



SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting
February 16, 2021

PURPOSE STATEMENT

Together we will open students' minds to their dreams and aspirations and provide the tools needed to achieve them.

MISSION STATEMENT

All Southeast Island School district stakeholders will work together to provide a safe and healthy environment that fosters the development of personal, social and academic skills necessary for students to excel in our rapidly changing world and to become service-minded, life-long learners.

AGENDA

MEETING: 5:30 PM

LOCATION: Audio/Video Conference

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. WELCOME TO VISITORS
6. PUBLIC COMMENT 3
7. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
 - A. Approval of January 21, 2021 Regular Meeting Minutes 5
 - B. Approval of February 2021 Financial Report 9
 - C. Approval of FY 2021 Employment
 1. Classified Employment: Sarah Patrick (Paraprofessional, Port Alexander), Dwaine Vaughn (Paraprofessional, Thorne Bay)
 2. Extra-duty Contracts: Julia Trischman (Port Alexander Magnet School Coordinator)
 3. Coaches: Laura Anania (Archery, Naukati), George Vasquez (Archery, Hollis)
 - D. Approval of FY 2022 Employment
 1. Administrative Contracts: Joanna Schneider (Principal)
 2. Certified Contracts: Laura Anania, Michael Congdon, Anthony Cook, Amy McDonald, Heather Mendonsa, Julia Trischman, Patrick Trischman, Julie Vasquez
8. ADMINISTRATIVE/BOARD REPORTS
 - A. Superintendent Report
 1. Principal Report 18
 2. Food Service Director Report 19
 3. Maintenance Director Report 20
 4. Technology Director Report
 5. Curriculum Coordinator/Literacy Coach Report 21
 6. Grants Coordinator Report 22
 7. Student Services Coordinator Report 25
 8. Lead Teacher Reports 26
 - B. Business Manager's Report 37
 - C. Student Board Representative Reports 46
9. UNFINISHED BUSINESS
 - A. Action on Administrative/Board Reports
10. NEW BUSINESS
 - A. SISD Floating Building Auction Proposal 47
 - B. Ratification of Memorandum of Understanding with Community Connections 48
 - C. 1st Reading Board Policy Updates 49
 1. BP 5112.2, Exclusions from Attendance 50
 2. BP 5123, Promotion/Acceleration/Retention
 3. BP 6141, Curriculum Development and Evaluation
 4. BP 6171, Title 1 Programs

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B. Reports and Information	
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3. Administrative Regulation Updates	
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b. AR 6171, Title 1 Programs	90
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5. Advisory School Council Meeting Minutes	
a. Barry Craig Stewart Kasaan	94
b. Howard Valentine Coffman Cove	96
c. Naukati	97
d. Thorne Bay	101
e. Whale Pass	109
12. ADVANCE PLANNING	
A. Planning for Next Regular Board Meeting: 3rd Wednesday in March is March 17, 2021	
13. PUBLIC COMMENT	
14. BOARD COMMENT	
15. EXECUTIVE SESSIONS	
16. ADJOURNMENT	

MEETING CONDUCT

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

MEETING CONDUCT (continued)

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)
(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)
(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES
29.20.020 Meetings public

Review 1/04, 1/05
Revised 6/11

SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
January 21, 2021

MINUTES

CALL TO ORDER

Board President Shannon Silverthorn called the meeting to order at 5:31 PM

ROLL CALL

Shannon Silverthorn, Rebecca Saffold, Sandy Curtis, Shane Scamahorn, and Deena Taylor attended via audio/video conference. Student Representatives Caitlin Aspery and Kaylee Scamahorn were absent.

Quorum present: Yes

APPROVAL OF AGENDA

Motion: *Approve the agenda*

By: *Curtis*

Second: *yes*

Board Vote: *5 in favor; 0 opposed*

Resolved: *passed*

WELCOME TO VISITORS

Board President Shannon Silverthorn welcomed visitors. Attending via audio/video conference were Nannette Scamahorn, Branzon Anania, Laura Anania, Cassandra Christopherson, Abby Twyman, Carol Randolph, Charles Becker, Brian Krosschell, Kara McCoy, Terri Kohn, Jay Kohn, Matt Gore, Christine Cook, Lisa Cates, and Lucienne Smith.

PUBLIC COMMENT

None

APPROVAL OF CONSENT AGENDA

Motion: *So move [to approve the consent agenda including approval of the 11/18/2020 regular meeting minutes, the January 2021 financial report, and FY2021 employment for Amy Erling (Paraprofessional, Coffman Cove), Molly Kimzey (Paraprofessional, Port Alexander), Terra Green (Wood-fired Boiler Operator, Coffman Cove), Melvin Cook (High School Boys Basketball, Thorne Bay), Taylee Nyquest (High School Girls Basketball, Thorne Bay)]*

By: Taylor
Second: yes
Board Vote: 5 in favor; 0 opposed
Resolved: passed

ADMINISTRATIVE/BOARD REPORTS

Sherry Becker gave the Superintendent's report. Topics included: employee recognition (Matt Gore), volunteer recognition (Lauren Burch and Priscilla Goulding), staff evaluations, legislative updates, the Strategic Plan survey, staffing, ASC roll, the City of Port Alexander committee for the future of the school, the AK TRAILS Correspondence program, and invited staff to comment on the reports submitted by departments and lead teachers. These comments included:

Matt Gore: wireless network upgrades

Lisa Cates: former Hollis School student accomplishments and volunteer recognition

Christine Cook: Whale Pass archery practice and calendar raffle.

Lucienne Smith gave the Business Manager's report. Topics included: the FY 2021 general fund budget revision, E-rate, W-2 and 1099 distribution, the timeline for the FY 2022 general fund budget, per pupil expenditures, and Standard Operating Procedures #1, #2, and #3.

The Student Representative report was provided in the packet. Sandy Curtis recognized the work that the Student Board Representatives have been doing.

BUSINESS ITEMS

Motion: Approve the electrical quote from Tongass Electric for VEEP LED lighting upgrades [\$29,380]

By: Saffold

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

Motion: Approve the Edna Bay Library Memorandum of Agreement, 2021-2025

By: Saffold

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

Motion: Accept [the board policy updates 1st Reading of BP 3300 Expenditures/ Expending Authority, BP 3310 Purchasing Procedures, BP 3311 Bids, BP 3312 Contracts]

By: Taylor

Second: yes

Board Vote: 0 in favor; 5 opposed

Resolved: failed

Motion: Approve the [addendum to] the Memorandum of Agreement with Hydaburg City School District for special education services

By: Curtis

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

Motion: Approve the ratification of agreement with Apptegy for mobile app and website development services

By: Taylor

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

Motion: Approve the FY 2021 general fund budget revision

By: Saffold

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

Motion: Appoint Deena Taylor [as the School Board Legislative Liaison

By: Saffold

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

ADVANCE PLANNING

The next regular Board meeting will be on February 16, 2021. A work session will precede the meeting at 4:30 PM for the School Board self-evaluation and to discuss priorities for the legislative fly-in (if attending).

PUBLIC COMMENT

None

BOARD COMMENT

Rebecca Saffold thanked Superintendent Sherry Becker for her work at the Port Alexander City Council meeting. Shane Scamahorn commented regarding the timeline on the playground project in Kasaan. Branzon Anania gave a brief update of the project. Shannon Silverthorn commented regarding communication with the community of Kasaan on the project.

EXECUTIVE SESSIONS

Motion: Go into executive session [to discuss subjects that tend to prejudice the character and reputation of any person, provided the person may request a public discussion, more specifically, superintendent evaluation and contract].

By: Saffold

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

Time: 7:08 PM

Motion: Return to regular session out of executive session.

By: Saffold

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

Time: 7:59 PM

Motion: Defer the approval of a one-year extension to Superintendent Sherry Becker's contract until next year

By: Scamahorn

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

ADJOURNMENT

Motion: Adjourn

By: Saffold

Second: yes

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

Time: 8:02 PM

Shannon Silverthorn, Board President

Date

Sandy Curtis, Board Clerk

Date



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Sherry Becker, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc.

A handwritten signature in black ink, appearing to read "Lucienne Smith", is written over the printed name in the "FROM" field.

Date: February 4, 2021

SUBJECT: FINANCIAL REPORT NARRATIVE

The following pages are the Monthly February Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detail information is available at the District office in Thorne Bay, Alaska.

Statement of Revenue Budget vs. Actual: This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

Statement of Expenditures Budget vs. Actual: This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

Statement of Revenue Budget vs. Actual for Operating Fund: This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

Statement of Expenditure Budget vs. Actual for Operating Fund: This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 21

Fund	Received			Revenue	%
	Current Month	Received YTD	Estimated Revenue	To Be Received	Received
100 GENERAL OPERATING FUND	0.00	3,530,409.09	6,419,873.00	2,889,463.91	55 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	195,045.60	195,045.60	0.00	100 %
205 PUPIL TRANSPORTATION FUND	0.00	132,013.00	215,644.00	83,631.00	61 %
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	2,948.34	149,019.00	146,070.66	2 %
255 FOOD SERVICE FUND	0.00	62,736.73	118,500.00	55,763.27	53 %
256 FRESH FRUIT & VEGETABLES	0.00	2,935.00	10,088.00	7,153.00	29 %
260 TITLE I-A BASIC	0.00	16,919.46	88,577.59	71,658.13	19 %
261 TITLE I-C MIGRANT	0.00	1,718.88	127,301.65	125,582.77	1 %
262 MIGRANT BOOKS	0.00	269.50	1,920.00	1,650.50	14 %
264 Title IVA INNOVATIVE	0.00	0.00	17,416.10	17,416.10	0 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	1,503.60	18,482.49	16,978.89	8 %
268 TITLE VI-B IDEA	0.00	5,343.90	50,835.00	45,491.10	11 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,431.00	4,431.00	0 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	2,958.26	50,000.00	47,041.74	6 %
280 CLSD	0.00	10,113.31	512,996.72	502,883.41	2 %
294 CARES GRANT - ELEMENTARY & SECONDARY SCHOOLS	0.00	8,643.45	38,134.29	29,490.84	23 %
295 CARES GRANT - GOVERNOR'S EMERGENCY EDUCATION	0.00	253.81	60,665.01	60,411.20	0 %
350 RURAL COMMUNITIES OPIOID RESPONSE PLANNING	0.00	0.00	66,568.03	66,568.03	0 %
353 RURAL UTILITIES SERVICE	0.00	0.00	237,006.00	237,006.00	0 %
360 INDIAN EDUCATION	0.00	0.00	8,568.00	8,568.00	0 %
365 REAP	0.00	4,019.00	4,019.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	974.45	7,750.00	6,775.55	13 %
367 ASTRIDE HAIDA & TLINGIT GRANT	0.00	3,584.08	44,730.00	41,145.92	8 %
368 THRIVE	0.00	0.00	579,862.00	579,862.00	0 %
369 RESOLVE - YKSD	0.00	2,715.22	27,100.00	24,384.78	10 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 21

Fund	Received			Revenue	
	Current Month	Received YTD	Estimated Revenue	To Be Received	% Received
375 TEACHER HOUSING	0.00	44,287.43	110,000.00	65,712.57	40 %
379 USDA	0.00	0.00	15,955.96	15,955.96	0 %
501 CIP-DISTRICT MAJOR MAINT	0.00	0.00	56,064.00	56,064.00	0 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	22,161.00	141,718.87	119,557.87	16 %
504 19-014 TB MAINTENANCE ROOF REPLACEMENT	0.00	0.00	145,323.56	145,323.56	0 %
508 19-005 KASAAN K12 PLAYGROUND CONSTRUCTION	0.00	0.00	288,908.43	288,908.43	0 %
510 KASAAN TEACHER HOUSING REPLACEMENT	0.00	0.00	122,220.00	122,220.00	0 %
511 AEA LED LIGHTING	0.00	0.00	125,400.00	125,400.00	0 %
536 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN	0.00	168,199.00	670,060.55	501,861.55	25 %
600 THE CAFE	0.00	3,400.00	5,750.00	2,350.00	59 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	690.00	0.00	-690.00	** %
Grand Total:	0.00	4,223,842.11	10,750,933.85	6,527,091.74	39 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 2 / 21

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND	17,466.33	2,847,343.81	7,171,798.00	6,710,297.00	3,862,953.19	42 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	0.00	195,045.60	195,045.60	195,045.60	0 %
205 PUPIL TRANSPORTATION FUND	626.55	50,943.99	175,287.00	162,065.00	111,121.01	31 %
206 AEA - SEISD SCHOOL BUS REPLACEMENT	0.00	20,973.70	56,318.00	56,318.00	35,344.30	37 %
237 ALASKA PRE ELEMENTARY PROGRAM	221.62	17,845.52	149,129.00	149,019.00	131,173.48	12 %
255 FOOD SERVICE FUND	84.50	135,438.37	217,610.00	250,122.00	114,683.63	54 %
256 FRESH FRUIT & VEGETABLES	0.00	5,434.42	2,935.00	10,088.00	4,653.58	54 %
260 TITLE I-A BASIC	0.00	23,395.21	88,577.60	88,577.60	65,182.39	26 %
261 TITLE I-C MIGRANT	0.00	12,191.64	127,301.65	127,301.65	115,110.01	10 %
262 MIGRANT BOOKS	0.00	269.50	1,920.00	1,920.00	1,650.50	14 %
264 Title IVA INNOVATIVE	0.00	4,680.90	17,416.10	17,416.10	12,735.20	27 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	4,545.60	18,482.50	18,482.50	13,936.90	25 %
268 TITLE VI-B IDEA	0.00	26,762.94	50,835.00	50,835.00	24,072.06	53 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,431.00	4,431.00	4,431.00	0 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	13,703.46	99,642.78	99,642.78	85,939.32	14 %
280 CLSD	2,685.00	82,631.67	219,999.13	488,996.01	406,364.34	17 %
294 CARES GRANT - ELEMENTARY & SECONDARY	0.00	10,372.64	38,134.29	38,134.29	27,761.65	27 %
295 CARES GRANT - GOVERNOR'S EMERGENCY	0.00	10,196.73	60,665.01	60,665.01	50,468.28	17 %
350 RURAL COMMUNITIES OPIOID RESPONSE	0.00	68,653.58	66,568.03	66,568.03	-2,085.55	103 %
353 RURAL UTILITIES SERVICE	0.00	182,085.60	237,006.00	237,006.00	54,920.40	77 %
360 INDIAN EDUCATION	0.00	0.00	8,568.00	8,568.00	8,568.00	0 %
365 REAP	0.00	4,019.00	4,019.00	4,019.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	4,959.75	7,750.00	7,750.00	2,790.25	64 %
367 ASTRIDE HAIDA & TLINGIT GRANT	0.00	17,992.80	44,730.00	44,730.00	26,737.20	40 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 2 / 21

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
368 THRIVE	15,744.93	283,053.63	579,861.99	579,861.99	296,808.36	49 %
369 RESOLVE - YKSD	0.00	13,358.80	27,100.00	27,100.00	13,741.20	49 %
375 TEACHER HOUSING	401.38	35,482.88	50,000.00	50,000.00	14,517.12	71 %
379 USDA	5,000.00	9,656.28	15,955.96	15,955.96	6,299.68	61 %
500 KASAAN WOOD FIRE BOILER FIRE	0.00	38,331.06	181,509.66	181,509.66	143,178.60	21 %
501 CIP-DISTRICT MAJOR MAINT	0.00	9,974.88	56,064.00	56,064.00	46,089.12	18 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	50,000.00	141,718.87	141,718.87	91,718.87	35 %
504 19-014 TB MAINTENANCE ROOF REPLACEMENT	0.00	68,341.89	145,323.56	145,323.56	76,981.67	47 %
508 19-005 KASAAN K12 PLAYGROUND	0.00	1,267.50	289,395.93	289,395.93	288,128.43	0 %
510 KASAAN TEACHER HOUSING REPLACEMENT	0.00	0.00	122,220.00	122,220.00	122,220.00	0 %
511 AEA LED LIGHTING	0.00	48,961.68	125,400.00	125,400.00	76,438.32	39 %
536 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN	0.00	207,419.83	670,060.55	670,060.55	462,640.72	31 %
600 THE CAFE	150.00	1,800.00	5,730.00	5,730.00	3,930.00	31 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	309.64	0.00	0.00	-309.64	*** %
Grand Total:	42,380.31	4,312,398.90	11,489,509.21	11,323,338.09	7,010,939.19	38 %

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
000					
0000					
40 OTHER LOCAL REVENUES	0.00	28,400.84	25,000.00	-3,400.84	113 %
46 RENTAL REVENUE	0.00	300.00	0.00	-300.00	** %
47 E-RATE REVENUE	0.00	514,791.25	1,411,471.00	896,679.75	36 %
51 STATE-FOUNDATION PROGRAM	0.00	2,982,147.00	4,337,433.00	1,355,286.00	68 %
56 TRS On-Behalf	0.00	0.00	291,761.00	291,761.00	0 %
57 PERS On Behalf	0.00	0.00	74,208.00	74,208.00	0 %
90 STATE-OTHER REVENUES	0.00	50.00	0.00	-50.00	** %
150 FEDERAL SOURCES THRU THE STATE	0.00	0.00	280,000.00	280,000.00	0 %
230 OTHER-SALE OF PROP & EQUI	0.00	4,720.00	0.00	-4,720.00	** %
Function Total:	0.00	3,530,409.09	6,419,873.00	2,889,463.91	54 %
Org Total:	0.00	3,530,409.09	6,419,873.00	2,889,463.91	54 %
Fund Total:	0.00	3,530,409.09	6,419,873.00	2,889,463.91	54 %
Grand Total:	0.00	3,530,409.09	6,419,873.00	2,889,463.91	54 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	74.46	100,256.71	249,832.00	148,436.00	48,179.29	67
160 VOCATIONAL ED INSTRUCTION	111.04	2,562.79	0.00	2,563.00	0.21	99
200 SPECIAL EDUCATION INSTRUC	0.00	8,555.43	92,581.00	98,740.00	90,184.57	8
400 SCHOOL ADMINISTRATION	0.00	3,796.79	6,926.00	6,926.00	3,129.21	54
600 OPERATIONS & MAINTENANCE	0.00	23,451.77	60,710.00	47,110.00	23,658.23	49
700 STUDENT ACTIVITIES	0.00	100.00	8,466.00	6,216.00	6,116.00	1
Org Total:	185.50	138,723.49	418,515.00	309,991.00	171,267.51	
624 KASAAN						
100 REGULAR INSTRUCTION	0.00	57,272.77	161,090.00	142,221.00	84,948.23	40
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	0.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	0.00	1,801.00	1,801.00	1,801.00	0
400 SCHOOL ADMINISTRATION	0.00	3,346.68	6,926.00	6,926.00	3,579.32	48
600 OPERATIONS & MAINTENANCE	809.44	7,927.89	45,340.00	28,840.00	20,912.11	27
700 STUDENT ACTIVITIES	156.18	156.18	8,016.00	200.00	43.82	78
Org Total:	965.62	68,703.52	223,173.00	181,488.00	112,784.48	
625 NAUKATI						
100 REGULAR INSTRUCTION	0.00	68,268.25	235,730.00	233,565.00	165,296.75	29
160 VOCATIONAL ED INSTRUCTION	0.00	1,224.03	0.00	1,500.00	275.97	81
200 SPECIAL EDUCATION INSTRUC	0.00	26,950.77	90,862.00	91,189.00	64,238.23	29
400 SCHOOL ADMINISTRATION	0.00	4,636.92	11,283.00	11,386.00	6,749.08	40
600 OPERATIONS & MAINTENANCE	30.00	42,580.91	82,677.00	72,477.00	29,896.09	58
700 STUDENT ACTIVITIES	0.00	1,851.74	8,016.00	5,766.00	3,914.26	32
Org Total:	30.00	145,512.62	428,568.00	415,883.00	270,370.38	
628 THORNE BAY						
100 REGULAR INSTRUCTION	0.00	240,091.07	573,998.00	633,732.00	393,640.93	37
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	18,304.00	9,304.00	9,304.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	44,351.86	277,098.00	168,887.00	124,535.14	26
400 SCHOOL ADMINISTRATION	0.00	34,467.32	137,204.00	150,496.00	116,028.68	22
450 SCHOOL ADMIN SUPPORT SRVC	0.00	20,469.97	87,743.00	47,239.00	26,769.03	43
600 OPERATIONS & MAINTENANCE	757.19	118,664.65	232,402.00	251,863.00	133,198.35	47
700 STUDENT ACTIVITIES	0.00	2,644.68	56,174.00	34,924.00	32,279.32	7
Org Total:	757.19	460,689.55	1,382,923.00	1,296,445.00	835,755.45	
632 WHALE PASS						
100 REGULAR INSTRUCTION	0.00	87,285.19	226,798.00	228,642.00	141,356.81	38
160 VOCATIONAL ED INSTRUCTION	401.63	1,095.43	0.00	1,500.00	404.57	73
200 SPECIAL EDUCATION INSTRUC	0.00	36,905.67	90,647.00	93,118.00	56,212.33	39
400 SCHOOL ADMINISTRATION	0.00	4,633.48	11,283.00	11,386.00	6,752.52	40
600 OPERATIONS & MAINTENANCE	0.00	8,196.78	38,360.00	27,960.00	19,763.22	29
700 STUDENT ACTIVITIES	51.00	421.41	5,500.00	3,000.00	2,578.59	14
Org Total:	452.63	138,537.96	372,588.00	365,606.00	227,068.04	
649 DISTRICT WIDE						
100 REGULAR INSTRUCTION	204.00	74,225.21	155,494.00	145,494.00	71,268.79	51
140 CORRESPONDENCE INSTRUC	0.00	4,876.25	31,696.00	15,829.00	10,952.75	30

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
200 SPECIAL EDUCATION INSTRUC	0.00	0.00	0.00	0.00	0.00	0
220 SPED SUPPORT SRVCS-STUDNT	198.42	48,344.31	123,147.00	142,840.00	94,495.69	33
300 SUPPORT SERVICES-STUDENTS	0.00	0.00	32,822.00	32,822.00	32,822.00	0
350 SUPPORT SERVICES-INSTRUCT	0.00	23,111.98	55,150.00	27,004.00	3,892.02	85
352 LIBRARY SERVICES	0.00	0.00	4,000.00	4,000.00	4,000.00	0
353 Technology	1,145.45	717,462.31	1,539,611.00	1,613,586.00	896,123.69	44
354 INSERVICE	43.59	2,152.42	3,500.00	3,500.00	1,347.58	61
400 SCHOOL ADMINISTRATION	115.52	26,883.04	85,320.00	26,884.00	0.96	99
511 BOARD OF EDUCATION	8,241.44	44,019.62	100,692.00	90,316.00	46,296.38	48
512 OFFICE OF SUPERINTENDENT	1,261.23	153,791.10	350,874.00	330,800.00	177,008.90	46
550 DISTRICT ADMIN SUPRT SRVC	0.00	191,186.91	354,787.00	286,378.00	95,191.09	66
600 OPERATIONS & MAINTENANCE	1,857.19	369,300.76	706,240.00	733,873.00	364,572.24	50
700 STUDENT ACTIVITIES	2,083.01	16,764.64	67,865.00	59,565.00	42,800.36	28
900 OTHER FINANCING USES	0.00	0.00	55,000.00	52,500.00	52,500.00	0
Org Total:	15,149.85	1,672,118.55	3,666,198.00	3,565,391.00	1,893,272.45	
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	0.00	83,149.42	227,311.00	223,311.00	140,161.58	37
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	0.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	27,826.24	145,575.00	108,709.00	80,882.76	25
400 SCHOOL ADMINISTRATION	0.00	3,551.30	9,104.00	9,155.00	5,603.70	38
450 SCHOOL ADMIN SUPPORT SRVC	0.00	0.00	10,124.00	0.00	0.00	0
600 OPERATIONS & MAINTENANCE	0.00	16,830.02	64,670.00	47,763.00	30,932.98	35
700 STUDENT ACTIVITIES	0.00	952.75	8,016.00	5,301.00	4,348.25	17
Org Total:		132,309.73	464,800.00	395,739.00	263,429.27	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	0.00	71,298.42	135,504.00	117,325.00	46,026.58	60
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	0.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	2,573.26	300.00	4,200.00	1,626.74	61
400 SCHOOL ADMINISTRATION	0.00	3,247.06	6,926.00	6,926.00	3,678.94	46
600 OPERATIONS & MAINTENANCE	59.78	13,763.89	69,803.00	49,803.00	36,039.11	27
700 STUDENT ACTIVITIES	0.00	0.00	2,500.00	0.00	0.00	0
Org Total:	59.78	90,882.63	215,033.00	179,754.00	88,871.37	
Fund Total:	17,600.57	2,847,478.05	7,171,798.00	6,710,297.00	3,862,818.95	42 %
Grand Total:	17,600.57	2,847,478.05	7,171,798.00	6,710,297.00	3,862,818.95	42 %

Thorne Bay School



*1010 Sandy Beach Road
Thorne Bay, AK 99919
(907) 828-3921*

Home of the Wolverines!

2.11.21

This month has seen the culmination of the first semester and the start of a second. Students put in so much effort to complete with all students passing classes! We had 5 high honor roll students and 5 honor roll students in the upper grades alone.

Beyond the academic successes, basketball is in full swing and the sportsmanship the two teams (boys and girls) has displayed is right in line with our Character Counts! theme this year. They have also actively participated in keeping everything regulation friendly with disinfecting. Our students are phenomenal!

We have so many highlights this month. Among these are:

- Our first ASC fundraiser, Valentine's Day, has been a success! Students, staff, and parents have all been excited to buy goodies for each other!
- Our homecoming parade was amazing! A big shout out to Thorne Bay City Hall for their participation in making it such a memorable event for students and staff. There were students riding the bus who had never been on a bus before!
- We sent our basketball team to Ketchikan where they put forth their best effort in their games.
- We hosted Gustavus! And everyone worked together to make this a success.
- We have Homecoming this weekend. Our theme is "Around the World" in honor of all our foreign exchange students. We're loving how the students are so willing to embrace other cultures and become more informed and knowledgeable about our world.

We have a new staff member to welcome! Dwaine Vaughn was hired as our classroom manager. The students are enjoying getting to know him, and he is excelling as a role model and professional.

We're blessed to be a part of this district and community. We are looking forward to the rest of the school year and all the opportunities it holds!

Food Services Board Report

February 2021

Submitted by

Susan Greene, Contracted Director of Child Nutrition Program
Natalie McAuliffe, Coordinator Child Nutrition Program

Summer Foods Service Program January Claim

- During January SISD's Child Nutrition Program served 1,333 breakfasts and 1,707 lunches
- Pending reimbursement is \$17,254.87.

Average Daily Participation by site:

- Kasaan 48%
- Coffman Cove 59%
- Naukati 62%
- Thorne Bay 62%
- Whale Pass 90%
- Port Alexander 89%
- Hollis 89%

Summer 2021 Summer Food Service Program (SFSP) Intent to Operate

- The SFSP was established to ensure that low-income children continue to receive nutritious meals when school is not in session. Free meals that meet Federal nutrition guidelines are provided to all children at approved SFSP sites in areas with significant concentrations of low-income children.
- According to Alaska Department of Education & Early Development 2020 Free and Reduced report the following schools have a free and reduced rate of at least 50% and are eligible for 2012 summer meal service.
 - Kasaan, Naukati, Port Alexander, Thorne Bay, and Whales Pass
 - As open sites any child 18 years of age and younger can be served. Children participating in the meal service are not required to be enrolled in a program.
- Reimbursement Rates: Breakfast - \$3.99; Lunch - \$6.99

Fresh Fruit and Vegetable Program (FFVP) Continuation Request Submitted

- The FFVP is competitive funding opportunity and schools will be selected & prioritized by utilizing student eligibility for free or reduced-price meals (SY19 data will be used due to pandemic) and the amount of funding the state receives.
- All SISD schools qualify for this funding.

USDA Food Distribution Entitlement (Commodities)

- U.S. foods purchased by the USDA, which are provided to schools at minimal cost (delivery fees).
- SISD's entitlement for the 2021/22 school year is \$8,542.58

Ongoing projects for SISD, and a look at some of the other Maintenance-related work.

1. CIP projects:
 - a. Kasaan covered play area: after the contract was awarded, it was discovered that the secondary main for AP&T power was located though our location for footers. The secondary main has been moved by AP&T and the footing and foundation work will follow when concrete trucks can safely deliver concrete down the Kasaan road. It currently looks like this will happen mid-March, but it is weather dependent. In addition to the secondary power main issue, this contract was not bid for winter work and did not in any way anticipate COVID-19. These are some of unanticipated issues that that are being managed to find a successful finish to this project
 - b. Bus barn is 100% done.
 - c. Thorne Bay play area: all materials are on site and contractor is currently working on this and at about 90%. Weather is affecting final groundwork.
 - d. Hollis new school design is on schedule.
2. I have worked with AP&T and am going over the changes for a few of our sites from commercial A to commercial B rates. It does not seem it will be as drastic a cost as first thought and will even result in lower costs at some of the higher use sites.
3. VEEP: We have a contract awarded and just waiting on materials to come it. Our current weather will be somewhat of a factor as well.
4. We are working with the Forest Service to see about more partnership projects with them this summer.
5. Replacement of the wood-fired boiler in Kasaan: design work is done the project is out to bid. We are looking at having bids in on February 22nd.

The district is working to do more with less, rolls are expanding and at every level we are being asked to do more with fewer staff. I was disappointed that the Board took so little time to dismiss reasonable tools to help facilitate repairs, construction projects and contracts. Part of good planning is knowing there will be issues and getting tools in place to work through them in an effective and timely manner.

Respectfully,

Branzon Anania

Curriculum-Literacy Report February 2021

Elective Course Descriptions

Eight Elective Course Descriptions have been submitted to the board this month as informational items. Five Elective Course Descriptions are still in the revision process and will be submitted next month.

ELA Curriculum Committee

Per the district's curriculum review schedule a committee has been formed to evaluate the district's current English Language Arts curriculum for grades 9-12. Committee members include Laura Anania, Abigail Twyman, Nhung Dinh, Joanna Schneider, Lisa Cates, and Charles Becker. The committee held the first of its two meetings on February 5th.

The committee evaluated the current program by asking four questions:

1. What programs and methods is the district currently using?
2. Are these programs and methods effective?
3. If not, what modifications do we need to make to ensure that they are effective?
4. Do those modifications include or require purchasing new materials?

The committee decided that while the current programs and methods are reasonably effective, they would like to examine other programs and methods to see what improvements might be made. The Curriculum Coordinator has put in requests to several vendors for sample materials to review. After these are received the committee will reconvene to evaluate them.

i-Ready

Students in grades K-8 completed the diagnostic examination in i-Ready during the first week of February. All teachers attended a webinar on Friday, February 5th to learn how to read and interpret the data from this diagnostic and to navigate the i-Ready platform. One aspect of this program involves teachers using a scripted lesson to teach very specific skills which were identified as areas of need from each student's diagnostic. Another aspect of this program involves students working independently on online skills also identified as areas of need using each student's diagnostic. Students are now using the i-Ready platform in most K-3 and some 4-8 classrooms.

SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road Thorne Bay, Alaska 99919

Board Report February 2021 Brian Krosschell, Grants Department

Vision: Students are equipped to realize their dreams and aspirations.

*Mission: Together we will foster student skills to achieve their goals
and adapt to an ever-changing world.*

Title budget revisions

Since it is mid-year, we are reviewing the remaining funds in the Title grants (and all grants) to ensure they get spent and to request any budget revisions to make the best use of the funds.

Mid-year grant meetings

This month continues with mid-year grant meetings with DEED, Indian Education, Perkins, and other funders including, Alaska Energy Authority, Pre-School, CLSD, Farm to School, AmeriCorps, REAP, etc.

Next-year grant applications

This month we start the application process for next year's federal grants such as Title VI Indian Education and REAP (Rural Education Achievement Program) which includes two grants SRSA (Small Rural School Achievement) and RLIS (Rural and Low Income School).

CLSD (Comprehensive State Literacy Development) grant successes

The Literacy grant we received as a consortium of 5 districts was spotlighted this month by DEED. I attached the newsletter to my report. Some of the exciting things the consortium literacy coaches are providing to students includes one-on-one instruction to struggling readers, literacy coaching to paraprofessionals and access to an online intervention program called iReady that provides targeted lessons to students based on individual needs as well as lesson that can go home for parents to work with students.

Agriculture program

The agriculture program continues to produce fresh food across the district. Many volunteers have been doing an excellent job maintaining the greenhouses. We plan to provide parent engagement activities with the greenhouses for our families and students as the pandemic allows. We are exploring, and will likely apply for, some new agriculture micro-grants from Senator Murkowski. These are small 3-year grants. \$10,000 is available for organizations and \$5,000 is available to individuals. We are also looking at other options for the greenhouses in coming years as budgets tighten for the school district.

**If you have any suggestions or ideas that need funding,
please feel free to email me at bkrosschell@sisd.org .**

Featured CLSD Project:

**Southeast Island
Consortium**

**Haa Yátx'í Haa Shukáa Yaa Kgwá.áat
Our Children Walk Among Us**

**Gunalchéesh axh' xh'éit yeesaa aaxhee.
Thank you for listening to me.**

Keijin (five) districts working together as tleix (one) comprise our Consortium Comprehensive Statewide Literacy Development (CLSD) Grant: Chatham School District, Hoonah School District, Pribilof School District, Southeast Island School District, and Yakutat School District.

We are a consortium of districts that have similar small, remote schools. Small schools face unique challenges as teachers have a wide range of ages and abilities in one classroom at the same time. Teachers in small schools need not only evidence-based instructional strategies but also classroom and data management expertise. The best literacy instruction comes from staff who understand how children learn and are confident in identifying needs and providing interventions. For this reason, we chose to focus the grant funds on professional development in best practices of literacy instruction with the goal of sustainability.

Through collaboration on professional development, our small districts can implement combined grant resources and provide professional development beyond the individual district budgets. Often in small or rural districts, the teachers do not have the opportunity to collaborate with educators who teach similar grade levels or content because they are the only teacher for that particular grade level or content area. A long-range goal is to provide collaboration opportunities for teachers and students across these five districts.

Parent information and engagement activities are a priority for schools. However, during the 2020-2021 school year, districts have faced challenges that have negatively impacted the ability to communicate and connect with families. Each school district is focused on parent engagement to meet the needs and health situations in the learning community.

Tlingit means "People of the tides." Tides reflect constant change and reshaping of shores. The rhythm of life is connected to the strong influence and pull of the sea. Yet, for centuries, the traditions and culture remain constant.

We are reshaping literacy instruction to implement the constant, which is the vision that each of these five districts has for literacy education in their unique setting.

Specific professional development for 2020-2021 has included:

iReady: iReady has two parts: a diagnostic assessment and a personalized instruction path for each student. Diagnostic assessments are administered three times a year to monitor specific growth and change within students' literacy skills. The personalized instructional pathway includes plans and materials for individual growth and options for grouping students based on needs. A multitude of teacher support options is available. Professional development for iReady during the 2020-2021 year will total 25 sessions using different combinations: each district receiving individual district professional development or, when schedules allow, districts will combine for professional development.

Literacy Modules: Literacy modules on evidence-based strategies for improving early literacy are developed with Lexie Domaradzki and will be recorded and available for implementation in future years. The literacy modules are designed for university credit with Arlie Swett, Consortium Literacy Consultant, and the facilitator for these courses.

Paraprofessional Professional Development: We are working with Iñisaġvik College in Utqiaġvik, Alaska, to design opportunities for paraprofessionals, which leads to a two-year Associate's Degree or a four-year Bachelor's Degree. Iñisaġvik has developed courses relevant to paraprofessional training. The curriculum requirements will include our Literacy Modules, which we are developing.

District Literacy Coaches: CLSD grant funds are dedicated to providing a .5 District Literacy Coach for each district. The responsibilities of this .5 position are flexible to meet the needs of each district, including: working directly with small groups of students in coordination with classroom teachers; providing in-person observations and relevant feedback on literacy instruction to classroom teachers; coordinating with the Superintendent for scheduling CLSD literacy professional development; implementation of iReady diagnostic assessments and the personalized instruction path for each student; parent and community engagement literacy opportunities; and a weekly zoom conversation with the District Literacy Coaches and the Consortium Literacy Consultant. The challenges and tasks for coordinating literacy work with five districts are building on the foundation of weekly, agenda-driven conversations.

February 16, 2021

Student Services Report
February 2021
Submitted by: Carol Randolph

Special Education

This past month has been filled with compliance review activities, paperwork, planning, and budgeting. The special education department will be reaching out this spring to identify those students that may need special education referrals/services for this coming school year.

Brigance screenings and vision/hearing screenings will be held on February 17th in Whale Pass and February 24th in Thorne Bay. Other locations and times will be announced soon.

Thanks to the Literacy Grant, teachers Julia and Patrick Trischman, Heather Mendonsa, and Carol Randolph were able to attend the virtual RTI/MTSS conference held January 22-24. Some of the classes available addressed practical wellness and stress-busting tools for educators and students; teamwork for sustained implementation of trauma-informed behavioral and social-emotional supports; progressing with Reading Instruction: Data-based decision-making and Teaming; the challenge of assessments in distance & blended learning; and building resilience and equity through culturally responsive social-emotional learning. PowerPoints and training material from all the classes were uploaded to the SISD Google Drive for all teachers in the district to view.

Student Services Testing Coordinator

WIDA screenings for English Language Learners were conducted in January and the WIDA AMS assessment will be conducted the week of February 15th. The PEAKS assessment is scheduled for March. The ELA and mathematics assessments will be administered to students in grades 3-9 and the science assessment will be administered to students in grades 5, 8, and 10.

Barry Craig Stewart Kasaan School
February 2021 Board Report

At this time, Kasaan School has an enrollment of 19 students and one preschooler who may enroll soon. MAP and i-ready testing was a great success. It was a hard two weeks, but our students stayed focused and strong and were able to finish without too many tears. We have received positive feedback from parents on the reports and follow-ups, and are eager to use this new information to help fill in any gaps that students may need.

This month we have started archery practice after school on Mondays and Wednesdays. We are pleased to say that we have 100% participation from our students. We have also been transporting two of our students into Thorne Bay for girls' and boys' basketball and have been super thrilled to support them and help them in any way we can. Our younger students are excited to start swimming lessons as soon as possible.

School is progressing very well without any problems. Most importantly, kids are happy and excited to learn. I would like to acknowledge and give a huge thanks to Jessica West for always giving a 100% in everything she is asked to do; I could not do my job without her.

Mike Congdon
Lead Teacher

Southeast Island School District Vision, Mission, and Goals

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster students skills to achieve their goals and adapt to an ever-changing world.

Goals:

Prepare students for post secondary life.

- Our students will continue to explore and learn skills that will benefit them in post Secondary life.
- Students made calendars and sold nearly 50 this year. Proceeds from the calendar sale went into the ASC school account.
- Students worked hard making 36 pre-ordered pizzas for Super Bowl Sunday. Lakeside Groceries generously donated \$100 toward the ingredients purchased for the pizzas.

Provide sufficient/effective staff support

- We are still looking for a para for Kindergarten and a food service person.

Improve communication district and community wide

- The Port Alexander School ASC has created a Facebook page and email address to post events and spread the word about the amazing things that will be going on in our school and our community.
- The students made and advertised their Christmas stocking hat ornaments on the school Facebook page and the Port Alexander Community Facebook page.
- The MS/HS students called the residents of Port Alexander to promote their pizza sale.
- All students helped make 36 pizzas on February 5th and delivered them to those that purchased the pizzas in Port Alexander. The owners of the Eyak generously volunteered to deliver the pizzas ordered for Armstrong and Little Port.
- Students will be collecting aluminum cans to be recycled in Sitka. The Eyak will haul the bags to Sitka for the students for free!!!

Increase visibility to share lifestyle and increase enrollment

- The Port Alexander ASC held the February meeting on February 4th. The ASC discussed the Valentine Activities and purchasing candies for those activities.

I am pleased to inform you that Bud, our maintenance man, has returned to Port Alexander and has taken over starting the generator every morning. He has been clearing the snow off the boardwalks for a few days, which is greatly appreciated by myself and our students.

Educationally Yours,

Sharlet Collins



Naukati Bay School

February 2021 Board Report

Submitted by Laura Anania



January seemed to fly by quickly as everyone was working hard at getting back into the swing of face-to face schooling after Christmas break. Upon returning, the students were worn out however, it seems that everyone had a great break and had amazing stories to share.

The end of January marked our second set of MAPS and Renaissance testing as well as the introduction of a new diagnostic assessment called iReady. iReady focuses on assessing literacy components such as vocabulary, phonemic awareness, and comprehension of both narrative and informational texts.

The students have started their second semester of electives. We were able to offer the students Introduction to Sewing, Art II, Engineering and Design, and Small Woodshop. They were excited to start these electives. The students were surveyed before Christmas break on their interests and it is exciting to be able to offer each student something they were interested in.

The sixth-grade students had the opportunity to travel for a day to Klawock School for a Phlight Club event. The students came back with a few new games to share with their peers and a small project of a self-reflection activity that begins by having the students look deeper into what positive support systems they already have in their life.

The month of February has opened an opportunity to “Read for the Heart”. As our students finish reading or listening to a book, they write the title and author on a paper heart and use these hearts to decorate their lockers. We also have a large book suggestion wall started so students and staff can showcase books that others may enjoy reading as well. There has been much extra reading happening at the Naukati School. We applaud the students and staff for jumping into this adventure full-heartedly.

Naukati Staff is wishing everyone “fun-loving” February. Find some time for yourself, family, friends, pets and plants! Plants? YES! The time for indoor seedling starts for gardens is drawing near. It may only be February, but garden planning is a popular topic to undertake.

Howard Valentine Coffman Cove School
Lead Teacher Report
February 2021
Submitted by: Nhung Dinh

High School working on screen printing. They created their designs and build their screens from scratch. Attached are the first two finished products.





HOLLIS SCHOOL
FEBRUARY 4, 2021
SISD BOARD REPORT

Connecting our stories, connecting our cultures, connecting our world history,
connecting with each other, connecting with our community, connecting with our elders.



Morning Walks for Learning February 2021

Gratitude: *Doyackshin, Gunalchéesh, Háw'aa, Muchas gracias, Thank you,
Thank you from all of our Hollis School student community –
Tsimshian, Tlingit, Haida, Spanish, English*



Thank you to the James Stevens and John Stevens for allowing our students to have a physically distanced in person archery tournament to reconnect with friends and anchors from other schools. They enjoyed every moment as did our staff.



Thank you John Stevens and Alex Hurt for arranging for Hollis and Whale Pass to see what is involved with participating on the Districts' Shooting Team. Well done. The opportunity was done in a safe manner and the experience allowed all of the students and adults to find success. Everyone is excited.



Thank you Matt Gore for coming to Hollis to evaluate our tech needs and create a plan to get all of our students and programs up and running. Thank you also for helping Lisa to send the "spinning ball" to the great beyond. Everyone will be more successful and productive.



Thank you Terri Kohn for arranging for Hollis to have access to the Eco Van what Bus Drove Nick was out of town. It sure helped us to safely and efficiently transport our students to and from school in his absence. For all of your efforts to help us locate resources and, despite the rain, address many of the many small projects that make life easier for all.



Thank you Carol Randolph for a great Friday conducting meetings, reviewing caseloads and sharing training at Hollis School. It was a great experience.



Thank you Charles Becker for taking the time to come to Hollis to review our three elective courses and provide feedback to increase their quality.



Thank you to those who have added boots, sweatpants & sweatshirts of all sizes, winter coats & snow pants, gloves, hats, scarves, gaiters & mittens to "Charlie's Closet". It has been getting a workout this year. It feels good to know our students are always able to be warm and dry,



Thank you Sandy Curtis and Colleen Watson for your work to help our school take our dream of a pantry to the next level.


Southeast Island School District Vision, Mission, and Goals


Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.


GOAL TARGETS:


GOAL: Prepare students for post-secondary life

 Our high school students have started their Technical Reading and Writing, Journalism, and DIVE (Diverse Independent Vital Exploration) classes all of which build upon the soft skills and academic skills 21st century employers report they are seeking when hiring.

 We continue to seek guest cooks, artists, and travelers to share about some of the many world cultures we are exploring. *Please let us know if you would like to speak with our students about a place you have traveled and or a culture you have experienced.* We would love for others to share their favorite stories, art, poetry, plays, celebrations, foods, memories. *Please let us know if you are interested in being a part of our continued world exploration.*


GOAL: Provide sufficient/effective staff support

 We have a janitor and we are so excited! The kids love Tia as she takes the time to connect with everyone and her positives spirit makes the entire school feel lighter and happier.


 Thank you to District staff who check in before they head our way to see what we may need. We so appreciate when they bring needed food, tech, curriculum, etc. It sure makes a difference.


 It was helpful to have supportive visits from Charles, Matt, Carol, and Sherry.


GOAL: Improve communication district and community wide

 We have working phones, a working copier & scanner, improved internet and we are excited about the new user-friendly website and increased connectivity.

GOAL: Increase visibility to share lifestyle and increase enrollment

 Our amazing Ameri-corps volunteer used her grant funds to build on science island and we will not have fish and hermit crabs as well as a tarantula. All are so excited.

 Next month we will take the next steps to adopt an important salmon stream and cannot wait to begin our work.

 Hollis School has started sponsored Hollis Community's participation in a monthly island cleanup with Klawock and Craig.

Hollis School February 4, 2021 SISD Board Report



We have been approved to receive 35 food boxes per month to distribute to our families and Hollis Community members. We have started to send weekend boxes home to our families that could use them.



This month our Journalism students will have articles in southeast radio and newspapers for publication.



We have resumed our pre-K & Kinder Library story time. We are recording with and publishing on our You Tube channel to share with others. Our students will be sharing on Facebook live in a few weeks after they master the recording.



Our High School students created a “Toilet Paper roll” art challenge. They have extended the deadline and will create and publish as digital art show with a distanced gallery opening. (Sadly we only received one submission – the kids still want to open the virtual gallery so we are going to give it another try.) Please spread the word and help us get more submissions.



Hollis primary and intermediate students are resuming their work to create a news program that will air on our school’s You Tube channel. We will be asking for some advice and support from the SISD Tech Department. We hope to have our first broadcasts in March.



We are completing the documentation of the remote school planning process we were requested to create to send out to rural Alaskan Communities for other schools and districts to use.



Our Pre-K and Kinder students are working on a digital book and database about our chickens that we will publish.



Our bike shop is getting some excited support and we have hope that the idea will soon become a reality.

Ongoing:



Hollis staff and students launched some ongoing service projects and others are in the planning phase:

- Launched:
 - Gratitude bag trash pickup on Hollis Chilkat Road (we were appointed to the task by the Hollis Community Council – we are exploring getting a sign similar to those on the “Adopt a Highway” program.
- Launched but in need of further revision:
 - Hollis Resource Cooperative - Connecting People (Building Upon This with the CARES Funding project.
 - Hollis Community food pantry
 - Tiny Little library (needs repair) and we want to add a Tiny Little Pantry and we are planning a shared community refrigerator.
- Planning:
 - Taking over management of the Hollis Seed Library.
 - Community bus stops (James Stevens mentor)

Hollis School February 4, 2021 SISD Board Report

- Phone Booth reactivation
- Upgrading the “Alaska Kids Don’t Float “ life jacket shed.



Citizen Science: We are anxiously waiting upon word to know if we can resume wolves research. Launched citizen science projects include:

- reporting to the US Weather Service.
- documenting observations on Journey North.
- participating in the annual virtual Monarch Butterfly migration.
- caring for Yellow-cedar seedlings and recording our data.



Hollis School staff and students continue to volunteer at the Hollis Public Library, the Volunteer Fire Department, and the Volunteer Emergency Medical Services.



The school continues to report as an official part of the Hollis Community Council agenda and we have been added to the town’s website.



For updates and ongoing information please feel free to check out our Hollis School Facebook Page. We committed to keeping that current and students and all staff are pitching in to share all perspectives. It is a tool for us to document our learning, access resources and provide school information to our target audience – our parents and community. The link is: <https://www.facebook.com/groups/1483681851918203/> and they tell us it will be caught up this weekend.



SOUTHEAST ISLAND SCHOOL DISTRICT

Whale Pass School

Box WWP #38

Whale Pass, Alaska 99950

907-846-5320, fax: 907-846-5319

February 2021 Board Report

Whale Pass School

Submitted by: Christine Cook

Southeast Island School District Vision, Mission, and Goals

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Goals:

► Prepare students for post-secondary life

- ❖ We are working on a Cold Water Safety Class for the next quarter for all the students in WP.
- ❖ Mr. Cook has started his new second semester classes. The students will be having Art II, Health and Outdoor Survival Class. This week he is doing a Thursday activity of ice fishing.

► Provide sufficient/effective staff support

- ❖ We still continue to separate classes, each lunch in our rooms, and have separate recesses. Our number one goal is to keep our staff and students safe.
- ❖ We have had issues with water freezing around the community. Our school has been frozen a couple of days, but Branzon hopes to get things back on by the weekend. This will open the school for staff and students to do laundry and take showers.
- ❖ We are currently researching installing a well at the school.

► Improve communication district and community wide

- ❖ Our Facebook page has all the current state and health mandates, as well as, current updates from the district.
<https://www.facebook.com/WhalePassSchool/>
- ❖ Our next ASC meeting and gun drawing will be Tuesday, February 23 at 3:30. We are posting results on our Facebook page.
- ❖ The students will be exchanging Valentines on Monday, February 15.

- ❖ Our first gun winner for January 2021 was Janissa Johnson from Anchorage.
- ❖ We are currently using the WP City gaming permit for our raffle this year.

► **Increase visibility to share lifestyle and increase enrollment**

- ❖ Our current enrollment is 21 students PreK-11th grades. We have 5 High school students, 5 Middle school students and 11 elementary. Welcome Jacob Bosch our new student as of February 4.
- ❖ The Elementary class is currently working on seed ordering for our greenhouse. Our greenhouse has been repaired after the terrible windstorm a couple of weeks ago. Thanks to Branzon for your quick response.
- ❖ The HS Art Class has begun work on the 2020-2021 WP yearbook.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION
THRU: Sherry Becker, Superintendent
FROM: Lucienne Smith, Contracted Business Manager,
Alaska Education & Business Services, Inc. *Lucienne Smith*
Date: February 4, 2021
SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE

E-RATE – Our form 471 for FY 2022 Internet has been submitted and certified and now we await questions. We did add back Edna Bay school to the list of schools. In the event it re-opens - we will be prepared to offer Internet and still receive our discount. We have also left Hyder School on the list.

FY 2022 BUDGET – The budget timeline for our FY 2022 budget follows. We have inquiries out to determine how much, if any, increase we can project for Health Insurance as well as all other General Liability insurance.

The eleven (11) member budget team met in early February and will meet again mid-February to flesh out the projected enrollment, staffing and needs at the sites. We are working to bringing a balanced budget before the board for our first proposed budget in March.

2ND QTR. FILINGS – All 2nd quarter grants have been submitted for reimbursement. We have already begun to receive those reimbursement funds in the Southeast Island School District bank account.

STANDARD OPERATION PROCEDURES (SOPs) – We left off with SOP #3 last month, following are SOP #4 – Payroll Processing, SOP#5 – Purchasing, and SOP#6 – Receiving.

Please do not hesitate to ask questions.

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2008

Revised : July 2009, July 2010, July 2014

Revised: July 2020

SOP No. 4 PAYROLL PROCESSING

1. PURPOSE: To establish uniform procedures for initiating, processing, authorizing, reviewing and recording payroll transactions.
2. AUTHORITY: Superintendent or designee
3. RESPONSIBILITY: Business Manager or designee
4. PROCEDURES: The following procedures shall be followed for processing monthly payroll:

A. EMPLOYEE AND PERSONNEL RECORDS

1. The district shall maintain an employee file which contains a copy of the contract for employment, relevant tax and deduction information, W-4, a current personnel action form which includes salary information and account coding, and any other information that is relevant and/or necessary for payroll processing.
2. All personnel changes will be prepared by HR or designee and signed [e-signed or wet signed] and/or approved by the supervisor/Superintendent or designee.
3. All changes to the master personnel file in software system will be reviewed and approved by the Business Manager to maintain internal control.
4. The Business Manager must be immediately informed of any employee terminations. The terminated employee's rights to access the computer system must be immediately removed, and HR or designee will conduct an exit interview.
5. Employees must have all hire paperwork completed before a paycheck will be generated.
6. Retain employee payroll records as required by ASLAM/DEED Records Retention Schedule (see REFERENCES below).

B. PROCESSING PAYROLL TRANSACTIONS

1. Using individually specific passwords employees log into the software Daily Time & Attendance system and report their time each day.

2. 5 days prior to each payroll due date, time is approved for the pay period by the employee and their supervisor in the Daily Time & Attendance system and then the time moves to the payroll technician.
3. The Business Manager or designee will review the time data, account codes, leave accrual, etc. for accuracy.
4. Errors identified are corrected; adjustments made to any time information are communicated to the employee and supervisor.
5. The Payroll Technician will prepare a pro-forma or preliminary payroll for each pay period.
6. Business Manager will review and approve the pro-forma before payroll is processed.
7. Superintendent or designee will review and approve the check register and transmittal file for direct deposits.
8. Business Manager or designee will process the ACH file with the bank.
9. Pay advices or checks will be distributed via email by the Payroll Technician to employees.
10. The Payroll Technician shall process all payroll liability payments according to federal, state, and local requirements. All payroll accounts shall be reconciled upon the completion of the liability payments and before the end of the month.
11. The general ledger (GL) shall be reviewed after each payroll by the Business Manager to ensure GL accounts are reconciled.

C. PAYROLL ADVANCES

1. Payroll advances are discouraged.
2. The Superintendent or designee may approve a payroll advance for documented extraordinary circumstances.
3. In no event shall any payroll advance exceed the amount of the next net paycheck.
4. The Business Office requires a minimum of 5 days to prepare a pay advance.

D. REPORTING PAYROLL TRANSACTIONS

1. Payroll expenses should be compared with budgeted amounts by the Business Manager and site supervisors on a [monthly] basis.

REFERENCES : SOUTHEAST ISLAND SCHOOL DISTRICT COLLECTIVE AGREEMENT; CLASSIFIED EMPLOYEE HANDBOOK

ASLAM/DEED Records Retention Schedule: Click on "School Districts, #400.1"

[http://archives.alaska.gov/records management/records management.html](http://archives.alaska.gov/records%20management/records%20management.html) 2013 edition

[http://archives.alaska.gov/pdfs/records management/model schedule for schools.pdf](http://archives.alaska.gov/pdfs/records%20management/model%20schedule%20for%20schools.pdf)

EXHIBITS: NONE

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2007
Revised: July 2010
Revised: July 2019
Revised: July 2020

SOP No. 5 PURCHASING PROCEDURE

1. PURPOSE: To ensure purchases are made in a timely manner and to protect and maximize the value of public resources, education and support programs by safeguarding public assets through internal controls and procedures.
2. AUTHORITY: Board of Education, Superintendent, or designee
3. RESPONSIBILITY: It is the responsibility of the employee requiring equipment, supplies, and/or services to initiate a requisition, the budget supervisor(s) to approve it and the Purchasing Clerk to process the requisition by printing and distributing a purchase order. The Superintendent or designee will sign all purchase orders
4. GENERAL PROCEDURES: The following procedures should be followed in all instances for payments to vendors for goods and services.
 1. All purchases require approval before the transaction occurs. Unapproved purchase of goods will be returned to the vendor at the purchaser's expense. Unapproved purchase of services may result in disciplinary action.
 2. All purchases using federal funds must follow OMB Guidance 2 CFR Title 2 Vol 1, Part 200, commonly known as Uniform Guidance (UG). See sections 200.317 through 200.326.
 3. Employees may not make purchases using their own funds and then seek reimbursement from the district without prior approval.
 4. Employee who has a third party related relationship shall have the order processed and approved by the Business Manager and Superintendent or designee.
 5. Requisitions, particularly grant funded requisitions, must be submitted by April 1 to ensure delivery of goods or services and payment by June 30.

6. The State of Alaska has contracts for many types of items. School districts and political subdivisions can take advantage of these contracts and negotiated costs may be lower than school districts can obtain on their own. (AS 36.30.700) See: <http://doa.alaska.gov/dgs/polisubs/>.
 7. In addition, there are purchasing cooperatives with low or no-cost membership (US Communities, KCDA, National IPA, etc.) that offer pre-bid contracts for certain items to school districts.
- a. ORIGINATOR'S RESPONSIBILITY: The originator of the requisition should be the school district employee who is requesting goods and/or services from a vendor.
1. The originator must enter all appropriate information on the requisition including using an approved vendor, program/grant charged and place his/her initials at the bottom of the printed copy or send as an email attachment to the supervisor for approval.
 2. Estimated freight or postage shall be listed on the requisition. Be certain to define the shipping method (e.g. air freight, insured parcel post, etc.).
 3. Order pre-planning is strongly encouraged; failure to plan is not the responsibility of the purchasing department.
 4. Scan and email the approved requisition to the business office. Retain the original and note the scan date on it.
 5. For orders over \$25,000, contact the Business Manager or designee for assistance.

NOTE: The "ship to" area must be completed with the name and address of

Alternative 1: One of the school district locations and shall include the originator's name.

Alternative 2: The district's central receiving address and shall include the originator's name.

EXAMPLE: Southeast Island School District
Attn: James Smith
P.O. Box 19569
Thorne Bay, AK 99919
(907) 828-8254

District purchases may not be shipped to an employee's home address.

b. BUSINESS MANAGER'S RESPONSIBILITY:

1. Determine validity and necessity of requested items are aligned with school and district goals and follow purchasing guidelines. Disapprove unnecessary requests. The entire requisition should be checked for errors and returned to the originator for correction, if necessary.
2. The proper account code or codes must be placed on the requisition with a dollar breakdown between codes. (Coding of items should be completed based on the item and not the budget line item where money is available). Purchase requisitions will be returned if account codes are not included.
3. If it is determined that there is sufficient money in that line item of the budget, the requisition should be printed and signed to indicate approval of the order.
4. Orders for \$25,000 or more must conform to Board Policy 3310 which states that will require prior approval of the Board. Purchases using federal funds must conform to Uniform Guidance. See 4.2 above.

c. ACCOUNTING CLERKS RESPONSIBILITY:

1. All requisitions shall be checked for accuracy and appropriateness. Return inaccurate or inappropriate requisitions to the budget supervisor.
2. If the line item in the budget has an unencumbered balance larger than the requisition amount, it will be processed. If not, reply to the original requisition email stating the reason that the request cannot be processed until sufficient funds are in the account.
3. The vendor may be changed on a requisition to one that offers lower prices or a lower overall cost to the district if approved by the site/budget supervisor. Alaska vendors are given first preference.
4. Several requisitions for similar items may be combined to obtain quantity discounts (normally done for school start-up supply orders).
5. Orders for \$25,000 or more must conform to Board Policy 3310. Purchases using federal funds must conform to Uniform Guidance. See 4.2 above.
6. After the requisition meets the guidelines above, a purchase order will be printed with appropriate signature affixed. Purchase orders will be printed and transmitted to vendors within 3 days of being received by the Business Office.
7. The original PO will be retained by the business office, a copy will be emailed or faxed to the vendor, and copy will be scanned to the school/originator marked 'copy.'

5. CREDIT CARD PURCHASES; the following procedures shall be followed:

- a. All card holders must complete a credit card use agreement.
 - b. Funds must be available in budget accounts used for credit card purchases.
 - c. A copy of the confirmed purchase must be submitted monthly.
 - d. A log of all credit card transactions must be submitted at the end of each month; account codes are required.
 - e. Failure to comply with these procedures may result in termination of credit card privileges.
6. OTHER PURCHASING PROCEDURES: The following procedures should be followed when appropriate:
- a. PHONE ORDERS: On rare occasions, and for emergencies only, and only by the business office. It may be necessary for an order to be called to a vendor to speed up the receipt of the goods or services. In this case, a purchase requisition may suffice instead of issuing a PO. Call or email the Purchasing Clerk.
 - 1. Furnish vendor name, account code and total amount.
 - 2. When the vendor is called, inform them that they will be receiving a purchase requisition via email or fax and make certain that you specify the manner in which the goods are to be shipped (air mail, freight, etc.).
 - 3. Write "Confirmation of Phone Order" on the requisition and send it to the purchasing clerk.
 - b. ORDERS "ON APPROVAL" ARE PROHIBITED: **Invoices received by the school district from vendors requesting payment for goods and/or services that were requested by an employee who did not follow the above procedures will not be honored by the school district.** These vendors will be referred to the employee to collect the billed amount [or the employee will provide written authorization for the school district to make payment and deduct the amount from any monies the school district owes the employee].
 - c. TRAVEL: Requisitions for all travel, including airfare, hotel, and rental car (accompanied by an approved leave request form) will define the names of all persons traveling, departure point, destination and return as appropriate, dates of travel and purpose for travel.

1. Requisitions should be scanned and sent to the business office [three weeks] in advance of the departure date to allow time for processing and to enable the district to receive the best airfare prices.
 2. All travel must have an approved leave slip signed by the Supervisor/Advisor and/or the Superintendent.
 3. See SOP No. 8 - Travel Procedures for more information.
- d. Retain purchasing records as required by ASLAM/DEED Records Retention Schedule (see REFERENCES below).

REFERENCES: BP 3300 – Expenditures/Expending Authority; BP 3310 – Purchasing Procedures; BP 3311 – Bids; BP 3312 – Contracts; BP 3314 – Payment for Goods and Services; BP 3315 – Relations with Vendors

ASLAM/DEED Records Retention Schedule: Click on “School Districts, #400.1”

[http://archives.alaska.gov/records management/records management.html](http://archives.alaska.gov/records%20management/records%20management.html)

2013 edition

[http://archives.alaska.gov/pdfs/records management/model schedule for schools.pdf](http://archives.alaska.gov/pdfs/records%20management/model%20schedule%20for%20schools.pdf)OMB Guidance (Uniform Guidance), 2 CFR Title 2 Vol 1, Part 200.

<https://www.gpo.gov/fdsys/granule/CFR-2014-title2-vol1/CFR-2014-title2-vol1-part200/content-detail.html><https://www.gpo.gov/fdsys/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-part200.pdf>

EXHIBITS: NONE

SOUTHEAST ISLAND SCHOOL DISTRICT
Thorne Bay, Alaska

Effective: July 2007
Revised: July 2010
Revised: July 2019

SOP No. 6 RECEIVING REPORT PROCEDURE

1. PURPOSE: To establish procedures for informing the Business Office of the quantity and quality of items received so that vendors may be properly and promptly paid.
2. AUTHORITY: Superintendent or designee
3. RESPONSIBILITY: All budget supervisors are responsible for ensuring compliance with this procedure.
4. REPORTING: The purchase order (P.O.) copies will be used to report receiving information as follows:
 - a. The person receiving the items will take an inventory upon receipt and enter the quantity of items received on the purchase order copy.
 - b. If all items on the purchase order have been received, sign and date the copy of the P.O. and return it to the Accounts Payable clerk with a copy of the packing slip.
 - c. If only a partial shipment is received, make a photocopy of the P.O., check off the items received, sign and date the copy and return to the Accounts Payable clerk along with a copy of the packing slip. When all items on the original P.O. have been received, sign and date the copy of the P.O. at the bottom right hand corner and return to the Accounts Payable clerk.
 - d. When available, submit a copy of the freight bill along with packing slip.

NOTE: The person who receives the materials noted above will also be responsible for marking all equipment (valued at \$5,000 or more per item) bought under expenditure object code 510 with the fixed asset inventory tag (furnished by the Business Office) and forward the information to the Accounts Payable clerk.

REFERENCES: BP 3310 – Purchasing Procedures; BP 3314 – Payment for Goods and Services; BP 3440 – Inventories

EXHIBITS: NONE

FEBRUARY 16TH, 2021
SISD SCHOOL BOARD REPORT

PO Box 803
Craig Alaska 99921
Telephone: 907-530-7108
FAX: 907-530-7111

E-mail: caitlin_aspery@sisd.org

Across the district, we have many events and activities occurring in our schools, strengthening our students, and in turn our district. From a teacher's perspective these are opportunities for growth, learning, and may be crucial in the development of a student. To a student, the lens shows a different view, and now, we get to hear it.

Notation: This board report is being reported with the responses of five students out of all the students in SISD. Only five students replied this month and getting responses from more than that has been a difficult task. This report was crafted with little information but nonetheless, I tried my best and I apologize for the inconvenience.

This past month students have engaged in archery and shooting lessons out of Thorne Bay School. The Thorne Bay high school boys have competed in several successful basketball games, live streamed on YouTube if you'd ever like to watch. At Hollis School students celebrated Valentine's Day with baked goods, handmade valentines and valentine "mailboxes." It was quite a wonderful experience and an exciting treat for students, I think it's something they will remember for years to come.

Students continue to speak out for better food; so beginning communication with a small group of students or surveying students to hear their opinions could prove beneficial. They would also like to see that food be served in larger portions so they don't grow hungry throughout the day. At Thorne Bay Schools, students advocate for a student microwave to use during lunch, in addition to more time for physical activity. While on the subject of more physical activity, students have also mentioned that they would like an improved alarm/intercom system in the gym.

Students would like to see that there are more opportunities to interact with students from other SISD schools. They want more clubs, more time for friends and fun. This pandemic has made things harder for students, and social interaction has changed in SISD. Though it is difficult to have times for students to interact and have fun, it's not impossible. I ask that we please find some way for students to interact with each other like they used to, in a safe environment, while not separating them further with screens. Students want to see debate, national news coverage, language classes, a world religion class. They'd also like a way for students to learn self defense skills should they ever be in need of it. Finally, students ask for more EXPO whiteboard markers at Thorne Bay School.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: February 16, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: SISD Floating Building Auction Proposal

RECOMMENDATION

It is the administration's recommendation that the School Board approve the administration's proposal to auction the SISD Floating Building.

PERTINENT FACTS:

We desperately need to sell the SISD Floating Building. While we have had some interest from the listing for this property, we do not yet have any offers. The costs associated with retaining the building continue to increase. We are currently expecting the following costs:

Repair to the breakwater – approximately \$10,000

Inspection for insurance – approximately \$3,000

Insurance – currently \$35,000, however this could increase

Our current income through rents is approximately \$15,000 per year, which leaves a deficit of approximately \$33,000, barring any unexpected issues or repairs.

We asked our real estate broker about auctioning the building. She did some research and recommended Ebay for this type of auction. We would need to establish a minimum reserve that would need to be met by the winning bidder. Their fee appears to be capped at \$750 and she would pay that out of her commission. She mentioned that the Alaska Marine Highway was able to sell a ferry on Ebay in the past. We propose putting the building up for auction on Ebay or a similar site.

RECOMMENDED MOTION:

Approve the administration's recommendation to auction the SISD Floating Building on Ebay with the minimum reserve set at \$350,000.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: February 16, 2021 – Regular Board of Education Meeting
Category: Business Item
Subject: Memorandum of Understanding with Community Connections

RECOMMENDATION

It is the administration's recommendation that the School Board approve the ratification of the Memorandum of Understanding with Community Connections

PERTINENT FACTS:

This is a continuation of the agreement that we have with Community Connections to provide services to our students during the school day. These services have been beneficial to eligible students.

RECOMMENDED MOTION:

Approve the ratification of the Memorandum of Understanding with Community Connections.



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Meeting: February 16, 2021 – Regular Board of Education Meeting

Category: Business Item

Subject: Board Policy Updates

RECOMMENDATION

It is the administration's recommendation that the School Board move the following Board Policy updates to a second reading:

- BP 5112.2, Exclusions from Attendance
- BP 5123, Promotion/Acceleration/Retention
- BP 6141, Curriculum Development and Evaluation
- BP 6171, Title 1 Programs

PERTINENT FACTS:

A recent review of some of our policies revealed that the policies listed above had outdated wording and referred to statutes that had been repealed and laws that had been amended. These policies have been updated to reflect the current wording in the AASB model policy.

RECOMMENDED MOTION:

Move BP 5112.2, Exclusions from Attendance, BP 5123, Promotion/Acceleration/Retention, BP 6141, Curriculum Development and Evaluation, and BP 6171, Title 1 Programs to a second reading.

BP 5112.2 Exclusions from Attendance

The School Board recognizes that there may be cases where denying admission is necessary because a student's presence in school presents a danger to the life, safety or health of students or school personnel.

The School Board may exclude ~~children~~ students from school because of a physical or mental condition which in the opinion of a competent medical authority will render the ~~child~~ student unable to reasonably benefit from the programs available or ~~which~~ will cause the attendance of the ~~child~~ student to be ~~inimicable~~ harmful to the welfare of other students.

(cf. 5141.22 - Infectious Diseases)

(cf. 6159 - Individualized Education Plan)

(cf. ~~6171—Adequate Yearly Progress~~ 6164.3 - Student Mental Health - Medication and Services)

~~Children~~

Note: 4 AAC 06.060 requires that denial of admission be by School Board action.

Students and their parents/guardians will be afforded due process rights to which they are entitled by law, ~~board~~ School Board policy or administrative regulations.

(cf. 5144.1 - Suspension/Expulsion)

Legal Reference:

ALASKA STATUTES

[14.30.045](#) Grounds for suspension or denial of admission

[14.30.047](#) Admission or readmission, when caused no longer exists

[14.30.171](#) Prohibited actions

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.060](#) Suspension or denial of admission

Adoption Date: 04/09/98

BP 5123 Student Progress Promotion/Acceleration/Retention

~~All students who demonstrate adequate progress at their grade level on the District Report Card shall be promoted routinely for the purpose of State and Federal reporting.~~

Note: The following optional policy may be revised or deleted as desired to reflect district philosophy and needs.

The School Board desires to see students progress with their peers through the school district's grade levels. To accomplish this, instruction should accommodate the varying interests and growth patterns of individual children and include strategies for providing extra attention or assistance when needed.

Promotion

Students shall progress through the school district's grade levels by demonstrating growth in learning the required basic skills.

Progress toward high school graduation shall be based on the student's ability to pass the subjects and electives necessary to earn the required number of credits.

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.5 - Elementary School Promotion)

Acceleration

Acceleration is possible when high academic achievement is evident. However, the student's social and emotional growth shall be taken into consideration before placing him/her in a higher grade.

Retention

The School Board recognizes that research indicates that very few children benefit from being retained during the elementary and middle grades. The Superintendent or designee shall promote alternatives to retention among certificated staff.

Note: Strategies for reducing retention rates may include reading intervention programs, tutorial programs, and the use of ungraded schools, combination classes, year-round education, and developmentally appropriate primary curriculum designed to meet the needs of children at their own developmental stage.

Note: The following paragraph requires the use of student study team when retention is recommended.

When a teacher believes that retention is necessary to meet a student's needs, he/she shall ask the principal to establish a student study team to consider the child's academic, social and emotional performance. The student's parent/guardian shall be invited to participate on the student study team.

(cf. 6164.5 - Student Study Teams)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6146.5 - Elementary School Promotion/Standards of Proficiency)

Revised 8/01, 5/16

Adoption Date: 04/09/98

Southeast Island School District

BP 6141 Curriculum Development and Evaluation

Note: [4 AAC 05.080](#) mandates that the [School Board](#) formally adopt at a regular meeting a curriculum, as specified, describing what will be taught. [The following sample policy may be revised to reflect district philosophy and needs.](#)

The School Board shall provide a comprehensive instructional program to serve the educational needs of the district's students. The [School Board](#) accepts responsibility for establishing what students should learn. Therefore, the [School Board](#) shall adopt a district curriculum which to the extent possible reflects the desires of the [communitiescommunity](#), the needs of society, and the requirements of law ~~including Alaska Content and Performance Standards.~~

Curriculum development and improvement is of primary importance and as such will be part of an ongoing process in this district. The Superintendent or designee shall have general coordinating authority over the design and development of curriculum. The Superintendent or designee shall develop a process for curriculum review and development which shall include the participation of teachers, administrators, students and parents/guardians. The [School Board](#) recognizes that effective curriculum development requires the planned allocation of resources, staff time and inservice training.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

Note: [4 AAC 05.080](#) requires that the adopted curriculum include a statement that the curriculum is a guide for planning instructional strategies, a statement of goals the curriculum is expected to accomplish, the content designed to accomplish the goals, and a description of the means of evaluating the effectiveness of the curriculum.-

The curriculum shall be consistent with and aligned to established state standards and the philosophy, goals and objectives of the district ~~and Alaska Content and Performance Standards.~~ The Superintendent or designee shall keep the [School Board](#) informed regarding current district curriculum efforts and student achievement. The Superintendent or designee shall provide all necessary assistance to the [School Board](#) in reviewing reports, information and data on each curriculum area for evaluation and adoption by the [School Board](#). Prior to adoption of ~~district-wide~~ [districtwide](#) curriculum, the [School Board](#) shall discuss its findings with the staff, community and students.

Note: [4 AAC 05.080](#) requires the review of content areas every six years.

The [School Board](#) ~~shall~~ [may](#) adopt a curriculum review cycle for each area of the curriculum which shall serve as the timeline for ~~district-wide~~ [districtwide](#) curriculum development. [The School Board shall review each content area at least once every six years.](#)

~~The Board shall have an annual curriculum review and assessment results review of each content area at least once every four years.~~

Learning will be enhanced by an adherence to an integrated curriculum that promotes continuity and cumulative acquisition of skills and knowledge from grade to grade and school to school. Teachers are to align their teaching to district standards and curriculum.

(cf. 6190 - Evaluation of Instructional Program)

Legal Reference:

ALASKA STATUTES

14.03.120 Education planning; reports

14.14.110 Cooperation with other districts

ALASKA ADMINISTRATIVE CODE

4 AAC 04.140 Content Standards

~~4 AAC 04.150 Performance Standards~~

~~4 AAC 045.010 Program Planning Evaluation~~

4 AAC 05.020 Definitions

4 AAC 05.080 School curriculum and personnel

~~4 AAC 06.805 Adequate Yearly Progress~~

4 AAC 06.885 School ~~and District~~ Recognition

~~4 AAC 51.290 Curriculum~~

4 AAC 51.310 Evaluation

Revised 8/04, 08/06

Adoption Date: 04/09/98

Southeast Island School District

BP 6171 Title I Programs

Note: This policy is mandatory for any district that receives or desires to receive Title I funds. Title I is part of the Elementary and Secondary Education Act ([20 U.S.C. § 6301 et seq.](#)), as amended by the ~~No Child Left Behind~~ [Every Student Succeeds Act of 2015 \(P.L. 107-110\)-P.L. 114-95-](#)). Title I recipients must have a policy ~~on parental participation of parent and family engagement~~ and a policy ensuring equal provision of staff and materials among schools. –

~~Title I programs shall provide identified students with supplementary services designed to instruct them in the district's core curriculum and improve their achievement in basic and advanced skills.~~ The Board recognizes the importance of a program of instruction that is well-rounded to meet the academic needs of all students. Instructional and other strategies intended to strengthen academic programs and improve conditions for learning will be identified and implemented.

Federal program funds shall be used to ensure that all students receive a high-quality education and to close the achievement gap between those students who meet, and those who do not meet, challenging academic standards. Students who may be at risk for academic failure will be identified. Title I programs shall provide additional educational assistance to individual students that need help in meeting academic standards. The district shall provide these services, including remediation in reading, language and/or mathematics, on the basis of individual student needs identified annually and assessed with objective educational criteria.

When evaluating the effectiveness of Title I programs, staff shall assess individual student achievements and ~~determine whether these students' improved performance has continued over a period of more than 12 months. Services shall be modified for students who do not make substantial progress~~ monitor changes in student performance.

(cf. 6190 - Evaluation of the Instructional Program)

Note: ~~NCLB~~ [Every Student Succeeds Act](#) requires each district receiving Title I funds to "develop jointly with, agree on with, and distribute to, parents [and family members](#) of participating children a written parent ~~involvement~~ [and family engagement](#) policy." ~~No Child Left Behind Act § 1118~~ ([20 U.S.C. § 6318\(a\)\(2\)](#)). Additionally, each school served under Title I must work with parents to develop a written parent ~~involvement~~ [and family engagement](#) policy for that school. –

The parents/guardians of children enrolled in Title I programs shall be involved in planning, designing and implementing these programs in a systematic, ongoing, informed and timely fashion. They shall have regular opportunities to make recommendations on the educational needs of their children and on ways in which they can help their children benefit from the programs. All such recommendations shall receive timely responses. The Superintendent [or designee](#) shall develop procedures

according to Title I requirements. These procedures shall contain: (1) the district's expectations for ~~parental involvement~~parent and family engagement, (2) specific strategies for effective parent involvement activities to improve student academic achievement and school performance, (3) methods to be used by building administrators with Title I programs to ensure parental involvement at that school, and (4) other provisions as required by federal law. The Superintendent or designee shall ensure that the procedures are distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

Through consultation with parents/guardians, the district shall annually assess the effectiveness of parental involvement programs and determine what action needs to be taken, if any, to increase parental participation.

Note: The following paragraph is mandatory for each district receiving Title I funds.—

The Superintendent or designee shall establish procedures which ensure that the district provides all district schools, regardless of whether they receive Title I funds, with services that, taken as a whole, are substantially comparable. This includes the same level of base funding, per student, for staff services, curriculum materials and instructional supplies. At the beginning of each school year, the ratio of students to teachers and auxiliary staff shall vary as little as possible from school to school. The Superintendent or designee shall maintain annual records to document this ratio and to indicate the quantity and quality of books and equipment at each school.

(cf. 6000 - Concepts and Roles)

Legal Reference:

[UNITED STATES CODE](#)

Title I of the Elementary and Secondary Education Act, [20 U.S.C. §§ 6301-6514](#), as amended by the ~~No Child Left Behind Act of 2001 (P.L. 107-110)~~Every Student Succeeds Act ([P.L. 114-95](#)(December 10, 2015)

Revised 4/04

Adoption Date: 04/09/98

Southeast Island School District

Elective Course Description

Course Name	Architectural Models
Course Number	TBD after Board approval
Length of Course	One Semester
Grade Level	7-8, 9-12
Credit Type	0.5 Elective Per Semester (for students in grades 9-12)
Grading Scale	A-F
Course Prerequisite	None
Course Summary	Students will create a series of wooden structure models culminating with a group project of a model house. Students will learn to; read blueprints, use a conversion scale, convert fractions and ratios, properly use domain specific vocabulary, and apply multiples and factors. They will also learn elements of wood construction and the importance of standardization in the manufacturing process.
Primary Materials	Pitsco True Scale House Framing Kit with Cutting Board (1 per group of 4 students), 50-pack of 36" balsa wood (1 per student), needle nose pliers (1 per student), 3-sided architect ruler (1 per student), 2x4x8 fir (12), 1/2-inch CDX plywood (2), Basic carpentry handtools (1 set)
Standards	Math: N-Q.1 Use units as a way to understand problems..., N-Q.3 Choose a level of accuracy..., A-APR.6 Rewrite simple rational expressions..., G-CO.1 Demonstrate understanding of key geometrical definitions..., G-MG.3 Apply geometric methods to solve design problems...
Assessment	Vocabulary notebook and quiz (10%), 8' & 12' wall segments project (20%), angles & conversions test (20%), participation in and completion of full model (50%).

Activities

Week 1	Introduction to scale. Practice rational conversions and compounding of multiples. Build 8' wall section.
Week 2	Framing vocabulary. Cost and efficient use of building materials. Reading blueprints part 1/2. Build 12' wall section.
Week 3	Combine 8' & 12' wall sections. Reading blueprints part 2/2. Discuss angles and Pythagorean Theorem.
Week 4	Practice conversions. Review vocabulary. Vocabulary quiz. Angles & conversions test.
Week 5	House project: Framing floor joists with post-and-beam, & subfloor
Week 6	House project: Framing exterior walls 1/2
Week 7	House project: Framing exterior walls 2/2
Week 8	Check for square, center, and symmetry; make adjustments if necessary. House project: Framing interior walls 1/2.
Week 9	House project: Framing interior walls 2/2.
Week 10	Diagram schematic for electrical, plumbing, and HVAC systems.
Week 11	Review angles. Discuss elements of different roof types. Begin building roof trusses.
Week 12	Layout and install roof trusses.
Week 13	Define sheer and tensile strength. Use 8x12 models to demonstrate effectiveness of exterior sheathing.
Week 14	Video: How to install roof and sidewall sheathing and braces. House project: Sheath roof and walls.
Week 15	House project: Finish sheathing, add dormer to roof

Week 16

Create blueprint for and build full-size 8' wall section with door or window opening including header.

Elective Course Description	
Course Name	Art 2
Course Number	TBD after Board approval
Length of Course	One Semester
Grade Level	7-8, 9-12
Credit Type	0.5 Elective Per Semester (for students in grades 9-12)
Grading Scale	A-F 1000-900=A 899- 800=B 799-700=C 699-600=D 599 and below=F
Course Prerequisite	Art 1 recommended but not required
Course Summary	Students will continue to gain comprehensive art experiences with deep explorations in classic art techniques such as painting, drawing, printmaking, ceramics, and sculpture. In addition to gaining confidence and proficiency working with a variety of mediums, students will learn about the history, analysis, and interpretation of art.
Primary Materials	Sketch pad, Charcoal pencil set, tortillon (will/can be made in class), eraser, #2 pencils, old magazines, multi-colored pastel chalks, assorted sized canvas/canvas panel, ample amounts of clay per student population

<p>Standards</p>	<p>Visual Arts Anchor Standard 2: Organize and develop artistic ideas and works Visual Arts Anchor Standard 3: Refine and Complete artistic work Visual Arts Anchor Standard 4: Select, analyze, and interpret artistic work for production and presentation. Visual Arts Anchor Standard 8: Interpret intent and meaning in artistic works Visual Arts Anchor Standard 9: Apply criteria to evaluate artistic work</p>
<p>Assessment</p>	<ul style="list-style-type: none"> -Participation Points (range from 1[low] - 5[high]) [80 points total] -Weekly Art Journals 1-14 [260 points total] -Projects 1-6 (100 points each) [600 points total] -Artist/Timeperiod Research Poster Project [60 points total]

Activities	
Week 1	<ul style="list-style-type: none"> -Review Art Room/Class expectations, syllabi and course outline -Create color wheel and value charts & review color terms -Review basic art techniques and tricks -Discuss weekly art journal expectations -“exercise” art skills with basic art center rotations -explain Artist/Timeperiod Research Poster Project
Week 2	<p>Project 1: Collaging with the Elements and Principles of Design</p> <ul style="list-style-type: none"> -<i>Week 1 Art Journal DUE</i> -<i>Parents signature of expectations DUE</i>
Week 3	<ul style="list-style-type: none"> -Collaging techniques continues -Pastel Techniques -<i>Week 2 Art Journal DUE</i>
Week 4	<ul style="list-style-type: none"> -Charcoal Techniques -<i>Week 3 Art Journal DUE</i>
Week 5	<p>Project 2: Pastel/Charcoal</p> <ul style="list-style-type: none"> -<i>Week 4 Art Journal DUE</i> -<i>Project 1 DUE</i>
Week 6	<ul style="list-style-type: none"> -Pastel/Charcoal continues -One and Two point perspective -<i>Week 5 Art Journal DUE</i>
Week 7	<p>Project 3: One and Two point perspective name plate/road</p> <ul style="list-style-type: none"> -<i>Week 6 Art Journal DUE</i> -<i>Project 2 DUE</i>
Week 8	<ul style="list-style-type: none"> -One and Two Point Perspective continues -Processes for Still Life -<i>Week 7 Art Journal DUE</i>

Week 9	Project 4: Beginning still life techniques: mixed media Acrylic Canvas Painting -Week 8 Art Journal DUE -Project 3 DUE
Week 10	-Still Life continues -Week 9 Art Journal DUE
Week 11	Techniques in Clay and Foil -Week 10 Art Journal DUE
Week 12	Project 5: Clay/Foil panel -Week 11 Art Journal DUE -Project 4 DUE
Week 13	-Clay and Foil continues -Week 12 Art Journal DUE
Week 14	Project 6: Self-Portrait (any media) -Week 13 Art Journal DUE Project 5 DUE
Week 15	-Self-Portrait continues -Week 14 Art Journal Due
Week 16	-Project 6 DUE -Poster Research Project DUE -Finals Week-All work DUE- Art Gallery Walk Art Display -Selection, mounting, titles, name placards

Elective Course Description

Course Name	Beginning Electric Keyboarding
Course Number	TBD after Board approval
Length of Course	One Semester
Grade Level	7-8, 912
Credit Type	0.5 Elective Per Semester (for students in grades 9-12)
Grading Scale	A-F
Course Prerequisite	None
Course Summary	Students will learn how to read rhythm and musical notes and play them on an electronic keyboard, which will culminate in the class creating an original piece of music and performing for peers. Musical basics, such as rhythm, beat, pitch, scale, chords, and melody will be taught first through group practice, and then integrated into the keyboard playing.
Primary Materials	Casio CT-X700 Portable Keyboard Bundle with Stand, Bench, Sustain Pedal, Power Adapter, Austin Bazaar Instructional DVD, Polishing cloth, teacher created sheet music
Standards	General Music Anchor Standards: 5a-8 Identify and apply collaboratively-developed criteria... 10a-6 Demonstrate how interests, knowledge, and skills... 10b-8 Select, organize, and document musical ideas... 10c-8 Present the final version of a personal composition, song, or arrangement... 10d-7 Apply personally-developed criteria for selecting music...
Assessment	<ol style="list-style-type: none"> 1. Students will play at least one song, from a designated list, on the electric keyboard with 90% accuracy. 2. Given ten musical notes on a paper, students will identify the note, the duration of the note, and the location of the note on a keyboard with 90% accuracy.

Activities

Week 1	Introduction to Music - what is music? What makes it different from sound?
Week 2	Rhythm and beat - begin note values for counting music rhythms
Week 3	Continue practicing with note values for counting music rhythms
Week 4	Introduction to keyboard - how to use the percussion programming functions
Week 5	Pentascale (5 finger patterns that do not require replacing hands)
Week 6	Numbering fingers to use on keyboards; introduction to note reading, middle C and spaces on the treble clef
Week 7	Reading the notes on the lines on the treble clef
Week 8	Reading the notes in the spaces on the bass clef
Week 9	Reading the notes on the lines in bass clef
Week 10	Matching the notes on paper to the keys on the keyboard - treble clef
Week 11	Matching the notes on paper to the keys on the keyboard - bass clef
Week 12	Beginner songs, including "Twinkle, Twinkle Little Star" and "Mary had a Little Lamb"
Week 13	Adding percussion to the beginner songs
Week 14	Ensembles: Practice playing songs together
Week 15	Practice for final performance

Week 16

Polishing up and final performance

Elective Course Description

Course Name	Engineering and Design
Course Number	TBD after Board approval
Length of Course	One Semester
Grade Level	7-8, 9-12
Credit Type	0.5 Elective Per Semester (for high school students)
Grading Scale	A-F
Course Prerequisite	None
Course Summary	<p>Given a specific set of materials or project parameters, students will be presented with a series of challenges in which they must employ the engineering and design process to propose, construct, and, if appropriate, test a model/prototype. In some instances the prototype will act as a solution to a hypothetical or real world problem. This course fosters creativity and problem solving skills, and will emphasize connections to the local culture and other subject areas such as science, mathematics, history, art, and technology.</p> <p>*Depending on availability of materials and differences in student populations, substitutions of design challenges may be allowed.</p> <p>*Challenges can be adapted to align to specific themes or school-specific units of study.</p>

<p>Primary Materials</p>	<p>A variety of consumable and non-consumables will be required. Design challenges can be adapted to use available materials. Suggested Supply List: Tape (painter, duct, clear packing, double sided, scotch), scissors, glue (Elmer's, wood, hot glue sticks, superglue), rulers/yardsticks, hot glue guns, paper (newspaper, craft paper, tag board), cardboard, poster board, cardboard tubes, foam pipe insulation, pool noodles, cotton balls/swabs, paper/plastic/foam plates, cups, and bowls, paper clips, alligator clips, magnets, brads, screws, bolts, yarn, netting, bubble wrap, string, fabric scraps, ribbon, felt, thread, balloons, straws, paper/plastic bags, wooden dowels, foam/wooden shapes, pipe cleaners, pom poms, googly eyes, rubber bands, craft sticks, Legos/wooden blocks, staples, washers, pulleys, empty jugs and/or bottles/bottle caps, wire, binder rings, foam sheets, tinfoil, saran wrap, wax paper, play dough, clay, paper circuit materials, plastic eggs, marbles, fishing line, skewers, safety pins, toothpicks, spaghetti noodles, marshmallows, paint, zip ties, PVC pipe, batteries.</p>
<p>Standards</p>	<p>Science: MS-ETS1-1 Define the criteria and constraints of a design problem... MS-ETS1-2 Evaluate competing design solutions... MS-ETS1-3 Analyze data from tests... MS-ETS1-4 Develop a model to generate data... HS-ETS1-2. Design a solution... HS-ETS1-3. Evaluate a solution... Math: G-CO.12. Make formal geometric constructions... G-MG.1. Use geometric shapes... G-MG.3. Apply geometric methods to solve design problems...</p>
<p>Assessment</p>	<p>Project Based Assessment: Students will be graded on fulfillment of the engineering and design process (including planning, construction, and reflection) rather than the product. Each stage of the challenge will be assessed using a rubric.</p>

Activities

Week 1	Intro to Engineering & Design process & simple introductory challenge. Suggested activity: Paper airplane design challenge.
Week 2	Flotation/Archimedes' Principle. Suggested Challenges: Build a Model raft/boat that will hold the most weight. Activities: Complete plan/blueprint, gather supplies, begin building.
Week 3	Continuation of raft or boat challenge. Finish construction, test, redesign, & reflect.
Week 4	Real World Issues. Using given materials, design a prototype that can be used to solve a problem in the real world. Suggested challenges: Snow shovel or robotic hand prototypes. Complete plan/blueprint & begin construction.
Week 5	Continuation of build challenge from previous week. Finish build, test, reflect, & redesign.
Week 6	Egg Drop - Given specific materials & a time constraint, design & build a structure to protect a raw egg from a fall
Week 7	Transportation/Propulsion. Suggested Challenges: Balloon Car; Mars Landing Rover; Egg Car Challenge; Rocket.
Week 8	Continuation of previous week's challenge. Build, test prototype (if applicable), reflect & redesign.
Week 9	Complete construction of final design improvements. Complete reflection pages & self-scoring rubric.
Week 10	Fabrication/Structural Integrity. Suggested Challenges: Paper Tower (using only paper and tape, build the highest structure you can); Rolled Newspaper (using what you know about geometric shapes, build a structure you can sit inside of); Ferris Wheel (construct a Ferris Wheel that spins on an axis), Bridge Building (using predetermined materials, build a bridge that can hold the most weight); Mini-Greenhouse Challenge (using [predetermined materials] build a structure that can be used to grow plants); Spaghetti Noodle/Marshmallow Structure (using predetermined materials, construct a structure such as a house or tower.
Week 11	Continuation of project from previous week. Begin structure assembly. Adjust design as necessary.
Week 12	Finish construction of previous challenge, including testing (if applicable). Complete reflection sheet & self evaluation rubric.

Week 13	Newton's Laws/Simple Machines <u>OR</u> Electricity. Suggested Challenges: Marble Run; Rube Goldberg Machine; Newton's Cradle; Roller Coaster Challenge;; Paper Circuit Challenge...
Week 14	Continuation of challenge from previous week. Begin project assembly. Introduce project for week 16 so students can begin researching, gathering supplies, & planning ideas.
Week 15	Finish construction of structural integrity challenge, including testing. Complete reflection sheet & self evaluation rubric. Complete planning sheet for final challenge.
Week 16	Repurposing. Suggested Challenge: Junk Sculptures (Tin Can Robots, Jug Totems); Upcycling

Elective Course Description

Course Name	Outdoor and Subsistence Skills
Course Number	TBD after Board approval
Length of Course	One Semester
Grade Level	7-8, 9-12
Credit Type	0.5 Elective Per Semester (for students in grades 9-12)
Grading Scale	A-F
Course Prerequisite	None
Course Summary	This course introduces students to general outdoor and subsistence skills. The focus is on the development of knowledge, and understanding the skills necessary to deal with the challenges presented with outdoor and subsistence activities in Southeast Alaska. Students will learn how to prepare for a camping trip, food and water needs, marine and land-based navigation and orientation, how to create shelters in a variety of seasons, basic maintenance and operation of commonly used modes of transportation, how to care for someone in an emergency situation, and careers relating to the outdoors.
Primary Materials	Camping and subsistence gear, navigation and orienteering devices, boats, PFDs, water filtration devices, First Aid kit, various print and video media

<p>Standards</p>	<p>History: D.2 Solve problems by using history to identify issues and problems... D.3 define a personal position on issues while understanding the historical aspects...</p> <p>Geography: A.1 Use maps and globes to locate places and regions... A.5 Evaluate the importance of the locations of human and physical features... B.4 discuss how and why groups and individuals identify with places... C.1 Analyze the operation of the Earth's physical systems... C.3 Recognize the concepts used in studying environments and recognize the diversity... E.2 Recognize and assess local, regional, and global patterns of resource use... E.4 Determine the influence of human perceptions on resource utilization... E.6 Evaluate the impact of physical hazards on human systems...</p> <p>Cultural Standards: B.2 Make effective use of the knowledge... B.4 Identify appropriate forms of technology and anticipate the consequences... D.6 Engage in a realistic self-assessment to identify strengths and needs and make appropriate decisions...</p>
<p>Assessment</p>	<p>Each student will:</p> <ul style="list-style-type: none"> Successfully rig, set and retrieve subsistence gear. Display competence in the use of various navigational and orienteering devices. Show understanding of the subsistence and personal-use fish and game regulations by use of written or oral assessments. Display understanding of basic first aid through practical hands-on activities. Display boat handling and safety by competently leaving the dock, docking, and observing safe practices without reminders. Display competence when shelter building and distress signaling through practical hands-on activities.

Activities

Week 1	Land navigation with map and compass, including using latitude and longitude to pinpoint a destination and navigate to it.
Week 2	Land navigation with GPS including setting waypoints, setting and following a route to a destination.
Week 3	Emergency Shelter Construction using cord, tarps, and edge tools
Week 4	Improvised Shelter Construction using only locally available materials
Week 5	Fire starting and distress signaling, safe practices including use of bow saw, hatchet, tinder Use of distress signals including use of flares, surveyors tape, and mirror Safe foraging including identifying safe species of plants, and accessing potable water
Week 6	Basic First Aid, signs and treatment of hypothermia, treatment of cold water drowning
Week 7	Boat navigation with map, compass and GPS
Week 8	Boat troubleshooting and maintenance; display competence in fuel lines, spark plug cleaning and replacement, oil level check, and oil change
Week 9	Setting and retrieving subsistence gear; crab traps, shrimp pots, halibut skate, gill net
Week 10	Continue setting and retrieving subsistence gear; crab traps, shrimp pots, halibut skate, gill net
Week 11	Identifying and navigating to land features; setting waypoints, planning and following a route.
Week 12	E-scouting, identifying and ground truthing hunting and trapping areas

Week 13	Day pack development; Each student will create a daypack that includes the "Ten Essentials: (first aid, water filtration, snacks, navigation, fire starting, shelter, edge tools, etc.
Week 14	Community Service; distributing fish and shellfish from subsistence activities, assisting elders with firewood, etc. . .
Week 15	Freshwater fishing gear and techniques; identifying productive water, making spring trout traps in creeks, effective rod and reel techniques
Week 16	Freshwater fishing gear and techniques continued

Elective Course Description

Course Name	Personal Finance
Course Number	TBD after Board approval
Length of Course	One Semester
Grade Level	9-12
Credit Type	0.5 Elective Per Semester
Grading Scale	A-F
Course Prerequisite	None
Course Summary	This semester long course will focus on the skills needed to prepare students to be financially literate in the global economy of the 21st century. Topics to be included in this course are the management of money, debt, credit and financial risks, taxes, insurance, financial planning, saving, and investing.
Primary Materials	This course primarily uses the NextGen Personal Financial Literacy curriculum.
Standards	<p>MATH: A-SSE.1. Interpret expressions that represent a quantity in terms of its context... A-SSE.4. Derive the formula for the sum..</p> <p>S-MD.5. Weigh the possible outcomes of a decision by assigning probabilities to payoff values and finding expected values...</p> <p>A-CED.1. Create equations and inequalities in one variable and use them to solve problems...</p> <p>A-CED.4. Rearrange formulas (literal equations) to highlight a quantity of interest, using the same reasoning as in solving equations...</p> <p>A-REI.1. Apply properties of mathematics to justify steps in solving equations in one variable.</p>

Assessment	Assessments include Unit Tests, projects, daily assignments, and participation.
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Activities

Week 1	<p>Intro: Careers: Value of Work, Social contribution, self-sufficiency</p> <p>Project #1. Career Research and Presentation. (Students will take career aptitude tests, choose 2 potential careers and research what is needed to go into that line of work. They will create a list of information for each career and then choose 1 to make a presentation about.)</p>
Week 2	Behavioral Finance-Such as Your Values and Money, Social Media and Spending, Your Money in Context
Week 3	Income/Expenses: What is it?-Vocabulary-income, expenses, debt, cashflow.
Week 4	<p>Budgeting-How to create a budget, budgeting with roommates, budgeting for food</p> <p>Project #2: Budgeting (Students will be given a life scenario--job, kids, location, vehicle type. Based off their personal interests along with real life examples of the various expenses they will encounter. They will also receive "emergency life" scenarios of either problems or bonuses that they may encounter in real life--doctor's bills, gas price increases, bonuses at work..)</p>
Week 5	Savings-Strategies to Saving, Challenges to saving
Week 6	Checking-How checking works, Beware of banking fees, Online banking,How to write a check, balance a checkbook. etc...
Week 7	Investing-Why should I invest, What are stocks?, Bonds, Diversification, and Asset Allocation
Week 8	Credit-Intro to credit, How credit works, Select a credit card
Week 9	Credit-Types of Credit, Credit history, Reading a credit report, etc...

Week 10	Taxes: Sales tax, State Tax, Income Taxes. Project #3- Taxes: Students will be given 4 scenarios and they must use the current 1040 to file taxes for each scenario.
Week 11	Paying for College-FAFSA, Scholarships and Grants, Student loans, etc... Activity: PAYBACK challenge (college simulator)
Week 12	Alternative to College-Associates Degree, Apprenticeships and Internships, Entering the Workforce, Trade Schools, Military enlistment, Military careers & beyond
Week 13	Insurance pt. 1-Intro to Insurance, Auto Insurance, Medical Insurance
Week 14	Insurance pt. 2-Finding a health insurance plan, other types of insurance, etc..
Week 15	Vehicles: How to buy a car, costs of owning a vehicle, renting a vehicle, etc... Project #4:-Vehicle: Students will research and "buy" a used car that fits their budget. They will write a report explaining why their car is a good buy and how they will finance it.
Week 16	House/Apartments: How to buy a house, mortgages, rent, etc...

Elective Course Description

Course Name	Sewing
Course Number	TBD after Board Approval
Length of Course	One Semester
Grade Level	7-8, 9-12
Credit Type	0.5 Elective Per Semester (for students in grades 9-12)
Grading Scale	A-F
Course Prerequisite	none
Course Summary	Students will be able to: identify anatomy and operation of a sewing machine (including troubleshooting), understand basic machine and hand sewing techniques, understand types and “grain” of fabric (weft and warp), replace buttons, repair garments, add patches, and read simple patterns. *Students may also learn techniques in knitting and crocheting.
Primary Materials	Sewing machine, thread, needles, bobbins, numerous types of material for sewing, rotary cutters, nippers, sharp scissors, and personal sewing “kit”
Standards	ELA: Gr.9-12: Informational Text(4)Determine the meaning of words in various genres; including connotative and technical meanings. Visual Arts Anchor Standard 1: Generate and conceptualize artistic ideas and work Math: Geom-CO.12 Make geometric constructions with a variety of tools Employability: A1-Develop and maintain work ethic... A2 Understand how to apply skills to a variety of work settings... A6 Understand the need for safe practices in the workplaces... B1 Identify and appreciate personal interests, aptitudes, abilities, and priorities...
Assessment	Students will be graded with performance tasks: hand sewn stitch swatch, projects 1-6, sewing machine parts and tool pre/post quiz, participation, preparation, and effort

Activities

Week 1	Familiarize class with hand sewing tools and techniques
Week 2	Hand sewing project 1: herbal rice bag
Week 3	Continue project 1 - Familiarize class with fabric tools, proper ironing, organization
Week 4	Familiarize machine sewing tools, basic parts and techniques and/or start fabric swatch sewing practice
Week 5	Types of Fabric, learn vocabulary of warp, weft, nap and right versus wrong side of fabric - Choose fabric for Project 2
Week 6	Choosing and reading a pattern - Hand/machine Sewing Project 2: stuffed animal/doll, pillowcase
Week 7	Continue Project 2 - Practice hand sewing patches, replacing buttons, fixing small tears
Week 8	Familiarize self with special fabrics - Choose fabric and design for small bag with drawstring or elastic closure - Project 3: Small bag with elastic hem
Week 9	Continue Project 3 - Review patterns and learn basic pattern adjustments
Week 10	Project 4 Peaceful sewing project-precise cutting of fabric for pillowcase and/or lap quilt
Week 11	Pattern and Fabric choice for either pajama pants or simple skirt - Work with body measurements to fit pattern - Begin ayout of fabric, pressing
Week 12	Project 5: pajama pants or skirt construction
Week 13	Continue Project 5: pajama pants or skirt construction
Week 14	Project 6: Lap quilt production

Week 15	Project 6: Lap quilt continuation
Week 16	Hand knitting/ Needle Knitting Lesson

Elective Course Description

Course Name	Spanish: Year 1 - Semester 1
Course Number	TBD after Board approval
Length of Course	One Semester
Grade Level	7-8, 9-12
Credit Type	0.5 Elective Per Semester (for grades 9-12)
Grading Scale	A-F
Course Prerequisite	None
Course Summary	Students will build a foundation of the Spanish Language through speaking, writing, listening, and reading. In addition, culture and customs of the Spanish speaking world are introduced. Students will start to develop cultural awareness and the ability to recognize the practices and perspectives of the Spanish culture.
Primary Materials	Vistas Textbook and Student Activities Manual Introducción a la lengua española.
Standards	World Languages: A2 write and speak understandably... A3 use two or more languages effectively in real life situations... B1 understand the relationships between language and culture... B4 learn about and experience surface characteristics of the culture... B5 apply knowledge of the functions and structure of one language to the study of another language...
Assessment	Unit Quizzes, oral exams, participation, and daily assignments.

Activities

Week 1	Greetings(Tú / Usted), Pronunciation/Alphabet, tell time, count to 100
Week 2	Geography of Spanish speaking countries Days of the Week, months
Week 3	Stem-changing verb vocabulary, Stem-changing conjugation, Colors (review), Seasons with months review
Week 4	Hispanic influence in the U.S Colors, Weather
Week 5	Classroom objects, school subjects Estar, Emotions, The verb ser, Ser vs. Estar
Week 6	Mexico City Ar, Er, Ir verb conjugation - (tener expressions)
Week 7	Places in the city, transportation, restaurant The verb ir, Prepositions of place
Week 8	Puerto Rico and Dominican Republic Verb vocabulary with Gustar, The verb gustar, Question words
Week 9	Holidays and celebrations, count from 101-999
Week 10	Costa Rica and Nicaragua Subject pronouns, Adjective vocabulary, Noun-adjective agreement
Week 11	Items and rooms in a house, preferences Review (ser + adjectives), Making comparisons, Possessive adjectives
Week 12	Housing in Colombia and Venezuela Family, likes and dislikes, describe others

Week 13	Leisure activities, seasons, weather
Week 14	Argentina and Chile The present progressive, The preterite tense of regular verbs
Week 15	Chores, foods, purchasing food Gusta vs. Gustan, Food adjectives, Tener (review)
Week 16	Spain Indirect object pronouns, Demonstrative adjectives and pronouns

BP 0500 Review and Evaluation

The School Board recognizes that ongoing review and evaluation of district policies and programs are necessary if the Board is to be held accountable for the governance of the district. The Board accepts that being accountable includes a duty to explain to the public how district responsibilities are being met and will provide for such review and evaluation.

(cf. 0510 - School District Report Card)

(cf. 1312 - Complaints Concerning the Schools)

(cf. 4115 - Personnel Evaluation)

(cf. 6190 - Evaluation of the Instructional Program)

(cf. 9300 - Governance)

(cf. 9400 - Board Self-Evaluation)

Legal References:

ALASKA STATUTES

[14.03.120](#) *Education planning; reports*

ALASKA ADMINISTRATIVE CODE

[4 AAC 04.140](#) *Content Standards*

~~[4 AAC 04.150](#) *Performance Standards*~~

~~[4 AAC 04.010](#) *Program Planning and Evaluation*~~

~~[4 AAC 06.805](#) *Adequate Yearly Progress*~~

[4 AAC 06.812](#) *Alaska school performance ~~index~~ system*

[4 AAC 06.885](#) *School ~~and District Recognition~~ recognition*

Revised 06/06

Reviewed 1/15

Adoption Date: 04/09/98

Southeast Island School District

BP 6190 Evaluation of the Instructional Program

Note: The following sample policy may be revised to reflect district philosophy and needs.

The School Board believes that the evaluation of curriculum and instruction is necessary in order to maintain and improve the quality of our district's educational program. Evaluations shall focus on student progress in relation to district philosophy, goals, and objectives as well as requirements related to state performance standards.

(cf. 0200 - Goals for the School District)

(cf. 0500 - Review and Evaluation)

(cf. 0510 - School Accountability Report Card)

(cf. 1312 - Complaints Concerning the Schools)

(cf. ~~6151~~6141 - Curriculum Development and Evaluation)

(cf. 6161.1 Selection and Evaluation of Instructional Materials)

(cf. 6171 - Title I Programs)

(cf. 6174 - Bilingual-Bicultural Education)

(cf. 6178 - Vocational Education)

Legal Reference:

ALASKA STATUTES

[14.03.120](#) Education planning; reports

ALASKA ADMINISTRATIVE CODE

[4 AAC 04.140](#) Content standards

~~[4 AAC 04150](#)~~ Performance Standards

~~[4 AAC 05.010](#)~~ Program Planning and Evaluation

~~[4 AAC 06.805](#)~~ Adequate Yearly Progress

[4 AAC 06.885](#) School ~~and District Recognition~~ recognition

Revised 8/04, 08/06

Adoption Date: 04/09/98

Southeast Island School District

AR 5123 Promotion/Acceleration/Retention ~~Student Progress~~

Student Placement

Students entering the district shall be placed in the appropriate level based on review of student records, standardized achievement tests, SISD placement assessments, and teacher observation.

Student Retention

Before retaining a student, the principal or designee shall determine that:

1. The student has not met grade-level standards of expected student achievement.
2. Remedial help for the student has not sufficiently prepared the student for advancement.
3. Appropriate treatment targeted to the student's needs will be provided in addition to retention.
4. The student's parent/guardian has been notified and given reasons for the retention.

Note: The following optional sentence may be revised if the School Board wishes to require parental consent prior to retention.

Parental agreement is suggested, but not required, for retention.

Revised 8/01, 5/16

Adoption Date: 04/09/98

Southeast Island School District

AR 6171 Title I Programs

Parent ~~Involvement~~ and Family Engagement in Title I Programs

Note: The ~~No Child Left Behind~~ Every Student Succeeds Act of ~~2001~~ 2015 continues the federal requirement that districts receiving Title I funds have a policy on parental involvement. ~~Minor changes to this requirement were implemented with NCLB. Districts are no longer required to assist parents in understanding the national education goals. On the other hand, districts may now establish a district-wide parent advisory council to provide advice on all matters related to parent involvement in Title I programs. Districts must provide full opportunities for the participation of parents of migratory students, to the extent practicable~~ parent and family engagement. General requirements continuing from previous years include the mandate that districts conduct, with parental input, an annual evaluation of the content and effectiveness of the parent ~~involvement~~ and family engagement policy. Additionally, each of the district's schools with a Title I program must have its own ~~parental involvement~~ parent and family engagement policy created with input from parents and families of students attending that school. Finally, parents must be notified of the parent ~~involvement~~ and family engagement policy.

These procedures meet the requirements of ~~No Child Left Behind~~ ESSA, except that they were not created with input from parents in your district. Each School Board and individual school site should obtain parental input, as required by ~~NCLB~~ law.

A strong partnership between families, the schools, and the community will improve student outcomes. Each school shall support and encourage ~~parental involvement~~ parent and family engagement opportunities, as identified in a school parent ~~involvement~~ and family engagement policy. The policy must be developed in cooperation with parents and should include the following:

1. A plan for effective two-way communication between parents and the school regarding the school's policies and rules, and an individual child's progress;
2. A commitment from the school that information related to school and parent programs, meetings, and other activities will be sent to parents in a timely manner;
3. A description of the school's responsibilities to provide high-quality curriculum and instruction in a supportive and effective learning environment;
4. A description of the parents' responsibilities for supporting their children's learning such as monitoring attendance and homework completion; volunteering in their child's classroom; and participating in decisions relating to the education of their children and positive use of extracurricular time.
5. A description of how the school will promote to teachers and other personnel the value and utility of the contributions and involvement by parents and families;
6. The availability of assistance to parents in understanding the State's academic achievement and assessment standards;

7. The availability of materials and training to help parents work with their children to improve their children's achievement;
8. The importance of communication between teachers and parents on an ongoing basis through, at a minimum -

~~1.~~ a. frequent reports to the parents on their children's progress;

~~2.~~ b. parent-teacher conferences to discuss the child's progress and placement and to describe the methods used to complement the student's instruction;

~~3.~~ c. reasonable access to teachers and other educators, including the opportunity to observe program activities;

d. an annual meeting, at a time convenient for parent attendance, to explain what students will learn, the assessments used to measure student progress, the state's academic standards, and the proficiency levels students are expected to meet for their grade level;

~~4.~~ e. an annual meeting, at a time convenient for parent attendance, where all parents shall be invited and encouraged to attend, to discuss and review the content and effectiveness of the school parent ~~involvement~~ and family engagement policy and activities;

9. The timely notice to parents of information about ~~parental involvement~~ parent and family engagement programs;
10. Insofar as possible, the coordination and integration of parental involvement activities with community groups;

In facilitating effective ~~parental involvement~~ parent and family engagement, the Principal/Site Administrator may:

1. Provide regular meetings, at parent request, where parents may formulate suggestions and participate in decision-making about the education of their children;
2. Ensure, insofar as possible, that opportunities for full participation are given to parents who lack literacy skills or whose native language is not English;
3. Involve parents in the development and training of teachers, principals, and other educators in order to improve the effectiveness of such training;
4. Adopt and implement model approaches to improving parental involvement;
5. Establish a parent advisory council to provide advice on all matters related to parental involvement activities and programs.

Insofar as practical, ~~parental involvement~~ parent and family engagement materials and information shall be provided in a language and format that parents understand.

Revised 4/04

Adoption Date: 04/09/98

Southeast Island School District

SISD BOARD MEETINGS CALENDAR OF AGENDA ITEMS

August	<ul style="list-style-type: none"> • Welcome Staff and Students • Crisis Response Plan Review • Student Handbook Review • Parent Involvement Policy and Handbook Review • Annual Public Notices to Parents • Six Year Capital Improvement Plan Approval • Board Policy Updates • Title I District and School-Wide Plans
September	<ul style="list-style-type: none"> • Site Enrollment • Review Student Assessment Data • Graduation Date Approvals • SISD Resolutions (AASB Call for Resolutions) • Plan AASB Leadership Conference Attendance • Annual Progress & Summary Report for Student Nutrition and Physical Activity • Work Session: ASC Officer Election Certification; ASC Training & School Year Goals/Objectives Development
October	<ul style="list-style-type: none"> • New Board Member Orientation Work Session/Oath of Office • Board President and Clerk Elections • Appoint Legislative Liaison & Advocate for AK Youth Liaison • Appoint Student Board Representative(s) • Review AASB Resolutions • Report Student Count • Board Public Opinion Survey
November	<ul style="list-style-type: none"> • Audit Review/Budget Revisions • Annual audit of student organization accounts (ASC) • AASB Conference • Review and Refresh Strategic Plan/timeline
December	No Scheduled Meeting
January	<ul style="list-style-type: none"> • Budget Revisions • Plan for February Legislative Visits • ID Lobbying Strategies & Issues for Legislative Visits • Superintendent Evaluation
February	<ul style="list-style-type: none"> • Plan for AASB Spring Fly-In (if attending) • Board Self-Evaluation/Goal Update and Review
March	<ul style="list-style-type: none"> • Budget Development • Teacher Contracts • AK STEPP Needs Assessments • School Calendar Adoption
April	<ul style="list-style-type: none"> • Graduation Attendees • Budget Development • Teacher Contracts • Capital Improvement Plan/Facility Needs Report
May	<ul style="list-style-type: none"> • Budget Development • School District Report Card to the Public • Bruce Hill Scholarship
June	<ul style="list-style-type: none"> • Budget Adoption • Board Policy Updates from AASB • Disciplinary Action Data Review • Curriculum Quarterly Reports
Every Month	<ul style="list-style-type: none"> • Policy Review • Stipend and Mileage Forms ⁹³ • Exemplary Stakeholder Nominations

ASC Agenda

Barry C. Stewart Kasaan School

01/19/2021

Call to order; 4:56pm

Attendance, Mike Congdon , Jessica West, LaNeice Congdon, Nannette Scamahorn, Sherry Becker.

Adjustments to agenda

- Donation to school - a donation of \$500.00 plus books and magazine subscription and lots of other stuff. - We will send thank you notes to Connie Chambers. What should we spend funding on?
 - field trips such as swimming
 - Or swimming lessons. The district has grant options for this. Sherry Becker has volunteered as a helper for the field trips.
- Need to send - Thank you notes to Tlingit and Haida for the back packs also
- need to send thank you for instraments from dancing with the spirit.

Treasury report - about 16,980 in our account. Signers need to be taken care of. Find minutes that okay the switch. Treasure will call to find out what needs to be done. Talk to them about the children savings accounts. We haven't spent much money because of COVID and we are waiting to see about the 3 sided building.

Lead teacher report- Grades will be coming out, the end of the quarter is this weekend. Grades need to be done by Monday. Mike is very impressed with what Jessica is doing in her class. Branson says the 3 sided building should be started soon. We are waiting on the crew to finish the building in Klawock. The boiler is also on Bransons radar. We are getting more and more students, We have started the process of hiring a preschool teacher. Heather Mendonsa, will be working with us.

Sherry Becker - guest speaker :) - Training on the role of the ASC. Connection between the community and the school. We need to have a plan for our school ; Philosophy statement- or tagline. Why would I want my child to go to school here? What do the students want?

Decide on facility use agreements and equipment use agreements. Take part in developing the calendar options.

Make sure all students are learning. Reports on where kids started and where they ended up at the end of the year.

behavioral issues reports

Summer maintenance and year round maintenance plans

(Sherry will send notes). Or Mike will find them.

Roberts rules of order. Is what we use to change things and use the budget.

Board meeting is tomorrow. Big deficit in loss of kids with extra needs. Budgets are being worked on for extra teachers. The ASC has a voice in which teacher will be able to come here.

Changing the district website.

Valentines (Feb 11th for school?) Jessica wants to have a valentine party for the younger kids. She wants to celebrate on the 11th. Everyone who wants to participate should bring valentines. Jessica wants to send out announcements. Maybe a valentine box competition. Older kids might join. Ask for Volunteers for treats.

Reimbursement for Mike (Christmas gifts) Motion by Jessica West to reimburse 2nd by Nannette Scamahorn.

Sports - Basketball and Archery - High school started basketball their first game is on the 29th. Two guests per player can come and watch. Archery is starting tonight in Thorne Bay. We will start doing archery at the recycle center here in Kasaan. 3rd grade and up. John has all of our bows and arrows that belong to Kasaan. We can get them as soon as we are ready and able to store them. We will need a parent volunteer to help with the kids. We have three targets that belong to the school.

Old information

- 3 sided building- It is on the schedule.

Motion to adjourn 6:00pm by Jessica West 2nd by Nannette Scamahorn.

Howard Valentine School

ADVISORY SCHOOL COUNCIL AGENDA

Date: Thursday, January 14, 2021 Time: 3:45pm

A. Call to order: Jani calls to order @ 4:00 pm

B. Approval of agenda: Judy Makes motion, Nhung seconds

C. Approval of minutes from (Date) Judy approves minutes, Nhung seconds

D. People to be heard: None

E. Student Representative Report (5min): None, select a high school student for next meeting

F. Committee Reports (5 min): None

G. Superintendent's or Principal's Report (5 min): 4th grade and above after Sept.1 could consider for early entry into kindergarten. There will be transportation funding available for student transfer. Volunteers are welcome into the school if they are working with a staff member. They will need to be temperature check and screened. Only volunteers who will work out of sight of staff will need to fill out volunteer application

H. Administrative Reports

1. Lead Teacher Report (5 min) Elementary school went on fossil hunting field trip and started P.E activities with Amy Erfling. High School students building alder stools and screen printing.
2. Treasurer (5 min) – \$18,360 balance
3. President's/Vice-President Report (10 min) –None

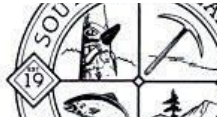
I. Items for Advisory School Council Consideration

1. Old Business
2. New Business
 - a. Future enrollment for Howard Valentine School- Need enrollment of 10 students or more in the October count to remain open. In the event that the school closes down, parents have the option of homeschooling or enrolling in other schools in the district.
 - b. Philosophy statement for Howard Valentine School
 - c. Goals and objectives for Howard Valentine School

K. Attendance: Steve, Chrissy Hull, Sarah Bateman, Judy Adamson, Cody, Yvonne, Janie Wainscot, Nhung, Jason

L. Adjournment:

M. "After Meeting Workshop" starts. (Discussion topics can be forwarded to the next meeting agenda if more member input is needed.)



Naukati School

ADVISORY SCHOOL COUNCIL MEETING MINUTES

DATE: January 5, 2021 TIME_5:30 pm_
PO Box NKI, Ketchikan, AK 99950
(907) 629-4121



- A. Call to order: 5:33 pm
- B. Roll Call: Branzon Anania, Laura Anania, Cassandra Christopherson, Josh Musser, Tara Musser, Sherry Becker
- C. Visitors: _____ None _____

- D. Motion by Josh to approve the meeting agenda as written
Seconded
Approved

- E. Motion by Josh to approve minutes from 11/20 meeting as written
Seconded
Approved
- F. Public Comment (none)
- G. Committee Reports
 - 1. Student Council report: none
 - 2. Fundraising Report – still looking into Chicken Enchiladas fundraiser
 - 3. Sports –Laura reports:
Marksmanship has ongoing practice
Archery practice is happening in the evenings
Still looking ahead to Wrestling
- H. Administrative Reports
 - 1. ASC Presidents Report: Not much to report as COVID 19 has hampered many activities. Branzon is moving forward with potential fundraiser with shirts
 - 2. Lead Teacher Report:
AAA tutoring is moving along and showing growth in students' classroom work. School is working with Family Liaison in making a few other family fun nights through the Spring
 - 3. Treasurer's Report:
-Current balance \$15,243.20
 - 4. District Administrative Report: Sherry Becker discusses need to meet with community about school population for the 2021-22 school year. Discussion of budgets and decreased enrollment in Naukati but also other schools in SISD.

- I. Unfinished Business NONE
- J. New Business NONE
- K. Public Comment: None
- L. Schedule Next Meeting: Tuesday, February 23, 2021 5:30pm

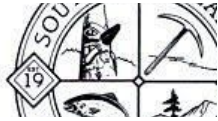
- M. Adjournment:
Motion by Tara
Seconded. Approved

Meeting adjourned at 6:08 pm

Minutes Submitted by: Laura Anania, Lead Teacher

Approved date:_____

Approved by President:_____
Branzon Anania



Naukati School

ADVISORY SCHOOL COUNCIL

*Emergency MEETING MINUTES

DATE: January 28, 2021 TIME_5:30 pm_

PO Box NKI, Ketchikan, AK 99950

(907) 629-4121



- A. Call to order: 5:33 pm
- B. Roll Call: Branzon Anania, Laura Anania, Josh Musser, Tara Musser
- C. Visitors: _____ None _____
- D. Motion by Josh to approve the meeting agenda as written
Seconded
Approved
- E. Motion by Josh to move approval on 01/05/2021 notes until regular meeting
Seconded
Approved
- F. Public Comment (none)
- G. Committee Reports (none)
- H. Administrative Reports
 - 1. ASC Presidents Report: (none)
 - 2. Lead Teacher Report: Proposed dates for school day make-up due to power failure
 - 3. Treasurer's Report: (none)
 - 4. District Administrative Report: (none)
- I. Unfinished Business NONE
- J. New Business ASC voting for proposed dates for school make-up on Feb. 19 and May 21, 2021: three ASC officers present; 3 officers vote YES for school make up dates
Motion made by Tara to approve the dates of 02/19 and 05/21, 2021 as make up days for Naukati Bay School
Seconded, AIF
Approved
- K. Public Comment: None
- L. Schedule Next Meeting: Tuesday, February 23, 2021 5:30pm
- M. Adjournment:
Motion by Tara
Seconded. Approved
Meeting adjourned at 5:35 pm

Minutes Submitted by: Laura Anania, Lead Teacher

Approved date: _____

Approved by President: _____

Branzon Anania

Thorne Bay School

ADVISORY SCHOOL COUNCIL Minutes

Date: 01/14/21

Link to join meeting:

<https://meet.google.com/aff-zwpm-meb>

- I. **Call to order:** 6:02 Terri asked for motion to call to order. Matt makes motion, Carol seconds, motion passes.
- II. **Approval of agenda:** Sherry makes motion to approve minutes & Amy seconds
- III. **Approval of minutes from the October (10/16/20) meeting:** Table the minutes, not everyone had access to see them.
- IV. **People to be Heard:**
 - A. Heather Mendonsa would like the ASC to consider purchasing electronic keyboards. 13 students for musical arts. Approx dollar Casio CT-X700 \$299.00 each. Opens the door to fine arts. Very sturdy. 4 yr protection plan \$4.99 per unit. Covers drops, spills and cracked screens. \$5160 plus shipping & handling.
 - B. Branzon Anania - Development of long range physical building plans on the condition of the building.
Table having Branzon speak, he was not aware.
- V. **Student Council Report (5min):** Introduce Student Council and ASC student liaison- A lot of great ideas to get the year going. President- Grace , Vice-Jordan , Secretary/Treasurer- Jakob, ASC Student Liaison- Emily, HS Rep- Francesco, JR High rep- Bonnie. Student rep board training happening in about 2 weeks. Field needs repair, students are not able to play sports on it, completed repairs would be a big benefit for the students.
- VI. **Communications (5 min):** None

VII. Individual/Committee Reports (5 min):

- A. **Activities Director:** update. Really good news to report. We've been blessed here on our island. Boys & girls basketball a go. First game here with Hydaburg Jan. 29. Mel Cook is doing great with the boys team. Taylee Nyquist is our newly appointed girls coach. Girls practice to start this week. Mixed 6 volleyball will be a go, then cross country. HS Wrestling is a go! Which will open up for the younger guys as well. Field is very swampy, not able to do a lot on it. Brian is looking into a grant for frisbee golf. \$3K. Forestry is donating engineers to advise us on repairing the field, getting it drained. Maybe thoughts on raising the track. Possibly able to use the students for fundraising to work on the field. Praying we can keep case count down to stay in green to proceed with sports.
- B. **Archery Coach:** Update. Archery started a week (in classes for PE) before going into red risk. Over half the classes were completed. Will finish next week. NK, WP, CC have already started practicing for after school archery. TB will start next week. State tournament in March. 3 weeks state to Nationals.
- C. **Marksmanship-** Naukati has 6 competitors already paid up. Trying to do a "family" get together in CC. Harder time to get students in at TB due to Covid and how to not invite the whole school. Alex & Terri are almost completed with the coaching requirements for Marksmanship. Matt was very impressed with the safety aspects of the shooting program. We haven't had any safety violations but areas could be improved.
- D. **Extracurricular Activities/Non-Sports Related:** Trying to get a teacher to supervise Student council & yearbook committee.
- E. **Concessions:** With basketball season to start. No other sites are having concessions so we should follow suit and not provide concessions. Possible fundraising dinner, per plate being sold at games.
- F. **Testing Coordinator:** Maps testing k-12 starting Jan 25. 1st week of Feb is iReady k-8.-

VIII. Superintendent's Report and Training (15 min.)

A. ASC Training

1. Development of Thorne Bay School Philosophy
2. Development of Thorne Bay Goals and Objectives (Ask Brian to send you the information on how to access the TB School's current school improvement plan and information on how to access and modify this plan, etc.)
3. 2021-22 School Year Calendar discussion- will be coming out next month, no later than March. Trying to coordinate with Craig, Klawock & Hydaburg.

4. Volunteer/Chaperone Handbook Anyone that is working with students who could work with students without being in visual or audible of an employee has to go through this process
5. Review and Update of Parent Involvement Handbook Need more parent involvement. Would like to keep working on this. Parent recognition is now in place- ASC will be the one to choose and recognize those parents.
6. End of Year report items- Joanna will let us know where the students stand academically.
7. Involvement in hiring of teachers (if needed) for 2021-22 school year. ASC can help with the hiring process, give suggestions as to what you would like to see in teachers. Can also be part of the hiring process.
8. Safety and Discipline Plan- No real issues at sites. Please no names of individual students just plan of action for an overall plan.

IX. Administrative Reports

A. Principal's Report -

https://docs.google.com/document/d/1uXuuQsmMjZwd3YDN3mo-C7xW0dNFDWN_SkGO39LpKX4Q/edit?usp=sharing

B. Advisory School Council Chair's Report: Need to elect one!

C. Advisory School Council Treasurer's Report: (10 min)- First Student bill needs to be discussed. Laura is locked out of online services of Tongass Credit Union. Laura will go in person to speak with representatives in Tongass. Will need to change security questions.

X. Items for Advisory School Council Consideration:

A. Old Business- Still need to hire new officers for ASC Members

B. New Business-

1. Election of ASC Chairperson, Vice Chairperson, and Secretary. Laura would step down if somebody wants to take over for treasurer. Matt M. makes motion for Heather M. for chairperson. Joanna seconds, motion passes.
 - a) Board Policy 8120 Elections
 - b) Board Policy 8140 Officers
2. Purchase of keyboards
3. Discussions about the following:
 - a) Homecoming Dance/Event
 - b) Valentine's Day- Student body would like it to be a fundraiser. Valentines dinner proposed for 2/19/21.
 - c) Prom
 - d) Quarterly Power Students - Nominated by teachers, students for exceptional work, responsibility, or assisting around the school. Let's include the student body since it's

their school. Heather makes a motion to discuss at the next meeting so staff and students can discuss it further. Joanna makes motion, Matt seconds, it's approved, motion passes.

4. Need to come up with a maintenance plan- what improvements need to be made, or what parents would like to see happen around the school

XI. **Schedule Next Meeting:** 1/20/21 Special meeting. 6:00pm

XII. **Attendance:** People in attendance for January 2021: Amy J., Heather M, Matt M., Carol R., John S., Terri K., Sherry B. Laura C., Joanna S. Emily E., Danel Winrod, Patrick T.

XIII.

XIV. **Adjournment:** Heather motion to adjourn. Matt second's . Motion passes.

XV. **"After Meeting Workshop" starts.** (Discussion topics can be forwarded to the next meeting agenda if more member input is needed.)

XVI. Need to change settings so that non gmail people can join the meeting.

Notes for Superintendent Report:

Board Policy 8200 ASC Powers and Duties:

The Advisory School Council shall seek to represent the interests of the community and communicate those interests to the School Board and administration.

Within the guidelines established by the School Board, the Advisory School Council shall:

1. Develop and annually review a mission statement.
2. Develop goals and objectives to guide the school and provide a basis for prioritized spending.
3. Establish local policy manuals in the form of student and staff handbooks prepared by the Principal/Lead Teachers and approved by the Advisory School Council which should include, but not be limited to the following areas:
 - a. School facilities (use of school buildings by outside groups, use and loan of school equipment)
 - b. Advisory School Council rules of operation (meetings and work sessions, notification procedures for members, communication with the Advisory School Council, reading files, records and minutes).
 - c. Open or closed campus
4. Propose a calendar for the school and review the daily schedule as prepared by the Lead Teacher, and submitted to the administrator. The Advisory School Council shall be informed of the activity program of the school and district.
5. Review and suggest line item changes in a local budget where it applies to the local school program. Recommend and submit a prioritized program based budget to the budget officer by April of each year. Approve a budget governing the scope and extent of extracurricular activities to be conducted in the school.
6. When categorically funded programs, such as Indian Education, Johnson O'Malley, and Title 1, take place in the school, approve the program to be implemented. The respective parent committee has responsibility for the preparation of the program but every effort should be made to coordinate all programs that take place in the school.
7. Review and approve a report prepared by the Principal/Lead Teacher to be submitted prior to the 1st of March to the School Board and to the community served by the Advisory School Council. This report shall include the following:
 - a. progress and achievement throughout the year,
 - b. recommendations for regional goals and objectives,
 - c. personnel recommendations in a prioritized manner,
 - d. student achievement,
 - e. an evaluation of special programs carried on in the school,
 - f. status of the physical plant including suggestions for summer maintenance,
 - g. extracurricular activities carried on throughout the year.
8. Review and make suggestions for the curriculum used in the schools including bilingual/bicultural education.
9. The ASC chairperson designates a member to serve on a district committee for the purpose of advising in relation to grants and government funded projects. This designated person will serve as a conduit between the district and the local site council.
10. Assist in selecting teachers and Principal/Lead Teachers by outlining to the Superintendent desirable characteristics and skills needed by teachers and Principal/Lead Teacher to fill potential vacancies.
11. Assist in making recommendations regarding contracted services by approving the recommendation of the Principal/Lead Teacher prior to forwarding said endorsement to the Superintendent.
12. Assume responsibility for buildings by recommending a six-year future building plan and updating it each year, approving use of buildings by community or other groups, and being aware of physical conditions and inspections of buildings.
13. Be responsible to the community by establishing a line of communication between the school and parents, assuming responsibility for the educational program of the school within the limitations established by the School Board, attempting to resolve any conflicts involving the school at the local level in accordance with appropriate complaint procedures, (BP1312) and attending all training sessions offered for Advisory School Council development.

14. Keep Board informed of student accomplishments, activities, etc. that deserve Board recognition
15. Duties not performed by the Advisory School Council in a timely manner and in accordance with the policies and regulations of the district are to be carried out by the next responsible board or school official.

Thorne Bay School

ADVISORY SCHOOL COUNCIL Minutes

Date: 01/20/21

Join Zoom Meeting

<https://us02web.zoom.us/j/83203553867?pwd=N0Flb1JGeWcwVkNrRGtJaGlvMWd4dz09>

Meeting ID: 832 0355 3867

Passcode: 025933

- I. **Call to order:** Heather at 6:03
- II. **Approval of agenda:** Amy motions to approve the agenda. Matt second. Motion passed.
- III. **Approval of minutes from the October (10/16/20) meeting & 14th Jan Meeting:**
 - A. **16 Oct 2020 Minutes:** Amy Motioned, 2nd Matt. Motion passed
<https://docs.google.com/document/d/1YQsHdJm6tZDtR0Utz-VbEPKyDoI0QECeoWRmfNLY5M/edit?usp=sharing>
 - B. **14th Jan 2021** Matt motioned, 2nd Joanna. Motion passed
Minutes:https://docs.google.com/document/d/1YsM_r_QCPeTgiL_ySK463m7-vH6q4JPsetR6-69OVg/edit?usp=sharing
- IV. **People to be Heard:** N/A
- V. **Student Council Report** (5min): N/A
- VI. **Communications** (5 min):
- VII. **Individual/Committee Reports** (5 min): N/A
 - A. **Activities Director:**
 - B. **Coaches:**
 - C. **Extracurricular Activities/Non-Sports Related:**
 - D. **Concessions:**
 - E. **Testing Coordinator:**

F. Maintenance Director: Branzon: Most projects for TB are under CIP Projects, #1 for Hollis didn't not get completed due to state pulling funded. No CIP projects going anywhere very fast unless it's an emergency. Just got rankings for major CIP. TB air handlers & fire suppression is on list. We did replace major problems and will continue to work to replace stuff as needed. If ASC has thought, ideas or suggestions that we can submit to DEED will assist in our numbers going up. Building controls 1.2 million air handlers 5-600,000. We can adjust heat in specific rooms, has to be done manually because our air handlers are in desperate need of replacement.

G.

VIII. **Superintendent's Report and Training (15 min.): N/A**

IX. **Administrative Reports: N/A**

A. **Principal's Report -**

B. **Advisory School Council Chair's Report:**

C. **Advisory School Council Treasurer's Report: (10 min)-** Will link report from Laura C. once I receive it!

D. **Items for Advisory School Council Consideration: N/A**

E. **Old Business-** Still need to hire new officers for ASC Members

F. **New Business-**

1. Election of ASC Vice Chairperson and Secretary. Heather makes motion for LouBeth to be vice chairperson. All in favor, motion carries. Brandi P. would be interested in Secretary. Heather motions that Brandi P. takes over as secretary. Amy J. seconds, all in favor, motion carries.

a) Board Policy 8120 Elections

b) Board Policy 8140 Officers

Sherry: makes a suggestion that new ASC board and student rep join in City of Thorne Bay meetings to introduce themselves and get suggestions and ideas.

2. Discussions about the following:

a) Homecoming Dance/Event- January 30th and have a dance with the Boys and Girls HS basketball team. Donation of snacks, cost free, semi formal, music is still in process.

b) Valentine's Day- February 19th. Take-out delivery. Fundraiser for boys and girls HS basketball. Matt recommended to wait on the dinner. Joanna mentioned Valentine's Gifts inside school. Amy can pick 107 gifts at Walmart. Matt recommended \$500 for the items.

Helium tank was mentioned as needing to be filled. Brandy recommended to have raffle tickets for experience packages. Matt asked what would be good for the students. Brandy said to go to vendors to ask for donations. Heather said we need to make sure to get a gaming permit. Matt said we will need to table this until the gaming license comes in. Heather said she would like to see this on the next meeting agenda. Who would be the recipient of the fundraiser. Matt said whoever puts in the work will receive the funds. Branzon/Terri mentioned Tyler rental should be able to fill the helium. Amy motion to table the experience packages to the next agenda, 2nd Emily. Emily motion to purchase items up to \$500, 2nd Matt. Not to exceed \$250 for helium tank refill.

- c) Prom- Emily Ehorn makes motion to table until next meeting, Amy J seconds, all in favor. Motion passes
- d) Quarterly Power Students -
<https://docs.google.com/document/d/1C8Fp1eRicy918kUPfeH70r53VeknZvwGI-CpK7A2qIs/edit?usp=sharing>
 - (1) Wolverine Student
 - (2) Submit application/resume

Brandy P suggested using Survey Monkey to proceed with Power/Wolverine Student. Staff/community/student bring suggestions for new name. Amy J. makes motion to table until next time, Emily E. seconds, all in favor, motion passes.

X. **Schedule Next Meeting:** 2/16/21 @ 6:00.

XI. **Attendance:** Matt Mendonsa, Heather Mendonsa, Emily Ehorn, Joanna Shneider, Amy Jennings, Sherry Becker, Brandy Prefontaine , Branzon Anania, Terri Kohn

Emily asked about student rep training.

XII. **Adjournment:** 7:17 pm

XIII. **“After Meeting Workshop” starts.** (Discussion topics can be forwarded to the next meeting agenda if more member input is needed.)

Whale Pass School Advisory School Council Meeting Agenda

Tuesday, January 26, 2021

- A. Call To order: *3:30*
- B. Approval of agenda: *yes*
Approval of minutes from meeting: *Tuesday, December 15, 2020*
- C.
- D. People to be heard: *Christine Cook, Andy Cook,*
- E. Student Council Report:
- Principal— *Sherry Becker*
 - President— *Sarah Vasser Alford*
 - Treasurer— *The current bank balance \$20,065.22*
 - Lead Teacher— *Christine Cook—see below*
- F. Items for Advisory School Council Consideration:
- **New Business:**
 - *Students of the month— Congratulations Alayna and Tommy. Each student of the month receives \$5.00.*
 - *Next ASC Meeting- The next ASC meeting will be February 23, 2021*
 - *Information— all up-to-date information will be posted on our Facebook page and emailed. Please contact Christine Cook or Andy Cook for questions or concerns.*
 - *Schedule— currently operating in the green zone.*
 - *Gun Calendar- The winner in the January drawing is Janissa Johnson from Anchorage*
 - *Archery- Students have been practicing daily and going to Naukati on Thursdays to practice in the gym there.*
 - *Dock Work on Thursday- This Thursday, January 28 the MS/HS class will be helping with the dock installation beginning a 10am. All students need to wear warm comfortable clothes. Bring gloves and hats.*
- G. Adjournment: *3:50*
- H. Attendance: *Christine Cook, Andy Cook, Joe Cook, David Cook, Alex Cook, John Cook, Tommy Cook, Sarah Cook, Caren Cooke, Meadow Cooke, Logan Cooke, Brennen Cooke, Ashlen Cooke, Jeremy Toman, Kelsey Toman, Kiya Toman, Jackson Toman, Tamara Weaver, Alayna Parsley, Jarehn Lockhart, Adam Lockhart, Sarah Alford, Jack Alford*