

ROCK ISLAND-MILAN SCHOOL DISTRICT NO. 41



BOARD OF EDUCATION REGULAR MEETING

ROCK ISLAND-MILAN ADMINISTRATION OFFICE
2000 7TH AVE
ROCK ISLAND, IL 61201

TUESDAY, SEPTEMBER 10, 2024

6:00 PM

Below is the link to the school board meeting:

<https://meet.google.com/fzb-nmks-pmq>

I. Preliminary

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Approval of Board of Education Minutes
It is recommended that the Board of Education approve the minutes of the regular meeting of August 27, 2024.
- D. Approval of Additions and / or Deletions
- E. Approval of Agenda

II. Special Items

A. 2024 Charles O. Austin, Jr. Scholars... Recognition

Mr. Jeff Whitaker, RIHS Principal and Ms. Julie Hansen will recognize the 2024 Charles O. Austin, Jr. Scholars, as presented.

B. Rock Island Citizens of the Year...Recognition

The Board of Education will recognize both Mr. Bronx Roessler and Ms. Rita Jett on being named Rock Island Citizens of the Year. Mr. Roessler is a 6th Grade Student at Eugene Field Elementary and was named Citizen of the Year in the Youth Category and Ms. Jett is an interventionist at Edison Junior High and received Citizen of the Year in the Education Category.

C. 2023 - 2024 Semester Two Strategic Plan Update...Information

Cabinet members will provide an update on the strategic plan.

D. Student Board Members...Action

It is recommended that the Board of Education approve two student board members for the 2024 - 25 School Year. Mr. Jeff Whitaker has nominated two students; Ms. Jozie Anne Kerr and Ms. LaNina Daughtery-Butler.

III. Reports

- A. Board Members

B. Superintendent

C. RIEA President

IV. Communications

A. Requests from persons wishing to speak on certain agenda items will be called upon at the appropriate time.

B. Citizens wishing to address the Board of Education on items not on the agenda. Comments should be limited to three (3) minutes. *(Matters regarding specific employees or students are of a confidential nature and will not be heard in open session.)*

V. Action of Routine Matters

A. Request for Future Agenda Items

B. Blanket Motion

Opportunity will be given for the selection of items that need no discussion to be approved at the appropriate time on the agenda. The following items are recommended for the Blanket Motion:

1. Contracts for Service...Action

It is recommended that the Board of Education approve contracts a - c.

a. Every Child Contract Renewal...Action

It is recommended that the Board of Education approve the contract for service with EveryChild, 524 15th Street, Moline, IL 61265, for the 2024 - 25 school year at a cost of \$21,000.

b. Child Plus (Head Start) Software Renewal...Action

It is recommended that the Board of Education approve the contract for services with Management Information Technology for the Child Plus software reveal to help track information required by the Head Start Program for Performance Standards in the amount of \$13,234.00 for the 2024025 school year. Funds will come from Head Start.

c. iTek Contract Renewal for 2024 - 25 School Year...Action

It is recommended that the Board of Education approve the contract for service with iTek Interpreting Solutions LLC, 2020 1st Street A, Moline, IL 61265 for the 2024 -25 school year, not to exceed \$30,000.00.

2. Bills for Payment...Action

It is recommended that the Board of Education authorize bills for payment dated August 30, 2024, in the amount of \$4,847,232.47.

3. Overnight Field Trip Request...Action

It is recommended that the Board of Education approve the overnight field trip requests as presented.

Rock Island High School Theater students from January 9th - 11th, 2025; Rock Island High School Wrestling team from December 27th - 28th, 2024; from January 10th -

11th, 2025 and from January 17th - 18th 2025.

4. Non-Certified Appointment...Action

It is recommended that the Board of Education approve the following non-certified appointment for the 2024 -25 school year of Medgar Harris.

5. Certified Support Coaches....Action

It is recommended that the Board of Education approve the following certified coaches for the 2024 - 25 school year:

Steve Rogers, Dan Nelson, William Osmun, Charles Pugh, Zachary Vroman, Julie Judnall, Craig Brackney, Jarrin Williams, Susana Williams, Rebecca Brown, Patricia Gallegos, Mackenzie Munday, Emily Witherspoon, Melanie Martinez, Troy Joseph, Jesse Wayland, Stephanie Goetsch, Andrea Parer and Cassandra Salas Mikaio.

6. Non-Certified Support Coaches...Action

It is recommended that the Board of Education approve the following non-certified coaches for the 2024 - 25 school year:

Fritz Dieudonne, Thurgood Brooks, Jason Nunn, Anthony Reese, Mark Esposito, Alexandria Battin, Lauren Ickes-Moe, Breann Ahlers, John Welsh, Kaitlyn Welsh, Craig Sharp, Austin Braud, Henry Van Note, LaTerrionna Pugh, Josh Hollenback, Dave Mikaio, Josh Anders, Dave Parkins, Johnny King, Barlow McGhee, and Jacob Wyers.

7. Non-Certified Resignations...Action

It is recommended that the Board of Education approve the following non-certified resignations during the 2024-25 school year:

Steve Ford - Maintenance/RIHA with 30 years of service

Kerry Corter - Nutrition Services/Central with less than 1 year of service

Rachel Stagg - Nutrition Services/WJHS/EJHS with 2 years of service

Montsho McNair - Nutrition Services/RIA with less than 1 year of service

Jenna Panicucci - Communications Coordinator with 5 years of service

8. Non-Certified Termination...Action

Non-certified termination of an employee identified to the Board of Education in closed session.

9. Thurgood Marshall Activity Account Additional Sub Account Recommendation...Action

It is recommended that the Board of Education approve the request to add a subaccount titled Resource Room/Marshall Closet as presented.

10. Edison Junior High Activity Account Sub Account Addition...Action

It is recommended that the Board of Education approve the request to add a sub account titled Resource Room as presented.

11. BSN Sports Apparel Contract....Action

It is recommended that the Board of Education approve the contract with BSN Athleticwear from September 1, 2024 - June 30, 2027. The contract provides the District with preferred team pricing for equipment, apparel, fanwear and signage and its long-term contract is designed to enhance the athletic department. We are entering this contract as a member of the TIPS purchasing cooperative; BSN's TIPS contract #210803.00

12. Rock Island High School Cheerleading Camp....Action

It is recommended that the Board of Education approve the JV and Varsity Cheerleading Camp Invoices to Universal Cheerleading Association in the amount of \$17,246.00. Funds from the Cheerleading Development account cover the cost of the camp.

C. Sprinkler Repair Recommendation...Action

It is recommended that the Board of Education approve the suggested sprinkler system repairs to be done by Midwest Alarm Systems, 5570 Carey Avenue, Davenport, Iowa, found after the annual fire alarm inspections at a fee of \$18,015.00.

D. Rock Island High School Fire Alarm Ground Fault Electrical Repairs...Action

It is recommended that the Board of Education approve the Fire Alarm repairs completed by Johnson Controls, 11318 Aurora Ave., Urbandale, IA in the amount of \$31,161.88.

E. Snow Removal Recommendation 2024 - 25....Action

It is recommended that the Board of Education accept the bid submitted by C&J Landscaping, PO Box 493, Orion, IL for the 2024 - 25 school year for the cost(s) of \$135.00/ Hour for shoveling, and \$165.00 / Hour for salting and plowing.

F. Curriculum Audit...Action

It is recommended that the Board of Education approve the contract with Insight Education Group LLC, 2805 Dodd Road, Suite 200, Eagan, MN 55121 to perform a Curriculum Management Audit for the Rock Island - Milan School District for the cost of \$148,759.00. The audit will take place from October 2024 through May 2025. The funds for the audit will come from the Teaching and Learning budget and consist of Federal and District funds.

VI. Operations

A. Freedom of Information Act Requests (FOIA)...Information

1) The District Received a FOIA request and responded within the five-day required time frame to Mr. Owen Wang, who requested a list of all school activities and clubs. The District responded with High School Activities and Club information.

2) The District received a FOIA request and responded within the five-day required time frame to Ms. Maggie Huston who requested a certain student's electronic and eligibility records. The records were provided to Ms. Huston by our Student Services Department.

3) The District received a FOIA request and responded within the five-day required time frame to Mr. Owen Wang who requested a list of all new teachers and staff including their Name, School Name, Title, Bio, Photo. The District shared the Name, School Name and Title information but the request for teacher's bios and photos was deemed too burdensome.

Within the same request, Mr. Owen Wang requested a list of all leaving or retiring teachers and staff to include their Name, School Name, Title and Years of Service. The District gave directions to Mr. Wang as to where the information was housed in Board of Education Agendas and Minutes.

4) The District received a FOIA request from Mr. Owen Wang who requested a copy of each school calendar for the upcoming school year. The District directed Mr. Wang to the district website as well as sent PDF documents of the calendars within the five day required time.

5) The District received a FOIA request from Mr. Owen Wang who requested the official enrollment for each school in the district. The District replied within the five-day time frame with the enrollment as of August 30, 2024.

B. 2019 Truck Purchase.....Action

It is recommended that the Board of Education approve the purchase of a 2019 Ford F450SD XL Truck with Power Liftgate for the cost of \$44,989.00.

C. Davis Demographics/MGT Demography Study....Action

It is recommended that the Board of Education approve the contract from MGT Impact Solutions for the Demography Study in the amount of \$43,888.00

VII. Business/Finance

A. Embrace Education Invoice.....Action

It is recommended that the Board of Education approve the FY21/22 Invoice relating to the cost settlement with Brecht's Database Solutions, Inc (d.b.a.Embrace) in the amount of \$14,169.95.

B. Embrace Education Contract....Action

It is recommended that the Board of Education approve the contract with Brecht's Database Solutions, Inc. doing business as Embrace for the 2024 - 25 school year, not to exceed \$25,000.00. The Embrace software facilitates our staff to complete medical service data with respect to Medicaid billing.

VIII. Personnel

A. Chief Financial Officer...Action

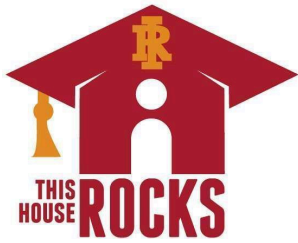
It is recommended that the Board of Education approve Annaka Whiting for the

position of Chief Financial Officer at the salary of \$154,088.00, Level 2, Step 5.

IX. Executive Session

Description: It is recommended that the Board of Education move to executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c) (1). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c) (2).

X. Adjournment



Sharon Williams, Ed.D.
Superintendent of Schools

September 10, 2024

Mr. Jeff Whitaker, RIHS Principal and Ms. Julie Hansen, granddaughter of Mr. Charles. O. Austin, will introduce the 2024 Charles Austin Scholars.

The following students were recognized for completing six semesters of study at Rock Island High School and earning a 3.5 GPA or higher: Bibi K. Barikzay, Madison E. Carroll, Max M. E. Davis, Zoe M. Ehlers, Alexis Gahimbare, Joslynn G. Henderson, Mia G. Hixson, Stella L. Houk, Benjamin J. Huisman, Mu P. K'Toee Soe, Brody C. Lenger, Jessica Lopez, Isabella Marceleno, Kevin Mayares Jr., Lillian D. McDaniel, Poe Soo Paw, Grayson Perion, Zee Phares, Eh Eh Poe, Linda Jo Rose, Olivia G. Samuelson, Khu Say Shee, Mylie G. Shook, Beline Shukuru, Braden E. Smith, Sophia M. Stout, Riziki Venansia, Tway Tway Ye, Elaina R. Adlfinger, Carson W. Banks.



2023-2024

STRATEGIC PLAN

2nd Semester UPDATE REPORT
(January to June 2024)

ROCK ISLAND - MILAN
SCHOOL DISTRICT

2023-2024 Semester 2 REPORT

STRATEGIC PRIORITIES

- 1. Engage all stakeholders through building respectful relationships**
- 2. Improve academic outcomes and close the achievement gaps through ensuring equity and opportunities for all students**
- 3. Enhance and Improve Operations**

Priority #1 GOALS

(Engage all stakeholders through building respectful relationships)

1. We will provide consistent and ongoing communication.
2. We will foster a positive climate of mutual trust and respect¹¹ among faculty, staff, administrators, families, students, and community.
3. We will promote a culture of respect, understanding, and acceptance through continued district work in Cultural Competence.

Respectful Relationships

Measurement	Status	Data Update										
<p>90% goal of DLT and BLT representation (staff, students, parents, community, administration)</p> <ul style="list-style-type: none"> • BLT and DLT yearly attendance goal of 80% • Provide opportunities for two-way communication among all stakeholders • Produce a newsletter to stakeholders once per quarter 	<p>DLT and BLT</p> <p>Not rated for Semester 1, due to equity audit.</p> <p>Not rated for Semester 2, due to staff changes.</p>	<p>Target: 90%</p> <p>Members Identified</p> <p>Attendance</p> <p>School-based Communication Opportunities</p>										
<ul style="list-style-type: none"> • 85% satisfaction rate for all stakeholders on District Satisfaction Survey (combined from students, staff, and parents' responses) 	<p>Satisfaction Rate</p>	<p>Satisfaction Rate (Semester One)</p> <p>Target: 85% (combined)</p> <table border="0"> <tr> <td>Semester 1:</td> <td>Semester 2:</td> </tr> <tr> <td>Student = 85%</td> <td>Student = 82.5%</td> </tr> <tr> <td>Parent/Guardian = 92.5%</td> <td>Parent/Guardian = 91.6%</td> </tr> <tr> <td>Staff = 87.4%</td> <td>Staff = 81.1%</td> </tr> <tr> <td>Overall Combined = 88.3%</td> <td>Overall Combined = 85.1%</td> </tr> </table>	Semester 1:	Semester 2:	Student = 85%	Student = 82.5%	Parent/Guardian = 92.5%	Parent/Guardian = 91.6%	Staff = 87.4%	Staff = 81.1%	Overall Combined = 88.3%	Overall Combined = 85.1%
Semester 1:	Semester 2:											
Student = 85%	Student = 82.5%											
Parent/Guardian = 92.5%	Parent/Guardian = 91.6%											
Staff = 87.4%	Staff = 81.1%											
Overall Combined = 88.3%	Overall Combined = 85.1%											
<ul style="list-style-type: none"> • CQ Family Engagement: 3.0 (add in an appendix to show the CQ rubric) 	<p>CQ – YEAR END MEASURE</p>	<ul style="list-style-type: none"> • CQ Family Engagement • Target: 3.0 • Mid Year: 2.9 (rounded to 3.0) • *one school was in visible maintenance 										
<ul style="list-style-type: none"> • CQ School Organizational Culture: 3.0 (add in an appendix to show the CQ rubric) 	<p>CQ – YEAR END MEASURE</p>	<ul style="list-style-type: none"> • CQ School Organizational Culture • Target: 3.0 • Mid Year: 3.0 										

Priority #2 GOALS

(Improve academic outcomes and close the achievement gaps through ensuring equity and opportunities for all students.)

1. We will provide access to interventions, support, and enrichment for all students.
2. We will provide equitable opportunities to all students for academic growth to meet and exceed grade level expectations.
3. We will improve the graduation rate.

ACADEMIC OUTCOMES - EQUITY & OPPORTUNITIES

Measurement	Status	Data Update
Course offerings and enrollment in grades 7-12	Course offerings & Total Enrollment Increase	<p>Target: 52 courses and increase nonwhite enrollment by 2% each year</p> <p>Semester 1: Number of Honors, AVID, PLTW, Dual Credit, and Advanced Courses Offered:</p> <ul style="list-style-type: none"> • Courses: 51 (same as offered in 2022-2023) • Section: 99 (97 section Fall of 2022) • Enrollment: 1117/2613 (46% of population) <p>White: 46% (513/1117) NonWhite: 54% (604/1117)</p>
	Enrollment increase of non-white	<p>Semester 2: Number of Honors, AVID, PLTW, Dual Credit, and Advanced Courses Offered: 14</p> <ul style="list-style-type: none"> • Courses: 51 (same as First Semester) • Sections: 97 (two less than First Semester) • Enrollment: 1087/2591 students (42% of total population) <p>White: 46% (502/1087) NonWhite: 54% (585/1087) Increase in number yet same % as 2022-2023.</p>
Disciplinary referrals at all grade levels.	ISS - In School Suspensions	<p>Target: A decrease of 10% from prior year (ISS and OSS separately)</p> <p>Semester 1</p> <ul style="list-style-type: none"> • ISS - 156 total incidents, decrease of 39% • OSS - 471 total incidents, increase of 17.5%
	OSS - Out of School Suspensions	<p>Semester 2</p> <ul style="list-style-type: none"> • ISS - 170 total incidents, decrease of 24.7% • OSS - 618 total incidents, increase of 4%

ACADEMIC OUTCOMES - EQUITY & OPPORTUNITIES

Measurement	Status	Data Update
1 st grade readiness, as measured by curriculum assessments (MAP)	K MAP – Reading *END OF YEAR metric	<u>MAP: Kindergarten Reading Growth</u> <ul style="list-style-type: none"> • End of Year Target: 50% meeting or exceeding • S1: 45.5% (181/398) • S2: 51.4% (196/381)
	K MAP – Math *END OF YEAR metric	<u>MAP: Kindergarten Math Growth</u> <ul style="list-style-type: none"> • End of Year Target: 50% meeting or exceeding • S1: 56% (222/396) • S2: 65% (245/379)

ACADEMIC OUTCOMES - EQUITY & OPPORTUNITIES

Measurement	Status		Data Update
Reading at grade level by 3 rd grade, as measured by Lexile (MAP), RIT Growth Targets (MAP), and IAR	MAP - Lexile	IAR	<p><u>MAP Lexile Level 3rd Grade: Target 80%</u> S1: Fall - 20% Meets or exceeds (86/432) Winter - 37% Meets or exceeds (165/441) S2: Spring - 49% (213/244)</p> <p><u>MAP Growth 3rd Grade Reading: Target 60%</u> S1: 49% (205/418) S2: 49% (194/401)</p> <p><u>IAR (3rd Grade Reading): Target 16%</u> 2022-2023: 13.3% Meets or exceeds 2023-2024: Scores not released</p>
	MAP - Growth		
7 th grade mathematics scores, as measured by MAP and IAR	MAP - Growth	IAR	<p><u>MAP Growth 7th Grade Math: Target 60%</u> S1: 50.5% (230/455) S2: 56% (244/438)</p> <p><u>IAR (7th Grade Math): Target 13%</u> 2022-2023: 12.1% Meets or exceeds 2023-2024: Scores not released</p>
11 th grade Reading and Math scores, as measured by SAT	SAT ELA	SAT Math	<p><u>SAT ELA: Target 13%</u> 2022--2023: 14.9% Meets or exceeds 2023-2024: Scores not released</p> <p><u>SAT Math: Target 6%</u> 2022-2023: 10.3% Meets or exceeds 2023-2024: Scores not released</p>
Graduation Rate On track to graduate	Graduation Rate	On Track to Graduate	<p><u>Graduation Rate: Target 87%</u> 2022-2023: 77.3% 2023-2024: Not reported yet</p> <p><u>On Track to Graduate: Target 85%</u> S1: 77% S2: RIHS 84%; TML 33.7%</p>
CQ Student performance Gaps and	Student	Instructional	<u>CQ Student Performance Gaps and Instructional Practice</u>

Priority #3 GOALS

(Enhance and Improve Operations)

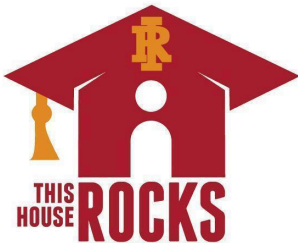
1. Recruit, hire, develop, and retain a diverse staff.
2. Every building in the district has a safe, modern, welcoming physical environment.
3. Ensure financial integrity to be sure our financial resources work for us to meet our priorities.

ENHANCE & IMPROVE OPERATIONS

Measurement	Status	Data Update
An annual increase in the number of minority teaching faculty	No updates to report.	<p>Target: annual increase By <u>December 31, 2022</u> there were 2 known positions open for the 2023-24 school year and 0% (0 of 2) positions were filled by minority staff members</p>
Teacher retention rate will meet or exceed 90%		<p>Target: 90% District Teacher Retention Rate for the 2022-23 school year was 94.5% (according to IL. State Report Card).</p> <ul style="list-style-type: none"> State was 90.2% <p style="text-align: right;">18</p>
Completion and update of 10 year Life Safety Report	No updates to report.	<p>All 10-Year Life Safety Reports have been completed, twelve schools in 2018 and two schools in 2022.</p>
We will continue to meet and /or exceed compliance ratings per the ROE Facility Compliance Report	N/A	<p>Annual ROE inspections began in December 2022 and will be completed in February 2023.</p>
Develop, implement, and maintain a comprehensive district maintenance plan that results in improved overall building efficiency at all sites		<p>Facility Maintenance Plan has been updated to show estimated project costs through 2029; shows completed work and work that needs to be completed</p>
Maintain independent audit of no findings		<p>Target: No Audit Findings</p> <ul style="list-style-type: none"> 2022-2023: No audit findings 2023 - 2024: Audit being conducted now.

ENHANCE & IMPROVE OPERATIONS

Measurement	Status	Data Update
Maintain state financial score in recognition level (above 3.5)		<p>Target: 3.5 Actual: 3.8 for the 2022-2023 school year</p> <p style="text-align: right;">19</p>
Maintain 120 Days Cash on Hand (State recommendation is 90 Days Cash on Hand)		<p>Target: 120</p> <ul style="list-style-type: none"> ● S1: 154 days cash on hand, as of April 30, 2024 ● S2: Not available, audit being conducted
CQ School Organization Culture, sub category of Welcoming School Environment: 3.0		<ul style="list-style-type: none"> ● <u>CQ School Organization Culture: Welcoming School Environment</u> ● Target: 3.0 ● Mid Year: 3.0



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Scott Vance, Assistant Superintendent for Teaching and Learning
Date: August 14, 2024
Re: Every Child Contract for Services

EveryChild, formerly known as the Child Abuse Council, is a bi-state, regional non-profit that provides a variety of services, including mental health programs for children and families. EveryChild will provide the following mental health services to the Head Start Program:

1. Provide each of the seventeen (17) RIMSD Head Start classrooms with two (2) two-hour classroom observations and two (2) one-hour reflective debrief meetings annually. Observations are to be held once in the fall (2024) and another in the spring (2025).
2. Participate quarterly in the RIMSD Head Start Health Advisory Council.
3. Support children’s mental health by providing fifteen (15) hours of educator support/clinical coaching for Teaching Staff regarding how to promote positive behaviors and create a regulated classroom environment.
4. Provide a Service Summary Report twice a year, after completion of both fall and spring observations.
5. Provide therapeutic support for those children aged birth to five (0-5) who have been exposed to violence or trauma specifically identified and referred to SFS by RIMSD Head Start.

<u>Company</u>	<u>Estimated Annual Charge</u>
Every Child	\$ 21,000.00

It is recommended that the Board of Education approve the Contract for Service with EveryChild, 524 15th Street, Moline, Illinois 612265, 2024-2025 services contract at a cost of \$21,000.

Investment Period: 2024-2025 School Year
Total Investment: \$21,000.00
Funding Source: Federal Funds-HeadStart

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: EveryChild EMAIL: brittanyl@foreverychild.org

ADDRESS: 524 15th St, Moline, IL 61265

DATES OF SERVICE TO BE COMPLETED: July 1, 2024, thru June 30, 2025

SCHOOL DISTRICT CONTACT: Nicole Berry

COMPENSATION: \$21,000

DESCRIPTION OF DUTIES:

1. Provide each of the seventeen (17) RIMSD Head Start classrooms with two (2) two-hour classroom observations and two (2) one-hour reflective debrief meetings annually. Observations are to be held once in the fall (2024) and another in the spring (2025).
2. Participate quarterly in the RIMSD Head Start Health Advisory Council.
3. Support children's mental health by providing up to fifteen (15) additional hours of individual student observation, and an additional fifteen (15) hours of educator support/clinical coaching for Teaching Staff regarding how to promote positive behaviors and create a regulated classroom environment.
4. Provide a Service Summary Report twice a year, after the completion of both fall and spring observations.
5. Provide therapeutic support for those children aged birth to five (0-5) who have been exposed to violence or trauma specifically identified and referred to SFS by RIMSD Head Start.

Is this a Subscription/Software: Yes or No

If yes, this is an internal form that does not need to be sent to the vendor.

Subscription/Software Name: _____ Website: _____

Subscription/Software Start Date: _____ End Date: _____

SOPPA Approved: Yes or No

School Board President or Superintendent _____ Date _____

Requesting School: _____

Budget Code: 1-5-080-080-3000-3110-0

Signature of Vendor: Nicole Mann Date: 8/23/24

Signature of Requestor: Nicole Berry Date: 8/12/24

Signature of Budget Administrator: Nicole Berry Date: 8/12/24

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AGREEMENT FOR PROFESSIONAL SERVICES

Between:

Rock Island Milan School District Head Start AND EveryChild

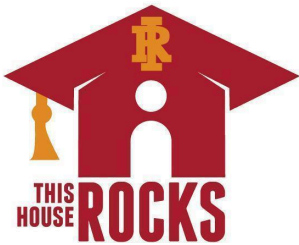
EveryChild enters into an agreement with RIMSD Head Start to provide supportive clinical coaching services within RIMSD Head Start programming during the 2024-2025 school year. This agreement serves to outline the duties of each partnered agency and to define the service scope of work/framework.

Specifically, EveryChild agrees to:

- 1) Provide each of the seventeen (17) RIMSD Head Start classrooms with two (2) two-hour classroom observations and two (2) one-hour reflective debrief meetings annually. Observations are to be held once in the fall (2024) and another in the spring (2025).
- 2) Participate quarterly in RIMSD Head Start Healthy Advisory Council.
- 3) Support children's mental health by providing up to fifteen (15) additional hours of individual student observation, and an additional fifteen (15) hours of educator support/clinical coaching for Teaching Staff regarding how to promote positive behaviors and create a regulated classroom environment.
- 4) Provide a Service Summary Report twice a year, after the completion of both fall and spring observations.
- 5) Provide therapeutic support for those children aged birth to five (0-5) who have been exposed to violence or trauma specifically identified and referred to SFS by RIMSD Head Start.

RIMSD Head Start agrees to:

- 1) Payment of \$21,000 as the agreed upon fee for the scope of work described above to be facilitated within the 2024-2025 school year. Said payment is made to be paid in full by November 29, 2024.
- 2) Take the lead role within collaborative efforts to obtain and secure any/all required permissions and consents for service as required by local, State, and Federal regulation.



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Scott Vance, Assistant Superintendent for Teaching and Learning
Date: September 3, 2024
Re: Renewal of Child Plus Software

Child Plus is a custom software database designed to help local program track information required by the Head Start Program for Performance Standards.

It is requested that the Board of Education approve the contract for services with Management Information Technology, 303 Perimeter Center North, Suite 400 Atlanta, Georgia 30346 for an annual subscription for the Child Plus Online database program for the 2024-2025 program year at a cost of \$13,234.00. Funds for the renewal will come from Head Start.

Investment Period: (October 2024 - September 2025)
Total Investment: \$13,324.00
Funding Source: Federal Funds-Head Start

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: _____ **EMAIL:** _____

ADDRESS: _____

DATES OF SERVICE TO BE COMPLETED: _____

SCHOOL DISTRICT CONTACT: _____

COMPENSATION: \$ _____

DESCRIPTION OF DUTIES:

Is this a Subscription/Software: Yes or No

If yes, this is an internal form that does not need to be sent to the vendor.

Subscription/Software Name: _____ **Website:** _____

Subscription/Software Start Date: _____ **End Date:** _____

SOPPA Approved: Yes or No

School Board President or Superintendent **Date**

Requesting School: _____

Budget Code: _____

Signature of Vendor: *Arie Ausgood* **Date:** 8/19/2024

Signature of Requestor: *Nicole Berry* **Date:** _____

Signature of Budget Administrator: *Nicole Berry* **Date:** _____



Sales Order

#SO101662

8/9/2024

ChildPlus Software
PO Box 117548
Atlanta Georgia 30368-7548
United States

TOTAL

\$13,234.00

Bill To
Rock Island - Milan School District
#41
2000 - 7th Avenue
Rock Island IL 61201
United States

Ship To
Rock Island - Milan School District
#41
2000 - 7th Avenue
Rock Island IL 61201
United States

Payment Method	PO #	Shipping Method	Ship Date
		UPS® Ground	8/9/2024

Quantity	Item	Rate	Amount
1	Core Software - Base Fee Your ChildPlus annual subscription will expire on September 30, 2024. To renew, submit payment prior to your expiration date. Upon renewal, your subscription will expire on September 30, 2025.	\$2,600.00	\$2,600.00
409	Core Software - Per Child Core Software - Per Child	\$26.00	\$10,634.00

Subtotal	\$13,234.00
Tax Total (%)	\$0.00
Total	\$13,234.00





Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Redrick Terry, Director of Communications
Date: September 10, 2024
Re: iTek Interpreting Solutions Contract

The Communications Department recommends that the Board of Education approves the Contract for Service with iTek Interpreting Solutions, LLC, 2020 1s Street A, Moline, IL 61265 for the 2024 - 25 school year not to exceed \$30,000.00

iTek provides support to RIMSD #41 as a gap agency service for sign-language and spoken interpretation, translation, and localization services. The language support services include over the phone, in person and video conferencing and is used in the event that one of the district interpreters is not readily available.

iTek is a locally owned company and RIMSD #41 Translations Coordinator Annette Moreno has been working with them since 2017 and formally started a Contract for Service in 2020.

The cost of the contract is funded through the Communication budget.

It is recommended that the Board of Education approve the 2024 - 25 Contract with iTek for interpreting services for the 2024- 25 school year.

Rock Island-Milan School District #41

2000 7th Avenue, Rock Island, IL 61201
309-793-5900 x10210 | 309-793-5905 fax
Sharon.williams@rimsd41.org
www.rimsd41.org

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: iTek Interpreting Solutions, LLC **EMAIL:** Hectorv@itekis.com

ADDRESS: 2020 1st Street A, PMB#113, Moline, IL 61265

DATES OF SERVICE TO BE COMPLETED: 2024 - 2025 School Year as Needed

SCHOOL DISTRICT CONTACT: Annette Moreno

COMPENSATION: Not to exceed \$30,000 in the 2024-2025 School Year

DESCRIPTION OF DUTIES:

Contract for service to provide consistent translation and interpretation requests for important district-wide communications where gaps exist.

In addition:
This is to include phone call/s, video or in-person services for the 2024-2025 SY where coverage is difficult.
This is not to exceed the above compensation total.

Is this a Subscription/Software: Yes or No **NO**

If yes, this is an internal form that does not need to be sent to the vendor.

Subscription/Software Name: _____ **Website:** _____

Subscription/Software Start Date: _____ **End Date:** _____

SOPPA Approved: Yes or No

School Board President or Superintendent _____ **Date** _____

Requesting School: _____ **Administration Center** _____

Budget Code: _____
Signature of Vendor: Hector Vazquez **Date:** 08/20/2024

Signature of Requestor: _____ **Date:** _____

Signature of Budget Administrator: [Signature] **Date:** 8/20/24



309-948-6700

Pricing Guide for (JUNE 2024-2025) Interpreting & Translation Services for RI-MILAN SD

iTek Interpreting Solutions

Hectorv@itekis.com



309-948-6700

iTek Interpreting Polices on Pricing for 2024
Requesting an Interpreter or Translation
Call: 309-948-6700 or email us at: Hectorv@itekis.com

<u>Organization Name</u>	ALL OF RI-MILAN SCHOOL(S) DISTRICT	<u>Contact Name</u>	<u>Annette Moreno</u>
Street Address	2000 7th Avenue	Contact email	annette.moreno@rimsd41.org
City, State, Zip	Rock Island, IL 61201	Contact Phone	309-743-1600
Commitment	Month to Month Agreement	Termination	30-day in advanced notification required to cancel

(DT) DOCUMENT TRANSLATION

Fees are in U.S Dollars. Documents with more than 5,000 words may take longer than 5 business days. *Turnaround time is 1-3 days; Larger projects turnaround time is: 3-5 days. Projects are done by Human Translators. Any very rare language will be quoted separately.*

Trier 1 Language Rate	Trier 2 Language Rate	Trier 3 Language Rate
\$0.10 cents per word	\$0.135 cents per word	\$0.16 cents per word
<p>Spanish, Vietnamese, French, Arabic, Mandarin, Cantonese, Dutch, Italian, Japanese, Korean, Portuguese-Brazil, Portuguese-Portugal, Russian, more over 65+ languages</p>	<p>Swahili, Kirundi, Nepali, Dari, Pashto, Uzbek, Farsi, Persian, and more</p>	<p>Karen, Hakha Chin, Burmese, Macedonian, Tagalog, Norwegian, Romanian, Serbian, Czech, Creole, Armenian</p>
(Most common Language Pairs)	(Rare Language Pairs)	(Very Language Pairs)

(OSI) ON-SITE INTERPRETING FOR SPOKEN LANGUAGE(S) AND ASL

Regular Booking for each (OSI) interpreter. If the booking goes over the minimum, iTek will bill in 30-minute increments. Fees are in U.S. Dollars. **Any Nights, Weekends, Emergency, or Holidays, terate will increase by \$10 per hour upcharge.**

Spanish	Other Spoken Language(s)	ASL (American Sign Language)
\$45.00 per hour rate	\$48.00 per hour rate	\$70.00 per hour rate (2-hour minimum only)

OSI-Assignment Job Slips will include for billing purposes the following:

- Work order numbers for each (OSI) job
- Requestor name or location address:
- Patient name
- Date/Time
- Language
- Start/End time(s)
- Total hours

(AI) AUDIO INTERPRETING

Billed at one-minute increments as follows, regardless of day or time of day. **Fees are in U.S Dollars.** Have access to **over 300+ languages on demand.** Pay only for minutes used. UPH can also pre-schedule OPI interpreters prior to appointment or if staff prefers a specific interpreter. If you pre-schedule OPI interpreters, iTek requires a 30- min minimum. You can **preschedule any rare languages** as well we highly recommend it.

Spanish	All Other Languages
\$0.85 per minute	\$0.99 per minute

Wellness Calls - We can provide Wellness Calls for the Following: **General, Health History, Scheduling Appointments, Up-dating med. records,** it can cut down on No Shows, and Cancellations saving you money. Calls billed at above rate.

OPI-Reports in every monthly billing include the following:

- Call ID
- Time/Date
- Caller department/location
- Language
- Service Type
- Duration for each call (**Billable Minutes**)
- Total minutes for the month
- Rate
- Total Charge(s)
- Number of calls for the month

(VI) VIDEO INTERPRETING

iTek Interpreting provides **(VI) Video Interpreting** to healthcare facilities. With VRI your physicians, nurses, and facilities can effectively communicate medical encounters with Deaf and Limited English Proficient (LEP) patients. We **highly recommend** the Video Remote Interpretation **(VRI)** benefits: **Easy to use, On Demand, Improve Patient outcomes, Save Time and Reduce Costs. No more being billed for No shows. Scheduled VRI Appointments are Blocked at 60 min increments.**

Spanish On- demand	American Sign Language On- demand	Non- Spanish On- demand
\$0.95 per minute	\$2.25 per minute	\$1.10 per minute

Cancellation Policy: (for On-Site interpretations only):

When an interpreter has been arranged for your appointment, that interpreter allocates the time for your assignment alone and is therefore not able to accept other assignments for that committed time period. Consequently, should the assignment cancel with less than **24-hour business day cancellation notification**, we must bill for the scheduled time.

Payment: iTek will invoice [RI-MILAN SD](#), Invoices will be due **(Net 25)** days from the date of invoicing.

iTek Software: Software is the **Confidential and Property of iTek Interpreting Solutions LLC**, Software is to only be used by the Clients/Providers staff. Do not use or show any other outside vendors the software.

Note: Prices are subject to change
(Property of iTek Interpreting Solutions, LLC)

SUMMARY OF CHECKS AND WIRES
August 30, 2024

COMPUTERIZED CHECK RUN

EDUCATION

Ed Fund CHECKS

V205195-V205279

Education	\$ 1,119,496.00
Transportation	\$ 9,542.44
Debt Service Fund	
Capital Projects	\$ 254,329.11
Life Safety	
Tort Immunity	\$ 335,959.46
	\$ 1,719,327.01

Ed Fund ACH

VA2240-VA2281

Education	\$ 441,006.25
Transportation	\$ 5,462.80
Debt Service Fund	
Capital Projects	
Life Safety	
Tort Immunity	
	\$ 446,469.05

TOTAL EDUCATION \$ 2,165,796.06

O&M

O&M CHECKS

B38068-B38089 \$ 194,320.64

O&M Fund ACH

BA291-BA297 \$ 10,737.63

TOTAL O&M \$ 205,058.27

HEALTH

Health Fund CHECKS

Health Fund ACH

HA48 \$ 497.50

TOTAL HEALTH \$ 497.50

TOTAL COMPUTERIZED CHECK RUN \$ 2,371,351.83

WIRES

Ed, Bldg, Tort Salary Checks	\$ 1,722,247.10
Federal Income Tax	\$ 222,668.00
OASDI/Medicare	\$ 145,936.08
State Withholdings	\$ 107,171.37
Teacher's Retirement Systems/IMRF	\$ 222,622.88
Employee Deductions	\$ 55,235.21

Benefits Payments

TOTAL WIRES \$ 2,475,880.64

GRAND TOTAL \$ 4,847,232.47

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - ACH

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
2258	09/04/2024	ACH	V - 25525	AMAZON.COM SERVICES, INC.	23,718.67
2259	09/04/2024	ACH	V - 24888	AMPLIFY EDUCATION INC	82,344.61
2260	09/04/2024	ACH	V - 25367	BACKUPIFY, INC	1,249.92
2261	09/04/2024	ACH	V - 11940	BSN SPORTS, LLC	10,642.39
2262	09/04/2024	ACH	V - 14613	BURKE CLEANERS, INC.	992.75
2263	09/04/2024	ACH	V - 17243	CDW GOVERNMENT, INC.	899.00
2264	09/04/2024	ACH	V - 10174	CONES REPAIR SERVICE, INC.	1,054.90
2265	09/04/2024	ACH	V - 18471	DELL INC.	486.48
2266	09/04/2024	ACH	V - 25757	IMAGINE LEARNING LLC	42,466.30
2267	09/04/2024	ACH	V - 25049	GREAT MINDS PBC	61,235.70
2268	09/04/2024	ACH	V - 17235	GREENWOOD CLEANING SYSTEMS, IN	3,076.17
2269	09/04/2024	ACH	V - 16777	HUGHES NETWORK TECHNOLOGIES	456.00
2270	09/04/2024	ACH	V - 18269	J.W. PEPPER & SON	324.63
2271	09/04/2024	ACH	V - 24908	KOHL WHOLESALE	83,402.77
2272	09/04/2024	ACH	V - 15989	MAINSTREAMUSA INC.	6,162.41
2273	09/04/2024	ACH	V - 23862	MAKEMUSIC,INC	2,458.28
2274	09/04/2024	ACH	V - 16557	PERFORMANCE HEALTH SUPPLY CO.	27.26
2275	09/04/2024	ACH	V - 20508	NCS PEARSON INCORPORATED	4,532.92
2276	09/04/2024	ACH	V - 25751	QUALITY CONTROLLED STAFFING, INC.	5,462.80

Total No. of Checks : 19

Total Amount : 330,993.96

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH OBM - OBM CHECKS - ACH

Report Code: AP_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
294	09/04/2024	ACH	V - 25525	AMAZON.COM SERVICES, INC.	1,727.66
295	09/04/2024	ACH	V - 20498	B&B DRAIN TECH, INC.	1,356.00
296	09/04/2024	ACH	V - 10355	HANDY TRUE VALUE HARDWARE	789.62
297	09/04/2024	ACH	V - 24232	LAKEWOOD ELECTRIC & GENERATOR SVC, INC	6,788.16
Total No. of Checks : 4				Total Amount :	10,661.44

ROCK ISLAND SCHOOLS

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Report Code: AP_CHECKREG

Search Criteria:

Fiscal Year	: 2025
FY Period - Task	: 2 - A5
Start Due Date	: None
End Due Date	: None
Check Date	: 08/30/2024
Reprint Check Date	: None
Separate Check for Each Fund	: No
Group By	: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE
Sort By	: VENDOR_SHORT_NAME
Sort Employee Checks By Pay Location	: No

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - ACH

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
2277	08/30/2024	ACH	V - 26020	ANNA THIRTYACRE	300.00
2278	08/30/2024	ACH	V - 26278	COMBINED INSURANCE COMPANY OF AMERICA	1,365.30
2279	08/30/2024	ACH	V - 24433	NEWSELA, INC	95,120.20
2280	08/30/2024	ACH	V - 26286	RELIANCE STANDARD LIFE INSURANCE COMPANY	13,107.42
2281	08/30/2024	ACH	V - 25604	RIVERSIDE INSIGHTS	2,562.75
Total No. of Checks : 5				Total Amount :	112,455.67

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH HEALTH INS - HEALTH INSURANCE - ACH

Report Code: AP_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
48	08/30/2024	ACH	V - 18449	WORTHINTON-OLSON, INC.	497.50
				Total No. of Checks :	1
				Total Amount :	497.50

ROCK ISLAND SCHOOLS

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Report Code: AP_CHECKREG

Search Criteria:

Fiscal Year	: 2025
FY Period - Task	: 2 - A6
Start Due Date	: None
End Due Date	: None
Check Date	: 08/30/2024
Reprint Check Date	: None
Separate Check for Each Fund	: No
Group By	: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE
Sort By	: VENDOR_SHORT_NAME
Sort Employee Checks By Pay Location	: No

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - ACH

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
2240	09/04/2024	ACH	P - 17764	AJIBOLA, BEATRICE OLABISI	18.56
2241	09/04/2024	ACH	P - 03483	ARKEBAUER, CYNTHIA D	274.74
2242	09/04/2024	ACH	P - 96234	BABER, KAREN SUE	60.00
2243	09/04/2024	ACH	P - 07821	BERRY, NICOLE ELIZABETH	22.99
2244	09/04/2024	ACH	P - 95207	COLBRESE, EGAN M	286.49
2245	09/04/2024	ACH	P - 03992	EDMONDS, MIKKI M	98.90
2246	09/04/2024	ACH	P - 02592	GRAY, JULIE M	14.41
2247	09/04/2024	ACH	P - 96364	LEONARD, SARAH ANN MARIE	75.42
2248	09/04/2024	ACH	P - 07846	MACKENNA, ELIZABETH A	29.95
2249	09/04/2024	ACH	P - 95469	MATTLY, AMBER MARIE	19.16
2250	09/04/2024	ACH	P - 95535	MCVAY, JENNIFER D	32.81
2251	09/04/2024	ACH	P - 04772	MELODY, NICOLE L	583.98
2252	09/04/2024	ACH	P - 96216	MINER, JAMIE L	11.01
2253	09/04/2024	ACH	P - 97010	MORRELL, STACEY LYNN	300.00
2254	09/04/2024	ACH	P - 17851	SCOTT, IAN WAYNE	79.39
2255	09/04/2024	ACH	P - 05362	WALLS, PATRICIA R	300.00
2256	09/04/2024	ACH	P - 96173	WILLIAMS, NASHIRA BRIANNE	232.16
2257	09/04/2024	ACH	P - 97160	WILLIAMS, SHARON DENISE	579.45

Total No. of Checks : 18

Total Amount : 3,019.42

ROCK ISLAND SCHOOLS

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CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - CHECK

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
205195	08/30/2024	Check	V - 25684	ADMINREMIX LLC	3,448.50
205196	08/30/2024	Check	V - 11013	AFSCME COUNCIL 31	1,782.44
205197	08/30/2024	Check	V - 26353	ALLIANCE TECHNOLOGY GROUP, LLC	335,634.46
205198	08/30/2024	Check	V - 20196	AMERICAN SCHOOL COUNSELOR ASSO	189.00
205199	08/30/2024	Check	V - 26044	AMERICAN WELDING SOCIETY, INC.	273.00
205200	08/30/2024	Check	V - 25540	BACKYARD BOWL	2,842.50
205201	08/30/2024	Check	V - 13877	BEST BUY GOVERNMENT & EDUCATION, LLC	499.99
205202	08/30/2024	Check	V - 10089	BLACK HAWK COLLEGE	492.00
205203	08/30/2024	Check	V - 24698	CARTRIDGE WORLD	2,597.92
205204	08/30/2024	Check	V - 22526	CENGAGE LEARNING, INC.	2,250.00
205205	08/30/2024	Check	V - 19537	CESA 5	3,300.00
205206	08/30/2024	Check	V - 25637	CODEHS, INC.	1,638.00
205207	08/30/2024	Check	V - 26317	COLUMN SOFTWARE PBC	514.12
205208	08/30/2024	Check	V - 18115	CRISIS PREVENTION INSTITUTE	3,636.75
205209	08/30/2024	Check	V - 10221	DEMCO EDUCATIONAL CORP.	1,190.35
205210	08/30/2024	Check	V - 14209	BLICK ART MATERIALS	92.44
205211	08/30/2024	Check	V - 26155	EDUTYPING	1,917.60
205212	08/30/2024	Check	V - 19211	EDUCATION SOLUTIONS DEV LLC	42,328.82
205213	08/30/2024	Check	V - 23428	FIRM SYSTEMS	1,767.00
205214	08/30/2024	Check	V - 11149	FLINN SCIENTIFIC, INC.	1,517.89
205215	08/30/2024	Check	V - 24904	FLORIDA STATE DISBURSEMENT UNIT	136.53
205216	08/30/2024	Check	V - 14435	GEM ELECTRONICS	948.00
205217	08/30/2024	Check	V - 25233	GLOBAL COMPLIANCE NETWORK, INC	40.00
205218	08/30/2024	Check	V - 25773	GRAHEK TECHNOLOGY	8,570.00
205219	08/30/2024	Check	V - 12581	GREAT WESTERN SUPPLY CO.	837.21
205220	08/30/2024	Check	V - 25603	HAZARD YOUNG ATTEA AND ASSOCIATES	3,300.00
205221	08/30/2024	Check	V - 26075	HEATHER WHITE DESIGN	1,000.00
205222	08/30/2024	Check	V - 11475	HY-VEE FOOD STORE	427.70
205223	08/30/2024	Check	V - 19444	IL ALLIANCE OF ADMINISTRATORS	1,000.00
205224	08/30/2024	Check	V - 24226	IOWA JOBS FOR AMERICA'S GRADUATES	50,000.00
205225	08/30/2024	Check	V - 11738	ILLINOIS ASSOCIATION OF SCHOOL BOARDS	7,900.00
205226	08/30/2024	Check	V - 19730	ILLINOIS DEPARTMENT OF REVENUE	139.83
205227	08/30/2024	Check	V - 19730	ILLINOIS DEPARTMENT OF REVENUE	202.10
205228	08/30/2024	Check	V - 18729	ILLINOIS HEAD START ASSOC.	1,922.00
205229	08/30/2024	Check	V - 12439	ILLINOIS PRINCIPALS ASSOCIATION	1,317.00

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CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - CHECK

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
205230	08/30/2024	Check	V - 11015	IMRF ACCOUNT	10,769.69
205231	08/30/2024	Check	V - 10441	JOHANNES BUS SERVICE INC.	11,535.64
205232	08/30/2024	Check	V - 24174	JUMPIN JOEYS/BOUNCE QC	550.00
205233	08/30/2024	Check	V - 11929	KAPLAN COMPANIES INC.	559.64
205234	08/30/2024	Check	V - 10461	KIDDER MUSIC SERVICE	1,482.22
205235	08/30/2024	Check	V - 20947	LOFFREDO FRESH PRODUCE CO., INC.	1,717.56
205236	08/30/2024	Check	V - 26368	LOU FUSZ NISSAN OF MOLINE	236.88
205237	08/30/2024	Check	V - 18292	LOWE'S	688.75
205238	08/30/2024	Check	V - 12057	MACGILL & CO.	316.46
205239	08/30/2024	Check	V - 25452	MANDARICH LAW GROUP	41.36
205240	08/30/2024	Check	V - 24916	MELTWATER NEWS US INC	6,500.00
205241	08/30/2024	Check	V - 25860	MOBYMAX EDUCATION, LLC	312.00
205242	08/30/2024	Check	V - 26360	NEST CAFE	625.00
205243	08/30/2024	Check	V - 10613	OFFICE MACHINE CONSULTANT	574.66
205244	08/30/2024	Check	V - 25409	OPEN UP RESOURCES	54,765.00
205245	08/30/2024	Check	V - 19416	PAPA JOHN'S OF IOWA	375.00
205246	08/30/2024	Check	V - 12489	THE PAPER CORPORATION	47,359.36
205247	08/30/2024	Check	V - 19521	PAPPAS O'CONNOR	325.00
205248	08/30/2024	Check	V - 25389	PEPSI-COLA OF ROCK ISLAND	744.80
205249	08/30/2024	Check	V - 24053	PRAIRIE FARMS DAIRY	21,123.51
205250	08/30/2024	Check	V - 11658	ROCK ISLAND FITNESS AND	904.45
205251	08/30/2024	Check	V - 10721	ROCK ISLAND BOARD OF EDUCATION	44.00
205252	08/30/2024	Check	V - 10722	CITY OF ROCK ISLAND	59,336.52
205253	08/30/2024	Check	V - 18465	ROCK ISLAND SCHOOL DISTRICT 41	700,419.45
205254	08/30/2024	Check	V - 23572	ROCK RIVER ELECTRIC, INC.	44,556.30
205255	08/30/2024	Check	V - 10706	REGIONAL OFFICE OF EDUCATION- MOLINE	40.00
205256	08/30/2024	Check	V - 20576	ROYAL IMAGING	151.20
205257	08/30/2024	Check	V - 10476	SCHOOL SPECIALTY, INC.	307.33
205258	08/30/2024	Check	V - 20386	SEDONA STAFFING INC.	380.64
205259	08/30/2024	Check	V - 25818	SENR WOOLY LLC	567.15
205260	08/30/2024	Check	V - 25693	SHARED IT, INCORPORATED	9,500.00
205261	08/30/2024	Check	V - 24811	STEVE WEISS MUSIC INC.	782.95
205262	08/30/2024	Check	V - 15925	SUCCESS BY DESIGN, INC.	1,088.03
205263	08/30/2024	Check	V - 20558	SUN LIFE FINANCIAL	2,356.00
205264	08/30/2024	Check	V - 14310	SUPREME SCHOOL SUPPLY CO.	132.80
205265	08/30/2024	Check	V - 24190	SWEETWATER SOUND, LLC	208.86
205266	08/30/2024	Check	V - 23947	TEACHSTONE	730.00
205267	08/30/2024	Check	V - 20539	TRANSITIONS	493.00
205268	08/30/2024	Check	V - 26363	THE STEPPING STONES GROUP LLC	9,140.40
205269	08/30/2024	Check	V - 23840	TJM PROMOTIONS, INC	363.00

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CHECK REGISTER FOR BH EDUCATION - VENDOR CHECKS - CHECK

Report Code: AP_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
205270	08/30/2024	Check	V - 24204	TNT TUCKPOINTING & BUILDING RESTORATION	209,772.81
205271	08/30/2024	Check	V - 26017	TROPHY WORLD, INC.	151.24
205272	08/30/2024	Check	V - 25451	TRUGREEN & ACTION PEST CONTROL	1,453.72
205273	08/30/2024	Check	V - 26087	TYLER KONRARDY	167.49
205274	08/30/2024	Check	V - 21311	ULINE, INC.	162.41
205275	08/30/2024	Check	V - 26364	VISTA HIGHER LEARNING, INC	18,860.79
205276	08/30/2024	Check	V - 20134	WEST MUSIC	3,455.75
205277	08/30/2024	Check	V - 23030	WESTERN PSYCHOLOGICAL SERVICE (WPS)	1,021.70
205278	08/30/2024	Check	V - 24843	WI SCTF	100.00
205279	08/30/2024	Check	V - 10945	XEROX CORPORATION	6,423.34
Total No. of Checks : 85					Total Amount : 1,719,327.01

ROCK ISLAND SCHOOLS

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08/29/2024
12:07:45 PM

CHECK REGISTER FOR BH OBM - OBM CHECKS - ACH

Report Code: AP_CHECKREG

<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>TYPE</u>	<u>VENDOR TYPE - ID</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
291	09/04/2024	ACH	P - 96790	LOHMANN, RALPH AUGUST	47.97
292	09/04/2024	ACH	P - 05924	SADLER, JERRY L	22.99
293	09/04/2024	ACH	P - 97121	WEBB, NATHAN THOMAS	5.23
Total No. of Checks : 3					Total Amount : 76.19

ROCK ISLAND SCHOOLS

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08/29/2024
12:07:45 PM

CHECK REGISTER FOR BH OBM - OBM CHECKS - CHECK

Report Code: AP_CHECKREG

CHECK NO.	CHECK DATE	TYPE	VENDOR TYPE - ID	VENDOR NAME	AMOUNT
38068	08/30/2024	Check	V - 10018	ADEL WHOLESALERS, INC.	1,248.42
38069	08/30/2024	Check	V - 10409	AT&T	1,133.00
38070	08/30/2024	Check	V - 12747	B & B HARDWARE	58.90
38071	08/30/2024	Check	V - 10519	CED OF THE QUAD CITIES	109.77
38072	08/30/2024	Check	V - 26328	CURB APPEAL	6,477.25
38073	08/30/2024	Check	V - 13783	DOORS, INC.	89.00
38074	08/30/2024	Check	V - 26023	GOOD OL' BOYS TREE SERVICE, LLC	6,750.00
38075	08/30/2024	Check	V - 10338	GRAINGER	119.00
38076	08/30/2024	Check	V - 23196	ILLINOIS OFFICE OF THE STATE FIRE MARSHAL	75.00
38077	08/30/2024	Check	V - 23083	INTERSTATE BATTERY OF THE QUAD CITIES	15.25
38078	08/30/2024	Check	V - 24483	J&J LOCKS, SAFES & ALARMS	63.70
38079	08/30/2024	Check	V - 23698	J.L. BRADY COMPANY, LLC	29,169.00
38080	08/30/2024	Check	V - 14645	JOHNSON CONTROLS, INC.	237.04
38081	08/30/2024	Check	V - 18292	LOWE'S	423.27
38082	08/30/2024	Check	V - 14673	MENARDS, INC.	238.19
38083	08/30/2024	Check	V - 10428	MIDAMERICAN ENERGY COMPANY	84,266.73
38084	08/30/2024	Check	V - 23695	MIDWEST ALARM SERVICES	15,278.21
38085	08/30/2024	Check	V - 22570	PRO CLEAN CAR WASH AND DETAILING	48.00
38086	08/30/2024	Check	V - 10722	CITY OF ROCK ISLAND	6,623.50
38087	08/30/2024	Check	V - 18465	ROCK ISLAND SCHOOL DISTRICT 41	33,439.41
38088	08/30/2024	Check	V - 19678	TERRACON CONSULTANTS, INC.	6,572.50
38089	08/30/2024	Check	V - 23260	XYLEM, LTD.	1,885.50
Total No. of Checks : 22				Total Amount :	194,320.64

ROCK ISLAND SCHOOLS

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08/29/2024
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Report Code: AP_CHECKREG

Search Criteria:

Fiscal Year	: 2025
FY Period - Task	: 2 - A4
Start Due Date	: None
End Due Date	: None
Check Date	: 08/30/2024
Reprint Check Date	: None
Separate Check for Each Fund	: No
Group By	: FIN_INST_ACCT_ID, FIN_INST_TRAN_SOURCE
Sort By	: VENDOR_SHORT_NAME
Sort Employee Checks By Pay Location	: No



Proposal for Overnight/Extended Student Trips

Email Address	<i>dorian.foster@rimsd41.org</i>
Type of Trip	<i>Enrichment</i>
Proposed Departure Date	<i>Jan 09, 2025</i>
Return Date	<i>Jan 11, 2025</i>
Proposer	<i>Dorian Foster</i>
School	<i>RIHS</i>
Position	<i>Theatre Director and Teacher</i>
Date By Which Response Is Needed	<i>Sep 09, 2025</i>
What is the major place to be visited or event to be attended?	<i>Illinois High School Theatre Festival at University of Illinois in Champaign-Urbana, IL.</i>
How is the trip related to the educational program of the District?	<i>Students will participate in workshops, attend public performances, visit exhibits, and network with peers and professionals. Seniors will have the opportunity to audition for college theatre programs. A handful of students are planning to enter individual/group events for performance and design.</i>
In what ways will the students benefit?	<i>Students will benefit by participating in various workshops of choice, practicing positive audience behavior while viewing public performances, reviewing peer performances, networking with industry professionals and college programs.</i>
In what ways will the District benefit?	<i>The district will benefit by our students getting to work with theatre professionals and see the opportunities the field of theatre arts has to offer throughout the state and nation. They will bring these experiences back to enhance their overall program. Also, our district will gain recognition at the state level for supporting its arts programs beyond music and visual arts. In the past, our school has been selected by the festival to perform a show and two of our students were selected to perform in the All-State production.</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>Students can report to a group of their peers and/or other district stakeholders to reflect upon the trip.</i>
Which students (grade, class, or organization) will be going?	<i>9 – 12 grade extra-curricular theatre students</i>

How many students in total?	<i>Approximately 10-15</i>
How many students are currently experiencing academic problems?	<i>None of the students are currently experiencing academic problems.</i>
Which staff members will be in charge?	<i>Dorian Foster</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>Mrs. Foster has chaperoned the RIHS band trip to San Antonio in 2006, the Illinois High School Theatre Festival's All-State group in 2004, and the 2019 NYC trip with the music department. She has coordinated and conducted trips to IHSTF 2017, 2018, 2019, 2020, and 2023, 2024 (missing 2021-2022 due to COVID shutdowns). She is leading a trip to London, UK, over the summer of 2025.</i>
What other staff members will be going?	<i>NA</i>
How many chaperones, in addition to staff members, will be going?	<i>One other chaperone will accompany the group.</i>
What are their names and affiliations with the students?	<i>Mrs. Jennifer Hoeper has coordinated and chaperoned trips for the Moline chapter of The International Order of the Rainbow Girls. Mrs. Hoeper is the drama director at Washington and Edison Junior Highs. She chaperoned many previous Theatre Fest trips.</i>
How many days of school will be missed?	<i>One</i>
How will teachers be advised in advance that the students will be out of school?	<i>Staff will be notified prior to the start of second semester and receive a reminder at the beginning of the week they are to be gone.</i>
How will missed work be made up?	<i>Students are missing one class day and are responsible for making suitable arrangements with their instructors.</i>
What special assistance will be provided to students with academic problems?	<i>Mrs. Foster will encourage or require attending enrichment in her room or with the teacher of the course(s) in question. A suitable amount of growth will be required for the student to remain eligible for the trip. Students must be academically and behaviorally eligible at the time of signing up.</i>
What is the destination?	<i>University of Illinois in Champaign-Urbana, IL</i>
What will be the mode of transportation? What liability insurance does the carrier have?	<i>Passenger vans through MVP (Milan, IL). Is 5 million per person, per incident.</i>

Where will the group be housed and fed?	<i>Housing is TBD. Students were housed at Ramada Limited and Eastland Suites in Bloomington in previous years. We've also stayed at the Hampton Inn in Champaign and Best Western in Monticello, IL. The festival alternates between ISU and U of I. Similar accommodations will be secured each year. We will do a couple group meals, the hotel provides breakfast, and they purchase their own lunches around campus.</i>
What enroute or supplementary activities are planned?	<i>Nothing other than restrooms or meal stops.</i>
What arrangements have been made for dealing with emergency situations?	<i>The Festival requires all participants to complete and submit a medical release form with contact and insurance information for each student to be kept on file in the event of an emergency. Students and their families will have access to Festival housing, and chaperone/participant phone numbers.</i>
If tour guides are involved, what liability insurance do they carry?	<i>NA</i>
What is the estimated total cost and cost per student?	<i>Estimated cost is around \$250 per student.</i>
What is the source of funds?	<i>Students will provide their own funds and do some fundraising if necessary.</i>
How will the funds be collected and safeguarded?	<i>Funds will be collected on designated payment dates over 4 months and placed into the high school drama activity account.</i>
How will any shortfall be made up or excess funds used?	<i>Any excess funds will be used toward the student needs in the theatre program. We do not foresee any shortfall, but the theatre department would make up the difference.</i>
What provision has been made for students who are financially unable to pay any necessary costs?	<i>This trip is optional and open to all students who wish to participate. Fundraisers can be made available to use toward the trip. We will also work with students on an individual basis if the need should arise. It is a goal to help students and families have enough time to plan by announcing it before the end of the previous school year and again at the beginning of the new school year.</i>

<p>How will you communicate to parents prior to, during, and after the trip?</p>	<p><i>The festival requires emergency forms with parent contacts and health insurance information. Students will have unlimited access to parent contact through telephone, messaging, and social media outside of attending performances and workshops. Communication to parents should not be a problem.</i></p>
<p>List telephone numbers at destination where group will be housed.</p>	<p><i>We can send as soon as they become available.</i></p>
<p>What information will be provided to the media and the community?</p>	<p><i>We can send information to the communications department before or after the trip.</i></p>
<p>Athletic Director approval</p>	<p>Approved by <i>Mike Emendorfer</i></p>
<p>Principal approval</p>	<p>Approved by <i>Jeff Whitaker</i></p>
<p>Superintendent/Designee approval</p>	<p>Approved by <i>Scott Vance</i> on Aug 16, 2024 14:40</p>
<p>Signature of School Board Representative</p>	



Proposal for Overnight/Extended Student Trips

Email Address	<i>joel.stockwell@rimsd41.org</i>
Type of Trip	<i>Varsity Wrestling Tournament</i>
Proposed Departure Date	<i>Dec 27, 2024</i>
Return Date	<i>Dec 28, 2024</i>
Proposer	<i>Joel Stockwell</i>
School	<i>RIHS</i>
Position	<i>Teacher/Coach</i>
Date By Which Response Is Needed	<i>Nov 01, 2024</i>
What is the major place to be visited or event to be attended?	<i>Lincoln High School</i>
How is the trip related to the educational program of the District?	<i>Varsity Wrestling Tournament</i>
In what ways will the students benefit?	<i>Experience</i>
In what ways will the District benefit?	<i>Positive representation</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>Direct observation, video analysis</i>
Which students (grade, class, or organization) will be going?	<i>9-12 Varsity</i>
How many students in total?	<i>15-18</i>
How many students are currently experiencing academic problems?	<i>None at this time</i>
Which staff members will be in charge?	<i>Joel Stockwell/Jake Boyd</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>20+ years</i>
What other staff members will be going?	<i>None</i>
How many chaperones, in addition to staff members, will be going?	<i>2</i>
What are their names and affiliations with the students?	<i>Sepe Kalhor, Hunter Aldrich</i>
How many days of school will be missed?	<i>0</i>
How will teachers be advised in advance that the students will be out of school?	<i>N/A</i>

How will missed work be made up?	N/A
What special assistance will be provided to students with academic problems?	N/A
What is the destination?	<i>Lincoln High School, Lincoln, Illinois</i>
What will be the mode of transportation? What liability insurance does the carrier have?	<i>School provided transportation</i>
Where will the group be housed and fed?	<i>Comfort Inn and Suites, Lincoln, Illinois</i>
What enroute or supplementary activities are planned?	<i>None</i>
What arrangements have been made for dealing with emergency situations?	<i>Emergency Folders</i>
If tour guides are involved, what liability insurance do they carry?	N/A
What is the estimated total cost and cost per student?	<i>About \$80</i>
What is the source of funds?	<i>Rock Island Wrestling Club Feeder Program</i>
How will the funds be collected and safeguarded?	<i>Joel Stockwell</i>
How will any shortfall be made up or excess funds used?	<i>Feeder Club</i>
What provision has been made for students who are financially unable to pay any necessary costs?	<i>Feeder Club</i>
How will you communicate to parents prior to, during, and after the trip?	<i>Group Me</i>
List telephone numbers at destination where group will be housed.	<i>217-207-9557</i>
What information will be provided to the media and the community?	<i>Results</i>
Athletic Director approval	Approved by <i>Mike Emendorfer</i>
Principal approval	Approved by <i>Jeff Whitaker</i>
Superintendent/Designee approval	Approved by <i>Scott Vance</i> on Sep 05, 2024 8:00
Signature of School Board Representative	

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Proposal for Overnight/Extended Student Trips

Email Address	<i>joel.stockwell@rimsd41.org</i>
Type of Trip	<i>Varsity Wrestling Tournament</i>
Proposed Departure Date	<i>Jan 10, 2025</i>
Return Date	<i>Jan 11, 2025</i>
Proposer	<i>Joel Stockwell</i>
School	<i>RIHS</i>
Position	<i>Teacher/Coach</i>
Date By Which Response Is Needed	<i>Nov 01, 2024</i>
What is the major place to be visited or event to be attended?	<i>Sycamore High School</i>
How is the trip related to the educational program of the District?	<i>Varsity Wrestling</i>
In what ways will the students benefit?	<i>Experience</i>
In what ways will the District benefit?	<i>Positive representation</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>Observation / Video analysis</i>
Which students (grade, class, or organization) will be going?	<i>9-12</i>
How many students in total?	<i>15-19</i>
How many students are currently experiencing academic problems?	<i>None at this time</i>
Which staff members will be in charge?	<i>Joel Stockwell Jake Boyd</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>20+ years</i>
What other staff members will be going?	<i>None</i>
How many chaperones, in addition to staff members, will be going?	<i>2</i>
What are their names and affiliations with the students?	<i>Sepe Kalhor / Hunter Aldrich</i>
How many days of school will be missed?	<i>None</i>
How will teachers be advised in advance that the students will be out of school?	<i>N/A</i>

How will missed work be made up?	N/A
What special assistance will be provided to students with academic problems?	Tutoring - Organizational skills
What is the destination?	Sycamore High School
What will be the mode of transportation? What liability insurance does the carrier have?	School provided transportation
Where will the group be housed and fed?	Motel 6
What enroute or supplementary activities are planned?	None
What arrangements have been made for dealing with emergency situations?	Emergency Folders
If tour guides are involved, what liability insurance do they carry?	N/A
What is the estimated total cost and cost per student?	About \$60
What is the source of funds?	Rock Island Wrestling Club Feeder Program
How will the funds be collected and safeguarded?	Joel Stockwell
How will any shortfall be made up or excess funds used?	Feeder Club
What provision has been made for students who are financially unable to pay any necessary costs?	Feeder Club
How will you communicate to parents prior to, during, and after the trip?	Group Me
List telephone numbers at destination where group will be housed.	815-899-6500
What information will be provided to the media and the community?	Results
Athletic Director approval	Approved by <i>Mike Emendorfer</i>
Principal approval	Approved by <i>Jeff Whitaker</i>
Superintendent/Designee approval	Approved by <i>Scott Vance</i> on Sep 05, 2024 8:07
Signature of School Board Representative	

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Proposal for Overnight/Extended Student Trips

Email Address	<i>joel.stockwell@rimsd41.org</i>
Type of Trip	<i>Varsity Wrestling</i>
Proposed Departure Date	<i>Jan 17, 2025</i>
Return Date	<i>Jan 18, 2025</i>
Proposer	<i>Joel Stockwell</i>
School	<i>RIHS</i>
Position	<i>Teacher/Coach</i>
Date By Which Response Is Needed	<i>Nov 01, 2024</i>
What is the major place to be visited or event to be attended?	<i>Mahomet Seymour High School, Mahomet, IL</i>
How is the trip related to the educational program of the District?	<i>Varsity Wrestling</i>
In what ways will the students benefit?	<i>Community and wrestling experience, college campus visit</i>
In what ways will the District benefit?	<i>Positive representation</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>Observation, video analysis</i>
Which students (grade, class, or organization) will be going?	<i>9-12</i>
How many students in total?	<i>15-19</i>
How many students are currently experiencing academic problems?	<i>None at this time</i>
Which staff members will be in charge?	<i>Joel Stockwell / Jake Boyd</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>20+ years</i>
What other staff members will be going?	<i>None</i>
How many chaperones, in addition to staff members, will be going?	<i>2</i>
What are their names and affiliations with the students?	<i>Sepe Kalhor / Hunter Aldrich</i>
How many days of school will be missed?	<i>1</i>
How will teachers be advised in advance that the	<i>Email and students</i>

students will be out of school?	
How will missed work be made up?	<i>Students can complete ahead of time if available, Pride Time, or turned in the next school day.</i>
What special assistance will be provided to students with academic problems?	<i>Tutoring, Pride Time, Organizational skills lesson</i>
What is the destination?	<i>Mahomet Seymour High School</i>
What will be the mode of transportation? What liability insurance does the carrier have?	<i>School provided</i>
Where will the group be housed and fed?	<i>Extended Stay America, Urbana, Il</i>
What enroute or supplementary activities are planned?	<i>University of Illinois tour including: State Farm Center (host of the state wrestling meet), U of I football stadium, counseling center, wrestling practice facility, and if possible home wrestling dual.</i>
What arrangements have been made for dealing with emergency situations?	<i>Emergency Folders</i>
If tour guides are involved, what liability insurance do they carry?	<i>N/A</i>
What is the estimated total cost and cost per student?	<i>about \$80</i>
What is the source of funds?	<i>Rock Island Wrestling Club Feeder Program</i>
How will the funds be collected and safeguarded?	<i>Joel Stockwell</i>
How will any shortfall be made up or excess funds used?	<i>Feeder Club</i>
What provision has been made for students who are financially unable to pay any necessary costs?	<i>Feeder Club</i>
How will you communicate to parents prior to, during, and after the trip?	<i>Group Me</i>
List telephone numbers at destination where group will be housed.	<i>217-351-8899</i>
What information will be provided to the media and the community?	<i>Results</i>
Athletic Director approval	Approved by <i>Mike Emendonfer</i>
Principal approval	Approved by <i>Jeff Whitaker</i>

Superintendent/Designee approval	Approved by <i>Scott Vance</i> on Sep 05, 2024 8:17
Signature of School Board Representative	

PERSONNEL RECOMMENDATIONS
BOARD MEETING

September 10, 2024

Non-Certified Appointments

It is recommended that the Board of Education approve the following Non-Certified appointments for the 2024-25 school year.

Medgar Harris – Sub Custodian/District
Salary - \$17.00.

Certified Support Coach

It is recommended that the Board of Education approve the following certified coaches for the 2024-25 school year.

Steve Rogers – Assistant Varsity Head Coach & JV Head Coach/ RIHS
Salary – \$10,562.00/season

Dan Nelson – Assistant Varsity Coach & Assistant JV Coach / RIHS
Salary -- \$7,882.00/season

William Osmun – Freshman Football Head Coach / RIHS
Salary – \$8,415.00/season

Charles Pugh – Freshman Football Asst Coach/ RIHS
Salary – \$1,663.00/season

Zachary Vroman – Varsity Boy’s Soccer Head Coach/ RIHS
Salary – \$10,905.00/season

Julie Hudnall– Girls Golf Head Coach/ RIHS
Salary – \$7,380.00/season

Craig Brackney – Girls Golf Asst Coach/ RIHS
Salary – \$3,113.00/season

Jarrin Williams – Boys Cross Country Head Coach/ RIHS
Salary – \$10,984.00/season

Susana Williams – Girls Cross Country Head Coach/ RIHS
Salary – \$10,984.00/season

Rebecca Brown – Girl’s Swimming Head Coach/ RIHS
Salary – \$12,531.00/season

Patricia Gallegos – Cheerleading Head Coach/ RIHS
Salary – \$8,313.00/season

Mackenzie Munday – Cheerleading Asst Coach/ RIHS
Salary – \$1,270.50/season

Emily Witherspoon – Cheerleading Asst Coach/ RIHS
Salary – \$1,270.50/season

Melanie Martinez – Cross Country Head Coach / EJHS
Salary – \$1,270.50/season

Troy Joseph – 8th Grade Football Head Coach/ WJHS
Salary – \$3,332.00/season

Jesse Wayland – 8th Grade Football Asst Coach/ WJHS
Salary – \$3,497.00/season

Stephanie Goettsch – 7th & 8th Grade Volleyball Head Coach/ WJHS
Salary – \$5,419.00/season

Andrea Parer – 7th & 8th Grade Cross Country Head Coach/ WJHS
Salary – \$5,419.00/season

Cassandra Salas Mikaio – 7th Grade Volleyball Head Coach / EJHS
Salary – \$4,910.00/season

Non-Certified Support Coach

It is recommended that the Board of Education approve the following non-certified coaches for the 2024-25 school year.

Fritz Dieudonne – Varsity Football Head Coach / RIHS
Salary – \$17,942.00/season

Thurgood Brooks – Varsity Football Asst Coach / RIHS
Salary – \$7,882.00/season

Jason Nunn – Varsity & JV Football Asst Coach / RIHS
Salary – \$7,882.00/season

Anthony Reese – Varsity & JV Football Asst Coach / RIHS
Salary – \$7,882.00/season

Mark Esposito – Varsity Football Asst Coach / RIHS
Salary – \$7,262.00/season

Alexandria Battin – Varsity Volleyball Head Coach / RIHS
Salary – \$10,023.00/season

Lauren Ickes-Moe – Varsity Volleyball Asst Head Coach / RIHS
Salary – \$6,227.00/season

Breann Ahlers – Softmore Volleyball Coach / RIHS
Salary – \$2,455.00/season

John Welsh – Freshman Volleyball Coach / RIHS
Salary – \$2,166.00/season

Kaitlyn Welsh – Freshman Volleyball Coach / RIHS
Salary – \$2,455.00/season

Craig Sharp – Boy’s Golf Head Coach / RIHS
Salary – \$7,380.00/season

Austin Braud – Boy’s Golf Asst Coach / RIHS
Salary – \$1,828.00/season

Henry Van Note – Girls Swimming Asst Coach / RIHS
Salary – \$4,417.00/season

LaTerionna Pugh – Cheerleading Asst Coach / RIHS
Salary – \$2,541.00/season

Josh Hollenback – 8th Grade Football Head Coach / EJHS
Salary – \$5,419.00/season

Dave Mikaio – 8th Grade Football Asst Coach / EJHS
Salary – \$4,693.00/season

Josh Anders – 8th Grade Football Asst Coach / EJHS
Salary – \$4,106.00/season

Dave Parkins – 8th Grade Football Asst Coach / EJHS
Salary – \$4,106.00/season

Johnny King – 7th Grade Football Head Coach / WJHS
Salary – \$4,910.00/season

Barlow McGhee – 7th Grade Football Asst Coach / WJHS
Salary – \$4,693.00/season

Jacob Wyers – Cross Country Asst Coach / WJHS
Salary – \$2,166.00/season

Non-Certified Resignation

It is recommended that the Board of Education accept the following non certified resignation during the 2024-25 school year.

<u>Staff Member</u>	<u>Current Position</u>	<u>Number of Years of Continuous Years of Service</u>
Steve Ford	Maintenance/RIHA	30
Kerry Corter	Nutrition Services/Central	<1
Rachel Stagg	Nutrition Services /WJHS/EJHS	2
Montsho McNair	Nutrition Services/RIA	<1
Jenna Panicucci	Communications Coordinator	5



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Jennifer Walthall, Director of Accounting & Financial Reporting
Date: September 10, 2024
Re: Thurgood Marshall Activity Sub Account Creation

The Business Office has received a request from Mr. Anthony Ragona, Principal of Thurgood Marshall Learning Center to add a new sub account to their Activity Account titled Resource Room - Marshall Closet. The Resource Room offers another layer of support to students and their families by offering new and gently used clothing, shoes, personal care supplies, backpacks, and food pantry items. The help is confidential and the items are free of charge.

It is recommended that the Board of Education approve the creation of the sub account for the Thurgood Marshall Resource Room - Marshall Closet as presented.

Rock Island-Milan School District #41

2000 7th Avenue, Rock Island, IL 61201
309-793-5900 x10210 | 309-793-5905 fax
Sharon.williams@rimsd41.org
www.rimsd41.org



Sharon Williams, Ed.D.
Superintendent of Schools

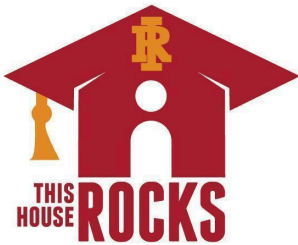
To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Jennifer Walthall, Director of Accounting & Financial Reporting
Date: September 10, 2024
Re: Edison Activity Sub Account Creation

The Business Office has received a request from Mr. Joey DiIulio, Principal of Edison Junior High School to add a new sub account to their Activity Account titled Resource Room. The Resource Room offers another layer of support to students and their families by offering new and gently used clothing, shoes, personal care supplies, backpacks, and food pantry items. The help is confidential and the items are free of charge.

It is recommended that the Board of Education approve the creation of the sub account for the Edison Junior High Resource Room as presented.

Rock Island-Milan School District #41

2000 7th Avenue, Rock Island, IL 61201
309-793-5900 x10210 | 309-793-5905 fax
Sharon.williams@rimsd41.org
www.rimsd41.org



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Mike Emendorfer, Athletic Director
Date: September 5, 2024
Re: BSN Athleticwear Contract

The benefits of the partnership with BSN Sports and Nike include outfitting Rock Island student-athletes with top-of-the-line athletic gear.

- Our partnership with BSN Sports and Nike ensures that boys' and girls' sports have access to top-of-the-line athletic gear at equitable prices, maintaining a high-quality standard.
- This will improve consistency and continuity in branding with our uniforms and gear from year to year.
- By leveraging the discounted pricing, this partnership with BSN Sports and Nike is not just about quality; it's about saving the athletic department significant money and ensuring financial security and stability. BSN provides significant discounts and “rewards” that are returned to the Athletic Department.

This new agreement provides significant benefit to the Rock Island athletic department in the form of preferred team pricing available through BSN SPORTS, for equipment, apparel, fanwear and signage. The athletics department will receive standard partnership discounts on Nike uniforms, apparel and footwear, including the prestigious Jordan brand, and program rebates. This guarantees equity for pricing for all sports across the board.

The partnership, designed to significantly enhance the athletic department, is a long-term commitment to span the next three years. As a member of the TIPS purchasing cooperative, we are entering into this agreement through BSN's purchasing cooperative contract #210803.

Investment Period: September 1, 2024 - June 30, 2027

Total Investment: N/A

Funding Source: Athletic Supplies and the Athletic Development Fund

Rock Island-Milan School District #41

2000 7th Avenue, Rock Island, IL 61201
309-793-5900 x10210 | 309-793-5905 fax
Sharon.williams@rimsd41.org
www.rimsd41.org



**BSN SPORTS REWARD PROGRAM
FOR
Rock Island High School**

BSN SPORTS (“BSN”) is pleased to offer **Rock Island High School (Athletic Program)** the **BSN SPORTS REWARDS PROGRAM** for the purchase and supply of athletic apparel and equipment for use by the school and its interscholastic programs.

BSN SPORTS Product Pricing: The school shall be able to purchase products at the following discounts:

- Nike Team Apparel/Stock Uniforms **40% off Retail Price**
- Nike Footwear and equipment **40% off Retail Price**
- Nike Custom Uniforms **35% off Retail Price**
- Nike licensees such as ENI-JR286, Marchon Eyewear, Perry Ellis Swim **30% off Retail Price**
- BSN Proprietary Products **20% off Catalog Price**
- BSN Catalog Branded Products **10% off Catalog Price**

Custom apparel, decorated apparel and footwear from any other manufacturers offered by BSN SPORTS will be at team discount pricing.

Decoration charges are not included in the above discounts.

Products sold to the Cheerleading coach will not be included in Spending level totals.

BSN SPORTS Products are identified in our catalog with a black star icon next to the product code.

BSN SPORTS catalog branded products are products distributed by BSN from a manufacturer such as Wilson, Spalding, Rawlings, etc.

My Team Shop: BSN SPORTS’ online player pay site is required to be used by all varsity programs. All other programs including club sports and organizations will be encouraged to participate. All MTS sales including club and organizations will count towards rebate goals.

Shipping: The Athletic Program will pay freight charges on all orders.

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK&FIELD
STRENGTH&
FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES&BLEACHERS
COACHING
AQUATICS



NIKE Team Sports Product Rebate: School shall receive the following in free NIKE promotional product calculated at NIKE retail prices and redeemable from the applicable approved NIKE promotional catalogs:

- Year 1: **\$8,000** in NIKE promotional product at retail price
- Year 2: **\$8,000** in NIKE Promotional product at retail price
- Year 3: **\$8,000** in NIKE Promotional product at retail price
- Promotional product allocation is the sole responsibility of school.
- Unused promotional product amounts, as of 5:00 pm on 4/20 of each year of the agreement, are forfeited. As a result, promotional merchandise cannot be carried over from one school year to the next.

Displacement/Replacement of uniforms –

- School qualifies for \$1,000 (at retail price) towards promotional Nike product each time a full set of uniforms is purchased.
- If two full sets of uniforms are purchased, the program qualifies for a total of \$1,500 (at retail price).
- Football is eligible for \$2,000 (at retail price) for one set, and \$3,000 (at retail price) if two full sets are purchased.

Product Rebate: Subject to the terms below, at the end of each school year of this agreement, the Athletic Program will receive a Product Rebate including selected products from BSN. The Product Rebate will be selected from a list of products provided by BSN and subject to availability at the time of order. Product Rebates are available after the requirements below are met and must be utilized during each school budget year.

Product Rebates will be redeemed in May and June. A Product Rebate balance does not carry over from year to year. **Rebates only apply to orders placed under the terms and conditions of this agreement-including pricing.**

Annual Spending Level \$125,000+	Annual Rebate Amount: 10% of annual spend in Nike branded apparel or BSN equipment at catalog price.
\$100,000 - \$124,999	Annual Rebate Amount: 8% of annual spend in Nike branded apparel or BSN equipment at catalog price.
\$75,000 - \$99,999	Annual Rebate Amount: 6% of annual spend in Nike branded apparel or BSN equipment at catalog price.

The maximum annual product rebate will be the amount above, inclusive of any manufacturer incentives.

Any decoration or customization to rebate product is paid for by the Athletic Program.

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK&FIELD
STRENGTH&
FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES&BLEACHERS
COACHING
AQUATICS



Terms and Conditions: All purchases will be made through BSN SPORTS. Only products purchased through BSN will be eligible for the Product Rebate.

The School and Athletic Program must be current on all payment obligations to BSN to be eligible for the Product Rebate.

Term: The duration of this agreement is three (3) years from **September 1, 2024 to June 30, 2027**("Term").

Acknowledged and Agreed to:

Rock Island High School

BSN SPORTS

Athletic Director or Authorized Representative

Vice President

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK&FIELD
STRENGTH&
FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES&BLEACHERS
COACHING
AQUATICS



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Mike Emendorfer, Athletic Director
Date: September 10, 2024
Re: J.V. and Varsity Cheerleading Camp Approval

The Rock Island High School Junior Varsity and Varsity Cheerleaders are requesting the Board of Education's approval for their summer Cheerleading Camp hosted at Western Illinois University by the Universal Cheerleading Association (UCA) of 6745 Lenox Center Ct # 300, Memphis, TN 38115. The cheerleaders deposit money into the cheerleading development account for their cost to attend the program and the District pays UCA upon invoice.

In July of 2024, the District paid UCA \$8,610.00 for the varsity team and \$8,636.00 for the junior varsity team from the RIMSD 41 Education Fund. The total was \$17,246.00. On August 24, 2024, a \$17,246.00 check was written from the Cheerleading Development fund and deposited into the RIMSD 41 Education Fund on September 3, 2024. We will work with UCA, the vendor, to create a contract for approval prior to our next cheerleading camp in the Summer of 2025.

Investment Period: N/A
Total Investment: \$17,246
Funding Source: Cheerleading Development Fund

Rock Island-Milan School District #41
2000 7th Avenue, Rock Island, IL 61201
309-793-5900 x10210 | 309-793-5905 fax
Sharon.williams@rimsd41.org
www.rimsd41.org

Deposit Detail Report

Deposit Detail for Deposit ID: 256284901

Site ID: 1111

Batch ID: 172536941

Customer Name: Rock Island School District 41

Worktype: 38 - 38-MER-DR-18:00

Deposit Name:

Deposit Report: PENDING REVIEW

Processing Date: 2024-09-03

Company ID: 206434

Submit Date/Time: 2024-09-03 09:17

Account Name: 0488 Education Fund

Location ID: 1111

Transaction Detail for Transaction ID: 256284901001

Type: ELECTRONIC

Deposit Account: 280488 - 0488 Education Fund

AUX/Serial	RIC	RT	WAUX/FLD4	Account	Check	Amount	Item Type	Item Status
		071123123		280488	10	\$24,191.00	Credit	
010026		071123123		280526		\$2,195.00	0120	
010025		071123123		280526		\$4,640.00	0120	
010024		071123123		280526		\$17,246.00	0120	
002413		071123123		0002246867		\$66.00	0120	
205251		071123123		280488		\$44.00	0120	

Transaction Control Information:

Credit Items: 1

Credit Total: \$24,191.00

Txn Difference: \$0.00

Debit Items: 5

Debit Total: \$24,191.00

Deposit Control Information:

Deposit Total: \$24,191.00

Difference: \$0.00

Checks Total: \$24,191.00

Item Count: 6

ROCK ISLAND SCHOOL DISTRICT 41

DEVELOPMENT FUND

10024

Rock Island School District #41

8/24/2024

PO's 8951701 & 8951879

17,246.00

JJA
71
9/3/24

Cheerleading

PO's 8951701 & 8951879

17,246.00



ROCK ISLAND - MILAN SCHOOL DISTRICT 41
 2000 7TH AVE
 ROCK ISLAND, IL 61201

Blackhawk Bank & Trust
 301 West Fourth St
 Milan, IL 61264

CHECK DATE NO. 205099
 07/31/24

70-2312
 711

Pay SEVENTEEN THOUSAND TWO HUNDRED FORTY SIX AND 0/100 DOLLARS

VOID AFTER 90 DAYS
 \$****17,246.00

TO UNIVERSAL CHEERLEADERS ASSOC
 THE 6745 LENOX CENTER COURT, STE 300
 ORDER MEMPHIS, TN 38115
 OF

COPY_COPY_COPY

COPY_COPY_COPY_COPY



ROCK ISLAND - MILAN SCHOOL DISTRICT 41
 2000 7TH AVE
 ROCK ISLAND, IL 61201

NO. 205099

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	ACCOUNT NO.	P.O. NO.	AMOUNT
	REG-0011327943	Cheer Camp at WIU	1-1-000-000-1600-0000-0	8951701	8,610.00
	REG-0011327939	JV Varsity Camp - WIU	1-1-000-000-1600-0000-0	8951879	8,636.00
VENDOR NO. 21743 DATE ISSUED 07/31/24					17,246.00

P.O. NUMBER 8951701

ROCK ISLAND BOARD OF EDUCATION
309-793-5900 FAX 309-793-5905

INVOICE

ROCK ISLAND - MILAN SCHOOL DISTRICT 41
ATTN: ACCOUNTS PAYABLE
2000 7TH AVENUE
ROCK ISLAND, IL 61201

UNIVERSAL CHEERLEADERS ASSOC
Attn: K Snyder
6745 LENOX CENTER COURT, STE 300
MEMPHIS, TN 38115

TERMS AND CONDITIONS

1. All delivery charges must be PREPAID.
 2. If this order is not acceptable exactly as written, return at once with explanation
 3. INVOICES MUST BE RENDERED IN DUPLICATE
 4. All shipments of material are accepted subject to inspection and approval by the purchaser. Seller must pay transportation charges both ways on returned goods.
 5. We are not subject to federal or state sales taxes.
ILL. TAX EXEMPT #: E99936399
FED. TAX EXEMPT #: a-288312
 6. Ship most economical way unless otherwise indicated
 7. Prices and amounts shown hereon are maximum authorized cost for this order.
 8. Subject to the usual cash discount at the first regular meeting of the Board of Education following receipt of invoice.
 9. Purchase Order number must appear on all invoices. The invoice will not be paid unless Purchase Order number appears on the invoice.
 10. It shall be the responsibility of the vendor to comply, when applicable, with the Illinois Prevailing Wage Act 820 ILCS 130/01 et seq
- ** If any of your products contain a "Listed" Toxic Chemical, you must provide us with a list of chemicals on a OSHA/MSDA sheet. These products must be shipped in containers properly labeled & carrying proper warnings. This excludes duplication of previous shipments

DATE OF ORDER 06/28/24	VENDOR NO. 21743	REQ'N NO. 243495	ACCOUNT NUMBER 1-1-000-000-1600-0000-0	DATE REQUIRED 06/27/2024	BUDGET YEAR 2023-24
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QUANTITY	ITEM & DESCRIPTION	ITEM NO.	UNIT COST	EXTENSION
1	to be paid by cheerleading development UCA cheer camp at WIU - 19 athletes and 2 coaches,		8,610.0000	8,610.00

SHOW P.O NUMBER ON ALL SHIPPING CONTAINERS.
PACKING LISTS, CORRESPONDENCE AND INVOICES

TOTAL THIS ORDER \$*****8,610.00

SHIP TO /ADDRESS CHECKED (X) BELOW:

ROCK ISLAND HIGH SCHOOL
1400 25TH AVE
ROCK ISLAND IL 61201

GALLEGOS, PATRICIA J

Janice Barton
ROCK ISLAND BOARD OF EDUCATION



Remit Payment To: 8951879
Universal Cheerleaders Association
 711 N Front Street, Suite 100
 Memphis, TN 38107
 (888) 243-3782
<https://www.varsity.com/uca/>

Invoice

Inv #	REG-0011327939
Date	07/16/2024
Cust #	42107500
Contact	PATRICIA GALLEGOS

Billed To: Rock Island High School - Junior Varsity
 Cheer
 1400 25th Ave
 Rock Island, IL 61201-5387

Event Info: Western Illinois University
 1 University Circle
 Macomb, IL 61455
 07/18/2024 - 07/21/2024

Total Female Athletes: 20	Total Male Athletes: 0	Total Female Mascots: 0	Total Male Mascots: 0	Total Female Coaches: 2	Total Male Coaches: 0	Total Other: 0
Athlete (AT)	Bus Driver (BD)	Chaperone (CP)	Child (CD)	Coach (CO)	Family (FA)	Mascot (MA)

Package Name	Rate	Quantity	Amount
Participant Overnight	\$410.00	20	\$8,200.00
Advisor Instruction Only	\$218.00	2	\$436.00

Package Total: \$8,636.00
 Total Registration Amount: \$8,636.00
 Amount Paid: \$0.00
 Balance Due: \$8,636.00
 Balance Due Date: Upon Receipt

✓ ENDOR # 21743
 ACCOUNT # 11000000000000000000
 PO # 8951879 TYPE 3
 AMOUNT TO BE PD 8636.00
 DATE RECEIVED 7/17/24
 APPROVED BY [Signature]

ROCK ISLAND BOARD OF EDUCATION
309-793-5900 FAX 309-793-5905

TERMS AND CONDITIONS

INVOICE

ROCK ISLAND - MILAN SCHOOL DISTRICT 41
ATTN: ACCOUNTS PAYABLE
2000 7TH AVENUE
ROCK ISLAND, IL 61201

UNIVERSAL CHEERLEADERS ASSOC
Attn: K Snyder
6745 LENOX CENTER COURT, STE 300
MEMPHIS, TN 38115

1. All delivery charges must be PREPAID.
 2. If this order is not acceptable exactly as written, return at once with explanation.
 3. INVOICES MUST BE RENDERED IN DUPLICATE
 4. All shipments of material are accepted subject to inspection and approval by the purchaser. Seller must pay transportation charges both ways on returned goods.
 5. We are not subject to federal or state sales taxes.
ILL. TAX EXEMPT #: E59936399
FED. TAX EXEMPT #: 8-288312
 6. Ship most economical way unless otherwise indicated.
 7. Prices and amounts shown hereon are maximum authorized cost for this order.
 8. Subject to the usual cash discount at the first regular meeting of the Board of Education following receipt of invoice.
 9. Purchase Order number must appear on all invoices. The invoice will not be paid unless Purchase Order number appears on the invoice.
 10. It shall be the responsibility of the vendor to comply, when applicable, with the Illinois Prevailing Wage Act 820 ILCS 130/01 et seq.
- ** If any of your products contain a "Listed" Toxic Chemical, you must provide us with a list of chemicals on a OSHA/MSDA sheet. These products must be shipped in containers properly labeled & carrying proper warnings. This excludes duplication of previous shipments

DATE OF ORDER	VENDOR NO	REQ'N NO.	ACCOUNT NUMBER	DATE REQUIRED	BUDGET YEAR
07/16/24	21743	250210	1-1-000-000-1600-0000-0	07/16/2024	2024-25
QUANTITY	ITEM & DESCRIPTION		ITEM NO.	UNIT COST	EXTENSION
	to be paid by cheerleading				
20	overnight cheerleader fee			410.0000	8,200.00
2	daytime advisor			218.0000	436.00

SHOW P.O NUMBER ON ALL SHIPPING CONTAINERS, PACKING LISTS, CORRESPONDENCE AND INVOICES

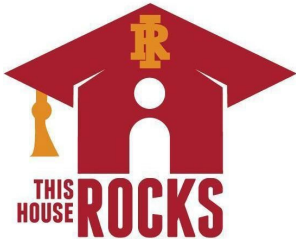
TOTAL THIS ORDER S*****8,636.00

SHIP TO /ADDRESS CHECKED (X) BELOW:

ROCK ISLAND HIGH SCHOOL
1400 25TH AVE
ROCK ISLAND IL 61201

GALLEGOS, PATRICIA J

Sheron Williams
ROCK ISLAND BOARD OF EDUCATION



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Rob DeMeyer, Interim Director of Operations
Date: September 10, 2024
Re: Sprinkler Repair Recommendation after Annual Inspection

The District worked with Midwest Alarm Services, 5570 Carey Avenue, Davenport, Iowa, after the board approved the vendor to complete annual inspections of fire alarms, fire extinguishers and sprinkler systems. It is recommended that the board approve the suggested sprinkler repairs listed below:

Administration Building	\$825.00
Denkman	\$2,150.00
Eugene Field	\$1,375.00
Longfellow	\$3,650.00
Ridgewood	\$1,725.00
Rock Island Academy	\$450.00
Thomas Jefferson	\$2,250.00
Rock Island High School	\$4,115.00
RIHS Fitness Center	<u>\$1,475.00</u>
	\$18,015.00

<u>Company</u>	<u>Total Charge</u>
Midwest Fire Alarm Services	\$ 18,015.00

Investment Period: 2024 - 2025
School Year Total Investment: \$18,015.00
Funding Source: District - Operation Services



**Tri-State
AUTOMATIC
Sprinkler**



July 31, 2024

Rock Island Schools
Admin Building
2000 – 7th Avenue
Rock Island, IL 61201

Phone: (309) 644-2076
Email: Robert.Demeyer@RIMSD41.org

Re: Annual Fire Sprinkler Inspection Deficiencies

During the recent sprinkler inspection dated 7/22/2024 the following items were identified as NFPA 25 and/or NFPA 13 deficient and need to be addressed.

Tri-State Automatic Sprinkler, Inc. would provide all necessary labor, equipment, material, fabrication, etc...to complete the following:

1. The spare sprinkler head cabinet is missing the required identification chart and the spare sprinkler wrenches.
2. Two spare sprinkler heads in the spare head cabinet need to be replaced because they are used.

Total Price: _____ (\$825.00)

Accepted By: _____ Date: _____

Note: The acceptance of this proposal will enable Tri-State Sprinkler to perform the scope of work within this proposal as a Subcontractor for Midwest Alarm Services, Inc. Invoicing will come from Midwest Alarms, Inc., also all general terms, and conditions of Midwest Alarm Services, Inc. will apply. For a list of Midwest Alarm Services, Inc. general terms and conditions please contact your Midwest Alarm Account Manager.

Again, thank you for your consideration and choosing Tri-State for your fire protection needs.

Sincerely,

Andrew Spencer
Service Sales Representative
aspencer@tri-statesprinkler.com
(563) 386-8707



**Tri-State
AUTOMATIC
Sprinkler**



July 31, 2024

Rock Island Schools
Denkmen
4101 – 22nd Avenue
Rock Island, IL 61201

Phone: (309) 644-2076
Email: Robert.Demeyer@RIMSD41.org

Re: Annual Fire Sprinkler Inspection Deficiencies

During the recent sprinkler inspection dated 7/24/2024 the following items were identified as NFPA 25 and/or NFPA 13 deficient and need to be addressed.

Tri-State Automatic Sprinkler, Inc. would provide all necessary labor, equipment, material, fabrication, etc...to complete the following:

1. The fire department connection check valve is currently due for the required every five year internal inspection.
2. The sprinkler system piping is currently due for the required every five year internal obstruction investigation.
3. The sprinkler system gauges are currently due for the required every five year replacement or calibration. This proposal is for the replacement of the gauges which is a lower cost.
4. Multiple sprinkler valves need the required identification signs.
5. The private fire hydrant is currently due for the required five year flow test.
6. The required spare sprinkler head cabinet is missing and needs to be installed along with its contents.
7. The sprinkler system is missing the required hydraulic information sign. This proposal assumes that the original sprinkler drawings are available and has the needed information to reproduce the sign. If not, additional charges will apply.

Total Price: _____ (\$2,150.00)

Accepted By: _____ Date: _____

Note: The acceptance of this proposal will enable Tri-State Sprinkler to perform the scope of work within this proposal as a Subcontractor for Midwest Alarm Services, Inc. Invoicing will come from Midwest Alarms, Inc., also all general terms, and conditions of Midwest Alarm Services, Inc. will apply. For a list of Midwest Alarm Services, Inc. general terms and conditions please contact your Midwest Alarm Account Manager.



Tri-State AUTOMATIC Sprinkler



July 31, 2024

Rock Island Schools
Eugene Field
2900 – 31st Avenue
Rock Island, IL 61201
Phone: (309) 644-2076
Email: Robert.Demeyer@RIMSD41.org

Re: Annual Fire Sprinkler Inspection Deficiencies

During the recent sprinkler inspection dated 7/22/2024 the following items were identified as NFPA 25 and/or NFPA 13 deficient and need to be addressed.

Tri-State Automatic Sprinkler, Inc. would provide all necessary labor, equipment, material, fabrication, etc...to complete the following:

1. The fire department connection check valve is currently due for the required every five year internal inspection.
2. The sprinkler system piping is currently due for the required every five year internal obstruction investigation.
3. The sprinkler system gauges are currently due for the required every five year replacement or calibration. This proposal is for the replacement of the gauges which is a lower cost.
4. The inspectors test connection is missing the required restricted orifice.
5. The sprinkler system is missing the required hydraulic information sign. This proposal assumes that the original sprinkler drawings are available and has the needed information to reproduce the sign. If not, additional charges will apply.

Total Price: _____ (\$1,375.00)

Accepted By: _____ Date: _____

Note: The acceptance of this proposal will enable Tri-State Sprinkler to perform the scope of work within this proposal as a Subcontractor for Midwest Alarm Services, Inc. Invoicing will come from Midwest Alarms, Inc., also all general terms, and conditions of Midwest Alarm Services, Inc. will apply. For a list of Midwest Alarm Services, Inc. general terms and conditions please contact your Midwest Alarm Account Manager.

Again, thank you for your consideration and choosing Tri-State for your fire protection needs.

Sincerely,

Andrew Spencer
Service Sales Representative
aspencer@tri-statesprinkler.com
(563) 386-8707



**Tri-State
AUTOMATIC
Sprinkler**



July 31, 2024

Rock Island Schools
Longfellow
4100 – 7th Avenue
Rock Island, IL 61201

Phone: (309) 644-2076
Email: Robert.Demeyer@RIMSD41.org

Re: Annual Fire Sprinkler Inspection Deficiencies

During the recent sprinkler inspection dated 7/23/2024 the following items were identified as NFPA 25 and/or NFPA 13 deficient and need to be addressed.

Tri-State Automatic Sprinkler, Inc. would provide all necessary labor, equipment, material, fabrication, etc...to complete the following:

1. The fire department connection check valve is currently due for the required every five year internal inspection.
2. The sprinkler system piping is currently due for the required every five year internal obstruction investigation.
3. The sprinkler system gauges are currently due for the required every five year replacement or calibration. This proposal is for the replacement of the gauges which is a lower cost.
4. Multiple sprinkler valves need the required identification signs.
5. The private fire hydrant is currently due for the required five year flow test.
6. The private fire hydrant has a cap that is seized and is broken.
7. The fire department connections are seized and wont swivel.
8. The fire department connection check valve is missing the required ball drip drain assembly.
9. The required spare sprinkler head cabinet is missing and needs to be installed along with its contents.
10. The sprinkler system is missing the required hydraulic information sign. This proposal assumes that the original sprinkler drawings are available and has the needed information to reproduce the sign. If not, additional charges will apply.

Total Price: _____ (\$3,650.00)

Accepted By: _____ Date: _____

Note: The acceptance of this proposal will enable Tri-State Sprinkler to perform the scope of work within this proposal as a Subcontractor for Midwest Alarm Services, Inc. Invoicing will come from Midwest Alarms, Inc., also all general terms, and conditions of Midwest Alarm Services, Inc. will apply. For a list of Midwest Alarm Services, Inc. general terms and conditions please contact your Midwest Alarm Account Manager.



**Tri-State
AUTOMATIC
Sprinkler**



July 31, 2024

Rock Island Schools
Ridgewood
9607 – 14th Street West
Rock Island, IL 61201

Phone: (309) 644-2076
Email: Robert.Demeyer@RIMSD41.org

Re: Annual Fire Sprinkler Inspection Deficiencies

During the recent sprinkler inspection dated 7/25/2024 the following items were identified as NFPA 25 and/or NFPA 13 deficient and need to be addressed.

Tri-State Automatic Sprinkler, Inc. would provide all necessary labor, equipment, material, fabrication, etc...to complete the following:

1. The fire department connection check valve is currently due for the required every five year internal inspection.
2. The sprinkler system piping is currently due for the required every five year internal obstruction investigation.
3. The sprinkler system gauges are currently due for the required every five year replacement or calibration. This proposal is for the replacement of the gauges which is a lower cost.
4. The private fire hydrant is currently due for the required five year flow test.

Total Price: _____ (\$1,725.00)

Accepted By: _____ Date: _____

Note: The acceptance of this proposal will enable Tri-State Sprinkler to perform the scope of work within this proposal as a Subcontractor for Midwest Alarm Services, Inc. Invoicing will come from Midwest Alarms, Inc., also all general terms, and conditions of Midwest Alarm Services, Inc. will apply. For a list of Midwest Alarm Services, Inc. general terms and conditions please contact your Midwest Alarm Account Manager.

Again, thank you for your consideration and choosing Tri-State for your fire protection needs.

Sincerely,

Andrew Spencer
Service Sales Representative
aspencer@tri-statesprinkler.com
(563) 386-8707



**Tri-State
AUTOMATIC
Sprinkler**



July 31, 2024

Rock Island Schools
Academy
930 – 14th Street
Rock Island, IL 61201

Phone: (309) 644-2076
Email: Robert.Demeyer@RIMSD41.org

Re: Annual Fire Sprinkler Inspection Deficiencies

During the recent sprinkler inspection dated 7/22/2024 the following items were identified as NFPA 25 and/or NFPA 13 deficient and need to be addressed.

Tri-State Automatic Sprinkler, Inc. would provide all necessary labor, equipment, material, fabrication, etc...to complete the following:

1. The fire department connection is missing the required ball drip drain assembly.

Total Price: _____ (\$450.00)

Accepted By: _____ Date: _____

Note: The acceptance of this proposal will enable Tri-State Sprinkler to perform the scope of work within this proposal as a Subcontractor for Midwest Alarm Services, Inc. Invoicing will come from Midwest Alarms, Inc., also all general terms, and conditions of Midwest Alarm Services, Inc. will apply. For a list of Midwest Alarm Services, Inc. general terms and conditions please contact your Midwest Alarm Account Manager.

Again, thank you for your consideration and choosing Tri-State for your fire protection needs.

Sincerely,

Andrew Spencer
Service Sales Representative
aspencer@tri-statesprinkler.com
(563) 386-8707



Tri-State AUTOMATIC Sprinkler



July 31, 2024

Rock Island Schools
Thomas Jefferson
1307 – 4th Street West
Milan, IL 61201
Phone: (309) 644-2076
Email: Robert.Demeyer@RIMSD41.org

Re: Annual Fire Sprinkler Inspection Deficiencies

During the recent sprinkler inspection dated 7/25/2024 the following items were identified as NFPA 25 and/or NFPA 13 deficient and need to be addressed.

Tri-State Automatic Sprinkler, Inc. would provide all necessary labor, equipment, material, fabrication, etc...to complete the following:

1. The fire department connection check valve is currently due for the required every five year internal inspection.
2. The sprinkler system piping is currently due for the required every five year internal obstruction investigation.
3. The sprinkler system gauges are currently due for the required every five year replacement or calibration. This proposal is for the replacement of the gauges which is a lower cost.
4. Multiple sprinkler control valve signs are missing.
5. The fire department connection is missing the required caps. Debris was found inside, this will need back flushed and recapped.
6. All three sprinkler systems are missing the required hydraulic information signs. This proposal assumes that the original sprinkler drawings are available and has the needed information to reproduce the sign. If not, additional charges will apply.

Total Price: _____ (\$2,250.00)

Accepted By: _____ Date: _____

Note: The acceptance of this proposal will enable Tri-State Sprinkler to perform the scope of work within this proposal as a Subcontractor for Midwest Alarm Services, Inc. Invoicing will come from Midwest Alarms, Inc., also all general terms, and conditions of Midwest Alarm Services, Inc. will apply. For a list of Midwest Alarm Services, Inc. general terms and conditions please contact your Midwest Alarm Account Manager.

Again, thank you for your consideration and choosing Tri-State for your fire protection needs.

Sincerely,

Andrew Spencer
Service Sales Representative



**Tri-State
AUTOMATIC
Sprinkler**



July 31, 2024

Rock Island Schools
High School
1400 – 25th Avenue
Rock Island, IL 61201

Phone: (309) 644-2076
Email: Robert.Demeyer@RIMSD41.org

Re: Annual Fire Sprinkler Inspection Deficiencies

During the recent sprinkler inspection dated 7/24/2024 the following items were identified as NFPA 25 and/or NFPA 13 deficient and need to be addressed.

Tri-State Automatic Sprinkler, Inc. would provide all necessary labor, equipment, material, fabrication, etc...to complete the following:

1. The fire department connection check valve is currently due for the required every five year internal inspection.
2. The sprinkler system piping is currently due for the required every five year internal obstruction investigation.
3. The sprinkler system gauges are currently due for the required every five year replacement or calibration. This proposal is for the replacement of the gauges which is a lower cost.
4. Multiple sprinkler valves need the required identification signs.
5. The private fire hydrant is currently due for the required five year flow test.
6. The private fire hydrant oil plug is stripped out, and the gaskets needs to be replaced.
7. The required spare sprinkler head cabinet is missing the identification sign, and its contents.
8. The fire department connect swivels will not operate and needs to be repaired.
9. The sprinkler systems are missing the required hydraulic information sign. This proposal assumes that the original sprinkler drawings are available and has the needed information to reproduce the sign. If not, additional charges will apply.

Total Price: _____ (\$4,115.00)

Accepted By: _____ Date: _____

Note: The acceptance of this proposal will enable Tri-State Sprinkler to perform the scope of work within this proposal as a Subcontractor for Midwest Alarm Services, Inc. Invoicing will come from Midwest Alarms, Inc., also all general terms, and conditions of Midwest Alarm Services, Inc. will apply. For a list of Midwest Alarm Services, Inc. general terms and conditions please contact your Midwest Alarm Account Manager.



Tri-State AUTOMATIC Sprinkler



July 31, 2024

Rock Island Schools
Fitness Center
1400 – 25th Avenue
Rock Island, IL 61201
Phone: (309) 644-2076
Email: Robert.Demeyer@RIMSD41.org

Re: Annual Fire Sprinkler Inspection Deficiencies

During the recent sprinkler inspection dated 7/24/2024 the following items were identified as NFPA 25 and/or NFPA 13 deficient and need to be addressed.

Tri-State Automatic Sprinkler, Inc. would provide all necessary labor, equipment, material, fabrication, etc...to complete the following:

1. The fire department connection check valve is currently due for the required every five year internal inspection.
2. The sprinkler system piping is currently due for the required every five year internal obstruction investigation.
3. The sprinkler system gauges are currently due for the required every five year replacement or calibration. This proposal is for the replacement of the gauges which is a lower cost.
4. Multiple sprinkler valves need the required identification signs.
5. The required spare sprinkler head cabinet is missing the spare sprinkler wrench.
7. The sprinkler system is missing the required hydraulic information sign. This proposal assumes that the original sprinkler drawings are available and has the needed information to reproduce the sign. If not, additional charges will apply.

Total Price: _____ (\$1,475.00)

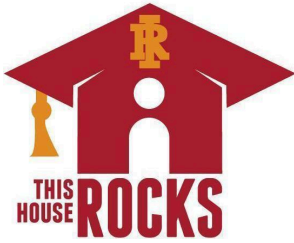
Accepted By: _____ Date: _____

Note: The acceptance of this proposal will enable Tri-State Sprinkler to perform the scope of work within this proposal as a Subcontractor for Midwest Alarm Services, Inc. Invoicing will come from Midwest Alarms, Inc., also all general terms, and conditions of Midwest Alarm Services, Inc. will apply. For a list of Midwest Alarm Services, Inc. general terms and conditions please contact your Midwest Alarm Account Manager.

Again, thank you for your consideration and choosing Tri-State for your fire protection needs.

Sincerely,

Andrew Spencer
Service Sales Representative
aspencer@tri-statesprinkler.com



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Rob DeMeyer, Interim Director of Operations
Date: September 10, 2024
Re: RIHS Fire Alarm Ground Fault Electrical Repairs

The fire alarm panel at RIHS has experienced multiple issues during the second semester of the 2023 - 24 school year. When Johnson Controls came out in April, 2024 to address ongoing issues they discovered a bad MAPNET card with 38 trouble signals. Twelve of those were ground fault issues, meaning conductors were not touching metal somewhere in the school system.

Johnson Controls determined that a certified licensed electrician was needed to come in to track these ground faults, so we called Tri City Electric to help. The vast majority of the work was determining the source of the circuit troubles which was very labor intensive.

Johnson Controls identified the problems and completed their approved work after Tri-City Electric repaired several ground fault interruptions found by Johnson Controls. The work done by Tri-City to repair the ground fault interruptions was approved at the July 23, 2024 Board of Education Meeting not to exceed \$25,000.00.

<u>Company</u>	<u>Charge</u>
Johnson Controls	\$31,161.88

It is recommended that the Board of Education approve the Fire Alarm repairs completed by Johnson Controls, 11318 Aurora Ave, Urbandale, IA.

Investment Period: Work completed July 2024.
Total Investment: \$31,161.88
Funding Source: District - Operations & Maintenance Services



Send To LOCAL

Johnson Controls Fire Protection LP

D-U-N-S 09-4738007
FED. ID 58-2608861

District # 320
11318 Aurora Ave
URBANDALE, IA 50322-0000
515-278-4100

Billing Questions, Contact = Paula K Carbine 515/348-3211

INVOICE NO.
52088471

INVOICE DATE
07-11-24

PO NUMBER



SERVICE REQUEST #
56821926

SERVICE REQ. CREATED
04-12-24

NATIONAL ACCOUNT NUMBER

PAYMENT TERMS
Due upon receipt

Bill To: 320-78086401
Rock Island School District 41
2101 6th Avenue
ROCK ISLAND IL 61201-8909

Ship To: 320-00396226
RISD 41 - Rock Island High School
Rock Island School District 41
1400 25th Avenue
ROCK ISLAND IL 61201-5387

Service Requested By: Robert Demier

Requestors Phone Number:

Due to increasing credit card processing costs, we impose a surcharge* on the total transaction amount on credit card transactions of 2.6%, which is not greater than our credit card processing fee. We do not surcharge debit cards. *Due to statutory restrictions, we do not impose a surcharge on customers located in Connecticut, Maine, Massachusetts, New York or Colorado.

Description of work
Service Call
Tech arrived on site and panel showed multiple troubles. Worked on clearing multiple ground faults from fire alarm system. 24 troubles remaining on panel. Replaced various parts and troubleshot panel .
Service is complete
Thank you for your business!

Labor	\$23,712.20
Material	\$7,300.68
Other	\$149.00
Invoice Amount	\$31,161.88
Taxes	\$0.00
Total Invoice Amount	\$31,161.88
Payment Received	\$0.00

Total Amount Due ▶ **\$31,161.88**

REMITTANCE COPY

PLEASE TEAR OFF AND RETURN THIS PORTION WITH YOUR PAYMENT - WRITE INVOICE NO. ON YOUR CHECK

TOTAL AMOUNT DUE
\$31,161.88



BILL TO:
Rock Island School District 41
320-78086401
SHIP TO:
RISD 41 - Rock Island High
320-00396226

INVOICE NUMBER: 52088471
INVOICE DATE: 07-11-24
CUSTOMER P.O.:

To Pay by Electronic Funds Transfer (EFT):
Account Name: JOHNSON CONTROLS FIRE PROTECTION LP
Account Number: 0001195680
Account Type: Checking
Bank's Name: BNY Mellon, NA
Address: 500 Ross Street, Pittsburgh, PA 15262-0001
Transit Routing Number: 043000261

REMIT TO:
Johnson Controls Fire Protection LP
Dept. CH 10320
Palatine IL 60055-0320

4003116188752088471



Billing Questions: Paula K Carbine
515/348-3211

District # 320
11318 Aurora Ave
URBANDALE, IA 50322-0000
515-278-4100

Johnson Controls Fire Protection LP

INVOICE NO.
52088471



DATE OF INVOICE
07-11-24

INVOICE SERVICE DETAIL

SERVICE REQ #	TASK #	DATE OF SERVICE	ITEMIZATION OF CHARGES	PRODUCT ID	UOM	AMOUNT
6821926		12-APR-24	Safety and Personal Protection Equipment Fee	PPE FEE	1 EA	\$0.00
6821926	95325889	22-APR-24	ALARM AND DETECTION REGULAR LABOR	SFTW TSPW RG	8.78 HR	\$2,326.70
6821926	95323785	23-APR-24	ALARM AND DETECTION REGULAR LABOR	SFTW TSPW RG	9.35 HR	\$2,477.75
6821926	95325893	25-APR-24	ALARM AND DETECTION REGULAR LABOR	SFTW TSPW RG	10.18 HR	\$2,697.70
6821926	95325898	26-APR-24	MAPNET MODL UPTO 127 PTS SERV	4100-3102	1 EA	\$2,867.34
			ALARM AND DETECTION REGULAR LABOR	SFTW TSPW RG	10.27 HR	\$2,721.55
6821926	95596454	03-MAY-24	PHOTO SENSOR	4098-9714	8 EA	\$1,686.16
			HEAT SENSOR	4098-9733	2 EA	\$270.10
			ALARM AND DETECTION REGULAR LABOR	SFTW TSPW RG	10 HR	\$2,650.00
			SENSOR BASE	4098-9792	3 EA	\$383.88
6821926	95696654	13-MAY-24	ALARM AND DETECTION REGULAR LABOR	SFTW TSPW RG	2 HR	\$530.00
6821926	95770702	22-MAY-24	ALARM AND DETECTION REGULAR LABOR	SFTW TSPW RG	9.43 HR	\$2,498.95
6821926	95770702	22-MAY-24	BATTERIES	MISC PARTS OP T1	1 EA	\$304.37
6821926	95325892	13-JUN-24	SENSOR BASE	4098-9792	3 EA	\$383.88
			ALARM AND DETECTION REGULAR LABOR	SFTW TSPW RG	10 HR	\$2,650.00
			HEAT SENSOR	4098-9733	2 EA	\$270.10
			PHOTO SENSOR	4098-9714	1 EA	\$210.77
6821926	96024489	20-JUN-24	ALARM AND DETECTION REGULAR LABOR	SFTW TSPW RG	10.47 HR	\$2,774.55
6821926	96424460	01-JUL-24	ALARM AND DETECTION REGULAR LABOR	SFTW TSPW RG	9 HR	\$2,385.00
			SENSOR BASE	4098-9792	3 EA	\$383.88
			HEAT SENSOR	4098-9733	4 EA	\$540.20
6821926	95323785	10-JUL-24	TRUCK CHARGE	TRUCK CHARGE	1 EA	\$0.00
6821926	95325889	10-JUL-24	TRUCK CHARGE	TRUCK CHARGE	1 EA	\$0.00
6821926	95325892	10-JUL-24	TRUCK CHARGE	TRUCK CHARGE	1 EA	\$0.00
6821926	95325893	10-JUL-24	TRUCK CHARGE	TRUCK CHARGE	1 EA	\$0.00
6821926	95325898	10-JUL-24	TRUCK CHARGE	TRUCK CHARGE	1 EA	\$0.00
6821926	95596454	10-JUL-24	TRUCK CHARGE	TRUCK CHARGE	1 EA	\$0.00
6821926	95696654	10-JUL-24	TRUCK CHARGE	TRUCK CHARGE	1 EA	\$0.00
6821926	95770702	10-JUL-24	TRUCK CHARGE	TRUCK CHARGE	1 EA	\$0.00
6821926	96024489	10-JUL-24	TRUCK CHARGE	TRUCK CHARGE	1 EA	\$0.00
6821926	96424460	10-JUL-24	TRUCK CHARGE	TRUCK CHARGE	1 EA	\$149.00

TERMS AND CONDITIONS OF SALE

1. Acknowledgement. Customer acknowledges and agrees that equipment or services provided pursuant to this invoice shall be provided pursuant to the terms and conditions hereof, unless otherwise provided pursuant to an executed agreement between the parties.

2. Payment. Payment shall be made in accordance with the terms designated on this invoice. In the event payment is not received when due, Company may, at its discretion, assess late fees at the rate of 1.5% per month or the maximum rate allowed by law. Customer agrees to pay all costs of collection, including without limitation costs, fees, and attorneys' fees.

3. Security Interest. Customer grants to Johnson Controls Fire Protection LP ("Company") and Company retains a security interest in all equipment shipped pursuant to this invoice and proceeds thereof until Customer shall have made full payment. In the event of Customer's failure to make payment of any amount when due, the entire balance shall become due and payable immediately. In case of default, Company shall have the right to take possession of the equipment immediately, wherever it may be found, and remove it with or without process of law and may retain all money paid hereunder as liquidated damages and rental for said equipment. Customer shall not sell (except in the ordinary course of business), mortgage, pledge or lease said equipment without prior permission of Company.

4. Limited Warranty. **COMPANY WARRANTS THAT ITS WORKMANSHIP AND MATERIAL FURNISHED UNDER THIS AGREEMENT WILL BE FREE FROM DEFECTS FOR A PERIOD OF NINETY (90) DAYS FROM THE DATE OF FURNISHING.** Company's liability shall be limited to repair or replacement of equipment that Company's inspection discloses is defective. Where Company provides product or equipment of others, Company will warrant the product or equipment only to the extent warranted by such third party. **EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER. IN NO EVENT SHALL COMPANY BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND WHATSOEVER.** This warranty does not apply to equipment that has been subjected to abuse, mishandling, improper use or installation by any third party.

5. No Acceptance. Issuance of this invoice shall not be construed as an acceptance of the terms or conditions of any Customer purchase order or like document, or any certification of any kind by Company.

6. Taxes. Customer shall pay any tax, however designated, levied or based.

7. General. If any provision of this invoice is held by any court or other competent authority to be void or unenforceable in whole or in part, this invoice will continue to be valid as to the other provisions and the remainder of the affected provision. It is agreed that no suit, or cause of action or other proceeding shall be brought against Company more than one (1) year after the accrual of the cause of action or one (1) year after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory. The laws of Massachusetts shall govern the validity, enforceability, and interpretation of this invoice.



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
 From: Dr. Sharon Williams
 Cabinet Champion: Rob DeMeyer, Interim Director of Operations
 Date: September 10, 2024
 Re: Snow Removal Recommendations 2024 - 25

The Rock Island-Milan School District #41 has requested sealed bids for Snow Removal for the 2024-25 school year. Bid documents were sent to several separate contractors as well as being advertised locally in the Dispatch/ Argus Newspaper. Bid documents were due in the Business Office on August 15, 2024, and the District received one (1) sealed bid. The bid was reviewed by Mr. Robert DeMeyer, Interim Building Operations Manager. The bid met all of the requirements set forth by the District. Both of the bids submitted provided a bid on all three (3) projects.

The bid results are as follows:

	C&J Landscaping
Project #1 - Plowing	\$165.00 per hour
Project #1 - Shoveling	\$135.00 per hour
Project #1 - Salting	\$165.00 per hour/\$15 per bag
Project #2 - Plowing	\$165.00 per hour
Project #2 - Shoveling	\$135.00 per hour
Project #2 - Salting	\$165.00 per hour/\$15 per bag
Project #3 - Plowing	\$165.00 per hour
Project #3 - Shoveling	\$135.00 per hour
Project #3 - Salting	\$165.00 per hour/\$15 per bag

It is recommended that the Board of Education accept the bid for snow removal for project #1, project #2, and project #3 submitted by C&J Landscaping , PO Box 493, Orion, IL 61273, for the 2024-25 school year as presented.

<u>Company</u>	<u>Plow - Salt/Hr.</u>	<u>Shoveling/Hr</u>
C&J Landscaping	\$165.00	\$135.00

Investment Period: 2024 - 2025 School Year
Funding Source: District - Operations & Maintenance Services

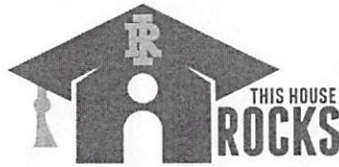


Rock Island-Milan School District #41
 Sharon Williams Ed. D., Superintendent
 www.rimsd41.org

Project Name: SNOW REMOVAL

Contractor Name	Project #1 Bid	Project #2 Bid	Project #3 Bid	Alternate Bid
C+J Landscaping	Plowing \$165 per hr shoveling \$135 per hr salt \$165 hr \$15 per bag	Plowing \$165 shoveling \$135 salt 165 hr \$15 per bag	plowing \$165 shoveling \$135 salt \$165 hr \$15 per bag	material 92

Rock Island-Milan School District #41
 2000 7th Avenue, Rock Island, IL 61201
 309-793-5900 | 309-793-5984 fax

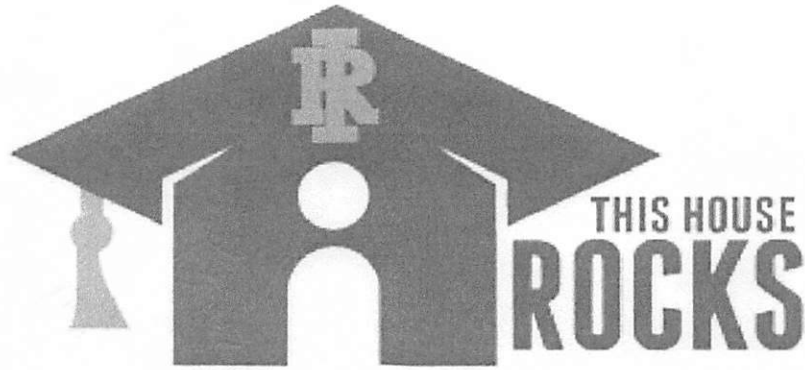


Rock Island-Milan School District #41
Sharon Williams Ed. D., Superintendent
www.rimsd41.org

Project Name: Snow Removal

Company Name	Company Representative Name	Email Address	Phone Number	Address
RI MSD 41	Rob DeMeyer		309-644-2026	2000 7 th Ave RI. 93

Rock Island-Milan School District #41
2000 7th Avenue, Rock Island, IL 61201
309-793-5900 | 309-793-5984 fax



ROCK ISLAND- MILAN SCHOOL DISTRICT # 41

**2000 7TH AVENUE
ROCK ISLAND, ILLINOIS 61201
(309) 793-5900**

BID DOCUMENTS

Snow Removal

Bids are to be returned to:

The Administration Center
2000 7th Avenue
Rock Island, IL 61201

All bids must be sealed and clearly marked:

Snow Removal: SEALED BID

Bid Opening: August 15th, 2024 @ 9:00 a.m.

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Page 1	Cover page
Page 2	Table of contents
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Page 4	Instructions to bidders
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Page 12	List of Building/Site Addresses
Page 13-14	Official Bid Submittal Form – Project #1
Page 15-16	Official Bid Submittal Form – Project #2
Page 17-18	Official Bid Submittal Form – Project #3
Page 19	Vendor Information
Page 20-21	Snow Removal Contract
Page 22	Notary Public Bid Form
Page 23	Certificate of Eligibility to Contract
Page 24	Certificate of Compliance with a Drug-Free Workplace Act
Page 25	Certificate of Non Discrimination
Page 26	Certificate Regarding Sexual Harassment Policy

INVITATION FOR BIDS

The Board of Education, Rock Island- Milan School District #41, 2000 7th Avenue, Rock Island, Illinois 61201 will receive sealed bids for “Snow Removal” for the following School/Buildings:

Project #1 – Thomas Jefferson Elementary, Ridgewood Elementary, Earl Hanson Elementary, and Edison Jr. High

Project #2 – Frances Willard, Rock Island High School, Franklin Site (Sidewalks Only)

Project #3 – Denkmann Elementary, Eugene Field Elementary, Horace Mann Early Learning Center, Washington Jr. High, Thurgood Marshall Learning Center, Longfellow Liberal Arts, Old Administration Center, New Administration Center, Rock Island Academy, Rock Island Center for Math & Science

Contractor shall bid on only projects that they want to be considered a valid bidder. Contractors can bid on Project #1, Project #2, Project #3, any combination of projects, or all projects.

Bids will be received at the District Administration Center, 2000 – 7th Ave., Rock Island, Illinois until 9:00 a.m. on August 15th, 2024, at which time they will be publicly opened and read aloud. There will be no award of bid at this time.

The Building Operations Manager and Chief Financial Officer will have time to inspect all bids and then make their recommendation to the School Board. After which time the Board of Education accepts their recommendation, a written Purchase Order will then be issued.

The Board of Education, Rock Island-Milan School District #41 reserves the right to reject any or all bids and to waive any information in bidding.

Copy of bid documents can be picked up at the Administrative Office, 2000 7th Avenue Rock Island, Illinois between 8:00 a.m. and 4:00 p.m. Monday thru Friday. Bid documents are also posted on the school district website at rimsd41.org.

Prevailing Wage is no longer required for Snow Removal.

INSTRUCTIONS TO BIDDERS

All bids will be delivered to the Administrative Office, 2000 7th Avenue, Rock Island, Illinois, 61201 by 9:00 a.m., on August 5th, 2024.

All bids are to be sealed.

All bids are to be addressed to: Board of Education Rock Island- Milan School District.

Copy of bid documents can be obtained from the District Office, 2000 7th Avenue Rock Island, Illinois. Office hours are 8:00 a.m. to 4:00 p.m. Bid documents are also posted on the school district website at rimsd41.org.

The owner reserves the right to reject any or all bids and to waive irregularity in bidding. The project is to be bid as specified and the owner reserves the right to award more than one contract. Any extra work will be put in writing and submitted to the Director of Maintenance for approval. All bids are to be exactly as specified. **Any exception to this will void the bid.**

No bids will be accepted by Telephone or Fax.

Late bids will not be considered, and will be returned to sender unopened.

No alterations of bid documents will be allowed.

All bids shall have “**Snow Removal**” written on the lower left-hand corner of the envelope.

In submitting a bid, the bidder represents that he has read the Instructions, Conditions and Specifications, and has visited and examined the sites. Extra payment will not be given for conditions, which can be determined by examination.

Questions shall be directed to Mr. Rob DeMeyer, Building Operations Manager 309-793-5900, Ext. 10218. Replies will be issued to all bidders of record as Addenda; bidders shall acknowledge receipt of addenda in the Proposal Form. No addenda will be issued later than three days prior to the date of receipt of bids.

A Certificate of Insurance **must** be on file with the Rock Island – Milan School District Board of Education.

After bid is awarded, work schedule shall be agreed upon with Rob DeMeyer, Building Operations Manager.

GENERAL CONDITIONS AND INSURANCE

INTENT:

It is the intent of this Invitation for Bid to establish a firm fixed price contract with contractors who are interested and qualified to provide snow removal services for Rock Island-Milan School District for each project they wish to bid on, for the period beginning August 15th, 2024 and ending July 31st, 2025. The District reserves the right to extend the bid for 2 school calendar years with the successful bidder if totally satisfied with service and terms of the contract. The bid will be reviewed yearly for the extension of the bid.

SCOPE:

Furnish all labor, materials, tools, equipment and supervision to provide snow removal services.

CERTIFICATION:

By signing this bid, Bidder is cognizant of the following statutory requirements and under penalty of perjury, certifies the following:

Anti-Collusion Affidavit of Compliance: That bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed directly or indirectly with any bidder or person to put in a sham bid or to refrain from bidding; and has not in any manner directly or indirectly sought by agreement or collusion or communication or conference with any person to fix the bid price element of said bid or that of any other bidder; or to secure any advantage against any other bidder or any person interested in the proposed contract.

Public Act 85-1265: That bidder is not barred from bidding on this contract as a result of a violation of subsection of Section 33E the Criminal Code of 2012 (720 ILCS 5/1-1, et seq.).

Public Act 86-1039: That the bidder is not barred from contracting with Rock Island – Milan School District #41 because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax, or the amount of the tax (65ILCS 5/11-42.1-1).

Public Act 86-1459: That bidder will provide a drug free workplace in accordance with the Illinois Drug Free Workplace Act (30ILCS 580/2).

Illinois Human Rights Act: That bidder is presently in compliance and agrees to comply with all applicable provisions of the Illinois Human Rights Act, together with all rules and regulations promulgated and adopted pursuant thereto (775ILCS 5/1-101 et seq.).

Equal Employment Opportunities – Affirmative Action: That bidder is presently in compliance and agrees to comply with all applicable provisions of Equal Employment Opportunities – Affirmative Action (775ILCS 5/2-105 [A]).

Americans with Disabilities Act of 1990: That bidder is presently in compliance and agrees to comply with all applicable provisions of the Americans with Disabilities Act of 1990 together with all rules and regulations promulgated and adopted pursuant thereto.

Employment of Illinois Workers on Public Works Act: Whenever there is a period of excessive unemployment in Illinois...public works project or improvement for political subdivision...shall employ only Illinois laborers (30ILCS 570).

AWARD:

No bid may be withdrawn for a period of forty-five (45) calendar days after the opening thereof under penalty of forfeiture of bond. The contract will be awarded on the basis of low bid, taking into consideration price, quality, compliance with specifications and delivery/installation.

RIGHTS OF SCHOOL DISTRICT:

The Rock Island – Milan School District #41 reserves the right without penalty to accept or reject any bid and waive any formalities that it deems in its best interest.

All bids submitted for evaluation become the property of the District. All proposing firms shall be informed in writing of the District's award.

Any bid will be rejected outright and not evaluated for any one of the following reasons:

- *Failure to deliver the bid by the prescribed time on the due date
- *Failure to include required response from(s) signed by an officer of the company submitting bid
- *Failure to include any documents called for in the specifications
- *Failure to follow the bid form instruction as specified herein

TERMINATION:

The District may terminate the contract resulting from the request at any time that a contractor fails to carry out its provisions.

The District shall provide the contractor in writing, with a twenty-four (24) hour notice of conditions endangering performance. If after the notice, the contractor fails to remedy the conditions contained in the notice in a timely manner, the District may terminate the contract.

The District shall be obligated only for those services rendered and accepted before the date of notice of termination, less any damages that may be assessed for non-performance.

With mutual agreement of both parties, upon receipt and acceptance of not less than thirty days written notice, the contract may be terminated on an agreed date before the end of the contract period without penalty to either party.

DELIVERY FAILURES:

Failure of the vendor to provide commodities and/or services within the time specified shall constitute delivery failure. When such failure occurs the District reserves the right to cancel or adjust the contract whichever is in the best interest of the District. In either event the District may purchase in the open market commodities and/or services of comparable worth to replace the articles or services rejected or not delivered. On all such purchases the vendor shall reimburse the District within a reasonable time specified by the District for any expenses incurred in excess of the contract price.

PAYMENT TERMS:

The School District will make payments after acceptance of work performed and in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

NOTICE TO BIDDERS:

Each firm, prior to submitting a bid, shall become fully informed as to the extent and character of the work required. No consideration will be granted for any alleged misunderstanding of the materials to be furnished or the work to be done; it is further understood that the submission of a bid is an agreement to all items and conditions referred to herein.

RESPONSIBILITY OF CONTRACTORS:

The Contractor shall:

- A. Provide competent supervision
- B. Take precautions necessary to protect persons or property against injury that may occur as a result of their negligence.
- C. Perform the work without unnecessarily interfering with other contractors' work or District activities.
- D. Be responsible for any and all damages to existing facilities and equipment. E. Be responsible for work performed and materials delivered, including District furnished items, until completion and final acceptance.
- F. Upon request, the contractor shall furnish the District with a complete list of all employees and other personnel who will be working on District property to any employee or personnel who are unacceptable to the District.

CONTRACTORS LIABILITY INSURANCE:

The Contractor shall purchase and maintain such insurance as will protect him/her from claims set forth below in which may arise out of or result from the Contractor's operations under the contract, whether such operations be by himself/herself or by any subcontractor or by anyone directly or indirectly employed by any of them, or by any one for whose acts any of them may be liable. Contractor shall carry sufficient comprehensive insurance on his/her equipment at site of work and enroute to and from site to fully protect him/her. Contractor shall require the same coverage of his subcontractors. It is expressly understood and agreed that the Owner shall have nor responsibility therefore. A current certificate of insurance must be on file with the District before any work is started. The policy must show the contracting authority, Rock Island – Milan School District #41, as an insured party. The words "Additional Insured" must be used on the certificate.

PERMITS, FEES, ETC.:

Contractor shall secure and pay for all licenses, permits; shall pay all taxes, all service fees; and shall pay for all inspections required by local, state or federal entities.

INSURANCE CLAUSE:

The Contractor shall obtain and pay premiums for the following minimum insurance in connection with his/her operation under the contract and at the job site until the work is completed and accepted by the owner:

1. Worker's Compensation Insurance and Employer's Liability Coverage:

Coverage A shall indicate that the Worker's Compensation Act of Illinois is to apply, and shall include the "Other States Endorsement"

Coverage B shall be in the standard limits:

\$100,000 each accident

\$100,000 each person disease

\$100,000 disease policy limit

2. **Automobile Liability Coverage:**

The Contractor's automobile liability coverage is to include all owned autos, all hired autos and non-ownership autos exposure. If the policy is a single limit basis, a minimum limit of \$500,000 each accident for Bodily Injury and Property Damage Coverage shall apply. If the policy used the split limit approach, the following minimum limits shall apply:

Bodily Injury Liability \$500,000 each person
\$500,000 each occurrence
Property Damage Liability \$500,000 each accident

3. **Property Damage Coverage:**

Property Damage \$500,000 each occurrence

4. **Commercial General Liability Coverage:** A commercial General Liability Policy, shall be maintained during the life of this contract and shall protect him/her from claims for damages for bodily injury, including accidental death, as well as from claim for property damage, whether such operations be by himself/herself or by any of his/her subcontractors or by anyone directly or indirectly employed or otherwise contracted with by any of them. General Aggregate \$2,000,000

Each Occurrence Limit \$1,000,000
Person/Advertising Injury \$1,000,000

SALES TAXES:

State sales tax: All materials purchased for incorporation in this project are exempt from the application of Illinois Retailer's Occupations and/or Use Tax, because the Owner qualifies for exemption under Paragraph 4 of Rule 15 of the Illinois Department of Revenue. Owner's Illinois State sales tax exempt number is: E-9993-6399.

INDEMNIFICATION:

The Contractor shall indemnify and hold harmless the District, its board members, its agents and employees against third party claims resulting from any damages, losses and expenses. Contractor agrees to notify the District by certified mail return receipt requested, or by overnight courier immediately upon knowledge of any claim, suit, action or proceedings.

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the District, its board members, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney fees, arising out of or resulting from the performance of the work, provided that such claim, damages, loss or expenses (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property including the loss of use resulting there from (2) is caused in whole or in part by any act or omission of the Contractor, and Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any part of person.

In any and all claims against the District or any agents or employees by any employee of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any Subcontractor under worker's compensation acts, disability benefit acts or other employee benefit acts. Nothing in this section is intended to constitute, nor shall it constitute, a waiver of the defenses available to the District under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10-1-101, et seq.).

CLEANING:

The Contractor shall, at all times, keep the Owner's premises clean of rubbish and debris.

SAFETY MEASURES:

Contractor shall take all necessary precautions for the safety of employees on the work site, and shall maintain at all times, all necessary safeguards for the protection of the workers and public. The Contractor shall operate in accordance with the Occupational Safety and Health Standards as defined in the State of Illinois.

QUALITY ASSURANCE:

All work is to be performed in strict accordance with specifications.

All work is to be completed in compliance with all applicable codes and regulations of Federal, State and Local agencies having jurisdiction for building codes.

CRIMINAL BACKGROUND CHECKS:

Every person employed to perform work at the site shall be warranted by the Contractor to have not committed a legal offense that would prohibit such person's employment by the school district, especially with respect to convictions for a child sex offense (105 ILCS 5/10-21.9)

Each employee, agent, or individual employed by the Contractor who will have direct daily contact with the District's students shall undergo a criminal background check, including a fingerprint-based investigation in compliance with Section 10-21.9 of the School Code (105 ILCS 5/10-21.9).

Such certification shall be updated on a yearly basis by each employer, who shall contact the local law enforcement authority where each employee or agent resides and the Federal Bureau of Investigation history records database to determine if the employee is on the list of registered felons who have committed child sex offenses, the Contractor's certification with the latest updates shall be submitted to the Owner each year.

The Contractor shall be responsible for any fees associated with the criminal background check including a fingerprint-based investigation of the Federal Bureau of Investigation history records database.

The fingerprint-based investigation is to be done by the Rock Island County Regional Office of Education, 3430 Avenue of the Cities, Moline, IL. 61265. Contractors may call the office at 309-736-1111 to verify the required procedures and obtain the information as to the cost per employee for the background investigation.

In the event the Contractor fails to comply with the provisions of this section and/or the criminal background check provisions in the contract and, as a result, a suit or claim is instituted by a student for harm caused by an employee of the Contractor, or caused by an employee of a subcontractor to the Contractor, then in that event, Contractor agrees to fully defend and indemnify, including reimbursement of attorney's fees and costs, the District against any such claims.

GENERAL REQUIREMENTS

Rock Island – Milan School District #41 is requesting bids to provide snow removal services for Project #1, Project #2, and Project #3, which encompasses all schools/buildings throughout the district.

Snow removal services for the District will be provided for the period beginning August 15th, 2024 and ending July 31st, 2025. The District reserves the right to extend the bid for two (2) school calendar years with the successful bidder if totally satisfied with service and terms of the contract. The bid will be reviewed yearly for the extension of the bid.

The following work is to be performed at each building as specified. All the following work is to be covered under the bid:

1. To provide labor, equipment, and all else necessary for snow removal from parking lots, playgrounds, and sidewalks (**entire width of sidewalks, not just one pass**) when snowfall accumulates to 1 inch.
2. The bidder(s) shall visit and evaluate all buildings to determine the best course of action for snow removal and ice removal.
3. All school parking lots and sidewalks must be clear of snow and ice by 6:30 a.m.
4. In many cases, the school district may require re-plowing during continuous snowfalls. At the direction of the Building Operations Supervisor and or the Comptroller for the Rock Island – Milan School District, the Contractor shall re-plow the contract areas as many times as is required.
5. Any piled-up snow must be cleared from all travel and pedestrian areas. The Contractor will not push snow up to buildings or into any public roadway during the removal operation. Accordingly, the Contractor will not pile snow on any private adjacent driveways or walks. Application of any sand/salt mixture to the parking lots, playgrounds or sidewalks will be done as directed by the Building Operations Supervisor and or the Comptroller for the District.
6. The Contractor shall provide a crew with all equipment and hand tools necessary to accomplish the job. The Contractor's Bid Proposal shall include a list of vehicles and equipment to be used. All vehicles, equipment, and tools shall be in good operating condition and shall comply with all laws and regulations of the State of Illinois.
7. All vehicles must have warning or flashing lights visible from any angle. The Board of Education may examine the bidder's equipment as deemed necessary to determine the bidder's ability to perform the work.
8. The Building Operations Supervisor will travel through the Contractor's assigned route throughout the duration of the snow plowing operation and be available to answer any questions the drivers may have. The Contractor shall take the necessary precautions to minimize plow damage to lawns, curbs, walks, buildings, fences etc. The Contractor shall accept all responsibility for repair of all property done by their equipment and or their employees.
9. The Board of Education reserves the right to cancel at any time if the Contractor fails to report to work within the allotted time, or fails to perform the snow and ice removal/snow plowing service in a complete and timely fashion. In the event the first Contractor fails to perform; the Board of Education may award the contract to a subsequent responsive bidder.
10. The Contractor is responsible for safety. Board of Education officials may notify the Contractor in writing of safety problems and the Contractor must take appropriate action.

- 11. Work will begin with the first snowfall/ice heavy enough to require Contractor's service after notification of award and will end after the final storm of the season.**
- 12. The Board of Education will determine its vehicle and equipment needs, and select the vehicles and equipment that best fits those needs. The Board of Education will choose the successful bidder(s) by assessing the bids using vehicle/equipment age, size, cost per hour, the number of vehicles/pieces of equipment available for use, and available backup equipment. The Board of Education reserves the right to make multiple awards.**
- 13. The Board of Education will award the contract to the lowest responsive bidder(s). The Board of Education may disqualify a bidder whose equipment is inadequate for the task. The Board of Education may require the Contractor to provide evidence of financial resources adequate to complete the contract.**
- 14. After each snowfall requiring snow removal, supplier shall send a detailed invoice to the District for payment.**

LIST OF BUILDING List ADDRESSES

Project #1

Thomas Jefferson Elementary
1307 W. 4th Street
Milan, IL 61264

Ridgewood Elementary School
9607 14th Street West
Rock Island, IL 61201

Earl Hanson Elementary School
4000 9th Street
Rock Island, IL 61201

Edison Jr. High
4141 9th Street
Rock Island, IL 61201

Project #2

Frances Willard Elementary
2503 9th Street
Rock Island, IL 61201

Rock Island High School, Fitness Center &
Stadium
1400 25th Avenue
Rock Island, IL 61201

Franklin Site (Sidewalks Only)
9th Street & 11th Avenue
Rock Island, IL 61201

Project #3

Denkmann Elementary School
4101 22nd Avenue
Rock Island, IL 61201

Eugene Field Elementary School
2900 31st Avenue
Rock Island, IL 61201

Horace Mann Early Learning Center
3530 38th Avenue
Rock Island, IL 61201

Washington Jr. High
3300 18th Avenue
Rock Island, IL 61201

Thurgood Marshall Learning Center
600 11th Avenue
Rock Island, IL 61201

Longfellow Liberal Arts
4198 7th Avenue
Rock Island, IL 61201

Old Administration Center
2101 6th Avenue
Rock Island, IL 61201

New Administration Center
2000 7th Avenue
Rock Island, IL 61201

Rock Island Academy
930 14th Street
Rock Island, IL 61201

Rock Island Center for Math & Science
2101 16th Avenue
Rock Island, IL 61201

Official Bid Submittal Form – Project #1
Thomas Jefferson Elementary, Ridgewood Elementary, Earl Hanson
Elementary, and Edison Jr. High

Rock Island – Milan School District #41

“SNOW REMOVAL”

Opening: August 15th, 2024 @ 9:00 a.m.

By submitting this bid, the Contractor agrees to all the terms as set forth in the bid specifications for “Snow Removal”. Any discrepancies between the bid and bid response are listed and an explanation has been provided.

All bids are firm for forty-five (45) days and for the period beginning August 15th, 2024 and ending July 31, 2025. The District reserves the right to extend the bid for two (2) school calendar years with the successful bidder if totally satisfied with service and terms of the contract. The bid will be reviewed yearly for the extension of the bid.

PLOWING CREW AND EQUIPMENT: \$ 165.00 **PER HOUR**

SHOVELING CREW AND EQUIPMENT: \$ 135.00 **PER HOUR**

NUMBER OF CREW MEMBERS 6 Operator 7 Laborer(s)

COST PER HOUR \$165.00 Operator 135.00 Laborer(s)

SALT SPREADING 6 Operator 6 Laborer(s)

SAND SPREADING 6 Operator 6 Laborer(s)

EQUIPMENT TO BE USED:

<u>Manufacturer</u>	<u>Model</u>	<u>Year</u>	<u>Capacity</u>	<u>Hourly Cost</u>
Boss	V Plow	2011	30,000 lb only.	\$165.00
Boss	V Plow	2012	30,000 lb only.	\$165.00
Boss	V Plow	2012	30,000 lb only.	\$165.00
Boss	V Plow	2014	30,000 lb only.	\$165.00
John Deere	Track loader	2018	50,000 lb only.	\$165.00
6-Ton front loader	821	2018	8,000 lb only.	135.00
3-Ton lift front loader	Two tone	2021	10,000 lb only.	\$135.00

Bid Discrepancies:

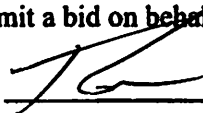
ACKNOWLEDGEMENT OF ADDENDA

I hereby acknowledge the following Addenda:

By submitting this bid, I agree to all the terms and conditions as located in general conditions and specifications unless otherwise noted by separate addendum.

I am authorized to submit a bid on behalf of the company:

Signed:



Printed Name:

Tim Carr

Title:

Office Manager

Company:

Cf J Landscaping; LLC

Address:

P.O. Box 493; 11507 US 150

Orion, IL. 61273

Telephone:

309-781-8986

Fax

None

Official Bid Submittal Form – Project #2
Frances Willard Elementary, Rock Island High School, Fitness Center,
& Stadium, and Franklin Site (Sidewalks Only)

Rock Island – Milan School District #41

“SNOW REMOVAL”

Opening: August 15th, 2024 @ 9:00 a.m.

By submitting this bid, the Contractor agrees to all the terms as set forth in the bid specifications for “Snow Removal”. Any discrepancies between the bid and bid response are listed and an explanation has been provided.

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PLOWING CREW AND EQUIPMENT: \$ 165.00 **PER HOUR**

SHOVELING CREW AND EQUIPMENT: \$ 135.00 **PER HOUR**

NUMBER OF CREW MEMBERS 6 Operator 7 Laborer(s)

COST PER HOUR \$165.00 Operator \$135.00 Laborer(s)

SALT SPREADING 6 Operator 6 Laborer(s)

SAND SPREADING 6 Operator 6 Laborer(s)

EQUIPMENT TO BE USED:

<u>Manufacturer</u>	<u>Model</u>	<u>Year</u>	<u>Capacity</u>	<u>Hourly Cost</u>
<u>6-Tow snowblowers</u>	<u>821</u>	<u>2020</u>	<u>8,000 cu ft/hr</u>	<u>\$135.00</u>
<u>2-Tray belt snowblowers</u>	<u>Two stage</u>	<u>2020</u>	<u>19,000 cu ft/hr</u>	<u>\$135.00</u>
<u>John Deere</u>	<u>Tracked skid</u>	<u>2018</u>	<u>50,000 cu ft/hr</u>	<u>\$165.00</u>
<u>Boys</u>	<u>V-Plan</u>	<u>2023</u>	<u>30,000 cu ft/hr</u>	<u>\$165.00</u>


Bid Discrepancies:

ACKNOWLEDGEMENT OF ADDENDA

I hereby acknowledge the following Addenda:

By submitting this bid, I agree to all the terms and conditions as located in general conditions and specifications unless otherwise noted by separate addendum.

I am authorized to submit a bid on behalf of the company:

Signed: 

Printed Name: Tim Carr

Title: Office Manager

Company: C+J Landscaping, LLC

Address: P.O. Box 493; 11507 US Highway 150

Orion, Ill. 61273

Telephone: 309-781-8986 Fax None

Official Bid Submittal Form – Project #3

Denkmann Elementary, Eugene Field Elementary, Horace Mann Early Learning Center, Washington Jr. High, Thurgood Marshall Learning Center, Old Administration Center, New Administration Center, Rock Island Academy, and Rock Island Center for Math & Science

Rock Island – Milan School District #41

“SNOW REMOVAL”

Opening: August 15th, 2024 @ 9:00 a.m.

By submitting this bid, the Contractor agrees to all the terms as set forth in the bid specifications for “Snow Removal”. Any discrepancies between the bid and bid response are listed and an explanation has been provided.

All bids are firm for forty-five (45) days and for the period beginning August 15th, 2024 and ending July 31, 2025. The District reserves the right to extend the bid for two (2) school calendar years with the successful bidder if totally satisfied with service and terms of the contract. The bid will be reviewed yearly for the extension of the bid.

PLOWING CREW AND EQUIPMENT: \$ 165.00 PER HOUR

SHOVELING CREW AND EQUIPMENT: \$ 135.00 PER HOUR

NUMBER OF CREW MEMBERS 6 Operator 7 Laborer(s)

COST PER HOUR 165.00 Operator 135.00 Laborer(s)

SALT SPREADING 6 Operator 6 Laborer(s)

SAND SPREADING 6 Operator 6 Laborer(s)

EQUIPMENT TO BE USED:

<u>Manufacturer</u>	<u>Model</u>	<u>Year</u>	<u>Capacity</u>	<u>Hourly Cost</u>
Boss	V plow	2022	30,000 lbs	\$165.00
Boss	V plow	2011	30,000 lbs	\$165.00
Boss	straight blade	2007	20,000 lbs	\$165.00
Boss	V plow	2008	30,000 lbs	\$165.00
John Deere	Tracked skid	2018	50,000 lbs	\$165.00

Bid Discrepancies:

ACKNOWLEDGEMENT OF ADDENDA

I hereby acknowledge the following Addenda:

By submitting this bid, I agree to all the terms and conditions as located in general conditions and specifications unless otherwise noted by separate addendum.

I am authorized to submit a bid on behalf of the company:

Signed: TC

Printed Name: Tim Carr

Title: Office Manager

Company: C & J Landscaping, LLC

Address: P.O. Box 493; 11507 U.S. 150

Orin, Ill. 61273

Telephone: 309-781-8986 Fax None

**VENDOR INFORMATION SHEET
ROCK ISLAND – MILAN SCHOOL DISTRICT #41**

Company Name: C & J Landscaping, LLC Tax Payer ID 26-2793951
 Address: P.O. Box 493 Date Business Began: 1995
Orion, IL 61273
 Telephone # 309-781-8986 Years at Location: 16

List names, addresses and phone numbers of all officers, directors and principals.

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Relationship</u>	<u>Title</u>
<u>Tim Con</u>	<u>P.O. Box 493</u> <u>Orion, IL 61273</u>	<u>309-781-8986</u>	<u>President</u>	<u>Office Manager</u>
<u>Richy Meyer</u>	<u>P.O. Box 281</u> <u>Howard, IL 61287</u>	<u>309-788-1628</u>	<u>Operations</u>	<u>Operations Manager</u>

Description of services provide:

Lawn care, landscaping, snow management

Description of facilities/resources:

Two facilities: One in Orion + one in Rock Island. 7 snow trucks
solid, multiple snow blowers + other equipment.

Description of staff (#/Type/Qualifications, etc.):

7 snow truck drivers that are experienced to driving. Many have been
with company a good while. Well trained, characterized, + ethical men.

Brief history of company:

Started in 1995. + has grown over the years.

Client reference list of major customers and projects. Include address, phone number and contact person.

(Use separate page to complete this form)

C&J Landscaping
PO Box 493
Orion, IL 61273
309-781-8986
www.candjlandscaping.org
Email:
tim@candjlandscaping.org

Board of Education
Rock Island-Milan School
District
2000 7th Ave
Rock Island, IL 61201



Snow References

Eagle Ridge School; 2002 Eagle Ridge Dr. Silvis, IL 563-650-5075: Ryan
Sheet Metal Workers; 8124 42nd St W. Rock Island, IL 309-787-0695: Eric
Fromi Tax Service; 1801 6th Ave Moline, IL 309-764-1625: Joe
Whispering Oaks Condo Assoc.; 4047 36th Ave Ct. Moline, IL 309-764-6516: Stephanie
Van Hoe Funeral Home; 614 15th Ave. East Moline, IL 309-755-1414: Margie
Hobby Lobby; 4120 10th St Dr. Moline, IL 309-269-3232: Lannie
IMEG; 623 26th Ave. Rock Island, IL 309-558-7613: Chris
Blackhawk Landing Townhomes; 3100 46th Ave Rock Island, IL 309-781-6080: Kit

Snow Removal Contract

THIS AGREEMENT is entered into this 6th day of August, 2024, by and between the Board of Education of Rock Island-Milan School District 41, Rock Island County, Illinois ("District"), and C & J Landscaping, LLC ("Contractor") (collectively referred hereto as "Parties").

WITNESSETH

WHEREAS, District has requested public bids for the provision of snow removal services ("Services"); and

WHEREAS, Contractor has submitted a bid for provision of Services; and

WHEREAS, District has awarded the bid to Contractor to provide the Services in accordance with the bid specifications package.

NOW, THEREFORE, in consideration of the terms and conditions herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

1. **Contract Documents**. The documents comprising the entirety of this Agreement are all of the bid documents contained in the District's snow removal bid package, including, without limitation, the Instructions to Bidders, Terms and Conditions, Bid Form, Certificate Of Eligibility To Contract, Certificate Of Compliance With A Drug-Free Work Place Act, Certificate Of Non Discrimination, Certificate Regarding Sexual Harassment Policy, and this Contract all of which are incorporated into this Agreement by reference (the "Bid Documents").
2. **Document Supremacy**. In the event any term or provision of one Contract Document conflicts with a term or provision of another, the term or provision of the Agreement shall prevail over all other documents. The terms and provision of the bid specifications shall prevail over the bid sheet.
3. **Compensation**. Contractor shall provide all services as awarded by the District and shall be compensated according to the terms of the Contract Documents.
4. **Complete Understanding**. This Agreement sets forth all of the promises, agreements, conditions, and understandings between the Parties relative to the subject matter hereof, and no other promises, agreements, or understandings, whether oral or written, expressed or implied, exist between the Parties.
5. **Amendments**. No subsequent alteration, amendment, change, addition, deletion, or modification to this Agreement shall be binding¹¹⁴ upon the Parties unless reduced to writing

and duly authorized and signed by each of them.

IN WITNESS WHEREOF, the Parties have signed this Agreement on the date first written above.

Contractor: <i>CW Johnson, LLC</i>	Board of Education of Rock Island-Milan School District 41, Rock Island County, Illinois
<i>Tim Carr</i>	President
Its: <i>President</i>	Secretary

CERTIFICATE OF ELIGIBILITY TO CONTRACT

I, Tim Lan, pursuant to Section 5/10-20.21(b) of the *School Code*, hereby certify that neither I nor any of my partners, or officers or owners of

C+J Landscaping, LLC
NAME OF BUSINESS

1. Have been convicted in the past five (5) years of the offense of bid-rigging under Section 33E of the *Illinois Criminal Code of 1961*, 720 ILCS 5/33E -1 *et seq.*, as amended;
2. Have ever been convicted of the offense of bid-rotating under Section 33E-4 of the *Illinois Criminal Code of 1961*, as amended;
3. Have ever been convicted of bribing or attempting to bribe an officer or an employee of the State of Illinois; or
4. Have made an admission of guilt of any of the above conduct which is a matter of record.

Furthermore, I certify that I, my partners, officers or owners of C+J Landscaping, LLC and its affiliates have and will continue to collect and remit
Name of Business

Illinois Use Tax, to the extent required under the Illinois Use Tax Act, 35 ILCS 105/1 *et seq.*

In certifying to the above, I hereby acknowledge that the School Board may declare any contract awarded pursuant to this bid void if this certification is false.

8-6-24
Date

[Signature]
Authorized Agent of Bidder

Subscribed and Sworn before me

this 6 day of August, 2024.

Deena M. Mitchell
NOTARY PUBLIC



CERTIFICATE OF NON DISCRIMINATION

I, Tim Long, as an authorized agent, do hereby certify that
Ct J Landscaping, LLC, does not engage in discriminatory practices
NAME OF BUSINESS

regarding employment or delivery of or access to services and programming and that it fully complies with the requirements of federal and State civil rights laws, including but not limited to: the *Illinois Civil Rights Act of 2003*, P.A. 93-0425; *Illinois Human Rights Act*, 775 ILCS 5/1-101 *et seq.*; the *Americans with Disabilities Act*, 42 U.S.C.12101 *et seq.*, and the *Rehabilitation Act of 1973*, as amended, 29 USC 701 *et seq.*, as well as the rules and regulations promulgated thereunder.

In certifying to the above, I hereby acknowledge that the School Board may declare any contract awarded pursuant to this bid void if this certification pursues false.

8-6-24 Date [Signature] Authorized Agent of Bidder

Subscribed and Sworn before me
this 6 day of August, 2024

[Signature]
NOTARY PUBLIC



CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY

C&J Landscaping, LLC, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

8-6-24



Date Authorized Agent of Bidder

Subscribed and Sworn before me

this 6 day of August, 2024

Deena M. Mitchell
NOTARY PUBLIC





Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Scott Vance, Assistant Superintendent for Teaching and Learning
Date: September 3, 2024
Re: Recommendation for Curriculum Audit

In June 2024 the Rock Island Milan School District sent out notification that it was accepting Requests for Proposals (RFP) for a Curriculum Management Audit, including an audit of the district's curriculum and instructional practices in all content areas K-12. The audit was to be conducted in two phases, Phase I would be content areas 7-12, during the fall 2024-2025 school year. Phase II, spring semester 2025.

The District received proposals from three (3) providers:

- WestEd, San Francisco, California
- Educational Epiphany, Washington, D.C.
- Insight Education Group, LLC, Egan, Minnesota

The proposals were reviewed by a committee of administrators and teachers with the recommendation based on specific criteria, Vendor's capacity for completing the scope of work, qualifications, professional references, and proposed fee arrangements. The committee is therefore recommending that the Board of Education accept the proposal from Insight Education for the Curriculum Management Audit for \$148,750.

Investment Period: (September 2024 - June 2025)

Total Investment: \$148,750

Funding Source: Federal Funds/District Funds (Teaching and Learning)

Rock Island-Milan School District #41

2000 7th Avenue, Rock Island, IL 61201
309-793-5900 x10210 | 309-793-5905 fax
Sharon.williams@rimsd41.org
www.rimsd41.org

This Consulting Agreement (the "Agreement") is made and entered into by and between Rock Island-Milan School District #41 ("Client"), and Insight Education Group, LLC, a California corporation ("Insight"), and is dated for reference purposes and is effective, notwithstanding the actual date of execution, as of September 4, 2024 ("Effective Date").

NOW, THEREFORE, in consideration of the covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Client and Insight agree as follows:

1. Services to be provided. During the term of this Agreement, Insight shall perform the services specified in Exhibit A, attached hereto (the "Services").

2. Term. The term of this Agreement is set forth in Exhibit A, which is attached hereto and is hereby made part hereof.

3. Fees. In consideration for the services to be performed for Client by Insight, Client agrees to pay, promptly and fully, the fees described in Exhibit A ("Fees"), attached hereto and made a part hereof, in accordance with the provisions set forth therein. Insight shall invoice Client according to the terms outlined below and in the attached Exhibit "A". Invoices shall include a description of the services rendered and shall be payable within thirty (30) days of receipt.

Client understands and acknowledges that resources (including consultant time) may be held or encumbered in advance to ensure timely completion of Services in accordance with Exhibit A. Any changes in Services or delays due to Client actions shall not result in any reduction, cancellation or waiving of Fees without written approval from Insight.

4. Nondisclosure by Insight. All confidential information which Insight may receive from Client, its employees or consultants, respecting its inventions, designs, methods, systems, improvement, and other private matters shall for all time and for all purpose be regarded as strictly confidential and shall not be directly or indirectly disclosed by Insight to any person or entity without Client's permission.

Insight shall have the right to disclose Client's name as a client of Insight in Insight's marketing materials, including but not limited to Insight's website, proposals and presentations to potential clients.

5. Intellectual Property. Insight shall have and retain all right, title, and interest in and to any intellectual property invented, developed or otherwise created by Insight during the term of this Agreement, including, without limitation, lessons, plans, units, software, and similar items.

6. Assignment. Client may not assign or transfer the rights, duties, or obligations under this Agreement without the prior written consent of Insight. Insight may assign, without restriction, its right to payment to a third party.

7. Notices. All notices and other communications hereunder must be in writing and shall be deemed to have been duly given when personally delivered or when placed in the United States mail, first class, postage prepaid, addressed to the party to whom such notice is being given at the address set forth in this Agreement. A party may change the address to which such notices shall be given by notifying the other party in accordance with this Paragraph of such change of address.

8. Non-Solicitation of Insight Employees. During the term of this Agreement and any renewals thereof, and for one year after the expiration of the initial and any applicable renewal periods, Client agrees that neither Client nor any of its personnel will retain/hire or attempt to retain/hire, directly or indirectly, for itself or for another party, any of Insight's employees to which Client has been

introduced, has received information about, or has worked with, as a result of Insight's work in accordance with this Agreement. Client acknowledges that Insight recruits, trains and heavily invests in its professional personnel in order to provide the quality and type of services called for in this Agreement. Should Client wish, within one (1) year following the termination of this Agreement – measured from the last extension thereof, if any – to directly or indirectly employ any Insight employee covered by this paragraph, Client shall first pay Insight the sum of \$10,000.00 per covered employee hired. Client acknowledges and agrees that this sum reflects the costs and expenses associated with Insight's recruitment, training and investment per covered employee, and further agrees that such costs and expenses are reasonable.

9. Indemnification for Evaluation Services. Client recognizes that evaluations provided by Insight pursuant to this Agreement will result in recommendations only, and Client maintains the sole discretion and responsibility for any decisions related to the evaluations. Accordingly, Client shall indemnify, defend and hold harmless, Insight, its partners, parent, subsidiaries, affiliates, agents, distributors, contractors and licensors, including, without limitation, Insight Software Solutions, Inc. (collectively, the "Insight Affiliates"), and each of their respective officers, directors, employees, agents, licensors, representatives, and third party providers (collectively, the "Indemnified Parties") from and against all claims, actions, demands, causes of action, and other proceedings (collectively, a "Claim" or "Claims"), and all losses, expenses, fees, fines, damages and costs, including reasonable attorneys' fees and court costs, arising out of or relating to any evaluation conducted by any of the Indemnified Parties.

10. Termination. Either Party may terminate without cause by providing 30-days' prior written notice to the other Party. Either Party may terminate this Agreement with cause immediately by providing written notice to the other Party if the other Party materially breaches this Agreement.

11. Compensation upon Termination. Upon Termination, Insight will be entitled to compensation for Services performed, resources (including consultant time) held or allocated for Services prior to Termination, and expenses incurred, including any non-refundable out-of-pocket expenses, prior to Termination, provided that Insight stops performing Services or incurring expenses as soon as reasonably possible after receiving or issuing a notice of termination. Neither Party shall be responsible for damages resulting solely from terminating this Agreement as permitted in this Agreement.

12. Severability. Should any provision of this Agreement or part thereof be held under any circumstances in any jurisdiction to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or unenforceability of any other provision of this Agreement or other part of such provision.

13. Governing Law; Venue. This agreement shall be deemed to have been made and entered into in the State of California, and the construction, validity and enforceability of this Agreement shall be governed by the laws of the State of California. Venue shall lie only in the County of Los Angeles, California.

14. Entire Agreement. This Agreement, including the attached Exhibit "A" constitutes the entire agreement between the parties with respect to the subject matter hereof. All prior contemporaneous or other oral or written statements, representations or agreements by or between the parties with respect to the subject matter hereof are superseded.

15. Binding Arbitration. Any controversy or claim arising out of or relating to this Agreement, or any alleged breach thereof, will be settled by binding arbitration in accordance with the Commercial Rules of the American Arbitration Association and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. In no event will the arbitration

of any controversy or the settlement thereof, delay the performance of this Agreement. Arbitration hearings will be held in the County of Los Angeles, California.

16. Attorneys' Fees. In the event either party shall commence any action or proceeding (including arbitration) against the other party by reason of any breach in the performance of this Agreement, the prevailing party in such action shall be entitled to recover reasonable attorneys' fees, costs, and expenses, including, without limitation, the arbitrator's fees.

17. Authority. Each party represents that the individual signing this Agreement on its behalf has the authority to do so and to so legally bind the party. The Company represents that the execution, delivery and performance of this Agreement by the Company has been fully and validly authorized by all necessary corporate action.

18. Miscellaneous. This Agreement shall inure to the benefit of the parties hereto and their respective permitted successors and assigns. This Agreement shall not be changed or modified unless the parties agree in a writing which specifically identifies the document as an amendment to this Agreement. Any provision of this Agreement that contemplates performance or observance subsequent to termination or expiration of this Agreement shall survive termination or expiration of this Agreement and continue in full force and effect.

Insight and Client have entered into this Agreement to be effective as of the Effective Date.

Agreed by Client:

Rock Island-Milan School District #41
2000 7th Avenue
Rock Island, IL 61201

Agreed by Insight:

Insight Education Group, LLC
2805 Dodd Road, Suite 200
Eagan, MN 55121

Name:
Title:

Jason Stricker
President

Exhibit A: Scope and Terms of Services

I. Statement of Services

Insight Education Group Curriculum Management Audit Proposal dated July 15, 2024

II. Fees

The table below represents the projected fees based upon our current understanding of the work and the approach presented in Section 2. However, it is our practice to engage with partners to determine the appropriate scope to meet specific budgets. Should the specifications of the project change, fees will be adjusted accordingly. All pricing is subject to final terms and conditions.

SERVICE	COST
Curriculum Review Process <ul style="list-style-type: none"> • Phase 1 – Initial Data Analysis of Documents, Materials and Resources • Phase 2 – Surveys • Phase 3 – Focus Groups • Phase 4 – Classroom Observations 	\$73,875
Gap Analysis <ul style="list-style-type: none"> • Assess curriculum for vertical and horizontal articulation of content standards • Analysis of current curriculum and assessment resources and practices for content areas relative to state and national content area standards • Assess information about systems for supporting equitable access to high quality instruction at all schools • Assess the congruence between the written and taught (instructional practices & assessments) curriculum • Assess assessments against the demands/requirements of the content level standards (state and nation) in each standard • Assess the current curriculum, assessment, and instructional policies against standards for policy and DCSD vision for curricular renewal and assessment practices 	\$38,500
Final Report and Action Plan <ul style="list-style-type: none"> • Comprehensive and digestible report that will include a synthesis of data and findings from the curriculum review process and gap analysis • Include both short- and long-term recommendations 	\$36,375
TOTAL	\$148,750

** Note: Client shall be directly responsible for any printing and reproduction or facilities costs unless otherwise agreed upon.*

III. Term

Pursuant to Section 2 of the Agreement, the term of this Agreement shall begin on the Effective Date and continue through June 30, 2025 (“Completion Date”).

IV. Payment

MONTH OF SERVICE	INVOICE AMOUNT
September 2024	\$14,875.00
October 2024	\$14,875.00
November 2024	\$14,875.00
December 2024	\$14,875.00
January 2025	\$14,875.00
February 2025	\$14,875.00
March 2025	\$14,875.00
April 2025	\$14,875.00
May 2025	\$14,875.00
June 2025	\$14,875.00
TOTAL INVOICES	\$148,750.00

Payment[s] shall be made in accordance with the terms set out in Section 3. of the Agreement.

V. Modifications to Services/Schedules

The parties may mutually agree in writing to modify the services or schedules discussed above for the convenience of one or both of the parties. To be effective, the written agreement must be entered into between the Authorized Representative on behalf of Client and the President on behalf of Insight Education Group. For purposes of this Paragraph V. only, an e-mail shall be considered a “writing.” Unless explicitly stated therein, the modification shall not affect the payment terms set forth above.



Technical Proposal

Curriculum Management Audit

Presented to Dr. Sharon Williams, Superintendent of Schools
Rock Island-Milan School District 41

July 15, 2024

Dear Dr. Williams,

Insight Education Group is pleased to present this proposal in hopes of partnering with Rock Island-Milan School District 41 (RIMSD) to conduct a Curriculum Management Audit. Our approach to this project will include a well-defined methodology of utilizing multiple data sources to determine the effectiveness of curriculum to result in improved student achievement. Analysis of the data will culminate in a final report and action plan that will provide RIMSD with recommendations regarding existing curriculum, curricular management practices, and strategies to address any aspects of operations that enhances and/or hinders implementation.

The service offerings described are based on over 24 years of development, implementation, and evaluation of educational initiatives. We are a leading voice in the national conversation on College- and Career-Ready Standards and educator effectiveness, and have developed award-winning programs and resources that are used in schools and districts across the country. However, it is our commitment to providing a partner-driven professional development process—rather than relying on “ready-made” programs—that sets us apart from others and gets impactful results.

Insight’s staff is comprised of former classroom teachers, instructional support staff, school leaders, and high-level district leaders, each with outstanding records of success. Our partners know we have walked in their shoes and that we understand the challenges, nuances, and opportunities of implementing large-scale systems and initiatives. Key members of our team, including Tim Suba, Alejandra Pinto Rice, Robin Southall, Racquel Harris, Marie Aleman, and myself, look forward to carrying out this work.

While the following proposal presents offerings based upon our understanding of RIMSD’s needs, it is always our practice to engage with partners to determine the best scope and sequence of services within desired timelines and budgets. We look forward to working together with you to find the right solutions to reach your goals.

Respectfully,

A handwritten signature in black ink, appearing to read "Jason Stricker", with a long horizontal flourish extending to the right.

Jason Stricker, President & Co-Founder

ORGANIZATION ADDRESS

Insight Education Group, LLC
2805 Dodd Road, Suite 200
Eagan, MN 55121
Phone: 1-800-935-7022
Web: www.insighteducationgroup.com
Federal Tax ID: 27-0038418

LEADERSHIP TEAM

Jason Stricker, President & Co-Founder
Email: Stricker@insighteducationgroup.com

Andrea Thomas-Reynolds, Senior Vice President and Managing Director
Email: Thomasreynolds@insighteducationgroup.com

Catina Bullard-Clark, Managing Director
Email: Catina.bullard-clark@insighteducationgroup.com

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Section A: Official Response Form

The remainder of this page is intentionally blank. The pages that follow contain our completed Official Response Form and pricing table.

Rock Island-Milan School District 41

OFFICIAL RESPONSE FORM
CURRICULUM MANAGEMENT AUDIT

To: RIMSD Teaching and Learning Department
RIMSD Administration Center
2000 7th Avenue
Rock Island, IL 61201

FROM: (Name of Firm) Insight Education Group, LLC

TOTAL BASE PRICE FOR PROPOSAL: \$ 175,881

I have examined the specification and instructions included herein and agree, provided I am awarded a contract within 90 days of proposal due date, to provide the specified items for the sum shown in accordance with the terms stated herein. All deviations from specifications and terms are in writing and attached hereto.

Firm Name: Insight Education Group, LLC

Signature: 

Address: 2805 Dodd Road, Suite 200

Print Name: Jason Stricker

City, State, and Zip Code: Eagan, MN 55121

Title: President

Telephone Number(s): 800.935.7022

Date: 7.11.2024

Rock Island-Milan School District 41

OFFICIAL RESPONSE FORM
CURRICULUM MANAGEMENT AUDIT

Name of Consultant/Vendor: Insight Education Group, LLC

Name of Primary Contact Person: Jason Stricker

Address of Vendor: 2805 Dodd Road, Ste. 200, Eagan, MN 55121

Phone Number of Vendor: 800.935.7022

Contact Person Email for Follow Up: stricker@insighteducationgroup.com

Number of Years Providing Similar Work: 24 years

List of school-based references for contracts of similar nature, including contact names, school district, and phone numbers. (Contract size can be either # of students served or annual dollar amount.)

Reference District	Contact Name	Phone Number	Email	Contract Size
Proviso Township High School District 209	Dr. Sharon Williams	(708) 497-4613	sharonwilliams@pths209.org	4,425 students
Rowan-Salisbury School System	Jason Gardner	(704) 658-2530	gardner@mgsd.k12.nc.us	18,225 students
Guilford County Schools	Dr. Whitney Oakley	(336) 379-8992	oakley@gcsnc.com	68,894 students

Pricing Table

		CONTENT AREAS								
		MATH COST	SCIENCE COST	SOCIAL STUDIES COST	ELA COST	WORLD LANG COST	ART COST	MUSIC COST	PE/ HEALTH COST	ELECT COST
PROJECT DELIVERABLES	TIMEFRAME									
Curriculum Review Process	August 2024 to April 2025	\$9084	\$9084	\$9084	\$9084	\$9084	\$9084	\$9084	\$9084	\$9084
Gap Analysis	April to May 2025	\$5500	\$5500	\$5500	\$5500	\$5500	\$5500	\$5500	\$5500	\$5500
Action Plan for Priority Improvement Initiatives	May to June 2025	\$4959	\$4959	\$4959	\$4959	\$4959	\$4959	\$4959	\$4959	\$4959
TOTAL		\$175,881								
OPTIONAL Teaching Channel Platform (please see Appendix A)	OPTIONAL Access for contract duration	OPTIONAL: \$38,058* *Includes discounted rate of \$149 per user for up to 117 users. \$3,500 fee waived.								

Section B: Introduction

Insight Education Group (Insight) is an international educational consulting organization that works with education leaders to develop aligned strategies and provide embedded support to facilitate educator growth and positively impact student achievement. Since 2000, we have supported schools, districts, charter management organizations, and state education agencies through some of their largest challenges, including:

- successfully turning around chronically under-performing schools,
- engaging systems in the design and implementation of initiatives aimed at directly addressing achievement gaps and access for all to high quality instruction,
- creating nimble, implementable strategic plans,
- providing executive coaching for school and district leaders,
- fostering school cultures around mentoring, coaching, collaboration, and shared knowledge and skills,
- developing guidance for programmatic development and sustainability of initiatives,
- supporting teachers and educational leaders with innovative tools to continue professional learning,
- training aspiring and current educational leaders to be strategic and establish priorities for positive change, and
- helping to change the culture of teacher growth to one of trust.

Insight is a subsidiary of [K12 Coalition](#). Insight is headquartered at 2805 Dodd Road, Suite 200 Eagan, MN 5512, with its staff working remotely across the country. Our team includes 32 full-time employees and 2 part-time employees. Jason Stricker, President and Co-Founder of Insight Education Group, is the primary contact for this proposal, and can be reached at 1-800-935-7022, or Stricker@insighteducationgroup.com. Jason is also the individual that can be contacted in case of an emergency or for services needed after hours, holidays or weekends.

Through our partnerships with states, districts, and schools across the country, such as Rowan-Salisbury School System (NC), Proviso Township High School District 211 (IL), and Guilford County Schools (NC), Insight has brought thousands of educators' practices to the next level. We have developed award-winning systems and solutions that are used in schools and districts in the United States and abroad, but it is our commitment to a partner-driven implementation process that sets us apart from others and gets the right results.

A guiding principle of our work is to build on the synergy of multiple stakeholders and departments to effectively build educators' capacity and implement complex initiatives while

avoiding unnecessary duplication of efforts. We do not simply facilitate meetings; we bring our experience and perspective to the discussion with our partners to ensure that their decisions are informed and will have the greatest impact. Our breadth of knowledge and experience as providers of diagnostic services, technical assistance, and professional learning gives us the unique ability to see the bigger picture and align all of our work to a partner's vision for success.

Our Core Values

We strive to address equity every day, in all that we do. Equity is the driving force behind all of our decisions, including: hiring diverse professionals, empowering teachers and school leaders, creating tools and culturally responsive resources, and participating in and facilitating conversations around bias, prejudice, and race. We will forever be champions of equity.

We are a team of leaders. We are all independently strong but collaborate intentionally to approach our work with purpose, flexibility, and a relentless pursuit of excellence.

We are educators. As former teachers, administrators, and district leaders, we are a team of educators who value continual reflection and refinement in all that we do, we work collaboratively with partners to generate innovative solutions to systemic challenges.

We are lifelong learners. In order to be catalysts of change, we have to stop pretending that the status quo is working and commit to permanently impacting the educational landscape through our own continuous development.

We thrive in a dynamic environment. We are flexible and adapt to meet the ever-changing needs of our partners while being motivated by their success, the success of our organization, and each other.

We place a high value on supporting one another and having fun. We're an all hands on deck, inclusive group that recognizes the importance of a positive team culture. Simply said, we love what we do, who we work with, and we have fun in the process.

As former teachers, school leaders, and high-level district administrators, we appreciate the challenges, nuances, and opportunities of implementing small and large-scale systems and initiatives. Additionally, we require that all of our team members engage in ongoing professional learning to continuously hone skills and remain current on best practices.

How We Work

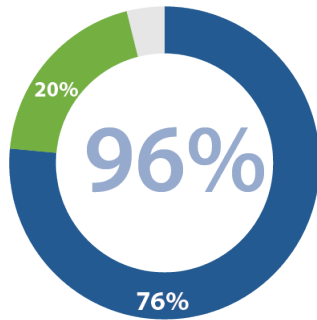
We begin every engagement with a thorough implementation planning process to clarify goals and establish agreed-upon timelines and deliverables for the work. Weekly Status Reports will be developed and sent by the Partnership Manager to identified project stakeholders to ensure open communication. Regular Executive Check-Ins will also be scheduled and held between District project leaders and Insight's Executive Sponsor to make any necessary modifications and further guarantee the success of the work.

We also consistently seek feedback from stakeholders through a variety of mechanisms, including focus groups and partner surveys, and make appropriate adjustments to our services.

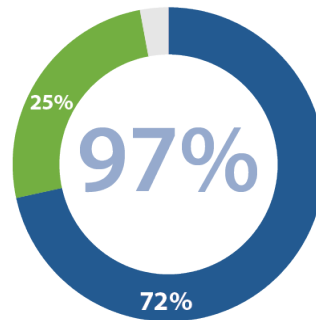
The following page includes a snapshot of our most recent Partner Satisfaction Survey results.

Insight Education Group Partner Satisfaction Survey

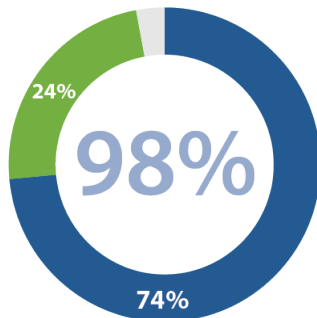
■ Very Satisfied ■ Satisfied



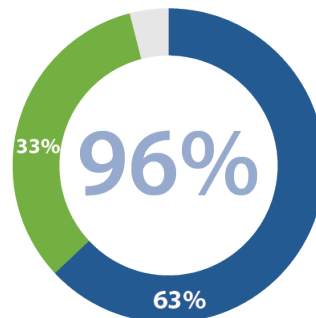
Percent of partners who are satisfied or very satisfied with the knowledge and expertise of Insight's associates.



Percent of partners who are satisfied or very satisfied with Insight's associates' knowledge of the unique aspects of their organization.



Percent of partners who are satisfied or very satisfied with Insight's ability to meet timelines and accomplish deliverables.



Percent of partners who are satisfied or very satisfied with the impact of Insight's services on their organization.

Section C: Narrative

Introduction and Approach Overview

Insight understands RIMSD's need for a comprehensive teaching and learning curriculum audit to assess and evaluate the effectiveness and alignment of curriculum materials, instructional strategies, and interdisciplinary connections of written, taught, and tested standards. Insight's proposed approach to this work will:

- Conduct a thorough analysis of current curriculum and assessment resources and practices for content areas relative to state and national content area standards
- Gather information about systems of support for ensuring equitable access to high-quality instruction within and across all schools and programs
- Evaluate the vertical and horizontal articulation of content area standards in grades K-12

Research repeatedly indicates that a high-quality curriculum significantly impacts student achievement; in fact, emerging evidence indicates that a high-quality curriculum has a larger cumulative impact than many common school improvement interventions.¹ However, the issue goes deeper than just selecting an updated curriculum to implement. Districts not only need support creating systems to identify and adopt high-quality curriculum materials, but also need help implementing the new materials in a way that supports teachers during the transition. Insight's approach to this work will focus on developing a model of curricular development that strikes the right balance between the need for district-wide coherence while still providing some building level autonomy where appropriate. Centered within this balance will be ensuring that there is equity for all RIMSD students in their access to appropriate, standards based, high-quality teaching and learning practices regardless of the school they attend in the district.

Insight has made equity a core mission of our organization as we work to support schools, and districts. As a diverse group of practitioners, we strive to promote policies and practices of equity and anti-bias from the classroom level to the macro district-level. Insight's equity focus within all of our partnerships help adults in schools and school systems examine the role of bias for themselves in order to better understand the implications of institutional and systemic effects and, ultimately, become more critical and equity-conscious leaders. Insight strives to create environments that give individuals the courage (and space) to face their biases head on and embrace a structure for exploring and dismantling them amongst supportive accountability partners. Through our proposed approach to this teaching and learning curriculum audit, we will provide an honest assessment of the current situation in the district and provide clear recommendations for a path forward to ensure an equitable education for all students.

¹ Steiner, D., Magee, J., & Jensen, B. (2018). *What we teach matters: How quality curriculum improves student outcomes*. Learning First. Retrieved from <https://learningfirst.com/wp-content/uploads/2020/07/1.-What-we-teach-matters.pdf>

Additionally, through our on-going work with the district with its strategic planning process, we will ensure that our approach and recommendations within the final report and action plan are directly aligned to the updated mission, goals, and priority areas articulated in the district's next five-year strategic plan. In the same way that we are developing the revised RIMSD strategic plan with an implementation lens in mind, this curriculum audit will also focus on implementation of final recommendations, and how the recommendations and strategies directly connect to and elevate RIMSD's mission, vision, and goals.

Insight understands that MISD has identified content areas that will undergo the curriculum audit, including:

- English Language Arts
- Mathematics
- Science
- Social Studies
- World Language
- Art
- Music
- PE/Health
- Elective (RIMSD to choose one)

To that end, we will collaborate with MISD to identify preferred sections and courses, which will be used to conduct a teaching and learning curriculum audit of a representative sample across all of the aforementioned content areas, grades K-12. Our approach will include a Curriculum Review Process, a Gap Analysis, and the development of a Final Report and Action Plan. The following subsections outline our approach to the curriculum audit.

Curriculum Review Process

The Curriculum Review Process will be conducted in four phases:

- Phase I - Initial Data Analysis of Documents, Materials, and Resources
- Phase II - Surveys
- Phase III - Focus Groups
- Phase IV - Classroom Observations

Phase I - Initial Data Analysis of Documents, Materials, and Resources

To begin the curriculum audit, Insight will conduct an initial data analysis of documents, materials, data and resources using representative sample materials across all grade levels and content areas in the district. This data and materials will include:

- Curriculum documents
- Curriculum materials (i.e. textbooks, etc.)

- Supplemental resources (by content area, grade, and school)
- Assessment practices (types of assessment in use, frequency of assessment, usage of assessment data) by school, grade level, and content area
- Leveling practices (by school, grade level, and subject area)
- Technology integration across content areas
- Program components
- Policies and controls that govern the curriculum development process
- Use of instructional time, (i.e. the number of instructional minutes devoted to each content area, by grade level and by school)
- Review of the district organization chart and job descriptions to maximize direction and support for impacting change to deliver better instruction for all students (i.e. staffing levels for certified and non-certified areas, qualifications of staff, etc.)
- Review of the RIMSD budgets to support the curriculum creation, review, revision, and implementation processes
- Evidence of curriculum and assessment materials that reflect the diversity of the student population.

Insight will work with RIMSD staff to obtain these documents, data or other evidence to analyze in order to specifically:

- Determine evidence of alignment to state, national, and ISTE content area standards
- Determine the curriculum materials presently in use and identify their alignment to written and taught curriculum, and identify any gaps that may exist
- Determine the curricular needs of teachers
- Evaluate vertical and horizontal articulation of standards across the curriculum and assessments
- Review evidence of differentiated instructional strategies incorporated into curriculum
- Identify and evaluate evidence of enrichment and extension strategies in curricular and co-curricular practices
- Evaluate the consistency of implementation of the curriculum system wide
- Evaluate equitable access to high quality instruction at all schools
- Evaluate technology integration across the subject areas
- Review policies and controls that govern the curriculum development process

This first phase of the Curriculum Review Process will serve to gather data so Insight and RIMSD can collectively establish the district's baseline regarding curriculum and current practices.

Phase II - Surveys

In addition to the analysis of documents, materials, and resources, Insight will also conduct RIMSD staff surveys as part of the curriculum audit. The development of the surveys will be a collaborative process with RIMSD central office and building level personnel, and will be informed by the data analysis of Phase I. The purpose of the survey will be to gather

information from school-based staff on their perceptions of required curriculum, implementation of curriculum across grades, and how support is provided for implementation of current and/or revised curriculum. RIMSD staff survey results will inform recommendations about priority areas and how to implement any necessary changes to current curriculum, instruction and assessment practices to achieve the RIMSD vision for curriculum development that will result in improved student achievement.

This phase of the curriculum audit strives to intentionally and authentically include staff voice and feedback within the final report and action plan. Our focus on leveraging RIMSD staff knowledge and expertise is to ensure teachers and school-based staff are effectively supported in curriculum implementation, and to identify areas of need for staff development at all levels to implement the recommendations of the curriculum audit.

Phase III - Focus Groups

To further include stakeholder voice and feedback, Insight will also conduct focus groups as part of the curriculum audit. Insight will work with RIMSD central office and building level staff to coordinate the number of focus groups, their membership, and schedule meetings. Insight recommends conducting a maximum of forty-two (42) focus groups. Based on our experience conducting curriculum audits and focus groups with previous partners, we recommend at least the following groups of stakeholders:

- School based staff - teachers, school level administrators, and non-certificated staff (teachers organized by grade and content area)
- Students
- Parents
- Central office based staff

The focus groups will serve to further connect and reveal trends, opportunities and challenges emerging from the previous two phases of the curriculum audit. This will ensure the proper identification of leverageable strengths and gaps in which to focus the final report and action plan.

Phase IV - Classroom Observations

Classroom observations will serve as a central component of the audit in order to determine congruence between written and taught instructional practices, and how teachers assess students in the classroom. Insight has the ability to conduct both on-site, in-person classroom observations, as well as virtual observations using the [Teaching Channel platform](#) (optional). During both in-person and virtual classroom observations, Insight will specifically:

- Evaluate instructional rigor observed in classroom instruction
- Evaluate allotment of time for instruction of each content area
- Review evidence of differentiated instructional strategies and delivery models incorporated into instructional practices

- Evaluate evidence of tiered intervention
- Identify and evaluate evidence of enrichment and extension strategies in instructional practices
- Evaluate grouping of students for instruction
- Evaluate the consistency of implementation in instructional practices
- Evaluate technology integration in instructional practices across subject areas
- Evaluate equitable access to high quality instruction
- Review evidence of data-based decision making
- Review evidence of use of effective feedback (oral and written)

Insight will work with RIMSD central office and building level staff in order to coordinate both in-person and virtual classroom observations (if desired), as well as determine their scheduling across all schools, grade levels, and content areas. Insight recommends conducting in-person classroom observations at nine (9) schools, to collect a strong, representative sample of classrooms across the district. *If RIMSD desires more than nine schools, Insight recommends conducting the additional observations virtually via the Teaching Channel platform.*

Insight can use the Teaching Channel platform to conduct classroom observations from uploaded videos from the classroom. The Teaching Channel platform suite of products was developed to support educator observation, coaching, and calibration to make a permanent impact on how all educators are supported. Specifically for the classroom observations, RIMSD teachers will upload video recordings of instruction for Insight’s team to observe and compare to what we see during in-person observations. Ultimately, the use of the Teaching Channel platform will allow for a greater number of classroom observations, which will inform reliable trends in our analysis with marginal additional cost. Again, Insight will work with RIMSD central office and building level staff in order to coordinate virtual observations across schools, grade levels, and content areas. Please reference Appendix A for more information over the Teaching Channel platform. Additionally, please see Section F: Added Value to reference additional services and benefits available and offered at no additional cost to RIMSD through use of the Teaching Channel platform.

Gap Analysis

Throughout the curriculum review process, Insight’s team will perform a gap analysis of the data and findings that emerge from the document analysis, surveys, focus groups, and classroom observations. Insight understands that selection and implementation of a tier one curriculum is a complex process, as it will serve a broad range of stakeholders. Therefore, the gap analysis will serve to identify how the district can achieve continuity, consistency and congruence within the K-12 instructional core (curriculum, instruction and assessment), and the steps needed to guarantee standards-based curriculum and experiences across the district. Specifically, the gap analysis will:

- Assess curriculum for vertical and horizontal articulation of content standards

- Assess curriculum against state, national, and content area standards
- Assess the congruence between the written and taught (instructional practices & assessments) curriculum
- Assess assessments against the demands/requirements of the content level standards (state and nation) in each standard
- Assess technology integration across all K-12 content areas
- Assess consistency in the implementation of the curriculum and assessments district wide
- Assess curriculum and assessment materials with regard to reflecting the diversity of the student population
- Assess the policies and controls that govern the curriculum development process

Final Report and Action Plan

The audit will culminate in a final report and action plan. This final report and action plan will be a comprehensive and digestible report that will include a synthesis of data and findings from the curriculum review process and gap analysis. The action plan will also include both short- and long-term recommendations and implementation planning for:

- Implementing any necessary changes to current curriculum, instruction and assessment practices to achieve RIMSD's vision for curriculum development
- Ensuring RIMSD teachers and staff are effectively supported in curriculum implementation
- Developing a new model for developing, implementing, and measuring curriculum in RIMSD
- Ensuring that there is equity for all RIMSD students in their access to appropriate, standards based, high-quality teaching and learning practices regardless of the program (including EL, SPED, and Gifted) and/or school they attend.
- Ensuring standards-based curriculum and experiences across the district.
- Creating continuity, consistency and congruence within the K-12 instructional core (curriculum, instruction and assessment)
- RIMSD budgets to support the curriculum creation, review, revision, and implementation process
- Organizational and staffing decisions to maximize direction and support for impacting change to deliver better instruction for all students

Specifically, the action plan will delineate a timeline and key steps/milestones for the following:

- The development of curricular frameworks for each grade level content area, and stated end of course outcomes
- The codification of recommended strategies for student intervention and academic extension and enrichment

- The development of authentic performance tasks (formative and summative measures) for assessing student growth on all grade level standards
- The development of rubrics to evaluate student performance on these assessments.
- The development of a series of new curricular templates for use at the classroom, building, and district levels, as well as for public viewing
- Identification of areas of need for staff development at all levels to implement the recommendations of the audit
- The development of policies, regulations, and controls to define who is accountable and responsible for different aspects of the curriculum development process, and guide the decision making associated with the new model for curriculum in RIMSD

Please reference Appendix B for a sample final report and action plan that Insight developed for a curriculum audit with a previous partner.

Timeline

Please see the proposed timeline below. Note that the timeline represents Insight’s recommendations based on the RFP and may be adapted following a kickoff meeting with RIMSD and adjusted to meet the district’s needs and timelines.

Task/Deliverable	Aug '24	Sep '24	Oct '24	Nov '24	Dec '24	Jan '24	Feb '24	Mar '24	Apr '24	May '24	Jun '25
Kickoff meeting with RIMSD to align priorities, establish goals, solidify timeline, develop metrics for success, and shape curriculum audit process											
Check in and provide weekly updates to RIMSD leadership and other identified staff											

Curriculum Review Process Phase I (Secondary) - Initial Data Analysis of Documents, Materials, and Resources											
Curriculum Review Process Phase I (Elementary) - Initial Data Analysis of Documents, Materials, and Resources											
Curriculum Review Process Phase II - Surveys											
Curriculum Review Process Phase III - Focus Groups											
Curriculum Review Process Phase IV - Classroom Observations (in-person and virtual)											
Gap Analysis - Insight will analyze all data and findings from the Curriculum Review Process to identify gaps and priority areas in which to focus improvement initiatives											
Final Report and Action Plan - Final comprehensive and digestible report											

that will include all data and findings from the curriculum review process and gap analysis, and include both short- and long-term recommendations and implementation planning											
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Section D: Key Staff

Insight's unique structure allows us to assign to this project a specialized team equipped with the experience and expertise needed to ensure high quality, flexible support at all times. Specific roles and responsibilities of each proposed project team member are reflected below:

Executive Sponsors include Insight's principals and executive team members, who ensure contract fulfillment, oversee all elements of service delivery and communicate regularly with project staff and partners to guarantee optimal results. Executive Sponsors have extensive backgrounds in education, as well as specific experience managing large contracts in this capacity.

For this project, Jason Stricker will serve as the executive sponsor.

Jason Stricker is a co-founder of Insight Education Group, an international educational consulting company that works with education leaders to develop the strategy and confidence to lead bold change—and provides the embedded supports to make change happen. He has extensive experience in education as a teacher, coach, chief academic officer, and sought-after consultant. Jason brings to his work a deep understanding of educator effectiveness and organizational change and its impact on stakeholders at all levels. He has served as the chief architect of instructional frameworks and aligned calibration training used by US districts including DC Public Schools, Baltimore City Schools, Syracuse City School District, and Chicago Public Schools. He also served as Chief Academic Officer for Alliance College-Ready Public Schools in Los Angeles. Jason has successfully managed implementation for hundreds of clients in dozens of states and several countries across the globe to ensure appropriate allocation of staff and resources result in timely and effective delivery of services. He is the co-author of *Strategic Design for Student Achievement* (2009, Teachers College) and *Coaching for Change* (2008, Insight Education Group). Jason holds a bachelor's degree in political science from the University of California, Davis and a master's degree in education from Belmont University.

Partnership Managers have direct responsibility for contract deliverables and serve as the primary point of contact for partners. Partnership Managers hold senior positions within our organization and have strong backgrounds as teachers and administrators. Insight's Partnership Managers have previous experience working district level contracts. Their primary responsibilities include facilitating meetings, preparing status reports, completing or delegating tasks, convening stakeholder groups, monitoring project milestones and budget and delivering professional development.

For this project, Tim Suba will serve as the partnership manager.

Tim Suba is a Senior Associate with Insight Education Group. In this role, he partners with clients to provide targeted support for educator effectiveness and strategic planning initiatives. Tim has experience creating school turn-arounds by partnering with school leaders and

teachers using relevant data, high learning standards, and effective teaching to advance equity and boost student outcomes. In the critical years during which states, districts, and schools were working hard to align materials and assessments to new high standards, Tim ensured his partner schools were connected to materials, assessments, and thinking that reflected the shifts towards higher quality and expectations. Tim has served as a special education teacher, middle and high school math teacher, learning team coordinator, math department chair, assistant principal, and a school leader for a high-stakes summer school session and teaching institute. Tim holds a bachelor's degree from the University of Missouri.

Associates work directly with partners to plan and deliver high-quality, engaging professional learning experiences. They are assigned to work based on their backgrounds in education, ensuring all services are led by team members with experience and success in similar work. We recruit only seasoned former teachers and administrators and ensure they are equipped with the resources to effectively promote the growth of educators.

For this project, Alejandra Pinto Rice will serve as the associate.

Alejandra Pinto Rice is a Senior Associate at Insight Education Group. She works on a variety of projects that support educator effectiveness, educator evaluation, professional development, training, and adult learning systems. Alejandra has worked in public education for over 21 years. She began her career as a classroom teacher where she led the research and implementation of one of the first 90/10 dual language programs in Texas. Most recently, she has worked with multiple districts across the state of Texas to support Learning Acceleration. In this role, Alejandra has led District leadership teams with strategic planning, identifying opportunities for instructional support and creating and supporting an implementation plan. She has provided numerous trainings and presentations focused on topics such as cognitive coaching, mentoring, authentic assessment, teacher observation and evaluation, and student engagement impacting classrooms each and every day. In addition, Alejandra has provided coaching and support to building- and district-level administrators. She holds a master's in education administration from Lamar University, a master's in education in curriculum and instruction from Texas A&M University, and a bachelor's degree in English from Texas A&M University. In addition, she holds a principal certificate and a teacher certificate in Bilingual EC-4 in Texas.

Analysts provide a variety of support to project teams, including project management, data analysis and research, and presentation preparation. Analysts have experience in project management and research.

For this project, Marie Aleman will serve as the analyst.

Rosemarie (Marie) Aleman serves as an Analyst at Insight Education Group with 20 years of experience in education. She attended the University of Texas at Austin and graduated with a Bachelor of Arts and continued on to Texas State University where she obtained a Master of Education degree. She began her career in education as a Reading Interventionist in an inner-city, Title 1 school in Pflugerville, Texas. This is where she saw a great need to improve

literacy amongst low socioeconomic populations. She has served as a Dyslexia Interventionist and an English/Language Arts teacher for 6th through 8th grade students. Marie also has experience working with English Language Learners. As an Instructional Coach at a Title 1 campus, serving English/Language Arts & Social Studies teachers she supported instructors in implementing explicit and systematic instruction through the use of differentiation and scaffolded strategies. Her most recent experience was teaching eighth grade students in Hutto, Texas. Marie's philosophy on education is that every child has the ability to learn. It is what we as educators and parents do to nurture that innate ability that truly makes all the difference. Determined educators who remain steadfast on making a difference, no matter how small, is what defines education.

The pages that follow contain the resumes of all Insight staff that are designated to deliver services outlined within this proposal.

**Rock Island – Milan School District #41
Board of Education Meeting
September 10, 2024**

**Sharon Williams, Ed. D.
Superintendent of Schools**



District Curriculum Management Audit Committee

Rock Island – Milan School District 41
Scott Vance
Assistant Superintendent of Teaching and Learning

September 10, 2024



Why are we conducting a curriculum management audit?

- **The curriculum management audit is the first step in improving the instructional capacity of our teachers and enhancing the educational experience of our scholars which will in turn lead to better academic performance across the district.**
- **Through the audit of our curriculum, instructional practices, and assessments we will be able to identify gaps in sequencing, instruction, and assessment.**
- **Although this audit will not provide a 100% of improvement, in conjunction with our internal processes the recommendations that come from the audit will be a road map for curriculum and teaching improvement.**



Team Members

- Scott Vance - Assistant Superintendent of Teaching & Learning
- Kristen Allen - Teaching & Learning Specialist Secondary
- Dr. Dorian Maag - Teaching & Learning Specialist Primary
- Debra Frantz - EL Director
- Jennifer Harris - Principal Earl Hanson
- Sarah Leonard - Principal Longfellow
- Jeff Whitaker - Principal Rock Island High School
- Tim Carroll - Math Edison Junior High
- Ashley Finley - ELA Washington Junior High
- Christine MacDonald - Thomas Jefferson Elementary
- Julie Hansen - Rock Island Center for Math & Science
- Dr. Yolanda Grandberry Pugh - ELA Rock Island High School
- Ashley Slater - Rock Island Center for Math & Science
- Linda Tobin - Thomas Jefferson Elementary



Request for Proposals

- 1. The Board of Education notified vendors that it was accepting RFPs for an audit of the district's curriculum and instructional practices in June.**
- 2. The audit is to be completed in two phases....**
 - a. Phase I: Grades 7–12 (Fall semester 2024–2025 school year)**
 - b. Phase II: Grades PK–6 (Spring Semester 2024–2025 school year)**



Scope of Services

- **Assess curriculum for vertical & horizontal alignment.**
- **Assess impact of curriculum on student groups (ie EL, SPED, and gifted).**
- **Assess district assessments against state and national assessment requirements.**
- **Collect data on use of instructional time, personnel, leveling practices, supplemental resources, assessment practices, and intervention support.**
- **Provide specific recommendations based on audit findings, specifically priority areas and implementation of any necessary changes to current curriculum and practices.**



Submitted Proposals

- **The District received three (3) proposals. Two proposals were taken to the committee.**
- **The Committee used the following guiding questions as the basis for its recommendation.**
 - **Does either of the two proposals leave out or fail to meet the required components?**
 - **Does either scope of sequence fail to meet the timeline (ie completion this year)?**
 - **Is either vendor more qualified or experienced than the other?**
 - **Which proposals give the strongest references?**
 - **Are either of the proposals cost prohibitive? If so, is the proposal so strong that adjusting the scope (core only) becomes an option?**



How will the audit be conducted?

Phase I – Data Analysis of Documents, Materials, and Resources

- Textbooks
- Supplemental Materials
- Assessment practices/procedures
- Integration of technology

Phase II – Surveys

- Done in collaboration with RIMSD Administration
- Based on analysis of materials/resources to determine the staff's perception of our curriculum and instructional practices



How will the audit be conducted?

Phase III – Focus Groups

- School Based Staff
- Students
- Parents
- Central Office

Phase IV – Classroom Observations

- Evaluate instructional rigor of classroom instruction
- Evaluate the allotment of time for instruction of each content area
- Review evidence of instructional strategies
- Evaluate evidence of tiered instructional



Recommendation

- **The committee is recommending that the board approves the amended proposal from Insight Education Group, LLC from Egan, Minnesota for \$148,750.**
- **Factors that led to the recommendation:**
 - **All facets of the scope and sequence were included.**
 - **Experience**
 - **Inclusion of specific student groups (EL, SPED, and Gifted)**
 - **Cost effective**



What to Expect

- **Example of findings from survey data...**
 - *“A common issue reported across all content area was inconsistent access to (and usage of) common resources, like unit plans and curriculum maps, on district share drive”*
- **Examples of findings from artifact analysis...**
 - *“Some summative (or common interim) assessments are built around only one standard, which accounts for some lower scores on Criteria A, B, and E.”*
- **Example of recommended next steps...**
 - *“Streamline course catalog by prioritizing core graduation requirements”*
 - *“Prioritize spay in the school schedule for collaborative planning time”*
 - *“Determine district-wide consistency in unit plan content & format”*







Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Rob DeMeyer, Interim Director of Operations
Date: September 10, 2024
Re: Super Duty F-450 Truck Purchase

The District is requesting authorization from the Board of Education to approve the purchase of a used 2019 Ford Super-Duty F450 Truck for \$44,989.00 from Runde Chevy at 780 IL-35 N, East Dubuque, IL 61025. The truck has approximately 5,000 miles and includes an installed lift kit.

Box Truck Inventory

2003	Over 100,000 miles, it does not have a back door lift.
2006	104,895 miles as of September 5, 2024.
2009	Over 100,000 miles, deemed not safe for road due to a rusted and compromised box frame.
2011	86,674 miles as of September 5, 2024
2012	Estimated mileage 92,000
2022	8,083 miles as of September 5, 2024

The 2019 truck we have identified has 5,000 miles and already has a lift installed which will save \$10,000 alone. Similar model brand new trucks without a lift range from \$75,000-\$85,000. A used 2022 box truck with 38,000 miles is priced at \$59,000 and does not include the lift kit installed.

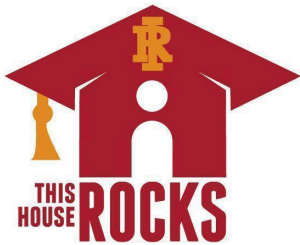
Investment Period:

Total Investment: \$44,989

Funding Source: District/Operations and Maintenance

Rock Island-Milan School District #41

2000 7th Avenue, Rock Island, IL 61201
309-793-5900 x10210 | 309-793-5905 fax
Sharon.williams@rimsd41.org
www.rimsd41.org



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Date: September 10,, 2024
Re: MGT Davis Demographics Student Forecast Study

In service of Strategic Priority Three, I am recommending that we partner with MGT Davis Demographics to support Phase II of the Facilities Management Planning process. MGT Davis Demographics will provide the following services:

1. Project Initiation
2. School District Data Collection and Analysis
3. Demographics and Enrollment Forecasting
4. Boundary Analysis and Scenario Building

Deliverables for each service will be reviewed with FMP committee members and staff to contribute to the final FMP recommendations to the Board of Education. As a member of the TIPS purchasing cooperative, we are entering into this agreement through the TIPS MGT Davis Demographics contract for Academic and Educational Goods and Services (#220802).

It is recommended the Board of Education approve the contract for services with MGT Davis Demographics to conduct a student forecast and boundary study in the 2024 - 2025 school year for a total investment of \$43,888.

Investment Period: September 2024 - June 30, 2025

Total Investment: \$43,888

Funding Source: District Funds/Operations and Maintenance

MASTER SERVICES AGREEMENT

THIS MASTER SERVICES AGREEMENT (“Agreement”) is entered into as of August 26, 2024 (“Effective Date”) between MGT Impact Solutions, LLC (“MGT”), with offices located at 4320 West Kennedy Blvd, Tampa, FL 33609, and Rock Island Milan School District (“Client”), located at 2000 7th Ave., Rock Island, IL 61201 collectively referred to herein as the “Parties”.

WHEREAS, MGT offers global technological, educational, organizational and staffing consulting solutions services to the public and private sectors;

WHEREAS, Client anticipates a need within its organization for MGT’s services; and

WHEREAS, the Parties intend for this Agreement to serve as the governing, contractual basis of MGT’s provision of future project-level services to Client.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. THIS AGREEMENT AND STATEMENTS OF WORK. The Parties enter into this Agreement to set forth the general terms and conditions that will govern MGT’s provision of services to Client. Such services will be subsequently agreed upon by the Parties in individual Statements of Work (“SOW”).

Each SOW will state all details required for the proper provision of project-level services, including scope, pricing, period of performance, and other required information (“Services”) each an Exhibit A, Statement of Work, attached hereto and incorporated into the Agreement. Unless otherwise stated in an SOW, all Services shall be performed remotely. Each SOW will require signature by both parties to be effective.

2. CONTRACT DOCUMENTS AND ORDER OF PRECEDENCE. The contract documents consist of this Agreement and all exhibits, attachments, amendments, and SOWs subsequently executed by the Parties and all exhibits, attachments, amendments, and other documents made a part of the SOW (“Contract Documents”). Upon signature by the Parties, all SOWs executed during the Term shall be considered incorporated into and made a part of this Agreement.

In the event of a conflict among the terms and conditions in this Agreement and any SOW, unless that SOW expressly states the intention for the SOW to control with regard to the conflicting term or condition, then this Agreement shall control. Any terms or conditions contained in documents issued by Client other than the Contract Documents, including purchase orders, shall be voidable at MGT’s discretion.

3. TERM. The term of this Agreement shall commence on the Effective Date and will continue for a period of one (1) year or until terminated in accordance with this Agreement. This Agreement will automatically renew for additional one (1) year terms unless terminated by either party at least thirty (30) days prior to the expiration date.

4. TERMINATION. This Agreement or any individual SOW may be terminated with cause by either party: (a) if the other party materially breaches the terms of this Agreement and fails to cure the breach within thirty (30) calendar days following written notice specifying the breach, or (b) immediately upon written notice if the other party fails to comply with applicable law or regulation.



5. INSURANCE. During the Term of this Agreement and any SOW, MGT will maintain the minimum insurance coverages below. MGT shall provide Certificates of Insurance to Client upon request and as required under SOWs.

a.	Commercial General Liability	\$1,000,000 per occurrence \$2,000,000 annual aggregate
c.	Business Automobile Liability	\$1,000,000 combined single-limit, non-owned and hired. (MGT does not own autos)
d.	Umbrella/Excess Liability	\$10,000,000 per occurrence & aggregate, follows form
e.	Worker’s Compensation	Per Statute
f.	Employer’s Liability	\$1,000,000 each accident
f.	Professional Liability	\$6,000,000 aggregate

6. INDEMNIFICATION. To the extent permitted by law, each Party shall fully defend, indemnify and hold harmless the other Party and its officers, directors, employees, agents, representatives, successors and assigns (collectively, “Indemnified Parties”) from any and all claims, demands, causes of actions, costs, expenses, liability, losses, or damages including attorney’s fees and expenses (“Claims”), whether in law or in equity, for bodily injury, death or property damage arising out of, relating to or caused by, in whole or part, the negligence, errors, omissions or willful misconduct of the indemnifying party or its officials, officers, employees, subcontractors, consultants or agents, relating to or connected with performance under this Agreement, unless Claims are caused wholly by the sole negligence or willful misconduct of the Indemnified Parties.

A Party’s indemnity obligations under this Section are contingent upon the indemnified party: a) promptly notifying indemnifying party of each claim; provided, however, that the indemnified Parties failure to give prompt notice to the indemnifying party of any such claim shall not relieve the indemnified party of any obligation under this Section except and to the extent that such failure materially prejudices the indemnifying party’s ability to defend against such claim; b) providing the indemnifying party with sole control over the defense and/or settlement thereof, provided however, that indemnifying party shall not settle any claim that includes an admission of wrongdoing by indemnified parties or otherwise adversely affects indemnified parties’ interests without prior consent; and c) at the indemnifying party’s request and expense, providing full information and reasonable assistance to the indemnifying party with respect to such claim.

7. LIMITATION OF LIABILITY. MGT shall not be held liable for factors outside of its reasonable control, including losses or damages as a result of Client’s provision of inaccurate data, or changing laws, regulations, political conditions.

TO THE EXTENT PERMITTED BY LAW AND EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF PROFITS, REVENUE, DATA OR DATA USE, OR LOSS OR INTERRUPTION OF BUSINESS, ARISING OUT OF ANY OF THE TERMS OR CONDITIONS OF THIS AGREEMENT OR WITH RESPECT TO ITS PERFORMANCE HEREUNDER, WHETHER ARISING OUT OF BREACH OF CONTRACT, BREACH OF WARRANTY, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY, STRICT LIABILITY OR ANY OTHER THEORY. THE FOREGOING LIMITATION OF LIABILITY AND EXCLUSION OF DAMAGES APPLIES EVEN IF A PARTY HAD OR SHOULD HAVE HAD KNOWLEDGE OF THE POSSIBILITY OF SUCH DAMAGES.

To the extent permitted by law, except for actions or claims resulting from MGT’s gross negligence or



intentional or willful misconduct, MGT's total aggregate liability to Client shall be limited to the amount of compensation paid by Client to MGT under this Agreement in the twelve (12) months prior to the action giving rise to liability.

8. GOVERNING LAW, JURISDICTION AND CONSENT TO SUIT. This Agreement shall be governed by and construed and interpreted in accordance with the laws of the state of Florida, irrespective of the choice of laws principles of the state of Florida, as to all matters including validity, construction, effect, enforceability, performance, and remedies. Client submits itself and its property in any legal action or proceeding relating to this Agreement to the exclusive jurisdiction of any state or federal court within Hillsborough County, Florida and Client hereby accepts venue in each such court.

9. DISPUTE RESOLUTION PROCEDURE. In the event of a dispute, controversy or claim by and between the Parties arising out of matters related to this Agreement, the Parties will first attempt in good faith to resolve through negotiation any such dispute, controversy, or claim. Either party may initiate negotiations by providing written notice to the other party setting forth the subject of the dispute and the relief requested. The recipient of such notice will respond in writing within five (5) business days with a statement of its position on, and recommended solution to, the dispute. If the dispute is not resolved by this exchange of correspondence, then senior management representatives of each party with full settlement authority will meet at a mutually agreeable time and place within fifteen (15) business days of the date of the initial notice to exchange relevant information and perspectives and to attempt to resolve the dispute.

If the dispute is not resolved by negotiation, either party may commence mediation by written request to the other party. The Parties will cooperate in selecting a mediator and in scheduling the mediation proceedings. The mediation shall take place in Tampa, Florida. The Parties will participate in the mediation in good faith and will share equally in its costs. All offers, promises, conduct and statements, whether oral or written, made in the course of the mediation by either of the parties, their agents, employees, experts or attorneys, or by the mediator, are confidential, privileged and inadmissible for any purpose, including impeachment, in any litigation or other proceeding involving the parties; provided, however, that evidence that is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of its use in the mediation.

Either party may seek equitable relief prior to the mediation to preserve the *status quo* pending the completion of that process. Except for such an action to obtain equitable relief, neither party shall commence a civil action with respect to the matters submitted to mediation until after the completion of the initial mediation session, at which time suit may be brought in any court of competent jurisdiction. The prevailing party shall be entitled to an award of all reasonable costs, expenses, and attorneys' fees. In addition, should the dispute under this Agreement involve the failure to pay fees, and the matter is not resolved through negotiation or mediation, Client shall pay all costs of collection, including, but not limited to, MGT's legal fees and costs should MGT prevail.

10. CONFIDENTIALITY. Each party shall maintain in confidence and protect from unauthorized disclosure all information exchanged between the Parties that is reasonably understood under the circumstances to be confidential, whether disclosed orally, in writing or marked as confidential ("Confidential Information").

The receiving party shall make all reasonable efforts to protect Confidential Information from disclosure to unauthorized third parties. Confidential Information may be disclosed to third parties with a need-to-know under the circumstances and who are bound by confidentiality obligations no less restrictive than those herein. Neither party shall use such Confidential Information except in performance of the Services. MGT may, however, disclose Client's name and the general nature of MGT's work for Client sales



proposals.

The above obligations of confidentiality shall not apply to the extent that the receiving party can show that the relevant information (a) was at the time of receipt already in the receiving party's possession; (b) is, or becomes in the future, public knowledge through no fault or omission of the receiving party; (c) was received from a third-party having the right to disclose; or (d) is required to be disclosed by law.

11. FORCE MAJEURE. Neither party shall be liable or considered at fault for any delay (except for payment) resulting from circumstances beyond the party's reasonable control, including but not limited to fire, flood, earthquake, elements of nature, epidemics, global pandemics, quarantines, acts of God, acts of war, labor disputes, and supply chain disruptions ("Excusable Delays"). The delayed party shall notify the other party in writing upon the discovery of any significant Excusable Delay. During an Excusable Delay, the delayed party shall use reasonable efforts to mitigate costs and damages and to resume performance under this Agreement.

The Parties recognize that MGT's ability to timely perform under a SOW is contingent upon Client's timely provision of any agreed-upon data, personnel access, or other requirements. If Client's failure to provide to such data, access or other requirements causes significant delays to MGT's progression of Services, and MGT incurs losses or damages as a result, then the Parties shall negotiate and execute a SOW amendment for an equitable adjustment to the schedule and for additional costs. MGT shall provide all substantiating documentation of costs reasonably requested by Client in consideration for any equitable adjustment. Excusable Delays shall not give rise to an equitable adjustment.

12. FEES AND PAYMENT. Unless otherwise set forth in a SOW, all correct invoices submitted by MGT to Client shall be due and payable upon receipt. If Client disputes an invoice or portion thereof in good faith, then Client shall pay any undisputed portion and provide MGT with written notice of the dispute, in reasonable detail, and the Parties shall promptly meet to resolve such dispute. MGT reserves the right to impose an interest charge equal to the lesser of one and one-half percent (1.5%) per month or the maximum allowable by law in respect of any invoice which is outstanding for more than thirty (30) days. MGT may stop work after sixty (60) days of Client's non-payment of undisputed invoiced amounts.

13. MODIFICATION. This Agreement and any SOW shall only be modified by written amendment signed by the Parties. All signed amendments shall be deemed incorporated into this Agreement by reference.

14. NON-SOLICITATION. During the term of this Agreement and for a period of two (2) years following termination or expiration, neither party shall knowingly, directly or indirectly, solicit nor encourage the solicitation of any person who is, or was within a 12-month period prior to such solicitation, an employee of the other party or its affiliates that became known to the other party as a result of this Agreement, except with the prior written consent of the other party. This provision shall not restrict the right of either party to solicit by public advertisement.

15. ASSIGNMENT. Neither party may assign any rights nor delegate any duties or obligations under this Agreement without the express written consent of the other party. Notwithstanding the foregoing, MGT, or its permitted successive assignees or transferees, may assign or transfer this Agreement or delegate any rights or obligations hereunder without consent: (i) to any entity controlled by, or under common control with, MGT, or its permitted successive assignees or transferees; or (ii) in connection with a merger, reorganization, transfer, sale of assets or change of control or ownership of MGT, or its permitted successive assignees or transferees.

16. INDEPENDENT CONTRACTOR. It is expressly understood that at all times, while rendering



the Services, MGT is acting as an independent contractor and not as an officer, agent, or employee of the Client. MGT shall not be required to keep specific work hours (except in the case of specific hours required under employee leasing contracts), equipment, or a specific office, and shall use independent means and methods for performing the Services. For all purposes, including Medicare, Social Security taxes, the Federal Unemployment Act (“FUTA”), income tax withholding, worker’s compensation, and unemployment insurance, MGT, its personnel and contractors will be treated and deemed independent contractors and not employees of Client.

17. NON-DISCRIMINATION/EQUAL EMPLOYMENT PRACTICES. Neither party shall unlawfully discriminate or permit discrimination against any person or group of persons in any matter prohibited by federal, state, or local laws. During the performance of this Agreement, neither party or their employees, agents, or subcontractors, if any, shall discriminate against any employee or applicant for employment because of age, marital status, religion, gender, sexual orientation, gender identity, race, creed, color, national or ethnic origin, medical conditions, physical disability, or any other classifications protected by local, state, or federal laws or regulations. The parties further agree to be bound by applicable state and federal rules governing equal employment opportunity and non-discrimination.

18. NOTICES. All legal notices required by this Agreement are deemed to have been given when notices are both (1) delivered by email to the email address below, and (2) following such email delivery, a mailed copy of the notice is delivered to the mailing address below.

To MGT:	To Client:
Name: MGT Impact Solutions, LLC	Name: Rock Island Milan School District
ATTN: Legal Notice/Contracts	ATTN: _____
Address: 4320 West Kennedy Blvd. Tampa, FL 33609	Address: 2000 7 th Ave. Rock Island, IL 61201
Email: contracts@mgt.us	Email: _____

If the email address and mailing address is incomplete for a party, then notice shall be mailed to the address on the first page of this Agreement.

19. SEVERABILITY. If any provision of this Agreement shall be declared illegal or invalid for any reason, said illegality or invalidity shall not affect the remaining provisions hereof, but such illegal or invalid provision shall be fully severable, and this Agreement shall be interpreted and enforced as if such illegal or invalid provision had never been included herein.

20. COUNTERPARTS AND EXECUTION. This Agreement and any SOW may be executed in counterparts, each of which when so executed shall be deemed an original and all of which together shall constitute one and the same instrument. The counterparts may be executed by electronic signature and delivered by scanned signature or other electronic means by any of the parties to any other party and the receiving party may rely on the receipt of this Agreement so executed and delivered as if the original had been received.

21. SURVIVAL. The sections Term, Termination, Insurance, Indemnification, Limitation of Liability, Governing Law, Jurisdiction, Consent to Suit, Dispute Resolution Procedure, Confidentiality, and Non-Solicitation, of this Agreement and the payment obligations described in any SOW shall survive the termination or expiration of the Agreement or SOW.

22. ENTIRE AGREEMENT. This Agreement and all exhibits constitute the entire and only



agreement between the Parties. Each party acknowledges that in entering into this Agreement it has not relied on any representation or undertaking, whether oral or in writing, except for those expressly stated herein. Any purchase order provided by the Client will be limited by, and subject to, the terms and conditions of this Agreement.

23. **NON-EXCLUSIVITY.** This Agreement is non-exclusive, and both Parties remain free to enter into similar agreements with third parties. During the term of this Agreement, MGT may perform Services for any other clients, persons, or companies as MGT sees fit, so long as the performance of such Services does not interfere with MGT’s performance of obligations under this Agreement, and do not create a conflict of interest.

24. **THIRD PARTY BENEFICIARIES.** Except as specifically set forth herein, nothing in this Agreement is intended or shall be construed to confer upon any person or entity, other than the parties hereto and their successors or assigns, any rights or remedies under or by reason of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Master Services Agreement.

MGT IMPACT SOLUTIONS, LLC

ROCK ISLAND SCOOOL DISTRICT

Name: A.Trey Traviesa
Title: CEO
Date:

Name:
Title:
Date:



**EXHIBIT A
STATEMENT OF WORK**

As of August 26, 2024 (“Effective Date”), **MGT Impact Solutions, LLC** (“MGT”) and Rock Island Milan School District (“**Client**”) execute this Statement of Work (“SOW”) pursuant to the Master Services Agreement between the Parties dated August 26, 2024 (“Agreement”).

2. SCOPE

MGT will provide services in accordance with the attached proposal.

3. PERIOD OF PERFORMANCE

The term of this Statement of Work begins on the Effective Date and terminates June 30, 2025.

4. COMPENSATION AND REIMBURSABLE EXPENSES

The fee for the Services described above is \$43,888.

MGT IMPACT SOLUTIONS, LLC

**ROCK ISLAND MILAN SCHOOL
DISTRICT**

Name: A. Trey Treaviesa
Title: CEO
Date:

Name:
Title:
Date:



Student Forecast with Optional Services TIPS contract #220802

**Rock Island Milan
School District, Illinois**



Your Investment

Proposed Work Plan

Task 1.0: PROJECT INITIATION

Activities

- 1.1 Schedule and conduct initial project kickoff meeting (virtual) with the District Project Manager and appropriate stakeholders.
- 1.2 Review key project objectives, expectations, communication protocols, and reporting requirements.
- 1.3 Discuss timing of project data collection and the roles and responsibilities of the Project Manager and the MGT/Davis team.
- 1.4 Work with the district to designate a single client-side point of contact and establish understanding of contextual constraints and opportunities.
- 1.5 Discuss and set cadence and method for update meetings with District staff.

Task 2.0: SCHOOL DISTRICT DATA COLLECTION AND ANALYSIS

Activities

- 2.1 Gather community information, including but not limited to:
 - City and county population/demographic studies
 - Local recorded birth statistics, district student yields, and cohorts
 - Land-use data and parcel data
- 2.2 Compile data into tables, charts, and graphs to identify themes that emerge from the data.
- 2.3 Obtain current and historical geocoded district student data, if any.
- 2.4 Create or update computer GIS basemaps from various sources including borough, township, and county data.
- 2.5 Create GIS data for existing school zones, small planning areas, and school locations.
- 2.6 Geocode current and historic student data (district-supplied).

Task 3.0: DEMOGRAPHICS AND ENROLLMENT FORECAST

Activities

- 3.1 Review data from city, county, and municipalities to confirm planned growth and development.
- 3.2 Collect, research, and analyze relevant demographic statistics for use in preparing student forecast variables (i.e., historical birth data, migration trends, etc.).
- 3.3 Extensive research of new residential housing:
 - Track housing, numbers, type, phasing schedule, and yields
- 3.4 Analyze planning area data for students entering and leaving the district.
- 3.5 Prepare demographic and income profiles for the district.

- 3.6 Preparation of 5-, 7-, or 10-year resident enrollment forecasts by grade level for each planning area, attendance zone and district-wide.
- 3.7 Review enrollment projection forecasts with district staff.

Deliverables

- ◆ Onsite visit for district/development research
- ◆ Brief Student Forecast Overview and Analysis, to be included in the Forecasting Report with methodology, data utilized, and discussion of findings

Task 4.0: BOUNDARY ANALYSIS AND SCENARIO BUILDING (OPTIONAL SERVICES)

Activities

- 4.1 Review current boundary maps and feeder patterns for all district schools, and any policies that affect enrollment and transfers.
- 4.2 Develop boundary analysis criteria with the District Project Manager and key stakeholders for establishing boundaries based on educational goals, enrollment forecast, capacity and utilization needs, physical school locations, stakeholder input, and other possible geographic impacts.
- 4.3 Utilize SchoolSite Pro for boundary analysis based on educational program, demographic, capacity, and utilization.
- 4.4 Develop recommendations for future boundary adjustments.
- 4.5 Outline impact on district patterns to student body demographics, transportation, program access, and community schools.
- 4.6 Review recommendations with district staff.

Deliverable

- ◆ Boundary adjustment recommendations

Project Timeline

Based on our understanding of the scope of work, we anticipate completion within 5 months from the date of contract execution. During Project Initiation, firm dates for tasks will be discussed and decided upon, based on factors such as District staff availability, holidays, and other variables.

WORK PLAN TASKS	Month 1				Month 2				Month 3				Month 4				Month 5			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
1.0 Project Initiation	█	█																		
2.0 School District Data Collection & Analysis	█	█	█	█	█	█														
3.0 Demographics and Enrollment Forecast	█	█	█	█	█	█	█	█	█	█	█	█	█	█						
4.0 Boundary Analysis and Scenario Building													█	█	█	█	█	█	█	█

Your Investment

Proposed Cost

MGT proposes to complete all the work outlined in the preceding sections for **\$43,888 (including optional services)**. The following table outlines the fees by task as described in our work plan. This is an all-inclusive fee, including both professional fees and travel expenses, and is billed monthly by percent of tasks completed.

Milestones and Tasks		GRAND TOTAL
1	Project Initiation	1,060
2	School District Data Collection and Analysis	10,640
3	Demographics and Enrollment Forecast	18,248
Student Forecast Study - Sub-Total		<u>29,948</u>
4	Boundary Analysis and Scenario Building (*OPTIONAL SERVICES)	13,940
Student Forecast Study with Optional Services - Totals		<u>43,888</u>

Service Options

CHOOSE DESIRED OPTIONS

Please select your desired service option(s) from the table below:

Multi-Service Options		Service Pricing
<input type="checkbox"/>	Student Forecast Study	\$29,948/One time
<input type="checkbox"/>	Boundary Analysis and Scenario Building (*OPTIONAL SERVICES)	\$13,940/One time

Number of on-site meetings: _____. Additional on-site meetings will be billed at \$7,500 each.

Number of virtual meetings: _____. Additional virtual meetings will be billed at \$1,250 each.

Please sign and date:

Signature

Date

****OPTIONAL SERVICES*** (line 4) is offered at a discounted rate as part of the Student Forecast Study. These services are designed for engagement during the five months of the study.



Project Assumptions

DATA

The district staff is responsible for furnishing the data necessary to fulfill the contracted scope of work, with the understanding that the information provided is accurate. MGT's Davis Demographics will offer guidance on the required data attributes and configuration.

Additional data may be supplied by state and local agencies, and noteworthy delays in obtaining the requested information from these entities could impact the project timeline.

If the data received is inaccurate or incomplete, or if there are delays in its receipt, MGT's Davis Demographics will consult with the district to determine whether a revision to the project schedule is necessary.

SCOPE OF WORK/DELIVERABLE

MGT's Davis Demographics will provide the deliverables outlined in this proposal. Any additional deliverables, such as analyses, maps, and reports, may incur an additional fee.

MEETINGS (STAFF/BOARD)

MGT's Davis Demographics will provide up to the number of meetings specified in this proposal. Any additional meetings may incur an additional fee and could potentially cause delays in the delivery of final deliverables.

ADDITIONAL FEES

The fee in this proposal includes only the services, deliverables, and quantities specifically described. Any additional deliverables, such as analyses, maps, and reports, may incur an additional fee. Any additional meetings may incur an additional fee and could potentially cause delays in the delivery of final deliverables.

PROJECT TIMELINES

A project timeline will be collaboratively established and approved by both district staff and MGT's Davis Demographics. All timelines presuppose the timely delivery of data without defects or errors, as well as prompt feedback and input from district staff concerning draft deliverables. Inaccurate data or delays in feedback may require a reevaluation of the agreed upon timeline.

COMMUNITY ENGAGEMENT

District staff will be responsible for creating any required press releases and collateral materials, as well as managing updates to the website and social media.

Facilities Master Planning

MGT provides districts with comprehensive and objective facilities master planning consulting.

Whether your facilities need updates, repairs, or additions, MGT is here to provide you with the expertise needed to impact facility operations and student success. Our team offers services and solutions to meet your specific objectives while providing the best overall value.

High Impact Services Offered:

- Master Planning - Short & Long Range
- Educational Specifications
- Asset Management
- Capacity Analysis
- Demographic/Enrollment Studies
- State and Local Agency Liaison
- Safety/Security Analysis
- Technology Readiness Assessment

Additional Facilities Service Offerings:

- Funding
- Project Management
- Programming

Across the country, our team has delivered more than 300+ facility master plans.

Our Methodology



MGT’s approach to facility analysis and planning is based on the belief that school building and campus design requires a strategic and comprehensive process to provide health, safety, and welfare to the overall learning community.



Planning ▶ Funding ▶ Programming ▶ Project Management



**We Are
Demographers,
Analysts, and
Statisticians, holding
degrees in Geography,
Urban Planning, & Land
Management.**

**Empowered with the most
advanced analytic tools in the industry,
including ESRI ArcGIS and
our exclusive *SchoolSite Pro* software.**

Defined By Impact

Making a profound impact on society is at the heart of who we are and what we do. The data, charts, graphs, and surveys prove it. But seeing lives improved is how we really measure our mutual success.

Distinguished By Partnership

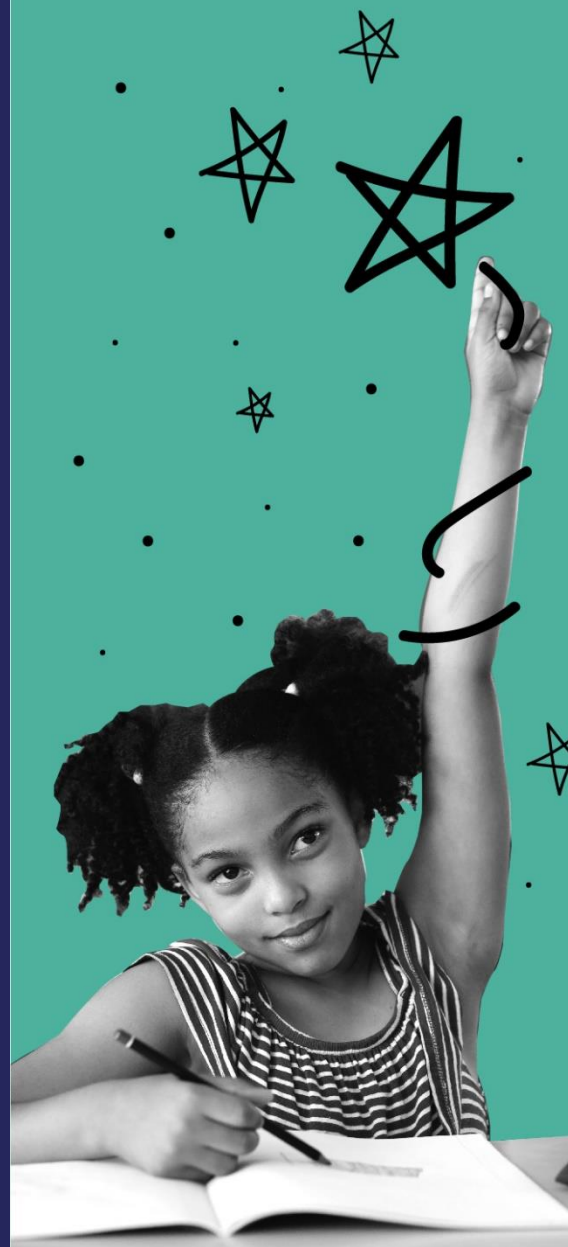
On the forefront of GIS technology to bring planning tools to school districts. This has only been possible through our longstanding partnership with ESRI. MGT's Davis Demographics has been **awarded the ESRI Business Partner of the Year award twice** for our SchoolSite planning extension and practices. MGT's Davis Demographics is a proud **Gold Partner of ESRI** (one of only about 100).

Dedicated To The Community

We see your community as our community. We've worked in the public sector and understand the challenges you face. We think in the long-term—for relationships and solutions. That's why we're deeply committed to helping you bring out the best in your community.

**Your students
reach for the
stars.**

*We can help you
get them there.*





Let us know how we can assist you.

Reach out to us today by contacting Mr. Lorne Woods, at (951) 270-5211 x205 or lwoods@mgt.us



Impacting Communities. For Good.

Our team brings experienced, data-focused, software-driven solutions that can help guide Rock Island School District through accurate forecasting, visual storytelling, and professionals who are school district experts. Our combination of experience and expertise can shape long-range planning and growth realignment planning that is dependable, actionable, and tailored to the district's needs.



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Date: September 3, 2024
Re: Brecht's Database Solutions, Inc. (d/b/a Embrace) Contract

Medicaid pays for costs of direct, medically necessary services provided to eligible children who have disabilities in accordance with the Individuals with Disabilities Education Act (IDEA). Illinois supports this relationship through the School-Based Health Services program (SBHS).

Embrace provides access to software via their website to facilitate staff completion of medical service data with respect to Medicaid billing. Embrace also supports the district with state vendor financial reporting to meet reimbursement requirements and deadlines. The Embrace program subscription includes a 5% fee for our Healthcare & Family Services reimbursements facilitated by their program services.

FY21/22 was the first year that Illinois transitioned to a Cost Settlement model. The timely filing for submitting claims at that time was 18 months from the date of the service. In turn, the state had to wait until all claims were submitted and processed/paid from FY21/22 before they could accurately reconcile each district's Medicaid allowable costs. By federal law, the state only had 2 years from the end of the fiscal year to release any owed payments to the districts, so the deadline was June 30, 2024.

As of 7/1/2023, the state adjusted the timely filing for claims from 18 months from the date of service to 6 months from the date of service. This will assist the state with a more timely cost settlement reconciliation process.

RIMSD received the FY21/22 Cost Settlement of \$283,399 on June 27th, 2024. This amount has increased due to an increase in the number of students receiving services. Additionally, staff have received updated professional development through ISBE on allowable services which has resulted in an increase of billable time. The 5% reimbursement rate due to Embrace for the district's FY21/22 Cost Settlement is \$14,169.95.

It is recommended that the Board of Education approve the contract and payment of the current invoice in the amount of \$14,169.95 related to the FY21/22 Cost Settlement.

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: Embrace Education **EMAIL:** Accounting@EmbraceEducation.com

ADDRESS: PO Box 305, Highland, IL 62249

DATES OF SERVICE TO BE COMPLETED: School Year 2024-2025

SCHOOL DISTRICT CONTACT: Alicia Sanders

COMPENSATION: \$ 14,169.95

DESCRIPTION OF DUTIES:

5% of Healthcare and Family Services reimbursements facilitated by Embrace.

Is this a Subscription/Software: Yes or No

If yes, this is an internal form that does not need to be sent to the vendor.

Subscription/Software Name: _____ **Website:** _____

Subscription/Software Start Date: _____ **End Date:** _____

SOPPA Approved: Yes or No

School Board President or Superintendent

Date

Requesting School: District

Budget Code: 1-5-080-045-1200-3190-0

Signature of Vendor: _____ **Date:** _____

Signature of Requestor: Alicia Sanders **Date:** 8-20-2024
181

Signature of Budget Administrator: Jennifer Walther **Date:** 8-20-2024

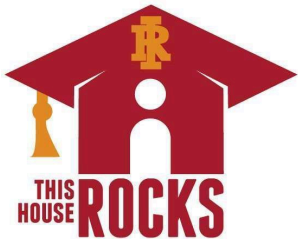


Invoice #16845

From	Invoice Summary
Embrace Education P.O. Box 305 Highland, IL 62249 (888) 437-9326 Accounting@EmbraceEducation.com	Invoice Number 16845 Date 07/10/2024 Terms Net 30 Due Date 08/09/2024 Sales Rep
Bill To	Amount Due (USD) \$ 14,169.95
Rock Island-Milan School District #41 2000 7th Avenue Rock Island, IL 61201	
Item / Description	Amount
IL EmbraceDS®	14,169.95
EmbraceDS: Cost Settlement FY 21/22 Voucher #: 4P0120895 & 4P0121592 Voucher Total: \$ 70,849.75 & \$ 212,549.25	
	Amount Due (USD) \$ 14,169.95

Please remit to: Embrace Education

A monthly late fee of 1.5% will be added to all payments made more than 15 days after the due date.



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Alicia Sanders, Director of Student Services
Date: September 5, 2024
Re: Brecht's Database Solutions, Inc. (d/b/a Embrace) Contract

Embrace provides access to software via their website to facilitate staff completion of medical service data with respect to Medicaid billing. Embrace also supports the district with state vendor financial reporting to meet reimbursement requirements and deadlines. The Embrace program subscription includes a 5% fee for our Healthcare & Family Services reimbursements facilitated by their program services.

Medicaid pays for costs of direct, medically necessary services provided to eligible children who have disabilities in accordance with the Individuals with Disabilities Education Act (IDEA). Illinois supports this relationship through the School-Based Health Services program (SBHS).

Additionally, Embrace Education aligns a secure file transfer protocol for student import and export for current school years with our Skyward Student Information System.

It is recommended that the Board of Education approve the 2024 - 2025 contract not to exceed \$25,000.

Investment Period: 2024 - 2025 School Year

Total Investment: Not to exceed \$25,000.00

Funding Source: District/Student Services

Contract for Service Form

Rock Island-Milan School District 41

VENDOR NAME: Embrace Education **EMAIL:** Accounting@EmbraceEducation.com

ADDRESS: PO Box 305, Highland, IL 62249

DATES OF SERVICE TO BE COMPLETED: SY 2024-2025

SCHOOL DISTRICT CONTACT: Alicia Sanders

COMPENSATION: \$ Not to Exceed \$25,000

DESCRIPTION OF DUTIES:

5% of Healthcare and Family Services reimbursements facilitated by Embrace.

Is this a Subscription/Software: Yes or No

If yes, this is an internal form that does not need to be sent to the vendor.

Subscription/Software Name: _____ **Website:** _____

Subscription/Software Start Date: _____ **End Date:** _____

SOPPA Approved: Yes or No

School Board President or Superintendent

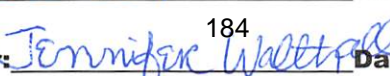
Date

Requesting School: District

Budget Code: 1-5-080-045-1200-3190-0

Signature of Vendor:  **Date:** 9/5/24

Signature of Requestor:  **Date:** 9/5/2024

Signature of Budget Administrator:  **Date:** 9/5/24



EmbraceDS® Contract

Embrace®
PO Box 305
Highland, IL 62249

Rock Island - Milan School District #41
2000 7th Avenue
Rock Island, IL 61201

The following is an EmbraceDS® Contract (hereinafter “contract” or “agreement”) for software, website hosting, and support services. This contract is made between Brecht’s Database Solutions, Inc. d/b/a Embrace® (hereinafter “Embrace®”, “We”, “Us” or “Licensor”) and Rock Island - Milan School District #41 (hereinafter “You”, “Your” or “Licensee”).

EMBRACE®
EmbraceDS®
WEBSITE LICENSE AGREEMENT

NOTICE TO USER: PLEASE READ THIS AGREEMENT CAREFULLY. BY USING ALL OR ANY PORTION OF THE WEBSITE YOU ACCEPT ALL THE TERMS AND CONDITIONS OF THIS AGREEMENT.

YOU AGREE THAT THIS AGREEMENT IS LIKE ANY WRITTEN NEGOTIATED AGREEMENT SIGNED BY YOU. THIS AGREEMENT IS ENFORCEABLE AGAINST YOU AND ANY LEGAL ENTITY THAT OBTAINS ACCESS THROUGH LICENSEE TO THE WEBSITE AND ON WHOSE BEHALF IT IS USED. IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT, DO NOT EXECUTE THIS CONTRACT OR USE ANY OF OUR PRODUCTS OR WEBSITE.

Embrace® owns all intellectual property in/on the Embrace® website (hereafter “website”) and its related Embrace® software (hereafter “software”). Embrace® agrees to allow you and/or your authorized agents to login and access the website and use our software only in accordance with the terms of this Agreement. Any unauthorized access or use of Embrace’s products is cause for immediate termination of your access to its products by all means available to us.

1. LICENSE TO ACCESS WEBSITE. As long as you obtained access to the website from Embrace® and as long as you comply with the terms of this and any other Agreement you have with Embrace®, Embrace® grants you a non-exclusive license to use the website in the manner and for the term and purposes described below.

2. INTELLECTUAL PROPERTY OWNERSHIP. The website and its related software are the intellectual property of and are owned by Embrace®. The structure, organization, and code of the website and its related software contain valuable trade secrets and confidential information of Embrace®. Except as expressly stated herein, this Agreement does not grant you any intellectual property rights whatsoever in the website and its related software and all rights are reserved by Embrace®.

Any form, database, or software that is altered, conceived, made, or developed in whole or in part by Embrace® (including any developed jointly with you) during or as a result of our relationship with you shall become and remain the sole and exclusive property of Embrace®. You agree to make no claim in the rights or ownership of any such form, database or software.

To the extent that any custom form is created by Embrace® for you, based upon any prior form, template or exemplar provided by you, you warrant and represent to Embrace® that you created said form(s) or have the legal right to use said form(s). You agree to indemnify Embrace® for any third-party claims for infringement, misappropriation or other violation of any third-party’s intellectual property rights where such claims are made against Embrace® for forms, templates or exemplars created based upon material provided by you to Embrace®.

3. DATA SECURITY. Embrace’s database or software may host privacy protected data provided by you concerning students and employees. This information is privacy protected by federal and state law, including the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g)(“FERPA”), the Illinois School Student Record Act (105 ILCS 10/), the Personnel Record Review Act (820 ILCS 40/) and the Student Online Personal Protection Act (105 ILCS 85/1 et seq.)(“SOPPA”).

Embrace will store and process Data in accordance with industry best practices. This includes appropriate administrative, physical, and technical safeguards to secure Data from unauthorized access, disclosure, and use. Provider will conduct periodic risk assessments and remediate any identified security vulnerabilities in a timely manner. Provider will also have a written incident response plan, which will include prompt notification of the School District in the event of a security or privacy incident, as well as best practices for responding to a breach of Personally Identifiable Information (“PII”). PII shall include, but is not limited to, student data, metadata, and user or pupil-generated content obtained by reason of the use of Provider’s software, website, service, or app, including mobile apps, whether gathered by Provider or provided by District or its users, students, or students’ parents/guardians.

Embrace® acknowledges that all of your data uploaded, stored, or otherwise coming into contact with Embrace’s database or software, is and shall remain your sole and exclusive property and be subject to all applicable federal and state privacy protections through the term of this Agreement.

4. SOPPA Compliance, 105 ILCS 85/15(4)

(g) This Agreement and any amendments hereto must be published on the School District's website or, if the District does not have a website, made available for public review at its administrative office.

5. RESTRICTIONS. You may not copy, modify, adapt or translate any Embrace® software. You may not reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code of any Embrace® software.

You may not rent, lease, sell, sublicense, assign or transfer your rights in the website, or authorize any portion of the website and its related software to be copied onto another individual or legal entity's computer except as may be permitted herein.

You may not allow access or use of our website or software for any other purpose than agreed to in advance between Embrace® and you.

6. LIMITED WARRANTY. Embrace® warrants to the licensee that the website will permit the licensee to produce, fill-out, and print the DS forms for the period of time outlined in the current contract. All warranty claims must be made within the current contract period. If the website or software does not perform as above, the entire liability of Embrace® and your sole and exclusive remedy will be limited to a prorated refund of the license fee you have paid Embrace®. This limited warranty is the only warranty provided by Embrace®. Embrace® expressly disclaims all other warranties, either expressed or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose with regard to the website, software and accompanying written materials.

7. DISCLAIMER. Your use of the website is at your sole risk. The website, including the information, services and content is provided on an "AS IS", "AS AVAILABLE", and "WITH ALL FAULTS" basis. Embrace® makes no representations, warranties, conditions, or guarantees as to the usefulness, quality, suitability, truth, accuracy, or completeness of the website and/or the forms produced therefrom.

Embrace® does not warrant to the licensee that the forms that may be produced from the website will comply with federal or state laws or regulations, including those which limit the extent to which the information may be disclosed to third parties.

Embrace® will take all commercially reasonable steps to provide an uninterrupted, timely, secure, and error-free website. Nonetheless, Embrace® makes no warranty or representation that (a) the website will be uninterrupted, timely, secure, or error-free; or (b) the results that may be obtained from the use of the website will be accurate or reliable.

You assume all risk for any damage to your computer, computer systems, network or loss of data that results from using the website or software, including any damages resulting from computer viruses.

8. DISTRICT E-SIGNATURE USAGE. Embrace® has the ability to include electronic signatures. If your District is using electronic signatures in the Embrace® system it agrees to hold Embrace® harmless against any and all claims that may arise out of the use of this feature. If you choose not to use electronic signatures for either your staff or all meeting attendees, you must notify your implementation specialist and verify that they are not available in your system.

All Parties shall ensure that the person entering an e-signature onto any Embrace® document is an authorized signatory. The e-signature of any Party or Person is to be considered as an original signature, and the document

(a) The information ("Data") transmitted to Embrace® for storage may include, but is not limited to, student identification; attendance; educational and therapeutic recommendations; educational and therapeutic completion; communications between administration, educators, staff and parents/guardians regarding student, their education and any necessary assistance students may require.

(b) The services provided by Embrace® are set forth below.

(c) The Party's expressly agree and state that in performing its obligations hereunder Embrace® is acting as a "school official" with a legitimate educational interest in the School District data and it is performing an institutional service or function under this Agreement for which the District would otherwise use its own employees. Embrace's® use of the data is under the direct control of the District and such data shall only be used for authorized purposes. Embrace® shall not re-disclose such information to third parties or affiliates (unless permitted or required under law) without permission from the District or pursuant to a court order.

(d) Data Breach.

a. In the event of a data breach attributed to Embrace®, which means an unauthorized disclosure, access, alteration, or use of School District data by Embrace® or its employees, Embrace® shall promptly institute the following: (1) notify the School District by telephone and email as soon as practicable, but no later than twenty-four hours after Embrace® becomes aware of the data breach; (2) provide the School District with the name and contact information for an Embrace® employee who shall serve as the Embrace's® primary security contact; (3) assist the School District with any investigation, including interviews of Embrace® employees and review of all relevant records; (4) assist the School District with notification(s) the School District deems reasonably necessary related to the security breach; (5) provision of credit monitoring for one year to those students whose covered information was exposed in a manner during the breach such that a reasonable person would believe it could impact their credit or financial security; and (6) pay the reasonable legal fees (or assume the defense of the district at Embrace's discretion), reasonable audit costs, fines, and any other fees or damages imposed against the school solely as a result of Embrace's actions or failure to act.

b. In the event of a data breach attributed to the School District, which means an unauthorized disclosure, access, alteration, or use of School District data the School District shall promptly: (1) notify Embrace® by telephone and email as soon as practicable, but no later than twenty-four hours after the School District becomes aware of the data breach; (2) provide Embrace® with the name and contact information for an employee of the School who shall serve as the School District's primary security contact; (3) assist Embrace® with any investigation, including interviews with School employees and review of all relevant records. Embrace® shall have no liability for any damages related to a data breach due to or caused by School District's software, equipment, personnel, students or unauthorized third-parties using or exceeding their authorized use of the School's access, computer system or network.(4) pay the reasonable legal fees (or assume the defense of Embrace at the district's discretion), reasonable audit costs, and any other fines, fees or damages imposed against Embrace solely as a result of district's actions or failure to act.

(e) Embrace® shall provide all notifications required by the State Board of Education or any other State or federal law. Embrace® shall not provide any other notices without prior written permission from the School District.

(f) Upon written notification by District that student information is no longer needed for the purposes of this Agreement, Embrace® shall delete the information within 60 days so long as Embrace® is not required by law or court order to retain the same. Embrace® is not responsible for the deletion of any data due to District request.

transmitted is to be considered to have the same binding effect as an original signature on an original document. All e-signatures shall be subject to the Uniform Electronic Transactions Act and/or any similar State statutes which have jurisdiction over the transactions of the Parties; this applies to any Parties or end-user's use of Embrace® software's electronic signature functionality. District, and any person using electronic signature functionality, agrees to hold Embrace® harmless for any and all claims which may arise out of their use of that feature. Documents which contain e-signatures may be preserved by Embrace® longer than the duration of the Agreement for the purposes of enforcement of rights and obligations.

Any form or document (including this Agreement) signed electronically between the Parties is to be treated as an original document. All Parties hereto shall ensure that the person entering an e-signature onto any Embrace® document is an authorized signatory. The e-signature of any Party or Person is to be considered as an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature on an original document.

9. LIMITATION OF LIABILITY. In no event will Embrace® be liable to you for any loss, damages, claims, or costs whatsoever including any consequential, indirect or incidental damages, any lost profits or lost savings, any damages resulting from business interruption, personal injury or failure to meet any duty of care, or claims by a third party.

10. SERVICES PROVIDED: Embrace® agrees to provide the following services:

- Website access to the licensee for staff completion of medical service sheets with respect to Medicaid billing.
- Restrictive access to the website to allowing for multiple levels of use, providing each level with only the access needed.
- A user management system will be included allowing a system administrator to create new users, edit existing users, and delete users.
- Secure Socket Layer ("SSL") and session tracking for user authorization (the SSL is the component of the software which encrypts the information going between the website and the user and confirms the identity of the host and the user).
- Web hosting.
- Daily backups.
- Maintain all student data in secure facility on secure servers.
- Maintenance and updates.
- Assistance with all Medicaid registration processes (Healthcare and Family Services, IMPACT, state vendor access, etc.).
- Initial and continued identification of Medicaid recipients using the Recipient Eligibility Verification System.
- Provide projected submission and reimbursement amounts based on practitioners' documented services.
- Notification of claims that cannot be submitted due to missing required information.
 - Missing Consent, prescriptions/referrals, supervisor signatures, provider rates, etc.
- Assist practitioners in registering NPI number in state IMPACT system.
- Evaluate claim adjudication notices for potential correction to maximize Medicaid interim reimbursements.
- Cross-reference data with the IEP system to track percentage of services to be provided against services delivered.
- Admin level access to multiple reports to assist district and practitioners with claiming efficiency.
- Multiple support channels available to all users.
- Support district with state vendor financial reporting to meet reimbursement requirements and deadlines.
 - Random Moment Time Sampling, practitioner Cost Pool allocations, federal fund reduction, etc.

11. DISTRICT RESPONSIBILITIES.

INITIAL SET-UP RESPONSIBILITIES

- Complete Medicaid registration with state, if new to Medicaid billing.
 - Obtain an NPI number from CMS.
 - Sign Intergovernmental Agreement with Healthcare and Family Services.
 - Register in IMPACT System.
 - Create district account with state financial vendor.
- Provide Embrace® access to the HFS/MEDI/IEC system by accepting August Brecht as an administrator.
- Register, or Re-validate, the district with IMPACT, as needed.
- Add Embrace® as Billing Agent to district IMPACT Application.
- Provide Embrace® access to district account in state financial vendor system.
- Identify staff that provide covered services and give them access to the EmbraceDS® software.

CONTINUED/ONGOING RESPONSIBILITIES

- Identify staff that provide covered services and give them access to the EmbraceDS® software.
- Complete Annual Cost Report (reporting of staff salary and benefit information) in accordance with annual deadlines.
- Enter and maintain Provider Cost Pool Reporting in accordance with quarterly deadlines.
- Ensure that staff complete Random Moment Time Sampling as applicable.
- Obtain external data as required to complete claim submissions, including, but not limited to, parental consent to bill Medicaid, prescriptions/referrals, and supervisor signatures.
- Maintain the IEP system student data including using MEDI system to determine Medicaid eligibility and Medicaid numbers for students.
- Utilize EmbraceDS® reports to ensure practitioners enter claims accurately for services provided.
- Ensure referring providers have NPI number and number is registered in state IMPACT system.
- The LEA must verify that no practitioner providing service has been terminated, suspended, or barred from the Medicaid program. The lists of terminated, suspended, and barred practitioners are available at the following Websites. Both lists must be queried to obtain a complete list of terminated, suspended, or barred providers. <http://exclusions.oig.hhs.gov/> and <http://www.state.il.us/dpa/html/sbhs.htm>
- The LEA must maintain Practitioner credential records. These records must:
 - Be retained on the premises of the LEA.
 - Be current.
 - Include copies of all applicable licenses and certificates.
 - Include a list of current practitioners and associated license numbers.

12. FEE-FOR-SERVICE WEBSITE YEARLY COSTS. The initial contract is for the 2021/2022 - 2024/2025 School Years ending June 30, 2025. (Prices apply to individual districts, cooperatives, joint agreements, and associations.) Custom forms, software and/or programs are available from Embrace® and, if requested, will be subject to a separate Agreement between you and us. Customized work is an additional cost and will be billed separately from your annual contract.

Program Subscription	Annual Fee
EmbraceDS® (Percentage Fee): 5% of HFS Reimbursements Facilitated by Embrace® *Payment of this fee to EmbraceDS® shall be subject to Medicaid's reconciliation (Cost Settlement) process. Rock Island - Milan School District #41 shall issue any outstanding payments to EmbraceDS® promptly after each Medicaid reconciliation process/cycle.	5% of Reimbursements

Additional trainings can be added at the following cost:

Webinar sessions @ \$500.00 per session.

On-site training @ \$3,500.00 per trainer per day.

I acknowledge that the district will be invoiced separately for the cost of on-site training. (Please initial) _____

*Additional webinar and on-site training sessions are available at the district's request and will be invoiced at the current rate.

13. GENERAL PROVISIONS. If any part of this Agreement is found void and unenforceable, it will not affect the validity of the balance of this Agreement, which will remain valid and enforceable according to its terms.

14. INDEMNITY. You agree to hold us harmless from any and all liabilities, losses, actions, damages, or claims (including all reasonable expenses, costs, and attorney fees) arising out of or relating to any use of, or reliance on the website and its related software.

15. DURATION. This contract for website access to EmbraceDS® is initially for the 2021/2022 - 2024/2025 School Years.

16. AUTOMATIC CONTRACT RENEWAL. Unless cancelled by a Party hereto this Agreement and any accessory components selected by the district will automatically renew, on its last effective date, for successive one-year terms. The terms of this Master Contract, along with any pricing adjustments provided by Embrace to District at least one hundred and twenty (120) days prior to the annual renewal date shall apply.

17. NON-RENEWAL OF CONTRACT. In the event that you do not enter into a Renewal Contract, Embrace® will maintain your database information in read-only format for one (1) year from the date of termination of this Contract or subsequent failure to renew. Embrace® is not responsible for the loss of any information after termination or failure to renew the Agreement on your behalf.

18. ENTIRE AGREEMENT. This Agreement constitutes the entire Agreement and understanding between the parties in relation to the subject matter hereof and there are no premises, representations, conditions, provisions, or terms related thereto other than those set forth in this Agreement.

19. **GOVERNING LAW.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois.

20. **ARBITRATION.** Any and all disputes between us and you shall be resolved through mandatory Arbitration under the American Arbitration Association Rules. All arbitrations shall be held in Troy, IL.

21. **VENUE.** We and you (through your signature on this Agreement) agree that the only venue(s) holding jurisdiction for any suit between the parties to compel or enforce arbitration of this Agreement or any Renewal thereof is the third Judicial Circuit, Madison County, Illinois or the United States District Court for the Southern District of Illinois.

22. **CAPTIONS.** The captions for the paragraphs of this Agreement shall not be deemed to have legal significance, and are simply designed as an aid in reading and to represent the general terms of the paragraph involved.

23. **BENEFIT.** This Agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns, beneficiaries, heirs, executors, administrators, and legal representatives.

Licensor:

Brecht's Database Solutions, Inc. d/b/a EMBRACE®

FEIN: 20-4100129

August R. Brecht, President

August Brecht

Licensee:

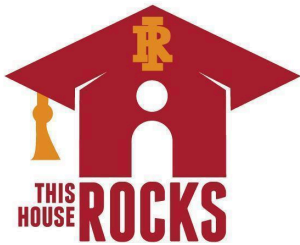
Rock Island - Milan School District #41

FEIN: 36-6005357

Alicia Sanders, Director of Student Services

Alicia Sanders

KLF



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Date: September 10, 2024
Re: Chief Financial Officer

After an extensive failed internal search the team partnered with Hazard, Young, Attea and Associates (HYA) to conduct a broad national search. HYA screened over five viable candidates for our consideration. The HYA team took the lead on all pre-recommendation screening that led to our final vetting and interview process. Two highly qualified candidates were selected for final interviews.

Ms. Annaka Whiting is an experienced financial professional with over 16 years of experience in the field. She is a life-long resident of the Quad Cities and holds two Master's Degrees in Accounting and Public Administration. Ms. Whiting has worked in the public and private sector, most recently serving as the Comptroller at St. Ambrose University. Ms. Whiting comes highly recommended and is described as an exceptionally organized professional who is unmatched in the quality of her work, work ethic, and drive for excellence.

It is recommended the Board of Education approve the appointment of Annaka Whiting to the position of Chief Financial Officer for the 2024-25 school year at the salary of \$154,088 (Level 2, Step 5 based on 2024-25 salary scale).

Investment Period: One year contract
Total Investment: \$154,088 (salary)
Funding Source: District