



SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting

March 17, 2021

VISION STATEMENT

Students are equipped to realize their dreams and aspirations.

MISSION STATEMENT

Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

AGENDA (revised)

A work session to review the first proposed general fund budget will precede the meeting at 4:30 pm. The public is invited and encouraged to attend both the work session and the meeting.

MEETING: 5:30 PM

LOCATION: Audio/Video Conference

Additions/Revisions are shown in red text

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. WELCOME TO VISITORS
6. PUBLIC COMMENT 3
7. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
 - A. Approval of February 16, 2021 Meeting Minutes 5
 - B. Approval of March 2021 Financial Report 8
 - C. Approval of FY 2021 Employment
 1. Extra-duty Contracts: Heather Mendonsa (Correspondence/Homeschool Coordinator)
 2. Coaches/Advisors: Loubeth Vaughn (Student Council Advisor, Thorne Bay), Dwaine Vaughn (Yearbook Advisor, Thorne Bay), **Sharlet Collins (Archery, Port Alexander), Michael Congdon (Archery, Kasaan), Anthony Cook (Archery, Whale Pass), Joshua Musser (HS Wrestling, Naukati)**
 - D. Approval of FY 2022 Employment
 1. Administrative Contracts: Deidre Jenson (Area Principal/State & Federal Programs/Grants Coordinator), Carol Randolph (Special Education Coordinator)
 2. Certified Contracts: Lisa Cates, Cassandra Christopherson, Nhung Dinh, Alyssa Howell, Joel Jenson, Loubeth Vaughn
 3. Certified Contracts, pending receipt of required documentation: Karen Freese
8. ADMINISTRATIVE/BOARD REPORTS
 - A. Superintendent Report 17
 1. Principal Report 19
 2. Student Services Report 20
 3. Grants Coordinator Report 21
 4. Maintenance Director Report
 5. Technology Director Report
 6. Food Service Director Report 22
 7. THRIVE Grant, Testing, & Counseling Report 23
 8. Lead Teacher Reports 25
 - B. Business Manager's Report 34
 - C. Student Board Representative Reports
9. UNFINISHED BUSINESS
 - A. Action on Administrative/Board Reports

B.	2nd Reading Board Policy Updates	44
1.	BP 5112.2, Exclusions from Attendance	45
2.	BP 5123, Promotion/Acceleration/Retention	46
3.	BP 6141, Curriculum Development and Evaluation	48
4.	BP 6171, Title 1 Programs	50
10.	NEW BUSINESS	
A.	1st Reading, FY 2022 General Fund Budget	52
B.	Employee Request for 1-year Leave of Absence	94
C.	SISD Floating Building Updated Auction Proposal	95
D.	1st Reading, BP 3311, Bids	96
E.	1st Reading, BP 3312, Contracts	101
F.	1st Reading, BP 5131.7, Weapons and Dangerous Instruments	103
G.	Approval of Entering into a Contract with the Lowest Responsive Bidder for the Kasaan Wood-fired Boiler Replacement	
11.	INFORMATION ITEMS	
A.	Letters and Communications	
1.	2021 Order & Notice of Election - REAA 19 (Southeast Island School District)	109
B.	Reports and Information	
1.	Bruce H. Hill Memorial Scholarship	110
2.	Course Descriptions: Elective Classes	111
3.	Administrative Updates, Pending Board Policy Approval	127
4.	Exhibit Updates	130
5.	Calendar of Agenda Items	133
6.	Advisory School Council Meeting Minutes	
a.	Barry Craig Stewart Kasaan	134
b.	Naukati	138
c.	Port Alexander	140
d.	Thorne Bay	144
e.	Whale Pass	174
7.	Travel Report	175
12.	ADVANCE PLANNING	
A.	Planning for Next Regular Board Meeting: 3rd Wednesday in April is April 21, 2021	
B.	AASB Spring Legislative Academy (Virtual, March 20, 2021)	176
13.	PUBLIC COMMENT	
14.	BOARD COMMENT	
15.	EXECUTIVE SESSIONS	
16.	ADJOURNMENT	

MEETING CONDUCT

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

MEETING CONDUCT (continued)

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)
(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)
(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES
29.20.020 Meetings public

Review 1/04, 1/05
Revised 6/11

SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
February 16, 2021

MINUTES

CALL TO ORDER

Board President Shannon Silverthorn called the meeting to order at 5:31 PM.

ROLL CALL

Shannon Silverthorn, Rebecca Saffold, Sandy Curtis, and Shane Scamahorn attended via audio/video conference. Deena Taylor and Student Representatives Caitlin Aspery and Kaylee Scamahorn were absent.

Quorum established: yes.

APPROVAL OF AGENDA

Motion: *Approve the agenda*

By: *Scamahorn*

Second: *yes*

Board Vote: *4 in favor; 0 opposed*

Resolved: *passed*

WELCOME TO VISITORS

Board President Shannon Silverthorn welcomed visitors: Julie Vasquez, Branzon Anania, Cassandra Christopherson, Laura Anania, Abby Twyman, Sharlet Collins, Amy Jennings, Madeline Jennings, Donna Lacour, Matt Gore, Alyssa Howell, Heather Mendonsa, Brian Krosschell, Carol Randolph, John Stevens, Charles Becker, Joanna Schneider, Maureen Blair, Trisha Clower, Mary Jenkins and Lucienne Smith

PUBLIC COMMENT

Branzon Anania commented regarding Superintendent Becker's leadership and dedication. Alyssa Howell commented regarding her assignment for the 2021-2022 school year. Trisha Clower commented regarding support of Ms. Howell, teacher assignments, staff turnover, and district reputation. Mary Jenkins commented regarding teacher assignments, support for Ms. Howell, staff turnover, and school stability.

APPROVAL OF CONSENT AGENDA

Motion: Approve the January 21, 2021 regular meeting minutes, the February 2021 financial report, FY 2021 employment [classified employment: Sarah Patrick (Paraprofessional, Port Alexander), Dwaine Vaughn (Paraprofessional, Thorne Bay); extra-duty contracts: Julia Trischman (Port Alexander Magnet School Coordinator); coaches: Laura Anania (Archery, Naukati), George Vasquez (Archery, Hollis)] and FY 2022 employment: administrative contract - Joanna Schneider; certified contracts – Laura Anania, Michael Congdon, Anthony Cook, Amy McDonald, Heather Mendonsa, Julia Trischman, Patrick Trischman, Julie Vasquez]

By: Saffold

Second: yes

Board Vote: 4 in favor; 0 opposed

Resolved: passed

ADMINISTRATIVE/BOARD REPORTS

Sherry Becker gave the Superintendent's report. Topics included: Semester 1 honor roll and high honor roll, student recognition, classified employees of the month, certified employees of the month, and volunteer of the month, school board recognition month, staffing, Edna Bay School potential for re-opening, and department reports (Principal, Food Service Director, Maintenance Director, Technology Director, Curriculum Coordinator/Literacy Coach, Grants Coordinator, Student Services Coordinator, and Lead Teachers). Items highlighted by departments included: Friendship month (Joanna Schneider); ASTE conference (Matt Gore); elective course descriptions (Charles Becker); archery and Valentine's Day activities (Sharlet Collins); electives (Laura Anania); marksmanship program (Julie Vasquez). All reports were available in the board meeting packet.

Lucienne Smith gave the Business Manager's report. Topics included: Erate, FY 2022 budget timeline, insurance, grants reimbursements, and standard operating procedures #4, payroll processing, #5, purchasing, and #6, receiving. The report was available in the board meeting packet.

The Student Representative report was available in the board meeting packet.

BUSINESS ITEMS

Motion: Auction the SISD Floating Building on eBay as recommended with the minimum reserve at \$350,000

By: Saffold

Second: yes

Board Vote: 4 in favor; 0 opposed

Resolved: passed

Motion: Ratify the Memorandum of Understanding with Community Connections

By: Curtis

Second: yes

Board Vote: 4 in favor; 0 opposed

Resolved: passed

Motion: Move BP 5112.2, Exclusions from Attendance, BP 5123, Promotion/Acceleration/Retention, BP 6141, Curriculum Development and Evaluation, and BP 6171, Title 1 Programs, to a second reading.

By: Curtis

Second: yes

Board Vote: 4 in favor; 0 opposed

Resolved: passed

ADVANCE PLANNING

The next regular Board meeting will be on March 17, 2021 at 5:30 PM. A work session to review the 1st proposed FY 2022 general fund budget will precede the meeting at 4:30 PM.

PUBLIC COMMENT

None

BOARD COMMENT

Shannon Silverthorn congratulated the honor roll students, thanked visitors for input, and thanked staff for hard work and dedication.

ADJOURNMENT

Motion: Adjourn

By: Saffold

Second: yes

Board Vote: 4 in favor; 0 opposed

Resolved: passed

Time: 6:48 PM

Shannon Silverthorn, Board President

Date

Sandy Curtis, Board Clerk

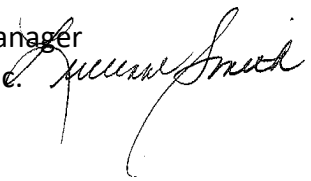
Date



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION
THRU: Sherry Becker, Superintendent
FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 
Date: March 13, 2021
SUBJECT: FINANCIAL REPORT NARRATIVE

The following pages are the Monthly March Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detail information is available at the District office in Thorne Bay, Alaska.

Statement of Revenue Budget vs. Actual: This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

Statement of Expenditures Budget vs. Actual: This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

Statement of Revenue Budget vs. Actual for Operating Fund: This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

Statement of Expenditure Budget vs. Actual for Operating Fund: This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 21

Fund	Received			Revenue	%
	Current Month	Received YTD	Estimated Revenue	To Be Received	Received
100 GENERAL OPERATING FUND	426,697.00	4,484,310.73	6,419,873.00	1,935,562.27	70 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	195,045.60	195,045.60	0.00	100 %
205 PUPIL TRANSPORTATION FUND	0.00	132,013.00	215,644.00	83,631.00	61 %
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	2,948.34	149,019.00	146,070.66	2 %
255 FOOD SERVICE FUND	0.00	80,011.60	118,500.00	38,488.40	68 %
256 FRESH FRUIT & VEGETABLES	0.00	2,935.00	10,088.00	7,153.00	29 %
260 TITLE I-A BASIC	0.00	16,919.46	88,577.59	71,658.13	19 %
261 TITLE I-C MIGRANT	0.00	1,718.88	127,301.65	125,582.77	1 %
262 MIGRANT BOOKS	0.00	269.50	1,920.00	1,650.50	14 %
264 Title IVA INNOVATIVE	0.00	0.00	17,416.10	17,416.10	0 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	1,503.60	18,482.49	16,978.89	8 %
268 TITLE VI-B IDEA	0.00	14,974.81	50,835.00	35,860.19	29 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,431.00	4,431.00	0 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	12,387.29	50,000.00	37,612.71	25 %
280 CLSD	0.00	10,113.31	512,996.72	502,883.41	2 %
294 CARES GRANT - ELEMENTARY & SECONDARY SCHOOLS	0.00	9,135.78	38,134.29	28,998.51	24 %
295 CARES GRANT - GOVERNOR'S EMERGENCY EDUCATION	0.00	716.85	60,665.01	59,948.16	1 %
350 RURAL COMMUNITIES OPIOID RESPONSE PLANNING	0.00	0.00	68,654.03	68,654.03	0 %
353 RURAL UTILITIES SERVICE	0.00	0.00	237,006.00	237,006.00	0 %
360 INDIAN EDUCATION	0.00	8,596.00	8,568.00	-28.00	100 %
365 REAP	0.00	4,019.00	4,019.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	974.45	7,750.00	6,775.55	13 %
367 ASTRIDE HAIDA & TLINGIT GRANT	0.00	3,584.08	44,730.00	41,145.92	8 %
368 THRIVE	0.00	0.00	579,862.00	579,862.00	0 %
369 RESOLVE - YKSD	0.00	2,715.22	27,100.00	24,384.78	10 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 21

Fund	Received			Revenue	
	Current Month	Received YTD	Estimated Revenue	To Be Received	% Received
375 TEACHER HOUSING	6,850.00	58,962.43	110,000.00	51,037.57	54 %
379 USDA	0.00	0.00	15,955.96	15,955.96	0 %
501 CIP-DISTRICT MAJOR MAINT	0.00	0.00	56,064.00	56,064.00	0 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	22,161.00	141,718.87	119,557.87	16 %
504 19-014 TB MAINTENANCE ROOF REPLACEMENT	0.00	0.00	145,323.56	145,323.56	0 %
508 19-005 KASAAN K12 PLAYGROUND CONSTRUCTION	0.00	0.00	288,908.43	288,908.43	0 %
510 KASAAN TEACHER HOUSING REPLACEMENT	0.00	0.00	122,220.00	122,220.00	0 %
511 AEA LED LIGHTING	0.00	1,249.70	125,400.00	124,150.30	1 %
536 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN	0.00	168,199.00	670,060.55	501,861.55	25 %
600 THE CAFE	0.00	3,400.00	5,750.00	2,350.00	59 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	690.00	0.00	-690.00	** %
Grand Total:	433,547.00	5,239,554.63	10,753,019.85	5,513,465.22	49 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 21

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND	302,266.88	3,579,893.43	7,171,798.00	6,710,297.00	3,130,403.57	53 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	0.00	195,045.60	195,045.60	195,045.60	0 %
205 PUPIL TRANSPORTATION FUND	7,722.22	66,245.80	175,287.00	162,065.00	95,819.20	41 %
206 AEA - SEISD SCHOOL BUS REPLACEMENT	0.00	20,973.70	56,318.00	56,318.00	35,344.30	37 %
237 ALASKA PRE ELEMENTARY PROGRAM	3,794.33	25,757.27	149,129.00	149,019.00	123,261.73	17 %
255 FOOD SERVICE FUND	10,378.87	166,224.33	217,610.00	250,122.00	83,897.67	66 %
256 FRESH FRUIT & VEGETABLES	0.00	5,837.65	2,935.00	10,088.00	4,250.35	58 %
260 TITLE I-A BASIC	2,810.85	28,752.40	88,577.60	88,577.60	59,825.20	32 %
261 TITLE I-C MIGRANT	2,757.09	17,862.81	127,301.65	127,301.65	109,438.84	14 %
262 MIGRANT BOOKS	0.00	269.50	1,920.00	1,920.00	1,650.50	14 %
264 Title IVA INNOVATIVE	0.00	4,680.90	17,416.10	17,416.10	12,735.20	27 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	4,545.60	18,482.50	18,482.50	13,936.90	25 %
268 TITLE VI-B IDEA	10,752.43	37,515.37	50,835.00	50,835.00	13,319.63	74 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,431.00	4,431.00	4,431.00	0 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	3,055.49	43,548.92	99,642.78	99,642.78	56,093.86	44 %
280 CLSD	4,160.16	99,272.72	219,999.13	488,996.01	389,723.29	20 %
294 CARES GRANT - ELEMENTARY & SECONDARY	2,613.12	13,242.94	38,134.29	38,134.29	24,891.35	35 %
295 CARES GRANT - GOVERNOR'S EMERGENCY	5,108.05	15,943.05	60,665.01	60,665.01	44,721.96	26 %
350 RURAL COMMUNITIES OPIOID RESPONSE	0.00	68,653.58	66,568.03	68,654.03	0.45	100 %
353 RURAL UTILITIES SERVICE	0.00	182,085.60	237,006.00	237,006.00	54,920.40	77 %
360 INDIAN EDUCATION	99.10	99.10	8,568.00	8,568.00	8,468.90	1 %
365 REAP	0.00	4,019.00	4,019.00	4,019.00	0.00	100 %
366 SELECT - KLAWOCK	1,846.32	7,783.54	15,100.00	15,100.00	7,316.46	52 %
367 ASTRIDE HAIDA & TLINGIT GRANT	3,584.08	25,160.96	44,730.00	44,730.00	19,569.04	56 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 21

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
368 THRIVE	13,729.87	301,978.73	579,861.99	579,861.55	277,882.82	52 %
369 RESOLVE - YKSD	0.00	16,074.00	27,100.00	27,100.00	11,026.00	59 %
375 TEACHER HOUSING	1,516.78	38,238.41	50,000.00	50,000.00	11,761.59	76 %
379 USDA	919.59	11,036.07	15,955.96	15,955.96	4,919.89	69 %
500 KASAAN WOOD FIRE BOILER FIRE	0.00	38,331.06	181,509.66	181,509.66	143,178.60	21 %
501 CIP-DISTRICT MAJOR MAINT	0.00	9,974.88	56,064.00	56,064.00	46,089.12	18 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	50,000.00	141,718.87	141,718.87	91,718.87	35 %
504 19-014 TB MAINTENANCE ROOF REPLACEMENT	0.00	68,341.89	145,323.56	145,323.56	76,981.67	47 %
508 19-005 KASAAN K12 PLAYGROUND	0.00	1,267.50	289,395.93	289,395.93	288,128.43	0 %
510 KASAAN TEACHER HOUSING REPLACEMENT	0.00	0.00	122,220.00	122,220.00	122,220.00	0 %
511 AEA LED LIGHTING	1,787.14	52,816.46	125,400.00	125,400.00	72,583.54	42 %
536 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN	0.00	207,419.83	670,060.55	670,060.55	462,640.72	31 %
600 THE CAFE	150.00	1,950.00	5,730.00	5,730.00	3,780.00	34 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	309.64	0.00	0.00	-309.64	*** %
Grand Total:	379,052.37	5,216,106.64	11,496,859.21	11,332,773.65	6,116,667.01	46 %

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
000					
0000					
40 OTHER LOCAL REVENUES	676.00	30,452.84	25,000.00	-5,452.84	121 %
46 RENTAL REVENUE	0.00	300.00	0.00	-300.00	** %
47 E-RATE REVENUE	0.00	602,926.89	1,411,471.00	808,544.11	42 %
51 STATE-FOUNDATION PROGRAM	426,021.00	3,845,861.00	4,337,433.00	491,572.00	88 %
56 TRS On-Behalf	0.00	0.00	291,761.00	291,761.00	0 %
57 PERS On Behalf	0.00	0.00	74,208.00	74,208.00	0 %
90 STATE-OTHER REVENUES	0.00	50.00	0.00	-50.00	** %
150 FEDERAL SOURCES THRU THE STATE	0.00	0.00	280,000.00	280,000.00	0 %
230 OTHER-SALE OF PROP & EQUI	0.00	4,720.00	0.00	-4,720.00	** %
Function Total:	426,697.00	4,484,310.73	6,419,873.00	1,935,562.27	69 %
Org Total:	426,697.00	4,484,310.73	6,419,873.00	1,935,562.27	69 %
Fund Total:	426,697.00	4,484,310.73	6,419,873.00	1,935,562.27	69 %
Grand Total:	426,697.00	4,484,310.73	6,419,873.00	1,935,562.27	69 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	14,650.59	130,039.33	249,832.00	148,436.00	18,396.67	87
160 VOCATIONAL ED INSTRUCTION	0.00	2,562.79	0.00	2,563.00	0.21	99
200 SPECIAL EDUCATION INSTRUC	1,529.11	11,047.63	92,581.00	98,740.00	87,692.37	11
400 SCHOOL ADMINISTRATION	742.20	5,281.19	6,926.00	6,926.00	1,644.81	76
600 OPERATIONS & MAINTENANCE	764.96	27,701.32	60,710.00	47,110.00	19,408.68	58
700 STUDENT ACTIVITIES	233.00	333.00	8,466.00	6,216.00	5,883.00	5
Org Total:	17,919.86	176,965.26	418,515.00	309,991.00	133,025.74	
624 KASAAN						
100 REGULAR INSTRUCTION	11,449.70	80,897.47	161,090.00	140,221.00	59,323.53	57
160 VOCATIONAL ED INSTRUCTION	527.17	527.17	0.00	1,500.00	972.83	35
200 SPECIAL EDUCATION INSTRUC	3,058.16	3,058.16	1,801.00	3,801.00	742.84	80
400 SCHOOL ADMINISTRATION	592.45	4,531.58	6,926.00	6,926.00	2,394.42	65
600 OPERATIONS & MAINTENANCE	138.88	9,471.96	45,340.00	28,840.00	19,368.04	32
700 STUDENT ACTIVITIES	0.00	156.18	8,016.00	200.00	43.82	78
Org Total:	15,766.36	98,642.52	223,173.00	181,488.00	82,845.48	
625 NAUKATI						
100 REGULAR INSTRUCTION	12,424.96	73,189.20	235,730.00	233,565.00	160,375.80	31
160 VOCATIONAL ED INSTRUCTION	0.00	1,305.83	0.00	1,500.00	194.17	87
200 SPECIAL EDUCATION INSTRUC	5,872.88	39,122.37	90,862.00	91,189.00	52,066.63	42
400 SCHOOL ADMINISTRATION	845.57	6,328.14	11,283.00	11,386.00	5,057.86	55
600 OPERATIONS & MAINTENANCE	1,685.84	48,742.48	82,677.00	72,477.00	23,734.52	67
700 STUDENT ACTIVITIES	0.00	1,851.74	8,016.00	5,766.00	3,914.26	32
Org Total:	20,829.25	170,539.76	428,568.00	415,883.00	245,343.24	
628 THORNE BAY						
100 REGULAR INSTRUCTION	49,393.01	340,806.81	573,998.00	633,732.00	292,925.19	53
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	18,304.00	9,304.00	9,304.00	0
200 SPECIAL EDUCATION INSTRUC	10,127.63	69,928.81	277,098.00	168,887.00	98,958.19	41
400 SCHOOL ADMINISTRATION	10,873.39	56,214.10	137,204.00	150,496.00	94,281.90	37
450 SCHOOL ADMIN SUPPORT SRVC	3,633.72	27,919.09	87,743.00	47,239.00	19,319.91	59
600 OPERATIONS & MAINTENANCE	7,226.55	141,708.55	232,402.00	251,863.00	110,154.45	56
700 STUDENT ACTIVITIES	2,452.36	7,106.04	56,174.00	34,924.00	27,817.96	20
Org Total:	83,706.66	643,683.40	1,382,923.00	1,296,445.00	652,761.60	
632 WHALE PASS						
100 REGULAR INSTRUCTION	16,882.98	121,495.04	226,798.00	228,642.00	107,146.96	53
160 VOCATIONAL ED INSTRUCTION	0.00	1,224.69	0.00	1,500.00	275.31	81
200 SPECIAL EDUCATION INSTRUC	8,217.22	53,159.59	90,647.00	93,118.00	39,958.41	57
400 SCHOOL ADMINISTRATION	845.59	6,324.66	11,283.00	11,386.00	5,061.34	55
600 OPERATIONS & MAINTENANCE	671.20	11,681.45	38,360.00	27,960.00	16,278.55	41
700 STUDENT ACTIVITIES	0.00	544.91	5,500.00	3,000.00	2,455.09	18
Org Total:	26,616.99	194,430.34	372,588.00	365,606.00	171,175.66	
649 DISTRICT WIDE						
100 REGULAR INSTRUCTION	9,528.86	94,605.52	155,494.00	145,494.00	50,888.48	65
140 CORRESPONDENCE INSTRUC	991.04	7,135.89	31,696.00	15,829.00	8,693.11	45

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
200 SPECIAL EDUCATION INSTRUC	0.00	0.00	0.00	0.00	0.00	0
220 SPED SUPPORT SRVCS-STUDNT	15,111.93	72,864.13	123,147.00	142,840.00	69,975.87	51
300 SUPPORT SERVICES-STUDENTS	0.00	0.00	32,822.00	32,822.00	32,822.00	0
350 SUPPORT SERVICES-INSTRUCT	-1,819.98	25,144.00	55,150.00	27,004.00	1,860.00	93
352 LIBRARY SERVICES	0.00	0.00	4,000.00	4,000.00	4,000.00	0
353 Technology	13,353.18	850,571.01	1,539,611.00	1,613,586.00	763,014.99	52
354 INSERVICE	0.00	2,152.42	3,500.00	3,500.00	1,347.58	61
400 SCHOOL ADMINISTRATION	55.12	27,036.96	85,320.00	27,084.00	47.04	99
511 BOARD OF EDUCATION	6,056.02	56,869.46	100,692.00	90,316.00	33,446.54	62
512 OFFICE OF SUPERINTENDENT	21,258.37	196,811.84	350,874.00	330,800.00	133,988.16	59
550 DISTRICT ADMIN SUPRT SRVC	10,530.70	216,758.54	354,787.00	286,178.00	69,419.46	75
600 OPERATIONS & MAINTENANCE	24,065.21	418,239.99	706,240.00	733,873.00	315,633.01	56
700 STUDENT ACTIVITIES	1,086.29	21,520.14	67,865.00	59,565.00	38,044.86	36
900 OTHER FINANCING USES	0.00	0.00	55,000.00	52,500.00	52,500.00	0
Org Total:	100,216.74	1,989,709.90	3,666,198.00	3,565,391.00	1,575,681.10	
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	17,104.00	117,252.41	227,311.00	223,311.00	106,058.59	52
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	0.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	5,066.19	37,849.25	145,575.00	108,709.00	70,859.75	34
400 SCHOOL ADMINISTRATION	711.62	4,974.51	9,104.00	9,155.00	4,180.49	54
450 SCHOOL ADMIN SUPPORT SRVC	0.00	0.00	10,124.00	0.00	0.00	0
600 OPERATIONS & MAINTENANCE	1,380.28	22,594.06	64,670.00	47,763.00	25,168.94	47
700 STUDENT ACTIVITIES	0.00	952.75	8,016.00	5,301.00	4,348.25	17
Org Total:	24,262.09	183,622.98	464,800.00	395,739.00	212,116.02	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	9,572.14	97,254.19	135,504.00	117,325.00	20,070.81	82
160 VOCATIONAL ED INSTRUCTION	0.00	480.00	0.00	1,500.00	1,020.00	32
200 SPECIAL EDUCATION INSTRUC	131.22	2,801.81	300.00	4,200.00	1,398.19	66
400 SCHOOL ADMINISTRATION	1,588.53	5,413.22	6,926.00	6,926.00	1,512.78	78
600 OPERATIONS & MAINTENANCE	1,657.04	16,350.05	69,803.00	49,803.00	33,452.95	32
700 STUDENT ACTIVITIES	0.00	0.00	2,500.00	0.00	0.00	0
Org Total:	12,948.93	122,299.27	215,033.00	179,754.00	57,454.73	
Fund Total:	302,266.88	3,579,893.43	7,171,798.00	6,710,297.00	3,130,403.57	53 %
Grand Total:	302,266.88	3,579,893.43	7,171,798.00	6,710,297.00	3,130,403.57	53 %



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Board Report March 17, 2021 Sherry Becker, Superintendent

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Awards & Recognition: (to be announced during School Board Meeting)

Student Awards/Recognition - Classified Employee of the Month
Certified Employee of the Month - Parent/Volunteer Appreciation

Legislation

Up to date legislation will be provided during the School Board meeting.

Port Alexander Magnet School 2021-22 (planning progress)

Report from the Magnet School Coordinator - Julia Trischman

AK-TRAILS Correspondence/Homeschool:

Heather Mendonsa was hired as the AK-Trails Correspondence School Coordinator for the remainder of the 2021-22 school year. She will be working with a team of SISD staff to develop a strategic plan for our Correspondence/Homeschool Program. The team will be focusing on policy, procedures, curriculum and an advertisement campaign. More information on the team's progress will be announced as it becomes available. NEW LOGO DESIGN!!!



Budget Committee Work:

A huge thank you to the SISD team of district-wide staff that have been working on the development of the FY22 budget. The teamwork has been exemplary!

Lucienne Smith - Joanna Schneider - Amy McDonald
Brian Krosschell - Carol Randolph - Charles Becker
Chris Page Haufe - Matt Gore - Branzon Anania
Karen Clark - Terri Kohn

[2021-22 Staffing List - per site \(link\)](#)

2021-22 New Hire Certified Contracts Offered and Signed (to date):

- Area Principal/Federal Programs & Grants Coordinator - Deidre Jenson
- Thorne Bay School Elementary Teacher - Joel Jenson

Staff Openings for 2021-22 (to date):

All Certified Teacher/Administrator Contracts have been issued. To date, the following positions are available and are being advertised for the 2021-22 school year:

- Barry C. Stewart Kasaan School: Multi-Grade Elementary General Education/Special Education Teacher - Intent to Hire signed - Contract pending receipt of required documents
- Whale Pass School: Multi-Grade/Special Education/Lead Teacher
- Thorne Bay School: Preschool Teacher/District Preschool Program Coordinator (.5 FTE) - Contract offered - pending signature
- Thorne Bay School: Secondary ELA/Social Studies Teacher
- Thorne Bay School: Food Services/Cook 2021-22
- Thorne Bay: Summer Food Services Cook

Future Areas of Focus:

- Professional Development - Analyzing the specific professional development needs of each staff member/group and developing quality and focused professional development opportunities for all
- District-Wide Student Awards/Recognition Program
- Improvements in the area of Student Leadership Opportunities
- District Communication Plan development and implementation with the following intent:
 - Implement a communications program that directly helps the district achieve its strategic goals.
 - Foster strong relationship with district stakeholders.
 - Provide focus and direction for messages/methods in support of the district's goals.
 - Enable the district to present itself accurately to internal and external audiences.

Thorne Bay School



*1010 Sandy Beach Road
Thorne Bay, AK 99919
(907) 828-3921*

Home of the Wolverines!

3.5.21

We started off this month highlighting the theme of “curiosity” for the month of March. Students read books monthly that center around a famous personality who exhibited that trait. Our school Facebook group posts weekly about the current trait in an effort to include the community.

The basketball team continues to excel and exhibit sportsmanship in basketball. We are also currently preparing to kick off our Mixed-6 Volleyball! Due to Covid complications, this sport was moved to the spring instead of the fall.

We have so many highlights this month.

Among these are:

- Student Council created a phenomenal March Madness calendar that provides a dress theme or activity for every school day in March. We were able to share this out across the district for other school sites to tweak and use if they so choose.
- We are preparing for April’s Peaks Testing! We want students to be relaxed and able to do their best.
- We look forward to holding the first Drive-In Movie Theater experience here in Thorne Bay! Our local mayor has been very supportive of our plans. We are hoping it’s a wonderful experience for families to enjoy together!
- Our students are being offered an amazing opportunity to have a karate unit by a local volunteer! We are appreciative of this amazing opportunity.
- Another local volunteer is helping us whip our school library into shape! We’re full of gratitude for the space she is creating for students.

We’re blessed to be a part of this district and community. We are looking forward to the rest of the school year and all the opportunities it holds!

Special Education & State Assessments

March 2021

Submitted by Carol Randolph

Special Education

The special education department has been very busy conducting the Annual Child Find activities. The special education department has been working with individual site administrators to complete developmental screenings for children ages 3-5 years of age. This is a required annual event for the school district and includes posters being placed throughout the communities and on social media to announce the screening opportunity, phone calls were made to parents of eligible children to schedule appointments as well as the actual hearing, vision, and developmental screening of children. Screenings have been conducted in Hollis (3/3/21), Howard Valentine Coffman Cove (3/9/21) and Naukati (3/10/21) and will resume after Spring Break in Whale Pass, (3/23/21) Thorne Bay (TBA) and Kasaan (3/24/21). A total of eight children have been screened throughout the district so far.

Child Find is a component of the Individuals with Disabilities Education Act (IDEA) that requires states to locate, identify, and evaluate all children with disabilities, age 3 through 21, who are in need of early intervention or special education services.

The Special Education training for directors will be held virtually the weekend of March 20-21, 2021. The Student Services Coordinator will be attending to network with other directors around the state and to gain useful information to ensure that the district is in compliance. This will be a great opportunity to gather information to share with administrators and classroom teachers.

State Assessments

WIDA ACCESS Testing concludes March 31st. The ACCESS Test is an assessment of English language acquisition required by EED for identified Limited English Proficient students that focuses on listening, speaking, reading and writing.

Alternate Assessment Spring testing window is open March 15 – April 30, 2021 for all students with significant cognitive disabilities. The Alternate Assessment satisfies the requirement for all students in grades 3-10 to participate in statewide assessments. The Alternate Assessment is a non-diploma track test, based on Alaska standards but measured against alternate achievement goals.

All sites have been preparing for the 2021 Alaska Performance Evaluation for Alaska's Schools (PEAKS) testing. The testing window is open between March 29, 2021 – April 30, 2021.

The Spring MAPs assessment window is open from March 1, 2021 – June 15, 2021. Actual testing date will be announced soon.

SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road Thorne Bay, Alaska 99919

Board Report

March 2021

Brian Krosschell, Grants Manager

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Two weeks of emergency sick leave

This month's report will be short because I have been out on emergency sick leave due to the deterioration of my mother's health.

AmeriCorps

We are pleased to have Maria Lineker return to the island to provide AmeriCorps services. Maria provides youth and family activities for the communities of Thorne Bay and Kasaan as part of RurAL CAP's Resilient Alaska Youth program. She will be arranging a time to visit with school staff soon. Any teachers that would like her to present to a classroom of students, please let her know. In the past, she has provided Karate to students. She will be expanding her Karate training to Kasaan. Maria is also an enthusiastic gardener and has plans to help youth and families as they begin to prepare gardens this growing season. If you know of anyone in your community that would like her support or has agriculture questions, please contact her at mlineker@sisd.org. Maria has wide range of experiences raising chickens, wheatgrass, sunflowers, potatoes, and more. We also have Sabrina Marconie providing services in Hollis and Amy Erling providing services in Coffman Cove. If you know someone in your community that might be interested in being an AmeriCorps member, please have them contact me for more information or go to the website <http://www.rayprogram.com/>. AmeriCorps is looking for local community members and they receive a monthly stipend of \$1650/month for their services.

Agriculture program

Each school in SISD submitted pre-applications for *Micro-Grants For Food Security*. It is a very competitive grant that received over 2500 pre-applications. If we are selected to submit a full application for this grant, it has the potential to provide \$10,000/year for up to 3 years to develop our agriculture programs. The pre-application budget included funds for both supplies and labor. We are also ready to review requests to be WWOOFer ag volunteers. Once we identify housing for the WWOOFer volunteers and a source of funding to provide volunteers a weekly stipend for food, we can start the process of recruiting WWOOFer volunteers.

Indian education

Part I of the Indian Education grant was submitted. We are waiting for Part II to open for the next steps of this grant application. This grant provides extra funds to our Alaska Native and Indian students that have a 506 form completed that includes their tribal identity.

Please feel free to email me if you have any questions or suggestions (bkrosschell@sisd.org).

Food Services Board Report

March 2021

Submitted by

Susan Greene, Contracted Director of Child Nutrition Program
Natalie McAuliffe, Coordinator Child Nutrition Program

Summer Foods Service Program February Claim

- During January SISD's Child Nutrition Program served 1,204 breakfasts and 1,746 lunches.
- Pending reimbursement is \$17,012.87.

Summer 2021 Summer Food Service Program (SFSP) Intent to Operate

- The position of Throne Bay Summer Food Service Worker has been posted.
- Deadline for application to Operate Summer Food Service Program is April 15.
- SFSP administrative training provided by the State of Alaska is scheduled for April 1.

New Employee

- Welcome to Peggy Young the new cook at Barry C. Stewart Kasaan School.
- Peggy has received her initial required USDA training and has hit the ground working hard to prepare healthy meals for the students.

Budget

- For the accounting period 3/21 of the \$110,000 appropriated food budget \$82,157.06 (74%) has been expended.
- Based on current inventory and projected need it is anticipated that the Food Service Program will finish the school year within line-item (255-649-459) food budget.

Menu

- Monthly menus are posted on SISD's homepage and continue to be modified to meet USDA requirements, current inventory usage, and student/staff suggestions.

THRIVE Grant, Testing, and Counseling

Amy McDonald
March 2021

Counseling

The scheduling team continues to meet weekly to ensure student and staff needs are being addressed and met. We have started to set up the schedule for the 2021-2022 school year. Our first priority is doing graduation requirement evaluations for our high school students. Charles, Joanna and I will have compiled these needs within the next week. Once these needs are met, we will work with individual sites to ensure their schedules meet their needs. I'm excited that we are getting a jump start this year! It will make the beginning of next year run much more smoothly!

I have participated with the team as we look at budget options for the 2021-2022 school year. It is a tough job and I sure appreciate the team who is looking at all options to do what is best for SISD, our students, families, and staff.

Spring is almost upon us and with it comes some social and emotional struggles. This is very typical for this time of year and I encourage everyone to remember to give ourselves and others grace, take some time to find joy, and show gratitude.

Testing

PEAKS testing is right around the corner! The testing window opens March 29th and runs through April 30th. Students will be assessed in reading, writing and math in grades 3 through 9 and in science in grades 5, 8 and 10. The US DOE has said that states will conduct statewide testing and DEED in Alaska has given direction to move forward with assessing if our students are in session in person.

THRIVE Grant

Since my last report we have had a few events for elementary students on POW. These events are made possible because of the SELECT grant with Klawock City School District (SISD is a partner in this grant.) and the THRIVE grant.

January through March Events:

- January 19th WebMasters Event in Coffman Cove - Middle school and high school students who have attended multiple PHlight Club events participated in this event.
- January 27th PHlight Camp in Klawock - Students in grades 4th through 6th from Hollis, Naukati and Klawock participated in this event.
- March 3rd PHlight Camp in Thorne Bay - Students in grades 4th through 6th from Thorne Bay and Klawock participated in this event.

Upcoming Events - All events are subject to POW school district Smart Start plans.

(locations to be determined if not listed below):

- March 24: PHlight Camp event for Thorne Bay K-3rd and Klawock 1st grades
- April 2-3: Wooden Paddle workshop for middle school students - hosted in Thorne Bay
- April 7: PHlight Camp event for 5th-6th grades in SISD outer sites and Klawock 6th grade
- April 9-10: Wooden Paddle workshop for high school students - hosted in Klawock
- April 13: PHlight Club for SISD and Klawock middle school students

- April 15: PHlight Camp event for K-4th grades in SISD outer sites
- April 22: PHlight Club event for TNB high school students
- May 5: PHlight Camp event for K-4th grades in SISD outer sites
- May 14: PHlight Club event for all POW middle school and high school students (Our fingers are crossed that we can have this event!)

In addition to student events we have a new resource to supplement the elementary Prism Lessons that teach about building Webs of Support for youth. This resource is a book list that includes a description of the book and resources to use to relate the story to the framework taught in the Prism Lessons. I am excited about adding this to our resources for teachers.

Brightways Learning continues to provide opportunities for me to present at conferences and with organizations that enable me to get information out there about the great things that are happening at SISD.

Below are some of these opportunities:

- Feb 5: Teacher Professional Development - Resilient Educators (in person presentation)
- Feb 19 and March 4: Transition Alaska (SERRC) - two sessions: Webs of Support and The Empowered Brain (virtual presentations)
- Feb 23: Montana School Counselors Conference - Webs of Support(virtual presentation)
- Mar 1: Alaska Gateway School District GAP (after school program) professional development - Webs of Support and supporting youth in trying times (virtual presentation)
- Mar 8: National Youth At Risk Conference - Building Rockets - how the brain works (virtual presentation)
- Mar 9: National Youth At Risk Conference - Connection Matters - Webs of Support (virtual presentation)
- Mar 10: National Youth At Risk Conference - No Shame, No Blame - how we deal with “bullying” in schools (virtual presentation)

I'd like to give a shout out to Transition Alaska (SERRC) and their Alaska Transition Online Project (www.transitionalaska.org). They have created an resource that supports the transition to employment and life during and after high school. It is available free to all of us. If you have a minute, check it out.



HOLLIS SCHOOL
MARCH 5, 2021
SISD BOARD REPORT

Connecting our stories, connecting our cultures, connecting our world history, connecting with each other, connecting with our community, connecting with our elders.



Our
Walks

Daily
Morning
for Learning

have had a noticeable positive impact on our morning learning. March 2021

Gratitude: *Doyackshin, Gunalchéesh, Háw'aa, Muchas gracias, Thank you, Thank you from all of our Hollis School student community – Tsimshian, Tlingit, Haida, Spanish, English*



Thank you Hollis residents Nami and Rick and Nick Rada for coming to the school to plow and de-ice during Roger's absence. All of us celebrated when we heard you working outside to keep our school accessible and all of us safe.



Thank you and Alex Hurt for arranging for Hollis and Whale Pass to see what is involved with participating on the Districts' Shooting Team. Well done. The opportunity was done in a safe manner and the experience allowed all of the students and adults to find success. Everyone is excited.



Thank you Carol Randolph for a great day conducting assessments and providing Child Find vision and hearing screening.



Thank you Sherry Becker for conducting a great training for our ASC.



Thank you Sandy Curtis and Colleen Watson for assembling food boxes for us to send out along with our Farms to Families boxes.



Thank you Klawock AC for reaching out to our school and expanding our students service opportunities while proving access to health food for our community with the Farms to Families food boxes.



Thank you Hollis Library for hosting our students on Read Across America Day.

Southeast Island School District Vision, Mission, and Goals

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

GOAL TARGETS:

GOAL: Prepare students for post-secondary life



Our high school and middle school students are reaching out to mentors to support their DIVE learning explorations.



We continue to seek guest cooks, artists, and travelers to share about some of the many world cultures we are exploring. *Please let us know if you would like to speak with our students about a place you have traveled and or a culture you have experienced. We would love for others to share their favorite stories, art, poetry, plays, celebrations, foods, memories. Please let us know if you are interested in being a part of our continued world exploration.*

GOAL: Provide sufficient/effective staff support



Our new janitor has been a marvelous gift to our school. The good news is that she has been able to get a long awaited procedure so she still probably be out for the remainder of the school year. In the meantime – everyone is pitching in to stay on top of the janitorial duties.



Thank you to District staff who check in before they head our way to see what we may need. We so appreciate when they bring needed food, tech, curriculum, etc. It sure makes a difference.

GOAL: Improve communication district and community wide



Phones continue to be a challenge but that is just Hollis. We are excited about the new user-friendly website and increased connectivity. We are renewing a commitments to update our learning blog.



We were excited to celebrate Read Across America Day and Spread the Word to End the Word Day. This month we will also celebrate Pi Day.

GOAL: Increase visibility to share lifestyle and increase enrollment



We had several coop rears and have lost our chickens. We are getting some new checks for our pre-K and Kinders to raise and hopefully we will resume harvesting fresh eggs in the fall.



Thanks to our amazing Ameri-corps volunteer the natural history museum – science island – has come alive with a slew of fish, crickets, fruit flies, newly hatches praying mantises. used her grant funds to build on science island and we will not have fish and hermit crabs, Stevie our lizard, and a tarantula. Everyone is so excited. With so many new additions we are thankful for a new display car for our nonliving neural history museum specimens.



In April we will take the next steps to adopt an important salmon stream and cannot wait to begin our work.



Hollis School has started sponsored Hollis Community's participation in a monthly island cleanup with Klawock and Craig – the next date is next week so we may need to reschedule as we have an archery tournament.



We have resumed our pre-K & Kinder Library story time. We are recording with and publishing on our You Tube channel to share with others. Our students will be sharing on Facebook live in a few weeks after they master the recording.

Hollis School March 5, 2021 SISD Board Report



Our High School students created a “Toilet Paper roll” art challenge. They have extended the deadline and will create and publish as digital art show with a distanced gallery opening. (Sadly we only received one submission – the kids still want to open the virtual gallery so we are going to give it another try.) Please spread the word and help us get more submissions.



Our bike shop is getting some excited support and now our students can use he bikes for PE! It is exciting for the idea will soon become a reality and we cannot wait for it to get to its next level.



All are excited for the discussed classes at the vo-tech. Many are looking forward to mastering the skills to become a welder.

Ongoing:



Hollis staff and students launched some ongoing service projects and others are in the planning phase:

- Launched:
 - Gratitude bag trash pickup on Hollis Chilkat Road (we were appointed to the task by the Hollis Community Council – we are exploring getting a sign similar to those on the “Adopt a Highway” program.
- Launched but in need of further revision:
 - Hollis Resource Cooperative - Connecting People (Building Upon This with the CARES Funding project.
 - Hollis Community food pantry
 - Tiny Little library (needs repair) and we want to add a Tiny Little Pantry and we are planning a shared community refrigerator.
- Planning:
 - Community bus stops (James Stevens mentor)
 - Upgrading the “Alaska Kids Don’t Float “life jacket shed.
 - Taking over management of the Hollis Seed Library



Citizen Science: We are anxiously waiting upon word to know if we can resume wolves research. Launched citizen science projects include:

- reporting to the US Weather Service.
- documenting observations on Journey North.
- participating in the annual virtual Monarch Butterfly migration.
- caring for Yellow-cedar steklings and recording our data.



Hollis School staff and students continue to volunteer at the Hollis Public Library, the Volunteer Fire Department, and the Volunteer Emergency Medical Services.



The school continues to report as an official part of the Hollis Community Council agenda and we have been added to the town’s website.



Hollis primary and intermediate students are resuming their work to create a news program that will air on our school’s You Tube channel. We will be asking for some advice and support from the SISD Tech Department. We hope to have our first broadcasts in March.



We are completing the documentation of the remote school planning process we were requested to create to send out to rural Alaskan Communities for other schools and districts to use.

Hollis School March 5, 2021 SISD Board Report



Our Pre-K and Kinder students are working on their digital book and database about our

For updates and ongoing information please feel free to check out our Hollis School Facebook Page. We committed to keeping that current and students and all staff are pitching in to share all perspectives. It is a tool for us to document our learning, access resources and provide school information to our target audience – our parents and community. The link is: <https://www.facebook.com/groups/1483681851918203/> and they tell us it will be caught up this weekend.

Naukati School March 2021 Board Report scribed by Laura Anania

On February 1, the students of Naukati School started to participate in a "Read for your Heart" local activity where all students and staff were encouraged to read, read, read. Once completed with a book at their level, they got a small heart to place on their locker that held the title and author. Students and staff were given large hearts to showcase books they want to suggest to others to read. Besides the author and title, the larger hearts needed a small summary of the book and who in the school may want to read it. We had over 80 books read.

The Naukati Archers shot a tournament on February 13th in Thorne Bay. We were all looking forward to seeing a few extra faces but alas, when we got there, all other archers were gone. This absence of others did not deter the Naukati archers for long. All of them did a wonderful job shooting in "an away" team environment. State Archery competition is drawing closer and all of the archers are doing marvelous.

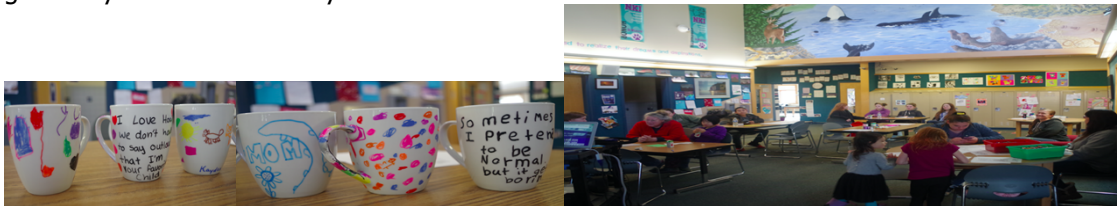
A big THANK YOU to Julia Trishman for sending out a notice about the Mars Rover *Perseverance* landing on February 18! The Naukati Students were all ears and giddy with excitement once the countdown began. The students talked about it all day. They were amazed to be part of yet another historic moment for NASA.



image provide by NASA

For Read Across America Day (March 2nd), the students logged how many minutes they each read during their "Drop Everything and Read" times. We had students soaking up minutes left and right, wanting to read extra books and also reading during recess. Forget basketball, this early Spring is turning into 'reading madness'.

March 5th marked a special day on our calendar as our Family Liaison sponsored a Dr. Seuss/Iditarod themed Family Fun Event. Families of the school came and played Jeopardy, solved riddles, completed Seuss inspired Madlibs and decorated their own coffee mugs. It was a great day of fun and literacy.



We want to thank John and James Stevens for coming out to Naukati and giving us some great archery training tips. Since the weather is slowly improving, we are looking forward excited to get Marksmanship up and going again and host a competition. We are patiently waiting for more information on this amazing opportunity. Thank you, gentleman, for supporting the students and helping where needed.

Welcome to March
Naukati School Staff

Southeast Island School District Vision, Mission, and Goals

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster students skills to achieve their goals and adapt to an ever-changing world.

Goals:

Prepare students for post secondary life.

- Our students will continue to explore and learn skills that will benefit them in post Secondary life.
- MS/HS are learning carpentry skills.
- Students have helped deliver mail every week from the Eyak to the post office.

Provide sufficient/effective staff support

- We are still looking for a para for Kindergarten and a food service person.

Improve communication district and community wide

- The Port Alexander School ASC has created a Facebook page and email address to post events and spread the word about the amazing things that will be going on in our school and our community.
- The students took a short field trip to the dock to watch the float plane (damaged by high winds) be loaded and secured on the Afognak to be hauled to be repaired, then walked to the point to see if it was showing any signs of spring.
- The MS/HS students have been working hard to complete the architectural model of the house. They have all their walls completed, put together and now working on the rafters and roofing it.
- The MS/HS will be assembling the 8' by 8' wall at Bud Durdles' to give him a start on a storage shed
- Students will be collecting aluminum cans to be recycled in Sitka. The Eyak will haul the bags to Sitka for the students for free!!! Becky Saffold will pick them up Up from the Eyak and deliver to the recycle center while she is there.

Increase visibility to share lifestyle and increase enrollment

- The Port Alexander ASC held the March meeting on March 4th. The ASC discussed the progress made on the magnet school. Flyers posted on Facebook in several different places.

I am pleased that we have made it past the 100th day of school with 2 paras and myself serving 9 students in person and remotely (at times). Students are helping each day be a successful learning experience by doing their part and helping others when they can.

Educationally Yours,

Sharlet Collins



SOUTHEAST ISLAND SCHOOL DISTRICT

Whale Pass School

Box WWP #38

Whale Pass, Alaska 99950

907-846-5320, fax: 907-846-5319

March 2021 Board Report

Whale Pass School

Submitted by: Christine Cook

Southeast Island School District Vision, Mission, and Goals

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Goals:

► Prepare students for post-secondary life

- ❖ We are working on a Cold Water Safety Class for the next quarter for all the students in WP.
- ❖ Mr. Cook has started his new second semester classes. The students will be having Art II, Health and Outdoor Survival Class. This week he is doing a Thursday activity of general boat maintenance. The HS girls in Art are working on various mediums and have entered several art contests in Alaska.



► Provide sufficient/effective staff support

- ❖ We still continue to separate classes, each lunch in our rooms, and have separate recesses. Our number one goal is to keep our staff and students safe.
- ❖ We have had issues with water freezing around the community. Our water issues still continue some with the pump, but we now have full water capabilities. Thank you Branson.
- ❖ We are currently researching installing a well at the school with a grant in cooperation with the City of Whale Pass. Mayor Cook and Brian Krosschell have met to discuss the process.

► Improve communication district and community wide

- ❖ Our Facebook page has all the current state and health mandates, as well as, current updates from the district.

<https://www.facebook.com/WhalePassSchool/>

- ❖ Our next ASC meeting and gun drawing will be Tuesday, March 23 at 3:30. We are posting results on our Facebook page.
- ❖ The students will be exchanging Valentines on Monday, February 15.
- ❖ Our gun winner for February 2021 was William Lee of Soldotna.
- ❖ We are currently using the WP City gaming permit for our raffle this year.

► **Increase visibility to share lifestyle and increase enrollment**

- ❖ Our current enrollment is 21 students PreK-11th grades. We have 5 High school students, 5 Middle school students and 11 elementary.
- ❖ The Elementary class is currently working on seed ordering for our greenhouse. Our greenhouse has been repaired after the terrible windstorm a couple of weeks ago. Thanks to Branzon for your quick response.
- ❖ The HS Art Class has begun work on the 2020-2021 WP yearbook.
- ❖ The Elementary Classes just finished up Dr. Seuss Read Across America Week. We had a spirit week listed below.
Monday-Fox in Socks Day-Wear your silliest socks
Tuesday-Favorite Character Day-Dress up as your favorite character
Wednesday-Cat in the Hat Day-Wear stripes
Thursday-Oh! The Places You'll Go—Dear up in destination gear
- ❖ We will be celebrating our 100th Day on Wednesday, March 10.
- ❖ February Students of the Month—Jeremy V., Jarehn L., and Tobias T.



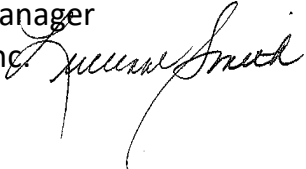
SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Sherry Becker, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 

Date: March 12, 2021

SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE

E-RATE – We completed the Annual Report for the State of Alaska BAG grant that provides us with the increase from 10 Mbps to 25 Mbps for all the small school sites in our district. Since they funded us for Hyder and it remained closed, we will have to issue a payment for that site back to the site.

FY 2022 BUDGET – The 1st Proposed FY 2022 budget will be discussed and reviewed during the work session. In April we will submit the FY 2022 2nd Proposed budget for review.

The eleven (11) member budget team has continued to meet in February and March to bring a balanced budget before the Board.

STANDARD OPERATION PROCEDURES (SOPs) – We left off with SOP #6 last month, following are SOP #7 – *Travel Expense Reimbursement*, SOP#8 – *Student Travel*, and SOP#9 – *Accounts Payable*.

Please do not hesitate to ask questions.

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2010
Revised: July 2019

SOP No. 7 TRAVEL EXPENSE APPROVAL AND REIMBURSEMENT

1. PURPOSE: To establish uniform procedures for travel authorizations, arrangements, and reimbursement. Travel requests may be honored if funding is available and if the following requirements are met:
2. AUTHORITY: Superintendent or designee
3. RESPONSIBILITY: All Principals, Directors, Coordinators, and budget supervisors.
4. PROCEDURES: The following are procedures for travel approval and reimbursement (documents will be completed, scanned, and emailed). See additional information in SOP No 5 – Purchasing.
 - a. Two weeks before travel – complete the *Leave Request/Travel Expense Claim* Form (sample following) including the maximum authorized cost to the district and obtain the signed approval. (All out of district travel must receive advance approval from the Superintendent.)
 - b. Plans should be based upon the least expensive airfare and the first available return flight; extended personal stays in conjunction with District business is discouraged. However, it is recognized that employees must occasionally attend to personal business while traveling on district business; therefore, on a case-by-case basis by the employee’s supervisor and the budget supervisor limited to three days. Employees must personally pay for all related expenses for personal travel including, but not limited to extra hotel nights, ground transportation, additional airfare, and meals. No person may authorize funds for his/her own travel. No person may authorize funds that are not under his/her supervision.
 - c. Two weeks before travel complete the *Travel Request* form and attach copies of the registration (if applicable), air travel, rental car quote, hotel requisition, and any other expenses related to same. Employees traveling on district business will use professional leave, except as noted in section 5 – student travel. The purchase order procedure should be used for payment of travel expenses such as hotel, airfare, car rental and registration. The supervisor will complete the account code information and sign it.

- d. The use of companion fare for district travel must be pre-approved by the Business Manager. When using a companion fare coupon, book the lowest priced fare. The district assumes no liability for the use of a companion fare ticket. The District will reimburse for the companion airfare.
- e. A per diem check will be processed based on the *Travel Form* and issued to the traveler per district policy.
- f. Budgeted funds must be available in the appropriate account and the immediate supervisor must approve all travel.
- g. Approved travel is required for the employee to be covered by the District's travel insurance and workers' compensation.
- h. Employee traveling will not be reimbursed for personal award miles used.
- i. District travel on personal aircraft is strictly prohibited. The use of personal aircraft is excluded from the District's liability insurance policy.
- j. Out of state travel must be pre-approved by the Board of Education and Superintendent sixty (60) days in advance.
- k. All receipts must be turned in within thirty (30) days of the return travel date.
- l. Baggage charges paid or reimbursed by the District will be limited to personal and District baggage necessary to carry out District business. Baggage must be shipped by the more economical and practical means available, and the reason for incurring excess baggage charges must be explained on the traveler's expense report.
- m. The District will not be responsible for payment of penalties for guarantees of reservations not canceled due to the traveler's negligence. If a traveler determines he or she will not use accommodations that were reserved, the traveler is responsible for release of such reservations within the time limits specified by the carrier, hotel or other vendor.
- n. Voluntary travel changes and second section for involuntary travel changes. Any unused ticket, or portion of ticket, for travel that was canceled or terminated short of the scheduled destination shall be attached to an appropriately noted expense report requesting that a refund be obtained from the carrier, travel agency, or other vendor. Voluntary travel delay incentives belong to the District. If an employee accepts a voluntary delay, they are responsible for all costs associated with that delay.

- Air travel request must be submitted two (2) weeks in advance to obtain the best pricing. Extenuating circumstances, such as no prior notice of need to travel, may warrant initiating the two (2) week minimum lead time.

** District administrator must lead by example otherwise employee morale in general suffers. Therefore, personal leave in conjunction with business travel should be kept to a minimum.

*** District's insurance does not cover non-district individuals travelling in rental cars and/or staying in hotels or vacation rental properties (VRBO, AirBnB) – it only covers District personnel.

5. PROCEDURES FOR STUDENT TRAVEL : The Athletic Director or designee is responsible for coordinating all student travel in accordance with the procedures outlined in this document and applicable student activity policies. See SOP No 8 – Student Travel for more information.
 - a. Administrative leave or personal leave may be used for employees serving as chaperones participating in student travel activities.

6. USE OF PERSONEL VEHICLES: The use of personal vehicles is strongly discouraged. If a personal vehicle is used, the driver's insurance information and driver's license must be on file with the District. Note: if a personal vehicle is used for District business, the driver's insurance is primary if an accident occurs.

7. MILEAGE REIMBURSEMENT: Use of personal vehicles for business purposes is eligible for mileage reimbursement. Mileage will be reimbursed per the IRS published rate; <http://www.irs.gov/uac/2017-Standard-Mileage-Rates>.

8. SAFETY AND ACCIDENT REPORTING: If a vehicle accident occurs, the traveler shall:
 - a. Secure the names and addresses of all persons involved in the accident and all witnesses and owners of damaged property, the make, model, registration number and insurers of all vehicles.
 - b. Notify the State Troopers or local police immediately.
 - c. Make no statement to anyone, except the proper authorities, as to who may have been at fault nor any statement which may even remotely be interpreted as an apology or as an acknowledgement of any responsibility for the accident. (To do so may adversely affect the ability to rightfully defend the District or the individual making such statements in potential legal proceedings.)

- d. Report the accident to the immediate supervisor and Business Manager. The District will request written documentation detailing the accident.
- e. If an employee is injured, follow the procedures in SOP No 3 – Workers' Compensation.

REFERENCES: BP 4133 – Travel

EXHIBITS: District Travel Form, Leave Request Form

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2019

SOP No. 8 STUDENT TRAVEL

1. PURPOSE: To establish uniform guidelines for approval of and fiscal accountability for student travel and travel study programs.
2. AUTHORITY: Superintendent or designee
3. RESPONSIBILITY: Principals are responsible for ensuring compliance with these procedures. Sponsors of the students involved shall ensure compliance as trips are in progress. (See School Board Policy BP 3541.1 and BP 6153)
4. PRE-TRAVEL PROCEDURE: The Principal is responsible for following all steps in the authorization for student travel. All District purchasing and travel procedures must be followed. See SOP Nos. 5 - Purchasing and 7 - Travel Procedures.
 - a. Fundraising for student trips must comply with district policy including pre-approval by the Superintendent or designee prior to fundraising activities commencing. See SOP No. 16 Fundraising Activities.
 - b. Complete the Student Travel Request form and submit to the Superintendent for approval. Prepare and submit this form a minimum of fifteen (15) days in advance. Any student travel outside of the US or Canada must be submitted to the Superintendent sixty (60) days before the trip is scheduled to begin and pre-approved by the Board of Education.
 - c. After receiving approval for the student travel, complete the Payment Request form for student and chaperone per diem and submit to the Business Office. Please provide at least two (2) weeks in advance to allow for check processing time including mail time back to the site.
 - d. Complete all other travel related requisitions (airfare, hotel, car rental), obtain supervisor and Principal approval and submit to the Business Office. Again, provide these requisitions at least two (2) weeks in advance.
 - e. Upon return submit all receipts and any remaining cash to the Accounts Payable Specialist.

- f. Consent and emergency medical informant forms must be completed before travel.
 - g. When students are not staying in a hotel or at a school, signed parent consent forms are required acknowledging students will be staying in a personal residence or church.
 - h. For any student-related travel, any/all chaperones (non-district employees) are required to go through the district volunteer approval process in advance.
 - i. Administrative leave, personal leave, or unpaid leave may be used for employees serving as chaperones participating in student travel activities.
5. DURING TRAVEL PROCEDURE: Students must be escorted and appropriately supervised during their travel.
- a. In rare cases and with prior approval from the Superintendent or designee it is acceptable for a chaperone to place students on an airplane or ferry and to arrange for them to be met at their arrival by another chaperone. [This is only allowed for non-stop travel.]
 - b. Individuals who have agreed to be chaperones must follow District housing requirements.
 - c. If a student violates school policy, they may be returned home early at parent or guardian's expense.
6. POST-TRAVEL PROCEDURE: The principal shall submit a completed accounting of finances and a trip report to the Superintendent's Office within thirty (30) days of the last day of travel.

REFERENCES: BP 6153 – School Sponsored Trips; BP 3540 – Transportation; BP 3541.1 – School-Related Trips

EXHIBITS: District's Student Travel Request Form

Field Trip Request*

Site:	Date of Request:	Lead Teacher:
Teacher(s) Making the Request:		Chaperones:
Dates of Field Trip:	Destinations:	Modes of Transportation:
Private Vehicle Proof of Insurance (Verified by):		
Lodging (include telephone # and address(es)):		
Activity(ies) (include telephone # and address(es)):		
Number of Students Traveling:		Age Range of Students:
Total Field Trip Cost(s):		Funding Available (Yes/No):
Transportation Cost(s):		Lodging Cost(s):
Other Costs (please list):		
List of Students and Age(s):		
TARGETS ADDRESSED THROUGH FIELD TRIP ACTIVITIES		
Content Area	Targets	Activities
Reading		
Math		
Writing		
Life Assets		
Science		
Social Studies		
Technology		
Work Skills		
Scoring Guide(s): See Attached		

APPROVAL	
Principal:	Date:
Superintendent/Designee**:	Date:
Date Approved by the Board (if applicable):	

* For field trips within the U.S. and Canada: Lead Teachers will submit plans to the Superintendent at least 15 days prior to the date of the trip. For field trips outside the U.S. and Canada: Lead Teachers will submit plans to the Superintendent at least 60 days prior to the date of the trip. (Board Policy 6153)

** Superintendent review & approval required if using private vehicles, including boats, for transporting students.

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2019

SOP No. 9 ACCOUNTS PAYABLE PROCESSING

1. PURPOSE: To establish procedures for initiating, processing, authorizing, reviewing and recording accounts payable transactions.
2. AUTHORITY: Superintendent or designee
3. RESPONSIBILITY: Business Manager and Accounting personnel
4. PROCEDURES: The following procedures should be followed for generating accounts payable checks [adjust as need to meet automated process descriptions].
 - a. RECORDING PURCHASES AND EXPENSES
 1. Purchase requisitions should be prepared and approved by the supervisor and sent to the Business Office for processing. See SOP No. 5 - Purchasing.
 2. Reconcile, code, and enter purchase requisitions, supplier invoices, Credit Card receipts and receiving reports into the software system.
 3. Budget supervisors must compare expenditures to budgets each month. The Business Manager will review variances.
 - b. CASH DISBURSEMENTS
 1. All cash disbursements will be processed through either Accounts Payable or Payroll. Under no circumstances shall any cash disbursement occur outside of these processes, i.e. from cash deposits. See SOP No. 15 - Cash Handling.
 2. The accounting clerk prepares an invoice batch every two (2) weeks and submits it to the Business Manager for approval.
 3. The invoice batch and supporting documentation (i.e. Purchase orders and invoices) are approved by the Business Manager, as indicated by signature or initials.
 4. Checks are printed upon approval of the invoice batch.
 5. The Superintendent or designee, reviews and approves the check register before checks are released, as indicated by signature or initials.

6. Wire transfers are approved by the Superintendent or designee before transmission.
7. Bank reconciliations are prepared monthly (see SOP No. 12 - Bank Reconciliations).

c. PAYABLE LEDGER MAINTENANCE AND FINANCIAL REPORTING

1. Only the Business Manager may authorize changes to vendor master files (e.g. new suppliers and changes in supplier details).
 2. The accounts payable general ledger account is reconciled by the Business Manager on a monthly basis.
 3. Open purchase requisitions and purchase orders are reviewed quarterly by the Accounting Clerk.
5. RECORDS RETENTION: Retain Accounts Payable records as required by ASLAM/DEED Record Retention Schedule (see REFERENCES below.)

REFERENCES: [BP 3110 – Transfer of Funds; BP 3300 – Expenditures/Expending Authority; BP 3305 – Electronic Funds Transfers; BP 3314 – Payment for Goods and Services; BP 3400– Management of District Assets/Accounts

ASLAM/DEED Records Retention Schedule: Click on “School Districts, #400.1”

[http://archives.alaska.gov/records management/records management.html](http://archives.alaska.gov/records%20management/records%20management.html)

2013 edition

[http://archives.alaska.gov/pdfs/records management/model schedule for schools.pdf](http://archives.alaska.gov/pdfs/records%20management/model%20schedule%20for%20schools.pdf)

EXHIBITS: NONE



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: March 17, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: Board Policy Updates

RECOMMENDATION

It is the administration's recommendation that the School Board approve the following Board Policy updates:

- BP 5112.2, Exclusions from Attendance
- BP 5123, Promotion/Acceleration/Retention
- BP 6141, Curriculum Development and Evaluation
- BP 6171, Title 1 Programs

PERTINENT FACTS:

A recent review of some of our policies revealed that the policies listed above had outdated wording and referred to statutes that had been repealed and laws that had been amended. These policies have been updated to reflect the current wording in the AASB model policy.

RECOMMENDED MOTION:

Approve BP 5112.2, Exclusions from Attendance, BP 5123, Promotion/Acceleration/Retention, BP 6141, Curriculum Development and Evaluation, and BP 6171, Title 1 Programs.

BP 5112.2 Exclusions from Attendance

The School Board recognizes that there may be cases where denying admission is necessary because a student's presence in school presents a danger to the life, safety or health of students or school personnel.

The School Board may exclude ~~children~~ students from school because of a physical or mental condition which in the opinion of a competent medical authority will render the ~~child~~ student unable to reasonably benefit from the programs available or ~~which~~ will cause the attendance of the ~~child~~ student to be ~~inimicable~~ harmful to the welfare of other students.

(cf. 5141.22 - Infectious Diseases)

(cf. 6159 - Individualized Education Plan)

(cf. ~~6171—Adequate Yearly Progress~~ 6164.3 - Student Mental Health - Medication and Services)

~~Children~~

Note: 4 AAC 06.060 requires that denial of admission be by School Board action.

Students and their parents/guardians will be afforded due process rights to which they are entitled by law, ~~board~~ School Board policy or administrative regulations.

(cf. 5144.1 - Suspension/Expulsion)

Legal Reference:

ALASKA STATUTES

[14.30.045](#) Grounds for suspension or denial of admission

[14.30.047](#) Admission or readmission, when caused no longer exists

[14.30.171](#) Prohibited actions

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.060](#) Suspension or denial of admission

Adoption Date: 04/09/98

BP 5123 Student Progress Promotion/Acceleration/Retention

~~All students who demonstrate adequate progress at their grade level on the District Report Card shall be promoted routinely for the purpose of State and Federal reporting.~~

Note: The following optional policy may be revised or deleted as desired to reflect district philosophy and needs.

The School Board desires to see students progress with their peers through the school district's grade levels. To accomplish this, instruction should accommodate the varying interests and growth patterns of individual children and include strategies for providing extra attention or assistance when needed.

Promotion

Students shall progress through the school district's grade levels by demonstrating growth in learning the required basic skills.

Progress toward high school graduation shall be based on the student's ability to pass the subjects and electives necessary to earn the required number of credits.

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.5 - Elementary School Promotion)

Acceleration

Acceleration is possible when high academic achievement is evident. However, the student's social and emotional growth shall be taken into consideration before placing him/her in a higher grade.

Retention

The School Board recognizes that research indicates that very few children benefit from being retained during the elementary and middle grades. The Superintendent or designee shall promote alternatives to retention among certificated staff.

Note: Strategies for reducing retention rates may include reading intervention programs, tutorial programs, and the use of ungraded schools, combination classes, year-round education, and developmentally appropriate primary curriculum designed to meet the needs of children at their own developmental stage.

Note: The following paragraph requires the use of student study team when retention is recommended.

When a teacher believes that retention is necessary to meet a student's needs, he/she shall ask the principal to establish a student study team to consider the child's academic, social and emotional performance. The student's parent/guardian shall be invited to participate on the student study team.

(cf. 6164.5 - Student Study Teams)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6146.5 - Elementary School Promotion/Standards of Proficiency)

Revised 8/01, 5/16

Adoption Date: 04/09/98

Southeast Island School District

BP 6141 Curriculum Development and Evaluation

Note: [4 AAC 05.080](#) mandates that the [School Board](#) formally adopt at a regular meeting a curriculum, as specified, describing what will be taught. [The following sample policy may be revised to reflect district philosophy and needs.](#)

The School Board shall provide a comprehensive instructional program to serve the educational needs of the district's students. The [School Board](#) accepts responsibility for establishing what students should learn. Therefore, the [School Board](#) shall adopt a district curriculum which to the extent possible reflects the desires of the ~~communities~~[community](#), the needs of society, and the requirements of law ~~including Alaska Content and Performance Standards.~~

Curriculum development and improvement is of primary importance and as such will be part of an ongoing process in this district. The Superintendent or designee shall have general coordinating authority over the design and development of curriculum. The Superintendent or designee shall develop a process for curriculum review and development which shall include the participation of teachers, administrators, students and parents/guardians. The [School Board](#) recognizes that effective curriculum development requires the planned allocation of resources, staff time and inservice training.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

Note: [4 AAC 05.080](#) requires that the adopted curriculum include a statement that the curriculum is a guide for planning instructional strategies, a statement of goals the curriculum is expected to accomplish, the content designed to accomplish the goals, and a description of the means of evaluating the effectiveness of the curriculum.-

The curriculum shall be consistent with and aligned to established state standards and the philosophy, goals and objectives of the district ~~and Alaska Content and Performance Standards.~~ The Superintendent or designee shall keep the [School Board](#) informed regarding current district curriculum efforts and student achievement. The Superintendent or designee shall provide all necessary assistance to the [School Board](#) in reviewing reports, information and data on each curriculum area for evaluation and adoption by the [School Board](#). Prior to adoption of ~~district-wide~~[districtwide](#) curriculum, the [School Board](#) shall discuss its findings with the staff, community and students.

Note: [4 AAC 05.080](#) requires the review of content areas every six years.

The [School Board](#) ~~shall~~[may](#) adopt a curriculum review cycle for each area of the curriculum which shall serve as the timeline for ~~district-wide~~[districtwide](#) curriculum development. [The School Board shall review each content area at least once every six years.](#)

~~The Board shall have an annual curriculum review and assessment results review of each content area at least once every four years.~~

Learning will be enhanced by an adherence to an integrated curriculum that promotes continuity and cumulative acquisition of skills and knowledge from grade to grade and school to school. Teachers are to align their teaching to district standards and curriculum.

(cf. 6190 - Evaluation of Instructional Program)

Legal Reference:

ALASKA STATUTES

14.03.120 Education planning; reports

14.14.110 Cooperation with other districts

ALASKA ADMINISTRATIVE CODE

4 AAC 04.140 Content Standards

~~4 AAC 04.150 Performance Standards~~

~~4 AAC 045.010 Program Planning Evaluation~~

4 AAC 05.020 Definitions

4 AAC 05.080 School curriculum and personnel

~~4 AAC 06.805 Adequate Yearly Progress~~

4 AAC 06.885 School ~~and District~~ Recognition

~~4 AAC 51.290 Curriculum~~

4 AAC 51.310 Evaluation

Revised 8/04, 08/06

Adoption Date: 04/09/98

Southeast Island School District

BP 6171 Title I Programs

Note: This policy is mandatory for any district that receives or desires to receive Title I funds. Title I is part of the Elementary and Secondary Education Act ([20 U.S.C. § 6301 et seq.](#)), as amended by the ~~No Child Left Behind~~ [Every Student Succeeds Act of 2015 \(P.L. 107-110\)-P.L. 114-95-](#). Title I recipients must have a policy ~~on parental participation of parent and family engagement~~ and a policy ensuring equal provision of staff and materials among schools. –

~~Title I programs shall provide identified students with supplementary services designed to instruct them in the district's core curriculum and improve their achievement in basic and advanced skills.~~ The Board recognizes the importance of a program of instruction that is well-rounded to meet the academic needs of all students. Instructional and other strategies intended to strengthen academic programs and improve conditions for learning will be identified and implemented.

Federal program funds shall be used to ensure that all students receive a high-quality education and to close the achievement gap between those students who meet, and those who do not meet, challenging academic standards. Students who may be at risk for academic failure will be identified. Title I programs shall provide additional educational assistance to individual students that need help in meeting academic standards. The district shall provide these services, including remediation in reading, language and/or mathematics, on the basis of individual student needs identified annually and assessed with objective educational criteria.

When evaluating the effectiveness of Title I programs, staff shall assess individual student achievements and ~~determine whether these students' improved performance has continued over a period of more than 12 months. Services shall be modified for students who do not make substantial progress~~ monitor changes in student performance.

(cf. 6190 - Evaluation of the Instructional Program)

Note: ~~NCLB~~ [Every Student Succeeds Act](#) requires each district receiving Title I funds to "develop jointly with, agree on with, and distribute to, parents [and family members](#) of participating children a written parent ~~involvement~~ [and family engagement](#) policy." ~~No Child Left Behind Act § 1118~~ ([20 U.S.C. § 6318\(a\)\(2\)](#)). Additionally, each school served under Title I must work with parents to develop a written parent ~~involvement~~ [and family engagement](#) policy for that school. –

The parents/guardians of children enrolled in Title I programs shall be involved in planning, designing and implementing these programs in a systematic, ongoing, informed and timely fashion. They shall have regular opportunities to make recommendations on the educational needs of their children and on ways in which they can help their children benefit from the programs. All such recommendations shall receive timely responses. The Superintendent [or designee](#) shall develop procedures

according to Title I requirements. These procedures shall contain: (1) the district's expectations for ~~parental involvement~~parent and family engagement, (2) specific strategies for effective parent involvement activities to improve student academic achievement and school performance, (3) methods to be used by building administrators with Title I programs to ensure parental involvement at that school, and (4) other provisions as required by federal law. The Superintendent or designee shall ensure that the procedures are distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

Through consultation with parents/guardians, the district shall annually assess the effectiveness of parental involvement programs and determine what action needs to be taken, if any, to increase parental participation.

Note: The following paragraph is mandatory for each district receiving Title I funds.—

The Superintendent or designee shall establish procedures which ensure that the district provides all district schools, regardless of whether they receive Title I funds, with services that, taken as a whole, are substantially comparable. This includes the same level of base funding, per student, for staff services, curriculum materials and instructional supplies. At the beginning of each school year, the ratio of students to teachers and auxiliary staff shall vary as little as possible from school to school. The Superintendent or designee shall maintain annual records to document this ratio and to indicate the quantity and quality of books and equipment at each school.

(cf. 6000 - Concepts and Roles)

Legal Reference:

[UNITED STATES CODE](#)

Title I of the Elementary and Secondary Education Act, [20 U.S.C. §§ 6301-6514](#), as amended by the ~~No Child Left Behind Act of 2001 (P.L. 107-110)~~Every Student Succeeds Act ([P.L. 114-95\(December 10, 2015\)](#))

Revised 4/04

Adoption Date: 04/09/98

Southeast Island School District



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: March 17, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 1st Reading, FY 2022 General Fund Budget

RECOMMENDATION

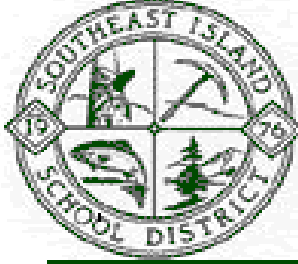
It is the administration's recommendation that the School Board move the FY 2022 general fund budget to a 2nd reading.

PERTINENT FACTS:

A budget committee made up of district-wide staff has been working on the development of the FY 2022 general fund budget. Tonight, we reviewed the team's first proposal during the work session before the meeting. The team will continue to work on the development of budget. If any changes are made to the FY 2022 general fund budget, a second proposal will be reviewed during the work session before the April regular board meeting.

RECOMMENDED MOTION:

Move the FY 2022 general fund budget to a 2nd reading.



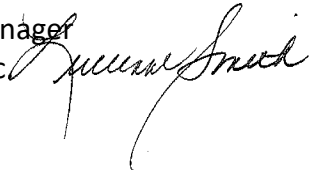
SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1218 A Shoreline Drive Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Sherry Becker, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 

Date: March 17, 2021

SUBJECT: FY 2022 1st Preliminary Reading Budget

The FY 2022 1st preliminary budget is enclosed. The budget as presented is balanced as **revenues exceed expenditures**.

Food Service Fund – This budget reflects \$95,958 to supplement this program to break even.

Pupil Transportation – Without any unforeseen circumstances, this fund is projected to generate \$54,472. Funds generated add to the Pupil Transportation fund balance and those funds are used to replace rolling stock buses as we have done leveraging grant funds to purchase 4 busses past year.

The FY 2022 budget has been built with the following revenue assumptions:

Revenues - \$6,946,302

- Enrollment is projected District wide at 146, plus 30 Correspondence students
- Current Area Cost Differential (1.403) as included in the foundation calculation
- BSA \$5,930
- Intensive funding remains 13 times the BSA – budgeted for 7 Intensive Districtwide, this is a reduction of 2 from the current year
- Timber Receipts have been budgeted for FY 2022 at status quo
- Pupil Transportation is budgeted at status quo
- Food Services revenues are budgeted at status quo
- TRS On behalf is 19.29% and PERS On behalf is 8.11% (this nets to zero revenues equal expenses for On Behalf)
- E-rate based on our current contract – additionally the State BAG Grant fund for the % not covered by federal funding to get the outer sites to 25 Mbps is included at this time
- Port Protection schools still closed – no revenue generated
- Hyder School is closed – no revenue generated
- Additional Funding outside the Foundation Formula has not been budgeted in the general fund

The FY 2022 Budget has been built with the following expenditures assumptions:

Expenditures - \$6,915,261

- Step increase for returning classified positions (if applicable)
- Step increase (if applicable) for returning certificated positions
- Liability & Property Insurances status quo
- Port Protection & Hyder schools closed – no expenses
- Edna Bay open – no expenses budgeted at this time
- TRS On behalf is 19.29% and PERS On behalf is 8.11% (this nets to zero revenues equal expenses for On Behalf)
- Communications (Internet) under DW technology based on current contract
- There are no one teacher sites budgeted next year
- \$50K in transfers for CIP – for any large item that becomes an expense
- \$2,500 in transfers for special revenue funds in the event we overspend a grant

As we move forward, we will continue to review and update enrollment, intensives, correspondence and staffing which are a moving target this early and, therefore, we have not budgeted the \$31K excess of revenue at this time.

Thank you.



Southeast Island School District
Thorne Bay, Alaska

FY 2022 PROPOSED BUDGET
March 17 , 2021

Sherry Becker, Superintendent
Shannon Silverthorn, Board President
Sandy Curtis, Board Clerk
Rebecca Saffold, Board member
Shane Scamahorn, Board Member
Deena Taylor, Board Member

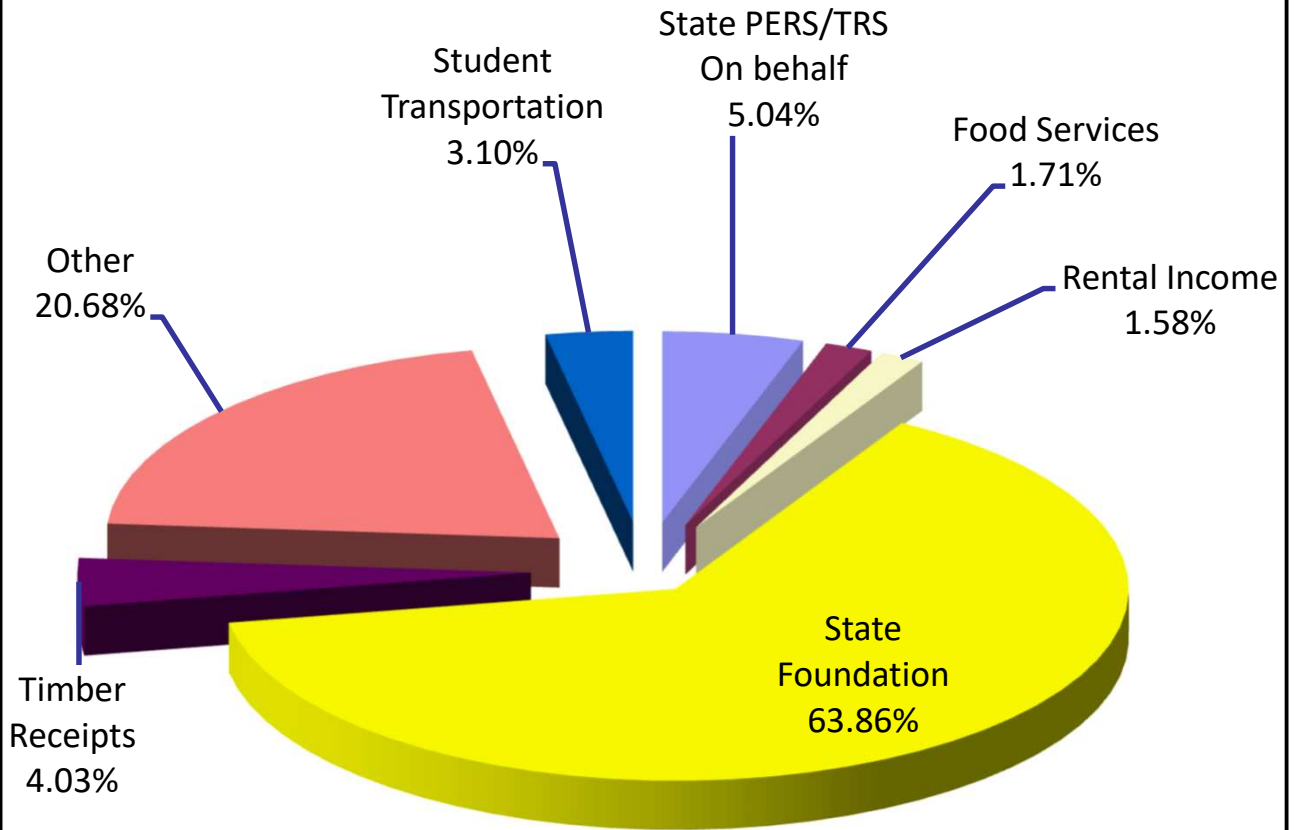
SOUTHEAST ISLAND SCHOOL DISTRICT

Revenue Budget

FY 2022 PROPOSED BUDGET

	2021	2022	Change
	<u>FINAL REVISED</u>	<u>PROPOSED BUDGET</u>	
Enrollment	<u>145+.8+9</u>	<u>146+30+7</u>	<u>1+29.2-2</u>
FUND 100: School Operating			
State Foundation	\$ 4,337,433	\$ 4,435,612	\$ 98,179
Other State Revenue	-	-	-
PERS On behalf (057)	76,559	68,679	(7,880)
TRS On behalf (056)	280,863	281,396	533
Timber Receipts	280,000	280,000	-
E-Rate - Federal	1,411,471	1,411,471	0
	-	-	-
Other Revenue*	25,000	25,000	-
FUND TOTAL	\$ 6,411,326	\$ 6,502,158	\$ 90,832
FUND 205: Student Transportation			
Student Transportation (St)	<u>215,644</u>	<u>215,644</u>	-
FUND TOTAL	\$ 215,644	\$ 215,644	\$ -
FUND 255: Food Service			
School Lunch Revenue	8,500	8,500	-
Food Service (State)	<u>110,000</u>	<u>110,000</u>	-
	\$ 118,500	\$ 118,500	\$ -
FUND 375: Employee Housing			
Local Revenues	<u>110,000</u>	<u>110,000</u>	-
FUND TOTAL	\$ 110,000	\$ 110,000	-
Fund Balance Transfer	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -
TOTAL REVENUE	<u>\$ 6,855,470</u>	<u>\$ 6,946,302</u>	<u>\$ 90,832</u>

Revenues by Source



SOUTHEAST ISLAND SCHOOL DISTRICT

Expenditure Summary by Department

FY 2022 PROPOSED BUDGET

<u>Loc/Function</u>	<u>Department</u>	<u>FY 2021 FINAL REVISED</u>	<u>FY 2022 PROPOSED BUDGET</u>	<u>Change</u>
649 100	Regular Instruction	\$ 145,493	\$ 67,071	(78,422)
649 140	Correspondence Instruction	15,829	124,630	108,801
649 220	Special Education Support Services	142,840	179,804	36,964
649 300	Support Services - Students - Guida	32,822	-	(32,822)
649 350	Support Services Instruction	13,651	-	(13,651)
649 352	Support Services Instruction-Librar	4,000	4,000	-
649 353	Technology	1,613,585	1,620,489	6,904
649 354	Inservice	3,500	3,500	-
649 400	School Administration	32,136	17,485	(14,651)
649 511	Board of Education	90,316	92,513	2,197
649 512	Office of Superintendent	330,799	317,947	(12,852)
649 550	District Admin Support Services	286,379	257,020	(29,359)
649 600	DW Operations & Maintenance	733,875	741,159	7,284
649 600	DW Employee Housing	50,000	50,000	-
649 700	DW Student Activities	67,865	68,122	257
649 760	DW Pupil Transportation	94,867	92,327	(2,540)
649 790	DW Food Services	182,715	145,891	(36,824)
900	DW Transfers	52,500	52,500	-
621	Howard Valentine	314,959	274,240	(40,719)
624	Kasaan	186,420	316,786	130,366
625	Naukati	429,845	325,338	(104,507)
628	Thorne Bay	1,346,240	1,162,662	(183,578)
667	Hollis	440,508	443,916	3,408
669	Port Alexander	187,303	232,435	45,132
680	Hyder	-	-	-
682	Whale Pass	374,035	325,424	(48,611)
Totals		\$ 7,172,482	\$ 6,915,261	\$ (257,221)

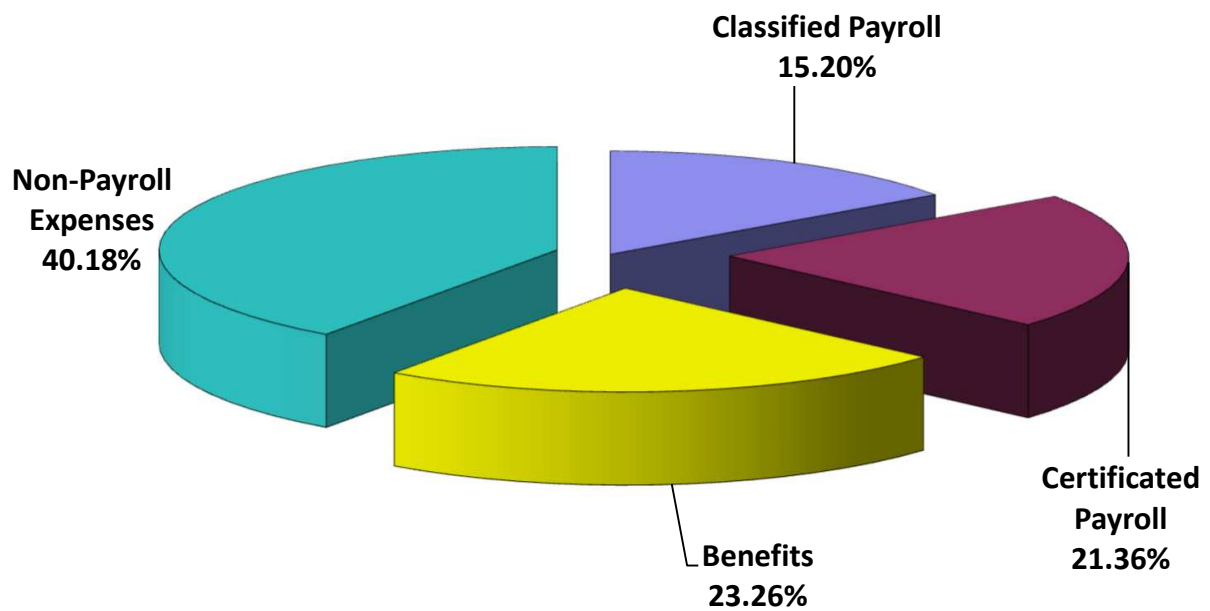
SOUTHEAST ISLAND SCHOOL DISTRICT

Expenditure Summary by Function

FY 2022 PROPOSED BUDGET

Function	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Increase (Decrease)	Percent of FY 2022 Total
Instruction				
100 Regular Instruction	\$ 1,873,788	\$ 1,804,752	\$ (69,036)	26.10%
140 Correspondence Instruction	15,829	124,630	108,801	1.80%
160 Vocational Education	18,304	18,304	-	0.26%
200 Special Education Instruction	566,640	343,784	(222,856)	4.97%
220 Special Education Support Services	142,840	179,804	36,964	2.60%
300 Support Services - Students - Guidance	32,822	-	(32,822)	0.00%
350 Support Services - Instruction	17,651	4,000	(13,651)	0.06%
353 Technology	1,613,585	1,620,489	6,904	23.43%
354 Inservice	3,500	3,500	-	0.05%
400 School Administration	235,338	223,987	(11,351)	3.24%
Sub Total Instruction	\$ 4,520,297	\$ 4,323,251	\$ (197,046)	62.52%
Administration				
450 School Administration Support	47,240	53,713	6,473	0.78%
550 District Administration	286,379	257,020	(29,359)	3.72%
511 School Board	90,316	92,513	2,197	1.34%
512 Office of Superintendent	330,799	317,947	(12,852)	4.60%
600 Maintenance & Operations	1,259,693	1,268,959	9,266	18.35%
600 Teacher Housing	50,000	50,000	-	0.72%
700 Pupil & Athletic Activities	123,073	123,727	654	1.79%
Sub Total Admin/M&O	\$ 2,187,500	\$ 2,163,879	\$ (23,621)	31.29%
760 Pupil Transportation	162,062	161,172	(890)	2.33%
790 Food Services	250,123	214,458	(35,665)	3.10%
900 Fund Transfers	52,500	52,500	-	0.76%
Sub Total Transfers, Pupil Trans & Food Svcs	\$ 464,685	\$ 428,130	\$ (36,555)	6.19%
TOTAL ALL EXPENSES	\$ 7,172,482	\$ 6,915,261	\$ (257,221)	100.00%

FY 2022 Payroll & Non Payroll





District Wide

FY 2022 PROPOSED BUDGET

Location 649

	FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET	<u>Change</u>
Fund 100: School Operating			
<u>Location 649</u> <u>District-Wide</u>			
Function 100 Regular Instruction	\$ 145,493	\$ 67,071	(78,422)
Function 140 Correspondence Instruction	15,829	124,630	108,801
Function 220 Special Education Support Services	142,840	179,804	36,964
Function 300 Support Services - Students - Guidance	32,822	0	(32,822)
Function 350 Support Services-Instruction	13,651	0	(13,651)
Function 352 Support Services-Instruction - Library	4,000	4,000	0
Function 353 Technology	1,613,585	1,620,489	6,904
Function 354 Inservice	3,500	3,500	0
Function 400 School Administration	32,136	17,485	(14,651)
Function 511 Board of Education	90,316	92,513	2,197
Function 512 Office of Superintendent	330,799	317,947	(12,852)
Function 550 District Admin Support Services	286,379	257,020	(29,359)
Function 600 Operations & Maintenance	733,875	741,159	7,284
Function 700 Student Activities	67,865	68,122	257
Function 900 Transfers	52,500	52,500	0
Fund Total	<u>\$ 3,565,590</u>	<u>\$ 3,546,241</u>	<u>(19,349)</u>
Fund 205: Student Transportation	<u>\$ 94,867</u>	<u>\$ 92,327</u>	<u>(2,540)</u>
Fund 255: Food Service Fund	<u>\$ 182,715</u>	<u>\$ 145,891</u>	<u>(36,824)</u>
Fund 375: Employee Housing	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>0</u>
TOTAL	<u>\$ 3,893,172</u>	<u>\$ 3,834,459</u>	<u>(58,713)</u>

Southeast Island School District

FY 2022 PROPOSED BUDGET

District Wide Location 649

Districtwide			FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET
Account Code	Description	Comments		
<u>Regular Instruction</u>				
100.649.100.. 314	Cert-Director/Coordinator/Manager	.10 FTE	\$ 56,000	\$ 10,000
100.649.100.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		28,963	4,642
100.649.100.. 365	TRS On Behalf		10,030	1,929
100.649.100.. 369	Other Employee Benefits	(Tuition Reimb. Per CBA)	24,000	24,000
100.649.100.. 410	Professional & Technical Services		-	-
100.649.100.. 420	Staff Travel		-	-
100.649.100.. 450	Supplies/Material/Media		1,500	1,500
100.649.100.. 471	Textbooks	DW Textbook/Consumable Purchases - Governor's Performance Classes	<u>25,000</u>	<u>25,000</u>
Total 100 Regular Instruction			<u>145,493</u>	<u>67,071</u>
<u>Correspondence Instruction</u>				
100.649.140.. 314	Cert-Director/Coor/Mgr.	.10 FTE	8,000	-
100.649.100.. 315	Cert-Teacher	2 X 0.5	-	65,284
100.649.140.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		3,696	26,054
100.649.140.. 365	TRS On Behalf		1,433	12,593
100.649.140.. 410	Professional & Technical Services		700	700
100.649.140.. 450	Supplies/Material/Media		2,000	20,000
100.649.140.. 471	Textbooks		<u>-</u>	<u>-</u>
Total 140 Correspondence Instruction			<u>15,829</u>	<u>124,630</u>
<u>Special Education Instruction Support Services</u>				
100.649.220.. 314	Certificated Salary	1.0 FTE	64,000	82,800
100.649.220.. 324	Non-Cert - Support Staff		-	-
100.649.220.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		29,569	43,223
100.649.220.. 365	TRS On Behalf		11,462	15,972

Districtwide			FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
100.649.220.. 366	PERS On Behalf		-	-
100.649.220.. 410	Professional & Technical	LRP + Other Pro Svcs	20,859	20,859
100.649.220.. 420	Staff Travel		5,000	5,000
100.649.220.. 450	Supplies/Materials/Media	PowerSchool	11,950	11,950
Total 220	Special Education Instruction Support Svcs		142,840	179,804
<u>Support Services-Students - Guidance</u>				
100.649.300.. 314	Certificated Salary		20,000	-
100.649.300.. 318	Certificated Salary - Specialist		-	-
100.649.300.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		9,240	-
100.649.300.. 365	TRS On Behalf		3,582	-
Total 300	Support Services - Students - Guidance		32,822	-
<u>Support Services-Students - Support Services</u>				
100.649.350.. 318	Cert Salary - Specialist	.5 FTE Curr/Prof Devel	10,000	-
100.649.350.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,860	-
100.649.350.. 365	TRS On Behalf		1,791	-
Total 350	Support Services-Students - Support Services		13,651	-
<u>Support Services-DW Library</u>				
100.649.352.. 440	Other Purchased Services		500	500
100.649.352.. 450	Supplies/Material/Media	Library books DW	3,000	3,000
100.649.352.. 490	Dues and Fees		500	500
Total 352	Support Services - DW Library		4,000	4,000
<u>Technology</u>				
100.649.353.. 321	Non-Cert Director/Coor/Mgr	1.0 FTE	65,000	67,275
100.649.353.. 324	Non-Cert Support Staff	.2875 FTE	-	8,475
100.649.353.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		46,544	53,759
100.649.353.. 366	PERS On Behalf		5,753	6,143
100.649.353.. 410	Professional & Technical Servc (Contractor; E-rate Submittal Fee)		10,000	10,000
100.649.353.. 420	Staff Travel		225	225
100.649.353.. 433	Communications	Internet, WIFI	1,434,613	1,434,613
100.649.353.. 440	Other Purchased Services	(Annual Rolling Stock - Computers, GCI VPN)	5,000	5,000
100.649.353.. 475	Tech Supplies/Material/Media	(Software annual licenses)	35,000	35,000
100.649.353.. 491	Dues & Fees	Other Tech Dues & Fees	11,450	-
Total 353	Technology		1,613,585	1,620,489

Districtwide			FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
<u>Inservice</u>				
100.649.354..	420 Staff Travel		500	500
100.649.354..	450 Supplies/Material/Media		<u>3,000</u>	<u>3,000</u>
Total	354 Inservice		<u>3,500</u>	<u>3,500</u>
<u>School Administration</u>				
100.649.400..	310 Certificated Salary	0.1 FTE	18,137	10,000
100.649.400..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		6,686	4,642
100.649.400..	365 TRS On Behalf		3,249	1,929
100.649.400..	390 Transportation Allowance		1,250	-
100.649.400..	410 Professional & Technical Services		-	-
100.649.400..	420 Staff Travel		1,500	-
100.649.400..	433 Communications		400	-
100.649.400..	450 Supplies, Materials & Media		300	300
100.649.400..	491 Dues & Fees	(ACSA)	<u>614</u>	<u>614</u>
Total	400 School Administration		<u>32,136</u>	<u>17,485</u>
<u>Board of Education</u>				
100.649.511..	324 NonCert-Support Staff	.5 FTE	42,128	43,602
100.649.511..	329 Substitutes/Temporaries (Board Stipends)		5,000	5,000
100.649.511..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		20,460	21,376
100.649.511..	366 PERS On Behalf		3,728	3,536
100.649.511..	410 Professional & Technical Services	Board Policy	3,000	3,000
100.649.511..	420 Staff Travel		2,500	2,500
100.649.511..	425 Student Travel		1,000	1,000
100.649.511..	433 Communications		200	200
100.649.511..	440 Other Purchased Services		-	-
100.649.511..	450 Supplies/Material/Media		1,800	1,800
100.649.511..	486 Bruce Hill Scholarship *		2,000	2,000
100.649.511..	491 Dues & Fees	(AASB Annual Dues & Board Bk)	<u>8,500</u>	<u>8,500</u>
Total	511 Board of Education		<u>90,316</u>	<u>92,513</u>
<u>Office of Superintendent</u>				
100.649.512..	311 Cert-Superintendent	1.0 FTE	135,000	135,000
100.649.512..	312 Cert- Asst. Superintendent	→FFE	10,883	-
100.649.512..	324 NonCert-Support Staff	.5 FTE	42,127	43,602
100.649.512..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		77,473	74,307
100.649.512..	365 TRS On Behalf		26,128	26,042
100.649.512..	366 PERS On Behalf		3,728	3,536
100.649.512..	380 Transportation Allowance		-	-
100.649.512..	410 Professional & Technical Services		15,000	15,000
100.649.512..	414 Legal Fees		10,000	10,000

Districtwide			FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
100.649.512..	420 Staff Travel		2,500	2,500
100.649.512..	433 Communications		1,200	1,200
100.649.512..	450 Supplies/Material/Media		500	500
100.649.512..	458 Gasoline/Diesel/Oil	Vehicle Fuel	4,660	4,660
100.649.512..	491 Dues & Fees		<u>1,600</u>	<u>1,600</u>
Total	511 Office of Superintendent		<u>330,799</u>	<u>317,947</u>
<u>District Admin Support Service</u>				
100.649.550..	324 NonCert-Support Staff	1.65 FTE	86,524	89,253
100.649.550..	329 Substitute/Temporary		2,500	2,500
100.649.550..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		73,346	76,466
100.649.550..	366 PERS On Behalf		7,657	7,238
100.649.550..	410 Professional & Technical Servc (Business Contract, Audit)		120,000	120,000
100.649.550..	420 Staff Travel		1,500	1,500
100.649.550..	433 Communications (DO Telephone, Postage)		5,500	5,500
100.649.550..	441 Rentals	Meter Rental ; background cks	4,000	4,000
100.649.550..	445 Insurance - Liability (General Liability, Crime, E&O, Excess, etc		45,000	43,238
100.649.550..	450 Supplies/Material/Media		3,000	3,000
100.649.550..	475 Tech Supplies/Material/Media (PowerSchool HR)		3,000	3,000
100.649.550..	491 Dues & Fees	Blk Mountain software annual maint; Bank Fees	16,000	16,000
100.649.550..	495 Indirect Recovery	Indirect Recovery of Admin Expense for Grants - 4.20% - FY 22 6.72%	<u>(81,648)</u>	<u>(114,676)</u>
Total	550 District Admin Support Service		<u>286,379</u>	<u>257,020</u>
<u>Operations & Maintenance</u>				
100.649.600..	321 Director/Coord/Mgr	1.0 FTE	64,348	66,599
100.649.600..	325 NonCert-Maint/Custodial	2.75 FTE	134,144	135,912
100.649.600..	324 NonCert-Support Staff	.30 FTE	11,862	12,280
100.649.600..	329 Substitutes/Temporaries		60,000	60,000
100.649.600..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		114,333	118,028
100.649.600..	366 PERS On Behalf		11,872	11,022
100.649.600..	410 Professional & Technical Services	Maint Mgmt Sys	7,000	7,000
100.649.600..	420 Staff Travel		6,000	6,000
100.649.600..	431 Water & Sewage		4,000	4,000
100.649.600..	432 Garbage		4,800	4,800
100.649.600..	433 Communications		3,000	3,000
100.649.600..	435 Other Energy		2,500	2,500
100.649.600..	436 Electricity		8,750	8,750
100.649.600..	437 Natural/Bottled Gas		200	200
100.649.600..	438 Gas, Diesel, Oil		6,800	6,800

Districtwide			FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
100.649.600.. 440	Other Purchased Services	Hire sys inspection, gym tilr; SERRC CIP	41,146	41,146
100.649.600.. 445	Insurance & Bond Premiums	Property & Auto	170,000	170,000
100.649.600.. 452	Maintenance Supplies (Incl closed sites - EB, PP, HY)		56,920	56,920
100.649.600.. 458	Vehicle Gas, Diesel, Oil		15,000	15,000
100.649.600.. 490	Other Expense (Due & Fees)		1,200	1,200
100.649.600.. 510	Equipment		<u>10,000</u>	<u>10,000</u>
Total 600	Operations & Maintenance		<u>733,875</u>	<u>741,159</u>
<u>Student Activities</u>				
100.649.700.. 316	Cert-Extra Duty	Coaching Stipends	18,600	18,600
100.649.700.. 327	NonCert-Bus Drivers		3,500	3,500
100.649.700.. 329	Substitutes/Temporaries	Referees/Scorekeepers	4,090	4,090
100.649.700.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		7,344	7,344
100.649.700.. 365	TRS On Behalf		3,331	3,588
100.649.700.. 420	Staff Travel		4,500	4,500
100.649.700.. 425	Student Travel		18,000	18,000
100.649.700.. 450	Supplies/Material/Media		6,000	6,000
100.649.700.. 491	Dues & Fees		<u>2,500</u>	<u>2,500</u>
Total 700	Student Activities		<u>67,865</u>	<u>68,122</u>
<u>Transfers</u>				
100..900.. 552	Transfers to Special Revenue Funds		2,500	2,500
100..900.. 554	Transfers to CIP Funds		<u>50,000</u>	<u>50,000</u>
Total 600	Employee Housing		<u>52,500</u>	<u>52,500</u>
Total 100	General Operating Fund		<u>\$ 3,565,590</u>	<u>\$ 3,546,241</u>
<u>Student Transportation</u>				
205.649.760.. 314	Cert - Director/Coor/Mgr	0.1 FTE	3,627	-
205.649.760.. 325	Maintenance	.25 FTE	15,543	15,543
205.649.760.. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		49,121	50,974
205.649.760.. 365	TRS On Behalf		650	-
205.649.760.. 366	PERS On Behalf		1,376	1,261
205.649.760.. 410	Professional & Technical		1,200	1,200
205.649.760.. 420	Travel & Per Diem		250	250
205.649.760.. 440	Other Purchased Services		2,500	2,500
205.649.760.. 452	Maintenance Supplies		20,000	20,000
205.649.760.. 458	Vehicle Gas, Diesel, & Oil		-	-
205.649.760.. 490	Dues & Fees		<u>600</u>	<u>600</u>
Total 205	Student Transportation		<u>94,867</u>	<u>92,327</u>
<u>Food Services Fund</u>				
255.649.790.. 314	Cert - Director/Coord/Mgr	0.1 FTE	3,627	-
255.649.790.. 321	NonCert-Dir/Coor/Mgr	0.3650 FTE	18,572	12,168

Districtwide			FY 2022 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>		
255.649.790..	326 NonCert-Food Service Support		2,166	2,958
255.649.790..	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		8,438	5,179
255.649.790..	365 TRS On Behalf		1,668	-
255.649.790..	366 PERS On Behalf		1,644	987
255.649.790..	410 Professional & Technical		22,000	-
255.649.790..	420 Staff Travel	(Annual Req'd CNP Training)	2,500	2,500
255.649.790..	450 Supplies/Materials/Media		6,500	6,500
255.649.790..	458 Vehicle Gas, Diesel, & Oil		1,000	1,000
255.649.790..	459 Food		110,000	110,000
255.649.790..	460 Milk		4,000	4,000
255.649.790..	491 Dues and Fees		600	600
Total	255 DW Food Services Fund		182,715	145,891
<u>Employee Housing</u>				
375.649.600..	452 Maintenance Supplies		50,000	50,000
Total	600 Employee Housing		50,000	50,000
Total	District Wide		\$ 3,893,172	\$ 3,834,459



Howard Valentine Timberwolves

FY 2022 PROPOSED BUDGET

Location 621

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 149,499	\$ 189,937	\$ 40,438
Vocational Education	1,500	1,500	-
Special Education	98,739	17,100	(81,639)
School Administration	6,926	6,995	69
Operations & Maintenance	47,110	47,324	214
Student Activities	6,216	6,272	56
Fund Total	\$ 309,990	\$ 269,128	\$ (40,862)
Fund 255: Food Service Fund	\$ 4,969	\$ 5,112	143
 TOTAL	\$ 314,959	\$ 274,240	\$ (40,719)
# Students (PreK-12)	10.7	12	1.3
# Teachers	1.5	1.5	0
# Classified	0.775	0.775	0
# Administrators	0	0	0
Pupil/Teacher Ratio	7.13	8.00	0.87
Average Per Pupil Expenditure	\$ 29,435	\$ 22,853	\$ (6,582)

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 621 Howard Valentine

Howard Valentine Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.621.100 315	Cert-Teacher	1.5 FTE	\$ 84,765	\$ 102,658
100.621.100 323	NonCert-Aides		-	-
100.621.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		43,033	60,827
100.621.100 365	TRS On Behalf		15,181	19,803
100.621.100 366	PERS On Behalf		-	-
100.621.100 410	Professional Services	(Americorps)	-	-
100.621.100 420	Staff Travel		200	200
100.621.100 425	Student Travel		-	-
100.621.100 433	Communications		2,500	2,500
100.621.100 450	Supplies/Material/Media		3,570	3,700
100.621.100 490	Other Expenses (Dues & Fees)		<u>250</u>	<u>250</u>
Total 100	Regular Instruction		<u>149,499</u>	<u>189,937</u>
<u>Vocational Education</u>				
100.621.160 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160	Vocational Education		<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.621.200 315	Cert-Teacher	.5 FTE	28,240	-
100.621.200 323	NonCert-Aides	.3750 FTE	38,307	14,209
100.621.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		23,744	1,739
100.621.200 365	TRS On Behalf		5,058	-
100.621.200 366	PERS On Behalf		<u>3,390</u>	<u>1,152</u>
Total 200	Special Education		<u>98,739</u>	<u>17,100</u>
<u>School Administration</u>				
100.621.400 315	Principal		5,000	5,000
100.621.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.621.400 365	TRS On Behalf		<u>896</u>	<u>965</u>
Total 400	School Administration		<u>6,926</u>	<u>6,995</u>

Howard Valentine			FY 2021 FINAL	FY 2022
Account Code	Description	Comments	REVISED	PROPOSED BUDGET
Operations & Maintenance				
100.621.600	325 NonCert-Maint/Custodial	.20 FTE	5,074	5,250
100.621.600	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,737	1,798
100.621.600	366 PERS On Behalf		449	426
100.621.600	430 Snow Removal		-	-
100.621.600	431 Water & Sewer		-	-
100.621.600	432 Garbage		2,700	2,700
100.621.600	436 Electricity		18,000	18,000
100.621.600	437 Natural/Bottled Gas		350	350
100.621.600	438 Gas, Diesel, Oil		7,500	7,500
100.621.600	439 Other Energy		2,000	2,000
100.621.600	440 Other Purchased Services		2,600	2,600
100.621.600	452 Maintenance Supplies		5,500	5,500
100.621.600	453 Custodial Supplies		1,200	1,200
Total	600 Maintenance & Operations		47,110	47,324
Student Activity				
100.621.700	316 Cert-Extra Duty		4,000	4,000
100.621.700	329 Non-Cert-Support		250	250
100.621.700	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.621.700	365 TRS On Behalf		716	772
100.621.700	420 Staff Travel		-	-
100.621.700	425 Student Travel		250	250
100.621.700	450 Supplies/Material/Media		1,000	1,000
Total	700 Student Activity		6,216	6,272
Total	100 School Operating Fund		\$ 309,990	\$ 269,128
Food Services Fund				
255.621.790	326 Food Service Staff	.20 FTE	4,104	4,248
255.621.790	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		502	520
255.621.790	366 PERS On Behalf		363	345
255.621.790	459 Food	} Food and Milk is part of District wide budget	-	-
255.621.790	460 Milk		-	-
Total	255 Food Services Fund		\$ 4,969	\$ 5,112
Total	621 Howard Valentine		\$ 314,959	\$ 274,240



Barry C. Stewart Kasaan School

FY 2022 PROPOSED BUDGET

Location 624

	<u>FY 2021 FINAL REVISED</u>	<u>FY 2022 PROPOSED BUDGET</u>	<u>CHANGE</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ 142,220	\$ 266,751	\$ 124,531
Vocational Education	1,500	1,500	-
Special Education	1,801	7,417	5,616
School Administration	6,926	6,995	69
Maintenance & Operations	28,840	28,840	-
Student Activities	-	-	-
	<u> </u>	<u> </u>	<u> </u>
Fund Total	<u>\$ 181,287</u>	<u>\$ 311,502</u>	<u>\$ 130,215</u>
Fund 255: Food Service Fund	<u>\$ 5,133</u>	<u>\$ 5,284</u>	<u>151</u>
TOTAL	<u>\$ 186,420</u>	<u>\$ 316,786</u>	<u>\$ 130,366</u>
# Students (PreK-12)	17.1	19	2
# Teachers	1	2	1
# Classified	1	1	-
# Administrators	0	0	-
Pupil/Teacher Ratio	17.10	9.50	(8)
Average Per Pupil Expenditure	\$ 10,902	\$ 16,673	\$ 5,771

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 624 Barry C Stewart Kasaan School

Barry C Stewart Kasaan Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	
<u>Regular Instruction</u>					
100.624.100..	315	Cert-Teacher	2.0 FTE	\$ 59,166	\$ 126,124
100.624.100..	328	NonCert-Aides - Sub/Temps	.75 FTE	20,900	21,597
100.624.100..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		44,657	86,498
100.624.100..	365	TRS On Behalf		10,597	24,329
100.624.100..	366	PERS On Behalf		1,850	1,752
100.624.100..	420	Staff Travel		-	-
100.624.100..	425	Student Travel		250	250
100.624.100..	433	Communications		1,800	1,800
100.624.100..	450	Supplies/Material/Media		3,000	4,400
	Total	100 Regular Instruction		142,220	266,751
<u>Vocational Education</u>					
100.624.160..	450	Supplies/Material/Media	Speciality Classes	1,500	1,500
	Total	160 Vocational Education		1,500	1,500
<u>Special Education</u>					
100.624.200..	315	Cert-Teacher		-	-
100.624.200..	323	NonCert-Aides	.25 FTE	1,259	5,211
100.624.200..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		431	1,784
100.624.200..	366	PERS On Behalf		111	423
	Total	200 Special Education		1,801	7,417
<u>School Administration</u>					
100.624.400..	313	NonCert Staff		5,000	5,000
100.624.400..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.624.400..	365	TRS On Behalf		896	965
	Total	400 School Administration		6,926	6,995

Barry C Stewart Kasaan			FY 2021 FINAL	FY 2022
Account Code	Description	Comments	REVISED	PROPOSED BUDGET
Operations & Maintenance				
100.624.600..	329	NonCert-Maint/Custodial	5,000	5,000
100.624.600..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500
100.624.600..	431	Water & Sewage	1,000	1,000
100.624.600..	432	Garbage	840	840
100.624.600..	436	Electricity	6,500	6,500
100.624.600..	437	Natural/Bottled Gas	500	500
100.624.600..	438	Gas, Diesel, Oil	5,500	5,500
100.624.600..	439	Other Energy	-	-
100.624.600..	440	Other Purchased Services	1,500	1,500
100.624.600..	452	Maintenance Supplies	5,500	5,500
100.624.600..	453	Custodial Supplies	2,000	2,000
Total	600	Maintenance & Operations	28,840	28,840
Student Activity				
100.624.700..	316	Cert-Extra Duty	-	-
100.624.700..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	-
100.624.700..	365	TRS On Behalf	-	-
100.624.700..	420	Staff Travel	-	-
100.624.700..	425	Student Travel	-	-
Total	700	Student Activity	-	-
Total	100	School Operating Fund	\$ 181,287	\$ 311,502
Food Services Fund				
255.624.790..	326	Food Service Staff	.14 FTE	3,587
255.624.790..	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	1,229	1,271
255.624.790..	366	PERS On Behalf	317	301
255.624.790..	459	Food	-	-
255.624.790..	460	Milk	-	-
Total	255	Food Services Fund	\$ 5,133	\$ 5,284
Total	624	Kasaan	\$ 186,420	\$ 316,786



Naukati Wildcats

FY 2022 PROPOSED BUDGET

Location 625

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 233,565	\$ 190,732	\$ (42,833)
Vocational Education	1,500	1,500	-
Special Education	91,189	28,627	(62,562)
School Administration	11,386	11,507	121
Maintenance & Operations	72,477	72,737	260
Student Activities	5,767	5,822	55
Fund Total	<u>\$ 415,884</u>	<u>\$ 310,925</u>	<u>\$ (104,959)</u>
Fund 205: Pupil Transportation Fund	<u>\$ 7,321</u>	<u>\$ 7,543</u>	<u>\$ 222</u>
Fund 255: Food Service Fund	<u>\$ 6,640</u>	<u>\$ 6,871</u>	<u>\$ 231</u>
TOTAL	<u>\$ 429,845</u>	<u>\$ 325,338</u>	<u>\$ (104,507)</u>
# Students (PreK-12)	11.85	13	1
# Teachers	2.5	1.5	(1)
# Classified	2	2	-
# Administrators	0	0	-
Pupil/Teacher Ratio	4.74	8.67	3.93
Average Per Pupil Expenditure	\$ 36,274	\$ 25,026	\$ (11,248)

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 625 Naukati

Naukati

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.625.100 315	Cert-Teacher	1.5 FTE	\$ 127,930	103,669
100.625.100 323	NonCert-Aides		-	-
100.625.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		76,788	61,015
100.625.100 365	TRS On Behalf		22,912	19,998
100.625.100 420	Staff Travel		-	-
100.625.100 425	Student Travel		250	250
100.625.100 433	Communications		2,000	2,000
100.625.100 450	Supplies/Material/Media		3,685	3,800
Total 100	Regular Instruction		233,565	190,732
<u>Vocational Education</u>				
100.625.160 450	Supplies/Material/Media	Speciality Classes	1,500	1,500
Total 160	Vocational Education		1,500	1,500
<u>Special Education</u>				
100.625.200 315	Cert-Teacher	.5 FTE	28,240	-
100.625.200 323	NonCert-Aides	1.49 FTE	28,862	19,900
100.625.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		26,175	6,814
100.625.200 365	TRS On Behalf		5,058	-
100.625.200 366	PERS On Behalf		2,554	1,614
100.625.200 450	Supplies/Material/Media		300	300
Total 200	Special Education		91,189	28,627
<u>School Administration</u>				
100.625.400 315	Principal		8,783	8,783
100.625.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.625.400 365	TRS On Behalf		1,573	1,694
Total 400	School Administration		11,386	11,507

Naukati

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2021 FINAL REVISED</u>	<u>FY 2022 PROPOSED BUDGET</u>
<u>Operations & Maintenance</u>				
100.625.600.325	NonCert-Maint/Custodial	.20 FTE + WFB	19,365	19,649
100.625.600.360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		3,248	3,345
100.625.600.366	PERS On Behalf		1,714	1,593
100.625.600.430	Snow Removal		-	-
100.625.600.432	Garbage		1,200	1,200
100.625.600.436	Electricity		15,000	15,000
100.625.600.437	Natural/Bottled Gas		400	400
100.625.600.438	Gas, Diesel, Heating Oil		10,000	10,000
100.625.600.439	Other Energy		6,000	6,000
100.625.600.440	Other Purchased Services		7,900	7,900
100.625.600.452	Maintenance Supplies		5,500	5,500
100.625.600.453	Custodial Supplies		2,000	2,000
100.625.600.458	Vehicle Gas, Diesel, & Oil		150	150
Total 600	Operations & Maintenance		72,477	72,737
<u>Student Activity</u>				
100.625.700.316	Cert-Extra Duty Pay		4,000	4,000
100.625.700.360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		800	800
100.625.700.365	TRS On Behalf		717	772
100.625.700.420	Staff Travel		-	-
100.625.700.425	Student Travel		250	250
Total 700	Student Activity		5,767	5,822
Total 100	School Operating Fund		\$ 415,884	\$ 310,925
<u>Pupil Transportation Fund</u>				
205.625.760.329	NonCert-Support Staff	.10 FTE	5,632	5,829
205.625.760.360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		689	713
205.625.760.458	Vehicle Gas, Diesel, & Oil		1,000	1,000
Total 760	Pupil Transportation		\$ 7,321	\$ 7,543
<u>Food Services Fund</u>				
255.625.790.326	Food Service Staff	.21 FTE	5,916	6,121
255.625.790.360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		724	749
255.625.790.459	Food	} Food and Milk is part of District wide budget	-	-
255.625.790.460	Milk		-	-
Total 255	Food Services Fund		\$ 6,640	\$ 6,871
Total 625	Naukati		\$ 429,845	\$ 325,338



Thorne Bay Wolverines

FY 2022 PROPOSED BUDGET

Location 628

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 633,731	\$ 477,114	\$ (156,617)
Vocational Education	9,304	9,304	-
Special Education	168,886	126,850	(42,036)
Pupil Support	-	-	-
School Administration	150,496	157,766	7,270
School Administration Support	47,240	53,713	6,473
Maintenance & Operations	251,864	252,470	606
Student Activity	34,924	35,172	248
Fund Total	\$ 1,296,445	\$ 1,112,390	\$ (184,055)
Fund 205: Student Transportation	\$ 19,578	\$ 19,949	\$ 371
Fund 255: Food Service Fund	\$ 30,217	\$ 30,324	\$ 107
TOTAL	\$ 1,346,240	\$ 1,162,662	\$ (183,578)
# Students (PreK-12)	60.5	53	(8)
# Teachers	6	4	(2)
# Classified	6.64	6.37	(0.3)
# Administrators	1	1	-
Pupil/Teacher Ratio	10.08	13.25	3.17
Average Per Pupil Expenditure	\$ 22,252	\$ 21,937	(314.87)

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 628 Thorne Bay

Thorne Bay

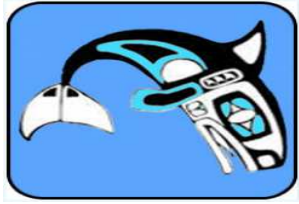
Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.628.100 315	Cert-Teacher	4.0 FTE	\$ 352,745	\$ 266,588
100.628.100 323	Non Cert - Aides		-	-
100.628.100 329	Substitutes/Temporaries		7,500	7,500
100.628.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		186,009	133,051
100.628.100 365	TRS On Behalf		63,177	51,425
100.628.100 366	PERS On Behalf		-	-
100.628.100 380	Transportation Allowance		-	-
100.628.100 410	Professional & Technical Servit (Americorps)		-	-
100.628.100 420	Staff Travel	Thursday Elective Travel	-	-
100.628.100 425	Student Travel		250	250
100.628.100 433	Communications		8,000	8,000
100.628.100 450	Supplies/Material/Media		<u>16,050</u>	<u>10,300</u>
Total 100	Regular Instruction		<u>633,731</u>	<u>477,114</u>
<u>Vocational Education</u>				
100.628.160 329	Substitutes/Temporaries		-	-
100.628.160 316	Cert-Extra Duty Pay		-	-
100.628.160 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.628.160 410	Professional & Technical Services		-	-
100.628.160 450	Supplies/Material/Media	(Quality Schools)	<u>9,304</u>	<u>9,304</u>
Total 160	Vocational Education		<u>9,304</u>	<u>9,304</u>
<u>Special Education</u>				
100.628.200 315	Cert-Teacher	1.0 FTE	1,910	-

Thorne Bay

			FY 2021 FINAL	FY 2022
Account Code	Description	Comments	REVISED	PROPOSED BUDGET
100.628.200	323 NonCert-Aides	2.63 FTE	105,222	81,173
100.628.200	329 Substitutes/Temporaries		10,500	10,500
100.628.200	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		40,800	27,794
100.628.200	365 TRS On Behalf		342	-
100.628.200	366 PERS On Behalf		9,312	6,583
100.628.200	450 Supplies/Material/Media		800	800
Total	200 Special Education		168,886	126,850
<u>Pupil Support</u>				
100.628.350	366 PERS On Behalf		-	-
Total	350 Pupil Support		-	-
<u>School Administration</u>				
100.628.400	313 Principal		90,000	93,150
100.628.400	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		42,877	45,148
100.628.400	365 TRS On Behalf		16,119	17,969
100.628.400	380 Housing Allowance/Subsidy		-	-
100.628.400	420 Staff Travel		-	-
100.628.400	450 Supplies, Materials, & Media		1,500	1,500
Total	400 School Administration		150,496	157,766
<u>School Administration Support</u>				
100.628.450	324 NonCert-Support Staff	1.0 FTE	31,267	35,977
100.628.450	329 Substitutes/Temporaries		2,000	2,000
100.628.450	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		10,706	12,318
100.628.450	366 PERS On Behalf		2,767	2,918
100.628.450	420 Staff Travel		-	-
100.628.450	450 Supplies, Materials, & Media		500	500
Total	450 School Administration Support		47,240	53,713
<u>Maintenance & Operations</u>				
100.628.600	325 NonCert-Maint/Custodial	1.73 FTE	39,823	40,946
100.628.600	329 Substitutes/Temporaries		25,000	25,000
100.628.600	360 Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		34,892	36,014
100.628.600	366 PERS On Behalf		3,524	3,321
100.628.600	431 Water & Sewage		6,000	6,000
100.628.600	432 Garbage		5,000	5,000

Thorne Bay

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
100.628.600 436	Electricity		50,000	50,000
100.628.600 437	Natural/Bottled Gas		1,500	1,500
100.628.600 438	Gas, Diesel, Heating Oil		45,000	45,000
100.628.600 439	Other Energy		2,000	2,000
100.628.600 440	Other Purchased Services		20,000	20,000
100.628.600 452	Maintenance Supplies		14,925	14,925
100.628.600 453	Custodial Supplies		4,200	2,763
Total 600	Operations & Maintenance		251,864	252,470
Student Activity				
100.628.700 316	Cert-Extra Duty Pay	Coaching Stipends	18,000	18,000
100.628.700 325	Bus Drivers		5,000	5,000
100.628.700 329	Substitutes/Temporaries	Referees/Scorekeepers	250	250
100.628.700 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		4,200	4,200
100.628.700 365	TRS On Behalf		3,224	3,472
100.628.700 420	Staff Travel		1,000	1,000
100.628.700 425	Student Travel		2,500	2,500
100.628.700 450	Supplies/Material/Media		750	750
Total 700	Student Activity		34,924	35,172
Total 100	School Operating Fund		\$ 1,296,445	\$ 1,112,390
Student Transportation				
205.628.760 325	Maintenance	.29 FTE	12,871	13,258
205.628.760 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,968	2,016
205.628.760 366	PERS On Behalf		1,139	1,075
205.628.760 440	Other Purchased Service	In Lieu of Transp.	1,100	1,100
205.628.760 452	Maintenance Supplies		2,500	2,500
Total 205	Student Transportation		\$ 19,578	\$ 19,949
Food Services Fund				
255.628.790 326	Food Service Staff	1.0 FTE	21,117	21,302
255.628.790 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		7,231	7,294
255.628.790 366	PERS On Behalf		1,869	1,728
255.628.790 459	Food	} Food and Milk is part of District wide budget	-	-
255.628.790 460	Milk		-	-
Total 255	Food Services Fund		\$ 30,217	\$ 30,324
Total 628	Thorne Bay		\$ 1,346,240	\$ 1,162,662



Whale Pass

FY 2022 PROPOSED BUDGET

Location 632

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 228,643	\$ 219,629	\$ (9,014)
Vocational Education	1,500	1,500	-
Special Education	93,118	57,420	(35,698)
School Administration	11,386	6,995	(4,392)
Operations & Maintenance	27,961	28,161	200
Student Activities	3,000	3,000	-
Fund Total	<u>\$ 365,608</u>	<u>\$ 316,704</u>	<u>\$ (48,904)</u>
Fund 255: Food Service Fund	<u>\$ 8,427</u>	<u>\$ 8,720</u>	<u>293</u>
TOTAL	<u><u>\$ 374,035</u></u>	<u><u>\$ 325,424</u></u>	<u><u>\$ (48,611)</u></u>
# Students (PreK-12)	18.5	18.5	0.0
# Teachers	2	2	0
# Classified	1.41	1.41	0
# Administrators	0	0	0
Pupil/Teacher Ratio	9.25	9.25	0.00
Average Per Pupil Expenditure	\$ 20,218	\$ 17,590	\$ (2,628)

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 632 Whale Pass

Whale Pass

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.632.100. 315	Cert-Teacher	1.0 FTE	\$ 128,396	\$ 118,892
100.632.100. 323	NonCert-Aides		-	-
100.632.100. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		70,251	70,802
100.632.100. 365	TRS On Behalf		22,996	22,934
100.632.100. 420	Staff Travel		100	100
100.632.100. 425	Student Travel		250	250
100.632.100. 433	Communications		2,300	2,300
100.632.100. 450	Supplies/Material/Media		4,350	4,350
Total 100	Regular Instruction		228,643	219,629
<u>Vocational Education</u>				
100.632.160. 450	Supplies/Material/Media	Speciality Classes	1,500	1,500
Total 160	Vocational Education		1,500	1,500
<u>Special Education</u>				
100.632.200. 315	Cert-Teacher	0.5 FTE	21,029	17,222
100.632.200. 323	Non-Cert - Aides	1.0 FTE	40,175	18,558
100.632.200. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		24,292	16,513
100.632.200. 365	TRS On Behalf		3,766	3,322
100.632.200. 366	PERS On Behalf		3,556	1,505
100.632.200. 450	Supplies/Material/Media		300	300
Total 200	Special Education		93,118	57,420
<u>School Administration</u>				
100.632.400. 313	Principal/Lead Teacher		8,783	5,000
100.632.400. 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.632.400. 365	TRS On Behalf		1,573	965
			11,386	6,995
<u>Operations & Maintenance</u>				
100.632.600. 325	NonCert-Maint/Custodial	.16 FTE	5,043	5,221

Whale Pass			FY 2021 FINAL	FY 2022
Account Code	Description	Comments	REVISED	PROPOSED
				BUDGET
100.632.600.	329	Substitutes/Temporaries	3,000	3,000
100.632.600.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	618	639
100.632.600.	431	Water & Sewer	300	300
100.632.600.	436	Electricity	7,500	7,500
100.632.600.	438	Gas, Diesel, Oil	1,500	1,500
100.632.600.	439	Other Energy	1,000	1,000
100.632.600.	441	Other Purchased Services (Rentals, etc.)	1,500	1,500
100.632.600.	452	Maintenance Supplies	5,500	5,500
100.632.600.	453	Custodial Supplies	2,000	2,000
Total	600	Maintenance & Operations	27,961	28,161
Student Activities				
100.632.700	316	Extra Duty Pay	2,500	2,500
100.632.700	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	500	500
100.632.700	420	Staff Travel	-	-
100.632.700	425	Student Travel	-	-
Total	700	Student Activities	3,000	3,000
Total	100	School Operating Fund	365,608	316,704
Food Services Fund				
255.632.790.	326	Food Service Staff .25 FTE	6,278	6,496
255.632.790.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	2,149	2,224
255.632.790.	459	Food	-	-
255.632.790.	460	Milk	-	-
Total	255	Food Services Fund	\$ 8,427	\$ 8,720
Total	632	Whale Pass	\$ 374,035	\$ 325,424



Hollis Hawks

FY 2022 PROPOSED BUDGET

Location 667

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: Regular Instruction	\$ 223,312	\$ 227,773	\$ 4,461
Vocational Education	1,500	1,500	-
Special Education	108,707	106,369	(2,338)
School Administration	9,156	9,251	95
School Administration Support	-	-	-
Maintenance & Operations	47,763	47,885	122
Student Activities	5,301	5,340	39
	<u>\$ 395,739</u>	<u>\$ 398,117</u>	<u>\$ 2,378</u>
Fund 205: Student Transportation Fund	<u>\$ 40,296</u>	<u>\$ 41,353</u>	<u>\$ 1,057</u>
Fund 255: Food Service Fund	<u>\$ 4,473</u>	<u>\$ 4,445</u>	<u>\$ (28)</u>
TOTAL	<u><u>\$ 440,508</u></u>	<u><u>\$ 443,916</u></u>	<u><u>\$ 3,408</u></u>
# Students (PreK-12)	17	20	3
# Teachers	2	2	-
# Classified	2.75	2.75	-
# Administrators	0	0	-
Pupil/Teacher Ratio	8.50	10.00	1.50
Average Per Pupil Expenditure	\$ 25,912	\$ 22,196	\$ (3,716)

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 667 Hollis

Hollis

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.667.100 315	Cert-Teacher	1.5 FTE	\$ 130,589	\$ 130,858
100.667.100 323	NonCert-Aides		-	-
100.667.100 329	Substitutes/Temporaries		-	-
100.667.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		64,035	66,072
100.667.100 365	TRS On Behalf		23,388	25,242
100.667.100 410	Professional & Technical	(Music & Americorps)	-	-
100.667.100 420	Staff Travel		-	-
100.667.100 425	Student Travel		-	-
100.667.100 433	Communications		1,100	1,100
100.667.100 450	Supplies/Material/Media		4,200	4,500
Total 100	Regular Instruction		223,312	227,773
<u>Vocational Education</u>				
100.667.160 450	Supplies/Material/Media	Speciality Classes	1,500	1,500
Total 160	Vocational Education		1,500	1,500
<u>Special Education</u>				
100.667.200 315	Cert-Teacher	.5 FTE	43,018	43,287
100.667.200 323	NonCert-Aides	1.0 FTE	26,085	22,810
100.667.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		29,290	29,772
100.667.200 365	TRS On Behalf		7,705	8,350
100.667.200 366	PERS On Behalf		2,309	1,850
100.667.200 450	Supplies/Material/Media		300	300
Total 200	Special Education		108,707	106,369
<u>School Administration</u>				
100.667.400 315	Principal		6,891	6,891
100.667.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,031	1,030
100.667.400 365	TRS On Behalf		1,234	1,329
Total 400	School Administration		9,156	9,251

Hollis			FY 2021 FINAL	FY 2022
Account Code	Description	Comments	REVISED	PROPOSED
				BUDGET
<u>School Administration Support</u>				
100.667.450 324	NonCert-Support Staff	0.25FTE	-	-
100.667.450 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		-	-
100.667.450 366	PERS On Behalf		-	-
Total 450	School Administration Support		-	-
<u>Operations & Maintenance</u>				
100.667.600 325	NonCert-Maint/Custodial	.50 FTE	12,231	12,380
100.667.600 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,430	2,481
100.667.600 366	PERS On Behalf		1,082	1,004
100.667.600 431	Water & Sewer		2,400	2,400
100.667.600 432	Garbage		2,000	2,000
100.667.600 436	Electricity		8,000	8,000
100.667.600 437	Natural/Bottled Gas		120	120
100.667.600 438	Gas, Diesel, Heating Oil		6,500	6,500
100.667.600 439	Other Energy		2,500	2,500
100.667.600 440	Other Purchased Services		4,000	4,000
100.667.600 452	Maintenance I Supplies		5,500	5,500
100.667.600 453	Custodial Supplies		1,000	1,000
Total 600	Operations & Maintenance		47,763	47,885
<u>Student Activity</u>				
100.667.700 316	Cert-Extra Duty Pay		2,800	2,800
100.667.700 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		500	500
100.667.700 366	TRS On Behalf		501	540
100.667.700 420	Staff Travel		500	500
100.667.700 425	Student Travel		1,000	1,000
Total 700	Student Activity		5,301	5,340
Total 100	School Operating Fund		\$ 395,739	\$ 398,117
<u>Student Transportation</u>				
205.667.760 327	Bus Drivers	.80 FTE	24,667	25,538
205.667.760 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		8,446	8,744

Hollis			FY 2021 FINAL	FY 2022
Account Code	Description	Comments	REVISED	PROPOSED
				BUDGET
205.667.760	366	PERS On Behalf	2,183	2,071
205.667.760	458	Gasoline & Oil	5,000	5,000
Total	205	Student Transportation	\$ 40,296	\$ 41,353
Food Services Fund				
255.667.790	326	Food Service Staff .20 FTE	3,694	3,694
255.667.790	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	452	452
255.667.790	366	PERS On Behalf	327	300
255.667.790	459	Food	-	-
255.667.790	460	Milk	-	-
		} Food and Milk is part of District wide budget		
Total	255	Food Services Fund	\$ 4,473	\$ 4,445
Total	667	Hollis	\$ 440,508	\$ 443,916



Port Alexander Eagles

FY 2022 PROPOSED BUDGET

Location 669

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	Change
Fund 100: School Operating			
Function: 100 Regular Instruction	\$ 117,325	\$ 165,745	\$ 48,420
Vocational Education	1,500	1,500	-
200 Special Education	4,200	-	(4,200)
400 School Administration	6,926	6,995	69
600 Maintenance & Operations	49,803	50,384	581
700 Student Activities	-	-	-
Fund Total	\$ 179,754	\$ 224,624	44,870
Fund 255: Food Service Fund	\$ 7,549	\$ 7,812	\$ 263
TOTAL	\$ 187,303	\$ 232,435	\$ 45,132
# Students (PreK-12)	9	10	1
# Teachers	1	1.5	0.5
# Classified	0.885	0.885	-
# Administrators	0	0	-
Pupil/Teacher Ratio	9.00	6.67	(2.33)
Average Per Pupil Expenditure	\$ 20,811	\$ 23,244	\$ 2,432

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 669 Port Alexander

Port Alexander

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.669.100 315	Cert-Teacher	1.5 FTE	\$ 66,075	\$ 88,750
100.669.100 323	NonCert-Aides		-	-
100.669.100 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		34,371	44,329
100.669.100 365	TRS On Behalf		11,834	17,120
100.669.100 380	Travel Allowance		-	-
100.669.100 420	Staff Travel		-	-
100.669.100 425	Student Travel	(Academy Student Travel)	-	5,000
100.669.100 433	Communiations		2,045	2,045
100.669.100 440	Other Purchased Services	(Academy Rm & Bd)	-	5,000
100.669.100 450	Supplies/Material/Media		<u>3,000</u>	<u>3,500</u>
Total 100	Regular Instruction		<u>117,325</u>	<u>165,745</u>
<u>Vocational Education</u>				
100.669.160 450	Supplies/Material/Media	Speciality Classes	<u>1,500</u>	<u>1,500</u>
Total 160	Vocational Education		<u>1,500</u>	<u>1,500</u>
<u>Special Education</u>				
100.669.200 315	Cert-Teacher		-	-
100.669.200 323	NonCert-Aides		3,500	-
100.669.200 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		400	-
100.669.200 450	Supplies/Material/Media		<u>300</u>	<u>-</u>
Total 200	Special Education		<u>4,200</u>	<u>-</u>
<u>School Administration</u>				
100.669.400 315	Principal		5,000	5,000
100.669.400 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		1,030	1,030
100.669.400 365	TRS On Behalf		<u>896</u>	<u>965</u>
Total 400	School Administration		<u>6,926</u>	<u>6,995</u>
<u>Operations & Maintenance</u>				
100.669.600 325	NonCert-Maint/Custodial	.40 FTE	16,767	17,353
100.669.600 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		2,052	2,124
100.669.600 366	PERS On Behalf		1,484	1,407
100.669.600 431	Water & Sewage		100	100

Port Alexander

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
100.669.600 432	Garbage		400	400
100.669.600 437	Natural/Bottled Gas		-	-
100.669.600 438	Gas, Diesel, Heating Oil		22,000	22,000
100.669.600 440	Other Purchased Services		500	500
100.669.600 452	Maintenance Supplies		5,500	5,500
100.669.600 453	Custodial Supplies		<u>1,000</u>	<u>1,000</u>
Total 600	Maintenance & Operations		<u>49,803</u>	<u>50,384</u>

Student Activity

100.669.700 420	Staff Travel		-	-
100.669.700 425	Student Travel		<u>-</u>	<u>-</u>
Total 700	Student Activity		<u>-</u>	<u>-</u>
Total 100	School Operating Fund		<u>\$ 179,754</u>	<u>\$ 224,624</u>

Food Services Fund

255.669.790 326	Food Service Staff	.28 FTE	6,726	6,960
255.669.790 360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)		823	852
255.669.790 366	PERS On Behalf		-	-
255.669.790 459	Food	} Food and Milk is part of District wide budget	-	-
255.669.790 460	Milk		<u>-</u>	<u>-</u>
Total 255	Food Services Fund		<u>7,549</u>	<u>7,812</u>
Total 669	Port Alexander		<u>\$ 187,303</u>	<u>\$ 232,435</u>

Edna Bay

FY 2022 PROPOSED BUDGET

Location 655

	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET	<u>Change</u>
Fund 100: School Operating			
Function: Regular Instruction	\$ -	\$ -	\$ -
Special Education Instruction	-	-	-
School Administration	-	-	-
Operations & Maintenance	-	-	-
Fund Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Fund 205: Student Transportation	<u>\$ -</u>	<u>\$ -</u>	
Fund 255: Food Service Fund	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>
TOTAL	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
# Students (PreK-12)	0	0	0.0
# Teachers	0	0	0
# Classified	0	0	0
# Administrators	0	0	0
Pupil/Teacher Ratio	0.00	0.00	0.00
Average Per Pupil Expenditure	\$ -	\$ -	\$0

Southeast Island School District

FY 2022 PROPOSED BUDGET

Location 655 Edna Bay

Edna Bay

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
<u>Regular Instruction</u>				
100.655.100	315	Cert-Teacher	\$ -	
100.655.100	323	NonCert-Aides	-	
100.655.100	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	
100.655.100	365	TRS On Behalf	-	
100.655.100	380	Housing Allowance/Subsidy	-	
100.655.100	420	Staff Travel	-	
100.655.100	425	Student Travel	-	
100.655.100	433	Communications	-	
100.655.100	450	Supplies/Material/Media	-	
	Total	100 Regular Instruction	-	-
<u>Special Education</u>				
100.655.200	315	Cert-Teacher	-	
100.655.200	323	NonCert-Aides	-	
100.655.200	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	
100.655.200	365	TRS On Behalf	-	
100.655.200	450	Supplies/Material/Media	-	
	Total	200 Special Education	-	-
<u>School Administration</u>				
100.655.400.	315	Cert-Teacher	-	
100.655.400.	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	
100.655.400.	365	TRS On Behalf	-	
	Total	400 School Administration	-	-
<u>Operations & Maintenance</u>				
100.655.600	325	NonCert-Maint/Custodial	-	
100.655.600	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	
100.655.600	431	Water & Sewer	-	
100.655.600	436	Electricity	-	

Edna Bay

Account Code	Description	Comments	FY 2021 FINAL REVISED	FY 2022 PROPOSED BUDGET
100.655.600	437	Natural/Bottled Gas	-	-
100.655.600	438	Gas, Diesel, Oil	-	-
100.655.600	440	Other Purchased Services	-	-
100.655.600	452	Maintenance & Custodial Supplies	-	-
Total	600	Maintenance & Operations	-	-
Total	100	School Operating Fund	\$ -	\$ -

Student Transportation

205.655.760	325	Driver	-	-
205.655.760	360	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	-
205.655.760	366	PERS On Behalf	-	-
205.655.760	452	Maintenance Supplies	-	-
Total	205	Student Transportation	\$ -	\$ -

Food Services Fund

255.655.790	326	Food Service Staff	-	-
255.655.790	326	Benefits: (Health, SS, Med, Unem, WC, TRS-PERS)	-	-
255.655.790	459	Food	-	-
255.655.790	400	MILK	-	-
		} Food and Milk is part of District wide budget		
Total	255	Food Services Fund	\$ -	\$ -
Total	655	Edna Bay	\$ -	\$ -



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: March 17, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: Employee Request for 1-year Leave of Absence

RECOMMENDATION

It is the administration's recommendation that the School Board approve Christine Cook's request for a 1-year leave of absence for the 2021-2022 school year.

PERTINENT FACTS:

The 2020-2023 Collective Agreement, Article 6(3)(D) identifies that uncompensated leave of one year without benefits may be granted to tenured teachers. Christine Cook is a tenured teacher and a valued member of the SISD team. She has been open with the administration regarding her plans and has submitted a letter to the administration and Board with more detail. If the leave of absence is approved, Ms. Cook will need to notify the Superintendent by February 1, 2022 of her plan to return to the District the following year.

RECOMMENDED MOTION:

Approve Christine Cook's request for a 1-year leave of absence for the 2021-2022 school year.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: March 17, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: SISD Floating Building Updated Auction Proposal

RECOMMENDATION

It is the administration's recommendation that the School Board approve the administration's proposal to auction the SISD Floating Building.

PERTINENT FACTS:

We desperately need to sell the SISD Floating Building. While we have had some interest from the listing for this property, we do not yet have any offers. The costs associated with retaining the building continue to increase. We are currently expecting the following costs:

Repair to the breakwater – approximately \$10,000

Inspection for insurance – approximately \$3,000

Insurance – currently \$35,000, however this could increase

Our current income through rents is approximately \$15,000 per year, which leaves a deficit of approximately \$33,000, barring any unexpected issues or repairs.

We previously received approval to auction the building on eBay. After further consultation with eBay, our real estate broker was informed that eBay was not the correct venue for the auction. She is doing additional research to find an appropriate venue. We would maintain the minimum reserve that would need to be met by the winning bidder.

RECOMMENDED MOTION:

Approve the administration's recommendation to auction the SISD Floating Building through an appropriate venue with the minimum reserve set at \$350,000.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: March 17, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 1st Reading, Board Policy 3311, Bids

RECOMMENDATION

It is the administration's recommendation that the School Board move the update of Board Policy 3311, Bids, to a 2nd reading

PERTINENT FACTS:

The proposed updates would help streamline the process for replacing losses that are covered by the District's property, casualty, or other insurance.

RECOMMENDED MOTION:

Move Board Policy 3311, Bids, to a 2nd reading.

BP 3311 Bids

The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. The Superintendent or designee shall establish procedures to implement these requirements. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

To ensure that good value is received for funds expended, specifications shall be carefully designed and shall describe in detail the quality, delivery and service required.

Purchases Made Under Federal OMB Funding Awards

All bids under Federal awards must be made in accordance with the standards set forth in [2 CFR 200.320](#).

One of the following five methods of procurement shall be used for each purchase under a federal award:

1. Micro-purchases: Less than \$3,000 (\$2,000 for purchases subject to the Davis-Bacon Act)
 - a. No competitive quotes required
 - b. Purchases should be spread among qualified suppliers
2. Small Purchases: Between \$3,000 and \$150,000
 - a. Rate quotes must be obtained from an adequate number of qualified sources
 - b. Quotes can be obtained from suppliers or from public websites
3. Sealed bids: Purchases more than \$150,000
 - a. Two or more qualified bidders are required
 - b. Bids must be publicly advertised and solicited from adequate suppliers
 - c. Lowest bidder for the fixed price contract with specific requirements shall be awarded the contract
4. Competitive Proposals: Purchases more than \$150,000
 - a. A written policy must be adopted for conducting technical evaluations of reviewing proposals and selecting the recipient
5. Sole Source: Purchases of any amount that meet one of the following four requirements
 - a. Good/service is only available from a single source
 - b. Only one source can provide the good/service in the time frame required
 - c. Written pre-approval from the Federal awarding agency
 - d. Competition is deemed inadequate, after solicitation attempts through one of the other methods

Minority Bidding

When procuring contracts under federal awards set forth in [2 CFR 200.320](#), the District must take affirmative steps to utilize minority businesses, women's business enterprises, and labor surplus area firms when possible. Affirmative steps must include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Other Purchases

The Superintendent or designee shall establish procedures to insure that verbal quotes are obtained for purchases between \$500 and \$2,000, that informal written quotes from at least three (3) vendors are obtained for purchases between \$2,000 and \$50,000, and that formal advertised bids are solicited for purchases over \$50,000.

Exemption from Formal Competitive Procedures and Reporting

Even when the estimated amount of equipment, supplies, and services is fifty thousand dollars (\$50,000) and above, formal competitive procedure requirements in Board Policy need not be followed in conjunction with the acquisition of the following:

1. Books, films, periodicals, and other educational materials;
2. Proprietary (sole source) items for which no competition exists;
3. Weekly and monthly food service requirements relative to perishables, emergency requirements, and the requests which cannot reasonably be obtained on a timely basis through the formal competitive procedures;
4. Goods or services available from local vendors on State of Alaska or Federal GSA contracts;
5. Professional services (such as property and casualty insurance) purchased jointly with the State of Alaska or Federal GSA;
6. Goods or services purchased for and to be reimbursed by student/parent teacher organizations;

7. Items traded in on like items;
8. Professional or consultant services (such as legal, negotiations, or educational services) not including architectural/engineering design services;
- ~~8.~~9. Goods or services purchased for replacement of losses covered by the District's property, casualty, or other insurance.

E-Rate Purchases

Purchases made pursuant to the E-Rate program, which is governed by the Federal Communications Commission, shall be made on a competitive basis subject to the provisions of this paragraph. Such purchases are not subject to any provisions in the school district purchasing policies or regulations that may be inconsistent with the E-Rate purchasing provisions.

The Superintendent is designated to oversee the E-Rate application process in order to ensure that it is accurate and that the equipment and services to be purchased are eligible for E-Rate funding. Said individual shall devise an open, fair, competitive bidding process, separate and apart from other District procurement policies, that meets all rules of the E-Rate program. This process shall be overseen by, and subject to the approval of, the Superintendent for the District.

(cf. 9270 - Conflict of Interest)

(cf. 4030 - Nondiscrimination in Employment)

(e. 3310 - Purchasing Procedures, Procurement)

Legal Reference:

ALASKA STATUTES

[14.14.060](#)*Relationship between borough school district and borough*

[14.14.060\(h\)](#)*Procurement of supplies and equipment*

[14.14.065](#)*Relationship between city school district and city*

[14.03.085](#)*Procurement preference for recycled Alaska products*

[29.71.050](#)*Procurement preferences for recycled Alaska products*

[35.15](#)*Construction Procedures*

[36.15.020](#)*Use of local agricultural and fisheries products required in purchases with state money*

ALASKA ADMINISTRATIVE CODE

[4 AAC 27.085](#) *Competitive pupil transportation proposals*

[4 AAC 31.080](#) *Construction and acquisition of public school facilities*

CODE OF FEDERAL REGULATIONS

[2 C.F.R. 200.317-326](#), *Procurement Standards*

[FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT v. BOWERS](#), 851
P.2d 56 (AK 1992)

Revised 9/93, 6/09, 3/1/17, 10/2017, 09/2018

Reviewed 4/07

Adoption Date: 04/09/98

Southeast Island School District



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: March 17, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 1st Reading, Board Policy 3312, Contracts

RECOMMENDATION

It is the administration's recommendation that the School Board move the update of Board Policy 3312, Contracts, to a 2nd reading

PERTINENT FACTS:

Board Policy 3300, Expenditures/Expending Authority gives the Superintendent the authority to purchase supplies, materials, equipment and services up to \$10,000 without prior Board approval. The proposed update would align Board Policy 3312 with Board Policy 3300 by giving the Superintendent the authority to enter into contract on behalf of the with a value of \$10,000 or less without prior Board approval.

RECOMMENDED MOTION:

Move Board Policy 3312, Contracts, to a 2nd reading.

BP 3312 Contracts

The Superintendent or designee may enter into contracts on behalf of the district. All contracts **over \$10,000** must be approved or ratified by the School Board.

(cf. 3300 - Expenditures/Expending Authority)

Contracts between the district and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. Contracts, where appropriate, shall be submitted to the legal advisor of the district for review and approval.

The district shall not enter into any contract with a person, agency, or organization if it has knowledge that such person, agency or organization discriminates on the basis of race, color, creed, gender, religion, ancestry, national origin, age or non job-related handicap or disability, either in employment practices or in the provision of benefits of services to students or employees.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Legal Reference:

ALASKA STATUTES

[14.08.101](#)*Powers*

ALASKA ADMINISTRATIVE CODE

[4 AAC 27.085](#)*Competitive pupil transportation proposals*

[4 AAC 27.100](#)*Contractor's duties*

[4 AAC 31.065](#)*Selection of designers and construction managers*

[4 AAC 31.080](#)*Construction and acquisition of public school facilities*

CODE OF FEDERAL REGULATIONS

[2 C.F.R. 200.317-326](#), *Procurement Standards*

Reviewed 3/1/17

Revised 10/2017

Adoption Date: 04/09/98



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: March 17, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: 1st Reading, Board Policy 5131.7, Weapons and Dangerous Instruments

RECOMMENDATION

It is the administration's recommendation that the School Board move the update of Board Policy 5131.7, Weapons and Dangerous Instruments, to a 2nd reading

PERTINENT FACTS:

A recent review of this policy revealed that it had outdated wording and included information that should have been part of an administrative regulation. This policy has been updated to reflect the current wording in the AASB model policy. A draft copy of the new administrative regulation, AR 5131.7, Weapons & Dangerous Instruments, has been included under Informational Items. If/when the updates to this board policy are approved, the administrative regulation will be implemented.

RECOMMENDED MOTION:

Move Board Policy 5131.7, Weapons and Dangerous Instruments, to a 2nd reading.

BP 5131.7 Weapons and Dangerous Instruments

Students shall not bring to, possess, or use deadly weapons, firearms, dangerous instruments, or their replicas in school buildings, on school grounds or district-provided transportation, or at any school-related or school-sponsored activity away from school, unless written permission has been previously obtained from the Superintendent or designee specifically authorizing that possession or use. Students who violate this policy are subject to disciplinary action in accordance with district policy and procedures.

School employees may confiscate weapons or dangerous instruments on school grounds or at school-related or school-sponsored activities in order to maintain discipline and to protect the welfare and safety of students, staff and the public.

The district shall, by regulation, define the terms "deadly weapon," ~~and~~ "dangerous instrument," and "firearm."

Note: School districts receiving funding under the "Elementary and Secondary Education Act of 1965 (20 USC 2701, et. seq.) (ESEA), are required by the "Gun-Free Schools Act" (GFSA) to adopt a policy provision mandating a minimum of a one-year expulsion of any student bringing a firearm to school or to any school activity. The legislation enacting the GFSA requires the act to be construed consistently with the Individuals with Disabilities Education Act (IDEA). The United States Department of Education has taken the position that these limits on the expulsion of certain special education students under Part B of IDEA and Section 504 of the Rehabilitation Act (Section 504) can be accommodated through application of the Superintendent's ability to modify expulsion recommendations on a case-by-case basis. Similarly, accommodations can be made for districts that have extra-curricular firearms programs, since the GFSA does not prohibit the presence at school of guns that are to be used solely for sporting, recreational or cultural purposes.—

Note: In addition to the one year expulsion required by federal law for a firearm violation, state law, AS 14.03.160, provides further requirements for weapons violations. Possession of a deadly weapon other than a firearm must result in a minimum 30 day suspension, with the option of a one year expulsion or permanent expulsion. However, any expulsion or suspension under the weapons policy may be modified by the Superintendent on a case-by-case basis. State law also defines requirements for a school district's weapons policy. These include referring to law enforcement those students who violate the policy and the identification of procedures and conditions for early reinstatement. Finally, state law requires each school district to prepare an annual report to the Alaska Department of Education identifying the number of students expelled for weapons violations and the types of weapons involved.

The School Board shall expel any student who brings a firearm to school in violation of this policy for a period of not less than one (1) calendar year. The School Board shall suspend for at least 30 days, or expel for the school year, or permanently, a student who possesses a deadly weapon other than a firearm. The district may consider requests for early reinstatement by students suspended or expelled for violations of this policy. The Superintendent ~~or designee~~ shall develop procedures and conditions for early reinstatement.

The Superintendent may, on a case-by-case basis, recommend a modification of ~~this period of these periods of suspension or expulsion~~. Such modification recommendation shall involve consideration of all relevant factors, including those in aggravation and mitigation of the violation, and, ~~for students with disabilities, whether suspension violation of this policy is appropriate if a manifestation of the student has an individual education plan student's disability.~~

The Superintendent ~~or designee~~ shall be responsible for reporting all violations of this policy to the School Board and shall make all required reports to state, local, and federal agencies. ~~The Superintendent or designee shall also be responsible for referring to law enforcement authorities any student who violates this policy.~~

~~The superintendent or designee shall permit the possession of weapons, dangerous or deadly instruments, or their replicas at school or at school-related or school-sponsored activities only at the request of a teacher and with the assurance that such possession serves a positive, appropriate purpose. Before granting permission, the superintendent or designee shall verify that proper precautions have been taken to ensure that no accidents will occur and that the weapon or dangerous or deadly instrument will not be misused while under school supervision.~~

Weapons Reports

~~A school employee confiscating any weapon or dangerous or deadly instrument shall deliver it to the building principal/Lead Teacher or other appropriate authority immediately.~~

~~If an employee confiscates a weapon or dangerous or deadly instrument or knows or suspects that a student possesses such a weapon or instrument which has not been confiscated, the employee shall report the matter to the principal immediately, and the principal/Lead Teacher shall take appropriate action.~~

~~When informing the principal/Lead Teacher about the possession or confiscation of a weapon or dangerous or deadly instrument, the employee shall report the name(s) of persons involved, the names of any witnesses, and the location and circumstances of the matter.~~

~~The principal/Lead Teacher shall report any possession of a weapon or dangerous or deadly instrument to the student's parents by telephone or in person, if practicable, and shall follow this notification with written notification to the parents, and shall report all violations of this policy to the superintendent.~~

Disciplinary Action

~~The principal/Lead Teacher shall take appropriate disciplinary action in accordance with existing Board policies and regulations and shall report all such actions to the superintendent.~~

~~When the weapon involved is a firearm, as defined in [Section 921 of Title 18 of the United States Code](#), or a deadly weapon as prohibited in [AS 14.03.160](#), the principal shall immediately refer the matter to the superintendent for appropriate action. In cases of firearms, the Superintendent shall recommend the student's expulsion from school for a period of not less than one (1) calendar year. In cases of deadly weapons, the Superintendent or designee shall suspend the student for a period not less than 30 days. A different period of suspension or expulsion may be justified after consideration of the matter on a case-by-case basis. The Superintendent or designee shall consider any special circumstances involved in the violation, including those in aggravation or mitigation. The Superintendent or designee~~[The Superintendent](#) shall also be responsible for referring to law enforcement authorities any student who violates this policy.

~~If the student involved has an individual education plan, an IEP team meeting will be called to determine whether there is a connection between the behavior and the disability and to determine appropriate discipline or placement of the student, in accordance with applicable law.~~

~~The Superintendent shall provide the Board with a written report of all violations of this policy, including the circumstances of the violation, the type of weapon involved, and the disciplinary or other action taken in response to the violation of policy.~~

~~Note: School districts receiving funds from the state made available under the "Elementary and Secondary Education Act of 1965," ([20 USC 2701, et seq.](#)) are required to make the following report to the Alaska Department of Education in any application for such assistance.—~~

(cf. 3514 - Safety)

(cf. 4158/4358 - Employee Security)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion (Individuals with Exceptional Needs))

Legal Reference:

Gun-Free Schools Act of 1994 ([Pub.L. 89-10](#), Title VIII, s 8001, as added [Pub.L. 103- 227](#), Title X, s 1032(3), March 31, 1994, 108 Stat. 270.)

Individuals with Disabilities Education Act ([Pub.L. 94-142](#))

1973 Rehabilitation Act, Section 504

Elementary and Secondary Educational Act of 1965

Americans with Disabilities Act, [42 U.S.C. Sec. 12183\(b\)](#)

ALASKA STATUTES

[11.61.210](#) *Misconduct involving weapons in the fourth degree*

[11.81.900](#) *Definitions*

[14.03.160](#) *Suspension or expulsion of students for possessing weapons*

(Revised 11/02)

Reports to State of Alaska

~~In addition to the Superintendent's report to the School Board of violations of the Board's policies on weapons and dangerous instruments, the Superintendent shall provide a report to the Alaska Department of Education with a description of the circumstances surrounding expulsions imposed under Board policy relating to violations of the Board's policy on weapons and dangerous instruments. This report shall include, at a minimum, the following information:~~

- ~~1. The name of the school concerned.~~
- ~~2. The number of students expelled from such school.~~
- ~~3. The types of weapons or dangerous instruments concerned.~~

Definitions

~~The term "Firearm" shall have the meaning as defined in [section 921 of Title 18, United States Code](#).~~

~~The terms "Weapon" and "Dangerous Instruments" are defined as including, to the extent they are not already included in the above definition, any pistol, revolver, rifle, shotgun, air gun, spring gun or zip gun, any bomb or other explosive, including fireworks, any poison, any dangerous or deadly gas, any slingshot, bludgeon, nightstick, straight razor or throwing star, brass knuckles or artificial knuckles of any kind, any knife having a blade of greater than three inches in length, any knife the blades of which can be opened by a flick of a button or pressure on the handle, or any pocketknife where the blade is carried in an opened or partially opened position.~~

~~The term "parent," shall include legal guardians, foster parents, or other individual(s) who have a similar legal responsibility for the child.~~

~~(cf. [3514](#)—Safety)~~

~~(cf. [4158/4258/4358](#)—Employee Security)~~

~~(cf. [5144.1](#)—Suspension and Expulsion/Due Process)~~

Adoption Date: 04/09/98

Southeast Island School District

STATE OF ALASKA
DIVISION OF ELECTIONS

ORDER AND NOTICE OF ELECTION

Pursuant to the provisions of AS 14.08.071(b) an election for the Southeast Island School District (Regional Educational Attendance Area #19) School Board will be held on October 5, 2021.

The election will be conducted under Chapter 27 of the Alaska Administrative Code, titled Administration of Local and Regional Elections (6 AAC 27.010 through 6 AAC 27.110), and in the general manner as prescribed by the Alaska Election Code.

The election will be held to fill the following designated seat for the term of office and section specified.

<u>SECTION / SEAT</u>	<u>TERM OF OFFICE</u>	<u>NOMINATING SECTION</u>
Section I, Seat A	3 years	Thorne Bay
Section II, Seat C	3 years	Big Salt Lake, Calder Bay, Cape Pole, Coffman Cove, Dolomi Bay, Edna Bay, El Capitan, Hollis, Hyder, Kasaan, Labouchere Bay, Long Island, Marble Island, Naukati, Point Baker, Port Alexander, Port Alice, Port Protection, Portage Bay, Rowan Bay, Smith Cove, View Cove, Whale Pass
Section II, Seat E	1 year	

This REAA nominates by section and elects at large. To file for office, a candidate must reside and be registered to vote in one of the communities specified above in the nomination section of the seat for which they are filing.

Filing for Office: Candidates may file a Declaration of Candidacy in person or by fax no later than 5:00 p.m. on August 6, 2021. A declaration sent by mail must be postmarked no later than August 6, 2021 and received by 5:00 p.m. on August 16, 2021. Declarations may be mailed to the Division of Elections, PO Box 110017, Juneau, AK 99811-0017; or faxed to (907) 465-3203; or delivered in person to 240 Main St, Ste 400, Juneau, Alaska or to any election office listed below. Our toll-free number is (866) 952-8683.

Candidate forms are available on the division's web site at www.elections.alaska.gov or from any elections office listed below.

Registering to Vote: A person must be registered to vote in one of the communities listed above by September 5, 2021, in order to vote in this election.

You may register online at <https://voterregistration.alaska.gov> or obtain a registration form from our website.

Voting: The polls will be open from 8:00 a.m. to 8:00 p.m. on October 5, 2021.

Absentee In Person Voting: Begins Monday, September 20, 2021, and will be available from any elections office listed below. For additional absentee in-person voting locations visit the division's web site.

Absentee By Mail: The deadline to apply to vote by mail is Saturday, September 25, 2021. Applications are available on the division's web site or from any elections office.

Dated this 1st day of March, 2021


Gail Fenumiai, Director
Division of Elections

Region I Office
9109 Mendenhall Mall Rd., Ste 3
PO Box 110018
Juneau, AK 99811-0018
Toll Free # 1-866-948-8683
FAX (907) 465-2289

Region II Office
2525 Gambell Street, Ste 100
Anchorage, AK 99503-2838
Toll Free # 1-866-958-8683
FAX (907) 522-2341

Region II Mat-Su Office
1700 E. Bogard Rd, Ste B102
Wasilla, Alaska 99654-6565
FAX (907) 373-8953

Region III Office
675 7th Ave., Ste H3
Fairbanks, AK 99701-4542
Toll Free # 1-866-959-8683
FAX (907) 451-2832

Region IV Office
214 Main St., Ste 130
P O Box 577
Nome, AK 99762-0577
Toll Free # 1-866-953-8683
FAX (907) 443-2973



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

BRUCE HILL MEMORIAL SCHOLARSHIP FUND

A \$1,000 scholarship award was established in 1982 in memory of Bruce H. Hill, Superintendent of Southeast Island School District from its inception in 1976 until his death January 14, 1982. Because Mr. Hill was an enthusiastic supporter of higher education, it was felt that a scholarship award would best honor his memory.

In order to qualify for this scholarship, a student must:

- A. Be a senior in high school at the time of submitting an application.
- B. Have attended Southeast Island School District for at least one year and graduate in the 2020-2021 school year.
- C. Submit three (3) references, including one from a Southeast Island School District teacher, which should address areas of citizenship such as leadership, dependability, cooperation and honesty, as well as any other attributes which the individual feels is indicative of your worthiness for the scholarship; and,
- D. Submit a statement explaining your plans for continuing your education and how that education will benefit your career.

It is expected that this scholarship shall be used in the academic year immediately following the award, barring extenuating circumstances. The school attended may be any institution that is recognized by the Alaska Commission on Postsecondary Education (including, but not limited to, colleges and vocational schools).

TO APPLY, send the following to cpage@sisd.org, and write *Bruce H. Hill Scholarship Application* in the subject line:

- your statement of intent,
- the three (3) reference letters,
- a copy of your high school transcript, and
- your mailing and email addresses

The applications must be received no later than Friday, April 9, 2021.

The recipient(s) for this scholarship will be chosen by the SISD Board of Education at the April 2021 regular board meeting.

**Basic Skills and
Active Citizenship
leading to
Developmental
Growth**

It's in the BAG

Elective Course Description

Course Name	D.I.V.E. (Diverse Independent Vital Exploration)
Course Number	TBD after Board approval
Length of Course	One Semester
Grade Level	7-8, 9-12
Credit Type	0.5 Elective Per Semester (for students in grades 9-12)
Grading Scale	A-F
Course Prerequisite	All students must first view and reflect upon the following Simon Sinek TED Talk: https://www.ted.com/talks/simon_sinek_how_great_leaders_inspire_action?language=en
Course Summary	<p>Diverse Independent Vital Exploration is a meaningful and rigorous learning experience that focuses on <i>process</i>, not product. The key elements of this process are to reflect, revise, plan, organize, and budget for a project. This process requires research, source assessment and documentation, reading, writing, math, technology, the arts, and presentations.</p> <p>In order to effectively complete this process, students will need to be guided through and embrace the concepts of perseverance, listening to others and considering their input, articulating and defending the student's plan and actions, reflecting in a manner that allows for continuous improvement, and honoring a process.</p> <p>Students will apply the following intentional strategies: analysis, critical thinking, problem solving, inquisition, opportunism, flexibility, open-mindedness, coachability, risk-taking, and expressiveness.</p>

<p>Primary Materials</p>	<p>Students will need a laptop, other materials (such as tools and supplies) are dependent upon their individual project and identification of such needs is a part of the overall process for each individual student.</p> <p><u>Introduction and Resources informing the process:</u> https://drive.google.com/drive/folders/1dW_-kOrkzZ0K1EdnQUUXigrT3215Wisc?usp=sharing</p> <p>D.I.V.E. Process and Protocol: https://docs.google.com/document/d/1bmngQ5AjgyEvD9FEq8eNMYxP35SE5meImNDNurELF8/edit?usp=sharing</p> <p>This is a link to the Google Drive documents that are revised and updated annual upon reflection: https://drive.google.com/drive/folders/1wQTZl476_0GKA19hwpc4HAXU6JgiXdXJ?usp=sharing</p>
<p>Standards</p>	<p>Alaska ELA Standards: Reading Standards for Informational Text 9-12 and Key Ideas and Details Integration of Knowledge and Ideas 7. Analyze various accounts of a subject... 8. Delineate and evaluate... Comprehension and Collaboration 1a. Come to discussions prepared... 1b. Work with peers to promote civil... 1c. Propel conversations... 2. Integrate multiple sources... 3. Identify and evaluate... Presentation of Knowledge and Ideas 4. Present information, findings... 5. Make strategic use of digital media... 6. Adapt speech to a variety of contexts... Writing Standards 9-12 2a. Introduce a topic; organize... 2b. Develop the topic... 2c. Use appropriate and varied... 2d. Use precise language, domain-specific... 2e. Establish and maintain a formal style... 2f. Provide a concluding statement... Production and Distribution of Writing 4. Produce clear and coherent writing... 5. Develop and strengthen writing... 6. Use technology... Research to Build and Present Knowledge 7. Conduct short as well as more sustained... 8. Gather relevant information...</p>
<p>Assessment</p>	<p>Observation of the student collaborating with peers, teacher, and mentors/subject experts in developing an outline for their project (10%). Completion of a scoring rubric for both process and product (20%). Observation of the student participating in an ongoing reflection and application of improvements for their project (20%). Student submission of written, visual, or audio documentation about the ongoing process (20%). Student presentation of process and product, including interim steps, to an audience (20%). Reflection via application of rubric to final project (10%).</p>

Activities

Week 1	<p>Review the process, goals, targets, forms and processes. Reflect and revise to improve and build upon prior experience. Include the location, purpose, use, and expectations for the: Resource Library, Reflection-Plan-Action Document, Think Tank Collaboration Time, and DIVE Folder.</p> <p>Brainstorm project ideas by building upon what they have learned about themselves from interest inventories, their journals, and life experience; and collaborate to create a list of local mentors and resources to contact and explore possibilities.</p> <p>Introduce the DIVE Application Budget and timeline development. Schedule application/proposal presentations. Begin the use of the Weekly-Reflection-Planning-Action Document</p>
Week 2	Application progress check-in, answer questions, review and update rubrics, begin ordering supplies as needed.
Week 3	Answer questions, review and update rubrics, complete project proposal presentations, finalize schedules and budgets.
Week 4	Review last reflection and work plan. Self-directed worktime. Think Tank Collaboration Check-in. Written reflection and action plan for next D.I.V.E. day.
Week 5	Review last reflection and work plan. Self-directed worktime. Think Tank Collaboration Check-in. Written reflection and action plan for next D.I.V.E. day.
Week 6	Review last reflection and work plan. Self-directed worktime. Think Tank Collaboration Check-in. Written reflection and action plan for next D.I.V.E. day.
Week 7	Review last reflection and work plan. Self-directed worktime. Think Tank Collaboration Check-in. Written reflection and action plan for next D.I.V.E. day.
Week 8	Review last reflection and work plan. Self-directed worktime. Think Tank Collaboration Check-in. Written reflection and action plan for next D.I.V.E. day.

Week 9	Review last reflection and work plan. Self-directed worktime. Think Tank Collaboration Check-in. Written reflection and action plan for next D.I.V.E. day.
Week 10	Review last reflection and work plan. Self-directed worktime. Think Tank Collaboration Check-in. Written reflection and action plan for next D.I.V.E. day.
Week 11	Review last reflection and work plan. Self-directed worktime. Think Tank Collaboration Check-in. Written reflection and action plan for next D.I.V.E. day.
Week 12	Review last reflection and work plan. Self-directed worktime. Think Tank Collaboration Check-in. Written reflection and action plan for next D.I.V.E. day.
Week 13	Review last reflection and work plan. Self-directed worktime. Think Tank Collaboration Check-in. Written reflection and action plan for next D.I.V.E. day.
Week 14	Review last reflection and work plan. Self-directed worktime. Think Tank Collaboration Check-in. Written reflection and action plan for next D.I.V.E. day.
Week 15	Proactive panel presentations. Receive feedback on the paper and the presentations. Identify possible questions and revision.
Week 16	Final panel presentations. Self-evaluate using rubric. Present evaluation.

Elective Course Description

Course Name	Health Education 1 - Human Anatomy and Physiology
Course Number	TBD after Board approval
Length of Course	One Semester
Grade Level	7-8, 9-12
Credit Type	0.5 Elective Per Semester (for students in grades 9-12)
Grading Scale	A-F
Course Prerequisite	None, pairs with "Health Education 2" for a full-year course
Course Summary	The focus of the course is to deepen each student's understanding of how human body systems function individually and in concert.
Primary Materials	Textbook, First Aid Manual, various digital and printed media
Standards	Skills for a Healthy Life: A.1 Understand that a person's well-being... A.2 Understand how the human body is affected... A.3 Understand and identify the causes... A.6 Use knowledge and skills related to physical fitness... A.7 Understand the physical and behavioral characteristics of human sexual development... B.5 Evaluate what is viewed... C.5 Understand how attitude and behavior affect the well-being of self and others...
Assessment	Unit tests (30%), quizzes (30%), skill demonstrations (20%), projects (20%)

Activities

Week 1	Cardiovascular system and blood flow through the heart, common cardiovascular diseases (Chapter 12)
Week 2	Respiration system, lung anatomy and gas exchange (Chapter 12)
Week 3	Digestive system, digestion and enzymes, digestive health (Chapter 10)
Week 4	Excretory system, filtration of wastes, excretory system health (Chapter 10)
Week 5	Skeletal system, muscular system (Chapter 11)
Week 6	Nervous system (Chapter 11)
Week 7	Dental health, skin, hair and nails (Chapter 14)
Week 8	Eyes, ears and hearing (Chapter 14)
Week 9	Endocrine system (Chapter 18)
Week 10	Male reproductive system (Chapter 18)
Week 11	Female reproductive system (Chapter 18)
Week 12	Hereditary and genetic disorders (Chapter 18)
Week 13	Hormonal control of ovulation, pregnancy and birth (Chapter 18)
Week 14	Immune system (Chapter 21)
Week 15	Infectious diseases and vaccinations (Chapter 21)
Week 16	Sexually transmitted diseases and HIV (Chapter 22), Chronic diseases and disabilities (Chapter 22)

Elective Course Description

Course Name	Health Education 2 - Social and Emotional Health
Course Number	TBD after Board approval
Length of Course	One Semester
Grade Level	7-8, 9-12
Credit Type	0.5 Elective Per Semester (for students in grades 9-12)
Grading Scale	A-F
Course Prerequisite	None, pairs with "Health Education 1" for a full-year course
Course Summary	The focus of the course is to deepen each student's understanding of how to obtain, interpret and understand basic health information and services, and to acquire the knowledge and skills necessary to promote the lifelong goals of health and wellness.
Primary Materials	Textbook, First Aid Manual, various digital and printed media
Standards	Skills for a Healthy Life: A.2 Understand how the human body is affected... A.4 Recognize patterns of abuse... A.6 Use knowledge and skills related to physical fitness... B.1 Demonstrate an ability to make responsible decisions... C.1 Resolve conflicts... D.2 Take responsible actions to create safe and healthy environments.
Assessment	Unit tests (30%), quizzes (30%), skill demonstrations (20%), projects (20%)

Activities

Week 1	Health overview, health risks (Chapter 1)
Week 2	Personality and Self-esteem (Chapter 2)
Week 3	Emotions, coping strategies (Chapter 2)
Week 4	Managing and coping with stress (Chapter 3)
Week 5	Mental disorders (Chapter 5)
Week 6	Depression and suicide continued (Chapter 5)
Week 7	Family relationships (Chapter 6)
Week 8	Keeping the family healthy, building healthy relationships (Chapter 6)
Week 9	Friendships and intimacy (Chapter 6)
Week 10	Preventing violence (Chapter 7)
Week 11	Food and nutrition (Chapter 8)
Week 12	Making healthy food choices (Chapter 9)
Week 13	Exercise and lifelong fitness (Chapter 13)
Week 14	Alcohol and tobacco (Chapter 15 and 16)
Week 15	Drugs and drug abuse (Chapter 17)
Week 16	Childhood, adolescence and adulthood (Chapter 19-20)

Elective Course Description

Course Name	Information Analysis
Course Number	TBD after Board approval
Length of Course	One Semester
Grade Level	7-8, 9-12
Credit Type	0.5 Elective Per Semester (for students in grades 9-12)
Grading Scale	A-F
Course Prerequisite	None
Course Summary	<p>Students will learn and utilize a variety of effective reading strategies to access information they need in everyday life such as student loans and grants information, fish and game rules and regulations. They will collaborate with the instructor to identify the most meaningful documents to use during the class.</p> <ul style="list-style-type: none"> • Drivers education manual • Community or school grant requirements (they will select) • Safety manuals and informations (to include Material Safety Data Sheets) • How to manuals - greenhouse, fire truck pumper operation. • Product directions and manuals. • Income tax form directions
Primary Materials	<p>Laptop</p> <p>Articles on HOW to critically read.</p> <p>Documents that students will come across in their adult life</p> <p>https://www.youtube.com/watch/5Y00Oe-cODw</p> <p>This book can service as a helpful supplement: "13th Grade" by Daniel G. Hofstein</p>

Standards	<p>ELA Reading Standards for Informational Text 9-12 Key Ideas and Details 1. Cite strong and thorough... 2. Determine a central idea... 3. Analyze how the autho... Craft and Structure 4. Determine the meaning... 5. Analyze in detail... 6. Determine an author's... Integration of Knowledge and Ideas 7. Analyze various accounts of a subject... 8. Delineate and evaluate... Presentation of Knowledge and Ideas 4. Present information... 5. Make strategic use... 6. Adapt speech to a variety of contexts...</p>
Assessment	<p>10% - Student developed rubrics, 30% - Discussion participation, 30% - Interactive reading of documents. (will assess the notes on the documents), 30% - Assignment completion.</p>

Activities

Week 1	Identify documents students are most interested in and or are in need of mastering such as: student loans and grants information, Fish and Game rules and regulations, drivers education manual, community or school grant requirements, safety manuals and informations, Material Safety Data Sheets, how-to manuals,product directions and manuals, income tax form directions. Use this list to plan “document of the week” for upcoming lessons.
Week 2	Read about the best reading strategies for complex technical text. Review and develop our own list of reading strategies to support accessing this challenging text. Define, exam, and demonstrate “Predatory Reading Skills.”
Week 3	Use predatory reading skills to read the document of the week. Record questions and understanding. Make notes about how it could be written in a more accessible manner.
Week 4	Use predatory reading skills to read the document of the week. Record their questions and understanding. Make notes about how it could be written in a more accessible manner.
Week 5	Use predatory reading skills to read the document of the week. Record their questions and understanding. Make notes about how it could be written in a more accessible manner. 921
Week 6	Complete a specific related assignment - eg: take the driving test, file income taxes or pick one of the above documents or in the case of a manual - a section - and rewrite it in the manner that would be easier for others to comprehend.
Weeks 7-9	Use predatory reading skills to read the document of the week. Record questions and understanding. Make notes about how it could be written in a more accessible manner.
Week 8	Use predatory reading skills to read the document of the week. Record questions and understanding. Make notes about how it could be written in a more accessible manner.
Week 9	Use predatory reading skills to read the document of the week. Record questions and understanding. Make notes about how it could be written in a more accessible manner.
Week 10	Complete a specific related assignment - eg: take the driving test, file income taxes or pick one of the above documents or in the case of a manual - a section - and rewrite it in the manner that would be easier for others to comprehend.

Week 11	Research and select the reading materials for the culminating project. (building a bicycle, repairing a bicycle, building a kiln, trebuchet, or a pizza oven, or other activity they select)
Week 12	Read the selected documents and create an action plan to build the item and start the process.. Document questions and challenges. Write a daily reflection.
Week 13	Reference the selected documents and follow the action plan and build the item. Document questions and challenges. Write a daily reflection.
Week 14	Reference the selected documents and follow the action plan and create. Document questions and challenges. Write a daily reflection.
Week 15	Write directions for building and operating their project that they believe are more accessible to the everyday reader.
Week 16	Class reflection - written or discussion. Demonstrate mastery with reflection and evaluation of completed work. May bring in community members/subject matter experts to provide feedback.

Elective Course Description

Course Name	Journalism
Course Number	TBD after Board approval
Length of Course	One Semester
Grade Level	7-8, 9-12
Credit Type	0.5 Elective Per Semester (for students in grades 9-12)
Grading Scale	A-F
Course Prerequisite	NA
Course Summary	<p>This is a classroom based and field learning experience. Students will learn: the ethics of journalism, the different kinds of media and journalism, how to determine the validity of sources; and differentiating between factual news, opinion, and editorials.</p> <p><i>During weeks 4 through 15 students will participate in a Weekly Inquiry.</i> They will select from their NYT and Week magazine and Ketchikan newspaper and Island News subscriptions (or other news sources they select) an article or visual news story they wish to present to the class for discussion to include their questions, feedback, & critiques. (students will create a template and rubric for this process.)</p>
Primary Materials	<p>Media Ethics: 5th Edition https://newslit.org/educators/ https://www.nytimes.com/spotlight/learning-lessons-journalism PBS https://studentreportinglabs.org/lesson-plans/projects/ Laptops, cameras or ipads, steno pad. High Five 2012: The integrated language arts and journalism curriculum: https://www.americanpressinstitute.org/youth-news-literacy/resources/news-literacy-curriculum/high-five-2012/ /</p>

<p>Standards</p>	<p>ELA: Reading Standards for Informational Text 9-12 Craft and Structure 4. Determine the meaning of words... 5. Analyze in detail how an author's ideas... 6. Determine an author's point of view... Integration of Knowledge and Ideas 7. Analyze various accounts of a subject... 8. Delineate and evaluate the argument... Writing Standards 9-12 1a. Introduce precise, knowledgeable claim... 1b. Develop claim(s) and counterclaims... 1d. Establish and maintain a formal style... 2b. Develop the topic thoroughly... 2d. Use precise language... 3a. Engage and orient the reader... 3b. Use narrative techniques... 3c. Use a variety of technique... 3d. Use precise words and phrases... Production and Distribution of Writing 4. Produce clear and coherent writing... 5. Develop and strengthen writing... 6. Use technology...</p>
<p>Assessment</p>	<p>Create rubrics with students based upon best practice. 25% - Student analysis of different types of news mediums 25% - Student writing and media creations: podcasts, news videos, radio broadcasts, and programs 25% - <i>Weekly Inquiry</i> - presentations and discussions 25% - Journal entries.</p>

Activities

Week 1	Pre-assessment. Students define: journalism types and the goals; fact versus opinion; valid source; ethics, and the 1st Amendment. Identify the best videos and lessons from PBS
Week 2	The 1st Amendment: Freedom of the Press: Crash Course: https://youtu.be/Vtpd0EbaFoQ How Free is Freedom of the Press: Ted Talk - https://youtu.be/A-OvJjAw2Jo The way press freedom influences a society's perception of reality Vesselin Dimitrov TEDxAUBG https://youtu.be/2l2yPraACmM 1st Amendment and Freedom of the Press - https://youtu.be/TUVeVOVI9xk "Evaluating Sources in a 'Post-Truth' World: Ideas for Teaching and Learning About Fake News"
Week 3	"Curate Your Own News Ecosystem: How to Choose Your News" - Damon Brown Video by TED-Ed
Week 4	<i>Weekly Inquiry Outreach to arrange student news experience:</i> The class will identify the different SE news organizations to contact and inquire about submitting news stories for publication. Students will write to the publishers, editors to inquire about serving as a student reporter.
Week 5	<i>Weekly Inquiry</i> Lesson 1.1: What is Newsworthy? https://studentreportinglabs.org/lesson-plans/lesson-1-1-what-is-newsworthy/
Week 6	<i>Weekly Inquiry</i> Lesson 1.2: What Makes a Good Video Report? https://studentreportinglabs.org/lesson-plans/lesson-1-2-what-makes-a-good-video-report/
Week 7	<i>Weekly Inquiry</i> Lesson 1.3: Journalism Ethics https://studentreportinglabs.org/lesson-plans/lesson-1-3-journalism-ethics/ Review the Society of Professional Journalists Code of Ethics https://www.spj.org/ethicscode.asp
Week 8	<i>Weekly Inquiry</i> Lesson 1.4: Copyright & Fair Use https://studentreportinglabs.org/lesson-plans/lesson-1-4-copyright-fair-use/
Week 9	<i>Weekly Inquiry</i> Lesson 1.5: Broadcast News https://studentreportinglabs.org/lesson-plans/lesson-1-5-broadcast-news/
Week 10	<i>Weekly Inquiry</i> Lesson 2.1: Finding Story Ideas https://studentreportinglabs.org/lesson-plans/lesson-2-1-finding-story-ideas/

Week 11	<i>Weekly Inquiry</i> Lesson 2.2: Interviewing: The Art of Asking Questions https://studentreportinglabs.org/lesson-plans/lesson-2-2-interviewing-the-art-of-asking-questions/
Week 12	<i>Weekly Inquiry</i> Lesson 2.3: Facts vs. Opinions vs. Informed Opinions and their Role in Journalism https://studentreportinglabs.org/lesson-plans/lesson-2-3-facts-vs-opinions-vs-informed-opinions-and-their-role-in-journalism/
Week 13	<i>Weekly Inquiry</i> Lesson 3.1: Production https://studentreportinglabs.org/lesson-plans/lesson-3-1-production/
Week 14	<i>Weekly Inquiry</i> Lesson 3.2: Team Work and Planning https://studentreportinglabs.org/lesson-plans/lesson-3-2-team-work-and-planning/
Week 15	Flex scheduling as we will be scheduling virtual and in person interviews with different members of the national and Alaska and local news media.
Week 16	Flex scheduling as we will be scheduling virtual and in person interviews with different members of the national and Alaska and local news media.

AR 5131.7 WEAPONS AND DANGEROUS INSTRUMENTS

The Superintendent or designee shall permit the possession of weapons, dangerous or deadly instruments, or their replicas at school or at school-related or school-sponsored activities only at the request of a teacher and with the assurance that such possession serves a positive, appropriate purpose. Before granting permission, the Superintendent or designee shall verify that proper precautions have been taken to ensure that no accidents will occur and that the weapon or dangerous or deadly instrument will not be misused while under school supervision.

Weapons Reports

A school employee confiscating any weapon or dangerous or deadly instrument shall deliver it to the building principal or other appropriate authority immediately.

If an employee confiscates a weapon or dangerous or deadly instrument or knows or suspects that a student possesses such a weapon or instrument which has not been confiscated, the employee shall report the matter to the principal immediately, and the principal shall take appropriate action.

When informing the principal about the possession or confiscation of a weapon or dangerous or deadly instrument, the employee shall report the name(s) of persons involved, the names of any witnesses, and the location and circumstances of the matter.

The principal shall report any possession of a weapon or dangerous or deadly instrument to the student's parents by telephone or in person, if practicable, and shall follow this notification with written notification to the parents, and shall report all violations of this policy to the Superintendent.

Disciplinary Action

The principal shall take appropriate disciplinary action in accordance with existing School Board policies and regulations and shall report all such actions to the Superintendent or designee.

When the weapon involved is a firearm, as defined in [Section 921 of Title 18 of the United States Code](#), or a deadly weapon as prohibited in [AS 14.03.160](#), the principal shall immediately refer the matter to the Superintendent or designee for appropriate action. In cases of firearms, the Superintendent or designee shall recommend the student's expulsion from school for a period of not less than one (1) calendar year. In cases of deadly weapons, the Superintendent or designee shall suspend the student for a period not less than 30 days. A different period of suspension or expulsion may be justified after consideration of the matter on a case-by-case basis. The Superintendent or designee shall consider any special circumstances involved in the violation, including those in aggravation or mitigation. The Superintendent or designee shall also be

responsible for referring to law enforcement authorities any student who violates this policy.

If the student involved has an individual education plan, an IEP team meeting will be called to determine whether there is a connection between the behavior and the disability and to determine appropriate discipline or placement of the student, in accordance with applicable law.

A student who has been suspended or expelled for violating this policy may seek early reinstatement by submitting a written request to the Superintendent or designee. The request must identify all the reasons why the student feels that early reinstatement is appropriate. In evaluating the request, the Superintendent or designee should consider the severity of the weapons violation, the student's discipline record, the amount of the suspension or expulsion the student has served at the time of the request, and any other relevant criteria. As a requirement of early readmission, a student must sign a written contract with the district which identifies conditions of early reinstatement. The contract shall clearly state that any violation of school rules by the student will result in immediate reinstatement of the remaining suspension or expulsion period for the prior weapon violation. A decision of the Superintendent or designee to grant or deny a request for early readmission shall be final and the student will be notified of the decision within ____ school days.

The Superintendent or designee shall provide the School Board with a written report of all violations of this policy, including the circumstances of the violation, the type of weapon involved, and the disciplinary or other action taken in response to the violation of policy.

Note: School districts receiving funds from the state made available under the "Elementary and Secondary Education Act of 1965," (20 USC 2701, <i>et seq.</i>) are required to make the following report to the Alaska Department of Education in any application for such assistance.

Reports to State of Alaska

In addition to the Superintendent or designee's report to the School Board of violations of the School Board's policies on weapons and dangerous instruments, the Superintendent or designee shall provide a report to the Alaska Department of Education with a description of the circumstances surrounding expulsions imposed under School Board policy relating to violations of the School Board's policy on weapons and dangerous instruments. This report shall include, at a minimum, the following information:

1. The name of the school concerned,
2. the number of students expelled from such school, and
3. the types of weapons or dangerous instruments concerned.

Definitions

The term "Firearm" shall have the meaning as defined in [section 921 of Title 18, United States Code](#).

The terms "Deadly Weapon," "Weapon," and "Dangerous Instruments" are defined as anything designed for and capable of causing death or serious physical injury, including, to the extent they are not already included in the above definition, any pistol, revolver, rifle, shotgun, air gun, spring gun or zip gun, any bomb or other explosive, including fireworks, any poison, any dangerous or deadly gas, any slingshot, bludgeon, nightstick, straight razor or throwing star, brass knuckles or artificial knuckles of any kind, any knife, axe, or club.

The term "parent," shall include legal guardians, foster parents, or other individual(s) who have a similar legal responsibility for the child.

(cf. 3514 - Safety)

(cf. 4158/4258/4358 - Employee Security)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Student Name: _____ School: _____
First Last

Birthdate: _____ Grade: _____ Age: _____

Parent(s): _____

Parent Phone (work): _____ Home: _____ Other: _____

Incident Information:

Type of Incident Physical Restraint Seclusion

Reason for Restraint/Seclusion:

- Physical aggression toward staff/student
- Self-Injurious Behavior
- Other (describe) _____

Description of Behavior (observable, measurable, severity, duration):

Date of Incident: _____

Location of Incident: _____

Time Restraint/Seclusion Began: _____

Time Restraint/Seclusion Ended: _____

Total Duration of Restraint/Seclusion: _____

If multiple restraints occurred during the same episode (e.g., restraint was terminated but student re-escalated), record the following:

Reason for additional restraint:	Time restraint/seclusion began: _____ AM / PM	Time restraint/seclusion ended: _____ AM / PM	Total duration of restraint/seclusion:
Type of restraint:			
Reason for additional restraint:	Time restraint/seclusion began: _____ AM / PM	Time restraint/seclusion ended: _____ AM / PM	Total duration of restraint/seclusion:
Type of restraint:			

School personnel directly involved in incident (include names and titles; attach supplemental statements/documentation if any):

Witnesses (Include names and titles):

Description of events immediately before the behavior occurred, including the antecedent to the student's behavior if known: (include information about the environment, student, adult, etc.)

Efforts/alternatives made to de-escalate the situation prior to the use of restraint/seclusion:

- Teaching interaction
- Offering self-control strategy
- Verbal de-escalation
- Physical tracking
- Other(s) (please describe) _____

Type of Restraint Used (e.g., seated/standing/moving/floor/prone/supine):

Chronological Description of Incident (include behavior, statements made, actions taken):

Resolution:

- Student calm/reintegrated into classroom/educational programming
- Student calm/additional time provided for de-escalation outside of instructional setting
- Additional support requested (medical/mental health/parent/police)
- Other(s) (please describe) _____

Did any injuries or hospitalizations occur as a result of the incident? Yes No

Injuries or Property Loss/Damage that occurred (if any):

Printed Name of Person Initiating Report

Title

Signature of Person Initiating Report

Date/Time of Report

Review, Response, Report:

Procedure:	Date and time	Person(s) Completed
<input type="checkbox"/> Debrief and process with student		
<input type="checkbox"/> Notify school site administrator		
<input type="checkbox"/> Notify parents/guardian by phone/email (by end of school day)		
<input type="checkbox"/> Date/time parents/guardian were provided with a copy of this report		
<input type="checkbox"/> Notify District Office Administrator		
<input type="checkbox"/> Team convenes to review incident and relevant data (prior behavior data, incident reports, etc.)		

Date/time of review meeting:

Outcome of Review Meeting:

Attendees at Review Meeting (include name and title):

All staff involved in the restraint/seclusion (including witnesses) should attend the review meeting.

Signature of all staff involved in review process/meeting:

Signature/Title	Date
Signature/Title	Date
Signature/Title	Date
Signature/Title	Date
Signature/Title	Date
Signature/Title	Date

*Individuals who disagree may submit separate statements presenting their conclusions.
 *If parent(s) did not attend the meeting, explain other methods to ensure parent participation and/or child as appropriate (e.g., conference call, video conference, home visit, etc.)

SISD BOARD MEETINGS CALENDAR OF AGENDA ITEMS

August	<ul style="list-style-type: none"> • Welcome Staff and Students • Crisis Response Plan Review • Student Handbook Review • Parent Involvement Policy and Handbook Review • Annual Public Notices to Parents • Six Year Capital Improvement Plan Approval • Board Policy Updates • Title I District and School-Wide Plans
September	<ul style="list-style-type: none"> • Site Enrollment • Review Student Assessment Data • Graduation Date Approvals • SISD Resolutions (AASB Call for Resolutions) • Plan AASB Leadership Conference Attendance • Annual Progress & Summary Report for Student Nutrition and Physical Activity • Work Session: ASC Officer Election Certification; ASC Training & School Year Goals/Objectives Development
October	<ul style="list-style-type: none"> • New Board Member Orientation Work Session/Oath of Office • Board President and Clerk Elections • Appoint Legislative Liaison & Advocate for AK Youth Liaison • Appoint Student Board Representative(s) • Review AASB Resolutions • Report Student Count • Board Public Opinion Survey
November	<ul style="list-style-type: none"> • Audit Review/Budget Revisions • Annual audit of student organization accounts (ASC) • AASB Conference • Review and Refresh Strategic Plan/timeline
December	No Scheduled Meeting
January	<ul style="list-style-type: none"> • Budget Revisions • Plan for February Legislative Visits • ID Lobbying Strategies & Issues for Legislative Visits • Superintendent Evaluation
February	<ul style="list-style-type: none"> • Plan for AASB Spring Fly-In (if attending) • Board Self-Evaluation/Goal Update and Review
March	<ul style="list-style-type: none"> • Budget Development • Teacher Contracts • AK STEPP Needs Assessments • School Calendar Adoption
April	<ul style="list-style-type: none"> • Graduation Attendees • Budget Development • Teacher Contracts • Capital Improvement Plan/Facility Needs Report
May	<ul style="list-style-type: none"> • Budget Development • School District Report Card to the Public • Bruce Hill Scholarship
June	<ul style="list-style-type: none"> • Budget Adoption • Board Policy Updates from AASB • Disciplinary Action Data Review • Curriculum Quarterly Reports
Every Month	<ul style="list-style-type: none"> • Policy Review • Stipend and Mileage Forms 133 • Exemplary Stakeholder Nominations

ASC Agenda

Barry C. Stewart Kasaan School
02/19/2021

Call to order- 4:02pm

Attendance- Jessica West , Mike Congdon ,LaNeice Congdon, Rebecca Sheufelt ,
Sherry Becker , Branzon Anania LATE: Nannette Scamahorn

Approval of last meeting minutes Jessica motioned to approve LaNeice 2nd

Adjustments to agenda

- Adding Becca to agenda
-
-

Treasury report

Changes to signers - Motion to take Shane Scamahorn off the signer list,
Jessica West , 2nd by LaNeice Congdon. Motion to add Mike Congdon as a signer.
Motioned by Jessica West 2nd by LaNeice Congdon

Lead teacher report-Vacancy for a new cook, and preschool vacancy.

The only applicant for the preschool position was Terry West . So she will be hired.
Announcements will go out for school cook. We already have someone interested in the
position. We will need district training for the new cook.

Hoping for a field trip soon - Swimming

Kids need more supervision during recess. Hoping to get help from the new preschool
hire. More care for the weather, (Ice and snow)

Testing went well. Grades are all in. new IEPs are being set up.

Brazon- Ceiling was removed and walls were removed. March might be starting of the
Boiler, and three sided building. Branzon will write up a summary of what will be
happening for construction.

Sherry is concerned about housing options for teachers. The option is a one bedroom
house.

Student Board Representative Kaylee Scamahorn is not available for a report.

Sherry- Student rep for the school is needed. Advisory school council (ASC) Looking for a student to fulfill this role. They will then communicate with the district reps so the district knows what the students want. Should be a high schooler.

Becca- Would like to see if she can use her position at the OVK to help the students in Kasaan School. An overall job description is to keep kids out of the Court system.

Project ideas

Community Garden- Get the kids involved and get them in touch with the Coffman Cove garden.

Life Skills Packet- Taxes, scholarships, ect. - Get ahold of Amy McDonald

Story Works Alaska- Youth led story group. Writing and Story Telling. School groups are encouraged, but they might take individuals. Becca can provide more info.

?? What gaps are there that Becca can fill? She would like to get some ideas of what is needed. Jessica is concerned that there are a lot of kids that are bored and might want some extra activities. Kids love competitions. Kids would like to have their own individual garden area. Kids can make a list of what they want in the garden. The kids are interested in art and Music also.

Monthly student board meeting-

Sports - extra drivers for transportation for sports (Basketball) are in the works. Archery is going good Mondays and Wednesdays here and Tuesdays and Thursdays in Thorne Bay. State Tournament in March.

Swimming Lessons are in the works to set up. Limited space in the pool for lessons so it might just be the younger kids.

Develop a school philosophy - Sherry sent a packet for us to fill out. The school needs to develop a PLAN so that we will be in compliance with the State. This directly connects with the Student reps for our school. ASC will work on that.

Develop goals and objectives aligned with District Plans and State and Federal mandates.

Old information

- 3 sided building
- Thank you cards - instruments- Thank you will be done again for the backpacks and computers.
- Need to come up with

We will be conducting an interview for a new teacher at 5:00pm.

Adjourn 4:51pm

ASC Agenda

Barry C. Stewart Kasaan School
01/19/2021

Call to order; 4:56pm

Attendance, Mike Congdon , Jessica West, LaNeice Congdon, Nannette Scamahorn, Sherry Becker.

Adjustments to agenda

- Donation to school - a donation of \$500.00 plus books and magazine subscription and lots of other stuff. - We will send thank you notes to Connie Chambers. What should we spend funding on?
 - field trips such as swimming
 - Or swimming lessons. The district has grant options for this. Sherry Becker has volunteered as a helper for the field trips.

- Need to send - Thank you notes to Tlingit and Haida for the back packs also
- need to send thank you for instraments from dancing with the spirit.

Treasury report - about 16,980 in our account. Signers need to be taken care of. Find minutes that okay the switch. Treasure will call to find out what needs to be done. Talk to them about the children savings accounts. We haven't spent much money because of COVID and we are waiting to see about the 3 sided building.

Lead teacher report- Grades will be coming out, the end of the quarter is this weekend. Grades need to be done by Monday. Mike is very impressed with what Jessica is doing in her class. Branson says the 3 sided building should be started soon. We are waiting on the crew to finish the building in Klawock. The boiler is also on Bransons radar. We are getting more and more students, We have started the process of hiring a preschool teacher. Heather Mendonsa, will be working with us.

Sherry Becker - guest speaker :) - Training on the role of the ASC. Connection between the community and the school. We need to have a plan for our school ; Philosophy statement- or tagline. Why would I want my child to go to school here? What do the students want?

Decide on facility use agreements and equipment use agreements. Take part in developing the calendar options.

Make sure all students are learning. Reports on where kids started and where they ended up at the end of the year.

behavioral issues reports

Summer maintenance and year round maintenance plans

(Sherry will send notes). Or Mike will find them.

Roberts rules of order. Is what we use to change things and use the budget.

Board meeting is tomorrow. Big deficit in loss of kids with extra needs. Budgets are being worked on for extra teachers. The ASC has a voice in which teacher will be able to come here.

Changing the district website.

Valentines (Feb 11th for school?) Jessica wants to have a valentine party for the younger kids. She wants to celebrate on the 11th. Everyone who wants to participate should bring valentines. Jessica wants to send out announcements. Maybe a valentine box competition. Older kids might join. Ask for Volunteers for treats.

Reimbursement for Mike (Christmas gifts) Motion by Jessica West to reimburse 2nd by Nannette Scamahorn.

Sports - Basketball and Archery - High school started basketball their first game is on the 29th. Two guests per player can come and watch. Archery is starting tonight in Thorne Bay. We will start doing archery at the recycle center here in Kasaan. 3rd grade and up. John has all of our bows and arrows that belong to Kasaan. We can get them as soon as we are ready and able to store them. We will need a parent volunteer to help with the kids. We have three targets that belong to the school.

Old information

- 3 sided building- It is on the schedule.

Motion to adjourn 6:00pm by Jessica West 2nd by Nannette Scamahorn.



Naukati School

ADVISORY SCHOOL COUNCIL MEETING MINUTES

DATE: February 23, 2021 TIME_5:30 pm_
PO Box NKI, Ketchikan, AK 99950
(907) 629-4121



- A. Call to order: 5:33 pm
- B. Roll Call: Branzon Anania, Josh Musser, Tara Musser, Aticaz Anania, Cari Jones
- C. Visitors: __ Cassandra Christopherson, Laura Anania, Sherry Becker

- D. Motion by Josh to approve the meeting agenda as written
Seconded
Approved

- E. Motion by Cassandra to approve minutes from January 5, 2021 as written
Seconded
Approved

- F. Public Comment (none)

G. Committee Reports

1. Student Council report: Doing wrestling. No Marksmanship due to weather. Honor Roll—Aticaz, Brakas, Tia
2. District Administrative Report: Sherry Becker reports low enrollment puts school at risk for closure and asks for help to identify solutions that will save the school. Discussion followed. Talking points document attached
3. ASC President's Report: Branzon reports obtaining contract with Forest Service for students opportunity to work and learn in outdoor setting. The contract also offers funding for the ASC. Branzon also recommended a pizza fundraiser for HS wrestling.
4. Lead Teacher Report: Laura reports students participate in 1 hour tutoring per week, data based and goal-driven for the Naukati School improvement grant. The Mars Rover Landing has been a springboard for an array of activities. Electives may include a gallery walk.
5. Treasurer's Report: Current balance \$14,628.72
6. Fundraising Report – HS Wrestling is experiencing a shortfall and needs a fundraiser
7. Sports –Laura reports:
Marksmanship on hold due to winter weather
Archery practice ongoing with possibility of virtual meets with other schools
HS Wrestling in progress

H. Unfinished Business—None

I. New Business:

- a. Motion by Branzon to spend \$400 on logo sweatshirts and shirts for fundraiser. Seconded. Approved.
- b. Motion by Laura to spend \$200 on books for Literacy Day. Seconded. Approved

- c. **Motion by Laura to spend \$28 to re-purchase a pizza for B. Garret who did not receive the pizza he paid for at the last fundraiser. Seconded Approved.**

- J. Public Comment—NONE**
- K. Schedule next meeting: March 9, 2021 5:30pm**
- L. Motion to adjourn by Tara. Seconded. Approved.
Meeting Adjourned 6:24 pm**

Minutes Submitted by: Cari Jones, Secretary

Approved date:_____

Approved by President:_____
Branzon Anania



February ASC Minutes

Molly Kimzey <mollyowentaylorkimzey@yahoo.com> Thu, Mar 4, 2021 at 11:56 AM
To: Sharlet Collins <scollins@sisd.org>, "cpage@sisd.org" <cpage@sisd.org>

Minutes Port Alexander ASC meeting February 4th, 2021 at 3:30pm

Molly called the meeting to order at 3:41. Present were Sharlet Collins, Molly Kimzey, Sarah Patrick and Sherry Beckers.

Sarah motioned to accept minutes as written, Sharlet 2nd. AIF motion passed.

Reports:

D.O.- Sherry reported that planning is going well with the magnet school program.

Teacher- Sharlet reported that MAPS testing and iReady tests are done. Saturday is the Archery tournament.

Treasurer- Molly reported that we are getting a new ASC bank account with First Bank instead of Wells Fargo.

Old Business:

Recycling- Molly said Eyak will transport aluminum to Sitka for recycling, only cans nothing else. The kids will help get it organized. We will try for next month.

Super Bowl Pizzas- Sarah and Molly are heading this fundraiser and making the crusts, TODAY :-). We sold 32 pizza's. Kids will be topping them on Friday and delivering all but the 7 that go out of town. AC Lakeside donated \$100 of supplies, Shanna gave 25lb of flour and sugar, Laughing Raven is donating yeast and oil for the crusts.

New Business:

Valentines Day- We are planning a party for the last hour of the day on Thursday 11th at 2:30. There will be games for individuals and relays.

Molly will be absent from school for a Quickbooks class for the City February 16-17-18, Sarah will be covering her hours.

Next meeting will be March 4th @3:30.

Sharlet made a motion to adjourn, Sarah 2nd. AIF
Molly adjourned the meeting at 4:10pm

Respectfully submitted,



March ASC

1 message

Molly Kimzey <mollyowentaylorkimzey@yahoo.com> Wed, Mar 10, 2021 at 10:44 AM
To: Sharlet Collins <scollins@sisd.org>, "cpage@sisd.org" <cpage@sisd.org>

Port Alexander Minutes ASC meeting March 4th, 2021

Molly called the meeting to order at 3:38. Present where Sharlet Collins, Molly Kimzey, Shanna Smith, Becky Saffold, Debra Gifford, Juila & Ira Trischman and Sherry Beckers.

Becky motioned to accept minutes as written, Shanna 2nd. AIF motion passed.

Reports:

D.O.- Sherry reported that Julia has been working hard planning the magnet school program.

Teacher- Sharlet reported that Thursday 3/11 will be the 100th day of school and there will be activities. The valentines party was a hit with lots of games/activities. The Architecture class at school is going to make a 8ft wall and they would like the ASC's permission- Everyone was in favor.

Treasurer- There is \$7155.13 in our account. We are in the process of moving to First Bank. Snacks were reordered.

Old Business:

Recycling- we are still planning on a collection and sending it to town but waiting on better weather.

Snacks- Shanna reordered.

New Business:

Julia reported about the Alexander Archipelago Tongass and Tides Science Academy. The marketing is ready and the application is available. The program will be Sept-October and open to HS. There will be ads on FB, KCAW and Island News.

Spring break is March 17-18.

Art Show if possible will be in May. The PA Arts council will let people know by the next meeting.

Easter is 4/4 and there will be a community hunt, time to be announced.

Public Comment: Shanna- Thank you for getting through the year, Julia also for your hard work.

Next meeting will be April 1st @3:30.

Sharlet made a motion to adjourn, Debra 2nd. AIF motion passed.
Molly adjourned the meeting at 4:02pm

Respectfully submitted,
Molly Kimzey

Thorne Bay School

ADVISORY SCHOOL COUNCIL Agenda and Minutes

Date: 2/17/2021

Join Zoom Meeting

<https://us02web.zoom.us/j/82844589116?pwd=bFJDc0NaVWdFTG81NVRDVWhyVGRIQT0>

9

Meeting ID: 828 4458 9116

Passcode: 805292

- I. **Welcome and Call to order:**
- II. **Approval of agenda:**
- III. **Approval of minutes from the 20 January 2021 meeting:**
 - A. **20 Jan 2021 Minutes:**
<https://docs.google.com/document/d/1UESxt8BoMDkEw-mplXU9gZzoXCUH70n3jwxNQtqrYxA/edit?usp=sharing>
- IV. **People to be Heard:** No one had public comment
- V. **Student Council Report (5min):** Loubeth gave a report - homecoming parade last week - students posted around time and people were out there waiving.
Dance went very well. Nothing as of yet, coming up.
- VI. **Communications (letters and other correspondence) (5 min):**

VII. **Department/Committee Reports (5 min): N/A**

- A. **Activities Director:** excused
- B. **Coaches:** none present
- C. **Extracurricular Activities/Non-Sports Related:**
 - 1. Homecoming Parade: City Hall joined us for a fun event! We appreciate the mayor's support
 - 2. Homecoming Dance: The students worked together to create a fun-filled evening
- D. **Testing Coordinator:** not present - traveling

VIII. **Superintendent's Report and Training (15 min.):**

- A. Advisory School Council Training session (apx. 15 minutes) See link for training documents: [ASC Training Materials](#)
- B. Travel for all students/staff - must go through the authorized SISD Travel procedures and must be provided to Terri Kohn, District Office Administrative Assistant and must be approved in writing by Superintendent in advance; Terri will invoice the ASC afterwards
- C. Posting of Meeting Notice must be done five days prior to the meeting
- D. Posting of minutes following a meeting - per Board Policy Administrative Regulation, "All unofficial minutes of the Advisory School Council shall be available to the Advisory School Council members, staff and the public no later than ten days following the meeting."
- E. At least one member of the ASC should be present for all City Council Meetings and provide the City Council members and it's audience with updates about the school, any new developments, upcoming events, progress made on goals, request for assistance from the City Council/community members for various projects/events/planning, etc. This person should then report back to the ASC with any results from the meeting or opportunities for student involvement with City committees/activities, etc.
- F. District Calendar

Door Prize DRAWING: Winners: Dawson Schneider and Katherine Reynolds - congratulations!!!!

IX. **Administrative Reports: N/A**

A. **Principal's Report**

- 1. Presentation of rough draft of school philosophy statement
 - a) Thoughts: Collaboration, inclusive student engagement, helping to create productive citizens and successful lifelong learners, PHlight club webs of support (collaborate with our web of support),

2. Presentation of rough draft of school goals and objectives for the remainder of the school year
3. Presentation of student achievement data/attendance data - without identifying any individual student
 - a) Inquiry: What type of metric would the ASC prefer attendance to be calculated by? How often would we like this information?
 - b) Power School can create automated reports, but we do need to know what to ask it to perform as a function in order to spare staff from extraneous duties
 - c) Achievement data - 5 students High Honor Roll and 5 students Honor Roll in grades 7-12!
4. Presentation of staffing information based on projected enrollment for the 2021-22 school year; request for ASC participation on interview committees for certified personnel and/or information per Article 15 of the Collective Agreement
[Negotiated Agreement Certified Staff 2020-23](#)
 Article 15: Hiring Practices – General
 1. A. The Administration will work with the local Advisory School Council to identify position requirements, teacher attributes, qualifications, and site criteria for vacant positions.
 1. B. The Advisory School Council president will assign a member of the Advisory School Council to the Interview Committee. This person will participate in the interview(s) unless circumstances do not allow time for the group to meet. In this case, the Administration will strive to meet the criteria established by the Advisory School Council.

B. Advisory School Council Chair’s Report:

1. Cohorts - high school students can be in one cohort
2. Discipline Plan - ASC has advised site administrator - Administrator will review Board Policy and Student Handbook to be sure any changes are within these parameters. Administrator makes this decision and provides guidelines to staff.
3. Meal Plan - to be discussed at next meeting
4. School Improvement Plan - what is currently happening in our school and what would like to see happen at our school. Comprehensive Needs Assessment. Community Effort - take it to the City Council. Target resources. Goal is to develop a council.

C. Advisory School Council Treasurer’s Report: (10 min)-

1. Superintendent will write a formal notice to the Tongass Credit Union to remove Margie Eads from account; ASC must formally approve this and a copy of the approved minutes will need to be submitted with letter to credit union
2. Do we want to remove Joanna? ASC believes we need to add Heather and Joanna and require two of three approved signers.
3. We need to add Heather Mendonsa to the account.

D. Items for Advisory School Council Consideration: N/A

E. Unfinished Business-

1. Quarterly Power Students -
<https://docs.google.com/document/d/1C8Fp1eRicy918kUPfeH70r53VeknZvwGl-CpK7A2qls/edit?usp=sharing>
 - a) Wolverine Student
 - b) Submit application/resume
2. Prom - Tabled until next meeting

F. New Business-

1. Gym issues: not connected to school's PA system; video surveillance
 - a) Motion: The principal will put in a work order to the maintenance department to connect the TB School PA system to the gym and to the district office; The principal will also put in a work order to the maintenance department
2. Flag pole light - table this decision until next meeting
3. Cleaning of Gym after practices and events - tabled
4. Process and Procedures for Student Fundraising (NEEDS TO BE DEVELOPED AND APPROVED BY ASC) and should include: tabled
 - a) Form outlining process for student and parent to acknowledge and sign
 - b) Parent involvement in the process
 - c) Who organizes the fundraising activities
 - d) Fundraising Activity must have prior approval of the ASC as well as the Superintendent
5. Develop a School Philosophy - tabled
6. Develop goals and objectives aligned with District Plans and State and Federal Mandates - tabled

Motion was made and seconded to add Heather Mendonsa to the ASC Tongass Credit Union account as a signer and to remove Margie Eads. Motion passed.

X. Schedule Next Meeting:

- XI. **Attendance:**
- XII. **Adjournment:**
- XIII. **“After Meeting Workshop” starts.** (Discussion topics can be forwarded to the next meeting agenda if more member input is needed.)

Thorne Bay School

ADVISORY SCHOOL COUNCIL Agenda and Minutes

Date: 02/24/21

Join Zoom Meeting

I. Call to order:

A. Present: Sherry Becker, Heather Mendosa, Lucyann, Teri, Laura Clark, Loubeth Vaughn,
Amy Jennings, Brandy Prefontaine, Donna Lacquer, Joanna Schinder

B. 602pm

II. Approval of agenda:

A. Laura moves to approve, Loubeth seconds

III. Approval of minutes from prior meeting:

A. 20 Jan 2021 Minutes:

<https://docs.google.com/document/d/1UESxt8BoMDkEw-mplXU9gZzoXCUH70n3jwxNQtqrYxA/edit?usp=sharing>

1. Laura approves the minutes from meeting, Amy Seconds

B. 17 Feb 2021 Minutes:

https://docs.google.com/document/d/1WYjEJpvPPnXaS_1KVXVdU6FdxkfykM80S4LjH9rg-vs/edit?usp=sharing

Laura approved the minutes from meeting, Amy Seconds

IV. People to be Heard/Public Comment

A. Terri wanted to remind everyone travel billing is coming up, with \$4,300 for

Ketchikan and Petersburg that has been incurred. \$2,500 for Gustavus trip for AK

Seaplanes not including AK Alr, Heather, Lucienne, Matt, and Joanna for Basketball for both.

V. **Administrative Reports:**

A. **Treasurer Report**

1. **See attached Treasures Report**
2. **Period for which report covers:**
 - a) **Jan 1-31st, no new statement available, \$950 deposit raised from Lumpia**
3. **Cash balance at beginning of period:**
 - a) **\$400**
4. **Income received during the period:**
 - a)
5. **Expenses paid during the period:**
 - a) **\$250.00 and \$285**
6. **Cash balance at end of period:**
 - a)

VI. **Items for Advisory School Council Consideration:**

Drive In Theater - discuss and decide on a motion to approve

City Council Mayor is being asked for Drive in Theater on Firehall request made and pending approval

VII. **Old Business-**

A. **Discussion items only. Recommended motion:**

"I move to refer items #1-4 to an ASC Committee."

1. Flag pole light
2. Cleaning of Gym after practices and events
3. Process and Procedures for Student Fundraising (NEEDS TO BE DEVELOPED AND APPROVED BY ASC) and should include:
 - a) Form outlining process for student and parent to acknowledge and sign
 - b) Parent involvement in the process
 - c) Who organizes the fundraising activities
 - d) Fundraising Activity must have prior approval of the ASC as well as the Superintendent
4. Develop a School Philosophy

Flag Pole Light

Laura recommends that Senior Class takes it on a project or sponsor the events. Amy recommends adding the Juniors in. Amy Jennings shared it is important to have light on flag pole. Sherry makes a motion to assign this to Laura to continue, Heather Seconded. Teri added that Branson is using Veep funding to provide lights. Motion amended for Laura to take to student council for adoption.

Laura Moved to move #2-3-4 to committee. Sherri made motion and all in favor. Motion carried

B. New Business-

1. Money Minder
 - a) Recommended Motion: I motion that we spend up to \$159 for a renewal of the Money Minder subscription, and that the treasurer and the school principal will both be full admin on that account.
 - b) Amend the motion to not exceed \$175 to upgrade and renew Money Minder. Amy second. Motion passed.
2. ASC Bank Account (Maturity of CD)
 - a) SISD Business manager will present options/advice to the ASC for a motion to consider
 - b) Lucienne Smith recommends renewal for an additional year on the two cd's. Reviewed School Board Policy 34-52. Laura recommends the one month renewal after reviewing. Can set to roll so is available every month, vs having to roll every 12 months. In June. \$11,000.00 and \$11,0000 CD amounts. Gaming Accounts and other savings accounts could all be rolled in sooner instead of waiting for another year. Call for motion. Laura makes a motion to go to the bank to request a one month on the cd coming mature and make it cleaner. Amended Motion from Laura: Take a \$11,000 cd and put that aside in a one month cd to have more options later. Loubeth seconds. All in favor.
3. Honor Roll Gift Certificates to AK-49
 - a) Recommended motion: I move to approve the purchase of a (insert \$ amount) gift certificate to AK-49 for each student on the Honor Roll list.
 - b) Loubeth moves to approve a \$15 gift certificate for honor roll, and \$20 gift certificate for high honor roll to AK -49. Heather Seconds. Discussion continuing.
 - c) Discussion on future Honor Roll, Laura added we should celebrate on Mondays, Joanna said Monday announcements can include them. 10th of March on 100th day of School. Teri said can contact Roxy and Brian. Laura will follow up with. All in favor.
4. Drive In Theater
 - a) Recommended motion pending discussion of topic earlier in meeting
 - b) Request made. Table until Principal received more information from the city.

VIII. Schedule Next Meeting: March 3, 2021 at 6pm

Attendance: Sherry Becker, Heather Mendosa, Lucyann, Teri, Laura Clark, Loubeth Vaughn, Amy Jennings, Brandy Prefontaine, Donna Lacquer, Joanna Schinder

IX. Adjournment: Laura made motion to adjourn, Amy seconded. All in favor.

(Discussion topics can be forwarded to the next meeting agenda if more member input is needed.)

Committee Work

Items #2-3-4

Cleaning of Gym after practices and events

Laura recommended offering this as one of the jobs or fundraisers for students to request a loan and students ask first.. Joanna has been researching options. Sherry said sport teams could be budgeted in to care act funding. Not individuals but teams. Discussion followed. Laura shared individuals were credited before. Tracking of students occurred. Amy shared her Kids signed in and signed out for fundraisers while in basketball to help with tracking for the running tally of individuals.. Teri said RAC projects included individuals and teams.

1. Process and Procedures for Student Fundraising (NEEDS TO BE DEVELOPED AND APPROVED BY ASC) and should include:
 - a) Form outlining process for student and parent to acknowledge and sign
 - b) Parent involvement in the process
 - c) Who organizes the fundraising activities
 - d) Fundraising Activity must have prior approval of the ASC as well as the Superintendent
2. Develop a School Philosophy

Travel Expenditures: Fundraisers/Travel Policy and Procedures

Ideas/Comments:

Service and Character built in to the school philosophy

If the boys are playing, the girls could clean and vice a versa

Laura will provide a form to

Student athletes to approach the ASC prior to participating in a sport and ask for funding support

Teams would be paid \$15.00 from the district Cares Act funds to clean the gym after practices; \$25 before home games, \$30 after home games. (approximately six of each) - Matt M. will give Sherry a total amount to budget for.

Coaches responsibility for reading and following coaches handbook

Review Money Minder about Debt from end of Covid Year

Matt can create an ASC Account Email Group and/or a Google Drive Workspace.

Thorne Bay School

ADVISORY SCHOOL COUNCIL Minutes

Date: 01/20/21

Join Zoom Meeting

<https://us02web.zoom.us/j/83203553867?pwd=N0Flb1JGeWcwVkNrRGtJaGlwMWd4dz09>

Meeting ID: 832 0355 3867

Passcode: 025933

- I. **Call to order:** Heather at 6:03
- II. **Approval of agenda:** Amy motions to approve the agenda. Matt second. Motion passed.
- III. **Approval of minutes from the October (10/16/20) meeting & 14th Jan Meeting:**
 - A. **16 Oct 2020 Minutes:** Amy Motioned, 2nd Matt. Motion passed
<https://docs.google.com/document/d/1YQsHdJm6tZDtR0Utz-VbEPKyDoI0QECeoWRmfNLY5M/edit?usp=sharing>
 - B. **14th Jan 2021** Matt motioned, 2nd Joanna. Motion passed
Minutes:https://docs.google.com/document/d/1YsM_r_QCPeTgiL_ySK463m7-vH6q4JPsetR6-69OVg/edit?usp=sharing
- IV. **People to be Heard:** N/A
- V. **Student Council Report** (5min): N/A
- VI. **Communications** (5 min):
- VII. **Individual/Committee Reports** (5 min): N/A
 - A. **Activities Director:**
 - B. **Coaches:**
 - C. **Extracurricular Activities/Non-Sports Related:**
 - D. **Concessions:**
 - E. **Testing Coordinator:**

F. Maintenance Director: Branzon: Most projects for TB are under CIP Projects, #1 for Hollis didn't not get completed due to state pulling funded. No CIP projects going anywhere very fast unless it's an emergency. Just got rankings for major CIP. TB air handlers & fire suppression is on list. We did replace major problems and will continue to work to replace stuff as needed. If ASC has thought, ideas or suggestions that we can submit to DEED will assist in our numbers going up. Building controls 1.2 million air handlers 5-600,000. We can adjust heat in specific rooms, has to be done manually because our air handlers are in desperate need of replacement.

G.

VIII. **Superintendent's Report and Training (15 min.): N/A**

IX. **Administrative Reports: N/A**

A. **Principal's Report -**

B. **Advisory School Council Chair's Report:**

C. **Advisory School Council Treasurer's Report: (10 min)-** Will link report from Laura C. once I receive it!

D. **Items for Advisory School Council Consideration: N/A**

E. **Old Business-** Still need to hire new officers for ASC Members

F. **New Business-**

1. Election of ASC Vice Chairperson and Secretary. Heather makes motion for LouBeth to be vice chairperson. All in favor, motion carries. Brandi P. would be interested in Secretary. Heather motions that Brandi P. takes over as secretary. Amy J. seconds, all in favor, motion carries.

a) Board Policy 8120 Elections

b) Board Policy 8140 Officers

Sherry: makes a suggestion that new ASC board and student rep join in City of Thorne Bay meetings to introduce themselves and get suggestions and ideas.

2. Discussions about the following:

a) Homecoming Dance/Event- January 30th and have a dance with the Boys and Girls HS basketball team. Donation of snacks, cost free, semi formal, music is still in process.

b) Valentine's Day- February 19th. Take-out delivery. Fundraiser for boys and girls HS basketball. Matt recommended to wait on the dinner. Joanna mentioned Valentine's Gifts inside school. Amy can pick 55 gifts at Walmart. Matt recommended \$500 for the items.

Helium tank was mentioned as needing to be filled. Brandy recommended to have raffle tickets for experience packages. Matt asked what would be good for the students. Brandy said to go to vendors to ask for donations. Heather said we need to make sure to get a gaming permit. Matt said we will need to table this until the gaming license comes in. Heather said she would like to see this on the next meeting agenda. Who would be the recipient of the fundraiser. Matt said whoever puts in the work will receive the funds. Branzon/Terri mentioned Tyler rental should be able to fill the helium. Amy motion to table the experience packages to the next agenda, 2nd Emily. Emily motion to purchase items up to \$500, 2nd Matt. Not to exceed \$250 for helium tank refill.

- c) Prom- Emily Ehorn makes motion to table until next meeting, Amy J seconds, all in favor. Motion passes
- d) Quarterly Power Students -
<https://docs.google.com/document/d/1C8Fp1eRicy918kUPfeH70r53VeknZvwGI-CpK7A2qIs/edit?usp=sharing>
 - (1) Wolverine Student
 - (2) Submit application/resume

Brandy P suggested using Survey Monkey to proceed with Power/Wolverine Student. Staff/community/student bring suggestions for new name. Amy J. makes motion to table until next time, Emily E. seconds, all in favor, motion passes.

X. **Schedule Next Meeting:** 2/16/21 @ 6:00.

XI. **Attendance:** Matt Mendonsa, Heather Mendonsa, Emily Ehorn, Joanna Shneider, Amy Jennings, Sherry Becker, Brandy Prefontaine , Branzon Anania, Terri Kohn

Emily asked about student rep training.

XII. **Adjournment:** 7:17 pm

XIII. **“After Meeting Workshop” starts.** (Discussion topics can be forwarded to the next meeting agenda if more member input is needed.)

Call to Order 1800:

Attendance:

In Room:

Dwayne Vaughn, Lou Beth Vaugh, Matt MaMendosa, Heather Mendosa, Amy Jennings, Joanna Schider, Laura Clark, Brandy Prefonftaine,

On Zoom: Emily Ehorn, Sherry Becker, Katheryn Renyolds, and Teri Kohn.

Student council report:

Mary Lou Beth and Emily Ehorn

Homecoming Parade

Homecoming Saturday Night

Communications:

Department and Committee Reports: Continuation of Reports

Activity Director Excused

7C Non related sports activ

City Parade, Mayor Support, Two ambulances, Fire Truck, Teri drove School Bus,

Home Coming

Testing Coordinator On her way home from whale Pass

Superintendent report and training:

ACS Training:

Officers Link from School to community

OPen Meetings Act, Posted advanced, all individuals have a right to attend, Roberts Rule, Elections, Motions,

Vice Chair sits in for Chair.

Secretary Shares minutes and monthly notice

Bylaws

Advisory Capacity

Develop a School Philosophy and school improvement plan and vision statement, goals and objectives, needs assessment, local practices, how are school facilities used, develop school calendar for the district after reviewing drafts, review student achievement data without identifying any one child by the end of the year. Review instructional document submitted by principal, staffing levels, and how projected enrollment, interviewing and hiring of school, extracurricular activities, programs, summer maintenance, walk throughs make improvement recommendations to consider. Reviewing safety plan, bilingual programs. No authority to do personal actions, no executive sessions, must be open meetings for the public. Board bylaws are available in the folder.

All travel must be approved by Teri Khon and Sherri

Meetings must be posted five days in advance. Minutes must be available within 10 days. One member of ACS must be present at City Council meetings to report back and forth together. The Community Economic Plan may be a good project for the student council to work together if interested. March Meeting is coming up

Drawing if five community members present. Katherine Reynolds is present. Drawing being held. Dawson and Kat Reynolds both won \$100 certificates.

Administration Principle Report by Joann:

Mission Statement

Collaboration, Inclusion, meeting student needs, Create productive citizens of society and successful life long learners.

Johann

Amy Mcdonald Phlight Club

Collaborate with our Web of Support

Sherri: Create a draft and then work on goals

Heather: Strategic Plan and School Improvement. Data based program. What is progress and status, areas of struggle and how to address improvement. Philosophy and Mission and Vision for the future.

Joanna: Achievement, Data, and Metrics for attendance, how often do we need this, Power School can run different types of reports without naming students. Weekly, monthly, How do we want to track progress. Truancy. EL, Middle, and Highschool. Quarterly, monthly. Are they excused or unexcused. Health and covid is excused.

Sherrri shared a screen with a School wide plan template Title I State Dept. of Education Comprehensive spreadsheet with areas of need and how do you know if it is an area of need?

C: Achievement 5 students honor roll and five high honor roll from 7-12 grade. Joana suggested AK-49, Heather agree. Laura suggested \$20.00 gift certificates to AK-49.

Matt suggested a cozy chair at the table. Most improved student

Emily spoke and said that would be amazing. Bean bag chairs were suggested.

Action Item: Special Meeting with five day notices to expend funds.

Joann asked about A, B, C vs. GPA and regenerating power list

Heather asked for #4

Joann 4. Presentation on staffing based on 2021-22 school year. Enrollment 58 students. May have two more. May have a family moving. Underestimate vs. overestimate. Heather asked if that feeds into the negotiating agreement. Open position in elementary school. NArticle 15 1 A. ASC will work with 1B. ASC Chair will appoint a member to the selection committee. Discussion about interview process. Laura and Brandy open to participating.

Cohorts: Two cohorts. 25 started. 19 now, 9 and 10 in Highschool. Kindergarten split in half. Divided by math class. Is not natural splits. Causing division with learning environment. Would liket them to have a more open

Highschool one cohort of 19. Would require smart start revision. Number of students in highschool would need to be changed from (12 not sure) to 20. Artificial cohort not sustainable outside of room. Joanna it is causing clicks, and enforcing separation. Causing negative school issues.

Sherrri Reviewed Smart Start and Loubeth, and Matt Seconded to make Highschool one cohort

B2 Discipline Plan: Tardies and Cellphones. Three tardies would equal an in school lunch detention.

First offence: cell phones will be given to the office first, s

Second, parents will have to come get it,

Third: three strikes the cell phones will be confiscated at the door daily.

Joann and Lou Beth wanted to propose these consequences from ACS. (Discussions/Motions/Move to Business/

Laura asked to speak to this, this is important as it teaches students this is how we teach them before they are successful for employment. Heather asked to table this to next month

Heather: School Improvement Plan: Database approach and introduce data for MAPS testing and I ready. We take that information and then need help from stakeholders to identify deficits, low areas, make plan to measure to actively target areas to move forward. We want parents, teachers, administration, 360 view. Need to advertise to the community to come and request community involvement from city and make team in next month. Data Analysis. Demographics, student test scores, attendance, and grades, EL, MS,HS. Look for patterns and concerns. Needs Assessments based on 3- 5 current and what we would like to see, identify gabs, prioritize with laser focus on what we need to improve. Any concerns. Priority order, then strategies and practices, and interventions. Measurements what do we do? Target resources, ie. reading problems, get resources to them. Month of April, Needs Assessment, May review. And by end of year, get training to teachers, parents, and community so school can go forward with targeting and reviewing. Is our school moving forward. How this will move forward. She is going to ask if anyone would like to be on school improvement, Brandy Prefontaine, Heather Mendosa , Laura Clark, Loubeth, Amy Jennings. Will get request out to city for this month.

Treasurer's Report (Laura):

Sherri will provide a letter and ASC will add the following as signers at

1. Heather Mendosa
2. Joahnnna Scheder
3. Laura Clark, Matt,

Motion made by Laura, Amy Seconded, all in favor

There is a Money Minder Pro balance due and all info our 2/17/2021 \$159,
CD 10 Days maternity. Action Item: to move this to a special meeting.

POWER STUDENT

Heather: "Changing Power" student to "Power student".

Laura Clark Some students have received equipment in lue of tuition. Community Survey.

What constituents of a Wolverine Student. What National Honor Society has posted as pilars:

Leadership

Service

Character

Scholarship

Intellectual curiosity

Integrity

Academic and Athletic

Academic Athlete

Make Motion to table

Heather

Mayrlou beth made motion, Laura seconded to table it.

Gym: No video surveillance, Pa System, radio station can go to front office from stage, cannot hear fire drills, how do we fix security issues? We have had issues with vandalization. Need to be a good steward of gym. How can we bring gym to speed with school security. Sherry asks that Maintenance list has PA system and Video Surveillance to gym. Heather and Brandy Seconded.

Flag Pole Light, Need cost of bulbs. \$500 suggested by Matt. Laura suggested adding to Joahna Moved to a lot \$500.00 to . Change to Principle work order. Dwayne asked about the students doing morning and night respect.

Emily said down south the students assisted, and she participated, so do able. Asking for PA in school and bell for classes.

Loubeth motioned to table flag pole discussion, Johanna seconded
Heather asked to table the remainder of the agenda till next meeting.

Teri Khon brought up that a parent contacted her about Home coming and prom in past was shared with other sites in past. Heather said to make sure Prom includes outlying

Table F2-6 till next meeting Motion by Lou Beth, Joann seconded.

Heather looking at the calendar: February 24th, 6pm Special Meeting (List Action Items)

Motion to Adjourn: Johanna Motion, Laura Second, All in favor.

EXAMPLE Mission Statement/Philosophy from Amy::

TA is a group of parents, family members, teacher, and staff who want to help our school. We all have unique skills, ideas, energy levels, and discretionary time, and we work together to make good things happen throughout the year. We want the children to excel and to know success. We want to keep our school heading in the right direction. We want our teachers and staff to feel appreciated. We want to bridge the gap between the school's needs and the school's budget.

The purpose of the Ponderosa PTA is to support the education of students by fostering a cooperative relationship between parents, teachers, support staff, school administrators, and the surrounding community.

In addition, we strive to enhance and support the educational experience, develop a close connection between school, home and community by encouraging parental involvement, and improve the environment at Ponderosa Elementary through volunteer and financial support.

PTA Mission

PTA's mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

PTA Values

- Collaboration: We will work in partnership with a wide array of individuals and organizations to broaden and enhance our ability to serve and advocate for all children and families.**
- Commitment: We are dedicated to children's educational success, health, and well-being through strong family and community engagement, while remaining accountable to the principles upon which our association was founded.**
- Diversity: We acknowledge the potential of everyone without regard, including but not limited to: age, culture, economic status, educational background, ethnicity, gender, geographic location, legal status, marital status, mental ability, national origin, organizational position, parental status, physical ability, political philosophy, race, religion, sexual orientation, and work experience.**

- **Respect:** We value the individual contributions of members, employees, volunteers, and partners as we work collaboratively to achieve our association's goals.
- **Accountability:** All members, employees, volunteers, and partners have a shared responsibility to align their efforts toward the achievement of our association's strategic initiatives.

Action Items:

\$159 Money Minder Pro Subscription

Decide what to do with CD

Thorne Bay School

ADVISORY SCHOOL COUNCIL Agenda

Date: 3/3/21

Join Zoom Meeting

<https://us02web.zoom.us/j/87183983636?pwd=NTBDaU9IM29tU1I2WFh4UmxOcGp1QT09>

Meeting ID: 871 8398 3636

Passcode: 858705

- I. **Attendance:**
- II. **Call to order:** 6:12 to order
- III. **Approval of agenda: Motion to approve by Joanna, Seconded Amy, Unanimous**
- IV. **Approval of minutes from the 24 February 2021 meeting:**
https://docs.google.com/document/d/14H11nyvMYHo639HhS6T7fxy-EcMUHqWbezHtDBFjK_Y/edit?usp=sharing
Motion to approve by Joanna, Second Sherry, Unanimous
- V. **People to be Heard/Public Comment**
- VI. **Student Council Report** (5min): March Madness Calendar. Today was Wacky Sockas
- VII. **Communications** (5 min): NA
- VIII. **Individual/Committee Reports** (5 min):
 - A.
 - B. **Activities Director:**
 1. Report: Girls cleaning after boys' game
 2. Amy and Sherry shared that Gustavus canceled, but not forfeited

3. Boys and girls are playing on the Ninth at 6pm and 730pm, 12th in Hydaburg, 13th is Archery Tournament, Tentative shoot for state on the 26th and 27th pending approval. No meetings schedule, so date is available.

IX. Superintendent's Report and Training (15 min.):

- A. Girls and boys basketball teams are doing the cleaning:
 - 15.00 per practice 5x per week x # of weeks
 - 25.00 before home games x6
 - 30.00 after home games x6

- B. SISD CARES Act funds will be paying for this additional cleaning by student teams

- C. Cleaning at times when there are two home games; apx. 6:45 - 7:30pm
Joanna sent an email all TB staff and ask them if they want - 25.00 - Sherry will personally pay for up to four volunteers and volunteers may choose to donate their 25.00 to the student's team or an individual student's account on the ASC

- D. Gustavus trip cancelled due to testing requirements and practices by the Gustavus District

- E. Student Travel - funds coming out of the ASC account (Terri to report) - up to date report and expenses still expected:

- F. Fundraising Update from committee work:
 1. Laura Clark working with the Activities Director to develop a form outlining procedures and for parents and student athletes to acknowledge their responsibilities. Laura is also working on the development of a form to track student fundraising participation (to pay off their debt) and parent participation in assisting in paying off student debt.
 2. Activities Director is responsible for training coaches (the entire coaches handbook and the ASAA handbook) and this includes ensuring that coaches understand their responsibility for fundraising for their team and the process to follow to get fundraising activities approved.
 3. Students (and coaches) must approach and request an in practice appointment with two ASC members to request permission for a specific fundraising activity.
 4. ASC and Superintendent must approve fundraising activities prior to fundraising events occurring.
 5. Students must attend the ASC meeting to request use of funds for an activity (sports related travel, equipment, uniform, etc.) End of Travel Report

X. Administrative Reports: N/A

A. Principal's Report -

1. Update on ASC Account Email Group and/or a Google Drive Workspace.

- a) On the list of things Matt is doing.
- 2. TBS Year's End Calendar of Events
 - a) Black and Gold Award Night
 - b) Kindergarten Graduation (Staggered)
 - c) Graduation
 - (1) Hollis May 21, Kasaan May 26, Naukati May 28 Graduation Dates
 - (2) Discussion on Staggered groups for Graduation? Date and Time?
 - Live Survey needed, Media Release Form needed,
 - d) Community Project? Potential Bench Project with Library with Libby, Laura will enquire on Tuesday and Seniors will be asked.

B. Advisory School Council Chair's Report:

- 1. Getting community involved in the ASC
 - a) Request Reader board advertising for School from City?
- 2. Power Student Findings (presentation: Thank you Amy and Matt)
 - a) [Power Student Guidelines](#) and [Power Student Letter](#)
 - b) **Change name to Wolverine Student (to prevent confusion)**
 - c) **Still include middle school? (\$400)**
 - d) **Keep the same money amounts? (\$800 for 9-12)**
 - e) **What they are intended for**
 - f) **Where does money come from,**

Next Agenda Action Item: discuss portion of fundraising for managing funds

C. Advisory School Council Treasurer's Report:

- 1. Update on Money Minder findings
- 2. See attached Treasures Report: February Bank Statement

https://drive.google.com/file/d/1GeZ7X_lqNtrbv_mSwt1pnov5ZWLSYf1l/view?usp=sharing

3. Period for which report covers:
4. Cash balance at beginning of period:
5. Income received during the period:
6. Expenses paid during the period:
7. Cash balance at end of period:
8. Received Checks and reimbursements

D. Items for Advisory School Council Consideration:

1. Old Business-

- a) **Follow up with AK 49 Gift Certificates** - update from Laura Clark still pending. Heather Makes motion to table and Amy Seconds, Motion Passes.
- b) **Flag Pole Light** - report from Laura Clark regarding student council for input. Otherwise, this expense has been included in the VEEP lighting grant and the job will be completed by SISD Maintenance - Branson is working on this. Joahna makes motion to remove from student council and be covered with VEEP lighting. Heather Seconds. Motion Passes.
- c) **2021 P.O.W.E.R. Students of the Year**

(1) Recommended Motion: "I approve the 2021 P.O.W.E.R Students of the Year guidelines [Power Student Guidelines](#), including the name change to Wolverine Student, X amount for students in grades 9-12, and to not include/include grades 7-8 at x amount." Johanna Made motion to move to committee. Seconded. Motion passed

d) Money Minder student debt findings - letter to parents/students regarding money still potentially owed to ASC. Laura would like to sit down with others to look over accounts. Joanna can have access. Heather makes a motion to table money minder debt findings till Joahnna and Laura have time to look over it. Sherry Seconded. Motion Passed.

e) Drive in Theatre:

- (1) Mayor has given permission to proceed with plans!
- (2) Firehall is used 1st Friday of every month only
- (3) Don't park on road in case of emergency
- (4) Will have fire trucks parked elsewhere so we can park on City Hall side
- (5) Can use facilities to make snacks! Borrow ASC concessions popcorn maker and popcorn.
- (6) Outside plug-ins
- (7) Will have to get back with charge for electricity
- (8) Will also need \$ for snacks
- (9) Air radio waves info: Amy Earnie Eads has a radio station and Jason Clower offered to help set it up similar to what church has set up.
- (10) Sherry made motion, Amy Seconded : "to approve the Drive In Theater expenses up to \$500.00, along with the use of any other needed items, such as the ASC concessions resources." Motion Passed.

2. New Business-

- a) Fundraising event approval request (NA)

b) Student request to use funds from their ASC account (NA)

XI. **People to be Heard/Public Comment (NA)**

XII. **Schedule Next Meeting:** April 7th, 2021 6pm

XIII. **Adjournment:** Motion to adjourn by Heather, Amy Seconded, Motion Passed.

XIV. **“After Meeting Workshop” starts.**

A. Dr. Seuss Issues

1. **Discussion on Current Status of Dr. Seuss due to current events regarding.
So forward School Board.**

B. Fundraiser Committee work

1. Laura Clark - form being developed and reviewed with AD; present to this committee for discussion
- 2.

C. School Philosophy committee work

1. Service and character
2. Sample Vision Statements from other school districts (how can we develop a one-sentence philosophy statement for TB School)?:

- a) The El Paso Independent School District will be a premier educational institution, source of pride and innovation, and the cornerstone of emerging economic opportunities producing a twenty-first century workforce.
- b) Every graduate ready for collage, career, and life
- c) Learning transfers to life beyond the Catalina Foothills School District experience, enabling each student to flourish as a responsible citizen in the global community
- d) Every student is achieving at his or her maximum potential in an engaging, inspiring and challenging learning environment.
- e) All learners believe in their power to embrace learning, to excel, and to own their future.
- f) In 2012, we envision that every Chesterfield school will be a thriving, dynamic and inspiring educational environment that produces self-directed learners and stimulates citizens of all ages to trust in, invest in, and benefit from public education.
- g) Newport News Public Schools is a community of lifelong learners that demonstrates the knowledge, skills, and values required for productive global citizenship.
- h) Transforming lives by instilling 21st century skills and inspiring lifelong learning in every student.

- i) The East Syracuse-Minoa Central School District will be an exemplary 21st Century learning community whose graduates are prepared to excel in a complex, interconnected, changing world.

D. Title I Schoolwide Plan (draft started)

1. <https://drive.google.com/file/d/1Ex7C5US-PDOBUJ50zVS6ValntEqIGlNn/view?usp=sharing>
2. Next Steps: - See items in report highlighted in yellow
 - a) Scheduling meetings for the Title I Schoolwide planning committee
 - b) Development of Comprehensive Needs Assessment tool and determine how data will be collected from all stakeholders for the following areas:

Type of Data Analyzed	Data Needed	Who gathers data and how?
State Summative Assessment and other district assessment data	Reading/language arts instruction for all students	
	Mathematics instruction for all students	
	Science instruction for all students	
	Other content area instruction for all students	
	Support for students with disabilities	
	Support for migrant students	
	Economically disadvantaged or low achieving students	
ELP Assessment (Access 2.0)	Support for EL students to attain proficiency in English	
Graduation & dropout rate	Ensure students will graduate from high school	172

Attendance & Chronic absenteeism rates	Ensure that students attend school and reduce chronic absenteeism	
Demographic data	Support for other populations such as subgroups, homeless, foster care, or neglected & delinquent students	
Curriculum	Core curriculum aligned vertically and with state standards	
Instruction	Effective instructional strategies and tiered interventions	
Assessment	Use of formative and progress monitoring assessments to improve instruction	
Supportive Learning Environment	Safe, orderly learning environment	
Family Engagement	Family & community engagement	
Professional Development (PD) needs assessment	PD to support curriculum, instruction & assessment	
Professional Development (PD) needs assessment	PD to support individual teacher skills	
Professional Development (PD) needs assessment	PD or strategies for hiring qualified teachers	
Leadership	Recruiting, training & retaining qualified principals	
Other:		
Other:		
Other:		

(1)

Whale Pass School Advisory School Council Meeting Agenda

Tuesday, February 23, 2021

- A. Call To order:
- B. Approval of agenda:
Approval of minutes from meeting: *Tuesday, January 26, 2021*
- C. People to be heard: *Christine Cook, Andy Cook,*
- D. Student Council Report:
- Principal/Superintendent— *Sherry Becker*
 - President— *Sarah Vasser Alford*
 - Treasurer— *The current bank balance \$22,615.78*
 - Lead Teacher— *Christine Cook—see below*
- E. Items for Advisory School Council Consideration:
- New Business:
 - ***Students of the month**— *Congratulations-Jeremy, Tobias, and Jarehn*
 - ***Next ASC Meeting**-*The next ASC meeting will be March 23, 2021*
 - ***Information**—*all up-to-date information will be posted on our Facebook page and emailed. Please contact Christine Cook or Andy Cook for questions or concerns.*
 - ***Schedule**—*currently operating in the green zone.*
 - ***Gun Calendar**-*the winner was William Lee.*
 - ***Archery**- *We are continuing to practice at school and going to Naukati on Thursday afternoons. The next tournament is March 13 in Thorne Bay. The state tournament will be March 26th, also in Thorne Bay.*
 - ***Title I Schoolwide Plan**
 - ***ASC Dinner for March**—*we are putting the dinner off until April due to some staff and students traveling during spring break.*
 - * **Agriculture Micro Grant**-*we have received notice that our application has been received and hopefully will know soon if we are in the running. This grant is for \$10,000.00 to supplement supplies for our greenhouse.*
 - ***Port Alexander Magnet School**-*Port Alexander will host a Science Magnet School in PA next school year during the first nine weeks for HS students. Students will receive .5 credit for their time, live with a host family, and experience living remote.*
 - ***Ms. Christine**- *Ms. Christine announced that she is taking a year's leave of absence next school year and will not be at school. The district is currently looking for a replacement teacher for next year.*
- F. Adjournment: **4:10**
- G. Attendance: *Christine Cook, Andy Cook, Joe Cook, David Cook, Alex Cook, John Cook, Tommy Cook, Sarah Cook, Caren Cooke, Meadow Cooke, Logan Cooke, Brennen Cooke, Ashlen Cooke, Jeremy Toman, Kelsey Toman, Kiya Toman, Jackson Toman, Tamara Weaver, Alayna Parsley, Jarehn Lockhart, Adam Lockhart, Sarah Alford, Jack Alford, Jacob Bosch, Aaron and Sharon Toman, Jeremiah Toman, Tobias Toman, Anna Toman, Dolores Loucks.*

February 2021 Travel Report

Name	Airfare	Ferry/Taxi	Lodging	Per Diem	Registration Fees	Car Rental/Taxi	Total	Amount to be Reimbursed	Funding	Reason for Travel
Activities Director	\$ -	\$ 1,723.00	\$ 218.00	\$ 120.00			\$ 2,061.00		100.649.700.420.102/104	Ketchikan HS Boys & Girls Bball trip
Teacher/Chaperone			\$ 218.00	\$ 120.00			\$ 338.00		100.649.700.420.102/104	Ketchikan HS Boys & Girls Bball trip
Coach			\$ 109.00	\$ 120.00			\$ 229.00		100.649.700.420.102/104	Ketchikan HS Boys & Girls Bball trip
Coach		\$ 1,700.00					\$ 1,700.00		100.649.700.420.102/104	Petersburg HS Boys & Girls Bball trip
Coach									100.649.700.420.102/104	Petersburg HS Boys & Girls Bball trip
Chaperone									100.649.700.420.102/104	Petersburg HS Boys & Girls Bball trip
Maintenance Director		\$ 283.50		\$ 60.00			\$ 343.50		100.632.600.420	Emergency Parts Trip
Totals	\$ -	\$ 3,706.50	\$ 545.00	\$ 420.00			\$ 4,671.50			



Agenda

8:15 am Welcome & Introductions

8:30 – 9:45 am Legislative Context / What is Currently Driving the Legislature – Norm Wooten

9:00 – 9:45 am Legislative Priorities & Bill Review – Norm Wooten

9:45 – 10:00 am Break

10:00 – 10:45 am Advocacy Focus mini-sessions

10:40 – 11:30 am Like Size District Forums

11:30 am – 12:30 pm Coming Back Together (Sharing out, getting ready for Legislative meetings)