# J. Sterling Morton High School District 201

**Morton Freshman Center, 1801 S. 55th Ave, Cicero, Illinois 60804**

**Open Session Regular Meeting**

Wednesday, June 10, 2026

5:00 PM

## AGENDA

1. CALL TO ORDER: 5:00 p.m.
2. ROLL CALL
3. MOTION TO ADJOURN TO CLOSED SESSION
4. CLOSED SESSION AGENDA
    - 4.1. Student disciplinary cases. 5 ILCS 120/2(c)(9)
    - 4.2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5ILCS 120/2(c)(1)
    - 4.3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)
    - 4.4. Collective negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)
    - 4.5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5)
    - 4.6. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6)
5. MOTION TO ADJOURN FROM CLOSED SESSION AND RECONVENE TO OPEN SESSION
6. ROLL CALL
7. PLEDGE TO THE FLAG
8. RECOGNITIONS
    - 8.1. 2026 Girls' Rugby IYRA State Champions
9. REPORTS
    - 9.1. Superintendent's Committee Reports:
    - 9.2. Student Board Member's Reports:
    - 9.3. Superintendent's Report: Dr. Michael Kuzniewski 4
    - 9.4. Assistant Superintendent's Report: Mayra Arroyo 21
    - 9.5. Chief Financial Officer's Report: Nick Valderas
    - 9.6. Executive Director of Human Resources Report: Randy Borgardt
    - 9.7. Principals' Reports:
        - 9.7.1. Dr. Erin Kelly - Alternative School 23
        - 9.7.2. James Connelly - CTE 24

9.7.3. Jose Gamboa - East Campus 25
9.7.4. Eric Ramirez - Freshman Center 26
9.7.5. Kristy Cavanaugh - West Campus 27
10. AUDIENCE COMMENTS ON ACTION ITEMS ONLY
11. ACTION ITEMS - CONSENT AGENDA
11.1. Approval of Minutes
11.1.1. Closed Session
11.1.1.1. Regular Meeting: May 13, 2026
11.1.2. Open Session
11.1.2.1. Regular Meeting: May 13, 2026 28
11.2. Approval of Payroll
11.2.1. Education: $7,970,265.64
11.2.2. Building: $961,115.20
11.2.3. Transportation: $1,572.31
11.3. Approval of Bills for Payment
11.3.1. June 11, 2026a: $95,159.54 45
11.3.2. June 11, 2026b: $5,256,235.16 60
11.4. Approval of Student Discipline
11.5. Approval of Personnel
11.5.1. Personnel Report 228
11.6. Approval of Board Travel and/or Expense Reimbursement in Accordance with Board Policy 2:125
11.7. Approval of Staff Travel and/or Expense Reimbursement in Accordance with Board Policy 2:125
11.7.1. 2 Computer Science teachers, Katie Kuhn and Christine Tabares
AP Cybersecurity Summer Institute
June 14-19, 2026
Funding Source: CTE Funded
11.7.2. 3 Business teachers, Peggy Stefano, Sebastian Mora and Meg Jeffries
AP Summer Institute for AP Business with Personal Finance
July 5-10, 2026
Funding Source: CTE Funded
11.7.3. Constandina Loumakis
Harvard Science and Cooking Teacher Outreach Program
July 21-24, 2026
Funding Source: Science Professional Development - West Campus
11.7.4. Colleen Del Monaco
ICTA Back to School Retreat
Normal, Illinois
July 28-29, 2026
Funding Source: CTE Department Funded
11.7.5. Colleen Del Monaco and Hannah Gallardo
ACTE's CareerTech Vision 2026
New Orleans, LA
December 2-5, 2026
Funding Source: CTE Department Funded
11.8. Approval of Student Travel
11.8.1. Ken Lager, Bill Bloom, Rob Anderson and 4 Students
Boys' State Track Meet
May 28-30, 2026
Charleston, Illinois
Funding Source: Morton Athletics

11.8.2. Logan Brown, Miranda Garcia, Marek Sorrensen and 10 Student
Girls' Basketball Camp
June 26-28, 2026
West Lafayette, Indiana
Funding Source: Girls' Basketball Fund
11.8.3. Bianca Frutos, Lola Vitalo, Jimena Jimenez, Marlene Martinez and 20 Students
Cheer Camp
June 26-28, 2026
Kenosha, Wisconsin
Funding Source: Morton Athletics
11.9. Approval of Facility Requests 234
11.9.1. City of Berwyn
11.9.2. Mustangs Youth Football and Cheer
11.9.3. MWHS Class of 1986
11.9.4. North Berwyn Park District
11.10. Approval of Contracts (Pending Final Legal Review and Negotiation [if necessary])
11.10.1. CLIC Liability Insurance Renewal
11.10.2. Filebound
11.10.3. SoundWave - MWHS 2026 Homecoming DJ 281
11.10.4. City Cruises - MWHS 2027 Senior Cruise 286
11.10.5. Ashton Place - MWHS 2027 Prom Venue 296
11.11. Approval to Bid or Quote
11.12. Approval of Bid Results
11.13. Approval to Accept Donations/Grants
11.14. Approval to Dispose of District Property
11.14.1. Band Equipment 298
12. ACTION ITEM(S)
12.1. Second and Final Reading of PressPlus Board of Education Policy Update #121: 302
2:200, 2:220, 2:250, 2:260, 2:265, 4:40, 4:165, 5:30, 5:50, 5:250, 5:330, 6:50, 6:65, 6:100, 6:145, 6:170, 6:180, 7:20, 7:50, 7:100, 7:185, 7:220, 7:230, 7:240, 7:260, 7:280, 7:300, 8:90
12.2. Approval to Appoint a Delegate to Attend the Illinois Association of School Board Annual Delegate Assembly.
12.3. Approval to Hold Annual Maintenance Contingency Picnic 430
13. OLD BUSINESS
14. AUDIENCE COMMENTS
15. BOARD MEMBER COMMENTS
16. DISCUSSION
17. CORRESPONDENCE
18. INFORMATIONAL ITEMS
18.1. The next regular Board of Education Meeting will take place at Morton District Office on Wednesday, July 8, 2026 starting at 5:00 p.m. and going directly into Closed Session.
19. ADJOURNMENT

J. Sterling Morton High School-Freshman Center
Summary of Monthly Health Services
May 2026

| | | |
|---|---|---|
| **Patient contacts:** | | |
| | Student visits to the Health Office | **287** |
| | Total number of office visits treatments | **324** |
| | Total number of office visit reasons | **346** |
| | Staff visits to the Health Office | **16** |
| **Parent contacts**: | By phone and/or in-person in office | **59** |
| **Medical home passes:** | Parents contacted/students sent home | **6** |
| **Emergency calls (out-of-office):** | Nurse called to transport patients by wheelchair | **4** |
| **911 calls:** | EMS transport | **0** |
| **Building Accommodations**: | Accommodations provided to PE teachers | **5** |
| | 5-minute early/Elevator pass | **3** |
| | Out of Uniform Passes issued/Pants issued | **6** |
| **Medications/Procedures:** | Prescription medication dispensed | **16** |
| | Blood glucose monitoring (Diabetics) | **12** |
| | Urinary cath/Toileting | **0** |
| **Medical/State Required Follow-Up** | Contagion/Vaccines/Physicals/Emerg.Plans | **0** |
| **Accident reports:** | Accident reports completed (student) | **10** |
| | Accident reports completed (employee) | **0** |
| **Physical Altercations**: | Assessment/documentation/treatment | **0** |
| **Observations for drugs/alcohol**: | Assessment/documentation of findings | **15** |
| **Pregnancies**: | Confirmation/accommodations/referrals | **0** |
| **DCFS cases**: | Assessment/photos/reporting | **0** |
| **Conference/Referral calls**: | Doctor/Social Worker/Administrator | **0** |
| | Counselor/Police/Security/Teachers/Other | |
| **Special Education**: | | |
| | 504 Plan/PPS | **1** |
| | Medicaid Billing/Service Entries | **46** |
| **Vision/Hearing Screenings:** | Vision screenings/hearing | **0** |
| | Audiograms | **0** |
| | Vision/Hearing referrals | **0** |
| **Medical Records:** | New enrollments | **0** |
| | Transfer/withdrawal (out of district) | **1** |
| | Transfers/withdrawal (in-district) | **0** |
| | Copies of records requested (IHSA/Graduates) | **0** |

J. Sterling Morton High School-Freshman Center
Summary of Monthly Health Services
May 2026

| | | |
|---|---|---|
| | Review of medical records (ICare ) | 18 |
| | C19 | 0 |
| **Other**: | Monthly reports completed | 1 |

**Report Prepared by: Jeannette Torres**
**Dana Lopez RN , Juanita Renteria RN**

J. Sterling Morton High School- Morton East
Summary of Monthly Health Services
April 2026

| | | |
|---|---|---|
| **Patient contacts:** | | |
| | Total number of office visits treatments | **1379** |
| | Student visits to the Health Office | **790** |
| | Total number of office visit reasons | **984** |
| | Staff visits to the Health Office | **15** |
| **Parent contacts**: | By phone and/or in-person in office | **139** |
| **Medical home passes:** | Parents contacted/students sent home | **59** |
| **Emergency calls (out-of-office):** | Nurse called to transport patients by wheelchair | **8** |
| **911 calls:** | EMS transport | **1** |
| **Building Accommodations**: | Accommodations provided to PE teachers | **53** |
| | 5-minute early/Elevator pass | **56** |
| | Out of Uniform Passes issued/Pants issued | **13** |
| **Medications/Procedures:** | Prescription medication dispensed | **33** |
| | Blood glucose monitoring (Diabetics) | **156** |
| | Urinary catheterizations/Toileting | **0/5** |
| **Medical/State Required Follow-Up** | Contagion/Vaccines/Physicals/Emerg.Plans | **900** |
| **Accident reports:** | Accident reports completed (student) | **0** |
| | Accident reports completed (employee) | **2** |
| **Physical Altercations**: | Assessment/documentation/treatment | **2** |
| **Observations for drugs/alcohol**: | Assessment/documentation of findings | **12** |
| **Pregnancies**: | Confirmation/accommodations/referrals | **0** |
| **DCFS cases**: | Assessment/photos/reporting | **0** |
| **Conference/Referral calls**: | Doctor/Social Worker/Administrator | **139** |
| | Counselor/Police/Security/Teachers/Other | |
| **Special Education**: | | |
| | Total Staffings | **37** |
| | 504 Plan/PPS | **7/2** |
| | Medicaid Billing/Service Entries | **227** |
| **Vision/Hearing Screenings:** | Vision screenings/hearing | **0** |
| | Audiograms | 0 |
| | Vision/Hearing referrals | **0** |
| **Medical Records:** | New enrollments | **4** |
| | Transfer/withdrawal (out of district) | **10** |
| | Transfers/withdrawal (in-district) | **1** |
| | Copies of records requested (IHSA/Graduates) | **3** |
| | Review of medical records (ICare ) | **200** |
| | C19 | **0** |
| **Other**: | Monthly reports completed | **1** |

**Report Prepared by:** **Rosalba Hernandez, RN**

# MORTON WEST

## Student Activities Report

## Highlights of the month: MAY 2026

**Senior Sunrise–** Over 250 students gathered on the morning of May 13th to celebrate one of the last times together as the Class of 2026. Students listened to music, shared memories, ate breakfast treats, and watched one final sunrise come up before their last day of class at Morton West.



**Senior Decision Day:** On May 1st, seniors represented their future schools, careers, and trades with spirit wear and celebrated their decision for the next chapter of their lives. Students listened to music, signed shirts, enjoyed refreshments, and celebrated their Big



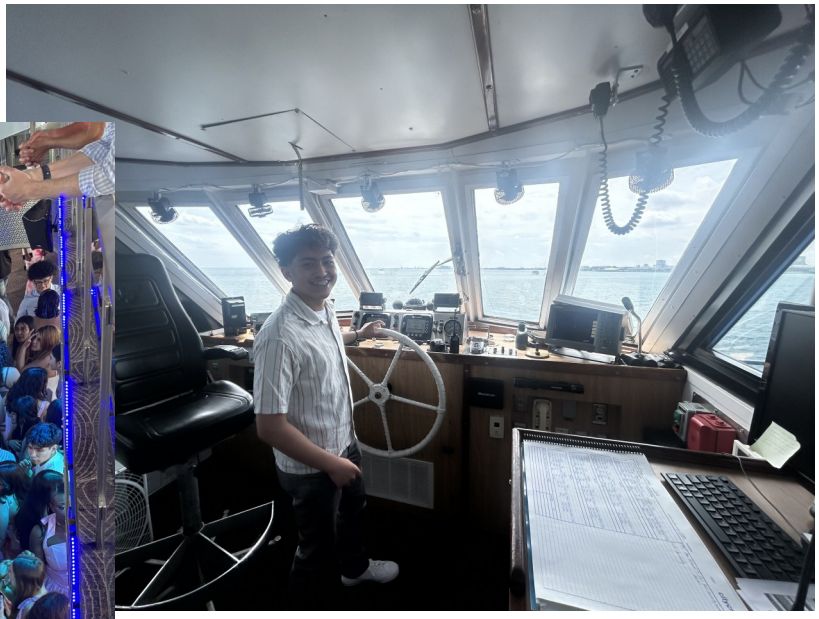
**Dustin Heap-** Assistant Principal for the Freshman Academy and Student Activities
**Morton West High School** Office – 708.780.4100 ext. 3017 Cell – 708.446-3128 Twitter @MortonWestFA #MortonPride

# MORTON WEST

## Student Activities Report

## Highlights of the month: MAY 2026

**Class of 2026 Graduation:** Morton West celebrated the Class of 2026 on May 20th with the annual graduation ceremony. Over 750 seniors crossed the stage and celebrated the crowning achievement of their 4 years at Morton West. Fireworks capped off a great night, witnessed by a full stadium of over 4,000 family and friends.





**Senior Brunch–** The class of 2026 sold out the Senior Brunch trip, on May 19th, enjoying a beautiful day on the lake, filed with dancing, music, food, boating, and friends. The trip was the largest Senior Brunch trip in Morton West history, and was a great capstone event for the seniors.



**Dustin Heap-** Assistant Principal for the Freshman Academy and Student Activities
**Morton West High School** Office – 708.780.4100 ext. 3017 Cell – 708.446-3128 **Twitter @MortonWestFA** **#MortonPride**

# June 2025

# Freshman Center Activities Report

**Freshman Awards:** On May 14th the Freshman Center recognized 173 who excelled academically through the year. Students and their families were welcomed to honor student achievement. FC T.A.G. club hosted a cake reception after the event for families.

**Spring Fling:** On May 15th all students enjoyed lunch and activities outside, celebrating a great first year of high school. All students enjoyed; jumpies provided by the Town of Cicero, a student vs teacher kickball game, crossbar challenge and free play. Students who excelled during semester two with positive attendance, 2.8 GPA and non-referrals earned candy, chips , popcorn to enjoy through the event. The celebration was a great way to recognize student success and build positive school culture as the year comes to a close.

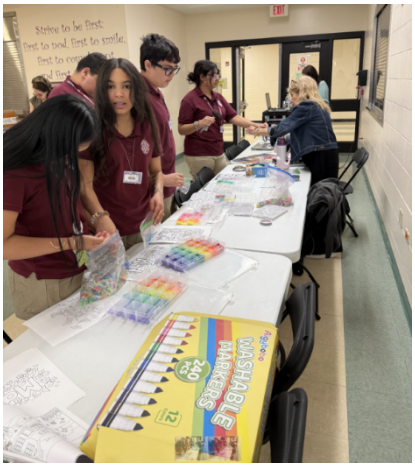
**Cicero Clean up:** On May 16th, FC clubs joined the cicero clean up. Some of the clubs where assigned to clean up around the Freshman Center and surrounding blocks. Students enjoyed helping keep our community clean.





**The De-Stress Den**: FC Social Workers hosted an event on May 18th during all lunch periods to help students de-stress before finals.



# MORTON EAST

## Student Activities Report

## Highlights of the month: MAY 2026

### Senior Awards

The Morton East Chodl Auditorium was packed full of seniors and their families to celebrate all their accomplishments from this year! Students were recognized for receiving local scholarships, leading their class in excellent in the various academic departments, and receiving the Seal of Biliteracy!

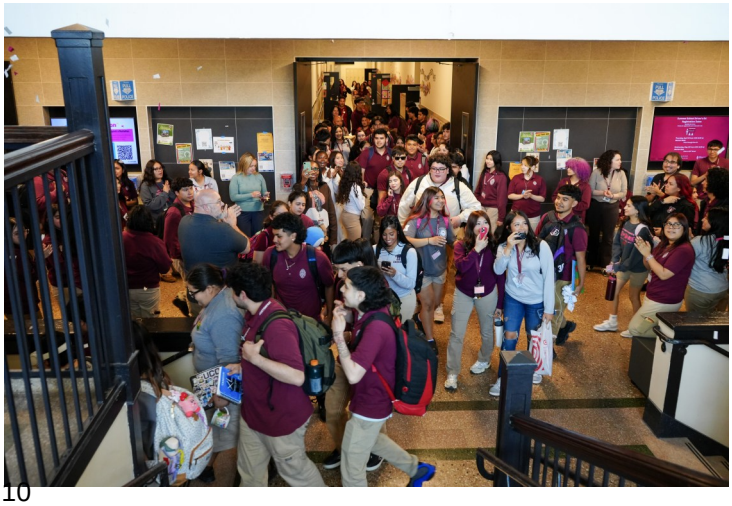





### Senior Clap Out

The halls were filled with Morton East students and staff cheering on the Class of 2026 as they left the building for the last time as students! Students descended the double staircases with confetti raining down on them and our Mariachi Club playing songs of celebration! After a short presentation from Mr. Gamboa, seniors were invited to a tailgate in the field with hot dogs, Rainbow Cone, and field games!







**Mark Sujak:** Assistant Principal of Student Activities and Assessment

**Morton East High School** Office – 708.780.4000 ext. 2218

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Twitter @MEastActivities & Instagram @Mortoneastactivities201

# MORTON EAST

## Student Activities Report

## Highlights of the month: MAY 2026

### Senior Sunset

On Monday, May 18th, seniors gathered in the field at Morton East to watch the sunset on their high school experience. Friends gathered in groups to take pictures with homemade signs and Grupo 312 performed. Over 350 seniors joined together to celebrate the end of their time at Morton East!







### Senior Cruise

On Wednesday, May 20th, Morton East seniors descended on to Navy Pier to attend the Senior Cruise on the Spirit of Chicago boat. Just under 500 seniors enjoyed amazing views of the city and skyline, a delicious breakfast buffet, and a packed dance floor!







**Mark Sujak:** Assistant Principal of Student Activities and Assessment

**Morton East High School** Office – 708.780.4000 ext. 2218

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# MORTON EAST

## Student Activities Report

## Highlights of the month: MAY 2026

### Morton East Commencement Ceremony

On Thursday, May 21st, roughly 1000 Morton East seniors and 50 staff members took to the field at Morton West to celebrate the Class of 2026's commencement! With speeches from four of our Summa Cum Laude students, performances from our Mariachi Club with their new maroon outfits, and speeches from Mr. Gamboa and Dr. Kuzniewski, the night celebrated everything that it means to be a mustang! Closing out the ceremony was a stunning fireworks show to mark the end of their high school careers.











**Mark Sujak:** Assistant Principal of Student Activities and Assessment

**Morton East High School** Office – 708.780.4000 ext. 2218

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| SERVICES PERFORMED | EAST | WEST | FC | ALT | TOTAL |
|---|---|---|---|---|---|
| Residency Withdrawals | 2 | 0 | 1 | 0 | **3** |
| Residency Home Visits | 8 | 5 | 3 | 2 | **18** |
| Review of Proofs of Residency | 31 | 7 | 23 | 0 | **61** |
| Returned Mail | 24 | 4 | 23 | 0 | **51** |
| Homeless Student Assistance | 2 | 3 | 0 | 0 | **5** |
| Student Truancy Conferences | 11 | 9 | 8 | 0 | **28** |
| Parent/Guardian Conferences | 6 | 3 | 4 | 1 | **14** |
| Truant Student Home Visits | 2 | 2 | 1 | 0 | **5** |
| Parent Phone Contact | 19 | 25 | 16 | 2 | **62** |
| Student Attendance Review | 31 | 29 | 20 | 0 | **80** |
| Hand Deliveries | 2 | 6 | 2 | 2 | **12** |
| **TOTAL** | **138** | **93** | **101** | **7** | |

# J Sterling Morton West – Summary of Health Services May 2026-12 days & 3 ½ days finals

| | | |
|---|---|---|
| **Patient Contacts** | Total number of office visit treatments | 2,625 |
| | Student visits to the health Office | 1,683 |
| | Total number of office visit reasons | 1,511 |
| | Staff visits to the Health Office | 34 |
| **Parent Contacts** | By phone and /or in person in office | 687 |
| **Medical Home passes** | Parents contacted/students sent home | 173 |
| **Emergency calls (out of office)** | Nurse called to transport patients by wheelchair | 22 |
| **911 calls** | EMS Transport | 1 |
| **Building Accommodations** | Accommodations provided to PE teachers | 27 |
| | 5 minutes early/Elevator pass | 59 |
| | Out of uniform passes issued/pants issued | 35 |
| **G Tube feeding** | G tube feeding | 10 |
| **Medications/Procedures** | Prescription medication dispensed | 184 |
| | Blood glucose monitoring (Diabetics) | 134 |
| | Urinary catheterizations | 0 |
| **Medical/State Required Follow Up** | Contagion/Vaccines/Physicals/Emergency Plans | 345 |
| **Accident Reports** | Accident reports completed (student) | 36 |
| | Accident reports completed (employee) | 3 |
| **Physical Alterations** | Assessments/documentation/treatment | 27 |
| **Observations for drugs/alcohol** | Assessment/document of findings | 21 |
| **Pregnancies** | Confirmation/accommodations/referrals | 0 |
| **DCFS cases** | Assessment/photos/reporting | 0 |
| **Conference/Referral calls** | Doctor/Social Worker/Administrator | |
| | Counselor/Police/Security/Teachers/Other | 389 |
| **Special Education** | Total Staffing | 35 |
| | 504 plans | 11 |
| | Medicaid Billing/Service Entries | 51 |
| **Vision/Hearing Screenings** | Vision/Hearing Screenings | 1 |
| | Audiogram | 0 |
| | Vision/hearing referrals | 1 |
| **Medical Records** | New Enrollments | 0 |
| | Transfer/withdrawals | 0 |
| | Copies of records requested (IHSA/Graduates) | 5 |
| | Review of medical records (MCV4/ICARE Vaccinations) | 741 |
| | Monthly reports completed | 1 |
| | State Reports | 1 |

**Report prepared by Mary Maloney, RN, and Anne Biagi, RN**

# J Sterling Morton West – Summary of Health Services August 2025-May 2026

| | | |
|---|---|---|
| **Patient Contacts** | Total number of office visit treatments | 37,552 |
| | Student visits to the health Office | 17,601 |
| | Total number of office visit reasons | 19,820 |
| | Staff visits to the Health Office | 395 |
| **Parent Contacts** | By phone and /or in person in office | 10,033 |
| **Medical Home passes** | Parents contacted/students sent home | 2,330 |
| **Emergency calls (out of office)** | Nurse called to transport patients by wheelchair | 217 |
| **911 calls** | EMS Transport | 18 |
| **Building Accommodations** | Accommodations provided to PE teachers | 657 |
| | 5 minutes early/Elevator pass | 546 |
| | Out of uniform passes issued/pants issued | 365 |
| **G Tube feeding** | G tube feeding | 341 |
| **Medications/Procedures** | Prescription medication dispensed | 1,463 |
| | Blood glucose monitoring (Diabetics) | 1,487 |
| | Urinary catheterizations | 0 |
| **Medical/State Required Follow Up** | Contagion/Vaccines/Physicals/Emergency Plans | 9,820 |
| **Accident Reports** | Accident reports completed (student) | 274 |
| | Accident reports completed (employee) | 33 |
| **Physical Alterations** | Assessments/documentation/treatment | 197 |
| **Observations for drugs/alcohol** | Assessment/document of findings | 127 |
| **Pregnancies** | Confirmation/accommodations/referrals | 0 |
| **DCFS cases** | Assessment/photos/reporting | 1 |
| **Conference/Referral calls** | Doctor/Social Worker/Administrator Counselor/Police/Security/Teachers/Other | 4,857 |
| **Special Education** | Total Staffing | 680 |
| | 504 plans | 363 |
| | Medicaid Billing/Service Entries | 368 |
| **Vision/Hearing Screenings** | Vision/Hearing Screenings | 457 |
| | Audiogram | 1 |
| | Vision/hearing referrals | 233 |
| **Medical Records** | New Enrollments | 835 |
| | Transfer/withdrawals | 183 |
| | Copies of records requested (IHSA/Graduates) | 73 |
| | Review of medical records (MCV4/ICARE Vaccinations) | 7,575 |
| | Monthly reports completed | 9 |
| | State Reports | 5 |

**Report prepared by Mary Maloney, RN, and Anne Biagi, RN**

## Superintendent's Report

## Dr. Michael Kuzniewski

Good evening Members of the Board, staff, students, and community.

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## Recognitions

I would like to begin by congratulating our **2026 Girls' Rugby Team on earning the IYRA State Championship**. This achievement reflects not only exceptional athletic performance but also discipline, teamwork, and commitment. We are incredibly proud of these student-athletes, their coaches, and the support staff who contributed to this accomplishment for our district. I wanted to report that the graduation ceremonies were well attended and went off with only a few hiccups. The student speeches were incredible, and we had our first students ever to graduate with a dual high school and associates degree. I am also proud to announce that tonight the board will approve Dr. Jorge Sanchez as the new principal at Morton West High school. Dr Sanchez was formerly the principal at Proviso Math and Science Academy.

I would like to acknowledge the work of **Assistant Superintendent Mayra Arroyo**, whose report highlights continued progress in curriculum, instruction, and student support systems. Our district remains committed to equity, high-quality instruction, and continuous improvement. She has taken over the reins of the curriculum and instruction of the district and has already refocused the instructional leaders to very specific goals around tier one instruction and proficiency targets.

Additionally, I recognize the contributions of:

- **Chief Financial Officer Nick Valderas**, for ongoing fiscal stewardship and transparency.
- **Executive Director of Human Resources Randy Borgardt**, for ensuring we recruit, retain, and support high-quality staff across the district.
- **A special thank you to Dr McMahon for his years of service to Morton 201 as a dean, asst principal, principal and asst superintendent. He couldn't be here with us tonight but it is altogether fitting that we recognize his 17 years of service. We will miss his enthusiasm and his contagious Morton pride.**

## Consent Agenda Overview

The items that I am submitting for your approval on the consent agenda are as follows:

**Agenda Item 9.3 – Superintendent's Report Attachments**

Included in your Board packet are Student Activity Reports and Health Services Reports from each campus, along with the Monthly Truancy Officer Report.

**Agenda Item 9.8 – Principals' Reports**

Our principals will provide brief updates this evening. Detailed written reports are included in the Board packet for your review.

**Agenda Item 11.1 – Approval of Minutes**

The minutes from both the closed and open sessions of the May 13, 2026 Regular Board Meeting are included for approval.

**Agenda Item 11.4 – Student Discipline -we have none**

**Agenda Item 11.6 -Approval of Board travel -we have none**

**Agenda Item 11.7 -approval of staff travel- we have staff attending training/conferences at 5 locations.**

**11.7.1 Business teachers attending AP summer institute cyber security**

**11.7.1 Business teachers attending AP summer institute business/ personal finance**

**11.7.2 Food Science teacher attending Harvard outreach program**

**11.7.4 CTE Director attending ICTA retreat**

**11.7.5 CTE director and Work study coordinator to attend ACTE Caree tech conference**

**Agenda Item 11.8 -Student travel we have 3**

**11.8.1 – coaches and boys track to state meet**

**11.8.2 - coaches and Girls to Basketball camp**

**11.8.3 - coaches and girls to cheerleading camp**

**Action Items**

I am asking the Board to approve the following action items:

**Agenda Item 12.1-**The **second and final reading of PRESS Policy Update #121**, ensuring alignment with current legal and educational standards.

**Agenda Item 12.2-** Appointment of a delegate to the **Illinois Association of School Boards Annual Assembly**, strengthening our voice at the state level.

**Agenda Item 12.3-** Approval of the **Annual Maintenance Contingency Picnic**, recognizing the important work of

our maintenance and operations staff who keep our facilities running smoothly year-round.

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## Closing

As we approach the end of the fiscal year, I want to thank our students, staff, families, and board for their continued support. The accomplishments outlined in these reports reflect a district committed to excellence, opportunity, and continuous growth.

Once again, congratulations to our Girls' Rugby State Champions and to all of our students for a successful year.

Thank you.

June 2026 Board Report
Mayra Arroyo

Improvement Plan Progress Report Discipline

Implementation of the District's Discipline Improvement Plan has resulted in measurable reductions in exclusionary practices and reflects a shift toward more equitable, consistent, and student-centered systems.

| | Suspensions | Days of Suspensions | Expulsions w no services | expulsions |
|---|---|---|---|---|
| 24-25 | 8669 | 9011 | 1 | 53 |
| 25-26 | 8304 | 6335 | 3 | 0 |

These improvements are supported by expanded use of restorative and re-engagement strategies, including peer mediation, re-entry circles, Saturday Supervision, Ripple Effects, and Alternative School placements—as well as improved accuracy in discipline coding within the District's system, all of which promote consistent practices while maintaining student access to instruction.

The district also strengthened its Multi-Tiered System of Supports (MTSS) using Panorama data to proactively identify and support students based on academic, behavioral, and attendance indicators. This has improved early identification, coordination of interventions, and access to social-emotional supports.

Overall, the data indicates that current strategies are producing positive results. Continued focus is needed to ensure consistency across schools. To address this, the district will implement monthly Dean of Students workshops to strengthen alignment and ensure consistent application of discipline practices across all buildings.

Goals:

Increase the average attendance rate at each campus by 3% for the 2025-26 SY

| Attendance Rate by Campus | | | | | | |
|---|---|---|---|---|---|---|
| | 2023 | 2024 | 2025 | | 2026 | **2026 Goals** |
| East | 88.85% | 90.24% | 90.28% | | 90.7% | **93** |
| West | 90.26% | 90.79% | 90.42% | | 91.6% | **93** |
| FC | 90.20% | 90.57% | 90.68% | | 92.5% | **93** |
| Alt | 82.82% | 79.80% | 82.11% | | 85.8% | **84** |

June 2026 Board Report
Mayra Arroyo

Reduce the number of chronic truants at each school by 20% to be below the state average of 26% chronic absenteeism rate per IRC data. (We are currently at 29%)

| Chronic Absentees per campus | | | | | |
|---|---|---|---|---|---|
| | 2023 | 2024 | 2025 | 2026 | **2026** |
| East | 1187 | 1093 | 965 | 1002 | **772** |
| West | 1118 | 976 | 1008 | 929 | **806** |
| FC | 385 | 315 | 262 | 263 | **209** |
| Alt | 77 | 66 | 52 | 44 | **42** |

Reduce the top 5 discipline Infractions by 20%

| Top 5 Discipline infractions by Campus | | | | **Actual 2026** | **Goal 2026** |
|---|---|---|---|---|---|
| Morton East | 1 | Cutting Class | 5748 | **2920** | **4598** |
| Morton East | 2 | Dress Code - Id | 4598 | **3332** | **3678** |
| Morton East | 3 | Cutting Detention | 1591 | **2368** | **1272** |
| Morton East | 4 | Tardy To 3rd Period | 1053 | **283** | **842** |
| Morton East | 5 | Tardy To 2nd Period | 983 | **619** | **786** |
| Morton West | 1 | Cutting Class | 3719 | **n/a** | **2975** |
| Morton West | 2 | Tardy To 2nd Period | 3261 | **2353** | **2608** |
| Morton West | 3 | Tardy To 4th Period | 2283 | **381** | **1826** |
| Morton West | 4 | Tardy To 3rd Period | 2034 | **525** | **1627** |
| Morton West | 5 | Tardy To 5th Period | 2016 | **356** | **1613** |
| Morton Freshman Center | 1 | Tardy To 1st Period | 927 | **453** | **741** |
| Morton Freshman Center | 2 | Tardy To School | 603 | **n/a** | **482** |
| Morton Freshman Center | 3 | Tardy To 2nd Period | 455 | **99** | **364** |
| Morton Freshman Center | 4 | Electronic Equip - Phone | 441 | **241** | **353** |
| Morton Freshman Center | 5 | Disruptive Behavior | 236 | **289** | **189** |
| Morton Alt | 1 | Unsafe Behavior | 85 | **27** | **68** |
| Morton Alt | 2 | Verbal Altercation | 21 | **5** | **17** |
| Morton Alt | 3 | Defiance | 18 | **16** | **14** |
| Morton Alt | 4 | Illegal Sub Use - Cannabis | 18 | **13** | **14** |
| Morton Alt | 5 | Disruptive Behavior | 14 | **30** | **11** |

Planning for the upcoming school year will focus on a small number of priority goals aligned to the Illinois School Report Card, including improving student achievement, growth, graduation rates, English Learner progress, and attendance. The district will use data to guide decisions, strengthen instruction, and ensure students receive timely academic, behavioral, and social-emotional support. Efforts will also focus on improving consistency across schools so that all students have access to high-quality, standards-aligned learning and clear pathways to success.




June 2026

# PRINCIPAL'S REPORT

## # MORTON ALTERNATIVE SCHOOL




**Morton Alternative celebrated staff appreciation week with an Enchanted theme.**









M.A.S honored the class of 2026 with a Mexican themed barbecue and staff vs. students basketball games. The week finished up with a trip to Great America.

Graduation was a tremendous success, and we are excited to see all that the Class of 2026 will achieve in the years ahead. Special thanks to our National Anthem singer, the mariachi band, and all the staff and board members who attended and helped make this celebration so memorable.





This Month's teacher feature is Andy Busse.

# PRINCIPAL'S REPORT




June 2026 | Tech and Trade Center




## Architectural Services

- Held two design meetings with DKA to review several early renditions of what the TTC building could look like, including overall layout, program placement, building flow, and exterior concepts.
- Continued coordination with DKA on key design questions, including aviation mechanics layout, restaurant capacity, testing center space, storage needs, site circulation, and future flex-space opportunities.

## Additional Items

- Continued review of project insurance and construction management considerations with CLIC/Gallagher.
- Reviewed sample naming-rights/sponsorship materials from Mahomet-Seymour as a possible reference for the TTC sponsorship framework.
- Continued exploration of possible TTC testing center space for student certification exams, including Pearson VUE-style testing needs.







- Visited American Airlines and established several aviation maintenance contacts.
- American Airlines expressed strong interest in the future Aviation Mechanics program and potential partnership opportunities with Morton 201.
- Ongoing program planning includes Aviation Mechanics, drone-related possibilities, culinary/restaurant operations, fire/EMS training needs, and other TTC pathway requirements.

## Budgetary

- Continued review of construction management selection and related budget/coverage impacts before scheduling additional CM meetings.

# PRINCIPAL'S REPORT

## June 2026| Morton East High School



Congratulations to the 1082 graduates who walked across stage! Heartfelt words were spoken to the 5000 guests and graduates by honored speakers Maria, Victoria, Vincent, and Alexandra. Nyla for kicking off the celebration and to Rob Moriarty and Jim Walski for live streaming the event. A big shout out to all the staff in attendance and the Building and Grounds Team for the set-up and beautiful setting in the Hoffman Stadium.

### Sophomore Orientation



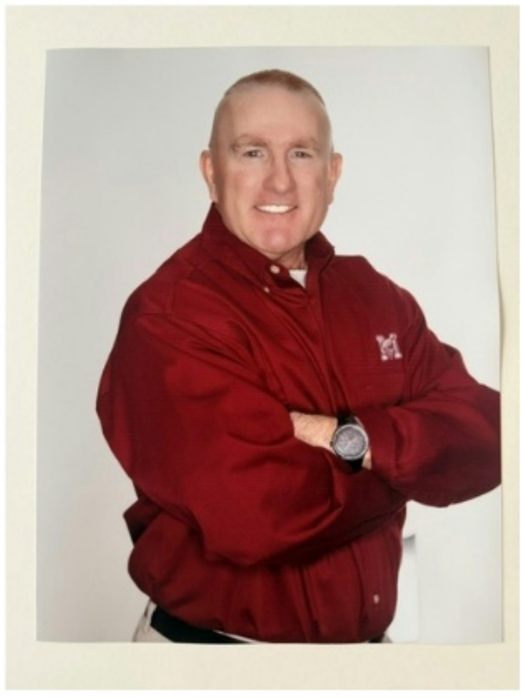


Every Tuesday throughout the summer Sophomores and their families take part of a special presentation and a take a tour of the building. Our building administration, Parent Liaison and NHS help share the information for future success as a sophomore and beyond.

### Celebrating our Retirees

Tony Asay and Margarita Fernandez gave Morton over 50 years of service combined. They will be missed. Their smiles and daily presences were truly something special.





### Morton East Highlights:

- On 5/18 we held our Senior Sunset on the grass field at Morton East. Though it had rained, the skies opened up in time to take a beautiful sunset picture with all our seniors.
- On 5/19 we had the Senior Cruise on Lake Michigan. We sailed on the lake with over 500 seniors and a beautiful sunny day.
- On 6/3 diploma pick up began and more than 400 seniors have already picked up thier diploma.

# PRINCIPAL'S REPORT

## JUNE 2026 | Morton Freshman Center



- Began June by welcoming our incoming Class of 2030 and new families as they complete the registration process.
- Hosted our next four-year planning presentations to help students and families understand expectations, opportunities, and supports available throughout high school.





### Preparing Students for a Strong Start

- Launched Summer Bridge at the Freshman Center, with 433 students participating in either the June or July program to support a successful transition to high school.
- Expanded summer enrichment opportunities through STEM, AP student programming, and Garden Club activities to build engagement, readiness, and connections before the school year begins.

### End of Year: Celebrating Students

- Ended the month of May by celebrating student accomplishments and closing out the school year on a positive note.
- Hosted our Freshman Awards Night, filling the gym with students, families, and staff as we recognized student achievements and growth throughout the year.
- Held our Spring Fling celebration, where students participated in field activities and earned rewards based on attendance, grades, and positive behavior.
- Celebrated academic success, with 91.5% of students earning all of their credits for the school year.















# PRINCIPAL'S REPORT

## JUNE 2026 | Morton West High School



## Congratulations to the Class of 2026!

Congratulations to the **760 graduates** who walked across stage on May 20th! Heartfelt words were spoken to the 5000 guests and graduates by honored speakers Sharjeel, Thannia, and Pamela. Thanks to the Berwyn Honor Guard and National Anthem singer Daniela for kicking off the celebration and to Rob Moriarty and Jim Walsky for live streaming the event. A big shout out to the Building and Grounds Team for the set-up and beautiful setting in the Hoffman Stadium. We're pleased to share that up to 250 students have already picked up their diploma, with in-person pickup available until June 12th.

## Summer Programs



**Summer Bridge** welcomes 279 freshman in June and 89 freshman in July. This year science and AP social science have been added to the summer curriculum for a well rounded experiene for frehsman.

**Summer Enrichment** welcomes 550 students. Highlights include: STEM drone racing and Integrated Math 3 Honors,

## The Next Four Years

The **Class of 2030** and their families participated in their first family event as Mustangs with three interactive session with AP Heap, Parent Liaision Araceli Torres & freshman guidance counselors to develop shared committments for success as freshman and beyond.



## With Gratitude




I am deeply grateful for the 6 years I have served as Principal at Morton West. Together, through successes and challenges, we built a strong school and community. I will truly miss the monthly family connections, fist bumps and hallway conversations with students, and the incredible staff who made this work so meaningful.

Morton West has been my home for 17 of my 26 years in District 201 and I am thankful for the amazing students, staff, and families who made this experience unforgettable. It has been an honor to serve the West community, and I look forward to continuing my work supporting school safety and alternative programs across D201.

***Live your Best Life!***

-Kristy Cavanaugh

**MINUTES**
**Meeting of the Board of Education**
**District 201, Cook County**
**Wednesday, May 13, 2026**

## 1. CALL TO ORDER

The meeting of the Board of Education of J. Sterling Morton High School, District 201 was called to order at 5:01 p.m. on Wednesday, May 13, 2026, at in the Great Room at Morton West Freshman Academy by Member Pesek.

## 2. ROLL CALL

Member Jaramillo-Flores called the roll and the following were present:
Members Fernando Godinez, Dr. Margaret Kelly, Mark Kraft and Jeffry Pesek

Absent: Members Maria A. Gallegos, Jessica Jaramillo-Flores and Sandra Tomschin

Also, present Superintendent Dr. Michael Kuzniewski, Assistant Superintendent of Compliance Mayra Arroyo, Assistant Superintendent Dr. Josh McMahon, Director of Human Resources Randall Borgardt, Business Manager Nick Valderas, Attorney Kurt Vogel, Board Clerk Connie Chapman and Assistant Board Clerk Sally Walsh.

## 3. MOTION TO ADJOURN TO CLOSED SESSION

Member Kraft moved to adjourn to Closed Session at 5:01 p.m. in the Great Room at Morton West Freshman Academy. Member Godinez seconded.

Ayes: Members Godinez, Kelly, Kraft and Pesek
Nays: none
Abstain: none
Absent: Members Gallegos, Jaramillo-Flores and Tomschin
Motion carried.

## 4. CLOSED SESSION AGENDA

4.1. Student disciplinary cases. 5ILCS 120/2(c)(9).

4.2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).

4.3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5ILCS 120/2(c)(11).

4.4. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

4.5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5ILCS 120/2(c)(5)

4.6. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6)

**5. MOTION TO ADJOURN FROM CLOSED SESSION AND RECONVENE TO OPEN SESSION**

Member Kraft motioned to adjourn from Closed Session and Reconvene to Open Session at 6:02 p.m. in the Great Room at Morton West Freshman Academy. Member Godinez seconded.

Ayes: Members Godinez, Kelly, Kraft, Murga, Pesek and Villarreal
Nays: none
Abstain: none
Absent: Members Gallegos, Jaramillo-Flores and Tomschin
Motion carried.

**6. ROLL CALL**

Secretary Jaramillo-Flores called the roll and the following were present:
Members Fernando Godinez, Dr. Margaret Kelly, Mark Kraft, Megan Murga, Jeffry Pesek, and Adrian Villarreal

Absent: Members Maria A. Gallegos, Jessica Jaramillo-Flores and Sandra Tomschin

Also, present Superintendent Dr. Kuzniewski, Attorney Karl Vogel, Board Clerk Connie Chapman and Assistant Board Clerk Sally Walsh

**7. PLEDGE TO THE FLAG:** President Pesek led the pledge.

**8. RECOGNITIONS:**

8.1. Megan Murga – Morton East Student Board Member

8.2. Adrian Villarreal – Morton West Student Board Member

8.3. FCCLA Culinary Art

**West:**
Angelo Gonzaga (Earned 3rd in state for Baking & Pastry - Advancing to Nationals)
Camila Diaz (Earned 1st in state for Baking & Pastry - Advancing to Nationals)
Evelyn Aguilar (Baking & Pastry State competitor)
Thannia Comacho (Baking & Pastry state competitor)
Alberto Vigil (Culinary Arts State competitor)

**East:**
Rubz Moreno-Garcia (Earned 2nd in state for Culinary Arts - Advancing to Nationals)
Santiago Zarco (Earned 2nd in state for Baking & Pastry - Advancing to Nationals)
Jacqueline Guzman (Baking & Pastry state competitor)

Sarah Hernandez-Jimenz (Baking & Pastry state competitor)
Ashley Parra (Baking & Pastry state competitor)
Jayleen Dominguez (Baking & Pastry state competitor

8.4. FCCLA Early Childhood Education
**East:**
Ashley Valle (ECE Focus on Children state competitor)
Vanessa Medina (ECE Focus on Children state competitor

8.5. Engineering
**West:**
Dru Patel (3rd place in state for 3D Machine CAD)
Daniel Alfaro (3D Machine CAD state competitor)
Alan Venegas (2nd place in state for 3D CAD Modeling)
Vanessa Gonzalez (1st place in state for Engineering Design Team)
Lydia Hernandez (1st place in state for Engineering Design Team)
Adriana Hernandez (1st place in state for Engineering Design Team)
Kathryn Venegas (Assembly CAD Modeling state competitor)
Andrew Garza (Assembly CAD Modeling state competitor)

8.6. Educators Rising (Morton Teachers)
**East:**
Esteban Salazar (Educators Rising - Rising Moment Speech state competitor - Advancing to Nationals)
Oswaldo Barron-Alvarado (Educators Rising - Job Interview state competitor)

8.7. Mathletes
On Saturday, April 18th, the Morton East Mathletes participated in the ICTM State Mathematics Contest at Illinois State University against the top schools from all over the state.

Santiago Zarco Rodriguez, Oswaldo Barron-Alvarado, Jesus Brito, Ramon Gamboa Robles, Alan Mejia-Gonzalez and Nahir Garcia competed on the Pre-Calculus team. Bryan Gaborit-Moran, Pedro Alvarez and Juan Urgiles competed on the Algebra 2 team.

Santiago Zarco Rodriguez, Oswaldo Barron-Alvarado and Jesus Brito placed in the top 101 out of approximately 200 students in our Pre-Calculus division.

**The Pre-Calculus team broke a Morton East record at state with 66 points!**

Bryan Gaborit-Moran placed 34th and Pedro Alvarez placed 80th out of approximately 200 students in our Algebra 2 division.

**Our team total score broke a Morton East record with 136 points!**

8.8. Dr. Margaret Kelly
Recognized by IASB for years of service.

8.9. Jessica Jaramillo-Flores
Recognized by IASB for years of service.

8.10. Jesus Brito – Perfect ACT Score

8.11. Special Olympics State Qualifiers
Ian Carpenter- mini Javelin
Alexandra Cruz de Alba- softball throw
Jeira Jocelyn Santiago- softball throw
Marco Tapia Tello- 100m Run
Azael Gallegos- 50m Run
Arturo Celio- 50m Run
Omar Caro- 50m Run
Louis Cedillo- 50m Run
Isai Villalobos- softball Throw
Itzabeth Brenes- 50m Run

**9. REPORTS**

9.1. **Superintendent's Committee Reports:** None

9.2. **Student Board Member's Reports:**

9.2.1. Megan Murga – Morton East

9.2.2. Adrian Villarreal – Morton West

9.3. **Superintendent's Report:** Dr. Kuzniewski reported.

9.4. **Assistant Superintendent for Compliance:** Mayra Arroyo reported.

9.5. **Assistant Superintendent of Educational Program's Report:** Dr. Joshua McMahon reported.

9.6. **Business Manager Report:** Nick Valderas reported.

9.7. **Executive Director of Human Resources' Report:** Mr. Randy Borgardt reported

9.8. **Principal's Reports:**

9.8.1. James Connelly – CTE School

9.8.2. Dr. Erin Kelly – Alternative School

9.8.3. Jose Gamboa – East Campus

9.8.4. Eric Ramirez – Freshman Center

9.8.5. Kristy Cavanaugh – West Campus

**10. AUDIENCE COMMENTS ON ACTION ITEMS ONLY:** None

**11. ACTION ITEMS - CONSENT AGENDA**

Member Kraft motioned to approve the Consent Agenda. Member Godinez seconded the motion.

Ayes: Members Godinez, Jaramillo-Flores, Kelly, Kraft, Murga, Pesek, and Villarreal
Nays: none
Abstain: none
Absent: Members Gallegos and Tomschin
Motion carried.

**11.1. Approval of Minutes:**

11.1.1. Closed Session

11.1.1.1. Regular Board Meeting: April 8, 2026

11.1.2. Open Session

11.1.2.1. Regular Board Meeting: April 8, 2026

**11.2. Approval of Payroll:**

| | | |
|---|---|---|
| 11.2.1. | Education: | $7,659,863.69 |
| 11.2.2. | Building: | $976,641.71 |
| 11.2.3. | Transportation: | $1,303.98 |

**11.3. Approval of Bills for Payment:**

| | | |
|---|---|---|
| 11.3.1. | May 14, 2026a: | $ 184,946.73 |
| 11.3.2. | May 14, 2026b: | $ 5,867,526.30 |

**11.4. Approval of Student Discipline**

11.4.1. Change of Placement(s)

11.4.1.1. 491633
Expelled with no services for the remainder of the 2025-2026 school year and entire 2026-2027 school year.

11.4.1.2. 491065
Continue for the remainder of the second semester of the 25-26 school year in FC Re-engagement program to take final exams.

11.4.1.3. 460773
Change of placement to alternative educational setting at the Morton Alternative school PM program for the remainder of the 25-26 school year and the entire 26-27 school year. Student will not attend Alternative school in person, but will have access to online classes.

11.4.1.4. 480852
Change of placement to alternative educational setting in the PM program at the Morton Alternative School for the remainder of the 25-26 school year and the first semester of the 26-27 school year.

11.4.2. Expulsion(s)

11.4.2.1. 473155

Change of placement to alternative educational setting at the Morton Alternative school PM program for the remainder of the 25-26 school year and the entire 26-27 school year.

**11.5. Approval of Board of Education Travel and/or Expense Reimbursement in Accordance with Board Policy 2:125**

11.5.1. Board of Education
Joint Annual Conference
November 19-2022, 2026
Funding Source: Department Funded

**11.7. Approval of Staff Travel and/or Expense Reimbursement in Accordance with Board Policy 5:60**:

11.7.1. Eric Bjornstad
SUBJECT Conference
May 7-8, 2026
Funding Source: Educational Programs Professional Development Account

11.7.2. Carol Best, Jennifer Pufpaf, Dan Loftus, Linda Demro, Barb Meeters and Megan Stachura
ISBE/ISELA Statewide Conference
June 22-23, 2026
Funding Source: SPED Funded

11.7.3. Dr. Michael Kuzniewski, Nick Valderas, Connie Chapman and Sally Walsh
Joint Annual Conference
November 19-2022, 2026
Funding Source: Department Funded

**11.8. Approval of Student Travel:**

11.8.1. Ricky Santillan, Gerardo Medina, Dayana Gonzalez and 30 Students
Girls' Midwest Rugby Championships
April 25-26, 2026
Elkhart, Indiana
Funding Source: Girls' Rugby Booster Account

11.8.2. Aaron Sweeney, Adrian Gannon, Dan Delaney and 36 Students
Boys' Rugby Tournament
May 8-9, 2026
Georgetown, Illinois
Funding Source: Boys' Rugby Account

11.8.3. Nick Nelli, Sonia Rada, Tracy Jarosz, Pearl Cervantes and 10 Students
Special Olympics State Track Meet
June 12-14, 2026

Bloomington, Illinois
Funding Source: Morton Athletics

11.8.4. Veronica Rundell, 1 Administrator and 1 Student
National Educators Rising Conference
June 20-23, 2026
Portland Oregon
Funding Source: Title I Grant

11.8.5. Yves Chambaz, Jessica Herrera, Courtney Bay, Nicole McDowell, 1 Administrator, 4 Students and 2 Parents
FCCLA National Leadership Competition
Washington, D.C.
July 6-10, 2026
Funding Source: Department and Student Activities Funds

**11.9. Approval of Facility Requests:**
11.9.1. Scouting America

11.9.2. 21st CCLC Pathways (NEIU)

**11.10. Approval of Contracts (Pending Final Legal Review and Negotiation [if necessary]):**
11.10.1. Carnegie Learning

11.10.2. Pearson Education, Inc.

**11.11. Approval to Bid or Quote:**
11.11.1. School Year 27-28 Uniforms

11.11.2. School Year 27-28 PE Uniforms

**11.12. Approval of Bid Results**:
11.12.1. Morton West Masonry Project

**11.13. Approval to Accept Donations/Grants:** None

**11.14. Approval to Dispose of District Property:** None

**11.15. Approval to Renew Illinois Association of School Boards Annual Member Dues for 26-27 School Year**

**11.16. Approval to Renew Illinois Association of School Boards Annual Subscriptions to BoardBook and PressPlus Policy Online Subscription**

**12. ACTIONS ITEM(S):**
**12.1. Approval of Personnel**
12.1.1. Personnel Report

Member Jaramillo-Flores motioned to approve the Personnel Report. Member Godinez seconded the motion.

Ayes: Members Godinez, Jaramillo-Flores, Kelly, Murga, Pesek, and Villarreal
Nays: none
Abstain: Member Kraft
Absent: Members Gallegos and Tomschin
Motion carried.

## ADMINISTRATION

| | | |
|---|---|---|
| Mayra Barahona-Arroyo | Assistant Superintendent for Educational Programs (transfer from Assistant Superintendent for Compliance and Accountability)<br>**Replacement for:** Dr. Joshua McMahon<br>**Effective:** *07/01/2026* | District |

## CERTIFIED STAFF

| | | |
|---|---|---|
| Erin Laxamana | Special Education Teacher (Rehire)<br>**Replacement for:** William Bloom<br>**Effective:** *Start of the 2026-2027 School Year* | FC |
| Katherine McDermott | Special Education Teacher<br>**Replacement for:** Liam McCool<br>**Effective:** *Start of the 2026-2027 School Year* | East |
| Daniela Ortega Pedraza | Special Education Teacher<br>**Replacement for:** Kayla Schultheis<br>**Effective:** *Start of the 2026-2027 School Year* | West |

## Substitute Teachers

| | |
|---|---|
| AiLien Hung | Substitute Teacher |
| William Bloom | Substitute Teacher |

## Lead Teachers for the 2026-2027 School Year

| | | |
|---|---|---|
| Kimberly Arthur | Guidance Counselor Coordinator | West |
| Tracey Bornheim | PE/Health/Driver Education Lead Teacher | West |
| Jennifer Bozyk | Special Education Lead Teacher | MTC |
| Dawn Buford | Special Education Lead Teacher | FC |
| Liliana Cabrera | Lead Support Staff | FC |
| Kathleen Carnahan | Lead Support Staff | West |
| Christina Cartwright | Special Education Lead Teacher | East |
| Pearl Cervantes | Special Education Lead Teacher | West |
| Leticia Corral | Math Lead Teacher | FC |
| Stefano Crancich | Modern Language Lead Teacher | West |
| Jonathan Depke | Science Lead Teacher | East |
| James Dobrzanski | Math Lead Teacher | East |
| Lisa Dure | Fine Arts Lead Teacher | East |
| Eden Duke | Alternative School Lead Teacher | Alt |
| Deanna Esposito | Social Science Lead Teacher | FC |

| | | |
|---|---|---|
| Justin Jacobek | Social Science Lead Teacher | West |
| Heidi Keske | Math Lead Teacher | West |
| Katie Kuhn | CTE Lead Teacher | West |
| Malika Manouzi | PE/Health/Driver Education Lead Teacher | East |
| Emma Melero Juarez | Modern Language Lead Teacher | East |
| Robert Moriarty | Fine Arts Lead Teacher | West |
| Mary O'Donnell | English Lead Teacher | East |
| Patrisha O'Neill | Guidance Counselor Coordinator | East |
| Samantha Perotti | PE/Health/Driver Education Lead Teacher | FC |
| Bradley Rio | English Lead Teacher | FC |
| Joscelyn Rivera | Lead Support Staff | East |
| Denise Rodriguez | EL Lead Teacher | East |
| Marlo Rohde | Social Science Lead Teacher | East |
| Anne Semenske | Science Lead Teacher | FC |
| Margaret Stefano | CTE Lead Teacher | East |
| Gabriel Villanueva | Guidance Counselor Coordinator | FC |

## NON-CERTIFIED
## Non-Bargaining

| | | |
|---|---|---|
| Samantha Galvez | School Psychologist Intern<br>**Replacement for:** Johana Carrera<br>**Effective:** *Start of the 2026-2027 School Year* | East |

## Clerical

| | | |
|---|---|---|
| DeAndre Evans | District Records Clerk (transfer from Security at West)<br>**Replacement for:** Arlette Gomez (transfer)<br>**Effective:** *05/12/2026* | District |

## Maintenance

| | | |
|---|---|---|
| Christopher Hawn | Custodian<br>**Replacement for:** Alan Reberski Jr. (transfer)<br>**Effective:** *05/18/2026* | East |
| Jesse Olson | Custodian<br>**Replacement for:** Francisco Cervantes (transfer)<br>**Effective:** *05/18/2026* | East |
| Emil Schullo | Custodian<br>**Replacement for:** Angelo Dizeo<br>**Effective:** *05/18/2026* | East |
| Ryne Sierra | Custodian<br>**Replacement for:** Ashley Bucio (transfer)<br>**Effective:** *05/18/2026* | East |

## Food Service

| | | |
|---|---|---|
| Margarita Reyes | Full Time Food Service<br>**Replacement for:** Margarita Fernandez<br>**Effective:** *05/12/2026* | East |
| Nadia Soto Navarro | Food Service Substitute | |

## SUMMER EMPLOYMENT

### Summer Bridge

| | | |
|---|---|---|
| Maritza Huerta | Summer Bridge Teacher | FC |
| Maggie Morales | Summer Bridge Teacher | FC |

### Summer School

| | | |
|---|---|---|
| Jennifer Gomez | Summer School Security | East |
| Eric Kraft | Summer School Teacher | West |
| Lisa Litberg | Summer School Teacher | East |

### Enrichment Seminars

| | | |
|---|---|---|
| Yareli Alvarez Torres | Summer Enrichment Seminar Teacher | East |
| Erika Zacarias Govea | Summer Enrichment Seminar Teacher | West |

### Extended School Year (ESY)

| | | |
|---|---|---|
| Clarisa Basuel | ESY Teacher | East |
| Deanna Bednowicz | ESY Teaching Assistant | MTC |
| Ricardo Bermejo | ESY Teacher | MTC |
| Erin Blanco | ESY Teacher | West |
| Randy Blaszscyk | ESY Speech Therapist | East |
| George Bobis | ESY Teaching Assistant | West |
| Gabriela Boone | ESY Teacher | West |
| Jocylene Botello | ESY Teaching Assistant | FC |
| Liliana Cabrera | ESY Social Worker | All |
| Anne Capitan | ESY Occupational Therapist | All |
| Giselle Castaneda | ESY Teaching Assistant | West |
| Kevin Cervantes | ESY Teacher | West |
| Pearl Cervantes | ESY Teacher | West |
| Michaelina Considine | ESY Teacher | West |
| Gabriela Contreras | ESY Teaching Assistant | West |
| Lilia Contreras | ESY Teaching Assistant | West |
| Gabriel Contreras | ESY Teacher | MTC |
| Isabel De La Vega | ESY Teaching Assistant | West |
| Jacqueline Dixon | ESY Teaching Assistant | West |
| Martha Gonzalez | ESY Teaching Assistant | West |
| Russell Hall | ESY Teaching Assistant | East |
| Michael Hasler | ESY Teacher | West |
| Denise Hernandez | ESY Teaching Assistant | FC |
| Hector Hernandez Aguilar | ESY Teaching Assistant | FC |

| | | |
|---|---|---|
| Melissa Huhtelin | ESY Occupational Therapist | FC |
| Tracey Jarosz | ESY Speech Therapist | West |
| Erin Kasik | ESY Teacher | West |
| Louis Kyros | ESY Physical Therapist | All |
| Alicia Lerma | ESY Teaching Assistant | West |
| Elva Lopez | ESY Teaching Assistant | MTC |
| Malika Manouzi | ESY Teacher | East |
| Jaqueline Martinez | ESY Teaching Assistant | West |
| Christine Miller | ESY Teacher | West |
| Virginia Mireles | ESY Teaching Assistant | West |
| Karina Morfin | ESY Teaching Assistant | West |
| Nicholas Nelli | ESY Teacher | West |
| Cara Noonan | ESY Teacher | East |
| Yadira Nungaray | ESY Teaching Assistant | MTC |
| Edwardo Partida | ESY Teaching Assistant | West |
| Ariana Pintozzi | ESY Teaching Assistant | East |
| Sonia Rada | ESY Teaching Assistant | East |
| Gloria Rendon | ESY Teacher | East |
| Bianca Reyes | ESY Teaching Assistant | East |
| Samantha Rivera | ESY Teaching Assistant | West |
| Aracely Saldivar | ESY Teaching Assistant | West |
| Angelica Sloan | ESY Teacher | FC |
| George Smith | ESY Teacher | West |
| Debra Sova | ESY Teaching Assistant | East |
| Kimberly Stepanek | ESY Teaching Assistant | West |
| Estela Valenciano | ESY Teaching Assistant | West |
| Javier Vargas | ESY Teaching Assistant | West |
| Jennifer Wilson | ESY Teaching Assistant | West |

**Summer Bookstore Helpers**

| | | |
|---|---|---|
| Cecilia Barbosa | Summer Bookstore Helper | FC |
| Gloria Barrera | Summer Bookstore Helper | FC |
| Maria Bastida | Summer Bookstore Helper | FC |
| Gina Belmares | Summer Bookstore Helper | FC |
| Maria Calvillo | Summer Bookstore Helper | East |
| Guadalupe Ceja | Summer Bookstore Helper | FC |
| Leticia Chavez De Quiroz | Summer Bookstore Helper | FC |
| Winnie Garcia | Summer Bookstore Helper | FC |
| Ricardo Nicholas Garcia | Summer Bookstore Helper | FC |
| Jocelyn Gonzalez Ruiz | Summer Bookstore Helper | FC |
| Demetrius Hill | Summer Bookstore Helper | West |
| Yesenia Jimenez | Summer Bookstore Helper | FC |
| Anita Johnson | Summer Bookstore Helper | FC |
| Blanca Lopez | Summer Bookstore Helper | FC |
| Maria Loza | Summer Bookstore Helper | West |

| | | |
|---|---|---|
| Martina Magallanes | Summer Bookstore Helper | West |
| Silvia Masson | Summer Bookstore Helper | FC |
| Nicole McDowell | Summer Bookstore Helper | FC |
| Ricardo Montoya | Summer Bookstore Helper | West |
| Tammy Moreno | Summer Bookstore Helper | West |
| Ismael Nava | Summer Bookstore Helper | FC |
| Amelia Navarro | Summer Bookstore Helper | FC |
| Maria Perez | Summer Bookstore Helper | FC |
| Juanita Ramirez | Summer Bookstore Helper | FC |
| Aida Rivas | Summer Bookstore Helper | West |
| Vanessa Rodriguez | Summer Bookstore Helper | West |
| Marcela Rosas | Summer Bookstore Helper | FC |
| Oscar Salcedo | Summer Bookstore Helper | East |
| Aracely Saldivar | Summer Bookstore Helper | FC |
| Aracely Saldivar | Summer Bookstore Helper | West |
| Joseph Starr | Summer Bookstore Helper | FC |
| Ellen Stefanski | Summer Bookstore Helper | FC |
| Araceli Torres | Summer Bookstore Helper | FC |
| Ana Varela | Summer Bookstore Helper | FC |
| Silvia Velasquez | Summer Bookstore Helper | West |

## Summer TSI Workers

| | | |
|---|---|---|
| Alexandra Alamos | Summer TSI Worker | District |
| Juan Avina | Summer TSI Worker | FC |
| Aaron Carrera | Summer TSI Worker | East |
| Jimmy Chu | Summer TSI Worker | West |
| Antonio Escareno | Summer TSI Worker | FC |
| Anthony Gaiton | Summer TSI Worker | District |
| Ethan Garcia | Summer TSI Worker | West |
| Jancarlo Garcia | Summer TSI Worker | FC |
| Diego Gonzalez | Summer TSI Worker | West |
| Tram Ho | Summer TSI Worker | District |
| Leonardo Lucena | Summer TSI Worker | FC |
| Jocelyn Molina | Summer TSI Worker | West |
| Karla Munoz Cabrera | Summer TSI Worker | East |
| Carlos Navarro | Summer TSI Worker | District |
| Carlos Quinones | Summer TSI Worker | District |
| Jason Samona | Summer TSI Worker | East |
| Vincent Veals | Summer TSI Worker | District |
| Brandon Vizcarra | Summer TSI Worker | East |
| Max Welty | Summer TSI Worker | District |

## Summer Maintenance Helpers

| | | |
|---|---|---|
| Miguel Albarran | Summer Maintenance Helper | East |
| Alfredo Barrientos | Summer Maintenance Helper | East |
| Maria Biondolillo | Summer Maintenance Helper | FC |

| | | |
|---|---|---|
| Javaire Brooks | Summer Maintenance Helper | FC |
| Zheida Castillo | Summer Maintenance Helper | West |
| Leanai Davila | Summer Maintenance Helper | FC |
| Salvador Diaz Jr. | Summer Maintenance Helper | FC |
| Juana Estrada | Summer Maintenance Helper | West |
| Andres Fernandez | Summer Maintenance Helper | East |
| Karen Flores | Summer Maintenance Helper | FC |
| Karl Galbreath | Summer Maintenance Helper | FC |
| Luke Gordon | Summer Maintenance Helper | West |
| Nicolette Gordon | Summer Maintenance Helper | West |
| Jayden Hernandez | Summer Maintenance Helper | FC |
| Jose Hernandez Perez | Summer Maintenance Helper | East |
| Leticia Hernandez Pinto | Summer Maintenance Helper | West |
| Miriam Lopez | Summer Maintenance Helper | East |
| Miriam Martinez | Summer Maintenance Helper | East |
| Jack Miller | Summer Maintenance Helper | FC |
| Beatrice Molina | Summer Maintenance Helper | FC |
| Maria Molina | Summer Maintenance Helper | FC |
| Eva Moreno | Summer Maintenance Helper | West |
| Tammy Moreno | Summer Maintenance Helper | West |
| Dejalee Ortiz | Summer Maintenance Helper | FC |
| Vanessa Peralta | Summer Maintenance Helper | West |
| Janett Perez | Summer Maintenance Helper | West |
| Rosa Pina | Summer Maintenance Helper | East |
| Antonio Pitts | Summer Maintenance Helper | East |
| Saul Portillo | Summer Maintenance Helper | West |
| Abel Quintana-Perez | Summer Maintenance Helper | East |
| Iliana Rivera | Summer Maintenance Helper | East |
| Maria Rodriguez | Summer Maintenance Helper | FC |
| Diana Sahagun | Summer Maintenance Helper | East |
| Arturo Salgado | Summer Maintenance Helper | FC |
| Carla Sanchez | Summer Maintenance Helper | East |
| Kimberly Sandoval | Summer Maintenance Helper | FC |
| William Schuler | Summer Maintenance Helper | FC |
| Svetlana Tolento | Summer Maintenance Helper | FC |
| Joshua Velasquez | Summer Maintenance Helper | West |
| Ashley Zeleny | Summer Maintenance Helper | West |

### Summer Food Service

| | | |
|---|---|---|
| Maribel Andrade | Summer Food Service | West |
| Laura Contreras | Summer Food Service | West |
| Celia Franco | Summer Food Service | West |
| Alejandra Gonzalez | Summer Food Service | West |
| Leticia Hernandez Pinto | Summer Food Service | West |
| Kasey Jimenez | Summer Food Service | West |
| Nancy Medrano | Summer Food Service | West |

| | | |
|---|---|---|
| Angelica Meza Gonzalez | Summer Food Service | West |
| Olga Meza | Summer Food Service | West |
| Juana Montero | Summer Food Service | West |
| Alex Nunez | Summer Food Service | West |
| Aida Rivas | Summer Food Service | West |
| Josefina Santos | Summer Food Service | West |

**Summer Temporary Operations Help**

| | | |
|---|---|---|
| Kai Bell-Torres | Summer Temporary Operations Help | West |
| Jocylene Botello | Summer Temporary Operations Help | FC |
| Maren Cavanaugh | Summer Temporary Operations Help | West |
| Rosemary Connor | Summer Temporary Operations Help | West |
| Lucy Galvez | Summer Temporary Operation Help – Residency Specialist | FC |
| Anali Gonzalez | Summer Temporary Operations Help | FC |
| Blanca Lopez | Summer Temporary Operations Help | West |
| Jenna Manfre | Summer Temporary Operations Help | West |
| Mirian Medina | Summer Temporary Operation Help – Residency Specialist | West |
| Emily Organ | Summer Temporary Operations Help | West |
| Maria Rodriguez | Summer Temporary Operations Help | FC |
| Gabriela Ruiz | Summer Temporary Operations Help | FC |
| Araceli Torres | Summer Temporary Operation Help – Residency Specialist | West |

## LEAVES

| | | |
|---|---|---|
| Leslie Peknik | Leave of Absence<br>**Effective:** *04/10/2026 – 05/22/2026* | West |

## RETIREMENTS

| | | |
|---|---|---|
| Kristina Cavanaugh | Executive Director of Safety and Alternative Programs<br>**Effective:** *06/30/2030* | District |

## TERMINATIONS

| | |
|---|---|
| Employee #8753 | **Effective:** *05/13/2026* |

## RESIGNATIONS

| | | |
|---|---|---|
| Jaydon Brown | IT Temporary Worker<br>**Effective:** *05/15/2026* | West |
| Lilia Gutierrez | Full Time Food Service<br>**Effective:** *05/14/2026* | East |
| Damian Jimenez | 10 Month Full Time Security<br>**Effective:** *04/10/2026* | East |
| Christina Kale | Girls Flag Football Coach (only) | |

| | | |
|---|---|---|
| | **Effective:** *11/17/2025* | |
| Liliana Magana | Teaching Assistant<br>**Effective:** *05/12/2026* | West |
| Theodore Martinez | 10 Month Full Time Security<br>**Effective:** *04/27/2026* | West |
| Dr. Joshua McMahon | Assistant Superintendent for Educational Programs<br>**Effective:** *06/30/2026* | District |
| Kayla Schultheis | Special Education Teacher<br>**Effective:** *End of the 2025-2026 School Year* | West |

## REQUESTS FOR POSITIONS

| | | |
|---|---|---|
| Director of Food Services | 12 Month Administration<br>**New Position**<br>**Effective:** *07/1/2026* | District |
| Internships | District Interns (up to 30 at the discretion of the Superintendent)<br>**New Position**<br>**Effective:** *TBD* | District |

**12.1. First Reading of PressPlus 121:**
**2:200, 2:220, 2:250, 2:260, 2:265, 4:40, 4:165, 5:30, 5:50, 5:250, 5:330, 6:50, 6:65, 6:100, 6:145, 6:170, 6:180, 7:20, 7:50, 7:100, 7:185, 7:220, 7:230, 7:240, 7:260, 7:280, 7:300, 8:90**

Member Jaramillo-Flores motioned to approve the First Reading of PressPlus 121: 2:200, 2:220, 2:250, 2:260, 2:265, 4:40, 4:165, 5:30, 5:50, 5:250, 5:330, 6:50, 6:65, 6:100, 6:145, 6:170, 6:180, 7:20, 7:50, 7:100, 7:185, 7:220, 7:230, 7:240, 7:260, 7:280, 7:300, 8:90. Member Godinez seconded the motion.

Ayes: Members Godinez, Jaramillo-Flores, Kelly, Kraft, Murga, Pesek and Villarreal
Nays: none
Abstain: none
Absent: Members Gallegos and Tomschin
Motion carried.

**12.2. IGA between J. Sterling Morton School District 201 and Cicero School District 99 regarding the Teaching Education Pathway Program**

Member Godinez motioned to approve the IGA between J. Sterling Morton School District 201 and Cicero School District 99 regarding the Teaching Education Pathway Program. Member Kraft seconded the motion.

Ayes: Members Godinez, Jaramillo-Flores, Kelly, Kraft, Murga, Pesek and Villarreal
Nays: none
Abstain: none
Absent: Members Gallegos and Tomschin
Motion carried.

**12.3. Approval of Student Board Member Election Results for 26-27 School Year**

Member Kraft motioned to approve the Student Board Member Election Results for 26-27 School Year. Member Godinez seconded the motion.

Ayes: Members Godinez, Jaramillo-Flores, Kelly, Kraft, Murga, Pesek and Villarreal
Nays: none
Abstain: none
Absent: Members Gallegos and Tomschin
Motion carried.

12.3.1. Swear in Newly Elected Student Board Members

Congratulations to the newly sworn in Student Board Members:
Morton East: Annabelle Linton & Morton West: Sofia Davila-Blanco

Student Board members Murga and Villarreal left the meeting at 7:57 p.m.

**13. OLD BUSINESS**: None

At 7:58 p.m., Member Kraft moved to take a short recess. Member Godinez seconded the motion.

Ayes: Members Godinez, Jaramillo-Flores, Kelly, Kraft and Pesek
Nays: none
Abstain: none
Absent: Members Gallegos and Tomschin
Motion carried.

At 8:05 p.m., Member Kraft moved to reconvene to Open Session. Member Godinez seconded the motion.

Ayes Members Godinez, Jaramillo-Flores, Kelly, Kraft and Pesek
Nays: none
Abstain: none
Absent: Members Gallegos and Tomschin
Motion carried.

**14. AUDIENCE COMMENTS**:

| **Name** | **Topic** |
|---|---|
| Mariana Ramirez | Censorship |
| Leticia DeLam | Censorship |
| Chondz Dzczeldowskia | Censorship |
| Beatrice Bain | Censorship |
| Deborah Bain | Censorship |

| | |
|---|---|
| Iris Moreno | Censorship |
| David Moreno | Censorship |
| Debby Donovan | Censorship |
| Luz Chavez | Censorship |
| Johanna Ryan | Censorship |
| Sabine Krauss | Censorship/art |
| Richard Robledo | Morton West PTO |
| Gerardo Nava | Censorship |
| Rodaigo Anzverez | Censorship |
| Domingo Bauier | Art |
| Gruzynog Kott | Censorship |
| Cynthia Brito | Censorship |
| Mary Perantear | Artwork |
| Keyla Navarrete | Art taken down |

**15. BOARD MEMBERS COMMENTS**: None

**16. DISCUSSION**: None

**17. CORRESPONDENCE:** None

**18. INFORMATIONAL ITEM:**

18.1. The next regular Board of Education Meeting will take place at Morton District Office on Wednesday, July 8, 2026, starting at 5:00 p.m. and going directly into Closed Session.

**19. ADJOURNMENT:**

At 8:54 p.m., Member Godinez moved to adjourn. Member Kraft seconded.

Ayes: Members Godinez, Jaramillo-Flores, Kelly, Kraft and Pesek
Nays: none
Abstain: none
Absent: Members Gallegos and Tomschin
Motion carried.

_____ _____
Jeffry Pesek, President Date

_____ _____
Jessica Jaramillo-Flores, Secretary Date

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AFFILIAT000 | AFFILIATED CUSTOMER SERVICE | R109165 | | EAST BLANKET PO | | | 05/05/2026 | W | 202500648 | | | | | 921.00 |
| **L001 4020 0000 00 000000 | | 2052600583 | | 53RD | | | 06/10/2026 | Y | | | | | | 921.00 |
| 20E002 2542 3230 00 000375 | | 921.00 | | | | | | | | | | | | |
| AFFILIAT000 | AFFILIATED CUSTOMER SERVICE | R109216 | | ALT BLANKET PO | | | 05/05/2026 | W | 202500648 | | | | | 790.00 |
| **L001 4020 0000 00 000000 | | 2052600030 | | 53RD | | | 06/10/2026 | Y | | | | | | 790.00 |
| 20E004 2542 3230 00 000375 | | 790.00 | | | | | | | | | | | | |
| AFFILIAT000 | AFFILIATED CUSTOMER SERVICE | R109218 | | WEST BLANKET PO | | | 05/05/2026 | W | 202500648 | | | | | 1,081.00 |
| **L001 4020 0000 00 000000 | | 2052600582 | | 53RD | | | 06/10/2026 | Y | | | | | | 1,081.00 |
| 20E003 2542 3230 00 000375 | | 1,081.00 | | | | | | | | | | | | |
| | | | | | | | | | 202500648 | | | 2,792.00 | | |
| ATLAS FI000 | ATLAS FIRST ACCESS LLC *** | FF7761 | | EAST WH/ VEHICLE MAINTENANCE INV# FF7761 | | | 05/14/2026 | W | 202500659 | | | | | 180.36 |
| **L001 4020 0000 00 000000 | | 2052600849 | | 53RD | | | 06/10/2026 | Y | | | | | | 180.36 |
| 20E002 2542 3230 00 000375 | | 180.36 | | | | | | | | | | | | |
| ATLAS FI000 | ATLAS FIRST ACCESS LLC *** | FG0451 | | EAST/ VEHICLE REPAIR INV# FG0451 | | | 05/17/2026 | W | 202500659 | | | | | 1,916.79 |
| **L001 4020 0000 00 000000 | | 2052600847 | | 53RD | | | 06/10/2026 | Y | | | | | | 1,916.79 |
| 20E002 2542 3240 00 000375 | | 1,916.79 | | | | | | | | | | | | |
| | | | | | | | | | 202500659 | | | 2,097.15 | | |
| CANON SO001 | CANON SOLUTIONS AMERICA, IN | 6015947002 | | INVOICE# 6015947002 4/10/2026- 5/09/2026 WEST HS SPED DEPT W227 Copier Maintenance | | | 05/10/2026 | W | 202500645 | | | | | 491.74 |
| **L001 4020 0000 00 000000 | | 12600502 | | 53RD | | | 06/01/2026 | Y | | | | | | 491.74 |
| 10E003 2490 4130 00 000000 | | 491.74 | | | | | | | | | | | | |
| | | | | | | | | | 202500645 | | | 491.74 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CHEMSEAR000 | CHEMSEARCHFE *** | 9621355 | | EAST BLANKET PO | | | | 05/15/2026 | W | 202500649 | | | | | 223.59 |
| **L001 4020 0000 00 000000 | | 2052600374 | | 53RD | | | | 06/10/2026 | Y | | | | | | 223.59 |
| 20E002 2542 3230 00 000375 | | 223.59 | | | | | | | | | | | | | |
| CHEMSEAR000 | CHEMSEARCHFE *** | 9627551 | | EAST BLANKET PO | | | | 05/15/2026 | W | 202500649 | | | | | 235.48 |
| **L001 4020 0000 00 000000 | | 2052600374 | | 53RD | | | | 06/10/2026 | Y | | | | | | 235.48 |
| 20E002 2542 3230 00 000375 | | 235.48 | | | | | | | | | | | | | |
| | | | | | | | | | | 202500649 | 459.07 | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4261928660 | | EAST AUTO DETERGENTM RAG SERVICE for the year - blanket - | | | | 03/09/2026 | W | 202500646 | | | | | 54.23 |
| **L001 4020 0000 00 000000 | | 5132600080 | | 53RD | | | | 06/10/2026 | Y | | | | | | 54.23 |
| 10E002 1447 3230 00 000407 | | 54.23 | | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4267090265 | | EAST CULINARY SERVICES FOR TEH YEAR - blanket - | | | | 04/24/2026 | W | 202500646 | | | | | 414.24 |
| **L001 4020 0000 00 000000 | | 5132600081 | | 53RD | | | | 06/10/2026 | Y | | | | | | 414.24 |
| 10E002 1421 3230 00 000405 | | 414.24 | | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4267090336 | | 2025- 2026 WEST CULINARY SERVICES FOR THE YEAR, TERRY CLOTH, WET MOP, DETERGENT & DRAIN, RAG SERVICE ****BLANKET PO**** | | | | 04/24/2026 | W | 202500646 | | | | | 463.23 |
| **L001 4020 0000 00 000000 | | 5132600077 | | 53RD | | | | 06/10/2026 | Y | | | | | | 463.23 |
| 10E003 1421 3230 00 000405 | | 463.23 | | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4267835101 | | EAST AUTO DETERGENTM RAG SERVICE for the year - blanket - | | | | 05/01/2026 | W | 202500646 | | | | | 54.23 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| CINTAS 7001 | Vendor Continued.... | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600080 | | 53RD | 06/10/2026 | Y | | | | | 54.23 |
| 10E002 1447 3230 00 000407 | | 54.23 | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4267835130 | | EAST CULINARY SERVICES FOR TEH YEAR - blanket - | 05/01/2026 | W | 202500646 | | | | 414.24 |
| **L001 4020 0000 00 000000 | | 5132600081 | | 53RD | 06/10/2026 | Y | | | | | 414.24 |
| 10E002 1421 3230 00 000405 | | 414.24 | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4267835248 | | 2025- 2026 WEST CULINARY SERVICES FOR THE YEAR, TERRY CLOTH, WET MOP, DETERGENT & DRAIN, RAG SERVICE ****BLANKET PO**** | 05/01/2026 | W | 202500646 | | | | 463.23 |
| **L001 4020 0000 00 000000 | | 5132600077 | | 53RD | 06/10/2026 | Y | | | | | 463.23 |
| 10E003 1421 3230 00 000405 | | 463.23 | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4267835254 | | EAST BLANKET PO | 05/01/2026 | W | 202500646 | | | | 817.65 |
| **L001 4020 0000 00 000000 | | 2052600622 | | 53RD | 06/10/2026 | Y | | | | | 817.65 |
| 20E002 2542 4100 00 000375 | | 817.65 | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4267835314 | | WEST BLANKET PO | 05/01/2026 | W | 202500646 | | | | 912.39 |
| **L001 4020 0000 00 000000 | | 2052600619 | | 53RD | 06/10/2026 | Y | | | | | 912.39 |
| 20E003 2542 4100 00 000375 | | 912.39 | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4267835316 | | 2025- 2026 AUTO SHOP SERVICES/PRODUCTS FOR THE YEAR ****BLANKET PO**** | 05/01/2026 | W | 202500646 | | | | 146.33 |
| **L001 4020 0000 00 000000 | | 5132600075 | | 53RD | 06/10/2026 | Y | | | | | 146.33 |
| 10E003 1447 3230 00 000407 | | 146.33 | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4267920019 | | 2025- 2026 AUTO SHOP UNIFORM | 05/01/2026 | W | 202500646 | | | | 92.12 |

Check Date 06/11/2026 Posting Date 06/11/2026
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| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CINTAS 7001 | Vendor Continued.... | | | | | | | | | | | | | |
| | | | | SERVICES FOR THE YEAR | | | | | | | | | | |
| | | | | ****BLANKET PO**** | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600076 | | 53RD | | | 06/10/2026 | Y | | | | | | 92.12 |
| 10E003 1447 3230 00 000407 | | 92.12 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4268076394 | | EAST CULINARY SERVICES FOR | | | 05/04/2026 | W | 202500646 | | | | | 414.24 |
| | | | | TEH YEAR - blanket - | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600081 | | 53RD | | | 06/09/2026 | Y | | | | | | 414.24 |
| 10E002 1421 3230 00 000405 | | 414.24 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4268673700 | | EAST AUTO DETERGENTM RAG | | | 05/08/2026 | W | 202500646 | | | | | 54.23 |
| | | | | SERVICE for the year - | | | | | | | | | | |
| | | | | blanket - | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600080 | | 53RD | | | 06/10/2026 | Y | | | | | | 54.23 |
| 10E002 1447 3230 00 000407 | | 54.23 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4268673711 | | EAST BLANKET PO | | | 05/08/2026 | W | 202500646 | | | | | 817.65 |
| **L001 4020 0000 00 000000 | | 2052600622 | | 53RD | | | 06/10/2026 | Y | | | | | | 817.65 |
| 20E002 2542 4100 00 000375 | | 817.65 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4268673756 | | EAST CULINARY SERVICES FOR | | | 05/08/2026 | W | 202500646 | | | | | 414.24 |
| | | | | TEH YEAR - blanket - | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600081 | | 53RD | | | 06/10/2026 | Y | | | | | | 414.24 |
| 10E002 1421 3230 00 000405 | | 414.24 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4268673784 | | WEST BLANKET PO | | | 05/08/2026 | W | 202500646 | | | | | 912.39 |
| **L001 4020 0000 00 000000 | | 2052600619 | | 53RD | | | 06/10/2026 | Y | | | | | | 912.39 |
| 20E003 2542 4100 00 000375 | | 912.39 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4268673803 | | 2025- 2026 AUTO SHOP | | | 05/08/2026 | W | 202500646 | | | | | 77.33 |
| | | | | SERVICES/PRODUCTS FOR THE | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Asset | Lq | Invoice # / Description / Batch | Inv Date / Due Date | C / Detail | Check | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CINTAS 7001 | Vendor Continued.... | | | | | | | | | | | | |
| | | | | | YEAR ****BLANKET PO**** | | | | | | | | |
| **L001 4020 0000 00 000000 | 5132600075 | | | | 53RD | 06/10/2026 | Y | | | | | | 77.33 |
| 10E003 1447 3230 00 000407 | 77.33 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | | | | 4268673812 | 05/08/2026 | W | 202500646 | | | | | 463.23 |
| | | | | | 2025- 2026 WEST CULINARY SERVICES FOR THE YEAR, TERRY CLOTH, WET MOP, DETERGENT & DRAIN, RAG SERVICE | | | | | | | | |
| | | | | | ****BLANKET PO**** | | | | | | | | |
| **L001 4020 0000 00 000000 | 5132600077 | | | | 53RD | 06/10/2026 | Y | | | | | | 463.23 |
| 10E003 1421 3230 00 000405 | 463.23 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | | | | 4268673938 | 05/08/2026 | W | 202500646 | | | | | 148.45 |
| **L001 4020 0000 00 000000 | 2052600024 | | | | 53RD | 06/10/2026 | Y | | | | | | 148.45 |
| 20E005 2542 4100 00 000375 | 148.45 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | | | | 4268673997 | 05/08/2026 | W | 202500646 | | | | | 160.49 |
| **L001 4020 0000 00 000000 | 2052600024 | | | | 53RD | 06/10/2026 | Y | | | | | | 160.49 |
| 20E005 2542 4100 00 000375 | 160.49 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | | | | 4268680246 | 05/08/2026 | W | 202500646 | | | | | 92.12 |
| | | | | | 2025- 2026 AUTO SHOP UNIFORM SERVICES FOR THE YEAR | | | | | | | | |
| | | | | | ****BLANKET PO**** | | | | | | | | |
| **L001 4020 0000 00 000000 | 5132600076 | | | | 53RD | 06/10/2026 | Y | | | | | | 92.12 |
| 10E003 1447 3230 00 000407 | 92.12 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | | | | 4268834202 | 05/11/2026 | W | 202500646 | | | | | 320.52 |
| | | | | | fc detergent, sink sanitizer, towel and sink chemical/drain service for the year - | | | | | | | | |
| | | | | | blanket - | | | | | | | | |
| **L001 4020 0000 00 000000 | 5132600082 | | | | 53RD | 06/10/2026 | Y | | | | | | 320.52 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Account Number | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CINTAS 7001 | Vendor Continued.... | | | | | | | | | | | | | |
| 10E005 1421 3230 00 000405 | | 320.52 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4269358790 | | EAST AUTO DETERGENTM RAG SERVICE for the year - blanket - | | | 05/15/2026 | W | 202500646 | | | | | 54.23 |
| **L001 4020 0000 00 000000 | | 5132600080 | | 53RD | | | 06/10/2026 | Y | | | | | | 54.23 |
| 10E002 1447 3230 00 000407 | | 54.23 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4269358818 | | WEST BLANKET PO | | | 05/15/2026 | W | 202500646 | | | | | 912.39 |
| **L001 4020 0000 00 000000 | | 2052600619 | | 53RD | | | 06/10/2026 | Y | | | | | | 912.39 |
| 20E003 2542 4100 00 000375 | | 912.39 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4269358827 | | EAST BLANKET PO | | | 05/15/2026 | W | 202500646 | | | | | 817.65 |
| **L001 4020 0000 00 000000 | | 2052600622 | | 53RD | | | 06/10/2026 | Y | | | | | | 817.65 |
| 20E002 2542 4100 00 000375 | | 817.65 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4269358831 | | 2025- 2026 WEST CULINARY SERVICES FOR THE YEAR, TERRY CLOTH, WET MOP, DETERGENT & DRAIN, RAG SERVICE ****BLANKET PO**** | | | 05/15/2026 | W | 202500646 | | | | | 463.23 |
| **L001 4020 0000 00 000000 | | 5132600077 | | 53RD | | | 06/10/2026 | Y | | | | | | 463.23 |
| 10E003 1421 3230 00 000405 | | 463.23 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4269358846 | | EAST CULINARY SERVICES FOR TEH YEAR - blanket - | | | 05/15/2026 | W | 202500646 | | | | | 414.24 |
| **L001 4020 0000 00 000000 | | 5132600081 | | 53RD | | | 06/10/2026 | Y | | | | | | 414.24 |
| 10E002 1421 3230 00 000405 | | 414.24 | | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4269358856 | | 2025- 2026 AUTO SHOP SERVICES/PRODUCTS FOR THE | | | 05/15/2026 | W | 202500646 | | | | | 146.33 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CINTAS 7001 | Vendor Continued.... | | | | | | | | | | | | |
| | | | | YEAR ****BLANKET PO**** | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600075 | | 53RD | | | 06/10/2026 | Y | | | | | 146.33 |
| 10E003 1447 3230 00 000407 | | 146.33 | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4269431674 | | 2025- 2026 AUTO SHOP UNIFORM SERVICES FOR THE YEAR ****BLANKET PO**** | | | 05/15/2026 | W | 202500646 | | | | 92.12 |
| **L001 4020 0000 00 000000 | | 5132600076 | | 53RD | | | 06/10/2026 | Y | | | | | 92.12 |
| 10E003 1447 3230 00 000407 | | 92.12 | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4269581241 | | fc detergent, sink sanitizer, towel and sink chemical/drain service for the year - blanket - | | | 05/18/2026 | W | 202500646 | | | | 320.52 |
| **L001 4020 0000 00 000000 | | 5132600082 | | 53RD | | | 06/10/2026 | Y | | | | | 320.52 |
| 10E005 1421 3230 00 000405 | | 320.52 | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4270103010 | | EAST BLANKET PO | | | 05/22/2026 | W | 202500646 | | | | 817.65 |
| **L001 4020 0000 00 000000 | | 2052600622 | | 53RD | | | 06/10/2026 | Y | | | | | 817.65 |
| 20E002 2542 4100 00 000375 | | 817.65 | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4270103063 | | EAST AUTO DETERGENTM RAG SERVICE for the year - blanket - | | | 05/22/2026 | W | 202500646 | | | | 54.23 |
| **L001 4020 0000 00 000000 | | 5132600080 | | 53RD | | | 06/10/2026 | Y | | | | | 54.23 |
| 10E002 1447 3230 00 000407 | | 54.23 | | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4270103064 | | WEST BLANKET PO | | | 05/22/2026 | W | 202500646 | | | | 912.39 |
| **L001 4020 0000 00 000000 | | 2052600619 | | 53RD | | | 06/10/2026 | Y | | | | | 912.39 |
| 20E003 2542 4100 00 000375 | | 912.39 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq | Inv Date / Due Date | C / Detail | Check / Account Number | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CINTAS 7001 | CINTAS 769 *** | 4270103069 | | 2025- 2026 WEST CULINARY SERVICES FOR THE YEAR, TERRY CLOTH, WET MOP, DETERGENT & DRAIN, RAG SERVICE ****BLANKET PO**** | 05/22/2026 | W | 202500646 | | | | | 463.23 |
| **L001 4020 0000 00 000000 | | 5132600077 | | 53RD | 06/10/2026 | Y | | | | | | 463.23 |
| 10E003 1421 3230 00 000405 | | 463.23 | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4270103078 | | 2025- 2026 AUTO SHOP SERVICES/PRODUCTS FOR THE YEAR ****BLANKET PO**** | 05/22/2026 | W | 202500646 | | | | | 77.33 |
| **L001 4020 0000 00 000000 | | 5132600075 | | 53RD | 06/10/2026 | Y | | | | | | 77.33 |
| 10E003 1447 3230 00 000407 | | 77.33 | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4270103195 | | FC BLANKET PO | 05/22/2026 | W | 202500646 | | | | | 160.49 |
| **L001 4020 0000 00 000000 | | 2052600024 | | 53RD | 06/10/2026 | Y | | | | | | 160.49 |
| 20E005 2542 4100 00 000375 | | 160.49 | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4270103205 | | FC BLANKET PO | 05/22/2026 | W | 202500646 | | | | | 148.45 |
| **L001 4020 0000 00 000000 | | 2052600024 | | 53RD | 06/10/2026 | Y | | | | | | 148.45 |
| 20E005 2542 4100 00 000375 | | 148.45 | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4270181112 | | 2025- 2026 AUTO SHOP UNIFORM SERVICES FOR THE YEAR ****BLANKET PO**** | 05/22/2026 | W | 202500646 | | | | | 94.10 |
| **L001 4020 0000 00 000000 | | 5132600076 | | 53RD | 06/10/2026 | Y | | | | | | 94.10 |
| 10E003 1447 3230 00 000407 | | 94.10 | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4270368423 | | fc detergent, sink sanitizer, towel and sink chemical/drain service for the year - blanket - | 05/26/2026 | W | 202500646 | | | | | 320.52 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CINTAS 7001 | Vendor Continued.... | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600082 | | 53RD | | 06/10/2026 | Y | | | | | 320.52 |
| 10E005 1421 3230 00 000405 | | 320.52 | | | | | | | | | | |
| CINTAS 7001 | CINTAS 769 *** | 4271064285 | | fc detergent, sink sanitizer, towel and sink chemical/drain service for the year - blanket - | | 06/01/2026 | W | 202500646 | | | | 320.52 |
| **L001 4020 0000 00 000000 | | 5132600082 | | 53RD | | 06/10/2026 | Y | | | | | 320.52 |
| 10E005 1421 3230 00 000405 | | 320.52 | | | | | | | | | | |
| | | | | | | | | 202500646 | | 14,296.40 | | |
| CROWN TR001 | CROWN TROPHY *** | 55862 | | INVOICE#13416 FOR SEAL BILITERACY SILVER PIN/GOLD/CORDS | | 03/09/2026 | W | 202500658 | | | | 6,685.50 |
| **L001 4020 0000 00 000000 | | 1172600138 | | 53RD | | 06/10/2026 | Y | | | | | 6,685.50 |
| 10E001 3000 4000 26 004909 | | 6,685.50 | | | | | | | | | | |
| | | | | | | | | 202500658 | | 6,685.50 | | |
| FOLLETT 006 | FOLLETT CONTENT SOLUTIONS, | 739837A | | March Follett book order. Quote Number: 11948070 Customer Number: 1206993. | | 05/04/2026 | W | 202500650 | | | | 430.78 |
| **L001 4020 0000 00 000000 | | 5012600036 | | 53RD | | 06/10/2026 | Y | | | | | 430.78 |
| 10E005 2222 4300 00 000760 | | 430.78 | | | | | | | | | | |
| | | | | | | | | 202500650 | | 430.78 | | |
| FULLMER 000 | FULLMER LOCKSMITH *** | N48569 | | EAST BLANKET PO | | 01/29/2026 | W | 202500651 | | | | 540.00 |
| **L001 4020 0000 00 000000 | | 2052600626 | | 53RD | | 06/10/2026 | Y | | | | | 540.00 |
| 20E002 2542 4100 00 000375 | | 540.00 | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FULLMER 000 | FULLMER LOCKSMITH *** | N49317 | | EAST BLANKET PO | | | | 04/14/2026 | W | 202500651 | | | | | 60.00 |
| **L001 4020 0000 00 000000 | | 2052600626 | | 53RD | | | | 06/09/2026 | Y | | | | | | 60.00 |
| 20E002 2542 4100 00 000375 | | 60.00 | | | | | | | | | | | | | |
| FULLMER 000 | FULLMER LOCKSMITH *** | N49637 | | EAST BLANKET PO | | | | 05/19/2026 | W | 202500651 | | | | | 79.40 |
| **L001 4020 0000 00 000000 | | 2052600626 | | 53RD | | | | 06/10/2026 | Y | | | | | | 79.40 |
| 20E002 2542 4100 00 000375 | | 79.40 | | | | | | | | | | | | | |
| FULLMER 000 | FULLMER LOCKSMITH *** | N49652 | | WEST BLANKET PO ***2025/2026*** | | | | 05/28/2026 | W | 202500651 | | | | | 686.25 |
| **L001 4020 0000 00 000000 | | 2052600530 | | 53RD | | | | 06/10/2026 | Y | | | | | | 686.25 |
| 20E003 2542 4100 00 000375 | | 686.25 | | | | | | | | | | | | | |
| FULLMER 000 | FULLMER LOCKSMITH *** | N49655 | | FC BLANKET PO ***2025/2026*** | | | | 05/28/2026 | W | 202500651 | | | | | 10.80 |
| **L001 4020 0000 00 000000 | | 2052600531 | | 53RD | | | | 06/10/2026 | Y | | | | | | 10.80 |
| 20E005 2542 4100 00 000375 | | 10.80 | | | | | | | | | | | | | |
| | | | | | | | | | | 202500651 | 1,376.45 | | | | |
| GARDA CL000 | GARDA CL GREAT LAKES INC ** | 10846803 | | MAY2026*** BLANKET PO ***ARMORED TRANSPORT DISTRICT WIDE SEPT 2025 THRU JUNE 2026 | | | | 05/01/2026 | W | 202500635 | | | | | 1,403.04 |
| **L001 4020 0000 00 000000 | | 12600150 | | 53RD | | | | 06/10/2026 | Y | | | | | | 1,403.04 |
| 10E001 2520 3910 00 000705 | | 1,403.04 | | | | | | | | | | | | | |
| | | | | | | | | | | 202500635 | 1,403.04 | | | | |
| MC ADAM 000 | MC ADAM LANDSCAPING, INC ** | 108363 | | 4/27/2026 - INSTALL SHOT PUT FIELD 70' - WEST/ MAINTENANCE INV# 108363 | | | | 05/11/2026 | W | 202500652 | | | | | 14,248.77 |
| **L001 4020 0000 00 000000 | | 2052600854 | | 53RD | | | | 06/10/2026 | Y | | | | | | 14,248.77 |
| 20E003 2542 3230 00 000375 | | 14,248.77 | | | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| MC ADAM 000 | MC ADAM LANDSCAPING, INC ** | 108568 | | 5/14/2026 MONTHLY MAINTENANCE - MAY, 2026 - WEST/ MAINTENANCE INV# 108568 | 05/14/2026 | W | 202500652 | | | | 5,273.00 |
| **L001 4020 0000 00 000000 | | 2052600853 | | 53RD | 06/10/2026 | Y | | | | | 5,273.00 |
| 20E003 2542 3230 00 000375 | | 5,273.00 | | | | | | | | | |
| MC ADAM 000 | MC ADAM LANDSCAPING, INC ** | 108897 | | WEST/ MAINTENANCE INV# 108897 | 05/20/2026 | W | 202500652 | | | | 1,506.77 |
| **L001 4020 0000 00 000000 | | 2052600877 | | 53RD | 06/10/2026 | Y | | | | | 1,506.77 |
| 20E003 2542 3230 00 000375 | | 1,506.77 | | | | | | | | | |
| MC ADAM 000 | MC ADAM LANDSCAPING, INC ** | 108965 | | WEST/ MAINTENANCE INV# 108965 | 05/22/2026 | W | 202500652 | | | | 9,140.00 |
| **L001 4020 0000 00 000000 | | 2052600879 | | 53RD | 06/10/2026 | Y | | | | | 9,140.00 |
| 20E003 2542 3230 00 000375 | | 9,140.00 | | | | | | | | | |
| MC ADAM 000 | MC ADAM LANDSCAPING, INC ** | 108969 | | ALT/ MAINTENANCE INV# 108969 | 05/22/2026 | W | 202500652 | | | | 2,980.00 |
| **L001 4020 0000 00 000000 | | 2052600878 | | 53RD | 06/10/2026 | Y | | | | | 2,980.00 |
| 20E004 2542 3230 00 000375 | | 2,980.00 | | | | | | | | | |
| MC ADAM 000 | MC ADAM LANDSCAPING, INC ** | 108970 | | EAST BLANKET PO | 05/22/2026 | W | 202500652 | | | | 640.00 |
| **L001 4020 0000 00 000000 | | 2052600105 | | 53RD | 06/10/2026 | Y | | | | | 640.00 |
| 20E002 2540 3900 00 000370 | | 640.00 | | | | | | | | | |
| | | | | | | | 202500652 | | 33,788.54 | | |
| SHERWIN-000 | SHERWIN-WILLIAMS*** | 18754203950526 | | EAST BLANK P/O | 05/26/2026 | W | 202500653 | | | | 573.44 |
| **L001 4020 0000 00 000000 | | 2052600200 | | 53RD | 06/10/2026 | Y | | | | | 573.44 |
| 20E002 2542 4150 00 000375 | | 573.44 | | | | | | | | | |
| | | | | | | | 202500653 | | 573.44 | | |
| SIGNCO I000 | SIGNCO INC. *** | 79633 | | SIGNCO April 2026 Signage for Security Department Quote | 05/05/2026 | W | 202500655 | | | | 325.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Invoice # / Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SIGNCO I000 | Vendor Continued.... | | | | | | | | | | | |
| | | | #4369 | | | | | | | | | |
| **L001 4020 0000 00 000000 | 3002600130 | | 53RD | | | 06/10/2026 | Y | | | | | 325.00 |
| 20E003 2546 3400 00 000380 | 325.00 | | | | | | | | | | | |
| SIGNCO I000 | SIGNCO INC. *** | | 79720 | | | WEST BLANKET PO | 05/18/2026 | W | 202500655 | | | | | 600.00 |
| **L001 4020 0000 00 000000 | 2052600109 | | 53RD | | | 06/10/2026 | Y | | | | | 600.00 |
| 20E003 2542 3230 00 000375 | 600.00 | | | | | | | | | | | |
| SIGNCO I000 | SIGNCO INC. *** | | 79756 | | | ALT/ SITE IMPROVEMENT INV# | 05/31/2026 | W | 202500655 | | | | | 10,400.00 |
| | | | 79756 | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2052600900 | | 53RD | | | 06/10/2026 | Y | | | | | 10,400.00 |
| 20E002 2535 5310 00 000370 | 10,400.00 | | | | | | | | | | | |
| | | | | | | | | 202500655 | | 11,325.00 | | |
| SOUTH SI000 | SOUTH SIDE CONTROL SUPPLY C | | S101109359.001 | | | WEST BLANKET PO | 05/18/2026 | W | 202500654 | | | | | 116.92 |
| **L001 4020 0000 00 000000 | 2052600738 | | 53RD | | | 06/10/2026 | Y | | | | | 116.92 |
| 20E003 2542 4100 00 000375 | 116.92 | | | | | | | | | | | |
| | | | | | | | | 202500654 | | 116.92 | | |
| SPECIALT001 | SPECIALTY MAT SERVICE*** | | 0100492 | | | MAY2026 WEST CAFE FOR CLEANING SUPPLIES. | 03/25/2026 | W | 202500656 | | | | | 110.88 |
| **L001 4020 0000 00 000000 | | | 53RD | | | 06/10/2026 | Y | | | | | 110.88 |
| 10E003 2560 4020 00 084780 | 110.88 | | | | | | | | | | | |
| SPECIALT001 | SPECIALTY MAT SERVICE*** | | 0105724 | | | MAY2026 WEST CAFE FOR CLEANING SUPPLIES. | 05/06/2026 | W | 202500656 | | | | | 111.38 |
| **L001 4020 0000 00 000000 | | | 53RD | | | 06/10/2026 | Y | | | | | 111.38 |
| 10E003 2560 4020 00 084780 | 111.38 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # | Description / Batch | Inv Date / Due Date | C / Detail | Check | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| SPECIALT001 | SPECIALTY MAT SERVICE*** | 0105725 | MAY2026 EAST CAFE FOR CLEANING SUPPLIES. | 05/06/2026 | W | 202500656 | | | | | 199.47 |
| **L001 4020 0000 00 000000 | | | 53RD | 06/10/2026 | Y | | | | | | 199.47 |
| 10E002 2560 4020 00 084780 | | | | | | | 199.47 | | | | |
| SPECIALT001 | SPECIALTY MAT SERVICE*** | 0106430 | MAY2026 WEST CAFE FOR CLEANING SUPPLIES. | 05/13/2026 | W | 202500656 | | | | | 110.88 |
| **L001 4020 0000 00 000000 | | | 53RD | 06/10/2026 | Y | | | | | | 110.88 |
| 10E003 2560 4020 00 084780 | | | | | | | 110.88 | | | | |
| SPECIALT001 | SPECIALTY MAT SERVICE*** | 0107074 | MAY2026 WEST CAFE FOR CLEANING SUPPLIES. | 05/20/2026 | W | 202500656 | | | | | 113.39 |
| **L001 4020 0000 00 000000 | | | 53RD | 06/10/2026 | Y | | | | | | 113.39 |
| 10E003 2560 4020 00 084780 | | | | | | | 113.39 | | | | |
| SPECIALT001 | SPECIALTY MAT SERVICE*** | 0107075 | MAY2026 EAST CAFE FOR CLEANING SUPPLIES. | 05/20/2026 | W | 202500656 | | | | | 199.47 |
| **L001 4020 0000 00 000000 | | | 53RD | 06/10/2026 | Y | | | | | | 199.47 |
| 10E002 2560 4020 00 084780 | | | | | | | 199.47 | | | | |
| | | | | | | 202500656 | | | 845.47 | | |
| SPORT SU000 | SPORT SUPPLY GROUP INC - BS | 934153379 | BASS FISHING INVOICE #934153379 | 05/14/2026 | W | 202500660 | | | | | 704.85 |
| **L001 4020 0000 00 000000 | | 2062600312 | 53RD | 06/10/2026 | Y | | | | | | 704.85 |
| 10E001 1510 4000 00 000510 | | | | | | | 704.85 | | | | |
| SPORT SU000 | SPORT SUPPLY GROUP INC - BS | 934195831 | INVOICE# 934195831/ customer 1218480/ TOTAL OF 56 HOODIES/ RIVAL FLC HOODIE GRY/DIFFERENT SIZES FOR LEAD TEACHERS' PROMOTIONAL | 05/20/2026 | W | 202500660 | | | | | 2,520.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Invoice # / Description / Batch | Inv Date / Due Date | C / Detail | Check | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| SPORT SU000 | Vendor Continued.... | | | | | | | | |
| | | | SWEETSHIRTS. | | | | | | |
| **L001 4020 0000 00 000000 | 1012600149 | | 53RD | 06/10/2026 | Y | | | | 2,520.00 |
| 10E001 2210 3150 00 000700 | 2,520.00 | | | | | | | | |
| SPORT SU000 | SPORT SUPPLY GROUP INC - BS | | 934205676 | BASEBALL JERSEYS BSN INVOICE # 934205676 | 05/21/2026 | W | 202500660 | | | 1,485.00 |
| **L001 4020 0000 00 000000 | 2062600316 | | 53RD | 06/10/2026 | Y | | | | 1,485.00 |
| 10E001 1510 4000 00 000510 | 1,485.00 | | | | | | | | |
| | | | | | 202500660 | | 4,709.85 | | |
| ULINE IN000 | ULINE INC *** | | 207946165 | EAST WH/ SUPPLIES INV# 207946165 | 05/12/2026 | W | 202500661 | | 6,121.87 |
| **L001 4020 0000 00 000000 | 2052600868 | | 53RD | 06/10/2026 | Y | | | | 6,121.87 |
| 20E002 2542 4100 00 000375 | 6,121.87 | | | | | | | | |
| ULINE IN000 | ULINE INC *** | | 208188771 | EAST WH/ SUPPLIES INV# 208188771 | 05/18/2026 | W | 202500661 | | 1,940.42 |
| **L001 4020 0000 00 000000 | 2052600869 | | 53RD | 06/10/2026 | Y | | | | 1,940.42 |
| 20E002 2542 4100 00 000375 | 1,940.42 | | | | | | | | |
| | | | | | 202500661 | | 8,062.29 | | |
| VICTORY 000 | VICTORY MEDIA GROUP *** | | 201-0209 | PUBLIC RELATIONS/CONNECTIONS NEWSLETTER & OTHER SERVICES FROM VICTORY MEDIA GROUP FY 25/26 BLANKET PO | 06/09/2026 | W | 202500657 | | 4,000.00 |
| **L001 4020 0000 00 000000 | 1002600010 | | 53RD | 06/10/2026 | Y | | | | 4,000.00 |
| 10E001 2633 3900 00 000706 | 4,000.00 | NONEM | | | | | | | |
| | | | | | 202500657 | | 4,000.00 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches 53RD Thru 53RD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # | Description / Batch | Inv Date / Due Date | C / Detail | Check | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|
| WAMI SWA000 | WAMI SWAG VENTURES INC *** | 2DM47811DJ491244H | SECURITY POLOS FOR GRADUATION PROJECT NUMBER Q1031378 | 05/15/2026 | W | 202500662 | 1,705.90 |
| **L001 4020 0000 00 000000 | | 12600498 | 53RD | 06/10/2026 | Y | | 1,705.90 |
| 20E001 2546 4110 00 000380 | | 1,705.90 | | | | | |

| Detail Amount | 1099 | Asset | Lq |
|---|---|---|---|
| 202500662 | | 1,705.90 | |

| | |
|---|---|
| Grand Total | 95,159.54 |
| Total Adjustments | 0.00 |
| Total Discounts | 0.00 |
| Net Total | 95,159.54 |

| | | |
|---|---|---|
| 0 | Computer Check(s) | 0.00 |
| 0 | Manual Check(s) | 0.00 |
| 0 | Void Check(s) | 0.00 |
| 0 | Negative/Minimum Check(s) | 0.00 |
| 0 | Zero Check(s) | 0.00 |
| 18 | Wire Transfer Check(s) | 95,159.54 |
| 0 | ACH Deposit(s) | 0.00 |



********** End of report **********

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ABC AUTO000 | ABC AUTOMOTIVE ELECTRONICS | 252960 | | EAST/SUPPLIES INV# C 252960 | | | | 02/26/2026 | R | | | | | 4,247.88 |
| **L001 4020 0000 00 000000 | | 2052600843 | | BD | | | | 06/10/2026 | Y | | | | | 4,247.88 |
| 20E002 2542 4100 00 000375 | | 4,247.88 | | | | | | | | | | | | |
| ABC AUTO000 | ABC AUTOMOTIVE ELECTRONICS | 252964 | | EAST/ VEHICLE MAINTENANCE INV# C 252964 | | | | 02/26/2026 | R | | | | | 164.99 |
| **L001 4020 0000 00 000000 | | 2052600844 | | BD | | | | 06/10/2026 | Y | | | | | 164.99 |
| 20E002 2542 3230 00 000375 | | 164.99 | | | | | | | | | | | | |
| ABC AUTO000 | ABC AUTOMOTIVE ELECTRONICS | C 253376 | | EAST/ VEHICLE MAINTENANCE INV# C 253376 | | | | 04/07/2026 | R | | | | | 645.00 |
| **L001 4020 0000 00 000000 | | 2052600845 | | BD | | | | 06/04/2026 | Y | | | | | 645.00 |
| 20E002 2542 3230 00 000375 | | 645.00 | | | | | | | | | | | | |
| | | | | | | | | | | | | | | 60 |
| | | | | | | | | | 109450 | | | 5,057.87 | | |
| ACCURATE005 | ACCURATE BIOMETRICS | 399372605 | | BLANKET P.O FOR ACCURATE BIOMETRICS FOR 25-26 SCHOOL YEAR. | | | | 05/31/2026 | R | | | | | 724.50 |
| **L001 4020 0000 00 000000 | | 1102600009 | | BD | | | | 06/09/2026 | Y | | | | | 724.50 |
| 10E001 2316 3190 00 000703 | | 724.50 | | | | | | | | | | | | |
| | | | | | | | | | 109451 | | | 724.50 | | |
| ADDISON 000 | ADDISON TRAIL HIGH SCHOOL | V GYMNASTICS DEC 25 | | ENTRY FEE: GYMNASTICS G V - 12/20/2025 | | | | 12/20/2025 | R | | | | | 300.00 |
| **L001 4020 0000 00 000000 | | 2062600313 | | BD | | | | 06/10/2026 | Y | | | | | 300.00 |
| 10E001 1510 3130 00 000515 | | 300.00 | | | | | | | | | | | | |
| | | | | | | | | | 109452 | | | 300.00 | | |
| ALBERTSO000 | ALBERTSONS/SAFEWAY | 723207 EAST#038672 | | 5/14/26 STATEMENT | | | | 05/12/2026 | R | | | | | 200.05 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| ALBERTSO000 | Vendor Continued.... | | | | | | | | | |
| | | | MAIN/ACCT#312473 FOR EAST CULINARY CLASSES | | | | | | | |
| **L001 4020 0000 00 000000 | | | BD | 06/10/2026 | Y | | | | | 200.05 |
| 10E002 1421 4220 00 000405 | 200.05 | | | | | | | | | |
| ALBERTSO000 | ALBERTSONS/SAFEWAY | | 725002 EAST#038672 5/14/26 STATEMENT | 04/21/2026 | R | | | | | 177.30 |
| | | | MAIN/ACCT#312473 FOR EAST CULINARY CLASSES | | | | | | | |
| **L001 4020 0000 00 000000 | | | BD | 06/10/2026 | Y | | | | | 177.30 |
| 10E002 1421 4220 00 000405 | 177.30 | | | | | | | | | |
| ALBERTSO000 | ALBERTSONS/SAFEWAY | | 727597 WEST#038671 5/14/26 STATEMENT | 04/28/2026 | R | | | | | 213.72 |
| | | | MAIN/ACCT#312473 FOR WEST CULINARY CLASSES | | | | | | | |
| **L001 4020 0000 00 000000 | | | BD | 06/10/2026 | Y | | | | | 213.72 |
| 10E003 1421 4220 00 000405 | 213.72 | | | | | | | | | |
| ALBERTSO000 | ALBERTSONS/SAFEWAY | | 800922 EAST#038672 5/14/26 STATEMENT | 05/28/2026 | R | | | | | 36.99 |
| | | | *********Vendor Cont Void | | 109453 | | | | | |
| | | | MAIN/ACCT#312473 FOR EAST CULINARY CLASSES | | | | | | | |
| **L001 4020 0000 00 000000 | | | BD | 06/10/2026 | Y | | | | | 36.99 |
| 10E002 1421 4220 00 000405 | 36.99 | | | | | | | | | |
| ALBERTSO000 | ALBERTSONS/SAFEWAY | | 800928 WEST#038671 5/14/26 STATEMENT | 04/28/2026 | R | | | | | 195.21 |
| | | | MAIN/ACCT#312473 FOR WEST CULINARY CLASSES | | | | | | | |
| **L001 4020 0000 00 000000 | | | BD | 06/10/2026 | Y | | | | | 195.21 |
| 10E003 1421 4220 00 000405 | 195.21 | | | | | | | | | |
| ALBERTSO000 | ALBERTSONS/SAFEWAY | | 802218 WEST#038671 5/14/26 STATEMENT | 05/05/2026 | R | | | | | 177.76 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| ALBERTSO000 | Vendor Continued.... | | | | | | | | | | |
| | | | MAIN/ACCT#312473 FOR WEST | | | | | | | | |
| | | | CULINARY CLASSES | | | | | | | | |
| **L001 4020 0000 00 000000 | | | BD | | 06/10/2026 | Y | | | | | 177.76 |
| 10E003 1421 4220 00 000405 | 177.76 | | | | | | | | | | |
| ALBERTSO000 | ALBERTSONS/SAFEWAY | | 809724 WEST#038671 | | 5/14/26 STATEMENT | 04/21/2026 | R | | | | 69.40 |
| | | | MAIN/ACCT#312473 FOR WEST | | | | | | | | |
| | | | | | *********Vendor Cont Void | | 109454 | | | | |
| | | | CULINARY CLASSES | | | | | | | | |
| **L001 4020 0000 00 000000 | | | BD | | 06/10/2026 | Y | | | | | 69.40 |
| 10E003 1421 4220 00 000405 | 69.40 | | | | | | | | | | |
| | | | | | | | 109455 | | 1,070.43 | | |
| ALGOR PL000 | ALGOR PLUMBING AND HEATING | | 215376 | | WEST BLANKET PO | 05/04/2026 | R | | | | 421.39 |
| **L001 4020 0000 00 000000 | 2052600482 | | BD | | 06/01/2026 | Y | | | | | 421.39 |
| 20E003 2542 4120 00 000375 | 421.39 | | | | | | | | | | |
| ALGOR PL000 | ALGOR PLUMBING AND HEATING | | 215449 | | WEST BLANKET PO | 05/12/2026 | R | | | | 2,124.00 |
| **L001 4020 0000 00 000000 | 2052600482 | | BD | | 06/01/2026 | Y | | | | | 2,124.00 |
| 20E003 2542 4120 00 000375 | 2,124.00 | | | | | | | | | | |
| | | | | | | | 109456 | | 2,545.39 | | |
| ALPHA BA000 | ALPHA BAKING | | MAY2026 EAST CAFE | | MAY2026 EAST CAFE INV#s 260215121014, 260215124020, 260215125016, 260215127020, 260215131018, 260215132017, 215208635H, 260215134019, 260215135016, 260215138018, 260215139017 | 05/31/2026 | R | | | | 3,021.84 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # | Description / Batch | Inv Date / Due Date | C / Detail | Check | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|
| | | Detail Amount | 1099 Asset Lq Account Number | | | Detail Amount | 1099 Asset Lq |
| ALPHA BA000 | Vendor Continued.... | | | | | | |
| **L001 4020 0000 00 000000 | | | BD | 06/09/2026 | Y | | 3,021.84 |
| 10E002 2560 4560 00 084780 | | 3,021.84 | | | | | |
| ALPHA BA000 | ALPHA BAKING | MAY2026 FC CAFE | MAY2026 FC CAFE INVOICE#s 260215121016, 260215131020, 260215138019 | 05/31/2026 | R | | 709.09 |
| **L001 4020 0000 00 000000 | | | BD | 05/26/2026 | Y | | 709.09 |
| 10E005 2560 4560 00 084780 | | 709.09 | | | | | |
| ALPHA BA000 | ALPHA BAKING | MAY2026 WESTCAFE | MAY2026 WEST CAFE INV#s 260215121015, 260215124021, 260215125017, 260215127021, 260215128014, 260215131019, 260215131037-CR, 260215132018, 260215134020, 260215135017, 260215139018, 260215141016 | 05/31/2026 | R | | 2,949.34 |
| | | | *********Vendor Cont Void | | 109457 | | |
| **L001 4020 0000 00 000000 | | | BD | 06/09/2026 | Y | | 2,949.34 |
| 10E003 2560 4560 00 084780 | | 2,949.34 | | | | | |
| | | | | | 109458 | 6,680.27 | |
| ALVARKAR001 | ALVAREZ, KARINA J | EXPENSE REIMB. | Reimbursement purchased retirement gifts for Mr. Lacivita and Gertrude | 06/03/2026 | R | | 266.91 |
| **L001 4020 0000 00 000000 | | 5002600106 | BD | 06/03/2026 | Y | | 266.91 |
| 10E005 1130 4000 00 000770 | | 266.91 | | | | | |
| | | | | | 109459 | 266.91 | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AMAZON B000 | AMAZON BUSINESS | 111J-9R6Q-6VWL | | Graduation ceremony supplies needed | | 05/13/2026 | R | | | | | 193.94 |
| **L001 4020 0000 00 000000 | | 4002600101 | | BD | | 06/01/2026 | Y | | | | | 193.94 |
| 10E004 1900 4000 00 000645 | | 193.94 | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1146-97TK-364N | | Spring Fling Supplies | | 05/25/2026 | R | | | | | 18.38 |
| **L001 4020 0000 00 000000 | | 5002600093 | | BD | | 06/09/2026 | Y | | | | | 18.38 |
| 10E005 2410 4000 00 000777 | | 18.38 | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 11GP-4V74-JP6F | | ALTERNATIVE SCHOOL/ EDEN DUKE/ SUPLIES TO SUPPORT THE ARTS. | | 05/23/2026 | R | | | | | 1,014.33 |
| **L001 4020 0000 00 000000 | | 1122600154 | | BD | | 06/09/2026 | Y | | | | | 1,014.33 |
| 10E004 1250 4000 25 004300 | | 1,014.33 | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 11LX-6KQD-HXPF | | BUSINESS OFFICE SUPPLIES | | 05/26/2026 | R | | | | | 234.44 |
| **L001 4020 0000 00 000000 | | 12600499 | | BD | | 06/10/2026 | Y | | | | | 234.44 |
| 10E001 2520 4000 00 000705 | | 234.44 | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 136J-GJGJ-GXGH | | EAST ROOM 112 LAUREN KEPPLER/NYDIA V/DIA DEL NINO | | 05/06/2026 | R | | | | | 119.98 |
| | | | | *********Vendor Cont Void | | | 109460 | | | | | |
| | | | | SUPPLIES CONUNITY ENGAGEMENT EVENT/BPAC | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1172600163 | | BD | | 06/01/2026 | Y | | | | | 119.98 |
| 10E001 3000 4000 26 004909 | | 119.98 | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 13WN-PXNF-3GNW | | CREDIT - SHIPPING CHARGES - Spring Fling Supplies | | 06/01/2026 | R | | | | | -2.26 |
| **L001 4020 0000 00 000000 | | 5002600093 | | BD | | 06/01/2026 | Y | | | | | -2.26 |
| 10E005 2410 4000 00 000777 | | -2.26 | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|
| AMAZON B000 | AMAZON BUSINESS | 14HV-31CV-HWY7 | | FC/ARLETTE GOMEZ/ SUPPLIES TO SUPPORT ENGAGEMENT ACTIVITES AT FC. | 05/11/2026 | R | | 48.99 |
| **L001 4020 0000 00 000000 | | 1122600127 | | BD | 06/09/2026 | Y | | 48.99 |
| 10E005 3000 4000 26 004300 | | 48.99 | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 14QF-7YM9-7KND | | ALTERNATIVE SCHOOL/EDEN DUKE/ SUPPLIES FOR STUDENT OUTCOME: AND SUPPLIES TO ALTERNATIVE | 05/20/2026 | R | | 60.65 |
| | | | | *********Vendor Cont Void | | 109461 | | |
| | | | | SCHOOL TO SUPPORT THE ARTS. | | | | |
| **L001 4020 0000 00 000000 | | 1122600140 | | BD | 06/09/2026 | Y | | 60.65 |
| 10E004 1250 4000 26 004300 | | 60.65 | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 14WX-YKRK-KRNN | | WEST/S137/ JUSTIN STRINGER/ MEGAN TERPSTRA/ SUPPLIES TOSUPPORT FY 26 SUMMER BRIDGE PROGRAM. | 05/10/2026 | R | | 137.22 |
| **L001 4020 0000 00 000000 | | 1122600135 | | BD | 06/09/2026 | Y | | 137.22 |
| 10E003 2210 4000 26 003997 | | 137.22 | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 161C-DTJ3-91QH | | FC LETICIA CORRAL -EASELS FOR EL MATH TEACHERS AT FC FOR MORE VERTICAL SPACES FOR BUILDING THINKING CLASSROOM/MELODY-MEGAN | 05/04/2026 | R | | 87.21 |
| **L001 4020 0000 00 000000 | | 1172600147 | | BD | 06/01/2026 | Y | | 87.21 |
| 10E001 1250 4000 26 004909 | | 87.21 | | | | | | |
| | | | | *********Vendor Cont Void | | 109462 | | |
| AMAZON B000 | AMAZON BUSINESS | 1637-7JTJ-9FCK | | MTC REC ROOM SUPPLIES AND NURSING SUPPLIES | 05/11/2026 | R | | 29.89 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AMAZON B000 | Vendor Continued.... | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1112600200 | | BD | | 06/01/2026 | Y | | | | | 29.89 |
| 10E001 1200 4000 26 004620 | | 29.89 | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 16XV-W4HM-KQGG | | Spring Fling Supplies | | 05/11/2026 | R | | | | | 145.50 |
| **L001 4020 0000 00 000000 | | 5002600096 | | BD | | 06/01/2026 | Y | | | | | 145.50 |
| 10E005 1130 4000 00 000000 | | 145.50 | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 17Q3-VFGW-DLHQ | | WEST/JUSTIN JACOBEK/ ROOM D223B/ SUPPLIES FOR THE CLASSROOM | | 04/16/2026 | R | | | | | 799.59 |
| **L001 4020 0000 00 000000 | | 1132600118 | | BD | | 06/01/2026 | Y | | | | | 799.59 |
| 10E003 1100 4100 00 000240 | | 799.59 | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 17X3-WQ3R-6T4G | | ALTERNATIVE SCHOOL/EDEN DUKE/ SUPPLIES FOR AN ORDER IS FOR INCLUDE STUDENT OUTCOME. SUPPLIE FOR MORTON | | 05/18/2026 | R | | | | | 1,729.15 |
| | | | | *********Vendor Cont Void | | | 109463 | | | | | |
| | | | | ALTERNATIVE TO SUPPORT THE ARTS. | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1122600146 | | BD | | 06/09/2026 | Y | | | | | 1,729.15 |
| 10E004 1250 4000 26 004300 | | 1,729.15 | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 17X3-WQ3R-7K4M | | BUSINESS OFFICE SUPPLIES | | 05/18/2026 | R | | | | | 117.10 |
| **L001 4020 0000 00 000000 | | 12600489 | | BD | | 06/10/2026 | Y | | | | | 117.10 |
| 10E001 2520 4000 00 000705 | | 117.10 | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1CLV-1T3Y-JPQX | | FC/ARLETTE GOMEZ/ SUPPLIES TO SUPPORT ENGAGEMENT ACTIVITES AT FC. | | 05/10/2026 | R | | | | | 15.98 |
| **L001 4020 0000 00 000000 | | 1122600127 | | BD | | 06/09/2026 | Y | | | | | 15.98 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Account Number | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AMAZON B000 | Vendor Continued.... | | | | | | | | | | | | |
| 10E005 3000 4000 26 004300 | 15.98 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | 1CWC-VD4H-XQ79 | | | 05/18/2026 | R | | | | | | 99.14 |
| | | | ALTERNATIVE SCHOOL/EDEN DUKE/ SUPPLIES FOR AN ORDER IS FOR INCLUDE STUDENT OUTCOME. SUPPLIE FOR MORTON | | | | | | | | | | |
| | | | *********Vendor Cont Void | | | | 109464 | | | | | | |
| | | | ALTERNATIVE TO SUPPORT THE ARTS. | | | | | | | | | | |
| **L001 4020 0000 00 000000 | 1122600146 | | BD | | | 06/09/2026 | Y | | | | | | 99.14 |
| 10E004 1250 4000 26 004300 | 99.14 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | 1CXT-CLH7-4C3L | | | 04/14/2026 | R | | | | | | 654.05 |
| | | | EAST RM 246-A/ MARLO ROHDE/ CUPPLIES FOR THE CLASSROOM - KEVIN VESPER | | | | | | | | | | |
| **L001 4020 0000 00 000000 | 1132600117 | | BD | | | 05/31/2026 | Y | | | | | | 654.05 |
| 10E002 1100 4100 00 000240 | 654.05 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | 1DJM-696V-FCD7 | | | 05/19/2026 | R | | | | | | 10.07 |
| **L001 4020 0000 00 000000 | 12600495 | | BD | | | 06/01/2026 | Y | | | | | | 10.07 |
| 10E001 2520 4000 00 000705 | 10.07 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | 1DK6-J6XG-TKXC | | | 05/08/2026 | R | | | | | | 40.13 |
| **L001 4020 0000 00 000000 | 12600479 | | BD | | | 06/01/2026 | Y | | | | | | 40.13 |
| 10E001 2520 4000 00 000705 | 40.13 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | 1DT9-1XHC-DH3T | | | 05/11/2026 | R | | | | | | 1,240.37 |
| **L001 4020 0000 00 000000 | 1112600199 | | BD | | | 06/09/2026 | Y | | | | | | 1,240.37 |
| 10E001 1200 4000 26 004620 | 1,240.37 | | | | | | | | | | | | |
| | | | *********Vendor Cont Void | | | | 109465 | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AMAZON B000 | AMAZON BUSINESS | 1DXL-MGC4-FTJR | | FC/ARLETTE GOMEZ/ SUPPLIES FOR STUDENT OUTCOME: AND SUPPLIES TO SUPPORT PARENT ENGAGEMENT. | | | 05/19/2026 | R | | | | | 62.99 |
| **L001 4020 0000 00 000000 | | 1122600139 | | BD | | | 06/09/2026 | Y | | | | | 62.99 |
| 10E005 3000 4000 26 004300 | | 62.99 | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1FVC-TFNT-FF4K | | ALT KEVIN MELVIN AIR PUMPS AIR PUMP NEEDLES/PE /MATT K | | | 05/05/2026 | R | | | | | 53.41 |
| **L001 4020 0000 00 000000 | | 1192600073 | | BD | | | 06/01/2026 | Y | | | | | 53.41 |
| 10E004 1100 5530 00 000220 | | 53.41 | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1GDW-R93K-6LK1 | | EAST ROOM 112 LAUREN KEPPLER/NYDIA V/DIA DEL NINO SUPPLIES CONUNITY ENGAGEMENT EVENT/BPAC | | | 05/13/2026 | R | | | | | 35.99 |
| **L001 4020 0000 00 000000 | | 1172600163 | | BD | | | 06/01/2026 | Y | | | | | 35.99 |
| 10E001 3000 4000 26 004909 | | 35.99 | | | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | 109466 | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1GRV-DWGT-H4PY | | SUPPLIES FOR HR CLERK PER IT | | | 05/04/2026 | R | | | | | 47.49 |
| **L001 4020 0000 00 000000 | | 12600473 | | BD | | | 06/01/2026 | Y | | | | | 47.49 |
| 10E001 2316 4000 00 000703 | | 47.49 | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1GW1-TR9H-7MNH | | SUPPLIES FOR WEST COPY ROOM | | | 05/07/2026 | R | | | | | 113.98 |
| **L001 4020 0000 00 000000 | | 12600478 | | BD | | | 06/01/2026 | Y | | | | | 113.98 |
| 10E001 2520 4000 00 000705 | | 113.98 | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1GW1-TR9H-T4TD | | SUPPLIES FOR HR CLERK PER IT | | | 05/08/2026 | R | | | | | 129.90 |
| **L001 4020 0000 00 000000 | | 12600473 | | BD | | | 06/01/2026 | Y | | | | | 129.90 |
| 10E001 2316 4000 00 000703 | | 129.90 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AMAZON B000 | AMAZON BUSINESS | 1GWP-3JD6-CYTV | | SUPPLIES FOR WEST CAFETERIA | | | | 05/13/2026 | R | | | | | 19.98 |
| **L001 4020 0000 00 000000 | | 12600493 | | BD | | | | 06/01/2026 | Y | | | | | 19.98 |
| 10E003 2560 4000 00 084780 | | 19.98 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1GWP-3JD6-D99Q | | WEST/S137/ JUSTIN STRINGER/ MEGAN TERPSTRA/ SUPPLIES TOSUPPORT FY 26 SUMMER BRIDGE PROGRAM. | | | | 05/13/2026 | R | | | | | 12.43 |
| **L001 4020 0000 00 000000 | | 1122600135 | | BD | | | | 06/09/2026 | Y | | | | | 12.43 |
| 10E003 2210 4000 26 003997 | | 12.43 | | | | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | | 109467 | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1K37-JG3Y-6777 | | SUPPLIES FOR FC SECURITY | | | | 05/13/2026 | R | | | | | 224.73 |
| **L001 4020 0000 00 000000 | | 12600487 | | BD | | | | 06/01/2026 | Y | | | | | 224.73 |
| 10E001 2520 4000 00 000705 | | 224.73 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1K4G-M14X-G11X | | FC/ARLETTE GOMEZ/ SUPPLIES FOR STUDENT OUTCOME: AND SUPPLIES TO SUPPORT PARENT ENGAGEMENT. | | | | 05/17/2026 | R | | | | | 84.02 |
| **L001 4020 0000 00 000000 | | 1122600139 | | BD | | | | 06/09/2026 | Y | | | | | 84.02 |
| 10E005 3000 4000 26 004300 | | 84.02 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1KXD-1RVG-7MFX | | FC/ DEANNA ESPOSITE/ SUPPLIES FOR THE CLASSROOM / KEVIN VESPER | | | | 04/13/2026 | R | | | | | 879.07 |
| **L001 4020 0000 00 000000 | | 1132600116 | | BD | | | | 05/31/2026 | Y | | | | | 879.07 |
| 10E005 1130 4100 00 000240 | | 879.07 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1LWH-NFX3-7PV1 | | WEST/JUSTIN JACOBEK/ ROOM D223B/ SUPPLIES FOR THE | | | | 04/14/2026 | R | | | | | 754.72 |
| | | | | *********Vendor Cont Void | | | | | 109468 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Invoice # / Batch / Asset | Description / Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Invoice Amount / Net Amount / Asset | Lq |
|---|---|---|---|---|---|---|---|---|---|---|
| AMAZON B000 | Vendor Continued.... | | | | | | | | | |
| | | | | CLASSROOM | | | | | | |
| **L001 4020 0000 00 000000 | | | 1132600118 | BD | 06/01/2026 | Y | | | 754.72 | |
| 10E003 1100 4100 00 000240 | 754.72 | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | 1MQX-6LCK-CNCN | Supply request | 05/06/2026 | R | | | 114.08 | |
| **L001 4020 0000 00 000000 | | | 4002600100 | BD | 06/01/2026 | Y | | | 114.08 | |
| 10E004 1900 4000 00 000645 | 114.08 | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | 1MY4-GVRG-69JK | EAST/LISA DURE ROOM 370/ SUPPLIES FOR THE CLASSROOM/ KEVIN VESPER | 04/09/2026 | R | | | 118.52 | |
| **L001 4020 0000 00 000000 | | | 1132600115 | BD | 05/31/2026 | Y | | | 118.52 | |
| 10E002 1100 4190 00 000200 | 118.52 | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | 1NFP-PVDT-HJ6X | MTC REC - SUPPLY ORDER | 05/20/2026 | R | | | 29.98 | |
| **L001 4020 0000 00 000000 | | | 1112600201 | BD | 06/01/2026 | Y | | | 29.98 | |
| 10E001 1200 4000 26 004620 | 29.98 | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | 1NGL-XMM1-3MWY | CREDIT - SHIPPING CHARGES - Spring Fling Supplies | 05/09/2026 | R | | | -2.05 | |
| **L001 4020 0000 00 000000 | | | 5002600093 | BD | 06/01/2026 | Y | | | -2.05 | |
| 10E005 2410 4000 00 000777 | -2.05 | | | | | | | | | |
| | | | | *********Vendor Cont Void | | 109469 | | | | |
| AMAZON B000 | AMAZON BUSINESS | | 1NGL-XMM1-3MXW | CREDIT - SHIPPING CHARGES - Spring Fling Supplies | 05/09/2026 | R | | | -0.68 | |
| **L001 4020 0000 00 000000 | | | 5002600093 | BD | 06/01/2026 | Y | | | -0.68 | |
| 10E005 2410 4000 00 000777 | -0.68 | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | 1NGL-XMM1-TGCX | WEST ACADEMY - FOOD SERVICE SCALE | 05/11/2026 | R | | | 47.98 | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Account Number | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AMAZON B000 | Vendor Continued.... | | | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2122600059 | | BD | | | 06/01/2026 | Y | | | | | | 47.98 |
| 10E003 2560 4000 00 084780 | | 47.98 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1NH6-69N7-J1R3 | | EAST RM 246-A/ MARLO ROHDE/ CUPPLIES FOR THE CLASSROOM - KEVIN VESPER | | | 04/16/2026 | R | | | | | | 889.33 |
| **L001 4020 0000 00 000000 | | 1132600117 | | BD | | | 06/01/2026 | Y | | | | | | 889.33 |
| 10E002 1100 4100 00 000240 | | 889.33 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1NX6-J4H9-KNWW | | DEANS' OFFICE SUPPLIES | | | 05/06/2026 | R | | | | | | 148.96 |
| **L001 4020 0000 00 000000 | | 2002600126 | | BD | | | 06/01/2026 | Y | | | | | | 148.96 |
| 10E002 2112 4000 00 000665 | | 148.96 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1PH9-HW7G-FH4N | | supplies needed - for graduation and end of the year | | | 05/21/2026 | R | *********Vendor Cont Void 109470 | | | | | 83.37 |
| **L001 4020 0000 00 000000 | | 4002600105 | | BD | | | 06/01/2026 | Y | | | | | | 83.37 |
| 10E004 1900 4000 00 000645 | | 83.37 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1PH9-HW7G-VG7J | | SUPPLIES FOR EAST BOOKSTORE | | | 05/22/2026 | R | | | | | | 51.99 |
| **L001 4020 0000 00 000000 | | 12600501 | | BD | | | 06/01/2026 | Y | | | | | | 51.99 |
| 10E001 2520 4000 00 000705 | | 51.99 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1PLX-6616-FH9D | | WEST/D205/ MARISA KIRSCH/ SUPPLIES FOR THE SPRING FOR THE CLASSROOM | | | 05/04/2026 | R | | | | | | 49.99 |
| **L001 4020 0000 00 000000 | | 1132600098 | | BD | | | 06/01/2026 | Y | | | | | | 49.99 |
| 10E003 1100 4100 00 000200 | | 49.99 | | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1R9W-WFY9-FLHN | | AMAZON BUSINESS Fluker's | | | 05/05/2026 | R | | | | | | 21.24 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date | C / Detail | Check / Account Number | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AMAZON B000 | Vendor Continued.... | | | | | | | | | | | |
| | | | Turtle Food for West Pond | | | | | | | | | |
| | | | Restock | | | | | | | | | |
| **L001 4020 0000 00 000000 | 3002600134 | | BD | | 06/03/2026 | Y | | | | | | 21.24 |
| 10E003 1100 3900 00 000000 | 21.24 | | | | | | | | | | | |
| | | | *********Vendor Cont Void | | | 109471 | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | SUMMER BRIDGE AT FC/DEAN | | 05/19/2026 | R | | | | | | 430.66 |
| | | | OFFICE/KRISTEN | | | | | | | | | |
| | | | MCCHESNEY/SUPPLIES | | | | | | | | | |
| **L001 4020 0000 00 000000 | 1132600124 | | BD | | 06/01/2026 | Y | | | | | | 430.66 |
| 10E002 1100 4100 00 000200 | 430.66 | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | Spring Fling Supplies | | 05/09/2026 | R | | | | | | 757.38 |
| **L001 4020 0000 00 000000 | 5002600093 | | BD | | 06/01/2026 | Y | | | | | | 757.38 |
| 10E005 2410 4000 00 000777 | 757.38 | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | MTC REC ROOM SUPPLIES AND | | 05/10/2026 | R | | | | | | 509.79 |
| | | | NURSING SUPPLIES | | | | | | | | | |
| **L001 4020 0000 00 000000 | 1112600200 | | BD | | 06/01/2026 | Y | | | | | | 509.79 |
| 10E001 1200 4000 26 004620 | 509.79 | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | MTC REC -SUPPLY ORDER | | 05/12/2026 | R | | | | | | 436.57 |
| **L001 4020 0000 00 000000 | 1112600201 | | BD | | 06/01/2026 | Y | | | | | | 436.57 |
| 10E001 1200 4000 26 004620 | 436.57 | | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | | EAST/ RM 374/ LUCY | | 04/09/2026 | R | | | | | | 96.00 |
| | | | JENSEN/SUPPLIES FOR THE | | | | | | | | | |
| | | | *********Vendor Cont Void | | | 109472 | | | | | | |
| | | | CLASSROOM / KEVIN VESPER | | | | | | | | | |
| **L001 4020 0000 00 000000 | 1132600114 | | BD | | 05/31/2026 | Y | | | | | | 96.00 |
| 10E002 1100 4100 00 000200 | 96.00 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AMAZON B000 | AMAZON BUSINESS | 1VQM-D6PD-6TWX | | EAST/ROOM 372/ TERESA CANTERO/SUPPLIES FOR THE CLASSROOM / KEVIN VESPER | | 04/13/2026 | R | | | | | 129.25 |
| **L001 4020 0000 00 000000 | | 1132600121 | | BD | | 05/31/2026 | Y | | | | | 129.25 |
| 10E002 1100 4100 00 000200 | | 129.25 | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1WJH-WXLN-3WKF | | SUPPLIES FOR FOOD TRUCK AT EAST | | 05/07/2026 | R | | | | | 254.18 |
| **L001 4020 0000 00 000000 | | 12600483 | | BD | | 06/01/2026 | Y | | | | | 254.18 |
| 20E002 2540 7000 00 000370 | | 254.18 | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1X9M-HRJN-MQRK | | BUSINESS OFFICE SUPPLIES | | 05/18/2026 | R | | | | | 18.28 |
| **L001 4020 0000 00 000000 | | 12600489 | | BD | | 06/10/2026 | Y | | | | | 18.28 |
| 10E001 2520 4000 00 000705 | | 18.28 | | | | | | | | | | |
| AMAZON B000 | AMAZON BUSINESS | 1YFH-6P74-D34V | | ALTERNATIVE SCHOOL/ EDEN DUKE/ SUPLIES TO SUPPORT THE ARTS. | | 05/23/2026 | R | | | | | 95.98 |
| | | | | *********Vendor Cont Void | | | 109473 | | | | | |
| **L001 4020 0000 00 000000 | | 1122600154 | | BD | | 06/09/2026 | Y | | | | | 95.98 |
| 10E004 1250 4000 25 004300 | | 95.98 | | | | | | | | | | |
| | | | | | | | 109474 | 13,493.36 | | | | |
| AMBER ME000 | AMBER MECHANICAL CONTRACTOR | W42245 | | EAST/ REPAIR INV# W42245 | | 04/14/2026 | R | | | | | 3,193.45 |
| **L001 4020 0000 00 000000 | | 2052600846 | | BD | | 06/10/2026 | Y | | | | | 3,193.45 |
| 20E002 2542 3230 00 000375 | | 3,193.45 | | | | | | | | | | |
| AMBER ME000 | AMBER MECHANICAL CONTRACTOR | W42246 | | EAST/ REPAIRS INV# W42246 | | 04/14/2026 | R | | | | | 6,438.47 |
| **L001 4020 0000 00 000000 | | 2052600870 | | BD | | 06/10/2026 | Y | | | | | 6,438.47 |
| 20E002 2542 3230 00 000375 | | 6,438.47 | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| AMBER ME000 | AMBER MECHANICAL CONTRACTOR | W42426 | | FC/ REPAIR INV# W42426 | 05/08/2026 | R | | | | | 1,947.84 |
| **L001 4020 0000 00 000000 | | 2052600848 | | BD | 06/10/2026 | Y | | | | | 1,947.84 |
| 20E005 2542 3230 00 000375 | | 1,947.84 | | | | | | | | | |
| AMBER ME000 | AMBER MECHANICAL CONTRACTOR | W42481 | | ALT/ REPAIR INV# W42481 | 05/20/2026 | R | | | | | 622.00 |
| **L001 4020 0000 00 000000 | | 2052600871 | | BD | 06/04/2026 | Y | | | | | 622.00 |
| 20E004 2542 3230 00 000375 | | 622.00 | | | | | | | | | |
| | | | | | | 109475 | | | 12,201.76 | | |
| AMERGIS 000 | AMERGIS HEALTHCARE SERVICES | E19126680366 | | PER END 3/28/26 -- ESTIMATED COST FOR CONTRACTED TEACHER AIDE(S) AND 1:1 RN FOR THE WEST CAMPUS 2025-2026 SCHOOL YEAR TO INCLUDE ESY. | 04/02/2026 | R | | | | | 14,467.64 |
| **L001 4020 0000 00 000000 | | 1112600079 | | BD | 06/01/2026 | Y | | | | | 14,467.64 |
| 10E001 2139 3140 00 012000 | | 14,467.64 | | | | | | | | | |
| AMERGIS 000 | AMERGIS HEALTHCARE SERVICES | E19461200366 | | PER.END 5/2/26 --ESTIMATED COST FOR CONTRACTED TEACHER AIDE(S) AND 1:1 RN FOR THE WEST CAMPUS 2025-2026 SCHOOL YEAR TO INCLUDE ESY. | 05/07/2026 | R | | | | | 13,787.85 |
| **L001 4020 0000 00 000000 | | 1112600079 | | BD | 06/01/2026 | Y | | | | | 13,787.85 |
| 10E001 2139 3140 00 012000 | | 13,787.85 | | | | | | | | | |
| AMERGIS 000 | AMERGIS HEALTHCARE SERVICES | E19560440366 | | PER. END 05/09/2026 - ESTIMATED COST FOR CONTRACTED TEACHER AIDE(S) AND 1:1 RN FOR THE WEST CAMPUS 2025-2026 SCHOOL YEAR TO | 05/14/2026 | R | | | | | 15,220.54 |
| | | | | *********Vendor Cont Void | | 109476 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Invoice Amount / Net Amount / Asset / Lq |
|---|---|---|---|---|---|---|---|---|---|
| AMERGIS 000 | Vendor Continued.... | | | | | | | | |
| | | | | INCLUDE ESY. | | | | | |
| **L001 4020 0000 00 000000 | | 1112600079 | | BD | 06/01/2026 | Y | | | 15,220.54 |
| 10E001 2139 3140 00 012000 | | 15,220.54 | | | | | | | |
| AMERGIS 000 | AMERGIS HEALTHCARE SERVICES | E19618360366 | | PER.END 5/16/26 --ESTIMATED COST FOR CONTRACTED TEACHER AIDE(S) AND 1:1 RN FOR THE WEST CAMPUS 2025-2026 SCHOOL YEAR TO INCLUDE ESY. | 05/21/2026 | R | | | 21,526.73 |
| **L001 4020 0000 00 000000 | | 1112600079 | | BD | 06/10/2026 | Y | | | 21,526.73 |
| 10E001 2139 3140 00 012000 | | 21,526.73 | | | | | | | |
| AMERGIS 000 | AMERGIS HEALTHCARE SERVICES | E19698960366 | | PER. END 5/23/26 --ESTIMATED | 05/28/2026 | R | | | 3,427.50 |
| | | | | *********Vendor Cont Void | | 109477 | | | |
| | | | | COST FOR CONTRACTED TEACHER AIDE(S) AND 1:1 RN FOR THE WEST CAMPUS 2025-2026 SCHOOL YEAR TO INCLUDE ESY. | | | | | |
| **L001 4020 0000 00 000000 | | 1112600079 | | BD | 06/09/2026 | Y | | | 3,427.50 |
| 10E001 2139 3140 00 012000 | | 3,427.50 | | | | | | | |
| AMERGIS 000 | AMERGIS HEALTHCARE SERVICES | E19774600366 | | PER.END 5/30/26 --ESTIMATED COST FOR CONTRACTED TEACHER AIDE(S) AND 1:1 RN FOR THE WEST CAMPUS 2025-2026 SCHOOL YEAR TO INCLUDE ESY. | 06/04/2026 | R | | | 8,584.60 |
| **L001 4020 0000 00 000000 | | 1112600079 | | BD | 06/09/2026 | Y | | | 8,584.60 |
| 10E001 2139 3140 00 012000 | | 8,584.60 | | | | | | | |
| | | | | | | 109478 | | | 77,014.86 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| AMICI TE000 | AMICI TERRAZZO LLC | KP-1 | | EAST/ REPAIRS INV# KP-1 | 06/05/2026 | R | | | | | 6,500.00 |
| **L001 4020 0000 00 000000 | | 2052600884 | | BD | 06/10/2026 | Y | | | | | 6,500.00 |
| 20E002 2542 3230 00 000375 | | 6,500.00 | | | | | | | | | |
| AMICI TE000 | AMICI TERRAZZO LLC | OOCG-1 | | EAST/ SITE IMPROVEMENT INV# OOCG-1 | 06/05/2026 | R | | | | | 32,000.00 |
| **L001 4020 0000 00 000000 | | 2052600886 | | BD | 06/10/2026 | Y | | | | | 32,000.00 |
| 20E002 2535 5310 00 000370 | | 32,000.00 | | | | | | | | | |
| AMICI TE000 | AMICI TERRAZZO LLC | OOCP&S-1 | | EAST/ SITE IMPROVEMENT INV# OOCP&S-1 | 06/05/2026 | R | | | | | 28,000.00 |
| **L001 4020 0000 00 000000 | | 2052600885 | | BD | 06/10/2026 | Y | | | | | 28,000.00 |
| 20E002 2535 5310 00 000370 | | 28,000.00 | | | | | | | | | |
| | | | | | | | | | | | 76 |
| | | | | | | 109479 | 66,500.00 | | | | |
| ANZILDAN000 | ANZILOTTI, DANIEL P | EXPENSE*REIMBR | | Daniel Anzilotti Reimbursement for Prepare Training Lunch from Paisans Pizzeria | 06/10/2026 | R | | | | | 253.63 |
| **L001 4020 0000 00 000000 | | 3002600139 | | BD | 06/10/2026 | Y | | | | | 253.63 |
| 10E003 2410 3150 00 000770 | | 253.63 | | | | | | | | | |
| ANZILDAN000 | ANZILOTTI, DANIEL P | TRVLREIMB 4/27/26 | | NASRO SCHOOL SAFETY CONFERENCE 2026 ON APRIL 27,2026 FOR AIR FARE. | 05/18/2026 | R | | | | | 680.60 |
| **L001 4020 0000 00 000000 | | | | BD | 05/18/2026 | Y | | | | | 680.60 |
| 10E001 2210 3320 00 000700 | | 680.60 | | | | | | | | | |
| | | | | | | 109480 | 934.23 | | | | |
| AQUA PUR000 | AQUA PURE ENTERPRISES INC | 0157843-IN | | EAST BLANKET PO | 05/12/2026 | R | | | | | 1,394.79 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AQUA PUR000 | Vendor Continued.... | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600580 | | BD | | 06/01/2026 | Y | | | | | 1,394.79 |
| 20E002 2542 4100 00 000375 | | 1,394.79 | | | | | | | | | | |
| AQUA PUR000 | AQUA PURE ENTERPRISES INC | 0158188-IN | | WEST/ SUPPLIES INV# 0158188-IN | | 05/29/2026 | R | | | | | 1,045.96 |
| **L001 4020 0000 00 000000 | | 2052600881 | | BD | | 06/09/2026 | Y | | | | | 1,045.96 |
| 20E003 2542 4100 00 000375 | | 1,045.96 | | | | | | | | | | |
| | | | | | | | | 109481 | | 2,440.75 | | |
| ARAMSCO 000 | ARAMSCO INC | S7696120.001 | | EAST WH/ SUPPLIES INV# S7696120.001 | | 05/26/2026 | R | | | | | 56.91 |
| **L001 4020 0000 00 000000 | | 2052600872 | | BD | | 06/10/2026 | Y | | | | | 56.91 |
| 20E002 2542 4100 00 000375 | | 56.91 | | | | | | | | | | |
| | | | | | | | | 109482 | | 56.91 | | |
| ART CONN000 | ART CONNECT ED | 1574 | | INVOICE# 1574/FOR SENIOR PORTFOLIO SUBSMISSION/ ALISSON HERNANDEZ & BRIANA OROZCO | | 02/10/2026 | R | | | | | 60.00 |
| **L001 4020 0000 00 000000 | | 1132600126 | | BD | | 06/03/2026 | Y | | | | | 60.00 |
| 10E003 1100 6410 00 000200 | | 60.00 | | | | | | | | | | |
| | | | | | | | | 109483 | | 60.00 | | |
| AT & T 000 | AT & T | 0884135114 5/5/26 | | MAY05-JUN04,2026(8310005537-287)*** BLANKET PO*** FEB 2026 THRU JUNE 2026, DIGITAL PHONE LINES (EXCEEDED PREVIOUS BLANKET PO) | | 05/05/2026 | R | | | | | 3,500.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Invoice # / Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AT & T 000 | Vendor Continued.... | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | | 2072600201 | | | 05/28/2026 | Y | | | | | 3,500.00 |
| 10E001 2660 3410 00 000707 | 3,500.00 | | BD | | | | | | | | | |
| AT & T 000 | AT & T | | 5023475115 5/10/26 | | | 05/10/2026 | R | | | | | 1,444.85 |
| | | | MAY10-JUN09,2026(8310006501-638)*** BLANKET PO***FEB 2026 THRU JUNE 2026, DIGITAL PHONE LINES (EXCEEDED PREVIOUS BLANKET PO) | | | | | | | | | |
| **L001 4020 0000 00 000000 | | | 2072600201 | | | 05/28/2026 | Y | | | | | 1,444.85 |
| 10E001 2660 3410 00 000707 | 1,444.85 | | BD | | | | | | | | | |
| AT & T 000 | AT & T | | 80441215117 5/11/26 | | | 05/11/2026 | R | | | | | 21,938.40 |
| | | | *********Vendor Cont Void | | | | 109484 | | | | | |
| | | | MAY11-JUN10,2026(8310005024-004)*** BLANKET PO***FEB 2026 THRU JUNE 2026, DIGITAL PHONE LINES (EXCEEDED PREVIOUS BLANKET PO) | | | | | | | | | |
| **L001 4020 0000 00 000000 | | | 2072600201 | | | 05/28/2026 | Y | | | | | 21,938.40 |
| 10E001 2660 3410 00 000707 | 21,938.40 | | BD | | | | | | | | | |
| AT & T 000 | AT & T | | 8051215115 5/11/26 | | | 05/11/2026 | R | | | | | 555.16 |
| | | | MAY11-JUN10,2026(8310006501-620)*** BLANKET PO***FEB 2026 THRU JUNE 2026, DIGITAL PHONE LINES (EXCEEDED PREVIOUS BLANKET PO) | | | | | | | | | |
| **L001 4020 0000 00 000000 | | | 2072600201 | | | 05/28/2026 | Y | | | | | 555.16 |
| 10E001 2660 3410 00 000707 | 555.16 | | BD | | | | | | | | | |
| | | | | | | | 109485 | 27,438.41 | | | | |
| AT&T 000 | AT&T | | 312Z89141605 5/16/26 | | | 05/16/2026 | R | | | | | 1,015.19 |
| | | | MAY16-JUN15,2026(312Z891416-73 | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AT&T 000 | Vendor Continued.... | | | | | | | | | | | |
| | | | 79***JULY 2025 THRU JUNE 2026 | | | | | | | | | |
| | | | BLANKET PO | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2072600053 | | BD | | | 05/28/2026 | Y | | | | | 1,015.19 |
| 10E001 2660 3410 00 000707 | 1,015.19 | | | | | | | | | | | |
| AT&T 000 | AT&T | | 708222223505 5/4/26 MAY04-JUN03,26(7082222235-2007 | | | 05/04/2026 | R | | | | | 1,485.86 |
| | | | )***JULY 2025 THRU JUNE 2026 | | | | | | | | | |
| | | | BLANKET PO | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2072600053 | | BD | | | 05/28/2026 | Y | | | | | 1,485.86 |
| 10E001 2660 3410 00 000707 | 1,485.86 | | | | | | | | | | | |
| | | | | | | | 109486 | | | 2,501.05 | | |
| AT&T 001 | AT&T | | S66404804826133 5/13 MAY13-JUN12,2026(217S664048-04 | | | 05/13/2026 | R | | | | | 5,919.40 |
| | | | 8)***JULY 2025 THRU JUNE 2026 | | | | | | | | | |
| | | | BLANKET PO | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2072600052 | | BD | | | 05/28/2026 | Y | | | | | 5,919.40 |
| 10E001 2660 3410 00 000707 | 5,919.40 | | | | | | | | | | | |
| | | | | | | | 109487 | | | 5,919.40 | | |
| AUBURN S000 | AUBURN SUPPLY CO. | | S493710 | | | WEST/ SUPPLIES INV# S493710 | 05/13/2026 | R | | | | 704.13 |
| **L001 4020 0000 00 000000 | 2052600874 | | BD | | | 06/04/2026 | Y | | | | | 704.13 |
| 20E003 2542 4100 00 000375 | 704.13 | | | | | | | | | | | |
| AUBURN S000 | AUBURN SUPPLY CO. | | S493832 | | | WEST/ SUPPLIES INV# S493832 | 05/13/2026 | R | | | | 870.02 |
| **L001 4020 0000 00 000000 | 2052600873 | | BD | | | 06/04/2026 | Y | | | | | 870.02 |
| 20E003 2542 4100 00 000375 | 870.02 | | | | | | | | | | | |
| | | | | | | | 109488 | | | 1,574.15 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AVANT AS000 | AVANT ASSESSMENT, LLC | 46835 | | INVOICE #46835 DUE DATE 05/23/26 LANGUAGE PROFICIENCY TEST | | | 04/23/2026 | R | | | | | 1,273.70 |
| **L001 4020 0000 00 000000 | | 1172600172 | | BD | | | 06/03/2026 | Y | | | | | 1,273.70 |
| 10E003 1100 3900 00 000215 | | 1,273.70 | | | | | | | | | | | |
| | | | | | | | | 109489 | | | 1,273.70 | | |
| B&H PHOT000 | B&H PHOTO-VIDE0 | 243753137 | | equipment items for photo classes west QUOTE# 911270228 | | | 04/19/2026 | R | | | | | 4,499.40 |
| **L001 4020 0000 00 000000 | | 5122600066 | | BD | | | 06/09/2026 | Y | | | | | 4,499.40 |
| 10E001 1400 7000 26 004745 | | 4,499.40 | | | | | | | | | | | |
| | | | | | | | | 109490 | | | 4,499.40 | | |
| BADMINTO000 | BADMINTON WAREHOUSE | ORDER#68727 - BAL. | | REF. PO#2062600266 FOR ORDER#68727 OWED BALANCE FOR BADMINTON ITEMS. | | | 03/12/2026 | R | | | | | 1,200.80 |
| **L001 4020 0000 00 000000 | | | | BD | | | 05/21/2026 | Y | | | | | 1,200.80 |
| 10E001 1510 4000 00 000515 | | 1,200.80 | | | | | | | | | | | |
| | | | | | | | | 109491 | | | 1,200.80 | | |
| BAGEAJIM000 | BAGEANIS, JIM GUS | YEAR 1 TRIP INS | | 45% reimbursement for Jim Bageanis year 1 Detailed breakdown attached total $5,429.18 | | | 06/10/2026 | R | | | | | 5,429.18 |
| **L001 4020 0000 00 000000 | | 1022600072 | | BD | | | 06/10/2026 | Y | | | | | 5,429.18 |
| 10E001 2316 2225 00 000703 | | 5,429.18 | | | | | | | | | | | |
| | | | | | | | | 109492 | | | 5,429.18 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| BARRAGLO000 | BARRAGAN, GLORIA | 460096 | | REIMBURSEMENT TO GLORIA BARRAGAN, PARENT/GUARDIAN OF STUDENT ANDREA BARRAGAN, I.D.#460096 FOR REMAINING BALANCE ON STUDENT'S LUNCH ACCOUNT. | | | 06/03/2026 | R | | | | | 35.45 |
| **L001 4020 0000 00 000000 | | 2122600063 | | BD | | | 06/03/2026 | Y | | | | | 35.45 |
| 10R003 1613 0000 00 000000 | | 35.45 | | | | | | | | | | | |
| | | | | | | | | 109493 | | | 35.45 | | |
| BAY COU000 | BAY, COURTNEY L | EXPENSE*REIMBR | | REIMBURSEMENT FOR GROCREIES CULINARY | | | 06/10/2026 | R | | | | | 93.45 |
| **L001 4020 0000 00 000000 | | 5132600135 | | BD | | | 06/10/2026 | Y | | | | | 93.45 |
| 10E003 1421 4220 00 000405 | | 93.45 | | | | | | | | | | | |
| BAY COU000 | BAY, COURTNEY L | EXPREIMB 4/29/26 | | grocery receipts for culinary ON 4/29/26 | | | 06/10/2026 | R | | | | | 58.38 |
| **L001 4020 0000 00 000000 | | 5122600076 | | BD | | | 06/10/2026 | Y | | | | | 58.38 |
| 10E003 1421 4220 00 000405 | | 58.38 | | | | | | | | | | | |
| | | | | | | | | 109494 | | | 151.83 | | |
| BDO USA,000 | BDO USA, LLP | 500245596 | | 2026 - 2027 SCCM New Image & Drivers updates for new school year | | | 04/30/2026 | R | | | | | 20,500.00 |
| **L001 4020 0000 00 000000 | | 2072600248 | | BD | | | 06/09/2026 | Y | | | | | 20,500.00 |
| 10E001 2660 3900 00 000707 | | 20,500.00 | | | | | | | | | | | |
| BDO USA,000 | BDO USA, LLP | 500265965 | | INVOICE# 500265965 CY25 INFRASTRUCTURE SUPPORT TICKET | | | 05/20/2026 | R | | | | | 450.00 |
| **L001 4020 0000 00 000000 | | 2072600290 | | BD | | | 06/08/2026 | Y | | | | | 450.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Batch | Invoice # / Description / Due Date | Inv Date / Detail | C | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| BDO USA,000 Vendor Continued.... | | | | | | | | | |
| 10E001 2660 3900 00 000707 | | 450.00 | | | | | | | |
| | | | | | 109495 | | 20,950.00 | | |
| BECKEMEL001 | BECKER, MELODY | EXPENSE REIMB. | REIMBURSEMENT FOR MELODY BECKER AMAQZON SUPPLIES FOR STUDENT ATTENDANCE REWARD | 06/03/2026 | R | | | | 65.23 |
| **L001 4020 0000 00 000000 | | 1172600174 | BD | 06/03/2026 | Y | | | | 65.23 |
| 10E003 1800 4000 00 000635 | | 65.23 | | | | | | | |
| BECKEMEL001 | BECKER, MELODY | EXPENSE REIMB.-2 | REIMBURSEMENT FOR MELODY BECKER FOR END OF THE YEAR CELEBRATION FOR DEPARTMENT SODAS VARIETY | 06/04/2026 | R | | | | 77.53 |
| **L001 4020 0000 00 000000 | | 1172600182 | BD | 06/04/2026 | Y | | | | 77.53 |
| 10E002 1800 4000 00 000635 | | 38.77 | 10E003 1800 4000 00 000635 | | | 31.01 | | | |
| 10E005 1800 4000 00 000635 | | 7.75 | | | | | | | |
| BECKEMEL001 | BECKER, MELODY | EXPENSE REIMB.-3 | REIMBURSEMENT FOR MELODY BECKER FOR INCENTIVE SUPPLIES FOR EL STUDENTS | 06/04/2026 | R | | | | 65.23 |
| | | | *********Vendor Cont Void | | 109496 | | | | |
| **L001 4020 0000 00 000000 | | 1172600183 | BD | 06/04/2026 | Y | | | | 65.23 |
| 10E002 1800 4000 00 000635 | | 32.62 | 10E003 1800 4000 00 000635 | | | 19.57 | | | |
| 10E005 1800 4000 00 000635 | | 13.04 | | | | | | | |
| BECKEMEL001 | BECKER, MELODY | EXPENSE REIMB.-4 | REIMBURSEMENT FOR MELODY BECKER FOR SUMMER SCHOOL DOLLAR TREE | 06/04/2026 | R | | | | 22.50 |
| **L001 4020 0000 00 000000 | | 1172600185 | BD | 06/04/2026 | Y | | | | 22.50 |
| 10E001 1250 4000 26 004909 | | 22.50 | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| BECKEMEL001 | BECKER, MELODY | EXPENSE REIMB.-6 | | REIMBURSEMENT FOR MELODY BECKER FOR SAMPLE TEXTS FOR SPANISH 2 CURRICULUM REVIEW WAY SIDE LEVELED READEERS | | | 06/10/2026 | R | | | | | 68.90 |
| **L001 4020 0000 00 000000 | | 1172600181 | | BD | | | 06/10/2026 | Y | | | | | 68.90 |
| 10E002 1100 4000 00 000215 | | 68.90 | | | | | | | | | | | |
| BECKEMEL001 | BECKER, MELODY | EXPENSE REIMB.5 | | REIMBURSEMENT FOR MELODY BECKER WAYSIDE COPIES FOR | | | 06/10/2026 | R | | | | | 68.90 |
| | | | | *********Vendor Cont Void | | | | 109497 | | | | | |
| | | | | CONSUMEBLES FOR SPANISH 2+3 | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1172600188 | | BD | | | 06/10/2026 | Y | | | | | 68.90 |
| 10E003 1100 4000 00 000215 | | 68.90 | | | | | | | | | | | |
| BECKEMEL001 | BECKER, MELODY | EXPENSE*REIMBRS | | REIMBURSMENT FOR MELODY BECKER FOR ADIN ACADEMY 4114 ON 5/20/26 | | | 06/10/2026 | R | | | | | 325.00 |
| **L001 4020 0000 00 000000 | | 1012600152 | | BD | | | 06/10/2026 | Y | | | | | 325.00 |
| 10E001 2210 3900 00 000700 | | 325.00 | | | | | | | | | | | |
| | | | | | | | | 109498 | | | 693.29 | | |
| BERG JOH000 | BERG, JOHN D | TRIP INS.-YEAR 5 | | 45% John Berg year 5 Sept 25 - June 26 = $370.76 x 10 months = $3,707.60 x 45% = $1,668.42 Andrew K. Berg Sept 25 - June 26: $484.89 x 10 months = $4,848.90 x 45% = $2,182.01 Jonathan Berg Sept 25 - June 26 = $484.89 x 10 months = $4,848.90 x 45% = $2,182.01 Total = $6,032.44 | | | 06/04/2026 | R | | | | | 6,032.44 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| BERG JOH000 | Vendor Continued.... | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1022600068 | | BD | 06/04/2026 | Y | | | | | 6,032.44 |
| 10E001 2316 2225 00 000703 | | 6,032.44 | | | | | | | | | |
| | | | | | | 109499 | | | 6,032.44 | | |
| BERMUMAY000 | BERMUDEZ, MAYRA | 2025-26-460488 | | 2025-26 SY - REIMBURSEMENT TO MAYRA BERMUDEZ, PARENT/GUARDIAN OF ANDREW FUENTES, I.D.#460488 FOR REMAINING BALANCE ON STUDENT'S LUNCH ACCOUNT | 06/10/2026 | R | | | | | 21.35 |
| **L001 4020 0000 00 000000 | | 2122600068 | | BD | 06/10/2026 | Y | | | | | 21.35 |
| 10R003 1613 0000 00 000000 | | 21.35 | | | | | | | | | |
| | | | | | | 109500 | | | 21.35 | | |
| BERWYN P000 | BERWYN POSTMASTER | PERMIT #5- 2026 | | FEE RENEWAL NOTICE | 05/28/2026 | R | | | | | 370.00 |
| **L001 4020 0000 00 000000 | | 1182600012 | | BD | 06/10/2026 | Y | | | | | 370.00 |
| 10E001 2633 3600 00 000706 | | 370.00 | | | | | | | | | |
| | | | | | | 109501 | | | 370.00 | | |
| BEST BUY001 | BEST BUY BUSINESS ADVANTAGE | 10874225 | | TV- District Office QUOTE# 248191464 | 05/15/2026 | R | | | | | 471.55 |
| **L001 4020 0000 00 000000 | | 12600492 | | BD | 06/01/2026 | Y | | | | | 471.55 |
| 20E001 2535 5310 00 000370 | | 471.55 | | | | | | | | | |
| | | | | | | 109502 | | | 471.55 | | |
| BJORNERI000 | BJORNSTAD, ERIC D | TRVLREIMB MAY7&8 | | MIDWEST CONFERENCE IN DETROIT ON MAY 7-8,2026 FOR MILEAGE | 05/26/2026 | R | | | | | 468.60 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Batch / Detail Amount | 1099 | Asset | Lq | Description / Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| BJORNERI000 | Vendor Continued.... | | | | | | | | | | |
| | | | | | AND MEALS. | | | | | | |
| **L001 4020 0000 00 000000 | | | | | BD | 05/26/2026 | Y | | | | 468.60 |
| 10E001 2210 3320 00 000700 | 468.60 | | | | | | | | | | |
| | | | | | | 109503 | | | 468.60 | | |
| BLACKLIN000 | BLACKBURN, LINDSAY | | | | 25/26-TUITION REIMB. TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | 06/10/2026 | R | | | | 330.00 |
| **L001 4020 0000 00 000000 | 1102600207 | | | | BD | 06/10/2026 | Y | | | | 330.00 |
| 10E003 1100 2300 00 000000 | 330.00 | | | | | | | | | | |
| | | | | | | 109504 | | | 330.00 | | |
| BLUEWIRE000 | BLUEWIRE COMMUNICATIONS | | | | 29814 4/7/2026 AUX Gym Cabling and cleanup for West | 04/24/2026 | R | | | | 5,240.00 |
| **L001 4020 0000 00 000000 | 2072600253 | | | | BD | 06/08/2026 | Y | | | | 5,240.00 |
| 10E001 2660 3900 00 000707 | 5,240.00 | | | | | | | | | | |
| BLUEWIRE000 | BLUEWIRE COMMUNICATIONS | | | | 29912 New UPS to replace the existing unit at the MTC building | 05/14/2026 | R | | | | 4,339.00 |
| **L001 4020 0000 00 000000 | 2072600284 | | | | BD | 06/08/2026 | Y | | | | 4,339.00 |
| 10E001 2660 3900 00 000707 | 4,339.00 | | | | | | | | | | |
| BLUEWIRE000 | BLUEWIRE COMMUNICATIONS | | | | 29918 5/11/2026 West Wiring for AP Testing | 05/26/2026 | R | | | | 5,992.00 |
| **L001 4020 0000 00 000000 | 2072600287 | | | | BD | 06/08/2026 | Y | | | | 5,992.00 |
| 10E001 2660 3900 00 000707 | 5,992.00 | | | | | | | | | | |
| | | | | | | 109505 | | | 15,571.00 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| BRANDCAM000 | BRANDON, CAMILLE | 25/26-TUITION REIMB | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/04/2026 | R | | | | | 1,237.60 |
| **L001 4020 0000 00 000000 | | 1102600201 | | BD | | | 06/04/2026 | Y | | | | | 1,237.60 |
| 10E002 1100 2300 00 000000 | | 1,237.60 | | | | | | | | | | | |
| | | | | | | | | 109506 | | | 1,237.60 | | |
| BRITTEN 000 | BRITTEN SCHOOL | 16922 | | ESTIMATED TUITION COST FOR THREE STUDENTS | | | 05/29/2026 | R | | | | | 12,052.40 |
| **L001 4020 0000 00 000000 | | 1112600006 | | BD | | | 06/09/2026 | Y | | | | | 12,052.40 |
| 10E001 1912 6700 00 012000 | | 12,052.40 | | | | | | | | | | | |
| BRITTEN 000 | BRITTEN SCHOOL | 16949 | | ESTIMATED TUITION COST FOR THREE STUDENTS | | | 06/09/2026 | R | | | | | 19,283.84 |
| **L001 4020 0000 00 000000 | | 1112600006 | | BD | | | 06/09/2026 | Y | | | | | 19,283.84 |
| 10E001 1912 6700 00 012000 | | 19,283.84 | | | | | | | | | | | |
| | | | | | | | | 109507 | | | 31,336.24 | | |
| BRZOSLUK000 | BRZOSTOWSKI, LUKE | TRVLREIMB 5/18/26 | | AP CONSORTIUM CONFERENCE AT WESTMONT HIGHT SCHOOL ON MAY 18, 2026 FOR MILEAGE. | | | 06/10/2026 | R | | | | | 16.80 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/10/2026 | Y | | | | | 16.80 |
| 10E001 2210 3000 26 004932 | | 16.80 | | | | | | | | | | | |
| | | | | | | | | 109508 | | | 16.80 | | |
| BSA BUIL000 | BSA BUILDING SERVICES OF AM | 104923 | | EAST BLANKET PO | | | 05/07/2026 | R | | | | | 527.52 |
| **L001 4020 0000 00 000000 | | 2052600618 | | BD | | | 06/01/2026 | Y | | | | | 527.52 |
| 20E002 2542 3230 00 000375 | | 527.52 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| BSA BUIL000 | BSA BUILDING SERVICES OF AM | 105105 | | EAST BLANKET PO | | | | 05/19/2026 | R | | | | | 1,245.60 |
| **L001 4020 0000 00 000000 | | 2052600618 | | BD | | | | 06/09/2026 | Y | | | | | 1,245.60 |
| 20E002 2542 3230 00 000375 | | 1,245.60 | | | | | | | | | | | | |
| BSA BUIL000 | BSA BUILDING SERVICES OF AM | 105115 | | EAST BLANKET PO | | | | 05/21/2026 | R | | | | | 307.60 |
| **L001 4020 0000 00 000000 | | 2052600618 | | BD | | | | 06/09/2026 | Y | | | | | 307.60 |
| 20E002 2542 3230 00 000375 | | 307.60 | | | | | | | | | | | | |
| | | | | | | | | | 109509 | | | 2,080.72 | | |
| BUDDY BE000 | BUDDY BEAR CAR WASH | 124 | | 04/01/2025 - 06/30/2025 - INVOICE WAS MISSED LAST YEAR. WEST/ VEHICLE MAINTENANCE INV# 124 | | | | 05/18/2025 | R | | | | | 205.00 |
| **L001 4020 0000 00 000000 | | 2052600875 | | BD | | | | 06/10/2026 | Y | | | | | 205.00 |
| 20E003 2542 3230 00 000375 | | 205.00 | | | | | | | | | | | | |
| | | | | | | | | | 109510 | | | 205.00 | | |
| BUONIFAT000 | BUONICORE, FATIMA | EXPENSE CONF REIMB | | MAY 18, 2026 REIMBURSEMENT/FATIMA BUONICORE/ CHICAGOLAND A.P. CONSORTIUM CONFERENCE COMMUNITYNUNIT SD 201 NO BOOKING FEE PASSED | | | | 05/18/2026 | R | | | | | 155.00 |
| **L001 4020 0000 00 000000 | | 1122600085 | | BD | | | | 06/01/2026 | Y | | | | | 155.00 |
| 10E001 2210 3000 26 004932 | | 155.00 | | | | | | | | | | | | |
| | | | | | | | | | 109511 | | | 155.00 | | |
| BUREAU O000 | BUREAU OF WATER AND SEWERAG | 50303461-002 5/9/26 | | APR10-MAY09 (5319-21W.25TH) WAREHOUSE WATER BLANKET PO | | | | 05/09/2026 | R | | | | | 15.98 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| BUREAU O000 | Vendor Continued.... | | | | | | | | | | |
| | | | | JUNE 2025 THRU JULY 2026 | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600090 | | BD | 06/10/2026 | Y | | | | | 15.98 |
| 20E008 2540 3700 00 000370 | | 15.98 | | | | | | | | | |
| BUREAU O000 | BUREAU OF WATER AND SEWERAG | 50303462-002 5/9/26 | | APR10-MAY09 (5319-21W.25TH) | 05/09/2026 | R | | | | | 159.89 |
| | | | | WAREHOUSE WATER BLANKET PO | | | | | | | |
| | | | | JUNE 2025 THRU JULY 2026 | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600090 | | BD | 06/10/2026 | Y | | | | | 159.89 |
| 20E008 2540 3700 00 000370 | | 159.89 | | | | | | | | | |
| BUREAU O000 | BUREAU OF WATER AND SEWERAG | 50304360-002 5/19/26 | | APR10-MAY19 (1829-33S.55TH) | 05/19/2026 | R | | | | | 805.18 |
| | | | | WATER FRESHMAN | | | | | | | |
| | | | | CENTER***BLANKET PO*** JULY | | | | | | | |
| | | | | 2025 THRU JUNE 2026 | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600614 | | BD | 06/10/2026 | Y | | | | | 805.18 |
| 20E005 2540 3700 00 000370 | | 805.18 | | | | | | | | | |
| | | | | *********Vendor Cont Void | | 109512 | | | | | |
| BUREAU O000 | BUREAU OF WATER AND SEWERAG | 50506760-001 5/19/26 | | APR20-MAY19 (AUSTIN&24TH) | 05/19/2026 | R | | | | | 10,054.04 |
| | | | | WATER BLANKET PO EAST CAMPUS | | | | | | | |
| | | | | 2025-2026 | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600086 | | BD | 06/10/2026 | Y | | | | | 10,054.04 |
| 20E002 2540 3700 00 000370 | | 10,054.04 | | | | | | | | | |
| BUREAU O000 | BUREAU OF WATER AND SEWERAG | 50506770-001 5/19/26 | | APR20-MAY19 (AUSTIN&24TH.ST) | 05/19/2026 | R | | | | | 12,548.30 |
| | | | | WATER BLANKET PO EAST CAMPUS | | | | | | | |
| | | | | 2025-2026 | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600086 | | BD | 06/10/2026 | Y | | | | | 12,548.30 |
| 20E002 2540 3700 00 000370 | | 12,548.30 | | | | | | | | | |
| | | | | | | 109513 | 23,583.39 | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CAROLINA000 | CAROLINA BIOLOGICAL SUPPLY | 53377224 RI | | ED PARTIDA INVOICE 53377224 RI 4/07/26/ PLANARIA-BROWN/ERIC B | | | 04/07/2026 | R | | | | | 41.97 |
| **L001 4020 0000 00 000000 | | 1162600130 | | BD | | | 06/01/2026 | Y | | | | | 41.97 |
| 10E003 1100 4100 00 000235 | | 41.97 | | | | | | | | | | | |
| | | | | | | | | 109514 | | | 41.97 | | |
| CASILELI000 | CASILLAS, ELIZABETH | EXPENSE*REIMBR* | | REIMBURSEMENT FOR AUTO SUPPLIES | | | 06/10/2026 | R | | | | | 126.45 |
| **L001 4020 0000 00 000000 | | 12600496 | | BD | | | 06/10/2026 | Y | | | | | 126.45 |
| 20E002 2542 4150 00 000375 | | 126.45 | | | | | | | | | | | |
| | | | | | | | | 109515 | | | 126.45 | | |
| CASTARAF000 | CASTANEDA, RAFAEL | SPRING 25/26 | | PAYMENT FOR SPRING FOLKLORIC INSTRUCTIONS | | | 06/04/2026 | R | | | | | 2,136.50 |
| **L001 4020 0000 00 000000 | | 2002600138 | | BD | | | 06/04/2026 | Y | | | | | 2,136.50 |
| 10E002 2190 3000 00 000690 | | 2,136.50 | | | | | | | | | | | |
| | | | | | | | | 109516 | | | 2,136.50 | | |
| CASTELIS001 | CASTELLO, LISA | TRIP INS.-YEAR 2 | | 45% Lisa Castello year 2 July 25: $347.20 August 25 - June 26: $370.76 x 11 = $4,078.36 $4,425.56 x 45% = $1,991.50 | | | 06/04/2026 | R | | | | | 1,991.50 |
| **L001 4020 0000 00 000000 | | 1022600069 | | BD | | | 06/04/2026 | Y | | | | | 1,991.50 |
| 10E001 2316 2225 00 000703 | | 1,991.50 | | | | | | | | | | | |
| | | | | | | | | 109517 | | | 1,991.50 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CASTRBAR000 | CASTROGIOVANNI, BARRY T | YEAR 5-ANNUITY | | 45% Reimbursement Barry Castrogiovanni year 5 7/1/25: $2,430.88 8/1/25 - 7/1/26: $ 2,583.42 x 12 = $31,011.04 Total: $33,431.92 x 45% = $15,044.36 owed back | | | 06/04/2026 | R | | | | | 15,044.36 |
| **L001 4020 0000 00 000000 | | 1022600065 | | BD | | | 06/04/2026 | Y | | | | | 15,044.36 |
| 10E001 2316 2225 00 000703 | | 15,044.36 | | | | | | | | | | | |
| | | | | | | | | 109518 | | | 15,044.36 | | |
| CAVANKRI000 | CAVANAUGH, KRISTINA JO | EXP**REIMBR***2 | | Kristina Cavanaugh Reimbursement for Teacher and Staff Appreciation Week from Jewel Osco | | | 06/10/2026 | R | | | | | 20.97 |
| **L001 4020 0000 00 000000 | | 3002600137 | | BD | | | 06/10/2026 | Y | | | | | 20.97 |
| 10E003 2410 3150 00 000770 | | 20.97 | | | | | | | | | | | |
| CAVANKRI000 | CAVANAUGH, KRISTINA JO | EXPEMSE**REIMBR**3 | | Kristina Cavanaugh Reimbursement for Teacher and Staff Appreciation Week Drinks | | | 06/10/2026 | R | | | | | 147.53 |
| **L001 4020 0000 00 000000 | | 3002600145 | | BD | | | 06/10/2026 | Y | | | | | 147.53 |
| 10E003 2410 4000 00 000777 | | 147.53 | | | | | | | | | | | |
| CAVANKRI000 | CAVANAUGH, KRISTINA JO | EXPENSE REIMB. | | Kristina Cavanaugh Reimbursement for SLT Reality Check May Meeting Lunch | | | 06/04/2026 | R | | | | | 645.00 |
| | | | | *********Vendor Cont Void | | | | 109519 | | | | | |
| **L001 4020 0000 00 000000 | | 3002600146 | | BD | | | 06/04/2026 | Y | | | | | 645.00 |
| 10E003 2410 4000 00 000777 | | 645.00 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CAVANKRI000 | CAVANAUGH, KRISTINA JO | EXPENSE*REIMBR*** | | REIMBURSEMENT/KRISTY CAVANAUGH/ FOR DATE 6/17/2026 AT 8:30 AM - 1PM/ VIRTUAL EVENT/ADMIN ACADEMY. | | | 06/10/2026 | R | | | | | 297.25 |
| **L001 4020 0000 00 000000 | | 1122600155 | | BD | | | 06/10/2026 | Y | | | | | 297.25 |
| 10E001 2210 3000 26 004932 | | 297.25 | | | | | | | | | | | |
| CAVANKRI000 | CAVANAUGH, KRISTINA JO | EXPENSE*REIMBR**** | | TONY'S 5/26/2026 Kristina Cavanaugh Reimbursement for Breakfast for Reality Check Meeting | | | 06/10/2026 | R | | | | | 72.38 |
| **L001 4020 0000 00 000000 | | 3002600151 | | BD | | | 06/10/2026 | Y | | | | | 72.38 |
| 10E003 2410 4000 00 000777 | | 72.38 | | | | | | | | | | | |
| CAVANKRI000 | CAVANAUGH, KRISTINA JO | EXPENSE*REIMBR***** | | WHOLE FOODS 5/26/2026 Kristina Cavanaugh Reimbursement for Vegan Option for Reality Check Lunch | | | 06/10/2026 | R | | | | | 19.48 |
| | | | | *********Vendor Cont Void | | | | 109520 | | | | | |
| **L001 4020 0000 00 000000 | | 3002600152 | | BD | | | 06/10/2026 | Y | | | | | 19.48 |
| 10E003 2410 4000 00 000777 | | 19.48 | | | | | | | | | | | |
| | | | | | | | | 109521 | | | 1,202.61 | | |
| CDW GOVE003 | CDW GOVERNMENT | AJ2UM4L | | QUOTE# PWFT685 ACRONIS ADD ON STORAGE | | | 05/06/2026 | R | | | | | 6,952.26 |
| **L001 4020 0000 00 000000 | | 2072600274 | | BD | | | 06/08/2026 | Y | | | | | 6,952.26 |
| 10E001 2660 3160 00 000707 | | 6,952.26 | | | | | | | | | | | |
| | | | | | | | | 109522 | | | 6,952.26 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CHAMBYVE000 | CHAMBAZ, YVES | EXPREIMB APR&MAY2026 | | REIMBURSEMENT FOR FCCLA REGISTRATION FEES AND COMPETITION FEES/MEMBERSHIPS ON 4/19/26 AND 5/8/26 | | | 06/10/2026 | R | | | | | 1,215.35 |
| **L001 4020 0000 00 000000 | | 5132600137 | | BD | | | 06/10/2026 | Y | | | | | 1,215.35 |
| 10E002 1421 6410 00 000405 | | 1,215.35 | | | | | | | | | | | |
| | | | | | | | | 109523 | | | 1,215.35 | | |
| CHICAGO 043 | CHICAGO ELEVATOR | 57945 | | MAY 15, 2026 - EAST/REPAIR INV# 57945 | | | 05/15/2026 | R | | | | | 140.00 |
| **L001 4020 0000 00 000000 | | 2052600850 | | BD | | | 06/10/2026 | Y | | | | | 140.00 |
| 20E002 2542 3230 00 000375 | | 140.00 | | | | | | | | | | | |
| | | | | | | | | 109524 | | | 140.00 | | |
| CHICAGO 044 | CHICAGO COMMUNICATIONS LLC | 369062 | | Quote NO.87393-00 CHICAGO COMMUNICATIONS March 2026 Order R5 is a portable two-way radio | | | 04/20/2026 | R | | | | | 14,670.00 |
| **L001 4020 0000 00 000000 | | 3002600122 | | BD | | | 06/01/2026 | Y | | | | | 14,670.00 |
| 20E003 2546 3400 00 000380 | | 10,000.00 | | | | 20E003 2546 4000 00 000380 | | | 4,670.00 | | | | |
| | | | | | | | | 109525 | | | 14,670.00 | | |
| CHILDREN000 | CHILDREN'S CENTER OF CICERO | APRIL2026, #10 | | APRIL2026, #10 --FY 25/26 BLANKET PO / DISTRICT/EARLY CHILDHOOD - ACCT# 10-3000-390-107-3705 /PREVENTION YR 25/26 GRANT SALARIES: $511,020; FOR PHONE, PRORATED ACCOUNTING | | | 04/30/2026 | R | | | | | 36,650.76 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CHILDREN000 | Vendor Continued.... | | | | | | | | | | | | |
| | | | | AND AUDIT, INTERNET, FIELD | | | | | | | | | |
| | | | | TRIPS, TRANSPIRATION, | | | | | | | | | |
| | | | | ACTIVITY EXPENSES, | | | | | | | | | |
| | | | | PRINTING/POSTAGE, STAFF | | | | | | | | | |
| | | | | TRAVEL, LOCAL TRAINING, ETC. | | | | | | | | | |
| | | | | (BLANKET PO)FOR 6 MONTHS | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | 109526 | | | | | |
| | | | | UNTIL NEW GRANT COMES IN. | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1122600004 | | BD | | | 06/08/2026 | Y | | | | | 36,650.76 |
| 10E001 3000 3000 26 003705 | | 36,650.76 | | | | | | | | | | | |
| CHILDREN000 | CHILDREN'S CENTER OF CICERO | MARCH2026, #09 | | MARCH2026, #9 --FY 25/26 | | | 03/31/2026 | R | | | | | 39,133.91 |
| | | | | BLANKET PO / DISTRICT/EARLY | | | | | | | | | |
| | | | | CHILDHOOD - ACCT# | | | | | | | | | |
| | | | | 10-3000-390-107-3705 | | | | | | | | | |
| | | | | /PREVENTION YR 25/26 GRANT | | | | | | | | | |
| | | | | SALARIES: $511,020; FOR | | | | | | | | | |
| | | | | PHONE, PRORATED ACCOUNTING | | | | | | | | | |
| | | | | AND AUDIT, INTERNET, FIELD | | | | | | | | | |
| | | | | TRIPS, TRANSPIRATION, | | | | | | | | | |
| | | | | ACTIVITY EXPENSES, | | | | | | | | | |
| | | | | PRINTING/POSTAGE, STAFF | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | 109527 | | | | | |
| | | | | TRAVEL, LOCAL TRAINING, ETC. | | | | | | | | | |
| | | | | (BLANKET PO)FOR 6 MONTHS | | | | | | | | | |
| | | | | UNTIL NEW GRANT COMES IN. | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1122600004 | | BD | | | 06/08/2026 | Y | | | | | 39,133.91 |
| 10E001 3000 3000 26 003705 | | 39,133.91 | | | | | | | | | | | |
| | | | | | | | | 109528 | | | 75,784.67 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CINTAS C001 | CINTAS CORPORATION NO.2 | 5338061206 | | Blanket P.O. for Teacher's Cafe Medical Cabinet for 2025-2026 School Year | | 05/26/2026 | R | | | | | 793.18 |
| **L001 4020 0000 00 000000 | | 3002600018 | | BD | | 06/09/2026 | Y | | | | | 793.18 |
| 10E003 1100 4210 00 000000 | | 793.18 | | | | | | | | | | |
| | | | | | | | 109529 | | | 793.18 | | |
| CINUMIS 000 | CINUMIS | 137 | | EQUIPMENT PIECE DRILL PRESS FOR ENGINEERING AT WEST REPLACING OLD ONE | | 06/09/2026 | R | | | | | 9,415.00 |
| **L001 4020 0000 00 000000 | | 5122600064 | | BD | | 06/09/2026 | Y | | | | | 9,415.00 |
| 10E001 1400 7000 26 003220 | | 9,415.00 | | | | | | | | | | |
| | | | | | | | 109530 | | | 9,415.00 | | |
| CITY OF 001 | CITY OF BERWYN-WATER | 408035-001 5/1/26 | | APR01-MAY01 (2400-1HOME) WEST CAMPUS WATER BLANKET PO JULY 2025 THRU JUNE 2026 | | 05/01/2026 | R | | | | | 8,906.50 |
| **L001 4020 0000 00 000000 | | 2052600088 | | BD | | 06/10/2026 | Y | | | | | 8,906.50 |
| 20E003 2540 3700 00 000370 | | 8,906.50 | | | | | | | | | | |
| CITY OF 001 | CITY OF BERWYN-WATER | 408036-001 5/1/26 | | APR01-MAY01 (2400-2HOME) WEST STADIUM WATER BLANKET PO JULY 2025 THRU JUNE 2026 | | 05/01/2026 | R | | | | | 403.76 |
| **L001 4020 0000 00 000000 | | 2052600088 | | BD | | 06/10/2026 | Y | | | | | 403.76 |
| 20E003 2540 3700 00 000370 | | 403.76 | | | | | | | | | | |
| CITY OF 001 | CITY OF BERWYN-WATER | 413774-001 5/1/26 | | APR01-MAY01 (2400-3HOME) WEST CAMPUS WATER BLANKET PO JULY 2025 THRU JUNE 2026 | | 05/01/2026 | R | | | | | 280.73 |
| **L001 4020 0000 00 000000 | | 2052600088 | | BD | | 06/10/2026 | Y | | | | | 280.73 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| CITY OF 001 | Vendor Continued.... | | | | | | | | | | |
| 20E003 2540 3700 00 000370 | | 280.73 | | | | | | | | | |
| CITY OF 001 | CITY OF BERWYN-WATER | 413775-001 5/1/26 | | APR01-MAY01 (2400-4HOME) WEST<br>*********Vendor Cont Void<br>CAMPUS WATER BLANKET PO JULY<br>2025 THRU JUNE 2026 | 05/01/2026 | R<br>109531 | | | | | 40.39 |
| **L001 4020 0000 00 000000 | | 2052600088 | | BD | 06/10/2026 | Y | | | | | 40.39 |
| 20E003 2540 3700 00 000370 | | 40.39 | | | | | | | | | |
| | | | | | | 109532 | | | 9,631.38 | | |
| CLIC - I000 | CLIC - ISDLAF PLUS - COLLEC | CLAIM #AB-0270 | | SCHOOL BOARD LEGAL<br>-NON-MONETARY DEFENSE POLICY<br>TERM: 07/01/2024-07/01/2025<br>CLAIM NUMBER: AB-0270 | 05/11/2026 | R | | | | | 15,439.73 |
| **L001 4020 0000 00 000000 | | 12600513 | | BD | 06/10/2026 | Y | | | | | 15,439.73 |
| 10E001 2900 3810 00 001708 | | 15,439.73 | | | | | | | | | |
| | | | | | | 109533 | | | 15,439.73 | | |
| COLLEGE 002 | COLLEGE BOARD | A271113221 | | INVOICE# A271113221/<br>CUSTOMER# 111322/AL CODE<br>141410/ SPRING 2026 AP EXAMS<br>THROUGH COLLEGE BOARD SPLIT<br>BETWEEN EAST AND WEST. | 05/28/2026 | R | | | | | 70,200.00 |
| **L001 4020 0000 00 000000 | | 1122600156 | | BD | 06/09/2026 | Y | | | | | 70,200.00 |
| 10E002 2230 4000 26 004300 | | 35,100.00 | | 10E003 2230 4000 26 004300 | | | 35,100.00 | | | | |
| | | | | | | 109534 | | | 70,200.00 | | |
| COM ED 000 | COM ED | 5651945000 5/19/26 | | APR19-MAY18,2026 | 05/19/2026 | R | | | | | 41,350.36 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| COM ED 000 | Vendor Continued.... | | | | | | | | | | |
| | | | (2400S.HOME)WEST CAMPUS ELECTRICITY BLANKET PO JULY 2025 THRU JUNE 2026 | | | | | | | | |
| **L001 4020 0000 00 000000 | 2052600076 | | BD | | 05/28/2026 | Y | | | | | 41,350.36 |
| 20E003 2540 4660 00 000370 | 41,350.36 | | | | | | | | | | |
| COM ED 000 | COM ED | | 5983943000 5/20/26 APR20-MAY19,2026 (2423S.AUSTIN)EAST ELECTRICITY BLANKET PO JULY 2025 THRU JUNE 2026 | | 05/20/2026 | R | | | | | 42,886.73 |
| **L001 4020 0000 00 000000 | 2052600075 | | BD | | 05/28/2026 | Y | | | | | 42,886.73 |
| 20E002 2540 4660 00 000370 | 42,886.73 | | | | | | | | | | |
| | | | | | | 109535 | | | 84,237.09 | | |
| COM ED 001 | COM ED | | 2193168092 5/29/26 APR29-MAY29,2026 #1,1829 S. 55TH ST BLANKET PO 25/26 | | 05/29/2026 | R | | | | | 66.93 |
| **L001 4020 0000 00 000000 | 2052600085 | | BD | | 06/08/2026 | Y | | | | | 66.93 |
| 20E002 2540 4660 00 000370 | 66.93 | | | | | | | | | | |
| COM ED 001 | COM ED | | 3841065000 5/29/26 APR29-MAY29,2026 #4,1829 S. 55TH ST BLANKET PO 25/26 | | 05/29/2026 | R | | | | | 80.05 |
| **L001 4020 0000 00 000000 | 2052600085 | | BD | | 06/08/2026 | Y | | | | | 80.05 |
| 20E002 2540 4660 00 000370 | 80.05 | | | | | | | | | | |
| | | | | | | 109536 | | | 146.98 | | |
| COMPCORE000 | COMPCOREPRO | | 3473 #3473 CompCoreProJune 2026 $1,250.00 | | 06/01/2026 | R | | | | | 1,250.00 |
| **L001 4020 0000 00 000000 | 1022600064 | | BD | | 06/04/2026 | Y | | | | | 1,250.00 |
| 10E001 2900 3860 00 001708 | 1,250.00 | | | | | | | | | | |
| | | | | | | 109537 | | | 1,250.00 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CONSIMIC003 | CONSIDINE, MICHAELINA | EXPENSE REIMB* | | REIMBURSEMENT FOR COMMUNITY SHOPPING WITH ASI STUDENTS | | | 06/10/2026 | R | | | | | 32.85 |
| **L001 4020 0000 00 000000 | | 1112600204 | | BD | | | 06/10/2026 | Y | | | | | 32.85 |
| 10E001 1216 4000 00 012307 | | 32.85 | | | | | | | | | | | |
| | | | | | | | | 109538 | | | 32.85 | | |
| COOK COU000 | COOK COUNTY DEPT. OF PUBLIC | 25-000355 | | WEST/ POOL INSPECTION INV# 25-000355 | | | 04/25/2026 | R | | | | | 150.00 |
| **L001 4020 0000 00 000000 | | 2052600836 | | BD | | | 06/03/2026 | Y | | | | | 150.00 |
| 20E003 2542 3230 00 000375 | | 150.00 | | | | | | | | | | | |
| | | | | | | | | 109539 | | | 150.00 | | |
| CORBEMAR000 | CORBETT, MARY E | YEAR 3 - TRIPP INS. | | 45% Mary Corbett year 3 July 25: $347.20 August 25 - June 26: $370.76 x 11 = $4,078.36 x 45% = $1,991.50 Steve Corbett July 25: $1,388.78 August 25 - June 26 : $27.14 x 11 = $298.54 x 45% = $134.34 Total: $2,125.84 owed | | | 06/04/2026 | R | | | | | 2,125.84 |
| **L001 4020 0000 00 000000 | | 1022600067 | | BD | | | 06/04/2026 | Y | | | | | 2,125.84 |
| 10E001 2316 2225 00 000703 | | 2,125.84 | | | | | | | | | | | |
| | | | | | | | | 109540 | | | 2,125.84 | | |
| CORTEEST000 | CORTES, ESTEFANIA | EXPENSE REIMB. | | REIMBURSEMENT FOR LUNCH PURCHASED, PLUS TIP, FOR NURSES' APPRECIATION DAY ON 5/8/2026. (RECEIPT ATTACHED) | | | 05/08/2026 | R | | | | | 118.66 |
| **L001 4020 0000 00 000000 | | 2002600135 | | BD | | | 06/03/2026 | Y | | | | | 118.66 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Asset | Lq | Description / Batch / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CORTEEST000 | Vendor Continued.... | | | | | | | | | | | |
| 10E002 2410 3150 00 000770 | 118.66 | | | | | | | | | | | |
| | | | | | | | 109541 | | | 118.66 | | |
| COTTOMEL000 | COTTO, MELISSA | | | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | 06/10/2026 | R | | | | | 130.00 |
| **L001 4020 0000 00 000000 | 1102600220 | | | | BD | 06/10/2026 | Y | | | | | 130.00 |
| 10E003 1100 2300 00 000000 | 130.00 | | | | | | | | | | | |
| | | | | | | | 109542 | | | 130.00 | | |
| COZZINI 000 | COZZINI BROS. | | | | MAY2026 EAST CAFE INV#s C19751090, C19851409, C19943948, C20046527, C20238778, C20322960, C20425282, C20522693, C20616482, C20711597, C20807749, C20903277, C20994210, C21087330 | 05/31/2026 | R | | | | | 791.80 |
| **L001 4020 0000 00 000000 | | | | | BD | 06/09/2026 | Y | | | | | 791.80 |
| 10E002 2560 3230 00 084780 | 791.80 | | | | | | | | | | | |
| COZZINI 000 | COZZINI BROS. | | | | MAY 2026 FC CAFE INV#s C16792729, C19751094, C19943952, C20322961, C20522698, C20711598, | 05/31/2026 | R | | | | | 328.55 |
| | | | | | *********Vendor Cont Void | | 109543 | | | | | |
| | | | | | C20903278, C21087331 | | | | | | | |
| **L001 4020 0000 00 000000 | | | | | BD | 05/27/2026 | Y | | | | | 328.55 |
| 10E005 2560 4000 00 084780 | 328.55 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Invoice Amount / Net Amount / Asset | Lq |
|---|---|---|---|---|---|---|---|---|---|---|---|
| COZZINI 000 | COZZINI BROS. | MAY2026 WEST CAFE | | MAY2026 WEST CAFE INV#s C19751099, C19851415, C19943954, C20046529, C20238782, C20322962, C20425284, C20522699, C20616486, C20711602, C20807751, C20903280, C20994211, C21087332 | | 05/31/2026 | R | | | 956.60 | |
| **L001 4020 0000 00 000000 | | | | BD | | 06/09/2026 | Y | | | 956.60 | |
| 10E003 2560 4000 00 084780 | | 956.60 | | | | | | | | | |
| | | | | | | | 109544 | | | 2,076.95 | |
| CREECKAT000 | CREECH, KATHERINE | 25/26-TUITION REIM | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | 06/04/2026 | R | | | 825.00 | |
| **L001 4020 0000 00 000000 | | 1102600205 | | BD | | 06/04/2026 | Y | | | 825.00 | |
| 10E002 1100 2300 00 000000 | | 825.00 | | | | | | | | | |
| | | | | | | | 109545 | | | 825.00 | |
| CROCKSAL000 | CROCKETT, SALANDRA A | EXPENSE REIMB | | REIMBURSE FOR AMAZON PURCHASE FOR WOMENS DAY EVENT @ EAST & FC | | 06/09/2026 | R | | | 76.57 | |
| **L001 4020 0000 00 000000 | | | | BD | | 06/09/2026 | Y | | | 76.57 | |
| 10E001 1216 4000 00 012307 | | 76.57 | | | | | | | | | |
| | | | | | | | 109546 | | | 76.57 | |
| CROWN AW000 | CROWN AWARDS | 39018328 | | CROWN AWARDS Summa Cum Laude 2026 (additional order) Quote #15859866 | | 05/18/2026 | R | | | 98.92 | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CROWN AW000 | Vendor Continued.... | | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 3002600136 | | BD | | | 06/09/2026 | Y | | | | | 98.92 |
| 10E003 2410 4000 00 000777 | | 98.92 | | | | | | | | | | | |
| | | | | | | | | 109547 | | | 98.92 | | |
| D.H. PAC000 | D.H. PACE COMPANY, INC | SVC/264-883304 | | WEST BLANKET PO | | | 05/15/2026 | R | | | | | 4,743.56 |
| **L001 4020 0000 00 000000 | | 2052600054 | | BD | | | 06/01/2026 | Y | | | | | 4,743.56 |
| 20E003 2542 3230 00 000375 | | 4,743.56 | | | | | | | | | | | |
| | | | | | | | | 109548 | | | 4,743.56 | | |
| DEL MCOL000 | DEL MONACO, COLLEEN | EXPENSE*REIMBR* | | REIMBURSEMENT/COLLEEN DEL MONICO/ FOR ATTENDING THE FOLLOWING PROFESSIONAL DEVELOPMENT AA4233: APPLYING THE FRAMEWORK FOR THE TEACHER GROWTH AND EVALUATION. 5/21/26 ONLINE. | | | 06/10/2026 | R | | | | | 230.63 |
| | | | | | | | | | | | | | 100 |
| **L001 4020 0000 00 000000 | | 1122600160 | | BD | | | 06/10/2026 | Y | | | | | 230.63 |
| 10E001 2210 3000 26 004932 | | 230.63 | | | | | | | | | | | |
| | | | | | | | | 109549 | | | 230.63 | | |
| DEMCO IN000 | DEMCO INC | 7807059 | | Library book repair and storage. Reference: T6086031. Contract/Bid ID: C81100 | | | 05/13/2026 | R | | | | | 1,867.47 |
| **L001 4020 0000 00 000000 | | 5012600039 | | BD | | | 06/09/2026 | Y | | | | | 1,867.47 |
| 10E005 2222 4000 00 000760 | | 470.68 | | | | 10E005 2223 7000 00 000762 | | | 1,396.79 | | | | |
| DEMCO IN000 | DEMCO INC | 7812637 | | WEST/JORIE GRANDE/QUOTE W6126105 QUOTE DATE 5/6/26/ | | | 05/26/2026 | R | | | | | 1,491.64 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| DEMCO IN000 | Vendor Continued.... | | | | | | | | | | | | |
| | | | | SUPPLIES TO SUPPORT LIBRARY FUNCTION. REFERENCE CONTRACT C81100 (BUYBOARD) WHEN ORDERING. | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1122600144 | | BD | | | 06/09/2026 | Y | | | | | 1,491.64 |
| 10E320 2222 4300 00 003800 | | 1,491.64 | | | | | | | | | | | |
| | | | | | | | | 109550 | | | 3,359.11 | | |
| DEMONICA000 | DEMONICA KEMPER ARCHITECTS | 25-018.01 | | Invoice# 25-018.01 Project: 25-018 New Tech & Trade Center | | | 05/26/2026 | R | | | | | 101,369.81 |
| **L001 4020 0000 00 000000 | | 12600521 | | BD | | | 06/10/2026 | Y | | | | | 101,369.81 |
| 60E011 2535 5310 00 000365 | | 101,369.81 | NONEM | | | | | | | | | | |
| | | | | | | | | 109551 | | | 101,369.81 | | |
| DIAMOND 000 | DIAMOND GRAPHICS | 0110906530 | | BLANKET MORTON CONNECTION MONTHLY NEWSLETTER SY 2025-2026 Printing, Mailing Service, and Deliveries | | | 05/15/2026 | R | | | | | 17,115.02 |
| **L001 4020 0000 00 000000 | | 1182600005 | | BD | | | 06/01/2026 | Y | | | | | 17,115.02 |
| 10E001 2633 3600 00 000706 | | 17,115.02 | | | | | | | | | | | |
| | | | | | | | | 109552 | | | 17,115.02 | | |
| DOBRZJAM001 | DOBRZANSKI, JAMES | TRVLREIMB 5/18/26 | | AP CONSORTIUM AT WESTMONT HIGH SCHOOL ON MAY 18, 2026 FOR MILEAGE. | | | 06/10/2026 | R | | | | | 16.80 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/10/2026 | Y | | | | | 16.80 |
| 10E001 2210 3000 26 004932 | | 16.80 | | | | | | | | | | | |
| | | | | | | | | 109553 | | | 16.80 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| DUREKMIL000 | DUREK, MILENA | EXPENSE*REIMBR | | MILENA DUREK REIMBURSEMENT FOR FRENCH SUPPLIES/EL/MELODY BECKER | | | 06/10/2026 | R | | | | | 138.93 |
| **L001 4020 0000 00 000000 | | 1172600179 | | BD | | | 06/10/2026 | Y | | | | | 138.93 |
| 10E002 1100 4000 00 000215 | | 138.93 | | | | | | | | | | | |
| | | | | | | | | 109554 | | | 138.93 | | |
| ELIM CHR000 | ELIM CHRISTIAN SCHOOL | 1010933-INV-INTENSE | | APRIL 2026 INVOICE - ESTIMATED TUITION COST FOR ONE STUDENT | | | 04/30/2026 | R | | | | | 11,704.38 |
| **L001 4020 0000 00 000000 | | 1112600010 | | BD | | | 06/01/2026 | Y | | | | | 11,704.38 |
| 10E001 1912 6700 00 012000 | | 11,704.38 | | | | | | | | | | | |
| ELIM CHR000 | ELIM CHRISTIAN SCHOOL | 1010933-INV-NON-INT | | APRIL 2026 INVOICE - ESTIMATED TUITION COST FOR TWO STUDENT | | | 06/01/2026 | R | | | | | 17,635.80 |
| **L001 4020 0000 00 000000 | | 1112600011 | | BD | | | 06/01/2026 | Y | | | | | 17,635.80 |
| 10E001 1912 6700 00 012000 | | 17,635.80 | | | | | | | | | | | |
| | | | | | | | | 109555 | | | 29,340.18 | | |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002062 | | WEST/ANDREW BOLAND/ INVOICES FOR YEAR 25/26. THIS IS FOR ADJUSTING AND CLEANING INSTRUNMENTS. INVOICES/1002064/1003017/1003016/1002070/1002626/1002613/1002062/1002068/1002069/1002072/1002073/1002071/1002065/1002067/1002066/1002627/1002063. TOTAL 17 INVOICES | | | 05/27/2026 | R | | | | | 80.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Account Number / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ELLMAN'S000 | Vendor Continued.... | | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | | | 06/10/2026 | Y | | | | | 80.00 |
| 10E003 1100 3230 00 000230 | | 80.00 | | | | | | | | | | | |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002063 | | WEST/ANDREW BOLAND/ INVOICES FOR YEAR 25/26. THIS IS FOR ADJUSTING AND CLEANING INSTRUNMENTS. INVOICES/1002064/1003017/10030 16/1002070/1002626/1002613/100 2062/1002068/1002069/1002072/1 002073/1002071/1002065/1002067 /1002066/1002627/1002063. TOTAL 17 INVOICES | | | 06/02/2026 | R | | | | | 130.00 |
| | | | | *********Vendor Cont Void | | | | 109556 | | | | | |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | | | 06/10/2026 | Y | | | | | 130.00 |
| 10E003 1100 3230 00 000230 | | 130.00 | | | | | | | | | | | |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002064 | | WEST/ANDREW BOLAND/ INVOICES FOR YEAR 25/26. THIS IS FOR ADJUSTING AND CLEANING INSTRUNMENTS. | | | 05/27/2026 | R | | | | | 135.00 |
| | | | | *********Vendor Cont Void | | | | 109557 | | | | | |
| | | | | INVOICES/1002064/1003017/10030 16/1002070/1002626/1002613/100 2062/1002068/1002069/1002072/1 002073/1002071/1002065/1002067 /1002066/1002627/1002063. TOTAL 17 INVOICES | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | | | 06/10/2026 | Y | | | | | 135.00 |
| 10E003 1100 3230 00 000230 | | 135.00 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002065 | | WEST/ANDREW BOLAND/ INVOICES FOR YEAR 25/26. THIS IS FOR ADJUSTING AND CLEANING INSTRUNMENTS. INVOICES/1002064/1003017/10030 16/1002070/1002626/1002613/100 | 05/27/2026 | R | | | | | 135.00 |
| | | | | *********Vendor Cont Void | | 109558 | | | | | |
| | | | | 2062/1002068/1002069/1002072/1 002073/1002071/1002065/1002067 /1002066/1002627/1002063. TOTAL 17 INVOICES | | | | | | | |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | 06/10/2026 | Y | | | | | 135.00 |
| 10E003 1100 3230 00 000230 | | 135.00 | | | | | | | | | |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002066 | | WEST/ANDREW BOLAND/ INVOICES FOR YEAR 25/26. THIS IS FOR ADJUSTING AND CLEANING INSTRUNMENTS. INVOICES/1002064/1003017/10030 16/1002070/1002626/1002613/100 2062/1002068/1002069/1002072/1 002073/1002071/1002065/1002067 | 06/02/2026 | R | | | | | 130.00 |
| | | | | *********Vendor Cont Void | | 109559 | | | | | |
| | | | | /1002066/1002627/1002063. TOTAL 17 INVOICES | | | | | | | |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | 06/10/2026 | Y | | | | | 130.00 |
| 10E003 1100 3230 00 000230 | | 130.00 | | | | | | | | | |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002067 | | WEST/ANDREW BOLAND/ INVOICES FOR YEAR 25/26. THIS IS FOR ADJUSTING AND CLEANING INSTRUNMENTS. | 05/27/2026 | R | | | | | 130.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Account Number | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ELLMAN'S000 | Vendor Continued.... | | | | | | | | | | | | | |
| | | | | INVOICES/1002064/1003017/10030 | | | | | | | | | | |
| | | | | 16/1002070/1002626/1002613/100 | | | | | | | | | | |
| | | | | 2062/1002068/1002069/1002072/1 | | | | | | | | | | |
| | | | | 002073/1002071/1002065/1002067 | | | | | | | | | | |
| | | | | /1002066/1002627/1002063. | | | | | | | | | | |
| | | | | TOTAL 17 INVOICES | | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | 109560 | | | | | | |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | | | 06/10/2026 | Y | | | | | | 130.00 |
| 10E003 1100 3230 00 000230 | | 130.00 | | | | | | | | | | | | |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002068 | | WEST/ANDREW BOLAND/ INVOICES | | | 05/27/2026 | R | | | | | | 105.00 |
| | | | | FOR YEAR 25/26. THIS IS FOR | | | | | | | | | | |
| | | | | ADJUSTING AND CLEANING | | | | | | | | | | |
| | | | | INSTRUNMENTS. | | | | | | | | | | |
| | | | | INVOICES/1002064/1003017/10030 | | | | | | | | | | |
| | | | | 16/1002070/1002626/1002613/100 | | | | | | | | | | |
| | | | | 2062/1002068/1002069/1002072/1 | | | | | | | | | | |
| | | | | 002073/1002071/1002065/1002067 | | | | | | | | | | |
| | | | | /1002066/1002627/1002063. | | | | | | | | | | |
| | | | | TOTAL 17 INVOICES | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | | | 06/10/2026 | Y | | | | | | 105.00 |
| 10E003 1100 3230 00 000230 | | 105.00 | | | | | | | | | | | | |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002069 | | WEST/ANDREW BOLAND/ INVOICES | | | 05/27/2026 | R | | | | | | 105.00 |
| | | | | *********Vendor Cont Void | | | | 109561 | | | | | | |
| | | | | FOR YEAR 25/26. THIS IS FOR | | | | | | | | | | |
| | | | | ADJUSTING AND CLEANING | | | | | | | | | | |
| | | | | INSTRUNMENTS. | | | | | | | | | | |
| | | | | INVOICES/1002064/1003017/10030 | | | | | | | | | | |
| | | | | 16/1002070/1002626/1002613/100 | | | | | | | | | | |
| | | | | 2062/1002068/1002069/1002072/1 | | | | | | | | | | |

105

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Account Number | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ELLMAN'S000 | Vendor Continued.... | | | 002073/1002071/1002065/1002067 /1002066/1002627/1002063. TOTAL 17 INVOICES | | | | | | | | | | |
| **L001 4020 0000 00 000000<br>10E003 1100 3230 00 000230 | | 1132600129<br>105.00 | | BD | | | 06/10/2026 | Y | | | | | | 105.00 |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002070 | | WEST/ANDREW BOLAND/ INVOICES FOR YEAR 25/26. THIS IS FOR ADJUSTING AND CLEANING INSTRUNMENTS. INVOICES/1002064/1003017/10030 16/1002070/1002626/1002613/100 2062/1002068/1002069/1002072/1 002073/1002071/1002065/1002067 /1002066/1002627/1002063. TOTAL 17 INVOICES | | | 05/27/2026 | R | | | | | | 95.00 |
| | | | | *********Vendor Cont Void | | | | 109562 | | | | | | |
| **L001 4020 0000 00 000000<br>10E003 1100 3230 00 000230 | | 1132600129<br>95.00 | | BD | | | 06/10/2026 | Y | | | | | | 95.00 |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002071 | | WEST/ANDREW BOLAND/ INVOICES FOR YEAR 25/26. THIS IS FOR ADJUSTING AND CLEANING INSTRUNMENTS. INVOICES/1002064/1003017/10030 | | | 05/27/2026 | R | | | | | | 95.00 |
| | | | | *********Vendor Cont Void | | | | 109563 | | | | | | |
| | | | | 16/1002070/1002626/1002613/100 2062/1002068/1002069/1002072/1 002073/1002071/1002065/1002067 /1002066/1002627/1002063. TOTAL 17 INVOICES | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ELLMAN'S000 | Vendor Continued.... | | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | | | 06/10/2026 | Y | | | | | 95.00 |
| 10E003 1100 3230 00 000230 | | 95.00 | | | | | | | | | | | |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002072 | | WEST/ANDREW BOLAND/ INVOICES FOR YEAR 25/26. THIS IS FOR ADJUSTING AND CLEANING INSTRUNMENTS. INVOICES/1002064/1003017/10030 16/1002070/1002626/1002613/100 2062/1002068/1002069/1002072/1 | | | 05/27/2026 | R | | | | | 90.00 |
| | | | | *********Vendor Cont Void | | | | 109564 | | | | | |
| | | | | 002073/1002071/1002065/1002067 /1002066/1002627/1002063. TOTAL 17 INVOICES | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | | | 06/10/2026 | Y | | | | | 90.00 |
| 10E003 1100 3230 00 000230 | | 90.00 | | | | | | | | | | | |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002073 | | WEST/ANDREW BOLAND/ INVOICES FOR YEAR 25/26. THIS IS FOR ADJUSTING AND CLEANING INSTRUNMENTS. INVOICES/1002064/1003017/10030 16/1002070/1002626/1002613/100 2062/1002068/1002069/1002072/1 002073/1002071/1002065/1002067 /1002066/1002627/1002063. | | | 05/27/2026 | R | | | | | 90.00 |
| | | | | *********Vendor Cont Void | | | | 109565 | | | | | |
| | | | | TOTAL 17 INVOICES | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | | | 06/10/2026 | Y | | | | | 90.00 |
| 10E003 1100 3230 00 000230 | | 90.00 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002613 | | WEST/ANDREW BOLAND/ INVOICES FOR YEAR 25/26. THIS IS FOR ADJUSTING AND CLEANING INSTRUNMENTS. INVOICES/1002064/1003017/1003016/1002070/1002626/1002613/1002062/1002068/1002069/1002072/1002073/1002071/1002065/1002067/1002066/1002627/1002063. TOTAL 17 INVOICES | 05/27/2026 | R | | | | | 50.00 |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | 06/10/2026 | Y | | | | | 50.00 |
| 10E003 1100 3230 00 000230 | | 50.00 | | | | | | | | | |
| | | | | *********Vendor Cont Void | | 109566 | | | | | |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002626 | | WEST/ANDREW BOLAND/ INVOICES FOR YEAR 25/26. THIS IS FOR ADJUSTING AND CLEANING INSTRUNMENTS. INVOICES/1002064/1003017/1003016/1002070/1002626/1002613/1002062/1002068/1002069/1002072/1002073/1002071/1002065/1002067/1002066/1002627/1002063. TOTAL 17 INVOICES | 05/27/2026 | R | | | | | 80.00 |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | 06/10/2026 | Y | | | | | 80.00 |
| 10E003 1100 3230 00 000230 | | 80.00 | | | | | | | | | |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1002627 | | WEST/ANDREW BOLAND/ INVOICES FOR YEAR 25/26. THIS IS FOR | 06/02/2026 | R | | | | | 205.00 |
| | | | | *********Vendor Cont Void | | 109567 | | | | | |
| | | | | ADJUSTING AND CLEANING INSTRUNMENTS. | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ELLMAN'S000 | Vendor Continued.... | | | | | | | | | | | |
| | | | | INVOICES/1002064/1003017/10030 | | | | | | | | |
| | | | | 16/1002070/1002626/1002613/100 | | | | | | | | |
| | | | | 2062/1002068/1002069/1002072/1 | | | | | | | | |
| | | | | 002073/1002071/1002065/1002067 | | | | | | | | |
| | | | | /1002066/1002627/1002063. | | | | | | | | |
| | | | | TOTAL 17 INVOICES | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | | 06/10/2026 | Y | | | | | 205.00 |
| 10E003 1100 3230 00 000230 | | 205.00 | | | | | | | | | | |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1003016 | | WEST/ANDREW BOLAND/ INVOICES | | 05/27/2026 | R | | | | | 175.00 |
| | | | | FOR YEAR 25/26. THIS IS FOR | | | | | | | | |
| | | | | ADJUSTING AND CLEANING | | | | | | | | |
| | | | | INSTRUNMENTS. | | | | | | | | |
| | | | | *********Vendor Cont Void | | | 109568 | | | | | |
| | | | | INVOICES/1002064/1003017/10030 | | | | | | | | |
| | | | | 16/1002070/1002626/1002613/100 | | | | | | | | |
| | | | | 2062/1002068/1002069/1002072/1 | | | | | | | | |
| | | | | 002073/1002071/1002065/1002067 | | | | | | | | |
| | | | | /1002066/1002627/1002063. | | | | | | | | |
| | | | | TOTAL 17 INVOICES | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | | 06/10/2026 | Y | | | | | 175.00 |
| 10E003 1100 3230 00 000230 | | 175.00 | | | | | | | | | | |
| ELLMAN'S000 | ELLMAN'S MUSIC CENTER, INC. | 1003017 | | WEST/ANDREW BOLAND/ INVOICES | | 05/27/2026 | R | | | | | 95.00 |
| | | | | FOR YEAR 25/26. THIS IS FOR | | | | | | | | |
| | | | | ADJUSTING AND CLEANING | | | | | | | | |
| | | | | INSTRUNMENTS. | | | | | | | | |
| | | | | INVOICES/1002064/1003017/10030 | | | | | | | | |
| | | | | 16/1002070/1002626/1002613/100 | | | | | | | | |
| | | | | *********Vendor Cont Void | | | 109569 | | | | | |
| | | | | 2062/1002068/1002069/1002072/1 | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Account Number | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ELLMAN'S000 | Vendor Continued.... | | | 002073/1002071/1002065/1002067 /1002066/1002627/1002063. TOTAL 17 INVOICES | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1132600129 | | BD | | | 06/10/2026 | Y | | | | | | 95.00 |
| 10E003 1100 3230 00 000230 | | 95.00 | | | | | | | | | | | | |
| | | | | | | | | | 109570 | | | 1,925.00 | | |
| ENVIRONM000 | ENVIRONMENT MECHANICAL SERV | 107932 | | WEST/ REPAIR INV# 107932 | | | 03/19/2026 | R | | | | | | 10,350.00 |
| **L001 4020 0000 00 000000 | | 2052600838 | | BD | | | 06/03/2026 | Y | | | | | | 10,350.00 |
| 20E003 2542 3230 00 000375 | | 10,350.00 | | | | | | | | | | | | |
| ENVIRONM000 | ENVIRONMENT MECHANICAL SERV | 107968 | | WEST/ REPAIRS INV# 107968 | | | 03/27/2026 | R | | | | | | 8,260.00 |
| **L001 4020 0000 00 000000 | | 2052600839 | | BD | | | 06/03/2026 | Y | | | | | | 8,260.00 |
| 20E003 2542 3230 00 000375 | | 8,260.00 | | | | | | | | | | | | |
| ENVIRONM000 | ENVIRONMENT MECHANICAL SERV | 107970 | | WEST/ REPAIRS INV# 107970 | | | 03/27/2026 | R | | | | | | 2,770.00 |
| **L001 4020 0000 00 000000 | | 2052600840 | | BD | | | 06/03/2026 | Y | | | | | | 2,770.00 |
| 20E003 2542 3230 00 000375 | | 2,770.00 | | | | | | | | | | | | |
| | | | | | | | | | 109571 | | | 21,380.00 | | |
| EOC AUDI000 | EOC AUDIO INC | 16431 | | DIST./ REPAIRS INV# 16431 | | | 03/15/2026 | R | | | | | | 425.95 |
| **L001 4020 0000 00 000000 | | 2052600841 | | BD | | | 06/03/2026 | Y | | | | | | 425.95 |
| 20E002 2542 3230 00 000375 | | 425.95 | | | | | | | | | | | | |
| | | | | | | | | | 109572 | | | 425.95 | | |
| ESCOBLIS000 | ESCOBAR, LISA | EXPENSE REIMBR-INS | | Nurse Proliability | | | 06/10/2026 | R | | | | | | 113.00 |
| **L001 4020 0000 00 000000 | | 3112600024 | | BD | | | 06/10/2026 | Y | | | | | | 113.00 |
| 10E003 2130 4000 00 000680 | | 113.00 | | | | | | | | | | | | |
| | | | | | | | | | 109573 | | | 113.00 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ESPERANZ000 | ESPERANZA COMMUNITY SERVICE | MORT-APR26 | | ESTIMATED TUITION COST FOR ONE STUDENT | | | 04/30/2026 | R | | | | | 10,109.61 |
| **L001 4020 0000 00 000000 | | 1112600017 | | BD | | | 06/09/2026 | Y | | | | | 10,109.61 |
| 10E001 1912 6700 00 012000 | | 10,109.61 | | | | | | | | | | | |
| | | | | | | | | 109574 | | | 10,109.61 | | |
| EXPRESS 001 | EXPRESS CHEER | J STERLING-11102025 | | MEGAPHONE FOR CHEER | | | 11/10/2025 | R | | | | | 180.00 |
| **L001 4020 0000 00 000000 | | 2062600152 | | BD | | | 06/01/2026 | Y | | | | | 180.00 |
| 10E001 1510 4000 00 000510 | | 90.00 | | | | 10E001 1510 4000 00 000515 | | | 90.00 | | | | |
| | | | | | | | | 109575 | | | 180.00 | | |
| FAGEN FR000 | FAGEN FRIEDMAN & FULFROST. | 247321-1 | | MARCH, 2026 - FAGEN FRIEDMAN & FULFROST LLP | | | 04/23/2026 | R | | | | | 220.00 |
| **L001 4020 0000 00 000000 | | 1002600073 | | BD | | | 06/10/2026 | Y | | | | | 220.00 |
| 10E001 2310 3180 00 000702 | | 220.00 | NONEM | | | | | | | | | | |
| FAGEN FR000 | FAGEN FRIEDMAN & FULFROST. | 248634-1 | | APRIL 2026 - FAGEN FRIEDMAN & FULFROST LLP | | | 05/24/2026 | R | | | | | 110.00 |
| **L001 4020 0000 00 000000 | | 1002600073 | | BD | | | 06/10/2026 | Y | | | | | 110.00 |
| 10E001 2310 3180 00 000702 | | 110.00 | NONEM | | | | | | | | | | |
| | | | | | | | | 109576 | | | 330.00 | | |
| FED EX 000 | FED EX | 9-284-70692 | | TYLER LUBINUS | | | 05/06/2026 | R | | | | | 46.10 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/10/2026 | Y | | | | | 46.10 |
| 10E002 1100 4000 00 000250 | | 46.10 | | | | | | | | | | | |
| FED EX 000 | FED EX | 9-721-38088 | | LATE FEE FOR INV9-284-70692-TYLER LUBINUS RETURN | | | 06/10/2026 | R | | | | | 3.95 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/10/2026 | Y | | | | | 3.95 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Asset | Lq | Description / Batch / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|
| FED EX 000 Vendor Continued.... | | | | | | | | | |
| 10E002 1100 4000 00 000250 | 3.95 | | | | | | | | |
| | | | | | | | 109577 | 50.05 | |
| FIELDTUR000 | FIELDTURF USA, INC | | | | WEST/ SITE IMPROVEMENT INV# 000740725 | 05/22/2026 | R | | 3,495.00 |
| **L001 4020 0000 00 000000 | 2052600863 | | | | BD | 06/10/2026 | Y | | 3,495.00 |
| 20E003 2535 5310 00 000370 | 3,495.00 | | | | | | | | |
| | | | | | | | 109578 | 3,495.00 | |
| FIRST ST000 | FIRST STUDENT INC | | | | ORDER #00267767 - BLOOM - BOYS TRACK MEET - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - BOYS | 04/28/2026 | R | | 465.00 |
| **L001 4020 0000 00 000000 | 2062600029 | | | | BD | 05/29/2026 | Y | | 465.00 |
| 40E001 2550 3300 00 000510 | 465.00 | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | | | ORDER #00267764 - BLOOM - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 04/28/2026 | R | | 93.00 |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/31/2026 | Y | | 93.00 |
| 40E001 2550 3300 00 000385 | 93.00 | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | | | ORDER #00267784 - BULSTER - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 | 04/28/2026 | R | | 325.50 |
| | | | | | *********Vendor Cont Void SCHOOL YEAR - SHUTTLES | | 109579 | | |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/31/2026 | Y | | 325.50 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 Vendor Continued.... | | | | | | | | | | | |
| 40E001 2550 3300 00 000385 | | 325.50 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-540838 | | ORDER #00267939 - LAGER - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 04/28/2026 | R | | | | | 93.00 |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | 05/31/2026 | Y | | | | | 93.00 |
| 40E001 2550 3300 00 000385 | | 93.00 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-540839 | | ORDER #00267943 - LAGER - BOYS TRACK @ HC TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - BOYS | 04/28/2026 | R | | | | | 465.00 |
| **L001 4020 0000 00 000000 | | 2062600029 | | BD | 05/29/2026 | Y | | | | | 465.00 |
| 40E001 2550 3300 00 000510 | | 465.00 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-540840 | | ORDER #00268257 - CRANCICH - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 04/28/2026 | R | | | | | 325.50 |
| | | | | *********Vendor Cont Void | | 109580 | | | | | |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | 05/31/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | | 325.50 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-540841 | | ORDER #00268322 - KARG - BASEBALL TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - BOYS | 04/28/2026 | R | | | | | 348.75 |
| **L001 4020 0000 00 000000 | | 2062600029 | | BD | 05/29/2026 | Y | | | | | 348.75 |
| 40E001 2550 3300 00 000510 | | 348.75 | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 | FIRST STUDENT INC | SF-541929 | | ORDER #00267769 - BLOOM - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 04/29/2026 | R | | | | | 372.00 |
| | | | | *********Vendor Cont Void | | 109581 | | | | | |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | 05/31/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000385 | | 372.00 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-541930 | | ORDER #00267787 - BULSTER - GIRLS TRACK - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - GIRLS | 04/29/2026 | R | | | | | 744.00 |
| **L001 4020 0000 00 000000 | | 2062600030 | | BD | 05/29/2026 | Y | | | | | 744.00 |
| 40E001 2550 3300 00 000515 | | 744.00 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-541931 | | ORDER #00267945 - LAGER - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 04/29/2026 | R | | | | | 372.00 |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | 05/31/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000385 | | 372.00 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-541932 | | ORDER #00268261 - CRANCICH - SHUTTLE TRIP - FIRST STUDENT | 04/29/2026 | R | | | | | 325.50 |
| | | | | *********Vendor Cont Void | | 109582 | | | | | |
| | | | | BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | | | | | | | |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | 05/31/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | | 325.50 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-543006 | | ORDER #00267772 - BLOOM - BOYS TRACK MEET - FIRST | 04/30/2026 | R | | | | | 681.69 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check | Invoice Amount / Net Amount | Asset | Lq |
|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 Vendor Continued.... | | | | | | | | | |
| | | | STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - BOYS | | | | | | |
| **L001 4020 0000 00 000000 | 2062600029 | | BD | 05/29/2026 | Y | | 681.69 | | |
| 40E001 2550 3300 00 000510 | 681.69 | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-543007 | | ORDER #00268272 - CRANCICH - GIRLS SOCCER - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - GIRLS | 04/30/2026 | R | | 279.00 | | |
| **L001 4020 0000 00 000000 | 2062600030 | | BD | 05/29/2026 | Y | | 279.00 | | |
| 40E001 2550 3300 00 000515 | 279.00 | | | | | | | | |
| | | | *********Vendor Cont Void | | 109583 | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-544331 | | ORDER #00270538 - BLOOM - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/04/2026 | R | | 325.50 | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | 05/31/2026 | Y | | 325.50 | | |
| 40E001 2550 3300 00 000385 | 325.50 | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-544335 | | ORDER #00270542 - BLOOM - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/04/2026 | R | | 325.50 | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | 05/31/2026 | Y | | 325.50 | | |
| 40E001 2550 3300 00 000385 | 325.50 | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-544447 | | ORDER #00270581 - BULSTER - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 | 05/04/2026 | R | | 325.50 | | |
| | | | *********Vendor Cont Void | | 109584 | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Invoice # / Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 Vendor Continued.... | | | | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | 05/31/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | 325.50 | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-544452 | | ORDER #00270582 - BULSTER - | 05/04/2026 | R | | | | | 325.50 |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | 05/31/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | 325.50 | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-544491 | | ORDER #00270605 - LAGER - | 05/04/2026 | R | | | | | 372.00 |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | 05/31/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000385 | 372.00 | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-544494 | | ORDER #00270608 - LAGER - | 05/04/2026 | R | | | | | 372.00 |
| | | | *********Vendor Cont Void | | 109585 | | | | | |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | 05/31/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000385 | 372.00 | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-544594 | | ORDER #00270649 - BARTOSZ - | 05/04/2026 | R | | | | | 286.44 |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | 05/31/2026 | Y | | | | | 286.44 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Asset | Lq | Description / Batch / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 | Vendor Continued.... | | | | | | | | | | | |
| 40E001 2550 3300 00 000385 | 286.44 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | | | ORDER #00270682 - BARTOSZ - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/04/2026 | R | | | | | 309.69 |
| | | | | | *********Vendor Cont Void | | 109586 | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/31/2026 | Y | | | | | 309.69 |
| 40E001 2550 3300 00 000385 | 309.69 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | | | ORDER #00270899 - CRANCICH - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/04/2026 | R | | | | | 325.50 |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/31/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | 325.50 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | | | ORDER #00270908 - CRANCICH - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/04/2026 | R | | | | | 232.50 |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/31/2026 | Y | | | | | 232.50 |
| 40E001 2550 3300 00 000385 | 232.50 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | | | ORDER #00270545 - BLOOM - SHUTTLE TRIP - FIRST STUDENT | 05/04/2026 | R | | | | | 395.25 |
| | | | | | *********Vendor Cont Void | | 109587 | | | | | |
| | | | | | BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/31/2026 | Y | | | | | 395.25 |
| 40E001 2550 3300 00 000385 | 395.25 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 | FIRST STUDENT INC | SF-545206 | | ORDER #00270584 - BULSTER - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/04/2026 | R | | | | | 325.50 |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | 05/31/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | | 325.50 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-545207 | | ORDER #00270631 - LAGER - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/04/2026 | R | | | | | 465.00 |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | 05/31/2026 | Y | | | | | 465.00 |
| 40E001 2550 3300 00 000385 | | 465.00 | | | | | | | | | |
| | | | | *********Vendor Cont Void | | 109588 | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-545208 | | ORDER #00270690 - BARTOSZ - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/04/2026 | R | | | | | 332.94 |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | 05/31/2026 | Y | | | | | 332.94 |
| 40E001 2550 3300 00 000385 | | 332.94 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-545209 | | ORDER #00270930 - CRANCICH - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/04/2026 | R | | | | | 93.00 |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | 05/31/2026 | Y | | | | | 93.00 |
| 40E001 2550 3300 00 000385 | | 93.00 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-545210 | | ORDER #00270844 - KARG - BASEBALL TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 | 05/04/2026 | R | | | | | 348.75 |
| | | | | *********Vendor Cont Void | | 109589 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 Vendor Continued.... | | | | | | | | | | |
| | | | SCHOOL YEAR - BOYS | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600029 | | BD | 05/29/2026 | Y | | | | | 348.75 |
| 40E001 2550 3300 00 000510 | 348.75 | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-546575 | | ORDER #00270546 - BLOOM - | 05/05/2026 | R | | | | | 348.75 |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | 05/31/2026 | Y | | | | | 348.75 |
| 40E001 2550 3300 00 000385 | 348.75 | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-546576 | | ORDER #00270586 - BULSTER - | 05/05/2026 | R | | | | | 651.00 |
| | | | GIRLS TRACK - FIRST STUDENT | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | |
| | | | SCHOOL YEAR - GIRLS | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600030 | | BD | 05/29/2026 | Y | | | | | 651.00 |
| 40E001 2550 3300 00 000515 | 651.00 | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-546577 | | ORDER #00270610 - LAGER - | 05/05/2026 | R | | | | | 372.00 |
| | | | *********Vendor Cont Void | | 109590 | | | | | |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | 05/31/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000385 | 372.00 | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-546578 | | ORDER #00270723 - BARTOSZ - | 05/05/2026 | R | | | | | 341.31 |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | 05/31/2026 | Y | | | | | 341.31 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Batch | Invoice # / Description / Detail Amount | 1099 | Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 | Vendor Continued.... | | | | | | | | | | | |
| 40E001 2550 3300 00 000385 | | 341.31 | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-546579 | | | | ORDER #00270856 - KARG - BASEBALL TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - BOYS | 05/05/2026 | R | | | | | 279.00 |
| | | | | | | *********Vendor Cont Void | | 109591 | | | | |
| **L001 4020 0000 00 000000 | | 2062600029 | | | | BD | 05/29/2026 | Y | | | | 279.00 |
| 40E001 2550 3300 00 000510 | | 279.00 | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-547738 | | | | ORDER #00270553 - BLOOM - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/06/2026 | R | | | | | 93.00 |
| **L001 4020 0000 00 000000 | | 2062600028 | | | | BD | 05/31/2026 | Y | | | | 93.00 |
| 40E001 2550 3300 00 000385 | | 93.00 | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-547739 | | | | ORDER NUMBER: 00270547 - BLOOM - FIELD TRIP- B. BLOOM FC FIELD TRIP TO EAST ORGANIZER: B. BLOOM INVOICE: SF-547739 | 05/06/2026 | R | | | | | 232.50 |
| **L001 4020 0000 00 000000 | | 1112600213 | | | | BD | 06/09/2026 | Y | | | | 232.50 |
| 40E001 2550 3310 00 013660 | | 232.50 | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-547740 | | | | ORDER #00270556 - BLOOM - | 05/06/2026 | R | | | | | 604.50 |
| | | | | | | *********Vendor Cont Void | | 109592 | | | | |
| | | | | | | BOYS TRACK - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - BOYS | | | | | | |
| **L001 4020 0000 00 000000 | | 2062600029 | | | | BD | 05/29/2026 | Y | | | | 604.50 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 | Vendor Continued.... | | | | | | | | | | |
| 40E001 2550 3300 00 000510 | 604.50 | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | ORDER #00270588 - BULSTER - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | | 05/06/2026 | R | | | | | 325.50 |
| **L001 4020 0000 00 000000 | SF-547741 | | BD | | 05/31/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | 325.50 | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | ORDER #00270633 - LAGER - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | | 05/06/2026 | R | | | | | 372.00 |
| | | | *********Vendor Cont Void | | | 109593 | | | | | |
| **L001 4020 0000 00 000000 | SF-547742 | | BD | | 05/31/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000385 | 372.00 | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | ORDER #00270861 - KARG - BASEBALL TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - BOYS | | 05/06/2026 | R | | | | | 372.00 |
| **L001 4020 0000 00 000000 | 2062600029 | | BD | | 05/29/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000510 | 372.00 | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | ORDER #00270560 - BLOOM - BOYS TRACK MEET - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - BOYS | | 05/07/2026 | R | | | | | 744.00 |
| **L001 4020 0000 00 000000 | SF-548592 | | BD | | 05/29/2026 | Y | | | | | 744.00 |
| 40E001 2550 3300 00 000510 | 744.00 | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # | Description / Batch | Inv Date / Due Date | C / Detail | Check | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|
| FIRST ST000 | FIRST STUDENT INC | SF-548593 | ORDER #00270638 - LAGER - BOYS TRACK - FIRST STUDENT<br>*********Vendor Cont Void<br>BLANKET ORDER 2025-2026<br>SCHOOL YEAR - BOYS | 05/07/2026 | R<br>109594 | | 744.00 |
| **L001 4020 0000 00 000000 | | 2062600029 | BD | 05/29/2026 | Y | | 744.00 |
| 40E001 2550 3300 00 000510 | | 744.00 | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-548594 | ORDER #00270878 - KARG - BASEBALL - FIRST STUDENT<br>BLANKET ORDER 2025-2026<br>SCHOOL YEAR - BOYS | 05/07/2026 | R | | 348.75 |
| **L001 4020 0000 00 000000 | | 2062600029 | BD | 05/29/2026 | Y | | 348.75 |
| 40E001 2550 3300 00 000510 | | 348.75 | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-551127 | ORDER #00274095 - BLOOM - SHUTTLE TRIP - FIRST STUDENT<br>BLANKET ORDER 2025-2026<br>SCHOOL YEAR - SHUTTLES | 05/11/2026 | R | | 356.19 |
| **L001 4020 0000 00 000000 | | 2062600028 | BD | 05/31/2026 | Y | | 356.19 |
| 40E001 2550 3300 00 000385 | | 356.19 | | | | | |
| | | | *********Vendor Cont Void | | 109595 | | |
| FIRST ST000 | FIRST STUDENT INC | SF-551144 | ORDER #00274100 - BLOOM - SHUTTLE TRIP - FIRST STUDENT<br>BLANKET ORDER 2025-2026<br>SCHOOL YEAR - SHUTTLES | 05/11/2026 | R | | 372.00 |
| **L001 4020 0000 00 000000 | | 2062600028 | BD | 05/29/2026 | Y | | 372.00 |
| 40E001 2550 3300 00 000385 | | 372.00 | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-551187 | ORDER #00274110 - BARTOSZ - SHUTTLE TRIP - FIRST STUDENT | 05/11/2026 | R | | 286.44 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 Vendor Continued.... | | | | | | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | | | 05/31/2026 | Y | | | | | 286.44 |
| 40E001 2550 3300 00 000385 | 286.44 | | | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-551191 | | ORDER #00274116 - BARTOSZ - | | | 05/11/2026 | R | | | | | 123.69 |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | | | |
| | | | *********Vendor Cont Void | | | | 109596 | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | | | 05/31/2026 | Y | | | | | 123.69 |
| 40E001 2550 3300 00 000385 | 123.69 | | | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-551213 | | ORDER #00274144 - LAGER - | | | 05/11/2026 | R | | | | | 372.00 |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | | | 05/29/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000385 | 372.00 | | | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-551217 | | ORDER #00274146 - LAGER - | | | 05/11/2026 | R | | | | | 372.00 |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | | | 05/29/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000385 | 372.00 | | | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-551406 | | ORDER #00274199 - BULSTER - | | | 05/11/2026 | R | | | | | 325.50 |
| | | | *********Vendor Cont Void | | | | 109597 | | | | | |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | | | |

123

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 | Vendor Continued.... | | | | | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | | | 05/29/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | 325.50 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | SF-551408 | | ORDER #00274202 - BULSTER - | 05/11/2026 | R | | | | | 325.50 |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | | | 05/29/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | 325.50 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | SF-551512 | | ORDER #00274206 - BULSTER - | 05/12/2026 | R | | | | | 325.50 |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | | | |
| | | | *********Vendor Cont Void | | | | 109598 | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | | | 05/29/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | 325.50 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | SF-551553 | | ORDER #00274103 - BLOOM - | 05/11/2026 | R | | | | | 418.50 |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | | | 05/29/2026 | Y | | | | | 418.50 |
| 40E001 2550 3300 00 000385 | 418.50 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | SF-551554 | | ORDER #00274120 - BARTOSZ - | 05/11/2026 | R | | | | | 472.44 |
| | | | SHUTTLE TRIP - FIRST STUDENT | | | | | | | | | |
| | | | BLANKET ORDER 2025-2026 | | | | | | | | | |
| | | | SCHOOL YEAR - SHUTTLES | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | | | 05/29/2026 | Y | | | | | 472.44 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Asset | Lq | Description / Batch / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 Vendor Continued.... | | | | | | | | | | | | |
| 40E001 2550 3300 00 000385 | 472.44 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | | | ORDER #00274148 - LAGER - SHUTTLE TRIP - FIRST STUDENT | 05/11/2026 | R | | | | | 465.00 |
| | | | | | *********Vendor Cont Void | | 109599 | | | | | |
| | | | | | BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/29/2026 | Y | | | | | 465.00 |
| 40E001 2550 3300 00 000385 | 465.00 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | | | ORDER #SF-551556 - KARG - BASEBALL - FIRST STUDENT | 05/11/2026 | R | | | | | 348.75 |
| | | | | | BLANKET ORDER 2025-2026 SCHOOL YEAR - BOYS | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600029 | | | | BD | 05/29/2026 | Y | | | | | 348.75 |
| 40E001 2550 3300 00 000510 | 348.75 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | | | ORDER #00274473 - CRANCICH - SHUTTLE TRIP - FIRST STUDENT | 05/12/2026 | R | | | | | 325.50 |
| | | | | | BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/29/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | 325.50 | | | | | | | | | | | |
| | | | | | *********Vendor Cont Void | | 109600 | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | | | ORDER #00274482 - CRANCICH - SHUTTLE TRIP - FIRST STUDENT | 05/12/2026 | R | | | | | 139.50 |
| | | | | | BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/29/2026 | Y | | | | | 139.50 |
| 40E001 2550 3300 00 000385 | 139.50 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 | FIRST STUDENT INC | SF-552046 | | ORDER #00274484 - - CRANCICH - GIRLS SOCCER - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - GIRLS | | | 05/12/2026 | R | | | | | 465.00 |
| **L001 4020 0000 00 000000 | | 2062600030 | | BD | | | 05/29/2026 | Y | | | | | 465.00 |
| 40E001 2550 3300 00 000515 | | 465.00 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-552188 | | ORDER #00274491 - CRANCICH - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | | | 05/12/2026 | R | | | | | 395.25 |
| | | | | *********Vendor Cont Void | | | | 109601 | | | | | |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | | | 05/29/2026 | Y | | | | | 395.25 |
| 40E001 2550 3300 00 000385 | | 395.25 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-552588 | | ORDER #00274152 - LAGER - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | | | 05/12/2026 | R | | | | | 372.00 |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | | | 05/29/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000385 | | 372.00 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-552589 | | ORDER #00274104 - BLOOM - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | | | 05/12/2026 | R | | | | | 372.00 |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | | | 05/29/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000385 | | 372.00 | | | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-552590 | | ORDER #00274124 - BARTOSZ - SHUTTLE TRIP - FIRST STUDENT | | | 05/12/2026 | R | | | | | 286.44 |
| | | | | *********Vendor Cont Void | | | | 109602 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|
| FIRST ST000 | Vendor Continued.... | | | | | | | |
| | | | BLANKET ORDER 2025-2026<br>SCHOOL YEAR - SHUTTLES | | | | | |
| **L001 4020 0000 00 000000<br>40E001 2550 3300 00 000385 | 2062600028<br>286.44 | | BD | 05/29/2026 | Y | | | 286.44 |
| FIRST ST000 | FIRST STUDENT INC | | ORDER #00274211 - BULSTER - GIRLS TRACK - FIRST STUDENT<br>BLANKET ORDER 2025-2026<br>SCHOOL YEAR - GIRLS | 05/12/2026 | R | | | 744.00 |
| **L001 4020 0000 00 000000<br>40E001 2550 3300 00 000515 | 2062600030<br>744.00 | | BD | 05/29/2026 | Y | | | 744.00 |
| FIRST ST000 | FIRST STUDENT INC | | ORDER #00274476 - CRANCICH - SHUTTLE TRIP - FIRST STUDENT<br>BLANKET ORDER 2025-2026<br>SCHOOL YEAR - SHUTTLES | 05/12/2026 | R | | | 325.50 |
| | | | *********Vendor Cont Void | | 109603 | | | |
| **L001 4020 0000 00 000000<br>40E001 2550 3300 00 000385 | 2062600028<br>325.50 | | BD | 05/29/2026 | Y | | | 325.50 |
| FIRST ST000 | FIRST STUDENT INC | | ORDER #00274136 - BARTOSZ - SHUTTLE TRIP - FIRST STUDENT<br>BLANKET ORDER 2025-2026<br>SCHOOL YEAR - SHUTTLES | 05/13/2026 | R | | | 286.44 |
| **L001 4020 0000 00 000000<br>40E001 2550 3300 00 000385 | 2062600028<br>286.44 | | BD | 05/29/2026 | Y | | | 286.44 |
| FIRST ST000 | FIRST STUDENT INC | | ORDER #00274098 - BLOOM - SHUTTLE TRIP - FIRST STUDENT<br>BLANKET ORDER 2025-2026<br>SCHOOL YEAR - SHUTTLES | 05/13/2026 | R | | | 356.19 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Asset | Lq | Description / Batch / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 Vendor Continued.... | | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/29/2026 | Y | | | | | 356.19 |
| 40E001 2550 3300 00 000385 | 356.19 | | | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-553799 | | | | ORDER #00274155 - LAGER - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/13/2026 | R | | | | | 372.00 |
| | | | | | *********Vendor Cont Void | | 109604 | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/29/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000385 | 372.00 | | | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-553800 | | | | ORDER #00274207 - BULSTER - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/13/2026 | R | | | | | 325.50 |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/29/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | 325.50 | | | | | | | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-553801 | | | | ORDER #00274479 - CRANCICH - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/13/2026 | R | | | | | 325.50 |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/29/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | 325.50 | | | | | | | | | | | |
| | | | | | *********Vendor Cont Void | | 109605 | | | | | |
| FIRST ST000 FIRST STUDENT INC | SF-556690 | | | | ORDER #00276560 - LAGER - SHUTTLE - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/18/2026 | R | | | | | 372.00 |
| **L001 4020 0000 00 000000 | 2062600028 | | | | BD | 05/29/2026 | Y | | | | | 372.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 Vendor Continued.... | | | | | | | | | | |
| 40E001 2550 3300 00 000385 | 372.00 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | ORDER #00276563 - LAGER - SHUTTLE - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/18/2026 | R | | | | | 372.00 |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | 05/29/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000385 | 372.00 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | ORDER #00276588 - BLOOM SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/18/2026 | R | | | | | 356.19 |
| | | | *********Vendor Cont Void | | 109606 | | | | | |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | 05/29/2026 | Y | | | | | 356.19 |
| 40E001 2550 3300 00 000385 | 356.19 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | ORDER NUMBER: 00276612 - BLOOM - FIELD TRIP- ASI FIELD TRIP TO DOG'S GAME ORGANIZER: B. B.OOM INVOICE SF-556799 FC | 05/18/2026 | R | | | | | 581.25 |
| **L001 4020 0000 00 000000 | 1112600214 | | BD | 06/09/2026 | Y | | | | | 581.25 |
| 40E001 2550 3310 00 013660 | 581.25 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | | ORDER #00276614 - BLOOM - SHUTTLE FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/18/2026 | R | | | | | 372.00 |
| **L001 4020 0000 00 000000 | 2062600028 | | BD | 05/29/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000385 | 372.00 | | | | | | | | | |
| | | | *********Vendor Cont Void | | 109607 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| FIRST ST000 | FIRST STUDENT INC | SF-556907 | | ORDER #00276702 - BULSTER - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/18/2026 | R | | | | | 604.50 |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | 05/29/2026 | Y | | | | | 604.50 |
| 40E001 2550 3300 00 000385 | | 604.50 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-556917 | | ORDER #00276699 - BULSTER - SHUTTLE TRIP - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - SHUTTLES | 05/18/2026 | R | | | | | 325.50 |
| **L001 4020 0000 00 000000 | | 2062600028 | | BD | 05/29/2026 | Y | | | | | 325.50 |
| 40E001 2550 3300 00 000385 | | 325.50 | | | | | | | | | |
| FIRST ST000 | FIRST STUDENT INC | SF-556931 | | ORDER #00276757 - KARG - BASEBALL - FIRST STUDENT BLANKET ORDER 2025-2026 SCHOOL YEAR - BOYS | 05/18/2026 | R | | | | | 372.00 |
| | | | | *********Vendor Cont Void | | 109608 | | | | | |
| **L001 4020 0000 00 000000 | | 2062600029 | | BD | 05/29/2026 | Y | | | | | 372.00 |
| 40E001 2550 3300 00 000510 | | 372.00 | | | | | | | | | |
| | | | | | | 109609 | 28,888.59 | | | | |
| FITZGSUS000 | FITZGIBBONS, SUSAN | YEAR 5 TRIP INS | | 45% Susan Fitzgibbons year 5 25-26 June and July $347.20 x 2 = $694.40 August 25 - June 26 = $370.76 x 11 = $4,078.36 Total = $4078.36 x 45% = $2,147.74 | 06/10/2026 | R | | | | | 2,147.74 |
| **L001 4020 0000 00 000000 | | 1022600062 | | BD | 06/10/2026 | Y | | | | | 2,147.74 |
| 10E001 2316 2225 00 000703 | | 2,147.74 | | | | | | | | | |
| | | | | | | 109610 | 2,147.74 | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FLORESHR000 | FLORESHR | 1016732 | | Invoice 1016732 March $468.05 | | | 03/12/2026 | R | | | | | 468.05 |
| | | | | Invoice 1020658 April | | | | | | | | | |
| | | | | $468.05 Invoice 1025508 May | | | | | | | | | |
| | | | | $468.05 Total $1,404.15 | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1022600055 | | BD | | | 06/03/2026 | Y | | | | | 468.05 |
| 15R001 1997 0000 00 000000 | | 468.05 | | | | | | | | | | | |
| FLORESHR000 | FLORESHR | 1020658 | | Invoice 1016732 March $468.05 | | | 04/14/2026 | R | | | | | 468.05 |
| | | | | Invoice 1020658 April | | | | | | | | | |
| | | | | $468.05 Invoice 1025508 May | | | | | | | | | |
| | | | | $468.05 Total $1,404.15 | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1022600055 | | BD | | | 06/03/2026 | Y | | | | | 468.05 |
| 15R001 1997 0000 00 000000 | | 468.05 | | | | | | | | | | | |
| FLORESHR000 | FLORESHR | 1025508 | | Invoice 1016732 March $468.05 | | | 05/14/2026 | R | | | | | 468.05 |
| | | | | Invoice 1020658 April | | | | | | | | | |
| | | | | $468.05 Invoice 1025508 May | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | 109611 | | | | | |
| | | | | $468.05 Total $1,404.15 | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1022600055 | | BD | | | 06/03/2026 | Y | | | | | 468.05 |
| 15R001 1997 0000 00 000000 | | 468.05 | | | | | | | | | | | |
| FLORESHR000 | FLORESHR | 1029568 | | Invoice 1016732 March $468.05 | | | 06/10/2026 | R | | | | | 468.05 |
| | | | | Invoice 1020658 April | | | | | | | | | |
| | | | | $468.05 Invoice 1025508 May | | | | | | | | | |
| | | | | $468.05 Total $1,404.15 | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1022600055 | | BD | | | 06/10/2026 | Y | | | | | 468.05 |
| 15R001 1997 0000 00 000000 | | 468.05 | | | | | | | | | | | |
| | | | | | | | | 109612 | | | 1,872.20 | | |
| FORMLABS000 | FORMLABS, INC. | 1868054 | | EQUIPMENT PACKAGE FOR | | | 05/26/2026 | R | | | | | 11,710.47 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FORMLABS000 | Vendor Continued.... | | | | | | | | | | | | |
| | | | | SPECIALIZED PRINTER ENGINEERING Quote Number 00184044 | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5122600062 | | BD | | | 06/09/2026 | Y | | | | | 11,710.47 |
| 10E001 1400 7000 26 003220 | | 11,710.47 | | | | | | | | | | | |
| FORMLABS000 | FORMLABS, INC. | US-007506487 | | WEST--EQUIPMENT PACKAGE FOR SPECIALIZED PRINTER ENGINEERING | | | 04/28/2026 | R | | | | | 11,710.47 |
| **L001 4020 0000 00 000000 | | 5122600061 | | BD | | | 06/10/2026 | Y | | | | | 11,710.47 |
| 10E001 1400 7000 26 003220 | | 11,710.47 | | | | | | | | | | | |
| | | | | | | | | 109613 | | | 23,420.94 | | |
| FRANKKEN001 | FRANKFOTHER, KENT | EXPENSE REIMB. | | REIMBURSEMENT FOR COSTS INCURRED WHILE CHAPERONING STUDENTS TO THE HISTORY FAIR IN SPRINGFIELD, IL ON APRIL 26 & 27, 2026. COSTS WERE FOR DINNER, GAS, AND ADMISSION TO THE ABRAHAM LINCOLN PRESIDENTIAL LIBARY AND MUSEUM. (ALL RECEIPTS ATTACHED) | | | 06/03/2026 | R | | | | | 353.83 |
| **L001 4020 0000 00 000000 | | 2002600136 | | BD | | | 06/03/2026 | Y | | | | | 353.83 |
| 10E002 2410 4000 00 000777 | | 353.83 | | | | | | | | | | | |
| | | | | | | | | 109614 | | | 353.83 | | |
| FRONICRY000 | FRONIMOS, CRYSTAL | TRVLREIMB 5/18/26 | | AP CONSORTIUM AT WESTMONT HIGH SCHOOL ON MAY 18, 2026 | | | 06/10/2026 | R | | | | | 16.80 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Asset | Lq | Description / Batch / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FRONICRY000 | Vendor Continued.... | | | | FOR MILEAGE. | | | | | | | |
| **L001 4020 0000 00 000000 | | | | | BD | 06/10/2026 | Y | | | | | 16.80 |
| 10E001 2210 3000 26 004932 | 16.80 | | | | | | | | | | | |
| | | | | | | | 109615 | | | 16.80 | | |
| FRUTOLUC000 | FRUTOS, LUCIANA | | | | REIMBURSEMENT FOR SUMMER CAMPS FOR CHEER ATHLETES AND COACHES | 06/10/2026 | R | | | | | 5,550.00 |
| **L001 4020 0000 00 000000 | 2062600314 | | | | BD | 06/10/2026 | Y | | | | | 5,550.00 |
| 10E001 1510 4000 00 000515 | 5,550.00 | | | | | | | | | | | |
| | | | | | | | 109616 | | | 5,550.00 | | |
| GAMBOJOS000 | GAMBOA, JOSE | | | | REIMBURSEMENT FOR LUNCH PURCHASED FOR MARIACHI STUDENTS THAT PLAYED THE NATIONAL ANTHEM AT CICERO STADIUM FOR THE GOLDEN GLOVES. (RECEIPT ATTACHED) | 06/03/2026 | R | | | | | 85.72 |
| **L001 4020 0000 00 000000 | 2002600134 | | | | BD | 06/03/2026 | Y | | | | | 85.72 |
| 10E002 2410 4000 00 000777 | 85.72 | | | | | | | | | | | |
| | | | | | | | 109617 | | | 85.72 | | |
| GIANT ST000 | GIANT STEPS ILLINOIS INC | | | | ESTIMATED TUITION COST FOR SEVEN STUDENTS | 05/28/2026 | R | | | | | 55,244.21 |
| **L001 4020 0000 00 000000 | 1112600012 | | | | BD | 06/09/2026 | Y | | | | | 55,244.21 |
| 10E001 1912 6700 00 012000 | 55,244.21 | | | | | | | | | | | |
| | | | | | | | 109618 | | | 55,244.21 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| GLENBARD001 | GLENBARD WEST HIGH SCHOOL | B JV WRESTLING 1/26 | | ENTRY FEE: B JV1 WRESTLING - WSC JV1 MEET - 01/24/2026 | | | | 01/26/2026 | R | | | | | 300.00 |
| **L001 4020 0000 00 000000 | | 2062600318 | | BD | | | | 06/10/2026 | Y | | | | | 300.00 |
| 10E001 1510 3130 00 000510 | | 300.00 | | | | | | | | | | | | |
| | | | | | | | | | 109619 | | | 300.00 | | |
| GLENOAKS000 | GLENOAKS NORTH - THERAPEUTI | TDS-N 13612 | | ESTIMATED TUITION COST FOR SEVEN STUDENTS | | | | 05/31/2026 | R | | | | | 16,833.92 |
| **L001 4020 0000 00 000000 | | 1112600013 | | BD | | | | 06/09/2026 | Y | | | | | 16,833.92 |
| 10E001 1912 6700 00 012000 | | 16,833.92 | | | | | | | | | | | | |
| GLENOAKS000 | GLENOAKS NORTH - THERAPEUTI | TDS-TP-2634 | | ESTIMATED TUITION COST FOR SEVEN STUDENTS | | | | 05/31/2026 | R | | | | | 6,403.84 |
| **L001 4020 0000 00 000000 | | 1112600013 | | BD | | | | 06/09/2026 | Y | | | | | 6,403.84 |
| 10E001 1912 6700 00 012000 | | 6,403.84 | | | | | | | | | | | | |
| | | | | | | | | | 109620 | | | 23,237.76 | | |
| GLOBAL D000 | GLOBAL DATEBOOK | GPP-35709 | | QUOTE/#GPP-35709/ TOTAL 1800 DATEBOOKS SPLIT BETWEEN FC AND WEST CAMPUS. 900 EACH CAMPUS FOR YEAR 26/27. | | | | 06/01/2026 | R | | | | | 4,628.00 |
| **L001 4020 0000 00 000000 | | 1122600138 | | BD | | | | 06/09/2026 | Y | | | | | 4,628.00 |
| 10E003 2120 4000 26 004300 | | 2,314.00 | | | | | 10E005 2120 4000 26 004300 | | | 2,314.00 | | | | |
| | | | | | | | | | 109621 | | | 4,628.00 | | |
| GONZAJOS000 | GONZALEZ, JOSE | 25/26 TUITION REIM | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | | 06/04/2026 | R | | | | | 900.00 |
| **L001 4020 0000 00 000000 | | 1102600226 | | BD | | | | 06/04/2026 | Y | | | | | 900.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Asset | Lq | Description / Batch / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| GONZAJOS000 | Vendor Continued.... | | | | | | | | | | | |
| 10E003 1100 2300 00 000000 | 900.00 | | | | | | | | | | | |
| | | | | | | | 109622 | 900.00 | | | | |
| GONZAJUA002 | GONZALEZ, JUAN | | | | REIMBURSEMENT FOR GAS 2/7/26 & 5/26/26 | 05/26/2026 | R | | | | | 60.08 |
| **L001 4020 0000 00 000000 | 12600506 | | | | BD | 06/10/2026 | Y | | | | | 60.08 |
| 20E002 2540 4650 00 000370 | 60.08 | | | | | | | | | | | |
| | | | | | | | 109623 | 60.08 | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | | | | 2025- 2026 Bulk grocery items for culinary WEST ****BLANKET PO**** | 02/26/2026 | R | | | | | 668.14 |
| **L001 4020 0000 00 000000 | 5132600073 | | | | BD | 06/09/2026 | Y | | | | | 668.14 |
| 10E003 1421 4220 00 000405 | 668.14 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | | | | 2025- 2026 Bulk grocery items for culinary East ****BLANKET PO**** | 03/12/2026 | R | | | | | 248.31 |
| **L001 4020 0000 00 000000 | 5132600072 | | | | BD | 06/09/2026 | Y | | | | | 248.31 |
| 10E002 1421 4220 00 000405 | 248.31 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | | | | 2025- 2026 Bulk grocery items for culinary East ****BLANKET PO**** | 04/02/2026 | R | | | | | 536.00 |
| **L001 4020 0000 00 000000 | 5132600072 | | | | BD | 06/09/2026 | Y | | | | | 536.00 |
| 10E002 1421 4220 00 000405 | 536.00 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | | | | 2025- 2026 Bulk grocery items | 04/29/2026 | R | | | | | 55.28 |
| | | | | | *********Vendor Cont Void | | 109624 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| GORDON F000 | Vendor Continued.... | | | for culinary WEST ****BLANKET PO**** | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | | 06/09/2026 | Y | | | | | 55.28 |
| 10E003 1421 4220 00 000405 | | 55.28 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035023126 | | 2025- 2026 Bulk grocery items for culinary East ****BLANKET PO**** | | | 04/30/2026 | R | | | | | 2,855.25 |
| **L001 4020 0000 00 000000 | | 5132600072 | | BD | | | 06/09/2026 | Y | | | | | 2,855.25 |
| 10E002 1421 4220 00 000405 | | 2,855.25 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035023167 | | 2025- 2026 Bulk grocery items for culinary FC ****BLANKET PO**** | | | 04/30/2026 | R | | | | | 1,020.94 |
| **L001 4020 0000 00 000000 | | 5132600074 | | BD | | | 06/09/2026 | Y | | | | | 1,020.94 |
| 10E005 1421 4220 00 000405 | | 1,020.94 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035066081 | | 2025- 2026 Bulk grocery items for culinary WEST ****BLANKET | | | 04/30/2026 | R | | | | | 27.14 |
| | | | | *********Vendor Cont Void PO**** | | | | 109625 | | | | | |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | | 06/09/2026 | Y | | | | | 27.14 |
| 10E003 1421 4220 00 000405 | | 27.14 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035066210 | | 2025- 2026 Bulk grocery items for culinary East ****BLANKET PO**** | | | 04/30/2026 | R | | | | | 53.66 |
| **L001 4020 0000 00 000000 | | 5132600072 | | BD | | | 06/09/2026 | Y | | | | | 53.66 |
| 10E002 1421 4220 00 000405 | | 53.66 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035118099 | | 2025- 2026 Bulk grocery items | | | 05/01/2026 | R | | | | | 214.78 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Account Number | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| GORDON F000 | Vendor Continued.... | | | | | | | | | | | | | |
| | | | | for culinary WEST ****BLANKET PO**** | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | | 06/09/2026 | Y | | | | | | 214.78 |
| 10E003 1421 4220 00 000405 | | 214.78 | | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035120063 | | 2025- 2026 Bulk grocery items for culinary East ****BLANKET PO**** | | | 05/01/2026 | R | | | | | | 34.40 |
| | | | | *********Vendor Cont Void | | | | 109626 | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600072 | | BD | | | 06/09/2026 | Y | | | | | | 34.40 |
| 10E002 1421 4220 00 000405 | | 34.40 | | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035136759 | | 2025- 2026 Bulk grocery items for culinary WEST ****BLANKET PO**** | | | 05/02/2026 | R | | | | | | 123.13 |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | | 06/09/2026 | Y | | | | | | 123.13 |
| 10E003 1421 4220 00 000405 | | 123.13 | | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035140355 | | 2025- 2026 Bulk grocery items for culinary WEST ****BLANKET PO**** | | | 05/03/2026 | R | | | | | | 164.63 |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | | 06/09/2026 | Y | | | | | | 164.63 |
| 10E003 1421 4220 00 000405 | | 164.63 | | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035147366 | | 2025- 2026 Bulk grocery items for culinary East ****BLANKET PO**** | | | 05/04/2026 | R | | | | | | 53.20 |
| **L001 4020 0000 00 000000 | | 5132600072 | | BD | | | 06/09/2026 | Y | | | | | | 53.20 |
| 10E002 1421 4220 00 000405 | | 53.20 | | | | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | 109627 | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035147371 | | 2025- 2026 Bulk grocery items for culinary East ****BLANKET PO**** | | 05/04/2026 | R | | | | | 825.95 |
| **L001 4020 0000 00 000000 | | 5132600072 | | BD | | 06/09/2026 | Y | | | | | 825.95 |
| 10E002 1421 4220 00 000405 | | 825.95 | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035147441 | | 2025- 2026 Bulk grocery items for culinary WEST ****BLANKET PO**** | | 05/04/2026 | R | | | | | 1,551.55 |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | 06/09/2026 | Y | | | | | 1,551.55 |
| 10E003 1421 4220 00 000405 | | 1,551.55 | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035287284 | | 2025- 2026 Bulk grocery items for culinary FC ****BLANKET PO**** | | 05/06/2026 | R | | | | | 23.03 |
| **L001 4020 0000 00 000000 | | 5132600074 | | BD | | 06/09/2026 | Y | | | | | 23.03 |
| 10E005 1421 4220 00 000405 | | 23.03 | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035290478 | | 2025- 2026 Bulk grocery items for culinary WEST ****BLANKET PO**** | | 05/06/2026 | R<br>109628 | *********Vendor Cont Void | | | | 47.85 |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | 06/09/2026 | Y | | | | | 47.85 |
| 10E003 1421 4220 00 000405 | | 47.85 | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035296745 | | 2025- 2026 Bulk grocery items for culinary FC ****BLANKET PO**** | | 05/07/2026 | R | | | | | 478.35 |
| **L001 4020 0000 00 000000 | | 5132600074 | | BD | | 06/09/2026 | Y | | | | | 478.35 |
| 10E005 1421 4220 00 000405 | | 478.35 | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035296836 | | 2025- 2026 Bulk grocery items | | 05/07/2026 | R | | | | | 277.79 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| GORDON F000 | Vendor Continued.... | | | | | | | | | | | |
| | | | | for culinary WEST ****BLANKET | | | | | | | | |
| | | | | PO**** | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | 06/09/2026 | Y | | | | | 277.79 |
| 10E003 1421 4220 00 000405 | | 277.79 | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035340142 | | 2025- 2026 Bulk grocery items | | 05/07/2026 | R | | | | | 1,516.86 |
| | | | | for culinary FC ****BLANKET | | | | | | | | |
| | | | | *********Vendor Cont Void | | | 109629 | | | | | |
| | | | | PO**** | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600074 | | BD | | 06/09/2026 | Y | | | | | 1,516.86 |
| 10E005 1421 4220 00 000405 | | 1,516.86 | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035393726 | | 2025- 2026 Bulk grocery items | | 05/08/2026 | R | | | | | 386.05 |
| | | | | for culinary FC ****BLANKET | | | | | | | | |
| | | | | PO**** | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600074 | | BD | | 06/09/2026 | Y | | | | | 386.05 |
| 10E005 1421 4220 00 000405 | | 386.05 | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035394004 | | 2025- 2026 Bulk grocery items | | 05/08/2026 | R | | | | | 318.29 |
| | | | | for culinary WEST ****BLANKET | | | | | | | | |
| | | | | PO**** | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | 06/09/2026 | Y | | | | | 318.29 |
| 10E003 1421 4220 00 000405 | | 318.29 | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035420543 | | 2025- 2026 Bulk grocery items | | 05/09/2026 | R | | | | | 124.58 |
| | | | | for culinary East ****BLANKET | | | | | | | | |
| | | | | PO**** | | | | | | | | |
| | | | | *********Vendor Cont Void | | | 109630 | | | | | |
| **L001 4020 0000 00 000000 | | 5132600072 | | BD | | 06/09/2026 | Y | | | | | 124.58 |
| 10E002 1421 4220 00 000405 | | 124.58 | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035420546 | | 2025- 2026 Bulk grocery items for culinary East ****BLANKET PO**** | | | 05/09/2026 | R | | | | | 345.50 |
| **L001 4020 0000 00 000000 | | 5132600072 | | BD | | | 06/09/2026 | Y | | | | | 345.50 |
| 10E002 1421 4220 00 000405 | | 345.50 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035420579 | | 2025- 2026 Bulk grocery items for culinary FC ****BLANKET PO**** | | | 05/09/2026 | R | | | | | 273.44 |
| **L001 4020 0000 00 000000 | | 5132600074 | | BD | | | 06/09/2026 | Y | | | | | 273.44 |
| 10E005 1421 4220 00 000405 | | 273.44 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035430132 | | 2025- 2026 Bulk grocery items for culinary WEST ****BLANKET PO**** | | | 05/11/2026 | R | | | | | 908.02 |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | | 06/09/2026 | Y | | | | | 908.02 |
| 10E003 1421 4220 00 000405 | | 908.02 | | | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | 109631 | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035430143 | | 2025- 2026 Bulk grocery items for culinary East ****BLANKET PO**** | | | 05/11/2026 | R | | | | | 389.07 |
| **L001 4020 0000 00 000000 | | 5132600072 | | BD | | | 06/09/2026 | Y | | | | | 389.07 |
| 10E002 1421 4220 00 000405 | | 389.07 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035430161 | | 2025- 2026 Bulk grocery items for culinary FC ****BLANKET PO**** | | | 05/11/2026 | R | | | | | 997.86 |
| **L001 4020 0000 00 000000 | | 5132600074 | | BD | | | 06/09/2026 | Y | | | | | 997.86 |
| 10E005 1421 4220 00 000405 | | 997.86 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035468357 | | 2025- 2026 Bulk grocery items | | | 05/11/2026 | R | | | | | 57.96 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

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|---|---|---|---|---|---|---|---|---|---|---|---|---|
| GORDON F000 | Vendor Continued.... | | | | | | | | | | | |
| | | | | for culinary WEST ****BLANKET PO**** | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | 06/09/2026 | Y | | | | | 57.96 |
| 10E003 1421 4220 00 000405 | | 57.96 | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035521374 | | 2025- 2026 Bulk grocery items | | 05/12/2026 | R | | | | | 121.24 |
| | | | | *********Vendor Cont Void | | | 109632 | | | | | |
| | | | | for culinary FC ****BLANKET PO**** | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600074 | | BD | | 06/09/2026 | Y | | | | | 121.24 |
| 10E005 1421 4220 00 000405 | | 121.24 | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035522177 | | 2025- 2026 Bulk grocery items | | 05/12/2026 | R | | | | | 21.65 |
| | | | | for culinary WEST ****BLANKET PO**** | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | 06/09/2026 | Y | | | | | 21.65 |
| 10E003 1421 4220 00 000405 | | 21.65 | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035570231 | | 2025- 2026 Bulk grocery items | | 05/13/2026 | R | | | | | 32.62 |
| | | | | for culinary WEST ****BLANKET PO**** | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | 06/09/2026 | Y | | | | | 32.62 |
| 10E003 1421 4220 00 000405 | | 32.62 | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035689399 | | 2025- 2026 Bulk grocery items | | 05/16/2026 | R | | | | | 361.06 |
| | | | | for culinary FC ****BLANKET | | | | | | | | |
| | | | | *********Vendor Cont Void | | | 109633 | | | | | |
| | | | | PO**** | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600074 | | BD | | 06/09/2026 | Y | | | | | 361.06 |
| 10E005 1421 4220 00 000405 | | 361.06 | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035701716 | | 2025- 2026 Bulk grocery items for culinary WEST ****BLANKET PO**** | | | 05/18/2026 | R | | | | | 370.02 |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | | 06/09/2026 | Y | | | | | 370.02 |
| 10E003 1421 4220 00 000405 | | 370.02 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | 9035830559 | | 2025- 2026 Bulk grocery items for culinary WEST ****BLANKET PO**** | | | 05/20/2026 | R | | | | | 258.30 |
| **L001 4020 0000 00 000000 | | 5132600073 | | BD | | | 06/09/2026 | Y | | | | | 258.30 |
| 10E003 1421 4220 00 000405 | | 258.30 | | | | | | | | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | MAY2026 EAST CAFE | | MAY2026 EAST CAFE INV#s 9035147418, 9035296816, 9035424603, 9035430177, | | | 05/31/2026 | R | | | | | 50,206.24 |
| | | | | *********Vendor Cont Void | | | | 109634 | | | | | |
| | | | | 9035577809, 9035693649 | | | | | | | | | |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/09/2026 | Y | | | | | 50,206.24 |
| 10E002 2560 4000 00 084780 | | 10,093.42 | | | | 10E002 2560 4010 00 084780 | | | 5,699.07 | | | | |
| 10E002 2560 4020 00 084780 | | 194.91 | | | | 10E002 2560 4510 00 084780 | | | 18,264.65 | | | | |
| 10E002 2560 4520 00 084780 | | 1,727.34 | | | | 10E002 2560 4530 00 084780 | | | 3,066.71 | | | | |
| 10E002 2560 4540 00 084780 | | 5,910.98 | | | | 10E002 2560 4580 00 084780 | | | 5,249.16 | | | | |
| GORDON F000 | GORDON FOOD SERVICE, INC. | MAY2026 FC CAFE | | MAY2026 FC CAFE INVOICE#s 9035147376, 9035296774, 9035430158, 9035577748, 9035701709 | | | 05/31/2026 | R | | | | | 18,007.10 |
| **L001 4020 0000 00 000000 | | | | BD | | | 05/26/2026 | Y | | | | | 18,007.10 |
| 10E005 2560 4000 00 084780 | | 3,295.10 | | | | 10E005 2560 4010 00 084780 | | | 1,916.22 | | | | |
| 10E005 2560 4510 00 084780 | | 5,601.20 | | | | 10E005 2560 4520 00 084780 | | | 1,634.57 | | | | |
| 10E005 2560 4530 00 084780 | | 1,173.05 | | | | 10E005 2560 4540 00 084780 | | | 2,893.59 | | | | |
| 10E005 2560 4580 00 084780 | | 1,404.47 | | | | 10E005 2560 7000 00 084780 | | | 88.90 | | | | |
| | | | | *********Vendor Cont Void | | | | 109635 | | | | | |

142

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| GORDON F000 | GORDON FOOD SERVICE, INC. | MAY2026 WEST CAFE | | MAY2026 WEST CAFE INV#s 9035147449, 2003383565-CR, 9035296838, 9035430141, 9035577918, 9035701739 | | | 05/31/2026 | R | | | | | 45,547.40 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/09/2026 | Y | | | | | 45,547.40 |
| 10E003 2560 3930 00 084780 | | 9,679.96 | | | | 10E003 2560 4010 00 084780 | | | 2,399.68 | | | | |
| 10E003 2560 4020 00 084780 | | 109.04 | | | | 10E003 2560 4510 00 084780 | | | 17,620.31 | | | | |
| 10E003 2560 4520 00 084780 | | 1,856.18 | | | | 10E003 2560 4530 00 084780 | | | 1,962.49 | | | | |
| 10E003 2560 4540 00 084780 | | 6,556.01 | | | | 10E003 2560 4580 00 084780 | | | 5,241.22 | | | | |
| 10E003 2560 7000 00 084780 | | 122.51 | | | | | | | | | | | |
| | | | | | | | | 109636 | | | 129,502.64 | | |
| GRAINGER000 | GRAINGER | 9902279232 | | WEST BLANKET P/O | | | 05/04/2026 | R | | | | | 19.28 |
| **L001 4020 0000 00 000000 | | 2052600536 | | BD | | | 06/01/2026 | Y | | | | | 19.28 |
| 20E003 2542 4100 00 000375 | | 19.28 | | | | | | | | | | | |
| | | | | | | | | 109637 | | | 19.28 | | |
| GRECO AN000 | GRECO AND SONS INC | MAY2026 EAST CAFE | | MAY2026 EAST CAFE INV#s 6067593, 6075027, 6076612, 6082068, 6091123 | | | 05/31/2026 | R | | | | | 3,211.06 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/09/2026 | Y | | | | | 3,211.06 |
| 10E002 2560 4510 00 084780 | | 313.46 | | | | 10E002 2560 4520 00 084780 | | | 2,897.60 | | | | |
| GRECO AN000 | GRECO AND SONS INC | MAY2026 FC CAFE | | MAY2026 FC CAFE INVOICE#s 6068625, 6078956, 6086065 | | | 05/31/2026 | R | | | | | 2,105.19 |
| **L001 4020 0000 00 000000 | | | | BD | | | 05/26/2026 | Y | | | | | 2,105.19 |
| 10E005 2560 4010 00 084780 | | 147.66 | | | | 10E005 2560 4520 00 084780 | | | 1,754.65 | | | | |
| 10E005 2560 4530 00 084780 | | 27.48 | | | | 10E005 2560 4540 00 084780 | | | 175.40 | | | | |
| GRECO AN000 | GRECO AND SONS INC | MAY2026 WEST CAFE | | MAY2026 WEST CAFE INV#s | | | 05/31/2026 | R | | | | | 4,513.52 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| GRECO AN000 | Vendor Continued.... | | | 6065660, 6066039, 6064210, 6072756, 6067261, 6072195, 6075697, 6076919, 6076217, 6081679, 6082253, 6086328, | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | 109638 | | | | | |
| | | | | 6086909, 6091078, 6097243 | | | | | | | | | |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/09/2026 | Y | | | | | 4,513.52 |
| 10E003 2560 4000 00 084780 | | 198.74 | | | | 10E003 2560 4010 00 084780 | | | 639.86 | | | | |
| 10E003 2560 4510 00 084780 | | 363.20 | | | | 10E003 2560 4520 00 084780 | | | 2,878.45 | | | | |
| 10E003 2560 4530 00 084780 | | 51.65 | | | | 10E003 2560 4540 00 084780 | | | 381.62 | | | | |
| | | | | | | | | 109639 | | | 9,829.77 | | |
| GRONLEVA000 | GRONLUND, EVAN C | 25/26 TUITION REIMB | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/10/2026 | R | | | | | 1,600.00 |
| **L001 4020 0000 00 000000 | | 1102600203 | | BD | | | 06/10/2026 | Y | | | | | 1,600.00 |
| 10E002 1100 2300 00 000000 | | 1,600.00 | | | | | | | | | | | |
| | | | | | | | | 109640 | | | 1,600.00 | | |
| GUIDING 000 | GUIDING LIGHT AUTISM ACADEM | 8322 | | MAY, 2026 BILLING - ESTIMATED TUITION COST FOR THREE STUDENTS | | | 05/31/2026 | R | | | | | 11,300.80 |
| **L001 4020 0000 00 000000 | | 1112600014 | | BD | | | 06/01/2026 | Y | | | | | 11,300.80 |
| 10E001 1912 6700 00 012000 | | 11,300.80 | | | | | | | | | | | |
| GUIDING 000 | GUIDING LIGHT AUTISM ACADEM | 8323 | | MAY, 2026 BILLING - ESTIMATED TUITION COST FOR THREE STUDENTS | | | 05/31/2026 | R | | | | | 8,807.04 |
| **L001 4020 0000 00 000000 | | 1112600014 | | BD | | | 06/01/2026 | Y | | | | | 8,807.04 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| GUIDING 000 | Vendor Continued.... | | | | | | | | | | | |
| 10E001 1912 6700 00 012000 | | 8,807.04 | | | | | | | | | | |
| | | | | | | | 109641 | | | 20,107.84 | | |
| HAFT LEA000 | HAFT, LEAH | 25/26 TUITION REIMB | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | 06/10/2026 | R | | | | | 1,600.00 |
| **L001 4020 0000 00 000000 | | 1102600214 | | BD | | 06/10/2026 | Y | | | | | 1,600.00 |
| 10E003 1100 2300 00 000000 | | 1,600.00 | | | | | | | | | | |
| | | | | | | | 109642 | | | 1,600.00 | | |
| HAMIDJAW000 | HAMID, JAWERIA | EXPENSE*REIMBR* | | REIMBURSEMENT FOR NASP RENEWAL FEE | | 06/10/2026 | R | | | | | 350.00 |
| **L001 4020 0000 00 000000 | | 1112600211 | | BD | | 06/10/2026 | Y | | | | | 350.00 |
| 10E001 2210 3020 26 004620 | | 350.00 | | | | | | | | | | |
| | | | | | | | 109643 | | | 350.00 | | |
| HAMMOJEA000 | HAMMOND, JEANETTE M | EXPENSE*REIMBR* | | REIMBURSEMENT FOR NASP RENEWAL | | 06/10/2026 | R | | | | | 240.00 |
| **L001 4020 0000 00 000000 | | 1112600212 | | BD | | 06/10/2026 | Y | | | | | 240.00 |
| 10E001 2210 3020 26 004620 | | 240.00 | | | | | | | | | | |
| | | | | | | | 109644 | | | 240.00 | | |
| HARDYELL000 | HARDY, ELLEN | EXPENSE REIMB. | | Ellen Hardy year 4 45% reimbursement Please view attached for math breakdown Total owed: $ 13,881.82 | | 06/03/2026 | R | | | | | 13,881.82 |
| **L001 4020 0000 00 000000 | | 1022600057 | | BD | | 06/03/2026 | Y | | | | | 13,881.82 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Invoice Amount / Net Amount / Asset | Lq |
|---|---|---|---|---|---|---|---|---|---|---|---|
| HARDYELL000 | Vendor Continued.... | | | | | | | | | | |
| 10E001 2316 2225 00 000703 | | 13,881.82 | | | | | | | | | |
| | | | | | | | 109645 | | | 13,881.82 | |
| HEAP DUS000 | HEAP, DUSTIN | EXPENSE*REIMB * 1 | | REIMBURSE for Teacher and Staff Appreciation Week Starbucks Items | | 06/10/2026 | R | | | | 190.26 |
| **L001 4020 0000 00 000000 | | 3002600138 | | BD | | 06/10/2026 | Y | | | 190.26 | |
| 10E003 2410 3150 00 000770 | | 190.26 | | | | | | | | | |
| HEAP DUS000 | HEAP, DUSTIN | EXPENSE*REIMBR**3 | | REIMBURSE for Note Cards for West Graduation Ceremony | | 06/10/2026 | R | | | | 32.00 |
| **L001 4020 0000 00 000000 | | 3002600147 | | BD | | 06/10/2026 | Y | | | 32.00 | |
| 10E003 2410 6900 00 000770 | | 32.00 | | | | | | | | | |
| HEAP DUS000 | HEAP, DUSTIN | EXPENSE*REIMBR**4 | | REIMBURSE for Navy Pier Parking during Senior Brunch | | 06/10/2026 | R | | | | 41.00 |
| **L001 4020 0000 00 000000 | | 3002600148 | | BD | | 06/10/2026 | Y | | | 41.00 | |
| 10E003 2410 6900 00 000770 | | 41.00 | | | | | | | | | |
| HEAP DUS000 | HEAP, DUSTIN | EXPENSE*REIMBR*2 | | REIMBURSE for End of Year Celebration Taco Truck | | 06/10/2026 | R | | | | 1,760.00 |
| **L001 4020 0000 00 000000 | | 3002600144 | | BD | | 06/10/2026 | Y | | | 1,760.00 | |
| 10E003 2410 4000 00 000777 | | 1,760.00 | | | | | | | | | |
| | | | | | | | 109646 | | | 2,023.26 | |
| HELPING 000 | HELPING HAND CENTER | PS-INV111971 | | MAY2026 RSY --ESTIMATED TUITION COST FOR ONE STUDENT | | 05/31/2026 | R | | | | 8,313.84 |
| **L001 4020 0000 00 000000 | | 1112600015 | | BD | | 06/09/2026 | Y | | | 8,313.84 | |
| 10E001 1912 6700 00 012000 | | 8,313.84 | | | | | | | | | |
| | | | | | | | 109647 | | | 8,313.84 | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| HERNACAR001 | HERNANDEZ, CAROLINA | 25/26 -TUITION REIM | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/04/2026 | R | | | | | 625.00 |
| **L001 4020 0000 00 000000 | | 1102600204 | | BD | | | 06/04/2026 | Y | | | | | 625.00 |
| 10E003 1100 2300 00 000000 | | 625.00 | | | | | | | | | | | |
| | | | | | | | | 109648 | | | 625.00 | | |
| HERREJES001 | HERRERA, JESSICA L | EXPREIMB 5/17/26 | | grocery receipts for culinary ON 5/17/26 | | | 06/10/2026 | R | | | | | 47.63 |
| **L001 4020 0000 00 000000 | | 5122600075 | | BD | | | 06/10/2026 | Y | | | | | 47.63 |
| 10E002 1421 4220 00 000405 | | 47.63 | | | | | | | | | | | |
| | | | | | | | | 109649 | | | 47.63 | | |
| HINTOVAL000 | HINTON, VALERIE | EXPENSE REIMB** | | REIMBURSE FO RNASP MEMBERSHIP | | | 06/09/2026 | R | | | | | 240.00 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/09/2026 | Y | | | | | 240.00 |
| 10E001 2210 3020 26 004620 | | 240.00 | | | | | | | | | | | |
| | | | | | | | | 109650 | | | 240.00 | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 12594 | | EAST BLANKET PO | | | 05/08/2026 | R | | | | | 187.74 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 187.74 |
| 20E002 2542 4100 00 000375 | | 187.74 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 2012479 | | EAST BLANKET PO | | | 05/04/2026 | R | | | | | 50.71 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 50.71 |
| 20E002 2542 4100 00 000375 | | 50.71 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 2070530 | | WEST BLANKET PO | | | 05/14/2026 | R | | | | | 140.10 |
| **L001 4020 0000 00 000000 | | 2052600035 | | BD | | | 06/10/2026 | Y | | | | | 140.10 |
| 20E003 2542 4100 00 000375 | | 140.10 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 2340416 | | WEST BLANKET PO | | 05/14/2026 | R | | | | | 286.06 |
| **L001 4020 0000 00 000000 | | 2052600035 | | BD | | 06/10/2026 | Y | | | | | 286.06 |
| 20E003 2542 4100 00 000375 | | 286.06 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 2341244 | | WEST BLANKET PO | | 05/24/2026 | R | | | | | 309.44 |
| **L001 4020 0000 00 000000 | | 2052600035 | | BD | | 06/10/2026 | Y | | | | | 309.44 |
| 20E003 2542 4100 00 000375 | | 309.44 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 2520970 | | EAST BLANKET PO | | 05/14/2026 | R | | | | | 130.55 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | 06/10/2026 | Y | | | | | 130.55 |
| 20E002 2542 4100 00 000375 | | 130.55 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 2520978 | | EAST BLANKET PO | | 05/14/2026 | R | | | | | 368.76 |
| | | | | *********Vendor Cont Void | | | 109651 | | | | | |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | 06/10/2026 | Y | | | | | 368.76 |
| 20E002 2542 4100 00 000375 | | 368.76 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 2902551 | | WEST BLANKET PO | | 05/04/2026 | R | | | | | 148.36 |
| **L001 4020 0000 00 000000 | | 2052600035 | | BD | | 06/10/2026 | Y | | | | | 148.36 |
| 20E003 2542 4100 00 000375 | | 148.36 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 3032939 | | WEST BLANKET PO | | 05/03/2026 | R | | | | | 150.74 |
| **L001 4020 0000 00 000000 | | 2052600035 | | BD | | 06/10/2026 | Y | | | | | 150.74 |
| 20E003 2542 4100 00 000375 | | 150.74 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 3103112 | | EAST BLANKET PO | | 05/13/2026 | R | | | | | 529.99 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | 06/10/2026 | Y | | | | | 529.99 |
| 20E002 2542 4100 00 000375 | | 529.99 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 3344524 | | EAST BLANKET PO | | 05/13/2026 | R | | | | | 252.30 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | 06/10/2026 | Y | | | | | 252.30 |
| 20E002 2542 4100 00 000375 | | 252.30 | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 4344497 | | EAST BLANKET PO | | | 05/12/2026 | R | | | | | 37.56 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 37.56 |
| 20E002 2542 4100 00 000375 | | 37.56 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 4370449 | | EAST BLANKET PO | | | 05/12/2026 | R | | | | | 150.85 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 150.85 |
| 20E002 2542 4100 00 000375 | | 150.85 | | | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | 109652 | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 4512857 | | EAST BLANKET PO | | | 05/22/2026 | R | | | | | 99.94 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 99.94 |
| 20E002 2542 4100 00 000375 | | 99.94 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 4562477 | | EAST BLANKET PO | | | 05/12/2026 | R | | | | | 80.22 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 80.22 |
| 20E002 2542 4100 00 000375 | | 80.22 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 5022740 | | EAST BLANKET PO | | | 05/21/2026 | R | | | | | 322.06 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 322.06 |
| 20E002 2542 4100 00 000375 | | 322.06 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 522875 | | EAST BLANKET PO | | | 05/26/2026 | R | | | | | 76.43 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 76.43 |
| 20E002 2542 4100 00 000375 | | 76.43 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 541533 | | ALT SCHOOL - V86717 | | | 05/16/2026 | R | | | | | 188.55 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/10/2026 | Y | | | | | 188.55 |
| 20E004 2540 4100 00 000370 | | 188.55 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 5610865 | | EAST BLANKET PO | | | 05/11/2026 | R | | | | | 19.97 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 19.97 |
| 20E002 2542 4100 00 000375 | | 19.97 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 6012350 | | EAST BLANKET PO | | | 04/30/2026 | R | | | | | 168.42 |
| | | | | *********Vendor Cont Void | | | | 109653 | | | | | |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 168.42 |
| 20E002 2542 4100 00 000375 | | 168.42 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 6013391 | | EAST BLANKET PO | | | 05/20/2026 | R | | | | | 96.54 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 96.54 |
| 20E002 2542 4100 00 000375 | | 96.54 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 6022706 | | EAST BLANKET PO | | | 05/20/2026 | R | | | | | 171.22 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 171.22 |
| 20E002 2542 4100 00 000375 | | 171.22 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 6340924 | | WEST BLANKET PO | | | 05/20/2026 | R | | | | | 50.34 |
| **L001 4020 0000 00 000000 | | 2052600035 | | BD | | | 06/10/2026 | Y | | | | | 50.34 |
| 20E003 2542 4100 00 000375 | | 50.34 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 6903893 | | EAST BLANKET PO | | | 05/26/2026 | R | | | | | 407.96 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 407.96 |
| 20E002 2542 4100 00 000375 | | 407.96 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 7013342 | | EAST BLANKET PO | | | 05/19/2026 | R | | | | | 124.98 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 124.98 |
| 20E002 2542 4100 00 000375 | | 124.98 | | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 7523605 | | EAST BLANKET PO | | | 04/29/2026 | R | | | | | 220.93 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 220.93 |
| 20E002 2542 4100 00 000375 | | 220.93 | | | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | 109654 | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 7524378 | | EAST BLANKET PO | | | 04/29/2026 | R | | | | | 99.00 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | | 06/10/2026 | Y | | | | | 99.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| HOME DEP004 | Vendor Continued.... | | | | | | | | | | | |
| 20E002 2542 4100 00 000375 | | 99.00 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 8012242 | | EAST BLANKET PO | | 04/28/2026 | R | | | | | 104.23 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | 06/10/2026 | Y | | | | | 104.23 |
| 20E002 2542 4100 00 000375 | | 104.23 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 8236658 | | EAST BLANKET PO | | 05/08/2026 | R | | | | | 54.70 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | 06/10/2026 | Y | | | | | 54.70 |
| 20E002 2542 4100 00 000375 | | 54.70 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 8530904 | | EAST BLANKET PO | | 05/08/2026 | R | | | | | 126.11 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | 06/10/2026 | Y | | | | | 126.11 |
| 20E002 2542 4100 00 000375 | | 126.11 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 903056 | | EAST BLANKET PO | | 05/16/2026 | R | | | | | 459.00 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | 06/10/2026 | Y | | | | | 459.00 |
| 20E002 2542 4100 00 000375 | | 459.00 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 9082622 | | WEST BLANKET PO | | 05/07/2026 | R | | | | | 163.27 |
| **L001 4020 0000 00 000000 | | 2052600035 | | BD | | 06/10/2026 | Y | | | | | 163.27 |
| 20E003 2542 4100 00 000375 | | 163.27 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 9341549 | | WEST BLANKET PO | | 05/27/2026 | R | | | | | 395.77 |
| | | | | *********Vendor Cont Void | | | 109655 | | | | | |
| **L001 4020 0000 00 000000 | | 2052600035 | | BD | | 06/10/2026 | Y | | | | | 395.77 |
| 20E003 2542 4100 00 000375 | | 395.77 | | | | | | | | | | |
| HOME DEP004 | HOME DEPOT - Dept. 32-25014 | 9513690 | | EAST BLANKET PO | | 05/27/2026 | R | | | | | 227.38 |
| **L001 4020 0000 00 000000 | | 2052600535 | | BD | | 06/10/2026 | Y | | | | | 227.38 |
| 20E002 2542 4100 00 000375 | | 227.38 | | | | | | | | | | |
| | | | | | | | 109656 | 6,400.18 | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| HORIZON 002 | HORIZON PROPERTY SOLUTIONS | 100012026 | | EAST WH/ SITE IMPROVEMENT INV# 100012026 | 06/04/2026 | R | | | | | 24,000.00 |
| **L001 4020 0000 00 000000 | | 2052600894 | | BD | 06/10/2026 | Y | | | | | 24,000.00 |
| 20E002 2535 5310 00 000370 | | 24,000.00 | | | | | | | | | |
| | | | | | | 109657 | 24,000.00 | | | | |
| IFMK LAW000 | IFMK LAW LTD | 11 | | IFMK LAW LTD ACCOUNT# 100125-0096 STATEMENT# 11 5/14/2026 | 05/14/2026 | R | | | | | 255.00 |
| **L001 4020 0000 00 000000 | | 1002600071 | | BD | 06/03/2026 | Y | | | | | 255.00 |
| 10E001 2310 3180 00 000702 | | 255.00 | | | | | | | | | |
| | | | | | | 109658 | 255.00 | | | | |
| IGS ENER000 | IGS ENERGY | 493847 - 1829S.55TH | | APRL2026 1829 S 55TH AVE CICERO ACCOUNT# 4423622025***BLANKET PO 2025/2026*** | 05/22/2026 | R | | | | | 50.05 |
| **L001 4020 0000 00 000000 | | 12600331 | | BD | 05/28/2026 | Y | | | | | 50.05 |
| 20E002 2540 4650 00 000370 | | 50.05 | | | | | | | | | |
| IGS ENER000 | IGS ENERGY | 493847 ALT | | APRIL2026 ALTERNATIVE HIGH SCHOOL 1874 S 54TH AVE CICERO ACCOUNT# 7856630937***BLANKET PO 2025/2026*** | 05/22/2026 | R | | | | | 403.90 |
| **L001 4020 0000 00 000000 | | 12600324 | | BD | 05/28/2026 | Y | | | | | 403.90 |
| 20E004 2540 4650 00 000370 | | 403.90 | | | | | | | | | |
| IGS ENER000 | IGS ENERGY | 493847 CENTRALWH | | APRIL2026 CENTRAL WAREHOUSE 3333 S CENTRAL AVE CICERO ACCOUNT# 7586467643 | 05/22/2026 | R | | | | | 265.28 |
| | | | | *********Vendor Cont Void | | 109659 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| IGS ENER000 | Vendor Continued.... | | | | | | | | | | | | |
| | | | | ***BLANKET PO 2025/2026*** | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 12600321 | | BD | | | 05/28/2026 | Y | | | | | 265.28 |
| 20E002 2540 4650 00 000370 | | 265.28 | | | | | | | | | | | |
| IGS ENER000 | IGS ENERGY | 493847 DISTRICT | | APRIL2026 DISTRICT 5801 W CERMAK RD CICERO ACCOUNT# 3799797386 ***BLANKET PO 2025/2026*** | | | 05/22/2026 | R | | | | | 859.78 |
| **L001 4020 0000 00 000000 | | 12600327 | | BD | | | 05/28/2026 | Y | | | | | 859.78 |
| 20E001 2540 4650 00 000370 | | 859.78 | | | | | | | | | | | |
| IGS ENER000 | IGS ENERGY | 493847 EAST | | APRIL2026 EAST 2423 S AUSTIN BLVD, CICERO, ACCOUNT# 4026570000, ***BLANKET PO 2025/2026*** | | | 05/22/2026 | R | | | | | 6,075.78 |
| **L001 4020 0000 00 000000 | | 12600329 | | BD | | | 05/28/2026 | Y | | | | | 6,075.78 |
| 20E002 2540 4650 00 000370 | | 6,075.78 | | | | | | | | | | | |
| IGS ENER000 | IGS ENERGY | 493847 FC | | APRIL2026 FRESHMAN CENTER 1600 S 54TH AVE CICERO ACCOUNT# 2560075086***BLANKET PO 2025/2026*** | | | 05/22/2026 | R *********Vendor Cont Void 109660 | | | | | 2,595.11 |
| **L001 4020 0000 00 000000 | | 12600326 | | BD | | | 05/28/2026 | Y | | | | | 2,595.11 |
| 20E005 2540 4650 00 000370 | | 2,595.11 | | | | | | | | | | | |
| IGS ENER000 | IGS ENERGY | 493847 MAIN WH | | APRIL2026 MAIN WAREHOUSE 5319 W 25TH ST CICERO ACCOUNT# 8530414602***BLANKET PO 2025/2026*** | | | 05/22/2026 | R | | | | | 94.71 |
| **L001 4020 0000 00 000000 | | 12600322 | | BD | | | 05/28/2026 | Y | | | | | 94.71 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Batch | Description | Inv Date / Due Date | C / Detail | Check | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|
| | | Detail Amount / 1099 / Asset / Lq / Account Number | | | | Detail Amount / 1099 / Asset / Lq | |
| IGS ENER000 | Vendor Continued.... | | | | | | |
| 20E008 2540 4650 00 000370 | | 94.71 | | | | | |
| IGS ENER000 | IGS ENERGY | 493847 MTC/5037 | APRIL2026 MTC2 5037 W 30TH PL CICERO, ACCOUNT# 3862613255***BLANKET PO 2025/2026*** | 05/22/2026 | R | | 20.41 |
| | | | *********Vendor Cont Void | | 109661 | | |
| **L001 4020 0000 00 000000 | | 12600328 | BD | 05/28/2026 | Y | | 20.41 |
| 20E001 2540 4650 00 000370 | | 20.41 | | | | | |
| IGS ENER000 | IGS ENERGY | 493847 MTC/5041 | APRL2026 MTC 5041 W 31ST ST CICERO ACCOUNT#5826234382***BLANKET PO 2025/2026*** | 05/22/2026 | R | | 200.21 |
| **L001 4020 0000 00 000000 | | 12600320 | BD | 05/28/2026 | Y | | 200.21 |
| 20E001 2540 4650 00 000370 | | 200.21 | | | | | |
| IGS ENER000 | IGS ENERGY | 493847 WEST/FA | APRIL2026 WEST FA HIGH SCHOOL 2400 HOME AVE BERWYN, ACCOUNT# 8813740000***BLANKET PO 2025/2026*** | 05/22/2026 | R | | 270.68 |
| **L001 4020 0000 00 000000 | | 12600323 | BD | 05/28/2026 | Y | | 270.68 |
| 20E003 2540 4650 00 000370 | | 270.68 | | | | | |
| IGS ENER000 | IGS ENERGY | 493847 WEST/MAIN | APRIL2026 WEST MAIN 2400 HOME AVE BERWYN ACCOUNT# | 05/22/2026 | R | | 5,837.06 |
| | | | *********Vendor Cont Void | | 109662 | | |
| | | | 1407670000***BLANKET PO 2025/2026*** | | | | |
| **L001 4020 0000 00 000000 | | 12600325 | BD | 05/28/2026 | Y | | 5,837.06 |
| 20E003 2540 4650 00 000370 | | 5,837.06 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| IGS ENER000 | IGS ENERGY | 493847 WESTSTADIUM | | APRL2026--WEST STADIUM 2501 S. HARLEM AVE. BERWYN ACCOUNT#5243770000 ***BLANKET PO 2025/2026*** | | | 05/22/2026 | R | | | | | 170.95 |
| **L001 4020 0000 00 000000 | | 12600319 | | BD | | | 05/28/2026 | Y | | | | | 170.95 |
| 20E003 2540 4650 00 000370 | | 170.95 | | | | | | | | | | | |
| | | | | | | | | 109663 | | | 16,843.92 | | |
| ILLINBUR000 | ILLINOIS STATE POLICE, BURE | 20260305086 | | START DATE: 03/01/2026 / END DATE: 03/31/2026 - PREVIOUS BALANCE PAID 4-9-2026 - CHECK #108647 - PAYMENT FOR ILLINOIS STATE POLICE FOR TESTING OF FINGERPRINTS. | | | 03/01/2026 | R | | | | | 10.00 |
| **L001 4020 0000 00 000000 | | 1102600200 | | BD | | | 06/10/2026 | Y | | | | | 10.00 |
| 10E001 2316 3190 00 000703 | | 10.00 | | | | | | | | | | | |
| | | | | | | | | 109664 | | | 10.00 | | |
| ILLINOIS058 | ILLINOIS OFF OF STATE FIRE | 10010137 | | APRIL 21, 2026 - ALT/ SAFETY CERTIIFCATE INV# 10010137 | | | 05/12/2026 | R | | | | | 140.00 |
| **L001 4020 0000 00 000000 | | 2052600880 | | BD | | | 06/10/2026 | Y | | | | | 140.00 |
| 20E004 2542 3230 00 000375 | | 140.00 | | | | | | | | | | | |
| | | | | | | | | 109665 | | | 140.00 | | |
| INTERNAT005 | INTERNATIONAL ACADEMY OF SC | 119413 | | QUANTITY: (12) - ACELLUS GOLD STUDENT LICENSE - ESTIMATED COST FOR ONLINE PROGRAMING FOR SEVEN OFF CAMPUS STUDENTS | | | 05/06/2026 | R | | | | | 948.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| INTERNAT005 | Vendor Continued.... | | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1112600007 | | BD | | | 06/01/2026 | Y | | | | | 948.00 |
| 10E001 4220 6700 00 012000 | | 948.00 | | | | | | | | | | | |
| | | | | | | | | 109666 | | | 948.00 | | |
| JACKSELI000 | JACKSON, ELIZA | 25/26 TUITION REIMB* | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/10/2026 | R | | | | | 300.00 |
| **L001 4020 0000 00 000000 | | 1102600211 | | BD | | | 06/10/2026 | Y | | | | | 300.00 |
| 10E003 1100 2300 00 000000 | | 300.00 | | | | | | | | | | | |
| | | | | | | | | 109667 | | | 300.00 | | |
| JANOUKEL000 | JANOUSEK, KELLY | 25/26-TUITION REIMB | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/10/2026 | R | | | | | 1,600.00 |
| **L001 4020 0000 00 000000 | | 1102600224 | | BD | | | 06/10/2026 | Y | | | | | 1,600.00 |
| 10E003 1100 2300 00 000000 | | 1,600.00 | | | | | | | | | | | |
| | | | | | | | | 109668 | | | 1,600.00 | | |
| JOHNSON 005 | JOHNSON CONTROLS SECURITY S | 42431357 | | DIST. BLANKET P.O. | | | 05/09/2026 | R | | | | | 1,905.89 |
| **L001 4020 0000 00 000000 | | 2052600735 | | BD | | | 06/01/2026 | Y | | | | | 1,905.89 |
| 20E002 2542 3230 00 000375 | | 1,905.89 | | | | | | | | | | | |
| JOHNSON 005 | JOHNSON CONTROLS SECURITY S | 42441687 | | EAST BLANKET P/O | | | 05/12/2026 | R | | | | | 2,075.46 |
| **L001 4020 0000 00 000000 | | 2052600575 | | BD | | | 06/01/2026 | Y | | | | | 2,075.46 |
| 20E002 2542 3230 00 000375 | | 2,075.46 | | | | | | | | | | | |
| JOHNSON 005 | JOHNSON CONTROLS SECURITY S | 42441688 | | FC/ SECURITY SERVICE INV# 42441688 | | | 05/12/2026 | R | | | | | 277.55 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| JOHNSON 005 | Vendor Continued.... | | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600852 | | BD | | | 06/10/2026 | Y | | | | | 277.55 |
| 20E005 2542 3230 00 000375 | | 277.55 | | | | | | | | | | | |
| JOHNSON 005 | JOHNSON CONTROLS SECURITY S | 42441689 | | FC/ MAINTENANCE INV# 42441689 | | | 05/12/2026 | R | | | | | 3,352.19 |
| **L001 4020 0000 00 000000 | | 2052600851 | | BD | | | 06/10/2026 | Y | | | | | 3,352.19 |
| 20E005 2542 3230 00 000375 | | 3,352.19 | | | | | | | | | | | |
| | | | | | | | | 109669 | | | 7,611.09 | | |
| JOSEPH A003 | JOSEPH ACADEMY AT MELROSE P | 201-052026 | | MAY, 2026 TUITION - ESTIMATED TUITION COST FOR EIGHT STUDENTS | | | 05/28/2026 | R | | | | | 41,099.20 |
| **L001 4020 0000 00 000000 | | 1112600022 | | BD | | | 06/09/2026 | Y | | | | | 41,099.20 |
| 10E001 1912 6700 00 012000 | | 41,099.20 | | | | | | | | | | | |
| | | | | | | | | 109670 | | | 41,099.20 | | |
| JUARESTE000 | JUAREZ, STEPHANY | 25/26 TUITION REIMB | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/10/2026 | R | | | | | 275.00 |
| **L001 4020 0000 00 000000 | | 1102600208 | | BD | | | 06/10/2026 | Y | | | | | 275.00 |
| 10E002 1100 2300 00 000000 | | 275.00 | | | | | | | | | | | |
| | | | | | | | | 109671 | | | 275.00 | | |
| KAISERAC000 | KAISER, RACHEL | 2025-26-TUITION REIM | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/04/2026 | R | | | | | 825.00 |
| **L001 4020 0000 00 000000 | | 1102600218 | | BD | | | 06/04/2026 | Y | | | | | 825.00 |
| 10E005 1100 2300 00 000000 | | 825.00 | | | | | | | | | | | |
| | | | | | | | | 109672 | | | 825.00 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| KALE CHR000 | KALE, CHRISTINA | 25/26--TUITION REIM | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/04/2026 | R | | | | | 900.00 |
| **L001 4020 0000 00 000000 | | 1102600223 | | BD | | | 06/04/2026 | Y | | | | | 900.00 |
| 10E003 1100 2300 00 000000 | | 900.00 | | | | | | | | | | | |
| | | | | | | | | 109673 | | | 900.00 | | |
| KELLYERI001 | KELLY, ERIN | EXPENSE REIMB. | | Reimbursement request - Flowers and bases | | | 06/03/2026 | R | | | | | 196.72 |
| **L001 4020 0000 00 000000 | | 4002600106 | | BD | | | 06/03/2026 | Y | | | | | 196.72 |
| 10E004 1900 4000 00 000645 | | 196.72 | | | | | | | | | | | |
| KELLYERI001 | KELLY, ERIN | EXPENSE REIMB. - 2 | | Reimbursement request - Propane tank | | | 06/03/2026 | R | | | | | 24.99 |
| **L001 4020 0000 00 000000 | | 4002600107 | | BD | | | 06/03/2026 | Y | | | | | 24.99 |
| 10E004 1900 4000 00 000645 | | 24.99 | | | | | | | | | | | |
| | | | | | | | | 109674 | | | 221.71 | | |
| KESKEHEI000 | KESKE, HEIDI | 25/26 TUITION REIMB | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/10/2026 | R | | | | | 1,600.00 |
| **L001 4020 0000 00 000000 | | 1102600216 | | BD | | | 06/10/2026 | Y | | | | | 1,600.00 |
| 10E003 1100 2300 00 000000 | | 1,600.00 | | | | | | | | | | | |
| | | | | | | | | 109675 | | | 1,600.00 | | |
| KR TECH 000 | KR TECH GROUP LLC | APPL-6 | | WEST MASONARY REPAIR AND WINDOW REPLACEMENT PAY APP 6 | | | 05/31/2026 | R | | | | | 120,859.03 |
| **L001 4020 0000 00 000000 | | 12600497 | | BD | | | 06/03/2026 | Y | | | | | 120,859.03 |
| 60E003 2535 5350 00 000370 | | 120,859.03 | | | | | | | | | | | |
| | | | | | | | | 109676 | | | 120,859.03 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq / Account Number | Inv Date / Due Date / Detail | C | Check / Detail Amount | 1099 | Invoice Amount / Net Amount / Asset / Lq |
|---|---|---|---|---|---|---|---|---|---|
| KUZNIMIC001 | KUZNIEWSKI, MICHAEL | EXPENSE*REIMB*6/4 | | 6/4/2026 THE VILLAGE PUB KUZNIEWSKI, MICHAEL | 06/04/2026 | R | | | 79.97 |
| **L001 4020 0000 00 000000 | | 1002600076 | | BD | 06/10/2026 | Y | | | 79.97 |
| 10E001 2321 4980 00 000704 | | 79.97 | | | | | | | |
| | | | | | | 109677 | 79.97 | | |
| LA MAS B000 | La Mas Buena Ice Cream | 2603 | | April 2026 Mustang Mission Incentive Ice Cream Truck | 05/07/2026 | R | | | 400.00 |
| **L001 4020 0000 00 000000 | | 3002600149 | | BD | 06/10/2026 | Y | | | 400.00 |
| 10E003 2410 4000 00 000777 | | 400.00 | NONEM | | | | | | |
| | | | | | | 109678 | 400.00 | | |
| LA MICHO000 | LA MICHOACANA STONE PARK LL | 002 | | INVOICE NUMBER #002 DATED MAY 4, 2026 FOR PALETAS DE LECHE Y AGUA FOR STAFF APPRECIATION WEEK. (INVOICE ATTACHED) | 05/04/2026 | R | | | 1,000.00 |
| **L001 4020 0000 00 000000 | | 2002600133 | | BD | 06/03/2026 | Y | | | 1,000.00 |
| 10E002 2410 3150 00 000770 | | 1,000.00 | | | | | | | |
| | | | | | | 109679 | 1,000.00 | | |
| LADSE 000 | LADSE | 26215 | | TUITION BILLING DHH SERVICE BILL FOR 2 STUDENTS INVOICE# 26215 5/12/2026 | 05/12/2026 | R | | | 4,291.50 |
| **L001 4020 0000 00 000000 | | 1112600207 | | BD | 06/09/2026 | Y | | | 4,291.50 |
| 10E001 4220 6700 00 012000 | | 4,291.50 | | | | | | | |
| | | | | | | 109680 | 4,291.50 | | |
| LAGERKEN000 | LAGER, KENDALL JON | EXPENSE*REIMB | | BOYS TRACK STATE MEET LODGING | 06/10/2026 | R | | | 4,265.52 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| LAGERKEN000 | Vendor Continued.... | | | | | | | | | | | | |
| | | | | 9 ATHLETES AND 4 COACHES | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2062600315 | | BD | | | 06/10/2026 | Y | | | | | 4,265.52 |
| 10E001 1510 3350 00 000510 | | 4,265.52 | | | | | | | | | | | |
| | | | | | | | | 109681 | | | 4,265.52 | | |
| LAGRANGE001 | LAGRANGE AREA DEPT OF SPECI | 26175 | | TUITION 4/24/2026 26175 | | | 04/24/2026 | R | | | | | 17,065.14 |
| | | | | TUITION FOR DHH 37 DAYS IN | | | | | | | | | |
| | | | | PROGRAM AND DHH AIDE STUDNET | | | | | | | | | |
| | | | | A. ELLIOTT | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1112600208 | | BD | | | 06/09/2026 | Y | | | | | 17,065.14 |
| 10E001 4220 6700 00 012000 | | 17,065.14 | | | | | | | | | | | |
| | | | | | | | | 109682 | | | 17,065.14 | | |
| LAKE-COO000 | LAKE-COOK DISTRIBUTORS INC | 20260260 | | EAST/DR. VICTORIA THERRIAULT/ | | | 04/23/2026 | R | | | | | 2,442.36 |
| | | | | QUOTE 20260260/FOR 170 | | | | | | | | | |
| | | | | NOVELS/MATERIALS TO SUPPORT | | | | | | | | | |
| | | | | THE ENRICHMENT OF STUDENTS IN | | | | | | | | | |
| | | | | THE FIELD OF CREATIVITY AND | | | | | | | | | |
| | | | | INNOVATION, AS WELL AS TO | | | | | | | | | |
| | | | | SUPPORT LITERACY THROUGHOUT | | | | | | | | | |
| | | | | THE KNOWLEDGE CENTER. | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1122600132 | | BD | | | 06/09/2026 | Y | | | | | 2,442.36 |
| 10E220 2222 4300 00 003800 | | 2,442.36 | | | | | | | | | | | |
| LAKE-COO000 | LAKE-COOK DISTRIBUTORS INC | 20260276 | | QUOTE/20260276/FRESHMAN | | | 05/12/2026 | R | | | | | 938.91 |
| | | | | CENTER/SUSANNE BERTUCCO/ | | | | | | | | | |
| | | | | TOTAL 63 NOVELS | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1122600137 | | BD | | | 06/09/2026 | Y | | | | | 938.91 |
| 10E520 2222 4300 00 003800 | | 938.91 | | | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | 109683 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| LAKE-COO000 | LAKE-COOK DISTRIBUTORS INC | 20260288 | | WEST/JORIE GRANDE/ QUOTE 20260288/ NOVELS FOR 2027 ABE LINCOLN AWARD AND MONARCH AWARD NOMINEES. 45 NOVELS | | | 05/12/2026 | R | | | | | 555.57 |
| **L001 4020 0000 00 000000 | | 1122600142 | | BD | | | 06/09/2026 | Y | | | | | 555.57 |
| 10E320 2222 4300 00 003800 | | 555.57 | | | | | | | | | | | |
| LAKE-COO000 | LAKE-COOK DISTRIBUTORS INC | 20260295 | | WEST/ MEGAN TERPSTRA RM S137/ INVOICE# 20260295/ NOVELS TOTAL 220 FOR FREAK THE MIGHTY AND FOR EVERYONE. | | | 05/11/2026 | R | | | | | 1,309.70 |
| **L001 4020 0000 00 000000 | | 1142600033 | | BD | | | 06/03/2026 | Y | | | | | 1,309.70 |
| 10E003 1100 4200 00 000210 | | 1,309.70 | | | | | | | | | | | |
| | | | | | | | | 109684 | | | 5,246.54 | | |
| LANGUAGE000 | LANGUAGE TESTING INTERNATIO | L110153-IN | | INVOICE #L110153-IN LENGUAGE TESTING DUE DATE 6/9/26 MELODY BECKER | | | 05/10/2026 | R | | | | | 67.00 |
| **L001 4020 0000 00 000000 | | 1172600184 | | BD | | | 06/04/2026 | Y | | | | | 67.00 |
| 10E003 1100 3900 00 000215 | | 67.00 | | | | | | | | | | | |
| | | | | | | | | 109685 | | | 67.00 | | |
| LEARNWEL000 | LEARNWELL | INV310880 | | STUDENT: JOEL MIGUEL - 03/23/26 THROUGH 03/25/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | | 03/31/2026 | R | | | | | 255.36 |
| **L001 4020 0000 00 000000 | | 1112600102 | | BD | | | 05/09/2026 | Y | | | | | 255.36 |
| 10E001 2139 3140 00 012000 | | 255.36 | | | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV311563 | | STUDENT: VICTORIA TORRES - | | | 04/10/2026 | R | | | | | 340.48 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| LEARNWEL000 | Vendor Continued.... | | | | | | | | | | | | |
| | | | 4/72026 THROUGH 4/10/2026 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | | | | | | | | | |
| **L001 4020 0000 00 000000 | 1112600102 | | BD | | | | 06/01/2026 | Y | | | | | 340.48 |
| 10E001 2139 3140 00 012000 | 340.48 | | | | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | | INV316655 | | | | | | | | | | |
| | | | STUDENT: AALIYAH CASTRO - 4/27/26 THROUGH 4/30/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | | | 04/30/2026 | R | | | | | 468.16 |
| | | | *********Vendor Cont Void | | | | | 109686 | | | | | |
| **L001 4020 0000 00 000000 | 1112600102 | | BD | | | | 06/01/2026 | Y | | | | | 468.16 |
| 10E001 2139 3140 00 012000 | 468.16 | | | | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | | INV316656 | | | | | | | | | | |
| | | | STUDENT: ACE DILLON - 4/27/26 THROUGH 4/29/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | | | 04/30/2026 | R | | | | | 255.36 |
| **L001 4020 0000 00 000000 | 1112600102 | | BD | | | | 06/01/2026 | Y | | | | | 255.36 |
| 10E001 2139 3140 00 012000 | 255.36 | | | | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | | INV316657 | | | | | | | | | | |
| | | | STUDENT: ISABELLE SIERRA LOPEZ - 4/28/26 AND 4/30/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | | | 04/30/2026 | R | | | | | 170.24 |
| **L001 4020 0000 00 000000 | 1112600102 | | BD | | | | 06/01/2026 | Y | | | | | 170.24 |
| 10E001 2139 3140 00 012000 | 170.24 | | | | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | | INV316658 | | | | | | | | | | |
| | | | STUDENT: ISAIAH QUINN - 4/28/26 THROUGH 4/30/26 - | | | | 04/30/2026 | R | | | | | 255.36 |
| | | | *********Vendor Cont Void | | | | | 109687 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| LEARNWEL000 | Vendor Continued.... | | | | | | | | | |
| | | | ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | | | | | | |
| **L001 4020 0000 00 000000 | 1112600102 | | BD | 06/01/2026 | Y | | | | | 255.36 |
| 10E001 2139 3140 00 012000 | 255.36 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | | INV316659 | | | | | | | |
| | | | STUDENT: JALYN LOUIE - 4/27/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 04/30/2026 | R | | | | | 85.12 |
| **L001 4020 0000 00 000000 | 1112600102 | | BD | 06/02/2026 | Y | | | | | 85.12 |
| 10E001 2139 3140 00 012000 | 85.12 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | | INV316660 | | | | | | | |
| | | | STUDENT: LUIS RAMOS - 4/27/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 04/30/2026 | R | | | | | 85.12 |
| **L001 4020 0000 00 000000 | 1112600102 | | BD | 06/01/2026 | Y | | | | | 85.12 |
| 10E001 2139 3140 00 012000 | 85.12 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | | INV316661 | | | | | | | |
| | | | STUDENT: VICTORIA TORRES - 4/27/26, 4/28/26 AND 4/30/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 04/30/2026 | R | | | | | 255.36 |
| | | | *********Vendor Cont Void | | 109688 | | | | | |
| **L001 4020 0000 00 000000 | 1112600102 | | BD | 06/01/2026 | Y | | | | | 255.36 |
| 10E001 2139 3140 00 012000 | 255.36 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | | INV317741 | | | | | | | |
| | | | STUDENT: JOEL MIGUEL - 4/28/26 THROUGH 4/30/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 04/30/2026 | R | | | | | 255.36 |
| **L001 4020 0000 00 000000 | 1112600102 | | BD | 06/01/2026 | Y | | | | | 255.36 |
| 10E001 2139 3140 00 012000 | 255.36 | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| LEARNWEL000 | LEARNWELL | INV319368 | | STUDENT: AALIYAH CASTRO - 5/1/26; 5/4/26 AND 5/5/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 05/08/2026 | R | | | | | 468.16 |
| | | | | *********Vendor Cont Void | | 109689 | | | | | |
| **L001 4020 0000 00 000000 | | 1112600102 | | BD | 06/02/2026 | Y | | | | | 468.16 |
| 10E001 2139 3140 00 012000 | | 468.16 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV319369 | | STUDENT: ABIGAIL SANCHEZ - 5/1/26; 5/4/26; 5/5/26; 5/6/26 AND 5/8/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 05/08/2026 | R | | | | | 425.60 |
| **L001 4020 0000 00 000000 | | 1112600102 | | BD | 06/02/2026 | Y | | | | | 425.60 |
| 10E001 2139 3140 00 012000 | | 425.60 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV319370 | | STUDENT: ACE DILLON - 5/4/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 05/08/2026 | R | | | | | 85.12 |
| **L001 4020 0000 00 000000 | | 1112600102 | | BD | 06/02/2026 | Y | | | | | 85.12 |
| 10E001 2139 3140 00 012000 | | 85.12 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV319371 | | STUDENT: ELIANIE CERVANTES - 5/1/26; 5/4/26; 5/5/26 AND 5/6/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 05/08/2026 | R | | | | | 340.48 |
| | | | | *********Vendor Cont Void | | 109690 | | | | | |
| **L001 4020 0000 00 000000 | | 1112600102 | | BD | 06/02/2026 | Y | | | | | 340.48 |
| 10E001 2139 3140 00 012000 | | 340.48 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV319372 | | STUDENT: IGNACIO SANCHEZ - 5/7/26 AND 5/8/26 - ESTIMATED | 05/08/2026 | R | | | | | 170.24 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date | C / Detail | Check / Account Number / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| LEARNWEL000 | Vendor Continued.... | | | | | | | | | | | |
| | | | | COST FOR HOSPITAL TUTORING 25-26 | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1112600102 | | BD | | 06/02/2026 | Y | | | | | 170.24 |
| 10E001 2139 3140 00 012000 | | 170.24 | | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV319373 | | STUDENT: ISABELLE SIERRA LOPEZ - 5/1/26; 5/4/26; 5/5/26; 5/6/26; 5/7/26 AND 5/8/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | 05/08/2026 | R | | | | | 510.72 |
| | | | | *********Vendor Cont Void | | | 109691 | | | | | |
| **L001 4020 0000 00 000000 | | 1112600102 | | BD | | 06/02/2026 | Y | | | | | 510.72 |
| 10E001 2139 3140 00 012000 | | 510.72 | | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV319374 | | STUDENT: ISAIAH QUINN - 5/1/26; 5/4/26; 5/5/26 AND 5/8/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | 05/08/2026 | R | | | | | 340.48 |
| **L001 4020 0000 00 000000 | | 1112600102 | | BD | | 06/02/2026 | Y | | | | | 340.48 |
| 10E001 2139 3140 00 012000 | | 340.48 | | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV319375 | | STUDENT: JALYN LOUIE - 5/5/26 AND 5/6/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | 05/08/2026 | R | | | | | 170.24 |
| **L001 4020 0000 00 000000 | | 1112600102 | | BD | | 06/02/2026 | Y | | | | | 170.24 |
| 10E001 2139 3140 00 012000 | | 170.24 | | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV319376 | | STUDENT: SOPHIA HURTADO - 5/5/26 THROUGH 5/8/26 - | | 05/08/2026 | R | | | | | 340.48 |
| | | | | *********Vendor Cont Void | | | 109692 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| LEARNWEL000 | Vendor Continued.... | | | | | | | | | |
| | | | ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | | | | | | |
| **L001 4020 0000 00 000000 | 1112600102 | | BD | 06/02/2026 | Y | | | | | 340.48 |
| 10E001 2139 3140 00 012000 | 340.48 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | | INV319377 | | | | | | | |
| | | | STUDENT: VICTORIA TORRES - 5/1/26; 5/4/26; 5/5/26; 5/6/26; 5/7/26 AND 5/8/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 05/08/2026 | R | | | | | 510.72 |
| **L001 4020 0000 00 000000 | 1112600102 | | BD | 06/02/2026 | Y | | | | | 510.72 |
| 10E001 2139 3140 00 012000 | 510.72 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | | INV319749 | | | | | | | |
| | | | STUDENT: ABIGAIL SANCHEZ - 4/30/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 05/08/2026 | R | | | | | 85.12 |
| **L001 4020 0000 00 000000 | 1112600102 | | BD | 06/02/2026 | Y | | | | | 85.12 |
| 10E001 2139 3140 00 012000 | 85.12 | | | | | | | | | |
| | | | *********Vendor Cont Void | | 109693 | | | | | |
| LEARNWEL000 | LEARNWELL | | INV319750 | | | | | | | |
| | | | STUDENT: ELIANIE CERVANTES - 4/28/26 THROUGH 4/30/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 05/08/2026 | R | | | | | 255.36 |
| **L001 4020 0000 00 000000 | 1112600102 | | BD | 06/02/2026 | Y | | | | | 255.36 |
| 10E001 2139 3140 00 012000 | 255.36 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | | INV320763 | | | | | | | |
| | | | STUDENT: ABIGAIL SANCHEZ - 5/11/26 THROUGH 5/14/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 05/15/2026 | R | | | | | 340.48 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Batch | Description | Inv Date / Due Date | C / Detail | Check | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| LEARNWEL000 | Vendor Continued.... | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1112600102 | BD | 06/02/2026 | Y | | | | | | 340.48 |
| 10E001 2139 3140 00 012000 | | 340.48 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV320764 | STUDENT: IGNACIO SANCHEZ - 5/11/26 THROUGH 5/14/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 05/15/2026 | R | | | | | | 340.48 |
| | | | *********Vendor Cont Void | | 109694 | | | | | | |
| **L001 4020 0000 00 000000 | | 1112600102 | BD | 06/02/2026 | Y | | | | | | 340.48 |
| 10E001 2139 3140 00 012000 | | 340.48 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV320765 | STUDENT: ISAIAH QUINN - 5/11/2026 THROUGH 5/14/2026 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 05/15/2026 | R | | | | | | 340.48 |
| **L001 4020 0000 00 000000 | | 1112600102 | BD | 06/09/2026 | Y | | | | | | 340.48 |
| 10E001 2139 3140 00 012000 | | 340.48 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV320766 | STUDENT: JALYN LOUIE - 5/12/2026 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 05/15/2026 | R | | | | | | 85.12 |
| **L001 4020 0000 00 000000 | | 1112600102 | BD | 06/02/2026 | Y | | | | | | 85.12 |
| 10E001 2139 3140 00 012000 | | 85.12 | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV320767 | STUDENT: JASON CLAUSON - 5/14/26 AND 5/15/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | 05/15/2026 | R | | | | | | 170.24 |
| | | | *********Vendor Cont Void | | 109695 | | | | | | |
| **L001 4020 0000 00 000000 | | 1112600102 | BD | 06/02/2026 | Y | | | | | | 170.24 |
| 10E001 2139 3140 00 012000 | | 170.24 | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| LEARNWEL000 | LEARNWELL | INV320768 | | STUDENT: KARELY ZAVALA-LOPEZ - 5/13/26 THROUGH 5/15/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | | 05/15/2026 | R | | | | | 255.36 |
| **L001 4020 0000 00 000000 | | 1112600102 | | BD | | | 06/02/2026 | Y | | | | | 255.36 |
| 10E001 2139 3140 00 012000 | | 255.36 | | | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV320769 | | STUDENT: SOPHIA HURTADO - 5/14/26 AND 5/15/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | | 05/15/2026 | R | | | | | 170.24 |
| **L001 4020 0000 00 000000 | | 1112600102 | | BD | | | 06/02/2026 | Y | | | | | 170.24 |
| 10E001 2139 3140 00 012000 | | 170.24 | | | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | 109696 | | | | | |
| LEARNWEL000 | LEARNWELL | INV320770 | | STUDENT: VICTORIA TORRES - 5/11/26; 5/12/26; 5/14/26 AND 5/15/26 - ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | | 05/15/2026 | R | | | | | 340.48 |
| **L001 4020 0000 00 000000 | | 1112600102 | | BD | | | 06/02/2026 | Y | | | | | 340.48 |
| 10E001 2139 3140 00 012000 | | 340.48 | | | | | | | | | | | |
| LEARNWEL000 | LEARNWELL | INV323280 | | MAY18&20,2026 FOR JOEL MIGUEL--ESTIMATED COST FOR HOSPITAL TUTORING 25-26 | | | 05/22/2026 | R | | | | | 170.24 |
| **L001 4020 0000 00 000000 | | 1112600102 | | BD | | | 06/09/2026 | Y | | | | | 170.24 |
| 10E001 2139 3140 00 012000 | | 170.24 | | | | | | | | | | | |
| | | | | | | | | 109697 | 8,341.76 | | | | |
| LOPEZERA000 | LOPEZ, ERANDI | REFUND25/26 #461619 | | REFUND BALANCE TO THE PARENT OF ID#461619 FOR ACCIDENTAL | | | 05/27/2026 | R | | | | | 50.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Invoice Amount / Net Amount / Asset | Lq |
|---|---|---|---|---|---|---|---|---|---|---|
| LOPEZERA000 | Vendor Continued.... | | | | | | | | | |
| | | | OVERCHARGE OF $125.00/APPLIELD $75 TO SENIOR CRUISE, SCHOOL YR 25/26. | | | | | | | |
| **L001 4020 0000 00 000000 | | | BD | | 05/27/2026 | Y | | | 50.00 | |
| 10R002 1735 0000 00 000000 | 50.00 | | | | | | | | | |
| | | | | | | 109698 | 50.00 | | | |
| MANNOJOA000 | MANNO, JOANNA | | WALGREENS AND AMAZON | | 06/10/2026 | R | | | 78.41 | |
| | | | Reimbursement gifts for Nurses Appreciation Week | | | | | | | |
| **L001 4020 0000 00 000000 | 3002600140 | | BD | | 06/10/2026 | Y | | | 78.41 | |
| 10E003 2410 6900 00 000770 | 78.41 | | | | | | | | | |
| | | | | | | 109699 | 78.41 | | | |
| MANNY MO000 | MANNY MORALES SHOW SERVICES | | 2112 | | 05/14/2026 | R | | | 500.00 | |
| | | | INVOICE# 2112 5/14/2026 Invoice payment request - Graduation Light Set UP | | | | | | | |
| **L001 4020 0000 00 000000 | 4002600108 | | BD | | 06/03/2026 | Y | | | 500.00 | |
| 10E004 1900 4000 00 000645 | 500.00 | | | | | | | | | |
| | | | | | | 109700 | 500.00 | | | |
| MANOUMAL000 | MANOUZI, MALIKA | | EXPENSE REIMB. | | 06/03/2026 | R | | | 1,823.00 | |
| | | | REIMBURSMENT FOR MALIKA MANOUZI TEES INVOICE#9024401/PE/MATT K | | | | | | | |
| **L001 4020 0000 00 000000 | 1192600076 | | BD | | 06/03/2026 | Y | | | 1,823.00 | |
| 10E002 1100 4000 00 000220 | 1,823.00 | | | | | | | | | |
| | | | | | | 109701 | 1,823.00 | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| MARCAANN000 | MARCANO, ANNA | 460958 | | REIMBURSEMENT TO ANNA MARCANO, PARENT/GUARDIAN OF STUDENT EMELIA ORTIZ - I.D.#460958 FOR REMAINING BALANCE ON STUDENT'S LUNCH ACCOUNT. | | | 06/03/2026 | R | | | | | 50.55 |
| **L001 4020 0000 00 000000 | | 2122600062 | | BD | | | 06/03/2026 | Y | | | | | 50.55 |
| 10R003 1613 0000 00 000000 | | 50.55 | | | | | | | | | | | |
| | | | | | | | | 109702 | | | 50.55 | | |
| MARKLUND000 | MARKLUND CHILDREN'S HOME | 007547 | | APRIL, 2026 - ESTIMATED TUITION COST FOR THREE STUDENTS | | | 04/30/2026 | R | | | | | 31,424.76 |
| **L001 4020 0000 00 000000 | | 1112600024 | | BD | | | 06/02/2026 | Y | | | | | 31,424.76 |
| 10E001 1912 6700 00 012000 | | 31,424.76 | | | | | | | | | | | |
| | | | | | | | | 109703 | | | 31,424.76 | | |
| MARTIDIA000 | MARTINEZ, DIANA | TRAVLREIMB 5/2/26 | | BILINGUAL PARENT SUMMIT ON MAY 02, 2026 FOR MILEAGE. | | | 06/08/2026 | R | | | | | 44.24 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/08/2026 | Y | | | | | 44.24 |
| 10E001 3000 1320 26 004909 | | 44.24 | | | | | | | | | | | |
| | | | | | | | | 109704 | | | 44.24 | | |
| MC CLOUD000 | MC CLOUD SERVICES | 96365654 | | GENERAL PEST CONTROL - MAINTENANCE - J STERLING MORTON H.S. WAREHOUSE - ON 5/18/2026 - WAREHOUSE BLANKET P.O | | | 05/18/2026 | R | | | | | 77.27 |
| **L001 4020 0000 00 000000 | | 2052600045 | | BD | | | 06/09/2026 | Y | | | | | 77.27 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Asset | Lq | Description / Batch / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| MC CLOUD000 | Vendor Continued.... | | | | | | | | | | | | |
| 20E002 2540 3220 00 000370 | | 77.27 | | | | | | | | | | | |
| | | | | | | | | | 109705 | | | | 77.27 |
| MC WHJEN000 | MC WHINNIE, JENNIFER L | 26-01 | | | | INVOICE# 26-01 ID# JSM2400/ WEST THEATRE DEPARTMENT/ REIMBURSEMENT TO JENNIFER MCWHINNIE FOR COSTUME DESIGNER FOR RADIUM GIRLS. | 04/07/2026 | R | | | | | 500.00 |
| **L001 4020 0000 00 000000 | | 1132600125 | | | | BD | 06/03/2026 | Y | | | | | 500.00 |
| 10E003 1100 3900 00 000250 | | 500.00 | NONEM | | | | | | | | | | |
| MC WHJEN000 | MC WHINNIE, JENNIFER L | EXPENSE REIMB. | | | | REIMBURSMENT/JENNIFER MCWHINNIE/ FOR PLAY RADIUM GIRLS DATED 3/12 - 3/15/2026 SUPPLIE FROM AMAZON FOR EVERYTHING NEEDED. | 06/04/2026 | R | | | | | 1,155.54 |
| **L001 4020 0000 00 000000 | | 1132600127 | | | | BD | 06/04/2026 | Y | | | | | 1,155.54 |
| 10E003 1100 4000 00 000250 | | 1,155.54 | NONEM | | | | | | | | | | |
| MC WHJEN000 | MC WHINNIE, JENNIFER L | EXPENSE*REIMBR** | | | | REIMBURSEMENT/JENNIFER | 06/10/2026 | R | | | | | 2,851.17 |
| | | | | | | *********Vendor Cont Void | | | 109706 | | | | |
| | | | | | | MCWHINNIE/ FOR COSTUME ITEMS FOR GREASE DATED 11/13 THRU 11/16/2025 SUPPLIES FORM DOLLAR STORE, MICHAELS, HOBBY LOBBY, FFAMAZON & ALCONE COMPANY. | | | | | | | |
| **L001 4020 0000 00 000000 | | 1132600128 | | | | BD | 06/10/2026 | Y | | | | | 2,851.17 |
| 10E003 1100 4000 00 000250 | | 2,851.17 | NONEM | | | | | | | | | | |
| | | | | | | | | | 109707 | | | | 4,506.71 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| MCMAHJOS001 | MCMAHON, JOSH | EXPENSE REIMB. | | REIMBURSEMENT/DR. JOSH MCMAHON/FOR 15 PEOPLE FOR PERA MEETING. PANERA BAGELS | | | 06/03/2026 | R | | | | | 38.97 |
| **L001 4020 0000 00 000000 | | 1012600144 | | BD | | | 06/03/2026 | Y | | | | | 38.97 |
| 10E001 2210 3150 00 000700 | | 38.97 | | | | | | | | | | | |
| | | | | | | | | 109708 | | | 38.97 | | |
| MEDRACAR000 | MEDRANO, CAROL | EXPENSE*REIMBR | | REIMBURSEMENT CAROL MEDRANO/FOR COOKIES FOR EL 2 INTERVIEWS/MELODY BECKER | | | 06/10/2026 | R | | | | | 59.96 |
| **L001 4020 0000 00 000000 | | 1172600180 | | BD | | | 06/10/2026 | Y | | | | | 59.96 |
| 10E001 3000 4000 26 004909 | | 59.96 | NONEM | | | | | | | | | | |
| | | | | | | | | 109709 | | | 59.96 | | |
| MEETEBAR000 | MEETERS, BARBARA | TRVLREIMB MAY11-15 | | STUDENT OBSERVATION AT THE COVE THERAPEUTIC DAY SCHOOL ON MAY 11-15,2026 FOR MILEAGE. | | | 06/10/2026 | R | | | | | 47.60 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/10/2026 | Y | | | | | 47.60 |
| 10E001 2330 3320 00 012307 | | 47.60 | | | | | | | | | | | |
| | | | | | | | | 109710 | | | 47.60 | | |
| MENARDS 000 | MENARDS | 1669827426 | | FINANCE CHARGE - $10.00 - EAST BLANKET PO | | | 05/01/2026 | R | | | | | 10.00 |
| **L001 4020 0000 00 000000 | | 2052600576 | | BD | | | 06/09/2026 | Y | | | | | 10.00 |
| 20E002 2542 4100 00 000375 | | 10.00 | | | | | | | | | | | |
| MENARDS 000 | MENARDS | 320612626075478 | | EAST BLANKET PO | | | 05/06/2026 | R | | | | | 942.97 |
| **L001 4020 0000 00 000000 | | 2052600576 | | BD | | | 06/01/2026 | Y | | | | | 942.97 |

Check Date 06/11/2026 Posting Date 06/11/2026
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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| MENARDS 000 | Vendor Continued.... | | | | | | | | | | | | |
| 20E002 2542 4100 00 000375 | | 942.97 | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | 109711 | | | 952.97 | | |
| MENTA AC000 | MENTA ACADEMY HILLSIDE | SESINV-061306 | | MAY, 2026 SPECIAL EDUCATION - ESTIMATED TUITION COST FOR SEVEN STUDENTS | | | 05/29/2026 | R | | | | | 16,723.14 |
| **L001 4020 0000 00 000000 | | 1112600025 | | BD | | | 06/09/2026 | Y | | | | | 16,723.14 |
| 10E001 1912 6700 00 012000 | | 16,723.14 | | | | | | | | | | | |
| MENTA AC000 | MENTA ACADEMY HILLSIDE | SESINV-061307 | | MAY, 2026 - INTENSIVE TUITION - ESTIMATED TUITION COST FOR SEVEN STUDENTS | | | 05/29/2026 | R | | | | | 6,336.00 |
| **L001 4020 0000 00 000000 | | 1112600025 | | BD | | | 06/09/2026 | Y | | | | | 6,336.00 |
| 10E001 1912 6700 00 012000 | | 6,336.00 | | | | | | | | | | | |
| | | | | | | | | 109712 | | | 23,059.14 | | |
| MENTA AC002 | MENTA ACADEMY MIDWAY | SESINV-061341 | | MAY, 2026 - - SPECIAL EDUCATION - ESTIMATED TUITION COST -NON-INTENSIVE | | | 05/29/2026 | R | | | | | 22,402.00 |
| **L001 4020 0000 00 000000 | | 1112600038 | | BD | | | 06/09/2026 | Y | | | | | 22,402.00 |
| 10E001 1912 6700 00 012000 | | 22,402.00 | | | | | | | | | | | |
| | | | | | | | | 109713 | | | 22,402.00 | | |
| MESON 000 | MESON | EAST END OF YR 2026 | | PAYMENT FOR END OF THE YEAR STAFF LUNCHEON ON 5/22/2026. | | | 06/10/2026 | R | | | | | 6,600.00 |
| **L001 4020 0000 00 000000 | | 2002600140 | | BD | | | 06/10/2026 | Y | | | | | 6,600.00 |
| 10E002 2410 3150 00 000770 | | 6,600.00 | | | | | | | | | | | |
| | | | | | | | | 109714 | | | 6,600.00 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| MIDWEST 010 | MIDWEST PAPER RETRIEVER | 0000146045 | | WEST BLANKET PO ***2025/2026*** | | | 04/30/2026 | R | | | | | 396.40 |
| **L001 4020 0000 00 000000 | | 2052600533 | | BD | | | 06/01/2026 | Y | | | | | 396.40 |
| 20E003 2540 3210 00 000370 | | 396.40 | | | | | | | | | | | |
| MIDWEST 010 | MIDWEST PAPER RETRIEVER | 0000146241 | | EAST BLANKET P.O. | | | 04/30/2026 | R | | | | | 100.00 |
| **L001 4020 0000 00 000000 | | 2052600112 | | BD | | | 06/01/2026 | Y | | | | | 100.00 |
| 20E002 2540 3210 00 000370 | | 100.00 | | | | | | | | | | | |
| | | | | | | | | | 109715 | | 496.40 | | |
| MILARJOH001 | MILARO, JOHN | YEAR 1 INSURANCE | | John Milaro 45% reimbursement insurance year 1 please view attached for breakdown total refund $7,986.03 | | | 06/10/2026 | R | | | | | 7,986.03 |
| **L001 4020 0000 00 000000 | | 1022600073 | | BD | | | 06/10/2026 | Y | | | | | 7,986.03 |
| 10E001 2316 3020 00 000703 | | 7,986.03 | | | | | | | | | | | |
| | | | | | | | | | 109716 | | 7,986.03 | | |
| MINUTEMA000 | MINUTEMAN PRESS OF LYONS | 49616 | | Medical Folders Freshman Center Nurse's office | | | 04/13/2026 | R | | | | | 403.79 |
| **L001 4020 0000 00 000000 | | 5002600078 | | BD | | | 06/10/2026 | Y | | | | | 403.79 |
| 10E005 2130 4000 00 000680 | | 403.79 | | | | | | | | | | | |
| | | | | | | | | | 109717 | | 403.79 | | |
| MPS-ACCO000 | MPS-ACCOUNTS RECEIVABLE | 84935448 | | QUOTE #00136124 Achieve for the practice of statistics for the AP course/MEGAN H | | | 05/15/2026 | R | | | | | 11,000.00 |
| **L001 4020 0000 00 000000 | | 1012600116 | | BD | | | 06/01/2026 | Y | | | | | 11,000.00 |
| 10E001 1100 4200 00 000700 | | 11,000.00 | | | | | | | | | | | |
| | | | | | | | | | 109718 | | 11,000.00 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # | Description / Batch | Inv Date / Due Date | C / Detail | Check | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|
| MULLER -000 | MULLER - PRAIRIE FARMS | 9053532 WEST CAFE | APRIL2026 WEST CAFE DAIRY INV#9053532 | 04/08/2026 | R | | 391.60 |
| **L001 4020 0000 00 000000 | | | BD | 05/27/2026 | Y | | 391.60 |
| 10E003 2560 4530 00 084780 | | 391.60 | | | | | |
| MULLER -000 | MULLER - PRAIRIE FARMS | 9076752 EASTCAFE | MAY2026 EAST CAFE FOR DAIRY. | 05/04/2026 | R | | 1,390.74 |
| **L001 4020 0000 00 000000 | | | BD | 06/09/2026 | Y | | 1,390.74 |
| 10E002 2560 4530 00 084780 | | 1,390.74 | | | | | |
| MULLER -000 | MULLER - PRAIRIE FARMS | 9076753 FC CAFE | MAY2026 FC CAFE INVOICES FOR DAIRY. | 05/04/2026 | R | | 1,321.08 |
| **L001 4020 0000 00 000000 | | | BD | 05/26/2026 | Y | | 1,321.08 |
| 10E005 2560 4530 00 084780 | | 1,321.08 | | | | | |
| MULLER -000 | MULLER - PRAIRIE FARMS | 9081745 EASTCAFE | MAY2026 EAST CAFE FOR DIARY | 05/08/2026 | R | | 1,292.54 |
| **L001 4020 0000 00 000000 | | | BD | 06/09/2026 | Y | | 1,292.54 |
| 10E002 2560 4530 00 084780 | | 1,292.54 | | | | | |
| MULLER -000 | MULLER - PRAIRIE FARMS | 9081746 FC CAFE | MAY2026 FC CAFE INVOICES FOR DAIRY. | 05/08/2026 | R | | 1,230.55 |
| **L001 4020 0000 00 000000 | | | BD | 05/26/2026 | Y | | 1,230.55 |
| 10E005 2560 4530 00 084780 | | 1,230.55 | | | | | |
| | | | *********Vendor Cont Void | | | 109719 | |
| MULLER -000 | MULLER - PRAIRIE FARMS | 9084792 EASTCAFE | MAY2026 EAST CAFE FOR DIARY. | 05/13/2026 | R | | 943.63 |
| **L001 4020 0000 00 000000 | | | BD | 06/09/2026 | Y | | 943.63 |
| 10E002 2560 4530 00 084780 | | 943.63 | | | | | |
| MULLER -000 | MULLER - PRAIRIE FARMS | 9087441 FC CAFE | MAY2026 FC CAFE INVOICES FOR DAIRY. | 05/15/2026 | R | | 573.85 |
| **L001 4020 0000 00 000000 | | | BD | 05/26/2026 | Y | | 573.85 |
| 10E005 2560 4530 00 084780 | | 573.85 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| MULLER -000 | MULLER - PRAIRIE FARMS | MAY2026 WEST CAFE | | MAY2026 WEST CAFE INV#s 9075919, 9076754, 9078990, 9078991, 9081747, 9082682, 9084791, 9084793, 9087442, 9088419 | | | 05/31/2026 | R | | | | | 3,384.13 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/09/2026 | Y | | | | | 3,384.13 |
| 10E003 2560 4530 00 084780 | | 3,384.13 | | | | | | | | | | | |
| | | | | | | | | 109720 | | | 10,528.12 | | |
| NATIONAL032 | NATIONAL ASSOCIATION OF SCH | PS-INV107233 | | SALES QUOTE# 21020449 PREPARE WORKSHOP | | | 04/24/2026 | R | | | | | 1,365.00 |
| **L001 4020 0000 00 000000 | | 1112600197 | | BD | | | 06/09/2026 | Y | | | | | 1,365.00 |
| 10E001 2210 3020 26 004620 | | 1,365.00 | | | | | | | | | | | |
| | | | | | | | | 109721 | | | 1,365.00 | | |
| NAVA MIG000 | NAVA, MIGUEL | 460319- | | REGISTRATION FEE REFUND FOR ALEJANDRO NAVA FOR 23/24 | | | 06/04/2026 | R | | | | | 57.65 |
| **L001 4020 0000 00 000000 | | 2122600064 | | BD | | | 06/04/2026 | Y | | | | | 57.65 |
| 10R003 1613 0000 00 000000 | | 57.65 | | | | | | | | | | | |
| | | | | | | | | 109722 | | | 57.65 | | |
| NAVARJAC000 | NAVARRO, JACQUELINE | 25/26 TUITION REIMB | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/10/2026 | R | | | | | 1,600.00 |
| **L001 4020 0000 00 000000 | | 1102600222 | | BD | | | 06/10/2026 | Y | | | | | 1,600.00 |
| 10E002 1100 2300 00 000000 | | 1,600.00 | | | | | | | | | | | |
| | | | | | | | | 109723 | | | 1,600.00 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| NEW HORI000 | NEW HORIZON CENTER FOR THE | 306 | | MAY2026--ESTIMATED TUITION COST FOR SEVEN STUDENTS | | | 05/31/2026 | R | | | | | 66,799.60 |
| **L001 4020 0000 00 000000 | | 1112600028 | | BD | | | 06/09/2026 | Y | | | | | 66,799.60 |
| 10E001 1912 6700 00 012000 | | 66,799.60 | | | | | | | | | | | |
| | | | | | | | | 109724 | | | 66,799.60 | | |
| NEXT DAY000 | NEXT DAY PLUS | 5383842 | | INVOICE# 5383842 CONSUMABLE SUPPLIES INK CARTRIDGES | | | 05/06/2026 | R | | | | | 129.00 |
| **L001 4020 0000 00 000000 | | 5122600074 | | BD | | | 06/09/2026 | Y | | | | | 129.00 |
| 10E001 1400 4000 26 004745 | | 129.00 | | | | | | | | | | | |
| | | | | | | | | 109725 | | | 129.00 | | |
| NICOR GA000 | NICOR GAS | 15572986899 5/13/26 | | APR14-MAY13,2026 (1829S.55TH.AVE) GAS BLANKET PO JULY 2025 THRU JUNE 2026 | | | 05/13/2026 | R | | | | | 116.45 |
| **L001 4020 0000 00 000000 | | 2052600129 | | BD | | | 05/28/2026 | Y | | | | | 116.45 |
| 20E001 2540 4650 00 000370 | | 116.45 | | | | | | | | | | | |
| NICOR GA000 | NICOR GAS | 4423622025-5 6/1/26 | | MAY01-JUN01,2026 BLDG,1829 S 55TH AVE GAS BLANKET PO JULE 2025 THRU JUNE 2026 | | | 06/01/2026 | R | | | | | 93.32 |
| **L001 4020 0000 00 000000 | | 2052600129 | | BD | | | 06/08/2026 | Y | | | | | 93.32 |
| 20E001 2540 4650 00 000370 | | 93.32 | | | | | | | | | | | |
| NICOR GA000 | NICOR GAS | 66721285386 5/15/26 | | APR14-MAY11,2026 (1699S.55TH.AVE,CICERO)***BLANKET PO 2025-2026*** | | | 05/15/2026 | R | | | | | 249.56 |
| **L001 4020 0000 00 000000 | | 2052600550 | | BD | | | 05/28/2026 | Y | | | | | 249.56 |
| 20E002 2542 3230 00 000375 | | 249.56 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| NICOR GA000 | NICOR GAS | 7586467643-4 6/1/26 | | MAY01-JUN01,2026 #1,3333 S. CENTRAL AVE, UNIT 1 BLANKET PO JULY 2025 THRU JUNE 2026 | | | 06/01/2026 | R | | | | | 320.48 |
| | | | | *********Vendor Cont Void | | | | 109726 | | | | | |
| **L001 4020 0000 00 000000 | | 2052600127 | | BD | | | 06/08/2026 | Y | | | | | 320.48 |
| 20E001 2540 4650 00 000370 | | 320.48 | | | | | | | | | | | |
| | | | | | | | | 109727 | | | 779.81 | | |
| NOONACAR000 | NOONAN, CARA K | EXPENSE*REIMB | | REIMBURSEMENT FOR SPED SENIOR EVENT -SUPPLIES | | | 06/10/2026 | R | | | | | 45.55 |
| **L001 4020 0000 00 000000 | | 1112600206 | | BD | | | 06/10/2026 | Y | | | | | 45.55 |
| 10E001 1216 4000 00 012307 | | 45.55 | | | | | | | | | | | |
| | | | | | | | | 109728 | | | 45.55 | | |
| NORTHERN007 | NORTHERN ILLINOIS UNIVERSIT | 20260114-00001 | | SPRING 2026 HELPS FAIR-EXPLORING CAREERS IN THE HEALTHCARE, EDUCATION, LEGAL, AND PUBLIC SERVICE FOR FEBRUARY 23,2026. | | | 01/14/2026 | R | | | | | 325.00 |
| **L001 4020 0000 00 000000 | | 1102600227 | | BD | | | 06/04/2026 | Y | | | | | 325.00 |
| 10E001 2316 3190 00 000703 | | 325.00 | | | | | | | | | | | |
| NORTHERN007 | NORTHERN ILLINOIS UNIVERSIT | COE000370 | | invoice for two students participating in aspiring educators event at niu | | | 03/10/2026 | R | | | | | 40.00 |
| **L001 4020 0000 00 000000 | | 5132600138 | | BD | | | 06/10/2026 | Y | | | | | 40.00 |
| 10E002 1421 3360 00 000405 | | 40.00 | | | | | | | | | | | |
| | | | | | | | | 109729 | | | 365.00 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| O'HARSEA000 | O'HARA, SEAN | 25/26 TUITION REIM | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/04/2026 | R | | | | | 825.00 |
| **L001 4020 0000 00 000000 | | 1102600225 | | BD | | | 06/04/2026 | Y | | | | | 825.00 |
| 10E003 1100 2300 00 000000 | | 825.00 | | | | | | | | | | | |
| | | | | | | | | 109730 | | | 825.00 | | |
| OAK LAWN001 | OAK LAWN BLACKTOP PAVING CO | 2026-01 | | WEST/ REPAIR INV# 2026-01 | | | 05/11/2026 | R | | | | | 40,000.00 |
| **L001 4020 0000 00 000000 | | 2052600837 | | BD | | | 06/03/2026 | Y | | | | | 40,000.00 |
| 20E003 2542 3230 00 000375 | | 40,000.00 | | | | | | | | | | | |
| | | | | | | | | 109731 | | | 40,000.00 | | |
| OCCUPATI000 | OCCUPATIONAL HEALTH CENTERS | 1017536363 | | BLANKET P.O FOR OCCUPATIONAL HEALTH CENTERS OF IL. FOR 25-26 SCHOOL YEAR. PER REBECCA ZICCARDI. | | | 05/20/2026 | R | | | | | 170.00 |
| **L001 4020 0000 00 000000 | | 1102600008 | | BD | | | 06/09/2026 | Y | | | | | 170.00 |
| 10E001 2316 3190 00 000703 | | 170.00 | | | | | | | | | | | |
| | | | | | | | | 109732 | | | 170.00 | | |
| OFFICE D003 | OFFICE DEPOT | 464413073001 | | WEST LINDSAY BLACKBURN ACTIVITIES AND HOST ENVENT IN THE COACHING OFFICE | | | 04/27/2026 | R | | | | | 47.63 |
| **L001 4020 0000 00 000000 | | 1172600164 | | BD | | | 06/01/2026 | Y | | | | | 47.63 |
| 10E003 1100 4000 00 000766 | | 47.63 | | | | | | | | | | | |
| OFFICE D003 | OFFICE DEPOT | 467212019001 | | ESY SUPPLIES FOR ALL CAMPUS | | | 05/12/2026 | R | | | | | 519.99 |
| **L001 4020 0000 00 000000 | | 1112600202 | | BD | | | 06/02/2026 | Y | | | | | 519.99 |
| 10E001 1200 4000 26 004620 | | 519.99 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| OFFICE D003 | OFFICE DEPOT | 467212021001 | | ESY SUPPLIES FOR ALL CAMPUS | 05/08/2026 | R | | | | | 896.35 |
| **L001 4020 0000 00 000000 | | 1112600202 | | BD | 06/02/2026 | Y | | | | | 896.35 |
| 10E001 1200 4000 26 004620 | | 896.35 | | | | | | | | | |
| OFFICE D003 | OFFICE DEPOT | 467212021002 | | ESY SUPPLIES FOR ALL CAMPUS | 05/08/2026 | R | | | | | 22.88 |
| **L001 4020 0000 00 000000 | | 1112600202 | | BD | 06/02/2026 | Y | | | | | 22.88 |
| 10E001 1200 4000 26 004620 | | 22.88 | | | | | | | | | |
| OFFICE D003 | OFFICE DEPOT | 467212030001 | | ESY SUPPLIES FOR ALL CAMPUS | 05/07/2026 | R | | | | | 71.89 |
| **L001 4020 0000 00 000000 | | 1112600202 | | BD | 06/02/2026 | Y | | | | | 71.89 |
| 10E001 1200 4000 26 004620 | | 71.89 | | | | | | | | | |
| OFFICE D003 | OFFICE DEPOT | 468379394001 | | WEST/JORIE GRANDE/ SUPPLIES | 05/14/2026 | R | | | | | 584.85 |
| | | | | *********Vendor Cont Void | | 109733 | | | | | |
| | | | | TO SUPPORTMTHE FUNCTION OF | | | | | | | |
| | | | | THE KNOWLEDGE CENTER | | | | | | | |
| **L001 4020 0000 00 000000 | | 1122600145 | | BD | 06/09/2026 | Y | | | | | 584.85 |
| 10E320 2222 4300 00 003800 | | 584.85 | | | | | | | | | |
| OFFICE D003 | OFFICE DEPOT | 468379395001 | | WEST/JORIE GRANDE/ SUPPLIES | 05/13/2026 | R | | | | | 96.05 |
| | | | | TO SUPPORTMTHE FUNCTION OF | | | | | | | |
| | | | | THE KNOWLEDGE CENTER | | | | | | | |
| **L001 4020 0000 00 000000 | | 1122600145 | | BD | 06/09/2026 | Y | | | | | 96.05 |
| 10E320 2222 4300 00 003800 | | 96.05 | | | | | | | | | |
| OFFICE D003 | OFFICE DEPOT | 468379396001 | | WEST/JORIE GRANDE/ SUPPLIES | 05/14/2026 | R | | | | | 155.70 |
| | | | | TO SUPPORTMTHE FUNCTION OF | | | | | | | |
| | | | | THE KNOWLEDGE CENTER | | | | | | | |
| **L001 4020 0000 00 000000 | | 1122600145 | | BD | 06/09/2026 | Y | | | | | 155.70 |
| 10E320 2222 4300 00 003800 | | 155.70 | | | | | | | | | |
| OFFICE D003 | OFFICE DEPOT | 468556937001 | | FC/ARLETTE GOMEZ/ SUPPLIES TO | 05/05/2026 | R | | | | | 386.29 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| OFFICE D003 | Vendor Continued.... | | | | | | | | | |
| | | | SUPPORT ENGAGEMENT ACTIVITES | | | | | | | |
| | | | ********Vendor Cont Void | | 109734 | | | | | |
| | | | AT FC. | | | | | | | |
| **L001 4020 0000 00 000000 | 1122600129 | | BD | 06/09/2026 | Y | | | | | 386.29 |
| 10E005 3000 4000 26 004300 | 386.29 | | | | | | | | | |
| OFFICE D003 | OFFICE DEPOT | | 468558283001 EAST/VICTORIA THERRIAULT/ SUPPLIES TO SUPPORT THE FUNCTIONS OF THE KNOWLEDGE CENTER | 05/05/2026 | R | | | | | 58.80 |
| **L001 4020 0000 00 000000 | 1122600130 | | BD | 06/09/2026 | Y | | | | | 58.80 |
| 10E220 2222 4300 00 003800 | 58.80 | | | | | | | | | |
| OFFICE D003 | OFFICE DEPOT | | 468558289001 EAST/VICTORIA THERRIAULT/ SUPPLIES TO SUPPORT THE FUNCTIONS OF THE KNOWLEDGE CENTER | 05/05/2026 | R | | | | | 81.15 |
| **L001 4020 0000 00 000000 | 1122600130 | | BD | 06/09/2026 | Y | | | | | 81.15 |
| 10E220 2222 4300 00 003800 | 81.15 | | | | | | | | | |
| OFFICE D003 | OFFICE DEPOT | | 468558300001 EAST/VICTORIA THERRIAULT/ | 05/06/2026 | R | | | | | 102.28 |
| | | | ********Vendor Cont Void | | 109735 | | | | | |
| | | | SUPPLIES TO SUPPORT THE FUNCTIONS OF THE KNOWLEDGE CENTER | | | | | | | |
| **L001 4020 0000 00 000000 | 1122600130 | | BD | 06/09/2026 | Y | | | | | 102.28 |
| 10E220 2222 4300 00 003800 | 102.28 | | | | | | | | | |
| OFFICE D003 | OFFICE DEPOT | | 468558306001 EAST/VICTORIA THERRIAULT/ SUPPLIES TO SUPPORT THE FUNCTIONS OF THE KNOWLEDGE | 05/05/2026 | R | | | | | 186.46 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq / Account Number | Inv Date / Due Date / Detail | C | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| OFFICE D003 | Vendor Continued.... | | | | | | | | | |
| | | | CENTER | | | | | | | |
| **L001 4020 0000 00 000000 | 1122600130 | | BD | 06/09/2026 | Y | | | | | 186.46 |
| 10E220 2222 4300 00 003800 | 186.46 | | | | | | | | | |
| OFFICE D003 | OFFICE DEPOT | | 468558307001 | EAST/VICTORIA THERRIAULT/ SUPPLIES TO SUPPORT THE FUNCTIONS OF THE KNOWLEDGE CENTER | 05/06/2026 | R | | | | 12.76 |
| | | | *********Vendor Cont Void | | | 109736 | | | | |
| **L001 4020 0000 00 000000 | 1122600130 | | BD | 06/09/2026 | Y | | | | | 12.76 |
| 10E220 2222 4300 00 003800 | 12.76 | | | | | | | | | |
| | | | | | | 109737 | | 3,223.08 | | |
| OLSSON R000 | OLSSON ROOFING COMPANY, INC | | 25001943 | WEST/ REPAIR INV# 25001943 | 07/18/2025 | R | | | | 955.00 |
| **L001 4020 0000 00 000000 | 2052600855 | | BD | | 06/04/2026 | Y | | | | 955.00 |
| 20E003 2542 3230 00 000375 | 955.00 | | | | | | | | | |
| OLSSON R000 | OLSSON ROOFING COMPANY, INC | | 25002970 | MTC/ REPAIRS INV# 25002970 | 10/10/2025 | R | | | | 579.00 |
| **L001 4020 0000 00 000000 | 2052600856 | | BD | | 06/04/2026 | Y | | | | 579.00 |
| 20E002 2542 3230 00 000375 | 579.00 | | | | | | | | | |
| OLSSON R000 | OLSSON ROOFING COMPANY, INC | | 25003457 | EAST/ REPAIRS INV# 25003457 | 11/28/2025 | R | | | | 917.00 |
| **L001 4020 0000 00 000000 | 2052600857 | | BD | | 06/04/2026 | Y | | | | 917.00 |
| 20E002 2542 3230 00 000375 | 917.00 | | | | | | | | | |
| OLSSON R000 | OLSSON ROOFING COMPANY, INC | | 25003477 | EAST W.H/ REPAIRS INV# 25003477 | 11/28/2025 | R | | | | 883.00 |
| **L001 4020 0000 00 000000 | 2052600858 | | BD | | 06/04/2026 | Y | | | | 883.00 |
| 20E002 2542 3230 00 000375 | 883.00 | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| OLSSON R000 | OLSSON ROOFING COMPANY, INC | 26000143 | | EAST/ REPAIRS INV# 26000143 | | | | 01/16/2026 | R | | | | | 750.00 |
| **L001 4020 0000 00 000000 | | 2052600859 | | BD | | | | 06/04/2026 | Y | | | | | 750.00 |
| 20E002 2542 3230 00 000375 | | 750.00 | | | | | | | | | | | | |
| OLSSON R000 | OLSSON ROOFING COMPANY, INC | 26000527 | | WEST/ REPAIRS INV# 26000527 | | | | 02/27/2026 | R | | | | | 692.00 |
| **L001 4020 0000 00 000000 | | 2052600860 | | BD | | | | 06/04/2026 | Y | | | | | 692.00 |
| 20E003 2542 3230 00 000375 | | 692.00 | | | | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | | 109738 | | | | | |
| OLSSON R000 | OLSSON ROOFING COMPANY, INC | 26000598 | | WEST/ REPAIRS INV# 26000598 | | | | 02/27/2026 | R | | | | | 1,864.00 |
| **L001 4020 0000 00 000000 | | 2052600861 | | BD | | | | 06/10/2026 | Y | | | | | 1,864.00 |
| 20E003 2542 3230 00 000375 | | 1,864.00 | | | | | | | | | | | | |
| OLSSON R000 | OLSSON ROOFING COMPANY, INC | 26000688 | | EAST/ REPAIRS INV# 26000688 | | | | 03/13/2026 | R | | | | | 1,413.00 |
| **L001 4020 0000 00 000000 | | 2052600862 | | BD | | | | 06/10/2026 | Y | | | | | 1,413.00 |
| 20E002 2542 3230 00 000375 | | 1,413.00 | | | | | | | | | | | | |
| OLSSON R000 | OLSSON ROOFING COMPANY, INC | 26001754 | | WEST/ MAINTENANCE INV# 26001754 | | | | 05/29/2026 | R | | | | | 825.00 |
| **L001 4020 0000 00 000000 | | 2052600896 | | BD | | | | 06/10/2026 | Y | | | | | 825.00 |
| 20E003 2542 3230 00 000375 | | 825.00 | | | | | | | | | | | | |
| OLSSON R000 | OLSSON ROOFING COMPANY, INC | 26001763 | | EAST/ REPAIR INV# 26001763 | | | | 05/29/2026 | R | | | | | 3,495.00 |
| **L001 4020 0000 00 000000 | | 2052600895 | | BD | | | | 06/10/2026 | Y | | | | | 3,495.00 |
| 20E002 2542 3230 00 000375 | | 3,495.00 | | | | | | | | | | | | |
| | | | | | | | | | 109739 | 12,373.00 | | | | |
| OLYMPIC 000 | OLYMPIC CLEANERS | 8495 | | OLYMPICS CLEANERS OPEN PO 2025-2026 | | | | 06/03/2026 | R | | | | | 77.00 |
| **L001 4020 0000 00 000000 | | 1002600011 | | BD | | | | 06/10/2026 | Y | | | | | 77.00 |
| 10E001 2321 6900 00 000704 | | 77.00 | | | | | | | | | | | | |
| | | | | | | | | | 109740 | 77.00 | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| PACE SUS000 | PACE, SUSAN E | 25/26 TUITION REIM | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/04/2026 | R | | | | | 900.00 |
| **L001 4020 0000 00 000000 | | 1102600221 | | BD | | | 06/04/2026 | Y | | | | | 900.00 |
| 10E005 1100 2300 00 000000 | | 900.00 | | | | | | | | | | | |
| | | | | | | | | 109741 | | | 900.00 | | |
| PADILSTE000 | PADILLA, STEPHANY | 25/26 TUITION REIMBR | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/10/2026 | R | | | | | 110.00 |
| **L001 4020 0000 00 000000 | | 1102600209 | | BD | | | 06/10/2026 | Y | | | | | 110.00 |
| 10E003 1100 2300 00 000000 | | 110.00 | | | | | | | | | | | |
| | | | | | | | | 109742 | | | 110.00 | | |
| PAISANS 000 | PAISANS PIZZA | CHECK #13-050726 | | Paisans Pizza Ticket #13 for Junior Male Leadership Celebration | | | 05/07/2026 | R | | | | | 149.63 |
| **L001 4020 0000 00 000000 | | 3002600142 | | BD | | | 06/10/2026 | Y | | | | | 149.63 |
| 10E003 2410 4000 00 000777 | | 149.63 | | | | | | | | | | | |
| PAISANS 000 | PAISANS PIZZA | CHECK#1-6/3/26 | | TRANSITION CENTER/CAROL BEST FOR PRO ACT TRAINING/ DATE WEDNESDAY 6/3/2026/ 15 PEOPLE FOR PIZZAS AND SALADS WITH SODA. CHECK #1 | | | 06/03/2026 | R | | | | | 152.45 |
| **L001 4020 0000 00 000000 | | 1012600151 | | BD | | | 06/10/2026 | Y | | | | | 152.45 |
| 10E001 2210 3150 00 000700 | | 152.45 | | | | | | | | | | | |
| PAISANS 000 | PAISANS PIZZA | CHECK#29-05/08/26 | | Paisans Pizza Ticket #29 for Teacher and Staff | | | 05/08/2026 | R | | | | | 297.97 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset / Lq / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| PAISANS 000 | Vendor Continued.... | | | | | | | | | | |
| | | | | Appreciation Week | | | | | | | |
| | | | | *********Vendor Cont Void | | 109743 | | | | | |
| **L001 4020 0000 00 000000 | | 3002600143 | | BD | 06/10/2026 | Y | | | | | 297.97 |
| 10E003 2410 4000 00 000777 | | 297.97 | | | | | | | | | |
| PAISANS 000 | PAISANS PIZZA | CHECKS#30 & 56 | | Paisan's Club Sponsor | 05/19/2026 | R | | | | | 122.41 |
| | | | | Luncheon Check #56 1 | | | | | | | |
| | | | | pepperoni 1 sausage Check #30 | | | | | | | |
| | | | | 1 pepperoni 1sausage 1 cheese | | | | | | | |
| **L001 4020 0000 00 000000 | | 5002600107 | | BD | 06/10/2026 | Y | | | | | 122.41 |
| 10E005 1130 4000 00 000770 | | 122.41 | | | | | | | | | |
| PAISANS 000 | PAISANS PIZZA | TICKET #11 & 12 | | TICKET# 11 5/14/2026 AND | 05/14/2026 | R | | | | | 226.06 |
| | | | | TICKET# 12 5/15/2026 LUNCH | | | | | | | |
| | | | | FOR MAINTENANCE (2ND SHIFT) | | | | | | | |
| | | | | AND P.E., THANK THEM FOR | | | | | | | |
| | | | | THEIR EXTRA HELP DURING AP | | | | | | | |
| | | | | TESTING. (RECEIPTS ATTACHED) | | | | | | | |
| **L001 4020 0000 00 000000 | | 2002600137 | | BD | 06/03/2026 | Y | | | | | 226.06 |
| 10E002 2410 3150 00 000770 | | 226.06 | | | | | | | | | |
| | | | | | | 109744 | | | 948.52 | | |
| PAISANS 001 | PAISANS PIZZA-BERWYN | CK#6 | | Check #6 5/8/2026 Paisans | 05/08/2026 | R | | | | | 77.81 |
| | | | | Nurse's Week Lunch | | | | | | | |
| **L001 4020 0000 00 000000 | | 5002600101 | | BD | 06/03/2026 | Y | | | | | 77.81 |
| 10E005 2410 3150 00 000000 | | 77.81 | | | | | | | | | |
| | | | | | | 109745 | | | 77.81 | | |
| PARDISTE000 | PARDINAS, STEVE | 25/26 TUITION REIMB | | TUITION REIMBURSEMENT FOR | 06/10/2026 | R | | | | | 1,600.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Invoice # / Batch / Asset | Lq | Description / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| PARDISTE000 | Vendor Continued.... | | | | | | | | | | | |
| | | | | | CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | | | | | |
| **L001 4020 0000 00 000000 | 1102600215 | | BD | | | 06/10/2026 | Y | | | | | 1,600.00 |
| 10E005 1100 2300 00 000000 | 1,600.00 | | | | | | | | | | | |
| | | | | | | | 109746 | | | 1,600.00 | | |
| PATERJAC000 | PATERKIEWICZ, JACOB | | 25/26 TUITION REIM | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | 06/04/2026 | R | | | | | 755.00 |
| **L001 4020 0000 00 000000 | 1102600212 | | BD | | | 06/04/2026 | Y | | | | | 755.00 |
| 10E002 1100 2300 00 000000 | 755.00 | | | | | | | | | | | |
| | | | | | | | 109747 | | | 755.00 | | |
| PAULUKEV000 | PAULUS, KEVIN | | 25/26 -TUITION REIM | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | 06/04/2026 | R | | | | | 900.00 |
| **L001 4020 0000 00 000000 | 1102600206 | | BD | | | 06/04/2026 | Y | | | | | 900.00 |
| 10E003 1100 2300 00 000000 | 900.00 | | | | | | | | | | | |
| | | | | | | | 109748 | | | 900.00 | | |
| PEPSI-CO000 | PEPSI-COLA | | 82136604 WESTCAFE | | MAY2026 WEST CAFE FOR BEVERAGE. | 05/05/2026 | R | | | | | 3,592.26 |
| **L001 4020 0000 00 000000 | | | BD | | | 06/09/2026 | Y | | | | | 3,592.26 |
| 10E003 2560 4580 00 084780 | 3,592.26 | | | | | | | | | | | |
| PEPSI-CO000 | PEPSI-COLA | | 82536502 EASTCAFE | | MAY2026 EAST CAFE FOR BEVERAGE. | 05/06/2026 | R | | | | | 645.07 |
| **L001 4020 0000 00 000000 | | | BD | | | 06/09/2026 | Y | | | | | 645.07 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Invoice # / Batch / Asset | Lq | Description / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Invoice Amount / Net Amount / Asset | Lq |
|---|---|---|---|---|---|---|---|---|---|---|---|
| PEPSI-CO000 | Vendor Continued.... | | | | | | | | | | |
| 10E002 2560 4580 00 084780 | 645.07 | | | | | | | | | | |
| PEPSI-CO000 | PEPSI-COLA | | 84404403 EASTCAFE | | MAY2026 EAST CAFE FOR BEVERAGE | 05/13/2026 | R | | | 836.74 | |
| **L001 4020 0000 00 000000 | | | | | BD | 06/09/2026 | Y | | | 836.74 | |
| 10E002 2560 4580 00 084780 | 836.74 | | | | | | | | | | |
| PEPSI-CO000 | PEPSI-COLA | | 85005301 FC CAFE | | MAY2026 FC CAFE INVOICE FOR BEVERAGE. | 05/13/2026 | R | | | 876.36 | |
| **L001 4020 0000 00 000000 | | | | | BD | 05/26/2026 | Y | | | 876.36 | |
| 10E005 2560 4580 00 084780 | 876.36 | | | | | | | | | | |
| PEPSI-CO000 | PEPSI-COLA | | 86669906 WESTCAFE | | MAY2026 WEST CAFE FOR BEVERAGE. | 05/19/2026 | R | | | 657.82 | |
| | | | | | *********Vendor Cont Void | | 109749 | | | | |
| **L001 4020 0000 00 000000 | | | | | BD | 06/09/2026 | Y | | | 657.82 | |
| 10E003 2560 4580 00 084780 | 657.82 | | | | | | | | | | |
| | | | | | | | 109750 | 6,608.25 | | | |
| PERALBER000 | PERALTA, BERENICE | | 25/26 TUITION REIMB | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | 06/10/2026 | R | | | 825.00 | |
| **L001 4020 0000 00 000000 | | | 1102600217 | | BD | 06/10/2026 | Y | | | 825.00 | |
| 10E005 1100 2300 00 000000 | 825.00 | | | | | | | | | | |
| | | | | | | | 109751 | 825.00 | | | |
| PETERJEN000 | PETERSON, JENNA MARIE | | EXPENSE***REIMB | | REIMBURSEMENT FOR GROCREIES CULINARY | 06/10/2026 | R | | | 92.55 | |
| **L001 4020 0000 00 000000 | | | 5132600136 | | BD | 06/10/2026 | Y | | | 92.55 | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Asset | Lq | Description / Batch / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| PETERJEN000 | Vendor Continued.... | | | | | | | | | | | | |
| 10E003 1421 4220 00 000405 | | 92.55 | | | | | | | | | | | |
| | | | | | | | | | 109752 | | | | 92.55 |
| PITNEY B000 | PITNEY BOWES GLOBAL FINANCI | 1029107775 | | | | East Service Agreement 1/01/2026-12/31/2026 Invoice number 1029107775 Account number 0017231852 | 03/11/2026 | R | | | | | 5,676.13 |
| **L001 4020 0000 00 000000 | | 12600517 | | | | BD | 06/10/2026 | Y | | | | | 5,676.13 |
| 10E001 2520 3430 00 000705 | | 5,676.13 | | | | | | | | | | | |
| PITNEY B000 | PITNEY BOWES GLOBAL FINANCI | 3107365448 | | | | East Service Agreement 6/30/2025-9/29/2025 Invoice number 3107365448 Account number 0017231852 | 08/30/2026 | R | | | | | 1,137.42 |
| **L001 4020 0000 00 000000 | | 12600514 | | | | BD | 06/10/2026 | Y | | | | | 1,137.42 |
| 10E001 2520 3430 00 000705 | | 1,137.42 | | | | | | | | | | | |
| PITNEY B000 | PITNEY BOWES GLOBAL FINANCI | 3107704418 | | | | East Service Agreement 12/30/2025-3/29/2026 Invoice number 3107704418 Account number 0017231852 | 02/27/2026 | R | | | | | 1,137.42 |
| | | | | | | *********Vendor Cont Void | | | 109753 | | | | |
| **L001 4020 0000 00 000000 | | 12600515 | | | | BD | 06/10/2026 | Y | | | | | 1,137.42 |
| 10E001 2520 3430 00 000705 | | 1,137.42 | | | | | | | | | | | |
| PITNEY B000 | PITNEY BOWES GLOBAL FINANCI | 3107917797 | | | | East Service Agreement 3/30/2026-6/29/2026 Invoice number 3107917797 Account number 0017231852 | 05/30/2026 | R | | | | | 1,137.42 |
| **L001 4020 0000 00 000000 | | 12600516 | | | | BD | 06/10/2026 | Y | | | | | 1,137.42 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Asset | Lq | Description / Batch / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| PITNEY B000 | Vendor Continued.... | | | | | | | | | | | |
| 10E001 2520 3430 00 000705 | 1,137.42 | | | | | | | | | | | |
| | | | | | | | 109754 | | | 9,088.39 | | |
| PORTAPHO000 | PORTAPHONE *** | | | | PORTA PHONE - HEADSET INVOICE #26PP2890 | 05/07/2026 | R | | | | | 8,265.00 |
| **L001 4020 0000 00 000000 | 2062600311 | | | | BD | 06/03/2026 | Y | | | | | 8,265.00 |
| 10E001 1510 4000 00 000510 | 8,265.00 | | | | | | | | | | | |
| | | | | | | | 109755 | | | 8,265.00 | | |
| POWERMIC000 | POWERS, MICHAEL | | | | ASSIGNORS FEES FOR IHSA TRACK OFFICIALS - 2026 INVOICE #26061 | 05/10/2026 | R | | | | | 192.00 |
| **L001 4020 0000 00 000000 | 2062600309 | | | | BD | 06/03/2026 | Y | | | | | 192.00 |
| 10E001 1510 3900 00 000510 | 96.00 | NONEM | | | 10E001 1510 3900 00 000515 | | | 96.00 | NONEM | | | |
| | | | | | | | 109756 | | | 192.00 | | |
| PRINTED 000 | PRINTED SOLID INC | | | | QUOTE# D15561 equipment for engineering and graphic arts combined | 05/22/2026 | R | | | | | 14,997.00 |
| **L001 4020 0000 00 000000 | 5122600071 | | | | BD | 06/09/2026 | Y | | | | | 14,997.00 |
| 10E001 1400 5530 26 003220 | 14,997.00 | | | | | | | | | | | |
| | | | | | | | 109757 | | | 14,997.00 | | |
| PROQUEST000 | PROQUEST LLC | | | | Renewal of ProQuest databases that includes access to daily and historical newspapers 5/1/26- 4/30/2027 | 05/06/2026 | R | | | | | 11,228.52 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| PROQUEST000 | Vendor Continued.... | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2132600047 | | BD | | 06/01/2026 | Y | | | | | 11,228.52 |
| 10E002 2222 4300 00 000760 | | 2,481.71 | | | | 10E002 2222 4700 00 000760 | | 7,546.81 | | | | |
| 10E002 2223 4000 00 000762 | | 1,200.00 | | | | | | | | | | |
| | | | | | | | 109758 | | | 11,228.52 | | |
| PULSAR C000 | PULSAR CONNECTED LLC | 3728360 | | INVOICE# 3728360 Starlink Services | | 05/01/2026 | R | | | | | 260.00 |
| **L001 4020 0000 00 000000 | | 2072600279 | | BD | | 06/08/2026 | Y | | | | | 260.00 |
| 10E001 2660 3900 00 000707 | | 260.00 | | | | | | | | | | |
| | | | | | | | 109759 | | | 260.00 | | |
| PUPILS V000 | PUPILS VISION & HEARING TES | 2805 | | WEST - INITIAL TESTING DATES JAN. 12, 13, & 14, 2026 - ESTIMATED COST FOR VISON AND HEARING 2025-2026 | | 05/02/2026 | R | | | | | 7,082.50 |
| **L001 4020 0000 00 000000 | | 1112600177 | | BD | | 06/02/2026 | Y | | | | | 7,082.50 |
| 10E001 2139 3140 00 012000 | | 7,082.50 | | | | | | | | | | |
| PUPILS V000 | PUPILS VISION & HEARING TES | 2806 | | EAST - INITIAL TESTING DTES: FEB. 26 & MARCH 13, 2026 - ESTIMATED COST FOR VISON AND HEARING 2025-2026 | | 05/02/2026 | R | | | | | 7,875.00 |
| **L001 4020 0000 00 000000 | | 1112600177 | | BD | | 06/02/2026 | Y | | | | | 7,875.00 |
| 10E001 2139 3140 00 012000 | | 7,875.00 | | | | | | | | | | |
| PUPILS V000 | PUPILS VISION & HEARING TES | 2807 | | FRESHMAN CENTER - INITIAL TESTING DATE: JAN. 29, 2026 - ESTIMATED COST FOR VISON AND | | 05/02/2026 | R | | | | | 3,325.00 |
| | | | | *********Vendor Cont Void | | | 109760 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| PUPILS V000 | Vendor Continued.... | | | | | | | | | | | | |
| | | | | HEARING 2025-2026 | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1112600177 | | BD | | | 06/02/2026 | Y | | | | | 3,325.00 |
| 10E001 2139 3140 00 012000 | | 3,325.00 | | | | | | | | | | | |
| PUPILS V000 | PUPILS VISION & HEARING TES | 2861 | | ESTIMATED COST FOR VISON AND HEARING 2025-2026 | | | 05/29/2026 | R | | | | | 9,120.00 |
| **L001 4020 0000 00 000000 | | 1112600177 | | BD | | | 06/09/2026 | Y | | | | | 9,120.00 |
| 10E001 2139 3140 00 012000 | | 9,120.00 | | | | | | | | | | | |
| | | | | | | | | 109761 | | | 27,402.50 | | |
| PUSTEJEN000 | PUSTELNIK, JENNIFER | EXPENSE REIMB. | | Reimbursement Jennifer Pustelnik purchased gift cards for students for spring fling | | | 06/03/2026 | R | | | | | 90.00 |
| **L001 4020 0000 00 000000 | | 5002600104 | | BD | | | 06/03/2026 | Y | | | | | 90.00 |
| 10E005 2410 4000 00 000777 | | 90.00 | | | | | | | | | | | |
| PUSTEJEN000 | PUSTELNIK, JENNIFER | TRVLREIMB 4/16/26 | | AA 4172 CULTURAL COMPETENCE AND EQUALITY LEADERSHIP ON APRIL 16, 2026 FOR MILEAGE AND CONFERENCE FEES. | | | 05/21/2026 | R | | | | | 268.99 |
| **L001 4020 0000 00 000000 | | | | BD | | | 05/21/2026 | Y | | | | | 268.99 |
| 10E001 2210 3000 26 004932 | | 268.99 | | | | | | | | | | | |
| | | | | | | | | 109762 | | | 358.99 | | |
| RAMIRERI000 | RAMIREZ, ERIC | EXPENSE*REIMBR* | | Reimbursement E.Ramirez purchased breakfast for the end of the year leadership meeting 5/18/26 | | | 06/10/2026 | R | | | | | 292.86 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| RAMIRERI000 | Vendor Continued.... | | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5002600105 | | BD | | | 06/10/2026 | Y | | | | | 292.86 |
| 10E005 1130 4000 00 000770 | | 292.86 | | | | | | | | | | | |
| | | | | | | | | 109763 | | | 292.86 | | |
| RAMIRGLO000 | RAMIREZ-SOLIS, GLORIA | 25/26 TUITION REIM | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/10/2026 | R | | | | | 1,600.00 |
| **L001 4020 0000 00 000000 | | 1102600219 | | BD | | | 06/10/2026 | Y | | | | | 1,600.00 |
| 10E005 1100 2300 00 000000 | | 1,600.00 | | | | | | | | | | | |
| | | | | | | | | 109764 | | | 1,600.00 | | |
| REAVIS H000 | REAVIS HIGH SCHOOL | 317 | | INVOICE#317 TRANSPORTATION COST 25-26 | | | 06/02/2026 | R | | | | | 1,305.00 |
| **L001 4020 0000 00 000000 | | 12600509 | | BD | | | 06/04/2026 | Y | | | | | 1,305.00 |
| 40E001 2550 3300 00 000699 | | 1,305.00 | | | | | | | | | | | |
| | | | | | | | | 109765 | | | 1,305.00 | | |
| RED ROVE000 | RED ROVER TECHNOLOGIES LLC | INV16170 | | INV16170 TERMS NET30 ORG ID 4227 | | | 05/15/2026 | R | | | | | 5,200.00 |
| **L001 4020 0000 00 000000 | | 12600503 | | BD | | | 06/03/2026 | Y | | | | | 5,200.00 |
| 10E001 2210 3000 26 004932 | | 5,200.00 | | | | | | | | | | | |
| | | | | | | | | 109766 | | | 5,200.00 | | |
| RESCOR S000 | RESCOR SERVICE CORP | 18239 WESTCAFE | | MAY2026 WEST CAFE FOR REPAIR. | | | 04/30/2026 | R | | | | | 428.20 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/09/2026 | Y | | | | | 428.20 |
| 10E003 2560 3230 00 084780 | | 428.20 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| RESCOR S000 | RESCOR SERVICE CORP | 18309 EASTCAFE | | MAY2026 EAST CAFE FOR REPAIRS | | | 05/06/2026 | R | | | | | 834.01 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/09/2026 | Y | | | | | 834.01 |
| 10E002 2560 3230 00 084780 | | 834.01 | | | | | | | | | | | |
| RESCOR S000 | RESCOR SERVICE CORP | 18329 EASTCAFE | | MAY2026 EAST CAFE FOR REPAIRS | | | 05/08/2026 | R | | | | | 1,449.98 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/09/2026 | Y | | | | | 1,449.98 |
| 10E002 2560 3230 00 084780 | | 1,449.98 | | | | | | | | | | | |
| RESCOR S000 | RESCOR SERVICE CORP | 18330 EASTCAFE | | MAY2026 EAST CAFE FOR REPAIRS | | | 05/12/2026 | R | | | | | 492.50 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/09/2026 | Y | | | | | 492.50 |
| 10E002 2560 3230 00 084780 | | 492.50 | | | | | | | | | | | |
| RESCOR S000 | RESCOR SERVICE CORP | 18415 WESTCAFE | | MAY2026 WEST CAFE FOR REPAIR. | | | 05/20/2026 | R | | | | | 597.37 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/09/2026 | Y | | | | | 597.37 |
| 10E003 2560 3230 00 084780 | | 597.37 | | | | | | | | | | | |
| | | | | | | | | | 109767 | | 3,802.06 | | |
| RGV MARI000 | RGV MARIACHI WAREHOUSE | 434 | | QUOTE #728 FOR MARIACHI COSTUMES | | | 05/13/2026 | R | | | | | 22,550.00 |
| **L001 4020 0000 00 000000 | | 2002600001 | | BD | | | 06/09/2026 | Y | | | | | 22,550.00 |
| 10E002 1100 4100 00 000000 | | 22,550.00 | | | | | | | | | | | |
| | | | | | | | | | 109768 | | 22,550.00 | | |
| RICHMOND000 | RICHMOND ELECTRIC CO | 46090 | | EAST BLANKET PO | | | 05/11/2026 | R | | | | | 980.00 |
| **L001 4020 0000 00 000000 | | 2052600113 | | BD | | | 06/01/2026 | Y | | | | | 980.00 |
| 20E002 2542 3230 00 000375 | | 980.00 | | | | | | | | | | | |
| | | | | | | | | | 109769 | | 980.00 | | |
| RICOMA I000 | RICOMA INTERNATIONAL CORP. | INV113005 | | ALT EMBROIDERY MACHINE | | | 04/01/2026 | R | | | | | 6,628.98 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| RICOMA I000 | Vendor Continued.... | | | | | | | | | | | |
| | | | | Equipment request | | | | | | | | |
| **L001 4020 0000 00 000000 | | 4002600086 | | BD | | 06/01/2026 | Y | | | | | 6,628.98 |
| 10E004 1900 3900 00 000645 | | 1,276.97 | | | | 10E004 1900 7000 00 000645 | | 5,352.01 | | | | |
| | | | | | | | 109770 | | | 6,628.98 | | |
| RISK PRO000 | RISK PROGRAM ADMINISTRATORS | 6010096 | | INVOICE#6010096 ITEM# | | 02/25/2026 | R | | | | | 9,002.00 |
| | | | | 42479476 NEW BUSINESS PREMIUM | | | | | | | | |
| **L001 4020 0000 00 000000 | | 12600520 | | BD | | 06/10/2026 | Y | | | | | 9,002.00 |
| 10E001 2900 3820 00 001708 | | 9,002.00 | | | | | | | | | | |
| | | | | | | | 109771 | | | 9,002.00 | | |
| ROBERTS 000 | ROBERTS ENVIROMENTAL CONTRO | IN3227 | | EAST BLANKET PO | | 05/21/2026 | R | | | | | 46,000.00 |
| **L001 4020 0000 00 000000 | | 2052600377 | | BD | | 06/09/2026 | Y | | | | | 46,000.00 |
| 20E002 2542 3230 00 000375 | | 46,000.00 | | | | | | | | | | |
| ROBERTS 000 | ROBERTS ENVIROMENTAL CONTRO | IN3228 | | EAST BLANKET PO | | 05/21/2026 | R | | | | | 8,000.00 |
| **L001 4020 0000 00 000000 | | 2052600377 | | BD | | 06/09/2026 | Y | | | | | 8,000.00 |
| 20E002 2542 3230 00 000375 | | 8,000.00 | | | | | | | | | | |
| ROBERTS 000 | ROBERTS ENVIROMENTAL CONTRO | IN3233 | | EAST BLANKET PO | | 05/21/2026 | R | | | | | 6,198.00 |
| **L001 4020 0000 00 000000 | | 2052600377 | | BD | | 06/09/2026 | Y | | | | | 6,198.00 |
| 20E002 2542 3230 00 000375 | | 6,198.00 | | | | | | | | | | |
| | | | | | | | 109772 | | | 60,198.00 | | |
| ROMO ERI000 | ROMO, ERIKA | 25/26 TUITION REIM | | TUITION REIMBURSEMENT FOR | | 06/04/2026 | R | | | | | 790.00 |
| | | | | CLASSES TAKEN IN 25-26 SCHOOL | | | | | | | | |
| | | | | YEAR. | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1102600202 | | BD | | 06/04/2026 | Y | | | | | 790.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Asset | Lq | Description / Batch / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| ROMO ERI000 | Vendor Continued.... | | | | | | | | | |
| 10E002 1100 2300 00 000000 | | 790.00 | | | | | | | | |
| | | | | | | | | 109773 | 790.00 | |
| ROYAL BL000 | ROYAL BLUE, INC. | 19253 | | | | WEST POOL TOWELS | 04/29/2026 | R | | 4,791.00 |
| **L001 4020 0000 00 000000 | | 12600469 | | | | BD | 06/01/2026 | Y | | 4,791.00 |
| 10E003 1100 4120 00 000220 | | 4,791.00 | | | | | | | | |
| ROYAL BL000 | ROYAL BLUE, INC. | 19254 | | | | EAST POOL TOWELS | 04/29/2026 | R | | 4,791.00 |
| **L001 4020 0000 00 000000 | | 12600468 | | | | BD | 06/01/2026 | Y | | 4,791.00 |
| 10E002 1100 4120 00 000220 | | 4,791.00 | | | | | | | | |
| ROYAL BL000 | ROYAL BLUE, INC. | 19255 | | | | FC POOL TOWELS | 04/29/2026 | R | | 1,597.00 |
| **L001 4020 0000 00 000000 | | 12600470 | | | | BD | 06/01/2026 | Y | | 1,597.00 |
| 10E005 1100 4120 00 000220 | | 1,597.00 | | | | | | | | |
| | | | | | | | | 109774 | 11,179.00 | |
| RUDDYKAT000 | RUDDY, KATHRYN | YEAR 4 TRIP INS | | | | 45% Kathryn Ruddy year 4 25-26, missing June 26 June and July 25 = $810.30 x 2 = $1,620.60 August 25 - May 26 = $857.02 x 10 = $857.02 Total = $10,190.80 x 45% = $4,585.86 | 06/10/2026 | R | | 4,585.86 |
| **L001 4020 0000 00 000000 | | 1022600061 | | | | BD | 06/10/2026 | Y | | 4,585.86 |
| 10E001 2316 2225 00 000703 | | 4,585.86 | | | | | | | | |
| | | | | | | | | 109775 | 4,585.86 | |
| RUSSOMAT001 | RUSSO, MATT | EXPENSE*REIMB* | | | | REIMBURSEMENT FOR MATT RUSSO | 06/10/2026 | R | | 68.54 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| RUSSOMAT001 | Vendor Continued.... | | | | | | | | | | |
| | | | FOR DIA DE LOS REYES MAGOS,CULTURAL EXPERIENCE AND PARKING FOR FRENCH FIELD TRIP. SAMS CLUB, PARK CHICAGO | | | | | | | | |
| **L001 4020 0000 00 000000 | 1172600187 | | BD | | 06/10/2026 | Y | | | | | 68.54 |
| 10E002 1800 4000 00 000635 | 68.54 | | | | | | | | | | |
| | | | | | | 109776 | | | 68.54 | | |
| RUUTELEM000 | RUUTELMANN, LEMBIT PAUL | | YEAR 2 TRIP INS | | 06/10/2026 | R | | | | | 8,625.71 |
| | | | 45% Lembit Ruutelmann year 2 July 25: $810.30 August - June 26: $857.02 x 12 = $10,284.24 Total: $11,094.54 x 45% = $4,992.54 Grace Ruutelmann July 25: $580.18 August - June 26: $624.46 x 12 = $7,493.52 Total: $8,073.70 x 45% = $3,633.17 Total: $8,625.71 | | | | | | | | |
| **L001 4020 0000 00 000000 | 1022600070 | | BD | | 06/10/2026 | Y | | | | | 8,625.71 |
| 10E001 2316 2225 00 000703 | 8,625.71 | | | | | | | | | | |
| | | | | | | 109777 | | | 8,625.71 | | |
| RZADZJOA000 | RZADZKI, JOANNE | | EXPENSE*REIMBR**** | | 06/10/2026 | R | | | | | 422.00 |
| | | | REIMBURSEMENT FOR SLT LUNCHEON ON MAY 19, 2026. (RECEIPT ATTACHED) | | | | | | | | |
| **L001 4020 0000 00 000000 | 2002600139 | | BD | | 06/10/2026 | Y | | | | | 422.00 |
| 10E002 2410 3150 00 000770 | 422.00 | | | | | | | | | | |
| | | | | | | 109778 | | | 422.00 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | 5712 ATHLETICS | | MAY2026 --ATHLETICS SHUTTLES BLANKET ORDER 2025-2026 SCHOOL YEAR | | | | 05/31/2026 | R | | | | | | 14,097.60 |
| **L001 4020 0000 00 000000 | | 2062600025 | | BD | | | | 06/10/2026 | Y | | | | | | 14,097.60 |
| 40E001 2550 3300 00 000385 | | 14,097.60 | | | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | 5712 ELL SHUTTLE | | MAY2026 --BLANKET PO- 2025-2026 ELL Shuttle | | | | 05/31/2026 | R | | | | | | 3,853.44 |
| **L001 4020 0000 00 000000 | | 12600146 | | BD | | | | 06/10/2026 | Y | | | | | | 3,853.44 |
| 40E001 2550 3300 00 000635 | | 3,853.44 | | | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | 5712 HAWTHORNE | | MAY2026 --BLANKET PO-2025-2026 Hawthorne Shuttle | | | | 05/31/2026 | R | | | | | | 3,853.44 |
| **L001 4020 0000 00 000000 | | 12600147 | | BD | | | | 06/10/2026 | Y | | | | | | 3,853.44 |
| 40E001 2550 3300 00 000000 | | 3,853.44 | | | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | 5712 MORTONCOLLEGE | | MAY2026 --BLANKET PO- 2025-2026 Morton College Math Shuttle | | | | 05/31/2026 | R | | | | | | 1,585.98 |
| | | | | *********Vendor Cont Void | | | | | 109779 | | | | | | |
| **L001 4020 0000 00 000000 | | 12600148 | | BD | | | | 06/10/2026 | Y | | | | | | 1,585.98 |
| 40E001 2550 3300 00 000000 | | 1,585.98 | | | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | 5712 NIGHTSCHOOL | | MAY2026 BLANKET PO- 2025-2026 Night School Shuttle | | | | 05/31/2026 | R | | | | | | 2,890.08 |
| **L001 4020 0000 00 000000 | | 12600149 | | BD | | | | 06/10/2026 | Y | | | | | | 2,890.08 |
| 40E001 2550 3300 00 027315 | | 2,890.08 | | | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | 5712 SPED | | MAY2026 --ESTIMATED TRANSPORTATION COST 25/26 | | | | 05/31/2026 | R | | | | | | 915,107.86 |
| **L001 4020 0000 00 000000 | | 1112600037 | | BD | | | | 06/10/2026 | Y | | | | | | 915,107.86 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Invoice # / Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SAFEWAY 000 | Vendor Continued.... | | | | | | | | | | | |
| 40E001 2550 3300 00 013660 | 915,107.86 | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | | 5713 ARTINSTITUTE | | | 05/31/2026 | R | | | | | 414.12 |
| | | | 5/4/26 FIELDTRIP TO ART INSTITUTE OF CHICAGO WITH ELLA RECKAMP (M.BECKER) | | | | | | | | | |
| **L001 4020 0000 00 000000 | | | BD | | | 06/10/2026 | Y | | | | | 414.12 |
| 40E001 2550 3000 00 000215 | 414.12 | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | | 5713 BERWYNCITYHALL | | | 05/31/2026 | R | | | | | 396.50 |
| | | | 5/2/26 FIELDTRIP TO BERWYN CITY HALL FOR MARCHING BAND. | | | | *********Vendor Cont Void | 109780 | | | | |
| **L001 4020 0000 00 000000 | | | BD | | | 06/10/2026 | Y | | | | | 396.50 |
| 40E003 2550 3300 00 000230 | 396.50 | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | | 5713 BOYATHLETES | | | 05/31/2026 | R | | | | | 8,069.08 |
| | | | MAY2026 --BOY ATHLETE SHUTTLES BLANKET ORDER 2025-2026 SCHOOL YEAR | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600025 | | BD | | | 06/10/2026 | Y | | | | | 8,069.08 |
| 40E001 2550 3300 00 000385 | 8,069.08 | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | | 5713 GIRLATHLETES | | | 05/31/2026 | R | | | | | 7,002.07 |
| | | | MAY2026 GIRL ATHLETE SHUTTLES BLANKET ORDER 2025-2026 SCHOOL YEAR | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2062600027 | | BD | | | 06/10/2026 | Y | | | | | 7,002.07 |
| 40E001 2550 3300 00 000515 | 7,002.07 | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | | 5713 IFLYROSEMONT | | | 05/31/2026 | R | | | | | 382.40 |
| | | | 5/4/2026 FT TO IFLY IN ROSEMONT IL. WITH KIM THEODORE | | | | *********Vendor Cont Void | 109781 | | | | |
| **L001 4020 0000 00 000000 | | | BD | | | 06/10/2026 | Y | | | | | 382.40 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SAFEWAY 000 | Vendor Continued.... | | | | | | | | | | | | | |
| 10E003 2550 3000 26 004300 | | 382.40 | | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | 5713 IMPACTFIELD FT | | 5/12/2026 WEST TO IMPACT FIELD WITH MICHAEL HASLER ASI FIELD TRIP | | | | 05/31/2026 | R | | | | | 1,459.98 |
| **L001 4020 0000 00 000000 | | 1112600198 | | BD | | | | 06/10/2026 | Y | | | | | 1,459.98 |
| 40E001 2550 3310 00 013660 | | 1,459.98 | | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | 5713 MARMIONACADEMY | | 5/3/2026 FIELD TRIP TO MARMION ACADEMY DRIVE FOR SPECIAL ED | | | | 05/31/2026 | R | | | | | 631.75 |
| **L001 4020 0000 00 000000 | | | | BD | | | | 06/10/2026 | Y | | | | | 631.75 |
| 40E001 2550 3300 00 013660 | | 631.75 | | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | 5713 MORTONCOLLEGE | | 5/1/2026 FC FIELD TRIP TO MORTON COLLEGE WITH LUCY BRANNIGAN. | | | | 05/31/2026 | R | | | | | 941.27 |
| **L001 4020 0000 00 000000 | | | | BD | | | | 06/10/2026 | Y | | | | | 941.27 |
| 40E005 2550 3300 00 000000 | | 941.27 | | | | | | | | | | | | |
| | | | | *********Vendor Cont Void | | | | | 109782 | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | 5713 NAVYPIER S/A | | S/A--SENIOR FIELDTRIPS TO NAVY PIER WITH DUSTIN HEAP (WEST) ON 5/19/26 AND 5/20/26 WITH MARK SUJAK (EAST) | | | | 05/31/2026 | R | | | | | 10,077.05 |
| **L001 4020 0000 00 000000 | | | | BD | | | | 06/10/2026 | Y | | | | | 10,077.05 |
| 40E001 2550 3000 00 000000 | | 10,077.05 | | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | 5713 NEQUAVALLEY FT | | 5/1/26 JAMES WALSKI BUS FOR FIELD TRIP TO NEQUA VALLEY VIDEO COMPETITION | | | | 06/10/2026 | R | | | | | 715.54 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SAFEWAY 000 | Vendor Continued.... | | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 5132600119 | | BD | | | 06/10/2026 | Y | | | | | 715.54 |
| 10E002 1400 3360 00 000411 | | 715.54 | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | 5713 NIU FIELDTRIP | | 5/1/2026 MARK STOCK FIELD TRIP TO NIU, 44 PASSENGERS, PICKUP 10AM THEN FOLLOWED BY PICKUP FROM NIU AT 1:30PM TO RETURN TO MORTON | | | 05/31/2026 | R | | | | | 455.53 |
| | | | | *********Vendor Cont Void | | | | 109783 | | | | | |
| **L001 4020 0000 00 000000 | | 5122600047 | | BD | | | 06/10/2026 | Y | | | | | 455.53 |
| 10E001 2550 3350 26 003220 | | 455.53 | | | | | | | | | | | |
| SAFEWAY 000 | SAFEWAY TRANSPORTATION SERV | 5713 STEM/SIXFLAGS | | TRANSPORTATION FEE FOR THE STEM FIELD TRIP FOR THE MORTON ALTERNATIVE SCHOOL ORGANIZED BY ANDREW BUSSE/DATE 5/14/26 DEPART TIME 8:30 AM LEAVE @ 5:30 TO RETURN TO MORTON ALT. 1874 S. 54THE AVE CICERO, iL. 60804, NUMBER OF STUDENTS 35 NUMBER OF CHAPERONES 3. | | | 05/31/2026 | R | | | | | 971.06 |
| **L001 4020 0000 00 000000 | | 1122600107 | | BD | | | 06/10/2026 | Y | | | | | 971.06 |
| 10E003 2550 3000 26 004300 | | 971.06 | | | | | | | | | | | |
| | | | | | | | | 109784 | 972,904.75 | | | | |
| SASED - 001 | SASED - SCHOOL ASSOC. FOR S | 1002600325 | | TUITION 3/19/2026 1002600325 VI TUITION MID-YEAR -FOR TWO STUDENTS J. ISLAS F. QUEVEDO | | | 03/19/2026 | R | | | | | 47,774.22 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SASED - 001 Vendor Continued.... | | | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1112600209 | | BD | | | 06/09/2026 | Y | | | | | 47,774.22 |
| 10E001 4220 6700 00 012000 | | 47,774.22 | | | | | | | | | | | |
| | | | | | | | | 109785 | | | 47,774.22 | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | 902128 ALT | | APR30-MAY07,2026 ALT | | | 05/08/2026 | R | | | | | 272.06 |
| | | | | 1874S.54TH AVE BLANKET PO | | | | | | | | | |
| | | | | 25/26 | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600072 | | BD | | | 05/28/2026 | Y | | | | | 272.06 |
| 20E004 2540 3210 00 000370 | | 272.06 | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | 902128 DISTRICT | | APR30-MAY07,2026 DISTRICT | | | 05/08/2026 | R | | | | | 124.80 |
| | | | | 5801 W.CERMAK BLANKET PO | | | | | | | | | |
| | | | | 25/26 | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600073 | | BD | | | 05/28/2026 | Y | | | | | 124.80 |
| 20E001 2540 3210 00 000370 | | 124.80 | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | 902128 EAST | | APR30-MAY07,2026 | | | 05/08/2026 | R | | | | | 883.16 |
| | | | | EAST(2423S.AUSTIN) BLANKET PO | | | | | | | | | |
| | | | | 25/26 | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600069 | | BD | | | 05/28/2026 | Y | | | | | 883.16 |
| 20E002 2540 3210 00 000370 | | 883.16 | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | 902128 FC | | APR30-MAY07,2026 | | | 05/08/2026 | R | | | | | 640.02 |
| | | | | *********Vendor Cont Void | | | | 109786 | | | | | |
| | | | | FC(1801S.55TH) BLANKET PO | | | | | | | | | |
| | | | | 25/26 | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600071 | | BD | | | 05/28/2026 | Y | | | | | 640.02 |
| 20E005 2540 3210 00 000370 | | 640.02 | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | 902128 MTC | | APR30-MAY07,2026 MTC | | | 05/08/2026 | R | | | | | 136.00 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SBC WAST000 | Vendor Continued.... | | | | | | | | | | | |
| | | | 5041W.31ST BLANKET PO 25/26 | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2052600074 | | BD | | | 05/28/2026 | Y | | | | | 136.00 |
| 20E002 2540 3210 00 000370 | 136.00 | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | | APR30-MAY07,2026 | | | 05/08/2026 | R | | | | | 945.57 |
| | 902128 WEST | | WEST(2400HOMEAVE) BLANKET PO 25/26 | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2052600737 | | BD | | | 05/28/2026 | Y | | | | | 945.57 |
| 20E003 2540 3210 00 000370 | 945.57 | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | | MAY11-MAY14,2026 | | | 05/15/2026 | R | | | | | 1,140.73 |
| | 903900 EAST | | EAST(2423S.AUSTIN) BLANKET PO 25/26 | | | | | | | | | |
| | | | *********Vendor Cont Void | | | | 109787 | | | | | |
| **L001 4020 0000 00 000000 | 2052600069 | | BD | | | 05/28/2026 | Y | | | | | 1,140.73 |
| 20E002 2540 3210 00 000370 | 1,140.73 | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | | MAY11-MAY14,2026 FC | | | 05/15/2026 | R | | | | | 636.90 |
| | 903900 FC | | 1801S.55TH.AVE BLANKET PO 25/26 | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2052600071 | | BD | | | 05/28/2026 | Y | | | | | 636.90 |
| 20E005 2540 3210 00 000370 | 636.90 | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | | MAY11-MAY14,2026 WEST | | | 05/15/2026 | R | | | | | 1,061.01 |
| | 903900 WEST | | 2400HOME.AVE BLANKET PO 25/26 | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2052600737 | | BD | | | 05/28/2026 | Y | | | | | 1,061.01 |
| 20E003 2540 3210 00 000370 | 1,061.01 | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | | MAY18-MAY21,2026 | | | 05/22/2026 | R | | | | | 1,093.41 |
| | 908284 EAST | | EAST(2423S.AUSTIN) BLANKET PO 25/26 | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SBC WAST000 | Vendor Continued.... | | | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600069 | | BD | | | | 05/28/2026 | Y | | | | | 1,093.41 |
| 20E002 2540 3210 00 000370 | | 1,093.41 | | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | 908284 WEST | | MAY18-MAY21,2026 WEST | | | | 05/22/2026 | R | | | | | 1,127.77 |
| | | | | *********Vendor Cont Void | | | | | 109788 | | | | | |
| | | | | 2400HOME.AVE BLANKET PO 25/26 | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600737 | | BD | | | | 05/28/2026 | Y | | | | | 1,127.77 |
| 20E003 2540 3210 00 000370 | | 1,127.77 | | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | 911373 ALT | | MAY31,2026(1874S.54TH) --ALT | | | | 05/31/2026 | R | | | | | 272.06 |
| | | | | BLANKET PO 25/26 | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600072 | | BD | | | | 06/08/2026 | Y | | | | | 272.06 |
| 20E004 2540 3210 00 000370 | | 272.06 | | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | 911373 DIST | | MAY31,2026(5801W.CERMAK) | | | | 05/31/2026 | R | | | | | 124.80 |
| | | | | --DIST BLANKET PO 25/26 | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600073 | | BD | | | | 06/08/2026 | Y | | | | | 124.80 |
| 20E001 2540 3210 00 000370 | | 124.80 | | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | 911373 EAST | | MAY26 TO | | | | 05/31/2026 | R | | | | | 743.91 |
| | | | | MAY31,2026(2423S.AUSTIN)--EAST | | | | | | | | | | |
| | | | | BLANKET PO 25/26 | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600069 | | BD | | | | 06/08/2026 | Y | | | | | 743.91 |
| 20E002 2540 3210 00 000370 | | 743.91 | | | | | | | | | | | | |
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | 911373 MTC | | MAY31,2026(5041W.31ST) | | | | 05/31/2026 | R | | | | | 136.00 |
| | | | | *********Vendor Cont Void | | | | | 109789 | | | | | |
| | | | | --TRANSITION CENTER BLANKET | | | | | | | | | | |
| | | | | PO 25/26 | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 2052600074 | | BD | | | | 06/08/2026 | Y | | | | | 136.00 |
| 20E002 2540 3210 00 000370 | | 136.00 | | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
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| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Asset | Lq | Inv Date / Due Date | C / Detail | Check / Account Number | Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SBC WAST000 | SBC WASTE SOLUTIONS, INC. | 911373 WEST | | MAY26 TO MAY31,2026(2400HOME) --WEST BLANKET PO 25/26 | | | 05/31/2026 | R | | | | | | 744.01 |
| **L001 4020 0000 00 000000 | | 2052600737 | | BD | | | 06/08/2026 | Y | | | | | | 744.01 |
| 20E003 2540 3210 00 000370 | | 744.01 | | | | | | | | | | | | |
| | | | | | | | | 109790 | | | | 10,082.21 | | |
| SCHOOLIN000 | SCHOOLINKS, INC | INV01840 | | INVOICE# INV01840/ SCHOOL LINKKS SOFTWARE CONTRACT AGREEMENT FOR 2016. / SCHOOLINKS/ GRADUCATION & ACADEMIC SUCESS, STATE CCR DATA SUITE, WORK BASED LEARNING, ANNUAL SERVICE AND SUPPORT INCLUDED. PLATFORM ONE PRICE, VIRTUAL TRAINING DAY - RECURRING, NCAA ACADEMIC ELIGBILITY TRACKING. | | | 03/31/2026 | R | | | | | | 107,014.00 |
| **L001 4020 0000 00 000000 | | 1122600162 | | BD | | | 06/10/2026 | Y | | | | | | 107,014.00 |
| 10E002 2120 3000 26 004300 | | 46,016.00 | | | | | | | 10E003 2120 3000 26 004300 | 46,016.00 | | | | |
| 10E005 2120 3000 26 004300 | | 14,982.00 | | | | | | | | | | | | |
| | | | | | | | | 109791 | | | | 107,014.00 | | |
| SEAL OF 000 | SEAL OF ILLINOIS INC | 14330 | | ESTIMATED TUITION COST FOR THREE STUDENTS | | | 05/29/2026 | R | | | | | | 25,629.84 |
| **L001 4020 0000 00 000000 | | 1112600029 | | BD | | | 06/09/2026 | Y | | | | | | 25,629.84 |
| 10E001 1912 6700 00 012000 | | 25,629.84 | | | | | | | | | | | | |
| | | | | | | | | 109792 | | | | 25,629.84 | | |
| SECONDS 000 | SECONDS MATTER SAFETY SOLUT | 2400 | | FINAL 50% - Avigilon Alta | | | 05/29/2026 | R | | | | | | 273,088.17 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Asset | Lq | Description / Batch / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SECONDS 000 | Vendor Continued.... | | | | | | | | | | | | |
| | | | | | | Cloud Connect Conversion with License Options | | | | | | | |
| **L001 4020 0000 00 000000 | | 12600031 | | | | BD | 06/09/2026 | Y | | | | | 273,088.17 |
| 20E002 2542 3230 00 000375 | | -1,491,543.00 | | | | 20E003 2542 3230 00 000375 | | | -1,491,543.00 | | | | |
| 20E005 2542 3230 00 000375 | | 3,256,174.17 | | | | | | | | | | | |
| | | | | | | | | 109793 | | | 273,088.17 | | |
| SENTINEL000 | SENTINEL TECHNOLOGIES INC | INV63988 | | | | INVOICE# INV63988 Support Ticket for FC | 05/11/2026 | R | | | | | 378.25 |
| **L001 4020 0000 00 000000 | | 2072600285 | | | | BD | 06/08/2026 | Y | | | | | 378.25 |
| 10E001 2660 3900 00 000707 | | 378.25 | | | | | | | | | | | |
| SENTINEL000 | SENTINEL TECHNOLOGIES INC | INV64022 | | | | SFP'S CONTRACT# 032807 Adapters and Fiber Patch Cables | 05/12/2026 | R | | | | | 6,555.00 |
| **L001 4020 0000 00 000000 | | 2072600268 | | | | BD | 06/08/2026 | Y | | | | | 6,555.00 |
| 10E001 2660 3900 00 000707 | | 6,555.00 | | | | | | | | | | | |
| SENTINEL000 | SENTINEL TECHNOLOGIES INC | INV64404 | | | | MAY2026 40% C0MPLETE--New Exchange Servers Contract | 05/21/2026 | R | | | | | 1,248.50 |
| **L001 4020 0000 00 000000 | | 2072600177 | | | | BD | 06/08/2026 | Y | | | | | 1,248.50 |
| 10E001 2660 3160 00 000707 | | 1,248.50 | | | | | | | | | | | |
| SENTINEL000 | SENTINEL TECHNOLOGIES INC | INV64405 | | | | MAY2026 40% COMPLETE--Sharepoint Build PHASE 1 | 05/21/2026 | R | | | | | 3,719.70 |
| | | | | | | *********Vendor Cont Void | | 109794 | | | | | |
| **L001 4020 0000 00 000000 | | 2072600214 | | | | BD | 06/08/2026 | Y | | | | | 3,719.70 |
| 10E001 2660 3160 00 000707 | | 3,719.70 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SENTINEL000 | SENTINEL TECHNOLOGIES INC | INV65401 | | MAY2026(PHASE1ASSESSMENT)--Domain Controller Rebuild Upgrade Spring 2026 | | | 05/31/2026 | R | | | | | 14,625.00 |
| **L001 4020 0000 00 000000 | | 2072600282 | | BD | | | 06/08/2026 | Y | | | | | 14,625.00 |
| 10E001 2660 3900 00 000707 | | 14,625.00 | | | | | | | | | | | |
| SENTINEL000 | SENTINEL TECHNOLOGIES INC | INV65406 | | MAY2026(PHASE2BLUEPRINT)--Domain Controller Rebuild Upgrade Spring 2026 | | | 05/31/2026 | R | | | | | 2,600.00 |
| **L001 4020 0000 00 000000 | | 2072600282 | | BD | | | 06/08/2026 | Y | | | | | 2,600.00 |
| 10E001 2660 3900 00 000707 | | 2,600.00 | | | | | | | | | | | |
| | | | | | | | | 109795 | | | 29,126.45 | | |
| SHAW MED000 | SHAW MEDIA | 052610072227 | | INVOICE #2327457 BIDS 26-27 CUSTODIAL SUPPLIES, NEWSPAPER REF#2327457/LEGAL | | | 05/31/2026 | R | | | | | 61.74 |
| **L001 4020 0000 00 000000 | | 12600518 | | BD | | | 06/10/2026 | Y | | | | | 61.74 |
| 10E001 2310 3500 00 000702 | | 61.74 | | | | | | | | | | | |
| | | | | | | | | 109796 | | | 61.74 | | |
| SHERMSHA000 | SHERMAN, SHANNON | MAY 1, 2026 | | MUSIC THERAPY ESTIMATED COST FOR 2025-2026 SCHOOL YEAR MUSIC THERAPY CAMPUS WEST PROGRAM-ASI | | | 05/01/2026 | R | | | | | 1,800.00 |
| **L001 4020 0000 00 000000 | | 1112600148 | | BD | | | 06/09/2026 | Y | | | | | 1,800.00 |
| 10E001 1216 3900 00 012307 | | 1,800.00 | NONEM | | | | | | | | | | |
| | | | | | | | | 109797 | | | 1,800.00 | | |
| SMITHROD000 | SMITH, RODERICK J | YEAR 2 INSURANCE | | Roderick Smith 45% | | | 06/10/2026 | R | | | | | 1,992.28 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Invoice Amount / Net Amount / Asset | Lq |
|---|---|---|---|---|---|---|---|---|---|---|---|
| SMITHROD000 | Vendor Continued.... | | | | | | | | | | |
| | | | | reimbursement year 2 Please view math attached Total owed $1,992.28 | | | | | | | |
| **L001 4020 0000 00 000000 | | 1022600058 | | BD | | 06/10/2026 | Y | | | 1,992.28 | |
| 10E001 2316 2225 00 000703 | | 1,992.28 | | | | | | | | | |
| | | | | | | | 109798 | | | 1,992.28 | |
| SOARING 000 | SOARING EAGLE ACADEMY | 24342 | | MAY2026--ESTIMATED TUITION COST FOR THREE STUDENTS | | 05/31/2026 | R | | | 19,544.60 | |
| **L001 4020 0000 00 000000 | | 1112600030 | | BD | | 06/09/2026 | Y | | | 19,544.60 | |
| 10E001 1912 6700 00 012000 | | 19,544.60 | | | | | | | | | |
| SOARING 000 | SOARING EAGLE ACADEMY | 24394 | | JUNE, 2026 - ESTIMATED TUITION COST FOR THREE STUDENTS | | 06/05/2026 | R | | | 5,215.50 | |
| **L001 4020 0000 00 000000 | | 1112600030 | | BD | | 06/09/2026 | Y | | | 5,215.50 | |
| 10E001 1912 6700 00 012000 | | 5,215.50 | | | | | | | | | |
| | | | | | | | 109799 | | | 24,760.10 | |
| SOLUTION000 | SOLUTION TREE*** | #S341709 | | PO 1122600109--PROFESSIONAL DEVELOPEMENT - DISTRICT--REPRINT OF VOIDED 53RD PAYMENT | | 04/30/2026 | R | | | 9,800.00 | |
| **L001 4020 0000 00 000000 | | | | BD | | 06/09/2026 | Y | | | 9,800.00 | |
| 10E001 2210 3000 26 004932 | | 9,800.00 | | | | | | | | | |
| | | | | | | | 109800 | | | 9,800.00 | |
| SPECIAL 000 | SPECIAL EDUCATION SYSTEMS, | SYSINV-021452 | | MAY2026-- 2025-2026 ESTIMATED | | 05/29/2026 | R | | | 3,005.60 | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SPECIAL 000 | Vendor Continued.... | | | | | | | | | | | | |
| | | | | TRANSPORTATION COST | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 1112600109 | | BD | | | 06/09/2026 | Y | | | | | 3,005.60 |
| 40E001 2550 3300 00 013660 | | 3,005.60 | | | | | | | | | | | |
| SPECIAL 000 | SPECIAL EDUCATION SYSTEMS, | SYSINV-021469 | | MAY, 2026 - SPECIAL EDUCATION TRNASPORTATION - ESTIMATED TRANSPORTATION COST | | | 05/29/2026 | R | | | | | 3,659.42 |
| **L001 4020 0000 00 000000 | | 1112600036 | | BD | | | 06/09/2026 | Y | | | | | 3,659.42 |
| 40E001 2550 3300 00 013660 | | 3,659.42 | | | | | | | | | | | |
| | | | | | | | | 109801 | | | 6,665.02 | | |
| ST. CLET000 | ST. CLETUS SVDP | GIERTU, JUDITH | | DONATION IN MEMORY OF JUDITH GIERUT MOTHER OF PATRICK GIERUT | | | 06/10/2026 | R | | | | | 100.00 |
| **L001 4020 0000 00 000000 | | 1002600072 | | BD | | | 06/10/2026 | Y | | | | | 100.00 |
| 10E001 2310 6900 00 000702 | | 100.00 | | | | | | | | | | | |
| | | | | | | | | 109802 | | | 100.00 | | |
| STAPLES,000 | STAPLES, INC. | 6060283004 | | EAST, FC & WEST - COPY PAPER FOR 2025/2026 SCHOOL YEAR - FOR THE DISTRICT - 3RD ORDER AND 2026/2027 SCHOOL YEAR 1ST ORDER | | | 04/02/2026 | R | | | | | 25,611.60 |
| **L001 4020 0000 00 000000 | | 12600370 | | BD | | | 06/10/2026 | Y | | | | | 25,611.60 |
| 10E002 2571 4820 00 000785 | | 8,534.40 | | | | 10E003 2571 4820 00 000785 | | | 8,534.40 | | | | |
| 10E005 2571 4820 00 000785 | | 8,542.80 | | | | | | | | | | | |
| STAPLES,000 | STAPLES, INC. | 6061319567 | | COLORED PAPER FOR EAST BOOKSTORE | | | 04/17/2026 | R | | | | | 838.89 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| STAPLES,000 | Vendor Continued.... | | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | | 12600451 | | BD | | | 06/10/2026 | Y | | | | | 838.89 |
| 10E002 2571 4000 00 000785 | | 838.89 | | | | | | | | | | | |
| STAPLES,000 | STAPLES, INC. | 6061319569 | | FC 11x17 LEGAL SIZE PAPER | | | 04/17/2026 | R | | | | | 69.57 |
| **L001 4020 0000 00 000000 | | 12600452 | | BD | | | 06/10/2026 | Y | | | | | 69.57 |
| 10E005 2571 4000 00 000785 | | 69.57 | | | | | | | | | | | |
| | | | | | | | | 109803 | | | 26,520.06 | | |
| STARSHIP000 | STARSHIP | 003737 | | INVOICE# 003737 5/6/2026 WORKING LUNCH FOR PD TRAINING BEEF EATER SANDWICH-CATERING 1 POUND HOMEMADE STARCHIPS | | | 05/06/2026 | R | | | | | 286.35 |
| **L001 4020 0000 00 000000 | | 1112600215 | | BD | | | 06/10/2026 | Y | | | | | 286.35 |
| 10E001 1216 4000 00 012307 | | 286.35 | | | | | | | | | | | |
| STARSHIP000 | STARSHIP | 003776 | | TRANSITION CENTER/CAROL BEST/ 15 PEOPLE FOR PRO ACT TRAINING/ STARCHIP SANDWICHES AND CHIPS. DATE TUESDAY JUNE 2, 2026/ INVOICE# 003776 | | | 05/29/2026 | R | | | | | 185.10 |
| **L001 4020 0000 00 000000 | | 1012600148 | | BD | | | 06/10/2026 | Y | | | | | 185.10 |
| 10E001 2210 3150 00 000700 | | 185.10 | | | | | | | | | | | |
| | | | | | | | | 109804 | | | 471.45 | | |
| STEPUP C000 | STEPUP CONSTRUCTION LLC | 4140 | | FC/ SITE IMPROVEMENT INV# 4140 | | | 04/08/2026 | R | | | | | 16,800.00 |
| **L001 4020 0000 00 000000 | | 2052600876 | | BD | | | 06/10/2026 | Y | | | | | 16,800.00 |
| 20E005 2535 5310 00 000370 | | 16,800.00 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| STEPUP C000 | STEPUP CONSTRUCTION LLC | 4224 | | EAST WH/ SITE IMPROVEMENT INV# 4224 | | | 06/05/2026 | R | | | | | 38,000.00 |
| **L001 4020 0000 00 000000 | | 2052600898 | | BD | | | 06/10/2026 | Y | | | | | 38,000.00 |
| 20E002 2535 5310 00 000370 | | 38,000.00 | | | | | | | | | | | |
| STEPUP C000 | STEPUP CONSTRUCTION LLC | 4225 | | FC/ SITE IMPROVEMENT INV# 4225 | | | 06/05/2026 | R | | | | | 8,700.00 |
| **L001 4020 0000 00 000000 | | 2052600899 | | BD | | | 06/10/2026 | Y | | | | | 8,700.00 |
| 20E005 2535 5310 00 000370 | | 8,700.00 | | | | | | | | | | | |
| | | | | | | | | 109805 | | | 63,500.00 | | |
| STEVECHA001 | STEVENS, CHARLES E. | YEAR 2-TRIP INS. | | 45% Charles Stevens year 2 July 25: $347.20 Aug. 25 - June 26: $370.76 x 11 = $4,078.36 Total: $4,425.56 x 45% = $1,991.50 owed back | | | 06/04/2026 | R | | | | | 1,991.50 |
| **L001 4020 0000 00 000000 | | 1022600066 | | BD | | | 06/04/2026 | Y | | | | | 1,991.50 |
| 10E001 2310 3830 00 000702 | | 1,991.50 | | | | | | | | | | | |
| | | | | | | | | 109806 | | | 1,991.50 | | |
| STOCHMAR000 | STOCH, MARK | EXPREIMB 5/4/26 | | 5/4/26 reimbursement for supplies to clean 3d printer, needed asap | | | 06/10/2026 | R | | | | | 16.99 |
| **L001 4020 0000 00 000000 | | 5122600070 | | BD | | | 06/10/2026 | Y | | | | | 16.99 |
| 10E001 1400 4000 26 003220 | | 16.99 | | | | | | | | | | | |
| | | | | | | | | 109807 | | | 16.99 | | |
| SUN LIFE000 | SUN LIFE ASSURANCE CO. OF C | 920407-0002 JUN 2026 | | 920407-0001 Sups and Admin $634.10 920407-0002 All | | | 05/15/2026 | R | | | | | 3,064.06 |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| SUN LIFE000 | Vendor Continued.... | | | | | | | | | | |
| | | | Other EE's $2,429.96 Total for June 2026 $3,064.06 | | | | | | | | |
| **L001 4020 0000 00 000000 | 1022600054 | | BD | | 06/03/2026 | Y | | | | | 3,064.06 |
| 10E001 2310 3830 00 000702 | 3,064.06 | | | | | | | | | | |
| | | | | | | 109808 | | | 3,064.06 | | |
| SWEETWAT000 | SWEETWATER SOUND, INC | | 49879544 | | QUOTE # 11409851/ CUSTOMER# 13318532/ FOR SUPPLIES FOR THE CLASS FOR THE MUSIC INSTRUMENTS. SEE ATTACHED QUOTE. | 04/16/2026 | R | | | | 1,065.97 |
| **L001 4020 0000 00 000000 | 1132600106 | | BD | | 06/01/2026 | Y | | | | | 1,065.97 |
| 10E002 1100 4100 00 000230 | 1,065.97 | | | | | | | | | | |
| SWEETWAT000 | SWEETWATER SOUND, INC | | 50239731 | | Behringer Studio Headphones. Quote Number 11567703. Customer number 16563472. | 05/11/2026 | R | | | | 39.94 |
| **L001 4020 0000 00 000000 | 5012600034 | | BD | | 06/08/2026 | Y | | | | | 39.94 |
| 10E005 2222 4000 00 000760 | 39.94 | | | | | | | | | | |
| | | | | | | 109809 | | | 1,105.91 | | |
| TANSKTHE000 | TANSKI, THERESE M | | YEAR 5 TRIP INSURANC | | 45% Therese Tanski year 5 25-26 Aug 25 - June 26 $370.76 x 11 months =$4,078.36 x 45% $1,836.26 | 06/10/2026 | R | | | | 1,836.26 |
| **L001 4020 0000 00 000000 | 1022600059 | | BD | | 06/10/2026 | Y | | | | | 1,836.26 |
| 10E001 2316 2225 00 000703 | 1,836.26 | | | | | | | | | | |
| | | | | | | 109810 | | | 1,836.26 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| TECLATIM000 | TECLAW, TIMOTHY P | EXPENSE REIMB. | | 45% Reimbursement year 2 Timothy Teclaw June 2025 - May 26 Breakdown attached for previous employee and family Total $15,073.43 | | | 06/03/2026 | R | | | | | 15,073.43 |
| **L001 4020 0000 00 000000 | | 1022600056 | | BD | | | 06/03/2026 | Y | | | | | 15,073.43 |
| 10E001 2316 2225 00 000703 | | 15,073.43 | | | | | | | | | | | |
| | | | | | | | | 109811 | | | 15,073.43 | | |
| TEE JAY 000 | TEE JAY SERVICE COMPANY, IN | 226501 | | WEST/ REPAIR INV# 226501 | | | 05/14/2026 | R | | | | | 400.00 |
| **L001 4020 0000 00 000000 | | 2052600867 | | BD | | | 06/10/2026 | Y | | | | | 400.00 |
| 20E003 2542 3230 00 000375 | | 400.00 | | | | | | | | | | | |
| | | | | | | | | 109812 | | | 400.00 | | |
| THE CENT000 | THE CENTER/IRC | 34121 | | SUMMIT FOR PARENTS CONFERENCE ON MAY 05/04/2026 EL MELODY BECKER | | | 05/15/2026 | R | | | | | 600.00 |
| **L001 4020 0000 00 000000 | | 1172600173 | | BD | | | 06/01/2026 | Y | | | | | 600.00 |
| 10E001 3000 3000 26 004909 | | 600.00 | | | | | | | | | | | |
| | | | | | | | | 109813 | | | 600.00 | | |
| THE STEP000 | THE STEPPING STONES GROUP L | M0287514 | | BEGINNNING DATE: 4/26/2026 - ENDING DATE: 5/9/2026 - ESTIMATED COST FOR CONTRACTED PARA/EDUCATOR | | | 05/15/2026 | R | | | | | 6,749.02 |
| **L001 4020 0000 00 000000 | | 1112600082 | | BD | | | 06/02/2026 | Y | | | | | 6,749.02 |
| 10E001 1200 1700 00 012000 | | 6,749.02 | | | | | | | | | | | |
| | | | | | | | | 109814 | | | 6,749.02 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| THERMOSY000 | THERMOSYSTEMS | S10012687 | | DIST/ SUPPLIES INV# SI0012687 | | | 05/01/2026 | R | | | | | 447.72 |
| **L001 4020 0000 00 000000 | | 2052600865 | | BD | | | 06/10/2026 | Y | | | | | 447.72 |
| 20E002 2542 4100 00 000375 | | 447.72 | | | | | | | | | | | |
| THERMOSY000 | THERMOSYSTEMS | S10012688 | | DIST/ SUPPLIES INV# SI0012688 | | | 05/01/2026 | R | | | | | 1,089.30 |
| **L001 4020 0000 00 000000 | | 2052600864 | | BD | | | 06/04/2026 | Y | | | | | 1,089.30 |
| 20E002 2542 4100 00 000375 | | 1,089.30 | | | | | | | | | | | |
| THERMOSY000 | THERMOSYSTEMS | S10012689 | | WEST/ SUPPLIES INV# SI0012689 | | | 05/01/2026 | R | | | | | 1,140.65 |
| **L001 4020 0000 00 000000 | | 2052600866 | | BD | | | 06/10/2026 | Y | | | | | 1,140.65 |
| 20E003 2542 4100 00 000375 | | 1,140.65 | | | | | | | | | | | |
| | | | | | | | | | 109815 | | 2,677.67 | | |
| THOMSON 002 | THOMSON REUTERS - WEST | 853663240 | | INVOICE# 853663240 ONLINE/SOFTWARE SUBSCRIPTION CHARGES 5/1/2026-5/31/2026 | | | 06/01/2026 | R | | | | | 2,022.72 |
| **L001 4020 0000 00 000000 | | 12600512 | | BD | | | 06/10/2026 | Y | | | | | 2,022.72 |
| 10E001 2520 3900 00 000705 | | 2,022.72 | | | | | | | | | | | |
| | | | | | | | | | 109816 | | 2,022.72 | | |
| TKE CORP000 | TKE CORP | 7000269927 | | FC BLANKET PO | | | 04/17/2026 | R | | | | | 1,521.60 |
| **L001 4020 0000 00 000000 | | 2052600038 | | BD | | | 06/09/2026 | Y | | | | | 1,521.60 |
| 20E005 2542 3230 00 000375 | | 1,521.60 | | | | | | | | | | | |
| TKE CORP000 | TKE CORP | 7000291582 | | FC BLANKET PO | | | 04/24/2026 | R | | | | | 3,476.76 |
| **L001 4020 0000 00 000000 | | 2052600038 | | BD | | | 06/09/2026 | Y | | | | | 3,476.76 |
| 20E005 2542 3230 00 000375 | | 3,476.76 | | | | | | | | | | | |
| | | | | | | | | | 109817 | | 4,998.36 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| TOP NOTC002 | Top Notch Silk Screening In | 26-63374 | | WEST- PE UNIFORM SWEATPANTS AS AWARDED IN THE 2025-2026 PE UNIFORM BID | | | 03/10/2026 | R | | | | | 5,225.00 |
| **L001 4020 0000 00 000000 | | 12600008 | | BD | | | 05/21/2026 | Y | | | | | 5,225.00 |
| 10E003 2571 4830 00 000785 | | 5,225.00 | | | | | | | | | | | |
| | | | | | | | | 109818 | | | 5,225.00 | | |
| TRESSLER000 | TRESSLER LLP | 535057 | | TRESSLER LLP | | | 05/29/2026 | R | | | | | 10,599.00 |
| **L001 4020 0000 00 000000 | | 1002600075 | | BD | | | 06/10/2026 | Y | | | | | 10,599.00 |
| 10E001 2310 3180 00 000702 | | 10,599.00 | NONEM | | | | | | | | | | |
| | | | | | | | | 109819 | | | 10,599.00 | | |
| TRUGREEN000 | TRUGREEN AND ACTION PEST CO | 225128613 | | ORNAMENTAL BED WEEK CONTROL - FC BLANKET PO | | | 05/20/2026 | R | | | | | 283.64 |
| **L001 4020 0000 00 000000 | | 2052600013 | | BD | | | 06/09/2026 | Y | | | | | 283.64 |
| 20E005 2540 3220 00 000370 | | 283.64 | | | | | | | | | | | |
| TRUGREEN000 | TRUGREEN AND ACTION PEST CO | 225134148 | | ORNAMENTAL BED WEED CONTROL - EAST BLANKET PO | | | 05/20/2026 | R | | | | | 96.43 |
| **L001 4020 0000 00 000000 | | 2052600011 | | BD | | | 06/09/2026 | Y | | | | | 96.43 |
| 20E002 2540 3220 00 000370 | | 96.43 | | | | | | | | | | | |
| | | | | | | | | 109820 | | | 380.07 | | |
| UNIVERSI032 | UNIVERSITY OF FLORIDA | 123862-1 | | QUOTE#20260205-095106639 BACE EXAM (1ST AND 2ND ATTEMPT FOR 19 STUDENTS AT MORTON WEST FOR MEDICAL/ERIC B | | | 04/15/2026 | R | | | | | 3,515.00 |
| **L001 4020 0000 00 000000 | | 1162600113 | | BD | | | 06/10/2026 | Y | | | | | 3,515.00 |
| 10E003 1100 4190 00 000235 | | 3,515.00 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| UNIVERSI032 | UNIVERSITY OF FLORIDA | 124046-1 | | QUOTE#20260317-100252447 BACE EXAM ATTEMPT 1(AND 2) FOR MEDICAL INTERVENTIONS AT MORTON EAST/ERIC B | 04/16/2026 | R | | | | | 6,475.00 |
| **L001 4020 0000 00 000000 | | 1162600112 | | BD | 06/10/2026 | Y | | | | | 6,475.00 |
| 10E002 1100 4190 00 000235 | | 6,475.00 | | | | | | | | | |
| | | | | | | 109821 | | | 9,990.00 | | |
| VALLENYD000 | VALLE-CABRERA, NYDIA M | TRVLREIMB 5/2/26 | | BPAC ON MAY 02, 2026 FOR MILEAGE. | 06/08/2026 | R | | | | | 23.66 |
| **L001 4020 0000 00 000000 | | | | BD | 06/08/2026 | Y | | | | | 23.66 |
| 10E001 3000 1320 26 004909 | | 23.66 | | | | | | | | | |
| | | | | | | 109822 | | | 23.66 | | |
| VAN EJEF000 | VAN EWYK, JEFFREY A | YEAR 1 TRIP INS | | 45% Jeffrey Van Ewyk year 1 October 25 - June 26 $370.76 x 9 = $3,336.84 x 45% = $1,501.58 | 06/10/2026 | R | | | | | 1,501.58 |
| **L001 4020 0000 00 000000 | | 1022600063 | | BD | 06/10/2026 | Y | | | | | 1,501.58 |
| 10E001 2316 2225 00 000703 | | 1,501.58 | | | | | | | | | |
| | | | | | | 109823 | | | 1,501.58 | | |
| VERIZON 000 | VERIZON WIRELESS | 6143218918 5/10/26 | | APR11-MAY10,2026**BLANKET PO** VERIZON WIRELESS JULY 2025- JUNE 2026 | 05/10/2026 | R | | | | | 5,676.82 |
| **L001 4020 0000 00 000000 | | 12600062 | | BD | 05/21/2026 | Y | | | | | 5,676.82 |
| 10E001 2520 3400 00 000705 | | 5,676.82 | | | | | | | | | |
| | | | | | | 109824 | | | 5,676.82 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| VESPEKEV000 | VESPER, KEVIN | EXPENSE*REIMBR* | | REIMBURSE FOR 6 CHICK-FIL-A GIFT CARDS FOR FAME STUDENT RAFFLE | | | 06/10/2026 | R | | | | | 90.00 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/10/2026 | Y | | | | | 90.00 |
| 10E003 1100 4190 00 000200 | | 90.00 | | | | | | | | | | | |
| | | | | | | | | 109825 | | | 90.00 | | |
| VIOLET F000 | VIOLET FLOWER SHOP, INC | 010807 | | VIOLET FLOWER SHOP, INC | | | 05/18/2026 | R | | | | | 100.00 |
| **L001 4020 0000 00 000000 | | 1002600009 | | BD | | | 06/01/2026 | Y | | | | | 100.00 |
| 10E001 2310 6900 00 000702 | | 50.00 | | | | 10E001 2321 6900 00 000704 | | | 50.00 | | | | |
| VIOLET F000 | VIOLET FLOWER SHOP, INC | 010822 | | ORDER#44933, DEL.DATE 5/14/2026 FOR MAROON AND WHITE Floral arrangements for Freshman Awards Stage. | | | 05/18/2026 | R | | | | | 265.00 |
| **L001 4020 0000 00 000000 | | 5002600108 | | BD | | | 06/09/2026 | Y | | | | | 265.00 |
| 10E005 1130 4000 00 000000 | | 265.00 | | | | | | | | | | | |
| VIOLET F000 | VIOLET FLOWER SHOP, INC | 010834 | | VIOLET FLOWER SHOP, INC | | | 06/01/2026 | R | | | | | 510.00 |
| **L001 4020 0000 00 000000 | | 1002600009 | | BD | | | 06/09/2026 | Y | | | | | 510.00 |
| 10E001 2310 6900 00 000702 | | 255.00 | | | | 10E001 2321 6900 00 000704 | | | 255.00 | | | | |
| VIOLET F000 | VIOLET FLOWER SHOP, INC | 010836 | | VIOLET FLOWER SHOP, INC | | | 06/01/2026 | R | | | | | 510.00 |
| **L001 4020 0000 00 000000 | | 1002600009 | | BD | | | 06/09/2026 | Y | | | | | 510.00 |
| 10E001 2310 6900 00 000702 | | 255.00 | | | | 10E001 2321 6900 00 000704 | | | 255.00 | | | | |
| VIOLET F000 | VIOLET FLOWER SHOP, INC | 010851 | | ORDER#45154 FOR 5/19/26 FOR EDEN DUKE, GRADUATION | | | 06/09/2026 | R | | | | | 265.00 |
| | | | | *********Vendor Cont Void ARRANGEMENTS--BLANKET PO FOR VIOLET FLOWER SHOP, INC YR. | | | | 109826 | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name / PO # / Batch / Detail Amount | 1099 | Asset | Lq | Description / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| VIOLET F000 | Vendor Continued.... | | | | | | | | | | | |
| | 25/26 | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | 1002600009 | | | | | 06/09/2026 | Y | | | | | 265.00 |
| 10E001 2310 6900 00 000702 | 132.50 | | | | 10E001 2321 6900 00 000704 | | | 132.50 | | | | |
| | | | | | | | 109827 | | | 1,650.00 | | |
| VISION C000 | VISION CONSTRUCTION AND CON | 4371 | | | FC/ SITE IMPROVEMENT INV# | 06/04/2026 | R | | | | | 48,200.00 |
| | 4371 | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2052600888 | | | | BD | 06/10/2026 | Y | | | | | 48,200.00 |
| 20E005 2535 5310 00 000370 | 48,200.00 | | | | | | | | | | | |
| VISION C000 | VISION CONSTRUCTION AND CON | 4372 | | | EAST/ SITE IMPROVEMENT INV# | 06/04/2026 | R | | | | | 34,750.00 |
| | 4372 | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2052600887 | | | | BD | 06/10/2026 | Y | | | | | 34,750.00 |
| 20E002 2535 5310 00 000370 | 34,750.00 | | | | | | | | | | | |
| VISION C000 | VISION CONSTRUCTION AND CON | 4373 | | | EAST/ SITE IMPROVEMENT INV# | 06/04/2026 | R | | | | | 34,750.00 |
| | 4373 | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2052600889 | | | | BD | 06/10/2026 | Y | | | | | 34,750.00 |
| 20E002 2535 5310 00 000370 | 34,750.00 | | | | | | | | | | | |
| VISION C000 | VISION CONSTRUCTION AND CON | 4375 | | | EAST/ SITE IMPROVEMENT INV# | 06/04/2026 | R | | | | | 49,100.00 |
| | 4375 | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2052600893 | | | | BD | 06/10/2026 | Y | | | | | 49,100.00 |
| 20E002 2535 5310 00 000370 | 49,100.00 | | | | | | | | | | | |
| VISION C000 | VISION CONSTRUCTION AND CON | 4376 | | | EAST/ SITE IMPROVEMENT INV# | 06/04/2026 | R | | | | | 43,200.00 |
| | | | | | *********Vendor Cont Void | | 109828 | | | | | |
| | 4376 | | | | | | | | | | | |
| **L001 4020 0000 00 000000 | 2052600890 | | | | BD | 06/10/2026 | Y | | | | | 43,200.00 |
| 20E002 2535 5310 00 000370 | 43,200.00 | | | | | | | | | | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| VISION C000 | VISION CONSTRUCTION AND CON | 4377 | | EAST/ SITE IMPROVEMENT INV# 4377 | | | 06/04/2026 | R | | | | | 43,200.00 |
| **L001 4020 0000 00 000000 | | 2052600891 | | BD | | | 06/10/2026 | Y | | | | | 43,200.00 |
| 20E002 2535 5310 00 000370 | | 43,200.00 | | | | | | | | | | | |
| VISION C000 | VISION CONSTRUCTION AND CON | 4378 | | EAST/ SITE IMPROVEMENT INV# 4378 | | | 06/04/2026 | R | | | | | 49,100.00 |
| **L001 4020 0000 00 000000 | | 2052600892 | | BD | | | 06/10/2026 | Y | | | | | 49,100.00 |
| 20E002 2535 5310 00 000370 | | 49,100.00 | | | | | | | | | | | |
| | | | | | | | | 109829 | | | 302,300.00 | | |
| VOLK KEV000 | VOLK, KEVIN | TRVLREIMB 5/18/26 | | AP CONSORTIUM AT WESTMONT HIGH SCHOOL ON MAY 18, 2026 FOR MILEAGE. | | | 06/10/2026 | R | | | | | 16.80 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/10/2026 | Y | | | | | 16.80 |
| 10E001 2210 3000 26 004932 | | 16.80 | | | | | | | | | | | |
| | | | | | | | | 109830 | | | 16.80 | | |
| WASTE MA000 | WASTE MANAGEMENT | 00237572009-7 6/1/26 | | MAY2026--PORTABLE POTTY'S WASTE MANAGEMENT BLANKET ORDER 2025-2026 SCHOOL YEAR | | | 06/01/2026 | R | | | | | 682.82 |
| **L001 4020 0000 00 000000 | | 2062600024 | | BD | | | 06/08/2026 | Y | | | | | 682.82 |
| 10E001 1510 3900 00 000510 | | 341.41 | | | | 10E001 1510 3900 00 000515 | | | 341.41 | | | | |
| | | | | | | | | 109831 | | | 682.82 | | |
| WEBERMIC001 | WEBER, MICHAEL | YEAR 3 INSUR | | 45% Mike Weber year 3 25-26 $4,029.20 x 45% = $1,813.14 | | | 06/10/2026 | R | | | | | 1,813.14 |
| **L001 4020 0000 00 000000 | | 1022600060 | | BD | | | 06/10/2026 | Y | | | | | 1,813.14 |
| 10E001 2316 2225 00 000703 | | 1,813.14 | | | | | | | | | | | |
| | | | | | | | | 109832 | | | 1,813.14 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| WEST 40 000 | WEST 40 | 2601110 | | PD PL SERVICES CO-PLANNING FOR PARAPROFESSIONALS 2/9/26-2/19-2026 PD 2/27/26 | | | 04/30/2026 | R | | | | | 2,187.50 |
| **L001 4020 0000 00 000000 | | 1112600210 | | BD | | | 06/09/2026 | Y | | | | | 2,187.50 |
| 10E001 2210 3020 26 004620 | | 2,187.50 | | | | | | | | | | | |
| | | | | | | | | 109833 | | | 2,187.50 | | |
| WINN MAR000 | WINN MARKETING | 20643 | | Class of 2026 Graduation Signs INVOICE# 20643 | | | 04/30/2026 | R | | | | | 12,053.00 |
| **L001 4020 0000 00 000000 | | 1182600011 | | BD | | | 06/03/2026 | Y | | | | | 12,053.00 |
| 10E001 2320 4970 00 000708 | | 12,053.00 | NONEM | | | | | | | | | | |
| | | | | | | | | 109834 | | | 12,053.00 | | |
| WISCO 000 | WISCO | 3512419 | | CONSUMABLE SUPPLIES FOR WELDING CLASSES | | | 03/20/2026 | R | | | | | 110.28 |
| **L001 4020 0000 00 000000 | | 5132600099 | | BD | | | 06/09/2026 | Y | | | | | 110.28 |
| 10E003 1448 4100 00 000409 | | 110.28 | | | | | | | | | | | |
| WISCO 000 | WISCO | R03547720 | | CYLINDER RENTAL INVOICE FOR THE MONTH OF MAY, 2026. | | | 05/31/2026 | R | | | | | 54.56 |
| **L001 4020 0000 00 000000 | | | | BD | | | 06/09/2026 | Y | | | | | 54.56 |
| 10E003 1448 4100 00 000409 | | 54.56 | | | | | | | | | | | |
| | | | | | | | | 109835 | | | 164.84 | | |
| WOODCRAF000 | WOODCRAFT | 519-115807 | | SUPPLIES FOR CARPENTRY AND BUILDING TRADES | | | 06/04/2026 | R | | | | | 446.50 |
| **L001 4020 0000 00 000000 | | 5122600058 | | BD | | | 06/09/2026 | Y | | | | | 446.50 |
| 10E001 1400 4000 26 004745 | | 446.50 | | | | | | | | | | | |
| | | | | | | | | 109836 | | | 446.50 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| XTL US I000 | XTL US INC | 433624 | | EQUIPMENT FOR ENGINEERING AT WEST (DUAL ENGRAVER & ACCESSORIES) | | | 04/19/2026 | R | | | | | 5,597.00 |
| **L001 4020 0000 00 000000 | | 5122600065 | | BD | | | 06/09/2026 | Y | | | | | 5,597.00 |
| 10E001 1400 7000 26 003220 | | 5,597.00 | | | | | | | | | | | |
| | | | | | | | | 109837 | | | 5,597.00 | | |
| YEPEZJEA000 | YEPEZ, JEANINE A | 25/26 -TUITION REIM | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/04/2026 | R | | | | | 550.00 |
| **L001 4020 0000 00 000000 | | 1102600213 | | BD | | | 06/04/2026 | Y | | | | | 550.00 |
| 10E002 1100 2300 00 000000 | | 550.00 | | | | | | | | | | | |
| | | | | | | | | 109838 | | | 550.00 | | |
| YUNKEMAR000 | YUNKER, MARK | 25/26 -TUITION REIM | | TUITION REIMBURSEMENT FOR CLASSES TAKEN IN 25-26 SCHOOL YEAR. | | | 06/04/2026 | R | | | | | 474.12 |
| **L001 4020 0000 00 000000 | | 1102600210 | | BD | | | 06/04/2026 | Y | | | | | 474.12 |
| 10E003 1100 2300 00 000000 | | 474.12 | | | | | | | | | | | |
| | | | | | | | | 109839 | | | 474.12 | | |
| ZEIGLER 001 | ZEIGLER NORTH RIVERSIDE LLC | 1010053 | | 2026 FORD - MODEL: F150 PICK UP - VIN/SERIAL NO. 1FTFW3L55TFA70113 - WEST/ NEW VEHICLE INV# 1010053 | | | 04/28/2026 | R | | | | | 23,638.44 |
| **L001 4020 0000 00 000000 | | 2052600882 | | BD | | | 06/10/2026 | Y | | | | | 23,638.44 |
| 20E002 2542 3230 00 000375 | | 23,638.44 | | | | | | | | | | | |
| | | | | | | | | 109840 | | | 23,638.44 | | |

Check Date 06/11/2026 Posting Date 06/11/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # | Description / Batch | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|

Totals Continued....

| | |
|---|---|
| Grand Total | 3,951,668.22 |
| Total Adjustments | 0.00 |
| Total Discounts | 0.00 |
| Net Total | 3,951,668.22 |

| | | |
|---|---|---|
| 391 | Computer Check(s) | 3,951,668.22 |
| 0 | Manual Check(s) | 0.00 |
| 0 | Void Check(s) | 0.00 |
| 0 | Negative/Minimum Check(s) | 0.00 |
| 0 | Zero Check(s) | 0.00 |
| 0 | Wire Transfer Check(s) | 0.00 |
| 0 | ACH Deposit(s) | 0.00 |

221

********** End of report **********

Check Date 06/11/2026 Posting Date 07/01/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| AMALGAMA000 | AMALGAMATED BANK OF CHICAGO | 64680526 | | INVOICE# 64680526 ADMINISTRATIVE FEE 5/01/2026-4/30/2027 | | | 05/01/2026 | R | | | | | 1,225.00 |
| **L001 4020 0000 00 000000 | | 12700019 | | BD | | | 06/10/2026 | Y | | | | | 1,225.00 |
| 30E009 5200 6200 00 000000 | | 1,225.00 | | | | | | | | | | | |
| | | | | | | | | 109841 | | | 1,225.00 | | |
| AMAZON B000 | AMAZON BUSINESS | 1C79-KPQR-HJCK | | FOOD SCALE - 33 LB DIGITAL KITCHEN SCALE FOR FOOD OUNCES GRAMS RECHARGEABLE 305 STAINLESS STEEL, BATTERIES AND TYPE-C CHARGING/ PERFECT FOR MEAL PREP, COOKING AND BAKING -BLACK | | | 05/18/2026 | R | | | | | 30.56 |
| **L001 4020 0000 00 000000 | | 2122700000 | | BD | | | 06/10/2026 | Y | | | | | 30.56 |
| 10E003 2560 4000 00 084780 | | 30.56 | | | | | | | | | | | |
| | | | | | | | | 109842 | | | 30.56 | | |
| ASCD 002 | ASCD | #1737223 MAY26-MAY27 | | ASCD Renewal 26-27 Mr. Eric Ramirez, Member ID 1737223 | | | 06/30/2026 | R | | | | | 299.00 |
| **L001 4020 0000 00 000000 | | 5002700001 | | BD | | | 06/09/2026 | Y | | | | | 299.00 |
| 10E005 1130 3900 00 000770 | | 299.00 | | | | | | | | | | | |
| | | | | | | | | 109843 | | | 299.00 | | |
| BRIGHTLY000 | BRIGHTLY SOFTWARE INC. | INV-301631 | | Brightly INV-301631 Asset Essentials Core $2245.32 7/1/2026-6/30/2027 | | | 05/01/2026 | R | | | | | 2,245.32 |
| **L001 4020 0000 00 000000 | | 12700000 | | BD | | | 06/10/2026 | Y | | | | | 2,245.32 |
| 10E001 2520 3900 00 000705 | | 2,245.32 | | | | | | | | | | | |
| | | | | | | | | 109844 | | | 2,245.32 | | |

Check Date 06/11/2026 Posting Date 07/01/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CENGAGE 000 | CENGAGE LEARNING | 999102549875 | | Gale annual hosting free. Invoice number 99102549875. Order number/type: 0000269608/ZOR. Delivery Document: 0082007451. Account bill to number: 100241659. Account Shop to number: 100264302. | | 03/25/2026 | R | | | | | 50.00 |
| **L001 4020 0000 00 000000 | | 5012700000 | | BD | | 06/10/2026 | Y | | | | | 50.00 |
| 10E005 2222 4700 00 000760 | | 50.00 | | | | | | | | | | |
| | | | | | | | 109845 | | | 50.00 | | |
| CLIC - I000 | CLIC - ISDLAF PLUS - COLLEC | 82111782- 26/27 | | 2026-2027 FIDUCIARY INSURANCE COMPANY POLICY #82111782 | | 06/10/2026 | R | | | | | 2,150.00 |
| **L001 4020 0000 00 000000 | | 12700027 | | BD | | 06/10/2026 | Y | | | | | 2,150.00 |
| 10E001 2900 3810 00 001708 | | 2,150.00 | | | | | | | | | | |
| | | | | | | | 109846 | | | 2,150.00 | | |
| IASB 000 | IASB | 480404 | | MEMBERSHIP DUES FOR 2026-2027 SCHOOL YEAR | | 06/10/2026 | R | | | | | 14,211.00 |
| **L001 4020 0000 00 000000 | | 1022700001 | | BD | | 06/10/2026 | Y | | | | | 14,211.00 |
| 10E001 2310 6400 00 000702 | | 14,211.00 | | | | | | | | | | |
| IASB 000 | IASB | 481557 | | BAORDBOOK SUBSCIPTION FOR 2026-2027 SCHOOL YEAR | | 05/01/2026 | R | | | | | 8,725.00 |
| **L001 4020 0000 00 000000 | | 1022700000 | | BD | | 06/10/2026 | Y | | | | | 8,725.00 |
| 10E001 2310 6400 00 000702 | | 8,725.00 | | | | | | | | | | |
| | | | | | | | 109847 | | | 22,936.00 | | |

Check Date 06/11/2026 Posting Date 07/01/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Inv Date / Due Date / Account Number | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| IASPA 000 | IASPA | 8489 | | INVOICE# 8489 - 6/30/26 IASPA MEMBERSHIP, PROFESSIONAL ASSOCIATE DUES. PER HR | | 06/10/2026 | R | | | | | 150.00 |
| **L001 4020 0000 00 000000 | | 1102700000 | | BD | | 06/10/2026 | Y | | | | | 150.00 |
| 10E001 2316 6400 00 000703 | | 150.00 | | | | | | | | | | |
| | | | | | | | 109848 | | | 150.00 | | |
| LUCZAMAR000 | LUCZAK, MARK | 26/27 UNIFORM REIMB | | 26-27 SHOE AND PANT REIMBURSEMENT | | 06/10/2026 | R | | | | | 150.00 |
| **L001 4020 0000 00 000000 | | 2052700000 | | BD | | 06/10/2026 | Y | | | | | 150.00 |
| 20E002 2540 4110 00 000370 | | 150.00 | | | | | | | | | | |
| | | | | | | | 109849 | | | 150.00 | | |
| OFFICE D003 | OFFICE DEPOT | 468631537001 | | Purchase of ink for printers for summer school/beginning of fall. Please contact vtherriault@jsmorton.org with questions. Thank you! | | 05/18/2026 | R | | | | | 2,385.98 |
| **L001 4020 0000 00 000000 | | 2132700001 | | BD | | 06/10/2026 | Y | | | | | 2,385.98 |
| 10E002 2222 4000 00 000760 | | 1,192.99 | | | | 10E002 2223 4000 00 000762 | | 1,192.99 | | | | |
| OFFICE D003 | OFFICE DEPOT | 46863153801 | | Purchase of ink for printers for summer school/beginning of fall. Please contact vtherriault@jsmorton.org with questions. Thank you! | | 05/19/2026 | R | | | | | 481.28 |
| **L001 4020 0000 00 000000 | | 2132700001 | | BD | | 06/10/2026 | Y | | | | | 481.28 |
| 10E002 2222 4000 00 000760 | | 240.64 | | | | 10E002 2223 4000 00 000762 | | 240.64 | | | | |
| | | | | | | | 109850 | | | 2,867.26 | | |

Check Date 06/11/2026 Posting Date 07/01/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Description / Batch / Asset | Lq | Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SKYWARD 001 | SKYWARD , INC | 0000243348 | | SKYWARD ANNUAL LICENSE FEES: 07/01/2026-06/30/2027 INVOICE 0000243348 7/1/26 | | | 06/10/2026 | R | | | | | 154,768.00 |
| **L001 4020 0000 00 000000 | | 2072700002 | | BD | | | 06/10/2026 | Y | | | | | 154,768.00 |
| 10E001 2660 3160 00 000707 | | 154,768.00 | | | | | | | | | | | |
| SKYWARD 001 | SKYWARD , INC | 0000244314 | | Invoice 0000244314 - 7/1/26 Crystal Reports Maintenance Renewal 7/01/2026-6/30/2027 | | | 06/10/2026 | R | | | | | 149.00 |
| **L001 4020 0000 00 000000 | | 2072700003 | | BD | | | 06/10/2026 | Y | | | | | 149.00 |
| 10E001 2660 3160 00 000707 | | 149.00 | | | | | | | | | | | |
| | | | | | | | | 109851 | 154,917.00 | | | | |
| SMARTPAS000 | SMARTPASS, INC | INV263858 | | QUOTE#SO140275 MORTON FC SMARTPASS RENEWAL 26-27 SCHOOL YEAR | | | 06/10/2026 | R | | | | | 3,983.98 |
| **L001 4020 0000 00 000000 | | 12700025 | | BD | | | 06/10/2026 | Y | | | | | 3,983.98 |
| 10E005 1100 4700 00 000000 | | 3,983.98 | | | | | | | | | | | |
| SMARTPAS000 | SMARTPASS, INC | INV263868 | | QUOTE#SO140726 MORTON EAST SMARTPASS RENEWAL 26-27 SCHOOL YEAR | | | 06/10/2026 | R | | | | | 11,820.60 |
| **L001 4020 0000 00 000000 | | 12700024 | | BD | | | 06/10/2026 | Y | | | | | 11,820.60 |
| 10E002 1100 4700 00 000000 | | 11,820.60 | | | | | | | | | | | |
| SMARTPAS000 | SMARTPASS, INC | INV263869 | | QUOTE#SO144166 MORTON WEST SMARTPASS RENEWAL 26-27 SCHOOL YEAR | | | 06/10/2026 | R | | | | | 10,847.89 |
| **L001 4020 0000 00 000000 | | 12700023 | | BD | | | 06/10/2026 | Y | | | | | 10,847.89 |
| 10E003 1100 4700 00 000000 | | 10,847.89 | | | | | | | | | | | |
| | | | | | | | | 109852 | 26,652.47 | | | | |

Check Date 06/11/2026 Posting Date 07/01/2026
Due Date 06/11/2026 Batches BD Thru BD Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Batch | Description | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| TOOLS FO000 | TOOLS FOR SCHOOLS | B25F8D05-00005 | Renewal of Book Creator subscription 2026- 2027 school year. Please contact vtherriault@jsmorton.org with questions. Thank you! | 03/24/2026 | R | | | | | 120.00 |
| **L001 4020 0000 00 000000 | | 2132700002 | BD | 06/10/2026 | Y | | | | | 120.00 |
| 10E002 2222 4400 00 000760 | | 120.00 | | | 109853 | 120.00 | | | | |
| UPLAND S000 | Upland Software, Inc. | Q-404268-2 | QUOTE# Q-404268-2 FileBound Annual Maintenance Renewal 2026-2027 | 04/09/2026 | R | | | | | 74,278.33 |
| **L001 4020 0000 00 000000 | | 2072700008 | BD | 06/10/2026 | Y | | | | | 74,278.33 |
| 10E001 2660 3160 00 000707 | | 74,278.33 | | | 109854 | 74,278.33 | | | | |



| | |
|---|---|
| Grand Total | 288,070.94 |
| Total Adjustments | 0.00 |
| Total Discounts | 0.00 |
| Net Total | 288,070.94 |

| | | |
|---|---|---|
| 14 | Computer Check(s) | 288,070.94 |
| 0 | Manual Check(s) | 0.00 |
| 0 | Void Check(s) | 0.00 |
| 0 | Negative/Minimum Check(s) | 0.00 |
| 0 | Zero Check(s) | 0.00 |
| 0 | Wire Transfer Check(s) | 0.00 |
| 0 | ACH Deposit(s) | 0.00 |

********** End of report **********

Check Date 06/11/2026 Posting Date 07/01/2026
Due Date 06/11/2026 Batches BD-01 Thru BD-01 Bank Cash Code NEWAP

| Vendor / Accrual / Account Number | Name | Invoice # / PO # / Detail Amount | 1099 | Asset | Lq | Description / Batch / Account Number | Inv Date / Due Date | C / Detail | Check / Detail Amount | 1099 | Asset | Lq | Invoice Amount / Net Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CLIC - I000 | CLIC - ISDLAF PLUS - COLLEC | 2026-2027 P&C | | | | 2026-2027 CLIC P&C INVOICE | 06/10/2026 | R | | | | | 1,016,496.00 |
| **L001 4020 0000 00 000000 | | 12700026 | | | | BD-01 | 06/10/2026 | Y | | | | | 1,016,496.00 |
| 10E001 2900 3810 00 001708 | | 609,897.60 | | | | 20E001 2900 3810 00 001340 | | | 254,124.00 | | | | |
| 20E001 2900 3890 00 001340 | | 132,144.48 | | | | 40E001 2550 3870 00 000000 | | | 20,329.92 | | | | |
| | | | | | | | | 109855 | | 1,016,496.00 | | | |

| | |
|---|---|
| Grand Total | 1,016,496.00 |
| Total Adjustments | 0.00 |
| Total Discounts | 0.00 |
| Net Total | 1,016,496.00 |

| | | |
|---|---|---|
| 1 | Computer Check(s) | 1,016,496.00 |
| 0 | Manual Check(s) | 0.00 |
| 0 | Void Check(s) | 0.00 |
| 0 | Negative/Minimum Check(s) | 0.00 |
| 0 | Zero Check(s) | 0.00 |
| 0 | Wire Transfer Check(s) | 0.00 |
| 0 | ACH Deposit(s) | 0.00 |



********** End of report **********

**J. STERLING MORTON HIGH SCHOOL DISTRICT 201**
**5801 W. CERMAK ROAD • CICERO, ILLINOIS 60804**
**PHONE: 708-780-2800 • FAX: 708-222-3089**
**DR. MICHAEL KUZNIEWSKI, SUPERINTENDENT**

4

MEMO TO: Board of Education

FROM: Randall Borgardt
Executive Director of Human Resources

DATE: June 10, 2026

SUBJECT: Personnel Report

I present the following personnel recommendations for your approval. Supporting documents are available upon request.

| | | |
|---|---|---|
| **ADMINISTRATION** | | |
| Christina Cartwright | Special Education Coordinator (transfer from Special Education Teacher) | East |
| | **Replacement for:** Megan Stachura | |
| | **Effective:** *07/28/2026* | |
| | | |
| Bethany Costello-Stebelton | Teacher Appraisal Specialist | FC |
| | **Replacement for:** Kristen McChesney | |
| | **Effective:** *07/28/2026* | |
| | | |
| Dr. Jorge Sanchez | Principal | West |
| | **Replacement for:** Kristina Cavanaugh (transfer) | |
| | **Effective:** *07/01/2026* | |
| | | |
| **CERTIFIED STAFF** | | |
| Christian Arenas | Physical Education Teacher (transfer from FC) | East |
| | **Transfer of FTE** | |
| | **Effective:** *Start of the 2026-2027 School Year* | |
| | | |
| Meaghan Collins | Science Teacher (Rehire) | East |
| | **Replacement for:** Abigail Vanderlee | |
| | **Effective:** *Start of the 2026-2027 School Year* | |
| | | |

| | | |
|---|---|---|
| Madeline Geyer | EL Teacher (transfer from Dean) | West |
| | **Replacement for:** Kevin Figueroa Perez | |
| | **Effective:** *Start of the 2026-2027 School Year* | |
| | | |
| Jazmine Martinez | School Social Worker (Rehire) | West |
| | **Replacement for:** Brian Manjarrez | |
| | **Effective:** *Start of the 2026-2027 School Year* | |
| | | |
| Ashley Pineda | English Teacher | West |
| | **Replacement for:** Kathleen Abdul-Housner | |
| | **Effective:** *Start of the 2026-2027 School Year* | |
| | | |
| Doris Rodriguez | EL Teacher | West |
| | **Replacement for:** Manjula Singh (transfer) | |
| | **Effective:** *Start of the 2026-2027 School Year* | |
| | | |
| Michael Turco | Physical Education Teacher | TBD |
| | **Replacement for:** Daniel Vashinko | |
| | **Effective:** *Start of the 2026-2027 School Year* | |
| | | |
| **Lead Teachers for the 2026-2027 School Year** | | |
| Madeline Geyer | EL Lead Teacher | West |
| Sara Giannopoulos | EL Lead Teacher | FC |
| Scott Katzbergerg | Science Lead Teacher | West |
| Brett Rush | Lead English Teacher | West |
| | | |
| **Coaching/Clubs/Activities for the 2026-2027 School Year** | | |
| Jessica Guenther | Band Assistant Director | |
| Brandon Jarot | Drum Line Assistant | |
| Eric Rauch | Band Assistant Director | |
| Brett Rush | Drum Line Assistant | |
| | | |
| **NON-CERTIFIED** | | |
| **Nurse Employment Renewals** | | |
| Anne Biagi | School Nurse | West |
| Nicole Gapen | School Nurse | East |
| Julianne Kostolansky | School Nurse | West |
| Juanita Renteria | School Nurse | FC |
| Christy Sullivan | School Nurse | West |
| | | |
| **Non-Bargaining** | | |
| Julia Gomez | School Nurse | West |

| | | |
|---|---|---|
| | **Replacement for:** Bernadette Doherty | |
| | **Effective:** *Start of the 2026-2027 School Year* | |
| | | |
| Naomi Gonzalez | Strategic Projects Specialist | District |
| | **Replacement for:** Nicholas Valderas (transfer) | |
| | **Effective:** *pending background check* | |
| | | |
| **Clerical** | | |
| Michael Cokinis | Library Clerk | West |
| | **Replacement for:** Michelle Villarreal | |
| | **Effective:** *08/05/2026* | |
| | | |
| **Food Service** | | |
| Jesus Leticia Valencia Castellano | Part Time Food Service | West |
| | **Replacement for:** Miguel Ocampo Sanchez | |
| | **Effective:** *08/05/2026* | |
| | | |
| Jesus Lomeli Gonzalez | Full Time Food Service – Utility | West |
| | **Replacement for:** Miguel Payan (transfer) | |
| | **Effective:** *08/05/2026* | |
| | | |
| Joshua Velasquez | Full Time Food Service – Utility | FC |
| | **Replacement for:** Miguel Payan | |
| | **Effective:** *08/05/2026* | |
| | | |
| **Security** | | |
| Ramonita Reyes | 10 Month Full Time Security (transfer from Temporary Security - Leave Coverage) | FC |
| | **Replacement for:** Karl Galbreath (transfer) | |
| | **Effective:** *05/18/2026* | |
| | | |
| **Interns** | | |
| Daisy Hernandez Loya | Human Resources Intern | District |
| | **New Position Approved May 2026** | |
| | **Effective:** *pending background check* | |
| | | |
| **SUMMER EMPLOYMENT** | | |
| **Summer Bridge** | | |
| Jimmy Cortez | Summer Bridge Security | FC |
| Elizabeth Dominick | Summer Bridge Nurse | FC |
| Maria Galvez | Summer Bridge Security | West |
| Del Guerrero | Summer Bridge Security | West |

| | | |
|---|---|---|
| Maria Jimenez | Summer Bridge Security | West |
| Miguel Jimenez | Summer Bridge Security | FC |
| Karina Pacheco | Summer Bridge Security | FC |
| Nadia Marroquin | Summer Bridge Security | FC |
| Monica Miranda | Summer Bridge Security | FC |
| Claudia Ruiz | Summer Bridge Security | West |
| Eva Serrano | Summer Bridge Security | FC |
| Leticia Sinclair | Summer Bridge Security | West |
| Ashley Waitekus | Summer Bridge Security | West |
| | | |
| **Summer School** | | |
| Richard Arevalo Jr. | Summer School Security | West |
| Teresa Baez | Summer School Security | East |
| Karla Gonzalez Jaime | Summer School Security | East |
| Savannah Hunter | Summer School Security | East |
| Lisa Koehler | Summer School Security | West |
| Oscar Macias | Summer School Security | West |
| Jose Pureco | Summer School Security | West |
| Brittany Rivera | Summer School Security | East |
| Melanie Solis | Summer School Security | West |
| Martin Suarez | Summer School Security | East |
| Deanna Viti-Huxhold | Summer School Security | West |
| Andre Wilson | Summer School Security | East |
| | | |
| **Enrichment Seminars** | | |
| Erika Zacarias Govea | Summer Enrichment Seminar Teacher | East |
| | | |
| **Extended School Year (ESY)** | | |
| Doris Tobin | ESY Teacher | East |
| Angelica Valdez | ESY Teacher | East |
| | | |
| **Summer Bookstore Helpers** | | |
| Brittany Espinoza Carrera | Summer Bookstore Helper | FC |
| Ana Orozco | Summer Bookstore Helper | FC |
| Joshua Ramirez | Summer Bookstore Helper | FC |
| | | |
| **Summer Maintenance Helpers** | | |
| Evan Capic | Summer Maintenance Helper | West |
| Aiden Tracy | Summer Maintenance Helper | West |
| Nicholas O'Boyle | Summer Maintenance Helper | West |
| Leticia Sinclair | Summer Maintenance Helper | West |
| Miranda Sinclair | Summer Maintenance Helper | West |
| | | |

| | | |
|---|---|---|
| **Summer Food Service** | | |
| Carlos Diaz | Summer Food Service | East |
| Laura Jones | Summer Food Service | East |
| Abigail Montero | Summer Food Service | East |
| Lilia Padilla | Summer Food Service | East |
| Paulina Pereda | Summer Food Service | East |
| Yolanda Ramirez | Summer Food Service | East |
| Maria Ramirez Zarate | Summer Food Service | East |
| Martha Rodriguez | Summer Food Service | East |
| Monica Salas | Summer Food Service | East |
| | | |
| **Summer Temporary Operations Help** | | |
| Lorena Garcia | Summer Temporary Operations Help | East |
| | | |
| **LEAVES** | | |
| Lindsey Trinite | Maternity Leave | East |
| | **Effective:** *02/09/2027 – 06/01/2027* | |
| | | |
| **SUSPENSIONS** | | |
| Employee #4450 | **Effective:** *06/24/2026, 06/30/2026, and 07/15/2026* | |
| | | |
| Employee #9907 | **Effective:** *08/19/2026* | |
| | | |
| **RETIREMENTS** | | |
| Manjula Singh | Dean of Students | East |
| | **Revision to Retirement Date:** *End of the 2026-2027 School Year* | |
| | | |
| Ellen Stefanski | Part Time Food Service | FC |
| | **Effective:** *12/31/2026* | |
| | | |
| **NON-RENEWAL** | | |
| Employee #9262 | **Effective:** *End of the 2025-2026 School Year* | |
| | | |
| **RESIGNATIONS** | | |
| Alexus Barry | Assistant Softball Coach (only) | |
| | **Effective:** *05/13/2026* | |
| | | |
| Elizabeth Garcia | Human Resources Generalist | District |
| | **Effective:** *06/22/2026* | |
| | | |

| | | |
|---|---|---|
| Olena Haiduk | Teaching Assistant | West |
| | **Effective:** *End of the 2025-2026 School Year* | |
| | | |
| Aja Lewellen | 10 Month Full Time Security | East |
| | **Effective:** *05/19/2026* | |
| | | |
| Brian Manjarrez | School Social Worker | West |
| | **Effective:** *End of the 2025-2026 School Year* | |
| | | |
| Sebastian Mora | Business Education Teacher | East |
| | **Effective:** *End of the 2025-2026 School Year* | |
| | | |
| Patricia Purpura | Assistant Softball Coach (only) | |
| | **Effective:** *05/14/2026* | |
| | | |
| Haley Reid | Science Lab Teaching Assistant | FC |
| | **Effective:** *05/21/2026* | |
| | | |
| Megan Stachura | Special Education Coordinator | East |
| | **Effective:** *06/30/2026* | |
| | | |
| Abigail Vanderlee | Science Teacher | East |
| | **Effective:** *End of the 2025-2026 School Year* | |
| | | |

# J. Sterling Morton High School District 201

BUSINESS OFFICE
5801 West Cermak Road, Cicero, Illinois 60804
(708) 780-2116

June 10th, 2026

TO: Dr. Michael Kuzniewski

FR: Nicholas Valderas

RE: Facility Usage Requests for June 2026

| GROUP | FACILITY REQUEST | DATES |
|---|---|---|
| City of Berwyn<br><br>Claudia E Ayala | West Parking Lot<br>West Stadium | July 3rd 2026<br>4pm-9:30pm |
| Mustangs Youth Football and Cheer<br><br>David Lopez | West Field House<br>West Parking Lot<br>West Playing Field | July 13th –Nov 6th 2026 6pm-8pm<br>Sept 6, Sept 13, Sept 20, Sept 27, Oct 4, Oct 11, Oct 18, Oct 25, Nov 1-2026 8am-4pm |
| MWHS Class '86<br>Ramona Towner | West | Sept 12 2026<br>9am |
| North Berwyn Park District<br><br>Joseph C Vallez | West Parking Lot | Aug 14 2026-Aug 15 2026<br><br>Overnight-12pm |

## FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN # 369-005796**

**X Class I  Class II  Class III  Class IV (Select one)**

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

City of Berwyn, 6700 W. 26th Street, Berwyn, IL 60402

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

Claudia E. Ayala Cayala@ci.berwyn.il.us 708-749-6432

**DESCRIPTION OF EVENT/ACTIVITY:**

Independence Day Fireworks

**ATTENDANCE (Breakdown by Adults and Children – will be verified):**

ADULTS _____ CHILDREN _____

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

N/A

**DATE(S) OF EVENT:**

FROM 7/3/2026 (Month/Day/Year) TO 7/3/2026 (Month/Day/Year)

**TIME(S) OF EVENT:**

SET UP (If Needed) 4:00pm START _____

BREAKDOWN (If Needed) 9:30pm END _____

**ADDITIONAL NEEDS (Equipment or Special Requests):**

—Use of stadium sound system to use in coordination with fireworks display, North stadium entrance use.

**APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])**

| | | | |
|---|---|---|---|
| Morton East ____ | Morton West __x__ | Freshman Center ____ | Alternative ____ |

**FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])**

| | | | |
|---|---|---|---|
| Classroom ____ * | Staff Cafeteria ____ | Senior Cafeteria ____ | Main Cafeteria ____ |
| Library ____ | Auditorium ____ | Little Theater ____ | Stadium __x__ |
| Field House ____ | Main Gym ____ | Other Gym ____ * | Locker Room ____ |
| Conference Room ____ * | Pool ____ | Pool Locker Room ____ | Playing Field ____ * |
| Cardio Room ____ | Parking Lot __x__ | Other ____ | |

***Specify Exact Location of Requested Use** _____

**ADDITIONAL RULES & REGULATION CONCERNING USE**

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.

3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.

4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.

5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

Claudia E. Ayala

05/7/206

SIGNATURE & PRINTED NAME DATE

**********OFFICE USE ONLY**********

# FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE:** Tax EIN #99-1112775
Class I Class II Class III Class IV (Select one)

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

Mustangs Youth Football and Cheer 3540 So. 58th Ave Cicero IL

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

David Lopez, Berwynfootball@Hotmail.com 708-997-1439

**DESCRIPTION OF EVENT/ACTIVITY:**

Pee Wee football and Cheer practice

**ATTENDANCE (Breakdown by Adults and Children -- will be verified):**
ADULTS 50 CHILDREN 150

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

NO

**DATE(S) OF EVENT:**

FROM July 13th, 2026 (Month/Day/Year) TO November 6th, 2026 (Month/Day/Year)

**TIME(S) OF EVENT:**

SET UP (If Needed) _____ START 6pm

BREAKDOWN (If Needed) _____ END 8pm

**ADDITIONAL NEEDS (Equipment or Special Requests):**

Field House use for Cheer practice if weather does not allow to practice outdoors.

11

## APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])

| | | | |
|---|---|---|---|
| Morton East | Morton West X | Freshman Center | Alternative |

## FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])

| | | | |
|---|---|---|---|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium |
| Field House X | Main Gym | Other Gym * | Locker Room |
| Conference Room * | Pool | Pool Locker Room | Playing Field X * |
| Cardio Room | Parking Lot X | Other | |

***Specify Exact Location of Requested Use** _____

## ADDITIONAL RULES & REGULATION CONCERNING USE

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.

3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.

4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.

5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

David Lopez — 5/14/2026

SIGNATURE & PRINTED NAME — DATE

**********OFFICE USE ONLY**********

| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
|---|---|---|
| | | |

12

## USAGE SUMMARY FORM

**Rental/Usage Fees:**

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____ _____

_____ _____

_____ 5/14/2026
Signature of Applicant Date

_____ _____
Signature of Superintendent Date

_____ _____
Signature of Business Office Date

**Business Office Only**

Application Submitted
Proof of Insurance Submitted
Proof of Non-Profit Submitted
School Sign Off (availability)
Custodian notification and confirmation of coverage
Agreement execution
Invoice sent
Other requests notified and confirmed
School related hour calculation

## FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN #** 99-1112775
**Class I Class II Class III Class IV (Select one)**

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

Mustangs Youth Football and Cheer 3540 So. 58th Ave Cicero, IL.

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

David Lopez, Berwynfootball@Hotmail.com 708-997-1439

**DESCRIPTION OF EVENT/ACTIVITY:**

Pee Wee Football and Cheer games

**ATTENDANCE (Breakdown by Adults and Children – will be verified):**
ADULTS 100 CHILDREN 180

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

No

**DATE(S) OF EVENT:**

FROM September 6th, 2026 (Month/Day/Year) TO September 6th, 2026 (Month/Day/Year)

**TIME(S) OF EVENT:**

SET UP (If Needed) _____ START 8am

BREAKDOWN (If Needed) _____ END 4pm

**ADDITIONAL NEEDS (Equipment or Special Requests):**

Use field markers and scoreboard

Also Concession Stand

11

## APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])

| | | | |
|---|---|---|---|
| Morton East | Morton West X | Freshman Center | Alternative |

## FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])

| | | | |
|---|---|---|---|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium X |
| Field House | Main Gym | Other Gym * | Locker Room |
| Conference Room * | Pool | Pool Locker Room | Playing Field X * |
| Cardio Room | Parking Lot X | Other | |

***Specify Exact Location of Requested Use** Morton West Main playing field

## ADDITIONAL RULES & REGULATION CONCERNING USE

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.

3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.

4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.

5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

David Lopez — SIGNATURE & PRINTED NAME

5/14/26 — DATE

***********************OFFICE USE ONLY***********************

| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
|---|---|---|
| | | |

## USAGE SUMMARY FORM

**Rental/Usage Fees:**

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____ _____

_____ _____

Signature of Applicant — Date: 5/14/26

_____
Signature of Superintendent — Date: _____

_____
Signature of Business Office — Date: _____

**Business Office Only**

Application Submitted
Proof of Insurance Submitted
Proof of Non-Profit Submitted
School Sign Off (availability)
Custodian notification and confirmation of coverage
Agreement execution
Invoice sent
Other requests notified and confirmed
School related hour calculation

## FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN #** 99-1112775
**Class I Class II Class III Class IV (Select one)**

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

Mustangs Youth Football and Cheer 3540 So. 58th Ave Cicero,

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

David Lopez, Berwynfootball@Hotmail.com 708-997-1439

**DESCRIPTION OF EVENT/ACTIVITY:**

Pee Wee Football and Cheer games

**ATTENDANCE (Breakdown by Adults and Children – will be verified):**
ADULTS 100 CHILDREN 180

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

No

**DATE(S) OF EVENT:**

FROM September 13th, 2026 (Month/Day/Year) TO September 13th, 2026 (Month/Day/Year)

**TIME(S) OF EVENT:**

SET UP (If Needed) _____ START 8am

BREAKDOWN (If Needed) _____ END 4pm

**ADDITIONAL NEEDS (Equipment or Special Requests):**

Use field markers and scoreboard

Also Concession Stand

## APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location|s|)

| | | | |
|---|---|---|---|
| Morton East | Morton West X | Freshman Center | Alternative |

## FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area|s|)

| | | | |
|---|---|---|---|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium X |
| Field House | Main Gym | Other Gym * | Locker Room |
| Conference Room * | Pool | Pool Locker Room | Playing Field X * |
| Cardio Room | Parking Lot X | Other | |

***Specify Exact Location of Requested Use** Morton West Main playing field

### ADDITIONAL RULES & REGULATION CONCERNING USE

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.

3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.

4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.

5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

David Lopez — 5/14/26

SIGNATURE & PRINTED NAME — DATE

***********************OFFICE USE ONLY***********************

| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
|---|---|---|
| | | |

12

## USAGE SUMMARY FORM

**Rental/Usage Fees:**

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____ _____

_____ _____

Signature of Applicant — Date: 5/14/26

_____ Signature of Superintendent — Date: _____

_____ Signature of Business Office — Date: _____

**Business Office Only**

Application Submitted
Proof of Insurance Submitted
Proof of Non-Profit Submitted
School Sign Off (availability)
Custodian notification and confirmation of coverage
Agreement execution
Invoice sent
Other requests notified and confirmed
School related hour calculation

# FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN #** 99-1112775
**Class I Class II Class III Class IV (Select one)**

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

Mustangs Youth Football and Cheer 3542 So. 58th Ave Cicero, IL

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

David Lopez, Berwynfootball@Hotmail.com 708-997-1439

**DESCRIPTION OF EVENT/ACTIVITY:**

Pee Wee Football and Cheer games

**ATTENDANCE (Breakdown by Adults and Children – will be verified):**
ADULTS 100 CHILDREN 180

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

No

**DATE(S) OF EVENT:**

FROM September 20th, 2026 (Month/Day/Year) TO September 20th, 2026 (Month/Day/Year)

**TIME(S) OF EVENT:**

SET UP (If Needed) _____ START 8am

BREAKDOWN (If Needed) _____ END 4pm

**ADDITIONAL NEEDS (Equipment or Special Requests):**

Use field markers and scoreboard

Also Concession Stand

11

## APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])

| | | | |
|---|---|---|---|
| Morton East | Morton West X | Freshman Center | Alternative |

## FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])

| | | | |
|---|---|---|---|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium X |
| Field House | Main Gym | Other Gym * | Locker Room |
| Conference Room * | Pool | Pool Locker Room | Playing Field X * |
| Cardio Room | Parking Lot X | Other | |

*Specify Exact Location of Requested Use Morton West Main playing field

## ADDITIONAL RULES & REGULATION CONCERNING USE

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.

3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.

4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.

5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

David Lopez — 5/14/26

SIGNATURE & PRINTED NAME — DATE

**********OFFICE USE ONLY**********

| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
|---|---|---|
| | | |

12

## USAGE SUMMARY FORM

**Rental/Usage Fees:**

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____ _____

_____ _____

Signature of Applicant _____ Date 5/14/26

_____ _____

Signature of Superintendent Date

_____ _____

Signature of Business Office Date

**Business Office Only**

Application Submitted
Proof of Insurance Submitted
Proof of Non-Profit Submitted
School Sign Off (availability)
Custodian notification and confirmation of coverage
Agreement execution
Invoice sent
Other requests notified and confirmed
School related hour calculation

## FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN #** 99-1112775
**Class I Class II Class III Class IV (Select one)**

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

Mustangs Youth Football and Cheer 3540 So. 58th Ave Cicero, IL

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

David Lopez, BerwynFootball@Hotmail.com 708-997-1439

**DESCRIPTION OF EVENT/ACTIVITY:**

Pee Wee Football and Cheer games

**ATTENDANCE (Breakdown by Adults and Children – will be verified):**
ADULTS 100 CHILDREN 180

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

No

**DATE(S) OF EVENT:**

FROM September 27th, 2021 (Month/Day/Year) TO September 27th, 2026 (Month/Day/Year)

**TIME(S) OF EVENT:**

SET UP (If Needed) _____ START 8am

BREAKDOWN (If Needed) _____ END 4pm

**ADDITIONAL NEEDS (Equipment or Special Requests):**

use field markers and scoreboard

Also Concession Stand

## APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location|s|)

| | | | |
|---|---|---|---|
| Morton East | Morton West X | Freshman Center | Alternative |

## FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area|s|)

| | | | |
|---|---|---|---|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium X |
| Field House | Main Gym | Other Gym | Locker Room |
| Conference Room * | Pool | Pool Locker Room | Playing Field X * |
| Cardio Room | Parking Lot X | Other | |

***Specify Exact Location of Requested Use** Morton West Main playing field

### ADDITIONAL RULES & REGULATION CONCERNING USE

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.

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4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.

5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

David Lopez — 5/14/26

SIGNATURE & PRINTED NAME — DATE

***********************OFFICE USE ONLY***********************

| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
|---|---|---|
| | | |

12

## USAGE SUMMARY FORM

**Rental/Usage Fees:**

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____ _____

_____ _____

Daniel Tay
Signature of Applicant

5/14/26
Date

_____
Signature of Superintendent

_____
Date

_____
Signature of Business Office

_____
Date

**Business Office Only**

Application Submitted
Proof of Insurance Submitted
Proof of Non-Profit Submitted
School Sign Off (availability)
Custodian notification and confirmation of coverage
Agreement execution
Invoice sent
Other requests notified and confirmed
School related hour calculation

## FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN #** 99-1112775
**Class I Class II Class III Class IV (Select one)**

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

Mustangs Youth Football and Cheer 3540 So. 58th Ave Cicero, IL

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

David Lopez, BerwynFootball@Hotmail.com 708-997-1439

**DESCRIPTION OF EVENT/ACTIVITY:**

Pee Wee Football and Cheer games

**ATTENDANCE (Breakdown by Adults and Children – will be verified):**
ADULTS 100 CHILDREN 180

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

No

**DATE(S) OF EVENT:**

FROM October 4th, 2026 (Month/Day/Year) TO October 4th, 2026 (Month/Day/Year)

**TIME(S) OF EVENT:**

SET UP (If Needed) _____ START 8 am

BREAKDOWN (If Needed) _____ END 4 pm

**ADDITIONAL NEEDS (Equipment or Special Requests):**

Use field markers and scoreboard

Also Concession Stand

11

## APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])

| | | | |
|---|---|---|---|
| Morton East | Morton West X | Freshman Center | Alternative |

## FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])

| | | | |
|---|---|---|---|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium X |
| Field House | Main Gym | Other Gym * | Locker Room |
| Conference Room * | Pool | Pool Locker Room | Playing Field X * |
| Cardio Room | Parking Lot X | Other | |

***Specify Exact Location of Requested Use** Morton West Main playing field

## ADDITIONAL RULES & REGULATION CONCERNING USE

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.

3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.

4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.

5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

David Lopez — 5/14/26

SIGNATURE & PRINTED NAME — DATE

**********OFFICE USE ONLY**********

| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
|---|---|---|
| | | |

12

## USAGE SUMMARY FORM

### Rental/Usage Fees:

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____ _____

_____ _____

Signature of Applicant — Date: 5/14/26

_____ Signature of Superintendent — Date: _____

_____ Signature of Business Office — Date: _____

**Business Office Only**

Application Submitted
Proof of Insurance Submitted
Proof of Non-Profit Submitted
School Sign Off (availability)
Custodian notification and confirmation of coverage
Agreement execution
Invoice sent
Other requests notified and confirmed
School related hour calculation

## FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN #** 99-1112775
**Class I Class II Class III Class IV (Select one)**

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

Mustangs Youth Football and Cheer 3540 So. 58th Ave Cicero, IL

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

David Lopez, Berwynfootball@Hotmail.com 708-997-1439

**DESCRIPTION OF EVENT/ACTIVITY:**

Pee Wee Football and Cheer games

**ATTENDANCE (Breakdown by Adults and Children – will be verified):**
ADULTS 100 CHILDREN 180

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

No

**DATE(S) OF EVENT:**

FROM October 11th, 2026 (Month/Day/Year) TO October 11th, 2026 (Month/Day/Year)

**TIME(S) OF EVENT:**

SET UP (If Needed) _____ START 8am

BREAKDOWN (If Needed) _____ END 4pm

**ADDITIONAL NEEDS (Equipment or Special Requests):**

Use field markers and scoreboard

Also Concession Stand

## APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])

| | | | |
|---|---|---|---|
| Morton East | Morton West X | Freshman Center | Alternative |

## FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])

| | | | |
|---|---|---|---|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium X |
| Field House | Main Gym | Other Gym * | Locker Room |
| Conference Room * | Pool | Pool Locker Room | Playing Field X * |
| Cardio Room | Parking Lot X | Other | |

***Specify Exact Location of Requested Use** Morton West Main playing field

## ADDITIONAL RULES & REGULATION CONCERNING USE

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

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5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

David Lopez — 5/14/26

SIGNATURE & PRINTED NAME — DATE

**********OFFICE USE ONLY**********

| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
|---|---|---|
| | | |

## USAGE SUMMARY FORM

**Rental/Usage Fees:**

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____ _____

_____ _____

Signature of Applicant — Date: 5/14/26

Signature of Superintendent — Date

Signature of Business Office — Date

**Business Office Only**

Application Submitted
Proof of Insurance Submitted
Proof of Non-Profit Submitted
School Sign Off (availability)
Custodian notification and confirmation of coverage
Agreement execution
Invoice sent
Other requests notified and confirmed
School related hour calculation

## FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE:** Tax EIN #99-1112775
**Class I Class II Class III Class IV (Select one)**

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

Mustangs Youth Football and Cheer 3540 So. 58th Ave Cicero, IL

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

David Lopez, BerwynFootball@Hotmail.com 708-997-1439

**DESCRIPTION OF EVENT/ACTIVITY:**

Pee Wee Football and Cheer games

**ATTENDANCE (Breakdown by Adults and Children – will be verified):**
ADULTS 100 CHILDREN 180

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

No

**DATE(S) OF EVENT:**

FROM October 18th, 2026 (Month/Day/Year) TO October 18th, 2026 (Month/Day/Year)

**TIME(S) OF EVENT:**

SET UP (If Needed) _____ START 8am

BREAKDOWN (If Needed) _____ END 4pm

**ADDITIONAL NEEDS (Equipment or Special Requests):**

Use field markers and scoreboard

Also Concession Stand

11

## APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])

| | | | |
|---|---|---|---|
| Morton East | Morton West X | Freshman Center | Alternative |

## FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])

| | | | |
|---|---|---|---|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium X |
| Field House | Main Gym | Other Gym * | Locker Room |
| Conference Room * | Pool | Pool Locker Room | Playing Field X * |
| Cardio Room | Parking Lot X | Other | |

***Specify Exact Location of Requested Use** Morton West Main playing field

## ADDITIONAL RULES & REGULATION CONCERNING USE

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

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4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.

5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

David Lopez — SIGNATURE & PRINTED NAME

5/14/26 — DATE

**********OFFICE USE ONLY**********

| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
|---|---|---|
| | | |

## USAGE SUMMARY FORM

**Rental/Usage Fees:**

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____ _____

_____ _____

Daniel Tay
Signature of Applicant

5/14/26
Date

_____
Signature of Superintendent

_____
Date

_____
Signature of Business Office

_____
Date

**Business Office Only**

Application Submitted
Proof of Insurance Submitted
Proof of Non-Profit Submitted
School Sign Off (availability)
Custodian notification and confirmation of coverage
Agreement execution
Invoice sent
Other requests notified and confirmed
School related hour calculation

## FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN #** 99-1112775
**Class I Class II Class III Class IV (Select one)**

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

Mustangs Youth Football and Cheer 3540 So. 58th Ave Cicero, IL

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

David Lopez, Berwynfootball@Hotmail.com 708-997-1439

**DESCRIPTION OF EVENT/ACTIVITY:**

Pee Wee Football and Cheer games Playoff

**ATTENDANCE (Breakdown by Adults and Children – will be verified):**
ADULTS 100 CHILDREN 180

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

No

**DATE(S) OF EVENT:**

FROM October 25th, 2026 (Month/Day/Year) TO October 25th, 2026 (Month/Day/Year)

**TIME(S) OF EVENT:**

SET UP (If Needed) _____ START 8 am

BREAKDOWN (If Needed) _____ END 4 pm

**ADDITIONAL NEEDS (Equipment or Special Requests):**

Use field markers and Scoreboard

Also Concession Stand

## APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])

| | | | |
|---|---|---|---|
| Morton East | Morton West X | Freshman Center | Alternative |

## FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])

| | | | |
|---|---|---|---|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium X |
| Field House | Main Gym | Other Gym * | Locker Room |
| Conference Room * | Pool | Pool Locker Room | Playing Field X * |
| Cardio Room | Parking Lot X | Other | |

*Specify Exact Location of Requested Use Morton West Main playing field

### ADDITIONAL RULES & REGULATION CONCERNING USE

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.

3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.

4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.

5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

David Lopez — SIGNATURE & PRINTED NAME

5/14/26 — DATE

**********OFFICE USE ONLY**********

| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
|---|---|---|
| | | |

12

## USAGE SUMMARY FORM

**Rental/Usage Fees:**

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____ _____

_____ _____

Signature of Applicant — Date: 5/14/26

_____ Signature of Superintendent — Date: _____

_____ Signature of Business Office — Date: _____

**Business Office Only**

Application Submitted
Proof of Insurance Submitted
Proof of Non-Profit Submitted
School Sign Off (availability)
Custodian notification and confirmation of coverage
Agreement execution
Invoice sent
Other requests notified and confirmed
School related hour calculation

# FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN #** 99-1112775
**Class I Class II Class III Class IV (Select one)**

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

Mustangs Youth Football and Cheer 3540 So. 58th Ave Cicero, IL

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

David Lopez, BerwynFootball@Hotmail.com 708-997-1439

**DESCRIPTION OF EVENT/ACTIVITY:**

Pee Wee Football and Cheer games playoff

**ATTENDANCE (Breakdown by Adults and Children -- will be verified):**
ADULTS 100 CHILDREN 180

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

No

**DATE(S) OF EVENT:**

FROM November 1st, 2026 (Month/Day/Year) TO November 1st, 2026 (Month/Day/Year)

**TIME(S) OF EVENT:**

SET UP (If Needed) _____ START 8am

BREAKDOWN (If Needed) _____ END 4pm

**ADDITIONAL NEEDS (Equipment or Special Requests):**

Use field markers and Scoreboard

Also Concession Stand

11

## APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])

| | | | |
|---|---|---|---|
| Morton East | Morton West X | Freshman Center | Alternative |

## FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])

| | | | |
|---|---|---|---|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium X |
| Field House | Main Gym | Other Gym * | Locker Room |
| Conference Room * | Pool | Pool Locker Room | Playing Field X * |
| Cardio Room | Parking Lot X | Other | |

***Specify Exact Location of Requested Use** Morton West Main playing field

### ADDITIONAL RULES & REGULATION CONCERNING USE

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.

3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.

4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.

5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

David Lopez — 5/14/26

SIGNATURE & PRINTED NAME — DATE

**********OFFICE USE ONLY**********

| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
|---|---|---|
| | | |

## USAGE SUMMARY FORM

**Rental/Usage Fees:**

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____ _____

_____ _____

Signature of Applicant _____ Date 5/14/26

_____ _____

Signature of Superintendent Date

_____ _____

Signature of Business Office Date

**Business Office Only**

Application Submitted
Proof of Insurance Submitted
Proof of Non-Profit Submitted
School Sign Off (availability)
Custodian notification and confirmation of coverage
Agreement execution
Invoice sent
Other requests notified and confirmed
School related hour calculation

## FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN #36-3038149**
**Class I Class II X Class III Class IV (Select one)**

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

North Berwyn Park District, 1619 Wesley Ave, Berwyn IL 60402

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

Joseph C Vallez, Executive Director, 708-749-4900x17 nwoods@nbpd4fun.org

**DESCRIPTION OF EVENT/ACTIVITY:**

5K Run/Walk

**ATTENDANCE (Breakdown by Adults and Children – will be verified):**
ADULTS 1000 CHILDREN 200

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

**N/A Requesting Overnight Parking For Use of the residents as cars will need to be off the street from Friday night thru end of race Saturday morning.**

**DATE(S) OF EVENT:**

FROM Aug 14, 2026 (Month/Day/Year) TO August 15, 2026 (Month/Day/Year)

**TIME(S) OF EVENT:** N/A DOES NOT APPLY

SET UP (If Needed) _____ START _____

BREAKDOWN (If Needed) _____ END _____

**ADDITIONAL NEEDS (Equipment or Special Requests):**

- Lot use for residents who have to remove cars from street;
- Access to electric cord out front door for DJ morning of race, Sat. Aug 15, 2026
- Approval for sbc -waste solutions (we order) to place port o potty on Home just South of school;
- Request cheerleaders and Mascot to cheer on runners on Sat, Aug 15 from 8:00am-approx. 10:00am as they pass by school;
- Water station area to be placed on street by school;
- School to be used as an emergency shelter if needed during race as last year request.

**APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])**

| | | | |
|---|---|---|---|
| Morton East | **Morton West XX** | Freshman Center | Alternative |

**FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])**

| | | | |
|---|---|---|---|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium |
| Field House | Main Gym | Other Gym * | Locker Room |
| Conference Room * | Pool | Pool Locker Room | Playing Field * |
| Cardio Room | Weight Room | Parking Lot XX | Other |

***Specify Exact Location of Requested Use** _____

**ADDITIONAL RULES & REGULATION CONCERNING USE**

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.

3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.

4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.

5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

Joseph C Vallez — 6/22/26

SIGNATURE & PRINTED NAME — DATE

**********OFFICE USE ONLY**********

| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
|---|---|---|
| | | |

**USAGE SUMMARY FORM**

**Rental/Usage Fees:**

Base Fee: _____

Custodial: _____

Security: _____

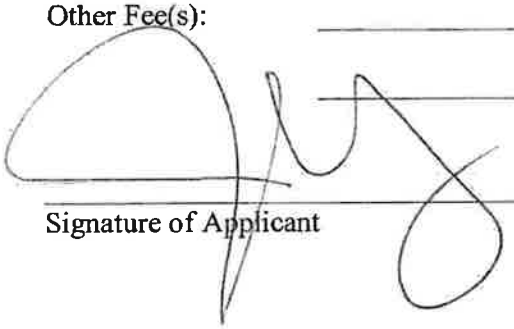
Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____ _____

_____ _____



6/2/26

Signature of Applicant Date

_____ _____

Signature of Superintendent Date

_____ _____

Signature of Business Office Date

**Business Office Only**

Application Submitted
Proof of Insurance Submitted
Proof of Non-Profit Submitted
School Sign Off (availability)
Custodian notification and confirmation of coverage
Agreement execution
Invoice sent
Other requests notified and confirmed
School related hour calculation

17

## FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN #___-_____**
**☒ Class I ☐ Class II ☐ Class III ☐ Class IV (Select one)**

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

**MWHS Class of 1986**

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

**Ramona Towner, townerceo@gmail.com, 708-751-1745**

**DESCRIPTION OF EVENT/ACTIVITY:**

**West Campus school tour for 40th reunion during homecoming weekend**

**ATTENDANCE (Breakdown by Adults and Children – will be verified):**
ADULTS 30 CHILDREN

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

**No**

**DATE(S) OF EVENT:**

FROM **09/12/2026** (Month/Day/Year) TO **09/12/2026** (Month/Day/Year)

**TIME(S) OF EVENT:**

SET UP (If Needed) _____ START 9am

BREAKDOWN (If Needed) _____ END ?

**ADDITIONAL NEEDS (Equipment or Special Requests):**

**APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])**

| | | | |
|---|---|---|---|
| Morton East | Morton West X | Freshman Center | Alternative |

**FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])**

| | | | |
|---|---|---|---|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium |
| Field House | Main Gym | Other Gym * | Locker Room |
| Conference Room * | Pool | Pool Locker Room | Playing Field * |
| Cardio Room | Parking Lot | Other | |

***Specify Exact Location of Requested Use** _____

**ADDITIONAL RULES & REGULATION CONCERNING USE**

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.

3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.

4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.

5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

Ramona M Towner **Ramona M Towner** **06/01/2026**

SIGNATURE & PRINTED NAME DATE

**********OFFICE USE ONLY**********

| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
|---|---|---|
| | | |

12

## FACILITY RENTAL AGREEMENT

## J. STERLING MORTON HIGH SCHOOL DISTRICT 201

**General Policies**

1. At the Superintendent's discretion, DISTRICT may grant individuals or entities, including but not limited to community and/or student organizations, short-term rental access to school facilities, provided such organizations agree to the terms listed in the Conditions for Rental section of this document.

2. During the school term, the District's facilities and property are ONLY available for usage outside of school hours (8:00 a.m. and 3:30 p.m) and up to 9:00 pm by outside groups UNLESS prior approval is granted by the Superintendent or designee.

3. No rentals shall be allowed on district holidays or during summer hours unless permitted by the Superintendent or designee.

**Conditions for Rental**

Permission to rent facilities is subject to approval by the Superintendent or designee upon submission of all required materials to the District 201 Business Office. Permission for rental will not be granted unless the renter agrees to abide by the provisions contained in the Facility Usage Application, Rules and Procedures. In addition, the following rules must be followed by the individual or entity whose Application is approved for usage:

1. Abide by all Federal, State, County and local laws including all rules and regulations of DISTRICT.

2. All advertisements and information must note the name of the organization and telephone number of a contact person AND should neither imply the endorsement of DISTRICT nor have DISTRICT phone numbers listed. Advertisements must not be made or distributed prior to the approval of a requested usage AND execution of a rental agreement. DISTRICT will review and approve all advertisements for any event prior to its distribution if so requested from the individual or entity approved for usage.

3. Maintain a tobacco-free, alcohol-free and drug-free environment.

4. Permit DISTRICT employees, at the discretion of the Superintendent or designee, to attend or monitor the group meeting or activities.

5. Submit Facility Rental Time Cards so that the District may assess any additional fees. Renters must sign in upon arrival and sign out immediately before departure. Failure to clock in and out appropriately may result in the termination of this Rental Agreement.

6. Stay in the designated rental areas. Renters may not enter building areas not covered by the Rental Agreement.

13

7. Minors (21 years of age and under) shall be supervised by adults over the age of 21 at all times.

8. Sell only beverages (i.e. soda, bottled water) purchased through DISTRICT OR catered by professional restaurants, caterers or organizations possessing the proper licenses and/or permits. The renter will order and pay for all such beverages ordered through the DISTRICT upon invoice being submitted by the Business Office. Orders will be placed when DISTRICT receives payment in full. Orders must be placed at least one week prior to the desired delivery date. If this condition for rental is violated, a fee of $500.00 will be assessed on the final invoice to the renter.

9. Pay the rental fees as assessed by the Business Office. Fees stated on the Rental Agreement are estimates and may be amended in certain instances including, but not limited to, overrun of contracted time, required set up time, operation of equipment, break down and cleaning time after the event.

10. Base fees for spaces are established by area as defined within the fee schedule. The base fees include use of the space and basic utilities such as restrooms, water, lighting, heating and air conditioning (if available).

11. Pay any additional fees prescribed within the contract, including custodial, lighting and sound technicians, piano tuning, security guards and food service staff, if applicable.

12. Custodial fees are assessed at the hourly rate as defined within the fee schedule and will include a minimum of one hour beyond the contracted time. Custodial fees are assessed per custodian assigned; all efforts will be made to accurately estimate costs. Custodians are assigned to the renter to set up, break down and clean up after the rental. They are also capable of handling on-site issues and emergencies that may arise during the rental, and will supply the renter with Facility Renter Time Card and Facility Inspection form. It is understood that these are the custodians' only contracted duties.

13. Lighting and Sound Technicians shall be supplied by the DISTRICT. The renter shall be assessed the expense for such technicians at the hourly rate defined in the fee schedule, if applicable.

14. Renters may not tune or adjust DISTRICT pianos. All fees resulting from requested tunings or required tunings after the event based upon unauthorized use by renter shall be the responsibility of the renter.

15. Food Service areas (kitchens) may be included within the rental agreement provided that renter retains the service of at least one District Food Service employee. The number of Food Service employees required will be established on a case by case basis. This fee will be established on a per person hourly rate as set forth in the fee schedule.

16. Security guards are required for the duration of the event. Associated fees are assessed at the hourly rate as defined within the fee schedule, as noted on the Rental Agreement. The number of security guards is determined by the number of people attending the event, at the discretion of the District. The Superintendent, or his designee, will notify an organization of the necessary level security at the time the contract is approved.

17. The District retains the right to assess a Parking Lot Fee, based upon attendance of the event. The Superintendent, or his designee, will notify an organization at the time the contract is approved.

18. The facility must be returned to its proper status upon the conclusion of the event OR the individual or entity must pay for all repairs to return it to pre-event condition.

19. The applicant, renter, organization shall indemnify, defend and save harmless J. Sterling Morton High School District 201, its Board of Education, officers, agents, servants and employees from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses, including attorney's fees, for bodily injury, sickness, disease or death sustained by any person or persons, or injury, damage to, destruction or loss of any property, directly or indirectly arising out of or relating to, or in connection with the applicant, renter, organization's use of School District 201 pursuant to this agreement.

20. The renter shall procure and maintain, at its sole cost and expense, comprehensive general liability insurance as required in the Facilities Usage Application, Rules and Procedures.

21. It is agreed the policies and procedures adopted by the Board of Education for use of school buildings and provided to all renters in advance will be rigidly enforced.

22. The individual or entity applying for the usage personally accepts the responsibility for payment of bills and that all rules, regulations and procedures pertaining to the use of the property are observed.

**Revoking or Rejecting Agreements, Cancellation of Event/Usage**

Approval of usage or events may be revoked or rejected by the Superintendent or designee in accordance with the Facilities Usage Application, Rules and Procedures. Events or usages may be cancelled by the individual or entity approved for usage in accordance with the Facilities Usage Application, Rules and Procedures.

**Chodl Auditorium – Morton East High School**

Additional guidelines, rules and regulations may be established by the Superintendent if the need for such guidelines, rules and regulations are deemed necessary. Any such guidelines, rules and regulations specifically related to Chodl Auditorium shall be made available upon request.

**USAGE SUMMARY FORM**

**Rental/Usage Fees:**

Base Fee: _____

Custodial: _____

Security: _____

Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____ _____

_____ _____

_____ _____
Signature of Applicant Date

_____ _____
Signature of Superintendent Date

_____ _____
Signature of Business Office Date

**Business Office Only**

Application Submitted
Proof of Insurance Submitted
Proof of Non-Profit Submitted
School Sign Off (availability)
Custodian notification and confirmation of coverage
Agreement execution
Invoice sent
Other requests notified and confirmed
School related hour calculation

16

**Facility Inspection Form**

**Fill Out Upon Arrival**

Date: _____

Time: _____

Organization:

Responsible Party: _____ Phone: _____

School Facilities Used:

Damaged Items:

**Fill Out Upon Departure**

Date: _____

Time: _____

Damaged Items:

AGREED / ACKNOWLEDGED (Circle One)

Renter: _____ Date: _____

Custodian: _____ Date: _____

## FACILITY USAGE APPLICATION

*J. Sterling Morton High School District 201*

**TYPE OF ORGANIZATION REQUESTING FACILITY USE: Tax EIN #36-3038149**
**Class I Class II X Class III Class IV (Select one)**

**NAME & ADDRESS OF ORGANIZATION REQUESTING FACILITY USE:**

North Berwyn Park District, 1619 Wesley Ave, Berwyn IL 60402

**CONTACT NAME, EMAIL & PHONE NUMBER OF PERSON IN CHARGE OF ORGANIZATION:**

Joseph C Vallez, Executive Director, 708-749-4900x17 nwoods@nbpd4fun.org

**DESCRIPTION OF EVENT/ACTIVITY:**

5K Run/Walk

**ATTENDANCE (Breakdown by Adults and Children – will be verified):**
ADULTS 1000 CHILDREN 200

**WILL ADMISSION BE CHARGED OR FEE COLLECTED FROM PARTICIPANTS? IF SO, WHO OR WHAT ENTITY RECEIVES THE PROCEEDS?**

**N/A Requesting Overnight Parking For Use of the residents as cars will need to be off the street from Friday night thru end of race Saturday morning.**

**DATE(S) OF EVENT:**

FROM Aug 14, 2026 (Month/Day/Year) TO August 15, 2026 (Month/Day/Year)

**TIME(S) OF EVENT:** N/A DOES NOT APPLY

SET UP (If Needed) _____ START _____

BREAKDOWN (If Needed) _____ END _____

**ADDITIONAL NEEDS (Equipment or Special Requests):**

- Lot use for residents who have to remove cars from street;
- Access to electric cord out front door for DJ morning of race, Sat. Aug 15, 2026
- Approval for sbc -waste solutions (we order) to place port o potty on Home just South of school;
- Request cheerleaders and Mascot to cheer on runners on Sat, Aug 15 from 8:00am-approx. 10:00am as they pass by school;
- Water station area to be placed on street by school;
- School to be used as an emergency shelter if needed during race as last year request.

**APPLICATION FOR USE OF PROPERTY/FACILITIES: (Check Applicable Location[s])**

| | | | |
|---|---|---|---|
| Morton East | **Morton West XX** | Freshman Center | Alternative |

**FACILITIES OR PROPERTY REQUESTED FOR USE: (Check Applicable Area[s])**

| | | | |
|---|---|---|---|
| Classroom * | Staff Cafeteria | Senior Cafeteria | Main Cafeteria |
| Library | Auditorium | Little Theater | Stadium |
| Field House | Main Gym | Other Gym * | Locker Room |
| Conference Room * | Pool | Pool Locker Room | Playing Field * |
| Cardio Room | Weight Room | Parking Lot **XX** | Other |

***Specify Exact Location of Requested Use** _____

**ADDITIONAL RULES & REGULATION CONCERNING USE**

1. District staff members must make arrangements for any needs they may have concerning the use of the facilities, including but not limited to audio visual equipment, food service, maintenance, etc. Such arrangements may require payment depending upon the rules governing facilities usage.

2. Each organization using the school facilities shall be responsible for the conduct of the people admitted and any damage or breakage incurred during the activity. The Board of Education is not responsible for any injury to persons attending, damage to personal property, or loss of personal effects.

3. All organizations must submit a certificate of insurance in accordance with all rules and regulations concerning facility usage including, but not limited to, naming J. Sterling Morton High School District 201 as an additional insured.

4. Class III applications must submit proof the organization is a qualified tax-exempt entity, such as the organization's IRS determination letter.

5. SMOKING OR THE USE OR POSSESSION OF INTOXICATING LIQUORS AND DRUGS IS NOT ALLOWED IN OR ON DISTRICT 201 PROPERTY.

I, as the applicant submitting this Request for Facilities Use, agree to the above rules and regulations concerning the usage of District 201 Property and/or Facilities as well as the Policies and Procedures of the Board of Education of District 201.

Joseph C Vallez — 6/22/26

SIGNATURE & PRINTED NAME — DATE

**********OFFICE USE ONLY**********

| BUSINESS OFFICE SECY | PERMIT NO. | DATE RECEIVED/APPROVED |
|---|---|---|
| | | |

**USAGE SUMMARY FORM**

**Rental/Usage Fees:**

Base Fee: _____

Custodial: _____

Security: _____

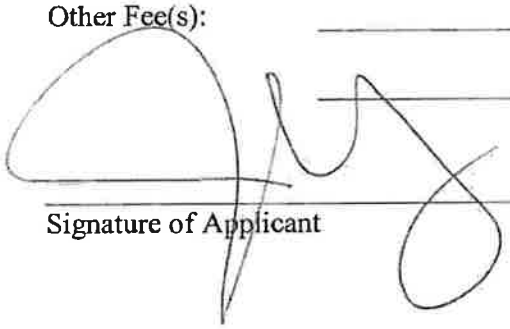
Food Service: _____

Sound/Lighting: _____

Equipment: _____

Other Fee(s): _____ _____

_____ _____



_____ 6/2/26

Signature of Applicant Date

_____ _____

Signature of Superintendent Date

_____ _____

Signature of Business Office Date

**Business Office Only**

Application Submitted
Proof of Insurance Submitted
Proof of Non-Profit Submitted
School Sign Off (availability)
Custodian notification and confirmation of coverage
Agreement execution
Invoice sent
Other requests notified and confirmed
School related hour calculation

# J. Sterling Morton High School District 201

## Board of Education Green Sheet

## Board Meeting Date: 6/10/2026

**Agenda Location: (check one)**

| | | |
|---|---|---|
| ☐Staff Travel | ☐Student Travel | ☒Contracts |
| ☐Bids or Quotes | ☐Bid Results | ☐Donations/Grants |
| ☐Disposal of District Property | | ☐Other: Click to enter text |

**Submitted by**: Dustin Heap

**A. EDUCATIONAL IMPACT STATEMENT**

Morton West High School would like to host the annual homecoming dance and is requesting to hire a DJ, SoundWave, to perform at this dance. This dance will be the culminating event in the weeklong celebration of Homecoming week and focus on the pride and excitement students have for J. S. Morton school district.

**B. SCHOOL IMPROVEMENT GOAL STATEMENT**

Student Activities has a great effect on the education and motivation of students at Morton West High School. This even will celebrate the pride and excitement students have towards our school and community here at Morton West High School, and the greater Morton community.

**C. STATUTE, BOARD POLICY OR RULE STATEMENT**

6:240

**D. FISCAL IMPACT STATEMENT**

COST: The cost for this DJ is 3,390.00.

**E. SUPERINTENDENT'S GOALS** (check all that apply)

☒ACCOUNTABILITY
☐ENHANCED LEARNING OPPORTUNITIES
☐ENSURE PARENTS AND THE COMMUNITY ARE ACTIVE PARTNERS IN THE PROCESS
☐PROVIDE SAFE AND WELL-MAINTENAINED SCHOOLS TO ENHANCE LEARNING
☐RUN AN EFFICIENT BUSINESS OPERATION

**F. IMPLEMENTATION AND ASSESSMENT PLAN**

Itinerary: 6:00 pm Set-Up
7:00-10:00 pm Performance
10:00 pm Clean-Up

**ADMINISTRATION'S RECOMMENDATION**

I recommend approval of this activity.

# PROPOSAL




| | |
|---|---|
| Proposal Number | **20260511-01** |
| Today's Date | **June 5, 2026** |
| Due Date | **September 12, 2026** |
| Prepared For | J Sterling Morton West High School<br>Dustin Heap<br>2400 S. Home Street<br>Berwyn, IL 60402<br>dheap@jsmorton.org<br>(708) 780-4100 |

| | |
|---|---|
| Prepared By | Soundwave INC<br>Chicago IL, 60617<br>Davealvarez03@gmail.com<br>3124793557 |

| Description | Quantity | Unit Price | Amount |
|---|---|---|---|
| Morton West High School 2026 Homecoming Dance<br>Saturday, September 12, 2026: 7:00 PM to 10:00 PM<br>J Sterling Morton West High School, 2400 Home Ave, Berwyn, IL, 60402<br>Package Includes:<br>• One DJ/ One Emcee. **+$475**<br>• One A/V Light Tech **+$225**<br>• Six full powered speakers = **+$650**<br>• Four subwoofers = **+$750**<br>• 1 dj monitor **+$30**<br>• Two wireless microphones system **+$25**<br>• Six LED dance wash lights = **+$300**<br>• 16 battery perimeter uplight fixtures = **+$320**<br>• Four LED high powered moving heads / intelligent light fixtures = **+$540**<br>• Four LED truss towers = **+$290**<br>• 1 DJ facade with uplights = **+$85**<br>This sound and lighting system will support up to 1200 students<br>*pricing includes labor costs | 1 | $3,690 | $3,690 |
| Discount code: REPEAT! | 1 | $-300 | $-300 |

## Notes

SCOPE OF SERVICES

1. Procedures

*The Soundwave INC team will arrive 3 hours prior to the start of the event.

a. Provide a sound and lighting system for approximately 1200 students
b. Play radio edited songs throughout the dance
c. Create a safe environment for students

**Total Cost** $3,390

throughout the night by making proper announcements

**Check**

To make a payment by check, send your check to:

Soundwave INC
c/o David Alvarez
10434 S. Avenue E
Chicago, IL. 60617

**Cash**

If making a final payment the day of the event, please find the lead Soundwave INC team member for your event.

Thank you!

# Contract

# S O U N D W A V E

## sound . lighting . dj entertainment

J Sterling Morton West HS 2026 Homecoming
2400 Home Ave,
Berwyn, IL, 60402

Event Date - 09-12-2026
Event Start time - 7:00 PM
Event End time - 10 PM

**Terms and Conditions**

Parties entering this contract are permanently bound to fulfill the obligations of this agreement unless one or more of the following conditions apply:
a. Both parties mutually agree to leave the agreement and its responsibilities (30 days from the event).
b. The event described herein is completely canceled, and a minimum of 30 days' notice is given.
1. All the entertainment information (playlist, song requests etc..) must be submitted no later than 10 days preceding the event. Song list updates can be made up until the day prior to the event, however both parties must acknowledge the change/request..
2. The DJ shall not be held liable for any action arising from or in connection with any individuals not directly affiliated with the DJ. Furthermore, the clients contracting the DJ agree to assume full responsibility for any damages caused directly or indirectly by guests or venue staff.
3. Soundwave INC will provide a COI to the venue upon request.

**Booking and Payment**

We accept payment through the specified methods mentioned on our website. All prices are in the currency indicated.

**Services and Equipment**

Soundwave INC will provide professional DJ and related services for the agreed duration and scope of the event. We will make reasonable efforts to meet your music preferences, but we cannot guarantee specific songs or genres.

Equipment: Soundwave INC will provide all necessary sound and lighting equipment for the event. In the event of equipment failure, we will make every effort to replace or repair it promptly. However, we cannot be held liable for any disruptions caused by unforeseen technical issues.

**Responsibilities and Liabilities**

Venue and Access: It is your responsibility to ensure that the event venue allows DJs and provides suitable space and power outlets. Any additional fees or restrictions imposed by the venue are your responsibility.

Conduct and Safety: You are responsible for the conduct and safety of all guests attending the event. Any damages caused by you or your guests to the equipment or property will be your financial responsibility.

Liability: Soundwave INC will not be held liable for any loss, injury, or damage arising from the use of our services, except in cases of gross negligence or willful misconduct.

**Miscellaneous**

Intellectual Property: All intellectual property rights related to our services, including music playlists and mixes, remain the property of Soundwave INC. Unauthorized recording or distribution of our performances is strictly prohibited.

Privacy: Any personal information collected during the booking process will be handled in accordance with our privacy policy. We will not share your information with third parties without your consent.

Amendments: Soundwave INC reserves the right to amend these terms and conditions at any time. The updated version will be posted on our website. By continuing to use our services, you agree to the revised terms and conditions.

Governing Law: These terms and conditions shall be governed by and interpreted in accordance with the laws of the jurisdiction where Soundwave INC operates.

By proceeding with the online booking, you confirm that you have read, understood, and agree to abide by these terms and conditions. If you have any questions or concerns, please contact us before making a booking.

IN WITNESS WHEREOF, the undersigned have entered into this Contract as of the first date set forth above,

| | | | |
|---|---|---|---|
| Client | J Sterling Morton West High School | Company | Soundwave INC |
| Name | Dustin Heap | Name | |
| Signature | | Signature | |
| Date | | Date | |

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# J. Sterling Morton High School District 201

## Board of Education Green Sheet

## Board Meeting Date: 6/10/2026

**Agenda Location: (check one)**

| | | |
|---|---|---|
| ☐Staff Travel | ☐Student Travel | ☒Contracts |
| ☐Bids or Quotes | ☐Bid Results | ☐Donations/Grants |
| ☐Disposal of District Property | | ☐Other: Click to enter text |

**Submitted by**: Dustin Heap

**A.** **EDUCATIONAL IMPACT STATEMENT**

The Class of 2027 would like to host the Morton West High School Senior Cruise on the Spirit of Navy Pier on Friday, May 14, 2027. A minimum of 400 individuals will attend to celebrate the many successes that our seniors have experienced over their four years at District 201.

**B.** **SCHOOL IMPROVEMENT GOAL STATEMENT**

Student Activities has a great effect on the education and motivation of students at Morton West High School. This event will help celebrate the success of seniors at the Morton West campus and be directly tied into attendance, behavioral, and academic incentives

**C.** **STATUTE, BOARD POLICY OR RULE STATEMENT**

6:240

**D.** **FISCAL IMPACT STATEMENT**

COST: The District will incur no cost. Students will pay for cruise

SOURCE: Students purchase tickets for the cruise.

E. **SUPERINTENDENT'S GOALS** (check all that apply)

☒ACCOUNTABILITY
☐ENHANCED LEARNING OPPORTUNITIES
☐ENSURE PARENTS AND THE COMMUNITY ARE ACTIVE PARTNERS IN THE PROCESS
☐PROVIDE SAFE AND WELL-MAINTENAINED SCHOOLS TO ENHANCE LEARNING
☐RUN AN EFFICIENT BUSINESS OPERATION

**F.** **IMPLEMENTATION AND ASSESSMENT PLAN**

Itinerary: 8:45 AM check in in the auditorium
9:30 AM Depart Morton West
10:15 AM Arrive at Navy Pier
10:30 AM Board
11:00 AM Leave dock
1:00 PM dock
1:45 PM depart Navy Pier
2:30 PM Arrive Morton West

**ADMINISTRATION'S RECOMMENDATION**

I Dustin Heap, AP of the Freshman Academy and Student Activities, recommends approval of this fundraiser.

# J.S. MORTON WEST HIGH SCHOOL

Friday, May 14, 2027
Boarding: 10:15 AM
Cruising: 11:00 AM-01:00 PM
Vessel: Spirit of Navy Pier

Dustin Heap
International
7087804000
dheap@jsmorton.org

Departing: Navy Pier
600 E Grand Ave, Chicago, IL 60611, USA
Disembarking: Navy Pier
600 E Grand Ave, Chicago, IL 60611, USA

**Brandon Redner**
**455 N Cityfront Plaze Dr Suite 2600 Chicago IL 60611 US**
**(312) 561-9361**
**brandon.redner@hornblower.com**

Order Number: 77546541
Guest Count: 400

## Cruise Experience

**Charter Price List**

Our Chicago Signature Dinner Cruise is an unforgettable way to experience the city from the water. Spend your evening on Lake Michigan with dining, picturesque views, dancing, DJ entertainment, and an assortment of games. While onboard, you'll enjoy our chef-prepared buffet, a fully stocked juice and soda bar, and incredible views of Chicago's skyline and attractions from our climate-controlled interior and open-air rooftop decks.

**Cruise Includes:**

- A two or two-and-a-half-hour cruise on Lake Michigan
- Delicious buffet with freshly prepared entrees, salads and desserts
- The best views of Chicago's skyline and attractions
- Onboard entertainment with DJ music, access to shared spaces and interactive games

**Additional information**

- Our decks are climate-controlled to cruise year-round in all weather conditions
- Most guests choose comfortable, casually stylish attire
- We do our best to accommodate dietary restrictions

## Vessel

Spirit of Navy Pier
The Spirit of Navy Pier, a four-level yacht, recently underwent renovations and offers three interior dining decks and one exterior rooftop observation deck. Savor buffet-style dining and multiple full bars, dance to a live DJ, and join in on interactive games throughout the yacht.

The Spirit of Navy Pier is our newest vessel—this four-level yacht offers three interior dining decks and two exterior observation decks. Savor buffet-style dining and multiple full bars, dance to a live DJ, and join in on interactive games throughout the yacht.

## Order Details

## Terms

**Deposit:** In order to hold pricing a **$6,700.00** deposit must be received by **07/31/2026**.

**Guaranteed Guest Count:** Due **04/23/2027.** (21 days prior to sailing)



**Final Balance**: Due **04/23/2027.** (21 days prior to sailing)

**City Cruises will not accept check payments less than 21 days prior to the event date**

## Tax Exempt Groups

- All tax-exempt forms must be issued from the state of Illinois in order to be eligible for tax exemption.
- Tax-exempt groups are not exempt from the Chicago Amusement Tax unless they qualify for and receive from the City the limited exemption for certain fundraising events, as outlined in the City of Chicago Municipal Code Section 4-156-020 (sections B (5) and C).

| Item/Type | Quantity | Unit Price | Total |
|---|---|---|---|
| Comp Ticket - Escort | 16 | $0.00 | $0.00 |
| Spirit Student Lunch Package | 400 | $48.43 | $19,372.00 |
| Spirit Student Lunch Ticket | | | |
| Soda & Juice - Student Packages | | | |
| DJ Entertainment | 2 | $0.00 | $0.00 |
| Student Boarding Photos - All Students Must Order | 400 | $3.00 | $1,200.00 |
| Fiesta Deck Charter | 1 | $0.00 | $0.00 |
| Jubilee/Celebration Deck Charter | 1 | $0.00 | $0.00 |
| | | **Subtotal** | **$20,572.00** |
| | | Fees | $6,228.00 |
| | | Taxes | $0.00 |
| | | **Total** | **$26,800.00** |
| | | Deposit Amount | $6,700.00 |
| | | Deposit Due on | 07/31/2026 |
| | | **Payment** | **$0.00** |
| | | Final Balance Due | $26,800.00 |

## Passenger Agreement

**PASSENGER CHARTER AGREEMENT**

This Passenger Charter Agreement is a legally binding agreement between J.S. Morton West High School ("Charterer") and Hornblower Cruises and Events, LLC.("City Cruises") for the event described ("Event") on the cruise summary above detailing the itemized cost, order, and event details (collectively, the "Cruise Summary") which is incorporated by reference and made a part of this Passenger Charter Agreement, (collectively the "Agreement").

1. **Defined Terms.** These defined terms are in addition to any other terms defined throughout this Agreement.

   "City Cruises", "We", or "Our" refers to Hornblower Cruises and Events, LLC., and for the purposes of the defenses, limitations of liability, and its rights in this Agreement only, it also includes City Cruises' Directors, Officers, agents, owners, employees, charterers (other than You), affiliates, subsidiaries, parents, and the ship on which You have or will travel.

   "Laws and Regulations" means all requirements of all applicable laws, orders, ordinances, and regulations of the federal, state, county, and municipal authorities.

   "Passenger" refers to You (whether participating in the event or not) and any and all persons traveling under the Agreement, including all of Your guests and any of Your Third Party Vendors.

   "Ship" refers to the vessel, or portion thereof, on which the Event will take place.

   "Total" refers to the total price, inclusive of any deposit and all services, taxes, and fees, for the Event

   "You" or "Your" refers to the Charterer under this Agreement.
2. **Deposit & Payment Terms.** To secure Your Event, City Cruises requires a deposit of 50% of the Total unless another amount is agreed to in advance in writing by City Cruises ("Deposit"), as shown in the Cruise Summary, along with an executed copy of this Agreement. . If You request any menu changes to any pre-selected menu less than fourteen (14) days prior to the date of the Event, You agree to pay the full cost of any such changes as billed to You. All outstanding balances of Your Total, including those based on the final guaranteed guest count, are due twenty-one (21) days before the date of the Event. City Cruises has the right to cancel Your reservation and this Agreement, and keep the total of any payments received, if any amount owed to City Cruises is not paid in full by the required payment date. All payments should be made in cash, certified check, ACH/wire, company check or credit card. You agree to repay City Cruises for the full amount of any failed payment due to a dishonored check, and to pay for all costs, including reasonable attorneys' fees, City Cruises incurs in collecting any overdue or failed payment amounts. You agree to pay any applicable Federal, state, county, or municipal transaction taxes related to this Agreement except in the case where You have submitted valid tax-exempt documentation prior to or upon executing this Agreement.
3. **Number of Passengers**. The number of guests stated in the Cruise Summary is the guaranteed minimum number of guests for the Event ("Guaranteed Minimum Guest Count"). Passengers may be added, in City Cruises' sole discretion and only if space is available, but guest count may not be decreased from the Guaranteed Minimum Guest Count. Any change in guest count must be provided to City Cruises no later than twenty-one (21) days prior to the Event. Under no circumstances will City Cruises allow for You to have more guests on the Ship than the Ship is certified by the United State Coast Guard to carry. You agree to pay for all Passengers who are actually on the Ship, and in any event for not less than the number of guaranteed guests as determined under Section 2 (Deposit & Payment Terms) of this Agreement regardless of whether they attend the Event, at the same rate listed in the Cruise Summary. unless otherwise agreed to in advance in writing by City Cruises, payments resulting from any changes to this Agreement, such as additional passengers or additional services You request either before or during the Event, are due at the end of the Event.
4. **Cancellation Terms**. The following cancellation policy applies if You cancel the Event for any reason other than for a Force Majeure Event:

   - In the event City Cruises receives a written cancellation notice from You at least one hundred twenty (120) days before the date of the Event, City Cruises will retain 25% of the Total and will refund any remaining payment, if applicable;
   - If City Cruises receives a written cancellation notice from You less than one hundred twenty (120) days before the date of the Event, but more than twenty-one (21) days before that date, You will be liable for 50% of the Total (in the event a paid Deposit is less than 50%, You will be liable for the outstanding balance);
   - If City Cruises receives a written cancellation notice from You twenty-one (21) days or less before the date of the Event, You will be liable for the full amount of the Total.

   Any deposits given to City Cruises less than twenty-four (24) hours before departure are non-refundable.

5. **Taxes and Fees.** Applicable state and local taxes, fuel surcharge fees, administrative fees and landing fees are included in the Total. These taxes and fees are not distributed to employees. Tax-exempt groups are required to submit a tax-exempt letter from the applicable jurisdiction, prior to or upon signing of this Agreement. Photo packages are taxed on the portion of the retail price related to estimated photo finishing costs, which is 10%. The ticket price is allocated 30% to the meal and 70% to the cruise. Any administrative fee does not represent a tip or gratuity for City Cruises' service staff and is used to cover certain direct cruise costs related to the operation of the cruise. Similar to a banquet facility, City Cruises' service staff is paid a higher hourly wage to provide Your onboard service. It is appropriate to leave a gratuity for any onboard purchases or if You feel that You received exceptional service. Any such gratuities will be distributed to designated team members of City Cruises' crew who performed services for the Event and You agree that City Cruises may do so.

**For Events departing from Boston only**: Convention Center Surcharge may be included in the above charges. Tax exempt groups are required to submit a State of Massachusetts tax exempt letter. The only organizations that are exempt from paying the Massachusetts Convention Center Surcharge are organized school groups or youth groups, both of which must be of high school age or younger.

6. **Boarding Time, Disembarkation, & Parking**. Please refer to the Cruise Summary for the exact boarding time of Your Event. City Cruises anticipates the Ship to return to the dock approximately fifteen (15) minutes before the scheduled end time. It is expected You shall use this time for disembarkation. In the event You and Your guests have not fully disembarked the Ship within fifteen (15) minutes upon the later of the scheduled end time or when the Ship returns to the dock, City Cruises reserves the right to charge You a reasonable overtime charge.
7. **Food and Beverages.** Coffee, tea and iced tea are included with the price of Your Event. If You have not pre-purchased a bar package for Your Event, alcohol and soft drinks are available for purchase on board. No food or beverage may be brought onto the Ship without City Cruises' prior authorization, granted in City Cruises' sole discretion. No food or beverage may be removed from the Ship.
8. **Guest Comfort and Safety**. Where applicable, You must provide appropriate adult chaperones over the age of 25 to accompany groups under eighteen (18) years of age. City Cruises reserves the right to require security services for the Event, at Your sole cost. City Cruises will notify You in advance of the Event if security is required so long as the nature and the activities of the Event as described by You to City Cruises remains accurate and unchanged.
9. **Alcohol; Illegal and Controlled Substances; Moonlight Cruises.** City Cruises has a zero-tolerance policy. No one under the age of twenty-one (21) will be served, or may consume, alcoholic beverages onboard. City Cruises reserves the right to deny or restrict the service of alcohol to any Passengers. You may not attempt to have City Cruises serve alcohol, or Yourself serve alcohol or misrepresent the age of a Passenger, with the intention of causing consumption of alcohol on the Ship by a minor. The use of illegal or controlled substances, including marijuana, on the Ship is prohibited. While aboard the Ship Federal controlled substance laws apply, and You are subject to the jurisdiction of the United States Coast Guard. City Cruises reserves the right to discontinue the Event if illegal or controlled substances, including marijuana, are being used. No refunds or exchanges will be given. You, anyone acting for You, or Your guests may not bring animals (except for service animals approved to be brought on board pursuant to Section 10 (Passenger Condition/Disabled Guests) below), alcoholic beverages (except by special arrangement with City Cruises), explosives, firearms, illegal substances, or articles of a dangerous or damaging nature aboard the Ship. Unless City Cruises has given its express prior written approval thereto, all Passengers boarding the Ship for a Moonlight Cruise (any Event beginning after 11:00 p.m.) must be 21 years of age or older and must present a valid picture I.D. Neither City Cruises nor its employees shall be liable for any mistake in judgment making the determination under this Section.
10. **Passenger Condition/Disabled Guests.** City Cruises welcomes the opportunity to host and assist disabled guests and strives to provide reasonable accommodations as applicable to vessel operators. You must notify City Cruises in writing at the time You book Your Event, or as soon as reasonably possible, of any Passenger needing special assistance due to physical or mental disability and who will require special accommodation during the Event. City Cruises will provide a reasonable accommodation, as applicable to sea vessel operations, if possible. You must also notify City Cruises in writing if a service animal is contemplated, so City Cruises can review the request to see if it can be reasonably accommodated. City Cruises may limit the availability of passage if unable to accomplish an accommodation consistent with passenger safety.
11. **Passenger Screening and the Authority to Refuse Transport and Remove Passengers**. In accordance with the Maritime Transportation Security Act of 2002, all Passengers and their belongings are subject to search as directed by City Cruises' Captain or his/her designee. City Cruises reserves the right to refuse to transport any Passenger, and to eject any Passenger at any port of call, at the Passenger's expense. If any Passenger shall be ill, injured, act in a disorderly manner, or fail to comply with the Laws and Regulations or any directive established during the Event for the general safety and comfort of others aboard the Ship, the Captain his/her designee, or a City Cruises employee, will be the sole judge of the condition of the Passenger and the appropriate measures to be taken. Neither City Cruises nor its employees shall be liable for any mistake in judgment making this determination.
12. **Approved Activities**. Not every activity is appropriate for City Cruises' vessels. City Cruises reserves the right to approve all Event activities. Only approved activities shall take place. If City Cruises determines in its sole discretion that an activity is not approved, City Cruises reserves the right to require security at Your sole cost, require You to change the activities of the Event so they are approved, cancel the Event, and/or make any changes to the Event so they conform to City Cruises' policies and safety standards. City Cruises shall no liability for any change to the Event if City Cruises reasonably believes or know any unapproved activities will or have taken place during the Event. If special permits or licenses are required for Your Event, You agree to obtain them at Your expense and deliver any such required permits or licenses to City Cruises thirty (30) days prior to the Event. Where required, City Cruises shall display any permits during the Event.
13. **Compliance with Laws and Regulations**. Both parties agree to observe and obey the Laws and Regulations. You agree to be responsible for Your Passengers' conduct during the Event and their observance of the Laws and Regulations. Further, You agree to comply with the directives and orders from the captain and personnel of the Ship during the Event.
14. **Third Party Vendors.** You agree not to hire or employ anyone to perform services or sell goods ("Third-Party Vendors") in the boarding area or on board the Ship unless You notify City Cruises in writing in advance, and City Cruises approves the Third-Party Vendors. City Cruises reserves the right to refuse such services or goods or any Third-Party Vendor. If approved, City Cruises reserves the right to require satisfactory evidence of general liability insurance naming City Cruises as an additional insured and worker's compensation

insurance with a waiver of subrogation as to City Cruises from the Third-party Vendors. Anyone You hire or employ will work only for You, and they are not City Cruises' subcontractors or employees. You agree to be solely responsible to insure, defend, indemnify and hold harmless City Cruises from any claims involving the Third-Party Vendors You hire in conjunction with Your Event. For avoidance of doubt, Third Party Vendors do not include any employees hired or employed directly by City Cruises to perform the services contemplated in this Agreement.

15. **Passenger Liability and Responsibility for Your Guests.** (a) You are responsible for the conduct and supervision of the Passengers on the Ship, including but not limited to compliance with Sections 7 (Food and Beverage), 9 (Alcohol; Illegal and Controlled Substances), and 13 (Compliance with Laws and Regulations); (b) You agree to promptly pay City Cruises for any and all loss of or damage to the Ship, equipment, decoration or fixtures caused by You or any Passenger attending the Event, including any damage or loss caused by the failure to act in accordance with the terms of this Agreement, or a directive of the Ship's crew; (c) You will be required to reimburse City Cruises for the full replacement cost and/or any and all loss or damage to City Cruises or the Ship as a result of any material misrepresentation made by You, including but not limited to, any false statements concerning the intended activity of Your group or Event, the falsely claimed need to provide Passengers with medical services, or the unfounded claim of injury; (d) You will be required to reimburse City Cruises for the full replacement cost and/or any and all loss or damage to City Cruises as a result of any personal injury or damage caused by Your negligent or wrongful acts or omissions or the negligent or wrongful acts or omissions of any Passenger, including any minor.
16. **Publicity**. You hereby irrevocably grant to City Cruises the right to use, reproduce, create derivative works of, publish, display, and otherwise make publicly available Your name, voice, image, likeness and any other identifying characteristics of You as contained in images, video, film or sound recordings from the Event in any manner, including but not limited to, on or in City Cruises' products, merchandise, goods or for purposes of advertising, promoting or otherwise selling City Cruises' services, and soliciting purchases of, products, merchandise, goods or services, in any and all media, including its websites and social media channels, on a perpetual and worldwide basis, all without compensation to You. You release City Cruises from any liability arising from such use, including, without limitation, claims for invasion of privacy, infringement of Your right of publicity, false light and defamation. You further agree to cooperate fully with City Cruises, upon City Cruises' request, in obtaining all necessary releases from any Passengers shown or depicted in any recordings or photographs from the Event.
17. **Indemnification.** You agree to indemnify, defend, and hold City Cruises harmless for (a) any damages, liabilities, losses, penalties, fines, charges or other expense incurred by or imposed upon City Cruises, arising from or relating to any alleged negligent or wrongful act, omission or violation of Laws or Regulations by You, or any Passenger, including any minor Passenger; and (b) any liability, cost or expense (including all reasonable legal expenses) incurred by or imposed upon City Cruises, associated with the defense or settlement of any claim, directly or indirectly related to personal injury, death or property damage arising from or relating to any alleged negligent or wrongful acts or omissions of You, or any Passenger.

    City Cruises agrees to indemnify and hold You harmless, including all Directors, Officers, agents, owners, affiliates and independent contractors any liability, cost or expense (including all reasonable legal expenses) incurred by or imposed upon You, associated with the defense of any claim directly or indirectly related to personal injury, death or property damage to the extent caused by the negligent or wrongful acts or omissions of City Cruises and/or its employees.
18. **Limitation of Liability.** (A) IN THE EVENT A PASSENGER IS INJURED, BECOMES ILL, DIES, OR PROPERTY IS LOST OR DAMAGED, CITY CRUISES WILL NOT BE LIABLE FOR ANY DAMAGES UNLESS THE OCCURRENCE WAS DUE TO CITY CRUISES' NEGLIGENCE OR WILLFUL FAULT. CITY CRUISES DISCLAIMS LIABILITY UNDER ANY CIRCUMSTANCES FOR INFLICTION OF EMOTIONAL DISTRESS, MENTAL SUFFERING OR PSYCHOLOGICAL INJURY WHICH WAS NOT: (I) THE RESULT OF PHYSICAL INJURY TO A PASSENGER CAUSED BY THE NEGLIGENCE OR FAULT OF A CREWMEMBER OR THE MANAGER, AGENT, MASTER, OWNER OR OPERATOR OF THE SHIP; (II) THE RESULT OF THE PASSENGER HAVING BEEN AT ACTUAL RISK OF PHYSICAL INJURY, AND SUCH RISK WAS CAUSED BY THE NEGLIGENCE OR FAULT OF A CREWMEMBER OR THE MANAGER, AGENT, MASTER, OWNER OR OPERATOR OF THE SHIP; OR (III) INTENTIONALLY INFLICTED BY A CREWMEMBER OR THE MANAGER, AGENT, MASTER, OWNER OR OPERATOR OF THE SHIP. IN NO EVENT WILL CITY CRUISES BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, EXEMPLARY OR PUNITIVE DAMAGES. (B) CITY CRUISES ASSUMES NO LIABILITY IN RESPECT OF THE ACTS OR OMISSIONS OF ANY THIRD PARTY OTHER THAN THOSE HIRED OR EMPLOYED DIRECTLY BY CITY CRUISES TO PERFORM THE SERVICES CONTEMPLATED IN THIS AGREEMENT. IN ADDITION TO THE LIMITATIONS OF, AND EXEMPTIONS FROM, LIABILITY GRANTED UNDER THE AGREEMENT, CITY CRUISES ALSO RETAINS ANY AND ALL LIMITATIONS OF, AND EXEMPTIONS FROM, LIABILITY ACCORDED TO SHIP OWNERS AND TOUR OPERATORS BY STATUTE OR RULE OF LAW INCLUDING, WITHOUT LIMITATION, THOSE PROVIDED FOR IN 46 UNITED STATES CODE APP. SECTIONS 30521-30530. (C) TO THE MAXIMUM EXTENT PERMITTED BY LAW, INCLUDING 46 UNITED STATES CODE. SECTIONS 30521-30530, YOU, ON BEHALF OF YOURSELF AND ANY AND ALL OF YOUR HEIRS, SUCCESSORS AND ASSIGNS, COVENANT NOT TO SUE OR TO INSTITUTE OR CAUSE TO BE INSTITUTED ANY KINDS OF CLAIM OR ACTION IN ANY FOREIGN, FEDERAL, STATE OR LOCAL AGENCY OR COURT AGAINST CITY CRUISES ARISING OUT OF, IN THE COURSE OF, FROM OR ATTRIBUTABLE TO THE EVENT OR THE AGREEMENT.

**COVID:19:** THE NOVEL CORONAVIRUS, COVID-19, HAS BEEN DECLARED A WORLDWIDE PANDEMIC BY THE WORLD HEALTH ORGANIZATION. COVID-19 IS EXTREMELY CONTAGIOUS AND IS BELIEVED TO SPREAD MAINLY FROM PERSON-TO-PERSON CONTACT. CITY CRUISES **CANNOT GUARANTEE** THAT PASSENGERS WILL NOT BE EXPOSED TO COVID-19 DURING YOUR EVENT. THEREFORE, WITHOUT LIMITING THE FOREGOING LIMITATION OF LIABILITY, THE FOLLOWING TERMS AND CONDITIONS ARE EFFECTIVE FOR EVENTS:

- (1) GUEST ASSUMPTION OF RISK - PASSENGERS ACKNOWLEDGE THE CONTAGIOUS NATURE OF COVID-19 AND THAT, DESPITE CITY CRUISES' EFFORT TO MITIGATE SUCH DANGERS, PASSENGERS MAY BE EXPOSED TO OR INFECTED BY COVID-19 DURING PARTICIPATION IN THE EVENT, AND THAT SUCH EXPOSURE OR INFECTION MAY RESULT IN PERSONAL INJURY, ILLNESS, PERMANENT DISABILITY, OR DEATH. PASSENGERS UNDERSTAND THAT THE RISK OF BECOMING EXPOSED TO OR INFECTED BY COVID-19 MAY RESULT FROM THE ACTIONS, OMISSIONS, OR NEGLIGENCE OF ANYONE. PASSENGERS ASSUME ALL OF THE FOREGOING RISKS AND ARE SOLELY RESPONSIBLE FOR ANY RESULTING INJURY (INCLUDING, BUT NOT LIMITED TO, PERSONAL INJURY, DISABILITY, AND DEATH), ILLNESS, DAMAGE, LOSS, CLAIM, LIABILITY, OR EXPENSE, RELATED TO COVID-19, THAT PASSENGERS MAY EXPERIENCE OR INCUR IN CONNECTION WITH THE EVENT ("COVID CLAIMS").
- (2) GUEST WAIVER OF CITY CRUISES' LIABILITY - PASSENGERS RELEASE, COVENANT NOT TO SUE, DISCHARGE, AND HOLD HARMLESS CITY CRUISES, ITS EMPLOYEES, AGENTS, AND REPRESENTATIVES, OF AND FROM THE COVID CLAIMS, INCLUDING ALL LIABILITIES, CLAIMS, ACTIONS, DAMAGES, COSTS OR EXPENSES OF ANY KIND ARISING OUT OF OR RELATING THERETO. THIS RELEASE INCLUDES ANY CLAIMS BASED ON THE ACTIONS, OMISSIONS, OR NEGLIGENCE OF CITY CRUISES, ITS EMPLOYEES, AGENTS, REPRESENTATIVES, VENDORS, AND INDEPENDENT CONTRACTORS WHETHER A COVID-19 INFECTION OCCURS BEFORE, DURING, OR AFTER PARTICIPATION IN THE EVENT.

19. **Time Limits for Noticing Claims and Filing and Service of Lawsuits.** (A) FOR AVOIDANCE OF DOUBT, IN ANY CASE GOVERNED BY 46 UNITED STATES CODE SECTION 30526, PASSENGERS MAY NOT MAINTAIN A LAWSUIT AGAINST CITY CRUISES OR THE SHIP FOR LOSS OF LIFE OR BODILY INJURY UNLESS WRITTEN NOTICE OF THE CLAIM IS DELIVERED TO CITY CRUISES NOT LATER THAN SIX (6) MONTHS AFTER THE DAY OF DEATH OR INJURY, THE LAWSUIT IS COMMENCED NOT LATER THAN ONE (1) YEAR AFTER THE DAY OF DEATH OR INJURY, AND VALID SERVICE OF THE LAWSUIT ON CITY CRUISES IS MADE WITHIN THIRTY (30) DAYS FOLLOWING THE EXPIRATION OF THAT ONE (1) YEAR PERIOD. (B) FOR ALL OTHER CLAIMS, INCLUDING BUT NOT LIMITED TO CLAIMS FOR LOSS OR DAMAGE TO PROPERTY, BREACH OF AGREEMENT, ILLNESS OR DEATH OR INJURY, NOT GOVERNED BY 46 UNITED STATES CODE SECTION 30526, PASSENGERS MAY NOT MAINTAIN A LAWSUIT AGAINST CITY CRUISES OR THE SHIP, NOR WILL CITY CRUISES OR THE SHIP BE LIABLE THEREFORE, UNLESS CITY CRUISES IS PROVIDED WITH WRITTEN NOTICE OF CLAIM WITHIN THIRTY (30) DAYS AFTER CONCLUSION OF THE EVENT, THE LAWSUIT FOR SUCH CLAIM IS COMMENCED NOT LATER THAN ONE (1) YEAR AFTER CONCLUSION OF THE EVENT, AND VALID SERVICE OF THE LAWSUIT ON CITY CRUISES IS MADE WITHIN THIRTY (30) DAYS FOLLOWING THE EXPIRATION OF THAT ONE (1) YEAR PERIOD. IN THE CASE OF A CLAIM BY OR ON BEHALF OF A MINOR OR LEGALLY INCOMPETENT PERSON, THE TIME PERIODS DESCRIBED ABOVE SHALL BEGIN TO RUN ON THE EARLIER OF: (I) DATE OF APPOINTMENT OF A LEGAL REPRESENTATIVE FOR THE MINOR OR LEGALLY INCOMPETENT PERSON, OR THEIR ESTATE (AS THE CASE MAY BE); OR (II) THREE (3) YEARS AFTER THE DAY OF DEATH, INJURY OR DAMAGE, AS APPLICABLE.

20. **Governing Law.** The Agreement and its interpretation shall, to the maximum extent allowed, be governed by and construed in accordance with the general maritime law of the United States; to the extent such maritime law is not applicable, it shall be governed by and construed in accordance with the laws of the state from which the Ship departs.
21. **Choice of Forum/Venue.** The parties expressly agree that any and all disputes and matters arising under or in connection with the Agreement or the Event which do not fall under Section 22 (Arbitration), or where arbitration is not applicable or legally permitted, shall be litigated in and before the United States District Court located in the county from which the Ship departs, or as to those lawsuits as to which the Federal Courts of the United States lack jurisdiction, in the courts of city and state from which the Ship departs, to the exclusion of all other courts.
22. **Arbitration.** The parties agree to submit any solely contractual dispute to binding arbitration. The arbitration shall be conducted by the American Arbitration Association in the venue specified in Section 21 (Choice of Forum/Venue) above. The decision of the arbitrator shall be final and binding. The arbitrator shall have no authority to award damages exceeding those set forth in this Agreement.
23. **Force Majeure**. The parties shall not be responsible for any loss, damage, delay or failure of performance hereunder arising or resulting from: acts of God; acts of war; perils of the sea; acts of public enemies, pirates or assailing thieves; arrest or restraint of princes, rulers or people, or seizure under legal process (provided bond is promptly furnished to release the vessel); strike or omission; regulations adopted after the date of this Agreement by a health agency in response to a pandemic that prevents the Event from taking place; or thing whatsoever beyond the control of the parties; provided, however, that the occurrence of any of the above circumstances arising out of the failure of a prospective guest or other individual to be fully vaccinated against the coronavirus shall not be deemed a force majeure.

Should either party be unable to perform its obligations due to the above and the Event does not commence, all Your deposits and payments will be credited towards a future cruise event to be performed within twelve (12) months of initial Event date and the parties will have no further obligations or any other liabilities to each other with regard to this Event and Agreement. Should either party be unable to perform after the Event has commenced due to the above, You will be entitled to, as Your exclusive remedy, a pro rata refund, which City Cruises will determine, of what You have paid but which City Cruises was not able to provide.

24. **Change in Itinerary/Cancellation**. City Cruises may, in its sole discretion, remain dockside, substitute vessels, change the course or schedule of the Event, change the location from which the Ship sails, discontinue the Event, or cancel the Event for any reason (collectively, "Contingencies"). Except for the remedies provided in the section, City Cruises shall have no liability arising from any Contingency. If for any reason, City Cruises does not provide the Ship on the Cruise Summary, City Cruises may provide one or more other vessels that are Coast Guard certified to carry the same or a greater number of Guaranteed Minimum Guest Count ("Substitute Vessel") for the Event. If the Event is cancelled by City Cruises before commencement or if City Cruises is unable to provide a Substitute Vessel for the Event, You will be entitled, as Your exclusive remedy, for all Your deposits and payments to be credited towards a future cruise event to be performed within twelve (12) months of initial Event date and City Cruises will have no further obligations or any other liabilities to You or Your Passengers. If the Captain or his/her designee deems it necessary to end the Event after commencement of the Event in the interest of safety to the crew, vessel or guests, You agree that City Cruises does not owe You damages and You will be entitled only to a pro rata refund, which City Cruises will determine, of what You have paid but which City Cruises was not able to provide. In no event will City Cruises be liable to You for any damages including but not limited to compensatory, consequential, incidental, exemplary or punitive damages arising out of this section.
25. **Insurance**. City Cruises shall maintain adequate insurance as required by law and common of industry standards with an insurance company having a rating of "A" or better by A.M. Best Company or S&P rating of A or Better. Evidence of such insurance shall be provided to Charterer upon request.
26. **Transferability; Severability; Miscellaneous**. Nothing contained in this Agreement shall limit or deprive City Cruises of the benefit of the applicable Federal Maritime Law, statutes and laws of the United States of America or the statues and laws of the state from which the Ship departs. This Agreement constitutes the entire understanding and agreement between the parties and supersedes any prior oral, or implied or other agreements between the parties. This Agreement can only be modified by a writing signed by the parties. The Agreement cannot be transferred or assigned by You without the prior written consent of City Cruises. City Cruises shall be permitted to assign its rights or obligations under this Agreement. No assignment shall release the assigning party of any of its obligations pursuant to this Agreement. Any additions, deletions, or other alterations to, or waivers of any term of, the Agreement which are purported to have been made by either party and which have not been agreed to in writing by the other party will not be legally binding upon the parties. Any provision of the Agreement which is prohibited or unenforceable in any jurisdiction will, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability and the validity and enforceability of the remaining terms and conditions of the Agreement will not otherwise be affected, nor will the validity and enforceability of such provision be affected in any other jurisdiction. Unless otherwise specified herein, no failure or delay on the part of any party in exercising any right or remedy will operate as a waiver thereof; and each and every remedy will be cumulative and in addition to every other right or remedy provided herein or available at law or in equity. Section headings included herein are for convenience of reference only and shall not modify, define, expand, or limit any of the terms or provisions hereof. The representations, warranties, covenants, confidentiality, title, proprietary rights, and indemnification provisions set forth in this Agreement shall survive the termination of this Agreement and continue in full force and effect.
27. **Legal Authority of Signor**. The parties represent and warrant to each other that the representative signing the Agreement on behalf of each party is duly authorized to execute and deliver this Agreement and that this Agreement, when executed, constitutes a binding and legal obligation enforceable against both parties in accordance with its terms.
28. **Electronic Copy**. The parties agree that an electronic copy of this Agreement shall be deemed to be an original of this Agreement for all purposes.

## Thank You For Choosing City Cruises anchored by Hornblower!

06/04/2026

Date

Brandon Redner

Seller - Signature

Brandon Redner

Seller Name

| Date | Authorized Representative - Signature |
| --- | --- |
| J.S. Morton West High School | Dustin Heap |
| Name of Organization | Authorized Representative - Print Name |

# J. Sterling Morton High School District 201

## Board of Education Green Sheet

## Board Meeting Date: 6/10/2026

**Agenda Location: (check one)**

| | | |
|---|---|---|
| ☐Staff Travel | ☐Student Travel | ☒Contracts |
| ☐Bids or Quotes | ☐Bid Results | ☐Donations/Grants |
| ☐Disposal of District Property | | ☐Other: Click to enter text |

**Submitted by**: Dustin Heap

**A. EDUCATIONAL IMPACT STATEMENT**

Morton West High School would like to host the annual prom dance at the Ashton Place in Willowbrook for 2027 Prom and is requesting approval of the venue contract. This dance will be the culminating event in the yearlong celebration for seniors, prior to graduation, and focus on the pride and excitement students have as they celebrate the end of their Morton career.

**B. SCHOOL IMPROVEMENT GOAL STATEMENT**

Student Activities has a great effect on the education and motivation of students at Morton West High School. This event will celebrate the pride and excitement students have had throughout their 4 years at Morton West High School.

**C. STATUTE, BOARD POLICY OR RULE STATEMENT**

6:240

**D. FISCAL IMPACT STATEMENT**

COST: There will be an initial deposit of 1000.00 and a following deposit of 1,500.00, both of which along with final total will be covered by ticket sales to students.

**E. SUPERINTENDENT'S GOALS** (check all that apply)

☒ACCOUNTABILITY
☐ENHANCED LEARNING OPPORTUNITIES
☐ENSURE PARENTS AND THE COMMUNITY ARE ACTIVE PARTNERS IN THE PROCESS
☐PROVIDE SAFE AND WELL-MAINTENAINED SCHOOLS TO ENHANCE LEARNING
☐RUN AN EFFICIENT BUSINESS OPERATION

**F. IMPLEMENTATION AND ASSESSMENT PLAN**

Itinerary: 5:00 pm Set-Up
7:00-11:00 pm Performance
11:00 pm Clean-Up

**ADMINISTRATION'S RECOMMENDATION**

I recommend approval of this activity.

Ashton Ap Place

# SERVICE AGREEMENT

341 75TH STREET • WILLOWBROOK, IL 60527 • PHONE 630-789-3337 • FAX 630-789-3331 • WWW.ASHTONPLACE.COM

| | | |
|---|---|---|
| **Agreement Date: 6/4/2026** | **Event Day & Date: Friday, May 7, 2027** | |
| **Client Name(s): JS Sterling Morton West High School** | | **I.D #** |
| **Address: 2400 Home Ave** | **City: Berwyn** | **State & Zip Code: IL 60402** |
| **Main Contact: Jennifer** | **Email: dheap@jsmorton.org** | **Phone: 708-446-3128** |
| **Ashton Place Coordinator: Jennifer** | **Event Type: Prom** | **Event Start Time: 6:00 PM** |

Guaranteed minimum of 500 guests will be used to determine the minimum charge to the client. Subject to 15% Hall Charge/Tax Exempt. Gratuity is not included.

| | |
|---|---|
| **Number of Rooms: 4** | **Max capacity: 800 (varies depending on floor plan)** |

| | | | | |
|---|---|---|---|---|
| **Initial Deposit due at Signing** | Amount 1000.00 | Date: | Type: | Initial: JR |

**Additional Deposit of $1,500 Due: N/A**

| | | | |
|---|---|---|---|
| Payment Date: | Amount: | Type: | Initial: |
| Payment Date: | Amount: | Type: | Initial: |
| Payment Date: | Amount: | Type: | Initial: |
| Payment Date: | Amount: | Type: | Initial: |
| **Final Payment: May 1, 2027** | Amount: | Date: | Type: | Initial: |

All deposits must be received by due date or contracted room space will be voidable at the discretion of Ashton Place.
In the event of cancellation, Ashton Place will retain all deposits and pre-payments. All cancellations must be in writing. If client fails to submit a cancellation notice a minimum of 6 months preceding the event date the client will be held responsible for the amount of the guaranteed minimum. In addition to forfeiting any deposits and pre-payments.
All Credit/Debit card transactions, except initial deposit, will incur a 3.5% transaction service fee. The Maximum Allowed on a Credit Card Is $3,000.00.
**Credit/Debit Card payments are not accepted 30 days prior to event taking place. No American Express payments accepted.**
If the client defaults on any obligations under this contract, all incurred charges (including but not limited to court costs, attorney fees and/or collection fees) in pursuing legal action to recover payments and/or pursuing or defending the enforcement of the term of this contract will be paid by the client.
The final guarantee may not fall below the guaranteed minimum number of guests or guaranteed minimum charge stated above. The client will be charged for the final guaranteed number or the actual number of guests served, whichever is greater. Final Payment is to be paid 7 days prior to event in Cash or Cashiers Check.
Ashton Place Reserves the right to use Photography from any event hosted on premises for Social media, publication, advertising, and sales material.

## EVENT INFORMATION

| | | |
|---|---|---|
| **Event Time: 6:00-11:00 PM** | **Entrée: TBD** | **Meal Serve:** |
| **Bar Package:** | **Cocktails:** | **Bar Hours: TBD** |

## SPECIAL INFORMATION

**Includes Linens/Stage Build Out/Soda Bar/Station. Dinner selection TBD.**

## FINAL PAYMENT

**FINAL PAYMENT MUST BE IN A CERTIFIED CHECK OR CASH- DUE NO LATER THAN SEVEN (7) DAYS PRIOR TO THE EVENT DATE**
**Service Charge will be billed separately. Any payments less than seven (7) days prior to event date MUST be CASH ONLY.**
**Client(s) Initials**_____

**THE UNDERSIGNED PARTIES AGREE TO THE ABOVE AND ENTER INTO THIS CONTRACT WITH ASHTON PLACE**

| | |
|---|---|
| Signature of Client(s): | Date: |
| Ashton Place Representative: Jennifer Rojas | Date: 6/4/2026 |

# J. Sterling Morton High School District 201

Board of Education Green Sheet

Board Meeting Date: 6/10/2026

## Agenda Location: (check one)

| | | |
|---|---|---|
| ☐ *Staff Travel* | ☐ *Student Travel* | ☐ *Contracts* |
| ☐ *Bids or Quotes* | ☐ *Bid Results* | ☐ *Donations/Grants* |
| ☒ *Disposal of District Property* | | ☐ *Other: Click to enter text* |

**Submitted by**: *Dan Woulfe*

**A. EDUCATIONAL IMPACT STATEMENT**

*The disposal of musical instruments that are over 40 years old and no longer in use will improve the learning environment by removing outdated and non-functional equipment and creating space for updated resources. Funds generated through this process will support the purchase and maintenance of newer instruments, ensuring students have access to quality equipment that enhances instruction, performance, and overall engagement in the music program.*

**B. SCHOOL IMPROVEMENT GOAL STATEMENT**

*This initiative supports school improvement goals by ensuring students have equitable access to functional, high-quality instructional resources. By replacing obsolete instruments with updated equipment, the music program can better support student participation, skill development, and achievement, aligning with district priorities for student growth and effective learning environments.*

**C. STATUTE, BOARD POLICY OR RULE STATEMENT**

*6:10, 6:190, 6:240*

**D. FISCAL IMPACT STATEMENT**

*This process represents responsible fiscal management by disposing of unusable assets and generating funds that can be reinvested into newer music equipment and resources. In partnership with Ellman's, some instruments will be purchased for parts, allowing the district to recover value from otherwise obsolete items. This approach reduces unnecessary maintenance and storage costs while ensuring financial resources are redirected toward improving student access to functional, high-quality instruments.*

*E.* **SUPERINTENDENT'S GOALS** *(check all that apply)*

☐ *ACCOUNTABILITY*
☒ *ENHANCED LEARNING OPPORTUNITIES*
☐ *ENSURE PARENTS AND THE COMMUNITY ARE ACTIVE PARTNERS IN THE PROCESS*
☐ *PROVIDE SAFE AND WELL-MAINTENAINED SCHOOLS TO ENHANCE LEARNING*

☒*RUN AN EFFICIENT BUSINESS OPERATION*

**F. IMPLEMENTATION AND ASSESSMENT PLAN**

*The music department will inventory and dispose of instruments that are no longer in use in partnership with Ellman's, while allocating any funds received toward updated equipment and resources. Success will be measured by a reduction in obsolete inventory and increased availability of functional instruments that support student participation and program needs.*

**ADMINISTRATION'S RECOMMENDATION**

*I recommend approval of this activity*

**J. STERLING MORTON HIGH SCHOOL DISTRICT 201**

**SURPLUS PROPERTY**

Property items of Morton High School District 201 are defined as any item with an original purchase price of $500 or greater and not considered land, real estate or a permanent building.
If the decision has been made that an item is surplus, the user department must fill out the below table completely and then forward to the business office.

It is requested that the following items be declared surplus inventory and disposed of by the J. Sterling Morton HSD 201

**REQUESTED BY:** **Name:** Andrew Boland **School:** Morton West High School **DATE:** **28-May-26**

**APPROVED BY:**

| Item | Quantity | Condition | Equipment | Description | Approx. Yr of Purchase | Purchased with Grant Funds (Y or N) | Estimated Value | Digital Picture Emailed | Reason for Removal |
|---|---|---|---|---|---|---|---|---|---|
| 1 | 2 | Poor | Sousaphone | Fiberglass | 1987 | Unknown | $0 | N | Not Working |
| 2 | 4 | Poor | Trombone | Tenors | 1975 | Unknown | $50 | N | Not Working |
| 3 | 2 | Poor | Bass Trombone | Holton | 1965 | Unknown | $150 | N | Out-of-Date Model |
| 4 | 4 | Poor | Baritone | Intermediate | 1970 | Unknown | $0 | N | Not Working |
| 5 | 5 | Poor | Bari. Sax. | Conn (4), Yamaha (1) | 1968 | Unknown | $50 | N | Not Working |
| 6 | 1 | Poor | Bari. Sax. | Selmer | 1970 | Unknown | $1,650 | N | Not Working |
| 7 | 3 | Poor | French Horn | CDouble | 1968 | Unknown | $0 | N | Not Working |
| 8 | 1 | Poor | French Horn | Holton H180 | 1987 | Unknown | $300 | N | Not Working |
| 9 | 1 | Poor | Tenor Sax. | Selmer Mark VII | 1975 | Unknown | $650 | N | Not Working |
| 10 | 1 | Poor | Tenor Sax. | Selmer Mark VI | 1975 | Unknown | $1,000 | N | Not Working |
| 11 | 3 | Poor | Tenor Sax. | Student Line | 1986 | Unknown | $50 | N | Not Working |
| 12 | 1 | Poor | Alto Sax. | Yamaha Intermediate M. 52 | 1986 | Unknown | $300 | N | Not Working |
| 13 | 1 | Poor | Clarinet | Buffet | 1980 | Unknown | $100 | N | Not Working |
| 14 | 1 | Poor | Eb Clarinet | Leblanc | 1962 | Unknown | $0 | N | Not Working |
| 15 | 1 | Poor | Clarinet | Selmer | 1980 | Unknown | $0 | N | Not Working |
| 16 | 1 | Poor | Clarinet | Evetteschaeffer | 1975 | Unknown | $0 | N | Not Working |
| 17 | 2 | Poor | Clarinet | Vito | 1986 | Unknown | $0 | N | Not Working |
| 18 | 3 | Poor | Clarinet | Leblanc | 1980 | Unknown | $0 | N | Not Working |
| 19 | 3 | Poor | Oboe | Loree | 1965 | Unknown | $0 | N | Not Working |
| 20 | 1 | Poor | Alto Clarinet | Leblanc | 1975 | Unknown | $0 | N | Not Working |
| 21 | 1 | Poor | Alto Sax. | Bundy | 1980 | Unknown | $0 | N | Not Working |
| 22 | 1 | Poor | Flute | Vito | 1985 | Unknown | $0 | N | Not Working |
| 23 | 1 | Poor | Clarinet | Signet | 1965 | Unknown | $0 | N | Not Working |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 24 | 1 | Poor | Alto Sax. | Evetteschaeffer | 1975 | Unknown | $0 | N | Not Working |
| 25 | 1 | Poor | Clarinet | Yamaha | 1975 | Unknown | $0 | N | Not Working |
| 26 | 2 | Poor | Bassoon | Fox (1), Conn (1) | 1965 | Unknown | $100 | N | Not Working |
| 27 | 1 | Poor | English Horn | Loree | 1965 | Unknown | $50 | N | Not Working |
| 28 | 1 | Poor | Contra-Bass Clar. | Selmer | 1980 | Unknown | $50 | N | Not Working |
| 29 | | | | | | | | | |
| 30 | | | | | | | | | |
| 31 | | | | | | | | | |
| 32 | | | | | | | | | |
| 33 | | | | | | | | | |
| 34 | | | | | | | | | |
| | | | | | Various | | | | |

******PROPOSED ACTION TAKEN/PARTY INTERESTED:**

****Conctact information for interested individual/non-profit company or an individual employee should be listed.



**Under no circumstance may an employee take an item or offer an item outside of this written procedure. Failure to follow this procedure will result in disciplinary action. The removal of surplus materials, from J. Sterling Morton High School District 201, outside of this procedure is considered theft and will be referred to the the Police.**

# School Board

## Types of School Board Meetings [1]

General

For all meetings of the School Board and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein as well as in the Open Meetings Act (OMA). This shall include mailing meeting notifications to news media that have officially requested them and to others as approved by the Board.[2] Unless otherwise specified, all meetings are held in the District's main office.[3] Board policy 2:220, *School Board Meeting Procedure*, governs meeting quorum requirements.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with ~~the Open Meetings Act~~OMA that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training.[4] In addition, each Board member must complete a course of training on ~~the Open Meetings Act~~OMA as required by Section 1.05(b) or (c) of that Act. [5]

DRAFT

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State law controls this policy's content. The provisions of the Open Meetings Act (OMA) do not apply to collective bargaining negotiations, including negotiating team strategy sessions, and grievance arbitrations as provided in 115 ILCS 5/18.

[2] 5 ILCS 120/2.02. These responsibilities may be given to anyone.

[3] State law ~~only~~ requires that meetings be held in a location convenient and open to the public and no open meeting is allowed to be held on a legal holiday unless the regular meeting day falls on that holiday. 5 ILCS 120/2.01. Regular and special meetings also may not be held or scheduled on the day of a general primary election, a general election, a consolidated primary election, or a consolidated election, as defined in the Election Code. 5 ILCS 120/2.07(a), added by P.A. 104-438. According to an Ill. Atty. Gen. Public Access Counselor Opinion (PAO), a board may not meet in a private residence because it would not be convenient and open to the public. PAO 12-8. A board meeting 26 miles away from its regular location, while open to the public, was inconvenient because "the public, as a practical matter, would be deterred from attending it." PAO 13-14. Generally, a board must also plan to accommodate a greater number of meeting attendees if it is aware of heightened interest in a meeting. PAO 25-11. Any person may record an open meeting. 5 ILCS 120/2.05. See sample policy 2:220, *School Board Meeting Procedure*.

[4] Each board must designate at least one employee or member to receive training on compliance with OMA. 5 ILCS 120/1.05. Revise this paragraph if the board designates other individual(s) to receive the training. A list of designated individual(s) must be submitted to the Ill. Atty. Gen. Public Access Counselor (PAC). The designated individual(s) must successfully complete an electronic training curriculum administered by the PAC within 30 days after that designation, and thereafter must successfully complete an annual training program. OMA does not specify duties for the designated individuals who receive the training but presumably they would assist the board in its OMA compliance efforts.

[5] 5 ILCS 120/1.05(b) applies to training administered by the Ill. Atty Gen. Office; 1.05(c) applies to training administered by IASB. Board members elected or appointed after 1-1-12 must complete the training not later than 90 days after taking the oath of office. Even before this law, compliance with OMA has always been considered a shared responsibility of board members. Failing to complete OMA training does not affect the validity of an action taken by the board nor is it considered a criminal violation. 5 ILCS 120/1.05(b) and 120/4. However, a person found to have violated any other provisions of OMA is guilty of a Class C misdemeanor punishable by a $1,500 fine and/or 30 days in jail. 5 ILCS 120/4.



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Regular Meetings

The Board announces the time and place for its regular meetings at the beginning of each fiscal year.[6] The Superintendent shall prepare and make available the calendar of regular Board meetings. The regular meeting calendar may be changed with 10 days' notice in accordance with State law. [7]

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting. [8]

Closed Meetings [9]

The Board and Board committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.[10] However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase

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[6] OMA and the School Code have different provisions regarding the establishment of a regular meeting schedule. OMA requires each public body to prepare and make available a regular meeting schedule at the beginning of each calendar or fiscal year. 5 ILCS 120/2.03. The School Code states that this task is accomplished during the organizational meeting. By *announcing* the schedule at the beginning of each calendar or fiscal year and by *fixing* the schedule at the organizational meeting, a board can implement both laws. Note that the phrase in this sample policy, "at the beginning of each fiscal year," can be changed to "at the beginning of each calendar year."

[7] Regular meeting dates may be changed by giving at least 10 days' notice in a newspaper of general circulation and posting a notice at the district's main office. 5 ILCS 120/2.03. Districts with a population of less than 500, in which no newspaper is published, may give the 10 days' notice by posting a notice in at least three prominent places within the district, in addition to posting a notice at the district's main office. Id. Notice shall also be given to those news media having filed an annual request to receive notifications. Id. The 10 days' notice requirement does not apply to the rescheduling of a single meeting if the regular meeting schedule is otherwise maintained. See PAO 24-13 and f/n 17, below.

[8] 5 ILCS 120/2.02(a). The posting location may need modification to comply with the law's requirement that the agenda be posted at the district's main office. For agenda requirements, see sample policy 2:220, *School Board Meeting Procedure*.

OMA also requires that "any requested notice and agenda for the meeting be continuously available for public review during the entire 48-hour period preceding the meeting." 5 ILCS 120/2.02(c) ~~(emphasis added)~~. The requirement for continuously available is satisfied if the district posts any required notice and agenda on its website. However, to comply with the legislative intent, posting on the district website does not replace the posting described in this sentence. See Rep. Pihos' remarks reported in *New open-meetings law; is hard-copy posting of agendas still required?*, Sept. 2012, Illinois Bar Journal.

For districts that do not post board meeting agendas on a website (because they do not have a website maintained by a full-time staff member), add the following sentence:

The agenda shall be continuously available for public review during the entire 48-hour period preceding the meeting. If a notice or agenda is not continuously available for the full 48-hour period due to actions outside of the district's control, the lack of availability does not invalidate any meeting or action taken.

[9] 5 ILCS 120/2(c), amended by P.A. 103-311. The reasons for closed meetings are frequently addressed in court decisions and Ill. Atty. Gen. opinions; only a few of these decisions/opinions are mentioned in the footnotes.

[10] "Th[is] exception is not intended to allow private discussion of fiscal matters, notwithstanding that they may directly or indirectly impact the employees of the public body." See PAOs 12-11 and 15-03. Discussing the elimination of an employee's position for reasons unrelated to the performance of the employee is not within the scope of Section 2(c)(1). See PAO 15-07. Nor does the exception permit a public body to hold closed sessions to discuss employees in general or issues that may ultimately have an impact on employees. See PAOs 15-05, 16-13, and 18-12.



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Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [~~the Open Meetings Act~~OMA]. 5 ILCS 120/2(c)(1). [11]

2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2). [12]
3. The selection of a person to fill a public office, as defined in ~~the Open Meetings Act~~OMA, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in ~~the Open Meetings Act~~OMA, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4).
5. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5).
6. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
7. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).
8. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
9. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
10. Student disciplinary cases. 5 ILCS 120/2(c)(9).
11. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

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[11] The Local Government Wage Increase Transparency Act, 50 ILCS 155/, allows *disclosable payments* (described below) to Ill. Municipal Retirement Fund (IMRF) employees only when the school board has first discussed the specific payment to be made at a meeting open to the public and posted and held in accordance with the requirements of OMA. 50 ILCS 155/5.

The provisions apply only to disclosable payments made to participating employees under Article Seven of the Ill. Pension Code (IMRF) who began participation before 1-1-11 and who are not subject to a collective bargaining agreement with respect to the employment upon which the participation is based.

*Disclosable payments* means a payment, whether in the form of an increase in the rate of earnings or a lump-sum payment, that would:

1. Be made by a participating employer to a participating employee after the employee has expressed to the employer his or her intent to retire or withdraw from service;
2. Have the effect of increasing the employee's reportable monthly earnings from that employer by more than 6% compared to the previous month; and
3. Be made between 12 months and 90 days prior to the employee's expected termination of service.

A disclosable payment also includes payment for accumulated sick leave; it does not include a refund of contributions or any payment required to be paid by State or federal law.

[12] Discussing a hiring freeze is not within the scope of Section 2(c)(2). See PAO 15-07. And if a public body is not engaged in collective bargaining at the time of the meeting, discussion of a hiring freeze does not constitute a collective negotiating matter. Id.



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12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).
13. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. 5 ILCS 120/2(c)(12).
14. Self evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. 5 ILCS 120/2(c)(16). [13]
15. Discussion of minutes of meetings lawfully closed under ~~the Open Meetings Act~~OMA, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
16. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(29).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board member present, and the reason for the closed meeting, will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes. [14]

A single motion calling for a series of closed meetings may be adopted when such meetings will involve the same particular matters and are scheduled to be held within three months of the vote. [15]

No final Board action will be taken at a closed meeting. [16]

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required

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[13] IASB ~~field services~~Outreach and Training directors are available to facilitate a board self-evaluation.

[14] 5 ILCS 120/2a. Provided the open meeting was properly noticed, no additional notice is required to close the meeting. A motion to close a meeting can be as simple as, "I move that the Board hold [go into] a closed session to discuss [state one of the closed meeting grounds with reference to the specific section authorizing the closed meeting]."

The adequacy of a motion to go into closed session was discussed in Henry v. Anderson and Champaign Community Unit School Dist. No. 4, 356 Ill.App.3d 952 (4th Dist. 2005). A statutory citation is not required in the motion to go into closed session, but OMA does require a reference to the specific exception.

The *litigation* exception can be challenging~~is tricky~~. If the litigation has been filed and is pending, the motion to go into closed session need only state that the board will discuss litigation that has been filed and is pending. If the litigation has not been filed, the board must: (1) find that the litigation is probable or imminent, and (2) record and enter into the closed session minutes the basis for that finding. ~~120 ILCS 5/~~5 ILCS 120/2~~(e)11~~. See City of Bloomington v. Raoul, 184 N.E.3d 366 (Ill. App. 4th Dist. 2021) (finding city council improperly invoked litigation exception to justify closed session); PAO 21-03.

[15] Id.

[16] 5 ILCS 120/2(e). See also PAOs 13-03, 13-07, ~~and~~ 14-01, and 24-03.



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when the original meeting is open to the public and: (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda. [17]

Special Meetings

Special meetings may be called by the President or by any three members of the Board by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.[18]

Public notice of a special meeting is given by posting a notice at the District's main office at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice. A meeting agenda shall accompany the notice. [19]

All matters discussed by the Board at any special meeting must be related to a subject on the meeting agenda. [20]

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practical, but in any event, before the meeting to news media that have filed a written request for notice. [21]

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[17] 5 ILCS 120/2.02.

[18] 105 ILCS 5/10-16 (two members of a board of directors; 105 ILCS 5/10-6). Lawyers disagree whether three members may call a special meeting without violating OMA, although there is general agreement that no violation occurs if three members call a special meeting while they are participating in a lawful board committee meeting with the matter on the agenda.

[19] 5 ILCS 120/2.02. News media that gave the board an address or telephone number within the district's territorial jurisdiction must be given notice in the same manner as given board members.

OMA requires that "any required notice and agenda be *continuously available* for public viewing during the entire 48-hour period preceding the meeting." 5 ILCS 120/2.02(c) (emphasis added). The requirement for *continuously available* is satisfied if the district posts any required notice and agenda on its website. Posting on the district website does not replace the posting described in this paragraph. See f/n 8.

For districts that do not post board meeting notices and agendas on a website (because they do not have a website maintained by a full-time staff member), add the following sentence:

> The notice and agenda shall be continuously available for public review during the entire 48-hour period preceding the meeting.

Some attorneys find OMA's posting requirements for special meetings to be unclear and recommend that a board post notices and agendas of such meetings at the district's main office *and* at the location where the meeting is to be held. Consult the board attorney for guidance on this issue and ensure that posting practices align with this policy and administrative procedure 2:200-AP, *Types of School Board Meetings*. Posting at the meeting location promotes greater transparency. Boards that post public notices and agendas of special meetings at the meeting location may revise this sentence as follows:

> Public notice of a special meeting is given by posting a notice at the District's main office and the location where the meeting is to be held at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice.

Note that if this alternative language is used, this sample policy requires posting in the same manner for reconvened and rescheduled meetings in alignment with OMA; see the **Reconvened or Rescheduled Meetings** subhead.

[20] Lawyers disagree whether OMA mandates this restriction, i.e., whether it restricts board *discussions* to items related to an item on the special meeting agenda. OMA limits board *action* to items on the agenda (5 ILCS 120/2.02(c)); it states that the validity of any action taken "which is germane to a subject on the agenda shall not be affected by other errors or omissions in the agenda." 5 ILCS 120/2.02(a). For agenda requirements, see sample policy 2:220, *School Board Meeting Procedure*.

[21] 5 ILCS 120/2.02(a).



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Posting on the District Website [22]

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all Board meetings; and (3) the agenda for each meeting which shall remain posted until the meeting is concluded.

LEGAL REF.: 5 ILCS 120/, Open Meetings Act.
5 ILCS 140/, Freedom of Information Act.
105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 2:120 (Board Member Development), 2:210 (Organizational School Board Meetings), 2:220 (School Board Meeting Procedure), 2:230 (Public Participation at School Board Meetings and Petitions to the Board), 6:235 (Access to Electronic Networks), 8:30 (Visitors to and Conduct on School Property)

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[22] Required *only if* the district has a website that is maintained by a full-time staff member; if not, this section may be omitted. 5 ILCS 120/2.02. Note that 5 ILCS 120/2.02(b) requires that a notice of *all* meetings be posted on the district website, but only notices of *regular* meetings must remain posted until the *regular* meeting is concluded. As this is an obvious oversight, it is wise to leave the notice of every meeting on the website until after the meeting occurred. The agenda must remain on the district website until the meeting is concluded. Id.



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# School Board

## School Board Meeting Procedure [1]

Agenda

The School Board President is responsible for focusing the Board meeting agendas on appropriate content.[2] The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.[3]

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting.[4] Items submitted by Board members to the Superintendent or the President shall be placed on the agenda for an upcoming meeting.[5] District residents may suggest

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[1] State law requires boards to have a policy concerning: (1) the public's right to record meetings (5 ILCS 120/2.05), and (2) if applicable, attendance by video or audio means (5 ILCS 120/7). Boards are not mandated to have a policy on the remaining topics covered in this policy. The following items are matters of local discretion: agenda preparation and contents, process for board members to have items placed on agenda, receipt and handling of residents' requests for agenda inclusions, and order of business.

[2] Appropriate agenda content includes establishing board processes, clarifying the district's purpose, delegating authority, defining operating limits, monitoring district progress, and taking legally required board action. See *IASB's Foundational Principles of Effective Governance* at: www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance ~~www.iasb.com/principles.cfm~~.

[3] To comply with the Open Meetings Act's (OMA's) mandate that minutes contain a "summary of discussion on all matters proposed, deliberated, or decided," a board should include a list of consent items in the agenda. OMA also requires that any final action "be preceded by a public recital of the nature of the matter being considered and other information that will inform the public of the business being conducted." 5 ILCS 120/2(e). Some level of explanation of the consent agenda items must be verbally given before a board votes to approve a consent agenda. The Ill. Supreme Court has held that "the recital must announce the nature of the matter under consideration, with sufficient detail to identify the particular transaction or issue, but need not provide an explanation of its terms or its significance." Bd. of Educ. of Springfield Sch. Dist. No. 186 v. Atty. Gen. of Ill., 77 N.E.3d 625, 636 (Ill. 2017).

[4] 5 ILCS 120/2.02(c). The Ill. Appellate Court held that OMA prohibits a board from voting on a matter at a regular meeting that is not on the pre-meeting published agenda. Rice v. Bd. of Trustees of Adams Cnty., 326 Ill.App.3d 1120 (4th Dist. 2002).~~d~~

[5] An alternative follows for those boards that want to give discretion to the board president to decide whether an item submitted by a board member should be added to a meeting agenda:

> Any Board member may submit suggested agenda items to the Board President for his or her consideration.



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inclusions for the agenda.[6] The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed. [7]

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency.[8] The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of School Board Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome.[9] A vote of *abstain* or

**Commented [DJ1]: Note to subscribers:** The option in footnote 6 specifically relates to the sentence in the policy regarding agenda items suggested by district residents. Reference to district residents is added to the optional language to clarify the intended scope of the option.

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[6] See sample policy 2:230, *Public Participation at School Board Meetings and Petitions to the Board.* In districts governed by a board of school directors, an appointed board official must give a resident of the district~~person~~ requesting consideration of a matter by the board a formal written response no later than 60 days after receiving the request. The response must establish a meeting before the board or list the reasons for denying the request. 105 ILCS 5/10-6.

Options follow to restrict the addition of new agenda items by district residents; the phrases between [ ] may be used together, separately, or eliminated:~~.~~

Discussion items suggested by District residents may be added to the agenda [at the beginning of a regular meeting] [upon unanimous approval of those Board members present].

[7] An Ill. Atty. Gen. Public Access Counselor Opinion (PAO) found no violation of OMA when a board removed an item from the agenda within the 48-hour notice time period. PAO 14-3. Removals inform the public that the board does not plan to proceed on the topic.

[8] State law does not require this, except that 105 ILCS 5/10-16 requires members to receive a written notice of a special meeting that includes the meeting's purpose.

[9] In most situations, the failure of a member to vote has the effect of acquiescence or concurrence with the majority of votes cast. Prosser v. Village of Fox Lake, 91 Ill.2d 389 (Ill. 1982); People v. Bertrand, 978 N.E.2d 681 (Ill. App. 1st Dist. 2012). For example, a motion passes with a vote of two *yeas*, one *nay*, and four *abstentions*. A motion fails with a vote of two *yeas*, three *nays*, and two *abstentions*. A motion fails with a vote of three *yeas*, three *nays*, and one *abstain* because there is no majority. Exceptions include when a statute requires the *affirmative vote* of a majority or extra. Statutory exceptions include the following board actions:

1. Dismissing a teacher for any reason other than reduction of staff or elimination of that position requires approval by the majority of all members. 105 ILCS 5/24-12.
2. Directing the sale of district real property or buildings thereon must be approved by at least 2/3 of the board members~~.~~, unless the sale is residential property constructed or renovated by students as part of a curricular program, in which case, the board could engage the services of a licensed real estate broker to sell the property for a commission not to exceed 7%, contingent upon the public listing of the property on a multiple listing service for a minimum of 14 calendar days and a sale of the property happens within 120 days. 105 ILCS 5/5-22.
3. Making or renewing a lease of school property to another school district or municipality or body politic and corporate for a term longer than 10~~ten~~ years, or to alter the terms of such a lease whose unexpired term exceeds 10 years, requires approval by at least 2/3 of the board's full membership. 105 ILCS 5/10-22.11.
4. Leasing any building, rooms, grounds, and appurtenances to be used by the district for school or administration purposes for a term longer than ten years, or to alter the terms of such a lease whose unexpired term exceeds ten years, requires approval by at least 2/3 of the board's full membership. 105 ILCS 5/10-22.12.
5. Obtaining personal property by lease or installment contract requires approval by an affirmative vote of at least 2/3 of the board members. *Personal property* includes computer hardware and software and all equipment, fixtures, and improvements to existing district facilities to accommodate computers. 105 ILCS 5/10-22.25a.
6. Adopting a supplemental budget after a successful referendum requires approval by a majority of the full board. 105 ILCS 5/17-3.2.



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*present*, or a vote other than *yea* or *nay*, or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of abstain or present, or a vote other than yea or nay, or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes is rotated. [10]

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present. [11]

Minutes

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary.[12] The minutes include: [13]

1. The meeting's date, time, and place;
2. Board members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted yea and nay;
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act (OMA) authorizing the closed meeting;

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7. Petitioning the circuit court for an emergency election requires approval by a majority of the members. 10 ILCS 5/2A-1.4.
8. Expending funds in emergency situation in the absence of required bidding requires approval by at least 3/4 of the board. 105 ILCS 5/10-20.21(a)(xiv).
9. Exchanging school building sites requires approval by at least a 2/3 majority of the board. 105 ILCS 5/5-23.
10. Waiving the administrative cost cap requires approval by an affirmative vote of at least 2/3 of the board. 105 ILCS 5/17-1.5.
11. Authorizing an advisory question of public policy to be placed on the ballot at the next regularly scheduled election requires approval by a majority of the board. 105 ILCS 5/9-1.5.

[10] Voting sequence is at the board's discretion. A board may indicate how frequently it changes the voting sequence by adding *after each vote*, *monthly*, or *annually* to the end of the sentence. All board members, including officers, may make motions and vote.

[11] This paragraph's first sentence contains the requirements in 105 ILCS 5/10-7. The second sentence is optional and may be deleted or amended. Other optional provisions include:

**Option 1:** Any Board member may include a written explanation of his or her vote in the District file containing individual Board member statements; the explanation will not be part of the minutes.

**Option 2:** Any Board member may request that his or her vote be changed before the President announces the result.

If a board takes a roll call vote on all action items, it may substitute this paragraph with the following sentence:

The Board shall take a roll call vote on all matters requiring its action, including but not limited to, all questions involving the expenditure of money and all questions involving the closing of a meeting to the public.

[12] 105 ILCS 5/10-7 and 5 ILCS 120/2.06. The minutes are the only record showing that the board took official action, including necessary prerequisites to make such action legally sufficient. A non-member recording secretary (of a board of education) or clerk (of a board of directors) may be given these responsibilities. 105 ILCS 5/10-14.

[13] All items listed are required to be recorded in minutes **except** items 7-9; other items may be included at the board's discretion. 5 ILCS 120/2.06 and 120/2a; 105 ILCS 5/10-7. The Ill. Atty. Gen. Public Access Counselor (PAC) found a board's vague reference to a *personnel matter* insufficient to meet the requirements of #3. PAO 13-7.



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7. A record of all motions, including individuals making and seconding motions;
8. Upon request by a Board member, a record of how he or she voted on a particular motion;[14] and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later. [15]

Every six months, or as soon after as is practicable, in an open meeting, the Board: (1) reviews minutes from all closed meetings that are currently unavailable for public release, and (2) determines which, if any, no longer require confidential treatment and are available for public inspection.[16] This is also referred to as a *semi-annual review*. The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release, but it reports its determination in open session. [17]

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require. [18]

The official minutes are in the custody of the Board Secretary.[19] Open meeting minutes are available for inspection during regular office hours within 10 days after the Board's approval;[20] they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected

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[14] The intent behind this optional item is to give an individual member a means of recording his or her support or opposition to a motion that was taken by oral vote; it will record that the individual took an alternative position to that of the majority without having the minutes recite unnecessary detail.

[15] Required by 5 ILCS 120/2.06(b).

[16] Required by 5 ILCS 120/2.06(d)~~, amended by P.A. 102-653~~. If a board is unable to conduct the review every six months, it must do so as soon after as is practicable, taking into account the nature and meeting schedule of the board. Id. A board may also conduct the review more frequently. For the sake of brevity and to align with the closed meeting exception in 5 ILCS 120/2(c)(21) that continues to refer to a public body's *semi-annual* review of its closed session minutes, this policy's exhibits use the term *semi-annual*, even though that term was removed from 5 ILCS 120/2.06(d).

While board notes from closed sessions may be confidential under the Freedom of Information Act (FOIA), they may be discoverable by the opposing party in a lawsuit. Bobkoski v. Cary Sch. Dist. 26, 141 F.R.D. 88 (N.D. Ill. 1992).

The failure to strictly comply with the semi-annual review does not cause the written minutes or related verbatim record to become public, provided that the board, within 60 days of discovering its failure to strictly comply, reviews the closed session minutes and reports the result of that review in open session. 5 ILCS 120/2.06(d)~~, amended by P.A. 102-653~~.

[17] 5 ILCS 120/2(c)(21) allows boards to discuss the confidentiality needs of closed meeting minutes in closed meetings.

[18] Required by 105 ILCS 5/10-7.

[19] Optional provision: "A copy of the minutes is kept in a secure location appropriate for valuables."

[20] Required by 5 ILCS 120/2.06(b).



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Board member.[21] The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order. [22]

The Board's open meeting minutes shall be posted on the District website within ten days after the Board approves them; the minutes will remain posted for at least 60 days. [23]

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings.[24] If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board's regular meeting location. [25]

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting. [26]

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member.[27] Access to the verbatim

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[21] 5 ILCS 120/2.06(f). The listed individuals in the statute are matched to the titles in the IASB Policy Reference Manual. If the board wishes to mirror the statutory language, delete: ~~the Recording Secretary, the Superintendent or designated administrator, or any elected Board member~~ and replace with: "a records secretary, an administrative official of the public body, or any elected official of the public body."

See the discussion in paragraph two of f/n 27 below about what *in the presence of* means.

[22] Id.

[23] Posting on the website is required *only if* the district has a website that is maintained by a full-time staff member; if not, this sentence may be omitted. 5 ILCS 120/2.06(b).

[24] Boards must keep a verbatim record of their closed meetings in the form of an audio or video recording. 5 ILCS 120/2.06(a). This sample policy uses audio recording only; a board that uses a video recording should amend this policy and exhibit 2:220-E1, *Board Treatment of Closed Meeting Verbatim Recordings and Minutes*.

The interests of continuity, efficiency, and ease of holding someone accountable suggest that the superintendent be made responsible for making and storing the verbatim recordings. If the superintendent is not present, e.g., during discussions concerning the superintendent's contract, the tasks should be given to a board member.

[25] Alternatively, use: "is maintained within the District's administrative offices or their official storage location."

[26] This paragraph paraphrases 5 ILCS 120/2.06(c). No notification to, or the approval of, a records commission or the State Archivist is needed if a recording is destroyed under the conditions listed.

[27] 5 ILCS 120/2.06(e). The listed individuals align with the other titles used in the IASB Policy Reference Manual. If the board wishes to mirror the statute, delete: ~~the Recording Secretary, the Superintendent or designated administrator, or any elected Board member~~ and replace with: "a records secretary, an administrative official of the public body, or any elected official of the public body."

The intent of the *in the presence of* language is meant to protect both (1) the verbatim recordings/closed session minutes (see f/n 21 above), and (2) the board members requesting access to them. It ensures that a school district official is present at all times when a requesting board member accesses the verbatim recording/closed session minutes. The requirement is meant to prevent misuse and removal of the verbatim recording/closed session minutes from the district offices or official storage location. It is also meant to protect the board member who requests the access from being alone and in a situation where the board member could potentially be accused of tampering with or taking the verbatim recording/closed session minutes.

Consult the board attorney about:



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recordings is available at the District's administrative offices or the verbatim recording's official storage location.[28] Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order. [29]

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections. [30]

Quorum and Participation by Audio or Video Means [31]

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

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1. The practice of sending an *appointed* board member to be present with a board member who requests access to verbatim recordings/closed session minutes. 5 ILCS 120/2.06(e) states, "any *elected* official of the public body;" appointed is not listed but is mentioned elsewhere in the language of this section of the law;
2. Access to verbatim recordings/closed session minutes by other officials employed by the district, e.g., superintendent or other high-level administrators and even the board attorney; and
3. How this law affects the sharing of closed session minutes with board members prior to a meeting at which the closed session minutes will be approved.

The intent of P.A. 99-515, which amended 5 ILCS 120/2.06(e), was to manage a board member's *individual* request for access to these items in the board member's individual capacity (see sample policy 2:80, *Board Member Oath and Conduct*), not change prior practices in regard to other officials and board attorneys or the required work of school boards under various laws. While many attorneys do not interpret the law to restrict access or change procedures for these other high-level school officials and attorneys employed by the district, some attorneys do, and it is important to obtain legal advice on this specific issue.

[28] Id.

[29] Id.

[30] This paragraph is optional. It provides boards an opportunity to discuss and encourage each member to carefully think about purposes for their requests to listen to verbatim recordings, which historically has been and should continue to be to "access information relevant to the exercise of duties" for the public body. Intra-board conflicts may escalate if the recording is used to confirm or dispute who said what. Prior to P.A. 99-515, OMA did (and still does) allow boards to release these types of information. 5 ILCS 120/2.06(e). Board members should evaluate whether their requests under 5 ILCS 120/2.06(e) are "relevant to the exercise of their duties" before making such requests. Confirming or disputing who said what diverts resources away from operations of the district in educating its students. Additional considerations in listening to verbatim recordings may include personnel and student records confidentiality issues, which should be discussed with the board attorney.

[31] 5 ILCS 120/2.01 and 120/7, amended by P.A.s 103-311 and 104-438. See also 105 ILCS 5/10-6 (regular and special meetings) and 5/10-12 (quorum). In order to allow attendance by video or audio means, a board must adopt a policy conforming to the restrictions in OMA. The statute requires the board member who wishes to attend remotely to notify the "recording secretary or clerk of the public body." The policy includes the superintendent as a possible person to receive the notice. Everything in this section is required aside from provisions on the length of notification that is given the secretary and the process for accommodating the request. Alternatively, a board may: (1) prohibit members from participating by video or audio means by omitting this section, (2) add other requirements, or (3) alter the 24-hour notification. Note that the statute does not contemplate someone either approving or denying a request, only that the request be accommodated if the notification is provided.



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Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, (3) a family or other emergency, ~~or~~ (4) unexpected childcare obligations, or (5) performance of *active military duty* as a *service member*. If a member wishes to attend a meeting by video or audio means, he or she must notify the R~~r~~ecording S~~s~~ecretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

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No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration [32]

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency.[33] The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration; if neither the

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In a non-binding opinion, the PAC found a public body violated OMA when it allowed a board member to join a closed session meeting remotely without first taking action at that particular meeting in open session to approve the remote participation. 2019 PAC 57660. Therefore, even with the adoption of this policy to approve remote participation, best practice is to ensure the public is informed of any board members that are participating remotely for a particular board meeting. Consult the board attorney for advice on whether the board should take action every time it wishes to permit a member to participate remotely or in those instances where a board member objects to such participation.

Conflicting obligations to an employer may provide a permissible reason for a board member's attendance by video or audio conference. PAO 24-7. A board member does not have to show that it would be infeasible to commute from a work assignment to the meeting location to participate remotely. Id.

OMA borrows the definition for *active military duty* from the Service Member Employment and Reemployment Act, 330 ILCS 61/1-10. 5 ILCS 120/7(a), amended by P.A. 104-438. It means any full-time military service regardless of length or voluntariness, including, but not limited to, annual training, full-time National Guard duty, and State active duty. 330 ILCS 61/1-10. *Service member* means a resident of Illinois who is a member of any component of the U.S. Armed Forces or the National Guard of any state, D.C., a commonwealth, or territory of the U.S. 5 ILCS 120/7(a), amended by P.A. 104-438.

**32** 5 ILCS 120/2.01 and 120/7(e)(1)-(10). See also 105 ILCS 5/10-6 (regular and special meetings) and 5/10-12 (quorum). During the 2020 COVID-19 pandemic, Ill. Gov. Pritzker issued Executive Order (EO) 2020-07 pursuant to 20 ILCS 3305/7 (disaster proclamation due to public health emergency) that temporarily suspended OMA's physical quorum requirement. The Governor extended this OMA relief through subsequent Executive Orders as the crisis continued. In June of 2020, 5 ILCS 120/~~120/~~7~~(e)~~ was enacted, immediately requiring public bodies to meet a number of conditions before suspending the physical quorum requirement.

Boards must remember that public comment is still required when a quorum is not physically present at the meeting location. ~~See Public Comment section of the Ill. Atty. Gen.'s guidance entitled *Guidance to Public Bodies on the Open Meetings Act and the Freedom of Information Act During the COVID-19 Pandemic* on p. 5 at: www.foiapac.ilag.gov/content/pdf/Updated%20Remote%20Meetings%20Guidance%20May%202023.pdf.~~

**33** The phrase "due to public health emergency" aligns with Ill. Emergency Management Agency Act (IEMAA), 20 ILCS 3305/4 and 7, which provides the governor with the power to declare a disaster. 5 ILCS 120/7(e)(1) uses the phrase "related to public health concerns because [the governor has declared] a disaster" and while not aligning with IEMAA text, means "public health emergency." For ease of understanding and alignment with IEMAA, this policy uses "public health emergency."

To avoid confusion, note that the triggers under 5 ILCS 120/7(e) for when a school board may conduct its meetings by audio or video conference without the physical presence of a quorum are a bit more broad than the School Code's triggers to implement remote and/or blended remote learning days (RLD/BRLDs). OMA states (1) the "governor **or the director of IDPH** has issued a disaster declaration of a disaster as defined in 20 ILCS 3305/ …." This means that it is possible for the board to meet remotely if the director of IDPH declares a disaster under OMA, but that may not mean a district must implement RLD/BLRDs because the School Code states that the governor must declare the disaster.



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President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination. [34]

The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes,[35] and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum. [36]

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use the most recent edition of Robert's Rules of Order Newly Revised, as a guide when a question arises concerning procedure. [37]

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting.[38] Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

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[34] 5 ILCS 120/7(e)(2) states "the head of the public body as defined in [the Freedom of Information Act (FOIA), 5 ILCS 140/2(e), FOIA]." FOIA defines *head of the public body* to mean the *president* or "such person's duly authorized designee." 5 ILCS 140/2(e). Sample ~~P~~policy 2:110, *Qualifications, Term, and Duties of Board Officers*, designates the vice president to perform the duties of the president if that office is vacant or he or she is absent or unable to perform the office's duties.

For practical purposes if a disaster is declared due to a public health concern, this policy designates the superintendent as "[the president or vice president's] duly authorized designee" pursuant to the authority of 5 ILCS 140/2(e) for the board to move forward with the required determination to meet by audio or video with no physical presence of a quorum.

[35] While this phrase of the sentence is not required in OMA, many attorneys agree that transparency best practices in this situation include the individual making the determination to: (1) put it in writing referring to the specific disaster declaration applicable to the board's jurisdiction and the public health concern/public health emergency that applies to not having an in-person meeting; and (2) include that written determination (a) on the board's published notice and agenda for the audio or video meeting, and (b) in the meeting minutes.

[36] See sample exhibit 2:220-E9, *Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration*.

[37] Boards are not required to follow any particular rules of order. Rules, however, must be in writing and available for public inspection, in order to have any legal effect. 105 ILCS 5/10-20.5.

[38] The public's right to record meetings must be addressed in board policy. 5 ILCS 120/2.05. However, a provision requiring advance notice to record a meeting is invalid. PAO 12-10.



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LEGAL REF.: 5 ILCS 120/2a, 120/2.02, 120/2.05, 120/2.06, and 120/7, Open Meetings Act.
105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:150 (Committees), 2:200 (Types of School Board Meetings), 2:210 (Organizational School Board Meeting), 2:230 (Public Participation at School Board Meetings and Petitions to the Board)

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# School Board

## Access to District Public Records [1]

Full access to the District's public records is available to any person as provided in the Illinois Freedom of Information Act (FOIA), this policy, and implementing procedures. The Superintendent or designee shall: (1) provide the Board with sufficient information and data to permit the Board to monitor the District's compliance with FOIA and this policy, and (2) report any FOIA requests during the Board's regular meetings along with the status of the District's response. [2]

Freedom of Information Officer [3]

The Superintendent shall serve as the District's Freedom of Information Officer and assume~~s~~ all the duties and powers of that office as provided in FOIA and this policy. The Superintendent may delegate these duties and powers to one or more designees, but the delegation shall not relieve the Superintendent of ~~the~~ responsibility for the delegated action ~~that was delegated~~.

Definition [4]

The District's *public records* are defined as records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary material

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[1] The Ill. Freedom of Information Act (FOIA) governs the subject matter in this policy. 5 ILCS 140/. School districts are required to make public records available to any person for inspection or copying, unless they fall within an exception. 5 ILCS 140/3(a). The f/ns only discuss sections of FOIA that are relevant to school districts. State law does not explicitly require boards to adopt a policy on access to their records. However, a board policy is the logical instrument to memorialize the actions that are required to implement FOIA. The laws limiting the disclosure of employee evaluations are discussed in f/n 7.

See also *Let the Sunshine In: School Board Meetings and Records* published by IASB at: www.iasb.com/IASB/media/Documents/JPBSunshine.pdf.

Any person denied access to a public record may request a review by the Ill. Public Access Counselor (PAC) established in the office of the Ill. Atty. Gen. 5 ILCS 140/9.5. As a result of the review, the PAC may issue an opinion binding on the requester and public body. IASB reports on the opinions relevant to school districts at: www.iasb.com/policy-services-and-school-law/court-decisions-listing/~~www.iasb.com/law/decisions.cfm?SubjectArea=Freedom%20of%20Information%20Act%20-%20FOIA~~.

[2] This sentence allows a board to monitor the district's compliance with FOIA. This is an important duty as illustrated by FOIA's provision stating: "It is a fundamental obligation of government to operate openly and provide public records as expediently and efficiently as possible." The School Code requires the FOIA report described in #2 (105 ILCS 5/10-16); it is optional, however, for districts governed by a board of school directors.

[3] Each board must designate one or more official(s) or employee(s) to act as its freedom of information officer(s). 5 ILCS 140/3.5 **(referred to in the f/ns as *FOIA Officer*)**. A board may replace *Superintendent* in this paragraph with another job title, or may replace the paragraph with one of the alternatives below:

**Alternative 1:** The Board will appoint an employee to serve as the District's Freedom of Information Officer. That appointee assumes all the duties and powers of that office as provided in FOIA and this policy.

**Alternative 2:** The Superintendent shall appoint an employee, who may be himself or herself, to [continue as with alternative 1].

[4] The definition is quoted from 5 ILCS 140/2(c), amended by P.A. 104-438. Substitute the following alternative for this paragraph if desired:

The definition of *public records*, for purposes of this policy, is the definition contained in 5 ILCS 140/2(c) without amendment.

*Junk mail* means any unsolicited commercial mail or commercial electronic communication sent to a district and not responded to by a district. 5 ILCS 140/2(j), added by P.A. 104-438.



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pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of the School District. The District's public records do not include *junk mail*.

Requesting Records [5]

A request for inspection and/or copies of public records must be made in writing and may be submitted by personal delivery, mail, telefax, or email directed to the District's Freedom of Information Officer. Individuals making a request are not required to state a reason for the request other than to identify when the request is for a commercial purpose or when requesting a fee waiver. Email requests must include the entirety of the request within the body of the email and not as an attachment or hyperlink. The Superintendent or designee shall instruct District employees to immediately forward any request for inspection and copying of a public record to the District's Freedom of Information Officer or designee.

Responding to Requests

The Freedom of Information Officer shall approve all requests for public records unless:

1. The requested material does not exist; [6]
2. The requested material is exempt from inspection and copying by the Freedom of Information Act; [7] ~~or~~
3. Complying with the request would be unduly burdensome;~~.~~ [8]

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[5] This section restates 5 ILCS 140/3(c) amended by P.A. 104-438, in relevant part. Districts may, but are not required to, accept oral requests. Compliance with an oral request may stave off the formal written request and permit more flexibility in the response. If the district wants to accept oral requests, delete ~~must be made in writing and~~ from the first sentence and add the following:

> Oral requests may be accepted provided personnel are available to handle them, but otherwise must be made in writing.

The response to an oral request should be documented. Districts may provide a request form for convenience but may not require its use. See sample exhibit 2:250-E1, *Written Request for District Public Records*.

[6] FOIA does not require a public body to create a record. 5 ILCS 140/1; Chicago Tribune Co. v. Dept. of Financial and Professional Regulation, 8 N.E.3d 11 (Ill. App. 4th Dist. 2014). However, compiling information already in the public body's possession into a different format in order to respond to a FOIA request does not constitute the creation of a new record. PAO 15-10. See also Hites v. Waubonsee Community College, 56 N.E.3d 1049 (Ill. App. 2nd Dist. 2016) (holding that databases that house aggregations of data and do not merely store documents are subject to FOIA).

[7] 5 ILCS 140/7~~, amended by P.A. 101-434, 102-791, 102-752, eff. 1-1-23, and 102-753, eff. 1-1-23,~~ and 140/7.5 describe numerous explicit exceptions to the presumption that all public records are available for public inspection. Each record is "presumed to be open to inspection or copying" and the district will have "the burden of proving by clear and convincing evidence that it is exempt." 5 ILCS 140/1.2 and 140/11(f). A person who prevails in a court proceeding to enforce FOIA will be awarded attorney's fees; the public body may incur a civil penalty of between $2,500 and $5,000 for each occurrence of a willful or intentional violation of FOIA or other action in bad faith; and courts may impose additional penalties of up to $1,000 for each day the violation continues if (1) the board fails to comply with the court's order after 30 days, (2) the court's order is not on appeal or stayed, and (3) the court does not grant the public body additional time to comply with the court's order to disclose public records. 5 ILCS 140/11(i) and (j). School officials should seek the board attorney's advice concerning the denial of a record request.

Two State laws limit the disclosure of employee personnel evaluations:

1. The Personnel Record Review Act prohibits the disclosure of performance evaluations. 820 ILCS 40/11.
2. The School Code prohibits the disclosure of public school teacher, principal, and superintendent performance evaluations except as otherwise provided in the certified employee evaluation laws. 105 ILCS 5/24A-7.1.

5 ILCS 140/7(kk)~~, added by P.A. 101-434,~~ exempts from disclosure "the public body's credit card numbers, debit card numbers, bank account numbers, Federal Employer Identification Number, security code numbers, passwords, and similar account information" that could result in identity theft or fraud of a government entity or a person.

[8] 5 ILCS 140/3(g).



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4. The request would require the District to open electronically attached files or hyperlinks to view or access details of a request. In that case, the requester shall be notified within five business days that the entirety of the electronic request must appear within the body of the electronic submission;[9] or

~~3.~~5. The District has a reasonable belief that the request was not submitted by a person, and the requester fails to verify orally or in writing that they are a person within 30 days of the District's request for such verification. [10]

Within five business days after receipt of a request for access to a public record, the Freedom of Information Officer shall comply with or deny the request, unless the time for response is extended as specified in Section 3 of FOIA.[11] The Freedom of Information Officer may extend the time for a response for up to five business days from the original due date.[12] If an extension is needed, the Freedom of Information Officer shall: (1) notify the person making the request of the reason for the extension, and (2) either inform the person of the date on which a response will be made, or agree with the person in writing on a compliance period. [13]

The time periods are extended for responding to requests for records made for a commercial purpose, requests by a recurrent requester, or voluminous requests, as those terms are defined in Section 2 of FOIA. The time periods for responding to those requests are governed by Sections 3.1, 3.2, and 3.6 of FOIA. [14]

When responding to a request for a record containing both exempt and non-exempt material, the Freedom of Information Officer shall redact exempt material from the record before complying with the request. [15]

Fees [16]

Persons making a request for copies of public records must pay any and all applicable fees. The Freedom of Information Officer shall establish a fee schedule that complies with FOIA and this policy

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[9] 5 ILCS 140/3(c), amended by P.A. 104-438.

[10] 5 ILCS 140/3(j), added by P.A. 104-438.

[11] 5 ILCS 140/3(d). Reasons for extensions are addressed at 5 ILCS 140/3(e). Public bodies must respond to FOIA requests. PAOs 16-05, 16-04, 16-03, and 16-01. Public bodies must also conduct a reasonable search for public records responsive to a FOIA request, which includes searching public employees' communications on personal devices or accounts for records pertaining to the transaction of public business. PAO 16-06.

[12] 5 ILCS 140/3(e).

[13] 5 ILCS 140/3(f). A board may replace the default paragraph with the following alternative:

The Freedom of Information Officer shall respond to record requests according to the time periods described in 5 ILCS 140/3.

[14] The timelines are extended to respond to a: (1) *recurrent requester* (defined in 5 ILCS 140/2(g)); (2) request with a *commercial purpose* (defined in 5 ILCS 140/2(c-10)); and (3) *voluminous request* (defined in 5 ILCS 140/2(h)). To use the extended timelines, a district must follow the requirements in 5 ILCS 140/3.2 for responding to a *recurrent requester*; 5 ILCS 140/3.1 for responding to a request with a *commercial purpose*; and 5 ILCS 140/3.6 for responding to a *voluminous request*. See sample administrative procedure 2:250-AP1, *Access to and Copying of District Public Records*, for additional information.

[15] 5 ILCS 140/7~~, amended by P.A.s 101-434, 102-791, 102-752, eff. 1-1-23, and 102-753, eff. 1-1-23~~. Redacting exempt portions is permitted, but not required, except that contractors' employees' addresses, telephone numbers, and social security numbers must be redacted before disclosure. 5 ILCS 140/2.10. Reviewing past responses to FOIA requests will promote uniform treatment of requests for similar records.

[16] 5 ILCS 140/6. The first paragraph's intent is to be efficient and avoid paraphrasing a complex law. See sample administrative procedure 2:250-AP1, *Access to and Copying of District Public Records,* for a fee schedule identifying the maximum fees permitted.



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and is subject to the Board's review. The fee schedule shall include copying fees and all other fees to the maximum extent they are permitted by FOIA, including without limitation, search and review fees for responding to a request for a commercial purpose and fees, costs, and personnel hours in connection with responding to a voluminous request.

Copying fees, except when fixed by statute, shall be reasonably calculated to reimburse the District's actual cost for reproducing and certifying public records and for the use, by any person, of its equipment to copy records. In no case shall the copying fees exceed the maximum fees permitted by FOIA. If the District's actual copying costs are equal to or greater than the maximum fees permitted by FOIA, the Freedom of Information Officer is authorized to use FOIA's maximum fees as the District's fees. No copying fees shall be charged for: (1) the first 50 pages of black and white, letter or legal sized copies, or (2) electronic copies other than the actual cost of the recording medium, except if the response is to a voluminous request, as defined in FOIA.

A fee reduction is available if the request qualifies under Section 6 of FOIA. The Freedom of Information Officer shall set the amount of the reduction taking into consideration the amount of material requested and the cost of copying it. [17]

Provision of Copies and Access to Records

A public record that is the subject of an approved access request will be available for inspection or copying at the District's administrative office during regular business hours, unless other arrangements are made by the Freedom of Information Officer. [18]

Many public records are immediately available from the District's website including, but not limited to, the process for requesting a public record.[19] The Freedom of Information Officer shall direct a requester to the District's website if a requested record is available there. If the requester is unable to

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5 ILCS 140/6(a) states: "If a request is *not* a request for a *commercial purpose* or a *voluminous request*, a public body *may not* charge the requester for the costs of any search for and review of the records or other personnel costs associated with reproducing the records." (Emphasis added.) This implies that a search and review fee may be charged when responding to a request for a *commercial purpose* or a *voluminous request*. However, 5 ILCS 140/6(b) states that the search and review fee described in 5 ILCS 140/6(f) may be charged *only to* someone making a *commercial request*. 5 ILCS 140/6(f) contains the maximum amounts that may be charged for search and review but does not explain when they may be charged. The FOIA Officer will need to consult the board attorney concerning fees.

[17] 5 ILCS 140/6(c) makes it mandatory to furnish records "without charge or at a reduced charge" if the request is in the *public interest* as defined by FOIA. If a board wants to indicate when a reduction is available by paraphrasing the statute, it may substitute the following alternative for the default paragraph:

> A fee reduction is available if the person requesting the record states a specific purpose for the request and indicates that a fee reduction is in the public interest by having as its principal purpose the preservation of the general public's health, safety, welfare, or legal rights and is not for the principal purpose of personal or commercial benefit. The Freedom of Information Officer shall set the amount of the reduction, taking into consideration the amount of material requested and the cost of copying it.

[18] Public bodies may adopt rules for the times and places where records will be made available. 5 ILCS 140/3(h). A board may amend this sentence to reflect other times and/or places where records will be made available.

[19] 5 ILCS 140/4. A district may reduce FOIA requests by posting records on its website. Many records are required to be web-posted, see sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*. If the district does not have a website, replace this paragraph as follows:

> Some public records are available for immediate access including a description of the process for requesting a public record, and a list of all types or categories of records under its control.

For a list of required web-postings see sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*. Using the district's website is also a convenient way to comply with FOIA's requirement to identify documents that are *immediately* available. 5 ILCS 140/3.5(a). Although not required to be web-posted, a list of all types or categories of records under its control must be prepared and made available. 5 ILCS 140/5; see sample administrative procedure 2:250-AP1, *Access to and Copying of District Public Records*.



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reasonably access the record online, he or she may resubmit the request for the record, stating his or her inability to reasonably access the record online, and the District shall make the requested record available for inspection and copying as otherwise provided in this policy. [20]

Preserving Public Records

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District's organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g., a litigation hold), District auditor, or other individual authorized by the School Board or State or federal law to make such a request.[21] Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission. [22]

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[20] 5 ILCS 140/8.5.

[21] The Local Records Act (50 ILCS 205/3) requires the preservation of records described in items #1-3. The preservation of records described in item #3 is also required by the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) and the Ill. School Student Records Act (105 ILCS 10/), among other laws. An example of a record described in item #4 is a record subject to a *litigation hold* or a document preservation requirement pursuant to Federal Rules of Civil Procedure, Rules 16 and 26.

Categorizing email messages is complicated because two laws apply, and the rules differ when a board member is a party. See sample policy 2:140, *Communications To and From the Board*, for a discussion of email between or among board members. When employees or agents are using email for school purposes, the email messages may be *public records*, but will not necessarily be subject to disclosure depending on the topic discussed. FOIA's list of exemptions from disclosure determines whether these emails are subject to disclosure. For exemptions see 5 ILCS 140/7~~, amended by P.A.s 101-434102-791, 102-752, eff. 1-1-23, and 102-753, eff. 1-1-23, and 140/7.5~~.

Not all email messages between or among employees must be preserved, even if they are *public records* for purposes of FOIA. The definition of *public record* in the Local Records Act (50 ILCS 205/3) is narrower than its definition in FOIA. Thus, staff email, like all district records, must be retained only when it contains material described in #1-4. While this is a slippery slope without definitive parameters, employee email that is conversational or personal, or contains brainstorming may generally be deleted.

The Prevailing Wage Act (820 ILCS 130/5) requires contractors, while participating in public works, to keep certified payroll records of all laborers, mechanics, and other workers employed by them on the project and to submit this record ~~no later than the 15th of the month to the public body, until~~to the Ill. Dept. of Labor (IDOL) ~~activates~~ through an electronic database~~ for certified payrolls no later than 4-1-20, at which time contractors will submit certified payrolls only to that database. Id. The public body in charge of the project must keep the records submitted before 1-1-14 for a period of not less than three years. Records submitted on or after 1-1-14 must be kept for a period of five years or until the IDOL activates the electronic database for certified payrolls, whichever is less. Id. Records may be retained in paper or electronic format~~. These records are considered public records, except for contractors' employees' addresses, telephone numbers, social security numbers, race, ethnicity, and gender, and they must be made available in accordance with FOIA. Id. **Note:** 820 ILCS 130/5 requires contractors to maintain records of the race, ethnicity, gender, and veteran status of workers on a public works project. FOIA, however, was not similarly amended to require public bodies to redact the workers' race, ethnicity, and gender from certified payroll records before disclosure. See 5 ILCS 140/2.10. The Ill. Atty. Gen. has previously issued at least one non-binding opinion finding that disclosure of a person's gender is not an unwarranted invasion of personal privacy under 5 ILCS 140/7(1)(c). Districts should consult with their board attorneys regarding what categories of information may be properly redacted in response to a FOIA request for certified payroll records.

[22] 50 ILCS 205/. Preservation and destruction of documents is covered in sample administrative procedure 2:250-AP2, *Protocols for Record Preservation and Development of Retention Schedules*. See also the Ill. Secretary of State's website for information on preserving and destroying records at:
www.cyberdriveillinois.com/departments/archives/records_management/.



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LEGAL REF.: 5 ILCS 140/, Illinois Freedom of Information Act.
50 ILCS 205/, Local Records Act.
105 ILCS 5/10-16 and 5/24A-7.1.
820 ILCS 40/11, Personnel Record Review Act.
820 ILCS 130/5, Prevailing Wage Act.

CROSS REF.: 2:140 (Communications To and From the Board), 5:150 (Personnel Records), 7:340 (Student Records)

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# School Board

## Uniform Grievance Procedure [1]

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the School Board, its employees, or its agents have violated his or her rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy[2], or has a complaint regarding any one of the following: [3]

1. Title II of the Americans with Disabilities Act, 42 U.S.C. §12101 et seq. [4]

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[1] State or federal law requires this subject matter be covered by policy and controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. Employee grievance procedures are a mandatory subject of bargaining and cannot be changed without the employee exclusive representative's consent. This policy and its companion sample policy 2:265, *Title IX Grievance Procedure*, are in addition to, and not a substitute for, the employee grievance procedure contained in a collective bargaining agreement.

A grievance procedure is required by many civil rights acts and implementing regulations, including those listed. For the sake of consistency and ease of administration, this policy consolidates all board grievance procedures, excluding Title IX sexual harassment complaints (see sample policy 2:265, *Title IX Grievance Procedure*) into one policy, except those contained in collective bargaining agreements. See the cross references for the policies referring to this uniform grievance procedure policy.

[2] Including the phrase "guaranteed by the State or federal Constitution, State or federal statute, or Board policy" broadens the scope of this policy beyond the items listed. Consult the board attorney regarding whether to retain this phrase and/or to otherwise limit the scope of this policy.

[3] The Individuals with Disabilities Education Act (IDEA) (20 U.S.C. §1400 et seq.) is not included in the list of statutes that may serve as the basis of a grievance, and attorneys disagree whether it should be. Many believe that IDEA provides the exclusive remedy; others believe that including IDEA allows parents/guardians an opportunity to get their position before the board. Unique and specific complaint resolution mechanisms are expressly provided under IDEA, Article 14 of the School Code, and their respective implementing regulations. These mechanisms follow: (1) IDEA at 20 U.S.C. §1415 (procedural safeguards-mediation and due process); (2) IDEA regulations at 34 C.F.R. §§300.151-300.153 (state complaints), 300.506 (mediation), and 300.507 et seq. (due process); (3) 105 ILCS 5/14-8.02a (mediation and due process) and 5/14-8.02b (expedited due process); and (4) special education regulations at 23 Ill.Admin.Code §§226.560 (Mediation), 226.570 (State Complaint Procedures), and Subpart G (due process). A board that would like to include IDEA should consult the board attorney.

[4] The Americans with Disabilities Act Amendments Act (ADAAA) (Pub. L. 110-325), made significant changes to the Americans with Disabilities Act's definition of disability by broadening the scope of coverage. The ADAAA also overturned a series of U.S. Supreme Court decisions that interpreted the Americans with Disabilities Act of 1990 in a way that made it difficult to prove that impairments were a disability. The U.S. Equal Employment Opportunity Commission's (EEOC) regulations, 29 C.F.R. Part 1630, are at: www.eeoc.gov/eeoc-disability-related-resources/laws-and-regulations-related-disability-discrimination.

Boards should consult with their attorneys regarding how the ADAAA and its implementing regulations impact their districts.

Title II of the ADA of 1990 also includes website accessibility. The *Web Content Accessibility Guidelines* (WCAG) Version 2.1, Level AA is the formal federal legal standard for public accommodation websites, including school districts. The compliance date for districts is 4-24-26 or 4-26-27, depending upon the size of the population where the district is located. 28 C.F.R. §§35.104 and 35.200 et seq. See the U.S. Dept. of Justice's *Fact Sheet: New Rule on the Accessibility of Web Content and Mobile Apps Provided by State and Local Governments* (4-8-24), at: https://www.ada.gov/resources/2024-03-08-web-rule/. WCAG 2.1 is available at: www.w3.org/TR/WCAG21. 105 ILCS 5/10-20.75 also requires school districts to ensure their *Internet websites or web services* comply with Level AA of the WCAG 2.1 or any revised version of those guidelines. *Internet website or web service* means "any third party online curriculum that is made available to enrolled students or the public by a school district through the Internet." Id.



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2. Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., excluding Title IX complaints governed by Board policy 2:265, *Title IX Grievance Procedure*
3. Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §791 et seq. [5]
4. Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, 775 ILCS 5/; Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d et seq.; and/or Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (see Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*) [6]
5. Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (see also number 4, above, for discrimination and/or harassment on the basis of race, color, or national origin)
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act[7], 5 ILCS 430/70-5(a); Illinois Human Rights Act, 775 ILCS 5/; and Title VII of the Civil Rights Act of

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[5] See f/n 4's discussion of website accessibility above. See also the discussion in f/n 2 of sample policy 8:70, *Accommodating Individuals with Disabilities*.

[6] 105 ILCS 5/22-95(b)(1)(B), added by P.A. 103-472, requires a district to have an internal process for filing a complaint regarding a violation of its policy (or policies) prohibiting discrimination and harassment on the basis of race, color, national origin, and retaliation. Sample policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, utilizes this policy as an internal complaint process. See also sample administrative procedure 2:270-AP, *Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin*, which includes additional procedures to be followed when responding to complaints of discrimination and harassment on the basis of race, color, and national origin.

[7] 5 ILCS 430/70-5(a) requires governmental entities (including school districts) to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment that contains certain prescribed elements. See sample policy 5:20, *Workplace Harassment Prohibited,* at f/n 3 and subhead **Complaints of Sexual Harassment Made Against Board Members by Elected Officials** in sample policy 2:105, *Ethics and Gift Ban,* for further detail. Complaints of sexual harassment made against board members by fellow board members or other elected officials of governmental units must undergo an *independent review*, which is not a term defined in the statute. Unlike the powers granted by the Ill. General Assembly to municipalities to pass ordinances, school boards govern by rules referred to as *policies*. 105 ILCS 5/10-20.5. Further, school boards may only exercise powers given to them that are consistent with the School Code that may be requisite or proper for the maintenance, operation, and development of any school or schools under the jurisdiction of the board. 105 ILCS 5/10-20. School districts are also required to create, maintain, and implement an age-appropriate sexual harassment policy. 105 ILCS 5/10-20.69. See sample policy 7:20, *Harassment of Students Prohibited*, and its f/n 9 for further information.

50 ILCS 205/3c requires a school district to post on its website and make available to news media specific information about severance agreements that it enters into because an employee or contractor was "found to have engaged in sexual harassment or sexual discrimination, as defined by the Ill. Human Rights Act or Title VII of the Civil Rights Act of 1964." Consult the board attorney about the word *found*. It raises many practical application questions, e.g., when does the word *found* trigger a board's compliance responsibility pursuant to this law. Such questions include, but are not limited to:

1. Must a school board make a *finding* to trigger this requirement? If the severance agreement is entered into post-termination, a record of board *findings* rarely exists.
2. Are charges for termination *findings*? Often superintendents submit charges for termination, but these are not technically *findings*.
3. Are charges based on a complaint manager's report and determination(s) *findings* under the law when a board still has the ability to review and reject the complaint manager's determination(s)?

Next, contrast the above publication law with the Government Severance Pay Act (GSPA), 5 ILCS 415/10(a)(2). GSPA prohibits an employee of a school district with contract provisions for severance pay from receiving any severance if he or she is fired for *misconduct* by the board. GSPA defines *misconduct* to include sexual harassment and/or discrimination. Id. at 415/5.

Consult the board attorney about how to reconcile whether sexual harassment and/or sexual discrimination is misconduct for which a severance would be prohibited under the GSPA, and therefore, not available to be published under 50 ILCS 205/3c. And for further discussion and other applicable transparency laws that apply to this issue, see also f/n 16 in sample policy 5:20, *Workplace Harassment Prohibited*.



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1964, 42 U.S.C. §2000e et seq. (Title IX sexual harassment complaints are addressed under Board policy 2:265, *Title IX Grievance Procedure*) [8]

7. Breastfeeding accommodations for students, 105 ILCS 5/10-20.60 [9]
8. Bullying, 105 ILCS 5/27-23.7 [10]
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children [11]
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, 820 ILCS 180/
12. Illinois Equal Pay Act of 2003, 820 ILCS 112/
13. Provision of services to homeless students
14. Illinois Whistleblower Act, 740 ILCS 174/ [12]
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, 410 ILCS 513/; and Titles I and II of the Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff et seq. [13]

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[8] Consult the board attorney regarding proper filing and storage of these investigation documents, including whether certain student-related investigation documents are *sole possession records*, a Family Policy Compliance Office (FPCO)-created an exemption to the Family Education Rights Privacy Act (FERPA) (20 U.S.C. §1232g). See *Letter to Ruscio*, 115 LRP 18601 (FPCO 12-17-14).

[9] 105 ILCS 5/10-20.60 requires schools to implement the Ill. sex equity grievance procedures when processing student complaints about breastfeeding accommodations. Complainants must be informed that the board's decision may be appealed to the Regional Superintendent (or appropriate Intermediate Service Center Executive Director) and, thereafter, to the State Superintendent. 23 Ill.Admin.Code §200.40. **Note:** Certain claims brought under 105 ILCS 5/10-20.60 may also be covered by the anti-discrimination protections of Title IX; consult the board attorney for further advice. Guidance from U.S. Dept. of Education on Title IX requirements for pregnant and parenting students (June 2013) is available at: www2.ed.gov/about/offices/list/ocr/frontpage/pro-students/issues/sex-issue03.html.

[10] All districts must have a policy on bullying. 105 ILCS 5/~~27-23.7~~22-110, renumbered by P.A. 104-391. See sample policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. The inclusion of *bullying* in the list of topics that may serve as the basis of a grievance furthers the obligation to communicate this policy to students and their parents/guardians.

[11] Parents/guardians of educationally disadvantaged children may sue a district for misuse of funds allocated by State law for the benefit of such children. Noyola v. Bd. of Educ., 179 Ill.2d 121 (Ill. 1997) (affirming the appellate court's conclusion in Noyola v. Bd. of Educ., 284 Ill.App.3d 128 (1st Dist. 1996) that parents/guardians may pursue a claim to enforce the requirements of the School Code but holding that the proper action for enforcement is by means of mandamus not an implied right of action).

[12] The Whistleblower Act (740 ILCS 174/), amended by P.A. 103-867, includes school districts in the definition of employer. It protects employees from employer retaliation for disclosing information to a government or law enforcement agency. 740 ILCS 174/15, amended by P.A.s 103-867 and 104-440, contains language prohibiting employers from retaliating against employees who disclose information in a court, an administrative hearing, or in any other proceeding initiated by a public body where the employee has a good faith belief that an activity, policy, or practice of the employer: (1) violates a State or federal law, rule, or regulation; or (2) poses a substantial and specific danger to employees, public health, or safety. The Ill. False Claims Act (740 ILCS 175/) includes school districts in its definition of *State*. A strict interpretation of this language appears to allow school boards to collect civil penalties and costs against someone making a false claim. Before disciplining any employee, boards should thoroughly investigate the ramifications of these acts in consultation with their attorney and liability insurance carriers.

[13] The Genetic Information Nondiscrimination Act (GINA) (42 U.S.C. §2000ff et seq.) is a federal law. Title I addresses the use of genetic information pertaining to health insurance. Title II protects job applicants, current and former employees, labor union members, and apprentices and trainees from discrimination based on their genetic information. GINA covers employers with 15 or more employees.



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16. Employee Credit Privacy Act, 820 ILCS 70/ [14]

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parent(s)/guardian(s)); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable[15] resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

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GINA broadly defines genetic information to include information about an individual's genetic tests, their family members, and, among other things, the manifestation of a disease or disorder in the individual or the individual's family members. Information about an individual's or family member's age or gender is excluded from genetic information. Its remedies mirror those available under a Title VII of the Civil Rights Act claim: back pay, reinstatement, attorneys' fees and compensatory and punitive damages. Retaliation against an individual who brings a claim under GINA is also prohibited. Federal regulations are available at 29 C.F.R. Part 1635, and background information on these regulations is available at: www.eeoc.gov/genetic-information-discrimination. An FAQ entitled *FAQs on the Genetic Information Nondiscrimination Act* is available at: www.dol.gov/agencies/ebsa/laws-and-regulations/laws/gina.

The Ill. Genetic Information Protection Act (GIPA) (410 ILCS 513/) also prohibits employers from making employment decisions on the basis of any employee's genetic testing information and from penalizing employees who do not want to disclose their genetic information as part of a workplace wellness program. GIPA includes the federal GINA's definition of genetic information and creates more stringent obligations on Ill. employers. While the federal GINA exempts small employers (those with less than 15 employees), Illinois' GIPA covers all employers, even those with one employee. GIPA also provides penalties for negligent and intentional mishandling of genetic information. Note that Title II of GINA does not preempt GIPA's greater protections to Illinois employees.

Before using any sort of genetic information, consult the board attorney for guidance regarding GINA's and GIPA's specific applications to the district and how these laws integrate with other related federal laws, such as the Family and Medical Leave Act (29 U.S.C. §2612 et seq.) and the ADA, and State laws governing time off for sickness and workers' compensation.

[14] 820 ILCS 70/. Unless a satisfactory credit history is an *established bona fide occupational requirement* of a particular position, an employer may not: (1) refuse to hire, discharge, or otherwise discriminate against an individual with respect to employment because of the individual's credit history or credit report; (2) inquire about an applicant's or employee's credit history; or (3) order or obtain an applicant's or employee's credit report from a consumer reporting agency. The Act identifies circumstances that permit a satisfactory credit history to be a job requirement, such as, when the position's duties include custody of or unsupervised access to cash or marketable assets valued at $2,500 or more. 820 ILCS 70/10(b). A person who is injured by a violation of this Act may bring a civil action to obtain injunctive relief and/or damages. 820 ILCS 70/25. The court must award costs and reasonable attorneys' fees to a prevailing plaintiff. Id.

[15] The phrase "prompt and equitable resolution" comes from Title IX implementing regulation 34 C.F.R. §106.8(c) which requires schools to "adopt and publish grievance procedures that provide for the prompt and equitable resolution of student and employee complaints" of sex discrimination.


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Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender.[16] The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager or designee shall process and review the complaint under Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

For any complaint alleging sex discrimination that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Title IX Coordinator or designee[17] shall process and review the complaint under Board policy 2:265, *Title IX Grievance Procedure*.

For any complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, in addition to any response required by this policy.

For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint according to that policy, in addition to any response required by this policy, and shall consider whether an investigation under Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*,[18] should be initiated.

Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf.[19] The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[16] ~~This is a~~These are best practices to reduce barriers to filing a complaint.

[17] "Title IX Coordinator or designee" is used where Title IX is implicated. In contrast, if Title IX is not implicated, "Nondiscrimination Coordinator or a Complaint Manager or designee" is used (see the last paragraph under the **Filing a Complaint** subhead).

[18] See sample administrative procedure 5:120-AP2, *Employee Conduct Standards*, and its exhibit 5:120-AP2, E, *Expectations and Guidelines for Employee-Student Boundaries*.

[19] This sample policy gives complaint managers the flexibility to appoint another individual to conduct an investigation, which may be appropriate in cases where the neutrality or efficacy of the complaint manager is an issue, and/or where the district wishes to have the expertise and related attorney-client and work product privileges that an in-house or outside attorney may afford an investigation. Such alternative appointments are often made in consultation with the superintendent or other district-level administrator (except in cases involving complaints about those individuals).



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The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time from the Superintendent.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall provide his or her written decision to the Complainant and the accused[20] as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard. [21]

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall provide its written decision to the Complainant and the accused,[22] as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party. [23]

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[20] Using a consistent delivery method that allows the district to verify the date of receipt is a best practice, e.g., registered mail, return receipt requested, and/or personal delivery.

[21] *Preponderance of evidence* is a standard of proof used in civil cases. It means "the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force." See *Black's Law Dictionary*, *11th ed. 2019*.

[22] See f/n 20, above.

[23] The Ill. sex equity regulations require districts to have "specific timelines for completion of each step and rendering of a written decision, and shall provide for final appeal of grievance decisions made at the system level to the system's governing board." 23 Ill.Admin.Code §200.40(c)(1). To avoid arguments over these timelines, this sample policy provides that the failure to strictly follow the timelines does not prejudice any party. The grievance procedure is worthless if complaints are not thoroughly and promptly investigated.



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Appointing a Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers [24]

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others.

The Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX. [25]

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible, the Superintendent will appoint two Complaint Managers, each of a different gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator, Title IX Coordinator, and the Complaint Managers. [26]

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[24] While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

A district's Nondiscrimination Coordinator often also serves as its Title IX Coordinator. Best practice is that throughout the board policy manual, the same individual be named as Nondiscrimination Coordinator. In contrast, Complaint Managers identified in individual policies may vary depending upon local district needs.

[25] Title IX regulations require districts to designate and authorize an employee to coordinate efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). Districts must identify the Title IX Coordinator by name, office address, email address, and telephone number. Id. If a district has more than one Title IX Coordinator, it should designate one of its Title IX Coordinators to retain ultimate oversight to ensure the district's consistent compliance with its responsibilities under Title IX and its implementing regulations.

A district must prominently display its Title IX nondiscrimination policies (this policy 2:260, *Uniform Grievance Procedure*, and policy 2:265, *Title IX Grievance Procedure*) and contact information for its Title IX Coordinator on its website, if any, and in each handbook made available to students, applicants for employment, parents/guardians, employees, and collective bargaining units. 34 C.F.R. §106.8(a) and (b). Notifications must state that nondiscrimination extends to employment, and that inquiries about the application of Title IX and its regulations may be referred to the district's Title IX coordinator, to the U.S. Dept. of Education's Assistant Secretary of Education, or both. 34 C.F.R. §106.8(b). See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*.

[26] The board may include the following option to address publication of such contact information:

"The Superintendent or designee shall ensure that students, parents/guardians, employees, and members of the community are informed of the contact information for the District's Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers on an annual basis."

Publicizing the contact information for the Nondiscrimination Coordinator and Complaint Managers through personnel handbooks, student handbooks, and/or on the district's website is a best practice. The Ill. Principals Association (IPA) maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/msh/.



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**Nondiscrimination Coordinator:**

Name

Address

Email

Telephone

**Title IX Coordinator:**

Name

Address

Email

Telephone

**Complaint Managers:**

Name

Address

Email

Telephone

Name

Address

Email

Telephone

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LEGAL REF.: 8 U.S.C. §1324a et seq., Immigration Reform and Control Act.
20 U.S.C. §1232g, Family Education Rights Privacy Act.
20 U.S.C. §1400, The Individuals with Disabilities Education Act.
20 U.S.C. §1681 et seq., Title IX of the Education Amendments; 34 C.F.R. Part 106.
29 U.S.C. §206(d), Equal Pay Act.
29 U.S.C. §621 et seq., Age Discrimination in Employment Act.
29 U.S.C. §791 et seq., Rehabilitation Act of 1973.
29 U.S.C. §2612, Family and Medical Leave Act.
42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964.
42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964.
42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act.
42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.
42 U.S.C. §12101 et seq., Americans With Disabilities Act; 28 C.F.R. Part 35.
105 ILCS 5/2-3.8, 5/3-10, 5/10-20, 5/10-20.5, 5/10-20.7a, 5/10-20.60, 5/10-20.69, 5/10-20.75, 5/10-22.5, 5/22-19, 5/22-95 ~~(final citation pending)~~, 5/22-110, 5/24-4, and 5/27-1~~, 5/27-23.7, and 45/1-15~~.
105 ILCS 45/, Education for Homeless Children Act.
5 ILCS 415/10(a)(2), Government Severance Pay Act.
5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.
410 ILCS 513/, Ill. Genetic Information Privacy Act.
740 ILCS 174/, Whistleblower Act.
740 ILCS 175/, Ill. False Claims Act.
775 ILCS 5/, Ill. Human Rights Act.
820 ILCS 70/, Employee Credit Privacy Act.
820 ILCS 112/, Equal Pay Act of 2003.
820 ILCS 180/, Victims' Economic Security and Safety Act; 56 Ill.Admin.Code Part 280.
23 Ill.Admin.Code §§1.240, 200.40, 226.50, and 226.570.

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

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# School Board

## Title IX Grievance Procedure [1]

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment when that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:[2]

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct;[3] or

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[1] Title IX of the Education Amendments of 1972 (Title IX) (20 U.S.C. §1681 et seq.) requires this subject matter be covered by policy and controls this policy's content. This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. Employee grievance procedures are a mandatory subject of bargaining and cannot be changed without the employee exclusive representative's consent. This policy and its companion policy 2:260, *Uniform Grievance Procedure*, are in addition to, and not a substitute for, the employee grievance procedure contained in a collective bargaining agreement.

For the sake of consistency and ease of administration, this policy addresses only Title IX sexual harassment grievances, except those contained in collective bargaining agreements. See the cross references for the policies referring to this Title IX sexual harassment grievance procedure policy.

A district must have at least one policy explicitly stating it does not discriminate on the basis of sex in its education programs or activities under Title IX and its implementation regulations (34 C.F.R. Part 106). 34 C.F.R. §106.8(b)(1). Title IX jurisdiction is geographically limited to discrimination against a person in the United States. 34 C.F.R. §106.8(d). While all complaints of sexual harassment may not constitute sexual harassment under Title IX, Title IX's reach is broad because an alleged complainant or alleged respondent may be *anyone* in the District's educational program or activity in the United States – including applicants for employment, students, parents/guardians, any employee, and third parties.

[2] 34 C.F.R. §106.30. The definition of *sexual harassment* in the policy and in Title IX includes *unwelcome* conduct. Id. However, case law does not always distinguish between *welcome* and *unwelcome* conduct. See Mary M. v. North Lawrence Community Sch. Corp., 131 F.3d 1220 (7th Cir. 1997) (8th grade student did not need to show that a school employee's sexual advances were *unwelcome* in order to prove sexual harassment).

[3] 34 C.F.R. §106.30. This behavior is commonly called *quid pro quo* sexual harassment. See 85 Fed. Reg. 30036, f/n 94. By using the term individual, Title IX regulations do not limit quid pro quo sexual harassment to situations where the provision of an aid, benefit or service by an employee is conditioned on a current student's participation in unwelcome sexual conduct. By way of example, quid pro quo Title IX sexual harassment involving an employee and an individual other than a current student may be implicated when: an employee tells a former student she can only get a letter of recommendation if she participates in unwelcome sexual conduct; an employee selects a volunteer for a coveted field trip chaperone position if he participates in unwelcome sexual conduct; or a supervisory employee subjects a subordinate employee to unwelcome sexual conduct in exchange for a promotion.



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2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(11), *domestic violence* as defined in 34 U.S.C. §12291(a)(12), or *stalking* as defined in 34 U.S.C. §12291(a)(36). [4]

Examples of sexual harassment include, but are not limited to, touching, rape, sexual battery, sexual abuse, sexual coercion, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

Definitions from 34 C.F.R. §106.30

*Complainant* means an individual who is alleged to be the victim of conduct that could constitute sexual harassment. [5]

*Education program or activity* includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.[6]

*Formal Title IX Sexual Harassment Complaint* means a document filed by a *Complainant* or signed by the Title IX Coordinator[7] alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation. [8]

*Respondent* means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment. [9]

*Supportive measures* mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a Formal Title IX Sexual Harassment Complaint or where no Formal Title IX Sexual Harassment Complaint has been filed. [10]

Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and

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[4] See sample exhibit 2:265-E, *Title IX Glossary of Terms*, for these definitions and other definitions of italicized terms in this policy. Title IX regulations at 34 C.F.R. §106.30 contain pinpoint citations to the Violence Against Women Act (VAWA) (34 U.S.C. §12291 et seq.) for the definitions of *dating violence*, *domestic violence,* and *stalking*. VAWA was reauthorized in 2022 and the citations changed; however, 34 C.F.R. §106.30 has not been updated. This policy uses the updated VAWA citations.

[5] 34 C.F.R. §106.30.

[6] 34 C.F.R. §106.44(a).

[7] See f/n 17 in sample policy 2:260, *Uniform Grievance Procedure*.

[8] 34 C.F.R. §106.30.

[9] Id.

[10] Id. See sample administrative procedure 2:265-AP1, *Title IX Response*, for further discussion of supportive measures.



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prevention programs in grades pre-K through 12,[11] and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12.[12] This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.

2. Incorporates education and training for school staff as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager. [13]
3. Notifies applicants for employment,[14] students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons. [15]

Making a Report

A person who wishes to make a report under this Title IX grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. [16]

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

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[11] Required by 105 ILCS ~~110/3~~5/27-215(a)(4), renumbered by P.A. 104-391, and 105 ILCS 5/10-23.13 (*Erin's Law*).

[12] Required by ~~Id. at 110/3~~105 ILCS 5/27-240, renumbered by P.A. 104-391.

[13] ~~105 ILCS 110/3~~Id. Detailed training requirements exist for Title IX coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. 34 C.F.R. §106.45(b)(1)(iii). Title IX rules "[leave districts] discretion to determine the kind of training to other employees that will best enable the [district], and its Title IX Coordinator, to meet Title IX obligations." 85 Fed. Reg. 30114. Many attorneys agree the best practice is to train all district staff about the definition of sexual harassment, the scope of the district's education program or activity, all relevant district policies and procedures, and the necessity to promptly forward all reports of sexual harassment to the Title IX coordinator. See sample administrative procedure 2:265-AP1, *Title IX Response*.

[14] If your district is covered by Subpart C of Title IX, which "applies only to institutions of vocational education, professional education, graduate higher education, and public institutions of undergraduate higher education," amend this to state "applicants for admission or employment." 34 C.F.R. §106.15(d).

[15] 34 C.F.R. §106.8. See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*.

[16] Using "or any employee with whom the Complainant is comfortable speaking" ensures Title IX compliance because Title IX deems "any employee" of an elementary or secondary school who has notice of sexual harassment or allegations of sexual harassment to have *actual knowledge*. Therefore, a report to any employee triggers a district's duty to respond. 34 C.F.R. §106.30. This policy contains an item upon which collective bargaining may be required. Any policy that impacts wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.



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The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator. [17]

**Title IX Coordinator:**

_____
Name

_____
Address

_____
Email

_____
Telephone

Processing and Reviewing a Report

Upon receipt of a report made under this Title IX grievance procedure, the Title IX Coordinator and/or designee will promptly contact the Complainant to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the Complainant of the availability of supportive measures with or without the filing of a Formal Title IX Sexual Harassment Complaint, and (4) explain to the Complainant the process for filing a Formal Title IX Sexual Harassment Complaint. [18]

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it.[19] For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*;[20] 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

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[17] Title IX regulations require districts to designate and authorize an employee to coordinate its efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). Districts must identify the Title IX Coordinator by name, office address, email address, and telephone number. Id. If a district has more than one Title IX Coordinator, it should designate one of its Title IX Coordinators to retain ultimate oversight to ensure the district's consistent compliance with its responsibilities under Title IX and its implementing regulations. A district's Nondiscrimination Coordinator often also serves as its Title IX Coordinator. See sample policy 2:260, *Uniform Grievance Procedure*.

The Title IX Coordinator with ultimate oversight should be listed in this policy. While the name and contact information is required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the name and contact information when necessary. It is important for updated name and contact information to be inserted into this policy and regularly monitored.

[18] Required by 34 C.F.R. §106.44(a) and (b) regardless of whether a formal Title IX sexual harassment complaint is filed.

[19] See sample exhibit 2:265-E, *Title IX Glossary of Terms*, for a discussion of Title IX sexual harassment and non-Title IX sexual harassment. Consult the board attorney for further guidance.

[20] See sample administrative procedure 5:120-AP2, *Employee Conduct Standards*.



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Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a Formal Title IX Sexual Harassment Complaint is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation. [21]

The Superintendent or designee shall implement procedures to ensure that all Formal Title IX Sexual Harassment Complaints are processed and reviewed according to a Title IX grievance process that fully complies with 34 C.F.R. §106.45.[22] The District's grievance process shall, at a minimum: [23]

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant, Respondent,* or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
    a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
    b. Receive training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially. [24]
4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.

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[21] This policy gives Title IX coordinators the flexibility to appoint another qualified individual to conduct an investigation. This may be appropriate when the neutrality or efficacy of the Title IX coordinator is an issue, and/or where the district wishes to have the expertise that an in-house or outside attorney may afford to an investigation. Alternative appointments are often made in consultation with the superintendent or other district-level administrator (except in cases involving complaints about those individuals) and the board attorney. If a complaint involves the superintendent or other district-level administrator, alternative appointments are often made in consultation with the board and the board attorney.

[22] 34 C.F.R. §106.45(b). See sample administrative procedures 2:265-AP1, *Title IX Response*, and 2:265-AP2, *Formal Title IX Complaint Grievance Process*.

[23] 34 C.F.R. §106.45(b)(1) lists the basic requirements for a grievance process.

[24] Aside from the general training requirements of 34 C.F.R. §106.45(b)(1)(iii), the DOE gives districts flexibility to determine certain training practices or techniques to best meet training requirements based upon their unique local conditions and resources within their educational community. 85 Fed. Reg. 30120. See also 85 Fed. Reg. 30084 (declining to specify that training of Title IX personnel must include implicit bias training, so long as training provides instruction on how to serve impartially and avoid prejudgment of the facts at issue, conflicts of interest, and bias, and that training materials avoid sex stereotypes).



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5. Require that any individual designated by the District as a decision-maker receive training[25] on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard. [26]
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege. [27]

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with

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[25] While live hearings are only required for postsecondary institutions, elementary and secondary schools may choose to offer them as part of their grievance process. **Consult the board attorney if the board wants the district to use a live hearing in its grievance process.**

If using a live hearing during the grievance process, amend #5 by inserting the following underscored text: "Require that any individual designated by the District as a decision-maker receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant."

[26] 34 C.F.R. §106.45(b)(1)(vii) requires the Title IX sexual harassment grievance process to state the standard of proof it will use to determine responsibility of the respondent. The standard of proof selected must be applied "consistently to formal complaints alleging Title IX sexual harassment regardless of whether the respondent is a student or an employee." 85 Fed. Reg. 30373. This sample policy uses the *preponderance of evidence* standard of proof, not the *clear and convincing evidence* standard of proof. *Preponderance of evidence* is a standard of proof used in civil cases. It means "the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force." See *Black's Law Dictionary*, *11th ed. 2019*. *Preponderance of evidence* is the standard of proof used in sample policy 2:260, *Uniform Grievance Procedure*. *Clear and convincing* is a higher standard of proof, requiring more than *preponderance of evidence* but less than proof beyond a reasonable doubt. It means "evidence indicating that the thing to be proved is highly probable or reasonably certain." See *Black's Law Dictionary*, *11th ed. 2019*. **Consult the board attorney regarding the appropriate standard of proof for the district, as well as implications if a different standard of proof is used in this policy than in 2:260, *Uniform Grievance Procedure*.** For boards that choose the *clear and convincing evidence* standard of proof, delete "~~*preponderance of*~~" and insert "*clear and convincing*." Ensure the same standard of proof is used in 2:265-AP2, *Formal Title IX Complaint Grievance Process*.

[27] Examples of legally recognized privileges include attorney-client privilege, doctor-patient privilege, and spousal privilege. See 85 Fed. Reg. 30277.



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student behavior policies.[28] Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law. [29]

Retaliation Prohibited [30]

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*. [31]

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).
Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence)

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[28] See sample policies 7:190, *Student Behavior*, and 7:230, *Misconduct by Students with Disabilities*. See also sample policies 7:200, *Suspension Procedures*, and 7:210, *Expulsion Procedures*, for due process requirements when student suspension or expulsion is recommended following a determination of responsibility for Title IX sexual harassment.

[29] Examples of rights the district or parties may exercise ancillary to this Title IX grievance procedure include, but are not limited to: disciplinary processes for suspensions and expulsions of students under 105 ILCS 5/10-22.6; tenured teacher dismissal proceedings under 105 ILCS 5/24-12; any other pre-termination process required by an applicable collective bargaining agreement, employment policy or procedure, or employment contract; and student appeal of a sex equity grievance decision under 23 Ill. Admin. Code §200.40 (see sample policy 7:10, *Equal Educational Opportunities*).

[30] 34 C.F.R. §106.71.

[31] Retaliation complaints must be processed under sample policy 2:260, *Uniform Grievance Procedure*, because they are covered under the district's grievance procedure for resolving non-sexual harassment Title IX complaints. See 34 C.F.R. §106.8(c). Title IX sexual harassment regulations state that "[c]omplaints alleging retaliation may be filed according to the grievance procedures for sex discrimination required to be adopted under §106.8(c)." 34 C.F.R. §106.71.



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# Operational Services

## Incurring Debt [1]

The Superintendent shall provide early notice to the School Board of the District's need to borrow money. The Superintendent or designee[2] shall prepare all documents and notices necessary for the Board, at its discretion, to: (1) issue State Aid Anticipation Certificates,[3] tax anticipation warrants,[4] working cash fund bonds,[5] bonds,[6] notes,[7] and other evidence of indebtedness,[8] or (2) establish a line of credit with a bank or other financial institution.[9] The Superintendent shall notify the Ill. State Board of Education before the District issues any form of long-term or short-term debt that will result in outstanding debt that exceeds 75% of the debt limit specified in State law. [10]

Bond Issue Obligations [11]

In connection with the Board's issuance of bonds, the Superintendent shall be responsible for ensuring the District's compliance with federal securities laws, including the anti-fraud provisions of the

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[1] State law controls this policy's content. School districts are subject to a statutory debt limitation (105 ILCS 5/19-1(a)); other provisions in 5/19-1 contain exceptions. Not all forms of indebtedness are subject to the statutory debt limitations. Before incurring any debt, the board must be certain that the debt will be within the district's debt limitation.

[2] Boards that employ business managers may want to substitute "Business Manager", "Chief School Business Official", or another locally equivalent title for "Superintendent or designee" and "Superintendent" as they appear throughout this policy; the business manager most commonly performs the duties described in this policy.

[3] 50 ILCS 420/1 et seq. and 105 ILCS 5/18-18.

[4] 105 ILCS 5/17-16.

[5] 105 ILCS 5/20-2, amended by P.A. 103-591, 5/20-4, and 5/20-5; 30 ILCS 305/2.

[6] 105 ILCS 5/19-1 et seq.; 30 ILCS 350/. A district may borrow money and issue bonds for the purposes stated in 105 ILCS 5/19-3 provided the board properly adopted an election referendum and subsequently the voters approved the proposition. 10 ILCS 5/28-2. 105 ILCS 5/19-1(p-2~~3~~5), added by P.A. 103-591 and renumbered by P.A. 104-417, provides that bonds issued under 105 ILCS 5/19-3 that are authorized by an election held on or after 11-5-24 must mature within 30 years from their date. Districts have the authority to issue bonds for certain purposes without a direct referendum, e.g., School Fire Prevention and Safety Bonds, Working Cash Fund Bonds, Funding Bonds, and Insurance Reserve Bonds. However, as is the case with Working Cash Fund Bonds, certain types of bonds still require boards to follow backdoor referendum procedures.

[7] 50 ILCS 420/0.01 et seq. See also f/n 6, above.

[8] Other types of indebtedness include funding bonds and refunding bonds (105 ILCS 5/19-1 et seq.), as well as debt certificates and alternate bonds authorized by the Local Government Debt Reform Act (30 ILCS 350/).

[9] 105 ILCS 5/17-17.

[10] 105 ILCS 5/19-1(q).

[11] Optional. This subhead is offered for boards that want to: (1) expressly address their obligations to comply with federal securities laws; and (2) authorize the creation of written procedures to protect the status of tax-exempt (or otherwise tax-advantaged) bonds issued by the board. As a matter of best practice and to reduce potential future liabilities, many attorneys recommend that board policy address these obligations. Consult the board attorney and/or bond counsel for guidance.



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Securities Act of 1933, as amended[12] and, if applicable, the continuing disclosure obligations under Rule 15c2-12 of the Securities Exchange Act of 1934, as amended. [13]

Additionally, in connection with the Board's issuance of bonds, the interest on which is excludable from *gross income* for federal income tax purposes, or which enable the District or bond holder to receive other federal tax benefits, the Board authorizes the Superintendent to establish written procedures for post-issuance compliance monitoring for such bonds to protect their tax-exempt (or tax-advantaged) status.

The Board may contract with outside professionals, such as bond counsel and/or a qualified financial consulting firm, to assist it in meeting the requirements of this subsection. [14]

LEGAL REF.: 15 U.S.C. §77a et seq., Securities Act of 1933.
15 U.S.C. §78a et seq., Securities Exchange Act of 1934.
17 C.F.R. §240.15c2-12.
30 ILCS 305/2, Bond Authorization Act.
30 ILCS 352/, Bond Issue Notification Act.
30 ILCS 350/, Local Government Debt Reform Act.
50 ILCS 420/, Tax Anticipation Note Act.
105 ILCS 5/17-16, 5/17-17, 5/18-18, and 5/19-1 et seq.

CROSS REF.: 4:10 (Fiscal and Business Management)

ADMIN. PROC.: 4:40-AP (Preparing and Updating Disclosures)

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The Internal Revenue Service strongly encourages, but does not currently require, issuers of tax-exempt bonds to establish written post-issuance compliance monitoring procedures. For guidance regarding the recommended content of such procedures, see *IRS Publication 4079*, *Tax-Exempt Governmental Bonds,* at: www.irs.gov/pub/irs-pdf/p4079.pdf. Such procedures may be included in a written bond resolution for a specific bond issue, and/or they may be established more generally. Consult the board attorney and/or bond counsel regarding the establishment of such procedures for tax-exempt bonds.

If a board does not accept this subhead, delete the Administrative Procedure Reference and the following Legal References: 15 U.S.C.§77a et seq., Securities Act of 1933; 15 U.S.C.§78a et seq., Securities Exchange Act of 1934; and 17 C.F.R. §240.15c2-12.

[12] 15 U.S.C. §77q.

[13] 17 C.F.R. §240.15c2-12. See sample administrative procedure 4:40-AP, *Preparing and Updating Disclosures*, for a detailed set of sample procedures designed to facilitate a district's compliance with disclosure requirements of federal securities laws.

[14] Delete the last paragraph of this subhead if the board does not want to include a sentence in this policy that addresses the use of outside professionals for assistance with compliance. Boards that regularly utilize outside professionals to assist them in meeting bond disclosure requirements may want to include this language to memorialize their current practice. Contracts for the services of individuals possessing a high degree of professional skill, such as attorneys and financial consultants, are exempt from competitive bidding requirements. 105 ILCS 5/10-20.21(a)(i).



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# Operational Services

## Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors [1]

Child sexual abuse and grooming behaviors harm students, their parents/guardians, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn. The Board has a responsibility and obligation to increase awareness and knowledge of:[2] (1) issues regarding child sexual abuse, (2) likely warning signs that a child may be a victim of sexual abuse, (3) ~~grooming~~ behaviors related to child sexual abuse and grooming, (4) how to report child sexual abuse, (5) appropriate relationships between District employees and students based upon State law, and (6) how to prevent child sexual abuse.

To address the Board's obligation to increase awareness and knowledge of these issues, prevent sexual abuse of children,[3] and define prohibited grooming behaviors,[4] the Superintendent or designee shall

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[1] Required by *Erin's Law*, 105 ILCS 5/10-23.13~~, amended by P.A. 102-610~~. Also infused into this policy are concepts from *Faith's Law,* 105 ILCS 5/22-85.5,~~ added by P.A. 102-676,~~ which provides helpful guidance for districts to implement *Erin's Law* due to its vagueness. See f/ns 1 and 1~~4~~5 in sample policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, for further information regarding *Faith's Law*.

~~Three~~Two additional statutes address a district's responsibility to provide age-appropriate sexual abuse and assault awareness and prevention education programs:

1. 105 ILCS ~~110/3~~27/215, renumbered by P.A. 104-391, Critical Health Problems and Comprehensive Health Education Act (requires districts to establish a Comprehensive Health Education Program that includes age-appropriate sexual abuse and assault awareness and prevention education in grades pre-K through 12) (see sample policy 6:60, *Curriculum Content*, and administrative procedure 6:60-AP1, *Comprehensive Health Education Program*);
2. 105 ILCS 5/27-1015(b), renumbered by P.A. 104-391~~9.1a(b), added by P.A. 102-552~~ (requires comprehensive personal health and safety and comprehensive sexual health education a/k/a National Sex Education Standards (NSES) to: (a) be age and developmentally appropriate, medically accurate, complete, culturally appropriate, inclusive, and trauma informed, (b) replicate evidence-based or evidence-informed programs or substantially incorporate elements of evidence-based programs or evidence-informed programs or characteristics of effective programs, (c) provide information about local resources where students can obtain additional information and confidential services related to sexual violence (including sexual abuse and assault), and (d) provide information about State laws related to mandated reporting of child abuse and neglect, and school policies addressing the prevention of and response to sexual violence) (see sample policy 6:60, *Curriculum Content*, and administrative procedure 6:60-AP2, *Comprehensive Personal Health and Safety and Sexual Health Education Program (National Sex Education Standards (NSES))*); and

~~105 ILCS 5/27-13.2 (addresses (a) written objections to sexual abuse prevention instruction and notice provisions (minimum five days) for students in grades K through 8, and (b) distribution by the Ill. State Board of Education (ISBE) and Ill. Dept. of Children and Family Services (DCFS) of information for districts to provide to their communities about this instruction) (see sample policy 6:60, *Curriculum Content*, and administrative procedure exhibit 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs*).~~See sample administrative procedure 6:60-AP1, *Comprehensive Health Education Program*, at f/n 2, for information regarding the repeal of 105 ILCS 5/27-13.2, which formerly required districts to give parents/guardians of students in grades K-8 prior written notice of sexual abuse prevention instruction and the opportunity to opt their children out of such instruction upon written objection.

[2] 105 ILCS 5/10-23.13~~, amended by P.A. 102-610,~~ at (b)(1).

[3] Id. at (b).

[4] Id. at (b).



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implement an Awareness and Prevention of Sexual Abuse and Grooming Behaviors Program. The Program will:

1. Educate students with:
    a. An age-appropriate and evidence-informed health and safety education[5] curriculum that includes methods for how to report child sexual abuse and grooming behaviors to authorities,[6] through Board policy 6:60, *Curriculum Content*; [7]
    b. Information in Board policy 7:250, *Student Support Services*, about: (i) District counseling options, assistance, and intervention for students who are victims of or affected by sexual abuse,[8] and (ii) community-based Children's Advocacy Centers and sexual assault crisis centers and how to access those serving the District. [9]
2. Train District employees about child sexual abuse and grooming behaviors by January 31 of each school year with materials that include: [10]
    a. A definition of prohibited grooming behaviors and employee-student boundary violations pursuant to Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest;*
    b. Evidence-informed[11] content on preventing, recognizing, reporting, and responding to child sexual abuse, grooming behaviors, and employee-student boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; 5:90, *Abused and Neglected Child Reporting*; 5:100, *Staff Development Program*; and 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; and
    c. How to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.

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[5] Id. at (b)(1).

[6] Id. at (b)(4).

[7] 105 ILCS 5/10-23.13(b). See policy 6:60, *Curriculum Content*, and administrative procedure 6:60-AP1, *Comprehensive Health Education Program*, for information on school board choices related to health and safety education, including sex education.

[8] Id. at (b)(2) and (3).

[9] Id. at (b)(5). See policy 5:90, *Abused and Neglected Child Reporting*, and administrative procedure 5:90-AP1, *Coordination with Children's Advocacy Center*, for more information on Children's Advocacy Centers.

[10] Citations for each letter:
    a. 105 ILCS 5/10-23.13(b).
    b. Id. at (b), (b)(1.5), and (c).
    c. Id. at (b) and (b)(1.5).

[11] Two Illinois laws address "evidence-informed." *Evidence-informed* per *Erin's Law* means modalities that were created utilizing components of evidence-based treatments or curriculums. 105 ILCS 5/10-23.13(a)~~, added by P.A. 102-610~~. Contrast with NSES at 105 ILCS 5/27-1015(a)~~9.1a(a)~~, renumbered by P.A. 104-391~~added by P.A. 102-552~~, which defines an *evidence-informed program* as "a program that uses the best available research and practice knowledge to guide program design and implementation."



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3. Provide information to parents/guardians in student handbooks about the warning signs[12] of child sexual abuse, grooming behaviors, and employee-student boundary violations with evidence-informed educational information that also includes: [13]
    a. Assistance, referral, or resource information, including how to recognize grooming behaviors,[14] appropriate relationships between District employees and students based upon Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*,[15] and how to prevent child sexual abuse from happening;
    b. Methods for how to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations to authorities; and
    c. Available counseling and resources for children who are affected by sexual abuse, including both emotional and educational support for students affected by sexual abuse, so that the student can continue to succeed in school pursuant to Board policy 7:250*, Student Support Services*.

~~4. Provide parents/guardians of students in any of grades K through 8 with not less than five days' written notice before commencing any class or course providing instruction in recognizing and avoiding sexual abuse, as well as the opportunity to object in writing. [16]~~

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[12] 105 ILCS 5/10-23.13(b) and (b)(1); warning signs and *likely* warning signs are mentioned twice in the law. This policy uses likely in the purpose introduction. The Ill. Principals Association (IPA) maintains a handbook service that coordinates with **PRESS** material, Online Model Student Handbook (MSH), at~~:~~ ~~www.ilprincipals.org/resources/model-student-handbook~~https://ilprincipals.org/msh/.

[13] This information is listed in sample exhibit 7:190-E2, *Student Handbook Checklist*. Citations for each letter:
a. 105 ILCS 5/10-23.13(b) and (b)(1).
b. Id. at (b)(4) and (5).
c. Id. at (b).

[14] Providing information to parents/guardians about how to recognize grooming behaviors is not in *Erin's Law*; it only addresses informing parents/guardians about the methods for increasing their awareness and knowledge of grooming behaviors. 105 ILCS 5/10-23.13(b)(1). This policy requires the district to provide information to parents/guardians about how to recognize grooming behaviors to: (1) effect the purpose of *Erin's Law*, (2) align with the intent of the statutes cited in f/n 1, above (educating all students to recognize and avoid sexual abuse and assault), and (3) align with the notification requirements in 105 ILCS 5/27-13.2 (parents/guardians of K-8 students prior to commencing instruction in recognizing and avoiding sexual abuse (see f/n 15, below)).

[15] 105 ILCS 5/22-85.5(e)~~, added by P.A. 102-676,~~ requires the employee code of professional conduct policy be included in any staff, student or parent/guardian handbook provided by the district. See sample policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, and sample exhibit 7:190-E2, *Student Handbook Checklist*.

~~[16] Required by 105 ILCS 5/27-13.2. See 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Statutory Opt-outs*. Delete for high school districts.~~



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LEGAL REF.: 105 ILCS 5/10-23.13, 5/22-85.5, and 5/27-10159.1a, and 5/27-13.2.
105 ILCS 110/35/27-215, Critical Health Problems and Comprehensive Health Education Act.
325 ILCS 5/, Abused and Neglected Child Reporting Act.
720 ILCS 5/11-25, Criminal Code of 2012.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 7:20 (Harassment of Students Prohibited), 7:250 (Student Support Services)

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# General Personnel

## Hiring Process and Criteria [1]

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School Board policy on equal employment opportunity and minority recruitment.[2] The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board.[3] If the Superintendent's recommendation is rejected, the Superintendent must submit another.[4] No individual will be employed who has been convicted of a criminal offense listed in 105 ILCS 5/21B-80(c). [5]

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[1] State or federal law controls this policy's content. This policy contains an item on which impact bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

[2] See sample policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Districts may not classify a job as either a *male* or *female* job. 29 C.F.R. §1604.5, 34 C.F.R. §106.55.

105 ILCS 5/22-9~~5~~6, added by P.A. 103-46 and renumbered ~~amended~~ by P.A. 103-~~564~~46, requires school districts, when hiring or assigning educators for physical education, music, or visual arts, to prioritize the hiring or assigning of educators who hold an educator license and endorsement in those areas.

[3] Boards must consider the superintendent's recommendations concerning, among other things, "the selection, retention, and dismissal of employees." 105 ILCS 5/10-16.7. The board may want to use this alternative sentence:

All personnel decisions are made by the Board, but only on the recommendation of the Superintendent.

A board that fills a "new or vacant teaching position" must select a candidate based on: (1) certifications, (2) qualifications, (3) merit and ability (including performance evaluation, if available), and (4) relevant experience, provided that the length of continuing service with the district must not be considered a factor, unless all other factors are determined by the school district to be equal. 105 ILCS 5/24-1.5. The statute does not define "new or vacant teaching positions." The requirement does not apply to filling vacant positions under 105 ILCS 5/24-12 (reduction in force and recall). Consult the board attorney about these issues.

The Equal Pay Act of 2003, 820 ILCS 112/10(b-25), added by P.A. 103-539, ~~eff. 1-1-25,~~ makes it unlawful for employers with 15 or more employees to fail to include the "pay scale and benefits" for a position in any specific job posting. "Pay scale and benefits" means the wage or salary, or the wage or salary range, and a general description of benefits and other compensation. Id. at 112/5, amended by P.A. 103-539~~, eff. 1-1-25~~. To satisfy the posting requirement, an employer can include a hyperlink to a public webpage that includes the pay scale and benefit information. Id. at 112/10(b-25), added by P.A. 103-539~~, eff. 1-1-25~~. If an employer uses a third party to post its job postings, then the employer must provide the pay scale and benefits or a hyperlink containing the information to the third party. Id. The Act also requires employers to inform current employees of promotion opportunities within 14 calendar days after the employer posts externally for the position. Id. Employers are not prohibited from asking applicants about their wage or salary expectations for a position. Id.

[4] An additional optional sentence follows:

The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board's approval.

[5] 775 ILCS 5/2-103.1 prohibits employers from using conviction records as a basis to refuse to hire or to take any adverse action against an applicant or employee unless: (1) otherwise authorized by law; (2) there is a *substantial relationship* between the criminal offense and the employment sought; or (3) granting the employment would involve an unreasonable risk to property or to the safety or welfare of specific individuals or the general public. For the disqualifying offenses listed in 105 ILCS 5/21B-80, ~~amended by P.A. 102-552,~~ a district does not have to show a substantial relationship between the offense and the position or that hiring or continuing to employ the person would involve an unreasonable risk. However, the Ill. Dept. of Human Rights (IDHR) interprets the Ill. Human Rights Act (IHRA) to still require the employer to notify the applicant of the disqualification pursuant to law and to afford the applicant at least five business days to respond in case the applicant wants to dispute the accuracy of the conviction record. Id. at 5/2-103.1(C). See IDHR's *Conviction Record Protection – Frequently Asked Questions* (March 2021), at:



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All applicants must complete a District application in order to be considered for employment. [6]

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https://dhr.illinois.gov/conviction-record-protection-frequently-asked-questions.html.

Attorneys have different opinions as to whether the IHRA requires the *interactive assessment* outlined in 775 ILCS 5/2-103.1(c), which includes preliminary and final notices, when a disqualifying offense listed in 105 ILCS 5/21B-80 is found in a conviction record; **consult the board attorney for guidance on this issue**. See sample administrative procedure 5:30-AP2, *Investigations*, and its footnotes for more detail regarding the IHRA notice provisions and the need for districts to also comply with the seven-day notification requirement in the Ill. Uniform Conviction Information Act, 20 ILCS 2635/7. **Note:** The protections of 775 ILCS 5/2-103.1 do not cover *unpaid interns*, which may include student teachers in the K-12 context. The definition of *employee* in the IHRA only extends to include unpaid interns for civil rights violations involving sexual harassment. 775 ILCS 5/2-101(A)(1)(c) and 5/2-102(D).

105 ILCS 5/10-21.9(c); 105 ILCS 5/21B-80, ~~amended by P.A. 102-552,~~ allows individuals with criminal histories involving certain drug convictions to apply for or to reinstate their educator licenses seven years after their sentence for the criminal offense is completed. Consult the board attorney about whether the board wants to continue prohibiting employment for any individual who has a criminal history involving these exempted drug offenses.

For more discussion regarding criminal history records checks and screenings required by 105 ILCS 5/10-21.9, ~~amended by P.A.s 102-552 and 102-702,~~ see f/ns 5 and 6 in sample policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*.

[6] Any person who applies for employment as a teacher, principal, superintendent, or other certificated employee who willfully makes a false statement on his or her application for employment, material to his or her qualifications for employment, which he or she does not believe to be true, is guilty of a Class A misdemeanor. 105 ILCS 5/22-6.5. District employment applications must contain a statement to this effect. Id. Each employment application for these positions must state the following (Id.):

> Failure to provide requested employment or employer history which is material to the applicant's qualifications for employment or the provision of statements which the applicant does not believe to be true may be a Class A misdemeanor.

Many districts ask applicants about disqualifying criminal convictions on their employment applications or at another point before a job offer is made. State law does not expressly prohibit this practice; however, guidance issued by IDHR regarding implementation of 775 ILCS 5/1-103(G-5) and 5/2-103.1 states "[u]nless authorized by law, an employer is prohibited from inquiring about an applicant's conviction record prior to making a job offer to the applicant." See *Conviction Record Protection – Frequently Asked Questions* guidance issued by IDHR (March 2021), at:

https://dhr.illinois.gov/conviction-record-protection-frequently-asked-questions.html.

While the School Code and Job Opportunities for Qualified Applicant Act do not prohibit districts from asking about disqualifying convictions before a job offer is made, it is unclear whether they affirmatively *authorize* such inquiries. The IDHR's guidance does not carry the force of law, but it may impact its handling of a discrimination charge based on a conviction record. It is also unclear if an applicant's mere disclosure of a disqualifying conviction on an application, absent results of a fingerprint-based criminal history records check, Ill. Sex Offender Registry check, or Violent Offender Against Youth Registry check, triggers the district's obligation to provide notice to the applicant under 775 ILCS 5/2-103.1(C); see also f/n 5, above. Consult the board attorney for advice on these issues and how they may affect application processes.

Any employer that asks applicants to record video interviews and uses an artificial intelligence (AI) analysis of the applicant-submitted videos must comply with the Artificial Intelligence Video Interview Act, 820 ILCS 42/. Employers should also be careful that use of AI, software, and algorithms to assess applicants does not violate the Americans with Disabilities Act (ADA) (42 U.S.C. §12101 et seq.) or the Ill. Human Rights Act (IHRA), 775 ILCS 5/2-101(N) and (O), added by P.A.s 103-804 and 104-417. See sample policy 5:10, *Equal Employment Opportunity and Minority Recruitment*, and its f/n 2 for discussion of the IHRA requirements regarding use of artificial intelligence in the hiring process. See the ~~EEOC~~ U.S. Department of Justice ~~technical assistance~~ guidance document~~s~~, *Algorithms, Artificial Intelligence, and Disability Discrimination in Hiring* ~~*The Americans with Disabilities Act and the Use of Software, Algorithms, and Artificial Intelligence to Assess Job Applicants and Employees* (May 2022)~~, at: www.ada.gov/assets/pdfs/ai-guidance.pdf ~~www.eeoc.gov/laws/guidance/americans-disabilities-act-and-use-software-algorithms-and-artificial-intelligence~~ and ~~*Select Issues: Assessing Adverse Impact in Software, Algorithms, and Artificial Intelligence Use in Employment Selection Procedures Under Title VII of the Civil Rights Act of 1964* (May 2023), at: www.eeoc.gov/select-issues-assessing-adverse-impact-software-algorithms-and-artificial-intelligence-used~~. Given the rapidly changing technologies in this area, please consult the board attorney.



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Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration. [7]

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict. [8]

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law.[9] When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall

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[7] 105 ILCS 5/10-16.7. The foundation for a productive employment relationship begins with ~~a board's policy~~adherence to written board policy, a thoughtfully crafted employment contract and job description, and procedures for communications and ongoing assessment. See IASB's *Foundational Principles of Effective Governance*, **Principle 3. The board employs a superintendent**, at:

www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/.

See also sample exhibit 3:40-E, *Checklist for the Superintendent Employment Contract Negotiation Process*, for best practice discussions about establishing the board-superintendent employment relationship and contract.

[8] Job descriptions will become the basis for categorizing a teacher into one or more positions that the teacher is qualified to hold for reduction in force (RIF) dismissal and recall purposes. 105 ILCS 5/24-12(b). A board should consult with its attorney to review its current list of job descriptions and discuss the district's specific responsibilities.

A job description is evidence of a position's essential functions. 29 C.F.R. §1630.2(n). The ADA protects individuals who have a disability and are qualified, with reasonable accommodation, to perform the *essential functions* of the job. 42 U.S.C. §12101 et seq., amended by the ADA Amendments Act (ADAAA), Pub. L. 110-325. Determining which functions are essential may be critical to determining if an individual with a disability is qualified. An individual is qualified to perform a job even though he or she is unable, due to a disability, to perform tasks which are incidental to the job. Only when an individual is unable to perform the *essential functions* of a job may a district deny the individual employment opportunities. 29 C.F.R. §1630.2(m). For a definition of *essential functions* see Id. at 1630.2(n). Whether a particular function is essential is a factual determination.

**Important:** The ADAAA made significant changes to the ADA's definition of disability that broadened the scope of coverage and overturned a series of U.S. Supreme Court decisions that made it difficult to prove that an impairment was a qualifying disability. There is information about the regulations and a link to them at: www.eeoc.gov/laws/guidance/fact-sheet-eeocs-final-regulations-implementing-adaaa. Consult the board attorney regarding how these amendments impact the district's hiring processes.

[9] The policy's requirements on criminal records checks for applicants for employment are mandated by 105 ILCS 5/10-21.9~~, amended by P.A.s 102-552 and 102-702~~. See sample administrative procedure 5:30-AP2, *Investigations*, for the process, timing, and positions requiring criminal background investigation and what steps a district must take if it wants to disqualify an applicant based on a conviction record. The Statewide Sex Offender Database (a/k/a Sex Offender Registry) is available at: https://sor.isp.illinois.gov/sorpublic/~~https://isp.illinois.gov/Sor/Disclaimer~~. The Statewide Murderer and Violent Offender Against Youth Database is available at: https://sor.isp.illinois.gov/sorpublic/~~https://isp.illinois.gov/MVOAY/Disclaimer~~. For more discussion regarding criminal history records checks and screenings required by 105 ILCS 5/10-21.9,~~ amended by P.A. 102-702,~~ see f/n 5 in sample policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*. See sample policy 4:60, *Purchases and Contracts*, for requirements concerning (1) criminal background checks of employees of contractors who have *direct, daily contact* with students and (2) sexual misconduct related employment history reviews (EHRs) of employees of contractors who have *direct contact with children or students*.



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ensure that these checks are completed.[10] The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database.[11] The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, the Ill. State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law.[12] The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

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[10] Id. If a board wants to require additional background inquiries beyond the fingerprint-based criminal history records information check required by 105 ILCS 5/10-21.9~~, amended by P.A.s 102-552 and 102-702,~~ and the EHR required by 105 ILCS 5/22-94,~~ added by P.A. 102-702,~~ including the federal *Rap Back Service* (20 ILCS 2630/3.3) and/or checks through consumer reporting agencies regulated by the Fair Credit Reporting Act (15 U.S.C. §1681 et seq.), consult the board attorney. For more detailed information, see the laws listed in sample exhibit 3:40-E, *Checklist for the Superintendent Employment Contract Negotiation Process*, under the checklist item entitled **Conditions of Employment**, in the **Other Background Check Laws** row.

[11] 105 ILCS 5/10-21.9(b) and 105 ILCS 5/21B-10. The School Code requires the board president to keep a conviction record confidential. It is impossible to know whether a fingerprint-based criminal history records check and a check of the Statewide Sex Offender and Violent Offender Against Youth Databases on a successful superintendent candidate will come back with a conviction record.

Therefore, in accordance with best practice (ensuring compliance and aligning with good governance principles), this policy does not assign a designee for the board president to complete this task. However, to balance the requirement to keep conviction records confidential with the practical implementation of ensuring a fingerprint-based criminal history records check and a check of the Statewide Sex Offender and Violent Offender Against Youth Databases are performed on each successful superintendent applicant, a board president may want to designate the duty to order these checks to the individuals otherwise listed in 105 ILCS 5/10-21.9(b). Those individuals include the board president, the superintendent or designee, regional superintendent (if the check was requested by the district), state superintendent of education, state Educator Preparation and Licensure Board, any other person necessary to the hiring decision, or for clarification purposes, the Ill. State Police and/or Statewide Sex Offender Registry.

[12] Id. at 5/10-21.9(b) and 105 ILCS 5/21B-85, amended by P.A.~~s 102-552 and~~ 103-51. The School Code continues to define the board president's role in conducting criminal background investigations and receiving the results of these investigations, including the results for employees of district contractors. 105 ILCS 5/10-21.9. Many districts delegate this task in the hiring process to a human resources department.

105 ILCS 5/21B-85, amended by P.A.~~s 102-552 and~~ 103-51, requires a board to provide prompt written notice to the board of trustees of the Teachers' Retirement System of the State of Illinois (TRS) when it learns that any teacher has been convicted of a felony offense (which provides for a sentence of death or imprisonment for one year or more). The notice to TRS is limited to (1) the name of the license holder, (2) fact of conviction, (3) name and location of the court in which the conviction occurred, and (4) the assigned case number from the court. Id.

Use this alternative for districts in suburban Cook County: replace "Regional Superintendent" with "appropriate Intermediate Service Center Executive Director."

For more discussion regarding responses to results obtained by criminal history records checks and screenings as required by 105 ILCS 5/10-21.9(e),~~ amended by P.A. 102-702,~~ see f/n 6 in sample policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*.



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Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law. [13]

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in 105 ILCS 5/21B-80[14] or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment. [15]

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following: [16]

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[13] Immigration Reform and Control Act, 8 U.S.C. §1324a et seq. Consult with the board attorney regarding the district's rights and responsibilities under Illinois law if the district uses any electronic employment verification system, including *E-Verify* ~~and/or the *Basic Pilot Program*~~. 820 ILCS 55/~~12, amended by P.A. 103-879, eff. 1-1-25~~. T~~his statute states that nothing in t~~he Right to Privacy in the Workplace Act ~~(820 ILCS 55/)~~ (RPWA) at~~requires employers to enroll in any electronic employment verification system but also urges employers who use *E-Verify* (formerly known as the *Basic Pilot/Employment Eligibility Verification Program*) to consult the Ill. Dept. of Labor's website for current information on the accuracy of *E-Verify* and to review and understand their legal responsibilities relating to the use of any electronic employment verification systems. See https://labor.illinois.gov/laws-rules/conmed/privacy-workplace.html.~~ 820 ILCS ~~55/13, added by P.A. 103-879, eff. 1-1-25, restricts employers from imposing work authorization verification or re-verification requirements greater than what is required by federal law, and it requires employers to follow certain procedures in the event it contends there is a discrepancy in the employee's employment verification information.~~55/14, added by P.A. 104-455, prohibits employers from taking adverse action against an employee based only on the receipt of a notice of discrepancy (a *no-match letter*) between an employee's individual taxpayer identification number or other identifying documents from a federal agency or outside vendor not responsible for immigration law enforcement, such as the Social Security Administration, Internal Revenue Service, or an insurance company. The RPWA also requires employers to provide notice to the employee upon receipt of a no-match letter. Id., at 55/15-55/17 added by P.A. 104-455. Employers are subject to civil, monetary penalties for violations of the RPWA. Id. However, a safe harbor from penalties for employers and prospective employers is available for violations made in good faith while relying on guidance issued by the Ill. Dept. of Labor or the federal Dept. of Homeland Security, or if a bona fide administrative error occurs that does not affect an employee or prospective employee's employment or pay. Id., at 55/25, added by P.A. 104-455. See also https://labor.illinois.gov/laws-rules/conmed/privacy-workplace.html.

[14] See f/n 5, above.

[15] 105 ILCS 5/10-21.9(c) and (g). See f/n 6 in sample policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*, for further discussion.

[16] As an alternative to describing the prohibited investigations, a board may substitute this sentence:

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law, including without limitation, investigation into or inquiry concerning: (1) credit history or report unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; (2) claim(s) made or benefit(s) received under Workers' Compensation Act; and (3) access to an employee's or applicant's social networking website, including a request for passwords to such sites.

The default policy provision and the alternative stated above – whichever is selected – may be made a prohibition rather than a duty of the superintendent; to do this, delete the stricken text as follows: "The ~~Superintendent shall ensure that the~~ District does not engage"



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1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position. [17]
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria. [18]
3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation. [19]
4. The District does not request or require an applicant to disclose wage or salary history as a condition of employment. [20]
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation. [21]
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act. [22]
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts. [23]

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[17] Employee Credit Privacy Act, 820 ILCS 70/10. This Act allows inquiries into an applicant's credit history or credit report or ordering or obtaining an applicant's credit report from a consumer reporting agency when a satisfactory credit history is an *established bona fide occupational requirement* of a particular position. The Act identifies circumstances that permit a satisfactory credit history to be a job requirement, such as, the position's duties include custody of or unsupervised access to cash or marketable assets valued at $2,500 or more.

[18] 820 ILCS 112/10(b-5). If an employer violates this subsection, the employee may recover in a civil action any damages incurred, special damages up to $10,000, injunctive relief, and costs and reasonable attorney's fees. 820 ILCS 112/30(a-5).

[19] Id. at 112/10(b-5).

[20] Id.

[21] 820 ILCS 112/10(b-10). **Note:** Attorneys caution that using the exceptions in 820 ILCS 112/10(b-10)(1) and (2) may trigger litigation. Violating this subsection entitles an employee to recover in a civil action any damages incurred, special damages up to $10,000, injunctive relief, and costs and reasonable attorney's fees. 820 ILCS 112/30(a-5).

A school board that wishes to preserve these exceptions should consult its board attorney; then they may supplement number 5 by adding the following after "compensation":

> unless the applicant's wage or salary history is a matter of public record, or is contained in a document completed by the applicant's current or former employer and then made available to the public by the employer, or then submitted or posted by the employer to comply with State or federal law; or the applicant is a current employee applying for a position with the same current employer.

[22] Right to Privacy in the Workplace Act, 820 ILCS 55/10(a).

[23] Id. at 55/10(b) (commonly known as the *Facebook Password Law*). A *personal online account* is defined as an online account used primarily by a person for personal purposes. *Personal online account* does not include an account created, maintained, used, or accessed for the business purpose of a person's employer or prospective employer. Id. at 55/10(b)(6). Bracketed explanations follow the statutory language in 820 ILCS 55/10(b)(5):

"Nothing in this subsection shall prohibit or restrict an employer from complying with a duty to screen employees or applicants prior to hiring…provided that the password, account information, or access sought by the employer only relates to an online account that:

(A) an employer supplies or pays; or

(B) an employee creates or maintains on behalf of under the direction of an employer in connection with that employee's employment."

[Based on this explanation, it is implausible that an applicant would have an account, service, or profile for business purposes of a school employer.]



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8. The District provides equal employment opportunities to all persons. See Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

Sexual Misconduct Related Employment History Review (EHR) [24]

Prior to hiring an applicant for a position involving *direct contact with children or students*, the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a successful superintendent candidate is offered employment by the Board.

Physical Examinations [25]

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising

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The statute specifically permits an employer to: (1) maintain workplace policies governing the use of the employer's electronic equipment, including policies regarding Internet use, social networking site use, and electronic mail use; and (2) monitor usage of the employer's (district's) electronic equipment and electronic mail. The statute also states that it does *not prohibit* an employer from obtaining information about an applicant or an employee that is in the public domain or that is otherwise obtained in compliance with the statute. Finally, the statute does not apply to all types of personal technology that employees may use to communicate with students or other individuals, such as text messages on a personal phone. Consult the board attorney about these issues.

**24** 105 ILCS 5/22-94, amended by P.A. 104-417, ~~added by P.A. 102-702~~. See sample administrative procedure 5:30-AP3, *Sexual Misconduct Related Employment History Review (EHR)*, for the process, timing, and positions requiring an EHR. See sample policy 4:60, *Purchases and Contracts*, and sample administrative procedure 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*, for EHR requirements for employees of contractors who have *direct contact with children or students*.

**25** 105 ILCS 5/24-5. According to this statute, a new or existing employee or substitute teacher employee may be subject to additional health examinations, including tuberculosis screening, as required by rules adopted by the Ill. Dept. of Public Health (IDPH) or by order of a local public health official. The IDPH does not require school employees to be screened for tuberculosis other than workers in child day care and preschool settings. 77 Ill.Admin.Code §696.140(a)(3).

The last sentence of the first paragraph exceeds State law requirements and may be deleted.

Note that while examination by a spiritual leader/practitioner is sufficient for purposes of leaves, the statute does not permit an examination by a spiritual leader/practitioner for initial employment exams. This difference may present a constitutional issue; contact the board attorney for an opinion if an applicant wants to use an examination by a spiritual leader/practitioner.

Federal law limits pre-employment medical inquiries to whether the applicant is able to perform job-related functions; required medical examinations of applicants is forbidden. ADA, 42 U.S.C. §12112(d)(2); see also f/n 8 for an explanation regarding the ADAAA. Districts may condition an employment offer on taking and passing medical inquiries or physical exams, provided that all entering employees in the same classification receive the same conditional offer.



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physician to perform health examinations, if the examination is job-related and consistent with business necessity.[26] The Board will pay the expenses of ~~any~~ such examination. [27]

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in Board policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.: 8 U.S.C. §1324a et seq., Immigration Reform and Control Act.
15 U.S.C. §1681 et seq., Fair Credit Reporting Act.
42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.
105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/10-22.34, 5/10-22.34b, 5/21B-10, 5/21B-80, 5/21B-85, 5/22-6.5, 5/22-94, and 5/24-5.
20 ILCS 2630/3.3, Criminal Identification Act.
820 ILCS 55/, Right to Privacy in the Workplace Act.
820 ILCS 70/, Employee Credit Privacy Act.
820 ILCS 112/, Equal Pay Act of 2003.
Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), aff'd in part and remanded 115 Ill.2d 482 (Ill. 1987).
Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).
Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Duties and Qualifications)

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[26] The State law (105 ILCS 5/24-5) allowing boards to require physicals of current employees "from time to time," is superseded by the ADA. 42 U.S.C. §12112(d)(4). The ADA allows medical inquiries of current employees only when they are job-related and consistent with business necessity or part of a voluntary employee wellness program. Id. Districts may deny jobs to individuals with disabilities who pose a direct threat to the health or safety of others in the workplace, provided that a reasonable accommodation would not either eliminate the risk or reduce it to an acceptable level. 42 U.S.C. §12113; 29 C.F.R. §1630.2(r). See f/n 8 for an explanation regarding the ADAAA.

See f/n 25 for a discussion of examinations by spiritual leaders/practitioners.

[27] Consult the board attorney if a staff member requests more than one physical examination to obtain a second opinion.



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# General Personnel

## Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition [1]

All District workplaces are drug- and alcohol-free workplaces. [2]

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[1] State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. The Right to Privacy in the Workplace Act (RPWA) allows employers to regulate employees' use of lawful products that impair an employee's ability to perform his or her assigned duties. 820 ILCS 55/5(b). The Cannabis Regulation and Tax Act (CRTA), 410 ILCS 705/10-35(a)(8), allows penalties issued by employers of law enforcement officers for consumption, possession, sale, purchase, or delivery of cannabis or cannabis-infused substances while on or off -duty to be collectively bargained; districts that employ school resource officers should consult their board attorneys about this provision of the CRTA.

The federal Drug-Free Workplace Act applies only to the specific programs receiving federal funds. 41 U.S.C. §8101 et seq. For ease of administration, this policy makes its requirements applicable to all employees to avoid confusion during implementation and to avoid complications when obtaining and maintaining federal funds. The CRTA, 410 ILCS 705/, legalized cannabis, but it remains a *Schedule I* (c)(17) controlled substance under federal law, meaning that it has no currently accepted medical use in addition to a high potential for abuse. 21 U.S.C.A. §812 (exempting hemp as defined at 7 U.S.C.A.§1639o). 41 U.S.C. §§8101, 8102 and 8103. While not law, in June 2019, the U.S. House of Representatives, in a voice vote, voted in favor of an amendment to H.R. 3055, which was introduced by Reps. Earl Blumenauer (D-OR), Tom McClintock (R-CA), and Eleanor Holmes Norton (D-D.C.), prohibiting the U.S. Dept. of Justice (DOJ) from interfering with a state's decision to implement laws governing the legalization of cannabis (recreational and medicinal). This marked the first time that either branch of the U.S. Congress has voted to protect state recreational cannabis laws from federal enforcement actions. If the amendment becomes law, it would block the DOJ from using funds to intervene in state and territory cannabis legalization laws. This policy continues to prohibit employees from using cannabis as allowed by the CRTA. See f/n 9, below.

The federal Safe and Drug-Free Schools and Communities Act provides funds, upon application, for drug and violence prevention programs; it does not contain policy mandates. Illinois also has a Drug Free Workplace Act (30 ILCS 580/) that applies to districts with 25 or more employees working under a state contract or a grant of $5,000 or more.

[2] Replace this sentence with the district's drug- and alcohol- free policy goal(s), if any.

With the passage of the CRTA, 410 ILCS 705/, each board and superintendent may wish to engage in a risk-management conversation about the district's drug- and alcohol-free policy enforcement and discipline goals. Enforcement and discipline goals depend upon a board's risk-level tolerance and community expectations. Risk-level-tolerance decisions will depend upon many factors, including, but not limited to: (1) the board attorney's recommendations, (2) the district's budget parameters, if any, for reasonable suspicion training on identification of symptoms of impairment and/or being under the influence, (3) drug testing, and (4) the community's expectations. Answers to the following questions might structure this risk-management conversation:

1. Does the board want to implement a reasonable suspicion program (or any other type of *just cause* provisions in an applicable collective bargaining agreement) to identify employees suspected of being impaired and/or under the influence to enhance its ability to discipline?
2. Does the board want the superintendent to secure training for designated district employees to educate them to identify symptoms of impairment or being under the influence of the substances prohibited in this policy?
3. How does the board want to address employees in positions of leadership, e.g., the superintendent and/or building principal(s), who are perpetually on call due to the nature of their positions and responsibilities (see f/n 3, below)?
4. How will the district manage its duty to educate students about the dangers of drugs and alcohol against the reality that employees are allowed to use lawful products off -duty and off the district's premises (820 ILCS 55/5(a))?
5. Will licensed educators be held to a higher standard than non-licensed employees due to their professional code of conduct expectations?
6. Will employees working directly with students be held to a higher standard than employees not working directly with students?



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An employee is *on call* when the District schedules the employee with at least 24 hours' notice to be on standby or otherwise responsible for performing employment-related tasks either at the District or another location previously designated by the District.[3] All employees are prohibited from engaging in any of the following activities while on District premises or while performing work or being on call[4] for the District: [5]

1. Unlawful manufacture, dispensing, distribution, possession, or use of an illegal or controlled substance. [6]
2. Distribution, consumption, use, possession, or being impaired by or under the influence of an alcoholic beverage; being present on District premises or while performing work for the District when alcohol consumption is detectible, regardless of when and/or where the use occurred. [7]
3. Distribution, consumption, possession, use, or being impaired by or under the influence of cannabis; being present on District premises or while performing work for the District when impaired by or under the influence of cannabis, regardless of when and/or where the use occurred, unless distribution, possession, and/or use is by a school nurse or school administrator

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[3] 820 ILCS 55/5. Consult the board attorney regarding how the board wants to treat employees who may be considered *on call*, e.g., superintendents, principals, coaches, and/or maintenance workers, etc.

For boards that do not want to refer to employees on call, delete this sentence and the following phrase from the sentence that immediately follows it: ~~or being *on call*~~.

[4] ~~An employee is *on call* when the employer schedules him or her with at least 24 hours' notice to be on standby or otherwise responsible for performing employment-related tasks either at the employer's location or another previously-designated location. 820 ILCS 55/5. Consult the board attorney regarding how the board wants to treat employees who may be considered *on call*, e.g., superintendents, principals, coaches, and/or maintenance workers, etc.~~

~~For boards that do not want this text, delete or being *on call*.~~

[5] To align with best practices for identifying and subsequently initiating discipline of employees for violating this policy (especially with the passage of the CRTA) and any possible collective bargaining agreement provisions, the superintendent may want to convene the **Employee Substance Abuse Prevention Committee** (see sample administrative procedure 2:150-AP, *Superintendent Committees*).

[6] These actions are prohibited by both federal (41 U.S.C.A. §§8101, 8102 and 8103) and State Workplace Acts. See f/n 13, below. These laws do not address *under the influence* but a board may add: ", or being impaired by or under the influence of any illegal substance or any detectible use of any illegal substance regardless of when or where the use occurred." This option is limited to *illegal* substances to avoid prohibiting employees from using lawfully prescribed controlled substances. See f/n 13. Contact the board attorney for advice concerning this provision and whenever the district wants to discipline or dismiss an employee using it. If a hearing is required before the district may discipline or discharge an employee under this provision, the district must put forth evidence that the employee violated it. A district would also have this burden if a grievance is filed under a *just cause* provision in a collective bargaining agreement. This policy's third paragraph addresses prescribed medications other than cannabis.

[7] Optional; alcohol is not addressed in either the federal or State Drug-Free Workplace Acts. Contact the board attorney for advice concerning this provision and whenever the district wants to discipline or dismiss an employee using it. If a hearing is required before the district may discipline or discharge an employee under this provision, the district must put forth evidence that the employee violated it. A district would also have this burden if a grievance is filed under a *just cause* provision in a collective bargaining agreement. The Ill. Court of Appeals held that when the policy defines *under the influence* as any "mental, emotional, sensory or physical **impairment** due to the use of drugs or alcohol," the school district must prove that the teacher showed signs of impairment even though she registered 0.056 blood-alcohol level on a Breathalyzer. Kinsella v. Bd. of Ed. of the City of Chicago, 27 N.E.3d 226 (Ill. App. Ct. 1st Dist. 2015).



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pursuant to *Ashley's Law*, 105 ILCS 5/22-33.[8] The District considers employees impaired by or under the influence of cannabis when there is a good faith belief that an employee manifests specific articulable symptoms[9] while working that decrease or lessen the employee's performance of the duties or tasks of the employee's job position. [10]

Upon the Superintendent or designee's reasonable suspicion of an employee's violation of any of the prohibited activities stated above, the Superintendent or designee may direct the employee to undergo a drug and/or alcohol test to corroborate or refute the alleged violation. State law protects the District from liability when it takes actions pursuant to a reasonable workplace drug policy, including but not

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[8] "[R]egardless of when and/or where the use occurred" is intended to mean that an employer may reach an employee's conduct on- or off -duty depending upon the facts of the disciplinary situation; however, the CRTA contains a specific requirement that law enforcement employers adopt a policy outlining penalties for discipline of law enforcement employees for their on or off-duty conduct involving consumption, possession, sale, purchase, or delivery of cannabis or cannabis-infused substances. Id. at 10-35(a)(8). See also f/ns 1, above, and 9, below. Consult the board attorney if the district employs a school resource officer(s) (SRO(s)) as opposed to contracting with a local law enforcement agency for SRO services.

410 ILCS 130/25(b) prohibits discipline or arrest of school nurses and/or administrators for acting in accordance with *Ashley's Law*, 105 ILCS 5/22-33. Employers may enforce drug-free workplace policies when they are applied in a nondiscriminatory manner. 410 ILCS 705/10-50(a) includes disciplining employees – even those who are *registered qualifying patients* – for violating drug-free workplace policies (410 ILCS 130/50 and 705/10-35(a)(1)). Contact the board attorney for advice concerning the Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)).

[9] Specific articulable symptoms listed in 410 ILCS 705/10-50(d) include: the employee's speech, physical dexterity, agility, coordination, demeanor, irrational or unusual behavior, or negligence or carelessness in operating equipment or machinery; disregard for the safety of the employee or others, or involvement in any accident that results in serious damage to equipment or property; disruption of a production or manufacturing process; or carelessness that results in any injury to the employee or others. In contrast to the CRTA, the MCPA, while listing the same specific, articulable, symptoms, does not require an employer to have a *good faith belief* that a *registered qualifying patient* is under the influence of cannabis. 410 ILCS 130/50(f).

[10] 410 ILCS 705/10-35 and 10-50(a) allow reasonable, nondiscriminatory, zero-tolerance policies. If the district seeks to discipline an employee on the basis that he or she is under the influence of or impaired by cannabis, it must afford the employee a reasonable opportunity to contest the basis of the determination. Id. at 10-50(d). See also f/n 7, above. **Contact the board attorney for advice concerning this provision and whenever the district seeks disciplinary action or dismissal of an employee on the basis of the cannabis prohibitions in the policy**.

See also the Ill. Vehicle Code 625 ILCS 5/11-501.2(b-5) number one: when an individual's tetrahydrocannabinol concentration (THC) is five nanograms or more in whole blood or 10 nanograms or more in another bodily substance, e.g., saliva, urine, etc., as defined in 625 ILCS 5/11-501.2(a), a presumption under Illinois law exits that the individual is under the influence of cannabis. Under 625 ILCS 5/11-501.2(b-5) number two: when an individual's [THC] is less than five nanograms in whole blood or less than 10 nanograms or more in another bodily substance, e.g., saliva, urine, etc., as defined in 625 ILCS 5/11-501.2(a), the individual may still be considered impaired.

In addition to a zero-tolerance policy, the CRTA also allows civil, criminal, or other penalties for:

1. Engaging in tasks under the influence of cannabis when doing so would constitute negligence, professional malpractice, or professional misconduct (410 ILCS 705/10-35(a)(1));
2. Possessing cannabis on a school bus or on school grounds (Id. at 10-35(a)(2)(A)-(B) unless permitted under the MCPA);
3. Using cannabis on a school bus or on school grounds (Id. at 10-35(a)(3)(A)-(B) unless permitted under the MCPA);
4. [Using cannabis] in a public place [while impaired or under the influence of cannabis](Id. at 10-35(a)(3)(F));
5. Knowingly being [impaired by or under the influences of cannabis] in close physical proximity to anyone under 21 years of age who is not a registered medical cannabis patient under the MCPA (Id. at 10-35(a)(3)(G));
6. Smoking [and/or *vaping* (see f/n 19, below for a definition of vaping)] it in any place where smoking is prohibited under the Smoke Free Illinois Act (Id. at 10-35(a)(4));
7. Using [cannabis] as an on-duty law enforcement officer, corrections officer, probation officer, or firefighter (Id. at 10-35(a)(8)), or consuming, possessing, selling, purchasing, or delivering cannabis or a cannabis-infused substance(s) while on or off -duty [only if a policy has been adopted] Id. at 10-35(a)(8); or
8. [Using cannabis while [b]]eing on duty as an individual holding a school bus permit or Commercial Driver's License (Id. at 10-35(a)(9)).



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limited to subjecting an employee or applicant to reasonable drug and alcohol testing, reasonable and nondiscriminatory random drug testing, discipline, termination of employment, or withdrawal of a job offer due to a failure of a drug test. [11]

For purposes of this policy, a controlled substance means a substance that is:

1. Not legally obtainable,
2. Being used in a manner different than prescribed,
3. Legally obtainable, but has not been legally obtained, or
4. Referenced in federal or State controlled substance acts.

For purposes of this policy, *District premises*[12] means workplace as defined in the Cannabis Regulation and Tax Act (CRTA) in addition to District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities. School grounds means the real property comprising any school, any conveyance used to transport students to school or a school-related activity, and any public way within 1,000 feet of any school ground, designated school bus stops where students are waiting for the school bus, and school-sponsored or school-sanctioned events or activities. "Vehicles used for school purposes" means school buses or other school vehicles.

As a condition of employment, each employee shall: [13]

1. Abide by the terms of this Board policy respecting a drug- and alcohol-free workplace; and
2. Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than five calendar days after such a conviction.

Unless otherwise prohibited by this policy, prescription and over-the-counter medications are not prohibited when taken in standard dosages and/or according to prescriptions from the employee's licensed health care provider, provided that an employee's work performance is not impaired. [14]

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[11] 410 ILCS 705/10-50(d). For boards that will not communicate to employees what will happen when reasonable suspicion exists, delete the first sentence of this paragraph: ~~Upon the Superintendent or designee's reasonable suspicion of an employee's violation of any of the prohibited activities stated above, the Superintendent or designee may direct the employee to undergo a drug and/or alcohol test to corroborate or refute the alleged violation.~~

410 ILCS 705/10-50(e)(1), protects the district from liability for actions described in the last sentence of this paragraph. Delete it if the board will not communicate this information to its employees.

[12] 410 ILCS 705/10-35 and 10-50(a) allows employers to prohibit cannabis in the *workplace*. Many attorneys agree it is a best practice for employers to define workplace in policies that prohibit cannabis. 410 ILCS 705/10-50(h) defines *workplace* as the employer's premises, including any building, real property, and parking area under the control of the employer or area used by an employee while in performance of the employee's job duties, and vehicles, whether leased, rented, or owned – and may be further defined by the employer's written policy when it is consistent with this definition.

This policy's definition of workplace expands the above CRTA definition to areas that board policy and/or the School Code impose duties upon districts to keep students safe, including:

1. The *school property* definition from sample policy 8:30, *Visitors to and Conduct on School Property*;
2. The *school grounds* definition at 105 ILCS 5/10-27.1A(d); and
3. Places that school districts must prevent and respond to bullying, including vehicles used for school purposes. 105 ILCS 5/22-110, renumbered by P.A. 104-3917 ~~23.7(a)~~.

[13] Required by the State and federal Drug-Free Workplace Acts.

[14] This optional paragraph is not addressed in State or federal drug-free workplace acts. An employer should generally not ask an employee about his or her use of medication. See rules implementing the Americans with Disabilities Act, 29 C.F.R. §1630.14. Consult the board attorney if an employee is suspected of working while impaired or under the influence.



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To make employees aware of the dangers of drug and alcohol abuse, the Superintendent or designee shall perform each of the following: [15]

1. Provide each employee with a copy of this policy.
2. Post notice of this policy in a place where other information for employees is posted. [16]
3. Make available materials from local, State, and national anti-drug and alcohol-abuse organizations. [17]
4. Enlist the aid of community and State agencies with drug and alcohol informational and rehabilitation programs to provide information to District employees.
5. Establish a drug-free awareness program to inform employees about: [18]
    a. The dangers of drug abuse in the workplace,
    b. Available drug and alcohol counseling, rehabilitation, re-entry, and any employee assistance programs, and
    c. The penalties that the District may impose upon employees for violations of this policy.
6. Remind employees that Board policy 6:60, *Curriculum Content*, requires the District to educate students, depending upon their grade, about drug and substance abuse prevention and relationships between drugs, alcohol, and violence. [19]

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[15] Numbers one through five in this paragraph are required by the State and federal Drug-Free Workplace Acts. 30 ILCS 580/3.

[16] As an alternative, replace the phrase "in a place where other information for employees is posted" with the district's local method, e.g., staff intranet, Internet, etc.

[17] ~~Grants may be available from the Ill. State Board of Education for developing a drug-free awareness program. 105 ILCS 5/2-3.93.~~ 105 ILCS 5/22-81, added by P.A. 103-399 (a/k/a *Louie's Law*), required the Ill. State Board of Education (ISBE) and the Ill. Dept. of Human Services to develop and regularly update a comprehensive *Substance Use Prevention and Recovery Instruction Resource Guide* for public elementary and secondary schools across the state of Illinois. It is available at: www.isbe.net/Pages/Substance-Use-Prevention-and-Recovery-Instruction-Resource-Guide.aspx. ~~The drug-free awareness program requirement can be met by developing a brochure on drug abuse or by contacting local, State, or national anti-drug abuse organizations for materials. The materials should be distributed to employees along with a list of places employees may call for assistance.~~

[18] The drug-free awareness program requirement can be met by developing a brochure on drug abuse or by contacting local, State, or national anti-drug abuse organizations for materials. The materials should be distributed to employees along with a list of places employees may call for assistance.

[19] Optional. This statement serves as a display of good judgement and a reminder to employees that 105 ILCS 5/27-~~13.2, amended by P.A.s 102-195 and 103-365~~255, added by P.A. 104-391, and 5/27-~~23.4~~115 renumbered by P.A. 104-391 (provided it can be funded by private grants or the federal government) require districts to educate students about the prevention and avoidance of drugs abuse, the dangers of opioid and substance abuse, and the dangers of fentanyl.



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E-Cigarette, Tobacco, and Cannabis Prohibition [20]

All employees are covered by the conduct prohibitions contained in policy 8:30, *Visitors to and Conduct on School Property*. The prohibition on the use of e-cigarettes,[21] tobacco, and cannabis products applies both (1) when an employee is on school property, and (2) while an employee is performing work for the District at a school event regardless of the event's location.

*Tobacco* has the meaning provided in 105 ILCS 5/10-20.5b.

*Cannabis* has the meaning provided in the CRTA, 410 ILCS 705/1-10.

*E-Cigarette* is short for electronic cigarette and includes, but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device. [22]

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[20] 105 ILCS 5/10-20.5b, The Smoke Free Illinois Act, 410 ILCS 82/, and the CRTA, 410 ILCS 705/10-35(a)(4)(smoking anyplace where smoking is prohibited under the Smoke Free Illinois Act). Federal law prohibits smoking inside schools. 20 U.S.C. §6083(a).

The prohibition in sample policy 8:30, *Visitors to and Conduct on School Property*, referred to here, applies "on school property or at a school event." Here, "at a school event" is clarified with the phrase "while … performing work for the District" in order to align with this policy's other prohibitions.

[21] While 720 ILCS 675/1, excludes e-cigarettes from its definition of tobacco, it does not address vaporization. Prohibiting *e-cigarettes* aligns with the district's obligation to maintain a safe, smoke-free environment and is a logical extension of 105 ILCS 5/10-20.5b, The Smoke Free Illinois Act (410 ILCS 82/), and The Prevention of Tobacco Use by ~~Minors~~ Persons Under 21 Years of Age and Sale and Distribution of Tobacco Products Act, 720 ILCS 675 (provides the legal age to buy tobacco and e-cigarette products to 21 years of age). In addition, the U.S. Food and Drug Administration now regulates e-cigarettes. 21 C.F.R. Parts 1100, 1140, and 1143.

E-Cigarettes may resemble cigarettes but contain a battery-operated heating element that turns a liquid into an aerosol (or vapor) that sometimes includes nicotine, flavorings, and other chemicals. The act of inhaling and exhaling the aerosol is known as *vaping*. See https://nida.nih.gov/publications/drugfacts/vaping-devices-electronic-cigarettes. For ease of administration, this sample policy treats *vaping*, whether tobacco products or not, and smoking tobacco the same due to the outbreaks of lung disease associated with the use of e-cigarettes and vaping. Some e-cigarettes do not look like tobacco products; they are designed to resemble other objects, such as USB flash drives, to be more easily concealed. Like smoking tobacco, vaporization products may include nicotine, which is derived from and is the addictive drug in tobacco, and other potentially harmful chemicals. See *Tobacco/Nicotine and Vaping* at: https://nida.nih.gov/research-topics/tobacconicotine-vaping. Unlike smoking tobacco, vaping does not produce smoke, but rather the aerosol, often mistaken for water vapor and consisting of fine particles. Many of these particles contain varying amounts of toxic chemicals, which have been linked to cancer and respiratory and heart disease. For resources, see ~~www.cdc.gov/tobacco/basic_information/e-cigarettes/index.htm and~~ https://digitalmedia.hhs.gov/tobacco/educator_hub.

[22] Optional. If a district does not want to include the statutory example that includes the term *vape pen*, which provides notice that vaping products are also prohibited through the term e-cigarette, replace ~~, includes but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device~~ with "shall have the meaning provided in the Prevention of Tobacco Use by ~~Minors~~ Persons Under 21 Years of Age and Sale and Distribution of Tobacco Products Act, 720 ILCS 675/1(a-9)."

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District Action Upon Violation of Policy

An employee who violates this policy may be subject to disciplinary action, including termination.[23] In addition or alternatively, the Board may require an employee to successfully complete an appropriate drug- or alcohol-abuse rehabilitation program.

The Board shall take disciplinary action with respect to an employee convicted of a drug offense in the workplace within 30 days after receiving notice of the conviction. [24]

Should District employees be engaged in the performance of work under a federal contract or grant, or under a State contract or grant of $5,000 or more, the Superintendent shall notify the appropriate State or federal agency from which the District receives contract or grant monies of the employee's conviction within 10 days after receiving notice of the conviction. [25]

Disclaimer [26]

The Board reserves the right to interpret, revise or discontinue any provision of this policy pursuant to the **Suspension of Policies** subhead in Board policy 2:240, *Board Policy Development*.

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[23] An employee who currently uses *illegal* drugs is not protected under the Americans With Disabilities Act (ADA) when the district acts on the basis of such use. 42 U.S.C. §12114. Legal drug abusers and alcoholics may still be protected as *handicapped* under the Rehabilitation Act of 1973 (29 U.S.C. §706 et seq.) or the Ill. Human Rights Act (IHRA). 775 ILCS 5/1-101 et seq. and 56 Ill.Admin.Code §2500.20. The Rehabilitation Act, however, excludes from protection "an alcohol or drug abuser whose current use of alcohol or drugs prevents such individual from performing the duties of the job in question or whose employment …would constitute a direct threat to the property or the safety of others." 28 C.F.R. §42.540(k)(1).

The ADA neither authorizes nor prohibits drug testing; it allows the results of such tests to be used as the basis for disciplinary action. 42 U.S.C. §12114; 29 C.F.R. §1630.16(c). Drug tests may still violate other laws, e.g., Title VI and the Rehabilitation Act. 42 U.S.C. §2000e et seq.; and 29 U.S.C. §701 et seq. Drug tests may also be a subject of collective bargaining. See paragraph one of f/n 1, above. Consult the board attorney before implementing a drug--testing program to enforce this policy.

[24] Required by both the federal and State Drug-Free Workplace Acts.

[25] Id.

[26] Optional best practice text.



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LEGAL REF.: 20 U.S.C. §7101 et seq., Safe and Drug-Free School and Communities Act of 1994.
21 U.S.C. §812, Controlled Substances Act; 21 C.F.R. §1308.11-1308.15.
41 U.S.C. §8101 et seq., Drug-Free Workplace Act of 1988.
42 U.S.C. §12114, Americans With Disabilities Act.
21 C.F.R. Parts 1100, 1140, and 1143.
30 ILCS 580/, Drug-Free Workplace Act.
105 ILCS 5/10-20.5b.
410 ILCS 82/, Smoke Free Illinois Act.
410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.
410 ILCS 705/1-1 et seq., Cannabis Regulation and Tax Act.
720 ILCS 675, Prevention of Tobacco Use by Persons under 21 Years of Age and Sale and Distribution of Tobacco Products Act.
820 ILCS 55/, Right to Privacy in the Workplace Act.
23 Ill.Admin.Code §22.20.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 8:30 (Visitors to and Conduct on School Property)

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# Professional Personnel

## Leaves of Absence [1]

Each of the provisions in this policy applies to all professional personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave [2]

Each full-time professional staff member is granted 10 days sick leave each school year at full pay. Unused days are allowed to accumulate to 180 days. Sick leave is defined in State law as personal illness, mental or behavioral health complications, quarantine at home, serious illness or death in the

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[1] State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

This policy is consistent with the minimum requirements of State law. The local collective bargaining agreement may contain provisions that exceed these requirements. The introductory paragraph recognizes that an applicable collective bargaining agreement or individual employment contract will supersede a conflicting provision of the policy. It also provides policy coverage for those professional personnel who are not included in a bargaining unit or have employment contracts with conflicting provisions. Alternatively, if the policy's subject matter is superseded by a bargaining agreement, the board policy may state, "Please refer to the applicable collective bargaining agreement(s)."

Districts must coordinate leaves provided by State law and the local bargaining agreement with the leave granted by the Family and Medical Leave Act (FMLA) (29 U.S.C. §2612), amended by Sec. 565 of the National Defense Authorization Act for Fiscal Year 2010 (Pub. L. 111-84). The FMLA grants eligible employees 12 weeks unpaid leave each year for: (1) the birth and first-year care of a child; (2) the adoption or foster placement of a child; (3) the serious health condition of an employee's spouse, parent, or child; (4) the employee's own serious health condition; (5) the existence of any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is on *covered active duty*; and (6) to care for the employee's spouse, child, parent, or next of kin who is a covered servicemember with a serious injury or illness. Districts are permitted to count paid leave (granted by State law or board policy) taken for an FMLA purpose against an employee's FMLA entitlement. 29 C.F.R. §825.207. See sample policy 5:185, *Family and Medical Leave*.

Many~~A plethora of~~ State laws grant leaves to employees of the State and municipalities but are not applicable to school districts, including the Employee Blood and Organ Donation Leave Act (820 ILCS 149/), Local Government Disaster Service Volunteer Act (50 ILCS 122/), Organ Donor Leave Act (5 ILCS 327/), Civil Air Patrol Leave Act (820 ILCS 148/), and Paid Leave for All Workers Act (820 ILCS 192/). See sample policy 5:185, *Family and Medical Leave*, for a discussion of the Military Leave Act (820 ILCS 151/) and its applicability to school districts.

[2] The provisions in this section are required by 105 ILCS 5/24-6~~, amended by P.A.s 102-275, 102-697, and 102-866~~. Each specified number of days in this section is the statutory minimum. Before adopting this policy or applying its provisions, the district should examine any applicable bargaining agreements.

Consult the board attorney about the Employee Sick Leave Act (ESLA). 820 ILCS 191/~~, amended by P.A. 102-4~~. It prohibits employers from limiting the use of sick time to an employee's own illnesses and allows employees to use employer-provided sick leave due to illness, injury, medical appointment, or *personal care* of a *covered family member*. Id. at 191/10(a)~~, amended by P.A. 102-4~~. *Personal care* means: (1) activities to ensure a covered family member's basic medical, hygiene, nutritional, or safety needs are met, or to provide transportation to medical appointments, for a covered family member unable to meet those needs himself or herself; and (2) being physically present to provide emotional support to a covered family member with a serious health condition who is receiving inpatient or home care. Id. at 191/5~~, amended by P.A. 102-4~~. The ESLA defines *covered family members* as an employee's child, stepchild, spouse, domestic partner, sibling, parent, mother- or father-in-law, grandchild, grandparent, or stepparent. Id. Leave may be taken under the same terms for which the employee would be permitted to take leave for his or her own illness or injury.



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immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member, (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Staff members are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification. [3]

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway. [4]

Family Bereavement Leave [5]

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 et seq.) to take family bereavement leave. The purpose, requirements,

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[3] 105 ILCS 5/24-6~~, amended by P.A. 102-275,~~ overturned the Illinois Supreme Court's decision in Dynak v. Bd. of Educ. of Wood Dale Sch. Dist. 7, 444 Ill.Dec. 651 (Ill. 2020) (finding that a teacher was not entitled to use 30 days of sick leave for birth consecutively before and after an intervening summer break). It is unclear from the language of the statute if an employee can be prohibited from *intermittent* use of 30 working sick days for birth, e.g., such as taking leave once a week. Consult the board attorney for guidance on this issue.

[4] 105 ILCS 5/24-6~~, amended by P.A.s 102-275, 102-697, and 102-866~~.

[5] Family Bereavement Leave Act, 820 ILCS 154/~~, amended by P.A. 102-1050~~; 56 Ill.Admin.Code Part 252. These paragraphs discuss family bereavement leave. 820 ILCS 154/5~~,~~ defines an *eligible employee* under the same terms as an employee under FMLA (29 U.S.C. §2601 et seq.). See f/n 1 above. The employer may require reasonable documentation as specified in 820 ILCS 154/10(d)~~, amended by P.A. 102-1050~~ but may not require that an employee identify which specific category under item (4) in the first paragraph of this subhead pertains to the leave. Note the term *Significant Event* does not appear in the statute; it is included in this sample policy as a shorthand term to refer to those events listed in 820 ILCS 154/10(a)(4).

*Domestic partner*, when used to refer to an unmarried employee, includes: (1) the person recognized as the domestic partner of the employee under any domestic partnership or civil union law of a state or political subdivision of a state, or (2) an unmarried adult who is in a committed, personal relationship with the employee, who is not a domestic partner as described in item (1) and who the employee designates as that employee's domestic partner. 820 ILCS 154/5~~, amended by P.A. 102-1050~~.



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scheduling, and all other terms of the leave are governed by the Family Bereavement Leave Act. Eligible employees may use family bereavement leave, without any adverse employment action, for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of a covered family member, which includes an employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent (2) making arrangements necessitated by the death of the covered family member, (3) grieving the death of the covered family member, or (4) absence from work due to a Significant Event, which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to identify which specific reason applies to the employee's request.

The leave must be completed within 60 days after the date on which the employee received notice of the death of the covered family member or the date on which an event under item (4) above occurs. However, in the event of the death of more than one covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Family Bereavement Leave Act. This policy does not create any right for an employee to take family bereavement leave that is inconsistent with the Family Bereavement Leave Act.

Child Extended Bereavement Leave [6]

Unpaid leave from work is available to employees who experience the loss of a child by suicide or homicide. The Child Extended Bereavement Leave Act governs the duration, scheduling, continuity of benefits, and all other terms of the leave. Accordingly, if the District employs 250 or more employees on a full-time basis, an employee is entitled to a total of 12 weeks of unpaid leave within one year after the employee notifies the District of the loss.[7] An employee may elect to substitute other forms of leave to which the employee is entitled for the leave provided under the Child Extended Bereavement Leave Act.

Sabbatical Leave [8]

Sabbatical leave may be granted in accordance with the School Code.

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The Act also provides that the leave must be completed within 60 days of the employee learning of the death of his or her *covered family member*, as defined by 820 ILCS 154/5. However, that 60-day limitation does not apply when more than one covered family member dies in a 12-month period. There may be times when an employer may want to grant more than 10 unpaid work days, e.g., when a deceased covered family member lived in a foreign country, etc. Consult the board attorney to resolve the complexities of determining whether an employee is an eligible employee under the FMLA that would trigger this Act.

[6] 820 ILCS 156/, added by P.A. 103-466. Delete this subhead and the Legal Reference to 820 ILCS 156/, Child Extended Bereavement Leave Act, if the district has fewer than 50 full-time employees.

[7] If the district employs at least 50 but fewer than 250 employees on a full-time basis, substitute the following sentence: "Accordingly, if the District employs at least 50 but not more than 249 employees on a full-time basis, an employee is entitled to a total of six weeks of unpaid leave within one year after the employee notifies the District of the loss." 820 ILCS 156/10, added by P.A. 103-466.

[8] State law provides guidelines for sabbatical leaves but does not require boards to offer them. 105 ILCS 5/24-6.1.



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Personal Leave [9]

Professional staff members are granted one personal leave day per year. A personal leave day is defined as a day to allow professional personnel time to conduct personal business (but not vacation, travel, or work stoppage), which is impossible to schedule at a time other than during a school day. Any unused personal leave day in a school year will be credited to the cumulative sick leave.

The use of a personal day is subject to the following conditions:

1. Except in cases of emergency or unavoidable situations, personal leave requests should be submitted to the Building Principal three days in advance of the requested date,
2. No personal leave days may be used immediately before or immediately after a holiday unless the Superintendent grants prior approval,
3. Personal leave may not be used in increments of less than one-half day,
4. Personal leave days are subject to a substitute's availability,
5. Personal leave days may not be used during the first and/or last five days of the school year,
6. Personal leave days may not be used on in-service and/or institute training days, and
7. Personal leave may not be used by more than 10% of the teaching staff in each building at the same time.

Leave of Absence Without Pay [10]

The Board may grant a leave of absence without pay to tenured professional staff members who have rendered satisfactory service and desire to return to employment in a similar capacity at a time determined by the Board.

Each leave of absence shall be of the shortest possible duration required to meet the leave's purpose consistent with a reasonable continuity of instruction for students.

Leave to Serve as an Election Judge [11]

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

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[9] State law does not address personal leave. It is not uncommon for professional staff to be granted more than one day of personal leave per year.

[10] State law does not address leaves of absence without pay other than stating that a mutually agreed leave will not affect a teacher's contractual continued service. 105 ILCS 5/24-13.

[11] This paragraph restates 10 ILCS 5/13-2.5. The statute does not state whether the notice requirement is *calendar* days or *business* days. Support for it being *calendar* days is found in 10 ILCS 5/1-6; support for it being *business* days is found in 10 ILCS 5/1-3.

Rather than duplicate the statute's requirements in separate policies, sample policy 5:330, *Sick Days, Vacation, Holidays, and Leaves*, grants the leave to support personnel on the terms applicable to professional staff.



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Child-Rearing Leave [12]

The Board shall grant a professional staff member's request for a non-paid, child-rearing leave, not to exceed the balance of the school year plus one additional school year (but in no event shall such leave exceed three semesters), provided the request complies with this policy. Nothing in this section shall prohibit a professional staff member from using paid sick days as provided in this policy. [13]

A teacher should request, if possible, a child-rearing leave by notifying the Superintendent in writing no later than 90 days before the requested leave's beginning date.[14] The request should include the proposed leave dates. The leave shall end before a new school year begins or before the first day of school after winter recess. [15]

Subject to the insurance carrier's approval, the teacher may maintain insurance benefits at his or her own expense during a child-rearing leave.

A professional staff member desiring to return before the leave's expiration will be assigned to an available vacancy for which the teacher is qualified, subject to scheduling efficiency and instruction continuity.

Leaves for Service in the Military [16]

Leaves for service in the U.S. Armed Services or any of its reserve components and the National Guard, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in military service does not acquire tenure.

General Assembly Leave [17]

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

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[12] The School Code does not address child-rearing. FMLA grants eligible employees a combined total of 12 weeks each year, with exceptions for teachers at the end of the school year, for, among other things, a child's: (1) birth and first-year care, and (2) adoption or foster placement (see sample policy 5:185, *Family and Medical Leave*). Districts not covered by the FMLA must treat a request for child-care leave to care for an adopted infant on terms comparable to those given biological mothers. McWright v. Alexander, 982 F.2d 222 (7th Cir. 1992).

[13] Districts offering a child-rearing or maternity leave must be very careful not to violate anti-discrimination laws. Districts can prohibit pregnant teachers from combining paid disability leave with an unpaid maternity leave, provided that non-pregnant teachers are likewise prohibited from combining a paid disability leave with an unpaid general leave of absence. Maganuco v. Leyden Comm. High Sch. Dist. 212, 939 F.2d 440 (7th Cir. 1991); U.S. v. Consol. High Sch. Dist. 230, 983 F.2d 790 (7th Cir. 1993); E.E.O.C. v. Elgin Teachers' Ass'n., 780 F.Supp. 1195 (N.D.Ill. 1991). A sick leave bank exclusion of maternity benefits violates Title VII. U.S. v. Consol. High Sch. Dist. 230, supra.

[14] The length of the notice - here 90 days - is *not* covered by State or federal law. If an employee fails to provide this notice, the employee still has the right to request a family and medical leave which has a much shorter notice requirement (see sample policy 5:185, *Family and Medical Leave*), and could be followed by a child-rearing leave.

[15] For a high school, omit "the first day of school after winter recess" and insert "at the semester break." Alternatively, the board may want to be more flexible by stating:

> Every effort shall be made to have the leave minimally interrupt instructional continuity by ending . . .

[16] Required by the School Code (105 ILCS 5/10-20.7b, 5/24-13, and 5/24-13.1); the Service Member Employment and Reemployment Rights Act (330 ILCS 61/, streamlining several job-related protection laws into one statute, mandating leave for *active service*, and requiring the public employer to make up the difference between military pay and regular compensation); and the Uniformed Services Employment and Reemployment Rights Act (38 U.S.C. §4301 et seq.).

[17] Required by 105 ILCS 5/24-13.



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Leave for Employment in Department of Defense [18]

The Board may grant teachers a leave of absence to accept employment in a Dept. of Defense overseas school.

School Visitation Leave

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the teacher's child, if the conference or meeting cannot be scheduled during non-work hours.[19] Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave. [20]

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act. [21]

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence [22]

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender violence, or any other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance, and to grieve and attend to matters necessitated by the death of a family or household member who is killed in a crime of violence, without suffering adverse employment action.

The Victims' Economic Security and Safety Act (VESSA) governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, and subject to any exceptions in VESSA, an employee is entitled to a

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[18] State law provides guidelines for Dept. of Defense leaves but does not require boards to offer them. 105 ILCS 5/24-13.1.

[19] 820 ILCS 147/15.

[20] Id. The school visitation leave entitlement applies to both professional and educational support personnel. Rather than duplicate its requirements in separate policies, sample policy 5:330, *Sick Days, Vacation, Holidays, and Leaves*, grants the leave on the same terms applicable to professional staff.

[21] 820 ILCS 147/. Parents of children with *serious health conditions* may also be eligible to use FMLA leave for individualized education program (IEP) meetings. See U.S. Dept. of Labor *Wage and Hour Division Opinion Letter*, FMLA 2019-2-A (8-8-19), available at: www.dol.gov/sites/dolgov/files/WHD/legacy/files/2019_08_08_2A_FMLA.pdf.

[22] Required by the Victims' Economic Security and Safety Act, (VESSA) (820 ILCS 180/~~, amended by P.A.s 102-487, 102-890, and 103-314, eff. 1-1-24,~~ and 56 Ill.Admin.Code Part 280). *Gender violence* means: (1) one or more acts of violence or aggression that is a criminal offense under State law committed, at least in part, on the basis of a person's actual or perceived sex or gender, (2) a physical intrusion or invasion of a sexual nature under coercive conditions that is a criminal offense under State law, or (3) a threat to commit one of these acts. 820 ILCS 180/10(12.5). *Other crime of violence* means conduct prohibited by 720 ILCS 5/9 (homicide), 720 ILCS 5/11 (sex offenses), 720 ILCS 5/12 (bodily harm), 720 ILCS 5/26.5 (harassing and obscene communications), 720 ILCS 5/29D (terrorism), and 720 ILCS 5/33A (armed violence), or similar provisions of the Criminal Code of 1961. 820 ILCS 180/10(2.5)~~, added by P.A. 102-487~~. *Sexual violence* is not specifically defined in VESSA. While the law applies to all school districts (820 ILCS 180/10(10)), the number of employees determines the number of total workweeks of leave available during any 12-month period (820 ILCS 180/20(a)(2)). The term *employee* includes part-time workers. The Ill. Dept. of Labor must furnish to all employers a notice summarizing the law's requirements (*Your Rights Under Illinois Employment Laws* at: https://labor.illinois.gov/employers/posters.html. All districts must post this notice in a conspicuous place where notices to employees are customarily posted.



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total of 12 work weeks of unpaid leave during any 12-month period.[23] Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 (29 U.S.C. §2601 et seq.). [24]

Leaves to Serve as an Officer, Trustee, or Representative of a Specific Organization

Upon request, the Board will grant: (1) an unpaid leave of absence to an elected officer of a State or national teacher organization that represents teachers in collective bargaining negotiations,[25] (2) up to 20~~twenty~~ days of paid leave of absence per year to a trustee of the Teachers' Retirement System in accordance with 105 ILCS 5/24-6.3,[26] (3) a paid leave of absence for the local association president of a State teacher association that is an exclusive bargaining agent in the District, or his or her designee, to attend meetings, workshops, or seminars as described in 105 ILCS 5/24-6.2,[27] and (4) up to 10 days of paid leave per school term for teachers elected to represent a statewide teacher association in federal advocacy work in accordance with 105 ILCS 5/24-3.5. [28]

COVID-19 Paid Administrative Leave [29]

When applicable, paid administrative leave related to COVID-19 will be granted to eligible employees in accordance with State law.

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[23] If the district employs fewer than 50 employees, it may substitute the following sentence: "Accordingly, if the District employs at least 15 but not more than 49 employees, and subject to any exceptions in VESSA, an employee is entitled to a total of eight work weeks of unpaid leave during any 12-month period." 820 ILCS 180/20(a)(2), amended by P.A. 103-314~~, eff. 1-1-24~~.

If the district employs at least one but not more than 14 employees, it may substitute the following sentence: "Accordingly, if the District employs at least one but not more than 14 employees, and subject to any exceptions in VESSA, an employee is entitled to a total four (4) work weeks of leave during any 12-month period." Id.

Under 820 ILCS 180/20(a)(4)~~, added by P.A. 103-314, eff. 1-1-24,~~ an employee is not entitled to more than two work weeks (10 work days) if the leave is to attend a wake or funeral (or an alternative event), make end-of-life arrangements, or grieve due to the death of a family or household member killed in a crime of violence. In these circumstances, the leave must be completed within 60 days after the date on which the employee receives notice of the death. Employees may qualify for unpaid leave under both VESSA and the Family Bereavement Leave Act; leave taken under one act does not diminish the availability of leave under the other. Id.

[24] VESSA states that an employee does not have a right to take unpaid leave that exceeds the unpaid leave time allowed under the FMLA. 820 ILCS 180/20(a)(2). Section 25 creates an ambiguity by stating, "[t]he employer may not require the employee to substitute available paid or unpaid leave for [leave available to victims of domestic violence, sexual violence, or gender violence]," 820 ILCS 180/25~~, amended by P.A. 102-487~~. Contact the board attorney for advice about resolving this ambiguity.

[25] Required by 105 ILCS 5/24-13.

[26] Required by 105 ILCS 5/24-6.3(a). See sample policy 5:330, *Sick Days, Vacation, Holidays, and Leaves*, for the leave for an elected trustee for the Ill. Municipal Retirement Fund.

[27] Required by 105 ILCS 5/24-6.2.

[28] 105 ILCS 5/24-3.5, added by P.A. 103-308~~, eff. 1-1-24~~. The statewide teacher association is required to reimburse a district for substitute teaching costs incurred due to the teacher's absence. Id.

[29] 105 ILCS 5/10-20.83~~, added by P.A. 102-697~~. Whether some or all of the COVID-19 related reasons listed in 105 ILCS 5/10-20.83(b) and (c) apply will depend upon current health guidance and/or rules. The law prohibits districts from rescinding the paid leave if the definition of "fully vaccinated against COVID-19" is later updated by the CDC or IDPH to include recommended booster doses. Id.



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Family Neonatal Intensive Care Leave [30]

An unpaid leave from work is available to any staff member whose child[31] is a patient in a neonatal intensive care unit (NICU) in accordance with the requirements of the Family Neonatal Intensive Care Leave Act. If the District employs at least 51 employees, an employee is entitled to a total of 20 days of unpaid leave while a child of the employee is a patient in a NICU.[32] The District may require reasonable verification of the employee's child's length of stay in a NICU. [33]

LEGAL REF.: 105 ILCS 5/10-20.83, 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.
10 ILCS 5/13-2.5, Election Code.
330 ILCS 61/, Service Member Employment and Reemployment Rights Act.
820 ILCS 147/, School Visitation Rights Act.
820 ILCS 154/, Family Bereavement Leave Act.
820 ILCS 156/, Child Extended Bereavement Leave Act.
820 ILCS 157/, Family Neonatal Intensive Care Leave Act.
820 ILCS 180/, Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

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Consult the board attorney for guidance about whether the board must accommodate an employee's religion or disability by exempting the employee from the COVID-19 vaccination prerequisite in 105 ILCS 5/10-20.83~~, added by P.A. 102-697~~, and/or if the board and union may agree that this leave will extend to all unvaccinated employees. Title VII of the Civil Rights Act of 1964 requires employers to accommodate an employee's sincere religious objection to an employer vaccination requirement unless doing so would be an "undue hardship" on the employer. 42 U.S.C §2000e(j). Similarly, the Americans with Disabilities Act requires an employer to exempt an employee with a disability (including pregnancy-related disability) from a safety-related standard, such as a vaccination requirement, unless the employee poses a *direct threat* to the health or safety of the employee or others while on the job. 29 C.F.R. §1630.2(r). See also the U.S. Equal Employment Opportunity Commission guidance document, *What You Should Know About COVID-19 and the ADA, the Rehabilitation Act, and Other EEO Laws*, at: www.eeoc.gov/wysk/what-you-should-know-about-covid-19-and-ada-rehabilitation-act-and-other-eeo-laws.

[30] 820 ILCS 157/, added by P.A. 104-259, eff. 6-1-26. This leave is separate from FMLA leave, and an employer must allow the employee to take the leave in addition to FMLA leave. The term *employee* includes part-time workers.

[31] *Child* means an employee's son or daughter who is a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis.

[32] A district that employs 15 or fewer employees is not subject to the requirements of 820 ILCS 157/. A district that employs 50 or fewer employees may substitute the following sentence: "If the District employs at least 16 but not more than 50 employees, an employee is entitled to a total 10 days of unpaid leave while a child of the employee is a patient in a NICU." 820 ILCS 157/10, added by P.A. 104-259, eff. 6-1-26.

[33] An employer may not request confidential information protected by the Health Insurance Portability and Accountability Act or other law when asking for reasonable verification. Consult the board attorney for guidance on acceptable forms of verification.



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# Educational Support Personnel

## Sick Days, Vacation, Holidays, and Leaves [1]

Each of the provisions in this policy applies to all educational support personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave [2]

Full or part-time educational support personnel who work at least 600 hours per year receive 10 paid sick leave days per year. Part-time employees will receive sick leave pay equivalent to their regular

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[1] State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

This policy is consistent with the minimum requirements of State law. The local collective bargaining agreement may contain provisions that exceed these requirements. The introductory paragraph recognizes that an applicable collective bargaining agreement or individual employment contract will supersede a conflicting provision of the policy. Alternatively, if the policy's subject matter is superseded by a bargaining agreement, the board policy may state, "Please refer to the applicable collective bargaining agreement."

Districts must coordinate leaves provided by State law and the local bargaining agreement with the leave granted by the Family and Medical Leave Act (FMLA) (29 U.S.C. §2612), amended by Sec. 565 of the National Defense Authorization Act for Fiscal Year 2010 (Pub. L. 111-84). The FMLA grants eligible employees 12 weeks unpaid leave each year for: (1) the birth and first-year care of a child; (2) the adoption or foster placement of a child; (3) the serious health condition of an employee's spouse, parent, or child; (4) the employee's own serious health condition; (5) the existence of any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is on (or has been notified of an impending call to) *covered active duty* in the Armed Forces; and (6) to care for the employee's spouse, child, parent, or next of kin who is a covered service member with a serious injury or illness. The definition of *covered servicemember* includes a veteran "who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness" if the veteran was a member of the Armed Forces "at any time during the period of 5 years preceding the date on which the veteran undergoes that medical treatment, recuperation, or therapy." 29 U.S.C. §2611(15). Districts are permitted to count paid leave (granted by State law or board policy) taken for an FMLA purpose against an employee's FMLA entitlement. 29 C.F.R. §825.207. See sample policy 5:185, *Family and Medical Leave*.

~~A plethora of~~Many State laws grant leaves to employees of the State and municipalities, but are not applicable to school districts, including the Employee Blood and Organ Donation Leave Act (820 ILCS 149/), Local Government Disaster Service Volunteer Act (50 ILCS 122/), Organ Donor Leave Act (5 ILCS 327/), Civil Air Patrol Leave Act (820 ILCS 148/), and Paid Leave for All Workers Act (820 ILCS 192/). See sample policy 5:185, *Family and Medical Leave*, for a discussion of the Military Leave Act (820 ILCS 151/) and its applicability to school districts.

[2] This section contains the minimum benefits provided by 105 ILCS 5/24-6~~, amended by P.A. 102-275, 102-697, and 102-866~~. Each specified number of days in this section is the statutory minimum. The School Code does not address whether an employee's 10 paid sick leave days are available upon employment, accrued over months, or after working for a certain period of time, e.g., one year. Also be aware that the Employee Sick Leave Act (ESLA) (820 ILCS 191/~~, amended by P.A 102-4~~) allows employees to use employer-provided sick leave due to illness, injury, medical appointment, or *personal care* of a *covered family member*. See sample policy 5:250, *Leaves of Absence*, at f/n 2 for more information about the scope and application of the ESLA. Leave may be taken under the same terms for which the employee would be permitted to take leave for his or her own illness or injury.

Before adopting this policy or applying its provisions, the district should examine any applicable bargaining agreements. Strict accounting of unused sick days is important to avoid:

1. Employees accumulating sick time on a full-time basis when they are truly working part-time hours;



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workday. Unused sick leave shall accumulate to a maximum of 180 days, including the leave of the current year. [3]

Sick leave is defined in State law as personal illness, mental or behavioral complications, quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care. The Superintendent or designee shall monitor the use of sick leave.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Employees are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a

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2. Inconsistent treatment; and
3. Inaccurate reporting to IMRF (credit is given for full day unused sick days upon retirement). 40 ILCS 5/7-139(a)(8).

105 ILCS 5/24-6, amended by P.A.s 102-275, 102-697, and 102-866, required districts to return any sick leave days used by educational support personnel for a qualifying COVID-19 related reason during the 2021-2022 school year, provided the employee was "fully vaccinated against COVID-19" by 5-10-22. See sample policy 5:250, *Leaves of Absence*, at f/n 2, for more information.

[3] As this policy is consistent with the minimum requirements of State law, this provision on the maximum number of sick days that may be accumulated is based on the minimum number required as stated in 105 ILCS 5/24-6, amended by P.A.s 102-275, 102-697, and 102-866. The number may be increased to meet or exceed the number IMRF will recognize for retirement credit purposes. The following alternative does this: "Unused sick leave shall accumulate to the maximum number of days that IMRF will recognize for retirement credit purposes."

The following optional provisions apply to boards that want to address the IMRF's requirement that public bodies must have a written plan allowing eligible employees to convert their eligible accumulated sick leave to service credit upon their retirement. See 40 ILCS 5/7-139(a)(8). See also IMRF General Memorandum #555 at: www.imrf.org/en/publications-and-archive/general-memos/2007-general-memos/general-memo-555.

**Option 1**: No collective bargaining agreement applies and the board wants to publicize its written plan. Insert the following sentence: This policy is the District's written plan allowing eligible employees to convert eligible accumulated sick leave to service credit upon a District employee's retirement under the Ill. Municipal Retirement Fund.

**Option 2**: A local collective bargaining agreement contains the written plan and the board wants to publicize it. Insert the following sentence: Please refer to the applicable collective bargaining agreement(s) for the District's written plan allowing eligible employees to convert eligible accumulated sick leave to service credit upon an employee's retirement under the Ill. Municipal Retirement Fund.

**Option 3**: A district maintains two separate sick leave plans, one for employees under a collective bargaining agreement, and one for non-unionized employees. Insert the text for both Option 1 and Option 2.

**Note:** If Options 1, 2, or 3 are chosen, add 40 ILCS 5/7-139 to the Legal References. If the board does not have a written sick leave plan for purposes of IMRF sick leave to service credit conversion or does not wish to include it in the policy, do not include any of the options above or add the citation to the Legal References.



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condition of paying sick leave beyond the 30 working school days, the Board or the Superintendent may require medical certification. [4]

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need to foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway. [5]

Vacation [6]

Twelve-month employees shall be eligible for paid vacation days according to the following schedule:

| Length of Employment | | Earned Per Month~~ly~~ Accumulation | Maximum Vacation Leave Earned Per Year |
|---|---|---|---|
| From: | To: | | |
| Beginning of year 2 | End of year 5 | 0.83 Days | 10 Days per year |
| Beginning of year 6 | End of year 15 | 1.25 Days | 15 Days per year |
| Beginning of year 16 | End of year | 1.67 Days | 20 Days per year |

Part-time employees who work at least half-time are entitled to vacation days on the same basis as full-time employees, but the pay will be based on the employee's average number of part-time hours per week during the last vacation accrual year. The Superintendent will determine the procedure for requesting vacation.

Vacation days earned in one fiscal year must be used by the end of the following fiscal year; they do not accumulate. Employees resigning or whose employment is terminated are entitled to the monetary equivalent of all earned vacation. [7]

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[4] 105 ILCS 5/24-6~~, amended by P.A.s 102-275, 102-697, and 102-866~~.

[5] 105 ILCS 5/24-6~~, amended by P.A.s 102-275, 102-697, and 102-866~~.

[6] State law does not require districts to give employees vacations. This subhead should be customized based on local needs and conditions and in consultation with the board attorney. For example, some districts may wish to attract or retain employees by offering vacation during the first year of employment and/or by making vacation days available for use on the first day of employment, earned evenly throughout the year.

[7] Required by 820 ILCS 115/5 and 56 Ill.Admin.Code §300.520 (Earned Vacations).



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Holidays [8]

Unless the District has a waiver or modification of the School Code pursuant to Section 2-3.25g or 24-2(b) allowing it to schedule school on a legal school holiday listed below, District employees will not be required to work on:

| | |
|---|---|
| New Year's Day | Labor Day |
| Martin Luther King Jr.'s Birthday | Columbus Day |
| Abraham Lincoln's Birthday | Veterans Day |
| Casimir Pulaski's Birthday | ~~2024~~ General Election Day, when required by law |
| Memorial Day | |
| Juneteenth National Freedom Day | Thanksgiving Day |
| Independence Day | Christmas Day |

A holiday will not cause a deduction from an employee's time or compensation.[9] The District may require educational support personnel to work on a school holiday during an emergency or for the continued operation and maintenance of facilities or property.

Personal Leave [10]

Full-time educational support personnel have one paid personal leave day per year. The use of a personal day is subject to the following conditions:

1. Except in cases of emergency or unavoidable situations, a personal leave request should be submitted to the Building Principal three days before the requested date.
2. No personal leave day may be used immediately before or immediately after a holiday, or during the first and/or last five days of the school year, unless the Superintendent grants prior approval.

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[8] Holidays are listed in 105 ILCS 5/24-2(a), (e), amended by P.A.~~s 102-14, 102-15, 102-334, 103-395, eff. 1-1-24, and~~ 103-467~~; 10 ILCS 5/1-24, added by P.A. 103-467 and scheduled to be repealed on 1-1-25~~. For information on the waiver process allowed by 105 ILCS 5/24-2(b), see sample exhibit 2:20-E, *Waiver and Modification Request Resource Guide*. The General Assembly passed legislation adding General Election Day as a school holiday for 2020, 2022, and 2024. Language referring to a General Election holiday when required by law is maintained in this policy should this practice continue. Holidays not specified in the School or Election Codes may be added to the policy; however, boards adding additional holidays should monitor and review to ensure the list remains current.

A State-mandated school holiday on Good Friday is unconstitutional according to Metzl v. Leininger, 57 F.3d 618 (7th Cir. 1995). Closing school on religious holidays may be permissible for those districts able to demonstrate that remaining open would be a waste of educational resources because of widespread absenteeism. Also, districts may be able to close school on Good Friday by adopting a spring holiday rationale or ensuring that it falls within spring break. School districts should discuss their options, including the collective bargaining implications, with their board attorney.

~~For more information about 2024 Election Day, see the discussion in f/n 4 in sample policy 5:200, *Terms and Conditions of Employment and Dismissal*. 2020 Election Day and 2022 Election Day remain holidays listed in 105 ILCS 5/24-2(e), amended by P.A.s 102-15 and 103-467, but no longer appear in this policy.~~

[9] 105 ILCS 5/24-2(a), amended by P.A. 103-395, states that "[n]o deduction shall be made from the time or compensation of a school employee, including an educational support personnel employee, on account of any legal or special holiday in which that employee would have otherwise been scheduled to work but for the legal or special holiday." This language has caused confusion and disputes in the field. Some unions have claimed this language means educational school personnel must be paid for holidays, in addition to the days worked in the regular work year. Consult the board attorney for guidance.

[10] State law does not address personal leave. It is not uncommon for boards to grant educational support personnel the same number of personal leave days as are granted to professional staff.



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3. Personal leave may not be used in increments of less than one-half day.
4. Personal leave is subject to any necessary replacement's availability.
5. Personal leave may not be used on an in-service training day and/or institute training days.
6. Personal leave may not be used when the employee's absence would create an undue hardship.

Leave to Serve as a Trustee of the Ill. Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with State law. [11]

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*:

1. Leave for Service in the Military. [12]
2. Leave for Service in the General Assembly. [13]
3. School Visitation Leave. [14]
4. Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence. [15]
5. Family Bereavement Leave. [16]
6. Child Extended Bereavement Leave. [17]
7. Leave to serve as an election judge. [18]
8. COVID-19 Paid Administrative Leave. [19]
~~8.~~9. Family Neonatal Intensive Care Leave. [20]

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[11] Required by 105 ILCS 5/24-6.3(b) and 40 ILCS 5/7-174.5~~, added by P.A. 102-943~~. A similar leave exists for an elected trustee for the Ill. Teachers' Retirement System. See sample policy 5:250, *Leaves of Absence*.

[12] Military leave is governed by the School Code (105 ILCS 5/10-20.7b, 5/24-13, and 13.1); the Service Member Employment and Reemployment Rights Act (330 ILCS 61/, streamlining several job-related protection laws into one statute, mandating leave for *active service* and requiring the public employer to make up the difference between military pay and regular compensation); and the Uniformed Services Employment and Reemployment Rights Act (38 U.S.C. §4301 et seq.).

[13] Granting General Assembly leave to ESPs is optional.

[14] 820 ILCS 147/. See sample policy 5:250, *Leaves of Absence*, and 5:250-AP, *School Visitation Leave*.

[15] Required by Victims' Economic Security and Safety Act (820 ILCS 180/, amended by P.A.~~s 102-487, 102-890, and~~ 103-314) and 56 Ill.Admin.Code Part 280. Important information about this leave is discussed in f/ns 22, 23 and 24 of sample policy 5:250, *Leaves of Absence*.

[16] 820 ILCS 154/~~, amended by P.A. 102-1050~~; 56 Ill.Admin.Code Part 252. Important information about this leave is discussed in f/n 5 of sample policy 5:250, *Leaves of Absence*.

[17] 820 ILCS 156/, added by P.A. 103-466. Delete this item and the Legal Reference to 820 ILCS 156/, Child Extended Bereavement Leave Act, if the district has fewer than 50 full-time employees. ~~If the district has fewer than 50 full-time employees.~~ See sample policy 5:250, *Leaves of Absence*, and its f/ns 6 and 7 for important information about this leave.

[18] 10 ILCS 5/13-2.5.

[19] 105 ILCS 5/10-20.83~~, added by P.A. 102-697~~. See sample policy 5:250, *Leaves of Absence*, and its f/n 2~~9~~6 for important information about this leave.

[20] 820 ILCS 157/, added by P.A. 104-259, eff. 6-1-26. See sample policy 5:250, *Leaves of Absence*, and its f/ns 30-33 for important information about this leave.



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LEGAL REF.: 105 ILCS 5/10-20.7b, 5/10-20.83, 5/24-2, 5/24-6, and 5/24-6.3.
10 ILCS 5/13-2.5, Election Code.
330 ILCS 61/, Service Member Employment and Reemployment Rights Act.
820 ILCS 147/, School Visitation Rights Act.
820 ILCS 154/, Family Bereavement Leave Act.
820 ILCS 156/, Child Extended Bereavement Leave Act.
820 ILCS 157/, Family Neonatal Intensive Care Leave Act.
820 ILCS 180/, Victims' Economic Security and Safety Act.
School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); Elder v. Sch. Dist. No.127 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

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# Instruction

## School Wellness [1]

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs.[2] This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA). [3]

The Superintendent will ensure: [4]

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[1] State or federal law requires this subject matter to be covered in policy and controls its content. The federal Child Nutrition and WIC Reauthorization Act of 2004 (Child Nutrition Act) (Pub. L. 108-265) requires school districts participating in a program authorized by the Richard B. Russell National School Lunch Act (NSLA) (42 U.S.C. §1751 et seq.) or the Child Nutrition Act to have a school wellness policy. Pub. L. 108-265, Sec. 204. State law required the Ill. State Board of Education (ISBE) to "establish a State goal that all school districts have a wellness policy." 105 ILCS 5/2-3.139(a). ISBE complied in October 2007 by "instruct[ing] all public school districts to establish a School Wellness Policy." The federal and State laws list mandatory topics for the policy. The second sentence of this policy should be deleted if the district does not participate in the NSLA or the Child Nutrition Act.

See ISBE's numerous resources at: www.isbe.net/Pages/Nutrition-and-Wellness.aspx and www.isbe.net/Pages/Local-School-Nutrition-Wellness-Policy.aspx. Action for Healthy Kids is a national organization dedicated to overcoming the "epidemic of overweight, undernourished and sedentary youth by focusing on changes in schools;" see its resources at: www.actionforhealthykids.org/.

This sample policy seeks to be both legally compliant and consistent with good governance principles. Both federal and State laws allow each school district to determine how the required topics are addressed. Good governance principles suggest that the board should establish goals with community and stakeholder input. The administration should determine how to achieve the goals. The board should monitor this policy by requesting and reviewing periodic implementation data.

~~The Ill. Dept. of Agriculture and ISBE are directed to create the Farm Fresh Schools Program. 105 ILCS 124/, Farm Fresh Schools Program Act; 30 ILCS 105/5.728, Farm Fresh Schools Program Fund. They are also directed to administer a grant program to further the Program's intent of "reduc[ing] obesity and improve[ing] nutrition and public health, as well as strengthen[ing] local agricultural economies by increasing access to and promoting the consumption of locally grown fruits and vegetables in schools and increasing physical activities and programs that promote pupil wellness." 105 ILCS 124/10.~~

[2] 7 C.F.R. §210.31(a) and (c)(1). The law requires that local school wellness policies include specific goals for nutrition promotion and education, physical activity, and school-based activities. Federal law requires consideration of evidence-based strategies and techniques when implementing school-based activities. See ISBE's *Local Wellness Policy ~~Content Checklist~~Fact Sheet* at: ~~www.isbe.net/Documents/Local-Wellness-Policy-Content-Checklist.pdf~~www.isbe.net/Pages/Local-School-Nutrition-Wellness-Policy.aspx.

For boards that need technical assistance, see:

1. The U.S. Dept. of Agriculture (USDA) at: www.fns.usda.gov/tn/local-school-wellness-policy; and
2. The Alliance for a Healthier Generation (AHG) at: www.healthiergeneration.org/.

[3] Pub. L. 111-296, Healthy Hunger-Free Kids Act of 2010 (HHFKA); 42 U.S.C. §1758b (local school wellness policy); 7 C.F.R. §§210.10 (meal requirements for lunches and requirements for after-school snacks) and 210.31(a) (local school wellness policy).

[4] Id.; 7 C.F.R. §210.31(c)(4) (identification of school official responsible for implementation of the policy), §210.31 (d)(2) (informing the public about the policy and making it available on an annual basis), §210.31 (d)(3) (informing the public of the progress toward meeting the goals of the policy by making triennial assessments available), and §210.31(e) (policy implementation, assessments, and updates). See also f/n 20, below.



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1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual[5]; and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion [6]

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content*. [7]

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This sample policy identifies the superintendent as the school official responsible to ensure compliance and oversee the policy. When the rules require specific identification of a school official, the policy does not include the delegation language *or designee*. **[School boards] must identify the [school official(s)] responsible for oversight of [its wellness policy] to ensure compliance. [Boards] have discretion and are the most qualified to identify the best candidate for [their wellness] policy leadership as size, resources, and needs vary greatly among [school districts].** See Federal Register Vol. 81, No. 146 at 50155 at: www.gpo.gov/fdsys/pkg/FR-2016-07-29/pdf/2016-17230.pdf.

For boards that wish to identify a school official other than the superintendent, delete ~~Superintendent~~ and replace it with the responsible school official's title.

The intent of the rule is that schools "notify households on an annual basis of the availability of the local school wellness policy information and provide information that would enable *interested households* to obtain additional details." Fed. Reg. Vol. 81, No. 146 at 50160. However, the rule states, "[i]nform the *public* about the content and implementation of the local school wellness policy, and make the policy and any updates to the policy available to the public on an annual basis."

To achieve the intent of this requirement, the regulations suggest several methods for districts, which include a common method many districts likely already use: post the policy on the websites for the *public*, and use the student handbook to distribute important information to *interested households*.

[5] For boards that distribute their wellness policies via student handbooks and want to list that in the text of their policies, insert "and distributed to students and their parents/guardians through student handbooks". For sample handbook language, see the Illinois Principals Association *Online Model Student Handbook (MSH)* at: www.ilprincipals.org/msh/.

[6] Goals for nutrition education and nutrition promotion are required topics, but the local board may determine what goals are appropriate. Pub. L. 108-265, Sec. 204(a)(1) and Pub. L. 111-296; 42 USC §1758b(b)(1); 105 ILCS 5/2-3.139(a)(2); and 7 C.F.R. §210.31(c)(1). Replace this policy's text with a board's own locally developed nutritional education and promotion goals.

*Nutrition promotion*, required by Pub. L. 111-296, is not well-described or defined. The Food Nutrition Service (FNS) describes *nutrition promotion* more clearly in its technical assistance materials and the proposed 7 C.F.R. Part 210 rules (Fed. Reg. Vol. 79, No. 38 at 10695), dated Feb. 26, 2014, which state, "… evidence based techniques and scientifically-based nutrition messages targeted to a specific audience to inspire and motivate them to take action and use these techniques and messages to create environments and food service venues (classroom, cafeteria, à~~a~~ la carte, vending machines, school stores, snack bars, fundraisers, home, etc.) that encourage healthy nutrition choices, as well as enhance and encourage participation in school meal programs."

More specific materials about nutrition education and promotion, including songs, games, posters, videos, event-planning booklets, wellness communication toolkits, school garden activities, and a graphics library, have also been developed by the FNS' Team Nutrition at: www.fns.usda.gov/tn/team-nutrition ~~www.fns.usda.gov/tn/resource-library~~.

Technical assistance for:

Nutritional promotion at: www.fns.usda.gov/tn/local-school-wellness-policy.

Goals development for and implementation of nutrition education and promotion are available from AHG at: www.healthiergeneration.org/.

[7] 105 ILCS 5/27-215(a)(1)~~10/3~~, added by P.A. 104-391, and 23 Ill.Admin.Code §1.420(n).



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Goals for Physical Activity [8]

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See Board policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*. [9]
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See Board policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*. [10]
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Ill. State Board of Education (ISBE). [11]

Goals for Other School-Based Activities [12]

The goals for school-based activities include the following:

- Schools will support and promote a healthy eating environment for students.
- Schools will promote and participate in wellness activities.
- Schools will offer other school-based activities to support student health and wellness, including coordinated events and clubs.

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[8] This is a required topic, but the local board may determine what goals are appropriate. 105 ILCS 5/2-3.139(a)(2); 42 USC §1758b(b)(1); and 7 C.F.R. §210.31(a) and (c)(1).

[9] 105 ILCS 5/27-705 and 27-7106, ~~amended by P.A. 102-405~~amended and renumbered by P.A. 104-391; 23 Ill.Admin.Code §1.425. See also f/n 32~~1~~ in sample policy 6:60, *Curriculum Content*. For standards-based lesson plans and curricula for pre-kindergarten through grade 8, classroom-based lesson plans, recipes, guidance to improve the quality of school meals, and other materials for nutrition education and promotion, including songs, games, posters, videos, event-planning booklets, wellness communication toolkits, school garden activities, and a graphics library, see the resources developed by the FNS' Team Nutrition at: www.fns.usda.gov/tn/team-nutrition~~www.fns.usda.gov/tn/resource-library~~.

[10] Id. This policy's sample text is based upon federal and State goals while sample policy 6:60, Curriculum Content's text is based only upon State curriculum requirements that require a minimum of three days of physical education per five-day week. Ensure the text in this policy's goal aligns with the district's practice stated in policy 6:60, *Curriculum Content*, for meeting the minimum requirements of 23 Ill.Admin.Code §1.425(b).

[11] Schools must "set student learning objectives which meet or exceed goals established by the State." 105 ILCS 5/2-3.63. The *Learning Standards* can be found on ISBE's website at: www.isbe.net/Pages/Standards-Courses.aspx. See State goals 19-24 for physical education and health at: www.isbe.net/Documents/Goals-19-24-and-Perf-Descrip.pdf.

105 ILCS 5/27-720~~6.5~~, renumbered by P.A. 104-391, describes physical fitness assessments required~~, beginning with the 2016-17 school year and every school year thereafter,~~ for grades 3-12 in an effort to meet State Goal 20 of the *Illinois Learning Standards for Physical Development and Health*. See also 23 Ill.Admin.Code §1.425(f) and (h); ISBE's *IL Fitness Assessments and Data Reporting Requirements Questions and Answers (Rev. ~~Sept~~Nov. 2025~~1~~)* at: www.isbe.net/Documents/Physical_Fitness_Assessment_FAQ.pdf.

[12] This is a required topic, but the local board may determine what goals are appropriate. 42 USC §1758b(b)(1); 7 C.F.R. §210.31(c)(1). The third sample goal comes from ISBE's *Local Wellness Policy Template for Schools*, which was formerly available ~~at: www.isbe.net/Pages/Local-School-Nutrition-Wellness-Policy.aspx~~on ISBE's website.



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Nutrition Guidelines for Foods Available During the School Day; Marketing Prohibited [13]

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board policy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules). [14]

In addition, in order to promote student health and reduce childhood obesity,[15] the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods;
2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards. [16]

*Competitive foods* standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives. [17]

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[13] The policy must include the nutrition guidelines selected by the board for "all foods available during the school day with the objective of promoting student health and reducing childhood obesity." Pub. L. 108-265, Sec. 204(a)(2); 105 ILCS 5/2-3.139(a)(1); and 7 C.F.R. §§210.10 and 210.31(a), (c)(2), and (c)(3)(i)-(iv). 42 U.S.C. 1758b(b)(2)(A) requires that each local school wellness policy include nutrition guidelines for all foods and beverages available for sale on the school campus during the school day to ensure they are consistent with the statutory and regulatory provisions governing school meals (7 C.F.R. §§210.10, 220.8 and 220.10) and competitive foods (7 C.F.R. §210.11) as applicable.

Prior to July 2016 when 7 C.F.R. § 210.10 and 7 C.F.R § 210.31(c) (respectively) became effective, the current *Dietary Guidelines for Americans* published jointly by the U.S. Depts. of Health and Human Services and Agriculture (USDA) were used as nutrition guidelines.

[14] 7 C.F.R. §§210.10 (meal requirements for lunches and requirements for afterschool snacks); 210.11(c) (general nutrition standards for competitive food, i.e., *Smart Snacks*); and 210.31(a) and (c) (encompassing all other nutrition requirements, including foods not sold to students during the school day (classroom parties)).

[15] 7 C.F.R.§210.31(c)(3)(iv).

[16] 7 C.F.R. §§210.11(a)(2) and 210.31(c)(3)(iii); 23 Ill. Admin. Code §305.5. For a definition of *competitive foods*, see sample administrative procedure 4:120-AP, *Food Services; Competitive Foods; Exemptions*.

[17] 7 C.F.R. §210.31(c)(2). This sample policy does not apply competitive food standards to foods not sold in schools; i.e., foods that students bring into the school from home, etc.

The final [federal] rule does not require that local school wellness policy standards for *foods provided in schools during the school day but not available for sale* conform to the school meal requirements or the competitive foods standards. In fact, the preamble to the final rule reiterates this saying, "[a]gain, it should be noted that with regard to foods provided, but not sold, in schools, local jurisdictions have the discretion to adopt standards that conform to [the competitive food standards] or to adopt more or less stringent standards." Similarly, the preamble to the final rule clearly states the rule does not require school boards to address standards for food brought from home for individual consumption. See Federal Register Vol. 81, No. 146 at 50158 at: www.gpo.gov/fdsys/pkg/FR-2016-07-29/pdf/2016-17230.pdf. Emphasis added.

This sample policy adopts less stringent standards for foods not sold in schools. For boards that wish to adopt standards that conform to the competitive food standards or apply even more stringent standards to foods available, but not sold during the school day, delete the last sentence of this **Nutrition Guidelines for Foods Available During the School Day; Marketing Prohibited** subhead: ~~*Competitive foods* standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., foods for classroom parties, school celebrations, and reward incentives.~~ and choose one of the following sentences to replace it:

**Option 1:** The District applies competitive foods standards listed in Board policy 4:120, *Food Services*, to foods available, but not sold, in schools.



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Exempted Fundraising Day (EFD) Requests [18]

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

ISBE rules prohibit EFDs for grades 8 and below in participating schools.

The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.

Guidelines for Reimbursable School Meals [19]

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program. [20]

Unused Food Sharing Plan [21]

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students. [22]
2. Implement the Plan throughout the District.

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**Option 2:** The District applies more stringent standards than the competitive foods standards to foods available, but not sold, in schools. These include [list the chosen standards to foods available, but not sold, in schools].

The AHG encourages school officials to consider prohibiting foods as a reward and using the *Smart Snacks* standards for foods available, but not sold during the school day. However, enforcing such standards against students who are sent to school with snacks from their parents/guardians is difficult and may be considered overreach. Further, such a standard may open the district to challenges. Consult the board attorney about enforcement of standards that meet the *competitive foods* standards – or even more stringent standards – upon foods available, but not sold during the school day, i.e., choosing Options 1 or 2, above.

[18] Required by 23 Ill.Admin.Code §305.15(c)(2), 7 C.F.R. §§210.11(b)(4)~~,~~ and (c)(2) and 210.3~~10~~(c)(~~32~~) for participating schools that want to grant EFDs.

For elementary districts, delete these sentences: ~~The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.~~

For high school districts, delete this sentence: ~~EFDs are prohibited for grades eight and below in participating schools.~~

Detailed procedures are subject to change and are too complicated for policy text. This policy seeks to balance the requirement to include procedures in the policy for requesting an EFD by providing information about the initial steps and directing the superintendent or designee to inform the requestor of the current procedure. For a list of the number of available EFDs and a more detailed sample step-by-step procedure to request them, see sample administrative procedure 4:120-AP, *Food Services; Competitive Foods; Exemptions*.

[19] Inclusion in the policy is required for only those districts that participate in a program authorized by the NSLA or the Child Nutrition Act.

[20] Child Nutrition Act of 1966 (42 U.S.C. §1771 et seq.) and NSLA (42 U.S.C. §1758).

[21] 105 ILCS 5/2-3.189~~, added by P.A. 102-359 and renumbered by P.A. 102-813~~.

[22] *Needy students* is not defined by 105 ILCS 5/2-3.189~~, added by P.A. 102-359 and renumbered by P.A. 102-813~~.



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3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program. [23]
4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. *Properly* means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring [24]

At least every three years, the Superintendent shall provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report).[25] This triennial report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment [26]

The Board will monitor and adjust the policy pursuant to Board policy 2:240, *Board Policy Development*.

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[23] Required for districts that participate in child nutrition programs, the National School Lunch Program and National School Breakfast Program, the Child and Adult Care Food Program (CACFP), and the Summer Food Service Program (SFSP). See 105 ILCS 5/2-3.189~~, added by P.A. 102-359 and renumbered by P.A. 102-813~~.

Delete number 3 *only if* the district participates in none of the programs listed.

Food sharing plans will depend on many local factors and require local health department involvement, so because of that, a sample **PRESS** administrative procedure is not practical and does not exist.

[24] The policy must establish a plan for measuring implementation of the local wellness policy, including designation of one or more persons within the local educational agency at each school, as appropriate, charged with operational responsibility for ensuring that the school meets the local wellness policy. Pub. L. 108-265, Sec. 204(a)(4); 105 ILCS 5/2-3.139(a)(4); and 7 C.F.R. §210.31(c)(5), (6), and (e)(1). 105 ILCS ~~110/3.5(a)~~5/27-235(a), renumbered by P.A. 104-391, requires ISBE to develop and maintain a nutrition and physical activity best practices database. Materials may be found at: www.isbe.net/Pages/Nutrition-and-Wellness.aspx.

42 U.S.C. §1758b(b)(5)(A) (Pub. L. 111-296) requires the public to receive periodic measures with the listed items. The accepted practice is annual reports. There is very little guidance to assist school districts in complying with this requirement~~, and school districts were expected to be working toward developing a reasonable method to implement this requirement by the end of the 2011-2012 school year~~. Without guidance, to ensure compliance, superintendents should contact their Regional Office of Education or Intermediate Service Center regarding their school districts' efforts to comply with this requirement. ~~A guide~~Guidance to help school districts conduct a triennial~~n~~ evaluation of local wellness policies is available~~, along with more guidance~~ at: https://www.isbe.net/Pages/Local-School-Nutrition-Wellness-Policy.aspx ~~www.fns.usda.gov/tn/local-school-wellness-policy~~.

[25] 7 C.F.R. §210.31(e)(2)(i)-(iii) and (3).

[26] Id. and §210.31(f); see also the Local Records Act, 50 ILCS 205/. It governs retention of district records; its definition of *public record* is narrower than the definition in the Freedom of Information Act. These communications must be retained only when they contain: (1) evidence of the district's organization, function, policies, procedures, or activities, or (2) informational data appropriate for preservation. Consult the board attorney for a more thorough analysis and a legal opinion about how to meet both of the federal records retention requirements discussed in f/n 2~~9~~8, below, and the Local Records Act.



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Community Involvement [27]

The Board and Superintendent will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the community. Community involvement methods shall align their suggestions and comments to Board policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in Board policy 8:10, *Connection with the Community*. [28]

Recordkeeping [29]

The Superintendent shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

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[27] A board must establish a plan in its wellness policy for involving parents, students, and representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the public in the development of the school wellness policy. Pub.L. 108-265, Sec. 204(a)(5); 42 U.S.C. §1758b(b)(3) (Pub.L. 111-296); 105 ILCS 5/2-3.139(a)(3); 7 C.F.R. §210.31(c)(5) (requirement to describe involvement plan in policy), and 7 C.F.R. §210.31(d)(1) (requirement to allow certain stakeholders to participate in policy development, etc.).

School districts have discretion in exactly how they implement this requirement, and [e]ach [school district] is best suited to determine the distinctive needs of the community it serves. See Federal Register Vol. 81, No. 146 at 50155 at: www.gpo.gov/fdsys/pkg/FR-2016-07-29/pdf/2016-17230.pdf.

This requirement's awkward wording notwithstanding, a board may take compliance steps by:

Seeking community input or involvement during this policy's adoption and monitoring phases, and inviting suggestions and comments during the public comment portion of board meetings from time to time. This method aligns with sample policies 2:140, *Communications To and From the Board*, and 2:240, *Board Policy Development*.

Establishing a "local school wellness committee." This method is discussed in the preamble to 7 C.F.R. §210.31(d)(1), which suggests "identifying individuals" to serve on a "local school wellness policy committee**." However, the final text of 7 C.F.R. §210.31(d)(1) does not specifically require districts to establish a local school wellness policy committee – only that they "permit [groups listed in the policy above] to participate …."** See also the citation to the Federal Register, in the second paragraph of this f/n, above, discussing policy implementation discretion.

The default text of this policy ~~follows item #1 above and~~ does not establish a local school wellness committee. For a district that wants to appoint or approve a local school wellness committee, add the following optional sentence as the last sentence of this subhead: "As necessary, the Superintendent or designee will convene a Wellness Committee with at least one representative from each of the listed groups." Also list the Wellness Committee in sample administrative procedure 2:150-AP, *Superintendent Committees*. As much of the work of developing a plan to involve local stakeholders is administrative/staff work rather than governance work, best practice is for a Wellness Committee be an administrative committee, but consult the board attorney for guidance. See f/n 3 in sample policy 2:150, *Committees,* for a discussion of Open Meetings Act implications of the Wellness Committee being a board committee.

If a board wants to comply with the USDA's *encouragement* to include Supplemental Nutrition Assistance Program Education (SNAP-ED) coordinators or educators in the group to provide input about the policy, add:

", Supplemental Nutrition Assistance Program Education (SNAP-ED) coordinators, educators" to the end of the first sentence in this subhead, immediately before: ", and community."

[28] If a board has not adopted the **Community Engagement** subhead in policy 8:10, *Connection with the Community*, delete the phrase at the end of the second sentence: "Individuals shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* ~~and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*~~."

A board may also choose to post this policy on its website and include it in the student handbook.

[29] 7 C.F.R. §210.31(f). Records must include: (1) the policy; (2) documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public; and (3) documentation of the triennial assessment of the local school wellness policy for each school under its jurisdiction.

See f/n 2~~6~~5, above regarding the Local Records Act and sample administrative procedure 2:250-AP2, *Protocols for Record Preservation and Development of Retention Schedules*.



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LEGAL REF.: Pub. L. 108-265, Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.
42 U.S.C. §1751 et seq., Richard B. Russell National School Lunch Act.
42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010.
42 U.S.C. §1771 et seq., Child Nutrition Act of 1966.
42 U.S.C. §1779~~, as implemented by;~~ 7 C.F.R. §§210.11 and 210.31.
50 ILCS 205/, Local Records Act.
105 ILCS 5/2-3.139 and 5/2-3.189.
23 Ill.Admin.Code Part 305, Food Program.
ISBE's *School Wellness Policy* Goal, adopted Oct. 2007.

CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)

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While 7 C.F.R. §210.31(f) does not require the policy text to state what records must be kept, a board that wants to include that information may insert the following text: "Records must include: (1) this policy; (2) documentation demonstrating compliance with community involvement, including requirements to make the policy and triennial assessments available to the public; and (3) documentation of the triennial assessment of this policy for each school under its jurisdiction."


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# Instruction

## Student Social and Emotional Development [1]

Social and ~~e~~Emotional ~~l~~Learning (SEL) is defined as the process through which students enhance their ability to integrate thinking, feeling, and behaving to achieve important life tasks. Students competent in SEL are able to recognize and manage their emotions, establish healthy relationships, set positive goals, meet personal and social needs, and make responsible and ethical decisions. [2]

The Superintendent shall incorporate SEL into the District's curriculum and other educational programs consistent with the District's mission and the goals and benchmarks of the Ill. Learning Standards.[3] The Ill. Learning Standards include three goals for students: [4]

1. Develop self-awareness and self-management skills to achieve school and life success.
2. Use social~~-~~ awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

The incorporation of SEL objectives into the District's curriculum and other educational programs may include but is not limited to: [5]

1. Classroom and school-wide programming to foster a safe, supportive learning environment where students feel respected and valued. This may include incorporating scientifically based, age-~~-~~ and~~-~~ culturally appropriate classroom instruction, and District-wide~~,~~ and school-wide strategies that teach SEL skills, promote optimal mental health, and prevent risk behaviors for all students. [6]

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[1] State law requires this subject matter be covered by policy~~, and it required districts to submit it to the Ill. State Board of Education (ISBE) once by 8-31-04~~. 405 ILCS 49/15(b).

[2] This text paraphrases the definition in the Ill. Children's Mental Health Partnership's 2005 Strategic Plan for Building a Comprehensive Children's Mental Health System in Illinois, pg. 73, Appendix C, starting at pg. 69. The ~~2023 *Illinois*~~ Children's Mental Health Partnership's ~~A~~annual ~~R~~reports ~~to the Governor is~~ are available at: https://dph.illinois.gov/topics-services/life-stages-populations/maternal-child-family-health-services/child-health/icmhp.html~~www.ilga.gov/reports/ReportsSubmitted/4592RSGAEmail9699RSGAAttachICMHP%202023%20Annual%20Report.pdf~~.

[3] Required by the Children's Mental Health Act, 405 ILCS 49/1 et seq~~, amended by P.A.s 102-899 and 102-1034~~. ISBE incorporated social and emotional development standards into the Ill. Learning Standards. For more information see: www.isbe.net/sel. School social workers may implement a continuum of social and emotional education programs and services in accordance with students' needs. 405 ILCS 49/15(b).

[4] The goals, along with their benchmarks, performance descriptors and indicators are available at the link in f/n 3, above.

[5] The objectives are a matter of local school board discretion. A board may replace the sample objectives with its own local objectives. This sample policy lists the ISBE's SEL goals found on ISBE's website, cited in f/n 3, above.

[6] 20 ILCS 1705/76 requires the Ill. Dept. of Human Services (IDHS) to create and maintain an online ~~*Mental Health Database and Resource*~~ mental health database and resource page on its website with mental health resources to: (1) assist school social workers, school counselors, parents, teachers, and school support personnel with the goal of connecting them with mental health resources related to bullying and school shootings; and (2) encourage information sharing among educational administrators, school security personnel, and school resource officers. See the IDHS *School Based Mental Health ~~d~~Database* at: www.dhs.state.il.us/page.aspx?item=118331.



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2. Ongoing Sstaff professional development and trainingsupport to promote students' SEL development. This may include providing all personnel with age-appropriate academic and SEL and how to promote it. [7]
3. Parent/Guardian and family involvement to promote students' SEL development. This may include providing parents/guardians and families with learning opportunities related to the importance of their children's optimal SEL development and ways to enhance it. [8]
4. Community partnerships to promote students' SEL development. This may include establishing partnerships with diverse community agencies and organizations to assure a coordinated approach to addressing children's mental health and SEL development.
5. Early identification and intervention to enhance students' school readiness, academic success, and use of good citizenship skills. This may include development of a system and procedures for periodic and universal screening, assessment, and early intervention for students who have significant risk factors for social, emotional, or mental health conditions that impact learning.[9]
6. Treatment to prevent or minimize mental health conditions in students. This may include building and strengthening referral and follow-up procedures for providing effective clinical services for students with social, emotional, and mental health conditions[10] that impact learning. This may include student and family support services, school-based behavioral health services, and school-community linked services and supports.
7. Assessment and accountability for teaching SEL skills to all students. This may include implementation of a process to assess and report baseline information and ongoing progress about school climate, students' social and emotional development, and academic performance.[11]

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20 ILCS 1705/76.2, added by P.A. 103-222, requires IDHS to partner with ISBE to provide technical assistance for the provision of mental health care for students during school days.

105 ILCS 5/27-10802317, added by P.A. 103-764 and renumbered by P.A. 104-391, eff. 1-1-25, allows districts to provide students with at least 20 minutes per week of *relaxation activities* to enhance students' mental and physical health as part of the school day. *Relaxation activities* may include mindful-based movements, yoga, stretching, meditation, breathing exercises, guided relaxation techniques, quiet time, walking, in-person conversation, and other stress-relieving activities. *Relaxation activities* may take place during a P.E. class, social emotional learning class, or student-support or advisory class or as a part of another similar class.

[7] See SEL resources to support instruction of the Ill. Learning Standards at: https://ilclassroomtech.weebly.com/social-emotional-learning.html. See professional development resources at: https://casel.org/state-resource-center/professional-development/#state-resource-center-professional-development.

[8] The Ill. Children's Mental Health Partnership provides resources for youth, caregivers, and professionals. See f/n 2, above.

20 ILCS 1705/11.4, added by P.A. 103-546, requires IDHS to create and maintain an online Ccare Pportal to serve as a central resource for families with children who have significant and complex behavioral health needs. See the care portal, Behavioral Health Care and Ongoing Navigation (BEACON), at: https://beacon.illinois.gov/. IDHS, in coordination with various state agencies, is to develop training and communication for school districts, hospital social workers, and system partners to demonstrate how individuals can assist a family seeking youth behavioral health services.

[9] Information about Early Childhood Mental Health Consultation is available at: www.iecmhc.org/.

[10] 305 ILCS 5/5-5.23(g) created the *Family Support Program* (FSP) in the Ill. Dept. of Healthcare and Family Services. FSP is a restructure of the former Individual Care Grant program. Its purpose is to enable early treatment of youth, emerging adults, and transition-age adults with a serious mental illness or serious emotional disturbance. Eligibility criterion for FSPs are established at 89 Ill. Adm. Code Part 139.

[11] For information on this objective, see ISBE's Comprehensive System of Learning Supports at: www.isbe.net/Pages/Learning-Supports.aspx. Information about school climate is available from ISBE at: www.isbe.net/Pages/School-Climate.aspx.



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LEGAL REF.: ~~Children's Mental Health Act,~~ 405 ILCS 49/, Children's Mental Health Act.

CROSS REF.: 1:30 (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

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# Instruction

## Using Animals in the Educational Program [1]

Animals may be brought into school facilities for educational purposes according to procedures developed by the Superintendent assuring: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment. [2]

Animal Experiments

Experiments on living animals are prohibited; however, behavior studies that do not impair an animal's health or safety are permissible. [3]

Animal Dissection

The dissection of dead animals or parts of dead animals shall be allowed in the classroom only when the dissection exercise contributes to or is a part of an illustration of pertinent study materials. All dissection of animals shall be confined to the classroom and must comply with the School Code.

Students who object to performing, participating in, or observing the dissection of animals are excused from classroom attendance without penalty during times when such activities are taking place.[4] No student will be penalized or disciplined for refusing to perform, participate in, or observe a dissection. The Superintendent or designee shall inform students of: (1) their right to refrain from performing, participating in, or observing dissection, and (2) which courses contain a dissection unit and which of those courses offers an alternative project. [5]

LEGAL REF.: 105 ILCS 5/2-3.122 ~~and~~, 5/27-265~~14, and 112~~/.
105 ILCS 5/112, Dissection Alternatives Act.

CROSS REF.: 6:40 (Curriculum Development)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law controls this policy's content.

[2] This paragraph is optional and is not controlled by State or federal statute or rule.

[3] This sentence's first clause is required by 105 ILCS 5/27-265~~14~~, renumbered by P.A. 104-391; the clause after the semi-colon is a reasonable interpretation that will allow the use of mouse-mazes.

[4] 105 ILCS 112/25 prohibits schools from penalizing a student who refuses to perform, participate in, or observe dissection.

[5] ISBE's guidelines for helping schools give notice to students, parents, teachers, and administrators are available ~~under the RESOURCES heading~~ at: www.isbe.net/Documents/alternatives_dissection_2000.pdf#search=dissection~~www.isbe.net/Pages/Science-Mandates.aspx~~. State law does not require that objecting students receive an alternative project. Instead, it says that the student may be given an alternative project that provides the student, through means other than dissection, with knowledge similar to that expected to be gained during the dissection project.



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# Instruction

## Migrant Students [1]

The Superintendent will develop and implement a program to address the needs of migrant children in the District in accordance with federal law.

This program will:

1. Identify migrant students and assess their educational and related health and social needs.
2. Provide a full range of services to migrant students through appropriate local, State, and federal educational programs,[2] including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs, and elective classes.
3. Provide migrant ~~children~~ students with full and appropriate opportunities to meet the same challenging State academic standards that all children are expected to meet. [3]
4. Provide, to the extent feasible: [4]
    a. Advocacy and outreach programs to migrant children and their families, including helping such children and families gain access to other education, health, nutrition, and social services,
    b. Professional development programs, including mentoring, for District staff,
    c. Family literacy programs,
    d. The integration of information technology into educational and related programs, and
    e. Programs to facilitate the transition of secondary school students to postsecondary education or employment. [5]

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] ~~State or f~~Federal law controls this policy's content. The first sentence of this policy allows a school board to consider the goals for its migrant education program and to amend the sample policy accordingly. The *Migrant Education Program* is a federally funded program authorized under Title I, Part C, of the Elementary and Secondary Education Act (ESEA). 20 U.S.C. §6391 et seq.; 34 C.F.R. §200.81 et seq. This policy may be deleted if the district does not receive Title I funds under the ESEA.

To qualify for the program, a migrant child must: (1) be younger than the age of 22, (2) have not earned a high school diploma or an equivalent degree, (3) have moved on his/her own as a migratory worker or with/to join/to precede a parent, spouse or guardian who is a migratory worker; and (4) have moved within the preceding 36 months due to economic necessity, from one school district to another, and from one residence to another. 20 U.S.C. §6399; see also www.isbe.net/Pages/Migrant-Education-Program.aspx. Although most of the requirements are directed to State agencies, local school districts that receive State money for these programs will be held to many of the same requirements by the State. For additional information, see ISBE's collection of material about the Migrant Education Program in Illinois at www.isbe.net/Pages/Migrant-Education-Program.aspx.

105 ILCS 5/22-105 (final citation pending), added by P.A. 104-288, requires that schools in the State, "[p]rotect the integrity of school learning environments for all children, so that no parent is discouraged from sending and no child is discouraged from attending school, including from the threat of immigration enforcement or other law enforcement activity on a school campus." Consult the board attorney for guidance on the intersection of federal and State law related to migrant students. See also sample policy 7:150, *Agency and Law Enforcement Requests*.

[2] 20 U.S.C. §§ 6394(b)(1)(A), 6396(a)(1)(E).

[3] 20 U.S.C. §§ 6391(3), 6394(b)(2), 6396(a)(1)(C).

[4] 20 U.S.C. §6394(c)(7).

[5] For an elementary school district that wants to delete subsection e, amend 4(c)-4(e) as follows:



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f. P~~rovide p~~rograms, activities, and procedures for the engagement of parents/guardians and family members of migrant students in an understandable format and language. [6]

Migrant Education Program for Parent/Guardian and Family Member Engagement

Parents/guardians and family members of migrant students will be involved in and regularly consulted about the development, implementation, operation, and evaluation of the migrant program.

Parents/guardians and family members of migrant students will receive instruction regarding their role in improving the academic achievement of their children.

LEGAL REF.: 20 U.S.C. §6318.
20 U.S.C. §6391 et seq., Education of Migratory Children.
34 C.F.R. §200.81 et seq.

CROSS REF.: 6:170 (Title I Programs), 7:150 (Agency and Law Enforcement Requests)

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c. Family literacy programs, and
d. The integration of information technology into educational and related programs~~,~~ and
~~e. Programs to facilitate the transition of secondary school students to postsecondary education or employment.~~

[6] 20 U.S.C. §6394(c)(3).



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# Instruction

## Title I Programs [1]

The Superintendent or designee shall pursue funding under Title I, Improving the Academic Achievement of the Disadvantaged, of the Elementary and Secondary Education Act, to supplement instructional services and activities in order to improve the educational opportunities of educationally disadvantaged or deprived children.

All District schools, regardless of whether they receive Title I funds, shall provide services that, taken as a whole, are substantially comparable. Teachers, administrators, and other staff shall be assigned to schools in a manner that ensures equivalency among the District's schools. Curriculum materials and instructional supplies shall be provided in a manner that ensures equivalency among the District's schools. [2]

Title I Parent and Family Engagement

The District maintains programs, activities, and procedures for the engagement of parents/guardians and families of students receiving services, or enrolled in programs, under Title I. These programs, activities, and procedures are described in District-level and School-level ~~compacts~~plans.

District-Level Parent and Family Engagement Plan~~Compact~~ [3]

The Superintendent or designee shall develop a District-Level Parent and Family Engagement Plan~~Compact~~ (District Plan) according to Title I requirements. Thise District Plan~~-Level Parent and Family Engagement Compact~~ shall contain: (1) the District's expectations for parent and family engagement, (2) specific strategies for effective parent and family engagement activities to improve student academic achievement and school performance, and (3) other provisions as required by federal law. The Superintendent or designee shall ensure that the District Plan~~Compact~~

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[1] State or federal law controls this policy's content. **This policy is mandatory for any district that receives or ~~desires~~plans to receive Title I funds.** Title I is part of the Elementary and Secondary Education Act (ESEA). 20 U.S.C. §6301 et seq. It was amended by the Every Student Succeeds Act. Pub. L. 114-95. To comply with ESEA, a board must also incorporate by reference the district's exhibits 6:170-AP1, E1, *District-Level Parent and Family Engagement Plan*, and 6:170-AP1, E2, *School-Level Parent and Family Engagement Plan*. These exhibits contain all legally required components and are compatible with sample templates contained in the U.S. Dept. of Education's non-regulatory guidance titled *Parent and Family Engagement* (2025), at: www.ed.gov/media/document/parent-and-family-engagement-guidance-2025-109202.pdf.

**Note**: On December 15, 2015, the Every Student Succeeds Act (ESSA) amended multiple laws, including ESEA. If a source cites to ESEA through ESSA (as *Parent and Family Engagement* does), it uses ESSA's phrasing and states "Section 1116 of the ESEA." In contrast, materials that cite directly to ESEA, as **PRESS** does, cite to 20 U.S.C. §6318. These citations both reference the same law.

[2] This paragraph, or similar language, is mandatory for each district receiving Title I funds. 20 U.S.C. §6321(c)(2)(A)(iii).

[3] 20 U.S.C. §6318(a)(2) requires each district receiving Title I funds to "develop jointly with, agree on with, and distribute to, parents and family members of participating children a written parent and family engagement policy." This requirement is accomplished in this sample policy by mandating the superintendent or designee to develop a District-Level Parent and Family Engagement Plan~~Compact~~, according to Title I requirements. A sample District-Level Parent and Family Engagement Plan~~Compact~~ is contained in 6:170-AP1, E1, *District-Level Parent and Family Engagement Plan~~Compact~~*. A sample process for developing a parent and family engagement compact is contained in 6:170-AP1, *Checklist for Development, Implementation, and Maintenance of Parent and Family Engagement Compacts for Title I Programs*.



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is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

School-Level Parent and Family Engagement Plan~~Compact~~ [4]
Each Building Principal or designee shall develop a School-Level Parent and Family Engagement Plan~~Compact~~ (School Plan) according to Title I requirements. This School Plan ~~Level Parent and Family Engagement Compact~~ shall contain: (1) a process for continually involving parents/guardians in its development and implementation, (2) how parents/guardians, the entire school staff, and students share the responsibility for improved student academic achievement, (3) the means by which the school and parents/guardians build and develop a partnership to help children achieve the State's high standards, and (4) other provisions as required by federal law. Each Building Principal or designee shall ensure that the School Plan~~Compact~~ is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

Incorporated by Reference: 6:170-AP1, E1 (District-Level Parent and Family Engagement Plan~~Compact~~) and 6:170-AP1, E2 (School-Level Parent and Family Engagement Plan~~Compact~~)

LEGAL REF.: ~~Title I of the Elementary and Secondary Education Act,~~ 20 U.S.C. §§6301-6514, Title I of the Elementary and Secondary Education Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), 5:190 (Teacher Qualifications), 5:280 (Duties and Qualifications), 6:15 (School Accountability), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 8:95 (Parental Involvement)

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**Commented [MB1]: Note to Subscribers:** Districts receiving a Title I, Part A allocation that are required to submit proof of parent and family engagement (PFE) compliance to ISBE as part of their FY 2027 Consolidated District Plan (CDP) will need to submit customized versions of this policy and both exhibits 6:170-AP1, E1 and 6:170-AP1, E2.

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[4] 20 U.S.C. §6318(b)(1) requires each school served under Title I to "jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f)." This requirement is accomplished in this sample policy by mandating the building principal or designee to develop a School-Level Parent and Family Engagement Plan~~Compact~~, according to Title I requirements. A sample School-Level Parent and Family Engagement Plan~~Compact~~ is contained in 6:170-AP1, E2, *School-Level Parent and Family Engagement Plan~~Compact~~*. A sample process for developing a parental involvement compact is contained in 6:170-AP1, *Checklist for Development, Implementation, and Maintenance of Parent and Family Engagement Compacts for Title I Programs.*



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# Instruction

## Extended Instructional Programs [1]

The District may offer the following programs in accordance with State law and the District's educational philosophy:

1. Nursery schools for children between the ages of two~~2~~ and six~~6~~ years. [2]
2. Before-and after-school programs for students in grades K-6. [3]
3. Child care and training center for pre-school children and for students whose parents work. [4]
4. Model day care services program in cooperation with the Ill. State Board of Education. [5]
5. Tutorial program. [6]
6. Adult education program. [7]
7. Outdoor education program. [8]
8. Summer school, whether for credit or not. [9]
9. Independent study, whether for credit or not. [10]
10. Support services and instruction for students who are, or whose parents/guardians are, chemically dependent. [11]

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law controls this policy's content. However, all programs listed in this policy are optional. The district may charge a fee for programs numbered 1-4, 6, 8, 9, and 14. Delete the sentences that the board does not offer.

[2] 105 ILCS 5/10-23.2.

[3] 105 ILCS 5/10-22.18b. A school district may offer a course on hunting safety as part of its curriculum during the school day or as part of an *after-school program*. 105 ILCS 5/27-1060, renumbered by P.A. 104-391~~23.14, added by P.A. 101-152 and renumbered by P.A. 102-558~~. Unlike the before-and-after-school programs authorized by 105 ILCS 5/10-~~23.2~~22.18b, no grade levels are specified for the hunting safety course or the after-school program in which it may be offered. Id.

[4] 105 ILCS 5/10-22.18a.

[5] 105 ILCS 5/10-22.18c. Student parents cannot be charged a fee for such day care services, however school personnel who use the services may be charged a fee. Id.

[6] 105 ILCS 5/10-22.20c.

[7] 105 ILCS 5/10-22.20~~, amended by P.A. 101-289~~. A school board may appoint a director of adult education. 105 ILCS 5/10-22.20b.

[8] 105 ILCS 5/10-22.29.

[9] 105 ILCS 5/10-22.33A and 5/10-22.33B. Each course offered for high school graduation must provide at least 60 hours of classroom instruction for the equivalent of one semester of high school course credit. 105 ILCS 5/27-905~~22.1~~. 105 ILCS 5/10-22.33B authorizes districts to conduct a *high-quality* summer school program. Students at risk in language arts or mathematics may be required to attend such programs. ~~Section~~ 105 ILCS 5/10-22.33A permits districts "to fix and collect a charge for attendance at such courses in an amount not to exceed the per capita cost of the operation" or to waive such charges if the family of a pupil is indigent or if the pupil is required to attend such courses.

[10] Independent study allows students to expand their knowledge in curricular areas not offered as part of the district's basic program.

[11] 105 ILCS ~~110/3~~5/27-255, added by P.A. 104-391. Such services and instruction may be offered as part of existing curricula during the school day or as part of an after-school program. Id.



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11. Anti-bias education and activities to address intergroup conflict resolution. [12]
12. Volunteer service credit program. [13]
13. Vocational academy. [14]
14. Advanced vocational training and/or career education program. [15]

LEGAL REF.: 105 ILCS 5/10-22.18a, 5/10-22.18b, 5/10-22.18c, 5/10-22.20, 5/10-22.20a, 5/10-22.20b, 5/10-22.20c, 5/10-22.29, 5/10-22.33A, 5/10-22.33B, 5/10-23.2, 5/27-255, 5/27-905~~22.1~~, 5/27-1035~~22.3~~, and 5/27-1050~~23.6~~.
~~105 ILCS 110/3, Comprehensive Health Education Program.~~
105 ILCS 433/, Vocational Academies Act.

CROSS REF.: 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:320 (High School Credit for Proficiency)

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[12] 105 ILCS 5/27-1050~~23.6~~, renumbered by P.A. 104-391. The statutory objectives of such a program are to "improve intergroup relations on and beyond the school campus, defusing intergroup tensions, and promoting peaceful resolution of conflict." A board that adopts a policy to incorporate activities to address anti-bias education and intergroup conflict resolution shall make certain information available to the public and include it on the district's website, if any, and make it available in the district's offices upon request. See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*. Districts may also include the information in a student handbook and in district newsletters. The Ill. Principals Association (IPA) maintains a handbook service that coordinates with **PRESS** material, Online Model Student Handbook (MSH), at: https://ilprincipals.org/msh/~~www.ilprincipals.org/resources/model-student-handbook~~.

See also f/n 23 in sample policy 6:60, *Curriculum Content*, and ensure that these policies align. Consult the board attorney if the district wishes to offer intergroup conflict resolution separately from anti-bias education; it is unclear whether these topics may be offered separately because the law lists them together.

[13] 105 ILCS 5/27-1035~~22.3~~. For secondary school students only. Id.

[14] Vocational Academies Act. 105 ILCS 433/. The Act's purpose is to "integrate workplace competencies and career and technical education with core academic subjects." School districts are permitted to partner with community colleges, local employers, and community-based organizations to establish a vocational academy that functions as a 2-year school within a school for grades 10 through 12. Grant funds may be available from ISBE at: www.isbe.net/Pages/Grants.aspx.

[15] 105 ILCS 5/10-22.20a, permits districts to enter joint agreements with community college districts and other school districts to provide career education or advanced vocational training to students in grade 11 and higher to prepare for a trade. The duration of such program may not exceed two years for any district pupil. Participating community colleges may bill participating districts, but payments may not exceed actual operating costs. Participating high schools may use State aid monies to pay the charges. Id.


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# Students

## Harassment of Students Prohibited [1]

No person, including a ~~School~~ District employee, agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity[2]; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened

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[1] State or federal law requires this subject matter be covered by policy, controls this policy's content, and 105 ILCS 5/10-20.71 requires that every two years, each district within an Illinois county served by an accredited Children's Advocacy Center review all its existing sexual abuse investigation policies and procedures to ensure consistency with 105 ILCS 5/22-85. Each district must also have a policy on bullying. 105 ILCS 5/~~27-23.7~~22-110, amended by P.A. 103-47 and renumbered by P.A. 104-391; see sample policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

This policy's list of protected classifications aligns with the list in sample policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. The protected classifications are found in 105 ILCS 5/~~27-23.7~~22-110(a), amended by P.A. 103-47 and renumbered by P.A. 104-391; 775 ILCS 5/1-103; 23 Ill.Admin.Code §1.240.

The list of protected classifications in sample policy 7:10, *Equal Educational Opportunities*, is different – it does not contain the classifications that are exclusively identified in the bullying statute. Id. ~~105 ILCS 5/27-23.7, amended by P.A. 103-47.~~

The Ill. Human Rights Act (IHRA) and an Ill. State Board of Education (ISBE) rule prohibit schools from discriminating against students on the basis of *sexual orientation* and *gender identity*. 775 ILCS 5/5-101(A)(11); 23 Ill.Admin.Code §1.240. *Sexual orientation* is defined as the "actual or perceived heterosexuality, homosexuality, bisexuality, or gender related identity, whether or not traditionally associated with the person's designated sex at birth." 775 ILCS 5/1-103(O-1). *Gender identity* is included in the definition of sexual orientation in the Act. The Act permits schools to maintain single-sex facilities that are distinctly private in nature, e.g., restrooms and locker rooms. 775 ILCS 5/5-103. Additionally, *race* is defined to include traits associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twists. 775 ILCS 5/1-103(M-5). 775 ILCS 5/1-102(A)~~,~~ added *order of protection status* to its list of protected categories. IHRA's jurisdiction regarding schools as a public accommodation is specifically limited to: (1) failing to enroll an individual, (2) denying access to facilities, goods, or services, or (3) failing to take corrective action to stop severe or pervasive harassment of an individual. 775 ILCS 5/5-102.2. It is also a violation of IHRA if a district is aware of an employee or agent's harassment towards a student but fails to take appropriate action to stop the harassment. 775 ILCS 5/5A-101 and 102, amended by P.A. 103-472.

[2] See f/n 4 in sample policy 7:10, *Equal Educational Opportunities*, for a discussion about Executive Order (EO) 2019-11 establishing the Affirming and Inclusive Schools Task Force (Task Force) that made policy and administrative procedure recommendations to ISBE that are discussed in ~~a~~ its publication *Sample District Policy and Administrative Procedures* at www.isbe.net/supportallstudents.

For boards that want to incorporate ISBE's sample policy recommendation, insert the following in place of "gender identity;": gender; gender identity (whether or not traditionally associated with the student's sex assigned at birth);

**If the board inserts this option, it must also insert the options in f/ns 4 and 9 of policy 7:10, *Equal Educational Opportunities*, but note the protected statuses list in this policy is different and should not be copied from here into 7:10, *Equal Educational Opportunities*.**



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or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above. [3]

Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law.[4] See Board policies 2:265, *Title IX Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

Making a Report or Complaint

Students are encouraged to promptly report claims or incidents of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking. [5]

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX Grievance Procedure*. The Nondiscrimination

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[3] This list of examples of prohibited conduct is optional. While hate speech is not specifically mentioned in this paragraph, any hate speech used to harass or intimidate is banned. Hate speech without accompanying misconduct may be prohibited in response to actual incidents when hate speech interfered with the educational environment. West v. Derby Unified Sch. Dist., 206 F.3d 1358 (10th Cir. 2000).

[4] Two laws apply to sexual harassment of students in Illinois. Title IX of the Education Amendments of 1972 (Title IX) prohibits sexual harassment in any educational program or activity receiving federal financial assistance. 20 U.S.C. §1681. Title IX defines sexual harassment as conduct on the basis of sex that meets one or more of the following: (1) a district employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it denies a person equal access to the District's education program or activity; or (3) *sexual assault*, *dating violence*, *domestic violence*, or *stalking* as defined in federal law. 34 C.F.R. §106.30. See sample policy 2:265, *Title IX Grievance Procedure*, and sample exhibit 2:265-E, *Title IX Glossary of Terms*. Consult the board attorney to ensure the nondiscrimination coordinator and complaint managers are trained to appropriately respond to allegations of Title IX sexual harassment. See sample procedures 2:265-AP1, *Title IX Response*, and 2:265-AP2, *Formal Title IX Complaint Grievance Process*.

IHRA prohibits any district employee or agent from sexually harassing a student, and defines sexual harassment as any unwelcome sexual advances or requests for sexual favors made to a student, or any conduct of a sexual nature toward a student, when: (1) such conduct has the purpose of substantially interfering with the student's educational performance or creating an intimidating, hostile or offensive educational environment; or (2) the district employee or agent either explicitly or implicitly makes the student's submission to or rejection of such conduct as a basis for making various enumerated education-related determinations. 775 ILCS 5/5A-101(E).

School districts are liable for damage awards for an employee's sexual harassment of a student in limited situations. Liability occurs only when a district official who, at a minimum, has authority to institute corrective action, has actual notice of and is deliberately indifferent to the employee's misconduct. Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998). Schools are liable in student-to-student sexual harassment cases when school agents are deliberately indifferent to sexual harassment, of which they have actual knowledge that is so severe, pervasive, and objectively offensive that it can be said to deprive the victims of access to the educational opportunities or benefits provided by the school. Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999). The Ill. Dept. of Human Rights investigates charges of sexual harassment in violation of the IHRA, and it is a civil rights violation when a district fails to take remedial or disciplinary action against an employee the district knows engaged in sexual harassment. 775 ILCS 5/5A-102, amended by P.A. 103-472.

[5] Using "or any employee with whom the student is comfortable speaking" ensures compliance with Title IX regulations providing that "any employee" of an elementary or secondary school who has notice of sexual harassment or allegations of sexual harassment is deemed to have *actual knowledge* which triggers a district's duty to respond. 34 C.F.R. §106.30. By including "any employee" in this list, this policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.


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Coordinator, Title IX Coordinator, and/or Complaint Manager or designee shall process and review the report according to the appropriate grievance procedure. The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers. [6] [7]

| **Nondiscrimination Coordinator:** | **Title IX Coordinator:** |
|---|---|
| Name | Name |
| Address | Address |
| Email | Email |
| Telephone | Telephone |

**Complaint Managers:**

| | |
|---|---|
| Name | Name |
| Address | Address |
| Email | Email |
| Telephone | Telephone |

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[6] While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

Each district must communicate its bullying policy to students and their parents/guardians. 105 ILCS 5/~~27-23.7~~22-110, amended by P.A. 103-47 and renumbered by P.A. 104-391; see sample policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

[7] Title IX regulations require districts to identify the name, office address, email address, and telephone number of the person who is responsible for coordinating the district's compliance efforts. 34 C.F.R. §106.8(a). For further discussion of the Title IX Coordinator, see f/n 17 in sample policy 2:265, *Title IX Grievance Procedure*. A district's Nondiscrimination Coordinator often also serves as its Title IX Coordinator.



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1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school. [8]
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator, Title IX Coordinator, or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Title IX Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX Grievance Procedure,* should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged student harassment that does not require action under Board policies 2:265, *Title IX Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited,* the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

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[8] In addition to notifying students of Board policies 2:260, *Uniform Grievance Procedure*, and 2:265, *Title IX Grievance Procedure*, a district must notify them of the name, office address, email address, and telephone number of district's Title IX Coordinator. 34 C.F.R. §106.8(a). 105 ILCS 5/10-20.69 requires districts to maintain and implement an *age-appropriate* policy on sexual harassment that is included in the school district's student handbook, as well as on a district's website and, if applicable, other areas where such information is posted in each school. The law does not expressly state that the age-appropriate policy is for students; however, that is the most logical interpretation. In practice, most districts maintain a student handbook for each building. Because the law only requires one policy, this policy manages the age-appropriate requirement by directing age-appropriate explanations of the policy be included in the building-level student handbook(s). Student handbooks can be developed by the building principals, but should be reviewed and approved by the superintendent and school board. The Ill. Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/msh.



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Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in[9] 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance* Procedure, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

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[9] Required for districts located within a county served by an accredited Children's Advocacy Center (CAC). Delete this subhead if your school district is within a county not served by an accredited CAC. 105 ILCS 5/22-85 (governing the investigation of an *alleged incident of sexual abuse* of any child within any Illinois counties served by a CAC). For a map of accredited CACs, and to identify a CAC that may serve your district, see www.childrensadvocacycentersofillinois.org/about/map. For further discussion see f/ns 14-16 in sample policy 5:90, *Abused and Neglected Child Reporting*.



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LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.
29 U.S.C. §791 et seq., Rehabilitation Act of 1973; 34 C.F.R. Part 104.
42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.
105 ILCS 5/10-20.12, 5/10-22.5, 5/10-23.13, 5/22-110, 5/26A, and 5/27-1~~, and 5/27-23.7~~.
775 ILCS 5/1-101 et seq., Illinois Human Rights Act.
23 Ill.Admin.Code §1.240 and Part 200.
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).
Franklin v. Gwinnett Co. Public Schs., 503 U.S. 60 (1992).
Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).
West v. Derby Unified Sch. Dist. No. 260, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence)

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# Students

## School Admissions and Student Transfers To and From Non-District Schools [1]

Age [*Elementary or Unit Districts only*]

To be eligible for admission, a child must be five years old on or before September 1 of that school term.[2] A child entering first grade must be six years of age on or before September 1 of that school term.[3] Based upon an assessment of a child's readiness to attend school, the District may permit him or her to attend school prior to these dates.[4] A child will also be allowed to attend first grade based upon an assessment of his or her readiness if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will be six years old on or before December 31.[5] A child with exceptional needs who qualifies for special education services is eligible for admission at three years of age.[6] Early

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[1] State law requires some of the subject matter contained in this sample policy to be covered by policy and controls this policy's content. Boards must adopt a policy on school admissions (105 ILCS 5/10-21.2) and restricting a student from transferring from another school while under a suspension or expulsion from that school (105 ILCS 5/10-22.6). A *registration guidance document*, updated annually, is available from the Ill. State Board of Education (ISBE) at: www.isbe.net/Documents/guidance_reg.pdf.

[2] 105 ILCS 5/10-20.12. The district may, however, establish a kindergarten for children between the ages of 4 and 6 years old. 105 ILCS 5/10-22.18. Any child between the ages of 7 and 17 (unless the child has already graduated from high school) must attend public or private school, with certain exceptions allowed for physical and mental disability, lawful employment, or other reasons as specified by statute. 105 ILCS 5/26-1. The phrase "a child between the ages of 7 and 17" is liberally construed to fully carry out the true intent and meaning of the General Assembly (5 ILCS 70/1.01), which is to ensure that students graduate from high school (105 ILCS 5/26-1). Therefore, "the ages of 7-17" means a child is 17 until his or her 18th birthday.

[3] Optional sentence.

[4] 105 ILCS 5/10-20.12.

[5] Id. Delete the first four sentences in this paragraph if the district operates a year-round school and use the following alternative:

> To be eligible for admission, a child must be at least five years old within 30 days after the commencement of that school term. Based upon an assessment of the child's readiness to attend school, the District may permit him or her to attend school prior to this date. A child may also attend first grade based upon an assessment of his or her readiness if he or she attended a non-public preschool and continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will attain age six within four months after the commencement of the term.

[6] 105 ILCS 5/14-1.02 and 5/14-1.03a. An ISBE rule states: "Each school district shall be responsible for actively seeking out and identifying all children from birth through age 21 within the district (and those parentally-placed private school children for whom the district is responsible under 34 C.F.R. §300.131) who may be eligible for special education and related services." 23 Ill.Admin.Code §226.100. Note that after a child is determined to be eligible for special education services, the child must be placed in the appropriate program no later than the beginning of the next school semester. 105 ILCS 5/14-8.02.



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entrance to kindergarten or first grade may also be available through Board policy 6:135, *Accelerated Placement Program*.[7] [8]

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate.[9] When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent[10] record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within ~~ten~~10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that ~~ten~~10-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content. [11]

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[7] 105 ILCS 5/14A-17, Accelerated Placement Act (APA). For high school districts, delete this sentence and the cross reference to 6:135, *Accelerated Placement Program*. See sample policy 6:135, *Accelerated Placement Program*, and sample administrative procedure 6:135-AP, *Accelerated Placement Program Procedures*, for further detail.

Attorneys disagree whether the APA conflicts with 105 ILCS 5/10-20.12 (*School year – School age.)*. See f/n 4 in sample policy 6:135, *Accelerated Placement Program* for a discussion about reconciling the APA and 105 ILCS 5/10-20.12. **Consult the board attorney for guidance.**

[8] Districts should consider implementing specific and objective criteria for early admissions and address such issues as who pays the costs for assessments, etc. Using this exception defeats the age requirement rules because it only relies upon a child's readiness, regardless of his or her age.

[9] Presenting a certified copy of a student's birth certificate is a missing children's law enforcement issue that may not be used for denying enrollment. See Guidance Documents subhead in sample administrative procedure 7:50-AP, *School Admissions and Student Transfers To and From Non-District Schools*, for more information about enrollment and residency issues. Consult the board attorney if a student cannot produce a certified copy of his or her birth certificate and wishes to provide a passport, visa, or other governmental documentation of identity. To balance the tension between the missing children's laws reporting requirements, ~~and~~ Plyler v. Doe (457 U.S. 202 (1982)), and 105 ILCS 5/22-105 (final citation pending), added by P.A. 104-288, many attorneys advise not to report a student's failure to produce a birth certificate; however always consult the board attorney for assistance based upon the specific facts of the enrollment situation (see f/n 11 below). See also f/n 6 in sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*, for discussion of place of birth as directory information.

[10] 23 Ill.Admin.Code §375.10 states that the *student permanent record* shall include basic identifying information, including the student's name, birth date and place, and gender, and evidence required under 325 ILCS 50/5(b)(1).

[11] Two almost identical laws govern this requirement: Missing Children Records Act (325 ILCS 50/) and Missing Children Registration Law (325 ILCS 55/). We reconciled their differences as much as possible but chiefly used the language from the Registration Law because it has the clearest explanation. The statutory enforcement requirements, as nonsensical as they may seem, are quoted in the policy. **Important:** Schools cannot deny admission based upon immigration ~~(illegal)~~ status alone. Note that singling out foreign-looking students for visa requests is probably illegal discrimination. See Plyler v. Doe and 105 ILCS 5/22-105 (final citation pending), added by P.A. 104-288. See also f/n 18 below.



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2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*. [12]

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U.S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year.[13] Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed. [14]

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment.[15] Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Foster Care Students

The Superintendent will appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Ill. Dept. of Children and Family Services (DCFS) when enrolling in or changing schools. The District's liaison ensures that DCFS' Office of

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According to the Ill. State Police, a certified copy of the student's birth certificate is the only acceptable proof of the child's identity and age. 20 Ill.Admin.Code §1290.60(a). For more discussion about acceptable proof of identity, see f/n 1 in sample administrative procedure 7:50-AP, *School Admissions and Student Transfers To and From Non-District Schools*. The Missing Children Records Act requires schools to make prompt copies of these certified copies. 325 ILCS 50/5(b)(1). Once made, schools need not request another certified copy with respect to that child for any other year in which the child is enrolled in that school or other entity. Id. While the Act does not mandate where the copy should be kept, it is appropriate for placement in the student's permanent record. See 23 Ill.Admin.Code §375.10 and f/n 10, above. The school person who receives the copy of the certified birth certificate should initial and date the document. That way, if there is a question or an investigation (which can happen even years after enrollment) there will not be an issue as to who received the document and the date it was processed.

A district must also *flag* a student's record on notification by the State police of the student's disappearance and report to the State police any request for a *flagged* student record. 325 ILCS 50/3, 50/5.

[12] Each school must maintain records for each student that reflect compliance with the examinations and immunizations required by 105 ILCS 5/~~27-8.1~~22-105, renumbered by P.A. 104-391, and 23 Ill.Admin.Code §1.530(a). A ~~T~~tuberculosis skin test is required if the student lives in an area designated by the Ill. Dept. of Public Health as having a high incidence of ~~T~~tuberculosis. 105 ILCS 5/~~27-8.1~~22-105(1), renumbered by P.A. 104-391.

[13] 105 ILCS 5/22-70. Districts must report this enrollment information as aggregate data to ISBE. Id.

[14] The Educational Opportunity for Military Children Act (105 ILCS 70/) further details enrollment and entrance requirements for children of active military personnel. 105 ILCS 70/33. After enrollment, the law allows a district to perform evaluations to ensure appropriate placement of the student. Course, program, graduation, extracurricular(s), and other placement options for this student population are further discussed in sample administrative procedure 7:50-AP, *School Admissions and Student Transfers To and From Non-District Schools*.

[15] Required by Education for Homeless Children Act (105 ILCS 45/) and the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11431 et seq.). See §11432(g)(3)(C)(i).



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Education and Transition Services receives all written notices and records pertaining to students in the legal custody of DCFS as required by State law. [16]

Student Transfers To and From Non-District Schools [17]

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term

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[16] Required by 105 ILCS 5/10-20.59. These DCFS liaisons must be licensed under Article 21B of the School Code. 105 ILCS 5/10-20.59 directs how employees are prioritized for DCFS liaison appointment. DCFS ~~L~~liaisons are "encouraged to build capacity and infrastructure within their school district to support students in the legal custody of the Department of Children and Family Services." Schools are required to give DCFS liaisons certain notices, records, and meeting invitations. See 105 ILCS 5/10-20.77 (notice and invitation to attend parent-teacher conferences and other meetings); 105 ILCS 5/10-21.8 (copies of correspondence and reports upon request of DCFS); 105 ILCS 5/13B-60.10 (notice and invitation to attend alternative learning opportunities program conference); 105 ILCS 5/14-8.02 (notices related to special education); 105 ILCS 10/ (student records). See sample administrative procedure 7:340-AP1, *School Student Records*, for more information regarding DCFS access to the student records of children in its legal custody. The law does not specifically require that a district's DCFS liaison perform these duties; this policy assigns them to the DCFS liaison because they logically fit within the responsibilities outlined in 105 ILCS 5/10-20.59, which may include:

1. Streamlining the enrollment process for students in foster care;
2. Implementing student data tracking and monitoring mechanisms;
3. Ensuring that students in DCFS custody receive all school nutrition and meal programs available;
4. Coordinating student withdrawal from a school, record transfers, and credit recovery;
5. Becoming experts on the foster care system and State laws and policies in place that support students in DCFS custody;
6. Coordinating with child welfare partners;
7. Providing foster care-related information and training to the district;
8. Working with DCFS to help students maintain their school placement, if appropriate;
9. Reviewing student schedules to ensure students are on track to graduate;
10. Encouraging a successful transition into adulthood and post-secondary opportunities;
11. Encouraging involvement in extracurricular activities; and
12. Knowing what support is available within the district and community for students in DCFS custody.

[17] 105 ILCS 5/2-3.13a requires each transferor (original) school to keep documentation of transfers in the student's record. It also requires "notification [by the transferee (recipient) school] of the transfer on or before July 31 following the school year during which the student withdraws from the transferor school or school district or the student shall be counted in the calculation of the transferor school's or school district's annual student dropout rate." ISBE rule, 23 Ill.Admin.Code §375.75(e), is consistent with this requirement. The rule also requires the transferring school or district to maintain any documentation of the student's transfer, including records indicating the school or school district to which the student transferred, in that student's temporary record. Id.

Out-of-state transfer students, including children of military personnel, may use unofficial transcripts for admission to a school until official transcripts are obtained from the student's last school district. 105 ILCS 10/8.1(d) and 70/32. See also sample administrative procedure 7:50-AP, *School Admissions and Student Transfers To and From Non-District Schools*.

A board has two basic options for students transferring into the district who are serving a suspension or expulsion. Under option one, it may comply with the minimum requirements of 105 ILCS 5/2-3.13a by refusing to allow a student transferring from any public school to attend classes until the period of any suspension or expulsion has expired when the penalty was for: (1) knowingly possessing in a school building or on school grounds a weapon as defined in the Gun Free Schools Act; (2) knowingly possessing, selling, or delivering in a school building or on school grounds a controlled substance or cannabis; or (3) battering a staff member of the school. Under option two, a board may require a student who was suspended or expelled for *any* reason from any public or private school in this or any other state to complete the entire term of the suspension or expulsion before being admitted to the school district. The sample policy uses the second, more simple, more comprehensive alternative.



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of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

Foreign Students [*High School or Unit Districts only*] [18]

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A board may adopt a policy providing that if a student is suspended or expelled for any reason from any school, anywhere, the student must complete the suspension's or expulsion's entire term in an alternative school program under Article 13A (105 ILCS 5/13A, amended by P.A. 103-473) or an alternative learning opportunities program under Article 13B (105 ILCS 5/13B) before being admitted into the school district if there is no threat to the safety of students or staff in the alternative program. 105 ILCS 5/2-3.13a and 5/10-22.6(g), amended by P.A. 102-466, a/k/a *Ensuring Success in School (ESS) Law*~~, eff. 7-1-25~~. If a board adopts such a policy, it must allow for the consideration of any mitigating factors (including the student's status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A). 105 ILCS 5/10-22.6(g), amended by P.A. 102-466, a/k/a *ESS Law*~~, eff. 7-1-25~~. If a board wants to provide for this alternative, it may add the following to either of the above options and add 105 ILCS 5/26A to the Legal References:

> The Superintendent is authorized to allow a student who was suspended or expelled from any public or private school to be placed in an alternative school program established under Article 13A of the School Code or an alternative learning opportunities program established under Article 13B of the School Code for the remainder of the suspension or expulsion. When determining whether to authorize such placement, the Superintendent shall consider any mitigating factors relating to the suspension or expulsion, including the student's status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A.

**18** Generally, a citizen of a foreign country who wishes to enter the U.S. must first obtain either: (1) a nonimmigrant visa (for temporary stay for tourism, medical treatment, business, temporary work, or study), or (2) an immigrant visa for permanent residence. Common visas presented by foreign students are:

1. J-1 nonimmigrant visas for participants in educational and cultural exchange programs designated by the U.S. Dept. of State (DOS), Exchange Visitor Program, and Designation Staff. These students are enrolled provided they otherwise qualify for admission. For information about J-1 visas and the Exchange Visitor Program, see j1visa.state.gov/programs.
2. F-1 nonimmigrant student visa. F-1 visas are not issued for attendance at an elementary or middle school (K-8). Before obtaining an F-1 student visa, the individual must submit evidence that the school district has been reimbursed for the unsubsidized per capita cost of the education. These students are enrolled provided they otherwise qualify for admission. However, attendance at U.S. public high schools cannot exceed a total of 12 months.
3. B-2 visitor nonimmigrant visas. There is disagreement over whether these students must be enrolled tuition~~-~~free. Their *visitor* visa is evidence of nonresident status. Call the district's attorney for guidance.
4. The qualified school-age child of an alien who holds another type of visa, i.e., A, E, H, I, L, etc., other than a visitor visa. These students are enrolled provided they otherwise qualify for admission. Likewise, dependents of foreign nationals on long-term visas are enrolled provided they otherwise qualify for admission.
5. No immigration documentation. Plyler v. Doe and 105 ILCS 5/22-105 (final citation pending), added by P.A. 104-288. A school cannot deny admission based upon immigration ~~(illegal)~~ status alone. Note that singling out foreign-looking students for visa requests is probably illegal discrimination. Thus, undocumented aliens are enrolled, provided they otherwise qualify for admission. See sample policy 7:150, *Agency and Law Enforcement Requests*, and sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*.
6. Immigrant visa. These students are enrolled provided they otherwise qualify for admission.

The Student and Exchange Visitor Information System (SEVIS) is an Internet-based system that provides tracking and monitoring, with access to accurate and current information on nonimmigrant students (F and M visas) and exchange visitors (J visa), and their dependents (F-2, M-2, and J-2). 8. U.S.C. §1372(c)(2), implemented by 8 C.F.R. §214.1(h), is an exception to the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) authorizing and requiring districts to report information concerning an F, J, or M nonimmigrant to the extent necessary to comply with 8. U.S.C. §1372 and 8 C.F.R. §214.3(g) to certify these students for enrollment. SEVIS enables schools and program sponsors to transmit electronic information and event notifications, via the Internet, to the U.S. Dept. of Homeland Security (DHS) and DOS throughout a student's or exchange visitor's stay. SEVIS will provide system alerts, event notifications, and reports to the end-user schools and programs, as well as for DHS and DOS offices.

According to federal regulations, students who apply for F-1, M-1, F-3, J-1, or M-3 visas must pay a fee to the DHS. The regulations describe when and how the fee is to be paid, who is exempt from the fee, and the consequences for failure to pay, 8 C.F.R. Parts 103, 214, and 299.



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The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are not required to pay tuition. [19]

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship, and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the established District rate.[20] F-1 visa student admission is limited to high schools, and attendance may not exceed 12 months.

The Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

Re-enrollment [21] [*High School or Unit Districts only*]

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under 105 ILCS 5/26-16 or an alternative learning opportunities program established under 105 ILCS 5/13B-1 (see 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

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[19] Optional. State law allows, but does not require, boards to waive nonresident tuition for these students. 105 ILCS 5/10-22.5a.

[20] Exchange students on F-1 visas must pay the full-unsubsidized public education costs before entering the U.S. 8 U.S.C. §1101(a)(15)(F); 8 U.S.C. §1184(m). Boards may not waive the fee.

[21] 105 ILCS 5/26-2(b). The requirements in this section are provided in State law, that is: (1) it is mandatory that a district deny re-enrollment as provided in this section; (2) it is permissive whether to enroll the individual in a district graduation incentives program or alternative learning opportunities program (although depending on circumstances, a student below the age of 20 may be entitled to enroll in a graduation incentives program); (3) it is mandatory to provide due process before denying re-enrollment; (4) it is mandatory to offer the individual who is denied re-enrollment counseling and to direct that person to alternative educational programs; and (5) it is mandatory that this section not apply to students eligible for special education.

105 ILCS 5/26-2(c) allows a district to deny enrollment to a student 17 years of age or older for one semester for failure to meet minimum academic or attendance standards if certain conditions are met. See sample policy 7:70, *Attendance and Truancy*.



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LEGAL REF.: 8 U.S.C. §1101 et seq., Illegal Immigrant and Immigrant Responsibility Act of 1996.
20 U.S.C. §1232g, Family Educational Rights and Privacy Act.
20 U.S.C. §1400 et seq., Individuals With Disabilities Education Improvement Act.
29 U.S.C. §794, Rehabilitation Act of 1973, Section 504.
42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.
105 ILCS 5/2-3.13a, 5/10-20.12, 5/10-20.59, 5/10-22.5a, 5/14-1.02, 5/14-1.03a, 5/22-105, 5/26-1, and 5/26-2~~, and 5/27-8.1~~.
105 ILCS 10/8.1, Ill. School Student Records Act.
105 ILCS 45/, Education for Homeless Children Act.
105 ILCS 70/, Educational Opportunity for Military Children Act.
325 ILCS 50/, Missing Children Records Act.
325 ILCS 55/, Missing Children Registration Law.
410 ILCS 315/2, Communicable Disease Prevention Act.
20 Ill.Admin.Code Part 1290, Missing Person Birth Records and School Registration.
23 Ill.Admin.Code Part 226, Special Education.
23 Ill.Admin.Code Part 375, Student Records.

CROSS REF.: 4:110 (Transportation), 6:30 (Organization of Instruction), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:150 (Agency and Law Enforcement Requests), 7:340 (Student Records)

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# Students

## Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students [1]

Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade; [2]
2. Entering the sixth and ninth grades;[3] and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country). [4]

Proof of immunization against meningococcal disease is required for students in grades 6 and 12. [5]

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician. [6]
2. A diabetes screening is a required part of each health examination; diabetes testing is not required. [7]
3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination.[8] A student will not be excluded from

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[1] State or federal law controls this policy's content. The policy restates 105 ILCS 5/~~27-8.1~~22-105, renumbered by P.A. 104-391. Immunization requirements are found in 77 Ill.Admin.Code §665.240. A ~~T~~tuberculosis skin test is required if the student lives in an area designated by the Ill. Dept. of Public Health (IDPH) as having a high incidence of ~~T~~tuberculosis. See also *Questions & Answers Regarding School Health Requirements*, revised May 2013, and available at: www.dhs.state.il.us/onenetlibrary/27897/documents/schoolhealth/faq_2013.pdf.

[2] 105 ILCS 5/~~27-8.1~~22-105(1), renumbered by P.A. 104-391; 77 Ill.Admin.Code §§665.140 and 665.240 et seq.

[3] Id.

[4] Id. If grade levels are not assigned, examinations must be completed within one year prior to the school year in which the child reaches the ages of five, 11, and 15. 77 Ill.Admin.Code §665.140(b).

[5] 410 ILCS 315/1.10; 77 Ill.Admin.Code §665.240(l). For students attending school programs where grade levels (kindergarten through 12) are not assigned, including special education programs, students must show proof that they have received one dose of meningococcal conjugate vaccine in the school year in which the child reaches age 11 and a second dose in the school year in which the child reaches age 16 (but if the first dose is administered when the child is 16 years of age or older, only one dose is required). Students eligible to remain in public school beyond grade 12 (special education) shall meet the requirements for 12th grade.

[6] 105 ILCS 5/~~27-8.1~~22-105(2), renumbered by P.A. 104-391; 77 Ill.Admin.Code §665.130.

[7] 105 ILCS 5/~~27-8.1~~22-105(2), renumbered by P.A. 104-391; 77 Ill.Admin.Code §665.700.

[8] 105 ILCS 5/~~27-8.1~~22-105(2), renumbered by P.A. 104-391; 77 Ill.Admin.Code Part 664. The health care provider must only record whether or not the social and emotional screening was completed.



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school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening. [9]

4. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was *risk-assessed* or screened for lead poisoning. [10]
5. The IDPH will provide all students entering sixth grade and their parents/guardians information about the link between human papillomavirus (HPV) and HPV-related cancers and the availability of the HPV vaccine. [11]
6. The District will provide informational materials regarding influenza and influenza vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians. [12]

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District.[13] New students who register after October 15 of the current school

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[9] 105 ILCS 5/~~27-8.1~~22-105(2.5), renumbered by P.A. 104-391; 77 Ill.Admin.Code §664.140. Item #3 may be supplemented with any of the following options:

**Option 1:** If proof of the developmental screening or the social and emotional screening portions of the health examination are not presented by October 15 of the current school year, qualified school support personnel may, with a parent/guardian's consent, offer the screenings to the child.

**Option 2:** Once a student presents proof that he or she received a developmental screening or a social and emotional screening, the school may, with a parent/guardian's consent, make available appropriate school personnel to work with the parent/guardian, child, and provider who signed the screening form to obtain any appropriate evaluations and services.

**Option 3:**(The use of both Option 1 and 2.)

a. If proof of the developmental screening or the social and emotional screening portions of the health examination are not presented by October 15 of the current school year, qualified school support personnel may, with a parent/guardian's consent, offer the screenings to the child.
b. Once a student presents proof that he or she received a developmental screening or a social and emotional screening, the school may, with a parent/guardian's consent, make available appropriate school personnel to work with the parent/guardian, child, and provider who signed the screening form to obtain any appropriate evaluations and services.

**Note:** Even if the district does not offer the above optional services, consult the board attorney about whether the presence of developmental or social and emotional screening information on the Child Health Examination form triggers ~~e~~Child ~~f~~Find obligations under the Individuals with Disabilities Education Act and/or Section 504 of the Rehabilitation Act of 1973.

[10] Required by 410 ILCS 45/7.1. Physicians are required to screen children over 7 years of age for lead poisoning when, in the physician's judgment, a child is at risk. 410 ILCS 45/6.2.

[11] This sentence restates the requirement in the Communicable Disease Prevention Act regarding HPV-related cancer prevention. 410 ILCS 315/2e.

[12] 105 ILCS 5/~~27-8.1~~22-105(8.5), amended by P.A. 103-985 and renumbered by P.A. 104-391~~, eff. 1-1-25~~.

[13] 105 ILCS 5/~~27-8.1~~22-105(5), renumbered by P.A. 104-391, requires compliance by October 15 unless a district establishes an earlier date with 60 days' notice. If an earlier date is established, replace "October 15" in this paragraph with the earlier locally established date. During any student's exclusion from school for non-compliance with this policy, the student's parents/guardians shall be considered in violation of 105 ILCS 5/26-1 and subject to any penalty imposed by 105 ILCS 5/26-10, as provided in 105 ILCS 5/~~27-8.1~~22-105(5), renumbered by P.A. 104-391. 105 ILCS 5/~~27-8.1~~22-105(2.5), renumbered by P.A. 104-391, exempts developmental or social and emotional screenings from the exclusion from school requirement.



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year shall have 30 days following registration to comply with the health examination and immunization regulations.[14] If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay.[15] The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations.[16] If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.[17]

Eye Examination [18]

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required. [19]

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within

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**Note:** 77 Ill.Admin.Code §665.240(n) states "It is not the intent of this Part that any child whose parents comply with the intent of this Part, the Act or the School Code should be excluded from a child care facility or school. A child or student shall be considered in compliance with the law if there is evidence of the intent to comply. Evidence may be: 1) a signed statement from a health care provider that he or she has begun, or will begin, the necessary immunization procedures; or 2) the parent's or legal guardian's written consent for the child's participation in a school or other community immunization program." Consult with the board attorney about the impact this regulation may have on the district's ability to and procedures for excluding students for non-compliance with this policy.

[14] This sentence is optional. The timeframe of 30 days is a matter of local discretion except that out-of-state transfer students who fail to provide proof of the required vaccinations after 30 days must be excluded until such proof is properly submitted. 105 ILCS 5/~~27-8.1~~22-105(5), renumbered by P.A. 104-391. Consult the board attorney about establishing timeframes other than 30 days.

[15] This sentence and the following sentence restate 105 ILCS 5/~~27-8.1~~22-105(5), renumbered by P.A. 104-391.

[16] Id. The special treatment of out-of-state transfer students resulted from the enactment of the Educational Opportunity for Military Children Act, 105 ILCS 70/. There are no more sunset dates in this law, which eliminates its constituents' need to continually revisit the law and extend its effective dates.

[17] 105 ILCS 5/~~27-8.1~~22-105, renumbered by P.A. 104-391.

[18] Required by 105 ILCS 5/~~27-8.1~~22-105(1.10) and 5/~~27-8.1~~22-105(2), both renumbered by P.A. 104-391. The IDPH's rules are published at 77 Ill.Admin.Code §665.610 et seq. §§665.150 and 665.630 prescribe the statewide eye examination report form, available at: www.idph.state.il.us/HealthWellness/EyeExamReport.pdf or 77 Ill.Admin.Code §665, Appendix A.

[19] While 105 ILCS 5/~~27-8.1~~22-105, renumbered by P.A. 104-391, requires eye examinations for students entering kindergarten or an Illinois school for the first time, it still encourages parents/guardians to have their children undergo eye examinations at the same points in time as their required health examinations. The IDPH must require that individuals conducting vision screenings give a child's parent/guardian a written notification stating (105 ILCS 5/~~27-8.1~~22-105(2), renumbered by P.A. 104-391):

> Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Your child is not required to undergo this vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous 12 months.



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one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches, or a licensed optometrist, must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination [20]

All children in kindergarten and the second, sixth, and ninth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second, sixth, or ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions [21]

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected. [22]
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.

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[20] Required by 105 ILCS 5/~~27-8.1~~22-105(1.5), renumbered by P.A. 104-391. The IDPH's rules are published at 77 Ill.Admin.Code §665.410 et seq. §§665.150 and 665.430 prescribe the statewide dental examination report form, available at: ~~www.idph.state.il.us/HealthWellness/oralhlth/DentalExamProof10.pdf~~https://dph.illinois.gov/content/dam/soi/en/web/idph/forms/topics-services/prevention-wellness/oral-health/proof-school-dental-exam-042025.pdf or 77 Ill.Admin.Code §665, Appendix D.

[21] Id.; 105 ILCS 5/~~27-8.1~~22-105(1.10) and 5/~~27-8.1~~22-105(8), both renumbered by P.A. 104-391.

[22] Id.; 77 Ill.Admin.Code §665.510. The Certificate of Religious Exemption form is available on IDPH's website at: https://dph.illinois.gov/content/dam/soi/en/web/idph/files/forms/religious-exemption-form-081815-040816.pdf. To direct parents/guardians to the detailed exclusionary requirements pursuant to 77 Ill.Admin.Code Part 690, see sample exhibit 7:280-E2, *Reporting and Exclusion Requirements for Common Communicable Diseases*. The IDPH maintains communicable disease guidance for school nurses, which includes a chart detailing mode of transmission, symptoms, incubation period, period of communicability, criteria for exclusion from school, reporting requirements, and prevention and control measures at: https://dph.illinois.gov/topics-services/diseases-and-conditions/infectious-diseases/cd-school-nurse-guidance.html.



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3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment.[23] Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.: 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.
105 ILCS 5/~~27-8.1~~22-105.~~ and~~
105 ILCS 45/1-20, Education for Homeless Children Act.
410 ILCS 45/7.1, Lead Poisoning Prevention Act.
410 ILCS 315/2e, Communicable Disease Prevention Act.
23 Ill.Admin.Code §1.530.
77 Ill.-Admin.Code Part 664, Socio-Emotional and Developmental Screening.
77 Ill.Admin.Code Part 665, Child and Student Health Examination and Immunization.
77 Ill.Admin.Code Part 690, Control of Notifiable Diseases and Conditions Code.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

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[23] Required by 105 ILCS 45/1-20 (Education for Homeless Children Act). Also required by the McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11432(g)(3)(C)(i).


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# Students

## Teen Dating Violence Prohibited [1]

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited.[2] For purposes of this policy, ~~the term~~ *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship. [3]

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that: [4]

1. Fully implements and enforces each of the following Board policies: [5]
   a. 2:260, *Uniform Grievance Procedure*. This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the School Board, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
   b. 2:265, *Title IX Grievance Procedure*. This policy prohibits a District employee, agent, or student from engaging in sexual harassment in violation of Title IX of the Education

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[1] All school boards must have a policy on teen dating violence. 105 ILCS ~~110/3.10~~5/27-240, renumbered by P.A. 104-391. This sample policy is designed to align with a district's already-existing procedures for reporting bullying and school violence. See f/n 7. The curriculum components for teen dating violence education, which apply to districts with students enrolled in grades 7 through 12, are listed in sample administrative procedure 6:60-AP1, *Comprehensive Health Education Program*.

[2] 105 ILCS ~~110/3.10~~5/27-240(b)(1), renumbered by P.A. 104-391. School officials must proceed carefully before disciplining a student for out-of-school conduct. A school's authority over off-campus conduct is much more limited than incidents that occur on school grounds. However, school officials may generally: (1) remove a student from extracurricular activities when the conduct code for participation requires students to conduct themselves at all times as good citizens and exemplars of the school (see sample policy 7:240, *Conduct Code for Participants in Extracurricular Activities*); and (2) suspend or expel a student from school attendance when the student's expression causes substantial disruption to school operations.

[3] 105 ILCS ~~110/3.10~~5/27-240(a), renumbered by P.A. 104-391. For districts that wish to broaden the ages (e.g., perhaps include 11-12 year olds in a middle school setting), delete the following phrase from the first sentence: "~~who is 13 to 19 years of age~~". The law defines *dating* or *dating relationship* as an "ongoing social relationship of a romantic or intimate nature between two persons." The terms do not include "a casual relationship or ordinary fraternization between two persons in a business or social context."

[4] Required by 105 ILCS ~~110/3.10~~5/27-240(b)(3), renumbered by P.A. 104-391.

[5] Be sure the referenced board policies, as adopted locally, contain the language paraphrased in this policy. If not, either substitute similar language from the locally adopted board policies on the same topics, or just insert the titles from relevant locally adopted policies.

The statutory content requirements for a teen dating policy include "establish[ing] procedures for the manner in which employees of a school are to respond to incidents of teen dating violence." This policy fulfills this requirement by incorporating by reference the following administrative procedure: 7:180-AP1, *Prevention, Identification, Investigation, and Response to Bullying*. This means that 7:180-AP1 should be considered to be part of this policy.



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Amendments of 1972. Prohibited conduct includes but is not limited to sexual assault, dating violence, domestic violence, and stalking.

c. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person, including a District employee, agent, or student, from harassing intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).

d. 7:180*, Prevention of and Response to Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.

2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals: [6]

   a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence. [7]

   b. The Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager identified in Board policy 7:20, *Harassment of Students Prohibited*. [8]

3. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*. [9]

4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager. [10]

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[6] 105 ILCS ~~110/3.10~~5/27-240(b)(4), renumbered by P.A. 104-391, requires the policy to identify by job title which school officials are responsible for receiving reports related to teen dating violence.

[7] Id. at f/ns 5 and 6. Sexual violence is one listed component of teen dating violence. 105 ILCS ~~110/3.10~~5/27-240(a), renumbered by P.A. 104-391. Sexual violence has also been found by the Ill. Gen. Assembly to be a component of bullying and school violence. 105 ILCS 5/~~27-23.7~~22-110, renumbered by P.A. 104-391. Thus, identifying *any school staff member* is consistent with sample administrative procedure 7:180-AP1, *Prevention, Identification, Investigation, and Response to Bullying*, which uses the student-friendly reporting system outlined in sample exhibit 7:180-AP1, E2, *Be a Hero by Reporting Bullying*.

[8] Id. Under any reporting system, a report involving bullying and school violence that is based upon a protected status (often teen dating violence will involve conduct based upon the target's sex) must be referred to the district's Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager (7:20, *Harassment of Students Prohibited*). Customize this list to reflect local conditions. These individuals may also take reports directly from students.

[9] Required by 105 ILCS ~~110/3.10~~5/27-240(b)(2), renumbered by P.A. 104-391. The curriculum-specific components for teen dating violence education are listed in 6:60-AP1, *Comprehensive Health Education Program*.

[10] Id. For boards that add the optional paragraphs in policy 5:100, *Staff Development Program*, add the phrase "and Board policy 5:100, *Staff Development Program*."



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5. Notifies students and parents/guardians of this policy. [11]

Incorporated by Reference: 7:180-AP1 (Prevention, Identification, Investigation, and Response to Bullying)

LEGAL REF.: 105 ILCS 5/27-240~~110/3.10~~.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[11] Required by 105 ILCS ~~110/3.10~~5/27-240(b)(5), renumbered by P.A. 104-391. Boards must communicate this policy to students and their parents/guardians. This may be accomplished, in part, by (1) sending exhibit 7:185-E, *Memo to Parents/Guardians Regarding Teen Dating Violence*, and (2) amending the district's anti-bullying campaign statement(s), such as the following, in the student handbook and school website:

Bullying, teen dating violence, intimidation, and harassment are not acceptable in any form and will not be tolerated at school or any school-related activity. The School District will take disciplinary action against any student who participates in such conduct or who retaliates against someone for reporting incidents of bullying, teen dating violence, intimidation, or harassment.



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# Students

## Bus Conduct [1]

All students must follow the District's School Bus Safety Rules.

School Bus Suspensions

The Superintendent, or any designee as permitted in the School Code, is authorized to suspend a student from riding the school bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Prohibited student conduct as defined in School Board policy 7:190, *Student Behavior*.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the Superintendent or designee deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the ~~School~~ Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. The District's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus. [2]

Academic Credit for Missed Classes During School Bus Suspension [3]

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] All districts must have a policy on student discipline. 105 ILCS 5/10-20, amended by P.A.s 104-391 and 104-430.14; 23 Ill.Admin.Code §1.280. Ill. State Board of Education (ISBE) is available at: www.isbe.net/Documents/Bus-Safety-Guidance-June-2025.pdf. State law requires the parent-teacher advisory committee, in cooperation with school bus personnel, to develop with the board, school bus safety procedures. 105 ILCS 5/10-20.14(c). See sample administrative procedure 4:110-AP3, *School Bus Safety Rules*.

[2] Attorneys disagree whether 105 ILCS 5/10-22.6(b) applies to school bus suspensions; this sentence applies the law to school bus suspensions. Sample policy 7:200, *Suspension Procedures*, satisfies the procedural requirements in 105 ILCS 5/10-22.6(b). Delete this sentence only at the direction of the board attorney.

[3] The first sentence of this subhead is required by 105 ILCS 5/10-22.6(b-30).



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Electronic Recordings on School Buses [4]

Electronic visual and audio recordings may be used on school buses to monitor conduct and to promote and maintain a safe environment for students and employees when transportation is provided for any school related activity. Notice of electronic recordings shall be displayed on the exterior of the vehicle's entrance door and front interior bulkhead in compliance with State law and the rules of the Illinois Department of Transportation, Division of Traffic Safety.

Students are prohibited from tampering with electronic recording devices. Students who violate this policy shall be disciplined in accordance with the Board's discipline policy and shall reimburse the School District for any necessary repairs or replacement.

LEGAL REF.: ~~Family Educational Rights and Privacy Act,~~ 20 U.S.C. §1232g, Family Educational Rights and Privacy Act; 34 C.F.R. Part 99.
105 ILCS 5/10-20.14~~,~~ and 5/10-22.6~~, and 10/~~.
105 ILCS 10/, Ill. School Student Records Act.
720 ILCS 5/14-3(m).
23 Ill.Admin.Code Part 375, Student Records.

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 7:130 (Student Rights and Responsibilities), 7:170 (Vandalism), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:230 (Misconduct by Students with Disabilities), 7:340 (Student Records)

ADMIN. PROC.: 4:110-AP3 (School Bus Safety Rules)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[4] This section is optional; it contains the statutory prerequisites for districts that want to use electronic audio and visual recording devices on school buses. 720 ILCS 5/14-3(m). These required prerequisites reside in an exception to the criminal eavesdropping statute. The criminal eavesdropping statute prohibits recording a conversation in which someone has a reasonable expectation of privacy without the consent of all parties but allows citizens to record public conversations without obtaining consent. While the criminal eavesdropping statute was legislatively corrected as of 12-30-2014, 720 ILCS 5/14-3(m) remains the same. Districts should consult with their board attorney regarding the requirements of the statute.

In addition, consult with the board attorney concerning the status of video and/or audio recordings that were made on school buses. Confusion surrounds whether or not videotapes are education records for purposes of the federal Family Education Rights and Privacy Act (20 U.S.C.§1232g) and/or school student records as defined in the Ill. School Student Records Act (ISSRA) (105 ILCS 10/). ~~The Ill. State Board of Education (~~ISBE~~)~~ considerably reduced the confusion by stating in its rule that school student records do not include video or other electronic recordings "created at least in part for law enforcement or security or safety reasons or purposes." 23 Ill.Admin.Code §375.10. ISBE rules also specify that: (1) electronic recordings made on school buses, as defined in the exemption from the criminal offense of eavesdropping in 720 ILCS 5/14-3(m), are not school student records, and (2) no image on a school security recording may be designated as directory information. 23 Ill.Admin.Code §§ 375.10, 375.80(a)(2)(B). This treatment exempts school bus videos from the multiple requirements in ISSRA. However, when responding to a request under the Freedom of Information Act (5 ILCS 140/) for recordings on school buses, a district will need to find an exemption other than the recording is a school student record.



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# Students

## Misconduct by Students with Disabilities [1]

Behavioral Interventions [2]

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The School Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

Discipline of Special Education Students [3]

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Ill.~~inois~~ State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law controls this policy's content. State law requires each district to have a policy on student behavior (105 ILCS 5/10-20.14; 23 Ill.Admin.Code §1.280) plus "policies and procedures" on behavioral interventions (105 ILCS 5/14-8.05). In its continuing commitment to help school districts and special education cooperatives comply with ~~ISBE~~the Ill. State Board of Education's requirements for policy and procedure, the Ill. Council of School Attorneys, special education committee, reviewed this policy and prepared extensive procedures, *Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities*. These procedures, plus other material, are available gratis on the IASB website at: www.iasb.com/policy-services-and-school-law/guidance-and-resources/special-education/special-education-procedures-and-sample-policies/ ~~iasb.com/law/iesaspeced.cfm~~.

[2] State law specifies what must be covered in the mandatory "policies and procedures" on behavioral interventions. 105 ILCS 5/14-8.05(c). They must "be developed with the advice of parents with students with disabilities and other parents, teachers, administrators, advocates for persons with disabilities, and individuals with knowledge or expertise in the development and implementation of behavioral interventions for persons with disabilities." Id. A board that wants to highlight the components of the procedures may add the following:

> The committee shall review the Ill. State Board of Education's guidelines on the use of behavioral interventions and use them as a non-binding reference. This policy and the behavioral intervention procedures shall be furnished to the parents/guardians of all students with individual education plans (IEPs) within 15 days after their adoption or amendment by, or presentation to, the School Board or at the time an individual education plan is first implemented for a student; all students shall be informed annually of this policy and the procedures. At the annual ~~individualized education plan~~IEP review, this policy shall be given to the parents/guardians and the behavioral interventions procedures explained and made available to them on request.

[3] A special education student may not be expelled for behavior or a condition that is a manifestation of the student's disability. 34 C.F.R. §300.530.



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LEGAL REF.: Individuals With Disabilities Education Improvement Act of 2004, 20 U.S.C. §§1412, 1413, and 1415.
Gun-Free Schools Act, 20 U.S.C. §7151 et seq.
34 C.F.R. §§300.101, 300.530 - 300.536.
105 ILCS 5/10-22.6 and 5/14-8.05.
23 Ill.Admin.Code §226.400.
Honig v. Doe, ~~108 S.Ct. 592~~484 U.S. 305 (1988).

CROSS REF.: 2:150 (Committees), 6:120 (Education of Children with Disabilities), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct)

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# Students

## Conduct Code for Participants in Extracurricular Activities [1]

The Superintendent or designee, using input from coaches and sponsors of extracurricular activities, shall develop a conduct code for all participants in extracurricular activities consistent with School Board policy.[2] The conduct code shall: (1) require participants in extracurricular activities to conduct themselves as good citizens and exemplars of their school at all times, including after school, on days when school is not in session, and whether on or off school property; (2) emphasize that hazing and bullying activities are strictly prohibited; and (3) notify participants that failure to abide by it could result in discipline, up to and including removal from the activity. Participants who violate the conduct code will be allowed to give an explanation before being progressively disciplined.[3] The conduct code shall be reviewed by the Building Principal periodically at his or her discretion and presented to the Board.

Participants in extracurricular activities must abide by the conduct code for the activity and Board policy 7:190, *Student Behavior*. All coaches and sponsors of extracurricular activities shall annually review the conduct code with participants and provide participants with a copy. In addition, coaches and sponsors of interscholastic athletic programs shall provide instruction on steroid abuse prevention to students in grades 7 through 12 participating in these programs. [4]

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law controls this policy's content.

[2] Optional:
…and the rules adopted by any association in which the School District maintains a membership.

[3] In most cases involving a student's removal from an extracurricular activity, courts have ruled that participation in extracurricular programs is a privilege rather than a right. Clements v. Bd. of Educ. of Decatur Public Sch. Dist. No. 61, 133 Ill.App.3d 531 (4th Dist. 1985). The deprivation of a privilege does not trigger the Constitution's due process provision. Consequently, unlike school attendance, students generally have no constitutional right to participate in extracurricular programs. See also Kevin Jordan v. O'Fallon THSD 203, 302 Ill.App.3d 1070 (5th Dist. 1999). This case involved a type of *good citizen* rule in which all student-participants in extracurricular activities agreed to abide by the school's ban on alcohol and drug use. Pursuant to this rule, the school suspended a star football player who police had found intoxicated at a convenience store around 3:00 A.M. The suspension was upheld.

Compare with Mahanoy Area Sch. Dist. v. B.L., ~~141 S.Ct. 2038~~594 U.S. 180 (2021), which involved a student suspended from the cheerleading squad for one year after she posted two vulgar *snaps* on Snapchat while off campus during the weekend. The U.S. Supreme Court held that while schools may have a special interest in regulating some off-campus student speech, e.g., teaching good manners and preventing disruption, here the school's interests were insufficient to overcome the student's interest in free expression, and the one-year suspension violated the student's First Amendment rights. The Court noted that the school's interest in regulation was diminished by the fact that the student's speech did not identify the school, did not target any member of the school community, and was transmitted through a personal cell phone to an audience consisting of her private circle of Snapchat friends. Comments during oral argument suggest the Court was particularly struck by the severity of the discipline issued as well. Careful factual analysis, in consultation with the board attorney, should occur when considering discipline of participants for off-campus activity. See sample administrative procedure 7:240-AP1, *Code of Conduct for Extracurricular Activities*.

[4] 105 ILCS 5/27-255(d)~~23.3~~, renumbered by P.A. 104-391.



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Extracurricular Drug and Alcohol Testing Program [5]

The District maintains an extracurricular drug and alcohol testing program in order to foster the health, safety, and welfare of its students. Participation in extracurricular activities is a privilege and participants need to be exemplars. The program promotes healthy and drug-free participation.

Each student and his or her parents/guardians must consent to having the student submit to random drug and alcohol testing in order to participate in any extracurricular activity. Failure to sign the District's *Consent to Participate in Extracurricular Drug and Alcohol Testing Program* form will result in non-participation.

If a test is *positive*, the student will not participate in extracurricular activities until after a *follow-up* test is requested by the Building Principal or designee and the results are reported. The Building Principal or designee will request a *follow-up* test after such an interval of time that the substance previously found would normally be eliminated from the body. If this *follow-up* test is negative, the student will be allowed to resume extracurricular activities. If a *positive* result is obtained from the *follow-up* test, or any later test, the same previous procedure shall be followed.

The Superintendent or designee shall develop procedures to implement this policy. No student shall be expelled or suspended from school as a result of any verified positive test conducted under this program other than when independent reasonable suspicion of drug and/or alcohol usage exists. This program does not affect the District policies, practices, or rights to search or test any student who at the time exhibits cause for reasonable suspicion of drug and/or alcohol use.

Performance Enhancing Drug Testing of High School Student Athletes [6]

The Illinois High School Association (IHSA) prohibits participants in an athletic activity sponsored or sanctioned by IHSA from ingesting or otherwise using any performance enhancing substance on its banned substance list, without a written prescription and medical documentation provided by a licensed physician who evaluated the student-athlete for a legitimate medical condition. IHSA administers a performance-enhancing substance testing program. Under this program, student athletes are subject to random drug testing for the presence in their bodies of performance-enhancing substances on the IHSA's banned substance list. In addition to being penalized by IHSA, a student may be disciplined according to Board policy 7:190, *Student Behavior*.

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[5] This program is optional. The U.S. Supreme Court upheld the constitutionality of a student activities drug testing policy that required all middle and high school students to consent to random urinalysis testing for drugs in order to participate in any extracurricular activity. Bd. of Educ. of Independent Sch. Dist. No. 92 v. Earls et al., 536 U.S. 822 (2002). This sample policy, as well as the procedures and forms implementing it, are based on the policy approved by the Seventh Circuit in Todd v. Rush County Schs., 133 F.3d 984 (7th Cir. 1998). Alternatively, this program may be limited to extracurricular athletic participants; if so, add the Drug and Alcohol Testing Program to policy 7:300, *Extracurricular Athletics*, and delete it from here.

[6] For a list of classes of banned substances, the testing program, and other related resources, see the IHSA Performance-Enhancing Drug Testing Policy in the *IHSA Handbook*, available online at: www.ihsa.org/about/constitution-by-laws-policies. ~~Sports Medicine website, www.ihsa.org/Resources/Sports-Medicine/Performance-Enhancing-Drugs-Steroid-Education.~~



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LEGAL REF.: Mahanoy Area Sch. Dist. v. B.L., ~~141 S.Ct. 2038~~594 U.S. 180 (2021).
Bd. of Educ. of Independent Sch. Dist. No. 92 v. Earls, 536 U.S. 822 (2002).
Vernonia Sch. Dist. 475 v. Acton, 515 U.S. 646 (1995).
Clements v. Bd. of Educ. of Decatur, 133 Ill.App.3d 531 (4th Dist. 1985).
Kevin Jordan v. O'Fallon THSD 203, 302 Ill.App.3d 1070 (5th Dist. 1999).
Todd v. Rush County Schs., 133 F.3d 984 (7th Cir. 1998).
105 ILCS 5/24-24~~,~~ and 5/27-255(d)~~23.3, and 25/2~~.

CROSS REF.: 5:280 (Duties and Qualifications), 6:190 (Extracurricular and Co-Curricular Activities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:300 (Extracurricular Athletics)

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# Students

## Exemption from Physical Education [1]

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act.[2] The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request.[3] Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting. [4]

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practice Act, prevents his or her participation in the physical education course. [5]

State law prohibits the Board from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District. [6]

A student who is eligible for special education may be excused from physical education courses in either of the following situations: [7]

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] An ISBE rule requires boards to have a policy defining the types of parental excuses that will be accepted in order for a student to be exempted from P.E. 23 Ill.Admin.Code §1.425(e), amended at 42 Ill.Reg. 11542-43. State or federal law controls this policy's content.

For elementary districts, delete ~~6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*~~ from the cross references of this sample policy.

[2] Medical Practice Act is found in 225 ILCS 60/; 23 Ill.Admin.Code §1.425(d).

[3] Required by 23 Ill.Admin.Code §1.425(d)(1) and (2)~~.~~. School boards must identify any evidence/support they will require for excuses they will deem appropriate. Before the board adopts this sample policy, it should have a conversation with the superintendent to discuss and review and/or amend the sample reasons for excusal offered in this sample policy. Topics for discussion include determining whether (a) the sample reasons are sufficient, (b) more reasons are needed, and/or (c) the sample reasons should be amended. These conversations should be based upon the community's needs.

[4] 105 ILCS 5/27-710~~6~~(b-5), renumbered~~added~~ by P.A. 104-3912~~-405~~; 23 Ill.Admin.Code §1.425(f). A note from clergy or a religious leader is unnecessary to excuse a student from the physical education components of physical education class during a period of religious fasting, and should not be requested by a district. Only a note from a student's parent/guardian is required.

[5] Required by 105 ILCS 5/27-710, renumbered by P.A. 104-3916 and 23 Ill.Admin.Code §1.425(d)(3).

[6] 105 ILCS 5/27-710(b), renumbered by P.A. 104-3916~~(b)~~; 23 Ill.Admin.Code §1.425(e)(6). See sample policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*, for a list of categories of students in grades 9-12 who may be excused from P.E. due to participation in school district athletic training, activities, or competitions.

[7] 105 ILCS 5/27-710(b), renumbered by P.A. 104-391 ~~6(b)~~ and 23 Ill.Admin.Code §1.425(e)(5)(A) and (B).



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1. He or she (a) is in grades 3-12, (b) his or her Individualized Educational Program/Plan (IEP) requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education must receive that service in accordance with his or her ~~Individualized Educational Program/Plan (~~IEP~~)~~. [8]

A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated in Board policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*. [9]

Students in grades 7 and 8 may submit a written request to the Building Principal to be excused from physical education courses because of his or her ongoing participation in an interscholastic or extracurricular athletic program.[10] The Building Principal will evaluate requests on a case-by-case basis.

The Superintendent or designee shall maintain records showing that the criteria set forth in this Board policy were applied to the student's individual circumstances, as appropriate. [11]

Students who have been excused from physical education shall return to the course as soon as practical.[12] The following considerations will be used to determine when a student shall return to a physical education course: [13]

1. The time of year when the student's participation ceases;
2. The student's class schedule; and
3. The student's future or planned additional participation in activities qualifying for substitutions for physical education as outlined in Board policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*. [14]

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[8] 105 ILCS 5/27-710(b), renumbered by P.A. 104-3916~~(b)~~.

[9] 105 ILCS 5/27-710, renumbered by P.A. 104-3916; 23 Ill.Admin.Code §1.425(e). Delete this sentence for elementary school districts.

[10] Optional. Id. See f/n 19 in sample policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*, for discussion of what constitutes an *interscholastic* or *extracurricular athletic program*. Delete this paragraph for high school districts.

For elementary or unit school boards that want to explain the meaning of *interscholastic or extracurricular athletic program*, insert the following option:

> Interscholastic or extracurricular athletic programs are organized school-sponsored or school-sanctioned activities for students that are not part of the curriculum, not graded, not for credit, generally take place outside of school instructional hours, and under the direction of a coach, athletic director, or band leader.

[11] 23 Ill.Admin.Code §1.425(e). Districts must maintain records showing that the criteria set forth in 105 ILCS 5/27-710, renumbered by P.A. 104-3916~~, amended by P.A. 100-465~~, was applied to the student's individual circumstances.

[12] 23 Ill.Admin.Code §1.425(e)(1)(A)-(C).

[13] Insert any additional criteria the board may want to use.

[14] Delete item #3 for elementary districts, move "and" to the end of sentence number 1, delete the semicolon at the end of number 2 and insert a period.



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LEGAL REF.: 105 ILCS 5/27-7106.
225 ILCS 60/, Medical Practice Act.
23 Ill.Admin.Code §1.420(p) and §1.425(d), (e).

CROSS REF.: 6:60 (Curriculum Content), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students)

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# Students

## Communicable and Chronic Infectious Disease [1]

A student with or carrying a communicable and/or chronic infectious disease has all rights, privileges, and services provided by law and the School Board's policies.[2] The Superintendent will develop procedures to safeguard these rights while managing health and safety concerns.

LEGAL REF.: 105 ILCS 5/10-21.11.
23 Ill.Admin.Code §§~~-~~1.610 and 226.300.
77 Ill.Admin.Code Part 690, Control of Notifiable Diseases and Conditions Code.
20 U.S.C. §1400 et seq., Individuals With Disabilities Education Improvement Act of 2004.
29 U.S.C. §794(a), Rehabilitation Act of 1973, Section 504.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] 105 ILCS 5/10-21.11 requires all boards to adopt a policy on the appropriate manner of managing children with chronic infectious diseases. State or federal law controls this policy's content. This policy concerns an area in which the law is unsettled in that competing interests (balancing the protection of the afflicted student's rights against the protection of the health and safety of the student body) have not been completely resolved.

[2] A student with a contagious disease is probably an ~~*handicapped*~~ *individual with a disability* under Section 504 of the Rehabilitation Act of 1973. 29 U.S.C. §794(a). See Sch. Bd. of Nassau Co. v. Arline, 480 U.S. 273 (1987) (teacher with tuberculosis was ~~handicapped~~ covered under Section 504); Thomas v. Atascadero Unified Sch. Dist., 662 F.Supp. 376 (C.D. Ca. 1986) (a child with AIDS was ~~a *handicapped person*~~covered under Section 504); Dist. 27 Cmty. Sch. Bd. v. Bd. of Educ. of the City of New York, 502 N.Y.S.2d 325 (1986).

Students with contagious diseases may also qualify for special education under the Individuals With Disabilities Education Improvement Act of 2004. 20 U.S.C. §1400 et seq. Each school district, independently or in cooperation with other districts, must provide a comprehensive program of special education that meets the needs of children from ages 3 through~~to~~ 21 with exceptional characteristics as identified in State law, specifically including physical or health impairments. 105 ILCS 5/~~Art.~~ 14.

Decisions to place a student in a class outside regular classes due to infectious disease must be based on medical evaluations indicating a need to protect the health and safety of others. Cmty. High Sch. Dist. 155 v. Denz, 124 Ill.App.3d 129 (2nd Dist. 1984).

Cases involving contagious diseases are highly fact-specific. Generally, the appropriate treatment of a student depends on the severity of the disease and the risk of infecting others, but in all cases, the board attorney should be consulted.


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# Students

## Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board policy 6:190, *Extracurricular and Co-Curricular Activities*. [1]
2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved. [2]
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered nurse, or a physician assistant. The ***Pre-Participation Physical Examination Form***, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness. [3]
4. The student must show proof of accident insurance coverage either by an insurance policy purchased through the District-approved insurance plan or a parent/guardian written statement that the student is covered under a family insurance ~~plan~~policy. [4]

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law controls this policy's content.

A comprehensive Student Handbook can provide notice to parents and students of the school's conduct rules, extracurricular and athletic participation requirements, and other important information. The building principal usually develops the Handbook, subject to review and approval by the superintendent and board.

Each board in a district that maintains any of grades 9 through 12 must have a *no pass-no play* policy. 105 ILCS 5/10-20.30. See sample policy 6:190, *Extracurricular and Co-Curricular Activities*, for complete details.

For purposes of clarity, the IASB uses a curricular-extracurricular dichotomy. All classes are included in the category *curricular* as well as what was formally known as *co-curricular*, e.g., band and choral performances that are a required part of the class. The category *extracurricular* includes all school-sponsored activities that are not a part of a student's educational program as reflected in the student's class schedule. Examples include football, cheerleading, French club, Key Club, and student government. Note that extracurricular activities may be curriculum-related or non-curriculum-related for purposes of determining access to school facilities under the federal Equal Access Act. See sample policy 7:330, *Student Use of Buildings - Equal Access.*

[2] At a minimum, schools should: (1) fully inform and warn students and their parents/guardians of risks inherent in a sport, (2) assist their understanding and appreciation of these risks, and (3) document the school's efforts. See sample exhibit 7:300-E1, *Agreement to Participate.* This form's provision concerning waiver of liability and hold harmless should be reviewed with the board attorney. The district may not be able to waive gross negligence or recklessness on its part, but the waiver language in the form serves to alert the student and his/her parents/guardians to the seriousness of potential injuries.

[3] Students participating in interscholastic athletics must have an annual physical exam. 23 Ill.Admin.Code §1.530(b)(2). Ill. High School Association (IHSA) by-law 2.150 requires schools to have on file for each student participating in interscholastic athletics a certificate of physical fitness issued by a licensed physician, physician assistant, or nurse practitioner not more than 395 days preceding any date of participation; a form is available on the IHSA website at: www.ihsa.org/resources/download-center~~ihsa.org/Resources/DownloadCenter.aspx~~.

[4] This item ensures that students are covered by insurance for medical expenses up to $50,000 (before the district's catastrophic accident insurance kicks in) and that students who are not covered by the district's catastrophic insurance are otherwise covered by insurance.



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5. The student must agree to follow all conduct rules and the coaches' instructions.
6. The student and his or her parents/guardians must provide written consent to random drug and alcohol testing pursuant to the Extracurricular Drug and Alcohol Testing Program. [5]
7. The student and his or her parents/guardians must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association),[6] and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about ~~the~~ Board~~'s concussion~~ policy 7:305, *Student Athlete Concussions and Head Injuries*. [7]

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105 ILCS 5/22-15 requires (with limited exceptions) each school district having grades 9-12 to maintain catastrophic insurance coverage for student athletes who sustain an accidental injury while participating in interscholastic athletic events sanctioned by IHSA that results in medical expenses in excess of $50,000. A district maintaining grades K-8 may, but is not required to, provide accident and/or health insurance on a group or individual basis for students injured while participating in any school-sponsored athletic activity. For more information see sample policy 4:100, *Insurance Management*.

[5] Optional; delete if the district does not have such a program. Be sure this provision is consistent with sample policy 7:240, *Conduct Code for Participants in Extracurricular Activities*, and sample administrative procedure 7:240-AP2, *Extracurricular Drug and Alcohol Testing Program*. The Seventh Circuit upheld the constitutionality of a high school's random drug testing program for students involved in extracurricular activities in Todd v. Rush County Schs., 133 F.3d 984 (7th Cir. 1998).

[6] Participants in an IHSA-sponsored or sanctioned athletic event are subject to testing for banned substances. For a list of banned substance classes~~,~~, the testing program, and other related resources, see the IHSA Handbook~~Sports Medicine website,~~ at: www.ihsa.org/about/constitution-by-laws-policies and www.ihsa.org/resources/download-center~~www.ihsa.org/Resources/SportsMedicine/PerformanceEnhancingDrugsSteroidEducation.aspx~~.

The sponsoring organization's rules/bylaws/policies ~~control~~ govern decisions related to transgender student participation in extracurricular athletic activities. See:

1. IESA Handbook: *Policy and School Recommendations for Transgender Participation* at: www.iesa.org/documents/handbook/IESA-Policies.pdf;
2. IHSA Handbook: Ppolicy #34, *Policy and School Recommendations for Transgender Participation*, at: www.ihsa.org/about/constitution-by-laws-policies~~www.ihsa.org/About-the-IHSA/Constitution-By-laws-Policies~~; and
3. SIJHSAA *Transgender Participation Policy* at: www.sijhsaa.com/images/stories/pdf/TRANSGENDER_PARICIPATION_POLICY_Revised_10-17-18.pdf.

For further information on accommodating transgender students, see sample administrative procedure 7:10-AP1, *Accommodating Transgender, Nonbinary, or Gender Nonconforming Students*. See also two Ill. State Board of Education non-regulatory guidance documents entitled *Supporting Transgender, Nonbinary and Gender Nonconforming Students* and *Sample District Policy and Administrative Procedures*, at: www.isbe.net/supportallstudents. Federal administrations have taken varying positions on whether transgender students can compete consistent with their gender identity; consult the board attorney for guidance on this evolving area of law.

[7] IHSA eligibility information and required forms are available at: www.ihsa.org/resources/download-center~~www.ihsa.org/Resources/Download-Center~~.

A district must include information concerning the board's concussion policy in any agreement, contract, code, or other written instrument that the district requires a student athlete and his or her parent(s) or guardian(s) to sign before participating in practice or interscholastic competition. 23 Ill.Admin.Code §1.530(b)(1). Sample exhibit 7:300-E1, *Agreement to Participate*, contains the requirements in this policy. In addition, the student and student's parent/guardian must sign a form approved by IHSA acknowledging receiving and reading written information on concussions. 105 ILCS 5/22-80(e).

The IHSA website contains many helpful resources, available at: www.ihsa.org/resources.~~e.g.: www.ihsa.org/Resources/Download-Center (see consent form under subhead Sports Medicine Forms) www.ihsa.org/Resources/SportsMedicine/PerformanceEnhancingDrugsSteroidEducation/IHSAPerformanceEnhancingSubstancePolicy.aspx (performance-enhancing drugs) www.ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx (concussions)~~

Concussion information is available from the Ill. Elementary School Assoc. at: www.iesa.org/activities/concussion.asp.



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The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, *Equal Educational Opportunities*, and (2) shall maintain the necessary records to ensure student compliance with this policy.

LEGAL REF.: 105 ILCS 5/10-20.30~~,~~ and 5/22-80~~, and 25/2~~.
23 Ill.Admin.Code §1.530(b).

CROSS REF.: 4:100 (Insurance Management), 4:170 (Safety), 6:190 (Extracurricular and Co-Curricular Activities), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:305 (Student Athlete Concussions and Head Injuries), 7:340 (Student Records)

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# Community Relations

## Parent Organizations and Booster Clubs

Parent organizations and booster clubs are invaluable resources to the District's schools. While parent organizations and booster clubs have no administrative authority and cannot determine ~~District~~ Board policy, the School Board welcomes their suggestions and assistance.

Parent organizations and booster clubs may be recognized by the Board and permitted to use the District's name, a District school's name, ~~or~~ a District school's team name, or any logo attributable to the District provided they first receive the Superintendent or designee's express written consent. Consent to use one of the above-mentioned names or logos will generally be granted if the organization or club has by-laws containing the following: [1]

1. The organization's or club's name and purpose, such as, to enhance students' educational experiences, to help meet educational needs of students, to provide extra athletic benefits to students, to assist specific sports teams or academic clubs through financial support, or to enrich extracurricular activities.
2. The rules and procedures under which it operates.
3. An agreement to adhere to all Board policies and administrative procedures.
4. A statement that membership is open and unrestricted, meaning that membership is open to all parents/guardians of students enrolled in the school, District staff, and community members.
5. A statement that the District is not, and will not be, responsible for the organization's or club's business or the conduct of its members, including on any organization or club websites or social media accounts.
6. An agreement to maintain and protect its own finances.
7. A recognition that money given to a school cannot be earmarked for any particular expense. Booster clubs may make recommendations, but cash or other valuable consideration must be given to the District to use at its discretion. The Board's legal obligation to comply with Title

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[1] For boards that want to require all parent organizations and booster clubs to have 501(c)(3) status, use the following paragraph:

> Parent organizations and booster clubs may be recognized by the Board and permitted to use the District's name, a District school's name, ~~or~~ a District school's team name, or any logo attributable to the District provided they first receive the Superintendent or designee's express written consent. Consent to use one of the above-mentioned names or logos will generally be granted if the organization or club is a 501(c)(3) that has submitted proof of its status and has by-laws containing the following:
>
> > A 501(c)(3) organization is an organization that qualifies for exemption from federal income tax because it is organized and operated exclusively for one or more of the following purposes: religious; charitable; scientific; testing for public safety; literary; educational; fostering national or international amateur sports competition (but only if none of its activities involve providing athletic facilities or equipment); or the prevention of cruelty to children or animals. For more information, see www.irs.gov/charities-and-nonprofits.



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IX by providing equal athletic opportunity for members of both genders will supersede an organization's or club's recommendation. [2]

Permission to use one of the above-mentioned names or logos may be rescinded at any time and does not constitute permission to act as the District's representative. At no time does the District accept responsibility for the actions of any parent organization or booster club regardless of whether it was recognized and/or permitted to use any of the above-mentioned names or logos.[3] The Superintendent shall designate an administrative staff member to serve as the recognized liaison to parent organizations or booster clubs. The liaison will serve as a resource person and provide information about school programs, resources, policies, problems, concerns, and emerging issues. Building staff will be encouraged to participate in the organizations.

CROSS REF.: 8:80 (Gifts to the District)

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[2] Booster clubs are ~~understandably~~ selective in their support. However, by accepting booster club assistance that creates vast gender differences, a board may face claims that it has violated Title IX. Title IX's focus is on equal funding opportunities, equal facility availability, similar travel and transportation treatment, comparable coaching, and comparable publicity. See 34 C.F.R. Part 106.

[3] Booster clubs present potential liabilities to a school district beyond loss of funds because they seldom are properly organized (they generally are not incorporated or otherwise legally recognized), carry no insurance, raise and handle large sums, and club members hold themselves out as agents of the school (after all, no funds could be raised but for the school connection). A disclaimer, such as the one presented here, may not be sufficient. A district may take several actions, after discussion with its board attorney, to minimize liability, such as adding a requirement to item 6 above that the club: (1) operate under the school's authority (activity accounts); or (2) be properly organized and demonstrate fiscal responsibility by being a 501(c)(3) organization, obtaining a bond, and/or arranging regular audits. Ultimately, the best way to minimize liability is to be sure that the district's errors and omissions insurance covers parent organizations and booster clubs.



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Morton High School

2423 S. Austin Boulevard

Cicero, Illinois 60804

May 27th, 2026

Attention: Superintendent Mr. Michael Kuzniewski

Mr. Kuzniewski:

The Morton Maintenance Department is having their annual picnic on Friday, August 7th 2026 at the Andrew Toman Grove #1 in North Riverside.

We hope you consider and approve of our picnic. The men and women in our department look forward to this picnic every year.

Thank you for your consideration.

Regards,

Gordon Gnat

# MORTON MAINTENANCE CONTINGENCY FUND

A NON-PROFIT ORGINIZATION FOUNDED IN 1937

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You are cordially invited to be our guest at the:

**Morton Maintenance Contingency Annual Picnic**

**Date:** Friday, August 7th, 2026

**Place:** Andre Toman Grove #1

2700 Des Plaines Avenue

North Riverside, IL

**Time:** 11am to Dusk

Hope to see you there,

Gordon Gnat (708)-829-8136

Paul Demauro

2423 SOUTH AUSTIN BOULEVARD, CICERO, ILLINOIS 60804