



SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting
October 21, 2020

PURPOSE STATEMENT

Together we will open students' minds to their dreams and aspirations and provide the tools needed to achieve them.

MISSION STATEMENT

All Southeast Island School district stakeholders will work together to provide a safe and healthy environment that fosters the development of personal, social and academic skills necessary for students to excel in our rapidly changing world and to become service-minded, life-long learners.

AGENDA

MEETING: 5:30 PM

LOCATION: Audio/Video Conference

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. WELCOME TO VISITORS
6. PUBLIC COMMENT
7. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
 - A. Approval of September 16, 2020 Meeting Minutes
 - B. Approval of October 2020 Financial Report
 - C. Approval of FY 2021 Administrative Contract Addendum for Joanna Schneider
 - D. Approval of FY 2021 Lead Teacher Contract: Nhung Dinh (Coffman Cove)
 - E. **Added: Approval of FY 2021 Classified Employment:**
 1. **Hollis: Bobbi DuBois (Custodian)**
 2. **Thorne Bay: Hadara Jennings (Food Service Worker), Madeline Jennings (Food Service Worker)**
8. ADMINISTRATIVE/BOARD REPORTS
 - A. Superintendent Report
 1. Assistant Principal Report
 2. Student Services Coordinator Report
 3. Grants Coordinator Report
 4. Curriculum Coordinator/Literacy Coach Report
 5. Maintenance Director Report
 6. Technology Director Report
 7. Food Service Director Report
 8. Lead Teacher Reports
 9. Counselor/THRIVE Grant Report
 - B. Business Manager's Report
9. UNFINISHED BUSINESS
 - A. Action on Administrative/Board Reports
 - B. Volunteer/Chaperone Packet
 - C. **Added: 2nd Reading, AASB Policy Update: BP 4112.10, Employment of Retired Teachers**
10. NEW BUSINESS
 - A. Resignation and Declaration of Vacancy: Board of Education Seat 2E
 - B. Appoint Student Representative(s) to the Board of Education
 - C. Lease **and Amendment** with the City of Thorne Bay for the Land that the SISD Restaurant Occupies
 - D. Lease and Sub-lease with Coffman Cove Development, LLC, for the SISD Restaurant and the Land that the Restaurant Occupies
 - E. Contractual Agreement with Hydaburg City School District for THRIVE Grant Services
 - F. Professional Services Contract with National Evaluation Group, LLC for THRIVE Grant Evaluation and Consultation Services
 - G. Contractual Agreement with Klawock City School District for THRIVE Grant Services

- H. MOA with Dahlberg Design for Hollis School HazMat Inspection, Survey, and Report Services
 - I. Approval of Purchases over \$10,000: I-Ready Program from Curriculum Associates for the Small School Consortium Literacy Grant (\$11,754)
 - J. Approval of Listing Southeast Island School District Float House for Sale with Coastal Real Estate Group (One Year Listing Contract), with a Proposed Listing Price of \$499,000
 - K. Revised Smart Start Plan, October 21, 2020
 - L. Memorandum of Agreement with REACH Education Consulting for Literacy Grant Facilitated Learning Module Services
 - M. VEEP Grant (Energy Savings and Security Through Improved Lighting Project) Purchases
 - 1. Accept the First City Electric Bid with a not-to-exceed amount of \$40,000 for VEEP Grant Lighting
 - 2. Approve Additional VEEP Grant Materials and Lighting Purchases, Not to Exceed \$8,000
 - N. **Added: SERRC Services Contract FAC 21-46-002: FY22 CIP Application & Six-year Plan Services**
- 11. INFORMATION ITEMS
 - A. Letters and Communications
 - B. Reports and Information
 - 1. Calendar of Agenda Items
 - 2. Advisory School Council Meeting Minutes
 - a. Barry Craig Stewart Kasaan
 - b. Hollis
 - c. Howard Valentine Coffman Cove
 - d. Naukati
 - e. Port Alexander
 - f. Thorne Bay
 - g. Whale Pass
 - 3. Travel Report
- 12. ADVANCE PLANNING
 - A. Planning for Next Board Meeting: 3rd Wednesday of November is November 18, 2020
 - B. AASB Annual Conference - Virtual (November 6-8, 2020)
- 13. PUBLIC COMMENT
- 14. BOARD COMMENT
- 15. EXECUTIVE SESSIONS
 - A.
 - B. Executive Session to discuss subjects that tend to prejudice the character and reputation of any person, provided the person may request a public discussion, more specifically, personnel matters regarding an individual.
 - C.
- 16. ADJOURNMENT

MEETING CONDUCT

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

MEETING CONDUCT (continued)

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)
(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)
(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES
29.20.020 Meetings public

Review 1/04, 1/05
Revised 6/11

SOUTHEAST ISLAND SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
September 16, 2020

MINUTES

CALL TO ORDER

Board President Heidi Young called the meeting to order at 5:35 PM

ROLL CALL

Heidi Young, Molly Kimzey, Shannon Silverthorn, Rebecca Saffold, and Sandy Curtis attended via Zoom audio/video meeting.

A quorum of board members was in attendance.

APPROVAL OF AGENDA

Motion: *Approve the agenda*

By: *Silverthorn*

Second: *yes*

Board Vote: *5 in favor; 0 opposed*

Resolved: *passed*

WELCOME TO VISITORS

President Heidi Young welcomed visitors via Zoom: Chad Dillman, Lisa Cates, Sabrina Marconi, Branzon Anania, Laura Anania, Cassandra Christopherson, Christine Cook, Carol Randolph, Brian Krosschell, Kara McCoy, Lucienne Smith

PUBLIC COMMENT

Kara McCoy commented regarding availability for questions.

APPROVAL OF CONSENT AGENDA

Motion: *Approve the consent agenda [August 19, 2020 Regular Meeting Minutes; August 31, 2020 Special Meeting Minutes; September 2020 Financial Report; FY 2021 Certified Contract Addendum for Chadwick Dillman; Extra-duty Contracts for Matthew Mendonsa (Activities Director), Carol Randolph (Assistint Principal), Julia Trischman (Concession Stand Manager), Patrick Trischman (Co-Assistant Activities Director); FY 2021 Classified Employment for Judy Adamson (Paraprofessional), Terra Green (Custodian), Nicholas Brazille (Route Bus Driver), Karen Giffey (Food Service Worker), Barbara Burke (Food Service Worker), Jessica West (Paraprofessional), Star Anania (Custodian; Family Engagement Liaison), Robert Deuel (Food Service Worker), Shelley Guerra (Paraprofessional), Pamela Martensen*

(Student Transportation), Shanna Smith (Paraprofessional), Paul Young (Custodian), Phil Clark (Route Bus Driver), Terri Kohn (Route Bus Driver), John Stevens (Route Bus Driver), Caren Cooke (Food Service Worker, Paraprofessional), Connie Plante (Custodian), Kayleena Toman (Paraprofessional), Sarah Vasser (Paraprofessional), Tamara Weaver (Paraprofessional), Mikhala Somerfield (SISD Freight/Delivery), Shane Williams (Migrant Ed Recruiter & Family Engagement); FY 2021 Classified Employment pending receipt of required documentation: Pamela Martensen (Paraprofessional - Naukati), Tammy Sivertsen (Paraprofessional - Naukati), Paul Young (Paraprofessional - Port Alexander), Mary Auburn- Cook (Paraprofessional - Thorne Bay), Maureen Blair (Paraprofessional - Thorne Bay), Kiya Walters (Paraprofessional - Thorne Bay), Karen Giffey (Paraprofessional - Hollis); Cassandra Christopherson (Elementary/MS Cross Country Coach, Naukati), Janie Wainscott (Elementary/MS Cross Country Coach, Coffman Cove), Karen Giffey (Elementary/MS Cross Country Coach, Hollis)]

By: Silverthorn

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

ADMINISTRATIVE/BOARD REPORTS

Sherry Becker gave the Superintendent's report. Topics included: Technology Report, thank you to Public Health Department and counseling services for assistance, COVID-19 updates, the SISD Smart Start Plan, staffing updates, student activities, and recommendations regarding business items.

Lucienne Smith gave the Business Manager's report. Topics included: the final financial audit, 2021 food services, enrollment estimates for the State, the BAG grant, TalentEd software and automation.

BUSINESS ITEMS

Motion: Approve the FY 2022 – 2027 Six-year Capital Improvement Plan as presented

By: Kimzey

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

Motion: Move to a second reading BP 4112.10, Employment of Retired Teachers

By: Kimzey

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

Motion: Approve the professional services agreement with Snowflake Consulting for Food Services Director services

By: Silverthorn

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

Motion: Approve the professional services agreement with PG Consulting for special education services

By: Silverthorn

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

Motion: Approve the Volunteer/Chaperone Packet

By: Saffold

Second: yes

Board Vote: 0 in favor; 5 opposed

Resolved: failed

Motion: Approve the revised Smart Start to School Plan

By: Silverthorn

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

ADVANCE PLANNING

The next regular Board meeting will be on October 21, 2020 at 5:30 PM. The meeting will be preceded by a workshop for the Smart Start Committee meeting.

PUBLIC COMMENT

Sherry Becker commented regarding the challenges staff, students, and families are facing during the pandemic and teachers stepping up to the challenge. Lisa Cates commented regarding the challenges, finding the new normal, appreciation for support received, and celebrating what we can do. Laura Anania commented regarding start of year and teaching in all 3 Smart Start formats, a literacy events, and parent involvement. Joanna Schneider expressed appreciation for staff support of each other and students. Kara McCoy commented regarding SISD's work over the weekend, COVID-19, and future conversations. Chad Dillman commented regarding new staff, the Coffman Cove greenhouse, and AmeriCorps.

BOARD COMMENT

Rebecca Saffold commented regarding treats at Port Alexander School. Heidi Young commented regarding staff appreciation and support after the tragic accident.

Shannon Silverthorn commented regarding staff appreciation and changing processes. Molly Kimzey commented regarding staff appreciation.

ADJOURNMENT

Motion: Adjourn

By: Silverthorn

Second: yes

Board Vote: 5 in favor; 0 opposed

Resolved: passed

Time: 6:34 PM

Shannon Silverthorn, Board Clerk

Date

Board Member

Date



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Sherry Becker, Superintendent

FROM: Lucienne Smith, Contracted Business Manager,
Alaska Education & Business Services, Inc. *Lucienne Smith*

Date: October 15, 2020

SUBJECT: FINANCIAL REPORT NARRATIVE

The following pages are the Monthly October Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detail information is available at the District office in Thorne Bay, Alaska.

Statement of Revenue Budget vs. Actual: This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

Statement of Expenditures Budget vs. Actual: This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

Statement of Revenue Budget vs. Actual for Operating Fund: This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

Statement of Expenditure Budget vs. Actual for Operating Fund: This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 10 / 20

Fund	Received			Revenue	%
	Current Month	Received YTD	Estimated Revenue	To Be Received	Received
100 GENERAL OPERATING FUND	426,997.00	1,727,779.55	7,136,299.00	5,408,519.45	24 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	195,045.60	195,045.60	0.00	100 %
205 PUPIL TRANSPORTATION FUND	0.00	78,687.00	249,892.00	171,205.00	31 %
237 ALASKA PRE ELEMENTARY PROGRAM	0.00	0.00	149,019.00	149,019.00	0 %
255 FOOD SERVICE FUND	235.00	1,344.67	118,500.00	117,155.33	1 %
256 FRESH FRUIT & VEGETABLES	0.00	0.00	10,088.00	10,088.00	0 %
260 TITLE I-A BASIC	0.00	0.00	88,577.59	88,577.59	0 %
261 TITLE I-C MIGRANT	0.00	0.00	127,301.65	127,301.65	0 %
262 MIGRANT BOOKS	0.00	0.00	1,920.00	1,920.00	0 %
264 Title IVA INNOVATIVE	0.00	0.00	17,416.10	17,416.10	0 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	0.00	18,482.49	18,482.49	0 %
268 TITLE VI-B IDEA	0.00	0.00	50,835.00	50,835.00	0 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,431.00	4,431.00	0 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	0.00	0.00	50,000.00	50,000.00	0 %
280 CLSD	0.00	0.00	219,999.13	219,999.13	0 %
294 CARES GRANT - ELEMENTARY & SECONDARY SCHOOLS	0.00	0.00	38,134.29	38,134.29	0 %
295 CARES GRANT - GOVERNOR'S EMERGENCY EDUCATION	0.00	0.00	60,665.01	60,665.01	0 %
350 RURAL COMMUNITIES OPIOID RESPONSE PLANNING	0.00	0.00	66,568.03	66,568.03	0 %
353 RURAL UTILITIES SERVICE	0.00	0.00	237,006.00	237,006.00	0 %
360 INDIAN EDUCATION	0.00	0.00	8,568.00	8,568.00	0 %
365 REAP	0.00	4,019.00	4,019.00	0.00	100 %
366 SELECT - KLAWOCK	0.00	0.00	7,750.00	7,750.00	0 %
367 ASTRIDE HAIDA & TLINGIT GRANT	0.00	0.00	44,730.00	44,730.00	0 %
368 THRIVE	0.00	0.00	579,862.00	579,862.00	0 %
369 RESOLVE - YKSD	0.00	0.00	27,100.00	27,100.00	0 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 10 / 20

Fund	Received			Revenue	
	Current Month	Received YTD	Estimated Revenue	To Be Received	% Received
375 TEACHER HOUSING	7,425.00	24,594.57	110,000.00	85,405.43	22 %
379 USDA	0.00	0.00	15,955.96	15,955.96	0 %
501 CIP-DISTRICT MAJOR MAINT	0.00	0.00	56,064.00	56,064.00	0 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	22,161.00	141,718.87	119,557.87	16 %
504 19-014 TB MAINTENANCE ROOF REPLACEMENT	0.00	0.00	145,323.56	145,323.56	0 %
508 19-005 KASAAN K12 PLAYGROUND CONSTRUCTION	0.00	0.00	288,908.43	288,908.43	0 %
510 KASAAN TEACHER HOUSING REPLACEMENT	0.00	0.00	122,220.00	122,220.00	0 %
511 AEA LED LIGHTING	0.00	0.00	125,400.00	125,400.00	0 %
536 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN	0.00	67,280.00	670,060.55	602,780.55	10 %
600 THE CAFE	0.00	2,000.00	5,750.00	3,750.00	35 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	690.00	0.00	-690.00	** %
Grand Total:	434,657.00	2,123,601.39	11,208,610.26	9,085,008.87	19 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 20

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND	348,202.14	1,115,271.51	7,180,798.00	7,171,798.00	6,056,526.49	16 %
200 BROADBAND ASSISTANCE GRANT (BAG)	0.00	0.00	195,045.60	195,045.60	195,045.60	0 %
205 PUPIL TRANSPORTATION FUND	12,350.13	16,912.82	175,287.00	175,287.00	158,374.18	10 %
206 AEA - SEISD SCHOOL BUS REPLACEMENT	9,696.68	18,175.00	56,318.00	56,318.00	38,143.00	32 %
237 ALASKA PRE ELEMENTARY PROGRAM	4,007.62	7,287.98	149,019.00	149,019.00	141,731.02	5 %
255 FOOD SERVICE FUND	28,575.97	45,412.82	217,610.00	217,610.00	172,197.18	21 %
256 FRESH FRUIT & VEGETABLES	200.00	2,878.14	2,935.00	10,088.00	7,209.86	29 %
260 TITLE I-A BASIC	1,559.84	18,479.30	57,974.00	57,974.00	39,494.70	32 %
261 TITLE I-C MIGRANT	2,800.68	4,519.56	58,312.00	58,312.00	53,792.44	8 %
262 MIGRANT BOOKS	0.00	269.50	1,920.00	1,920.00	1,650.50	14 %
264 Title IVA INNOVATIVE	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	5,300.00	14,793.00	14,793.00	9,493.00	36 %
268 TITLE VI-B IDEA	6,366.25	14,335.15	50,835.00	50,835.00	36,499.85	28 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,431.00	4,431.00	4,431.00	0 %
271 CARL PERKINS	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
274 TITLE IA SCHOOL IMPROVEMENT	4,240.19	7,198.45	50,000.00	50,000.00	42,801.55	14 %
280 CLSD	9,705.66	19,818.97	219,999.13	219,999.13	200,180.16	9 %
294 CARES GRANT - ELEMENTARY & SECONDARY	247.65	8,921.70	38,134.29	38,134.29	29,212.59	23 %
295 CARES GRANT - GOVERNOR'S EMERGENCY	0.00	122.69	60,665.01	60,665.01	60,542.32	0 %
350 RURAL COMMUNITIES OPIOID RESPONSE	13,574.57	43,359.81	66,568.03	66,568.03	23,208.22	65 %
353 RURAL UTILITIES SERVICE	182,085.60	182,085.60	237,006.00	237,006.00	54,920.40	77 %
360 INDIAN EDUCATION	0.00	0.00	8,568.30	8,568.30	8,568.30	0 %
365 REAP	0.00	0.00	4,019.00	4,019.00	4,019.00	0 %
366 SELECT - KLAWOCK	1,013.69	1,991.14	7,750.00	7,750.00	5,758.86	26 %
367 ASTRIDE HAIDA & TLINGIT GRANT	3,620.28	7,204.36	44,730.00	44,730.00	37,525.64	16 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 20

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
368 THRIVE	69,145.51	226,255.50	579,861.99	579,861.99	353,606.49	39 %
369 RESOLVE - YKSD	2,606.58	5,321.80	27,100.00	27,100.00	21,778.20	20 %
375 TEACHER HOUSING	3,413.53	20,961.14	50,000.00	50,000.00	29,038.86	42 %
379 USDA	33.24	1,437.74	15,955.96	15,955.96	14,518.22	9 %
500 KASAAN WOOD FIRE BOILER FIRE	6,225.60	13,999.10	181,509.66	181,509.66	167,510.56	8 %
501 CIP-DISTRICT MAJOR MAINT	0.00	9,974.88	56,064.00	56,064.00	46,089.12	18 %
502 19-007 THORNE BAY SCHOOL PLAYGROUND	0.00	0.00	141,718.87	141,718.87	141,718.87	0 %
504 19-014 TB MAINTENANCE ROOF REPLACEMENT	0.00	35,058.40	145,323.56	145,323.56	110,265.16	24 %
508 19-005 KASAAN K12 PLAYGROUND	0.00	487.50	289,395.93	289,395.93	288,908.43	0 %
510 KASAAN TEACHER HOUSING REPLACEMENT	0.00	0.00	122,220.00	122,220.00	122,220.00	0 %
511 AEA LED LIGHTING	0.00	0.00	125,400.00	125,400.00	125,400.00	0 %
536 HOLLIS K-12 SCHOOL REPLACEMENT DESIGN	109.09	182,728.59	670,060.55	670,060.55	487,331.96	27 %
600 THE CAFE	300.00	1,200.00	5,730.00	5,730.00	4,530.00	21 %
711 STUDENT AGENCY FUND AGRICULTURE	0.00	71.89	0.00	0.00	-71.89	*** %
Grand Total:	710,080.50	2,017,041.04	11,338,057.88	11,336,210.88	9,319,169.84	18 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 10 / 20

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
000					
0000					
40 OTHER LOCAL REVENUES	976.00	22,625.55	25,000.00	2,374.45	90 %
46 RENTAL REVENUE	0.00	300.00	0.00	-300.00	** %
47 E-RATE REVENUE	0.00	0.00	1,305,864.00	1,305,864.00	0 %
51 STATE-FOUNDATION PROGRAM	426,021.00	1,704,084.00	5,130,237.00	3,426,153.00	33 %
56 TRS On-Behalf	0.00	0.00	299,213.00	299,213.00	0 %
57 PERS On Behalf	0.00	0.00	75,985.00	75,985.00	0 %
90 STATE-OTHER REVENUES	0.00	50.00	0.00	-50.00	** %
150 FEDERAL SOURCES THRU THE STATE	0.00	0.00	300,000.00	300,000.00	0 %
230 OTHER-SALE OF PROP & EQUI	0.00	720.00	0.00	-720.00	** %
Function Total:	426,997.00	1,727,779.55	7,136,299.00	5,408,519.45	24 %
Org Total:	426,997.00	1,727,779.55	7,136,299.00	5,408,519.45	24 %
Fund Total:	426,997.00	1,727,779.55	7,136,299.00	5,408,519.45	24 %
Grand Total:	426,997.00	1,727,779.55	7,136,299.00	5,408,519.45	24 %

Funds 100- 100, Objects 300-599

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	31,593.73	60,254.24	249,832.00	249,832.00	189,577.76	24
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	68.58	865.47	92,581.00	92,581.00	91,715.53	0
400 SCHOOL ADMINISTRATION	767.53	1,548.48	6,926.00	6,926.00	5,377.52	22
600 OPERATIONS & MAINTENANCE	5,181.80	8,381.48	60,710.00	60,710.00	52,328.52	13
700 STUDENT ACTIVITIES	0.00	150.00	8,466.00	8,466.00	8,316.00	1
Org Total:	37,611.64	71,199.67	420,015.00	420,015.00	348,815.33	
624 KASAAN						
100 REGULAR INSTRUCTION	11,978.67	21,797.81	161,090.00	161,090.00	139,292.19	13
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	0.00	0.00	1,801.00	1,801.00	1,801.00	0
400 SCHOOL ADMINISTRATION	795.75	1,569.33	6,926.00	6,926.00	5,356.67	22
600 OPERATIONS & MAINTENANCE	849.40	2,214.16	45,340.00	45,340.00	43,125.84	4
700 STUDENT ACTIVITIES	0.00	0.00	8,016.00	8,016.00	8,016.00	0
Org Total:	13,623.82	25,581.30	224,673.00	224,673.00	199,091.70	
625 NAUKATI						
100 REGULAR INSTRUCTION	13,326.74	26,916.38	235,730.00	235,730.00	208,813.62	11
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	4,230.80	5,167.58	90,862.00	90,862.00	85,694.42	5
400 SCHOOL ADMINISTRATION	1,078.37	2,100.19	11,283.00	11,283.00	9,182.81	18
600 OPERATIONS & MAINTENANCE	1,828.46	13,858.21	82,677.00	82,677.00	68,818.79	16
700 STUDENT ACTIVITIES	0.00	1,097.40	8,016.00	8,016.00	6,918.60	13
Org Total:	20,464.37	49,139.76	430,068.00	430,068.00	380,928.24	
628 THORNE BAY						
100 REGULAR INSTRUCTION	50,543.81	101,258.33	573,998.00	573,998.00	472,739.67	17
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	18,304.00	9,304.00	9,304.00	0
200 SPECIAL EDUCATION INSTRUC	3,195.12	6,501.65	277,098.00	277,098.00	270,596.35	2
400 SCHOOL ADMINISTRATION	55.01	55.01	137,204.00	137,204.00	137,148.99	0
450 SCHOOL ADMIN SUPPORT SRVC	5,057.21	8,327.55	87,743.00	87,743.00	79,415.45	9
600 OPERATIONS & MAINTENANCE	16,291.39	54,849.12	232,402.00	232,402.00	177,552.88	23
700 STUDENT ACTIVITIES	0.00	0.00	56,174.00	56,174.00	56,174.00	0
Org Total:	75,142.54	170,991.66	1,382,923.00	1,373,923.00	1,202,931.34	
632 WHALE PASS						
100 REGULAR INSTRUCTION	16,086.88	36,013.54	226,798.00	226,798.00	190,784.46	15
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	9,820.22	11,321.81	90,647.00	90,647.00	79,325.19	12
400 SCHOOL ADMINISTRATION	1,042.35	2,096.69	11,283.00	11,283.00	9,186.31	18
600 OPERATIONS & MAINTENANCE	1,483.97	3,952.47	38,360.00	38,360.00	34,407.53	10
700 STUDENT ACTIVITIES	64.91	88.98	5,500.00	5,500.00	5,411.02	1
Org Total:	28,498.33	53,473.49	374,088.00	374,088.00	320,614.51	
649 DISTRICT WIDE						
100 REGULAR INSTRUCTION	9,117.17	40,948.49	155,494.00	155,494.00	114,545.51	26
140 CORRESPONDENCE INSTRUC	991.04	1,691.04	31,696.00	31,696.00	30,004.96	5

Funds 100- 100, Objects 300-599

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
200 SPECIAL EDUCATION INSTRUC	-104.15	0.00	0.00	0.00	0.00	0
220 SPED SUPPORT SRVCS-STUDNT	9,171.76	11,003.98	123,147.00	123,147.00	112,143.02	8
300 SUPPORT SERVICES-STUDENTS	0.00	9,815.38	32,822.00	32,822.00	23,006.62	29
350 SUPPORT SERVICES-INSTRUCT	3,851.99	11,555.98	55,150.00	55,150.00	43,594.02	20
352 LIBRARY SERVICES	0.00	0.00	4,000.00	4,000.00	4,000.00	0
353 Technology	9,490.01	43,279.16	1,539,611.00	1,539,611.00	1,496,331.84	2
354 INSERVICE	493.90	1,458.11	3,500.00	3,500.00	2,041.89	41
400 SCHOOL ADMINISTRATION	10,618.85	26,598.19	85,320.00	85,320.00	58,721.81	31
511 BOARD OF EDUCATION	6,386.47	17,351.19	100,692.00	100,692.00	83,340.81	17
512 OFFICE OF SUPERINTENDENT	27,859.73	84,109.39	350,874.00	350,874.00	266,764.61	23
550 DISTRICT ADMIN SUPRT SRVC	18,423.37	123,177.89	354,787.00	354,787.00	231,609.11	34
600 OPERATIONS & MAINTENANCE	28,648.59	285,072.58	706,240.00	706,240.00	421,167.42	40
700 STUDENT ACTIVITIES	2,310.56	2,684.24	67,865.00	67,865.00	65,180.76	3
900 OTHER FINANCING USES	0.00	0.00	55,000.00	55,000.00	55,000.00	0
Org Total:	127,259.29	658,745.62	3,666,198.00	3,666,198.00	3,007,452.38	
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	15,706.36	31,661.22	227,311.00	227,311.00	195,649.78	13
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	6,528.61	11,695.87	145,575.00	145,575.00	133,879.13	8
400 SCHOOL ADMINISTRATION	524.24	1,416.45	9,104.00	9,104.00	7,687.55	15
450 SCHOOL ADMIN SUPPORT SRVC	0.00	0.00	10,124.00	10,124.00	10,124.00	0
600 OPERATIONS & MAINTENANCE	2,159.17	7,498.58	64,670.00	64,670.00	57,171.42	11
700 STUDENT ACTIVITIES	0.00	0.00	8,016.00	8,016.00	8,016.00	0
Org Total:	24,918.38	52,272.12	466,300.00	466,300.00	414,027.88	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	16,563.18	25,028.46	135,504.00	135,504.00	110,475.54	18
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	1,489.63	1,489.63	300.00	300.00	-1,189.63	496
400 SCHOOL ADMINISTRATION	761.44	1,514.15	6,926.00	6,926.00	5,411.85	21
600 OPERATIONS & MAINTENANCE	1,869.52	5,835.65	69,803.00	69,803.00	63,967.35	8
700 STUDENT ACTIVITIES	0.00	0.00	2,500.00	2,500.00	2,500.00	0
Org Total:	20,683.77	33,867.89	216,533.00	216,533.00	182,665.11	
Fund Total:	348,202.14	1,115,271.51	7,180,798.00	7,171,798.00	6,056,526.49	15 %
Grand Total:	348,202.14	1,115,271.51	7,180,798.00	7,171,798.00	6,056,526.49	15 %



OUTHEAST ISLAND SCHOOL DISTRICT

O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Board Report October 21, 2020 Sherry Becker, Superintendent

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

School Board Work Session - review/revision of the current September 11, 2020
SISD Smart Start 2020 plan.

The revised Smart Start Plan will be included for approval on the regular
Oct. 21, 2020 School Board agenda.

Employee Recognition:

SISD has re-started their monthly employee recognition program and this recognition program will include nominations from all staff district-wide.

For the month of September, I would like to nominate **Principal Joanna Schneider**. Mrs. Schneider is a first-year school administrator and has demonstrated incredible dedication to ensuring the success of the students and staff at Thorne Bay School. She puts in hours above and beyond what is typically expected of a principal and has been faced with many obstacles over this past month. She always faces obstacles and challenges in a positive manner. She follows district policy and asks questions when she is unsure of the correct answer or procedure. Her energy level is astounding. She has implemented programs in her school that improve the school culture and always keeps the students' needs as her primary focus.

I would also like to nominate **Mrs. Terri Kohn** for her work as District Office Administrative Assistant. Mrs. Kohn has taken the initiative to cross train in the area of district-wide registrar and in the area of Accounts Receivable/HR/Payroll. She has also signed up for and is participating in a very challenging 3-year program through the Alaska Association of School Business Officials that prepares individuals to become school district business managers. Her willingness to take on any challenge has been invaluable to the running of the school district especially during the summer months when other staff were not present and when staff were in transition to learning new skills. I continually thank her for her diligence in ensuring that all required paperwork is completely accurately, and that all procedures are followed per the requirements of the district's standard operating procedures. Mrs. Kohn has many responsibilities and supports many different departments and she does a phenomenal job in completing all of her responsibilities in an efficient and accurate manner.

ASC Training Sessions

Advisory School Council (ASC) trainings have begun. These have been completed for Howard Valentine Coffman Cove School, Thorne Bay School, and Naukati School. Each ASC is in the process of learning more about their specific roles and responsibilities and will begin developing a philosophy and goals for their schools soon.

Teacher Evaluations

Teacher Evaluations have started for the 2020-21 school year. Teachers were provided with the required annual fall inservice training on the evaluation process. Non-Tenured teachers are currently going through pre-observation conferences with their administrator and their first formal evaluation will be completed by January 22, 2021 and the second formal evaluation will be completed by May 15, 2021. Qualified teachers that are tenured have the option of going through the formal observation process or submitted a goal and action plan for the school year. The Superintendent will be completing all teacher evaluations for all sites except for Thorne Bay School. The Thorne Bay School Principal will complete all certificated evaluations of teachers in Thorne Bay with the assistance of the School Counselor, the Administrative Intern and the Superintendent. Classified staff evaluations are completed by either the Lead Teacher, the Department Director, or the Student Services Coordinator. These are also completed annually and newly-hired classified staff receive an evaluation prior to the end of their 90-day probationary period.

District and State Meetings

The Superintendent continues to regularly attend all state level education-related meetings with the Alaska Council or School Administrators (ACSA), the Alaska Superintendent's Association (ASA), state food service related meetings, POW Superintendent Meetings, School Health ECHO meetings, POW Medical Stakeholders Meetings, ASC Meetings, POW VocTec Board meetings, and SERRC Board meetings. State Education Commissioner Dr. Michael Johnson and Dr. Anne Zink are frequent presenters at the state level meetings. Districts are given frequent updates on the COVID-19 pandemic and how this relates to schools statewide. The Superintendent has also started meeting with each Lead Teacher monthly to review various responsibilities and to discuss any concerns or issues affecting their school. Site visits will be planned for at least once per month unless time allows for more frequent visits. Plans to attend Community/City Council meetings in each community is a goal this year as well.

Academic Achievement:

Measures of Academic Progress (MAP) testing has been completed at each school. This assessment is for all students and is required to take place no less than three (3) times per school year. Each student's academic achievement will be reviewed using this assessment tool as well as other sources to determine their academic needs. After an analysis of student data, diagnostic assessments will be completed to determine specific skills that need to be focused on this year to bring these students closer to where they should be academically.

AK-TRAILS:

There are currently 4 students enrolled in the AK-TRAILS Correspondence/Homeschool program. Progress is slow as this is a new district program and we are still working out the kinks involving curriculum, technology, etc.

Count Period

Our current average daily membership has significantly declined as compared to last year. Many parents have moved out of state or elsewhere on the island and some have elected to enroll in a correspondence/homeschool program. Barry C. Stewart Kasaan School has an enrollment of 17 students and due to the size of the school, they are operating on a hybrid model with $\frac{1}{2}$ day instruction in person and $\frac{1}{2}$ day instruction by distance. Hollis School has 18 students and 2 preschool-aged students; Naukati School has 11 students; Whale Pass School has 19 students and one preschool-aged student. Howard Valentine Coffman Cove School currently has 10 students and 2 preschool-aged students. Thorne Bay School has an enrollment of 65 students and 4 preschool-aged students. Port Alexander School has 9 students and since this enrolment is under the minimum or 10, these 9 students will be added to the enrollment of the next smallest school.

Business Items:

9.B. I recommend approval of the Volunteer/Chaperone Packet

9.C. I recommend approval of the AASB Policy Update to BP 4112.10, Employment of Retired Teachers.

10.A. I recommend approval of the Resignation and Declaration of Vacancy: Board of Education Seat 2E

10.B. I support the decision of the School Board on their choice of Student Representative on the School Board.

10.C. I recommend the approval of the Lease with the City of Thorne Bay for the Land that the SISD Restaurant Occupies.

10.D. I recommend the approval of the Lease and Sub-Lease with Coffman Cove Development, LLC for the SISD Restaurant and the Land the Restaurant Occupies.

10.E. I recommend approval of the Contractual Agreement with Hydaburg City School District for the THRIVE Grant Services.

10.F. I recommend approval of the Professional Services Contract with National Evaluation Group, LLC for THRIVE Grant Evaluation and Consultation Services.

10.G. I recommend approval of the Contractual Agreement with Klawock City School District for THRIVE Grant Services.

10.H. I recommend approval of the MOA with Dahlberg Design for Hollis School HazMat Inspection, Survey, and Report Services.

10.I. I recommend approval of the I-Ready Program from Curriculum Associates for the Small School Consortium Literacy Grant (\$11,754)

10.J. I recommend approval of Listing Southeast Island School District Float House for Sale with Coastal Real Estate Group (One Year Listing Contract), with a Proposed Listing Price of \$499,000.

10. K. I recommend the approval of the Revised SISD Smart Start Plan, including any changes made during the workshop Smart Start Committee Meeting.

10. L. I recommend the approval of Memorandum of Agreement with REACH Education Consulting for Literacy Grant Facilitated Learning Module Services.

10.M. I recommend approval of 10.M.1. to accept the First City Electric Bid with a not-to-exceed amount of \$40,000 for VEEP Grant Lighting and 10.M.2 additional VEEP Grant materials and lighting purchase, not to exceed \$8,000.

10.N. I recommend approval of the SERRC Services Contract, FAC 21-46-002, for FY22 CIP Application and Six-year Plan Services.

Thorne Bay School



1010 Sandy Beach Road
Thorne Bay, AK 99919
(907) 828-3921

Home of the Wolverines!

10/19/2020

It is hard to believe that we're almost to the end of our first quarter! There are so many highlights, it's hard to choose just one!

Kindergarten: The students have been enjoying their "alphabet boot camp" and filled their kindness jar for a class party!

1-3: Recently, the students were able to sail their homemade sailboats as they studied the parts of boats, what materials float best, and how to engineer them to hold weight!

4-6: Students have been enjoying "Mystery Science" as they figure out another scientific puzzle every day!

7-8: Badminton during PE class has been a real "hit"! They are also enjoying their coding/computer club!

9-12: These students put out the first student-created newsletter we've had in a long time! They did an excellent job and we look forward to the next monthly newsletter!

The staff have been busily making classes engaging and stimulating for the students. Much thought has been put into electives this year in an effort to personalize the students' instruction to their interests. Though this takes an unbelievable amount of work and time invested by staff, the students have been so appreciative of the many choices and opportunities they have. Our electives this quarter include:

Culinary	Foreign Language	Computer Systems	Fitness
Yearbook	Journalism	Video Game Production	Arts/Crafts
Work Study			

The staff have also been engaged in staff building activities as we seek to find creative ways to come together in a season when it would be easy to feel isolated due to Covid restrictions.

- Employee of the Month: This distinction is passed from employee to employee! Amy Jennings was chosen as the first employee of the month due to her outstanding support as the district registrar. She passed the title on to Heather Mendonsa this month for her calm in the midst of so much change.

- Mugging Campaign: A mug filled with goodies has found its way into staff mailboxes! The recipient then chooses someone else to mug, and thus the mugging campaign goes from one to the next!
- Staff Trivia: Staff provide 4 interesting bits of trivia about themselves which are placed on a whiteboard in the school hall. Students provide slips of paper with their “guesses” about the identity of the staff member. The first correct answer drawn wins! This helps the students get to know faculty that they might not see in their classrooms.

We held our first ASC meeting where Superintendent Becker trained us on ASC protocol and responsibilities. It was eye opening to understand how important and integral this role is to the school culture.

We have continued our Character Counts theme as a school. Our first attribute we focused on was self-respect. This month, we are focusing on fairness/equity. It is one way the community can join with us as we post about the theme weekly on the school Facebook page.

The students still discuss how difficult last spring was when we were home distance learning, and how grateful they are to be back together in school. We are certainly grateful for them and for all they teach us as we grow together!

Joanna Schneider
for Thorne Bay School

Special Education Department

The special education department has been bustling this month. The Student Services Coordinator had the opportunity to visit the following sites: Whale Pass, Coffman Cove, and Kasaan. The coordinator worked with the teachers and aides who work with our students with special needs. The Student Services Coordinator also has taken on the responsibility of being the special education teacher of record for students in Port Alexander and Kasaan. This responsibility will require traveling to the outer sites and working directly with students receiving special education services, as well as working with the general education teachers to develop a plan of action for students in need of extra support and interventions.

Due to COVID-19, the district switched over to using virtual related services through Presence Learning. The district's new therapists are Hilary Sauder, Occupational Therapist, Hollie Fleming, Speech/Language Pathologist, Jonathan Mair, School Psychologist, and Sean Whitacre, Physical Therapist. They have been busy throughout the district providing training to teachers and instructional aides, testing students for upcoming new referrals and re-evaluations required by the Individuals with Disabilities Education Act (IDEA), and working with students to provide services as outlined in the student's Individualized Education Program (IEP).

The Student Services Coordinator attended the virtual Alaska State Department of Education of Special Education Director's training on 09/17-18/2020. Topics covered at this training included: Compliance Review, Changes in the IEP forms, Continuity of Learning in a Virtual and/or Distance Learning Environment.

Crisis Prevention Institute (CPI) Training took place in Thorne Bay on October 9th for the newly hired special education aides and teachers who need to update their certification. A second training is scheduled for November 6th in Thorne Bay for the outer sites. Educators and administrators use CPI to build their prevention and de-escalation skills to promote school safety.

SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road Thorne Bay, Alaska 99919

Board Report

October 2020

Brian Krosschell, Grants Department

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Migrant Education Program

SISD is actively recruiting families that may be eligible for migrant education support. Shane Williams will be the migrant recruiter this year. Emails have been sent to past families, enrollment packets are being reviewed for new families, notifications are posted in communities, the SISD website will provide information, and the SISD Facebook page will include info. If you, or anyone you know, participates in subsistence or commercial fishing or works in seafood processing, please let us know. We will contact you for an interview and explain the program. The last page of this report includes a summary of how a person qualifies for migrant education services.

State and Federal Title Programs and Committees

Standing committees are being developed to address the requirements of Title programs. These committees will include parents, students, paraprofessionals, teachers, admin, and community members. If you, or someone you know, is interested in participating on a Title program committee, please contact me.

Agriculture Program

The Coffman Cove greenhouse is doing well with limited resources. Fresh food is being distributed to schools this week. The Thorne Bay greenhouse had a fish die off that was possibly related to old media in the aquaponics system. The fish are slowly recovering. The agriculture program continues to exist in “survival mode.” We hope to get the program back on track to provide student learning activities and parent engagement for our families.

**If you have any suggestions or ideas that need funding,
please feel free to email me at bkrosschell@sisd.org .**

Title I-C Migrant Education Eligibility Summary

The general requirements are:

(1) **A guardian and child must travel at least 20 miles** from their home to do qualifying work (measured by actual miles traveled, not by air miles). If less than 20 miles, it must be a different school district.

(2) **Qualifying work includes:**

- a. **commercial or subsistence fishing** (dip net, drift net, set net, pole, jig, pots, diving, digging, collecting, seining, trolling, etc.)
- b. **seafood processing** (subsistence cutting, drying, smoking, canning, freezing or processing at places such as Silver Bay Seafoods in Craig)
- c. **commercial logging** (harvesting, planting, thinning, processing, etc.)
- d. **berry picking or processing** (berries cannot be from family land)

(3) **All of the trips must add up to a minimum of 7 nights/8 days** away from home during the past 12 months (including winter trips).

(4) **The activity must be an economic necessity for the family.** It must provide needed food or income that is brought back to the home. It must be considered difficult to continue residence without the food or income from the activity.

** If the person fishing, picking, logging, or processing is 14-19 years old, he or she can participate in the activity without an additional guardian. A person 14-19 years old can also qualify as the working guardian for other children.*

*** A child that is attending school in a different school district or homeschooling, but lives within the boundaries of SISD, is eligible for migrant services in both school districts (such as Mt. Edgecumbe or Craig schools).*

**** Students that have dropped out of school and not graduated yet are eligible until they turn 20 years old (including students with a GED).*

The benefits to a student and family include, but are not limited to:

- (1) **Additional educational resources (such as books)**
- (2) **Opportunities for student support (from the additional funding provided to the school district for migrant students)**
- (3) **Automatically eligible for free lunch and migrant services if the child transfers to another school district (such as Craig or Ketchikan)**

Contact Brian Krosschell at bkrosschell@sisd.org or (907)828-8254 for more information.

Curriculum-Literacy Report October 2020

Edgenuity

The Edgenuity online learning platform went into effect on September 21st after a lengthy delay by the vendor. There are currently 15 students using the platform for either one or two of their core courses, the majority at Outer Sites. All of these students have been through orientation on how to access and engage with the platform as well as track their progress. All onsite Cooperating Teachers have been given access to monitor their students as well and further training of Cooperating Teachers is ongoing. In the future parents will be briefed on how they can actively track their students' progress.

iReady

The Southeast Literacy Consortium recently endorsed for adoption and is currently awaiting approval from the Board for the purchase of the "iReady" Assessment and Learning Program. The assessment piece of iReady is very similar to the MAP program the district currently uses; it is adaptive and identifies students' level of performance as well as areas which need growth. Where iReady goes beyond the MAP program is that the learning piece suggests and provides lessons specifically for the "next step" in a student's learning plan. These lessons are available in both print and digital format and come with a script. The script makes it possible for the lesson to be delivered effectively by a teacher, trained paraprofessional, untrained volunteer, or parent. There is also an online orientation to help parents become better prepared to provide instruction at home in the case of "High Risk" Covid-19 closures, or for parents who are providing instruction in cooperation with the AK TRAILS correspondence program.

CLSD Weekly Meetings

The Literacy Coach meets weekly with other literacy coaches in the Southeast Literacy Consortium to discuss expectations for the grant and share strategies for improving reading across all grade levels, but specifically at the K-3 level. These meetings are led by Literacy Coordinator Arlie Swett.

Classroom Observations

The Literacy Coach has begun doing classroom observations of all elementary teachers. The goal of these observations is to assess current levels of rigor and teacher skills demonstrated, then provide feedback and suggest different strategies that may be helpful where challenges are seen. It is not a performance review or evaluation of staff. The emphasis is on the six foundational early reading skills, especially phonemic awareness and phonics.

Ongoing projects for SISD, and a look at some of the other Maintenance related work.

1. Bus grant we have received all buses and completed all bus grant related reports. New buses are in service with all inspections, registration and prep done.
2. With the coronavirus we are continuing to move forward with projects, completing maintenance, while being flexible in our roles to help with added task when and were needed. Want to thank all our Maintenance and Janitorial staff for the great work.
3. CIP projects:
 - A. Kassin covered play area had AP&T power going though our location for footers. This has been moved by AP&T and footing and foundation work is starting.
 - B. Bus barn is 100% done. We are working on final inspection by the architect and it will be closed out.
 - C. Thorne Bay play area all materials on site and contractor is currently working on this and at about 80%. New upper play is done we still have some boarders on the lower area and additional chips to add and this project will be completed.
 - D. Hollis design is on schedule and construction was pushed back into CIP to see about award in 2021. We will need to award a contract for Hollis Schools Hazmat Survey. I would recommend we use Sigrid Dahlberg, @ \$6,950.00 for this work. Packet and vote listed separately.
4. Would like to address with the board the float house and additional and ongoing work on it. Beyond the normal maintenance the float house requires service to many other systems that are not and would not be part of any land-based housing. Floats, ramps, break water and many systems inside generator, sewer plant, and electrolysis, every two years a marine survey just to name a few. This building while serving a purpose in the past is not an asset to the district at this point. Insurance alone is not covered by renters every year we own this building we are losing far more then it is able to bring in. I am recommending we lower price and hope for a more favorable market next spring. We have just repaired three of the floats at a cost of 12,000 and are needing to investigate the break water next.
5. Coffman Cove because of high electrical use is looking at an increase in rates that is estimated to be an additional yearly cost of about 3,900.00. I will be looking into moving to a separate service for the green house and report back with cost options.

Respectfully,

Branzon Anania

Food Services Board Report
October 2020
Submitted by
Susan Greene
Part-Time, Remote Director of Child Nutrition Program

Summer Foods Service Program

- SISD will operate under the Summer Foods Service Program (SFSP) during the 2020/21 school year. This program extends flexibilities to allow free meals to continue to be available to all children throughout the entire school year with the reimbursement rate of \$3.84 for breakfast and \$6.73 for lunch. ([federal register.gov](http://www.federalregister.gov))
- Training is required: SFSP Regulations require that all sponsors annually attend State Agency training, and they must train all administrative staff and site staff before they undertake their responsibilities

COVID 19 Preparedness

- Required waivers allowing alterations to regular meal patterns and program service (parent/guardian pick up, distribution locations, meal time service) have been completed and approved by the state.
- Shelf stable menu items have been ordered and are in stock ready for distribution if needed. If not needed all items will be incorporated into menus by the end of school year.

Transition

- Menus are being developed to conform to requirements of the Healthy, Hunger-Free Kids Act (HHFKA) of 2010 requiring that menus, recipes, food specifications, production records, and serving practices be certified compliant with meal pattern and nutrition standards. (PDF Link for additional information <http://www.gpo.gov/fdsys/pkg/FR-2012-04-27/pdf/2012-10229.pdf>)
- Menu planning considerations include balancing labor time, student preference, and food availability with compliance with HHFKA.
- During this transition period inventory from the 2019/20 school year is being utilized in individual school menus.
- To save time and labor costs, help control food costs, reduce storage requirements, and reduce food waste lunch menus are a 4-week cycle menu and the breakfast menus are a 2-week cycle menu.

Invitation To Bid

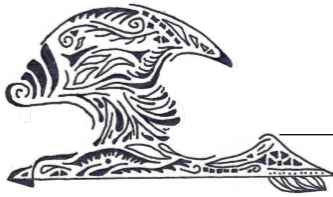
- To meet USDA SNP Procurement Procedures an Invitation To Bid (ITB) is being prepared and will be publicly advertised. It is anticipated the bid process will be completed and submitted for board approval during the January 2021 Board Meeting.

October 5, 2020

Kasaan School monthly Teacher Report

Kasaan School has 18 students this year, and has had a great start. Even though our school has been running half days, our kids seem to be adjusting very well. Lead teacher Michael Congdon and Teachers Aide Jessica West have divided the children into groups depending on age, the younger grades in the morning and the older grades in the afternoon. We are looking forward to having our library up and running again to free up space to bring in a future teacher. Our school has no need for discipline so far, our student are super awesome to work with. We are super excited to finally get a covered play area, (witch we hope will start its construction soon). We are reorganizing our green house and switching half of the beds to dirt. Our plan is to provide a small area for each student to grow their own gardens in hopes they will take ownership and pride in producing a finished product. We are very excited to have enough students this year to form our very own middle school volleyball team.

Michael W Congdon Lead Teacher



HOLLIS SCHOOL
OCTOBER 15, 2020
SISD BOARD REPORT

CONNECTION:

Connecting our stories, connecting our cultures, connecting our world history, connecting with each other, connecting with our community, connecting with our elders.



The Hollis Crew on the first week of October 2020:

Gratitude: *Doyackshin, Gunalchéesh, Háw'aa, Muchas gracias, Thank you, Thank you from all of our Hollis School student community – Tsimshian, Tlingit, Haida, Spanish, English*



Thank you to community members for sharing your harvests so our students can know how to preserve and prepare as well as enjoy healthy locally harvested foods to include venison, salmon, halibut, crab, shrimp, herring eggs, and tea. We were excited to have Board Member Sandy join us for one of our harvest lunches.



Thank you to SEAlaska and the Klawock Tribal Association for salmon we can preserve for our feasts.



Thank you Trooper John Ryan for adding to our science island collections and our understanding of the wildlife on our island and teaching us new ways to process our finds. Thank you also for connecting with our kiddos.



Thank you Trooper Ben Mank for checking on our “caught” student, for your addition to Science Island, and for bringing some salmon for our Japanese fish print project.



Thank you Deena for banana plants, ancient papyrus plants, and elephant eats to green up our school and connect us with other cultures and history.



Thank you community member for the giant Norfolk Island pine to make our students' wishes of trees in the school come true.

Southeast Island School District Vision, Mission, and Goals

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Goals:



Prepare students for post-secondary life



We are incorporating the upcoming election into our instruction at all grade levels.



We are starting a small student store for authentic life skills learning and allow for students to earn funds to make purchases.



Renaissance testing, school wide AIMS Web benchmark assessments, and Fall MAPS assessments are complete. There formative assessments will help us to plan instruction and allow our students to identify strengths and gaps, set goals, and document progress. Middle and high school are completing learning styles, interests, and executive functioning scales which they will review along with their overall assessment data records to create academic and character goals.



Middle School and High School are collaborating on our scaffolded research papers, group projects processes, and leadership as we bring the Alaska Hoops Project into fruition. The most exciting thing is that they have taken total ownership of the project and incorporated our upcycled permaculture values. The end product will exceed expectations while also being nothing like what was envisioned and that is marvelous.



Our elementary students world's studies exploration has launched with learning not only about computer use but also both digital citizenship and leadership. Our first country is Japan and the others they have selected to explore include: Mexico, Germany, Italy, China, Ireland, Egypt, and Korea. It is a big world out there and it is hard to cover it all but please let us know if there is an important country you suggest we add to our list.



We recently gave the recommended "First Chapter Fridays!" a try on a Monday and we plan to make it a part of this year's studies. There are many reading recommendations on the Internet but most coveted are those that come from people that have connections with our students and/or our school. We are hopeful to have a moment of your time to learn what you would recommend for our students to explore the best literature from around the world during our First Chapter Mondays (High School), First Chapter Tuesdays (Middle School), and

First Chapter Wednesdays (Intermediate -4th & 5th). Here is the link to a quick survey to share your recommendations:

<https://forms.gle/L5xLNgcCSiB6zqCr7>



Provide sufficient/effective staff support



We have gratitude for the time we were given for Bus-driver Nick to help us with small maintenance projects last spring – it made a huge difference.



Thank you Amy Erling and Coffman Cove School for lettuces, cucumbers and apples. We are hopeful to use the apples to make some homemade applesauce and press some homemade apple juice. We cannot wait until our “Monty’s Orchard” begins to add to our pantry.



Thank you Natalie Mcauliffe for making the trip to Hollis to deliver food and share your insights and ideas. We appreciate your efforts and connection.



Thank you to Branzon Arena for his continued work to keep our water system working, for getting our weed eater repaired, and for committing to send someone to weed-eat and get our campus spiffed up.



Thank you Charles for meeting with our high school students to discuss ingenuity.



Thank you for supporting the funding for our AmeriCorps Volunteer and our Pre-School paraprofessional – these two individuals are already having a significant and positive impact in our school and greater community.



Thank you James and John Stevens for scheduling another Archery training to allow us to have enough coaches to support our students.



Thank you Superintendent Becker for arranging for us to have a professional photographer come to Hollis School for our first ever professional school pictures. Our families and community were very appreciative.



Thank you to Brightways and Amy McDonald for scheduling our upcoming Phlight Club Day and our two-day staff development to raise us up.



Improve communication district and community wide



Our students did a remarkable amount of work over the summer to plan the possible new school. We continued on our path following the directions we were given for creating the planning process to serve as a model for other small Alaskan communities to build a cost effective 22nd century learning community school. Our understanding is that limitations will prevent the vision to be utilized at the planned level. We may look are publishing that work to support other districts and school leadership communities.



We have contacted Amy McDonald to explore a digital way to connect our students during the school day – perhaps a lunch hangout.



Increase visibility to share lifestyle and increase enrollment



Hollis staff and students launched some ongoing service projects and others are in the planning phase:

- Launched:
 - Gratitude bag trash pickup on Hollis Chilkat Road (we were appointed to the task by the Hollis Community Council – we are exploring getting a sign similar to those on the “Adopt a Highway” program.
- Launched but in need of further revision:
 - Hollis Resource Cooperative - Connecting People
 - Hollis Community food pantry
 - Tiny Little library (needs repair) and we want to add a Tiny Little Pantry.
- Planning:
 - Taking over management of the Hollis Seed Library.
 - Community bus stops (James Stevens mentor)
 - Phone Booth reactivation
 - Upgrading the “Alaska Kids Don’t Float “ life jacket shed.



Citizen Science: We are anxiously waiting upon word to know if we can resume wolves research. We are preparing to adopt an important salmon stream adoption and cannot wait to begin our work. Launched citizen science projects include:

- reporting to the US Weather Service.
- documenting observations on Journey North.
- participating in the annual virtual Monarch Butterfly migration.
- caring for Yellow-cedar seedlings and recording our data.



For updates and ongoing information please feel free to check out our Hollis School Facebook Page. We committed to keeping that current and students and all staff are pitching in to share all perspectives. It is a tool for us to document our learning, access resources and provide school information to our target audience – our parents and community. The link is:

<https://www.facebook.com/groups/1483681851918203/> and they tell us it will be caught up this weekend.



Hollis School staff and students continue to volunteer at the Hollis Public Library, the Volunteer Fire Department, and the Volunteer Emergency Medical Services.



High school and middle school students are writing articles for local papers to share their learning while practicing quality writing for authentic audiences.



The school continues to report as an official part of the Hollis Community Council agenda and we have been added to the town’s website.

Southeast Island School District Vision, Mission, and Goals

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster students skills to achieve their goals and adapt to an ever-changing world.

Goals:

Prepare students for post secondary life.

- Our students will continue to explore and learn skills that will benefit them in post Secondary life.
- ** MS/HS electives are Art (Thankful Tree), Home Ec (helping prep lunch), PE (archery and karate), and Work Study

Provide sufficient/effective staff support

- I am excited to be working with volunteers Molly Kimsey and Cyndi Saffold. Molly is subbing in the MS/HS while Paul is on leave. Cyndi is mainly working with the elementary students.
- We are still looking for a para for Kindergarten and a food service person. Hoping to have the position filled by next month.

Improve communication district and community wide

- The Port Alexander School ASC has created a Facebook page and email address to post events and spread the word about the amazing things that will be going on in our school.
- Pictures have been posted of students dissecting a Salmon Shark.
- Students were able to design their names and an animal on their water bottles from the THRIVE grant (thank you Amy M) and Becky Saffold for bringing her machines and allowing the students to choose the style and animal.
- MS/HS students are putting up a "Thankful Tree" for the community to write on leaves what they are thankful for.

Increase visibility to share lifestyle and increase enrollment

- The Port Alexander ASC held its second meeting on October 1. Officers were elected. The ASC will be holding a school-wide carnival for the children in Port Alexander on October 29, 2020 from 1:30-3:30 pm in the school gym for good air circulation.



SOUTHEAST ISLAND SCHOOL DISTRICT

Whale Pass School

Box WWP #38

Whale Pass, Alaska 99950

907-846-5320, fax: 907-846-5319

October 2020 Board Report

Whale Pass School

Submitted by: Christine Cook

Southeast Island School District Vision, Mission, and Goals

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Goals:

► Prepare students for post-secondary life

- ❖ Mr. Cook's MS/HS photography and subsistence classes are underway. The photography class is has finished our gun calendar and are currently working on different mediums for taking photographs. The subsistence class has been working on fixing crab and shrimp pots. So far they have supplied each family with a nice bag of shrimp.
- ❖ Our 10th grade HS students have just completed the PSAT in Thorne Bay. The HS students are currently reviewing SAT and ACT requirements to prepare for upcoming tests.
- ❖ One of our HS students, Joe Cook, is currently working on dual enrollment classes.
- ❖ We currently have the following electives.
 1. HS-VAULTT---Students are learning how to prepare for SAT, ACT, and PSAT tests.
 2. HS-Photography/Art—Students are learning various photography techniques and art mediums.
 3. MS/HS-Outdoor Survival Skills and Subsistence Skills
 4. MS-Code.org

► Provide sufficient/effective staff support

- ❖ After a little difficulty, all of our staff is currently enrolled in TalentED and all documents have been signed. We have also all completed the BBP e-module and uploaded to TalentEd.

► **Improve communication district and community wide**

- ❖ Our Facebook page has all the current state and health mandates, as well as, current updates from the district.
<https://www.facebook.com/WhalePassSchool/>
- ❖ Our next ASC meeting and gun drawing will be October 27 at 3:30. We are posting results on our Facebook page.
- ❖ The Elementary Class will be making posters for the upcoming City Council Elections to promote voting in our community.
- ❖ We are currently making plans for some kind of Halloween celebration just for our school kids and those kids in the community who do not attend school.

► **Increase visibility to share lifestyle and increase enrollment**

- ❖ Our current enrollment is 20 students PreK-11th grades. We have 5 High school students, 4 Middle school students and 11 elementary.
- ❖ The Elementary class has been taking advantage of the nice weather and working on a few outside projects. We have worked on the chicken coop and hatched eight chicks to add to our stock. We currently have about 20 chickens of various sizes. We have also dug all of our potatoes in the outside beds. Our harvest consisted of two large boxes. We are cleaning older beds in the greenhouse and planting greens to last through the winter. We have an abundance of tomatoes in the greenhouse and look forward to making salsa.

THRIVE Grant, Testing, and Counseling

Amy McDonald
October 2020

Counseling

Lots of uncertainties this year! Teachers, staff, and students are working to thrive in this new way of learning. We are doing a good job! I've had a blast visiting outer sites (Coffman, Hollis, Kasaan, and Naukati so far).

I am working on some things to support our staff. There are a lot of uncertainties, some in our control and some out, and it seems that staff are on the edge waiting for what is coming next. It is important for all of us to keep in mind that we are an amazing group of caring and connected adults that want what is best for our students.

High school students are in classes and graduation plans have been evaluated and we are moving toward graduation for our students.

Testing

SISD had a **MAP testing** window from September 21 through October 1.

Testing in the state is being evaluated at the Department of Education and Early Development as new information comes out. As of now, it looks like NAEP will go on as scheduled (although no SISD schools were selected this year).

I am hoping for a conversation with the SISD leadership team about testing at SISD and which protocols we want to designate are "required" for SISD to use. This will be a discussion that includes how we use testing data and how this data may, or may not, drive instruction in our classrooms.

THRIVE Grant

Due to COVID restrictions, we are unable to do **PHlight Clubs** in the traditional format so we are working to modify the format so that we can still have the important connecting activities for our students and educators.

On September 25th we had our first **Web Masters** event. This is for students who have participated in multiple PHlight Clubs. This group met at Eagle's Nest Campground for an afternoon of connection and web building. A HUGE thank you to Chad Dillman, Maggie Gore, and Heidi Young for making sure students were able to attend.

Just yesterday Kerrie Carl (Klawock) and I facilitated an amazing **PHlight Camp** with students in grades K-3 from Klawock and Thorne Bay. It was the first one we have done and we were both pleased with how it went. A HUGE thank you to Aly Howell and Julia Trischman for participating with their students. We will have another PHlight Camp on November 3rd with students in grades 4 - 6. Once we have these two "first time" events complete, we will reach out to other schools to be involved.

We have the following future events planned:

8 am to 5 pm, Friday, October 23 - PHlight Club at Sandy Beach

9 am to 3 pm, Thursday, October 29 - Web Masters at the Vo-Tech Center in Klawock

10 am to 2 pm, Tuesday, November 3 - PHlight Camp for grades 4 - 6 in Thorne Bay

8 am to 5 pm, Friday, November 13 - PHlight Club at Sandy Beach

9 am to 3 pm, Friday, November 20 - Web Masters in Thorne Bay

In conjunction with Brightways Learning, we will be offering two optional professional development opportunities, Ed Snax, for staff. The first, **Finding Resilience: Teaching & Survival Strategies in a Pandemic**, will be offered on Saturday, October 24 and will be facilitated by Kerrie Carl and Cristal McGill. The second, **reVitalize: The Kaleidoscope Behind Educator Resilience**, will be offered on Saturday, November 21 and will be facilitated by David Pavish and Derek Peterson.

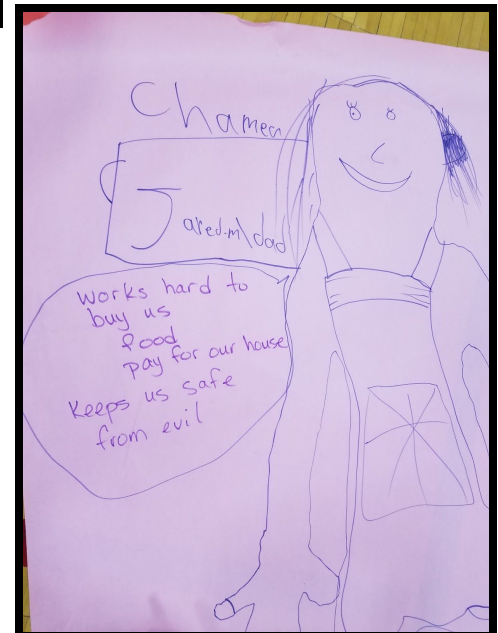
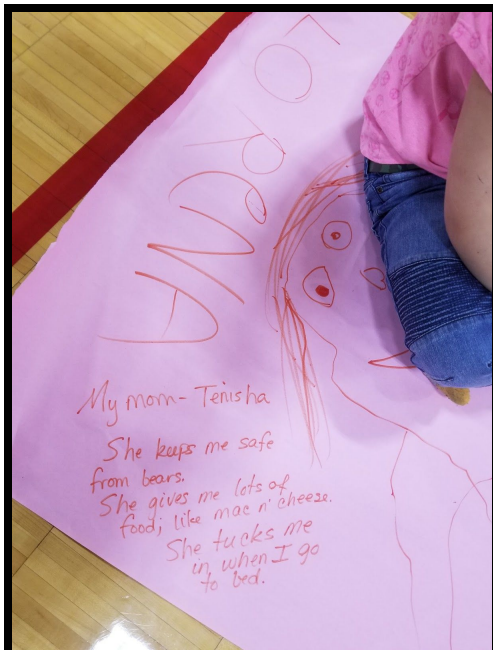
Here's a link to learn more:

<https://www.brightwayslearning.org/events/2020/5/6/ed-snax-bite-sized-pd-experiences-for-educators-june-8-10-amp-17-2020-5rhal>

As you all know, we have two sets of curriculum for classroom teachers to use to continue the work we do at PHlight Club events: **Prism Lessons (K - 6th grades)** and **Kaleidoscope Lessons (7th - 12th grades)**. We are currently compiling a book list that will go along with, specifically, the Prism Lessons, but could also be used with the Kaleidoscope Lessons. More on that soon!

In the past few months, I have had the opportunity to work, virtually and in-person, with educators around the US. It is fun to share what we are doing at SISD and how well webbed our young adults are and how connected our teachers are!

PHlight Camp!

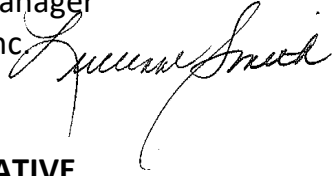




SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION
THRU: Sherry Becker, Superintendent
FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 
Date: October 15, 2020
SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE

FY 2020 AUDIT – A draft copy of the audited financial statements has been received, reviewed and approved for print. Hard copies as well as the electronic copy will be forthcoming in the next couple weeks.

FY 2021 ENROLLMENT COUNT PERIOD – The enrollment count period from where our foundation funding is derived began Monday, September 21st. We will also be submitting our projected FY 2022 count in November as required by DOEED.

FY 2021 BUDGET REVISION – A budget revision will be submitted to the Board in January as our enrollment and number of intensives are less than projected. The enrollment doesn't affect us as much for the current year since we are in hold harmless due to more than a 5% decrease, however any reduction in intensives is a \$77K decrease in funding per student in the current year.

E-RATE – Next month begins the e-Rate process and submitting our annual 470 and 471 applications. Since we are in year 1 of a 3-year contract with GCI, a 470 will not be required for our Internet services, but we will prepare and submit a 471.

OTHER – 1st Quarter Grant reimbursements are being processed. Once we have completed the Grants Management System (GMS) online budget, it requires DOEED approval before we can submit the reimbursement requests. With DOEED working with 53 school districts, sometimes there is a bit of a lag when they get to approving our information.

The 3rd Qtr. ESC (Unemployment) and 941 (payroll tax liability) reports have submitted to the appropriate agencies. Next month we will complete and submit the annual Indirect Cost Application and also the annual Per Pupil Expenditure report to DOEED.

Please do not hesitate to ask questions.



Southeast Island School District

Volunteer/Chaperone Packet

Welcome and thank you for your interest in volunteering within the Southeast Island School District. Volunteers who will be performing services outside the sight and sound of a district employee are required to complete this application and receive approval prior to volunteering. All chaperones except current employees are required to complete the packet and receive approval prior to serving as a chaperone. Please return your completed application to the principal/Lead Teacher of the school.

Please review following documents:

1. SISD Mandatory Child Abuse Reporter Training (separate document)
 - a. This training is mandatory for all volunteers, including volunteer coaches and chaperones. It should take approximately 30 minutes to review.
2. Read Blood Borne Pathogen Information - pages 2 – 4
3. Review the Background Check Information – page 4
4. Review Defining Adult and Student Boundaries Information and Student and Staff Privacy information – pages 5-7
5. Review Drug-, Alcohol-, and Tobacco-free Workplace information – page 7

Please complete and submit the following to the building principal:

- _____ Mandatory Child Abuse Reporter Training Acknowledgment Form•
- _____ Volunteer Contact Information (page 8)
- _____ Volunteer Code of Conduct (pages 9-10)
- _____ Background Check Consent Form (page 11)
- _____ Volunteer Acknowledgement Form (page 12)
- _____ Waiver of Liability Form (page 13)
- _____ Copy of Government Issued ID – No Military ID accepted

You will NOT be eligible to volunteer or chaperone until the District can review the online criminal history background check report. The turnaround time for results could take five or more business days. See page 4 for more information. Once your background check has been approved, you will be notified by a district representative. If you are approved as a volunteer/chaperone, that approval is valid for two years from the date of approval. Volunteer/chaperones are required to self-report any convictions that occur in the intervening time between background checks. If you have questions regarding the volunteer/chaperone application, please contact the building principal.

All volunteer/chaperones, who volunteer/chaperone 4 hours in a week or 20 in a month are mandated reporters and MUST report suspected child abuse within 24 hours. A mandated reporter, who tells the principal/lead teacher or another individual within the school district of his or her suspicion of abuse or neglect, is not relieved of the obligation to make the report to OCS. The person with the suspicion must make the report as soon as is reasonably possible, and no longer than twenty-four (24) hours.

Feel free to keep pages 1-6 and pages so you can reference it at a later time. The Barrier Crimes Matrix (pages 14-20) do not need to be returned.



Southeast Island School District

Volunteer/Chaperone Packet

Section 1 - Bloodborne Pathogen Training for Volunteers and Chaperones

Bloodborne pathogens are pathogenic microorganisms such as viruses or bacteria which are carried in the blood and body fluids and can cause disease in people. There are many different bloodborne pathogens, but the Hepatitis B Virus (HBV), Hepatitis C Virus (HCV) and the Human Immunodeficiency Virus (HIV) are the three viruses that pose the greatest concern to people. These diseases are specifically addressed by the OSHA Bloodborne Pathogen standard.

Hepatitis B Virus (HBV)

Hepatitis B is a virus that can infect the liver. This inflammation can lead to more serious conditions such as chronic liver disease, cancer, or death. More than 5,000 people die annually from HBV-related liver disease.

Symptoms may include fatigue, abdominal pain, loss of appetite, nausea and vomiting. Symptoms of jaundice, a distinct yellowing of the skin and eyes, and darkened urine will often occur as the disease progresses. Half of those infected show no symptoms and others may show symptoms as soon as 2 weeks or as long as 6-9 months after infection.

Hepatitis B is the most easily transmitted bloodborne pathogen. The only way to confirm it is by blood test. There is no cure or specific treatment for HBV, but fortunately there is an effective vaccine.

Hepatitis C Virus (HCV)

The Hepatitis C Virus (HCV) can also cause a liver infection. It is estimated that 3.5 million Americans are living with an active, chronic Hep C infection. In 2014, there were 19,659 deaths from HCV related infections.

Symptoms are frequently non-specific, but may include jaundice, abdominal pain, fatigue, dark urine, loss of appetite and nausea. Hep C may lead to cirrhosis of the liver and liver cancer. There is no vaccine for HCV, but there are anti-viral drugs that are used for those who have contracted the disease.

Human Immunodeficiency Virus (HIV)

Human Immunodeficiency Virus (HIV) attacks the body's immune system, weakening it so that it cannot fight other deadly diseases. Approximately 1.2 million people in the United States are HIV positive. 1 in 8 people may not be aware that they are infected. The HIV virus is very fragile and will not survive very long outside of the human body. It is primarily a concern to employees who provide first aid in situations involving fresh blood. Even though the chance of contracting HIV in the workplace environment is low and the number of new cases is on the decline, because it is such a devastating disease, all precautions against exposure should be taken.



Southeast Island School District

Volunteer/Chaperone Packet

Transmission of Bloodborne Pathogens

To be exposed to a bloodborne pathogen such as Hepatitis B, Hepatitis C or HIV, infected blood must get into your bloodstream. Exposures occur primarily through needlesticks, sharps injuries, mucous membrane and non-intact skin.

As a volunteer/chaperone, you can be exposed to Hepatitis B, Hepatitis C and HIV by coming in contact with body fluids contaminated with blood. This can happen when you directly touch contaminated blood while performing first aid or when you touch an object or surface contaminated with blood and then transfer the virus to your mouth, eyes, nose or non-intact skin. Feces, urine, vomit, nasal secretions, sputum, sweat, tears and saliva are not considered infectious unless they contain visible blood. Remember the virus must get into your bloodstream for you to get sick. You cannot become infected with these viruses through casual contact. Volunteer/chaperones are urged to take advantage of available personal protective equipment, such as gloves, and follow work practice controls to prevent exposure to blood and other body fluids.

Recognizing and Preventing Bloodborne Pathogen Exposures

Knowing these steps will help you prevent exposures to body fluids that are potentially infectious:

- SISD has a [Bloodborne Pathogen Exposure Control Plan](#). It is based on the guidelines for workplace safety according to OSHA standards.
- Follow universal precautions. Although you may instinctively want to help a student, make sure that you first protect yourself properly.
- Contact custodial staff immediately to ensure proper cleaning of contaminated surfaces.
- Practice good handwashing techniques. This is the most important defense against the spread of disease. A handwashing video can be found here: [CDC Hand Washing Video](#)

Universal Precautions and Work Practice Controls

Universal precautions and work practice controls are used as an approach to infection control to protect employees and volunteers from exposure to all human blood and other potentially infectious materials.

These include:

- Treat all human blood and body fluids as if they are infectious.
- Observe universal precautions in all situations when there is a potential for contact with blood or other potentially infectious materials.
- Use personal protective equipment in all situations involving blood or body fluids.

Handwashing

Handwashing facilities should be readily accessible. Antiseptic hand cleanser can be used if handwashing facilities are not accessible - handwashing with soap and water should be done as soon as possible. Wash hands immediately after removing gloves or other Personal Protective Equipment (PPE).

Personal Protective Equipment (PPE)

The most common PPE that volunteers will use is gloves.

- Wear gloves when it is possible that your hands may come into contact with blood or body fluids or if you have cuts, scratches, or other breaks in the skin.
- Gloves are single use; do not wash or reuse. They should be removed if they become torn or damaged.



Southeast Island School District

Volunteer/Chaperone Packet

Custodial Responsibilities

Custodial responsibilities include the major tasks of cleaning and disposal of potentially infectious materials. To minimize exposures the following measures should be implemented:

- Notify custodial staff to clean any equipment or surfaces contaminated with blood or body fluids.
- Broken glass should always be treated as contaminated and never be picked up with unprotected hands. Always use mechanical means to pick up glass such as a broom and dustpan. Never push or compact trash with your hands. Hold it away from you and shake down.
- Call your custodial staff for assistance and clear the area of students.

In the event of an exposure, volunteers are required to:

- Wash exposed areas with soap and water. Immediately flush exposed mucous membranes with water.
- Immediately report the exposure incident to the building principal. The principal will provide appropriate paperwork and instructions for seeking medical attention.

Section 2 - Background Check Information

The Southeast Island School District strives to provide a safe and secure environment for students, staff, volunteers, and chaperones. To further this goal, the School District will conduct background checks on volunteers and chaperones who will be performing services near children outside the sight and sound of a district employee.

Please be advised as a part of your volunteer process, you will be asked to complete a background check authorization. SISD background check complies with the Fair Credit Reporting Act (FCRA). All volunteers and chaperones who will be performing services near children outside the sight and sound of a district employee will be required meet SISD security check requirements (Board Policy/Administrative Regulation 4112.5/4212.5/4312.5) by having a criminal background check completed.

You will need to sign a consent to background check form with the information necessary for School District personnel to submit a background check request. This document is included in this packet. To process the criminal background check, you will need to submit a completed fingerprint card to the District Office for processing. During the COVID-19 pandemic, a name-based criminal background check form may be submitted, followed by a fingerprint card within 180 days (or 90 days after the declaration of the end of the pandemic, whichever is first).

The background check report may take five or more business days for completion. Volunteers/chaperones may NOT volunteer in the schools or chaperone students until this background check process has been completed and the School District approval for volunteer or chaperone placement has been received. You will be notified by the principal/lead teacher when you have been approved to begin volunteer work in the school or begin chaperone duties.



Southeast Island School District

Volunteer/Chaperone Packet

Section 3 – Privacy and Adult-Student Boundaries

Respecting one’s privacy and confidentiality is very important. Adult members who are closely involved with students must understand the difference between appropriate and inappropriate interactions. Board Policy & Administrative Regulation 5141.42, Professional Boundaries of Staff with Students, applies to all volunteers.

Purpose

The District is committed to protecting children from inappropriate conduct by adults, including school staff and volunteers. The purpose of this policy is to provide all staff, students, volunteers and community members with information about their role in protecting children. This policy applies to all district staff and volunteers. For purposes of this policy and its administrative regulation, the terms “district staff,” “staff member(s),” and “staff” also includes volunteers.

General Standards

Maintain professional boundaries: The board expects all staff to maintain the highest professional standards when they interact with students. District staff are required to maintain an atmosphere conducive to learning by consistently maintaining professional boundaries with students.

The interactions and relationships between district staff and students should be based upon mutual respect and trust, an understanding of the appropriate boundaries between adults and students in and outside of the educational setting, and consistency with the district’s educational mission.

District staff will not intrude on a student’s physical and/or emotional boundaries unless the intrusion is necessary to serve a bona fide health, safety, or educational purpose. An educational purpose is one that relates to the staff member’s duties as an educator. Additionally, staff members are expected to avoid any appearance of impropriety in their conduct when interacting with students.

Report violations of professional boundaries: Whenever a staff member observes another staff member engaging in inappropriate boundary invasions with a student, they must report what they have observed to administration. ***When in doubt, report it out.***

Preexisting, outside relationships with students: The board recognizes that staff may have familial and pre-existing social relationships with parents/guardians/caretakers of students and students. This could create dual relationships with students. Staff members should use sound professional judgment when they have a dual relationship with students to avoid violating this policy. In all such relationships staff should avoid any appearance of impropriety with any student and any appearance of favoritism toward any student.

Staff members shall pro-actively discuss dual relationship circumstances with their building administrator or supervisor. Regardless of any preexisting relationship with students outside of work, when on the job as an educator, staff shall abide by this policy and its accompanying administrative regulations.



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Use of technology: The board supports the use of technology to communicate for educational purposes. However, unless the student is the staff member's own child, staff are prohibited from communicating privately with students on-line or from engaging in any conduct on social networking websites that violates the law, district policies or procedures, or other generally recognized professional standards.

Staff whose conduct violates this policy may face disciplinary and/or termination consistent with the district's policies and procedures, acceptable use agreement, and collective bargaining agreements, as applicable.

Boundary Invasions

School employees and volunteers are professionally and ethically obligated to maintain professional boundaries with students when working in an educator's professional role. Staff is defined as school employees and volunteers. In any staff-student relationship, staff is expected to maintain professional boundaries with students and avoid any boundary invasion which does not have a legitimate health, safety, or educational reason.

Schools must pay attention to boundary invasions and unprofessionalism because inappropriate boundary invasions by staff can morph into sexual grooming of students. If there is no legitimate health, safety, or educational reason for such boundary invasions, such boundary invasions are unwise and prohibited. Curtailing inappropriate boundary invasions reduces the opportunity for sexual grooming.

Inappropriate Boundary Invasion Examples

Examples of possible inappropriate boundary invasions by staff members include, but are not limited to, the following:

Taking an undue interest in a Particular Student:

1. Having a "special friend or a "special relationship" with a particular student.
2. Favoring certain students by giving them special privileges.
3. Favoring certain students, inviting them to come to the classroom at non-class times.
4. Getting a particular student out of class to visit the teacher during the teacher's prep period.
5. Engaging in peer-like behavior with students including rough-housing.

Using poor judgment in relation to a particular student:

6. Allowing a particular student to get away with inappropriate behavior.
7. Being alone with the student behind closed doors at school.
8. Giving gifts or money to the student.
9. Being overly "touchy" with certain students.
10. Touching students for no educational or health reason.
11. Giving students rides in the educator's personal vehicle, especially alone.
12. Frequent electronic communication or phone contacts with a particular student.



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Becoming involved in the student's private life:

13. Talking to the student about the educator's personal problems.
14. Talking to the student about the student's personal problems to the extent that the adult becomes a confidant of the student when it is not the adult's job role to do so.
15. Initiating or extending contact with students beyond the school day in a private or non-group setting.
16. Taking a particular student on personal outings, away from protective adults.
17. Using email, text-messaging, instant messaging, or social networking to discuss personal topics or interests with students.

Not respecting normal boundaries:

18. Invading the student's physical privacy (*i.e.*, walking in on the student in the bathroom).
19. Inviting students to the educator's home.
20. Visiting the student's home.
21. Asking the student to keep certain things secret from his/her parents.

Sexually related conduct:

22. Engaging in sex talk with students (sexual innuendo, sexual banter, or sexual jokes).
23. Talking with a student about sexual topics that are not related to a specific curriculum.
24. Showing pornography to the student.
25. Hugging, kissing, or other affectionate physical contact with a student.

Section 4: Drug-, Alcohol-, and Tobacco-free Workplace

It is the policy of Southeast Island School District to provide a drug-free, alcohol-free, and tobacco-free workplace. Compliance with the District's standards of conduct relating to controlled substances, alcohol, and tobacco is mandatory.

It is a violation of Board policy to unlawfully manufacture, distribute, dispense, possess, use or be under the influence of any alcoholic beverage, drug or controlled substance -- as defined in the Controlled Substances Act and Code of Federal Regulations -- at a School District workplace. Additionally, it is a violation of Board policy to use, distribute or sell tobacco, any non-FDA approved tobacco or nicotine delivery products or devices including but not limited to, cigarettes, cigars, dip, hookah pens, e-cigarettes, and dissolvable nicotine products at a School District workplace.

"Drug" is defined to include, but is not limited to, marijuana or cannabis, in any form; synthetic marijuana or cannabis, in any form; synthetic variations of controlled substances, in any form; prescription medication for which a valid prescription has not been obtained, which is used in amounts in excess of prescribed dosages, or which is used for purposes other than as prescribed; and prescription drugs distributed or dispensed to any person other than the prescription holder.

"School District workplace" is defined as any place where School District work is performed, including a school building or other school premises; any school-owned or school-approved vehicle used to transport students, employees, or volunteers to and from school or school activities; any off-school sites when accommodating a school-sponsored or school-approved activity or function, such as a field trip or athletic event, where students are under District jurisdiction; or during any period of time when an employee or volunteer is supervising students on behalf of the District or otherwise engaged in District business.



Southeast Island School District

Volunteer/Chaperone Packet

Volunteer/Chaperone Code of Conduct

The Volunteer/Chaperone Code of Conduct outlines expectations for all SISD volunteers and chaperones.

Volunteers role and responsibilities in schools and programs:

- Understand that your role is a supportive one. The teacher and principal are completely in charge. If the teacher leaves the room, the teacher in the next room assumes responsibility. You must not be left in charge of a classroom.
- Remember volunteers are only permitted to work with students on school grounds and under the supervision of district staff.
- Maintain student confidentiality at all times. Do not discuss any student with anyone except teachers, counselors, and principals.
- Use good judgment and avoid any compromising situations. Work in a room with other people at all times. Never be left alone with one student out of view of other people. Always keep the door open. Always use adult bathrooms.
- Discipline is absolutely prohibited. Ask the teacher or district staff for assistance with problematic student behavior.
- If you become aware of suspected child abuse through your volunteer activities with the district, immediately report your concerns to an administrator, school counselor or teacher. *
- Maintain a constructive attitude. Don't make negative comments about the school, its personnel or the students to other volunteers or individuals outside the school.
- Be prompt and consistent in your attendance. Staff depend on volunteers and plan their work accordingly. Students depend on volunteers even more, especially on field trips.
- Notify the school or department as soon as possible if you are late or absent.
- Keep an accurate record of your attendance by signing in each day you volunteer.
- Dress and act professionally.
- Never be under the influence of drugs or alcohol when with students.
- Do not smoke on school grounds or at any time around students.
- Do not lend money, contribute or solicit money for organizations while on school grounds.
- Do not use the internet inappropriately by going to websites that are not conducive to a professional or educational environment.
- Do not use a cellphone in the classroom or at any time around students.
- Adhere to district, school, and classroom policies rules and regulations.
- Refer any student in need of first aid or any type of medication to the teacher or front office.
- Learn and follow fire drill and other emergency procedures and all school rules.
- Notify the principal of any accident you had on school grounds.



Southeast Island School District

Volunteer/Chaperone Packet

Chaperones role and responsibilities:

- Set an example for proper behavior and to take reasonable measures to protect the health and safety of the students in their charge. In addition, chaperones must be supervising students at all times.
- Enforce all SISD Activity Travel Procedures and to report all violations of the rules to the appropriate their building principal.
- Are responsible for students during all free time activities (such as movies, dances and contact with individuals not associated with the District.)
- Adhere to curfew laws and are expected to remain within the lodging room for the duration of the night without exception and only permitted to leave for scheduled morning activities.
- Abide by the Alaska State Law.
- While traveling with students, the use of alcohol and/or illegal drugs is strictly prohibited.
- Always carry a copy of the student’s participation agreement and medical release forms.
- If the weather is marginal for safe travel, the chaperone(s), after conferring with the Activities Director and building principal, shall have the authority to cancel travel. All rescheduling of travel shall be coordinated through the Activities Director & the building principal/lead teacher.
- Funding for lodging, transportation, 3 meals a day, and activities within the agenda will be provided by the school. Chaperones will be expected to provide personal funding for all other expenses.
- The chaperone(s) shall have the right to turn a student over to the police or juvenile authorities when, in their judgment, they are unable to control the student or the student presents a danger to his/herself or others.
- Immediately notify the building principal/lead teacher and the responsibility of the building principal/lead teacher to immediately notify the parent/guardian if the student is having medical problems, being returned to the District, being held by the police or involved in an accident.
- Determine if a student is using, or is under the influence of alcohol and/or illegal drugs. The decision of the chaperone in these matters shall be final.
- If a student leaves the group without authorization and cannot be located immediately or will not return to the group, the chaperone(s) shall immediately contact the police as well as the building principal.
- Only movies rated “G” and “PG” shall be permitted for student viewing.
- Time shall be designated each day of travel for students to complete homework assignments.

I agree to adhere to the above code of conduct at all times when I am a volunteer/chaperone at a SISD school site or program. I understand that my volunteer/chaperone privileges can be revoked at any time.

Printed Name

Signature

Date



Southeast Island School District

Volunteer/Chaperone Packet

Consent to Background Check and Third Party Investigative Consumer Report

PLEASE READ CAREFULLY BEFORE SIGNING

I hereby authorize the District to investigate all statements made in this application or attachments; to contact any of my former employers, education institutions, personal references or any other person or organization that may have information relevant to my employment; to obtain records concerning my past work, character, education, or military background; to obtain a “consumer report” and/or “investigative consumer report” as defined by the Fair Credit Reporting Act; to obtain driving records; to obtain any records pertaining to prior felony or misdemeanor convictions or pending felony or misdemeanor charges. I authorize that such contact or investigation may occur at any time before or during employment. I will hold the District, its attorneys, and former employers, educational institutions and any other persons giving references free of liability for the exchange of the information and any other reasonable and necessary information incident to the employment process.

The crimes listed in the barrier crime matrix document bar volunteers/chaperones from working in our schools

Printed Name

Signature

Date



Southeast Island School District

Volunteer/Chaperone Packet

Volunteer/Chaperone Acknowledgement Form

Bloodborne Pathogen Training Acknowledgement Form

Please check each statement then sign and date the bottom of this form.

- I have read and understand the information on Bloodborne Pathogens Training for Volunteers.
- I have received information on the epidemiology, symptoms, and transmission of BBP diseases.
- I understand that all body fluids should be considered as potentially contaminated and I should protect myself by using the appropriate PPE.
- I understand how to handle contaminated materials and how to have areas that have been contaminated cleaned.
- I understand that I must immediately notify the building principal/lead teacher of a potential exposure incident and complete required documentation of the incident.

Privacy and Adult-Student Boundaries Acknowledgement

- I acknowledge reading and understanding the information presented in Privacy and Adult-Student Boundary section.

Drug-, Alcohol-, and Tobacco-free Workplace Acknowledgement

- I acknowledge reading and understanding the information presented in Drug-, Alcohol-, and Tobacco-free Workplace section.

Background Check Acknowledgment

- I confirm that I have not been convicted of a misdemeanor within the last five years or ever been convicted of a felony. If you have been convicted of either one, please fill out the information below:

Have you been convicted of a misdemeanor with the last 5 years? *

- Yes
- No

If yes, explain, giving dates, location, nature of the offense and final disposition.

Have you ever been convicted of a felony? *

- Yes
- No

If yes, explain, giving dates, location, nature of offense, and final disposition.

Printed Name

Signature

Date



Southeast Island School District

Volunteer/Chaperone Packet

Waiver of Liability for Volunteers/Chaperones

The Southeast Island School District from time to time provides opportunities for members of the community to volunteer/chaperone services to the school district. The purpose of this waiver is to provide notice to prospective volunteer/chaperones regarding the limitations of liability insurance coverage by the school district and to document the volunteer's acknowledgement that they are providing volunteer service at their own risk.

By executing this waiver, the volunteer:

1. Acknowledges that if s/he is injured in the course of the project, s/he is covered by Southeast Island School District's Workers' Compensation Program only to the extent required by the Alaska Workers' Compensation Act. Volunteer authorizes Southeast Island School District to seek emergency medical treatment on his/her behalf in case of injury, accident or illness to me arising from his/her involvement as a volunteer. Volunteer understands that s/he may be responsible for medical costs incurred by such accident, illness or injury.
2. Acknowledges that the District does not provide medical insurance coverage which would cover his/her actions. The volunteer will be responsible to provide for payment of any such expenses that are not covered by the District's general liability policy, should they occur. The volunteer is aware of the hazards associated with the transportation to and from, as well as participation in, this activity.
3. Agrees that, as consideration for volunteering for Southeast Island School District, the volunteer, and the volunteer's assignees, heirs, guardians, and legal representatives, will not make a claim against or sue Southeast Island School District or its employees, agents or contractors for injury or damage resulting from the negligence, whether active or passive, or other acts, however caused, by any of its officers, employees, agents, or contractors of Southeast Island School District as a result of my volunteering. The volunteer hereby releases and discharges southeast island school district and its officers, employees, agents and contractors from all actions, claims, or demands that s/he, his/her heirs, guardians, and legal representatives now have, or may have in the future, for injury or damage resulting from his/her participation in the project.
4. Agrees, to the maximum extent allowed by law, to defend, indemnify and hold harmless the Southeast Island School District and its employees, directors and designees for expenses relating to injuries, accidents, diseases, property damage and/or property loss which may occur as a result of my participation in volunteer activities.

By my signature below, I hereby certify that I have carefully read this waiver, and that I am making this waiver knowingly, without coercion or duress.

Printed Name	Signature	Date
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Witness Printed Name	Witness Signature	Date
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BARRIER CRIMES MATRIX FOR THE BARRIER CRIMES LISTED IN 7 AAC 10.905

January 5, 2007

The crimes listed in this document bar an individual from being associated in any manner described in 7 AAC 10.900(b) with any entity or individual service provider that is subject to the requirements of 7 AAC 10.900 – 7 AAC 10.990.

DISCLAIMER: this matrix is provided as an information tool only. The department does not warrant that the information in this document is accurate, nor should anyone rely upon this document as controlling legal authority regarding the time associated with any barrier crime. The regulations are the legal authority that should be relied upon and if there are any questions, individuals should refer to the regulations which will control if there are any discrepancies.

BARRIER CRIME <i>[See notes at end of table for conditions that increase some barrier times]</i>	A Barrier Within the Following Time Periods					See 7 AAC 10.905 at:
	PERMANENT	10 Years	5 Years	3 Years	1 Year	
ATTEMPT, SOLICITATION, AND CONSPIRACY						
AS 11.31.100 (attempt to commit a crime)						
Unclassified felony if the crime attempted is murder in the first degree	X					(b)(1)
Class A felony if the crime attempted is an unclassified felony other than murder in the first degree	X					(b)(1)
Class B felony if the crime attempted is a class A felony	Same barrier as the class A felony attempted					
Class C felony if the crime attempted is a class B felony	Same barrier as the class B felony attempted					
Class A misdemeanor if the crime attempted is a class C felony and is a barrier crime	Same barrier as the class C felony attempted					
Class B misdemeanor if the crime attempted is a class A or class B misdemeanor and is a barrier crime	Same barrier as the misdemeanor attempted					
AS 11.31.110 (solicitation to commit a crime)						
Unclassified felony if the crime solicited is murder in the first degree	X					(b)(1)
Class A felony if the crime solicited is an unclassified felony other than murder in the first degree	X					(b)(1)
Class B felony if the crime solicited is a class A felony	Same barrier as the class A felony solicited					
Class C felony if the crime solicited is a class B felony	Same barrier as the class B felony solicited					
Class A misdemeanor if the crime solicited is a class C felony and is a barrier crime	Same barrier as the class C felony solicited					
Class B misdemeanor if the crime solicited is a class A or class B misdemeanor and is a barrier crime	Same barrier as the misdemeanor solicited					
AS 11.31.120 (conspiracy to commit a crime)						
Unclassified felony if the object of the conspiracy is murder in the first degree	X					(b)(1)
Class A felony if the object of the conspiracy is a crime punishable as an unclassified felony other than murder in the first degree	X					(b)(1)
Class B felony if the object of the conspiracy is a crime punishable as a class A felony	Same barrier as the class A felony involved in the conspiracy					
Class C felony if the object of the conspiracy is a crime punishable as a class B felony	Same barrier as the class B felony involved in the conspiracy					
OFFENSES AGAINST THE PERSON						
AS 11.41.100 (murder in the first degree) <i>Unclassified Felony</i>	X					(b)(1)
AS 11.41.110 (murder in the second degree) <i>Unclassified Felony</i>	X					(b)(1)
AS 11.41.120 (manslaughter) <i>Class A Felony</i>	X					(b)(1)
AS 11.41.130 (criminally negligent homicide) <i>Class B Felony</i>	X					(b)(1)
AS 11.41.200 (assault in the first degree) <i>Class A Felony</i>	X					(b)(1)
AS 11.41.210 (assault in the second degree) <i>Class B Felony</i>	X					(b)(1)
AS 11.41.220 (assault in the third degree) <i>Class C Felony</i>	X					(b)(4)
AS 11.41.230 (assault in the fourth degree) <i>Class A Misdemeanor</i>			X			(d)(1)(A)
AS 11.41.250 (reckless endangerment) <i>Class A Misdemeanor</i>			X			(d)(1)(B)

BARRIER CRIMES MATRIX FOR THE BARRIER CRIMES LISTED IN 7 AAC 10.905

January 5, 2007

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BARRIER CRIME [See notes at end of table for conditions that increase some barrier times]	A Barrier Within the Following Time Periods					See 7 AAC 10.905 at:
	PERMANENT	10 Years	5 Years	3 Years	1 Year	
AS 11.41.260 (stalking in the first degree) <i>Class C Felony</i>		X				(c)(1)
AS 11.41.270 (stalking in the second degree) <i>Class A Misdemeanor</i>			X			(d)(1)(C)
AS 11.41.300 (kidnapping)						
<i>Unclassified Felony</i>	X					(b)(1)
<i>Class A Felony</i> (victim released without serious injury . . .)	X					(b)(1)
AS 11.41.320 (custodial interference in the first degree) <i>Class C Felony</i> ("crime involving domestic violence")	X					(b)(2)
AS 11.41.330 (custodial interference in the second degree) <i>Class A Misdemeanor</i>			X			(d)(1)(D)
AS 11.41.410 (sexual assault in the first degree) <i>Unclassified Felony</i> ("sex offense")	X					(b)(1)
AS 11.41.420 (sexual assault in the second degree) <i>Class B Felony</i> ("sex offense")	X					(b)(1)
AS 11.41.425 (sexual assault in the third degree) <i>Class C Felony</i> ("sex offense")	X					(b)(11)
AS 11.41.427 (sexual assault in the fourth degree) <i>Class A Misdemeanor</i> ("sex offense")	X					(b)(11)
AS 11.41.434 (sexual abuse of a minor in the first degree) <i>Unclassified Felony</i> ("sex offense")	X					(b)(1)
AS 11.41.436 (sexual abuse of a minor in the second degree) <i>Class B Felony</i> ("sex offense")	X					(b)(1)
AS 11.41.438 (sexual abuse of a minor in the third degree) <i>Class C Felony</i> ("sex offense")	X					(b)(11)
AS 11.41.440 (sexual abuse of a minor in the fourth degree) <i>Class A Misdemeanor</i> ("sex offense")	X					(b)(11)
AS 11.41.450 (incest) <i>Class C Felony</i> ("sex offense")	X					(b)(11)
AS 11.41.452 (online enticement of a minor)						
<i>Class B Felony</i> if the defendant was required to register as a sex offender or child kidnapper ("sex offense")	X					(b)(1) and (b)(3)
<i>Class C Felony</i> if not required to register as a sex offender or child kidnapper	X					(b)(3)
AS 11.41.455 (unlawful exploitation of a minor) <i>Class B Felony</i> ("sex offense")	X					(b)(1)
AS 11.41.458 (indecent exposure in the first degree) <i>Class C Felony</i> ("sex offense")	X					(b)(11)
AS 11.41.460 (indecent exposure in the second degree) ("sex offense")						(b)(11)
<i>Class A misdemeanor</i> if before a person under 16 years of age;	X					(b)(5)
<i>Class B misdemeanor</i> if before a person 16 years of age or older	X					(b)(5)
AS 11.41.500 (robbery in the first degree) <i>Class A Felony</i>	X					(b)(1)
AS 11.41.510 (robbery in the second degree) <i>Class B Felony</i>	X					(b)(1)
AS 11.41.520 (extortion) <i>Class B Felony</i>	X					(b)(1)
AS 11.41.530 (coercion) <i>Class C Felony</i>			X			(d)(1)(E)
OFFENSES AGAINST PROPERTY						
AS 11.46.120 (theft in the first degree) <i>Class B Felony</i>		X				(c)(2)(A)
AS 11.46.130 (theft in the second degree) <i>Class C Felony</i>			X			(d)(2)
AS 11.46.140 (theft in the third degree) <i>Class A Misdemeanor</i>				X		(e)(1)(A)
AS 11.46.220 (concealment of merchandise) if a <i>Class C Felony</i>			X			(d)(2)

BARRIER CRIMES MATRIX FOR THE BARRIER CRIMES LISTED IN 7 AAC 10.905

January 5, 2007

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BARRIER CRIME <i>[See notes at end of table for conditions that increase some barrier times]</i>	A Barrier Within the Following Time Periods					See 7 AAC 10.905 at:
	PERMANENT	10 Years	5 Years	3 Years	1 Year	
AS 11.46.260 (removal of identification marks) if a Class C Felony			X			(d)(2)
AS 11.46.270 (unlawful possession) if a Class C Felony			X			(d)(2)
AS 11.46.280 (issuing a bad check)						
If Class B Felony		X				(c)(2)(B)
If Class C Felony			X			(d)(2)
AS 11.46.285 (fraudulent use of an access device)						
If Class B Felony		X				(c)(2)(C)
If Class C Felony			X			(d)(2)
AS 11.46.290 (obtaining an access device or identification document by fraudulent means) Class C Felony			X			(d)(2)
AS 11.46.300 (burglary in the first degree) Class B Felony		X				(c)(2)(D)
AS 11.46.310 (burglary in the second degree) Class C Felony			X			(d)(2)
AS 11.46.320 (criminal trespass in the first degree) Class A Misdemeanor [if domestic violence crime]				X		(e)(1)(B)
AS 11.46.360 (vehicle theft in the first degree) Class C Felony			X			(d)(2)
AS 11.46.400 (arson in the first degree) Class A Felony	X					(b)(6)
AS 11.46.410 (arson in the second degree) Class B Felony	X					(b)(6)
AS 11.46.430 (criminally negligent burning) Class A Misdemeanor [if domestic violence crime]				X		(e)(1)(C)
AS 11.46.475 (criminal mischief in the first degree) Class A Felony		X				(c)(2)(E)
AS 11.46.480 (criminal mischief in the second degree) Class B Felony		X				(c)(2)(F)
AS 11.46.482 (criminal mischief in the third degree) Class C Felony			X			(d)(2)
AS 11.46.484 (criminal mischief in the fourth degree) Class A Misdemeanor [if domestic violence crime]				X		(e)(1)(D)
AS 11.46.486 (criminal mischief in the fifth degree) Class B Misdemeanor [if domestic violence crime]					X	(f)(1)
AS 11.46.500 (forgery in the first degree) Class B Felony		X				(c)(2)(G)
AS 11.46.505 (forgery in the second degree) Class C Felony			X			(d)(2)
AS 11.46.510 (forgery in the third degree) Class A Misdemeanor				X		(e)(1)(E)
AS 11.46.520 (criminal possession of a forgery device) Class C Felony			X			(d)(2)
AS 11.46.530 (criminal simulation) If a Class C Felony			X			(d)(2)
AS 11.46.550 (offering a false instrument for recording in the first degree) Class C Felony			X			(d)(2)
AS 11.46.565 (criminal impersonation in the first degree) Class B Felony		X				(c)(2)(H)
AS 11.46.600 (scheme to defraud) Class B Felony		X				(c)(2)(I)
AS 11.46.620 (misapplication of property) If a Class C Felony			X			(d)(2)
AS 11.46.630 (falsifying business records) Class C Felony			X			(d)(2)
AS 11.46.660 (commercial bribe receiving) Class C Felony			X			(d)(2)
AS 11.46.670 (commercial bribery) Class C Felony			X			(d)(2)

BARRIER CRIMES MATRIX FOR THE BARRIER CRIMES LISTED IN 7 AAC 10.905

January 5, 2007

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BARRIER CRIME <i>[See notes at end of table for conditions that increase some barrier times]</i>	A Barrier Within the Following Time Periods				See 7 AAC 10.905 at:
	PERMANENT	10 Years	5 Years	3 Years	
AS 11.46.710 (deceptive business practices)					
Class C Felony			X		(d)(2)
Class A misdemeanor				X	(e)(1)(F)
AS 11.46.730 (defrauding creditors)					
If Class B Felony		X			(c)(2)(J)
If Class C Felony			X		(d)(2)
AS 11.46.740 (criminal use of computer) Class C Felony			X		(d)(2)
OFFENSES AGAINST THE FAMILY AND VULNERABLE ADULTS					
AS 11.51.100 (endangering the welfare of a child in the first degree)					
If Class B Felony (if child dies)	X				(b)(7)(A)
If Class C Felony (if the child suffers sexual contact, sexual penetration, or serious physical injury)	X				(b)(7)(A)
If Class A misdemeanor (if the child suffers physical injury)	X				(b)(7)(A)
AS 11.51.110 (endangering the welfare of a child in the second degree) Violation			X		(d)(3)(A)
AS 11.51.120 (criminal nonsupport)					
Class C Felony			X		(d)(3)(B)
Class A misdemeanor				X	(e)(2)
AS 11.51.121 (aiding the nonpayment of child support in the first degree) Class C Felony			X		(d)(3)(C)
AS 11.51.130 (contributing to the delinquency of a minor) Class A Misdemeanor			X		(d)(3)(D)
AS 11.51.200 (endangering the welfare of a vulnerable adult in the first degree) Class C Felony	X				(b)(7)(B)
AS 11.51.210 (endangering the welfare of a vulnerable adult in the second degree) Class A Misdemeanor	X				(b)(7)(C)
OFFENSES AGAINST PUBLIC ADMINISTRATION					
AS 11.56.740 (violating a protective order) Class A Misdemeanor [if domestic violence crime]				X	(e)(3)(A)
AS 11.56.745 (interfering with a report of a crime involving domestic violence) Class A Misdemeanor				X	(e)(3)(B)
AS 11.56.750 (unlawful contact in the first degree) Class A Misdemeanor					(f)(2)
AS 11.56.755 (unlawful contact in the second degree) Class B Misdemeanor or Violation				X	(f)(2)
AS 11.56.765 (failure to report a violent crime committed against a child) Class A Misdemeanor			X		(d)(4)(A)
AS 11.56.807 (terroristic threatening in the first degree) Class B Felony [if domestic violence crime]		X			(c)(3)
AS 11.56.810 (terroristic threatening in the second degree) Class C Felony [if domestic violence crime]			X		(d)(4)(B)
AS 11.56.815 (tampering with public records in the first degree) Class C Felony			X		(d)(4)(C)
AS 11.56.835 (failure to register as a sex offender or child kidnapper in the first degree) Class C Felony	X				(b)(8)(A)
AS 11.56.840 (failure to register as a sex offender or child kidnapper in the second degree) Class A Misdemeanor	X				(b)(8)(B)

BARRIER CRIMES MATRIX FOR THE BARRIER CRIMES LISTED IN 7 AAC 10.905

January 5, 2007

The crimes listed in this document bar an individual from being associated in any manner described in 7 AAC 10.900(b) with any entity or individual service provider that is subject to the requirements of 7 AAC 10.900 – 7 AAC 10.990.

DISCLAIMER: this matrix is provided as an information tool only. The department does not warrant that the information in this document is accurate, nor should anyone rely upon this document as controlling legal authority regarding the time associated with any barrier crime. The regulations are the legal authority that should be relied upon and if there are any questions, individuals should refer to the regulations which will control if there are any discrepancies.

BARRIER CRIME [See notes at end of table for conditions that increase some barrier times]	A Barrier Within the Following Time Periods					See 7 AAC 10.905 at:
	PERMANENT	10 Years	5 Years	3 Years	1 Year	
OFFENSES AGAINST PUBLIC ORDER						
AS 11.61.120 (harassment) <i>Class B Misdemeanor [if domestic violence crime]</i>					X	(f)(3)
AS 11.61.123 (indecent viewing or photography)						
Class C Felony	X					(b)(9)(A)
Class A misdemeanor	X					(b)(9)(A)
AS 11.61.125 (distribution of child pornography) (“sex offense”)						
Class A Felony	X					(b)(9)(B)
Class B Felony	X					(b)(9)(B)
AS 11.61.127 (possession of child pornography) <i>Class C Felony (“sex offense”)</i>	X					(b)(9)(B)
AS 11.61.128 (electronic distribution of indecent material to a minor)						
Class B Felony if the defendant was required to register as a sex offender or child kidnapper	X					(b)(3)
Class C Felony if not required to register as a sex offender or child kidnapper	X					(b)(3)
AS 11.61.130 (misconduct involving a corpse) <i>Class A Misdemeanor</i>			X			(d)(5)(A)
AS 11.61.140 (cruelty to animals) <i>Class A Misdemeanor</i>			X			(d)(5)(B)
AS 11.61.145 (promoting an exhibition of fighting animals, if Class C Felony)			X			(d)(5)(C)
AS 11.61.190 (misconduct involving weapons in the first degree) <i>Class A Felony</i>		X				(c)(4)(A)
AS 11.61.195 (misconduct involving weapons in the second degree) <i>Class B Felony</i>		X				(c)(4)(B)
AS 11.61.200 (misconduct involving weapons in the third degree) <i>Class C Felony</i>			X			(d)(5)(D)
AS 11.61.240 (criminal possession of explosives)						
Class A Felony		X				(c)(4)(C)
Class B Felony		X				(c)(4)(C)
Class C Felony			X			(d)(5)(E)
Class A misdemeanor				X		(e)(4)
AS 11.61.250 (unlawful furnishing of explosives) <i>Class C Felony</i>			X			(d)(5)(F)
OFFENSES AGAINST PUBLIC HEALTH AND DECENCY						
AS 11.66.110 (promoting prostitution in the first degree)						
Class A Felony - If the person who was induced or caused to engage in prostitution was under 16 years of age	X					(b)(10)(A)
Class B Felony						
If the person who was induced or caused to engage in prostitution was 16 or 17 years of age at the time of the offense (“sex offense”)	X					(b)(10)(A)
If the person who was induced or caused to engage in prostitution was 18 years of age or older at the time of the offense		X				(c)(5)

BARRIER CRIMES MATRIX FOR THE BARRIER CRIMES LISTED IN 7 AAC 10.905

January 5, 2007

The crimes listed in this document bar an individual from being associated in any manner described in 7 AAC 10.900(b) with any entity or individual service provider that is subject to the requirements of 7 AAC 10.900 – 7 AAC 10.990.

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BARRIER CRIME [See notes at end of table for conditions that increase some barrier times]	A Barrier Within the Following Time Periods					See 7 AAC 10.905 at:
	PERMANENT	10 Years	5 Years	3 Years	1 Year	
AS 11.66.120 (promoting prostitution in the second degree) Class C Felony						
If the person who was induced or caused to engage in prostitution was under 16 years of age	X					(b)(10)(B)
If the person who was induced or caused to engage in prostitution was 16 or 17 years of age at the time of the offense ("sex offense")	X					(b)(10)(B)
If the person who was induced or caused to engage in prostitution was 18 years of age or older at the time of the offense			X			(d)(6)
AS 11.66.130 (promoting prostitution in the third degree) Class A Misdemeanor						
If the person who was induced or caused to engage in prostitution was under 16 years of age	X					(b)(10)(C)
If the person who was induced or caused to engage in prostitution was 16 or 17 years of age at the time of the offense ("sex offense")	X					(b)(10)(C)
CONTROLLED SUBSTANCES						
AS 11.71.010 (misconduct involving a controlled substance in the first degree) <i>Unclassified Felony</i>		X				(c)(6)
AS 11.71.020 (misconduct involving a controlled substance in the second degree) <i>Class A Felony</i>		X				(c)(6)
AS 11.71.030 (misconduct involving a controlled substance in the third degree) <i>Class B Felony</i>		X				(c)(6)
AS 11.71.040(a)(1), (a)(2), (a)(5), (a)(6), (a)(7), (a)(8), or (a)(10) (misconduct involving a controlled substance in the fourth degree) <i>Class C Felony</i>			X			(d)(7)
IMITATION CONTROLLED SUBSTANCES						
AS 11.73.010 (manufacture or delivery of an imitation controlled substance) <i>Class C Felony</i>			X			(d)(8)
AS 11.73.020 (possession of substance with intent to manufacture) <i>Class C Felony</i>			X			(d)(8)
AS 11.73.030 (delivery of an imitation controlled substance to a minor) <i>Class B Felony</i>		X				(c)(7)
AS 11.73.040 (advertisement to promote the delivery of an imitation controlled substance) <i>Class C Felony</i>			X			(d)(8)
OTHER CRIMES						
AS 21.36.360 (fraudulent or criminal insurance acts)						
<i>Class B Felony</i>		X				(c)(8)
<i>Class C Felony</i>			X			(d)(10)
AS 28.35.030 (operating a vehicle, aircraft or watercraft while intoxicated)						
(n) – A <i>Class C Felony</i> (if the person convicted has been previously convicted two or more times since January 1, 1996, and within 10 years preceding the date of the present offense)		X				(c)(9)

BARRIER CRIMES MATRIX FOR THE BARRIER CRIMES LISTED IN 7 AAC 10.905

January 5, 2007

The crimes listed in this document bar an individual from being associated in any manner described in 7 AAC 10.900(b) with any entity or individual service provider that is subject to the requirements of 7 AAC 10.900 – 7 AAC 10.990.

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BARRIER CRIME <i>[See notes at end of table for conditions that increase some barrier times]</i>	A Barrier Within the Following Time Periods					See 7 AAC 10.905 at:
	PERMANENT	10 Years	5 Years	3 Years	1 Year	
AS 28.35.032 (refusal to submit to chemical test)						
(p) – A <u>Class C Felony</u> (if the person is convicted under this section and either has been previously convicted two or more times since January 1, 1996, and within the 10 years preceding the date of the present offense, or punishment under AS 28.35.030(n) or 28.35.032(b) was previously imposed within the last 10 years)		X				(c)(10)
AS 47.30.815 (limitation of liability; bad faith application a felony [willful initiation of an involuntary civil commitment procedure without good cause] <i>Felony</i>)			X			(d)(11)

IMPORTANT NOTES

- (1) Under AS 12.62.900(23) "serious offense" means a conviction for a violation or for an attempt, solicitation, or conspiracy to commit a violation of any of the following laws, or of the laws of another jurisdiction with substantially similar elements: (A) a felony offense; (B) a crime involving domestic violence; (C) AS 11.41.410 - 11.41.470; (D) AS 11.51.130 or 11.51.200 - 11.56.210; (E) AS 11.61.110(a)(7) or 11.61.125; (F) AS 11.66.100 - 11.66.130; (G) former AS 11.15.120, former 11.15.134, or assault with the intent to commit rape under former AS 11.15.160; or (H) former AS 11.40.080, 11.40.110, 11.40.130, or 11.40.200 - 11.40.420, if committed before January 1, 1980.
- (2) Under AS 12.63.100(6) "sex offense" means (A) a crime under AS 11.41.100(a)(3) [murder in the first degree], or a similar law of another jurisdiction, in which the person committed or attempted to commit a sexual offense, or a similar offense under the laws of the other jurisdiction; in this subparagraph, "sexual offense" has the meaning given in AS 11.41.100(a)(3); (B) a crime under AS 11.41.110(a)(3), or a similar law of another jurisdiction, in which the person committed or attempted to commit one of the following crimes, or a similar law of another jurisdiction: (i) sexual assault in the first degree; (ii) sexual assault in the second degree; (iii) sexual abuse of a minor in the first degree; or (iv) sexual abuse of a minor in the second degree; (C) a crime, or an attempt, solicitation, or conspiracy to commit a crime, under the following statutes or a similar law of another jurisdiction: (i) AS 11.41.410 - 11.41.438; (ii) AS 11.41.440(a)(2); (iii) AS 11.41.450 - 11.41.458; (iv) AS 11.41.460 if the indecent exposure is before a person under 16 years of age and the offender has a previous conviction for that offense; (v) AS 11.61.125 or 11.61.127; (vi) AS 11.66.110 or 11.66.130(a)(2) if the person who was induced or caused to engage in prostitution was 16 or 17 years of age at the time of the offense; or (vii) former AS 11.15.120, former 11.15.134, or assault with the intent to commit rape under former AS 11.15.160, former AS 11.40.110, or former 11.40.200.
- (3) Under AS 18.66.990(3) "domestic violence" and "crime involving domestic violence" mean one or more of the following offenses or an offense under a law or ordinance of another jurisdiction having elements similar to these offenses, or an attempt to commit the offense, by a household member against another household member: (A) a crime against the person under AS 11.41; (B) burglary under AS 11.46.300 - 11.46.310; (C) criminal trespass under AS 11.46.320 - 11.46.330; (D) arson or criminally negligent burning under AS 11.46.400 - 11.46.430; (E) criminal mischief under AS 11.46.475 - 11.46.486; (F) terrorist threatening under AS 11.56.807 or 11.56.810; (G) violating a protective order under AS 11.56.740(a)(1); or (H) harassment under AS 11.61.120(a)(2) - (4).
- (4) Regardless of the barrier crimes listed above – or the barrier times shown above -- the following is a permanent barrier under 7 AAC 10.905(b)(3): a crime that is a felony and involves a victim who was a child under 18 years of age at the time of the conduct, including a crime where the perpetrator was a person responsible for the child's welfare; in this paragraph, "person responsible for the child's welfare" has the meaning given in AS 47.17.290.
- (5) Even though some class B felonies are not classified as permanent barriers, if there is a conviction for two or more those felonies, that constitutes a permanent barrier under 7 AAC 10.905(b)(12).
- (6) AS 47.05.310(c) provides: The department may not issue or renew a license or certification for an entity if an individual is applying for a license, license renewal, certification, or certification renewal for the entity and that (1) individual has been found by a court or agency of this or another jurisdiction to have neglected, abused, or exploited a child or vulnerable adult under AS 47.10, AS 47.24, or AS 47.62 or a substantially similar provision in another jurisdiction, or to have committed medical assistance fraud under AS 47.05.210 or a substantially similar provision in another jurisdiction; or (2) individual's name appears on the centralized registry established under AS 47.05.330 or a similar registry of this state or another jurisdiction.

Personnel

BP 4112.10

EMPLOYMENT OF RETIRED TEACHERS

Note: Effective November 8, 2018, AS 14.20.136 authorizes school districts to hire retired teachers in cases of teacher shortages. Retired teachers hired under this statutory provision may elect to continue receiving TRS benefit payments during the period of reemployment. A contract for reemployment of a retired teacher hired under AS 14.20.136 may not be for more than 12 consecutive months. If the teacher retired under the defined benefit retirement system, the teacher must be retired for at least 60 days if 62 years of age or older, or at least six months if under 62 years of age, before reemployment. In addition, if the teacher is reemployed by the same district that employed the teacher upon retirement, the teacher must certify that there was no prearranged agreement with the school district to hire the teacher after retirement.

Prior to the hire of retired teachers under this statute, the school board must adopt a policy that permits the employment of retired teachers who are qualified to teach in those disciplines or specialties in which a shortage of teachers exists. The policy must describe the circumstances that constitute the shortage.

This optional policy may be utilized by districts desiring to hire retired teachers in cases of teacher shortages, as authorized by AS 14.20.136.

It is the policy of the Board that teacher vacancies be filled in a timely manner by qualified personnel. The District administration is authorized to employ retired teachers in accordance with AS 14.20.136 in cases of teacher shortages, and to notify the Administrator of the Teachers' Retirement System that it is hiring retired teachers pursuant to that statutory provision.

The hiring of retired teachers is authorized in those disciplines or specialties in which a shortage of teachers exists despite active recruitment efforts. A shortage is deemed to exist for those open positions that the administration has been unable to fill with qualified candidates, despite recruitment, public advertising for at least 10 business days, interviews, and the offering of positions to qualified candidates, if any.

(cf. 4111 Recruitment and Selection)

Legal Reference

ALASKA STATUTES

14.20.136 Employment of member of teachers' retirement system

14.25.043 Reemployment of retired members

14.20.165 Restoration of tenure rights



OATH OF OFFICE

SOUTHEAST ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION

“I, _____, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of Alaska, and that I will honestly, faithfully, and impartially discharge my duties as a Southeast Island School District Student Board Representative to the best of my ability.”

Dated at Thorne Bay, Alaska, this 21st day of October 2020

Student Board Representative

Date

Board Clerk, Attest

Date



Southeast Island School District

Smart Start to School

In Response to COVID-19

Revised 10/21/20

This is the SISD District Plan - Note: each individual school may have a modified version of this plan due to the number of students enrolled at their school, the location/remoteness of the school, and the amount of space available in that school to provide the CDC/DHSS/DEED recommended 6-foot physical distancing recommendations.

Individual school plans are included in this plan where appropriate.

INTRODUCTION AND GUIDING PRINCIPLES

SISD'S Smart Start to School plan is a working plan that has been developed to support the community's efforts to navigate the reestablishment of school where families, students, and staff are safer due to COVID-19 risk mitigation procedures put in place during the 2020-2021 school year. The guidelines referenced in this plan are based on guidance that is subject to change from the Centers for Disease Control and Prevention (CDC) and World Health Organization (WHO). Regular updates to this plan will be made as additional information from CDC, WHO, and applicable federal, state, and local agencies become available.

SISD STATEWIDE HOMESCHOOL PROGRAM

SISD's Home School/Correspondence School AK-Trails is available for all families statewide as a homeschool/correspondence option for their child/children.

SISD's Statewide Homeschool/Correspondence AK-TRAILS office will follow all guidelines and mandates for the municipality the office is located in. Furthermore, SISD's offices will institute the State of Alaska Phase 3 and 4 COVID-19 guidelines located at

<https://covid19.alaska.gov/reopen/>, specifically guidelines for Attachment D "Public Facing Businesses" to include:

- Physical distancing
- Hygiene best practices
- Staffing
- Cleaning and disinfecting

***Please Note:* If any parents do not feel comfortable sending their students into the school building at anytime, SISD will make arrangements to provide educational materials to those students. Please notify SISD as soon as possible if you plan to keep your student home so preparations and arrangements can made for those students.**

SISD Risk Scenarios

Green/Low Risk

Zero to three (0-3) laboratory-confirmed cases of COVID-19 currently or in the previous 14 days.

Yellow/Medium Risk

**Low to moderate level of community transmission.
Minimal amount of laboratory confirmed cases of COVID-19 as determined by community.**

SISD schools will be designated as Yellow/Medium Risk Scenario if there are four (4) to seven (7) active COVID-19 confirmed cases on Prince of Wales Island in the previous 14 days with all other cases being classified as recovered.

HIGH RISK

**High level of community transmission.
Outbreaks or increases in cases and recent laboratory-confirmed cases of COVID-19.**

SISD schools will be closed and will move to the Red/High Risk Scenario if there have been eight (8) or more active COVID-19 confirmed cases on Prince of Wales Island in the previous 14 days resulting in the designation of a high level of community transmission.

Flexibility and evidence-based decision making will guide SISD's decisions to shift between Green, Yellow, and Red risk scenarios.

- SISD will closely monitor SE regional trends with COVID-19 infections to include Juneau, Sitka, Ketchikan, and Seattle. If regional trends shift rapidly, SISD will utilize this information to consider transitioning to a higher risk scenario to protect our students, families, and staff members.
- Additionally, if there are active COVID-19 cases in any SISD community, that could directly impact SISD families, SISD reserves the right to transition to a higher risk scenario to protect our students, families, and staff members.

Individual SISD School Smart Start Plan risk modifications from district-wide plan:

Barry C. Stewart Kasaan School – The entire school is one cohort; students receive ½ day in person instruction and ½ day distance delivery instruction.

Hollis School: will switch to Red/High Risk Scenario – if there is one active case in the community that is connected to the school in some way

Howard Valentine Coffman Cove School: Will follow a two-phase risk scenario (green and red) and will have two cohorts (elementary and high school).

Naukati School: The whole school is one cohort. Naukati School will use 2 Risk Scenarios only: (green and red). Masks will be required at Lead Teacher discretion depending on if/when students are sent home with an illness.

Port Alexander School: The number of active cases will be based on Port Alexander and the school will follow a two-phase risk scenario (green and red). If there is one case in Port Alexander, the community will go to red status.

Thorne Bay School will use cohorts to ensure physical distancing. Each classroom PreK – 8 will be its own cohort and each cohort will maintain 6-feet physical distancing from other cohorts. Grades 9-12 will be split into cohorts and each cohort will maintain 6-feet physical distancing from other cohorts.

Whale Pass: With Superintendent approval, the school certificated staff will base decisions on moving between green and yellow based on active cases and their locations on the island.

Green/Low Risk

Zero to three (0-3) laboratory-confirmed cases of COVID-19 currently or in the previous 14 days.

INSTRUCTIONAL DELIVERY

- Green/Low Risk School Schedule will be based on a "regular" school schedule as much as reasonably possible, with appropriate physical distancing between cohorts.
- Flexible scheduling and locations will be utilized for classrooms or grade levels that cannot provide appropriate social distancing.
- Based upon specifications of individualized education plans (IEP's), the following special education services may vary: Location of service; service provider Amount of time services; Frequency for which services are provided.
- Fridays will be prioritized for deep cleaning of all school facilities.

CONDITIONS FOR LEARNING

- Students, staff, and visitors entering a SISD building will be temperature screened upon entrance.
- Physical Distancing, one student per seat or members from the same residence sitting together, will be maintained on all district busses and vehicles.
- All schools will organize their students in cohorts. Some cohorts may be full class, and some may be split based on subject matter or other factors. Cohorts will not mix with other cohorts.
- SISD bus service may be modified to separate students in different groups based on grade level, etc. Parents will be notified of the bus schedule
- No large group gatherings permitted such as assemblies, cafeterias, or field trips.
- Maintain 6 feet from other people/cohorts within the hallways, classrooms, and recess areas.
- SISD may need to split certain classes into two separate classes.
- Personal protective equipment (PPE) masks are strongly encouraged for all staff and students.
- Gloves and masks are required for Food and Nutrition Services at all times.
- Gloves are required for custodial staff and all other staff whenever cleaning or sanitizing items and surfaces.
- Hand sanitizing stations will be made available at the entrance of all buildings and at the entrance of all classrooms and offices. Hand washing is best, and if done frequently hand sanitizer isn't necessary.
- Food service will be delivered to each classroom to decrease the number of individuals moving within the building. Some schools may have students spread out in the gym to allow for more physical distancing options and time for staff to deep clean classrooms.
- Regular hand sanitizing schedules will be implemented within each classroom.

- Use of water fountains is not permitted. Students should bring water bottles from home or be provided water bottles to use at school

CONTINUITY OF LEARNING

- SISD will provide certified staff voluntary, paid time from August 17-21, 2020 to develop instructional plans, procedures, and management tools for SISD to seamlessly transition between low, Medium, and high risk scenarios during the 2020-2021 school year.
- SISD will prioritize Friday for professional learning and improvement of SISD's low risk instructional planning and schedules.
- The SISD IT Department will ensure all students have access to a working electronic device to utilize during an in-person, hybrid, and distance delivery school model.

CAPACITY OF LEARNING

- SISD will follow Alaska School Activities Association (ASAA) Low Risk Return to Practice Protocols and ASAA Return to Event Protocols for athletics and extracurricular activities.
- Other district activities will be determined on a case by case basis.
- Staff travel and student athletic and extracurricular travel in green/low risk level may be approved to other green/low risk level communities/schools.
- Staff travel and student athletic and extracurricular travel (off island) will prioritize the utilization of IFA and Breakaway Charters.

Yellow/Medium Risk

**Low to moderate level of community transmission.
Minimal amount of laboratory confirmed cases of COVID-19 as determined by
community.**

SISD schools will be designated as Yellow/Medium Risk Scenario if there are four (4) to seven (7) active COVID-19 confirmed cases on Prince of Wales Island in the previous 14 days with all other cases being classified as recovered.

INSTRUCTIONAL DELIVERY

- Due to the individual school size and number of students, each school's plan varies slightly from the others.
- When students are not meeting with teachers face-to-face for in-person instruction they will be supported through a distance delivery instructional model. (Any required activities will be accompanied by the necessary supplies to complete the required assignment)
- Various Distance Options will be available depending on the students' access to internet at home:
 - Articulate 360
 - Edgenuity
 - Pre-loaded iPads
 - Preloaded Thumb Drives
 - Take Home Packets
 - Other
- Friday's will be prioritized for teaching staff professional learning and lesson planning
- Custodial staff will prioritize Fridays for deep cleaning of all school facilities.
- Based upon specifications of individualized education plans (IEP's), the following special education services may vary: Location of service; Service provider; Amount of time services are provided; and/or Frequency for which services are provided.

CONDITIONS FOR LEARNING

- Students and staff entering a SISD school district building will be temperature screened upon entrance.
- Physical distancing, one student per seat or members from the same residence sitting together, will be maintained on all district busses and vehicles.
- SISD bus service may be modified to separate students in different groups based on grade level, etc. Parents will be notified of the bus schedule.

- No large group gatherings permitted such as assemblies, cafeterias, or field trips.
- Maintain 6 feet from other people within the hallways, classrooms, and recess areas.
- Face coverings will be required during the day for all SISD students and staff.
- Family members and visitors will not be allowed in school facilities.
- Gloves and masks are required for Food and Nutrition Services at all times.
- Gloves are required for custodial staff and all other staff whenever cleaning or sanitizing items and surfaces.
- Hand sanitizing stations will be made available at the entrance of all buildings and at the entrance of all classrooms and offices. Hand washing is best, and if done frequently hand sanitizer isn't necessary.
- Food service will be delivered to each classroom to decrease the number of individuals moving within the building. Some schools may have kids spread out in the gym to allow for more physical distancing options and time for staff to deep clean classrooms.
- Regular hand sanitizing schedules will be implemented within each classroom.
- Use of water fountains is not permitted. Students should bring water bottles from home or be provided water bottles to use at school.

CONTINUITY OF LEARNING

- SISD has provided certified staff voluntary, paid time from August 17-21, 2020 to develop instructional plans, procedures, and management tools for SISD to seamlessly transition between low, Medium, and high-risk scenarios during the 2020-2021 school year.
- SISD will prioritize Friday for professional learning and improvement of SISD's Medium/High risk instructional planning and schedules.
- The SISD IT Department will ensure all students have access to a working electronic device to utilize during an in-person, hybrid, and distance delivery school model.
- SISD will collaborate with community partners, businesses and others in problem-solving efforts to ensure all students have access to reliable internet access to complete their work remotely

CAPACITY OF LEARNING

- SISD will follow ASAA Medium Risk Return to Practice Protocols for athletics and extracurricular activities.
- Other district activities will be determined on a case by case basis.
- District related student and staff travel (off island) is restricted at yellow and red risk levels

HIGH RISK

High level of community transmission.

Outbreaks or increases in cases and recent laboratory-confirmed cases of COVID-19. SISD schools will be closed and will move to the Red/High Risk Scenario if there have been eight (8) or more active COVID-19 confirmed cases on Prince of Wales Island in the previous 14 days resulting in the designation of a high level of community transmission.

INSTRUCTIONAL DELIVERY

- All students at home.
- Various Distance Options will be available depending on the students' access to internet at home:
 - Articulate 360
 - Edgenuity
 - Pre-loaded iPads
 - Preloaded Thumb Drives
 - Take Home Packets (Any required activities will be accompanied by the necessary supplies to complete the required assignment)
 - Other
- Staff will develop regular office hours and class schedules and all students will have daily contact with their teachers by distance. Staff will be required to wear masks when in district facilities.
- Based upon specifications of individualized education plans (IEP's), the following special education services may vary: Location of service; Service provider; Amount of time services are provided; and/or Frequency for which services are provided.

CONDITIONS FOR LEARNING

- SISD school buildings will be off limits to all students, all non-essential staff, and visitors.
- Bus service will be cancelled due to school buildings being closed.
- SISD maintenance/custodial staff will deep clean all building facilities and vehicles.
- SISD Food and Nutrition Services will provide delivered breakfast and lunches.
- District office staff will work in the district office as necessary.
- Personal protective equipment (PPE) masks are required for all staff working in district buildings.
- Gloves and masks are required for Food and Nutrition Services at all times.
- Gloves are required for custodial staff and all other staff whenever cleaning or sanitizing items and surfaces.
- Hand sanitizing stations will be made available at the entrance of all buildings and at the entrance of all classrooms and offices.

CONTINUITY OF LEARNING

- SISD provided certified staff voluntary, paid time from August 17-21, 2020 to develop instructional plans, procedures, and management tools for SISD to seamlessly transition between low, Medium, and high risk scenarios during the 2020-2021 school year.
- SISD will prioritize Friday for professional learning and improvement of SISD’s Medium risk instructional planning and schedules.
- The SISD IT Department will ensure all students have access to a working electronic device to utilize during an in-person, hybrid, and distance delivery school model.
- SISD will collaborate with community partners, businesses and others in problem-solving efforts to ensure all students have access to reliable internet access to complete their work remotely.

CAPACITY OF LEARNING

- District related student and staff travel is restricted at yellow and red risk levels.

ALL SCHOOLS

Note:

January 4th – January 7th of 2021, all SISD schools will open in the Red/High Risk Zone due to the possibility of student, staff, and/or community member travel during winter break. All students will receive educational services by distance and all students will receive a breakfast and lunch in a “to go” style.

SISD HEALTH AND SAFETY PROTOCOLS

SYMPTOM FREE POLICY: To assure the safety of our students, staff, and community, SISD has implemented a Symptom Free Policy. Parents should monitor their children closely looking for possible symptoms listed below. SISD asks that parents keep their children home if any of these symptoms are present.

If students have any of the below symptoms when they are at school, they will be sent home. If they are sent home from school, they must follow one of the following three protocols: 1) Present a negative COVID test to the school and be symptom free for 24 hours. 2) Present a note from a medical provider stating they can return to school (they are COVID free). Or 3) If students/parents/guardians elect not to see a health provider, they must wait 10 days from the first symptom and not have symptoms for 24 hours.

To help prevent the spread of the COVID-19 virus, SISD has the opportunity and responsibility to educate students, families, and staff on social etiquette, good health and hygiene habits, and disease prevention. SISD will provide regular hand-washing and respiratory hygiene/cough etiquette education for all K-12 students. Our basic educational message will be:

- Cover your cough
- Wash hands often
- Stay home if sick
- Wear appropriate Personal Protective Equipment (PPE)
- Stay in assigned cohort
- Maintain 6' distance

To help prevent the spread of COVID-19 and reduce the potential risk to our students and staff SISD will require employees to complete a daily-screening which includes temperature reading and answering a set of questions related to COVID-19 symptoms including:

- Cough
- Shortness of breath or difficulty breathing
- Fever or Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat, congestion, or runny nose
- Loss of taste or smell
- Diarrhea
- Feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit
- Known close contact with a person who is lab confirmed to have COVID-19

If a student/employee becomes ill at school/work or is exhibiting symptoms of COVID-19 symptoms listed above, they will be asked to leave and either go home immediately or to the nearest health center. If a student or employee becomes ill at home and is exhibiting one or more of the COVID-19 symptoms outlined above, they will be asked to stay at home. The student or employee should be tested for COVID-19 and, if necessary, be evaluated by their health care provider. Due to the severe nature of a potential positive COVID-19 diagnosis, parents are asked to immediately pick their student up upon notification from the school that their child is exhibiting symptoms related to COVID-19. Any staff member exhibiting COVID-19 symptoms is asked to immediately notify their direct supervisor of their symptoms and leave school premises.

COVID-19 emergency warning signs are severe difficulty breathing, persistent pain or pressure in the chest, new confusion, trouble staying awake, and bluish lips or face. Seek emergency care if a staff or student has these symptoms

Employees returning to work from an approved medical leave may be asked to submit a healthcare provider's note before returning to work.

Returning to School

Staff and students staying home should be encouraged to be tested for COVID-19. If the person does not get a COVID-19 test or if their test is positive, they must stay home from school for a minimum of 10 days. They may return when 10 days have passed, they have not had a fever in 24 hours without the use of fever reducing medicine, AND all of their symptoms are improving.

- *Students and staff who **test positive for COVID-19** must stay home for a minimum of 10 days, even if they are asymptomatic.*
- *If the person has a negative COVID-19 test, they may return to school once it has been 24 hours since they had a fever AND all of their symptoms are improving.*
- *If the person has a symptom that is not new and is associated with a chronic medical problem, they should provide documentation from a physician, physician assistant, or nurse practitioner that clarifies that this symptom is part of a non-COVID-19 chronic medical problem. Then, they should not be excluded from in-person school for that symptom as long as it has not worsened, and they have no new symptoms. Any new or worsened symptoms associated with COVID-19 should be regarded as possible COVID-19 symptoms and the person should follow the usual protocol above.*

Medical Advisory Team:

Sherry Becker, SISD Superintendent and Andy Cook, SISD Teacher will be working closely with the Craig Department of Public Health throughout the pandemic.

Each school will have an illness tracking system. Staff will be educated on how and why to complete the tracking. Each student and employee who is absent or sent home due to illness is put on this list, symptoms are documented and travel history (in the last 14 days) is charted. Questions that will be asked on the illness tracking system will be the following:

- What are the symptoms?
- Have they travelled in the last 14 days?
- Have they been in contact with anyone with coronavirus?

While we all hope to avoid exposure to illness from COVID-19, we need to be prepared for that possibility. If you or someone you've been in contact with has been exposed to the virus, our first concern is for your health and safety and those around you. In this rapidly changing situation, healthcare providers should have the most up-to-date information from CDC.

WORKFORCE MANAGEMENT

SISD will be prepared, if necessary, to transition between in-person, hybrid, or distance delivery school models depending on public health conditions. All negotiated agreements and all labor laws will be followed to ensure SISD educators understand the expectations of a new and fluid work environment.

Maintaining full employment for staff is an important value of SISD. If SISD is required to move into a **Red/High Risk** distance delivery instructional model, SISD will develop functional "employment expectations" that allow employees to continue working within their contract

stipulations and employment agreements while directly or indirectly serving student learning responsibilities.

All legally required leaves of absence and leaves of absence available through the district's negotiated agreements will be available, communicated, and honored.

SISD is dedicated to protecting the safety of our students and staff and will respond to any requests or concerns made by students, staff, and community members regarding working conditions and safety. Requests to address issues of working conditions and safety should be made to direct supervisors, however, reports may be made anonymously to SISD's superintendent with no repercussions.

SISD will wait for more information from the Alaska Department of Education and Early Development regarding any adjustments to educator/teacher evaluation requirements during the 2020-2021 school year. While no adjustments or waivers are currently anticipated, we will expect informal and formal observations to be completed during the school year (either in-person or remotely).

INTERSTATE and INTRASTATE TRAVEL - STUDENTS AND STAFF MUST Follow ALL [ALASKA Travel Mandates](#)

COMMUNICATIONS

SISD communication protocols aim to inform and engage all stakeholders within the community whether or not we are functioning within an in-person school model, hybrid school model, or distance delivery school model.

The importance of timely communication to all stakeholders cannot be overstated. Major announcements and day-to-day messaging from the community will include emails, phone messages, Remind text messages, school based social media platforms, classroom newsletters, updates to SISD's websites, and regular POW Island Post articles.

BUS SERVICES

During a **Green/Low Risk Scenario** or a **Yellow/Medium Risk Scenario** SISD busses will prioritize the southside of Thorne Bay, Craig, and Klawock bus routes to provide the most flexibility and ability to ensure appropriate physical distancing on SISD busses. Students must sit one per seat on the school bus. If students live in the same residence, those students will be required to sit together in the same seat to increase rider capacity. Students will load the bus from the rear (sitting in the rear of the bus) and unload from the front. Students will not be allowed to change seats while riding on the bus.

During a **Green/Low Risk Scenario** or a **Yellow/Medium Risk Scenario**, SISD students living within their city/community limits will be asked to⁷⁶ walk to school or have parents provide transportation.

FOOD SERVICES

During a **Green/Low Risk Scenario** or an **Yellow/Medium Risk Scenario**, Food service will be delivered to each classroom to decrease the number of individuals moving within the building. Some schools may have students spread out in the gym to allow for more physical distancing options and time for staff to deep clean classrooms.

During a **Red/High Risk Scenario**, each SISD school will provide breakfast and lunch in a grab and go style. Bus routes may be used to drop off meals for those without transportation.

FACILITY SANITATION PRACTICES

The safety of our students and staff are our primary priority. Prior to reopening, our schools will be completely cleaned and disinfected, and we will continue to adhere to all necessary safety precautions. In addition to the deep cleaning of all school facilities before students and employees return, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc., to protect students and employees and reduce the risk of spread of infection.

General Disinfection Measures

Area	Frequency
Classrooms and Offices	At the end of each day
Appliances	Daily
Electronic Equipment	At the end of each use
General used objects like light switches, handles, sinks, restrooms	At least 2 times a day
Buses/Vehicles used to transport students	At the end of each use
Common Areas	At the end of each use

Deep cleaning is triggered when a student or employee is identified as positive for COVID-19 based on testing. When a student or employee with a suspected infectious disease is identified and has left the building, their work area, along with any other known places they have been will be thoroughly cleaned and disinfected. The person cleaning and disinfecting will wear a mask and gloves and will discard them immediately afterwards. Hands will be washed and sanitized at the completion of the procedure. During times of a specifically known or suspected disease outbreak, SISD will consult public health officials to determine if there is a proper way to discard waste or if other PPE should be worn by staff.

Additionally, a bleach solution spray bottle and/or disinfecting wipes will be provided to all classrooms, offices, and work locations. SISD employees are required to regularly disinfect personal workstations each day, schedule regular times during the school day for students to disinfect their personal workstations and disinfect all appliances and electronic equipment after each use.

Facilities management to determine methods of maximizing ventilation, especially outdoor air exchange and filtration.

FACILITY USE

Facility use agreements between SISD and community organizations will be unavailable during the current COVID-19 pandemic. All SISD facilities are closed to community events. With Superintendent approval, an Advisory School Council may, in collaboration with school staff, use the school facilities following all guidelines described herein.



Southeast Island School District

Smart Start to School

In Response to COVID-19

Revised 10/21/20

This is the SISD District Plan - Note: each individual school may have a modified version of this plan due to the number of students enrolled at their school, the location/remoteness of the school, and the amount of space available in that school to provide the CDC/DHSS/DEED recommended 6-foot physical distancing recommendations.

Individual school plans are included in this plan where appropriate.

INTRODUCTION AND GUIDING PRINCIPLES

SISD'S Smart Start to School plan is a working plan that has been developed to support the community's efforts to navigate the reestablishment of school where families, students, and staff are safer due to COVID-19 risk mitigation procedures put in place during the 2020-2021 school year. The guidelines referenced in this plan are based on guidance that is subject to change from the Centers for Disease Control and Prevention (CDC) and World Health Organization (WHO). Regular updates to this plan will be made as additional information from CDC, WHO, and applicable federal, state, and local agencies become available.

SISD STATEWIDE HOMESCHOOL PROGRAM

SISD's Home School/Correspondence School AK-Trails is available for all families statewide as a homeschool/correspondence option for their child/children.

SISD's Statewide Homeschool/Correspondence AK-TRAILS office will follow all guidelines and mandates for the municipality the office is located in. Furthermore, SISD's offices will institute the State of Alaska Phase 3 and 4 COVID-19 guidelines located at <https://covid19.alaska.gov/reopen/>, specifically guidelines for Attachment D "Public Facing Businesses" to include:

- Physical distancing
- Hygiene best practices
- Staffing
- Cleaning and disinfecting

***Please Note:* If any parents do not feel comfortable sending their students into the school building at anytime, SISD will make arrangements to provide educational materials to those students. Please notify SISD as soon as possible if you plan to keep your student home so preparations and arrangements can made for those students.**

SISD Risk Scenarios

Green/Low Risk

Zero to three (0-3) laboratory-confirmed cases of COVID-19 currently or in the previous 14 days.

Yellow/Medium Risk

**Low to moderate level of community transmission.
Minimal amount of laboratory confirmed cases of COVID-19 as determined by community.**

SISD schools will be designated as Yellow/Medium Risk Scenario if there are four (4) to seven (7) active COVID-19 confirmed cases on Prince of Wales Island in the previous 14 days with all other cases being classified as recovered.

HIGH RISK

**High level of community transmission.
Outbreaks or increases in cases and recent laboratory-confirmed cases of COVID-19.**

SISD schools will be closed and will move to the Red/High Risk Scenario if there have been eight (8) or more active COVID-19 confirmed cases on Prince of Wales Island in the previous 14 days resulting in the designation of a high level of community transmission.

Flexibility and evidence-based decision making will guide SISD's decisions to shift between Green, Yellow, and Red risk scenarios.

- SISD will closely monitor SE regional trends with COVID-19 infections to include Juneau, Sitka, Ketchikan, and Seattle. If regional trends shift rapidly, SISD will utilize this information to consider transitioning to a higher risk scenario to protect our students, families, and staff members.
- Additionally, if there are active COVID-19 cases in any SISD community, that could directly impact SISD families, SISD reserves the right to transition to a higher risk scenario to protect our students, families, and staff members.

Individual SISD School Smart Start Plan risk modifications from district-wide plan:

Barry C. Stewart Kasaan School – The entire school is one cohort; students receive ½ day in person instruction and ½ day distance delivery instruction.

Hollis School: will switch to Red/High Risk Scenario – if there is one active case in the community that is connected to the school in some way

Howard Valentine Coffman Cove School: Will follow a two-phase risk scenario (green and red) and will have two cohorts (elementary and high school).

Naukati School: The whole school is one cohort. Naukati School will use 2 Risk Scenarios only: (green and red). Masks will be required at Lead Teacher discretion depending on if/when students are sent home with an illness.

Port Alexander School: The number of active cases will be based on Sitka; not Prince of Wales Island and the school will follow a two-phase risk scenario (green and red).

Thorne Bay School will use cohorts to ensure physical distancing. Each classroom PreK – 8 will be its own cohort and each cohort will maintain 6-feet physical distancing from other cohorts. Grades 9-12 will be split into cohorts and each cohort will maintain 6-feet physical distancing from other cohorts.

Whale Pass: With Superintendent approval, the school certificated staff will base decisions on moving between green and yellow based on active cases and their locations on the island.

Green/Low Risk

Zero to three (0-3) laboratory-confirmed cases of COVID-19 currently or in the previous 14 days.

INSTRUCTIONAL DELIVERY

- Green/Low Risk School Schedule will be based on a "regular" school schedule as much as reasonably possible, with appropriate physical distancing between cohorts.
- Flexible scheduling and locations will be utilized for classrooms or grade levels that cannot provide appropriate social distancing.
- Based upon specifications of individualized education plans (IEP's), the following special education services may vary: Location of service; service provider Amount of time services; Frequency for which services are provided.
- Fridays will be prioritized for deep cleaning of all school facilities.

CONDITIONS FOR LEARNING

- Students, staff, and visitors entering a SISD building will be temperature screened upon entrance.
- Physical Distancing, one student per seat or members from the same residence sitting together, will be maintained on all district busses and vehicles.
- All schools will organize their students in cohorts. Some cohorts may be full class, and some may be split based on subject matter or other factors. Cohorts will not mix with other cohorts.
- SISD bus service may be modified to separate students in different groups based on grade level, etc. Parents will be notified of the bus schedule
- No large group gatherings permitted such as assemblies, cafeterias, or field trips.
- Maintain 6 feet from other people/cohorts within the hallways, classrooms, and recess areas.
- SISD may need to split certain classes into two separate classes.
- Personal protective equipment (PPE) masks are strongly encouraged for all staff and students.
- Gloves and masks are required for Food and Nutrition Services at all times.
- Gloves are required for custodial staff and all other staff whenever cleaning or sanitizing items and surfaces.
- Hand sanitizing stations will be made available at the entrance of all buildings and at the entrance of all classrooms and offices. Hand washing is best, and if done frequently hand sanitizer isn't necessary.
- Food service will be delivered to each classroom to decrease the number of individuals moving within the building. Some schools may have students spread out in the gym to allow for more physical distancing options and time for staff to deep clean classrooms.
- Regular hand sanitizing schedules will be implemented within each classroom.
- Use of water fountains is not permitted. Students should bring water bottles from home or be

provided water bottles to use at school

CONTINUITY OF LEARNING

- SISD will provide certified staff voluntary, paid time from August 17-21, 2020 to develop instructional plans, procedures, and management tools for SISD to seamlessly transition between low, Medium, and high risk scenarios during the 2020-2021 school year.
- SISD will prioritize Friday for professional learning and improvement of SISD's low risk instructional planning and schedules.
- The SISD IT Department will ensure all students have access to a working electronic device to utilize during an in-person, hybrid, and distance delivery school model.

CAPACITY OF LEARNING

- SISD will follow Alaska School Activities Association (ASAA) Low Risk Return to Practice Protocols and ASAA Return to Event Protocols for athletics and extracurricular activities.
- Other district activities will be determined on a case by case basis.
- Staff travel and student athletic and extracurricular travel in green/low risk level may be approved to other green/low risk level communities/schools.
- Staff travel and student athletic and extracurricular travel (off island) will prioritize the utilization of IFA and Breakaway Charters.

Yellow/Medium Risk

**Low to moderate level of community transmission.
Minimal amount of laboratory confirmed cases of COVID-19 as determined by
community.**

SISD schools will be designated as Yellow/Medium Risk Scenario if there are four (4) to seven (7) active COVID-19 confirmed cases on Prince of Wales Island in the previous 14 days with all other cases being classified as recovered.

INSTRUCTIONAL DELIVERY

- Due to the individual school size and number of students, each school's plan varies slightly from the others.
- When students are not meeting with teachers face-to-face for in-person instruction they will be supported through a distance delivery instructional model. (Any required activities will be accompanied by the necessary supplies to complete the required assignment)
- Various Distance Options will be available depending on the students' access to internet at home:
 - Articulate 360
 - Edgenuity
 - Pre-loaded iPads
 - Preloaded Thumb Drives
 - Take Home Packets
 - Other
- Friday's will be prioritized for teaching staff professional learning and lesson planning
- Custodial staff will prioritize Fridays for deep cleaning of all school facilities.
- Based upon specifications of individualized education plans (IEP's), the following special education services may vary: Location of service; Service provider; Amount of time services are provided; and/or Frequency for which services are provided.

CONDITIONS FOR LEARNING

- Students and staff entering a SISD school district building will be temperature screened upon entrance.
- Physical distancing, one student per seat or members from the same residence sitting together, will be maintained on all district busses and vehicles.
- SISD bus service may be modified to separate students in different groups based on grade level, etc. Parents will be notified of the bus schedule.
- No large group gatherings permitted such as assemblies, cafeterias, or field trips.

- Maintain 6 feet from other people within the hallways, classrooms, and recess areas.
- Face coverings will be required during the day for all SISD students and staff.
- Family members and visitors will not be allowed in school facilities.
- Gloves and masks are required for Food and Nutrition Services at all times.
- Gloves are required for custodial staff and all other staff whenever cleaning or sanitizing items and surfaces.
- Hand sanitizing stations will be made available at the entrance of all buildings and at the entrance of all classrooms and offices. Hand washing is best, and if done frequently hand sanitizer isn't necessary.
- Food service will be delivered to each classroom to decrease the number of individuals moving within the building. Some schools may have kids spread out in the gym to allow for more physical distancing options and time for staff to deep clean classrooms.
- Regular hand sanitizing schedules will be implemented within each classroom.
- Use of water fountains is not permitted. Students should bring water bottles from home or be provided water bottles to use at school.

CONTINUITY OF LEARNING

- SISD has provided certified staff voluntary, paid time from August 17-21, 2020 to develop instructional plans, procedures, and management tools for SISD to seamlessly transition between low, Medium, and high-risk scenarios during the 2020-2021 school year.
- SISD will prioritize Friday for professional learning and improvement of SISD's Medium/High risk instructional planning and schedules.
- The SISD IT Department will ensure all students have access to a working electronic device to utilize during an in-person, hybrid, and distance delivery school model.
- SISD will collaborate with community partners, businesses and others in problem-solving efforts to ensure all students have access to reliable internet access to complete their work remotely

CAPACITY OF LEARNING

- SISD will follow ASAA Medium Risk Return to Practice Protocols for athletics and extracurricular activities.
- Other district activities will be determined on a case by case basis.
- District related student and staff travel (off island) is restricted at yellow and red risk levels

HIGH RISK

High level of community transmission.

Outbreaks or increases in cases and recent laboratory-confirmed cases of COVID-19. SISD schools will be closed and will move to the Red/High Risk Scenario if there have been eight (8) or more active COVID-19 confirmed cases on Prince of Wales Island in the previous 14 days resulting in the designation of a high level of community transmission.

INSTRUCTIONAL DELIVERY

- All students at home.
- Various Distance Options will be available depending on the students' access to internet at home:
 - Articulate 360
 - Edgenuity
 - Pre-loaded iPads
 - Preloaded Thumb Drives
 - Take Home Packets (Any required activities will be accompanied by the necessary supplies to complete the required assignment)
 - Other
- Staff will develop regular office hours and class schedules and all students will have daily contact with their teachers by distance. Staff will be required to wear masks when in district facilities.
- Based upon specifications of individualized education plans (IEP's), the following special education services may vary: Location of service; Service provider; Amount of time services are provided; and/or Frequency for which services are provided.

CONDITIONS FOR LEARNING

- SISD school buildings will be off limits to all students, all non-essential staff, and visitors.
- Bus service will be cancelled due to school buildings being closed.
- SISD maintenance/custodial staff will deep clean all building facilities and vehicles.
- SISD Food and Nutrition Services will provide delivered breakfast and lunches.
- District office staff will work in the district office as necessary.
- Personal protective equipment (PPE) masks are required for all staff working in district buildings.
- Gloves and masks are required for Food and Nutrition Services at all times.
- Gloves are required for custodial staff and all other staff whenever cleaning or sanitizing items and surfaces.
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- SISD will collaborate with community partners, businesses and others in problem-solving efforts to ensure all students have access to reliable internet access to complete their work remotely.

CAPACITY OF LEARNING

- District related student and staff travel is restricted at yellow and red risk levels.

ALL SCHOOLS

Note:

January 4th – January 7th of 2021, all SISD schools will open in the Red/High Risk Zone due to the possibility of student, staff, and/or community member travel during winter break. All students will receive educational services by distance and all students will receive a breakfast and lunch in a “to go” style.

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SYMPTOM FREE POLICY: To assure the safety of our students, staff, and community, SISD has implemented a Symptom Free Policy. Parents should monitor their children closely looking for possible symptoms listed below. SISD asks that parents keep their children home if any of these symptoms are present. Children can return to school when they are symptom free for 24 hours.

If students have any of the below symptoms when they are at school, they will be sent home. If they are sent home from school, they must follow one of the following three protocols: 1) Present a negative COVID test to the school and be symptom free for 24 hours. 2) Present a note from a medical provider stating they can return to school (they are COVID free). Or 3) If students/parents/guardians elect not to see a health provider, they must wait 10 days from the first symptom and not have symptoms for 24 hours.

SISD strongly encourages parents to keep students home if they have symptoms and then they can attend school again when they are symptom free for 24 hours.

To help prevent the spread of the COVID-19 virus, SISD has the opportunity and responsibility to educate students, families, and staff on social etiquette, good health and hygiene habits, and disease prevention. SISD will provide regular hand-washing and respiratory hygiene/cough etiquette education for all K-12 students. Our basic educational message will be:

- Cover your cough
- Wash hands often
- Stay home if sick
- Wear appropriate Personal Protective Equipment (PPE)
- Stay in assigned cohort
- Maintain 6' distance

To help prevent the spread of COVID-19 and reduce the potential risk to our students and staff SISD will require employees to complete a daily-screening which includes temperature reading and answering a set of questions related to COVID-19 symptoms including:

- Cough
- Shortness of breath or difficulty breathing
- Fever or Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat, congestion, or runny nose
- Loss of taste or smell
- Diarrhea
- Feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit
- Known close contact with a person who is lab confirmed to have COVID-19

If a student/employee becomes ill at school/work or is exhibiting symptoms of COVID-19 symptoms listed above, they will be asked to leave and either go home immediately or to the nearest health center. If a student or employee becomes ill at home and is exhibiting one or more of the COVID-19 symptoms outlined above, they will be asked to stay at home. The student or employee should be tested for COVID-19 and, if necessary, be evaluated by their health care provider. Due to the severe nature of a potential positive COVID-19 diagnosis, parents are asked to immediately pick their student up upon notification from the school that their child is exhibiting symptoms related to COVID-19. Any staff member exhibiting COVID-19 symptoms is asked to immediately notify their direct supervisor of their symptoms and leave school premises.

COVID-19 emergency warning signs are severe difficulty breathing, persistent pain or pressure in the chest, new confusion, trouble staying awake, and bluish lips or face. Seek emergency care if a staff or student has these symptoms.

Employees returning to work from an approved medical leave may be asked to submit a healthcare provider's note before returning to work.

Returning to School

Staff and students staying home should be encouraged to be tested for COVID-19. If the person does not get a COVID-19 test or if their test is positive, they must stay home from school for a minimum of 10 days. They may return when 10 days have passed, they have not had a fever in 24 hours without the use of fever reducing medicine, AND all of their symptoms are improving.

- *Students and staff who **test positive for COVID-19** must stay home for a minimum of 10 days, even if they are asymptomatic.*
- *If the person has a negative COVID-19 test, they may return to school once it has been 24 hours since they had a fever AND all of their symptoms are improving.*
- *If the person has a symptom that is not new and is associated with a chronic medical problem, they should provide documentation from a physician, physician assistant, or nurse practitioner that clarifies that this symptom is part of a non-COVID-19 chronic medical problem. Then, they should not be excluded from in-person school for that symptom as long as it has not worsened, and they have no new symptoms. Any new or worsened symptoms associated with COVID-19 should be regarded as possible COVID-19 symptoms and the person should follow the usual protocol above.*

Medical Advisory Team:

Sherry Becker, SISD Superintendent and Andy Cook, SISD Teacher will be working closely with the Craig Department of Public Health throughout the pandemic.

Each school will have an illness tracking system. Staff will be educated on how and why to complete the tracking. Each student and employee who is absent or sent home due to illness is put on this list, symptoms are documented and travel history (in the last 14 days) is charted. Questions that will be asked on the illness tracking system will be the following:

- What are the symptoms?
- Have they travelled in the last 14 days?
- Have they been in contact with anyone with coronavirus?

While we all hope to avoid exposure to illness from COVID-19, we need to be prepared for that possibility. If you or someone you've been in contact with has been exposed to the virus, our first concern is for your health and safety and those around you. In this rapidly changing situation, healthcare providers should have the most up-to-date information from CDC.

WORKFORCE MANAGEMENT

SISD will be prepared, if necessary, to transition between in-person, hybrid, or distance delivery school models depending on public health conditions. All negotiated agreements and all labor laws will be followed to ensure SISD educators understand the expectations of a new and fluid work environment.

Maintaining full employment for staff is an important value of SISD. If SISD is required to move into a **Red/High Risk** distance delivery instructional model, SISD will develop functional “employment expectations” that allow employees to continue working within their contract stipulations and employment agreements while directly or indirectly serving student learning responsibilities.

All legally required leaves of absence and leaves of absence available through the district’s negotiated agreements will be available, communicated, and honored.

SISD is dedicated to protecting the safety of our students and staff and will respond to any requests or concerns made by students, staff, and community members regarding working conditions and safety. Requests to address issues of working conditions and safety should be made to direct supervisors, however, reports may be made anonymously to SISD’s superintendent with no repercussions.

SISD will wait for more information from the Alaska Department of Education and Early Development regarding any adjustments to educator/teacher evaluation requirements during the 2020-2021 school year. While no adjustments or waivers are currently anticipated, we will expect informal and formal observations to be completed during the school year (either in-person or remotely).

INTERSTATE and INTRASTATE TRAVEL - STUDENTS AND STAFF MUST Follow ALL [ALASKA Travel Mandates](#)

COMMUNICATIONS

SISD communication protocols aim to inform and engage all stakeholders within the community whether or not we are functioning within an in-person school model, hybrid school model, or distance delivery school model.

The importance of timely communication to all stakeholders cannot be overstated. Major announcements and day-to-day messaging from the community will include emails, phone messages, Remind text messages, school based social media platforms, classroom newsletters, updates to SISD’s websites, and regular POW Island Post articles.

BUS SERVICES

During a **Green/Low Risk Scenario** or a **Yellow/Medium Risk Scenario** SISD busses will prioritize the southside of Thorne Bay, Craig, and Klawock bus routes to provide the most flexibility and ability to ensure appropriate physical distancing on SISD busses. Students must sit one per seat on the school bus. If students live in the same residence, those students will be required to sit together in the same seat to increase rider capacity. Students will load the bus from the rear (sitting in the rear of the bus) and unload from the front. Students will not be allowed to change seats while riding on the bus.

During a **Green/Low Risk Scenario** or a **Yellow/Medium Risk Scenario**, SISD students living within their city/community limits will be asked to walk to school or have parents provide transportation.

FOOD SERVICES

During a **Green/Low Risk Scenario** or an **Yellow/Medium Risk Scenario**, Food service will be delivered to each classroom to decrease the number of individuals moving within the building. Some schools may have students spread out in the gym to allow for more physical distancing options and time for staff to deep clean classrooms.

During a **Red/High Risk Scenario**, each SISD school will provide breakfast and lunch in a grab and go style. Bus routes may be used to drop off meals for those without transportation.

FACILITY SANITATION PRACTICES

The safety of our students and staff are our primary priority. Prior to reopening, our schools will be completely cleaned and disinfected, and we will continue to adhere to all necessary safety precautions. In addition to the deep cleaning of all school facilities before students and employees return, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc., to protect students and employees and reduce the risk of spread of infection.

General Disinfection Measures

Area	Frequency
Classrooms and Offices	At the end of each day
Appliances	Daily
Electronic Equipment	At the end of each use
General used objects like light switches, handles, sinks, restrooms	At least 2 times a day
Buses/Vehicles used to transport students	At the end of each use
Common Areas	At the end of each use

Deep cleaning is triggered when a student or employee is identified as positive for COVID-19 based on testing. When a student or employee with a suspected infectious disease is identified and has left the building, their work area, along with any other known places they have been will be thoroughly cleaned and disinfected. The person cleaning and disinfecting will wear a mask and gloves and will discard them immediately afterwards. Hands will be washed and sanitized at the completion of the procedure. During times of a specifically known or suspected disease outbreak, SISD will consult public health officials to determine if there is a proper way to discard waste or if other PPE should be worn by staff.

Additionally, a bleach solution spray bottle and/or disinfecting wipes will be provided to all classrooms, offices, and work locations. SISD employees are required to regularly disinfect personal workstations each day, schedule regular times during the school day for students to disinfect their personal workstations and disinfect all appliances and electronic equipment after each use.

FACILITY USE

Facility use agreements between SISD and community organizations will be unavailable during the current COVID-19 pandemic. All SISD facilities are closed to community events. With Superintendent approval, an Advisory School Council may, in collaboration with school staff, use the school facilities following all guidelines described herein.

Sept. 24, 2020

Kasaan ASC Minutes

Call to order 4:15 pm

Attendees: Mike Congdon, Jessica West, Nannette Scamahorn, LaNeice Congdon

Lead Teacher Report: we have 17 students this year. School year has been pretty smooth so far. No major problems. Kids seem to be adjusting to half day really well. There is a little concern for the work that is not getting done at home but this issue will be worked on.

Treasure report: Kasaan school funds are around 14,000 dollars.

Elect officials:

President: motion to have **Jessica West** as Pres. by Nannette Scamahorn 2nd by LaNeice Congdon motion carries

Vice President: Motion to have **Amber West** as Vice President by Jessica West. 2nd by Nannette Scamahorn. Motion carries

Treasurer: Motion to have **Nannette Scamahorn** as Tresurer by Jessica West. Seconded by LaNeice Congdon motion carries

Secretary: Motion to have **LaNeice Congdon** as Secretary by Jessica West, 2nd by Nannette Scamahorn. Motion Carries.

COVID report: students are taking their temperatures every morning before school and in the afternoon before school starts. We clean all the tables and chairs every day. Kids are encouraged to wash their hands often. Masks are provided.

Add/Delete signers on schools bank account.

Motion to take Shane Scamahorn off the school account by Jessica West, 2nd by Nannette Scamahorn.

Motion to add Nannette Scamahorn, and Michael Congdon to account. By Jessica West 2nd by Laneice Congdon. Motion carries.

Fire Damage reimbursements: the total the District is reimbursing the school is 1445.50. There are 3 students who should be paid for their personal materials and products;

Jacob Congdon \$239.20

Kyle Congdon \$295.30

Kaylee Scamahorn \$158.00

It is motioned by Jessica West to transfer the money for Kyle and Kaylee into their school accounts for future sports and other expenses. 2nd by Nannette Scamahorn

Because Jacob Congdon is graduated it is motioned by Jessica West that Mike Congdon ask the school district for the correct method of payment to compensate him, and for the funds to be distributed accordingly. 2nd by Nannette Scamahorn.

New Gym: AP&T has moved the power lines and now we are just waiting on the district and the contractors to get started.

Picture Day: Picture day will be on Oct. 6th. It will be after lunch so the younger kids will have to come back.

Christmas Program: We really would like to do a Christmas program, the Community loves to see the children perform. We would like to do a play or a musicale performance. Maybe if COVID is still an obstacle we could do some kind of caroling outside with hot chocolate and goodies. We are not sure what we will do but know that we will be doing something.

Meeting adjourned 5:00pm

Howard Valentine School

ADVISORY SCHOOL COUNCIL AGENDA

Date: September 21, 2020 Time: 4:30pm

A. Call to order: 4:33 pm

B. Approval of agenda: Judy makes a motion, Chad seconds. Motion approved.

C. Approval of minutes from (Date)

D. People to be heard:

E. Student Council Report (5min):

F. Communications (5 min):

G. Committee Reports (5 min): \$25 paid to students in place of end of year party, last school year.

H. Superintendent's or Principal's Report (5 min): Brief training about the ASC's role and responsibility. Materials sent in email (ASC Handbook and ASC Board Policy). Positions are elected annually (President, V.P., Sec. etc...). Any adult member of the community can be a member. The powers and duties of the ASC are delegated by the School Board. The ASC has an advisory role only, however, the ASC should be involved in school decisions. The ASC should also work to develop a school philosophy, but it must align with the district and state guidelines. It should also develop goals and objectives. Sherry is happy to help develop a philosophy, goals, and objectives. The ASC also helps with the Academic Calendar. Other duties/roles include: assisting in the interview process, communicate between the school and the community, have input on a school safety and discipline plan, review facility use requests. The ASC has no authority in personnel issues. The ASC also cannot meet in executive sessions, it must meet in an open forum. It is also required to conduct meetings using Robert's Rules of Order and must refrain from nepotism and avoid the appearance of impropriety.

Sports-Our new Activities Director is Matt Mendonsa

I. Administrative Reports

1. Lead Teacher Report (10 min) Students seem to be adjusting to our Smart Start Plan.
2. Treasurer (5 min) – \$500 dollar cash withdrawal. This cannot happen again.
3. President's Report (5 min) – Parents are coming to Janie saying they do not know what is happening. Along with the usual postings, flyers should be sent home with the students. Parents are not allowed in the school. Sherry Becker spoke about this-Our Smart Start Plan was created in accordance with the CDC and State Department of Health guidance. We are trying to keep the students safe. However, since school as started, parents have ideas and input. The committee is meeting again in October to review the Smart Start Plan. Send your thoughts to Sherry.

J. Items for Advisory School Council Consideration

1. Old Business
2. New Business
 - a. Introduce Nhung Dinh-New Teacher- Put off until next meeting
 - b. ASC training refresher – See Superintendent report
 - c. Elect new V.P. Tabled until next meeting
 - d. School schedule, risk levels, etc... See Smart Start Plan
 - e. Halloween Carnival- Trunk or Treat @ ball-field (?) -Special meeting planned for next week.
 - f. Schedule Next Meeting – October 13, 2020 @ 4:00pm

K. Attendance: Janie Wainscott, Sherry Becker, Judy Adamson, Chad Dillman

L. Adjournment: 5:30

M. "After Meeting Workshop" starts. (Discussion topics can be forwarded to the next meeting agenda if more member input is needed.)



Naukati School

ADVISORY SCHOOL COUNCIL MEETING MINUTES

DATE: September 22, 2020 TIME_5:30 pm_
PO Box NKI, Ketchikan, AK 99950
(907) 629-4121



- A. Call to order:**
- B. Roll Call: Branzon Anania, Laura Anania, Josh Musser, Tara Musser, Cassandra Christopherson, Sherry Becker, Cari Jones**
- C. Visitors:** _____
- D. Motion by Josh Musser to approve the meeting agenda as written
Branzon Seconded.
Motion Approved.**
- E. Motion by Josh Musser to approve minutes from 05/18/20 as written
Branzon Seconded.
Motion Approved.**
- F. Public Comment (none)**
- G. ASC Officer Election**
Branzon nominated Cari Jones for Secretary. Cari accepted the nomination None opposed.
Branzon nominated Tara Musser for Treasurer. Tara accepted the nomination. None opposed.
Tara nominated Branzon for ASC President. Branzon accepted.
None opposed.
Laura nominated Josh Musser for VP. Josh accepted.
None opposed.
- H. Committee Reports**
- 1. Student Council Report: There is no Student Council Member**
 - 2. Fundraising Report – No current fundraising**
 - 3. Sports –Cassandra reports: Covid restrictions cancelled most of the cross-country meets this fall. Final race in Hydaburg may be in person or virtual. Determination pending.**
HS / MS wrestling scheduled to begin Nov 2, 2020. Coach Josh Musser asked about CPR training.
Basketball scheduled for January
Archery in spring
Marksmanship being started.
- I. Administrative Reports**
- 1. ASC Presidents Report:**
 - wants to focus on fundraising
 - ended spring with gain of \$2000 due mostly to closure cancellations
 - books being reworked from last year
 - 2. Lead Teacher Report:**
 - Challenges due to Red Zone procedures; learning what works, what doesn't
 - There is a family liaison
 - First round MAPS testing begins October 5th.
 - 3. Treasurer's Report:**

-Current balance \$15,331.29
-Sherry informed that SISD business manager is instituting a new record-keeping system

4. District Administrative Report:

-Sherry presented training on ASC Roles and Responsibilities per ASC Handbook BP8200 (handbook attached)
- Next School Board Meeting October 21st preceded by work session to review Smart Start

J. Unfinished Business

1. Flagpoles-Laura requested up to \$150 for 2 new poles and 2 new flags.
Motion to approve up to \$150 for 2 new poles and 2 new flags
Seconded
Approved
2. Naukati Sweaters
Discussion: to use sweaters for students or to use as fundraiser
No motion
3. Snack funds—
Laura requested \$100 per month to restock the snack locker
Motion by Josh to approve \$100 per month for snacks
Seconded
Approved
Branson requested \$200 per month to restock the concession stand for fundraising
Discussion: Event schedules are uncertain due to covid restrictions

K. New Business

-Laura requested \$15 per student to purchase Christmas gifts from Amazon
Motion by Tara to approve \$15 per student for Christmas gifts
Seconded.
Approved.
Branson said a pizza fundraiser is planned for October and a dinner delivery for Veterans Day in November with possible dessert auction. Traditional Thanksgiving dinner with dessert auction was also discussed as option. Covid restrictions continue to affect planning.

L. Public Comment: None

M. Schedule Next Meeting: Tuesday October 6th 5:30

N. Adjournment:

Motion by Josh Musser to adjourn
Seconded. Approved
Meeting adjourned at 6:45pm

Minutes Submitted by: Cari Jones, Secretary

Approved date:_____

Approved by President:_____
Branson Anania

Port Alexander ASC Zoom meeting, October 1st, 2020.

Meeting was called to order at 3:47pm by Molly. Present Molly Kimzey , Sharlet Collins, Becky Saffold and Shanna Smith.

Reports:

District Office- Superintendent Sherry Becker had to reschedule, she has a short training to do.

Teacher- Sharlet Collins, there have been 6 kids at school most of the month, 9 enrolled. Paul is out for a month and Molly is subbing for him. School is getting in a rhythm.

Treasurer- Shanna reported about \$6500 in our account, some is being spent on snacks.

Elect Officers- Becky nominated Molly as President, Sharlet 2nd- AIF
Molly nominated Shanna as Treasurer, Becky 2nd- AIF
Becky nominated Sarah as Secretary, Molly 2nd- AIF
Molly nominated Becky as Vice President, Shanna 2nd- AIF

Old Business:

Water Bottles- we got 8 from SISD so we will ask for 1 more or order an extra so each kid has one. Becky will have kids choose a font/color for putting on each bottle with the cricket machine.

Karate- The School will sign up for an account with Juneau Karate for weekly lessons for 3 months. This will be used during PE but also available other days if kids are interested.

New Business:

Halloween- Shanna motioned to approve \$100 spending for Halloween, Becky 2nd. AIF We will set a committee meeting next week once Sarah is back to plan for the Halloween activities and a movie night for kids. There will be 10 or 11 kids to trick or treat.

Fundraisers- BINGO. Due to COVID19 the school has loss fundraising from golf and bingo. Molly will ask the City for funding from the Covid relief to help offset this and use this for the Karate. Becky asked about doing zoom Bingo. Molly will see if we can get some kids to work on setting that up and what that would look like. Possibly pre sell cards and then put them at the PO the week before the game. Do maybe just a couple of games and have set prizes.

Shanna motioned to adjourn, Sharlet 2nd. AIF
Molly adjourned the meeting at 4:11pm

Respectfully submitted,
Molly Kimzey

Alaska's largest gathering of Education Professionals is going Virtual in 2020!



AASB 67th Annual Conference

TRANSFORMING EDUCATION
THROUGH CONNECTIONS

November 6 – 8, 2020

Saturday Keynote Speaker



William Parrett

Director of the Center for School Improvement & Policy Studies, Professor of Education at Boise State University.

Sunday Keynote Speaker



Kameron Perez-Verdia

President & CEO of the Alaska Humanities Forum, and Co-Chair of Public Safety and Budget/Finance committees on the Anchorage Assembly.

Add-on sessions

Ready Set Govern! \$99 per school board member

For New School Board Members

10/21, 6-7:30 pm & 10/24, 9 am - 12 pm

Experienced Board Member Academy

Ann MacFarlane of Jurassic Parliament

Great School Board Meetings (Robert's Rules)

\$500 per district (only one location log-in issued)

\$150 per individual board member

11/6, 9 am - 12 pm

Youth Leadership Institute cplesa@asb.org

Focus areas: Leadership skills, sharing your voice with your board, Traditional storytelling, and more!

\$285 per student or \$1,500 for up to 6 students

Registration Fees

Early Bird Special: \$2,300 per district

After 10/9: \$2,500 per district

*Price covers unlimited number of attendees from your district

Conference Highlights

- Two General Sessions
- 15 Breakout Sessions
- Networking Lounges
- Delegate Assembly
- Opportunities to learn from each other
- Online Auction for June Nelson Memorial Scholarship



AASB 67th Annual Conference

TRANSFORMING EDUCATION THROUGH CONNECTIONS

Pre-Conference Events

- Wednesday, October 21:** Part 1: Ready Set Govern! (For new board members)
Awards Committee, Nominations Committee
- Saturday, October 24:** Part 2: Ready Set Govern!
- Tuesday, October 27:** Budget Committee
- Thursday, November 5:** Resolutions Committee

Friday, November 6 Pre-Conference Session

- 9am – 12pm** **Experienced Board Member Academy** Great School Board Meetings with Ann MacFarlane, Jurassic Parliament

Saturday, November 7

- 8:30am** **General Session** Keynote Speaker: William Parrett, Center for School Improvement and Policy Studies, Professor of Education at Boise State University

Morning Sessions

- School Law
- President's Workshop: Superintendent Evaluation
- Kindergarten Readiness/Early Learning Statewide Plan
- Keynote Follow-up with William Parrett

Lunch Time

Business & Networking Luncheon

Roundtables

Like-Size District Forums

Afternoon Sessions

- Conducting Board Meetings
- Creating Cultural Knowledge Credential Programs
- School Activities During COVID
- Distance Delivery/ Panorama Education

- Post Afternoon Sessions** Closing Session

Sunday, November 8

- 8:30am** **General Session** Keynote Speaker: Kameron Perez-Verdia, President & CEO of Alaska Humanities Forum

Morning Sessions

- Building a 5-year Strategic Plan
- Subsistence Food in Schools
- Equity in Education
- Language & Culture Immersion in Schools

Lunch Time

Lunch & Learn

Afternoon Sessions

- Advocacy
- Trauma Informed Schools
- Equity & Policy

- Post Afternoon Sessions** Delegate Assembly

- Post Delegate Assembly** Closing Session & Award Ceremony