



# SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting  
September 3, 2021

## PURPOSE STATEMENT

Together we will open students' minds to their dreams and aspirations and provide the tools needed to achieve them.

## MISSION STATEMENT

All Southeast Island School district stakeholders will work together to provide a safe and healthy environment that fosters the development of personal, social and academic skills necessary for students to excel in our rapidly changing world and to become service-minded, life-long learners.

## AGENDA

MEETING: 5:30 PM

LOCATION: Audio/Video Conference

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. WELCOME TO VISITORS
6. PUBLIC COMMENT 3
7. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
  - A. Approval of Meeting Minutes
    1. May 19, 2021 Regular Meeting Minutes 5
    2. July 30, 2021 Special Meeting Minutes 10
  - B. Approval of August 2021 Financial Report 12
  - C. Employment:
    1. FY22 Classified Employment:
      - a. Coffman Cove: Judy Adamson (Paraprofessional)
      - b. Hollis: Nicholas Brazille (Bus Route Driver), Cynthia Nardini (Custodian)
      - c. Kasaan: Jessica West (Paraprofessional), Terry West (Paraprofessional)
      - d. Naukati: Karen Anania (Family Liaison), Tara Musser (Custodian)
      - e. Port Alexander: Earl Durdle (Maintenance Technician), Sarah Patrick (Paraprofessional), Shanna Smith (Paraprofessional), Paul Young (Custodian)
      - f. Thorne Bay: Tari Cook (Paraprofessional), Earlene Ingman (Paraprofessional), Amy Jennings (Thorne Bay Secretary/District Registrar), Emma Nicholson (Paraprofessional), David Schneider (Thorne Bay Custodian), John Stevens (Bus Route Driver), Karen Stone (Paraprofessional)
      - g. Whale Pass: Caren Cooke (Food Service, Paraprofessional), Connie Plante (Custodian), Kayleena Toman (Paraprofessional), Tamara Weaver (Paraprofessional)
      - h. District: Branzon Anania (Maintenance Director), Karen Clark (Payroll/Fixed Assets Manager), Matthew Gore (Technology Director), Alexander Hert (Fleet Mechanic), Shawn Jennings (Maintenance/Fleet Technician), Terri Kohn (District Administrative Assistant), Angela Near (District Office Clerk), Christine Page Haufe (Executive Assistant/Human Resource Manager)
    2. FY22 Certified Employment:
      - a. FY22 Teacher Contracts: Sonya Cook, **Added: Astrid Richard-Cook**
      - b. FY22 Teacher Contract Addendums: Joel Jenson, Samuel White
      - c. FY22 Lead Teacher Contracts: Nhung Dinh (Coffman Cove); Julie Vasquez (Co-Lead Teacher, Hollis); Michael Congdon (Kasaan); Laura Anania (Naukati); Julia Trischman (Port Alexander); Anthony Cook (Whale Pass)
    3. FY22 Extra-Duty Contracts: Alyssa Howell (Activities Director), John Stevens (Archery Program Director)
    4. FY22 Coaches: Alyssa Howell (Thorne Bay Elementary/Middle School & High School Cross Country)

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4. Maintenance Director Report	30
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B. Business Manager Report	33
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2. BP 6146.3, College and Career Readiness Assessments	37
C. Changed: 1st 2nd Reading, BP 5125.1, Release of Directory Information	39
D. Changed: 1st 2nd Reading BP 5131.6, Alcohol and Other Drugs	44
10. NEW BUSINESS	
A. Proposed SISD Mission Update: Together we will foster student skills to achieve their goals and <i>thrive in</i> an ever-changing world.	50
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D. Offer to Purchase SISD Floating Building	70
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A. Planning for Next Regular Board Meeting: 3rd Wednesday in October is October 20, 2021	
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14. BOARD COMMENT	
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**MEETING CONDUCT**

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

**Parliamentary Procedure**

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

**Quorum**

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

**Abstentions**

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

*(cf. 9270 - Conflict of Interest)*

**Public Participation**

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

**MEETING CONDUCT (continued)**

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

*(cf. 1312.1 - Complaints Concerning School Personnel)*  
*(cf. 9312 - Executive Sessions)*

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

*(cf. 9320 - Meetings)*  
*(cf. 9322 - Agenda/Meeting Materials)*

*Legal Reference:*

ALASKA STATUTES  
*29.20.020 Meetings public*

*Review 1/04, 1/05*  
*Revised 6/11*

SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR MEETING  
May 19, 2021

## MINUTES

### CALL TO ORDER

Board President Shannon Silverthorn called the meeting to order at 5:31 PM

### ROLL CALL

Shannon Silverthorn, Rebecca Saffold, Sandy Curtis, and Shane Scamahorn attended via audio/video conference. Student Representatives Caitlin Aspery and Kaylee Scamahorn were absent.

Quorum: yes

### APPROVAL OF AGENDA

**Motion:** *Approve the agenda*

**By:** *Saffold*

**Second:** *yes*

**Board Vote:** *4 in favor; 0 opposed*

**Resolved:** *passed*

### STAKEHOLDER RECOGNITION

Graduates: Caitlin Aspery (Hollis School), Brakaz Anania (Naukati School), Jacob Fisher (Barry Craig Stewart Kasaan School)

Classified Employee of the Year: Caren Cooke (Whale Pass School)

Certified Employee of the Year: Christine Cook (Whale Pass School)

Volunteer of the Year: Cathy Starkweather (Hollis)

Superintendent Becker also recognized multiple of students for academic and activity achievements.

### WELCOME TO VISITORS

President Shannon Silverthorn welcomed visitors: Mike Congdon, Lisa Cates, Haley Roberts, Kelly Marakovic, Stephen Crooks, Vivi Adams, Sabrina Marconie, Roger Cates, Cathy Starkweather, Laura Anania, Cassandra Christopherson, Abby Twyman, Matt Gore, Joanna Schneider, Charles Becker, Christine Cook, Matthew Cook, Tamara Weaver, Lucienne Smith, Carol Randolph.

## **PUBLIC COMMENT**

none

## **APPROVAL OF CONSENT AGENDA**

**Motion:** *Approve the consent agenda [April 14, 2021 meeting minutes, May 2021 financial report]*

**By:** *Curtis*

**Second:** *yes*

**Board Vote:** *4 in favor; 0 opposed*

**Resolved:** *passed*

## **ADMINISTRATIVE/BOARD REPORTS**

Sherry Becker gave the Superintendent's report. Topics included: awards & recognition, legislation, SISD Smart Start revisions, reorganization of duties for FY22, Island Fresh Student Enterprises, Port Alexander Magnet School 2021-2022, AK-TRAILS Correspondence/Homeschool, Summer 2021 programs, Summer Food Services program, planning for the 2021-2022 school year, and staff openings for 2021-2022. Department reports for Thorne Bay Principal, Student Services, Grants, Maintenance, Technology, Food Services, Curriculum/Literacy, THRIVE Grant/Testing/Counseling, and Lead Teachers were also included in the packet.

Lucienne Smith gave the Business Manager's report. Topics included: FY22 Budget, Standard Operating Procedures, FY22 Insurance, Timber Receipts, and E-Rate.

## **BUSINESS ITEMS**

**Motion:** *Approve the third and final version of the FY 2022 general fund budget*

**By:** *Curtis*

**Second:** *yes*

**Board Vote:** *4 in favor; 0 opposed*

**Resolved:** *passed*

**Motion:** *Approve the second reading of BP 6146.1, Graduation Requirements*

**By:** *Saffold*

**Second:** *yes*

**Board Vote:** *4 in favor; 0 opposed*

**Resolved:** *passed*

**Motion:** *Approve entering into a contract with CBC Construction, Inc., the Lowest Responsible Bidder, for the Kasaan Wood-fired Boiler Building Project*

**By:** *Saffold*

**Second:** *yes*

**Board Vote:** *4 in favor; 0 opposed*

**Resolved:** *passed*

**Motion:** Approve the 2021-2022 District-wide School Calendar A

**By:** Saffold

**Second:** yes

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** passed

**Motion:** Move the AASB proposed Board Policy updates B.1. BP 1340 and B.2. BP 6146.3 to a second reading

**By:** Saffold

**Second:** yes

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** passed

**Motion:** Approve and move the first reading of BP 5125.1, Release of Directory Information, to a second reading

**By:** Curtis

**Second:** yes

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** passed

**Motion:** Move the first reading of BP 5131.6, Alcohol and Other Drugs, to a second reading

**By:** Scamahorn

**Second:** yes

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** passed

**Motion:** Approve FY2022 Professional Services Contract with Snowflake Consulting

**By:** Scamahorn

**Second:** yes

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** passed

**Motion:** Approve the [FY 2022] Presence Learning Contract for Special Education Related Distance Delivery

**By:** Saffold

**Second:** yes

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** passed

**Motion:** Approve the Naukati School Risk Modification Updates for the SISD Smart Start Plan

**By:** Saffold

**Second:** yes

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** passed

## ADVANCE PLANNING

The next regular Board meeting will be on August 18, 2021, at 5:30 PM. A forum will precede the meeting at 4:30 PM

## PUBLIC COMMENT

none

## BOARD COMMENT

Rebecca Saffold commented regarding the school year and agenda items preparation.

## EXECUTIVE SESSIONS

***Motion:*** Move into executive session [to discuss subjects that tend to prejudice the character and reputation of any person, provided the person may request a public discussion, more specifically, an informal hearing for nonretention of nontenured certificated staff]

***By:*** Saffold

***Second:*** yes

***Board Vote:*** 4 in favor; 0 opposed

***Resolved:*** passed

***Time:*** 7:22 PM

***Motion:*** Return to regular session

***By:*** Saffold

***Second:*** yes

***Board Vote:*** 4 in favor; 0 opposed

***Resolved:*** passed

***Time:*** 8:04 PM

***Motion:*** Affirm the notice of nonretention for Abigail Twyman

***By:*** Curtis

***Second:*** yes

***Board Vote:*** 4 in favor; 0 opposed

***Resolved:*** passed

**ADJOURNMENT**

**Motion:** *Adjourn this meeting*

**By:** *Saffold*

**Second:** *yes*

**Board Vote:** *4 in favor; 0 opposed*

**Resolved:** *passed*

**Time:** *8:07 PM*

\_\_\_\_\_  
Shannon Silverthorn, Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sandy Curtis, Board Clerk

\_\_\_\_\_  
Date

SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION  
SPECIAL MEETING  
July 30, 2021

**VISION STATEMENT**

Students are equipped to realize their dreams and aspirations.

**MISSION STATEMENT**

Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

**MINUTES**

**CALL TO ORDER**

Board Clerk Sandy Curtis called the meeting to order at 2:37 PM

**ROLL CALL**

Shannon Silverthorn, Rebecca Saffold, Sandy Curtis, and Shane Scamahorn attended via audio/video conference

Quorum: Yes

**APPROVAL OF AGENDA**

**Motion:** Approve the agenda

**By:** Silverthorn

**Second:** Yes

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** passed

**WELCOME TO VISITORS**

Board Clerk Sandy Curtis welcomed visitors: Matt Gore, Branzon Anania, Jessica West. Deidre Jenson joined the meeting later.

**PUBLIC COMMENT**

none

**BUSINESS ITEMS**

**Motion:** Approve the purchase over \$10,000, products and services from Curriculum Associates for the Small Schools Consortium Literacy Innovation & Improvement Grant (Quote 233210.8 for \$44,259.02)

**By:** Saffold

**Second:** Yes

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** passed

**Motion:** Approve the FY 2022 Professional Services Agreement with Chautauqua Educational Consulting for Small Schools Consortium Literacy Innovation & Improvement Grant Services

**By:** Saffold

**Second:** Yes

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** passed

**Motion:** Approve the FY 2023-2028 Six-year Capital Improvement Plan

**By:** Saffold

**Second:** Yes

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** passed

**Motion:** Award the Kasaan Library Roof Replacement and Drywall & Finishing Projects to CBC Construction, Inc.

**By:** Saffold

**Second:** Yes

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** passed

#### **PUBLIC COMMENT**

Superintendent Sherry Becker introduced Dr. Deidre Jenson, Area Principal and State & Federal Programs Coordinator. Deidre Jenson commented regarding community visits, meetings, and former SISD employment. Jessica West commented regarding meeting the new Kasaan teacher.

#### **BOARD COMMENT**

Shane Scamahorn commented regarding teacher housing in Kasaan. Shannon Silverthorn welcomed Deidre Jenson & Joel Jenson back to Thorne Bay.

#### **ADJOURNMENT**

**Motion:** Adjourn

**By:** Silverthorn

**Second:** Yes

**Board Vote:** 4 in favor; 0 opposed

**Resolved:** passed

**Time:** 3:13 PM

\_\_\_\_\_  
Shannon Silverthorn, Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sandy Curtis, Board Clerk

\_\_\_\_\_  
Date



## SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 Email: [sisd@sisd.org](mailto:sisd@sisd.org)

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### MEMORANDUM

**TO:** SISD BOARD OF EDUCATION

**THRU:** Sherry Becker, Superintendent

**FROM:** Lucienne Smith, Contracted Business Manager  
Alaska Education & Business Services, Inc.

A handwritten signature in black ink, appearing to read "Lucienne Smith", is written over the "FROM:" line.

**Date:** August 12, 2021

**SUBJECT: FINANCIAL REPORT NARRATIVE**

The following pages are the Monthly August Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detail information is available at the District office in Thorne Bay, Alaska.

**Statement of Revenue Budget vs. Actual:** This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

**Statement of Expenditures Budget vs. Actual:** This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

**Statement of Revenue Budget vs. Actual for Operating Fund:** This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

**Statement of Expenditure Budget vs. Actual for Operating Fund:** This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 8 / 21

Fund	Received			Revenue	
	Current Month	Received YTD	Estimated Revenue	To Be Received	% Received
100 GENERAL OPERATING FUND	0.00	361,867.10	6,509,505.00	6,147,637.90	6 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	0.00	219,492.00	219,492.00	0 %
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	0.00	149,019.00	149,019.00	0 %
256 FRESH FRUIT & VEGETABLES	0.00	0.00	2,950.00	2,950.00	0 %
260 TITLE I-A BASIC	0.00	0.00	98,808.00	98,808.00	0 %
261 TITLE I-C MIGRANT	0.00	0.00	91,365.00	91,365.00	0 %
264 Title IVA INNOVATIVE	0.00	0.00	10,000.00	10,000.00	0 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	0.00	31,431.00	31,431.00	0 %
268 TITLE VI-B IDEA	0.00	0.00	59,889.00	59,889.00	0 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,373.00	4,373.00	0 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	0.00	50,000.00	50,000.00	0 %
280 CLSD	0.00	0.00	219,999.13	219,999.13	0 %
294 CARES GRANT - ELEMENTARY & SECONDARY SCHOOLS	0.00	0.00	21,333.47	21,333.47	0 %
295 CARES GRANT - GOVERNOR'S EMERGENCY EDUCATION	0.00	0.00	39,564.41	39,564.41	0 %
296 CRRSA	0.00	0.00	204,804.00	204,804.00	0 %
297 COVID RELIEF - ARP ACT ESSER III	0.00	0.00	305,175.00	305,175.00	0 %
353 RURAL UTILITIES SERVICE	0.00	0.00	7,405.00	7,405.00	0 %
366 SELECT - KLAUOCK	0.00	0.00	17,300.00	17,300.00	0 %
367 ASTRIDE HAIDA & TLINGIT GRANT	0.00	0.00	44,000.00	44,000.00	0 %
368 THRIVE	0.00	0.00	586,314.81	586,314.81	0 %
375 TEACHER HOUSING	1,693.55	3,023.55	110,000.00	106,976.45	3 %
500 KASAAN WOOD FIRE BOILER FIRE	0.00	104,202.05	142,565.64	38,363.59	73 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	0.00	91,746.38	91,746.38	0 %
504 19-014 TB MAINTENANCE ROOF REPLACEMENT	0.00	-4,346.65	-4,346.65	0.00	100 %
508 19-005 KASAAN K12 PLAYGROUND CONSTRUCTION	0.00	44,043.00	289,395.93	245,352.93	15 %

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 8 / 21

Fund	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
510 KASAAN TEACHER HOUSING REPLACEMENT	0.00	0.00	122,200.00	122,200.00	0 %
511 AEA LED LIGHTING	0.00	0.00	66,994.38	66,994.38	0 %
536 20-002 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN	0.00	0.00	445,370.90	445,370.90	0 %
600 THE CAFE	0.00	1,000.00	4,450.00	3,450.00	22 %
711 STUDENT AGENCY FUND AGRICULTURE	847.70	1,360.70	0.00	-1,360.70	** %
Grand Total:	2,541.25	511,149.75	9,956,104.40	9,444,954.65	5 %

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 8 / 21

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND	118,703.34	441,673.96	6,432,136.00	6,432,136.00	5,990,462.04	7 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	0.00	219,492.00	219,492.00	219,492.00	0 %
205 PUPIL TRANSPORTATION FUND	1,888.96	3,574.78	155,262.00	155,262.00	151,687.22	2 %
237 ALASKA PRE ELEMENTARY PROGRAM	1,024.29	1,024.29	149,019.00	149,019.00	147,994.71	1 %
255 FOOD SERVICE FUND	1,489.19	2,330.20	214,461.00	214,461.00	212,130.80	1 %
256 FRESH FRUIT & VEGETABLES	0.00	0.00	2,950.00	2,950.00	2,950.00	0 %
260 TITLE I-A BASIC	97.72	1,752.31	61,589.00	61,589.00	59,836.69	3 %
261 TITLE I-C MIGRANT	616.82	10,635.48	64,939.00	79,939.00	69,303.52	13 %
264 Title IVA INNOVATIVE	0.00	1,293.11	10,000.00	10,000.00	8,706.89	13 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	0.00	17,217.00	17,217.00	17,217.00	0 %
268 TITLE VI-B IDEA	999.74	4,299.74	57,493.00	57,493.00	53,193.26	7 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,334.00	4,334.00	4,334.00	0 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	544.94	1,615.90	50,000.00	50,000.00	48,384.10	3 %
280 CLSD	0.00	8,000.00	219,999.13	219,999.13	211,999.13	4 %
294 CARES GRANT - ELEMENTARY & SECONDARY	0.00	55.98	21,333.47	21,333.47	21,277.49	0 %
295 CARES GRANT - GOVERNOR'S EMERGENCY	8,635.37	8,635.37	39,564.41	39,564.41	30,929.04	22 %
296 CRRSA	4,146.73	5,627.12	204,804.00	204,804.00	199,176.88	3 %
297 COVID RELIEF - ARP ACT ESSER III	0.00	0.00	305,175.00	305,175.00	305,175.00	0 %
365 REAP	0.00	5,457.60	7,405.00	7,405.00	1,947.40	74 %
366 SELECT - KLAWOCK	0.00	0.00	17,300.00	17,300.00	17,300.00	0 %
367 ASTRIDE HAIDA & TLINGIT GRANT	1,690.00	1,690.00	44,000.00	44,000.00	42,310.00	4 %
368 THRIVE	2,489.65	6,567.21	580,709.77	580,709.77	574,142.56	1 %
375 TEACHER HOUSING	8,093.38	11,093.15	50,000.00	50,000.00	38,906.85	22 %
500 KASAAN WOOD FIRE BOILER FIRE	173,500.00	173,500.00	142,565.64	142,565.64	-30,934.36	122 %

SOUTHEAST ISLAND SCHOOL DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 8 / 21

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
501 CIP-DISTRICT MAJOR MAINT	33,000.00	33,000.00	50,000.00	50,000.00	17,000.00	66 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	0.00	91,718.87	91,718.87	91,718.87	0 %
508 19-005 KASAAN K12 PLAYGROUND	86,765.24	203,265.24	287,585.93	287,585.93	84,320.69	71 %
511 AEA LED LIGHTING	0.00	29,312.26	66,994.38	66,994.38	37,682.12	44 %
536 20-002 HOLLIS K-12 SCHOOL REPLACEMENT	1,925.00	10,625.00	445,370.90	445,370.90	434,745.90	2 %
600 THE CAFE	300.00	600.95	2,250.00	2,250.00	1,649.05	27 %
<b>Grand Total:</b>	<b>445,910.37</b>	<b>965,629.65</b>	<b>10,030,668.50</b>	<b>10,045,668.50</b>	<b>9,080,038.85</b>	<b>10 %</b>

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue		% Received
	Current Month	Received YTD		To Be Received		
000						
0000						
40 OTHER LOCAL REVENUES	0.00	415.00	25,000.00	24,585.00	1 %	
47 E-RATE REVENUE	0.00	0.00	1,411,471.00	1,411,471.00	0 %	
51 STATE-FOUNDATION PROGRAM	0.00	361,452.00	4,435,612.00	4,074,160.00	8 %	
56 TRS On-Behalf	0.00	0.00	280,863.00	280,863.00	0 %	
57 PERS On Behalf	0.00	0.00	76,559.00	76,559.00	0 %	
150 FEDERAL SOURCES THRU THE STATE	0.00	0.00	280,000.00	280,000.00	0 %	
299 PRIOR YEAR PO REVENUE	0.00	0.10	0.00	-0.10	** %	
Function Total:	0.00	361,867.10	6,509,505.00	6,147,637.90	5 %	
Org Total:	0.00	361,867.10	6,509,505.00	6,147,637.90	5 %	
Fund Total:	0.00	361,867.10	6,509,505.00	6,147,637.90	5 %	
Grand Total:	0.00	361,867.10	6,509,505.00	6,147,637.90	5 %	

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	298.50	615.88	180,240.00	180,240.00	179,624.12	0
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	0.00	17,100.00	17,100.00	17,100.00	0
400 SCHOOL ADMINISTRATION	0.00	0.00	6,995.00	6,995.00	6,995.00	0
600 OPERATIONS & MAINTENANCE	520.18	5,584.61	47,324.00	47,324.00	41,739.39	11
700 STUDENT ACTIVITIES	31.95	31.95	7,258.00	7,258.00	7,226.05	0
Org Total:	850.63	6,232.44	260,417.00	260,417.00	254,184.56	
624 KASAAN						
100 REGULAR INSTRUCTION	113.28	662.19	253,988.00	253,988.00	253,325.81	0
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	0.00	7,418.00	7,418.00	7,418.00	0
400 SCHOOL ADMINISTRATION	0.00	0.00	6,995.00	6,995.00	6,995.00	0
600 OPERATIONS & MAINTENANCE	138.88	861.86	28,840.00	28,840.00	27,978.14	2
700 STUDENT ACTIVITIES	0.00	0.00	1,562.00	1,562.00	1,562.00	0
Org Total:	252.16	1,524.05	300,303.00	300,303.00	298,778.95	
625 NAUKATI						
100 REGULAR INSTRUCTION	32.53	226.17	197,431.00	197,431.00	197,204.83	0
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	0.00	28,628.00	28,628.00	28,628.00	0
400 SCHOOL ADMINISTRATION	0.00	0.00	11,508.00	11,508.00	11,508.00	0
600 OPERATIONS & MAINTENANCE	2,169.55	8,303.87	72,737.00	72,737.00	64,433.13	11
700 STUDENT ACTIVITIES	0.00	0.00	6,890.00	6,890.00	6,890.00	0
Org Total:	2,202.08	8,530.04	318,694.00	318,694.00	310,163.96	
628 THORNE BAY						
100 REGULAR INSTRUCTION	809.54	1,696.63	456,919.00	456,919.00	455,222.37	0
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	9,304.00	9,304.00	9,304.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	0.00	126,850.00	126,850.00	126,850.00	0
400 SCHOOL ADMINISTRATION	48.43	103.47	161,833.00	161,833.00	161,729.53	0
450 SCHOOL ADMIN SUPPORT SRVC	3,195.73	3,195.73	53,713.00	53,713.00	50,517.27	5
600 OPERATIONS & MAINTENANCE	8,063.72	12,275.21	252,469.00	252,469.00	240,193.79	4
700 STUDENT ACTIVITIES	0.00	0.00	39,528.00	39,528.00	39,528.00	0
Org Total:	12,117.42	17,271.04	1,100,616.00	1,100,616.00	1,083,344.96	
632 WHALE PASS						
100 REGULAR INSTRUCTION	0.00	169.16	206,548.00	206,548.00	206,378.84	0
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	0.00	55,030.00	55,030.00	55,030.00	0
400 SCHOOL ADMINISTRATION	0.00	0.00	6,995.00	6,995.00	6,995.00	0
600 OPERATIONS & MAINTENANCE	792.82	3,422.56	28,160.00	28,160.00	24,737.44	12
700 STUDENT ACTIVITIES	0.00	167.88	4,561.00	4,561.00	4,393.12	3
Org Total:	792.82	3,759.60	302,794.00	302,794.00	299,034.40	
649 DISTRICT WIDE						
100 REGULAR INSTRUCTION	16,623.61	16,623.61	67,212.00	67,212.00	50,588.39	24
140 CORRESPONDENCE INSTRUC	0.00	0.00	126,765.00	126,765.00	126,765.00	0

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
220 SPED SUPPORT SRVCS-STUDNT	0.00	353.70	162,416.00	162,416.00	162,062.30	0
352 LIBRARY SERVICES	0.00	0.00	4,000.00	4,000.00	4,000.00	0
353 Technology	8,037.21	11,042.37	1,603,102.00	1,603,102.00	1,592,059.63	0
354 INSERVICE	0.00	0.00	3,500.00	3,500.00	3,500.00	0
400 SCHOOL ADMINISTRATION	1,281.20	1,281.20	17,626.00	17,626.00	16,344.80	7
511 BOARD OF EDUCATION	7,367.80	7,367.80	94,546.00	94,546.00	87,178.20	7
512 OFFICE OF SUPERINTENDENT	21,321.31	24,453.50	314,071.00	314,071.00	289,617.50	7
550 DISTRICT ADMIN SUPRT SRVC	12,569.68	108,110.71	254,953.00	254,953.00	146,842.29	42
600 OPERATIONS & MAINTENANCE	32,311.92	230,398.30	740,791.00	740,791.00	510,392.70	31
700 STUDENT ACTIVITIES	1,450.00	1,450.00	68,122.00	68,122.00	66,672.00	2
900 OTHER FINANCING USES	0.00	0.00	52,500.00	52,500.00	52,500.00	0
Org Total:	100,962.73	401,081.19	3,509,604.00	3,509,604.00	3,108,522.81	
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	15.14	131.72	234,824.00	234,824.00	234,692.28	0
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	0.00	109,355.00	109,355.00	109,355.00	0
400 SCHOOL ADMINISTRATION	0.00	0.00	9,250.00	9,250.00	9,250.00	0
600 OPERATIONS & MAINTENANCE	322.98	1,757.69	47,885.00	47,885.00	46,127.31	3
700 STUDENT ACTIVITIES	0.00	0.00	6,983.00	6,983.00	6,983.00	0
Org Total:	338.12	1,889.41	409,797.00	409,797.00	407,907.59	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	345.27	511.10	170,210.00	170,210.00	169,698.90	0
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
400 SCHOOL ADMINISTRATION	0.00	0.00	6,995.00	6,995.00	6,995.00	0
600 OPERATIONS & MAINTENANCE	842.11	875.09	50,384.00	50,384.00	49,508.91	1
700 STUDENT ACTIVITIES	0.00	0.00	822.00	822.00	822.00	0
Org Total:	1,187.38	1,386.19	229,911.00	229,911.00	228,524.81	
Fund Total:	118,703.34	441,673.96	6,432,136.00	6,432,136.00	5,990,462.04	6 %
Grand Total:	118,703.34	441,673.96	6,432,136.00	6,432,136.00	5,990,462.04	6 %



# SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

## Board Report August 16, 2021 Sherry Becker, Superintendent

**Vision:** Students are equipped to realize their dreams and aspirations.

**Mission:** Together we will foster student skills to achieve their goals and adapt to an ever-changing world.



### Summer Food Service Program:

Three SISD schools provided Summer Food Services Program (SFSP) for children 0-18

- Hollis School - daily breakfast and lunch provided for all children 0-18
- Thorne Bay School - daily breakfast and lunch provided for all children 0-18 - one pick-up per day (included both meals)
- Whale Pass School - weekly boxes - 5 breakfasts and 5 lunches for each child



### Summer Classes/Activities:



#### Drone Pilot Training Intro

Matt Gore and Dr. Mark Standley held a Drone Pilot Training intro class for adults and another for students. Students and adults learned about the exciting opportunities that exist for anyone interested in working with drones as either a business, to assist in search and rescue activities, or just as a hobby. We are excited for the fall semester elective which will be focused on getting both students and adults licensed to fly drones. This license will prepare our students for employment worldwide!

#### Hollis Summer Camp

Under the leadership of Lisa Cates, Hollis School staff, students, and volunteers provided amazingly rich and engaging activities for Hollis youth this summer. It was a very well attended event and kept everyone very busy for weeks! The camp included activities like hiking, cooking, swimming, gardening, beachcombing, singing, an art show, homemade ice cream making, and autographed tie died shirts. I was given an autographed t-shirt and it will always be a favorite! Once the camp was finished, the Hollis Public Library held their annual reading camp which was a weekly event. It was amazing to see what the community of Hollis pulled together for their children this summer. Hopefully this can be done in other SISD communities in coming years.

#### Rifle & Shotgun Training:

John Stevens offered an NRA Basic Rifle Shooting Course. Course Description: This course teaches the basic knowledge, skills and attitude necessary for the safe use of a rifle in target shooting. Students learn NRA's rules for safe gun handling; rifle parts and operation; ammunition; shooting fundamentals; range rules; shooting from the bench rest, prone, sitting, standing, and kneeling positions; cleaning; and continued opportunities for skill development. Students will receive the Basics of Rifle Shooting handbook, NRA Gun Safety Rules brochure, Winchester/NRA Marksmanship

Qualification booklet, take a Basics of Rifle Shooting Student Examination, and receive a course completion certificate.

John Stevens also taught an NRA Basic Shotgun Shooting Course. Course Description: This course teaches the basic knowledge, skills, and attitude for the safe and proper use of a shotgun in shooting a moving target. Students learn NRA's rules for safe gun handling; shotgun parts and operation; shotgun shell components; shotgun shell malfunctions; shooting fundamentals; range rules; shooting at straight away and angled targets; cleaning; and continued opportunities for skill development. Students will receive the Basics of Shotgun Shooting handbook, NRA Gun Safety Rules brochure, Winchester/NRA Marksmanship Qualification booklet, take a Basics of Shotgun Shooting Student Examination and receive a course completion certificate.

**Beaver Fur Mitten Sewing:**

Sharlet Collins taught a Beaver Fur Mitten Making class for students. Students used beaver pelts and cut in into mitten parts. The hand-sewed the fur parts to the leather, the fabric to the fabric, then to the fur and leather. Students learned about the Yup'ik culture and the importance of fur mitten making.

Thank you to the staff and volunteers that shared your time and your talents with SISD students, staff, and community members this summer!

**Planning for 2021-22 School Year:**

**[Fall Inservice Agenda August 2021](#)**

**Fall 2021-22 Leadership Retreat** - August 24 & 25 - All district lead teachers, admin and some of our department leaders.

**SISD COVID Mitigation Plan DRAFT:**

An End of Year Survey was given to all district stakeholders at the end of the 2020-21 school year. This feedback is incorporated in to the document linked below. A draft of the plan was sent out to distributed to stakeholders on July 12, 2021. A revised draft was distributed to all stakeholders on August 12, 2021, and another revision was distributed on August 14, 2021. All stakeholder input is included in the document linked below. A final draft incorporating as much stakeholder input as possible will be provided to the School Board for the Work Session scheduled for August 16, 2021 @ 4:30pm. The district administration asks that the School Board approve the draft including the revisions discussed at the Work Session during the regular Board meeting on the same day at 5:30pm.

Stakeholder Input - This is a live document and will be updated as more comments come in:

**<https://docs.google.com/document/d/1jw1onxx1nI8OqsP43BrRNzilsvK2v1YGaVfBrXPpUNA/edit?usp=sharing>**

**Staff Openings for 2021-22 (to date):**

As of 8/12/21, the following certified teaching positions are available and are being advertised for the 2021-22 school year:

- Whale Pass School: Multi-Grade/Special Education - The position was accepted by a candidate and that candidate decided at the last minute that he could not accept due to personal reasons. We had one new eligible candidate apply - an interview was held with most of the community present and participating on the interview panel - reference checks being completed.
- Thorne Bay School: Elementary Teacher - position offered, pending acceptance
- Naukati/Whale Pass School - Special Education Teacher - potential candidate - scheduling an interview
- Distance Math Teacher - 1 class only - interviews scheduled - this position is to provide extra support for those students in our outer sites with students enrolled in upper level math courses like Algebra II and Geometry - this was expressed as a need from numerous parents, students and staff over the last couple of years.
- [Current Classified Openings](#)

### **Student Update:**

First day of school for students is Monday, August 30, 2021. We are expecting a total of apx. 175-185 students in grades K-12 and apx. 16 students in Pre-K district wide. This estimate fluctuates on an almost daily basis due to new information coming in from each of our communities regarding individuals/families that have recently moved in/out of the community and individuals that have decided that they will/will not attend school with another district/homeschool.

### **Staff Update:**

We will have a total of 19 certified teachers across the district. Each of our 7 schools will have at least one part-time custodian, cook, and one or more classroom paraprofessionals. We also have two bus drivers and both full-time and part-time maintenance staff that serve the entire district.

SISD welcomes the following new staff for the 2021-22 school year:

- Barry C. Stewart Kasaan School: Karen Freese, Elementary Teacher
- Thorne Bay School: Sam White, Secondary Language Arts/Social Studies Teacher and Joel Jenson, Elementary Teacher
- District-Wide staff: Deidre Jenson will be our new Area Principal/Federal Programs Coordinator and will be serving as the Principal for Kasaan, Hollis, Naukati, Coffman Cove and Whale Pass Schools. Both Deidre and Joel are returning to the school district once again. They were both teachers in our district (for Naukati/Thorne Bay) in past years.

### **New District Assignments:**

Sharlet Collins is new to Howard Valentine Coffman Cove School. Ms. Collins taught in our Port Alexander School last year.

Julia and Patrick Trischman have transferred back to Port Alexander School from Thorne Bay. They were in Port Alexander during the 2019-20 school year and are excited to be returning to Port Alexander.

Thorne Bay School: Heather Mendonsa will be teaching elementary this year. Mrs. Mendonsa taught secondary classes at Thorne Bay School during this past school year. Aly Howell will be teaching pre-k at Thorne Bay School which is a change from the elementary teacher position she held at Thorne Bay School

last year. Mrs. Howell will also be the district-wide Pre-K Coordinator and the Activities Director for SISD this year.

### **Program Updates:**

The Alaska Alexander Archipelago Tongass and Tidal Science Academy (AAATTSA) at Port Alexander School is welcoming 6 new high school students from all over the U.S. (one high school student from each of the following: Phoenix, Arizona; Sheridan, Montana; Minneapolis, Minnesota, Montague, California, Bethel, Alaska and Hollis, Alaska). All six students will live with the two teachers and their two young children in Port Alexander. The students will participate in the Environmental and Ecological Studies curriculum developed by Julia Trischman. This curriculum includes some of the following activities:

- scavenger hunts
- kayak training
- artwork
- journaling
- hiking
- outdoor survival skills training
- Marine Safety training and certification - provided by Alaska Marine Safety Education Association (AMSEA)
- research projects
- animal dissections
- underwater drones/robots taught by Matt Gore and Dr. Mark Standley
- hatchery visits
- harvesting
- canning and smoking fish
- ecosystem and effects on our environment
- impacts of change in glacier ice
- kelp farm visit and study of acidification
- researching and presenting about marine debris - led by the Sitka Science Center Scientists in the Schools program
- Leadership/mentorship activities and collaboration with the Outer Coast College in Sitka

The culminating event of the AAATTSA program will include the Sitka Whalefest. What a great experience for these students and for the students that live in Port Alexander!

### **AK- TRAILS Correspondence/Homeschool Program:**



We have a correspondence/homeschool teacher in the following communities that will be providing correspondence/homeschool support for students and families. These teachers are dedicated to helping our homeschool students and parents get the support they need to be successful. Many extra-curricular activities will be included for homeschool students (camping, kayaking, hiking, archery, sports, amazing new elective opportunities, college courses, and much more)! We are accepting students for this program on a part time basis, dual enrollment, or full time. AK-TRAILS students can attend a portion of the day at their local school and then a portion of their day of homeschool. Parents make the schedule, parents choose the curriculum, parents decide what is best for their child. More information on our website:

<https://www.sisd.org/o/aktrails>

## **Brand New Electives Available for Secondary Students District-Wide!!!**

In the past few years, Thursday electives were offered at Thorne Bay School and students would travel across island to attend classes in Thorne Bay. This past year we were unable to do this due to COVID. This year, Thorne Bay School switched to a 6-period day vs. a block schedule so they will be teaching 6 periods per day Monday - Thursday. They will be offering electives for secondary students each day but in shorter class periods. Most schools other than Thorne Bay will remain on the block schedule and offer electives on Thursdays with academics primarily on Monday - Wednesday. Due to this shift in scheduling, the availability of elective instructors, and the desire to decrease the workload for all our teachers, we are offering electives in a new and exciting way this year!

Electives will be spread out throughout the first and second semester. For a student to earn elective credit, they must participate in a minimum of 80 hours of instruction. These 80 hours may be spread throughout the semester as the instructor has the availability. For example, there may be an in-person drone piloting course on Friday and Saturday one week each month and students may take the remainder of the required 80-hours online throughout the week. Teachers and other staff/community members that are taking the course with the students can supervise and assist in the training while our formal instructor teaches by distance when he is unable to be here in person. Another class may be offered for ceramics and this class may be every Saturday afternoon for a full semester. These are just examples.

We have developed an "Elective Classes 2021-22" google calendar that will be available to all instructors to select dates/times they are available to teach a specific class. Students district-wide will then be able to look at the calendar and select the electives they would like to participate in. This will allow them to take a few different electives that fit their schedule. Our instructors will be spreading the electives out as much as possible as not to overlap with other electives/sports, etc. This will take some special maneuvering, but it will incredibly enhance the opportunities our students have available to them.

In one new Career Awareness class offering, staff and members of our communities will be asked to teach a class and/or to spend one class session explaining and demonstrating what they do for a living. Students will be able to experience different jobs/careers and learn hands-on what is involved in the various types of work available on the island. Guest speakers and virtual tours can be integrated into the class to allow the students an opportunity to learn about jobs/careers that they may not have been able to see or experience otherwise.

We are very excited to be offering the following brand-new electives for high school students districtwide: Drone Pilot Training, Marksmanship, Rifle/Shotgun Training, Beginner/Advanced Art classes - various mediums, Music, Kayak Fishing, Kayak Repair, Outdoor Survival Skills, Entrepreneurship, Ceramics, 6-Pack License, etc. These are in addition to our typical extra-curricular activities like volleyball, basketball, wrestling, scuba, welding, etc.

### **Greenhouse/Ag Program Update:**

Loni and Peter Nguyen have been working diligently in the Howard Valentine Coffman Cove School greenhouse. They have submitted a report for this Board meeting for your review. If you have the opportunity to visit them in Coffman Cove, I encourage you to do so. They are a remarkable team and are doing so much for our communities. We are looking forward to the future of our agricultural program. I would also like to acknowledge the work that our volunteers Priscilla Goulding and Shane Williams have done in Thorne Bay. They have organized a community of volunteers to run the ag program in Thorne Bay.

They have also dedicated many hours to researching and troubleshooting various problems that come up throughout the district. Please take a moment to thank these individuals if you have a chance to do so.

### AmeriCorps:

We currently have three (3) different AmeriCorps programs running in the district.

1. The Resilient Alaska Youth AmeriCorps (RAY) Program works to address high suicide rates and substance abuse in Rural Alaska through a positive youth development program. AmeriCorps partners with rural tribal governments, schools, and non-profits to provide a locally recruited paid position that works with youth in the community. This position facilitates youth learning, growth and resilience through in-school, afterschool, and out-of-school programming. This position is at no cost to the partner organization (SISD). SISD currently has 2 year-round AmeriCorps RAY positions, and these are Sabrina Marconi in Hollis and Maria Lineker in Kasaan. Both Maria and Sabrina are starting their second year with SISD. Maria was in Thorne Bay this past year. Peter Nguyen will be a 3<sup>rd</sup> RAY position this year and will be stationed in Coffman Cove.
2. The summer 2021 Hunger Free America and AmeriCorps VISTA Summer Associates Program provided SISD with one individual, Peter Nguyen full time in Coffman Cove this summer. The AmeriCorps VISTA program is a voluntary national service to strengthen and supplement efforts to eliminate poverty and poverty related human, social, and environmental problems. There is a small cost-share to the district for this program. Using the fresh vegetables grown in the Howard Valentine Coffman Cove School, Peter ran a farmer's market in Coffman Cove twice per week and on the weekend in Klawock. Part of the expectations of this program was to provide nutritional educational information and outreach to families regarding other food security programs such as:
  - [Women, Infants and Children Program \(WIC\)](#)
  - [Commodity Supplemental Food Program \(CSFP\)](#)
  - [Supplemental Nutrition Assistance Program Education \(SNAP-Ed\)](#)
  - [Nutrition Education \(SOA\)](#)
3. A new program was introduced to the district this year and Loni Nguyen in Coffman Cove has applied for this program. This is a year-round AmeriCorps VISTA position. The goal of this program is to build long-term sustainability to ensure it continues after VISTA resources end. This program is for capacity-building support in a food service program. For example, they can help us with a variety of things including developing a farmers' market; improving ag/greenhouse systems; grant writing (for the districts agriculture/food prog); research, support on POW for food service systems, etc. We are excited to see what comes from this program!

\$\$\$ Last but certainly not least... A huge thank you to Loni and Peter Nguyen for their generous donation of a 7 Day/6 Night 3-Bedroom Condo at the Worldmark Windsor Resort in Sonoma County California. This will be a raffle to benefit the SISD Island Fresh Student Enterprises and the district ag program. You should start seeing the raffle flyer everywhere you go and if not, we ask that you help us spread the word. It will be posted on our website, in every community and will be sent out as a notification on our SISD app. This will be a raffle available to anyone - either buying a ticket in person from students/staff/Board members - or buying raffle tickets online. Island Fresh now has its own Paypal account that has been very useful for the farmer's markets and now you can also buy raffle tickets - please be sure to share the flyer with all your friends worldwide! \$\$\$

# *Thorne Bay School*



*1010 Sandy Beach Road  
Thorne Bay, AK 99919  
(907) 828-3921*

## *Home of the Wolverines!*

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8.13.21

We are anticipating a wonderful 2021-2022 school year for the Wolverine community! Staff have been busy preparing the school for students, from cleaning to scheduling to setting up rooms!

Today, one of our new staff arrives, and we are excited to meet and greet the new family and make them feel welcome. We are in the process of hiring our last certified staff member, and still have a few classified positions open that we are anxious to fill. We have been blessed with amazing staff and are grateful for all the new hires.

Cross country is starting, and we look forward to seeing the teams enjoy the outdoors as they compete to do their best. Our new AD, Aly Howell, is coaching the teams and has jumped all in to learn Planet High School and discover all she is to do to support the students and coaches. We're thankful she was willing to take on this challenge!

We are appreciative of all everyone is doing to prep for the school year and ensure we are ready for students' first day of school on August 30, 2021.



# SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

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Board Report  
August 18, 2021  
Deidre Jenson

## Area Principal

I started work before the end of July and have been refamiliarizing myself with our processes as well as conducting several different site-based and district-wide tasks as follows:

- Naukati site visit, met with almost all the parents, as well as the teachers and community members.
- Kasaan site visit when our new teacher arrived and met with our current teacher.
- Hollis and Coffman Cove site visits happening this week.
- Whale Pass met with a paraprofessional, met our current teacher and sat in our interview for our new teacher.
- Attended the Resilient Educators Conference in Alyeska and enjoyed networking with other district employees and vested stakeholders. Collaborated with other Island districts, as well as districts from around Alaska. Some brainstorming occurred about our district strengths and needs and the admin team is working on how to use this information further and continue the discussions.
- Participating in in-service planning and curriculum committee meetings.

## State and Federal Programs

I am set up in the Grant Management Systems and the federal government system which provides access to plans, budgets, and reporting systems. We have posted for some part-time classified positions, hired for some and will begin the selection process for others. Naukati has hired a family liaison for their school improvement grant, and we will begin our migrant recruiter selection soon.

### Special Education

What an exciting time of year. Staff, students, and communities are quickly preparing for the new school year. The Student Services Coordinator will be scheduling site visits to meet with staff to discuss student schedules, aide training, student supports, and data collection.

Over the summer, Carol Randolph participated in the CPI Nonverbal Intervention training through the Crisis Prevention Institute and is now a certified CPI instructor. Support staff training will begin on August 27 for select staff members and district-wide training will be scheduled in the near future.

Presence Learning will continue to provide related services for our students. Our returning support members are Speech/Language Pathologist - Hollie Flemming and School Psychologist – Jon Mari. Occupational Therapist – Katherine Strempeke will be joining the team this year. Services will begin September 7<sup>th</sup>. Returning to the district is Physical Therapist – Mary Jane Rapport. We are excited to have Mary Jane join the team and she will be conducting both in person (COVID willing) and virtual sessions. Behavioral Specialist – Shane Phillips from SESA will join us again this year as well.

### State/District Assessments

State and district assessment dates have been made available for site planning. The first round of MAP testing is scheduled for September 13 – 23 and iReady testing (grades K-8) is scheduled for September 20-30. iReady is a comprehensive assessment and instruction program that empowers educators with the resources they need to help all students succeed.

Ongoing projects for SISD, and a look at some of the other Maintenance related work.

1. CIP projects:
  - A. Kasaan play area is nearing completion.
  - B. Bus barn is done and final paper work is completed for full close out.
  - C. Thorne Bay play area has final engineering review on 8/23/2021
  - D. Hollis design is on schedule, with full funding anticipated for next year. We are looking to be out to bid January 2022 with construction starting spring of 2022.
2. VEEP we have completed the first part needed one more parking light for NKI and are filling in the lights we left off the initial part in Thorne Bay.
3. Working with Forest Service on any agreement for Harris River we have some numbers ironed out but have agreed that it will be 2022 before we start this project.
4. Replacement of boiler in Kasaan materials are here and will start after the repairs to Kasaan library.
5. Kasaan library is waiting on steel for roof it was order as soon as the board approved project but Covid base supply issues continue to affect projects.
6. Pursuing two grants for Wood boiler based projects with the Denali Commission:
  - A. Kasaan tie-in of new boiler to housing unit and library
  - B. Naukati Bay concrete floor upgrade
7. Continuing to prep and repair units for incoming staff.

Respectfully,

Branzon Anania

# Food Services Board Report

August 2021

Submitted by

Susan Greene, Contracted, Remote Director of Child Nutrition Program

## Summer Food Service Program

From June 7th to August 13th Thorne Bay, Whale Pass and Hollis Schools served 1136 lunches and 1227 breakfasts to the SISD community. Hollis provided hot meals twice daily from June 14 to July 9, from July 12 to August 13 children picked up five bagged (5) breakfast and lunches each Monday. Thorne Bay provided “grab and go” breakfasts and lunches daily June 7 through August 6. Whale Pass provided five boxed breakfasts and lunches weekly between June 7 and August 13. This was possible through the cooperation with AmeriCorps, SISD employees willing to make the “trip in ” during the summer, and other dedicated staff and community. There were many meals served and many lessons learned. Most importantly our children continued to have the opportunity to receive food during the summer.

## Administrative Review

- SISD school meals program will undergo an Administrative Review during the 2021/22 school year.
- The Administrative Review is a **comprehensive** evaluation of all aspects of the school meals programs by State Agencies (SAs) of SFAs participating in the NSLP and SBP, and includes both Critical and General Areas of Review.
- Documentation, records, and procedures will be reviewed at the school and district level.
- The review includes off-site reviews of required documents, policies, procedures and on-site review of school meal operations.

## Community Eligibility Provision (CEP)

Please see CEP Public Notice under “Information Items” in the Board packet.

## Seamless Summer Option (SSO)

- In response to the ongoing COVID crisis the Federal government is allowing schools the option of operating under the Seamless Summer Option (SSO). The SSO allows SFAs to provide children free meals during the 2021-22 school year (SY) at a higher reimbursement rate than the NSLP.
- The SSO Reimbursement Rate for Rural, self-prep Alaska schools is:
  - Breakfast \$3.99; Lunch \$6.99

## Meal Applications

- Under SSO all students receive free meals, however SISD encourages all families to complete the Free/Reduced Price Meal Application.
- These applications are important as supporting documentation for federal funding in many instructional areas.
- P-EBT (Pandemic Electronic Benefit Transfer) benefits are issued to students in non-CEP schools based on their meal eligibility. If a family does not have an approved application they are not eligible for these benefits.

## Waivers

Due to the ongoing COVID Pandemic, USDA is allowing waivers to enable schools to provide meals during during “High Risk” instructional days. The following waivers have been submitted for approval:

- **Meal Times Waiver**: FNS is letting meals be served to kids outside traditional times to maximize flexibility for meal pick-up.

- **Non-congregate Feeding Waiver**: FNS is allowing meals to be served in non-group settings to support social distancing.
- **Parent/Guardian Meal Pick-Up Waiver**: FNS is allowing parents/guardians to pick-up meals and bring them home to their children.
- **Seamless Summer Option (SSO) and Summer Food Service Operations**: FNS is allowing SFSP and Seamless Summer Option operations through June 30, 2021.

**Menus**

Daily SSO Meal Pattern Requirements:

- Breakfast: 1 oz grain, 1 cup fruit, 8 oz fluid milk
- Lunch: 1 oz grain (K-8), 2 oz grain (9-12); ½ c fruit (K-8), 1 c fruit (9-12); ¾ c vegetables (K-8), 1 c (9-12), 8 oz fluid milk
- Students must receive all meal components in requirement amounts to claim as a reimbursement meal. Supporting documentation of meal counts and food production (production records) must be kept on file for current plus three (3) years.
- Each school is reviewed annually at the local level to assure that reimbursable meals are being served and meal counts are taken at when students receive that meal.
- All grains must be at least 51% whole grain, and a variety of milk must be offered, SISD offers low fat unflavored / non fat flavored milk daily.
- SSO requires that vegetables from the five (5) subgroups (dark green, red/orange, starchy, dried beans, & other) be served weekly in specific quantities.

Other Specifications:

	K-8	9-12
Min - Max Calories	550 - 700	750-850
Saturated Fat	< 10% of calories from fat	< 10 % of calories from fat
Sodium	≤ 1360 g	≤ 1420 mg

- Proposed SISD menus have been submitted to the Alaska Child Nutrition Program for certification.
- Due to the ongoing labor and supply shortage menus may be modified based on item & human resource availability.

**Fresh Fruits and Vegetables Program (FFVP)**

- SISD has been awarded \$10,088 to purchase Fresh Fruits and Vegetables for students in grades K-8 for the 2021/22 school year.
- Fresh fruits and vegetables are served at a time outside the breakfast and lunch meal service to encourage healthy eating and fight obesity.

This institution is an equal opportunity provider.



## SOUTHEAST ISLAND SCHOOL DISTRICT

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(907) 828-8254 Fax: (907) 828-8257 Email: [sisd@sisd.org](mailto:sisd@sisd.org)

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### MEMORANDUM

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**TO:** SISD BOARD OF EDUCATION  
**THRU:** Sherry Becker, Superintendent  
**FROM:** Lucienne Smith, Contracted Business Manager  
Alaska Education & Business Services, Inc. *Lucienne Smith*  
**Date:** August 31, 2021  
**SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE**

**FY 2021 AUDIT** – Our final audit is scheduled the week of September 13<sup>th</sup>, but since there is only a few items remaining to be completed and submitted, and the auditors had a client who had to reschedule next week, we may move it up a week to next week.

The workers' compensation insurance company has also sent a request for the annual payroll audit and that will be completed this next week.

**FY 2021 Enrollment Count Period** – The enrollment count period from where our foundation funding is derived begins Monday, September 20<sup>th</sup> and ends Friday, October 22<sup>nd</sup>.

**Standard Operating Procedures** – Next month we will restart reviewing the Standard Operating Procedures.

**E-rate** – We have received our BAG grant of \$219,492 paid out in full this month. You will recall this is for our additional bandwidth at the outer sites bringing them to 25 Mbps. We included Edna Bay and since that school is not opening, we will have to return that portion to the state in June.

**Other** – This year began the utilization and going live with the TalentEd software and the payroll process is now near paperless.

Please do not hesitate to ask questions.



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Meeting: September 3, 2021 – Regular Board of Education Meeting  
Category: Business Item  
Subject: 2<sup>nd</sup> Reading, AASB Board Policy Updates: BP 1340 and BP 6146.3

## RECOMMENDATION

It is the administration's recommendation that the School Board approve the AASB Board Policy Updates of BP 1340 and BP 6146.3.

## PERTINENT FACTS:

These are the updates provided by AASB with our policy online subscription.

### BP 1340, Access to District Records

This update revises the model records retention policy to clarify that records shall be maintained in accordance with the State of Alaska Model Records Retention Schedule for Alaska School Districts. It standardizes retention rules for all AASB districts.

### BP 6146.3, College and Career Readiness Assessments

This update removes a reference to a rescinded regulation regarding college and career readiness assessments. It is updated to clarify that a district's assessment policies must be in accordance with current assessment regulations, allowing the policy to be tied to changing assessment rules

## RECOMMENDED MOTION:

**Approve BP 1340, Access to District Records, and BP 6146.3, College and Career Readiness Assessments.**

## BP 1340 Access to District Records

Note: [AS 40.25.120](#) sets forth the right of the public to access public records. There is strong public policy favoring inspection of public records and any exceptions to disclosure based on need should be construed narrowly.

The School Board recognizes that state policy provides broad public access to district records. Public access shall not be given to records exempt from public disclosure by state or federal law or by the Board based on the need of the district to maintain confidential information.

*(cf. 3580 - District Records)*

*(cf. 4112.6/4212.6/4312.6 - Personnel Records)*

*(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential Information)*

*(cf. 5125 - Student Records; Confidentiality)*

*(cf. 9011 - Disclosure of Confidential Information)*

*(cf. 9321 - Closed Sessions)*

Note: [14.14.090](#), in addition to other duties, provides that the Board shall keep records and files open to public inspection at the district office during reasonable business hours.

Any person shall have reasonable access, during regular business hours, to the public records of the schools and district. The Superintendent or designee shall establish regulations to authorize and facilitate public access to district records in accordance with law, to protect the security of district records, and to prevent interference with regular district operations. Records shall be maintained in accordance with the State of Alaska School District Model General Administrative Records Retention and Disposition Schedule.

The district may charge for copies of public records or other materials requested by individuals or groups. The charge, based on actual costs of duplication, shall be determined by the Superintendent or designee.

*Legal Reference:*

### ALASKA STATUTES

[40.25.120 - .220](#) Public Records Act

[14.03.115](#) Access to school records by parent, foster parent, or guardian

[14.14.090](#) *Additional duties*

[14.20.149](#) *Employee evaluation*

[14.43.930](#) *Scholarship program information*

[23.40.235](#) *Public involvement in school district negotiations*

*City of Kenai v. Kenai Peninsula Newspapers, 642 P2d 1316 (Alaska 1982)*

*Anchorage School District v. Anchorage Daily News, 779 P2d 1191 (Alaska 1989)*

UNITED STATES CODE, TITLE 20

[1232g](#) *Family Educational Rights and Privacy Act of 1974*

*Revised 5/10*

*Reviewed 1/16*

Adoption Date: 04/09/98

**Southeast Island School District**

### **BP 6146.3 ~~Graduation/~~College and Career Readiness Assessments**

~~It is the intent of the Board to provide educational opportunities that enrich and challenge the learning of all students. SISD provides learning opportunities that exceed the minimum graduation requirements. All students are encouraged to excel to the highest level(s) offered in each content area.~~

Note: Effective June 30, 2016, the requirement that no secondary student be issued a diploma unless he or she has taken a college and career readiness assessment is repealed. ~~However, school districts still shall require all students in grade 11 and all students in grade 12 who have not previously done so, to take one of the assessments described in 4 AAC 06.717. Students may seek waivers of the requirement under 4 AAC 06.721-.724.~~

The School Board shall provide for students to take college and career readiness assessments as provided by law and regulation. The exams shall be administered in accordance with state law and regulations. The taking of an assessment is not a requirement for a diploma.

*(cf. 5127 Graduation Ceremonies and Activities)*

*(cf. 6146.1 High School Graduation Requirements)*

*(cf. 6146.4 Reciprocity on Graduation Requirements)*

*(cf. 6146.5 Differential Requirements for Individuals With Exceptional Needs)*

*(cf. 6162.5 Standardized Testing)*

The IEP team for a student with a significant cognitive disability may determine whether the student will take the assessment. The IEP team's determination should consider whether the assessment supports the transition plan set forth in the student's IEP.

#### *Legal Reference*

##### ALASKA STATUTES

[14.03.075](#) *College and career readiness assessment*

##### ALASKA ADMINISTRATIVE CODE

[4 AAC 06.710](#) *Statewide student assessment system*

[4 AAC 06.717](#) *College and career readiness assessment*

[4 AAC 06.718](#) *College and career readiness assessment after student receives a certificate of achievement*

[4 AAC 06.765](#) *Test Security; Consequences of Breach*

[4 AAC 06.721](#) *College and career readiness assessment waivers*

[4 AAC 06.775](#) *Statewide assessment program for students with disabilities*

[4 AAC 06.790](#) *Definitions*

Commented [CPH1]: AASB took these two out, but they have not been repealed.

~~Note: Alaska Administrative code Sec. 14.30.010(a) Every Child between seven and sixteen years of age shall attend school at the public school in the district in which the child resides during each school term.~~

Revised 3/02, 12/06, 9/15, 10/2017

Reviewed 9/03

Adoption Date: 04/09/98

**Southeast Island School District**



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Meeting: September 3, 2021 – Regular Board of Education Meeting  
Category: Business Item  
Subject: 2<sup>nd</sup> Reading, Board Policy 5125.1, Release of Directory Information

### RECOMMENDATION

It is the administration's recommendation that the School Board approve Board Policy 5125.1, Release of Directory Information.

### PERTINENT FACTS:

A recent review of this policy revealed that it had become outdated. This policy has been updated to reflect the current wording in the AASB model policy. This policy has a corresponding exhibit, E 5125.1, which is included in student enrollment packets. The updated exhibit is included under Informational Items on the agenda.

### RECOMMENDED MOTION:

**Approve Board Policy 5125.1, Release of Directory Information.**

## BP 5125.1 Release of Directory Information

Note: Directory information is information that is contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. [34 C.F.R. § 99.3](#). School officials may release directory information about a student without first obtaining parental consent, unless the parent objects. Districts may disclose this type of information only after giving notice to parents of the items of personal information the school has designated as directory. This notice must also inform parents of their right to refuse disclosure of directory information about their child. A school district is authorized to define the categories of directory information that it desires, if any, and the list found in the Family Educational Rights and Privacy Act is for illustration only. Accordingly, the District is not required to include all, or any, of these items as directory information, but may do so if desired. Effective January 2009, federal law amendments clarify that directory information may not include student social security numbers and may not normally include student identification numbers. Effective January 2012, school districts may implement a limited directory information policy in which they specify the parties or purposes for which the information is disclosed.

Directory information means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed.

Note: If boards eliminate name, address or telephone listing from their categories of directory information, military recruiters and postsecondary institutions still have the right, under federal law, to access these three items. Those boards that eliminate name, address or telephone listing need to give parents a second notice allowing them to withhold this information from military recruiters or postsecondary institutions.

The Superintendent or designee may use student directory information in school publications and may authorize the release of student directory information to representatives of the news media, prospective employers, post secondary institutions, military recruiters or nonprofit organizations. Directory information ~~which school officials may disclose~~ consists of the following: student's name, address, telephone number, electronic mail address, photograph, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of athletic team members, dates of attendance, grade level, enrollment status, degrees, honors and awards received, and most recent previous school attended.

(cf. 5128 - Alaska Performance Scholarship)

Directory information may not include a student's social security number or student identification number, unless the student identification number qualifies as an electronic identifier. An electronic personal identifier is an ID used by a student to gain access to student electronic services such as on-line registration, on-line grade reporting, or on-line courses. These electronic personal identifiers may be disclosed as directory

information so long as the identifier cannot be use by itself to gain access to educational records but must be combined with a PIN or other access device.

Note: Certain disclosures are required of school districts by state or federal law. Release of some of this information should not be made if the parent or student objects to the disclosure. The District should include in its annual notice information regarding the following programs, including notice that student information may be submitted pursuant to the program, unless the parent objects in those cases where opt out is permitted. These programs include:

- By September 15 of each year, high schools must provide to the Board of Regents of the University of Alaska a list of names and addresses of students in the graduating class who meet scholarship eligibility requirements for each scholarship program. Opt out is allowed. AS 14.43.930.
- By July 15 of each year, school districts must determine scholarship eligibility for each graduating senior for the Alaska Performance Scholarship. Districts must record the eligibility level on the student's permanent record and forward it to the Department of Education and Early Development. Opt out is not permitted. AS 14.03.110and AS 14.43.810-.849.
- By January 15 and July 15 of each year, school districts must provide student information to the director of the Alaska Military Youth Academy, a program operated by the Department of Military and Veterans' Affairs for the purpose of educating and training youth. Districts must provide the name, last known address, and dates of attendance of students between the ages of 15 and 18 who were enrolled but are no longer enrolled in the district, who have not obtained a diploma or GED, and for whom the district has no school transfer or graduation information. Opt out is permitted. AS 14.30.745.

The District, before making directory information available, shall give public notice at the beginning of each school year of the information which it has designated as directory information. This notice shall also identify all disclosures required by state and federal law, unless parents opt out of such disclosure. The District shall allow a reasonable period of time after such notice has been given for parents/guardians to inform the District that any or all of the information designated should not be released. The District may provide parents with the ability to limit disclosure to specific parties or for specific purposes, as determined by the District.

~~At the beginning of each school year, the Superintendent or designee shall inform all parents/guardians that directory information may be released without prior consent; parent/guardian shall be given an opportunity to prohibit the release of directory information.~~

The District, before making directory information available, shall give public notice at the beginning of each school year of the information which it has designated as directory information. The District shall allow a reasonable period of time after such notice has

been given for parents/guardians to inform the district that any or all of the information designated should be released. Directory information shall not be released regarding any student whose parent/guardian notifies the district in writing that such information may not be disclosed. The district may disclose directory information about former students without meeting the requirements of this section.

Directory information shall not be released regarding any student whose parent/guardian notifies the district in writing that such information may not be disclosed. Parents may not, by opting out of director information, prevent a school from requiring a student to identify him or herself, or to wear or carry a student ID or badge.

The District may disclose directory information about former students without meeting the requirements of this section.

~~The District, before making directory information available, shall give public notice at the beginning of each school year of the information which it has designated as directory information. The District shall allow a reasonable period of time after such notice has been given for parents/guardians to inform the district that any or all of the information designated should be released. Directory information shall not be released regarding any student whose parent/guardian notifies the district in writing that such information may not be disclosed. The district may disclose directory information about former students without meeting the requirements of this section.~~

*Legal Reference:*

ALASKA STATUTES

14.03.113 District determination of scholarship eligibility

14.30.745 Provision of student information to academy

14.43.930 Scholarship program information

14.43.810-.849 Alaska performance scholarship program

~~No Child Left Behind Act, 20 U.S.C. § 7908(2001)~~

~~USA Patriot Act, § 507, P.L. 107-56(2001)~~

UNITED STATES CODE

20 U.S.C. § 1232g, 1415 (1994)

No Child Left Behind Act, 20 U.S.C. § 7908(2001)

USA Patriot Act, § 507, P.L. 107-56(2001)

ALASKA MUNICIPAL CODE

4 AAC 43.010-.900 Alaska Performance Scholarship Program

CODE OF FEDERAL REGULATIONS

34 C.F.R. Pt. 99, as amended December 2011 300.560--574(1996)

Revised 4/04

Adoption Date: 04/09/98

**Southeast Island School District**



# SOUTHEAST ISLAND SCHOOL DISTRICT

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(907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

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Meeting: September 3, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 2<sup>nd</sup> Reading, Board Policy 5131.6, Alcohol and Other Drugs

## RECOMMENDATION

It is the administration's recommendation that the School Board approve Board Policy 5131.6, Alcohol and Other Drugs.

## PERTINENT FACTS:

A recent review of this policy revealed that it had outdated. This policy has been updated to reflect the current wording in the AASB model policy.

## RECOMMENDED MOTION:

**Approve Board 5131.6, Alcohol and Other Drugs.**

## BP 5131.6 Alcohol and ~~Illegal~~ Other Drugs

Note: Districts must have in place written standards to address the needs of students for whom mental health or substance abuse may be a contributing factor to noncompliance with the school disciplinary and safety program. AS 14.33.120(a)(6). In addition, districts receiving funds for prevention programs pursuant to the Drug-Free schools and Community Act of 1986, as amended by the No Child Left Behind Act of 2001, are required to have policy on drug abuse prevention instruction and procedures for eliminating the sale or use of alcohol and other drugs. NCLB also requires that those districts inform and involve parents in violence and drug prevention efforts. Districts must make reasonable efforts to inform parents of the content of safe and drug-free school programs and activities other than classroom instruction. If a parent objects in writing, the district must withdraw the student from the program or activity. AS 14.30.360 encourages districts to provide K-12 health education, including alcohol and drug abuse education.

Note: Despite the passage of AS 17.38, effective February of 2015, which authorizes the use of marijuana under certain conditions, all use, possession and distribution of marijuana by those under 21 is illegal. In addition, as a recipient of federal funds, the district is obligated to maintain a drug-free workplace consistent with federal law, which prohibits the manufacture, distribution, possession and sale of marijuana for all individuals, regardless of age. For purposes of the district's policy and legal obligation, marijuana is prohibited.

Because the use of alcohol and ~~illegal~~ other drugs adversely affects a student's ability to achieve academic success, is physically and emotionally harmful, and has serious social and legal consequences, the School Board intends to keep district schools free of alcohol and ~~illegal~~ prohibited drugs.

Alcohol, marijuana, and other controlled substances are prohibited for use or possession by students. Alcohol, like any other controlled substance, is illegal for use by minors. The Board desires that every effort be made to reduce the chances that our students will begin or continue the use of alcohol and ~~illegal~~ other drugs. The Superintendent or designee shall develop a comprehensive prevention program that includes instruction, intervention, recovering student support, and enforcement/discipline. The Superintendent or designee shall clearly communicate to students, staff and parents/ guardians all Board policies, regulations, procedures and school rules related to this prevention program. Special efforts shall be made to ensure that these materials are understood by parents/guardians and students of limited literacy or limited English proficiency.

Note: Drug use by students is not limited to illegal drugs and can also include abuse of prescription drugs and over-the-counter medications. There is also a growing problem of youth using what are commonly referred to as designer or synthetic drugs.

Designer or synthetic drugs come in various forms and may be a chemical compound, a plant-based substance, or a combination. Common names for these drugs include bath salts, K2, spice, salvia, and synthetic marijuana. These drugs have serious and dangerous effects. Synthetic marijuana is an illegal substance in Alaska. AS 11.71.040-.050, 11.71.160. The following optional language prohibits the possession, use, or distribution of "prohibited drugs," which includes all dangerous substances that pose a risk to district students.

Specifically, the Board prohibits the actual or attempted sale, distribution, use, or possession by a student of alcohol, prohibited drugs or inhalants, drug paraphernalia, substances that are designed to look or act like prohibited drugs or alcohol, or substances purported to be prohibited drugs or alcohol. Prohibited drugs are defined as:

1. Drugs that are illegal if possessed by those under 21, under any local, state, or federal law; or any drug that can be legally obtained but which has been obtained through illegal means.
2. Alternatives to illegal drugs such as designer or synthetic drugs, whether or not prohibited by law, which are purported to, designed to, or which do impair, restrict, or alter normal cognitive function when absorbed, ingested, injected, or inhaled.
3. Prescription drugs that are not legally obtained or prescribed, are not being used for the prescribed purpose, are being used in excess of the prescribed amount, are being used by other than the person to whom prescribed, or are being sold, traded or distributed.

Recognizing that keeping schools free of alcohol and ~~illegal~~ other drugs is a concern common to the district and community, the Board supports cooperation among schools, parents/guardians, law enforcement and other appropriate community organizations involved in preventing alcohol and ~~illegal~~ drug abuse.

*(cf. 1410 Interagency Cooperation for Student & Staff Safety)*

Note: Districts are required to establish a citizen advisory committee in order to receive Public Law 99-570 funds. Additionally, AS 14.33.110 requires that the school disciplinary and safety program maintain community standards of school behavior that are developed by members of each school, including students, parents, teachers, school administrators, and other responsible persons.

To obtain the widest possible input and support for district policies and programs, the School Board shall appoint a districtwide school-community advisory committee to make recommendations related to the prevention of alcohol and other drug abuse. The committee should make its recommendations based on input from students, parents, teachers, school administrators, and community members. The School Board also encourages the use of site-level advisory groups in this area.

*(cf. 1220 - Citizen Advisory Committees)*

### **Instruction**

The district shall provide preventive instruction which helps students avoid the use of alcohol, ~~marijuana, or other~~ ~~or illegal~~ drugs and teaches students how to influence their peers to avoid and/or discontinue the use of alcohol or ~~illegal~~ drugs. Instruction shall be designed to answer students' questions related to alcohol and ~~illegal~~ drugs.

The instructional programs will help students obtain and use current and accurate information, develop and maintain a positive self-concept, take positive actions to cope with stress, and use appropriate social and personal skills to resist involvement with alcohol and ~~illegal~~ drugs.

The curriculum will be K-12, comprehensive and sequential in nature and suited to meet the needs of students at their respective ~~grade ages and~~ levels. All instruction and related materials shall stress the concept ~~that alcohol and prohibited drugs can be dangerous and should never be used when such use is illegal~~ of "no unlawful use" of alcohol or ~~illegal~~ drugs and shall not include the concept of "responsible use" when such use is ~~illegal~~.

The Board encourages staff to display attitudes ~~and behaviors~~ which make them positive role models for students with regard to alcohol, ~~marijuana~~ and other drugs. Staff should help students see themselves as responsible partners in efforts to maintain a safe, constructive school climate.

The Board recognizes that children exposed to alcohol or ~~illegal~~ ~~other~~ drugs prior to birth may have disabilities requiring special attention and modifications in the regular education program. The Superintendent or designee shall provide appropriate staff training in the needs of such students as required by law.

Note: AS 14.20.680 requires training for teachers, administrators, counselors and specialists on the needs of students with alcohol or drug-related disabilities, including medical and psychological characteristics, family issues, and specific educational needs.

*(cf. 6142.2 - AIDS Instruction)*

*(cf. 6143 - Courses of Study)*

*(cf. 6159 - Individualized Education Program)*

### **Intervention**

The Board recognizes that there are students on our campuses who use alcohol and ~~illegal~~ ~~other~~ drugs and can benefit from intervention. The Board supports intervention

programs that include the involvement of students, parents/guardians and community agencies/organizations.

~~The Board finds it essential that s~~School personnel should be trained to identify symptoms which may indicate use of alcohol and ~~illegal-other~~ drugs. The Superintendent or designee shall identify responsibilities of staff in working with, intervening, and reporting students suspected of alcohol and ~~illegal-other~~ drug use.

Students and parents/guardians shall be informed about the signs of alcohol and ~~illegal other~~ drug use and about appropriate agencies offering counseling.

*(Revised 11/02)*

~~Note: AS 14.20.680 requires training for teachers, administrators, counselors and specialists on the needs of students with alcohol or drug-related disabilities, including medical and psychological characteristics, family issues, and specific educational needs.~~

### **Nonpunitive Self-Referral**

The Board strongly encourages any student who is using alcohol or ~~illegal~~ drugs to discuss the matter with ~~their-his/her~~ parent/guardian or with any staff member. ~~If the student is uncomfortable doing this, the student is encouraged to ask a friend to discuss the problem with a parent/guardian or staff member.~~ Students who self-disclose past use of alcohol or ~~illegal other~~ drugs in order to seek help to quit using when seeking help from an intervention or recovery program shall not be punished or disciplined for such past use. State and local extra-curricular activities eligibility rules may apply further conditions related to the admission of drug or alcohol use.

### **Recovering Student Support**

The Board recognizes the presence of recovering students in the schools and the necessity to support these students in avoiding reinvolvement with alcohol and illegal drugs. The Board shall provide ongoing school activities which enhance recovery.

Commented [CPH1]: Optional text that is not in AASB's Policy

### **Enforcement/Discipline**

The Superintendent or designee shall take appropriate action to eliminate possession, use or sale of alcohol and ~~illegal-prohibited~~ drugs and related paraphernalia on school grounds, at school events, or in any situation in which the school is responsible for the conduct and well-being of students. Students possessing, selling and/or using alcohol or marijuana or other or illegal drugs or related paraphernalia shall be subject to disciplinary procedures which may result in suspension or expulsion.

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

School authorities may search students and school properties for the possession of alcohol-, marijuana and other ~~and illegal~~ drugs as long as such searches are conducted in accordance with law.

(cf. 5145.12 - Search and Seizure)

Note: [AS 47.37.045](#)(statutes of 1990) establishes the community action against substance abuse grant fund, which may be used to fund Police-In-School Liaison programs and other preventative or education programs.

**Commented [CPH2]:** Optional text not is AASB policy. The statute is currently in effect.

*Legal Reference:*

ALASKA STATUTES

[04.16.080](#)*Sales or consumption at school events*

[14.20.680](#)*Training required for teachers and other school officials*

[14.30.360](#)*Curriculum (Health and Safety Education)*

[14.33.110-.140](#)*Required school disciplinary and safety program*

[17.38.010-900](#)*The regulation of marijuana*

[47.37.045](#)*Community action against substance abuse grant fund*

UNITED STATES CODE

*Elementary and Secondary Education Act, [20 U.S.C. 7116, 7163](#), as amended by the No Child Left Behind Act of 2001 ([P.L. 107-110](#))*

*Revised 11/02, 1/04*

*Adoption Date: 04/09/98*

**Southeast Island School District**



# SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

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Meeting: September 3, 2021 – Regular Board of Education Meeting  
Category: Business Item  
Subject: Proposed Mission statement update: Together we will foster student skills to achieve their goals and *thrive in* an ever-changing world.

## RECOMMENDATION

It is the administration's recommendation that the School Board approve updating the District's Mission to "Together we will foster student skills to achieve their goals and *thrive in* an ever-changing world".

## PERTINENT FACTS:

The District's current Mission was developed during the Strategic Planning sessions in Spring 2019 and approved by the Board as part of the Strategic Plan on August 28, 2019:

### Strategic Plan



**Vision:** Students are equipped to realize their dreams and aspirations.

**Mission:** Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

#### **Goals:**

- ▶ Prepare students for post-secondary life
- ▶ Provide sufficient/effective staff support
- ▶ Improve communication district and community wide
- ▶ Increase visibility to share lifestyle and increase enrollment

We are proposing that the phrase "adapt to an ever changing world" in the District's Mission be updated to "thrive in an ever-changing world." This update focuses on our aspiration for all of our students – that they thrive! This is also more PHlight club focused and many of our community members and students are familiar with that language.

## RECOMMENDED MOTION:

**Approve updating the Southeast Island School District Mission to: "Together we will foster student skills to achieve their goals and thrive in an ever-changing world."**



# SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

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Meeting: September 3, 2021 – Regular Board of Education Meeting  
Category: Business Item  
Subject: Southeast Island School District (SISD) American Rescue Plan Act Mitigation and Prevention Plan for the 2021-2022 School Year

## RECOMMENDATION

It is the administration's recommendation that the School Board approve the SISD American Rescue Plan Act Mitigation and Prevention Plan (Option A) for the 2021-2022 School Year.

## PERTINENT FACTS:

The SISD American Rescue Plan Act Mitigation and Prevention Plan for the 2021-2022 School Year identifies the COVID-19 mitigation and prevention strategies that will be in place for the 2021-22 school year. It has been widely circulated for input from our stakeholders, including students, parents, employees, community members, Alaska Department of Public Health, and others. We received input from many individuals; all input has been included in a Google Document "SISD Back to School COVID Mitigation Plan Feedback" which has been made available to the School Board and to district stakeholders.

The main differences as outlined in the email to the School Board on 8/21/21 and again during the School Board Work Session on 9/3/21 are listed below.

**Option A:** Section 1 - regarding masking and alert levels as determined by Alaska Department of Health and Social Services; section 2 includes this same language

**Option B:** Section 1 - states CDC strongly recommends however the district respects mask choice; section 2 includes this same language

## EXAMPLE MOTIONS:

1. Approve the SISD American Rescue Plan Act Mitigation and Prevention Plan Option A  
or
2. Approve the SISD American Rescue Plan Act Mitigation and Prevention Plan Option B



**Southeast Island School District**  
**American Rescue Plan (ARP) Act**  
**Mitigation and Prevention Plan**

**BACK TO SCHOOL PLAN 2021-22**

**Option A**

**Revised August 21, 2021**



## Mitigation Plan

### Plan Components

Districts must implement, to the greatest extent practicable, prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff. Describe the extent to which the district adopted policies and a description of such policies on each of the strategies listed below:

#### 1. [Masks and Physical Distancing \(e.g., including use of cohorts/pods\)](#)

SISD will follow a layered approach to mitigation, with mask policies dependent on local conditions.

Per CDC [Guidance for COVID-19 Prevention in K-12 Schools](https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html) (<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html>), Updated Aug. 5, 2021

- Due to the circulating and highly contagious Delta variant, CDC recommends universal indoor masking by all students (age 2 and older), staff, teachers, and visitors to K-12 schools, regardless of vaccination status.
- In addition to universal indoor masking, CDC recommends schools maintain at least 3 feet of physical distance between students within classrooms to reduce transmission risk. When it is not possible to maintain a physical distance of at least 3 feet, such as when schools cannot fully re-open while maintaining these distances, it is especially important to layer multiple other prevention strategies, such as screening testing. (see #2 *Physical Distancing for information about 3 feet and 6 feet distances*)

If the alert level on Prince of Wales Island is “high” (red) or “substantial” (orange), all students, teachers, staff, and visitors will practice universal indoor masking.

If the alert level on Prince of Wales Island is “moderate” (yellow) or “low” (blue), Personal Protective Equipment (PPE) masks are required by staff and students when working directly with each other and physical distancing cannot be maintained. Masks will be required in all SISD schools during passing periods and when students are accessing lockers. Masks will be required in the SISD school hallways when students arrive at school in the morning and are exiting the building after school.

The alert level will be determined by Craig Public Health. It will reflect cases over the previous 7 days on Prince of Wales Island and will use the same methodology as Alaska DHSS uses to designate alert levels for each region in the state.

For all alert levels, visitors and volunteers will be permitted upon approval, on a case-by-case basis, when the use of volunteers is essential for the safety and supervision of students (i.e. outdoor field trips). All visitors and volunteers will be temperature screened and are required to wear masks when working directly with staff and students and 6 feet social distancing cannot be maintained.

# American Rescue Plan Act Mitigation and Prevention Plan



Field trip/activity locations are allowed if the activity is outside and students with staff can either walk to the location with appropriate social distancing, or if using district vehicles students will be required to wear masks when appropriate social distancing cannot be adhered to.

## 2. Increased Level of Community Transition, Masks Required and Use of Pods to Continue In-Person Instruction

SISD will follow a layered approach to mitigation, with mask policies dependent on local conditions.

Per CDC Guidance for COVID-19 Prevention in K-12 Schools (<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html>), Updated Aug. 5, 2021

- Due to the circulating and highly contagious Delta variant, CDC recommends universal indoor masking by all students (age 2 and older), staff, teachers, and visitors to K-12 schools, regardless of vaccination status.
- In addition to universal indoor masking, CDC recommends schools maintain at least 3 feet of physical distance between students within classrooms to reduce transmission risk. When it is not possible to maintain a physical distance of at least 3 feet, such as when schools cannot fully re-open while maintaining these distances, it is especially important to layer multiple other prevention strategies, such as screening testing.

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For all alert levels, visitors and volunteers will be permitted upon approval, on a case-by-case basis, when the use of volunteers is essential for the safety and supervision of students (i.e. outdoor field trips). All visitors and volunteers will be temperature screened and are required to wear masks when working directly with staff and students and 6 feet social distancing cannot be maintained.

Field trip/activity locations are allowed if the activity is outside and students with staff can either walk to the location with appropriate social distancing, or if using district vehicles students will be required to wear masks when appropriate social distancing cannot be adhered to.

If the district’s Medical Advisory Committee recommends that one of more of SISD’s school move to a more restricted level of safety due to an increased level of community transition and/or other factors affecting

# American Rescue Plan Act Mitigation and Prevention Plan



one of our school communities, SISD will put in place more restrictive safety measures. In an effort to keep students in school in-person, Personal Protective Equipment (PPE) masks will be required by staff and students when working directly with each other. In this scenario, individual schools in the district may also develop pods within their student population and students/staff will not be able to interact with students/staff in other pods. Flexibility and evidence-based decision making will guide SISD's decisions to shift between Yellow/Moderate (in-person instruction) and Red/High Risk (distance instruction) scenarios.

SISD will closely monitor SE regional trends with COVID-19 infections to include Juneau, Sitka, Ketchikan, Anchorage and Seattle. If regional trends shift rapidly, SISD will utilize this information to consider transitioning to a higher risk scenario to protect our students, families, and staff members.

If there are active COVID-19 cases in an SISD school community, or another island community, that could directly impact SISD families, SISD reserves the right to temporarily transition to a Red/High Risk (distance instruction) scenario for deep cleaning of SISD buildings and while Public Health completes contact tracing and quarantining of those who could directly impact SISD. Once contact tracing is complete SISD shall consult with Public Health and the district's Medical Advisory Committee to determine the district's risk level.

SISD will provide bus service during Orange/Substantial, Yellow/Moderate and Blue/Low Risk scenarios. SISD will provide service to south side of Thorne Bay, Hollis, Klawock and Craig. Due to federal regulations for which the school district has no control, students and bus drivers are required to wear masks at all times when boarding, exiting, and riding on the bus. During Red/High Risk scenarios when the district has moved to a distance instructional model bus service will be cancelled.

AK-TRAILS Statewide Homeschool office's (Thorne Bay, Naukati, Coffman Cove and Port Alexander) will follow all guidelines and mandates for the municipality the office is located. Furthermore, AK- TRAILS offices will institute the State of Alaska Phase 3 and 4 COVID-19 guidelines located at <https://covid19.alaska.gov/reopen/>, specifically guidelines for Attachment D "Public Facing Businesses" to include:

- Social distancing
- Hygiene best practices
- Staffing
- Cleaning and disinfecting

### 3. [Handwashing and respiratory etiquette](#)

To help prevent the spread of the COVID-19 virus, SISD has the opportunity and responsibility to educate students, families, and staff on social etiquette, good health and hygiene habits, and disease prevention. SISD will provide regular hand-washing and respiratory hygiene/cough etiquette education for all K-12 students. Our basic educational message will be:

- Cover your cough
- Wash hands often
- Stay home if sick
- Wear appropriate Personal Protective Equipment (PPE)

### 4. [Cleaning and maintaining healthy facilities, including improving ventilation](#)

# American Rescue Plan Act Mitigation and Prevention Plan



The safety of our students and staff are our primary priority. SISD schools will be completely cleaned and disinfected regularly, and we will continue to adhere to all necessary safety precautions. In addition to the regular deep cleaning all school facilities, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc., to protect students and employees and reduce the risk of spread of infection.

## General Disinfection Measures

Area	Frequency
Classrooms and Offices	At the end of each day
Appliances	Daily
Electronic Equipment	At the end of each use
General used objects like light switches, handles, sinks, restrooms	At least 2 times a day
Buses	At the end of each use
Common Areas	At the end of each use and/or between groups

Deep cleaning is triggered when an active student or employee is identified as positive for COVID-19 based on testing. When a student or employee with a suspected infectious disease is identified and has left the building, their work area, along with any other known places they have been will be thoroughly cleaned and disinfected. The person cleaning and disinfecting will wear a mask and gloves and will discard them immediately afterwards. Hands will be washed and sanitized at the completion of the procedure. During times of a specifically known or suspected disease outbreak, SISD will consult public health officials to determine if there is a proper way to discard waste or if other PPE should be worn by staff.

Additionally, a bleach solution spray bottle and/or disinfecting wipes will be provided to all classrooms, offices, and work locations. SISD employees are required to regularly disinfect personal workstations each day, schedule regular times during the school day for students to disinfect their personal workstations and disinfect all appliances and electronic equipment after each use.

SISD will utilize portable HEPA filter air purifier systems in classrooms and office space to improve indoor air quality.

SISD has contractors coming in to address improvements in air quality and ventilation in district buildings. SISD contracted ATS to develop a condition survey on the Throne Bay School and to tune and survey both Coffman and Naukati School buildings specifically focused on each school's HVAC and controls. This will help drive our CIP (Capital Improvement Plan) School Mechanical Control Upgrades in Thorne Bay where we still operate on pneumatic controls.

SISD will be making some improvements in Kasaan to help create space for social distancing and provide updated surfaces that are easier to clean. This is a small three-room school with a detached library that was used by the community as well as the district prior to Covid. The building is being repaired and

# American Rescue Plan Act Mitigation and Prevention Plan



updated surfaces to better serve SISD's needs. Creating space to further isolate groups from each other and to reduce the risk of spread through updated cleaning surfaces.

## 5. [Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments](#)

If a student or employee becomes ill at work and is exhibiting one or more of the COVID-19 symptoms outlined below they will be asked to leave and go home immediately. If a student or employee becomes ill at home and is exhibiting one or more of the COVID-19 symptoms outlined below they will be asked to stay at home. The student or employee should be tested for COVID-19 and, if necessary, be evaluated by their health care provider. Due to the severe nature of a potential positive COVID-19 diagnosis, parents are asked to immediately pick their student up upon notification from the school that their child is exhibiting symptoms related to COVID-19. Any staff member exhibiting COVID-19 symptoms is asked to immediately notify their direct supervisor of their symptoms and leave school premises.

- Cough
- Shortness of breath or difficulty breathing
- Tiredness or fatigue
- Chills
- Repeated shaking with chills
- Muscle or body aches
- Headache
- Sore throat
- New loss of taste or smell
- Diarrhea
- Congestion or runny nose
- Nausea or vomiting
- Feeling feverish or a measured temperature greater than or equal to 100.3 degrees Fahrenheit

Employees returning to work from an approved medical leave may be asked to submit a healthcare provider's note before returning to work. The student or staff member may not return to school until they have met one of the following criteria:

- If they test positive, they must stay home for 10 days since their first symptom or their positive test, whichever is earlier. Once it has been 10 days, they may return to school once they have not had a fever in 24 hours without the use of fever reducing medicine, as long as their other symptoms are improving.
- If they test negative, they may return to school when they have not had a fever in 24 hours without the use of fever reducing medicine and their other symptoms are improving.
- If they do not get a test, they must stay home for 10 days. They may return to school when it has been 10 days and they have not had a fever in 24 hours without the use of fever reducing medicine and their other symptoms are improving.
- If their health care provider determines there is an alternative diagnosis to COVID-19 causing their symptoms, they may be allowed back to school before 10 days and without a negative test as long as the following criteria are met:

# American Rescue Plan Act Mitigation and Prevention Plan



- Their symptoms have resolved and they have not had a fever in 24 hours without the use of fever reducing medicine, and
- They have a note from their health care provider saying it is safe for them to come back to school.

Each school will have an illness tracking Google.doc. Staff will be educated on how and why to complete the form. Each student and employee who is absent or sent home due to illness is put on this list, symptoms are documented and travel history (in last 14 days) is charted. Questions that will be asked on the illness tracking Google.doc will be the following:

- What are the symptoms?
- Have they travelled in the last 14 days?
- Have they been in contact with anyone with coronavirus?

While we all hope to avoid exposure to illness from COVID-19, we need to be prepared for that possibility. If you or someone you've been in contact with has been exposed to the virus, our first concern is for your health and safety and those around you. Your local public health authorities make the final decisions about how long quarantine should last, based on local conditions and needs. Follow the recommendations of your local public health department if you need to quarantine. Options they will consider include stopping quarantine

- After day 10 without testing
- After day 7 after receiving a negative test result (test must occur on day 5 or later)

The student and staff member will be allowed to return to school upon receipt of a release from quarantine letter from Craig Public Health. In this rapidly changing situation, healthcare providers should have the most up-to-date information from CDC.

For all out of state travel SISD staff and students shall follow all state travel orders, mandates, and health advisories and alerts.

## 6. [Diagnostic and screening testing](#)

SISD has prioritized ARPA funding to provide testing for all student extra-curricular events for the student participants and coaches/chaperones to ensure students have access to these "outside" school learning activities. SISD has also prioritized ARPA funding to provide testing for all staff members engaged in district business who are required to travel off island to other Alaskan communities.

In partnership with SEARHC, SISD has a year-long contract for testing. All students and staff members traveling off island for district sponsored extra-curricular events or district sponsored business shall receive a COVID-19 test and negative results prior to travel to ensure all SISD students and staff are symptom free of COVID-19.

Student and staff travel to other Alaskan communities for athletic and extracurricular events will be determined on a case by case basis based on the mitigation plans of the host's and visiting school's mitigation plans and will be approved by the SISD athletic director, principal, and superintendent.

SISD will follow ASAA COVID-19 Practice Guidelines and ASAA COVID-19 Event Guidelines for athletics and

# American Rescue Plan Act Mitigation and Prevention Plan



extra-curricular activities.

## 7. [Efforts to provide vaccinations to educators, other staff, and students, if eligible](#)

SISD has partnered with SEARHC, PEACE Health, and Prince of Wales Public Health to provide staff, students, parents, and community members information about vaccinations. SISD has regularly sent out emails to staff, students, and parents regarding the availability of vaccinations and how to access.

SEARHC is making the Coronavirus vaccine available to our students who are 12 and older. To register parents only need to visit <https://covid19.searhc.org/> and access the link to register.

SISD is extremely appreciative of these resources that are being provided to our island students.

PEACE Health is also making the Coronavirus vaccine available for students 12 and older. Vaccination appointments can be scheduled by calling 907-826-3257.

SISD will continue to work with local and state health agencies to support messaging and outreach about vaccination for members of school communities. SISD communication platforms will facilitate outreach to encourage vaccination of household members of school-age children as they become eligible. This will include outreach in a language that limited English proficient family members or students can understand and in alternate formats as needed to facilitate effective communication for individuals with disabilities.

## 8. [Appropriate accommodations for children with disabilities with respect to the health and safety policies](#)

Based upon specifications of their individualized education plans (IEPs/504 plans), students with disabilities may be served outside of their regular group time. Individual student services will be based upon a team decision for what is the best for each child based upon the child's disability. This may include in person school during school closures for a full or partial day. This may include continued provision of school transportation during times that busses are cancelled due to school closures. This may include additional services provided in a home-based environment, special equipment provided in the home, etc. Requirements for the use of masks and other PPE will be determined on an individual basis for students with disabilities.

## Continuity of Services

Describe how the district will ensure continuity of services including, but not limited to, services to address students' academic needs, as well as the social, emotional, mental health, and other needs of students and staff (e.g., student health and food service).

SISD has a full-time school counselor on staff to serve our K-12 students. The counselor will work with SISD administration to determine when her services will be provided in-person or remotely. The counselor will work with schools to support staff with best practices around Trauma Informed Practices. A focus will be placed on supporting a positive climate and culture that acknowledges universal trauma care strategies for students.

# American Rescue Plan Act Mitigation and Prevention Plan



Additionally, SISD has a one-to-one electronic device program for all K-12 students. In the event the district or a specific school has to move to Red/High Risk Scenario Distance Learning students will be able to access all classroom content through their electronic devices. All SISD schools will utilize the CANVAS electronic learning platform, Google Classroom, Edgenuity and/or Zoom to provide distance instructional support. All SISD schools will also utilize web-based educational platforms, teacher developed instructional packets, and one-on-one teacher check-ins with each student.

In the event the district or a specific school has to move to Red/High Risk Scenario Distance Learning SISD will provide breakfast and lunch service that is either picked up or delivered to specific locations within the community for student and family pick-up for all students 18 years old and younger.

## Periodic Review

Describe how the district will periodically review and revise its mitigation plan, as appropriate, including a description of how the district will seek public input and take such input into account on (1) whether revisions are necessary and, if so, (2) the proposed revisions to the plan.

**Important Note:** The district must review its mitigation plan no less frequently than every six months for the duration of the ARP ESSER grant period (i.e., through September 30, 2023).

SISD developed a survey for all students, staff, parents, community members asking for input for the district's preparations for the 2021-2022 school year that was administered to all students, parents, staff, and community members from May 24, 2021 to June 9, 2021. Survey results can be accessed [https://docs.google.com/spreadsheets/d/1EvxbFHbx4DJzmaRk72ooCEFESlaaN5LZd\\_Q8kiNJOnC/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1EvxbFHbx4DJzmaRk72ooCEFESlaaN5LZd_Q8kiNJOnC/edit?usp=sharing)

Additionally, the SISD has developed a Mitigation Advisory Committee to develop recommendations for the Board's consideration for the development of SISD's ARPA Mitigation and Prevention Strategies (Back to School 2021-22 Plan). The SISD Mitigation Advisory Committee is comprised of members from the different SISD stakeholder groups:

- Certified Teachers
- Classified Staff Members
- Parents
- Students
- SISD Administrators
- SISD Technology Director
- Prince of Wales Medical Providers
- SISD Board President

The Committee will review the stakeholder survey data, review the current SISD Smart Start to School Guidelines, review the guidelines with the American Rescue Plan Act Mitigation Template, and develop a Mitigation and Prevent Strategy following DEED's ARPA guidelines.

The SISD Board Mitigation Advisory Committee will meet monthly to review the SISD's ARPA Mitigation and Prevention Strategies and provide recommendations to the SISD School Board for their consideration. The SISD ARPA Mitigation and Prevention Strategies will be a regular "Old Business" agenda item each month for the SISD Board's consideration.



**Southeast Island School District**  
**American Rescue Plan (ARP) Act**  
**Mitigation and Prevention Plan**

**BACK TO SCHOOL PLAN 2021-22**

**Option B**

**Revised August 21, 2021**



## Mitigation Plan

### Plan Components

Districts must implement, to the greatest extent practicable, prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff. Describe the extent to which the district adopted policies and a description of such policies on each of the strategies listed below:

#### 1. [Masks and Physical Distancing \(e.g., including use of cohorts/pods\)](#)

SISD Strongly Recommends Following CDC Guidance, However Respects Mask Choice.

In consultation with state and local public health representatives, SISD strongly recommends that students, staff, and all school visitors follow the CDC guidance of universal indoor masking in all school facilities during school hours. However, SISD also recognizes individual and parent/guardian choice with regard to masking. SISD will encourage staff, students, and all school visitors follow the suggested CDC guidelines, but will respect individual rights and decisions regarding “mask choice.”

Mask Choice does not apply in the following circumstances:

- Mandated mask wearing as directed by Public Health Representatives.
- SISD mitigation plans for athletics or special events/activities requiring mask wearing.

To allow for transparency, SISD highly recommends “mask choice” be carefully considered given the current Public Health “Close Contact Tracing Process” as detailed on page #5 of the SISD ARPA Mitigation and Prevention Plan.

#### 2. [Increased Level of Community Transition, Masks Required and Use of Pods to Continue In-Person Instruction](#)

SISD Strongly Recommends Following CDC Guidance, However Respects Mask Choice.

In consultation with state and local public health representatives, SISD strongly recommends that students, staff, and all school visitors follow the CDC guidance of universal indoor masking in all school facilities during school hours. However, SISD also recognizes individual and parent/guardian choice with regard to masking. SISD will encourage staff, students, and all school visitors follow the suggested CDC guidelines, but will respect individual rights and decisions regarding “mask choice.”

Mask Choice does not apply in the following circumstances:

- Mandated mask wearing as directed by Public Health Representatives.
- SISD mitigation plans for athletics or special events/activities requiring mask wearing.

# American Rescue Plan Act Mitigation and Prevention Plan



To allow for transparency, SISD highly recommends “mask choice” be carefully considered given the current Public Health “Close Contact Tracing Process” as detailed on page #5 of the SISD ARPA Mitigation and Prevention Plan.

If the district’s Medical Advisory Committee recommends that one of more of SISD’s school move to a more restricted level of safety due to an increased level of community transition and/or other factors affecting one of our school communities, SISD will put in place more restrictive safety measures. Personal Protective Equipment (PPE) masks will be required by staff and students when working directly with each other. In this scenario, individual schools in the district may also develop pods within their student population and students/staff will not be able to interact with students/staff in other pods. Flexibility and evidence-based decision making will guide SISD’s decisions to shift between in-person with no mask requirement, in-person with masks required and distance delivery.

SISD will closely monitor SE regional trends with COVID-19 infections to include Juneau, Sitka, Ketchikan, Anchorage and Seattle. If regional and/or individual SISD community trends shift rapidly, SISD will utilize this information to consider transitioning to a higher risk scenario to protect our students, families, and staff members.

If there are active COVID-19 cases in an SISD school community, or another island community, that could directly impact SISD families, SISD reserves the right to temporarily transition to a Red/High Risk scenario for deep cleaning of SISD buildings and while Public Health completes contact tracing and quarantining of those who could directly impact SISD. Once contact tracing is complete SISD shall consult with Public Health and the district’s Medical Advisory Committee to determine the district’s risk level.

SISD will provide bus service during low/moderate risk scenarios that include in-person instruction. SISD will provide service to south side of Thorne Bay, Hollis, Klawock and Craig. Students and bus drivers are required to wear masks at all times when boarding, exiting, and riding on the bus. During Red/High Risk scenarios when the district has moved to a distance instructional model bus service will be cancelled.

AK-TRAILS Statewide Homeschool office’s (Thorne Bay, Naukati, Coffman Cove and Port Alexander) will follow all guidelines and mandates for the municipality the office is located. Furthermore, AK- TRAILS offices will institute the State of Alaska Phase 3 and 4 COVID-19 guidelines located at <https://covid19.alaska.gov/reopen/>, specifically guidelines for Attachment D “Public Facing Businesses” to include:

- Social distancing
- Hygiene best practices
- Staffing
- Cleaning and disinfecting

### 3. [Handwashing and respiratory etiquette](#)

To help prevent the spread of the COVID-19 virus, SISD has the opportunity and responsibility to educate students, families, and staff on social etiquette, good health and hygiene habits, and disease prevention.

# American Rescue Plan Act Mitigation and Prevention Plan



SISD will provide regular hand-washing and respiratory hygiene/cough etiquette education for all K-12 students. Our basic educational message will be:

- Cover your cough
- Wash hands often
- Stay home if sick
- Wear appropriate Personal Protective Equipment (PPE)

#### 4. [Cleaning and maintaining healthy facilities, including improving ventilation](#)

The safety of our students and staff are our primary priority. SISD schools will be completely cleaned and disinfected regularly, and we will continue to adhere to all necessary safety precautions. In addition to the regular deep cleaning all school facilities, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc., to protect students and employees and reduce the risk of spread of infection.

#### General Disinfection Measures

Area	Frequency
Classrooms and Offices	At the end of each day
Appliances	Daily
Electronic Equipment	At the end of each use
General used objects like light switches, handles, sinks, restrooms	At least 2 times a day
Buses	At the end of each use
Common Areas	At the end of each use and/or between groups

Deep cleaning is triggered when an active student or employee is identified as positive for COVID-19 based on testing. When a student or employee with a suspected infectious disease is identified and has left the building, their work area, along with any other known places they have been will be thoroughly cleaned and disinfected. The person cleaning and disinfecting will wear a mask and gloves and will discard them immediately afterwards. Hands will be washed and sanitized at the completion of the procedure. During times of a specifically known or suspected disease outbreak, SISD will consult public health officials to determine if there is a proper way to discard waste or if other PPE should be worn by staff.

Additionally, a bleach solution spray bottle and/or disinfecting wipes will be provided to all classrooms, offices, and work locations. SISD employees are required to regularly disinfect personal workstations each day, schedule regular times during the school day for students to disinfect their personal workstations and disinfect all appliances and electronic equipment after each use.

SISD will utilize portable HEPA filter air purifier systems in classrooms and office space to improve indoor air quality.

# American Rescue Plan Act Mitigation and Prevention Plan



SISD has contractors coming in to address improvements in air quality and ventilation in district buildings. SISD contracted ATS to develop a condition survey on the Throne Bay School and to tune and survey both Coffman and Naukati School buildings specifically focused on each school's HVAC and controls. This will help drive our CIP (Capital Improvement Plan) School Mechanical Control Upgrades in Thorne Bay where we still operate on pneumatic controls.

SISD will be making some improvements in Kasaan to help create space for social distancing and provide updated surfaces that are easier to clean. This is a small three-room school with a detached library that was used by the community as well as the district prior to Covid. The building is being repaired and updated surfaces to better serve SISD's needs. Creating space to further isolate groups from each other and to reduce the risk of spread through updated cleaning surfaces.

## 5. [Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments](#)

If a student or employee becomes ill at work and is exhibiting one or more of the COVID-19 symptoms outlined below they will be asked to leave and go home immediately. If a student or employee becomes ill at home and is exhibiting one or more of the COVID-19 symptoms outlined below they will be asked to stay at home. The student or employee should be tested for COVID-19 and, if necessary, be evaluated by their health care provider. Due to the severe nature of a potential positive COVID-19 diagnosis, parents are asked to immediately pick their student up upon notification from the school that their child is exhibiting symptoms related to COVID-19. Any staff member exhibiting COVID-19 symptoms is asked to immediately notify their direct supervisor of their symptoms and leave school premises.

- Cough
- Shortness of breath or difficulty breathing
- Tiredness or fatigue
- Chills
- Repeated shaking with chills
- Muscle or body aches
- Headache
- Sore throat
- New loss of taste or smell
- Diarrhea
- Congestion or runny nose
- Nausea or vomiting
- Feeling feverish or a measured temperature greater than or equal to 100.3 degrees Fahrenheit

Employees returning to work from an approved medical leave may be asked to submit a healthcare provider's note before returning to work. The student or staff member may not return to school until they have met one of the following criteria:

- If they test positive, they must stay home for 10 days since their first symptom or their positive test, whichever is earlier. Once it has been 10 days, they may return to school once they have not had a fever in 24 hours without the use of fever reducing medicine, as long as their other symptoms are improving.

# American Rescue Plan Act Mitigation and Prevention Plan



- If they test negative, they may return to school when they have not had a fever in 24 hours without the use of fever reducing medicine and their other symptoms are improving.
- If they do not get a test, they must stay home for 10 days. They may return to school when it has been 10 days and they have not had a fever in 24 hours without the use of fever reducing medicine and their other symptoms are improving.
- If their health care provider determines there is an alternative diagnosis to COVID-19 causing their symptoms, they may be allowed back to school before 10 days and without a negative test as long as the following criteria are met:
  - Their symptoms have resolved and they have not had a fever in 24 hours without the use of fever reducing medicine, and
  - They have a note from their health care provider saying it is safe for them to come back to school.

Each school will have an illness tracking Google.doc. Staff will be educated on how and why to complete the form. Each student and employee who is absent or sent home due to illness is put on this list, symptoms are documented and travel history (in last 14 days) is charted. Questions that will be asked on the illness tracking Google.doc will be the following:

- What are the symptoms?
- Have they travelled in the last 14 days?
- Have they been in contact with anyone with coronavirus?

While we all hope to avoid exposure to illness from COVID-19, we need to be prepared for that possibility. If you or someone you've been in contact with has been exposed to the virus, our first concern is for your health and safety and those around you. Your local public health authorities make the final decisions about how long quarantine should last, based on local conditions and needs. Follow the recommendations of your local public health department if you need to quarantine. Options they will consider include stopping quarantine

- After day 10 without testing
- After day 7 after receiving a negative test result (test must occur on day 5 or later)

The student and staff member will be allowed to return to school upon receipt of a release from quarantine letter from Craig Public Health. In this rapidly changing situation, healthcare providers should have the most up-to-date information from CDC.

For all out of state travel SISD staff and students shall follow all state travel orders, mandates, and health advisories and alerts.

## 6. [Diagnostic and screening testing](#)

SISD has prioritized ARPA funding to provide testing for all student extra-curricular events for the student participants and coaches/chaperones to ensure students have access to these "outside" school learning activities. SISD has also prioritized ARPA funding to provide testing for all staff members engaged in district business who are required to travel off island to other Alaskan communities.

In partnership with SEARHC, SISD has a year-long contract for testing. All students and staff members traveling off island for district sponsored extra-curricular events or district sponsored business shall

# American Rescue Plan Act Mitigation and Prevention Plan



receive a COVID-19 test and negative results prior to travel to ensure all SISD students and staff are symptom free of COVID-19.

Student and staff travel to other Alaskan communities will be determined on a case-by-case basis and will include the current COVID-19 risk level of the community and school.

SISD will follow ASAA COVID-19 Practice Guidelines and ASAA COVID-19 Event Guidelines for athletics and extra-curricular activities.

## 7. [Efforts to provide vaccinations to educators, other staff, and students, if eligible](#)

SISD has partnered with SEARHC, PEACE Health, and Prince of Wales Public Health to provide staff, students, parents, and community members information about vaccinations. SISD has regularly sent out emails to staff, students, and parents regarding the availability of vaccinations and how to access.

SISD will continue to work with local and state health agencies to support messaging and outreach about vaccination for members of school communities. SISD communication platforms will facilitate outreach to encourage vaccination of household members of school-age children as they become eligible. This will include outreach in a language that limited English proficient family members or students can understand and in alternate formats as needed to facilitate effective communication for individuals with disabilities.

## 8. [Appropriate accommodations for children with disabilities with respect to the health and safety policies](#)

Based upon specifications of their individualized education plans (IEPs/504 plans), students with disabilities may be served outside of their regular group time. Individual student services will be based upon a team decision for what is the best for each child based upon the child's disability. This may include in person school during school closures for a full or partial day. This may include continued provision of school transportation during times that busses are cancelled due to school closures. This may include additional services provided in a home-based environment, special equipment provided in the home, etc. Requirements for the use of masks and other PPE will be determined on an individual basis for students with disabilities.

## Continuity of Services

Describe how the district will ensure continuity of services including, but not limited to, services to address students' academic needs, as well as the social, emotional, mental health, and other needs of students and staff (e.g., student health and food service).

SISD has a full-time school counselor on staff to serve our K-12 students. The counselor will work with SISD administration to determine when her services will be provided in-person or remotely. The counselor will work with schools to support staff with best practices around Trauma Informed Practices. A focus will be placed on supporting a positive climate and culture that acknowledges universal trauma care strategies for students.

# American Rescue Plan Act Mitigation and Prevention Plan



Additionally, SISD has a one-to-one electronic device program for all K-12 students. In the event the district or a specific school has to move to Red/High Risk Scenario Distance Learning students will be able to access all classroom content through their electronic devices. All SISD schools will utilize the CANVAS electronic learning platform, Google Classroom, Edgenuity and/or Zoom to provide distance instructional support. All SISD schools will also utilize web-based educational platforms, teacher developed instructional packets, and one-on-one teacher check-ins with each student.

In the event the district or a specific school has to move to Red/High Risk Scenario Distance Learning SISD will provide breakfast and lunch service that is either picked up or delivered to specific locations within the community for student and family pick-up for all students 18 years old and younger.

## Periodic Review

Describe how the district will periodically review and revise its mitigation plan, as appropriate, including a description of how the district will seek public input and take such input into account on (1) whether revisions are necessary and, if so, (2) the proposed revisions to the plan.

**Important Note:** The district must review its mitigation plan no less frequently than every six months for the duration of the ARP ESSER grant period (i.e., through September 30, 2023).

SISD developed a survey for all students, staff, parents, community members asking for input for the district's preparations for the 2021-2022 school year that was administered to all students, parents, staff, and community members from May 24, 2021 to June 9, 2021. Survey results can be accessed [https://docs.google.com/spreadsheets/d/1EvxbFHbx4DJzmaRk72ooCEFESlaaN5LZd\\_Q8kiNJONc/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1EvxbFHbx4DJzmaRk72ooCEFESlaaN5LZd_Q8kiNJONc/edit?usp=sharing)

Additionally, the SISD has developed a Mitigation Advisory Committee to develop recommendations for the Board's consideration for the development of SISD's ARPA Mitigation and Prevention Strategies. The SISD Mitigation Advisory Committee is comprised of members from the different SISD stakeholder groups:

- Certified Teachers
- Classified Staff Members
- Parents
- Students
- SISD Administrators
- SISD Technology Director
- Prince of Wales Medical Providers
- SISD Board President

The Committee will meet to review the stakeholder survey data, review the current SISD Smart Start to School Guidelines, review the guidelines with the American Rescue Plan Act Mitigation Template, and develop a Mitigation and Prevent Strategy following DEED's ARPA guidelines.

The SISD Board Mitigation Advisory Committee will meet monthly to review the SISD's ARPA Mitigation and Prevention Strategies and provide recommendations to the SISD School Board for their consideration. The SISD ARPA Mitigation and Prevention Strategies will be a regular "Old Business" agenda item each month for the SISD Board's consideration.



# SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919

(907) 828-8254

Fax: (907) 828-8257

E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

Meeting: September 3, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: FY 2022 Professional Service Contract with Mary Jane Rapport

## RECOMMENDATION

It is the administration's recommendation that the School Board approve the FY 2022 professional service contract with Mary Jane Rapport for school-based physical therapy services.

## PERTINENT FACTS:

This is a contract for physical therapy services which are required for some students with disabilities. Mary Jane Rapport is a professor at the University of Colorado, Anschutz Medical Campus, School of Medicine in Denver, CO. She has a Doctor of Physical Therapy degree from the University of Colorado, Denver, CO; a Postdoctoral Fellow, Integrated Related Services, Teaming, Consultation, and Leadership, John F. Kennedy Center, University of Colorado, Denver, CO; a Doctor of Philosophy, Special Education and Education Administration and an MA in Early Childhood/Special Education from Kent State University, Kent, OH. She has a Physical Therapist licence in both Colorado and Alaska.

Mary Jane has worked with SISD students in past years through the SERRC agency and has since decided to work privately for individual school districts. School districts are required to provide special education and related services for students with disabilities as per state and federal regulations. Mary Jane provides physical therapy services for students that require physical therapy in order to access and progress in the general education curriculum.

## RECOMMENDED MOTION:

**Approve the FY 2022 Professional Services Contract with Mary Jane Rapport.**



# SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919  
(907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

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Meeting: September 3, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: Offer to Purchase SISD Floating Building.

## RECOMMENDATION

It is the administration's recommendation that the School Board approve the offer to purchase the SISD floating building.

## PERTINENT FACTS:

The SISD floating building was originally the JR Gildersleeve School, later used as the District Office/itinerant housing and most recently used as regular and itinerant housing. The District has listed the building for sale multiple times over the past 12 years. Recently, we received an offer that is within the acceptable price range approved by the Board on February 16, 2021. The offer includes a 20% down payment on closing and the district carrying the contract for one year with a balloon payment at the end. As additional security, the offeror included a lien on a piece of their property until the final payment is made.

## RECOMMENDED MOTION:

**Approve the offer to purchase the SISD floating building.**



## SOUTHEAST ISLAND SCHOOL DISTRICT

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### FOR IMMEDIATE RELEASE

Southeast Island School District is pleased to announce our participation in the National School Lunch Program's Community Eligibility Provision (CEP). Meals will be available to all children at no cost for the following schools: Barry Craig Stewart Kasaan School, Hollis School, and Port Alexander School.

Meals meet nutritional standards set by the U.S. Department of Agriculture. Our schools will participate in the National School Lunch Program, and School Breakfast Program.

For more information, contact us at: Susan Greene, Contracted Food Service Director, PO Box 19569 Thorne Bay, AK 99919; email: [sgreene@sisd](mailto:sgreene@sisd); call or text: 423-306-0846.

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#### Non-Discrimination Statement:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.



# SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919  
 (907) 828-8254 Fax: (907) 828-8257 E-mail: [sisd@sisd.org](mailto:sisd@sisd.org)

August 16, 2021

*Southeast Island School District* is pleased to announce our participation in the National School Lunch Program. Meals will be available to all children at our following schools: **Howard Valentine Coffman Cove School, Naukati School, Thorne Bay School** and **Whale Pass School**. Meals meet nutritional standards set by the U.S. Department of Agriculture. Our schools will participate in the National School Lunch Program, and School Breakfast Program.

If your income is less than or equal to the following guidelines you are eligible for free or reduced-price meals. These guidelines are effective **July 1, 2021** through **June 30, 2022**. If you have children who are approved for Supplemental Nutrition Assistance Program (SNAP) formerly known as Food Stamps, Temporary Assistance for Needy Families (TANF) or Food Distribution Program on Indian Reservations (FDPIR), they are automatically able to receive free meals by filing an application that includes their assistance number from one of those programs. Students who are migrant, homeless, or runaways are automatically eligible and do not need to fill out an application. Foster children receive free meals regardless of the income of the household with which they reside. Note: Medicaid and Denali Kid Care case numbers do not qualify for eligibility.

An income scale is used to determine eligibility for free and reduced price meals.

## Alaska Income Eligibility Guidelines July 1, 2021- June 30, 2022

### Reduced Price Meals – 185% of Federal Poverty Guidelines

Household Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	29,767	2,481	1,241	1,145	573
2	40,275	3,357	1,679	1,550	775
3	50,783	4,232	2,116	1,954	977
4	61,291	5,108	2,554	2,358	1,179
5	71,799	5,984	2,992	2,762	1,381
6	82,307	6,859	3,430	3,166	1,583
7	92,815	7,735	3,868	3,570	1,785

8	103,323	8,611	4,306	3,974	1,987
For Each Additional family member add:	10,508	876	438	405	203

**Free Meals – 130% of Federal Poverty Guidelines**

Household Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	20,917	1,744	872	805	403
2	28,301	2,359	1,180	1,089	545
3	35,685	2,974	1,487	1,373	687
4	43,069	3,590	1,795	1,657	829
5	50,453	4,205	2,103	1,941	971
6	57,837	4,820	2,410	2,225	1,113
7	65,221	5,436	2,718	2,509	1,255
8	72,605	6,051	3,026	2,793	1,397
For Each Additional family member add:	7,384	616	308	284	142

**Definitions**

**Family:** A household or family is defined as a group of related or unrelated individuals who are living as one economic unit.

**Income:** Income is the money received by any member of the household before such deductions as taxes and Social Security. It includes the following: salary or wages; earnings from self-employment, Social Security, pensions, retirement and disability payments; and other cash income received or withdrawn from any source which would be available for payment of a child's meal. Food Stamp benefits are not included.

Current income is determined by the income received by all members of the household during the month prior to application. But if this income was much higher or lower than usual, the expected income for this year (12 months starting from the month prior to application) should be used. For example, self-employed people such as fishermen and farmers should use yearly income.

We can't approve your application unless it's complete. The information you give us on your

application may be checked at any time. You may apply for free or reduced price meals at any time during the school year if your situation changes. If you become unemployed, your child(ren) may be able to have free or reduced priced meals based on your unemployment income. If we deny your free or reduced price meals application, we will give you a chance to appeal the decision.

**Acronyms for Public Assistance:**

TANF = Temporary Assistance to Needy Families

FDPRI = Food Distribution Program on Indian Reservations

SNAP = Supplemental Nutrition Assistance Program, *formerly the Food Stamp Program*

SSI = Social Security Income

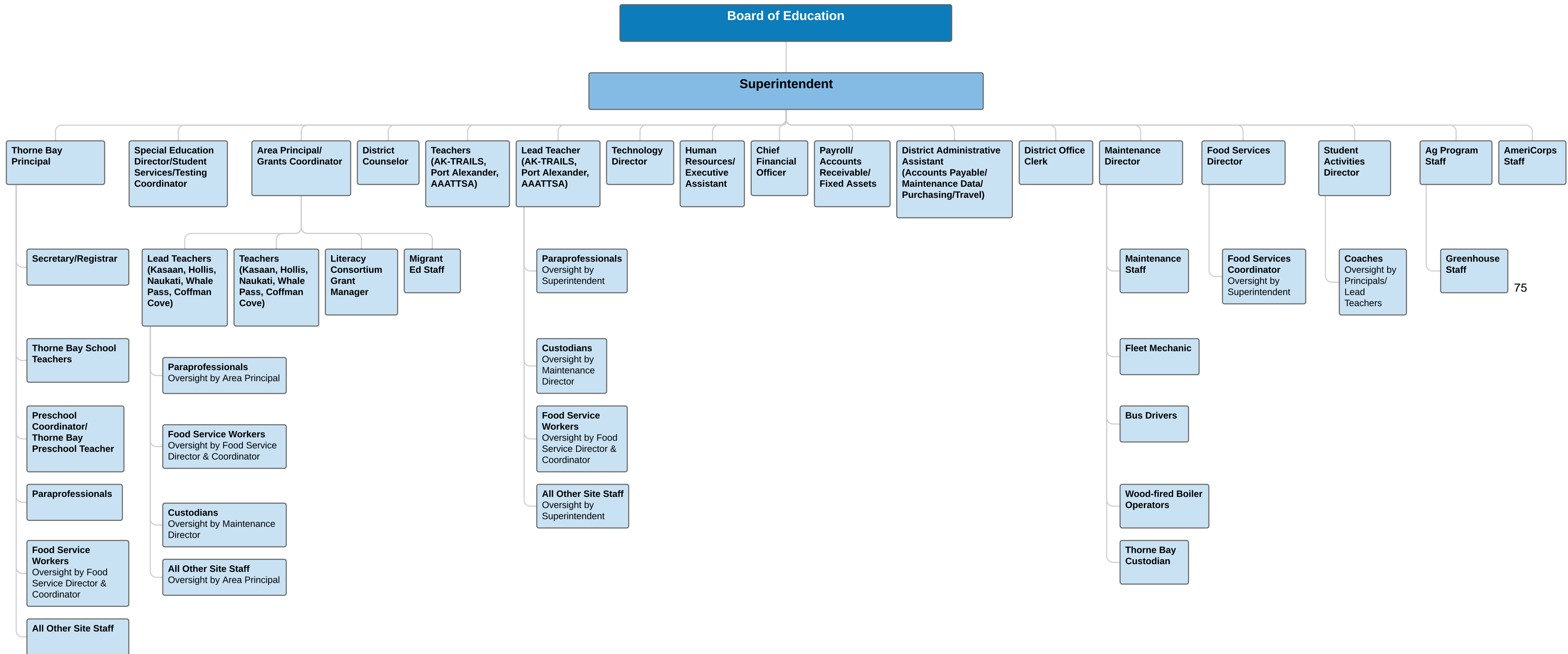
If you have any questions please contact Susan Greene at [sgreene@sisd.org](mailto:sgreene@sisd.org) or 423-306-0846.

*Susan Greene,*

Contracted, Remote Director of Food Services

# Southeast Island School District

FY 2022 Draft Organizational Chart



# SISD BOARD MEETINGS CALENDAR OF AGENDA ITEMS

<b>August</b>	<ul style="list-style-type: none"> <li>• Welcome Staff and Students</li> <li>• Crisis Response Plan Review</li> <li>• Student Handbook Review</li> <li>• Parent Involvement Policy and Handbook Review</li> <li>• Annual Public Notices to Parents</li> <li>• Six Year Capital Improvement Plan Approval</li> <li>• Board Policy Updates</li> <li>• Title I District and School-Wide Plans</li> </ul>
<b>September</b>	<ul style="list-style-type: none"> <li>• Site Enrollment</li> <li>• Review Student Assessment Data</li> <li>• Graduation Date Approvals</li> <li>• SISD Resolutions (AASB Call for Resolutions)</li> <li>• Plan AASB Leadership Conference Attendance</li> <li>• Annual Progress &amp; Summary Report for Student Nutrition and Physical Activity</li> <li>• Work Session: ASC Officer Election Certification; ASC Training &amp; School Year Goals/Objectives Development</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>• New Board Member Orientation Work Session/Oath of Office</li> <li>• Board President and Clerk Elections</li> <li>• Appoint Legislative Liaison &amp; Advocate for AK Youth Liaison</li> <li>• Appoint Student Board Representative(s)</li> <li>• Review AASB Resolutions</li> <li>• Report Student Count</li> <li>• Board Public Opinion Survey</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>• Audit Review/Budget Revisions</li> <li>• Annual audit of student organization accounts (ASC)</li> <li>• AASB Conference</li> <li>• Review and Refresh Strategic Plan/timeline</li> </ul>
<b>December</b>	No Scheduled Meeting
<b>January</b>	<ul style="list-style-type: none"> <li>• Budget Revisions</li> <li>• Plan for February Legislative Visits</li> <li>• ID Lobbying Strategies &amp; Issues for Legislative Visits</li> <li>• Superintendent Evaluation</li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>• Plan for AASB Spring Fly-In (if attending)</li> <li>• Board Self-Evaluation/Goal Update and Review</li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>• Budget Development</li> <li>• Teacher Contracts</li> <li>• AK STEPP Needs Assessments</li> <li>• School Calendar Adoption</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>• Graduation Attendees</li> <li>• Budget Development</li> <li>• Teacher Contracts</li> <li>• Capital Improvement Plan/Facility Needs Report</li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>• Budget Development</li> <li>• School District Report Card to the Public</li> <li>• Bruce Hill Scholarship</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>• Budget Adoption</li> <li>• Board Policy Updates from AASB</li> <li>• Disciplinary Action Data Review</li> <li>• Curriculum Quarterly Reports</li> </ul>
<b>Every Month</b>	<ul style="list-style-type: none"> <li>• Policy Review</li> <li>• Stipend and Mileage Forms <sup>76</sup></li> <li>• Exemplary Stakeholder Nominations</li> </ul>

## E 5125.1 NOTICE OF STUDENT DIRECTORY INFORMATION

Dear Parents/Guardians,

As a parent (or a student age 18 or over), you have the right to prohibit the Release of Student Directory Information about your student.

### What is Student Directory Information?

“Student Directory Information” is information about students that may be disclosed by the Southeast Island School District (SISD) to identify enrollment and to publicize student accomplishments and activities.

Examples of publications include:

- A playbill showing your student’s role in a drama production
- The annual yearbook
- Honor roll or other recognition lists
- Graduation programs
- Sports activity sheets, such as for wrestling, showing weight and height of team members

Directory information may also be requested from SISD by education-related vendors, colleges, or military recruiters who want contact information for SISD high school students. Disclosure to outside organizations includes, but is not limited to, companies that manufacture class rings or publish yearbooks.

### What Categories of Information Are Included?

The District has identified the following information as directory information. (See School Board Policy 5125 for more details)

- Student’s Name
- Grade Level
- Address
- Degrees, Honors and Awards
- Telephone Number
- Scholarship Eligibility
- E-mail Address
- Enrollment Status
- Year of Birth
- Name of school most recently attended
- Enrollment Status
- Participation in officially recognized activities and sports
- Dates of Attendance
- Photograph
- Height and weight of members of athletic team members

### What Are Your Rights as a Parent (or Student 18 or Over)?

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that SISD, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your student’s education records. However, SISD may disclose appropriately designated “directory information” without written consent, ***unless you decline by completing this form.***

In addition, federal law requires SISD to provide military recruiters, upon request, with three pieces of directory information – names, addresses and telephone listings, ***unless you decline by completing this form.*** State law requires SISD to provide contact information for students who have dropped out of high school to the Alaska Military Youth Academy, a program for students to finish their education and obtain a high school diploma or GED. ***You can decline this disclosure by completing this form.***

### Release of Scholarship Eligibility Information

State law requires SISD to provide information about the eligibility of high school seniors for University of Alaska Scholarships including the names and addresses of those students who qualify for a scholarship. However, you can decline to have eligibility information disclosed to the University of Alaska Scholarship program by completing this form.

School officials may release directory information, as set forth above, about a student without first obtaining parental consent, unless you decline by signing and returning this Release of Student Directory Information form.

# Southeast Island School District

## Release of Student Directory Information

### **All Students K-12**

**YES**     **NO**    Grant **Directory Information Release** for the following types of publications (this list is not all-inclusive):

- A playbill showing your student's role in a drama production
- Annual yearbook
- Sports activity sheets, such as for wrestling, showing weight and height of team members and athletic programs
- School newsletter
- For awards recognition, achievements, certificates or Honor Roll

### **All High School Students**

**YES**     **NO**    Grant Directory Information Release for the following types of **graduation related activities**:

- Publicized Graduation lists
- Vendors for items such as class rings and photos
- Requests from outside agencies acknowledging Graduates with letters or certificates.

**YES**     **NO**    Grant Directory Information Release (student contact information) to **College/Universities**

**YES**     **NO**    Grant Directory Information Release (contact information for students who have dropped out) to **Alaska Military Youth Academy**

**YES**     **NO**    Grant Directory Information Release (student contact information) to **Military Recruiters**

**YES**     **NO**    Grant Release of **Scholarship Eligibility** information to the University of Alaska. *Unless you select YES, your student's eligibility for the University of Alaska Scholarships cannot be disclosed to the organization that administers this scholarship program.*

### **Complete if YES is Selected One or More Times, Above**

For items checked YES, any of the categories of Directory Information (listed on page 1) may be released.

For items checked YES, only the following categories of Directory Information may be released: \_\_\_\_\_

\_\_\_\_\_

### **Student Information:**

Student Name (Please Print) \_\_\_\_\_

Parent/Guardian Name (Please Print) \_\_\_\_\_

Parent/Guardian Signature  
(or student if 18 or older) \_\_\_\_\_

Signature Date \_\_\_\_\_



## Fall Boardsmanship Academy: September 18-19 2021

*Lakefront Anchorage*

### Saturday September 18, 2021

8:30 am	<b>Welcome &amp; Introductions</b>
9 - 10:15 am	<b>Lessons Learned from COVID-19</b>
10:15 - 10:30 am	<b>Break</b>
10:30 am- 11:45 am	<b>Alaska Department of Education &amp; Early Development in the 2021-2022 School Year</b> <i>Karen Melin, Deputy Commissioner</i>
11:45 am- 1:15 pm	<b>Lunch on your own</b>
1:15 pm- 3 pm	<b>Special Education Services for Alaska School Districts</b> <i>Special Education Service Agency</i>
3 - 3:15 pm	<b>Break</b>
3:15 - 4:30 pm	<b>Partnering with Families: Family Engagement Now</b> <i>Lisa Worl &amp; Claudia Plesa, AASB</i>
4:30	<b>Closing for Day</b>

### Sunday September 19, 2021

8:30 am	<b>Welcome Back !</b>
8:45 - 10 am	<b>Mental Health Supports for All</b> <i>Sharon Fishel &amp; Pat Sidmore</i> Alaska Department of Education & Early Development
10- 10:15 am	<b>Break</b>
10:15am- 11:30 am	<b>Mental Health: Counselor's Perspective</b> <i>Alaska School Counselor Association</i>
11:45 am- 1:15 pm	<b>Lunch on your own</b>
1:15-2:30 pm	<b>Your Role in Personnel Matters</b> <i>Tiffany Jackson &amp; Timi Tullis, AASB</i>
2:30- 3:30 pm	<b>Your Role in Policy</b> <i>Tiffany Jackson &amp; Timi Tullis, AASB</i>
3:30- 4:30 pm	<b>Trust &amp; Teamwork on Your Board In-Person!</b>
4:30 pm	<b>Closing for Day</b>

Friday Sept. 17<sup>th</sup>, 2021  
 Pre-Academy Additional Day

*Row, Row, Row Your Boat;  
 Understanding Roles and Learning to Row Together*

8:45	Welcome; Talk about the Agenda/day
9:00-10:15	<i>Where are We Rowing Our Boat?</i> <ul style="list-style-type: none"> <li>• Importance of Strategic Plan and Annual Goals</li> <li>• Developing goals for which you will evaluate your superintendent</li> </ul>
10:15-10:30	BREAK
10:30-noon	<i>How do We Paddle Together?</i> <ul style="list-style-type: none"> <li>• Teamwork</li> <li>• Communications</li> <li>• Understanding each other's roles, etc.</li> </ul>
Noon-1:30	Lunch Break
1:30-2:45	<b>CAUTION: Rapids Ahead</b> <ul style="list-style-type: none"> <li>• How to Maneuver Through Tough Times</li> <li>• What to do when you hit a rough patch</li> </ul>
2:45-3:00	BREAK
3:00-4:15	<b>Post Trip Check List</b> What do we need to do each year to make trip easier? <ul style="list-style-type: none"> <li>• Evaluation process</li> <li>• Extending contract</li> <li>• Improvement plan</li> </ul>
4:15-4:30	Closing, Evaluations