

Shared Key Interests

1. Advance student learning, achievement, and success by keeping it at the heart and as the filter for our decision making.

2. Utilize research-based curricula that reflects 21st Century themes and applications and are responsive to the needs and potential of all students, preparing them for a global society.

3. Provide real-life, diverse learning opportunities with practical applications in the classroom and beyond.

4. Inform and engage the community in shaping educational strategy and formulating responses to change.

5. Attract, retain, and develop a high quality, diverse, creative, and innovative workforce of leaders.

6. Provide safe, secure, flexible, inviting, and well-maintained environments that nurture student well-being and enhance teaching and learning.

7. Identify, integrate, and expand technology to foster adaptability and maximize learning for all.

8. Foster mutually beneficial partnerships and collaborations that expand learning opportunities and resources.

Wausau School District

Board of Education Meeting Agenda

In Compliance with the Wisconsin Open Meeting Law

Public Notice s.19.84 (3)
Exemptions s.19.85

Tricia Zunker, President
Ka Lo, Clerk

A Education/Operations Committee Meeting of the BOARD OF EDUCATION will be held in the **Wausau East High School Auditorium, 2607 N. 18th Street, Wausau, WI 54403 at 5:00 PM or immediately following the previous meeting on Monday, February 22, 2021.**

- Wausau School Board meetings are streamed live on YouTube. Viewers may visit the site by searching for "Wausau School Board YouTube" or through www.Tinyurl.com/wsbmeetings

- All meetings will also be cablecast on Charter/Spectrum channel 981 at the following times:

- Thursdays at 8 AM

- Sundays at 8 PM

I. Call to Order	
II. Approve the Minutes	2
III. Public and Student Comment	
IV. Whole Child - Whole Wausau Short Cycle Report on Goal A4. Academic Achievement Goal and AGR	4
V. Wisconsin School Nutrition Purchasing Cooperative Agreement (Action Requested)	30
VI. RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS, THE ESTABLISHMENT OF AN ESCROW ACCOUNT WITH RESPECT TO AND THE DEFEASANCE OF CERTAIN OF THE GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2015A, DATED AUGUST 4, 2015 (Action Requested)	40
VII. School Forest Fiber Project Funding Approval (Action Requested)	46
VIII. 2021-2022 School Calendar (Action Requested)	53
IX. Adjourn	

NOTICE POSTED: Friday, February 19, 2021, at 8:30 am

By: _____

NOTICE SENT TO:

WSAU WSAW-TV WAOW-TV WJFW-TV CITY PAGES WAUSAU PILOT & REVIEW SCHOOLS
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Minutes of REGULAR MEETING

The Board of Education Wausau School District

DRAFT

A Education/Operations Committee Meeting of the Board of Education of the Wausau School District was held Monday, January 25, 2021, beginning at 5:00 PM in the Wausau East High School Auditorium, 2607 N. 18th Street, Wausau, WI 54403.

Present: James Bouche; Jeff Leigh; Ka Lo; Beth Martin; Pat McKee; Jane Rusch; Lance Trollop; Lee Webster; and Tricia Zunker.

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- Thursdays at 8 AM

- Sundays at 8 PM

I. Call to Order

The meeting was called to order at 5:00 pm.

II. Approve the Minutes

Pat McKee moved to approve the minutes of December 21, 2020, seconded by Jim Bouché. The motion carried.

III. Public and Student Comment

John Masanz, Karen Vandenberg, Jon Creisher, and Paul Herold made brief comments.

IV. Referendum Update

Diana White shared that the Referendum informational webpage was now live. They are in the process of filming principals at each school that will discuss the renovations of each location. She also shared that the timeline for the mailers has been moved up to ensure that voters receive all of the information early due to absentee ballots and early voting.

V. Legal Expense Summary for 2nd Quarter

Chief Finance and Business Services Officer, Bob Tess presented a summary report representing all legal expenses incurred by the District during the second quarter of 2020-21. The report is broken down by law firm and legal advice sought.

VI. Five Year Fiscal Forecast

The Board was presented with a five-year fiscal forecast model for the District. The model was created using a forecasting tool called the Forecast5, 5Cast budget projection tool. The projection model will continue to be applied during the next four months to aid in constructing the 2021-22 budget reconciliation plan and ultimately the 2021-22

budget. It is critical to understand that the projections are the result of many variables that independently change periodically. As significant changes to the projections occur, administration will bring them to the attention of the Board.

VII. Recommendation for 2021-22 Capital Projects (**Action Requested**)

Jeff Leigh moved to recommend to the full Board of Education the approval of the 2021-2022 Capital Projects and corresponding budget, seconded by Lance Trollop. The motion carried 9-0.

VIII. Co-op Agreement for Sports (**Action Requested**)

Lee Webster moved to recommend to the full Board the approval of the Hockey co-op agreement as presented, seconded by Jim Bouché. The motion carried 9-0.

IX. Project Relaunch Update (**Action Requested**)

Administration reviewed the recent secondary grade data and compared it to last year. Dr. Hilts reviewed the results from a recent secondary certified staff survey and the metrics from other districts in the state that are back to face to face instruction. After much Board discussion, Jim Bouché called the question.

Jim Bouché moved to forward to the full school board meeting on February 8 to reevaluate Project Relaunch for possible approval of the return of all in-person secondary students to four days of school per week, every week, beginning on March 1, seconded by Pat McKee. The motion carried via a roll call vote 8-1.

Jim Bouché: Yes

Jeff Leigh: Yes

Ka Lo: No

Beth Martin: Yes

Pat McKee: Yes

Jane Rusch: Yes

Lance Trollop: Yes

Lee Webster: Yes

Tricia Zunker: Yes

X. Adjourn

Jeff Leigh moved to adjourn, seconded by Jim Bouché. The motion carried at 7:15 pm.

Respectfully Submitted,

Ka Lo,
Board Clerk

KL:cp

Whole Child-Whole Wausau

Achievement Gap Reduction - AGR
Strategic Plan - Achievement A4
Short Cycle Report
February 22, 2021

Presented by:

Chris Nyman, Andrea Sheridan, Jennifer Rauscher, Jon Euting & AGR Principals



Our Mission ... To advance student learning, achievement, and success.

Mission: Advance Student Learning, Achievement, and Success



Focus Areas during the Pandemic



What is the Current Goal?

By the spring of 2023, there will be a 30% increase in the number of students meeting or exceeding proficiency in reading, writing, and mathematics as evidenced by scores on state and local assessments.



Achievement Strand Leading Indicator

(Formative Assessment)

A “Leading Indicator” is a piece of data that can predict a future outcome.

- “How confident are we that we will meet our 2023 goals?”
- “How confident are we that we will meet our annual goals?”
- Leading indicators can help us predict our level of success and not just wait for Forward scores each year.



Achievement Strand Leading Indicator for Goal A4 (Begin with the end in mind)

Fastbridge **aMath** scores can be used as leading indicators to predict annual and long term success on the Forward Exam.

- Fastbridge Assessment Fall 2020
 - Grades 2-9 we administered the assessment to 4068 students
 - 63% meet or exceed expectations (2594 students)
- Fastbridge Assessment Winter 2021
 - Grades 2-9 we administered the assessment to 4177 students
 - 59% meet or exceed expectations (2480 students)



Achievement Strand Leading Indicator for Goal A4 (Begin with the end in mind)

Fastbridge **aReading** scores can be used as leading indicators to predict annual and long term success on the Forward Exam.

- Fastbridge Assessment Fall 2020
 - Grades 2-9 we administered the assessment to 4083 students
 - 66% meet or exceed expectations (2680 students)
- Fastbridge Assessment Winter 2021
 - Grades 2-9 we administered the assessment to 4154 students
 - 64% meet or exceed expectations (2670 students)



What are we attempting to accomplish as a team? (Be proactive)

- Build capacity around FastBridge report analysis and responding to student needs
 - District & Campus Administrator Learning and Collaboration to inform School Improvement Planning Process (September 29 & February 5)
 - Campus data days facilitated by principals (3x year)
- Professional learning and coaching to support effective pacing and small group differentiated instruction
 - Curriculum Associates Coaching (February 2021)
 - In-District Coaching with District Math and Literacy Specialists
- Professional Learning Communities
 - Informs department and grade level conversations
 - Informs instruction



AGR Program Overview

Program was established to improve student achievement

- Maintain 18:1 or 30:2 classroom ratios and provide professional learning on small group instruction
- Instructional coaching for teachers provided by a licensed teacher
- Each school will create performance objectives for students:
 - Kindergarten - grade 3,
 - Mathematics and Reading, and
 - Identify a specific local assessment used to monitor academic progress
 - FastBridge: Kindergarten: Letter Sounds & Number Sequence
First Grade: Nonsense Words & Decomposing Numbers
Grades 2 - 5: Group Growth Report



Challenges and Response to COVID-19



→ Describe your school's overall experience with the COVID-19 crisis, and how it affected your school this year

Jefferson: Exponentially advanced our ability to engage our students virtually and to rethink our processes.

Lincoln: Teachers and students have been more flexible and resilient than would have ever thought possible. Teachers transitioned well with new students (while I know the teachers were stressed, this did not show in their interactions with the students). Students transitioned modalities from virtual to in-person learning and from teacher to teacher without many hiccups. Moving forward, we may find a way to streamline change to capitalize on student and teacher strengths and learning! We will continue to look at students as OUR students and not MY students or LINCOLN students...we are Wausau students!

Hawthorn Hills: Virtual learning motivated teachers to ramp up their technology skills. These enhanced skills will positively impact all students in the future. While some students struggled connecting virtually, other students even a few special education students actually thrived in the virtual environment. This is something for us to rethink going forward.

Challenges and Response to COVID-19



→ Describe your school's overall experience with the COVID-19 crisis, and how it affected your school this year

Grant: Connected on Seesaw with more families than we have ever in the past with our Grant Gazette alone, increased opportunities for the Pupil Services team to connect with families in positive ways of support instead of being connected to primarily discipline support, and a chance to look deeper at the essentials of what we teach. Though devices were provided for learning & some students did well, the sense of community students and staff needed was not replicated in the same fashion as in person learning and was strongly missed.

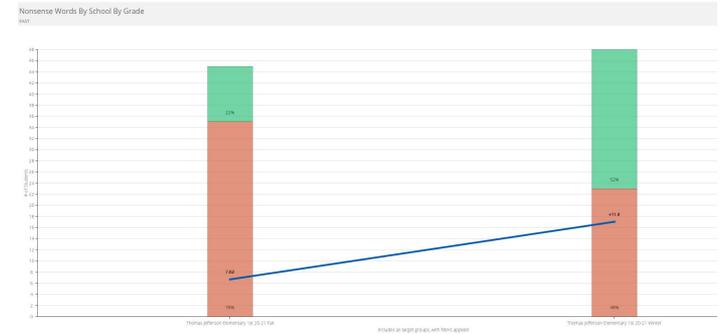
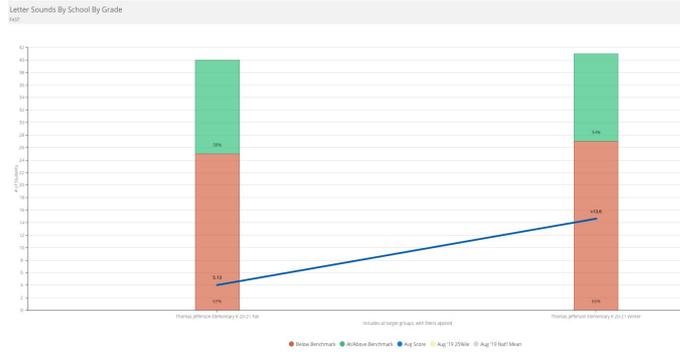
GD Jones: GD Jones staff, students and their families continue to work together to provide support needed for all students to be successful, whether learning in-person or virtually. This is inherently evident with the current, district wide shortage of substitute teaching and paraprofessional staff available to sub when staff is not able to be in the building.

Franklin: Engagement in Virtual Learning from home was a struggle for some children. Although devices and internet were provided, learning online still proved¹³ difficult. Student growth was impacted from Fall to Winter, however, we are now seeing students making fast gains since their return to in-person.

Current Reading Status

Jefferson

Grades K-1



Scores Of Students In Group By Benchmark Categories: ?



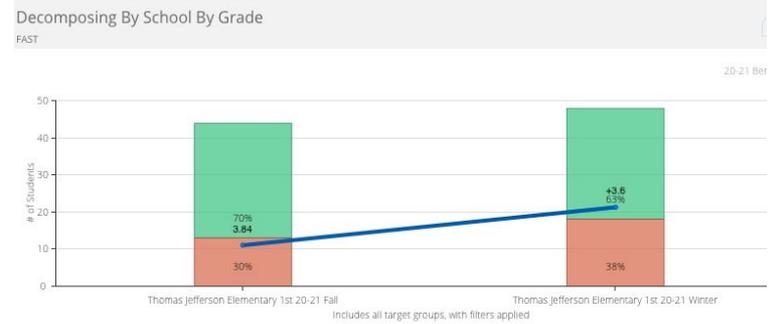
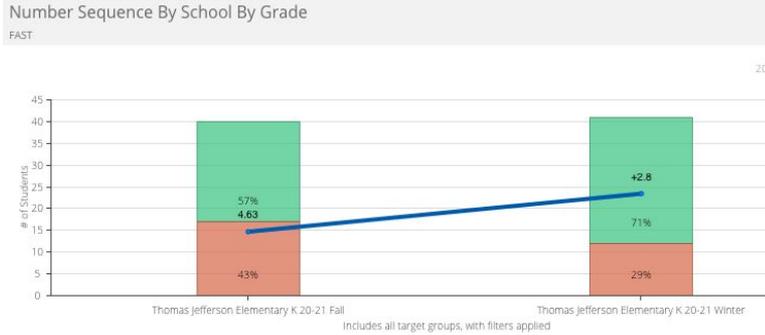
Grades 2-5



Current Math Status

Jefferson

Grades K-1



Scores Of Students In Group By Benchmark Categories: ?



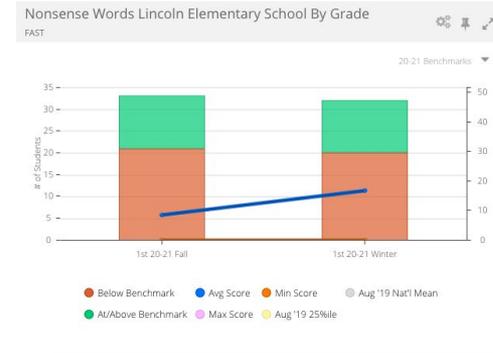
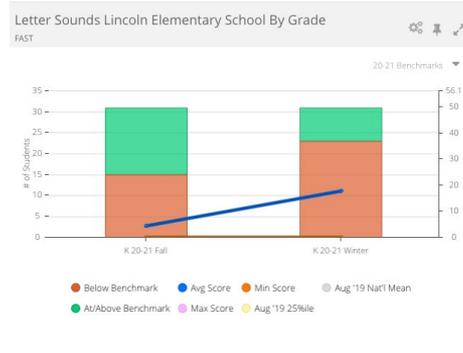
Grades 2-5



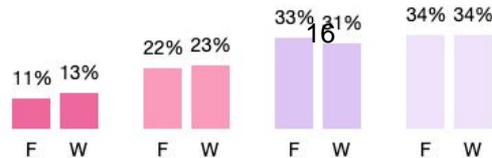
Current Reading Status

Lincoln

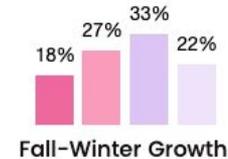
Grades K-1



Scores Of All Students In Group By Benchmark Categories: ?



Growth Of All Students In Group By Benchmark Categories: ?



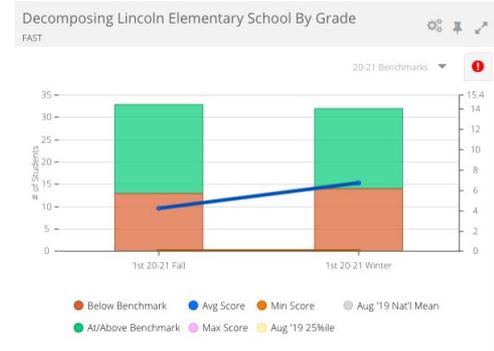
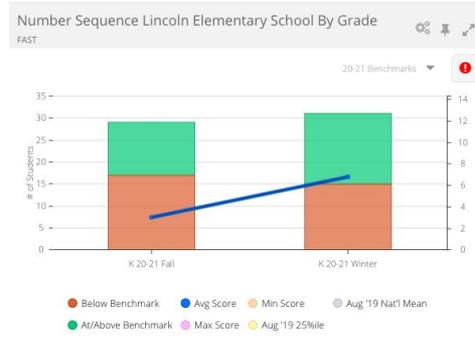
Grades 2-5



Current Math Status

Lincoln

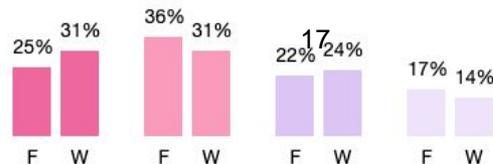
Grades K-1



Grades 2-5



Scores Of All Students In Group By Benchmark Categories: ?



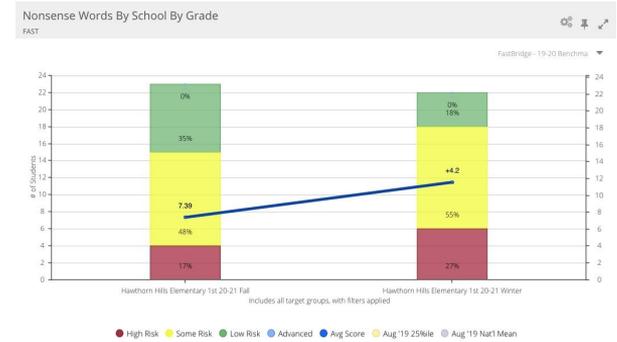
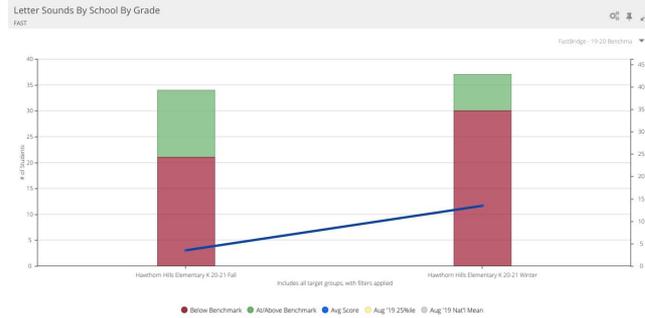
Growth Of All Students In Group By Benchmark Categories: ?



Current Reading Status

Hawthorn Hills

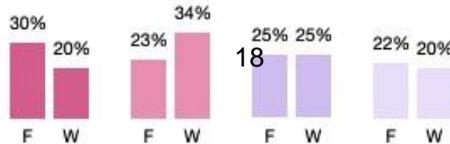
Grades K-1



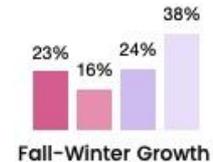
Grades 2-5



Scores Of All Students In Group By Benchmark Categories: ?



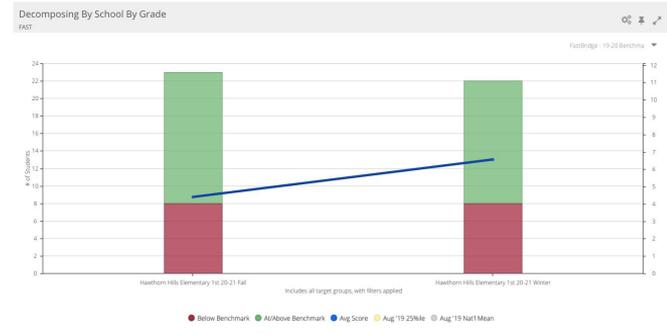
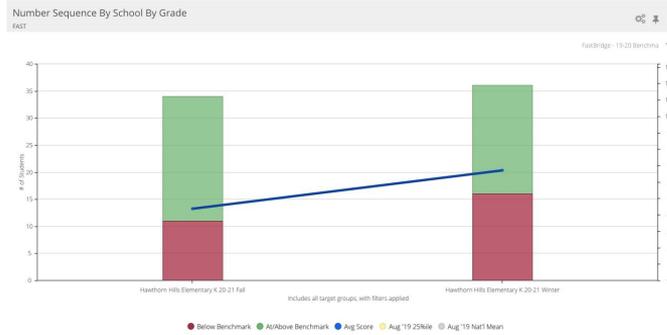
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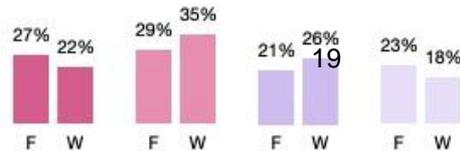
Current Math Status

Hawthorn Hills

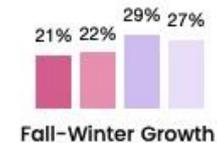
Grades K-1



Scores Of All Students In Group By Benchmark Categories: ?



Growth Of All Students In Group By Benchmark Categories: ?

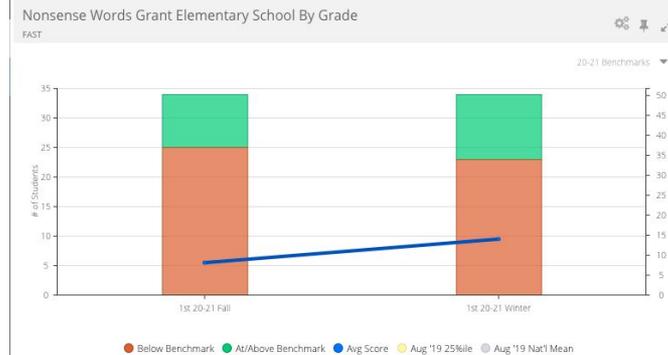
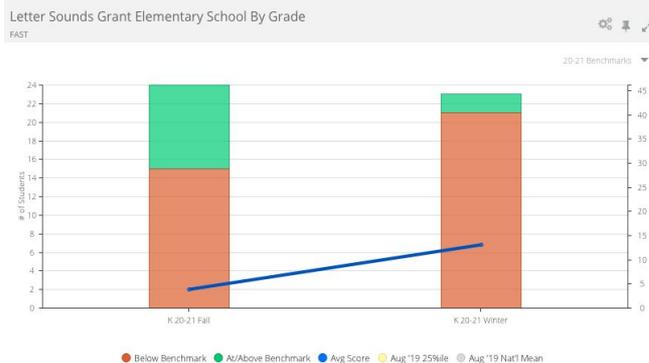


Grades 2-5

Current Reading Status

Grant

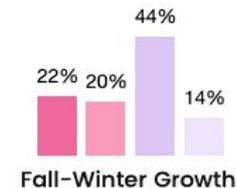
Grades K-1



Scores Of All Students In Group By Benchmark Categories: ?



Growth Of All Students In Group By Benchmark Categories: ?

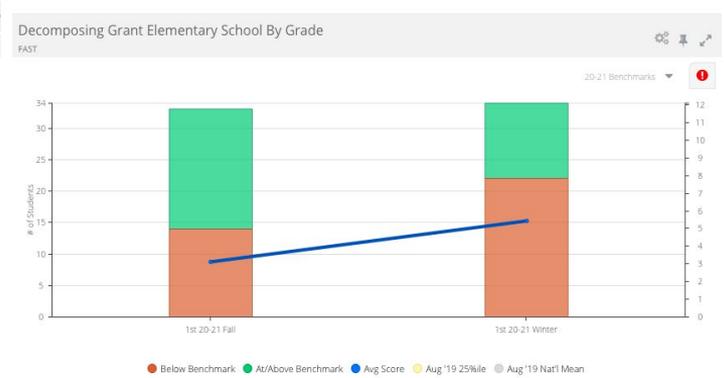
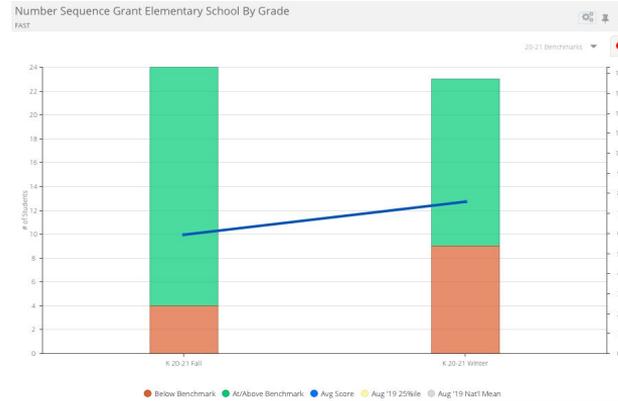


Grades 2-5

Current Math Status

Grant

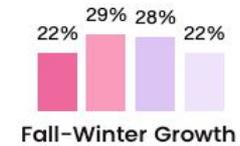
Grades K-1



Scores Of All Students In Group By Benchmark Categories: ?



Growth Of All Students In Group By Benchmark Categories: ?



Grades 2-5



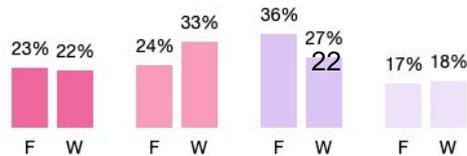
Current Reading Status

GD Jones

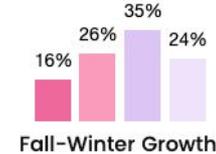
Grades K-1



Scores Of All Students In Group
By Benchmark Categories: ?



Growth Of All Students In Group
By Benchmark Categories: ?



Grades 2-5



Current Math Status

GD Jones

Grades K-1

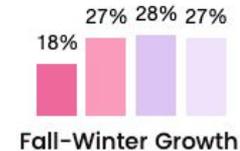


Scores Of All Students In Group
By Benchmark Categories: ?

Growth Of All Students In Group
By Benchmark Categories: ?



Grades 2-5

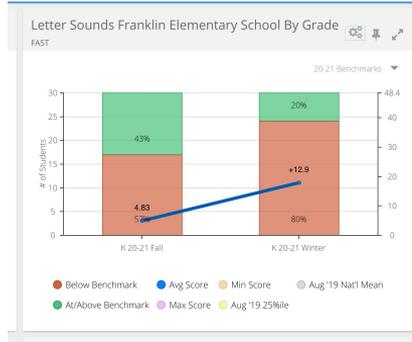


Fall-Winter Growth

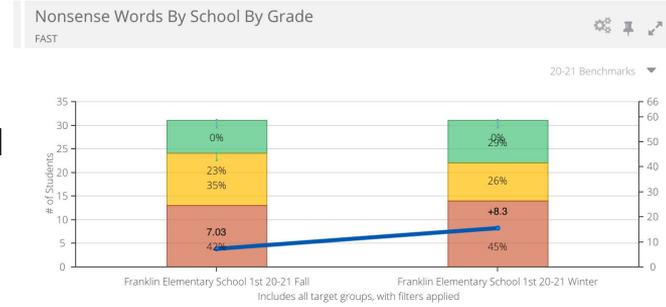
Current Reading Status

Franklin

Grades K



Grade 1



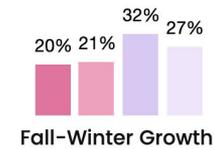
Grades 2-5



Scores Of All Students In Group By Benchmark Categories: ?



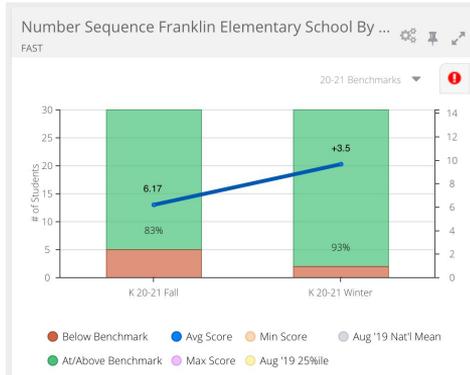
Growth Of All Students In Group By Benchmark Categories: ?



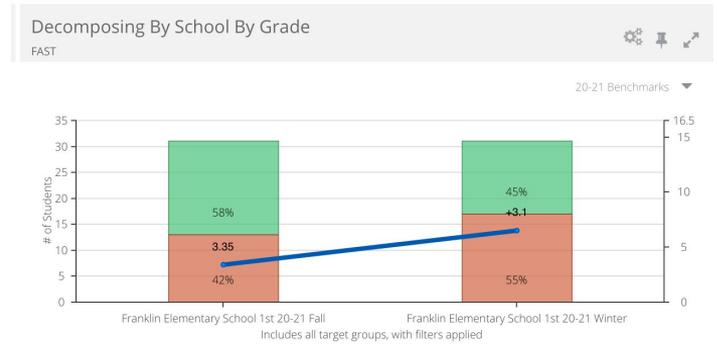
Current Math Status

Franklin

Grade K



Grade 1



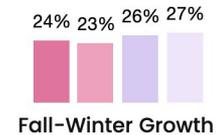
Grades 2-5



Scores Of All Students In Group By Benchmark Categories: ?

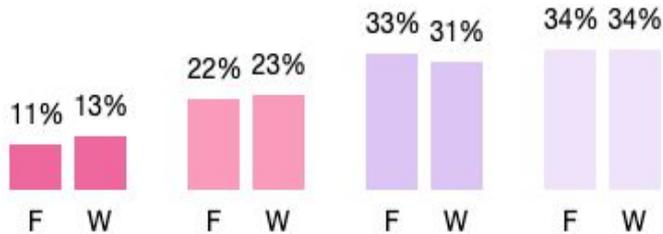


Growth Of All Students In Group By Benchmark Categories: ?



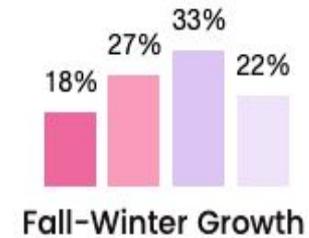
Current Reading Status

Scores Of All Students In Group
By Benchmark Categories: ?



All Schools

Growth Of All Students In Group
By Benchmark Categories: ?



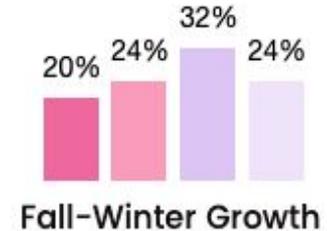
Current Math Status

Scores Of All Students In Group
By Benchmark Categories: ?



All Schools

Growth Of All Students In Group
By Benchmark Categories: ?



What are the Next Steps?

- Pilot/Implement walk-through observation protocols and coaching criteria to evaluate the effectiveness of teaching practices and impact of professional learning on the Framework for Teaching components:
 - 2a: Creating an Environment of Respect and Rapport
 - 2b: Establishing a Culture for Learning
 - 3e: Demonstrating Flexibility and Responsiveness
- Continue to support adult learning component of our Fall 2021 Leader In Me implementation
- Continue to develop leadership competency in the area of the 4Cs (communication, collaboration, critical thinking and creativity)
 - Revisit and review the guiding document created to align teaching strategies with the ²⁸ Framework for Teaching



Wausau School District
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www.wausauschools.org

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Our Mission . . . To advance student learning, achievement, and success.



Wisconsin School Nutrition Purchasing Cooperative

DATE: January 8, 2021
TO: Member District of the Wisconsin School Nutrition Purchasing Cooperative
FROM: Advisory Council of the Wisconsin School Nutrition Purchasing Cooperative
SUBJECT: 2021-22 SY Agreement

The attached packet for the Wisconsin School Nutrition Purchasing Cooperative (WISNP Co-op) includes:

1. Resolution
2. 66.0301 Agreement (sign and return)
3. Proposed Annual budget for WISNP Co-op
4. Membership Listing
5. Governance and Bylaws of the WISNP Co-op

NOTE:

1. The Resolution should be presented to your school board for approval
2. The 66.0301 Agreement must be signed and returned to:
WISNP Co-op, MCPASD,
2130 Pinehurst Drive, Middleton, WI 53562 or agundeck@mcpasd.k12.wi.us

For the 2021-22 SY, the annual dues are set at \$300 per school district. Middleton Cross Plains Area School District will serve as the fiscal agent for WISNP Co-op. The Procurement Consultant and Cooperative Coordinator agreement with ProTeam Foodservice Advisors was renewed for the 2021-22 SY. This renewal Option Year 3 of the Procurement Consultant and Cooperative Coordinator RFP.

If you have any questions, please feel free to contact any of the current Advisory Council members:

Sherri Kobbs, Necedah School District, skobs@necedahschools.org; Small District

Kathy Powell, Randall Consolidated School District, kpowell@randall.k12.wi.us; Small District

Joyce Gaulke, Westfield School District, joyce.gaulke@westfieldpioneers.org; Medium Dist.

Open Seat—Medium District

Open Seat—Large District

Open Seat—Large District

Amy Jungbluth, Middleton Cross Plains, ajungbluth@mcpasd.k12.wi.us; Fiscal Agent

Resolution Wisconsin School Nutrition Purchasing Cooperative

Whereas the School Districts as listed in this document desire to enter into a cooperative relationship to (1) reduce their respective costs in purchasing food, beverages, supplies, and USDA Foods processing, storage and transportation services for use in the school district's Child Nutrition Program(s) for the school year and beyond, and (2) to educate district representatives with regard to ongoing Child Nutrition Program challenges and regulations, and (3) to make the most efficient use of power by enabling them to cooperate with each other on a basis of mutual advantage;

Be it, and it is hereby resolved that the member districts of the Wisconsin School Nutrition Purchasing Cooperative shall share the fees for a procurement consultant and cooperative coordinator, plus reasonable and necessary expenses, through administrative fees paid through approved vendor agreements and through membership dues, pursuant to section 66.0301 of the Wisconsin Statutes.

**Wisconsin School Nutrition Purchasing Cooperative Agreement
(Section 66.0301)**

Pursuant to a resolution adopted by school districts participating in the Wisconsin School Nutrition Purchasing Cooperative (WISNP Co-op) to cooperatively procure and purchase food and supplies for the member district's Child Nutrition Program(s): Participating school districts hereby mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes, to the following conditions:

1. That said parties agree to retain a school nutrition procurement consultant to coordinate the bidding and procurement process for the WISNP Co-op as hereinafter set forth;
2. That the fiscal agent for the WISNP Co-op shall be a Member District or a CESA;
3. That the fiscal agent shall maintain necessary records for WISNP Co-op and establish and maintain financial accounts in accordance with uniform financial accounting systems prescribed by the Department of Public Instruction;
4. That the fiscal agent shall be authorized to pay necessary bills and collect fees;
5. That the proration of costs will be collected through administrative fees from approved vendor agreements based on purchase volume of each participating school district; and annual membership dues;
6. That the estimated budget and plan of operation for this cooperative shall be approved in advance of contract signing by all school district parties hereto;
7. That variations from the budget will require prior approval of all school district parties hereto;
8. That attached hereto and incorporated herein by reference are the authorizing resolution, budget, plan of payments to fiscal agent, and the plan for operation (WISNP Co-op bylaws).

School District Signature of Approval

Fiscal Agent Signature of Approval

School District

Middleton Cross Plains Area School District
Fiscal Agent District

Authorizing Signature

Date

Lori Ames 1-8-2021
Authorizing Signature

Date

Printed Name

Printed Name

Assistant Superintendent - Operations

Title

Title

2021-22 School Year Proposed Annual Budget
Wisconsin School Nutrition Purchasing Cooperative

Expenses:

Procurement Consultant and Cooperative Coordinator	\$82,000
Operational Experiences	10,000
Personal Services (Fiscal Agent; Insurance; Legal Council)	<u>6,500</u>
Total Expenses	\$98,500

Revenues:

Fees from per case purchases*	\$81,400
Membership Dues**	<u>17,100</u>
Total Revenue	\$98,500

*Approved vendor agreements state that Administrative Fees will be paid by the Vendor to the Fiscal Agent based on purchase volume of each participating school district.

**Membership Dues=\$300 per district

Membership
Wisconsin School Nutrition Purchasing Cooperative

2021-22 SY Member School Districts of the WISNP Co-op

- | | |
|--------------------------------------|--|
| 1. Almond Bancroft | 34. Oregon School District |
| 2. Beloit Turner | 35. Port Edwards |
| 3. Benton | 36. Potosi |
| 4. Brillion | 37. Poynette |
| 5. Cambridge | 38. Princeton |
| 6. Campbellsport | 39. Randall Consolidated |
| 7. Cassville | 40. Randolph |
| 8. Cuba City | 41. Random Lake/St Johns
Sherman Center |
| 9. D C Everest Area | 42. Rio |
| 10. Deerfield | 43. River Valley |
| 11. DeForest | 44. Sauk Prairie |
| 12. Dodgeville | 45. Sheboygan Falls |
| 13. Fall River | 46. Slinger |
| 14. Hartford Union High School | 47. St. Joseph's Hazel Green |
| 15. Highland | 48. St. Rose Catholic |
| 16. Janesville | 49. Sun Prairie |
| 17. Jefferson School District | 50. Valders |
| 18. Kewaskum | 51. Verona |
| 19. Lake Mills | 52. Watertown |
| 20. Lakeside Lutheran High
School | 53. Wausau |
| 21. Lodi | 54. Wautoma |
| 22. Lomira | 55. West Bend |
| 23. Mayville | 56. Westfield |
| 24. McFarland | 57. Wisconsin Rapids |
| 25. Menominee Indian | |
| 26. Middleton Cross Plains | |
| 27. Milton | |
| 28. Mishicot | |
| 29. Monona Grove | |
| 30. Mosinee | |
| 31. Mount Horeb | |
| 32. Necedah | |
| 33. Norwalk Ontario Wilton | |

Governance & Bylaws of the Wisconsin School Nutrition Purchasing Cooperative

I. PURPOSE

The purpose of the Wisconsin School Nutrition Purchasing Cooperative (WiSNP Co-op) is to provide quality nutrition products and value-added services so that Member Districts may deliver first-rate nutrition programs for students.

II. GOVERNANCE

- A. Membership is open to Wisconsin school districts with a self-operated, federally funded Child Nutrition Program.
- B. An Advisory Council (Council) comprised of representatives from various sized Member Districts and the fiscal agent district shall be established as a board of directors to make business and organizational decisions for the WiSNP Co-op
- C. A fiscal agent (Fiscal Agent) shall be designated by the Council to manage the WiSNP Co-op funds.
- D. A school nutrition procurement consultant (Consultant) shall be an independent consultant that shall be procured for and contracted by the WiSNP Co-op to carry out the WiSNP Co-op's business.
- E. The WiSNP Co-op shall hold a minimum of three general membership meetings per year with the dates, times, and locations to be set by the Council.
- F. All decisions requiring a vote by the Member Districts or the Council will be by simple majority if a quorum is met.
 - 1. Votes may be cast in person or by approved electronic means. Member Districts may participate by any lawful communication means or in person.
 - 2. Member Districts are granted one vote per district.
- G. The fiscal year of the WiSNP Co-op shall be July 1 to June 30 of the succeeding year.
- H. Director & Officer Liability Insurance will be carried by WiSNP Co-op and the deductible paid by WiSNP Co-op for any claims brought to Council Members.

III. MEMBER DISTRICTS

- A. Member Districts shall be self-operated, federally funded Child Nutrition Programs. The operation of a Member District's Child Nutrition Program must comply with federal and state laws.
- B. All Member Districts shall abide by the WiSNP Co-op's Governing Rules, Policies, and Procedures as adopted.
- C. All Member Districts shall participate in and agree to the WiSNP Co-op's Prime Vendor contract. Member Districts may also participate in optional available RFPs.
- D. Member Districts shall provide the Fiscal Agent, Consultant, and Council information and documentation necessary for the WiSNP Co-op to meet its responsibilities.
- E. When a membership vote is required, only one vote per member district is allowed. If a quorum (51% or more) of the Member Districts are present, a simple majority vote will be conducted for:
 - 1. Adopting governance rules;
 - 2. Approval of policies and procedures;

3. Approval of Prime Vendor RFP award;
 4. Fee assessments to cover the WiSNP Co-op operating costs;
 5. Election of Council representatives;
- F. Any District may apply to become a member of the WiSNP Co-op.
1. Applications are accepted until October 31 of the prior school-year.
 2. The Council has the right to recommend the approval or disapproval of the applicant based on factors such as geographic location and enrollment.
 3. If a USDA Foods distribution contract is in force and a new member is applying during this contract's existence, its membership may require the contracted distributor's approval.
- G. A current Member District may be terminated upon determination that the Member District no longer meets membership criteria as determined by the Council. A Member District whose membership has been terminated by the Council has the right to appeal the termination decision to the Member Districts at the next regularly scheduled membership meeting.
- H. Requests for termination of participation in the WiSNP Co-op may be made in writing with at least thirty-(30) calendar days' notice. No refunds of participation fees will be made. Terminated members may not apply to participate in the WiSNP Co-op until the next bidding cycle.
- I. It is the Member District's responsibility to have the specific contract(s) approved by the member's Board of Education (or other governing body as appropriate) to meet the State and Federal procurement requirements.
- J. All Member Districts shall pay the annual membership fee set by the Council by July 31. Invoice will be sent by the Fiscal Agent.
- K. It is every Member District's responsibility to actively manage its USDA Foods including ordering, distribution, processing, and inventories.
- L. Each Member District must maintain internet and email access and is responsible to report contact changes to the Consultant.

IV. ADVISORY COUNCIL

- A. The Council shall consist of two representatives from each of the three Member District sizes – small (<1000), medium (1001-5000), and large (>5000). Member Districts shall elect council members from the corresponding district-size. The Fiscal Agent district will also serve on the Council.
- B. Each Council member shall serve a two-year term. A temporary extension of a Council member's term may be requested to complete a project or initiative
- C. Council members shall be unpaid. Council members shall be reimbursed for expenses incurred to attend Council meetings.
- D. The Council has the following responsibilities:
1. The Council shall serve as a point of contact for Member Districts;
 2. The Council shall review and take action on comments and concerns presented to the Council by Member Districts, Consultant, Fiscal Agent, and/or Vendors;
 3. The Council shall review and propose changes to the bylaws, policies, and procedures for the WiSNP Co-op;
 4. The Council shall review and approve WiSNP Co-op budget;
 5. The Council shall set annual membership fees;

6. The Council shall set general membership meetings dates, times, locations, and agendas;
 7. The Council shall conduct performance and pricing audits of awarded vendors as coordinated by the Consultant;
 8. The Council shall create WiSNP Co-op sub-committees as deemed necessary.
- E. The Council shall meet a minimum of twice a year or as needed.

V. FISCAL AGENT

- A. The Fiscal Agent has the following responsibilities:
1. The Fiscal Agent shall serve as custodian of all WiSNP Co-op fiscal, membership, and other records in accordance with applicable law and retain those records on behalf of the Member Districts until the WiSNP Co-op dissolves. The Fiscal Agent shall provide such records only upon request of the Member Districts and Council;
 2. The Fiscal Agent shall operate in accordance with the budget adopted by the Council and with applicable law;
 3. The Fiscal Agent shall maintain separate and distinct administrative, accounting, auditing, budgeting, reporting, and record keeping systems for the management and operation of the WiSNP Co-op;
 4. The Fiscal Agent shall cooperate with any audits by regulatory agencies required of the Member Districts.
 5. If Member District annual dues are deemed necessary, the fiscal agent shall bill, receive, and record said dues.
- B. All discounts, rebates, and applicable credits received by the Fiscal Agent on behalf of Member Districts must be returned to the Member District's nonprofit school food service account.
- C. All funds generated in excess of expenses shall stay with the WiSNP Co-op and its Member Districts.
- D. Administrative cost overruns and uncontrollable costs exceeding what was budgeted shall be reviewed by the Fiscal Agent, Council and Consultant to determine the nature and extent of the costs. The Council shall determine if and how the costs will be allocated among the Member Districts.
- E. The Council may hire an auditor to review all financial records to ensure compliance with state and federal regulations and verify fiscal responsibility.

VI. SCHOOL NUTRITION PROCUREMENT CONSULTANT

- A. A school nutrition procurement consultant (Consultant) will be properly procured for and contracted by the WiSNP Co-op.
- B. With Council oversight, the Consultant is responsible for writing, issuing, evaluating, and approving all bid documents related to the WiSNP Co-op's business and ensuring that all purchasing and bidding activities adhere to state and federal statutes and purchasing regulations;
- C. The Consultant shall see that all orders and resolutions of the Council are carried into effect.

- D. The Consultant shall have the authority to sign all certificates, contracts, and other instruments on behalf of the WiSNP Co-op;
- E. The Consultant shall inform Council members and Member Districts of pertinent WiSNP Co-op business transactions;
The Consultant shall plan and convene regular Council and WiSNP Co-op meetings, gather agenda items, publish agendas and ensure minutes of each meeting are recorded
- F. and disseminated. Planning additional education sessions and/or food shows for WiSNP Co-op may also be required.
- G. The Consultant shall provide other duties necessary to responsibly manage the business affairs of the WiSNP Co-op with the best interest of every Member District in mind.

Original Adoption: May 11, 2017

Revised: December 8, 2017; May 9, 2018; Jan 7, 2020; Jan 8, 2021

USDA Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

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MEMO

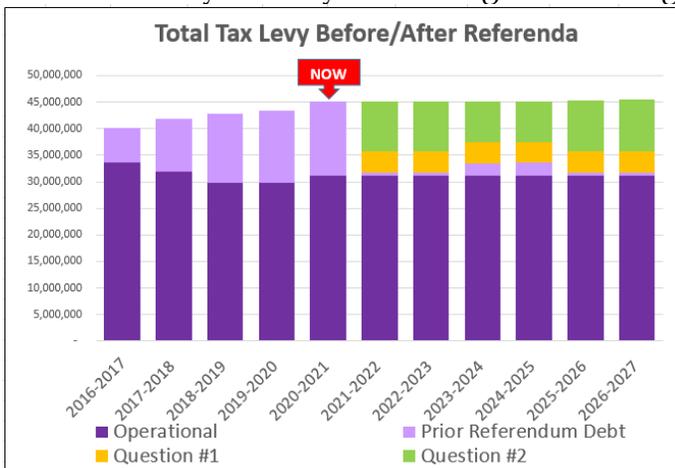
TO: Education/Operations Committee of the Whole
 FROM: Bob Tess, Chief Finance and Business Services Officer
 DATE: February 22, 2021

RE: Debt Defeasance Resolution

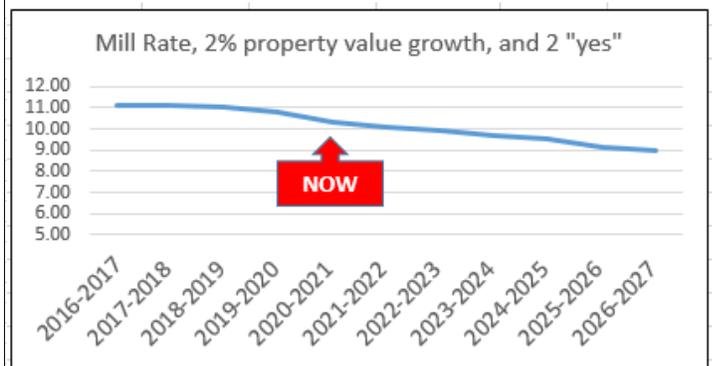
Six months ago (10/26/20) the Board approved a tax levy for the 2020-21 fiscal year that included approximately \$12.5 million applied to previously issued callable debt in a strategy known as debt defeasance. This strategy reduces approximately \$1,900,000 in interest costs while offering greater flexibility in future debt management as well as referendum planning. The second and final step in this process is to formally approve the establishment of an escrow account for the purposes of defeasance of certain general obligation bonds and transfer of funds into this account. Administration requests that this formal action take place at the March 8 Board of Education meeting.

Beyond the \$1,900,000 in interest savings, another important aspect of this strategy is mill rate stabilization. Through the flexibility offered with the current defeasance, the District mill rate for the 2020-21 budget was established at \$10.29 per \$1000 of assessed property value, a decrease of 0.50 from the previous year. The potential continuation of this strategy into next year will depend upon the outcome of the April 6, 2021 referendum. If both questions are approved the defeasance strategy is expected to end with new debt and spending authority replacing current debt service as part of next year's tax levy with no tax increase from the current year. However, if either question does not get voter approval, the defeasance strategy could be continued at least one more year to achieve continued stabilization of the tax levy.

Graph 1 below illustrates the past five years and the anticipated tax levy with two successful referendum questions and the discontinuation of the defeasance strategy that has been effectively used for four years saving tax payers over \$3.3 million in interest payments. Graph 2 represents how this strategy was accomplished while allowing the mill rate to steadily decline while paying off future debt as well as the impact of two successful questions on the mill rate. An assumption being made in all four graphs is the general fund levy remains stable in the future. Historical data shows this levy actually decreasing at an average of 1.8% during the time depicted on the graphs.

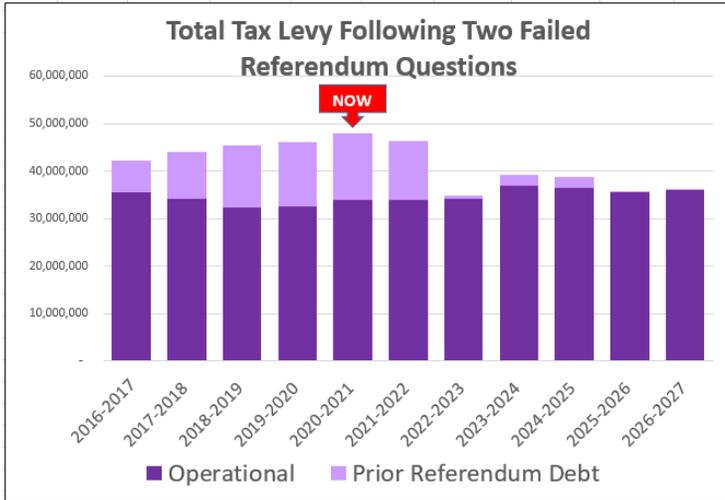


Graph 1



Graph 2

The pair of graphs below show the same historical data but assume two failed referendum questions on April 6 and **no successful referendums in the near future**. Note that next year's tax levy shows a continuation of the defeasance strategy for one more year before all future callable debt has been paid off and that strategy would no longer be available. The following year (two years from now) the tax levy would decrease significantly and aidable spending would also decline. This dramatic decrease in spending would cause State aid the following year to decline as well, causing the local tax levy to correspondingly increase. Compounding this impact, would be the amount of non-callable debt that remains in fiscal year 2023-24, contributing to the increase.



Graph 3

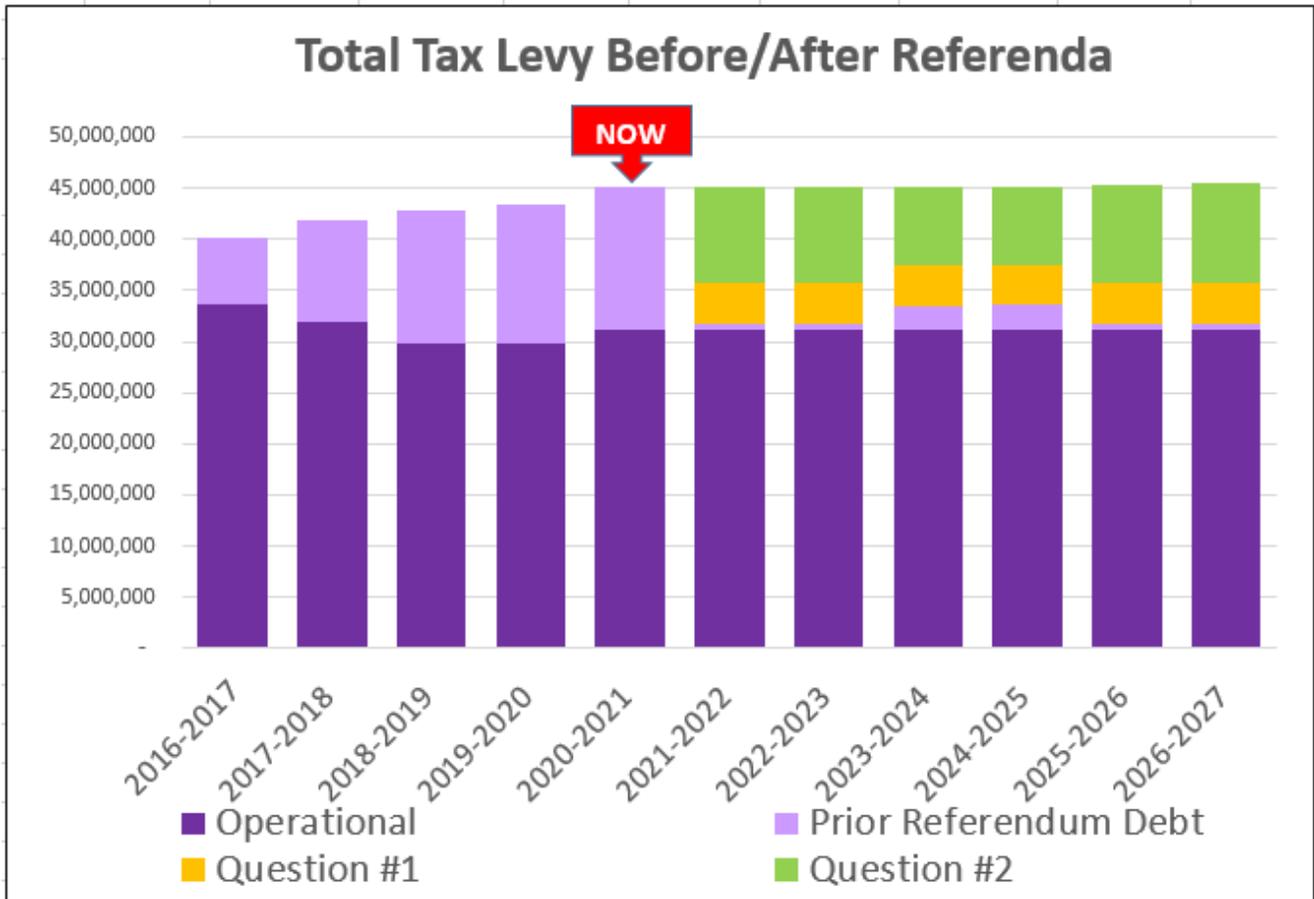


Graph 4

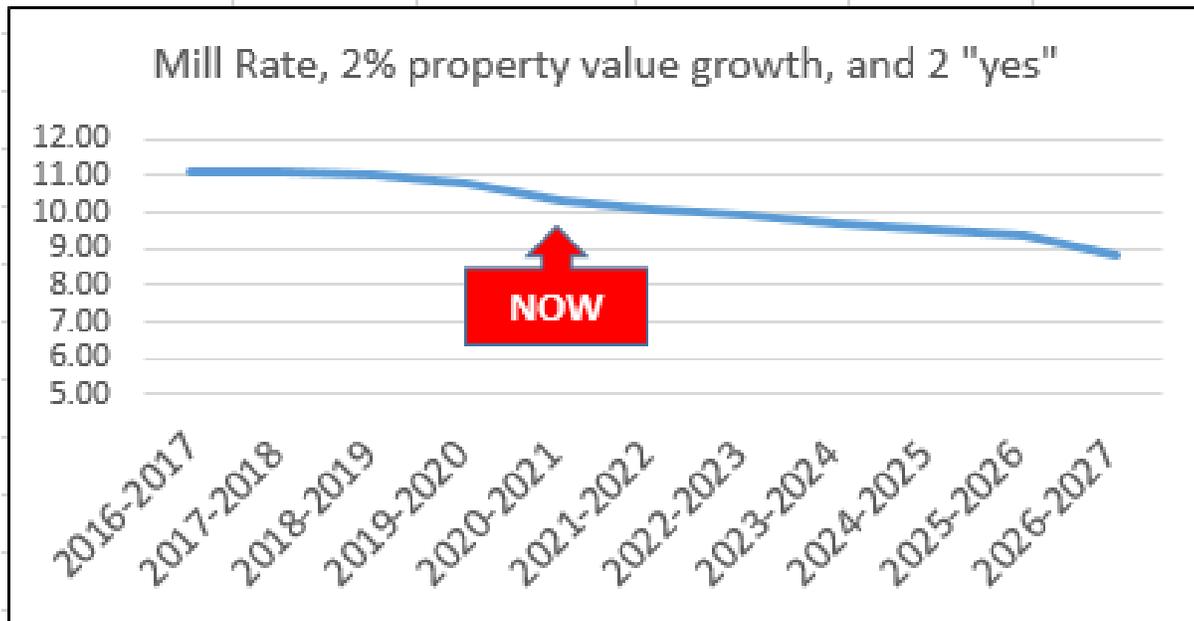
All formal documents for the defeasance are being developed through bond counsel for presentation at the March 8, 2021 Board of Education meeting under the agenda item: RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS, THE ESTABLISHMENT OF AN ESCROW ACCOUNT WITH RESPECT TO AND THE DEFEASANCE OF CERTAIN OF THE GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2015A, DATED AUGUST 4, 2015

Motion: to pass a resolution authorizing the transfer of funds, the establishment of an escrow account with respect to and the defeasance of certain of the general obligation school building bonds, series 2015A, dated August 4, 2015.

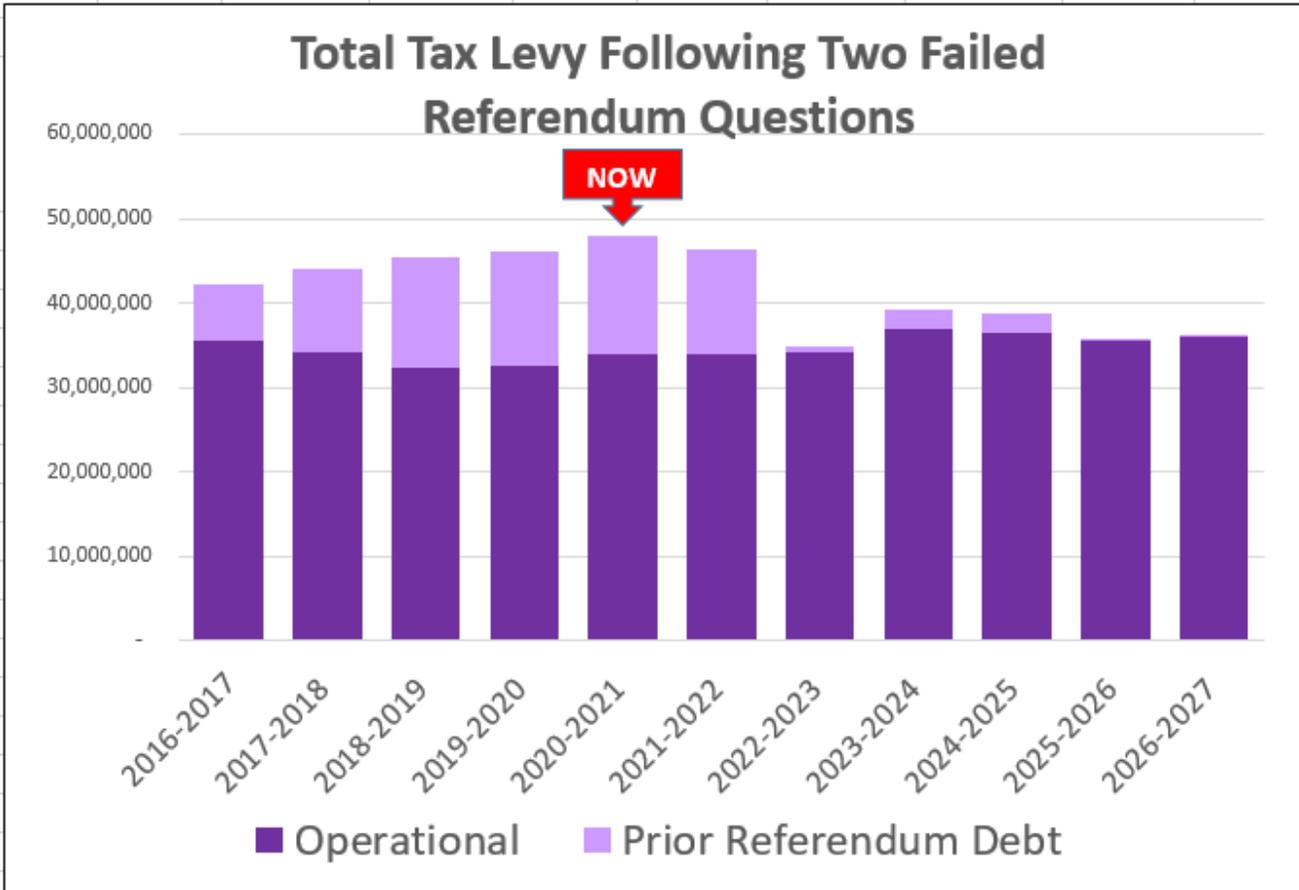
Below are the graphs individually to see more detail if necessary:



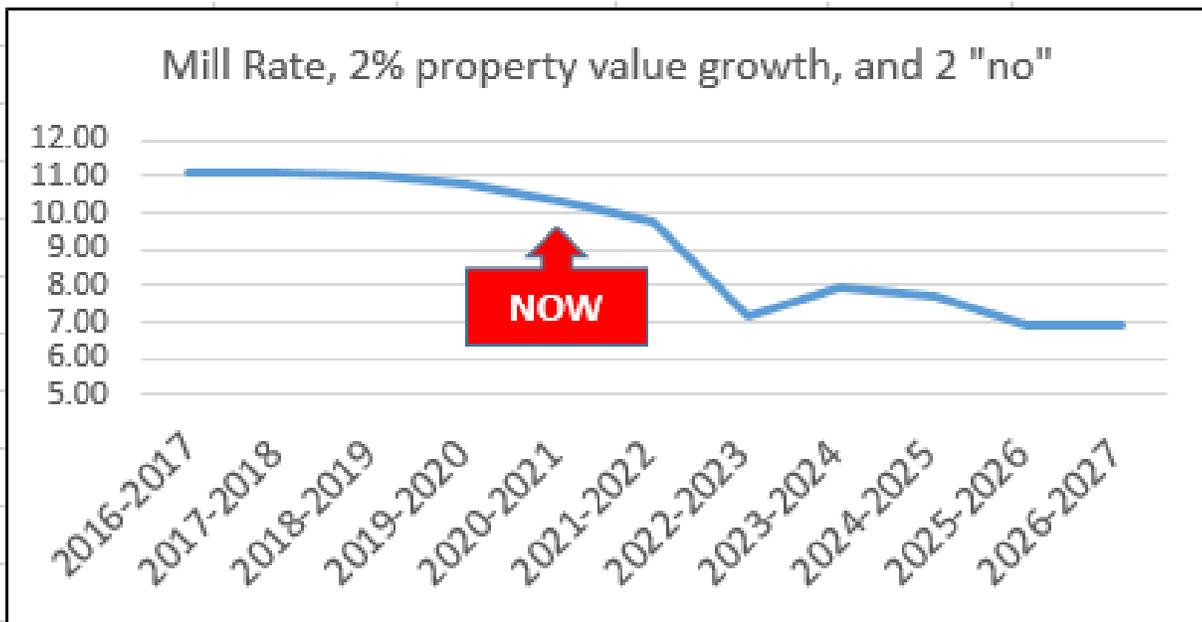
Graph 1



Graph 2



Graph 3



Graph 4

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS,
THE ESTABLISHMENT OF AN ESCROW ACCOUNT WITH RESPECT
TO AND THE DEFEASANCE OF
CERTAIN OF THE GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2015A,
DATED AUGUST 4, 2015

WHEREAS, the Wausau School District, Marathon County, Wisconsin (the "District") has outstanding its General Obligation School Building Bonds, Series 2015A, dated August 4, 2015 (the "2015 Bonds") which were issued for the purpose of paying the cost of: capital maintenance projects throughout the District; constructing additions to and making related facility renovations and site improvements (including play area, athletic field and parking improvements) at G.D. Jones Elementary School, Hawthorn Hills Elementary School, Riverview Elementary School, Thomas Jefferson Elementary School, Wausau East High School and Wausau West High School; demolition of A.C. Kiefer Educational Center and restoration of the related site; and acquiring related fixtures, furnishings and equipment;

WHEREAS, the District has certain debt service funds and other funds on hand (the "Funds") sufficient to defease a portion of the debt service on the 2015 Bonds;

WHEREAS, the School Board of the District deems it desirable and in the best interest of the District to transfer and apply such Funds to the defeasance and early redemption of a portion of the 2015 Bonds; and

WHEREAS, since the 2015 Bonds are not currently callable, it is necessary for the available Funds to be irrevocably deposited into an escrow account, invested in direct obligations of the United States of America, treated as a portion of the debt service fund for the 2015 Bonds and applied to pay the principal of and interest on \$1,105,000 of the 2026 maturity, \$1,150,000 of the 2027 maturity, \$730,000 of the 2028 maturity and all of the 2029 through 2032 maturities of the 2015 Bonds (the "Defeased Obligations") on the March 1, 2025 early redemption date.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District, that:

1. Establishment of Escrow Account. The School Board hereby authorizes and directs the officers of the District to enter into an Escrow Agreement with Associated Trust Company, National Association, Green Bay, Wisconsin, as Escrow Agent (the "Escrow Agent"), for the purpose of effecting the provisions of the Resolution.
2. Transfer and Deposit to Escrow Account. The School Board hereby authorizes and approves the transfer and deposit of the Funds into the Escrow Account to be established with the Escrow Agent in an amount sufficient, together with earnings thereon, to provide for the payment of the Defeased Obligations concurrently with the execution of the Escrow Agreement, and the subsequent use, investment and disbursement thereof by the Escrow Agent in the manner provided by the Escrow Agreement.

3. Professional Services. The School Board hereby ratifies and approves the retention of PMA Securities, LLC ("PMA") to provide financial advisory services in connection with this transaction; Quarles & Brady LLP ("Bond Counsel") to provide limited, special counsel legal services in connection with this transaction; and Dunbar, Breitweiser & Company, LLP to provide mathematical verification and related services in connection with this transaction.

4. Redemption of the Defeased Obligations, Notice of Defeasance and Redemption. The Defeased Obligations are hereby called for redemption on March 1, 2025. The School Board hereby directs the Escrow Agent pursuant to the Escrow Agreement to provide a notice of the defeasance of said Defeased Obligations and a notice with respect to the redemption of the Defeased Obligations at the times and in the manner set forth in the final Escrow Agreement.

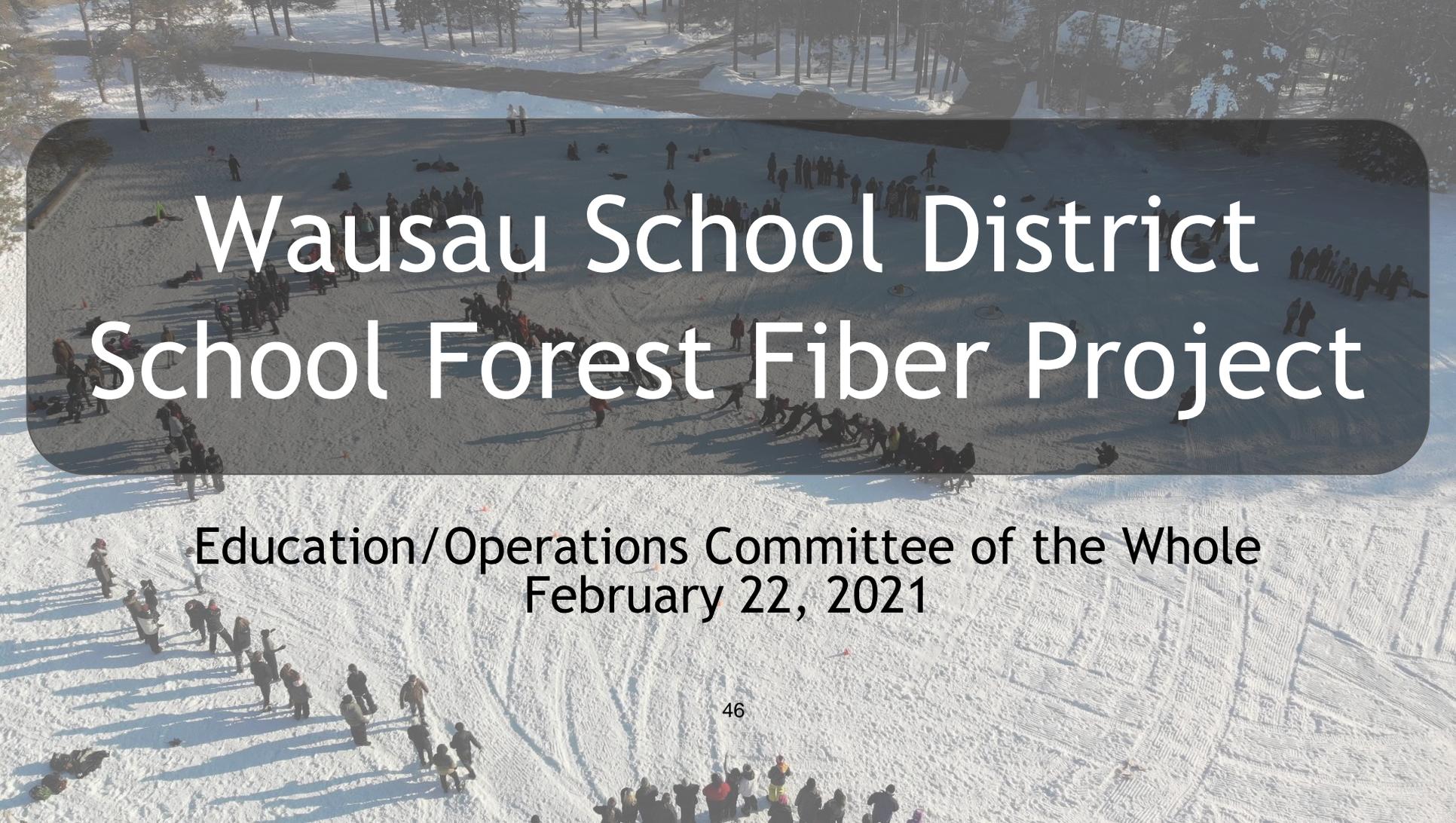
5. Authorization of Officers and Agents. The School Board hereby authorizes the appropriate officers and agents of the District to work with PMA and the Escrow Agent to review and approve the finalized Escrow Agreement including the escrow deposit and other details, to provide the notices of defeasance and redemption and to execute and deliver all documents required by Bond Counsel with respect to this transaction.

Adopted and recorded March 8, 2021.

Tricia Zunker
District President

ATTEST:

Ka Lo
District Clerk

An aerial photograph of a large group of people, likely students and staff, participating in a winter activity on a snowy field. The people are arranged in several long lines, possibly for a relay race or a team-building exercise. The field is covered in snow, and there are trees in the background. The scene is captured from a high angle, showing the layout of the participants and the surrounding environment.

Wausau School District School Forest Fiber Project

Education/Operations Committee of the Whole
February 22, 2021

Current State - Stand Alone District Site

DSL Internet Access

- 3 Megabytes Down and 512 Kilobytes Up
- Very limited wireless in Bannerman Hall
- 2 workstations
- No connectivity in staff quarters

Phone Lines

- TDS Provided
- 5 Physical Phones

Security

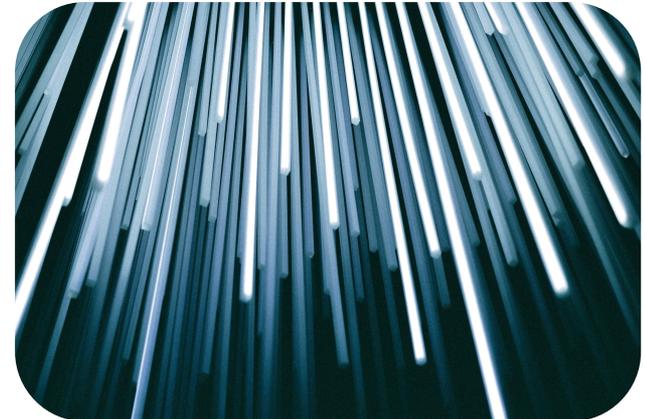
- Front Gate
 - FOB access
 - Changes must be done on site
- 5 Cameras
 - Managed on Site



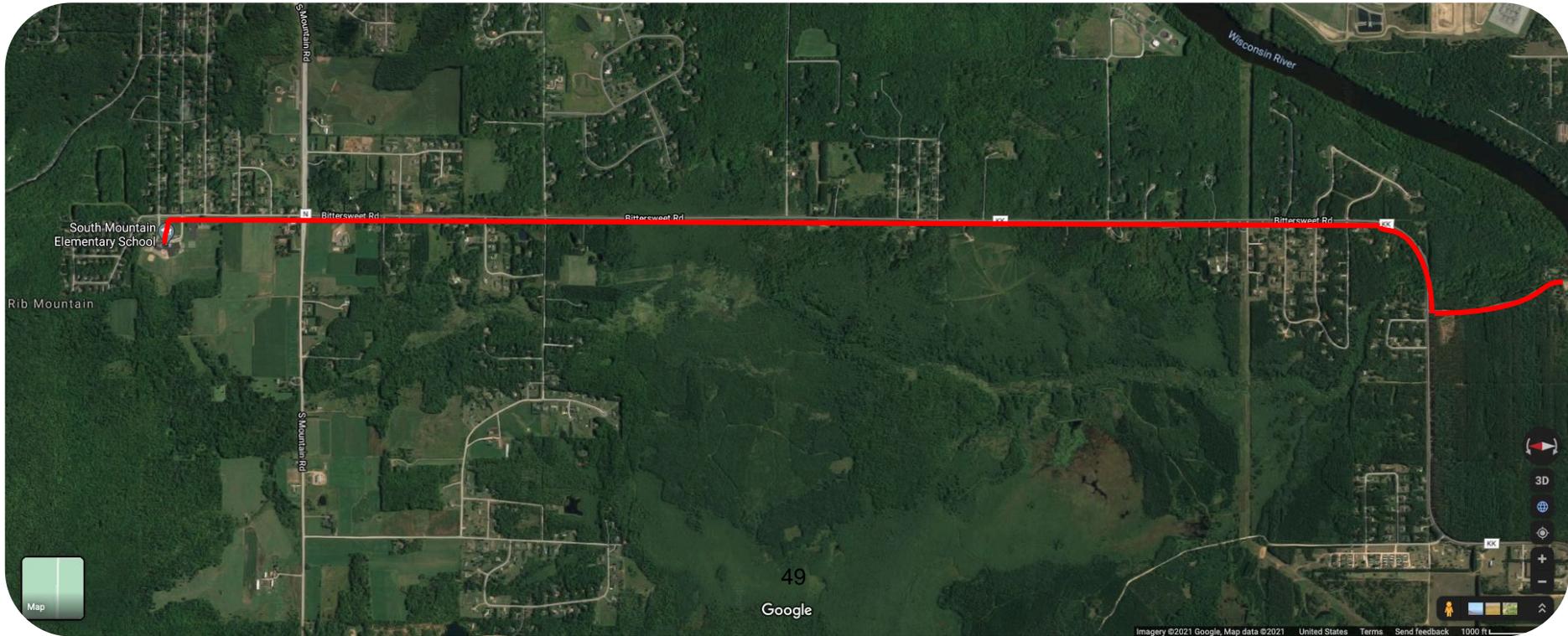
Why Fiber?

Complete integration of School Forest into District network and infrastructure provides the School Forest all of the capabilities of any District site

- Increased Bandwidth - 1 Gigabit connection
- Future focused to meet expanding instructional needs
- Improved communication and access to critical data
- Security Systems
 - Central Management
 - Future Growth
 - Flexible
- VOIP Phones (ip based phones)
- Mass Notification



School Forest Fiber Route



Bidding Process

January 5, 2021 Project Walkthrough

- Attended by 8 Vendors
- Responses due by January 18, 2021

January 21, 2021 RFP and Bid Review

- 7 submitted quotes
- Ranged between \$316,000 - \$699,000
- DNR Permits Finalized

January 27, 2021 Vendors Notified

- Elexco Selected
 - Previous work in the Wausau School District
 - Lowest cost bid submitted



Next Steps

Projected Fiber Project Start

- End of February

Equipment Acquisition

- Access Points
- Switches
- VOIP Phones
- Security Cameras

Projected Fiber Project End

- July 1, 2021
- Fiber buried
- Spliced at South Mountain Elementary
- Tested

School Forest Work Upon Completion of Fiber Project

- Develop wired infrastructure
- Develop wireless infrastructure
- Transition to VOIP Phones
- Transition to Genetec Security System
- Install security cameras
- Increase staff access to workstations
- Install Time Card Readers

Projected End of August 2021 Completion

Recommended Motion

Funding for the School Forest fiber project is available in a segregated fund balance designation for School Forest Capital Improvements. These designated funds were generated from sale of various District real estate and timber sales over the past five years with intentions to apply these funds to School Forest improvements.

Motion: Authorize use of no greater than \$438,000 of School Forest Capital Improvement designated fund balance to complete the School Forest Fiber Project as presented.

2021-2022 Wausau School District Calendar

DRAFT - Board approved:

July 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				

September 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30		

Aug 26, 30-31: Professional Learning
 Aug 27: No Classes - Non-Contract Days

Sept 1: First Day of School
 Sept 6: No Classes - Labor Day

October 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	
	8	9	10	11	12	
	15	16	17	18	19	
	22	23	24	25	26	
	29	30				

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30	31	

Oct 27: No Elementary Classes
 No AM/PM Pre-K Classes
 No PM Secondary Classes
 Oct 27: 1st Quarter Ends (40)
 Oct 28-29: No Classes - PL

Nov 24: No Classes - Non-Contract Day
 Nov 25-26: No Classes-Thanksgiving Break

Dec 23-31: No Classes - Winter Break

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
	3	4	5	6	7	
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	
	31					

February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28					

March 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		

Jan 14: No PM Elementary Classes - Recordkeeping
 No AM/PM Pre-K Classes
 Jan 14: 2nd Quarter Ends (46)
 Jan 17: No Classes - PL

Feb 18: No Classes - PL

March 18: No PM Elementary Classes - Recordkeeping
 No AM/PM Pre-K Classes
 March 18: 3rd Quarter Ends (43)
 March 21- 25: No Classes - Spring Break

April 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	

May 2022						
Su	Mo	Tu	We	Th	Fr	Sa
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30		

April 15: No Classes

May 27: No Classes - PL
 May 30: No Classes - Memorial Day

June 2: No PM Classes - All Elementary Recordkeeping
 No AM/PM Pre-K Classes
 June 3: Students' Last Day
 June 3: 4th Quarter Ends (46)
 June 6: Teachers' Last Day

- No Classes
- Students' first and last days of school
- No Classes - Professional Learning (PL)
- No Pre-K or Elementary Classes / No PM Secondary Classes / Recordkeeping AM (Elem) and Parent/Teacher Conferences PM
- 2022 High School Graduation: May 23 - West; May 24 - WAVE; May 25 - East; May 26 - EEA
- Quarter Ends (1st - 40) (2nd - 46) (3rd - 43) (4th - 46) = 175
- Teachers' last day of school
- No PM Elem Classes-Recordkeeping. No AM/PM Pre-K Classes