



SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting

April 14, 2021

PURPOSE STATEMENT

Together we will open students' minds to their dreams and aspirations and provide the tools needed to achieve them.

MISSION STATEMENT

All Southeast Island School district stakeholders will work together to provide a safe and healthy environment that fosters the development of personal, social and academic skills necessary for students to excel in our rapidly changing world and to become service-minded, life-long learners.

AGENDA

MEETING: 5:30 PM

LOCATION: Audio/Video Conference

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. GRADUATE RECOGNITION
6. WELCOME TO VISITORS
7. PUBLIC COMMENT 3
8. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
 - A. Approval of Meeting Minutes: March 17, 2021 Regular Meeting 5
 - B. Approval of Financial Report 9
 - C. Approval of FY 2021 Employment
 1. Coaches/Advisors: Brandon Ehorn (Esports, Thorne Bay), Korrissa Oatman (HS Girls Basketball, Thorne Bay)
 2. Classified Employment: Terry West (Paraprofessional, Kasaan), Margaret Young (Food Service Worker, Kasaan)
 - D. Approval of FY 2022 Employment
 1. Certified Contracts: Sharlet Collins
 2. Certified Contracts, pending receipt of required documentation: Samuel White
 3. Certified Contract Addendum: Alyssa Howell
9. ADMINISTRATIVE/BOARD REPORTS
 - A. Superintendent Report 18
 1. Principal Report 32
 2. Student Services Report 33
 3. Grants Coordinator Report 34
 4. Maintenance Director Report 36
 5. Technology Director Report
 6. Food Service Director Report 38
 7. Curriculum/Literacy Coach Report 40
 8. Lead Teacher Reports 41
 9. THRIVE Grant, Testing, and Counseling Report 46
 - B. Business Manager's Report 48
 - C. Student Board Representative Reports 55
10. UNFINISHED BUSINESS
 - A. Action on Administrative/Board Reports
 - B. 1st Reading, BP 3311, Bids 56
 - C. 1st Reading, BP 3312, Contracts 61
 - D. 1st Reading, BP 5131.7, Weapons and Dangerous Instruments 63
 - E. 2nd Reading, FY 2022 Proposed General Fund Budget
11. NEW BUSINESS
 - A. Resignation and Declaration of Vacancy: Board of Education Seat 2E

B.	SISD Smart Start Plan Revisions	111
C.	1st Reading, BP 6146.1, Graduation Requirements	125
12.	INFORMATION ITEMS	
A.	Letters and Communications	
1.	2021 Order & Notice of Election - REAA 19 (Southeast Island School District)	129
B.	Reports and Information	
1.	Calendar of Agenda Items	130
2.	Advisory School Council Meeting Minutes	
a.	Naukati	131
b.	Whale Pass	133
3.	Travel Report	134
13.	ADVANCE PLANNING	
A.	Planning for Next Regular Board Meeting: 3rd Wednesday in May is May 19, 2021	
14.	PUBLIC COMMENT	
15.	BOARD COMMENT	
16.	EXECUTIVE SESSIONS	
17.	ADJOURNMENT	

MEETING CONDUCT

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

MEETING CONDUCT (continued)

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)
(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)
(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES
29.20.020 Meetings public

Review 1/04, 1/05
Revised 6/11

SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
March 17, 2021

MINUTES

CALL TO ORDER

Board President Shannon Silverthorn called the meeting to order at 5:34 PM

ROLL CALL

Shannon Silverthorn, Sandy Curtis, and Shane Scamahorn attended via audio/video conference. Rebecca Saffold, Deena Taylor, and Student Representatives Caitlin Aspery and Kaylee Scamahorn were absent.

APPROVAL OF AGENDA

Motion: Approve the agenda

By: Curtis

Second: yes

Board Vote: 3 in favor; 0 opposed

Resolved: passed

WELCOME TO VISITORS

Board President Shannon Silverthorn welcomed visitors: Branzon Anania, Laura Anania, Cassandra Christopherson, Sharlet Collins, Matt Gore, Joanna Schneider, Julia Trischman, Carol Randolph, Charles Becker, Andy Cook, Kara McCoy, Lucienne Smith.

PUBLIC COMMENT

Andy Cook commented regarding the time change.

APPROVAL OF CONSENT AGENDA

Motion: Approve the consent agenda [February 16, 2021 regular meeting minutes; March 2021 financial report; FY 2021 employment: extra-duty contract for Heather Mendonsa (Correspondence/Homeschool Coordinator); coaching/advisor contracts for Loubeth Vaughn (Student Council Advisor, Thorne Bay), Dwaine Vaughn (Yearbook Advisor, Thorne Bay), Sharlet Collins (Archery, Port Alexander), Michael Congdon (Archery, Kasaan), Anthony Cook (Archery, Whale Pass), and Joshua Musser (HS Wrestling, Naukati); and FY 2022 employment: administrative contracts for Deidre Jenson (Area Principal/State & Federal Programs/Grants Coordinator),

and Carol Randolph (Special Education Coordinator); certified contracts for Lisa Cates, Cassandra Christopherson, Nhung Dinh, Alyssa Howell, Joel Jenson, Loubeth Vaughn; and certified contract pending receipt of required documentation for Karen Freese.

By: Scamahorn

Second: yes

Board Vote: 3 in favor; 0 opposed

Resolved: passed

ADMINISTRATIVE/BOARD REPORTS

Sherry Becker gave the Superintendent's report. Topics included: Recognition for the Activities Director, coaches, and student athletes, employee and volunteer recognition (Mary Cook, Sara Patrick, and Laura Anania), legislation, the Port Alexander Magnet School (Julia Trischman provided an update), AK-TRAILS new logo, the budget committee, 2021-2022 staffing, communication, new website, summer school, Goosechase activity, future areas of focus, and departmental reports (Principal, Student Services, Grants, Maintenance, Technology, Food Service, Curriculum/Literacy Coach, THRIVE Grant/Testing/Counseling, and Lead Teachers):

Principal Joanna Schneider discussed March activities and a drive-in movie theater fundraiser. Carol Randolph discussed child find activities. Branzon Anania discussed Kasaan wood-fire boiler fire insurance replacements, winter projects, studded tire changing, and the VEEP grant. Matt Gore discussed the new SISD website. Charles Becker discussed curriculum updates. Laura Anania discussed Naukati School. Sharlet Collins discussed Port Alexander School. Andy Cook discussed Whale Pass School.

Lucienne Smith gave the Business Manager's report. Topics included: E-rate, the FY 2022 general fund budget, and standard operating procedures #7, #8, and #9.

BUSINESS ITEMS

Motion: Approve BP 5112.2, Exclusions from Attendance, BP 5123, Promotion/Acceleration/Retention, BP 6141, Curriculum Development and Evaluation, and BP 6171, Title 1 Programs

By: Scamahorn

Second: yes

Board Vote: 3 in favor; 0 opposed

Resolved: passed

Motion: Approve the 1st reading of the FY 2022 general fund budget and move to a 2nd reading.

By: Curtis

Second: yes

Board Vote: 3 in favor; 0 opposed

Resolved: passed

Motion: Approve Christine Cook's [request for one-year] leave of absence

By: Scamahorn

Second: yes

Board Vote: 3 in favor; 0 opposed

Resolved: passed

Motion: Approve the updated auction proposal for the SISD floating building

By: Curtis

Second: yes

Board Vote: 3 in favor; 0 opposed

Resolved: passed

Motion: Move BP 3311 to a 2nd reading

By: Scamahorn

Second: yes

Board Vote: 3 in favor; 0 opposed

Resolved: passed

Motion: Move BP 5131.7 to a 2nd reading

By: Curtis

Second: yes

Board Vote: 3 in favor; 0 opposed

Resolved: passed

Motion: Defer item 10G, approval of entering into a contract with the lowest responsive bidder for the Kasaan Wood-fired Boiler Replacement, to the April meeting

By: Curtis

Second: yes

Board Vote: 3 in favor; 0 opposed

Resolved: passed

ADVANCE PLANNING

The next regular Board meeting will be on April 14, 2021 with a workshop at 4:30 PM

PUBLIC COMMENT

None

BOARD COMMENT

Shane Scamahorn commented regarding meeting preparation and student athletes sportsmanship. Sandy Curtis commented regarding the Port Alexander School science academy and other potential magnet schools. Shannon Silverthorn commented regarding advanced planning for the board retreat and the AASB Spring Legislative Academy.

ADJOURNMENT

Motion: Adjourn

By: Curtis

Second: yes

Board Vote: 3 in favor; 0 opposed

Resolved: passed

Time: 6:54 PM

Shannon Silverthorn, Board President

Date

Sandy Curtis, Board Clerk

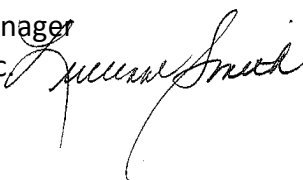
Date



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION
THRU: Sherry Becker, Superintendent
FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 
Date: April 6, 2021
SUBJECT: FINANCIAL REPORT NARRATIVE

The following pages are the Monthly April Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detail information is available at the District office in Thorne Bay, Alaska.

Statement of Revenue Budget vs. Actual: This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

Statement of Expenditures Budget vs. Actual: This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

Statement of Revenue Budget vs. Actual for Operating Fund: This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

Statement of Expenditure Budget vs. Actual for Operating Fund: This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 4 / 21

Fund	Received			Revenue	%
	Current Month	Received YTD	Estimated Revenue	To Be Received	Received
100 GENERAL OPERATING FUND	676.00	4,578,438.53	6,419,873.00	1,841,434.47	71 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	195,045.60	195,045.60	0.00	100 %
205 PUPIL TRANSPORTATION FUND	0.00	185,339.00	215,644.00	30,305.00	86 %
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	2,948.34	149,019.00	146,070.66	2 %
255 FOOD SERVICE FUND	0.00	97,164.47	118,500.00	21,335.53	82 %
256 FRESH FRUIT & VEGETABLES	0.00	4,387.49	10,088.00	5,700.51	43 %
260 TITLE I-A BASIC	0.00	22,371.58	88,577.59	66,206.01	25 %
261 TITLE I-C MIGRANT	0.00	9,192.70	127,301.65	118,108.95	7 %
262 MIGRANT BOOKS	0.00	269.50	1,920.00	1,650.50	14 %
264 Title IVA INNOVATIVE	0.00	0.00	17,416.10	17,416.10	0 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	2,545.60	18,482.49	15,936.89	14 %
268 TITLE VI-B IDEA	0.00	14,974.81	57,493.00	42,518.19	26 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,334.66	4,334.66	0 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	12,387.29	50,000.00	37,612.71	25 %
280 CLSD	0.00	57,319.92	512,996.72	455,676.80	11 %
294 CARES GRANT - ELEMENTARY & SECONDARY SCHOOLS	0.00	9,135.78	38,134.29	28,998.51	24 %
295 CARES GRANT - GOVERNOR'S EMERGENCY EDUCATION	0.00	716.85	60,665.01	59,948.16	1 %
350 RURAL COMMUNITIES OPIOID RESPONSE PLANNING	0.00	0.00	68,654.03	68,654.03	0 %
353 RURAL UTILITIES SERVICE	0.00	0.00	237,006.00	237,006.00	0 %
360 INDIAN EDUCATION	0.00	8,596.00	8,596.00	0.00	100 %
365 REAP	0.00	4,019.00	4,019.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	3,943.06	7,750.00	3,806.94	51 %
367 ASTRIDE HAIDA & TLINGIT GRANT	0.00	3,584.08	44,730.00	41,145.92	8 %
368 THRIVE	0.00	0.00	579,862.00	579,862.00	0 %
369 RESOLVE - YKSD	0.00	2,715.22	27,100.00	24,384.78	10 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 4 / 21

Fund	Received			Revenue	
	Current Month	Received YTD	Estimated Revenue	To Be Received	% Received
375 TEACHER HOUSING	6,575.00	65,537.43	110,000.00	44,462.57	60 %
379 USDA	0.00	0.00	15,955.96	15,955.96	0 %
501 CIP-DISTRICT MAJOR MAINT	0.00	0.00	56,064.00	56,064.00	0 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	22,161.00	141,718.87	119,557.87	16 %
504 19-014 TB MAINTENANCE ROOF REPLACEMENT	0.00	0.00	145,323.56	145,323.56	0 %
508 19-005 KASAAN K12 PLAYGROUND CONSTRUCTION	0.00	0.00	288,908.43	288,908.43	0 %
510 KASAAN TEACHER HOUSING REPLACEMENT	0.00	0.00	122,220.00	122,220.00	0 %
511 AEA LED LIGHTING	0.00	1,249.70	125,400.00	124,150.30	1 %
536 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN	0.00	168,199.00	670,060.55	501,861.55	25 %
600 THE CAFE	0.00	3,400.00	5,750.00	2,350.00	59 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	690.00	0.00	-690.00	** %
Grand Total:	7,251.00	5,476,331.95	10,759,609.51	5,283,277.56	51 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 21

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND	329,270.66	4,070,662.80	7,171,798.00	6,710,297.00	2,639,634.20	61 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	0.00	195,045.60	195,045.60	195,045.60	0 %
205 PUPIL TRANSPORTATION FUND	6,929.86	74,392.48	175,287.00	162,065.00	87,672.52	46 %
206 AEA - SEISD SCHOOL BUS REPLACEMENT	0.00	20,973.70	56,318.00	56,318.00	35,344.30	37 %
237 ALASKA PRE ELEMENTARY PROGRAM	6,577.43	32,752.35	149,129.00	149,019.00	116,266.65	22 %
255 FOOD SERVICE FUND	9,814.65	176,978.99	217,610.00	250,122.00	73,143.01	71 %
256 FRESH FRUIT & VEGETABLES	0.00	6,326.31	2,935.00	10,088.00	3,761.69	63 %
260 TITLE I-A BASIC	2,808.42	31,560.82	88,577.60	88,577.60	57,016.78	36 %
261 TITLE I-C MIGRANT	3,036.09	22,026.90	127,301.65	127,301.65	105,274.75	17 %
262 MIGRANT BOOKS	0.00	269.50	1,920.00	1,920.00	1,650.50	14 %
264 Title IVA INNOVATIVE	0.00	4,680.90	17,416.10	17,416.10	12,735.20	27 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	5,545.60	18,482.50	18,482.50	12,936.90	30 %
268 TITLE VI-B IDEA	-4,502.60	55,779.22	50,835.00	57,493.00	1,713.78	97 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,334.00	4,334.00	4,334.00	0 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	5,989.76	52,092.21	99,642.78	99,642.78	47,550.57	52 %
280 CLSD	15,219.15	120,037.37	219,999.13	512,996.72	392,959.35	23 %
294 CARES GRANT - ELEMENTARY & SECONDARY	146.07	17,471.91	38,134.29	38,134.29	20,662.38	46 %
295 CARES GRANT - GOVERNOR'S EMERGENCY	182.82	16,125.87	60,665.01	60,665.01	44,539.14	27 %
350 RURAL COMMUNITIES OPIOID RESPONSE	0.00	68,653.58	66,568.03	68,654.03	0.45	100 %
353 RURAL UTILITIES SERVICE	0.00	182,085.60	237,006.00	237,006.00	54,920.40	77 %
360 INDIAN EDUCATION	-99.10	0.00	8,568.00	8,568.00	8,568.00	0 %
365 REAP	0.00	4,019.00	4,019.00	4,019.00	0.00	100 %
366 SELECT - KLAWOCK	1,846.32	9,629.86	15,100.00	15,100.00	5,470.14	64 %
367 ASTRIDE HAIDA & TLINGIT GRANT	3,584.08	28,745.04	44,730.00	44,730.00	15,984.96	64 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 21

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
368 THRIVE	10,228.56	319,007.52	579,861.99	579,861.55	260,854.03	55 %
369 RESOLVE - YKSD	0.00	16,074.00	27,100.00	27,100.00	11,026.00	59 %
375 TEACHER HOUSING	1,965.12	51,427.05	50,000.00	50,000.00	-1,427.05	103 %
379 USDA	797.71	12,553.32	15,955.96	15,955.96	3,402.64	79 %
500 KASAAN WOOD FIRE BOILER FIRE	0.00	38,331.06	181,509.66	181,509.66	143,178.60	21 %
501 CIP-DISTRICT MAJOR MAINT	0.00	9,974.88	56,064.00	56,064.00	46,089.12	18 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	50,000.00	141,718.87	141,718.87	91,718.87	35 %
504 19-014 TB MAINTENANCE ROOF REPLACEMENT	0.00	68,341.89	145,323.56	145,323.56	76,981.67	47 %
508 19-005 KASAAN K12 PLAYGROUND	0.00	1,267.50	289,395.93	289,395.93	288,128.43	0 %
510 KASAAN TEACHER HOUSING REPLACEMENT	0.00	0.00	122,220.00	122,220.00	122,220.00	0 %
511 AEA LED LIGHTING	1,366.30	54,182.76	125,400.00	125,400.00	71,217.24	43 %
536 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN	0.00	207,419.83	670,060.55	670,060.55	462,640.72	31 %
600 THE CAFE	0.00	1,950.00	5,730.00	5,730.00	3,780.00	34 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	309.64	0.00	0.00	-309.64	*** %
Grand Total:	395,161.30	5,831,649.46	11,496,762.21	11,363,335.36	5,531,685.90	51 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 4 / 21

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
000					
0000					
40 OTHER LOCAL REVENUES	676.00	36,949.84	25,000.00	-11,949.84	147 %
46 RENTAL REVENUE	0.00	600.00	0.00	-600.00	** %
47 E-RATE REVENUE	0.00	690,257.69	1,411,471.00	721,213.31	48 %
51 STATE-FOUNDATION PROGRAM	0.00	3,845,861.00	4,337,433.00	491,572.00	88 %
56 TRS On-Behalf	0.00	0.00	291,761.00	291,761.00	0 %
57 PERS On Behalf	0.00	0.00	74,208.00	74,208.00	0 %
90 STATE-OTHER REVENUES	0.00	50.00	0.00	-50.00	** %
150 FEDERAL SOURCES THRU THE STATE	0.00	0.00	280,000.00	280,000.00	0 %
230 OTHER-SALE OF PROP & EQUI	0.00	4,720.00	0.00	-4,720.00	** %
Function Total:	676.00	4,578,438.53	6,419,873.00	1,841,434.47	71 %
Org Total:	676.00	4,578,438.53	6,419,873.00	1,841,434.47	71 %
Fund Total:	676.00	4,578,438.53	6,419,873.00	1,841,434.47	71 %
Grand Total:	676.00	4,578,438.53	6,419,873.00	1,841,434.47	71 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	14,677.32	145,131.17	249,832.00	148,436.00	3,304.83	97
160 VOCATIONAL ED INSTRUCTION	0.00	2,562.79	0.00	2,563.00	0.21	99
200 SPECIAL EDUCATION INSTRUC	1,529.09	12,576.72	92,581.00	98,740.00	86,163.28	12
400 SCHOOL ADMINISTRATION	742.20	6,023.39	6,926.00	6,926.00	902.61	86
600 OPERATIONS & MAINTENANCE	3,464.17	33,943.51	60,710.00	47,110.00	13,166.49	72
700 STUDENT ACTIVITIES	0.00	433.00	8,466.00	6,216.00	5,783.00	6
Org Total:	20,412.78	200,670.58	418,515.00	309,991.00	109,320.42	
624 KASAAN						
100 REGULAR INSTRUCTION	11,684.88	93,658.73	161,090.00	136,221.00	42,562.27	68
160 VOCATIONAL ED INSTRUCTION	0.00	527.17	0.00	1,500.00	972.83	35
200 SPECIAL EDUCATION INSTRUC	3,058.17	6,116.33	1,801.00	6,301.00	184.67	97
400 SCHOOL ADMINISTRATION	592.45	5,124.03	6,926.00	6,926.00	1,801.97	73
600 OPERATIONS & MAINTENANCE	1,133.02	11,232.74	45,340.00	28,840.00	17,607.26	38
700 STUDENT ACTIVITIES	0.00	349.24	8,016.00	1,700.00	1,350.76	20
Org Total:	16,468.52	117,008.24	223,173.00	181,488.00	64,479.76	
625 NAUKATI						
100 REGULAR INSTRUCTION	12,428.67	86,614.26	235,730.00	233,315.00	146,700.74	37
160 VOCATIONAL ED INSTRUCTION	0.00	1,721.04	0.00	1,750.00	28.96	98
200 SPECIAL EDUCATION INSTRUC	6,212.40	45,334.77	90,862.00	91,189.00	45,854.23	49
400 SCHOOL ADMINISTRATION	845.60	7,173.74	11,283.00	11,386.00	4,212.26	63
600 OPERATIONS & MAINTENANCE	2,753.96	53,911.69	82,677.00	72,477.00	18,565.31	74
700 STUDENT ACTIVITIES	0.00	2,002.93	8,016.00	5,766.00	3,763.07	34
Org Total:	22,240.63	196,758.43	428,568.00	415,883.00	219,124.57	
628 THORNE BAY						
100 REGULAR INSTRUCTION	49,153.42	404,019.85	573,998.00	633,732.00	229,712.15	63
160 VOCATIONAL ED INSTRUCTION	0.00	7,545.59	18,304.00	9,304.00	1,758.41	81
200 SPECIAL EDUCATION INSTRUC	10,181.26	80,110.07	277,098.00	168,887.00	88,776.93	47
400 SCHOOL ADMINISTRATION	10,873.39	68,624.11	137,204.00	150,496.00	81,871.89	45
450 SCHOOL ADMIN SUPPORT SRVC	4,178.77	32,097.86	87,743.00	47,239.00	15,141.14	67
600 OPERATIONS & MAINTENANCE	11,224.88	161,839.92	232,402.00	251,863.00	90,023.08	64
700 STUDENT ACTIVITIES	6,146.99	14,864.48	56,174.00	34,924.00	20,059.52	42
Org Total:	91,758.71	769,101.88	1,382,923.00	1,296,445.00	527,343.12	
632 WHALE PASS						
100 REGULAR INSTRUCTION	16,777.87	138,493.13	226,798.00	228,642.00	90,148.87	60
160 VOCATIONAL ED INSTRUCTION	248.52	1,473.21	0.00	1,500.00	26.79	98
200 SPECIAL EDUCATION INSTRUC	8,074.83	61,234.42	90,647.00	93,118.00	31,883.58	65
400 SCHOOL ADMINISTRATION	845.59	7,170.25	11,283.00	11,386.00	4,215.75	62
600 OPERATIONS & MAINTENANCE	1,264.34	13,370.83	38,360.00	27,960.00	14,589.17	47
700 STUDENT ACTIVITIES	61.75	823.99	5,500.00	3,000.00	2,176.01	27
Org Total:	27,272.90	222,565.83	372,588.00	365,606.00	143,040.17	
649 DISTRICT WIDE						
100 REGULAR INSTRUCTION	7,628.46	102,550.01	155,494.00	145,494.00	42,943.99	70
140 CORRESPONDENCE INSTRUC	991.04	8,220.74	31,696.00	14,079.00	5,858.26	58

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
200 SPECIAL EDUCATION INSTRUC	-30.08	0.00	0.00	0.00	0.00	***
220 SPED SUPPORT SRVCS-STUDNT	13,452.03	86,596.23	123,147.00	142,840.00	56,243.77	60
300 SUPPORT SERVICES-STUDENTS	0.00	0.00	32,822.00	30,322.00	30,322.00	0
350 SUPPORT SERVICES-INSTRUCT	3,852.00	28,996.00	55,150.00	29,504.00	508.00	98
352 LIBRARY SERVICES	0.00	0.00	4,000.00	4,000.00	4,000.00	0
353 Technology	19,305.87	986,460.65	1,539,611.00	1,613,586.00	627,125.35	61
354 INSERVICE	0.00	2,152.42	3,500.00	3,500.00	1,347.58	61
400 SCHOOL ADMINISTRATION	0.00	27,036.96	85,320.00	27,084.00	47.04	99
511 BOARD OF EDUCATION	6,056.06	62,925.52	100,692.00	90,316.00	27,390.48	69
512 OFFICE OF SUPERINTENDENT	21,258.33	219,174.42	350,874.00	330,800.00	111,625.58	66
550 DISTRICT ADMIN SUPRT SRVC	12,276.17	234,680.71	354,787.00	286,178.00	51,497.29	82
600 OPERATIONS & MAINTENANCE	26,841.04	451,338.13	706,240.00	733,873.00	282,534.87	61
700 STUDENT ACTIVITIES	744.40	17,814.37	67,865.00	59,565.00	41,750.63	29
900 OTHER FINANCING USES	0.00	0.00	55,000.00	52,500.00	52,500.00	0
Org Total:	112,375.32	2,227,946.16	3,666,198.00	3,563,641.00	1,335,694.84	
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	16,989.07	134,357.00	227,311.00	223,311.00	88,954.00	60
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	0.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	4,982.18	42,831.43	145,575.00	108,709.00	65,877.57	39
400 SCHOOL ADMINISTRATION	711.59	5,686.10	9,104.00	9,155.00	3,468.90	62
450 SCHOOL ADMIN SUPPORT SRVC	0.00	0.00	10,124.00	0.00	0.00	0
600 OPERATIONS & MAINTENANCE	2,523.00	28,095.76	64,670.00	47,763.00	19,667.24	58
700 STUDENT ACTIVITIES	0.00	952.75	8,016.00	5,301.00	4,348.25	17
Org Total:	25,205.84	211,923.04	464,800.00	395,739.00	183,815.96	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	9,578.43	95,686.03	135,504.00	117,325.00	21,638.97	81
160 VOCATIONAL ED INSTRUCTION	0.00	480.00	0.00	1,500.00	1,020.00	32
200 SPECIAL EDUCATION INSTRUC	131.23	2,933.04	300.00	4,200.00	1,266.96	69
400 SCHOOL ADMINISTRATION	1,588.54	7,001.76	6,926.00	8,676.00	1,674.24	80
600 OPERATIONS & MAINTENANCE	1,624.14	17,974.19	69,803.00	49,803.00	31,828.81	36
700 STUDENT ACTIVITIES	0.00	0.00	2,500.00	0.00	0.00	0
Org Total:	12,922.34	124,075.02	215,033.00	181,504.00	57,428.98	
Fund Total:	328,657.04	4,070,049.18	7,171,798.00	6,710,297.00	2,640,247.82	60 %
Grand Total:	328,657.04	4,070,049.18	7,171,798.00	6,710,297.00	2,640,247.82	60 %



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Board Report April 14, 2021 Sherry Becker, Superintendent

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Awards & Recognition: (to be announced during School Board Meeting)

**Student Awards/Recognition - Classified Employee of the Month
Certified Employee of the Month - Parent/Volunteer Appreciation**

First Graduate for the 2020 - 2021 School Year - Ronnie Olynyk - Attended Hyder School and enrolled in AK-TRAILS Correspondence School to get diploma. Congratulations Ronnie!

Legislation

Up to date legislation will be provided during the School Board meeting.

SISD Smart Start Plan Revisions:

The SISD District Staff Team made some modifications to the Smart Start Plan that was Board approved in October 2020. These changes are based on requests from school staff and parents. These changes are also an attempt to be more in line with current recommendations from the CDC, DHSS, and DEED. Finally, these changes are an attempt to make our plan be more in line with the Craig and Klawock City School District Smart Start plans.

Coffman Cove Greenhouse:

Sadly, we were recently informed by the Coffman Cove AmeriCorps worker Amy Erling, that she has to resign due to accepting employment elsewhere. She will be missed! Thank you for everything you have done for SISD Amy!

Within days of hearing this news, we were contacted by a couple who were very interested in learning more about the Coffman Cove greenhouse and the SISD aquaponics systems. This couple recently moved to Ketchikan and they have offered their full-time volunteer support for the Coffman Cove greenhouse in exchange for housing in Coffman Cove. We provide this

for all SISD AmeriCorps workers. Loni and Peter Nguyen are now living in one of our vacant teacher housing units and Peter has applied to be an AmeriCorps worker. He is a retired IT Analyst, and his wife is a biologist and the Outcomes Coordinator with the Biological Sciences Department for Mt. San Antonio College in California. She is working with her college to bring 12 college student volunteers to POW to learn more about the aquaponics systems and volunteer for a 3-week term this coming summer. We are excited about the possibilities this brings to the district.

Other exciting news regarding our Agriculture program: Priscilla Goulding has volunteered to be the aquaponics volunteer organizer for the district. She will be developing a schedule for coverage at the Thorne Bay program and will also outline roles and responsibilities for all volunteers. Step-by-step directions on what each volunteer will be responsible for will be included so that if/when we lose a volunteer, someone can step into the role to ensure that the program does not collapse. Priscilla will outline goals for the coming school year and provide a list of materials/supplies/maintenance that may be needed. She has also offered to assist us in grant writing to continue to seek funding for the program.

Port Alexander Magnet School 2021-22 (planning progress)

Report from the Magnet School Coordinator - Julia Trischman

AK-TRAILS Correspondence/Homeschool:

Currently, there are 7 students enrolled in the AK-TRAILS Correspondence/Homeschool program. Heather Mendonsa was hired as the AK-TRAILS Correspondence School Coordinator for the remainder of the 2021-22 school year. She will be working with a team of SISD staff to develop a strategic plan for our Correspondence/Homeschool Program. The team will be focusing on policy, procedures, curriculum and an advertisement campaign. More information on the team's progress will be announced as it becomes available.

The team and district administration recommend a change in AK-TRAILS student graduation credit requirements to 21. This is the minimum graduation requirements for the state of Alaska and is in line with what other statewide correspondence/homeschool programs require.

Summer 2021:

District staff met recently and discussed a variety of activities that we are planning to offer for our students this coming summer. Some of these ideas include:

- Week-long ceramics class
- 2-3 day Kayaking trip along Sarkar Lakes canoe route
- Hollis Summer Camp - plans are currently in progress and may include swimming lessons, ceramics, bicycling, gardening, carving, kayaking, robotics, community service projects, technology projects, etc.
- Basic Rifle/Shotgun Shooting & Safety course - with John Stevens
- Aquatic Insects - with Cheryl Fecko
- Drone Piloting Courses for staff and students

- Mixed in with some of this fun - academics for students who may be struggling and/or credit recovery, etc.
- Some schools will be providing a summer food services program. Our Food Services Director is currently working on the applications for this.
- And more!!!

Planning for 2021-22 School Year:

- 2021-22 School Year Calendars:
All Advisory School Councils will be voting on a calendar for the coming school year. Two options have been provided. These options were developed with the assistance and input of many staff and parents. SISD School Board will have a recommendation for approval at the May 2021 School Board meeting.
- Fall Inservice 2021-22 plans are in progress
- Student schedules are in the process of being developed now
- Student Activities - a survey will be going out soon to all students and parents to determine areas of interests for 2021-22 student activities
- Student Electives - we are excited to announce that we will be offering scuba and welding workshops as electives for students this coming school year. SISD will be working with Earl Jeffries to teach these courses.
- Instructional Technology:
Instructure/Canvas Learner Management System - Free online education platform provided to AK school districts by the AK Department of Education.

From Instructure Website:

With its easy-to-use LMS and integrations for all your favorite K-12 apps, the Canvas platform helps you create a custom K-12 online learning environment. Provide equitable access and instructional continuity. For every student. Everywhere. Every day. Canvas is the robust digital foundation for all aspects of learning.

Digital tools that play nicely with others. Rubrics. Modules. Calendars. Schedules. Quizzes. Syllabi. Analytics. SpeedGrader (cue applause and wild cheering). Canvas is outfitted with smart, intuitive features that will help take learning to the next level. And then there's the integrations! The Canvas API links right up with all your favorite apps and tools: G Suite, Microsoft Teams, Adobe, and hundreds more, in one centralized learning hub.

Learning is on the move. Canvas LMS has top-rated mobile apps for teachers, students, and parents to keep everyone informed and connected, on the go, on any device. Teachers can engage with students whenever and wherever through an app that boasts best-in-class data security. (It also comes with SpeedGrader, which can cut grading time by 50%.)

Talking in class is encouraged. Teachers can communicate with individual students, groups, the entire class, or even parents through messaging, audio notes, video, and more. And students can collaborate among themselves via chat group, video, and other messaging tools.

Staff Openings for 2021-22 (to date):

All Certified Teacher/Administrator Contracts have been issued. To date, the following positions are available and are being advertised for the 2021-22 school year:

- Barry C. Stewart Kasaan School: Multi-Grade Elementary General Education/Special Education Teacher - Contract Offered - pending paperwork by candidate
- Whale Pass School: Multi-Grade/Special Education/Lead Teacher
- Thorne Bay School: Secondary ELA/Social Studies Teacher - Contract Offered - pending paperwork by candidate
- Thorne Bay School: Food Services/Cook 2021-22
- Thorne Bay: Summer Food Services Cook

**Alaska Alexander Archipelago Tongass and Tidal Science
Academy(AAATTSA)**

August - November, 2021

New Student Application



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Please mail or email completed applications to:

Tongass and Tidal Science Academy
PO Box 19569 Thorne Bay, AK 99919
aaattsa@sisd.org

The application period is open from **February 23 to April 30, 2021**. A number of qualified applicants will be placed on a waitlist, with the possibility of admission through June.

This opportunity is for students who have an interest in environmental and ecological studies, who want to become stronger leaders, and who have commitment to give back to the world through service and labor.

Students who apply and are approved for enrollment will live in Port Alexander, Alaska with a host family for quarter one (the first 9 weeks for the 2021-22 school year), will earn 0.5 elective credit, and will attend the Port Alexander School.

Tongass and Tidal Science Academy | *August - November, 2021*

Incoming high school freshman, sophomore, junior, and seniors, nationwide, are eligible to apply for the Tongass and Tidal Science Academy.

Incomplete applications will not be considered.

For more information about the Tongass and Tidal Academy, reach out to:
aaattsa@sisd.org or call 907-828-8254 ext. 206

Student Information

Name: _____
First Last M.I

Date of Birth (MM/DD/YYYY): ____/____/____

Address: _____
Street Address Apt #

City State/Province/Region Country Zip Code

Email: _____ **Phone Number:** _____

Best way to contact you to set up an interview (check one):

- Email
 Phone Call
 Text Message
 Other (please specify): _____

First Language (check all that apply): _____ **Gender:** _____

- English
 Other(s) (please specify): _____

Languages other than English spoken, if applicable: _____

How did you hear about the Tongass and Tidal Academy? (Check all that apply)

- School Presentation
 Website/Social Media
 Newspaper/Magazine/Online Publication
 Friends/Family
 Educator Nomination/Referral Email
 Other (please specify): _____

Current Grade Level (check one):

- Grade 8
 Freshman/Grade 9
 Sophomore/Grade 10
 Junior/Grade 11

Current School: _____

City: _____ **State/Region/Province:** _____

Country: _____ **Phone:** _____

Parent/Guardian Information

Parent/Guardian 1

Name: _____
First *Last* *M.I*

Email: _____ Phone Number: _____

Lives with student? (check one) Yes No

Highest Level of Education (check one):

- Less than high school
- Graduated high school
- Some college
- Associate's/2-year degree
- Bachelor's/4-year degree
- Graduate degree (Master's, Ph.D., etc.)
- Other (please specify): _____

Occupation: _____

Parent/Guardian 2

Name: _____
First *Last* *M.I*

Email: _____ Phone Number: _____

Lives with student? (check one) Yes No

Highest Level of Education (check one):

- Less than high school
- Graduated high school
- Some college
- Associate's/2-year degree
- Bachelor's/4-year degree
- Graduate degree (Master's, Ph.D., etc.)
- Other (please specify): _____

Occupation: _____

A Parent/guardian must sign to give permission for you to submit this application.

Parent/Guardian Signature: _____ 24 _____ Date: _____

We – the staff on the Tongass and Tidal Science Academy Applications Committee (AppComm) – want to hear from you, in your own voice, about what matters to you and why. Keep in mind that there are no right answers to these questions. We invite you to share honestly and genuinely about yourself and your experiences.

On this paper or separate pieces of paper, please write or type answers to the following prompts. While your responses will not be considered on the basis of length, we hope you take the opportunity to express yourself fully.

Answer two of the three reflective questions below. If you are selected to be interviewed, these answers will be shared with staff and faculty.

1. The Tongass and Tidal Academy will be a rigorous 9-week journey in an off-grid Alaska community. What do you anticipate will be most challenging for you? Describe how you would persevere through these challenges.

2. Reflect on your education and experience in school. What has been most rewarding and what could be improved?

3. Based on what you know about the Tongass and Tidal Science Academy model and its emphasis on environmental and ecological studies, leadership, and service and labor, why do you want to attend the Tongass and Tidal Academy? What unique perspective will you bring, and what do you wish to gain from the experience?

(Optional) Is there anything else that you feel like we should know that is not presented elsewhere in your application?

- **Please attach your Unofficial Transcript.**
- **Parent signature must be included on the parent contact page of this application.**
- **Please ask a teacher or school administrator to write a letter of recommendation for you to attend the Tongass and Tidal Science Academy. This person's name, email address, and phone number must be included on their letter of recommendation.** We will contact this person to learn more about you as a student and a person.
- **(Optional) More than one letter of recommendation is allowed. If you feel there is a person in your life (e.g. a teacher, an employer, a mentor, a peer, etc.) who knows a different side of you than the teacher or administrator that recommended you, it is your option to obtain an additional recommendation from that person. This person's name, email address, and phone number must be included on their letter of recommendation. We may contact this person to learn more about you as a student and a person.**

All letters of recommendation must be submitted with your application.

Questions? Please contact aaattsa@sisd.org or call 907-828-8254 ext. 206

NOW ACCEPTING APPLICATIONS FOR HIGH SCHOOL STUDENTS!

TONGASS AND TIDAL SCIENCE ACADEMY



**ZERO
COST TO
STUDENTS!**

IMAGINE A 9-WEEK ADVENTURE IN PORT ALEXANDER, ALASKA!

Why Choose Us?

- Receive a Marine Safety Certification
- Attend the Sitka Whalefest
- Learn Outdoor Survival Skills
- Develop Leadership Skills
- Study Environmental and Ecological Sciences
- And so much more!

28



sisd.org OR aaattsa@sisd.org OR 907-282-8251 (ext. 206)

Anchorage Daily News (ADN)

Website

These ads will pop up when viewers are reading their news. We will get 41,000 impressions now until April 29th.



Now Accepting Applications for High School Students!
Tongass and Tidal Science Academy

IMAGINE A 9-WEEK ADVENTURE IN PORT ALEXANDER, ALASKA!

Zero Cost to Students!



Now Accepting Applications for High School Students!
Tongass and Tidal Science Academy

IMAGINE A 9-WEEK ADVENTURE IN PORT ALEXANDER, ALASKA!

Zero Cost to Students!

Alaska Alexander Archipelago Tongass and Tidal Science Academy - AAATTSA



SISD is offering an exciting opportunity for high school students for the 2021-22 school year! This opportunity is completely free for students who have an interest in environmental and ecological studies, who want to become stronger leaders, and who have commitment to give back to the world through service and labor.

Students who apply for and are approved for enrollment will live in Port Alexander, Alaska with a host family for quarter one (the first 9 weeks of the 2021-22 school year), will earn 0.5 elective credit, and attend the Port Alexander School.

Our Philosophy

Students are equipped with the skills to be global citizens and architects of a sustainable world.

Our Tongass and Tidal Academy Stands on These 3 Pillars:

Leadership

Students will develop an awareness of their responsibility and their contribution to developing a sustainable world. Students will work collaboratively with their peers as part of a rigorous outdoor experiential program. Students will build confidence in their leadership abilities to become change agents that will enable them to share their vision of the future with others.

Environmental and Ecological Studies

Students will receive advanced academics in environmental and ecological sciences. Students will become scholars of Alexander Archipelago Islands through literature, public speaking, and collaborative learning. Utilizing in-the-field training, students will be connected with nature in the rich terrestrial and aquatic ecosystem of the Gulf of Alaska.

Service and Labor

Students will develop an awareness and deeper understanding of environmental challenges and will work diligently to serve, connect, and empower the people of the Alexander Archipelago communities. Service to society allows individuals to grow within themselves as well as understand the big picture of moral worth.

For more information, please contact aaattsa@sisd.org or 907-828-8254 (extension 206)

**NOW ACCEPTING
APPLICATIONS FOR
HIGH SCHOOL
STUDENTS!**

TONGASS AND TIDAL SCIENCE ACADEMY



**ZERO
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IMAGINE A 9-WEEK ADVENTURE IN PORT ALEXANDER, ALASKA!

Why Choose Us?

- Receive a Marine Safety Certification
- Attend the Sitka Whalefest
- Learn Outdoor Survival Skills
- Develop Leadership Skills
- Study Environmental and Ecological Sciences
- And so much more!



sisd.org OR aaattsa@sisd.org OR 907-828-8254 (ext. 206)

Thorne Bay School



*1010 Sandy Beach Road
Thorne Bay, AK 99919
(907) 828-3921*

Home of the Wolverines!

4.7.21

We started off this month highlighting the theme of “truth and trust” for the month of April. Students read books monthly that center around a famous personality who exhibited that trait. Our school Facebook group posts weekly about the current trait in an effort to include the community.

Mixed-6 Volleyball is in play and we hope to add Track and Field shortly! The students have also had the opportunity to participate in other extracurricular activities such as paddle making, through Amy McDonald’s Phlight Camp adventures.

We are also looking forward to celebrating Earth Day on the 22nd with the annual community cleanup, and are adding a new activity of recyclable art! Students will participate in being creative with recyclable materials and prizes will be awarded!

We have so many highlights this month. Among these are:

- Ms. Aly’s class serenaded us with musical numbers! The school enjoyed their performance!
- We are preparing for next week’s Peaks Testing! We want students to be relaxed and able to do their best.
- April Fools Day! The students thoroughly enjoyed a little extra levity this day. Miss Amy’s office was redecorated!
- Mrs. Mendonsa’s electric keyboarding class is making great strides in their progress. I enjoyed listening to the percussion!
- Student Council will be putting on a Pep Assembly to get us all in testing mode! They have some great activities planned and we appreciate all they do, under Ms. Vaughn’s guidance.
- It’s the end of third quarter already! Where did the time go?!! Our students continue to impress with their best.
- Parent teacher conferences provide an opportunity to connect with our parents! We look forward to interacting with them.

We’re blessed to be a part of this district and community. We are looking forward to the rest of the school year and all the opportunities it holds!

April Board Report

Special Education

In combination with the Public Health Department, the annual Child Find search was conducted at all the sites within the Southeast Island School District boundaries. During Child Find, all children, ages 3-21 years of age, are invited for screening if they are suspected of having a disability. This year's search was very successful. Over 40 preschool-aged and kindergarten students (and some adults) had their vision and hearing screened and had a pre-academic screening done with a parent request.

State Assessments

The World-Class Instructional Design and Assessment (WIDA) designs and implements proficiency standards and assessments for grade K-12 students who are English-language learners. ACCESS for ELLs is aligned with the WIDA English Language Development (ELD) Standards and accesses each of the four language domains of Listening, Speaking, Reading, and Writing. Educators use ACCESS results to make decisions about students' English academic language and facilitate their language development. SISD conducted the WIDA assessment this year for its foreign exchange students. The testing window was February 1, 2021 - March 31, 2021.

The Performance Evaluation for Alaska's Schools (PEAKS) assessment is in full swing, with the testing window open from April 12- April 30. PEAKS is a content area summative assessment designed to measure a student's understanding of the skills and concepts outlined in the Alaska English Language Arts, Mathematics, and Science Standards for Alaska. These standards are specific rigorous expectations for growth in student's skills across grades 3-9 and science grades 5, 8, 10.

The Dynamic Learning Maps – DLM Alternate Assessment is also in full swing this month. The DLM is an alternate assessment administered to those students who have significant cognitive disabilities in grades 3-9 and cannot participate in the PEAKS assessment. The testing window is March 15-April 30, 2021.

SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road Thorne Bay, Alaska 99919

Board Report

April 2021

Brian Krosschell, Grants Manager

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Agriculture Program

The school district has been extremely fortunate to have connected with Loni and Peter Nguyen. They are excited to help us with our agriculture program in Coffman Cove and they have a special interest in the aquaponics system. Connecting with them was a blessing that happened at just the right time because the Coffman Cove AmeriCorps member, Amy Erling, will be leaving to take a job in another part of SE Alaska. We are very thankful for Amy's expertise with the aquaponics system. Before she leaves, she is training our new help. We also want to thank Priscilla Goulding for volunteering to be the point person for the aquaponics system during the staff transitions.

AmeriCorps Resilient Alaskan Youth (RAY) Program

Peter Nguyen is interested in replacing Amy Erling as the AmeriCorps member in Coffman Cove. We are also fortunate to have Maria Lineker helping again in Thorne Bay and Kasaan as well as Sabrina Marconie in Hollis. Their support with the youth and agriculture program has been incredibly helpful. The AmeriCorps RAY program has a limited number of members each year for Alaska. There are about 25 participants across Alaska, so we are lucky to have three. I requested a few more for next year. More information about AmeriCorps' Resilient Alaskan Youth program can be found at: <http://www.rayprogram.com/>.

Title V Rural Education Achievement Program

The federal Title V REAP grant application will be submitted this month. Title V funding is to address the needs of rural, low-income schools for initiatives aimed at improving student achievement. We have been using these funds to support our teacher recruitment, retention, and human resource management. We expect to receive approximately \$6700 from this grant program.

Title VI Indian Education

Part II of the Indian Education grant application opened April 5th. This application is a multi-step process with a deadline of May 14. This grant provides extra funds to our Alaska Native students that have a 506 form completed that includes their tribal identity. These funds can be used for a wide variety of services for qualifying Native students.

Alaska Comprehensive Literacy State Development Grant

SISD was one of 16 school districts in the state that were awarded this grant. We are in the second year of the grant. We participated in DEED's Spring Convening for grantees on April 1st. This was an opportunity for SISD to share our progress as well as receive guidance for the year-end progress report that is due May 1st. We were awarded approximately \$1,200,000 over five years to collaborate with four other small districts to provide staff training and improve student literacy skills. More information can be found at: <https://education.alaska.gov/information-exchange-blog/deed-spotlight-energizing-literacy>

Pre-Elementary Grant

SISD was one of 17 school districts in the state that were awarded a three-year pre-elementary grant. This year is the 1st of three years for this grant. We will receive \$447,000 for the 3 years of the grant. More information about this grant is at: <https://education.alaska.gov/earlylearning> .

Quality Schools Grant

The grant application for next school year is due May 1. The year-end report is due soon after that. The amount of this grant varies each year. It is generally a little more than \$10,000. The use of this funding is very flexible. This year it was used to pay for curriculum materials. More is available at <https://education.alaska.gov/quality-schools> .

Alaska Energy Authority Village Energy Efficiency Program

We are wrapping up the AEA Outdoor Lighting grant. We received \$125,000 for high efficiency lighting. This grant project will be completed April 30th and final reporting completed soon after that. More information at <http://www.akenergyauthority.org/>

Rural Communities Opioid Response Program Grant

Final reporting for the RCORP Opioid grant was completed on April 5th. This project was for planning opioid addiction intervention activities on Prince of Wales Island and it was coordinated by Kristi Kunhert. It was extended into this school year because of Covid-19.

Farm to School Grant

Final reporting for the Farm to School grant is being completed. This grant supported our agriculture program and helped us supply fresh food to our schools. Application rules restrict us from applying again for at least 3 funding periods. The grant was extended into this school year because of Covid. More information can be found at: <https://education.alaska.gov/cnp/alaska-farm-to-school>

Village Clean Water Planning Grant for Whale Pass

Branzon and I helped Randy Tolman in Whale Pass submit a planning grant to develop plans for a possible well to serve the community and school. If they are successful with the planning grant, the next step is applying for a construction grant.

Please feel free to email me if you have any questions or suggestions (bkrosschell@sisd.org).

Ongoing projects for SISD, and a look at some of the other Maintenance related work.

Tentative Summer projects:

1. RAC project for Dam and pipe work in Hollis - this would require lots of time and management but there is 1.3 mil on the table for it.
2. Hollis new school - 10 mil project currently #1 on CIP that will also require a lot of time and management.
3. Thorne Bay - still need to finalize the play area and wrap up the paperwork end.
4. Thone Bay - our HVAC is number #3 on our CIP list and is at this point 100% manual no automation at all. We will need to pursue an engineering assessment to drive this project, about 10k but am hopping to piggie back it with Hollis school or looking out for other opportunities to combine it and save on travel costs.
5. Thorne Bay - our fire suppression needs lots of work and is currently #2 on our CIP. This project to get taken seriously will need an updated engineering report as well. There will be emergency work done again this summer. This work is tracked and can be back funded with future CIP awards. Assessment about 10k, emergency repairs 5k, about 8k for replacement heads that need to be replaced to be in compliance with fire codes.
6. Kasaan - three-sided play area will be completed. 400k project some time and PM work. SISD will be moving material and have oversight.
7. Kasaan - wood boiler building is still being negotiated but if we can get the insurance company moving forward will include so time and PM work. We will also be on the hook for about 18k in work that will need to be done that was not part of the insurance responsibility and that number may increase as other issues on are the table.
8. Kasaan - work on the library building, roof was priced at 24k, inside repairs after abatement 18k, septic work about 10k. This building is a priority for next school year and will be working to have it ready by start of school.
9. Port Alexander's teacher housing needs some work, it is a potential project but seeing who is available and able to do work will be more of an, if the opportunity present itself. About 8k
10. Coffman - needs to have electrical service isolated between the greenhouse and school. New service and work need to do that will be about 10k to 15k.
11. Coffman and Naukati schools - need pressure washing and staining. About 10k each for supplies and equipment rental.
12. Naukati - Needs housing leveled. Have bid for 5k to get that done at same time as Whale Pass.

13. Whale Pass School - needs leveling at 10K including repairs and drainage work, have one bid in hand but finding others will be very difficult. There are very few people on island willing to do this work and getting people off island to even consider is also an issue.
14. Whale Pass - District and School working on grant for Well. Little time and some PM if grant is successful. We need a good water solution in Whale Pass, I also have a bid from 2 years ago that was presented to the board but tabled that we could look into again if grant is not successful.
15. By summer, the VEEP grant should be about wrapped up 150k project with matching time and PM work.
16. Joint venture with Forest Service on Harris River project still working on final agreement. This will have some temp help brought in on payroll to help complete.
17. We also have regular housing unit work and am setting up for some siding projects and maintenance needed with our housing units. Kasaan single bedroom unit will need some work to be ready for school as it has never been used before.
18. Also looking for ways to get some more storage at the bus barn adding some gravel in that area and replacing some very worn out shipping containers.

Some are things that will have to happen, some rely on funding being acquired, and some are if the opportunity is there.

Some of the emergency work will be covered if we get a successful CIP and is being coded for billing to make that an easy process it also helps with the score for the CIP. For a successful CIP, we need to spend money on engineering reports, plans/design are a huge help but costly, also to even updated a CIP application a lengthy document cost a good deal of money. Some may and can be done in house, but there is little time within our department. Maintenance department has three full time staff: Me (district wide), Shawn (Thorne Bay school and housing), Alex (bus barn vehicles and busses). We also have Terri who wears too many hats to count, and a few student helpers on very limit schedules and restrictive duties. In the past, much of the CIP work was done in house and any unspent money was able to be spent on other projects. This is no longer the case and any unspent money is now returned to State, and performing work in house requires special permission.

Respectfully,

Branzon Anania

Food Services Board Report

April 2021

Submitted by

Susan Greene, Contracted Director of Child Nutrition Program
Natalie McAuliffe, Coordinator Child Nutrition Program

Summer Foods Service March Claim

- Due to the month ending last week, all meal claims for March have not been received from the schools and the March reimbursement have not been submitted.

Summer 2021 Summer Food Service Program (SFSP) Application

- April 1st, SISD participated in the AK Dept. of Education required training for the Summer Foods Service Program (SFSP). Based on the information received during the training the district office is working with individual schools to determine participation in the program and collect required application information. Application information includes: ability to participate in required training number of projected participation; ability to be available for a 1st & 4th week on-site review; identify type and hours of service; and ethnic and racial data. All application information must be received, and application submitted by April 15.

Menu Transition

- To assure all children receive healthy meals during the Covid Pandemic, the USDA allowed schools the option of operating under the Summer Food Service Program (SFSP). The SFSP allows for less restrictive menu planning, alternative meal service choices, and higher reimbursement rates.
- This option will not be available for the 2021/22 school year and schools are required to operate under the National School Lunch Program (NSLP).
- This impacts menus, but no major alterations are anticipated. The greatest impact is the site's ability to substitute certain foods and meeting calorie and sodium limitations.
- The NSLP provides a lower reimbursement rate and is based on student free/reduced/paid eligibility.

Grants:

- **Greenhouse Produce** A goal is to expand the use of greenhouse produce in school menus, help facilitated produce delivery to schools, and work cooperatively with the business department to establish procedures for purchasing greenhouse produce.

Community Eligibility Provision (CEP)

- Currently five (5) SISD schools are operating under the CEP. CEP allows schools with an identified student percentage of 40% or greater free meal eligibility to serve breakfast and lunch at no cost to all enrolled students without collecting household applications.
- Identified students are those certified for free meals without the use of household applications (for example those directly certified through SNAP).

- SISD's CEP status will be reviewed and renewed this year. If a school's status changes the district's decision to serve meals at no cost is not impacted, reimbursement rates and the requirement to complete household applications will be the greatest impact.

P-EBT

- The Pandemic – Electronic Benefits Transfer (P-EBT) Program is additional money for families to buy food due to COVID-19 related school closures.
- The P-EBT program has been extended through the 2020/21 school year and the district has provided the state all required information about school closures and student eligibility status.
- All calculations are completed by the state and further information will be provided when available.

Curriculum-Literacy Report April 2021

i-Ready

The Literacy Coach will be visiting sites this week as part of Parent Teacher Conferences to better familiarize students and parents with the i-Ready program.

Comprehensive Literacy Statewide Development Spring Convening

The Literacy Coach attended the CLSD Spring Convening via ZOOM. Ideas shared out by districts from across the state included the increased purchases and usage of digital book platforms, such as Kindle, and the enhanced sense of urgency the pandemic has put on private companies and local governments to increase the availability of public and home-use internet. A key takeaway was that the programs associated with these grants did not foresee or accommodate for the possibility of school closures and limited access for visitors. All districts have been impeded in meeting this goal of the grant as virtual meetings do not hold the same allure as in-person events, especially when so many parents are operating in a highly virtual environment throughout the day.

SISD Reading Recovery Plan

Building on the thorough and comprehensive review of K-8 English Language Arts, the Curriculum Coordinator has taken on the task of developing a document that further clarifies for teachers and administrators the steps that need to be taken to ensure that students, especially in grades K-6, are receiving the full amount of instruction, both direct and independent, in a given week; especially since most published curricula are built around a five-day school week. Part of this plan will also outline how to balance the needs of students in a multi-grade classroom and the appropriate level of use for online learning such as i-Ready, IXL, and other digital sources.

AK TRAILS and AAATSA Curriculum

The Curriculum Coordinator has been working with those involved in the development of the AK TRAILS correspondence program and AAATSA magnet program to identify curriculum which may be needed next year to meet the unique needs of these programs. The primary focus is and will remain on keeping these programs as closely aligned as possible with the general SISD curriculum and schedule, but with an acknowledgement that off-island and out of building programs offer certain opportunities and challenges that may require accommodations.

Naukati School Board Report: April 2021 scribed by Laura Anania

March rolled in fast and stayed, what seemed to feel like a long time. The students in Archery participated in the State Tournament and did well. The Naukati students decided to name the 3-D animals that are currently being stored in our paddock. Our focus for Nationals, although virtual this year, will be to hollow into an aiming spot. With all the students growing at least an inch so far this year, many aiming shots seem off. They are all doing wonderful and we are sure to see this continue into Archery Nationals.

We had our senior student, along with a student from Thorne Bay, attend Basic Firefighter Training and CPR class in Seward, Alaska through AVTEC. This opportunity allowed these gentlemen to grab four certificates that will be needed for the Coast Guard and any Mariner career chosen. The experience itself was a great learning opportunity as the boys got to experience a new place and attend an actual college. Congratulations to Brakaz Anania and Kurt Kohn of Thorne Bay.

The Naukati Action Marksmanship Program is picking up again with a tournament drawing near. In mid-April, the students of Naukati School, as well as throughout the district, will compete for the fastest time at target shooting. Now we just need the weather to cooperate so we can get out into the pit without having to slog through snow, sleet and wind.

Thank you again to John Stevens for making his way out to Naukati for Marksmanship and Superintendent Sherry Becker for supporting this activity. We are hoping that we will have the opportunity for Marksmanship next year!



SOUTHEAST ISLAND SCHOOL DISTRICT

Whale Pass School

Box WWP #38

Whale Pass, Alaska 99950

907-846-5320, fax: 907-846-5319

April 2021 Board Report

Whale Pass School

Submitted by: Christine Cook

Southeast Island School District Vision, Mission, and Goals

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Goals:

► Prepare students for post-secondary life

- ❖ Students have finished up archery with a tournament in March. Congratulations to all the students for a job well done.
- ❖ Our MS/HS students are now working on our yearbook. Our goal is to be complete by May 1 so books can be ordered and delivered by the end of the school year.
- ❖ Mr. Cook has started his new second semester classes. The students will be having Art II, Health and Outdoor Survival Class. This week he is doing a Thursday activity of general boat maintenance. The HS girls in Art are working on various mediums and have entered several art contests in Alaska.



► Provide sufficient/effective staff support

- ❖ We still continue to separate classes, each lunch in our rooms, and have separate recesses. Our number one goal is to keep our staff and students safe.
- ❖ We are continuing the research for installing a well at the school with a grant in cooperation with the City of Whale Pass. Mayor Cook and Brian Krosschell have met to discuss the process.
- ❖ Goose Chase---Ms. Tamara, Ms. Christine, Ms. Sarah and Ms. Kayleena had a blast participating in the SISD Goose Chase Challenge. The challenges were fun and interesting. There was also some heavy competition between contestants. Everyone won a prize, but the top winner was Ms. Tamara. Go Whale Pass Ladies!!! The HS/MS students have expressed an interest in one for students.

► **Improve communication district and community wide**

- ❖ Our Facebook page has all the current state and health mandates, as well as, current updates from the district.
<https://www.facebook.com/WhalePassSchool/>
- ❖ Our next ASC meeting and gun drawing will be Thursday, April 29 at 5:00. We will also be having our first dinner of the school year. On the menu is fish and chips. The halibut was caught at the beginning of the school year during subsistence week. We will have our April Gun Calendar drawing also. We have chosen a later date since our regular meeting is on a PEAKS testing day.
- ❖ Our 3rd – 10th grade students will be taking the PEAKS tests on April 21, 22, 26, 27, and 28. We will send out a letter closer to the dates.

► **Increase visibility to share lifestyle and increase enrollment**

- ❖ Our current enrollment is 20 students PreK-11th grades. We have 5 High school students, 4 Middle school students and 11 elementary.
- ❖ The Elementary class is currently working on planting and cleaning the greenhouse.
- ❖ We will also be rehabbing the chicken coop, weather permitting this month.
- ❖ The Elementary Classes just finished up Dr. Seuss Read Across America Week.
- ❖ March Students of the Month—Alex C. and Jacob B. Congratulations.

Southeast Island School District Vision, Mission, and Goals

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster students skills to achieve their goals and adapt to an ever-changing world.

Goals:

Prepare students for post secondary life.

- Our students will continue to explore and learn skills that will benefit them in post Secondary life.
- Students have helped deliver mail every week from the Eyak to the post office.
- Students have had the opportunity to compete in the Alaska State Archery Tournament.
- The MS/HS students have been building a model home in their Architectural Model class this semester and will be building the 1st 8 foot wall for our maintenance man, Bud Durdle's shop/storage building before the end of the school year.

Provide sufficient/effective staff support

- I am proud to be working with Sarah Patrick and Molly Kimzey.
- We are still looking for a para for Kindergarten and a food service person.
- I am PROUD to say that Cyndi Saffold is volunteering at Port Alexander School.

Improve communication district and community wide

- The Port Alexander School ASC has created a Facebook page and email address to post events and spread the word about the amazing things that will be going on in our school.
- The ASC had an Easter egg hunt for all the children in the community. There were 10 children hunting approximately 300 eggs. Fun was had by all in attendance.
- The students will be participating in the annual "Green up, Clean Up" on April 22 (weather permitting).
- Students have started taking the PEAKS tests. 10th grade has completed the Science test.

Increase visibility to share lifestyle and increase enrollment

- The Port Alexander ASC held the April meeting on April 1st.
- The ASC has been providing healthy snacks again this year for the students.

Educationally Yours,

Sharlet Collins

THRIVE Grant, Testing, and Counseling

Amy McDonald
April 2021

Counseling

The scheduling team continues to meet and work on PowerSchool, curriculum, and scheduling pieces. It has been wonderful to have a team to work through concerns and ideas so that we can hopefully meet the needs of all our students.

Testing

SISD has started our PEAKS testing. A few outer sites chose to test in the first couple weeks of the testing window. Things are going smoothly. I appreciate the staff and all their hard work to make our statewide testing window successful and secure.

We've scheduled our spring MAP testing window for May 3rd through 13th.

THRIVE Grant

We continue to have events for elementary students on POW through the THRIVE and SELECT grants. These have been very successful and students are learning about thickening their webs!

We held an event for middle school students last weekend at Thorne Bay School. It was a Haida Native paddle workshop. We had students from Naukati, Whale Pass, Hollis and Klawock. Greg Frisby from Hydaburg came to Thorne Bay to facilitate the workshop. Below are some pictures of the event. We will host a similar event for high school students this weekend at Klawock School. This event was made possible through the ASTRIDE grant and donations from SEALASKA.

Tlingit and Haida is currently writing a new grant to continue and enhance the programming we have had through the THRIVE and ASTRIDE grants on POW. We are hopeful that this grant will be funded.

Klawock City School District is currently writing a grant to offer amazing career and technical education courses for high school students on POW. SISD is a partner in this grant. Both the Tlingit and Haida and the Klawock School District grants are due the beginning of May and we will hear if they were awarded in October.

There are a couple of upcoming staff training opportunities offered by the THRIVE, ASTRIDE and SELECT grants. The first is the Educator's Confluence in Missoula, Montana on June 17th and 16th, 2021. The second one is the Resilient Educators Workshop at the Alyeska Resort in Girdwood, Alaska on July 27th and 28th, 2021. The grants cover per diem, travel and lodging for staff to attend these trainings. We would love to have board members attend the trainings! Please let me know if anyone is interested.





SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION
THRU: Sherry Becker, Superintendent
FROM: Lucienne Smith, Contracted Business Manager,
Alaska Education & Business Services, Inc. *Lucienne Smith*
Date: April 6, 2021
SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE

FY 2022 BUDGET – The 2nd Proposed FY 2022 budget will be discussed and reviewed during the work session. In May we will submit the FY 2022 3rd Proposed budget for review and adoption.

STANDARD OPERATION PROCEDURES (SOPS) – As we continue to review our procedures, following are SOP #10 – *Budget Development Transfers & Revisions*, SOP#11 – *General Ledger Account Reconciliation*, and SOP#12 – *Bank Reconciliations*.

FY 2021 AUDIT – The FY 2021 interim and final audit dates have been established. Interim is the week of June 28th and the final will be the week of September 13th.

FY 2022 INSURANCE – PEHT has notified us that we will realize a 5-6% increase for Health Insurance.

We have completed the questionnaires for the liability, property, auto and casualty rates and should hear from our broker what, if any, increases we may incur.

3RD QUARTER – With the 3rd Qtr. ended, we are completing our 941 and ESC reporting as well as all our grant reimbursement requests.

TIMBER RECEIPTS - Recently reached out to DCCED/DCRA on expectation of Timber Receipts. They have received notice of the States' award week of March 29th and are working on breakdowns and getting letters out to the Districts later the week of April 5th. That should put the funds in Southeast Island SD's account sometime in May.

Please do not hesitate to ask questions.

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2010
Revised: July 2017
Revised: July 2019

SOP No. 10 BUDGET DEVELOPMENT, TRANSFERS AND REVISIONS

1. PURPOSE: To establish uniform procedures for developing and making line item adjustments on a budget for school board approval of initial budget.
2. AUTHORITY: Superintendent
3. RESPONSIBILITY: Business Manager and Administrators are responsible for ensuring compliance with this procedure. .
4. PROCEDURES: The following are timelines making line item adjustments (budget transfers) on a budget:
 - a. BUDGET TRANSFERS: Budget transfers involve accounts within a fund.
 1. The Budget Manager determine that additional money is needed in a certain line item and that excess budget funds are available in another line item.
 2. Compile supporting documentation (audit trail) including revised budgets, correspondence, spreadsheets, statements, and approvals from affected budget managers when appropriate.
 3. Submit budget Transfer requests to the Business Manager for approval. Board Policy BP 3110 allows for budget transfers. If approved, the Business Manager will post the budget transfer request. Maintain segregation of duties [internal control] by requiring that at last two (2) people are involved in the processing of Budget Transfers, one for preparation and another for posting.
 4. The Business Manager will receive the prepared information for a Budget Transfer Journal Entry form and enter it into the accounting system. A report will be printed from the accounting system and compare it to the original entry form to ensure the entry contains no errors. Journal entry will be signed and attach the confirmation report to the original documentation. File electronically by fiscal year and number for easy transmission to the auditors during the annual audit.

- b. FUND TRANSFERS: Transfer between funds (i.e., Operating Fund '100' to Food Service fund '255' required School Board approval; this approval may be part of the budget approved process. Follow steps 4.a.1. thru 4.a.4.
- c. BUDGET REVISIONS: A systematic review of all accounts in a fund, performed periodically within a fiscal year.
 - 1. The general and other funds budget shall be reviewed and revised as necessary at least once each year after the state funding is determined by the Department of Education and Early Development per the OASIS 20 day count period.
 - 2. This budget revision shall include adjustments for those actually hired for the year and any other budget changes known at the time of the adjustment.
 - 3. This budget revision must be prepared and approved so that it may be used as the base for developing the subsequent year's budget.
 - 4. Other funds may be revised periodically as needed.
 - 5. The School Board must approve all budget revisions.
- d. BUDGET DEVELOPMENT FOR SUBSEQUENT YEAR
 - 1. The Revenue Budget will be prepared by December 1. The revised current year budget will be used as the basis for the subsequent year.
 - 2. The Preliminary Budget for the subsequent year will be completed by February 15 to present information to the School Board.
 - 3. There will be three readings of the budget 1) March; 2) April, and 3) May.
 - 4. Although 3 readings of the budget allows for public input, a separate public budget hearing should be facilitated annually.
 - 5. After approval of the final reading of the budget, the Business Manger will submit the budget via email on the format required by the Department of Education and Early Development on or before their July 15th deadline.

REFERENCES: BP 3100 – Budget; BP 3110 – Transfer of Funds; BP 3311 – Bids; BP 3312– Contracts; BP 3400 – Management of District Assets/Accounts; BP 3460 – Periodic Financial Reports

EXHIBITS: Budget Transfer Request

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2010
Revised: July 2012
Revised: July 2019

SOP No. 11 GENERAL LEDGER ACCOUNT RECONCILIATIONS

1. PURPOSE: To establish uniform procedures for performing and reviewing balances of accounts on a timely basis as stated in BP 3460
2. AUTHORITY: Superintendent or designee
3. RESPONSIBILITY: Business Manager or designee
4. PROCEDURES: The following are control activities for balance sheet accounts (assets and liabilities), budget vs actual revenue and expenditure reports, and other relevant reports that should be followed in the reconciliation of accounts.
 - a. The Superintendent or designee and Program Administrators review detailed financial reports directly from the software system via online access for all accounts on a monthly basis. All transactions are compared to the approved budget and/or grant award outlines.
 - b. If any accounts have negative balances, miscoding on invoices, or other errors, the Business Manager prepares adjusting journal entries (AJE) to correct the errors. See SOP No 13 – Adjusting Journal Entries for assistance with AJEs. See SOP No 10 – Budget for cost over/underruns that require a budget transfer.
 - c. The general ledger reconciliation recap shall be reviewed monthly by the Superintendent or designee as evidenced by signature or initials.
 - d. All documentation for adjustments shall be kept in an electronic file and will be kept with the Business Manager and provided to auditors at annual audit.

REFERENCES: BP 3400 – Management of District Assets/Accounts; BP 3460 – Periodic Financial Reports

EXHIBITS: NONE

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2007
Revised: July 2010
Revised: July 2012
Revised: July 2019

SOP No. 12 BANK RECONCILIATIONS

1. PURPOSE: To establish uniform procedures for performing and reviewing monthly bank reconciliations, to insure deposits are not at risk, separation of duties and internal controls for same.
2. AUTHORITY: Superintendent or designee
3. RESPONSIBILITY: Business Manager or designee
4. PROCEDURES: The following are control procedures to be followed for completing monthly bank reconciliations:
 - a. The Payroll Manager (one person) signs off on the monthly bank statements paper copy indicating recognition and approval of all the past months ACH transactions. A copy of the signed statement is kept on file in the Payroll Manager's office.
 - b. Business Manager downloads the statements from the Wells Fargo website to initiate the bank reconciliations and using the financial accounting software verifies all checks were paid for the amounts issued – comparing checks with the general ledger, and all deposits are compared with cash receipts, all ACH debits are compared to accounting system, and comparing the book balance on the bank reconciliation with the general ledger.
 - c. Information that is typically included in the month-end cash reconciliation journal entry: interbank transfers, interest revenue, bank service charges and fees, etc. An adjusting journal entry shall be prepared to reflect the information and the entry should be reviewed and approved by the Superintendent. See SOP No 13 – Adjusting Journal Entries.
 - d. Once the month and journal entry is posted and the reconciliation is completed in the software system, the reconciliation and/or month should be closed.
 - e. Confirm the reconciled balance matches the general ledger balance and investigate and correct any errors.
 - f. Bank reconciliation shall be completed by the tenth (10th) of the month following the bank statement date.

- g. Bank reconciliation and bank statements shall be merged together and filed chronologically. These will be scanned in electronic format for ease in transmission to auditors during the annual audit.
- h. Annually the stale-dated outstanding checks are reviewed and void or reissue as appropriate. Forward any outstanding funds to the State of Alaska Department of Revenue – Treasury Division as unclaimed property when required.
- i. All deposits are collateralized or insured in accordance with the board policy.

REFERENCES: BP 3100 – Budget; BP 3200 – income; BP 3305 – Electronic Fund Transactions; BP 3452 – Student Activity Funds

4.h. <http://treasury.dor.alaska.gov/Unclaimed-Property/Reporting-Unclaimed-Property.aspx>

EXHIBITS: NONE

APRIL 14TH, 2021
SISD SCHOOL BOARD REPORT

PO Box 803
Craig Alaska 99921
Telephone: 907-530-7108
FAX: 907-530-7111

E-mail: caitlin_aspery@sisd.org

Across the district, we have many events and activities occurring in our schools, strengthening our students, and in turn our district. From a teacher's perspective these are opportunities for growth, learning, and may be crucial in the development of a student. To a student, the lens shows a different view, and now, we get to hear it.

This month SISD students engaged in volleyball and E-sports and are having a blast. Hollis students celebrated another wonderful Pi Day filled with laughter, fun, and well, pie! Another Hollis celebration goes to one of their fantastic high school students who has been accepted to go to Germany for a year through the Congress-Bundestag Youth Exchange to learn about Germany and work towards the organization's mission to strengthen American and German relationships. Lyric worked hard for months to achieve this, and all of her hard work has paid off. Congratulations Lyric, we're all so proud of you.

Students have advocated for changes in their education, as they feel their educational needs aren't being met. In addition, they have asked that their teachers and staff, especially those in outer sites, be better informed about things happening in the district. This month, I posed two new questions to students in my polls. I asked if students were satisfied with their SISD education, and if they felt they were getting everything they needed out of their education. Out of the four responses, 1 from Hollis, 1 from Coffman Cove, 2 from Thorne Bay, 25% they were satisfied with their education, 25% unsatisfied, and 50% unsure. When asked if they felt they were getting everything they needed 25% said yes, 75% said that they were unsure.

The reason for dissatisfaction, I'm unsure, but this year has been very difficult for all students. Many students feel disappointed, sad, even angry over how the year has played out and how much more they wanted but couldn't have because of the effects of COVID-19. Students over the year have expressed being unhappy with lack of opportunities, teachers at times, lack of motivation, unhappiness with the school year. It's been hard, I think with the month of school we have left, it's of the utmost importance that we make the most of it. We have one more month to make this school year count so let's find a way to make it what we wish it was before. Find ways to connect, laugh, have fun, forget about the pandemic and everything else that can be troubling our minds. This year students lost their opportunities for Phlight Club, travel with friends, even just see our friends, so we need to find a way to close the year on a positive note. I'm not sure what that could look like, but we need to care for each other and be there for each other. One more month, let's do it right.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
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Meeting: April 14, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 2nd Reading, Board Policy 3311, Bids

RECOMMENDATION

It is the administration's recommendation that the School Board approve the update of Board Policy 3311, Bids.

PERTINENT FACTS:

The proposed updates would help streamline the process for replacing losses that are covered by the District's property, casualty, or other insurance.

RECOMMENDED MOTION:

Approve Board Policy 3311, Bids.

BP 3311 Bids

The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. The Superintendent or designee shall establish procedures to implement these requirements. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

To ensure that good value is received for funds expended, specifications shall be carefully designed and shall describe in detail the quality, delivery and service required.

Purchases Made Under Federal OMB Funding Awards

All bids under Federal awards must be made in accordance with the standards set forth in [2 CFR 200.320](#).

One of the following five methods of procurement shall be used for each purchase under a federal award:

1. Micro-purchases: Less than \$3,000 (\$2,000 for purchases subject to the Davis-Bacon Act)
 - a. No competitive quotes required
 - b. Purchases should be spread among qualified suppliers
2. Small Purchases: Between \$3,000 and \$150,000
 - a. Rate quotes must be obtained from an adequate number of qualified sources
 - b. Quotes can be obtained from suppliers or from public websites
3. Sealed bids: Purchases more than \$150,000
 - a. Two or more qualified bidders are required
 - b. Bids must be publicly advertised and solicited from adequate suppliers
 - c. Lowest bidder for the fixed price contract with specific requirements shall be awarded the contract
4. Competitive Proposals: Purchases more than \$150,000
 - a. A written policy must be adopted for conducting technical evaluations of reviewing proposals and selecting the recipient
5. Sole Source: Purchases of any amount that meet one of the following four requirements
 - a. Good/service is only available from a single source
 - b. Only one source can provide the good/service in the time frame required
 - c. Written pre-approval from the Federal awarding agency
 - d. Competition is deemed inadequate, after solicitation attempts through one of the other methods

Minority Bidding

When procuring contracts under federal awards set forth in [2 CFR 200.320](#), the District must take affirmative steps to utilize minority businesses, women's business enterprises, and labor surplus area firms when possible. Affirmative steps must include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Other Purchases

The Superintendent or designee shall establish procedures to insure that verbal quotes are obtained for purchases between \$500 and \$2,000, that informal written quotes from at least three (3) vendors are obtained for purchases between \$2,000 and \$50,000, and that formal advertised bids are solicited for purchases over \$50,000.

Exemption from Formal Competitive Procedures and Reporting

Even when the estimated amount of equipment, supplies, and services is fifty thousand dollars (\$50,000) and above, formal competitive procedure requirements in Board Policy need not be followed in conjunction with the acquisition of the following:

1. Books, films, periodicals, and other educational materials;
2. Proprietary (sole source) items for which no competition exists;
3. Weekly and monthly food service requirements relative to perishables, emergency requirements, and the requests which cannot reasonably be obtained on a timely basis through the formal competitive procedures;
4. Goods or services available from local vendors on State of Alaska or Federal GSA contracts;
5. Professional services (such as property and casualty insurance) purchased jointly with the State of Alaska or Federal GSA;
6. Goods or services purchased for and to be reimbursed by student/parent teacher organizations;

7. Items traded in on like items;
8. Professional or consultant services (such as legal, negotiations, or educational services) not including architectural/engineering design services;
- ~~8.~~9. Goods or services purchased for replacement of losses covered by the District's property, casualty, or other insurance.

E-Rate Purchases

Purchases made pursuant to the E-Rate program, which is governed by the Federal Communications Commission, shall be made on a competitive basis subject to the provisions of this paragraph. Such purchases are not subject to any provisions in the school district purchasing policies or regulations that may be inconsistent with the E-Rate purchasing provisions.

The Superintendent is designated to oversee the E-Rate application process in order to ensure that it is accurate and that the equipment and services to be purchased are eligible for E-Rate funding. Said individual shall devise an open, fair, competitive bidding process, separate and apart from other District procurement policies, that meets all rules of the E-Rate program. This process shall be overseen by, and subject to the approval of, the Superintendent for the District.

(cf. 9270 - Conflict of Interest)

(cf. 4030 - Nondiscrimination in Employment)

(e. 3310 - Purchasing Procedures, Procurement)

Legal Reference:

ALASKA STATUTES

[14.14.060](#)*Relationship between borough school district and borough*

[14.14.060\(h\)](#)*Procurement of supplies and equipment*

[14.14.065](#)*Relationship between city school district and city*

[14.03.085](#)*Procurement preference for recycled Alaska products*

[29.71.050](#)*Procurement preferences for recycled Alaska products*

[35.15](#)*Construction Procedures*

[36.15.020](#)*Use of local agricultural and fisheries products required in purchases with state money*

ALASKA ADMINISTRATIVE CODE

[4 AAC 27.085](#) *Competitive pupil transportation proposals*

[4 AAC 31.080](#) *Construction and acquisition of public school facilities*

CODE OF FEDERAL REGULATIONS

[2 C.F.R. 200.317-326](#), *Procurement Standards*

[FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT v. BOWERS](#), 851
P.2d 56 (AK 1992)

Revised 9/93, 6/09, 3/1/17, 10/2017, 09/2018

Reviewed 4/07

Adoption Date: 04/09/98

Southeast Island School District



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: April 14, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 2nd Reading, Board Policy 3312, Contracts

RECOMMENDATION

It is the administration's recommendation that the School Board approve the update of Board Policy 3312, Contracts.

PERTINENT FACTS:

Board Policy 3300, Expenditures/Expending Authority gives the Superintendent the authority to purchase supplies, materials, equipment and services up to \$10,000 without prior Board approval. The proposed update would align Board Policy 3312 with Board Policy 3300 by giving the Superintendent the authority to enter into contract on behalf of the with a value of \$10,000 or less without prior Board approval.

RECOMMENDED MOTION:

Approve Board Policy 3312, Contracts.

BP 3312 Contracts

The Superintendent or designee may enter into contracts on behalf of the district. All contracts **over \$10,000** must be approved or ratified by the School Board.

(cf. 3300 - Expenditures/Expending Authority)

Contracts between the district and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. Contracts, where appropriate, shall be submitted to the legal advisor of the district for review and approval.

The district shall not enter into any contract with a person, agency, or organization if it has knowledge that such person, agency or organization discriminates on the basis of race, color, creed, gender, religion, ancestry, national origin, age or non job-related handicap or disability, either in employment practices or in the provision of benefits of services to students or employees.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Legal Reference:

ALASKA STATUTES

[14.08.101](#) Powers

ALASKA ADMINISTRATIVE CODE

[4 AAC 27.085](#) Competitive pupil transportation proposals

[4 AAC 27.100](#) Contractor's duties

[4 AAC 31.065](#) Selection of designers and construction managers

[4 AAC 31.080](#) Construction and acquisition of public school facilities

CODE OF FEDERAL REGULATIONS

[2 C.F.R. 200.317-326](#), Procurement Standards

Reviewed 3/1/17

Revised 10/2017

Adoption Date: 04/09/98



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: April 14, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 2nd Reading, Board Policy 5131.7, Weapons and Dangerous Instruments

RECOMMENDATION

It is the administration's recommendation that the School Board approve the update of Board Policy 5131.7, Weapons and Dangerous Instruments.

PERTINENT FACTS:

A recent review of this policy revealed that it had outdated wording and included information that should have been part of an administrative regulation. This policy has been updated to reflect the current wording in the AASB model policy. A draft copy of the new administrative regulation, AR 5131.7, Weapons & Dangerous Instruments, has been included under Informational Items. If/when the updates to this board policy are approved, the administrative regulation will be implemented.

RECOMMENDED MOTION:

Approve Board Policy 5131.7, Weapons and Dangerous Instruments.

BP 5131.7 Weapons and Dangerous Instruments

Students shall not bring to, possess, or use deadly weapons, firearms, dangerous instruments, or their replicas in school buildings, on school grounds or district-provided transportation, or at any school-related or school-sponsored activity away from school, unless written permission has been previously obtained from the Superintendent or designee specifically authorizing that possession or use. Students who violate this policy are subject to disciplinary action in accordance with district policy and procedures.

School employees may confiscate weapons or dangerous instruments on school grounds or at school-related or school-sponsored activities in order to maintain discipline and to protect the welfare and safety of students, staff and the public.

The district shall, by regulation, define the terms "deadly weapon," ~~and~~ "dangerous instrument," and "firearm."

Note: School districts receiving funding under the "Elementary and Secondary Education Act of 1965 (20 USC 2701, et. seq.) (ESEA), are required by the "Gun-Free Schools Act" (GFSA) to adopt a policy provision mandating a minimum of a one-year expulsion of any student bringing a firearm to school or to any school activity. The legislation enacting the GFSA requires the act to be construed consistently with the Individuals with Disabilities Education Act (IDEA). The United States Department of Education has taken the position that these limits on the expulsion of certain special education students under Part B of IDEA and Section 504 of the Rehabilitation Act (Section 504) can be accommodated through application of the Superintendent's ability to modify expulsion recommendations on a case-by-case basis. Similarly, accommodations can be made for districts that have extra-curricular firearms programs, since the GFSA does not prohibit the presence at school of guns that are to be used solely for sporting, recreational or cultural purposes.—

Note: In addition to the one year expulsion required by federal law for a firearm violation, state law, AS 14.03.160, provides further requirements for weapons violations. Possession of a deadly weapon other than a firearm must result in a minimum 30 day suspension, with the option of a one year expulsion or permanent expulsion. However, any expulsion or suspension under the weapons policy may be modified by the Superintendent on a case-by-case basis. State law also defines requirements for a school district's weapons policy. These include referring to law enforcement those students who violate the policy and the identification of procedures and conditions for early reinstatement. Finally, state law requires each school district to prepare an annual report to the Alaska Department of Education identifying the number of students expelled for weapons violations and the types of weapons involved.

The School Board shall expel any student who brings a firearm to school in violation of this policy for a period of not less than one (1) calendar year. The School Board shall suspend for at least 30 days, or expel for the school year, or permanently, a student who possesses a deadly weapon other than a firearm. The district may consider requests for early reinstatement by students suspended or expelled for violations of this policy. The Superintendent ~~or designee~~ shall develop procedures and conditions for early reinstatement.

The Superintendent may, on a case-by-case basis, recommend a modification of ~~this period of these periods of suspension or expulsion~~. Such modification recommendation shall involve consideration of all relevant factors, including those in aggravation and mitigation of the violation, and, ~~for students with disabilities~~, whether ~~suspension violation of this policy is appropriate if a manifestation of the student has an individual education plan student's disability~~.

The Superintendent ~~or designee~~ shall be responsible for reporting all violations of this policy to the School Board and shall make all required reports to state, local, and federal agencies. ~~The Superintendent or designee shall also be responsible for referring to law enforcement authorities any student who violates this policy.~~

~~The superintendent or designee shall permit the possession of weapons, dangerous or deadly instruments, or their replicas at school or at school-related or school-sponsored activities only at the request of a teacher and with the assurance that such possession serves a positive, appropriate purpose. Before granting permission, the superintendent or designee shall verify that proper precautions have been taken to ensure that no accidents will occur and that the weapon or dangerous or deadly instrument will not be misused while under school supervision.~~

Weapons Reports

~~A school employee confiscating any weapon or dangerous or deadly instrument shall deliver it to the building principal/Lead Teacher or other appropriate authority immediately.~~

~~If an employee confiscates a weapon or dangerous or deadly instrument or knows or suspects that a student possesses such a weapon or instrument which has not been confiscated, the employee shall report the matter to the principal immediately, and the principal/Lead Teacher shall take appropriate action.~~

~~When informing the principal/Lead Teacher about the possession or confiscation of a weapon or dangerous or deadly instrument, the employee shall report the name(s) of persons involved, the names of any witnesses, and the location and circumstances of the matter.~~

~~The principal/Lead Teacher shall report any possession of a weapon or dangerous or deadly instrument to the student's parents by telephone or in person, if practicable, and shall follow this notification with written notification to the parents, and shall report all violations of this policy to the superintendent.~~

Disciplinary Action

~~The principal/Lead Teacher shall take appropriate disciplinary action in accordance with existing Board policies and regulations and shall report all such actions to the superintendent.~~

~~When the weapon involved is a firearm, as defined in [Section 921 of Title 18 of the United States Code](#), or a deadly weapon as prohibited in [AS 14.03.160](#), the principal shall immediately refer the matter to the superintendent for appropriate action. In cases of firearms, the Superintendent shall recommend the student's expulsion from school for a period of not less than one (1) calendar year. In cases of deadly weapons, the Superintendent or designee shall suspend the student for a period not less than 30 days. A different period of suspension or expulsion may be justified after consideration of the matter on a case-by-case basis. The Superintendent or designee shall consider any special circumstances involved in the violation, including those in aggravation or mitigation. The Superintendent or designee~~[The Superintendent](#) shall also be responsible for referring to law enforcement authorities any student who violates this policy.

~~If the student involved has an individual education plan, an IEP team meeting will be called to determine whether there is a connection between the behavior and the disability and to determine appropriate discipline or placement of the student, in accordance with applicable law.~~

~~The Superintendent shall provide the Board with a written report of all violations of this policy, including the circumstances of the violation, the type of weapon involved, and the disciplinary or other action taken in response to the violation of policy.~~

~~Note: School districts receiving funds from the state made available under the "Elementary and Secondary Education Act of 1965," ([20 USC 2701, et seq.](#)) are required to make the following report to the Alaska Department of Education in any application for such assistance.—~~

(cf. 3514 - Safety)

(cf. 4158/4358 - Employee Security)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion (Individuals with Exceptional Needs))

Legal Reference:

Gun-Free Schools Act of 1994 ([Pub.L. 89-10](#), Title VIII, s 8001, as added [Pub.L. 103- 227](#), Title X, s 1032(3), March 31, 1994, 108 Stat. 270.)

Individuals with Disabilities Education Act ([Pub.L. 94-142](#))

1973 Rehabilitation Act, Section 504

Elementary and Secondary Educational Act of 1965

Americans with Disabilities Act, [42 U.S.C. Sec. 12183\(b\)](#)

ALASKA STATUTES

[11.61.210](#) *Misconduct involving weapons in the fourth degree*

[11.81.900](#) *Definitions*

[14.03.160](#) *Suspension or expulsion of students for possessing weapons*

(Revised 11/02)

Reports to State of Alaska

~~In addition to the Superintendent's report to the School Board of violations of the Board's policies on weapons and dangerous instruments, the Superintendent shall provide a report to the Alaska Department of Education with a description of the circumstances surrounding expulsions imposed under Board policy relating to violations of the Board's policy on weapons and dangerous instruments. This report shall include, at a minimum, the following information:~~

- ~~1. The name of the school concerned.~~
- ~~2. The number of students expelled from such school.~~
- ~~3. The types of weapons or dangerous instruments concerned.~~

Definitions

~~The term "Firearm" shall have the meaning as defined in [section 921 of Title 18, United States Code](#).~~

~~The terms "Weapon" and "Dangerous Instruments" are defined as including, to the extent they are not already included in the above definition, any pistol, revolver, rifle, shotgun, air gun, spring gun or zip gun, any bomb or other explosive, including fireworks, any poison, any dangerous or deadly gas, any slingshot, bludgeon, nightstick, straight razor or throwing star, brass knuckles or artificial knuckles of any kind, any knife having a blade of greater than three inches in length, any knife the blades of which can be opened by a flick of a button or pressure on the handle, or any pocketknife where the blade is carried in an opened or partially opened position.~~

~~The term "parent," shall include legal guardians, foster parents, or other individual(s) who have a similar legal responsibility for the child.~~

~~([cf. 3514](#)—*Safety*)~~

~~([cf. 4158/4258/4358](#)—*Employee Security*)~~

~~([cf. 5144.1](#)—*Suspension and Expulsion/Due Process*)~~

Adoption Date: 04/09/98

Southeast Island School District



Southeast Island School District
Thorne Bay, Alaska

FY 2022 2nd PROPOSED BUDGET
April 14 , 2021

Sherry Becker, Superintendent
Shannon Silverthorn, Board President
Sandy Curtis, Board Clerk
Rebecca Saffold, Board member
Shane Scamahorn, Board Member
Deena Taylor, Board Member



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1218 A Shoreline Drive Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Sherry Becker, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc.

A handwritten signature in cursive script, appearing to read "Lucienne Smith".

Date: April 6, 2021

SUBJECT: FY 2022 2nd Proposed Budget

The FY 2022 2nd proposed budget is enclosed. The budget as presented is balanced as **revenues exceed expenditures**.

Food Service Fund – This budget reflects \$95,958 to supplement this program to break even.

Pupil Transportation – Without any unforeseen circumstances, this fund is projected to generate \$54,472. Funds generated add to the Pupil Transportation fund balance and those funds are used to replace rolling stock buses as we have done leveraging grant funds to purchase 4 busses past year.

The FY 2022 budget has been built with the following revenue assumptions:

Revenues - \$6,946,302

- Enrollment is projected District wide at 146, plus 30 Correspondence students
- Current Area Cost Differential (1.403) as included in the foundation calculation
- BSA \$5,930
- Intensive funding remains 13 times the BSA – budgeted for 7 Intensive Districtwide, this is a reduction of 2 from the current year
- Timber Receipts have been budgeted for FY 2022 at status quo
- Pupil Transportation is budgeted at status quo
- Food Services revenues are budgeted at status quo
- TRS On behalf is 19.29% and PERS On behalf is 8.11% (these net to zero revenues equal expenses for On Behalf)
- E-rate based on our current contract – additionally the State BAG Grant fund for the % not covered by federal funding to get the outer sites to 25 Mbps is included at this time
- Port Protection schools still closed – no revenue generated
- Hyder School is closed – no revenue generated
- Additional Funding outside the Foundation Formula has not been budgeted in the general fund

The FY 2022 Budget has been built with the following expenditures assumptions:

Expenditures - \$6,915,261

- Step increase for returning classified positions (if applicable)
- Step increase (if applicable) for returning certificated positions
- *Updated salaries for new personnel*
- *Updated Health Insurance increase relayed by PEHT*
- Liability & Property Insurances status quo
- Port Protection & Hyder schools closed – no expenses
- Edna Bay open – no expenses budgeted at this time
- TRS On behalf is 19.29% and PERS On behalf is 8.11% (these net to zero revenues equal expenses for On Behalf)
- Communications (Internet) under DW technology based on current contract
- There are no one teacher sites budgeted next year
- \$50K in transfers for CIP – for any large item that becomes an expense – for example:
 - Kasaan Library Building – roof – \$24K; inside repairs abatement - \$18K; septic work - \$10K*
 - Port Alexander Housing - \$8K*
 - Coffman Cove – electrical service isolated between greenhouse & school - \$10-15K; pressure washing & staining school - \$10K*
 - Naukati – pressure washing & staining - \$10K; housing leveled - \$5K*
 - Whale Pass School - levelling, repairs, and drainage - \$10K*
- \$2,500 in transfers for special revenue funds in the event we overspend a grant

As we move forward once again, we will continue to review and update enrollment, intensives, correspondence and staffing which are a moving target this early and, therefore, we have not budgeted the \$32K excess of revenue at this time.

Thank you.

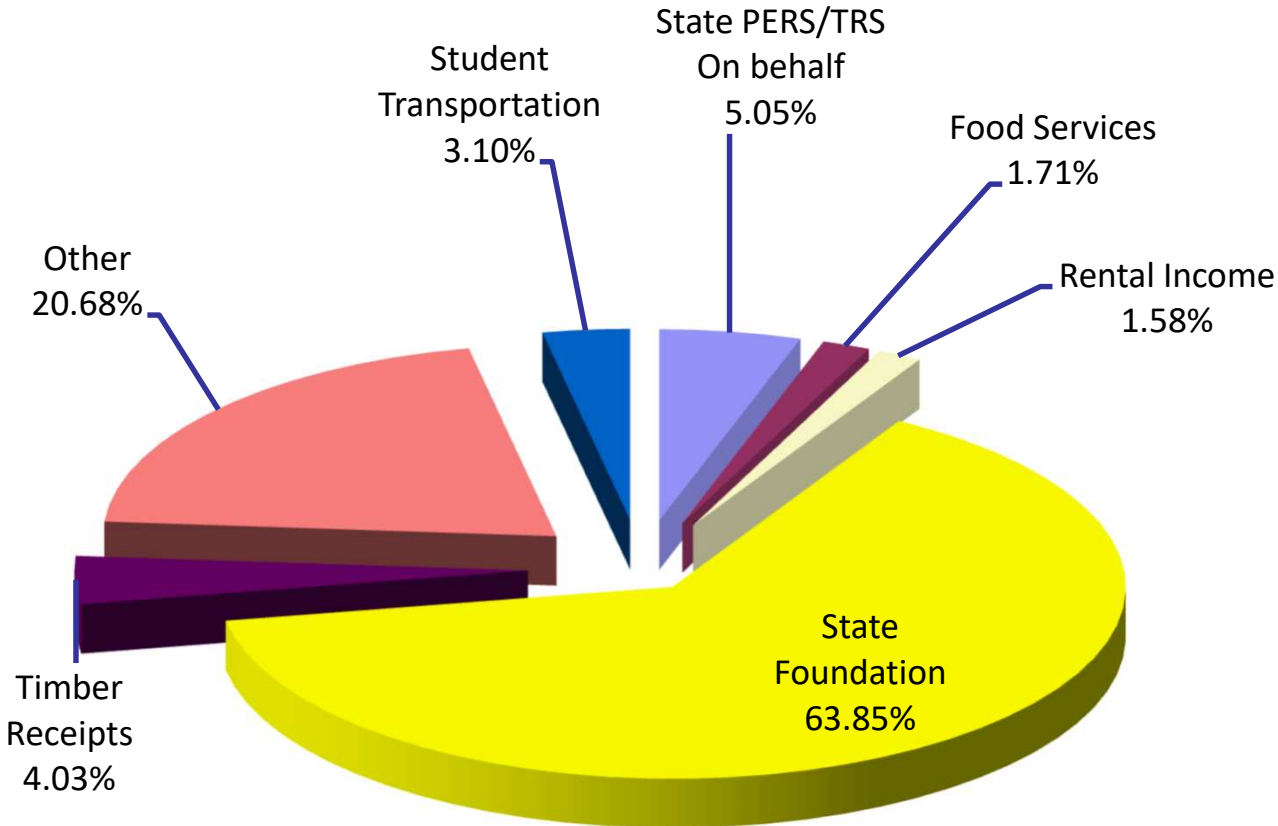
SOUTHEAST ISLAND SCHOOL DISTRICT

Revenue Budget

FY 2022 PROPOSED BUDGET

	2021	2022	Change
	<u>FINAL REVISED</u>	<u>PROPOSED BUDGET</u>	
Enrollment	<u>145+8+9</u>	<u>146+30+7</u>	<u>1+29.2-2</u>
FUND 100: School Operating			
State Foundation	\$ 4,337,433	\$ 4,435,612	\$ 98,179
Other State Revenue	-	-	-
PERS On behalf (057)	76,559	68,679	(7,880)
TRS On behalf (056)	280,863	282,084	1,221
Timber Receipts	280,000	280,000	-
E-Rate - Federal	1,411,471	1,411,471	0
	-	-	-
Other Revenue*	25,000	25,000	-
FUND TOTAL	\$ 6,411,326	\$ 6,502,846	\$ 91,520
FUND 205: Student Transportation			
Student Transportation (St	<u>215,644</u>	<u>215,644</u>	<u>-</u>
FUND TOTAL	\$ 215,644	\$ 215,644	\$ -
FUND 255: Food Service			
School Lunch Revenue	8,500	8,500	-
Food Service (State)	<u>110,000</u>	<u>110,000</u>	<u>-</u>
	\$ 118,500	\$ 118,500	\$ -
FUND 375: Employee Housing			
Local Revenues	<u>110,000</u>	<u>110,000</u>	<u>-</u>
FUND TOTAL	\$ 110,000	\$ 110,000	-
Fund Balance Transfer	<u>-</u>	<u>-</u>	<u>-</u>
FUND TOTAL	\$ -	\$ -	\$ -
TOTAL REVENUE	<u>\$ 6,855,470</u>	<u>\$ 6,946,990</u>	<u>\$ 91,520</u>

Revenues by Source



SOUTHEAST ISLAND SCHOOL DISTRICT

Expenditure Summary by Department

FY 2022 PROPOSED BUDGET

<u>Loc/Function</u>	<u>Department</u>	<u>FY 2021 FINAL</u> <u>REVISED</u>	<u>FY 2022 PROPOSED</u> <u>BUDGET</u>	<u>Change</u>
649 100	Regular Instruction	\$ 145,493	\$ 66,858	(78,636)
649 140	Correspondence Instruction	15,829	125,559	109,730
649 220	Special Education Support Services	142,840	180,007	37,167
649 300	Support Services - Students - Guida	32,822	-	(32,822)
649 350	Support Services Instruction	13,651	-	(13,651)
649 352	Support Services Instruction-Librar	4,000	4,000	-
649 353	Technology	1,613,585	1,620,692	7,107
649 354	Inservice	3,500	3,500	-
649 400	School Administration	32,136	17,272	(14,865)
649 511	Board of Education	90,316	92,615	2,299
649 512	Office of Superintendent	330,799	318,251	(12,548)
649 550	District Admin Support Services	286,379	257,223	(29,156)
649 600	DW Operations & Maintenance	733,875	741,514	7,639
649 600	DW Employee Housing	50,000	50,000	-
649 700	DW Student Activities	67,865	68,122	257
649 760	DW Pupil Transportation	94,867	92,530	(2,337)
649 790	DW Food Services	182,715	145,891	(36,824)
900	DW Transfers	52,500	52,500	-
621	Howard Valentine	314,959	279,247	(35,712)
624	Kasaan	186,420	314,816	128,396
625	Naukati	429,845	326,242	(103,603)
628	Thorne Bay	1,346,240	1,157,849	(188,391)
667	Hollis	440,508	446,226	5,718
669	Port Alexander	187,303	232,638	45,335
680	Hyder	-	-	-
682	Whale Pass	374,035	321,155	(52,880)
Totals		\$ 7,172,482	\$ 6,914,703	\$ (257,779)

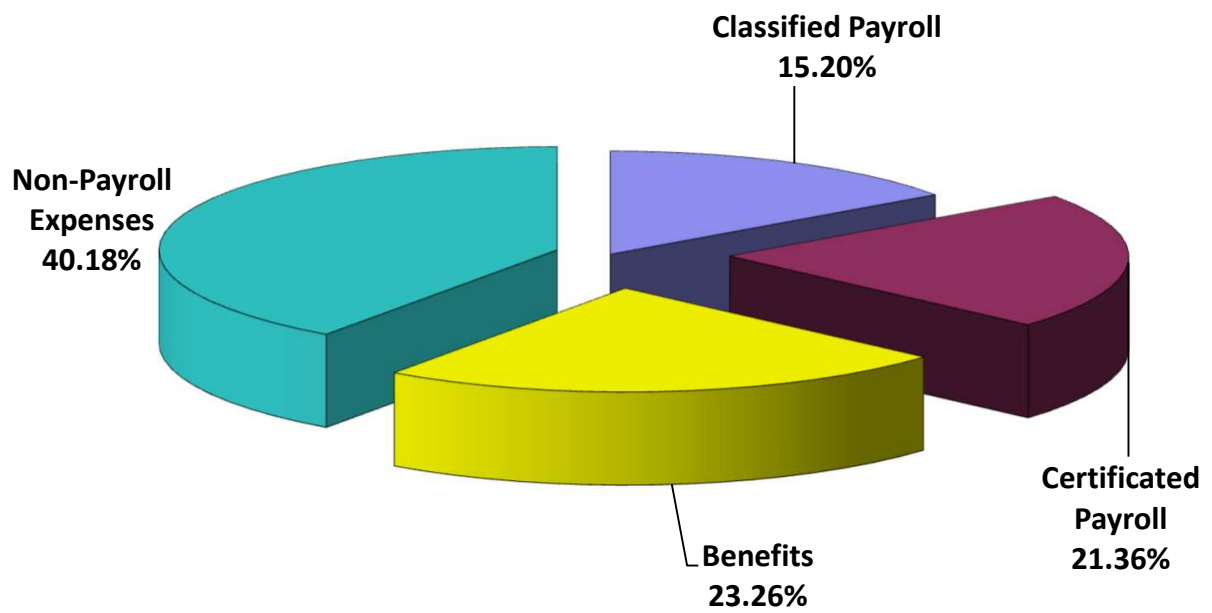
SOUTHEAST ISLAND SCHOOL DISTRICT

Expenditure Summary by Function

FY 2022 PROPOSED BUDGET

Function	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Increase (Decrease)	Percent of FY 2022 Total
Instruction				
100 Regular Instruction	\$ 1,873,788	\$ 1,801,769	\$ (72,019)	26.06%
140 Correspondence Instruction	15,829	125,559	109,730	1.82%
160 Vocational Education	18,304	18,304	-	0.26%
200 Special Education Instruction	566,640	343,720	(222,920)	4.97%
220 Special Education Support Services	142,840	180,007	37,167	2.60%
300 Support Services - Students - Guidance	32,822	-	(32,822)	0.00%
350 Support Services - Instruction	17,651	4,000	(13,651)	0.06%
353 Technology	1,613,585	1,620,692	7,107	23.44%
354 Inservice	3,500	3,500	-	0.05%
400 School Administration	235,338	223,976	(11,362)	3.24%
Sub Total Instruction	\$ 4,520,297	\$ 4,321,528	\$ (198,769)	62.50%
Administration				
450 School Administration Support	47,240	53,713	6,473	0.78%
550 District Administration	286,379	257,223	(29,156)	3.72%
511 School Board	90,316	92,615	2,299	1.34%
512 Office of Superintendent	330,799	318,251	(12,548)	4.60%
600 Maintenance & Operations	1,259,693	1,269,314	9,621	18.36%
600 Teacher Housing	50,000	50,000	-	0.72%
700 Pupil & Athletic Activities	123,073	123,727	654	1.79%
Sub Total Admin/M&O	\$ 2,187,500	\$ 2,164,842	\$ (22,658)	31.31%
760 Pupil Transportation	162,062	161,375	(687)	2.33%
790 Food Services	250,123	214,458	(35,665)	3.10%
900 Fund Transfers	52,500	52,500	-	0.76%
Sub Total Transfers, Pupil Trans & Food Svcs	\$ 464,685	\$ 428,333	\$ (36,352)	6.19%
TOTAL ALL EXPENSES	\$ 7,172,482	\$ 6,914,703	\$ (257,779)	100.00%

FY 2022 Payroll & Non Payroll





District Wide

FY 2022 PROPOSED BUDGET

Location 649

	FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET	<u>Change</u>
Fund 100: School Operating			
<u>Location 649 District-Wide</u>			
Function 100 Regular Instruction	\$ 145,493	\$ 66,858	(78,636)
Function 140 Correspondence Instruction	15,829	125,559	109,730
Function 220 Special Education Support Services	142,840	180,007	37,167
Function 300 Support Services - Students - Guidance	32,822	0	(32,822)
Function 350 Support Services-Instruction	13,651	0	(13,651)
Function 352 Support Services-Instruction - Library	4,000	4,000	0
Function 353 Technology	1,613,585	1,620,692	7,107
Function 354 Inservice	3,500	3,500	0
Function 400 School Administration	32,136	17,272	(14,865)
Function 511 Board of Education	90,316	92,615	2,299
Function 512 Office of Superintendent	330,799	318,251	(12,548)
Function 550 District Admin Support Services	286,379	257,223	(29,156)
Function 600 Operations & Maintenance	733,875	741,514	7,639
Function 700 Student Activities	67,865	68,122	257
Function 900 Transfers	52,500	52,500	0
Fund Total	<u>\$ 3,565,590</u>	<u>\$ 3,548,111</u>	<u>(17,479)</u>
Fund 205: Student Transportation	<u>\$ 94,867</u>	<u>\$ 92,530</u>	<u>(2,337)</u>
Fund 255: Food Service Fund	<u>\$ 182,715</u>	<u>\$ 145,891</u>	<u>(36,824)</u>
Fund 375: Employee Housing	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>0</u>
TOTAL	<u>\$ 3,893,172</u>	<u>\$ 3,836,532</u>	<u>(56,640)</u>

Southeast Island School District

FY 2022 PROPOSED BUDGET

District Wide Location 649

Districtwide			FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET
Account Code	Description	Comments		
<u>Regular Instruction</u>				
100.649.100.. 314	Cert-Director/Coordinator/Manager	.10 FTE	\$ 56,000	\$ 10,000
100.649.100.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		28,963	4,429
100.649.100.. 365	TRS On Behalf		10,030	1,929
100.649.100.. 369	Other Employee Benefits	(Tuition Reimb. Per CBA)	24,000	24,000
100.649.100.. 410	Professional & Technical Services		-	-
100.649.100.. 420	Staff Travel		-	-
100.649.100.. 450	Supplies/Material/Media		1,500	1,500
100.649.100.. 471	Textbooks	DW Textbook/Consumable Purchases - Governor's Performance Classes	<u>25,000</u>	<u>25,000</u>
Total 100 Regular Instruction			<u>145,493</u>	<u>66,858</u>
<u>Correspondence Instruction</u>				
100.649.140.. 314	Cert-Director/Coor/Mgr.	.10 FTE	8,000	-
100.649.100.. 315	Cert-Teacher	2 X 0.5 FTE	-	65,884
100.649.140.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		3,696	26,267
100.649.140.. 365	TRS On Behalf		1,433	12,709
100.649.140.. 410	Professional & Technical Services		700	700
100.649.140.. 450	Supplies/Material/Media		2,000	20,000
100.649.140.. 471	Textbooks		<u>-</u>	<u>-</u>
Total 140 Correspondence Instruction			<u>15,829</u>	<u>125,559</u>
<u>Special Education Instruction Support Services</u>				
100.649.220.. 314	Certificated Salary	1.0 FTE	64,000	82,800
100.649.220.. 324	Non-Cert - Support Staff		-	-
100.649.220.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		29,569	43,425
100.649.220.. 365	TRS On Behalf		11,462	15,972

Districtwide			FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
100.649.220..	366 PERS On Behalf		-	-
100.649.220..	410 Professional & Technical	LRP + Other Pro Svcs	20,859	20,859
100.649.220..	420 Staff Travel		5,000	5,000
100.649.220..	450 Supplies/Materials/Media	PowerSchool	11,950	11,950
Total	220 Special Education Instruction Support Svcs		142,840	180,007
<u>Support Services-Students - Guidance</u>				
100.649.300..	314 Certificated Salary		20,000	-
100.649.300..	318 Certificated Salary - Specialist		-	-
100.649.300..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		9,240	-
100.649.300..	365 TRS On Behalf		3,582	-
Total	300 Support Services - Students - Guidance		32,822	-
<u>Support Services-Students - Support Services</u>				
100.649.350..	318 Cert Salary - Specialist	.5 FTE Curr/Prof Devel	10,000	-
100.649.350..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,860	-
100.649.350..	365 TRS On Behalf		1,791	-
Total	350 Support Services-Students - Support Services		13,651	-
<u>Support Services-DW Library</u>				
100.649.352..	440 Other Purchased Services		500	500
100.649.352..	450 Supplies/Material/Media	Library books DW	3,000	3,000
100.649.352..	490 Dues and Fees		500	500
Total	352 Support Services - DW Library		4,000	4,000
<u>Technology</u>				
100.649.353..	321 Non-Cert Director/Coor/Mgr	1.0 FTE	65,000	67,275
100.649.353..	324 Non-Cert Support Staff	.2875 FTE	-	8,475
100.649.353..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		46,544	53,961
100.649.353..	366 PERS On Behalf		5,753	6,143
100.649.353..	410 Professional & Technical Servc (Contractor; E-rate Submittal Fee)		10,000	10,000
100.649.353..	420 Staff Travel		225	225
100.649.353..	433 Communications	Internet, WIFI	1,434,613	1,434,613
100.649.353..	440 Other Purchased Services	(Annual Rolling Stock - Computers, GCI VPN)	5,000	5,000
100.649.353..	475 Tech Supplies/Material/Media	(Software annual licenses)	35,000	35,000
100.649.353..	491 Dues & Fees	Other Tech Dues & Fees	11,450	-
Total	353 Technology		1,613,585	1,620,692

Districtwide			FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
<u>Inservice</u>				
100.649.354..	420 Staff Travel		500	500
100.649.354..	450 Supplies/Material/Media		<u>3,000</u>	<u>3,000</u>
Total	354 Inservice		<u>3,500</u>	<u>3,500</u>
<u>School Administration</u>				
100.649.400..	310 Certificated Salary	0.1 FTE	18,137	10,000
100.649.400..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,686	4,429
100.649.400..	365 TRS On Behalf		3,249	1,929
100.649.400..	390 Transportation Allowance		1,250	-
100.649.400..	410 Professional & Technical Services		-	-
100.649.400..	420 Staff Travel		1,500	-
100.649.400..	433 Communications		400	-
100.649.400..	450 Supplies, Materials & Media		300	300
100.649.400..	491 Dues & Fees	(ACSA)	<u>614</u>	<u>614</u>
Total	400 School Administration		<u>32,136</u>	<u>17,272</u>
<u>Board of Education</u>				
100.649.511..	324 NonCert-Support Staff	.5 FTE	42,128	43,602
100.649.511..	329 Substitutes/Temporaries (Board Stipends)		5,000	5,000
100.649.511..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		20,460	21,477
100.649.511..	366 PERS On Behalf		3,728	3,536
100.649.511..	410 Professional & Technical Services	Board Policy	3,000	3,000
100.649.511..	420 Staff Travel		2,500	2,500
100.649.511..	425 Student Travel		1,000	1,000
100.649.511..	433 Communications		200	200
100.649.511..	440 Other Purchased Services		-	-
100.649.511..	450 Supplies/Material/Media		1,800	1,800
100.649.511..	486 Bruce Hill Scholarship *		2,000	2,000
100.649.511..	491 Dues & Fees	(AASB Annual Dues & Board Bk)	<u>8,500</u>	<u>8,500</u>
Total	511 Board of Education		<u>90,316</u>	<u>92,615</u>
<u>Office of Superintendent</u>				
100.649.512..	311 Cert-Superintendent	1.0 FTE	135,000	135,000
100.649.512..	312 Cert- Asst. Superintendent	→FFE	10,883	-
100.649.512..	324 NonCert-Support Staff	.5 FTE	42,127	43,602
100.649.512..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		77,473	74,612
100.649.512..	365 TRS On Behalf		26,128	26,042
100.649.512..	366 PERS On Behalf		3,728	3,536
100.649.512..	380 Transportation Allowance		-	-
100.649.512..	410 Professional & Technical Services		15,000	15,000
100.649.512..	414 Legal Fees		10,000	10,000

Districtwide			FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
100.649.512..	420 Staff Travel		2,500	2,500
100.649.512..	433 Communications		1,200	1,200
100.649.512..	450 Supplies/Material/Media		500	500
100.649.512..	458 Gasoline/Diesel/Oil	Vehicle Fuel	4,660	4,660
100.649.512..	491 Dues & Fees		<u>1,600</u>	<u>1,600</u>
Total	511 Office of Superintendent		<u>330,799</u>	<u>318,251</u>
<u>District Admin Support Service</u>				
100.649.550..	324 NonCert-Support Staff	1.65 FTE	86,524	89,253
100.649.550..	329 Substitute/Temporary		2,500	2,500
100.649.550..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		73,346	76,669
100.649.550..	366 PERS On Behalf		7,657	7,238
100.649.550..	410 Professional & Technical Servc (Business Contract, Audit)		120,000	120,000
100.649.550..	420 Staff Travel		1,500	1,500
100.649.550..	433 Communications (DO Telephone, Postage)		5,500	5,500
100.649.550..	441 Rentals	Meter Rental ; background cks	4,000	4,000
100.649.550..	445 Insurance - Liability (General Liability, Crime, E&O, Excess, etc		45,000	43,238
100.649.550..	450 Supplies/Material/Media		3,000	3,000
100.649.550..	475 Tech Supplies/Material/Media (PowerSchool HR)		3,000	3,000
100.649.550..	491 Dues & Fees	Blk Mountain software annual maint; Bank Fees	16,000	16,000
100.649.550..	495 Indirect Recovery	Indirect Recovery of Admin Expense for Grants - 4.20% - FY 22 6.72%	<u>(81,648)</u>	<u>(114,676)</u>
Total	550 District Admin Support Service		<u>286,379</u>	<u>257,223</u>
<u>Operations & Maintenance</u>				
100.649.600..	321 Director/Coord/Mgr	1.0 FTE	64,348	66,599
100.649.600..	325 NonCert-Maint/Custodial	2.75 FTE	134,144	135,912
100.649.600..	324 NonCert-Support Staff	.30 FTE	11,862	12,280
100.649.600..	329 Substitutes/Temporaries		60,000	60,000
100.649.600..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		114,333	118,383
100.649.600..	366 PERS On Behalf		11,872	11,022
100.649.600..	410 Professional & Technical Services	Maint Mgmt Sys	7,000	7,000
100.649.600..	420 Staff Travel		6,000	6,000
100.649.600..	431 Water & Sewage		4,000	4,000
100.649.600..	432 Garbage		4,800	4,800
100.649.600..	433 Communications		3,000	3,000
100.649.600..	435 Other Energy		2,500	2,500
100.649.600..	436 Electricity		8,750	8,750
100.649.600..	437 Natural/Bottled Gas		200	200
100.649.600..	438 Gas, Diesel, Oil		6,800	6,800

Districtwide			FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
100.649.600.. 440	Other Purchased Services	Hire sys inspection, gym tilr; SERRC CIP	41,146	41,146
100.649.600.. 445	Insurance & Bond Premiums	Property & Auto	170,000	170,000
100.649.600.. 452	Maintenance Supplies (Incl closed sites - EB, PP, HY)		56,920	56,920
100.649.600.. 458	Vehicle Gas, Diesel, Oil		15,000	15,000
100.649.600.. 490	Other Expense (Due & Fees)		1,200	1,200
100.649.600.. 510	Equipment		<u>10,000</u>	<u>10,000</u>
Total 600	Operations & Maintenance		<u>733,875</u>	<u>741,514</u>
<u>Student Activities</u>				
100.649.700.. 316	Cert-Extra Duty	Coaching Stipends	18,600	18,600
100.649.700.. 327	NonCert-Bus Drivers		3,500	3,500
100.649.700.. 329	Substitutes/Temporaries	Referees/Scorekeepers	4,090	4,090
100.649.700.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		7,344	7,344
100.649.700.. 365	TRS On Behalf		3,331	3,588
100.649.700.. 420	Staff Travel		4,500	4,500
100.649.700.. 425	Student Travel		18,000	18,000
100.649.700.. 450	Supplies/Material/Media		6,000	6,000
100.649.700.. 491	Dues & Fees		<u>2,500</u>	<u>2,500</u>
Total 700	Student Activities		<u>67,865</u>	<u>68,122</u>
<u>Transfers</u>				
100..900.. 552	Transfers to Special Revenue Funds		2,500	2,500
100..900.. 554	Transfers to CIP Funds		<u>50,000</u>	<u>50,000</u>
Total 600	Employee Housing		<u>52,500</u>	<u>52,500</u>
Total 100	General Operating Fund		<u>\$ 3,565,590</u>	<u>\$ 3,548,111</u>
<u>Student Transportation</u>				
205.649.760.. 314	Cert - Director/Coor/Mgr	0.1 FTE	3,627	-
205.649.760.. 325	Maintenance	.25 FTE	15,543	15,543
205.649.760.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		49,121	51,176
205.649.760.. 365	TRS On Behalf		650	-
205.649.760.. 366	PERS On Behalf		1,376	1,261
205.649.760.. 410	Professional & Technical		1,200	1,200
205.649.760.. 420	Travel & Per Diem		250	250
205.649.760.. 440	Other Purchased Services		2,500	2,500
205.649.760.. 452	Maintenance Supplies		20,000	20,000
205.649.760.. 458	Vehicle Gas, Diesel, & Oil		-	-
205.649.760.. 490	Dues & Fees		<u>600</u>	<u>600</u>
Total 205	Student Transportation		<u>94,867</u>	<u>92,530</u>
<u>Food Services Fund</u>				
255.649.790.. 314	Cert - Director/Coord/Mgr	0.1 FTE	3,627	-
255.649.790.. 321	NonCert-Dir/Coor/Mgr	0.250 FTE	18,572	12,168

Districtwide			FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
255.649.790..	326 NonCert-Food Service Support		2,166	2,958
255.649.790..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		8,438	5,179
255.649.790..	365 TRS On Behalf		1,668	-
255.649.790..	366 PERS On Behalf		1,644	987
255.649.790..	410 Professional & Technical		22,000	-
255.649.790..	420 Staff Travel	(Annual Req'd CNP Training)	2,500	2,500
255.649.790..	450 Supplies/Materials/Media		6,500	6,500
255.649.790..	458 Vehicle Gas, Diesel, & Oil		1,000	1,000
255.649.790..	459 Food		110,000	110,000
255.649.790..	460 Milk		4,000	4,000
255.649.790..	491 Dues and Fees		600	600
Total	255 DW Food Services Fund		182,715	145,891
<u>Employee Housing</u>				
375.649.600..	452 Maintenance Supplies		50,000	50,000
Total	600 Employee Housing		50,000	50,000
Total	District Wide		\$ 3,893,172	\$ 3,836,532



Howard Valentine Timberwolves

FY 2022 PROPOSED BUDGET

Location 621

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 149,499	\$ 194,944	\$ 45,445
Vocational Education	1,500	1,500	-
Special Education	98,739	17,100	(81,639)
School Administration	6,926	6,995	69
Operations & Maintenance	47,110	47,324	214
Student Activities	6,216	6,272	56
Fund Total	\$ 309,990	\$ 274,134	\$ (35,856)
Fund 255: Food Service Fund	\$ 4,969	\$ 5,112	143
TOTAL	\$ 314,959	\$ 279,247	\$ (35,712)
# Students (PreK-12)	10.7	12	1.3
# Teachers	1.1	1.5	0
# Classified	0.775	0.775	0
# Administrators	0	0	0
Pupil/Teacher Ratio	9.73	8.00	(1.73)
Average Per Pupil Expenditure	\$ 29,435	\$ 23,271	\$ (6,165)

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 621 Howard Valentine

Howard Valentine Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.621.100 315	Cert-Teacher	1.5 FTE	\$ 84,765	\$ 106,215
100.621.100 323	NonCert-Aides		-	-
100.621.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		43,033	61,590
100.621.100 365	TRS On Behalf		15,181	20,489
100.621.100 366	PERS On Behalf		-	-
100.621.100 410	Professional Services	(Americorps)	-	-
100.621.100 420	Staff Travel		200	200
100.621.100 425	Student Travel		-	-
100.621.100 433	Communications		2,500	2,500
100.621.100 450	Supplies/Material/Media		3,570	3,700
100.621.100 490	Other Expenses (Dues & Fees)		<u>250</u>	<u>250</u>
Total 100	Regular Instruction		<u>149,499</u>	<u>194,944</u>
<u>Vocational Education</u>				
100.621.160 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160	Vocational Education		<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.621.200 315	Cert-Teacher	.5 FTE	28,240	-
100.621.200 323	NonCert-Aides	.3750 FTE	38,307	14,209
100.621.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		23,744	1,739
100.621.200 365	TRS On Behalf		5,058	-
100.621.200 366	PERS On Behalf		<u>3,390</u>	<u>1,152</u>
Total 200	Special Education		<u>98,739</u>	<u>17,100</u>
<u>School Administration</u>				
100.621.400. 315	Principal		5,000	5,000
100.621.400. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.621.400. 365	TRS On Behalf		<u>896</u>	<u>965</u>
Total 400	School Administration		<u>6,926</u>	<u>6,995</u>

Howard Valentine			FY 2021 FINAL	FY 2022
Account Code	Description	Comments	REVISED	PROPOSED BUDGET
Operations & Maintenance				
100.621.600	325 NonCert-Maint/Custodial	.20 FTE	5,074	5,250
100.621.600	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,737	1,798
100.621.600	366 PERS On Behalf		449	426
100.621.600	430 Snow Removal		-	-
100.621.600	431 Water & Sewer		-	-
100.621.600	432 Garbage		2,700	2,700
100.621.600	436 Electricity		18,000	18,000
100.621.600	437 Natural/Bottled Gas		350	350
100.621.600	438 Gas, Diesel, Oil		7,500	7,500
100.621.600	439 Other Energy		2,000	2,000
100.621.600	440 Other Purchased Services		2,600	2,600
100.621.600	452 Maintenance Supplies		5,500	5,500
100.621.600	453 Custodial Supplies		1,200	1,200
Total	600 Maintenance & Operations		47,110	47,324
Student Activity				
100.621.700	316 Cert-Extra Duty		4,000	4,000
100.621.700	329 Non-Cert-Support		250	250
100.621.700	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.621.700	365 TRS On Behalf		716	772
100.621.700	420 Staff Travel		-	-
100.621.700	425 Student Travel		250	250
100.621.700	450 Supplies/Material/Media		1,000	1,000
Total	700 Student Activity		6,216	6,272
Total	100 School Operating Fund		\$ 309,990	\$ 274,134
Food Services Fund				
255.621.790	326 Food Service Staff	.20 FTE	4,104	4,248
255.621.790	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		502	520
255.621.790	366 PERS On Behalf		363	345
255.621.790	459 Food	} Food and Milk is part of District wide budget	-	-
255.621.790	460 Milk		-	-
Total	255 Food Services Fund		\$ 4,969	\$ 5,112
Total	621 Howard Valentine		\$ 314,959	\$ 279,247



Barry C. Stewart Kasaan School

FY 2022 PROPOSED BUDGET

Location 624

	<u>FY 2021 FINAL REVISED</u>	<u>FY 2022 PROPOSED BUDGET</u>	<u>CHANGE</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 142,220	\$ 264,780	\$ 122,560
Vocational Education	1,500	1,500	-
Special Education	1,801	7,417	5,616
School Administration	6,926	6,995	69
Maintenance & Operations	28,840	28,840	-
Student Activities	-	-	-
Fund Total	<u>\$ 181,287</u>	<u>\$ 309,532</u>	<u>\$ 128,245</u>
Fund 255: Food Service Fund	<u>\$ 5,133</u>	<u>\$ 5,284</u>	<u>151</u>
TOTAL	<u>\$ 186,420</u>	<u>\$ 314,816</u>	<u>\$ 128,396</u>
# Students (PreK-12)	17.1	19	2
# Teachers	1	2	1
# Classified	1	1	-
# Administrators	0	0	-
Pupil/Teacher Ratio	17.10	9.50	(8)
Average Per Pupil Expenditure	\$ 10,902	\$ 16,569	\$ 5,667

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 624 Barry C Stewart Kasaan School

Barry C Stewart Kasaan Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
Regular Instruction				
100.624.100..	315 Cert-Teacher	2.0 FTE	\$ 59,166	\$ 127,791
100.624.100..	328 NonCert-Aides - Sub/Temps	.75 FTE	20,900	21,597
100.624.100..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		44,657	82,539
100.624.100..	365 TRS On Behalf		10,597	24,651
100.624.100..	366 PERS On Behalf		1,850	1,752
100.624.100..	420 Staff Travel		-	-
100.624.100..	425 Student Travel		250	250
100.624.100..	433 Communications		1,800	1,800
100.624.100..	450 Supplies/Material/Media		3,000	4,400
Total	100 Regular Instruction		142,220	264,780
Vocational Education				
100.624.160..	450 Supplies/Material/Media	Speciality Classes	1,500	1,500
Total	160 Vocational Education		1,500	1,500
Special Education				
100.624.200..	315 Cert-Teacher		-	-
100.624.200..	323 NonCert-Aides	.25 FTE	1,259	5,211
100.624.200..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		431	1,784
100.624.200..	366 PERS On Behalf		111	423
Total	200 Special Education		1,801	7,417
School Administration				
100.624.400..	313 NonCert Staff		5,000	5,000
100.624.400..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.624.400..	365 TRS On Behalf		896	965
Total	400 School Administration		6,926	6,995

Barry C Steward Kasaan			FY 2021 FINAL	FY 2022
Account Code	Description	Comments	REVISED	PROPOSED BUDGET
Operations & Maintenance				
100.624.600..	329 NonCert-Maint/Custodial		5,000	5,000
100.624.600..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		500	500
100.624.600..	431 Water & Sewage		1,000	1,000
100.624.600..	432 Garbage		840	840
100.624.600..	436 Electricity		6,500	6,500
100.624.600..	437 Natural/Bottled Gas		500	500
100.624.600..	438 Gas, Diesel, Oil		5,500	5,500
100.624.600..	439 Other Energy		-	-
100.624.600..	440 Other Purchased Services		1,500	1,500
100.624.600..	452 Maintenance Supplies		5,500	5,500
100.624.600..	453 Custodial Supplies		2,000	2,000
Total	600 Maintenance & Operations		28,840	28,840
Student Activity				
100.624.700..	316 Cert-Extra Duty		-	-
100.624.700..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.624.700..	365 TRS On Behalf		-	-
100.624.700..	420 Staff Travel		-	-
100.624.700..	425 Student Travel		-	-
Total	700 Student Activity		-	-
Total	100 School Operating Fund		\$ 181,287	\$ 309,532
Food Services Fund				
255.624.790..	326 Food Service Staff	.14 FTE	3,587	3,712
255.624.790..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,229	1,271
255.624.790..	366 PERS On Behalf		317	301
255.624.790..	459 Food	} Food and Milk is part of District wide budget	-	-
255.624.790..	460 Milk		-	-
Total	255 Food Services Fund		\$ 5,133	\$ 5,284
Total	624 Kasaan		\$ 186,420	\$ 314,816



Naukati Wildcats

FY 2022 PROPOSED BUDGET

Location 625

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 233,565	\$ 191,635	\$ (41,930)
Vocational Education	1,500	1,500	-
Special Education	91,189	28,627	(62,562)
School Administration	11,386	11,507	121
Maintenance & Operations	72,477	72,737	260
Student Activities	5,767	5,822	55
Fund Total	<u>\$ 415,884</u>	<u>\$ 311,828</u>	<u>\$ (104,056)</u>
Fund 205: Pupil Transportation Fund	<u>\$ 7,321</u>	<u>\$ 7,543</u>	<u>\$ 222</u>
Fund 255: Food Service Fund	<u>\$ 6,640</u>	<u>\$ 6,871</u>	<u>\$ 231</u>
TOTAL	<u>\$ 429,845</u>	<u>\$ 326,242</u>	<u>\$ (103,603)</u>
# Students (PreK-12)	11.85	13	1
# Teachers	2.5	1.5	(1)
# Classified	2	2	-
# Administrators	0	0	-
Pupil/Teacher Ratio	4.74	8.67	3.93
Average Per Pupil Expenditure	\$ 36,274	\$ 25,096	\$ (11,178)

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 625 Naukati

Naukati

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.625.100 315	Cert-Teacher	1.5 FTE	\$ 127,930	104,104
100.625.100 323	NonCert-Aides		-	-
100.625.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		76,788	61,400
100.625.100 365	TRS On Behalf		22,912	20,082
100.625.100 420	Staff Travel		-	-
100.625.100 425	Student Travel		250	250
100.625.100 433	Communications		2,000	2,000
100.625.100 450	Supplies/Material/Media		3,685	3,800
Total 100	Regular Instruction		233,565	191,635
<u>Vocational Education</u>				
100.625.160 450	Supplies/Material/Media	Speciality Classes	1,500	1,500
Total 160	Vocational Education		1,500	1,500
<u>Special Education</u>				
100.625.200 315	Cert-Teacher	-.5 FTE	28,240	-
100.625.200 323	NonCert-Aides	1.49 FTE	28,862	19,900
100.625.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		26,175	6,814
100.625.200 365	TRS On Behalf		5,058	-
100.625.200 366	PERS On Behalf		2,554	1,614
100.625.200 450	Supplies/Material/Media		300	300
Total 200	Special Education		91,189	28,627
<u>School Administration</u>				
100.625.400 315	Principal		8,783	8,783
100.625.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.625.400 365	TRS On Behalf		1,573	1,694
Total 400	School Administration		11,386	11,507

Naukati

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2021 FINAL REVISED</u>	<u>FY 2022 PROPOSED BUDGET</u>
<u>Operations & Maintenance</u>				
100.625.600.325	NonCert-Maint/Custodial	.20 FTE + WFB	19,365	19,649
100.625.600.360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		3,248	3,345
100.625.600.366	PERS On Behalf		1,714	1,593
100.625.600.430	Snow Removal		-	-
100.625.600.432	Garbage		1,200	1,200
100.625.600.436	Electricity		15,000	15,000
100.625.600.437	Natural/Bottled Gas		400	400
100.625.600.438	Gas, Diesel, Heating Oil		10,000	10,000
100.625.600.439	Other Energy		6,000	6,000
100.625.600.440	Other Purchased Services		7,900	7,900
100.625.600.452	Maintenance Supplies		5,500	5,500
100.625.600.453	Custodial Supplies		2,000	2,000
100.625.600.458	Vehicle Gas, Diesel, & Oil		150	150
Total 600	Operations & Maintenance		72,477	72,737
<u>Student Activity</u>				
100.625.700.316	Cert-Extra Duty Pay		4,000	4,000
100.625.700.360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		800	800
100.625.700.365	TRS On Behalf		717	772
100.625.700.420	Staff Travel		-	-
100.625.700.425	Student Travel		250	250
Total 700	Student Activity		5,767	5,822
Total 100	School Operating Fund		\$ 415,884	\$ 311,828
<u>Pupil Transportation Fund</u>				
205.625.760.329	NonCert-Support Staff	.10 FTE	5,632	5,829
205.625.760.360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		689	713
205.625.760.458	Vehicle Gas, Diesel, & Oil		1,000	1,000
Total 760	Pupil Transportation		\$ 7,321	\$ 7,543
<u>Food Services Fund</u>				
255.625.790.326	Food Service Staff	.21 FTE	5,916	6,121
255.625.790.360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		724	749
255.625.790.459	Food	} Food and Milk is part of District wide budget	-	-
255.625.790.460	Milk		-	-
Total 255	Food Services Fund		\$ 6,640	\$ 6,871
Total 625	Naukati		\$ 429,845	\$ 326,242



Thorne Bay Wolverines

FY 2022 PROPOSED BUDGET

Location 628

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 633,731	\$ 472,098	\$ (161,633)
Vocational Education	9,304	9,304	-
Special Education	168,886	126,850	(42,036)
Pupil Support	-	-	-
School Administration	150,496	157,969	7,473
School Administration Support	47,240	53,713	6,473
Maintenance & Operations	251,864	252,470	606
Student Activity	34,924	35,172	248
Fund Total	\$ 1,296,445	\$ 1,107,576	\$ (188,869)
Fund 205: Student Transportation	\$ 19,578	\$ 19,949	\$ 371
Fund 255: Food Service Fund	\$ 30,217	\$ 30,324	\$ 107
TOTAL	\$ 1,346,240	\$ 1,157,849	\$ (188,391)
# Students (PreK-12)	60.5	53	(8)
# Teachers	6	4	(2)
# Classified	6.64	6.37	(0.3)
# Administrators	1	1	-
Pupil/Teacher Ratio	10.08	13.25	3.17
Average Per Pupil Expenditure	\$ 22,252	\$ 21,846	(405.70)

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 628 Thorne Bay

Thorne Bay

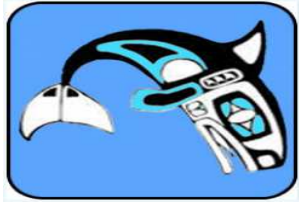
Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.628.100 315	Cert-Teacher	4.0 FTE	\$ 352,745	\$ 262,509
100.628.100 323	Non Cert - Aides		-	-
100.628.100 329	Substitutes/Temporaries		7,500	7,500
100.628.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		186,009	132,901
100.628.100 365	TRS On Behalf		63,177	50,638
100.628.100 366	PERS On Behalf		-	-
100.628.100 380	Transportation Allowance		-	-
100.628.100 410	Professional & Technical Servit (Americorps)		-	-
100.628.100 420	Staff Travel	Thursday Elective Travel	-	-
100.628.100 425	Student Travel		250	250
100.628.100 433	Communications		8,000	8,000
100.628.100 450	Supplies/Material/Media		<u>16,050</u>	<u>10,300</u>
Total 100	Regular Instruction		<u>633,731</u>	<u>472,098</u>
<u>Vocational Education</u>				
100.628.160 329	Substitutes/Temporaries		-	-
100.628.160 316	Cert-Extra Duty Pay		-	-
100.628.160 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.628.160 410	Professional & Technical Services		-	-
100.628.160 450	Supplies/Material/Media	(Quality Schools)	<u>9,304</u>	<u>9,304</u>
Total 160	Vocational Education		<u>9,304</u>	<u>9,304</u>
<u>Special Education</u>				
100.628.200 315	Cert-Teacher	1.0 FTE	1,910	-

Thorne Bay

			FY 2021 FINAL	FY 2022
Account Code	Description	Comments	REVISED	PROPOSED BUDGET
100.628.200	323 NonCert-Aides	2.63 FTE	105,222	81,173
100.628.200	329 Substitutes/Temporaries		10,500	10,500
100.628.200	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		40,800	27,794
100.628.200	365 TRS On Behalf		342	-
100.628.200	366 PERS On Behalf		9,312	6,583
100.628.200	450 Supplies/Material/Media		800	800
Total	200 Special Education		168,886	126,850
<u>Pupil Support</u>				
100.628.350	366 PERS On Behalf		-	-
Total	350 Pupil Support		-	-
<u>School Administration</u>				
100.628.400	313 Principal		90,000	93,150
100.628.400	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		42,877	45,351
100.628.400	365 TRS On Behalf		16,119	17,969
100.628.400	380 Housing Allowance/Subsidy		-	-
100.628.400	420 Staff Travel		-	-
100.628.400	450 Supplies, Materials, & Media		1,500	1,500
Total	400 School Administration		150,496	157,969
<u>School Administration Support</u>				
100.628.450	324 NonCert-Support Staff	1.0 FTE	31,267	35,977
100.628.450	329 Substitutes/Temporaries		2,000	2,000
100.628.450	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		10,706	12,318
100.628.450	366 PERS On Behalf		2,767	2,918
100.628.450	420 Staff Travel		-	-
100.628.450	450 Supplies, Materials, & Media		500	500
Total	450 School Administration Support		47,240	53,713
<u>Maintenance & Operations</u>				
100.628.600	325 NonCert-Maint/Custodial	1.73 FTE	39,823	40,946
100.628.600	329 Substitutes/Temporaries		25,000	25,000
100.628.600	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		34,892	36,014
100.628.600	366 PERS On Behalf		3,524	3,321
100.628.600	431 Water & Sewage		6,000	6,000
100.628.600	432 Garbage		5,000	5,000

Thorne Bay

			FY 2021 FINAL	FY 2022
Account Code	Description	Comments	REVISED	PROPOSED BUDGET
100.628.600	436	Electricity	50,000	50,000
100.628.600	437	Natural/Bottled Gas	1,500	1,500
100.628.600	438	Gas, Diesel, Heating Oil	45,000	45,000
100.628.600	439	Other Energy	2,000	2,000
100.628.600	440	Other Purchased Services	20,000	20,000
100.628.600	452	Maintenance Supplies	14,925	14,925
100.628.600	453	Custodial Supplies	4,200	2,763
Total	600	Operations & Maintenance	251,864	252,470
Student Activity				
100.628.700	316	Cert-Extra Duty Pay	18,000	18,000
		Coaching Stipends		
100.628.700	325	Bus Drivers	5,000	5,000
100.628.700	329	Substitutes/Temporaries	250	250
		Referees/Scorekeepers		
100.628.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	4,200	4,200
100.628.700	365	TRS On Behalf	3,224	3,472
100.628.700	420	Staff Travel	1,000	1,000
100.628.700	425	Student Travel	2,500	2,500
100.628.700	450	Supplies/Material/Media	750	750
Total	700	Student Activity	34,924	35,172
Total	100	School Operating Fund	\$ 1,296,445	\$ 1,107,576
Student Transportation				
205.628.760	325	Maintenance	12,871	13,258
		.29 FTE		
205.628.760	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,968	2,016
205.628.760	366	PERS On Behalf	1,139	1,075
205.628.760	440	Other Purchased Service In Lieu of Transp.	1,100	1,100
205.628.760	452	Maintenance Supplies	2,500	2,500
Total	205	Student Transportation	\$ 19,578	\$ 19,949
Food Services Fund				
255.628.790	326	Food Service Staff	21,117	21,302
		2 (1 @ 29hrs/1@19hrs)		
255.628.790	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	7,231	7,294
255.628.790	366	PERS On Behalf	1,869	1,728
255.628.790	459	Food	-	-
255.628.790	460	Milk	-	-
		} Food and Milk is part of District wide budget		
Total	255	Food Services Fund	\$ 30,217	\$ 30,324
Total	628	Thorne Bay	\$ 1,346,240	\$ 1,157,849



Whale Pass

FY 2022 PROPOSED BUDGET

Location 632

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 228,643	\$ 216,478	\$ (12,165)
Vocational Education	1,500	1,500	-
Special Education	93,118	56,302	(36,816)
School Administration	11,386	6,995	(4,392)
Operations & Maintenance	27,961	28,161	200
Student Activities	3,000	3,000	-
Fund Total	<u>\$ 365,608</u>	<u>\$ 312,435</u>	<u>\$ (53,173)</u>
Fund 255: Food Service Fund	<u>\$ 8,427</u>	<u>\$ 8,720</u>	<u>293</u>
TOTAL	<u>\$ 374,035</u>	<u>\$ 321,155</u>	<u>\$ (52,880)</u>
# Students (PreK-12)	18.5	18.5	0.0
# Teachers	2	2	0
# Classified	1.41	1.41	0
# Administrators	0	0	0
Pupil/Teacher Ratio	9.25	9.25	0.00
Average Per Pupil Expenditure	\$ 20,218	\$ 17,360	\$ (2,858)

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 632 Whale Pass

Whale Pass

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.632.100. 315	Cert-Teacher	1.75	\$ 128,396	\$ 118,892
100.632.100. 323	NonCert-Aides		-	-
100.632.100. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		70,251	67,651
100.632.100. 365	TRS On Behalf		22,996	22,934
100.632.100. 420	Staff Travel		100	100
100.632.100. 425	Student Travel		250	250
100.632.100. 433	Communications		2,300	2,300
100.632.100. 450	Supplies/Material/Media		4,350	4,350
Total 100	Regular Instruction		228,643	216,478
<u>Vocational Education</u>				
100.632.160. 450	Supplies/Material/Media	Speciality Classes	1,500	1,500
Total 160	Vocational Education		1,500	1,500
<u>Special Education</u>				
100.632.200. 315	Cert-Teacher	0.25 FTE	21,029	17,222
100.632.200. 323	Non-Cert - Aides	.725 FTE	40,175	18,558
100.632.200. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		24,292	15,395
100.632.200. 365	TRS On Behalf		3,766	3,322
100.632.200. 366	PERS On Behalf		3,556	1,505
100.632.200. 450	Supplies/Material/Media		300	300
Total 200	Special Education		93,118	56,302
<u>School Administration</u>				
100.632.400. 313	Principal/Lead Teacher		8,783	5,000
100.632.400. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.632.400. 365	TRS On Behalf		1,573	965
			11,386	6,995
<u>Operations & Maintenance</u>				
100.632.600. 325	NonCert-Maint/Custodial	.16 FTE	5,043	5,221

Whale Pass

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
100.632.600.	329	Substitutes/Temporaries	3,000	3,000
100.632.600.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	618	639
100.632.600.	431	Water & Sewer	300	300
100.632.600.	436	Electricity	7,500	7,500
100.632.600.	438	Gas, Diesel, Oil	1,500	1,500
100.632.600.	439	Other Energy	1,000	1,000
100.632.600.	441	Other Purchased Services (Rentals, etc.)	1,500	1,500
100.632.600.	452	Maintenance Supplies	5,500	5,500
100.632.600.	453	Custodial Supplies	2,000	2,000
Total	600	Maintenance & Operations	27,961	28,161
<u>Student Activities</u>				
100.632.700	316	Extra Duty Pay	2,500	2,500
100.632.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500
100.632.700	420	Staff Travel	-	-
100.632.700	425	Student Travel	-	-
Total	700	Student Activities	3,000	3,000
Total	100	School Operating Fund	365,608	312,435
<u>Food Services Fund</u>				
255.632.790.	326	Food Service Staff .25 FTE	6,278	6,496
255.632.790.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	2,149	2,224
255.632.790.	459	Food	-	-
255.632.790.	460	Milk	-	-
Total	255	Food Services Fund	\$ 8,427	\$ 8,720
Total	632	Whale Pass	\$ 374,035	\$ 321,155



Hollis Hawks

FY 2022 PROPOSED BUDGET

Location 667

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 223,312	\$ 229,029	\$ 5,717
Vocational Education	1,500	1,500	-
Special Education	108,707	107,423	(1,284)
School Administration	9,156	9,251	95
School Administration Support	-	-	-
Maintenance & Operations	47,763	47,885	122
Student Activities	5,301	5,340	39
Fund Total	<u>\$ 395,739</u>	<u>\$ 400,427</u>	<u>\$ 4,688</u>
Fund 205: Student Transportation Fund	<u>\$ 40,296</u>	<u>\$ 41,353</u>	<u>\$ 1,057</u>
Fund 255: Food Service Fund	<u>\$ 4,473</u>	<u>\$ 4,445</u>	<u>\$ (28)</u>
TOTAL	<u><u>\$ 440,508</u></u>	<u><u>\$ 446,226</u></u>	<u><u>\$ 5,718</u></u>
# Students (PreK-12)	17	20	3
# Teachers	2	2	-
# Classified	2.75	2.75	-
# Administrators	0	0	-
Pupil/Teacher Ratio	8.50	10.00	1.50
Average Per Pupil Expenditure	\$ 25,912	\$ 22,311	\$ (3,601)

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 667 Hollis

Hollis

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.667.100 315	Cert-Teacher	1.5 FTE	\$ 130,589	\$ 131,549
100.667.100 323	NonCert-Aides		-	-
100.667.100 329	Substitutes/Temporaries		-	-
100.667.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		64,035	66,505
100.667.100 365	TRS On Behalf		23,388	25,376
100.667.100 410	Professional & Technical	(Music & Americorps)	-	-
100.667.100 420	Staff Travel		-	-
100.667.100 425	Student Travel		-	-
100.667.100 433	Communications		1,100	1,100
100.667.100 450	Supplies/Material/Media		4,200	4,500
Total 100	Regular Instruction		223,312	229,029
<u>Vocational Education</u>				
100.667.160 450	Supplies/Material/Media	Specialty Classes	1,500	1,500
Total 160	Vocational Education		1,500	1,500
<u>Special Education</u>				
100.667.200 315	Cert-Teacher	.5 FTE	43,018	43,978
100.667.200 323	NonCert-Aides	1.0 FTE	26,085	22,810
100.667.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		29,290	30,002
100.667.200 365	TRS On Behalf		7,705	8,483
100.667.200 366	PERS On Behalf		2,309	1,850
100.667.200 450	Supplies/Material/Media		300	300
Total 200	Special Education		108,707	107,423
<u>School Administration</u>				
100.667.400 315	Principal		6,891	6,891
100.667.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,031	1,030
100.667.400 365	TRS On Behalf		1,234	1,329
Total 400	School Administration		9,156	9,251

Hollis			FY 2021 FINAL	FY 2022
Account Code	Description	Comments	REVISED	PROPOSED
				BUDGET
<u>School Administration Support</u>				
100.667.450 324	NonCert-Support Staff	0.25FTE	-	-
100.667.450 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.667.450 366	PERS On Behalf		-	-
Total 450	School Administration Support		-	-
<u>Operations & Maintenance</u>				
100.667.600 325	NonCert-Maint/Custodial	.50 FTE	12,231	12,380
100.667.600 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,430	2,481
100.667.600 366	PERS On Behalf		1,082	1,004
100.667.600 431	Water & Sewer		2,400	2,400
100.667.600 432	Garbage		2,000	2,000
100.667.600 436	Electricity		8,000	8,000
100.667.600 437	Natural/Bottled Gas		120	120
100.667.600 438	Gas, Diesel, Heating Oil		6,500	6,500
100.667.600 439	Other Energy		2,500	2,500
100.667.600 440	Other Purchased Services		4,000	4,000
100.667.600 452	Maintenance I Supplies		5,500	5,500
100.667.600 453	Custodial Supplies		1,000	1,000
Total 600	Operations & Maintenance		47,763	47,885
<u>Student Activity</u>				
100.667.700 316	Cert-Extra Duty Pay		2,800	2,800
100.667.700 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		500	500
100.667.700 366	TRS On Behalf		501	540
100.667.700 420	Staff Travel		500	500
100.667.700 425	Student Travel		1,000	1,000
Total 700	Student Activity		5,301	5,340
Total 100	School Operating Fund		\$ 395,739	\$ 400,427
<u>Student Transportation</u>				
205.667.760 327	Bus Drivers	.80 FTE	24,667	25,538
205.667.760 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		8,446	8,744

Hollis			FY 2021 FINAL	FY 2022
Account Code	Description	Comments	REVISED	PROPOSED
				BUDGET
205.667.760	366	PERS On Behalf	2,183	2,071
205.667.760	458	Gasoline & Oil	<u>5,000</u>	<u>5,000</u>
Total	205	Student Transportation	\$ 40,296	\$ 41,353
Food Services Fund				
255.667.790	326	Food Service Staff .20 FTE	3,694	3,694
255.667.790	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	452	452
255.667.790	366	PERS On Behalf	327	300
255.667.790	459	Food	-	-
255.667.790	460	Milk	-	-
<div style="display: flex; align-items: center;"> <div style="font-size: 2em; margin-right: 10px;">}</div> <div>Food and Milk is part of District wide budget</div> </div>				
Total	255	Food Services Fund	\$ 4,473	\$ 4,445
Total	667	Hollis	\$ 440,508	\$ 446,226



Port Alexander Eagles

FY 2022 PROPOSED BUDGET

Location 669

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: 100 Regular Instruction	\$ 117,325	\$ 165,948	\$ 48,623
Vocational Education	1,500	1,500	-
200 Special Education	4,200	-	(4,200)
400 School Administration	6,926	6,995	69
600 Maintenance & Operations	49,803	50,384	581
700 Student Activities	-	-	-
Fund Total	\$ 179,754	\$ 224,827	45,073
Fund 255: Food Service Fund	\$ 7,549	\$ 7,812	\$ 263
TOTAL	\$ 187,303	\$ 232,638	\$ 45,335
# Students (PreK-12)	9	10	1
# Teachers	1	1.5	0.5
# Classified	0.885	0.885	-
# Administrators	0	0	-
Pupil/Teacher Ratio	9.00	6.67	(2.33)
Average Per Pupil Expenditure	\$ 20,811	\$ 23,264	\$ 2,452

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 669 Port Alexander

Port Alexander

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.669.100 315	Cert-Teacher	1.5 FTE	\$ 66,075	\$ 88,750
100.669.100 323	NonCert-Aides		-	-
100.669.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		34,371	44,532
100.669.100 365	TRS On Behalf		11,834	17,120
100.669.100 380	Travel Allowance		-	-
100.669.100 420	Staff Travel		-	-
100.669.100 425	Student Travel	(Academy Student Travel)	-	5,000
100.669.100 433	Communiations		2,045	2,045
100.669.100 440	Other Purchased Services	(Academy Rm & Bd)	-	5,000
100.669.100 450	Supplies/Material/Media		<u>3,000</u>	<u>3,500</u>
Total 100	Regular Instruction		<u>117,325</u>	<u>165,948</u>
<u>Vocational Education</u>				
100.669.160 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160	Vocational Education		<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.669.200 315	Cert-Teacher		-	-
100.669.200 323	NonCert-Aides		3,500	-
100.669.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		400	-
100.669.200 450	Supplies/Material/Media		<u>300</u>	<u>-</u>
Total 200	Special Education		<u>4,200</u>	<u>-</u>
<u>School Administration</u>				
100.669.400 315	Principal		5,000	5,000
100.669.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.669.400 365	TRS On Behalf		<u>896</u>	<u>965</u>
Total 400	School Administration		<u>6,926</u>	<u>6,995</u>
<u>Operations & Maintenance</u>				
100.669.600 325	NonCert-Maint/Custodial	.40 FTE	16,767	17,353
100.669.600 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,052	2,124
100.669.600 366	PERS On Behalf		1,484	1,407
100.669.600 431	Water & Sewage		100	100

Port Alexander

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
100.669.600 432	Garbage		400	400
100.669.600 437	Natural/Bottled Gas		-	-
100.669.600 438	Gas, Diesel, Heating Oil		22,000	22,000
100.669.600 440	Other Purchased Services		500	500
100.669.600 452	Maintenance Supplies		5,500	5,500
100.669.600 453	Custodial Supplies		<u>1,000</u>	<u>1,000</u>
Total 600	Maintenance & Operations		<u>49,803</u>	<u>50,384</u>

Student Activity

100.669.700 420	Staff Travel		-	-
100.669.700 425	Student Travel		<u>-</u>	<u>-</u>
Total 700	Student Activity		<u>-</u>	<u>-</u>
Total 100	School Operating Fund		<u>\$ 179,754</u>	<u>\$ 224,827</u>

Food Services Fund

255.669.790 326	Food Service Staff	.28 FTE	6,726	6,960
255.669.790 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		823	852
255.669.790 366	PERS On Behalf		-	-
255.669.790 459	Food	} Food and Milk is part of District wide budget	-	-
255.669.790 460	Milk		<u>-</u>	<u>-</u>
Total 255	Food Services Fund		<u>7,549</u>	<u>7,812</u>
Total 669	Port Alexander		<u>\$ 187,303</u>	<u>\$ 232,638</u>

Edna Bay

FY 2022 PROPOSED BUDGET

Location 655

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ -	\$ -	\$ -
Special Education Instruction	-	-	-
School Administration	-	-	-
Operations & Maintenance	-	-	-
Fund Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Fund 205: Student Transportation	<u>\$ -</u>	<u>\$ -</u>	
Fund 255: Food Service Fund	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>
TOTAL	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
# Students (PreK-12)	0	0	0.0
# Teachers	0	0	0
# Classified	0	0	0
# Administrators	0	0	0
Pupil/Teacher Ratio	0.00	0.00	0.00
Average Per Pupil Expenditure	\$ -	\$ -	\$0

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 655 Edna Bay

Edna Bay

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.655.100	315	Cert-Teacher	\$ -	
100.655.100	323	NonCert-Aides	-	
100.655.100	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	
100.655.100	365	TRS On Behalf	-	
100.655.100	380	Housing Allowance/Subsidy	-	
100.655.100	420	Staff Travel	-	
100.655.100	425	Student Travel	-	
100.655.100	433	Communications	-	
100.655.100	450	Supplies/Material/Media	-	
	Total	100 Regular Instruction	-	-
<u>Special Education</u>				
100.655.200	315	Cert-Teacher	-	
100.655.200	323	NonCert-Aides	-	
100.655.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	
100.655.200	365	TRS On Behalf	-	
100.655.200	450	Supplies/Material/Media	-	
	Total	200 Special Education	-	-
<u>School Administration</u>				
100.655.400.	315	Cert-Teacher	-	
100.655.400.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	
100.655.400.	365	TRS On Behalf	-	
	Total	400 School Administration	-	-
<u>Operations & Maintenance</u>				
100.655.600	325	NonCert-Maint/Custodial	-	
100.655.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	
100.655.600	431	Water & Sewer	-	
100.655.600	436	Electricity	-	

Edna Bay

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
100.655.600	437	Natural/Bottled Gas	-	-
100.655.600	438	Gas, Diesel, Oil	-	-
100.655.600	440	Other Purchased Services	-	-
100.655.600	452	Maintenance & Custodial Supplies	-	-
Total	600	Maintenance & Operations	-	-
Total	100	School Operating Fund	<u>\$ -</u>	<u>\$ -</u>

Student Transportation

205.655.760	325	Driver	-	-
205.655.760	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	-
205.655.760	366	PERS On Behalf	-	-
205.655.760	452	Maintenance Supplies	-	-
Total	205	Student Transportation	<u>\$ -</u>	<u>\$ -</u>

Food Services Fund

255.655.790	326	Food Service Staff	-	-
255.655.790	326	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	-
255.655.790	459	Food	-	-
255.655.790	400	MILK	-	-
		} Food and Milk is part of District wide budget		
Total	255	Food Services Fund	<u>\$ -</u>	<u>\$ -</u>
Total	655	Edna Bay	<u>\$ -</u>	<u>\$ -</u>



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: April 14, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: Resignation and Declaration of Vacancy: Board of Education Seat 2E

RECOMMENDATION

It is the administration's recommendation that the School Board approve the resignation of Deena Taylor and declare Board of Education Seat 2E vacant.

PERTINENT FACTS:

Ms. Taylor's resignation is included in the Board's packet. Per Board Bylaw 9222, once the resignation is accepted, the Board shall declare the seat as vacant. Board Bylaw 9223 includes the following:

Appointment to the Board

A vacancy on the Board shall be filled within 30 days of the vacancy by Board appointment. When making an appointment to the Board, the Board desires to draw from the widest possible number of candidates.

The Board shall:

1. Advertise the vacancy in suitable local media.
2. Solicit applications or nominations of any legally qualified citizen interested in serving on the Board.
3. Provide candidates with appropriate information regarding Board member responsibilities.
4. Announce names of candidates and accept public input either in writing or at a public meeting.
5. Interview the candidates at a public meeting.
6. Select the provisional appointee by majority vote at a public meeting.

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

RECOMMENDED MOTION:

Accept Deena Taylor's resignation from Board of Education Seat 2E and declare Seat 2E vacant.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: April 14, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: SISD Smart Start Plan Revisions

RECOMMENDATION

It is the administration's recommendation that the School Board approve the SISD Smart Start Plan Revisions with any updates made during the April 14, 2021 School Board work session.

PERTINENT FACTS:

The SISD District Staff Team made some modifications to the Smart Start Plan that was Board approved in October 2020. These changes are based on requests from school staff and parents. These changes are also an attempt to be more in line with current recommendations from the CDC, DHSS, and DEED. Finally, these changes are an attempt to make our plan be more in line with the Craig and Klawock City School District Smart Start plans.

RECOMMENDED MOTION:

If **no** updates are made during the work session: Approve the SISD Smart Start Plan revisions.

If updates **are** made during the work session: Approve the SISD Smart Start Plan revisions including the updates that were made during the April 14, 2021 School Board work session.



Southeast Island School District

Smart Start to School

In Response to COVID-19

Revised 4/14/21

This is the SISD District Plan - Note: each individual school may have a modified version of this plan due to the number of students enrolled at their school, the location/remoteness of the school, and the amount of space available in that school to provide the CDC/DHSS/DEED recommended 6-foot physical distancing recommendations.

Individual school plans are included in this plan where appropriate.

INTRODUCTION AND GUIDING PRINCIPLES

SISD'S Smart Start to School plan is a working plan that has been developed to support the community's efforts to navigate the reestablishment of school where families, students, and staff are safer due to COVID-19 risk mitigation procedures put in place during the 2020-2021 school year. The guidelines referenced in this plan are based on guidance that is subject to change from the Centers for Disease Control and Prevention (CDC) and World Health Organization (WHO). Regular updates to this plan will be made as additional information from CDC, WHO, and applicable federal, state, and local agencies become available.

SISD STATEWIDE HOMESCHOOL PROGRAM

SISD's Home School/Correspondence School AK-Trails is available for all families statewide as a homeschool/correspondence option for their child/children.

SISD's Statewide Homeschool/Correspondence AK-TRAILS offices will follow all guidelines and mandates for the municipality the office is located in. Furthermore, SISD's offices will institute all guidelines listed below.

***Please Note:* If any parents do not feel comfortable sending their students into the school building at any time, SISD will make arrangements to provide educational materials to those students. Please notify SISD as soon as possible if you plan to keep your student home so preparations and arrangements can be made for those students. SISD respects parent/family risk tolerance level and will consider special requests regarding individual school plans.**

SISD Risk Scenarios

Green/Low Risk

Zero to eight (0-8) laboratory-confirmed cases of COVID-19 currently or in the previous 10 days.

However, when there are 4 or more “Community Spread” cases on POW, SISD will move to High Risk – RED until that number is 3 or less.

Yellow/Medium Risk

**Low to moderate level of community transmission.
Minimal amount of laboratory confirmed cases of COVID-19 as determined by each community.**

SISD schools will be designated as Yellow/Medium Risk Scenario if there are nine (9) to fifteen (15) active COVID-19 confirmed cases on Prince of Wales Island in the previous 10 days with all other cases being classified as recovered.

However, when there are 4 or more “Community Spread” cases on POW, SISD will move to High Risk – RED until that number is 3 or less.

HIGH RISK

**High level of community transmission.
Outbreaks or increases in cases and recent laboratory-confirmed cases of COVID-19.**

SISD school facilities will be closed and will move to the Red/High Risk Scenario if there have been sixteen (16) or more active COVID-19 confirmed cases on Prince of Wales Island in the previous 10 days resulting in the designation of a high level of community transmission.

Additionally, when there are 4 or more “Community Spread” cases on POW, SISD will move to High Risk – RED until that number is 3 or less.

Flexibility and evidence-based decision making will guide SISD's decisions to shift between Green, Yellow, and Red risk scenarios.

- SISD will closely monitor SE regional trends with COVID-19 infections to include Juneau, Sitka, Ketchikan, and Seattle. If regional trends shift rapidly, SISD will utilize this information to consider transitioning to a higher risk scenario to protect our students, families, and staff members.
- Additionally, if there are active COVID-19 cases in any SISD community, that could directly impact SISD families, SISD reserves the right to transition to a higher risk scenario to protect our students, families, and staff members.
- The SISD/DHSS Medical Advisory Team will be consulted for individual site decisions

Individual SISD School Smart Start Plan risk modifications from district-wide plan:

Barry C. Stewart Kasaan School – The entire school is one cohort; students receive ½ day in person instruction and ½ day distance delivery instruction.

Hollis School: will switch to Red/High Risk Scenario – if there is one active case in the community that is connected to the school in some way. The entire student population will be considered one cohort.

Howard Valentine Coffman Cove School: Will follow a two-phase risk scenario (green and red) and the entire student population will be considered one cohort.

Naukati School: Naukati School will use a two-phase risk scenario: (green and red). Masks will be required at Lead Teacher discretion depending on if/when students are sent home with an illness. The entire student population will be considered one cohort.

Port Alexander School: The number of active cases will be based on the Port Alexander community and the school will follow a two-phase risk scenario (green and red). If there is one case in Port Alexander, the community will go to red status. The entire student population will be considered one cohort.

Thorne Bay School The entire student population will be considered one cohort.

Whale Pass: With Superintendent approval, the school certificated staff will base decisions on moving between green and yellow based on active cases and their locations on the island. The entire student population will be considered one cohort.

Green/Low Risk

Zero to eight (0-8) laboratory-confirmed cases of COVID-19 currently or in the previous 10 days.

However, when there are 4 or more “Community Spread” cases on POW, SISD will move to High Risk – RED until that number is 3 or less.

INSTRUCTIONAL DELIVERY

- Green/Low Risk School Schedule will be based on a "regular" school schedule as much as reasonably possible.
- Based upon specifications of individualized education plans (IEP's), the following special education services may vary: Location of service; service provider Amount of time services; Frequency for which services are provided.
- Fridays will be prioritized for deep cleaning of all school facilities.

CONDITIONS FOR LEARNING

- Students, staff, and visitors entering a SISD building will be temperature screened upon entrance.
- Each school will have only one cohort for their entire student population.
- Personal protective gear (PPE) masks are strongly encouraged for all staff working in district buildings.
- Hand sanitizing stations will be made available at the entrance of all buildings and at the entrance of all classrooms and offices. Hand washing is best, and if done frequently hand sanitizer isn't necessary.
- Food service will be provided in a congregate setting such as the school cafeteria/gym.
- Regular hand sanitizing schedules will be implemented within each classroom.
- Use of water fountains is not permitted. Students should bring water bottles from home or be provided water bottles to use at school

CONTINUITY OF LEARNING

- SISD will prioritize Friday for professional learning and improvement of SISD’s low risk instructional planning and schedules.
- The SISD IT Department will ensure all students have access to a working electronic device to utilize during an in-person, hybrid, and distance delivery school model.

CAPACITY OF LEARNING

- SISD will follow Alaska School Activities Association (ASAA) Low Risk Return to Practice Protocols and ASAA Return to Event Protocols for athletics and extracurricular activities. Other district activities will be determined on a case by case basis and will require a pre-approved mitigation plan
- Staff travel and student athletic and extracurricular travel in green/low risk level may be approved to other green/low risk level communities/schools.
- Staff travel and student athletic and extracurricular travel (off island) will prioritize the utilization of IFA and Breakaway Charters.

Yellow/Medium Risk

**Low to moderate level of community transmission.
Minimal amount of laboratory confirmed cases of COVID-19 as determined by each community.**

SISD schools will be designated as Yellow/Medium Risk Scenario if there are nine (9) to fifteen (15) active COVID-19 confirmed cases on Prince of Wales Island in the previous 10 days with all other cases being classified as recovered.

However, when there are 4 or more “Community Spread” cases on POW, SISD will move to High Risk – RED until that number is 3 or less.

INSTRUCTIONAL DELIVERY

- Due to the individual school size and number of students, each school’s plan varies slightly from the others.
- When students are not meeting with teachers face-to-face for in-person instruction they will be supported through a distance delivery instructional model. (Any required activities will be accompanied by the necessary supplies to complete the required assignment)
- Various Distance Options will be available depending on the students’ access to internet at home:
 - Canvas
 - Edgenuity
 - Pre-loaded iPads
 - Preloaded Thumb Drives
 - Take Home Packets
 - Other
- Friday’s will be prioritized for teaching staff professional learning and lesson planning
- Custodial staff will prioritize Fridays for deep cleaning of all school facilities.
- Based upon specifications of individualized education plans (IEP's), the following special education services may vary: Location of service; Service provider; Amount of time services are provided; and/or Frequency for which services are provided.

CONDITIONS FOR LEARNING

- Students and staff entering a SISD school district building will be temperature screened upon entrance.
- Personal Protective Equipment (PPE) masks are required by staff and students when working directly with each other and six feet social distancing cannot be maintained.
- Family members and visitors will not be allowed in school facilities.
- Gloves and masks are required for Food and Nutrition Services at all times.
- Gloves are required for custodial staff and all other staff whenever cleaning or sanitizing items and surfaces.
- Hand sanitizing stations will be made available at the entrance of all buildings and at the entrance of all classrooms and offices. Hand washing is best, and if done frequently hand sanitizer isn't necessary.

- Food service will be provided in a congregate setting such as the school cafeteria/gym.
- Regular hand sanitizing schedules will be implemented within each classroom.
- Use of water fountains is not permitted. Students should bring water bottles from home or be provided water bottles to use at school

CONTINUITY OF LEARNING

- SISD will prioritize Friday for professional learning and improvement of SISD's Medium/High risk instructional planning and schedules.
- The SISD IT Department will ensure all students have access to a working electronic device to utilize during an in-person, hybrid, and distance delivery school model.
- SISD will collaborate with community partners, businesses and others in problem-solving efforts to ensure all students have access to reliable internet access to complete their work remotely

CAPACITY OF LEARNING

- SISD will follow Alaska School Activities Association (ASAA) Low Risk Return to Practice Protocols and ASAA Return to Event Protocols for athletics and extracurricular activities. Other district activities will be determined on a case by case basis and will require a pre-approved mitigation plan
- District related student and staff travel (off island) is restricted at yellow and red risk levels
- Travel may occur if there is a travel mitigation plan that is pre-approved by the Administration.
- Detailed mitigation plans are needed for any travel that may occur in a medium or high-risk scenario. Administration will only approve travel mitigation plans that are detailed, complete, and specify exactly how travel will occur to reduce any possible spread of COVID.

HIGH RISK

**High level of community transmission.
Outbreaks or increases in cases and recent laboratory-confirmed cases of COVID-19.**

SISD school facilities will be closed and will move to the Red/High Risk Scenario if there have been sixteen (16) or more active COVID-19 confirmed cases on Prince of Wales Island in the previous 10 days resulting in the designation of a high level of community transmission.

Additionally, when there are 4 or more “Community Spread” cases on POW, SISD will move to High Risk – RED until that number is 3 or less.

INSTRUCTIONAL DELIVERY

- Generally, all students at home.
- Various Distance Options will be available depending on the students’ access to internet at home:
 - Zoom, Canvas, Google Classroom, Edgenuity Pre-loaded iPads, Preloaded Thumb Drives, Take Home Packets (Any required activities will be accompanied by the necessary supplies to complete the required assignment), and Other
- Staff will develop regular office hours and class schedules and all students will have daily contact with their teachers by distance. Staff will be required to wear masks when in district facilities.
- Based upon specifications of individualized education plans (IEP's), the following special education services may vary: Location of service; Service provider; Amount of time services are provided; and/or Frequency for which services are provided.
- It is possible that small groups of students are brought into the school building if deemed safe by the administration.

CONDITIONS FOR LEARNING

- SISD school buildings will be off limits to all students, all non-essential staff, and visitors.
- Bus service will be cancelled due to school buildings being closed.
- Personal protective gear (PPE) masks are strongly encouraged for all staff working in district buildings.
- SISD maintenance/custodial staff will deep clean all building facilities and vehicles.
- SISD Food and Nutrition Services will provide breakfast and lunches by delivery or pick-up methods.
- District office staff will work in the district office as necessary.
- Personal protective equipment (PPE) masks are required for all staff working in district buildings.
- Gloves and masks are required for Food and Nutrition Services at all times.
- Gloves are required for custodial staff and all other staff whenever cleaning or sanitizing items and surfaces.
- Hand sanitizing stations will be made available at the entrance of all buildings and at the entrance of all classrooms and offices.

CONTINUITY OF LEARNING

- SISD will prioritize Friday for professional learning and improvement of SISD’s Medium risk instructional planning and schedules.
- The SISD IT Department will ensure all students have access to a working electronic device to utilize during an in-person, hybrid, and distance delivery school model.
- SISD will collaborate with community partners, businesses and others in problem-solving efforts to ensure all students have access to reliable internet access to complete their work remotely.

CAPACITY OF LEARNING

- District related student and staff travel is restricted at yellow and red risk levels.
- Travel may occur if there is a travel mitigation plan that is pre-approved by the Administration.
- Detailed mitigation plans are needed for any travel that may occur in a medium or high-risk scenario. Administration will only approve travel mitigation plans that are detailed, complete, and specify exactly how travel will occur to reduce any possible spread of COVID.

SISD HEALTH AND SAFETY PROTOCOLS

SYMPTOM FREE POLICY: To assure the safety of our students, staff, and community, SISD has implemented a Symptom Free Policy. Parents should monitor their children closely looking for possible symptoms listed below. SISD asks that parents keep their children home if any of these symptoms are present.

If students have any of the below symptoms when they are at school, they will be sent home. If they are sent home from school, they must follow one of the following three protocols: 1) Present a negative COVID test to the school and be symptom free for 24 hours. 2) Present a note from a medical provider stating they can return to school (they are COVID free). Or 3) If students/parents/guardians elect not to see a health provider, they must wait 10 days from the first symptom and not have symptoms for 24 hours.

To help prevent the spread of the COVID-19 virus, SISD has the opportunity and responsibility to educate students, families, and staff on social etiquette, good health and hygiene habits, and disease prevention. SISD will provide regular hand-washing and respiratory hygiene/cough etiquette education for all K-12 students. Our basic educational message will be:

- Cover your cough
- Wash hands often
- Stay home if sick
- Wear appropriate Personal Protective Equipment (PPE)

To help prevent the spread of COVID-19 and reduce the potential risk to our students and staff SISD will require employees to complete a daily-screening which includes temperature reading and answering a set of questions related to COVID-19 symptoms including:

- Cough
- Shortness of breath or difficulty breathing
- Fever or Chills
- Repeated shaking with chills
- Muscle pain
- Headache

- Sore throat, congestion, or runny nose
- Loss of taste or smell
- Diarrhea
- Feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit
- Known close contact with a person who is lab confirmed to have COVID-19

If a student/employee becomes ill at school/work or is exhibiting symptoms of COVID-19 symptoms listed above, they will be asked to leave and either go home immediately or to the nearest health center.

Employees returning to work from an approved medical leave may be asked to submit a healthcare provider's note before returning to work.

If a student or employee has been diagnosed with COVID-19 they may return to school/work when all 3 of the following criteria are met:

- At least 24 hours have passed since recovery (no fever without the use of fever-reducing medications), and
- Improved respiratory symptoms (cough, shortness of breath, etc.), and
- At least 10 days have passed since the symptoms first occurred

If a student or employee has symptoms that could be COVID-19 and do not get evaluated by a medical professional or tested for COVID-19, it is assumed that the student/employee has COVID-19 and may not return to school/work until the 3 criteria listed above have been met.

COVID-19 emergency warning signs are severe difficulty breathing, persistent pain or pressure in the chest, new confusion, trouble staying awake, and bluish lips or face. Seek emergency care if a staff or student has these symptoms

Medical Advisory Team:

Sherry Becker, SISD Superintendent and Andy Cook, SISD Teacher will be working closely with the Craig Department of Public Health throughout the pandemic.

Each school will have an illness tracking system. Staff will be educated on how and why to complete the tracking. Each student and employee who is absent or sent home due to illness is put on this list, symptoms are documented and travel history (in the last 14 days) is charted. Questions that will be asked on the illness tracking system will be the following:

- What are the symptoms?
- Have they travelled in the last 14 days?
- Have they been in contact with anyone with coronavirus?

While we all hope to avoid exposure to illness from COVID-19, we need to be prepared for that possibility. If you or someone you've been in contact with has been exposed to the virus, our first concern is for your health and safety and those around you. In this rapidly changing situation, healthcare providers should have the most up-to-date information from CDC.

TRAVEL

For all out of state travel SISD staff and students shall follow all Alaska state travel orders, mandates, health advisories and alerts. Individual schools, as listed above, may have additional requirements.

WORKFORCE MANAGEMENT

SISD will be prepared, if necessary, to transition between in-person, hybrid, or distance delivery school models depending on public health conditions. All negotiated agreements and all labor laws will be followed to ensure SISD educators understand the expectations of a new and fluid work environment.

Maintaining full employment for staff is an important value of SISD. If SISD is required to move into a **Red/High Risk** distance delivery instructional model, SISD will develop functional “employment expectations” that allow employees to continue working within their contract stipulations and employment agreements while directly or indirectly serving student learning responsibilities.

All legally required leaves of absence and leaves of absence available through the district’s negotiated agreements will be available, communicated, and honored.

SISD is dedicated to protecting the safety of our students and staff and will respond to any requests or concerns made by students, staff, and community members regarding working conditions and safety. Requests to address issues of working conditions and safety should be made to direct supervisors, however, reports may be made anonymously to SISD’s superintendent with no repercussions.

SISD will wait for more information from the Alaska Department of Education and Early Development regarding any adjustments to educator/teacher evaluation requirements during the 2020-2021 school year. While no adjustments or waivers are currently anticipated, we will expect informal and formal observations to be completed during the school year (either in-person or remotely).

COMMUNICATIONS

SISD communication protocols aim to inform and engage all stakeholders within the community whether or not we are functioning within an in-person school model, hybrid school model, or distance delivery school model.

The importance of timely communication to all stakeholders cannot be overstated. Major announcements and day-to-day messaging from the community will include emails, phone messages, Remind text messages, school based social media platforms, classroom newsletters, updates to SISD’s websites, and regular POW Island Post articles.

BUS SERVICES

During a **Green/Low Risk Scenario** or a **Yellow/Medium Risk Scenario** SISD busses will continue to operate.

FOOD SERVICES

During a **Green/Low Risk Scenario** or an **Yellow/Medium Risk Scenario** . Food service will be provided in a

congregate setting such as the school cafeteria/gym.

During a **Red/High Risk Scenario**, each SISD school will provide breakfast and lunch in a grab and go style. Bus routes may be used to drop off meals for those without transportation.

FACILITY SANITATION PRACTICES

The safety of our students and staff are our primary priority. Prior to reopening, our schools will be completely cleaned and disinfected, and we will continue to adhere to all necessary safety precautions. In addition to the deep cleaning of all school facilities before students and employees return, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc., to protect students and employees and reduce the risk of spread of infection.

General Disinfection Measures

Area	Frequency
Classrooms and Offices	At the end of each day
Appliances	Daily
Electronic Equipment	At the end of each use
General used objects like light switches, handles, sinks, restrooms	At least 2 times a day
Buses/Vehicles used to transport students	At the end of each use
Common Areas	At the end of each use

Deep cleaning is triggered when a student or employee is identified as positive for COVID-19 based on testing. When a student or employee with a suspected infectious disease is identified and has left the building, their work area, along with any other known places they have been will be thoroughly cleaned and disinfected. The person cleaning and disinfecting will wear a mask and gloves and will discard them immediately afterwards. Hands will be washed and sanitized at the completion of the procedure. During times of a specifically known or suspected disease outbreak, SISD will consult public health officials to determine if there is a proper way to discard waste or if other PPE should be worn by staff.

Additionally, a bleach solution spray bottle and/or disinfecting wipes will be provided to all classrooms, offices, and work locations. SISD employees are required to regularly disinfect personal workstations each day, schedule regular times during the school day for students to disinfect their personal workstations and disinfect all appliances and electronic equipment after each use.

Facilities management to determine methods of maximizing ventilation, especially outdoor air exchange and filtration.

FACILITY USE

Facility use agreements between SISD and outside community organizations/individuals will be unavailable during the current COVID-19 pandemic. All SISD facilities are closed to community events. With

Superintendent approval, an Advisory School Council may, in collaboration with school staff and district administration, use the school facilities for special events and must follow all guidelines described within the pre-approved mitigation plan.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: April 14, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 1st Reading, Board Policy 6146.1, Graduation Requirements

RECOMMENDATION

It is the administration's recommendation that the School Board move the update of Board Policy 6146.1, Graduation Requirements, to a 2nd reading.

PERTINENT FACTS:

Currently, BP 6146.1 identifies that 24 credits are required for graduation from all SISD schools. The updated policy would keep that requirement for all schools except AK-TRAILS Correspondence/Homeschool Program. Students graduating from AK-TRAILS would need 21 credits to graduate, which is the minimum required by the State of Alaska. This change is in line with what other statewide correspondence/homeschool programs require.

RECOMMENDED MOTION:

Move Board Policy 6146.1, Graduation Requirements, to a 2nd reading.

BP 6146.1 High School Graduation Requirements

Note: Transfer students who have earned 13 units of credits in another district may, at the district's discretion, be excused from the district's subject area units-of-credit requirements. [4 AAC 06.075](#)

Note: Unless otherwise stated in a student's IEP, the district shall require all students in grade 11, and all students in grade 12 who have not previously done so, to take a college and career readiness assessment described in [4 AAC 06.717](#). However, failure to take one of these assessments shall not be grounds for withholding a diploma from an otherwise qualified student. At the request of a student, the district shall retroactively issue a high school diploma to a student who did not receive one because of failure to pass all or a portion of the previously required High School Graduation Qualifying Exam and instead received a certificate of achievement, provided the person takes a college and career readiness assessment. [AS 14.03.075](#). A person may satisfy the assessment pursuant to the regulations in [4 AAC 06.718](#). The district is to mail a notice of this option to each such student who qualifies for a diploma to the student's last known address.

The School Board intends that all District students graduate high school ready for college or a career. The Superintendent or designee shall prepare for School Board approval a plan consisting of district graduation requirements. Students shall receive diplomas of graduation from high school only after meeting the following district graduation requirements, as well as taking a college and career readiness assessment or receiving a waiver from the School Board.

By the end of the first quarter of a student's freshman year, a team composed of the Principal, Assistant Principal, or Lead Teacher, parents, students, and staff will meet to create an Educational Plan. The Educational Plan will identify student goals and a timeline to ensure graduation requirements will be met by May 1st of the graduation year. The primary teacher and the student will review the Educational Plan annually. During the student's senior year, the plan will be reviewed quarterly with the Lead Teacher and student. Parents will be notified if the student is not on track for a timely graduation at the point the child falls behind schedule. Only required courses are listed in each content area.

Graduation Requirements for Students Enrolled in All Schools Except AK-TRAILS Statewide Correspondence/Homeschool

Subject	Units of Credit
Language Arts* Composition – 1 credit World Literature – 1 credit American Literature – 1 credit British Literature – 1 credit	4 credits

* with prior approval, one of the courses may be replaced with a college-level English/Language Arts course	
Social Studies U.S. History – 1 credit World History – 1 credit Civics/Government - .5 credits Alaska History - .5 credits **	3 credits
Math Algebra 1 – 1 credit	3.5 credits
Science	3 credits
Work Skills Careers & Portfolio - .5 credits	0.5 credits
Physical Education	1 credit
Health	1 credit
Electives Strong recommendation to take at least one credit of World Language	8 credits
Total	<u>24 credits</u>

Graduation Requirements for Students Enrolled in AK-TRAILS Statewide Correspondence/Homeschool Program

<u>Subject</u>	<u>Unit of Credit</u>
<u>Language Arts</u>	<u>4 credits</u>
<u>Social Studies</u>	<u>3 credits (0.5 credit AK History / see **Note below)</u>
<u>Math</u>	<u>3 credits</u>
<u>Science</u>	<u>2 credits</u>
<u>Health</u>	<u>0.5 credits</u>
<u>Physical Education</u>	<u>0.5 credits</u>
<u>Electives</u>	<u>8 credits</u>
<u>Total</u>	<u>21 credits</u>

**Note: The three units of credit in social studies must include one-half unit of credit in Alaska history or demonstration that the student meets the Alaska history performance standards. This requirement will not apply to a student who (1) transfers into your school after the student’s second year of high school; or (2) has already successfully completed a high school state history course in another state. [4 AAC 06.075](#).

(cf. 5127 - Graduation Ceremonies and Activities)

(cf. 6164.2 - Guidance and Counseling Services)

(cf. 6146.3 - Competency Testing)

(cf. 6184 - Distance Learning/Dual Credit/Alternative Credit Options)

Legal Reference:

ALASKA STATUTES

[14.03.075](#) *College and career readiness assessment; retroactive issuance of diploma*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.075](#) *High school graduation requirements*

[4 AAC 06.717](#) *College and career readiness assessments*

[4 AAC 06.718](#) *College and career readiness assessment after student received a certificate of achievement*

[4 AAC 06.721](#) *College and career readiness assessment waivers*

[4 AAC 06.755-790](#) *State wide assessment program for students with disabilities*

Revised 2003, 12/06, 2/14, 10/2017, 05/20/2020

Southeast Island School District

STATE OF ALASKA
DIVISION OF ELECTIONS

ORDER AND NOTICE OF ELECTION

Pursuant to the provisions of AS 14.08.071(b) an election for the Southeast Island School District (Regional Educational Attendance Area #19) School Board will be held on October 5, 2021.

The election will be conducted under Chapter 27 of the Alaska Administrative Code, titled Administration of Local and Regional Elections (6 AAC 27.010 through 6 AAC 27.110), and in the general manner as prescribed by the Alaska Election Code.

The election will be held to fill the following designated seat for the term of office and section specified.

<u>SECTION / SEAT</u>	<u>TERM OF OFFICE</u>	<u>NOMINATING SECTION</u>
Section I, Seat A	3 years	Thorne Bay
Section II, Seat C	3 years	Big Salt Lake, Calder Bay, Cape Pole, Coffman Cove, Dolomi Bay, Edna Bay, El Capitan, Hollis, Hyder, Kasaan, Labouchere Bay, Long Island, Marble Island, Naukati, Point Baker, Port Alexander, Port Alice, Port Protection, Portage Bay, Rowan Bay, Smith Cove, View Cove, Whale Pass
Section II, Seat E	1 year	

This REAA nominates by section and elects at large. To file for office, a candidate must reside and be registered to vote in one of the communities specified above in the nomination section of the seat for which they are filing.

Filing for Office: Candidates may file a Declaration of Candidacy in person or by fax no later than 5:00 p.m. on August 6, 2021. A declaration sent by mail must be postmarked no later than August 6, 2021 and received by 5:00 p.m. on August 16, 2021. Declarations may be mailed to the Division of Elections, PO Box 110017, Juneau, AK 99811-0017; or faxed to (907) 465-3203; or delivered in person to 240 Main St, Ste 400, Juneau, Alaska or to any election office listed below. Our toll-free number is (866) 952-8683.

Candidate forms are available on the division's web site at www.elections.alaska.gov or from any elections office listed below.

Registering to Vote: A person must be registered to vote in one of the communities listed above by September 5, 2021, in order to vote in this election.


You may register online at <https://voterregistration.alaska.gov> or obtain a registration form from our website.

Voting: The polls will be open from 8:00 a.m. to 8:00 p.m. on October 5, 2021.

Absentee In Person Voting: Begins Monday, September 20, 2021, and will be available from any elections office listed below. For additional absentee in-person voting locations visit the division's web site.

Absentee By Mail: The deadline to apply to vote by mail is Saturday, September 25, 2021. Applications are available on the division's web site or from any elections office.

Dated this 1st day of March, 2021


Gail Fenumiai, Director
Division of Elections

Region I Office
9109 Mendenhall Mall Rd., Ste 3
PO Box 110018
Juneau, AK 99811-0018
Toll Free # 1-866-948-8683
FAX (907) 465-2289

Region II Office
2525 Gambell Street, Ste 100
Anchorage, AK 99503-2838
Toll Free # 1-866-958-8683
FAX (907) 522-2341

Region II Mat-Su Office
1700 E. Bogard Rd, Ste B102
Wasilla, Alaska 99654-6565
FAX (907) 373-8953

Region III Office
675 7th Ave., Ste H3
Fairbanks, AK 99701-4542
Toll Free # 1-866-959-8683
FAX (907) 451-2832

Region IV Office
214 Main St., Ste 130
P O Box 577
Nome, AK 99762-0577
Toll Free # 1-866-953-8683
FAX (907) 443-2973

SISD BOARD MEETINGS CALENDAR OF AGENDA ITEMS

August	<ul style="list-style-type: none"> • Welcome Staff and Students • Crisis Response Plan Review • Student Handbook Review • Parent Involvement Policy and Handbook Review • Annual Public Notices to Parents • Six Year Capital Improvement Plan Approval • Board Policy Updates • Title I District and School-Wide Plans
September	<ul style="list-style-type: none"> • Site Enrollment • Review Student Assessment Data • Graduation Date Approvals • SISD Resolutions (AASB Call for Resolutions) • Plan AASB Leadership Conference Attendance • Annual Progress & Summary Report for Student Nutrition and Physical Activity • Work Session: ASC Officer Election Certification; ASC Training & School Year Goals/Objectives Development
October	<ul style="list-style-type: none"> • New Board Member Orientation Work Session/Oath of Office • Board President and Clerk Elections • Appoint Legislative Liaison & Advocate for AK Youth Liaison • Appoint Student Board Representative(s) • Review AASB Resolutions • Report Student Count • Board Public Opinion Survey
November	<ul style="list-style-type: none"> • Audit Review/Budget Revisions • Annual audit of student organization accounts (ASC) • AASB Conference • Review and Refresh Strategic Plan/timeline
December	No Scheduled Meeting
January	<ul style="list-style-type: none"> • Budget Revisions • Plan for February Legislative Visits • ID Lobbying Strategies & Issues for Legislative Visits • Superintendent Evaluation
February	<ul style="list-style-type: none"> • Plan for AASB Spring Fly-In (if attending) • Board Self-Evaluation/Goal Update and Review
March	<ul style="list-style-type: none"> • Budget Development • Teacher Contracts • AK STEPP Needs Assessments • School Calendar Adoption
April	<ul style="list-style-type: none"> • Graduation Attendees • Budget Development • Teacher Contracts • Capital Improvement Plan/Facility Needs Report
May	<ul style="list-style-type: none"> • Budget Development • School District Report Card to the Public • Bruce Hill Scholarship
June	<ul style="list-style-type: none"> • Budget Adoption • Board Policy Updates from AASB • Disciplinary Action Data Review • Curriculum Quarterly Reports
Every Month	<ul style="list-style-type: none"> • Policy Review • Stipend and Mileage Forms 130 • Exemplary Stakeholder Nominations



Naukati School

ADVISORY SCHOOL COUNCIL MEETING MINUTES

DATE: March 9, 2021 TIME_5:30 pm_
PO Box NKI, Ketchikan, AK 99950
(907) 629-4121



- A. Call to order: 5:31 pm**
- B. Roll Call: Branzon Anania, Josh Musser, Tara Musser, Cari Jones**
- C. Visitors: __ Cassandra Christopherson, Laura Anania**

- D. Motion by Josh to approve the meeting agenda as written**
 - Seconded**
 - Approved**

- E. Motion by Laura to approve minutes from February 23, 2021 as written**
 - Seconded**
 - Approved**
- F. Public Comment (none)**

- G. Committee Reports**
 - 1. Student Council report: none**
 - 2. District Administrative Report: none**
 - 3. ASC President's Report: Branzon reports wrestling season wrapping up**
 - 4. Lead Teacher Report: Laura reports all families attended the Literacy event Archery tournament in Thorne Bay, or maybe virtual tournament Spring break March 15-17**
 - 5. Treasurer's Report: Current balance \$14,628.72**
 - 6. Fundraising Report – Branzon reports the sweatshirts for sale are ready AK49 is open for pizza sales**
 - 7. Sports –Laura reports:**
 - Marksmanship competition in April. Cost \$15 per student**
 - Motion by Tara to fundraise for scholarships for students unable to pay to attend.**
 - Archery—final competition last week of March. Season ends March 31**
 - HS Wrestling—**
 - Motion by Branzon to approve up to \$800 for two HS wrestlers to travel to meets.**
 - Seconded**
 - Approved**

- H. Unfinished Business**
 - March fundraiser: Policy dependent.**

- I. New Business: None**

- J. Public Comment—NONE**
- K. Schedule next meeting: April 6, 2021 5:30pm**
- L. Motion to adjourn by Laura. Seconded. Approved.**
 - Meeting Adjourned 5:53pm**

Minutes Submitted by: Cari Jones, Secretary

Approved date: _____

Approved by President: _____
Branzon Anania

Whale Pass School Advisory School Council Meeting Agenda

Tuesday, March 23, 2021

- A. Call To order: **3:30**
- B. Approval of agenda:
Approval of minutes from meeting: *Tuesday, February 23, 2021*
- C. People to be heard: *Christine Cook, Andy Cook,*
- D. Student Council Report:
- Principal/Superintendent— *Sherry Becker*
 - President— *Sarah Vasser Alford*
 - Treasurer— *The current bank balance \$22, 495.94*
 - Lead Teacher— *Christine Cook—see below*
- E. Items for Advisory School Council Consideration:
- New Business:
 - ***Students of the month**— *Alex and Jacob. Congratulations!*
 - ***Next ASC Meeting**-*The next ASC meeting will be April 27, 2021*
 - ***Information**—*all up-to-date information will be posted on our Facebook page and emailed. Please contact Christine Cook or Andy Cook for questions or concerns.*
 - ***Schedule**—*currently operating in the green zone.*
 - ***Gun Calendar**-*the winner was Cole Hockema.*
 - ***Archery**- *The state Archery Tournament will be in TB on March 26th and 27th.*
 - ***Title I Schoolwide Plan** –*still working on this.*
 - ***ASC Dinner for April**- *We are tentatively planning a cookout on our April ASC meeting. More details later.*
 - * **Agriculture Micro Grant**- *we have received notice that our application has been received and hopefully will know soon if we are in the running. This grant is for \$10,000.00 to supplement supplies for our greenhouse.*
 - ***PEAKS**- *PEAKS testing will be April 22 and April 26-29th. Testing will include grades 3rd-10thgrades. More details as we get closer.*
 - ***Wood Paddle Workshop**-- *The MS school students will be attending a Wood Paddle Workshop through Bright Ways Learning on April 2nd and 3rd in Thorne Bay. The HS school students will be attending the same workshop in Klawock on April 9th and 10th. The workshop times are from 9am-3pm.*
 - ***2021 Gun Raffle Calendar**—*We will be transferring \$20,000 to the City of Whale Pass for the gun calendar this year. They will take out their 5% (\$ 366.97) and transfer back into our account \$19, 563.03*
- F. Adjournment: **4:10**
- G. Attendance: *Christine Cook, Andy Cook, Joe Cook, David Cook, Alex Cook, John Cook, Tommy Cook, Sarah Cook, Caren Cooke, Meadow Cooke, Logan Cooke, Brennen Cooke, Ashlen Cooke, Jeremy Toman, Jackson Toman, Tamara Weaver, Alayna Parsley, Jarehn Lockhart, Adam Lockhart, Sarah Alford, Jack Alford, Jacob Bosch, Dolores Loucks.*

March 2021
Travel Report

Name	Airfare	Ferry/Taxi	Lodging	Per Diem	Registration Fees	Car Rental/Taxi	Total	Amount to be Reimbursed	Funding	Reason for Travel
Parent Chaperone	\$ 478.48	\$ 117.87	\$ 354.43	\$ 564.00	\$ -	\$ 140.51	\$ 1,655.29		261.649. 100.420/ 368.649. 300.420	Nautical Skills in Seward-Chaperone
Student	\$ 478.48	\$ 117.87	\$ 354.43			\$ 140.51	\$ 1,091.29		261.649. 100.425/ 368.649. 300.425	Nautical Skills in Seward
Parent Chaperone	\$ 478.48	\$ 117.87	\$ 354.43	\$ 564.00		\$ 307.91	\$ 1,822.69		368.649. 300.420	Nautical Skills in Seward-Chaperone
Student	\$ 478.48	\$ 117.87	\$ 354.43			\$ 140.51	\$ 1,091.29		368.649. 300.425	Nautical Skills in Seward
Totals	\$ 1,913.92	\$ 471.48	\$ 1,417.72	\$ 1,128.00		\$ 729.44	\$ 5,660.56			