



**SOUTHEAST ISLAND SCHOOL DISTRICT  
BOARD OF EDUCATION**  
Regular Meeting  
Wednesday, April 20, 2022

**VISION STATEMENT**

Students are equipped to realize their dreams and aspirations.

**MISSION STATEMENT**

Together we will foster student skills to achieve their goals and thrive in an ever-changing world.

**AGENDA**

MEETING: 5:30 PM  
LOCATION: Whale Pass School and via Zoom  
126 Beach Road  
Whale Pass, Alaska 99950  
VIRTUAL URL:

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. WELCOME TO VISITORS
6. PUBLIC COMMENT 5
7. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
  - A. Approval of March 23, 2022, Meeting Minutes 7
  - B. Approval of April 2022 Financial Report 11
  - C. Employment
    1. FY22 Classified Employment: Rose Mathis (Paraprofessional, Thorne Bay), Scott Mendonsa (Paraprofessional, Thorne Bay)
    2. **ADDED: FY22 Coaching Contract: Dawn Sheets (Elementary Basketball, Naukati)**
    3. **ADDED: FY22 Certified Contract Addendum: Michael Congdon**
    4. **ADDED: FY23 Administrator Contract: Kerrie Deal (Literacy Consortium Program Manager)**
    5. **ADDED: FY23 Certified Contract Addendum: Tawnya Weaver**
    6. **ADDED: FY23 Certified Contract, pending receipt of required documentation: Philip Lusted**

(Thorne Bay)

8. ADMINISTRATIVE/BOARD REPORTS

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f.	Thorne Bay	143
g.	Whale Pass	150
12.	ADVANCE PLANNING	
A.	May Regular Board Meeting: May 11, 2022	
1.	End of Year Recognition Ceremony: to Precede the May 11, 2022 Board Meeting	
B.	Graduation Dates:	

1. Hollis Graduation: May 16, 2022 @ 1:00 PM
2. Naukati Graduation: May 7, 2022
3. Thorne Bay Graduation: May 25, 2022 @ 6:00 PM
4. Whale Pass Graduation: May 27, 2022 @ 2:00 PM

13. PUBLIC COMMENT

14. BOARD COMMENT

15. EXECUTIVE SESSIONS

16. ADJOURNMENT

**MEETING CONDUCT**

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

**Parliamentary Procedure**

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

**Quorum**

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

**Abstentions**

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

*(cf. 9270 - Conflict of Interest)*

**Public Participation**

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

**MEETING CONDUCT (continued)**

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

*(cf. 1312.1 - Complaints Concerning School Personnel)*  
*(cf. 9312 - Executive Sessions)*

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

*(cf. 9320 - Meetings)*  
*(cf. 9322 - Agenda/Meeting Materials)*

*Legal Reference:*

ALASKA STATUTES  
*29.20.020 Meetings public*

*Review 1/04, 1/05*  
*Revised 6/11*

SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR MEETING  
March 23, 2022

**MINUTES**

**CALL TO ORDER**

Board President Shannon Silverthorn called the meeting to order at 5:36 PM

**ROLL CALL**

Shannon Silverthorn attended in person. Sandy Curtis, Molly Kimzey, and Student Representative Chloe Vasquez attended via audio/video conference. Rebecca Saffold joined the meeting at 5:45 PM via audio/video conference.

**APPROVAL OF AGENDA**

**Motion:** Approve the agenda

**By:** Kimzey

**Second:** yes

**Student Representative Vote:** in favor

**Board Vote:** 3 in favor; 0 opposed; 1 absent

**Resolved:** carried

**WELCOME TO VISITORS**

Board President Shannon Silverthorn welcomed visitors: Julia Trischman, Joanna Schneider, Sonya Cook, Loubeth Vaughn, Heather Mendonsa, Eric John, Bianca Delvecchio, Clara Obregon, Matian Canadas, Shane Williams, Matt Gore, Carol Randolph, Deidre Jenson, Amy McDonald, Amy Jennings, Lucienne Smith, Elisa Rosier, Andy Cook, Terri Kohn.

**PUBLIC COMMENT**

None

**APPROVAL OF CONSENT AGENDA**

**Motion:** Approve the consent agenda, to include item 7A approval of the February 23, 2022, meeting minutes; the approval March 2022 financial report; and Item 7C employment contracts to include 7C.1, 7c.2, 7C.3 [FY22 classified employment for Mariia Taylor; FY23 certified contracts for Steven Cunningham, Richard Spencer, Julia Trischman, Patrick Trischman, and Tawnya Weaver; and FY22 coaching contracts for Ian Jenson, Joshua Musser, and Korrisa Oatman]

**By:** Curtis  
**Second:** yes  
**Student Representative Vote:** in favor  
**Board Vote:** 3 in favor; 0 opposed; 1 absent  
**Resolved:** carried

## ADMINISTRATIVE/BOARD REPORTS

Sherry Becker gave the Superintendent's report. Topics included: the American Rescue Plan Act Mitigation and Prevention Plan, legislation, 2022-2023 certified openings, a recognition ceremony, the AK-TRAILS program, and the Greenhouse/Agriculture program.

Thorne Bay students gave a presentation about Thorne Bay School.

Department reports in the packet included: Lucienne Smith gave the Business Manager's report. Topics included: Area Principal, Thorne Bay Principal, Student Services, Maintenance, and Technology. Superintendent Becker invited each department to provide additional comments. Deidre Jenson commented regarding the recent pool & pizza days. Carol Randolph commented regarding testing. Amy McDonald commented professional development, PHlight Club, and the THRIVE, SELECT, and CTE grants. Matt Gore commented on the Drone & Kayak program, testing, Thorne Bay student project for the Thorne Bay Library wifi, cybersecurity, and ASTE awards. Shane Williams commented regarding greenhouse produce for the food program and food orders.

Lucienne Smith gave the Business Report. Topics included the FY23 general fund budget, health insurance, E-rate, and the BAG grant.

Chloe Vasquez gave the Student Representative report. Topics included: the pool & pizza party and connecting with students from other SISD schools.

## BUSINESS ITEMS

**Motion:** Approve the declaration of vacancy for Board of Education Seat E  
**By:** Saffold  
**Second:** yes  
**Student Representative Vote:** in favor  
**Board Vote:** 4 in favor; 0 opposed  
**Resolved:** carried

**Motion:** First preliminary reading of the FY 2023 general fund budget move to a second reading  
**By:** Saffold  
**Second:** yes  
**Student Representative Vote:** in favor  
**Board Vote:** 4 in favor; 0 opposed  
**Resolved:** carried

**Motion:** Move to a second reading Board Policy 4133/4233/4333

**By:** Kimzey

**Second:** yes

**Student Representative Vote:** in favor

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** carried

**Motion:** Move all of those [board policy updates] to a second reading [BP 3000, BP 3270, BP 3290, BP 3300, BP 3315, BP 3450, BP 3510, BP 3514.1, BP 3515, BP 3515.6, BP 3540, BP 3541.1, BP 3541.5, and BP 3550]

**By:** Curtis

**Second:** yes

**Student Representative Vote:** in favor

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** carried

## **ADVANCE PLANNING**

The next regular Board meeting will be on April 20, 2022 at 5:30 PM. A work session will be held at 4:30 PM.

The May Board meeting will be held on May 11, 2022. A recognition ceremony and work session will precede the meeting.

Graduation dates: Hollis School on May 16, 2022, at 1:00 PM; Naukati School on May 7, 2022; Thorne Bay School on May 25, 2022 at 6:00 PM; Whale Pass School on May 27, 2022 at 2:00 PM.

## **PUBLIC COMMENT**

Shane Williams invited everyone to visit the greenhouse. Elisa Rosier commented regarding iXL and iReady access for students over the summer and the Drone program.

## **BOARD COMMENT**

Shannon Silverthorn commented regarding the meal and the presentation by Thorne Bay students. Molly Kimzey thanked staff for their efforts. Sandy Curtis commented regarding the presentation by Thorne Bay students.

**ADJOURNMENT**

**Motion:** Adjourn.

**By:** Kimzey

**Second:** yes

**Student Representative Vote:** in favor

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** carried

**Time:** 7:12 PM

\_\_\_\_\_  
Shannon Silverthorn, Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sandy Curtis, Board Clerk

\_\_\_\_\_  
Date

DRAFT

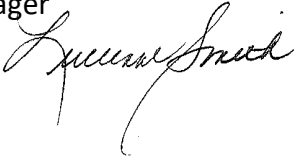


## SOUTHEAST ISLAND SCHOOL DISTRICT

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(907) 828-8254 Fax: (907) 828-8257 Email: [sisd@sisd.org](mailto:sisd@sisd.org)

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### MEMORANDUM

**TO:** SISD BOARD OF EDUCATION  
**THRU:** Sherry Becker, Superintendent  
**FROM:** Lucienne Smith, Contracted Business Manager  
Alaska Education & Business Services, Inc.   
**Date:** April 12, 2022  
**SUBJECT: FINANCIAL REPORT NARRATIVE**

The following pages are the Monthly April Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detail information is available at the District office in Thorne Bay, Alaska.

**Statement of Revenue Budget vs. Actual:** This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

**Statement of Expenditures Budget vs. Actual:** This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

**Statement of Revenue Budget vs. Actual for Operating Fund:** This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

**Statement of Expenditure Budget vs. Actual for Operating Fund:** This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 4 / 22

Fund	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
100 GENERAL OPERATING FUND	366,141.85	4,406,724.40	6,509,505.00	2,102,780.60	68 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	219,492.00	219,492.00	0.00	100 %
205 PUPIL TRANSPORTATION FUND	0.00	177,492.00	215,644.00	38,152.00	82 %
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	78,025.96	149,019.00	70,993.04	52 %
249 DHSS	0.00	0.00	54,594.00	54,594.00	0 %
255 FOOD SERVICE FUND	0.00	85,504.87	126,258.61	40,753.74	68 %
256 FRESH FRUIT & VEGETABLES	828.12	3,732.33	10,103.00	6,370.67	37 %
260 TITLE I-A BASIC	0.00	39,797.17	137,722.88	97,925.71	29 %
261 TITLE I-C MIGRANT	0.00	23,352.33	127,348.00	103,995.67	18 %
262 MIGRANT BOOKS	0.00	0.00	980.00	980.00	0 %
264 Title IVA INNOVATIVE	0.00	1,753.42	23,410.41	21,656.99	7 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	1,377.25	31,692.47	30,315.22	4 %
268 TITLE VI-B IDEA	0.00	47,323.69	65,369.00	18,045.31	72 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	7,902.66	7,902.66	0 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	12,451.48	50,000.00	37,548.52	25 %
280 CLSD	0.00	28,885.20	468,081.93	439,196.73	6 %
294 CARES GRANT - ELEMENTARY & SECONDARY SCHOOLS	0.00	8,572.66	20,094.34	11,521.68	43 %
295 CARES GRANT - GOVERNOR'S EMERGENCY EDUCATION	0.00	26,878.63	28,102.42	1,223.79	96 %
296 COVID RELIEF - CRRSA ACT - ESSER II	0.00	56,384.41	204,804.00	148,419.59	28 %
297 COVID RELIEF - ARP ACT ESSER III	0.00	0.00	460,044.00	460,044.00	0 %
353 RURAL UTILITIES SERVICE	0.00	0.00	54,920.40	54,920.40	0 %
360 INDIAN EDUCATION	0.00	8,350.00	8,350.00	0.00	100 %
365 REAP	0.00	7,405.00	7,405.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	7,874.51	17,300.00	9,425.49	46 %
367 ASTRIDE HAIDA & TLINGIT GRANT	0.00	11,247.57	44,000.00	32,752.43	26 %

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 4 / 22

Fund	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
368 THRIVE	0.00	299,064.15	586,314.81	287,250.66	51 %
375 TEACHER HOUSING	8,677.23	73,853.94	110,000.00	36,146.06	67 %
380 ALASKA MICRO GRANTS	0.00	0.00	29,453.88	29,453.88	0 %
500 KASAAN WOOD FIRE BOILER FIRE	0.00	104,202.05	450,000.00	345,797.95	23 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	0.00	91,746.38	91,746.38	0 %
504 19-014 TB MAINTENANCE ROOF REPLACEMENT	0.00	-4,346.65	-4,346.65	0.00	100 %
507 AEA BIOMASS PROJECT FY 2022	0.00	0.00	122,000.00	122,000.00	0 %
508 19-005 KASAAN K12 PLAYGROUND CONSTRUCTION	0.00	44,043.00	289,395.93	245,352.93	15 %
510 KASAAN TEACHER HOUSING REPLACEMENT	0.00	0.00	122,200.00	122,200.00	0 %
511 AEA LED LIGHTING	0.00	73,311.44	73,311.44	0.00	100 %
536 20-002 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN &	0.00	2,088,589.00	10,355,319.00	8,266,730.00	20 %
600 THE CAFE	0.00	4,950.00	4,950.00	0.00	100 %
711 STUDENT AGENCY FUND AGRICULTURE	140.00	7,474.35	7,474.35	0.00	100 %
Grand Total:	375,787.20	7,943,766.16	21,294,962.26	13,351,196.10	37 %

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 4 / 22

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND	329,411.07	4,306,482.16	6,432,136.00	6,431,113.00	2,124,630.84	67 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	0.00	219,492.00	219,492.00	219,492.00	0 %
205 PUPIL TRANSPORTATION FUND	12,056.28	73,736.69	155,262.00	174,116.00	100,379.31	42 %
237 ALASKA PRE ELEMENTARY PROGRAM	10,344.10	94,234.84	149,019.00	149,019.00	54,784.16	63 %
249 DHSS	0.00	180.00	54,496.00	54,496.00	54,316.00	0 %
255 FOOD SERVICE FUND	7,587.08	157,042.05	214,461.00	234,817.00	77,774.95	67 %
256 FRESH FRUIT & VEGETABLES	0.00	4,425.93	2,950.00	10,103.00	5,677.07	44 %
260 TITLE I-A BASIC	7,236.23	71,657.30	137,722.89	137,722.89	66,065.59	52 %
261 TITLE I-C MIGRANT	11,549.04	54,288.54	127,348.00	127,348.00	73,059.46	43 %
262 MIGRANT BOOKS	0.00	0.00	980.01	980.01	980.01	0 %
264 Title IVA INNOVATIVE	381.06	2,143.46	23,410.41	23,410.41	21,266.95	9 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	9,825.09	31,692.47	31,692.47	21,867.38	31 %
268 TITLE VI-B IDEA	0.00	63,915.03	65,369.00	65,369.00	1,453.97	98 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	7,902.65	7,902.65	7,902.65	0 %
271 CARL PERKINS	0.00	3,532.30	15,000.00	15,000.00	11,467.70	24 %
274 TITLE IA SCHOOL IMPROVEMENT	7,508.83	44,101.32	50,000.00	50,000.00	5,898.68	88 %
280 CLSD	11,467.17	128,935.93	468,081.93	468,081.93	339,146.00	28 %
294 CARES GRANT - ELEMENTARY & SECONDARY	2,343.88	18,336.70	20,094.34	20,094.34	1,757.64	91 %
295 CARES GRANT - GOVERNOR'S EMERGENCY	3,330.79	31,356.15	28,102.42	28,102.42	-3,253.73	112 %
296 COVID RELIEF - CRRSA ACT - ESSER II	4,168.76	99,523.30	204,804.00	204,804.00	105,280.70	49 %
297 COVID RELIEF - ARP ACT ESSER III	1,045.33	11,946.63	460,044.00	460,044.00	448,097.37	3 %
353 RURAL UTILITIES SERVICE	0.00	35,816.00	54,920.40	54,920.40	19,104.40	65 %
365 REAP	0.00	5,824.35	7,405.00	7,405.00	1,580.65	79 %
366 SELECT - KLAWOCK	2,531.39	17,525.60	18,405.00	18,405.00	879.40	95 %
367 ASTRIDE HAIDA & TLINGIT GRANT	3,749.19	34,120.27	48,420.00	48,420.00	14,299.73	70 %

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 4 / 22

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
368 THRIVE	12,033.45	276,237.26	580,709.77	580,709.77	304,472.51	48 %
375 TEACHER HOUSING	1,421.21	37,725.79	50,000.00	50,000.00	12,274.21	75 %
380 ALASKA MICRO GRANTS	2,539.76	10,012.41	29,453.88	29,453.88	19,441.47	34 %
500 KASAAN WOOD FIRE BOILER FIRE	0.00	450,689.12	142,565.64	450,735.64	46.52	100 %
501 CIP-DISTRICT MAJOR MAINT	0.00	0.00	50,000.00	50,000.00	50,000.00	0 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	50,451.00	91,718.87	91,718.87	41,267.87	55 %
507 AEA BIOMASS PROJECT FY 2022	3,842.12	3,842.12	156,750.00	156,750.00	152,907.88	2 %
508 19-005 KASAAN K12 PLAYGROUND	0.00	203,551.23	287,585.93	287,585.93	84,034.70	71 %
511 AEA LED LIGHTING	0.00	45,564.26	66,994.38	66,994.38	21,430.12	68 %
536 20-002 HOLLIS K-12 SCHOOL REPLACEMENT	44,108.93	232,342.87	445,370.90	10,114,766.90	9,882,424.03	2 %
600 THE CAFE	150.00	2,100.95	2,250.00	2,250.00	149.05	93 %
711 STUDENT AGENCY FUND AGRICULTURE	2,768.66	12,192.81	7,500.00	7,500.00	-4,692.81	163 %
Grand Total:	481,574.33	6,593,659.46	10,908,417.89	20,931,323.89	14,337,664.43	32 %

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 4 / 22

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
000					
0000					
40 OTHER LOCAL REVENUES	1,245.85	11,285.05	25,000.00	13,714.95	45 %
47 E-RATE REVENUE	0.00	698,617.60	1,411,471.00	712,853.40	49 %
51 STATE-FOUNDATION PROGRAM	364,896.00	3,629,695.00	4,435,612.00	805,917.00	81 %
56 TRS On-Behalf	0.00	0.00	280,863.00	280,863.00	0 %
57 PERS On Behalf	0.00	0.00	76,559.00	76,559.00	0 %
150 FEDERAL SOURCES THRU THE STATE	0.00	0.00	280,000.00	280,000.00	0 %
230 OTHER-SALE OF PROP & EQUI	0.00	67,126.75	0.00	-67,126.75	** %
Function Total:	366,141.85	4,406,724.40	6,509,505.00	2,102,780.60	67 %
Org Total:	366,141.85	4,406,724.40	6,509,505.00	2,102,780.60	67 %
Fund Total:	366,141.85	4,406,724.40	6,509,505.00	2,102,780.60	67 %
Grand Total:	366,141.85	4,406,724.40	6,509,505.00	2,102,780.60	67 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	8,391.18	95,143.10	180,240.00	122,332.00	27,188.90	77
160 VOCATIONAL ED INSTRUCTION	0.00	909.76	1,500.00	1,500.00	590.24	60
200 SPECIAL EDUCATION INSTRUC	3,261.18	23,259.94	17,100.00	26,325.00	3,065.06	88
400 SCHOOL ADMINISTRATION	642.19	-1,481.35	6,995.00	6,995.00	8,476.35	-21
600 OPERATIONS & MAINTENANCE	2,081.23	51,543.83	47,324.00	61,092.00	9,548.17	84
700 STUDENT ACTIVITIES	0.00	374.52	7,258.00	7,258.00	6,883.48	5
Org Total:	14,375.78	169,749.80	260,417.00	225,502.00	55,752.20	
624 KASAAN						
100 REGULAR INSTRUCTION	16,156.77	130,904.88	253,988.00	222,644.00	91,739.12	58
160 VOCATIONAL ED INSTRUCTION	-22.97	864.59	1,500.00	1,500.00	635.41	57
200 SPECIAL EDUCATION INSTRUC	898.41	3,973.74	7,418.00	7,613.00	3,639.26	52
400 SCHOOL ADMINISTRATION	834.68	6,628.87	6,995.00	6,995.00	366.13	94
600 OPERATIONS & MAINTENANCE	1,178.40	20,114.76	28,840.00	30,900.00	10,785.24	65
700 STUDENT ACTIVITIES	216.83	1,776.45	1,562.00	1,562.00	-214.45	113
Org Total:	19,262.12	164,263.29	300,303.00	271,214.00	106,950.71	
625 NAUKATI						
100 REGULAR INSTRUCTION	15,588.27	103,315.59	197,431.00	189,401.00	86,085.41	54
160 VOCATIONAL ED INSTRUCTION	-183.84	2,331.29	1,500.00	2,515.00	183.71	92
200 SPECIAL EDUCATION INSTRUC	3,018.87	20,161.44	28,628.00	26,806.00	6,644.56	75
400 SCHOOL ADMINISTRATION	1,086.03	9,286.44	11,508.00	11,508.00	2,221.56	80
600 OPERATIONS & MAINTENANCE	5,863.16	40,240.06	72,737.00	73,332.00	33,091.94	54
700 STUDENT ACTIVITIES	1,146.93	7,436.71	6,890.00	6,890.00	-546.71	107
Org Total:	26,519.42	182,771.53	318,694.00	310,452.00	127,680.47	
628 THORNE BAY						
100 REGULAR INSTRUCTION	40,166.09	335,142.87	456,919.00	452,244.00	117,101.13	74
160 VOCATIONAL ED INSTRUCTION	0.00	1,154.08	9,304.00	1,155.00	0.92	99
200 SPECIAL EDUCATION INSTRUC	17,836.02	109,049.56	126,850.00	215,800.00	106,750.44	50
400 SCHOOL ADMINISTRATION	11,677.10	93,835.37	161,833.00	161,833.00	67,997.63	57
450 SCHOOL ADMIN SUPPORT SRVC	2,434.99	32,382.29	53,713.00	48,713.00	16,330.71	66
600 OPERATIONS & MAINTENANCE	11,511.07	159,382.58	252,469.00	298,897.00	139,514.42	53
700 STUDENT ACTIVITIES	5,277.53	34,187.95	39,528.00	39,528.00	5,340.05	86
Org Total:	88,902.80	765,134.70	1,100,616.00	1,218,170.00	453,035.30	
632 WHALE PASS						
100 REGULAR INSTRUCTION	16,231.89	134,085.47	206,548.00	224,442.00	90,356.53	59
160 VOCATIONAL ED INSTRUCTION	0.00	765.16	1,500.00	1,500.00	734.84	51
200 SPECIAL EDUCATION INSTRUC	6,655.67	43,640.14	55,030.00	54,865.00	11,224.86	79
400 SCHOOL ADMINISTRATION	799.59	6,675.76	6,995.00	6,995.00	319.24	95
600 OPERATIONS & MAINTENANCE	1,090.12	27,412.07	28,160.00	32,741.00	5,328.93	83
700 STUDENT ACTIVITIES	0.00	1,689.81	4,561.00	4,561.00	2,871.19	37
Org Total:	24,777.27	214,268.41	302,794.00	325,104.00	110,835.59	
649 DISTRICT WIDE						
100 REGULAR INSTRUCTION	10,132.98	29,717.82	67,212.00	53,061.00	23,343.18	56
140 CORRESPONDENCE INSTRUC	7,518.83	87,458.27	126,765.00	126,380.00	38,921.73	69

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
160 VOCATIONAL ED INSTRUCTION	0.00	-83.20	0.00	3,000.00	3,083.20	-2
220 SPED SUPPORT SRVCS-STUDNT	5,144.43	28,200.14	162,416.00	75,192.00	46,991.86	37
300 SUPPORT SERVICES-STUDENTS	1,771.65	14,142.61	0.00	24,921.00	10,778.39	56
352 LIBRARY SERVICES	0.00	0.00	4,000.00	4,000.00	4,000.00	0
353 Technology	11,621.81	984,303.53	1,603,102.00	1,603,627.00	619,323.47	61
354 INSERVICE	139.82	4,113.57	3,500.00	6,000.00	1,886.43	68
400 SCHOOL ADMINISTRATION	143.03	6,864.83	17,626.00	6,925.00	60.17	99
450 SCHOOL ADMIN SUPPORT SRVC	2,161.82	4,135.67	0.00	5,000.00	864.33	82
511 BOARD OF EDUCATION	6,733.13	70,589.67	94,546.00	97,419.00	26,829.33	72
512 OFFICE OF SUPERINTENDENT	23,170.28	207,023.02	314,071.00	323,044.00	116,020.98	64
550 DISTRICT ADMIN SUPRT SRVC	13,782.07	278,413.59	254,953.00	254,615.00	-23,798.59	109
600 OPERATIONS & MAINTENANCE	29,679.23	509,159.83	740,791.00	764,744.00	255,584.17	66
700 STUDENT ACTIVITIES	4,097.96	43,736.35	68,122.00	68,122.00	24,385.65	64
900 OTHER FINANCING USES	0.00	193,388.00	52,500.00	52,500.00	-140,888.00	368
Org Total:	116,097.04	2,461,163.70	3,509,604.00	3,468,550.00	1,007,386.30	
655 Edna Bay						
600 OPERATIONS & MAINTENANCE	-900.00	0.00	0.00	0.00	0.00	0
Org Total:	-900.00					
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	15,235.31	127,708.48	234,824.00	230,635.00	102,926.52	55
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	6,897.23	43,283.81	109,355.00	101,692.00	58,408.19	42
400 SCHOOL ADMINISTRATION	1,056.00	7,902.11	9,250.00	9,596.00	1,693.89	82
600 OPERATIONS & MAINTENANCE	2,274.38	30,357.87	47,885.00	46,184.00	15,826.13	65
700 STUDENT ACTIVITIES	0.00	3,856.18	6,983.00	6,983.00	3,126.82	55
Org Total:	25,462.92	213,108.45	409,797.00	396,590.00	183,481.55	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	13,111.79	120,732.69	170,210.00	169,870.00	49,137.31	71
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
400 SCHOOL ADMINISTRATION	0.00	0.00	6,995.00	6,995.00	6,995.00	0
600 OPERATIONS & MAINTENANCE	1,801.93	14,467.59	50,384.00	36,344.00	21,876.41	39
700 STUDENT ACTIVITIES	0.00	822.00	822.00	822.00	0.00	100
Org Total:	14,913.72	136,022.28	229,911.00	215,531.00	79,508.72	
Fund Total:	329,411.07	4,306,482.16	6,432,136.00	6,431,113.00	2,124,630.84	66 %
Grand Total:	329,411.07	4,306,482.16	6,432,136.00	6,431,113.00	2,124,630.84	66 %



# SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

## April 20, 2022, Board Report Sherry Becker, Superintendent

**Vision:** Students are equipped to realize their dreams and aspirations.

**Mission:** Together we will foster student skills to achieve their goals and thrive in an ever-changing world.

### **STREAM Week (Science, Technology, Reading, Engineering, Art, and Mathematics)**

Approximately 150 students K-12 will be in Thorne Bay on May 9 – 11 to participate in STREAM Week. Some of the STREAM Week activities include Pinewood Derby, Makerspace Art, Engineering, Ceramics, Outdoor Survival, Spelling Bee, and Science Explorations. The 3-day event will culminate with a District-wide Talent Show and our 1<sup>st</sup> Annual Awards and Recognition Ceremony and Board Meeting. It has been at least 3 years since we have been able to hold this event due to funding and/or COVID issues. This is so exciting and a big thank you goes out to our Enrichment Activities Coordinator Kayley Moen for organizing the event.

### **1<sup>st</sup> Annual Southeast Island School District Board of Education Recognition Ceremony**

**When:** May 11, 2022 @ 4-5pm

**Where:** Thorne Bay School Gym

**Why:** To formally recognize and award the following individuals:

- Advisory School Council Members
- Longevity Awards
- Certified and Classified Members of the Year
- Volunteer of the Year
- Exemplary Stakeholder Youth Award
- Exemplary Stakeholder Award Adult



**AK TRAILS Update:** We now have students in Edna Bay and Port Armstrong attending SISD's Homeschool/Correspondence School. It is so exciting to be able to offer education services to students in our communities that no longer have a brick-and-mortar school available to them.

Cassandra Christopherson has accepted the AK-TRAILS Program Coordinator position and she will soon start advertising for and enrolling students in our 2022-23 school year program. There is a very strong chance in legislature that Correspondence schools will be funded at 100% BSA instead of 90%.

**American Rescue Plan (ARP) Act Mitigation and Prevention Plan** – No changes are recommended at this time.

## **Legislation - Alaska Education Update 4/18/22**

According to the Alaska Association of School Administrators: “Below is a list of bills that have a good chance or sure chance (the budgets for sure) of passing this year. Probably there are others, but these are the ones that came to mind.

- [HB 53](#) - Military Children School Residency Waiver (it just passed, actually)
- [HB 132](#) - School Apprentice Programs
- [HB 413](#) / [SB 236](#) - Facilities Constituting a School
- [SB 34](#) - State-Tribal Education Compact Schools
- [SB 80](#) - Public Schools: Mental Health Education
- [HB 281](#) - FY23 Operating Budget
- [HB 282](#) - FY23 Mental Health Budget
- [SB 111](#) - Early Education/Reading Intervention
- [SB 164](#) - FY23 Capital and Supplemental Budget
- [SB 174](#) - Allow Natural Hairstyles

The senate passed [SB 111](#) - Early Education; Reading Intervention by a vote of 15 yeas, 2 excused, and 3 absent. The bill has been transmitted to the house and will be read across the floor and referred to committees on Wednesday.”

## **Current Certificated Openings for 2022-23**

Secondary Teacher, Howard Valentine Coffman Cove School

Math/Science Teacher, Thorne Bay School



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**April 20<sup>th</sup>, 2022 Whale Pass School Lead Teacher Report**

- K-1<sup>st</sup> Grade Elementary students high lights:
  - Geography unit themed as “Holidays Around the World”, included making their own passports.
  - 100 Object Art Project; Students created art pieces using 100 objects.
- 2<sup>nd</sup>-5<sup>th</sup> Grade Elementary student high lights of academics and projects:
  - Science: Long term investigation of the effect of various chemicals on pea plant growth.
    - data collection, graphing, lab reports
    - Plate Tectonics unit.
  - Humanities: They have completed the unit on ancient Greece and Greek gods.
    - The student’s individual stories and artwork were bound into a volume of collected works.
  - See the hallway for additional examples of the effort and understanding put forth by the students.
- 7<sup>th</sup>-12<sup>th</sup> Grade high lights of academics and projects:
  - All high school students made honor roll.
  - World History: Students made commercials to debate if farming was a good idea.
  - Engineering & Design projects include building a kayak from foam board, crafting a musical instrument from PVC and copper tubing, building a rabbit hutch, building electric guitars, resurrecting a 2004 2-stroke 30 hp Johnson outboard, creating jewelry from hardwood veneers and semi-precious stones.
  - Students are deep into the Drone and Kayak Fishing electives. The ASC has purchased 6 trout fishing rods/reels and lures to further the fishing part of the Kayak Fishing elective.
  - The students traveled to Hollis on April 15<sup>th</sup> for a day of metal detecting and exploring at the old mine, and gaining understanding of the Harris River restoration project.
- Repairing the greenhouse and school building from the winter snow damage is scheduled.

Respectfully Submitted,

Anthony Cook  
Lead Teacher  
Whale Pass School



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Board Report  
April 15, 2022  
Deidre Jenson

**Area Principal (On-Island Outer-site Schools)** All schools are almost completed with State Testing; English/Language Arts and Math (for 3-9<sup>th</sup> graders) and Science (for 5<sup>th</sup>, 8<sup>th</sup> and 10<sup>th</sup> graders). The testing window closes on April 29<sup>th</sup>. Then we start I-ready and MAP assessments. Lots of planning happening for wrapping up the end of the year as well as preparations for next school year with student schedules. Parent/Teacher Conferences were held on April 12<sup>th</sup> and 13<sup>th</sup>. We have been reaching out to students for their post-secondary interests, as well as reaching out for community and parent input for our Perkins Grant. Working with the advisory committee and other contributors, a small business and maritime/mariculture focus is developing. If you would like to give input or get more information regarding this grant

**\*Barry C Stewart Kasaan School:** Basketball season has wrapped up as well as state archery, with some qualifying for nationals. Preparing for state testing and completing assessments has taken a fair amount of time the last month. Older students visited the Dawson Creek mine.

**\*Hollis School:** Students are participating in elementary basketball. Students enjoy computer coding. High school students visited the Harris mine. Game night has started again; every Friday 7-9 pm HS and up, every 1<sup>st</sup> and 3<sup>rd</sup> Saturday from 2-3 for MS and under.

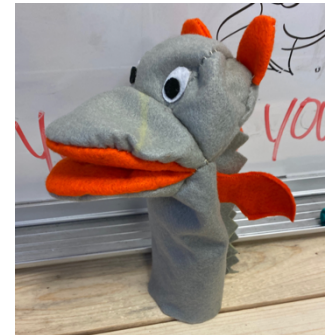
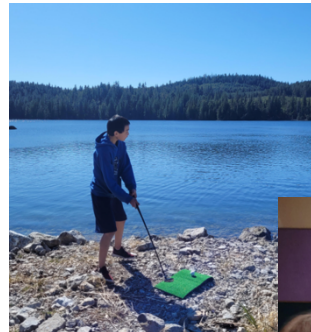
**\*Howard Valentine Coffman Cove School:** MS and HS students are finishing up their kayaking and drone classes online and continue their sewing projects as well as the operation of their student store.

**\*Naukati School:** Three students toured the Dawson Creek mine. Archery has been a large focus after school, as well as mixed-6 middle school volleyball. They have several students traveling to Utah for Nationals. State testing is completed. PE class broke out the golf clubs and enjoyed the nice weather. To help with the community Easter egg hunt, students colored eggs.

**\*Whale Pass:** See school presentation and report.

Sincerely,

Deidre Jenson,  
Area Principal



# *Thorne Bay School*

*"Into the future with pride and enthusiasm"*



*1010 Sandy Beach Road  
Thorne Bay, AK 99919  
(907) 828-3921*

## *Home of the Wolverines!*

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**14 April 2022**

We just finished up our testing, with grades 3-9 completing the AK STAR test for LA and math last week, and grades 3, 5, and 10 taking the PEAKS science test this week. We were also able to host AK TRAILS and IDEA students for their testing.

March 28th was Seward's Day. We commemorated this with cupcakes at lunch for the students! A huge thank you to Brandy Prefontaine for donating time and eggs to make the cupcakes!

High school track and field has started with Aly Howell as coach, and elementary basketball has commenced with coach Korissa Oatman. We are thankful for staff and community members who make these athletics possible for our students! We hosted a basketball tournament for the Island on Saturday. The stands were packed with schools representing 5 teams! It was amazing to see so many communities come together in support of our younger basketball stars.

This Saturday the gym will see another tournament come to town - this time for volleyball. Although we didn't have any middle school students at our site who wanted to participate in volleyball, we are happy to be able to help with this event. We are hoping it will be another community bonding time.

Our high school had the opportunity of going to Coffman Cove and helping their greenhouse operation while learning about pruning and plant care. We are thankful for Loubeth Vaughn, Shane Williams, and Amanda Kiely for all they have done to help our students find their green thumbs! It's been exciting to watch our own school gardens be prepared and planted. Tomorrow, they will join Whale Pass students in an

adventure at Harris River. We are constantly grateful for our stellar staff who consistently go above and beyond to create this wonderful learning opportunities for our students,

We have 2 student makeup days coming: April 15 & 29, 2022. These are for either days that we canceled due to inclement weather or power outages.

This week marks the end of the quarter. P/T conferences are the 12th and 13th of April. It is hard to believe that the school year has only about 9 weeks left! It's been a memorable year!

We have much more to look forward to! We hope for elementary soccer; if we are able to find a coach, we have many youngsters who would love to play! Earth Day is around the corner, April 29th, and is an opportunity for us to give back to the community by picking up trash, ending with a Recycle Art contest! We will end the month with two different postsecondary trips, with some seniors heading off to visit the campuses in the Anchorage area while other juniors and seniors fly to those in Seattle. Track and Field will compete in their meets in Ketchikan and archery Nationals will take place in Utah; we have several students who placed in the top 5 in their division and will represent Thorne Bay School well.

There is so much more to come, and it will be a busy quarter up to the last day. We are excited for all the opportunities for growth and look forward to finishing the year strong!

# THRIVE Grant and Counseling

Amy McDonald

April 2022

## Counseling

The **Scheduling Team** is deep in the process of 2022-2023 scheduling needs for our high school students. We are developing a curriculum rotation to support consistent course delivery to students. SISD used to follow one but it has not been followed in the past few years and creates a bit of confusion on the curriculum side. It will be an adjustment period for teachers but in the end, will be helpful to students and staff alike.

Our counselor through SERRC, Leslie Scranton, will be traveling to POW the week of April 18th. It will be great for her to have some in-person contact with our students that she meets with virtually on a regular basis. This partnership with SERRC continues to be a great opportunity for SISD students, staff, and families.

It is that time of year when staff and students are feeling a bit overwhelmed. We know that supporting one another is one of the best ways to combat this feeling. One of the most effective ways of supporting one another is to show **specific gratitude**. Reflect on something you are grateful for everyday and when you see an opportunity to show gratitude to others, take it!

## THRIVE Grant

On March 10 and 11, Craig City School District, Community Connections and the POW Health Network partnered to offer 2 days of professional development for their staff, the **Craig Resiliency Summit**. The training focused on educator resiliency, neuroscience, adult-youth connection, and culturally responsive strategies. It was an honor to facilitate portions of this training and is something that I believe would be good to pursue for other school districts on POW.

This year, through the REWARD (Tlingit & Haida) and THRIVE (SISD) grants we are able to offer two **post-secondary exploration** activities for students in grades 11 and 12. The first exploration will take place next week when students visit the University of Alaska Fairbanks, Alaska Pacific University, and the University of Anchorage. A big thank you to Laura Anania for being willing and able to travel with the students on this exploration. The second opportunity will be the week of April 25th and include visits to University of Washington Seattle, Western Washington University, Northwest Indian College, and South Seattle University (career and technical ed).

Thorne Bay will be hosting our first true **PHlight Club** since the beginning of COVID! Students in grades 7 through 12 have been invited to join us on May 6 & 7 for two days of fun, learning, connecting, and planning (see info below). This event will be facilitated by Dante' Huffine and myself. The key to PHlight Club is increasing youth-adult relationships, if you are able, please join us for some or all of the event!

The THRIVE grant (and other POW grants) will be offering two **resilient educator professional development opportunities** in June (see info below). The first is Resilient Educators: Back to the Future - K-12 Educators! Re-fuel your Resilience!, hosted in Anchorage on June 10 & 11. The second is The Educator's Confluence 2022: Are you a K-12 educator feeling a little Inside-Out? hosted in Missoula, Montana on June 14 & 15. I'm excited to say we have people from SISD, Klawock City

School District and Craig City School District attending these trainings. We'd love to see school board members at these events. If you are interested in attending, please let me know.

This is, technically, the **last year of the THRIVE and SELECT** grants on POW. There is a possibility of being awarded a no-cost extension to these grants based on the fact that a bit of the money was not spent due to COVID restrictions. I am in the process of grant reporting to the US DOE and will be pursuing no-cost extensions this summer.

Since it is the last year of these grants, in partnership with Klawock City School District and Brightways Learning, we will be submitting three new grant applications this month. The first two will be submitted by Klawock City School District:

- **SOAR** - the SOAR is a career and technical education grant that would provide opportunities for POW students to pursue certifications while still in high school
- **SELECT II** - the SELECT II grant would continue PHlight Camp events for youth and adults, educator and community member professional development, and culturally responsive training and activities.

The third grant will be submitted by SISD:

- **Succeed** - the Succeed grant would continue PHlight Club events for youth and adults, educator and community member professional development, post-secondary explorations, dual credit/credit recovery courses, and a partnership with the University of Alaska Southeast.

The writing and coordination of these grants is no simple task, they are very competitive grants, and they benefit our island greatly!

# Phlight Club

***POW Youth & Adults will have a blast – Sign-up Now!***

Students of Craig, Klawock, Hydaburg, and Southeast Island SDs are working to make their school and community a place where all youth feel connected, respected, and successful.

**Join Phlight Club to make the world a better place for yourself, your families, and your friends!**



- Fun & challenging activities
- Healthy meals included

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**Friday, May 6 at 10am until  
Saturday, May 7 at 7pm.  
At the Thorne Bay School.**

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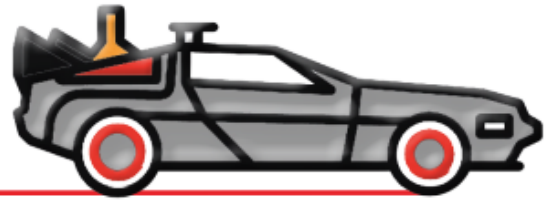
Contact Amy McDonald for more information and to get the Phlight Club Application!

**Adults are encouraged to join us!**

**Call Amy Tel: 907-254-8862 or  
Email: [amcdonald@sisd.org](mailto:amcdonald@sisd.org)**




# BACK TO THE FUTURE



## K-12 Educators! Re-fuel Your Resilience!

Join us to reel in, review, and process SY 2021-22...  
Head into the summer with renewed balance & readiness to recharge!



*"There's that word again. 'Heavy.'  
Why are things so heavy in the future?"*

**Has the pandemic been weighing you down?**

Unpack and sort through the heaviness from the school year.

*"Great Scott!"*

**Is your brain full? Confused? Rattled?**

Are you wondering what is happening in the brains of your students? Let's talk brain science.

*"Roads? Where we're going, we don't need roads."*

**What's your fuel source?**

Are you stuck using plutonium when you could be using banana peels? Innovate and get energized for the future!

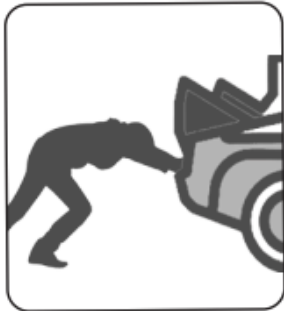
▶ **June 10-11, 2022**

▶ **Crowne Plaza  
Anchorage, AK**





During this highly engaging, interactive PD experience, we'll mix purposeful play with meaningful reflection and discussion. You'll head out for the summer with renewed balance and re-connection readiness to recharge all aspects of our lives as educators.



**Unpack... How are you feeling about Fall 2022?**

It's vital to your health and to those around you that you get support to unpack and sort through all that heaviness. Let's do it together! We'll look back to plan forward and rejuvenate for the year ahead.



**Are some recent experiences with students & colleagues not making sense?**

For instance, are they communicating differently than typical or maybe older students have reverted to childhood games? Why are these things happening? Restore balance with neuroscience!



**Are the roads you are following taking you in circles?**

What will help you navigate from where you are to where you want to be? How can you do more with less? Let's re-discover the pathways that led us to love teaching — and add new routes that bring us joy!

**You will leave with:**

- Jumpstarting your love of teaching so you move forward with a clear vision for the future
- Connection with others who are experiencing similar situations
- Understanding neuroscience to help make sense of what's happening with your students & colleagues
- Strategies and activities to use in your classroom and with your colleagues
- ...And have fun doing it!

**Hop in!**

**Cost — \$275**

Teams of 3-5 from same district get 20% discount;

6+ get 25% discount & admin attend for free!

**Earn Credits**

One 500-level University of Alaska credit will be available as a separate course registration on your own.

**Register**

[bit.ly/back-to-the-future2022](http://bit.ly/back-to-the-future2022)



This is a Brightways Learning **Resilient Educators** annual experiential event, hosted in Anchorage, Alaska.

Each year's specific content and engaging activities are crafted to best serve what educators crave and need. Educators leave refreshed and more resilient!

# Are you a K-12 Educator

feeling a little

# INSIDE OUT?

Since early 2020, schools and communities have had to constantly juggle ever-shifting expectations, conditions, and capacities.

**What are we going to do about it?**

How do I help mitigate sadness and sense of loss?

How can I not lose myself or be perpetually exhausted?

How do I stay in control, when I'm not in control, and I'm supposed to be in control?

How can I better co-regulate emotions and behaviors?

How can I revitalize joy in teaching & learning?



## Get to the Educators' Confluence!

Anyone who serves K-12 students and their families — teachers, paraprofessionals, specialists, administrators, counselors (working inside or outside of schools), or supporting stakeholders — won't want to miss this highly engaging and valuable professional development event!

**June 14-15, 2022**

**Missoula, Montana**

**DoubleTree by Hilton Missoula - Edgewater**

**LET'S JUST SAY IT:** The pandemic has driven us on a perpetual roller coaster. Human systems — internal and external — are feeling frayed and disconnected. Some just want to bottle up emotions that are perceived as negative and put them on a shelf labeled, **Leave Me Alone**. As adults often tell kids, bottling up these emotions doesn't make them go away. It merely prevents us from connecting.

**INSTEAD, JOIN BRIGHTWAYS** at the 2022 Educators' Confluence, where we'll blend purpose with play. You'll get to actively reflect on and strengthen the connection with your emotional and neural systems that support healthy relationships. Gain insights from our facilitators and each other into how you can apply neuroscience and healthy, supportive relationship strategies in life. **Regulation plus a strong support system adds up to wellbeing!**



### YOU WILL LEAVE:

- Feeling refreshed and more resilient
- Having built new — and grown existing — connections
- Better equipped to manage emotions in a healthy way
- With a fresh perspective on neuroscience and how it connects to relationships
- Understanding how to grow healthy support systems

*... And have fun doing it!*



## What is the Educators' Confluence?

**Together, we play, learn, and grow!** This annual experiential event hosted in Missoula, Montana, is all about connection. Connection is about self, students, colleagues, and families within our communities. We come together from a variety of backgrounds, experiences, and roles. The knowledge in the room, our



engaging activities, and the Confluence content inspire us to reflect on how all these backgrounds, experiences, and roles ignite connection and foster wellbeing. We craft year's event to best serve what educators crave and need as they put the school year behind them and get excited for next year!



*"There's always a pull to regulate, to seek comfort, to fill that reward bucket. But it turns out that the most powerful form of reward is relational. Positive interactions with people are rewarding and regulating. Without connection to the people who care for you, spend time with you, and support you, it is impossible to step away from any form of unhealthy reward and regulation."*

— Dr. Bruce Perry

**Cost:** \$275 — Teams of 3-5 from same district get 20% discount; 6+ get 25% discount & admin attends for free!

### Earn Credits:

15 Montana OPI Renewal Units

**Register:** [bit.ly/inside-out-2022](https://bit.ly/inside-out-2022)

Content complements and amplifies Montana's Health Enhancement Standards and CASEL's five Core Competencies, along with Zones of Regulation and the PAX Good Behavior Game.



Brightways Learning

Ongoing projects for SISD, and a look at some of the other Maintenance related work.

1. CIP projects:
  - A. Kasaan 3 sided play area is completed just final paperwork to finish.
  - B. Hollis design is at 95% with documents out to DEED for final review.
2. Greenhouse repairs getting and shipping panels for WP and PA.
3. Replacement of boiler in Kasaan. Final mechanical and electrical work is being done.
4. Kasaan library has new roof, drywall, trim, cleaning and lighting so far we still have work needed on septic system.
5. The two grants for Wood boiler based projects with the Alaska Energy Authority have been awarded and combined into one project. This is 122,000 dollar grant for improvements:
  - A. Kasaan tie-in of new boiler to housing unit and library. Working on bids for project.
  - B. Naukati Bay concrete floor and drainage for boiler building. RFP out for bids.
6. Working on design work with the Forest Service for the Hollis water system.
7. There is some work going on with legislators for well in Whale Pass, the city has been working very hard to get this to happen. We may need a MOU to push this forward.
8. Working with City of Thorne Bay to turn over pilling, ramp, landing, dock parts and break water parts to the city. Thorne Bay agreed to MOU but would like a some clean up first. We have completed all topside clean up and working on in the water side next.
9. Additional housing in Thorne Bay, we have reached out on a some housing options and looking for cost estimates but nothing more to report now.
10. Looking into options to help with the condensation on the Kasaan 3 sided play area. We would be looking a spray insulation as the best way to end this but this is a costly option. It is outside what the DEED would approve for a 3 sided play area so all cost would be on the district.

Respectfully,

Branzon Anania



## SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 Email: [sisd@sisd.org](mailto:sisd@sisd.org)

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### MEMORANDUM

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**TO:** SISD BOARD OF EDUCATION  
**THRU:** Sherry Becker, Superintendent  
**FROM:** Lucienne Smith, Contracted Business Manager  
Alaska Education & Business Services, Inc. *Lucienne Smith*  
**Date:** April 12, 2022  
**SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE**

**FY 2023 BUDGET** - In the Board work session you will review our FY 2023 2<sup>nd</sup> Proposed Budget and move to a second reading. We will continue working on this for the next month and make necessary updates as staffing continues to settle, enrollment (and intensives) is more current, possible approved legislative action, and any other items that may occur to affect the general operating fund budget.

**FY 2023 Insurance** – We are still awaiting the health insurance rates from Premera but should know in the next week. Updates will be reflected in the FY 2023 3<sup>rd</sup> Proposed Budget.

We still have not heard about general liability/property/auto/crime/cyber insurance rates but know that AML has made some changes that may help to keep our insurance costs contained. All the current questionnaires have been completed so we should receive quotes on this in next week or two.

**E-RATE** –We are completing the State of Alaska BAG grant application for FY 2023 as well as our end of year report for this year.

**Other** – Quarterly payroll reports have been submitted, and now the 3<sup>rd</sup> Qtr. Grant reimbursements are in the process of being submitted.

End of year purchasing is being completed to receive orders for next year and still be able to cleanly close out FY 2022.

Please do not hesitate to ask questions.

# Southeast Island School District

## **SISD Mission Statement**

Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

## **SISD Vision**

Students are equipped to realize their dreams and aspirations.

Chloe Gabrielle Vasquez

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School Phone: 907-530-7108  
E-mail: [Chloe\\_vasquez@sisd.org](mailto:Chloe_vasquez@sisd.org)

April 12,2022

Southeast Island School District  
PO Box 19569  
Thorne Bay, AK 99919

Dear Members of the Southeast Island School District Board of Education,

Please accept the following as my board report for this month.

### **Connection Activities:**

#### **1. Site Visits:**

*The Why:* Visits promote connection which leads to better communication and understanding. It gives ways for students to connect together.

**Action:** Upcoming activities

STEAM week is coming up and for the last few years we haven't got to do it due to covid and I think that it is going to help make students feel like things are going back to how they were before and give them comfort in having something familiar happen again.

#### **2. Zoom Meetings:**

*The Why:* Will promote collaboration instead of one way communication.

**Action:**

**Email:**

*The Why:* some people communicate more freely over email and it is a good tool to get information out to a group.

**Action:**

Contacted lead teachers to connect with Student ASC Reps.

## **Future board report plan:**

Contact and connect with other high schoolers who might be interested in becoming a future student board representative. Get more kids interested in becoming a fellow student board member.

## **Future Connection and Learning:**

- Talk with Kayley Moen about how I can help with the upcoming activities in our district.
- Use STEAM week as a way to connect with fellow students.

I will work towards being the best Student Board Representative I can be. I am looking forward to the upcoming projects in our district and will help in planning in any way I can. Thank you again for this opportunity in being a student board representative.

Respectfully,

Chloe Gabrielle Vasquez

Hollis student/Student Board Representative



**Southeast Island School District**  
**American Rescue Plan (ARP) Act**  
**Mitigation and Prevention Plan**  
**2021-22**

**Board Approved 9/3/21**  
**Board Approved updates 10/26/21**  
**Board Approved updates 2/23/22**



# Mitigation Plan

## Plan Components

Districts must implement, to the greatest extent practicable, prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff. Describe the extent to which the district adopted policies and a description of such policies on each of the strategies listed below:

### 1. [Masks and Physical Distancing \(e.g., including use of cohorts/pods\)](#)

SISD Recommends Following CDC Guidance, however will continue to respect Mask Choice.

In consultation with state and local public health representatives, SISD recommends that students, staff, and all school visitors follow the CDC guidance of universal indoor masking in all school facilities during school hours. However, SISD also recognizes individual and parent/guardian choice with regard to masking. SISD will encourage staff, students, and all school visitors to follow the suggested CDC guidelines, but will respect individual rights and decisions regarding “mask choice.”

Mask Choice does not apply in the following circumstances:

- SISD mitigation plans for athletics or special events/activities requiring mask wearing per ASAA and regional games.

To allow for transparency, SISD highly recommends “mask choice” be carefully considered given the current Public Health “Close Contact Tracing Process” as detailed on page #5 of the SISD ARPA Mitigation and Prevention Plan.

### 2. [Increased Level of Community Transition, Masks Required and Use of Pods to Continue In-Person Instruction](#)

SISD Strongly Recommends Following CDC Guidance, However Respects Mask Choice.

In consultation with state and local public health representatives, SISD strongly recommends that students, staff, and all school visitors follow the CDC guidance of universal indoor masking in all school facilities during school hours. However, SISD also recognizes individual and parent/guardian choice with regard to masking. SISD will encourage staff, students, and all school visitors to follow the suggested CDC guidelines, but will respect individual rights and decisions regarding “mask choice.”

Mask Choice does not apply in the following circumstances:

- SISD mitigation plans for athletics or special events/activities requiring mask wearing per ASAA and regional games.

If the district’s Medical Advisory Committee recommends that one or more of SISD’s schools move to a more restricted level of safety due to an increased level of community transition and/or other factors



affecting one of our school communities, SISD will put in place more restrictive safety measures. Personal Protective Equipment (PPE) masks will be required by staff and students when working directly with each other. In this scenario, individual schools in the district may also develop pods within their student population and students/staff will not be able to interact with students/staff in other pods. Flexibility and evidence-based decision making will guide SISD's decisions to shift between in-person with no mask requirement, in-person with masks required and distance delivery. This decision will be made by district administration in consultation with local school staff.

SISD will closely monitor SE regional trends with COVID-19 infections to include Juneau, Sitka, Ketchikan, Anchorage and Seattle. If regional and/or individual SISD community trends shift rapidly, SISD will utilize this information to consider transitioning to a higher risk scenario to protect our students, families, and staff members. Mask choice vs universal masking requirements will be considered separately for individual schools and will be based on the number of cases in the community that directly impact that school. This decision will be made by district administration in consultation with local school staff.

If there are active COVID-19 cases in an SISD school community, or another island community, that could directly impact SISD families, SISD reserves the right to temporarily transition to a Red/High Risk scenario for deep cleaning of SISD buildings. SISD shall consult with Public Health and the district's Medical Advisory Committee to determine the district's risk level.

SISD will provide bus service during low/moderate risk scenarios that include in-person instruction. SISD will provide service to the south side of Thorne Bay, Hollis, Klawock and Craig. Students and bus drivers will be required to follow federal transportation regulations if masks are required. During High Risk scenarios when the district has moved to a distance instructional model bus service will be canceled.

AK-TRAILS Statewide Homeschool office's (Thorne Bay, Naukati, Coffman Cove and Port Alexander) will follow all guidelines and mandates for the municipality the office is located. Furthermore, AK- TRAILS offices will institute the State of Alaska Phase 3 and 4 COVID-19 guidelines located at <https://covid19.alaska.gov/reopen/>, specifically guidelines for Attachment D "Public Facing Businesses" to include:

- Social distancing
- Hygiene best practices
- Staffing
- Cleaning and disinfecting

### 3. [Handwashing and respiratory etiquette](#)

To help prevent the spread of infectious diseases, SISD has the opportunity and responsibility to continue to educate students, families, and staff on social etiquette, good health and hygiene habits, and disease prevention. SISD will provide regular hand-washing and respiratory hygiene/cough etiquette, healthy lifestyle, and immune system education for all K-12 students. Our basic educational message will be:

- Cover your cough
- Wash hands often
- Stay home if exhibiting disease symptoms



- Maintain a healthy lifestyle
- How the immune system protects us
- How to support a strong immune system

#### 4. [Cleaning and maintaining healthy facilities, including improving ventilation](#)

The safety of our students and staff are our primary priority. SISD schools will be completely cleaned and disinfected regularly, and we will continue to adhere to all necessary safety precautions. In addition to the regular deep cleaning of all school facilities, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc., to protect students and employees and reduce the risk of spread of infection.

##### General Disinfection Measures

Area	Frequency
Classrooms and Offices	At the end of each day
Appliances	Daily
Electronic Equipment	At the end of each use
General used objects like light switches, handles, sinks, restrooms	At least 2 times a day
Buses	At the end of each use
Common Areas	At the end of each use and/or between groups

Deep cleaning is triggered when an active student or employee is identified as positive for COVID-19 based on testing. When a student or employee with a suspected infectious disease is identified and has left the building, their work area, along with any other known places they have been will be thoroughly cleaned and disinfected. The person cleaning and disinfecting will wear a mask and gloves and will discard them immediately afterwards. Hands will be washed and sanitized at the completion of the procedure. During times of a specifically known or suspected disease outbreak, SISD will consult public health officials to determine if there is a proper way to discard waste or if other PPE should be worn by staff.

Additionally, a bleach solution spray bottle and/or disinfecting wipes will be provided to all classrooms, offices, and work locations. SISD employees are required to regularly disinfect personal workstations each day, schedule regular times during the school day for students to disinfect their personal workstations and disinfect all appliances and electronic equipment after each use.

SISD will utilize portable HEPA filter air purifier systems in classrooms and office space to improve indoor air quality.

SISD has contractors coming in to address improvements in air quality and ventilation in district buildings. SISD contracted ATS to develop a condition survey on the Thorne Bay School and to tune and survey both Coffman and Naukati School buildings specifically focused on each school's HVAC and controls. This will help drive our CIP (Capital Improvement Plan) School Mechanical Control Upgrades in Thorne Bay where we still operate on pneumatic controls.



SISD will be making some improvements in Kasaan to help create space for social distancing and provide updated surfaces that are easier to clean. This is a small three-room school with a detached library that was used by the community as well as the district prior to COVID-19. The building is being repaired and updated surfaces to better serve SISD’s needs. Creating space to further isolate groups from each other and to reduce the risk of spread though updated cleaning surfaces.

5. [Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments](#)

After two years of experience with Covid-19 staff, parents and students have become seasoned veterans when it comes to mitigating the transmission of infectious diseases.

With that in mind, the following protocols will stay in place with the goal of maintaining the health of all district stakeholders;

- Monitoring temperatures of people entering district facilities
- Recording temperatures in excess of 100 F, and any associated disease symptoms
- Requesting staff and students stay home if experiencing disease symptoms;
- Maintaining cleaning protocols

If a student or employee becomes ill at work and is exhibiting one or more of the disease symptoms outlined below they will be asked to leave and go home immediately. If a student or employee becomes ill at home and is exhibiting one or more of the disease symptoms outlined below they will be asked to stay at home.

- |  |  |                             |
|--|--|-----------------------------|
| *Cough   | *Shortness of breath or difficulty breathing | *Tiredness or fatigue       |
| *Chills  | *Repeated shaking with chills                | *Muscle or body aches       |
| *Headache  | *Sore throat                                 | *New loss of taste or smell |
| *Diarrhea  | *Congestion or runny nose                    | *Nausea or vomiting         |
| *Feeling feverish or a measured temperature greater than or equal to 100.3 degrees F |  |                             |

6. [Diagnostic and screening testing](#)

SISD has prioritized ARPA funding to provide testing for all student extra-curricular events for the student participants and coaches/chaperones to ensure students have access to these "outside" school learning activities.

Voluntary COVID-19 testing for staff members and students may be available at each school site, as allowed by the CLIA waiver.

Student and staff travel to other Alaskan communities will be determined on a case-by-case basis and will include the current COVID-19 risk level of the community and school.

SISD will follow ASAA COVID-19 Practice Guidelines and ASAA COVID-19 Event Guidelines for athletics and extracurricular activities.



7. [Efforts to provide vaccinations to educators, other staff, and students, if eligible](#)

SISD has partnered with SEARHC, PeaceHealth, and Prince of Wales Public Health to provide staff, students, parents, and community members information about vaccinations. SISD has regularly sent out emails to staff, students, and parents regarding the availability of vaccinations and how to access.

SISD will continue to work with local and state health agencies to support messaging and outreach about vaccination for members of school communities. SISD communication platforms will facilitate outreach to encourage vaccination of household members of school-age children as they become eligible. This will include outreach in a language that limited English proficient family members or students can understand and in alternate formats as needed to facilitate effective communication for individuals with disabilities.

8. [Appropriate accommodations for children with disabilities with respect to the health and safety policies](#)

Based upon specifications of their individualized education plans (IEPs/504 plans), students with disabilities may be served outside of their regular group time. Individual student services will be based upon a team decision for what is the best for each child based upon the child's disability. This may include in person school during school closures for a full or partial day. This may include continued provision of school transportation during times that buses are canceled due to school closures. This may include additional services provided in a home-based environment, special equipment provided in the home, etc. Requirements for the use of masks and other PPE will be determined on an individual basis for students with disabilities.

### Continuity of Services

Describe how the district will ensure continuity of services including, but not limited to, services to address students' academic needs, as well as the social, emotional, mental health, and other needs of students and staff (e.g., student health and food service).

SISD has a full-time school counselor on staff to serve our K-12 students. The counselor will work with SISD administration to determine when her services will be provided in-person or remotely. The counselor will work with schools to support staff with best practices around Trauma Informed Practices. A focus will be placed on supporting a positive climate and culture that acknowledges universal trauma care strategies for students.

Additionally, SISD has a one-to-one electronic device program for all K-12 students. In the event the district or a specific school has to move to Red/High Risk Scenario Distance Learning students will be able to access all classroom content through their electronic devices. All SISD schools will utilize the CANVAS electronic learning platform, Google Classroom, Edgenuity and/or Zoom to provide distance instructional support. All SISD schools will also utilize web-based educational platforms, teacher developed instructional packets, and one-on-one teacher check-ins with each student.



In the event the district or a specific school has to move to Red/High Risk Scenario Distance Learning SISD will provide breakfast and lunch service that is either picked up or delivered to specific locations within the community for student and family pick-up for all students 18 years old and younger.

### Periodic Review

Describe how the district will periodically review and revise its mitigation plan, as appropriate, including a description of how the district will seek public input and take such input into account on (1) whether revisions are necessary and, if so, (2) the proposed revisions to the plan.

Important Note: The district must review its mitigation plan no less frequently than every six months for the duration of the ARP ESSER grant period (i.e., through September 30, 2023).

SISD has developed a Mitigation Advisory Committee to develop recommendations for the Board's consideration for the development of SISD's ARPA Mitigation and Prevention Strategies. The SISD Mitigation Advisory Committee is comprised of members from the different SISD stakeholder groups:

- Certified Teachers
- Classified Staff Members
- Parents
- Students
- SISD Administrators
- SISD Technology Director
- Prince of Wales Medical Providers
- SISD Board Members

The Committee will meet to review the stakeholder survey data, review the current SISD Smart Start to School Guidelines, review the guidelines with the American Rescue Plan Act Mitigation Template, and develop a Mitigation and Prevent Strategy following DEED's ARPA guidelines.

The SISD Board Mitigation Advisory Committee will meet monthly to review the SISD's ARPA Mitigation and Prevention Strategies and provide recommendations to the SISD School Board for their consideration. The SISD ARPA Mitigation and Prevention Strategies will be a regular "Old Business" agenda item each month for the SISD Board's consideration.



# SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

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Meeting: April 20, 2022 – Regular Board of Education Meeting

Category: Business Item

Subject: 2<sup>nd</sup> Preliminary Reading, FY 2023 General Fund Budget

## RECOMMENDATION

It is the administration's recommendation that the School Board move the FY 2023 general fund budget to a 3<sup>rd</sup> reading.

## PERTINENT FACTS:

A budget committee made up of district-wide staff has been working on the development of the FY 2023 general fund budget. Tonight, we reviewed the second proposal during the work session before the meeting. The team will continue to work on the development of budget. Changes made to the FY 2023 general fund budget will be reviewed in the third proposal during the work session before the May regular board meeting.

## RECOMMENDED MOTION:

**Move the FY 2023 general fund budget to a 3<sup>rd</sup> reading.**



## SOUTHEAST ISLAND SCHOOL DISTRICT

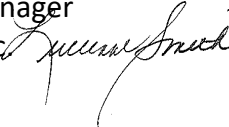
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### MEMORANDUM

**TO:** SISD BOARD OF EDUCATION

**THRU:** Sherry Becker, Superintendent

**FROM:** Lucienne Smith, Contracted Business Manager  
Alaska Education & Business Services, Inc. 

**Date:** April 12, 2022

**SUBJECT:** FY 2023 2nd Preliminary Reading Budget

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The FY 2023 2nd preliminary budget is enclosed. The budget as presented is balanced as **revenues exceed expenditures by \$5,452.**

**Food Service Fund** – This budget reflects \$145,449 to supplement this program to break even.

**Pupil Transportation** – This budget reflects a \$14,682 supplement to break even.

The FY 2023 budget has been built with the following revenue assumptions:

#### **Revenues - \$7,034,814**

- Enrollment is projected District wide at 128, ten less than the current year, plus 35 Correspondence students – 22 more than funded during count this year
- Current Area Cost Differential (1.403) as included in the foundation calculation
- BSA \$5,930
- Intensive funding remains 13 times the BSA – budgeted for 9 Intensive Districtwide, status quo for current year
- Timber Receipts have been budgeted \$10K less than the current year
- Pupil Transportation is budgeted less based on reduced enrollment
- Food Services revenues are budgeted higher as per meal reimbursements have increased
- Employee Housing – reduced revenues by \$10K
- TRS On behalf is 12.06% and PERS On behalf is 2.79% (this nets to zero revenues equal expenses for On Behalf)
- E-rate based on our current contract – additionally the State BAG Grant fund for the % not covered by federal funding to keep the outer sites at 25 Mbps
- Port Protection, Hyder and Edna Bay schools still closed – no revenue generated
- Additional Funding outside the Foundation Formula has not been budgeted in the general fund

The FY 2023 Budget has been built with the following expenditures assumptions:

**Expenditures - \$7,029,362**

- Step increase for returning classified positions (if applicable)
- Step increase (if applicable) for returning certificated positions
- Liability & Property Insurances status quo
- Health insurance projected for a 10% increase
- Fuel, gasoline, travel, supplies increased 25%
- Port Protection, Hyder, And Edna Ba schools closed – \$20K funded for other purchased services for Port Protection & Edna Bay maintenance of existing facilities
- TRS On behalf is 12.06% and PERS On behalf is 2.79% (this nets to zero revenues equal expenses for On Behalf)
- Communications (Internet) under DW technology based on current contract
- There are no one teacher sites budgeted next year
- \$50K in transfers for CIP – for any large item that becomes an expense
- \$2,500 in transfers for special revenue funds in the event we overspend a grant

As we move forward, we will continue to review and update enrollment, intensives, correspondence, staffing and any legislative action which may change our revenue projection.

Please do not hesitate to ask questions.

Thank you.



**Southeast Island School District**  
Thorne Bay, Alaska

**FY 2023 2ND PROPOSED BUDGET**  
**April 22, 2022**

**Sherry Becker, Superintendent**

Shannon Silverthorn, Board President

Sandy Curtis, Board Clerk

Rebecca Saffold, Board Member

Vacant, Board Member - Seat 3E

Molly Kimzey, Board Member

**SOUTHEAST ISLAND SCHOOL DISTRICT**

**Revenue Budget**

**FY 2023 2ND PROPOSED**

	<b>2022</b>	<b>2023</b>	<b>Change</b>
	<b><u>FINAL</u></b>	<b><u>2ND PROPOSED</u></b>	
Enrollment	<u>139.35+7.38+9</u>	<u>128.95+35+9</u>	<u>-11/27/0</u>
<b>FUND 100: School Operating</b>			
State Foundation	\$ 4,359,488	\$ 4,701,203	\$ 341,715
Other State Revenue	-	-	-
PERS On behalf (057)	74,850	23,403	(51,447)
TRS On behalf (056)	269,786	183,737	(86,049)
Timber Receipts	280,000	270,000	(10,000)
E-Rate - Federal	1,411,471	1,411,471	0
	-	-	-
Other Revenue*	25,000	25,000	-
<b>FUND TOTAL</b>	<b>\$ 6,420,595</b>	<b>\$ 6,614,814</b>	<b>\$ 194,219</b>
<b>FUND 205: Student Transportation</b>			
Student Transportation (St	<u>177,811</u>	<u>168,000</u>	<u>(9,811)</u>
<b>FUND TOTAL</b>	<b>\$ 177,811</b>	<b>\$ 168,000</b>	<b>\$ (9,811)</b>
<b>FUND 255: Food Service</b>			
School Lunch Revenue	8,500	2,000	(6,500)
Food Service (State)	<u>110,000</u>	<u>150,000</u>	<u>40,000</u>
	<b>\$ 118,500</b>	<b>\$ 152,000</b>	<b>\$ 33,500</b>
<b>FUND 375: Employee Housing</b>			
Local Revenues	<u>110,000</u>	<u>100,000</u>	<u>(10,000)</u>
<b>FUND TOTAL</b>	<b>\$ 110,000</b>	<b>\$ 100,000</b>	<b>(10,000)</b>
<b>Fund Balance Transfer</b>	-	-	-
<b>FUND TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL REVENUE</b>	<b>\$ 6,826,906</b>	<b>\$ 7,034,814</b>	<b>\$ 217,908</b>

**SOUTHEAST ISLAND SCHOOL DISTRICT**

**Expenditure Summary by Department**

**FY 2023 2ND PROPOSED**

<u>Loc/Function</u>	<u>Department</u>	<u>FY 2022 FINAL BUDGET</u>	<u>FY 2023 2ND PROPOSED</u>	<u>Change</u>
649 100	Regular Instruction	\$ 56,061	\$ 77,764	21,703
649 140	Correspondence Instruction	126,380	200,382	74,002
649 220	Special Education Support Services	75,192	81,636	6,444
649 300	Support Services - Students - Guida	24,921	17,031	(7,890)
649 350	Support Services Instruction	-	-	-
649 352	Support Services Instruction-Librar	4,000	4,750	750
649 353	Technology	1,603,627	1,618,574	14,947
649 354	Inservice	6,000	6,750	750
649 400	School Administration	6,925	1,564	(5,361)
649 400	School Administration Support	-	25,547	25,547
649 511	Board of Education	97,419	99,824	2,405
649 512	Office of Superintendent	323,044	317,719	(5,325)
649 550	District Admin Support Services	254,615	262,691	8,076
649 600	DW Operations & Maintenance	764,744	783,184	18,440
649 600	DW Employee Housing	50,000	50,000	-
649 700	DW Student Activities	68,122	55,318	(12,804)
649 760	DW Pupil Transportation	97,731	104,546	6,815
649 790	DW Food Services	151,703	214,015	62,312
900	DW Transfers	52,500	52,500	-
621	Howard Valentine	232,220	330,077	97,857
624	Kasaan	280,241	290,297	10,056
625	Naukati	318,756	336,295	17,539
628	Thorne Bay	1,285,172	1,046,592	(238,580)
667	Hollis	447,728	442,830	(4,898)
669	Port Alexander	223,864	233,998	10,134
680	Hyder	-	-	-
682	Whale Pass	335,332	375,479	40,147
<b>Totals</b>		<b>\$ 6,886,297</b>	<b>\$ 7,029,362</b>	<b>\$ 143,065</b>

**SOUTHEAST ISLAND SCHOOL DISTRICT**

**Expenditure Summary by Function**

**FY 2023 2ND PROPOSED**

<b>Function</b>	<b>FY 2022 FINAL BUDGET</b>	<b>FY 2023 2ND PROPOSED</b>	<b>Increase (Decrease)</b>	<b>Percent of FY 2023 Total</b>
<b>Instruction</b>				
100 Regular Instruction	\$ 1,660,172	\$ 1,659,601	\$ (571)	23.61%
140 Correspondence Instruction	126,380	200,382	74,002	2.85%
160 Vocational Education	18,304	20,625	2,321	0.29%
200 Special Education Instruction	429,675	474,144	44,469	6.75%
220 Special Education Support Services	75,192	81,636	6,444	1.16%
300 Support Services - Students - Guidance	24,921	17,031	(7,890)	0.24%
350 Support Services - Instruction	4,000	4,750	750	0.07%
353 Technology	1,603,627	1,618,574	14,947	23.03%
354 Inservice	6,000	6,750	750	0.10%
400 School Administration	<u>217,842</u>	<u>111,410</u>	<u>(106,432)</u>	<u>1.58%</u>
<b>Sub Total Instruction</b>	<b>\$ 4,166,113</b>	<b>\$ 4,194,904</b>	<b>\$ 28,791</b>	<b>59.68%</b>
<b>Administration</b>				
450 School Administration Support	53,713	53,720	7	0.76%
550 District Administration	254,615	262,691	8,076	3.74%
511 School Board	97,419	99,824	2,405	1.42%
512 Office of Superintendent	323,044	317,719	(5,325)	4.52%
600 Maintenance & Operations	1,344,234	1,389,657	45,423	19.77%
600 Teacher Housing	50,000	50,000	-	0.71%
700 Pupil & Athletic Activities	<u>135,726</u>	<u>128,217</u>	<u>(7,509)</u>	<u>1.82%</u>
<b>Sub Total Admin/M&amp;O</b>	<b>\$ 2,258,751</b>	<b>\$ 2,301,827</b>	<b>\$ 43,076</b>	<b>32.75%</b>
760 Pupil Transportation	174,116	182,682	8,566	2.60%
790 Food Services	234,817	297,449	62,632	4.23%
900 Fund Transfers	<u>52,500</u>	<u>52,500</u>	<u>-</u>	<u>0.75%</u>
<b>Sub Total Transfers, Pupil Trans &amp; Food Svcs</b>	<b>\$ 461,433</b>	<b>\$ 532,631</b>	<b>\$ 71,198</b>	<b>7.58%</b>
<b>TOTAL ALL EXPENSES</b>	<b>\$ 6,886,297</b>	<b>\$ 7,029,362</b>	<b>\$ 143,065</b>	<b>100.00%</b>



# District Wide

FY 2023 2ND PROPOSED

Location 649

		FY 2022 FINAL BUDGET	FY 2023 2ND PROPOSED	Change	
<b>Fund 100: School Operating</b>					
<u>Location</u>	<u>649</u>	<u>District-Wide</u>			
Function	100	Regular Instruction	\$ 56,061	\$ 77,764	21,703
Function	140	Correspondence Instruction	126,380	200,382	74,002
Function	220	Special Education Support Svcs	75,192	81,636	6,444
Function	300	Support Svcs - Students-Guidance	24,921	17,031	(7,890)
Function	350	Support Svcs-Instruction	0	0	0
Function	352	Support Svcs-Instruction - Library	4,000	4,750	750
Function	353	Technology	1,603,627	1,618,574	14,947
Function	354	Inservice	6,000	6,750	750
Function	400	School Administration	6,925	1,564	(5,361)
Function	450	School Administration Support	0	25,547	25,547
Function	511	Board of Education	97,419	99,824	2,405
Function	512	Office of Superintendent	323,044	317,719	(5,325)
Function	550	District Admin Support Svcs	254,615	262,691	8,076
Function	600	Operations & Maintenance	764,744	783,184	18,440
Function	700	Student Activities	68,122	55,318	(12,804)
Function	900	Transfers	52,500	52,500	0
		<b>Fund Total</b>	<b><u>\$ 3,463,550</u></b>	<b><u>\$ 3,605,233</u></b>	<b><u>141,683</u></b>
	<b>Fund 205:</b>	<b>Student Transportation</b>	<b><u>\$ 97,731</u></b>	<b><u>\$ 104,546</u></b>	<b><u>6,815</u></b>
	<b>Fund 255:</b>	<b>Food Service Fund</b>	<b><u>\$ 151,703</u></b>	<b><u>\$ 214,015</u></b>	<b><u>62,312</u></b>
	<b>Fund 375:</b>	<b>Employee Housing</b>	<b><u>\$ 50,000</u></b>	<b><u>\$ 50,000</u></b>	<b><u>0</u></b>
	<b>TOTAL</b>		<b><u>\$ 3,762,984</u></b>	<b><u>\$ 3,973,794</u></b>	<b><u>210,810</u></b>

# Southeast Island School District

## FY 2023 2ND PROPOSED

### District Wide Location 649

Districtwide			FY 2022 FINAL BUDGET	FY 2023 2ND PROPOSED
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
<b><u>Regular Instruction</u></b>				
100.649.100.. 314	Cert-Director/Coor/Mgr	<del>03 FTE</del>	\$ 3,333	\$ -
100.649.100.. 315	Cert-Teacher		-	20,639
100.649.100.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,585	-
100.649.100.. 365	TRS On Behalf		643	-
100.649.100.. 369	Other Employee Benefits	(Tuition Reimb. Per CBA)	24,000	24,000
100.649.100.. 450	Supplies/Material/Media		1,500	1,875
100.649.100.. 471	Textbooks	DW Textbook/Consumable Purchases - Governor's Performance Classes	<u>25,000</u>	<u>31,250</u>
<b>Total 100</b>	<b>Regular Instruction</b>		<b><u>56,061</u></b>	<b><u>77,764</u></b>
<b><u>Correspondence Instruction</u></b>				
100.649.140.. 315	Cert-Teacher	1.0 FTE	55,328	57,247
100.649.140.. 316	Extra Duty		-	10,000
100.649.140.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		42,179	47,325
100.649.140.. 365	TRS On Behalf		10,673	8,110
100.649.140.. 410	Professional & Technical Services	Virtually Connected	700	700
100.649.140.. 450	Supplies/Material/Media	(35 Students X \$2,200K)	17,500	77,000
100.649.140.. 471	Textbooks		<u>-</u>	<u>-</u>
<b>Total 140</b>	<b>Correspondence Instruction</b>		<b><u>126,380</u></b>	<b><u>200,382</u></b>

Districtwide			FY 2022 FINAL	FY 2023 2ND
Account Code	Description	Comments	BUDGET	PROPOSED
<b><u>Special Education Instruction Support Services</u></b>				
100.649.220..	314	Cert-Director/Coor/Mgr .25 FTE	24,840	25,875
100.649.220..	324	Non-Cert - Support Staff	-	-
100.649.220..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	7,751	13,582
100.649.220..	365	TRS On Behalf	4,792	3,121
100.649.220..	366	PERS On Behalf	-	-
100.649.220..	410	Professional & Technical LRP + Other Pro Svcs	20,859	20,859
100.649.220..	420	Staff Travel	5,000	6,250
100.649.220..	450	Supplies/Materials/Media PowerSchool	11,950	11,950
<b>Total 220 Special Education Instruction Support Svcs</b>			<b>75,192</b>	<b>81,636</b>
<b><u>Support Services-Students - Guidance</u></b>				
100.649.300..	314	Cert-Director/Coor/Mgr .10 FTE Testing	16,560	10,350
100.649.300..	318	Certificated Salary - Specialist	-	-
100.649.300..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	5,167	5,433
100.649.300..	365	TRS On Behalf	3,194	1,248
<b>Total 300 Support Services - Students - Guidance</b>			<b>24,921</b>	<b>17,031</b>
<b><u>Support Services-Students - Support Services</u></b>				
100.649.350..	318	Cert Salary - Specialist .5 FTE Curr/Prof Devel	-	-
100.649.350..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	-
100.649.350..	365	TRS On Behalf	-	-
<b>Total 350 Support Services-Students - Support Services</b>			<b>-</b>	<b>-</b>

Districtwide			FY 2022 FINAL	FY 2023 2ND	
Account Code	Description	Comments	BUDGET	PROPOSED	
<b><u>Support Services-DW Library</u></b>					
100.649.352..	440	Other Purchased Services	500	500	
100.649.352..	450	Supplies/Material/Media	Library books DW	3,000	3,750
100.649.352..	490	Dues and Fees	500	500	
<b>Total</b>	<b>352</b>	<b>Support Services - DW Library</b>	<b>4,000</b>	<b>4,750</b>	
<b><u>Technology</u></b>					
100.649.353..	321	Non-Cert Director/Coor/Mgr	1.0 FTE	67,275	69,630
100.649.353..	324	Non-Cert Support Staff	.43 FTE	8,475	12,822
100.649.353..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		36,371	39,709
100.649.353..	366	PERS On Behalf		6,143	2,300
100.649.353..	410	Professional & Technical Servic (Contractor; E-rate Sub		10,000	10,000
100.649.353..	420	Staff Travel		750	750
100.649.353..	433	Communications	Internet, WIFI	1,434,613	1,434,613
100.649.353..	440	Other Purchased Services	(Annual Rolling Stock - Computers, GCI VPN )	5,000	5,000
100.649.353..	475	Tech Supplies/Material/Media	(Software annual licenses)	35,000	43,750
100.649.353..	491	Dues & Fees	Other Tech Dues & Fees	-	-
<b>Total</b>	<b>353</b>	<b>Technology</b>		<b>1,603,627</b>	<b>1,618,574</b>
<b><u>Inservice</u></b>					
100.649.354..	410	Professional & Technical Services		2,500	2,500
100.649.354..	420	Staff Travel		500	500
100.649.354..	450	Supplies/Material/Media		3,000	3,750
<b>Total</b>	<b>354</b>	<b>Inservice</b>		<b>6,000</b>	<b>6,750</b>
<b><u>School Administration</u></b>					
100.649.400..	313	Cert - Principal	<del>0.03 FTE</del>	3,333	-
100.649.400..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,585	-
100.649.400..	365	TRS On Behalf		643	-
100.649.400..	420	Staff Travel		-	-

Districtwide			FY 2022 FINAL BUDGET	FY 2023 2ND PROPOSED
Account Code	Description	Comments		
100.649.400.. 433	Communications		-	-
100.649.400.. 450	Supplies, Materials & Media		750	950
100.649.400.. 491	Dues & Fees	(ACSA)	614	614
<b>Total 400</b>	<b>School Administration</b>		<b>6,925</b>	<b>1,564</b>
<b>School Administration Support</b>				
100.649.450.. 324	NonCert-Support Staff	.5 FTE	-	18,644
100.649.450.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	6,384
100.649.450.. 366	PERS On Behalf		-	520
<b>Total 450</b>	<b>School Administration Support</b>		<b>-</b>	<b>25,547</b>
<b>Board of Education</b>				
100.649.511.. 324	NonCert-Support Staff	.5 FTE	45,896	47,503
100.649.511.. 329	Substitutes/Temporaries (Board Stipends)		5,000	5,000
100.649.511.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		23,801	25,671
100.649.511.. 366	PERS On Behalf		3,722	1,325
100.649.511.. 410	Professional & Technical Services	Board Policy	3,000	3,000
100.649.511.. 420	Staff Travel		2,500	3,125
100.649.511.. 425	Student Travel		1,000	1,250
100.649.511.. 433	Communications		200	200
100.649.511.. 440	Other Purchased Services		-	-
100.649.511.. 450	Supplies/Material/Media		1,800	2,250
100.649.511.. 486	Bruce Hill Scholarship *		2,000	2,000
100.649.511.. 491	Dues & Fees	(AASB Annual Dues & Board E	8,500	8,500
<b>Total 511</b>	<b>Board of Education</b>		<b>97,419</b>	<b>99,824</b>
<b>Office of Superintendent</b>				
100.649.512.. 311	Cert-Superintendent	1.0 FTE	135,000	135,000
100.649.512.. 324	NonCert-Support Staff	.5 FTE	45,896	47,503

Districtwide			FY 2022 FINAL BUDGET	FY 2023 2ND PROPOSED	
Account Code	Description	Comments			
100.649.512..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	73,224	77,285	
100.649.512..	365	TRS On Behalf	26,042	16,281	
100.649.512..	366	PERS On Behalf	3,722	1,325	
100.649.512..	410	Professional & Technical Services	15,000	15,000	
100.649.512..	414	Legal Fees	10,000	10,000	
100.649.512..	420	Staff Travel	2,500	2,500	
100.649.512..	433	Communications	1,200	1,200	
100.649.512..	450	Supplies/Material/Media	4,200	4,200	
100.649.512..	458	Gasoline/Diesel/Oil	Vehicle Fuel	4,660	5,825
100.649.512..	491	Dues & Fees	1,600	1,600	
<b>Total</b>	<b>511</b>	<b>Office of Superintendent</b>	<b>323,044</b>	<b>317,719</b>	
<b>District Admin Support Service</b>					
100.649.550..	324	NonCert-Support Staff	2.27 FTE	101,484	104,703
100.649.550..	329	Substitute/Temporary		2,500	2,500
100.649.550..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		77,388	82,754
100.649.550..	366	PERS On Behalf		8,230	2,921
100.649.550..	410	Professional & Technical Serv	(Business Contract, Audit)	120,000	120,000
100.649.550..	420	Staff Travel		1,500	2,500
100.649.550..	433	Communications	( DO Telephone, Postage)	5,500	5,500
100.649.550..	441	Rentals	Meter Rental ; background cks	4,000	4,000
100.649.550..	445	Insurance - Liabilit	(General Liability, Crime, E&O, Excess, etc.)	58,660	58,660
100.649.550..	450	Supplies/Material/Media		3,000	3,750
100.649.550..	475	Tech Supplies/Material/Media	(PowerSchool HR)	3,000	3,750
100.649.550..	491	Dues & Fees	Blk Mountain software annual maint; Bank Fees; SHRM	17,200	19,500
100.649.550..	495	Indirect Recovery	Indirect Recovery of Admin Expense for Grants - FY 23 5.78%	(147,847)	(147,847)
<b>Total</b>	<b>550</b>	<b>District Admin Support Service</b>		<b>254,615</b>	<b>262,691</b>
<b>Operations &amp; Maintenance</b>					
100.649.600..	321	Non Cert Director/Coord/Mgr	1.0 FTE	66,599	68,930

Districtwide				FY 2022 FINAL BUDGET	FY 2023 2ND PROPOSED
Account Code	Description	Comments			
100.649.600..	325 NonCert-Maint/Custodial	2.75 FTE		137,550	104,114
100.649.600..	324 NonCert-Support Staff	.30 FTE		18,420	19,066
100.649.600..	329 Substitutes/Temporaries			60,000	60,000
100.649.600..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)			125,704	120,634
100.649.600..	366 PERS On Behalf			11,155	2,905
100.649.600..	410 Professional & Technical Services	Maint Mgmt Sys		7,000	7,000
100.649.600..	420 Staff Travel			6,000	7,500
100.649.600..	431 Water & Sewage			4,000	4,000
100.649.600..	432 Garbage			4,800	4,800
100.649.600..	433 Communications			3,000	3,000
100.649.600..	435 Other Energy			2,500	2,500
100.649.600..	436 Electricity			8,750	10,938
100.649.600..	437 Natural/Bottled Gas			200	200
100.649.600..	438 Gas, Diesel, Oil			6,800	8,500
100.649.600..	440 Other Purchased Services	Fire sys inspection, gvm flr; SERRC CIP;		41,146	81,146
100.649.600..	445 Insurance & Bond Premiums	Property & Auto		178,000	178,000
100.649.600..	452 Maintenance Supplies (Incl closed sites - EB, PP, HY)			56,920	70,000
100.649.600..	458 Vehicle Gas, Diesel, Oil			15,000	18,750
100.649.600..	490 Other Expense (Due & Fees)			1,200	1,200
100.649.600..	510 Equipment			<u>10,000</u>	<u>10,000</u>
<b>Total</b>	<b>600 Operations &amp; Maintenance</b>			<b><u>764,744</u></b>	<b><u>783,184</u></b>
<b>Student Activities</b>					
100.649.700..	316 Cert-Extra Duty	Coaching Stipends		18,600	8,600
100.649.700..	327 NonCert-Bus Drivers			3,500	3,500
100.649.700..	329 Substitutes/Temporaries	Referees/Scorekeepers		4,090	4,090
100.649.700..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)			7,344	2,590
100.649.700..	365 TRS On Behalf			3,588	1,037
100.649.700..	420 Staff Travel			4,500	4,500
100.649.700..	425 Student Travel			18,000	22,500

Districtwide			FY 2022 FINAL BUDGET	FY 2023 2ND PROPOSED
Account Code	Description	Comments		
100.649.700..	450	Supplies/Material/Media	6,000	6,000
100.649.700..	491	Dues & Fees	2,500	2,500
<b>Total</b>	<b>700</b>	<b>Student Activities</b>	<b>68,122</b>	<b>55,318</b>
<b>Transfers</b>				
100..900..	552	Transfers to Special Revenue Funds	2,500	2,500
100..900..	554	Transfers to CIP Funds	50,000	50,000
<b>Total</b>	<b>600</b>	<b>Employee Housing</b>	<b>52,500</b>	<b>52,500</b>
<b>Total</b>	<b>100</b>	<b>General Operating Fund</b>	<b>\$ 3,463,550</b>	<b>\$ 3,605,233</b>
<b>Student Transportation</b>				
205.649.760..	325	Maintenance .25 FTE	16,089	16,650
205.649.760..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	55,787	57,881
205.649.760..	365	TRS On Behalf	-	-
205.649.760..	366	PERS On Behalf	1,305	465
205.649.760..	410	Professional & Technical	1,200	1,200
205.649.760..	420	Travel & Per Diem	250	250
205.649.760..	440	Other Purchased Services	2,500	2,500
205.649.760..	452	Maintenance Supplies	20,000	25,000
205.649.760..	458	Vehicle Gas, Diesel, & Oil	-	-
205.649.760..	490	Dues & Fees	600	600
<b>Total</b>	<b>205</b>	<b>Student Transportation</b>	<b>97,731</b>	<b>104,546</b>
<b>Food Services Fund</b>				
255.649.790..	321	NonCert-Dir/Coor/Mgr 1.1 FTE	16,250	44,727
255.649.790..	326	NonCert-Food Service Support	2,958	-
255.649.790..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	6,577	15,315
255.649.790..	365	TRS On Behalf	-	-
255.649.790..	366	PERS On Behalf	1,318	1,248
255.649.790..	410	Professional & Technical	-	-

Districtwide			FY 2022 FINAL	FY 2023 2ND
Account Code	Description	Comments	BUDGET	PROPOSED
255.649.790..	420 Staff Travel	(Annual Req'd CNP Training)	2,500	3,125
255.649.790..	450 Supplies/Materials/Media		6,500	6,500
255.649.790..	458 Vehicle Gas, Diesel, & Oil		1,000	1,000
255.649.790..	459 Food		110,000	137,500
255.649.790..	460 Milk		4,000	4,000
255.649.790..	491 Dues and Fees		600	600
<b>Total</b>	<b>255 DW Food Services Fund</b>		<b>151,703</b>	<b>214,015</b>
<b>Employee Housing</b>				
375.649.600..	452 Maintenance Supplies		50,000	50,000
<b>Total</b>	<b>600 Employee Housing</b>		<b>50,000</b>	<b>50,000</b>
<b>Total</b>	<b>District Wide</b>		<b>\$ 3,762,984</b>	<b>\$ 3,973,794</b>



# Howard Valentine Timberwolves

FY 2023 2ND PROPOSED

**Location 621**

	<u>FY 2022 FINAL BUDGET</u>	<u>FY 2023 2ND PROPOSED</u>	<u>Change</u>
<b>Fund 100: School Operating</b>			
Function: Regular Instruction	\$ 122,332	\$ 183,802	\$ 61,470
Vocational Education	1,500	1,500	-
Special Education	26,325	66,028	39,703
School Administration	6,995	-	(6,995)
Operations & Maintenance	61,092	64,537	3,445
Student Activities	7,258	7,328	70
Fund Total	<u>\$ 225,502</u>	<u>\$ 323,195</u>	<u>\$ 97,693</u>
<b>Fund 255: Food Service Fund</b>	<u>\$ 6,718</u>	<u>\$ 6,882</u>	<u>164</u>
<b>TOTAL</b>	<u><u>\$ 232,220</u></u>	<u><u>\$ 330,077</u></u>	<u><u>\$ 97,857</u></u>
<b># Students (PreK-12)</b>	10.45	10.45	0.0
<b># Teachers</b>	1.5	2.5	1
<b># Classified</b>	0.775	0.775	0
<b># Administrators</b>	0	0	0
<b>Pupil/Teacher Ratio</b>	6.97	4.18	(2.79)
<b>Average Per Pupil Expenditure</b>	\$ 22,222	\$ 31,586	\$ 9,364

# Southeast Island School District

## FY 2023 2ND PROPOSED

### Location 621 Howard Valentine

Howard Valentine Account Code	Description	Comments	FY 2022 FINAL	FY 2023 2ND
<b><u>Regular Instruction</u></b>				
100.621.100.	315 Cert-Teacher	<del>1.0 FTE</del> ; 2.0 FTE	\$ 76,440	\$ 128,180
100.621.100.	323 NonCert-Aides		-	-
100.621.100.	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		24,652	33,407
100.621.100.	365 TRS On Behalf		14,745	15,459
100.621.100.	366 PERS On Behalf		-	-
100.621.100.	410 Professional Services	(Americorps)	-	-
100.621.100.	420 Staff Travel		200	200
100.621.100.	425 Student Travel		-	-
100.621.100.	433 Communications		2,500	2,500
100.621.100.	450 Supplies/Material/Media		3,545	3,806
100.621.100.	490 Other Expenses (Dues & Fees)		<u>250</u>	<u>250</u>
<b>Total</b>	<b>100 Regular Instruction</b>		<b><u>122,332</u></b>	<b><u>183,802</u></b>
<b><u>Vocational Education</u></b>				
100.621.160.	450 Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
<b>Total</b>	<b>160 Vocational Education</b>		<b><u>1,500</u></b>	<b><u>1,500</u></b>
<b><u>Special Education</u></b>				
100.621.200.	315 Cert-Teacher	.5 FTE Itinerant	-	23,590
100.621.200.	323 NonCert-Aides	.45 FTE	21,874	21,874
100.621.200.	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,677	17,108
100.621.200.	365 TRS On Behalf		-	2,845

Howard Valentine			FY 2022	FY 2023
Account Code	Description	Comments	FINAL	2ND
100.621.200.	366 PERS On Behalf		1,774	610
<b>Total</b>	<b>200 Special Education</b>		<b>26,325</b>	<b>66,028</b>
<b>School Administration</b>				
100.621.400..	316 Extra Duty - Lead Teacher		5,000	-
100.621.400..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	-
100.621.400..	365 TRS On Behalf		965	-
<b>Total</b>	<b>400 School Administration</b>		<b>6,995</b>	-
<b>Operations &amp; Maintenance</b>				
100.621.600.	325 NonCert-Maint/Custodial	.32 FTE (Incl WFB)	10,500	10,685
100.621.600.	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,440	2,504
100.621.600.	366 PERS On Behalf		852	298
100.621.600.	430 Snow Removal		-	-
100.621.600.	431 Water & Sewer		-	-
100.621.600.	432 Garbage		2,700	2,700
100.621.600.	436 Electricity		15,000	15,000
100.621.600.	437 Natural/Bottled Gas		800	800
100.621.600.	438 Gas, Diesel, Oil		7,500	9,375
100.621.600.	439 Other Energy		10,000	10,000
100.621.600.	440 Other Purchased Services		2,600	2,600
100.621.600.	452 Maintenance Supplies		7,500	9,375
100.621.600.	453 Custodial Supplies		1,200	1,200
<b>Total</b>	<b>600 Maintenance &amp; Operations</b>		<b>61,092</b>	<b>64,537</b>
<b>Student Activity</b>				
100.621.700.	316 Cert-Extra Duty		4,000	4,000
100.621.700.	329 Non-Cert-Support		250	
100.621.700.	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	360

Howard Valentine			FY 2022	FY 2023
Account Code	Description	Comments	FINAL	2ND
100.621.700.	365 TRS On Behalf		772	482
100.621.700.	420 Staff Travel		-	-
100.621.700.	425 Student Travel		1,236	1,236
100.621.700.	450 Supplies/Material/Media		<u>1,000</u>	<u>1,250</u>
<b>Total</b>	<b>700 Student Activity</b>		<b><u>7,258</u></b>	<b><u>7,328</u></b>
<b>Total</b>	<b>100 School Operating Fund</b>		<b><u>\$ 225,502</u></b>	<b><u>\$ 323,195</u></b>
<b><u>Food Services Fund</u></b>				
255.621.790.	326 Food Service Staff	.25 FTE	5,582	5,983
255.621.790.	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		683	732
255.621.790.	366 PERS On Behalf		453	167
255.621.790.	459 Food	} Food and Milk is part of District wide budget	-	-
255.621.790.	460 Milk		-	-
<b>Total</b>	<b>255 Food Services Fund</b>		<b><u>\$ 6,718</u></b>	<b><u>\$ 6,882</u></b>
<b>Total</b>	<b>621 Howard Valentine</b>		<b><u>\$ 232,220</u></b>	<b><u>\$ 330,077</u></b>



# Barry C. Stewart Kasaan School

FY 2023 2ND PROPOSED

**Location 624**

	<u>FY 2022 FINAL BUDGET</u>	<u>FY 2023 2ND PROPOSED</u>	<u>CHANGE</u>
<b>Fund 100: School Operating</b>			
Function: Regular Instruction	\$ 222,644	\$ 223,893	\$ 1,249
Vocational Education	1,500	1,500	-
Special Education	7,613	9,329	1,716
School Administration	6,995	6,633	(362)
Maintenance & Operations	30,900	34,965	4,065
Student Activities	<u>1,562</u>	<u>4,979</u>	<u>3,417</u>
Fund Total	<u>\$ 271,214</u>	<u>\$ 281,299</u>	<u>\$ 10,085</u>
<b>Fund 255: Food Service Fund</b>	<u>\$ 9,027</u>	<u>\$ 8,998</u>	<u>(29)</u>
<b>TOTAL</b>	<u><u>\$ 280,241</u></u>	<u><u>\$ 290,297</u></u>	<u><u>\$ 10,056</u></u>
<b># Students (PreK-12)</b>	13	13	-
<b># Teachers</b>	2	2	-
<b># Classified</b>	1	1	-
<b># Administrators</b>	0	0	-
<b>Pupil/Teacher Ratio</b>	6.50	6.50	-
<b>Average Per Pupil Expenditure</b>	\$ 21,557	\$ 22,331	\$ 774

# Southeast Island School District

## FY 2023 2ND PROPOSED

### Location 624 Barry C Stewart Kasaan School

Barry C Stewart Kasaan Account Code	Description	Comments	FY 2022 FINAL BUDGET	FY 2023 2ND PROPOSED
<b>Regular Instruction</b>				
100.624.100.. 315	Cert-Teacher	2.0 FTE	\$ 127,791	\$ 130,999
100.624.100.. 328	NonCert-Aides - Sub/Temps	Move to Sped	-	-
100.624.100.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		64,352	70,920
100.624.100.. 365	TRS On Behalf		24,651	15,798
100.624.100.. 366	PERS On Behalf		-	-
100.624.100.. 420	Staff Travel		-	-
100.624.100.. 425	Student Travel		250	250
100.624.100.. 433	Communications		1,800	1,800
100.624.100.. 450	Supplies/Material/Media		<u>3,800</u>	<u>4,125</u>
<b>Total 100</b>	<b>Regular Instruction</b>		<u><b>222,644</b></u>	<u><b>223,893</b></u>
<b>Vocational Education</b>				
100.624.160.. 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
<b>Total 160</b>	<b>Vocational Education</b>		<u><b>1,500</b></u>	<u><b>1,500</b></u>
<b>Special Education</b>				
100.624.200.. 315	Cert-Teacher		-	-
100.624.200.. 323	NonCert-Aides	.15 FTE	5,348	6,808
100.624.200.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,831	2,331
100.624.200.. 366	PERS On Behalf		<u>434</u>	<u>190</u>

Barry C Steward Kasaan			FY 2022 FINAL	FY 2023
Account Code	Description	Comments	BUDGET	2ND PROPOSED
<b>Total 200</b>	<b>Special Education</b>		<b>7,613</b>	<b>9,329</b>
<b>School Administration</b>				
100.624.400..	316	Extra Duty - Lead Teacher	5,000	5,000
100.624.400..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,030	1,030
100.624.400..	365	TRS On Behalf	965	603
<b>Total 400</b>	<b>School Administration</b>		<b>6,995</b>	<b>6,633</b>
<b>Operations &amp; Maintenance</b>				
100.624.600..	316	Certificated - Extra Duty Pay	1,060	-
100.624.600..	329	NonCert-Maint/Custodial	5,000	5,000
100.624.600..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500
100.624.600..	431	Water & Sewage	1,000	1,000
100.624.600..	432	Garbage	840	840
100.624.600..	436	Electricity	6,500	8,125
100.624.600..	437	Natural/Bottled Gas	500	500
100.624.600..	438	Gas, Diesel, Oil	5,500	6,875
100.624.600..	439	Other Energy	-	-
100.624.600..	440	Other Purchased Services	1,500	1,500
100.624.600..	452	Maintenance Supplies	6,500	8,125
100.624.600..	453	Custodial Supplies	2,000	2,500
<b>Total 600</b>	<b>Maintenance &amp; Operations</b>		<b>30,900</b>	<b>34,965</b>
<b>Student Activity</b>				
100.624.700..	316	Cert-Extra Duty	-	2,500
100.624.700..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	225
100.624.700..	365	TRS On Behalf	-	302
100.624.700..	420	Staff Travel	-	-
100.624.700..	425	Student Travel	1,562	1,953

Barry C Steward Kasaan			FY 2022 FINAL	FY 2023
Account Code	Description	Comments	BUDGET	2ND PROPOSED
<b>Total 700</b>	<b>Student Activity</b>		<u>1,562</u>	<u>4,979</u>
<b>Total 100</b>	<b>School Operating Fund</b>		<u>\$ 271,214</u>	<u>\$ 281,299</u>
<b>Food Services Fund</b>				
255.624.790..	326 Food Service Staff	.14 FTE	6,342	6,566
255.624.790..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,171	2,248
255.624.790..	366 PERS On Behalf		514	183
255.624.790..	459 Food	} Food and Milk is part of District wide budget	-	-
255.624.790..	460 Milk		-	-
<b>Total 255</b>	<b>Food Services Fund</b>		<u>\$ 9,027</u>	<u>\$ 8,998</u>
<b>Total 624</b>	<b>Kasaan</b>		<u>\$ 280,241</u>	<u>\$ 290,297</u>



# Naukati Wildcats

FY 2023 2ND PROPOSED

Location 625

	<u>FY 2022 FINAL BUDGET</u>	<u>FY 2023 2ND PROPOSED</u>	<u>Change</u>
<b>Fund 100: School Operating</b>			
Function: Regular Instruction	\$ 190,416	\$ 201,050	\$ 10,634
Vocational Education	1,500	1,500	-
Special Education	23,056	22,890	(166)
School Administration	11,507	10,872	(635)
Maintenance & Operations	73,332	80,608	7,276
Student Activities	<u>6,890</u>	<u>6,682</u>	<u>(208)</u>
Fund Total	<u>\$ 306,701</u>	<u>\$ 323,602</u>	<u>\$ 16,901</u>
<b>Fund 205: Pupil Transportation Fund</b>	<u>\$ 2,894</u>	<u>\$ 3,210</u>	<u>\$ 316</u>
<b>Fund 255: Food Service Fund</b>	<u>\$ 9,161</u>	<u>\$ 9,483</u>	<u>\$ 322</u>
<b>TOTAL</b>	<u>\$ 318,756</u>	<u>\$ 336,295</u>	<u>\$ 17,539</u>
<b># Students (PreK-12)</b>	13	13.5	1
<b># Teachers</b>	1.5	1.75	0
<b># Classified</b>	2	2	-
<b># Administrators</b>	0	0	-
<b>Pupil/Teacher Ratio</b>	8.67	7.71	(0.95)
<b>Average Per Pupil Expenditure</b>	\$ 24,520	\$ 24,911	\$ 391

# Southeast Island School District

## FY 2023 2ND PROPOSED

### Location 625 Naukati

#### Naukati

Account Code	Description	Comments	FY 2022 FINAL BUDGET	FY 2023 2ND PROPOSED
<b><u>Regular Instruction</u></b>				
100.625.100. 315	Cert-Teacher	1.75 FTE	\$ 106,215	128,683
100.625.100. 323	NonCert-Aides		-	-
100.625.100. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		57,612	50,411
100.625.100. 365	TRS On Behalf		20,489	15,519
100.625.100. 420	Staff Travel		-	-
100.625.100. 425	Student Travel		250	250
100.625.100. 433	Communications		2,000	2,000
100.625.100. 450	Supplies/Material/Media		<u>3,850</u>	<u>4,188</u>
<b>Total 100</b>	<b>Regular Instruction</b>		<b><u>190,416</u></b>	<b><u>201,050</u></b>
<b><u>Vocational Education</u></b>				
100.625.160. 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
<b>Total 160</b>	<b>Vocational Education</b>		<b><u>1,500</u></b>	<b><u>1,500</u></b>
<b><u>Special Education</u></b>				
100.625.200. 315	Cert-Teacher		-	-
100.625.200. 323	NonCert-Aides	.54 FTE	15,986	16,431
100.625.200. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		5,474	5,626
100.625.200. 365	TRS On Behalf		-	-
100.625.200. 366	PERS On Behalf		1,296	458

**Naukati**

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2022 FINAL BUDGET</u>	<u>FY 2023 2ND PROPOSED</u>
100.625.200.	450	Supplies/Material/Media	300	375
<b>Total</b>	<b>200</b>	<b>Special Education</b>	<b>23,056</b>	<b>22,890</b>

**School Administration**

100.625.400.	316	Extra Duty - Lead Teacher	8,783	8,783
100.625.400.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,030	1,030
100.625.400.	365	TRS On Behalf	1,694	1,059
<b>Total</b>	<b>400</b>	<b>School Administration</b>	<b>11,507</b>	<b>10,872</b>

**Operations & Maintenance**

100.625.600.	325	NonCert-Maint/Custodial	.20 FTE + WFB	20,924	21,121
100.625.600.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,561	2,585
100.625.600.	366	PERS On Behalf		1,697	589
100.625.600.	430	Snow Removal		-	-
100.625.600.	432	Garbage		1,200	1,200
100.625.600.	436	Electricity		15,000	18,750
100.625.600.	437	Natural/Bottled Gas		400	400
100.625.600.	438	Gas, Diesel, Heating Oil		10,000	12,500
100.625.600.	439	Other Energy		6,000	6,000
100.625.600.	440	Other Purchased Services		7,900	7,900
100.625.600.	452	Maintenance Supplies		5,500	6,875
100.625.600.	453	Custodial Supplies		2,000	2,500
100.625.600.	458	Vehicle Gas, Diesel, & Oil		150	188
<b>Total</b>	<b>600</b>	<b>Operations &amp; Maintenance</b>		<b>73,332</b>	<b>80,608</b>

**Student Activity**

100.625.700.	316	Cert-Extra Duty Pay		4,000	4,000
100.625.700.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		800	800

**Naukati**

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2022 FINAL BUDGET</u>	<u>FY 2023 2ND PROPOSED</u>
100.625.700. 365	TRS On Behalf		772	482
100.625.700. 420	Staff Travel		-	-
100.625.700. 425	Student Travel		<u>1,318</u>	<u>1,400</u>
<b>Total 700</b>	<b>Student Activity</b>		<u><b>6,890</b></u>	<u><b>6,682</b></u>
<b>Total 100</b>	<b>School Operating Fund</b>		<u><b>\$ 306,701</b></u>	<u><b>\$ 323,602</b></u>
<b><u>Pupil Transportation Fund</u></b>				
205.625.760. 329	NonCert-Support Staff	.10 FTE	1,687	1,746
205.625.760. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		207	214
205.625.760. 458	Vehicle Gas, Diesel, & Oil		<u>1,000</u>	<u>1,250</u>
<b>Total 760</b>	<b>Pupil Transportation</b>		<u><b>\$ 2,894</b></u>	<u><b>\$ 3,210</b></u>
<b><u>Food Services Fund</u></b>				
255.625.790. 326	Food Service Staff	.21 FTE	8,162	8,449
255.625.790. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		999	1,034
255.625.790. 459	Food	} Food and Milk is part of District wide budget	-	-
255.625.790. 460	Milk		<u>-</u>	<u>-</u>
<b>Total 255</b>	<b>Food Services Fund</b>		<u><b>\$ 9,161</b></u>	<u><b>\$ 9,483</b></u>
<b>Total 625</b>	<b>Naukati</b>		<u><b>\$ 318,756</b></u>	<u><b>\$ 336,295</b></u>



# Thorne Bay Wolverines

FY 2023 2ND PROPOSED

Location 628

	<u>FY 2022 FINAL BUDGET</u>	<u>FY 2023 2ND PROPOSED</u>	<u>Change</u>
<b>Fund 100: School Operating</b>			
Function: Regular Instruction	\$ 444,095	\$ 347,587	\$ (96,508)
Vocational Education	9,304	11,625	2,321
Special Education	215,800	191,890	(23,910)
Pupil Support	-	-	-
School Administration	161,833	69,999	(91,834)
School Administration Support	53,713	28,172	(25,541)
Maintenance & Operations	298,897	294,969	(3,928)
Student Activity	39,528	40,142	614
Fund Total	<u>\$ 1,223,170</u>	<u>\$ 984,383</u>	<u>\$ (238,787)</u>
<b>Fund 205: Student Transportation</b>	<u>\$ 31,216</u>	<u>\$ 31,543</u>	<u>\$ 327</u>
<b>Fund 255: Food Service Fund</b>	<u>\$ 30,786</u>	<u>\$ 30,667</u>	<u>\$ (119)</u>
<b>TOTAL</b>	<u><u>\$ 1,285,172</u></u>	<u><u>\$ 1,046,592</u></u>	<u><u>\$ (238,580)</u></u>
<b># Students (PreK-12)</b>	53	50	(3)
<b># Teachers</b>	4	4	-
<b># Classified</b>	6.64	5.53	(1.1)
<b># Administrators</b>	1	1	-
<b>Pupil/Teacher Ratio</b>	13.25	12.50	(0.75)
<b>Average Per Pupil Expenditure</b>	\$ 24,249	\$ 20,932	(3,316.68)

# Southeast Island School District

## FY 2023 2ND PROPOSED

### Location 628 Thorne Bay

**Thorne Bay**

Account Code	Description	Comments	FY 2022 FINAL BUDGET	FY 2023 2ND PROPOSED
<b><u>Regular Instruction</u></b>				
100.628.100. 315	Cert-Teacher	3.0 FTE	\$ 252,788	\$ 182,106
100.628.100. 323	Non Cert - Aides		-	-
100.628.100. 329	Substitutes/Temporaries		7,500	7,500
100.628.100. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		115,914	116,519
100.628.100. 365	TRS On Behalf		48,763	21,962
100.628.100. 366	PERS On Behalf		-	-
100.628.100. 380	Transportation Allowance		-	-
100.628.100. 410	Professional & Technical Servic (Americorps)		-	-
100.628.100. 420	Staff Travel	Thursday Elective Travel	-	-
100.628.100. 425	Student Travel		250	250
100.628.100. 433	Communications		8,000	8,000
100.628.100. 450	Supplies/Material/Media		<u>10,880</u>	<u>11,250</u>
<b>Total 100</b>	<b>Regular Instruction</b>		<b><u>444,095</u></b>	<b><u>347,587</u></b>
<b><u>Vocational Education</u></b>				
100.628.160. 329	Substitutes/Temporaries		-	-
100.628.160. 316	Cert-Extra Duty Pay		-	-
100.628.160. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.628.160. 410	Professional & Technical Services		-	-
100.628.160. 450	Supplies/Material/Media		<u>9,304</u>	<u>11,625</u>

Thorne Bay

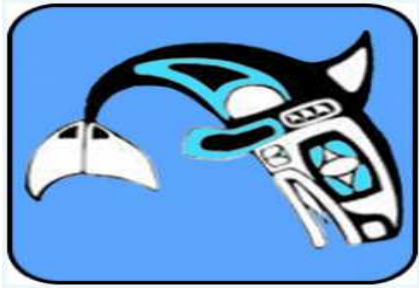
Account Code	Description	Comments	FY 2022 FINAL BUDGET	FY 2023 2ND PROPOSED
<b>Total 160</b>	<b>Vocational Education</b>		<b>9,304</b>	<b>11,625</b>
<b><u>Special Education</u></b>				
100.628.200. 315	Cert-Teacher	.50 FTE - 1.0 FTE	41,400	47,180
100.628.200. 323	NonCert-Aides	2.0 FTE	99,892	65,324
100.628.200. 329	Substitutes/Temporaries		10,500	10,500
100.628.200. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		47,121	60,373
100.628.200. 365	TRS On Behalf		7,986	5,690
100.628.200. 366	PERS On Behalf		8,101	1,823
100.628.200. 450	Supplies/Material/Media		800	1,000
<b>Total 200</b>	<b>Special Education</b>		<b>215,800</b>	<b>191,890</b>
<b><u>Pupil Support</u></b>				
100.628.350. 366	PERS On Behalf		-	-
<b>Total 350</b>	<b>Pupil Support</b>		<b>-</b>	<b>-</b>
<b><u>School Administration</u></b>				
100.628.400. 313	Cert - Principal	.40 FTE	93,150	41,400
100.628.400. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		49,214	21,731
100.628.400. 365	TRS On Behalf		17,969	4,993
100.628.400. 420	Staff Travel		-	-
100.628.400. 450	Supplies, Materials, & Media		1,500	1,875
<b>Total 400</b>	<b>School Administration</b>		<b>161,833</b>	<b>69,999</b>
<b><u>School Administration Support</u></b>				
100.628.450. 324	NonCert-Support Staff	.5 FTE	35,977	18,644
100.628.450. 329	Substitutes/Temporaries		2,000	2,000
100.628.450. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		12,318	6,384
100.628.450. 366	PERS On Behalf		2,918	520

**Thorne Bay**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2022 FINAL BUDGET</b>	<b>FY 2023 2ND PROPOSED</b>
100.628.450. 420	Staff Travel		-	-
100.628.450. 450	Supplies, Materials, & Media		500	625
<b>Total 450</b>	<b>School Administration Support</b>		<b>53,713</b>	<b>28,172</b>
<b><u>Maintenance &amp; Operations</u></b>				
100.628.600. 325	NonCert-Maint/Custodial	1.20 FTE	64,556	36,529
100.628.600. 329	Substitutes/Temporaries		25,000	25,000
100.628.600. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		56,918	57,639
100.628.600. 366	PERS On Behalf		5,235	1,019
100.628.600. 431	Water & Sewage		6,000	6,000
100.628.600. 432	Garbage		5,000	5,000
100.628.600. 436	Electricity		48,000	60,000
100.628.600. 437	Natural/Bottled Gas		1,500	1,500
100.628.600. 438	Gas, Diesel, Heating Oil		45,000	56,250
100.628.600. 439	Other Energy		4,000	4,000
100.628.600. 440	Other Purchased Services		20,000	20,000
100.628.600. 452	Maintenance Supplies		14,925	18,656
100.628.600. 453	Custodial Supplies		2,763	3,375
<b>Total 600</b>	<b>Operations &amp; Maintenance</b>		<b>298,897</b>	<b>294,969</b>
<b><u>Student Activity</u></b>				
100.628.700. 316	Cert-Extra Duty Pay	Coaching Stipends	18,000	18,000
100.628.700. 325	Bus Drivers		5,000	5,000
100.628.700. 329	Substitutes/Temporaries	Referees/Scorekeepers	250	250
100.628.700. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		4,200	4,200
100.628.700. 365	TRS On Behalf		3,472	2,171
100.628.700. 420	Staff Travel		1,000	1,001
100.628.700. 425	Student Travel		6,856	8,570
100.628.700. 450	Supplies/Material/Media		750	950

**Thorne Bay**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2022 FINAL BUDGET</b>	<b>FY 2023 2ND PROPOSED</b>
<b>Total 700</b>	<b>Student Activity</b>		<b>39,528</b>	<b>40,142</b>
<b>Total 100</b>	<b>School Operating Fund</b>		<b>\$ 1,223,170</b>	<b>\$ 984,383</b>
<b>Student Transportation</b>				
205.628.760. 325	Maintenance	.43 FTE	22,946	23,748
205.628.760. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,809	2,907
205.628.760. 366	PERS On Behalf		1,861	663
205.628.760. 440	Other Purchased Service In Lieu of Transp.		1,100	1,100
205.628.760. 452	Maintenance Supplies		<u>2,500</u>	<u>3,125</u>
<b>Total 205</b>	<b>Student Transportation</b>		<b>\$ 31,216</b>	<b>\$ 31,543</b>
<b>Food Services Fund</b>				
255.628.790. 326	Food Service Staff	2 (1 @ 29hrs/1@19hrs)	21,627	22,380
255.628.790. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		7,405	7,663
255.628.790. 366	PERS On Behalf		1,754	624
255.628.790. 459	Food	} Food and Milk is part of District wide budget	-	-
255.628.790. 460	Milk		-	-
<b>Total 255</b>	<b>Food Services Fund</b>		<b>\$ 30,786</b>	<b>\$ 30,667</b>
<b>Total 628</b>	<b>Thorne Bay</b>		<b>\$ 1,285,172</b>	<b>\$ 1,046,592</b>



# Whale Pass

FY 2023 2ND PROPOSED

**Location 632**

	<u>FY 2022 FINAL BUDGET</u>	<u>FY 2023 2ND PROPOSED</u>	<u>Change</u>
<b>Fund 100: School Operating</b>			
Function: Regular Instruction	\$ 224,119	\$ 218,959	\$ (5,160)
Vocational Education	1,500	1,500	-
Special Education	55,188	95,927	40,739
School Administration	6,995	6,633	(362)
Operations & Maintenance	32,741	36,921	4,180
Student Activities	4,561	4,951	390
Fund Total	<u>\$ 325,104</u>	<u>\$ 364,891</u>	<u>\$ 39,787</u>
<b>Fund 255: Food Service Fund</b>	<u>\$ 10,228</u>	<u>\$ 10,588</u>	<u>360</u>
<b>TOTAL</b>	<u><u>\$ 335,332</u></u>	<u><u>\$ 375,479</u></u>	<u><u>\$ 40,147</u></u>
<b># Students (PreK-12)</b>	16	16	0.0
<b># Teachers</b>	2	2.5	1
<b># Classified</b>	1.41	1.41	0
<b># Administrators</b>	0	0	0
<b>Pupil/Teacher Ratio</b>	8.00	6.40	(1.60)
<b>Average Per Pupil Expenditure</b>	\$ 20,958	\$ 23,467	\$ 2,509

# Southeast Island School District

## FY 2023 2ND PROPOSED

Location 632 Whale Pass

**Whale Pass**

Account Code	Description	Comments	FY 2022 FINAL BUDGET	FY 2023 2ND
<b><u>Regular Instruction</u></b>				
100.632.100.	315 Cert-Teacher	2.0 FTE	\$ 141,748	\$ 143,659
100.632.100.	323 NonCert-Aides		-	-
100.632.100.	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		48,278	50,824
100.632.100.	365 TRS On Behalf		27,343	17,325
100.632.100.	420 Staff Travel		100	100
100.632.100.	425 Student Travel		250	250
100.632.100.	433 Communications		2,300	2,300
100.632.100.	450 Supplies/Material/Media		<u>4,100</u>	<u>4,500</u>
<b>Total</b>	<b>100 Regular Instruction</b>		<b><u>224,119</u></b>	<b><u>218,959</u></b>
<b><u>Vocational Education</u></b>				
100.632.160.	450 Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
<b>Total</b>	<b>160 Vocational Education</b>		<b><u>1,500</u></b>	<b><u>1,500</u></b>
<b><u>Special Education</u></b>				
100.632.200.	315 Cert-Teacher	.5 FTE Initerant	-	23,590
100.632.200.	323 Non-Cert - Aides	1.20 FTE	38,559	39,908
100.632.200.	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		13,202	28,096
100.632.200.	365 TRS On Behalf		-	2,845
100.632.200.	366 PERS On Behalf		3,127	1,113
100.632.200.	450 Supplies/Material/Media		<u>300</u>	<u>375</u>
<b>Total</b>	<b>200 Special Education</b>		<b><u>55,188</u></b>	<b><u>95,927</u></b>

**Whale Pass**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2022 FINAL BUDGET</b>	<b>FY 2023 2ND</b>
<b><u>School Administration</u></b>				
100.632.400..	316	Extra Duty - Lead Teacher	5,000	5,000
100.632.400..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,030	1,030
100.632.400..	365	TRS On Behalf	965	603
			<b>6,995</b>	<b>6,633</b>
<b><u>Operations &amp; Maintenance</u></b>				
100.632.600.	325	NonCert-Maint/Custodial .16 FTE	7,832	8,104
100.632.600.	329	Substitutes/Temporaries	3,000	3,000
100.632.600.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	959	992
100.632.600.	431	Water & Sewer	300	300
100.632.600.	436	Electricity	5,000	6,250
100.632.600.	438	Gas, Diesel, Oil	1,500	1,875
100.632.600.	439	Other Energy	2,400	2,400
100.632.600.	441	Other Purchased Services (Rentals, etc.)	2,750	2,750
100.632.600.	452	Maintenance Supplies	7,000	8,750
100.632.600.	453	Custodial Supplies	2,000	2,500
<b>Total</b>	<b>600</b>	<b>Maintenance &amp; Operations</b>	<b>32,741</b>	<b>36,921</b>
<b><u>Student Activities</u></b>				
100.632.700	316	Extra Duty Pav	2,500	2,500
100.632.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500
100.632.700	420	Staff Travel	-	-
100.632.700	425	Student Travel	1,561	1,951
<b>Total</b>	<b>700</b>	<b>Student Activities</b>	<b>4,561</b>	<b>4,951</b>
<b>Total</b>	<b>100</b>	<b>School Operating Fund</b>	<b>325,104</b>	<b>364,891</b>

**Whale Pass**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2022 FINAL BUDGET</b>	<b>FY 2023 2ND</b>	
<b>Food Services Fund</b>					
255.632.790.	326	Food Service Staff	.20 FTE	7,619	7,887
255.632.790.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,609	2,701
255.632.790.	459	Food		-	-
255.632.790.	460	Milk		-	-
<b>Total</b>	<b>255</b>	<b>Food Services Fund</b>		<b>\$ 10,228</b>	<b>\$ 10,588</b>
<b>Total</b>	<b>632</b>	<b>Whale Pass</b>		<b>\$ 335,332</b>	<b>\$ 375,479</b>



# Hollis Hawks

FY 2023 2ND PROPOSED

**Location 667**

	<u>FY 2022 FINAL BUDGET</u>	<u>FY 2023 2ND PROPOSED</u>	<u>Change</u>
<b>Fund 100: School Operating</b>			
Function: Regular Instruction	\$ 230,635	\$ 233,378	\$ 2,743
Vocational Education	1,500	1,500	-
Special Education	101,693	88,081	(13,612)
School Administration	9,597	9,077	(520)
Maintenance & Operations	46,184	51,081	4,897
Student Activities	6,983	7,566	583
Fund Total	<u>\$ 396,592</u>	<u>\$ 390,683</u>	<u>\$ (5,909)</u>
<b>Fund 205: Student Transportation Fund</b>	<u>\$ 42,275</u>	<u>\$ 43,383</u>	<u>\$ 1,108</u>
<b>Fund 255: Food Service Fund</b>	<u>\$ 8,861</u>	<u>\$ 8,764</u>	<u>\$ (97)</u>
<b>TOTAL</b>	<u><u>\$ 447,728</u></u>	<u><u>\$ 442,830</u></u>	<u><u>\$ (4,898)</u></u>
<b># Students (PreK-12)</b>	17	17	-
<b># Teachers</b>	2	2	-
<b># Classified</b>	2.75	2.75	-
<b># Administrators</b>	0	0	-
<b>Pupil/Teacher Ratio</b>	8.50	8.50	0.00
<b>Average Per Pupil Expenditure</b>	\$ 26,337	\$ 26,049	\$ (288)

# Southeast Island School District

## FY 2023 2ND PROPOSED

### Location 667 Hollis

**Hollis**

Account Code	Description	Comments	FY 2022 FINAL BUDGET	FY 2023 2ND PROPOSED
<b><u>Regular Instruction</u></b>				
100.667.100. 315	Cert-Teacher	1.5 FTE	\$ 127,348	\$ 132,508
100.667.100. 323	NonCert-Aides		-	-
100.667.100. 329	Substitutes/Temporaries		1,904	1,904
100.667.100. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		71,518	77,261
100.667.100. 365	TRS On Behalf		24,565	15,980
100.667.100. 410	Professional & Technical	(Music & Americorps)	-	-
100.667.100. 420	Staff Travel		-	-
100.667.100. 425	Student Travel		-	-
100.667.100. 433	Communications		1,100	1,100
100.667.100. 450	Supplies/Material/Media		4,200	4,625
<b>Total 100</b>	<b>Regular Instruction</b>		<b>230,635</b>	<b>233,378</b>
<b><u>Vocational Education</u></b>				
100.667.160. 450	Supplies/Material/Media	Speciality Classes	1,500	1,500
<b>Total 160</b>	<b>Vocational Education</b>		<b>1,500</b>	<b>1,500</b>
<b><u>Special Education</u></b>				
100.667.200. 315	Cert-Teacher	.5 FTE	39,778	44,937
100.667.200. 323	NonCert-Aides	.65 FTE	18,686	5,439
100.667.200. 329	Substitutes/Temporaries		4,000	4,000

**Hollis**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2022 FINAL BUDGET</b>	<b>FY 2023 2ND PROPOSED</b>
100.667.200. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		29,741	27,759
100.667.200. 365	TRS On Behalf		7,673	5,419
100.667.200. 366	PERS On Behalf		1,515	152
100.667.200. 450	Supplies/Material/Media		<u>300</u>	<u>375</u>
<b>Total 200</b>	<b>Special Education</b>		<b><u>101,693</u></b>	<b><u>88,081</u></b>

**School Administration**

100.667.400. 316	Extra Duty - Lead Teacher		7,181	7,181
100.667.400. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,031	1,030
100.667.400. 365	TRS On Behalf		<u>1,385</u>	<u>866</u>
<b>Total 400</b>	<b>School Administration</b>		<b><u>9,597</u></b>	<b><u>9,077</u></b>

**Operations & Maintenance**

100.667.600. 325	NonCert-Maint/Custodial	.50 FTE + WFB	11,769	12,006
100.667.600. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,441	1,470
100.667.600. 366	PERS On Behalf		954	335
100.667.600. 431	Water & Sewer		2,400	2,400
100.667.600. 432	Garbage		2,000	2,000
100.667.600. 436	Electricity		8,000	10,000
100.667.600. 437	Natural/Bottled Gas		120	120
100.667.600. 438	Gas, Diesel, Heating Oil		6,500	8,125
100.667.600. 439	Other Energy		2,500	2,500
100.667.600. 440	Other Purchased Services		4,000	4,000
100.667.600. 452	Maintenance I Supplies		5,500	6,875
100.667.600. 453	Custodial Supplies		<u>1,000</u>	<u>1,250</u>
<b>Total 600</b>	<b>Operations &amp; Maintenance</b>		<b><u>46,184</u></b>	<b><u>51,081</u></b>

**Student Activity**

100.667.700. 316	Cert-Extra Duty Pay		2,800	2,800
100.667.700. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		500	500

**Hollis**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2022 FINAL BUDGET</b>	<b>FY 2023 2ND PROPOSED</b>
100.667.700. 366	TRS On Behalf		540	338
100.667.700. 420	Staff Travel		500	625
100.667.700. 425	Student Travel		2,643	3,304
<b>Total 700</b>	<b>Student Activity</b>		<b>6,983</b>	<b>7,566</b>
<b>Total 100</b>	<b>School Operating Fund</b>		<b>\$ 396,592</b>	<b>\$ 390,683</b>
<b><u>Student Transportation</u></b>				
205.667.760. 327	Bus Drivers	.80 FTE	26,185	27,098
205.667.760. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		8,966	9,278
205.667.760. 366	PERS On Behalf		2,124	756
205.667.760. 458	Gasoline & Oil		5,000	6,250
<b>Total 205</b>	<b>Student Transportation</b>		<b>\$ 42,275</b>	<b>\$ 43,383</b>
<b><u>Food Services Fund</u></b>				
255.667.790. 326	Food Service Staff	.20 FTE	7,363	7,619
255.667.790. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		901	933
255.667.790. 366	PERS On Behalf		597	213
255.667.790. 459	Food	} Food and Milk is part of District wide budget	-	-
255.667.790. 460	Milk		-	-
<b>Total 255</b>	<b>Food Services Fund</b>		<b>\$ 8,861</b>	<b>\$ 8,764</b>
<b>Total 667</b>	<b>Hollis</b>		<b>\$ 447,728</b>	<b>\$ 442,830</b>



# Port Alexander Eagles

FY 2023 2ND PROPOSED

Location 669

	FY 2022 FINAL BUDGET	FY 2023 2ND PROPOSED	Change
<b>Fund 100: School Operating</b>			
Function: 100 Regular Instruction	\$ 169,870	\$ 173,169	\$ 3,299
Vocational Education	1,500	1,500	-
200 Special Education	-	-	-
400 School Administration	6,995	6,633	(362)
600 Maintenance & Operations	36,344	43,394	7,050
700 Student Activities	822	1,250	428
<b>Fund Total</b>	<b>\$ 215,531</b>	<b>\$ 225,946</b>	<b>10,415</b>
<b>Fund 255: Food Service Fund</b>	<b>\$ 8,333</b>	<b>\$ 8,053</b>	<b>\$ (280)</b>
<b>TOTAL</b>	<b>\$ 223,864</b>	<b>\$ 233,998</b>	<b>\$ 10,134</b>
<b># Students (PreK-12)</b>	10.6	10.6	-
<b># Teachers</b>	1.5	1.5	-
<b># Classified</b>	0.885	0.885	-
<b># Administrators</b>	0	0	-
<b>Pupil/Teacher Ratio</b>	7.07	7.07	0.00
<b>Average Per Pupil Expenditure</b>	\$ 21,119	\$ 22,075	\$ 956

# Southeast Island School District

## FY 2023 2ND PROPOSED

### Location 669 Port Alexander

**Port Alexander**

Account Code	Description	Comments	FY 2022 FINAL BUDGET	FY 2023 2ND PROPOSED
<b><u>Regular Instruction</u></b>				
100.669.100 315	Cert-Teacher	1.5 FTE	\$ 88,750	\$ 91,629
100.669.100 323	NonCert-Aides		-	-
100.669.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		48,395	52,119
100.669.100 365	TRS On Behalf		17,120	11,050
100.669.100 380	Travel Allowance		-	-
100.669.100 420	Staff Travel		-	-
100.669.100 425	Student Travel	(Academy Student Travel - Quality	5,000	6,250
100.669.100 433	Communications		2,045	2,045
100.669.100 440	Other Purchased Services	(Academy Rm & Bd- Quality Schools)	5,000	6,250
100.669.100 450	Supplies/Material/Media		<u>3,560</u>	<u>3,825</u>
<b>Total 100</b>	<b>Regular Instruction</b>		<b><u>169,870</u></b>	<b><u>173,169</u></b>
<b><u>Vocational Education</u></b>				
100.669.160 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
<b>Total 160</b>	<b>Vocational Education</b>		<b><u>1,500</u></b>	<b><u>1,500</u></b>
<b><u>Special Education</u></b>				
100.669.200 315	Cert-Teacher		-	-
100.669.200 323	NonCert-Aides		-	-
100.669.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.669.200 450	Supplies/Material/Media		<u>-</u>	<u>-</u>

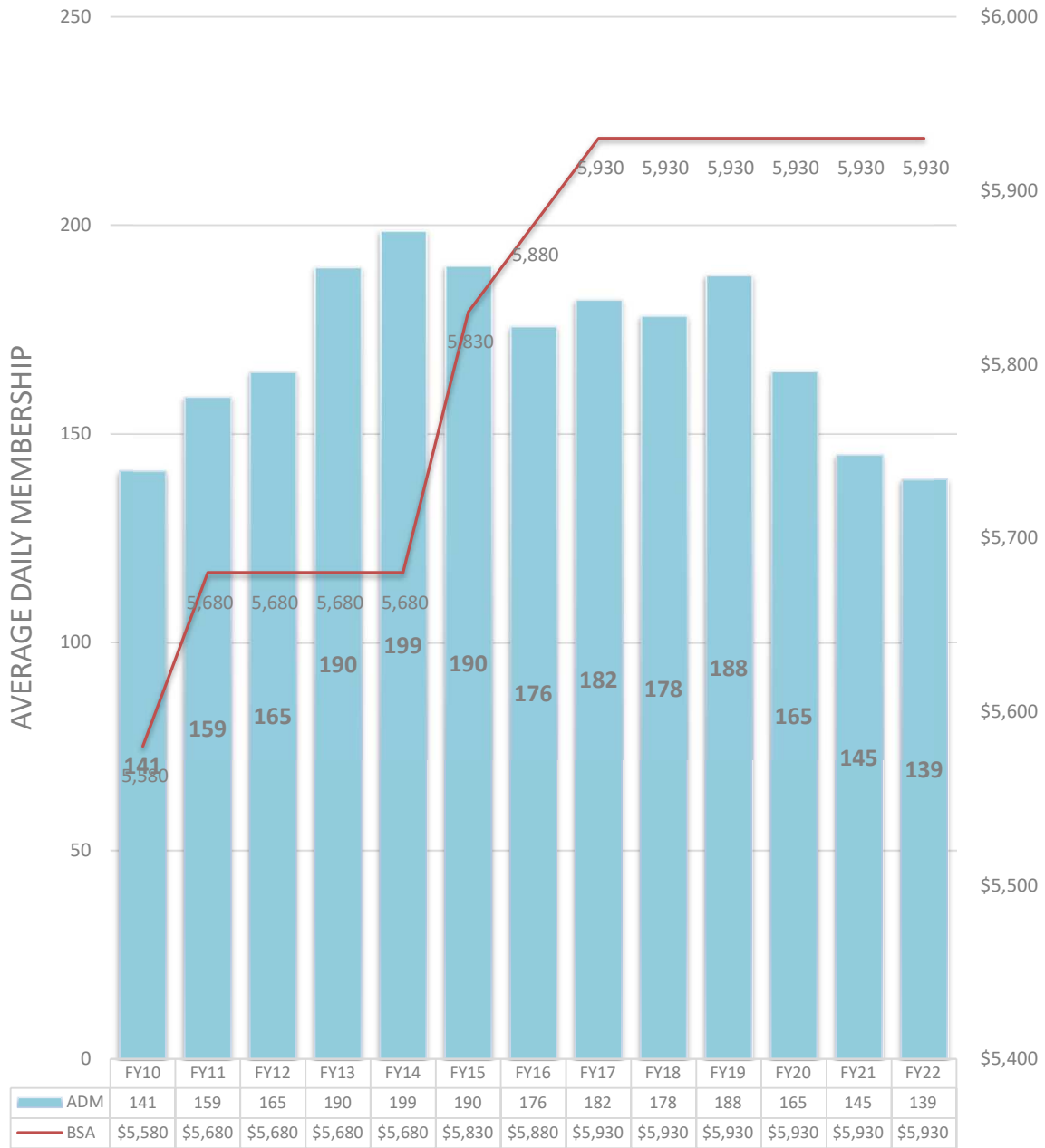
**Port Alexander**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2022 FINAL BUDGET</b>	<b>FY 2023 2ND PROPOSED</b>
<b>Total 200</b>	<b>Special Education</b>		<b>-</b>	<b>-</b>
<b><u>School Administration</u></b>				
100.669.400 316	Extra Duty - Lead Teacher		5,000	5,000
100.669.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.669.400 365	TRS On Behalf		<u>965</u>	<u>603</u>
<b>Total 400</b>	<b>School Administration</b>		<b><u>6,995</u></b>	<b><u>6,633</u></b>
<b><u>Operations &amp; Maintenance</u></b>				
100.669.600 325	NonCert-Maint/Custodial	.25 FTE	5,687	5,884
100.669.600 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		696	720
100.669.600 366	PERS On Behalf		461	164
100.669.600 431	Water & Sewage		100	100
100.669.600 432	Garbage		400	400
100.669.600 437	Natural/Bottled Gas		-	-
100.669.600 438	Gas, Diesel, Heating Oil		22,000	27,500
100.669.600 440	Other Purchased Services		500	500
100.669.600 452	Maintenance Supplies		5,500	6,875
100.669.600 453	Custodial Supplies		<u>1,000</u>	<u>1,250</u>
<b>Total 600</b>	<b>Maintenance &amp; Operations</b>		<b><u>36,344</u></b>	<b><u>43,394</u></b>
<b><u>Student Activity</u></b>				
100.669.700 420	Staff Travel		-	-
100.669.700 425	Student Travel		<u>822</u>	<u>1,250</u>
<b>Total 700</b>	<b>Student Activity</b>		<b><u>822</u></b>	<b><u>1,250</u></b>
<b>Total 100</b>	<b>School Operating Fund</b>		<b><u>\$ 215,531</u></b>	<b><u>\$ 225,946</u></b>
<b><u>Food Services Fund</u></b>				
255.669.790 326	Food Service Staff	.28 FTE	7,424	7,174
255.669.790 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		909	878

**Port Alexander**

<b>Account Code</b>	<b>Description</b>	<b>Comments</b>	<b>FY 2022 FINAL BUDGET</b>	<b>FY 2023 2ND PROPOSED</b>
255.669.790 366	PERS On Behalf		-	-
255.669.790 459	Food	Food and Milk is part of District wide budget	-	-
255.669.790 460	Milk		-	-
<b>Total 255</b>	<b>Food Services Fund</b>		<b><u>8,333</u></b>	<b><u>8,053</u></b>
<b>Total 669</b>	<b>Port Alexander</b>		<b><u>\$ 223,864</u></b>	<b><u>\$ 233,998</u></b>

## Average Daily Membership (ADM) & BSA





## SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

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Meeting: April 20, 2022 – Regular Board of Education Meeting

Category: Business Item

Subject: 2<sup>nd</sup> Reading, Board Policy 4133/4233/4333 All Personnel - Travel Expenses

### RECOMMENDATION

It is the administration's recommendation that the School Board approve Board Policy 4133/4233/4333.

### PERTINENT FACTS:

This policy was last updated in 2018. Following a concern identified by a stakeholder, we researched per diem rates and policies from other Alaska school districts. Of the districts with identified per diem rates, many had a set rate for any overnight travel, similar to our District, generally ranging from \$40/day on the low end to \$60/day on the high end. Other districts adopted Federal, GSA, CONUS, State of Alaska, and/or DOD rates.

Our current proposal would change the District rates to follow the State of Alaska rates for in-state travel and GSA rates for out-of-state travel.

### RECOMMENDED MOTION:

**Approve Board Policy 4133/4233/4333.**

## BP 4133/4233/4333 All Personnel - Travel Expenses

The Board shall pay for actual and necessary expenses, including travel, incurred by any employee or Board member performing authorized services for the District. Separate rates, to include meal and/or lodging costs, will be established at:

- a) Rates within the state of Alaska will be reimbursed at the State of Alaska per diem rates for short term travel, and can be found at <http://doa.alaska.gov/dof/travel/resource/rates.pdf> in *Table B. Meal Periods and Prorated M&E Amounts*. in-district rate: \$60.00 per day for personnel away from homesites at other S.I.S.D. school sites (requires an overnight stay); after 24 hours, personnel will be reimbursed at the same rate on 6 hour increments. Meal rates are as follows: breakfast \$13, lunch \$16, dinner \$31.
- b) Rates outside the state of Alaska will be based upon the Federal per diem rates, found at <https://www.gsa.gov/travel/plan-book/per-diem-rates> Out of district meal allowances (requires an overnight stay) will be \$60.00 per day.
- c) All meal allowances require an overnight stay and will be reimbursed on the following increments: breakfast = midnight – 10:00 am; lunch = 10:01 am – 3:00 pm; dinner = 3:01 pm – 11:59 pm.
- d) Out of district Out-of-district overnight stays will be arranged by the district office. Per Diem will include meals and possible transportation such as taxi.

Personnel will have the option of requesting travel expenses prior to traveling but must have travel expense requests in to the business office a minimum of two weeks prior to travel date.

Transportation costs by air, commercial carrier, or taxi will be reimbursed. Any vehicle rental must have the prior approval of the Superintendent and will be authorized only for District business and only when absolutely necessary. Receipts on all transportation costs must be presented with requests for reimbursement.

The current Federal Mileage Reimbursement rate will be paid for the use of private vehicles for District business. All such use must have the prior approval of the Superintendent and not exceed limits established in the IRS "Circular-E" annual publication.

A rate of \$1.15 per mile applies to boating students one roundtrip per school day to and from the nearest attendance center or bus pickup point, whichever is nearest to the student residence. An In-Lieu of Agreement must be signed and on file in the business office. (4 AAC 27.031) Only actual miles in the agreement will be paid.

When there is no established bus route the current Federal Mileage Reimbursement rate will be paid for a private vehicle to transport students one roundtrip per school day

to and from the nearest attendance center or bus pickup point or with superintendent approval.

At the discretion of the Superintendent, reimbursement of reasonable expenses may be substituted for the above reimbursement rates, and the Superintendent shall have the discretion to reimburse reasonable expenses in lieu of transportation agreements.

*Adopted: May 16, 1978*

*Revised: January 17, 1980; September 17, 1981; September 23, 1983; February 27, 1987; September 27, 1990; February 25, 1993; October 10, 1996*

*(cf. 3300 - Expenditures/Expending Authority)*

*Revised 6/03, 11/03, 11/05, 04/2018*

*Reviewed 03/26/08, 11/11*

Adoption Date: 04/09/98

**Southeast Island School District**



# SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

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Meeting: April 20, 2022 – Regular Board of Education Meeting

Category: Business Item

Subject: 2<sup>nd</sup> Reading, AASB Board Policy Updates

## RECOMMENDATION

It is the administration's recommendation that the School Board approve the AASB board policy updates.

## PERTINENT FACTS:

These are the updates provided by AASB with our policy online subscription. The attached information sheet identifies the policy updates that require board approval and provides additional information about each update.

## RECOMMENDED MOTION:

**Approve the board policy updates for BP 3000, BP 3270, BP 3290, BP 3300, BP 3315, BP 3450, BP 3510, BP 3514.1, BP 3515, BP 3515.6, BP 3540, BP 3541.1, BP 3541.5, and BP 3550.**

**AASB POLICY REFERENCE MANUAL UPDATE SERVICE**

**2021 *Business and Noninstructional Operations* UPDATE**

**INSTRUCTION SHEET**

NOTE: This packet includes only those policy manual pages that have been revised, deleted or newly established. Full text pages are included and are to be substituted as indicated below.

This update revises various board policies and administrative regulations in Series 3000 of the AASB Model Policies, *Business and Noninstructional Operations*.

For ease of School Boards, AASB has identified those portions of the Update that require formal Board action in order to implement the policy changes. This is indicated by a “Yes” or “No.” A “No” is used if changes have been made only to an AR or an Exhibit, or if policy changes are limited to explanatory notes, legal reference or cross-reference updates, or minor grammatical or stylistic changes that have not changed the policy meaning.

<b>REPLACE/ADD</b>	<b>FORMAL ADOPTION REQUIRED</b>	<b>DESCRIPTION</b>
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**ARTICLE 3, Series 3000 – Business and Noninstructional Operations**

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
BP 3000	Yes	This update clarifies the working relationship between the Board and Superintendent, as well stylistic edits to better reflect the Board’s fiscal practices.
BP 3100	No	This update provides stylistic edits to the Board’s budget process, and clarifies the importance of public input in the budgetary process.
AR 3100	No	This update recognizes that some local ordinances may require a date earlier than May for the adoption of a budget. As an AR, this update does not require board approval. <i>(note: this update only applies to borough and city school districts)</i>
BP 3260	No	This update provides stylistic edits to the Board’s material fees program.
BP 3270	Yes	This update provides the Superintendent greater discretion to dispose of used District property, in an amount up to \$5,000.
BP 3280	No	This update clarifies that districts in municipalities or boroughs may work with their municipality or borough on the sale or lease of school facilities.
BP 3290	Yes	To ensure appropriate oversight, this update establishes that all donations greater than \$1,000 shall be brought before the Board. It also states that the Superintendent may apply for special revenue grants.
BP 3300	Yes	This update removes the requirement that the Board approve or ratify <i>all</i> transactions. Transactions may still be subject to Board approval elsewhere in board policy.
BP 3315	Yes	This update adds a conflict of interest provision for awards with federal funds.
BP 3400	No	This update provides stylistic edits to the management of district accounts policy.
BP 3440	No	This update adds a reference to BP 3440.1, <i>Fixed Assets Capitalization</i> .

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
<b>BP 3450</b>	Yes	This update strengthens best practices for the maintenance of liquid money in school buildings.
<b>AR 3450</b>	Yes	This update renumbers AR 3451 and associates it with AR 3450.
<b>BP 3470</b>	No	This update clarifies the definition of the committed fund balance and assigned fund balance. It also adds reference to the DEED Uniform Chart of Accounts.
<b>BP 3510</b>	Yes	This update provides greater clarity regarding the Superintendent’s role in assuring proper inspection and maintenance of district buildings.
<b>BP 3514.1</b>	Yes	This update clarifies Board and Superintendent roles in the management of hazardous substances.
<b>AR 3514.1</b>	No	This update clarifies Board and Superintendent roles in the administration of pesticide application. As an AR, this update does not require board approval.
<b>BP 3515</b>	Yes	This update provides stylistic edits to the management of school safety and security policy. It also adds several policy references.
<b>AR 3515</b>	No	This update strengthens best practices for security and safety in school buildings. As an AR, this update does not require board approval.
<b>BP 3515.6</b>	No	This update makes grammatical corrections to BP 3515.6
<b>BP 3530</b>	No	This update emphasizes Board intent to maintain a robust risk management program.
<b>BP 3540</b>	Yes	This update clarifies that there must be adequate space on a bus schedule so that transportation to charter schools does not interfere with transportation to attendance area schools. It also makes stylistic changes.
<b>BP 3541.1</b>	Yes	

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
BP 3541.5	Yes	This update raises the recommended amount of private insurance for persons transporting students to \$1,000,000. It also revises the school related trip section to ensure that trips in school vans are covered by policy.
BP 3542	No	This update removes the monetary requirement for districts that wish to adopt in-lieu-of transportation arrangements with parents.
BP 3550	Yes	This update retitles BP 3542 to recognize that it applies to bus drivers.
BP 3554	No	This update includes language to recognize various dietary guidelines that may apply to different districts. It also updated nutrition terminology. Finally, it updates language authorizing the use of independent contractors to perform food services.
BP 3580	No	This update makes the food sale policy inclusive of all District programs.
		This update incorporates reference to AS 40.21.070, <i>Records Management for Local Records</i> . (note: this change is not relevant to SISD at it applies to the option not adopted by the board).

## BP 3000 Concepts and Roles

The School Board recognizes that ~~money~~ fiscal resources and ~~money~~ fiscal management comprise the foundational support of the entire school program. To make that support as effective as possible, the School Board intends to:

- ~~1.~~ **Encourage** 1. encourage advance planning through the best possible budget procedures.
- ~~2.~~ **Explore** 2. explore practical sources of ~~dollar income~~ revenue.
- ~~3.~~ **Guide** 3. guide the expenditure of funds so as to derive the greatest possible educational returns.
- ~~4.~~ **Expect** 4. expect sound fiscal management from the administration.
- ~~5.~~ **Advocate** 5. advocate a level of per student funding sufficient to provide quality education.

The School Board desires to support the educational program with high standards of safety in the operation and maintenance of school facilities, equipment, and services.

### Role of ~~the~~ The School Board

The School Board:

#### ~~Solicits~~

- ~~1.~~ 1. solicits public input on educational needs and utilizes that information in making budget decisions.

#### ~~Approves~~

- ~~2.~~ 2. approves and adopts the annual budget and approves budget transfers.

#### ~~Is~~

- ~~3.~~ 3. is accountable for all district funds.

#### ~~Adopts~~

- ~~4.~~ 4. adopts written policies governing the purchase of supplies and equipment.

#### ~~Monitors~~

- ~~5.~~ 5. monitors all expenditures by ~~reviewing monthly statement of expenditures for all funds~~ receiving statements and approving payments.

#### ~~Reviews~~

- ~~6.~~ 6. ~~R~~receives and reviews the annual audit of district accounts and business procedures.

#### ~~Adopts~~

- ~~7.~~ 7. ~~P~~rovides for an insurance program which complies with law and reflects prudent financial management.

#### ~~Provides~~

- ~~8.~~ 8. provides for long-range plans to acquire or dispose of sites and to add, maintain and staff new facilities.

## Business and Noninstructional Operations

9. 9. advocates and secures community support for additional financing when necessary.

### Role of Superintendent or Designee

The Superintendent or designee:

#### Prepares

1. 1. prepares the detailed annual budget and presents it to the School Board for adoption.

#### Administers

2. 2. administers the budget and keeps expenditures within approved limits.

#### Enforces

3. 3. enforces requisition and purchase order policies and regulations.

#### Establishes

4. 4. establishes control/inventory systems to account for district funds, supplies and equipment in accordance with law and School Board policy.

#### Makes

5. 5. makes all financial reports required by law or School Board policy and prepares reports for public release.

#### Analyzes

6. 6. analyzes the district's financial condition and presents the School Board with proposals for meeting financial needs including budget revisions.

#### Provides

7. 7. provides for the annual audit of district accounts and business procedures.

#### Helps

8. 8. helps the School Board to establish an adequate insurance program.

#### Maintains

9. 9. maintains the district's noninstructional and business operations.

### Working Relationships of the School Board and Superintendent or Designee

The Superintendent or designee shall recommend financial plans to the School Board in accordance with the district's mission, vision, strategic goals and objectives. The Superintendent shall recommend financial plans and options whenever district programs may be endangered by a lack of funds or when the continuation of district programs may result in an overexpenditure over expenditure of district funds.

The School Board desires complete information from the Superintendent or designee on all matters relating to the district's financial operations. The School Board shall closely scrutinize monitor all district financial operations so that it may fully discharge its legal responsibilities with regard to school finance. The School Board will work with the Superintendent to determine the timing and format of certain financial reports, so information is useful in decision making.

(cf. 3460 - Financial Reports and Accountability)

Legal Reference:

ALASKA STATUTES

14.08.101 14.08.101 Powers (Regional School Boards)

## Business and Noninstructional Operations

~~14.08.111~~ 14.08.111 *Duties (Regional School Boards)*

~~14.12.020~~ 14.12.020 *Support, Management and Control*

~~14.14.060~~ 14.14.060 *Relationship between borough school district and borough*

~~14.14.065~~ 14.14.065 *Relationship between city school district and city*

~~14.14.090~~ 14.14.090 *Additional duties*

Reviewed 4/07, 3/1/17

Adoption Date: 04/09/98

**Southeast Island School District**

## **BP 3270 Sale and Disposal of Books, Equipment and Supplies (Personal Property)**

The School Board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the district and that the disposal of such property may be in the best interests of the district.

The Superintendent or designee shall identify to the School Board all inventoried personal property not needed by the district, together with the estimated value and recommended disposition. With School Board approval, the Superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with state and federal law.

~~Those Disposal of items having a fair market with an estimated value of less than \$2,000-\$5,000 may will be disposed left to the discretion of by the Superintendent or his designee at the most advantageous price by private sale.~~

~~Items having a fair market value of \$2,000 or more will be advertised for sale, at least in the community where located, and sold to the highest bidder.~~

~~All money received from the sale of property will be deposited into the equipment replacement Fund, unless otherwise directed by the Board.~~

~~(cf. 3440- Inventories)~~

*Reviewed 3/1/17*

Adoption Date: 04/09/98

**Southeast Island School District**

## BP 3290 Gifts, Grants and Bequests

Note: This optional policy may be revised as needed to reflect district philosophy needs.

The School Board greatly appreciates the support of community members and may accept suitable donations on behalf of the district. ~~To be acceptable, a gift must satisfy the following criteria:~~ All donations greater than \$1,000 shall be brought before the Board. The Superintendent or designee may apply for special revenue grants.

~~Not~~

To be acceptable, a gift, grant, or bequest must satisfy the following criteria:

- ~~1.~~ 1. ~~not~~ begin a program which the School Board would be ~~unwilling~~ unable to continue when the donated funds are exhausted.  
~~Not~~
- ~~2.~~ 2. ~~not~~ entail undesirable or hidden costs, such as additional staff workload.  
~~Place~~
- ~~3.~~ 3. ~~place~~ no restrictions on the school program.  
~~Not~~
- ~~4.~~ 4. ~~not~~ be inappropriate or harmful to the best education of students.  
~~Not~~
- ~~5.~~ 5. ~~not~~ imply endorsement of any business or product.  
~~Not~~
- ~~6.~~ 6. ~~not~~ conflict with any provision of the School Board policy or public law.  
~~Have~~
- ~~7.~~ 7. ~~have~~ a purpose consistent with those of the district.

The School Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all district students. Use of a gift shall not be impaired by restrictions or conditions imposed by the donor. The School Board will try to follow the donor's wishes insofar as they do not conflict with district philosophy or operations.

Upon acceptance by the School Board, all gifts, grants and bequests shall become school district property. At the Superintendent or designee's discretion, a gift may be used at a particular school.

(cf. 3430 - Investing)  
(cf. 3440 - Inventories)

Reviewed 4/07, 3/1/17

Adoption Date: 04/09/98

## BP 3300 Expenditures/Expending Authority

Note: The following sample policy should be revised as appropriate to reflect district philosophy and needs. [A.S. 14.14.060](#) and [14.14.065](#) provide that the borough assembly/city council, with the consent of the borough/city school district, may by ordinance delegate to the school district responsibility for a centralized treasury and/or accounting system. [A.S. 14.08.101](#) empowers regional school boards to establish their own fiscal procedures and exempts them from [A.S. 36.30](#) (State Procurement Code) and [A.S. 37.05](#) (Fiscal Procedures Act). [A.S. 14.08.111](#) requires the regional school board to designate employees authorized to direct disbursements from school funds of the School Board. ~~All contracts made under federal awards must comply with the Office of Management and Budget's procurement procedures found in 2 CFR 200.317-326. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.~~

The Superintendent or designee may purchase supplies, materials, and equipment ~~and services~~ in accordance with law. Prior School Board approval is required for purchases over \$10,000. ~~The School Board shall approve or ratify all transactions.~~

(cf. 3310 - Purchasing Procedures)

(cf. 3311 - Bids )

(cf. 3312 - Contracts)

(cf. 3460 - Financial Reports and Accountability)

Note: [A.S. 14.17.225](#) requires districts to operate under a balanced budget and provides that the state is not responsible for the debts of school districts.

The Superintendent or designee shall not authorize any proposed expenditure which exceeds the major budget classification allowance against which the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer.

(cf. 3100 - Budget)

(cf. 3110 - Transfer of Funds )

The School Board shall not recognize obligations incurred contrary to School Board policy and administrative regulations.

### Legal Reference:

#### ALASKA STATUTES

[14.08.101](#) Powers (Regional school boards)

[14.08.111](#) Duties (Regional school boards)

[14.14.060](#) Relationship between borough school district and borough

[14.14.065](#) Relationship between city school district and city

Business and Noninstructional Operations

[14.17.190](#) *Restrictions governing receipt and expenditure of money from public school foundation account*

[36.30](#). *State Procurement Code*

[37.05](#) *Fiscal Procedures Act*

*Revised 3/1/17, 09/2018*

Adoption Date: 04/09/98

**Southeast Island School District**

## BP 3315 Relations with Vendors

Note: The following optional policy should be revised as needed to reflect district philosophy and needs and is intended to avoid situations wherein a conflict of interest exists or appears to exist. A.S. 11.56.100-11.56.130 defines the felony offense of receiving a bribe and the misdemeanor offense of receiving unlawful gratuities. Receiving a bribe includes soliciting or receiving a benefit the intention or understanding that a public servant's decisions or actions will be influenced. Receiving unlawful gratuities includes soliciting a benefit of any value or accepting any benefit having a value of \$50 or more for performing an official act not entitled to any special or additional compensation.

No district employee or Board member shall accept personal gifts, commissions or expense-paid trips from individuals or companies selling equipment, materials or services required in the operation of district programs. Gifts include any gift purchased specifically for an employee which is not generally offered to other buyers.

This policy does not prohibit employees from accepting promotional or advertising items such as calendars, desk pads, notebooks and other office gadgets which are offered by business concerns free to all as part of their public relations programs.

District employees who work for or serve as consultants for potential vendors shall not participate in evaluating any equipment, materials or services of that vendor or its competitors.

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*  
*(cf. 9270 - Conflict of Interest)*

This policy does not prohibit the Board from accepting materials and/or services which are of use and benefit to the district.

~~*(cf. 3290 - Gifts, Grants and Bequests)*~~

No employee, officer, or agent of the District may participate in the selection, award, or administration of a contract supported by federal funds if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm consideration for a contract. The employees, officers, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.

### Universal Service Program/E-Rate Vendors

Note: The following language should be adopted by those districts receiving E-rate discounts. Effective 2011, the FCC amended its E-rate program rules and adopted gift restrictions for schools and districts participating in E-rate. The receipt of gifts by applicants from service providers and potential providers is a competitive bidding

violation. The gift prohibitions are always applicable, not just during the bidding process. Relevant school district personnel may not solicit or receive any gift or other thing of value from a service provider participating in or seeking to participate in the E-rate program. There are limited exceptions, including when the value of the item is worth \$20 or less, so long as items do not exceed \$50 per year per employee from any one service provider.

The District takes advantage of federal technology funding through the universal service program known as E-rate. E-rate participants may not, at any time, solicit or accept gifts or other things of value from an existing or potential E-rate service provider. Nominal gifts and refreshments may be allowed as authorized by the Superintendent or designee.

E-rate gift prohibitions apply to the School Board and to employees, consultants or contractors involved in the District's E-rate Program who: prepare, approve, sign, or submit E-rate applications, technology plans or other E-rate forms; prepare bids, communicate, or work with E-rate service providers, E-rate consultants, or the Universal Service Administrative Company; and those responsible for monitoring compliance with the E-rate program.

Charitable donations by service providers in support of the schools are permitted. These contributions may not be directly or indirectly related to E-rate procurement activities or decisions.

The Superintendent or designee shall develop guidelines to implement this policy in compliance with E-rate program rules.

*(cf. 3290 - Gifts, Grants and Bequests)*

*Legal Reference:*

CODE OF FEDERAL REGULATIONS

[47 C.F.R. Part 54](#), subpart f, *Universal Service Support for Schools and Libraries*

*Reviewed 4/07, 3/1/17*

ALASKA STATUTES  
[11.56.100-56.130](#) *Bribery and related offenses*

| Business and Noninstructional Operations

|  
*Revised 3/12*

Adoption Date: 04/09/98

| **Southeast Island School District**

## **BP 3450 Money in School Buildings**

Money collected by ~~district employees~~ individuals and ~~student~~ organizations on behalf of the District shall be handled according to prudent business procedures. All money collected shall be receipted and accounted for and directed without delay to the proper location of deposit. Any money left overnight in schools shall be kept in locked locations provided for safekeeping of valuables.

Adoption Date: 04/09/98

**Southeast Island School District**

## BP 3510 Maintenance

Note: In order to qualify for a capital improvement project grant or debt reimbursement under [AS 14.11.011](#) or ~~AS 14.11.100~~, a school district must have in effect a preventive maintenance plan. This plan: 1) must include a computerized maintenance management program, cardex system, or other formal systematic means of tracking the timing and costs associated with planned and completed maintenance activities, including scheduled preventive maintenance; 2) must address energy management for buildings owned or operated by the district; 3) must include a regular custodial care program for buildings owned and operated by the district; 4) must include preventive maintenance training for facility managers and maintenance employees; and 5) must include renewal and replacement schedules for electrical, mechanical, structural, and other components of facilities owned and operated by the district. Additionally, the district must be adequately adhering to the preventive maintenance plan.

The [School](#) Board recognizes the importance of timely maintenance and repair of district facilities, property and equipment in ensuring the safety of students and employees, in protecting state and local investment, in providing necessary loss control, and in helping to ensure the availability of capital funding.- A preventive maintenance plan shall be in effect which includes custodial care, scheduled preventive maintenance, ~~commissioning~~, and energy management for district buildings.- The Superintendent or designee shall ensure a systematic means of tracking the timing and costs associated with maintenance activities; shall direct the preparation of renewal and replacement schedules for electrical, mechanical, structural, and other components of district facilities; and shall provide for preventive maintenance training for facility managers and maintenance employees.

*(cf. 3511 - Energy Conservation)*

*(cf. 3514 - Environmental Safety)*

*(cf. 3515 - School Safety and Security)*

*(cf. 5142 - Safety)*

The Superintendent or designee shall regularly inspect district facilities and operations and make recommendations for maintenance and capital expenditures which may help the district reach its energy consumption goals.

All school buildings and equipment shall be regularly inspected to assure that all are maintained at the highest level of safety.- Employees are responsible for promptly reporting to their supervisor any damage to district property or equipment.-

*Legal Reference:*

ALASKA STATUTES

[14.11.011](#) *Grant applications*

[14.11.100](#) *State aid for costs of school construction debt*

[4 AAC 31.013](#) *Preventive maintenance and facility management*

*Added 3/04*

*Revised 05/20/2020*

**Southeast Island School District**9/92

## BP 3514.1 Hazardous Substances and Pesticides

### Hazardous Substances

The School Board recognizes that the daily operations of our schools entail the use of potentially hazardous substances. The Superintendent or designee shall insure that hazardous substances are inventoried, used, stored, ~~locked up~~, and regularly disposed of in a safe and legal manner.

Teachers shall instruct students as to the importance of proper handling, storage, disposal and protection with regard to all potentially hazardous substances [within the classroom and other instructional areas](#).

[The Superintendent or designee shall develop, execute, and monitor a hazard communication plan as required by applicable law.](#)

Insofar as possible, the Superintendent or designee shall minimize the quantities of hazardous substances stored on school property. The Board encourages staff to substitute less dangerous materials for hazardous ones whenever feasible.

The Superintendent or designee shall ensure that the schools are regularly inspected to identify potential sources of risk and shall inform the Board of any environmental risks in the schools.

### Pesticides

The Superintendent or designee shall, when practical, ensure the use of nonchemical methods to control pests, including proper sanitation practices, structural repair, and window screens.

When application of pesticides is necessary, the Superintendent or designee shall ensure timely notice to parents and the public.

### ~~Annual Registration for Notice of Pesticide Application~~

~~The Lead Teacher/Superintendent shall provide written notice to parents/guardians at the beginning of each school year, or upon a child's enrollment, that pesticides may be used in or around the school. The notice shall explain how a parent may register to receive notification at least 24 hours prior to a pesticide treatment.~~

### Legal Reference

ALASKA ADMINISTRATIVE CODE

[18 AAC 90.625 School use and notification](#)

Business and Noninstructional Operations

*Revised 3/04*

Adoption Date: 04/09/98

**Southeast Island School District**

## BP 3515 School Safety and Security

The School Board is fully committed to preventing violence and crime on school grounds. The Superintendent or designee and staff shall strictly enforce district policies and regulations ~~including the District Crisis Response Plan~~ related to crime, campus disturbances, campus intruders, student safety, student conduct and student discipline.

*(cf. 3514 - Environmental Safety)*  
*(cf. 3515.2 - Intruders on Campus)*  
*(cf. 3440 – Inventory)*  
*(cf. 3450 – Money in School Buildings)*  
~~*(cf. 3451 – Potty Cash)*~~  
*(cf. 4158/4258/4358 - Employee Security)*  
*(cf. 5131 - Student Conduct)*  
*(cf. 5131.4 - Campus Disturbances)*  
*(cf. 5131.5 - Vandalism)*  
*(cf. 5131.6 - Alcohol and Other Drugs)*  
*(cf. 5131.7 - Weapons and Dangerous Instruments)*  
*(cf. 5136 - Gangs)*  
*(cf. 5141.4 - Child Abuse and Neglect)*  
*(cf. 5142 - Student Safety)*  
*(cf. 5144 - Discipline)*  
*(cf. 5144.1 - Suspension and Expulsion/Due Process)*  
*(cf. 6114 - Emergencies and Disaster Preparedness Plan)*

The Superintendent or designee shall establish procedures ~~for securing~~to secure physical records, district assets, and ~~funds and for protecting buildings~~to protect against vandalism and burglary during non-business hours.

The ~~Superintendent or designee also shall investigate ways that school grounds can be made more secure.~~

~~It is the expectation of the Board that the Life Assets and Work Skills curriculum will yield three results in each of our students: a greater sense of self respect; a healthy sensitivity to the welfare of fellow beings; and a heightened sense of community. The Board believes that these results will lead to much less anti-social behavior in general, as well as specifically at school. It is with that expectation in mind that the~~School Board encourages staff, parents/guardians and students at each school to work with local law enforcement agencies and other interested parties in developing a comprehensive school safety plan which includes strategies for preventing crime and violence on school premises.

~~The school principal/lead teacher shall establish procedures to:~~

- ~~1. Maximize student safety.~~
- ~~2. Minimize fire hazards.~~
- ~~3. Reduce the probability of faulty equipment.~~
- ~~4. Guard against the chance of electrical shock.~~
- ~~5. Maintain records and funds in a safe place.~~

- ~~6. Protect against vandalism and burglary.~~
- ~~7. Assign responsibility for use of school building keys.~~
- ~~8. Maintain locked buildings during non-business hours.~~
- ~~9. Provide routine patrolling of the schools and school grounds.~~
- ~~10. Secure outdoor areas and reduce the number of entrances which give access to the schools, by means such as fencing or landscaping.~~

~~Incidents of illegal entry, theft of school property, vandalism, and damage to school property from other causes shall be reported to the Superintendent or designee as soon after discovery as possible. A written report of the incident shall be made within 24 hours.~~

### **Keys**

~~All keys used in a school shall be the responsibility of the principal/lead teacher. Keys shall be issued only to those employees who regularly need a key in order to carry out normal activities of their position.~~

~~Each principal/lead teacher shall set up a record keeping system so as to know at all times the location of all keys. The master key shall not be loaned.~~

~~Employees who have keys shall be responsible for the security of the room, gate or building involved. They shall lock all doors and windows and turn off all lights, air conditioning, heat, appliances etc., when leaving the room or building.~~

~~The duplication of school keys is prohibited. The person issued a key shall be responsible for its safekeeping. If a key is lost, the person responsible shall report the loss to the principal/lead teacher immediately and shall pay for a duplicate key, and/or replace locks. Duplicate keys may be obtained only through the district business office.~~

### **Video Surveillance**

~~The Board authorizes the use of video cameras on District property to ensure the health, welfare, and safety of all staff, students, and visitors to District property, and to safeguard District facilities and equipment. Video cameras may be used in locations as deemed appropriate by the Superintendent.~~

~~The District shall notify staff and students through student/parent and staff handbooks that video surveillance may occur on District property.~~

~~Students or staff in violation of Board policies, administrative regulations, building rules, or law shall be subject to appropriate disciplinary action. Others may be referred to law enforcement agencies.~~

## Business and Noninstructional Operations

~~Video recordings may become a part of a student's educational record or a staff member's personnel record. The District shall comply with all applicable state and federal laws related to record maintenance and retention.~~

~~Audio shall not be part of the video recordings made, reviewed, or stored by the District.~~

*Revised 10/01*

*Video Surveillance Added 4/07*

Adoption Date: 04/09/98

**Southeast Island School District**

## **BP 3515.6 Use of School Safety Video Surveillance Monitoring Systems**

The School Board authorizes the use of video surveillance equipment on school district property, school vehicles, and school contracted vehicles to ensure health, welfare, and safety of all staff, students, and visitors to district property and/or passenger in district contracted or authorized vehicles and to deter inappropriate behavior. Cameras will also be utilized to safeguard district facilities and equipment, as well as equipment owned by staff or students.

In dealing with surveillance of students and employees, the Board recognizes both its obligation to provide appropriate levels of supervision in the interest of safety and the fact that students and employees have privacy rights that are reduced but not eliminated while under the supervision of the school. Thus, video surveillance, like other forms of supervision, must be carried out in a way that respects privacy rights.

District Administrators are responsible for determining whether video recordings are educational records as defined by the Family Educational Rights and Privacy Act (FERPA) ), 20 U.S.C. § 1232g and 34 CFR Part 99.

School safety video recordings which are not education records may be disclosed as provided in the Alaska Public Records Act, AS § 40.25.110 – 40.25.125.

### **Use**

Video surveillance cameras may be used to monitor and/or record in locations authorized by the School Site Administrator or the officials of the school district. Public notification signs must be prominently displayed, indicating the use of video surveillance. The district shall also notify staff and students through student/parent and staff handbooks that security cameras are in place within district property.

### **Camera Placement**

The security camera system will be installed in public areas only. These areas include school buses, grounds, athletic areas, exterior entrances or exits to school buildings and large gathering spaces such as classroom corridors, cafeteria, lobby, and main entrances. Restrooms, changing rooms, private offices, nurse's offices, and locker rooms are excluded from surveillance camera use. Security camera usage is prohibited in any space where this a reasonable expectation for privacy.

### **Security**

Only a designated employee or agent of the school district will install surveillance cameras. Only designated school officials shall have access to the camera equipment and operations system. For the purposes of this policy, school officials are the Superintendent or his/her expressly authorized designees. Only these school officials shall handle the camera or copies of the video segments. Video copies shall be stored in a secure area. Video copies may never be sold, publicly viewed or distributed in any other fashion except as approved for by this policy and/or relevant to legislation. Law enforcement personnel may review camera recordings, when available, to investigate criminal conduct.

### **Viewing of Video Recordings**

Video monitors used to view video recordings should not be located in a position that enables public viewing. Video recordings may only be viewed by school site administrators, school official, or school staff members with direct involvement with the recorded contents of the specific video

## Business & Non-Instructional Operations

recording or employees or agents responsible for the technical operation of the system (for technical purposes only). Parents may submit a written request to view video recordings that pertain only to their children in relation to a disciplinary issue, but the viewing may be approved only if it does not violate the privacy of other students (see next paragraph).

### Use of Video Recordings for Disciplinary Action

Video recordings may be used as a basis for student or employee disciplinary action. Video surveillance recordings involving students are considered to be educational records under FERPA. Therefore, consent must be given in order to disclose information contained on video recordings obtained through video surveillance, except to the extent that FERPA authorizes disclosure without consent. Viewing may be refused or limited where viewing would be an unreasonable invasion of a third party's personal privacy, give rise to a concern for the safety of a third party or where protected from disclosure by law. All viewing requests must be submitted in writing.

### Retention of Video Recordings

A copy of a video recording shall be made when an incident results in a long-term suspension, a student injury, or there is a prospect of a legal claim against the district. The copy of the video recording shall be sent to the Superintendent or designee to be kept in a secure location. If a recording is used in the making of a decision about a student or employee, the recording must be kept for a minimum of one year, unless earlier erasure is authorized by or on behalf of the individual or the relevant appeals periods have been expired.

Video recordings shall be maintained for no more than 30 days and then erased unless they are being retained as indicated in the preceding paragraph or at the request of the school site administrator. The district shall comply with all applicable state and federal laws related to record maintenance and retention.

### Review

Each school site administrator is responsible for the proper implementation and control of the video surveillance system. The Superintendent of Schools or designee shall develop regulations governing the use of video recordings in accordance with applicable law and board policy.

(*cf.* 1340 – Access to District Records)  
(*cf.* 3515 – School Safety and Security)  
(*cf.* 3580 – District Records)  
(*cf.* 5125 – Student Records)

### Legal References:

UNITED STATES CODE 20 U.S.C. 1232g  
UNITED STATES CODE OF FEDERAL REGULATIONS 34 CFR Part 99

ALASKA STATUTES  
40.21.070 – Records Management for Local Records 40.25.110-250 Public Records Act

ALASKA ADMINISTRATIVE CODE  
2 AAC 96.100-370 Public Information

## BP 3540 Transportation

The School Board desires to provide transportation for eligible students in accordance with state and federal law.

The goals of the transportation service are:

~~Te~~

~~1.~~ 1. to provide maximum safety for students between home and school and on school-sponsored trips.

~~Te~~

~~2.~~ 2. to promote desirable student behavior and respect for traffic safety.

~~Te~~

~~3.~~ 3. to provide assistance and transportation for ~~disabled~~ students with disabilities.

~~Te~~

~~4.~~ 4. to provide transportation for field trips.

(cf. 3312 - Contracts)

(cf. 3541.5 - Alternative Transportation Arrangements)

Note: Secondary students who do not have daily access to school by being transported a reasonable distance must be offered a boarding program pursuant to 4 AAC 09.050.

When necessary, the School Board shall make available a boarding program for secondary students whose transportation needs make daily access to school impractical and who are not participating in an alternative educational program.

Note: Effective July 1, 2014, [AS 14.09.010](#) was amended to require that school districts adopt a policy addressing transportation services to students attending a charter school operated by the district. Department of Education and Early Development regulations require a charter school transportation policy if: 1) the district provides pupil transportation services under [AS 14.09.010](#); and 2) the district operates a charter school or an application for the establishment of a charter school in the district is pending. A district must submit its charter school transportation policy to the Department for approval by: 1) April 15, 2015 if a charter school is in operation in the district on July 1, 2014; or 2) no later than 30 days after approval of a new charter school if the district does not already have an approved charter school transportation policy in effect. See [4 AAC 27.057](#) for further guidance on the transportation policy approval process. The policy is to be developed with input solicited from individuals involved in the charter school, including staff, students, and parents. If a district fails to adopt a policy, the district is required to allocate the amount of state transportation funding received for each charter school student to the charter school. [AS 14.09.010\(f\)](#).

### Charter School Transportation

The School Board recognizes that charter school students may benefit from transportation services. On a space available basis, charter school students may access school bus transportation on those regular school bus routes that run within the attendance area where the charter school is located. Transportation access is subject to the following:

## Business and Non-instructional Operations

- a. There must be adequate space available (seating) on the bus to accommodate the attendance area school students and additional charter school students. There must be adequate space on the bus schedule so that transportation to charter schools does not interfere with transportation to attendance area schools.
- a.b. Charter school students may only access those school bus routes that are appropriate to their school level, i.e., elementary school, middle school or high school.
- 4.c. Charter school students who reside within a mile and a half of the charter school are not eligible for transportation unless they must cross a designated hazardous road area. Special education routes are not subject to the mile and a half restriction.
- 4.d. Charter school students must comply with all rules for safe and appropriate conduct while waiting for, boarding, riding, and exiting the bus, and while riding the bus. Charter school students are subject to the same sanctions as other students for bus violations.
- a.e. Annually, the charter school must provide information to charter school families who are accessing school bus transportation about the district's school bus rules.
- 4.f. School bus transportation is not available to charter school students enrolled in charter schools identified as correspondence programs.

Annually, the Superintendent or designee shall communicate to the charter school the space availability on applicable transportation route(s) and determine the transportation needs of charter school students. If the number of charter school students desiring transportation exceeds available space, the charter school is responsible for developing a written process for addressing ridership on a fair and equitable basis. A copy of the written process shall be provided to the district.

Note: The above language reflects the minimum transportation obligation for charter school students as required by [AS 14.09.010\(e\)\(2\)](#). A district is not obligated to provide greater service, to establish dedicated routes for exclusive use of the charter schools, or to permit charter schools to opt out of the policy and receive transportation funding. The following is optional language for those districts desiring a process to consider, and act upon, requests by charter schools for additional transportation services.

The district is not required to establish dedicated transportation routes for the exclusive use of charter school students, but may choose to do so.

A charter school desiring additional or dedicated student transportation may submit a written proposal to the Superintendent or designee. The proposal shall identify, at a minimum, student transportation needs, charter school funding available to support

## Business and Non-instructional Operations

additional transportation, and the transportation routes and services being requested. The Superintendent will make a recommendation to the School Board to approve or deny the request. The Superintendent and the Board will consider the funding, equipment and personnel necessary to accommodate the requested transportation; the impact on operations of the district; the needs of the charter school and its students; equity with other charter schools and district alternative and optional programs; and the best interests of the district. The School Board will approve or deny the transportation request at a regularly scheduled meeting.

*(cf. 6182 - Secondary Boarding Program)*

*(cf. 6181 - Charter School)*

*(cf. 5112.6 — Education For Homeless Children and Children in Foster Care)*

### *Legal Reference:*

#### ALASKA STATUTES

[14.09.010](#) *Transportation of pupils*

[14.09.030](#) *School buses*

[14.30.347](#) *Transportation of exception children*

#### ALASKA ADMINISTRATIVE CODE

[4 AAC 09.050](#) *Secondary Boarding Programs*

[4 AAC 27.006-990](#) *Transportation*

[4 AAC 27.057](#) *Charter school transportation policy*

*Revised 10/2017*

Adoption Date: 04/09/98

**Southeast Island School District**

## BP 3541.1 School-Related Trips

### Trips by School Vehicles

Note: Federal safety regulations enacted in 2000 govern the number of students that may be transported in vans. These regulations are applicable to the purchase or lease of new vans by Alaska school districts. After 1 September 2000, new vehicles designed by the manufacturer to carry 11 or more persons (rated capacity if equipped with full seating) that are used for transporting students to or from school or school-related activities are required to meet all Federal Motor Vehicle Safety Standards for school buses. As a result, passenger vans are limited to transporting a total of ten passengers, including the driver, unless the passenger van or suburban meets the Federal Motor Vehicle Safety Standards applicable to school buses. The large majority of passenger vans do not meet and comply with Federal school bus safety standards. Although used vans are not covered under the federal regulations, for risk management purposes, districts may want to require the new van standards for the purchase of used vans.

~~Note: The following optional language may revised or deleted as appropriate.~~

Besides taking students to and from school, the Board may approve transportation for field trips, ~~job shadowing trips~~ and school-sponsored activities. The Superintendent or designee shall regulate the use of the district transportation, including vans, for approved school-related activities. Student councils, parent-teacher associations, and any other organizations requesting transportation shall be fully responsible for the costs of the trip. To the extent that funding has been approved by the Board, such costs may be charged to the district.

### Transportation by Private Automobile

Note: In spite of any waiver of liability, in certain cases a court may find schools liable for injuries to students occurring in private vehicles during school-sponsored activities. Therefore, AASB recommends that districts consult their attorneys before deciding whether or not to allow the use of private automobiles for school-related trips.

Note: The following option and exhibit are provided for districts that allow transportation by private vehicles.

The Superintendent or designee may authorize the transportation of students by private automobile for approved field trips and activities when the vehicle is driven by an adult registered with the district for such purposes. Drivers shall be issued safety instructions and emergency information. All student passengers shall provide permission slips signed by their parents/guardians.

Drivers shall be required to possess a valid driver's license and liability insurance of at least \$100,000 per occurrence.

Note: AASB strongly recommends that districts require at least \$100,000 minimum liability. If desired, however, the district may change the above specification to read "liability insurance in amounts required by law."

Owners, drivers and passengers should shall be informed that the registered owner and his/her insurance company are responsible for any accidents which may occur. District

## Business and Noninstructional Operations

personnel who frequently transport students in their private vehicles are urged to carry liability insurance of ~~\$300~~1,000,000 or more per occurrence.

A seat belt must be provided for each passenger. Trucks and pickups may not transport more persons than can safely sit in the passenger compartment.

Owners furnishing private vehicles shall not accept reimbursement from passengers in excess of the cost of operating the vehicle. Reimbursement for the use of private transportation may be made from district funds.

### **Transportation by Other Private Means (Boat, ATV, Off-Road Vehicles, Snow Machines)**

Note: The following optional language addresses remote districts and schools where there may be a need to transport students via alternate means such as boats, ATV's or snow machines.

The Superintendent or designee may authorize the transportation of students by other private means for approved field trips and activities when an adult registered with the district for such purposes operates the vehicle. Operators shall be issued safety instructions and emergency information. Operators must abide by the specific vehicle safety ratings such as passenger capacity, maximum speed and required safety equipment (helmets, life jackets, etc.)

All student passengers shall provide permission slips signed by their parents/guardians. Operators shall be required to possess a valid driver's or operator's license and liability insurance of at least \$100,000 per occurrence.

*(cf. 6153 - School-sponsored Trips)*

*Revised 10/01, 10/2019*

Adoption Date: 04/09/98

**Southeast Island School District**

## BP 3541.5 Alternative Transportation Arrangements

Note: The ~~School Board~~ following option is intended to address the unique transportation needs of some students.

The Superintendent or designee may ~~reimburse~~ create reimbursement agreements with parents/guardians in lieu of district transportation ~~whenever such practice~~ when it is more economical to do so.

Note: State regulation previously provided that if student travel time exceeds two hours per day, parent/guardian permission is required or the parent/guardian may select other reasonable and available educational or transportation alternatives. That regulation has been repealed. Districts may retain a ~~two hour~~ two-hour standard, select a different standard, or remove a maximum ride standard altogether. 4 AAC 27.032 provides the following limitations on in-lieu-of agreements: 1) unless the child is a special education student, the student's residence must be more than a mile and a half from both the nearest regular bus route and the student's attendance center; 2) the per-~~mile~~ mile rate may not exceed the maximum reimbursement rate paid to district employees; and 3) reimbursement must be based on the actual miles traveled, not the number of students transported.

The Superintendent or designee will obtain the parent/guardian's acknowledgement to confirm alternative transportation/education arrangements when a student's designated travel time exceeds two hours per day.

(cf. 6181 - Correspondence Study Program)

(cf. 6182 - Secondary Boarding Program)

### Legal Reference:

#### ALASKA STATUTES

[14.09.010](#) *Transportation of pupils*

[14.30.347](#) *Transportation of exception children*

#### ALASKA ADMINISTRATIVE CODE

[4 AAC 09.050](#) *Secondary Boarding Programs*

[4 AAC 27.990](#) *Definitions*

[4 AAC 27.032](#) *In-lieu-of agreements*

Revised 9/05

Adoption Date: 04/09/98

**Southeast Island School District**

## BP 3550 Food Service

Note: The following optional policy may be revised to reflect district philosophy and needs.

The School Board recognizes that students need adequate, nourishing food in order to grow ~~and~~, learn, and to give a good foundation for their future physical well-being. The Board may provide for a food service program based on regular lunch service and ~~including such~~ include other snack and breakfast programs as the needs of the students and the financial capacity of the district permit. The Board recognizes that ~~the breakfast~~, lunch ~~program is~~ and other nutrition programs are an important complement to the nutritional responsibilities of parents/guardians.

The Board believes that:

1. Foods and beverages available on school premises should contribute to the nutritional well-being of students and, ~~at the minimum~~, meet the nutritional criteria of the ~~National School Lunch~~ applicable child nutrition program operating in the District. Nutrition programs must comply with applicable state and ~~Breakfast Programs and current U.S. Dietary Guidelines for Americans~~ federal law.

~~a. half of all grains offered should be whole grains~~

~~b. students should be offered a choice of milks such as 2% or less and fat free milk~~

~~c. offer a variety of fresh fruits and vegetables when available.~~

~~4.2.~~ Foods can help students and families ~~to~~ feel comfortable in the school. ~~To further this, the~~ The District may include cultural and subsistence foods if available and can be served in compliance with school safety and nutritional programs.

~~4.3.~~ Foods and beverages available should be considered as carefully as other educational support materials ~~and as they~~ can serve to build cultural connectedness for students.

~~4.4.~~ Foods and beverages should be prepared in ways ~~that~~ which will appeal to students while retaining nutritive quality.

~~4.5.~~ To further Alaskan values, food and beverages should be prepared and served in ways that reduce waste.

~~1. Foods and beverages will be stored, prepared and served in accordance with food safety regulations.~~

~~4.6.~~ Food should be served in quantities appropriate to the needs of students at their age level and served in as pleasant and relaxed an atmosphere as possible, with adequate time for students to eat ~~and travel to and from the cafeteria.~~

~~4.7.~~ Schools are encouraged to assess common eating habits and eating times to establish appropriate meal and snack times.

~~4.8.~~ Foods grown in the state provide nutritional, environmental, and economic benefits and should be utilized in the district's food service program to the extent feasible.

~~4.9.~~ The District and its schools will have food safety plans and written guidance for procuring, receiving, and preparing subsistence foods harvested and donated to the school.

~~4.10.~~ The District will include subsistence foods ~~within food pyramids~~ as a part of the

nutritional and dietary guidelines for Americans.

Note: Effective January 14, 2010, the U.S. Department of Agriculture requires schools participating in the National School Lunch and Breakfast Programs to develop a written food safety program for the preparation and serving of school meals. The goal is to prevent and reduce the risk of food-borne illness among students. Schools are required to utilize the “hazard analysis and critical control point (HACCP) system” when developing their food safety programs. A written safety program must be in place for each food preparation and service facility that prepares and serves meals under the federal breakfast or lunch programs.

The Superintendent or designee will oversee the development of a written food safety program for each food preparation and serving facility in the district, as required by law. Foods and beverages will be stored, prepared and served in accordance with food safety regulations in order to prevent or reduce the risk of food-borne illness among students.

Note: Effective July 1, 2015, federal regulations of the Department of Agriculture, Food and Nutrition Service, require that certain food service personnel meet minimum professional standards. More specifically, school nutrition program directors who are responsible for management of the day-to-day food service operations for all schools in the district must meet minimum educational qualifications as a condition of hire. The qualifications vary depending upon the student enrollment (size) of the district. The qualification requirements are applicable to the hire of new directors only; current directors employed prior to the July 1, ~~2015~~2015, effective date are grandfathered. In addition, the new regulations require minimum continuing education and training requirements for all student nutrition staff, including school nutrition program directors, school nutrition program managers who are responsible for day-to-day operations of food service for a particular school, and other personnel who work an average of at least 20 hours per week. The hours of continuing education/training varies depending upon the position held by the individual.

Qualified and trained food service personnel are critical to a healthy and safe food service program. The Superintendent or designee shall hire qualified personnel [and/or an independent contractor](#), taking into consideration professional standards required by law, and will ~~provide~~[ensure that continuing education and training is provided to food service personnel](#) in compliance with [applicable state and federal standards](#).

*(cf. 4131 – Staff Development)*

The School Board intends that, insofar as possible, the school food services program shall be self-supporting and may include foods from school gardens, greenhouses and farms. The Board shall review and approve of menu prices. Program financial reports shall be presented regularly for inspection by the Board.

*(cf. 3554 – Other Food Sales)*

*(cf. 5040 – Student Nutrition and Physical ~~Fitness~~Activity)*

*(cf. 6163.4 – School Gardens, Greenhouses and Farms)*

**Legal Reference:**

**UNITED STATES CODE**

*Richard B. Russell National School Lunch Act, [42 U.S.C. 1751-1769j](#)*

*Child Nutrition Act of 1996, [42 U.S.C. 1771-1793](#)*

*CODE OF FEDERAL REGULATIONS*

*[7 C.F.R. Parts 210,220](#), and [235](#) National School Lunch Program and  
Breakfast Program*

*Federal Register*

*Professional Standards for State and Local School Nutrition Programs Personnel  
as Required by the Healthy, Hunger-Free Kids Act of 2010, Vol. 80, No. 40 and  
No. 88 (2015)*

*Added 2/12/09*

*Revised 3/12, 10/26/16, 09/2019*

Adoption Date: 04/09/98

**Southeast Island School District**



# SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

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Meeting: April 20, 2022 – Regular Board of Education Meeting  
Category: Business Item  
Subject: Memorandum of Agreement Contract #2022-1005 with Alaska Education & Business Services, Inc., for E-rate Services

## RECOMMENDATION

It is the administration's recommendation that the School Board approve Memorandum of Agreement Contract #2022-1005 with Alaska Education & Business Services, Inc., for E-rate Services.

## PERTINENT FACTS:

From the US Department of Education website:

*The universal service [Schools and Libraries Program](#), commonly known as "E-rate," provides discounts of up to 90 percent to help eligible schools and libraries in the United States obtain affordable telecommunications and internet access. The program is intended to ensure that schools and libraries have access to affordable telecommunications and information services.*

*Eligible participants include public and most non-profit K-12 schools as well as all public and many private libraries. Program participants must carry out a competitive bidding process to select the most cost-effective companies to provide the goods and/or services requested.*

Alaska Education and Business Services, Inc., has been providing E-rate submittal services for the District for a number of years. This contract is for services provided for the District's FY 2023, which is E-rate's FY 2022.

## RECOMMENDED MOTION:

**Approve Memorandum of Agreement Contract #2022-1005 with Alaska Education & Business Services, Inc., for E-rate Services.**



## SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

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Meeting: April 20, 2022 – Regular Board of Education Meeting

Category: Business Item

Subject: Resolution 2022-01: A Resolution Regarding a Utility Easement in Kasaan, Alaska

### RECOMMENDATION

It is the administration's recommendation that the School Board approve Resolution 2022-01: A Resolution Regarding a Utility Easement in Kasaan, Alaska.

### PERTINENT FACTS:

During the recent work in Kasaan, Maintenance Director Branzon Anania was informed by the Alaska Power and Telephone Company (AP&T) that they would need a utility easement across Southeast Island School District property to access their electricity distribution panel. Although Branzon worked diligently to find other options, AP&T remains firm that the easement is necessary.

Resolution 2022-01 provides authorization for Superintendent Sherry Becker or designee to grant the utility easement to AP&T.

### RECOMMENDED MOTION:

**Approve Resolution 2022-01: A Resolution Regarding a Utility Easement in Kasaan, Alaska.**

**SOUTHEAST ISLAND SCHOOL DISTRICT  
Resolution 2022-01**

**A Resolution Regarding a Utility Easement in Kasaan, Alaska**

**WHEREAS**, The Southeast Island School District has a school site in Kasaan, Alaska;  
and

**WHEREAS**, the District holds the title to Lot 8, Block 5 in Kasaan, Alaska; and

**WHEREAS**, the Alaska Power and Telephone Company is the utility provider for  
electricity in Kasaan, Alaska; and

**WHEREAS**, the Alaska Power and Telephone Company has a ground-based  
distribution panel located in the lower southeast corner of Lot 8, Block 5 and has notified  
the Southeast Island School District that a utility easement is now required for access to  
the distribution panel; and

**WHEREAS**, the service panel for Southeast Island School District buildings has been  
moved to a distance of four feet from the Alaska Power and Telephone Company  
distribution panel; and

**NOW THEREFORE BE IT RESOLVED**, that the Southeast Island School District Board  
of Education approves and authorizes the Superintendent or designee to grant a utility  
easement to the Alaska Power and Telephone Company, not to exceed eight feet by  
twenty-four feet, in the lower southeast corner of Lot 8, Block 5 in Kasaan, Alaska.

**ADOPTED** April 20, 2022, at a duly convened meeting of the Southeast Island School  
District Board of Education at which a quorum was present and voting.

\_\_\_\_\_  
SISD Board President

Attested: \_\_\_\_\_  
SISD Board Clerk



**SOUTHEAST ISLAND SCHOOL DISTRICT**  
P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919  
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## **VACANCY**

### **SOUTHEAST ISLAND SCHOOL DISTRICT (SISD)**

### **SCHOOL BOARD SEAT 3E**

**The SISD Board of Education is still looking for candidates for vacant Seat 3E.**

**To be eligible**, a candidate must reside and be registered to vote in one of the towns within Section 3\*, which includes the following communities:

Coffman Cove, Area SW of Kake, Area SE of Kake, Point Baker, Port Alexander, Port Protection, Areas N & S of Port Protection, Whale Pass, Area W of Whale Pass

**Length of Term:** Per Alaska Statute 14.12.070, the person selected to fill Seat 3E will serve until a successor is elected in the next regular election (10/04/2022).

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**Interested individuals:** complete the attached application form and submit it to the District Office, Attn: Board of Education

Applications can be hand delivered, faxed,  
emailed, or mailed  
(see letterhead for addresses/numbers).

**Applications will be accepted until one or more applications have been received. Information will be posted on [www.sisd.org](http://www.sisd.org)**

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**Candidates will be interviewed during a work session before the May 11, 2022, regular board meeting OR during a subsequent work session OR during a special board meeting.**

\* On November 19, 2021, the Commissioner of the Department of Education & Early Development recast the board seats in Southeast Island School District, which changed the number of sections and the board seats in each section. Seat E is now in Section III.



# SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

## Application for Board of Education Seat E 3/23/2022 Vacancy -- Submit to SISD District Office via E-mail, Fax, or Mail

Name (First, Last)	Phone Number	Email
Physical Address	Mailing Address	

Reason(s) you would like to serve on the Board of Education

Qualifications and experience relevant to the position

Availability for Board duties (work sessions, meetings, committees, conferences, etc.)

General views regarding the role of the Board and the role of the Superintendent

Oath
<p>I, the undersigned, am willing to be considered for selection to the office of school board member, as an appointee to fill a vacancy and certify that I meet the applicable age, citizenship, residency, and voting qualification requirements prescribed by the constitutions and laws of the United States and the State of Alaska, and that I will otherwise qualify for the office if I am appointed by the School Board of the Southeast Island School District.</p> <p>I further certify that I am a qualified voter, that I have not been convicted of a felony involving moral turpitude in any court within the United States for which I have not been pardoned, and that I know of no reason that would otherwise make me ineligible to hold the above-identified office.</p>

Signature	Date

# SISD BOARD MEETINGS CALENDAR OF AGENDA ITEMS

<b>August</b>	<ul style="list-style-type: none"> <li>• Welcome Staff and Students</li> <li>• Crisis Response Plan Review</li> <li>• Student Handbook Review</li> <li>• Parent Involvement Policy and Handbook Review</li> <li>• Annual Public Notices to Parents</li> <li>• Six Year Capital Improvement Plan Approval</li> <li>• Board Policy Updates</li> <li>• Title I District and School-Wide Plans</li> </ul>
<b>September</b>	<ul style="list-style-type: none"> <li>• Site Enrollment</li> <li>• Review Student Assessment Data</li> <li>• Graduation Date Approvals</li> <li>• SISD Resolutions (AASB Call for Resolutions)</li> <li>• Plan AASB Leadership Conference Attendance</li> <li>• Annual Progress &amp; Summary Report for Student Nutrition and Physical Activity</li> <li>• Work Session: ASC Officer Election Certification; ASC Training &amp; School Year Goals/Objectives Development</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>• New Board Member Orientation Work Session/Oath of Office</li> <li>• Board President and Clerk Elections</li> <li>• Appoint Legislative Liaison &amp; Advocate for AK Youth Liaison</li> <li>• Appoint Student Board Representative(s)</li> <li>• Review AASB Resolutions</li> <li>• Report Student Count</li> <li>• Board Public Opinion Survey</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>• Audit Review/Budget Revisions</li> <li>• Annual audit of student organization accounts (ASC)</li> <li>• AASB Conference</li> <li>• Review and Refresh Strategic Plan/timeline</li> </ul>
<b>December</b>	No Scheduled Meeting
<b>January</b>	<ul style="list-style-type: none"> <li>• Budget Revisions</li> <li>• Plan for February Legislative Visits</li> <li>• ID Lobbying Strategies &amp; Issues for Legislative Visits</li> <li>• Superintendent Evaluation</li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>• Plan for AASB Spring Fly-In (if attending)</li> <li>• Board Self-Evaluation/Goal Update and Review</li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>• Budget Development</li> <li>• Teacher Contracts</li> <li>• AK STEPP Needs Assessments</li> <li>• School Calendar Adoption</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>• Graduation Attendees</li> <li>• Budget Development</li> <li>• Teacher Contracts</li> <li>• Capital Improvement Plan/Facility Needs Report</li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>• Budget Development</li> <li>• School District Report Card to the Public</li> <li>• Bruce Hill Scholarship</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>• Budget Adoption</li> <li>• Board Policy Updates from AASB</li> <li>• Disciplinary Action Data Review</li> <li>• Curriculum Quarterly Reports</li> </ul>
<b>Every Month</b>	<ul style="list-style-type: none"> <li>• Policy Review</li> <li>• Stipend and Mileage Forms <span style="float: right;">133</span></li> <li>• Exemplary Stakeholder Nominations</li> </ul>

# Hollis School

"Where education meets the whole student  
And challenges us all to look beyond what we can only see."

## Advisory School Council Meeting Agenda and Notes

March 31, 2022

2:30 PM



### Southeast Island School District

**Vision:** Students are equipped to realize their dreams and aspirations.

**Mission:** Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

#### **Annual District Goals**

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

### **Hollis School ASC MEMBERSHIP AND MEETING AGENDAS, NOTES, DATES & TIMES:**

Here is a link to the 2021-2022 ASC Meeting notes, agendas, and supporting documents:

[Hollis 21-22 Agendas and Minutes](#)

ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings at 4:00 PM on the LAST Thursday of every month. Meetings are virtual via Google Meets.

Google Meet joining info

Video call link: <https://meet.google.com/whm-fbvs-pqg>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

***AGENDA: All referenced items for this February meeting may be found in this shared folder:***

***<https://drive.google.com/drive/folders/11h19SD5QR0bjNqQJFfhVVva0bB1qBe5t?usp=sharing>***

A. Call To order: at 2:30 PM.

B. In attendance:

- In Person:

- Sophia Starkweather (Student Representative and Co-Treasurer)

- Lisa Cates, Teacher

- Axe Adkison, Student

- Maddie Bozeman, Student

- Olen Orde Student

- Elin Orde, Student

- Eli Orde, Student

- Excie Boykin, Student

- Natale Tyrell, Student

- On Line: no one.

- Excused: [Julie Vasquez](#)

C. People to be heard:

134

Current officers and standing members:

Superintendent: Sherry Becker

Principal Deidre Jenson

- President: Vacant
- Vice President: Sandra Nessett
- Secretary: Vacant - Cates, acting
- Treasurer: Sophia Starkweather w/Lisa Cates
- Student Representative: Sophia Starkweather
- Lead Teachers— *Julie Vasquez/Lisa Cates*

## AGENDA Items for March 31 2022 Advisory School Council Consideration with notes under ITEMS DISCUSSED:

### Approval of minutes from meeting: *February, 2022*

[w February 24, 2022 Meeting Notes - Hollis ASC Meeting.docx](#)

- *February 24, 2022 minutes*: move and approve to accept the minutes as written.
- **Moved to approve: Olen Orde**
  - **Seconded: Sophia Starkweather**
  - **Approved: approved unanimously**

### Approval of March 31, 2022 agenda

- **March 31, 2022** move and approve to accept the agenda as written.
  - **Moved to approve: Olen Orde**
    1. **Seconded: Sophia Starkweather**
    2. **Approved: approved unanimously**

## Resources from prior training:

### ASC and Roberts Rules of Order Training

Here is a link to the SISD ASC Handbook: [ASC Handbook SISD Revised 9.11.20 copy.jpg](#)

Here is a copy of a Robert's Rules of Order Cheat Sheet for Nonprofits: [Robert's Rules of Order Cheat Sheet for Nonprofits BoardEffect.pdf](#)

## Old Business:

### \*STANDING ITEM:

**Treasurers' reports and accounting:**

**Follow Up on account change and reporting**

### DISCUSSION:

Balance:

Online banking progress:

Account Transfer progress:

Updated district record progress:

### ACTION:

1. Lisa and Sophia will contact Andy from Whale Pass ASC to confirm the process to transfer the account..
2. Lisa and Sophia will catch up the spreadsheet.

**STANDING ITEM:**

**Mission and Vision and Goals and Objectives:**

Supporting documents are located in this folder: [ASC Hollis Goals, Plans, Vision & Mission Work](#)

Staff update on “How we Do School” progress and plans for the remainder of the year.:

**DISCUSSION:** Lisa sharing with students for input.

**\*\*ACTION:** None taken

**STANDING ITEM:**

**New School Update**

Update on new school.

**\*\*DISCUSSION:**

We have a copy of the rough draft exterior. Waiting to meet with the students and Superintendent Becker. Lisa reports that Branzon now had the interior and we hopeful to see it so we can work on designing the garden and playground and selecting the furniture. Since the beginning we have told them that without a budget and floor plan we cannot select the furniture. That said we have some ideas saved for when we can make informed selections.

**\*\*ACTION:** Write the Superintendent to request her visit.

**STANDING ITEM:**

**Communication, Events and Activity schedule for the remainder of the year:**

Update on processes

**\*\*DISCUSSION:** Lisa is completing a calendar for the remainder of the year.

Elementary BBall starts 4.2.22. Will send out to parents. Hope to create a calendar for the next school year.

Sophia wants another puddle walk and Maddie wants another Beach Walk.

Had Mark visit about Drones and students would like to pursue this activity.

We are starting 2 new citizen science activities - monitoring bats and STREAM team.

Eli would like to make sure kayaking is on the schedule as well as a mountain hike and drones.

Students want to participate in a weeklong survival course.

**\*\*ACTION:** None Taken

**STANDING ITEM:**

**Athletics: Updates Archery, Shooting, Wrestling:**

**\*\*DISCUSSION:**

Currently starting Elementary BBall, soccer is next.

**\*\*ACTION:** None taken

**STANDING ITEM:**

**Campus Maintenance (Water, Heat, Power, Building, Grounds, Vehicles)**

**\*\*DISCUSSION:** We have water - and hired Myles to test water and keep fire going for heat.

**\*\*ACTION:** None taken

**STANDING ITEM:**

**Personnel and Volunteer Programs: recruitment, hiring and retention**

**DISCUSSION:**

Recruiting ideas and current plans for additional staff. Still no help. Seeking college interns, Americorps, residents, and student teachers.

No applicants

Recruiting heavily. See link:

<https://www.facebook.com/groups/HollisSchool/permalink/3270060383280332/>

**\*\*ACTION:** None taken

**ITEM:**

**Hollis ASC Participation, Elections of 2021-2022 Officers and student positions.**

Update on school spring semester goal to revitalize membership and involvement.

Staff will report on these action items:

1. Hollis teachers will speak with Andy about how this works.
2. Hollis teachers will work with Chloe to recruit a Hollis student representative.
3. Hollis primary students are studying community, service and involvement. We will speak them about how to get others involved and why and how it is important. This will include attending the Community Council meeting, Social Media and other communication strategies.

**DISCUSSION:**

The March meeting was scheduled for during the school day: 2:30 PM Students are engaging but not thrilled. No additional participation.

**\*\*ACTION:**

**On 4.1.22 students will write the survey.**

**ITEM:**

**Hollis Spring 2022 Graduation Activities and Plans**  
**Calendared graduation: Monday May 16, 2022**

**DISCUSSION:**

Sophia will co-chair graduation committee.

We need to order a graduation gown and in February we moved and seconded to purchase a cap and gown for graduation.

**ACTION:**

Students will survey parents and Myles

**ITEM:**

**SISD Mitigation Plan:**

**[Covid Mitigation Plan](#)**

The documents are in the shared meeting folder for all to view.

Report on SISD Mitigation committee action and any revisions will be reviewed, changed, approved by the Board.

The Board voted and we are no longer needed to do any of the mitigation practice. The SISD plan us in the process of being updated.

**DISCUSSION:**

**Reviewed monthly.**

**ACTION:**

**New Business:**

*\*Next ASC Meeting- 2021-2022 ASC Meetings will be at 4:00 PM on the last Thursday of every month. However we are trying a different time to see if we can recruit more meeting participation,*

*The next meeting will be at 4:00 PM on Thursday April 28, 2022 - the last Thursday of the month.*

## \*Next SISD Board of Education Work Session and Meeting April , 2022

### BoardBook Link

Southeast Island School District is inviting you to a scheduled Zoom meeting.

Topic: Southeast Island School District Board of Education Work Session

Join Zoom Meeting

<https://us02web.zoom.us/j/86148616131?pwd=cUI2a1FSShd1bTBwaGkwcU9Ram92UT09>

Meeting ID: 863 5006 6529

Passcode: 604722

### Hollis School Public Calendar Link:

<https://calendar.google.com/calendar/u/0?cid=Y190OGNkZWQyNGM4OWtqaWY0MXAzbHVocDg5c0Bncm91cC5jYWxlbmRhci5nb29nbGUuY29t>

\*Information—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.

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\*Schedule—currently operating with

### \*School contacts:

Please share suggestions/questions/concerns by any of the following:

1. • private message both Julie and Lisa,
2. • email both Julie [jvasquez@sisd.org](mailto:jvasquez@sisd.org) and Lisa [lcates@sisd.org](mailto:lcates@sisd.org),
3. • and/or call -please leave a voicemail as you can- the school 907-530-7108 or lisa at 907-530-7007 (home) or 208-860-7752 (cell)

### **Adjournment:**

- Moved to adjourn: Sophia Starkweather
  - Seconded: Olen Order
  - Vote to Adjourn: approved unanimously
  - Adjourned 3:36 PM.

**Howard Valentine Coffman Cove School**  
**ADVISORY SCHOOL COUNCIL AGENDA**  
Date: Monday, February 21, 2022 Time: 4:00pm

- I. **Call to order:** 4:10pm Sara Bateman, Chrissy Hull, Judy Adamson, Dania, Kate Holtman, Janie Wainscott, Deidre Jenson, Sherry Becker, Nhung
- II. **Approval of agenda:** Kate makes a motion to add pool part to agenda under old business. Diana seconds. Motion passes.
- III. **Approval of minutes:** January Meeting Dania makes a motion to approve January meeting minutes. Judy seconds. Motion passes.
- IV. **Public Comment:** None
- V. **People to be heard:** None
- VI. **Student Representative Report:** None
- VII. **Committee Reports:** The Valentine's Day fundraiser made \$2013.98
- VIII. **Superintendent's or Principal's Report:**
  - A. Principal Report- Deidre reported that she scheduled Branzon to visit with ASC members in Coffman Cove on April 15<sup>th</sup>. Deidre read the board policy for ASC meeting and pointed out that items must be added to the agenda 24 hrs in advance. Sherry mentioned that if an item involves money that it must be added in advance and not during the meeting. Deidre also stated that personnel issues should not be brought up in ASC meetings.
  - B. Superintendent's Report- Sherry reported that she sent out board report with the revised mitigation plan for covid. There is still mask choice. She will ask the school board to approve \$2,000 donation to Damon for volunteering in the greenhouse prior to him being hired.
- IX. **Administrative Reports**
  - A. Lead Teacher Report- Snack Shack is now open on Wednesdays and Thursdays from 3:30-5:00pm and on special events. The students are selling student made bake good and sewing projects from the home economics class in their store. We have completed MAPS and I-Ready assessments.
  - B. Treasurer President's/Vice-President Report-
    - 1. Treasurer's report- See attached.
    - 2. President's report- Janie reported that there were lots of people who showed up for the Valentine's Day Dinner fundraiser. Linda did the bake auction.
- X. **Items for Advisory School Council Consideration**
  - A. Old Business
    - 1. Discussion items:
      - a. Pool Party- Need date for pool party. Kate suggested to do two separate groups, one for elementary and another for secondary.
    - 2. Recommended motion:
  - B. New Business
    - 1. Discussion items:
      - a. Agenda- Deidre discussed this item in the principal's report.

b. Easter Egg Hunt- Chrissy was seeking donations from the ASC to help fund the Community Easter Egg Hunt. Sherry stated that we can't do this because this is a community event.

c. Sitka Fine Arts Camp- Sara discussed the possibility of using ASC funds for students to attend Sitka Fine Arts Camp. Sherry mentioned that we cannot use ASC funds for single student activities. Funds should be used for whole student community. The ASC could loan the funds and have it paid back through fundraising. It will cost \$2,200 per student and includes housing but not airfare.

2. Recommended motion:

**XII.** Next Meeting to be Wednesday, March 30, 2022 @ 4:00pm

**XIII.** Adjournment: 5:15pm

**Howard Valentine Coffman Cove School**  
**ADVISORY SCHOOL COUNCIL AGENDA**  
Date: Monday, March 21, 2022 Time: 4:00pm

**I. Call to order:** 4:00 Yvonne, Judy Adamson, Janie Wainscott, Kate Holtman, Nhung

**II. Approval of agenda:** Judy makes a motion to approve the agenda, Kate seconds, agenda is approved.

**III. Approval of minutes:** None

**IV. Public Comment:** None

**V. People to be heard:** None

**VI. Student Representative Report:** None

**VII. Committee Reports:** None

**VIII. Superintendent's or Principal's Report:**

A. Principal Report- None

**IX. Administrative Reports**

A. Lead Teacher Report- AK Star testing is coming up next week.

B. Treasurer President's/Vice-President Report- The meet and greet potluck had a few participates. The Wakefield were in attendance.

**X. Items for Advisory School Council Consideration**

A. Old Business

1. Discussion items:
2. Recommended motion:

B. New Business

1. Discussion items:
2. Recommended motion:
  - a. vote on calendar for 2022-2023 school year Judy Adamson voted for calendar A, Janie, Kate and Yvonne voted for calendar C. Calendar C is the vote for Coffman Cove.
  - b. approve \$400 for purchase of school snacks Janie makes a motion to approve \$500 for school snacks. Judy seconds. All in favor. Motion passes.

**XII. Next Meeting to be Wednesday, March 30, 2022 @ 4:00pm**

**XIII. Adjournment:** Judy makes a motion to adjourn the meeting at 4:15, Yvonne seconds, all in favor.

# Thorne Bay School

## ADVISORY SCHOOL COUNCIL Minutes

Date: 3/30/22

Join Zoom Meeting

<https://us02web.zoom.us/j/85312614798?pwd=SVIUeTEwbk42TWMrK3VyaXRhUkk3QT09>

Meeting ID: 853 1261 4798

Passcode: 729304

- I. **Call to order:** Meeting called to order at 4:03pm.
- II. **Pledge of Allegiance**
- III. **Attendance:** Kathryn Milton, Joanna Schneider, Amy Jennings, Loubeth Vaughn, Brandy Prefontaine, Sherry Becker
- IV. **Approval of Minutes (2/16/22):** [Minutes](#) Amy motions to approve the minutes for 2/16/22. Joanna Seconds. Motion passes.
- V. **Approval of agenda:** Brandy motions to approve the agenda. Amy Seconds. Motion Passes.
- VI. **People to be Heard:** None today. Esports may plan on attending the next ASC meeting to talk about this.

Notes from Previous Meeting: *"E-Sports will bring a report to the next ASC meeting detailing the fundraising that they have done and what they will be doing to raise the funds.*

*Tony motions that we approve the request of up to \$820.00 be loaned to the E-Sports group with the stipulation that they bring a report to the next ASC meeting detailing their fundraising plans. Obi seconds. Motion passes.*

*Ben Hert, Matias Canadas, Owen Jennings, Willie Jennings, Eric John - Esports has brought a list of fundraising events that they have planned in the near future. Esports will be listing old tech online*

*to sell and offering dog walking to the community. They will also be doing a half court shot fundraiser at the next basketball home Scrimmage with the community. Owen will also be donating some money to the Esports fund as well.*

*Other ideas that will need more planning are ASC dinners and Concessions. They will be working with John Stevens to also split firewood for the school as a fundraiser. “*

**VII. Student Council Report (5min):** They have received Anti-bullying materials to do an assembly about anti-bullying. They are also working on planning a prom. They had a movie night fundraiser last weekend that went well. Prom has \$554.29 in their ASC account.

**VIII. Communications (5 min):** None

**IX. Individual/Committee Reports (5 min):**

**A. Athletic Director:** Elementary basketball is currently happening, which will end on April 23. The Archery State tournament was this last weekend and it looks like there may be a couple of students from our school that will be eligible for Nationals. Still looking for people to help with indoor soccer. T-Ball is offered by the town.

**B. Coaches: none**

**C. Extracurricular Activities/Non-Sports Related:** Swim/Gym Day was a huge success! Students and staff said everything went smoothly and students enjoyed meeting up and being together. Students across the district also participated in Dr. Mark Stanley's Drone's and Kayaking Repair/fishing courses at Whale Pass. This is a course that will continue meeting on Thursdays. Kayley is continuing working to plan the Phlight club during Stream Week, The Harris River Trip, the Memorial Beach Camping trip, and Marathon.

High Elective class will be going to Coffman Cove to set up the Greenhouse there this coming Tuesday.

**D. Testing Coordinator:** AK State Testing starts next week here in Thorne Bay for ELA, Math for 3-9, and Science for 5, 8, 10. Foreign Exchange students took their WIDA test this week.

**E. Curriculum Coordinator:** The History committee has met once to get started with the history curriculum K-12. Their suggestions so far have been to use the district curriculum budget to update maps, globes,

etc. and to buy some hard copies for those teachers who prefer that. Otherwise, they are putting together a “live document” with links for teachers since many prefer to teach history in conjunction with other core courses as interdisciplinary units. There was also discussion about putting more emphasis on geography.

Idea: Buying interactive globes that have stylus that goes with them so that kids can interact with the globes while learning geography.

**X. Administrative Reports:**

**A. Superintendent’s Report and Training (10 min.):**

State testing is a new test platform this year, AK star which will line up with the MAPS testing that we do. Next year this will be our 3rd MAPS test and will reduce the amount of testing next year. I recommend taking time to look at the legislation that is going on right now. The reading bill is currently being put up for vote and so we request that anyone interested in education call and support the funding bills which will directly affect our schools. We have a new food service director for the district Mariia Taylor. She is currently working in the district office to get her classes for the program done. We may not have a track and field team this year. There will be a meeting with the coach to discuss this soon. There haven’t been very many fundraisers in the community recently.

**B. Principal’s Report:**

It was our turn to facilitate the school board meeting here at our site last Wednesday. All the students and staff pitched in to make it a success!

Grades 2-5 provided the cookies.

Grades 7-8 made the taco salad with greens from our greenhouse!

Grades 5-6 presented a short video clip of their documentary that they submitted to ASTE.

Grades 9-12 compiled and presented a slideshow of what we’ve done in the school this year.

The seniors set up for the event, complete with floral arrangements from our greenhouse and balloons!

The event was a success with the school board warmly appreciative and congratulating the students for all their hard work.

[Here is the presentation](#) for anyone interested!

In other news, we will be having testing next week, grades 3-9, for LA and math, and grades 3, 5, and 10 for science. We are also hosting some AK TRAILS and IDEA students for their testing.

March 28th was Seward's Day. We commemorated this with cupcakes at lunch for the students! A huge thank you to Brandy Prefontaine for donating time and eggs to make the cupcakes!

High school track and field has started with Aly Howell as coach, and elementary basketball has commenced with coach Korissa Oatman. We are thankful for staff and community members who make these athletics possible for our students!

We have 2 student makeup days coming: April 15 & 29, 2022. These are for either days that we canceled due to inclement weather or power outages.

This week marks the end of the quarter. P/T conferences are the 12th and 13th of April. It is hard to believe that the school year has only about 9 weeks left! It's been a memorable year!

## **XI. ASC Reports**

**A. Advisory School Council Treasurer's Report:** We are making progress with the accounts. We have the statements from Tongass for February. We paid off 4 invoices to the district office and tonight we are voting for the people to be put on the account. Tongass has been gracious to allow us to do this via distance since we have had a hard time going there in person. Basketball has raised about \$5,000, but still has some left to raise. In our account right now we have \$49,895.55, we have \$3,956.21, We currently have \$11,788.50 for one of the 1 year CD and \$11,380.20 in the other 1 year CD.

We just got into the account 2 days ago and will be able to move forward better. We are currently having issues with the Card Reader. The money from this is supposed to go into the Concessions account, nothing is currently showing up in the concessions account when this is being used. We are currently trying to find out where the money is going. We have been working on a spreadsheet with all the information and compiling all of the students' information.

**B. ASC Chairman Report/Items for Advisory School Council Consideration: none**

## **XII. Agenda**

**A. Motion to add Sherry Becker, Amy Jennings, and Deidre Jenson to the ASC account and remove all others, including Laura Clark, Margie Eads, and Joanna Schneider.**

Sherry amends the motion to add Amy Jennings ASC treasurer, Deidre Jenson Thorne Bay Principal, and Sherry Becker Southeast Island School District Superintendent to the ASC Tongass Federal Credit Union Account and to remove all others, including Laura Clark, Margie Eads, Joanna Schneider, and any other remaining past members.

Brandy amends this motion to add Amy Jennings ASC treasurer, Deidre Jenson Thorne Bay Principal, and Sherry Becker Southeast Island School District Superintendent to the ASC Tongass Federal Credit Union Account and to remove all others, including Laura Clark, Margie Eads, Joanna Schneider, Anthony Lovell, Heather Mendonsa, and any other remaining past members.

Joanna motions to add Amy Jennings ASC treasurer, Deidre Jenson Thorne Bay Principal, and Sherry Becker Southeast Island School District Superintendent to the ASC Tongass Federal Credit Union Account and to remove all others, including Laura Clark, Margie Eads, Joanna Schneider, Anthony Lovell, Heather Mendonsa, and any other remaining past members.

Loubeth seconds. Motion passes.

**B. Motion to purchase gift cards for honor roll students (\$10) and high honor roll students (\$15) to use for purchasing spirit wear from our website for those students who are honor roll all year.**

Brandy motions to approve the purchase of gift cards for honor roll students (\$10) and high honor roll students (\$15) to use for purchasing spirit wear from our website for those students who are honor roll all year. Loubeth seconds. Motion passes.

The Southeast Island School District will also give \$10 gift certificate for each honor roll student and \$20 gift certificate for each high honor roll student in the district to purchase school swag.

**C. Flag purchase**

Last year we had a wonderful community member donate 2 outdoor flags to our school, due to the weather the current flag needs to be replaced. Do we want the ASC to look into buying a more heavy duty all weather flag to fly outside our school?

Discussion:

We may need to replace the lanyard.

The flags will also last longer if we take down the flag at night and put it up in the morning.

We can also have the girl/boy scouts retire our old flags.

Katlyn is willing to help train our staff and students on how to properly care for the flag and is willing to help take down the flag.

After discussion, we do want to look into buying a new flag.

We will vote on the purchase of a flag at our next meeting.

**XIII.** Next ASC meeting Scheduled for Wednesday April 27, 2022 at 4pm.

**XIV. Adjournment:** Brandy calls for adjournment at 5:05pm.

# Thorne Bay School

## ADVISORY SCHOOL COUNCIL Minutes

Date: 4/6/22

Join Zoom Meeting

<https://us02web.zoom.us/j/85312614798?pwd=SVIUeTEwbk42TWMrK3VyaXRhUkk3QT09>

Meeting ID: 853 1261 4798

Passcode: 729304

- I. **Call to order:** Meeting called to order at 4:02
- II. **Pledge of Allegiance**
- III. **Attendance:** Tony Lovell, Amy Jennings, Kathryn Milton, Brandy Prefontaine, Bianca Delvecchio, Dallin Mendonsa, Joanna Schneider
- IV. **Approval of Minutes (3/30/22):** [Minutes](#) Amy J motions; Jo seconds; all in favor. Motion passes.
- V. **Approval of agenda:** Tony motioned to approve; Amy J seconds; all in favor - Motion passes.
- VI. **People to be Heard:** Track and Field Team
- VII. **Agenda**
  - A. Track & Field Team fundraisers
    - a. Amy J motioned to approve T&F fundraisers and sport meet travel costs (estimated \$1480). Brandy seconds. All in favor. Motion passes.
- VIII. Next ASC meeting Scheduled for Wednesday April 27, 2022 at 4pm.
- IX. **Adjournment:** Tony calls for adjournment at 4:26 PM.

# Whale Pass School Advisory School Council Meeting Minutes

Tuesday, March 29, 2022

3:30 pm

- A. Call To order:** Meeting was called to order at 3:33 pm
- B. Approval of agenda:** Tamara Weaver made a motion to approve the agenda. Astrid Cook seconded the motion, all approved, motion carried.
- C. Approval of minutes from meeting:** Kayleena Toman made a motion to approve the minutes of the February 22, 2022 meeting, Tamara Weaver seconded the motion, all approved, motion carried.
- C. People to be heard: *Andy Cook, Deidre Jensen***
- D. ASC Officers:**
- Principal---*Deidre Jensen*
  - Superintendent— *Sherry Becker*
  - President— *Kayleena Toman*
  - Treasurer— *Dolores Loucks*
  - **Lead Teacher— Anthony Cook**
- E. Items for Advisory School Council Consideration:**
- **New Business:**
  - Tamara Weaver made a motion to authorize Anthony Cook to close the Whale Pass School ASC account at First Bank. Astrid Cook seconded the motion. All approved, motion carried.
  - Kayleena Toman made a motion for the ASC to purchase Alayna's district computer as a graduation present, cost approximately \$150.00. Caren Cooke seconded the motion, all approved, motion carried.
  - Tamara Weaver made a motion for the ASC to purchase Alayna's graduation gown and cap. Kayleena Toman seconded the motion, all approved, motion carried.
  - Tamara Weaver made a motion for the ASC to purchase 6 trout fishing rod/reel combos plus lures for the kayak fishing course, and general school usage. Caren Cooke seconded the motion, all approved, motion carried.
  - A Check request for \$1,050.00 wood stacking has been submitted to the district office. Tamara Weaver made a motion that the money from wood stacking will be used to fund student activities, not distributed to students. Caren Cooke seconded the motion, all approved, motion carried.
  - **Financial Report/Current Bank Balance- Received the First Bank statement today, have not received Tongass FCU statement. First Bank account balance is \$18,664.74**

SISD School Board April meeting will be held at WPS; WPS staff and students will provide dinner, showcase student work and activities, ie: school tour, Subsistence Week slideshow, recent student work and projects.

- Menu for the SISD Board Meeting: Roman food to align with the Roman Empire unit the Elementary is currently studying.
- Drawing for gun calendar— Thomas Wolford was the winner of the March Drawing.
- Student Council Report: Jeremy Vasquez reported that a community movie night was being planned as a fundraiser. The Student Council was tasked with planning Alayna’s graduation. This includes getting links to any Amazon order to Mr. Cook asap to ensure the items arrive on time.

**F. Announcements:**

- ***Date of the next ASC meeting will coincide with the monthly District school board meeting, which is yet to be determined.***

G. Adjournment: Tamara Weaver made a motion to adjourn the meeting at 3:45 pm. Astrid Cook seconded the motion, all were in favor, the motion carried.

H. Attendance: Anthony Cook, Astrid Cook, Tamara Weaver, Caren Cooke, Kayleena Toman, Sharon Toman, Deidre Jensen (via Zoom), all WPS students.

Signed: Kayleena Toman, President

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Date: \_\_\_\_\_