



SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting
February 23, 2022

PURPOSE STATEMENT

Together we will open students' minds to their dreams and aspirations and provide the tools needed to achieve them.

MISSION STATEMENT

All Southeast Island School district stakeholders will work together to provide a safe and healthy environment that fosters the development of personal, social and academic skills necessary for students to excel in our rapidly changing world and to become service-minded, life-long learners.

AGENDA

MEETING: 5:30 PM

LOCATION: Audio/Video Conference

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. WELCOME TO VISITORS
6. PUBLIC COMMENT 3
7. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
 - A. Approval of January 5, 2022, Meeting Minutes 5
 - B. Approval of February 2022 Financial Report 9
 - C. Employment:
 1. FY22 Classified Employment:
 - a. District: Amanda Kiely (Greenhouse/Agriculture Program Manager), Kayley Moen (Enrichment Activities Coordinator), Joshua Musser (Maintenance Technician)
 - b. Coffman Cove: Damon Holtman (Greenhouse Assistant), Kate Holtman (Greenhouse Assistant)
 - c. Thorne Bay: Shane Williams (Greenhouse Assistant)
 2. FY23 Certified Employment:
 - a. FY23 Administrative Contracts: Deidre Jenson (Thorne Bay Principal/Student Services Director), William Nixon (Area Principal/Activities Director)
 - b. FY23 Certified Contracts: Laura Anania, Lisa Cates, Cassandra Christopherson, Sharlet Collins, Michael Congdon, Anthony Cook, Sonya Cook, Karen Freese, Joel Jenson, Amy McDonald, Donna Nixon, Astrid Richard-Cook, Julie Vasquez, Samuel White
 - c. FY22 Extra-duty Contracts: Alyssa Howell (COVID Testing Program Coordinator), Julia Trischman (AAATTSA Magnet Program Coordinator)
8. ADMINISTRATIVE/BOARD REPORTS
 - A. Superintendent Report 18
 1. Area Principal/State & Federal Programs Report 31
 2. Thorne Bay Principal Report 32
 3. Student Services Report 34
 4. THRIVE Grant/Counseling Report 35
 5. Maintenance Report 37
 6. Technology Report 38
 7. Child Nutrition Program Report 38
 - B. Business Report 43
 - C. Student Board Representative Report
9. UNFINISHED BUSINESS
 - A. Action on Administrative/Board Reports
 - B. SISD American Rescue Plan Act (ARPA) Mitigation and Prevention Strategies
10. NEW BUSINESS
 - A. Coffman Cove Greenhouse: Donation for Efforts to Keep Greenhouse Operational

B.	Memorandum of Agreement with City of Thorne Bay for the Transfer of Improvements and Personal Property Items	57
C.	Request to Pursue Acquisition of Staff Housing Units in Thorne Bay	60
11.	INFORMATION ITEMS	
A.	Letters and Communications	
B.	Reports and Information	
1.	Calendar of Agenda Items	61
2.	Advisory School Council Meeting Minutes	
a.	Barry Craig Stewart Kasaan	62
b.	Hollis	75
c.	Howard Valentine Coffman Cove	79
d.	Naukati	85
e.	Port Alexander	86
f.	Thorne Bay	100
g.	Whale Pass	
12.	ADVANCE PLANNING	
A.	Planning for the Next Regular Board Meeting: 3rd Wednesday in March is March 16, 2022	
13.	PUBLIC COMMENT	
14.	BOARD COMMENT	
15.	EXECUTIVE SESSIONS	
16.	ADJOURNMENT	

MEETING CONDUCT

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

MEETING CONDUCT (continued)

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)
(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)
(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES
29.20.020 Meetings public

Review 1/04, 1/05
Revised 6/11

SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
January 5, 2022

MINUTES

CALL TO ORDER

Board President Shannon Silverthorn called the meeting to order at 5:32 PM

ROLL CALL

Shannon Silverthorn, Sandy Curtis, Tia Nardini, and Molly Kimzey attended via audio/video conference. Rebecca Saffold and Student Representative Chloe Vasquez were absent.

Quorum of Board Members: Yes

APPROVAL OF AGENDA

Motion: Approve the agenda

By: Curtis

Second: yes

Board Vote: 4 in favor; 0 opposed

Resolved: motion carried

WELCOME TO VISITORS

Board president Shannon Silverthorn welcomed visitors: Lisa Cates, Laura Anania, Cassandra Christopherson, Julia Trischman, Terri Kohn, Shane Williams, Matt Gore, Andy Cook, Elisa Rosier, Lucienne Smith

PUBLIC COMMENT

Andy Cook thanked Branzon Anania and Shane Williams for their efforts over the past month.

APPROVAL OF CONSENT AGENDA

Motion: Approve the consent agenda to include 7.A. [11/17/21] meeting minutes, 7.B. [January 2022] financial report, 7.C. employment: FY 22 classified employment of Terra Green [wood-fired boiler operator], Everett Cook [technology assistant], Sabrina Marconie [wood-fired boiler operator], Robert Deuel [wood-fired boiler operator], Charles Russell, Jr. [wood-fired boiler operator], Jameson Kurt Kohn [wood-fired boiler operator], Owen Jennings [wood-fired boiler operator]; FY22 certified employment of Kerri Deal [literacy consortium program manager; FY22 coaches: Melvin Cook [Thorne Bay High School Boys Basketball], Caren Cooke

[Whale Pass Elementary/Middle School Cross Country], William Jennings [District Esports], Sabrina Marconie [Hollis High School Wrestling], Scott Mendonsa [Thorne Bay Middle School Basketball], Tara Musser [Naukati Middle School Basketball], Andrew West [Kasaan Middle School Basketball]

By: Curtis

Second: yes

Board Vote: 4 in favor; 0 opposed

Resolved: motion carried

ADMINISTRATIVE/BOARD REPORTS

Sherry Becker gave the Superintendent's report. Topics included: SISD's ARPA Mitigation and Prevention Plan, legislation, the Coffman Cove greenhouse, the enrichment coordinator, State and Federal Programs (AK Literacy; Career and Technical Education – Perkins Grant; COVID Relief funds – ESSER I, GEER, ESSER II, ESSER III; Early Learning – Pre-elementary Grant; Title IA, IC, IV-A, VI-B, Section 619 Grants; School Improvement Grant - Naukati), Coaches Handbook, Advisory School Council Handbook, Magnet Schools. Julia Trischman presented a AAATTSA program slideshow. Department reports in the packet included: Area Principal/State & Federal Programs, Thorne Bay Principal, THRIVE Grant and Counseling, Maintenance, Technology, and Child Nutrition Program.

Superintendent Becker invited each department to provide additional comments. Deidre Jenson highlighted inservice, collaboration, teambuilding, staffing changes, and student mentoring. Joanna Schneider thanked businesses and individuals who donated items, time, and money for the basketball team and highlighted the community Christmas dinner. Branzon Anania thanked everyone for their patience and assistance during the adverse weather. Matt Gore highlighted the new technology assistant position.

Lucienne Smith gave the Business Manager's report. Topics included: the FY22 budget revision, the indirect cost rate application, FY22 2nd quarter grant reimbursements, the FY23 budget timeline, Standard Operating Procedures #23, Grant Purchasing Procedures, #24, Grant Requirements, #25, Facility Use, and E-rate.

BUSINESS ITEMS

Motion: Approve the FY 2022 general fund budget revision

By: Kimzey

Second: yes

Board Vote: 4 in favor; 0 opposed

Resolved: motion carried

ADVANCE PLANNING

The next regular Board meeting was originally scheduled for February 16, 2022 at 5:30 PM with a work session at 4:30 PM. The date was changed to February 23, 2022 and the work session was later cancelled.

PUBLIC COMMENT

Laura Anania thanked the Superintendent and Admin Team for motivation and communication efforts and commented regarding district sweatshirts sent to staff.

BOARD COMMENT

None

EXECUTIVE SESSIONS

Motion: Move into executive session [to discuss subjects that tend to prejudice the character and reputation of any person, provided the person may request a public discussion, more specifically, [1] superintendent evaluation and contract, and [2] personnel matters regarding one or more individuals.

By: Kimzey

Second: yes

Board Vote: 4 in favor; 0 opposed

Resolved: motion carried

Time: 6:22 PM

Motion: Enter into the regular meeting.

By: Kimzey

Second: yes

Board Vote: 4 in favor; 0 opposed

Resolved: motion carried

Time: 7:11 PM

Motion: Approve the two-year contract extension for Superintendent Sherry Becker as drafted and presented to the board on January 5, 2022.

By: Curtis

Second: yes

Board Vote: 4 in favor; 0 opposed

Resolved: motion carried

ADJOURNMENT

Motion: Adjourn

By: Kimzey

Second: yes

Board Vote: 4 in favor; 0 opposed

Resolved: motion carried

Time: 7:13 PM

Shannon Silverthorn, Board President

Date

Sandy Curtis, Board Clerk

Date

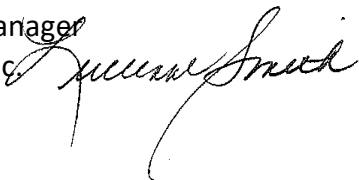
DRAFT



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION
THRU: Sherry Becker, Superintendent
FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 
Date: February 15, 2022
SUBJECT: FINANCIAL REPORT NARRATIVE

The following pages are the Monthly February Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detail information is available at the District office in Thorne Bay, Alaska.

Statement of Revenue Budget vs. Actual: This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

Statement of Expenditures Budget vs. Actual: This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

Statement of Revenue Budget vs. Actual for Operating Fund: This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

Statement of Expenditure Budget vs. Actual for Operating Fund: This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 22

Fund	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
100 GENERAL OPERATING FUND	362,697.00	3,502,155.55	6,509,505.00	3,007,349.45	54 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	219,492.00	219,492.00	0.00	100 %
205 PUPIL TRANSPORTATION FUND	0.00	120,859.00	215,644.00	94,785.00	56 %
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	42,736.40	149,019.00	106,282.60	29 %
249 DHSS	0.00	0.00	54,594.00	54,594.00	0 %
255 FOOD SERVICE FUND	31.00	62,577.85	126,258.61	63,680.76	50 %
256 FRESH FRUIT & VEGETABLES	0.00	2,904.21	10,103.00	7,198.79	29 %
260 TITLE I-A BASIC	0.00	0.00	137,722.88	137,722.88	0 %
261 TITLE I-C MIGRANT	0.00	0.00	101,283.00	101,283.00	0 %
262 MIGRANT BOOKS	0.00	0.00	980.00	980.00	0 %
264 Title IVA INNOVATIVE	0.00	0.00	15,230.41	15,230.41	0 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	0.00	39,872.47	39,872.47	0 %
268 TITLE VI-B IDEA	0.00	47,323.69	65,369.00	18,045.31	72 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	7,902.66	7,902.66	0 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	12,451.48	50,000.00	37,548.52	25 %
280 CLSD	0.00	14,114.41	468,081.93	453,967.52	3 %
294 CARES GRANT - ELEMENTARY & SECONDARY SCHOOLS	0.00	0.00	20,094.34	20,094.34	0 %
295 CARES GRANT - GOVERNOR'S EMERGENCY EDUCATION	0.00	0.00	28,102.42	28,102.42	0 %
296 COVID RELIEF - CRRSA ACT - ESSER II	0.00	0.00	204,804.00	204,804.00	0 %
297 COVID RELIEF - ARP ACT ESSER III	0.00	0.00	460,044.00	460,044.00	0 %
353 RURAL UTILITIES SERVICE	0.00	0.00	54,920.40	54,920.40	0 %
360 INDIAN EDUCATION	0.00	8,350.00	8,350.00	0.00	100 %
365 REAP	0.00	7,405.00	7,405.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	2,080.34	17,300.00	15,219.66	12 %
367 ASTRIDE HAIDA & TLINGIT GRANT	0.00	11,247.57	44,000.00	32,752.43	26 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 22

Fund	Received		Estimated Revenue	Revenue	%
	Current Month	Received YTD		To Be Received	Received
368 THRIVE	0.00	299,064.15	586,314.81	287,250.66	51 %
375 TEACHER HOUSING	8,925.81	55,580.26	110,000.00	54,419.74	51 %
380 ALASKA MICRO GRANTS	0.00	0.00	29,453.88	29,453.88	0 %
500 KASAAN WOOD FIRE BOILER FIRE	0.00	104,202.05	142,565.64	38,363.59	73 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	0.00	91,746.38	91,746.38	0 %
504 19-014 TB MAINTENANCE ROOF REPLACEMENT	0.00	-4,346.65	-4,346.65	0.00	100 %
508 19-005 KASAAN K12 PLAYGROUND CONSTRUCTION	0.00	44,043.00	289,395.93	245,352.93	15 %
510 KASAAN TEACHER HOUSING REPLACEMENT	0.00	0.00	122,200.00	122,200.00	0 %
511 AEA LED LIGHTING	0.00	73,311.44	73,311.44	0.00	100 %
536 20-002 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN &	0.00	193,388.00	10,355,319.00	10,161,931.00	2 %
600 THE CAFE	0.00	3,550.00	4,450.00	900.00	80 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	5,424.35	0.00	-5,424.35	** %
Grand Total:	371,653.81	4,827,914.10	20,831,488.55	16,003,574.45	23 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 2 / 22

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND	341,183.19	3,344,171.49	6,432,136.00	6,427,363.00	3,083,191.51	52 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	0.00	219,492.00	219,492.00	219,492.00	0 %
205 PUPIL TRANSPORTATION FUND	8,040.37	52,375.05	155,262.00	174,116.00	121,740.95	30 %
237 ALASKA PRE ELEMENTARY PROGRAM	11,732.05	75,095.78	149,019.00	149,019.00	73,923.22	50 %
249 DHSS	0.00	180.00	54,496.00	54,496.00	54,316.00	0 %
255 FOOD SERVICE FUND	11,817.21	126,573.49	214,461.00	234,817.00	108,243.51	54 %
256 FRESH FRUIT & VEGETABLES	-225.00	4,369.11	2,950.00	10,103.00	5,733.89	43 %
260 TITLE I-A BASIC	6,999.89	51,984.22	137,722.88	137,722.88	85,738.66	38 %
261 TITLE I-C MIGRANT	2,932.77	29,559.44	127,348.00	127,348.00	97,788.56	23 %
262 MIGRANT BOOKS	0.00	0.00	980.01	980.01	980.01	0 %
264 Title IVA INNOVATIVE	0.00	1,753.42	15,230.41	15,230.41	13,476.99	12 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	3,377.25	39,872.47	39,872.47	36,495.22	8 %
268 TITLE VI-B IDEA	8,857.63	56,216.31	65,369.00	65,369.00	9,152.69	86 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	7,902.65	7,902.65	7,902.65	0 %
271 CARL PERKINS	1,150.00	1,150.00	15,000.00	15,000.00	13,850.00	8 %
274 TITLE IA SCHOOL IMPROVEMENT	8,180.67	25,874.92	50,000.00	50,000.00	24,125.08	52 %
280 CLSD	16,922.90	57,602.27	468,081.93	468,081.93	410,479.66	12 %
294 CARES GRANT - ELEMENTARY & SECONDARY	2,309.33	13,648.94	20,094.34	20,094.34	6,445.40	68 %
295 CARES GRANT - GOVERNOR'S EMERGENCY	3,281.70	33,491.11	28,102.42	28,102.42	-5,388.69	119 %
296 COVID RELIEF - CRRSA ACT - ESSER II	9,132.14	86,073.09	206,082.49	206,082.49	120,009.40	42 %
297 COVID RELIEF - ARP ACT ESSER III	1,494.30	11,091.30	460,044.00	460,044.00	448,952.70	2 %
353 RURAL UTILITIES SERVICE	0.00	35,816.00	54,920.40	54,920.40	19,104.40	65 %
365 REAP	0.00	5,824.35	7,405.00	7,405.00	1,580.65	79 %
366 SELECT - KLAWOCK	1,931.39	12,041.82	17,300.00	17,300.00	5,258.18	70 %
367 ASTRIDE HAIDA & TLINGIT GRANT	3,749.19	26,036.89	44,000.00	44,000.00	17,963.11	59 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 2 / 22

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
368 THRIVE	15,698.93	244,963.97	580,709.77	580,709.77	335,745.80	42 %
375 TEACHER HOUSING	1,202.03	22,534.20	50,000.00	50,000.00	27,465.80	45 %
380 ALASKA MICRO GRANTS	999.83	1,849.83	29,453.88	29,453.88	27,604.05	6 %
500 KASAAN WOOD FIRE BOILER FIRE	0.00	450,689.12	142,565.64	450,735.64	46.52	100 %
501 CIP-DISTRICT MAJOR MAINT	0.00	0.00	50,000.00	50,000.00	50,000.00	0 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	50,451.00	91,718.87	91,718.87	41,267.87	55 %
508 19-005 KASAAN K12 PLAYGROUND	0.00	203,551.23	287,585.93	287,585.93	84,034.70	71 %
511 AEA LED LIGHTING	0.00	45,564.26	66,994.38	66,994.38	21,430.12	68 %
536 20-002 HOLLIS K-12 SCHOOL REPLACEMENT	61,729.11	136,442.95	445,370.90	10,114,766.90	9,978,323.95	1 %
600 THE CAFE	150.00	1,800.95	2,250.00	2,250.00	449.05	80 %
711 STUDENT AGENCY FUND AGRICULTURE	1,692.13	4,316.28	0.00	0.00	-4,316.28	*** %
Grand Total:	520,961.76	5,216,470.04	10,739,921.37	20,759,077.37	15,542,607.33	25 %

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
000					
0000					
40 OTHER LOCAL REVENUES	1,245.00	8,225.45	25,000.00	16,774.55	32 %
47 E-RATE REVENUE	0.00	523,963.20	1,411,471.00	887,507.80	37 %
51 STATE-FOUNDATION PROGRAM	361,452.00	2,903,347.00	4,435,612.00	1,532,265.00	65 %
56 TRS On-Behalf	0.00	0.00	280,863.00	280,863.00	0 %
57 PERS On Behalf	0.00	0.00	76,559.00	76,559.00	0 %
150 FEDERAL SOURCES THRU THE STATE	0.00	0.00	280,000.00	280,000.00	0 %
230 OTHER-SALE OF PROP & EQUI	0.00	64,839.90	0.00	-64,839.90	** %
Function Total:	362,697.00	3,500,375.55	6,509,505.00	3,009,129.45	53 %
Org Total:	362,697.00	3,500,375.55	6,509,505.00	3,009,129.45	53 %
Fund Total:	362,697.00	3,500,375.55	6,509,505.00	3,009,129.45	53 %
Grand Total:	362,697.00	3,500,375.55	6,509,505.00	3,009,129.45	53 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	8,823.56	77,881.54	180,240.00	122,332.00	44,450.46	63
160 VOCATIONAL ED INSTRUCTION	0.00	250.00	1,500.00	1,500.00	1,250.00	16
200 SPECIAL EDUCATION INSTRUC	3,678.30	15,074.10	17,100.00	26,325.00	11,250.90	57
400 SCHOOL ADMINISTRATION	0.00	-2,764.65	6,995.00	6,995.00	9,759.65	-39
600 OPERATIONS & MAINTENANCE	8,471.98	47,775.32	47,324.00	61,092.00	13,316.68	78
700 STUDENT ACTIVITIES	0.00	374.52	7,258.00	7,258.00	6,883.48	5
Org Total:	20,973.84	138,590.83	260,417.00	225,502.00	86,911.17	
624 KASAAN						
100 REGULAR INSTRUCTION	16,125.94	97,422.80	253,988.00	222,644.00	125,221.20	43
160 VOCATIONAL ED INSTRUCTION	0.00	658.73	1,500.00	1,500.00	841.27	43
200 SPECIAL EDUCATION INSTRUC	437.68	2,902.56	7,418.00	7,613.00	4,710.44	38
400 SCHOOL ADMINISTRATION	834.68	4,959.51	6,995.00	6,995.00	2,035.49	70
600 OPERATIONS & MAINTENANCE	2,404.24	15,487.62	28,840.00	30,900.00	15,412.38	50
700 STUDENT ACTIVITIES	679.16	1,442.30	1,562.00	1,562.00	119.70	92
Org Total:	20,481.70	122,873.52	300,303.00	271,214.00	148,340.48	
625 NAUKATI						
100 REGULAR INSTRUCTION	16,387.75	70,485.12	197,431.00	190,416.00	119,930.88	37
160 VOCATIONAL ED INSTRUCTION	883.97	1,010.69	1,500.00	1,500.00	489.31	67
200 SPECIAL EDUCATION INSTRUC	3,068.17	12,622.33	28,628.00	23,056.00	10,433.67	54
400 SCHOOL ADMINISTRATION	1,095.56	7,118.54	11,508.00	11,508.00	4,389.46	61
600 OPERATIONS & MAINTENANCE	6,680.79	33,511.16	72,737.00	73,332.00	39,820.84	45
700 STUDENT ACTIVITIES	584.80	5,319.36	6,890.00	6,890.00	1,570.64	77
Org Total:	28,701.04	130,067.20	318,694.00	306,702.00	176,634.80	
628 THORNE BAY						
100 REGULAR INSTRUCTION	39,592.73	251,612.56	456,919.00	444,095.00	192,482.44	56
160 VOCATIONAL ED INSTRUCTION	465.16	1,163.61	9,304.00	9,304.00	8,140.39	12
200 SPECIAL EDUCATION INSTRUC	14,093.93	77,371.23	126,850.00	215,800.00	138,428.77	35
400 SCHOOL ADMINISTRATION	11,677.10	70,651.35	161,833.00	161,833.00	91,181.65	43
450 SCHOOL ADMIN SUPPORT SRVC	2,313.70	26,187.63	53,713.00	53,713.00	27,525.37	48
600 OPERATIONS & MAINTENANCE	19,183.42	121,052.46	252,469.00	298,897.00	177,844.54	40
700 STUDENT ACTIVITIES	10,746.59	26,177.63	39,528.00	39,528.00	13,350.37	66
Org Total:	98,072.63	574,216.47	1,100,616.00	1,223,170.00	648,953.53	
632 WHALE PASS						
100 REGULAR INSTRUCTION	16,257.49	100,079.38	206,548.00	224,119.00	124,039.62	44
160 VOCATIONAL ED INSTRUCTION	294.00	640.70	1,500.00	1,500.00	859.30	42
200 SPECIAL EDUCATION INSTRUC	6,917.07	29,503.00	55,030.00	55,188.00	25,685.00	53
400 SCHOOL ADMINISTRATION	799.59	5,076.58	6,995.00	6,995.00	1,918.42	72
600 OPERATIONS & MAINTENANCE	3,093.32	23,724.87	28,160.00	32,741.00	9,016.13	72
700 STUDENT ACTIVITIES	0.00	1,689.81	4,561.00	4,561.00	2,871.19	37
Org Total:	27,361.47	160,714.34	302,794.00	325,104.00	164,389.66	
649 DISTRICT WIDE						
100 REGULAR INSTRUCTION	2,311.10	15,660.61	67,212.00	53,061.00	37,400.39	29
140 CORRESPONDENCE INSTRUC	7,999.52	71,563.93	126,765.00	126,380.00	54,816.07	56

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
160 VOCATIONAL ED INSTRUCTION	0.00	-83.20	0.00	3,000.00	3,083.20	-2
200 SPECIAL EDUCATION INSTRUC	-27.59	0.00	0.00	0.00	0.00	0
220 SPED SUPPORT SRVCS-STUDNT	2,654.46	17,208.39	162,416.00	75,192.00	57,983.61	22
300 SUPPORT SERVICES-STUDENTS	1,751.24	10,609.54	0.00	24,921.00	14,311.46	42
352 LIBRARY SERVICES	0.00	0.00	4,000.00	4,000.00	4,000.00	0
353 Technology	10,185.88	734,021.82	1,603,102.00	1,603,627.00	869,605.18	45
354 INSERVICE	0.00	3,580.79	3,500.00	6,000.00	2,419.21	59
400 SCHOOL ADMINISTRATION	128.09	5,697.40	17,626.00	6,925.00	1,227.60	82
450 SCHOOL ADMIN SUPPORT SRVC	1,973.85	1,973.85	0.00	0.00	-1,973.85	***
511 BOARD OF EDUCATION	6,583.11	51,919.06	94,546.00	97,419.00	45,499.94	53
512 OFFICE OF SUPERINTENDENT	22,655.10	161,906.52	314,071.00	323,044.00	161,137.48	50
550 DISTRICT ADMIN SUPRT SRVC	13,522.08	232,500.81	254,953.00	254,615.00	22,114.19	91
600 OPERATIONS & MAINTENANCE	29,821.19	423,754.31	740,791.00	764,744.00	340,989.69	55
700 STUDENT ACTIVITIES	6,240.63	30,919.82	68,122.00	68,122.00	37,202.18	45
900 OTHER FINANCING USES	0.00	193,388.00	52,500.00	52,500.00	-140,888.00	368
Org Total:	105,798.66	1,954,621.65	3,509,604.00	3,463,550.00	1,508,928.35	
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	15,235.32	96,907.65	234,824.00	230,635.00	133,727.35	42
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	5,987.11	29,751.64	109,355.00	101,692.00	71,940.36	29
400 SCHOOL ADMINISTRATION	1,055.99	5,790.11	9,250.00	9,596.00	3,805.89	60
600 OPERATIONS & MAINTENANCE	5,348.85	23,545.35	47,885.00	46,184.00	22,638.65	50
700 STUDENT ACTIVITIES	0.00	3,856.18	6,983.00	6,983.00	3,126.82	55
Org Total:	27,627.27	159,850.93	409,797.00	396,590.00	236,739.07	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	13,163.23	94,072.85	170,210.00	169,870.00	75,797.15	55
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
400 SCHOOL ADMINISTRATION	0.00	0.00	6,995.00	6,995.00	6,995.00	0
600 OPERATIONS & MAINTENANCE	1,692.31	11,030.66	50,384.00	36,344.00	25,313.34	30
700 STUDENT ACTIVITIES	0.00	822.00	822.00	822.00	0.00	100
Org Total:	14,855.54	105,925.51	229,911.00	215,531.00	109,605.49	
Fund Total:	343,872.15	3,346,860.45	6,432,136.00	6,427,363.00	3,080,502.55	52 %
Grand Total:	343,872.15	3,346,860.45	6,432,136.00	6,427,363.00	3,080,502.55	52 %



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

February 23, 2022, Board Report Sherry Becker, Superintendent

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals
and thrive in an ever-changing world.

Southeast Island School District (SISD) Honors Board of Education School Board Members

Adapted from the Alaska Association of School Boards

School board members are people who have an extraordinary dedication to our public schools. It's time we said thank you for their untiring efforts.

Too often we forget about the sacrifices board members routinely make. Too often we forget about the important role board members play in ensuring local control over our public schools, control in the hands of people we know . . . people who are our neighbors. Too often we forget in the tradition of a representative democracy, board members are our connection to influencing how public schools are governed. Too often we are quick to criticize board members without really knowing all the details that went into any given decision. Too often the efforts of board members go unrecognized and unrewarded.

We can begin to correct these oversights throughout February, designated by the Association of Alaska School Boards Board of Directors as School Board Recognition Month. This is a time to show our appreciation and begin to better understand how school board members work together to provide leadership for our schools.

The school board works closely with parents, education professionals and community members to create the education vision we want for students. It then formulates goals, defines results, and sets the course for an adequate and equitable education program for all students. The school board is accountable to the public. It is responsible for assuring the public the money allocated to public schools has a good return on investment, overseeing regular assessment of the district's students, staff, and programs. The school board is also a strong advocate for public schools, responsible for communicating the needs of the school district to the public, and vice-versa.

In February, join with others from throughout our district and state to salute the men and women who provide grassroots governance of public schools. Make a special effort to tell each school board member that his or her hard work has been noticed and is very much appreciated.

Thank you to the Southeast Island School District Board Members:

Shannon Silverthorn, Board President, ssilverthorn@sisd.org

Sandy Curtis, Board Clerk, scurtis@sisd.org

Rebecca Saffold, Board Member, rsaffold@sisd.org

Tia Nardini, Board Member, tnardini@sisd.org

Molly Kimzey, Board Member, mkimzey@sisd.org

Southeast Island School District Board of Education Exemplary Stakeholder Award Campaign

Recognition Ceremony - end of the year

- Advisory School Council Members
- Longevity Awards
- Certified and Classified Members of the Year
- Volunteer of the Year
- Exemplary Stakeholder Youth Award
- Exemplary Stakeholder Award Adult



Report Card to the Public – posted to the website

American Rescue Plan (ARP) Act Mitigation and Prevention Plan – changes were recently discussed with medical advisory team and admin. We have also received free PPE supplies and materials from DHSS as well as numerous COVID-19 Testing kits that will be used on a voluntary basis for staff and per parent permission for students – as required by parent.

Legislation – There are many education-related bills that we should all be aware of. A 51-page document has been sent out to School Board members with more details; however, the top bills that we are currently watching include:

HB 272 is a bill increasing the base student allocation to \$6,153 in FY22 and \$6,208 in FY23.

HB 273 is a bill increasing the base student allocation by a percentage tied to the inflation indicated by the Consumer Price Index in urban Alaska.

SB 111 & HB 164 The Alaska Reads Act, has multiple provisions for supporting early reading interventions. It adds support for head start programs and early education programs (ages 3-5, pre-K). It requires the school to provide culturally responsive early reading intervention services (K-3) for students who are identified as struggling readers, information about the program(s), and to measure how teachers and parents-as-teachers support these programs. It also establishes a virtual education consortium.

Coffman Cove Greenhouse – Our new Agriculture and Greenhouse Program Coordinator, Amanda Kieley, will begin working full time on February 28, 2022. (Job Description attached)



Schools Awarded Grants:

The following schools received a 10,000 Alaska Microgrant for Food Security. These grants cover funds for both staff salaries and funds for supplies and materials. It will be the Agriculture and Greenhouse Program Coordinator's job to ensure that the goals of these grants are met.

Thorne Bay School - Barry C. Stewart
Kasaan School - Hollis School -
Howard Valentine Coffman Cove School

Thank you to Priscilla Goulding for her support in writing these grants!

Enrichment Coordinator – Kayley Moen has been hired as the new SISD Enrichment and Activities Coordinator (job description attached). She has been very busy scheduling a few exciting electives for our students (Introduction to Drone Piloting and Kayak Repair/Kayak Fishing); Kayley has also planned a fun swim and pizza party for students district-wide and is in the process of registering teams of SISD students for the POW Island Marathon!

New Staff Assignments for FY23

Deidre Jenson – Thorne Bay School Principal/Student Services Director (Testing, Special Education)

Sonya Cook – Thorne Bay Middle School/High School Teacher

Cassandra Christopherson – AK-TRAILS Correspondence/Homeschool Program Coordinator

New-to-District Staff for FY23

Shaine Nixon – Area Principal/District Activities Director

Christi Nixon – Coffman Cove Multi-Grade Teacher

SOUTHEAST ISLAND SCHOOL DISTRICT
Classified Employee Position Description
GREENHOUSE & AGRICULTURE PROGRAM MANAGER

Job Summary:

Provide planning, support, and supervision necessary to implement a successful district-wide Greenhouse & Agricultural program. The Greenhouse & Agricultural Manager is responsible for increasing the quantity and quality of locally grown food for food insecure individuals, families, neighborhoods, and communities on Prince of Wales Island.

Minimum Qualifications:

- High school diploma or equivalent
- Experience working in the field of agriculture
- Knowledge of poultry, livestock (e.g. goats) and outdoor gardens and greenhouses desired
- Effective student and employee/volunteer management skills
- Computer skills (Mac and/or PC), including experience with databases, word processing, spreadsheets, etc.
- Demonstrated skill in taking direction and working at an independent level
- Strong organizational skills
- Strong written and oral communication skills
- Strong work ethic (e.g. meets deadlines, works effectively with varied agencies and people)

Preferred Qualifications:

- Baccalaureate degree in education, agriculture, or related field
- Knowledge of all aspects of greenhouse management, including pest control and aquaponic systems
- Understanding of commercial products such as bedding plants and hanging baskets
- Business management experience
- Effective leadership and management skills
- Experience in working with outside agencies for the purpose of collaboration
- Experience in seeking grant sources and writing grant proposals

Physical Requirements:

- Ability to safely, regularly lift and/or move up to 20 pounds and occasionally lift and/or move up to 50 pounds
- Ability to stoop, kneel, crawl, bend, turn, reach, climb, balance, sit, stand, or other movements as necessary to meet mission
- Ability to work indoors and outdoors year-round
- Adherence to all district health and safety policies
- Adherence to professional dress and appearance expectations as appropriate to assignment
- See and read a computer screen and printed matter with or without vision aids
- Hear and understand speech at normal levels and on the telephone with or without hearing aids
- Speak so that others may understand at normal levels, on the telephone, and during audio and video conferencing

Duties and Responsibilities:

1. Manage district's greenhouses, agricultural projects, entrepreneurial projects, and student-operated businesses.
2. Train and supervise/oversee part-time greenhouse and agricultural staff.
3. Conduct marketing for Southeast Island School District greenhouse, agricultural, and other products.
4. Assess each school site for their needs.
5. Seek and write grants for additional ag program funding.
6. Coordinate the distribution of products to schools; support retail sales and distribution.
7. Develop training that will make it possible for volunteers to take care of various greenhouse, garden or agricultural tasks during summer breaks and on weekends. For example, Thorne Bay greenhouse will need volunteers to be instructed on feeding the fish in the aquaponic system, performing water tests, recording the results, and monitoring for aphids.
8. Create and update webpage and social media focused on greenhouses, agricultural projects, entrepreneurial projects, and student-operated businesses.
9. Advertise the training date(s) on the schools' Facebook pages and with flyers posted in town.
10. Create calendars on white boards at each site and possibly online that can be shared with the volunteers, so that at a glance, one can see who is signed up for what days.
11. Honor/recognize volunteers in some way such as a dinner.
12. Use positive interpersonal and community-building skills.
13. Maintain a high level of ethical behavior (e.g., confidentiality, attendance and punctuality, etc.).
14. Provide learning opportunities for students and support to teachers in relation to greenhouses, agricultural projects, entrepreneurial projects, and student-operated businesses.
15. Organize and supervise the district's agricultural educational component (Greenhouse Management Class). Greenhouse Management teaches skills and concepts for students desiring to work in the greenhouse/agricultural industry.
16. Provide learning opportunities for students and support to teachers in relation to greenhouses, agricultural projects, entrepreneurial projects, and student-operated businesses.
17. Meet with school principals before school starts in the fall school to determine potential work-study options for students.
18. Collaborate with other professional staff to implement the goals of the school and district.
19. Keep abreast of current and emerging educational research, and trends.
20. Effectively manage personnel to achieve district goals.
21. Meet deadlines for reports
22. Perform other duties as assigned.

Supervisor: Superintendent or designee

Terms of Employment:

Authorized Hours: 40 hours/week. FLSA non-exempt.

Days/Weeks/Months: 40 weeks/year (prorated for partial year assignments)

Classification: Classified/Hourly

Location: District-wide

Benefits: As identified in the current [Classified Employee Handbook](#)

Salary: Determined based on the Classified Employee Salary Schedule.

Evaluation:

New employee: at the end of the probationary period (90 days) and again by March 15.

Annual: by November 15.

Supervisors may conduct additional evaluations of any employee as needed.

SOUTHEAST ISLAND SCHOOL DISTRICT
Classified Employee Position Description
ENRICHMENT ACTIVITIES COORDINATOR

Job Summary:

Provide planning and support necessary to implement enrichment activities for students both during and outside of the school day (may also include weekends and summer). The Enrichment Activities Coordinator is responsible for creating an environment that promotes the social, emotional, language, cognitive and physical growth of the participants enrichment activities.

Minimum Qualifications:

- Knowledge of social-emotional and enrichment programs
- Experience in working with and leading a planning committee
- Experience in use of online platforms and distance delivery technology
- Meets the requirements for positions or contracts partially- or fully-funded by Title grants
- Decision-making skills and the ability to work independently, and to plan, schedule, and prioritize work
- Ability to communicate clearly and concisely both orally and in writing; effective communication skills
- Effective collaboration skills
- Effective organization skills
- Ability to maintain confidentiality regarding school district related matters, students, families, and staff
- CPR Certified, or the willingness to obtain certification within the first six weeks of the job; maintains certification
- Cleared SISD Background Check ([BP/AR 4112.5/4212.5/4312.5](#))
- Meets [SISD driver requirements](#)

Preferred Qualifications:

- Baccalaureate degree in education or related field
- Knowledge of age-appropriate activities and child development philosophies and practices
- Knowledge of safety requirements pertaining to children of all ages
- Knowledge of innovative lesson planning
- Effective leadership and management skills
- Understanding of and experience with collecting/using high-quality data
- Experience in working with outside agencies for the purpose of collaboration

Physical Requirements:

- Ability to safely, regularly lift and/or move up to 20 pounds and occasionally lift and/or move up to 50 pounds
- Ability to stoop, kneel, crawl, bend, turn, reach, climb, balance, sit, stand, or other movements as necessary to meet mission
- Ability to work indoors and outdoors year-round
- Adherence to all district health and safety policies
- Adherence to professional dress and appearance expectations as appropriate to assignment
- See and read a computer screen and printed matter with or without vision aids

- Hear and understand speech at normal levels and on the telephone with or without hearing aids
- Speak so that others may understand at normal levels, on the telephone, and during audio and video conferencing

Duties and Responsibilities:

- Plans, organizes and coordinates social-emotional learning activities and other work tasks in an efficient manner.
- Coordinates all instructional activities to conform to state and District laws, regulations, and policy guidelines.
- Coordinates enrichment activities such as field trips, speakers, and educational presentations.
- Collaborates with the teacher of record to plan and coordinate electives.
- Collaborates with the registrar to ensure that elective classes are entered and maintained in PowerSchool.
- Prepares, maintains, and organizes appropriate records, reports, data information and forms as directed/required (THRIVE grant, Title grants, others) including, but not limited to budget, financial reports, requisitions and inventory.
- Assists in preparing accurate, neat, high quality instructional support materials
- Assists in identification/development and/or writing of specialized course descriptions as needed.
- Researches and provides the district with appropriate enrichment materials and equipment.
- Participates in THRIVE grant activities.
- Organizes a recordkeeping system to monitor program goals, objectives, budgeting expenditures, and inventory.
- Participates in ongoing evaluation and modification of the program.
- Follows and completes assigned tasks/duties.
- Completes and submits accurate timesheets in a timely manner; produces accurate and neat work products.
- Participates in required professional development activities.
- Works individually and in groups with students, overseen by certified staff.
- Supervises students in varied settings, e.g.: recess, lunchroom, library, gym, work, travel, etc.
- Transports students as required.
 - Ensures safe loading/unloading of student(s) (if using a vehicle).
 - Supervises student(s) to ensure safe travel.
 - Ensures student(s) walks on the right side of the adult.
- Communicates with District Administration to clarify tasks, report progress and/or challenges.
- Recognizes and fulfills the role as an agent of the District in all work and communication to display a positive attitude and image of the District, to join cooperatively and positively in all District initiatives, and to participate productively and creatively in efforts to solve problems and improve the instructional practice of the District.
- Serves as primary liaison with the Superintendent/Designee in matters relating to student enrichment programs.
- Seeks business and community support and resources.
- Communicates effectively with students, families, school staff, and community members.
- Establishes and develops positive relationships with students, families, staff, and the public.
- Establishes and maintains open communication with each of the SISD communities.

- Treats public complaints and concerns with the utmost attention. Is courteous in all cases.
- Maintains a high level of ethical behaviors, e.g.: confidentiality, attendance, punctuality, etc.
- Uses safe practices when working with students and equipment.
- Enforces safety rules and improves employee and public knowledge of the same by confronting and correcting unsafe behavior and conditions.
- Serves as a positive role model for students and staff, e.g.: dress, actions, words, etc.
- Demonstrates ability to adapt and generalize skills to changes in job duties, methods, and procedures.
- Performs other relevant duties as assigned as appropriate to the position.

Supervisor: Superintendent or designee

Terms of Employment:

Authorized Hours: 40 hours/week. FLSA non-exempt.

Days/Weeks/Months: 40 weeks/year (prorated for partial year assignments)

Classification: Classified/Hourly

Location: District-wide

Benefits: As identified in the current [Classified Employee Handbook](#)

Salary: Determined based on the Classified Employee Salary Schedule.

Evaluation:

New employee: at the end of the probationary period (90 days) and again by March 15.

Annual: by November 15.

Supervisors may conduct additional evaluations of any employee as needed.



Activities News

Our new biweekly activities newsletter published by, Kayley Moen, SISD's Enrichment Activities Coordinator.

This position was created to develop and plan exciting District – Wide electives and activities like....

- ◆ PHlight Club
- ◆ POW Island Marathon
- ◆ STREAM Week
- ◆ Memorial Beach Camping Trip



- ◆ POW Cultural Events in collaboration with THRIVE Grant.
- ◆ Elective for Middle School and High Schoolers — Introduction to Drones
- ◆ Elective for Middle School and High Schoolers — Kayak Repair and Fishing

Coming Soon!

Fun Day — Swimming & Pizza Party March 2022

Keep an eye out for the updated newsletters as we confirm the details of the activities listed above.

Volunteers are needed for our upcoming swimming and pizza party

We need your support to help our students participate in these new fun activities.

Please, contact your child's teacher if you would like to be involved or volunteer.



February 9, 2022

Kayley Moen

Enrichment Activities Coordinator

Email: kmoen@sisd.org

POW Island Marathon

Southeast Island School District is sponsoring our student runners.

Join a relay team and run the marathon, lunch will be provided at the finish line from 11am - 4pm!

The 26.2 mile out-and-back course starts at Craig High School and heads north along the Klawock Channel, through the village of Klawock, turning left at the Native clan house, and proceeding along Boundary Road, which turns into Big Salt Lake Highway.

Who can Participate?

- Kindergarten through 6th grade students can participate in the 15 person relay teams. We will have two teams of 15 students.
- Middle school and High school students can participate in the 4 or 8 person relay teams. We will build the teams based on student interest.

When is it? Saturday May 28th at 8:00am. Mandatory check in is at 7:00am and the finish line closes at 4:00pm.

Where does the race start? Craig High School

How do I sign up? Please fill out the attached registration form and permission slip and submit to your teacher by **Monday March 14, 2022.**

Parents: SISD will pay the registration fees and provide transportation for your student. More information will be sent to participants after registration.



February 18, 2022
Kayley Moen
Enrichment Activities Coordinator
Email: kmoen@sisd.org



**Prince of Wales Marathon Youth Person Aid Station Relay
Individual Waiver Form**

Name:	Age on Race Day: DOB
Mailing Address:	City: State: Zip:
Phone:	Youth Shirt Sizes, Circle One: S M L XL Adult Shirt Sizes, Circle One: AS AM AL AXL
Emergency Contact Person:	Emergency Contact Phone:
Email:	Gender: _____ M _____ F

Participant Waiver for Race Registration/Participation

I know that running or walking in a road race is a potentially hazardous activity, which could cause injury or death. I will not enter and participate unless I am medically able and properly trained, and by my signature, I certify that I am medically able to perform this event, and am in good health and trained. I agree to abide by any decision of a race official relative to any aspect of my participation in this event, including the right of any official to deny or suspend my participation for any reason whatsoever. I attest that I have read the rules of the race and agree to abide by them. I assume all risks associated with running or walking in this event, including but not limited to: falls, contact with other participants, the effects of the weather, including high heat and/or humidity and high winds along with extreme rainfall, traffic and the conditions of the road, all such risks being known and appreciated by me. I understand that bicycles, skateboards, roller skates, or roller blades are not allowed in the race and I will abide by all race rules. Having read this waiver and knowing these facts and in consideration of your accepting my entry, I, for myself and anyone entitled to act on my behalf either now or in the future, waive and release the Prince of Wales Island Marathon, the P.O.W. Runner Club, the cities of Klawock and Craig, the Road Runners Club of America, the Alaska State Troopers, all event sponsors, their representatives and successors from all claims or liabilities of any kind arising out of my participation in this event, even though that liability may arise out of negligence or carelessness on the part of the persons named in this waiver. I grant permission to all of the foregoing to use my photographs, motion pictures, recordings or any other record of this event for any legitimate purpose.

Participant Signature: _____ Date: _____ Grade Level: _____

Parent's/Guardian's Signature: _____ Date: _____

Parental/Medical Permission for Field Trips

Student Name:	Age:	Dates of Travel:
Field Trip Name:		Destination:
Teacher in Charge:	Group Chaperone (if applicable):	
Parent/Guardian:	Telephone/Contact:	

Special Needs		
YES	NO	
		Any condition causing difficulty in walking or mobility?
		Any allergies severe enough to cause reactions, i.e., asthma, cigarette smoke, foods, etc.?
		Any long term treatment by a physician for a physical condition?
		Does the student take medication with any regularity and/or during emergencies?
		Is the student allergic to penicillin or other medication?
Please explain any "yes" answers on the reverse side.		

I hereby give _____ permission to participate in the field trip named above. I understand that if it becomes necessary to send the student home due to misconduct that I will bear the return trip expenses. I understand that my child's mode(s) of transportation will be:

In case of an accident, I hereby give permission for this student to be taken to the nearest health facility for medical treatment.	
Insurance Company Name:	Policy Group #:
ID/Membership #:	ANS/PHS Health Card ID #:

To the best of my knowledge, my child is in good health and has no illness, communicable diseases, or physical disability which will cause interference with participation in the field trip.	
Signature of Parent/Guardian:	Date:



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road Thorne Bay, Alaska 99919
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Board Report
February 16th, 2022
Deidre Jenson

Area Principal (On-Island Outer-site Schools) All schools have either started or finished their winter benchmark testing for I-ready (Math and Reading) and MAP (Measures of Academic Progress). We have two teachers, Richard Spencer and Patrick Trischman, teaching virtually to a few sites.

Professional Development: We held a virtual in-service on January 7th due to poor road conditions and difficult weather. Topics covered, but not limited to, were Google tech training presented by Ryan Stanley from SERRC, mandatory reporting with our SERRC counseling Consultant, Leslie Scranton, Talent Ed training presented by Karen Clark in payroll, and collaboration group: pre-K staff, elementary teachers, middle School/high school teachers.

***Barry C Stewart Kasaan School:** Students are very excited to be back to school in-person after a week of remote learning. Absences like this, really emphasize the importance for students to connect with each other and learn together.

***Hollis School:** This week is the first week they have everyone here in over 2 months! They are very appreciative of the maintenance personnel that keeps them warm, watered, and functioning. They have several vacancies at the school, so they are asking for stakeholders to encourage people to apply!

***Howard Valentine Coffman Cove School:** Students and staff in Coffman are adjusting to the changes; Ms. Collins moved to Naukati, new virtual teachers, and new classified staff. Ms. Judy Adamson deserves recognition for her longevity in our district. Thank you, Ms. Judy for your commitment to our students and the school!

***Naukati School:** Like Kasaan, the Wildcats are very excited to be back to school in-person after a week of remote learning. Their building is bustling with students and every nook and cranny is being used. Tracey Thomas has been hired as a long-term sub special education teacher and resides in Naukati, working there daily with visits to Whale Pass and Coffman Cove. Wildcats have had a middle school wrestling team traveling to Ketchikan, archers practicing daily and competing in Thorne Bay, and they are hoping to have a middle school volleyball team. They are hosting a district-wide dance and hope to have a good turn out!

***Whale Pass:** The island has had a hard winter and Whale Pass got the most snow this year. They weathered it well, however, the snow took its toll on buildings, which will be repaired as priorities arise. Middle school and high school students worked hard to help move snow as community service and continue to work hard in their classes. They have also stayed healthy with excellent attendance. Whale Pass is planning and looking forward to the board meeting occurring in Whale Pass in April.

Sincerely,

A handwritten signature in cursive script that reads "Deidre Jenson".

Deidre Jenson,
Area Principal

Thorne Bay School

"Into the future with pride and enthusiasm"



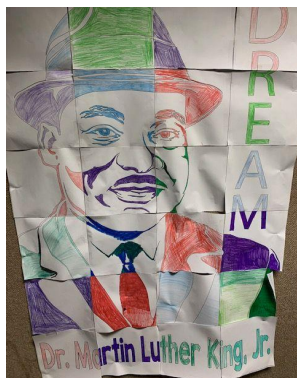
1010 Sandy Beach Road
Thorne Bay, AK 99919
(907) 828-3921

Home of the Wolverines!

16 February 2022

We are grateful to be back in session following winter break and about a week and half of distance education due to Covid! We came back to many weather and sickness hurdles that impacted our school calendar. We will continue to have Friday makeup days throughout the rest of the semester as a result.

We acknowledged Martin Luther King, Jr. Day together! The school as a whole submitted handprints that became the leaves of trees. In keeping with our school theme of growth this year, they answered, "How can we grow the world a better place?" by putting a word on their hands. These are on the hall bulletin boards for anyone who would like to take a look! Mrs. Mendonsa's class put together a stunning portrait of Martin Luther King, Jr. and this is hanging in the Commons! Each student did a portion of the portrait and only when they put their papers together was the portrait revealed. It takes all of us to grow the world a better place!





Valentine's Day was another highlight. Thorne Bay School's ASC purchased Valentine's Day goodies that were available for the community to purchase for the students. Unfortunately, we were in distance education the week prior. The students found Valentine's Day goodies in their meal bags to brighten their day! On Monday, we were back together again. The staff were given one name of a famous pair and had to find their other pair. Mrs. Cook (Lucy Ricardo) and Mrs. Mendonsa (Ricky Ricardo) were the first to find each other, winning first prize!



Scott Mendonsa was selected as "Wolverine Employee of the Month" for his positivity. We appreciate his kindness towards all and we are privileged to have him a part of our Wolverine team!

We are proud of all our Wolverine athletes. High school mixed basketball is gone right now at away games in Juneau, Yakutat, Gustavus, and Skagway. They have persevered through many challenges this year, including Covid cancellations. We are thankful for our AD Aly Howell and our coach Mel Cook who have stayed right by their side.

Esports also lost out on some scrimmages due to Covid cancellations. This week, they won the first scrimmage they were able to participate in! Coach Willy Jennings deserves a big cheer for stepping up to coach the team.

We have some elementary girls who have been cheering at home game events! We are so proud of them and their school spirit!

Student council has been busy scheduling and rescheduling (thanks to Covid) events for the community to participate in! We have enjoyed a community movie night and hope to have more. They are also planning a Homecoming event for the high school to enjoy together.

Our testing was interrupted by Covid, but this week the students and staff have pushed through to finishing MAPS testing. Next week we will tackle IReady.

We are looking forward to finishing the quarter strong!

Student Services Report
February 2022

Third quarter is always a busy time of the year! It seems like every time you turn around, another state or district assessment is scheduled. We will begin with the WIDA.

Every year ELL students complete the World-Class Instructional Design and Assessment Consortium (WIDA) screening assessment. WIDA is a proficiency assessment for students who have been identified as English Language Learners. The assessment assesses four language domains of Listening, Speaking, Reading, and Writing rather than content area knowledge and skills. The testing window for this assessment is from February 1 – March 31. This year SISD will have four foreign exchange students take the assessment in the coming weeks.

iReady assessment #2 was scheduled from February 7- 17th. iReady is an online program for reading and/or mathematics that will help your student's teacher determine your student's needs, personalize their learning, and monitor progress throughout the school year. iReady provides lessons based on the student's individual skill level and needs, so they can learn at a pace that is right for them. I have heard from several teachers this past week about the amount of growth they have seen in their students since the beginning of the school year. Keep up the good work, teachers!

MAPs assessment #2 was scheduled from January 31 – February 10. Measure of Academic Progress (MAPs) is an adaptive achievement and growth test. It creates a personalized assessment experience by adapting to each student's learning level. MAPs measures growth for each individual student.

The Armed Services Vocational Aptitude Battery (ASVAB) is scheduled for Feb. 24th in Thorne Bay. The ASVAB is a free multi-aptitude test developed and maintained by the Defense Department.

Deidre Jenson and Carol Randolph will be attending the District Testing Coordinator (DTC) conference from February 23-25. During this training they will learn how to maneuver through the state's new AK Star Assessment which replaces the PEAKS assessment in the spring.

Mary Jane Rapport, Physical Therapist, will be on the island February 28-March 1 for her quarterly visit to Whale Pass, Coffman Cove, and Hollis. It is always a delight to have Mary Jane join us in person!

The SAT is scheduled for March 12, 2022, in Thorne Bay. Deadline to register is March 1. If you know a junior or senior that is interested in taking this assessment and had not been added to the list, contact Carol Randolph at crandolph@sisd.org. To register, please follow the link below.

SAT:

<https://satsuite.collegeboard.org/sat/registration/dates-deadlines>

\$55 registration fee

Location: Thorne Bay

Test Center Code: 02263

A Return on Investment (ROI)

Project THRIVE 2020 | 2021

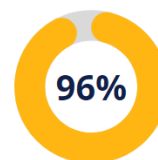
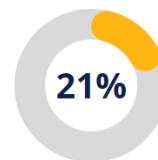
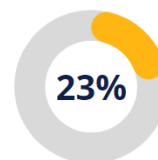


Project (THRIVE) Teaching Harmonious Resiliency for Virtually Every situation will help facilitate relationships between high-risk Alaska Native students, teachers, counselors & community leaders to provide support & coaching, while also offering dual credit classes. Teachers & staff will participate in semi-annual PD training in how to engage with youth, implement new strategies, & utilize results from assessments & other data. Parents & community members will have opportunities to participate in a community component of the project. THRIVE will include educational systems such as Check & Connect, College & Career Readiness Institutes/Expeditions, Community/Tribal Events, & Youth-Adult Connections.



Year 3 Performance

- ✓ **23%** increase in partnering with community members in providing services to students
- ✓ Parent participation increased **11.76%**
- ✓ Overall improvement in grades from the 1st nine weeks to the 4th nine week:
21% increase
- ✓ Number of days missed by students down an average of **14 days to 6 days** from the previous year (**43% overall improvement**)
- ✓ Number of infractions by students down an average of **2.13 to 0.5** (**23% overall improvement**)
- ✓ Number of suspensions down from **77.5 to only 1** for this past year (**129% overall improvement**)
- ✓ Surveys from Lighthouse indicate that **96%** of students feel supported with non-academic issues and are on track to graduate
- ✓ **80%** of students want to graduate from high school and exceed in post-secondary
- ✓ **100%** of students experienced a unique College/Career exploration opportunity
- ✓ Number of students increased by 13 to have “Educational Choice” through dual credit recovery



Continuous Improvement Feedback Flow Chart

Project THRIVE provides ongoing feedback to the **Advisory Team** and will ensure continuous improvement. The organizational structure, shown in the graphical format, sets up a process for continual feedback from participants and staff to the **Advisory Team** that then recommends continual modifications and improvements.



Project THRIVE Goals

1. Increase Student Achievement
2. Increase Non-Cognitive Data of Students
3. Improve Student College/Career exploration opportunities

Summary / Statements of each Objective during Year 3	Data	Objective Met
- 1.1 – Students will show an increase in Performance Evaluation for Alaska’s Schools (PEAKS)	7% increase	ongoing
✓ 1.2 – Students will show overall improvement in 1st to 4th nine-week grades	21% increase	YES
✓ 2.1 – Yearly non-cognitive data will improve for each year of the grant (Attendance 43%, Discipline 23%, Engagement 129%)	43% improvement	YES
	23% improvement	
	129% improvement	
✓ 2.2 – Surveyed Alaska Native students will show an increase in interest in graduating from high school	96% surveyed	YES
- 3.1 – Increased number of school and community members trained in Check and Connect student support and resiliency principles and practices	COVID Limitations	ongoing
✓ 3.2 – Students will experience unique College/Career exploration opportunities	100% met	YES
✓ 3.3 – Increased number of students who have “Educational Choice” through dual credit or credit recovery	100% met	YES

Brightways Learning, (a 501(c)(3) K-12 educational nonprofit) is engaged to bring this innovative program to 400 students in grades K-12 each year of the project. The overall goal of the Project THRIVE program is to motivate and engage some of Alaska's most at-risk students toward realistic and relevant careers and higher education based upon strong evidence research from the What Works Clearinghouse.

Ongoing projects for SISD, and a look at some of the other Maintenance related work.

1. CIP projects:
 - A. Kasaan play area is completed just final paperwork to finish.
 - B. Hollis design is on schedule, we have had a set back with the death of our PM with SERRC but are moving forward. 95% due by March 11th.
2. Working through the winter issues with water and heat at sites and housing most all issues have been cleared up some roofing repairs still need to be done.
3. Replacement of boiler in Kasaan is dried in and finishes are being worked on.
4. Kasaan library has new roof, drywall and lighting so far we still have work needed on septic system.
5. The two grants for Wood boiler based projects with the Alaska Energy Authority have been awarded and combined into one project. This is 122,000 dollar grant for improvements:
 - A. Kasaan tie-in of new boiler to housing unit and library
 - B. Naukati Bay concrete floor and drainage for boiler building
6. Working on design work with the Forest Service for the Hollis water system.
7. There is some work going on with legislators for well in Whale Pass, the city has been working very hard to get this to happen. We may need a MOU to push this forward.
8. Working with City of Thorne Bay to turn over pilling, ramp, landing, dock parts and break water parts to the city. All items left after the sale of the float house. These have value but without an agreement with city will cost 30 to 40k to have removed. We are responsible to have it back to original condition with closing of lease. It would be less costly to transfer assets over. There is also the need for a permit that the city is looking into already.
9. With the closing on the Float House I would like board approval to start looking into option for replacement teacher house for Thorne Bay. A not to exceed number for a duplex or larger unit and permission to work with Realtor or Contractors on option. These would be presented to the board before purchases or contract for approval. A not to exceed of 400,000.00 towards purchase of housing unit of duplex or larger.

Respectfully,

Branzon Anania

Child Nutrition Program Board Report

February 2022

Submitted by
Susan Greene, Contracted, Remote Director of Child Nutrition Program
Shane Williams, Food Services Coordinator / Inventory Clerk

Despite a surge in COVID affecting both students and staff, and supply chain issues SISD administration and staff worked diligently and continued providing meals to students despite the many challenges.

Pending Reimbursement for January 2022: \$14,520.64

Hollis	\$1,585.12
Howard Valentine Coffman Cove School	\$1,634.32
Kasaan	\$913.82
Naukati School	\$2,259.84
Port Alexander School	\$614.20
Thorne Bay School	\$5,126.48
Whale Pass School	\$2,386.86

SUPPLY CHAIN ASSISTANCE GRANT AWARD: \$8,396.38

To help schools deal with supply chain challenges brought on by the pandemic, USDA is providing Supply Chain Assistance funds for schools to purchase food for their meal programs.

FOOD DISTRIBUTION PROGRAM ENTITLEMENT 2022/23: \$7,910.50

This program is commonly known as USDA foods. This program allows districts to select available USDA commodity foods provided to school districts at no cost, SISD pays the cost of shipping from Anchorage to Thorne Bay. To avoid potential freezer storage issues, the majority of SISD's entitlement is used to procure UTH Milk, canned vegetables, and canned fruits.

ADMINISTRATIVE REVIEW

On January 5 the Administrative Review was completed. The Administrative Review is a comprehensive evaluation of the school meals program to assure they meet Federal and State mandates. Thorne Bay School and Kasaan School were the focus schools and both did an outstanding job of presenting their meal service program. Although only two schools were chosen for a virtual visit, the hard work and dedication of all the food services staff made this a successful review process. The review summary letter is attached to this report.

Menu: February 14 - March 3

(posted on www.sisd.org, Parents & Students menu, Breakfast & Lunch Menu subitem)

All meals include milk choice, plain low-fat or chocolate fat-free; fruits are canned, and all grains are at least 51% whole grain. Menus may vary depending on availability of food, COVID Risk and employee availability.			
FEB 14	FEB 15	FEB 16	FEB 17
WAFFLE SAUSAGE LINK MANDARIN ORANGE APPLE JUICE SYRUP HONEY	CINNAMON ROLL SLICED APPLES GRAPE JUICE	PANCAKE WRAPPED SAUSAGE (K-8, 3; 9-12,4) PINEAPPLE ORANGE JUICE SYRUP HONEY	YOGURT PARFAIT (YOGURT, BLUEBERRIES, GRANOLA) SNACK BAR (9-12) GRAPE JUICE
LASAGNA ROLL UP/MEAT SAUCE GARLIC BREAD BROCCOLI CORN	CHEESY FRENCH BREAD MARINARA SAUCE PEAS FRUIT SALAD	CHICKEN FAJITA/WG WRAP REFRIED BEANS PEPPERS & ONIONS SALSA PEACHES	TOASTED CHEESE SANDWICH TOMATO SOUP SWEET POT FRIES MIXED FRUIT
FEB 21	FEB 22	FEB 23	FEB 24
YOGURT CINNAMON BUNNIES PEARS ORANGE JUICE	BISCUIT & GRAVY PEACHES APPLE JUICE	BAGEL PEANUT BUTTER JELLY CREAM CHEESE APRICOTS ORANGE JUICE	SAUSAGE BISCUIT (9-12, +BISCUIT CHOICE) JELLY HONEY PINEAPPLE GRAPE JUICE
ORANGE CHICKEN RICE CORN BROCCOLI PINEAPPLE	MEATBALL SUB WG BUN MARINARA SAUCE FRENCH FRIES BAKED BEANS SLICED APPLES	PULLED PORK BBQ MASHED POTATOES MIXED VEGETABLES MANDARIN ORANGES GARLIC BREAD	CHICKEN PATTY WG BUN PEAS SWT POT FRIES APRICOTS SWEET SOUR SAUCE PICKLES MAYO
FEB 28	MARCH 1	MARCH 2	MARCH 3
WAFFLE SAUSAGE LINK CANNED PEACHES ORANGE JUICE SYRUP BUTTER	BAGEL MANDARIN ORANGES APPLE JUICE JELLY CREAM CHEESE PEANUT BUTTER	PANCAKE SAUSAGE STRAWBERRIES GRAPE JUICE SYRUP	CINNAMON ROLL YOGURT CUP FRUIT SALAD ORANGE JUICE
MINI CORN DOGS (K-8, 6; 9-12, 9) FRENCH FRIES MIXED VEGGIES APPLESAUCE MUSTARD KETCHUP RANCH DRESSING	BEEF OR CHICKEN NACHOS W/CHEESE TORTILLA CHIPS PEACHES REFRIED BEANS SALSA SOUR CREAM	PIZZA CORN GREEN BEANS PEARS	CHICKEN TERIYAKI EGG ROLL PINEAPPLE RICE BAKED YAMS BROCCOLI



Certified Mail
Return Receipt

January 14, 2022

Mrs. Sherry Becker, Superintendent
Southeast Island School District
P.O. Box 19569
Thorne Bay, AK 99919

RE: Administrative Review, Corrective Action letter

Dear Superintendent Becker:

On January 5, 2022, with the exit on January 5, 2022, Child Nutrition Programs conducted an Administrative Review for the National School Lunch Program (NSLP) administered by Southeast Island School District as required by 7 CFR 210.18. This review consisted of an Off-Site Assessment, virtual On-Site Assessment, Nutrient Assessment and Validation, and Meal Compliance Assessment. During this review there were 2 issues identified that require corrective action. Corrective action items are as follows:

Section II (100-300): Meal Access and Reimbursement (Critical Area-Performance Standard 1):

- 7 CFR 210.8 Series 300: Meal Counting and Claiming:
- 316 & 325- *The Breakfast and Lunch meal counts for the December 2021 month of review for Thorne Bay School were not correctly totaled and claimed for reimbursement. The rosters marked at the point of service are totaled at the end of the meal service. These meals were not correctly totaled for each day. One breakfast was overclaimed and 11 lunches were underclaimed.*

Section III (400-600): Meal Pattern and Nutrition Quality (Critical Area-Performance Standard 2):

- 7 CFR 210.10 Series 400: Meal Components and Quantities:
- *No findings*

Section IV (700): Resource Management (General Areas):

- *No findings*

Section V (800-1600): General Program Compliance (General Areas):

7 CFR 210.15, 210.18, & 210.23(b) Series 800: Civil Rights:

- *No findings*

Section VI (1700-2000): Other Federal Program Reviews (Critical and General Areas):

- *No findings*

Procurement Section:

2 CFR 200.319(a) Procurement Review:

- *No findings*

Food Service Management Company (FSMC) Section:

- *No findings*

Section VIII: Fiscal Action:

- *None*

Section IX (2100): Special Provision Options:

7 CFR 245.9 Series 2100: Special Provision Options:

- *No findings*

Food Safety:

- *No findings*

Please review the Corrective Action Plan attached with this letter to see what is needed to correct these issues, and the date by which it needs to be completed.

To help meet the annual training requirement for Professional Standard, nutrition staff can login to our ELearning module trainings at the following link: <http://education.alaska.gov/ELearning/>. If they don't have a login already for this training site they will need to request a "New Account" to get a login. Staff should have their own login so when they complete the course they can get a certificate of completion, which you can keep on file to track training hours.

On behalf of the Alaska Department of Education and Early Development, thank you and your staff for all you do to feed the children in your facility. We are grateful for all the efforts your team puts forth to ensure the children receive a healthy balanced meal.

If you should have any questions concerning this review or if we can be of further assistance, feel free to contact me at (844) 558-3927 ext. 4 or email me at Robin@TennilleConsulting.com .

Sincerely,

Robin Tennille

Robin Tennille
Program Reviewer (contracted)

CC: Mrs. Susan Greene, Food Programs Manager
Mrs. Lucienne Smith, Contracted Business Manager
Elizabeth Seitz, National School Lunch Program Coordinator

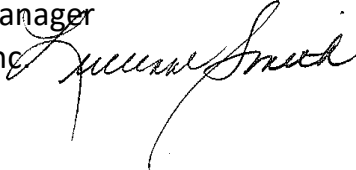
Enclosure: Corrective Action Plan



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION
THRU: Sherry Becker, Superintendent
FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 
Date: February 15, 2022
SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE

FY 2022 2ND QTR. – We began our 2nd Quarter grant reimbursements mid-January. We only have a few more to submit as we are awaiting the approval of our ESEA and ESSR Grants.

All the calendar year 2021 W2's and 1099's were issued timely and the electronic files were all uploaded to Social Security and IRS respectively before the required deadlines with no issues.

SOP'S – We are at the end of our Standard Operating Procedures manual – the last two are *SOP #26 – Volunteers*; and *SOP #27 – Accounts Receivable & Invoicing* are attached for review. With all the new avenues for fundraising, we will be revising our fundraising SOP to include crowdfunding.

FY 2023 BUDGET – A reminder of the Budget timeline for the FY 2023 Budget development is attached.

E-RATE –USAC's timeline has been released and we will submit our form 471 application in March for our annual Federal Internet Bandwidth discount. The state will send our their annual BAG grant in the next month of two and we will complete that and submit prior to its deadline.

Please do not hesitate to ask questions.

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 1, 2019

SOP No. 26 VOLUNTEERS

1. PURPOSE: To define procedures for screening volunteers and outline their responsibilities and acceptable activities.
2. AUTHORITY: Superintendent or designee
3. RESPONSIBILITY: Principal or designee
4. PROCEDURES: ALL volunteers must be approved by Human Resources AND complete the VOLUNTEER PACKET before participating in volunteer activities in the district.
 - a. Visit the district website for fillable forms and information. Complete, print, and sign the forms and submit them to the Human Resources office. Blank forms are also available in the HR office.
 - b. HR processes appropriate background checks for every interested volunteer.
 - c. Once forms and background checks are complete and satisfactory, HR will notify the Principal or designee and the volunteer of their status.
 1. If approved, the volunteer may participate in district activities.
 2. If not approved, the volunteer may not participate in district activities.
 - d. The Superintendent or designee reserves the right to dismiss a volunteer.
5. APPROVED VOLUNTEERS must adhere to all district policies, procedures, and regulations.

- a. Volunteers may not purchase items for district use with personal funds except as a donation to the district. See Board Policy 3290 regarding donations. Personal funds used to make district purchases will not be reimbursed.
- b. Volunteers who violate or fail to adhere to district policies, procedures, or regulations will be suspended and not allowed to participate in district activities.

REFERENCES: BP 1250 – Volunteer Assistance; BP3290 – Gifts, Grants and Bequests; BP/AR/E 4222 - Paraprofessionals

EXHIBIT: VOLUNTEERS IN THE CLASSROOM

VOLUNTEERS IN THE CLASSROOM

By: SISD Board of Education

The wealth of experience available in the community is a resource that should be used in appropriate ways to enrich Southeast Island School Districts Educational Program and strengthen our schools' relationships with homes, businesses, public agencies and private institutions. Your presence as a volunteer can make the school environment safer and more closely supervised. The School Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students.

Like employees and students, volunteers shall act in accordance with district policies and regulations.

*Work closely with the teacher in charge to enrich the educational program.

*Promote respect by example through appearance, manners, behavior, language and conduct.

*Refrain from drinking alcohol, using tobacco products or other illegal drugs. It is not advisable to share stories related to the above.

*Be aware that your community and school are being judged by your actions.

Thank you for giving freely of your time to help educate all our children.

SOUTHEAST ISLAND SCHOOL DISTRICT MISSION STATEMENT

All groups within Southeast Island School District (students, parents, community and staff) will work together to foster the development of positive personal, social and academic skills, which will enable students to become productive, service minded, global citizens. Our students will possess the skills necessary to excel in a rapidly changing world and become life long learners.

Added 10/18/2002

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2010

Revised: July 2021

SOP No. 27 ACCOUNTS RECEIVABLE AND INVOICING

1. PURPOSE: To establish uniform procedures for invoicing individuals or companies for services, materials or supplies purchased from the Southeast Island School District and maintain an accurate Accounts Receivable.
2. AUTHORITY: Superintendent
3. RESPONSIBILITY: The business department, directors-managers, principals and budget supervisors.
4. PROCEDURES: The following procedures shall be followed for issuing an invoice for payment to an individual(s) or company for payment to the Southeast Island School District:
 - a. The directors, managers, principals, or budget supervisor will contact the Business department when an individual or company needs to be billed for services or supplies provided/purchased by the SISD.
 - b. The director, principal, or budget supervisor will provide any written documentation regarding the billing for same.
 - c. The Business department will complete an invoice and add the data to the running accounts receivable register for the year.
 - d. When the payments are made, the Business department will credit the account(s) appropriately and update the accounts receivable register.
 - e. The Business department will post all open accounts receivable at the end of the fiscal year. This shall be posted directly to the financial software (Black Mountain).



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: February 23, 2022 – Regular Board of Education Meeting
Category: Business Item
Subject: Southeast Island School District (SISD) American Rescue Plan Act Mitigation and Prevention Plan for the 2021-2022 School Year

RECOMMENDATION

It is the administration's recommendation that the School Board approve the proposed updates to the SISD American Rescue Plan Act Mitigation and Prevention Plan for the 2021-2022 School Year.

PERTINENT FACTS:

The SISD American Rescue Plan Act Mitigation and Prevention Plan for the 2021-2022 School Year identifies the COVID-19 mitigation and prevention strategies that will be in place for the 2021-22 school year. It has been widely circulated for input from our stakeholders, including students, parents, employees, community members, Alaska Department of Public Health, and others. At the September 3, 2021, regular meeting, the original plan was approved; the current version was approved October 26, 2021.

Following a meeting of the mitigation advisory committee, which was open to all staff including many parents, it was recommended that Sections 3 and 5 be completely changed in addition to some minor changes throughout the document. Changes will be highlighted at the meeting.

RECOMMENDED MOTION:

Approve the proposed updates to the SISD American Rescue Plan Act Mitigation and Prevention Plan for the 2021-2022 School Year



Southeast Island School District American Rescue Plan (ARP) Act Mitigation and Prevention Plan

2021-22

**Board Approved 9/3/21
Board Approved updates 10/26/21
Proposed Revision 2/21/22**



Mitigation Plan

Plan Components

Districts must implement, to the greatest extent practicable, prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff. Describe the extent to which the district adopted policies and a description of such policies on each of the strategies listed below:

1. [Masks and Physical Distancing \(e.g., including use of cohorts/pods\)](#)

SISD Recommends Following CDC Guidance, however will continue to respect Mask Choice.

In consultation with state and local public health representatives, SISD recommends that students, staff, and all school visitors follow the CDC guidance of universal indoor masking in all school facilities during school hours. However, SISD also recognizes individual and parent/guardian choice with regard to masking. SISD will encourage staff, students, and all school visitors to follow the suggested CDC guidelines, but will respect individual rights and decisions regarding “mask choice.”

Mask Choice does not apply in the following circumstances:

- SISD mitigation plans for athletics or special events/activities requiring mask wearing per ASAA and regional games.

To allow for transparency, SISD highly recommends “mask choice” be carefully considered given the current Public Health “Close Contact Tracing Process” as detailed on page #5 of the SISD ARPA Mitigation and Prevention Plan.

2. [Increased Level of Community Transition, Masks Required and Use of Pods to Continue In-Person Instruction](#)

SISD Strongly Recommends Following CDC Guidance, However Respects Mask Choice.

In consultation with state and local public health representatives, SISD strongly recommends that students, staff, and all school visitors follow the CDC guidance of universal indoor masking in all school facilities during school hours. However, SISD also recognizes individual and parent/guardian choice with regard to masking. SISD will encourage staff, students, and all school visitors to follow the suggested CDC guidelines, but will respect individual rights and decisions regarding “mask choice.”

Mask Choice does not apply in the following circumstances:

- SISD mitigation plans for athletics or special events/activities requiring mask wearing per ASAA and regional games.

If the district’s Medical Advisory Committee recommends that one or more of SISD’s schools move to a more restricted level of safety due to an increased level of community transition and/or other factors



affecting one of our school communities, SISD will put in place more restrictive safety measures. Personal Protective Equipment (PPE) masks will be required by staff and students when working directly with each other. In this scenario, individual schools in the district may also develop pods within their student population and students/staff will not be able to interact with students/staff in other pods. Flexibility and evidence-based decision making will guide SISD's decisions to shift between in-person with no mask requirement, in-person with masks required and distance delivery. This decision will be made by district administration in consultation with local school staff.

SISD will closely monitor SE regional trends with COVID-19 infections to include Juneau, Sitka, Ketchikan, Anchorage and Seattle. If regional and/or individual SISD community trends shift rapidly, SISD will utilize this information to consider transitioning to a higher risk scenario to protect our students, families, and staff members. Mask choice vs universal masking requirements will be considered separately for individual schools and will be based on the number of cases in the community that directly impact that school. This decision will be made by district administration in consultation with local school staff.

If there are active COVID-19 cases in an SISD school community, or another island community, that could directly impact SISD families, SISD reserves the right to temporarily transition to a Red/High Risk scenario for deep cleaning of SISD buildings. SISD shall consult with Public Health and the district's Medical Advisory Committee to determine the district's risk level.

SISD will provide bus service during low/moderate risk scenarios that include in-person instruction. SISD will provide service to the south side of Thorne Bay, Hollis, Klawock and Craig. Students and bus drivers will be required to follow federal transportation regulations if masks are required. During High Risk scenarios when the district has moved to a distance instructional model bus service will be canceled.

AK-TRAILS Statewide Homeschool office's (Thorne Bay, Naukati, Coffman Cove and Port Alexander) will follow all guidelines and mandates for the municipality the office is located. Furthermore, AK- TRAILS offices will institute the State of Alaska Phase 3 and 4 COVID-19 guidelines located at <https://covid19.alaska.gov/reopen/>, specifically guidelines for Attachment D "Public Facing Businesses" to include:

- Social distancing
- Hygiene best practices
- Staffing
- Cleaning and disinfecting

3. [Handwashing and respiratory etiquette](#)

To help prevent the spread of infectious diseases, SISD has the opportunity and responsibility to continue to educate students, families, and staff on social etiquette, good health and hygiene habits, and disease prevention. SISD will provide regular hand-washing and respiratory hygiene/cough etiquette, healthy lifestyle, and immune system education for all K-12 students. Our basic educational message will be:

- Cover your cough
- Wash hands often
- Stay home if exhibiting disease symptoms₅₁



- Maintain a healthy lifestyle
- How the immune system protects us
- How to support a strong immune system

4. [Cleaning and maintaining healthy facilities, including improving ventilation](#)

The safety of our students and staff are our primary priority. SISD schools will be completely cleaned and disinfected regularly, and we will continue to adhere to all necessary safety precautions. In addition to the regular deep cleaning of all school facilities, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc., to protect students and employees and reduce the risk of spread of infection.

General Disinfection Measures

Area	Frequency
Classrooms and Offices	At the end of each day
Appliances	Daily
Electronic Equipment	At the end of each use
General used objects like light switches, handles, sinks, restrooms	At least 2 times a day
Buses	At the end of each use
Common Areas	At the end of each use and/or between groups

Deep cleaning is triggered when an active student or employee is identified as positive for COVID-19 based on testing. When a student or employee with a suspected infectious disease is identified and has left the building, their work area, along with any other known places they have been will be thoroughly cleaned and disinfected. The person cleaning and disinfecting will wear a mask and gloves and will discard them immediately afterwards. Hands will be washed and sanitized at the completion of the procedure. During times of a specifically known or suspected disease outbreak, SISD will consult public health officials to determine if there is a proper way to discard waste or if other PPE should be worn by staff.

Additionally, a bleach solution spray bottle and/or disinfecting wipes will be provided to all classrooms, offices, and work locations. SISD employees are required to regularly disinfect personal workstations each day, schedule regular times during the school day for students to disinfect their personal workstations and disinfect all appliances and electronic equipment after each use.

SISD will utilize portable HEPA filter air purifier systems in classrooms and office space to improve indoor air quality.

SISD has contractors coming in to address improvements in air quality and ventilation in district buildings. SISD contracted ATS to develop a condition survey on the Thorne Bay School and to tune and survey both Coffman and Naukati School buildings specifically focused on each school's HVAC and controls. This will help drive our CIP (Capital Improvement Plan) School Mechanical Control Upgrades in Thorne Bay where we still operate on pneumatic controls.



SISD will be making some improvements in Kasaan to help create space for social distancing and provide updated surfaces that are easier to clean. This is a small three-room school with a detached library that was used by the community as well as the district prior to COVID-19. The building is being repaired and updated surfaces to better serve SISD’s needs. Creating space to further isolate groups from each other and to reduce the risk of spread though updated cleaning surfaces.

5. [Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments](#)

After two years of experience with Covid-19 staff, parents and students have become seasoned veterans when it comes to mitigating the transmission of infectious diseases.

With that in mind, the following protocols will stay in place with the goal of maintaining the health of all district stakeholders;

- Monitoring temperatures of people entering district facilities
- Recording temperatures in excess of 100 F, and any associated disease symptoms
- Requesting staff and students stay home if experiencing disease symptoms;
- Maintaining cleaning protocols

If a student or employee becomes ill at work and is exhibiting one or more of the disease symptoms outlined below they will be asked to leave and go home immediately. If a student or employee becomes ill at home and is exhibiting one or more of the disease symptoms outlined below they will be asked to stay at home.

- | | | |
|--|--|-----------------------------|
| *Cough | *Shortness of breath or difficulty breathing | *Tiredness or fatigue |
| *Chills | *Repeated shaking with chills | *Muscle or body aches |
| *Headache | *Sore throat | *New loss of taste or smell |
| *Diarrhea | *Congestion or runny nose | *Nausea or vomiting |
| *Feeling feverish or a measured temperature greater than or equal to 100.3 degrees F | | |

6. [Diagnostic and screening testing](#)

SISD has prioritized ARPA funding to provide testing for all student extra-curricular events for the student participants and coaches/chaperones to ensure students have access to these "outside" school learning activities.

Voluntary COVID-19 testing for staff members and students may be available at each school site, as allowed by the CLIA waiver.

Student and staff travel to other Alaskan communities will be determined on a case-by-case basis and will include the current COVID-19 risk level of the community and school.

SISD will follow ASAA COVID-19 Practice Guidelines and ASAA COVID-19 Event Guidelines for athletics and extracurricular activities.



7. [Efforts to provide vaccinations to educators, other staff, and students, if eligible](#)

SISD has partnered with SEARHC, PeaceHealth, and Prince of Wales Public Health to provide staff, students, parents, and community members information about vaccinations. SISD has regularly sent out emails to staff, students, and parents regarding the availability of vaccinations and how to access.

SISD will continue to work with local and state health agencies to support messaging and outreach about vaccination for members of school communities. SISD communication platforms will facilitate outreach to encourage vaccination of household members of school-age children as they become eligible. This will include outreach in a language that limited English proficient family members or students can understand and in alternate formats as needed to facilitate effective communication for individuals with disabilities.

8. [Appropriate accommodations for children with disabilities with respect to the health and safety policies](#)

Based upon specifications of their individualized education plans (IEPs/504 plans), students with disabilities may be served outside of their regular group time. Individual student services will be based upon a team decision for what is the best for each child based upon the child's disability. This may include in person school during school closures for a full or partial day. This may include continued provision of school transportation during times that buses are canceled due to school closures. This may include additional services provided in a home-based environment, special equipment provided in the home, etc. Requirements for the use of masks and other PPE will be determined on an individual basis for students with disabilities.

Continuity of Services

Describe how the district will ensure continuity of services including, but not limited to, services to address students' academic needs, as well as the social, emotional, mental health, and other needs of students and staff (e.g., student health and food service).

SISD has a full-time school counselor on staff to serve our K-12 students. The counselor will work with SISD administration to determine when her services will be provided in-person or remotely. The counselor will work with schools to support staff with best practices around Trauma Informed Practices. A focus will be placed on supporting a positive climate and culture that acknowledges universal trauma care strategies for students.

Additionally, SISD has a one-to-one electronic device program for all K-12 students. In the event the district or a specific school has to move to Red/High Risk Scenario Distance Learning students will be able to access all classroom content through their electronic devices. All SISD schools will utilize the CANVAS electronic learning platform, Google Classroom, Edgenuity and/or Zoom to provide distance instructional support. All SISD schools will also utilize web-based educational platforms, teacher developed instructional packets, and one-on-one teacher check-ins with each student.



In the event the district or a specific school has to move to Red/High Risk Scenario Distance Learning SISD will provide breakfast and lunch service that is either picked up or delivered to specific locations within the community for student and family pick-up for all students 18 years old and younger.

Periodic Review

Describe how the district will periodically review and revise its mitigation plan, as appropriate, including a description of how the district will seek public input and take such input into account on (1) whether revisions are necessary and, if so, (2) the proposed revisions to the plan.

Important Note: The district must review its mitigation plan no less frequently than every six months for the duration of the ARP ESSER grant period (i.e., through September 30, 2023).

SISD has developed a Mitigation Advisory Committee to develop recommendations for the Board's consideration for the development of SISD's ARPA Mitigation and Prevention Strategies. The SISD Mitigation Advisory Committee is comprised of members from the different SISD stakeholder groups:

- Certified Teachers
- Classified Staff Members
- Parents
- Students
- SISD Administrators
- SISD Technology Director
- Prince of Wales Medical Providers
- SISD Board Members

The Committee will meet to review the stakeholder survey data, review the current SISD Smart Start to School Guidelines, review the guidelines with the American Rescue Plan Act Mitigation Template, and develop a Mitigation and Prevent Strategy following DEED's ARPA guidelines.

The SISD Board Mitigation Advisory Committee will meet monthly to review the SISD's ARPA Mitigation and Prevention Strategies and provide recommendations to the SISD School Board for their consideration. The SISD ARPA Mitigation and Prevention Strategies will be a regular "Old Business" agenda item each month for the SISD Board's consideration.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: February 23, 2022 – Regular Board of Education Meeting
Category: Business Item
Subject: Coffman Cove Greenhouse: Donation for Efforts to Keep Greenhouse Operational

RECOMMENDATION

It is the administration's recommendation that the School Board approve donating \$2,000 to Damon Holtman for his efforts to keep the Coffman Cove greenhouse operational from October 2021 through December 2021.

PERTINENT FACTS:

Damon worked with Loni and Peter Nguyen to learn the day-to-day operations of the Coffman Cove greenhouse. After the departure of Loni and Peter Nguyen in October, Damon volunteered to help with the day-to-day operations until mid-November, when it was anticipated that a replacement for the Nguyen's would be on board. When that did not come to fruition, Damon continued to volunteer while the District searched for a way to keep the greenhouse program running, posted the greenhouse positions, and hired employees to fill the vacancies.

Without Damon's hard work and diligence, the Coffman Cove greenhouse would have quickly fallen into disrepair. Thanks to his caring and efforts, the greenhouse is in good shape and will be ready for spring sales. We truly appreciate Damon and his service to the Coffman Cove greenhouse!

RECOMMENDED MOTION:

Approve donating \$2,000 to Damon Holtman for his efforts to keep the Coffman Cove greenhouse operational from October 2021 through December 2021.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: February 23, 2022 – Regular Board of Education Meeting
Category: Business Item
Subject: Memorandum of Agreement with the City of Thorne Bay for the Transfer of Improvements and Personal Property Items

RECOMMENDATION

It is the administration's recommendation that the School Board approve the Memorandum of Agreement with the City of Thorne Bay for the transfer of improvements and personal property items.

PERTINENT FACTS:

The improvements and personal property items in the MOA were left behind after the SISD floating building was sold and removed from the site. We are now responsible for removing District items from the site. As noted in the Maintenance Report, these items do have value, but would cost approximately \$30,000 to \$40,000 to remove and then would require a location to be stored. The MOA transfers ownership of these items to the City of Thorne Bay and ends our responsibility for these items.

RECOMMENDED MOTION:

Approve the Memorandum of Agreement with the City of Thorne Bay for the transfer of improvements and personal property items.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

MEMORANDUM OF AGREEMENT

Transfer of Improvements and District Personal Property Items to City of Thorne Bay by Southeast Island School District

The Southeast Island School District (SISD) is the Regional Education Enrollment Area school district responsible for providing K-12 education in many communities throughout Southeast Alaska. SISD recently sold the floating building that was moored adjacent to the Business Loop Road, Business District subdivision in the City of Thorne Bay.

City of Thorne Bay (City) owns the property along the waterfront across Business Loop Road from Lots 4 and 5 in the Business District subdivision where the SISD improvements and personal property items are located.

The terms and conditions of this agreement are outlined below.

1. **DESCRIPTION OF IMPROVEMENTS AND PROPERTY ITEMS:** The following improvements and personal property items are located at the site of the former SISD floating building, adjacent to the Business Loop Road across from Lots 4 and 5 in the Thorne Bay Business District subdivision.
 - a. Metal Ramp
 - b. Wood Landing at top of Metal Ramp
 - c. Dock Parts affixed to metal pilings
 - d. Five (5) Metal Pilings
 - e. All parts of the wood breakwater

2. **TRANSFER OF OWNERSHIP:** SISD has full authority to transfer improvements and personal property items listed in Section 1 and said improvements and items are being transferred free and clear of all liens, encumbrances, liabilities and adverse claims of every nature and description.

Ownership of the improvements and personal property items listed in Section 1 will be transferred from SISD to City on the date this memorandum of agreement has been executed by both parties.

3. **COST:** No cost to either party will be associated with the transfer of the improvements and personal property items listed in Section 1.

4. **MAINTENANCE AND UPKEEP:** As of the date of the transfer of ownership to City, all maintenance and upkeep of the improvements and personal property items listed in Section 1 will become the responsibility of City.
5. **INSURANCE:** As of the date of the transfer of ownership to City, insurance for the improvements and personal property items listed in Section 1 will become the responsibility of City and City will take on all liability for said improvements and personal property items.
6. **CONDITION:** SISD disclaims any implied warranty of condition, merchantability of fitness for a particular purpose. The improvements and personal property items listed in Section 1 being in the present condition “as is and where is”.
7. **APPLICABLE LAW:** This contract shall be governed by the laws of the State of Alaska.

_____ Date _____
Sherry Becker
SISD Superintendent

_____ Date _____
John Huestis
City Administrator

Picture of Ramp



Picture of Metal Pilings and Dock Parts





SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: February 23, 2022 – Regular Board of Education Meeting

Category: Business Item

Subject: Request to Pursue Acquisition of Staff Housing in Thorne Bay

RECOMMENDATION

It is the administration's recommendation that the School Board approve the administration's request to work with a real estate company, individual, or contractor(s) on options for acquiring staff housing with two or more units, not to exceed \$400,000.

PERTINENT FACTS:

With the sale of the floating building and age of many of the SISD housing units in Thorne Bay, the District needs to find new housing options to attract and retain quality staff members.

RECOMMENDED MOTION:

Approve the request to work with a real estate company, individual or contractor(s) on options for acquiring staff housing with two or more units, not to exceed \$400,000.

SISD BOARD MEETINGS CALENDAR OF AGENDA ITEMS

August	<ul style="list-style-type: none"> • Welcome Staff and Students • Crisis Response Plan Review • Student Handbook Review • Parent Involvement Policy and Handbook Review • Annual Public Notices to Parents • Six Year Capital Improvement Plan Approval • Board Policy Updates • Title I District and School-Wide Plans
September	<ul style="list-style-type: none"> • Site Enrollment • Review Student Assessment Data • Graduation Date Approvals • SISD Resolutions (AASB Call for Resolutions) • Plan AASB Leadership Conference Attendance • Annual Progress & Summary Report for Student Nutrition and Physical Activity • Work Session: ASC Officer Election Certification; ASC Training & School Year Goals/Objectives Development
October	<ul style="list-style-type: none"> • New Board Member Orientation Work Session/Oath of Office • Board President and Clerk Elections • Appoint Legislative Liaison & Advocate for AK Youth Liaison • Appoint Student Board Representative(s) • Review AASB Resolutions • Report Student Count • Board Public Opinion Survey
November	<ul style="list-style-type: none"> • Audit Review/Budget Revisions • Annual audit of student organization accounts (ASC) • AASB Conference • Review and Refresh Strategic Plan/timeline
December	No Scheduled Meeting
January	<ul style="list-style-type: none"> • Budget Revisions • Plan for February Legislative Visits • ID Lobbying Strategies & Issues for Legislative Visits • Superintendent Evaluation
February	<ul style="list-style-type: none"> • Plan for AASB Spring Fly-In (if attending) • Board Self-Evaluation/Goal Update and Review
March	<ul style="list-style-type: none"> • Budget Development • Teacher Contracts • AK STEPP Needs Assessments • School Calendar Adoption
April	<ul style="list-style-type: none"> • Graduation Attendees • Budget Development • Teacher Contracts • Capital Improvement Plan/Facility Needs Report
May	<ul style="list-style-type: none"> • Budget Development • School District Report Card to the Public • Bruce Hill Scholarship
June	<ul style="list-style-type: none"> • Budget Adoption • Board Policy Updates from AASB • Disciplinary Action Data Review • Curriculum Quarterly Reports
Every Month	<ul style="list-style-type: none"> • Policy Review • Stipend and Mileage Forms ⁶¹ • Exemplary Stakeholder Nominations

Hollis School

"Where education meets the whole student
And challenges us all to look beyond what we can only see."

Advisory School Council Meeting Agenda and Notes

December 16,, 2021

4:00 PM



Southeast Island School District

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Annual District Goals

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

Hollis School ASC MEMBERSHIP AND MEETING AGENDAS, NOTES, DATES & TIMES:

Here is a link to the 2021-2022 ASC Meeting notes, agendas, and supporting documents:

[Hollis 21-22 Agendas and Minutes](#)

ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings at 4:00 PM on the LAST Thursday of every month. Meetings are virtual via Google Meets.

Google Meet joining info

Video call link: <https://meet.google.com/whm-fbvs-pqg>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

AGENDA: All referenced items for this December meeting may be found in this shared folder:

https://drive.google.com/drive/folders/1iRIBGs1VNEP_bUFTs1rNSHP2JUQqWtj6?usp=sharing

A. Call To order: In attendance:

- In Person: Lisa Cates
- On Line: Deidre Jenson

Excused: Julie Vasquez is offsite supporting student athletics participation.

B. People to be heard:

Current officers and standing members:

Superintendent: Sherry Becker

Principal Deidre Jenson

- President: Sabrina Marconie
- Vice President: Sandra Nessett
- Secretary: Vacant - Cates, acting
- Treasurer: Chloe Vasquez,
- Lead Teachers— ⁶²Julie Vasquez/Lisa Cates

AGENDA Items for December 16, 2021 Advisory School Council Consideration
with notes under ITEMS DISCUSSED:

Approval of minutes from meeting: *November 18, 2021*

- *Moved to approve: Approved unanimously*

Approval of December 16,2021 agenda

- *Moved to approve: Approved unanimously.*

Resources from prior training:

ASC and Roberts Rules of Order Training

Here is a link to the SISD ASC Handbook: [ASC Handbook SISD Revised 9.11.20 copy.jpg](#)

Here is a copy of a Robert's Rules of Order Cheat Sheet for Nonprofits:
[Robert's Rules of Order Cheat Sheet for Nonprofits BoardEffect.pdf](#)

Old Business:

ITEM:

Treasurers' reports and accounting:

Follow Up on account change and reporting

DISCUSSION:

Sherry is moving account to the Tongass Federal Credit Union as voted upon last spring.

The treasurer will update the district spread sheet as well as identify the individual students accounts, pay outstanding expenses from a prior tip and

ITEM:

Calendar work on Mission and Vision and Goals and Objectives:

Supporting documents are located in this folder: [ASC Hollis Goals, Plans, Vision & Mission Work](#)

1. Review and update our Hollis School Mission and Vision

2. Develop Hollis School's Goals and Objective

Consider the following 2021-2022 Goals, Objectives, and Projects:

- Emergency Plan Update
- Student store and Business
- Camp and after school programming
- Garden & Greenhouse
- "How We Soar" Transition Document

DISCUSSION:

Lisa is creating a "How we Do School" as part of her annual evaluation that will build upon existing work and move our efforts to complete this process.

ITEM:

Campus and New School Update

DISCUSSION:

Sherry did not realize we had not seen the plans. We have asked her to meet with our students and share the plans and let them know they were heard as it appears some of our requested ideas have been included and we want to begin the work to help to make it our own.

ITEM:

**Communication, Event and Activity schedule for the remainder of the year:
Update on processes**

DISCUSSION:

Students did a great job hosting last evening's Board meeting. Excited about Chloe's appointment to the Board.

ITEM:

Athletics: Updates Archery, Shooting, Wrestling:

DISCUSSION:

We had our long awaited community shoot day to build interest in archery and shooting. Weather and other factors led to lower attendance. We will schedule another in the spring to

ITEM:

Delay start make-up week plan checkin.

DISCUSSION:

We will send reminders about the make-up days.
The following make-up days were selected and approved:
11/12/21, 2/4/22, 4/15/22, 5/20/22

ITEM:

Vacancies: recruitment, hiring and retention

DISCUSSION:

We are recruiting for a part time maintenance and paraprofessional positions - no applicants. Currently relying upon temp employees.

New Business:

ITEM:

Elections of 2021-2022 Officers and student positions.

DISCUSSION:

No one in attendance - will delay until more involvement. Since Chloe is not on the Board we will need a new student Representative.

ITEM:

SISD health and wellness policy discussion.

[BP-5040 Current Wellness Policy.pdf](#)

[Proposed Wellness Policy.docx](#)

DISCUSSION:

The documents are in the shared folder for all to view. No feedback received. Defer until next month.

ITEM:

How we do school protocols to include discussion and parent feedback on drinks.

DISCUSSION:

We do not allow power drinks, sodas, etc. The documents are in the shared folder for all to view. No feedback received. Defer until next month.

ITEM:

ESSA Title Programs

[ESSA Title Programs Overview.pdf](#)

DISCUSSION:

The documents are in the shared folder for all to view. No feedback received. Defer until next month.

ITEM:

Carl Perkins Act

[Carl Perkins Act - Education and Early Development 2.pdf](#)

DISCUSSION:

The documents are in the shared folder for all to view. No feedback received. Defer until next month.

ITEM:

December, 16 2021 Agenda Items:

All business carried over from December 16, 2021 meeting.

****Next ASC Meeting-2021-2022 ASC Meetings will be at 4:00 PM on the last Thursday of every month. The next meeting will be at 4:00 PM on Thursday January 27, 2022 - the last Thursday of the month.***

****Information***—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.

****Schedule***—currently operating in the red zone.

****School contacts:*** please share suggestions/questions/concerns by any of the following:

1. • private message both Julie and Lisa,
2. • email both Julie jvasquez@sisd.org and Lisa lcates@sisd.org,

3. • and/or call -please leave a voicemail as you can- the school 907-530-7108 or lisa at 907-530-7007 (home) or 208-860-7752 (cell)

Adjournment: 4:50 PM.

- Moved to adjourn: Lisa Cates
 - Seconded: Deidre Jenson

Hollis School

"Where education meets the whole student
And challenges us all to look beyond what we can only see."

Advisory School Council Meeting Agenda and Notes

January 27,, 2022

4:00 PM



Southeast Island School District

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Annual District Goals

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

Hollis School ASC MEMBERSHIP AND MEETING AGENDAS, NOTES, DATES & TIMES:

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ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings at 4:00 PM on the LAST Thursday of every month. Meetings are virtual via Google Meets.

Google Meet joining info

Video call link: <https://meet.google.com/whm-fbvs-pqq>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

AGENDA: All referenced items for this January meeting may be found in this shared folder:

<https://drive.google.com/drive/folders/1qILLPkSQHWzmOxsITwTrezCysT8VbrXH?usp=sharing>

A. Call To order: In attendance:

- In Person: Lisa Cates
- On Line: Deidre Jenson
Julie is getting students to basketball practice

B. People to be heard:

Current officers and standing members:

Superintendent: Sherry Becker

Principal Deidre Jenson

- President: Sabrina Marconie
- Vice President: Sandra Nessett
- Secretary: Vacant - Cates, acting
- Treasurer: Chloe Vasquez,
- Lead Teachers— *Julie Vasquez/Lisa Cates*

AGENDA Items for January 27, 2022 Advisory School Council Consideration with notes under ITEMS DISCUSSED:

Approval of minutes from meeting: *December 16, 2021*

[w December 16, 2021 Hollis ASC Meeting Notes](#)

- *December 16, 2021 minutes approved*

Approval of January 27, 2022 agenda

- **January 27, 2022 agenda approved**

Resources from prior training:

ASC and Roberts Rules of Order Training

Here is a link to the SISD ASC Handbook: [ASC Handbook SISD Revised 9.11.20 copy.jpg](#)

Here is a copy of a Robert's Rules of Order Cheat Sheet for Nonprofits: [Robert's Rules of Order Cheat Sheet for Nonprofits BoardEffect.pdf](#)

Old Business:

***STANDING ITEM:**

**Treasurers' reports and accounting:
Follow Up on account change and reporting**

DISCUSSION:

None

ACTION:

Pending: Sherry is moving account to the Tongass Federal Credit Union as voted upon last spring.

The treasurer has begin updating update the district spreadsheet as well as identify the individual students accounts, pay outstanding expenses from a prior trip. It is not located in our Google Drive Hollis ASC Treasurer's folder.

The treasurer is signing up for online banking for ease of access to the most current information.

STANDING ITEM:

Calendar work on Mission and Vision and Goals and Objectives:

Supporting documents are located in this folder: [ASC Hollis Goals, Plans, Vision & Mission Work](#)

1. Review and update our Hollis School Mission and Vision

2. Develop Hollis School's Goals and Objective

Consider the following 2021-2022 Goals, Objectives, and Projects:

- Emergency Plan Update
- Student store and Business
- Camp and after school programming
- Garden & Greenhouse
- "How We Soar" Transition Document

****DISCUSSION:**

Lisa is creating a "How we Do School" as part of her annual evaluation that will build upon existing work and move our efforts to complete this process. This will include a survey and sharing drafts with the community for review.

STANDING ITEM:

Deferred to February 24, 2022 Meeting- **New School Update**

DISCUSSION:

New School: Striving to schedule a meeting with students and at the community council meeting.

****ACTION:**

Superintendent Backer will be coming to Hollis to share the plans and support our move forward. We have much gratitude.

STANDING ITEM:

Communication, Events and Activity schedule for the remainder of the year:

Update on processes

DISCUSSION:

None to report

STANDING ITEM:

Athletics: Updates Archery, Shooting, Wrestling:

****DISCUSSION:**

We are looking for archery and shooting coaches. We appreciate the ability for our students to participate on Craig teams.

ITEM:

***Completed -* Campus Maintenance (Water, Heat, Power, Building)**

The school staff and students share much gratitude for Branson and his team's responsiveness during snowpocalypse. He has the water and boiler back in action and helped to clear the building damage but was sensitive to the importance of our porch and left it in place to repair in the short term.

We are excited to report we do not have a maintenance person who anticipates being on site once a week. We are looking forward to our campus perking up with this attention.

***ITEM:**

***Completed* - Delay start make-up date plan check in.**

DISCUSSION:

School calendar link for reference: <https://forms.gle/gsHeuz9FPP3bqFMt5>

We will send reminders about the make-up days.

The following make-up days were selected and approved at a prior meeting:

11/12/21, 2/4/22, 4/15/22, 5/20/22

We need to add two (2) additional makeup dates for the dates we missed for snow (1.11.22) and utilities (11.22.21)

Options suggested:

April 1, 2022 and May 6, 2022

DISCUSSION:

Limited options. Moved and approved to adopt add April 1, 2022 and May 6, 2022 as the makeup day.

****ACTION:**

School will update district calendar, update and include in the Hollis Public Calendar . and send this information sour to all student families.

***Update in February* -ITEM:**

Vacancies: recruitment, hiring and retention

DISCUSSION:

Recruiting heavily. See link:

<https://www.facebook.com/groups/HollisSchool/permalink/3270060383280332/>

Will be sending out volunteer opportunities as well.

ACTION: Will report back on progress at our February 24, 2022 meeting.

***Update in February* ITEM:**

Elections of 2021-2022 Officers and student positions.

DISCUSSION:

No one in attendance - will delay until more involvement. Since Chloe is now on the SISD School Board we will need a new student Representative.

Membership and involvement are an issue. This will be a school goal for the spring semester. Deidre shared how parents and students are working together for a successful Whale Pass ASC.

ACTION:

1. Hollis teachers will speak with Andy about how this works.
2. Hollis teachers will work with Chloe to recruit a Hollis student representative.
3. Hollis primary students are studying community, service and involvement. We will speak them about how to get others involved and why and how it is important. This will include attending the Community Council meeting, Social Media and other communication strategies.

***Completed* ITEM:**

SISD health and wellness policy discussion.

[BP-5040 Current Wellness Policy.pdf](#)

[Proposed Wellness Policy.docx](#)

DISCUSSION:

This was adopted by the Board.

***Completed* ITEM:**

How we do school protocols to include discussion and parent feedback on drinks.

DISCUSSION:

The documents are in the shared folder for all to view. No feedback received. Currently Hollis School doesn't allow power drinks and sodas during the school day.

ITEM: INFORMATION ONLY:

ESSA Title Programs

[ESSA Title Programs Overview.pdf](#)

DISCUSSION:

The documents are in the shared folder for all to view. No feedback received.

ACTION:

The District will continue recruiting, getting some letters out to parents and a survey will be sent for expenditure guidance..

ITEM: INFORMATION ONLY:

***Completed* Carl Perkins Act**

[Carl Perkins Act - Education and Early Development 2.pdf](#)

DISCUSSION:

The documents are in the shared folder for all to view. No feedback received. The District had at one time decided to hold off on Carl Perkins. Additional funds added so now worth the effort. If anyone would have interest in serving on an advisory committee to create a 4 year plan they can reach out to Deidre Jenson (DJENSON@sisd.org) SISD Perkins' Grant Coordinator.

ACTION:

The District is pursuing Carl Perkins funds. The District is seeking local business representatives and parents to serve on an advisory committee to create a 4 year plan.

Deidre Jenson (DJENSON@sisd.org) SISD Perkins' Grant Coordinator is the point of contact.

New Business:

ITEM: INFORMATION ONLY:

***Completed* -New SISD Lice**

 SISD Head Lice Policy/Procedure: Students & Staff

The documents are in the shared meeting folder for all to view.

DISCUSSION:

No discussion, no action - FYI only.

ITEM:

***Completed* -Hollis Spring 2022 Graduation Date**

Proposed date: Monday May 16, 2022

DISCUSSION:

Notes: One of the reasons we schedule our graduations during the afternoons and during a school day is because our students always want to attend and many would not otherwise be able to attend due to transportation. We also want to consider the graduate's family commitments and parent work schedules and have included them in the date selection discussion. .

ACTION:

Moved and approved for Monday 16, 2022 Hollis Graduation date.

Staff will forward the date to the District and get it on the calendar so that district staff and the Board will have these on their schedule.

ITEM:

SISD Mitigation Plan:

Covid Mitigation Plan

The documents are in the shared meeting folder for all to view.

DISCUSSION:

There is a District Committee meeting to review the SISD Mitigation plan and update to current recommendation, Any revisions will be reviewed, changed, approved by the Board.

ACTION:

After the Board concludes any action we will update the ASC.

New Business:

ITEM:

Igniting parent and community participation in our Hollis School ASC.

DISCUSSION:

There is a District Committee meeting to review the SISD Mitigation plan and update to current recommendation, Any revisions will be reviewed, changed, approved by the Board.

ACTION:

We will update the ACS next month.

****Next ASC Meeting-2021-2022 ASC Meetings will be at 4:00 PM on the last Thursday of every month. The next meeting will be at 4:00 PM on Thursday February 24, 2022 - the last Thursday of the month.***

Next SISD Board of Education Work Session and Meeting February 23, 2022

[BoardBook Link](#)

Southeast Island School District is inviting you to a scheduled Zoom meeting.

Topic: Southeast Island School District Board of Education Work Session

Time: Feb 23, 2022 0530 PM Alaska, Board Meeting at

Join Zoom Meeting

<https://us02web.zoom.us/j/86350066529?pwd=RzBoTnBDUmhVSFZ2N2hzWThBNEk5dz09>

Meeting ID: 863 5006 6529

Passcode: 604722

Hollis School Public Calendar Link:

<https://calendar.google.com/calendar/u/0?cid=Y190OGNkZWQyNGM4OWtqaWY0MXAzbHVocDg5c0Bncm91cC5jYWxlbmRhci5nb29nbGUuY29t>

****Information**—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.*

****Schedule**—currently operating in the red zone.*

*School contacts:

Please share suggestions/questions/concerns by any of the following:

1. • private message both Julie and Lisa,
2. • email both Julie jvasquez@sisd.org and Lisa lcates@sisd.org,
3. • and/or call -please leave a voicemail as you can- the school 907-530-7108 or lisa at 907-530-7007 (home) or 208-860-7752 (cell)

Adjournment: 4:50 PM.

- Moved to adjourn: Lisa Cates
 - Seconded: Deidre Jenson

Howard Valentine Coffman Cove School
ADVISORY SCHOOL COUNCIL AGENDA
Date: Thursday, December 16, 2021 Time: 4:00pm

I. Call to order:

A. 4:10 pm

B. Judy Adamson, Deidre Jenson, Janie Wainscott, Kate Holtman, Nhung Dinh

II. Approval of agenda: Janie wants to amend the agenda to add discussion about the elections for next year. Kate seconds.

II. Approval of minutes: November Meeting -Kate states that there needs to be a spelling correction to Mike Warner and Deidre Jenson and also to complete the treasurer sentence. It should be written as The Halloween carnival earnings will be reported in the next meeting by Judy. Judy makes a motion to approve the agenda with corrections. Janie seconds. All in favor

IV. Public Comment: None

V. People to be heard: None

VI. Student Representative Report: None

VII. Committee Reports:

VIII. Superintendent's or Principal's Report:

A. Principal Report- Sharlet went to Naukati for observations and Deidre came to school to substitute in her classes. Mr. Spencer will be teaching AK History and Mr. Trishman will be teaching biology via VTC next semester. There are several job postings. One is an Enrichment Coordinator position and the other is a Special Education teacher.

IX. Administrative Reports

1. Lead Teacher Report- Secondary students have opted out of taking out a loan to start up their student store. They want to continue to fundraise for the money to buy inventory. They are thinking about earning more money by doing an Interior Car Detailing business. The Christmas dinner with Santa went on despite the blackout. A lot of people attended. The community came together and supported the event. Frank and the Carvers helped bake the ham and Turkey. In addition, the Carvers provided a generator and Frank provided lights. Others provided additional food.

2. Treasurer Judy said that she has not received a bank statement this month and can't report the balance.

President's/Vice-President Report- Janie reported that her play fell through for the Christmas program planning. Janie wants to have a key to the school building.

X. Items for Advisory School Council Consideration

1. Old Business

1. Discussion items:

2. Recommended motion:

2. New Business

1. Discussion items:

a. Elections- Janie stated that the secretary position should be given to someone else. Nhung stated that it is an elected position and she hasn't resigned

and wasn't planning to. Janie talked about having elections done at the end of the year and that anyone interested should put in a letter. Judy stated that the elections has always been done at the beginning of the year.

3. Recommended motion:

XII. Next Meeting to be Wednesday, January 26, 2022 @ 4:00pm

XIII. Adjournment: 4:40 Janie makes a motion to adorn the meeting. Judy seconds. All in favor.

Howard Valentine Coffman Cove School
ADVISORY SCHOOL COUNCIL AGENDA
Date: Wednesday, January 26 Time: 4:00pm

I. Call to order:

A. 4:13 pm

B. Deidre Jenson, Cody, Joelle Wetton, Kate Holtman, Sara Bateman, Chrissy Hull, Janie Wainscott, Judy Adamson, Yvonne D., Nhung, Diana, Jamie Carver

II. Approval of agenda: Janie makes a motion to amend the agenda to add discussion about Naukati Dance, Pool Party, Family Movie Night, Cleaning the school, Chrissy second.

II. Approval of minutes: December Minutes. Judy makes a motion to approve the minutes from December, Yvonne seconds.

IV. Public Comment: Chrissy- wants to add Easter Egg Hunt on to the next agenda for discussion. She is seeking donations for the activity. Sara- wants to add a discussion about Sitka Fine Arts Camp on the next agenda.

V. People to be heard:

A. Joelle Wetton wants to have an open gym to play volleyball on Tuesday from 6:00-8:00pm.

VI. Student Representative Report: None

VII. Committee Reports:

VIII. Superintendent's or Principal's Report:

A. Principal Report-

1. Keys Update- Nhung will check out school keys at discretion. Judy and Yvonne also has the keys and will be able to open the school as needed.

2. Maintenance Site Visit Update- Maintenance will meeting with ASC at any site.

IX. Administrative Reports

1. Lead Teacher Report-

a. The elementary students did a spectacular performs for during the puppet show. There were about 20 people in attendance.

b. The second semester has started and the high school students have new classes. They are now taking Career & Portfolio and Home Economics. They are also taking two VTC classes, AK History and Biology.

c. Student have renamed their store to Snack Shack. They will officially open their store with regular hours once they get more inventory.

d. We will be having a school spirit week next week to promote unity. There will be twin day, PJ day, gothic day, and school colors day.

2. Treasurer See attached expenditures

President's/Vice-President Report- Janie reported that parents should keep an eye on their kids while setting up for events. There are kids running around and being unsupervised. Janie asked if weight room equipment funds could be transferred to be used for something else.

X. Items for Advisory School Council Consideration

1. Old Business

1. Discussion items:

2. Recommended motion:

2. New Business

1. Discussion items:

a. Greenhouse- Kate reported that the greenhouse is selling lettuce and herbs. There will be future weekend projects and activities in the greenhouse.

b. Volunteer and funding for Fun Fridays: Kate stated that the school has been using ASC funds for Fun Fridays. Janie stated that last year the funds were used for a swim day for the students during a Fun Friday and that the funds should be given back. Nhung explained that last year the ASC approved swimming lessons for the elementary and a swim day for the secondary students. The funds were used for swimming lessons for the elementary and a swim day during the Fun Friday. The ASC minutes were also approved at the next meeting.

c. Items for ASC consideration guidelines- Nhung stated that the ASC meetings are losing the focus of being a partnership with the school and families to provide events and programs that build community. The focus should be on programs and school initiatives that benefits the children. The ASC meetings are becoming a place where parents are using to complain about the school and attacking the staff.

3. Recommended motion:

a. Approve Valentine's Day dinner fundraising- Cody makes a motion to approve a Valentine's day dinner with a bake auction. Jamie seconds.

b. Approve a budget of \$500 for Valentine's Day fundraiser. Jamie makes a motion to approve \$500 for the Valentine's Day fundraiser, Cody seconds. All in favor, motion passes.

c. Naukati Dance- Janie makes a motion to approve a budget of \$25 to go to the Naukati Dance, Kate seconds.

d. Family movie night- Janie makes a motion to do a movie with a budget of \$100. Jamie seconds.

e. Pool Party- Janie makes a motion for all students and their family to go to the pool part with a pizza party during spring break, Kate seconds.

XII. Next Meeting to be Thursday, February 24, 2022 @ 4:00pm

XIII. Adjournment: 6:30 pm Janie makes a motion to adjourn the meeting. Kate seconds, all in favor.

Naukati ASC Regular meeting

January 11th, 2022

Attendance: Josh Musser, Tara Musser, Laura Anania, Branzon Anania, Violet Anania, Cassandra Christopherson, Sarah Vassar, Sharlett Collins, and Deidre Jenson were all in attendance.

Josh called the meeting to order at 5:30pm on January 11th, 2022.

Approval of the agenda: Sharlet makes a motion to approve the agenda. Tara Seconds. All in favor motion carried.

Approval of the minutes: Laura makes a motion to approve the minutes for November. Cassandra seconds. All in favor motion carried.

Public Comment: Laura says yeah for technology so we can all attend this meeting. Thank you everyone for attending.

Student Council: none currently.

Communications: The mail has been very slow. We have gotten a few flyers for college that have been hung on the college wall. And scholastic book orders.\

Principles Report: We have hired an enrichment coordinator. Katey Moen out of Thorne Bay. She will oversee organizing events between schools in our district. She will be helping with the marathon this year and if we have any kids who are interested in joining teams the need to let us know. If there are any community members who have a talent, they are interested in sharing please send her to Katy. Letters for how to use the migrant ed money will be going our in a survey form so that parents and community members have a say. There will also be a tech survey going out to parents and community. If you are interested in joining a tech committee you are welcome. There will be maps testing the first week in February. This will overlap with Iready. We have hired a Sub and she will be living in Naukati school housing. We do not have a firm date on when she will be here yet.

Presidents Report: Were just trying to get through this winter. The ice and snow have been slowing a lot of things down and keeping a lot of people from getting around. I hope everyone is staying warm and safe.

Fundraising Report: None

Lead Teacher Report: We are happy to be back to school again. We have three new students and a new full-time teacher. Welcome Sharlett Collins. Cassandra is still in the building but is doing the home school program. We had to cancel school for a day due to the icy conditions and it not being safe to get to school. The roads are slowly melting, and kids can get to school again. We are looking forward to the school dance February 19th that the middle school kids are planning. A flyer will go out end of the week with all the information.

Sports-Archery Laura would like to move away from doing it during the day and have practice after school. Sharlett was the archery coach over in Coffman so Laura and Scharlett are thinking about sharing responsibilities so that if one or the other is gone, we can still have practice. The kids are doing great this

year, and some have a real shot at going to nationals. We need to think about fundraising so that if this does happen, we have some funds for it. We are hoping the roads are good and weather cooperated so that we can make some tournaments in Thorne Bay. Coffman Cove would like to come to Naukati and do a tournament. John has been talking about doing some Fridays and will be Planning this after the 20th. The experience is important as practice for nationals. February Middle school volleyball will be starting. Wrestling started and we have 3 middle school boys. We have all the gear we need as we have been collecting it over the years, so we do not need to purchase anything. Brakaz Anania has volunteered to be the assistant coach and he is very appreciated.

Old Business: CTE Perk Plan originally, we decided that it wasn't enough to pursue. Then there was money reallocated, and we decided it was worth pursuing. There was about 30,000 added. There will be a survey coming out on how to use the money.

Wellness- There isn't really anything new. It was passes by the board to review the mitigation plan. There is a committee you can join if your interested in this.

improvement Plan-This should be the last year we are doing this. We will be focusing on the kids who need extra help with our tutoring plan this year. Letters have been sent out with times and dates for the children who will be tutored. We are looking at getting some new desks. The money doesn't always have to be used for curriculum and we need some desks that fit our kids better, so they are more comfortable. We are also looking at maybe getting some sports uniforms for our kids. Ours are outdated and old. We would like the kids to feel proud when they do sports and feel good about themselves in uniforms that fit and look good.

New Business: Christmas gift purchase has been for the entire community and Laura feels that a lot of money and time goes into this and with covid and no funds coming in there are better ways to involve the community then trying to buy everyone a present. Cassandra thinks that this is an important thing to continue so that no one feels left out if they come see Santa. Tara suggests that if this is something that Cassandra feels strongly about that she takes over the fundraising and responsibilities of this. Cassandra would be willing to help but will not commit to taking this on. Diedrie is going to get some information to us about an online site where anyone can go and purchase hats, sweaters, t shirts with the Naukati logo on it and part of the money goes to fundraising. We would all like to see some swag in our school and community. Cassandra would also like to have t shirts and stuff on hand at the school so you can just walk in and purchase. Cassandra also would like to point out that instead of doing fundraising asking we could ask for donations from the community. Cassandra says she will not be the only one asking but is willing to help.

February dance plans- The kids are putting together the theme, colors, music list and getting all the details together. There will need to be some chaperones and help setting up. This dance will be for all SISD student to come. We know with the crazy weather that this may be hard for some people to come. There are a few things that Laura needs to order and then get reimbursed for. Less then \$50 worth of stuff but must get ordered now. Tara makes a motion to approve reimbursement for dance items less no more then \$50. Sharlett seconds. All in favor motion carried.

Pool Funds- The previous years the kids would go do swimming lessons and there were other activities. Since covid has been here we have not had a lot of activities for the kids. Swimming is always a big hit and Laura would like to get a pool day approved so if there is a chance to go, we do not need to have a

special meeting. Tara makes a motion to approve 2 Pool trips. Sharlett seconds. All in favor motion carries.

New Card- The ASC debit card has expired. It was in our previous treasurer's name. We need to get Lisa Howells name removed at the bank and Laura Anania and Sarah Vassers names added. Sarah and Laura will be our signers as they are Treasurer and Vice President. Tara will type up a letter to the bank with the information needed to change this and get a new card.

Next meeting will be on February 1st at 5:30pm

The meeting was called to adjourn at 6:16pm by Josh Musser.

Naukati ASC Regular meeting

February 1, 2022

The meeting was called to order at 5:35pm on February 1st, 2022

Attendance: Laura Anania, Josh Musser, Tara Musser, Sarah Vasser, Cassandra Christopherson, Sharlett Collins, Janie W, and Cari Jones.

Approval of the Agenda- Tara makes a motion. Sarah seconds. All in favor motion passes

Approval of the minutes- Sarah makes a motion. Tara seconds it. All in favor motion passes

Public comment- None

Student council- None

Communications- the mail has been very slow, so we have not received anything other than some college forms that have been hung up.

Administration report-

1. Superintendent- None
2. President- There is a lot going on the month with sports, the dance and fundraising. Thank you to everyone who is participating in all these things.
3. Treasurer- I do not have the exact amount but it is less that \$12,000. We currently do not have a debit card but have submitted all the paperwork and are now just waiting to get it. Laura has purchased the approved snacks for the month out of pocket and will submit the recites. There is a budget of \$100 and she spent less that \$65. Josh makes a motion to reimburse her for the snack purchase not to exceed the \$100 budget allowed. Sharlett seconds. All in favor the motion passes.
4. Lead Teacher-There is mapps testing going on this week and then we will be going into Iready testing. The kids are very excited for the dance on the 18th, and we could use any blue or white lights for the gym to borrow. If you have these please reach out and we will make sure they are returned after the dance. There have been a lot of phone calls and emails from other schools about bringing kids over and what needs to be to help set up. There are tons of sports going on right now. Archery, Marksmanship which has indoor and outdoor shooting now. Middle school wrestling and middle school volleyball will be starting this month. We just posted for elementary soccer and basketball. We are excited to have a new Maintenance guy. Welcome Josh Musser. Sports- We will be ordering knee pads and shorts for volleyball out of school finding. We have plans for an archery fundraiser in Thorne Bay with more details to come. We are talking about ways to do more fundraising and would like to do the car detailing again as that was a big hit and made some money. We would all really like to see more Wildcats swag. T-shirts, sweaters, sweatpants with our logo. We are going to be working on making this happen.

Old Business-

1. CTE Perkins Plan- None
2. School wide improvement- This grant is to improve the way our school is in a way to make us have pride in our school and the way we feel about ourselves. Laura is looking into getting new

desks, charis, outfits for sports, bookcases and anything else that will improve our school. There is a lot of money that can be used if we do it as it is approved to be used. This will not cover outdoor playground equipment. Sarah would like to see a projector so that we have our own and can use for movie night and other fund raising.

3. Wellness- None
4. Title 1/ Migrant ed- This is being discussed who will be getting this and how it will be used for the kids.

New Business-

1. There is a tournament in Ketchikan on the 18th, 19th and coming home one the 20th in Ketchikan this year for Middle school wrestlers. We have three boys who can go. We will have one coach and an assistant coach going as well. We have submitted the paperwork and are approved to go. The school is covering the cost of travel and the motel as we cannot stay at the school because of covid. We are requesting \$300 for food cost for the weekend. Laura makes a motion to approve up to \$300 for food. Sarah seconds. All in favor motion passes.
2. Fundraising with Thorne Bay for Archery is in the works. John Stevens has asked that since Thorne Bay and Naukati do so much together for archery all ready that he thinks coming together to fundraise would be a good idea. We all agree that this would be a good idea and look forward to what plans he has.
3. The dance is this month on the 18th. We will need chaperones. Tara and Sarah volunteer. Tara makes a motion to approve \$300 for food and supplies for the dance. Sarah seconds. All in favor motion passes.
4. Make up day will May 20th. Tara makes a motion. Sarah seconds. All in favor motion passes
5. We have a highschooler who is graduating this year. He would like to not have a ceremony at the school and is choosing to just have close family. We would like to buy his cap and tassel. Tara makes a motion to approve up to \$40 for the cap and tassel. Sharlett seconds. All in favor motion passes.
6. The next meeting will be March 1st, 2022

Public Comment- Tara would like to thank everyone for joining in the kayos of all the amazing things going on at our school. It has been nice to be able to do things again. Cari thanks Tara for making it so the kids get to participate.

The meeting was adjourned at 6:10pm

Naukati ASC Special Meeting

February 10th, 2022

The Meeting was called to order at 5:34pm on February 10th, 2022.

Josh Musser, Tara Musser, Laura Anania, Sarah Vasser, Casandra Christopherson, and Deidre Jenson were in attendance.

This meeting was called to go over the three calendars for the school year. The calendars were sent out to everyone to review. The minor changes noted where option A had more work days in the beginning of the year for the teachers, but was pretty much just like this year. Option B notable change was the school year started a week earlier and got out before Memorial Day weekend. Option c didn't have enough changes to make note of. Deidre, Laura and Cassandra will not be voting as they will vote as staff. Josh, Sarah and Tara all vote for option B. Option B is what the Naukati ASC will cast as their vote for the calendars.

The meeting was adjourned at 5:43pm

Port Alexander ASC

Date/Time: January 6, 2022 at 3:30

Attendance: Molly, Deb, Julia, Shanna, and Sherry

Meeting called to order by Deb at 3:42 pm.

Motion to approve minutes made by Molly, 2nd by Shanna, AIF.

Reports:

District Office: Sherry wanted to say thank you to the community for helping make AAATTSA and the school year successful. District is going to improve media with Raven, Island posts, facebook, etc. Spring testing is coming up. There is a Covid testing stipend to keep all sites safe.

Teachers - Patrick - Gave an update of all the academic classes. ELA students continue StudySync curriculum. Biology students are studying DNA and RNA. US history students entered the Progressive Era. Geometry student keeps excelling with our local mathematician as a teacher. Health students are wrapping it up for the semester. Patrick also helps tutor kids to engage in learning.

Julia - We are taking music classes once a week from Dancing with the Spirits. Torin on the guitar and Ira/Kylie on the ukelele. Our 6th grade student finished a math book, and is onto the next math book. Students are learning lots, and we are eager to see results from MAP tests.

Treasurer: We have around \$7000 in our ASC account. We made \$585 from the GoFundMe for AAATTSA and Julia needs to write a check to ASC once the funds go through to her bank account.

Student Council: No students in attendance

Old Business:

- **Bazaar-** success (Sherry bought the last 4 calendars)
- **Thanksgiving** - students called community to ask what they are thankful for.
- **Christmas program** - students performed in a puppet show, sang a song, and played the guitar.

New Business:

- **Super Bowl-** Shanna took orders. Julia, Shanna, and Deb will work Friday and Saturday to make pizzas
- **COVID Plan** - Molly and Julia will type this up. Red/green status, not yellow. Cases based off of PA
- **AAATTSA** - Have first meeting Feb 1 at 3:30.
- **Art Show** - Would be fun to display some of AAATTSA student pieces. Julia will contact students to ask if they would be interested in submitting any art to the PA art show.
- **BINGO** - March 11th at 2 pm

Comments: none

Adjournment: First, Molly. Second Julia, AIF passed at 4:17pm

Thorne Bay School

ADVISORY SCHOOL COUNCIL Agenda

Date: 1/6/22

Join Zoom Meeting

<https://us02web.zoom.us/j/81942369723?pwd=ZzdLOE54dXR2K3hJWG1KU1JnK0lmQT09>

Meeting ID: 819 4236 9723

Passcode: 236690

One tap mobile

+12532158782,,81942369723#,,,,*236690# US (Tacoma)

+13462487799,,81942369723#,,,,*236690# US (Houston)

- I. **Call to order:** Meeting called to order at 3:47pm.
- II. **Pledge of Allegiance**
- III. **Attendance:** Amy Jennings, Sam White, Joanna Schneider, Anthony Lovell, Brandy Prefontaine, Loubeth Vaughn, Heather Mendonsa, Obadiah Near, Nora Lovell.
- IV. **Approval of agenda:** Heather motions to approve the agenda, Amy Jennings seconds.

XII. Agenda

Student Makeup days:

The two we have left to complete (from school starting a week late) are April 15 and May 20.

We have to make up a fifth student day due to the cancellation during electrical outages. The workdays we have left:

1/21 (Q3 grades due)

1/28 (Staff voted for this as the new makeup day)

2/4

2/18

3/4

4/1

Motion to approve 1/28 as the new student makeup day for electrical outage cancellation on 12/9/21.

Brandy Prefontaine motions as above, Obadiah Near seconds. Motion passes.

XIV. Next ASC meeting Scheduled for January 26, 2022 at 4 PM

XV. Adjournment: Tony motions for adjournment at 3:51pm.

Thorne Bay School

ADVISORY SCHOOL COUNCIL Agenda

Date: 1/26/22

Meeting ID: 810 8808 1567

+16699006833,,81088081567# US (San Jose)

- I. **Call to order:** Meeting called to order at 4:10pm.
- II. **Pledge of Allegiance**
- III. **Attendance:** Amy Jennings, Sherry Becker, Joanna Schneider, Loubeth Vaughn, Terri Kohn, Mel Cook, Bianca Delvecchio, Clara Pablos Obregon, Dallin Mendonsa, Jakob Nelson, Kurt Kohn, Nicole Mendonsa, Davin Hamby, Owen Jennings, Anthony Lovell, Obadiah near, Eric JOhn, Benjamin Hert, Willie Jennings, Matias Canadas, Matt Gore, James Fenimore
- IV. **Approval of agenda:** Loubeth moves to approve the agenda. Joanna seconds. Motion passes.
- V. **People to be Heard:**

Basketball team- we did a christmas dinner auction and cleaned up the gym after the dinner. We raised \$2000. We also helped move all the books and shelves from the old library into the new library. We raised \$1000. The library would like help in the future. We are going to do a movie night, showing *Alaska Nets* on February 4th. We will need to use the concessions. We have exclusive rights to this movie. We hope to raise \$100 to @1000 FOr Valentines we will be having a taco truck. We hope to raise \$100 to \$1000 This will be held the day before Valentine's day as we have games and so that we don't interfere with others. The team will help with preparation and serving. We also want to do a city park and flower bed restoration in the late spring for the City of Thorne Bay. The coach and other adults will volunteer their

time to help and supervise. We are coordinating with the Thorne Bay School Greenhouse. We plan to complete this by the end of spring. The current estimate of funds raised is \$9500. Yesterday, we went to businesses and houses to sell banner sponsorships. It will be \$250 for individuals and families and \$350 for businesses to be on our Black and Gold sponsor wall. We hope to raise \$5000 to \$15000. We have potentially \$6000 raised in banners that are in the process. This is something that can be renewed by businesses and families so it will continue to be a fundraiser throughout the coming years. We are also working with the IFA to get them to help with the cost of ferry rides on and off the island. We have the chamber of Commerce gambling permit until the end of the year and will be working to create more fundraising opportunities.

The cost of our upcoming trip is around \$12,000. This includes all the sites visited for regionals. We have a goal of raising \$15,000. With all we have set up we should have no problem reaching this goal.

Loubeth motion that we front the money, up to \$15000, for this upcoming basketball trip to the Thorne Bay Basketball Team. Sherry seconds. Motion passes.

E-Sports - This is the second year that Thorne bay has had E-Sports. We have not requested funds previously. We would like to request funds to buy some new equipment as well as team jerseys. We would like to request to borrow \$820.00 for this. We are working through plans on how to fundraise to pay this back. We will promote selling firewood and shoveling snow from driveways. We can walk dogs and do other fundraising activities. We can offer tech support to the community. We have a lot of equipment that is outdated and no longer usable by the district. We could sell off these items to raise funds as well.

E-Sports will bring a report to the next ASC meeting detailing the fundraising that they have done and what they will be doing to raise the funds.

Tony motions that we approve the request of up to \$820.00 be loaned to the E-Sports group with the stipulation that they bring a report to the next ASC meeting detailing their fundraising plans. Obi seconds. Motion passes.

VI. Student Council Report (5min): For using the concessions stand we need Food handler's cards. These cost \$10.

After discussion, this will be covered by classroom budgets as part of a class.

We request a treasurer's report outlining the funds that Student Council has accumulated so that we can plan properly for our upcoming game night.

VII. Communications (5 min): There is a youth advocacy conference in Juneau that is an opportunity for students. The information for this will be given to the student council.

Lucy Aragon would like to use the Thorne Bay Weight room for personal weight training with a friend, Diane Minnillo for this year 2022. They would work around the school's schedule so as not to interfere with student activities.

VIII. Individual/Committee Reports (5 min):

A. **Athletic Director:** none

B. **Coaches:** see People to be heard

C. **Extracurricular Activities/Non-Sports Related:** There are drone classes and kayak repair and fishing classes that will be offered to students. The new coordinator will be talking with the students about these opportunities this Friday.

D. **Testing Coordinator:** Maps testing starts next week Jan 31. iReady testing starts the week after. The Careers and Portfolios class has been informed about the SAT and ASVAB testing.

E. Curriculum Coordinator:

1. We have 3 committees district-wide that are being formed to look at curriculum:
 - a) Technology
 - b) Health/PE
 - c) History
2. Technology and History have sufficient numbers of interested staff. Health/PE has no interest. This committee has been opened to all staff, and will now be opening it up to the community. Committee members will be looking at state standards and looking at curriculum and equipment that should be bought for the course.

IX. Administrative Reports:

A. Superintendent's Report and Training (10 min.): None.

B. Principal's Report:

Grateful to be back in session following winter break! We came back to many weather hurdles that we've handled different ways. We canceled just the bus route when it was too icy for safe commute of the students on South Side. We also canceled school as a whole when really no one should be on the roads if possible. Due to this, we do have 2 makeup days to schedule later in the meeting.

We acknowledged MLK Jr. Day together! The school as a whole submitted handprints that became the leaves of trees. In keeping with our school theme of growth this year, they answered, "How can we grow the world a better place?" by putting a work on their hands. These are on the hall bulletin boards for anyone who would like to take a look! Mrs. Mendonsa's class put together a stunning portrait of Martin Luther King, Jr. and this is hanging in the Commons! Each student did a portion of the portrait and only when they put their papers together was the portrait revealed. It takes all of us to grow the world a better place!

We are heading into testing. We have MAPS and iReady ahead of us. We will be sending out this info on the back of our next monthly calendar/newsletter:

Test: iREADY

Grades: K-6

When: February 7-17, 2022

i-Ready is an interactive online learning environment designed to assess students' reading level performance and provide individualized instruction based on each student's unique needs. The reading diagnostic assesses skills in the following areas, known as domains:

Phonological Awareness

Phonics

High-Frequency Words

Vocabulary

Comprehension: Literature

Comprehension: Informational Text

The test is designed to find exactly the level at which your child is performing both by domain (e.g., phonics) and at the sub-skill level (e.g., short "a" sound).

Test: MAP

Grades: K-12

When: Jan 31-Feb. 10, 2022

MAP (Measure of Academic Progress) is an assessment designed to target a student's academic performance in mathematics, reading, and science. These tests are tailored to an individual's current achievement level. This gives each student a fair opportunity to show what he or she knows and can do. Because the computer adjusts the difficulty of the questions as the test progresses, each student takes a unique test. As the student answers correctly, questions become more difficult. If the student answers incorrectly, the questions become easier. MAP is used to measure a student's progress or growth in school. The testing information is important to teachers because it indicates a student's strengths and support that is needed in any specific areas. This test is administered at the beginning of the school year, mid year, and the end of the year so teachers can use this information to help them guide instruction in the classroom.

XI. ASC Reports

A. Advisory School Council Treasurer's Report: Money minder is coming up again, we need to renew for one more year to be able to get into the program and figure out the accounts for everyone. It is \$159.00 to renew. This is a yearly subscription and we just need one more year to get the information and transfer to a different system.

Tony motions to renew the subscription for \$159.00 for Money Minder. Terri seconds. Motion passes.

We need to set up a time to go to the credit union and switch the names. Heather, Amy, and Joanna will try to go and get most of the paperwork done in February. We

will check with the Credit union and have Tony go in and sign his section when he is available.

B. ASC Chairman Report/Items for Advisory School Council Consideration:

1. Process of handling motions

- a. A member obtains the floor and makes a motion on an item that is ON the agenda. If it's not on the agenda, it shouldn't be brought forward for a vote.
- b. Another member seconds the motion.
- c. The chair states the motion.
- d. Members debate the motion.
- e. The chair puts the motion to a vote.
- f. The chair announces the results of the vote and what happens with the motion.

2. Holding a Meeting

- a. Don't interrupt other people.
- b. Stick to the item on the agenda.
- c. Don't talk amongst yourselves.
- d. Respect other people's views – don't groan or pull faces when someone else is speaking.
- e. Keep contributions short and to the point.
- f. Complaints against district employees must follow the district complaint process in board policy. Complaints are not to be brought up to the ASC as they have no jurisdiction in this area.

- g. Student information is protected under FERPA. Information regarding specific students should be brought to the attention of the principal outside of an ASC meeting. Students should not be discussed by name or by another reference which tends to identify them in a public meeting.

XII. Agenda

A. Makeup Days

- a. Current Dates: 1/28, 4/15, 5/20
- b. Need to make up 2 more for Monday/Tuesday last week
 - i. March 4th, 2022
 - ii. April 29th, 2022
 - 1. Earth Day, Unplugged Day scheduled for this day

Loubeth motions that we approve March 4th and April 29th as makeup days for the students. Sherry Seconded. Motion passes.

XIII. Next ASC meeting Scheduled for February 23,2022 at 4 PM

XIV. Adjournment: Tony calls for adjourns at 5:13pm. Loubeth seconds

Thorne Bay School

ADVISORY SCHOOL COUNCIL Minutes

Date: 2/16/22

<https://us02web.zoom.us/j/84162627535?pwd=cWpudmJxRXFEOWNtNFFzOVZna25lOT09>

Meeting ID: 841 6262 7535

- I. **Call to order:** Meeting called to order at 4:00pm
- II. **Pledge of Allegiance**
- III. **Attendance:** Anthony Lovell, Sherry Becker, Joanna Schneider, Loubeth Vaughn, Amy Jennings
- IV. **Approval of Minutes (1/26/22):** [Minutes](#) Loubeth motions to approve the minutes from 1/26/22, Joanna seconds. Motion Passes.
- V. **Approval of agenda:** Joanna Motions, Sherry seconds. Motion passes.
- VI. **People to be Heard:**

E-Sports will bring a report to the next ASC meeting detailing the fundraising that they have done and what they will be doing to raise the funds.

Tony motions that we approve the request of up to \$820.00 be loaned to the E-Sports group with the stipulation that they bring a report to the next ASC meeting detailing their fundraising plans. Obi seconds. Motion passes.

Ben Hert, Matias Canadas, Owen Jennings, Willie Jennings, Eric John - Esports has brought a list of fundraising events that they have planned in the near future. Esports will be listing old tech online to sell and offering dog walking to the community. They will also be doing a half court shot fundraiser at the next basketball home Scrimmage with the community. Owen will also be donating some money to the Esports fund as well.

Other ideas that will need more planning are ASC dinners and Concessions. They will be working with John Stevens to also split firewood for the school as a fundraiser.

VII. Student Council Report (5min): Still request treasurer's report - in process. The following events are tentatively planned for movie night is March 11, Pep Assembly and Community Scrimmage March 8, Game night for March 25, 2022.

VIII. Communications (5 min): None

IX. Individual/Committee Reports (5 min):

A. **Athletic Director:** none

B. **Coaches:** none

C. **Extracurricular Activities/Non-Sports Related:** Kayley Moen has sent out a newsletter for activities. She has already planned a swim day/pizza day trip. She is working to plan the Phlight club during Stream Week, the Memorial Beach Camping trip, Dr. Mark Stanley's Drone's and Kayaking Repair/fishing courses, and Marathon.

D. **Testing Coordinator:**

Test: iREADY

Grades: K-6

When: February 7-17, 2022

i-Ready is an interactive online learning environment designed to assess students' reading level performance and provide individualized instruction based on each student's unique needs. The reading diagnostic assesses skills in the following areas, known as domains:

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Vocabulary

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When: Jan 31-Feb. 10, 2022

MAP (Measure of Academic Progress) is an assessment designed to target a student's academic performance in mathematics, reading, and science. These tests are tailored to an individual's current achievement level. This gives each

student a fair opportunity to show what he or she knows and can do. Because the computer adjusts the difficulty of the questions as the test progresses, each student takes a unique test. As the student answers correctly, questions become more difficult. If the student answers incorrectly, the questions become easier. MAP is used to measure a student's progress or growth in school. The testing information is important to teachers because it indicates a student's strengths and support that is needed in any specific areas. This test is administered at the beginning of the school year, mid year, and the end of the year so teachers can use this information to help them guide instruction in the classroom.

E. **Curriculum Coordinator:** none

X. **Administrative Reports:**

A. **Superintendent's Report and Training (10 min.):** We will be sending out a stakeholder survey in the near future about proposed revisions to the Covid mitigation plan. Those who have been in the meeting have been requesting that we go back to "normal" where if a student is sick they go home, but no extra quarantining and restrictive measures. This is one revision that will be proposed. However, covid has caused serious issues for people on this island and so it is important to keep that in mind.

We have hired a Sped teacher for Thorne Bay, Steve Cunningham. Shaine Nixon has been hired as the area Principal and activities director and will be housed in Coffman Cove. His wife will be a teacher in Coffman Cove, Christine Nixon. We still have positions available that we are looking to fill. Deidre Jenson will be the Thorne Bay Principal, the Special Ed Coordinator, and Testing Coordinator. Sonya Cook will be filling in as the Math/Science teacher for Thorne Bay High school and Middle School. We are looking for part time people to fill in for some special subjects using distance learning.

B. **Principal's Report:**

We grossed \$236 with our recent Valentine's Day fundraiser. We spent \$171.83, so we netted \$64.17. The purpose of the fundraiser is to provide a way students and families can purchase gifts in house. It promotes positive school climate and is less about raising money for a cause. It basically

just supports itself. Next year, we have plans to send home Candy Gram order forms. Many thanks to Amy J for picking up all the goodies while she was in Ketchikan!

Our other ongoing Wolverine gear fundraiser for the ASC has made \$115.41. On the agenda, we can discuss the ASC ordering a selection of apparel to have available for purchase in the Concession Stand.

In other news, I have formally resigned from accepting another contract as Thorne Bay School principal for the 22-23 school year. I have appreciated my time here, all the memories I've made, and all the people I've met. I will especially miss the students and wish them all the best.

XI. ASC Reports

A. Advisory School Council Treasurer's Report: Amy reached out to Shannon and tomorrow we will be sending the ID's of those who need to be on the account - This will be Amy Jennings, Anthony Lovell, Deidre Jenson, and Sherry Becker - to Tongass Credit Union to add them to our account, and Heather Mendonsa to the Concessions account. Amy Jennings and Heather Mendonsa will be on the account to receive debit cards for the Concession account. Also, to remove those currently on the account, Laura Clark, Margie Eads, Karen Clark, and Joanna Schneider.

B. ASC Chairman Report/Items for Advisory School Council Consideration: none

XII. Agenda

A. [School Calendar Vote](#)

a. [Option A mirrors our current calendar with an added workday before school starts.](#)

- b. [Option B](#) has an earlier start and an earlier end date.
- c. [Option C](#) has an earlier start date and a week spring break.

Amy motions to present Option C to the school board as our vote for the 2022-2023 school year calendar.

Sherry Seconds. Motion Passes.

B. Should the ASC buy some Wolverine gear to have in stock to sell at concessions?

Loubeth motions that we approve buying Wolverine gear to have in stock to sell at concessions and that the ASC treasurer be in charge of managing the funds related to this, the initial order, keeping up stock, and reporting the activity at ASC meetings. Sherry Seconds. Motion passes.

XIII. Next ASC meeting Scheduled for March 23,2022 at 4 PM

XIV. Adjournment: Anthony calls for adjournment at 5:01pm

Whale Pass School

Advisory School Council Meeting Minutes

Tuesday, January 25, 2022

3:30 pm

A. Call To order: Meeting was called to order at 3:33 pm.

B. Approval of agenda: Tamara Weaver made a motion to accept the agenda, Kayleena Toman seconded the motion. The motion passed unanimously.

C. Approval of minutes from meeting: *Tuesday, December 14, 2021;*
Astrid Cook made a motion to accept the minutes from the prior meeting. Tamara Weaver seconded the motion. Motion passed unanimously.

C. People to be heard: *Anthony Cook*

D. ASC Officers:

- **Principal---*Deidre Jenson***
- **Superintendent— *Sherry Becker***
- **President— *Kayleena Toman***
- **Treasurer— *Dolores Loucks***
- **Lead Teacher— *Andy Cook***

E. Items for Advisory School Council Consideration:

- **New Business:**
- ***Pass a resolution to authorize Anthony Cook to initiate opening an ASC checking account and associated debit card at Tongass FCU.*** Tamara Weaver made a motion to authorize Andy Cook to initiate opening a checking account and associated debit card, plus be the Online Banking Administrator. Additionally, that Anthony Cook, Astrid Richard-Cook, Tamara Weaver and Sherry Becker (Superintendent) would be authorized signers. Kayleena Toman seconded the motion. Motion passed, all in favor.
- ***Financial Report/Current Bank Balance- Review both the November and December financial statements.*** Anthony reviewed both the November and December financial statements. He noted that there were only two entries in December due to the weather.
- ***2022 Calendar Update: Discuss continuing the calendar.*** Anthony brought up that the additional work of Lead Teacher would preclude him from running the calendar fundraiser for another year. He suggested that the ASC could take on the activity. Sharon Toman asked how much work was involved. Anthony filled her in on the collecting photos, designing and ordering the calendar, advertising, record keeping entrants, who has paid, following up on people who do not pay, IRS rules, and issues with PayPal relating to Biden's \$600 rule and needing an invoice/ mailing confirmation system for Paypal, and associated Paypal fees.
- ***Drawing for gun calendar—Rifle caliber changed to .270 due to .308 not being available.*** The winner of the January draw was Ben Kondro of Kodiak, AK
- ***Student Council Report:*** The Student Council did not have anything to report.

F. Announcements:

- ***Date of next ASC meeting: Tuesday, February 22, 2022***

G. Adjournment: At 3:45 pm Tamara Weaver made a motion to adjourn. Astrid Cook seconded the motion. All were in favor, motion carried.

H. Attendance: Anthony Cook, Astrid Cook, Tamara Weaver, Kayleena Toman, Dolores Loucks, Sharon Toman, plus all Whale Pass School students, including Joseph Hillis who attended via Zoom.

Kayleena Toman, President
Whale Pass ASC

Date: January 25, 2022