



SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting
Wednesday, March 15, 2023

VISION STATEMENT

Students are equipped to realize their dreams and aspirations.

MISSION STATEMENT

Together we will foster student skills to achieve their goals and thrive in an ever-changing world.

AGENDA

MEETING: 5:30 PM
LOCATION: Hollis School and via Audio/Video Conference
101 School Loop Road
Hollis, Alaska 99950
VIRTUAL URL: <https://us02web.zoom.us/j/82169663731?pwd=bE1HZ0ovYmhpZnNITS9HZExmQzd0UT09>

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. WELCOME TO VISITORS
6. PUBLIC COMMENT 5
7. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
 - A. Approval of February 15, 2023, Meeting Minutes 7
 - B. Approval of March 2023 Financial Report 11
 - C. Employment
 1. FY23 Classified Employment: Sarah Garrison (Paraprofessional, Thorne Bay), Michaela Larsen (ATTSAA Magnet School Coordinator, Port Alexander), Pamela Martensen (Paraprofessional, Naukati), Michaelann Opp (Food Service Worker (Cook), Thorne Bay)
 2. FY23-24 Extra Duty Contract: Kerri Bartholomew (Comprehensive Literacy State Development (CLSD) Grant Coordinator)
 3. FY24 Teacher Contracts: Lisa Cates
 4. FY24 Administrator Contracts: Kerri Bartholomew, William Nixon

8. ADMINISTRATIVE/BOARD REPORTS	
A. Interim Superintendent Report	
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2. Thorne Bay Principal/Student Services Report	
3. THRIVE Grant/Counseling Report	
4. Maintenance Report	24
5. Technology Report	25
6. Child Nutrition Program Report	26
7. Greenhouse/Agriculture Program Report	27
B. Business Report	28
C. Student Board Representative Report	
9. UNFINISHED BUSINESS	
A. Action on Administrative/Board Reports	
B. SISD American Rescue Plan Act (ARPA) Mitigation and Prevention Strategies	29
10. NEW BUSINESS	
A. 1st Reading, FY 2024 Budget	35
B. Memorandum of Agreement Contract #2023-1004 with Alaska Education & Business Services, Inc., for E-rate Services	
C. 1st Reading, Board Policy and Board Bylaw Updates	
1. BP 3590, Electronic Signatures	79
2. BP 4119.11/4219.11/4319.11, Sexual Harassment	81
3. BP 4119.12/4219.12/4319.12, Harrassment	84
4. BP 6174.1, Education of Native/Indian Children	85
5. BB 9200, Board Members	90
6. BB 9260, Legal Protection	92
7. BB 9270, Conflict of Interest	93
D. ADDED: Appoint board representative(s) to the bargaining team for negotiating the Collective Agreement between the Southeast Island School District and the Southeast Island Education	

Association

E. ADDED: Question and Answer Session Format

11. INFORMATION ITEMS

A. Letters and Communications

1. Letter to AK Department of Education & Early Development: Growing Reading Excellence & Alaskan Teachers Personnel Development Grant 96
2. Bruce Hill Memorial Scholarship: Application Deadline April 7, 2023 97
3. Alaska Tides to Tongass Science & Arts Academy (ATTSA) Presentation for the Northwest Aquatic Marine Educators Organization Speaker Series

B. Reports and Information

1. Calendar of Agenda Items 98
2. Advisory School Council Meeting Minutes
 - a. Barry Craig Stewart Kasaan 99
 - b. Hollis 101
 - c. Howard Valentine Coffman Cove 109
 - d. Naukati 121
 - e. Port Alexander 126
 - f. Thorne Bay 132
 - g. Whale Pass 146

12. ADVANCE PLANNING

- A. Work Session: Superintendent Candidate Review - April 13, 2023 (virtual)
- B. April Regular Board Meeting: 3rd Wednesday is April 19, 2023 (at Whale Pass School)
- C. Work Session: Superintendent Candidate Interviews - April 24-25, 2023 (at Thorne Bay School)
- D. STREAMS Week: May 2-4, 2023
- E. Graduation Dates:
 - May 18 @ TBD: Hollis
 - May 20 @ 2pm: Whale Pass
 - May 24 @ TBD: Thorne Bay, Naukati, AK-TRAILS (in Thorne Bay)
 - May 25 @ 2pm: Coffman Cove

F.

13. PUBLIC COMMENT

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14. BOARD COMMENT

15. EXECUTIVE SESSIONS

A. Interim Superintendent Contract

1. Executive session to discuss matters that tend to prejudice the reputation and character of any person, provided the person may request a public discussion, more specifically, Interim Superintendent Contract.

16. ADJOURNMENT

MEETING CONDUCT

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

MEETING CONDUCT (continued)

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)
(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)
(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES
29.20.020 Meetings public

Review 1/04, 1/05
Revised 6/11



**SOUTHEAST ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
February 15, 2023**

MINUTES

CALL TO ORDER

Board Clerk Sandy Curtis called the meeting to order at 5:32 PM.

ROLL CALL

Board Members Risa Carlson, Sandy Curtis, Molly Kimzey, Shannon Silverthorn, and William Tyrell, and Student Representative Charles King attended via audio/video conference.

Quorum: Yes

APPROVAL OF AGENDA

Motion: Approve the agenda

By: Silverthorn

Second: yes

Student Representative Vote: Yea

Board Vote: Yea: 5; Nay 0

Resolved: passed

WELCOME TO VISITORS

Board Clerk Sandy Curtis welcomed visitors: Julia Trischman, Patrick Trischman, Andy Cook, Melissa Dougherty, Christi Nixon, Laura Anania, Branzon Anania, Deidre Jenson, Caleb Toman, Amy Jennings, Karen Freese, Mike Congdon, Lisa Cates, Amanda Kiely, Amanda Blankenship, Lucienne Smith. Terri Kohn, Matt Mendonsa, Heather Mendonsa, Priscilla Goulding and Shaine Nixon joined later in the meeting.

PUBLIC COMMENT

Branzon commented regarding filling the superintendent vacancy and the AASB agreement for superintendent search services. Julia Trischman commented regarding the Alaska Tides to Tongass Science and Arts Academy.

SUPERINTENDENT RESIGNATION AGREEMENT

Motion: Accept the Superintendent Resignation Agreement and Release

By: Silverthorn

Second: yes

Student Representative Vote: Yea

Board Vote: Yea: 5; Nay: 0

Resolved: passed

APPROVAL OF CONSENT AGENDA

Motion: Accept the consent agenda [the 1/18/23 regular meeting minutes; the 1/31/23 and 2/4/23 special meeting minutes; the February 2023 financial report; and employment including FY23 extracurricular contracts for Michelle Dempsey, Melissa Dougherty, Karen Freese, Sarah Garrison, Robert Houck, Michaela Larsen, Joshua Musser, Donna Nixon, William Nixon, and Dawn Sheets; FY24 teacher contracts for Sharlet Collins, Sonya Cook, Melissa Dougherty, Joel Jenson, Donna Nixon, Patrick Trischman, Julie Vasquez, and Samuel White; and FY24 administrator contract for Deidre Jenson]

By: Silverthorn

Second: yes

Student Representative Vote: Yea

Board Vote: Yea: 5; Nay: 0

Resolved: passed

ADMINISTRATIVE/BOARD REPORTS

Deidre Jenson gave the Interim Superintendent's report. Topics included: professional development, State & Federal programs, the literacy grant, the English/Language Arts Curriculum Grant, the District Test Coordinator, and an agreement with Craig City School District to use one of SISD's extra busses.

Interim Superintendent Jenson invited administrators and departments to present highlights of their reports. Dr. Jenson share highlights from the Thorne Bay Principal/Student Services Director, THRIVE Grant Counseling, and Child Nutrition Program reports. A slideshow about schools and activities was shared for Area Pricipal/Activities Director Shaine Nixon. Melissa Dougherty (for the Area Principal/Activities Director), Maintenance Director Branzon Anania, and Greenhouse/Agriculture Program Coordinator Amanda Kiely, and Technology Coordinator Everett Cook all shared highlights from their reports.

Lucienne Smith gave the Business Manager's report. Topics included: 2nd quarter budget revisions and reimbursements, 2022 W-2's and 1099's, proposed Base Student Allocation legislation, the upcoming FY24 budget process, and the FY23 financial audit.

Charles King gave the Student Representative report. Topics included: designs and projects using the 3D printer in Coffman Cove.

BUSINESS ITEMS

Motion: Approve Board Policy BP 0000, BP 0100, BP 0200, BP 0210, BP 0410, BP 0411, and (last, but not least) BP 0420.

By: Kimzey

Second: yes

Student Representative Vote: Yea

Board Vote: Yea: 5; Nay: 0

Resolved: passed

Motion, after discussion and amendment: Sign a memorandum of agreement with AASB to do a Superintendent Search and initial condition B.1 [in the memorandum of agreement].

By: Kimzey

Second: yes

Student Representative Vote: Yea

Board Vote: Yea: 5; Nay: 0

Resolved: passed

Student representative Charles King left the meeting at 6:33 PM

Motion: Ratify the emergency sprinkler work at Thorne Bay School by Ketchikan Mechanical, Inc. for \$29,182.02.

By: Silverthorn

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 5; Nay: 0

Resolved: passed

ADVANCE PLANNING

The next regular Board meeting will be on March 15, 2023 at 5:30 PM, location: Hollis School. A work session will precede the meeting at 4:30 PM.

PUBLIC COMMENT

Caleb Toman commented thanks to the school board and leadership, and regarding the construction course. Laura Anania commented regarding the construction course, meeting District goals, Scuba, and the Native Youth Olympics. Shaine Nixon gave a shout out to Laura Anania. Lisa Cates commented regarding the construction class, work with students through the SOAR grant, and Battle of the Books.

BOARD COMMENT

William Tyrell gave a shout out to everyone making the school district better & living on the island nicer. Shannon Silverthorn thanked all staff and teachers and commented on the excitement and opportunities. Molly Kimzey commented on shout outs and email updates, the AASB Fly-in, sentiment from all school boards of the need for a BSA increase, and encouraged everyone to send feedback to legislators.

EXECUTIVE SESSIONS

Motion: Move to executive session for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion, more specifically, Interim Superintendent options.

By: Silverthorn

Second: Kimzey

Student Representative Vote: Absent

Board Vote: Yea: 5; Nay: 0

Resolved: passed

Time: 6:59 PM

Motion: Return to the regular meeting.

By: Tyrell

Second: Kimzey

Student Representative Vote: Absent

Board Vote: Yea: 5; Nay: 0

Resolved: passed

Time: 7:20 PM

Motion: Extend a contract to Deidre Jenson to serve as Interim Superintendent through June 30 [2023].

By: Silverthorn

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 5; Nay: 0

Resolved: passed

ADJOURNMENT

Motion: Adjourn

By: Silverthorn

Second: yes

Student Representative Vote: Absent

Board Vote: Yea: 5; Nay: 0

Resolved: passed

Time: 7:22 PM

Shannon Silverthorn, Board President

Date

Sandy Curtis, Board Clerk

Date



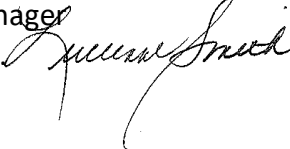
SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Deidre Jenson, Interim Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 

Date: March 07, 2023

SUBJECT: FINANCIAL REPORT NARRATIVE

The following pages are the Monthly March Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detail information is available at the District office in Thorne Bay, Alaska.

Statement of Revenue Budget vs. Actual: This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

Statement of Expenditures Budget vs. Actual: This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

Statement of Revenue Budget vs. Actual for Operating Fund: This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

Statement of Expenditure Budget vs. Actual for Operating Fund: This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 23

Fund	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
100 GENERAL OPERATING FUND	363,291.00	4,077,253.44	6,734,818.00	2,657,564.56	61 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	219,492.00	219,492.00	0.00	100 %
205 PUPIL TRANSPORTATION FUND	0.00	120,085.00	168,000.00	47,915.00	71 %
232 ELA CURRICULUM ADOPTION INITIATIVE-SOA	0.00	0.00	77,150.00	77,150.00	0 %
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	60,730.37	260,042.00	199,311.63	23 %
255 FOOD SERVICE FUND	13,366.50	77,306.49	168,252.90	90,946.41	46 %
256 FRESH FRUIT & VEGETABLES	160.75	2,698.63	7,221.26	4,522.63	37 %
260 TITLE I-A BASIC	0.00	32,614.85	99,958.00	67,343.15	33 %
261 TITLE I-C MIGRANT	27,195.26	31,421.77	98,157.29	66,735.52	32 %
262 MIGRANT BOOKS	0.00	0.00	1,700.00	1,700.00	0 %
264 Title IVA INNOVATIVE	0.00	68.76	13,187.00	13,118.24	1 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	3,174.72	37,966.94	34,792.22	8 %
268 TITLE VI-B IDEA	0.00	37,079.87	61,869.67	24,789.80	60 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,438.00	4,438.00	0 %
271 CARL PERKINS	0.00	1,020.29	17,000.00	15,979.71	6 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	13,682.42	50,000.00	36,317.58	27 %
280 CSLD	0.00	78,691.78	409,834.33	331,142.55	19 %
296 COVID RELIEF - CRRSA ACT - ESSER II	0.00	10,914.16	11,261.00	346.84	97 %
297 COVID RELIEF - ARP ACT ESSER III	0.00	40,042.87	459,342.80	419,299.93	9 %
358 SOAR - KLAWOCK	0.00	6,457.98	25,641.80	19,183.82	25 %
360 INDIAN EDUCATION	0.00	8,389.00	8,389.00	0.00	100 %
365 REAP	0.00	4,504.00	4,504.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	15,853.41	25,000.00	9,146.59	63 %
367 ASTRIDE TLINGIT HAIDA GRANT	0.00	134,306.60	252,100.00	117,793.40	53 %
368 THRIVE	0.00	130,642.84	716,393.00	585,750.16	18 %
369 REWARD - TLINGIT & HAIDA	0.00	0.00	25,000.00	25,000.00	0 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 23

Fund	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
370 SUCCEED	0.00	4,216.39	499,727.00	495,510.61	1 %
375 TEACHER HOUSING	0.00	63,350.58	100,000.00	36,649.42	63 %
380 ALASKA MICRO GRANTS	0.00	0.00	10,100.00	10,100.00	0 %
500 KASAAN WOOD FIRE BOILER FIRE	0.00	280,920.36	280,920.36	0.00	100 %
501 CIP-DISTRICT MAJOR MAINT	0.00	0.00	50,000.00	50,000.00	0 %
507 AEA BIOMASS PROJECT FY 2022	0.00	0.00	139,901.00	139,901.00	0 %
508 19-005 KASAAN K12 PLAYGROUND CONSTRUCTION	0.00	0.00	84,034.70	84,034.70	0 %
536 20-002 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN &	0.00	4,126,798.00	9,669,396.00	5,542,598.00	43 %
600 THE CAFE	0.00	3,250.00	2,250.00	-1,000.00	144 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	2,918.70	0.00	-2,918.70	** %
Grand Total:	404,013.51	9,587,885.28	20,793,048.05	11,205,162.77	46 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 23

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND	35,348.41	3,564,970.77	6,490,155.00	6,099,850.00	2,534,879.23	58 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	0.00	219,492.00	219,492.00	219,492.00	0 %
205 PUPIL TRANSPORTATION FUND	876.62	98,247.98	183,676.00	179,202.00	80,954.02	55 %
231 DOEED STAFF DEVELOPMENT	0.00	586.90	0.00	0.00	-586.90	*** %
232 ELA CURRICULUM ADOPTION INITIATIVE-SOA	2,849.28	10,097.14	77,166.00	77,166.00	67,068.86	13 %
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	93,623.26	260,042.00	260,042.00	166,418.74	36 %
255 FOOD SERVICE FUND	9,827.46	186,723.84	294,816.35	314,481.90	127,758.06	59 %
256 FRESH FRUIT & VEGETABLES	0.00	7,069.43	1,021.88	7,221.26	151.83	98 %
260 TITLE I-A BASIC	0.00	47,639.62	129,970.66	129,970.66	82,331.04	37 %
261 TITLE I-C MIGRANT	1,080.00	45,828.25	98,157.29	98,157.29	52,329.04	47 %
262 MIGRANT BOOKS	0.00	0.00	1,700.00	1,700.00	1,700.00	0 %
264 Title IVA INNOVATIVE	0.00	68.76	13,187.00	13,187.00	13,118.24	1 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	11.25	13,625.51	34,966.94	34,966.94	21,341.43	39 %
268 TITLE VI-B IDEA	2,507.50	48,264.23	61,869.67	61,869.67	13,605.44	78 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	4,195.00	4,437.99	4,437.99	242.99	95 %
271 CARL PERKINS	0.00	7,337.56	17,000.00	17,000.00	9,662.44	43 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	25,432.74	50,000.00	50,000.00	24,567.26	51 %
280 CSLD	2,512.08	119,415.38	409,834.33	409,834.33	290,418.95	29 %
296 COVID RELIEF - CRRSA ACT - ESSER II	540.00	11,429.76	11,261.00	11,261.94	-167.82	101 %
297 COVID RELIEF - ARP ACT ESSER III	30,150.00	89,234.22	500,542.82	500,542.81	411,308.59	18 %
358 SOAR - KLAWOCK	840.00	13,708.46	25,641.84	25,641.84	11,933.38	53 %
360 INDIAN EDUCATION	0.00	0.00	8,389.00	8,389.00	8,389.00	0 %
365 REAP	0.00	4,504.00	4,504.00	4,504.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	24,233.17	25,000.00	25,000.00	766.83	97 %
367 ASTRIDE TLINGIT HAIDA GRANT	0.00	125,506.08	123,500.00	128,600.00	3,093.92	98 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 23

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
368 THRIVE	-636.49	263,596.09	717,212.69	717,212.69	453,616.60	37 %
369 REWARD - TLINGIT & HAIDA	0.00	22,204.99	25,000.00	25,000.00	2,795.01	89 %
370 SUCCEED	0.00	13,051.92	499,727.00	499,727.00	486,675.08	3 %
375 TEACHER HOUSING	166.14	34,980.00	50,000.00	50,000.00	15,020.00	70 %
380 ALASKA MICRO GRANTS	857.72	23,643.78	17,868.42	17,868.42	-5,775.36	132 %
501 CIP-DISTRICT MAJOR MAINT	0.00	55,885.37	50,000.00	60,000.00	4,114.63	93 %
507 AEA BIOMASS PROJECT FY 2022	0.00	20,627.28	139,901.37	139,901.37	119,274.09	15 %
508 19-005 KASAAN K12 PLAYGROUND	0.00	74,904.81	84,034.70	84,034.70	9,129.89	89 %
536 20-002 HOLLIS K-12 SCHOOL REPLACEMENT	507,795.17	4,128,391.82	9,669,396.00	9,669,396.00	5,541,004.18	43 %
600 THE CAFE	0.00	1,800.00	2,250.00	2,250.00	450.00	80 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	14,562.45	0.00	0.00	-14,562.45	*** %
Grand Total:	594,725.14	9,195,390.57	20,301,721.95	19,947,908.81	10,752,518.24	46 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 23

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
000					
0000					
40 OTHER LOCAL REVENUES	0.00	6,238.56	25,000.00	18,761.44	24 %
47 E-RATE REVENUE	0.00	611,290.40	1,411,471.00	800,180.60	43 %
51 STATE-FOUNDATION PROGRAM	363,291.00	3,281,116.00	4,508,192.00	1,227,076.00	72 %
56 TRS On-Behalf	0.00	0.00	269,786.00	269,786.00	0 %
57 PERS On Behalf	0.00	0.00	64,924.00	64,924.00	0 %
90 STATE-OTHER REVENUES	0.00	158,132.00	175,445.00	17,313.00	90 %
150 FEDERAL SOURCES THRU THE STATE	0.00	0.00	280,000.00	280,000.00	0 %
230 OTHER-SALE OF PROP & EQUI	0.00	20,581.65	0.00	-20,581.65	** %
299 PRIOR YEAR PO REVENUE	0.00	-135.17	0.00	135.17	** %
Function Total:	363,291.00	4,077,223.44	6,734,818.00	2,657,594.56	60 %
Org Total:	363,291.00	4,077,223.44	6,734,818.00	2,657,594.56	60 %
649 DISTRICT WIDE					
700 STUDENT ACTIVITIES					
40 OTHER LOCAL REVENUES	0.00	30.00	0.00	-30.00	** %
115 ARCHERY					
Function Total:	0.00	30.00	0.00	-30.00	** %
Org Total:	0.00	30.00	0.00	-30.00	** %
Fund Total:	363,291.00	4,077,253.44	6,734,818.00	2,657,564.56	60 %
Grand Total:	363,291.00	4,077,253.44	6,734,818.00	2,657,564.56	60 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	0.00	75,512.05	148,031.00	147,402.00	71,889.95	51
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	39,157.65	54,141.00	58,741.00	19,583.35	66
600 OPERATIONS & MAINTENANCE	3,059.22	48,543.35	65,220.00	66,911.00	18,367.65	72
700 STUDENT ACTIVITIES	0.00	1,135.90	7,328.00	7,328.00	6,192.10	15
Org Total:	3,059.22	164,348.95	276,220.00	281,882.00	117,533.05	
624 KASAAN						
100 REGULAR INSTRUCTION	0.00	100,371.71	220,694.00	170,659.00	70,287.29	58
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	4,318.05	9,329.00	9,329.00	5,010.95	46
400 SCHOOL ADMINISTRATION	0.00	5,545.31	6,633.00	6,633.00	1,087.69	83
600 OPERATIONS & MAINTENANCE	2,240.24	16,639.84	34,965.00	34,965.00	18,325.16	47
700 STUDENT ACTIVITIES	0.00	755.62	4,980.00	4,980.00	4,224.38	15
Org Total:	2,240.24	127,630.53	278,101.00	228,066.00	100,435.47	
625 NAUKATI						
100 REGULAR INSTRUCTION	156.45	98,454.04	197,234.00	197,546.00	99,091.96	49
160 VOCATIONAL ED INSTRUCTION	0.00	1,500.00	1,500.00	1,500.00	0.00	100
200 SPECIAL EDUCATION INSTRUC	300.00	31,372.84	80,849.00	93,329.00	61,956.16	33
400 SCHOOL ADMINISTRATION	0.00	8,644.27	10,872.00	10,872.00	2,227.73	79
600 OPERATIONS & MAINTENANCE	1,956.28	36,185.90	80,608.00	68,021.00	31,835.10	53
700 STUDENT ACTIVITIES	0.00	7,228.03	6,682.00	6,682.00	-546.03	108
Org Total:	2,412.73	183,385.08	377,745.00	377,950.00	194,564.92	
628 THORNE BAY						
100 REGULAR INSTRUCTION	-3.23	239,896.28	395,319.00	428,272.00	188,375.72	56
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	11,625.00	2,400.00	2,400.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	94,510.74	189,698.00	156,599.00	62,088.26	60
400 SCHOOL ADMINISTRATION	0.00	23,209.08	52,179.00	43,380.00	20,170.92	53
450 SCHOOL ADMIN SUPPORT SRVC	0.00	16,918.14	29,527.00	30,401.00	13,482.86	55
600 OPERATIONS & MAINTENANCE	6,650.92	123,745.40	266,567.00	273,257.00	149,511.60	45
700 STUDENT ACTIVITIES	205.67	3,204.02	40,141.00	40,141.00	36,936.98	7
Org Total:	6,853.36	501,483.66	985,056.00	974,450.00	472,966.34	
632 WHALE PASS						
100 REGULAR INSTRUCTION	105.37	97,341.88	216,989.00	217,122.00	119,780.12	44
160 VOCATIONAL ED INSTRUCTION	0.00	1,243.44	1,500.00	1,500.00	256.56	82
200 SPECIAL EDUCATION INSTRUC	0.00	40,672.32	84,040.00	74,830.00	34,157.68	54
400 SCHOOL ADMINISTRATION	0.00	5,012.26	6,633.00	6,633.00	1,620.74	75
600 OPERATIONS & MAINTENANCE	570.39	13,420.49	36,921.00	35,790.00	22,369.51	37
700 STUDENT ACTIVITIES	0.00	2,197.73	4,951.00	4,951.00	2,753.27	44
Org Total:	675.76	159,888.12	351,034.00	340,826.00	180,937.88	
646 ALASKA TRAILS - DW CORRESPONDENCE						
600 OPERATIONS & MAINTENANCE	0.00	267.17	0.00	0.00	-267.17	***
Org Total:		267.17			-267.17	
649 DISTRICT WIDE						

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
100 REGULAR INSTRUCTION	404.10	68,862.34	75,764.00	34,625.00	-34,237.34	198
140 CORRESPONDENCE INSTRUCTON	53.89	91,741.24	196,952.00	167,762.00	76,020.76	54
160 VOCATIONAL ED INSTRUCTION	0.00	41,470.49	0.00	0.00	-41,470.49	***
220 SPED SUPPORT SRVCS-STUDNT	0.00	27,970.85	80,979.00	65,167.00	37,196.15	42
300 SUPPORT SERVICES-STUDENTS	0.00	18,505.00	49,763.00	27,855.00	9,350.00	66
350 SUPPORT SERVICES-INSTRUCT	0.00	3,041.11	0.00	0.00	-3,041.11	***
352 LIBRARY SERVICES	0.00	613.84	0.00	495.00	-118.84	124
353 Technology	9,754.51	888,934.61	1,616,756.00	1,434,121.00	545,186.39	61
354 INSERVICE	0.00	11,281.90	6,700.00	6,700.00	-4,581.90	168
400 SCHOOL ADMINISTRATION	0.00	9,966.13	4,564.00	4,564.00	-5,402.13	218
450 SCHOOL ADMIN SUPPORT SRVC	0.00	16,998.13	26,902.00	27,777.00	10,778.87	61
511 BOARD OF EDUCATION	-264.70	76,403.76	98,509.00	98,509.00	22,105.24	77
512 OFFICE OF SUPERINTENDENT	-7.40	176,557.17	314,559.00	314,559.00	138,001.83	56
550 DISTRICT ADMIN SUPRT SRVC	160.25	229,049.92	260,747.00	242,903.00	13,853.08	94
600 OPERATIONS & MAINTENANCE	9,088.40	488,113.07	791,574.00	751,554.00	263,440.93	64
700 STUDENT ACTIVITIES	0.00	13,228.58	55,317.00	83,875.00	70,646.42	15
900 OTHER FINANCING USES	0.00	0.00	52,500.00	52,500.00	52,500.00	0
Org Total:	19,189.05	2,162,738.14	3,631,586.00	3,312,966.00	1,150,227.86	
655 Edna Bay						
600 OPERATIONS & MAINTENANCE	0.00	1,427.16	0.00	0.00	-1,427.16	***
Org Total:		1,427.16			-1,427.16	
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	179.27	95,063.70	229,808.00	229,888.00	134,824.30	41
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	43,398.21	86,766.00	108,727.00	65,328.79	39
400 SCHOOL ADMINISTRATION	0.00	7,149.58	9,077.00	9,077.00	1,927.42	78
600 OPERATIONS & MAINTENANCE	1,006.28	30,139.84	51,081.00	51,554.00	21,414.16	58
700 STUDENT ACTIVITIES	0.00	1,349.29	7,567.00	7,567.00	6,217.71	17
Org Total:	1,185.55	177,100.62	385,799.00	408,313.00	231,212.38	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	-267.50	70,490.14	151,838.00	113,394.00	42,903.86	62
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
400 SCHOOL ADMINISTRATION	0.00	4,868.93	6,633.00	7,030.00	2,161.07	69
600 OPERATIONS & MAINTENANCE	0.00	11,576.27	43,393.00	52,223.00	40,646.73	22
700 STUDENT ACTIVITIES	0.00	-234.00	1,250.00	1,250.00	1,484.00	-18
Org Total:	-267.50	86,701.34	204,614.00	175,397.00	88,695.66	
0.00Fund Total:	35,348.41	3,564,970.77	6,490,155.00	6,099,850.00	2,534,879.23	58 %
Grand Total:	35,348.41	3,564,970.77	6,490,155.00	6,099,850.00	2,534,879.23	58 %

SISD BOARD REPORT
Area Principal/Activities Director
Submitted by: Shaine Nixon
Mar 15, 2023

All campuses are moving smoothly. I haven't heard of any major issues with students, staff, or within the community.

NYO (Native Youth Olympics) was held in Thorne Bay. It was a great day for all who attended and participated.

NASP Archery finals were held in Thorne Bay. Many students participated and a great time was had by all.

Teachers and Paras attended inservice on Mar 10, 2023, in Naukati. It was a very successful and productive day of learning and team building. (I AM, WE ARE!)

I have many ASC meetings this coming week. We are moving into the last 40 days of the 2022-2023 school year. The calendar for 2023-2024 is being voted on.

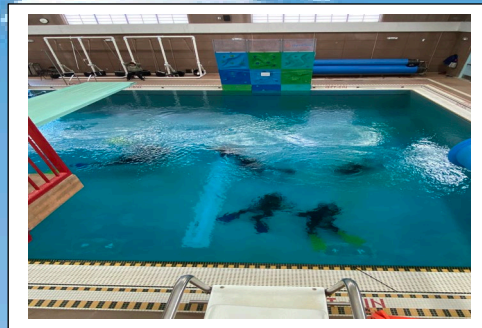
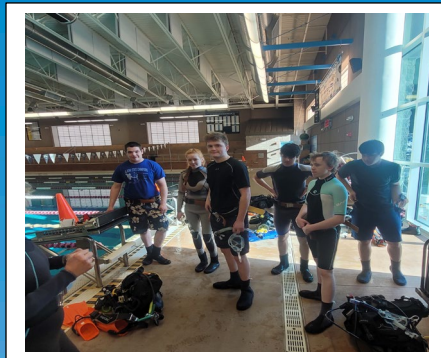
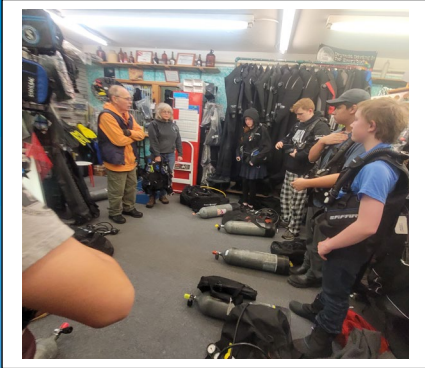
I have reviewed all campus budgets to see where we are financially. At the moment, all campuses are within their budgets. Deidre and I have set a final date of ordering supplies for the year. This includes any and all travel for the end of the year.

Teachers are preparing for testing dates that are coming up. Lead Teachers will be meeting on March 24.

Seniors are planning a senior trip.

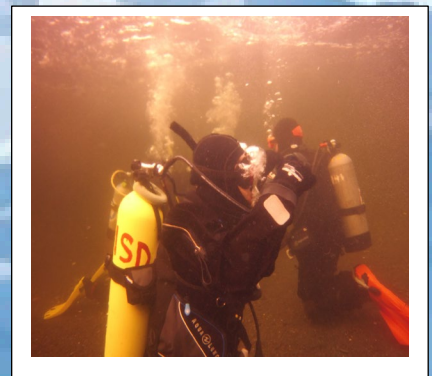
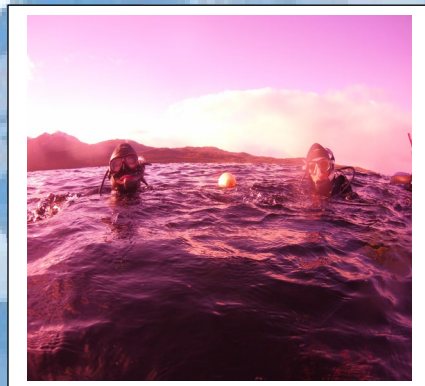
Thank you all for all you do and I am looking forward to a strong finish for the year.

S.I.S.D Scuba Squad



The Open Water SISD Scuba Squad is back in the water! The class of six is awaiting their open water dive next weekend in “the big pool”-the ocean.

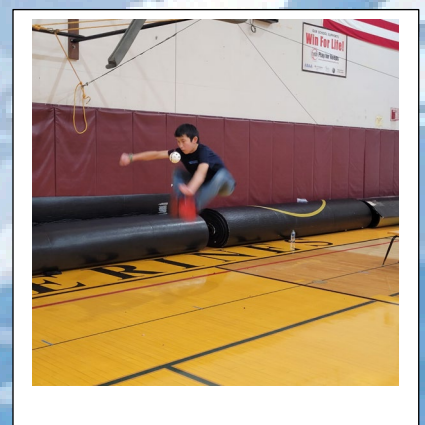
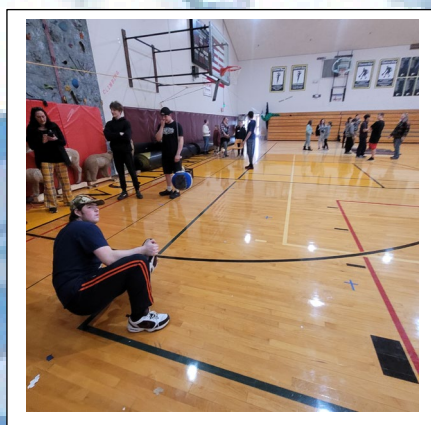
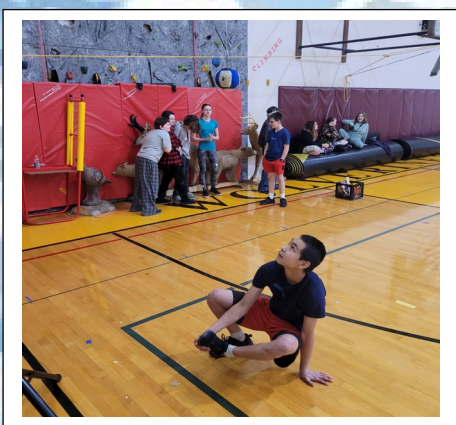
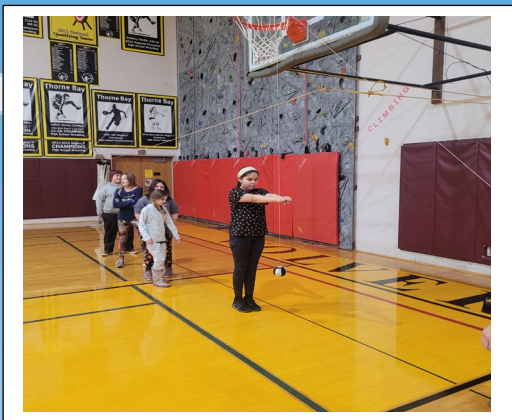
Below is last year’s class of one (K.Kohn-Certified Rescue Diver) with Scuba Coordinator-Laura Anania.



Native Youth Olympics

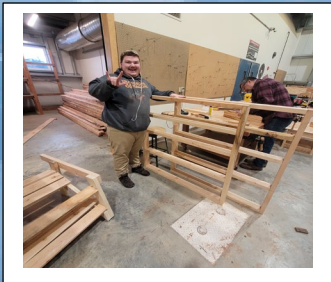
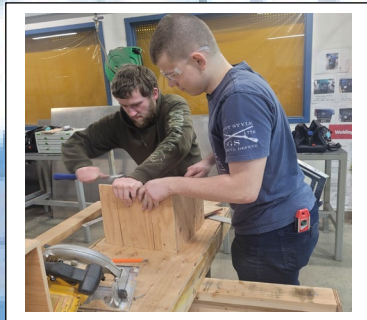
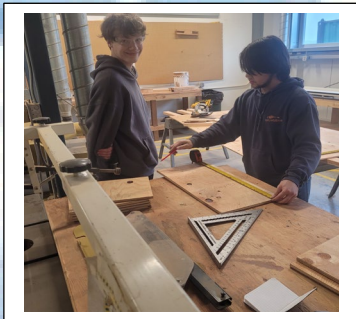
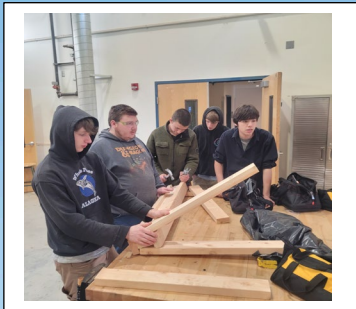
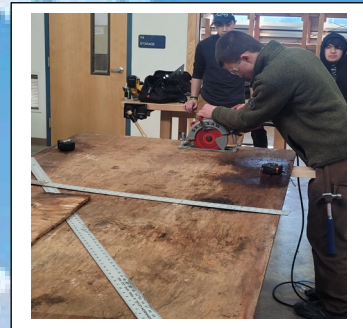
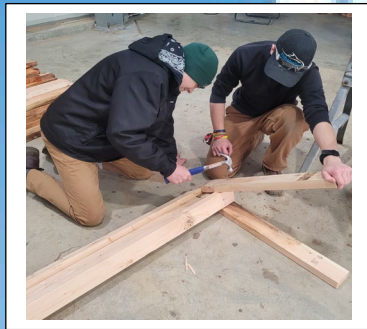
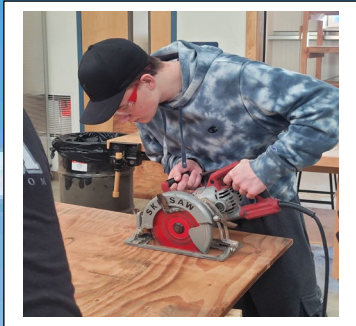
Several schools came to participate in a Personal Best Competition for NYO. All the students did wonderful. Thank you to all the staff and student helpers.

(two images are from our last NYO day)



District Construction Class

Sixteen students from around SISD were able to participate in a week-long construction class through AVTEC.



Ongoing projects for SISD, and a look at some of the other Maintenance related work.

1. CIP projects:

Hollis is in full construction, Most framing is done and we are though payment #12 with DEED. We have 3 payments left for 40% of project with next one going out when drywall starts going up.
2. Replacement of boiler in Kasaan. Electrical run for turn up is still being worked on and we are waiting on the pumps (back order)
3. Wood boiler based projects with the Alaska Energy Authority.
 - A. Kasaan still have the line in from the School to Library left.
 - B. Naukati Bay project is 100% done we are able to access about 22 cord of wood with a pallet jack. That is just shy of half our wood for the year really cuts down on travel back and forth between Coffman with the Bobcat.
4. Edna Bay library has secured a Kuma oil drip stove and Norther light 7KW generator for the facilities there with a grant. Want to thank Sue Crew and the library in Edna Bay for the work on this. We where out and have most of the install on the Kuma done parts are in just need to schedule return trip.
6. During the per-christmas freeze we had some major damage to the Thorne Bay sprinkler system and still have major repairs need during the summer. We as of 03/09/2023 have had another major issue with the gym's fire protection system. As of writing is still be worked on.

Respectfully,

Branzon Anania

Technology Department

Board Report - March 15, 2023

Updates

Site Visits:

Coffman Cove

- New printer installed and set up
- Troubleshooting MacBooks on site
- Investigating Video Surveillance System
- Retrieved Extra Toner for possible use at other sites
- Reprogrammed Principal printer
- Set up ethernet access in office

Naukati

- Set up TV in Kindergarten room
- Verified Zoom capabilities for upcoming training
- Delivered Smart Board flex wall mount
- Troubleshooting MacBooks on site
- Retrieved extra MacBook Airs onsite.

ASTE: Things learned and in focus for improvement

- Apple Device Management
- Apple Security
- Apple Classroom
- Google Admin best practices
- Intro to Powerschool and best admin practices
- Wifi Management

Network:

GCI Whale Pass - Ongoing internet issues, ticket with GCI's vendor continue
SERRC - Ongoing attempts to apply safe internet to server

Security:

Jamf Protect - Sophos replacement deployed to 75/87 devices
SERRC - 2FA Continued gradual implementation of 2 Factor security

Housekeeping:

NWEA Testing - Majority of MacBooks Syncing with MDM deploying soon
Canvass/Boardworks - Ongoing, looking at options for LMS
Ongoing General - User moderation, Website, Technology eval and cleanup
Facebook accounts cleanup and set up to post through Thrillshare
Thrillshare user permissions evaluated and reassigned for Social Media.

SISD Technology Coordinator
Everett Cook

SISD FOOD SERVICE BOARD REPORT

March 15, 2023

We continue to serve reimbursable Breakfasts and Lunches for our students, following 4-week cycle menus.

We continue to bring fresh fruits and vegetables to our schools' menus. Fresh lettuce, tomatoes, cucumbers, celery, spinach, spring mix, baby carrots, broccoli, radish, cabbage (coleslaw), apples, oranges are always on our menu.



Chris Page Haufe <cpage@sisd.org>

Greenhouse/Ag Program Board Report

1 message

Amanda Kiely <akiely@sisd.org>
To: Chris Page Haufe <cpage@sisd.org>

Tue, Mar 7, 2023 at 3:19 PM

Greenhouse/Ag Program Report:

The greenhouse program is very busy gearing up for spring! We are scheduled to receive 1000 fuschia, geranium, petunia, calibrachoa, and other plugs this week to be grown and sold in hanging baskets for Mother's Day. We currently have 20+ trays / 1,400 individual vegetable, fruit and flowering plants started for spring plant sales to be held in multiple communities, for addition to school gardens, and for use in hanging baskets.

The Thorne Bay greenhouse has multiple students participating in an agricultural elective who help care for seedlings. They also help with harvest and sales of lettuce to the food service program and to the public during Thursday "open market" hours. The community has been very supportive. Elementary classes are participating in weekly plant science classes and preschoolers visit the greenhouse every day.

Naukati students planted many, many fast-growing vegetable seeds in their greenhouse to be harvested before the end of the school year. We'll see how they fare in the cold temperatures.

The Coffman Cove greenhouse is still in the midst of repairs. Pipes have not yet been replaced and fish will not be added to the system until temperatures rise. Plants are being started by students and teachers for addition to the greenhouse system and for spring sales.

Amanda Kiely is currently working on a Specialty Crop Block Grant for \$50,000 for the Coffman Cove Greenhouse and a smaller rural community grant.





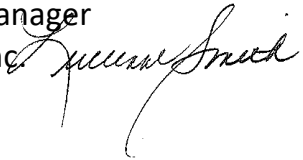
SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Deidre Jenson, Interim Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 

Date: March 7, 2023

SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE
Goal #3: Increase Communication District and Community Wide

FY 2023 AUDIT - The interim audit is scheduled for the week of June 26th and the final audit the week of September 5, 2023.

FY 2024 INSURANCE – We have been notified that our vision insurance will not increased, but we await the information on our medical premiums.

The annual general liability, property, auto insurance questionnaires will be forthcoming which will determine our costs. Being in a pool with AML/JIA, they cannot increase our rates more than 10% in one year. I have heard they may have to increase other rates upwards to 15-20%.

FY 2024 BUDGET – Later in the Board meeting you will review our FY 2024 1st Proposed Budget and move to a second reading. We will continue working on this for the next two months and make necessary updates as staffing is settled, enrollment (and intensives) are current, possible approved legislative action, and any other items that may occur to affect the general operating fund budget.

OTHER – We have submitted our AK Micro Grants final reimbursement and final reports earlier this month.

All our Superintendent signatories have been updated as well as appropriate credit cards closed out.

***Mission:** Together we will foster student skills to achieve their goals and thrive in an ever-changing world.*

***Vision:** Students are equipped to realize their dreams and aspirations.*



2022-2023 COVID-19 Mitigation Plan

www.sisd.org
907-828-8254

Board Approved Updates: 10/26/22

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Using this Manual

Determining and Moving Between Levels

The district health advisory team will inform decisions about moving to the Positive Case Response Protocol. The goal of the protocols will be to maintain the most normal and consistent in-person school environment possible with consideration to safety.

Standard Operations Plan

This school year we will be operating under a Standard Operations Plan. Our focus will be on maintaining as normal a school year as possible, resorting to enhanced measures only when necessary and in as limited a fashion as is consistent with the health and safety of our students, staff, and communities. As we did this past school year, we will continue to work with our stakeholders to chart the path ahead. If cases arise in our communities, we will address the situation one community at a time, assessing risk and responding in a measured fashion.

School Schedule

- All students will attend a full day of on-site instruction.
- School will operate at 100% capacity.
- School will begin at 8:00am across the district without staggered start times.

Meeting the Needs of Students with Exceptional Needs

- Students will attend and receive all planned services.
- All planned services, evaluations, and assessments will be on-site with precautionary measures as needed.
- Itinerant-related providers will deliver in-person and online services

Health and Safety Protocol

Masks

Standard Operations

- Students and staff may be required to wear masks within the building based on CDC determined risk levels. Masks will be optional at low and medium risk but may be required at high risk.
- Current Federal requirements regarding mask use on buses will be followed (see Transportation below).

Social Distancing

Schools may implement social distancing in all areas in the school building based on the most recent CDC or Alaska DHSS guidance.

Personal Hygiene

- Staff will teach and reinforce thorough hand washing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol by staff and older students when appropriate.

- Hand washing is encouraged during key times including but not limited to: arrival and dismissal; before, during, and after preparing or eating food; after using the bathroom; after blowing one's nose, coughing, or sneezing; after touching objects with bare hands that have been handled by other people.

General

- Drinking fountains will be operational. The district recommends that students bring their own water bottle to school.
- Signage may be posted in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures, good hygiene, and school/district specific protocols.

Transportation

Students may need to wear masks on buses based on Federal requirements.

- Masks will be optional for all occupants on the bus.
- School sites may assist with sanitizing the bus or school vehicle between trips.
- Riders will be encouraged to social distance to the extent possible on all routes.
- Family members are encouraged to sit together whenever possible.

Facilities Use

- School facilities will be open to visitors and activities outside of the school day for activities under Standard Operations.
- Masks will be optional at low and medium risk but may be required at high risk. Risk levels are based on CDC guidance.
- Sponsors of non-school sanctioned activities will submit a facility use agreement and a cleaning fee will be required to ensure the building is returned to a clean state prior to the return of staff and students.

Disinfecting/Cleaning

- Enhanced sanitation is optional based on need.
- Purchasing of PPE, hand sanitizer, and other approved cleaning supplies as needed.
- Classrooms stocked with needed cleaning supplies as needed.
- Age-appropriate cleaning tasks for students cleaning their own workspaces.

Student Activities and District Travel

Overview

- Student activity related and district related travel is permitted.
- All district teams traveling will follow SWRS Activities Mitigation plans.

COVID-19 Testing

- Students and coaches taking part in extracurricular activities may be required to complete weekly COVID-19 testing throughout the season.
- Chaperones may be required to take a COVID-19 test on the same day as students and coaches

Travel

- The team must adhere to all local laws, mandates, and/or ordinances
- When traveling to other schools, coaches will supervise students at all times and provide structured times for activities outside of the school.
- The team will not be allowed to visit local households while on school sponsored trips.

Hosting Events

- Visiting teams may be required to test athletes prior to the arrival of the event. This will be verified between the athletic directors of each district.
- Spectators will be allowed to attend

Food Service

- Sites will serve breakfast in various ways following state food service guidelines.
- Hand washing before lunch is encouraged.
- Shared utensils, condiments, or other items will not be allowed.
- Food services personnel will place all food items on student trays.
- If a student is not allowed into the school building due to symptom isolation, breakfast and lunches must continue to be provided for that student.
- Social distancing will be encouraged.

Symptom Free Facilities

Definitions:

- *Close Contact* - Someone who was less than 6 feet away from an infected person for a cumulative total of 15 minutes or more over a 24-hour period (for example, three individual 5-minute exposures for a total of 15 minutes).
- *Isolation* separates people exhibiting symptoms of a contagious disease from people who are not exhibiting symptoms.
- *Self-quarantine* separates and restricts the movements of people who were possibly exposed to a contagious disease to see if they become sick and avoid further spread of the disease.

Healthy School:

- For students and staff that are exhibiting COVID-19 symptoms, the Response Protocol will be followed (see Response Protocol section).
- Visitors that are exhibiting symptoms of COVID-19 are strongly discouraged to enter the school building unless it is completely necessary.
- COVID-19 symptoms include fever over 100.3 degrees Fahrenheit or higher, cough, shortness of breath, chills, night sweats, sore throat, body aches, muscle aches, joint pain, loss of taste or smell, headache, confusion, vomiting, diarrhea, abdominal pain.

Vaccination

Vaccines are an important tool to help stop the COVID-19 pandemic. COVID-19 vaccinations are encouraged by DHSS and CDC for students and staff that meet the eligibility criteria. Parents and staff can contact their local health provider or the Craig Department of Public Health (Port Alexander will contact Sitka Department of Public Health) to learn more about

COVID-19 vaccines, to get answers to your questions about the vaccine, and to make an appointment for a COVID-19 vaccine.

Positive Case Response Matrix

- A case or cases in or directly linked to the school classroom, building, or district may close for one day
- As Soon As Possible: School facilities will be sanitized, disinfected and cleaned.
- See Response Protocol Chart

Widespread Community Transmission

- Widespread community transmission may result in a decision to transition to remote learning.
- Students' ages, classroom/school dynamics and other variables will play a role in decision making.
- Testing of all students and staff may be required for a return to in-person learning.

Response Protocol

Positive COVID-19 Test:

Positive COVID-19 tests will be communicated to the site principal and superintendent, maintaining student privacy at all times.

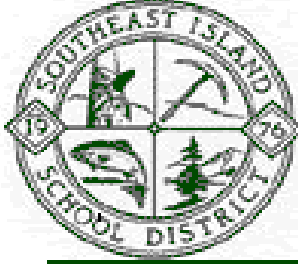
- Symptomatic Staff & Students - day zero is the day that symptoms began
- Asymptomatic Staff & Students - day zero is the day of the positive test result

Staff and/or students who have tested positive for COVID-19 *must complete one of the following measures* to return to school:

- Isolate for 5 days and be eligible to return to school on day 6 (or later) when fever free (without the aid of fever reducing medicine) and symptoms are improving. A mask is required to be worn for days six through ten after the isolation period;

OR

- Isolate for 10 days and be eligible to return on day 11 after exposure



SOUTHEAST ISLAND SCHOOL DISTRICT
P.O. Box 19569, 1218 A Shoreline Drive Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Deidre Jenson, Interim Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc.

A handwritten signature in cursive script, appearing to read "Lucienne Smith", is written over the printed name and title.

Date: March 15, 2023

SUBJECT: FY 2024 1st Proposed Budget

The FY 2024 1st proposed budget follows. The budget as presented is not balanced as **expenditures exceed revenues by \$188,203.**

Food Service Fund – This budget reflects \$161,279 to supplement this program to break even.

Pupil Transportation – This budget reflects \$37,037 will be added to the fund balance.

The FY 2024 budget has been built with the following revenue assumptions:

Revenues - \$6,874,205

- Enrollment is projected District wide at 138, status quo to FY 2023, plus 13 Correspondence students
- Current Area Cost Differential (1.403) as included in the foundation calculation
- BSA \$5,960 - The additional \$30 that was passed in the legislature last year
- Intensive funding remains 13 times the BSA – budgeted for 10 Intensive Districtwide, status quo for current year
- Timber Receipts have been budgeted the same as the current year
- Pupil Transportation is budgeted for a small increase for the CPI
- Food Services revenues are budgeted lower as per meal reimbursements have returned to the NSLP per meal funding;
- Employee Housing – status quo to the current year
- TRS On behalf is 12.96% and PERS On behalf is 3.10% (these net to zero revenues equal expenses for On Behalf)
- E-rate based on our current contract – additionally the State BAG Grant fund for the % not covered by federal funding to keep the outer sites at 25 Mbps
- Port Protection schools still closed – no revenue generated
- Hyder School is closed – no revenue generated

- Additional Funding outside the Foundation Formula has not been budgeted at this time in the general fund

The FY 2024 Budget has been built with the following expenditures assumptions:

Expenditures - \$7,062,409

- Step increase for returning classified positions (if applicable)
- Step increase (if applicable) for returning certificated positions
- Liability & Property Insurances status quo
- Health insurance status quo
- Fuel, gasoline, travel, supplies increased 5%
- Port Protection & Hyder schools closed – \$20K funded for other purchased services for Port Protection maintenance of existing facilities (budgeted under district wide – 649 M&O)
- Edna Bay open – \$20K expenses budgeted for maintenance of existing facilities (same as above)
- TRS On behalf is 12.96% and PERS On behalf is 3.10% (these net to zero revenues equal expenses for On Behalf)
- Communications (Internet) under DW technology based on current contract
- Superintendent position includes Principal of Thorne Bay to reduce costs
- Added one FTE Itinerant Special Education Teacher to be shared by Hollis, Kasaan, Port Alexander, and Ak Trails.
- Added a .5 FTE Federal/State Grants position (leveraging grant funds to pay the other .5 FTE)
- Added a Districtwide .5 FTE Counselor (leveraging grant funds to pay the other .5 FTE)
- Included a .5 FTE Greenhouse worker (1040 hours/year) under District Wide Vocational/Technical
- There are no one teacher sites budgeted next year
- \$50K in transfers for CIP – for any large item that becomes an expense
- \$2,500 in transfers for special revenue funds in the event we overspend or a grant requires matching funds

As we move forward, we will continue to review and update enrollment, intensives, correspondence, staffing and any legislative action which may change our revenue projection. The one time funding we received this year, were it to reoccur - would cover the deficit in this budget.

Please do not hesitate to ask questions.

Thank you.



Southeast Island School District
Thorne Bay, Alaska

FY 2024 1st PROPOSED BUDGET
MARCH 15, 2023

Deidre Jenson, Interim Superintendent
Shannon Silverthorn, Board President
Sandy Curtis, Board Clerk
Risa Carlson, Board Member
William Tyrell, Board Member
Molly Kimzey, Board Member

SOUTHEAST ISLAND SCHOOL DISTRICT

Revenue Budget

FY 2024 1st PROPOSED BUDGET

	2023	2024	Change
	<u>FINAL-REVISED</u>	<u>1ST PROPOSED</u>	
Enrollment	<u>138.23+13.65+10</u>	<u>138.23+13.65+10</u>	<u>0</u>
FUND 100: School Operating			
State Foundation	\$ 4,272,587	\$ 4,484,658	\$ 212,071
Other State Revenue	175,445	-	(175,445)
PERS On behalf (057)	21,622	25,014	3,392
TRS On behalf (056)	178,887	215,284	36,397
Timber Receipts	280,000	280,000	-
E-Rate - Federal	1,411,471	1,411,471	0
Other Revenue*	25,000	25,000	-
FUND TOTAL	\$ 6,365,012	\$ 6,441,427	\$ 76,415
FUND 205: Student Transportation			
Student Transportation (St	<u>176,369</u>	<u>180,778</u>	<u>4,409</u>
FUND TOTAL	\$ 176,369	\$ 180,778	\$ 4,409
FUND 255: Food Service			
School Lunch Revenue	2,000	2,000	-
Food Service (State)	<u>150,000</u>	<u>140,000</u>	<u>(10,000)</u>
	\$ 152,000	\$ 142,000	\$ (10,000)
FUND 375: Employee Housing			
Local Revenues	<u>110,000</u>	<u>110,000</u>	<u>-</u>
FUND TOTAL	\$ 110,000	\$ 110,000	-
Fund Balance Transfer	<u>-</u>	<u>-</u>	<u>-</u>
FUND TOTAL	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 6,803,381	\$ 6,874,205	\$ 70,824

SOUTHEAST ISLAND SCHOOL DISTRICT

Expenditure Summary by Department

FY 2024 1st PROPOSED Budget

<u>Loc/Function</u>	<u>Department</u>	<u>FY 2023 FINAL- REVISED BUDGET</u>	<u>FY 2024 1st PROPOSED Budget</u>	<u>Change</u>
649 100	Regular Instruction	\$ 34,625	\$ 121,061	86,436
649 140	Correspondence Instruction	167,762	152,212	(15,550)
649 160	Vocational Instruction	38,892	39,776	884
649 220	Special Education Support Services	65,167	39,059	(26,108)
649 300	Support Services - Students - Guidar	27,855	68,847	40,992
649 350	Support Services Instruction	-	-	-
649 352	Support Services Instruction-Library	495	495	-
649 353	Technology	1,434,121	1,430,984	(3,137)
649 354	Inservice	6,700	6,700	-
649 400	School Administration	4,564	4,564	-
649 400	School Administration Support	27,775	28,810	1,035
649 511	Board of Education	98,509	100,655	2,146
649 512	Office of Superintendent	314,559	319,216	4,657
649 550	District Admin Support Services	242,903	247,523	4,620
649 600	DW Operations & Maintenance	751,553	783,063	31,510
649 600	DW Employee Housing	50,000	50,000	-
649 700	DW Student Activities	83,875	85,548	1,673
649 760	DW Pupil Transportation	100,570	60,529	(40,041)
649 790	DW Food Services	202,479	204,061	1,582
649 900	DW Transfers	52,500	52,500	-
621	Howard Valentine	292,340	298,325	5,985
624	Kasaan	240,844	336,382	95,538
625	Naukati	393,904	408,491	14,587
628	Thorne Bay	1,037,605	1,077,854	40,249
667	Hollis	464,974	532,171	67,197
669	Port Alexander	176,539	248,783	72,244
680	Hyder	-	-	-
682	Whale Pass	355,060	364,801	9,741
Totals		\$ 6,666,170	\$ 7,062,409	\$ 396,239

SOUTHEAST ISLAND SCHOOL DISTRICT

Expenditure Summary by Function

FY 2024 1st PROPOSED BUDGET					
Function	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET	Increase (Decrease)	Percent of FY 2023 Total	
Instruction					
100 Regular Instruction	\$ 1,538,908	\$ 1,817,537	\$ 278,629	25.74%	
140 Correspondence Instruction	167,762	152,212	(15,550)	2.16%	
160 Vocational Education	50,292	91,401	41,109	1.29%	
200 Special Education Instruction	501,557	583,938	82,381	8.27%	
220 Special Education Support Services	65,167	39,059	(26,108)	0.55%	
300 Support Services - Students - Guidance	27,855	68,847	40,992	0.97%	
350 Support Services - Instruction	495	495	-	0.01%	
353 Technology	1,434,121	1,430,984	(3,137)	20.26%	
354 Inservice	6,700	6,700	-	0.09%	
400 School Administration	88,189	46,965	(41,224)	0.66%	
Sub Total Instruction	\$ 3,881,046	\$ 4,238,138	\$ 357,092	60.01%	
Administration					
450 School Administration Support	58,175	60,244	2,069	0.85%	
550 District Administration	242,903	247,523	4,620	3.50%	
511 School Board	98,509	100,655	2,146	1.43%	
512 Office of Superintendent	314,559	319,216	4,657	4.52%	
600 Maintenance & Operations	1,334,278	1,379,334	45,056	19.53%	
600 Teacher Housing	50,000	50,000	-	0.71%	
700 Pupil & Athletic Activities	156,773	167,779	11,006	2.38%	
Sub Total Admin/M&O	\$ 2,255,197	\$ 2,324,751	\$ 69,554	32.92%	
760 Pupil Transportation	179,202	143,742	(35,460)	2.04%	
790 Food Services	298,225	303,279	5,054	4.29%	
900 Fund Transfers	52,500	52,500	-	0.74%	
Sub Total Transfers, Pupil Trans & Food Svcs	\$ 529,927	\$ 499,520	\$ (30,407)	7.07%	
TOTAL ALL EXPENSES	\$ 6,666,170	\$ 7,062,409	\$ 396,239	100.00%	



District Wide

FY 2024 1st PROPOSED BUDGET

Location 649

		FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET	<u>Change</u>	
Fund 100: School Operating					
<u>Location</u>	<u>649</u>	<u>District-Wide</u>			
Function	100	Regular Instruction	\$ 34,625	\$ 121,061	86,436
Function	140	Correspondence Instruction	167,762	152,212	(15,550)
Function	160	Vocational Instruction	38,892	39,776	884
Function	220	Special Education Support Svcs	65,167	39,059	(26,108)
Function	300	Support Svcs - Students-Guidance	27,855	68,847	40,992
Function	350	Support Svcs-Instruction	0	0	0
Function	352	Support Svcs-Instruction - Library	495	495	0
Function	353	Technology	1,434,121	1,430,984	(3,137)
Function	354	Inservice	6,700	6,700	0
Function	400	School Administration	4,564	4,564	0
Function	450	School Administration Support	27,775	28,810	1,035
Function	511	Board of Education	98,509	100,655	2,146
Function	512	Office of Superintendent	314,559	319,216	4,657
Function	550	District Admin Support Svcs	242,903	247,523	4,620
Function	600	Operations & Maintenance	751,553	783,063	31,510
Function	700	Student Activities	83,875	85,548	1,673
Function	900	Transfers	52,500	52,500	0
		Fund Total	<u>\$ 3,351,855</u>	<u>\$ 3,481,012</u>	<u>129,157</u>
		Fund 205: Student Transportation	<u>\$ 100,570</u>	<u>\$ 60,529</u>	<u>(40,041)</u>
		Fund 255: Food Service Fund	<u>\$ 202,479</u>	<u>\$ 204,061</u>	<u>1,582</u>
		Fund 375: Employee Housing	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>0</u>
		TOTAL	<u>\$ 3,704,904</u>	<u>\$ 3,795,602</u>	<u>90,698</u>

Southeast Island School District

FY 2024 1st PROPOSED BUDGET

District Wide Location 649

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
Account Code	Description	Comments	BUDGET	BUDGET
<u>Regular Instruction</u>				
100.649.100..	314 Cert-Director/Coor/Mgr	(Federal Programs)	\$ -	\$ 40,000
100.649.100..	315 Cert-Teacher	ESSER III Funded	-	-
100.649.100..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	19,252
100.649.100..	365 TRS On Behalf		-	5,184
100.649.100..	369 Other Employee Benefits	(Tuition Reimb. Per CBA)	-	22,000
100.649.100..	450 Supplies/Material/Media		1,875	1,875
100.649.100..	471 Textbooks	DW Textbook/Consumable Purchases - Governor's Performance Classes	32,750	32,750
Total	100 Regular Instruction		34,625	121,061
<u>Correspondence Instruction</u>				
100.649.140..	315 Cert-Teacher	1.00 FTE	73,862	61,469
100.649.140..	316 Extra Duty		10,000	10,000
100.649.140..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		47,786	45,481
100.649.140..	365 TRS On Behalf		10,114	9,262
100.649.140..	410 Professional & Technical Services	Virtually Connected	700	700
100.649.140..	450 Supplies/Material/Media	(13.65 Students X \$2,300K)	25,300	25,300
100.649.140..	471 Textbooks		-	-
Total	140 Correspondence Instruction		167,762	152,212
<u>Vocational Instruction</u>				
100.649.160..	321 Non-Cert Manager	(Greenhouse)	17,291	17,896
100.649.160..	329 Substitutes/Temporary		-	-
100.649.160..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		21,119	21,326
100.649.160..	366 PERS On Behalf	42	482	555

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
Account Code	Description	Comments		
100.649.160..	450	Supplies/Material/Media	-	-
Total	160	Vocational Instruction	38,892	39,776
<u>Special Education Instruction Support Services</u>				
100.649.220..	314	Cert-Director/Coor/Mgr	.10 FTE	11,350
100.649.220..	324	Non-Cert - Support Staff	-	-
100.649.220..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	13,389	
100.649.220..	365	TRS On Behalf	1,369	-
100.649.220..	366	PERS On Behalf	-	-
100.649.220..	410	Professional & Technical	LRP + Other Pro Svcs	20,859
100.649.220..	420	Staff Travel	6,250	6,250
100.649.220..	450	Supplies/Materials/Media	PowerSchool	11,950
Total	220	Special Education Instruction Support Svcs	65,167	39,059
<u>Support Services-Students - Guidance</u>				
100.649.300..	318	Cert- Specialist	.5 FTE	11,350
100.649.300..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	15,136	23,663
100.649.300..	365	TRS On Behalf	1,369	5,184
Total	300	Support Services - Students - Guidance	27,855	68,847

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET	
Account Code	Description	Comments			
<u>Support Services-DW Library</u>					
100.649.352..	440	Other Purchased Services	-	-	
100.649.352..	450	Supplies/Material/Media	-	-	
100.649.352..	490	Dues and Fees	Battle of the Books	495	495
Total	352	Support Services - DW Library	495	495	
<u>Technology</u>					
100.649.353..	321	Non-Cert Director/Coor/Mgr	1.0 FTE	23,092	45,614
100.649.353..	324	Non-Cert Support Staff	.33 FTE	35,480	-
100.649.353..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		25,510	35,551
100.649.353..	366	PERS On Behalf		1,634	1,414
100.649.353..	410	Professional & Technical Servic (Contractor; E-rate Subi		10,000	10,000
100.649.353..	420	Staff Travel		750	750
100.649.353..	433	Communications	Internet, WIFI	1,290,155	1,290,155
100.649.353..	440	Other Purchased Services	(Annual Rolling Stock - Computers, GCI VPN)	5,000	5,000
100.649.353..	475	Tech Supplies/Material/Media (Software annual licenses)		42,500	42,500
Total	353	Technology		1,434,121	1,430,984
<u>Inservice</u>					
100.649.354..	410	Professional & Technical Services		2,500	2,500
100.649.354..	420	Staff Travel		500	500
100.649.354..	450	Supplies/Material/Media		3,700	3,700
Total	354	Inservice		6,700	6,700
<u>School Administration</u>					
100.649.400..	313	Cert - Principal		-	-
100.649.400..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.649.400..	365	TRS On Behalf		-	-

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
Account Code	Description	Comments		
100.649.400..	420 Staff Travel	(Site to site travel)	3,000	3,000
100.649.400..	433 Communications		-	-
100.649.400..	450 Supplies, Materials & Media		950	950
100.649.400..	491 Dues & Fees	(ACSA)	614	614
Total	400 School Administration		4,564	4,564
<u>School Administration Support</u>				
100.649.450..	324 NonCert-Support Staff	.5 FTE	20,270	20,977
100.649.450..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,940	7,182
100.649.450..	366 PERS On Behalf		565	650
100.649.450..	450 Supplies, Materials & Media		-	-
Total	450 School Administration Support		27,775	28,810
<u>Board of Education</u>				
100.649.511..	324 NonCert-Support Staff	.5 FTE	47,503	49,166
100.649.511..	329 Substitutes/Temporaries (Board Stipends)		5,000	5,000
100.649.511..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		24,356	24,640
100.649.511..	366 PERS On Behalf		1,325	1,524
100.649.511..	410 Professional & Technical Services	Board Policy	3,000	3,000
100.649.511..	420 Staff Travel		3,125	3,125
100.649.511..	425 Student Travel		1,250	1,250
100.649.511..	433 Communications		200	200
100.649.511..	440 Other Purchased Services		-	-
100.649.511..	450 Supplies/Material/Media		2,250	2,250
100.649.511..	486 Bruce Hill Scholarship *		2,000	2,000
100.649.511..	491 Dues & Fees	(AASB Annual Dues & Board E	8,500	8,500
Total	511 Board of Education		98,509	100,655

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
Account Code	Description	Comments		
Office of Superintendent				
100.649.512.. 311	Cert-Superintendent	1.0 FTE	135,000	145,000
100.649.512.. 324	NonCert-Support Staff	.5 FTE	47,503	49,166
100.649.512.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		74,125	74,410
100.649.512.. 365	TRS On Behalf		16,281	18,792
100.649.512.. 366	PERS On Behalf		1,325	1,524
100.649.512.. 410	Professional & Technical Services		15,000	5,000
100.649.512.. 414	Legal Fees		10,000	10,000
100.649.512.. 420	Staff Travel		2,500	2,500
100.649.512.. 433	Communications		1,200	1,200
100.649.512.. 450	Supplies/Material/Media		4,200	4,200
100.649.512.. 458	Gasoline/Diesel/Oil	Vehicle Fuel	5,825	5,825
100.649.512.. 491	Dues & Fees		<u>1,600</u>	<u>1,600</u>
Total 511	Office of Superintendent		<u>314,559</u>	<u>319,216</u>
District Admin Support Service				
100.649.550.. 324	NonCert-Support Staff	2.27 FTE	98,587	101,728
100.649.550.. 329	Substitute/Temporary		2,500	2,500
100.649.550.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		75,465	76,541
100.649.550.. 366	PERS On Behalf		2,751	3,154
100.649.550.. 410	Professional & Technical Service (Business Contract, Audit)		120,000	120,000
100.649.550.. 420	Staff Travel		2,500	2,500
100.649.550.. 433	Communications (DO Telephone, Postage)		5,500	5,500
100.649.550.. 441	Rentals Meter Rental ; background cks		4,000	4,000
100.649.550.. 445	Insurance - Liability (General Liability, Crime, E&O, Excess, etc.)		52,947	52,947
100.649.550.. 450	Supplies/Material/Media		3,500	3,500
100.649.550.. 475	Tech Supplies/Material/Media (PowerSchool HR)		3,500	3,500
100.649.550.. 491	Dues & Fees Blk Mountain software annual maint; Bank Fees; SHRM		19,500	19,500
100.649.550.. 495	Indirect Recovery Indirect Recovery of Admin Expense for Grants - FY 23 5.78%		<u>(147,847)</u>	<u>(147,847)</u>
Total 550	District Admin Support Service		<u>242,903</u>	<u>247,523</u>
Operations & Maintenance				
100.649.600.. 321	Non Cert Director/Coord/Mgr (1.0 FTE - 20% CIP Funded)		34,465	53,507

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
Account Code	Description	Comments		
100.649.600..	325 NonCert-Maint/Custodial	2.75 FTE	102,430	106,070
100.649.600..	324 NonCert-Support Staff	.30 FTE	18,113	18,744
100.649.600..	329 Substitutes/Temporaries		54,000	54,000
100.649.600..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		103,654	111,420
100.649.600..	366 PERS On Behalf		2,858	3,288
100.649.600..	410 Professional & Technical Services	Maint Mgmt Sys	7,000	7,000
100.649.600..	420 Staff Travel		7,500	7,500
100.649.600..	431 Water & Sewage		4,000	4,000
100.649.600..	432 Garbage		4,800	4,800
100.649.600..	433 Communications		3,000	3,000
100.649.600..	435 Other Energy		2,500	2,500
100.649.600..	436 Electricity		10,938	10,938
100.649.600..	437 Natural/Bottled Gas		200	200
100.649.600..	438 Gas, Diesel, Oil		8,500	8,500
100.649.600..	440 Other Purchased Services	Fire sys inspection, gvm flr: SERRC CIP:	81,145	81,146
100.649.600..	445 Insurance & Bond Premiums	Property & Auto	206,500	206,500
100.649.600..	452 Maintenance Supplies (Incl closed sites - EB, PP, HY)		70,000	70,000
100.649.600..	458 Vehicle Gas, Diesel, Oil		18,750	18,750
100.649.600..	490 Other Expense (Due & Fees)		1,200	1,200
100.649.600..	510 Equipment		<u>10,000</u>	<u>10,000</u>
Total	600 Operations & Maintenance		<u>751,553</u>	<u>783,063</u>
Student Activities				
100.649.700..	322 Non Cert- Dir/Coor/Mgr		-	-
100.649.700..	316 Cert-Extra Duty	AD/Coaching Stipends	30,900	31,982
100.649.700..	327 NonCert-Bus Drivers		3,500	3,500
100.649.700..	329 Substitutes/Temporaries	Referees/Scorekeepers	4,090	4,090
100.649.700..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,158	6,331
100.649.700..	365 TRS On Behalf		3,727	4,145
100.649.700..	420 Staff Travel		4,500	4,500
100.649.700..	425 Student Travel		22,500	22,500
100.649.700..	450 Supplies/Material/Media		6,000	6,000
100.649.700..	491 Dues & Fees		<u>2,500</u>	<u>2,500</u>
Total	700 Student Activities		<u>83,875</u>	<u>85,548</u>

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
Account Code	Description	Comments		
Transfers				
100..900..	552	Transfers to Special Revenue Funds	2,500	2,500
100..900..	554	Transfers to CIP Funds	50,000	50,000
Total	600	Employee Housing	52,500	52,500
Total	100	General Operating Fund	\$ 3,312,963	\$ 3,441,236
Student Transportation				
205.649.760..	325	Maintenance .25 FTE	16,089	16,650
205.649.760..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	54,482	13,813
205.649.760..	366	PERS On Behalf	449	516
205.649.760..	410	Professional & Technical	1,200	1,200
205.649.760..	420	Travel & Per Diem	250	250
205.649.760..	440	Other Purchased Services	2,500	2,500
205.649.760..	452	Maintenance Supplies	25,000	25,000
205.649.760..	458	Vehicle Gas, Diesel, & Oil	-	-
205.649.760..	490	Dues & Fees	600	600
Total	205	Student Transportation	100,570	60,529
Food Services Fund				
255.649.790..	321	NonCert-Dir/Coor/Mgr .64 FTE	38,590	39,654
255.649.790..	326	NonCert-Food Service Support	-	-
255.649.790..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	13,213	13,577
255.649.790..	366	PERS On Behalf	1,076	1,229
255.649.790..	410	Professional & Technical	-	-
255.649.790..	420	Staff Travel (Annual Req'd CNP Training)	-	-
255.649.790..	450	Supplies/Materials/Media	6,500	6,500
255.649.790..	458	Vehicle Gas, Diesel, & Oil	1,000	1,000
255.649.790..	459	Food	137,500	137,500
255.649.790..	460	Milk	4,000	4,000
255.649.790..	491	Dues and Fees	600	600
Total	255	DW Food Services Fund	202,479	204,061
Employee Housing				

Districtwide			FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
375.649.600.. 452	Maintenance Supplies		<u>50,000</u>	<u>50,000</u>
Total 600	Employee Housing		<u>50,000</u>	<u>50,000</u>
Total	District Wide		<u>\$ 3,666,012</u>	<u>\$ 3,755,826</u>



Howard Valentine Timberwolves

FY 2024 1st PROPOSED BUDGET

Location 621

	<u>FY 2023 FINAL- REVISED BUDGET</u>	<u>FY 2024 1st PROPOSED BUDGET</u>	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 147,402	\$ 151,829	\$ 4,427
Vocational Education	1,500	1,500	-
Special Education	58,741	59,482	741
School Administration	-	-	-
Operations & Maintenance	66,912	67,295	383
Student Activities	7,328	7,364	36
Fund Total	<u>\$ 281,883</u>	<u>\$ 287,471</u>	<u>\$ 5,588</u>
Fund 255: Food Service Fund	<u>\$ 10,457</u>	<u>\$ 10,853</u>	<u>396</u>
TOTAL	<u><u>\$ 292,340</u></u>	<u><u>\$ 298,325</u></u>	<u><u>\$ 5,985</u></u>
# Students (PreK-12)	14	14	0.0
# Teachers	2.5	2	(1)
# Classified	0.775	0.775	0
# Administrators	0	0	0
Pupil/Teacher Ratio	5.60	7.00	1.40
Average Per Pupil Expenditure	\$ 20,881	\$ 21,309	\$ 427

Southeast Island School District

FY 2024 1st PROPOSED BUDGET

7780

Location 621 Howard Valentine

Howard Valentine Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
<u>Regular Instruction</u>				
100.621.100	315	Cert-Teacher 1.75 (.25 ESSER III)	\$ 104,906	\$ 107,667
100.621.100	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	22,644	23,009
100.621.100	365	TRS On Behalf	12,652	13,954
100.621.100	420	Staff Travel	200	200
100.621.100	433	Communications	2,500	2,500
100.621.100	450	Supplies/Material/Media	4,250	4,250
100.621.100	490	Other Expenses (Dues & Fees)	<u>250</u>	<u>250</u>
Total	100	Regular Instruction	<u>147,402</u>	<u>151,829</u>
<u>Vocational Education</u>				
100.621.160	450	Supplies/Material/Media Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total	160	Vocational Education	<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.621.200	315	Cert-Teacher .25 FTE Itinerant	18,735	19,110
100.621.200	323	NonCert-Aides 1.0 FTE	25,754	25,754
100.621.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	11,274	11,344
100.621.200	365	TRS On Behalf	2,259	2,477

Howard Valentine			FY 2023	FY 2024 1st
Account Code	Description	Comments	FINAL- REVISED BUDGET	PROPOSED BUDGET
100.621.200	366	PERS On Behalf	719	798
Total	200	Special Education	58,741	59,482

Operations & Maintenance

100.621.600	325	NonCert-Maint/Custodial	.32 FTE (Incl WFB)	12,418	12,669
100.621.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		3,097	3,183
100.621.600	366	PERS On Behalf		347	393
100.621.600	430	Snow Removal		-	-
100.621.600	431	Water & Sewer		-	-
100.621.600	432	Garbage		2,700	2,700
100.621.600	436	Electricity		15,000	15,000
100.621.600	437	Natural/Bottled Gas		800	800
100.621.600	438	Gas, Diesel, Oil		9,375	9,375
100.621.600	439	Other Energy		10,000	10,000
100.621.600	440	Other Purchased Services		2,600	2,600
100.621.600	452	Maintenance Supplies		9,375	9,375
100.621.600	453	Custodial Supplies		1,200	1,200
Total	600	Maintenance & Operations		66,912	67,295

Student Activity

100.621.700	316	Cert-Extra Duty		4,000	4,000
100.621.700	329	Non-Cert-Support		-	-
100.621.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		360	360
100.621.700	365	TRS On Behalf		482	518
100.621.700	420	Staff Travel		-	-
100.621.700	425	Student Travel		1,236	1,236

Howard Valentine			FY 2023	FY 2024 1st
Account Code	Description	Comments	FINAL- REVISED BUDGET	PROPOSED BUDGET
100.621.700	450	Supplies/Material/Media	1,250	1,250
Total	700	Student Activity	7,328	7,364
Total	100	School Operating Fund	\$ 281,883	\$ 287,471
<u>Food Services Fund</u>				
255.621.790	326	Food Service Staff .20 FTE	9,092	9,410
255.621.790	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,113	1,152
255.621.790	366	PERS On Behalf	252	292
255.621.790	459	Food	-	-
255.621.790	460	Milk	-	-
Total	255	Food Services Fund	\$ 10,457	\$ 10,853
Total	621	Howard Valentine	\$ 292,340	\$ 298,325



Barry C. Stewart Kasaan School

FY 2024 1st PROPOSED BUDGET

Location 624

	<u>FY 2023 FINAL- REVISED BUDGET</u>	<u>FY 2024 1st PROPOSED BUDGET</u>	<u>CHANGE</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 170,660	\$ 224,241	\$ 53,581
Vocational Education	1,500	1,500	-
Special Education	9,329	49,048	39,719
School Administration	6,633	6,678	45
Maintenance & Operations	34,965	34,965	-
Student Activities	4,979	6,696	1,717
	<u> </u>	<u> </u>	<u> </u>
Fund Total	<u>\$ 228,066</u>	<u>\$ 323,127</u>	<u>\$ 95,061</u>
Fund 255: Food Service Fund	<u>\$ 12,778</u>	<u>\$ 13,255</u>	<u>477</u>
	<u> </u>	<u> </u>	<u> </u>
TOTAL	<u><u>\$ 240,844</u></u>	<u><u>\$ 336,382</u></u>	<u><u>\$ 95,538</u></u>
# Students (PreK-12)	11.73	11.73	-
# Teachers	2	2.25	0
# Classified	1	1	-
# Administrators	0	0	-
Pupil/Teacher Ratio	5.87	5.21	(1)
Average Per Pupil Expenditure	\$ 20,532	\$ 28,677	\$ 8,145

Southeast Island School District

FY 2024 1st PROPOSED BUDGET

Location 624 Barry C Stewart Kasaan School

Barry C Stewart Kasaan Account Code	Description	Comments	FY 2023 FINAL REVISED BUDGET	FY 2024 1st PROPOSED
Regular Instruction				
100.624.100.. 315	Cert-Teacher	2.0 FTE	\$ 97,002	\$ 132,919
100.624.100.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		55,944	68,079
100.624.100.. 365	TRS On Behalf		11,698	17,226
100.624.100.. 420	Staff Travel		-	-
100.624.100.. 425	Student Travel		250	250
100.624.100.. 433	Communications		1,800	1,800
100.624.100.. 450	Supplies/Material/Media		<u>3,966</u>	<u>3,966</u>
Total 100	Regular Instruction		<u>170,660</u>	<u>224,241</u>
Vocational Education				
100.624.160.. 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160	Vocational Education		<u>1,500</u>	<u>1,500</u>
Special Education				
100.624.200.. 315	Cert-Teacher	0.25 FTE	-	17,570
100.624.200.. 323	NonCert-Aides	.15 FTE	6,808	7,045
100.624.200.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,331	21,938
100.624.200.. 365	TRS On Behalf		-	2,277
100.624.200.. 366	PERS On Behalf		<u>190</u>	<u>218</u>

Barry C Steward Kasaan Account Code			Description	Comments	FY 2023 FINAL REVISED BUDGET	FY 2024 1st PROPOSED
Total	200	Special Education			9,329	49,048
School Administration						
100.624.400..	316	Extra Duty - Lead Teacher			5,000	5,000
100.624.400..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)			1,030	1,030
100.624.400..	365	TRS On Behalf			603	648
Total	400	School Administration			6,633	6,678
Operations & Maintenance						
100.624.600..	329	NonCert-Maint/Custodial			5,000	5,000
100.624.600..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)			500	500
100.624.600..	431	Water & Sewage			1,000	1,000
100.624.600..	432	Garbage			840	840
100.624.600..	436	Electricity			8,125	8,125
100.624.600..	437	Natural/Bottled Gas			500	500
100.624.600..	438	Gas, Diesel, Oil			6,875	6,875
100.624.600..	439	Other Energy			-	-
100.624.600..	440	Other Purchased Services			1,500	1,500
100.624.600..	452	Maintenance Supplies			8,125	8,125
100.624.600..	453	Custodial Supplies			2,500	2,500
Total	600	Maintenance & Operations			34,965	34,965
Student Activity						
100.624.700..	316	Cert-Extra Duty			2,500	4,000
100.624.700..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)			225	225
100.624.700..	365	TRS On Behalf			301	518
100.624.700..	420	Staff Travel			-	-
100.624.700..	425	Student Travel			1,953	1,953
Total	700	Student Activity			4,979	6,696
Total	100	School Operating Fund			\$ 228,066	\$323,127

Barry C Steward Kasaan Account Code			Description	Comments	FY 2023 FINAL REVISED BUDGET	FY 2024 1st PROPOSED
Food Services Fund						
255.624.790..	326	Food Service Staff		.20 FTE	9,325	9,651
255.624.790..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)			3,193	3,305
255.624.790..	366	PERS On Behalf			260	299
255.624.790..	459	Food	}	Food and Milk is part of District wide budget	-	-
255.624.790..	460	Milk			-	-
Total	255	Food Services Fund			\$ 12,778	\$ 13,255
Total	624	Kasaan			\$ 240,844	\$336,382



Naukati Wildcats

FY 2024 1st PROPOSED BUDGET

Location 625

	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 197,545	\$ 202,497	\$ 4,952
Vocational Education	1,500	1,500	-
Special Education	93,329	95,948	2,619
School Administration	10,872	10,951	79
Maintenance & Operations	68,021	74,162	6,141
Student Activities	6,682	6,718	36
Fund Total	<u>\$ 377,949</u>	<u>\$ 391,776</u>	<u>\$ 13,827</u>
Fund 205: Pupil Transportation Fund	<u>\$ 3,210</u>	<u>\$ 3,528</u>	<u>\$ 318</u>
Fund 255: Food Service Fund	<u>\$ 12,745</u>	<u>\$ 13,187</u>	<u>\$ 442</u>
TOTAL	<u><u>\$ 393,904</u></u>	<u><u>\$ 408,491</u></u>	<u><u>\$ 14,587</u></u>
# Students (PreK-12)	16	16	-
# Teachers	1.75	2.25	1
# Classified	2	2	-
# Administrators	0	0	-
Pupil/Teacher Ratio	9.14	7.11	(2.03)
Average Per Pupil Expenditure	\$ 24,619	\$ 25,531	\$ 912

Southeast Island School District

FY 2024 1st PROPOSED BUDGET

Location 625 Naukati

Naukati

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
<u>Regular Instruction</u>				
100.625.100 315	Cert-Teacher	1.75 FTE	\$ 128,683	132,041
100.625.100 323	NonCert-Aides		-	-
100.625.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		46,594	46,594
100.625.100 365	TRS On Behalf		15,518	17,112
100.625.100 420	Staff Travel		-	-
100.625.100 425	Student Travel		250	250
100.625.100 433	Communications		2,000	2,000
100.625.100 450	Supplies/Material/Media		<u>4,500</u>	<u>4,500</u>
Total 100	Regular Instruction		<u>197,545</u>	<u>202,497</u>
<u>Vocational Education</u>				
100.625.160 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160	Vocational Education		<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.625.200 315	Cert-Teacher	0.5 FTE Itinerant	37,470	38,220
100.625.200 323	NonCert-Aides	.54 FTE	25,338	26,224
100.625.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		24,920	25,363
100.625.200 365	TRS On Behalf		4,519	4,953
100.625.200 366	PERS On Behalf		707	813

Naukati

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
100.625.200	450	Supplies/Material/Media	375	375
Total	200	Special Education	93,329	95,948

School Administration

100.625.400	316	Extra Duty - Lead Teacher	8,783	8,783
100.625.400	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,030	1,030
100.625.400	365	TRS On Behalf	1,059	1,138
Total	400	School Administration	10,872	10,951

Operations & Maintenance

100.625.600	325	NonCert-Maint/Custodial	.20 FTE + WFB	10,178	15,475
100.625.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,246	1,894
100.625.600	366	PERS On Behalf		284	480
100.625.600	430	Snow Removal		-	-
100.625.600	432	Garbage		1,200	1,200
100.625.600	436	Electricity		18,750	18,750
100.625.600	437	Natural/Bottled Gas		400	400
100.625.600	438	Gas, Diesel, Heating Oil		12,500	12,500
100.625.600	439	Other Energy		6,000	6,000
100.625.600	440	Other Purchased Services		7,900	7,900
100.625.600	452	Maintenance Supplies		6,875	6,875
100.625.600	453	Custodial Supplies		2,500	2,500
100.625.600	458	Vehicle Gas, Diesel, & Oil		188	188
Total	600	Operations & Maintenance		68,021	74,162

Student Activity

100.625.700	316	Cert-Extra Duty Pay		4,000	4,000
100.625.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		800	800

Naukati

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
100.625.700 365	TRS On Behalf		482	518
100.625.700 420	Staff Travel		-	-
100.625.700 425	Student Travel		<u>1,400</u>	<u>1,400</u>
Total 700	Student Activity		<u>6,682</u>	<u>6,718</u>
Total 100	School Operating Fund		<u>\$ 377,949</u>	<u>\$ 391,776</u>
<u>Pupil Transportation Fund</u>				
205.625.760 329	NonCert-Support Staff	.10 FTE	1,746	1,807
205.625.760 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		214	221
205.625.760 458	Vehicle Gas, Diesel, & Oil		<u>1,250</u>	<u>1,500</u>
Total 760	Pupil Transportation		<u>\$ 3,210</u>	<u>\$ 3,528</u>
<u>Food Services Fund</u>				
255.625.790 326	Food Service Staff	.20 FTE	11,355	11,749
255.625.790 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,390	1,438
255.625.790 459	Food	} Food and Milk is part of District wide budget	-	-
255.625.790 460	Milk		-	-
Total 255	Food Services Fund		<u>\$ 12,745</u>	<u>\$ 13,187</u>
Total 625	Naukati		<u>\$ 393,904</u>	<u>\$ 408,491</u>



Thorne Bay Wolverines

FY 2024 1st PROPOSED BUDGET

Location 628

	<u>FY 2023 FINAL- REVISED BUDGET</u>	<u>FY 2024 1st PROPOSED BUDGET</u>	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 428,271	\$ 438,031	\$ 9,760
Vocational Education	2,400	42,624	40,224
Special Education	156,599	183,218	26,619
Pupil Support	-	-	-
School Administration	43,380	1,875	(41,505)
School Administration Support	30,400	31,435	1,035
Maintenance & Operations	273,258	274,078	820
Student Activity	40,142	40,304	162
Fund Total	<u>\$ 974,450</u>	<u>\$ 1,011,565</u>	<u>\$ 37,115</u>
Fund 205: Student Transportation	<u>\$ 30,541</u>	<u>\$ 32,459</u>	<u>\$ 1,918</u>
Fund 255: Food Service Fund	<u>\$ 32,614</u>	<u>\$ 33,830</u>	<u>\$ 1,216</u>
TOTAL	<u>\$ 1,037,605</u>	<u>\$ 1,077,854</u>	<u>\$ 40,249</u>
# Students (PreK-12)	50.5	50.5	-
# Teachers	5	5	-
# Classified	5.53	5.53	-
# Administrators	1	1	-
Pupil/Teacher Ratio	10.10	10.10	0.00
Average Per Pupil Expenditure	\$ 20,547	\$ 21,344	797.00

Southeast Island School District

FY 2024 1st PROPOSED BUDGET

Location 628 Thorne Bay

Thorne Bay

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
<u>Regular Instruction</u>				
100.628.100. 315	Cert-Teacher	4.0 FTE	\$ 274,952	\$ 280,807
100.628.100. 316	Cert- Extra Duty		418	\$ -
100.628.100. 323	Non Cert - Aides		-	-
100.628.100. 329	Substitutes/Temporaries		7,500	7,500
100.628.100. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		92,679	93,768
100.628.100. 365	TRS On Behalf		33,159	36,393
100.628.100. 366	PERS On Behalf		-	-
100.628.100. 420	Staff Travel		-	-
100.628.100. 425	Student Travel		250	250
100.628.100. 433	Communications		8,000	8,000
100.628.100. 450	Supplies/Material/Media		<u>11,313</u>	<u>11,313</u>
Total	100 Regular Instruction		<u>428,271</u>	<u>438,031</u>
<u>Vocational Education</u>				
100.628.160. 329	Substitutes/Temporaries		-	30,575
100.628.160. 316	Cert-Extra Duty Pay		-	-
100.628.160. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	5,687
100.628.160. 365	TRS On Behalf		-	3,963
100.628.160. 410	Professional & Technical Services		-	-

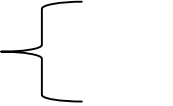
Thorne Bay

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
100.628.160. 450	Supplies/Material/Media		2,400	2,400
Total 160	Vocational Education		2,400	42,624
<u>Special Education</u>				
100.628.200. 315	Cert-Teacher	1.0 FTE	68,763	70,278
100.628.200. 323	NonCert-Aides	2.0 FTE	20,590	38,024
100.628.200. 329	Substitutes/Temporaries		10,500	10,500
100.628.200. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		46,879	53,130
100.628.200. 365	TRS On Behalf		8,293	9,108
100.628.200. 366	PERS On Behalf		574	1,179
100.628.200. 450	Supplies/Material/Media		1,000	1,000
Total 200	Special Education		156,599	183,218
<u>Instruction - Pupil Support</u>				
100.628.350. 366	PERS On Behalf		-	-
Total 350	Instruction - Pupil Support		-	-
<u>School Administration</u>				
100.628.400. 313	Cert - Principal	.20 FTE	22,700	-
100.628.400. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		16,067	-
100.628.400. 365	TRS On Behalf		2,738	-
100.628.400. 420	Staff Travel		-	-
100.628.400. 450	Supplies, Materials, & Media		1,875	1,875
Total 400	School Administration		43,380	1,875
<u>School Administration Support</u>				
100.628.450. 324	NonCert-Support Staff	.5 FTE	20,270	20,977
100.628.450. 329	Substitutes/Temporaries		2,000	2,000
100.628.450. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,940	7,182

Thorne Bay

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
100.628.450. 366	PERS On Behalf		566	650
100.628.450. 420	Staff Travel		-	-
100.628.450. 450	Supplies, Materials, & Media		624	625
Total 450	School Administration Support		30,400	31,435
<u>Maintenance & Operations</u>				
100.628.600. 325	NonCert-Maint/Custodial	1.20 FTE	25,823	25,823
100.628.600. 329	Substitutes/Temporaries		25,000	25,000
100.628.600. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		46,933	47,673
100.628.600. 366	PERS On Behalf		721	801
100.628.600. 431	Water & Sewage		6,000	6,000
100.628.600. 432	Garbage		5,000	5,000
100.628.600. 436	Electricity		60,000	60,000
100.628.600. 437	Natural/Bottled Gas		1,500	1,500
100.628.600. 438	Gas, Diesel, Heating Oil		56,250	56,250
100.628.600. 439	Other Energy		4,000	4,000
100.628.600. 440	Other Purchased Services		20,000	20,000
100.628.600. 452	Maintenance Supplies		18,656	18,656
100.628.600. 453	Custodial Supplies		3,375	3,375
Total 600	Operations & Maintenance		273,258	274,078
<u>Student Activity</u>				
100.628.700. 316	Cert-Extra Duty Pay	Coaching Stipends	18,000	18,000
100.628.700. 325	Bus Drivers		5,000	5,000
100.628.700. 329	Substitutes/Temporaries	Referees/Scorekeepers	250	250
100.628.700. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		4,200	4,200
100.628.700. 365	TRS On Behalf		2,172	2,333
100.628.700. 420	Staff Travel		1,000	1,001
100.628.700. 425	Student Travel		8,570	8,570
100.628.700. 450	Supplies/Material/Media		950	950
Total 700	Student Activity		40,142	40,304

Thorne Bay

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
Total 100	School Operating Fund		\$ 974,450	\$ 1,011,565
Student Transportation				
205.628.760. 325	Maintenance	.43 FTE	21,247	21,987
205.628.760. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,601	2,691
205.628.760. 366	PERS On Behalf		593	682
205.628.760. 440	Other Purchased Service	In Lieu of Transp.	1,100	1,100
205.628.760. 452	Maintenance Supplies		<u>5,000</u>	<u>6,000</u>
Total 205	Student Transportation		\$ 30,541	\$ 32,459
Food Services Fund				
255.628.790. 326	Food Service Staff	2 (1 @ 29hrs/1@19hrs)	23,800	24,632
255.628.790. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		8,149	8,434
255.628.790. 366	PERS On Behalf		665	764
255.628.790. 459	Food	 Food and Milk is part of District wide budget	-	-
255.628.790. 460	Milk		-	-
Total 255	Food Services Fund		\$ 32,614	\$ 33,830
Total 628	Thorne Bay		\$ 1,037,605	\$ 1,077,854



Whale Pass

FY 2024 1st PROPOSED BUDGET

Location 632

	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 217,122	\$ 220,942	\$ 3,820
Vocational Education	1,500	1,500	-
Special Education	74,832	78,439	3,607
School Administration	6,633	6,678	45
Operations & Maintenance	35,790	36,067	277
Student Activities	4,951	6,451	1,500
Fund Total	<u>\$ 340,828</u>	<u>\$ 350,077</u>	<u>\$ 9,249</u>
Fund 255: Food Service Fund	<u>\$ 14,232</u>	<u>\$ 14,724</u>	<u>492</u>
TOTAL	<u><u>\$ 355,060</u></u>	<u><u>\$ 364,801</u></u>	<u><u>\$ 9,741</u></u>
# Students (PreK-12)	16	16	0.0
# Teachers	2.25	2.25	0
# Classified	1.41	1.41	0
# Administrators	0	0	0
Pupil/Teacher Ratio	7.11	7.11	0.00
Average Per Pupil Expenditure	\$ 22,191	\$ 22,800	\$ 609

Southeast Island School District

FY 2024 1st PROPOSED BUDGET

Location 632 Whale Pass

Whale Pass

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET	
<u>Regular Instruction</u>					
100.632.100	315	Cert-Teacher	2.0 FTE	\$ 143,667	\$ 145,586
100.632.100	323	NonCert-Aides		-	-
100.632.100	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		48,980	49,338
100.632.100	365	TRS On Behalf		17,325	18,868
100.632.100	420	Staff Travel		100	100
100.632.100	425	Student Travel		250	250
100.632.100	433	Communications		2,300	2,300
100.632.100	450	Supplies/Material/Media		<u>4,500</u>	<u>4,500</u>
Total	100	Regular Instruction		<u>217,122</u>	<u>220,942</u>
<u>Vocational Education</u>					
100.632.160	450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total	160	Vocational Education		<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>					
100.632.200	315	Cert-Teacher	.25 FTE Itinerant	18,735	19,110
100.632.200	323	Non-Cert - Aides	1.0 FTE	33,087	35,158
100.632.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		19,451	20,230
100.632.200	365	TRS On Behalf		2,259	2,477
100.632.200	366	PERS On Behalf		925	1,090
100.632.200	450	Supplies/Material/Media		<u>375</u>	<u>375</u>
Total	200	Special Education		<u>74,832</u>	<u>78,439</u>

Whale Pass

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
School Administration				
100.632.400.	316	Extra Duty - Lead Teacher	5,000	5,000
100.632.400.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,030	1,030
100.632.400.	365	TRS On Behalf	603	648
			6,633	6,678
Operations & Maintenance				
100.632.600	325	NonCert-Maint/Custodial .16 FTE	7,096	7,343
100.632.600	329	Substitutes/Temporaries	3,000	3,000
100.632.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	869	899
100.632.600	431	Water & Sewer	300	300
100.632.600	436	Electricity	6,250	6,250
100.632.600	438	Gas, Diesel, Oil	1,875	1,875
100.632.600	439	Other Energy	2,400	2,400
100.632.600	440	Other Purchased Services (Rentals, etc.)	2,750	2,750
100.632.600	452	Maintenance Supplies	8,750	8,750
100.632.600	453	Custodial Supplies	2,500	2,500
Total	600	Maintenance & Operations	35,790	36,067
Student Activities				
100.632.700	316	Extra Duty Pay	2,500	4,000
100.632.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500
100.632.700	420	Staff Travel	-	-
100.632.700	425	Student Travel	1,951	1,951
Total	700	Student Activities	4,951	6,451

Whale Pass

Account Code	Description	Comments	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET
Total	100	School Operating Fund	<u>340,828</u>	<u>350,077</u>
<u>Food Services Fund</u>				
255.632.790	326	Food Service Staff .20 FTE	10,601	10,968
255.632.790	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	3,631	3,756
255.632.790	459	Food	-	-
255.632.790	460	Milk	-	-
Total	255	Food Services Fund	<u>\$ 14,232</u>	<u>\$ 14,724</u>
Total	632	Whale Pass	<u>\$ 355,060</u>	<u>\$ 364,801</u>



Hollis Hawks

FY 2024 1st PROPOSED BUDGET

Location 667

	<u>FY 2023 FINAL- REVISED BUDGET</u>	<u>FY 2024 1st PROPOSED BUDGET</u>	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 229,888	\$ 306,189	\$ 76,301
Vocational Education	1,500	1,500	-
Special Education	108,727	90,052	(18,675)
School Administration	9,077	9,141	64
Maintenance & Operations	51,555	56,890	5,335
Student Activities	<u>7,566</u>	<u>8,947</u>	<u>1,381</u>
Fund Total	<u>\$ 408,313</u>	<u>\$ 472,719</u>	<u>\$ 64,406</u>
Fund 205: Student Transportation Fund	<u>\$ 44,881</u>	<u>\$ 47,225</u>	<u>\$ 2,344</u>
Fund 255: Food Service Fund	<u>\$ 11,780</u>	<u>\$ 12,227</u>	<u>\$ 447</u>
TOTAL	<u>\$ 464,974</u>	<u>\$ 532,171</u>	<u>\$ 67,197</u>
# Students (PreK-12)	18	18	-
# Teachers	2	2.5	1
# Classified	2.75	2.75	-
# Administrators	0	0	-
Pupil/Teacher Ratio	9.00	7.20	(1.80)
Average Per Pupil Expenditure	\$ 25,832	\$ 29,565	\$ 3,733

Southeast Island School District

FY 2024 1st PROPOSED BUDGET

Location 667 Hollis

Hollis

Account Code	Description	Comments	FY 2023 FINAL- REVISED	FY 2024 1st PROPOSED BUDGET
<u>Regular Instruction</u>				
100.667.100 315	Cert-Teacher	2.0 FTE	\$ 132,760	\$ 177,445
100.667.100 323	NonCert-Aides		-	-
100.667.100 329	Substitutes/Temporaries		1,904	2,000
100.667.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		73,363	97,897
100.667.100 365	TRS On Behalf		16,011	22,997
100.667.100 410	Professional & Technical		-	-
100.667.100 420	Staff Travel		-	-
100.667.100 425	Student Travel		-	-
100.667.100 433	Communications		1,100	1,100
100.667.100 450	Supplies/Material/Media		4,750	4,750
Total 100	Regular Instruction		229,888	306,189
<u>Vocational Education</u>				
100.667.160 450	Supplies/Material/Media	Speciality Classes	1,500	1,500
Total 160	Vocational Education		1,500	1,500
<u>Special Education</u>				
100.667.200 315	Cert-Teacher	.5 FTE	45,189	35,139
100.667.200 323	NonCert-Aides	.65 FTE	21,225	21,970
100.667.200 329	Substitutes/Temporaries		4,000	4,000

Hollis

Account Code	Description	Comments	FY 2023 FINAL- REVISED	FY 2024 1st PROPOSED BUDGET
100.667.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	31,896	23,333
100.667.200	365	TRS On Behalf	5,450	4,554
100.667.200	366	PERS On Behalf	592	681
100.667.200	450	Supplies/Material/Media	<u>375</u>	<u>375</u>
Total	200	Special Education	<u>108,727</u>	<u>90,052</u>
<u>School Administration</u>				
100.667.400	316	Extra Duty - Lead Teacher	7,181	7,181
100.667.400	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,030	1,030
100.667.400	365	TRS On Behalf	<u>866</u>	<u>931</u>
Total	400	School Administration	<u>9,077</u>	<u>9,141</u>
<u>Operations & Maintenance</u>				
100.667.600	325	NonCert-Maint/Custodial .50 FTE + WFB	12,418	12,675
100.667.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,520	1,551
100.667.600	366	PERS On Behalf	347	393
100.667.600	431	Water & Sewer	2,400	2,400
100.667.600	432	Garbage	2,000	2,000
100.667.600	436	Electricity	10,000	15,000
100.667.600	437	Natural/Bottled Gas	120	120
100.667.600	438	Gas, Diesel, Heating Oil	8,125	8,125
100.667.600	439	Other Energy	2,500	2,500
100.667.600	440	Other Purchased Services	4,000	4,000
100.667.600	452	Maintenance I Supplies	6,875	6,875
100.667.600	453	Custodial Supplies	<u>1,250</u>	<u>1,250</u>
Total	600	Operations & Maintenance	<u>51,555</u>	<u>56,890</u>
<u>Student Activity</u>				
100.667.700	316	Cert-Extra Duty Pay	2,800	4,000
100.667.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500

Hollis

Account Code	Description	Comments	FY 2023 FINAL- REVISED	FY 2024 1st PROPOSED BUDGET
100.667.700 365	TRS On Behalf		337	518
100.667.700 366	PERS On Behalf		-	-
100.667.700 420	Staff Travel		625	625
100.667.700 425	Student Travel		3,304	3,304
Total 700	Student Activity		7,566	8,947
Total 100	School Operating Fund		\$ 408,313	\$ 472,719
<u>Student Transportation</u>				
205.667.760 327	Bus Drivers	.80 FTE	26,915	27,832
205.667.760 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		9,216	9,530
205.667.760 366	PERS On Behalf		750	863
205.667.760 458	Gasoline & Oil		8,000	9,000
Total 205	Student Transportation		\$ 44,881	\$ 47,225
<u>Food Services Fund</u>				
255.667.790 326	Food Service Staff	.20 FTE	10,240	10,601
255.667.790 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,253	1,298
255.667.790 366	PERS On Behalf		287	329
255.667.790 459	Food	} Food and Milk is part of District wide budget	-	-
255.667.790 460	Milk		-	-
Total 255	Food Services Fund		\$ 11,780	\$ 12,227
Total 667	Hollis		\$ 464,974	\$ 532,171



Port Alexander Eagles

FY 2024 1st PROPOSED BUDGET

Location 669

	FY 2023 FINAL- REVISED BUDGET	FY 2024 1st PROPOSED BUDGET	<u>Change</u>
Fund 100: School Operating			
Function: 100 Regular Instruction	\$ 113,395	\$ 152,747	\$ 39,352
Vocational Education	1,500	1,500	-
200 Special Education	-	27,752	27,752
400 School Administration	7,030	7,078	48
600 Maintenance & Operations	52,224	52,815	591
700 Student Activities	1,250	5,750	4,500
Fund Total	\$ 175,399	\$ 247,641	72,242
Fund 255: Food Service Fund	\$ 1,140	\$ 1,142	\$ 2
TOTAL	\$ 176,539	\$ 248,783	\$ 72,244
 			-
# Students (PreK-12)	12	12	-
# Teachers	1.125	1.375	0.3
# Classified	0.885	0.45	(0.4)
# Administrators	0	0	-
Pupil/Teacher Ratio	10.67	8.73	(1.94)
Average Per Pupil Expenditure	\$ 14,712	\$ 20,732	\$ 6,020

Southeast Island School District

FY 2024 1st PROPOSED BUDGET

Location 669 Port Alexander

Port Alexander

Account Code	Description	Comments	FY 2023 FINAL- REVISED	FY 2024 1st PROPOSED BUDGET
<u>Regular Instruction</u>				
100.669.100 315	Cert-Teacher	1.125 FTE	\$ 54,676	\$ 78,295
100.669.100 316	Cert-Extra Duty	AATTSA Coord	4,771	5,000
100.669.100 323	NonCert-Aides		-	-
100.669.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		35,059	47,009
100.669.100 365	TRS On Behalf		6,594	10,147
100.669.100 420	Staff Travel		-	-
100.669.100 425	Student Travel	(Academy Student Travel - Quality Schools)	6,250	6,250
100.669.100 433	Communications		2,045	2,045
100.669.100 440	Other Purchased Services	Pd as Extra Duty	-	-
100.669.100 450	Supplies/Material/Media		<u>4,000</u>	<u>4,000</u>
Total 100 Regular Instruction			<u>113,395</u>	<u>152,747</u>
<u>Vocational Education</u>				
100.669.160 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160 Vocational Education			<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.669.200 315	Cert-Teacher	.25 FTE Itinerant	-	17,570
100.669.200 323	NonCert-Aides		-	-
100.669.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	7,905
100.669.200 365	TRS On Behalf		-	2,277
100.669.200 450	Supplies/Material/Media		<u>-</u>	<u>-</u>

Port Alexander

Account Code	Description	Comments	FY 2023 FINAL- REVISED	FY 2024 1st PROPOSED BUDGET
Total 200	Special Education		-	27,752
<u>School Administration</u>				
100.669.400 316	Extra Duty - Lead Teacher		5,354	5,354
100.669.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.669.400 365	TRS On Behalf		646	694
Total 400	School Administration		7,030	7,078
<u>Operations & Maintenance</u>				
100.669.600 325	NonCert-Maint/Custodial	.30 FTE	13,561	14,036
100.669.600 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,660	1,718
100.669.600 366	PERS On Behalf		378	435
100.669.600 431	Water & Sewage		100	100
100.669.600 432	Garbage		400	400
100.669.600 437	Natural/Bottled Gas		-	-
100.669.600 438	Gas, Diesel, Heating Oil		27,500	27,500
100.669.600 440	Other Purchased Services		500	500
100.669.600 452	Maintenance Supplies		6,875	6,875
100.669.600 453	Custodial Supplies		1,250	1,250
Total 600	Maintenance & Operations		52,224	52,815
<u>Student Activity</u>				
100.667.700 316	Cert-Extra Duty Pay		-	4,000
100.667.700 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	500
100.669.700 420	Staff Travel		-	-
100.669.700 425	Student Travel		1,250	1,250
Total 700	Student Activity		1,250	5,750
Total 100	School Operating Fund		\$ 175,399	\$ 247,641

Port Alexander

Account Code	Description	Comments	FY 2023 FINAL- REVISED	FY 2024 1st PROPOSED BUDGET
<u>Food Services Fund</u>				
255.669.790 326	Food Service Staff	.20 FTE	1,018	1,018
255.669.790 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		122	125
255.669.790 366	PERS On Behalf			-
255.669.790 459	Food	Food and Milk is part of District wide budget	-	-
255.669.790 460	Milk		-	-
Total 255	Food Services Fund		<u>1,140</u>	<u>1,142</u>
Total 669	Port Alexander		<u>\$ 176,539</u>	<u>\$ 248,783</u>

****New Policy****

BP 3590 ELECTRONIC SIGNATURES

District Use of Electronic Signatures

When not practical or possible to have an approved individual physically sign a document, and not otherwise prohibited by applicable law, the Board authorizes the use of electronic signatures. Electronic signatures may satisfy the requirement of a written signature when transacting business with and/or for the District and/or with parents/guardians when the authenticity and reliability of such electronic signature(s) meets the provisions of this policy. In such instances, the electronic signature shall have the full force and effect of a manual signature.

The Superintendent or designee will identify methods that are secure and practical, and in compliance with State and Federal law and the District's procedures. An "electronic signature" is defined as an electronic sound, symbol, or process attached to or logically associated with a record, and executed or adopted by a person with the intent to sign the record.

In order to qualify for acceptance of an electronic signature the following additional requirements are applicable:

1. The electronic signature identifies the individual signing the document by his or her name and title;
2. The identity of the individual signing the document with an electronic signature is capable of being validated through the use of an audit trail;
3. The electronic signature, as well as the documents to which it is affixed, cannot be altered once the electronic signature is affixed. If the document needs to be altered, a new electronic signature must be obtained; and,
4. The electronic signature conforms to all other provisions of this policy.

The District shall maintain District electronically signed records in a manner consistent with the District's document retention policies yet also capable of accurate and complete reproduction of the electronic records and signatures in their original form. Such retention should include a process whereby the District can verify the attribution of a signature to a specific individual, detect changes or errors in the information contained in the record submitted electronically and protect and prevent access and/or manipulation or access/use by an unauthorized person.

The District shall maintain a hardcopy of the actual signature of any District employee authorized to provide an electronic signature in connection with school board business.

Abuse of the electronic signature protocols by any District employee serves as grounds for disciplinary action up to and including termination.

Parent/Student Use of Electronic Signatures

****New Policy****

With regard to documentation received by the District with an electronic signature from a parent/legal guardian, so long as the following provisions are met, the District may receive and accept such electronic signature as an original document:

1. Such communication with signature, on its face, appears to be authentic and unique to the person using such signature;
2. The District is unaware of any specific reason to believe that the signature has been forged;
3. The District is unaware of any specific reason to believe the document has been altered subsequent to the electronic signature; and
4. The signature is capable of verification.

The District's Superintendent or designee may, at their discretion, request that an original of the electronic communication, signed manually by hand, be forwarded to the District in a timely manner.

District personnel may periodically audit the authenticity of such signature via a security procedure including such acts as making follow-up inquiry to the individual/entity who has submitted an electronic signature.

Should it be discovered that a student has falsified a parent's electronic signature on an official District document, the student may be subjected to discipline and the District Administration is authorized, at their discretion, to thereafter only accept manual signatures associated with any submitted school document.

(cf. BP 3523 – Electronic E-mail)

(cf. BP 6161.4 – Internet)

(cf. BP 3580 – District Records)

Legal Reference:

ALASKA STATUTES

[09.80.010 - .195 Alaska Uniform Electronic Transactions Act](#)

Southeast Island School District

BP 4119.11/4219.11/4319.11 All Personnel -- Sexual Harassment

~~Any form of harassment, including sexual harassment, of or by any employee shall not be tolerated and should be reported immediately so that action may be taken to eliminate inappropriate behavior. The School Board considers harassment, including sexual harassment, to be a major offense which may result in disciplinary action or dismissal of the offending employee.~~

Note: The United States Supreme Court in Meritor Savings Bank, FSB v. Vinson et al., found that an employer could be held liable in a sexual harassment lawsuit. The bank's complaint procedure required the employee first to report the complaint to his/her supervisor who, in this case, was the accused party. We suggest that districts adopt a sexual harassment policy requiring the immediate supervisor of the offending employee and or personnel officer to receive the complaint.

The School Board is committed to the elimination of sexual harassment in district schools and activities. Sexual harassment is strictly prohibited and will not be tolerated. This policy prohibits sexual harassment of students or staff by other students, staff, School Board members or third parties. "Third parties" include, but are not limited to, school volunteers, parents, school visitors, service contractors or others engaged in district business.

(cf. 4119.21 - Code of Ethics)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4117.4 - Dismissal)

(cf. 9020 - Standards)

(cf. 9271 - Code of Ethics)

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

1. Submission to the conduct is made either an explicit or implicit condition of employment, status or promotion.
2. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee.
3. The harassment substantially interferes with an employee's work performance or creates an intimidating, hostile, or offensive work environment.
4. Submission to, or rejection of, the conduct is the basis for any decision affecting benefits, services, honors, programs or other available activities.

An employee or School Board member who feels that he/she is being harassed ~~is encouraged to~~should immediately report ~~such~~the incident to the immediate supervisor

of the accused employee or the appropriate personnel department official, without fear of reprisal. All complaints about behavior that may violate this policy shall be promptly investigated. The personnel department shall be informed of all such complaints and will assist in the investigation and resolution of complaints. An employee making a complaint of ~~harassment, including~~ sexual harassment, shall not be required to resolve the complaint directly with the offending person.

Note: Ellison v. Brady provides directives to employers responding to sexual harassment claims in order to shield themselves from liability, including taking immediate and appropriate action to address the harassment which entails investigation and discipline calculated to reflect the severity of the conduct, stop the harassment, and deter others from acting in the same manner.

The initiation of a complaint in good faith about behavior that may violate this policy shall not adversely affect the terms or conditions of employment or the work environment of the complainant. There shall be no retaliation by the district against any person who, in good faith, reports, files a complaint or otherwise participates in an investigation or inquiry of sexual harassment.

It is the intent of the School Board that appropriate corrective action will be taken by the district to stop the sexual harassment, prevent its recurrence and address negative consequences. Employees in violation of this policy shall be subject to discipline, up to and including dismissal and/or additional sexual harassment awareness training, as appropriate. Other individuals whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the Superintendent or designee or School Board.

The Superintendent or designee shall ensure prompt and strict enforcement of School Board policy.

(cf. ~~4031—Complaint~~ 1312.3 - Public Complaints Concerning Discrimination)

(cf. 1312.1 - Complaints Concerning School Personnel)

Legal Reference:

[Meritor Savings Bank, FSB v. Vinson et al.](#)

~~86 Daily Journal D.A.R. 2130~~

..

[477 U.S. 57 \(1986\)](#)

[Ellison v. Brady](#), 924 ~~F.2d~~ F.2d 872 (9th Cir. 1991)

Revised 12/01/01

Reviewed 11/2007

Adoption Date: 04/09/98

Southeast Island School District

BP 4119.12/4219.12/4319.12 All Personnel - Harassment

The School Board recognizes that harassment can cause embarrassment, feelings of powerlessness, loss of self-confidence, reduced ability to perform school work, and increased absenteeism or tardiness. The School Board shall not tolerate the harassment of any student by any other student or district employee. Any student or employee who is found guilty of harassment shall be subject to disciplinary action.

Harassment means intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such a manner as to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes, but is not limited to, harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

(cf. 5131.43 – Harassment, intimidation and bullying)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4119.11 – Sexual Harassment)

(cf. 4119.21 – Code of Ethics)

To promote an environment free of harassment, the principal or designee shall take appropriate actions such as removing vulgar or offending graffiti, establishing site rules, and providing staff inservice or student instruction and counseling. Principals shall discuss this policy with their employees and shall assure them that they need not endure any form of harassment.

The School Board encourages students or staff to immediately report incidences of harassment to the principal or designee. The Superintendent or designee shall promptly investigate each complaint of harassment in a way that ensures the privacy of all parties concerned. In no case shall the student or staff member be required to resolve the complaint directly with the offending person.

Notice of this policy will be circulated to all district schools and departments and incorporated in teacher and student handbooks.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.3 - Complaints Concerning Discrimination)

(cf. 4030 - Nondiscrimination in employment)

(cf. 5141.42 - Professional Boundaries for staff and students)

Legal References:

ALASKA STATUTES

AS 14.18.010 - 14.18.100 Prohibition Against Sex and Race Discrimination

ALASKA ADMINISTRATIVE CODE

4 AAC 06.500 - 4 AAC 06.600 Prohibition of Gender or Race Discrimination

TITLE VI, CIVIL RIGHTS ACT OF 1964

TITLE IX, EDUCATION AMENDMENTS OF 1972

INDIVIDUALS WITH DISABILITIES EDUCATION ACT

AMERICANS WITH DISABILITIES ACT

BP 6174.1 Education of Native/Indian Children

Community and Parental Involvement

Note: [Title 20 of the United States code](#) mandates that school districts receiving Impact Aid funds have a policy ensuring all parents and community members, including IRA and traditional councils, have the opportunity to submit their views and active consultation relating to the district's education and cocurricular programs. ~~Under the No Child Left Behind Act, it~~ [it](#) is the law's intent to encourage the maximum participation by Alaska Natives in the planning and management of Alaska Native education programs.

Note: Under the Every Student Succeeds Act, "affected" school district are required to consult with local tribes or tribal organizations prior to submitting a plan or application for federally covered education programs. Affected districts are those that either: 1) have 50% or more of its student enrollment made up of Alaska Native students; or 2) received an Indian education formula grant under Title VI in the previous year that exceeds \$40,000. Consultation must be done "in a manner and in such time that provides the opportunity for such appropriate officials from Indian tribes or tribal organizations to meaningfully and substantively contribute to plans under covered programs." Federal programs requiring consultation between tribes and affected school districts include:

- Title I, Part A (Improving Basic Programs Operated by State and Local Educational Agencies)
- Title I, Part C (Education of Migratory Children)
- Title I, Part D (Prevention and Intervention Programs for Children and Youth who are Neglected, Delinquent, or At-Risk)
- Title II, Part A (Supporting Effective Instruction)
- Title III, Part A (English Language Acquisition, Language Enhancement, and Academic Achievement Act)
- Title IV, Part A (Student Support and Academic Enrichment Grants)
- Title IV, Part B (21st Century Community Learning Centers)
- Title V, Part B, subpart 2 (Rural and Low-Income School Program)
- Title VI, Part A, subpart 1 (Indian Education Formula Grants to Local Educational Agencies)

The School Board recognizes that all parents and community members, including IRA and Traditional Councils, have a special interest in the education programs and cocurricular programs provided their children. To provide an opportunity for them to be meaningfully involved in the development, implementation, and evaluation of each school's educational and cocurricular program, all interested parties will mutually enter

into Indian Policies and Procedures (IPP's), which are incorporated into and adopted as the policy of ~~the~~[the School Board](#). The policies must be drafted in accord with [20 USC 7704](#) and [34 CFR 222.94](#). In addition, the following procedures will be used:

Note: Where ~~"Advisory Committee"~~ appears, the board may wish to specify/designate what body will be responsible for implementing this policy based on the needs of your district.-

1. At a meeting of a School Board Advisory Committee called for that specific purpose, the principal will present a detailed description of that school's education program including curriculum (course description, scope and sequence) and program evaluation procedures as well as the co-curricular program provided. At least two weeks prior to that meeting public notice will be given through newspapers, public posting, and radio announcements, where appropriate, stating the agenda and purpose of the meeting. To further insure community involvement a written invitation will be sent to the IRA and/or Traditional Council.
2. During the planning and development of local education programs all parents and community members including IRA and Traditional Councils, will be actively consulted in the following manner:
 - a. At each Advisory Committee meeting where program applications for financial assistance are reviewed all members of the public will be given an opportunity to present their views.
 - b. All members of the public will have an opportunity to present their overall views on the educational program and its operation.
 - c. All members of the public will have an opportunity to make recommendations concerning the needs of their children.
 - d. All members of the public will be given the opportunity to comment on the way in which they can assist their children in realizing the benefits to be derived from the educational program.

(cf. 6020 - Parent Involvement)

Nondiscrimination

The School District certifies that all children participate in the school program on an equal basis regardless of age, sex, race, age, creed, color, national origin, or ethnic background and shall not be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or activity of the district consistent with Title IX of the Education amendments of 1972 and Title VI of the Civil Rights Act of 1964.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Educational Program

Note: Under the Every Student Succeeds Act, the government is dedicated to the development of curriculum materials that reflect the cultural diversity of Alaska Natives, instructional programs that make use of Native Alaskan languages, and programs and materials designed to address the needs of rural Alaska schools. This includes supporting the unique educational needs of rural school children by incorporating qualified Alaska Native elders and seniors.-

The primary purpose of the educational program is to provide experiences by which individuals will learn within the context of their needs as well as the broader needs for which the district shares a responsibility. Under this assumption, the school is viewed as a link between the individual and learning resources and experiences available to meet both short and long range needs. To encourage the strongest and most viable linkage, the [School](#) Board recommends:

1. A program which is individualized to the maximum extent and which provides as many options as possible within educational goals statement previously made.
2. An organization plan by [grade](#) level or function which considers local expectations and efficiency of operation rather than an arbitrary pattern of organization. Individualization of program for students and optimum staff utilization demands an organizational plan based upon ~~goal~~ [actualization statement performance](#), skill grouping, and activity grouping rather than a rigid grouping by age, sex, or other non-educational basis.
3. A staff utilization procedure which establishes specific personnel needs based upon the programs requirements. All persons, directly or indirectly effect the school operation. Certificated, classified and resource personnel, as well as students in certain circumstances, are considered in developing procedures for staff utilization.
4. A guidance and individual program planning effort which assures the widest choice of alternatives to individual students over their period of formal education. Emphasis will be upon bringing the student in direct contact with those educational experiences and resources which best meet short or long range needs.
5. An assessment program which uses both subjective and objective measures in determining student performance and the effectiveness of the school program in achieving learning objectives. This program is an integral part of the guidance function and requires both the involvement and understanding of students and parents in its development.
6. A wide range of learning materials and techniques which will meet the needs of students and of those responsible for instructional or learning activities. Special consideration must be given to unique cultural and language requirements. Audio and video materials, as well as print materials, are particularly important to the concepts- of individualization and maximum learning options.
7. A program for bringing students, schools and communities together in various educational, cultural, and recreational activities. The Alaska High School Activities Association (AHSAA) is recognized as the authority for all high school interscholastic activities. The district accepts as binding all AHSAA rules and

regulations for membership and competition. All activities will be made available to students on a nondiscriminatory basis.

8. Maximum use of community resources as an integral part of the curriculum. Budgetary and administrative procedures should promote this utilization with standards established at the district and community level.
9. A continuous program of curriculum development at the community and district level. In this way the program will remain dynamic from both a content and organizational standpoint. Innovative or pilot efforts should be encouraged within whatever constraints must be applied to afford protection of students from potentially harmful experimentation.
10. That in those areas which may be viewed as controversial, instructional procedures will be confined to a body of factual information with acceptance or interpretation left to the student. Religion is recognized as an important historic element but specific religion responsibility rests with the home and church. The Advisory Committee and parents should play a major role in determining how controversial issues will be handled BEFORE SPECIFIC CONTROVERSIES OR ISSUES ARISE. Areas often found as the source of controversy are sex education, alcohol, and drug education.
11. Special programs, such as Title 1, Migrant Education, and Indian Education be designed, implemented and evaluated with input from parents and teachers of involved students. Specific activities may include but are not limited to:
 - a. Notifying each child's parents and teachers in a timely manner that the child has been selected to participate in the program.
 - b. Informing parents and teachers of specific objective of the program.
 - c. Establishment of parent-teacher conferences.
 - d. Providing materials, suggestions and training to enable parents to promote education at home.
 - e. Providing timely information concerning the program's plans and evaluations.
 - f. Soliciting parents and teacher suggestions in planning and operating the program.
 - g. Facilitating volunteer or paid participation by parents in school activities.
 - h. Establishing parent advisory committees.

Legal Reference:

UNITED STATES CODE

[20 USC §§ 7541-7546](#), *Alaska Native Educational Equity, Support, and Assistance Act*

[20 USC § 7704](#) *Policies and procedures relating to children residing on Indian Lands*

CODE OF FEDERAL REGULATIONS

[34 CFR 222.94](#) *What provisions must be included in a local educational agency's Indian policies and procedures?*

Revised 4/04, 10/21/04, 12/15/10, 10/2017

Reviewed 2/07, 2/09, 11/09, 1/12, 1/14, 1/15

Adoption Date: 04/09/98

Southeast Island School District

BB 9200 Board Members

Note: The following sample bylaw may be revised to reflect district philosophy and needs.

Limits of Board Members Authority

The School Board has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting. ~~Individual Board members shall submit requests for research or administrative studies to~~ have authority only in regularly called meetings of the entire Board for consideration, or when delegated specific tasks by Board action.

~~(cf. 6162.8 - Research)~~

(

~~cf. 9322 - Agenda/Meeting Materials)~~

The Board is the unit of authority. The Board member is a part of the governing body which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the district to any policy, act or expenditure.

~~No members of the Board shall be asked to perform any routine or clerical duties which may be assigned to an employee, nor shall any Board member become an employee of the district while serving on the Board.~~

~~A Board member should resign from the Board before seeking to secure district employment. In no event shall a final decision for hire be made prior to receiving the Board member's resignation.~~

~~(cf. 9250 - Remuneration, Reimbursement and other Benefits)~~

~~(cf. 9270 - Conflict of Interest)~~

School visits by Board members are encouraged. Principals should receive a courtesy call in advance of a visit. Board members, as with all visitors, must check in with the school office. Board members who visit schools of their own volition have no more authority than any other citizen. ~~Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.~~

~~(cf. 1250 - Visits to the Schools)~~

~~(cf. 6162.8 - Research)~~

~~(cf. 9322 - Agenda/Meeting Materials)~~

Obligations of Members

Members of the Board must endeavor to attend all meetings, study all materials presented with the agenda prior to attending the meeting, participate in the discussion of any items which come before the Board, and vote on all motions and resolutions, abstaining only for

compelling reasons. If no compelling reason requires abstention, members of the Board shall not abstain.

The Board member should not subordinate the education of children and youth to any partisan principle, group interest, or the member's own personal interest.

The Board member should be prepared and willing to devote a sufficient amount of time to the study of the problems of education in the district, the state, and the nation in order to interpret them to the people of the district.

~~The Board member should model exemplary character, recognizing:~~

- ~~1. The gravity of the responsibility inherent in being trusted with the educational welfare of our children; and,~~
- ~~2. The powerful effects upon the public of the ethical and/or unethical behavior of public servants.~~
- ~~3. Young people need caring principled people who are committed to them.~~

(cf. 9230 - Meetings)

Legal Reference:

ALASKA STATUTES
14.14.140 *Restrictions on employment*

Revised 1/05

Reviewed 10/06

Adoption Date: 04/09/98

Southeast Island School District

BB 9260 Legal Protection

Note: For all districts, [Sections 8551-8558 of the Every Student Succeeds Act](#) ~~Sections 2361-2368 of the No Child Left Behind Act~~ are designed to provide teachers, principals and other school professionals, including board members, the tools they need to undertake reasonable actions to maintain order, discipline and an appropriate educational environment. Section ~~2366-8556~~ [8556](#) limits the liability of a school employee or official for acts or omissions when he/she is acting within the scope of employment or district responsibilities and his/her actions were in conformity with federal, state and local laws in an effort to control, discipline, expel or suspend, or maintain order or control in the classroom or school.

Limitations on liability do not apply when the officer or employee: (1) acted with willful or criminal misconduct, gross negligence, recklessness or a conscious or flagrant indifference to the harmed student's right to safety; (2) caused harm by operating a motor vehicle; (3) violated a federal or state civil right law (e.g., sexual harassment, discrimination, IDEA claims); (4) was convicted of a sexual offense, crime of violence or act of terrorism; or (5) was under the influence of alcohol or drugs.

If a civil action brought against the employee or officer, and the laws' conditions are satisfied, Sections ~~2366-8556~~ [8556](#) and ~~2367-8557~~ [8557](#) limit the amount of the employee's/officer's liability to a formula based on the percentage of responsibility for the harm, and also limits punitive damages. ~~The provisions of the law took effect on April 8, 2002.~~

The School Board shall provide insurance necessary to protect Board members, officers, and employees from any judgment resulting from suits brought against them alleging their liability while acting within the scope of their employment and/or under the direction of the Board. The insurance shall cover claims in such matters as civil rights actions, negligence, or other act resulting in accidental injury to any person or property damage in or out of the school buildings.

(cf. 3530 - Risk Management)

Legal Reference:

ALASKA STATUTES

[14.12.115](#) Indemnification

~~No Child Left Behind Act of 2001, SS 2361-2368 (P.L. 107-110)~~

[Every Student Succeeds Act, §§ 8551-8558 \(P.L. 114-95\)](#)

Revised 4/04

Reviewed 1/05

Adoption Date: 04/09/98

Southeast Island School District

BB 9270 Conflict of Interest

~~Board members shall disclose any financial interest in a contract before the Board and shall refrain from participating in any decision related to a disclosed interest unless authorized to do so by the Board.~~

Note: Alaska Statute 29.20.010 requires each municipality to adopt a conflict of interest code. Alaska Statute 39.50.145 authorizes a municipality to exempt municipal officers from state conflict of interest financial reporting requirements. Accordingly, districts should consult local law to determine if additional conflict of interest requirements must be addressed. The following sample bylaw should be revised as appropriate to reflect district philosophy and needs.

In order to ~~install~~instill public confidence in public office and provide public accountability, School Board members shall disclose and avoid conflicts of interest involving any matter pending before the School Board. A conflict of interest exists when a member ~~is confronted with an issue in which the member~~ has a personal or financial interest ~~or an issue or circumstance~~on a matter coming before the Board that could render the member unable to devote complete loyalty and singleness of purpose to the public interest. School Board members owe the public a duty to act in the best interests of the district.

~~Accordingly:~~

~~1. Decision making. A board member may not participate in deliberating or voting on any decision when it is reasonably possible~~ The Board recognizes that when no conflict of interest requires abstention and/or recusal, its members must vote on issues before the Board. If a board member or a~~their~~family member may benefit personally or financially from the decision. In such a case, the board a Board decision, that board member must provide full disclosure of the conflict or potential conflict of interest to the Board. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting on the issue. If the Board determines a conflict of interest prohibits participation, the member shall recuse themselves and abstain from deliberations and voting and notify the superintendent and Board president of the conflict of interest.

~~2. Appearance of impropriety.~~ When a situation may create the appearance of impropriety, even where state and federal laws do not require any action, the board members shall disclose the interest, abstain from voting and avoid the appearance of impropriety. In addition, the board member shall not attempt to influence the decisions of staff or other board members on the issue. member shall fully disclose the circumstances. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting.

Board members who have an actual or potential conflict of interest requiring disclosure shall not seek to influence the decisions of staff or other board members on the underlying matter, or on the member's participation in the matter.

3. **Other duties.** School Board members are expected to avoid conflicts of interest in their other duties. ~~This covers~~includes:

- a. **Confidential information.** School Board members shall not disclose or use confidential information acquired during the performance of official duties as a means to further their own personal or financial interests or the interests of a family member.
- b. **Gifts.** School Board members shall not accept a gift or economic benefit that would tend to improperly influence a reasonable person or ~~that~~where board members know or should know the gift is primarily offered for the purpose of influencing or rewarding ~~them for~~ official action.
- c. **Business dealings with staff.** School Board members shall not engage in a financial ~~transaction~~transactions for private business purposes ~~that~~with district staff whom board members directly or indirectly supervise.
- d. **Compensation for services.** School Board members shall not receive any compensation for services rendered to the district from any source, except compensation for serving on the School Board and reimbursement of expenses incurred as a board member, as allowed by policy and law.

Other legal obligations. School Board members shall comply with state and federal laws pertaining to conflicts of interest. ~~Nothing in this policy restricts or affects board members' duty~~members' duties to comply with those laws.

(cf. 3115 - Relations with Vendors)

(cf. 4112.8 - Employment of Relatives)

(cf. 2300 - Conflict of Interest Code: Designated Personnel)

Legal Reference:

ALASKA STATUTES

14.08.131 Disqualification from voting for conflict of interest

14.14.140 Restriction on employment

11.56.100 - 11.56.130 Bribery and related offenses

29.20.010 Conflict of interest

ADMINISTRATIVE CODE

4 AAC 18.031 Employment of members of immediate families of school board members

4 AAC 18.900 Definitions

Revised 8/04

Reviewed 1/05

Adoption Date: 04/09/98



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

February 22, 2023

Colleen Shivers
Project Director, State Personnel Development Grant
Alaska Department of Education and Early Development
801 West 10th Avenue, Suite 200
Juneau, AK 99801- 1894

Dear Colleen,

I am pleased to provide this letter of commitment on behalf of Southeast Island School District to participate as a partner for the Growing Reading Excellence and Alaskan Teachers (GREAT) Alaska Personnel Development project, Alaska's proposed project under the 2023 State Personnel Development Grant (SPDG) program, Catalog of Federal Domestic Assistance number 84.323A.

We look forward to collaborating on this project with DEED, the University of Alaska Fairbanks, and Alaska school districts. We support DEED's emphasis on early literacy for students who are Alaska Native and American Indian and look forward to working with the teams supporting those students to meaningfully improve their academic experience and achievement.

We believe that growing the capacity of the local Alaskan workforce including our paraprofessionals with similar cultural and community experience as our students will increase our capacity as a state education system to retain special education personnel, which will benefit students and their families. We appreciate the encouragement to align professional development for general and special education teachers. We confident this project will benefit students with disabilities and their families developing strategies to better serve Native Alaskan students, for whom the education system has not been able to demonstrate achievement. We are excited to contribute to the project and for Alaska families to benefit from the personnel development activities. Please contact me at [###] or [email] if you have any questions.

Thank you,

A handwritten signature in cursive script that reads "Deidre Jenson".

Deidre Jenson, Ed.D.
Interim Superintendent
Southeast Island School District



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919

(907) 828-8254

Fax: (907) 828-8257

E-mail: sisd@sisd.org

Bruce H. Hill Memorial Scholarship Fund

A \$1,000 scholarship award was established in 1982 in memory of Bruce H. Hill, Superintendent of Southeast Island School District from its inception in 1976 until his death January 14, 1982. Because Mr. Hill was an enthusiastic supporter of higher education, a scholarship award was determined to be the best way to honor his memory.

In order to qualify for this scholarship, a student must:

- A. Be a senior in high school at the time of submitting an application.
- B. Have attended Southeast Island School District for at least one year and graduate in the 2022-2023 school year.
- C. Submit three (3) references, including one from a Southeast Island School District teacher, which should address areas of citizenship such as leadership, dependability, cooperation and honesty, as well as any other attributes which the individual feels is indicative of your worthiness for the scholarship; and,
- D. Submit a statement explaining your plans for continuing your education and how that education will benefit your career.

This scholarship shall be used in the academic year immediately following the award, barring extenuating circumstances. The school attended may be any institution that is recognized by the Alaska Commission on Postsecondary Education (including, but not limited to, colleges and vocational schools).

TO APPLY, send the following to cpage@sisd.org, and write *Bruce H. Hill Scholarship Application* in the subject line:

- your statement of intent,
- the three (3) reference letters,
- a copy of your high school transcript, and
- your mailing and email addresses

Complete applications must be received no later than Friday, April 7, 2023.

The recipient(s) for this scholarship will be chosen by the SISD Board of Education at the April 2023 regular board meeting

Basic Skills and
Active Citizenship
leading to
Developmental
Growth

SISD BOARD MEETINGS CALENDAR OF AGENDA ITEMS

August	<ul style="list-style-type: none"> • Welcome Staff and Students • Crisis Response Plan Review • Student Handbook Review • Parent Involvement Policy and Handbook Review • Annual Public Notices to Parents • Six Year Capital Improvement Plan Approval • Board Policy Updates • Title I District and School-Wide Plans
September	<ul style="list-style-type: none"> • Site Enrollment • Review Student Assessment Data • Graduation Date Approvals • SISD Resolutions (AASB Call for Resolutions) • Plan AASB Leadership Conference Attendance • Annual Progress & Summary Report for Student Nutrition and Physical Activity • Work Session: ASC Officer Election Certification; ASC Training & School Year Goals/Objectives Development
October	<ul style="list-style-type: none"> • New Board Member Orientation Work Session/Oath of Office • Board President and Clerk Elections • Appoint Legislative Liaison & Advocate for AK Youth Liaison • Appoint Student Board Representative(s) • Review AASB Resolutions • Report Student Count • Board Public Opinion Survey
November	<ul style="list-style-type: none"> • Audit Review/Budget Revisions • Annual audit of student organization accounts (ASC) • AASB Conference • Review and Refresh Strategic Plan/timeline
December	No Scheduled Meeting
January	<ul style="list-style-type: none"> • Budget Revisions • Plan for February Legislative Visits • ID Lobbying Strategies & Issues for Legislative Visits • Superintendent Evaluation
February	<ul style="list-style-type: none"> • Plan for AASB Spring Fly-In (if attending) • Board Self-Evaluation/Goal Update and Review
March	<ul style="list-style-type: none"> • Budget Development • Teacher Contracts • AK STEPP Needs Assessments • School Calendar Adoption
April	<ul style="list-style-type: none"> • Graduation Attendees • Budget Development • Teacher Contracts • Capital Improvement Plan/Facility Needs Report
May	<ul style="list-style-type: none"> • Budget Development • School District Report Card to the Public • Bruce Hill Scholarship
June	<ul style="list-style-type: none"> • Budget Adoption • Board Policy Updates from AASB • Disciplinary Action Data Review • Curriculum Quarterly Reports
Every Month	<ul style="list-style-type: none"> • Policy Review • Stipend and Mileage Forms ⁹⁸ • Exemplary Stakeholder Nominations

ASC Agenda

Barry C. Stewart Kasaan School
02/27/2023

Call to order: 4:17pm

Attendance: Mike Congdon , Jessica West , Karen Freese , Terry West , LaNeice Congdon

Approve the Agenda :Motion to approve Jessica, seconded Karen Freese. Motion carries

Approval of last meeting minutes:Jessica West motioned to approve Seconded by Terry West motion carried.

Adjustments to agenda: None

Treasury report: There was a reimbursement in the account that we are not sure what is. 12.2.2022 was the date.

Total amount as of Jan. 31 \$20,324.88.

Lead teacher report:

-Mike would like to consider gift cards for kids who excel or do well in their studies. 5 dollar gift cards.

-Extra rewards or gifts in the gift box for prizes. Put money aside for these prizes.

-Add the Preschool building into the cleaning assignments.

-We are working on fundraising for archery. We need to have a spreadsheet to keep track of how much kids are earning. We also need to know what our kids already have accrued.

-Fundraising, fence in TB and possible wood sheds for OVK

Mike will be working on a storage shed/greenhouse equipment shed. He has grant funding to build this building. We need to decide where to place it.

-Archery state tournament results. Our students took all three of the top spots in our district!! Anna, Judah, and Ahrianna were the top scores.

Jessica **motions** to set aside \$400 for prizes for the kids, seconded by Mike Congdon all in favor. motion carries.

Vote on 23/24 year calendar: we need to vote on what calendar we would like to have.

C- small spring break, School ends may 24 starts on Aug 23.

A- long spring break longer year

B- One day spring break out of school earlier.

Amanda Hendrixson - B

Jessica West -B

Terry West -B

Karen Freese -B

Mike Congdon -B

LaNeice Congdon -B

Our school chooses B

Set aside funds for glass art: This is for art class Mike Congdon **motions** to set aside \$300 to pay the instructor, seconded by Jessica West all in favor, motion carries

Set aside money for Easter, eggs: Karen Freese **motions** to set aside \$250 for easter party. Seconded by LaNeice Congdon all in favor, motion passes.

School/Parent compact: All parents need to sign this compact so that our school is eligible for Title 1.

We have an application that Karen is working on to turn into the district.

We need to have sign in sheets for ASC and other meetings.

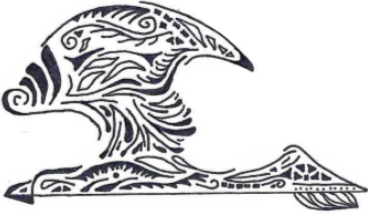
Title 1 schoolwide plan: Still in the process of updating this

Sports: we have enough students to play volleyball we just need to find a coach. After we get all the state final reports they will put together a nationals team. Kids will continue to practice for nationals.

Reimbursements : NONE

Testing: Still need students to complet l-ready testng, due sickness and to missing testing times. Staff need to take a proctor training training. Mike and Karen and Jessica need to take it. Due by March 10th.

Meeting adjourned: 5:15pm **Motion** to adjourn by Jessica West , Terry West seconds all in favor motion carries.



Hollis School
"Where education meets the whole student
And challenges us all to look beyond what we can only see."
Advisory School Council
Meeting Agenda
January 26th, 2023
3:00 PM

Southeast Island School District

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Annual District Goals

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

Hollis School ASC MEMBERSHIP AND MEETING LINKS, AGENDAS, NOTES, DATES & TIMES:

MEETING SCHEDULE: Hollis ASC Meetings, unless otherwise scheduled, are at 3:00 PM on the last Thursday of the month.

ASC Information: Here is a link to Hollis ASC Meeting notes, agendas, and supporting documents:

<https://drive.google.com/drive/folders/1Hhp4RZx04oJc61LCCitf90CZ2wCtLo7y?usp=sharing>

MEMBERSHIP: ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings. Unless otherwise noted all meetings are in person at Hollis School or virtual via Google Meets at video call link:

<https://meet.google.com/whm-fbys-pqg>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

AGENDA: All referenced items for this meeting may be found in this shared folder:

https://drive.google.com/drive/folders/17xhilMsVHq2dOXaabAX7gIcVOHt58iLK?usp=share_link

I. **Call to order:**

A. Time: 3:00PM

B. Individuals Present: Jason England, Julie Vasquez, Peatmoss Adkison, Jace Delacruz, Maddie Bozeman, Excie Boykin, Sophia Starkweather, Ciera Tuozzo, Lisa Cates, Isaac Starkweather

C. (telephone)

II. **Approval of agenda:**

A. Motion to approve: Lisa Cates

B. Seconded: Jason England

C. Any Discussion? None

D. All in Favor? Unanimous

E. Any Opposed? No

F. Motion Passed? Unanimous

III. **Approval of minutes from prior meeting:**  Copy of December 15, 2022 Hollis ASC Meeting Agenda

A. Motion to approve: Sophia Starkweather

B. Seconded: Jason England

C. Any Discussion? None

D. All in Favor? Unanimous

E. Any Opposed? No

F. Motion Passed? Yes

IV. People to be Heard/Public Comment

- A. Any advance requests: N/A
- B. Other:

V. Administrative Reports:

A. Lead Teacher Report

1. Schoolwide Plan (Supporting documents are located in this folder: [ASC Hollis Goals, Plans, Vision & Mission Work](#))
*Excited to have the board meeting next month, we have 2 amazing OT's to help our students, tour of the school went well all kids invited and asked questions., Sophia Says school is going great!
 - a) At least 2-3 times per year - *will discuss with principal and add this to our program.*
2. Parent Engagement Plan (get parent/community input - insert link to document)
 - a) At least 2-3 times per year - - *will discuss with principal and add this to our program.*
 - b) We continue to have a standing calendared Tuesday Teacher Conversation times for parents to sign up for meetings. The Tuesday times are 12:00-12:30 and 4:00 to 4:30. Schedule a time at this Signup.com link: <https://signup.com/go/TTxFxnj>
 - c) We have also advertised for parents to join our students for breakfast and lunch with meals paid for by our ASC.

B. Administrative Report (Principal/Superintendent)

1. Federal Programs Presentation/Parent Advisory Committee
 - a) Link to survey (if applicable) *not currently available.*
 - b) At least 2-3 times per year: *will calendar with Administrator schedules.*

C. Treasurer Report

1. See attached Treasurer's Report (link to report): [Hollis ASC Funds -Rev 11.2022](#)
2. Period for which report covers: 11.17..2022 thru 12.15.2022
3. Cash balance at beginning of period: \$6,102.10
4. Income received during the period: \$0.00
5. Expenses paid during the period: \$0.00
6. Cash balance at end of period: \$6,102.10

Old Business:

- D. Discussion items only. Recommended motion:
 1. Review Process and Procedures for Student Fundraising
 2. Process to open new account still pending. Time is the issue. -need verification by Phone

New Business-

1. SISD is able to send multiple staff to the RTI conference which will all to learn and collaborate and improve student instruction. The conference is at the end of January. - ended up not going - Motion to undo the decision to closed school because of RTI

Motion to approve: Jason England

Seconded: Lisa Cates

Any Discussion? none

All in Favor? Unanimous

Any Opposed? no

Motion Passed? yes

2. Recommended Motion: Move to change the current schedule to cancel school on the travel day and schedule a makeup day.
 - a. Motion to approve: Amanda Baker
 - b. Seconded: Isaac Starkweather
 - c. Any Discussion? None
 - d. All in Favor? Unanimous
 - e. Any Opposed? None
 - f. Motion Passed? Yes

3. February 16th Hollis Board meeting planning- Traditional Alaska Foods
Motion to ask community members to bring traditional alaska foods to the Board meeting.
 - A. Motion to approve: Lisa Cates
 - B. Seconded: Peatmoss
 - C. Any Discussion? none
 - D. All in Favor? Unanimous
 - E. Any Opposed? none
 - F. Motion Passed? yes

4. ACS Meeting with dinner Ideas or activities: Dinner and board games Taco Nlght and boards games to follow. Dessert auction during.
 - a) Motion to approve: Ciera Tuozzo
 - b) Seconded: Sophia Starkweather
 - c) Any Discussion? Decision to add a meal to ASC meeting in future
 - d) All in Favor? yes
 - e) Any Opposed? no
 - f) Motion Passed? yes

5. Letters for Technology Grant- from Community and Business Technology grant: lisa moves to ask community to write letters of approval letters for tech grant
 - a) Motion to approve: Ciera Tuozzo
 - b) Seconded: Peatmoss Adkison
 - c) Any Discussion? no

d) All in Favor? Unanimous

e) Any Opposed? yes

f) Motion Passed? no

VI. Schedule Next Meeting: Thursday February 23rd, 2023 3:00 PM

VII. Adjournment: 3:20 PM

A. Motion to Adjourn by: Lisa Cates

B. Seconded by: Maddie Bozeman

C. All in Favor? Unanimous

D. Any Opposed? No

E. Motion Passed? Yes



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Advisory School Council
Meeting Minutes
February 23th, 2023
3:00 PM

Southeast Island School District

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Annual District Goals

Prepare Students for Post-Secondary Life

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MEMBERSHIP: ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings. Unless otherwise noted all meetings are in person at Hollis School or virtual via Google Meets at video call link:

<https://meet.google.com/whm-fbys-pgg>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

AGENDA: All referenced items for this meeting may be found in this shared folder:

https://drive.google.com/drive/folders/17xhilMsVHq2dOXaabAX7gIcVOHt58iLK?usp=share_link

I. **Call to order:**

A. Time: 3:00PM

B. Individuals Present: Sophia Starkweather, Axe Adkison, William Aspery, Jose Vasquez, Isaac Starkweather, Excie Boykin, Maddie Bozeman, Julie Vasquez, Deana Taylor, Cj Vasquez, Tammy Jackson, Alex Brewer, Amanda Baker

C. (telephone): Shaine Nixon,

D. Google Meeting: Amanda Hatch

II. **Approval of agenda:**

A. Motion to approve: William Aspery

B. Seconded: Maddie Bozeman

C. Any Discussion? none

D. All in Favor? unanimous

E. Any Opposed? no

F. Motion Passed? yes

III. **Approval of minutes from prior meeting:** January 26th, 2023 Hollis ASC Minutes

A. Motion to approve: Julie Vasquez

B. Seconded: William Aspery

C. Any Discussion? none

D. All in Favor? unanimous

E. Any Opposed? none

F. Motion Passed? yes

IV. People to be Heard/Public Comment

A. Any advance requests: None

B. Other: nThank you Deena Taylor for your support . William Aspersy “Thank you , to the OT’s for being here and helping”

V. Administrative Reports:

A. Lead Teacher Report

1. Schoolwide Plan (Supporting documents are located in this folder: [ASC Hollis Goals, Plans, Vision & Mission Work](#))
 - a) We have much information accumulated. Amanda Hatch attended - she is assisting with Grants and Title I reporting which includes helping us to assemble and update our Schoolwide Plan.
2. Parent Engagement Plan (get parent/community input - insert link to document)
 - a) Amanda Hetch is helping us to move forward with this document. At least 2-3 times per year - - *will discuss with the principal and add this to our program.*
 - b) We continue to have a standing calendar Tuesday Teacher Conversation times for parents to sign up for meetings. The Tuesday times are 12:00-12:30 and 4:00 to 4:30. Schedule a time at this Signup.com link: <https://signup.com/go/TTxFxnj>
 - c) We have also advertised for parents to join our students for breakfast and lunch with meals paid for by our ASC.
 - d) Receiving approval to return to pre-existing parent communication process.
3. ASTE - Amanda Baker attended, brought back new tools and ideas we will debrief next week and start applying new ideas.
4. New school: art, landscape, furniture, playground, programming. Sending letters to reintroduce community input.
5. Visits: Interim Superintendent Jenson will be visiting Hollis School Monday 2.27.23.

B. Administrative Report (Principal/Superintendent)

1. Federal Programs Presentation/Parent Advisory Committee - At least 2-3 times per year: *will calendar with Administrator schedules.* .
 - a) Link to survey: <https://www.surveymonkey.com/r/2023SISDParentSurvey>
2. *Upcoming events:* Testing and State Archery coming up

C. Treasurer Report

1. See attached Treasurer's Report (link to report): [Hollis ASC Funds -Rev 11.2022](#)
2. Period for which report covers: 1.1.2023 thru 2.15.2023
3. Cash balance at beginning of period: \$6,102.10
4. Income received during the period: \$0.00
5. Expenses paid during the period: \$0.00

6. Cash balance at end of period: \$6,102.10
7. Some funds already allocated for book, school project.
8. Need a new bank account with a debit card.

Old Business:

- D. Discussion items only. Recommended motion:
1. Review Process and Procedures for Student Fundraising- Set aside for now.
 2. Process to open new account to be opened at tongass and get started.

New Business-

1. Recommended Motion: to approve March 3rd 2023 a make up day.
 - a. Motion to approve: William Aspery
 - b. Seconded: Jose Vasquez
 - c. Any Discussion? none
 - d. All in Favor? unanimous
 - e. Any Opposed? none
 - f. Motion Passed? Yes
2. Motion to ask community members to bring locally harvested alaska foods to the Board Meeting.
 - A. Motion to approve: Amanda Baker
 - B. Seconded: Isaac Starkweather
 - C. Any Discussion? Discussed community member proposal to serve prime rib.
 - D. All in Favor? unanimous
 - E. Any Opposed? none
 - F. Motion Passed? Yes
3. 3.30.23 ACS Meeting with dinner Ideas or activities: Dinner and board games Taco Night and board games to follow. Dessert auction during.
 - a) Motion to approve: Sophia Starkweather
 - b) Seconded: Maddie Bozeman
 - c) Any Discussion? none
 - d) All in Favor? unanimous
 - e) Any Opposed? yes
 - f) Motion Passed? no
2. ACS purchase of new targets for archery. \$300.00 2-3 months to pay. Recommended motion to check with coach and check with Branzon about extra funds from gym.
 - a) Motion to approve: Lisa Cates
 - b) Seconded: Deena Taylor

- c) Any Discussion? none
- d) All in Favor? unanimous
- e) Any Opposed? no
- f) Motion Passed? yes

Action Item:


Final 2022-2023 school calendar vote

The 3 calendar options for ASC's to vote on have been finalized. We need the final 2022-2023 school calendar vote from ALL Advisory School Councils by March 8, as the calendar will be on the agenda for the March school board meeting.

Here are the 3 calendars options for voting:

 [Option A - 2023-2024 Calendar.pdf](#)

 [Option B - 2023-2024 Calendar.pdf](#)

 [Option C - 2023-2024 Calendar.pdf](#)

Also, a brief description of each calendar:

- I. [Option A](#)
 - A. start date on August 28,
 - B. a week-long vacation in March,
 - C. end date on June 5
- II. [Option B](#)
 - A. start date on August 28,
 - B. 1 vacation day on March 28,
 - C. end date on May 30
- III. [Option C:](#)
 - A. start date on August 23,
 - B. 3 vacation days - March 27-April1,
 - C. end date on May 30

Motion to make a google questionnaire to have students and community vote.

- E. Motion to approve: Lisa Cates
- F. Seconded: William Aspery
- G. Any Discussion? none
- H. All in Favor? unanimous
- I. Any Opposed? no
- J. Motion Passed? Yes

VI. Schedule Next Meeting: Thursday March, 30th, 2023 3:00 PM

VII. Adjournment:

- A. Motion to Adjourn by:
- B. Seconded by: Axe Adikson
- C. All in Favor? Unanimous
- D. Any Opposed? No
- E. Motion Passed? Yes

**Howard Valentine Coffman Cove School
Advisory School Council Meeting Agenda**

Wednesday, October 15 2022

3:45 p.m.

- A. Call to order: **3:52 pm**
- B. Approval of agenda: **Janie Wainscott makes a motion to approve the agenda with an amendment to include the Holiday Bazaar, Veterans Pancake Breakfast, and Turkey Trot. Sarah Bateman seconds the motion. All in Favor, no oppose. Motion passes.**
- C. Approval of minutes from meeting: **Janie Wainscott makes a motion to approve the minutes, Sarah Bateman seconds the motion. Motion passes.**
- D. People to be heard:
Charlie is wondering about what it takes about setting up a school club. Austin had some ideas about creating clubs.
Charlie spoke of the Ketchikan trip, and how the kids learned about college entrance information, financial aid, what schools had to offer i.e. degrees/certifications for various career choices. Said it was a great experience. Mr Nixon discussed a possible future trip to specific campuses around the state, i.e.U of A - Fairbanks, Anchorage, AVTECH etc. He will look into possible funds for college trips.
Janie Wainscott spoke of the Arts & Seafood Festival sponsored Holiday Bazaar. The Festival will pay the school \$200 for the use of the gym, plus a free booth for the students. The bazaar will be held Nov 11
Shaine Nixon also presented the Veterans Day Breakfast, to be held at the school Nov 10 . Breakfast will be at 6:15 - 8:00 am with a flag raising at 8:15 am. Open to the community, to honor those veterans among us.
- E. ASC Officers:
- Principal - Shaine Nixon
 - Principal's report -
 - **Shaine Nixon reported on a recent trip to Sitka, where he met with Athletic Directors. We are in Region 5.**
 - **Shaine spoke about the Ketchikan trip, as well as his upcoming trip to Anchorage, chaperoning 16 students he did not know from the island. The trip is a *Youth and Elders Conference*.**
 - **Shaine also discussed Archery and purchasing 3D targets. He brought up an fundraising idea for an Archery Shoot for the entire island to participate. Concessions, and entry fee would be the fundraising. He also said that he would be open to personally pay for a target or two. Archery is now to be an ACS activity not a district activity. Waiting to see what James Stevens wants to do with our kids. Archery will be opened to ALL grade levels.**

- **Shaine also informed those present that he had been in touch with the rep for new school shirts/sweatshirts, and all-sport uniforms. He showed an updated Timberwolf logo. The company is BSN Sports, in Seattle. Order 100 t-shirts, and 100 sweatshirts. Charlie is tasked with what to do with leftover shirts from past**
- **Mr Nixon also expressed his intentions of not being a part of voting on ACS matters, as he is our principal, unless the ACS wants him to, then he will.**
- **Shaine spoke of the team sport status in SISD. There will be only a middle school basketball team as well as an elementary indoor soccer team. Archery is the main sport, with a practice start date pending.**
- **Reminded everyone of the Naukati Dinner this friday .**
- **All staff workshop in Thorne Bay this friday, to work with Lois Ballard.**
- **Saturday Lois Ballard will meet with parents in a workshop about reading. Christi Nixon is offering a ride, time is 1pm - 5pm**
- **This thurs, and every thurs eve in Thorne Bay there is archery/airsoft from 6-9 pm**
- **Brightways training “Web of Support”, November 11-12, in Anchorage. 10 spots available to anyone interested, from 8th grade on up. Contact Amy McDonald.**
- **Turkey Shoot for next agenda.**

- Superintendent - Sherry Becker
 - Superintendent’s report **N/A at this time**

- President - Jamie Carver
 - President’s report-
 - **Very Excited to get community together!Wants to pull in more community involvement. She reached out to folks, and got sizeable donation towards the x-country uniform. Open to all ideas, to make this a successful year.**

- Treasurer - Judy Adamson **N/A as Judy was in Ketchikan on a medical leave**
 - Treasurer’s report
 -

- Vice President - Sarah Bateman **None**

- Secretary -Yvonne Drozdowicz-Somfleth **Apologized for just learning the role of secretary, and is striving to get it right, asked for patience from everyone.**

F. Items for Advisory School Council Consideration:

- New Business
 - 1) Bank Signers - Remove April White, Kate Holtman, Margie Eads
Add Mr Nixon, Judy Adamson, Jamie Carver
Maybe Karen Clark

Yvonne said that Judy informed her of the updating of bank account, prior to her leaving. It was important to update the bank regarding the bank signers on the ACS account. Karen Clark is not needed on the ACS account. Roll call: Charlie, yes; Melissa, yes; Chrissy, yes;Christi, yes; Hesper, yes; Janie, yes; Sarah, yes; Jamie, yes; Yvonne, yes. Motion passes

- 2) Update on fundraising - bake sale/donation/yard sale totals. **The cross country fundraising efforts were a success, \$150.00 from Yard sale Yvonne had, \$1000.00 donations and \$408 on the bake sale**
The harvest dance brought in \$215.00 with pizza sales at the Harvest event \$60
- 3) STAR/PEAKS testing review if available (informational) **tabled**
- 4) Fundraiser Events -
 - Halloween Carnival Oct. 29th
 - Update, planning
 - **Jamie makes a motion to appoint Sarah Bateman as the Halloween Committee Chairperson. Janie seconds. All in favor, motion passes**
 - **Janie and Yvonne began discussing the upcoming carnival, and asked if it was better if we changed the date from saturday, to friday. This was to make it convenient for families to also attend Craig/Klawock halloween festivities. It was decided, after, Jamie informed the group of her researching , that it wouldn't really impede upon our carnival being held on Saturday, Oct 29th. So the date of Oct 29th stands, and flyers were updated by Janie Wainscott.**
 - **A special meeting was set for Wed Oct 18th at 3:45.**
 - **Yvonne told the group that she and Chrissy had begun to brainstorm ideas, and were going to begin going thru last years decorations, in the next few days, and anyone interested in looking through them could join in.**
 - **Jamie discussed having a community feel for the carnival, with perhaps a potluck style feed, in lieu of the regular fare of nachos etc. She had spoken to various community members and this idea had been well received. She is also traveling south for a few days, and will go to dollar store for Halloween stuff**

5) Snacks

Janie made a Motion to approve a \$750 budget for the school year for snacks for the kids. Judy is the snack orderer. Pre-k kids will also be able to have the snacks. Hesperus asked if the snacks could be ordered with her boys in mind, as they just got braces, and that can hinder certain foods. Janie also adds that she can make smoothies, as there is an abundance of fruit and vegetables to use. Roll call vote: Charlie, yes; Melissa, yes; Chrissy, yes; Hesper, yes; Janie, yes; Christi, yes; Sarah, yes; Jamie, yes; Yvonne, yes. Motion passes.

- Old Business

1) Team uniforms - update/ordering **Shaine Nixon spoke to this in his principals report at the beginning of the meeting**

G. Announcements:

- Date of the next ASC meeting will be **Wednesday November 16th at 3:45pm**

H. Attendance: **Shaine Nixon, Christi Nixon, Yvonne, Janie Wainscott, Chrissy Carter, Sarah Bateman, Jamie Carver, Charlie King, Hesperus Keys**

I. Public Comment:

Janie Wainscott makes a motion to have a special meeting to discuss 3D targets purchased with \$6000 of equipment reallocated funds, Turkey Trot, Halloween. The meeting should be on wed at 3:45pm Sarah seconds. Motion passes
Janie also makes a motion to have Jamie do the agenda for future meetings. Hesper seconds. All in favor. Motion passes

J. Board Comment: **N/A**

K. Adjournment:

Yvonne makes a motion to adjourn the meeting.
Sarah seconds.
All in favor, motion passes.
Meeting adjourned at 5:30 pm

ASC Meeting Minutes
Howard Valentine School
Coffman Cove, AK
Wednesday January 4, 2023

Call to Order: Meeting called to order at 3:54 pm

Attendance: Jamie Carver, Judy Adamson, Melissa Dougherty, Christi Nixon, Hesperus Keyes, Kate Holtman, Janie Wainscott, Chrissy Carter, Sarah Bateman, Yvonne Drozdowicz-Somfleth, Damon Holtman
Students: Charlie King, Dylan Holtman, Austen Keyes, Lilliana and Gwyn Wainscott

Approval of Agenda: Janie makes a motion to approve the agenda, with the amended corrections that were added. Kate 2nd motion. All in favor, no opposed

Approval of Last Meeting Minutes: Jamie makes a motion to approve minutes from the last meeting. Janie 2nds, All in favor, none opposed.

Adjustments to Agenda:

People to be Heard:

Hesperus Keyes - Wants to see about starting a music/art club for students. If this can be put together, she would like to increase the instruments available for kids. A discussion about first seeing what Thorne Bay may have extra to use, then ask other sites. She is willing to do part of her volunteer hours, maybe Fridays, to oversee this activity. She also is willing to instruct kids according to available online programs. It shouldn't be confused with formal lessons, but a way for kids to learn, be exposed to instruments.

Jamie suggested to do an inventory first at our school, then reach out to the other sites, to increase the instrument inventory.

Hesperus also spoke of adding Art, and also needing to inventory supplies to see what we could use in addition to what there already is in the closet.

Melissa discussed an online art lesson, that begins this next week, and will let everyone know when it will be.

ASC Officer Reports:

1) Superintendent - Sherry Becker N/A

2) Principal - Shaine Nixon N/A

3) ASC President - Jamie Carver -

Jamie apologized for cancelling the Dec meeting, before the break, as this affected the "All-night Party" kids wanted to have at New Years. Charlie will speak to that...

4) ASC Vice President - Sarah Bateman N/A

5) ASC Treasurer - Judy Adamson -

Judy discussed the Christmas gift shopping, buying a total of 30 gifts for local kids. The city contributed \$500.00, and the total amount spent was \$748.00. She also spent \$55.00 for the ham and potatoes served at the Christmas celebration.

ASC currently has \$21,508.73 in the bank, and still has a \$300.00 check to deposit.

6) ASC Secretary - Yvonne Drozdowicz-Somfleth

Yvonne, who forgot several meetings, apologizes to everyone for the lame minute meeting notes. She brought a small tape recorder, hoping it will help keep track of the goings on at the meetings.

7) Student Representative - Charlie King

Charlie said that there wasn't too much going on right now, the greenhouse isn't fully ready to use, however Morning Glories have begun to grow! The zip grow system is installed, yet it has been a slow start.

Kids would really like to have the "Lock-In Party" the all-night affair at the school. The kids are basically locked in, overnight. The younger kids would have to leave approx 8pm, while the older kids spend the night, in designated Boy/Girl areas, with chaperones over 18 yrs old.

They would like to have this event sometime in January, perhaps after the quarter, January 19, 2023. The event usually begins about 6 pm, and ends the following morning. Dinner will be served, with snacks as well. Projected date of party, maybe Friday the 20th.

No money would be needed for this party. Jamie suggested the kids make a game/activity schedule. Someone could bring a gaming system, and games be available, properly restricted, and restrictions followed. A permission slip from parents would be needed. Movies can be showed, and PG-13 movies pre-approved. This entire event should be planned, and executed by the student body.

Have parents sign up for shifts, to chaperone, and meet all guidelines that are needed for an event such as this. Chaperones must be over 18 and approved by the school prior to the party. Homeschoolers that are in Coffman Cove, such as Buddy and Emma, can participate, with Sherry's approval.

Janie makes a motion to hold the "Lock-in" on Friday January 20th 2023. Begin at 6pm and finish the following day at a time tba. Kids will clean the facilities.

Charlie 2nds motion. All in favor, none opposed, Motion passed

Items for ASC Meeting Consideration:

New Business:

- 1) School security and doors locked or not: Historically, the doors have always been unlocked during the hours of approx 7am to 4 pm, with little restriction. This year this hasn't been the case and a lively discussion pro and cons of this followed. Janie stated that she leaves the side door to the gym unlocked at approx 7am, as she is in the kitchen, and kids have been entering the school this way.

Chrissy voiced a concern regarding use of this entrance during the winter months, as that parking lot becomes very slick with ice and the snow build up is considerably more than at the front doors. The snow and ice have been known to be a dangerous barrier.

Sherry stated that there really isn't any district rule as to having doors unlocked or not, and that it should be up to each site, and the ASC. There was also some concern as to random people being able to access the school at all hours, even parents just stopping in becomes a distraction for students.

Kate suggested that the school get equipped with a doorbell, and that there are all kinds of wireless doorbells, with cameras, and displays can be set up in each classroom, and would be an easy answer to this dilemma. There was a question about where the money to pay for a system would come from...site budget, or ASC. Jamie makes a motion to investigate this solution, Janie 2nd.

Roll call vote: Jamie Carver - yes; Hesperus Keyes - yes; Chrissy Carter -yes; Christi Nixon - yes; Kate Holtman - yes; Sarah Bateman - yes; Judy Adamson - yes; Melissa Dougherty - yes; Janie Wainscott - yes; Yvonne Drozdowicz-Somfleth - yes. ALL vote yes

Old Business:

- 1) **Winter Dinner** - Community fundraising event around Valentines Day. Kids would bake goods for auction, a week prior to event. Suggested meal offered is a Baked Potato Bar. Flyers to be made, and approved at next meeting. Food prepped by volunteer labor the day prior. A meeting will be announced regarding the needs for this event. Yvonne makes a motion to appropriate up to \$600 for the event, Janie 2nd, ALL in favor.
- 2) **ASC Supply Inventory:**Jamie also would like to reorder general supplies for future events, as much of the current inventory was discovered to have mouse turds, thus evident that mice had been rummaging through the supplies on hand. She has totes she is willing to donate, to store things securely.
- 3) **Team uniforms/3d target fundraising for archery.** This is Mr Nixons baby, and there isnt anything yet to report.
- 4) **Snacks** :Judy ordered \$280 in snacks for the kids, and Janie reports that more fresh fruit for student snack is coming soon!

Date of next scheduled regular meeting: Tues February 7th, 2023 at 3:30pm

Public Comment:

Jamie Carver would like to see the meetings begin at 3:30, right after school gets out, as most parents are likely to be here at that time. Waiting till 4pm is too long, and the meetings last longer than they would if the start was earlier.

Board Comment: None

Adjournment: Judy Adamson makes a motion to adjourn at 5:09 pm. Yvonne 2nds motion. ALL in FAVOR - **Meeting adjourned!**

**Howard Valentine Coffman Cove School
Advisory School Council Meeting Agenda**

Wednesday, February 8th, 2023

3:45 PM

- A. Call to Order:** Jamie Carver calls meeting to order at 3:52 pm
- B. Approval of Agenda:** Judy Adamson makes a motion to approve the agenda with changes; Hesper Keys seconds; all in favor.
- C. Approval of Minutes** Judy Adamson makes a motion to approve the minutes, Hesper Keys, seconds; all in favor
- D. People to be heard:** Hesper Keys - Hesper has several things to discuss:
- 1) **Bee Grant** - Hesper said that while she worked with Americorps, she had put in for a Bee Grant, in which Coffman Cove was approved, and that supplies should be arriving sometime this month, noting that the grant did not include money for the bees. She has been in touch with a beekeeper in Anchorage, and that he has bees that are specific for the weather in SE AK.
 - 2) **Orchard Spring Cleaning** - She reports that the orchard needs some TLC and would like to do a spring cleaning, perhaps including community. This could also tie in nicely with the bees. Flower boxes need to be fixed, as well as other labor type work. She has looked at a garden grant up to \$3,000, however in order to get it, a local business must sponsor/support the garden, and the community needs to be on board.
 - 3) **Instruments, and Music Club Idea** - Hesper said that she had done an inventory, with help from Buddy Wakefield. They also identified the instruments that need to be tuned, cleaned and properly fitted with items such as guitar/violin strings etc. Not too much is needed to get that done, perhaps some trumpet, trombone oil, and the strings. She has a price list for the items needed.
- E. ASC Officers:**
- **Superintendent Report – Deidre Jenson** - Deidre Jenson announced that she is the interim superintendent for SISD , until the Board meeting on February 15th. The board will begin searching for a superintendent in the immediate future. Until the board decides, she will be available to answer questions, concerns.
 - **Principal Report – Shaine Nixon** - “Life is GREAT!” said Mr Nixon, as he began his report. With Deidre stepping up to interim superintendent, he has been awarded the responsibility of two more schools. He has been working with Amanda (who will speak later) re greenhouse. He reports that the ASVAB test is coming up, in Thorne Bay, and he is taking a student there. MAPS testing is done. He goes on to say that the Battle of the Books began today, between the older classes. He is also working on shoring up plans with Melissa for the Senior Trip.
 - **President Report – Jamie Carver** - Looking around the room, and seeing a decent crowd, she is grateful for everyone attending the meeting. She wants to remind everyone about the Winter Dinner event, and will have more further in the meeting.
 - **Vice President Report – Sarah Bateman** - No report
 - **Treasurer Report – Judy Adamson** - Judy reports that the ASC has \$22,000.89 in the account, with \$12, 433.23 in line items.
 - **Secretary Report – Yvonne Drozdowicz, Semfleth** - No report

- **Student Representative Report: Charlie King** - Charlie states that the “Lock Down” event held at the school last month went well. Thinks that everyone had fun...

F. Items for Advisory School Council Meeting Consideration:

- **New Business**

- 1. School Make-up Day** – A motion was made by Janie Wainscott for Friday, February 10, be the make up day, Yvonne seconds; Motion passes
- 2. Title 1 Federal Funding** - Shaine Nixon, principal, discusses this federal funding, for smaller and less privileged school districts that qualify. He says that remote sites should qualify, however, Whale Pass did not qualify, as their scores were quite high. He asks Deidre Jenson what campus has funds, and that answer is still in question. Then Deidre explains that this funding is used for anything that benefits education. It is a broad funding “surplant” - cannot use funds to pay for a general ed teacher, but can be used for aids, and even afterschool program. It must be used “in addition to...” This is also for helping kids with more adults to be there for them. Intervention stuff for reading, math etc, or an afternoon school tutoring program. To access the funding, the government is required to ask how the funding will be used. ASC is encouraged to bring any input, ideas, brainstorming etc to discuss at the next meeting, for funds next year. The community is to be informed of this meeting, before March 8. A sign up sheet for ideas should be passed around, so those ideas can be looked at.
- 3. Greenhouse** - Amanda, the director of the district greenhouses is present to give a report regarding the greenhouse. She reports that there have been a series of unfortunate events, that have put us in a holding pattern for the moment. Our fish (aquaponics) died off, pipes froze etc. Instead of grasping at straws, and guessing about how to proceed, it is best to wait to see what the decision will be re new superintendent, and who it will be, Amanda feels that it is wise to see what the district will want to do with this. Until a more permanent superintendent will be put in place, there will be no real direction decided. However there will be some activity like fixing what is broken. Branzon has ordered materials. There needs to be a small limited amount of fish to at least get started. Basically at this time its baby steps until permanent leadership is in place. Deidre explains that it's time to put together a strategic plan, a sustainable long-term plan, for the future.
Jainie Wainscott spoke to the idea of “Community Co-op” She says that she had contacted many community members that support that idea. Robert Rowland agreed that would be a good thing to do, and he supports it. Cody Carver spoke about how the greenhouse should not be empty, and seedlings and starts should be going. However, she points out that the aphid issue has got to be under control. She also stated that aquaponics takes alot to get started.
After Shaine asks Charlie what he thinks, Charlie stated that in the past the kids had pretty much lost interest and now that is turned around and kids have enjoyed being a part of the greenhouse - fish care, etc. When the fish died, he felt the kids were pretty upset.

During the discussion, it was brought up that the greenhouse has the capacity of 400 heads of lettuce, that can be sold to stores, lodges and to the public.

Sarah Bateman shared that we should not scrap the aquaponics, but to do a “duo” using dirt and fish.

Janie thinks that the little greenhouse should be used, and that the big one is not sustainable with too much empty space.

Joelle Wetton encouraged some immediate action to begin now, such as getting veggie starts. She is one of the original people that made the greenhouse and orchard happen. Tells Amanda that she would love to help her get things going, and that she has a lot of seeds to use. Will meet with Amanda soon.

Before moving to the next topic, Deidre reminds everyone that they need to write down ideas for the greenhouse for the next meeting.

4. **Bee Grant** - Shaine states that he has been in touch with Andy - and will be available for this. He also reminds us that the bees need to be able to pollinate in the greenhouse. Melissa adds that a shady side of the greenhouse would be a good spot for the hives, maybe half outside the structure and half inside. Hesper reminds of the grant, and having the community involved. The community also must be notified of the bee hives due to allergy issues i.e. epi pens, and how to use them.
5. **Spring cleaning in outdoor areas:** Fruit trees, build new boxes and planting. Shaine is excited to do this with EVERYONE. Boxes in front of the school should have things growing, get kids and families involved, bbq at the fire pit, have fun and get work done!

- **Old Business**

1. **Weight Room** - Shaine has spent time and energy trying to get the weight room back. He has gotten a state OK for this to happen. He wants to allocate some funds to do this, either fix up the storage area or close in one of the carports in the back parking lot. If it were to be inside the school, there would be restrictions that would be enforced. If the decision to put it outside, there would be some money spent. Janie also reports that there is a strong community want for a weight room. People would definitely support this.
2. **Update on instrument** - Craig band teacher is willing to help clean up instruments
3. **Winter Dinner – Last minute details** Jamie Carver reminds everyone that the winter dinner fundraiser is this weekend, on Saturday. She is buying all the toppings and potatoes for the baked potato bar. Set up time is to be at 6pm Friday night. Encourages folks to bring baked goods for the auction.
4. **Doorbell for school** - In response to the locked door issue, a doorbell with monitors for every class will be installed.
5. **3 D Targets** - Shaine announced that he is “man enough to admit mistakes” and discusses that the order was messed up. He forgot to submit the order but will make sure its done. The targets will be shipped under Thorne Bay and will be reimbursed by Coffman.
6. **Sport uniforms** - Not too much to report. Some feel it unnecessary to change the logo of the mascot.

G. Date of next scheduled regular ASC meeting: March 6, 2023 at 3:45 pm

H. Attendance: Jamie Carver, Yvonne Drozdowicz-Somfleth, Judy Adamson, Hesper Keys, Shaine Nixon, Deidre Jenson, Melissa Dougherty, Janie Wainscott, Charlie King, Buddy Wakefield, Robert Rowland, Joelle Wetton, Sarah Bateman, Chrissy Carter, Cody Carver, Amanda (via zoom), Jan Inman, Gwyn Wainscott, and Anggi and Jason Wakefield

I. Public Comment: None

J. Board Comment: None

K. Adjournment: Yvonne makes a motion to adjourn, Judy seconds. Meeting adjourned 5:25pm



Naukati School

100 Heather Street
P.O.Box NKI
Naukati, Alaska 99950
907.629.4121



Advisory School Council Meeting NOTES

Meeting Date: 02/21/2023

Meeting ID

meet.google.com/uuo-bpeo-acz

Phone Numbers

(US)+1 304-602-7306

PIN: 253 125 503#

I. Call to order:

A. Time: 5:02 pm

B. Individuals Present: Tara & Josh Musser, Tawnya Weaver, Sharlet Collins, Laura Anania,
Distantly: Cari Jones, Shaine Nixon, Dawn Sheets.

II. Approval of agenda:

A. Motion to approve: (insert name) Laura made motion to approve agenda

B. Seconded: (insert name) Sharlet 2nd.

C. Motion Passed? (yes or no) Yes

III. Approval of minutes from prior meeting:

A. Motion to approve: (insert name) Dawn made motion to accept minutes from Jan 24 meeting.

B. Seconded: (insert name) Tawnya 2nd.

C. Motion Passed? (yes or no) yes

IV. People to be Heard/Public Comment

A. Any advance requests: no advance requests and no public comment

V. Administrative Reports:

A. Lead Teacher Report

1. Schoolwide Plan

a) School Improvement Plan coming along-will be sharing out Key

Learnings in March-moving along with scheduled plan. Team is looking to present to parents/community in March. Then, using any feedback gained from parental community sharing, the Team will begin to build plan to present to School Board.

b) Archery

(1) State scoring this Friday, looking towards fundraising.

(a) Red Tide Wrestling is going well, last meet coming soon

(b) NYO district practice, personal best competition set for

March 9th in Thorne Bay. Potential travel for a team to go to

Juneau. More information to come after district competition.

2. Parent/Community Engagement Plan

a) Hobby “Booth” fair/Rummage Sale in May-suggestion to make a list of potential things students/we’d like community to “do & Teach” and present to community. Cari mentioned that perhaps Abby Twyman may have done some of this legwork already.

b) Student/Parent/Teacher Compact (review, suggestions to Administration)

- (1) Mentioned as a speaking point about gathering any feedback about this form for additions/questions/ or deletitions.

B. Administrative Report (Principal/Superintendent)-Shaine Nixon briefly spoke on this

1. School/District updates-nothing extra is happening
2. Title I-this is required speaking piece on the ASC's agendas as it is a Federal Program. School that have low achievement and/or socioeconomic hardships receive this funding. The ASC needs to look at what needs that fit best for the community and suggest uses of these funds. Example: If you hire an aide for the use of these funds, school will need to show how that aide has added to the academic growth within the students served.

C. Treasurer Report

1. Cash balance at end of period: **\$19,230**

(1) \$2806.70 allocated to separate student accounts

(2) \$1105.45 Archery sport amount

(3) \$15,317.86 general funds

b) **\$400 deposit on 02/17/23**

(1) **Need to check to see that \$1954 was paid to district for Cross country**

FY 22/23

(2) **Laura to get the total last pizza payoff to Dawn**

- (3) ****Archery Wood fundraiser:** Dawn made a motion to pay the \$524 for each ticket the students of NKI sold from the Archery sport account. Tawnys 2nd. Motion passed.
- (4) **Other fundraising opps:** POW little League, Crair 4th of July booths, TB Days
- (5) **Information brought up by Cari Jones** about church fundraising at same time with school and not wanting to compete but to mention that these are all the same kids earning money in multiple ways.
- (i) Trying to send kids to Echo Ranch June 5-11
 - (ii) March 17-tye-dye shirts-sell shirts
 - (iii) April-potential Karaoke & pizza night
 - (iv) May- TBA

VI. Old Business:

A. Discussion items only. Recommended motion:

1. Develop a School Philosophy (themes & Buzz word conversation)
2. ~~Fundraising options~~ removed from this old business for this meeting as it was discussed in several other areas

B. New Business-

1. Accept resignation of Tara Musser from ASC-**Sharlet made a motion to accept Tara Musser resignation from the ASC. Tawnya 2nd. Motion passed.**
2. Calendar Vote for next school year: **a brief description of each calendar:**

- **Option A**
 - **start date on August 28,**

- a week-long vacation in March,
 - end date on June 5
 - **Option B**
 - start date on August 28,
 - 1 vacation day on March 28,
 - end date on May 30
 - **Option C:**
 - start date on August 23,
 - 3 vacation days - March 27-April 1,
 - end date on May 30

Naukati ASC members asked for voting on Calendar and majority voted for CALENDAR B

3. Options for small fundraising: Movie nights, games

VII. Schedule Next Meeting: Suggested date of March 14th, 2023 at 5pm. This date has been added to the district wide public calendar.

VIII. Adjournment:

A. Motion to Adjourn by: Laura Anania at 5:57pm

B. Seconded by: Sharlet. Meeting closed.

Port Alexander ASC

Month of _____ March _____ Meeting

Date/Time: March 2, 2023

Attendance: Amanda Hotch, Michaela, Julia, Deb, Molly, Pepper

Meeting called to orderby: Julia 3:35

Motion to approve minutes : Michaela, Molly second motion

Reports:

District Office: Shaine/Dedrie?

Teachers - Read Board Report

Treasurer: From Shanna: ASC Account \$5351.09

Student Council: NA

Old Business from January:

- Tsunami list is updated, do we need to have a practice/drill? date set?
 - Skiff 1 - Julia, IRa, Kylie, Jens, Edith; Skiff 2 - Martins-Torin; Skiff 3 -
 - Drill set for - April 5th
- Money earned from superbowl - \$35
- Literacy grant position for Michaela.
 - Michaela got hired!

New Business:

- Admin Change - Shain Nixon is acting principal - Deidre is acting Superintendent
- Budget meeting Lucianne
 - Explained budget to Julia
 - We moved around funds like votec to general operating, etc.
 - Julia will make a google doc that staff can add to. Deadline April 1st so we can get orders to Terri and DO.
- Vote on a calendar for next year - Julia has them from Chris
 - We voted on Option B
- Student/Parent/ Compact form for enrollment next year. Suggestions?

- Is it a requirement to get enrolled in the school district?
 - List of things that don't have to deal with school time
 - Amanda - requirement for grants - school develop own compact
 - Required to create a compact made with parents - blank template developed with parents and school.
- Literacy night - Michaela
 - March 9th in class reading
 - Michaela is going to encourage literacy at home and in the classroom and involve students and community members.
 - Series of poetry nights in March and April - treats provided - poem to read and have fun time
 - Date: March 29th - Wednesday evening - Time to be determined
- Read Across America Dr. Seuss Week- March 2nd, but we will celebrate March 6th-9th
- ATTSAA Update - Michaela
 - Interest is huge in 2 weeks
 - Announced prior launching application to cut off at 40.
 - over 8000 shares on facebook with personal shares
 - States interested? - All over - some east coasters, midwest, west
 - Northwest Aquatic Marine Educators this Monday March 6th - link will provide to interested folks to listen to - Patrick, Julia, and Michaela spoke at it.
 - Fundraiser ideas
 - Committee bi-meeting

Comments:

Adjournment: First ____ Julia ____ Second__ Pepper ____ AIF passed Time: __4:03__

Port Alexander Eagles

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and thrive in an ever-changing world.

Goals:

1. Prepare students for postsecondary life
2. Provide sufficient and effective staff support
3. Increase communication district and community wide
4. Increase visibility to share lifestyle and increase enrollment

Board Report Feb/March 2023

Mr. Trischman:

The elementary social studies class in Port Alexander is still learning about the United States, but they are also getting excited about the Iditarod. Each student chose a musher and created a report on that musher, we will be following the progress of the iditarod and tracking the mushers on a large map we created.

In February my online Algebra 1 class continued to make great progress. We are just finishing up chapter 7 and I am hopeful that they will complete all of the coursework by the end of the year.

I also stayed busy with Ak-TRAILS. Several families completed winter MAP testing and completed the iReady diagnostic. Most of the AK-TRAILS students are making great progress in their courses.

K-12:

Testing Update: Port Alexander has completed their winter Reading and Math MAP

tests. Students have also completed their iready diagnostic test. Results for both tests were through the roof! For the iready diagnostic test, over 50% of students grew a grade level in reading! These students are determined to succeed and I'm lucky to call them my students!



Community Valentine's Day Party: Each student planned a minute-to-win-it game, then wrote compliments to each community member. We delivered these compliments to each person. Lastly, we invited our community to play games and celebrate "The Month of Love"!

Service/Leadership: In the month of February, Port Alexander had their annual Super Bowl Pizza Fundraiser. This is one example of what we do to instill service and leadership in our students.

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Board Report Feb/March 2023



Clamming: Until we received 3 feet of snow, it was looking a bit like spring! So we had gone subsistence clamming in Ship's Cove! Kids learned about the anatomy of butter clams, how they eat, how they maneuver around, and much more! We were lucky enough to have our local Tlingit come and help teach the traditional way to dig for clams.

Snow Update: With all the snow, our tube greenhouse collapsed, so once the weather gets nicer, we will have to instill Service and Leadership in our students and help design and rebuild our greenhouse!

Self-Goals:

We continue working on self-goals and recognizing how we learn. In addition to students timed daily facts, we have been able to work



on our math facts through Reflex Math. Kids are making great progress and will be ready to move onto multiplication/division math facts in no time!

Port Alexander Eagles

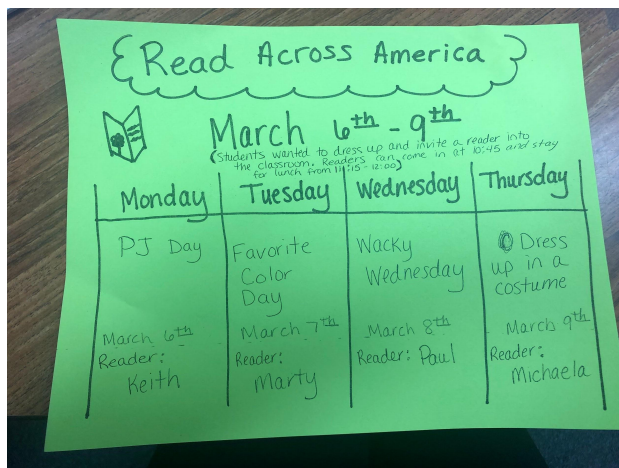
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Board Report Feb/March 2023



Read Across America: Students have been getting extremely excited for Read Across America! To celebrate this, we are inviting a community member into the classroom to read each day. Also, kids get to dress up each day! Monday is PJ Day, Tuesday is Wear your Favorite Color Day, Wednesday is Wacky Wednesday, and Thursday is Dress up in a Costume Day.

Our students and staff continue to work hard everyday! We are lucky to have such determined students and such wonderful staff members!

Preschool:

Math is the focus this month for Preschool and we've been doing much with patterns, shapes, and counting. Fern, our one student, is meeting all of her age level expectations and exceeding them in some areas. She especially loved this month an activity we did where we put various objects from around our classroom in a tub of water, and then used tallies to mark whether they sank or floated, learning about tally marks and practicing counting them when done, categorization, and experimenting with the physical characteristics of materials. After testing several materials, she started to see a pattern and was able to predict pretty accurately whether each object would sink or float. She is also loving a new part of our routine, in which we read about an animal that starts with each letter of the alphabet (one a day, going through the alphabet) and find its range on our world map. Then we do an action that the book, "Move with Me" gives for that animal—waddling like a mallard, jumping like a jerboa, balancing on a block like an ibex, for example. She has gotten much more comfortable moving her body in a designated way as we have proceeded through the book, and is very excited now to see what the next one will be each day. It is fun to combine alphabet learning with science and physical activity. Fern also completed a book about numbers—coloring the objects and counting them and writing the number there are. After finishing the book, Fern is now able to count objects without skipping numbers or objects all the way to 10! We just began to talk about adding and subtracting, and are continuing to read two books a day— one story book and one counting, colors, or shapes book this month.

Port Alexander Eagles

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Board Report Feb/March 2023

ATTSA:



We hit our specified cap on applications within two weeks of the start of advertising! Receiving 40, then ten more the same day we announced the application period was closed, and they have continued to roll in. We are having to send disappointing letters to students now, to keep it fair for the first 40-50 (decided to allow the ten extra as they had no way of knowing it was closing that day—nor did we—and were just so close to submitting when it did). Due to the extreme increase in interest in the program, we will have to announce a shorter

application period next year, not using a cap, as it is really hard to tell people interested it is filling up so quickly, but just accepting whatever is received between two set dates that are announced far enough ahead for interested parties to get their materials in order. As it is, we have GREAT applicants to choose from.

Last night (March 6th), Julia and Patrick Trischman and Michaela Larsen presented about ATTSA as part of the Northwest Aquatic and Marine Educators Speaker Series to listeners in Alaska, British Columbia, Washington and Oregon. We announced that our application period is closed for this year, but shared with other educators what great hunger we have witnessed for place-based experiential learning among high school-aged students (and their parents) and what we are doing that is working for our unique program. We have received very positive feedback on our talk already!

Tonight we have our next Committee meeting to talk about fundraising, the selection process, and other next steps.

Goals that we are meeting:

- 1. Prepare students for postsecondary life - successfully reading in school - building positive relationships in school.
- 2. Provide sufficient and effective staff support - We have community volunteers as well as adequate staffing for all the different levels that need to be met.
- 3. Increase communication district and community wide - we are in close contact with admin planning for next year.
- 4. Increase visibility to share lifestyle and increase enrollment - Happy kids create positive experiences, which has helped two possible families moving here to PA next year.



Thorne Bay School

ADVISORY SCHOOL COUNCIL Minutes

Date: Thursday, January 19th, 2023

Join Zoom Meeting:

<https://us02web.zoom.us/j/88164372609?pwd=cmozMXYrU3BHZnVVUHQxREkrZFhtdz09>

I. Call to order:

- A. Time: 6:31pm
- B. Individuals Present: Ellis Wroronoicz, John Stevens, Korrisa Oatman, Lucette Lovell, Tony Lovell, Kat Nichols, Kathryn Milton, Anne Lusted, Angie Near, Terri Kohn, Jay Kohn, Diedre Jensen

II. Approval of agenda:

- A. Motion to approve: Lucette Lovell
- B. Seconded: Anne Lusted
- C. Any Discussion?
- D. All in Favor?
- E. Any Opposed?
- F. Motion Passed? (yes or no) Yes

III. Approval of minutes from prior meeting: [TB ASC December Minutes](#)

- A. Motion to approve: Anne Lusted
- B. Seconded: Lucette Lovell
- C. Any Discussion?

Anne Lusted asked about the Battle of the Books from the last ASC meeting agenda. She asked how the battles were structured, specifically if her children could be on the same team, despite being different grades. Diedre responded that the teams are grouped grades of 4 students each—3 active and 1 alternate. Kindergarten, First and Second grades make up one group of team(s), and they only compete against that same group. The other groups for teams are Third and Fourth grades together, Fifth and Sixth grades, Seventh and Eighth grades, and Ninth through Twelfth as one group. Students have the option to read and compete at higher levels. The teams have not yet been put together.

Having multiple teams should not be a problem because when students finish books, they are to return them. Additionally, the school is ordering more books, but it is fairly expensive, so students are expected to share. It was brought up that the books are also available on YouTube.

If the school has more than one team for a group, those teams compete against each other to see which team advances for the school. Kindergarten, First & Second grades do not advance to the state level. There will probably be mock battles before the final battle. Dates should be on the public calendar. These battles will be done against other schools virtually.

Dates: The High School group battle is scheduled for **Feb 8th, 2023**. Middle School group battle is **Feb 9th, 2023**. 3rd & 4th for **Feb 14th, 2023**. K, 1st & 2nd will be last, most likely **Feb 15th, 2023**. The state battles should be the week following the school battles. The school should send a note home with the dates, with one aim being having the battles during school hours so that other students can cheer on the teams, with parents attending in person or via Zoom.

There was discussion about when to schedule reading and quiz time for Battle of the Books after school weekly, with regards to other extracurricular activities going on, such as wrestling and archery. This time would last about one to one and a half hours, where students could use origami fortune tellers to quiz each other over books they've read, giving the author, title and the answer to each question. Each part of the answer is awarded points. Diedre plans to speak to **Sarah Garrison**, who is a school paraprofessional and the coach for Battle of the Books, about scheduling for after school practices, looking at possibly Fridays, and/or Mondays. There had been a meeting scheduled for the 17th of Jan for all the coaches, but only one made it, so they will try again this Tuesday (24 Jan), so that some things may be finalized and maybe get a letter sent out district-wide.

- D. All in Favor?
- E. Any Opposed? none
- F. Motion Passed? Yes

IV. People to be Heard/Public Comment

A. Any advance requests:

B. Other:

- 1) Lucette praised the dinner, saying that the word was gotten out well, the turnout was thus really good and the food turned out well. Diedre said they would need suggestions for what to serve at the next dinner.
- 2) John Stevens requested that the school get the students not to park their bikes on the sidewalk between the gym and the school, for the safety of people walking there. Diedre pointed out that this had been on a previous ASC agenda, and a request had been sent out to find bike racks, but got no response. So Diedre said they could probably use maintenance or building funds (or shuffle some things around) to purchase a bike rack. Terri offered to make a sign to show students where to park their bikes.
- 3) Terri had a question about how the construction and Emergency Trauma Technician (ETT) training would affect the students. Diedre answered with an explanation about how the ETT works: 16-18 year old students (three of which could do it) have the option of taking the course, which has two parts and is worth about \$400. One part is classroom time with books and online. The second part is in-person training in Klawock, and should take place on Fridays, with rescheduling to Saturdays expected for conflicts. It may be possible for Victoria Anderson to come in and cover some sections of the class.

The students taking the class will get an ETT kit, T-shirt, and upon passing the course, state certification with a certification card. There is work being done to get the class accredited with the University of Fairbanks, but whether that would be a full or half credit is unknown. Tony pointed out that he was informed when he was recently certified as

EMT-1, that one can go into another database and file to take additional courses to get national certification, constituting “a couple of extra tests”.

- 4) Lucette brought up that it might be good to have ASC dinners once a month, which kicked off a lively discussion of what could be served. Pizza (including homemade and professionally prepared food the school purchases from AK-49 or other locations), salads, asian (eggrolls, potstickers, crab rangoon), mexican, subs/sandwiches, soup, “more dessert options” were all brought up. John suggested that it may be better if the people preparing the food chose the menu because they know what they are good at cooking.

Students are encouraged to prepare the food, as it is a good hands-on learning experience for them, and the school can always use the help of adults to direct them. This also provides a fundraising opportunity for the students, such as for Wrestling which may need funds. But some meals can be prepared by adults.

The discussion turned to the Superbowl’s timing (early February), and that for football Sunday, they could do a preorder with AK-49 of subs and soup. Amanda said we could do pizzas at the school, and that a really good sale was done a few years ago.

- 5) Korrisa said a parent came up to her asking if there could be some one-on-one basketball skills training in the gym. She pointed out that this year a lot of kids aren’t into sports and this could help them get the fire lit. They would learn skills like dribbling, shooting. Diedre said this comment meshes with an item further down the agenda, so she would leave the comment here.

V. Administrative Reports:

A. Principal Report

1. Senior Trip

Senior students are in the process of working on their senior trip. They are building the budget, deciding where to go, and how much money they have to raise. They have done several fundraisers already, and Diedre said she wants this to be done annually.

2. Literacy Grant:

- a) Feedback from book giveaway was not discussed.
- b) Literacy game night will be **Feb 11th Saturday at 5:30pm**.

The school is planning an evening family event where students can come in a play some games focused on literacy, paid for by a literacy grant. The students win tickets from the games, and afterwards, the games can go home with the families. During discussion around timing John said that he can make sure the students are home from the archery tournament on days with evening events. Diedre said that the literacy grant would also pay for food, so they are planning self-serve foods that would be **free** for attendees. Sarah Garrison is starting a flyer for the event.

- c) Diedre said that the school wants to start a monopoly-inspired game. It would involve parents/caregivers/siblings/etc coming to the school with students and going through different

doors to read with their children and answer questions to earn houses, similar to the Monopoly event that McDonald's franchise restaurants does. The pair/group then moves to the next door if they wish. They can build houses and hotels. This event would go on for a month, with the school building bigger prizes and so forth.

3. **Movie Night Jan 21st at 4:30pm.** Concessions (need help!) and VIP seats!

At the movie night the school is hosting this Saturday, students will be able to buy concessions whose proceeds go to the ASC, and be able to buy two tiers of admission: one allows for floor seating and a second for \$2 more will allow for seating choice of beanbag, bleachers, chairs, etc. The event is being done with the library, so the admission proceeds will be split between the ASC and the Thorne Bay Library. The movie to be shown is the Bad Guys, and is rated PG, so parents of small children, perhaps 5 or younger, may want to attend with their children.

4. **Red Tide Wrestling and MS wrestling season has started.**

Diedre said the students have been gung-ho for wrestling, maybe it is a build-off of last year's interest. Possibly because of the timing of registration, sent out right before Christmas break, some students who are coming to the practice are unable to compete because they did not register. Diedre anticipates that the timing can be done better next year, so that it is not right before a distracting holiday break. Tony suggested starting around the 10th of December, so the coach(es) could warn the kids about the holiday break.

There are about 10 elementary (Red Tide) and 2 middle school students who are excited and attending practices.

Discussion turned to the timing of events. Lucette asked if the middle school wrestlers compete in Red Tide events. Diedre said that was still being figured out, because she has gotten conflicting scheduling information. She got a notification that there is Red Tide Wrestling in Ketchikan, but it requires the parents to go with. That would require fundraising, and a full ferry. Middle school wrestling would be at the same time in Ketchikan. Diedre was talking to Ashley (in Craig) about a notification she got from Craig AD saying that Red Tide and middle school wrestling are on February 3rd, which is the same day as an archery event. Ashley asked to see the notification, because she was also confused about the notification Diedre received. Thorne Bay School is tentatively planning to host a Red Tide Wrestling tournament at the school on the 18th of February. Volunteers are needed, if anyone has wrestling experience and can help with the tournament—or with concessions. We do have a volunteer, so if your child is doing Red Tide, bring them in and we will help coach them. Middle School will take the wrestlers. John said that past tournaments held both Red Tide and Middle School bouts on the same day. Red Tide would go first for an hour to hour and a half, followed by the Middle School wrest

There was some discussion about when regional competitions, which are held in Juneau, will take place. Attendees are unsure if they are the 18th or 25th of February, but it was agreed wrestling season is very short at only 6 weeks. John asked how many wrestlers were also in archery. He then said that if he knows the tournament is over at 12, then he can make sure to schedule a flight that can allow them to do both. The school has one hired coach (who is out of commission right now because of his shoulder) and one volunteer helper, who is the coach's son.

5. Electives: **Semester 2 is starting January 23, 2023.** MS and HS will be taking PE (Physical Education) together (both teachers teaching it). Some HS students need the credit, other students need it for elective credits, but they have requested this class for that elective. All MS students will be taking PE. The other elective is focused around our CTE (Career & Technical Education) entrepreneurship and the Perkins Grant. Students selected their topic, and will do some individual course study based on their interest. Entrepreneurship is an element of this that they will do together - which is building a business plan and then they do some work around their topic of interest as well as independent work on their topic improving their skills. Some students want to focus on plants for their individual entrepreneurial program. Other students have chosen software program engineering for their focus. A couple of students will be doing the yearbook. Finally, another elective the seniors are able to do is Emergency Trauma Technician, as previously discussed.
6. **Greenhouse:** Lucette asked if the greenhouse sales were still going on. Diedre responded that it is slow right now with not enough to sell, and Amanda Kiely, is out of town. It should pick up again in the spring. The plant-focused high schoolers could be in charge of a plan for the greenhouse and run the Thursdays produce sales.

Diedre brought up that the goldfish at the Coffman Cove school all died. They provided fertilizer for the plants. It's possible Thorne Bay School could give them some of the fish here, but there is concern that if little fish were brought in to help replenish the numbers, the bigger fish might eat them. It would take a lot more small fish to generate enough poop for the greenhouse. It was concluded there is no plan yet.

Lucette brought up that the greenhouse may be important to help the community deal with food insecurity, in light of the flooding in California. She also brought up that there is a Farmer's Symposium in Petersburg at the end of February if the students are interested. Terri responded that she had informed the students of it.

Kat started a discussion about a state grant application last year for groups and individuals for food insecurity purposes, such as starting gardens, greenhouses, getting freezers. She had applied for the grant but did not get it. Terri responded that Hollis, Kasaan, Naukati and Thorne Bay schools had all gotten this

grant. Diedre brought up that the school got in a large order of rice, grains, flours, beans in secure bins for possible food shortages, so that the school could continue to feed students.

Lucette brought up mariculture, saying that the federal government put \$49 million into a grant to build up the industry, which could be a big thing for Prince of Wales Island. Diedre responded that she needed to tell Sam, who heads CTE, about it, because mariculture is a big focus of the Perkins Grant. Lucette said the Southeast Conference is taking on the grant funds and putting it out into the communities. She said she could be a contact for that, as she talks to them at least once a week. She's working on the lending side of it. She also mentioned Alaska is getting a \$2 million system to test different shellfish in different coves, which would be a benefit to mariculture and subsistence.

7. **Emergency Operations Plan:**

Each school is working updating out Emergency Operations Plan (EOP), and Sherry Becker wants to be a part of that committee, which is district-wide. The plan would need to be tailored a bit to each school, because what would work for Whale Pass may not work for Thorne Bay. The plans could be brought back to ASC and the community for feedback. There's a broad, generic plan to start with.

Community members are needed to be a part of this committee. If you are interested, please let Diedre or Sherry Becker know.

There was discussion about details that might be part of the EOP, such as arming teachers. Diedre commented that it used to be just "run and hide", shelter in place, like a lockdown to wait for someone to come shoot you. There was a movement when she was in Wrangell to do training called ALICE. Federal people came in to train the staff, which was Diedre's first experience with that. The ALICE plan is not a set if:then plan, but training to assess the situation and decide what is best to do for the circumstances: fight back, run, or shelter. Amanda brought up the police department of Mesa, Arizona coming into the school to provide active shooter training, and they went over weapons of opportunity, with Diedre talking about the ALICE training going into weapons of opportunity. Jay brought up arming teachers. There was discussion about strategies around arming and making guns available to teachers by way of lockboxes and certain locations. These discussions are for the district-level committee meeting and people wanting to give/get input on this should come to the EOP meeting(s).

Korrissa brought up concern about the doors of the school. Diedre responded that they are kept locked.

Discussion turned to other vulnerabilities of the school, and what needs to be done about entry via windows that don't work properly. Jay asked if there were still ropes on the doors. Diedre answered that yeah, there were some, but they were taken off a while ago. Then talked about how useful the ropes are for quickly securing the doors via a quick pull.

8. **Schoolwide Plan** (get parent/community input - [TB SW Plan FY23.docx](#))

- a) Review for future updates.
- (1) More activities for students.
 - (2) Earlier notice for events – need to improve.
 - (3) Fridays open gym. Will talk about that with some activities.
 - (4) Jay said he wants to be involved in class scheduling for his child, so that he has some say about what they are signed up for before the schedule is finalized. Amanda agreed with the situation. They want the ability to at least have to sign off on the schedule before it is final. Diedre responded that there is not a lot of choice available, being limited by two teachers who have limited range in what they can and are comfortable teaching. This is why the week-long construction and welding courses get brought up because they allow people outside the school to come in and broaden what is available for the kids to learn. This is also why they went with the individualized entrepreneurial plan for the students this year. Like the plant entrepreneur would be spending time in the greenhouse. The early childhood path would have the students would be spending time with the pre-K and doing activities with the little kids. They would be doing some studies on their own, but then there would be things that they would do jointly. All of them are doing Physical Education (PE) because they want to. The Middle Schoolers will have PE because it is required and will only have one choice for an elective. It is admittedly limited.
 - (5) Anne spoke about how these electives need to be brought up and decided much earlier, like the year before, so that the teachers can be prepared for the courses, like being sent to training for it. Jay said that when he was in high school, he was successfully taught welding by a teacher that didn't know how to weld. Partly because of how much of the time was book-time and in the booth, but there was not much time of actual instruction. Diedre responded that even though she has done welding, she would not be willing to teach it herself. She wouldn't know where to start, and an entire semester—or even a quarter—is a long time to be teaching something you are not comfortable teaching. Jay's teacher must have had a way to approach it that she is not familiar with. Jay offered that that teacher had been a carpenter. She thanked him for his mention about parent involvement and that this is something that needs conversations around it.
 - (6) Terri asked if Joel Jenson could teach Hunter Education or something like that during the 2 week High School Explorations time during first semester. Diedre mentioned that certifications have lapsed since COVID because they could not get to any trainings, this affects a large number of people in the community. John said that perhaps writing to the

certifier would get them reinstated, or else have to travel to Juneau or Anchorage for a day or two. Diedre agreed with John and that it is an awesome opportunity for the students. Diedre brought up that even though Explorations give the students a really cool, broad experience, having "Explorations" fill the student's transcript doesn't communicate much. She wants the electives to look like different classes on the transcripts, and is trying to do that by bringing together what the students want to learn and what the teachers are comfortable teaching. She had meetings with parents of high schoolers about their graduation plans, and maybe similar meetings need to happen before spring, for the fall, about electives. This would also allow parents to buy equipment and supplies for projects ahead of time.

(7) Terri asked if they would try to bring back Auto Mechanic. Atlas did that for 2 semesters. John mentioned that Mike does small engine stuff out of Kasaan. There was a bit of chatter about the topic.

(8) Kat brought up that smaller kids used to be sent over to Craig for swimming lessons. She has been trying to get her daughter to swim lessons for over a year. Diedre agreed, saying it's extremely hard to get anything lined up over there because of short staffing. Kat mentioned trying to get Red Cross lifeguard training. Diedre said she used to be lifeguard certified, but that has lapsed, with last recertification 7 years ago. The training to be certified to teach is a different thing. But if the students don't get a badge, they can still be taught to swim. Kat agreed that her mother taught her to swim, but she was her worst student and so would like someone to teach her. Diedre isn't sure if the pool would let them do that.

Kat brought up that maybe a group of people could get together for a dollar or family swim night monthly. John asked if they rent the pool and Diedre said yes. The school rented it last year, and it is one idea as a reward for Battle of the Books. It could be a possibility, but trying to line up the rental was really difficult. Amanda mentioned they also had mechanical problems. Terri asked that they don't do it during the winter because of travel times and transport issues with the bus. Diedre mentioned that we have more bus drivers and other vehicle options for transport to/from the pool. And swimming is a very important skill for island students.

Terri asked if they would do Cold Water Survival again, that she knew Jeffries did it before and maybe we could try that again. Amanda brought up that she'd been told there

used to be a lot of survival training, and that it has fallen off, saying parents would be very happy with that. Diedre said she would add it to her admin agenda.

- b) Input needed on budget spending preferences and ideas.

Diedre brought the conversation about the schoolwide plan around to using Title 1 plan, which is aimed at improving academics. Increasing involvement through these activities—including athletics and afterschool activities—can also bring up academic performance. Title 1 funds can only be spent on certain things. She has a Title 1 plan for attendees to take home and review for the next meeting. She notes that the plan is from last year, and some of the statistics are out of date. She has made some revisions (like dates) to it, but has not taken things out of it yet.

Diedre noted that a lot of Title 1 funds have been spent on paraprofessionals to help in the classrooms. If anyone has other ideas, they should write them into the plan, to review at the next meeting, when the ASC can make revisions and it can be finalized.

9. **Parent Engagement Plan** [W 2022-23 School Parent and Family Engagement Policy.docx](#)

- a) Review plan for updates in the future.

It is related to Jay asking to have more involvement in scheduling and meetings with parents about possible electives. There were conversations around those electives when we made the graduation plans. Another point of parent engagement is having earlier notice about things. A lot of the activities the school is looking to do involve parent engagement, like the literacy game night, the monopoly game thing, open gym, craft ideas. Diedre will get that to Ellis. Diedre ended with the call to action for attendees to look at the parent engagement plan, which needs feedback and revision during the next meeting.

- b) School Parent Compact Review [S Student/Teacher/Parent Compact](#)

A copy of the School Parent Compact was printed out and given to attendees. Diedre said the group needs to review and make revisions (or leave as is). One of the things that has not been done for a while is a parent/student/teacher compact. It used to be, and should be included in the student enrollment packet at the beginning of the school year. This is a statewide thing, and is pretty generic. The point is the process and having the conversation. It reinforces what job each person needs to do as a parent/student/teacher, and commits each to doing that job. This will go on the agenda again, so that attendees can give input, because it is district-wide, to change or leave as is.

10. 3 on 3's district wide?

3 on 3s are short, mini basketball games, with three players against three (instead of the typical 5-player teams). The format would be district-wide, all ages, and 3-player teams are easier for each school to field and can be formed at the door. A parent brought this up, but Diedre used to do 3 on 3 tournaments in Naukati, and she spoke about how simple and flexible the format is. Each game would last about 5 minutes, in a round robin or bracket structure, with the tournament could last an afternoon or all day if need be.

The format lets more students get time on the floor playing and building skills. Diedre said it has been difficult getting high school students to play despite their interest in playing, because they feel like they will only lose because they lack those skills. Students would be able to play on teams that are from their own school instead of being forced to team up with others from another school—but they still get the opportunity to interact with other schools by playing against them and getting together with them.

John said that if he knows what date this will happen, he can get teams together for Naukati. He also asked what the groupings would be. Diedre responded that it is usually just by age until adult. It's usually just who wants to participate, with mixed genders, except for high school. Amanda said that by saying one school has a team, who does the the other school have playing could build momentum for the teams to get built.

Korrissa asked when the elementary basketball season starts. Last year it was after wrestling, in March. Diedre said Terra Musser is the elementary assistant who runs it. Korrissa signed up to coach elementary. Shane Nixon is the AD. John said usually one of the schools on the island steps up to do it for the whole island, and that Red Tide Wrestling is usually done by Chuck in Craig. Korrissa said that there's a club in Craig run by the City of Craig, and we didn't play Craig last year. Klawock did join. Thorne Bay played SISD, and that Allie Hal (sp?) ran it, but she doesn't know if she ran it for the whole island or just SISD.

11. Future Leaders:

Diedre said that they are starting a Future Leaders of America group for High School/Middle School students, and want to take the students to a national training. Ellis will be speaking to the HS/MS students about that next Monday morning. The purpose is to get students interested in stepping up and organizing events, like their upcoming district-wide prom and trip. It is like student council, but bigger and more fun. If people are interested, they should put a letter of interest in. Parents are encouraged, after Ellis speaks to them Monday morning, to ask their kids about Future Leaders and encourage them to step up and get involved. Some of the feedback Ellis got from students is interest in organizing intramural activities like a dodgeball team and/or a baseball team. Diedre pointed out that the school has equipment for glow-in-the-dark dodgeball.

The Future Leaders program uses a curriculum called Giraffe Heroes Project, which includes inspiring short stories about kids who did things like community projects/led organizations for the betterment of their communities. It has step-by-step projects for the students to do, that the students choose. Diedre wrote it into a Naukati school improvement grant years ago and got it from them.

12. After school tutoring/activities:

- a) Ellis is the new Youth Connection Specialist, and Diedre would like to start having after school tutoring/activity time for the students to get extra homework help and/or do some fun activities. She also spoke of doing activities on Fridays when the students are out of school.. The extra activity time could be used for Battle of the Books, open gym, bumper ball soccer events, crafts, etc. Ellis will be there to help, and will coordinate and be the point of contact for the people who want to come do and organize events..
- b) John asked about transportation for the 20 students on Southside Thorne Bay, which would do a lot for participation. He has asked kids on the bus what they would do if they lived in town, and they responded that they would do wrestling, cross-country, and basketball. But because of gas costs, they don't do any of these things now. Diedre responded that that goes along with the other activities as well. The school wouldn't have to run a bus, but could use a smaller vehicle to transport them home, like the suburban. The school is planning on having some paraprofessionals drive kids home if they want to stay for after school activities.

B. Superintendent/Federal Programs:

1. Federal Programs Presentation/Parent Advisory Committee

C. Treasurer Report

1. See attached Treasurer's Report::
2. Period for which report covers: 12/8/22-1/16/23
3. Cash balance at beginning of period: \$53,642.57
4. Income received during the period: \$2357.00
5. Expenses paid during the period: \$179.58
6. Cash balance at end of period: **\$55,823.34**
7. **CDs (300): \$11,867.45, Dividend \$10.57 (2.750%) (Matures 2/6/23)**
8. **CDs (301): \$11,437.13, Dividend \$14.35 (0.500%) (Matures 6/4/23)**
9. **CDs current rates- 6mo: 3.29%, 12mo: 3.55%**

VI. **Old Business:**

A. Discussion items only:

1. Silent Auction: We brought in \$1720.50 (Cost of \$30 for the Hex speaker).

Students spent time today writing thank you cards for the silent auction. The school could do another auction at the end of the year. Kat brought up that businesses want a year's notice ahead of time to get stuff ready to donate. This was especially so for the bigger businesses/organizations like Taquan Air, the Inter-Island Ferry, Alaska Airlines. Tony said the commercial grocery stores wanted to know about it last month, so they could be done for the entire year. They do all their pooling at the end of the fiscal year. Diedre responded that that would be a valuable lesson for the students to be involved in, for entrepreneurial education, to understand how things like tax breaks work and how it's all part of a business plan.

Tony said the senior students could collect silent auction donations as a fundraiser for their end of year trip. Diedre said that the Seniors need to make a budget plan. There have been conversations around how to save money for the trip, like camping instead of getting a hotel, which the students are game for. Others brought up the issue of showering and Diedre countered that campgrounds can have showers. Jay brought up that doing that after the archery trip might be miserable. Diedre talked about further combining that could save money. Terri asked how it would work if the senior students are traveling with the archery team, who they would be released to. Diedre said that Shane Nixon would be the chaperone for that, and transport whoever is not in archery to join the seniors to rent a car and continue on their trip. The trip must be done before May 24th because once the students graduate, they are no longer covered by liability. Terri mentioned that Island Air always offers round-trip tickets to senior students, and Gary offers a fishing trip. And asked about Senior Skip Day, and was reminded that that did happen last year. Dates need to get put down.

2. \$550 dessert auction tonight
3. Anne is concerned about the two CDs the ASC holds. One expired in December, and because it sat there, the bank has pushed the mature date by a month twice. So it now matures February 6th, 2023. The interest rate on that first CD is 2.75%, but if it is renewed it could get 3.55% over a year, which is a .75% increase.

The second CD expires this June, and has a current rate of 0.5%, which is effectively losing money with current interest rates. If it were taken out and renewed, it would get that much better interest rate of 3.55%.

John advised that when the CDs are renewed, try not to have them both mature at the same time. There had been some discussion about them that did not go anywhere.

Lucette asked what the major expenditures for the next 6-12 months looked like. The group tallied up archery trip (for 6th-10th place invitees; which cost \$30k for everyone together last year, roughly \$1150/person), possible senior trip, middle school wrestling, on-island basketball, ordering gear and t-shirts for cross-country and other sports, and a desire to buy shirts to distinguish Thorne Bay students in Red Tide Wrestling.

Diedre pointed out that students can do the flashlight sale again for fundraising. Anne said there were more funds (about \$1800-\$1900) that had not yet been deposited. Terri brought up that funds raised by archery are district-wide. John said those funds would go to HESC by the students who sold the flashlights. Each site is responsible for their own fundraising for travel for archery—and there can be equity disagreements over those funds if not allocated by the individual raising their funds. Terri said these funds are tracked, with a tab for each student, and now a tab for each student that is archery-specific. Lucett clarified that that \$30k trip is not a cost to that ASC, which was confirmed that no, it is not an expense to the ASC. It was concluded that it is very hard to estimate the overall cost of that trip until the number of students who qualify is known. John explained that there are 3 archery divisions: HS (9th-12th grades), MS (6th-8th grades) and Elementary (4th & 5th grades), boys & girls. The 5 places in each division are funded by the district. If we did perfectly, we could fund 30 students. Our best average has been about 13 that the district pays for. Placing in the top 10 earns an invitation to go, but the student pays their own way. Eleven students qualified last year, which the district paid for. There was an additional 10-12 who funded their own way. Terri clarified that from Thorne Bay School last year specifically, three students were paid for by the state and 5? that had to come up with money. For students placing 6th-10th are informed that they need to come up with about \$1300. In the past, the district would pay for it and the ASC would reimburse that. It can be a "real nightmare" that way because of all the schools in the district this applies to. Johns estimates that there could be 20 that are invited to go district-wide. These students don't automatically go, because of the various levels of approval required from parents, lead teachers, and administration. Tony thinks it sounds like the ASC has enough to cover what is needed this year.

The discussion turned to a trip to Ketchikan for wrestling. Amazon will discontinue their Amazon Smile program in February 2023, which Red Tide had been using for fundraising. The school did not sign up to be a charity in this program because of possible arguments over allocations of funds, so any Amazon Smile orders were designated to go to St Jude.

Diedre said the school could sell off any old t-shirts left over and order new t-shirts which could be used for multiple sports.

4. **Anne made the motion to pull the CD at 0.5% interest out to reinvest at the 3.55% rate.**

Kathryn Milton seconded the motion.

Discussion: There was discussion about timing of the CDs were both renewed these two weeks, Anne said she could reinvest them for different time periods, such as 6 month and 12 month terms, so that they mature at different times. Agreed that the 0.5% CD would be removed, sacrificing \$15. Lucette said that there isn't a need to pull them out, so reinvesting them is in the best interest of the ASC, and CDs are the best savings form, though it locks the money up. The group agreed that authority needs to be transferred to the Treasurer.

All in favor?

All opposed? None

Motion passed: yes

5. Wolverine Gear:

Diedre said that someone needs to find a new vendor for school t-shirts and swag. The old t-shirts need to be sold off (\$21 youth, \$25 adult—of which 3 smalls remain. She asked if anyone wanted to research where we should purchase more, preferring a local business. Diedre talked to the vendor in Klawock, but they wanted \$45/sweatshirt. Korrisa brought up Cherish Carter, who does t-shirt printing. Lucette mentioned All Star printing. Discussion about buying the equipment to do the printing at the school ensued. Amanda will do the research and bring the notes back to the next meeting.

B. New Business-

Diedre said she would like to do a flower sale for Valentine's day. Amy is calling around to find fresh flowers to pre-sell (avoiding the need for a motion to approve funds). A florist to purchase from needs to be found and orders need to be made now. The flowers would be sold to whomever wanted them.

Diedre also wants \$250 to purchase items on a trip to Anchorage to sell at the school.

Terri mentioned that a local church is doing a dinner after Valentine's Day for the community. Kat asked if the school could aim to do something for St Patrick's Day.

Korrisa volunteered the EMS squad to do a bingo night, and wants to do it at the school. Diedre said the school could do a concession stand for that.

There was discussion around Elementary-HS dance for the students. Diedre said it might be better to do a parent/child dance aimed at younger students. Kat mentioned that there's Mother's Day tea where they do Mother/Daughter Tea and Dads & Donuts.

Terri said that Amanda is ordering flowers for a Mother's Day basket sale.

1. Motion to approve: Motion to approve \$250 for valentines flowers, chocolates, and gifts? km
2. Seconded: Lucette
3. Any Discussion?
4. All in Favor?
5. Any Opposed? no
6. Motion Passed? (yes or no) yes

VII. Schedule Next Meeting: 16th Thursday February 2023 – Dinner: subs and soup

VIII. Public Comment:

Tony commented that he has heard a lot from people in the community they would be part of a coordinated effort to get the kids to have more gym time, like for basketball, to work together and get skills practice. Diedre said this might work well with the open gym idea, where community members can go to Ellis, who can coordinate these events, while those members would be the ones to organize and carry them out. People who are interested, can email Diedre or Ellis via a link on Thrillshare or call the school Ellis is working in the Thorne Bay School library and can be found there when she isn't out and about.

Amanda and Kathryn said they would be happy to volunteer time to helping organize the library.

Kat brought up the need for a choir stand. Diedre agreed that was a good idea. Amanda suggested that students in the CTE courses could construct one. Diedre pointed out that storage would be an issue, to which Lucette countered that they could be constructed from boxes that are latched together, which could double as boxes for PE or other uses.

Diedre said to put on the next agenda that the school needs a new sound system, that the school could raise money for and maybe get the district to match funds for. Jay brought up the complicated nature of such systems. One issue with the current system is that there are no speakers in the back of the gym. The school also needs new microphones. But just changing one speaker could alter the issue.

Terri asked if anything could be done about the fire alarm not being heard between the gym and the school and vice versa. Diedre said this is a maintenance issue, and she doesn't know why the two systems don't go off together. This is and issue

that is part of emergency operations, and she said that once a year, the ASC has the opportunity to walk around with maintenance and discuss what needs to be done.

Tony brought up the poor state of the janitorial area, like towel rack and mats. Diedre agreed and said that that was on her list of things to buy.

IX. Adjournment:

- A. Motion to Adjourn by: Tony
- B. Seconded by: Korissa
- C. All in Favor? all
- D. Any Opposed? no
- E. Motion Passed? Yes

Whale Pass School

Advisory School Council Meeting Minutes

Tuesday, February 28, 2023

3:30 pm

Zoom Link:

<https://us04web.zoom.us/j/76305779664?pwd=WvKp6bOLt0aK9zvUo7MLgEmA1BYHub.1>

- A. Call To order: Meeting was called to order at 3:30 pm**
- B. Approval of agenda:** Astrid Cook made a motion to accept the agenda. Michelle Dempsey seconded the motion. All approved, motion carried.
- C. Approval of minutes from January, 2023 meeting:** Kayleena Toman made a motion to approve the minutes from the January meeting. Caren Cooke seconded the motion. All approved, motion carried.
- C. People to be heard:** Andy Cook
- D. ASC Officers:**
- **Interim Superintendent: Deidre Jensen**
 - **Principal: Shaine Nixon**
 - **President— Kayleena Toman**
 - **Treasurer— *Open***
 - **Lead Teacher— Andy Cook**
- E. Items for Advisory School Council Consideration:**
- **New Business**
 - Winter MAP and i-Ready Testing Results Overview: Andy Cook stated that MAP and i-Ready test scores had been reviewed by students, staff/parents during a morning meeting. Results had been sent home to parents/guardians.
 - STREAM Week/Week Without Walls
 - WPS (Jeremey Vasquez, Brennen Cooke, Kiya Toman, Jesse Dempsey and maybe others) will definitely be attending/participating in the Talent Show and STREAM Week activities that day
 - Andy Cook reviewed the December, 2022 financial statement
 - Remaining Testing Dates; AK STAR/PEAKS Science is March 27- April 28, i-Ready May April 24th - May 5th.
 - POW VoTech Construction Class Report: Students had a great week. Outboard engine stands, a shooting table, and a book case were among the items constructed.
 - Possibility of SISD offering 6-Pack course as elective to high school students. There is no additional information at the time of the meeting.
 - Review and vote on the three calendars for the 2023-2024 (attached or see links below)
Andy Cook reviewed the three calendar options. Parents/staff discussed the options. Kayleena Toman made a motion to approve

Option B. Michelle Dempsey seconded the motion. All approved, the motion carried.

- **Option A**
 - start date on August 28,
 - a week-long vacation in March,
 - end date on June 5
- **Option B**
 - start date on August 28,
 - 1 vacation day on March 28,
 - end date on May 30
- **Option C:**
 - start date on August 23,
 - 3 vacation days - March 27-April1,
 - end date on May 30

F. Announcements:

- ***Date of the next ASC meeting will be March 28, 2023, 3:30pm***

G. Adjournment: Sharon Toman made a motion to adjourn at 3:42 pm. Astrid Cook seconded the motion. All approved, motion carried.

H. Attendance: Andy Cook, Astrid Cook, Sharon Toman, Kayleena Toman, Caren Cooke, Michelle Dempsey, Megan Wood via Zoom, all WPS students.

[Option A - 2023-2024 Calendar.pdf](#)

[Option B - 2023-2024 Calendar.pdf](#)

[Option C - 2023-2024 Calendar.pdf](#)

BB 9323 Meeting Conduct

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.
4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)

(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES

[29.20.020 Meetings public](#)

Review 1/04, 1/05

Revised 6/11

Adoption Date: 04/09/98

Southeast Island School District
