



# SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting  
Wednesday, April 12, 2023

## VISION STATEMENT

Students are equipped to realize their dreams and aspirations.

## MISSION STATEMENT

Together we will foster student skills to achieve their goals and thrive in an ever-changing world.

## AGENDA

MEETING: 5:30 PM  
LOCATION: Hollis School and via Audio/Video Conference  
101 School Loop Road  
Hollis, Alaska 99950  
VIRTUAL URL: <https://us02web.zoom.us/j/86585597926?pwd=N3YzQjNQdXVRblcrMmtSTXVPdUZJdz09>

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. WELCOME TO VISITORS
6. PUBLIC COMMENT 5
7. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
  - A. Approval of March 15, 2023 Meeting Minutes 7
  - B. Approval of April 2023 Financial Report 12
  - C. Employment
    1. FY23 Classified Employment: Ernest Jones (Student Transportation - On-call Driver, Naukati), David Keys (Greenhouse/Agriculture Assistant, Coffman Cove), Pamela Martensen (Student Transportation - On-call Driver, Naukati)
    2. FY23 Extracurricular Coaching Contracts: Karen Giffey (Elementary Basketball, Hollis), Korrisa Oatman (Elementary Basketball, Thorne Bay), Dawn Sheets (Elementary Basketball, Naukati)
8. ADMINISTRATIVE/BOARD REPORTS
  - A. Interim Superintendent Report 1

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3.	THRIVE Grant/Counseling Report	29
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C.	Student Board Representative Report	
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A.	Action on Administrative/Board Reports	
B.	SISD American Rescue Plan Act (ARPA) Mitigation and Prevention Strategies	36
C.	2nd Reading, FY 2024 Budget	42
D.	2nd Reading, Board Policy and Board Bylaw Updates	
1.	BP 3590, Electronic Signatures	86
2.	BP 4119.11/4219.11/4319.11, Sexual Harassment	88
3.	BP 4119.12/4219.12/4319.12, Harrassment	91
4.	BP 6174.1, Education of Native/Indian Children	92
5.	BB 9200, Board Members	97
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7.	BB 9270, Conflict of Interest	100
10.	NEW BUSINESS	
A.	Professional Services Contract #2023-1007 with Alaska Business & Education Services, Inc., for Accounting and Business Services.	
B.	2023-2024 School Calendar	103
11.	INFORMATION ITEMS	
A.	Letters and Communications	

B. Reports and Information	
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12. ADVANCE PLANNING	
A. Special Meeting: Superintendent Candidate Review - April 13, 2023 @ 8:00 am (virtual)	
B. Special Meeting: Superintendent Candidate Interviews - April 24-25, 2023, time TBD (at Thorne Bay School)	
C. May Regular Board Meeting: Wednesday May 3, 2023 (at Thorne Bay School)	
D. STREAMS Week: May 2-4, 2023	
E. <b>ADDED: UAF Cooperative Extension Service: Prince of Wales Extension Week (May 1-8, 2023)</b>	
F. Graduation Dates:	
• May 20 @ 2:00 pm: Whale Pass	
○ Attending: Shannon Silverthorn, Sandy Curtis, & Deidre Jenson	
• May 24 @ 5:30 pm: Thorne Bay, Naukati, AK-TRAILS (in Thorne Bay)	
○ Attending: Shannon Silverthorn, Risa Carlson (tentatively), and Deidre Jenson	
• May 25 @ 2:00 pm: Coffman Cove	
○ Attending: Shannon Silverthorn, Sandy Curtis (tentatively), & Deidre Jenson	
G.	
13. PUBLIC COMMENT	125
14. BOARD COMMENT	
15. EXECUTIVE SESSIONS	
A. Appeal Hearing Regarding Interim Superintendent's Answer to a Formal Complaint Regarding Personnel Matters	127

1. Executive session to discuss subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion, more specifically, appeal hearing regarding interim superintendent's answer to formal complaint related to personnel matters.

16. ADJOURNMENT

**MEETING CONDUCT**

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

**Parliamentary Procedure**

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

**Quorum**

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

**Abstentions**

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

*(cf. 9270 - Conflict of Interest)*

**Public Participation**

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

**MEETING CONDUCT (continued)**

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

*(cf. 1312.1 - Complaints Concerning School Personnel)*  
*(cf. 9312 - Executive Sessions)*

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

*(cf. 9320 - Meetings)*  
*(cf. 9322 - Agenda/Meeting Materials)*

*Legal Reference:*

ALASKA STATUTES  
*29.20.020 Meetings public*

*Review 1/04, 1/05*  
*Revised 6/11*



**SOUTHEAST ISLAND SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
March 15, 2023**

**MINUTES**

**CALL TO ORDER**

Board President Shannon Silverthorn called the meeting to order at 5:32 PM

**ROLL CALL**

Board President Shannon Silverthorn attended in person from Thorne Bay. Board Clerk Sandy Curtis, Board members Risa Carlson, Molly Kimzey, and William Tyrell, and Student Representative Charles King attended via audio/video conference.

Quorum: Yes

**APPROVAL OF AGENDA**

**Motion:** Approve the agenda

**By:** Tyrell

**Second:** yes

**Student Representative Vote:** Yea

**Board Vote:** Yea: 5; Nay: 0

**Resolved:** passed

**WELCOME TO VISITORS**

Board President Shannon Silverthorn welcomed visitors: Shaine Nixon, Christi Nixon, Karen Freese, Branzon Anania, Laura Anania, Cassandra Christopherson, Tia Christopherson, Heather Mendonsa, Terri Kohn, Andy Cook, and Lucienne Smith. Lisa Cates and Elisa Rosier joined later in the meeting.

**PUBLIC COMMENT**

None.

**APPROVAL OF CONSENT AGENDA**

**Motion:** Approve the consent agenda including the 2/15/23 regular meeting minutes, the March 2023 financial report, and employment including FY23 classified employment for Sarah Garrison, Michaela Larsen, Pamela Martensen, and Michaelann Opp; FY23-24 extra-duty contract for Kerri Bartholomew; FY24 teacher contract for Lisa Cates; and FY24 administrator contracts for Kerri Bartholomew and William Nixon.

**By:** Kimzey  
**Second:** yes  
**Student Representative Vote:** Yea  
**Board Vote:** Yea: 5; Nay: 0  
**Resolved:** passed

## ADMINISTRATIVE/BOARD REPORTS

Deidre Jenson gave the Interim Superintendent's report. Topics included: Inservice topics and trainings, STREAMS week (May 2-4), the Alaska Reads Act, and Board Appreciation. The Hollis School presentation was postponed until the April Meeting.

Student Representative Charles King left the meeting at 5:58 PM.

Interim Superintendent Jenson invited administrators and departments to present highlights of their reports.

Area Principal/Activities Director Shaine Nixon invited lead teachers/schools to share highlights. Laura Anania shared information about student activities from the 2022-2023 school year and Naukati's participation in the Iditarod Reading Race. Karen Freese shared information about Archery and Classbright evaluation system. Christi Nixon shared information about Coffman Cove's participation in the Iditarod Reading Race. Mr. Nixon then shared a slideshow about schools and activities and commented on inservice, a Seniors dinner, and Coffman Cove field trip. Board Member Sandy Curtis gave an update of the ETT class that students are participating in.

Dr. Jenson shared highlights from the Thorne Bay School report including 'Wolverines to Watch' program, Red Tide wrestling, preK Olympics, ASC March dinner, the Literacy grant, Spirit Week, Dr. Seuss Day, film school, and sports. Dr. Jenson also gave updates for THRIVE grant/counseling, technology, child nutrition, and greenhouse/agriculture including PHlight Club, PHlight Camp, SOAR grant activities, site visits by the technology coordinator, and purchasing local, partially-preserved foods, and a grant application for the greenhouse/agriculture program.

Lucienne Smith gave the Business Manager's report. Topics included: waiting for FY24 insurance updates.

## BUSINESS ITEMS

*The SISD American Rescue Plan Act (ARPA) Mitigation plan was discussed. No action was taken.*

**Motion:** Move the FY 2024 budget to a second reading

**By:** Curtis

**Second:** yes

**Student Representative Vote:** absent

**Board Vote:** Yea: 5; Nay: 0  
**Resolved:** passed

**Motion:** Sign Memorandum of Agreement Contract #2023-1004 with Alaska Education & Business Services, Inc.

**By:** Kimzey

**Second:** yes

**Student Representative Vote:** absent

**Board Vote:** Yea: 5; Nay: 0

**Resolved:** passed

**Motion:** Move the board policies BP 3590 Electronic Signatures, BP 4119.11/4219.11/4319.11 Sexual Harassment, BP 4119.12/4219.12/4319.12 Harassment, BP 6174.1 Education of Native and Indian Children, and board bylaws BB 9200 Board Members, BB 9260 Legal Protection, and BB 9270 Conflict of Interest to a second reading.

**By:** Curtis

**Second:** yes

**Student Representative Vote:** absent

**Board Vote:** Yea: 5; Nay: 0

**Resolved:** passed

**Motion:** Appoint Shannon [Silverthorn] and Sandy [Curtis], if available, to do the negotiations as the board representative(s) to the bargaining team for negotiating the Collective Agreement between the Southeast Island School District and the Southeast Island Education Association.

**By:** Kimzey

**Second:** yes

**Student Representative Vote:** absent

**Board Vote:** Yea: 5; Nay: 0

**Resolved:** passed

**Motion:** Approve the Question & Answer Session Format with the following changes: answering the questions at the end of the work session and the timeframe will be 10 minutes.

**By:** Curtis

**Second:** yes

**Student Representative Vote:** absent

**Board Vote:** Yea: 5; Nay: 0

**Resolved:** passed

## ADVANCE PLANNING

The next regular Board meeting will be held at Hollis School and via Zoom on Wednesday, April 12, 2023, at 5:30 PM. Prior to the meeting will be tour of the Hollis School at 4:00 PM and work session at 4:30 PM.

The May regular Board meeting will be held at Thorne Bay School and via Zoom on Wednesday, May 3, 2023. A work session will be held prior to the meeting at 4:30 PM.

Special meetings will be held on April 13, 2023 (Superintendent Candidate Review) and April 24-25, 2023 (Superintendent Candidate Interviews and Selection).

STREAMS Week is May 2-4, 2023, at Thorne Bay School.

Graduation Dates and Attendees:

- May 20 @ 2:00 PM: Whale Pass; *Shannon Silverthorn, Sandy Curtis, and Deidre Jenson attending*
- May 24 @ 5:30 PM: Thorne Bay, Naukati, AK-TRAILS (in Thorne Bay); *Shannon Silverthorn, Risa Carlson (tentatively), and Deidre Jenson attending*
- May 25 @ 2:00 PM: Coffman Cove; *Shannon Silverthorn, Sandy Curtis (tentatively), and Deidre Jenson attending*

## **PUBLIC COMMENT**

Elisa Rosier thanked everyone involved with school and commented on curriculum and quality education.

## **BOARD COMMENT**

Shannon Silverthorn commented regarding holding a meeting at Whale Pass School in the future. William Tyrell commented regarding the advertisement for the superintendent position, the budget, and proposed staff responsibilities.

## **EXECUTIVE SESSIONS**

**Motion:** *Move into executive session [to discuss matters that tend to prejudice the character and reputation of any person, provided the person may request a public discussion, more specifically, interim superintendent contract].*

**By:** *Curtis*

**Second:** *yes*

**Student Representative Vote:** *absent*

**Board Vote:** *Yea: 5; Nay: 0*

**Resolved:** *passed*

**Time:** *7:01*

**Motion:** *Enter back into regular session*

**By:** *Curtis*

**Second:** *yes*

**Student Representative Vote:** *absent*

**Board Vote:** *Yea: 5; Nay: 0*

**Resolved:** *passed*

**Time:** *7:10 PM*

**Motion:** Approve the FY23 interim superintendent extra duty contract for Deidre Jenson

**By:** Curtis

**Second:** yes

**Student Representative Vote:** absent

**Board Vote:** Yea: 5; Nay: 0

**Resolved:** passed

## ADJOURNMENT

**Motion:** We adjourn

**By:** Kimzey

**Second:** yes

**Student Representative Vote:** absent

**Board Vote:** Yea: 5; Nay: 0

**Resolved:** passed

**Time:** 7:14 PM

\_\_\_\_\_  
Shannon Silverthorn, Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sandy Curtis, Board Clerk

\_\_\_\_\_  
Date



## SOUTHEAST ISLAND SCHOOL DISTRICT

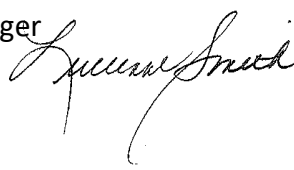
P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 Email: [sisd@sisd.org](mailto:sisd@sisd.org)

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### MEMORANDUM

**TO:** SISD BOARD OF EDUCATION

**THRU:** Deidre Jenson, Interim Superintendent

**FROM:** Lucienne Smith, Contracted Business Manager  
Alaska Education & Business Services, Inc. 

**Date:** April 5, 2023

**SUBJECT:** FINANCIAL REPORT NARRATIVE

The following pages are the Monthly April Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detail information is available at the District office in Thorne Bay, Alaska.

**Statement of Revenue Budget vs. Actual:** This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

**Statement of Expenditures Budget vs. Actual:** This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

**Statement of Revenue Budget vs. Actual for Operating Fund:** This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

**Statement of Expenditure Budget vs. Actual for Operating Fund:** This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 4 / 23

Fund	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
100 GENERAL OPERATING FUND	0.00	4,171,124.78	6,734,818.00	2,563,693.22	62 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	219,492.00	219,492.00	0.00	100 %
205 PUPIL TRANSPORTATION FUND	0.00	176,369.00	176,369.00	0.00	100 %
232 ELA CURRICULUM ADOPTION INITIATIVE-SOA	0.00	0.00	77,150.00	77,150.00	0 %
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	60,730.37	260,042.00	199,311.63	23 %
255 FOOD SERVICE FUND	0.00	89,563.96	314,481.90	224,917.94	28 %
256 FRESH FRUIT & VEGETABLES	0.00	2,901.58	7,221.26	4,319.68	40 %
260 TITLE I-A BASIC	0.00	32,614.85	129,970.66	97,355.81	25 %
261 TITLE I-C MIGRANT	0.00	31,421.77	98,157.29	66,735.52	32 %
262 MIGRANT BOOKS	0.00	0.00	1,700.00	1,700.00	0 %
264 Title IVA INNOVATIVE	0.00	68.76	13,187.00	13,118.24	1 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	3,174.72	37,966.94	34,792.22	8 %
268 TITLE VI-B IDEA	0.00	37,079.87	61,869.67	24,789.80	60 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,438.00	4,438.00	0 %
271 CARL PERKINS	0.00	1,020.29	17,000.00	15,979.71	6 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	13,682.42	50,000.00	36,317.58	27 %
280 CSLD	0.00	78,691.78	409,834.33	331,142.55	19 %
296 COVID RELIEF - CRRSA ACT - ESSER II	0.00	10,914.16	11,261.00	346.84	97 %
297 COVID RELIEF - ARP ACT ESSER III	0.00	40,042.87	459,342.80	419,299.93	9 %
358 SOAR - KLAWOCK	0.00	6,457.98	25,641.80	19,183.82	25 %
360 INDIAN EDUCATION	0.00	8,389.00	8,389.00	0.00	100 %
365 REAP	0.00	4,504.00	4,504.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	15,853.41	39,040.86	23,187.45	41 %
367 ASTRIDE TLINGIT HAIDA GRANT	0.00	107,860.57	128,600.00	20,739.43	84 %
368 THRIVE	0.00	101,118.27	716,393.00	615,274.73	14 %
369 REWARD - TLINGIT & HAIDA	0.00	0.00	27,000.00	27,000.00	0 %

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 4 / 23

Fund	Received		Estimated Revenue	Revenue	%
	Current Month	Received YTD		To Be Received	Received
370 SUCCEED	0.00	4,216.39	499,727.00	495,510.61	1 %
375 TEACHER HOUSING	0.00	72,250.58	100,000.00	27,749.42	72 %
380 ALASKA MICRO GRANTS	0.00	2,387.48	10,100.00	7,712.52	24 %
500 KASAAN WOOD FIRE BOILER FIRE	0.00	280,920.36	280,920.36	0.00	100 %
501 CIP-DISTRICT MAJOR MAINT	0.00	0.00	50,000.00	50,000.00	0 %
507 AEA BIOMASS PROJECT FY 2022	0.00	20,627.28	139,901.00	119,273.72	15 %
508 19-005 KASAAN K12 PLAYGROUND CONSTRUCTION	0.00	0.00	84,034.70	84,034.70	0 %
536 20-002 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN &	0.00	4,126,798.00	9,669,396.00	5,542,598.00	43 %
600 THE CAFE	0.00	3,250.00	2,250.00	-1,000.00	144 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	2,978.70	0.00	-2,978.70	** %
Grand Total:	0.00	9,726,505.20	20,870,199.57	11,143,694.37	47 %

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 4 / 23

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND	3,589.10	4,065,712.15	6,490,155.00	6,237,571.00	2,171,858.85	65 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	0.00	219,492.00	219,492.00	219,492.00	0 %
205 PUPIL TRANSPORTATION FUND	0.00	110,920.03	183,676.00	176,369.00	65,448.97	63 %
232 ELA CURRICULUM ADOPTION INITIATIVE-SOA	0.00	8,869.18	77,150.00	77,150.00	68,280.82	11 %
237 ALASKA PRE ELEMENTARY PROGRAM	264.79	110,399.90	260,042.00	260,042.00	149,642.10	42 %
255 FOOD SERVICE FUND	0.00	210,251.99	294,816.35	314,481.90	104,229.91	67 %
256 FRESH FRUIT & VEGETABLES	0.00	7,069.43	1,021.88	7,221.26	151.83	98 %
260 TITLE I-A BASIC	0.00	66,917.44	129,970.66	129,970.66	63,053.22	51 %
261 TITLE I-C MIGRANT	0.00	56,586.63	98,157.29	98,157.29	41,570.66	58 %
262 MIGRANT BOOKS	0.00	126.90	1,700.00	1,700.00	1,573.10	7 %
264 Title IVA INNOVATIVE	0.00	68.76	13,187.00	13,187.00	13,118.24	1 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	14,242.23	34,966.94	34,966.94	20,724.71	41 %
268 TITLE VI-B IDEA	0.00	57,379.23	61,869.67	61,869.67	4,490.44	93 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	4,437.99	4,437.99	4,437.99	0.00	100 %
271 CARL PERKINS	0.00	8,129.31	17,000.00	17,000.00	8,870.69	48 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	27,570.11	50,000.00	50,000.00	22,429.89	55 %
280 CSLD	0.00	131,154.00	409,834.33	409,834.33	278,680.33	32 %
296 COVID RELIEF - CRRSA ACT - ESSER II	0.00	11,242.99	11,261.00	11,261.94	18.95	100 %
297 COVID RELIEF - ARP ACT ESSER III	0.00	101,353.47	500,542.82	459,342.80	357,989.33	22 %
358 SOAR - KLAWOCK	0.00	17,054.00	25,641.84	25,641.84	8,587.84	67 %
360 INDIAN EDUCATION	0.00	0.00	8,389.00	8,389.00	8,389.00	0 %
365 REAP	0.00	4,504.00	4,504.00	4,504.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	27,435.59	39,040.86	39,040.86	11,605.27	70 %
367 ASTRIDE TLINGIT HAIDA GRANT	0.00	125,506.08	123,500.00	128,600.00	3,093.92	98 %
368 THRIVE	259.75	275,502.97	717,212.69	717,212.69	441,709.72	38 %

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 4 / 23

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
369 REWARD - TLINGIT & HAIDA	0.00	25,769.87	25,000.00	27,000.00	1,230.13	95 %
370 SUCCEED	0.00	30,287.09	499,727.00	499,727.00	469,439.91	6 %
375 TEACHER HOUSING	0.00	36,105.57	50,000.00	50,000.00	13,894.43	72 %
380 ALASKA MICRO GRANTS	0.00	23,778.99	17,868.42	17,868.42	-5,910.57	133 %
501 CIP-DISTRICT MAJOR MAINT	0.00	55,885.37	50,000.00	60,000.00	4,114.63	93 %
507 AEA BIOMASS PROJECT FY 2022	0.00	20,627.28	139,901.37	139,901.37	119,274.09	15 %
508 19-005 KASAAN K12 PLAYGROUND	0.00	74,904.81	84,034.70	84,034.70	9,129.89	89 %
536 20-002 HOLLIS K-12 SCHOOL REPLACEMENT	0.00	4,175,402.00	9,669,396.00	9,669,396.00	5,493,994.00	43 %
600 THE CAFE	0.00	1,950.00	2,250.00	2,250.00	300.00	87 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	15,568.22	0.00	0.00	-15,568.22	*** %
Grand Total:	4,113.64	9,902,713.58	20,315,746.81	20,057,621.66	10,154,908.08	49 %

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 4 / 23

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
000					
0000					
40 OTHER LOCAL REVENUES	0.00	11,567.70	25,000.00	13,432.30	46 %
47 E-RATE REVENUE	0.00	698,617.60	1,411,471.00	712,853.40	49 %
51 STATE-FOUNDATION PROGRAM	0.00	3,281,116.00	4,508,192.00	1,227,076.00	72 %
56 TRS On-Behalf	0.00	0.00	269,786.00	269,786.00	0 %
57 PERS On Behalf	0.00	0.00	64,924.00	64,924.00	0 %
90 STATE-OTHER REVENUES	0.00	159,347.00	175,445.00	16,098.00	90 %
150 FEDERAL SOURCES THRU THE STATE	0.00	0.00	280,000.00	280,000.00	0 %
230 OTHER-SALE OF PROP & EQUI	0.00	20,581.65	0.00	-20,581.65	** %
299 PRIOR YEAR PO REVENUE	0.00	-135.17	0.00	135.17	** %
Function Total:	0.00	4,171,094.78	6,734,818.00	2,563,723.22	61 %
Org Total:	0.00	4,171,094.78	6,734,818.00	2,563,723.22	61 %
649 DISTRICT WIDE					
700 STUDENT ACTIVITIES					
40 OTHER LOCAL REVENUES	0.00	30.00	0.00	-30.00	** %
115 ARCHERY					
Function Total:	0.00	30.00	0.00	-30.00	** %
Org Total:	0.00	30.00	0.00	-30.00	** %
Fund Total:	0.00	4,171,124.78	6,734,818.00	2,563,693.22	61 %
Grand Total:	0.00	4,171,124.78	6,734,818.00	2,563,693.22	61 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	0.00	87,194.23	148,031.00	147,402.00	60,207.77	59
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	44,613.43	54,141.00	58,741.00	14,127.57	75
600 OPERATIONS & MAINTENANCE	0.00	85,661.35	65,220.00	96,911.00	11,249.65	88
700 STUDENT ACTIVITIES	0.00	5,960.42	7,328.00	7,328.00	1,367.58	81
Org Total:		223,429.43	276,220.00	311,882.00	88,452.57	
624 KASAAN						
100 REGULAR INSTRUCTION	0.00	118,328.73	220,694.00	170,659.00	52,330.27	69
160 VOCATIONAL ED INSTRUCTION	0.00	647.24	1,500.00	1,500.00	852.76	43
200 SPECIAL EDUCATION INSTRUC	0.00	5,192.45	9,329.00	9,329.00	4,136.55	55
400 SCHOOL ADMINISTRATION	0.00	6,380.12	6,633.00	6,633.00	252.88	96
600 OPERATIONS & MAINTENANCE	0.00	16,684.84	34,965.00	34,965.00	18,280.16	47
700 STUDENT ACTIVITIES	0.00	979.37	4,980.00	4,980.00	4,000.63	19
Org Total:		148,212.75	278,101.00	228,066.00	79,853.25	
625 NAUKATI						
100 REGULAR INSTRUCTION	0.00	115,815.00	197,234.00	197,546.00	81,731.00	58
160 VOCATIONAL ED INSTRUCTION	0.00	1,500.00	1,500.00	1,500.00	0.00	100
200 SPECIAL EDUCATION INSTRUC	0.00	39,642.09	80,849.00	93,329.00	53,686.91	42
400 SCHOOL ADMINISTRATION	0.00	9,989.43	10,872.00	10,872.00	882.57	91
600 OPERATIONS & MAINTENANCE	0.00	39,350.12	80,608.00	68,021.00	28,670.88	57
700 STUDENT ACTIVITIES	0.00	8,018.07	6,682.00	6,682.00	-1,336.07	119
Org Total:		214,314.71	377,745.00	377,950.00	163,635.29	
628 THORNE BAY						
100 REGULAR INSTRUCTION	0.00	278,734.12	395,319.00	426,072.00	147,337.88	65
160 VOCATIONAL ED INSTRUCTION	0.00	4,574.10	11,625.00	4,600.00	25.90	99
200 SPECIAL EDUCATION INSTRUC	0.00	114,694.02	189,698.00	156,599.00	41,904.98	73
353 Technology	0.00	-13.20	0.00	0.00	13.20	***
400 SCHOOL ADMINISTRATION	0.00	25,952.03	52,179.00	43,380.00	17,427.97	59
450 SCHOOL ADMIN SUPPORT SRVC	0.00	19,202.93	29,527.00	30,401.00	11,198.07	63
600 OPERATIONS & MAINTENANCE	3,500.00	136,900.63	266,567.00	273,257.00	136,356.37	50
700 STUDENT ACTIVITIES	0.00	4,499.59	40,141.00	40,141.00	35,641.41	11
Org Total:	3,500.00	584,544.22	985,056.00	974,450.00	389,905.78	
632 WHALE PASS						
100 REGULAR INSTRUCTION	0.00	113,270.33	216,989.00	216,482.00	103,211.67	52
160 VOCATIONAL ED INSTRUCTION	0.00	2,132.47	1,500.00	2,140.00	7.53	99
200 SPECIAL EDUCATION INSTRUC	0.00	47,233.79	84,040.00	74,830.00	27,596.21	63
400 SCHOOL ADMINISTRATION	0.00	5,745.86	6,633.00	6,633.00	887.14	86
600 OPERATIONS & MAINTENANCE	0.00	14,254.05	36,921.00	35,790.00	21,535.95	39
700 STUDENT ACTIVITIES	0.00	4,022.55	4,951.00	4,951.00	928.45	81
Org Total:		186,659.05	351,034.00	340,826.00	154,166.95	
646 ALASKA TRAILS - DW CORRESPONDENCE						
600 OPERATIONS & MAINTENANCE	0.00	267.17	0.00	270.00	2.83	98
Org Total:		267.17		270.00	2.83	
649 DISTRICT WIDE						

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
100 REGULAR INSTRUCTION	0.00	71,177.79	75,764.00	81,115.00	9,937.21	87
140 CORRESPONDENCE INSTRUCTON	89.10	103,798.41	196,952.00	167,762.00	63,963.59	61
160 VOCATIONAL ED INSTRUCTION	0.00	46,633.44	0.00	62,111.00	15,477.56	75
220 SPED SUPPORT SRVCS-STUDNT	0.00	30,005.66	80,979.00	65,167.00	35,161.34	46
300 SUPPORT SERVICES-STUDENTS	0.00	19,876.52	49,763.00	27,855.00	7,978.48	71
350 SUPPORT SERVICES-INSTRUCT	0.00	4,481.99	0.00	8,500.00	4,018.01	52
352 LIBRARY SERVICES	0.00	613.84	0.00	615.00	1.16	99
353 Technology	0.00	1,007,025.45	1,616,756.00	1,434,121.00	427,095.55	70
354 INSERVICE	0.00	12,281.90	6,700.00	12,500.00	218.10	98
400 SCHOOL ADMINISTRATION	0.00	10,331.93	4,564.00	11,764.00	1,432.07	87
450 SCHOOL ADMIN SUPPORT SRVC	0.00	19,210.33	26,902.00	27,777.00	8,566.67	69
511 BOARD OF EDUCATION	0.00	84,370.20	98,509.00	98,509.00	14,138.80	85
512 OFFICE OF SUPERINTENDENT	0.00	206,406.04	314,559.00	314,559.00	108,152.96	65
550 DISTRICT ADMIN SUPRT SRVC	0.00	250,008.03	260,747.00	250,403.00	394.97	99
600 OPERATIONS & MAINTENANCE	0.00	517,208.82	791,574.00	749,854.00	232,645.18	68
700 STUDENT ACTIVITIES	0.00	18,692.98	55,317.00	83,875.00	65,182.02	22
900 OTHER FINANCING USES	0.00	0.00	52,500.00	22,500.00	22,500.00	0
Org Total:	89.10	2,402,123.33	3,631,586.00	3,418,987.00	1,016,863.67	
655 Edna Bay						
600 OPERATIONS & MAINTENANCE	0.00	1,427.16	0.00	1,430.00	2.84	99
Org Total:		1,427.16		1,430.00	2.84	
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	0.00	111,659.97	229,808.00	229,888.00	118,228.03	48
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	50,557.23	86,766.00	108,727.00	58,169.77	46
400 SCHOOL ADMINISTRATION	0.00	8,115.27	9,077.00	9,077.00	961.73	89
600 OPERATIONS & MAINTENANCE	0.00	31,810.13	51,081.00	51,554.00	19,743.87	61
700 STUDENT ACTIVITIES	0.00	1,548.56	7,567.00	7,567.00	6,018.44	20
Org Total:		203,691.16	385,799.00	408,313.00	204,621.84	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	0.00	80,692.36	151,838.00	116,144.00	35,451.64	69
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	0.00	0.00	0
400 SCHOOL ADMINISTRATION	0.00	5,688.94	6,633.00	7,030.00	1,341.06	80
600 OPERATIONS & MAINTENANCE	0.00	14,895.87	43,393.00	52,223.00	37,327.13	28
700 STUDENT ACTIVITIES	0.00	-234.00	1,250.00	0.00	234.00	***
Org Total:		101,043.17	204,614.00	175,397.00	74,353.83	
0.00Fund Total:	3,589.10	4,065,712.15	6,490,155.00	6,237,571.00	2,171,858.85	65 %
Grand Total:	3,589.10	4,065,712.15	6,490,155.00	6,237,571.00	2,171,858.85	65 %



# SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road Thorne Bay, Alaska 99919  
(907) 828-2244 Fax: (907) 828-8257 E-mail: snixon@sisd.org

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## Board Report

Apr 12, 2023

Shaine Nixon

**Area Principal (On-Island Outer-site Schools)** Currently, all campuses continue to run smoothly. Spring is almost upon us. Lead Teachers have been working with their teachers and campus staff to order all items for the remainder of our school year and the beginning of next school year. The deadline for ordering is Apr 15, 2023. Hollis and Coffman Cove will be receiving Honey Bees in the next few weeks.

**Professional Development:** Several teachers will be attending training in Anchorage for the Reading symposium. Lead Teachers are also meeting on Apr 21, 2023 during our district wide inservice.

**Current Events:** STREAMS WEEK is coming up. There will be a day at Sandy Beach, activities across the district during that week also include pre K hosting a pool party. Those students who participated in Battle of the Books will also have a pool party.

Students are preparing for Archery in Utah. Fundraising is going on across most campuses for several different activities. Seniors are working toward the end of the year and completing graduation requirements and some college admission requirements. Three seniors are planning a trip to Texas which commences on May 1, 2023 and returns May 10, 2023.

Shaine Nixon

Area Principal

**Naukati School April 2023 Board Report penned by LAnania**

**Congratulations to Tryston Quigley!** He has been accepted to attend the Rural Alaskan Honors Institute (RAHI) this Summer. He will be enriched with a sample of college life and new cultural experiences. We wish him well on this journey.

We have had a little bit of time to monkey around with our explorative elective. Check out this cute bunch.



The students have enjoyed a dip into fencing as well. They were quick to catch on to the sport of Fencing. They learned basic vocabulary, but some still need a little work on their parry techniques.



The Four Musketeers

**I would like to give a big shout out to Ernie Jones** who accompanied a group of SISD boys to the Native Youth Olympic Competition in Juneau. Wesley Stutzman and Jayden Kohn from Thorne Bay, Michael Jones, Justice Collins and William Collins from Naukati were able to attend and, although I am still waiting for more pictures, their excitement followed them home.



They have seemed to have a great time and enjoyed the general camaraderie of the whole event. Jayden Kohn shot a 271 in Longbow archery and won first place for his middle school division. Justice Collins tied for second place with a 253 in the Longbow archery for the High School Division. This is awesome to go to a new event where people from all over the world have come to compete and our boys bring back not only first and second place standing, but also the amazing experiences they seem to have had. I am looking forward to keeping the NYO activities going for next year.

## Port Alexander Highlights K-12

- Art - Science/Nature - Writing - Math— We integrate art, science, writing, and math together often. Here are some examples!
- Nature Walks - We were given some beautiful sunny spring days, so we went on some field trips!





AK-TRAILS  
BOARD REPORT  
April 2023

We have picked up a couple of new students this quarter! The program currently has 25 students, 17 of which take the majority of classes through AK-TRAILS. Here lately I've received a number of requests for information about our program, with potential enrollment for next year.

AK-TRAILS students are doing such amazing things! Some are taking dual credit college courses through UAS. Others are involved in BYU classes or creative electives, such as subsistence based culinary arts, mechanical engineering, or work study programs. We are also very proud of our senior, Austin Saffold, who has finished all his courses ahead of schedule!



Several AK-TRAILS students participated in archery at their local school sites, shooting in the recent state tournament. At least one student from the program has qualified for Nationals! Another student, Megan Christopherson, was selected as a student contributor for the National Archery in Schools Program (NASP). She has been busy writing articles for their website

(You can find the link to her first article [HERE](#)). We also had a handful of AK-TRAILS students join in for the recent Native Youth Olympics Competition in Thorne Bay.



We are currently in the midst of state assessments. All AK-TRAILS students within the applicable grades are scheduled to test. Most students will do so at their nearest local school site. We have a proctor hired for Edna Bay. Testing students in all the different areas is quite the endeavor, and would not be possible without the amazing support of other teachers, administration, and support staff!



Report Submitted by Cassandra Christopherson

## Kasaan March and April School events



Our school put on a community Easter egg hunt that kids were able to find golden eggs with slips of paper to redeem books. This was for the reading and literacy.



Rudy Nix came to our school and put on a drum making class where kids made drums over three days.



Our school performed super well at state Archery, Anna Condgon shot for 1st place state high school girl. Ahrianna Tayler shot first for middle school girls.

# THRIVE/SUCCEED Grant and Counseling

Amy McDonald

April 2023

## Counseling

Spring has sprung! At least in the counseling world. Emotions are running high and we are addressing them well. Years ago, I traveled to sites on a very crazy schedule that was impossible to keep. Once I realized that this was inefficient counseling, I started to pay close attention to the adults at each of our sites. There are some amazing adults touching the lives of our students at sites. Our students are fortunate to have these adults that not only provide academics to them but also care about them as humans. **(Goal 1, 2, & 3)**

## THRIVE/SELECT/REWARD/SUCCEED/SOAR Grants

**SOAR Grant:** I have heard wonderful feedback from sites on the work Heather Mendonsa is doing at our sites with our students in the area of career planning. In addition, Becca took a group of students to Ketchikan for a CTE experience. They visited and received information from: Vigot, IFA, AMHS, UAS, National Guard, The Mill at Ward Cove, and the Coast Guard Base. **(Goal 1)**

In addition, [ZSpace](#) modules have arrived and inventoried at Klawock City School District. The ones allocated to SISD will arrive shortly and we will figure out a plan to get them into our classrooms and available to our students. **(Goal 1)**

Becca and Heather are coordinating a post-secondary excursion to the Seattle area the week of May 8th for students in grades 11 and 12. If you know of a student in those grades that is interested, please encourage them to apply for this experience. **(Goal 1)**

**THRIVE/SUCCEED/SELECT Update:** Our elementary students had the opportunity to participate in PHlight Camp in February!! A big thanks to Coffman, Thorne Bay, and Klawock for hosting. **(Goal 1, 2 & 3)**

Through the THRIVE grant we are organizing our post-secondary excursion within the state of Alaska. This year, because we have multiple opportunities through the various grants we have been awarded on POW, we are offering this experience to students in grades 8, 9, and 10. The Google Form application has been sent out to sites so again, if you know students in this age range, please encourage them to apply. **(Goal 1, 3 & 4)**

April 20 and 21 we will be traveling to Ketchikan with a group of PHlight Club veterans -

we call them WebMasters. In addition to supporting activities at PHlight Clubs, this group of young adults participate in one day events throughout the school year where they dive a bit deeper into what it means to have a thick Web of Support. For this trip to Ketchikan, each WebMaster was given the opportunity to choose one of their Anchors to travel with them. While in Ketchikan there will be activities to deepen the relationships between the young adult and their Anchor, learn more about Webs of Support, and experience some post-secondary options. This is so exciting! **(Goal 1, 3 & 4)**

We have interviewed and offered a position to a candidate for the SUCCEED Counselor position. Unfortunately, the candidate did not accept the position. Back to the drawing board!

**REWARD Update:** Unfortunately, the PHlight Club event in Juneau had to be rescheduled - more info to come as we get it.

#### **OTHER UPCOMING EVENTS:**

- POW Job Fair - April 24 - 29
  - April 28 & 29 are student days
- POW PHlight Camps (second round) - May 1 and 3
- POW PHlight Club (middle school & high school focus) - May 5 and 6
- [Educator's Confluence](#) in Missoula, MT - June 14 and 15 - **We'd love to have some board members attend!**

#### **SISD Strategic Plan Goals**

**Goal 1:** Prepare Students for Post-Secondary Life

**Goal 2:** Provide Sufficient/Effective Staff Support

**GOAL 3:** Increase Communication District and Community Wide

**Goal 4:** Increase Visibility to Share Lifestyle and Increase Enrollment

Ongoing projects for SISD, and a look at some of the other Maintenance related work.

1. CIP projects:

Hollis is in full construction, Most framing is done and we are though payment #12 with DEED. We have 3 payments left for 40% of project with next one going out when drywall starts going up.

2. Replacement of boiler in Kasaan. Electrical run for turn up is still being worked on and we are waiting on the pumps (back order)

3. Wood boiler based projects with the Alaska Energy Authority.

A. Kasaan still have the line in from the School to Library left.

B. Naukati Bay project is 100% done we are able to access about 22 cord of wood with a pallet jack. That is just shy of half our wood for the year really cuts down on travel back and forth between Coffman with the Bobcat.

4. Still struggling with sprinkler system issues. We had another leak the 8<sup>th</sup> repair we have made after the work done in January. This is all being driven into our CIP process to hopefully be reimbursed by the department of Education at some point but lots of man hours, and cost till then.

5. With myself and one other employee currently in the maintenance department we are stretched but we are looking at plans to add more human resources and how to mange the work we have going forward.

Respectfully,

Branzon Anania

# Technology Department

Board Report - March 15, 2023

## Updates

### Site Visits:

#### Whale Pass

- Updated/Fixed staff computers
- Fixed email issues with student/teacher
- Installed Starlink hardware
- NWEA student computer testing
- Switch room walkabout/investigation

#### Hollis

- Investigated bluetooth mic with TV issues
- Fixed Staff computer problem opening word docs
- Replaced malfunctioning staff computers
- Installed Kyocera printer that came in for repair
- NWEA student computer testing
- Switch room walkabout/investigation

-

#### Kasaan

- Investigated some videos not coming through screen sharing
- Installed overhead projector and color printer
- Supplied green screen and brief intro to software for movies
- Installed and tested 3d printer
- Changed Ethernet routing for printer.
- NWEA student computer testing
- Switch room walkabout/investigation

### Network:

Starlink - 4 of 8 Starlink's physically installed. 2 Operational.

Firewall - Starlink network firewalls mostly done testing, deploying soon.

APs - Ordering soon and going to support the Starlink network.

Switches - Arrived and in process of programming and deployment.

### Security:

Blink Cameras - Preparing for deployment District wide

Backup SSDs - Preparing and acquiring software for use

### Devices/Equipment:

iPads - Ordered 25 iPads, preparing as they come in.

Gym Speaker - Ordered for replacement of hanging center speaker in gym

Chromebooks - Ordering a handful more to prepare for next year.

SISD Technology Coordinator  
Everett Cook



# SOUTHEAST ISLAND SCHOOL DISTRICT

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## Greenhouse/Ag Program Report April 2023

Submitted by Amanda Kiely

We have received our spring flower plugs and are busy transplanting them into baskets and pots for the Mother's Day Plant Sale.

### Tentative Plant Sale Dates:

**Saturday May 6** - Coffman Cove - small potted flowers and some vegetable starts

**Saturday May 13** - Thorne Bay - This will be the BIG Mother's Day hanging basket sale - potted flowers and vegetable starts will also be available

**Saturday May 20** - Hollis



Thorne Bay elective students have been a HUGE help in greenhouse management, preparation for spring plant sales, and getting the outside raised beds planted. We continue to offer weekly lettuce sales in Thorne Bay to the community and are providing lettuce for the SISD lunch program from this greenhouse. Greenhouse manager Amanda Kiely has led multi-week instruction and growing experiments with Thorne Bay 3, 4, and 5th graders and planting activities with Pre-K, K, 1, 2, and 3rd graders.



The Coffman Cove greenhouse is still in the midst of repairs. Water pipes to the grow beds have not yet been replaced. Volunteers David and Hesperus Keys are beginning to cycle water into the fish tanks to prepare for the addition of fish, and are starting many plants for spring sales.

The invite-only Specialty Crop Block Grant application has been submitted. This would fund a \$60,000 Coffman Cove greenhouse employee and experimental growing project for the 2024 growing season.





## SOUTHEAST ISLAND SCHOOL DISTRICT

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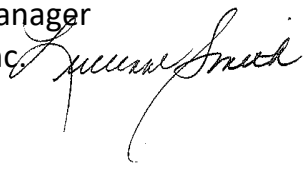
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### MEMORANDUM

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**TO:** SISD BOARD OF EDUCATION

**THRU:** Deidre Jenson, Interim Superintendent

**FROM:** Lucienne Smith, Contracted Business Manager  
Alaska Education & Business Services, Inc. 

**Date:** April 5, 2023

**SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE**  
*Goal #3: Increase Communication District and Community Wide*

**FY 2024 INSURANCE** – We are still awaiting information on our medical premiums and expect to receive communication later this month.

The annual general liability, property, auto insurance questionnaires have been completed and we await the quote.

**E-RATE** - USAC sent a few questions to which we responded, and we expect approval for our FY 2024 E-rate funding by month end. There has not been any Alaska approvals as of yet. We should be receiving the State of Alaska BAG grant announcement in the next couple weeks and will be completing that as well.

**FY 2023 TIMBER RECEIPTS** – We received notification from the DCCED/DCRA that we should expect our letter of notification for our FY 2023 Timber Receipts soon.

**FY 2024 BUDGET** – Later in the Board meeting you will review the FY 2024 2<sup>nd</sup> Proposed Budget and move to a third reading. We will continue working on this for the next months and make necessary updates as staffing is settled, enrollment (and intensives) is current, possible approved legislative action with regard to funding, and any other items that may occur to affect the general operating fund budget.

**OTHER** – Quarterly reports have been submitted for payroll. Q3 grant reimbursements are in progress. Our end of year purchasing cut off is April 15<sup>th</sup>. That allows us to receive and close out all open purchase orders by the fiscal year end.

***Mission:** Together we will foster student skills to achieve their goals and thrive in an ever-changing world.*

***Vision:** Students are equipped to realize their dreams and aspirations.*



# **2022-2023 COVID-19 Mitigation Plan**

[www.sisd.org](http://www.sisd.org)  
907-828-8254

Board Approved Updates: 10/26/22

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## **Using this Manual**

### **Determining and Moving Between Levels**

The district health advisory team will inform decisions about moving to the Positive Case Response Protocol. The goal of the protocols will be to maintain the most normal and consistent in-person school environment possible with consideration to safety.

### **Standard Operations Plan**

This school year we will be operating under a Standard Operations Plan. Our focus will be on maintaining as normal a school year as possible, resorting to enhanced measures only when necessary and in as limited a fashion as is consistent with the health and safety of our students, staff, and communities. As we did this past school year, we will continue to work with our stakeholders to chart the path ahead. If cases arise in our communities, we will address the situation one community at a time, assessing risk and responding in a measured fashion.

## **School Schedule**

- All students will attend a full day of on-site instruction.
- School will operate at 100% capacity.
- School will begin at 8:00am across the district without staggered start times.

## **Meeting the Needs of Students with Exceptional Needs**

- Students will attend and receive all planned services.
- All planned services, evaluations, and assessments will be on-site with precautionary measures as needed.
- Itinerant-related providers will deliver in-person and online services

## **Health and Safety Protocol**

### **Masks**

#### **Standard Operations**

- Students and staff may be required to wear masks within the building based on CDC determined risk levels. Masks will be optional at low and medium risk but may be required at high risk.
- Current Federal requirements regarding mask use on buses will be followed (see Transportation below).

### **Social Distancing**

Schools may implement social distancing in all areas in the school building based on the most recent CDC or Alaska DHSS guidance.

### **Personal Hygiene**

- Staff will teach and reinforce thorough hand washing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol by staff and older students when appropriate.

- Hand washing is encouraged during key times including but not limited to: arrival and dismissal; before, during, and after preparing or eating food; after using the bathroom; after blowing one's nose, coughing, or sneezing; after touching objects with bare hands that have been handled by other people.

### **General**

- Drinking fountains will be operational. The district recommends that students bring their own water bottle to school.
- Signage may be posted in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures, good hygiene, and school/district specific protocols.

### **Transportation**

Students may need to wear masks on buses based on Federal requirements.

- Masks will be optional for all occupants on the bus.
- School sites may assist with sanitizing the bus or school vehicle between trips.
- Riders will be encouraged to social distance to the extent possible on all routes.
- Family members are encouraged to sit together whenever possible.

### **Facilities Use**

- School facilities will be open to visitors and activities outside of the school day for activities under Standard Operations.
- Masks will be optional at low and medium risk but may be required at high risk. Risk levels are based on CDC guidance.
- Sponsors of non-school sanctioned activities will submit a facility use agreement and a cleaning fee will be required to ensure the building is returned to a clean state prior to the return of staff and students.

### **Disinfecting/Cleaning**

- Enhanced sanitation is optional based on need.
- Purchasing of PPE, hand sanitizer, and other approved cleaning supplies as needed.
- Classrooms stocked with needed cleaning supplies as needed.
- Age-appropriate cleaning tasks for students cleaning their own workspaces.

### **Student Activities and District Travel**

#### **Overview**

- Student activity related and district related travel is permitted.
- All district teams traveling will follow SWRS Activities Mitigation plans.

#### **COVID-19 Testing**

- Students and coaches taking part in extracurricular activities may be required to complete weekly COVID-19 testing throughout the season.
- Chaperones may be required to take a COVID-19 test on the same day as students and coaches

## **Travel**

- The team must adhere to all local laws, mandates, and/or ordinances
- When traveling to other schools, coaches will supervise students at all times and provide structured times for activities outside of the school.
- The team will not be allowed to visit local households while on school sponsored trips.

## **Hosting Events**

- Visiting teams may be required to test athletes prior to the arrival of the event. This will be verified between the athletic directors of each district.
- Spectators will be allowed to attend

## **Food Service**

- Sites will serve breakfast in various ways following state food service guidelines.
- Hand washing before lunch is encouraged.
- Shared utensils, condiments, or other items will not be allowed.
- Food services personnel will place all food items on student trays.
- If a student is not allowed into the school building due to symptom isolation, breakfast and lunches must continue to be provided for that student.
- Social distancing will be encouraged.

## **Symptom Free Facilities**

### **Definitions:**

- *Close Contact* - Someone who was less than 6 feet away from an infected person for a cumulative total of 15 minutes or more over a 24-hour period (for example, three individual 5-minute exposures for a total of 15 minutes).
- *Isolation* separates people exhibiting symptoms of a contagious disease from people who are not exhibiting symptoms.
- *Self-quarantine* separates and restricts the movements of people who were possibly exposed to a contagious disease to see if they become sick and avoid further spread of the disease.

### **Healthy School:**

- For students and staff that are exhibiting COVID-19 symptoms, the Response Protocol will be followed (see Response Protocol section).
- Visitors that are exhibiting symptoms of COVID-19 are strongly discouraged to enter the school building unless it is completely necessary.
- COVID-19 symptoms include fever over 100.3 degrees Fahrenheit or higher, cough, shortness of breath, chills, night sweats, sore throat, body aches, muscle aches, joint pain, loss of taste or smell, headache, confusion, vomiting, diarrhea, abdominal pain.

## **Vaccination**

Vaccines are an important tool to help stop the COVID-19 pandemic. COVID-19 vaccinations are encouraged by DHSS and CDC for students and staff that meet the eligibility criteria. Parents and staff can contact their local health provider or the Craig Department of Public Health (Port Alexander will contact Sitka Department of Public Health) to learn more about

COVID-19 vaccines, to get answers to your questions about the vaccine, and to make an appointment for a COVID-19 vaccine.

### **Positive Case Response Matrix**

- A case or cases in or directly linked to the school classroom, building, or district may close for one day
- As Soon As Possible: School facilities will be sanitized, disinfected and cleaned.
- See Response Protocol Chart

### **Widespread Community Transmission**

- Widespread community transmission may result in a decision to transition to remote learning.
- Students' ages, classroom/school dynamics and other variables will play a role in decision making.
- Testing of all students and staff may be required for a return to in-person learning.

## **Response Protocol**

### **Positive COVID-19 Test:**

Positive COVID-19 tests will be communicated to the site principal and superintendent, maintaining student privacy at all times.

- Symptomatic Staff & Students - day zero is the day that symptoms began
- Asymptomatic Staff & Students - day zero is the day of the positive test result

Staff and/or students who have tested positive for COVID-19 *must complete one of the following measures* to return to school:

- Isolate for 5 days and be eligible to return to school on day 6 (or later) when fever free (without the aid of fever reducing medicine) and symptoms are improving. A mask is required to be worn for days six through ten after the isolation period;

OR

- Isolate for 10 days and be eligible to return on day 11 after exposure



**SOUTHEAST ISLAND SCHOOL DISTRICT**  
P.O. Box 19569, 1218 A Shoreline Drive Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 Email: [sisd@sisd.org](mailto:sisd@sisd.org)

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**MEMORANDUM**

**TO:** SISD BOARD OF EDUCATION

**THRU:** Deidre Jenson, Interim Superintendent

**FROM:** Lucienne Smith, Contracted Business Manager  
Alaska Education & Business Services, Inc.

A handwritten signature in cursive script, appearing to read "Lucienne Smith", is written over the text of the "FROM:" field.

**Date:** April 12, 2023

**SUBJECT:** FY 2024 2<sup>nd</sup> Proposed Budget

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The FY 2024 2<sup>nd</sup> proposed budget follows. The budget as presented is not balanced as **expenditures exceed revenues by \$398,901**

**Food Service Fund** – This budget reflects \$161,279 to supplement this program to break even.

**Pupil Transportation** – This budget reflects \$35,649 will be added to the fund balance.

The FY 2024 budget has been built with the following revenue assumptions:

**Revenues - \$6,795,514**

- Enrollment is projected District wide at 141, status quo to FY 2023, plus 18 Correspondence students
- Current Area Cost Differential (1.403) as included in the foundation calculation
- BSA \$5,960 - The additional \$30 that was passed in the legislature last year
- Intensive funding remains 13 times the BSA – budgeted for 11 Intensive Districtwide, one more than the current year
- Timber Receipts have been budgeted the same as the current year
- Pupil Transportation is budgeted for a small increase for the CPI
- Food Services revenues are budgeted lower as per meal reimbursements have returned to the NSLP per meal funding;
- Employee Housing – status quo to the current year
- TRS On behalf is 12.96% and PERS On behalf is 3.10% (these net to zero revenues equal expenses for On Behalf)
- E-rate based on our current contract – additionally the State BAG Grant fund for the % not covered by federal funding to keep the outer sites at 25 Mbps
- Port Protection schools still closed – no revenue generated
- Hyder School is closed – no revenue generated

- Additional Funding outside the Foundation Formula has not been budgeted at this time in the general fund

The FY 2024 Budget has been built with the following expenditures assumptions:

**Expenditures - \$7,194,415**

- Step increase for returning classified positions (if applicable)
- Step increase (if applicable) for returning certificated positions
- Liability & Property Insurances status quo
- Health insurance budgeted at a 6% increase
- Fuel, gasoline, travel, supplies increased 5%
- Port Protection, Hyder, and Edna Bay schools closed – \$20K funded for other purchased services for Port Protection maintenance of existing facilities (budgeted under district wide – 649 M&O)
- TRS On behalf is 12.96% and PERS On behalf is 3.10% (these net to zero revenues equal expenses for On Behalf)
- Communications (Internet) under DW technology based on current contract
- Superintendent position includes duty as Principal of Thorne Bay to reduce costs
- Added one FTE Itinerant Special Education Teacher to be shared by Hollis, Kasaan, Port Alexander, and Ak Trails.
- Added a .5 FTE Federal/State Grants position (leveraging grant funds to pay the other .5 FTE)
- Added a Districtwide .5 FTE Counselor (leveraging grant funds to pay the other .5 FTE)
- Included a .5 FTE Greenhouse worker (1040 hours/year) under District Wide Vocational/Technical
- There are no one teacher sites budgeted next year
- \$50K in transfers for CIP – for any large item that becomes an expense
- \$2,500 in transfers for special revenue funds in the event we overspend or a grant requires matching funds

As we move forward, we will continue to review and update enrollment, intensives, correspondence, staffing and any legislative action which may change our revenue projection.

The one time funding we received this year (based on enrollment) provided \$158K; should HB 39 pass with the one time funding clause it would provide (\$174M), this would balance our budget with approximately \$90K remaining. If the BSA is increased \$680, again it would balance our budget with approximately \$101K remaining.

Please do not hesitate to ask questions.

Thank you.



**Southeast Island School District**  
Thorne Bay, Alaska

**FY 2024 2nd PROPOSED BUDGET**  
**April 12, 2023**

**Deidre Jenson, Interim Superintendent**  
Shannon Silverthorn, Board President  
Sandy Curtis, Board Clerk  
Risa Carlson, Board Member  
William Tyrell, Board Member  
Molly Kimzey, Board Member

**SOUTHEAST ISLAND SCHOOL DISTRICT**

**Revenue Budget**

**FY 2024 2nd PROPOSED BUDGET**

	<b>2023</b>	<b>2024</b>	<b>Change</b>
	<b><u>FINAL-REVISED</u></b>	<b><u>2ND PROPOSED</u></b>	
Enrollment	<u>138.23+13.65+10</u>	<u>138.23+13.65+10</u>	<u>0</u>
<b>FUND 100: School Operating</b>			
State Foundation	\$ 4,272,587	\$ 4,405,966	\$ 133,379
Other State Revenue	175,445	-	(175,445)
PERS On behalf (057)	21,622	25,014	3,392
TRS On behalf (056)	178,887	215,284	36,397
Timber Receipts	280,000	280,000	-
E-Rate - Federal	1,411,471	1,411,471	0
Other Revenue*	25,000	25,000	-
<b>FUND TOTAL</b>	<b>\$ 6,365,012</b>	<b>\$ 6,362,736</b>	<b>\$ (2,276)</b>
<b>FUND 205: Student Transportation</b>			
Student Transportation (St	<u>176,369</u>	<u>180,778</u>	<u>4,409</u>
<b>FUND TOTAL</b>	<b>\$ 176,369</b>	<b>\$ 180,778</b>	<b>\$ 4,409</b>
<b>FUND 255: Food Service</b>			
School Lunch Revenue	2,000	2,000	-
Food Service (State)	<u>150,000</u>	<u>140,000</u>	<u>(10,000)</u>
	<b>\$ 152,000</b>	<b>\$ 142,000</b>	<b>\$ (10,000)</b>
<b>FUND 375: Employee Housing</b>			
Local Revenues	<u>110,000</u>	<u>110,000</u>	<u>-</u>
<b>FUND TOTAL</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>-</b>
<b>Fund Balance Transfer</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL REVENUE</b>	<b>\$ <u>6,803,381</u></b>	<b>\$ <u>6,795,514</u></b>	<b>\$ <u>(7,867)</u></b>

## SOUTHEAST ISLAND SCHOOL DISTRICT

### Expenditure Summary by Department

#### FY 2024 2nd PROPOSED Budget

<u>Loc/Function</u>	<u>Department</u>	<u>FY 2023 FINAL- REVISED BUDGET</u>	<u>FY 2024 2nd PROPOSED Budget</u>	<u>Change</u>
649 100	Regular Instruction	\$ 34,625	\$ 123,914	89,289
649 140	Correspondence Instruction	167,762	154,479	(13,283)
649 160	Vocational Instruction	38,892	35,859	(3,033)
649 220	Special Education Support Services	65,167	39,059	(26,108)
649 300	Support Services - Students - Guidar	27,855	58,547	30,692
649 350	Support Services Instruction	-	-	-
649 352	Support Services Instruction-Library	495	645	150
649 353	Technology	1,434,121	1,433,102	(1,019)
649 354	Inservice	6,700	9,000	2,300
649 400	School Administration	4,564	4,564	-
649 400	School Administration Support	27,775	28,810	1,035
649 511	Board of Education	98,509	101,788	3,279
649 512	Office of Superintendent	314,559	321,781	7,222
649 550	District Admin Support Services	242,903	289,905	47,002
649 600	DW Operations & Maintenance	751,553	804,879	53,326
649 600	DW Employee Housing	50,000	50,000	-
649 700	DW Student Activities	83,875	85,548	1,673
649 760	DW Pupil Transportation	100,570	61,096	(39,474)
649 790	DW Food Services	202,479	204,061	1,582
649 900	DW Transfers	52,500	52,500	-
621	Howard Valentine	292,340	336,639	44,299
624	Kasaan	240,844	336,996	96,152
625	Naukati	393,904	406,863	12,959
628	Thorne Bay	1,037,605	1,098,109	60,504
667	Hollis	464,974	537,630	72,656
669	Port Alexander	176,539	251,398	74,859
680	Hyder	-	-	-
682	Whale Pass	355,060	367,242	12,182
<b>Totals</b>		<b>\$ 6,666,170</b>	<b>\$ 7,194,415</b>	<b>\$ 528,245</b>

## SOUTHEAST ISLAND SCHOOL DISTRICT

### Expenditure Summary by Function

#### FY 2024 2nd PROPOSED BUDGET

Function	FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET	Increase (Decrease)	Percent of FY 2023 Total
Instruction				
100 Regular Instruction	\$ 1,538,908	\$ 1,868,751	\$ 329,843	25.98%
140 Correspondence Instruction	167,762	154,479	(13,283)	2.15%
160 Vocational Education	50,292	87,483	37,191	1.22%
200 Special Education Instruction	501,557	597,864	96,307	8.31%
220 Special Education Support Services	65,167	39,059	(26,108)	0.54%
300 Support Services - Students - Guidance	27,855	58,547	30,692	0.81%
350 Support Services - Instruction	495	645	150	0.01%
353 Technology	1,434,121	1,433,102	(1,019)	19.92%
354 Inservice	6,700	9,000	2,300	0.13%
400 School Administration	88,189	46,965	(41,224)	0.65%
<b>Sub Total Instruction</b>	<b>\$ 3,881,046</b>	<b>\$ 4,295,895</b>	<b>\$ 414,849</b>	<b>59.71%</b>
Administration				
450 School Administration Support	58,175	60,244	2,069	0.84%
550 District Administration	242,903	289,905	47,002	4.03%
511 School Board	98,509	101,788	3,279	1.41%
512 Office of Superintendent	314,559	321,781	7,222	4.47%
600 Maintenance & Operations	1,334,278	1,406,116	71,838	19.54%
600 Teacher Housing	50,000	50,000	-	0.69%
700 Pupil & Athletic Activities	156,773	167,779	11,006	2.33%
<b>Sub Total Admin/M&amp;O</b>	<b>\$ 2,255,197</b>	<b>\$ 2,397,613</b>	<b>\$ 142,416</b>	<b>33.33%</b>
760 Pupil Transportation	179,202	145,129	(34,073)	2.02%
790 Food Services	298,225	303,279	5,054	4.22%
900 Fund Transfers	52,500	52,500	-	0.73%
<b>Sub Total Transfers, Pupil Trans &amp; Food Svcs</b>	<b>\$ 529,927</b>	<b>\$ 500,908</b>	<b>\$ (29,019)</b>	<b>6.96%</b>
<b>TOTAL ALL EXPENSES</b>	<b>\$ 6,666,170</b>	<b>\$ 7,194,415</b>	<b>\$ 528,245</b>	<b>100.00%</b>



# District Wide

FY 2024 2nd PROPOSED BUDGET

Location 649

		FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET	Change	
<b>Fund 100: School Operating</b>					
<u>Location</u>	<u>649</u>	<u>District-Wide</u>			
Function	100	Regular Instruction	\$ 34,625	\$ 123,914	89,289
Function	140	Correspondence Instruction	167,762	154,479	(13,283)
Function	160	Vocational Instruction	38,892	35,859	(3,033)
Function	220	Special Education Support Svcs	65,167	39,059	(26,108)
Function	300	Support Svcs - Students-Guidance	27,855	58,547	30,692
Function	350	Support Svcs-Instruction	0	0	0
Function	352	Support Svcs-Instruction - Library	495	645	150
Function	353	Technology	1,434,121	1,433,102	(1,019)
Function	354	Inservice	6,700	9,000	2,300
Function	400	School Administration	4,564	4,564	0
Function	450	School Administration Support	27,775	28,810	1,035
Function	511	Board of Education	98,509	101,788	3,279
Function	512	Office of Superintendent	314,559	321,781	7,222
Function	550	District Admin Support Svcs	242,903	289,905	47,002
Function	600	Operations & Maintenance	751,553	804,879	53,326
Function	700	Student Activities	83,875	85,548	1,673
Function	900	Transfers	52,500	52,500	0
		<b>Fund Total</b>	<b><u>\$ 3,351,855</u></b>	<b><u>\$ 3,544,380</u></b>	<b><u>192,525</u></b>
		<b>Fund 205: Student Transportation</b>	<b><u>\$ 100,570</u></b>	<b><u>\$ 61,096</u></b>	<b><u>(39,474)</u></b>
		<b>Fund 255: Food Service Fund</b>	<b><u>\$ 202,479</u></b>	<b><u>\$ 204,061</u></b>	<b><u>1,582</u></b>
		<b>Fund 375: Employee Housing</b>	<b><u>\$ 50,000</u></b>	<b><u>\$ 50,000</u></b>	<b><u>0</u></b>
		<b>TOTAL</b>	<b><u>\$ 3,704,904</u></b>	<b><u>\$ 3,859,536</u></b>	<b><u>154,632</u></b>

# Southeast Island School District

## FY 2024 2nd PROPOSED BUDGET

### District Wide Location 649

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET
Account Code	Description	Comments		
<b><u>Regular Instruction</u></b>				
100.649.100.. 314	Cert-Director/Coor/Mgr	(Federal Programs)	\$ -	\$ 40,000
100.649.100.. 315	Cert-Teacher	ESSER III Funded	-	-
100.649.100.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	14,855
100.649.100.. 365	TRS On Behalf		-	5,184
100.649.100.. 369	Other Employee Benefits	(Tuition Reimb. Per CBA)	-	22,000
100.649.100.. 450	Supplies/Material/Media		1,875	1,875
100.649.100.. 471	Textbooks	DW Textbook/Consumable Purchases - Governor's Performance Classes	<u>32,750</u>	<u>40,000</u>
<b>Total 100</b>	<b>Regular Instruction</b>		<b><u>34,625</u></b>	<b><u>123,914</u></b>
<b><u>Correspondence Instruction</u></b>				
100.649.140.. 315	Cert-Teacher	1.00 FTE	73,862	61,469
100.649.140.. 316	Extra Duty		10,000	10,000
100.649.140.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		47,786	47,747
100.649.140.. 365	TRS On Behalf		10,114	9,262
100.649.140.. 410	Professional & Technical Services	Virtually Connected	700	700
100.649.140.. 450	Supplies/Material/Media	(13.65 Students X \$2,300K)	25,300	25,300
100.649.140.. 471	Textbooks		<u>-</u>	<u>-</u>
<b>Total 140</b>	<b>Correspondence Instruction</b>		<b><u>167,762</u></b>	<b><u>154,479</u></b>
<b><u>Vocational Instruction</u></b>				
100.649.160.. 321	Non-Cert Manager	(Greenhouse)	17,291	17,896
100.649.160.. 329	Substitutes/Temporary		-	-
100.649.160.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		21,119	17,409
100.649.160.. 366	PERS On Behalf		482	555

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
100.649.160..	450 Supplies/Material/Media		-	-
<b>Total</b>	<b>160 Vocational Instruction</b>		<b><u>38,892</u></b>	<b><u>35,859</u></b>
<b><u>Special Education Instruction Support Services</u></b>				
100.649.220..	314 Cert-Director/Coor/Mgr	.10 FTE	11,350	
100.649.220..	324 Non-Cert - Support Staff		-	-
100.649.220..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		13,389	
100.649.220..	365 TRS On Behalf		1,369	-
100.649.220..	366 PERS On Behalf		-	-
100.649.220..	410 Professional & Technical	LRP + Other Pro Svcs	20,859	20,859
100.649.220..	420 Staff Travel		6,250	6,250
100.649.220..	450 Supplies/Materials/Media	PowerSchool	<u>11,950</u>	<u>11,950</u>
<b>Total</b>	<b>220 Special Education Instruction Support Svcs</b>		<b><u>65,167</u></b>	<b><u>39,059</u></b>
<b><u>Support Services-Students - Guidance</u></b>				
100.649.300..	318 Cert- Specialist	.5 FTE	11,350	40,000
100.649.300..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		15,136	13,363
100.649.300..	365 TRS On Behalf		<u>1,369</u>	<u>5,184</u>
<b>Total</b>	<b>300 Support Services - Students - Guidance</b>		<b><u>27,855</u></b>	<b><u>58,547</u></b>

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
<b><u>Support Services-DW Library</u></b>				
100.649.352..	440 Other Purchased Services		-	-
100.649.352..	450 Supplies/Material/Media		-	150
100.649.352..	490 Dues and Fees	Battle of the Books	495	495
<b>Total</b>	<b>352 Support Services - DW Library</b>		<b>495</b>	<b>645</b>
<b><u>Technology</u></b>				
100.649.353..	321 Non-Cert Director/Coor/Mgr	1.0 FTE	23,092	45,614
100.649.353..	324 Non-Cert Support Staff	.33 FTE	35,480	-
100.649.353..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		25,510	37,669
100.649.353..	366 PERS On Behalf		1,634	1,414
100.649.353..	410 Professional & Technical Servit(Contractor; E-rate Sub		10,000	-
100.649.353..	420 Staff Travel		750	750
100.649.353..	433 Communications	Internet, WIFI	1,290,155	1,290,155
100.649.353..	440 Other Purchased Services	(Annual Rolling Stock - Computers, GCI VPN )	5,000	5,000
100.649.353..	475 Tech Supplies/Material/Media (Software annual licenses)		42,500	52,500
<b>Total</b>	<b>353 Technology</b>		<b>1,434,121</b>	<b>1,433,102</b>
<b><u>Inservice</u></b>				
100.649.354..	410 Professional & Technical Services		2,500	2,500
100.649.354..	420 Staff Travel		500	2,000
100.649.354..	450 Supplies/Material/Media		3,700	4,500
<b>Total</b>	<b>354 Inservice</b>		<b>6,700</b>	<b>9,000</b>
<b><u>School Administration</u></b>				
100.649.400..	313 Cert - Principal		-	-
100.649.400..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.649.400..	365 TRS On Behalf		-	-

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET
Account Code	Description	Comments		
100.649.400.. 420	Staff Travel	(Site to site travel)	3,000	3,000
100.649.400.. 433	Communications		-	-
100.649.400.. 450	Supplies, Materials & Media		950	950
100.649.400.. 491	Dues & Fees	(ACSA)	614	614
<b>Total 400</b>	<b>School Administration</b>		<b>4,564</b>	<b>4,564</b>
<b><u>School Administration Support</u></b>				
100.649.450.. 324	NonCert-Support Staff	.5 FTE	20,270	20,977
100.649.450.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,940	7,182
100.649.450.. 366	PERS On Behalf		565	650
100.649.450.. 450	Supplies, Materials & Media		-	-
<b>Total 450</b>	<b>School Administration Support</b>		<b>27,775</b>	<b>28,810</b>
<b><u>Board of Education</u></b>				
100.649.511.. 324	NonCert-Support Staff	.5 FTE	47,503	49,166
100.649.511.. 329	Substitutes/Temporaries (Board Stipends)		5,000	5,000
100.649.511.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		24,356	25,774
100.649.511.. 366	PERS On Behalf		1,325	1,524
100.649.511.. 410	Professional & Technical Services	Board Policy	3,000	3,000
100.649.511.. 420	Staff Travel		3,125	3,125
100.649.511.. 425	Student Travel		1,250	1,250
100.649.511.. 433	Communications		200	200
100.649.511.. 440	Other Purchased Services		-	-
100.649.511.. 450	Supplies/Material/Media		2,250	2,250
100.649.511.. 486	Bruce Hill Scholarship *		2,000	2,000
100.649.511.. 491	Dues & Fees	(AASB Annual Dues & Board I	8,500	8,500
<b>Total 511</b>	<b>Board of Education</b>		<b>98,509</b>	<b>101,788</b>

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET
Account Code	Description	Comments		
<b>Office of Superintendent</b>				
100.649.512.. 311	Cert-Superintendent	1.0 FTE	135,000	145,000
100.649.512.. 324	NonCert-Support Staff	.5 FTE	47,503	49,166
100.649.512.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		74,125	76,974
100.649.512.. 365	TRS On Behalf		16,281	18,792
100.649.512.. 366	PERS On Behalf		1,325	1,524
100.649.512.. 410	Professional & Technical Services		15,000	5,000
100.649.512.. 414	Legal Fees		10,000	10,000
100.649.512.. 420	Staff Travel		2,500	2,500
100.649.512.. 433	Communications		1,200	1,200
100.649.512.. 450	Supplies/Material/Media		4,200	4,200
100.649.512.. 458	Gasoline/Diesel/Oil	Vehicle Fuel	5,825	5,825
100.649.512.. 491	Dues & Fees		<u>1,600</u>	<u>1,600</u>
<b>Total 511</b>	<b>Office of Superintendent</b>		<b><u>314,559</u></b>	<b><u>321,781</u></b>
<b>District Admin Support Service</b>				
100.649.550.. 324	NonCert-Support Staff	2.27 FTE	98,587	101,728
100.649.550.. 329	Substitute/Temporary		2,500	2,500
100.649.550.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		75,465	79,337
100.649.550.. 366	PERS On Behalf		2,751	3,154
100.649.550.. 410	Professional & Technical Servi	(Business Contract, Audit)	120,000	120,000
100.649.550.. 420	Staff Travel		2,500	5,000
100.649.550.. 433	Communications	( DO Telephone, Postage)	5,500	6,500
100.649.550.. 441	Rentals	Meter Rental ; background cks	4,000	4,000
100.649.550.. 445	Insurance - Liabilit	(General Liability, Crime, E&O, Excess, etc.)	52,947	58,242
100.649.550.. 450	Supplies/Material/Media		3,500	3,500
100.649.550.. 475	Tech Supplies/Material/Media	(BIK MOUNTAIN software annual maint,PowerSchool HR)	3,500	10,000
100.649.550.. 491	Dues & Fees	Bank Feees; SHRM Membership	19,500	5,500
100.649.550.. 495	Indirect Recovery	Indirect Recovery of Admin Expense for Grants - FY 24 6.07%	<u>(147,847)</u>	<u>(109,555)</u>
<b>Total 550</b>	<b>District Admin Support Service</b>		<b><u>242,903</u></b>	<b><u>289,905</u></b>
<b>Operations &amp; Maintenance</b>				
100.649.600.. 321	Non Cert Director/Coord/Mgr	(1.0 FTE - 20% CIP Funded)	34,465	53,507

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET
Account Code	Description	Comments		
100.649.600.. 325	NonCert-Maint/Custodial	2.75 FTE	102,430	106,070
100.649.600.. 324	NonCert-Support Staff	.30 FTE	18,113	18,744
100.649.600.. 329	Substitutes/Temporaries		54,000	54,000
100.649.600.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		103,654	115,387
100.649.600.. 366	PERS On Behalf		2,858	3,288
100.649.600.. 410	Professional & Technical Services	Maint Mgmt Sys	7,000	7,000
100.649.600.. 420	Staff Travel		7,500	7,500
100.649.600.. 431	Water & Sewage		4,000	4,000
100.649.600.. 432	Garbage		4,800	3,000
100.649.600.. 433	Communications		3,000	3,000
100.649.600.. 435	Other Energy		2,500	-
100.649.600.. 436	Electricity		10,938	10,938
100.649.600.. 437	Natural/Bottled Gas		200	200
100.649.600.. 438	Gas, Diesel, Oil		8,500	8,500
100.649.600.. 439	Other Energy		-	1,500
100.649.600.. 440	Other Purchased Services	Fire sys inspection, evm flr: SERRC CIP:	81,145	81,146
100.649.600.. 445	Insurance & Bond Premiums	Property & Auto	206,500	227,150
100.649.600.. 452	Maintenance Supplies (Incl closed sites - EB, PP, HY)		70,000	70,000
100.649.600.. 458	Vehicle Gas, Diesel, Oil		18,750	18,750
100.649.600.. 490	Other Expense (Due & Fees)		1,200	1,200
100.649.600.. 510	Equipment		<u>10,000</u>	<u>10,000</u>
<b>Total 600</b>	<b>Operations &amp; Maintenance</b>		<b><u>751,553</u></b>	<b><u>804,879</u></b>
<b><u>Student Activities</u></b>				
100.649.700.. 322	Non Cert- Dir/Coor/Mgr		-	-
100.649.700.. 316	Cert-Extra Duty	AD/Coaching Stipends	30,900	31,982
100.649.700.. 327	NonCert-Bus Drivers		3,500	3,500
100.649.700.. 329	Substitutes/Temporaries	Referees/Scorekeepers	4,090	4,090
100.649.700.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,158	6,331
100.649.700.. 365	TRS On Behalf		3,727	4,145
100.649.700.. 420	Staff Travel		4,500	4,500
100.649.700.. 425	Student Travel		22,500	22,500
100.649.700.. 450	Supplies/Material/Media		6,000	6,000
100.649.700.. 491	Dues & Fees		<u>2,500</u>	<u>2,500</u>
<b>Total 700</b>	<b>Student Activities</b>		<b><u>83,875</u></b>	<b><u>85,548</u></b>

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET
Account Code	Description	Comments		
<b>Transfers</b>				
100..900..	552	Transfers to Special Revenue Funds	2,500	2,500
100..900..	554	Transfers to CIP Funds	50,000	50,000
<b>Total</b>	<b>600</b>	<b>Employee Housing</b>	<b>52,500</b>	<b>52,500</b>
<b>Total</b>	<b>100</b>	<b>General Operating Fund</b>	<b>\$ 3,312,963</b>	<b>\$ 3,508,521</b>
<b>Student Transportation</b>				
205.649.760..	325	Maintenance .25 FTE	16,089	16,650
205.649.760..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	54,482	14,379
205.649.760..	366	PERS On Behalf	449	516
205.649.760..	410	Professional & Technical	1,200	1,200
205.649.760..	420	Travel & Per Diem	250	250
205.649.760..	440	Other Purchased Services	2,500	2,500
205.649.760..	452	Maintenance Supplies	25,000	25,000
205.649.760..	458	Vehicle Gas, Diesel, & Oil	-	-
205.649.760..	490	Dues & Fees	600	600
<b>Total</b>	<b>205</b>	<b>Student Transportation</b>	<b>100,570</b>	<b>61,096</b>
<b>Food Services Fund</b>				
255.649.790..	321	NonCert-Dir/Coor/Mgr .64 FTE	38,590	39,654
255.649.790..	326	NonCert-Food Service Support	-	-
255.649.790..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	13,213	13,577
255.649.790..	366	PERS On Behalf	1,076	1,229
255.649.790..	410	Professional & Technical	-	-
255.649.790..	420	Staff Travel (Annual Req'd CNP Training)	-	-
255.649.790..	450	Supplies/Materials/Media	6,500	6,500
255.649.790..	458	Vehicle Gas, Diesel, & Oil	1,000	1,000
255.649.790..	459	Food	137,500	137,500
255.649.790..	460	Milk	4,000	4,000
255.649.790..	491	Dues and Fees	600	600
<b>Total</b>	<b>255</b>	<b>DW Food Services Fund</b>	<b>202,479</b>	<b>204,061</b>
<b>Employee Housing</b>				
375.649.600..	452	Maintenance Supplies	50,000	50,000

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
Total 600	Employee Housing		<u>50,000</u>	<u>50,000</u>
Total	District Wide		<u>\$ 3,666,012</u>	<u>\$ 3,823,677</u>



# Howard Valentine Timberwolves

FY 2024 2nd PROPOSED BUDGET

**Location 621**

	<u>FY 2023 FINAL- REVISED BUDGET</u>	<u>FY 2024 2nd PROPOSED BUDGET</u>	<u>Change</u>
<b>Fund 100: School Operating</b>			
Function: Regular Instruction	\$ 147,402	\$ 181,734	\$ 34,332
Vocational Education	1,500	1,500	-
Special Education	58,741	60,768	2,027
School Administration	-	-	-
Operations & Maintenance	66,912	74,420	7,508
Student Activities	7,328	7,364	36
Fund Total	<u>\$ 281,883</u>	<u>\$ 325,786</u>	<u>\$ 43,903</u>
<b>Fund 255: Food Service Fund</b>	<u>\$ 10,457</u>	<u>\$ 10,853</u>	396
<b>TOTAL</b>	<u><u>\$ 292,340</u></u>	<u><u>\$ 336,639</u></u>	<u><u>\$ 44,299</u></u>
<b># Students (PreK-12)</b>	14	14	0.0
<b># Teachers</b>	2.25	2.25	0
<b># Classified</b>	0.775	0.775	0
<b># Administrators</b>	0	0	0
<b>Pupil/Teacher Ratio</b>	6.22	6.22	-
<b>Average Per Pupil Expenditure</b>	\$ 20,881	\$ 24,046	\$ 3,164

# Southeast Island School District

## FY 2024 2nd PROPOSED BUDGET

7780

Location 621 Howard Valentine

Howard Valentine Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET
<b><u>Regular Instruction</u></b>				
100.621.100	315	Cert-Teacher	2.0 FTE	\$ 104,906
				\$ 124,090
100.621.100	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	22,644	34,362
100.621.100	365	TRS On Behalf	12,652	16,082
100.621.100	420	Staff Travel	200	200
100.621.100	433	Communications	2,500	2,500
100.621.100	450	Supplies/Material/Media	4,250	4,250
100.621.100	490	Other Expenses (Dues & Fees)	250	250
	<b>Total</b>	<b>100 Regular Instruction</b>	<b>147,402</b>	<b>181,734</b>
<b><u>Vocational Education</u></b>				
100.621.160	450	Supplies/Material/Media	Speciality Classes	1,500
				1,500
	<b>Total</b>	<b>160 Vocational Education</b>	<b>1,500</b>	<b>1,500</b>
<b><u>Special Education</u></b>				
100.621.200	315	Cert-Teacher	.25 FTE Itinerant	18,735
				19,110
100.621.200	323	NonCert-Aides	1.0 FTE	25,754
				25,754
100.621.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		11,274
				12,629
100.621.200	365	TRS On Behalf		2,259
				2,477

Howard Valentine			FY 2023	FY 2024
Account Code	Description	Comments	FINAL- REVISED BUDGET	2nd PROPOSED BUDGET
100.621.200	366	PERS On Behalf	719	798
<b>Total</b>	<b>200</b>	<b>Special Education</b>	<b>58,741</b>	<b>60,768</b>

**Operations & Maintenance**

100.621.600	325	NonCert-Maint/Custodial	.32 FTE (Incl WFB)	12,418	12,669
100.621.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		3,097	3,183
100.621.600	366	PERS On Behalf		347	393
100.621.600	430	Snow Removal		-	-
100.621.600	431	Water & Sewer		-	500
100.621.600	432	Garbage		2,700	2,700
100.621.600	436	Electricity		15,000	22,000
100.621.600	437	Natural/Bottled Gas		800	800
100.621.600	438	Gas, Diesel, Oil		9,375	9,375
100.621.600	439	Other Energy		10,000	10,000
100.621.600	440	Other Purchased Services		2,600	2,600
100.621.600	452	Maintenance Supplies		9,375	9,000
100.621.600	453	Custodial Supplies		1,200	1,200
<b>Total</b>	<b>600</b>	<b>Maintenance &amp; Operations</b>		<b>66,912</b>	<b>74,420</b>

**Student Activity**

100.621.700	316	Cert-Extra Duty		4,000	4,000
100.621.700	329	Non-Cert-Support		-	-
100.621.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		360	360
100.621.700	365	TRS On Behalf		482	518
100.621.700	420	Staff Travel		-	-
100.621.700	425	Student Travel		1,236	1,236

Howard Valentine			FY 2023	FY 2024
Account Code	Description	Comments	FINAL- REVISED BUDGET	2nd PROPOSED BUDGET
100.621.700	450	Supplies/Material/Media	1,250	1,250
<b>Total</b>	<b>700</b>	<b>Student Activity</b>	<b>7,328</b>	<b>7,364</b>
<b>Total</b>	<b>100</b>	<b>School Operating Fund</b>	<b>\$ 281,883</b>	<b>\$ 325,786</b>
<b><u>Food Services Fund</u></b>				
255.621.790	326	Food Service Staff .20 FTE	9,092	9,410
255.621.790	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,113	1,152
255.621.790	366	PERS On Behalf	252	292
255.621.790	459	Food	-	-
255.621.790	460	Milk	-	-
<b>Total</b>	<b>255</b>	<b>Food Services Fund</b>	<b>\$ 10,457</b>	<b>\$ 10,853</b>
<b>Total</b>	<b>621</b>	<b>Howard Valentine</b>	<b>\$ 292,340</b>	<b>\$ 336,639</b>



# Barry C. Stewart Kasaan School

FY 2024 2nd PROPOSED BUDGET

**Location 624**

	<u>FY 2023 FINAL- REVISED BUDGET</u>	<u>FY 2024 2nd PROPOSED BUDGET</u>	<u>CHANGE</u>
<b>Fund 100: School Operating</b>			
Function: Regular Instruction	\$ 170,660	\$ 226,879	\$ 56,219
Vocational Education	1,500	1,500	-
Special Education	9,329	49,264	39,935
School Administration	6,633	6,678	45
Maintenance & Operations	34,965	32,725	(2,240)
Student Activities	4,979	6,696	1,717
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Fund Total	<u>\$ 228,066</u>	<u>\$ 323,741</u>	<u>\$ 95,675</u>
<b>Fund 255: Food Service Fund</b>	<u>\$ 12,778</u>	<u>\$ 13,255</u>	<u>477</u>
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>TOTAL</b>	<u><u>\$ 240,844</u></u>	<u><u>\$ 336,996</u></u>	<u><u>\$ 96,152</u></u>
<b># Students (PreK-12)</b>	11.73	11.73	-
<b># Teachers</b>	2	2.25	0
<b># Classified</b>	1	1	-
<b># Administrators</b>	0	0	-
<b>Pupil/Teacher Ratio</b>	5.87	5.21	(1)
<b>Average Per Pupil Expenditure</b>	\$ 20,532	\$ 28,729	\$ 8,197

# Southeast Island School District

## FY 2024 2nd PROPOSED BUDGET

### Location 624 Barry C Stewart Kasaan School

Barry C Stewart Kasaan Account Code	Description	Comments	FY 2023 FINAL REVISED BUDGET	FY 2024 2nd PROPOSED
<b>Regular Instruction</b>				
100.624.100.. 315	Cert-Teacher	2.0 FTE	\$ 97,002	\$ 132,919
100.624.100.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		55,944	70,717
100.624.100.. 365	TRS On Behalf		11,698	17,226
100.624.100.. 420	Staff Travel		-	-
100.624.100.. 425	Student Travel		250	250
100.624.100.. 433	Communications		1,800	1,800
100.624.100.. 450	Supplies/Material/Media		<u>3,966</u>	<u>3,966</u>
<b>Total 100</b>	<b>Regular Instruction</b>		<b><u>170,660</u></b>	<b><u>226,879</u></b>
<b>Vocational Education</b>				
100.624.160.. 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
<b>Total 160</b>	<b>Vocational Education</b>		<b><u>1,500</u></b>	<b><u>1,500</u></b>
<b>Special Education</b>				
100.624.200.. 315	Cert-Teacher	0.25 FTE Itinerant	-	17,570
100.624.200.. 323	NonCert-Aides	.15 FTE	6,808	7,045
100.624.200.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,331	22,154
100.624.200.. 365	TRS On Behalf		-	2,277
100.624.200.. 366	PERS On Behalf		<u>190</u>	<u>218</u>

Barry C Steward Kasaan Account Code			Description	Comments	FY 2023 FINAL REVISED BUDGET	FY 2024 2nd PROPOSED
<b>Total</b>	<b>200</b>	<b>Special Education</b>			<b>9,329</b>	<b>49,264</b>
<b>School Administration</b>						
100.624.400..	316	Extra Duty - Lead Teacher			5,000	5,000
100.624.400..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)			1,030	1,030
100.624.400..	365	TRS On Behalf			603	648
<b>Total</b>	<b>400</b>	<b>School Administration</b>			<b>6,633</b>	<b>6,678</b>
<b>Operations &amp; Maintenance</b>						
100.624.600..	329	NonCert-Maint/Custodial			5,000	5,000
100.624.600..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)			500	500
100.624.600..	431	Water & Sewage			1,000	1,000
100.624.600..	432	Garbage			840	1,100
100.624.600..	436	Electricity			8,125	7,000
100.624.600..	437	Natural/Bottled Gas			500	500
100.624.600..	438	Gas, Diesel, Oil			6,875	5,500
100.624.600..	439	Other Energy			-	-
100.624.600..	440	Other Purchased Services			1,500	1,500
100.624.600..	452	Maintenance Supplies			8,125	8,125
100.624.600..	453	Custodial Supplies			2,500	2,500
<b>Total</b>	<b>600</b>	<b>Maintenance &amp; Operations</b>			<b>34,965</b>	<b>32,725</b>
<b>Student Activity</b>						
100.624.700..	316	Cert-Extra Duty			2,500	4,000
100.624.700..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)			225	225
100.624.700..	365	TRS On Behalf			301	518
100.624.700..	420	Staff Travel			-	-
100.624.700..	425	Student Travel			1,953	1,953
<b>Total</b>	<b>700</b>	<b>Student Activity</b>			<b>4,979</b>	<b>6,696</b>
<b>Total</b>	<b>100</b>	<b>School Operating Fund</b>			<b>\$ 228,066</b>	<b>\$323,741</b>

Barry C Steward Kasaan Account Code			Description	Comments	FY 2023 FINAL REVISED BUDGET	FY 2024 2nd PROPOSED
<b>Food Services Fund</b>						
255.624.790..	326	Food Service Staff		.20 FTE	9,325	9,651
255.624.790..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)			3,193	3,305
255.624.790..	366	PERS On Behalf			260	299
255.624.790..	459	Food	}	Food and Milk is part of District wide budget	-	-
255.624.790..	460	Milk			-	-
<b>Total</b>	<b>255</b>	<b>Food Services Fund</b>			<b>\$ 12,778</b>	<b>\$ 13,255</b>
<b>Total</b>	<b>624</b>	<b>Kasaan</b>			<b>\$ 240,844</b>	<b>\$336,996</b>



# Naukati Wildcats

FY 2024 2nd PROPOSED BUDGET

Location 625

	FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET	Change
<b>Fund 100: School Operating</b>			
Function: Regular Instruction	\$ 197,545	\$ 205,628	\$ 8,083
Vocational Education	1,500	1,500	-
Special Education	93,329	98,518	5,189
School Administration	10,872	10,951	79
Maintenance & Operations	68,021	66,012	(2,009)
Student Activities	6,682	6,718	36
Fund Total	<u>\$ 377,949</u>	<u>\$ 389,327</u>	<u>\$ 11,378</u>
<b>Fund 205: Pupil Transportation Fund</b>	<u>\$ 3,210</u>	<u>\$ 4,349</u>	<u>\$ 1,139</u>
<b>Fund 255: Food Service Fund</b>	<u>\$ 12,745</u>	<u>\$ 13,187</u>	<u>\$ 442</u>
<b>TOTAL</b>	<u><u>\$ 393,904</u></u>	<u><u>\$ 406,863</u></u>	<u><u>\$ 12,959</u></u>
<b># Students (PreK-12)</b>	16	16	-
<b># Teachers</b>	2.25	2.25	-
<b># Classified</b>	2	2	-
<b># Administrators</b>	0	0	-
<b>Pupil/Teacher Ratio</b>	7.11	7.11	0.00
<b>Average Per Pupil Expenditure</b>	\$ 24,619	\$ 25,429	\$ 810

# Southeast Island School District

## FY 2024 2nd PROPOSED BUDGET

### Location 625 Naukati

**Naukati**

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET
<b><u>Regular Instruction</u></b>				
100.625.100 315	Cert-Teacher	1.75 FTE	\$ 128,683	132,041
100.625.100 323	NonCert-Aides		-	-
100.625.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		46,594	49,725
100.625.100 365	TRS On Behalf		15,518	17,112
100.625.100 420	Staff Travel		-	-
100.625.100 425	Student Travel		250	250
100.625.100 433	Communications		2,000	2,000
100.625.100 450	Supplies/Material/Media		<u>4,500</u>	<u>4,500</u>
<b>Total 100</b>	<b>Regular Instruction</b>		<b><u>197,545</u></b>	<b><u>205,628</u></b>
<b><u>Vocational Education</u></b>				
100.625.160 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
<b>Total 160</b>	<b>Vocational Education</b>		<b><u>1,500</u></b>	<b><u>1,500</u></b>
<b><u>Special Education</u></b>				
100.625.200 315	Cert-Teacher	0.5 FTE Itinerant	37,470	38,220
100.625.200 323	NonCert-Aides	.54 FTE	25,338	26,224
100.625.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		24,920	27,933
100.625.200 365	TRS On Behalf		4,519	4,953
100.625.200 366	PERS On Behalf		707	813

**Naukati**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2023 FINAL- REVISED BUDGET</b>	<b>FY 2024 2nd PROPOSED BUDGET</b>
100.625.200	450	Supplies/Material/Media	375	375
<b>Total</b>	<b>200</b>	<b>Special Education</b>	<b>93,329</b>	<b>98,518</b>

**School Administration**

100.625.400	316	Extra Duty - Lead Teacher	8,783	8,783
100.625.400	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,030	1,030
100.625.400	365	TRS On Behalf	1,059	1,138
<b>Total</b>	<b>400</b>	<b>School Administration</b>	<b>10,872</b>	<b>10,951</b>

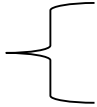
**Operations & Maintenance**

100.625.600	325	NonCert-Maint/Custodial	.20 FTE + WFB	10,178	15,475
100.625.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,246	1,894
100.625.600	366	PERS On Behalf		284	480
100.625.600	430	Snow Removal		-	-
100.625.600	432	Garbage		1,200	1,200
100.625.600	436	Electricity		18,750	15,000
100.625.600	437	Natural/Bottled Gas		400	400
100.625.600	438	Gas, Diesel, Heating Oil		12,500	10,000
100.625.600	439	Other Energy		6,000	6,000
100.625.600	440	Other Purchased Services		7,900	6,000
100.625.600	452	Maintenance Supplies		6,875	6,875
100.625.600	453	Custodial Supplies		2,500	2,500
100.625.600	458	Vehicle Gas, Diesel, & Oil		188	188
<b>Total</b>	<b>600</b>	<b>Operations &amp; Maintenance</b>		<b>68,021</b>	<b>66,012</b>

**Student Activity**

100.625.700	316	Cert-Extra Duty Pay		4,000	4,000
100.625.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		800	800

**Naukati**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2023 FINAL- REVISED BUDGET</b>	<b>FY 2024 2nd PROPOSED BUDGET</b>
100.625.700 365	TRS On Behalf		482	518
100.625.700 420	Staff Travel		-	-
100.625.700 425	Student Travel		<u>1,400</u>	<u>1,400</u>
<b>Total 700</b>	<b>Student Activity</b>		<u><b>6,682</b></u>	<u><b>6,718</b></u>
<b>Total 100</b>	<b>School Operating Fund</b>		<u><b>\$ 377,949</b></u>	<u><b>\$ 389,327</b></u>
<b><u>Pupil Transportation Fund</u></b>				
205.625.760 329	NonCert-Support Staff	.10 FTE	1,746	2,538
205.625.760 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		214	311
205.625.760 458	Vehicle Gas, Diesel, & Oil		<u>1,250</u>	<u>1,500</u>
<b>Total 760</b>	<b>Pupil Transportation</b>		<u><b>\$ 3,210</b></u>	<u><b>\$ 4,349</b></u>
<b><u>Food Services Fund</u></b>				
255.625.790 326	Food Service Staff	.20 FTE	11,355	11,749
255.625.790 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,390	1,438
255.625.790 459	Food	 Food and Milk is part of District wide budget	-	-
255.625.790 460	Milk		-	-
<b>Total 255</b>	<b>Food Services Fund</b>		<u><b>\$ 12,745</b></u>	<u><b>\$ 13,187</b></u>
<b>Total 625</b>	<b>Naukati</b>		<u><b>\$ 393,904</b></u>	<u><b>\$ 406,863</b></u>



# Thorne Bay Wolverines

FY 2024 2nd PROPOSED BUDGET

**Location 628**

	<u>FY 2023 FINAL- REVISED BUDGET</u>	<u>FY 2024 2nd PROPOSED BUDGET</u>	<u>Change</u>
<b>Fund 100: School Operating</b>			
Function: Regular Instruction	\$ 428,271	\$ 442,487	\$ 14,216
Vocational Education	2,400	42,624	40,224
Special Education	156,599	190,893	34,294
Pupil Support	-	-	-
School Administration	43,380	1,875	(41,505)
School Administration Support	30,400	31,435	1,035
Maintenance & Operations	273,258	282,203	8,945
Student Activity	40,142	40,304	162
Fund Total	<u>\$ 974,450</u>	<u>\$ 1,031,820</u>	<u>\$ 57,370</u>
<b>Fund 205: Student Transportation</b>	<u>\$ 30,541</u>	<u>\$ 32,459</u>	<u>\$ 1,918</u>
<b>Fund 255: Food Service Fund</b>	<u>\$ 32,614</u>	<u>\$ 33,830</u>	<u>\$ 1,216</u>
<b>TOTAL</b>	<u>\$ 1,037,605</u>	<u>\$ 1,098,109</u>	<u>\$ 60,504</u>
<b># Students (PreK-12)</b>	50.5	50.5	-
<b># Teachers</b>	5.4	5.4	-
<b># Classified</b>	5.53	5.53	-
<b># Administrators</b>	1	1	-
<b>Pupil/Teacher Ratio</b>	9.35	9.35	0.00
<b>Average Per Pupil Expenditure</b>	\$ 20,547	\$ 21,745	1,198.11

# Southeast Island School District

## FY 2024 2nd PROPOSED BUDGET

### Location 628 Thorne Bay

**Thorne Bay**

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET
<b><u>Regular Instruction</u></b>				
100.628.100. 315	Cert-Teacher	4.0 FTE	\$ 274,952	\$ 280,807
100.628.100. 316	Cert- Extra Duty		418	\$ -
100.628.100. 323	Non Cert - Aides		-	-
100.628.100. 329	Substitutes/Temporaries		7,500	7,500
100.628.100. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		92,679	98,224
100.628.100. 365	TRS On Behalf		33,159	36,393
100.628.100. 366	PERS On Behalf		-	-
100.628.100. 420	Staff Travel		-	-
100.628.100. 425	Student Travel		250	250
100.628.100. 433	Communications		8,000	8,000
100.628.100. 450	Supplies/Material/Media		<u>11,313</u>	<u>11,313</u>
<b>Total 100</b>	<b>Regular Instruction</b>		<b><u>428,271</u></b>	<b><u>442,487</u></b>
<b><u>Vocational Education</u></b>				
100.628.160. 315	Cert-Teacher	.40 FTE	-	30,575
100.628.160. 316	Cert-Extra Duty Pay		-	-
100.628.160. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	5,687
100.628.160. 365	TRS On Behalf		-	3,963
100.628.160. 410	Professional & Technical Services		-	-

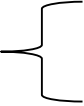
Thorne Bay

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET
100.628.160. 450	Supplies/Material/Media		2,400	2,400
<b>Total 160</b>	<b>Vocational Education</b>		<b>2,400</b>	<b>42,624</b>
<b><u>Special Education</u></b>				
100.628.200. 315	Cert-Teacher	1.0 FTE	68,763	70,278
100.628.200. 323	NonCert-Aides	2.0 FTE	20,590	38,024
100.628.200. 329	Substitutes/Temporaries		10,500	10,500
100.628.200. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		46,879	60,804
100.628.200. 365	TRS On Behalf		8,293	9,108
100.628.200. 366	PERS On Behalf		574	1,179
100.628.200. 450	Supplies/Material/Media		1,000	1,000
<b>Total 200</b>	<b>Special Education</b>		<b>156,599</b>	<b>190,893</b>
<b><u>Instruction - Pupil Support</u></b>				
100.628.350. 366	PERS On Behalf		-	-
<b>Total 350</b>	<b>Instruction - Pupil Support</b>		<b>-</b>	<b>-</b>
<b><u>School Administration</u></b>				
100.628.400. 313	Cert - Principal	.20 FTE	22,700	-
100.628.400. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		16,067	-
100.628.400. 365	TRS On Behalf		2,738	-
100.628.400. 420	Staff Travel		-	-
100.628.400. 450	Supplies, Materials, & Media		1,875	1,875
<b>Total 400</b>	<b>School Administration</b>		<b>43,380</b>	<b>1,875</b>
<b><u>School Administration Support</u></b>				
100.628.450. 324	NonCert-Support Staff	.5 FTE	20,270	20,977
100.628.450. 329	Substitutes/Temporaries		2,000	2,000
100.628.450. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,940	7,182

**Thorne Bay**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2023 FINAL- REVISED BUDGET</b>	<b>FY 2024 2nd PROPOSED BUDGET</b>
100.628.450. 366	PERS On Behalf		566	650
100.628.450. 420	Staff Travel		-	-
100.628.450. 450	Supplies, Materials, & Media		624	625
<b>Total 450</b>	<b>School Administration Support</b>		<b>30,400</b>	<b>31,435</b>
<b><u>Maintenance &amp; Operations</u></b>				
100.628.600. 325	NonCert-Maint/Custodial	1.20 FTE	25,823	25,823
100.628.600. 329	Substitutes/Temporaries		25,000	25,000
100.628.600. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		46,933	47,673
100.628.600. 366	PERS On Behalf		721	801
100.628.600. 431	Water & Sewage		6,000	6,000
100.628.600. 432	Garbage		5,000	5,000
100.628.600. 436	Electricity		60,000	69,000
100.628.600. 437	Natural/Bottled Gas		1,500	1,500
100.628.600. 438	Gas, Diesel, Heating Oil		56,250	56,250
100.628.600. 439	Other Energy		4,000	4,000
100.628.600. 440	Other Purchased Services		20,000	17,000
100.628.600. 452	Maintenance Supplies		18,656	18,656
100.628.600. 453	Custodial Supplies		3,375	5,500
<b>Total 600</b>	<b>Operations &amp; Maintenance</b>		<b>273,258</b>	<b>282,203</b>
<b><u>Student Activity</u></b>				
100.628.700. 316	Cert-Extra Duty Pay	Coaching Stipends	18,000	18,000
100.628.700. 325	Bus Drivers		5,000	5,000
100.628.700. 329	Substitutes/Temporaries	Referees/Scorekeepers	250	250
100.628.700. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		4,200	4,200
100.628.700. 365	TRS On Behalf		2,172	2,333
100.628.700. 420	Staff Travel		1,000	1,001
100.628.700. 425	Student Travel		8,570	8,570
100.628.700. 450	Supplies/Material/Media		950	950
<b>Total 700</b>	<b>Student Activity</b>		<b>40,142</b>	<b>40,304</b>

Thorne Bay

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED BUDGET
<b>Total 100</b>	<b>School Operating Fund</b>		<b>\$ 974,450</b>	<b>\$ 1,031,820</b>
<b>Student Transportation</b>				
205.628.760. 325	Maintenance	.43 FTE	21,247	21,987
205.628.760. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,601	2,691
205.628.760. 366	PERS On Behalf		593	682
205.628.760. 440	Other Purchased Service	In Lieu of Transp.	1,100	1,100
205.628.760. 452	Maintenance Supplies		<u>5,000</u>	<u>6,000</u>
<b>Total 205</b>	<b>Student Transportation</b>		<b>\$ 30,541</b>	<b>\$ 32,459</b>
<b>Food Services Fund</b>				
255.628.790. 326	Food Service Staff	2 (1 @ 29hrs/1@19hrs)	23,800	24,632
255.628.790. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		8,149	8,434
255.628.790. 366	PERS On Behalf		665	764
255.628.790. 459	Food	 Food and Milk is part of District wide budget	-	-
255.628.790. 460	Milk		-	-
<b>Total 255</b>	<b>Food Services Fund</b>		<b>\$ 32,614</b>	<b>\$ 33,830</b>
<b>Total 628</b>	<b>Thorne Bay</b>		<b>\$ 1,037,605</b>	<b>\$ 1,098,109</b>



# Whale Pass

FY 2024 2nd PROPOSED BUDGET

Location 632

	<u>FY 2023 FINAL- REVISED BUDGET</u>	<u>FY 2024 2nd PROPOSED BUDGET</u>	<u>Change</u>
<b>Fund 100: School Operating</b>			
Function: Regular Instruction	\$ 217,122	\$ 222,373	\$ 5,251
Vocational Education	1,500	1,500	-
Special Education	74,832	79,724	4,892
School Administration	6,633	6,678	45
Operations & Maintenance	35,790	35,792	2
Student Activities	4,951	6,451	1,500
Fund Total	<u>\$ 340,828</u>	<u>\$ 352,518</u>	<u>\$ 11,690</u>
<b>Fund 255: Food Service Fund</b>	<u>\$ 14,232</u>	<u>\$ 14,724</u>	<u>492</u>
<b>TOTAL</b>	<u><u>\$ 355,060</u></u>	<u><u>\$ 367,242</u></u>	<u><u>\$ 12,182</u></u>
<b># Students (PreK-12)</b>	16	16	0.0
<b># Teachers</b>	2.25	2.25	0
<b># Classified</b>	1.41	1.41	0
<b># Administrators</b>	0	0	0
<b>Pupil/Teacher Ratio</b>	7.11	7.11	0.00
<b>Average Per Pupil Expenditure</b>	\$ 22,191	\$ 22,953	\$ 761

# Southeast Island School District

## FY 2024 2nd PROPOSED BUDGET

### Location 632 Whale Pass

**Whale Pass**

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED	
<b><u>Regular Instruction</u></b>					
100.632.100	315	Cert-Teacher	2.0 FTE	\$ 143,667	\$ 145,586
100.632.100	323	NonCert-Aides	-	-	
100.632.100	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	48,980	50,769	
100.632.100	365	TRS On Behalf	17,325	18,868	
100.632.100	420	Staff Travel	100	100	
100.632.100	425	Student Travel	250	250	
100.632.100	433	Communications	2,300	2,300	
100.632.100	450	Supplies/Material/Media	<u>4,500</u>	<u>4,500</u>	
<b>Total</b>	<b>100</b>	<b>Regular Instruction</b>	<b><u>217,122</u></b>	<b><u>222,373</u></b>	
<b><u>Vocational Education</u></b>					
100.632.160	450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
<b>Total</b>	<b>160</b>	<b>Vocational Education</b>	<b><u>1,500</u></b>	<b><u>1,500</u></b>	
<b><u>Special Education</u></b>					
100.632.200	315	Cert-Teacher	.25 FTE Itinerant	18,735	19,110
100.632.200	323	Non-Cert - Aides	1.0 FTE	33,087	35,158
100.632.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		19,451	21,515
100.632.200	365	TRS On Behalf		2,259	2,477
100.632.200	366	PERS On Behalf		925	1,090
100.632.200	450	Supplies/Material/Media		<u>375</u>	<u>375</u>
<b>Total</b>	<b>200</b>	<b>Special Education</b>		<b><u>74,832</u></b>	<b><u>79,724</u></b>

**Whale Pass**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2023 FINAL- REVISED BUDGET</b>	<b>FY 2024 2nd PROPOSED</b>
<b><u>School Administration</u></b>				
100.632.400.	316	Extra Duty - Lead Teacher	5,000	5,000
100.632.400.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,030	1,030
100.632.400.	365	TRS On Behalf	<u>603</u>	<u>648</u>
			<b><u>6,633</u></b>	<b><u>6,678</u></b>
<b><u>Operations &amp; Maintenance</u></b>				
100.632.600	325	NonCert-Maint/Custodial .16 FTE	7,096	7,343
100.632.600	329	Substitutes/Temporaries	3,000	3,000
100.632.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	869	899
100.632.600	431	Water & Sewer	300	300
100.632.600	436	Electricity	6,250	5,250
100.632.600	438	Gas, Diesel, Oil	1,875	2,000
100.632.600	439	Other Energy	2,400	3,000
100.632.600	440	Other Purchased Services (Rentals, etc.)	2,750	2,750
100.632.600	452	Maintenance Supplies	8,750	8,750
100.632.600	453	Custodial Supplies	<u>2,500</u>	<u>2,500</u>
<b>Total</b>	<b>600</b>	<b>Maintenance &amp; Operations</b>	<b><u>35,790</u></b>	<b><u>35,792</u></b>
<b><u>Student Activities</u></b>				
100.632.700	316	Extra Duty Pay	2,500	4,000
100.632.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500
100.632.700	420	Staff Travel	-	-
100.632.700	425	Student Travel	<u>1,951</u>	<u>1,951</u>
<b>Total</b>	<b>700</b>	<b>Student Activities</b>	<b><u>4,951</u></b>	<b><u>6,451</u></b>

**Whale Pass**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2023 FINAL- REVISED BUDGET</b>	<b>FY 2024 2nd PROPOSED</b>
<b>Total</b>	<b>100</b>	<b>School Operating Fund</b>	<b><u>340,828</u></b>	<b><u>352,518</u></b>
<b><u>Food Services Fund</u></b>				
255.632.790	326	Food Service Staff .20 FTE	10,601	10,968
255.632.790	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	3,631	3,756
255.632.790	459	Food	-	-
255.632.790	460	Milk	-	-
<b>Total</b>	<b>255</b>	<b>Food Services Fund</b>	<b><u>\$ 14,232</u></b>	<b><u>\$ 14,724</u></b>
<b>Total</b>	<b>632</b>	<b>Whale Pass</b>	<b><u>\$ 355,060</u></b>	<b><u>\$ 367,242</u></b>



# Hollis Hawks

FY 2024 2nd PROPOSED BUDGET

**Location 667**

	<u>FY 2023 FINAL- REVISED BUDGET</u>	<u>FY 2024 2nd PROPOSED BUDGET</u>	<u>Change</u>
<b>Fund 100: School Operating</b>			
Function: Regular Instruction	\$ 229,888	\$ 310,723	\$ 80,835
Vocational Education	1,500	1,500	-
Special Education	108,727	90,648	(18,079)
School Administration	9,077	9,141	64
Maintenance & Operations	51,555	57,220	5,665
Student Activities	<u>7,566</u>	<u>8,947</u>	<u>1,381</u>
Fund Total	<u>\$ 408,313</u>	<u>\$ 478,179</u>	<u>\$ 69,866</u>
<b>Fund 205: Student Transportation Fund</b>	<u>\$ 44,881</u>	<u>\$ 47,225</u>	<u>\$ 2,344</u>
<b>Fund 255: Food Service Fund</b>	<u>\$ 11,780</u>	<u>\$ 12,227</u>	<u>\$ 447</u>
<b>TOTAL</b>	<u>\$ 464,974</u>	<u>\$ 537,630</u>	<u>\$ 72,656</u>
<b># Students (PreK-12)</b>	18	18	-
<b># Teachers</b>	2	2.5	1
<b># Classified</b>	2.75	2.75	-
<b># Administrators</b>	0	0	-
<b>Pupil/Teacher Ratio</b>	9.00	7.20	(1.80)
<b>Average Per Pupil Expenditure</b>	\$ 25,832	\$ 29,868	\$ 4,036

# Southeast Island School District

## FY 2024 2nd PROPOSED BUDGET

### Location 667 Hollis

Hollis

Account Code	Description	Comments	FY 2023 FINAL- REVISED	FY 2024 2nd PROPOSED BUDGET
<b><u>Regular Instruction</u></b>				
100.667.100 315	Cert-Teacher	2.0 FTE	\$ 132,760	\$ 177,445
100.667.100 323	NonCert-Aides		-	-
100.667.100 329	Substitutes/Temporaries		1,904	2,000
100.667.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		73,363	102,431
100.667.100 365	TRS On Behalf		16,011	22,997
100.667.100 410	Professional & Technical		-	-
100.667.100 420	Staff Travel		-	-
100.667.100 425	Student Travel		-	-
100.667.100 433	Communications		1,100	1,100
100.667.100 450	Supplies/Material/Media		4,750	4,750
<b>Total 100</b>	<b>Regular Instruction</b>		<b>229,888</b>	<b>310,723</b>
<b><u>Vocational Education</u></b>				
100.667.160 450	Supplies/Material/Media	Speciality Classes	1,500	1,500
<b>Total 160</b>	<b>Vocational Education</b>		<b>1,500</b>	<b>1,500</b>
<b><u>Special Education</u></b>				
100.667.200 315	Cert-Teacher	.5 FTE (Itinerant)	45,189	35,139
100.667.200 323	NonCert-Aides	.65 FTE	21,225	21,970
100.667.200 329	Substitutes/Temporaries		4,000	4,000

**Hollis**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2023 FINAL- REVISED</b>	<b>FY 2024 2nd PROPOSED BUDGET</b>
100.667.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		31,896	23,929
100.667.200 365	TRS On Behalf		5,450	4,554
100.667.200 366	PERS On Behalf		592	681
100.667.200 450	Supplies/Material/Media		<u>375</u>	<u>375</u>
<b>Total 200</b>	<b>Special Education</b>		<b><u>108,727</u></b>	<b><u>90,648</u></b>

**School Administration**

100.667.400 316	Extra Duty - Lead Teacher		7,181	7,181
100.667.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.667.400 365	TRS On Behalf		<u>866</u>	<u>931</u>
<b>Total 400</b>	<b>School Administration</b>		<b><u>9,077</u></b>	<b><u>9,141</u></b>

**Operations & Maintenance**

100.667.600 325	NonCert-Maint/Custodial	.50 FTE + WFB	12,418	12,675
100.667.600 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,520	1,551
100.667.600 366	PERS On Behalf		347	393
100.667.600 431	Water & Sewer		2,400	2,400
100.667.600 432	Garbage		2,000	2,000
100.667.600 436	Electricity	(New School Incr in Sq.Ft)	10,000	15,000
100.667.600 437	Natural/Bottled Gas		120	250
100.667.600 438	Gas, Diesel, Heating Oil		8,125	8,125
100.667.600 439	Other Energy		2,500	2,500
100.667.600 440	Other Purchased Services		4,000	4,200
100.667.600 452	Maintenance I Supplies		6,875	6,875
100.667.600 453	Custodial Supplies		<u>1,250</u>	<u>1,250</u>
<b>Total 600</b>	<b>Operations &amp; Maintenance</b>		<b><u>51,555</u></b>	<b><u>57,220</u></b>

**Student Activity**

100.667.700 316	Cert-Extra Duty Pay		2,800	4,000
100.667.700 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		500	500

**Hollis**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2023 FINAL- REVISED</b>	<b>FY 2024 2nd PROPOSED BUDGET</b>
100.667.700 365	TRS On Behalf		337	518
100.667.700 366	PERS On Behalf		-	-
100.667.700 420	Staff Travel		625	625
100.667.700 425	Student Travel		3,304	3,304
<b>Total 700</b>	<b>Student Activity</b>		<b>7,566</b>	<b>8,947</b>
<b>Total 100</b>	<b>School Operating Fund</b>		<b>\$ 408,313</b>	<b>\$ 478,179</b>
<b><u>Student Transportation</u></b>				
205.667.760 327	Bus Drivers	.80 FTE	26,915	27,832
205.667.760 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		9,216	9,530
205.667.760 366	PERS On Behalf		750	863
205.667.760 458	Gasoline & Oil		8,000	9,000
<b>Total 205</b>	<b>Student Transportation</b>		<b>\$ 44,881</b>	<b>\$ 47,225</b>
<b><u>Food Services Fund</u></b>				
255.667.790 326	Food Service Staff	.20 FTE	10,240	10,601
255.667.790 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,253	1,298
255.667.790 366	PERS On Behalf		287	329
255.667.790 459	Food	} Food and Milk is part of District wide budget	-	-
255.667.790 460	Milk		-	-
<b>Total 255</b>	<b>Food Services Fund</b>		<b>\$ 11,780</b>	<b>\$ 12,227</b>
<b>Total 667</b>	<b>Hollis</b>		<b>\$ 464,974</b>	<b>\$ 537,630</b>



# Port Alexander Eagles

FY 2024 2nd PROPOSED BUDGET

Location 669

	FY 2023 FINAL- REVISED BUDGET	FY 2024 2nd PROPOSED	<u>Change</u>
<b>Fund 100: School Operating</b>			
Function: 100 Regular Instruction	\$ 113,395	\$ 155,014	\$ 41,619
Vocational Education	1,500	1,500	-
200 Special Education	-	28,050	28,050
400 School Administration	7,030	7,078	48
600 Maintenance & Operations	52,224	52,865	641
700 Student Activities	1,250	5,750	4,500
<b>Fund Total</b>	<b>\$ 175,399</b>	<b>\$ 250,256</b>	<b>74,857</b>
<b>Fund 255: Food Service Fund</b>	<b>\$ 1,140</b>	<b>\$ 1,142</b>	<b>\$ 2</b>
<b>TOTAL</b>	<b>\$ 176,539</b>	<b>\$ 251,398</b>	<b>\$ 74,859</b>
 			-
<b># Students (PreK-12)</b>	12	12	-
<b># Teachers</b>	1.125	1.375	0.3
<b># Classified</b>	0.885	0.45	(0.4)
<b># Administrators</b>	0	0	-
<b>Pupil/Teacher Ratio</b>	10.67	8.73	(1.94)
<b>Average Per Pupil Expenditure</b>	\$ 14,712	\$ 20,950	\$ 6,238

# Southeast Island School District

## FY 2024 2nd PROPOSED BUDGET

### Location 669 Port Alexander

**Port Alexander**

Account Code	Description	Comments	FY 2023 FINAL- REVISED	FY 2024 2nd PROPOSED
<b><u>Regular Instruction</u></b>				
100.669.100 315	Cert-Teacher	1.125 FTE	\$ 54,676	\$ 78,295
100.669.100 316	Cert-Extra Duty	AATTSA Coord	4,771	5,000
100.669.100 323	NonCert-Aides		-	-
100.669.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		35,059	49,276
100.669.100 365	TRS On Behalf		6,594	10,147
100.669.100 420	Staff Travel		-	-
100.669.100 425	Student Travel	(Academy Student Travel - Quality Schools)	6,250	6,250
100.669.100 433	Communications		2,045	2,045
100.669.100 440	Other Purchased Services	Pd as Extra Duty	-	-
100.669.100 450	Supplies/Material/Media		<u>4,000</u>	<u>4,000</u>
<b>Total 100</b>	<b>Regular Instruction</b>		<b><u>113,395</u></b>	<b><u>155,014</u></b>
<b><u>Vocational Education</u></b>				
100.669.160 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
<b>Total 160</b>	<b>Vocational Education</b>		<b><u>1,500</u></b>	<b><u>1,500</u></b>
<b><u>Special Education</u></b>				
100.669.200 315	Cert-Teacher	.25 FTE Itinerant	-	17,570
100.669.200 323	NonCert-Aides		-	-
100.669.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	8,203
100.669.200 365	TRS On Behalf		-	2,277
100.669.200 450	Supplies/Material/Media		<u>-</u>	<u>-</u>

**Port Alexander**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2023 FINAL- REVISED</b>	<b>FY 2024 2nd PROPOSED</b>
<b>Total 200</b>	<b>Special Education</b>		<b>-</b>	<b>28,050</b>
<b><u>School Administration</u></b>				
100.669.400 316	Extra Duty - Lead Teacher		5,354	5,354
100.669.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.669.400 365	TRS On Behalf		646	694
<b>Total 400</b>	<b>School Administration</b>		<b>7,030</b>	<b>7,078</b>
<b><u>Operations &amp; Maintenance</u></b>				
100.669.600 325	NonCert-Maint/Custodial	.30 FTE	13,561	14,036
100.669.600 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,660	1,718
100.669.600 366	PERS On Behalf		378	435
100.669.600 431	Water & Sewage		100	100
100.669.600 432	Garbage		400	400
100.669.600 437	Natural/Bottled Gas		-	50
100.669.600 438	Gas, Diesel, Heating Oil		27,500	27,500
100.669.600 440	Other Purchased Services		500	500
100.669.600 452	Maintenance Supplies		6,875	6,875
100.669.600 453	Custodial Supplies		1,250	1,250
<b>Total 600</b>	<b>Maintenance &amp; Operations</b>		<b>52,224</b>	<b>52,865</b>
<b><u>Student Activity</u></b>				
100.667.700 316	Cert-Extra Duty Pay		-	4,000
100.667.700 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	500
100.669.700 420	Staff Travel		-	-
100.669.700 425	Student Travel		1,250	1,250
<b>Total 700</b>	<b>Student Activity</b>		<b>1,250</b>	<b>5,750</b>
<b>Total 100</b>	<b>School Operating Fund</b>		<b>\$ 175,399</b>	<b>\$ 250,256</b>

**Port Alexander**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2023 FINAL- REVISED</b>	<b>FY 2024 2nd PROPOSED</b>
<b><u>Food Services Fund</u></b>				
255.669.790 326	Food Service Staff	.20 FTE	1,018	1,018
255.669.790 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		122	125
255.669.790 366	PERS On Behalf			-
255.669.790 459	Food	Food and Milk is part of District wide budget	-	-
255.669.790 460	Milk		-	-
<b>Total 255</b>	<b>Food Services Fund</b>		<b><u>1,140</u></b>	<b><u>1,142</u></b>
<b>Total 669</b>	<b>Port Alexander</b>		<b><u>\$ 176,539</u></b>	<b><u>\$ 251,398</u></b>

**\*\*New Policy\*\***

## **BP 3590 ELECTRONIC SIGNATURES**

### **District Use of Electronic Signatures**

When not practical or possible to have an approved individual physically sign a document, and not otherwise prohibited by applicable law, the Board authorizes the use of electronic signatures. Electronic signatures may satisfy the requirement of a written signature when transacting business with and/or for the District and/or with parents/guardians when the authenticity and reliability of such electronic signature(s) meets the provisions of this policy. In such instances, the electronic signature shall have the full force and effect of a manual signature.

The Superintendent or designee will identify methods that are secure and practical, and in compliance with State and Federal law and the District's procedures. An "electronic signature" is defined as an electronic sound, symbol, or process attached to or logically associated with a record, and executed or adopted by a person with the intent to sign the record.

In order to qualify for acceptance of an electronic signature the following additional requirements are applicable:

1. The electronic signature identifies the individual signing the document by his or her name and title;
2. The identity of the individual signing the document with an electronic signature is capable of being validated through the use of an audit trail;
3. The electronic signature, as well as the documents to which it is affixed, cannot be altered once the electronic signature is affixed. If the document needs to be altered, a new electronic signature must be obtained; and,
4. The electronic signature conforms to all other provisions of this policy.

The District shall maintain District electronically signed records in a manner consistent with the District's document retention policies yet also capable of accurate and complete reproduction of the electronic records and signatures in their original form. Such retention should include a process whereby the District can verify the attribution of a signature to a specific individual, detect changes or errors in the information contained in the record submitted electronically and protect and prevent access and/or manipulation or access/use by an unauthorized person.

The District shall maintain a hardcopy of the actual signature of any District employee authorized to provide an electronic signature in connection with school board business.

Abuse of the electronic signature protocols by any District employee serves as grounds for disciplinary action up to and including termination.

### **Parent/Student Use of Electronic Signatures**

**\*\*New Policy\*\***

With regard to documentation received by the District with an electronic signature from a parent/legal guardian, so long as the following provisions are met, the District may receive and accept such electronic signature as an original document:

1. Such communication with signature, on its face, appears to be authentic and unique to the person using such signature;
2. The District is unaware of any specific reason to believe that the signature has been forged;
3. The District is unaware of any specific reason to believe the document has been altered subsequent to the electronic signature; and
4. The signature is capable of verification.

The District's Superintendent or designee may, at their discretion, request that an original of the electronic communication, signed manually by hand, be forwarded to the District in a timely manner.

District personnel may periodically audit the authenticity of such signature via a security procedure including such acts as making follow-up inquiry to the individual/entity who has submitted an electronic signature.

Should it be discovered that a student has falsified a parent's electronic signature on an official District document, the student may be subjected to discipline and the District Administration is authorized, at their discretion, to thereafter only accept manual signatures associated with any submitted school document.

*(cf. BP 3523 – Electronic E-mail)*

*(cf. BP 6161.4 – Internet)*

*(cf. BP 3580 – District Records)*

*Legal Reference:*

ALASKA STATUTES

[09.80.010 - .195](#) Alaska Uniform Electronic Transactions Act

**Southeast Island School District**

## BP 4119.11/4219.11/4319.11 All Personnel -- Sexual Harassment

~~Any form of harassment, including sexual harassment, of or by any employee shall not be tolerated and should be reported immediately so that action may be taken to eliminate inappropriate behavior. The School Board considers harassment, including sexual harassment, to be a major offense which may result in disciplinary action or dismissal of the offending employee.~~

Note: The United States Supreme Court in Meritor Savings Bank, FSB v. Vinson et al., found that an employer could be held liable in a sexual harassment lawsuit. The bank's complaint procedure required the employee first to report the complaint to his/her supervisor who, in this case, was the accused party. We suggest that districts adopt a sexual harassment policy requiring the immediate supervisor of the offending employee and or personnel officer to receive the complaint.

The School Board is committed to the elimination of sexual harassment in district schools and activities. Sexual harassment is strictly prohibited and will not be tolerated. This policy prohibits sexual harassment of students or staff by other students, staff, School Board members or third parties. "Third parties" include, but are not limited to, school volunteers, parents, school visitors, service contractors or others engaged in district business.

(cf. 4119.21 - Code of Ethics)

*(cf. 4030 - Nondiscrimination in Employment)*

*(cf. 4117.4 - Dismissal)*

(cf. 9020 - Standards)

(cf. 9271 - Code of Ethics)

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

1. Submission to the conduct is made either an explicit or implicit condition of employment, status or promotion.
2. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee.
3. The harassment substantially interferes with an employee's work performance or creates an intimidating, hostile, or offensive work environment.
4. Submission to, or rejection of, the conduct is the basis for any decision affecting benefits, services, honors, programs or other available activities.

An employee or School Board member who feels that he/she is being harassed ~~is encouraged to~~should immediately report ~~such~~the incident to the immediate supervisor

of the accused employee or the appropriate personnel department official, without fear of reprisal. All complaints about behavior that may violate this policy shall be promptly investigated. The personnel department shall be informed of all such complaints and will assist in the investigation and resolution of complaints. An employee making a complaint of ~~harassment, including~~ sexual harassment, shall not be required to resolve the complaint directly with the offending person.

Note: Ellison v. Brady provides directives to employers responding to sexual harassment claims in order to shield themselves from liability, including taking immediate and appropriate action to address the harassment which entails investigation and discipline calculated to reflect the severity of the conduct, stop the harassment, and deter others from acting in the same manner.

The initiation of a complaint in good faith about behavior that may violate this policy shall not adversely affect the terms or conditions of employment or the work environment of the complainant. There shall be no retaliation by the district against any person who, in good faith, reports, files a complaint or otherwise participates in an investigation or inquiry of sexual harassment.

It is the intent of the School Board that appropriate corrective action will be taken by the district to stop the sexual harassment, prevent its recurrence and address negative consequences. Employees in violation of this policy shall be subject to discipline, up to and including dismissal and/or additional sexual harassment awareness training, as appropriate. Other individuals whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the Superintendent or designee or School Board.

The Superintendent or designee shall ensure prompt and strict enforcement of School Board policy.

(cf. ~~4031—Complaint~~ 1312.3 - Public Complaints Concerning Discrimination)

(cf. 1312.1 - Complaints Concerning School Personnel)

Legal Reference:

[Meritor Savings Bank, FSB v. Vinson et al.](#)

~~86 Daily Journal D.A.R. 2130~~

..

[477 U.S. 57 \(1986\)](#)

[Ellison v. Brady](#), 924 ~~F.2d~~ F.2d 872 (9th Cir. 1991)

*Revised 12/01/01*

*Reviewed 11/2007*

Adoption Date: 04/09/98

**Southeast Island School District**

## **BP 4119.12/4219.12/4319.12 All Personnel - Harassment**

The School Board recognizes that harassment can cause embarrassment, feelings of powerlessness, loss of self-confidence, reduced ability to perform school work, and increased absenteeism or tardiness. The School Board shall not tolerate the harassment of any student by any other student or district employee. Any student or employee who is found guilty of harassment shall be subject to disciplinary action.

Harassment means intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such a manner as to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes, but is not limited to, harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

*(cf. 5131.43 – Harassment, intimidation and bullying)*

*(cf. 4118 - Suspension/Disciplinary Action)*

*(cf. 4119.11 – Sexual Harassment)*

*(cf. 4119.21 – Code of Ethics)*

To promote an environment free of harassment, the principal or designee shall take appropriate actions such as removing vulgar or offending graffiti, establishing site rules, and providing staff inservice or student instruction and counseling. Principals shall discuss this policy with their employees and shall assure them that they need not endure any form of harassment.

The School Board encourages students or staff to immediately report incidences of harassment to the principal or designee. The Superintendent or designee shall promptly investigate each complaint of harassment in a way that ensures the privacy of all parties concerned. In no case shall the student or staff member be required to resolve the complaint directly with the offending person.

Notice of this policy will be circulated to all district schools and departments and incorporated in teacher and student handbooks.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 1312.3 - Complaints Concerning Discrimination)*

*(cf. 4030 - Nondiscrimination in employment)*

*(cf. 5141.42 - Professional Boundaries for staff and students)*

### *Legal References:*

#### ALASKA STATUTES

*AS 14.18.010 - 14.18.100 Prohibition Against Sex and Race Discrimination*

#### ALASKA ADMINISTRATIVE CODE

*4 AAC 06.500 - 4 AAC 06.600 Prohibition of Gender or Race Discrimination*

#### TITLE VI, CIVIL RIGHTS ACT OF 1964

#### TITLE IX, EDUCATION AMENDMENTS OF 1972

#### INDIVIDUALS WITH DISABILITIES EDUCATION ACT

#### AMERICANS WITH DISABILITIES ACT

## BP 6174.1 Education of Native/Indian Children

### Community and Parental Involvement

Note: [Title 20 of the United States code](#) mandates that school districts receiving Impact Aid funds have a policy ensuring all parents and community members, including IRA and traditional councils, have the opportunity to submit their views and active consultation relating to the district's education and cocurricular programs. ~~Under the No Child Left Behind Act, it~~ [it](#) is the law's intent to encourage the maximum participation by Alaska Natives in the planning and management of Alaska Native education programs.

Note: Under the Every Student Succeeds Act, "affected" school district are required to consult with local tribes or tribal organizations prior to submitting a plan or application for federally covered education programs. Affected districts are those that either: 1) have 50% or more of its student enrollment made up of Alaska Native students; or 2) received an Indian education formula grant under Title VI in the previous year that exceeds \$40,000. Consultation must be done "in a manner and in such time that provides the opportunity for such appropriate officials from Indian tribes or tribal organizations to meaningfully and substantively contribute to plans under covered programs." Federal programs requiring consultation between tribes and affected school districts include:

- Title I, Part A (Improving Basic Programs Operated by State and Local Educational Agencies)
- Title I, Part C (Education of Migratory Children)
- Title I, Part D (Prevention and Intervention Programs for Children and Youth who are Neglected, Delinquent, or At-Risk)
- Title II, Part A (Supporting Effective Instruction)
- Title III, Part A (English Language Acquisition, Language Enhancement, and Academic Achievement Act)
- Title IV, Part A (Student Support and Academic Enrichment Grants)
- Title IV, Part B (21st Century Community Learning Centers)
- Title V, Part B, subpart 2 (Rural and Low-Income School Program)
- Title VI, Part A, subpart 1 (Indian Education Formula Grants to Local Educational Agencies)

The School Board recognizes that all parents and community members, including IRA and Traditional Councils, have a special interest in the education programs and cocurricular programs provided their children. To provide an opportunity for them to be meaningfully involved in the development, implementation, and evaluation of each school's educational and cocurricular program, all interested parties will mutually enter

into Indian Policies and Procedures (IPP's), which are incorporated into and adopted as the policy of ~~the~~the School Board. The policies must be drafted in accord with [20 USC 7704](#) and [34 CFR 222.94](#). In addition, the following procedures will be used:

Note: Where ~~"Advisory Committee"~~ appears, the board may wish to specify/designate what body will be responsible for implementing this policy based on the needs of your district.-

1. At a meeting of a School Board Advisory Committee called for that specific purpose, the principal will present a detailed description of that school's education program including curriculum (course description, scope and sequence) and program evaluation procedures as well as the co-curricular program provided. At least two weeks prior to that meeting public notice will be given through newspapers, public posting, and radio announcements, where appropriate, stating the agenda and purpose of the meeting. To further insure community involvement a written invitation will be sent to the IRA and/or Traditional Council.
2. During the planning and development of local education programs all parents and community members including IRA and Traditional Councils, will be actively consulted in the following manner:
  - a. At each Advisory Committee meeting where program applications for financial assistance are reviewed all members of the public will be given an opportunity to present their views.
  - b. All members of the public will have an opportunity to present their overall views on the educational program and its operation.
  - c. All members of the public will have an opportunity to make recommendations concerning the needs of their children.
  - d. All members of the public will be given the opportunity to comment on the way in which they can assist their children in realizing the benefits to be derived from the educational program.

*(cf. 6020 - Parent Involvement)*

### **Nondiscrimination**

The School District certifies that all children participate in the school program on an equal basis regardless of age, sex, race, age, creed, color, national origin, or ethnic background and shall not be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or activity of the district consistent with Title IX of the Education amendments of 1972 and Title VI of the Civil Rights Act of 1964.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

### **Educational Program**

Note: Under the Every Student Succeeds Act, the government is dedicated to the development of curriculum materials that reflect the cultural diversity of Alaska Natives, instructional programs that make use of Native Alaskan languages, and programs and materials designed to address the needs of rural Alaska schools. This includes supporting the unique educational needs of rural school children by incorporating qualified Alaska Native elders and seniors.-

The primary purpose of the educational program is to provide experiences by which individuals will learn within the context of their needs as well as the broader needs for which the district shares a responsibility. Under this assumption, the school is viewed as a link between the individual and learning resources and experiences available to meet both short and long range needs. To encourage the strongest and most viable linkage, the [School](#) Board recommends:

1. A program which is individualized to the maximum extent and which provides as many options as possible within educational goals statement previously made.
2. An organization plan by [grade](#) level or function which considers local expectations and efficiency of operation rather than an arbitrary pattern of organization. Individualization of program for students and optimum staff utilization demands an organizational plan based upon ~~goal~~ [actualization statement performance](#), skill grouping, and activity grouping rather than a rigid grouping by age, sex, or other non-educational basis.
3. A staff utilization procedure which establishes specific personnel needs based upon the programs requirements. All persons, directly or indirectly effect the school operation. Certificated, classified and resource personnel, as well as students in certain circumstances, are considered in developing procedures for staff utilization.
4. A guidance and individual program planning effort which assures the widest choice of alternatives to individual students over their period of formal education. Emphasis will be upon bringing the student in direct contact with those educational experiences and resources which best meet short or long range needs.
5. An assessment program which uses both subjective and objective measures in determining student performance and the effectiveness of the school program in achieving learning objectives. This program is an integral part of the guidance function and requires both the involvement and understanding of students and parents in its development.
6. A wide range of learning materials and techniques which will meet the needs of students and of those responsible for instructional or learning activities. Special consideration must be given to unique cultural and language requirements. Audio and video materials, as well as print materials, are particularly important to the concepts- of individualization and maximum learning options.
7. A program for bringing students, schools and communities together in various educational, cultural, and recreational activities. The Alaska High School Activities Association (AHSAA) is recognized as the authority for all high school interscholastic activities. The district accepts as binding all AHSAA rules and

regulations for membership and competition. All activities will be made available to students on a nondiscriminatory basis.

8. Maximum use of community resources as an integral part of the curriculum. Budgetary and administrative procedures should promote this utilization with standards established at the district and community level.
9. A continuous program of curriculum development at the community and district level. In this way the program will remain dynamic from both a content and organizational standpoint. Innovative or pilot efforts should be encouraged within whatever constraints must be applied to afford protection of students from potentially harmful experimentation.
10. That in those areas which may be viewed as controversial, instructional procedures will be confined to a body of factual information with acceptance or interpretation left to the student. Religion is recognized as an important historic element but specific religion responsibility rests with the home and church. The Advisory Committee and parents should play a major role in determining how controversial issues will be handled BEFORE SPECIFIC CONTROVERSIES OR ISSUES ARISE. Areas often found as the source of controversy are sex education, alcohol, and drug education.
11. Special programs, such as Title 1, Migrant Education, and Indian Education be designed, implemented and evaluated with input from parents and teachers of involved students. Specific activities may include but are not limited to:
  - a. Notifying each child's parents and teachers in a timely manner that the child has been selected to participate in the program.
  - b. Informing parents and teachers of specific objective of the program.
  - c. Establishment of parent-teacher conferences.
  - d. Providing materials, suggestions and training to enable parents to promote education at home.
  - e. Providing timely information concerning the program's plans and evaluations.
  - f. Soliciting parents and teacher suggestions in planning and operating the program.
  - g. Facilitating volunteer or paid participation by parents in school activities.
  - h. Establishing parent advisory committees.

Legal Reference:

UNITED STATES CODE

[20 USC §§ 7541-7546](#), *Alaska Native Educational Equity, Support, and Assistance Act*

[20 USC § 7704](#) *Policies and procedures relating to children residing on Indian Lands*

CODE OF FEDERAL REGULATIONS

[34 CFR 222.94](#) *What provisions must be included in a local educational agency's Indian policies and procedures?*

*Revised 4/04, 10/21/04, 12/15/10, 10/2017*

*Reviewed 2/07, 2/09, 11/09, 1/12, 1/14, 1/15*

Adoption Date: 04/09/98

**Southeast Island School District**

## BB 9200 Board Members

Note: The following sample bylaw may be revised to reflect district philosophy and needs.

### Limits of Board Members Authority

The School Board has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting. ~~Individual~~ Board members ~~shall submit requests for research or administrative studies to~~ have authority only in regularly called meetings of the entire Board for consideration, or when delegated specific tasks by Board action.

~~(cf. 6162.8 - Research)~~

(

~~cf. 9322 - Agenda/Meeting Materials)~~

The Board is the unit of authority. The Board member is a part of the governing body which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the district to any policy, act or expenditure.

~~No members of the Board shall be asked to perform any routine or clerical duties which may be assigned to an employee, nor shall any Board member become an employee of the district while serving on the Board.~~

~~A Board member should resign from the Board before seeking to secure district employment. In no event shall a final decision for hire be made prior to receiving the Board member's resignation.~~

~~(cf. 9250 - Remuneration, Reimbursement and other Benefits)~~

~~(cf. 9270 - Conflict of Interest)~~

School visits by Board members are encouraged. Principals should receive a courtesy call in advance of a visit. Board members, as with all visitors, must check in with the school office. Board members who visit schools of their own volition have no more authority than any other citizen. ~~Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.~~

~~(cf. 1250 - Visits to the Schools)~~

~~(cf. 6162.8 - Research)~~

~~(cf. 9322 - Agenda/Meeting Materials)~~

### Obligations of Members

Members of the Board must endeavor to attend all meetings, study all materials presented with the agenda prior to attending the meeting, participate in the discussion of any items which come before the Board, and vote on all motions and resolutions, abstaining only for

compelling reasons. If no compelling reason requires abstention, members of the Board shall not abstain.

The Board member should not subordinate the education of children and youth to any partisan principle, group interest, or the member's own personal interest.

The Board member should be prepared and willing to devote a sufficient amount of time to the study of the problems of education in the district, the state, and the nation in order to interpret them to the people of the district.

~~The Board member should model exemplary character, recognizing:~~

- ~~1. The gravity of the responsibility inherent in being trusted with the educational welfare of our children; and,~~
- ~~2. The powerful effects upon the public of the ethical and/or unethical behavior of public servants.~~
- ~~3. Young people need caring principled people who are committed to them.~~

*(cf. 9230 - Meetings)*

*Legal Reference:*

ALASKA STATUTES  
14.14.140 *Restrictions on employment*

*Revised 1/05*

*Reviewed 10/06*

Adoption Date: 04/09/98

**Southeast Island School District**

## BB 9260 Legal Protection

Note: For all districts, [Sections 8551-8558 of the Every Student Succeeds Act](#) ~~Sections 2361-2368 of the No Child Left Behind Act~~ are designed to provide teachers, principals and other school professionals, including board members, the tools they need to undertake reasonable actions to maintain order, discipline and an appropriate educational environment. Section ~~2366~~-[8556](#) limits the liability of a school employee or official for acts or omissions when he/she is acting within the scope of employment or district responsibilities and his/her actions were in conformity with federal, state and local laws in an effort to control, discipline, expel or suspend, or maintain order or control in the classroom or school.

Limitations on liability do not apply when the officer or employee: (1) acted with willful or criminal misconduct, gross negligence, recklessness or a conscious or flagrant indifference to the harmed student's right to safety; (2) caused harm by operating a motor vehicle; (3) violated a federal or state civil right law (e.g., sexual harassment, discrimination, IDEA claims); (4) was convicted of a sexual offense, crime of violence or act of terrorism; or (5) was under the influence of alcohol or drugs.

If a civil action brought against the employee or officer, and the laws' conditions are satisfied, Sections ~~2366~~-[8556](#) and ~~2367~~-[8557](#) limit the amount of the employee's/officer's liability to a formula based on the percentage of responsibility for the harm, and also limits punitive damages. ~~The provisions of the law took effect on April 8, 2002.~~

The School Board shall provide insurance necessary to protect Board members, officers, and employees from any judgment resulting from suits brought against them alleging their liability while acting within the scope of their employment and/or under the direction of the Board. The insurance shall cover claims in such matters as civil rights actions, negligence, or other act resulting in accidental injury to any person or property damage in or out of the school buildings.

*(cf. 3530 - Risk Management)*

Legal Reference:

ALASKA STATUTES

[14.12.115](#) Indemnification

~~No Child Left Behind Act of 2001, SS 2361-2368 (P.L. 107-110)~~

[Every Student Succeeds Act, §§ 8551-8558 \(P.L. 114-95\)](#)

Revised 4/04

Reviewed 1/05

Adoption Date: 04/09/98

**Southeast Island School District**

## BB 9270 Conflict of Interest

~~Board members shall disclose any financial interest in a contract before the Board and shall refrain from participating in any decision related to a disclosed interest unless authorized to do so by the Board.~~

Note: Alaska Statute 29.20.010 requires each municipality to adopt a conflict of interest code. Alaska Statute 39.50.145 authorizes a municipality to exempt municipal officers from state conflict of interest financial reporting requirements. Accordingly, districts should consult local law to determine if additional conflict of interest requirements must be addressed. The following sample bylaw should be revised as appropriate to reflect district philosophy and needs.

In order to ~~install~~instill public confidence in public office and provide public accountability, School Board members shall disclose and avoid conflicts of interest involving any matter pending before the School Board. A conflict of interest exists when a member ~~is confronted with an issue in which the member~~ has a personal or financial interest ~~or an issue or circumstance~~on a matter coming before the Board that could render the member unable to devote complete loyalty and singleness of purpose to the public interest. School Board members owe the public a duty to act in the best interests of the district.

~~Accordingly:~~

~~1. Decision making. A board member may not participate in deliberating or voting on any decision when it is reasonably possible. The Board recognizes that when no conflict of interest requires abstention and/or recusal, its members must vote on issues before the Board. If a board member or a their family member may benefit personally or financially from the decision. In such a case, the board~~a Board decision, that board member must provide full disclosure of the conflict or potential conflict of interest to the Board. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting on the issue. If the Board determines a conflict of interest prohibits participation, the member shall recuse themselves and abstain from deliberations and voting and notify the superintendent and Board president of the conflict of interest.

~~2. Appearance of impropriety. When a situation may create the appearance of impropriety, even where state and federal laws do not require any action, the board members shall disclose the interest, abstain from voting and avoid the appearance of impropriety. In addition, the board member shall not attempt to influence the decisions of staff or other board members on the issue.~~member shall fully disclose the circumstances. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting.

Board members who have an actual or potential conflict of interest requiring disclosure shall not seek to influence the decisions of staff or other board members on the underlying matter, or on the member's participation in the matter.

3. **Other duties.** School Board members are expected to avoid conflicts of interest in their other duties. ~~This covers~~includes:

- a. **Confidential information.** School Board members shall not disclose or use confidential information acquired during the performance of official duties as a means to further their own personal or financial interests or the interests of a family member.
- b. **Gifts.** School Board members shall not accept a gift or economic benefit that would tend to improperly influence a reasonable person or ~~that~~where board members know or should know the gift is primarily offered for the purpose of influencing or rewarding ~~them for~~ official action.
- c. **Business dealings with staff.** School Board members shall not engage in a financial ~~transaction~~transactions for private business purposes ~~that~~with district staff whom board members directly or indirectly supervise.
- d. **Compensation for services.** School Board members shall not receive any compensation for services rendered to the district from any source, except compensation for serving on the School Board and reimbursement of expenses incurred as a board member, as allowed by policy and law.

**Other legal obligations.** School Board members shall comply with state and federal laws pertaining to conflicts of interest. ~~Nothing in this policy restricts or affects board members' duty~~members' duties to comply with those laws.

(cf. 3115 - Relations with Vendors)

(cf. 4112.8 - Employment of Relatives)

(cf. 2300 - Conflict of Interest Code: Designated Personnel)

Legal Reference:

ALASKA STATUTES

14.08.131 Disqualification from voting for conflict of interest

14.14.140 Restriction on employment

11.56.100 - 11.56.130 Bribery and related offenses

29.20.010 Conflict of interest

ADMINISTRATIVE CODE

4 AAC 18.031 Employment of members of immediate families of school board members

4 AAC 18.900 Definitions

Revised 8/04

Reviewed 1/05

Adoption Date: 04/09/98





## Proposed School Calendar 2023-2024

Due Date: July 1, 2023

District Name: SOUTHEAST ISLAND SCHOOL DISTRICT

School: ALL SCHOOLS

Approved By:

Title: OPTION B

Jul-23							Aug-23							Sep-23							Oct-23									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
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# of Inservice Days: 0							# of Inservice Days: 2							# of Inservice Days: 1							# of Inservice Days: 0									
# of Student Days: 0							# of Student Days: 4							# of Student Days: 15							# of Student Days: 18									
# of Teacher Days: 0							# of Teacher Days: 9							# of Teacher Days: 18							# of Teacher Days: 20									
Nov-23							Dec-23							Jan-24							Feb-24									
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# of Teacher Days: 18							# of Teacher Days: 10							# of Teacher Days: 21							# of Teacher Days: 19									
Mar-24							Apr-24							May-24							Jun-24									
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31																					30									
# of Inservice Days: 0							# of Inservice Days: 0							# of Inservice Days: 1							# of Inservice Days: 0									
# of Student Days: 15							# of Student Days: 18							# of Student Days: 17							# of Student Days: 0									
# of Teacher Days: 17							# of Teacher Days: 20							# of Teacher Days: 19							# of Teacher Days: 0									

LEGEND	
C	School Closes
E	End of Quarter
H	Legal Holiday
I	Inservice Day
M	Parent-Teacher Conf Meeting reqts
N	Parent-Teacher Conf Not meeting reqts
O	School Opens
S	Saturday School
T	Testing
V	Vacation Day
W	Teacher Workday
X	Emergency Closure Day
LT	Lead Teacher Day
NI	New Teacher Inservice
SI	SpEd Inservice
	In-session day

School Holidays	
Independence day	7/4/23
Labor Day	9/4/23
Thanksgiving and the day after	11/23/23 and 11/24/23
Christmas	12/25/23
New Years	1/1/24
Memorial day	5/27/24
If one of these holidays falls on a Saturday, the Friday immediately preceding is a school holiday. If one of these holidays falls on a Sunday, the Monday immediately following is a school holiday.	

# Option B

# SISD BOARD MEETINGS CALENDAR OF AGENDA ITEMS

<b>August</b>	<ul style="list-style-type: none"> <li>• Welcome Staff and Students</li> <li>• Crisis Response Plan Review</li> <li>• Student Handbook Review</li> <li>• Parent Involvement Policy and Handbook Review</li> <li>• Annual Public Notices to Parents</li> <li>• Six Year Capital Improvement Plan Approval</li> <li>• Board Policy Updates</li> <li>• Title I District and School-Wide Plans</li> </ul>
<b>September</b>	<ul style="list-style-type: none"> <li>• Site Enrollment</li> <li>• Review Student Assessment Data</li> <li>• Graduation Date Approvals</li> <li>• SISD Resolutions (AASB Call for Resolutions)</li> <li>• Plan AASB Leadership Conference Attendance</li> <li>• Annual Progress &amp; Summary Report for Student Nutrition and Physical Activity</li> <li>• Work Session: ASC Officer Election Certification; ASC Training &amp; School Year Goals/Objectives Development</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>• New Board Member Orientation Work Session/Oath of Office</li> <li>• Board President and Clerk Elections</li> <li>• Appoint Legislative Liaison &amp; Advocate for AK Youth Liaison</li> <li>• Appoint Student Board Representative(s)</li> <li>• Review AASB Resolutions</li> <li>• Report Student Count</li> <li>• Board Public Opinion Survey</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>• Audit Review/Budget Revisions</li> <li>• Annual audit of student organization accounts (ASC)</li> <li>• AASB Conference</li> <li>• Review and Refresh Strategic Plan/timeline</li> </ul>
<b>December</b>	No Scheduled Meeting
<b>January</b>	<ul style="list-style-type: none"> <li>• Budget Revisions</li> <li>• Plan for February Legislative Visits</li> <li>• ID Lobbying Strategies &amp; Issues for Legislative Visits</li> <li>• Superintendent Evaluation</li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>• Plan for AASB Spring Fly-In (if attending)</li> <li>• Board Self-Evaluation/Goal Update and Review</li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>• Budget Development</li> <li>• Teacher Contracts</li> <li>• AK STEPP Needs Assessments</li> <li>• School Calendar Adoption</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>• Graduation Attendees</li> <li>• Budget Development</li> <li>• Teacher Contracts</li> <li>• Capital Improvement Plan/Facility Needs Report</li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>• Budget Development</li> <li>• School District Report Card to the Public</li> <li>• Bruce Hill Scholarship</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>• Budget Adoption</li> <li>• Board Policy Updates from AASB</li> <li>• Disciplinary Action Data Review</li> <li>• Curriculum Quarterly Reports</li> </ul>
<b>Every Month</b>	<ul style="list-style-type: none"> <li>• Policy Review</li> <li>• Stipend and Mileage Forms <sup>105</sup></li> <li>• Exemplary Stakeholder Nominations</li> </ul>



# ASC Agenda

Barry C. Stewart Kasaan School

03/20/2023

## **Call to order:**

Time: 4:12 pm

Attendance: Mike Congdon, Karen Freese, Terry West, LaNeice Congdon, Online Shane Nixion

## **Approve the Agenda :**

Motion to approve: Karen

Second: Terry

All in favor? Y Any opposed?N

Motion Passed? (yes or no)Yes

## **Approval of last meeting minutes:Link ([https://docs.google.com/document/d/17ZUj9Zu6N4PVepH1psQ19KKoB16W78G\\_ZF4f43icGxwJ1/edit](https://docs.google.com/document/d/17ZUj9Zu6N4PVepH1psQ19KKoB16W78G_ZF4f43icGxwJ1/edit))**

Motion to approve:karen

Second:Terry

All in favor? y Any opposed?N

Motion Passed? (yes or no)Yes

## **People to be Heard/ Public Comment/ Adjustments to Agenda:**

Any advance requests:None

Other:None

## **Lead Teacher Report:**

Last month we talked about getting gift cards those have not been purchased yet. The money was set aside last meeting.

Still working on fundraising. OVK has come to us and proposed that we build wood sheds for them

I would like to set up an account separate from the main account in order to keep track of the sports funds. Bills and fundraising

We have testing coming up soon. The end of the quarter is the end of this week.

We need to find some space for a little playground, or refurbish an old playground. We need 20x30 possible 20x40. Terry West is going to pursue what kind of equipment to get.

## **Treasury Report:**

Period report covers: Through Jan. - Feb

Cash balance at beginning:

Income received during: None

Expenses paid during period: None

Cash at end of period: \$20,324.88

Terry requests online banking.

## **New Business:**

Item #1: Easter party. Karen has been pricing eggs they are very expensive. Party will be on the 9th egg dying will be on the 8th. We will see if Will West can get us some eggs from Ketchikan. 10 dozen.

Motion to approve:

Second:

All in favor?          Any opposed?

Motion Passed (yes or no)

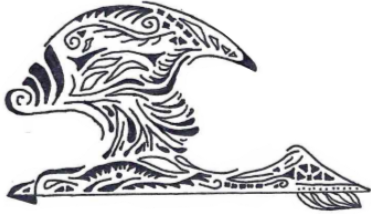
**Adjournment: 4:31Pm**

Motion to adjourn by:: Terry West

Second: Karen Fresse

All in favor? Y          Any opposed?N

Motion Passed? (yes or no)Yes



Hollis School  
"Where education meets the whole student  
And challenges us all to look beyond what we can only see."  
Advisory School Council  
Meeting Agenda  
March 23rd, 2023  
3:00 PM

Southeast Island School District

**Vision:** Students are equipped to realize their dreams and aspirations.

**Mission:** Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

**Annual District Goals**

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

**Hollis School ASC MEMBERSHIP AND MEETING LINKS, AGENDAS, NOTES, DATES & TIMES:**

MEETING SCHEDULE: Hollis ASC Meetings, unless otherwise scheduled, are at 3:00 PM on the last Thursday of the month.

ASC Information: Here is a link to Hollis ASC Meeting notes, agendas, and supporting documents:

<https://drive.google.com/drive/folders/1Hhp4RZx04oJc61LCCitf90CZ2wCtLo7y?usp=sharing>

MEMBERSHIP: ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings. Unless otherwise noted all meetings are in person at Hollis School or virtual via Google Meets at video call link: <https://meet.google.com/whm-fbvs-pqg>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

***AGENDA: All referenced items for this meeting may be found in this shared folder:***

[https://drive.google.com/drive/folders/17xhiLMsVHq2dOXaabAX7glcVOHt58iLK?usp=share\\_link](https://drive.google.com/drive/folders/17xhiLMsVHq2dOXaabAX7glcVOHt58iLK?usp=share_link)

I. **Call to order:**

A. Time: 3:00PM

B. Individuals Present: Lisa Cates,, Maddie Bozeman, Landon Bozeman, Amanda Baker, Karen Giffey, Julie Vasquez, Sophia Starkweather, Axe Adkison, Peatmoos Adkison, Excie Boykin, Jason Eng;and, Shaine Nixon

C. (telephone)

II. **Approval of agenda:**

- A. Motion to approve: Maddie Boseman
- B. Seconded: Sophia Starkweather
- C. Any Discussion? No
- D. All in Favor? .ALL
- E. Any Opposed? 0
- F. Motion Passed? Yes

**III. Approval of minutes from prior meeting: 2.23.23 Hollis ASC Minutes**

- A. Motion to approve: Maddison Bozeman
- B. Seconded: Axe Adkison
- C. Any Discussion? None
- D. All in Favor? All
- E. Any Opposed? None
- F. Motion Passed? Yes

**IV. People to be Heard/Public Comment**

- A. Any advance requests: None
- B. Other: None

**V. Administrative Reports:**

A. Lead Teacher Report

1. Schoolwide Plan (Supporting documents are located in this folder: [ASC Hollis Goals, Plans, Vision & Mission Work](#) Update:
2. Parent Engagement Plan (get parent/community input - insert link to document) (At least 2-3 times per year - - *will discuss with principal and add this to our program.*)
  - a) We continue to have a standing calendared Tuesday Teacher Conversation times for parents to sign up for meetings. The Tuesday times are 12:00-12:30 and 4:00 to 4:30. Schedule a time at this Signup.com link: <https://signup.com/go/TTxFxnj>
  - b) We have also advertised for parents to join our students for breakfast and lunch with meals paid for by our ASC.
  - c) Parents have been notified to sign up for parent teacher conferences.

- d) Lead teachers have resumed attendance and reports to Hollis Community Council.
- e) Staffing remains challenging - we need a bus driver and a preK teacher.

3. Events, Activities Summary:

- a) Board Meeting rescheduled April 12,

4. New School Update: We are changing the furniture and art committees. We have inquired about tech, landscape and playground.

B. Administrative Report (Principal/Superintendent)

1. Federal Programs Presentation/Parent Advisory Committee (At least 2-3 times per year: *will calendar with Administrator schedules.*)

- a) None

- b) Link to survey: <https://www.surveymonkey.com/r/2023SISDParentSurvey>

C. Treasurer Report

1. See attached Treasurer's Report (link to report):

 Hollis ASC Funds -Rev 11.2022

- 2. Period for which report covers: 2.15.2023 thru 3.15.2023
- 3. Cash balance at beginning of period: \$6,102.10
- 4. Income received during the period: \$0.00
- 5. Expenses paid during the period: \$0.00
- 6. Cash balance at end of period: \$6,102.10

**Old Business:**

D. Discussion items only. Recommended motion:

- 1. Process to open new account still pending. Time is the issue. -need verification by Phone

**New Business-**

Topic/Issue: April ACS Meeting IDEAS - dinner and /or activities:

Recommended Motion: Motion to host a taco and game night at April ACS - the meeting would be 4:30 to 6:30?

- a. Motion to approve: MaddisqηϢozeman

- b. Seconded: Jason England
- c. Any Discussion? We need new games and speak with Amanda to know her vision.
- d. All in Favor? ALL
- e. Any Opposed? 0
- f. Motion Passed? YES

**Action Items:**

**In person, over 18 vote for 2023-2024 Calendar.**

Decision:

Option A: Four (4) : Lisa Cates, Julie Vasquez, Jason England, Amanda Baker

Option B: Two (2) : Karen Giffey, Peatmoss Adkison

**VI. Schedule Next Meeting:** Thursday April, 27th, 2023 4:30 PM

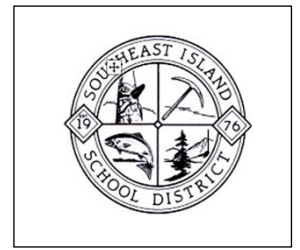
**VII. Adjournment:**

- A. Motion to Adjourn by: Excie Boykin
- B. Seconded by: Izzie
- C. All in Favor? ALL
- D. Any Opposed? None
- E. Motion Passed? Adjourned



# Naukati School

100 Heather Street  
P.O.Box NKI  
Naukati, Alaska 99950  
907.629.4121



## Advisory School Council Meeting NOTES

Meeting Date: 03/14/2023  
Tuesday, March 14 · 5:00 – 7:00pm

IN PERSON MEETING—we need School Improvement Grant Information

### I. Call to order:

- A. Time: 5:16pm
- B. Individuals Present: Sharlet Collins, Cassandra Christopherson, Dawn Sheets, Tia Christopherson, Megan Christopherson, Sadie Upton, Laura Anania

### II. Approval of agenda:

- A. Motion to approve: Dawn made motion
- B. Seconded: Sharlet seconded motion
- C. Motion Passed? YES

### III. Approval of minutes from prior meeting:

- A. Motion to approve: Dawn made motion to table until next meeting
- B. Seconded:
- C. Motion Passed? No motion made

IV. Current finances as of statement for Jan. 2023= \$15,649.51

### V. People to be Heard/Public Comment

- A. Any advance requests

VI. Old Business:

VII. New Business

- A. Easter Plans (Community & School)-put out to community that the school will host a egg color and find at the school: set for 10am egg coloring, 12pm egg hunt. Dawn made a motion to spend up to \$100 at wal-mart to buy eggs, choc bunnies, filled eggs, dye. Sharlet seconded. AIF. Motion passes.
- B. Grant Presentation: Presentation was given by Laura Anania on the progress of the Naukati School Improvement grant. Power point was provided as well as large stickies with questions pertaining to the grant. Participants put comments on paperwork. Other notes from grant meeting can be made available if needed.

**VIII. Schedule Next Meeting:** Suggested date of April 11<sup>th</sup>, 5-6pm, 2023

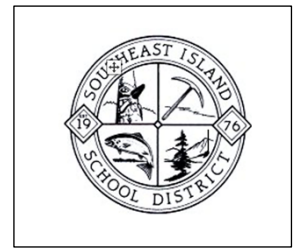
**IX. Adjournment:** 7:08pm

- A. Motion to Adjourn by: Laura made a motion to adjourn.
- B. Seconded by: Dawn Sheets



# Naukati School

100 Heather Street  
P.O.Box NKI  
Naukati, Alaska 99950  
907.629.4121



## Advisory School Council Emergency Meeting

**Meeting Date: 04/04/2023**  
**Tuesday, April 4, 3:30pm**  
**IN PERSON MEETING**  
**Vote needed for calendar**  
**18 yrs + with ballot**

**I. Call to order:**

A. Time: 3:31pm

B. Individuals Present: Pam Martensen, Laura Anania, Sharlet Collins, Sadie Upton, Cari & Ernie Jones,  
Diana Porter, Josh & Tara Musser, Stephanie Bell, Tawnya Weaver

**II. Approval of agenda: No agenda presented for this meeting**

**III. Old Business:**

1. TIE-Breaker VOTE for calendars for next school year

a) 10 votes B

b) 2 votes A

Discussion Points: Electives: Papermaking, woodshop volunteers, 4-H, etching, woodburning

**IV. Schedule Next Meeting: April 11<sup>th</sup>, 5-6pm, 2023**

**V. Adjournment: 5:05pm**

A. Motion to Adjourn by: Laura Anania

B. Seconded by: Tawnya Weaver

## Port Alexander ASC

# Month of \_\_\_\_\_ March \_\_\_\_\_ Meeting

**Date/Time: March 2, 2023**

**Attendance: Amanda Hotch, Michaela, Julia, Deb, Molly, Pepper**

**Meeting called to orderby: Julia 3:35**

**Motion to approve minutes : Michaela, Molly second motion**

### **Reports:**

**District Office: Shaine/Dedrie?**

**Teachers - Read Board Report**

**Treasurer: From Shanna: ASC Account \$5351.09**

**Student Council: NA**

### **Old Business from January:**

- Tsunami list is updated, do we need to have a practice/drill? date set?
  - Skiff 1 - Julia, IRa, Kylie, Jens, Edith; Skiff 2 - Martins-Torin; Skiff 3 -
  - Drill set for - April 5th
- Money earned from superbowl - \$35
- Literacy grant position for Michaela.
  - Michaela got hired!

### **New Business:**

- Admin Change - Shain Nixon is acting principal - Deidre is acting Superintendent
- Budget meeting Lucianne
  - Explained budget to Julia
  - We moved around funds like votec to general operating, etc.
    - Julia will make a google doc that staff can add to. Deadline April 1st so we can get orders to Terri and DO.
- Vote on a calendar for next year - Julia has them from Chris
  - We voted on Option B
- Student/Parent/ Compact form for enrollment next year. Suggestions?

- Is it a requirement to get enrolled in the school district?
  - List of things that don't have to deal with school time
  - Amanda - requirement for grants - school develop own compact
    - Required to create a compact made with parents - blank template developed with parents and school.
- Literacy night - Michaela
  - March 9th in class reading
  - Michaela is going to encourage literacy at home and in the classroom and involve students and community members.
  - Series of poetry nights in March and April - treats provided - poem to read and have fun time
  - Date: March 29th - Wednesday evening - Time to be determined
- Read Across America Dr. Seuss Week- March 2nd, but we will celebrate March 6th-9th
- ATTSAA Update - Michaela
  - Interest is huge in 2 weeks
  - Announced prior launching application to cut off at 40.
  - over 8000 shares on facebook with personal shares
  - States interested? - All over - some east coasters, midwest, west
  - Northwest Aquatic Marine Educators this Monday March 6th - link will provide to interested folks to listen to - Patrick, Julia, and Michaela spoke at it.
  - Fundraiser ideas
  - Committee bi-meeting

**Comments:**

**Adjournment:** First \_\_\_\_ Julia \_\_\_\_ Second \_\_ Pepper \_\_\_\_ AIF passed Time: \_\_4:03\_\_

## Port Alexander ASC

# Month of \_\_\_\_\_ April \_\_\_\_\_ Meeting

**Date/Time:** April 6, 2023

**Attendance:** Michaela, Julia, Molly, Shanna, Amanda

**Meeting called to order by:** Michaela

**Motion to approve minutes :** Molly 1st, Shanna 2nd, AIF

### Reports:

**District Office:** Shaine/Dedrie? - none

**Teachers -** Read Board Report

**Treasurer:** From Shanna: ASC Account \$5351.09

**Student Council:** NA

### Old Business from March:

### New Business:

- **School/Parent Family Engagement Document** - Julia will fill out and have it ready for approval at next ASC
- **Student/Teacher/Parent Compact** - Julia will fill out and have it ready for approval at next ASC
- **Easter** - Sunday? Time?
  - Hide Eggs at 1:00
  - Search for Eggs at 2:00 at point
- **Make Motion:** Can/Does ASC want to pay for rent for Female Host Parent about \$2,080 for duration of ATTSAA? District will increase the stipend a little, but probably not enough to cover rent for teacher housing.
  - We are going to wait until after the April School Board Meeting to see what is put in our budget, but if there is need, we made a motion to pay for the rent for Female Host Parent - 1st Michaela, 2nd Julia, AIF passed.

- **Make Motion:** Can ASC help fund ATTSA? We will likely have enough funds to cover it with our tuition, but just in case we need a little to offset the amount, we wanted to make a motion.
  - We are going to wait until after April school board meeting.
- **Make Motion:** Approve students to create Mural on Generator Shed
  - Yes - Michaela 1st, Julia 2nd, AIF
- **Student art in gym** - can we cut boards and paint them - each student gets a board to paint
  - Great idea. Maybe we paint over existing ones that don't have family or property.
- **Greenhouse collapsed-** spend money in replacing the greenhouse? Will there be anybody in the summer to watch plants? or should we do a Hydroponics system during school time?
  - We are going to order soil and later ask for donations from the community.
- Anything you'd like to see **ordered for next year?**
  - Community trusts our teacher committee
- **Poetry night** - Michaela
  - Thursday April 14th at Bear Hall at 7:00pm
  - Micheala volunteer to come into the classroom at 10:45 on Tuesday, April 12th to teach about poems.
- **ATTSA brief update** - Michaela
  - Prioritizing ordering to meet deadline of April 15th.
  - Julia is working on Raffle Fundraiser
  - Next meeting is Tuesday, April 18th, and we will approve interview questions and decide a time to pick our top 15 candidates to interview.
- **May - Mother's Day Sale** - Arts Council will decide on this.
- **Calendar Vote:**
  - Port Alexander had 4 votes for **Calendar B.**

**Comments:**

**Adjournment:** First \_\_Micahela\_\_\_\_ \_Second\_\_ \_Shanna\_\_\_\_ AIF passed Time: \_4:22pm\_\_\_\_



# Thorne Bay School

## ADVISORY SCHOOL COUNCIL Minutes

Date: Thursday, February 16th, 2023

Join Zoom Meeting:

<https://us02web.zoom.us/j/88164372609?pwd=cmozMXYrU3BHZnVVUHQxREkrZFhtdz09>

### I. Call to order:

- A. Time: 6:27pm
- B. Individuals Present: Joel Jenson, Deidre Jenson, Katherine Reynolds, John Stevens, Terri Kohn, Lucette Lovell, Amanda Blankenship, Amanda Hotch, Kathryn Milton, Korrisa Oatman, Anne Lusted, Chris Cook, Sonya Cook

### II. Approval of agenda:

- A. Motion to approve: Anne Lusted motioned to approve February 16, 2023 agenda.
- B. Seconded: Lucette Lovell seconded the motion.
- C. Any Discussion? no
- D. All in Favor? yes
- E. Any Opposed?no
- F. Motion Passed? **yes**

### III. Approval of minutes from prior meeting:

- A. Motion to approve: Anne Lusted motioned to approve the January 19, 2023 prior meeting minutes.
- B. Seconded: Amanda Blankenship seconded the motion.
- C. Any Discussion? no
- D. All in Favor? yes
- E. Any Opposed? no
- F. Motion Passed? **yes**

### IV. People to be Heard/Public Comment

- A. Any advance requests: thank you to all the volunteers –
  - Lucette Lovell and Korrisa Oatman stated the Literacy Night went really well. Deidre Suggested more family nights that are not specific to Literacy. Katherine Milton stated the other activities (Family Airsoft and Family Archery) offered at the end of the Literacy night did not have a big draw.
  - Terri Kohn asked if her Archery team needed to come before the ASC to ask for funds to travel to Nationals. Deidre stated yes and it would go on the next agenda.
  - Terri, asked if the Seniors need to come ask the ASC for funds for their Senior Trip. Deidre said yes and to ask to be put on the agenda.Terri.
  - Chris Cook suggested 3-on-3 basketball to have students involved in sports.

- Lucette Lovell mentioned that it would be nice to have someone attend City Council Meetings. Deidre Jenson mentioned man power for this to happen.

**V. Administrative Reports:**

A. Principal Report

1. February Newsletter <https://www.smore.com/riu9x-thorne-bay-school-february>
  - a) We have 5 High School students participating in the AVTEC Carpentry Skills class at the VOTEC building. Examples of items they have made include bookshelves, chairs, and weapons racks. This is an all day event that is SISD wide during the week of February 13th-17th.
  - b) There was a discussion about Little League Baseball. Several issues were discussed that entailed if the school can help and the issues with the Forest Service Field.
2. Schoolwide Plan [TB SW Plan FY23.docx](#)
  - a) The Schoolwide plan will be reviewed 2 to 3 times a year.
  - b) How Title 1 has been spent: parapro in the classrooms, and training parapro to do prog monitoring.
  - c) Need suggestions on how to spend the 1%. Chris Cook mentioned either a chalkboard or reader board for announcements.
3. Parent Engagement Plan [2022-23 School Parent and Family Engagement Policy.docx](#)
  - a) The Parent Engagement will be reviewed 2 or 3 times a year.
  - b) Involve parents and family in the planning, review, and improvement of programs under Title1.
4. Parent/Student/Teacher Compact [Student/Teacher/Parent Compact](#)
  - a) Form will be in the enrollment packet next year.

B. Superintendent/Federal Programs (discussed above)

1. Federal Programs Presentation/Parent Advisory Committee
2. Title 1
3. Migrant

C. Treasurer Report

1. See attached Treasurer's Report: - discussed that decisions about CDs were made last meeting; but the decisions were not done because Anne Lusted was not given access;
2. Period for which report covers: 1/16/23-2/14/23
3. Cash balance at beginning of period: \$55,823.34
4. Income received during the period: \$3,258.50
5. Expenses paid during the period: \$1,111.14
6. Cash balance at end of period: **\$57,974.25**

**VI. Old Business:**

A. Wolverine Gear: Amanda Blankenship:

Motion to approve: Terri Kohn made a motion to spend \$100 for various t-shirt sizes for screen printing

Seconded: Lucette Lovell seconded the motion.

Any Discussion? Would not need to pay a premium up front. Start for free with printify. We would need a website for 5-10 months. Different places and ways to sell merchandise. Deidre Jenson mentioned it is in high demand. Korissa Oatman stated she could host a night to make your own gear night.

All in Favor? All

Any Opposed? none

Motion Passed? Yes

## B. New Business-

Item # 1: Vote on Final 2023-24 School Calendar [Option A - 2023-2024 Calendar.pdf](#) , [Option B - 2023-2024 Calendar.pdf](#) , [Option C - 2023-2024 Calendar.pdf](#) summary of differences:

- [Option A](#) - 9 in favor
  - start date on August 28, -
  - a week-long vacation in March,
  - end date on June 5
- [Option B](#) - remove? 7 to remove - option B was removed from the vote
  - start date on August 28,
  - 1 vacation day on March 28,
  - end date on May 30
- [Option C](#): - 2 in favor
  - start date on August 23,
  - 3 vacation days - March 27-April1,
  - end date on May 30

Item # 2: Facility use - Weight Room

Discussion included:

- Can the weight room be open in the evening?
- Do we charge or ask for donations?
- If we charge, can it be a fundraiser?
- Who would have a key?
- It was mentioned to not be used during Archery practice.

## VII. Schedule Next Meeting: March 16th

Dinner: Pizza? Team to fundraise: TBD

## VIII. Public Comment: None

## IX. Adjournment:

- A. Motion to Adjourn by: Lucette made a motion to adjourn.
- B. Seconded by: Terri Kohn seconded the motion.
- C. All in Favor?
- D. Any Opposed?
- E. Motion Passed? Yes
- F. Adjourned at 8:19

# Whale Pass School

## Advisory School Council Meeting Minutes

Tuesday, March 21, 2023

3:30 pm

Zoom Link:

<https://us04web.zoom.us/j/76305779664?pwd=WvKp6bOLt0aK9zvUo7MLgEmA1BYHub.1>

- A. Call To order: Meeting was called to order at 3:33 pm.**
- B. Approval of agenda:** Astrid Cook made a motion to approve the agenda. Sharon Toman seconded the motion. All were in favor, motion carried.
- C. Approval of minutes from February, 2023 meeting:** Kayleena Toman made a motion to approve the minutes. Michelle Dempsey seconded the motion. All were in favor, motion carried.
- C. People to be heard:** Andy Cook, Shaine Nixon,
- D. ASC Officers:**
- **Interim Superintendent: Deidre Jensen**
  - **Principal: Shaine Nixon**
  - **President— Kayleena Toman**
  - **Treasurer— *Open***
  - **Lead Teacher— Andy Cook**
- E. Items for Advisory School Council Consideration:**
- **New Business**
  
  - 2023-2024 Academic calendar vote: Andy Cook explained that 10 days need to pass from the date of the motion. A special meeting of the ASC will be held on April 11, 2023 at 3:30 pm to vote on the calendar.
  
  - STREAM Week review: There was no updates to report
  
  - Remaining Testing Dates; AK STAR/PEAKS Science will be April 17-20, (Shaine will assist administering test) i-Ready April 24th - May 5th. Andy Cook also mentioned that grades 1, 2, 10 and 11 will be taking the MAP test. 12th graders will be exempt from testing.
  
  - Review school building secured while in session: Shaine Nixon reviewed his conversation with the State Trooper who visited the Coffman campus. The issue of whether or not to have the school doors locked while school is in session will be reviewed at the next meeting, and the course of action voted on then.
  
  - Review and vote on option A and B calendars for the 2023-2024 (attached or see links below)
    - **Option A**
      - start date on August 28,
      - a week-long vacation in March,
      - end date on June 5
    - **Option B**
      - start date on August 28,
      - 1 vacation day on March 28,

- end date on May 30

**F. Announcements:**

- ***Date of the next ASC meeting will be April 25, 2023, 3:30pm***

**G. Adjournment:** Michelle Dempsey made a motion to adjourn at 3:46 pm. Astrid Cook seconded the motion. All were in favor, motion carried.

**H. Attendance:** Astrid Cook, Andy Cook, Shaine Nixon, Elisa Rosier, Caren Cook, Kayleena Toman, Sharon Toman, Michelle Dempsey

[Option A - 2023-2024 Calendar.pdf](#)

[Option B - 2023-2024 Calendar.pdf](#)

## **BB 9323 Meeting Conduct**

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

### **Parliamentary Procedure**

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

### **Quorum**

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

### **Abstentions**

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

*(cf. 9270 - Conflict of Interest)*

### **Public Participation**

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.
4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

*(cf. 1312.1 - Complaints Concerning School Personnel)*

*(cf. 9312 - Executive Sessions)*

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

*(cf. 9320 - Meetings)*

*(cf. 9322 - Agenda/Meeting Materials)*

*Legal Reference:*

ALASKA STATUTES

[29.20.020 Meetings public](#)

*Review 1/04, 1/05*

*Revised 6/11*

Adoption Date: 04/09/98

**Southeast Island School District**

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## **BP 4144/4244/4344 All Personnel - Complaints**

The School Board recognizes the need for providing employees with a process for addressing concerns regarding issues which are not subject to formal grievance procedures.

The Superintendent or designee shall establish complaint procedures which encourage the prompt submission of complaints and resolution of conflicts.

The Board expects that employees and supervisors will make every effort to resolve employee complaints and disagreements informally before resorting to formal complaint procedures.

*(cf. 1312.3 - Complaints Concerning Discrimination)*

*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*

*(cf. 4141/4241 - Agreement)*

*Legal Reference:*

### ALASKA STATUTES

*20.40.270 Declaration of policy (PERA)*

*Reviewed 04/24/08*

Adoption Date: 04/09/98

**Southeast Island School District**

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## **AR 4144/4244/4344 Certificated/Classified Personnel - Complaints**

The following guidelines may prescribe the manner in which complaints are handled:

1. A "complaint" shall be defined as an alleged misapplication of the district's policies, regulations, rules or procedures. Procedures for the resolution of employee complaints provide a route of appeal through administrative channels and to the Board, if necessary. If the complaint is related to discrimination or harassment, the district's procedure for complaints concerning discrimination should be used.

*(cf. 1312.3 - Complaints Concerning Discrimination)*

2. So as not to interfere with school schedules, meetings related to a complaint shall be held before or after the complainant's regular working hours.
3. All matters related to a complaint shall be kept confidential. Only those individuals directly involved in resolving the complaint shall be informed of the complaint.
4. All documents, communications and records dealing with the complaint shall be placed in a district complaint file. No such material shall be placed in an employee's personnel file.
5. No reprisals shall be taken against any participant in a complaint procedure by reason of such participation.
6. Time limits specified in these procedures may be reduced or extended in any specific instance by written mutual agreement of the parties involved. If specified or adjusted time limits expire, the complainant may proceed to the next step.
7. Any complaint not taken to the next step within prescribed time limits shall be considered settled on the basis of the answer given at the preceding step.

### **Informal Complaints**

Employees are encouraged to resolve complaints informally. Formal complaint procedures shall not be initiated unless informal efforts to resolve the complaint have been exhausted by a minimum of two levels of supervision per the organizational chart and the complainant has provided a written description of such efforts.

### **Formal Complaint Procedure - Step 1**

If a complaint has not been satisfactorily resolved by informal procedures, the complainant may file a written complaint with the immediate supervisor or principal/lead-teacher within 60 days of the act or event which is the subject of the complaint.

### **Formal Complaint Procedure - Step 1 (continued)**

Within five working days of receiving the complaint, the immediate supervisor or principal/lead-teacher shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint.

The immediate supervisor or principal/lead-teacher shall present all concerned parties with a written answer to the complaint within ten working days after the meeting.

### **Formal Complaint Procedure - Step 2**

If a complaint has not been satisfactorily resolved at Step 1, the complainant may file the written complaint with the Superintendent or designee within <sup>128</sup>five working days of receiving the answer at

Step 1. All information presented at Step 1 shall be included with the complaint, and the immediate supervisor or principal/lead-teacher shall submit to the Superintendent or designee a report describing attempts to resolve the complaint at Step 1.

Within five working days of receiving the complaint, the Superintendent or designee shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint.

The Superintendent or designee shall present all concerned parties with a written answer to the complaint within ten working days after the meeting.

If a complaint has not been satisfactorily resolved at Step 2, the complainant may file a written appeal to the School Board within five working days of receiving the answer at Step 2. All information presented at Steps 1 and 2 shall be included with the appeal, and the Superintendent or designee shall submit to the Board a report describing attempts to resolve the complaint at Step 2.

An appeal hearing shall be held at the next regularly scheduled Board meeting which falls at least 12 days after the appeal is filed. This hearing shall be held in executive session if the complaint relates to matters properly addressed in executive session.

*(cf. 9321 - Executive Sessions)*

The Board shall make its decision within 30 days of the hearing and shall mail its decision to all concerned parties. The Board's decision shall be final.

*Reviewed 04/24/08*

Adoption Date: 04/09/98

**Southeast Island School District**

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