

Regular Meeting
Monday, September 14, 2026 6:00 PM

Council Chambers
City of Mendota Heights
1101 Victoria Curve
Mendota Heights, MN 55118

Agenda

1. Call Meeting to Order and Recite Pledge of Allegiance - 6:00 p.m.
Presenter: Sarah Larsen, School Board Chair
2. Approval of the Agenda
Presenter: Sarah Larsen, School Board Chair
3. Approval of the Consent Agenda
Presenter: Sarah Larsen, School Board Chair
 - 3.A. Approval of Minutes of the August 24, 2026 School Board Meeting
 - 3.B. Approval of Personnel Recommendations
 - 3.C. Administrative Review of Policy 511, Student Fundraising
 - 3.D. Administrative Review of Policy 706, Acceptance of Gifts
 - 3.E. Administrative Review of Policy 906, Community Notification of Predatory Offenders
 - 3.F. Second Reading of Policy 106, Equity
 - 3.G. Approval of July 2026 Accounts Payable Report
 - 3.H. Approval of July 2026 Treasurer's Report
 - 3.I. Approval of August 2026 Wire Transfers Report
4. Recognitions - 6:05 p.m.
Presenter: Peter Olson-Skog, Superintendent
5. Student Representatives' Report - 6:20 p.m.
Presenter: Aubrey McMahon and Clara Rebhan
6. Superintendent's Report - 6:30 p.m.
Presenter: Peter Olson-Skog, Superintendent
7. Presentation of Middle School Technology Update - 6:40 p.m.
Presenter: Cari Jo Drewitz, Director of Curriculum, Instruction, and Assessment; Tom Stukel, Assistant Director of Technology
8. Presentation of First Day of School Enrollment Report - 7:00 p.m.
Presenter: Peter Mau, Assistant Superintendent
9. Presentation of Levy Update - 7:10 p.m.
Presenter: Peter Olson-Skog, Superintendent
10. Adjournment - 7:35 p.m.
Presenter: Sarah Larsen, School Board Chair

School District 197
West St. Paul-Mendota Heights-Eagan Area Schools
Regular Meeting and Work Session
Monday, August 24, 2026
ISD 197 District Office, Mendota Heights, MN

A meeting of the School Board of Independent School District 197 was held on Monday, August 24, 2026 beginning at 5:00 p.m. pursuant to due notice.

The meeting was called to order by current School Board Chair Larsen at 5:00 p.m. The following School Board members were present: Tim Aune, Marcus Hill, Byron Schwab, Morgan Steele, Jon Vaupel, Randi Walz. School Board members absent: Sarah Larsen. Superintendent Peter Olson-Skog was present.

Also present for the meeting were: Peter Mau; Assistant Superintendent; Cari Jo Drewitz, Director of Curriculum, Instruction, and Assessment; Sara Lein, Director of Special Programs; Sara Blair, Director of Communications; Tye Michaels, Director of Human Resources; Brian Schultz, Director of Finance; Lisa Grathen, Director of Community Education.

Agenda

It was moved by Ms. Steele and seconded by Mr. Schwab to approve the agenda as presented.

Aye: Tim Aune, Marcus Hill, Byron Schwab, Morgan Steele, Jon Vaupel, Randi Walz
Nay: none

The motion carried (6-0).

Consent Agenda

It was moved by Mr. Aune and seconded by Mr. Hill to approve the consent agenda items as presented:

- Approval of the August 10, 2026 School Board Meeting Minutes
- Approval of Personnel Recommendations
- Approval of TRHS Boys' Soccer Field Trip
- Approval of TRHS Girls' Soccer Field Trip
- Approval of TRHS Girls' Swimming and Diving Field Trip
- Administrative Review of Policy 502, Search of Student Lockers, Desks, Personal Possessions, and Student's Person

Aye: Tim Aune, Marcus Hill, Byron Schwab, Morgan Steele, Jon Vaupel, Randi Walz
Nay: none

The motion carried (6-0).

Comments to the School Board

There was one comment to the School Board expressing gratitude to the board and administration for their welcoming and informative session for candidates running for School Board seats.

Referendum Update

Superintendent Olson-Skog presented an update on the district's budget outlook, the proposed capital project levy, and the statewide Permanent School Fund constitutional amendment appearing on the November 3, 2026 ballot. Administration explained that the amendment would change the Permanent School Fund's annual distribution method from interest and dividend earnings to 4.5% of the fund's three-year average value, without

creating a new tax or revenue source, and is estimated to provide District 197 with a relatively modest increase in revenue. The Board also reviewed how the statewide amendment differs from the local capital project levy, including the amount of revenue generated, taxpayer impact, and voting requirements. Administration emphasized that the two ballot questions are separate and that passage of the Permanent School Fund amendment would not eliminate the district's projected structural budget gap or replace the need for the local levy question.

Approval of 2026-2027 School Board Goals

Superintendent Olson-Skog presented the final draft of the 2026-2027 School Board Continuous Improvement Goals, which were developed by the Planning Committee and revised following Board input at the August 10, 2026 meeting. The goals focus on clarifying the school liaison role and related communication, conducting an evaluative review of the "197 School Board" webpage, and participating in educational sessions regarding the district's current use of technology. Each goal is aligned with district strategic priorities related to connection and trust, communication and collaboration, and innovation, with the intended outcomes of improving understanding, strengthening messaging, and increasing the Board's knowledge of technology use.

It was moved by Mr. Aune and seconded by Ms. Steele to approve the 2026-2027 School Board Goals as presented.

Aye: Tim Aune, Marcus Hill, Byron Schwab, Morgan Steele, Jon Vaupel, Randi Walz

Nay: none

The motion carried (6-0).

Approval of 2026-2027 Superintendent Goals

Superintendent Olson-Skog presented the 2026-2027 Superintendent goals, which were developed in alignment with the district's strategic framework, prior evaluation feedback, stakeholder input, and the Minnesota School Boards Association Superintendent Evaluation System. The goals focus on implementation of the district's strategic plan, communication and planning related to the capital project levy and long-term fiscal stability, and increased staff engagement through one-on-one interviews and site-based listening sessions if additional budget reductions are required. Each goal is connected to specific MSBA competencies related to governance, financial management, communication, and culture of cooperation.

It was moved by Mr. Aune and seconded by Ms. Steele to approve the 2026-2027 School Board Goals as presented.

Aye: Tim Aune, Marcus Hill, Byron Schwab, Morgan Steele, Jon Vaupel, Randi Walz

Nay: none

The motion carried (6-0).

Adjournment

It was moved by Mr. Schwab and seconded by Mr. Aune to adjourn the meeting at 6:01 p.m.

Aye: Tim Aune, Marcus Hill, Byron Schwab, Morgan Steele, Jon Vaupel, Randi Walz

Nay: none

The motion carried (6-0).

The next regularly scheduled School Board meeting of Independent School District 197 will be Monday, September 14, 2026 at 6:00 p.m. It will be held at the City of Mendota Heights Council Chambers, 1101

Victoria Curve, Mendota Heights, MN. *Please refer to the district website for possible changes to any meeting times/locations.*

Upon approval by the School Board, official minutes will be available at the District Office, 1897 Delaware Avenue, Mendota Heights, and on the district website. The full meeting materials are available for public inspection at the administrative offices of the school district and on the district website.

Sarah Larsen
School Board Chair

Jon Vaupel
School Board Clerk

TO: School Board Members

FROM: Tye Michaels, Director of Human Resources

DATE: September 14, 2026

SUBJECT: Personnel Recommendations

The following personnel items are recommended for approval at the School Board Meeting on September 14, 2026.

Licensed Employment

- Better, Olivia - 1.0 FTE ELA Teacher at Heritage E-STEM Magnet School at a salary of \$55,999.93 effective August 31, 2026
- Dodson, Jaime - 1.0 FTE Special Education Teacher at Moreland Arts and Health Science Magnet School at a salary of \$50,089.96 effective August 31, 2026
- Ehnstrom, Melyssa - 1.0 FTE Special Education Teacher at Heritage E-STEM Magnet School at a salary of \$65,985.20 effective August 31, 2026
- Hagge, Andrew - 1.0 FTE Physical Education Teacher at Heritage E-STEM Magnet School at a salary of \$50,089.96 effective August 31, 2026.
- Lang, Matthew - 0.96 FTE Physical Education Teacher at Garlough Environmental Magnet School at a salary of \$62,175.50 effective August 31, 2026
- Linden, Katherine - 1.0 FTE FACS Teacher at Two Rivers High School at a salary of \$104,400.46 effective August 31, 2026.
- O'Brien, Emily - 1.0 FTE Special Education Teacher at Pilot Knob Elementary School at a salary of \$77,921.56 effective August 31, 2026
- Regel, Kaitlyn - 0.6 FTE Art Teacher at Mendota Elementary School at a salary of \$30,053.98 effective August 31, 2026
- Richter, Jordan - 1.0 FTE Building Sub at Pilot Knob Elementary School at a salary of \$50,340.05 effective August 31, 2026
- Sorensen, Maria - 1.0 FTE Psychologist at Friendly Hills Middle School at a salary of \$50,089.96 effective August 31, 2026

Non-Licensed Employment

- Engel, Alexander - 3.75 hours per day Kitchen Assistant at Somerset Elementary School at an hourly rate of \$19.04 effective September 8, 2026
- Hannah, Anissa - 6.25 hours per day Special Education Paraprofessional at Mendota Elementary School at an hourly rate of \$23.92 effective September 8, 2026
- Hopkins, Christina - 3.75 hours per day Kitchen Assistant at Heritage E-STEM Magnet School at an hourly rate of \$19.04 effective September 8, 2026

- Kraemer, Laura - 3.75 hours per day Kitchen Assistant at Two Rivers High School at an hourly rate of \$19.04 effective September 8, 2026
- Nielson-Pierce, Apolonia - 6 hours per day Districtwide Kitchen Assistant Float at an hourly wage of \$19.04 effective September 8, 2026

Non-Licensed Resignation, Retirements, Terminations

- Heine, Bruce - Bus Driver, retirement effective July 30, 2026
- Radmer, Ann - Satellite Lead, retirement effective September 1, 2026
- White, Lucas - Special Education Paraprofessional, resignation effective August 30, 2026.
- Wilder, Kashonna - Special Education Paraprofessional, resignation effective August 26, 2026

Licensed Resignation, Retirements, Terminations

- Salzman, Amber - Physical Education Teacher, resignation effective September 3, 2026.

Licensed Leave of Absence

- Krienke, Allie - 4th Grade Teacher at Somerset Elementary School, unpaid leave of absence from October 19, 2026 through December 20, 2026



TO: School Board Members

FROM: Brian Schultz, Director of Finance

DATE: September 14, 2026

SUBJECT: Administrative Review of Policy 511, Student Fundraising

BACKGROUND

An administrative review of Policy 511, Student Fundraising, has been completed. The policy adheres to the district's processes and procedures currently in place. This policy was last reviewed in April of 2023.

School District 197 reviews its policies on a 3-year cycle unless otherwise required by law. Typically, recommended policy changes are brought to the school board for three readings, with approval at the third reading. However, when the administration is recommending minor or no changes to the policy, it is labeled as an "administrative review." Consistent changes the board has asked to be applied to policies are considered minor. One example is using more inclusive language such as using "parent/guardian" instead of just "parent."

When labeled an "administrative review" the policy is placed on the consent agenda for a single reading with a recommendation to approve the policy as presented. As a reminder, board members always have the opportunity to remove a policy from the consent agenda to discuss it as part of the main agenda.

The policy was also reviewed using the district's Four-Way Equity Test. This policy provides consistent expectations for fundraising activities in the district. When our schools and district choose to engage in fundraising activities it is important that we consider accessibility, diversity, equality of opportunity and inclusivity. All funds raised must be used to benefit all students of the group or school for which the funds were raised.

RESOLUTION

BE IT RESOLVED by School Board of School District 197 to approve Policy 511, Student Fundraising, as presented.



OPERATIONAL EXPECTATIONS

ISD 197 School Board

Students

Contact: Director of Finance

511 STUDENT FUNDRAISING

I. PURPOSE

The purpose of this policy is to address student fundraising efforts.

II. GENERAL STATEMENT OF POLICY

The school board recognizes a desire and a need by some student organizations for fundraising. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.

III. RESPONSIBILITY

- A. The building administrators shall be responsible for developing recommendations to the superintendent that will result in a level of activity deemed acceptable by employees, parents and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.
- B. All fundraising activities must be approved in advance by the administration. Participation in non-approved activities shall be considered a violation of school district policy.
- C. The superintendent shall be responsible for providing coordination of student fundraising throughout the school district as deemed appropriate.
- D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization and the community in a

responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.

- E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner.

IV. ANNUAL REPORT

The superintendent shall report to the school board, at least annually, on the nature and scope of student fundraising activities approved pursuant to this policy.

Legal References: Minn. Stat. § 120A.20 (Age Limitations; Pupils)
Minn. Stat. § 123B.09, Subd. 8 (Duties)
Minn. Stat. § 123B.36 (Authorized Fees)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)

POLICY ADOPTED:	December 14, 2009
POLICY REVIEWED/REVISED:	January 19, 2016; January 22, 2019; April 17, 2023
Monitoring Method:	Administrative Review
Monitoring Frequency:	Every three years



TO: School Board Members

FROM: Brian Schultz, Director of Finance

DATE: September 14, 2026

SUBJECT: Administrative Review of Policy 706, Acceptance of Gifts

BACKGROUND

An administrative review of Policy 706 has been performed and the current policy adheres to the district's processes and procedures currently in place. The district's current policy was reviewed against MSBA's model policy and continues to match that language. Based on this review, no changes are recommended at this time other than two minor updates to legal references. This policy was last updated in September of 2023.

School District 197 reviews its policies on a 3-year cycle unless otherwise required by law. Typically, recommended policy changes are brought to the school board for three readings, with approval at the third reading. However, when the administration is recommending minor or no changes to the policy, it is labeled as an "administrative review." Consistent changes the board has asked to be applied to policies are considered minor. One example is using more inclusive language such as using "parent/guardian" instead of just "parent."

When labeled an "administrative review" the policy is placed on the consent agenda for a single reading with a recommendation to approve the policy as presented. As a reminder, board members always have the opportunity to remove a policy from the consent agenda to discuss it as part of the main agenda.

The policy was also reviewed using the district's Four-Way Equity Test. Within the Strategic Framework, equity is specified as a core value of the district, further emphasizing our commitment to providing all students with equitable access to educational resources and opportunities. Gifts to the district help provide programming and educational opportunities and are directed toward helping all students achieve their personal goals and academic potential.

RECOMMENDED RESOLUTION

BE IT RESOLVED by the School Board of School District 197 to approve Policy 706, Acceptance of Gifts, as presented.



OPERATIONAL EXPECTATIONS

ISD 197 School Board

Non-Instructional Operations and Business Services

Contact: Director of Finance

706 ACCEPTANCE OF GIFTS

I. PURPOSE

The purpose of this policy is to provide guidelines for the acceptance of gifts by the school board.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to accept gifts only in compliance with state law.

III. ACCEPTANCE OF GIFTS GENERALLY

The school board may receive, for the benefit of the school district, bequests, donations or gifts for any proper purpose. The school board shall have the sole authority to determine whether any gift or any precondition, condition, or limitation on use included in a proposed gift furthers the interests of or benefits the school district and whether it should be accepted or rejected.

IV. GIFTS OF REAL OR PERSONAL PROPERTY

The school board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members. The resolution must fully describe any conditions placed on the gift. The real or personal property so accepted may not be used for religious or sectarian purposes.

V. ADMINISTRATION IN ACCORDANCE WITH TERMS

If the school board agrees to accept a bequest, donation, gift, grant, or device which contains preconditions, conditions or limitations on use, the school board shall administer

it in accordance with those terms. Once accepted, a gift shall be the property of the school district unless otherwise provided in the agreed upon terms.

Legal References: Minn. Stat. § 123B.02, Subd. 6 (General Powers of Independent School Board)
Minn. Stat. § 465.03 (Gifts to Municipalities)

Cross References:

POLICY ADOPTED:	December 14, 2009
POLICY REVIEWED/REVISED:	March 20, 2017; February 18, 2020; September 18, 2023
Monitoring Method:	Administrative Review
Monitoring Frequency:	Every three years



TO: School Board Members

FROM: Sara Blair, Director of Communications

DATE: September 14, 2026

SUBJECT: Administrative Review of Policy 906, Community Notification of Predatory Offenders

BACKGROUND

An administrative review of Policy 906, Community Notification of Predatory Offenders, has been performed. The district's current policy was reviewed against the MSBA model policy and continues to match that language. The only changes to the model policy were the reordering of definitions and reformatting of existing policy language. This policy was last reviewed in September of 2023.

School District 197 reviews its policies on a 3-year cycle unless otherwise required by law. Typically, recommended policy changes are brought to the school board for three readings, with approval at the third reading. However, when the administration is recommending minor or no changes to the policy, it is labeled as an "administrative review." Consistent changes the board has asked to be applied to policies are considered minor. One example is using more inclusive language such as using "parent/guardian" instead of just "parent."

When labeled an "administrative review" the policy is placed on the consent agenda for a single reading with a recommendation to approve the policy as presented. As a reminder, board members always have the opportunity to remove a policy from the consent agenda to discuss it as part of the main agenda.

This policy was also reviewed using the district's 4-Way Equity Test. Policy 906 seeks to protect all students regardless of race, gender, gender identity, sexual orientation, socioeconomic status, ability, home or first language, religion, national origin, age, or physical appearance. Policy 906 outlines a clear and concise plan to ensure notification of known predatory offenders who are moving into the district is carried out with the involvement of district and school administration as well as any adults who interact with students such as coaches, paraprofessionals, custodians, coaches, and before- and after-school care providers.

RECOMMENDED RESOLUTION

BE IT RESOLVED by the School Board of School District 197 to approve Policy 906, Community Notification of Predatory Offenders, as presented.



OPERATIONAL EXPECTATIONS

ISD 197 School Board

School District-Community Relations

Contact: Director of Communications

906 COMMUNITY NOTIFICATION OF PREDATORY OFFENDERS

I. PURPOSE

The purpose of this policy is to assist school administrators and staff members in responding to a notification by a law enforcement agency that a convicted predatory offender is moving into the school district so that they may better protect individuals in the school's care while they are on or near the school district premises or under the control of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide information to staff regarding known predatory offenders that are moving into the school district so that they may monitor school premises for the safety of the school, its students, and employees. Staff will be notified as appropriate and have access to Offender Fact Sheets.
- B. The superintendent, in cooperation with appropriate school transportation officials, will evaluate bus routes and bus stops. Bus drivers will have access to Offender Fact Sheets. If necessary, bus stops may be moved if they place children in close proximity to a predatory offender who has been convicted of crimes against children of similar ages.
- C. The superintendent, in conjunction with the building principal or designee, shall prepare or provide safety information for distribution to students regarding protecting themselves from abuse, abduction, or exploitation. The school district will prepare a list of available resources. Staff will provide safety information to students on how to protect themselves against abuse, abduction, or exploitation. School officials may ask their police liaison officer or local law enforcement officials for assistance in providing instruction to staff and students.

- D. Minnesota Statutes, section 244.052, as amended, allows law enforcement agencies to disclose information about certain predatory offenders when they are released into the community. The information disclosed and to whom it is disclosed will depend upon their assessment of the level of risk posed by the predatory offender.**

III. DEFINITIONS

- ~~A. The “Sex Offender Community Notification Act,” Minn. Stat. § 244.052, as amended, allows law enforcement agencies to disclose information about certain predatory offenders when they are released into the community. The information disclosed and to whom it is disclosed will depend upon their assessment of the level of risk posed by the predatory offender.~~
- ~~B. “Risk Level Assessment” is the level of danger to the community as established by the Minnesota Department of Corrections following a review by a committee of experts. The level of risk assigned to a soon-to-be-released offender determines the scope of notification. (Minn. Stat. § 244.052, Subds. 2, 3)~~
- ~~C. “Risk Levels”~~
- ~~1. “Level I” – Risk Level I is assigned to a predatory offender whose risk assessment score indicates a low risk of reoffense.~~
 - ~~2. “Level II” – Risk Level II is assigned to a predatory offender whose risk assessment score indicates a moderate risk of reoffense.~~
 - ~~3. “Level III” – Risk Level III is assigned to a predatory offender whose risk assessment score indicates a high risk of reoffense. (Minn. Stat. § 244.052, Subd. 3(e))~~
- ~~D. “Notification or Disclosure by Law Enforcement Agency”~~
- ~~1. Risk Level I – The local law enforcement agency may disclose certain information to other law enforcement agencies and to any victims of or witnesses to the offense committed by the offender. There will be no disclosure to school districts.~~
 - ~~2. Risk Level II – In addition to those notified in Level I, a law enforcement agency may notify agencies and groups the offender is likely to encounter~~

~~that the offender is about to move into the community and provide to those agencies and groups an Offender Fact Sheet on the offender. School districts, private schools, day care centers, and other institutions serving those likely to be victimized by the predatory offender are included in a Level II notification.~~

- ~~3. Risk Level III—In most cases, the local law enforcement agencies will hold a community meeting and distribute an Offender Fact Sheet with information concerning and a photograph of the soon-to-be-released Level III offender. (Minn. Stat. § 244.052, Subd. 4)~~

~~E. “Offender Fact Sheet” is a data sheet compiled by the Department of Corrections or local law enforcement agency. The Offender Fact Sheet contains both public and private data including a photograph and physical description of the predatory offender, as well as the general location of the offender’s residence.~~

- ~~1. A local law enforcement agency will generally provide Offender Fact Sheets for Level II predatory offenders directly to the school district.~~
- ~~2. Level III Offender Fact Sheets will be distributed at a community meeting conducted by the local law enforcement agency.~~

~~F. “Law enforcement agency” means the law enforcement agency having primary jurisdiction over the location where the offender expects to reside upon release. (Minn. Stat. § 244.052, Subd. 1(3))~~

~~G. “Criminal history conviction data” is public data on a convicted criminal which is compiled by the State Bureau of Criminal Apprehension (BCA). (Minn. Stat. § 13.87)~~

A. “Criminal history conviction data” is public data on a convicted criminal which is compiled by the State Bureau of Criminal Apprehension (BCA). (Minn. Stat. § 13.87)

B. “Law enforcement agency” means the law enforcement agency having primary jurisdiction over the location where the offender expects to reside upon release. (Minn. Stat. § 244.052, Subd. 1(3))

C. “Notification or Disclosure by Law Enforcement Agency”

1. **Risk Level I** – The local law enforcement agency may disclose certain information to other law enforcement agencies and to any victims of or witnesses to the offense committed by the offender. There will be no disclosure to school districts.
 2. **Risk Level II** – In addition to those notified in Level I, a law enforcement agency may notify agencies and groups the offender is likely to encounter that the offender is about to move into the community and provide to those agencies and groups an Offender Fact Sheet on the offender. School districts, private schools, day care centers, and other institutions serving those likely to be victimized by the predatory offender are included in a Level II notification.
 3. **Risk Level III** – In most cases, the local law enforcement agencies will hold a community meeting and distribute an Offender Fact Sheet with information concerning and a photograph of the soon-to-be-released Level III offender. (Minn. Stat. § 244.052, Subd. 4)
- D. “Offender Fact Sheet”** is a data sheet compiled by the Department of Corrections or local law enforcement agency. The Offender Fact Sheet contains both public and private data including a photograph and physical description of the predatory offender, as well as the general location of the offender’s residence.
1. A local law enforcement agency will generally provide Offender Fact Sheets for Level II predatory offenders directly to the school district.
 2. Level III Offender Fact Sheets will be distributed at a community meeting conducted by the local law enforcement agency.
- E. “Risk Level Assessment”** is the level of danger to the community as established by the Minnesota Department of Corrections following a review by a committee of experts. The level of risk assigned to a soon-to-be-released offender determines the scope of notification. (Minn. Stat. § 244.052, Subds. 2, 3)
- F. “Risk Levels”**
1. **“Level I”** – Risk Level I is assigned to a predatory offender whose risk assessment score indicates a low risk of reoffense.

2. **“Level II” – Risk Level II is assigned to a predatory offender whose risk assessment score indicates a moderate risk of reoffense.**
3. **“Level III” – Risk Level III is assigned to a predatory offender whose risk assessment score indicates a high risk of reoffense. (Minn. Stat. § 244.052, Subd. 3(e))**

IV. PROCEDURES

A. Level II Notification

In keeping with the statutorily designated purpose that Offender Fact Sheets are to be used by staff members to secure the school and protect individuals in the school district's care while they are on or near the school district's premises or under the control of the school district, the school district will take the following steps:

1. The superintendent shall notify the law enforcement agencies within the school district that all appropriate Level II and Level III notifications are to be provided at least to the superintendent of schools.
2. Upon notification of the release of a Level II predatory offender, the superintendent shall forward the Offender Fact Sheet to all building principals and central office administrators. This would include transportation, food service, and buildings and grounds supervisors.
3. Principals of schools in close proximity to the Level II predatory offender's residence shall meet with staff and show the Offender Fact Sheet to persons within the buildings who supervise students or who would be in a position to observe if the Level II offender was in or around the school. This includes, but is not limited to, administrators, teachers, coaches, paraprofessionals, custodians, clerical and office workers, food service workers, playground monitors, before- and after-school care workers, volunteers, and transportation providers.
4. The school district shall request criminal history conviction data on the Level II predatory offender from its local law enforcement agency. On a case-by-case basis, the superintendent may determine whether to send a communication to parents/guardians with general information regarding release of the Level II offender. A copy of the Offender Fact Sheet and/or a copy of the criminal history conviction data that the school district obtained

from its local law enforcement agency may be included with the letter to parents/guardians or made available at the school for review by parents/guardians. The Offender Fact Sheet contains data classified as private or not public under Minnesota law and may only be distributed or made available to parents/guardians, students, or others outside the school district if it determines the release is for the purpose of securing the schools and protecting individuals under the school district's care while they are on or near school premises.

5. The building administrator shall cause the Offender Fact Sheet to be posted in each building in an area accessible to staff and employees but not the general public unless a determination has been made that public posting will help secure the school or protect students.
6. The school district shall not distribute or provide access to Level II Offender Fact Sheets to parents/guardians, students, or others outside the school district unless a determination has been made that dissemination of the data will help secure the school or protect students.

B. Level III Notification

1. The superintendent shall notify the law enforcement agencies within the school district that all Level III notifications of community meetings are to be provided to the superintendent of schools.
2. When a Level III predatory offender is released into a community, generally the local law enforcement agency will notify the school district of the time and location of the community meeting at which the Level III Offender Fact Sheet will be distributed to the community.
3. When the school district receives this information, the superintendent shall determine on a case-by-case basis whether the school district will notify parents/guardians and students of the time, date, and location of the community meeting.
4. When notified of a Level III predatory offender community meeting the superintendent or another school district administrator designated by the superintendent shall attend the community notification meeting.

5. When the school district receives information that a Level III predatory offender is moving into the school district, in addition to following the procedures specified above, the school district shall follow the procedures outlined for a Level II notification.
6. If the predatory offender is participating in programs offered by the school district that require or allow the person to interact with children other than the person's children, the superintendent, in conjunction with the school principal, shall notify parents/guardians of children in the school district of the contents of the Offender Fact Sheet.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 244.052 (Community Notification)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 U.S.C. 20901 *et seq.* (Jacob Wetterling, Megan Nicole Kanka, and Pam Lychner Sex Offender Registration and Notification Program)
Minnesota Department of Administration Advisory Opinion: 98-004

Cross References: School District Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
School District Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
School District Policy 515 (Protection and Privacy of Pupil Records)
School District Policy 903 (Visitors to School District Buildings and Sites)

POLICY ADOPTED:	December 14, 2009
POLICY REVIEWED/REVISED:	November 21, 2016; February 18, 2020; September 18, 2023
Monitoring Method:	Administrative Review
Monitoring Frequency:	Once every three years



TO: School Board Members

FROM: Peter Mau, Assistant Superintendent

DATE: September 14, 2026

SUBJECT: Second Reading of Policy 106, Equity

BACKGROUND

A review of Policy 106, Equity, has been performed and the policy adheres to the district's processes and procedures currently in place. This district-specific policy was established in 2023 and mandated for annual review in 2025 and beyond. The board was presented with a first reading of the policy at their August 24th board meeting.

Upon review, the only recommendation is for the policy to be revised from an annual review to a triennial review, in alignment with the majority of the other School District 197 policies.

This policy was reviewed using the district's Four-Way Equity Test, to which it is highly aligned because the policy itself is designed to establish equity as a guiding principle for governance, resource allocation, instruction, staffing, family engagement, and student outcomes. In fact, the policy explicitly incorporates the Four-Way Equity Test as a required framework for future policy review and decision-making.

RECOMMENDED RESOLUTION

None at this time. This policy will be brought back for a final reading during a future meeting.



OPERATIONAL EXPECTATIONS

ISD 197 School Board

School District

Contact: Assistant Superintendent

106 EQUITY

I. PURPOSE

The purpose of this policy is to ensure equity and inclusion for every student, staff, and family member in School District 197. Additionally, this policy establishes equity as an essential value in our governance, leadership, policies, programs, operations, and practices.

As our District strategic framework states, we believe:

People thrive when they feel connected, trusted and affirmed.

To that end, this policy will make it a priority to create the conditions so that every student, staff, family and School District community member feels a sense of belonging, and that they are valued and heard.

Our diversity makes us stronger.

To that end, this policy serves to affirm this belief by recognizing the value of a wide range of perspectives and lived experiences and their important contributions to our School District community.

We are all accountable for removing barriers and creating equitable systems.

Through this policy, the school board recognizes the historical legacy and compounding impact of the systems, structures and practices that have created and continue to afford advantages to some groups while further marginalizing and perpetuating inequities for others.

Therefore, we seek the elimination of inequity in our systems, structures and practices as a School District. We recognize that the responsibility for ensuring equitable access, opportunities, participation and outcomes falls on the adults in the system.

II. GENERAL STATEMENT OF POLICY

School District 197 is on an equity journey. While there has been work done previously and

some progress has been made, there remains much to do.

The School District is committed to equitable access and opportunities for all members of our School District community, including students, families and staff.

Creating equitable access and opportunities is dependent upon having inclusive policies and practices that represent all students, and providing each student increased access to and creating meaningful participation in high-quality learning experiences where each student realizes positive outcomes. Educational equity benefits everyone and prepares all students to thrive in a racially and culturally diverse local, national and global community.

School District 197 is committed to the success of every student in each of our schools. The school board recognizes the history of academic, discipline, and social-emotional disparities that have occurred in many schools across our country based on race and ethnicity, language, immigration status, socioeconomic status, sex, and gender identity and sexual orientation (2SLGBTQ+ status). The academic and discipline gaps are contrary to the fact that all students can learn and succeed in our schools, and they are unacceptable if we are to meet our School District mission of caring relationships, equitable practices and high achievement for all. Student outcomes must not be predictable based on student demographics or school attended.

The school board also recognizes that it is the responsibility of its administration and staff to remove barriers and create systems to ensure educational equity, which will require the allocation and reallocation of resources. School District 197 will actively work to interrupt, dismantle, and eliminate racism and other forms of inequity by identifying, acknowledging, confronting and disrupting beliefs and systems that marginalize children and their families. This work will be informed by evidence, including research, data, and the voices of marginalized communities.

The school board further recognizes that every student deserves a responsive, affirming and inclusive learning environment in which their cultural norms and experiences are valued and contribute to successful academic and social-emotional outcomes. School District 197 recognizes the value in validating a student's own understanding of themselves, their identity, their culture, and their experiences in our schools.

III. DEFINITIONS

“2SLGBTQ+” is an acronym that stands for Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer or Questioning and additional sexual orientations and gender identities while the plus reflects the countless affirmative ways in which people choose to self-identify.

“Equity” means giving each person the (individualized) opportunities and access they need to be successful. This is different from equality, which means giving each person equal (the same) opportunities and access without recognition of their unique needs.

“Educational equity” means the condition of justice, fairness and inclusion in our systems of education so that all students (including those who are a part of traditionally marginalized communities) have access to the opportunities to learn and develop to their fullest potentials.

“Culturally affirming” means treating others’ culture and experiences with respect and high regard in order to affirm their value. This is done through practices, behaviors and policies that thoroughly acknowledge and proactively seek to affirm students’ cultural identities and cultural assets as integral to their positive self-concept and their academic and social well-being.

“Culturally responsive” means having the ability to understand cultural differences, recognize potential biases, and look beyond differences to work productively with children, families, and communities whose cultural contexts are different from one’s own.

“Disparity” means a noticeable and usually significant difference or dissimilarity.

“Gender identity” means a person’s deeply held knowledge of their own gender, which can include being a man, woman, or another gender. Gender identity is an innate part of a person’s identity. One’s gender identity may or may not align with society’s expectations with the sex they were assigned at birth (male, female, or intersex). In School District 197, individuals are encouraged to use their self-identified name and pronouns.

“Institutional racism” means the biases that may be built into the policies, practices, and processes of institutions. These systemic biases discriminate against and disadvantage people of color through unwitting prejudice, ignorance, thoughtlessness or racial stereotyping. As a result, these systemic biases create different and predictable outcomes for different racial groups, typically maintaining an advantage for white individuals and simultaneously maintaining a disadvantage for individuals of color.

“Marginalize” means to treat as insignificant or unimportant or inferior. It involves social exclusion that results from a group having less access or opportunity than other groups.

“Racial consciousness” means understanding multiple theories of race and ethnicity, including but not limited to racial formation, processes of racialization, and intersectionality. Racial consciousness, in regard to intersectionality, means understanding the impact of the intersection of race and ethnicity with other forms of difference, including socioeconomic status, sex, gender identity and sexual orientation (2SLGBTQ+ status), religion, national origin, immigration status, language, ability, and age.

“School culture” means the shared beliefs, norms, and values among the members of the school which can be observed from the behaviors of the members.

IV. COMMITMENTS

- A. **Diverse Classrooms and Schools:** School District 197 commits to promoting equity in educational programs and extracurricular activities. Student representation in our classrooms and programs should reflect the diversity of our schools. This includes socioeconomic status, sex, gender identity and sexual orientation, religion, national origin, immigration status, language, ability, and age.
- B. **Teacher and Leader Quality and Diversity:** School District 197 commits to recruiting, hiring, and retaining a diverse, culturally responsive, and equity-minded workforce. This includes ongoing professional development focused on equity, gender inclusion, racial consciousness, and cultural responsiveness.
- C. **Equitable Resource Allocation:** School District 197 commits to prioritizing the allocation of resources, including but not limited to, curriculum, facilities, staffing, support services, technology, transportation, and activities, in a manner that ensures all students, including historically marginalized students, have the access and opportunity necessary to succeed.
- D. **Equitable Curriculum, Instruction and Assessment:** Aligned to our curriculum review cycle, School District 197 commits to selecting and implementing curriculum that is culturally relevant and representative of our student population. We also commit to including equity in the rubrics used in our decision-making process for curriculum adoption. School District 197 commits to culturally affirming, inclusive, and responsive instructional practices and to equitable assessment and grading practices that foster motivation, are bias-resistant, and accurately reflect student learning.
- E. **Equitable Learning in Classroom and Other School Environments:** School District 197 commits to culturally affirming, inclusive, and responsive community building and behavior management practices. Our physical spaces and routines will be reflective of the diversity of our students' identities. We also commit to building strong, supportive relationships with each student while holding them accountable to high expectations. School District 197 commits to behavior support and discipline practices that reduce disparities in suspensions. When there is harm, we commit to interrupting the harm regardless of the intent, while also committing to restoring relationships within the classroom and school.
- F. **Equitable Student Leadership and Voice:** School District 197 commits to seeking to gather and understand student perspectives (including those from historically marginalized groups) in decision-making processes, creating spaces for student groups, and providing leadership opportunities.
- G. **Equitable Family and Community Partnerships:** School District 197 commits to building two-way linguistic and cultural bridges between the School District and the various communities it serves. We will seek representation reflective of our student

demographics on District advisory committees, provide spaces for family groups, provide cultural liaisons, provide family education, and provide interpretation and translation tools and resources. We commit to using these resources to better understand the perspectives, goals, and priorities of the communities we serve and to seek ongoing input and feedback.

V. **SHARED RESPONSIBILITIES & ACCOUNTABILITY**

School District 197 believes education is a shared responsibility among staff, students, families, and the community.

- A. **School Board:** The school board will ensure that educational equity efforts are in alignment with the District strategic framework. The school board will provide and allocate resources for educational equity. The school board will hold the superintendent accountable for annual progress toward the commitments of this policy. The school board will hold the superintendent accountable for supporting staff in implementing this policy. The school board will review and update District policies in accordance with the four-way equity test:
 - i. How does this help to provide opportunities for all students, including students who have historically been underserved, underrepresented, or disadvantaged by the current system?
 - ii. How does this help to ensure equitable access for all?
 - iii. How does this help to eliminate barriers (structural, process, financial, etc) based on race and ethnicity, language, immigration status, ability, socioeconomic status, sex, or gender identity and sexual orientation (2SLGBTQ+ status)?
 - iv. How does this ensure the same rigorous standards for academic performance exist for all students?
- B. **Superintendent:** The superintendent shall create procedures and guidelines for the implementation of this policy. Annually, the superintendent or designee, will provide a report to the school board regarding progress on the commitments outlined in this policy. Progress will also be communicated to the community in the District's annual report. In addition to the annual report, the superintendent will ensure ongoing communication with families and the broader community about the District's equity initiatives related to its strategic framework and the commitments in this policy. The superintendent will hold administration accountable for making progress on the commitments. The superintendent will require each site and the District to set annual equity goals. The superintendent will actively cultivate a School District culture that prioritizes equity and recognizes, responds to, and remedy inequities in its practices and systems. The superintendent will provide support to staff responsible for implementing this policy and hold

administration accountable to supporting staff in the implementation of this policy.

- C. **Administration:** District and site administration will actively cultivate department and school cultures that prioritize equity and recognize, respond to, and remedy inequities in its practices and systems. Administration will support staff in implementing this policy. District and site administration will set annual equity specific goals and action plans and report out progress and results to the superintendent or designee. District and site administration will engage in ongoing equity professional development aimed at increasing their cultural awareness and their ability to be culturally responsive and equity-minded. Administration will provide and align resources to the commitments in this policy and the goals and action plans of sites and District departments. District and site administrators will regularly seek the input and perspectives that reflect the diversity of students in the School District. Administration will strive to recruit, hire and retain culturally responsive and equity-minded staff whose backgrounds and experiences are reflective of student demographics in the District.
- D. **School District Staff:** School district staff, including administration, will, within the parameters of their various duties and responsibilities, adhere to and execute the equity-based plans developed to meet the commitments named in this policy. School District staff will demonstrate the values outlined by this policy as they go about their daily work. School District staff will actively contribute to the efforts of their site or department in meeting its annual equity goal. School District staff will engage in ongoing equity professional development aimed at increasing their cultural awareness and their ability to be culturally responsive and equity-minded. School District staff are further responsible for making suggestions to the appropriate authority to improve the ability of the District to live up to the commitments named in this policy.
- E. **Students:** Students are partners in their academic achievement and personal growth. Students can demonstrate this partnership by providing feedback to the District, advocating for themselves, taking ownership of their learning, growing toward their goals, supporting the learning environment, and making positive contributions to the school culture.

School District 197 acknowledges the important role of student voice and student leadership. Through intentional inclusion and engagement, students will be encouraged to regularly share their voice and leadership as the District actively works to create more equitable systems and opportunities.

- F. **Families and Community:** Parents/guardians are responsible for ensuring students attend school. The District is responsible for encouraging ongoing partnerships with families and communities that reflect its diversity. Parents/guardians are encouraged to partner with schools and school staff in

culturally meaningful ways. School District 197 will encourage partnership through opportunities to volunteer, ongoing communication, parent/guardian education, and opportunities for parent/guardian participation in decision-making. We will further support community connections and collaborations with groups and organizations that reflect the diversity of our students.

VI. RELATED POLICIES

It is the policy of the District to maintain a safe and supportive learning and educational environment that is free from harassment, intimidation, violence, and/or bullying and free from discrimination.

Complaints alleging discrimination, harassment, violence or bullying should be made according to the procedures in the policies below. For more information about Equal Education Opportunity, including information about complaints alleging violations, refer to Policy 102. For information about the types of conduct that violate the School District's policy on harassment and violence and the District's procedures for addressing such complaints, refer to the School District's policy on harassment and violence (Policy 413). For information about the types of conduct that violate the School District's policy on bullying and the school district's procedures for addressing such complaints, refer to the District's policy on bullying (Policy 514).

For information about the types of conduct that violate the District's sex discrimination policies and procedures for complaints, refer to Policy 522. For information about the types of conduct that constitute disability discrimination and how to make a complaint, refer to District Policies 402 and 521. Questions related to District Policy 401 Equal Employment Opportunity should be referred to the Director of Human Resources.

VII. DISSEMINATION OF POLICY

- A. This policy shall be given to each school district employee at the time of initial employment with the school district.
- B. The school district will develop a method for the regular review of this policy by all employees.
- C. This policy shall be referenced in the family handbook and the student rights and responsibilities handbook.

References:

Minnesota Department of Education's Equity Commitments
Minnesota Professional Educator Licensing and Standards Board's
Standards of Effective Practice

Cross References:

District Policy 102 Equal Education Opportunity
District Policy 401 Equal Employment Opportunity
District Policy 402 Disability Nondiscrimination

District Policy 413 Harassment & Violence
District Policy 503 Student Attendance
District Policy 514 Bullying Prohibition
District Policy 521 Student Disability Nondiscrimination
District Policy 522 Title IX Sex Nondiscrimination Policy,
Grievance, Procedures and Process

POLICY ADOPTED:	August 21, 2023
POLICY REVIEWED/REVISED:	August 18, 2025
Monitoring Method:	Administrative Review
Monitoring Frequency:	Annually Once every three years

July 2026 Check Register

NUMBER	AMOUNT	DATE	VENDOR
303395	-2381.55	07/29/2026	SQUIRES WALDSPURGER & MACE PA
303686	-880	07/30/2026	METZ, MARTHA
304033	210421.25	07/01/2026	APPLE FINANCIAL SERVICES
304034	137060	07/01/2026	APPLE INC
304035	217495.15	07/01/2026	HEALTHPARTNERS, INC
304036	10332.66	07/01/2026	INTEGRATED SYSTEMS CORPORATION
304037	91	07/02/2026	DISTRICT LODGE # 737 IAMAW
304038	1048	07/02/2026	IUOE #70
304039	149.56	07/02/2026	LVNV FUNDING LLC
304040	1120	07/02/2026	MN TEAMSTERS LOCAL #320
304041	100	07/02/2026	RANGE CREDIT BUREAU INC
304042	246.71	07/02/2026	WI SCTF
304043	1047	07/09/2026	ASPI SOLUTIONS INC
304044	4526.95	07/09/2026	BIX PRODUCE CO
304045	9758.89	07/09/2026	BRYAN ROCK PRODUCTS INC
304046	7941.4	07/09/2026	BUSINESS ESSENTIALS
304047	24180.38	07/09/2026	COMMERCIAL TRUCK & TRAILER REPAIR INC
304048	312.8	07/09/2026	DAKOTA COUNTY ENVIRO RESOURCES DEPT
304049	136	07/09/2026	DIETZ, ELOISE
304050	120	07/09/2026	DREHMEL, STELLA
304051	819.64	07/09/2026	ECKROTH MUSIC
304052	77.45	07/09/2026	GERTENS
304053	13657	07/09/2026	GREAT RIVER GREENING
304054	1321.36	07/09/2026	IMPERIAL DADE
304055	2000	07/09/2026	INFINITE HEALTH COLLABORATIVE
304056	2638.62	07/09/2026	JORGENSEN CONSTRUCTION INC
304057	27.62	07/09/2026	JOSTENS

304058	73.99	07/09/2026	JW PEPPER & SONS INC
304059	16961.47	07/09/2026	KELLY SERVICES INC
304060	2500	07/09/2026	KREMER SERVICES, LLC
304061	9366.91	07/09/2026	LOFFLER COMPANIES
304062	356.53	07/09/2026	LOFFLER COMPANIES INC
304063	480	07/09/2026	MARZINSKE, NAOMI
304064	2016	07/09/2026	METRO EAST CONFERENCE
304065	4353	07/09/2026	MIDWEST MACHINERY CO
304066	9000	07/09/2026	MORRIS LEATHERMAN COMPANY
304067	80	07/09/2026	NAMEN, VALARIE
304068	144	07/09/2026	NESSIM & ASSOCIATES
304069	611.42	07/09/2026	NORTH CENTRAL BUS & EQUIP INC
304070	387	07/09/2026	OCCUPATIONAL HEALTH CENTERS OF MN PC
304071	3094.4	07/09/2026	QUINN VIOLINS
304072	131.2	07/09/2026	RECYCLE TECHNOLOGIES INC
304073	5240	07/09/2026	SAYOO TRANSPORTATION LLC
304074	1861.08	07/09/2026	ST PAUL BEVERAGE SOLUTIONS LLC
304075	626.75	07/09/2026	TRIO SUPPLY COMPANY
304076	59500	07/09/2026	UNITY TRANSPORTATION LLC
304077	321.96	07/09/2026	VESTIS GROUP INC
304078	80	07/09/2026	WELSH, NICKIE
304079	601.25	07/09/2026	ZAHL PETROLEUM
304080	347.2	07/09/2026	BIMBO BAKERIES USA
304081	5029.95	07/09/2026	COUGHLAN CO LLC 171436
304082	3240	07/09/2026	DELTAMATH SOLUTIONS INC
304083	9350	07/09/2026	EDPUZZLE
304084	475	07/09/2026	EHLERS & ASSOC
304085	140	07/09/2026	FREEMAN, ANDREW
304085	-140	07/29/2026	FREEMAN, ANDREW
304086	6552	07/09/2026	HOUGHTON MIFFLIN HARCOURT
304087	34960.77	07/09/2026	INSTRUCTURE INC
304088	500	07/09/2026	KINECT ENERGY GROUP

304089	7050	07/09/2026	LEARNING A-Z
304090	3477.6	07/09/2026	MCGRAW HILL
304091	14595.31	07/09/2026	METRO STATE UNIV
304092	105463.13	07/09/2026	POWERSCHOOL GROUP LLC
304093	1900	07/09/2026	PROJECT LEAD THE WAY
304094	4545	07/09/2026	RESPONDUS INC
304095	18375	07/09/2026	SEESAW LEARNING INC
304096	40514	07/09/2026	SKYWARD
304097	1929.99	07/09/2026	SOUTHWEST MINN STATE UNIV
304098	12550	07/09/2026	STATS MEDIC LLC
304099	3040	07/09/2026	TYPING AGENT LLC
304100	9832.35	07/09/2026	UPPER LAKES FOODS
304101	4632.5	07/09/2026	YOUSCIENCE PRECISION EXAMS
304102	1857.5	07/16/2026	ARCHKEY TECHNOLOGIES
304103	2223.6	07/16/2026	BATTERIES PLUS BULBS
304104	777.36	07/16/2026	BIFFS INC
304105	927	07/16/2026	CESO FINANCE LLC
304106	2486	07/16/2026	CITY OF EAGAN PARKS AND REC
304107	238	07/16/2026	CRABTREE, LOGAN
304108	4553.98	07/16/2026	DAKOTA ELECTRIC ASSN
304109	1350	07/16/2026	FUTURA LANGUAGE PROFESSIONALS
304110	4908	07/16/2026	GOPHERMODS LLC
304111	380	07/16/2026	INDEPENDENT BLACK DIRT COMPANY
304112	9074.68	07/16/2026	ISD 199
304113	63.15	07/16/2026	JERRY'S ENTERPRISES
304114	2670	07/16/2026	LAUGHLIN'S PEST CONTROL
304115	17.95	07/16/2026	LOFFLER COMPANIES
304116	1925	07/16/2026	MACMILLAN HOLDINGS LLC
304117	1659.51	07/16/2026	MENARDS
304118	2352	07/16/2026	MERIDIAN CONSULTING GROUP
304119	130	07/16/2026	ROTARY CLUB W ST PAUL/MENDOTA HTS
304120	2167.38	07/16/2026	SAVVAS LEARNING COMPANY LLC

304121	9414.04	07/16/2026	SKIP'S SPRINKLER SYSTEMS LLC
304122	98.5	07/16/2026	SOULWATER, LEAH
304123	1441.5	07/16/2026	SOUTH ST PAUL PUBLIC SCHOOLS
304124	12795.89	07/16/2026	SPRWS
304125	109.92	07/16/2026	ST PAUL PIONEER PRESS
304126	490.54	07/16/2026	STATE SUPPLY COMPANY
304127	3842	07/16/2026	T4U
304128	5347.27	07/16/2026	UNITED STATES TREASURY
304129	859.6	07/16/2026	ACTIVE SOLUTIONS
304130	5196	07/16/2026	ARUX SOFTWARE INC
304131	10370.76	07/16/2026	ARVIG
304132	1457.88	07/16/2026	BSN SPORTS
304133	9400	07/16/2026	CHARMTECH LABS LLC
304134	2550	07/16/2026	ENGINEERING FOR KIDS
304135	280	07/16/2026	FUTURA LANGUAGE PROFESSIONALS
304136	664.9	07/16/2026	HEINTZMANN, JEANETTE
304137	91485.27	07/16/2026	INTERMEDIATE DIST 917
304138	20912.78	07/16/2026	ISD 199
304139	100.63	07/16/2026	JERRY'S ENTERPRISES
304140	816.95	07/16/2026	MAC INTL MINUTEMAN PRESS
304141	15896	07/16/2026	MN SCHOOL BOARDS ASSN
304142	9912	07/16/2026	NEWSELA INC
304143	43028.08	07/16/2026	RENAISSANCE
304144	1738.25	07/16/2026	SHIRTYSOMETHING INC
304145	30732	07/16/2026	SYNOVIA SOLUTIONS LLC
304146	432.3	07/16/2026	VESTIS GROUP INC
304147	607.5	07/16/2026	WEIGENANT, ANDREA
304148	3320	07/16/2026	ZEN EDUCATE INC
304150	246.71	07/17/2026	WI SCTF
304151	27682.16	07/23/2026	150 MARIE LLC
304152	9486	07/23/2026	AMSD
304153	7795.52	07/23/2026	BSN SPORTS

304154	3600	07/23/2026	CDW GOVERNMENT INC
304155	28399.82	07/23/2026	FRONTLINE TECHNOLOGIES GROUP
304156	152130.46	07/23/2026	LIBERTY MUTUAL INSURANCE
304157	542	07/23/2026	LOFFLER COMPANIES
304158	450.44	07/23/2026	LOOMIS
304159	60667.91	07/23/2026	LUNIESKI & ASSOCIATES
304160	23220.91	07/23/2026	MARSH & MCLENNAN AGENCY RJF DIVISION
304161	1617	07/23/2026	MN MOBILE TELEPHONE CO INC
304162	1415.12	07/23/2026	NORTHFIELD LINES INC
304163	12638.19	07/23/2026	PARENT SQUARE
304164	45236.5	07/23/2026	SAYOO TRANSPORTATION LLC
304165	3040.34	07/23/2026	SMARTPASS INC
304166	4950	07/23/2026	TMB PROPERTIES
304167	7335.69	07/23/2026	TURNITIN LLC
304168	249580	07/23/2026	WELLS FARGO EQUIPMENT FINANCE INC
304169	2132	07/23/2026	ACADEMY OF THE HOLY ANGELS
304170	307.2	07/23/2026	BAITUL HIKMAH ACADEMY
304171	400.8	07/23/2026	BENILDE ST MARGARETS SCHOOL
304172	612	07/23/2026	BRECK SCHOOL
304173	218.19	07/23/2026	BUSINESS ESSENTIALS
304174	391.2	07/23/2026	CHESTERTON ACADEMY
304175	246.4	07/23/2026	CHESTERTON ACADEMY OF ST CROIX VALLEY
304176	133.6	07/23/2026	CONCORDIA ACADEMY
304177	15520	07/23/2026	CRETIN-DERHAM HALL
304178	1670.59	07/23/2026	DAKOTA COUNTY P T & R
304179	35.2	07/23/2026	DELASALLE
304180	4462.4	07/23/2026	FAITHFUL SHEPHERD SCHOOL
304181	55.2	07/23/2026	FIRST BAPTIST SCHOOL
304182	375.2	07/23/2026	GROVES ACADEMY
304183	712.8	07/23/2026	HAND IN HAND CHRISTIAN MONTESSORI
304184	9084.8	07/23/2026	HIGHLAND CATHOLIC SCHOOL
304185	536	07/23/2026	HOLY FAMILY ACADEMY

304186	1880.8	07/23/2026	HOLY SPIRIT SCHOOL
304187	463.2	07/23/2026	HOLY TRINITY SCHOOL
304188	132.8	07/23/2026	KING OF KINGS LUTHERAN SCHOOL
304189	2955.2	07/23/2026	MINNEHAHA ACADEMY
304190	1534.4	07/23/2026	MOUNDS PARK ACADEMY
304191	21260.8	07/23/2026	NATIVITY OF OUR LORD
304192	149.6	07/23/2026	PARMAN ENERGY GROUP LLC
304193	125.6	07/23/2026	PRIOR LAKE CHRISTIAN ACADEMY
304194	2167.38	07/23/2026	SAVVAS LEARNING COMPANY LLC
304195	516.8	07/23/2026	SMITH JEWISH ACADEMY
304196	11184.8	07/23/2026	ST AGNES SCHOOL
304197	256	07/23/2026	ST JOSEPH SCHOOL
304198	763.2	07/23/2026	SUNNY HOLLOW MONTESSORI
304199	4675.2	07/23/2026	TRINITY SCHOOL AT RIVER RIDGE
304200	358.75	07/23/2026	TYLER TECHNOLOGIES
304201	492	07/23/2026	UNITED CHRISTIAN ACADEMY
304202	1108	07/23/2026	UNITY HIGH SCHOOL
304203	21621.84	07/30/2026	AERCOR WIRELESS INC
304204	19890.5	07/30/2026	AMPLIFY EDUCATION INC
304205	137060	07/30/2026	APPLE INC
304206	291.91	07/30/2026	AVIBEN LLC
304207	487.5	07/30/2026	BAYADA HOME HEALTH CARE INC
304208	1575	07/30/2026	BENEFIT EXTRAS INC
304209	869.09	07/30/2026	BSN SPORTS
304210	1625.85	07/30/2026	CDW GOVERNMENT INC
304211	3763.62	07/30/2026	CESO FINANCE LLC
304212	4732.17	07/30/2026	CHENG & TSUI CO INC
304213	882.11	07/30/2026	COMCAST
304214	37717.5	07/30/2026	CURRICULUM ASSOCIATES LLC
304215	7784.25	07/30/2026	CUSTOM BY KUNTZ LLC
304216	680	07/30/2026	DISCOVERY EDUCATION INC
304217	12810	07/30/2026	FOLLETT SOFTWARE LLC

304218	36.96	07/30/2026	GEMS AWARDS LLC
304219	73568	07/30/2026	INFINITE CAMPUS
304220	59415	07/30/2026	JAMF SOFTWARE LLC
304221	7000	07/30/2026	K12 INSIGHT LLC
304222	698.25	07/30/2026	LILLI PUTT INC
304223	8937.47	07/30/2026	LOFFLER COMPANIES
304224	392.18	07/30/2026	LOFFLER COMPANIES INC
304225	4671.6	07/30/2026	MARSHALL CAVENDISH CORPORATION
304226	24309.46	07/30/2026	MCGRAW HILL
304227	105	07/30/2026	MOTZENBECKER, DAVID
304228	40	07/30/2026	NCPERS GROUP LIFE INS
304229	1175	07/30/2026	NEP LLC
304230	1249.74	07/30/2026	NORTH CENTRAL BUS & EQUIP INC
304231	140	07/30/2026	OKEY, KAY
304232	693.75	07/30/2026	PEDIATRIC CARE HOLDINGS LLC
304233	2070	07/30/2026	PRO CARE THERAPY
304234	26304.5	07/30/2026	REGENTS OF THE UNIV OF MN
304235	6088.64	07/30/2026	SMARTPASS INC
304236	4384	07/30/2026	SUMMIT COMPANIES
304237	935	07/30/2026	SUNBELT STAFFING LLC
304238	2363.82	07/30/2026	T MOBILE USA INC
304239	250	07/30/2026	TISCHENDORF, MICHAEL
304240	796.47	07/30/2026	TRI-STATE BOBCAT
304241	3700	07/30/2026	TWO RIVERS WRESTLING BOOSTERS INC
304242	3810	07/30/2026	TWO RIVERS BOYS BASKETBALL BOOSTERS
304243	187.04	07/30/2026	VESTIS GROUP INC
304244	9537.99	07/30/2026	VISTA HIGHER LEARNING
304245	4304.56	07/30/2026	W W NORTON & CO INC
304246	2421.9	07/30/2026	WAYSIDE
304247	172.89	07/30/2026	WILSON, FLETCHER
304248	2700	07/30/2026	WIZARDS OF CHESS LLC
304249	348.2	07/30/2026	AERCOR WIRELESS INC

304250	18772.4	07/30/2026	AMLOT SCHOLASTIC RECOGNITION INC
304251	1970.04	07/30/2026	ARROW MOWER
304252	828.75	07/30/2026	BENEFIT EXTRAS INC
304253	575	07/30/2026	BRIDGEPOINT GLASS INC
304254	1595.8	07/30/2026	BUSINESS ESSENTIALS
304255	59.99	07/30/2026	CENTURYLINK
304256	1854	07/30/2026	CESO FINANCE LLC
304257	1985.16	07/30/2026	CINTAS CORPORATION #2
304258	887.4	07/30/2026	DOW CROUCH, TRACY
304259	2019.55	07/30/2026	GARLOUGH ELEMENTARY PTO
304260	3075.66	07/30/2026	GOODHUE COUNTY EDUCATION DISTRICT
304261	1365.07	07/30/2026	INVER GROVE FORD
304262	31605.93	07/30/2026	ISD 199
304263	704.75	07/30/2026	KELLY SERVICES INC
304264	14442.22	07/30/2026	LOFFLER COMPANIES
304265	880	07/30/2026	METZ, MARTHA
304266	21183	07/30/2026	MGX EQUIPMENT SVCS LLC
304267	1992	07/30/2026	MN HUMANITIES CENTER
304268	114	07/30/2026	MRI SOFTWARE
304269	2540	07/30/2026	NORTHERN DAKOTA COUNTY CABLE COMMUNICATIONS
304270	8269.65	07/30/2026	PAYDHEALTH LLC
304271	2476.02	07/30/2026	PEARSON
304272	513.75	07/30/2026	PROFESSIONAL WIRELESS COMMUNICATIONS
304273	17010	07/30/2026	RICH BOYER MASONRY & CONCRETE INC
304274	285.5	07/30/2026	SAFETY SIGNS
304275	27370	07/30/2026	SAFEWAY DRIVING SCHOOL
304276	708.1	07/30/2026	SHRED N GO INC
304277	3480	07/30/2026	SQUIRES WALDSPURGER & MACE PA
304278	3260.25	07/30/2026	TRI-STATE BOBCAT
304279	15321.63	07/30/2026	TRUGREEN COMMERCIAL
304280	576.15	07/30/2026	VERIZON WIRELESS
304378	290.95	07/31/2026	DAKOTA COUNTY SHERIFF

304379	91	07/31/2026	DISTRICT LODGE # 737 IAMAW
304380	1074	07/31/2026	IUOE #70
304381	1120	07/31/2026	MN TEAMSTERS LOCAL #320
304382	100	07/31/2026	RANGE CREDIT BUREAU INC
304383	255.43	07/31/2026	WI SCTF
262700001	250.8	07/14/2026	BARRI, NELL
262700002	105.42	07/14/2026	BEYER, HANA
262700003	63.36	07/14/2026	BOLCHEN, CHRISTOPHER
262700004	15.2	07/14/2026	CICHY, SHERI
262700005	18.42	07/14/2026	CLARKIN, STEFANIE
262700006	157.91	07/14/2026	DEGEER, MELINDA
262700007	139.2	07/14/2026	EMMONS, TEBETH
262700008	99.91	07/14/2026	ENGDAHL, ALYSSA
262700009	47.73	07/14/2026	GOLDADE, KRISTINE
262700010	201.95	07/14/2026	HANSON, ROBERT
262700011	31.65	07/14/2026	HARRIS, STEPHANIE
262700012	50.63	07/14/2026	HIGGINS, NANCY
262700013	72.21	07/14/2026	HULBERT-TRAN, MICHELLE
262700014	73.01	07/14/2026	HUSPEK, DARCY
262700015	48.07	07/14/2026	KINTZ, SABRINA
262700016	130	07/14/2026	KULSETH, TIMOTHY
262700017	2,089.28	07/14/2026	LEIN, SARA
262700018	348	07/14/2026	LONDON-NYHUS, RACHEL
262700019	7.9	07/14/2026	MERINO CORONA, MONICA
262700020	92.08	07/14/2026	OWENS, DAVID
262700021	64.5	07/14/2026	PERRON, JEANINE
262700022	172.04	07/14/2026	PETERSON, RITA
262700023	40.17	07/14/2026	SHERIDAN, KEVIN
262700024	23.35	07/14/2026	SWEET, ALAINA
262700025	35.95	07/14/2026	TROOLIN, AMANDA
262700026	39.44	07/14/2026	VESEY, BENJAMIN
262700027	39.98	07/14/2026	WAHBA, SEHAM

2,799,239.27	Total
2,325,883.75	P/R 7/2/26
2,394,578.74	P/R 7/17/26
2,394,903.86	P/R 7/31/26
9,914,605.62	Grand Total

INDEPENDENT SCHOOL DISTRICT NO. 197
WEST ST. PAUL, MINNESOTA
TREASURER'S REPORT TO SCHOOL BOARD

Jul-26

Fund	Balance Beginning Of Month	Receipts	Disbursements	Balance End Of Month
General	7,112,848.20	3,775,890.89	12,948,882.80	(2,060,143.71)
Food Service	1,856,702.96	71,288.63	180,652.20	1,747,339.39
Comm. Service	3,588,907.48	601,146.12	969,263.26	3,220,790.34
Building Constructic	7,921,599.44			7,921,599.44
Debt Service	8,511,602.95	715,159.56	2,484,111.25	6,742,651.26
Trust & Agency	148,070.45	99,679.28	24,545.31	223,204.42
Custodial Fund	136,773.55	5,424.00		142,197.55
Self Insurance	1,186,481.48			1,186,481.48
OPEB Trust	5,863,847.51		67,251.64	5,796,595.87
Internal Service	2,559,933.80			2,559,933.80
Total	38,886,767.82	5,268,588.48	16,674,706.46	27,480,649.84

Bank	Balance Per Bank Statement	Outstanding Checks	Other Reconciling Items	Balance Per Treasurer's Books
US Bank	16,963,100.25	1,794,890.61	(99,404.25)	15,068,805.39
Ehlers Bond	6,826,596.02			6,826,596.02
PMA				286,381.26
PMA Bond	-			-
PERA				5,238,426.39
CD'S				60,440.78
Total				27,480,649.84

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ISD 197 WEST ST. PAUL SCHOOLS**Wire Transfers
8/1/26 thru 8/31/26**

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
8/14/26	MSDLAF - General	MSDLAF - Payroll	1,408,634.61	A/P - P/R*
8/14/26	MSDLAF _ - Payroll	State of MN	80,051.06	Payroll taxes
8/14/26	MSDLAF - Payroll	IRS	467,767.14	Payroll taxes
8/14/26	MSDLAF - Payroll	PERA	72,940.32	Pension
8/14/26	MSDLAF - Payroll	TRA	256,309.81	TRA contrib.
8/14/26	MSDLAF - Payroll	EBC	104,717.60	403B
8/14/26	MSDLAF - Payroll	Health Equity	2,329.62	Flex
8/28/26	MSDLAF - General	MSDLAF - Payroll	1,415,057.66	A/P - P/R*
8/28/26	MSDLAF _ - Payroll	State of MN	81,922.75	Payroll taxes
8/28/26	MSDLAF - Payroll	IRS	479,225.03	Payroll taxes
8/28/26	MSDLAF - Payroll	PERA	67,136.50	Pension
8/28/26	MSDLAF - Payroll	TRA	296,603.04	TRA contrib.
8/28/26	MSDLAF - Payroll	EBC	112,118.95	403B
8/28/26	MSDLAF - Payroll	Health Equity	17,294.62	Flex
		Total	<u><u>4,862,108.71</u></u>	

* To cover accounts payable or payroll checks.



TO: School Board Members

FROM: Cari Jo Drewitz, Director of Curriculum, Instruction, and Assessment
Tom Stukel, Assistant Director of Technology

DATE: September 14, 2026

SUBJECT: Middle School Technology Update

BACKGROUND

District administration will provide the School Board with an update regarding technology use and digital citizenship supports at the middle school level. The presentation will highlight current practices for students in grades 5 and 6, family resources, and digital citizenship lessons.

At the start of the 2026-27 school year, the district is piloting a new approach in which iPads for students in grades 5 and 6 remain at school. Students leave devices in their sixth-period classrooms and retrieve them during the first period the following day. Feedback will be gathered throughout September and October, with the goal of balancing technology use by using devices when they strengthen instruction and setting them aside when they do not.

Future actions include gathering feedback, monitoring the iPad pilot, implementing and communicating artificial intelligence guardrails, and continuing a deeper analysis of classroom technology use.

RECOMMENDED RESOLUTION

No resolution is needed. Information only.



First Day of School Enrollment Update

September 14, 2026

Peter Mau, Assistant Superintendent

First Day Enrollment Report Context

- Projections are based on multi-year averages of the student capture rate from grade to grade at each school in each grade level.
- Kindergarten is harder to predict because we don't have capture rate data. We typically use the average of the last five years at each school.
- First day enrollment counts all students with an active enrollment. It is not an attendance count.
- October 1 is the date MDE uses for many of its official counts. It is also after the volatility of enrollment has subsided.

K-12 Enrollment Overall

Year	Proj.	First Day	First Day +/- Proj.	Oct. 1	Oct. 1 +/- Proj.
22-23	4894	5011	+117	4904	+10
23-24	4967	5102	+135	5107	+140
24-25	5196	5256	+60	5202	+6
25-26	5190	5203	+13	5134	-56
26-27	5105	5124	+19	?	?

K-12 Enrollment by Level

Grades	26-27 First Day +/- Proj.	25-26 First Day +/- Proj.	24-25 First Day +/- Proj.	23-24 First Day +/- Proj.	22-23 First Day +/- Proj.
Kinder-garten	-8	-49	-57	-33	-15
Elemen-tary	13	-42	2	-5	42
Middle School	15	31	40	39	23
High School	-9	24	18	101	53

Notes to Know

- Based on recent history, official enrollment numbers will likely drop some by October 1st when official data is captured by MDE
- We continue to monitor “hot spots” relative to the board’s approved class size parameters.

Questions?



TO: School Board Members

FROM: Peter Olson-Skog, Superintendent

DATE: September 14, 2026

SUBJECT: Levy Update

BACKGROUND

District administration will provide the School Board with an update regarding the capital project levy question that will appear on the November 3, 2026 General Election ballot. The presentation is intended to review key information and frequently asked questions that have emerged as the district continues its community information efforts.

A presentation and additional commentary will be provided at the meeting.

RECOMMENDED RESOLUTION

For informational purposes only, no resolution needed.