



SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting

May 19, 2021

PURPOSE STATEMENT

Together we will open students' minds to their dreams and aspirations and provide the tools needed to achieve them.

MISSION STATEMENT

All Southeast Island School district stakeholders will work together to provide a safe and healthy environment that fosters the development of personal, social and academic skills necessary for students to excel in our rapidly changing world and to become service-minded, life-long learners.

AGENDA

The public is invited and encouraged to attend.

MEETING: 5:30 PM

LOCATION: Audio/Video Conference

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. STAKEHOLDER RECOGNITION
 - A. Certified Employee of the Year
 - B. Classified Employee of the Year
 - C. Volunteer/Parent of the Year
 - D. Longevity Awards
6. WELCOME TO VISITORS
7. PUBLIC COMMENT 3
8. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
 - A. Approval of April 14, 2021 Meeting Minutes 5
 - B. Approval of May 2021 Financial Report 9
9. ADMINISTRATIVE/BOARD REPORTS
 - A. Superintendent Report 18
 1. Principal Report 22
 2. Student Services Report 23
 3. Grants Coordinator Report 24
 4. Maintenance Director Report 29
 5. Technology Director Report
 6. Food Service Director Report 30
 7. Curriculum/Literacy Coach Report 31
 8. THRIVE Grant, Testing, and Counseling Report 32
 9. Lead Teacher Reports 34
 - B. Business Manager's Report 50
 - C. Student Board Representative Reports 60
10. UNFINISHED BUSINESS
 - A. Action on Administrative/Board Reports
 - B. 3rd Proposed/Final FY 2022 Proposed General Fund Budget 62
 - C. 2nd Reading, BP 6146.1, Graduation Requirements 111
 - D. **Added: Approval of Entering Into a Contract with CBC Construction, Inc., the Lowest Responsible Bidder, for the Kasaan Wood-fired Boiler Building Project** 115
11. NEW BUSINESS
 - A. 2021-2022 District-wide School Calendar Approval 116
 - B. 1st Reading, AASB Proposed Board Policy Updates 119
 1. BP 1340, Access to District Records 120
 2. BP 6146.3, College and Career Readiness Assessments 122
 - C. 1st Reading, BP 5125.1, Release of Directory Information

D.	1st Reading BP 5131.6, Alcohol and Other Drugs	129
E.	FY22 Professional Services Contracts	
1.	FY22 Snowflake Consulting Contract for Food Service Director Services	135
2.	FY 2022 Presence Learning Contract for Special Education Related Distance Delivery Services	136
F.	Naukati School Risk Modification Updates for the SISD Smart Start Plan	137
12.	INFORMATION ITEMS	
A.	Letters and Communications	
1.	Extension of Deadline for Applicants to Vacant Board of Education Seat 2E	138
B.	Reports and Information	
1.	FY 2021 Organizational Chart	139
2.	Administrative Regulation Updates	140
3.	Calendar of Agenda Items	156
4.	Advisory School Council Meeting Minutes	
a.	Barry Craig Stewart Kasaan	157
b.	Hollis	159
c.	Howard Valentine Coffman Cove	171
d.	Naukati	
e.	Port Alexander	174
f.	Thorne Bay	177
g.	Whale Pass	180
13.	ADVANCE PLANNING	
A.	Graduation Ceremonies	
1.	Hollis School: May 21, 2021 at 3:00 PM	
2.	Thorne Bay School: May 25, 2021 at 6:00 PM	
3.	Barry Craig Stewart Kasaan School: May 26, 2021 at 12:00 PM	
4.	Naukati School Graduation: May 28, 2021 at 2:00 PM	
B.	Planning for Next Regular Board Meeting: 3rd Wednesday in August is August 18, 2021	
C.	AASB Fall Boardsmanship Academy (Anchorage, September 18-19)	181
14.	PUBLIC COMMENT	
15.	BOARD COMMENT	
16.	EXECUTIVE SESSIONS	
A.	Non-retention of Non-tenured Certificated Staff	182
1.	Executive Session to discuss subjects that tend to prejudice the character and reputation of any person, provided the person may request a public discussion, more specifically, an informal hearing for nonretention of nontenured certificated staff.	
17.	ADJOURNMENT	

MEETING CONDUCT

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

MEETING CONDUCT (continued)

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)
(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)
(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES
29.20.020 Meetings public

Review 1/04, 1/05
Revised 6/11

SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
April 14, 2021

MINUTES

CALL TO ORDER

Board President Shannon Silverthorn called the meeting to order at 5:35 PM.

ROLL CALL

Shannon Silverthorn, Rebecca Saffold, Sandy Curtis, and Shane Scamahorn and Student Representative Caitlin Aspery attended via audio/video conference. Deena Taylor and Student Representative Kaylee Scamahorn were absent.

APPROVAL OF AGENDA

Motion: Approve the agenda

By: Curtis

Second: yes

Student Representative Vote: 1 in favor; 0 opposed

Board Vote: 4 in favor; 0 opposed

Resolved: passed

GRADUATE RECOGNITION

AK-TRAILS Correspondence School Graduate Ronald Olynyk was recognized with speeches from Superintendent Sherry Becker and former teachers Scott and Tiffany Haugen.

WELCOME TO VISITORS

Board President Shannon Silverthorn welcomed visitors: Loni Nguyen, Peter Nguyen, Lisa Cates, Cassandra Christopherson, Branzon Anania, Laura Anania, Sharlet Collins, Carol Randolph, Matt Gore, Charles Becker, Joanna Schneider, Karen Clark, Christine Cook, Lucienne Smith, Brian Krosschell, Tiffany Haugen, Scott Haugen, Ronnie Olynyk.

PUBLIC COMMENT

Lisa Cates commented regarding OT intern arrival and Hollis student awards. Laura Anania commented regarding Naukati School activities. Sharlet Collins commented regarding testing, Port Alexander student courses and activities. Christine Cook commented regarding testing and Whale Pass activities.

APPROVAL OF CONSENT AGENDA

Motion: Approve the consent agenda [March 17, 2021 Regular Meeting minutes; April 2021 financial report; FY 2021 employment for Brandon Ehorn (Thorne Bay Esports coach), Korrisa Oatman (Thorne Bay high school girls' basketball coach), Terry West (Kasaan paraprofessional), Margaret Young (Kasaan food service worker); and FY 2022 employment for Sharlet Collins (certified contract), Samuel White (certified contract pending receipt of required documentation), Alyssa Howell (certified contract addendum)]

By: Curtis

Second: yes

Student Representative Vote: 1 in favor; 0 opposed

Board Vote: 4 in favor; 0 opposed

Resolved: passed

ADMINISTRATIVE/BOARD REPORTS

Sherry Becker gave the Superintendent's report. Topics included: classified employee of the month Karen Clark, certified employee of the month Cassandra Christopherson, volunteer of the month Becky Saffold, Alaska legislative update, the agricultural program, introduction on volunteers Loni and Peter Nguyen, a presentation of the Port Alexander magnet school by Julia Trischman, AK-TRAILS Correspondence School, student representative reports, the end of the school year, summer school, summer food service programs, staff openings, the SISD Smart Start plan revisions, and planning for the 2021-2022 school year. Department Reports included:

- Thorne Bay Principal Report with an added note regarding class activities.
- Student Services Report with an added note regarding child find and hearing/vision screenings.
- Grants Coordinator Report with an added note about the PreK program and Coffman Cove greenhouse volunteers.
- Maintenance Director Report
- Technology Director Report with an added note about PEAKS training and the new SISD website and app.
- Food Service Director Report
- Curriculum/Literacy Coach Report
- Lead Teacher Reports
- THRIVE Grant, Testing, and Counseling Report

Lucienne Smith gave the Business Manager's report. Topics included: the FY 2022 budget; Standard Operating Procedures 10, 11, and 12; the interim and final dates for the FY 2021 financial audit, 3rd quarter reporting and reimbursements; and Timber Receipts.

Caitlin Aspery gave the Student Representative report. Topics included: sports and activities, a student exchange to Germany, student input regarding education,

communication, opportunities, well-being, activities, and difficulties brought on by COVID-19; and ending the year on a positive note.

BUSINESS ITEMS

Motion: Approve BP 3311, Bids, BP 3312, Contracts, and BP 5131.7, Weapons and Dangerous Instruments

By: Curtis

Second: yes

Student Representative Vote: 1 in favor; 0 opposed

Board Vote: 4 in favor; 0 opposed

Resolved: passed

Motion: Approve the 2nd Reading, FY 2022 Proposed General Fund Budget [to a 3rd Reading]

By: Saffold

Second: yes

Student Representative Vote: 1 abstained; 0 in favor; 0 opposed

Board Vote: 4 in favor; 0 opposed

Resolved: passed

Motion: Accept the resignation for Board of Education Seat 2E [and declare the seat vacant]

By: Saffold

Second: yes

Student Representative Vote: 1 in favor; 0 opposed

Board Vote: 4 in favor; 0 opposed

Resolved: passed

Motion: Approve the SISD Smart Start Plan Revisions [from the 4/14/21 board workshop]

By: Saffold

Second: yes

Student Representative Vote: 1 in favor; 0 opposed

Board Vote: 4 in favor; 0 opposed

Resolved: passed

Motion: Approve the reading of BP 6146.1, Graduation Requirements [to a 2nd reading]

By: Saffold

Second: yes

Student Representative Vote: 1 in favor; 0 opposed

Board Vote: 4 in favor; 0 opposed

Resolved: passed

ADVANCE PLANNING

The next regular Board meeting will be on May 19, 2021 at 5:30 PM. The meeting will be preceded by a workshop at 4:30 PM to review the 3rd proposed FY 2022 general fund budget and to interview any candidates for Board of Education Seat 2E.

PUBLIC COMMENT

None

BOARD COMMENT

Sandy Curtis commented regarding District happenings and the creativity and work of those throughout the District.

ADJOURNMENT

***Motion:** Adjourn this meeting
By: Saffold
Second: yes
Student Representative Vote: 1 in favor; 0 opposed
Board Vote: 4 in favor; 0 opposed
Resolved: passed
Time: 7:11 PM*

Shannon Silverthorn, Board President

Date

Sandy Curtis, Board Clerk

Date



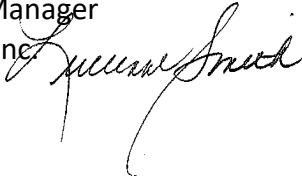
SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Sherry Becker, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 

Date: May 10, 2021

SUBJECT: FINANCIAL REPORT NARRATIVE

The following pages are the Monthly May Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detail information is available at the District office in Thorne Bay, Alaska.

Statement of Revenue Budget vs. Actual: This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

Statement of Expenditures Budget vs. Actual: This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

Statement of Revenue Budget vs. Actual for Operating Fund: This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

Statement of Expenditure Budget vs. Actual for Operating Fund: This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 5 / 21

Fund	Received			Revenue	%
	Current Month	Received YTD	Estimated Revenue	To Be Received	Received
100 GENERAL OPERATING FUND	164,532.00	5,219,156.02	6,419,873.00	1,200,716.98	81 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	195,045.60	195,045.60	0.00	100 %
205 PUPIL TRANSPORTATION FUND	0.00	185,339.00	215,644.00	30,305.00	86 %
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	2,948.34	149,019.00	146,070.66	2 %
255 FOOD SERVICE FUND	45.00	97,209.47	118,500.00	21,290.53	82 %
256 FRESH FRUIT & VEGETABLES	0.00	5,069.72	10,088.00	5,018.28	50 %
260 TITLE I-A BASIC	0.00	22,371.58	88,577.59	66,206.01	25 %
261 TITLE I-C MIGRANT	0.00	9,192.70	127,301.65	118,108.95	7 %
262 MIGRANT BOOKS	0.00	269.50	1,920.00	1,650.50	14 %
264 Title IVA INNOVATIVE	0.00	0.00	17,416.10	17,416.10	0 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	2,545.60	18,482.49	15,936.89	14 %
268 TITLE VI-B IDEA	0.00	14,974.81	57,493.00	42,518.19	26 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,334.66	4,334.66	0 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	44,857.70	50,000.00	5,142.30	90 %
280 CLSD	0.00	105,127.94	512,996.72	407,868.78	20 %
294 CARES GRANT - ELEMENTARY & SECONDARY SCHOOLS	0.00	16,830.11	38,134.29	21,304.18	44 %
295 CARES GRANT - GOVERNOR'S EMERGENCY EDUCATION	0.00	716.85	60,665.01	59,948.16	1 %
350 RURAL COMMUNITIES OPIOID RESPONSE PLANNING	0.00	0.00	68,654.03	68,654.03	0 %
353 RURAL UTILITIES SERVICE	0.00	0.00	237,006.00	237,006.00	0 %
360 INDIAN EDUCATION	0.00	8,596.00	8,596.00	0.00	100 %
365 REAP	0.00	4,019.00	4,019.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	6,631.16	7,750.00	1,118.84	86 %
367 ASTRIDE HAIDA & TLINGIT GRANT	0.00	3,584.08	44,730.00	41,145.92	8 %
368 THRIVE	0.00	42.00	579,862.00	579,820.00	0 %
369 RESOLVE - YKSD	0.00	2,715.22	27,100.00	24,384.78	10 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 5 / 21

Fund	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
370 SEARHC - HOLLIS & THORNE BAY	0.00	0.00	1,000.00	1,000.00	0 %
375 TEACHER HOUSING	7,175.00	74,512.43	110,000.00	35,487.57	68 %
379 USDA	0.00	0.00	15,955.96	15,955.96	0 %
386 RurAL CAP Foundation - Music & Agriculture	0.00	0.00	5,000.00	5,000.00	0 %
501 CIP-DISTRICT MAJOR MAINT	0.00	0.00	56,064.00	56,064.00	0 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	22,161.00	141,718.87	119,557.87	16 %
504 19-014 TB MAINTENANCE ROOF REPLACEMENT	0.00	0.00	145,323.56	145,323.56	0 %
508 19-005 KASAAN K12 PLAYGROUND CONSTRUCTION	0.00	0.00	288,908.43	288,908.43	0 %
510 KASAAN TEACHER HOUSING REPLACEMENT	0.00	0.00	122,220.00	122,220.00	0 %
511 AEA LED LIGHTING	0.00	1,249.70	125,400.00	124,150.30	1 %
536 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN	0.00	168,199.00	670,060.55	501,861.55	25 %
600 THE CAFE	0.00	4,450.00	5,750.00	1,300.00	77 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	2,445.17	0.00	-2,445.17	** %
Grand Total:	171,752.00	6,220,259.70	10,765,609.51	4,545,349.81	58 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 21

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND	346,108.47	4,564,780.69	7,171,798.00	6,710,297.00	2,145,516.31	68 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	0.00	195,045.60	195,045.60	195,045.60	0 %
205 PUPIL TRANSPORTATION FUND	7,213.97	83,149.82	175,287.00	162,065.00	78,915.18	51 %
206 AEA - SEISD SCHOOL BUS REPLACEMENT	0.00	20,973.70	56,318.00	56,318.00	35,344.30	37 %
237 ALASKA PRE ELEMENTARY PROGRAM	9,011.48	46,611.40	149,129.00	149,019.00	102,407.60	31 %
255 FOOD SERVICE FUND	9,074.66	211,220.50	217,610.00	250,122.00	38,901.50	84 %
256 FRESH FRUIT & VEGETABLES	-23.76	7,357.58	2,935.00	10,088.00	2,730.42	73 %
260 TITLE I-A BASIC	2,712.36	36,036.17	88,577.60	88,577.60	52,541.43	41 %
261 TITLE I-C MIGRANT	1,399.86	25,101.96	127,301.65	127,301.65	102,199.69	20 %
262 MIGRANT BOOKS	0.00	269.50	1,920.00	1,920.00	1,650.50	14 %
264 Title IVA INNOVATIVE	0.00	4,877.50	17,416.10	17,416.10	12,538.60	28 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	5,671.60	18,482.50	18,482.50	12,810.90	31 %
268 TITLE VI-B IDEA	0.00	66,407.09	50,835.00	57,493.00	-8,914.09	116 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	976.92	4,334.02	4,334.66	3,357.74	23 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	5,699.08	59,700.22	99,642.78	99,642.78	39,942.56	60 %
280 CLSD	4,160.16	142,603.75	219,999.13	512,996.72	370,392.97	28 %
294 CARES GRANT - ELEMENTARY & SECONDARY	146.07	17,403.79	38,134.29	38,134.29	20,730.50	46 %
295 CARES GRANT - GOVERNOR'S EMERGENCY	243.75	17,674.16	60,665.01	60,665.01	42,990.85	29 %
350 RURAL COMMUNITIES OPIOID RESPONSE	0.00	68,653.58	66,568.03	68,654.03	0.45	100 %
353 RURAL UTILITIES SERVICE	0.00	182,085.60	237,006.00	237,006.00	54,920.40	77 %
360 INDIAN EDUCATION	0.00	0.00	8,568.00	8,568.00	8,568.00	0 %
365 REAP	0.00	4,019.00	4,019.00	4,019.00	0.00	100 %
366 SELECT - KLAWOCK	1,846.32	11,476.18	15,100.00	15,100.00	3,623.82	76 %
367 ASTRIDE HAIDA & TLINGIT GRANT	3,584.08	32,329.12	44,730.00	44,730.00	12,400.88	72 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 21

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
368 THRIVE	8,024.59	388,833.75	579,861.99	579,861.55	191,027.80	67 %
369 RESOLVE - YKSD	0.00	16,074.00	27,100.00	27,100.00	11,026.00	59 %
370 SEARHC - HOLLIS & THORNE BAY	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
375 TEACHER HOUSING	3,018.82	58,645.21	50,000.00	50,000.00	-8,645.21	117 %
379 USDA	742.32	14,634.94	15,955.96	15,955.96	1,321.02	92 %
386 RurAL CAP Foundation - Music &	0.00	100.00	5,000.00	5,000.00	4,900.00	2 %
500 KASAAN WOOD FIRE BOILER FIRE	0.00	38,331.06	181,509.66	181,509.66	143,178.60	21 %
501 CIP-DISTRICT MAJOR MAINT	0.00	9,974.88	56,064.00	56,064.00	46,089.12	18 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	50,000.00	141,718.87	141,718.87	91,718.87	35 %
504 19-014 TB MAINTENANCE ROOF REPLACEMENT	0.00	68,341.89	145,323.56	145,323.56	76,981.67	47 %
508 19-005 KASAAN K12 PLAYGROUND	0.00	1,267.50	289,395.93	289,395.93	288,128.43	0 %
510 KASAAN TEACHER HOUSING REPLACEMENT	0.00	0.00	122,220.00	122,220.00	122,220.00	0 %
511 AEA LED LIGHTING	3,120.00	57,302.76	125,400.00	125,400.00	68,097.24	46 %
536 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN	6,950.00	214,369.83	670,060.55	670,060.55	455,690.72	32 %
600 THE CAFE	150.00	2,250.00	5,730.00	5,730.00	3,480.00	39 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	309.64	0.00	0.00	-309.64	*** %
Grand Total:	413,182.23	6,529,815.29	11,502,762.23	11,369,336.02	4,839,520.73	57 %

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
000					
0000					
40 OTHER LOCAL REVENUES	676.00	38,125.84	25,000.00	-13,125.84	152 %
46 RENTAL REVENUE	0.00	600.00	0.00	-600.00	** %
47 E-RATE REVENUE	0.00	777,588.49	1,411,471.00	633,882.51	55 %
51 STATE-FOUNDATION PROGRAM	163,856.00	4,173,573.00	4,337,433.00	163,860.00	96 %
53 TIMBER RECEIPTS	0.00	224,498.69	280,000.00	55,501.31	80 %
56 TRS On-Behalf	0.00	0.00	291,761.00	291,761.00	0 %
57 PERS On Behalf	0.00	0.00	74,208.00	74,208.00	0 %
90 STATE-OTHER REVENUES	0.00	50.00	0.00	-50.00	** %
230 OTHER-SALE OF PROP & EQUI	0.00	4,720.00	0.00	-4,720.00	** %
Function Total:	164,532.00	5,219,156.02	6,419,873.00	1,200,716.98	81 %
Org Total:	164,532.00	5,219,156.02	6,419,873.00	1,200,716.98	81 %
Fund Total:	164,532.00	5,219,156.02	6,419,873.00	1,200,716.98	81 %
Grand Total:	164,532.00	5,219,156.02	6,419,873.00	1,200,716.98	81 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	15,948.49	163,140.66	249,832.00	179,336.00	16,195.34	90
160 VOCATIONAL ED INSTRUCTION	0.00	2,562.79	0.00	2,563.00	0.21	99
200 SPECIAL EDUCATION INSTRUC	1,529.07	14,105.79	92,581.00	67,840.00	53,734.21	20
400 SCHOOL ADMINISTRATION	742.20	6,765.59	6,926.00	6,926.00	160.41	97
600 OPERATIONS & MAINTENANCE	2,749.95	37,300.46	60,710.00	47,110.00	9,809.54	79
700 STUDENT ACTIVITIES	0.00	571.56	8,466.00	6,216.00	5,644.44	9
Org Total:	20,969.71	224,446.85	418,515.00	309,991.00	85,544.15	
624 KASAAN						
100 REGULAR INSTRUCTION	11,587.53	105,525.76	161,090.00	131,871.00	26,345.24	80
160 VOCATIONAL ED INSTRUCTION	0.00	527.17	0.00	1,500.00	972.83	35
200 SPECIAL EDUCATION INSTRUC	3,058.18	9,174.51	1,801.00	9,201.00	26.49	99
400 SCHOOL ADMINISTRATION	592.49	5,716.52	6,926.00	6,926.00	1,209.48	82
600 OPERATIONS & MAINTENANCE	507.36	11,988.30	45,340.00	28,840.00	16,851.70	41
700 STUDENT ACTIVITIES	2,550.20	3,145.79	8,016.00	3,150.00	4.21	99
Org Total:	18,295.76	136,078.05	223,173.00	181,488.00	45,409.95	
625 NAUKATI						
100 REGULAR INSTRUCTION	12,187.20	98,994.20	235,730.00	233,315.00	134,320.80	42
160 VOCATIONAL ED INSTRUCTION	0.00	1,721.04	0.00	1,750.00	28.96	98
200 SPECIAL EDUCATION INSTRUC	6,655.02	51,989.79	90,862.00	91,189.00	39,199.21	57
400 SCHOOL ADMINISTRATION	845.62	8,019.36	11,283.00	11,386.00	3,366.64	70
600 OPERATIONS & MAINTENANCE	1,994.92	60,501.16	82,677.00	72,477.00	11,975.84	83
700 STUDENT ACTIVITIES	1,548.26	4,281.59	8,016.00	5,766.00	1,484.41	74
Org Total:	23,231.02	225,507.14	428,568.00	415,883.00	190,375.86	
628 THORNE BAY						
100 REGULAR INSTRUCTION	49,684.44	456,787.60	573,998.00	633,732.00	176,944.40	72
160 VOCATIONAL ED INSTRUCTION	58.54	7,604.13	18,304.00	9,304.00	1,699.87	81
200 SPECIAL EDUCATION INSTRUC	9,654.85	89,764.92	277,098.00	168,887.00	79,122.08	53
400 SCHOOL ADMINISTRATION	10,870.59	79,549.64	137,204.00	150,496.00	70,946.36	52
450 SCHOOL ADMIN SUPPORT SRVC	3,982.54	36,385.80	87,743.00	47,239.00	10,853.20	77
600 OPERATIONS & MAINTENANCE	11,580.15	178,866.54	232,402.00	251,863.00	72,996.46	71
700 STUDENT ACTIVITIES	5,627.93	21,048.19	56,174.00	34,924.00	13,875.81	60
Org Total:	91,459.04	870,006.82	1,382,923.00	1,296,445.00	426,438.18	
632 WHALE PASS						
100 REGULAR INSTRUCTION	16,797.10	155,414.80	226,798.00	228,232.00	72,817.20	68
160 VOCATIONAL ED INSTRUCTION	0.00	1,473.21	0.00	1,500.00	26.79	98
200 SPECIAL EDUCATION INSTRUC	8,042.30	69,276.72	90,647.00	93,118.00	23,841.28	74
400 SCHOOL ADMINISTRATION	845.59	8,015.84	11,283.00	11,386.00	3,370.16	70
600 OPERATIONS & MAINTENANCE	1,133.80	14,592.52	38,360.00	27,960.00	13,367.48	52
700 STUDENT ACTIVITIES	2,287.64	3,407.07	5,500.00	3,410.00	2.93	99
Org Total:	29,106.43	252,180.16	372,588.00	365,606.00	113,425.84	
649 DISTRICT WIDE						
100 REGULAR INSTRUCTION	16,103.42	118,653.43	155,494.00	145,494.00	26,840.57	81
140 CORRESPONDENCE INSTRUC	991.04	9,322.12	31,696.00	14,079.00	4,756.88	66

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
200 SPECIAL EDUCATION INSTRUC	-85.92	0.00	0.00	0.00	0.00	***
220 SPED SUPPORT SRVCS-STUDNT	10,318.74	96,898.85	123,147.00	142,840.00	45,941.15	67
300 SUPPORT SERVICES-STUDENTS	52.01	52.01	32,822.00	28,654.00	28,601.99	0
350 SUPPORT SERVICES-INSTRUCT	3,852.00	32,848.00	55,150.00	36,172.00	3,324.00	90
352 LIBRARY SERVICES	0.00	0.00	4,000.00	4,000.00	4,000.00	0
353 Technology	123,125.18	1,219,197.72	1,539,611.00	1,613,586.00	394,388.28	75
354 INSERVICE	0.00	2,152.42	3,500.00	3,500.00	1,347.58	61
400 SCHOOL ADMINISTRATION	-52.01	27,036.96	85,320.00	27,084.00	47.04	99
511 BOARD OF EDUCATION	6,077.66	69,003.18	100,692.00	90,316.00	21,312.82	76
512 OFFICE OF SUPERINTENDENT	21,236.73	245,096.76	350,874.00	330,800.00	85,703.24	74
550 DISTRICT ADMIN SUPRT SRVC	18,891.27	253,324.61	354,787.00	286,178.00	32,853.39	88
600 OPERATIONS & MAINTENANCE	26,309.46	479,890.95	706,240.00	733,873.00	253,982.05	65
700 STUDENT ACTIVITIES	437.12	18,807.35	67,865.00	59,565.00	40,757.65	31
900 OTHER FINANCING USES	0.00	0.00	55,000.00	52,500.00	52,500.00	0
Org Total:	227,256.70	2,572,284.36	3,666,198.00	3,568,641.00	996,356.64	
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	22,540.69	164,115.56	227,311.00	223,311.00	59,195.44	73
160 VOCATIONAL ED INSTRUCTION	1,422.11	2,457.70	0.00	2,500.00	42.30	98
200 SPECIAL EDUCATION INSTRUC	4,784.44	47,615.87	145,575.00	107,709.00	60,093.13	44
400 SCHOOL ADMINISTRATION	711.60	6,397.70	9,104.00	9,155.00	2,757.30	69
450 SCHOOL ADMIN SUPPORT SRVC	0.00	0.00	10,124.00	0.00	0.00	0
600 OPERATIONS & MAINTENANCE	2,584.60	34,842.52	64,670.00	47,763.00	12,920.48	72
700 STUDENT ACTIVITIES	0.00	1,002.39	8,016.00	5,301.00	4,298.61	18
Org Total:	32,043.44	256,431.74	464,800.00	395,739.00	139,307.26	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	9,537.67	105,169.88	135,504.00	117,325.00	12,155.12	89
160 VOCATIONAL ED INSTRUCTION	0.00	480.00	0.00	1,500.00	1,020.00	32
200 SPECIAL EDUCATION INSTRUC	122.48	3,055.52	300.00	4,200.00	1,144.48	72
400 SCHOOL ADMINISTRATION	1,588.56	8,590.32	6,926.00	8,676.00	85.68	99
600 OPERATIONS & MAINTENANCE	1,579.12	19,631.31	69,803.00	48,173.00	28,541.69	40
700 STUDENT ACTIVITIES	1,628.98	1,628.98	2,500.00	1,630.00	1.02	99
Org Total:	14,456.81	138,556.01	215,033.00	181,504.00	42,947.99	
Fund Total:	456,818.91	4,675,491.13	7,171,798.00	6,715,297.00	2,039,805.87	69 %
Grand Total:	456,818.91	4,675,491.13	7,171,798.00	6,715,297.00	2,039,805.87	69 %



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Board Report May 19, 2021 Sherry Becker, Superintendent

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Awards & Recognition: (to be announced during School Board Meeting)

Congratulations to our Class of 2021 graduates:

Hollis School Graduate:

Caitlin Aspery

Naukati School Graduate:

Brakaz Anania

Kasaan School Graduate:

Jacob Fisher

Thorne Bay School Graduates:

Lynel Alva

Enkhbayer Batsukh

Grace Lacour

Classified Employee of the YEAR

Certified Employee of the YEAR

Parent/Volunteer of the YEAR

Advisory School Council (ASC) Member Recognition/Appreciation

Employee Longevity Recognition

Legislation

American Rescue Plan (ARP) Act Overview

- Enacted into law on March 11, 2021
- \$122 billion for the Elementary & Secondary School Emergency Relief (ESSER III) Fund
- \$2.75 billion in assistance to non-public schools

- \$3 billion for special education, and additional funding for homeless children and youth, Tribal educational agencies, Native Hawaiians, and Alaska Natives

Funds for Alaska

- \$358,707,134 allocated to Alaska
- DEED subgrants 90% of funds to districts based on Title I, Part A
- DEED reserves fund
 - 5% for Academic Impact of Lost Instructional Time (\$17.9M)
 - 1% for Summer Learning and Enrichment Programs (\$3.58M)
 - 1% for Comprehensive After School Programs (\$3.58M)
- District grants
 - 20% of the funds must address learning loss

American Rescue Plan (ARP) Act of 2021 Milestones:

- May 24, 2021 - Application for ARP funding available in the state's Grant Management System (GMS)
- June 23, 2021 - Updated Smart Start Plans Posted on district website by: June 23, 2021
- August 23, 2021 - Program Details completed in GMS

Purpose of the Funds

- Provide safe in-person learning opportunities for students
- Support students' social, emotional, and academic needs
- Address educational inequities that were made worse by the pandemic
- Engage stakeholders and communities in the process of identifying needs and creating goals
- Promote accountability, transparency, and effectiveness in use of funds

What can the funds be spent on?

- Sixteen (16) broad categories :
 - Health and safety planning and supplies
 - Providing summer school and after school programs
 - Making facility repairs and air quality improvements
 - Addressing learning loss by increasing existing programs
 - Providing new services to students to accelerate learning

Focus on Underserved Students

- Students from low-income families
- Students from each racial or ethnic group
- Gender
- Students who are English learners
- Children with disabilities
- Students experiencing homelessness
- Children and youth in foster care
- Migratory children
- Other groups disproportionately impacted by the pandemic

What are the needs? - Stakeholder Input

- Moving forward, what do you see as the biggest academic, safety, social, emotional and/or mental health needs for your children or the children you advocate for that are related to disruptions caused by the COVID-19 pandemic?
- How you can provide input - Thought Exchange will help us track and record ideas from across the state

SISD Smart Start Plan Revisions:

Recommendations for Board approval - on agenda

Reorganization of Duties for 2021-22 - Org Chart included with agenda as an informational item

Island Fresh Student Enterprise:

- Paypal link has been added to website for the purchase of vegetables, starts, etc.
- Vacation raffle will begin soon

Port Alexander Magnet School 2021-22 (planning progress)

- SISD Website page has added a page specific to the Alaska Alexander Archipelago Tongass and Tidal Science Academy (AAATTSA)
- Report from the Magnet School Coordinator - Julia Trischman

AK-TRAILS Correspondence/Homeschool:

- SISD Website page has added a page specific to the AK-TRAILS Correspondence/Homeschool program.

Summer 2021:

District staff met recently and discussed a variety of activities that we are planning to offer for our students this coming summer. Some of these ideas include:

- Week-long ceramics class
- 2-3 day Kayaking trip along Sarkar Lakes canoe route
- Hollis Summer Camp - plans are currently in progress and may include swimming lessons, ceramics, bicycles, gardening, carving, kayaking, robotics, community service projects, technology projects, etc.
- Basic Rifle/Shotgun Shooting & Safety course - with John Stevens
- Aquatic Insects - with Cheryl Fecko
- Drone Piloting Courses for staff and students
- Mixed in with some of this fun - Academics for students who are struggling and/or credit recovery, etc.
- Some schools will be providing a summer food services program. Our Food Services Director is currently working on the applications for this.
- And more!!!

Summer Food Services Program

Three SISD schools will be offering a Summer Food Services Program (SFSP) for children 0-18 (not restricted just to the local community)

- Hollis School - daily breakfast and lunch provided for all children 0-18 - up to 50 children per day
- Thorne Bay School - daily breakfast and lunch provided for all children 0-18 - up to 50 children per day - one pick-up per day (will include both meals)
- Whale Pass School - weekly boxes - 5 breakfasts and 5 lunches for each child - up to 50 children per day

Planning for 2021-22 School Year:

- 2021-22 School Year Calendars:
All Advisory School Councils have voted on a calendar for the coming school year.
- Fall Inservice 2021-22 plans are in progress - pending approval of 2021-22 calendar
- Fall 2021-22 Leadership Retreat - planned for all district admin and lead teachers - Ketchikan
- Student schedules are in the process of being developed now
- Student Activities - a survey will be going out soon to all students and parents to determine areas of interests for 2021-22 student activities

- Student Electives - Update on student electives for 2021-22 (Charles Becker)

Staff Openings for 2021-22 (to date):

All Certified Teacher/Administrator Contracts have been issued. To date, the following positions are available and are being advertised for the 2021-22 school year:

- Whale Pass School: Multi-Grade/Special Education/Lead Teacher
- District-wide: 0.25 - 0.3 FTE Distance Education Math Teacher
- Thorne Bay School: Food Services/Cook 2021-22

Thorne Bay School



*1010 Sandy Beach Road
Thorne Bay, AK 99919
(907) 828-3921*

Home of the Wolverines!

5.6.21

We started off this month highlighting the theme of “hope” for the month of May. Students read books monthly that center around a famous personality who exhibited that trait. Our school Facebook group posts weekly about the current trait in an effort to include the community.

Grades 7-12 had a fabulous Phlight Camp with Amy McDonald. They really enjoyed the various activities and it was a good reminder of how many people they have in their corner cheering them on! The middle school also had an opportunity to join Klawock for a Phlight Camp and enjoyed connecting with the greater community.

We really enjoyed celebrating Earth Day! The community was divided up among the different classrooms and the students were able to get out and enjoy the sunshine while providing a much needed service. Their recyclable art competition was a resounding success, showcasing our students’ creativity and imagination!

We have had so many highlights this month. Among these are:

- Parent/teacher conferences April 6-7 were a success. It is always good to connect with parents and guardians in support of our students,
- End of 3rd quarter: April 1! We are well into our fourth quarter and are anticipating our culminating activities.
- PEAKS Testing April 12-15: this went very smoothly, thanks to our testing team!
- We had a week of sunshine! Students enjoyed a trip to Sandy Beach and various outings around town.
- The greenhouse has green plants, thanks to our Americorps volunteer, Maria Lineker, among others! Students have been able to go out and enjoy learning about plants.
- Teacher Appreciation: staff enjoyed several meals in their honor. We are so appreciative of all our staff and the many hours they work outside of their committed timeframe to meet the needs of our students.

We’re blessed to be a part of this district and community. We are looking forward to the rest of the school year and all the opportunities it holds!

The month of May has been a hectic month for both district-wide testing and the Special Education Department.

The Special Education department has been working closely with the State's Department of Education to ensure that the district meets all end-of-the-year state requirements. Student evaluations and parent meetings are being wrapped up and finalized for the year. SISD has also been looking forward to next year by collecting quotes from companies that support our students. So far, the district has been in contact with Presence Learning and SERRC, which the district is currently using, and a few independent contractors. SISD is constantly looking for the best service provider to work with our students.

Statewide Assessments

All students in grades 3-10 were required to complete the state's online assessment, Performance Evaluation for Alaska's Schools (PEAKS). Students could complete all sections of the ELA, Math, and Science assessments with minimal to no glitches. We look forward to receiving the PEAKS results at the beginning of next year.

The district also completed the Measure of Academic Progress (MAPs) assessment. MAP's is a computerized adaptive test that helps teachers, parents, and administrators improve learning for all students and make informed decisions to promote a child's academic growth. This assessment was made available for all students, grades Kindergarten to 12th grade.

Finally, grades Kindergarten – eighth grade participated in the iReady assessment. iReady is a comprehensive assessment and instruction program that empowers educators with the resources they need to help all students succeed. This program connects diagnostic data and personalizes instruction geared towards each student.

SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road Thorne Bay, Alaska 99919

Board Report

May 2021

Brian Krosschell, Grants Manager

***Vision:** Students are equipped to realize their dreams and aspirations.*

***Mission:** Together we will foster student skills to achieve their goals and adapt to an ever-changing world.*

Pre-Elementary Program

We are extremely fortunate to have a pre-elementary program in the district. This program helps our students be better prepared for the social and classroom structure of school. Understanding the classroom structure helps children start learning critical content as quickly as possible when entering Kindergarten. Pre-elementary schools are required to submit an annual “Approval to Operate” application to DEED no later than June 30th. This report will be submitted after the last day of school. More information at: <https://education.alaska.gov/approval-to-operate-report>.

Agriculture Program

As always, I need to give a special thanks to the many volunteers that are helping with the agriculture program across the district. The agriculture program would not survive without these volunteers. SISD was awarded two grants to supply funds for volunteer recognition, incentives, and promotion of the program. It also helps to provide needed supplies like gloves, soil, seeds, etc. We are very thankful for these grants. I listed them below.

SEARHC Grant – Agriculture Volunteer Supplies and Promotion

SEARHC awarded SISD \$1000 to support a community volunteer program, including incentives, recognition, supplies, and promotion of the Southeast Island School District Island Fresh program. Thank you SEARHC! We will send them a final report and thank them again.

RurAL Cap Grant – Agriculture Volunteer Supplies and Promotion

RurAL CAP awarded SISD \$5000 to support a community volunteer program, including incentives, recognition, supplies, and promotion of the Southeast Island School District Island Fresh program. Thank you RurAL CAP! We will send them a final report and thank them again.

AmeriCorps Resilient Alaskan Youth (RAY) program

Resilient Alaskan Youth is the AmeriCorps program we are currently participating in. It is managed by RurAL CAP. The focus of this program is to provide actives and mentorship to youth using the many resources we have in our schools and communities. We were accepted to continue in the program for another year with at least 3 members.

AmeriCorps VISTA Anti-Hunger Summer Program

SISD was approved to fund 3 AmeriCorps VISTA Summer Food Service/Agriculture support staff. This is similar to other AmeriCorps programs. The AmeriCorps members receive a stipend and a bonus if they serve for the entire 10-week summer program. The contact for the program is Juliana Pereira (JPereira@hungerfreeamerica.org).

AmeriCorps VISTA Anti-Hunger Year-Long Program

The year-long VISTA program is perfect for us. The application period will not open until mid-June. It is managed by an organization called Hunger Free America. More information can be found at <https://www.hungerfreeamerica.org/en-us/ameri-corps-vista>. This program is for capacity-building support in food service programs. This position can help us with a variety of things including:

- developing a farmers' market
- improving agriculture/greenhouse systems
- grant writing (for the district's agriculture/food prog)
- support for Susan Greene and the food service systems on POW

AmeriCorps Elder Mentor Program

I just started to learn about another AmeriCorps program that has the potential to provide SISD with more student support in the schools. The goal of the Elder Mentor Program is to provide mentoring opportunities for students from pre-k to high school. The Elder members work directly with students. The members receive an hourly stipend directly from RurAL CAP (it is tax exempt so it does not affect other benefits). The contact for this program is Jacquie Braden (jbraden@ruralcap.org). More information can be found at:

<https://ruralcap.org/client-services/health-well-being/elder-mentor-program/>

Alaska Energy Authority Village Energy Efficiency Program

The AEA Outdoor Lighting grant was extended until September 30th. We received \$125,000 for high efficiency lighting. This grant project is nearing completion and the final reporting is due soon after the project is completed. More information at <http://www.akenergyauthority.org/>

Alaska Comprehensive Literacy State Development Grant (CLSD)

The most recent newsletter about our literacy program is included with this report. DEED appreciated the thorough year-end report that the Literacy Coordinator, Arlie Swett, submitted on May 1. Arlie has done an exceptional job coordinating services for 5 different districts. That is not an easy task. As part of this grant, Ilisagvik College has agreed to provide *paraprofessional classroom instructional* courses for our paraprofessionals starting in the fall. Tuition is free for Alaska Native people. All other costs for enrollment in this training are paid by the literacy grant, including tuition for non-Native paraprofessionals. The partnering districts will also have the opportunity to take credit courses in *data analysis* from the i-Ready trainers starting in the fall. The costs for tuition will be covered by the literacy grant. DEED expects that unspent funds will be allowed to be used next year. This will allow us to provide a literacy coach stipend.

<https://education.alaska.gov/information-exchange-blog/deed-spotlight-energizing-literacy>

ESEA Consolidated Title Program Application

To reduce the amount of time required for reporting and management of our Title funds, SISD will be combining some of the Title programs into Title I-A. One way to do this is called REAPing and it will allow us to merge Title II and Title IV funds into the Title I-A fund.

New federal programs manager transition

Deidre Jenson will be taking over the federal programs responsibilities for next school year. She is very talented. We are working together to provide a smooth transition for SISD. I will also continue to be available to help with questions as they come up.

Please feel free to email me if you have any questions or suggestions.

(bkrosschel@sisd.org).

Literacy Grant



Neisha Bowler's 2nd-3rd Class

Yakutat School District

Neisha Bowler has been learning about iReady during the 2020-2021 school year. Neisha shared these comments for our newsletter, "I love integrating iReady into my classroom instruction. Not only do I have a passion for iReady but so do my students! My students desire to use iReady over any other educational platform. iReady meets have a passion for iReady but so do my students! My students desire to use i-Ready over any other educational platform. iReady meets students where they are and keeps them engaged. I look forward to the success that iReady brings to Yakutat School District." Following are quotes from three of her students:

Jace

"I love how they tell me about what I am going to learn!"

Avery

"I love iReady because they teach me about the Wave Rock in Australia. My Mom and Dad and Granny didn't know so I taught them!"

J.J.

"They teach me new words and not only just new vocabulary but also Spanish!"

iReady Reading Domains

Students will participate in an iReady Reading Diagnostic three times a year starting with the 2021-2022 school year. The diagnostic assessment results provide data on each student based on these reading domains:

Phonological Awareness

Phonics

Word Recognition

Vocabulary

Informational Text

Literature

Classroom teachers can use this information to group students based on similar needs and provide teacher directed instruction. Each student also has a Personal Learning Plan based on their literacy strengths and skills.

Charles Becker began his Alaskan teaching adventure as a middle school interventionist with the North Slope Borough School District in 2002. He has moved in a consistently southward direction since and recently settled in Thorne Bay as the curriculum coordinator and literacy coach for the Southeast Island School District. He supports all teachers and students in grades K-12 across all subject areas. He was told early in his career that, "Reading is the doorway through which students access all other learning," and takes this to heart in his daily practice. He also believes that all individuals can become more self-efficacious through the vicarious experience of reading quality literature. Outside of work he can most often be found amongst tall timber with a dog or two in close proximity.

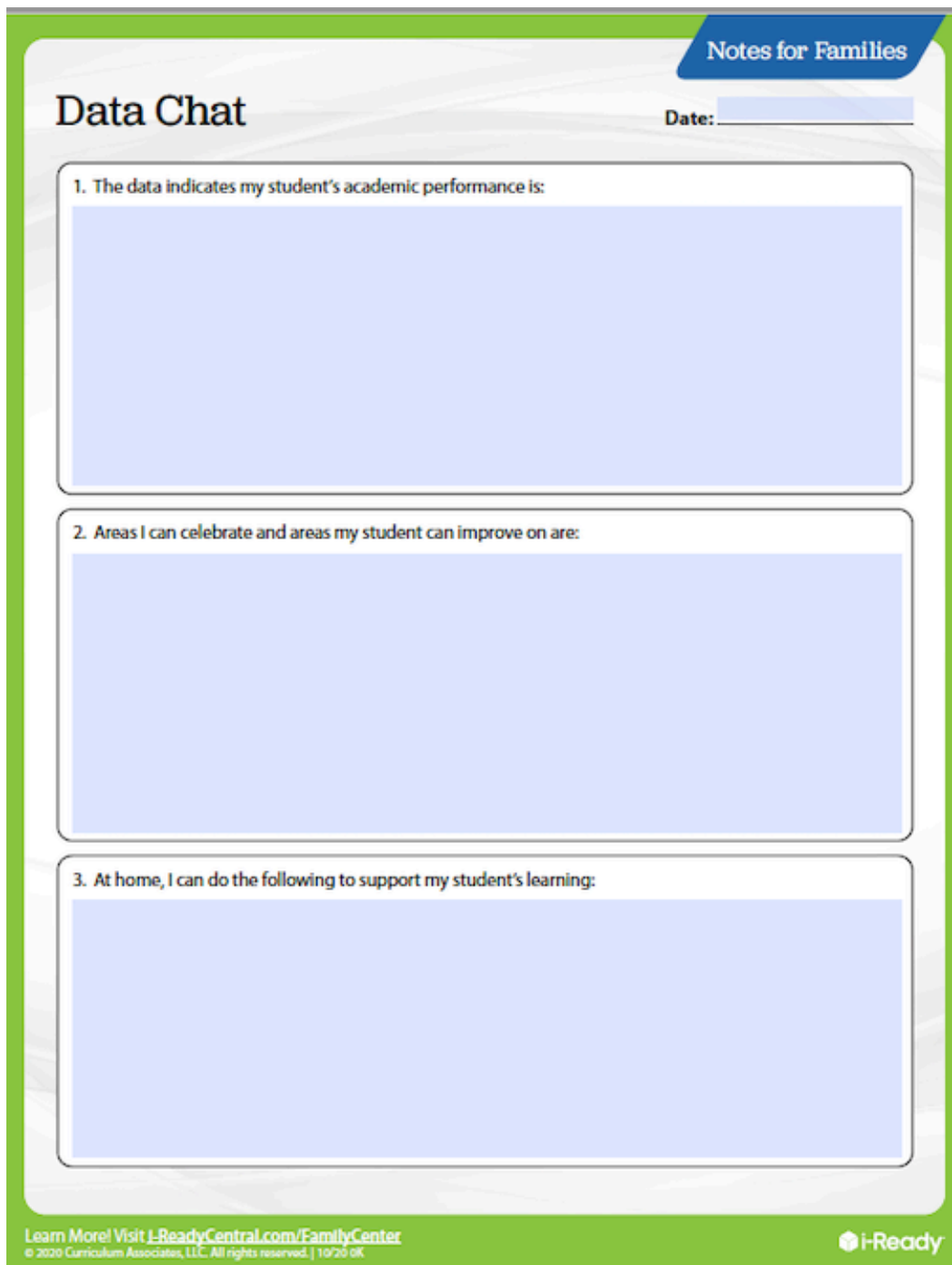


Neisha Bowler
Yakutat School District



Charles Becker
Southeast Island School District

Data Chat: Your child will be taking the second iReady diagnostic April 26-May 7. Here's some ideas for a conversation with your child's teacher.



The form is titled "Data Chat" and includes a "Notes for Families" tab. It features a "Date:" field and three numbered sections for writing notes. The footer contains the iReady logo and copyright information.

Notes for Families

Data Chat

Date: _____

1. The data indicates my student's academic performance is:

2. Areas I can celebrate and areas my student can improve on are:

3. At home, I can do the following to support my student's learning:

Learn More! Visit [i-ReadyCentral.com/FamilyCenter](https://www.iReadyCentral.com/FamilyCenter)
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i-Ready

iReady Data Chat

Ongoing projects for SISD, and a look at some of the other Maintenance related work:

Currently we are starting in Kasaan. contractor was down on 05/06/2021, we have the work needing to be done by SISD for prep completed. We should have materials on site by time of Board meeting. The maintenance department was able to negotiate a 10k saving on the three-side play area buy moving building material from Thorne Bay to Kasaan.

As of writing negotiations are ongoing with insurance company on wood boiler, I will present the board with options when we have completed. I have reached out though ASC and staff regarding status and will continue to do so.

Some of the housing and prep for new tenets has begun and will continue.

Tentative Summer projects:

See Maintenance's report to the Board on 04/14/2021

Respectfully,

Branzon Anania

Food Services Board Report

May 2021

Submitted by

Susan Greene, Contracted Director of Child Nutrition Program

Natalie McAuliffe, Coordinator Child Nutrition Program

Summer Foods Service March Claim

- March reimbursement have not been submitted, pending reimbursement is \$19,322.27.

Summer 2021 Summer Food Service Program (SFSP) Application

- SISD's application for Summer Food Service Program application for Thorne Bay, Hollis, and Whale Pass schools has been approved.
- SFSP service will begin the week of June 7th.
- All schools are open sites allowing anyone 18 years of age or younger to receive meals provided at these sites.
- Each school will be communicating and informing families of the meal sites through various medias and look forward to a successful Summer Meals Program.

Menu Transition

On April 20, USDA issued a suite of new nationwide waivers addressing Child Nutrition Program operations in School Year 2021-2022 and Summer 2021. Highlights from the new waivers include:

- Seamless Summer Option (SSO) will be available for schools in SY 2021-22.
- SSO operators will be able to operate in any location regardless of area eligibility.
- SSO meals can be claimed at the SFSP reimbursement rate beginning July 1, 2021. (Rates have not been published yet.)
- Non-congregate, alternate meal times, parent pick-up, offsite monitoring, and OVS in High School Waivers have been extended through June 30, 2022 for all applicable programs.
- New, **specific** Meal Pattern Flexibilities have been granted to the School Nutrition Programs beginning October 1, 2021. These flexibilities will expire June 30, 2022.

Grants – Fresh Fruit and Vegetable Program

The Fresh Fruit and Vegetable Program (FFVP) is a federally assisted program providing free fresh fruits and vegetables to children in grades K-8th grade at eligible elementary schools during the school day. The goal of the FFVP is to introduce children to fresh fruits and vegetables, to include new and different varieties, and to increase overall acceptance and consumption of fresh, unprocessed produce among children. The FFVP also encourages healthier school environments by promoting nutrition education.

SISD has received the Fresh Fruit and Vegetable Program 1st Quarter (July-September) Grant Award letter. The first quarter allocation is in the amount of \$ 2,950.00.

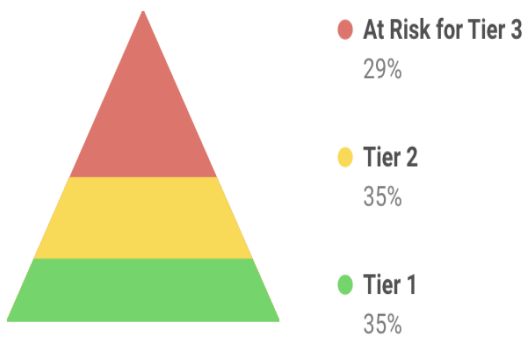
The 2nd Quarter (October-May) FFVP Grant Award allocation usually occurs in August or September.

Curriculum-Literacy Report May 2021

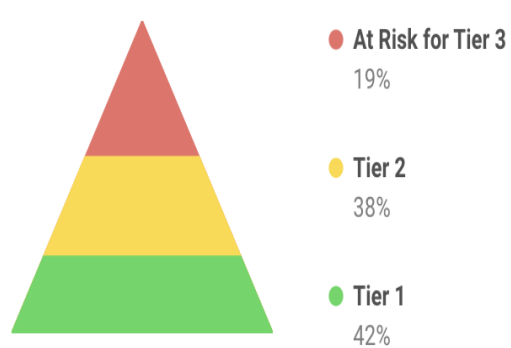
i-Ready

Despite most of the district being in remote-only instruction during the assessment window, approximately 70% of the K-8 student cohort completed the final i-Ready Diagnostic of the year. All students who tested showed growth over the 12-week period since the first Diagnostic, with 53% meeting their growth target and 31% exceeding their growth target. This resulted in a decrease from 29% to 19% in the number of students performing more than one year below grade level and an increase from 35% to 42% in the number of students performing at or above grade level.

February Results



May Results



Certified staff met with teachers from the other consortium districts and representatives from i-Ready on Friday, May 7th to look at this data and begin planning for how to best apply it to literacy instruction next year.

With the third influx of CARES Act funding having been issued, the district will be expanding the use of i-Ready to include the Math module.

FY22 Student Schedules

The Scheduling Committee distributed proposed FY22 course schedules to sites and has begun assembling student courses for Semester 1 of the 2021-2022 school year. The goal is to have all middle school and high school student schedules, including electives, completed prior to June 1st. This process was done with great care to ensure that students receive all of the required courses and credits for graduation as they proceed through high school and that teachers are equipped and prepared to begin teaching their assigned subjects on the first day of school.

THRIVE Grant, Testing, and Counseling

Amy McDonald
May 2021

Counseling

Lots going on with scheduling and curriculum!! It has been a bummer to have our students out of our buildings these last few weeks and I look forward to them being back in person next week!

Testing

We have almost completed our PEAKS testing. A huge thank you to all staff that worked together to provide the best testing environment possible for our students. Score reports will be available this summer and will be distributed to schools and parents when school resumes in the fall.

Our spring MAP testing window is currently open. We have extended the window by one week to compensate for the time lost due to our students not being in school in person.

This is my last report at the SISD District Testing Coordinator (DTC). I started at the DTC during the 2007-2008 school year. We have been through many different testing protocols in this time! As a new DTC starts next year, I will be very available to support them. It has been my pleasure to represent SISD at the state level over the years.

THRIVE Grant

The THRIVE grant Annual Performance Report was submitted on April 28th. We have one more year with this grant. It has offered many great opportunities to our staff and students.

NEW GRANT OPPORTUNITIES FOR SISD

SISD had partnered with Tlingit and Haida (Juneau) and the Klawock School District on the submission of two new Alaska Native Education Program grants.

If awarded, Tlingit and Haida's grant will support the continuation of activities like the ones we currently offer through the ASTRIDE (Tlingit and Haida), SELECT (Klawock City School District) and THRIVE (SISD).

If awarded, the Klawock City School District grant will provide Career and Technical Education (CTE) opportunities for our students. In partnership with Klawock SD, Craig SD, Brightways Learning, and the POW VoTech Center, a CDL Simulator and various virtual CTE resources will be available.

These grants require a lot of work to get ready for submission. John Beardsley (grant writer and evaluator), Tom Mills (grant writer and evaluator), Jim Holien (Klawock SD Superintendent), Kerrie Carl (Klawock SD Teacher), Sarah Dybdahl (Tlingit and Haida Cultural Heritage and Education Director), Renee Culp (Tlingit and Haida Navigators Program Coordinator), Jennifer Lutey (Brightways Learning Executive Director), and I spent many hours getting the applications ready for submission. If you have a connection with these people, who are supporting SISD and our students, please thank them. This is very exciting for POW! Keep your fingers crossed that we will be notified in October that both these grants have been funded.

SUMMERTIME PROFESSIONAL DEVELOPMENT OPPORTUNITIES

I can't believe how excited I am to announce that, in partnership with Brightways Learning and through our grants on POW (ASTRIDE, SELECT and THRIVE) we are going to be offering in-person summer trainings!

Through our grants, SISD has the opportunity to send 10 participants to these trainings. It could be 10 to one of the offerings or it could be split between the two.

Both opportunities will be offered for recertification credit. Upon successful completion of the credit, participants can request reimbursement for the cost of the credit through our POW grants.

Below is the information for the two trainings:

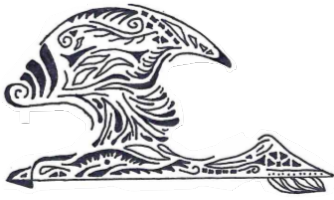
The Educators Confluence, focused on educator resiliency and trauma-informed care on June 17-18 in Missoula, MT.

-This is for educators who can't make it to Alyeska, or who are in the lower 48 for summer, or if this trauma focused topic is of particular interest.

Resilient Educators, focused on educator resiliency on July 27-28 (planning meeting July 26 for Regional Leaders and KC team) in Girdwood, AK at Alyeska.

-This is for educators (ideally school teams of educators) who need a dose of resiliency support and strategies for success and want to collectively build webs of support schools for students and staff.

We would love to have school board participation at these trainings. If you are interested in attending, please let me know by the end of the day on May 19, 2021, and I can send you the registration information.



HOLLIS SCHOOL
 MAY 13, 2021
 SISD BOARD REPORT

CONNECTION:

Connecting our stories, connecting our cultures, connecting our world history, connecting with each other, connecting with our community, connecting with our elders.



Our Daily Morning Walks for Learning have had a noticeable positive impact on our morning learning. April 2021

Gratitude: *Doyackshin, Gunalchéesh, Háw'aa, Muchas gracias, Thank you, Thank you from all of our Hollis School student community – Tsimshian, Tlingit, Haida, Spanish, English*



Thank you Branzon for the new dishwasher! Now Karen has more time to work with students and our water bottles can be sparkly clean.



Thank you Klawock AC for supporting our students service opportunities while providing access to healthy food for our community with monthly Farms to Families food boxes.



Thank you Terri Kohn for coaching us through the new to us purchase process you helped to development. Thanks to you we know how to use it and wow – it sure is so much easier than what we were doing. We appreciate you.



Thank you Deena Taylor for helping us to recreate the Hollis Flock so that our students can continue to work with chickens and have fresh eggs for their meals.



Thank you Island Fresh for making fresh food available to our community.



Thank you to the Sundance Mining Group for providing the support for us to get current rabid Covid Tests for our vising residents.



We are full of gratitude as we **CELEBRATE:**

- Middle School Students Isaac Starkweather and Chloe Vasquez were awarded 3rd Place in the 2021 HOPE Respect art contest
- High School Sophomore Lyric Adkison has been accepted to complete her Junior year as a student in Germany with the ASSE 2021 - 2022 Congress-Bundestag Youth Exchange.
- Hollis Primary student Palee Myers was selected as a winner in the Alaska Wildlife Conservation Center's 3rd annual Alaska Biodiversity Art Contest. She painted a marvelous fox.








Southeast Island School District Vision, Mission, and Goals

Vision: Students are equipped to realize their dreams and aspirations.





Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

GOAL TARGETS:

GOAL: Prepare students for post-secondary life

-  Our Hollis Bicycle Project is moving beyond planning and we have wheels on the ground as well as letters in flight to garner more resources and support.
-  We are finalizing Caitlin Aspery's graduation plans – we are honoring her request for a small, personal event and we will post the details after they are finalized this weekend. We are working together to plan for senior Caitlin Aspery's graduation.
-  Our service delivering community food boxes, coordinating Island Fresh Delivery and launching our student store all include components to support the academic and soft skills to support successful post-secondary employment and life.
-  Our growing biology island has enabled all to gain first-hand experience with life cycles, animal and life systems care and data collection & interpretation, and, as they have shared in their reflections, the "importance of interconnectedness" and the "fragility of life".
-  Our students learned to process, debone and cook a chicken that they have been raising. This will help them move forward with their ability to ensure food stability for their families.
-  We have really appreciated the ability for our high school to complete Rural CAP's Resilient Alaska Youth (RAY) "Healthy Lifestyles" Program and our Middle school completed the "Youth Encouraging AK Health" Summit. Two of our Middle Schoolers have been recruited to serve as 2021-2022 Teen Ambassadors.
-  Camp Hollis Counselors will complete application and interviews, job onboarding, and focus on the important soft skills employers are seeking.

GOAL: Provide sufficient/effective staff support

-  We are full of gratitude for the support of all to make the PEAKS testing happen and we will complete MAPS next week.
-  Thank you to District staff who check in before they head our way to see what we may need. We so appreciate when they bring needed food, tech, curriculum, etc. It sure makes a difference.
-  We so appreciate getting our dishwasher – it allows us so much more staff time with students.
-  Our OT Residents have arrived, and they are having an amazing impact on our students' learning and the school. Their broad set of skills are serving our students from pre-K to high school. We have attached their resumes and letters of introduction. Their support, input and resources are already having a profound and lifelong impact on our school community.

GOAL: Improve communication district and community wide

- 🎯 We appreciate the efforts from Coffman Cove Island Fresh volunteers to help us to access greens and plant starts.
- 🎯 We successfully introduced signup.com for spring Parent Teacher conferences and thus used it to set up daily conference opportunities during our recent two weeks with remote learning. This enabled us to schedule several daily 45 minute Personal Learning & Tech Coaching Conference times to provide students and/or their trusted adults ease of access to one on one direct assistance navigating the internet, working on Book Creator, help with a math problem, or whatever they needed for successful remote learning.
- 🎯 During our two weeks with remote learning, we had a daily remote “open house” on Google drive for students and parents to sign in and check in with quick questions and assistance requests.
- 🎯 We are excited to welcome our new Principal Deidre Jenson. We are looking forward to working with and learning from and with her.
- 🎯 We are excited about the new website and SISD Ap and look forward to customizing those new tools to support our families and community. Facebook Messenger groups and the use of Google Forms for feedback are supporting accessible and smooth student, parent, and staff communication.

GOAL: Increase visibility to share lifestyle and increase enrollment

- 🎯 We are excited to announce “Camp Hollis” - a four-week summer outdoor day camp for Kinders through 8th grade with a leadership component for our high school Camp Hollis Counselors.
- 🎯 We are excited to have the ability to provide Island Fresh greens and plants for our community and school. It is another strap toward our student store – a key component in our high school life skills math class.
- 🎯 We have been able to restart our flock of chickens – we have 22 and all are enjoying fresh eggs.
- 🎯 This week we had to harvest a rooster. We all learned to humanly and respectfully kill the rooster, save the feathers for art, debone the chicken, and next week they are making chicken soup with homemade noodles. We use the feathers in our PHlight Club dream catchers.
- 🎯 Sabrina joined Craig’s recent Stream Team event and with our local retired Forest Service biologist we will be visiting our new to us adopted stream ½ Mile Creek to create plans to keep the stream healthy.
- 🎯 We have resumed our pre-K & Kinder Library story time. We are recording with and publishing on our You Tube channel to share with others. Our students will be sharing on Facebook live in a few weeks after they master the recording.
- 🎯 Our bike shop is getting some excited support and now our students can use the bikes for PE! It is exciting for the idea will soon become a reality and we are excited about our MS student’s work to move the project forward.
- 🎯 All are excited for the discussed classes at the vo-tech. Many are looking forward to mastering the skills to become a welder and scuba diver.

Ongoing:

- 🎯 Hollis staff and students launched some ongoing service projects and others are in the planning phase:
 - Launched:
 - Gratitude bag trash pickup on Hollis Chilkat Road (we were appointed to the task by the Hollis Community Council – we are exploring getting a sign similar to those on the “Adopt a Highway” program. We are now collaborating with Craig & Klawock clean-up programs.
 - Launched but in need of further revision:
 - Hollis Resource Cooperative - Connecting People (Building Upon This with the CARES Funding project.
 - Hollis Community food pantry
 - Tiny Little library (needs repair) and we want to add a Tiny Little Pantry and we are planning a shared community refrigerator.
 - Planning:
 - Community bus stops (James Stevens mentor)
 - Upgrading the “Alaska Kids Don’t Float “life jacket shed.
 - Taking over management of the Hollis Seed Library
- 🎯 Citizen Science: We are anxiously waiting upon word to know if we can resume wolves research. Launched citizen science projects include:
 - reporting to the US Weather Service.
 - documenting observations on Journey North.
 - participating in the annual virtual Monarch Butterfly migration.
 - caring for Yellow-cedar seedlings and recording our data.
- 🎯 Hollis School staff and students continue to volunteer at the Hollis Public Library, the Volunteer Fire Department, and the Volunteer Emergency Medical Services.
- 🎯 The school continues to report as an official part of the Hollis Community Council agenda and we have been added to the town’s website.
- 🎯 Hollis primary and intermediate students are resuming their work to create a news program that will air on our school’s YouTube channel. We will be asking for some advice and support from the SISD Tech Department. We hope to have our first broadcasts in March.
- 🎯 We are completing the documentation of the remote school planning process we were requested to create to send out to rural Alaskan Communities for other schools and districts to use.
- 🎯 Our Pre-K and Kinder students are working on their digital book and database about our chickens and egg collection.
- 🎯 For updates and ongoing information please feel free to check out our Hollis School Facebook Page. We committed to keeping that current and students and all staff are pitching in to share all perspectives. It is a tool for us to document our learning, access resources and provide school information to our target audience – our parents and community. The link is: <https://www.facebook.com/groups/1483681851918203/> and they tell us it will be caught up this weekend.

Haley Roberts

Email: hroberts@sisd.org

Phone: 907-530-7108

My name is Haley and I am from a small town in Missouri. A little bit about me; in high school I played volleyball, basketball, and soccer. After graduation I went to college where I continued to play volleyball all four years, three of those years at a division I level. I completed my undergraduate degree in Health Management - Exercise Science with a minor in Child Development from Southeast Missouri State University. After graduation I moved to St. Louis to work for about two years while also coaching volleyball before starting graduate school. This leads us to now, I am currently working on my doctorate for occupational therapy through Indiana Wesleyan University and am anticipated to graduate in August of this year. I have recently arrived in Hollis and am looking forward to working with the faculty and all of the students in the Hollis school and Southeast Island School District.



During my time here, my goal is to focus on looking at vision and ocular motor skills and their effect they have with development of school related tasks. Vision is an important part of everyday life and what we use to gather information regarding our actions and our surrounding. If one is not able to properly process this information, it increases the difficulty of learning and completion of everyday tasks.

Interests:

- Cooking
- Volleyball
- Playing card/board games
- Watching Movies
- Spending time with Family/Friends
- Coffee
- Traveling
- Reading (But I don't do enough of this)
- Watching Hockey

Bucket List:

- Visit the Landmarks of the US
- Learn to play the guitar
- Learn another language (French or Italian)
- Take up Photography
- Travel to Greece

Haley Roberts

Doctorate of Occupational Therapy Student

402 Hawthorne Dr.
Farmington, MO 63640

573-631-5558

hlroberts.16@gmail.com

OBJECTIVE

Current student in third year of school working toward Doctorate of Occupational Therapy. Areas of interest include acute care, pediatrics, home evaluations, and ergonomic evaluations.

EDUCATION

Indiana Wesleyan University

Marion, IN

Doctorate of Occupational Therapy

Anticipated Graduation August 2021

Southeast Missouri State University

Cape Girardeau, MO

Bachelor of Science – Health

Management: Exercise Science

Minor in Child Development

Graduate Cum Laude May 2016

CERTIFICATIONS

American Red Cross CPR-BLS certified

Expires August 2021

American Red Cross Psychological

Health First Aid for COVID-19 certified

Expires July 2022

KEY SKILLS

Time Management

Meeting and Activity Planning

Project Management

Leadership

Organization

Experience with Optima

LEVEL I FIELDWORK EXPERIENCES

May 2019 - June 2019

Physical Rehabilitation • Marion General Hospital • 40 Hours

September 2019 - October 2019

Community Practice • Robert J Kinsey Youth Center • 40 Hours

January 2020 - February 2020

Pediatrics • Community Howard Regional Health: Replay • 40 Hours

LEVEL II FIELDWORK EXPERIENCES

August 2020 - November 2020

Outpatient Orthopedic • Select Physical Therapy

Clarksville, Tennessee

- Worked alongside a Certified Hand Therapist treating a wide variety of finger, hand, and elbow diagnoses.
- Followed guidelines of many insurance including: Medicare, Third Party Payers/Private Insurance, and Workman's Comp.
- Gained interprofessional relationship skills working with a Certified Occupational Therapy Assistant for client treatment programs.

January 2021 - March 2021

Outpatient Pediatric Clinic • Cornerstone Pediatric Therapies

Clarksville, Tennessee

- Worked alongside a Pediatric Occupational Therapist treating a wide variety of developmental disabilities, Autism Spectrum Disorder, and various diagnoses.
- Gained knowledge regarding ocular motor deficits and vision impairments.
- Gained interprofessional relationship skills working with Speech Language Pathologist

All About Me: Kelly Matakovic

Dear Students, Adults, and Community Members,

Hello! My name is Kelly Matakovic and I am an occupational therapy student at Indiana Wesleyan University. I'm so excited for the opportunity to work with and get to know you all for the next few months. Here is a little bit about myself:



I am originally from Schererville, IN and now currently live in Jeffersonville, IN with my parents as I finish school. For undergrad, I went to Indiana University (Go Hoosiers!) with a major in Psychology and a minor in Human Development and Family Studies. One day, I hope to be an occupational therapist working in a school system or pediatric outpatient setting.

I have two cats that I love dearly but am also very allergic too. In my spare time I love to watch movies, play volleyball, craft, and read. In the future I hope to travel more to experience other cultures and to learn from different individuals. I love music and I am sure that you will find me dancing around or making up a song for whatever activity I am doing. Working with kids is one of my favorite things because it can be silly, have fun, and you are always learning from them.

As an occupational therapy student, I will be working on addressing social and emotional skills with the kids. Learning how to navigate thoughts/feelings, regulate emotions, and how to start/end conversations and tasks are skills needed throughout the lifespan.

I cannot wait to meet all of you and hear your stories! I am confident that we will learn a lot from each other.

Best,
Kelly Matakovic, OTS

KMatakovic@sisd.org

Hollis School May 13, 2021 SISD Board Report

OBJECTIVE:

Current second year student working towards a Doctorate of Occupational Therapy. Areas of interest include mental health, pediatrics, and community practice.

EDUCATION:

Indiana University

Bloomington, IN

Major: Bachelor of Arts, Psychology

Minor: Human Development and Family Studies

Graduated with distinction May 2018

Indiana Wesleyan University

Marion, IN

Doctor of Occupational Therapy Program

Anticipated Graduation May 2021

HONORS:

Phi Beta Kappa Honor Society

April 2017- present

Psi Chi Psychology Honor Society

January 2017- present

EXPERIENCE:

Childzone Daycare

November 2012-November 2015

Teacher

- Worked with children of all ages, four months up to 11 years old
- Duties involved changing soiled clothing, making lunch and snack, dispense prescribed medicine to children, taking phone calls, organize crafts with the classroom, and administer first aid when injuries occurred
- Coordinated with coworkers to make sure activities ran smoothly in the rooms

Union Board

Committee Member/Assistant Director

September 2015-May 2018

- Worked on the Late Night committee
- Helped to coordinate monthly events for the student body recreation
- Gained teamwork skills by working with co-members to set up and break down event activities
- Communicate with various services such as catering, entertainment, and other campus clubs

Clark County YMCA

May 2018- August 2018

Camp Counselor

- Worked with children ages 5-10 years old
- Coordinated with coworkers to make sure activities ran smoothly
- Organized themed activities each week

OCCUPATIONAL THERAPY EXPERIENCE:

Fieldwork Level I

Lutheran Rehabilitation Hospital, Fort Wayne, IN (Inpatient Rehab)

Hopebridge, Kokomo, IN (Pediatric Outpatient)

Carey Services, Marion, IN (Community Based)

Introduction letter

My name is Stephen Crooks I am a Doctoral student from Indiana Wesleyan University. I am very grateful for SISD for giving me the opportunity to implement some Occupational Therapy in your community. A little about myself, I grew up in Lubbock Texas with my 5 brothers and sisters. After I graduated high school I volunteered as a humanitarian worker in west Africa specifically Ghana, Benin, Togo, and the Ivory coast. I have keep connections with Africa and I love the culture! I am a fluent French speaker and I love to play all sports. I received my bachelors in exercise physiology at Utah Valley University and then went to Michigan to continue my education. In Michigan, I meet Vivi (my wife) at a church dance. Currently we live in Plainwell Michigan. When I am at home I love working on my pond and keeping fish.



scrooks@sisd.org

Stephen R Crooks

steveacles@gmail.com

(806) 781-6140

Career Profile or Capability Statement

Provide a snapshot of your area of expertise, experience, most marketable/relevant skills and abilities, and unique offering.

Education

Occupational Therapy, OTD
Indiana Wesleyan University

Expected Graduation, 2020

Exercise Physiology, BS
Utah Valley University

Graduation, 2016

Achievements

- Designed research study on wheelchair leg rests
- Presented results of research study at IOTA Annual Conference
- Collaborated with co-authors on research study manuscript
- Received Bachelor of Exercise Science from Utah Valley University
- Received Eagle Scout Award

Employment History

Indiana Wesleyan University (IWU)

Apr 2018 – Dec 2018

- Facilitated student learning in IWU cadaver lab
- Ensured that all students understood anatomy curriculum

Camp Director

August 2018

- Managed summer camp for children of single parent families
- Taught children emotional regulation strategies to improve behavior

Staff Supervisor for Wester Michigan

Feb 2019 – Dec2019

Disability Services

- Performed home evaluations for people with disabilities specifically looking for safety precautions
- Designed safety protocol procedures for homes of disabled students
- Managed medications and ADL activities for disabled students

Professional Memberships

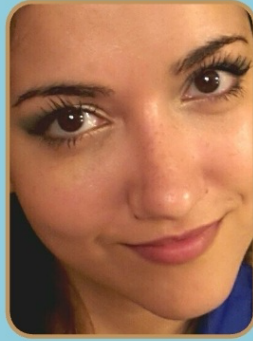
American Occupational Therapy Association (AOTA)
Indiana Wesleyan University OTD program

References

Available upon request.



Vivi Adams



Hi! Nice to meet you! I am a volunteer here at Hollis School. I came here with my husband who is finishing his schooling to become an Occupational Therapist. I am from Plainwell Michigan. I have lived there most of my life, minus the years I was in collage and 3 years I randomly lived in Brazil. I speak English, Spanish, Portuguese.

Artist

I have an art degree from Utah Valley University. I particularly like drawing/painting portraits. I have experience with watercolors, oils, acrylic, pastels, charcoal and digital.



Animal enthusiast

I love animals of all kinds. I raise chickens, back home. Currently I have 9 chickens and 1 turkey with plans to expand my flock in the near future. I also help my sister run her Instagram for her fancy cats.



Foodie

I love food. I enjoy growing it, cooking/baking it and especially eating it. I adore making pesto from scratch.



My Goals Here

I intend to take over caring for the chickens. I look forward to getting to know and interacting with the children of Hollis. I hope to help encourage them to develop their talents and pursue their interests. One of the young girls here has already expressed an interest in learning Spanish & I have taught her a phrase. I will support the staff wherever I am needed to help the children here succeed.



Vivi.knows@gmail.com

Naukati School Board Report: May 2021 scribed by Laura Anania

The month of April had the students of Naukati School busy with many projects and adventures.

We started the month with Pajama Day and went through the month exploring ways to dress up for fun days like formal dress, pattern clothes, monochromatic, 50s era and of course the infamous bad hair day. We missed our last week of April "dress-up" due to having to go to distance education, but we are hopeful we can bring it back out for a flashback to the 80s and try out our western clothing. YEE HAW! It is sure to be a fun photo opportunity.

The students, staff, and volunteers have been replanting flower beds and planting seeds for the greenhouse. We have converted it to soil and are working to see what is going to come up. There are already several things sprouting.

The afternoon on Earth Day was spent "swooping the loop" and picking up trash. Although it was a dirty job, the students enjoyed being outside and contributing to a cleaner community.

The geological finds around Naukati Bay are amazing and we took the students on an excursion for fossils, beautiful shells, and rocks at the beach. It was an amazing day for this adventure. We also meandered our way down Otter Trail to Otter Point. The students were scouting for all sorts of treasures.

We are into May and looking forward to what the rest of the school year will hold. We have plans of Karst exploration, kayaking, beach scavenger hunts and swimming. Let the sun come our way and bring with it rainy evenings.

Happy May!

Naukati School Staff

Southeast Island School District Vision, Mission, and Goals

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster students skills to achieve their goals and adapt to an ever-changing world.

Goals:

Prepare students for post secondary life.

- Our students will continue to explore and learn skills that will benefit them in post Secondary life.
- Students have helped deliver mail every week from the Eyak to the post office.
- Students have had the opportunity to compete in the National Archery Tournament.
- The MS/HS students have been building a model home in their Architectural Model class this semester
- The MS/HS has completed building the 1st 8-foot wall for our maintenance man, Bud Durdle's shop/storage building.

Provide sufficient/effective staff support

- I am proud to be working with Sarah Patrick and Molly Kimzey.
- We are still looking for a para for Kindergarten and a food service person.
- I am PROUD to say that Cyndi Saffold is volunteering at Port Alexander School.

Improve communication district and community wide

- The Port Alexander School ASC has created a Facebook page and email address to post events and spread the word about the amazing things that will be going on in our school.
- The Community Art show was held on May 9, 2021. The students displayed artwork from last year (Covid cancelled) and this year. Paul Young won with his wooden tables. Bud Durdle won the People's Choice with his quilt the community made him after the fire.
- Students have completed the PEAKS, i-Ready and MAPs test.
- Kindergarten Graduation & 8th grade Promotion will be held May 27th at noon followed by a BBQ potluck. The community is invited.

Increase visibility to share lifestyle and increase enrollment

- The Port Alexander ASC held the May meeting on May 5th.
- The ASC has been providing healthy snacks again this year for the students.
- The magnet school is reaching potential students throughout the US.

Educationally Yours,

Sharlet Collins



SOUTHEAST ISLAND SCHOOL DISTRICT

Whale Pass School

Box WWP #38

Whale Pass, Alaska 99950

907-846-5320, fax: 907-846-5319

May 2021 Board Report

Whale Pass School

Submitted by: Christine Cook

Southeast Island School District Vision, Mission, and Goals

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Goals:

► Prepare students for post-secondary life

- ❖ Mr. Cook and I have been busy scheduling classes for next year's HS students. Our schedule has been turned in. The HS school students will have the following classes next year: World History American Literature, Biology, Algebra 2, Careers and Portfolio, Spanish, Health, and Culinary Arts. We will have one graduating senior next year.
- ❖ We have several HS students who will also be taking dual enrollment college classes in the Fall and Spring semesters.
- ❖ Many thanks to our two high school art students, Meadow and Alayna for finishing our yearbook. It is on order and hopefully will be delivered before the end of school.

► Provide sufficient/effective staff support

- ❖ We still continue to separate classes, each lunch in our rooms, and have separate recesses. Our number one goal is to keep our staff and students safe.
- ❖ We are continuing the research for installing a well at the school with a grant in cooperation with the City of Whale Pass. Mayor Cook and Brian Krosschell have met to discuss the process.

► Improve communication district and community wide

- ❖ Our Facebook page has all the current state and health mandates, as well as, current updates from the district.

<https://www.facebook.com/WhalePassSchool/>

- ❖ Our 3rd – 10th grade students completed the PEAKS tests on April 21, 22, 26, 27, and 28. Our K-11 grade students also completed MAPS testing on May 6, 10, 11, and 12.
- ❖ Sarah Vasser will be organizing our Summer Food Program.

► **Increase visibility to share lifestyle and increase enrollment**

- ❖ Our current enrollment is 19 students PreK-11th grades. We have 5 High school students, 3 Middle school students and 11 elementary.
- ❖ The Elementary class is currently working on planting and cleaning the greenhouse. We have planted our potato crop for the year and many other things in the greenhouse.
- ❖ Whale Pass School will be giving all of our chickens to Coffman Cove for the summer. We need to rehab our coop and hope to start fresh in the fall.
- ❖ The Elementary Classes just finished up Dr. Seuss Read Across America Week.
- ❖ April Students of the Month—Sarah and Jeremiah.
- ❖ Students of the Year—Jackson, Ashlen, and David.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Sherry Becker, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc.

A handwritten signature in black ink, appearing to read "Lucienne Smith", is written over the printed name and title.

Date: May 10, 2021

SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE

FY 2022 BUDGET – The 3rd Proposed FY 2022 budget will be discussed and reviewed during the work session. This will be our final budget until after enrollment in the ensuing year and salaries are all trued up.

STANDARD OPERATION PROCEDURES (SOPs) – As we continue to review our procedures, following are SOP #12 –*Bank Reconciliations*, SOP#13 – *Adjusting Journal Entry Procedure*, SOP#14 –*Meal Accountability*, and SOP#15 – *Cash Handling*.

FY 2022 INSURANCE – Mid April PEHT notified us that our Health Insurance would increase 5-6%, following the 10% increase from the past year. In the interim our broker sent out inquiries for proposals and Premera came in providing us a \$50K+ savings. We have begun the transition to Premera with an effective date of July 1, 2021.

With the completion of the questionnaires for the liability, property, auto and casualty rates we anticipate proposals for the rates for FY 2022.

TIMBER RECEIPTS - We received our Timber receipts the end of April and are awaiting to see if they are sending an additional payment as this payment was \$50K under what we budgeted.

E-RATE - The FY 2022 State of Alaska BAG grant was completed and submitted. That provides us the ability to connect our outer sites to 25 Mbps bandwidth. We included Edna Bay in our e-Rate request in the event that school reopens.

Please do not hesitate to ask questions.

May 2021 BOE Business Manager's Narrative Report

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2007
Revised: July 2010
Revised: July 2012
Revised: July 2019

SOP No. 12 BANK RECONCILIATIONS

1. PURPOSE: To establish uniform procedures for performing and reviewing monthly bank reconciliations, to insure deposits are not at risk, separation of duties and internal controls for same.
2. AUTHORITY: Superintendent or designee
3. RESPONSIBILITY: Business Manager or designee
4. PROCEDURES: The following are control procedures to be followed for completing monthly bank reconciliations:
 - a. The Payroll Manager (one person) signs off on the monthly bank statements paper copy indicating recognition and approval of all the past months ACH transactions. A copy of the signed statement is kept on file in the Payroll Manager's office.
 - b. Business Manager downloads the statements from the Wells Fargo website to initiate the bank reconciliations and using the financial accounting software verifies all checks were paid for the amounts issued – comparing checks with the general ledger, and all deposits are compared with cash receipts, all ACH debits are compared to accounting system, and comparing the book balance on the bank reconciliation with the general ledger.
 - c. Information that is typically included in the month-end cash reconciliation journal entry: interbank transfers, interest revenue, bank service charges and fees, etc. An adjusting journal entry shall be prepared to reflect the information and the entry should be reviewed and approved by the Superintendent. See SOP No 13 – Adjusting Journal Entries.
 - d. Once the month and journal entry is posted and the reconciliation is completed in the software system, the reconciliation and/or month should be closed.
 - e. Confirm the reconciled balance matches the general ledger balance and investigate and correct any errors.
 - f. Bank reconciliation shall be completed by the tenth (10th) of the month following the bank statement date.

- g. Bank reconciliation and bank statements shall be merged together and filed chronologically. These will be scanned in electronic format for ease in transmission to auditors during the annual audit.
- h. Annually the stale-dated outstanding checks are reviewed and void or reissue as appropriate. Forward any outstanding funds to the State of Alaska Department of Revenue – Treasury Division as unclaimed property when required.
- i. All deposits are collateralized or insured in accordance with the board policy.

REFERENCES: BP 3100 – Budget; BP 3200 – income; BP 3305 – Electronic Fund Transactions; BP 3452 – Student Activity Funds

4.h. <http://treasury.dor.alaska.gov/Unclaimed-Property/Reporting-Unclaimed-Property.aspx>

EXHIBITS: NONE

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2010
Revised: July 2012
Revised: July 2019

SOP No. 13 ADJUSTING JOURNAL ENTRY PROCEDURE

1. **PURPOSE:** To establish procedures for identifying, preparing, authorizing, and recording adjusting journal entries. The majority of the transactions entered into the general ledger are through the cash receipts, cash disbursements, and payroll processes. However, to make corrections to account balances or to book items such as indirect expense/revenue, prepaid expenses, etc., it is necessary to enter journal entries.

1. **AUTHORITY:** Superintendent or designee

2. **RESPONSIBILITY:** Business Manager and all budget supervisors

3. **PROCEDURES:** The following are control procedures for completing adjusting journal entries.

 - a. Procedure (b) and (c) may be performed by budget supervisors or the business office.

 - b. Identify the activity to be recorded and the affected accounts. Example of activities include incorrectly stated account balances, transactions recorded in the wrong amounts, write-offs of immaterial balances, approved expenditures or revenue transfers, automatic bank transactions, etc.

 - c. Complete supporting documentation (audit trail) including one or more of the following items: original entries for correction AJEs, correspondence, spreadsheets, statements, and approvals from affected budget managers when appropriate.

 - d. The Business Manger prepares an Adjusting Journal Entry form according to the information outlined in the supporting documentation, signs the form, and enters it into the software system. An entry report will be printed from the software system – compare it to the original entry to ensure the entry contains no errors. Sign and date the journal entry and return a copy of all to the

originating budget supervisor. Maintain segregation of duties [internal control] by requiring at least 2 people are involved in the processing of AJEs; one for preparation and another for approval and posting.

- e. File posted AJEs and all backup in a Journal Voucher (JV) electronic folder in chronological order for easy transmission to the auditors during the annual audit.

REFERENCES: BP 3100 – Budget; BP 3110 – Transfer of Funds; BP 3200 – Income; BP 3440.1– Fixed Assets Capitalization; BP 3470 – Fund Balance Classification

EXHIBITS: Adjusting Journal Entry form

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2010

Revised: July 2013

Revised: July 2019

SOP No. 14 MEAL ACCOUNTABILITY

1. PURPOSE: To establish a standardized procedure for the collection of monies and for meal accountability for the National School Lunch Program.
2. AUTHORITY: Superintendent or designee
3. RESPONSIBILITY: Business Manager, Principals, and Food Service Manager
4. PROCEDURE: The following procedures shall be followed for collection and meal accountability:
 - a. The Food Service Program Manager shall submit on a monthly basis all meals served to students and adults in the schools, and collects all monies associated with adult meals.
 - b. All meals will be accounted for with the use of a list. Sites that are CEP approved will only take a student count (not names) each meal.
 - c. Staff meals shall be counted each day, and at the end of the month the count submitted to the Payroll Technician, who will deduct the meal cost from their monthly paycheck.
 - d. Collection of money from the Food Service Program shall be daily by the Food Service Personnel and turned into the Business office when travel to Thorne Bay from the outer sites occurs.
 - e. The Cash Receipts Clerk (Payroll Technician) will ensure meal monies are deposited to the bank. Checks will be made payable to the Southeast Island School District. A deposit slip will be prepared and funds deposited at the end of the week in which funds are submitted to the Business Office.
 - f. The Food Service Manager shall prepare a Claim for Reimbursement and submit on line with the State of Alaska Child Nutrition Program (CNP) no later than 30 days following the end of a month. Once the claim is ready, the Business Manager shall be notified. The Business Manager shall add the Fresh Fruits and Vegetables expenditure information before submitting to the CNP.
 - g. The Business Manager will frequently log on the State of Alaska Child Nutrition website to view the claims and payments.
 - h. Collections shall be in accordance to the Southeast Island School District policy, money in school buildings, BP3450.

REFERENCES: BP3550 – Food Service; BP 3553 – Free and Reduced Price Meals; BP 3554–
Other Food Sales

EXHIBITS: NONE

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2010
Revised: July 2012
Revised: July 2019

SOP No. 15 CASH HANDLING

1. PURPOSE: To establish uniform procedures to properly account for receipt of all student activity and administrative funds. To provide detailed accounting reports of financial activities to the Business Office.

2. AUTHORITY: Superintendent or designee

3. RESPONSIBILITY: Business Manager and Principal

4. PROCEDURE: The following are the general accounting procedures for receipt of all student activity accounts and/or administrative funds.
 - a. BANK ACCOUNT: The Southeast Island School District maintains bank accounts at Wells Fargo.

 - b. CASH COLLECTION AND TRANSMITTAL: ALL FUNDS MUST BE DEPOSITED INTACT AND AS SOON AS POSSIBLE. Funds **may not be used** to cash personal checks, pay vendors, reimburse expenses, pay refunds, or any other purpose other than deposit. Under no circumstances may employees or any other person take district cash home with them. **FAILURE TO COMPLY WITH THIS POLICY IS GROUNDS FOR DISCIPLINARY ACTION.**
 1. All cash must be kept in a secure location until taken to the bank for deposit. At a minimum, a locked room with limited access can be used to secure cash. Ideally, cash is secured in a safe in an area of low visibility, i.e. back room or interior room without windows.
 2. Individuals collecting cash prepare receipt forms in duplicate for each receipt with the original copy given to the remitter and the duplicate copy held in the school office for future reference.
 3. All cash shall be counted and signed by two individuals whenever transmitted to another person. See cash form on website and copy following.
 4. Deposit cash at least [semi-monthly] or more often when large amounts are collected in order to safeguard cash.

- a. Remote sites: Do not send cash by mail. Replace all cash with a money order and/or check from the local Post Office.
5. Identify the source of cash with a description (i.e. Student Store, Basketball, Student Council, School Greenhouse, etc.) and the appropriate account code.
6. CASH DISBURSEMENTS: Payroll Technician processes all district and Student Activity cash disbursements. Collected cash **may not be used** to cash personal checks, pay vendors, reimburse expenses, pay refunds, or any other purpose other than deposit.
- c. CASH BOXES FOR EVENTS: Accounts Payable will provide a check made payable to an employee event sponsor for the event cash box. This employee is responsible for cashing the check to create the cash box and the redeposit of the funds after the event has ended.
- d. REVENUE AND EXPENSE STATEMENTS: Revenue and expense statements are available in the accounting software. Contact the Business Office for instruction on how to access this information. Student Activity coaches and advisors may contact the Athletic/Activities Director at their site to obtain information about their Activity account balances.
- e. STUDENT ACTIVITY ACCOUNT BALANCES: Coaches/Advisors/Principals are responsible for maintaining a positive balance in their respective accounts. Under no circumstance shall a club or activity receive approval to spend funds that would exceed their current balance.
- f. BANK RECONCILIATION: See SOP No. 12 for instructions on performing a bank reconciliation.
- g. SECURING CASH: All cash on site shall be kept in a locked safe or other secure location such as a locked file cabinet in a locked room with limited access.

REFERENCES: BP 3450 – Money in School Buildings; BP 3452 – Student Activity Funds

EXHIBITS: Cash Count Worksheet

Southeast Island School District Cash Count Worksheet

Today's Date: _____
 Event Date: _____
 Your Name: _____

Event: _____
 Fund(s) to Credit: _____

<u>CASH</u>			
\$0.01	X	_____	= _____
\$0.05	X	_____	= _____
\$0.10	X	_____	= _____
\$0.25	X	_____	= _____
\$0.50	X	_____	= _____
\$1.00	X	_____	= _____
\$2.00	X	_____	= _____
\$5.00	X	_____	= _____
\$10.00	X	_____	= _____
\$20.00	X	_____	= _____
\$50.00	X	_____	= _____
\$100.00	X	_____	= _____
TOTAL CASH			\$0.00

<u>CHECKS</u>		
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
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_____	_____	
_____	_____	
TOTAL CHECKS		\$0.00

<u>Summation</u>	
Total Cash:	\$0.00
Total Checks:	\$0.00
Total Deposit:	\$0.00
Total Fund Deposit:	\$0.00

Deposit Slip	
Recorded:	

MAY 19TH, 2021
SISD SCHOOL BOARD REPORT

PO Box 803
Craig Alaska 99921
Telephone: 907-530-7108
FAX: 907-530-7111

E-mail: caitlin_aspery@sisd.org

Across the district, we have many events and activities occurring in our schools, strengthening our students, and in turn our district. From a teacher's perspective these are opportunities for growth, learning, and may be crucial in the development of a student. To a student, the lens shows a different view, and now, we get to hear it.

Disclaimer: This month I'd only heard from two schools so bear with me on the lack of content, I'll give as much detail as I can.

During this past month SISD students participated in archery nationals! Students had a blast and were super proud of themselves and their work. In addition, Hollis School has added fencing to their physical activities and students are thoroughly enjoying the new sport. At Whale Pass School, students have planted potatoes, put new netting on their chicken coop, cleaned and planted in their greenhouse. Furthermore, students have begun studying Native American cultures, Colonial America, magnets and chemical reactions, have planned for a community clean up on May 17th, and a Le Conte glacier trip on the 25th of May.

As far as changes students would like to see goes, students have spoken very frankly about testing and its impacts on their mental health. I would like to note that as a student, I've spoken very plainly on this subject as well. As a student I don't find testing to be an adequate or accurate measure of student knowledge. A test accounts for a few hours of a students day and what they knew/remember during that time window. In addition, this does not take into account the days where students aren't capable of being 100% present for a test, whether it be sleep related, energy, something weighing heavily on their minds, or fear of failure. These variables impact a students ability to think critically and furthermore, their ability to answer questions. Testing is overall very stressful for students, it puts mental strain on a majority of students. It also has had a strong tendency to reduce a student's self esteem and self worth. Overall, it's emotionally and mentally very harmful.

It's a very flawed system, and students have called it barbaric, as it is hard for many students. Granted, there are students who have no problems testing and it's a breeze, but what's easy for someone else may be the most difficult task for another person. The system from a student perspective is completely and utterly flawed, and the only way it can be repaired is if powerful educators and school administrators speak out for their students and find an alternative.

May 19th, 2021 Student Representative Board Report

As far as other changes go, students would like administrators and board members to visit their sites and meet students. They ask for more extracurricular activities for all grade levels, more time for social interaction with their peers from across the district, and more books and sports equipment for their schools.

I put out another poll in the form asking again, if students were satisfied with their SISD education and if they were getting everything they needed from their schools. 11 students responded, when asked if they were satisfied with their education, 7 students said yes, 2 students said it was 50/50, and 2 said that they were unsure. When asked if they were getting everything they needed 7 students said yes, 2 said they were unsure, and 2 said it was 50/50. Students have found this year hard, they miss things like STEAM week as mentioned in one of the form responses. They miss their friends from the other SISD schools and everyone getting together, they miss Dancing With The Spirit. These things weren't just happy memories for a majority of these kids, while they are happy memories, these stand out as valuable and cherished traditions which have given them hope, happiness, and intangible support in times where they needed it. It is my hope that within the next couple of years we could bring these things back because our students need these outlets. They deserve these outlets to help them thrive.

Thank you to everyone who has supported me throughout my time as a board member, and thank you all for banding together during such a difficult time, I know it was trying. I hope that SISD continues to grow, to flourish, and be what I have always thought to be the best school district in the state if not the country. It has been an honor serving on the board and has been such a valuable experience for me. Thank you to everyone, I wish you all the best of luck and joy during this time.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: May 19, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 3rd Proposed/Final FY 2022 General Fund Budget

RECOMMENDATION

It is the administration's recommendation that the School Board approve the 3rd proposed/final FY 2022 general fund budget.

PERTINENT FACTS:

A budget committee made up of district-wide staff has been working on the development of the FY 2022 general fund budget. Tonight, we reviewed the team's third proposal during the work session before the meeting. This budget is balanced and ready for approval.

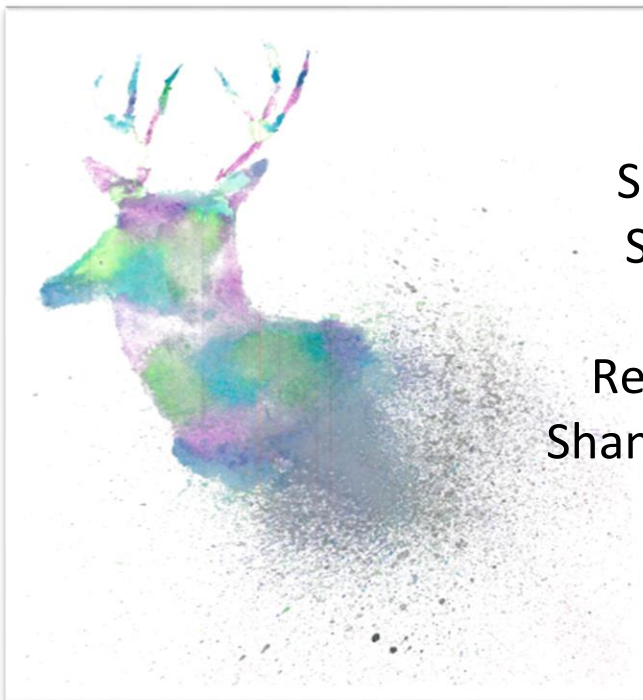
RECOMMENDED MOTION:

Approve the FY 2022 General Fund Budget.



SOUTHEAST ISLAND SCHOOL DISTRICT FY 2022 FINAL BUDGET

MAY 19, 2021



Shannon Silverthorn, President
Sherry Becker, Superintendent
Sandy Curtis, Clerk
Rebecca Saffold, Board Member
Shane Scamahorn, Board Member
Vacant, Board Member

MISSION

*Together we will foster student skills
to achieve their goals and adapt to an
ever-changing world.*



Cover Page Artwork
by BC, Grade 7
Thorne Bay School



SOUTHEAST ISLAND SCHOOL DISTRICT
P.O. Box 19569, 1010 Sandy Beach Rd., Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

May 19, 2021

To the Southeast Island School District Board of Education:

The Southeast Island School District is pleased to present you with the budget for the fiscal year 2022. The budget is the primary document that communicates the District's plans for spending in the ensuing fiscal year and it also details its organizational goals and objectives in monetary terms. The District is required to prepare and approve a balanced budget and submit its budget to the State of Alaska, Department of Education & Early Development by July 15th each year. A balanced budget is defined as revenue budgeted at least the same as, or more than, the budgeted expenditures or use of fund balance.

The 11 member budget committee team of the Southeast Island School District has met and discussed its plan for the FY 2022 school year in terms of what can be accomplished within the bounds of a balanced budget and following the District's Strategic Planning outcomes.

Budget development is always a work in progress. The budget is currently a balanced budget. Changes will occur in FY 2022 when salaries, benefits and foundation funding with the approval of the Average Daily Membership, Intensive Student count and Correspondence Student count.

Organizational Component

The Southeast Island School District was established by the State of Alaska Legislature in 1976. The District has 8 attendance centers and operates under the oversight management and control of a locally elected five-member School Board each with 3-year staggered terms. The School Board, pursuant to Alaska Statute Title 29.43.030, has the responsibility of establishing, maintaining, and operating a system of public schools for any community within its boundaries that is not provided for by any other public school district.

Budget Process

Board Policy 3100 states, "The School Board shall establish and maintain a balanced budget. The Board shall adopt an annual budget which is compatible with district goals and objectives.

The District budget shall be prepared annually from the best possible estimates of revenues and expenditures. The Superintendent or designee shall determine the manner in which the budget shall be prepared and shall schedule the budget adoption process in accordance with legal time requirements. A public hearing shall be held prior to the adoption of the budget or a revised budget.”

The District’s budget timeline is below:

FY 2022 BUDGET PROCESS AND TIMELINE

Budget Process, Timeline, Revenue Presentation, Board Sets Education & Fiscal Priorities for the District in Accordance with their Strategic Plan

BP3100 – BUDGET - The district budget shall be prepared annually from the best possible estimates of revenues and expenditures. The Superintendent or designee shall determine the manner in which the budget shall be prepared and shall schedule the budget adoption process in accordance with legal time requirements. A public hearing shall be held prior to the adoption of the budget or a revised budget.

FY 2022 1st Proposed Budget presented to the Board at Work Session and Regular Board Meeting
March 17, 2021

FY 2022 2nd Proposed Budget Presented to the Board at Work Session and Regular Board Meeting
April 14, 2021

FY 2022 3rd Proposed/Final Budget Presented to the Board at Work Session and Regular Board Meeting
May 19, 2021

FY 2022 Adoption of Budget May Regular Board Meeting

GENERAL FUND REVENUES AND EXPENDITURES

Below are the assumptions used to develop the budget.

REVENUE BUDGET

We have developed this budget based on assumptions about legislative funding for FY 2022. This budget assumes that we will be flat funded at \$5,930 per base student allocation (BSA) with no reduction to Basic Need or any part of the foundation formula itself.

In the State of Alaska, the number of students enrolled in a district during the 20-day count period is the basis for computing the Average Daily Membership (ADM) that is used to calculate the amount of state funding provided to each district.

Revenue projection of \$6,946,990

- Enrollment is projected District wide at 150, plus 30 Correspondence students
- Current Area Cost Differential (1.403) as included in the foundation calculation
- BSA \$5,930
- Intensive funding remains 13 times the BSA – budgeted for 7 Intensive Districtwide, this is a reduction of 2 from the current year
- Timber Receipts have been budgeted for FY 2022 at status quo
- Pupil Transportation is budgeted at status quo
- Food Services revenues are budgeted at status quo
- TRS On behalf is 19.29% and PERS On behalf is 8.11% (these net to zero revenues equal expenses for On Behalf)
- E-rate based on our current contract – additionally the State BAG Grant fund for the % not covered by federal funding to increase the outer sites to 25 Mbps is included at this time
- Port Protection schools still closed – no revenue generated
- Hyder School is closed – no revenue generated
- Edna Bay School open – no revenue generated
- Additional Funding outside the Foundation Formula has not been budgeted in the general fund

EXPENDITURE BUDGET

Below are the expenditure highlights and other considerations for FY 2022. This budget includes:

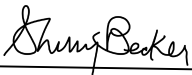
- Step increase for returning classified positions (if applicable)
- Step increase (if applicable) for returning certificated positions
- *Updated salaries for new personnel*
- *Updated Health Insurance decrease changing carrier to Premera*
- *Decreased special education aides as intensive student population*
- *reduced as well as overall special education student enrollment*
- Liability & Property Insurances status quo
- Port Protection & Hyder schools closed – no expenses
- Edna Bay open – no expenses budgeted at this time
- TRS On behalf is 19.29% and PERS On behalf is 8.11% (these net to zero revenues equal expenses for On Behalf). Other employer paid benefits remain status quo.
- Leveraged CAREs act funding for a District-wide Principal/Federal & State Grant programs Administrator
- Were able to keep teaching staff by utilizing part time in correspondence projecting an increase in that program (one teacher reduction in Thorne Bay)
- Communications (Internet) under DW technology based on current contract
- There are no one teacher sites budgeted next year
- \$50K in transfers for CIP – for any large item that becomes an expense – for example:
 - Kasaan Library Building – roof – \$24K; inside repairs abatement - \$18K; septic work - \$10K*
 - Port Alexander Housing - \$8K*
 - Coffman Cove – electrical service isolated between greenhouse & school - \$10-15K; pressure washing & staining school - \$10K*
 - Naukati – pressure washing & staining - \$10K; housing leveled - \$5K*
 - Whale Pass School - levelling, repairs, and drainage - \$10K*
- \$2,500 in transfers for special revenue funds in the event we overspend a grant

- Leveraged our CAREs act funding to restore student activity travel for all sites, as well as increased the general operating budget for student activity travel.

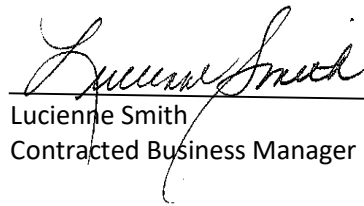
Should additional state funding become a reality, we will draft a budget revision as enrollment is finalized and we have an actual foundation number in the new fiscal year.

We thank you for your consideration of the Final FY 2022 budget.

Sincerely,



Sherry Becker
Superintendent



Lucienne Smith
Contracted Business Manager



Southeast Island School District
Thorne Bay, Alaska

FY 2022 3rd PROPOSED BUDGET
May 19, 2021

Sherry Becker, Superintendent
Shannon Silverthorn, Board President
Sandy Curtis, Board Clerk
Rebecca Saffold, Board member
Shane Scamahorn, Board Member
Vacant, Board Member

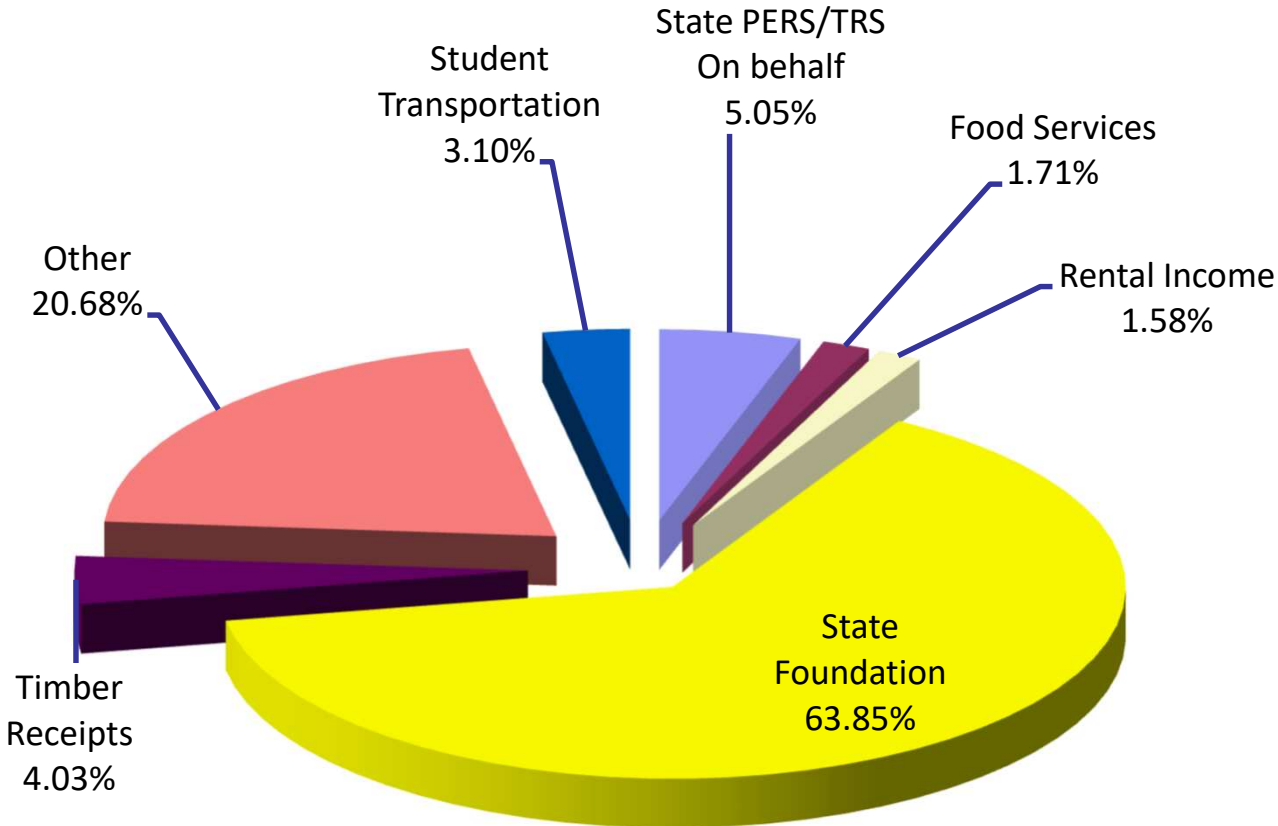
SOUTHEAST ISLAND SCHOOL DISTRICT

Revenue Budget

FY 2022 3rd Proposed BUDGET

	2021	2022	
	<u>FINAL REVISED</u>	<u>3rd PROPOSED</u>	<u>BUDGET</u>
	<u>145+.8+9</u>	<u>150+30+7</u>	<u>Change</u>
			<u>+5+29.2 -2</u>
FUND 100: Enrollment			
FUND 100: School Operating			
State Foundation	\$ 4,337,433	\$ 4,435,612	\$ 98,179
Other State Revenue	-	-	-
PERS On behalf (057)	76,559	68,679	(7,880)
TRS On behalf (056)	280,863	282,084	1,221
Timber Receipts	280,000	280,000	-
E-Rate - Federal	1,411,471	1,411,471	0
	-	-	-
Other Revenue*	25,000	25,000	-
FUND TOTAL	\$ 6,411,326	\$ 6,502,846	\$ 91,520
FUND 205: Student Transportation			
Student Transportation (St)	215,644	215,644	-
FUND TOTAL	\$ 215,644	\$ 215,644	\$ -
FUND 255: Food Service			
School Lunch Revenue	8,500	8,500	-
Food Service (State)	110,000	110,000	-
	\$ 118,500	\$ 118,500	\$ -
FUND 375: Employee Housing			
Local Revenues	110,000	110,000	-
FUND TOTAL	\$ 110,000	\$ 110,000	-
Fund Balance Transfer	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 6,855,470	\$ 6,946,990	\$ 91,520

Revenues by Source



SOUTHEAST ISLAND SCHOOL DISTRICT

Expenditure Summary by Department

FY 2022 3rd Proposed BUDGET

<u>Loc/Function</u>	<u>Department</u>	<u>FY 2021 FINAL</u> <u>REVISED</u>	<u>FY 2022 3rd</u> <u>Proposed BUDGET</u>	<u>Change</u>
649 100	Regular Instruction	\$ 145,493	\$ 67,212	(78,281)
649 140	Correspondence Instruction	15,829	126,765	110,936
649 220	Special Education Support Services	142,840	162,417	19,577
649 300	Support Services - Students - Guida	32,822	-	(32,822)
649 350	Support Services Instruction	13,651	-	(13,651)
649 352	Support Services Instruction-Librar	4,000	4,000	-
649 353	Technology	1,613,585	1,603,102	(10,483)
649 354	Inservice	3,500	3,500	-
649 400	School Administration	32,136	17,626	(14,510)
649 511	Board of Education	90,316	94,546	4,230
649 512	Office of Superintendent	330,799	314,070	(16,729)
649 550	District Admin Support Services	286,379	254,954	(31,425)
649 600	DW Operations & Maintenance	733,875	740,793	6,918
649 600	DW Employee Housing	50,000	50,000	-
649 700	DW Student Activities	67,865	68,122	257
649 760	DW Pupil Transportation	94,867	86,418	(8,449)
649 790	DW Food Services	182,715	145,891	(36,824)
900	DW Transfers	52,500	52,500	-
621	Howard Valentine	314,959	265,528	(49,431)
624	Kasaan	186,420	305,586	119,166
625	Naukati	429,845	333,104	(96,741)
628	Thorne Bay	1,346,240	1,150,889	(195,351)
667	Hollis	440,508	455,595	15,087
669	Port Alexander	187,303	237,723	50,420
680	Hyder	-	-	-
682	Whale Pass	374,035	311,514	(62,521)
Totals		\$ 7,172,482	\$ 6,851,855	\$ (320,627)

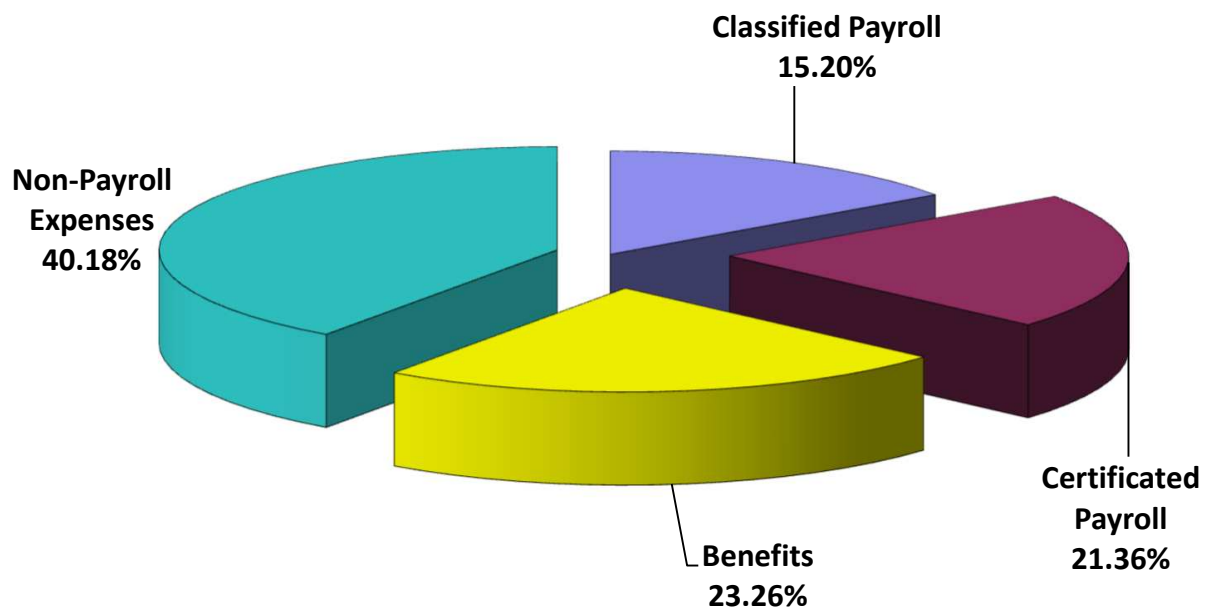
SOUTHEAST ISLAND SCHOOL DISTRICT

Expenditure Summary by Function

FY 2022 3rd Proposed BUDGET

Function	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET	Increase (Decrease)	Percent of FY 2022 Total
Instruction				
100 Regular Instruction	\$ 1,873,788	\$ 1,767,372	\$ (106,416)	25.79%
140 Correspondence Instruction	15,829	126,765	110,936	1.85%
160 Vocational Education	18,304	18,304	-	0.27%
200 Special Education Instruction	566,640	344,379	(222,261)	5.03%
220 Special Education Support Services	142,840	162,417	19,577	2.37%
300 Support Services - Students - Guidance	32,822	-	(32,822)	0.00%
350 Support Services - Instruction	17,651	4,000	(13,651)	0.06%
353 Technology	1,613,585	1,603,102	(10,483)	23.40%
354 Inservice	3,500	3,500	-	0.05%
400 School Administration	235,338	228,194	(7,144)	3.33%
Sub Total Instruction	\$ 4,520,297	\$ 4,258,032	\$ (262,265)	62.14%
Administration				
450 School Administration Support	47,240	53,713	6,473	0.78%
550 District Administration	286,379	254,954	(31,425)	3.72%
511 School Board	90,316	94,546	4,230	1.38%
512 Office of Superintendent	330,799	314,070	(16,729)	4.58%
600 Maintenance & Operations	1,259,693	1,268,593	8,900	18.51%
600 Teacher Housing	50,000	50,000	-	0.73%
700 Pupil & Athletic Activities	123,073	135,725	12,652	1.98%
Sub Total Admin/M&O	\$ 2,187,500	\$ 2,171,601	\$ (15,899)	31.69%
760 Pupil Transportation	162,062	155,263	(6,799)	2.27%
790 Food Services	250,123	214,458	(35,665)	3.13%
900 Fund Transfers	52,500	52,500	-	0.77%
Sub Total Transfers, Pupil Trans & Food Svcs	\$ 464,685	\$ 422,221	\$ (42,464)	6.16%
TOTAL ALL EXPENSES	\$ 7,172,482	\$ 6,851,855	\$ (320,627)	100.00%

FY 2022 Payroll & Non Payroll





District Wide

FY 2022 3rd Proposed BUDGET

Location 649

	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET	<u>Change</u>
Fund 100: School Operating			
<u>Location</u> 649 <u>District-Wide</u>			
Function 100 Regular Instruction	\$ 145,493	\$ 67,212	(78,281)
Function 140 Correspondence Instruction	15,829	126,765	110,936
Function 220 Special Education Support Services	142,840	162,417	19,577
Function 300 Support Services - Students - Guidance	32,822	0	(32,822)
Function 350 Support Services-Instruction	13,651	0	(13,651)
Function 352 Support Services-Instruction - Library	4,000	4,000	0
Function 353 Technology	1,613,585	1,603,102	(10,483)
Function 354 Inservice	3,500	3,500	0
Function 400 School Administration	32,136	17,626	(14,510)
Function 511 Board of Education	90,316	94,546	4,230
Function 512 Office of Superintendent	330,799	314,070	(16,729)
Function 550 District Admin Support Services	286,379	254,954	(31,425)
Function 600 Operations & Maintenance	733,875	740,793	6,918
Function 700 Student Activities	67,865	68,122	257
Function 900 Transfers	52,500	52,500	0
Fund Total	<u>\$ 3,565,590</u>	<u>\$ 3,509,606</u>	<u>(55,984)</u>
Fund 205: Student Transportation	<u>\$ 94,867</u>	<u>\$ 86,418</u>	<u>(8,449)</u>
Fund 255: Food Service Fund	<u>\$ 182,715</u>	<u>\$ 145,891</u>	<u>(36,824)</u>
Fund 375: Employee Housing	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>0</u>
TOTAL	<u>\$ 3,893,172</u>	<u>\$ 3,791,914</u>	<u>(101,258)</u>

Southeast Island School District

FY 2022 3rd Proposed BUDGET

District Wide Location 649

Districtwide			FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
Account Code	Description	Comments		
<u>Regular Instruction</u>				
100.649.100.. 314	Cert-Director/Coordinator/Manager	.10 FTE	\$ 56,000	\$ 10,000
100.649.100.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		28,963	4,783
100.649.100.. 365	TRS On Behalf		10,030	1,929
100.649.100.. 369	Other Employee Benefits	(Tuition Reimb. Per CBA)	24,000	24,000
100.649.100.. 410	Professional & Technical Services		-	-
100.649.100.. 420	Staff Travel		-	-
100.649.100.. 450	Supplies/Material/Media		1,500	1,500
100.649.100.. 471	Textbooks	DW Textbook/Consumable Purchases - Governor's Performance Classes	<u>25,000</u>	<u>25,000</u>
Total 100 Regular Instruction			<u>145,493</u>	<u>67,212</u>
<u>Correspondence Instruction</u>				
100.649.140.. 314	Cert-Director/Coor/Mgr.	.10 FTE	8,000	-
100.649.100.. 315	Cert-Teacher	2 X 0.5 FTE	-	65,884
100.649.140.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		3,696	17,472
100.649.140.. 365	TRS On Behalf		1,433	12,709
100.649.140.. 410	Professional & Technical Services		700	700
100.649.140.. 450	Supplies/Material/Media	(30 Students X \$2K)	2,000	30,000
100.649.140.. 471	Textbooks		<u>-</u>	<u>-</u>
Total 140 Correspondence Instruction			<u>15,829</u>	<u>126,765</u>
<u>Special Education Instruction Support Services</u>				
100.649.220.. 314	Certificated Salary	1.0 FTE	64,000	82,800
100.649.220.. 324	Non-Cert - Support Staff		-	-
100.649.220.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		29,569	25,835
100.649.220.. 365	TRS On Behalf		11,462	15,972

Districtwide			FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
100.649.220..	366 PERS On Behalf		-	-
100.649.220..	410 Professional & Technical	LRP + Other Pro Svcs	20,859	20,859
100.649.220..	420 Staff Travel		5,000	5,000
100.649.220..	450 Supplies/Materials/Media	PowerSchool	11,950	11,950
Total	220 Special Education Instruction Support Svcs		142,840	162,417
<u>Support Services-Students - Guidance</u>				
100.649.300..	314 Certificated Salary		20,000	-
100.649.300..	318 Certificated Salary - Specialist		-	-
100.649.300..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		9,240	-
100.649.300..	365 TRS On Behalf		3,582	-
Total	300 Support Services - Students - Guidance		32,822	-
<u>Support Services-Students - Support Services</u>				
100.649.350..	318 Cert Salary - Specialist	.5 FTE Curr/Prof Devel	10,000	-
100.649.350..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,860	-
100.649.350..	365 TRS On Behalf		1,791	-
Total	350 Support Services-Students - Support Services		13,651	-
<u>Support Services-DW Library</u>				
100.649.352..	440 Other Purchased Services		500	500
100.649.352..	450 Supplies/Material/Media	Library books DW	3,000	3,000
100.649.352..	490 Dues and Fees		500	500
Total	352 Support Services - DW Library		4,000	4,000
<u>Technology</u>				
100.649.353..	321 Non-Cert Director/Coor/Mgr	1.0 FTE	65,000	67,275
100.649.353..	324 Non-Cert Support Staff	.2875 FTE	-	8,475
100.649.353..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		46,544	36,371
100.649.353..	366 PERS On Behalf		5,753	6,143
100.649.353..	410 Professional & Technical Servc (Contractor; E-rate Submittal Fee)		10,000	10,000
100.649.353..	420 Staff Travel		225	225
100.649.353..	433 Communications	Internet, WIFI	1,434,613	1,434,613
100.649.353..	440 Other Purchased Services	(Annual Rolling Stock - Computers, GCI VPN)	5,000	5,000
100.649.353..	475 Tech Supplies/Material/Media	(Software annual licenses)	35,000	35,000
100.649.353..	491 Dues & Fees	Other Tech Dues & Fees	11,450	-
Total	353 Technology		1,613,585	1,603,102

Districtwide				FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>			
<u>Inservice</u>					
100.649.354..	420	Staff Travel		500	500
100.649.354..	450	Supplies/Material/Media		<u>3,000</u>	<u>3,000</u>
Total	354	Inservice		<u>3,500</u>	<u>3,500</u>
<u>School Administration</u>					
100.649.400..	310	Certificated Salary	0.1 FTE	18,137	10,000
100.649.400..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,686	4,783
100.649.400..	365	TRS On Behalf		3,249	1,929
100.649.400..	390	Transportation Allowance		1,250	-
100.649.400..	410	Professional & Technical Services		-	-
100.649.400..	420	Staff Travel		1,500	-
100.649.400..	433	Communications		400	-
100.649.400..	450	Supplies, Materials & Media		300	300
100.649.400..	491	Dues & Fees	(ACSA)	<u>614</u>	<u>614</u>
Total	400	School Administration		<u>32,136</u>	<u>17,626</u>
<u>Board of Education</u>					
100.649.511..	324	NonCert-Support Staff	.5 FTE	42,128	43,602
100.649.511..	329	Substitutes/Temporaries (Board Stipends)		5,000	5,000
100.649.511..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		20,460	23,408
100.649.511..	366	PERS On Behalf		3,728	3,536
100.649.511..	410	Professional & Technical Services	Board Policy	3,000	3,000
100.649.511..	420	Staff Travel		2,500	2,500
100.649.511..	425	Student Travel		1,000	1,000
100.649.511..	433	Communications		200	200
100.649.511..	440	Other Purchased Services		-	-
100.649.511..	450	Supplies/Material/Media		1,800	1,800
100.649.511..	486	Bruce Hill Scholarship *		2,000	2,000
100.649.511..	491	Dues & Fees	(AASB Annual Dues & Board Bk)	<u>8,500</u>	<u>8,500</u>
Total	511	Board of Education		<u>90,316</u>	<u>94,546</u>
<u>Office of Superintendent</u>					
100.649.512..	311	Cert-Superintendent	1.0 FTE	135,000	135,000
100.649.512..	312	Cert- Asst. Superintendent	→FFE	10,883	-
100.649.512..	324	NonCert-Support Staff	.5 FTE	42,127	43,602
100.649.512..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		77,473	70,431
100.649.512..	365	TRS On Behalf		26,128	26,042
100.649.512..	366	PERS On Behalf		3,728	3,536
100.649.512..	380	Transportation Allowance		-	-
100.649.512..	410	Professional & Technical Services		15,000	15,000
100.649.512..	414	Legal Fees		10,000	10,000

Districtwide			FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
Account Code	Description	Comments		
100.649.512..	420	Staff Travel	2,500	2,500
100.649.512..	433	Communications	1,200	1,200
100.649.512..	450	Supplies/Material/Media	500	500
100.649.512..	458	Gasoline/Diesel/Oil	Vehicle Fuel	4,660
100.649.512..	491	Dues & Fees	1,600	1,600
Total 511 Office of Superintendent			330,799	314,070
<u>District Admin Support Service</u>				
100.649.550..	324	NonCert-Support Staff	1.65 FTE	86,524
100.649.550..	329	Substitute/Temporary		2,500
100.649.550..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		73,346
100.649.550..	366	PERS On Behalf		7,657
100.649.550..	410	Professional & Technical Servc (Business Contract, Audit)		120,000
100.649.550..	420	Staff Travel		1,500
100.649.550..	433	Communications (DO Telephone, Postage)		5,500
100.649.550..	441	Rentals	Meter Rental ; background cks	4,000
100.649.550..	445	Insurance - Liability (General Liability, Crime, E&O, Excess, etc		45,000
100.649.550..	450	Supplies/Material/Media		3,000
100.649.550..	475	Tech Supplies/Material/Media (PowerSchool HR)		3,000
100.649.550..	491	Dues & Fees	Blk Mountain software annual maint; Bank Fees	16,000
100.649.550..	495	Indirect Recovery	Indirect Recovery of Admin Expense for Grants - 4.20% - FY 22 6.72%	(81,648)
Total 550 District Admin Support Service			286,379	254,954
<u>Operations & Maintenance</u>				
100.649.600..	321	Director/Coord/Mgr	1.0 FTE	64,348
100.649.600..	325	NonCert-Maint/Custodial	2.75 FTE	134,144
100.649.600..	324	NonCert-Support Staff	.30 FTE	11,862
100.649.600..	329	Substitutes/Temporaries		60,000
100.649.600..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		114,333
100.649.600..	366	PERS On Behalf		11,872
100.649.600..	410	Professional & Technical Services	Maint Mgmt Sys	7,000
100.649.600..	420	Staff Travel		6,000
100.649.600..	431	Water & Sewage		4,000
100.649.600..	432	Garbage		4,800
100.649.600..	433	Communications		3,000
100.649.600..	435	Other Energy		2,500
100.649.600..	436	Electricity		8,750
100.649.600..	437	Natural/Bottled Gas		200
100.649.600..	438	Gas, Diesel, Oil		6,800

Districtwide			FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
Account Code	Description	Comments		
100.649.600.. 440	Other Purchased Services	Hire sys inspection, gym tilr; SERRC CIP	41,146	41,146
100.649.600.. 445	Insurance & Bond Premiums	Property & Auto	170,000	170,000
100.649.600.. 452	Maintenance Supplies (Incl closed sites - EB, PP, HY)		56,920	56,920
100.649.600.. 458	Vehicle Gas, Diesel, Oil		15,000	15,000
100.649.600.. 490	Other Expense (Due & Fees)		1,200	1,200
100.649.600.. 510	Equipment		<u>10,000</u>	<u>10,000</u>
Total 600	Operations & Maintenance		<u>733,875</u>	<u>740,793</u>
Student Activities				
100.649.700.. 316	Cert-Extra Duty	Coaching Stipends	18,600	18,600
100.649.700.. 327	NonCert-Bus Drivers		3,500	3,500
100.649.700.. 329	Substitutes/Temporaries	Referees/Scorekeepers	4,090	4,090
100.649.700.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		7,344	7,344
100.649.700.. 365	TRS On Behalf		3,331	3,588
100.649.700.. 420	Staff Travel		4,500	4,500
100.649.700.. 425	Student Travel		18,000	18,000
100.649.700.. 450	Supplies/Material/Media		6,000	6,000
100.649.700.. 491	Dues & Fees		<u>2,500</u>	<u>2,500</u>
Total 700	Student Activities		<u>67,865</u>	<u>68,122</u>
Transfers				
100..900.. 552	Transfers to Special Revenue Funds		2,500	2,500
100..900.. 554	Transfers to CIP Funds		<u>50,000</u>	<u>50,000</u>
Total 600	Employee Housing		<u>52,500</u>	<u>52,500</u>
Total 100	General Operating Fund		<u>\$ 3,565,590</u>	<u>\$ 3,509,606</u>
Student Transportation				
205.649.760.. 314	Cert - Director/Coor/Mgr	0.1 FTE	3,627	-
205.649.760.. 325	Maintenance	.25 FTE	15,543	15,543
205.649.760.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		49,121	45,064
205.649.760.. 365	TRS On Behalf		650	-
205.649.760.. 366	PERS On Behalf		1,376	1,261
205.649.760.. 410	Professional & Technical		1,200	1,200
205.649.760.. 420	Travel & Per Diem		250	250
205.649.760.. 440	Other Purchased Services		2,500	2,500
205.649.760.. 452	Maintenance Supplies		20,000	20,000
205.649.760.. 458	Vehicle Gas, Diesel, & Oil		-	-
205.649.760.. 490	Dues & Fees		<u>600</u>	<u>600</u>
Total 205	Student Transportation		<u>94,867</u>	<u>86,418</u>
Food Services Fund				
255.649.790.. 314	Cert - Director/Coord/Mgr	0.1 FTE	3,627	-
255.649.790.. 321	NonCert-Dir/Coor/Mgr	0.250 FTE	18,572	12,168

Districtwide			FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
255.649.790..	326 NonCert-Food Service Support		2,166	2,958
255.649.790..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		8,438	5,179
255.649.790..	365 TRS On Behalf		1,668	-
255.649.790..	366 PERS On Behalf		1,644	987
255.649.790..	410 Professional & Technical		22,000	-
255.649.790..	420 Staff Travel	(Annual Req'd CNP Training)	2,500	2,500
255.649.790..	450 Supplies/Materials/Media		6,500	6,500
255.649.790..	458 Vehicle Gas, Diesel, & Oil		1,000	1,000
255.649.790..	459 Food		110,000	110,000
255.649.790..	460 Milk		4,000	4,000
255.649.790..	491 Dues and Fees		600	600
Total	255 DW Food Services Fund		182,715	145,891
<u>Employee Housing</u>				
375.649.600..	452 Maintenance Supplies		50,000	50,000
Total	600 Employee Housing		50,000	50,000
Total	District Wide		\$ 3,893,172	\$ 3,791,914



Howard Valentine Timberwolves

FY 2022 3rd Proposed BUDGET

Location 621

	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 149,499	\$ 180,239	\$ 30,740
Vocational Education	1,500	1,500	-
Special Education	98,739	17,100	(81,639)
School Administration	6,926	6,995	69
Operations & Maintenance	47,110	47,324	214
Student Activities	6,216	7,258	1,042
Fund Total	\$ 309,990	\$ 260,416	\$ (49,574)
Fund 255: Food Service Fund	\$ 4,969	\$ 5,112	143
TOTAL	\$ 314,959	\$ 265,528	\$ (49,431)

# Students (PreK-12)	10.7	12	1.3
# Teachers	1.1	1.5	0
# Classified	0.775	0.775	0
# Administrators	0	0	0
Pupil/Teacher Ratio	9.73	8.00	(1.73)
Average Per Pupil Expenditure	\$ 29,435	\$ 22,127	\$ (7,308)

Southeast Island School District

FY 2022 3rd Proposed BUDGET

Location 621 Howard Valentine

Howard Valentine Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
<u>Regular Instruction</u>				
100.621.100 315	Cert-Teacher	1.5 FTE	\$ 84,765	\$ 106,215
100.621.100 323	NonCert-Aides		-	-
100.621.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		43,033	46,886
100.621.100 365	TRS On Behalf		15,181	20,489
100.621.100 366	PERS On Behalf		-	-
100.621.100 410	Professional Services	(Americorps)	-	-
100.621.100 420	Staff Travel		200	200
100.621.100 425	Student Travel		-	-
100.621.100 433	Communications		2,500	2,500
100.621.100 450	Supplies/Material/Media		3,570	3,700
100.621.100 490	Other Expenses (Dues & Fees)		<u>250</u>	<u>250</u>
Total 100	Regular Instruction		<u>149,499</u>	<u>180,239</u>
<u>Vocational Education</u>				
100.621.160 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160	Vocational Education		<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.621.200 315	Cert-Teacher	.5 FTE	28,240	-
100.621.200 323	NonCert-Aides	.3750 FTE	38,307	14,209
100.621.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		23,744	1,739
100.621.200 365	TRS On Behalf		5,058	-
100.621.200 366	PERS On Behalf		<u>3,390</u>	<u>1,152</u>
Total 200	Special Education		<u>98,739</u>	<u>17,100</u>
<u>School Administration</u>				
100.621.400. 315	Principal		5,000	5,000
100.621.400. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.621.400. 365	TRS On Behalf		<u>896</u>	<u>965</u>
Total 400	School Administration		<u>6,926</u>	<u>6,995</u>

Howard Valentine			FY 2021 FINAL	FY 2022 3rd
Account Code	Description	Comments	REVISED	Proposed BUDGET
Operations & Maintenance				
100.621.600	325 NonCert-Maint/Custodial	.20 FTE	5,074	5,250
100.621.600	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,737	1,798
100.621.600	366 PERS On Behalf		449	426
100.621.600	430 Snow Removal		-	-
100.621.600	431 Water & Sewer		-	-
100.621.600	432 Garbage		2,700	2,700
100.621.600	436 Electricity		18,000	18,000
100.621.600	437 Natural/Bottled Gas		350	350
100.621.600	438 Gas, Diesel, Oil		7,500	7,500
100.621.600	439 Other Energy		2,000	2,000
100.621.600	440 Other Purchased Services		2,600	2,600
100.621.600	452 Maintenance Supplies		5,500	5,500
100.621.600	453 Custodial Supplies		1,200	1,200
Total	600 Maintenance & Operations		47,110	47,324
Student Activity				
100.621.700	316 Cert-Extra Duty		4,000	4,000
100.621.700	329 Non-Cert-Support		250	250
100.621.700	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.621.700	365 TRS On Behalf		716	772
100.621.700	420 Staff Travel		-	-
100.621.700	425 Student Travel		250	1,236
100.621.700	450 Supplies/Material/Media		1,000	1,000
Total	700 Student Activity		6,216	7,258
Total	100 School Operating Fund		\$ 309,990	\$ 260,416
Food Services Fund				
255.621.790	326 Food Service Staff	.20 FTE	4,104	4,248
255.621.790	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		502	520
255.621.790	366 PERS On Behalf		363	345
255.621.790	459 Food	} Food and Milk is part of District wide budget	-	-
255.621.790	460 Milk		-	-
Total	255 Food Services Fund		\$ 4,969	\$ 5,112
Total	621 Howard Valentine		\$ 314,959	\$ 265,528



Barry C. Stewart Kasaan School

FY 2022 3rd Proposed BUDGET

Location 624

	<u>FY 2021 FINAL REVISED</u>	<u>FY 2022 3rd Proposed BUDGET</u>	<u>CHANGE</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 142,220	\$ 253,989	\$ 111,769
Vocational Education	1,500	1,500	-
Special Education	1,801	7,417	5,616
School Administration	6,926	6,995	69
Maintenance & Operations	28,840	28,840	-
Student Activities	-	1,562	1,562
Fund Total	<u>\$ 181,287</u>	<u>\$ 300,302</u>	<u>\$ 119,015</u>
Fund 255: Food Service Fund	<u>\$ 5,133</u>	<u>\$ 5,284</u>	<u>151</u>
TOTAL	<u>\$ 186,420</u>	<u>\$ 305,586</u>	<u>\$ 119,166</u>
# Students (PreK-12)	17.1	19	2
# Teachers	1	2	1
# Classified	1	1	-
# Administrators	0	0	-
Pupil/Teacher Ratio	17.10	9.50	(8)
Average Per Pupil Expenditure	\$ 10,902	\$ 16,083	\$ 5,182

Southeast Island School District

FY 2022 3rd Proposed BUDGET

Location 624 Barry C Stewart Kasaan School

Barry C Stewart Kasaan Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
<u>Regular Instruction</u>				
100.624.100..	315 Cert-Teacher	2.0 FTE	\$ 59,166	\$ 127,791
100.624.100..	328 NonCert-Aides - Sub/Temps	.75 FTE	20,900	21,597
100.624.100..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		44,657	71,747
100.624.100..	365 TRS On Behalf		10,597	24,651
100.624.100..	366 PERS On Behalf		1,850	1,752
100.624.100..	420 Staff Travel		-	-
100.624.100..	425 Student Travel		250	250
100.624.100..	433 Communications		1,800	1,800
100.624.100..	450 Supplies/Material/Media		3,000	4,400
Total	100 Regular Instruction		142,220	253,989
<u>Vocational Education</u>				
100.624.160..	450 Supplies/Material/Media	Speciality Classes	1,500	1,500
Total	160 Vocational Education		1,500	1,500
<u>Special Education</u>				
100.624.200..	315 Cert-Teacher		-	-
100.624.200..	323 NonCert-Aides	.25 FTE	1,259	5,211
100.624.200..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		431	1,784
100.624.200..	366 PERS On Behalf		111	423
Total	200 Special Education		1,801	7,417
<u>School Administration</u>				
100.624.400..	313 NonCert Staff		5,000	5,000
100.624.400..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.624.400..	365 TRS On Behalf		896	965
Total	400 School Administration		6,926	6,995

Barry C Steward Kasaan			FY 2021 FINAL	FY 2022 3rd
Account Code	Description	Comments	REVISED	Proposed BUDGET
Operations & Maintenance				
100.624.600..	329	NonCert-Maint/Custodial	5,000	5,000
100.624.600..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500
100.624.600..	431	Water & Sewage	1,000	1,000
100.624.600..	432	Garbage	840	840
100.624.600..	436	Electricity	6,500	6,500
100.624.600..	437	Natural/Bottled Gas	500	500
100.624.600..	438	Gas, Diesel, Oil	5,500	5,500
100.624.600..	439	Other Energy	-	-
100.624.600..	440	Other Purchased Services	1,500	1,500
100.624.600..	452	Maintenance Supplies	5,500	5,500
100.624.600..	453	Custodial Supplies	2,000	2,000
Total	600	Maintenance & Operations	28,840	28,840
Student Activity				
100.624.700..	316	Cert-Extra Duty	-	-
100.624.700..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	-
100.624.700..	365	TRS On Behalf	-	-
100.624.700..	420	Staff Travel	-	-
100.624.700..	425	Student Travel	-	1,562
Total	700	Student Activity	-	1,562
Total	100	School Operating Fund	\$ 181,287	\$ 300,302
Food Services Fund				
255.624.790..	326	Food Service Staff	.14 FTE	3,587
255.624.790..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,229	1,271
255.624.790..	366	PERS On Behalf	317	301
255.624.790..	459	Food	-	-
255.624.790..	460	Milk	-	-
Total	255	Food Services Fund	\$ 5,133	\$ 5,284
Total	624	Kasaan	\$ 186,420	\$ 305,586



Naukati Wildcats

FY 2022 3rd Proposed BUDGET

Location 625

	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 233,565	\$ 197,430	\$ (36,135)
Vocational Education	1,500	1,500	-
Special Education	91,189	28,627	(62,562)
School Administration	11,386	11,507	121
Maintenance & Operations	72,477	72,737	260
Student Activities	5,767	6,890	1,123
Fund Total	<u>\$ 415,884</u>	<u>\$ 318,691</u>	<u>\$ (97,193)</u>
Fund 205: Pupil Transportation Fund	<u>\$ 7,321</u>	<u>\$ 7,543</u>	<u>\$ 222</u>
Fund 255: Food Service Fund	<u>\$ 6,640</u>	<u>\$ 6,871</u>	<u>\$ 231</u>
TOTAL	<u>\$ 429,845</u>	<u>\$ 333,104</u>	<u>\$ (96,741)</u>
# Students (PreK-12)	11.85	13	1
# Teachers	2.5	1.5	(1)
# Classified	2	2	-
# Administrators	0	0	-
Pupil/Teacher Ratio	4.74	8.67	3.93
Average Per Pupil Expenditure	\$ 36,274	\$ 25,623	\$ (10,650)

Southeast Island School District

FY 2022 3rd Proposed BUDGET

Location 625 Naukati

Naukati

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
<u>Regular Instruction</u>				
100.625.100 315	Cert-Teacher	1.5 FTE	\$ 127,930	104,104
100.625.100 323	NonCert-Aides		-	-
100.625.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		76,788	67,195
100.625.100 365	TRS On Behalf		22,912	20,082
100.625.100 420	Staff Travel		-	-
100.625.100 425	Student Travel		250	250
100.625.100 433	Communications		2,000	2,000
100.625.100 450	Supplies/Material/Media		3,685	3,800
Total 100	Regular Instruction		233,565	197,430
<u>Vocational Education</u>				
100.625.160 450	Supplies/Material/Media	Speciality Classes	1,500	1,500
Total 160	Vocational Education		1,500	1,500
<u>Special Education</u>				
100.625.200 315	Cert-Teacher	-.5 FTE	28,240	-
100.625.200 323	NonCert-Aides	1.49 FTE	28,862	19,900
100.625.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		26,175	6,814
100.625.200 365	TRS On Behalf		5,058	-
100.625.200 366	PERS On Behalf		2,554	1,614
100.625.200 450	Supplies/Material/Media		300	300
Total 200	Special Education		91,189	28,627
<u>School Administration</u>				
100.625.400 315	Principal		8,783	8,783
100.625.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.625.400 365	TRS On Behalf		1,573	1,694
Total 400	School Administration		11,386	11,507

Naukati

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
<u>Operations & Maintenance</u>				
100.625.600.325	NonCert-Maint/Custodial	.20 FTE + WFB	19,365	19,649
100.625.600.360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		3,248	3,345
100.625.600.366	PERS On Behalf		1,714	1,593
100.625.600.430	Snow Removal		-	-
100.625.600.432	Garbage		1,200	1,200
100.625.600.436	Electricity		15,000	15,000
100.625.600.437	Natural/Bottled Gas		400	400
100.625.600.438	Gas, Diesel, Heating Oil		10,000	10,000
100.625.600.439	Other Energy		6,000	6,000
100.625.600.440	Other Purchased Services		7,900	7,900
100.625.600.452	Maintenance Supplies		5,500	5,500
100.625.600.453	Custodial Supplies		2,000	2,000
100.625.600.458	Vehicle Gas, Diesel, & Oil		150	150
Total 600	Operations & Maintenance		72,477	72,737
<u>Student Activity</u>				
100.625.700.316	Cert-Extra Duty Pay		4,000	4,000
100.625.700.360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		800	800
100.625.700.365	TRS On Behalf		717	772
100.625.700.420	Staff Travel		-	-
100.625.700.425	Student Travel		250	1,318
Total 700	Student Activity		5,767	6,890
Total 100	School Operating Fund		\$ 415,884	\$ 318,691
<u>Pupil Transportation Fund</u>				
205.625.760.329	NonCert-Support Staff	.10 FTE	5,632	5,829
205.625.760.360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		689	713
205.625.760.458	Vehicle Gas, Diesel, & Oil		1,000	1,000
Total 760	Pupil Transportation		\$ 7,321	\$ 7,543
<u>Food Services Fund</u>				
255.625.790.326	Food Service Staff	.21 FTE	5,916	6,121
255.625.790.360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		724	749
255.625.790.459	Food	} Food and Milk is part of District wide budget	-	-
255.625.790.460	Milk		-	-
Total 255	Food Services Fund		\$ 6,640	\$ 6,871
Total 625	Naukati		\$ 429,845	\$ 333,104



Thorne Bay Wolverines

FY 2022 3rd Proposed BUDGET

Location 628

	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 633,731	\$ 456,919	\$ (176,812)
Vocational Education	9,304	9,304	-
Special Education	168,886	126,850	(42,036)
Pupil Support	-	-	-
School Administration	150,496	161,832	11,336
School Administration Support	47,240	53,713	6,473
Maintenance & Operations	251,864	252,470	606
Student Activity	34,924	39,528	4,604
Fund Total	<u>\$ 1,296,445</u>	<u>\$ 1,100,616</u>	<u>\$ (195,829)</u>
Fund 205: Student Transportation	<u>\$ 19,578</u>	<u>\$ 19,949</u>	<u>\$ 371</u>
Fund 255: Food Service Fund	<u>\$ 30,217</u>	<u>\$ 30,324</u>	<u>\$ 107</u>
TOTAL	<u>\$ 1,346,240</u>	<u>\$ 1,150,889</u>	<u>\$ (195,351)</u>
# Students (PreK-12)	60.5	53	(8)
# Teachers	6	4	(2)
# Classified	6.64	6.37	(0.3)
# Administrators	1	1	-
Pupil/Teacher Ratio	10.08	13.25	3.17
Average Per Pupil Expenditure	\$ 22,252	\$ 21,715	(537.01)

Southeast Island School District

FY 2022 3rd Proposed BUDGET

Location 628 Thorne Bay

Thorne Bay

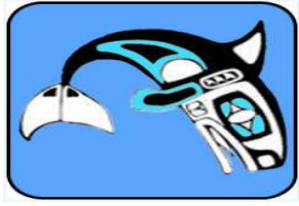
Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
<u>Regular Instruction</u>				
100.628.100 315	Cert-Teacher	4.0 FTE	\$ 352,745	\$ 262,509
100.628.100 323	Non Cert - Aides		-	-
100.628.100 329	Substitutes/Temporaries		7,500	7,500
100.628.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		186,009	117,722
100.628.100 365	TRS On Behalf		63,177	50,638
100.628.100 366	PERS On Behalf		-	-
100.628.100 380	Transportation Allowance		-	-
100.628.100 410	Professional & Technical Servit (Americorps)		-	-
100.628.100 420	Staff Travel	Thursday Elective Travel	-	-
100.628.100 425	Student Travel		250	250
100.628.100 433	Communications		8,000	8,000
100.628.100 450	Supplies/Material/Media		<u>16,050</u>	<u>10,300</u>
Total 100	Regular Instruction		<u>633,731</u>	<u>456,919</u>
<u>Vocational Education</u>				
100.628.160 329	Substitutes/Temporaries		-	-
100.628.160 316	Cert-Extra Duty Pay		-	-
100.628.160 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.628.160 410	Professional & Technical Services		-	-
100.628.160 450	Supplies/Material/Media	(Quality Schools)	<u>9,304</u>	<u>9,304</u>
Total 160	Vocational Education		<u>9,304</u>	<u>9,304</u>
<u>Special Education</u>				
100.628.200 315	Cert-Teacher	1.0 FTE	1,910	-

Thorne Bay

			FY 2021 FINAL	FY 2022 3rd
Account Code	Description	Comments	REVISED	Proposed BUDGET
100.628.200	323 NonCert-Aides	2.63 FTE	105,222	81,173
100.628.200	329 Substitutes/Temporaries		10,500	10,500
100.628.200	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		40,800	27,794
100.628.200	365 TRS On Behalf		342	-
100.628.200	366 PERS On Behalf		9,312	6,583
100.628.200	450 Supplies/Material/Media		800	800
Total	200 Special Education		168,886	126,850
<u>Pupil Support</u>				
100.628.350	366 PERS On Behalf		-	-
Total	350 Pupil Support		-	-
<u>School Administration</u>				
100.628.400	313 Principal		90,000	93,150
100.628.400	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		42,877	49,214
100.628.400	365 TRS On Behalf		16,119	17,969
100.628.400	380 Housing Allowance/Subsidy		-	-
100.628.400	420 Staff Travel		-	-
100.628.400	450 Supplies, Materials, & Media		1,500	1,500
Total	400 School Administration		150,496	161,832
<u>School Administration Support</u>				
100.628.450	324 NonCert-Support Staff	1.0 FTE	31,267	35,977
100.628.450	329 Substitutes/Temporaries		2,000	2,000
100.628.450	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		10,706	12,318
100.628.450	366 PERS On Behalf		2,767	2,918
100.628.450	420 Staff Travel		-	-
100.628.450	450 Supplies, Materials, & Media		500	500
Total	450 School Administration Support		47,240	53,713
<u>Maintenance & Operations</u>				
100.628.600	325 NonCert-Maint/Custodial	1.73 FTE	39,823	40,946
100.628.600	329 Substitutes/Temporaries		25,000	25,000
100.628.600	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		34,892	36,014
100.628.600	366 PERS On Behalf		3,524	3,321
100.628.600	431 Water & Sewage		6,000	6,000
100.628.600	432 Garbage		5,000	5,000

Thorne Bay

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET	
100.628.600	436	Electricity	50,000	50,000	
100.628.600	437	Natural/Bottled Gas	1,500	1,500	
100.628.600	438	Gas, Diesel, Heating Oil	45,000	45,000	
100.628.600	439	Other Energy	2,000	2,000	
100.628.600	440	Other Purchased Services	20,000	20,000	
100.628.600	452	Maintenance Supplies	14,925	14,925	
100.628.600	453	Custodial Supplies	4,200	2,763	
Total	600	Operations & Maintenance	251,864	252,470	
Student Activity					
100.628.700	316	Cert-Extra Duty Pay	Coaching Stipends	18,000	18,000
100.628.700	325	Bus Drivers		5,000	5,000
100.628.700	329	Substitutes/Temporaries	Referees/Scorekeepers	250	250
100.628.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		4,200	4,200
100.628.700	365	TRS On Behalf		3,224	3,472
100.628.700	420	Staff Travel		1,000	1,000
100.628.700	425	Student Travel		2,500	6,856
100.628.700	450	Supplies/Material/Media		750	750
Total	700	Student Activity	34,924	39,528	
Total	100	School Operating Fund	\$ 1,296,445	\$ 1,100,616	
Student Transportation					
205.628.760	325	Maintenance	.29 FTE	12,871	13,258
205.628.760	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,968	2,016
205.628.760	366	PERS On Behalf		1,139	1,075
205.628.760	440	Other Purchased Service	In Lieu of Transp.	1,100	1,100
205.628.760	452	Maintenance Supplies		2,500	2,500
Total	205	Student Transportation	\$ 19,578	\$ 19,949	
Food Services Fund					
255.628.790	326	Food Service Staff	2 (1 @ 29hrs/1@19hrs)	21,117	21,302
255.628.790	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		7,231	7,294
255.628.790	366	PERS On Behalf		1,869	1,728
255.628.790	459	Food	Food and Milk is part of District wide budget	-	-
255.628.790	460	Milk		-	-
Total	255	Food Services Fund	\$ 30,217	\$ 30,324	
Total	628	Thorne Bay	\$ 1,346,240	\$ 1,150,889	



Whale Pass

FY 2022 3rd Proposed BUDGET

Location 632

	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 228,643	\$ 206,549	\$ (22,094)
Vocational Education	1,500	1,500	-
Special Education	93,118	55,030	(38,088)
School Administration	11,386	6,995	(4,392)
Operations & Maintenance	27,961	28,161	200
Student Activities	3,000	4,561	1,561
Fund Total	<u>\$ 365,608</u>	<u>\$ 302,795</u>	<u>\$ (62,813)</u>
Fund 255: Food Service Fund	<u>\$ 8,427</u>	<u>\$ 8,720</u>	<u>293</u>
TOTAL	<u>\$ 374,035</u>	<u>\$ 311,514</u>	<u>\$ (62,521)</u>
# Students (PreK-12)	18.5	18.5	0.0
# Teachers	2	2	0
# Classified	1.41	1.41	0
# Administrators	0	0	0
Pupil/Teacher Ratio	9.25	9.25	0.00
Average Per Pupil Expenditure	\$ 20,218	\$ 16,839	\$ (3,379)

Southeast Island School District

FY 2022 3rd Proposed BUDGET

Location 632 Whale Pass

Whale Pass

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
<u>Regular Instruction</u>				
100.632.100. 315	Cert-Teacher	1.75	\$ 128,396	\$ 118,892
100.632.100. 323	NonCert-Aides		-	-
100.632.100. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		70,251	57,722
100.632.100. 365	TRS On Behalf		22,996	22,934
100.632.100. 420	Staff Travel		100	100
100.632.100. 425	Student Travel		250	250
100.632.100. 433	Communications		2,300	2,300
100.632.100. 450	Supplies/Material/Media		<u>4,350</u>	<u>4,350</u>
Total 100	Regular Instruction		<u>228,643</u>	<u>206,549</u>
<u>Vocational Education</u>				
100.632.160. 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160	Vocational Education		<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.632.200. 315	Cert-Teacher	0.25 FTE	21,029	17,222
100.632.200. 323	Non-Cert - Aides	.725 FTE	40,175	18,558
100.632.200. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		24,292	14,123
100.632.200. 365	TRS On Behalf		3,766	3,322
100.632.200. 366	PERS On Behalf		3,556	1,505
100.632.200. 450	Supplies/Material/Media		<u>300</u>	<u>300</u>
Total 200	Special Education		<u>93,118</u>	<u>55,030</u>
<u>School Administration</u>				
100.632.400. 313	Principal/Lead Teacher		8,783	5,000
100.632.400. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.632.400. 365	TRS On Behalf		<u>1,573</u>	<u>965</u>
			<u>11,386</u>	<u>6,995</u>
<u>Operations & Maintenance</u>				
100.632.600. 325	NonCert-Maint/Custodial	.16 FTE	5,043	5,221

Whale Pass			FY 2021 FINAL	FY 2022 3rd
Account Code	Description	Comments	REVISED	Proposed BUDGET
100.632.600.	329	Substitutes/Temporaries	3,000	3,000
100.632.600.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	618	639
100.632.600.	431	Water & Sewer	300	300
100.632.600.	436	Electricity	7,500	7,500
100.632.600.	438	Gas, Diesel, Oil	1,500	1,500
100.632.600.	439	Other Energy	1,000	1,000
100.632.600.	441	Other Purchased Services (Rentals, etc.)	1,500	1,500
100.632.600.	452	Maintenance Supplies	5,500	5,500
100.632.600.	453	Custodial Supplies	2,000	2,000
Total	600	Maintenance & Operations	27,961	28,161
<u>Student Activities</u>				
100.632.700	316	Extra Dutv Pav	2,500	2,500
100.632.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500
100.632.700	420	Staff Travel	-	-
100.632.700	425	Student Travel	-	1,561
Total	700	Student Activities	3,000	4,561
Total	100	School Operating Fund	365,608	302,795
<u>Food Services Fund</u>				
255.632.790.	326	Food Service Staff .25 FTE	6,278	6,496
255.632.790.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	2,149	2,224
255.632.790.	459	Food	-	-
255.632.790.	460	Milk	-	-
Total	255	Food Services Fund	\$ 8,427	\$ 8,720
Total	632	Whale Pass	\$ 374,035	\$ 311,514



Hollis Hawks

FY 2022 3rd Proposed BUDGET

Location 667

	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 223,312	\$ 234,824	\$ 11,512
Vocational Education	1,500	1,500	-
Special Education	108,707	109,354	647
School Administration	9,156	9,251	95
School Administration Support	-	-	-
Maintenance & Operations	47,763	47,885	122
Student Activities	5,301	6,983	1,682
	<u>\$ 395,739</u>	<u>\$ 409,796</u>	<u>\$ 14,057</u>
Fund Total			
Fund 205: Student Transportation Fund	<u>\$ 40,296</u>	<u>\$ 41,353</u>	<u>\$ 1,057</u>
Fund 255: Food Service Fund	<u>\$ 4,473</u>	<u>\$ 4,445</u>	<u>\$ (28)</u>
TOTAL	<u><u>\$ 440,508</u></u>	<u><u>\$ 455,595</u></u>	<u><u>\$ 15,087</u></u>
# Students (PreK-12)	17	20	3
# Teachers	2	2	-
# Classified	2.75	2.75	-
# Administrators	0	0	-
Pupil/Teacher Ratio	8.50	10.00	1.50
Average Per Pupil Expenditure	\$ 25,912	\$ 22,780	\$ (3,132)

Southeast Island School District

FY 2022 3rd Proposed BUDGET

Location 667 Hollis

Hollis			FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
Account Code	Description	Comments		
<u>Regular Instruction</u>				
100.667.100 315	Cert-Teacher	1.5 FTE	\$ 130,589	\$ 131,549
100.667.100 323	NonCert-Aides		-	-
100.667.100 329	Substitutes/Temporaries		-	-
100.667.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		64,035	72,299
100.667.100 365	TRS On Behalf		23,388	25,376
100.667.100 410	Professional & Technical	(Music & Americorps)	-	-
100.667.100 420	Staff Travel		-	-
100.667.100 425	Student Travel		-	-
100.667.100 433	Communications		1,100	1,100
100.667.100 450	Supplies/Material/Media		4,200	4,500
Total 100	Regular Instruction		223,312	234,824
<u>Vocational Education</u>				
100.667.160 450	Supplies/Material/Media	Speciality Classes	1,500	1,500
Total 160	Vocational Education		1,500	1,500
<u>Special Education</u>				
100.667.200 315	Cert-Teacher	.5 FTE	43,018	43,978
100.667.200 323	NonCert-Aides	1.0 FTE	26,085	22,810
100.667.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		29,290	31,934
100.667.200 365	TRS On Behalf		7,705	8,483
100.667.200 366	PERS On Behalf		2,309	1,850
100.667.200 450	Supplies/Material/Media		300	300
Total 200	Special Education		108,707	109,354
<u>School Administration</u>				
100.667.400 315	Principal		6,891	6,891
100.667.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,031	1,030
100.667.400 365	TRS On Behalf		1,234	1,329
Total 400	School Administration		9,156	9,251

Hollis			FY 2021 FINAL	FY 2022 3rd
Account Code	Description	Comments	REVISED	Proposed
				BUDGET
<u>School Administration Support</u>				
100.667.450 324	NonCert-Support Staff	0.25FTE	-	-
100.667.450 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.667.450 366	PERS On Behalf		-	-
Total 450	School Administration Support		-	-
<u>Operations & Maintenance</u>				
100.667.600 325	NonCert-Maint/Custodial	.50 FTE	12,231	12,380
100.667.600 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,430	2,481
100.667.600 366	PERS On Behalf		1,082	1,004
100.667.600 431	Water & Sewer		2,400	2,400
100.667.600 432	Garbage		2,000	2,000
100.667.600 436	Electricity		8,000	8,000
100.667.600 437	Natural/Bottled Gas		120	120
100.667.600 438	Gas, Diesel, Heating Oil		6,500	6,500
100.667.600 439	Other Energy		2,500	2,500
100.667.600 440	Other Purchased Services		4,000	4,000
100.667.600 452	Maintenance I Supplies		5,500	5,500
100.667.600 453	Custodial Supplies		1,000	1,000
Total 600	Operations & Maintenance		47,763	47,885
<u>Student Activity</u>				
100.667.700 316	Cert-Extra Duty Pay		2,800	2,800
100.667.700 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		500	500
100.667.700 366	TRS On Behalf		501	540
100.667.700 420	Staff Travel		500	500
100.667.700 425	Student Travel		1,000	2,643
Total 700	Student Activity		5,301	6,983
Total 100	School Operating Fund		\$ 395,739	\$ 409,796
<u>Student Transportation</u>				
205.667.760 327	Bus Drivers	.80 FTE	24,667	25,538
205.667.760 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		8,446	8,744

Hollis			FY 2021 FINAL	FY 2022 3rd
Account Code	Description	Comments	REVISED	Proposed
				BUDGET
205.667.760	366	PERS On Behalf	2,183	2,071
205.667.760	458	Gasoline & Oil	5,000	5,000
Total	205	Student Transportation	\$ 40,296	\$ 41,353
Food Services Fund				
255.667.790	326	Food Service Staff .20 FTE	3,694	3,694
255.667.790	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	452	452
255.667.790	366	PERS On Behalf	327	300
255.667.790	459	Food	-	-
255.667.790	460	Milk	-	-
		} Food and Milk is part of District wide budget		
Total	255	Food Services Fund	\$ 4,473	\$ 4,445
Total	667	Hollis	\$ 440,508	\$ 455,595



Port Alexander Eagles

FY 2022 3rd Proposed BUDGET

Location 669

	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET	Change
Fund 100: School Operating			
Function: 100 Regular Instruction	\$ 117,325	\$ 170,211	\$ 52,886
Vocational Education	1,500	1,500	-
200 Special Education	4,200	-	(4,200)
400 School Administration	6,926	6,995	69
600 Maintenance & Operations	49,803	50,384	581
700 Student Activities	-	822	822
Fund Total	\$ 179,754	\$ 229,912	50,158
Fund 255: Food Service Fund	\$ 7,549	\$ 7,812	\$ 263
TOTAL	\$ 187,303	\$ 237,723	\$ 50,420

# Students (PreK-12)	9	14		5
# Teachers	1	1.5		0.5
# Classified	0.885	0.885		-
# Administrators	0	0		-
Pupil/Teacher Ratio	9.00	9.33		0.33
Average Per Pupil Expenditure	\$ 20,811	\$ 16,980	\$	(3,831)

Southeast Island School District

FY 2022 3rd Proposed BUDGET

Location 669 Port Alexander

Port Alexander

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
<u>Regular Instruction</u>				
100.669.100 315	Cert-Teacher	1.5 FTE	\$ 66,075	\$ 88,750
100.669.100 323	NonCert-Aides		-	-
100.669.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		34,371	48,395
100.669.100 365	TRS On Behalf		11,834	17,120
100.669.100 380	Travel Allowance		-	-
100.669.100 420	Staff Travel		-	-
100.669.100 425	Student Travel	(Academy Student Travel - Quality Schools)	-	5,000
100.669.100 433	Communiations		2,045	2,045
100.669.100 440	Other Purchased Services	(Academy Rm & Bd- Quality Schools)	-	5,000
100.669.100 450	Supplies/Material/Media		<u>3,000</u>	<u>3,900</u>
Total 100	Regular Instruction		<u>117,325</u>	<u>170,211</u>
<u>Vocational Education</u>				
100.669.160 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160	Vocational Education		<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.669.200 315	Cert-Teacher		-	-
100.669.200 323	NonCert-Aides		3,500	-
100.669.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		400	-
100.669.200 450	Supplies/Material/Media		<u>300</u>	<u>-</u>
Total 200	Special Education		<u>4,200</u>	<u>-</u>
<u>School Administration</u>				
100.669.400 315	Principal		5,000	5,000
100.669.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.669.400 365	TRS On Behalf		<u>896</u>	<u>965</u>
Total 400	School Administration		<u>6,926</u>	<u>6,995</u>
<u>Operations & Maintenance</u>				
100.669.600 325	NonCert-Maint/Custodial	.40 FTE	16,767	17,353
100.669.600 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,052	2,124
100.669.600 366	PERS On Behalf		1,484	1,407

Port Alexander

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
100.669.600 431	Water & Sewage		100	100
100.669.600 432	Garbage		400	400
100.669.600 437	Natural/Bottled Gas		-	-
100.669.600 438	Gas, Diesel, Heating Oil		22,000	22,000
100.669.600 440	Other Purchased Services		500	500
100.669.600 452	Maintenance Supplies		5,500	5,500
100.669.600 453	Custodial Supplies		<u>1,000</u>	<u>1,000</u>
Total 600	Maintenance & Operations		<u>49,803</u>	<u>50,384</u>

Student Activity

100.669.700 420	Staff Travel		-	-
100.669.700 425	Student Travel		<u>-</u>	<u>822</u>
Total 700	Student Activity		<u>-</u>	<u>822</u>
Total 100	School Operating Fund		<u>\$ 179,754</u>	<u>\$ 229,912</u>

Food Services Fund

255.669.790 326	Food Service Staff	.28 FTE	6,726	6,960
255.669.790 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		823	852
255.669.790 366	PERS On Behalf		-	-
255.669.790 459	Food	} Food and Milk is part of District wide budget	-	-
255.669.790 460	Milk		-	-
Total 255	Food Services Fund		<u>7,549</u>	<u>7,812</u>
Total 669	Port Alexander		<u>\$ 187,303</u>	<u>\$ 237,723</u>

Edna Bay

FY 2022 3rd Proposed BUDGET

Location 655

	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ -	\$ -	\$ -
Special Education Instruction	-	-	
School Administration	-	-	-
Operations & Maintenance	-	-	-
Fund Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Fund 205: Student Transportation	<u>\$ -</u>	<u>\$ -</u>	
Fund 255: Food Service Fund	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>
TOTAL	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
# Students (PreK-12)	0	0	0.0
# Teachers	0	0	0
# Classified	0	0	0
# Administrators	0	0	0
Pupil/Teacher Ratio	0.00	0.00	0.00
Average Per Pupil Expenditure	\$ -	\$ -	\$0

Southeast Island School District

FY 2022 3rd Proposed BUDGET

Location 655 Edna Bay

Edna Bay

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
<u>Regular Instruction</u>				
100.655.100	315	Cert-Teacher	\$ -	
100.655.100	323	NonCert-Aides	-	
100.655.100	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	
100.655.100	365	TRS On Behalf	-	
100.655.100	380	Housing Allowance/Subsidy	-	
100.655.100	420	Staff Travel	-	
100.655.100	425	Student Travel	-	
100.655.100	433	Communications	-	
100.655.100	450	Supplies/Material/Media	-	
	Total	100 Regular Instruction	-	-
<u>Special Education</u>				
100.655.200	315	Cert-Teacher	-	
100.655.200	323	NonCert-Aides	-	
100.655.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	
100.655.200	365	TRS On Behalf	-	
100.655.200	450	Supplies/Material/Media	-	
	Total	200 Special Education	-	-
<u>School Administration</u>				
100.655.400.	315	Cert-Teacher	-	
100.655.400.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	
100.655.400.	365	TRS On Behalf	-	
	Total	400 School Administration	-	-
<u>Operations & Maintenance</u>				
100.655.600	325	NonCert-Maint/Custodial	-	
100.655.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	
100.655.600	431	Water & Sewer	-	
100.655.600	436	Electricity	-	

Edna Bay

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 3rd Proposed BUDGET
100.655.600	437	Natural/Bottled Gas	-	-
100.655.600	438	Gas, Diesel, Oil	-	-
100.655.600	440	Other Purchased Services	-	-
100.655.600	452	Maintenance & Custodial Supplies	-	-
Total	600	Maintenance & Operations	-	-
Total	100	School Operating Fund	<u>\$ -</u>	<u>\$ -</u>

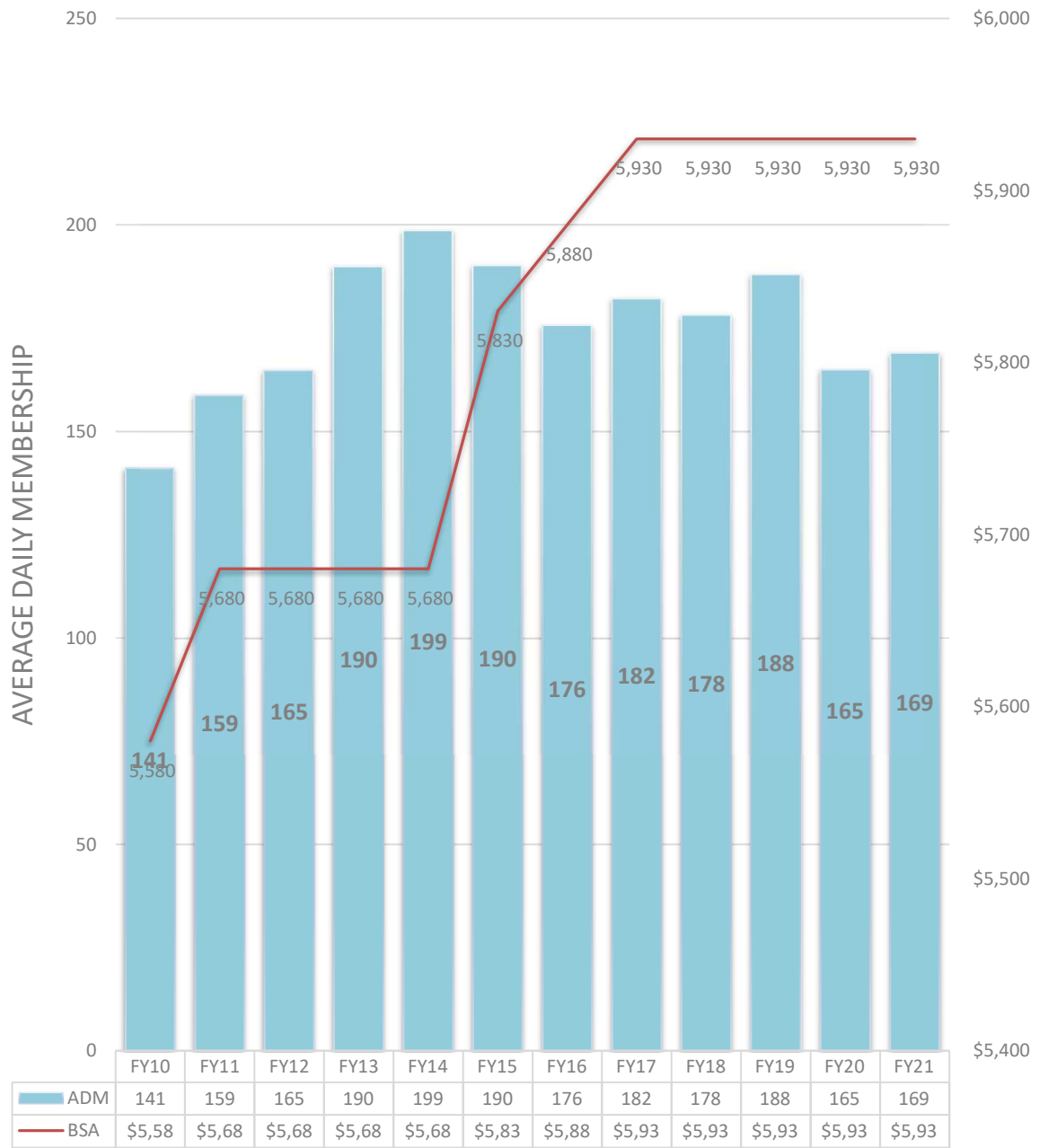
Student Transportation

205.655.760	325	Driver	-	-
205.655.760	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	-
205.655.760	366	PERS On Behalf	-	-
205.655.760	452	Maintenance Supplies	-	-
Total	205	Student Transportation	<u>\$ -</u>	<u>\$ -</u>

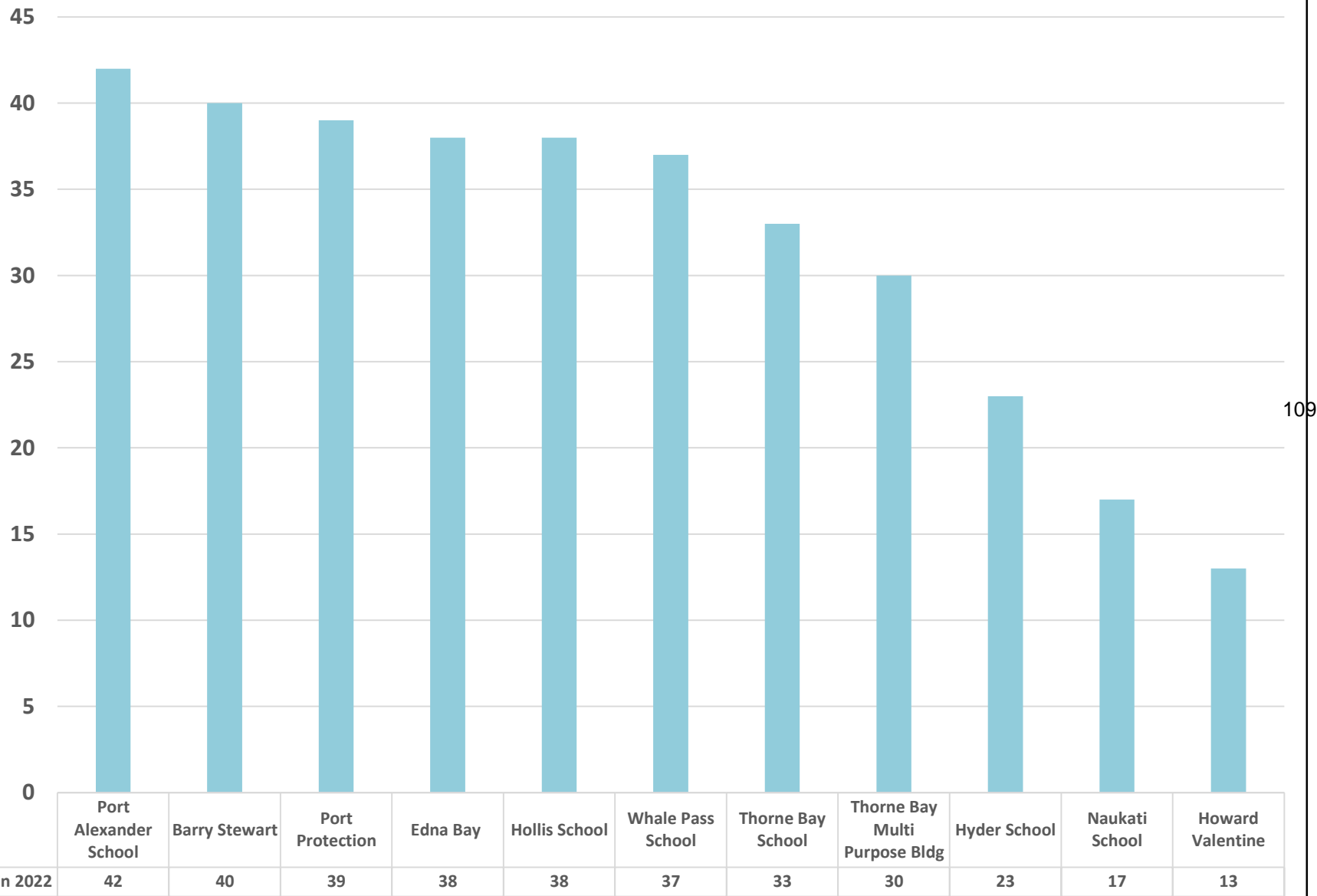
Food Services Fund

255.655.790	326	Food Service Staff	-	-
255.655.790	326	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	-
255.655.790	459	Food	-	-
255.655.790	400	MILK	-	-
		} Food and Milk is part of District wide budget		
Total	255	Food Services Fund	<u>\$ -</u>	<u>\$ -</u>
Total	655	Edna Bay	<u>\$ -</u>	<u>\$ -</u>

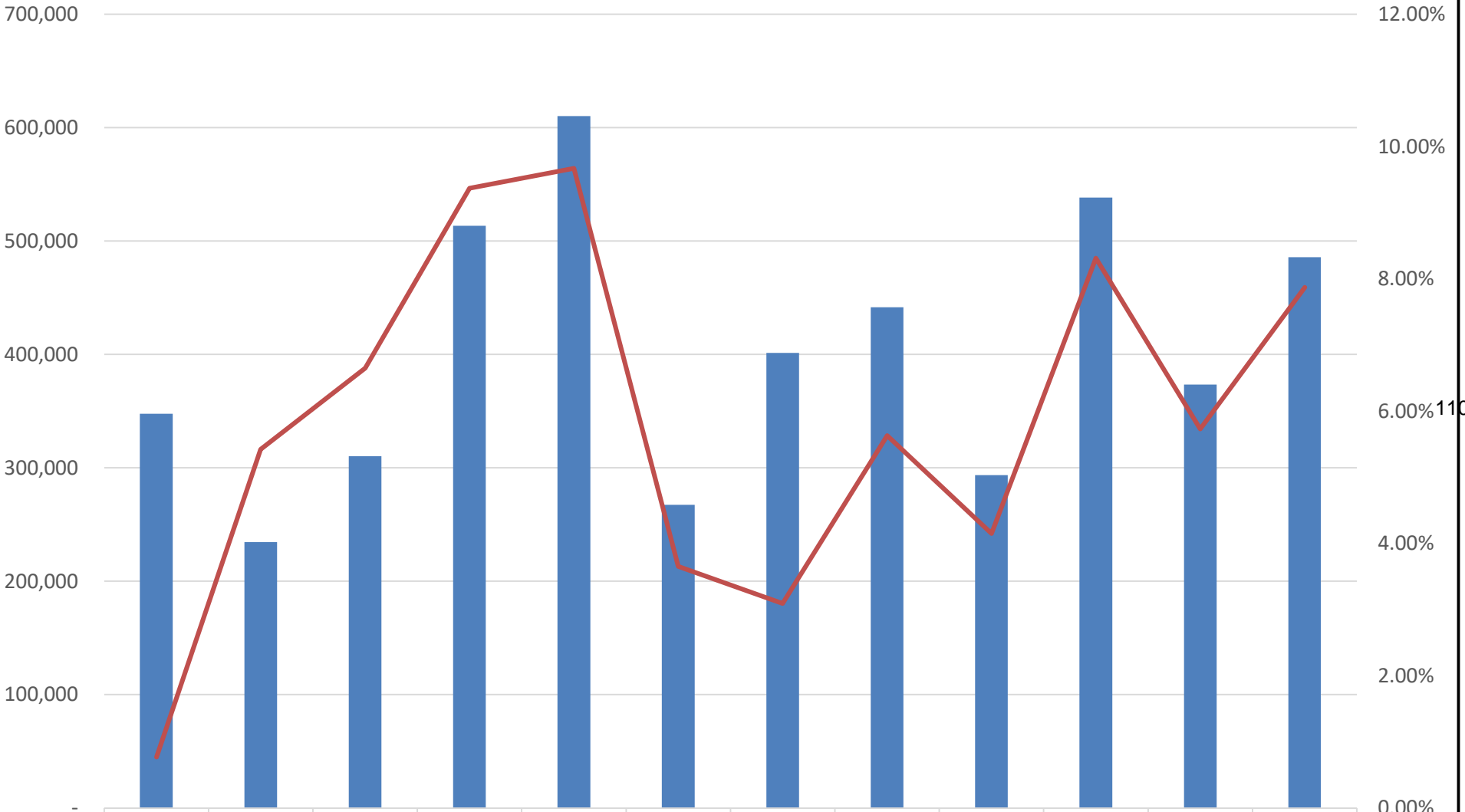
Average Daily Membership (ADM) & BSA



Age of Buildings in 2022



10 Yr. Fund Balance History



Series1	347,623	234,346	310,165	513,293	610,062	267,284	401,355	441,469	293,618	538,326	373,398	485,683
Series2	0.77%	5.42%	6.65%	9.37%	9.67%	3.65%	3.09%	5.63%	4.15%	8.31%	5.73%	7.87%



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: May 19, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 2nd Reading, Board Policy 6146.1, Graduation Requirements

RECOMMENDATION

It is the administration's recommendation that the School Board approve the update of Board Policy 6146.1, Graduation Requirements.

PERTINENT FACTS:

Currently, BP 6146.1 identifies that 24 credits are required for graduation from all SISD schools. The updated policy would keep that requirement for all schools except AK-TRAILS Correspondence/Homeschool Program. Students graduating from AK-TRAILS would need 21 credits to graduate, which is the minimum required by the State of Alaska. This change is in line with what other statewide correspondence/homeschool programs require.

RECOMMENDED MOTION:

Approve Board Policy 6146.1, Graduation Requirements.

BP 6146.1 High School Graduation Requirements

Note: Transfer students who have earned 13 units of credits in another district may, at the district's discretion, be excused from the district's subject area units-of-credit requirements. [4 AAC 06.075](#)

Note: Unless otherwise stated in a student's IEP, the district shall require all students in grade 11, and all students in grade 12 who have not previously done so, to take a college and career readiness assessment described in [4 AAC 06.717](#). However, failure to take one of these assessments shall not be grounds for withholding a diploma from an otherwise qualified student. At the request of a student, the district shall retroactively issue a high school diploma to a student who did not receive one because of failure to pass all or a portion of the previously required High School Graduation Qualifying Exam and instead received a certificate of achievement, provided the person takes a college and career readiness assessment. [AS 14.03.075](#). A person may satisfy the assessment pursuant to the regulations in [4 AAC 06.718](#). The district is to mail a notice of this option to each such student who qualifies for a diploma to the student's last known address.

The School Board intends that all District students graduate high school ready for college or a career. The Superintendent or designee shall prepare for School Board approval a plan consisting of district graduation requirements. Students shall receive diplomas of graduation from high school only after meeting the following district graduation requirements, as well as taking a college and career readiness assessment or receiving a waiver from the School Board.

By the end of the first quarter of a student's freshman year, a team composed of the Principal, Assistant Principal, or Lead Teacher, parents, students, and staff will meet to create an Educational Plan. The Educational Plan will identify student goals and a timeline to ensure graduation requirements will be met by May 1st of the graduation year. The primary teacher and the student will review the Educational Plan annually. During the student's senior year, the plan will be reviewed quarterly with the Lead Teacher and student. Parents will be notified if the student is not on track for a timely graduation at the point the child falls behind schedule. Only required courses are listed in each content area.

Graduation Requirements for Students Enrolled in All Schools Except AK-TRAILS Statewide Correspondence/Homeschool

Subject	Units of Credit
Language Arts* Composition – 1 credit World Literature – 1 credit American Literature – 1 credit British Literature – 1 credit	4 credits

* with prior approval, one of the courses may be replaced with a college-level English/Language Arts course	
Social Studies U.S. History – 1 credit World History – 1 credit Civics/Government - .5 credits Alaska History - .5 credits **	3 credits
Math Algebra 1 – 1 credit	3.5 credits
Science	3 credits
Work Skills Careers & Portfolio - .5 credits	0.5 credits
Physical Education	1 credit
Health	1 credit
Electives Strong recommendation to take at least one credit of World Language	8 credits
Total	<u>24 credits</u>

Graduation Requirements for Students Enrolled in AK-TRAILS Statewide Correspondence/Homeschool Program

<u>Subject</u>	<u>Unit of Credit</u>
<u>Language Arts</u>	<u>4 credits</u>
<u>Social Studies</u>	<u>3 credits (0.5 credit AK History / see **Note below)</u>
<u>Math</u>	<u>3 credits</u>
<u>Science</u>	<u>2 credits</u>
<u>Health</u>	<u>0.5 credits</u>
<u>Physical Education</u>	<u>0.5 credits</u>
<u>Electives</u>	<u>8 credits</u>
<u>Total</u>	<u>21 credits</u>

**Note: The three units of credit in social studies must include one-half unit of credit in Alaska history or demonstration that the student meets the Alaska history performance standards. This requirement will not apply to a student who (1) transfers into your school after the student’s second year of high school; or (2) has already successfully completed a high school state history course in another state. [4 AAC 06.075](#).

(cf. 5127 - Graduation Ceremonies and Activities)

(cf. 6164.2 - Guidance and Counseling Services)

(cf. 6146.3 - Competency Testing)

(cf. 6184 - Distance Learning/Dual Credit/Alternative Credit Options)

Legal Reference:

ALASKA STATUTES

[14.03.075](#) *College and career readiness assessment; retroactive issuance of diploma*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.075](#) *High school graduation requirements*

[4 AAC 06.717](#) *College and career readiness assessments*

[4 AAC 06.718](#) *College and career readiness assessment after student received a certificate of achievement*

[4 AAC 06.721](#) *College and career readiness assessment waivers*

[4 AAC 06.755-790](#) *State wide assessment program for students with disabilities*

Revised 2003, 12/06, 2/14, 10/2017, 05/20/2020

Southeast Island School District



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: May 19, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: Approval of Entering into a Contract with CBC Construction, Inc., the Lowest Responsible Bidder, for the Kasaan Wood-fired Boiler Building Replacement Project.

RECOMMENDATION

It is the administration's recommendation that the School Board approve entering into a contract with CBC Construction, Inc., the lowest responsible bidder, for the Kasaan Wood-fired Boiler Building Replacement Project.

PERTINENT FACTS:

The Board initially discussed this item at its March meeting and deferred the motion because the reinsurer for this loss had not yet approved funding. We received notice yesterday that this has now been funded.

CBC Construction, Inc., has the lowest responsive bid for this project. The entire cost in this bid will be funded by the insurance company except the \$16,750 cost for trenching and piping from the wood-fired boiler building to the school and greenhouse. That part of the project was a known issue and has already been budgeted out of Capital Improvements fund balance.

RECOMMENDED MOTION:

Approve entering into a contract with CBC Construction, Inc. for the Kasaan Wood-fired Boiler Building Replacement Project.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: May 19, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: Southeast Island School District (SISD) 2020-2021 Calendar Selection

RECOMMENDATION

It is the administration’s recommendation that the School Board approve Calendar A as the 2021-2022 Calendar for all schools.

PERTINENT FACTS:

The 2021-2022 Calendar Committee presented two calendar options for the 2021-2022 school year, Calendar A and Calendar B (attached). Starting in April, stakeholders at each school site were encouraged to attend the school ASC meeting and vote on their preferred calendar.

The final tally of votes:

School	Calendar A	Calendar B
Barry C Stewart Kasaan	✓	
Hollis		✓
Howard Valentine Coffman Cove		✓
Naukati	✓	
Port Alexander	✓	
Thorne Bay		✓
Whale Pass	✓	

Subtotal:

4 sites: majority voted for Calendar A

3 sites: majority voted for Calendar B

Total:

Due to its size, Thorne Bay School’s vote has traditionally counted as 2 votes. This results in a final tally of site votes:

Calendar A: 4 site votes

Calendar B: 4 site vote

Popular Vote: Calendar A = 33; Calendar B = 19

RECOMMENDED MOTION:

Approve Calendar A as the 2021-2022 District-wide School Calendar and the 2021-2022 AK-TRAILS Correspondence/Homeschool School Calendar.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: May 19, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 1st Reading, AASB Board Policy Updates: BP 1340 and BP 6146.3

RECOMMENDATION

It is the administration's recommendation that the School Board move the AASB Board Policy Updates of BP 1340 and BP 6146.3 to a 2nd Reading.

PERTINENT FACTS:

These are the updates provided by AASB with our policy online subscription.

BP 1340, Access to District Records

This update revises the model records retention policy to clarify that records shall be maintained in accordance with the State of Alaska Model Records Retention Schedule for Alaska School Districts. It standardizes retention rules for all AASB districts.

BP 6146.3, College and Career Readiness Assessments

This update removes a reference to a rescinded regulation regarding college and career readiness assessments. It is updated to clarify that a district's assessment policies must be in accordance with current assessment regulations, allowing the policy to be tied to changing assessment rules

RECOMMENDED MOTION:

Move BP 1340, Access to District Records, and BP 6146.3, College and Career Readiness Assessments, to a 2nd reading.

BP 1340 Access to District Records

Note: [AS 40.25.120](#) sets forth the right of the public to access public records. There is strong public policy favoring inspection of public records and any exceptions to disclosure based on need should be construed narrowly.

The School Board recognizes that state policy provides broad public access to district records. Public access shall not be given to records exempt from public disclosure by state or federal law or by the Board based on the need of the district to maintain confidential information.

(cf. 3580 - District Records)

(cf. 4112.6/4212.6/4312.6 - Personnel Records)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential Information)

(cf. 5125 - Student Records; Confidentiality)

(cf. 9011 - Disclosure of Confidential Information)

(cf. 9321 - Closed Sessions)

Note: [14.14.090](#), in addition to other duties, provides that the Board shall keep records and files open to public inspection at the district office during reasonable business hours.

Any person shall have reasonable access, during regular business hours, to the public records of the schools and district. The Superintendent or designee shall establish regulations to authorize and facilitate public access to district records in accordance with law, to protect the security of district records, and to prevent interference with regular district operations. Records shall be maintained in accordance with the State of Alaska School District Model General Administrative Records Retention and Disposition Schedule.

The district may charge for copies of public records or other materials requested by individuals or groups. The charge, based on actual costs of duplication, shall be determined by the Superintendent or designee.

Legal Reference:

ALASKA STATUTES

[40.25.120 - .220](#) Public Records Act

[14.03.115](#) Access to school records by parent, foster parent, or guardian

[14.14.090](#) *Additional duties*

[14.20.149](#) *Employee evaluation*

[14.43.930](#) *Scholarship program information*

[23.40.235](#) *Public involvement in school district negotiations*

City of Kenai v. Kenai Peninsula Newspapers, 642 P2d 1316 (Alaska 1982)

Anchorage School District v. Anchorage Daily News, 779 P2d 1191 (Alaska 1989)

UNITED STATES CODE, TITLE 20

[1232g](#) *Family Educational Rights and Privacy Act of 1974*

Revised 5/10

Reviewed 1/16

Adoption Date: 04/09/98

Southeast Island School District

BP 6146.3 ~~Graduation/~~College and Career Readiness Assessments

~~It is the intent of the Board to provide educational opportunities that enrich and challenge the learning of all students. SISD provides learning opportunities that exceed the minimum graduation requirements. All students are encouraged to excel to the highest level(s) offered in each content area.~~

Note: Effective June 30, 2016, the requirement that no secondary student be issued a diploma unless he or she has taken a college and career readiness assessment is repealed. ~~However, school districts still shall require all students in grade 11 and all students in grade 12 who have not previously done so, to take one of the assessments described in 4 AAC 06.717. Students may seek waivers of the requirement under 4 AAC 06.721-.724.~~

The School Board shall provide for students to take college and career readiness assessments as provided by law and regulation. The exams shall be administered in accordance with state law and regulations. The taking of an assessment is not a requirement for a diploma.

(cf. 5127 Graduation Ceremonies and Activities)

(cf. 6146.1 High School Graduation Requirements)

(cf. 6146.4 Reciprocity on Graduation Requirements)

(cf. 6146.5 Differential Requirements for Individuals With Exceptional Needs)

(cf. 6162.5 Standardized Testing)

The IEP team for a student with a significant cognitive disability may determine whether the student will take the assessment. The IEP team's determination should consider whether the assessment supports the transition plan set forth in the student's IEP.

Legal Reference

ALASKA STATUTES

[14.03.075](#) *College and career readiness assessment*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.710](#) *Statewide student assessment system*

[4 AAC 06.717](#) *College and career readiness assessment*

[4 AAC 06.718](#) *College and career readiness assessment after student receives a certificate of achievement*

[4 AAC 06.765](#) *Test Security; Consequences of Breach*

[4 AAC 06.721](#) *College and career readiness assessment waivers*

[4 AAC 06.775](#) *Statewide assessment program for students with disabilities*

[4 AAC 06.790](#) *Definitions*

Commented [CPH1]: AASB took these two out, but they have not been repealed.

~~Note: Alaska Administrative code Sec. 14.30.010(a) Every Child between seven and sixteen years of age shall attend school at the public school in the district in which the child resides during each school term.~~

Revised 3/02, 12/06, 9/15, 10/2017

Reviewed 9/03

Adoption Date: 04/09/98

Southeast Island School District



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: May 19, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 1st Reading, Board Policy 5125.1, Release of Directory Information

RECOMMENDATION

It is the administration's recommendation that the School Board move Board Policy 5125.1, Release of Directory Information, to a 2nd reading.

PERTINENT FACTS:

A recent review of this policy revealed that it had outdated. This policy has been updated to reflect the current wording in the AASB model policy. This policy has a corresponding exhibit, E 5125.1, which is included in student enrollment packets. The updated exhibit is included under Informational Items on the agenda..

RECOMMENDED MOTION:

Move Board Policy 5125.1, Release of Directory Information, to a 2nd reading.

BP 5125.1 Release of Directory Information

Note: Directory information is information that is contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. [34 C.F.R. § 99.3](#). School officials may release directory information about a student without first obtaining parental consent, unless the parent objects. Districts may disclose this type of information only after giving notice to parents of the items of personal information the school has designated as directory. This notice must also inform parents of their right to refuse disclosure of directory information about their child. A school district is authorized to define the categories of directory information that it desires, if any, and the list found in the Family Educational Rights and Privacy Act is for illustration only. Accordingly, the District is not required to include all, or any, of these items as directory information, but may do so if desired. Effective January 2009, federal law amendments clarify that directory information may not include student social security numbers and may not normally include student identification numbers. Effective January 2012, school districts may implement a limited directory information policy in which they specify the parties or purposes for which the information is disclosed.

Directory information means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed.

Note: If boards eliminate name, address or telephone listing from their categories of directory information, military recruiters and postsecondary institutions still have the right, under federal law, to access these three items. Those boards that eliminate name, address or telephone listing need to give parents a second notice allowing them to withhold this information from military recruiters or postsecondary institutions.

The Superintendent or designee may use student directory information in school publications and may authorize the release of student directory information to representatives of the news media, prospective employers, post secondary institutions, military recruiters or nonprofit organizations. Directory information ~~which school officials may disclose~~ consists of the following: student's name, address, telephone number, electronic mail address, photograph, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of athletic team members, dates of attendance, grade level, enrollment status, degrees, honors and awards received, and most recent previous school attended.

(cf. 5128 - Alaska Performance Scholarship)

Directory information may not include a student's social security number or student identification number, unless the student identification number qualifies as an electronic identifier. An electronic personal identifier is an ID used by a student to gain access to student electronic services such as on-line registration, on-line grade reporting, or on-line courses. These electronic personal identifiers may be disclosed as directory

information so long as the identifier cannot be use by itself to gain access to educational records but must be combined with a PIN or other access device.

Note: Certain disclosures are required of school districts by state or federal law. Release of some of this information should not be made if the parent or student objects to the disclosure. The District should include in its annual notice information regarding the following programs, including notice that student information may be submitted pursuant to the program, unless the parent objects in those cases where opt out is permitted. These programs include:

- By September 15 of each year, high schools must provide to the Board of Regents of the University of Alaska a list of names and addresses of students in the graduating class who meet scholarship eligibility requirements for each scholarship program. Opt out is allowed. AS 14.43.930.
- By July 15 of each year, school districts must determine scholarship eligibility for each graduating senior for the Alaska Performance Scholarship. Districts must record the eligibility level on the student's permanent record and forward it to the Department of Education and Early Development. Opt out is not permitted. AS 14.03.110and AS 14.43.810-.849.
- By January 15 and July 15 of each year, school districts must provide student information to the director of the Alaska Military Youth Academy, a program operated by the Department of Military and Veterans' Affairs for the purpose of educating and training youth. Districts must provide the name, last known address, and dates of attendance of students between the ages of 15 and 18 who were enrolled but are no longer enrolled in the district, who have not obtained a diploma or GED, and for whom the district has no school transfer or graduation information. Opt out is permitted. AS 14.30.745.

The District, before making directory information available, shall give public notice at the beginning of each school year of the information which it has designated as directory information. This notice shall also identify all disclosures required by state and federal law, unless parents opt out of such disclosure. The District shall allow a reasonable period of time after such notice has been given for parents/guardians to inform the District that any or all of the information designated should not be released. The District may provide parents with the ability to limit disclosure to specific parties or for specific purposes, as determined by the District.

~~At the beginning of each school year, the Superintendent or designee shall inform all parents/guardians that directory information may be released without prior consent; parent/guardian shall be given an opportunity to prohibit the release of directory information.~~

The District, before making directory information available, shall give public notice at the beginning of each school year of the information which it has designated as directory information. The District shall allow a reasonable period of time after such notice has

been given for parents/guardians to inform the district that any or all of the information designated should be released. Directory information shall not be released regarding any student whose parent/guardian notifies the district in writing that such information may not be disclosed. The district may disclose directory information about former students without meeting the requirements of this section.

Directory information shall not be released regarding any student whose parent/guardian notifies the district in writing that such information may not be disclosed. Parents may not, by opting out of director information, prevent a school from requiring a student to identify him or herself, or to wear or carry a student ID or badge.

The District may disclose directory information about former students without meeting the requirements of this section.

~~The District, before making directory information available, shall give public notice at the beginning of each school year of the information which it has designated as directory information. The District shall allow a reasonable period of time after such notice has been given for parents/guardians to inform the district that any or all of the information designated should be released. Directory information shall not be released regarding any student whose parent/guardian notifies the district in writing that such information may not be disclosed. The district may disclose directory information about former students without meeting the requirements of this section.~~

Legal Reference:

ALASKA STATUTES

14.03.113 District determination of scholarship eligibility

14.30.745 Provision of student information to academy

14.43.930 Scholarship program information

14.43.810-.849 Alaska performance scholarship program

~~No Child Left Behind Act, 20 U.S.C. § 7908(2001)~~

~~USA Patriot Act, § 507, P.L. 107-56(2001)~~

UNITED STATES CODE

20 U.S.C. § 1232g, 1415 (1994)

No Child Left Behind Act, 20 U.S.C. § 7908(2001)

USA Patriot Act, § 507, P.L. 107-56(2001)

ALASKA MUNICIPAL CODE

4 AAC 43.010-.900 Alaska Performance Scholarship Program

CODE OF FEDERAL REGULATIONS

[34 C.F.R. Pt. 99](#), ~~as amended December 2011 300.560--574(1996)~~

Revised 4/04

Adoption Date: 04/09/98

Southeast Island School District



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: May 19, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 1st Reading, Board Policy 5131.6, Alcohol and Other Drugs

RECOMMENDATION

It is the administration's recommendation that the School Board move Board Policy 5131.6, Alcohol and Other Drugs, to a 2nd reading.

PERTINENT FACTS:

A recent review of this policy revealed that it had outdated. This policy has been updated to reflect the current wording in the AASB model policy.

RECOMMENDED MOTION:

Move Board 5131.6, Alcohol and Other Drugs, to a 2nd reading.

BP 5131.6 Alcohol and ~~Illegal~~ Other Drugs

Note: Districts must have in place written standards to address the needs of students for whom mental health or substance abuse may be a contributing factor to noncompliance with the school disciplinary and safety program. AS 14.33.120(a)(6). In addition, districts receiving funds for prevention programs pursuant to the Drug-Free schools and Community Act of 1986, as amended by the No Child Left Behind Act of 2001, are required to have policy on drug abuse prevention instruction and procedures for eliminating the sale or use of alcohol and other drugs. NCLB also requires that those districts inform and involve parents in violence and drug prevention efforts. Districts must make reasonable efforts to inform parents of the content of safe and drug-free school programs and activities other than classroom instruction. If a parent objects in writing, the district must withdraw the student from the program or activity. [AS 14.30.360](#) encourages districts to provide K-12 health education, including alcohol and drug abuse education.

Note: Despite the passage of AS 17.38, effective February of 2015, which authorizes the use of marijuana under certain conditions, all use, possession and distribution of marijuana by those under 21 is illegal. In addition, as a recipient of federal funds, the district is obligated to maintain a drug-free workplace consistent with federal law, which prohibits the manufacture, distribution, possession and sale of marijuana for all individuals, regardless of age. For purposes of the district's policy and legal obligation, marijuana is prohibited.

Because the use of alcohol and ~~illegal other~~ drugs adversely affects a student's ability to achieve academic success, is physically and emotionally harmful, and has serious social and legal consequences, the School Board intends to keep district schools free of alcohol and ~~illegal-prohibited~~ drugs.

Alcohol, marijuana, and other controlled substances are prohibited for use or possession by students. Alcohol, like any other controlled substance, is illegal for use by minors. The Board desires that every effort be made to reduce the chances that our students will begin or continue the use of alcohol and ~~illegal other~~ drugs. The Superintendent or designee shall develop a comprehensive prevention program that includes instruction, intervention, recovering student support, and enforcement/discipline. The Superintendent or designee shall clearly communicate to students, staff and parents/ guardians all Board policies, regulations, procedures and school rules related to this prevention program. Special efforts shall be made to ensure that these materials are understood by parents/guardians and students of limited literacy or limited English proficiency.

Note: Drug use by students is not limited to illegal drugs and can also include abuse of prescription drugs and over-the-counter medications. There is also a growing problem of youth using what are commonly referred to as designer or synthetic drugs.

Designer or synthetic drugs come in various forms and may be a chemical compound, a plant-based substance, or a combination. Common names for these drugs include bath salts, K2, spice, salvia, and synthetic marijuana. These drugs have serious and dangerous effects. Synthetic marijuana is an illegal substance in Alaska. AS 11.71.040-.050, 11.71.160. The following optional language prohibits the possession, use, or distribution of "prohibited drugs," which includes all dangerous substances that pose a risk to district students.

Specifically, the Board prohibits the actual or attempted sale, distribution, use, or possession by a student of alcohol, prohibited drugs or inhalants, drug paraphernalia, substances that are designed to look or act like prohibited drugs or alcohol, or substances purported to be prohibited drugs or alcohol. Prohibited drugs are defined as:

1. Drugs that are illegal if possessed by those under 21, under any local, state, or federal law; or any drug that can be legally obtained but which has been obtained through illegal means.
2. Alternatives to illegal drugs such as designer or synthetic drugs, whether or not prohibited by law, which are purported to, designed to, or which do impair, restrict, or alter normal cognitive function when absorbed, ingested, injected, or inhaled.
3. Prescription drugs that are not legally obtained or prescribed, are not being used for the prescribed purpose, are being used in excess of the prescribed amount, are being used by other than the person to whom prescribed, or are being sold, traded or distributed.

Recognizing that keeping schools free of alcohol and ~~illegal~~ other drugs is a concern common to the district and community, the Board supports cooperation among schools, parents/guardians, law enforcement and other appropriate community organizations involved in preventing alcohol and ~~illegal~~ drug abuse.

(cf. 1410 Interagency Cooperation for Student & Staff Safety)

Note: Districts are required to establish a citizen advisory committee in order to receive Public Law 99-570 funds. Additionally, AS 14.33.110 requires that the school disciplinary and safety program maintain community standards of school behavior that are developed by members of each school, including students, parents, teachers, school administrators, and other responsible persons.

To obtain the widest possible input and support for district policies and programs, the School Board shall appoint a districtwide school-community advisory committee to make recommendations related to the prevention of alcohol and other drug abuse. The committee should make its recommendations based on input from students, parents, teachers, school administrators, and community members. The School Board also encourages the use of site-level advisory groups in this area.

(cf. 1220 - Citizen Advisory Committees)

Instruction

The district shall provide preventive instruction which helps students avoid the use of alcohol, ~~marijuana, or other~~ ~~or illegal~~ drugs and teaches students how to influence their peers to avoid and/or discontinue the use of alcohol or ~~illegal~~ drugs. Instruction shall be designed to answer students' questions related to alcohol and ~~illegal~~ drugs.

The instructional programs will help students obtain and use current and accurate information, develop and maintain a positive self-concept, take positive actions to cope with stress, and use appropriate social and personal skills to resist involvement with alcohol and ~~illegal~~ drugs.

The curriculum will be K-12, comprehensive and sequential in nature and suited to meet the needs of students at their respective ~~grade ages and~~ levels. All instruction and related materials shall stress the concept ~~that alcohol and prohibited drugs can be dangerous and should never be used when such use is illegal~~ of "no unlawful use" of alcohol or ~~illegal~~ drugs and shall not include the concept of "responsible use" when such use is ~~illegal~~.

The Board encourages staff to display attitudes ~~and behaviors~~ which make them positive role models for students with regard to alcohol, ~~marijuana~~ and other drugs. Staff should help students see themselves as responsible partners in efforts to maintain a safe, constructive school climate.

The Board recognizes that children exposed to alcohol or ~~illegal~~ ~~other~~ drugs prior to birth may have disabilities requiring special attention and modifications in the regular education program. The Superintendent or designee shall provide appropriate staff training in the needs of such students as required by law.

Note: AS 14.20.680 requires training for teachers, administrators, counselors and specialists on the needs of students with alcohol or drug-related disabilities, including medical and psychological characteristics, family issues, and specific educational needs.

(cf. 6142.2 - AIDS Instruction)

(cf. 6143 - Courses of Study)

(cf. 6159 - Individualized Education Program)

Intervention

The Board recognizes that there are students on our campuses who use alcohol and ~~illegal~~ ~~other~~ drugs and can benefit from intervention. The Board supports intervention

programs that include the involvement of students, parents/guardians and community agencies/organizations.

~~The Board finds it essential that s~~School personnel should be trained to identify symptoms which may indicate use of alcohol and ~~illegal~~other drugs. The Superintendent or designee shall identify responsibilities of staff in working with, intervening, and reporting students suspected of alcohol and ~~illegal~~other drug use.

Students and parents/guardians shall be informed about the signs of alcohol and ~~illegal~~other drug use and about appropriate agencies offering counseling.

(Revised 11/02)

~~Note: AS 14.20.680 requires training for teachers, administrators, counselors and specialists on the needs of students with alcohol or drug-related disabilities, including medical and psychological characteristics, family issues, and specific educational needs.~~

Nonpunitive Self-Referral

The Board strongly encourages any student who is using alcohol or ~~illegal~~ drugs to discuss the matter with ~~their~~his/her parent/guardian or with any staff member. ~~If the student is uncomfortable doing this, the student is encouraged to ask a friend to discuss the problem with a parent/guardian or staff member.~~ Students who self-disclose past use of alcohol or ~~illegal~~other drugs in order to seek help to quit using when seeking help from an intervention or recovery program shall not be punished or disciplined for such past use. State and local extra-curricular activities eligibility rules may apply further conditions related to the admission of drug or alcohol use.

Recovering Student Support

The Board recognizes the presence of recovering students in the schools and the necessity to support these students in avoiding reinvolvement with alcohol and illegal drugs. The Board shall provide ongoing school activities which enhance recovery.

Commented [CPH1]: Optional text that is not in AASB's Policy

Enforcement/Discipline

The Superintendent or designee shall take appropriate action to eliminate possession, use or sale of alcohol and ~~illegal~~prohibited drugs and related paraphernalia on school grounds, at school events, or in any situation in which the school is responsible for the conduct and well-being of students. Students possessing, selling and/or using alcohol or marijuana or other or illegal drugs or related paraphernalia shall be subject to disciplinary procedures which may result in suspension or expulsion.

(cf. 5144.1 - Suspension and Expulsion/Due Process)

School authorities may search students and school properties for the possession of alcohol-, marijuana and other ~~and illegal~~ drugs as long as such searches are conducted in accordance with law.

(cf. 5145.12 - Search and Seizure)

Note: [AS 47.37.045](#)(statutes of 1990) establishes the community action against substance abuse grant fund, which may be used to fund Police-In-School Liaison programs and other preventative or education programs.

Commented [CPH2]: Optional text not is AASB policy. The statute is currently in effect.

Legal Reference:

ALASKA STATUTES

[04.16.080](#)*Sales or consumption at school events*

[14.20.680](#)*Training required for teachers and other school officials*

[14.30.360](#)*Curriculum (Health and Safety Education)*

[14.33.110-.140](#)*Required school disciplinary and safety program*

[17.38.010-900](#)*The regulation of marijuana*

[47.37.045](#)*Community action against substance abuse grant fund*

UNITED STATES CODE

Elementary and Secondary Education Act, [20 U.S.C. 7116, 7163](#), as amended by the No Child Left Behind Act of 2001 ([P.L. 107-110](#))

Revised 11/02, 1/04

Adoption Date: 04/09/98

Southeast Island School District



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: May 19, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: FY 2022 Professional Service Contract with Snowflake Consulting

RECOMMENDATION

It is the administration's recommendation that the School Board approve the FY 2022 professional service contract with Snowflake Consulting for Food Service Director Services.

PERTINENT FACTS:

This contract is a renewal of the current professional services contract with Susan Green of Snowflake Consulting. Susan has provided Food Service Director services to the District for the past year and has done a good job supervising the program, working with our staff, and making sure that the District is up to date with the many food service requirements.

RECOMMENDED MOTION:

Approve the FY 2022 Professional Services Contract with Snowflake Consulting.



SOUTHEAST ISLAND SCHOOL DISTRICT

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Meeting: May 19, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: FY 2022 Professional Service Contract with Presence Learning

RECOMMENDATION

It is the administration's recommendation that the School Board approve the FY 2022 professional service contract with Presence Learning for special education-related distance delivery services including speech/language, occupational therapy, and school psychologist.

PERTINENT FACTS:

This contract is a renewal of the current professional services contract with Presence Learning. Their company provides speech/language, occupational therapy, and school psychologist services to SISD students.

RECOMMENDED MOTION:

Approve the FY 2022 Professional Services Contract with Presence Learning.



SOUTHEAST ISLAND SCHOOL DISTRICT

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(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: May 19, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: Naukati School Risk Modification Updates for the SISD Smart Start Plan

RECOMMENDATION

It is the administration's recommendation that the School Board approve the proposed updates to the Naukati School modifications on page 4 of the current SISD Smart Start Plan.

PERTINENT FACTS:

The current risk modifications for Naukati School (listed on page 4) include:

Naukati School will use a two-phase risk scenario: (green and red). Masks will be required at Lead Teacher discretion depending on if/when students are sent home with an illness. The entire student population will be considered one cohort.

The Naukati Advisory School Council reviewed and approved the following proposed updates to the Naukati School risk modifications:

Naukati School will use a two-phase risk scenario: (green and red). The entire student population will be considered one cohort. Naukati School will remain in green risk status when there are 0-11 active cases on Prince of Wales Island (POW). Naukati School will move to red risk status when:

- 1. 12 or more active cases are confirmed on POW, or*
- 2. one active case is confirmed in the direct Naukati community or in another community that impacts the school in a direct way, or*
- 3. all SISD schools on POW are in red risk status due to four or more confirmed active cases on POW which are community spread.*

These changes are based on the following rationale:

- The community of Naukati has no mask mandates.
- The community is very fluid. Many people travel daily for work and many people travel to Naukati from out of state.
- Many families have "individuals of high risk" within their home.
- When polled, most families identified that they did not like their children wearing masks all day and likely would not send their students to school in yellow risk status.
- Most families have internet, which easily allows easily for distance education.

RECOMMENDED MOTION:

Approve the Naukati School risk modification updates for the SISD Smart Start Plan.



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VACANCY

SOUTHEAST ISLAND SCHOOL DISTRICT (SISD)

SCHOOL BOARD SEAT 2E

The SISD Board of Education is still looking for candidates for vacant Seat 2E and is extending the deadline for applications. To be eligible, a candidate must reside and be registered to vote in one of the towns within Section 2, which includes the following communities:

Big Salt Lake, Calder Bay, Cape Pole, Coffman Cove, Dolomi Bay, Edna Bay, El Capitan, Hollis, Hyder, Kasaan, Kupreanof, Labouchere Bay, Long Island, Marble Island, Naukati, Point Baker, Port Alexander, Port Alice, Port Protection, Portage Bay, Rowan Bay, Smith Cove, View Cove, Whale Pass

Length of Term: Per Alaska Statute 14.12.070, the person selected to fill Seat 2E will serve until a successor is elected in the next regular election (10/05/2021).

Interested parties need to send a letter of interest to the SISD Board of Education. Please submit letters of interest to the District Office by:

Tuesday, June 15, 2021

Letters of interest can be hand delivered, faxed, emailed, or mailed

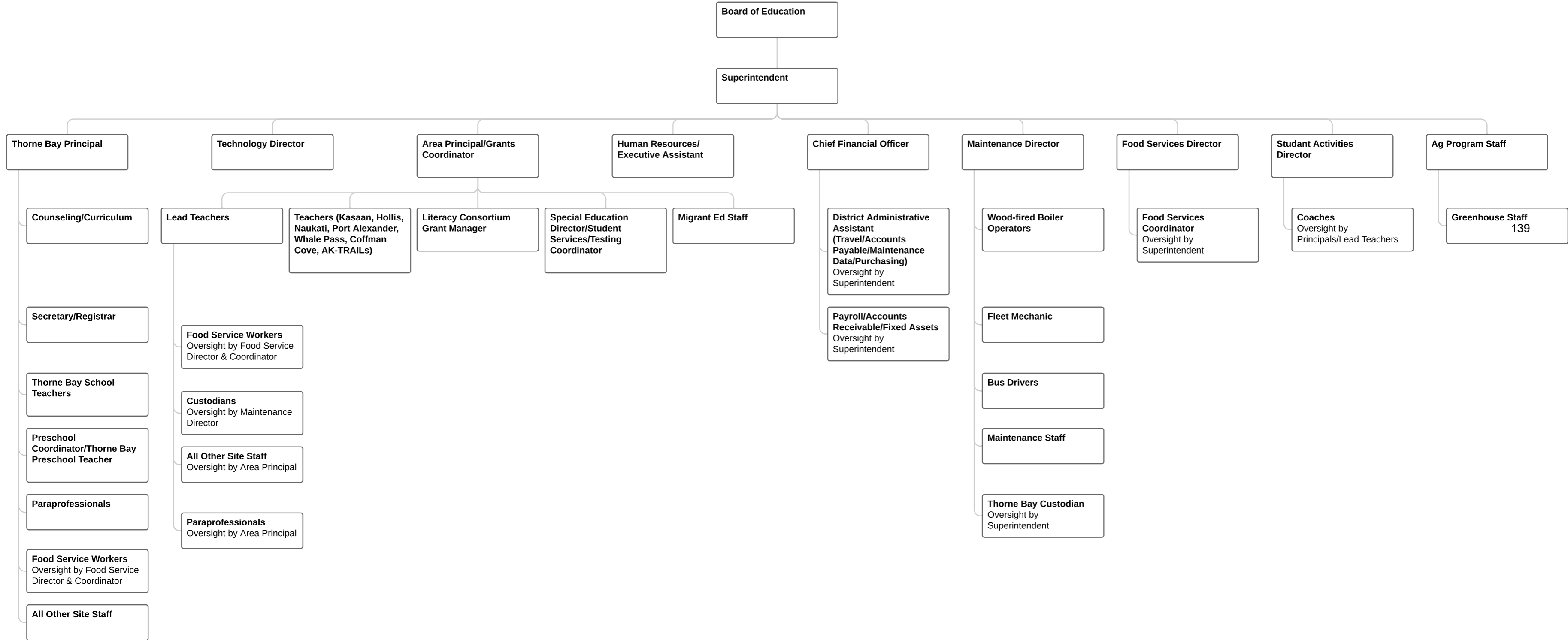
(see letterhead for addresses/numbers).

If no letters of interest have been received by 6/15/21, the deadline will be extended until one or more applications have been received. Updated information will be posted on www.sisd.org

Candidates will be interviewed either in a work session or during a special board meeting.

Southeast Island School District

FY 2021 Draft Organizational Chart



TITLE IX POLICY

AR 0410

1. Introduction

The District encourages members of the District community to report sexual harassment. This procedure only applies to conduct defined sexual harassment under Title IX and applicable federal regulations and that meet Title IX jurisdictional requirements. The District will respond to sexual harassment and sexual misconduct that falls outside that definition and outside the jurisdiction of the Title IX federal regulations using Alaska law and applicable District policies and procedures. In implementing these procedures discussed below, the District will also provide supportive measures, training, and resources in compliance with federal and State law, unless they preempted by the Title IX regulations.

2. Title IX Coordinator

Questions concerning Title IX may be referred to as the District’s Title IX Coordinator.

The Title IX Coordinator is required to respond to reports of sexual harassment or misconduct. The Title IX Coordinator will handle information received with the utmost discretion and will share information with others on a need-to-know basis. For example, the Title IX Coordinator may need to address public safety concerns on District property, comply with state and federal legal requirements, or share information to implement supportive measures.

A report of sexual harassment to the Title IX Coordinator does not necessarily lead to a full investigation, as discussed more fully below. The Title IX Coordinator will make an assessment to determine if there is a safety risk to the District. If the Title IX coordinator finds there is a continued risk, the Title IX Coordinator will file the formal complaint without the Complainant’s consent or cooperation.

3. Title IX Harassment Complaints and Investigations

These Title IX sexual harassment procedures protect students, employees, applicants for employment, and applicants for admission.

Jurisdictional Requirements – Application of Procedures

These procedures apply if the conduct meets the following three jurisdictional requirements:

- The conduct took place in the United States;
- The conduct took place in a District “education program or activity.” This includes locations, events, or circumstances over which the District exercised substantial control over both the Respondent and the context in which the harassment occurred, including on-campus and off-campus property and buildings the District owns or controls or student organizations officially recognized by the District own or control; and
- The conduct meets the definition of Title IX “sexual harassment”

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4. Definitions

Complainant: A Complainant is an individual who alleges he/she/they is the victim of conduct that could constitute sexual harassment.

Consent: Consent means affirmative, conscious, and voluntary agreement to engage in sexual activity. Both Parties must give affirmative consent to sexual activity. It is the responsibility of each person involved in the sexual activity to ensure that he/she/they has the affirmative consent of the other or others to engage in the sexual activity. Lack of protest, lack of resistance, or silence do not indicate consent. Affirmative consent must be ongoing throughout a sexual activity and one can revoke his/her/their consent at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, is not an indicator of consent.

The Respondent's belief that the Complainant consented will not provide a valid defense unless the belief was actual and reasonable, based on the facts and circumstances the Respondent knew, or reasonably should have known, at the time of the incident. A Respondent's belief is not a valid defense where:

- The Respondent's belief arose from the Respondent's own intoxication or recklessness;
- The Respondent did not take reasonable steps to ascertain whether the Complainant affirmatively consented; or
- The Respondent knew or a reasonable person should have known that the Complainant was unable to consent because the Complainant was incapacitated, in that the Complainant was:
 - Asleep or unconscious;
 - Unable to understand the fact, nature, or extent of the sexual activity due to the influence of drugs, alcohol, or medication; or
 - Unable to communicate due to a mental or physical condition.

Decision-maker: The person who will make a determination of responsibility. The Decision-maker cannot be the Title IX Coordinator or the investigator.

Formal Complaint: A written complaint signed by the Complainant or Title IX Coordinator, alleging sexual harassment and requesting an investigation. If the Title IX Coordinator signs the formal complaint, he/she/they will not become a Party to the complaint.

Parties: As used in this procedure, this means the Complainant and Respondent.

Respondent: A Respondent is an individual reported to be the perpetrator of conduct that could constitute sexual harassment.

Sexual Harassment under Title IX: Conduct that satisfies one or more of the following:

- A District employee conditions the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct (quid pro quo harassment);

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- Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity;
- Sexual assault, as defined in 20 U.S.C. 1092(f)(6)(A)(v);
- Dating violence, as defined in 34 U.S.C. 12291(a)(10);
- Domestic violence as defined in 34 U.S.C. 12291(a)(8); or
- Stalking as defined in 34 U.S.C. 12291(a) (30).

5. Reporting Options

Any individual may report sexual harassment to the District's Title IX Coordinator. All District employees with knowledge of allegations of sexual harassment must report the allegations, including the name of the Complainant, the Respondent, and any other witnesses, and the date, time, and location of the alleged incident to the Title IX Coordinator promptly.

The District strongly encourages prompt reporting of sexual harassment. Prompt reporting allows for the collection and preservation of evidence, including physical evidence, digital media, or witness statements. A delay may limit the District's ability to effectively investigate and respond.

Individuals have the opportunity to decide whether they want to pursue a formal Title IX complaint. Reporting sexual harassment to the Title IX Coordinator does not automatically initiate an investigation under these procedures. A report allows the District to provide a wide variety of support and resources to impacted individuals and to prevent the reoccurrence of the conduct. A Complainant or the Title IX Coordinator filing a formal complaint will initiate an investigation.

If there are parallel criminal and Title IX investigations, the District will cooperate with the external law enforcement agency and will coordinate to ensure that the Title IX process does not hinder the legal process or proceedings.

Mandatory Reporting by District Employees to the Title IX Coordinator

All District employees must report allegations of sexual harassment to the Title IX Coordinator promptly.

6. Intake and Processing of Report

Receipt of Report

After receiving a report of sexual harassment, the Title IX Coordinator will contact the Complainant and reporting party to explain rights under this policy and procedure and invite the Complainant to an in-person meeting. The Title IX Coordinator will discuss supportive measures with the Parties.

Timeframe for Reporting

The District does not limit the timeframe for reporting sexual harassment. However, to promote timely and effective review, the District strongly encourages individuals to report sexual

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harassment as soon as possible, because a delay in reporting may affect the District's ability to collect relevant evidence.

Supportive Measures

Supportive measures are non-disciplinary, non-punitive individualized services offered free of charge to the Complainant or the Respondent regardless of whether a formal complaint has been filed. The District will provide the Complainant and Respondent with supportive measures as appropriate and as reasonably available to restore or preserve equal access to the District's education program or activity. These measures are designed to protect the safety of all Parties, protect the District's educational environment, or deter sexual harassment. The District will provide supportive measures on a confidential basis and will only make disclosures to those with a need to know to enable the District to provide the service. Supportive measures may include counseling, extensions of deadlines, other class-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the Parties, leaves of absence, increased security, and monitoring of certain areas of the campus, and other similar measures.

7. Removal of Respondent Pending Final Determination

Upon receiving a report regarding sexual harassment, the Title IX Coordinator will make an immediate assessment concerning the health and safety of the Complainant and campus community as a whole. The District has the right to order emergency removal of a Respondent, or if the Respondent is an employee, place the employee on administrative leave.

Emergency Removal

The District may remove a non-employee Respondent from the District's education program or activity on an emergency basis after it conducts an individualized safety and risk analysis and determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal.

Emergency removal is not appropriate to address a Respondent's threat of obstructing the sexual harassment investigation or destroying relevant evidence. Emergency removal is only available to address health or safety risks against individuals arising out of sexual harassment allegations, not to address other forms of misconduct that a Respondent might commit pending the processing of a complaint.

The District's Superintendent or designee will conduct the individualized safety and risk analysis.

If the Superintendent or designee determines emergency removal is appropriate, they or a designee will provide the person the District is removing from campus on an emergency basis with notice and an opportunity to attend a meeting and challenge the basis of their removal. The Superintendent or designee will determine whether the emergency removal from campus order is warranted after considering information provided by the Respondent challenging the emergency removal.

Administrative Leave

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The District may place an employee Respondent on administrative leave during the pendency of a grievance process described in the formal complaint process below. The District will follow any relevant policies, procedures, collective bargaining agreements, or state law in placing an employee on administrative leave.

8. Formal Complaint Grievance Procedures

Notice to Parties

Upon receipt of a formal complaint, the Title IX Coordinator will provide the following notice in writing to the known Parties:

- Notice of the District's Title IX grievance process;
- Notice of the sexual harassment allegations with sufficient detail to prepare a response before any initial interview;
- Statement that the Respondent is presumed not responsible for the alleged conduct;
- Statement that the determination of responsibility will not be made until the conclusion of the grievance process;
- Notice that the Parties have a right to an advisor of their choice, who may be, but is not required to be, an attorney;
- Notice that the Parties may inspect and review evidence obtained as part of the investigation that is directly related to the allegations raised in the formal complaint, including the evidence upon which the District does not intend to rely in reaching a determination regarding responsibility and inculpatory or exculpatory evidence, whether obtained from a Party or other source; and
- Notice of any provision in the District's code of conduct or discipline rules that prohibits knowingly making false statements or knowingly submitting false information during the grievance process.
- If in the course of an investigation, the District decides to investigate allegations about the Complainant or Respondent that are not included in the notice provided above, the Title IX Coordinator will provide written notice of the additional allegations to the Parties whose identities are known.

Dismissal of Formal Complaint

The District must investigate the allegations in a formal complaint. However, the District must dismiss the formal complaint and will not process the complaint under these procedures if any of the following three circumstances exist:

- If the conduct alleged in the formal complaint would not constitute Title IX sexual harassment as defined in this procedure;
- If the conduct alleged did not occur in the District's education program or activity; or
- If the conduct alleged did not occur against a person in the United States.

The District has the discretion to dismiss a formal complaint or any allegation under the following circumstances:

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- If at any time during the grievance process the Complainant notifies the Title IX Coordinator in writing that he/she/they would like to withdraw the formal complaint or any allegations;
- If the Respondent is no longer enrolled or employed by the District; or
- If there are specific circumstances that prevent the District from gathering evidence sufficient to reach a determination regarding responsibility as to the formal complaint or allegations.

If the District dismissed the formal complaint or any allegations, the Title IX Coordinator will simultaneously provide the Parties with written notice of the dismissal and reason(s). The District will also provide the Parties with their right to appeal.

The District may commence proceedings under other policies and procedures after dismissing a formal complaint.

Consolidation of Formal Complaints

The District may, but is not required to, consolidate formal complaints as to allegations of sexual harassment against more than one Respondent, or by more than one Complainant, against one or more Respondents, or by one Party against the other Party where the allegations of sexual harassment arise out of the same facts or circumstances.

Equitable Treatment of the Parties

The District's determination of responsibility is a neutral, fact-finding process. The District will treat Complainants and Respondents equitably such that the procedures will apply equally to both Parties. The District will not discipline a Respondent until it reaches a determination of responsibility for sexual harassment against the Respondent at the conclusion of the grievance process.

Statement of Non-Responsibility

The investigation is a neutral, fact-finding process. The District presumes all reports are in good faith. Further, the District presumes the Respondent is not responsible for the alleged conduct. The District makes its determination regarding responsibility at the conclusion of the grievance process.

Bias or Conflict of Interest

The District's Title IX Coordinator, Investigator(s), Decision-maker(s), or any person designated by the District to facilitate an informal resolution process, will not have potential actual bias or conflict of interest in the investigatory, sanctioning, or appeal process or bias for or against Complainants or Respondents generally. Actual bias is an articulated prejudice in favor of or against one Party or position; it is not generalized concern about the personal or professional backgrounds, positions, beliefs, or interests of the Decision-makers in the process. The District

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will provide training on bias, conflict of interest, and impartial service to the Title IX Coordinator, investigator, Decision-maker, and facilitator.

Timeline for Completion

The District will undertake its grievance process promptly and as swiftly as possible. The District will complete the investigation and its determination regarding responsibility within 180 calendar days.

When appropriate, the Title IX Coordinator may determine that good cause exists to extend the 180 calendar day period to conduct a fair and complete investigation, to accommodate an investigation by law enforcement, to accommodate the unavailability of witnesses or delays by the Parties, to account for District breaks or vacations, or due to the complexity of the investigation.

The District will provide notice of this extension to the Complainant and Respondent in writing and include the reason for the delay and anticipated timing of completion.

A Party may request an extension from the Title IX Coordinator in writing by explaining the reason for the delay and the length of the continuance requested. The Title IX Coordinator will notify the Parties and document the grant or denial of a request for extension or delay as part of the case record keeping.

Role of Advisor

Throughout the grievance process, both the Complainant and Respondent have a right to an advisor of their choice. An advisor may not be a witness or have a conflicting role in the process, or with a Party. The role of the advisor is to provide support and assistance in understanding and navigating the investigation process. The advisor may not participate in the process as a witness or obstruct an interview or disrupt the process. The Title IX Coordinator has the right to determine what constitutes appropriate behavior of an advisor and take reasonable steps to ensure compliance with this procedure.

Confidentiality Agreements

To protect the privacy of those involved, the Parties and advisors are required to sign a confidentiality agreement prior to attending an interview or otherwise participating in the District's grievance process. The confidentiality agreement restricts the dissemination of any of the evidence subject to inspection and review or use of such evidence for any purpose unrelated to the Title IX grievance process. The confidentiality agreement will not restrict the ability of either Party to discuss the allegations under investigation.

Use of Privileged Information

The District's grievance procedure does not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek, disclosure of information protected under a legally recognized privilege (e.g., attorney-client privilege, doctor-patient privilege, spousal privilege, etc.), unless the person holding the privilege provides voluntary, written consent to waive the privilege.

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Investigations

The Title IX Coordinator is responsible for overseeing investigations to ensure timely resolution and compliance with Title IX and these procedures. The Title IX Coordinator can also conduct investigations.

Trained Investigators

The District will investigate Title IX formal complaints fairly and objectively. Individuals serving as investigators under this procedure will have adequate training on what constitutes sexual harassment, Title IX, and how the District's grievance procedures operate. The District will also provide investigators training on issues of relevance to create an investigative report that fairly summarizes relevant evidence and complies with this procedure.

Gathering Evidence and Burden of Proof

The District, and not the Parties, has the responsibility to gather information and interview witnesses. When the investigator evaluates the evidence, they will do so using the preponderance of the evidence standard. After considering all the evidence gathered, the investigator will decide whether it is more likely than not that the reported conduct occurred.

Notice of Investigative Interview

The District will provide written notice of the date, time, location, participants, and purpose of all investigative interviews to an individual whose participation is invited or expected, with sufficient time for the individual to prepare to participate.

Evidence Review

Both Parties have an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in the formal complaint, including the evidence upon which the District does not intend to rely in reaching a determination regarding responsibility and inculpatory or exculpatory evidence whether obtained from a Party or other source.

Prior to the investigator preparing an investigative report, the District will send to each Party and the Party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy. The Parties will have at least 10 days to submit a written response. The investigator must consider this written response prior to completing the investigative report.

Investigative Report

The results of the investigation of a formal complaint will be set forth in a written report that will include at least all of the following information:

- An executive summary of the allegations and findings as to each allegation;
- A summary of the procedural steps taken during the investigation, including the individuals contacted;

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- An analysis of relevant evidence, including witness statements, gathered during the course of the investigation;
- A discussion of the investigator’s conclusions about whether the allegations occurred using a preponderance of the evidence standard;
- A list of the relevant documents; and
- A table of contents for any report that exceeds 10 pages.

The investigator may redact information that is not directly related to the allegations or that is privileged. However, the investigator will keep a log of information that is not produced to the Parties. The log will be provided only to the Title IX Coordinator and will not be disclosed to the Parties.

The District will send to the Parties and their advisors, if any, the investigative report in an electronic format or a hard copy, for their review. The Parties will have at least 10 days to submit written, relevant questions that a Party wants to be asked of any Party or witness. The District will provide relevant questions to the Party or witness and set a deadline of no less than 10 calendar days to submit a response. The District will provide each Party with the submitted responses and allow the Parties to submit additional, limited follow-up questions within 10 calendar days. The District will provide each Party with the submitted responses. The Decision-maker must explain to the Party proposing the questions any decision to exclude a question as not relevant.

Decision-maker

The Decision-maker will be free from conflict of interest or bias, including bias for or against Complainants or Respondents. In cases where the Complainant or Respondent objects to the Decision-maker on the basis of a conflict of interest, the Complainant or Respondent may request that the Title IX Coordinator select a different Decision-maker. The Complainant or Respondent must make this request to the Title IX Coordinator in writing no later than five (5) business days after the District identifies the Decision-maker to the Parties.

The Decision-maker must objectively evaluate all relevant evidence both inculpatory and exculpatory and must independently reach a determination regarding responsibility. The Decision-maker must receive training on issues of relevance.

Determinations of Responsibility

When the Decision-maker makes a determination of responsibility or non-responsibility, the Decision-maker will issue a written determination regarding responsibility, no later than 4 weeks after the deadline for the Parties to submit a written response to the investigative report.

When making a determination regarding responsibility, a Decision-maker will objectively evaluate all relevant evidence, including both inculpatory and exculpatory evidence. A Decision-maker may not make credibility determinations based on an individual’s status as a Complainant, Respondent, or witness. In evaluating the evidence, the Decision-maker will use a preponderance of the evidence standard. Thus, after considering all the evidence, the Decision-maker will determine whether it is more likely than not that sexual harassment occurred.

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The Decision-maker will issue a written determination that will include the following:

- Identification of the allegations potentially constituting Title IX sexual harassment as defined in these procedures;
- A description of the procedural steps taken from the receipt of the formal complaint through the determination, including who conducted the investigation gave notifications to the Parties. The determination will also state when, where, and date the investigator interviewed Parties and witnesses, conducted site visits, and the methods used to gather other evidence. The procedural section should also discuss the dates and how the Parties were provided the opportunity to review and inspect evidence;
- Findings of fact supporting the determination. In making these findings, the Decision-maker will focus on analyzing the findings of fact that support the determination of responsibility or non-responsibility;
- Conclusions regarding the application of the District's code of conduct or relevant rules to the facts;
- A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility;
- Whether the District will provide remedies designed to restore or preserve equal access to the District's education program or activity to the Complainant.
- A statement of, and rationale for, any disciplinary sanctions the District imposes on the Respondent,

The District need not disclose to the Respondent remedies that do not impact them as part of the written determination. The District can inform the Respondent that it will provide remedies to the Complainant. However, the District will inform the Complainant of the sanctions against the Respondent.

The District's procedures and permissible bases for the Complainant and Respondent to appeal. The District will provide the written determination to the Parties simultaneously. The determination regarding responsibility becomes final either on the date that the District provides the Parties with the written determination of the result of the appeal, if the Parties file an appeal, or if the Parties do not file an appeal, the date on which an appeal would no longer be considered timely.

9. Disciplinary Sanctions and Remedies

The District must have completed the grievance procedures (investigation and any appeal, if applicable) before the imposing disciplinary sanctions or any other actions that are not supportive measures against a Respondent. If the Decision-maker determines the Respondent was responsible for conduct that constitutes sexual harassment, the District will take disciplinary action against the Respondent and any other remedial action it determines to be appropriate. The action will be prompt, effective, and commensurate with the severity of the offense.

Remedies for the Complainant might include, but are not limited to:

- Providing an escort to ensure that the Complainant can move safely between classes and activities;

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- Ensuring that the Complainant and Respondent do not attend the same classes or work in the same work area;
- Providing counseling services or a referral to counseling services;
- Providing medical services or a referral to medical services;
- Providing academic support services, such as tutoring;
- Arranging for a Complainant, if a student, to re-take a course or withdraw from a class without penalty, including ensuring that any changes do not adversely affect the Complainant's academic record; and
- Reviewing any disciplinary actions taken against the Complainant to see if there is a causal connection between the harassment and the misconduct that may have resulted in the Complainant's discipline.

Possible disciplinary sanctions for students Respondents include written or verbal reprimand, training or counseling, non-academic probation, suspension, and expulsion. Possible disciplinary sanctions for employee Respondents include written or verbal reprimand, required training or counseling, demotion, suspension, or discharge.

10. Appeal of Dismissal of a Formal Complaint or of the Determination of Responsibility

A Complainant or Respondent may appeal (1) the District's determination regarding responsibility or (2) the dismissal of a formal complaint or any allegations under Title IX. A Complainant or Respondent must submit a written appeal within ten business days from the date of the notice of determination of responsibility or from the date of the District's notice of dismissal of a formal complaint or any allegations.

Grounds for Appeal

The Superintendent or designee will serve as the Decision-maker on Appeal. In filing an appeal of the District's determination regarding responsibility or the District's dismissal of a formal complaint, the Party must state the grounds for appeal and a statement of facts supporting those grounds. The grounds for appeal are as follows:

- A procedural irregularity affected the outcome;
- New evidence was not reasonably available at the time the District's determination regarding responsibility or dismissal was made, and this new evidence could affect the outcome; or
- The District's Title IX Coordinator, investigator, or Decision-maker(s) had a conflict of interest or bias for or against Complainants or Respondents generally or the individual Complainant or Respondent that affected the outcome.

Appeal Procedure

If the Complainant or Respondent submit an appeal to the District, the District will:

- Notify the other Party in writing within five business days of receiving a Party's appeal;
- Allow the non-appealing Party at least ten business days of receipt of the appeal to submit a written response in support of, or challenging, the outcome.

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The Decision-maker, on appeal, will issue a written decision on whether to grant or deny the appeal and the rationale for the decision, within 45 business days after the Decision-maker on appeal receives the response to the appeal or the last day to provide a response. The District will provide notice of the written decision simultaneously to both Parties.

The Decision-maker on appeal may extend or otherwise modify the deadlines provided above. Either Party may seek an extension by submitting a written request to the Decision-maker on appeal explaining the need for the extension and the proposed length of the extension. The Decision-maker on appeal will respond to the request within 48 hours in writing and will inform the Parties simultaneously whether the extension is granted.

Informal Resolution

If the District determines that a formal complaint is appropriate for informal resolution, it may provide the Parties with the opportunity to participate in an informal resolution process, including mediation, at any time prior to reaching a determination regarding responsibility.

The District will provide the Complainant and Respondent written disclosure of the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the Parties from resuming a formal complaint arising from the same allegations, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.

The District must obtain the Parties' voluntary, written consent to the informal resolution process. If the Parties reach an agreement, the District does not have to complete a full investigation and adjudication of a report of sexual harassment. At any time prior to agreeing to a resolution, any Party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.

The informal resolution process is not available to resolve allegations that an employee sexually harassed a student.

11. Retaliation Prohibited

The District prohibits any intimidation, threats, coercion, or discrimination against any individual who made a report or complaint of sexual harassment, testified, assisted, or participated or refused to participate in any manner in a Title IX investigation or proceeding. Individuals who experience retaliation may file a complaint using the formal complaint process described above.

12. Dissemination of Policy and Procedures

The District will provide its policy and procedures related to Title IX on its website and in each handbook or catalog provided to applicants for admission and employment, students, employees, and all unions or professional organizations holding collective bargaining with the District.

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When hired, employees are required to sign acknowledging that they have received the policy and procedures. The District will place the signed acknowledgment of receipt in each employee's personnel file.

13. Training

The District will provide training to Title IX Coordinators, investigators, Decision-makers, and any individual who facilitates an informal resolution process, on the definition of sexual harassment, the scope of the District's education program or activities, how to conduct an investigation and grievance process including appeals and informal resolution processes, as applicable, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias. Any materials used to train the District's Title IX Coordinator, investigators, Decision-makers, and any person who facilitates an informal resolution process, will not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints of sexual harassment.

14. File Retention

The District will retain, on file, for a period of at least seven years after closing the case copies of:

- The original report or complaint;
- Any actions taken in response to the complaint, including supportive measures;

The investigative report including all evidence gathered and any responses from the Parties;

- The District's determination regarding responsibility;
- Records of any disciplinary sanctions imposed on the Respondent;
- Records of any remedies provided to the Complainant;
- Any appeal and the result;
- Any informal resolution and the result; and
- All materials used to train Title IX Coordinators, Investigators, Decision-makers, and any person who facilitates an informal resolution process. These training materials are publicly available on this website.

The District will make these documents available to the U.S. Department of Education Office for Civil Rights upon request.

(cf. 0410 Nondiscrimination in District Programs and Activities)

(cf. 4030 Nondiscrimination in Employment)

(cf. 4119.12 Harassment)

(cf. 5145.3 Nondiscrimination)

(cf. 5145.7 Sexual Harassment)

ALASKA STATUTES

14.18.010 - 14.18.100 Prohibition Against Sex and Race Discrimination

ALASKA ADMINISTRATIVE CODE

4 AAC 06.500 - 4 AAC 06.600 Prohibition of Gender or Race Discrimination

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UNITED STATES CODE

Title VI, Civil Rights Act of 1964, 42 U.S.C. §§ 2000d-2000d-7

Title IX, Education Amendments of 1972, 20 U.S.C. §§ 1681-1688

Vocational Rehabilitation Act of 1973, Sections 503 and 504, 29 U.S.C. § 794

Individuals With Disabilities Education Act, 20 U.S.C. §§ 1401-1491

Americans With Disabilities Act, 42 U.S.C. §§ 12101-12213

Age Discrimination In Employment Act, 29 U.S.C. §§ 621-634

Added 3/2021

**AASB POLICY REFERENCE MANUAL
9/92**

AR 1312.1 Public Complaints Concerning School Personnel

Note: The following optional regulation may be revised or deleted in light of district needs and collective bargaining obligations.

The School Board seeks to ensure that complaints by the public are addressed equitably, regardless of ethnicity, race, disability, gender identity, sexual orientation, religious or cultural preferences, familial status, or socioeconomic background, of the complainant or the personnel at issue. In order to promote fair and constructive communication, the following procedures shall govern the resolution of complaints. Every effort should be made to resolve a complaint at the earliest possible stage. Individuals are encouraged to attempt to verbally resolve concerns with the staff member directly.

1. In order to ensure fair and equitable access to the complaint process, the district may assist a complainant in the complaint process and resolution efforts. Assistance can include, but is not limited to, cultural support, age appropriate support, and disability accommodation that will assist complainants with oral and written communications related to the complaint and resolution processes.
2. All written complaints regarding district personnel, other than administrators, shall be initially filed with the principal/lead-teacher or immediate supervisor. If the complaint regards a principal/lead-teacher or central office administrator, the written complaint shall be initially filed with the Superintendent or designee. If the written complaint concerns the Superintendent or designee, it shall be initially filed with the School Board President. If the complaint is also against the district, the principal/lead-teacher or designee shall provide a copy of the complaint to the district compliance officer so that appropriate procedures may be followed.
3. If the complaint cannot be resolved informally by the persons involved, the complainant may submit the complaint in writing to the appropriate individual as identified in the paragraph immediately above. When necessary, the district shall assist in the preparation of the written complaint so as to meet the requirements of this regulation. The administrative staff shall inform the complainant that such assistance is available if he/she is unable to prepare the written complaint without assistance. A written complaint must include the name of each employee involved and a brief but specific summary of the complaint and the facts surrounding it. It must also include a specific description of any prior attempts to discuss the complaint with the employee involved and the failure to resolve the matter.
4. The principal/lead-teacher or immediate supervisor shall investigate and attempt to resolve the complaint to the satisfaction of the person(s) involved. If the complaint is resolved, the principal/lead-teacher will so advise all concerned parties, including the Superintendent or designee.
5. If the complaint remains unresolved after review by the principal/lead-teacher or the immediate supervisor, the principal/lead-teacher or immediate supervisor shall refer the written complaint, together with a report and analysis of the situation, to the Superintendent or designee. Complainants should consider and accept the Superintendent or designee's decision as final; ~~however, the complainant, the employee, or the Superintendent or designee may ask to address the School Board regarding the complaint.~~

Community Relations

2.6. Except when a complaint is directed against the Superintendent or designee, no party to a complaint may address the School Board, ~~either in closed or open session, unless the Board has received the Superintendent or designee's written report concerning the complaint.~~ School Board members shall make every effort to not prejudice themselves by listening to or discussing the matter of the complaint with any other School Board members, staff, students or public prior to receiving the Superintendent's report and formally meeting as a Board on the issue.

7. ~~Complaints before the~~All parties to a complaint, including the school administration, may be asked by the School Board to attend a School Board meeting, or part of such meeting, for the purpose of presenting all available evidence and allowing every opportunity for explaining and clarifying the issue. The decision of the School Board following the hearing shall be final. Complaints before the School Board concerning an employee that may tend to be prejudicial to the employee's reputation or character shall be addressed in executive session of the ~~Board. All parties to a complaint, including the school administration, may be asked to attend a Board meeting or part of such meeting for the purpose of presenting all available evidence and allowing every opportunity for explaining and clarifying the issue. The decision of the Board following the hearing shall be final.~~School Board.

(cf. 9321 - Executive Sessions)

Note: The district should make sure that complaints heard in executive session are indeed complaints against an employee, not against district practice or procedures.

SISD BOARD MEETINGS CALENDAR OF AGENDA ITEMS

August	<ul style="list-style-type: none"> • Welcome Staff and Students • Crisis Response Plan Review • Student Handbook Review • Parent Involvement Policy and Handbook Review • Annual Public Notices to Parents • Six Year Capital Improvement Plan Approval • Board Policy Updates • Title I District and School-Wide Plans
September	<ul style="list-style-type: none"> • Site Enrollment • Review Student Assessment Data • Graduation Date Approvals • SISD Resolutions (AASB Call for Resolutions) • Plan AASB Leadership Conference Attendance • Annual Progress & Summary Report for Student Nutrition and Physical Activity • Work Session: ASC Officer Election Certification; ASC Training & School Year Goals/Objectives Development
October	<ul style="list-style-type: none"> • New Board Member Orientation Work Session/Oath of Office • Board President and Clerk Elections • Appoint Legislative Liaison & Advocate for AK Youth Liaison • Appoint Student Board Representative(s) • Review AASB Resolutions • Report Student Count • Board Public Opinion Survey
November	<ul style="list-style-type: none"> • Audit Review/Budget Revisions • Annual audit of student organization accounts (ASC) • AASB Conference • Review and Refresh Strategic Plan/timeline
December	No Scheduled Meeting
January	<ul style="list-style-type: none"> • Budget Revisions • Plan for February Legislative Visits • ID Lobbying Strategies & Issues for Legislative Visits • Superintendent Evaluation
February	<ul style="list-style-type: none"> • Plan for AASB Spring Fly-In (if attending) • Board Self-Evaluation/Goal Update and Review
March	<ul style="list-style-type: none"> • Budget Development • Teacher Contracts • AK STEPP Needs Assessments • School Calendar Adoption
April	<ul style="list-style-type: none"> • Graduation Attendees • Budget Development • Teacher Contracts • Capital Improvement Plan/Facility Needs Report
May	<ul style="list-style-type: none"> • Budget Development • School District Report Card to the Public • Bruce Hill Scholarship
June	<ul style="list-style-type: none"> • Budget Adoption • Board Policy Updates from AASB • Disciplinary Action Data Review • Curriculum Quarterly Reports
Every Month	<ul style="list-style-type: none"> • Policy Review • Stipend and Mileage Forms 156 • Exemplary Stakeholder Nominations

ASC Agenda

Barry C. Stewart Kasaan School
04/21/2021

Call to order: 4:02pm

Attendance. Jessica West, Nannette Scamahorn, Mike Congdon, LaNeice Congdon, Sherry Becker, Branzon Anania, Terry West

Approval of last meeting minutes (30min) approved, motion Jessica 2nd Nannette.

Adjustments to agenda

- Discuss the basketball shoes added by Terry West
-
-

Treasury report: Have not made a deposit for the cleanup for students from the district but a deposit was made from a Lady from Salem who sent a donation. She has sent two so far and only the first donation has been deposited. She sent books, subscriptions, and gift certificates, Total bank account amount is \$16,841.20.

Lead teacher report: Really excited about having a middle school basketball team. They had their first game yesterday. We would like to purchase jerseys for Kasaan that have our name and logo on them. We would also like to get shorts. Estimate on jerseys \$140.00. T-shirts have already been ordered and they were \$70.00 At the game last night we bought pizza for the team, the total expense for all these things for the basketball team is \$316.00.

Some safety concerns about the kids playing outside with sticks so we will be making some more rules.

Our cook has had some personal problems come up and now we need to hire a new cook. We have been covering and it has been going okay but if we went with togo bags it would be easier. Sherry says that there should be items in the bus barn for togo food. The dishwasher is not working.

Applied for a training that starts the last day of school. What options would there be for leaving a few days before school got out. An option is to have a few school days on Fridays to make up those days. Sherry said that the 4th and the 28th would both work or just look at the calendar to decide which Friday's will work.

Finished testing, need to contact Charles Becker about the next testing.

JESSICA

Preschool graduation. The parents who will be helping did not show up. If we order preschool supplies right away it would be here in time.

Hydaburg and Klawock are shut down for COVID. So There won't be a basketball game on Friday.

We will schedule a preschool graduation and get going on it before Jessica leaves. We need to set aside some money for caps and gowns and some snacks. Motion to set spend \$100.00 for preschool graduation Nannette, 2nd Mike.

Student Board Representative: Anna Congdon will be the new Student Board Representative.

Sports

Middle school basketball played first game

Volleyball set to have their first game in Gustavus.

We have no word about Volleyball being cancelled yet. Although testing would probably be required

New Smart Start Plan: Our new Smart Start plan is in place as of the 14th. The new SISD website is up. It looks great. We will be submitting photos of our students and some of the things we are doing.

Reimbursement for Mike Congdon : Motion to reimburse Mike Congdon for Middle School Basketball expenses by Terry, 2nd Jessica
Motion to set aside \$100.00 for future snack for basketball Jessica 2nd Terry.

Old information

- Three sided building . Branzon says it should be started soon. Working on Teacher housing. Back to the drawing table on the boiler.
- One of the biggest priorities is the library, we need it before the school year next year. We need a backup plan if the library is not done. Branzon says the library will be done. He is pretty confident that the library will be done by fall and so will the 3 sided building.

Sherry:

COVID, be aware that we might go into yellow if 9-15 cases are confirmed above 16 is red. We might be going to red earlier depending on the suggestions of the health officials.

Calendar vote: Jessica - A, Nannette - A, Terry - A, Mike - A, LaNeice - A (5 votes for A, 0 votes for B).

Fund raising: To decrease the funds that students need to pay the district is looking into funds for these from several sources.

High School Cross County: District is hiring coaches right now. If anyone is interested. Let them know.

Summer Program, There will be some great summer activities. The activities will be on the calendar. There are a bunch of activities already planned.

Summer food services: Kasaan will not provide summer food services. Thorne Bay is looking for a lunch worker, let her know if anyone is interested.

Adjourned 4:50 pm

Hollis School

Advisory School Council Meeting Agenda

Thursday October 22, 2020.

- A. Call To order: 3:40
- B. Approval of agenda: yes
Approval of minutes prior meeting: NA
- C. People to be heard:
- D. Principal— *Sherry Becker*
- E. Items for Advisory School Council Consideration:

Agenda: This will be an informal meeting to learn more about the purpose of an ASC, the process, and to answer questions as well as share information about the coming year. Thursday meeting will be outside the school on the porch as well as view Google Meets.

Please call or PM me if you have any questions. We are hopeful to have a handout to share with you prior to or at the meeting. Here is the Google Meets link for 10.22.20 - <https://meet.google.com/vba-owti-rjp>

ASC MEMBERSHIP AND MEETING DATES & TIMES:

Our regular monthly meetings will be at 4:30 PM on the third Thursday of every month. We anticipate that we will elect officers during the November 19, 2020 meeting.

ITEMS DISCUSSED:

This was an introductory meeting pending Superintendent Becker's attendance. This issue has been delayed.

OUR November 19, 2021 MEETING AGENDA WILL INCLUDE BUT IS NOT LIMITED TO:

Superintendent Becker will be attending a future meeting to share all of the policies, protocols and expectations for our ASC's. These resources will be in our website as well as on the shared Google Drive Folder for our ASC.

SISD Volunteer/Chaperone Policies and Handbook
School Emergency Response Plan Review

**Next ASC Meeting-The next ASC meeting will be November 19, 2021*

**Information—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.*

**Schedule—currently operating in the green zone.*

- F. Attendance:
 - In Person: Julie Vasquez, Lisa Cates
 - Google Meets: Sandra Nessett

Hollis School

Advisory School Council Meeting Agenda

Thursday January 21, 2021

- A. Call To order: 4:00
- B. Approval of agenda: yes
Approval of minutes from meeting: *Thursday, December 17, 2020*
- C. People to be heard:
- D. Principal— *Sherry Becker*

President—

- Treasurer— Lead Teacher— *Julie Vasquez/Lisa Cates*

- E. Items for Advisory School Council Consideration:
 - New Business:

Hollis School's Advisory School Council!

ASC MEMBERSHIP AND MEETING DATES & TIMES:

ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings at 4:00 PM on the third Thursday of every month. Meetings are virtual via Google Meets.

ITEMS DISCUSSED:

FEBRUARY 18, 2021 MEETING DOOR PRIZES!*

Well, "virtual door" prizes! *Door Prize requirements - only if we have a minimum of five (5) nonSISD staff member adults in attendance at the online meeting. ALL meeting attendees eligible for the Door Prize to include children and staff.

Superintendent Becker shared all of the policies, protocols and expectations for our ASC's. These resources will be in our website as well as on the shared Google Drive Folder for our ASC.

OUR FEBRUARY 18, 2021 MEETING AGENDA WILL INCLUDE BUT IS NOT LIMITED TO:

Election of ACS Officers - Chair, Vice Chair, and Secretary.
Introduction of our Advisory School Council Student Representative(s)
Review and update our Hollis School Mission and Vision
Develop Hollis School's Goals and Objectives
2021-2022 School Year Calendar Discussion
SISD Volunteer/Chaperone Policies and Handbook
School Emergency Response Plan Review
End of the Year Report Items

**Next ASC Meeting-The next ASC meeting will be February 18, 2021*

**Information—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.*

**Schedule—currently operating in the green zone.*

F. Adjournment:

G. Attendance:

- In Person: Julie Vasquez, Lisa Cates, Sherry Becker
- Google Meets: Sandra Nessett

Hollis School

Advisory School Council Meeting Agenda

Thursday January 21, 2021

- A. Call To order: 4:00
- B. Approval of agenda: yes
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G. Attendance:

- In Person: Julie Vasquez, Lisa Cates, Sherry Becker
- Google Meets: Sandra Nessett

Hollis School

Advisory School Council Meeting Agenda

Thursday January 21, 2021

- A. Call To order: 4:00
- B. Approval of agenda: yes
Approval of minutes from meeting: *Thursday, December 17, 2020*
- C. People to be heard:
- D. Principal— *Sherry Becker*

President—

- Treasurer— Lead Teacher— *Julie Vasquez/Lisa Cates*

- E. Items for Advisory School Council Consideration:
 - New Business:

Hollis School's Advisory School Council!

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ITEMS DISCUSSED:

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End of the Year Report Items

**Next ASC Meeting-The next ASC meeting will be February 18, 2021*

**Information—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.*

**Schedule—currently operating in the green zone.*

F. Adjournment:

G. Attendance:

- In Person: Julie Vasquez, Lisa Cates, Sherry Becker
- Google Meets: Sandra Nessett

Hollis School

Advisory School Council Meeting Agenda

Thursday February 18 , 2021

ASC MEMBERSHIP AND MEETING DATES & TIMES:

3.25.21 Monthly ASC meeting – due to our vacation days our 3.18.21 ASC Meeting has been moved to 3.25. 2021. We hope to see you there!

We are moving away from our giant paper classroom to this digital one to support a broader access of our events. For your convenience here is a link to the Hollis Community School Public Google Calendar for your access:

<https://calendar.google.com/calendar/u/0...>

Please let us know if you have questions or have any problems accessing the calendar. Thank you for all you do to support our kiddos and our school.

- A. Call To order: 4:00
- B. Approval of agenda: yes
- C. Approval of minutes from meeting:
- D. People to be heard: *Sherry Becker*

- E. Items for Advisory School Council Consideration:
 - New Business:

OUR FEBRUARY 18, 2021 MEETING AGENDA WILL INCLUDE BUT IS NOT LIMITED TO:

- Election of ACS Officers - Chair, Vice Chair, and Secretary.
- Introduction of our Advisory School Council Student Representative(s)
- Review and update our Hollis School Mission and Vision
- Develop Hollis School's Goals and Objectives
- 2021-2022 School Year Calendar Discussion
- SISD Volunteer/Chaperone Policies and Handbook
- School Emergency Response Plan Review
- End of the Year Report Items

Hollis School's Advisory School Council!

ITEMS DISCUSSED:

Official School Representative: Chloe Vasquez

Drawing: A drawing for attendees was held and Lisa Cates won!

Officers were elected:

1. President - Sabrina Marconie
2. Vice President: Sandra Nessett
3. Secretary: Caitlin Aspery
4. Treasurer: Chloe Vasquez and Lisa Cates

Next month the group will vote on changing banks so that the student store account can be at the Tongass CRedit Union where they are providing business development support.

**Information—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.*

**Schedule—currently operating in the green zone.*

F. Adjournment:

G. Attendance:

- In Person: Julie Vasquez, Lisa Cates, Sherry Becker, Caitlin Aspery, Chloe Vasquez, Sabrina Marconie,
- Google Meets: Sandra Nessett, Paylee Myers, Excie Boykin

Hollis School

Advisory School Council Meeting Agenda

Thursday March 25 , 2021

- A.** Call To order: 4:00
- B.** Approval of agenda: yes
Approval of minutes from meeting: *Thursday, February 18, 2021*
- C.** People to be heard:
- D.** Principal— *Sherry Becker*
 - President: Sabrina Marconie
 - Vice President: Sandra Nessett
 - Secretary:
 - Treasurer: Chloe Vasquez,
 - Lead Teacher— *Julie Vasquez/Lisa Cates*
- E.** Items for Advisory School Council Consideration:
 - New Business:

Hollis School's Advisory School Council!

ASC MEMBERSHIP AND MEETING DATES & TIMES:

ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings at 4:00 PM on the third Thursday of every month. Meetings are virtual via Google Meets.

ITEMS DISCUSSED:

Meeting was terminated as no attendees.

OUR April 15, 2021 MEETING AGENDA WILL INCLUDE BUT IS NOT LIMITED TO:

Review and update our Hollis School Mission and Vision
Develop Hollis School's Goals and Objectives
2021-2022 School Year Calendar Discussion
SISD Volunteer/Chaperone Policies and Handbook
School Emergency Response Plan Review
End of the Year Report Items

**Next ASC Meeting—The next ASC meeting will be April 15, 2021*

**Information—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.*

**Schedule—currently operating in the green zone.*

Athletics

- F.** Adjournment:
- G.** Attendance:
 - In Person: Julie Vasquez, Lisa Cates
 - Google Meets:

Hollis School

Advisory School Council Meeting Agenda

April 15 2021

- A. Call To order:
- B. Approval of agenda: yes
- C. Approval of minutes from meeting: *April 15, 2021*

- D. People to be heard: Charles Barker
- E. Principal— *Sherry Becker*
 - President: Sabrina Marconie
 - Vice President: Sandra Nessett
 - Secretary: Caitlin Aspery
 - Treasurer: Chloe Vasquez,
 - Lead Teacher— *Julie Vasquez/Lisa Cates*

- F. AGENDA Items for April 15, 2021 Advisory School Council Consideration:

Old Business:

- Celebrates
- Celebration of Learning 6.3.2021
- Graduation: May 21, 2021 3:00 PM

New Business:

- Change the ASC banks from First Bank to Tongass Credit Union
- Charles Becker: iReady parent presentation
- 2021-2022 School Year Calendar Discussion and Vote
- Camp 2021 plans

ASC MEMBERSHIP AND MEETING DATES & TIMES:

ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings at 4:00 PM on the third Thursday of every month. Meetings are virtual via Google Meets.

ITEMS DISCUSSED:

- Celebration of Learning 6.3.2021 - we will complete a mitigation plan and root beer will be involved.

- Celebrates:
 - a. Lyric was accepted for a student exchange program in Germany
 - b. Isaac and Chloe won 3rd place in the HOPE art contest.
 - c. Used a free scheduling program for student conferences which worked very well.

- Camp June 2021 - proposal submitted. Will be working with our volunteers and high school students to plan.

- The calendars have been reduced to two options. With Superintendent Becker's permission we will send a survey to parents and community members to make their selections.

- Unanimous vote to change ASC banks from First Bank to Tongass Credit Union as they are supporting our students business development.
- Charles Becker discussed i-Ready.
 - a. The information packet for parents is included with these minutes.
 - b. We may use this to re-enforce at our summer camp.
 - c. Parents interested in using it for summer are home reading programs may contact our lead teachers to access this program.

OUR May 20, 2021 MEETING AGENDA WILL INCLUDE BUT IS NOT LIMITED TO:

1. Review and update our Hollis School Mission and Vision
2. Develop Hollis School's Goals and Objectives
3. 2021-2022 School Year Calendar Discussion
4. SISD Volunteer/Chaperone Policies and Handbook
5. School Emergency Response Plan Review
6. End of the Year Report Items

**Next ASC Meeting-The next ASC meeting will be May 20, 2021*

**Information—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.*

**Schedule—currently operating in the green zone.*

G. Adjournment: 4:48PM.

H. Attendance:

- In Person: Charles Becker, Julie Vasquez, Lisa Cates, Sabrina Marconie
- Google Meets: None present
 - i. Vice President Nessett sent a note that would not be able to attend on this date.

Howard Valentine School

ADVISORY SCHOOL COUNCIL AGENDA

Date: Thursday, April 28, 2021 Time: 4:00pm

A. Call to order: 4:07

B. Approval of agenda: Janie makes a motion to approve the agenda. Judy seconds that, motion passes

C. Approval of minutes from February and March: Janie makes a motion to approve the February and March minutes. Judy seconds, motion passes

D. People to be heard: None

E. Student Representative Report (5min): Charlie is not in attendance. Ms. Nhung presented his report. Fundraiser for decoration update: We haven't done what we were going to do yet, so I would say that we should still stick to the baking auction. What I have liked during school is that we finished our testing in two days, instead of spacing it out for a whole week. Students recommend that they would like a clock outside, "so we can gauge when to go inside, so we won't get a tardy mark for being late to class."

F. Committee Reports (5 min): No committees at this time.

G. Superintendent's or Principal's Report (5 min): We are currently in the red status and we are waiting on the health department for further information on change of status next week. There is a summer session happening with interesting courses such as marksmanship, fur sewing, and ceramics. The classes will be dependent on where the instructor is located.

H. Administrative Reports

1. Lead Teacher Report (5 min) Completed a poetry unit in composition class, submitted each secondary students' poem to The American Library of Poetry national student poetry contest. Elementary students in the middle of deer teeth experiment and weighing and measuring lunch food waste. Went down the harbor to go fishing for P.E. Postpone Fun Friday that was supposed to happen this Friday 23.

2. Treasurer (5 min) – Judy stated that there is a balance of \$17,864.86. Report on funding categories, earnings and expenditure for 2020-2021
Categories funds are set aside for:

Yearbook	\$493
Archery	\$1,196.11
Dancing with the Spirits	\$687.19
Weight Room	\$6,215.
Bakery	\$124.41
Total	\$8,715.71

Expenditure	
Yearbooks	\$406.80
Withdraw an given to students	\$500
Pizza Party	\$168.83
Snacks	\$192.39
Swim Lessons	\$220.00
Total	\$1489.02

Since March 2020 there has been no addition to the ASC funds. The only deposit was \$500 from the city of Coffman Cove that was used to purchase Christmas Presents for the students.

3. President's/Vice-President Report (10 min) – Janie reported that the pizza sell from Little Ceaser will only earn \$6 each and the Riggins shack will earn 50%

I. Items for Advisory School Council Consideration

1. Old Business

- a. Philosophy statement for Howard Valentine School
 - i. We welcome you with open arms in a diverse community to be lifelong learners. Janie makes a motion to approve the statement, Yvonne second. Janie came up with this statement with the students. Yvonne stated that we should change the first part of the statement. Nhung and Judy also think that the first part should be revised. Katie likes the statement. Chrissy, Yvonne, Judy, Nhung voted no. Kate, Janie yes, motion did not pass.
- b. Goals and objectives for Howard Valentine School
 - i. Equipping students with real world base skills to become successful adults. Janie makes a motion to adopt the objective, Judy seconds.
 - ii. Nhung thank Janie for taking on the statement writing. She stated that these statements are what the school would stand by and that we should revise it more before adopting them. Chrissy asked for draft to be sent to parents and students for more revision. What does real world base skills mean? Yvonne voted yes. Chrissy, Judy, Kate, Nhung, Janie voted no, motion did not pass.
- c. Tetherball Pole and Four Square Painting Update. Nhung stated that Branzon could do these additions during the summer. We will make a removable tetherball base out of a tire with cement in the middle holding a pole. He will wait for nice weather in the summer to paint lines.

2. New Business

- a. Equipment Order
 - i. Janie makes a motion to spend \$200 to purchase equipment, Kate seconds. Janie states we need something to keep kids occupied. She suggested tabletop games, bean bag toss, pull up bars, new dodgeballs, hover soccer ball, finger football. Yvonne said that she likes the tabletop games but didn't like the other things. She suggested that we do an inventory of what is already available. Chrissy said that her child is content on the equipment the school already has. Judy stated that we should not buy anything else unless there is further fundraising for specific purchases. Nhung stated that the kids are content on what

they are currently doing, using the gym to play badminton and ping-pong, going outside to kick balls, hanging out and playing games on the playground. We should tap into the resources that the district already has, such as a foosball table in Thorne Bay. There is a concern about storage space if we have additional equipment. Chrissy, Yvonne, Nhung, Judy voted no. Kate and Janie voted yes, motion did not pass.

- b. End of the year pool party
 - i. Janie makes a motion to use \$60 of the remaining funding at the pool and adding \$60 from the ASC for a pool day for all the students. All in favor, motion passes.
- c. Vote on 2021-2022 school calendar
 - i. Janie make a motion to vote on the calendar. Judy seconds. Judy and Yvonne voted for calendar A, Nhung, Janie and Chrissy voted for calendar B. Calendar B is the vote by Howard Valentine School ASC.
- d. School Make-up Date Proposed Friday, May 14
 - i. Janie makes a motion to have a makeup day on Friday, May 14. All in favor, motion passes

J. Attendance: Chrissy Hull, Judy Adamson, Nhung, Kate Holtman, Janie Wainscott, Sherry Becker, Yvonne

K. Adjournment: Janie makes a motion to adjourn the meeting, Judy seconds, all in favor, motion passes.

L. “After Meeting Workshop” starts Next meeting to be Tuesday, May 18 @ 4:00pm

Port Alexander Minutes ASC meeting April 1th, 2021

Molly called the meeting to order at 3:40. Present were Sharlet Collins, Molly Kimzey, Sarah Patrick, Shanna Smith, Becky Saffold, Debra Gifford, Juila Trischman and Sherry Becker.

Sarah motioned to accept minutes as written, Becky 2nd. AIF motion passed.

Reports:

D.O.- Sherry reported that we have a school improvement plan in the works.

Teacher- Sharlet- March 16th hundred day celebration happened. 100 mini Cupcakes, games, counting activities. Testing is happening right now but mostly done.

Treasurer- Shanna- Cant get online but its the same minus snacks \$125. Plus \$60 cash from calendars on hand. We are in the process of moving to First Bank. Just waiting on the final paperwork.

Old Business:

Art show will happen May 9th with modified plan. Some might be in play court if needed. Special category is Covid- positive part of new art or more time for your art.

New Business:

School wide maintenance plan update:- See attachment, Molly will send to Sherry
-Undated needed on kitchen improvements, Sherry will check with Branzon.

Annual school wide improvement plan- Its required annually and Sherry/Sharlet/Julia will fill the needed data. This is comprehensive so we have a true view of school needs to make new goals. This needs to be approved at the May meeting

Parent compact is just a contract that says as parents we agree to certain items, kids for other items and the school for other parts. It will be submitted yearly

Earth Day- April 22nd, Thursday. Kids will do a trash clean up along boardwalks and celebrate with bonfire and hotdogs. Everyone agrees this is good idea

Public Comment: Shanna- Suggested a Tsunami drill on earth day to tract B.

Sharlet - Sarah Patrick is the classified employee of the month from SISD.
Crangratulations!

Next meeting will be May 6th @3:30.

Sharlet made a motion to adjourn, Sarah 2nd. AIF motion passed.
Molly adjourned the meeting at 4:16pm

Respectfully submitted, Molly Kimzey

Port Alexander Site Improvements & Maintenance
Revised 4-1-2021

1. Power wash/ paint buildings
2. Replace/repair all doors & doorways, paint, sand etc
3. Ramp replace stairs with roof to cover
4. LED replacement throughout school- in progress
5. Remove garbage from bus stop
6. Remove drinking fountain and replace with bookshelves
7. Clean out storage room in commons, fix flooring and ceiling
8. Secure gym doors with latch systems
9. Replace broken sheets on gym walls
10. Test propane heater in gym (shuts off after short time of use)
11. Replace Lockers in entry with coat/boot racks
12. Replace propane house to building with solid line
13. Build shelving unit in Nurse Room for juniper internet set up
14. Redo facility out by boardwalk, Install motion lights
15. Replace rusted, bent heating vents
16. South facing fascia board on roof is rotting
17. Replace fuel tanks
18. Purchase incinerator for school. Remove partially burned trash heap from school grounds
19. Create nature trail behind school after new tanks are installed
20. Tables resurfaced in kitchen
21. Kitchen replace carpet with something better

Port Alexander Minutes ASC meeting May 5th, 2021

Molly called the meeting to order at 3:41. Present were Sharlet Collins, Molly Kimzey, Sarah Patrick, Becky Saffold, Juila Trischman and girls and Sherry Becker.

Reports:

D.O.- Sherry reported only PA is green all other sites are red at the moment. Calendars need to be voted on. Two options and the PA ASC choose option A.

Teacher- Sharlet- iReady k-8 are done testing, kids did better. Ryan took 3d printer home and fixed it. 16 days of school left. MAP testing next week. Kids art show stuff is ready. Earth day was successful and then kids cleaned up playground. Teagan won 1st in State for Archery and won a bow. All 6 students improved and participated in Nationals.

Treasurer- Molly- We are officially relocated to First Bank. \$7178.13 plus \$95 cash. Waiting on debit card to arrive.

Old Business:

Art show will happen May 9th 1-3, drop art off Friday. Any art not previously shown should be brought over.

Annual school wide improvement plan- Julia typed this up. This is comprehensive so we have a true view of school needs to make new goals. After review the ASC approved this plan.

Earth Day- April 22nd, Thursday. Kids did a trash clean up along boardwalks on both sides of the bay and celebrated with bonfire and hotdogs. There was a Tsunami drill on Earth Day to tract B. Thanks to adults who helped.

New Business:

Snacks- Molly got snacks at Costco- 2 trail mix, 13.30x2 So Molly is keeping \$25 cash. AIF motion passed

Last day of School/ Potluck/ Promotion Landon Kindergarten and Sage 8th. Move to the Thursday May 27th at noon. Everyone invited to celebrate.

Julia reported that AATTSA has 5 completed applications, 2 incomplete, working on scheduling still HS will do a later release on m-w and then 3-4 hours each Friday. AMSEA, Scientist in Schools will happen. Interviewing happening soon for students.

Next meeting will be at the beginning of the 2021-2022 school year.

Becky made a motion to adjourn, Sharlet 2nd. AIF motion passed.
Molly adjourned the meeting at 4:30pm

Respectfully submitted, Molly Kimzey

Thorne Bay School

ADVISORY SCHOOL COUNCIL Agenda

Date: 4/21/21

Join Zoom Meeting

- I. **Call to order:** Sherry Becker 6:02pm
- II. **Approval of agenda:** Amy Jennings move to approve, Joanna Schneider seconds.
- III. **[Approval of minutes from the 3 March 2021 meeting](#)** Joanna Schneider moves to approve, Amy Jennings Seconds.
- IV. **People to be Heard:**
- V. **Student Council Report** (5min): Pep assembly went well before testing, Recycled art contest tomorrow on Earth Day.
- VI. **Communications** (5 min):
- VII. **Individual/Committee Reports** (5 min):
 - A. **Activities Director:** Archery Nationals, May 1st. Mix 6 regionals April 30-May 1. Mix 6 State May 6-10.
 - B. **Coaches:**
 - C. **Extracurricular Activities/Non-Sports Related:**
 - D. **Testing Coordinator:**
 - E. **Curriculum Coordinator: Charles's Report** District purchased iready. In February, students took a diagnostic test. This allows teachers to find deficits and create individualized instruction. There are materials that Parents and/or paras can use to further help students learn.
- VIII. **Superintendent's Report and Training (15 min.):** 8 Active Covid cases on the island, two community spread. If we go to 9 active cases, we will go yellow, if we have 4 community spread we will go red.

Plans to help students with fundraising needs.

Cross Country- need a coach for High school by the end of this school year.

Summer Program- Sarcar lake trip, ceramics class in Thorne Bay. Calendar available to the public.

Need a summer food service person in Thorne Bay.

IX. Administrative Reports:

A. Principal's Report - [Thorne Bay School Improvement Plan](#)

Tomorrow is Earth Day, we will be doing a community Cleanup. Student council doing a recycled art contest. Staff have been working flexibly this month with testing and various other activities.

B. Advisory School Council Chair's Report: nothing to report

C. Advisory School Council Treasurer's Report: (10 min)- None

D. Items for Advisory School Council Consideration: N/A

E. Old Business-

F. New Business-

1. Drive Through Fundraiser

Loubeth Vaughn motions to table until the next meeting, Amy Jennings seconds, Motion passes.

2. Raffles

Sherri motions that the activity director has the permission to hold raffles for the purpose of sports fundraising as long as it follows the Gambling agency regulations. Loubeth Vaughn seconds, Motion passes.

3. School Calendar Vote

School Board holding a vote on the School calendar May 19.

Amy Jennings - B

Joanna Schneider - B

Loubeth Vaughn - B

Heather Mendonsa- B

[Julia Trischman- B](#)

[Patrick Trischman- B](#)

4. Swank Movie Licensing

This is for entertainment purposes. The original movie must be shown, no copies-not even for educational purposes. Would the ASC like to purchase this license in order to do Theater Fundraising. This costs about \$500. This lasts for a year. This would allow for showing films for fundraising which do not fall under educational purposes.

Joanna Motions that this Swank Movie Licensing be purchased for no more than \$500 for fundraising purposes. Amy Jennings seconds this.

Discussion: When ASC gives money to something, the money is usually returned by fundraising. We need the money given out to be returned.

If it's for fundraising purposes, then all fundraising done with this license will go to the ASC for future fundraising purposes.

Donna: In the past a percentage, such as 5%, of the fundraising done by specific groups would go towards ASC to cover these sorts of expenses.

Amended Motion: The Swank Movie Licensing be purchased for no more than \$500 for student activities. Any group that fundraises using this license will pay back the ASC 5% of their profit to assist in paying for the movie licensing. Amy Jennings seconds. Motion Passes.

- X. **Schedule Next Meeting:** May 12, 2021 6 pm
- XI. **Attendance:** Donna Lacour, Grace Lacour, Sherry Becker, Charles Becker, Amy Jennings, Joanna Schneider, Loubeth Vaughn
- XII. **Adjournment:** Joanna Schneider motions, Amy Jennings Seconded.
- XIII. **“After Meeting Workshop” starts.** (Discussion topics can be forwarded to the next meeting agenda if more member input is needed.)

Whale Pass School Advisory School Council Meeting Agenda

Tuesday, April 13, 2021
Special Meeting

- A. Call To order: **3:30**
- B. Approval of agenda:
Approval of minutes from meeting: *Tuesday, March 23, 2021*
- C. People to be heard: *Christine Cook, Andy Cook,*
- D. Student Council Report:
- Principal/Superintendent— *Sherry Becker*
 - President— *Sarah Vasser Alford*
 - Treasurer— *The current bank balance \$22, 495.94*
 - Lead Teacher— *Christine Cook—see below*
- E. Items for Advisory School Council Consideration:
- New Business:
 - **Vote for 2021-22 School Year Calendar**—*The ASC meet and voted on the calendar for next school year. The ASC was presented with Option A and Option B. The votes are as follows: Option A=15 Option B=6 The choice for the 2021-2022 school year is Option A.*
 - **Summer Food Program**—*The ASC discussed the summer food program. A sign up sheet was sent around and we have 11 students signed up. Sarah Vasser Alford has agreed to organize the food boxes once a week with parent pickup on Mondays from June 14- August 23, 2021.*
- F. Adjournment: **4:00**
- G. Attendance: *Christine Cook, Andy Cook, Joe Cook, David Cook, Alex Cook, John Cook, Tommy Cook, Sarah Cook, Caren Cooke, Meadow Cooke, Logan Cooke, Brennen Cooke, Ashlen Cooke, Kayleena Toman, Jeremy Toman, Jackson Toman, Tamara Weaver, Alayna Parsley, , Sarah Alford, Jack Alford, Jacob Bosch, Dolores Loucks, JR Parsley.*



AASB Fall Boardsmanship Academy September 18-19 2021

Saturday September 18, 2021

8:30 am	Welcome & Introductions
9 - 10:15 am	Lessons Learned from COVID-19
10:15 - 10:30 am	Break
10:30 am- 11:45 am	Alaska Department of Education & Early Development in the 2021-2022 School Year <i>Karen Melin, Deputy Commissioner</i>
11:45 am- 1:15 pm	Lunch on your own
1:15 pm- 3 pm	Special Education Services for Alaska School Districts
3 - 3:15 pm	Break
3:15 - 4:30 pm	Partnering with Families: Family Engagement Now <i>Lisa Worl & Claudia Plesa, AASB</i>
4:30	Closing for Day

Sunday September 19, 2021

8:30 am	Welcome Back !
8:45 - 10 am	Mental Health Supports for Students <i>Alaska Department of Health & Social Services, Alaska Mental Health Trust</i>
10- 10:15 am	Break
10:15am- 11:30 am	Counselors <i>Maria Reidel, Alaska Counselors Association</i>
11:45 am- 1:15 pm	Lunch on your own
1:15-2:30 pm	Your Role in Personnel Matters <i>Tiffany Jackson & Timi Tullis, AASB</i>
2:30- 3:30 pm	Your Role in Policy <i>Tiffany Jackson & Timi Tullis, AASB</i>
3:30- 4:30 pm	Trust & Teamwork on Your Board In-Person!
4:30 pm	Closing for Day

BP 4117.6 Certificated Personnel - Nonretention

The Superintendent or designee shall provide the Board with recommendations regarding the nonretention of certificated employees.

The Board may decide not to rehire a nontenured employee at the end of their first, second or third year of employment and give written notice of its decision to the employee at any time during the year. If the Board does not give nontenured teachers written notice of nonretention by the last day of the school term, the employee shall be rehired for the following year.

Nonretention of nontenured teachers may be based on any cause deemed adequate by the Superintendent or designee or, if an informal Board hearing is held, any cause deemed adequate by the Board. The Superintendent or designee shall establish administrative regulations providing an informal hearing before the Board upon teacher request.

The nonretention of tenured teachers shall comply with the cause and procedural requirements specified in law, including notice of nonretention before May 15.

(4112.1 - Contracts)

(cf. 4117.4 - Dismissal)

(cf. 4116 - Nontenured/Tenured Status)

(cf. 4117.3 - Personnel Reduction)

Legal Reference:

ALASKA STATUTES

[14.20.140](#) *Notification of nonretention*

[14.20.145](#) *Automatic re-employment*

[14.20.175](#) *Nonretention*

[14.20.180](#) *Procedure and hearing upon notice of dismissal or nonretention*

[14.20.210](#) *Authority of school board or department to adopt bylaws*

Revised 4/17/99, 09/06, 11/14

Reviewed 11/2007, 3/2017

Adoption Date: 04/09/98

Southeast Island School District

AR 4117.6 Certificated Personnel - Informal Hearing for Nonretention of Nontenured Staff

Note: This regulation provides informal hearing procedures for nontenured staff who are nonretained. Pursuant to AS 14.21.075, [14.20.175](#) a nonretained nontenured teacher may request an informal hearing by the Board. That statute also provides that the Board, by bylaw or regulation, define the procedure under which the informal hearing can be requested and obtained.

A nontenured teacher may be nonretained for any cause that the employer determines to be adequate. The following procedures shall apply to the nonretention of nontenured teachers. Unless otherwise noted, all days refer to calendar days.

Notification

The District shall notify a nontenured teacher of nonretention in accordance with [AS 14.20.140](#)(b) and any applicable provisions of the negotiated agreement with certificated staff. Unless an earlier date is set forth in the negotiated agreement, the teacher shall be notified in writing delivered or certified mail postmarked on or before the last day of the school term.

1. **Statement of Cause.** Within ten (10) days of receipt of the notification of nonretention, the teacher may submit a written request to the Superintendent for a written statement of cause for the nonretention. Failure to submit a timely written request constitutes waiver of this right. On the teacher's timely written request, the Superintendent shall deliver to the teacher a written statement of cause for the nonretention within ten (10) days.
2. **Right to Informal Hearing.** Within ten (10) days of receipt of the notice of nonretention, a nontenured teacher may submit a written request to the Superintendent for an informal hearing before the School Board. Failure to submit a timely written request constitutes waiver of the right to an informal hearing. The Superintendent shall schedule an informal hearing and shall inform the teacher of the date, time and place of the hearing not less than ten (10) days prior to the informal hearing.
3. **Representation.** The teacher may appear individually or be represented by a person of the teacher's choosing.
4. **Hearing Procedures.**
 - a. The informal hearing shall be held in closed session, unless opened by mutual consent.
 - b. The District shall record the informal hearing. On the teacher's written request, a copy shall be provided at the teacher's expense.
 - c. The representatives may submit whatever written documents they feel are germane to the arguments they will present, including affidavits. No witnesses may testify, except that the teacher's representative and a representative of District administration shall have the right to make a statement or presentation to the Board. Additionally, the teacher can speak on his or her own behalf, even if represented.
 - d. Any written argument or documentary evidence that the parties expect to present at the informal hearing shall be exchanged by the parties no later than three (3) days prior to the informal hearing.
 - e. The informal hearing shall be scheduled for one hour and shall proceed as follows:
 - i. District administration presentation;
 - ii. Teacher presentation;
 - iii. Rebuttal presentation by District;
 - iv. District closing statement;
 - v. Teacher closing statement;
 - f. The Board may, in its discretion, vary the proceedings.
5. **Decision.** Following deliberation in executive session, the Board shall render an oral decision to affirm or revoke the notice of nonretention. The decision will be made by majority vote of the Board members participating at the informal hearing. The Board shall issue written notice of its decision within ten (10) days after the hearing.

Added 6/04

Reviewed 11/2007, 3/2017

Adoption Date: 04/09/98

Southeast Island School District