechanics, marine electronics, etc. . . 94
- Identify the common values of local people or just use the Southeast Traditional Tribal Values developed at the Elders Forum in 2004 (possibly minus the creator part) incentivize school employees, pay teachers the best salary in the state, additionally, using a points system give bonuses to teachers whose students excel in various ways, such as relating to the above mentioned values, projects, presentations, grades, hobbies outside of school, volunteering, self motivation, etcetera using a points system contribute to teacher's retirement for student success that occurs beyond high school also relating to the above mentioned values, going to college, apprenticing, owning businesses, volunteering, generally being empowered/empowering people, etc. create an investment fund to sustain future funding needs
- More teachers so instruction can be differentiated between levels. Better teacher housing. Provide instruction that students and the community can be excited and proud about- not just the status quo state standards.
- Find out earlier what youth's professional/career path they are choosing/moving towards and build training, as much as possible around that.
- Educational trips, subsistence hunting and trapping trips, traveling to other regions in Alaska for a month to learn the. culture.
- Providing curricular and extracurricular opportunities for our students to think BIG.
- Increased electives, specifically focused on life skills and greater financial understanding. Improved teacher housing in all our site locations. Increased pay/benefits to entice teacher retention. After school tutoring for those patients needing extra assistance to achieve

Strategic Planning Community Survey: Southeast Island School District

success in our schools. Higher post school career drive and completion of college or trade school programs. Growing our staff to advance in school careers.

- You have to support the "arts" music, art, poetry etc... It is a known FACT that these help in education development and help with mental health.
- New building, a real library, upto day technology, certified para and special education paras for whatever school should need them, extra hands to help
- I imagine a larger number of young teachers would be curious about living and teaching in an Alaska rainforest if the cost of coming were less. I would give the students more field trips to encounter things like the horses on the island, museums, learning about native culture by visiting the carving sheds or having cultural ambassadors/students from Haida/Tlingit share from their culture. Or visiting the airfield to learn about aviation/mechanics. I am not sure how much of this the older students get. What would it be like for students to explore museums other students experience, like the MoMA in VR? That would be horribly expensive for a class to have enough equipment, and maybe met through simpler means, but it could be more engaging. Augmented reality has also been used to teach science, though I do not know the current state of the art for classroom instruction. Another budget ideal would be transportation for students who live on the south side to participate in after school activities. Not sure where this currently stands. Lastly, no budget means we could afford to pay travel for students to compete in the region or travel for competitions.
- Hire the BEST teachers you possibly can
- Vocational type electives for hands-on experiences
- I would love to see our district be able to offer more certification and post graduation placement opportunities including military recruitment options. Success for students translates to success for the district, and should translate into attracting more students.
- Hire teachers that are area specialists, bring back VTC classes and creative TB Thursday electives (open to all students in the district), find a way to fund sports travel (which is a major barrier in kids being able to participate), bring back science fair, offer more CTE courses and workshops like Native paddle and metal art, and continue to offer college trips, STREAM week, and other means for district-wide interaction.
- Full Time Student enrollment(5 day week), Full Time Staff(Invest in Staff = Retention)
- Heated, safe, warm upgraded facilities with state of the art technology and smart boards and solid curriculum the same, equal to or greater than the available Homeschool curriculum for every student and at least two paraprofessionals per class to help protect students from

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Strategic Planning Community Survey: Southeast Island School District

those with behavioral issues and those needing assistance with IEP's and better education ratios for improved retention of education!!! Bring back music!

- a return to electives at central school one day a week to improve elective opportunities

6. What should our District NOT be willing to compromise or give up as we move forward?

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- The four day, block schedule, teacher autonomy, support to try new directions in education.
- A commonly agreed upon set of values/principles such as the traditional tribal values mentioned above should always be maintained. We should never sell out our students for crappy restrictions imposed by certain funders. We should never allow teacher tenure to dictate what is best for students.
- The unique opportunities our island has to offer.
- Ethics and putting student needs at the center.
- Sports, vo-tech, art, music
- Providing a safe school community for students and staff.
- Focus on student needs - avoid cuts to our student programs.

7. What other comments or concerns would you like the team to consider as they build this plan?

- Don't let "school" get in the way of an education. Do NOT try to emulate big schools, carve out our own identity that is uniquely ours.
- Develop an entirely new, ultimate, plan. Don't settle for less. Every time someone says "but", take time and think about how it can be done and done better. To build a plan is to create it, rather than just cutting and pasting. Let us use what we have observed in our life experiences to generate a plan that works. Stick to our common values. Just because "we've always done

Strategic Planning Community Survey: Southeast Island School District

it that way" is not good enough. This country is young in terms of cultural development. This is a great opportunity to affect the future of our region and beyond in a positive way.

- There should be a focus of building community from the classroom out. Citizenship starts in school and translates to the community. Community pride is lost after the loss of school pride. We need to rebuild in a way where people want to come and stay.
- That from prior to the previous Superintendent quitting a year ago, that her approach was very destructive and has burned a lot of bridges. Just to be aware of the landscape you're moving forward in. Wishing you success on your plan and the new year! I've heard good things about the new SI.
- Trying to provide a funding source to "grow our own." We have some fantastic classified employees that need to be supported to grow as professionals.
- Communication is critical to our success - continue to be open to listening to our stakeholders/students and address, to the best of our knowledge/ability, in a timely manner.
- The times we live in are very challenging, and the school district needs to adapt to the times. Kindness understanding and basic common sense need to in everyone's hearts
- I do not know what a duty free lunch is or a plan period that is not on my own time. I love how close I live to school but it can also be a problem also
- Not piling too much on individual kids or adults. I think about how many activities an individual student usually does in a bigger school compared to here to have enough for that activity to happen. How competitive they usually are, and thus the difference in level of push from the student themselves to participate. I was in Acadec, JROTC, Art Club in high school, and I was really busy and did not do most JROTC extracurricular activities. That is just three things, though they had more people involved and more moving parts than a typical indoor soccer season here.
- Moving forward, the focus needs to really be on the HOW we are going to accomplish the items that are needed to move forward. Just because we write a mission on a paper does not make it a reality, it is the actions and the monitoring, sometimes difficult, of those items that give us the actual basis if we are moving forward or not. Voices from ALL stakeholders then should be heard from again to see if "they" believe progress is being made.
- Our focus needs to be on preparing students to succeed after graduation and give direction. I want to see each and every student be able to transition into productive and successful careers as adults. That is the single greatest measure of our worth as a district.



Strategic Planning Community Survey: Southeast Island School District

- We have had so many changes over the past few years. The turnover in staff has been astronomical. We have lost area specialists, and so many students. This district feels really weak and unorganized right now--"shaky." Change is not necessarily a bad thing, but it needs to be additive in nature. Many of the changes over the last few years have taken away the very things that made our district strong and unique, which gave it advantages over others on the island. Now people are hesitant to enroll with us, mostly doing so when they do not have other easy options. I think we are in a much better place now than we were when all these changes started 3 (or so) years back. I feel like we finally have the right kind of leader to move us forward. However, we still have a lot of work to do. It will take time to build back up to what we once were, and even longer to surpass it. I am confident that we have the seeds for this success, but we all just need to give each other some grace, and find ways to work together to make this happen.
- Insurance needs looked at, we are spending too much in insurance to hire fulltime paras. Potential for opting out of insurance to provide their own insurance stipend at a percentage of what it costs the district and staff now. Needs group brainstorming to solve this problem.
- Thank you for taking the time to reach out, please work hard to return the aging school building to its former grander (heated) and ensure the students and staff's safety and well being so it can be a place of community and individualized learning through play and fun! These efforts for strategic comprehensive action planning are greatly appreciated and much needed! Good luck, you guys got this!!!
- staff teachers to meet parent and student needs at small sites

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Strategic Planning Report
Oct. 5/6, 2023

Held in Vo Tech Center, Klowack

Lead by Timi C. Tullis, Association of AK School Boards

IN ATTENDANCE:

- Laura Anania; staff
- Everett Cook; staff
- Sandy Curtis; board member
- Alex Hert; staff
- Ben Hert; student
- Molly Kimzey; board member
- Nora Lovell; student
- Anthony (Tony) Lowell; board member
- Rod Morrison; Superintendent
- Shaine Nixon; staff
- John Steven; staff
- Terry West; staff



Vision:

Students are equipped to achieve their dreams and aspirations



Mission:

Set a foundation by cultivating experiences for students to develop goals and thrive in an ever changing world.



Value/Belief Statements:

Suggested edit changes on Value/Belief Statements:

F. ...in establishing relationships with communities and other resources to provide for whole family wellness

K. ...in responsible academic freedom in meeting district educational standards

Strengths

- Across district flexibility
- Diverse learning opportunities
 - Diversity
 - Growing opportunities for classified staff in PD
 - Access to diverse entities
 - Grants
 - Hands on learning opportunities
 - Using unique (Nature) resources to engage students
 - Teaching outside the classroom
 - Natural resources
 - Great PD for certified staff
 - Technological equipped
 - Potential untapped resources in our staff
 - Lost of different location opportunities
- Great staff
 - Willingness to listen to students
 - Willingness to help
 - Staff student ratio
 - Growing in collaboration between schools/teachers
 - Dedicated teachers and staff
 - Staff commitment
 - Teachers care for students
 - Staff and volunteers are willing to take on more
- Community connections
 - Tight knit school communities
 - Open communities
 - Community minded
 - Untapped resources

- Autonomy in community
- Communication on island, outside the school (FB, autodial, posters)
- Good school board
 - Focus on vision statement
- Individual student focus
 - Student voice
 - Tailored education for students
 - Great students
 - Academic variety
 - Academic opportunities
 - Great potential possibilities
 - Student teachers
- Resilient
 - Resiliency
 - Problem solving

Struggles

- Staff retention
 - Understaffed maintenance department
 - Burnout
 - Volunteer burnout
 - Lack of supplies
 - Admin attend the job fairs (don't want bottom of the barrel)
 - Lessons in financial stability
 - Short staffed
 - Staff shortages*
 - Full time academic / career counselor
 - Lack of affordable housing
- Communication
 - Some say they feel heard BUT NOT listened to
 - Lacking community engagement
 - Event follow up and debrief
 - Connections with local industries
 - Schools collaboration with ideas to benefit districts
 - More student voice
 - Open communication
 - Follow up and reporting on grants
 - Lack of pre planning
 - Student testing and fatigue/ need to explain WHY tests are needed
 - Lack of collaborative planning
 - Organization in Admin; who does what
 - Consistency
- Funding
 - Lack of key funding
- Distance between sites

- Narrow focus in individual sites
- Employee staff development
 - Classified opportunities
 - Need for subject specific teachers in HS
 - Student preparation
 - Need for multi / all grad classroom teacher training
 - Advanced instruction availability
 - Counseling
- Internet connectivity
- 4 day school week
- Timi
- Under utilized resources/curriculum
- Use of cell phones

Threats

- Bomb threats
- Future pandemics
- Toxic family relationships / child custody issues
- Disruptive parents and misunderstandings
- Constant legal changes by legislature and national level, how do we become aware of these? There seems to be a want to conform to social issues.
- Enrollment decrease and threat to pull kids out
- Not offering electives
- Funding
- Our unique seasons/weather
- Loss of local jobs and raise in economy
- Rising cost of living
- Classroom bullying
- Rumor mill
- Facebook collective
- A desire to make all Alaska a metropolitan city
- The NOW culture, no patience and waiting for things to happen
- Housing market; people from down south buy up and no one else can afford
- Entitlement society
- Talk of combining districts
- Policies being pushed on educators
- Public perception of public schools

Opportunities

- Staff support
 - Inner district organized assignment of tasks; ask if there is interest
- Using Technology for betterment

- Knowledge at all levels how to use technology more?
- Community involvement
 - Advertise our successes as district
 - People from communities can bring new opportunities
 - POW Job Fair
 - Community awareness Joint effort
 - Highlight student successes
 - Untapped community resources
 - Community teachers
 - Volunteer specialists for electives
 - Create a volunteer data base
- Home schooler opportunities
 - Explore opportunities for nonpublic school options
 - Can changes be made to policies and procedures to engage more?
- Increase student involvement/engagement
 - AAATA like programs at all schools
 - Local career path;
 - SEARCH
 - Peace Health
 - Fire dept.
 - Police
 - Construction
 - Maritime
 - Lumber
 - AVTEC
 - POW VoTech
 - PWSC
 - Dual Classes
 - Work study
 - Sports program
 - New electives
 - Grow our own teachers
 - College trips 9-12 graders
- New Superintendent=New opportunities
 - New energy /ideas in district
 - Increase rate of change

draft

Focus areas:

Prepare students to overcome challenges and be successful.	Celebrate and encourage school and community achievements and involvement	Support Staff retention and professional growth
<i>(all built upon a communication plan to effectively communicate with all SISD communities)</i>		
the following are ideas created by the group to help build out the plan ***		
Job / Work program	Bring SISD grads back to share with current students	“Extra PD” used; if it was paid by the district how do we share it?
Personalize career advising/planning	Hold community meetings	Reduce redundant paperwork
More supplies for students	Share updates with local government and groups	How are staff valued and adding contribution to the strategic plan process?
Construction class to work on teacher housing	Send a short SISD update to each city council meeting	Classified staff have potential funds with a plan to grow professionally
Teach how to set and reach goals	Motivate kids	Look to promote from within where possible, acts as motivator
Help all students develop a post secondary plan	Exemplary stake holders at Board meetings	Electives/(extras) PD used across the district
College trips; virtual career fairs	Recognition of volunteers; gift cards, fuel, food, log cabin store	Resource page on SISD website
Raise expectations of teachers/students	At school Board meetings share student successes	Dropbox for suggestions
Offer electives	Find a tech mechanism for kids to share these successes	New things on website but need a monitor for this
Skill training	Island Post info sharing, more than just graduation	Update the website; important events/when / where

LEASE AGREEMENTS BETWEEN
THE CITY OF THORNE BAY & SOUTHEAST ISLAND SCHOOL DISTRICT (SISD) FOR LEASE OF CITY OWNED
TIDELANDS

THIS AGREEMENT of Lease is made effective this 1st day of November 1, 2023, by and between the City of Thorne Bay, an Alaska municipal corporation, P.O. Box 19110, Thorne Bay, Alaska 99919 (hereinafter called the City or Lessor), and Southeast Island School District (SISD) of PO Box 19569, Alaska 99919, hereinafter referred to as (Lessee).

1. **Leased Premises.** The City of Thorne Bay hereby leases to Lessee the following described municipal land ("Premises"), situated in the City of Thorne Bay, First Judicial District, State of Alaska, described as follows:
 - a. City owned municipal land, located easterly of the City owned boat launch facility as shown on the attached map within the corporate boundaries of the City of Thorne Bay.
 - b. In additions to the terms and conditions contained in all of the sections of this Lease, the provisions of Title 2, Article III of the Thorne Bay Municipal Code shall apply to the terms and conditions of this Lease Agreement unless otherwise amended in this Lease.
2. **Term.** The term of this Lease shall be for a one (1) year term commencing November 1, 2023 and terminating October 31, 2024. The lease shall terminate automatically on the expiration of the first year, unless the Lessor and Lessee have executed a new lease for a new term or agreed to an extension of this lease in writing. Absent an approved Lease Agreement, the Lessee shall vacate the Premises on or before the ending date of this Lease Agreement by removing all structures thereon. If the City and Lessee enter a new lease, or an extension of this Lease, the monthly lease payment shall be reviewed and adjusted in accordance with the provisions of Section 2.56.210 of Title 2, Article III of the Thorne Bay Municipal Code.
3. **Occupancy.** Lessee was granted occupancy of the Premises on or about October 31, 2014. Lessee will be granted continued occupancy of premises upon signature of this lease renewal.
4. **Rent.** This is a triple-net Lease with Lessee responsible for rent and taxes as defined herein. Lessee agrees to pay to Lessor rent, on or before the first day of each calendar month, payable to Lessor and mailed to City of Thorne Bay, PO Box 99110, Thorne Bay, Alaska 99919. Payments received after the 10th day of the month will be subject to a 10% late charge.
 - a) **Rental Rate.** Lessor will pay rent at the rate of \$320.00 per month, for the
 - b) **Reduced Rental Rate:** Lessor will pay a reduced rental rate of \$160.00 per month, for the months of November 1st through May 31st
5. **Purchase.** Lessee is the owner of the modular building and equipment, personal property, and inventory.
6. **Annual Rent Adjustment.** The parties agree that if the Lessor and Lessee execute a new lease for a new term or agreed to an extension of this lease in writing the monthly rent shall be subject to adjustment mutually agreed upon by both parties. Under no circumstances shall the rental price be decreased from the amount charged at the outset of this Lease until the rent amount charged at the outset of this Lease has been paid for twelve (12) months.

7. Sales and Property Taxes.

- a. Lessee shall pay, in addition to the rentals specified in Paragraph 4 above, any sums required to be paid under the sales tax, personal property tax, special assessments and/or real property laws that may be in force from time to time within the City of Thorne Bay, Alaska. The amounts for sales tax, special assessments and personal property taxes shall be payable at least ten (10) days prior to delinquency. Proof of the payment of Sales Taxes shall be provided to the Lessor on a monthly basis. Real property taxes for the year [insert year] on [insert year] actual taxable amount shall be prorated monthly over a nine-month period with one ninth of the annual estimated real property taxes paid by Lessee to Lessor at the time Lessee makes its monthly rent payments for May through September [insert date]. If the real property taxes for [insert date] are increased above the [insert date] real property taxes assessed by the City of Thorne Bay, once the new tax assessment has been determined Lessee will make arrangements with Lessor to increase the required prorate monthly payment to assure that the total real property tax payment has been paid to Lessor by September 1st of the following year to assure that Lessor has received from Lessee the required annual real property tax payment. Thereafter the property taxes will be prorated over a twelve-month period based on projected property taxes due and owing. Nonpayment of sales taxes, assessments and/or real property taxes shall be enforceable in the same manner as nonpayment of rent.
- b. Lessee shall be responsible for and pay all personal property taxes applicable to the personal property owned by Lessee and located on the leased Premises.

8. **Deposits.** Lessee shall deposit with the City an amount equal to N/A. Upon termination of the Lease the Lessee shall vacate the premise leaving it in the same clean condition as presented at the time the Lease was entered. If the Premises are in need of cleaning, repairs or the Lessee is in default in payments the deposit shall be used to offset such costs. In the event the Premises are clean and in need of no repairs the deposit will be refunded in full.

9. **Use.** Lessee shall use the leased premises for the purposed of maintaining and operating a restaurant owned by the Southeast Island School District with indoor and outdoor seating open to the general public. Uses to also include other structures or facilities added to or adjacent to the restaurant for the purpose of display or sale of items associated with Southeast Island School District, or the maintaining and operating of the restaurant. The leased premises shall not be used for any other purposes without the prior written consent of Lessor.

10. **Permits and Compliance with Law.** Lessee shall obtain all necessary local, state and federal permits necessary for the operation of Lessee’s business and shall comply with all local, state and federal laws, rules and regulations. Failure to comply with any requirements of this section shall constitute a material breach of and a default of the Lease Agreement resulting in the Lessor’s option to terminate the Lease Agreement, in the sole discretion of the Lessor. Upon termination due to a breach or default under this section, the Lessee shall vacate the premise immediately.

11. **Acceptance of the Leased Property by Lessee.** Lessee acknowledges that it/he/she has thoroughly examined the leased premises. Lessee accepts the leased premises in their “AS IS” condition. The Lessor shall not be required to perform any work to prepare leased premises for the Lessee. Lessee’s taking possession of leased premises shall be conclusive evidence against the Lessee that, at the time possession was taken, leased premises were in good and satisfactory condition. Lessee has not relied upon any representations or statements of the Lessor or its

representatives or agents regarding the condition of leased premises or their suitability for Lessee's uses under this Lease.

- a. Lessee specifically acknowledges that Lessee has had access to the water reports related to the City of Thorne Bay water system and Lessee has reviewed those reports to the extent deemed necessary by the Lessee before determining to enter this Lease. Lessee admits and acknowledges that Lessee is fully aware that the City of Thorne Bay water system is not in full compliance with EPA and ADEC water quality standards. Lessee acknowledges that the City of Thorne Bay has no obligation whatsoever to comply with the EPA or ADEC water quality standards as a condition of this Lease. The decision to enter this Lease and operate the restaurant on the premises and to use and serve City water, or to use or serve some other water source, is solely that of the Lessee, and Lessee takes full responsibility to the fullest extent of the law for the water source it chooses to use in the operation of the restaurant. Lessee acknowledges that it/he/she has no cause of action of any kind or any nature, including any administrative proceedings or complaints, against the City of Thorne Bay based on any allegation or claim related to the water quality of the City of Thorne Bay water system.

12. **Insurance. Liability Insurance.** During the term of this Lease, Lessee shall, at Lessee's own expense, maintain and keep in force adequate insurance to protect both the Lessor and Lessee against comprehensive liability, personal injury, including death, property damage, including as to any equipment or improvements, fire, and extended coverage claims. Lessee shall maintain insurance in amounts not less than comprehensive general liability insurance with minimum limits of \$1,000,000, with minimum limits of \$1,000,000 per individual and \$1,000,000 per accident. Lessor shall be named as an additional insured on all policies. Proof of Insurance shall be provided to Lessor within thirty (30) days after the parties have executed this lease and prior to public use of the premises. Lessor shall be notified at least thirty (30) days before the cancellation or termination of any policy. Failure to place and maintain insurance in compliance with this section constitutes an immediate, material breach of and default of the Lease. Failure of the Lessee to provide the Certificate of Insurance showing the City of Thorne Bay as an additional insured within thirty (30) days of the signing of this Lease by the Lessee shall constitute a material breach and a default on the lease and the City shall have the right to immediately terminate the lease and pursue any other remedies allowable by law to remove the Lessee from the premises.

Property Insurance. During the term of this Lease, Lessee shall at all times carry upon any property belonging to Lessee and placed, erected or installed in, on or upon the Premises, fire and casualty insurance protecting against loss, damage or destruction caused by wind, fire, lightning, explosion, vandalism, malicious mischief, or such other casualties and such other risks as may be provided by extended coverage. Any such insurance shall name Lessor as an additional insured or contain such other provisions as may be needed to preclude any subrogation claims by the insurers against Lessor. Any such insurance shall be endorsed to require at least thirty (30) days' notice to Lessor prior to cancellation. Lessee shall also be responsible for providing Lessee's own personal property/inventory insurance coverage. Lessor will not be providing any insurance for the protection of Lessee, Lessee's loss of business, personal injury or property damage claims or content coverage. Lessee is responsible for providing any and all of its own insurance coverage. Lessee shall store its property in and shall occupy leased premises at its own risk, and releases the Lessor, to the full extent permitted by law, from all claims of every kind resulting in loss of life, personal or bodily injury or property damage.

Workers' Compensation Insurance. Lessee shall maintain Worker's Compensation Insurance in compliance with the laws of the State of Alaska, AS 23.30 et seq., and federal jurisdiction where the work is being performed.

Fire Insurance. During the term of this Lease, Lessor shall maintain fire and extended coverage insurance on the building structures, solely for Lessor's benefit.

Insurance Policy Requirements. All policies of insurance shall be issued by and maintained in responsible insurance companies selected by Lessee, organized under the laws of one of the states of the United States or The Underwriters at Lloyd's of London, authorized under the laws of the State of Alaska to assume the risks covered thereby, and rated at least "A" by A.M. Best Company, Inc. or Standard & Poor's Ratings Services, a Division of The McGraw-Hill Companies, Inc. Lessee will

deposit annually with Lessor policies evidencing all such insurance, or a certificate or certificates or binders of the respective insurers stating that such insurance is in force and effect. Each policy shall contain a provision that the insurer shall not cancel nor modify it without giving written notice to Lessor and Lessee at least 30 days before the cancellation, non-renewal or modification becomes effective.

13. **Improvements to Real Property.** There shall be no improvements, alterations or modifications on the Premises without the prior review and written approval of all plans by Lessor. Any alteration, addition or improvement approved by Lessor shall be performed in a good and workmanlike manner and by competent craftsmen. All alterations, additions and improvements shall comply with all federal, state and local governmental statutes, ordinances, laws, codes and regulations affecting the leased Premises and the use thereof. Lessee is required to obtain building permit authorization from the Lessor for construction of any and all structures placed on the lease area.
14. **Leasehold Improvements.** All signs or symbols placed on or about the leased premises shall be subject to Lessor's prior written approval. With prior written consent of Lessor, Lessee may make alterations and improvements on or to the leased premises, at Lessee's sole cost and expense. All fixtures, buildings and/or equipment of whatsoever nature which shall have been installed on the Premises by the Lessee, whether permanently affixed or otherwise, shall be the property of Lessee, and shall be removed by Lessee at the expiration or termination of this Lease. at Lessee's sole cost and expense, in the sole discretion of the Lessor unless Lessor and Lessee mutually agree to improvements remaining on leased premise. Any of Lessee's improvements remaining on the leased premises longer than thirty (30) days after termination or expiration of the lease shall become the property of the Lessor.
15. **Termination of Lease.** If Lessee vacates the leased Premises prior to the end of the Lease term, Lessee shall be responsible for continuation of Lease payments until the Lease expires at the end of the Lease term, or Lessor and Lessee mutually agree to terminate Lessee's Lease obligation.
16. **Quiet Enjoyment.** If Lessee performs and fulfills all the covenants and conditions herein contained, Lessee shall quietly enjoy the Premises during the term of this Lease and any extensions thereof.

17. Destruction of Premises.

- a. In the event the Premises or any substantial portion thereof shall be damaged by fire, wind, flood, earthquake or other casualty, and it reasonably appears that repair cannot be effected so as to permit re-occupancy within thirty (30) days from the date of casualty, either party at its option, may by written notice mailed within ten (10) days from the date of such casualty elect to terminate this Lease, effective as of the date of such casualty. If neither party shall so elect to terminate this Lease, Lessee's liability for rent shall abate in proportion to that portion of the Premises rendered unfit for Lessee's operation by reason of such casualty until such time as repairs are completed; provided, however, that if repair work progresses in stages and results in rendering portions of the Premises fit for utilization by Lessee from time to time, the abatement of rent shall be reduced proportionately as repairs to portions of the demised Premises are completed.
- b. In the event that less than a substantial portion of the demised Premises are damaged by fire, wind, flood, earthquake or other casualty, this Lease shall not end, but the rent shall be abated in accordance with the provisions contained in subparagraph (a) above, during any period in which repairs are being performed.
- c. As used in this paragraph, the term "substantial portion" means damage depriving Lessee of use of fifty percent (50%) or more of the Premises.
- d. Notwithstanding subparagraphs (a) and (b) above, this Lease shall not end, nor shall any abatement of rent occur if the damage or destruction of the Premises is caused by any act or omission on the part of Lessee, its agents, invitees or licensees.

18. **Government Requirement.** The Lessee shall comply with all federal, state and municipal laws, ordinances, regulations, or orders, and all court orders and administrative orders.

19. **Assignments and Subleases.** Lessee shall not assign the Lease or any interest in the lease for any purpose and shall not sublet the Premises or any part thereof and shall not permit any person to occupy or use the Premises except upon Lessor's written consent. The lessor may consent to the lessee subletting the property in exhibit "a" to allow for the operation of a restaurant. Any unapproved assignment or sublease shall be void. Lessor reserves the right to withhold consent.

20. **Liens.** Lessee shall not do or permit anything causing the Premises to be encumbered by any lien and shall, whenever and as often as such lien is claimed against the Premises purporting to be for labor or materials furnished to Lessee or otherwise being based on a claim against Lessee, discharge the same within ten (10) days or Lessee shall post with Lessor a bond in an amount and with sureties which are satisfactory to Lessor guaranteeing that said lien will be removed. Notice is hereby given that Lessor shall not be liable for any labor or materials furnished to Lessee upon credit and that no mechanic's lien for such labor or material or other lien shall be attached to the interest of Lessor in the Premises.

21. **Entry of Lessor.** Lessor shall be privileged at any time to inspect the Premises, and during the six- month period next preceding the expiration of the term thereof, shall be privileged, together with brokers and prospective Lessees, to inspect the Premises. If, at reasonable hours, admission to the Premises for the stated purposes cannot be obtained, or if at any time Lessor shall deem admission necessary for the benefit of Lessee, Lessor may, but is not obligated to, enter the Premises by means of a master key or other peaceable manner.

22. Waiver and Indemnification.

- a. Waiver. The City of Thorne Bay shall not be liable to Lessee and Lessee hereby waives all claims against Lessor, in their capacity as the Lessor under this Lease, for any injury, illness, or death of any person or damage to any property in or about the Premises or real property caused by any act or omission of Lessee, its agents, or employees.
- b. Indemnification. Lessee agrees to protect, defend, indemnify, and hold the City of Thorne Bay and its mayor, council members, agents and employees, harmless from and against any and all claims, damages, actions, administrative proceedings, liability, loss, or expense (including reasonable attorneys' fees), of any kind and any nature, incurred in connection with or arising from any injury, illness, or death to any person or damage to any property or from any other cause whatsoever occurring in on or about the Premises or real property or any part thereof arising at any time and from any cause whatsoever in the Lessee's use of the Premises. In case any action or proceeding is brought against Lessor by reason of any such claim or liability, Lessee shall defend any and all suits that may be brought, and claims which may be made, against Lessor, at Lessee's sole cost and expense.
- c. The Lessor shall not be responsible or liable for any injury, loss or damage to any person or to any property of Lessee or other person caused by or resulting from the elements, frosting, breakage, leakage, steam, snow, ice, running water, or the overflow of sewage, in any part of leased premises or surrounding area used by or in support of restaurant operations. The Lessor shall not be responsible for any injury or damage caused by or resulting from acts of God or Mother Nature.
- d. Lessee shall defend, indemnify and hold the City and its mayor, council members, employees and agents harmless from any and all civil or criminal liabilities or penalties, including costs of defense, resulting from or arising out of or related to in any way Lessee's noncompliance with any term or provision of this Lease, which the noncompliance causes environmental or water quality damage, spill or other environmental related event, or civil or criminal penalties or sanctions to be incurred or alleged.

23. **Building Containing Premises/Grounds.** lessee shall maintain the leased premises at Lessee's sole cost and expense and at all times keep the leased premises neat, clean and in a sanitary condition. Lessee shall keep and use the leased premises in accordance with applicable laws, ordinances, rules, regulations and requirements of all governmental authorities. Lessee shall permit no waste, damage or injury to the leased premises.

24. **Hazardous Substances.** Lessee shall not use the leased Premises in a manner that violates any federal, state or local law, regulation, or ordinance, including, but not limited to, any such law, regulation or ordinance pertaining to air and water quality, the handling, transportation, storage, treatment, usage or disposal of Hazardous Substances. "Hazardous Substances" shall be interpreted broadly and include, but not be limited to, any material or substance that is defined or classified under federal, state or local laws as (a) "hazardous substance" pursuant to § 101 of the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. § 9601 (14) of § 311 of the Federal Water Pollution Control Act, 33 U.S.C. § 1321, each as now or hereafter amended; (b) a "hazardous waste" pursuant to § 1004 or § 3001 of the Resource Conservation and Recovery Act, 42 U.S.C. § 6903, 42 U.S.C. § 691, as now or hereafter amended; (c) a toxic pollutant under § 307(l)(a) of the Federal Water Pollution Control Act, 33 U.S.C. § 1317(l)(a); (d) a "hazardous air pollutant" under § 112 of the Clean Air Act, 42 U.S.C. § 7412, as now or hereafter amended; (e) a "hazardous material" under the Hazardous Material Transportation Act, 49 U.S.C. § 1802(2), as now,

or hereafter amended; (f) toxic or hazardous substances pursuant to regulations promulgated now or hereafter under the aforementioned laws; or (g) presenting a risk to human health or the environment under other applicable federal, state or local laws, ordinances, or regulations, as now, or as may be passed or promulgated in the future.

Lessee agrees to immediately notify Lessor if Lessee becomes aware of

- i. any Hazardous Substances or other environmental problem or liability with respect to the Premises or real property, or
- ii. any lien, action, or notice resulting from violation of any of the laws, regulations, ordinances, or other environmental laws.

It shall be Lessee's sole responsibility to pay for any and all remediation resulting from any contamination caused by Lessee or resulting from Lessee's use of the Premises. Lessee agrees to defend, indemnify and hold Lessor harmless from any liability, including costs and actual attorney's fees, associated with remediation of any hazardous waste identified on the subject property resulting from any use of the Premises by the Lessee.

25. **Utilities.** Lessee shall be responsible for utilities associated with the Premises, including but not limited to electricity, heat, water, sewer, telephone and refuse disposal. Lessee agrees to pay, and keep current, ALL charges, including deposits, for all utilities, including but not limited to water, sewer, refuse collection, electricity, propane, fuel oil and telephone. Failure to do so will result in the utility being shut off. If the City shuts off any of the utilities, such action shall constitute a material breach of the Lease and the Lessor shall have the immediate right to terminate the lease upon the shutoff, in the sole discretion of the Lessor. Absent an approved Lease Agreement, the Lessee shall vacate the premise immediately upon the shutoff of any utility.

26. **Signs.** Lessee will pay for exterior signage for Lessee's business. All signage must be consistent with any ordinances of the City related to signage.

27. **Default.** Any of the following shall constitute a default hereunder by Lessee:

- a. Failure to perform the covenants contained in this Lease for the payment of rent;
- b. Failure to perform or fulfill any other covenant or condition contained in this Lease;
- c. Dissolution, other termination of existence, or insolvency, in any sense, of Lessee;
- d. The shut off of utilities;
- e. The filing of a petition by or against Lessee for adjudication as a bankrupt, or for reorganization or arrangement within the meaning of the Bankruptcy Act;
- f. The dissolution or the commencement of any action or proceeding for the dissolution or liquidation of the Lessee or for the appointment of a receiver or trustee of leased premises of the Lessee;
- g. The taking possession of leased premises of the Lessee by any governmental officer of agency pursuant to statutory authority for the dissolution or liquidation of the Lessee;
- h. The making by the Lessee of an assignment for the benefit of creditors;
- i. Lessee vacates or abandons the leased premises; and
- j. A failure that continues for five (5) days or more to have the Lessor named as an additional insured as required under paragraph 12, and Lessee fails to cure such default within ten (10) days after receipt of a written notice has been received by Lessee specifying such failure to name the City as an additional insured.

The specification of events constituting default by the Lessee in this Section are in addition to any defaults specified in the Thorne Bay Municipal Code. Failure to perform a covenant or fulfill a

condition contained in this Lease shall constitute a default for purposes of this paragraph, regardless of whether other consequences of such failure are provided for herein, as in the case where an assignment without consent is void.

28. **Lessor's Remedies on Default.** All rights and remedies of the Lessor enumerated shall be cumulative, and none shall exclude any other right or remedy allowed by law. In addition to the other remedies in this Lease provided, the Lessor shall be entitled to the restraint by injunction of the violation or attempted violation of any of the covenants, agreements or conditions of this Lease. Lessor's remedies are as follows:

In the event of any default of the Lessee, the Lessor shall have the following rights and remedies – all in addition to any rights or remedies that may be given to the Lessor by statute, common law, or under Thorne Bay Municipal Code.

- a. If Lessee defaults in the payment of the rent reserved in this Lease, and such default continues for ten (10) days after written notice, or if Lessee defaults in the prompt and full performance of any other provision of this Lease and such default continues for thirty (30) days after notice, or if the leasehold interest of Lessee be levied upon under execution or be attached by process of law, or if Lessee abandons the Property, then, in any such events, Lessee shall be in default under this Lease and Lessor may, at its election, either terminate this Lease and Lessee's right to possession of the Premises or, without terminating this Lease, endeavor to relet the Premises. Nothing herein shall be construed so as to relieve Lessee of any obligation including payment of the rent reserved in this Lease.
- b. Re-enter leased premises and take possession thereof, remove all persons therefrom, and remove Lessee's property therefrom and store it in a public warehouse or elsewhere at the cost of Lessee, all without service of notice or resort to legal process (all of which Lessee expressly waives) and without becoming liable for trespass, forcible entry, detainer, or other tort or for any loss or damage which may be occasioned thereby;
- c. Declare the Term ended;
- d. Re-let leased premises in whole or in part for any period equal to or greater, or less, than the remainder of the Term for any sum which is commercially reasonable;
- e. Collect all reasonable damages, costs and expenses that the Lessor may incur by reason of default by Lessee, together with interest calculated at the rate of ten percent (10%) per annum;
- f. If Lessee abandons the Premises or Lessor otherwise becomes entitled so to elect, and Lessor elects, without terminating this Lease, to endeavor to relet the Premises, Lessor may, at Lessor's option, enter into the Premises, remove Lessee's signs and other evidence of tenancy, and take and hold possession thereof as provided in subparagraph (ii) of this paragraph, without such entry and possession terminating this Lease or releasing Lessee, in whole or in part, from Lessee's obligation to pay the rent hereunder for the full term as hereinafter provided. Upon and after entry into possession without termination of this Lease, Lessor may relet the Premises or any part thereof for the account of Lessee to any person, firm or corporation other than Lessee for such rent, for such time and upon such terms as Lessor shall determine to be reasonable. In any such case, Lessor may make repairs, alterations and additions in or to the Premises, and redecorate the same to the extent deemed by Lessor necessary or desirable, and Lessee shall, upon demand, pay the cost thereof, together with Lessor's expenses of the reletting including, without limitation, broker's commissions and advertising expenses. If the consideration collected by Lessor upon any such reletting for Lessee's account is not sufficient to pay yearly the full amount of the rent reserved in this

Lease, together with the cost of repairs, alterations, additions, redecorating and Lessor's expenses, Lessee shall pay to Lessor the amount of each yearly deficiency upon demand.

- g. If Lessor elects to terminate this Lease in any of the contingencies specified in this paragraph, it being understood that Lessor may elect to terminate the Lease after, and notwithstanding its election to terminate Lessee's right to possession as provided in subparagraph (i) of this paragraph, Lessor shall forthwith, upon such termination, be entitled to recover as damages, and not as a penalty, an amount equal to the then present value of the rent reserved in this Lease for the residue of the term of this Lease, less the present value of the fair rental value of the Premises for the residue of the term of this Lease.
 - h. Lessee agrees that if it shall, at any time, fail to make any payment or perform any other act on its part to be made or performed under this Lease, Lessor may, but shall not be obligated to, after ten (10) days prior written notice and without waiving, or releasing Lessee from any obligation under this Lease, make such payment or perform such other act to the extent Lessor may deem desirable, and in connection therewith to pay expenses and employ counsel. Lessee agrees to pay a reasonable attorney's fee if legal action is required to enforce performance by Lessee of any condition, obligation or requirement thereunder. All sums so paid by Lessor and all expenses in connection therewith, together with interest thereon at the current maximum legal rate of interest from the date of payment to the date of repayment, shall be deemed additional rent hereunder and payable at the time of any installment of rent thereafter becoming due, and Lessor shall have the same rights and remedies for the non-payment thereof, or of any other additional rent, as in the case of default in the payment of rent.
29. **Lessor's Remedies.** In the event of default hereunder by Lessee, Lessor shall have all the rights and remedies afforded by law, which shall be cumulative and may be exercised separately or concurrently.
30. **Waiver.** Except to the extent that a party may have otherwise agreed in writing, no waiver by a party of any breach by the other party of any of its obligations, agreements or covenants hereunder shall be deemed to be a waiver of any subsequent breach of the same or any other covenant, agreement or obligation. Nor shall any forbearance by a party to seek a remedy for any breach of the other party be deemed a waiver of its rights or remedies with respect to such breach.
31. **Changes.** No modifications, amendments, deletions, additions or alterations of the Lease Agreement shall be effective unless in writing and signed by Lessor and Lessee and such representatives of the Lessor and Lessee are authorized to make such changes.
32. **Joint Product.** The language set out in this Lease represents the joint product of the parties and shall not be construed against one party in favor of the other. Each party hereto has had the option of seeking the advice of legal counsel in the drafting of this Lease, and the rule of construction favoring construction against the drafter shall not apply. Lessee acknowledges and agrees that Lessee has not received any legal advice from the Lessor's attorney or from anyone associated with the Lessor.
33. **Authority.** The parties and their undersigned representatives warrant that they have full authority to enter into this Lease Agreement and to execute this Lease Agreement.

34. **Surrender of Leased Premises.** Upon termination of this Lease Agreement, Lessee agrees to peacefully quit and surrender the leased premises without notice, remove all of Lessee’s buildings, equipment and personal property and leave the leased premises neat and clean. The Lessor, may through mutual agreement with Lessee, allow Lessee to leave all buildings, equipment and personal property on the Premise.
35. **Governing Law, Jurisdiction and Venue.** The laws of the State of Alaska shall govern the construction, interpretation and validity of this Lease. The Superior Court for the State of Alaska, First Judicial District at Craig, Alaska, shall be the exclusive jurisdiction and venue for any action of any kind and any nature arising out of or related in any way to this Lease and to the use of the Premises by the Lessee. Lessee specifically waives any right or opportunity to request a change of venue for trial from Craig, Alaska pursuant to A.S. 22.10.040.
36. **Acknowledgment by Lessee.** Lessee acknowledges that Lessee has had a full opportunity to consult with attorneys of Lessee’s choice before signing this Agreement. Lessee acknowledges that Lessee is not relying on any statements or representations made by any employees, representatives, officers, consultants, the Mayor, or Council members of the City in entering this Lease. Lessee further acknowledges that Lessee has not received and is not relying on any legal advice or representations by the City attorney.
37. **General.**
- a. The provisions of this Lease shall bind and inure to the benefit of the successors, devisees, legatees, heirs, distributes, representatives, and assigns of the parties. This provision does not limit in any way the Lessor’s sole discretion as to any subletting or assignment of the Premises.
 - b. This Lease contains all of the covenants, promises, agreements, conditions and understanding, either oral or written, between the parties. No subsequent alteration changes or amendment to this Lease shall be binding upon the parties unless reduced to writing and signed by them. This Lease supersedes all previous agreements or discussions or negotiations, whether orally or in writing, between the parties.
38. **Notice.** Any notice required to be given by either party to the other shall be deposited in the United States mail, postage prepaid, addressed to Lessor at P.O. Box 19110, Thorne Bay, Alaska 99919, or the Lessee at, PO Box 19569, or at such other address as either party may designate in writing to the other.

DATED this ____ day of _____ 2023.

LESSOR:
THE CITY OF THORNE BAY

LESSEE:
SOUTHEAST ISLAND SCHOOL DISTRICT

By _____
Lee Burger, Mayor

By _____
Rodney Morrison, Superintendent

STATE OF ALASKA
CITY OF _____

THIS ISTO CERTIFY that on this ____ day of _____ 2023, before me, the undersigned, a notary public in and for the State of Alaska, duly commissioned and sworn, personally appeared **Lee Burger, Mayor of Thorne Bay**, to me known and known to me to be the person named in and who executed the within and foregoing document, and he acknowledged that he executed the same freely and voluntarily, for the uses and purposes therein mentioned.

Caitlyn Sawyer, Notary
Commission Expires: _____

STATE OF ALASKA
CITY OF _____

THIS ISTO CERTIFY that on this ____ day of _____ 2023, before me, the undersigned, a notary public in and for the State of Alaska, duly commissioned and sworn, personally appeared **Rodney Morrison, SISD Superintendent** known to me to be the person named in and who executed the within and foregoing document, and he acknowledged that he executed the same freely and voluntarily, for the uses and purposes therein mentioned.

Caitlyn Sawyer, Notary Public
Commission Expires: _____

SISD BOARD MEETINGS CALENDAR OF AGENDA ITEMS

August	<ul style="list-style-type: none"> • Welcome Staff and Students • Crisis Response Plan Review • Student Handbook Review • Parent Involvement Policy and Handbook Review • Annual Public Notices to Parents • Six Year Capital Improvement Plan Approval • Board Policy Updates • Title I District and School-Wide Plans
September	<ul style="list-style-type: none"> • Site Enrollment • Review Student Assessment Data • Graduation Date Approvals • SISD Resolutions (AASB Call for Resolutions) • Plan AASB Leadership Conference Attendance • Annual Progress & Summary Report for Student Nutrition and Physical Activity • Work Session: ASC Officer Election Certification; ASC Training & School Year Goals/Objectives Development
October	<ul style="list-style-type: none"> • New Board Member Orientation Work Session/Oath of Office • Board President and Clerk Elections • Appoint Legislative Liaison & Advocate for AK Youth Liaison • Appoint Student Board Representative(s) • Review AASB Resolutions • Report Student Count • Board Public Opinion Survey
November	<ul style="list-style-type: none"> • Audit Review/Budget Revisions • Annual audit of student organization accounts (ASC) • AASB Conference • Review and Refresh Strategic Plan/timeline
December	No Scheduled Meeting
January	<ul style="list-style-type: none"> • Budget Revisions • Plan for February Legislative Visits • ID Lobbying Strategies & Issues for Legislative Visits • Superintendent Evaluation
February	<ul style="list-style-type: none"> • Plan for AASB Spring Fly-In (if attending) • Board Self-Evaluation/Goal Update and Review
March	<ul style="list-style-type: none"> • Budget Development • Teacher Contracts • AK STEPP Needs Assessments • School Calendar Adoption
April	<ul style="list-style-type: none"> • Graduation Attendees • Budget Development • Teacher Contracts • Capital Improvement Plan/Facility Needs Report
May	<ul style="list-style-type: none"> • Budget Development • School District Report Card to the Public • Bruce Hill Scholarship
June	<ul style="list-style-type: none"> • Budget Adoption • Board Policy Updates from AASB • Disciplinary Action Data Review • Curriculum Quarterly Reports
Every Month	<ul style="list-style-type: none"> • Policy Review • Stipend and Mileage Forms ¹¹⁶ • Exemplary Stakeholder Nominations



ASC Agenda

Barry C. Stewart Kasaan School
10/16/2023

Call to order:

Time: 7:30pm

Attendance: Mike Congdon , Teri West, Karen Freese , Jessica West, LaNeice Congdon

Google meet - Rod Morison,

Approve the Agenda :

Motion to approve: Jessica

Second:Terry

All in favor? Y Any opposed?N

Motion Passed? (yes or no)Y

Approval of last meeting minutes:Link (https://docs.google.com/document/d/1i7Ub9Zu6N4PVariH1psQIGKKoBf5WZ8G_7Fdf63icGs/edit)

Motion to approve:Jessica

Second:Karen

All in favor? Y Any opposed?N

Motion Passed? (yes or no)Y

People to be Heard/ Public Comment/ Adjustments to Agenda:

Any advance requests:None

Other:

Lead Teacher Report:

- There are some changes that need to be made with the finance spreadsheet.
- Nov. 2-7 - Raiser college classes will be in Sitka. Mike and the High High School students will be traveling to attend. Kids will get up to 4 credits each with this class, working with Carol Fletcher and participating in the poster contest in Juneau. It's all about marine biology.
- OVK Woodshed fund raising project is going well. We will need to take a trip to Coffman Cove to deliver one shed.
- Rod came last Thursday and visited the school. We discussed the possibility of getting some grant funding to participate in more cultural activities.
- HS Volleyball is going right now. Looking forward to getting some games together. MS basketball has games lined up as well. We will need to work out the use of the vehicles.
- Branson will be ripping out the cement pretty soon. He is hiring James Stevens.

Treasury Report:

Period report covers: Through Sept.

Cash balance at beginning:

Income received during: \$2500 fence fundraising, \$2100 was for cleaning the school. \$2142.82 and \$1082.31 from the preschool grant.

Expenses paid during period: 5100.82 to Thorne Bay ASC

Cash at end of period:

Mike would like to make sure all the kids spreadsheets are set up correctly.

The check that we got for the fence last fall needs to be distributed to the kids as well.

We now owe Thorne Bay nothing but the kids still owe the Kasaan School.

Teri is rechecking all the numbers for each kid.

Teri checked on a funny bank statement and the bank had changed our account. Teri told them they could not do that.

She apologized and had no idea why they had not contacted us. The change was supposed to save us money. We

now need to order new checks that the bank should pay for because they changed things without our knowledge.

The Southside kids have been participating in our fundraisers. We need to find out if they are a part of our ASC or

Thorne Bay ASC. We need their money dispersed accordingly.

Old business:

Paying off the Thorne Bay ASC for our kids and keeping track at our school. This is done!

Pumpkin Party - **Jessica West motions to move the date of the pumpkin party to Nov. 27, LaNeice seconds, all in favor motion carries.**

Its is going to be about \$500 for pumpkins. We set aside \$800 so we should be good.

Jessica ordered the food from costco. We will ask the community to bring sides and dessert.

New Business:

Kids working to earn preschool grant money for sports etc.

Item #1: The kids already put shelves together in the preschool building and Terry would like to pay for them.

She would also like to come up with other things for the kids to do to earn the rest of the money. Terry will confirm the need for it to be related to the preschool. We will do a set amount for each job and distribute it amongst the kids that help. Ben and Judah and Anna and Lily.

Motion to approve: Terry motions to pay the kids that put together shelves in the preschool \$20 each.

Second: Karen

All in favor? Y Any opposed?N

Motion Passed? (yes or no)Y

Rod's comments: He enjoyed his time here. Likes what is happening here. He mentioned the grant to help with the cultural activities. Stormy Hamar will be working with us on that.

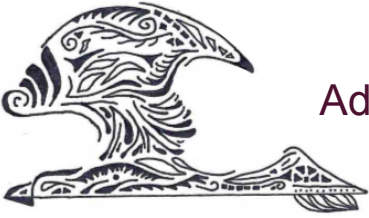
Adjournment:

Motion to adjourn by: Jessica West

Second: Karen Freese

All in favor? Y Any opposed?N

Motion Passed? (yes or no)Y



Hollis School

"Where education meets the whole student
And challenges us all to look beyond what we can only see."

Advisory School Council Meeting Agenda and Notes

August 31, 2023
9:00 AM

Southeast Island School District

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Annual District Goals

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

Hollis School ASC MEMBERSHIP AND MEETING AGENDAS, NOTES, DATES & TIMES:

Here is a link to the 2023-2024 ASC Meeting notes, agendas, and supporting documents:

<https://drive.google.com/drive/folders/1oQyYAS5U9ZQajvD1qyPmIGDi4YWVdPzB?usp=sharing>

ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings at 4:00 PM on the LAST Thursday of every month. Meetings are virtual via Google Meets.

Google Meet joining info

Video call link: <https://meet.google.com/whm-fbvs-pgg>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

AGENDA: All referenced items for this August meeting may be found in this shared folder:

<https://drive.google.com/drive/folders/11h19SD5QR0bjNqQJFfhVVva0bB1qBe5t?usp=sharing>

A. Call To order: at 9:00 AM.

B. In attendance:

- In Person: Lisa Cates, Teacher, Issac Starkweather, Natalie Tryell, Cj Vasquez, Excie Boykin, Rachel Brewer, Jace Delacruz, Sophia Starkweather, Peatmoss Adkison, Alex Brewer, Jose Vasquez, Axe Davenport-Adkison, Chloe Vasquez, Scott`Mendonsa , Amanda Baker, Julie Vasquez
- On Line: no one.
- Excused: no one

C. People to be heard: Shaine Nixon

Current officers and standing members:

Superintendent: Rod Morrison

Principal Shaine Nixon

- President: Peatmoss Adkison
- Vice President: TBD
- Secretary: Amanda Baker

- Treasurer: Amanda Baker w/Lisa Cates
- Student Representative: Sophia Starkweather
- Lead Teachers— *Julie Vasquez/Lisa Cates*

AGENDA Items for August 31, 2023 Advisory School Council Consideration with notes under ITEMS DISCUSSED:

Approval of minutes from meeting: *May 18, 2023*

 [Agenda May 18, 2023 Hollis ASC Agenda](#)

- *May 18, 2023 minutes*: move and approve to accept the minutes as written.
- **Moved to approve:** Excie Boykin
 - **Seconded:** Lisa Cates
 - **Action:** approved unanimously

Approval of August 31, 2023 agenda

- **August 23, 2023** move and approve to accept the agenda as written.
 - **Moved to approve:** Lisa Cates
 1. **Seconded:** Amanda Baker
 2. **Action:** approved unanimously

Resources from prior training:

ASC and Roberts Rules of Order Training

Here is a link to the SISD ASC Handbook: [ASC Handbook SISD Revised 9.11.20 copy.jpg](#)

Here is a copy of a Robert's Rules of Order Cheat Sheet for Nonprofits: [Robert's Rules of Order _ Cheat Sheet for Nonprofits _ BoardEffect.pdf](#)

Old Business:

***STANDING ITEM:**

Treasurers' reports and accounting:

Follow Up on account change and reporting

DISCUSSION:

Balance:

Online banking progress:

Account Transfer progress: Lisa met with the Credit Union. Collecting the following:

1. from Principal, Lead Teachers and Treasurer: Copy of ID and SSN. to open new account:
2. SISD EIN
3. Decide debit cards, checks and online access for our accountant/

ACTION: Actions pending - too many plates in the air.

STANDING ITEM:

Mission and Vision and Goals and Objectives:

Supporting documents are located in this folder: [ASC Hollis Goals, Plans, Vision & Mission Work](#)

Staff update on “How we Do School” progress and plans for the remainder of the year.:

DISCUSSION:

Examining and documenting each step as move into new school. This week's focus, what's expected. Checklist with summaries and resources and exemplars is being assembled..

****ACTION:** Need to review with parents and administration over the course of the year.

STANDING ITEM:

New School Update

Resources:

https://drive.google.com/file/d/16VCuvPhVO-IFlaD_UYkCfUGA9dNVNZzv/view?usp=sharing,
https://drive.google.com/file/d/1R55ZrfY9ah7edr_I97Bwwwt8TLRmNR3p/view?usp=sharing,
https://drive.google.com/file/d/1VEZLkt6rEv88VEf_nvcAV_rE56-ulB8R/view?usp=sharing,
https://drive.google.com/file/d/1oaQiyA2_f38JLpRV0liUfc3Uq-1L2FrU/view?usp=sharing,
[Hollis School Replacement 95% CD SPECIFICATIONS Vol 2.pdf](#)

****DISCUSSION:**

Move plan -

We are packing this week. Will initialize move on Tuesday September 5, 2023. Will be split between the wto buildings for the next week.

More information about the ribbon cutting is to come.

****ACTION:** Wait for word.

STANDING ITEM:

Communication, Events and Activity schedule for the the year:

Update on processes

****DISCUSSION:** F

We have resumed:

1. a stronger Facebook presence
2. our weekly calendars
3. out Tuesday Teacher time appointments.

****ACTION:** None

STANDING ITEM:

Athletics: Updates Archery, Shooting, Wrestling

Current:

- kayak training
- archery/air rifle
- cross country - coach Amanda:
- parents and community volunteers training

****DISCUSSION:**

none

****ACTION:**

none

STANDING ITEM:

Campus Maintenance (Water, Heat, Power, Building, Grounds, Vehicles)

moving to new building. Water should be potable

****DISCUSSION:**

Start with water bottles and continued delivery.
Bus back on line Tuesday September 5, 2023.

****ACTION:**

STANDING ITEM:

Personnel and Volunteer Programs: recruitment, hiring and retention

DISCUSSION:

Recruiting ideas and current plans for additional staff. Still no help. Seeking college interns, AmeriCorps, residents, and student teachers.

Housing impacts:

****ACTION:**

ITEM:

Increase Hollis ASC Participation, Elections of 2023-24 Officers and student positions.

DISCUSSION:

Again, a challenge - thinking about a iconic in August to recruit and motivate.

****ACTION:**

We will keep working on this.

ITEM:

Hollis Spring 2024 Graduation Activities and Plans
Calendared graduation: Thursday May

DISCUSSION:

Recommend May 16, 2023

Will survey the families and notify the Board for their review.

****ACTION:**

ITEM:

New Business:

ITEM:

School-wide plan and Parent Engagement plan.

Upcoming:

Facebook and messenger

Ribbon Cutting

Tuesday Teacher Tim es

Student led conference

DISCUSSION:

****ACTION:**

The next meeting will be at 4:00 PM on Thursday August , 2022 - the last Thursday of the month.

**Next SISD Board of Education Work Session and Meeting
September , 2023*

[BoardBook Link](#)

Southeast Island School District is inviting you to a scheduled Zoom meeting.

Topic: Southeast Island School District Board of Education Work Session

Join Zoom Meeting

<https://us02web.zoom.us/j/86148616131?pwd=cUI2a1FSShd1bTBwaGkwcU9Ram92UT09>

Meeting ID: 863 5006 6529

Passcode: 604722

Hollis School Public Calendar Link:

<https://calendar.google.com/calendar/u/0?cid=Y190OGNkZWQyNGM4OWtqaWY0MXAzbHVocDg5c0Bncm91cC5jYWxlbmRhci5nb29nbGUuY29t>

**Information*—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.

**Schedule*—currently operating with

**School contacts:*

Please share suggestions/questions/concerns by any of the following:

1. • private message both Julie and Lisa,
2. • email both Julie jvasquez@sisd.org and Lisa lcates@sisd.org,
3. • and/or call -please leave a voicemail as you can- the school 907-530-7108 or lisa at 907-530-7007 (home) or 208-860-7752 (cell)

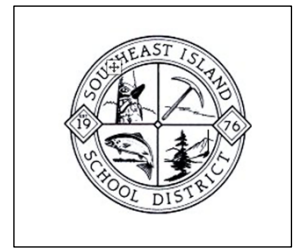
Adjournment:

- **Moved to adjourn:** Amanda Baker
 - **Seconded:** Lisa Cates
 - **Vote to Adjourn:** approved unanimously
 - **Adjourned:** 9:32 AM



Naukati School

100 Heather Street
P.O.Box NKI
Naukati, Alaska 99950
907.629.4121



Advisory School Council Meeting NOTES

Meeting Date: September 12, 2023

I. Call to order:

- A. Time: 5:16pm
- B. Individuals Present: Sharlet Collins, Cassandra Christopherson, Dawn Sheets, Tia Christopherson, Megan Christopherson, Sadie Upton, Laura Anania, Ernie Jones

II. Approval of agenda:

- A. Motion to approve: Dawn made motion
- B. Seconded: Sharlet seconded motion
- C. Motion Passed? YES

III. Approval of minutes from prior meeting:

- A. Motion to approve: Dawn made motion to table until next meeting
- B. Seconded:
- C. Motion Passed? No motion made

IV. Current finances as of statement for **August 2023= \$28,931.70**

V. People to be Heard/Public Comment

- A. Any advance requests-Dawn Sheets "It is ridiculous to take so many tests."

VI. Old Business:

- A. Update Bank Signers: Laura still needs to change banks. Rod Morrison needs to be added.

- B. Fundraisers: Thank you posters need to be made to Island Air Express-ticket & AC stores for not only allowing us to do cookouts but their food donations and generous \$1000 they gave us as well.
- C. Sports Plan: Currently running for Elem. Cross Country. We may get some HS Volleyball games for fun. HS Wrestling is a go. Students are interested in HS Basketball. The students want to do Archery.

VII. New Business

- A. Drawing for general Fundraising Island Air tickets-Congratulations to Lucy Aragon
- B. Sport/travel conversation ideas-maybe pursue free tickets for sports travel: AK Seaplanes, Island Air Express?
- C. Electing/Voting ASC officers for 2023-24 school year:

VIII. Schedule Next Meeting: Suggested change date/time of October 10, 3:45pm, 2023

IX. Adjournment: 7:08pm

- A. Motion to Adjourn by: Laura made a motion to adjourn.
- B. Seconded by: Dawn Sheets



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Advisory School Council Meeting Agenda

Emergency Meeting Tuesday, October 9, 2023 3:45-4:45pm

I. Call to order at: 3:48pm

- A. Individuals Present: Dawn Sheets, Sharlet Collins, Josh Musser, Laura Anania, Branzon Anania, Cari Jones, Ernie Jones

II. Approval of agenda:

- A. Motion to approve: Sharlet Approved agenda.
- B. Seconded: Dawn Sheets
- C. Motion Passed? Motion approved
- D. Wrestling meet calendar: Where are we going?

<u>DAY</u>	<u>DATE</u>	<u>HOST LOCATION</u>
First Day	September 27, 2023	1st Day Practice
Friday & Saturday	October 13-14	Craig
Friday & Saturday	October 20-21	TMHS
Friday & Saturday	October 27-28	MEHS
Friday & Saturday	November 3-4	ACS
Friday & Saturday	November 10-11	Ketchikan
Friday & Saturday	November 17-18	Palmer - Lancer Tourney
Friday & Saturday	December 1-2	Wrangell
Friday & Saturday	December 8-9	Region 5 Championships @ JUNEAU
Friday & Saturday	December 15-16	ASAA Championships @ UAA Alaska Airlines Center
<i>*Italicized & bold events are open weekends with no Region 5 event scheduled.</i>		

III. Approval of Wrestling travel funds for Juneau: \$3500

- A. Sharlet approved \$3500 for travel to Juneau. Dawn seconded. Motion approved.

B. Other dates that were approved for future travel were: Ketchikan, Wrangell, Juneau Regionals.

IV. **Schedule Next Meeting:**

V. **Adjournment:** 4:01pm

A. Motion to Adjourn by: Laura Anania

B. Seconded by: Sharlet Collins

Signature_____ Date:_____



Naukati School

100 Heather Street
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Advisory School Council Meeting Agenda

Tuesday, October 10, 2023

3:45-4:45pm

Google Meet joining info

Video call link: <https://meet.google.com/ktj-qicp-vie>

Or dial: (US) +1 414-909-4666 PIN: 299 959 118#

- I. **Call to order at: 3:48pm**
 - A. Individuals Present: *Dawn Sheets, Sharlet Collins, Cari Jones, Ernie Jones, Laura Anania*
- II. **Approval of agenda:**
 - A. Motion to approve: *Cari Jones*
 - B. Seconded: *Dawn Sheets*
 - C. Motion Passed? *Yes*
- III. **Approval of minutes from prior meeting: *moved to next meeting***
 - A. Motion to approve:
 - B. Seconded:
 - C. Motion Passed?
- IV. **Treasurer:**
 - A. Current finances as of statement for **October 2023= \$29,804.68**
- V. **People to be Heard/Public Comment**
 - A. Any advance requests- *none*
- VI. **District Administration:**
 - A. Superintendent Rod Morrison: absent

B. Principal Shaine Nixon: absent

C. Others:

VII. School Staff

A. Lead Teacher: Laura Anania

1. Large grant meeting planned for November to share test data and school year plan
2. Another testing set to be completed before Christmas
3. January Conference will take the 3 certified staff members away from the school. We discussed closing the school. We need to make up 2 days before Christmas break-per District Administration.

B. Coaches:

1. Ernie completed Elementary Cross Country.
2. Josh Musser has started high school wrestling.
3. Inter-island Volleyball opportunities-Tara Musser

VIII. Old Business:

A. Fundraisers

B. High School Wrestling: Coach Josh Musser-

1. Last night funds were approved for travel to Juneau. Wrestlers are looking forward to Ketchikan, Wrangell, Juneau Regionals and state in Anchorage.
2. They are looking into more fundraising opportunities.

IX. New Business

A. November events

1. Veteran's Day Dinner Nov.7th: 5:30 pm to close.
 - a) Shalet requested for approval for up to \$350 for Vet's day Dinner
 - b) Dawn seconded.
 - c) Motion passes on the approval of \$350 for Vet's Day Dinner
2. Thanksgiving Meal Potluck Nov.21 at 5:30pm
 - a) Who is running this? What are we providing?

(1) NKI School will provide hams, turkeys, potatoes, gravy

(2) Sharlet made a motion to approve up to \$500 for 3 hams, 3 turkeys.

(3) Dawn seconded. Motion passes.

b) Need approved funds to spend

B. Looking ahead to Christmas:

1. ASC gift ordering: fund amount

a) Dawn makes a motion to approve up to \$500 for gift ordering for students and local children.

b) Sharlet seconded. Motion approved.

2. Christmas Program Ideas:

a) **Cookie Exchange?—We are still interested in doing the cookies and a program**

C. Electing/Voting of ASC Officers for 2023-2024 school year

1. President-Interim: Laura Anania

2. Vice President-Interim: Sharlet Collins

3. Treasurer-Dawn Sheets

4. Secretary-Open

D. Wrestling meet calendar: Where are we going?: **Juneau, Ketchikan, Wrangell, Juneau Regionals, Anchorage for state**

<u>DAY</u>	<u>DATE</u>	<u>HOST LOCATION</u>
First Day	September 27, 2023	1st Day Practice
Friday & Saturday	October 13-14	Craig
Friday & Saturday	October 20-21	TMHS
Friday & Saturday	October 27-28	MEHS
Friday & Saturday	November 3-4	ACS
Friday & Saturday	November 10-11	Ketchikan
Friday & Saturday	November 17-18	Palmer - Lancer Tourney
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Friday & Saturday	December 8-9	Region 5 Championships @ JUNEAU
Friday & Saturday	December 15-16	ASAA Championships @ UAA Alaska Airlines Center
<i>*Italicized & bold events are open weekends with no Region 5 event scheduled.</i>		

1.

X. Schedule Next Meeting: *Suggested date of November 14th, 3:45-4:45pm, 2023*

XI. Adjournment: 4:46 pm

A. Motion to Adjourn by: Laura Anania

B. Seconded by: Sharlet Collins

Signature _____ Date: _____

Port Alexander ASC

Month of _____ October _____ Meeting

Date/Time: October 5th

Attendance: Michaela, Julia, Molly, Shanna, Patrick

Meeting called to orderby: Molly

Motion to approve minutes : Molly 1st, Shanna 2nd, AIF

Reports:

District Office: Shaine/Rod? - busy in another mandatory meeting.

Teachers - Read Board Report (see attached)

Treasurer: Money over \$13000 - we have a check of \$1082.31 from SISD and \$1700 for ATTSAA tuition money.

Student Council: NA

Old Business from May:

New Business:

- **Molly President, VP Michaela, Treasure Shanna, Secretary Julia**
- Internet - we couldn't' zoom from school today because internet was out 5 days this year
 - top trees - need a certified person to cut trees
 - Maintenance - get Jay to cut - city already approved of topping trees on city proper next to the school.
- Breakfast - no more plastic - no more single serve containers -
 - Suggestions:
 - 1. groceries form
 - 2. pay garage to sitka
 - 3. non plastic single serve
- Music -\$100/
 - motion \$100/day
 - Julia make motion - Michaela second
- Halloween - ATTSAA plan - community event
 - Halloween Party
 - 2 more events
 - Halloween at school after lunch
 - jobs designated to 9 ATTSAA students
 - decorations
 - playlist
 - savory snacks
 - cookie decorating station
 - 100 for snacks at grocery store - pumpkin carving sets (need to do stations) (4 sets) (face paints)
 - face paints on amazon

- Make a Motion shanna 250 - julia second - AIF
- Tsunami - Patrick Skiff
 - Larsen's skiff - Larsen plus Jenny eli
 - Cooper CJ Nick Ahlia Teslin - Paul
 - Abby Enoch, Austin, Torin -
 - Ira and Kylie Patrick and Julia -Anabelle, Aurora
 - **Thursday - 19th - morning**
- Murel
 - Move from shed to panels in Gym
 - 1 or 2 -
 - Yes to butterfly and maybe soccer ball - Shanna will check which ones would be okay.
- Trash
 - Day help load trash - November 1st to Bellingham
 - Wed and Saturday loading -
 - Tract A and Tract B - kids can help for 4 hours
 - Saturday October 21 Time - TBD
 - Wed- 25 - TBD
- Event
 - October 11th -Tri-ATTSAAs- long
 - 9-11
 - October 18th
 - motion to get potluck food - julia \$300 Michaela second AIF
 - October 26th with Austyn teaching - paint night 2-4 at Bear Hall
 - Halloween on the 31 -
- ATTSAAs - Reimburse Michaela - Molly \$1556.15 - shanna second -AIF
- ATTSAAs - ASC pays first, then we get reimbursed
- 24-25 Attsaa Plan? (We didn't get to discuss)

Next meeting November 9th -

Comments: N/A

Adjournment: First ___Michaela_____ Second __SHanna___ AIF passed Time: __5:00pm___

BB 9323 Meeting Conduct

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.
4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)

(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES

[29.20.020 Meetings public](#)

Review 1/04, 1/05

Revised 6/11

Adoption Date: 04/09/98

Southeast Island School District
