

Regular School Board Meeting

Monday, May 20, 2024 5:15 PM

FHS Library and YouTube Live Stream, 1515 11th Street, International Falls, Minnesota 56649

This School Board Meeting is available to watch via Live Stream by selecting the following link or by going to the "Falls High Journalism" youtube page.

Call to Order

1. Roll Call:

___ Jessica Crosby, Director	___ Dale Johnson, Director
___ Toni Korpi, Director	___ Bruce Raboin, Treasurer
___ Tina Sather, Clerk	___ Roxanne Skogstad-Ditsch, Board Chair
___ JoAnn Smith, Vice Board Chair	

Non-Voting Members:

___ Kevin Grover, Superintendent
___ Mitch Erickson, Student Representative

2. Pledge of Allegiance

Approval of Agenda

1. Approve agenda as presented. Motion by __, second by __. Motion carried / failed.

Open Forum

1. Public Open Forum

- 1.a. Award Mitchell Erickson with a Service Award certificate from MSBA

Committee and Administrative Reports

1. Mitch Erickson, Student Representative
2. Melissa Tate, Elementary Principal
3. Tim Everson, Secondary Principal
4. Beth Slatinski, Community Education Director
5. Timm Ringhofer, Activities Director:

- 5.a. Discuss information with regards to naming fields or buildings

6. Kevin Grover, Superintendent:

Consent Agenda

Approve the Consent Agenda as presented. Motion by __, second by __. Motion carried / failed.

1. Approve payroll in the amount of \$647,550.43 for pay periods April 19th, May 3rd and May 17th.
2. Approve current accounts payable due in the amount of \$974,408.88.
3. Approve past meeting minutes for the regular school board meeting on 4/15/2024 and the special school board meetings on 4/22/2024, 4/26/2024 and 5/6/24.
4. Renew subscription with Boardbook at a rate of \$2,700 for 2024 - 25 school year
5. Approve contract with Interquest Canine Services for the 2024 - 2025 school year.
6. Approve Facility use Agreement with City of International Falls from July 1, 2024 - June 30, 2025.
7. Approve Maintenance Agreement with City of International Falls from July 1, 2024 - June 30, 2025.
8. Approve the 2023-2024 final Fund 02 revenue and expense budgets in the amounts of \$763,660 in expense and \$ 744,413 in revenue.
9. Approve the 2024-2025 adopted Fund 02 revenue and expense budgets in the amounts of \$744, 413 in expense and \$730,700 in revenue.
10. Approve the 2023-2024 final Fund 04 revenue and expense budgets in the amounts of \$697,759 in expense and \$716,553 in revenue.
11. Approve the 2024-2025 adopted Fund 04 revenue and expense budgets in the amounts of \$705,890 in expense and \$707,570 in revenue.
12. Approve the 2024-2025 adopted Fund 07 revenue and expense budgets in the amounts of \$525,800 in expense and \$541,394 in revenue.
13. Approve the 2023-2024 final Fund 07 revenue and expense budgets in the amounts of \$525,800 in expense and \$554,258 in revenue.
14. Approve the hire of Erin Hall as Head Volleyball Coach for the 2024-2025 season.
15. Approve the hire of Sydney Bruess as JV Volleyball Coach for the 2024-2025 season.
16. Approve the hire of Jenica Whitbeck as C-team Volleyball Coach for the 2024-2025 season.
17. Approve the hire of Paetyn Zahn as Junior High Volleyball Coach for the 2024-2025 season.
18. Approve the hire of Ariana Zahradka as Knowledge Bowl Advisor for the 2024-2025 season.
19. Approve the hire of Casey Stenberg as Student Council Advisor for the 2024-2025 school year.
20. Approve the hire of Joe Anselmo as Head Boys Basketball Coach for the 2024-2025 season.
21. Approve the hire of Will Awe as Assistant Boys Basketball Coach for the 2024-2025 season.
22. Approve the hire of Steve Joslyn as Head Boys Swimming and Diving Coach for the 2024-2025 season.
23. Approve the hire of Abby Kostiuik as Assistant Boys Swimming and Diving Coach for the 2024-2025

season.

24. Approve the hire of Kati Domitrovich as Girls Junior High Track and Field Coach for the 2023-2024 season.
25. Approve the hire Anthony Scholler as a summer student worker effective May 20th, 2024.
26. Approve the hire Brendyn Scholler as a summer student worker effective June 10th, 2024.
27. Approve the hire Niklas Anderson as a summer student worker effective June 5th, 2024.
28. Increase Alex Mannausau to a 1.0 Math instructor for the 2024-2025 school year.
29. Accept the resignation of Heidi Porter, Paraprofessional, effective Monday, June 3rd, 2024.
30. Accept the resignation of Karla Olson-Line as Football Cheer Advisor for the 2024-2025 season.
31. Accept the resignation of Brandon Barras as Girls Head Basketball Coach for the 2024-2025 school year.
32. Accept the resignation of Barb Johnson, Business Office Clerk, effective Thursday, June 6.
33. Second reading of School Board Policy 203.6 - Consent Agendas
34. Second reading of School Board Policy 422 - Policies Incorporated by Reference
35. Second reading of School Board Policy 501 - School Weapons Policy
36. Second reading of School Board Policy 502 - Search of Student Lockers, Desks, Personal Possessions, and Person
37. Second reading of School Board Policy 505 - Distr. of Non-School-Sponsored Materials on School Premises by Students and Employees
38. Second reading of School Board Policy 511 - School Fundraising
39. Second reading of School Board Policy 523 - Policies Incorporated by Reference
40. Second reading of School Board Policy 526 - Hazing Prohibition
41. Second reading of School Board Policy 531 - The Pledge of Allegiance
42. Second reading of School Board Policy 535 - Service Animals in Schools
43. Second reading of School Board Policy 610 - Field Trips
44. Second reading of School Board Policy 612 - Development of Parent and Family Engagement Policies for Title 1 Programs
45. Second reading of School Board Policy 701.1 - Modification of School District Budget
46. Accept Jayde Hall's resignation from Speech coach effective at the end of the 2023 - 24 season.

Action Items

1. Improving systems and structures to create a culture where all are welcome and supported.

1.a. Resolution Acceptance of Gifts and Donations.
Motion by __, second by __. Motion carried / failed.

1.b. **RESOLUTION RELATING TO THE ISSUANCE OF SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON**

Motion by __, second by __. Motion carried / failed.

1.c. Approve resolution with MSHSL for membership for the 2024 - 2025 school year. Motion by __, second by __. Motion carried / failed.

1.d. Consideration of matters related to the employment of an employee.

1.e. Approve Solar for School RFP recipient by approving the contract with - Ziegler Energy Solutions. Motion _____, Second _____.
Carried / Failed

2. Approve Resolution granting Continuing Contract Rights to:
Dominic Casareto
Rebecca Nelson
Elsa Swanson
Thomas VanDamme

3. Approve the hire of Lori Potter as Basketball Cheer Advisor for the 2024-2025 season.

4. Approve the hire of Erin Hall as Head Girls Hockey Coach for the 2024-2025 season.

5. Approve the hire of Rachel Helleloid as Assistant Girls Hockey Coach for the 2024-2025 season.

Approve the hire of Bryan Kershaw (dependent on numbers) as Assistant Girls Hockey Coach for the 2024-2025 season.

6. Approve the hire of Chad Baldwin as Head Boys Hockey Coach for the 2024-2025 season.

Discussion:

1. Discussion on school pictures

2. Discussion on possible administrative restructuring

Adjournment

1. Motion by __, second by __ to adjourn meeting at __ p.m. Motion carried / failed.



Timm Ringhofer

Kevin,

I talked with Walt Scheela Jr. this past weekend. He relayed the following details on how Scheela Field was named.

During the summer of 1979, both Mike Peterson and Bob Hilke visited Walt Sr. over a weekend when Walt Jr. was at the house after Walt Sr. had been diagnosed with stomach cancer.. Walt Jr. can't remember which one was asked by the school board to talk to Walt Sr. about naming the hockey arena after Walt Sr. He declined the offer because he had never played hockey or coached it. He was asked which of the 3 sports he was very involved in would be his preference, and he said baseball was always his favorite sport.

I have attached a newspaper article from October 1979 with the details from the school board.

Please add to the school board notes, if appropriate.

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Timm Ringhofer
Activities Director
International Falls High School
tringhofer@isd361.org
218-324-3053

Baseball field named for Scheela

The Falls High School baseball field soon will be known as Walt Scheela Field due to a resolution passed by the International Falls School Board Monday.

Scheela was a long-time athletic director, coach and athlete in the Falls.

A letter including the motion in the form of a resolution was drafted by Roberts and will be sent to Scheela, who is residing in Rochester, Minn.

It states:

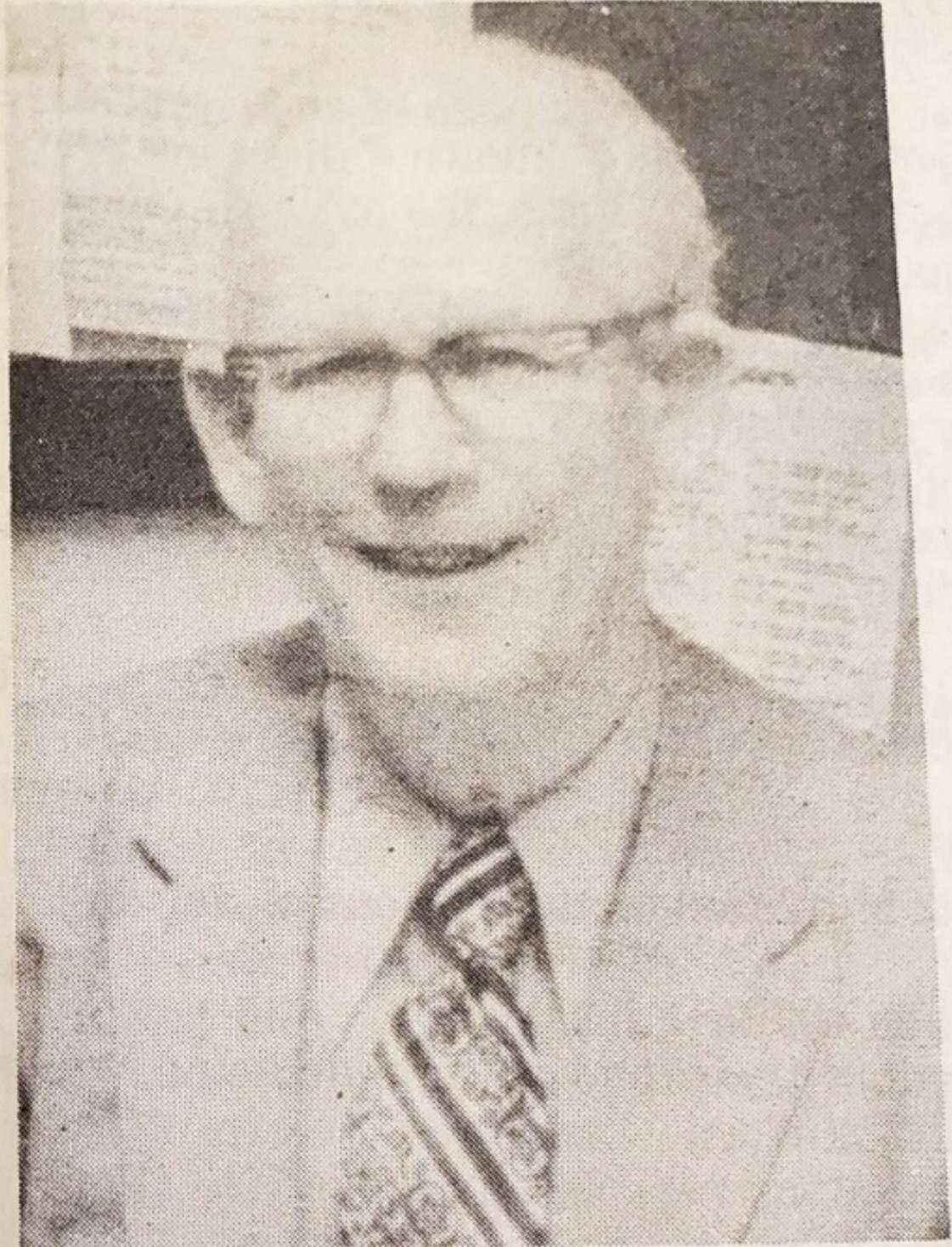
Whereas Walt Scheela served the young people and community of International Falls for 32 years in a distinguished manner,

And whereas he served the educational, athletic and recreational programs during these years as a coach, teacher, recreational director and athletic director,

And whereas he played, coached and loved the game of baseball and contributed to the sport greatly,

And whereas he emulated what a teacher, coach and administrator should be,

And whereas it befitting that this man be honored for such long and appreciated service,



WALT SCHEELA
...former athletic director

Therefore be it resolved that the Falls High School baseball field be named Walt Scheela Field in his honor.

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount	
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount				
XXXXXXXXXXXXXXXXXX	04/15/2024	12187	SINNISAM001	Sinninghe Samantha N	Sq Timber Pins Inc, Internation	TIMBERPI000	04/30/2024		Invoiced	A	558.00	
	2	Bowling for post prom			9182400026	Missy's CC's00000	05/03/2024	558.00				
	04/10/2024	12186	SINNISAM001	Sinninghe Samantha N	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	65.03	
	2	Solar Eclipse Glasses			1302400202	Missy's CC's00001	05/03/2024	60.00				
	3	Tax: refunded and turned into Kendra 4/12/2024			1302400202	Missy's CC's00001	05/03/2024	5.03				
					2 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>							623.03
XXXXXXXXXXXXXXXXXX	04/25/2024	12199	HEISSVIC000	Heiss Victoria L	Sammys Pizza & Restaur, Interna	SAMMY'S 000	04/30/2024		Invoiced	A	228.68	
	2	PIZZAS FOR AFTERCARE PROGRAM			3002400090	Tim's CC's00000	05/03/2024	228.68				
	04/25/2024	12200	HEISSVIC000	Heiss Victoria L	Hertzberg New Method I, 217-243		04/30/2024		Invoiced	A	114.34	
	2	DOG DAYS			6202400009	Tim's CC's00001	05/03/2024	19.50				
	3	DOUBLE DOWN			6202400009	Tim's CC's00001	05/03/2024	19.50				
	4	BEST DAY EVER			6202400009	Tim's CC's00001	05/03/2024	20.08				
	5	ROOSTER			6202400009	Tim's CC's00001	05/03/2024	20.08				
	6	BIG NATE GOES BANANAS			6202400009	Tim's CC's00001	05/03/2024	19.29				
	7	BIG NATE IN CLASS BY HIMSELF			6202400009	Tim's CC's00001	05/03/2024	15.89				
	04/24/2024	12198	HEISSVIC000	Heiss Victoria L	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	62.29	
	2	18-21 PROGRAM TIM EVERSON			3002400018	Tim's CC's00002	05/03/2024	62.29				
	04/18/2024	12197	HEISSVIC000	Heiss Victoria L	Sky Zone Duluth, Duluth, MN, 55		04/30/2024		Invoiced	A	500.00	
	2	DEPOSIT FOR SKY ZONE 3002400088				Tim's CC's00003	05/03/2024	500.00				
	04/15/2024	12196	HEISSVIC000	Heiss Victoria L	Lift Bridge Lodge, Duluth, MN,		04/30/2024		Invoiced	A	484.15	
	2	2 NIGHT LODGING			3002400087	Tim's CC's00004	05/03/2024	484.15				
	04/10/2024	12195	HEISSVIC000	Heiss Victoria L	Usps Po 2647200549, Intl Falls,	POSTMAST000	04/30/2024		Invoiced	A	40.25	
	2	OFFICE POSTAGE			3002400094	Tim's CC's00005	05/03/2024	40.25				
	04/09/2024	12194	HEISSVIC000	Heiss Victoria L	Usps Po 2647200549, Intl Falls,	POSTMAST000	04/30/2024		Invoiced	A	92.40	
	2	OFFICE POSTAGE			3002400094	Tim's CC's00006	05/03/2024	92.40				
	04/05/2024	12193	HEISSVIC000	Heiss Victoria L	Sheetmusicplus.Com, Wilmington,		04/30/2024		Invoiced	A	18.90	
	2	Carried Me With You Instant Download			2582400011	Tim's CC's00007	05/03/2024	18.90				
	04/03/2024	12192	HEISSVIC000	Heiss Victoria L	Northern Lumber Yard I, Intl Fa	NORTHERN005	04/30/2024		Invoiced	A	2,673.80	
	2	20V CORDLESS LASER LEVEL			2552400021	Tim's CC's00008	05/03/2024	499.99				
	3	1/4 SHEET PALM SANDER			2552400021	Tim's CC's00008	05/03/2024	649.90				
	4	20V CORDLESS HAMMER DRILL			2552400021	Tim's CC's00008	05/03/2024	569.97				
	5	25 FOOT TRIPLE TAP EXTENSION CORDS			2552400021	Tim's CC's00008	05/03/2024	113.97				
	6	20V CORDLESS BAND FILE			2552400021	Tim's CC's00008	05/03/2024	839.97				
					9 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>							4,214.81
XXXXXXXXXXXXXXXXXX	04/03/2024	12201	SteelEug000	Steele Eugene L	Napa Falls Suply 00229, Interna	NAPA FAL000	04/30/2024		Invoiced	A	27.03	
	2	Transportation Supplies			7602400006	Gene's c/c00000	05/03/2024	27.03				

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
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	03/29/2024	12202	SteelEug000	Steele Eugene L	Oreilly 3901, International, MN	O'REILLY000	04/30/2024		Invoiced	A	89.03
	2	Transportation Supplies			7602400005	Gene's c/c00001	05/03/2024	89.03			
									2 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>		116.06
XXXXXXXXXXXXXXXXXX	04/23/2024	12205			Amzn Mktp US Mt6805xp3, Amzn.Co		04/30/2024		Invoiced	A	244.30
	1	1302400201 Bronco Store Supplies				Stacy's CC's00000	05/03/2024	244.30			
	04/23/2024	12206			Amzn Mktp US 3u8ub6um3, Amzn.Co		04/30/2024		Invoiced	A	50.97
	1	1302400201 Bronco Store Supplies				Stacy's CC's00000	05/03/2024	50.97			
	04/22/2024	12204			Amzn Mktp US Jc2hy3jq3, Amzn.Co		04/30/2024		Invoiced	A	1,736.87
	1	1302400201 Bronco Store Supplies				Stacy's CC's00000	05/03/2024	1,736.87			
	04/15/2024	12203			Amzn Mktp US 6h9pxlht3, Amzn.Co		04/30/2024		Invoiced	A	70.78
	1	1302400201 Bronco Store Supplies				Stacy's CC's00000	05/03/2024	70.78			
	03/28/2024	12207			Amzn Mktp US Pa5oc8dd3, Amzn.Co		04/30/2024		Invoiced	A	58.26
	1	PO 1302400188 Kindergarten Mathers Day Flower				Stacy's CC's00000	05/03/2024	58.26			
									5 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>		2,161.18
XXXXXXXXXXXXXXXXXX	04/24/2024	12232	ANDERJER000	Anderson Jeremy R	Oreilly 3901, International, MN	O'REILLY000	04/30/2024		Invoiced	A	6.59
	2	Transportation Supplies			7602400005	Jeremy's c/c00000	05/03/2024	6.59			
	04/23/2024	12231	ANDERJER000	Anderson Jeremy R	Oreilly 3901, International, MN	O'REILLY000	04/30/2024		Invoiced	A	22.94
	2	Transportation Supplies			7602400005	Jeremy's c/c00001	05/03/2024	22.94			
									2 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>		29.53
XXXXXXXXXXXXXXXXXX	04/18/2024	12184	GROVEKEV000	Grover Kevin K	Sq Timber Pins Inc, Internation	TIMBERPI000	04/30/2024		Invoiced	A	245.62
	1					Kevin's c/c00000	05/03/2024	245.62			
	04/18/2024	12185	GROVEKEV000	Grover Kevin K	Dominos 7380, Intl Falls, MN, 5	DOMINO'S000	04/30/2024		Invoiced	A	115.92
	1					Kevin's c/c00001	05/03/2024	115.92			
									2 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>		361.54
XXXXXXXXXXXXXXXXXX	04/17/2024	12239	SLATIBET000	Slatinski BethAnne K	Battalion Distributing, Intl Fa	BATTALIO000	04/30/2024		Invoiced	A	23.75
	2	Youth After school classes			5002400044	BethAnne's CC's00000	05/03/2024	23.75			
	04/15/2024	12238	SLATIBET000	Slatinski BethAnne K	Sammys Pizza Grand Rap, Grand R		04/30/2024		Invoiced	A	425.03
	2	PALS event			5002400046	BethAnne's CC's00001	05/03/2024	425.03			
	04/12/2024	12237	SLATIBET000	Slatinski BethAnne K	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	3.88
	2	PALS			5002400027	BethAnne's CC's00002	05/03/2024	3.88			
	04/11/2024	12235	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	04/30/2024		Invoiced	A	32.50
	2	PALS Activities (Adults with Disabilities prog			5002400036	BethAnne's CC's00003	05/03/2024	32.50			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount	
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	04/11/2024	12236	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	04/30/2024		Invoiced	A	7.50	
	2	Youth After school classes			5002400047	BethAnne's CC's00004	05/03/2024	7.50				
	04/10/2024	12234	SLATIBET000	Slatinski BethAnne K	Battalion Distributing, Intl Fa	BATTALIO000	04/30/2024		Invoiced	A	57.50	
	2	Youth After school classes			5002400044	BethAnne's CC's00005	05/03/2024	57.50				
	04/08/2024	12233	SLATIBET000	Slatinski BethAnne K	Reif Arts Council, Grand Rapids	REIF ART000	04/30/2024		Invoiced	A	22.00	
	2	Last minute ticket to play for PALS			5002400050	BethAnne's CC's00006	05/03/2024	22.00				
					7 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>							572.16
XXXXXXXXXXXXXXXXXX	04/26/2024	12258	OLSONKAR000	Olson-Line Karla A	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	88.96	
	2	CTE Supplies			2502400019	Karla's CC's00000	05/03/2024	88.96				
	04/25/2024	12257	OLSONKAR000	Olson-Line Karla A	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	68.81	
	2	CTE Supplies			2502400019	Karla's CC's00001	05/03/2024	68.81				
	04/24/2024	12256	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US 0m9b41i83, Amzn.Co		04/30/2024		Invoiced	A	132.28	
	2	Kids Brown Paper Bags - Lunch Notes for Kids v			7702400046	Karla's CC's00002	05/03/2024	78.40				
	3	TOXOY 58PCS Tie Dye Gift Bags, Tie Dye Party F			7702400046	Karla's CC's00002	05/03/2024	53.88				
	04/23/2024	12255	OLSONKAR000	Olson-Line Karla A	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	84.87	
	2	CTE Supplies			2502400019	Karla's CC's00003	05/03/2024	84.87				
	04/19/2024	12254	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US 5x0f06i83, Amzn.Co		04/30/2024		Invoiced	A	104.90	
	2	Commercial Can Opener, UHIYEE Hand Crank Can O			7702400043	Karla's CC's00004	05/03/2024	24.95				
	3	Aazai Commercial Can Opener Heavy Duty, Manual			7702400043	Karla's CC's00004	05/03/2024	79.95				
	04/18/2024	12253	OLSONKAR000	Olson-Line Karla A	Amazon Mar 7702400044, Seattle,		04/30/2024		Invoiced	A	59.58	
	2	Care Touch Alcohol Wipes Individually Wrapped			7702400044	Karla's CC's00005	05/03/2024	35.60				
	3	Egles 12 Packs Kitchen Dishcloths 12x12 Inches			7702400044	Karla's CC's00005	05/03/2024	23.98				
	04/16/2024	12252	OLSONKAR000	Olson-Line Karla A	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	93.44	
	2	CTE Supplies			2502400019	Karla's CC's00006	05/03/2024	93.44				
	04/15/2024	12250	OLSONKAR000	Olson-Line Karla A	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	28.28	
	2	CTE Supplies			2502400019	Karla's CC's00007	05/03/2024	28.28				
	04/15/2024	12251	OLSONKAR000	Olson-Line Karla A	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	107.71	
	2	CTE Supplies			2502400019	Karla's CC's00008	05/03/2024	107.71				
	04/12/2024	12248	OLSONKAR000	Olson-Line Karla A	Paypal Tilson Bay, 4029357733,	TILSON B000	04/30/2024		Invoiced	A	840.00	
	2	60 @ 14.00			2502400022	Karla's CC's00009	05/03/2024	840.00				
	04/12/2024	12249	OLSONKAR000	Olson-Line Karla A	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	48.78	
	2	CTE Supplies			2502400019	Karla's CC's00010	05/03/2024	48.78				
	04/11/2024	12245	OLSONKAR000	Olson-Line Karla A	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	31.90	
	2	Treats for 4/11 - Finding the hidden Olympic r			2502400025	Karla's CC's00011	05/03/2024	31.90				
	04/11/2024	12246	OLSONKAR000	Olson-Line Karla A	Studio 53, International, MN, 5	STUDIO 5000	04/30/2024		Invoiced	A	77.63	
	2	Pillow Case kits for 8th graders			2502400026	Karla's CC's00012	05/03/2024	77.63				

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXXXXXXXX	continued...										
	04/11/2024	12247	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US Vq6qu22i3, Amzn.Co		04/30/2024		Invoiced	A	44.99
	2	EraSpooky Deluxe Men's Uncle Sam Costume July			2502400023	Karla's CC's00013	05/03/2024	44.99			
	04/10/2024	12244	OLSONKAR000	Olson-Line Karla A	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	57.68
	2	Student Council treats for pep fest			2502400024	Karla's CC's00014	05/03/2024	57.68			
	04/05/2024	12243	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US P05xn5853, Amzn.Co		04/30/2024		Invoiced	A	88.91
	2	Infrared Thermometer Temperature Gun -58Â°F ~9			7702400041	Karla's CC's00015	05/03/2024	51.98			
	3	Lysol Disinfectant Wipes Bundle, Multi-Surface			7702400041	Karla's CC's00015	05/03/2024	29.94			
	4	Shipping - Cost of shipping, not including shi			7702400041	Karla's CC's00015	05/03/2024	6.99			
	04/04/2024	12240	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US lalti5re3, Amzn.Co		04/30/2024		Invoiced	A	213.12
	2	Lady Liberty Costume Medium			2502400023	Karla's CC's00016	05/03/2024	43.32			
	3	Nicky Bigs Novelty USA American Flag Hat-Ame			2502400023	Karla's CC's00016	05/03/2024	43.80			
	4	Leg Avenue womens Adult Sized Costumes, Multi,			2502400023	Karla's CC's00016	05/03/2024	48.04			
	5	Frienda American Flag Costume Cape, Retro 80's			2502400023	Karla's CC's00016	05/03/2024	13.99			
	6	4 Set American Flag Sports Headband & Wristban			2502400023	Karla's CC's00016	05/03/2024	27.98			
	7	Dremagia American Flag Blazer for Men Suit Jac			2502400023	Karla's CC's00016	05/03/2024	35.99			
	04/04/2024	12241	OLSONKAR000	Olson-Line Karla A	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	69.79
	2	CTE Supplies			2502400019	Karla's CC's00017	05/03/2024	69.79			
	04/04/2024	12242	OLSONKAR000	Olson-Line Karla A	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	56.54
	2	CTE Supplies			2502400019	Karla's CC's00018	05/03/2024	56.54			
	04/01/2024	12261	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US Uo6ts9tp3, Amzn.Co		04/30/2024		Invoiced	A	41.10
	2	Liliful 4 Pcs Team Building Games Group Learni			2502400021	Karla's CC's00019	05/03/2024	29.79			
	3	Juvalle White Stadium Cups, Reusable Plastic Pa			2502400021	Karla's CC's00019	05/03/2024	10.99			
	4	Shipping - Cost of shipping, not including shi			2502400021	Karla's CC's00019	05/03/2024	0.32			
	03/29/2024	12259	OLSONKAR000	Olson-Line Karla A	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	14.36
	2	CTE Supplies			2502400019	Karla's CC's00020	05/03/2024	14.36			
	03/29/2024	12260	OLSONKAR000	Olson-Line Karla A	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	37.72
	2	CTE Supplies			2502400019	Karla's CC's00021	05/03/2024	37.72			
	22 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>										2,391.35
XXXXXXXXXXXXXXXXXX	04/26/2024	12162	HEISSVIC000	Heiss Victoria L	Bts Innovativeoffices1, Burnsvi	INNOVATI000	04/30/2024		Invoiced	A	253.07
	2	TAPE,INVISIBLE,12/PK,CR			3002400085	Vickil's CC's00000	05/03/2024	100.86			
	3	TAPE,MASKNG,1"X60YD,3/PK			3002400085	Vickil's CC's00000	05/03/2024	24.25			
	4	CARD,INDEX,RULED,3X5,WE			3002400085	Vickil's CC's00000	05/03/2024	12.60			
	5	REST,WRST,CRYSTL,MSPD,PP			3002400085	Vickil's CC's00000	05/03/2024	19.82			
	6	MOUSE,PAD,WRIST REST,CHEV			3002400085	Vickil's CC's00000	05/03/2024	19.82			
	7	PEN,G2, 1.0MM BOLD,RD			3002400085	Vickil's CC's00000	05/03/2024	16.72			
	8	PEN,G2, 1.0MM BOLD,RD			3002400085	Vickil's CC's00000	05/03/2024	16.72			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount	
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount				
XXXXXXXXXXXXXXXXXX	continued...											
	9	TISSUE,KLNX,12BX,125 SHTS			3002400085	Vickil's CC's00000	05/03/2024	42.28				
	04/26/2024	12163	HEISSVIC000	Heiss Victoria L	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	54.34	
	2	BLANKET PO FOR SCIENCE DEPT.			2602400004	Vickil's CC's00001	05/03/2024	54.34				
	04/23/2024	12161	HEISSVIC000	Heiss Victoria L	Amzn Mktp US Gm3hk2013, Amzn.Co		04/30/2024		Invoiced	A	235.00	
	2	Muhl Tech Pro Ball Cart			2922400094	Vickil's CC's00002	05/03/2024	235.00				
	04/22/2024	12160	HEISSVIC000	Heiss Victoria L	Amzn Mktp US Wo22x44a3, Amzn.Co		04/30/2024		Invoiced	A	36.99	
	2	WOEBYAS 26A Toner Cartridge Black High Yield C			3002400086	Vickil's CC's00003	05/03/2024	36.99				
					4 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>							579.40
XXXXXXXXXXXXXXXXXX	04/22/2024	12169	LINDVJOD000	Lindvall JoDee N	Hk Grand Casino Hotel, Hinckley		04/30/2024		Invoiced	A	217.56	
	2	Hotel Rooms of MIEA Conference and Quiz Bowl			3002400079	FHS travel's CC00000	05/03/2024	217.56				
	04/22/2024	12170	LINDVJOD000	Lindvall JoDee N	Hk Grand Casino Hotel, Hinckley		04/30/2024		Invoiced	A	217.56	
	2	Hotel Rooms of MIEA Conference and Quiz Bowl			3002400079	FHS travel's CC00001	05/03/2024	217.56				
	04/22/2024	12171	LINDVJOD000	Lindvall JoDee N	Hk Grand Casino Hotel, Hinckley		04/30/2024		Invoiced	A	217.56	
	2	Quiz Bowl Hotel Rooms MIEA Conference @ \$99.00			3002400076	FHS travel's CC00002	05/03/2024	217.56				
	04/22/2024	12175	LINDVJOD000	Lindvall JoDee N	Grand Casino Stories D, Hinckle		04/30/2024		Invoiced	A	92.31	
	1	Food for Tom Vollom Quiz Bowl				FHS travel's CC00003	05/03/2024	92.31				
	04/22/2024	12176	LINDVJOD000	Lindvall JoDee N	Tobies Restaurant, Hinckley, MN		04/30/2024		Invoiced	A	30.02	
	1	Food for Quiz Bowl				FHS travel's CC00003	05/03/2024	30.02				
	04/19/2024	12172	LINDVJOD000	Lindvall JoDee N	Hinckley Grand Provisi, Hinckle		04/30/2024		Invoiced	A	18.17	
	1	Meals for Tom Vollom Quiz Bowl				FHS travel's CC00003	05/03/2024	18.17				
	04/19/2024	12173	LINDVJOD000	Lindvall JoDee N	Hinckley Grand Provisi, Hinckle		04/30/2024		Invoiced	A	162.28	
	1	Food for Tom Vollom Quiz Bowl				FHS travel's CC00003	05/03/2024	162.28				
	04/19/2024	12174	LINDVJOD000	Lindvall JoDee N	Grand Casino Stories D, Hinckle		04/30/2024		Invoiced	A	110.00	
	1	Brandon Barras Breakfast for Quiz Bowl at Stor				FHS travel's CC00003	05/03/2024	110.00				
	04/18/2024	12165	LINDVJOD000	Lindvall JoDee N	Hinckley Grand Provisi, Hinckle		04/30/2024		Invoiced	A	29.93	
	1	Lunch for Quiz Bowl on 04/16/2024				FHS travel's CC00003	05/03/2024	29.93				
	04/18/2024	12166	LINDVJOD000	Lindvall JoDee N	Hk Grand Casino Hotel, Hinckley		04/30/2024		Invoiced	A	217.56	
	2	Hotel Rooms of MIEA Conference and Quiz Bowl			3002400079	FHS travel's CC00004	05/03/2024	217.56				
	04/18/2024	12167	LINDVJOD000	Lindvall JoDee N	Hk Grand Casino Hotel, Hinckley		04/30/2024		Invoiced	A	217.56	
	2	Hotel Rooms of MIEA Conference and Quiz Bowl			3002400079	FHS travel's CC00005	05/03/2024	217.56				
	04/18/2024	12168	LINDVJOD000	Lindvall JoDee N	Hinckley Grand Provisi, Hinckle		04/30/2024		Invoiced	A	63.44	
	1	Lunch for Quiz Bowl on 04/16/2024				FHS travel's CC00003	05/03/2024	63.44				
	04/17/2024	12164	LINDVJOD000	Lindvall JoDee N	216 Hardees Hinckley, Hinckley,		04/30/2024		Invoiced	A	41.50	
	1	Meals for Tom Vollom Quiz Bowl				FHS travel's CC00003	05/03/2024	41.50				
	04/01/2024	12178	LINDVJOD000	Lindvall JoDee N	Cenex-Northern Star Co, Deer Ri		04/30/2024		Invoiced	A	11.90	
	1	Gas from Northern Star Coop in Deer River for				FHS travel's CC00003	05/03/2024	11.90				

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	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXXXXXXXX	continued...										
	03/28/2024	12177	LINDVJOD000	Lindvall JoDee N	Best Western St Cloud, Saint Cl	BEST WES000	04/30/2024		Invoiced	A	245.52
	1	Hotel room for Timm Ringhofer Ad Conference 03				FHS travel's CC000006	05/03/2024	245.52			
								15 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>			1,892.87
XXXXXXXXXXXXXXXXXX	04/02/2024	12179	HEISSVIC000	Heiss Victoria L	Burger And Lobster - F, New Yor		04/30/2024		Invoiced	A	-341.73
	1	FRAUDULENT CREDIT CARD CHARGE				High School c/c000000	05/03/2024	-341.73			
	04/02/2024	12180	HEISSVIC000	Heiss Victoria L	Www.Thumbtack.Com, Hackensack,		04/30/2024		Invoiced	A	-860.11
	1	FRAUDULENT CREDIT CARD CHARGE				High School c/c000000	05/03/2024	-860.11			
	04/02/2024	12181	HEISSVIC000	Heiss Victoria L	Py Xsports Manufactur, Dallas,		04/30/2024		Invoiced	A	-1,223.78
	1	FRAUDULENT CHARGE ON CREDIT CARD				High School c/c000000	05/03/2024	-1,223.78			
	04/02/2024	12182	HEISSVIC000	Heiss Victoria L	Tst Bel Aire Diner, Astoria, NY		04/30/2024		Invoiced	A	-39.18
	1	FRAUDULENT CREDIT CARD CHARGE				High School c/c000000	05/03/2024	-39.18			
	04/02/2024	12183	HEISSVIC000	Heiss Victoria L	Tst Bel Aire Diner, Astoria, NY		04/30/2024		Invoiced	A	-53.95
	1	FRAUDULENT CREDIT CARD CHARGE				High School c/c000000	05/03/2024	-53.95			
								5 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>			-2,518.75
XXXXXXXXXXXXXXXXXX	04/22/2024	12208	HOLT THO000	Holt Thomas T	Holiday Stations 0364, Shakopee	HOLIDAY 003	04/30/2024		Invoiced	A	89.39
	1	Fuel for Timm Ringhofer to go out of town with				Fuel 2 c/c000000	05/03/2024	89.39			
XXXXXXXXXXXXXXXXXX	04/26/2024	12221	HOLT THO000	Holt Thomas T	Shell Oil12794875018, Internati	KOERTER'000	04/30/2024		Invoiced	A	49.45
	2	Blanket fuel for mowers				8102400008 FHS Cust c/c000000	05/03/2024	49.45			
	04/26/2024	12222	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	36.96
	2	FHS Blanket p.o. for Menards				8102400011 FHS Cust c/c000001	05/03/2024	36.96			
	04/19/2024	12220	HOLT THO000	Holt Thomas T	Falls Lumber, International, MN	FALLS LU000	04/30/2024		Invoiced	A	175.92
	2	Field chalk				8102400286 FHS Cust c/c000002	05/03/2024	175.92			
	04/17/2024	12219	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	30.98
	2	FHS Blanket p.o. for Menards				8102400011 FHS Cust c/c000003	05/03/2024	30.98			
	04/08/2024	12217	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	24.99
	2	FHS Blanket p.o. for Menards				8102400011 FHS Cust c/c000004	05/03/2024	24.99			
	04/08/2024	12218	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	110.01
	2	FHS Blanket p.o. for Menards				8102400011 FHS Cust c/c000005	05/03/2024	110.01			
	04/05/2024	12216	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	60.80
	2	FHS Blanket p.o. for Menards				8102400011 FHS Cust c/c000006	05/03/2024	60.80			
								7 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>			489.11
XXXXXXXXXXXXXXXXXX	04/23/2024	12266	HOPKIMIC000	Hopkins Michelle L	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	9.96
	2	Last Minute Groceries				7702400006 FES caf c/c000000	05/03/2024	9.96			

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	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXXXXXXXX	continued...										
	04/17/2024	12265	HOPKIMIC000	Hopkins Michelle L	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	25.44
	2	Last Minute Groceries			7702400006	FES caf c/c00001	05/03/2024	25.44			
					2 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>						35.40
XXXXXXXXXXXXXXXXXX	04/23/2024	12269	HOPKIMIC000	Hopkins Michelle L	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	144.35
	2	Last Minute Groceries			7702400006	FHS caf c/c00000	05/03/2024	144.35			
	04/09/2024	12268	HOPKIMIC000	Hopkins Michelle L	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	18.36
	2	Last Minute Groceries			7702400006	FHS caf c/c00001	05/03/2024	18.36			
	04/03/2024	12267	HOPKIMIC000	Hopkins Michelle L	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	75.38
	2	Last Minute Groceries			7702400006	FHS caf c/c00002	05/03/2024	75.38			
					3 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>						238.09
XXXXXXXXXXXXXXXXXX	04/22/2024	12223	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	14.24
	2	Blanket P.O. for FES supplies			8102400009	FES Cust c/c00000	05/03/2024	14.24			
XXXXXXXXXXXXXXXXXX	04/22/2024	12263	OLSONDAV000	Olson David W	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	188.00
	2	Classroom Supplies			2552400002	Dave's c/c00000	05/03/2024	188.00			
	04/17/2024	12262	OLSONDAV000	Olson David W	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	95.81
	2	Classroom Supplies			2552400002	Dave's c/c00001	05/03/2024	95.81			
	03/28/2024	12264	OLSONDAV000	Olson David W	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	90.47
	2	Classroom Supplies			2552400002	Dave's c/c00002	05/03/2024	90.47			
					3 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>						374.28
XXXXXXXXXXXXXXXXXX	04/17/2024	12212	HOLT THO000	Holt Thomas T	Grainger, Lake Forest, IL, 6004	GRAINGER000	04/30/2024		Invoiced	A	382.36
	2	12 volt Fuel transfer pump to fuel Equipment.			8102400282	Tom's c/c00000	05/03/2024	382.36			
	04/17/2024	12213	HOLT THO000	Holt Thomas T	Decker Equip School Fi, Vassar,	DECKER I000	04/30/2024		Invoiced	A	524.98
	2	Student pick-up/drop-off with arrow post and s			8102400281	Tom's c/c00001	05/03/2024	299.00			
	3	Drivers instructions for student drop off			8102400281	Tom's c/c00001	05/03/2024	52.95			
	4	Student drop-off/pick-up sign			8102400281	Tom's c/c00001	05/03/2024	68.35			
	5	Sign post brackets			8102400281	Tom's c/c00001	05/03/2024	31.70			
	6	Shipping			8102400281	Tom's c/c00001	05/03/2024	72.98			
	04/17/2024	12214	HOLT THO000	Holt Thomas T	State Supply Company I, 612-230	STATE SU000	04/30/2024		Invoiced	A	282.92
	2	Man hole cover gaskets			8102400283	Tom's c/c00002	05/03/2024	99.52			
	3	View hole covers			8102400283	Tom's c/c00002	05/03/2024	123.48			
	4	Blow down Gaskets			8102400283	Tom's c/c00002	05/03/2024	9.76			
	5	Ring flange gasket			8102400283	Tom's c/c00002	05/03/2024	17.17			
	6	Magnetrol flange gasket			8102400283	Tom's c/c00002	05/03/2024	9.62			

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	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXXXXXXX continued...											
	7	Shipping			8102400283	Tom's c/c00002	05/03/2024	23.37			
	04/10/2024	12209	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 800-9501975,	DALCO 000	04/30/2024		Invoiced	A	2,088.94
	2	GP 26495 PACIFIC BLUE ULTRA6X1150 BROWN PAPER			8102400274	Tom's c/c00003	05/03/2024	757.40			
	3	VB VBLH3858125B CAN LINER 100CA38X58 1.25M BLA			8102400274	Tom's c/c00003	05/03/2024	549.15			
	4	VB VBLH243010B CAN LINER 250CA24X30 1M BLACK L			8102400274	Tom's c/c00003	05/03/2024	245.10			
	5	GP 19378 COMPACT TISSUE 18X15002PLY CORELESS T			8102400274	Tom's c/c00003	05/03/2024	45.49			
	6	GP 12798 PACIFIC 9" 8X10002PLY TOILET TISSUE			8102400274	Tom's c/c00003	05/03/2024	491.80			
	04/08/2024	12211	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 800-9501975,	DALCO 000	04/30/2024		Invoiced	A	260.90
	2	KAI VH40 40' VACUUM HOSE			8102400256	Tom's c/c00004	05/03/2024	260.90			
	04/04/2024	12210	HOLT	THO000 Holt Thomas T	Cvent, Inc Train The, Tysons Co		04/30/2024		Invoiced	A	1,202.30
	2	Train the trainer School Bus Training for Jere			8102400275	Tom's c/c00005	05/03/2024	1,060.00			
	3	MAPT membership yearly fee for Jeremy Anderson			8102400275	Tom's c/c00005	05/03/2024	100.00			
	4	Service Fee for each members transaction			8102400275	Tom's c/c00005	05/03/2024	42.30			
	03/29/2024	12215	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 800-9501975,	DALCO 000	04/30/2024		Invoiced	A	248.17
	2	JP 95773791 BREAKDOWN 2X2.5LJ FILL FRESH ODOR			8102400254	Tom's c/c00006	05/03/2024	151.78			
	3	JP 94355110 BREAKDOWN 4X1GACHERRY ALMOND ODOR			8102400254	Tom's c/c00006	05/03/2024	96.39			
											7 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>> 4,990.57
XXXXXXXXXXXXXXXXX 04/26/2024 12296 SINNISAM001 Sinninghe Samantha N Amzn Mktp US Zq9da9w93, Amzn.Co 04/30/2024 Invoiced A 299.95											
	2	In The Swim 40-Pack, 2-Inch Diameter Standard			1302400218	Sam's CC's00000	05/03/2024	299.95			
	04/22/2024	12295	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US Zz9dm9eb3, Amzn.Co		04/30/2024		Invoiced	A	40.68
	2	PRO SPIN Ping Pong Balls - White 3-Star 40+ Ta			1302400217	Sam's CC's00001	05/03/2024	15.99			
	3	Juvala 200 Pack 5x7 Corrugated Cardboard Sheet			1302400217	Sam's CC's00001	05/03/2024	24.69			
	04/19/2024	12294	SINNISAM001	Sinninghe Samantha N	Bts Innovativeoffices1, Burnsvi	INNOVATI000	04/30/2024		Invoiced	A	449.13
	2	PAPER,PARCH,24#,500SH,GD			1302400211	Sam's CC's00002	05/03/2024	42.67			
	3	PENCIL,#2,BLACKSTONIAN			1302400211	Sam's CC's00002	05/03/2024	9.80			
	4	ENVELOPE,#10 PEELSEAL,WHT			1302400211	Sam's CC's00002	05/03/2024	14.82			
	5	MARKER,EXPO,LO FINE,36,BK			1302400211	Sam's CC's00002	05/03/2024	34.99			
	6	MARKER,EXPO 2,CHISEL,BK			1302400211	Sam's CC's00002	05/03/2024	25.44			
	7	MARKER,EXPO 2,CHISEL,GN			1302400211	Sam's CC's00002	05/03/2024	12.72			
	8	SHARPENER,ELEC PENCIL,BK			1302400211	Sam's CC's00002	05/03/2024	35.48			
	9	HIGHLIGHTER,MJR ACCENT,FLG			1302400211	Sam's CC's00002	05/03/2024	7.65			
	10	HIGHLIGHTER,MJR ACCENT,PK			1302400211	Sam's CC's00002	05/03/2024	7.65			
	11	HIGHLIGHTER,MJR ACCENT,FYW			1302400211	Sam's CC's00002	05/03/2024	7.65			
	12	BATTERY,IDTAAA,24EA=1BX			1302400211	Sam's CC's00002	05/03/2024	7.51			
	13	TAPE,MLNG,2"X800",6/PK,CR			1302400211	Sam's CC's00002	05/03/2024	49.05			
	14	NOTE,POST-IT,3X3,12/PK,YW			1302400211	Sam's CC's00002	05/03/2024	15.84			

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	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
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	15	TAPE,CORRECTION,10/BX,WH			1302400211	Sam's CC's00002	05/03/2024	16.92			
	16	ENVELOPE,CLSP,10X13,BN32#			1302400211	Sam's CC's00002	05/03/2024	26.63			
	17	ENVELOPE,CLSP,9X12,28#,BN			1302400211	Sam's CC's00002	05/03/2024	11.35			
	18	ENVELOPE,CLSP,6X9,28#,BN			1302400211	Sam's CC's00002	05/03/2024	14.14			
	19	CLIP,STIKKICLPS,20/PK,WHT			1302400211	Sam's CC's00002	05/03/2024	15.60			
	20	ADHESIVE,FUN TAK,BE			1302400211	Sam's CC's00002	05/03/2024	2.70			
	21	TISSUE,FACIAL,KLN,36BX			1302400212	Sam's CC's00003	05/03/2024	90.52			
04/16/2024	12290	SINNISAM001	Sinninghe	Samantha N	Amzn Mktp US 8419g9bf3,	Amzn.Co		04/30/2024	Invoiced	A	109.14
	2	OIG Brands Army Men Toy Soldiers for Kids I Eg			1302400208	Sam's CC's00004	05/03/2024	8.95			
	3	RUBFAC 120 Balloons Assorted Color 12 Inches R			1302400208	Sam's CC's00004	05/03/2024	7.99			
	4	JOYIN 100 Pcs Glow Sticks Bulk 8" Glowsticks,			1302400208	Sam's CC's00004	05/03/2024	8.99			
	5	Disposable Paper Coasters Bulk, Cardboard Coas			1302400208	Sam's CC's00004	05/03/2024	21.99			
	6	Mr. Pen- Balloons, 12 Inch, 54 Pack, White, Pa			1302400208	Sam's CC's00004	05/03/2024	5.85			
	7	Balloon Arch Kit-10ft Wide & 9ft Tall Balloon			1302400208	Sam's CC's00004	05/03/2024	22.90			
	8	KBZVNAF Black Balloons Latex Party Balloons -			1302400208	Sam's CC's00004	05/03/2024	8.99			
	9	SWRT 8 Hours Glow in The Dark Tape 33FT x 0.5			1302400208	Sam's CC's00004	05/03/2024	6.49			
	10	Gaffers Tape 1 inch & 0.6 inch Glow in The Dar			1302400208	Sam's CC's00004	05/03/2024	16.99			
04/16/2024	12291	SINNISAM001	Sinninghe	Samantha N	Amzn Mktp US 0m6m939z3,	Amzn.Co		04/30/2024	Invoiced	A	36.95
	2	Duro Heavyduty Shorty Lion Flat Bottom Paper H			1302400207	Sam's CC's00005	05/03/2024	36.95			
04/16/2024	12292	SINNISAM001	Sinninghe	Samantha N	Amazon.Com 1e6ly6uo3,	Seattle,		04/30/2024	Invoiced	A	234.10
	2	Amazon Basics Disinfecting Wipes, Lemon & Fres			1302400213	Sam's CC's00006	05/03/2024	205.05			
	3	Elmer's All Purpose School Glue Sticks, Washab			1302400213	Sam's CC's00006	05/03/2024	14.69			
	4	Elmer's Liquid School Glue, Washable, 4 Ounces			1302400213	Sam's CC's00006	05/03/2024	14.36			
04/16/2024	12293	SINNISAM001	Sinninghe	Samantha N	Amzn Mktp US R92a551n3,	Amzn.Co		04/30/2024	Invoiced	A	106.78
	2	700PCS Multicolor Rubber Bands,Assorted Color			1302400207	Sam's CC's00007	05/03/2024	6.95			
	3	300 Pcs Medium Binder Clips Paper Clips Office			1302400207	Sam's CC's00007	05/03/2024	33.99			
	4	1InTheOffice Rubber Band Size 18, Beige Rubber			1302400207	Sam's CC's00007	05/03/2024	9.89			
	5	meizhouer Colored Ping Pong Balls: 50 or 100 P			1302400207	Sam's CC's00007	05/03/2024	16.99			
	6	TRTRin [3000 Count 100% Natural Bamboo Toothpi			1302400207	Sam's CC's00007	05/03/2024	7.99			
	7	[200 Count] Clear Plastic Spoons Heavy Duty, P			1302400207	Sam's CC's00007	05/03/2024	9.99			
	8	Ziplock Sandwich Bags, 200 Count (4 Packs of 5			1302400207	Sam's CC's00007	05/03/2024	8.99			
	9	Maverick Playing Cards, Standard Index, Red an			1302400207	Sam's CC's00007	05/03/2024	11.99			
04/15/2024	12283	SINNISAM001	Sinninghe	Samantha N	Amzn Mktp US Nyle12rb3,	Amzn.Co		04/30/2024	Invoiced	A	29.96
	2	Business Source 53366 Paper Clips, Jumbo, Nons			1302400206	Sam's CC's00008	05/03/2024	29.96			
04/15/2024	12284	SINNISAM001	Sinninghe	Samantha N	Amzn Mktp US Ok62v7ep3,	Amzn.Co		04/30/2024	Invoiced	A	48.57
	2	Anker Portable Charger, Power Bank, 10,000 mAh			9182400019	Sam's CC's00009	05/03/2024	48.57			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
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	04/15/2024	12285	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US Vd06y5f03, Amzn.Co		04/30/2024		Invoiced	A	14.14
		2		Saran Premium Plastic Wrap - 100 ft - 3 pk	1302400203	Sam's CC's00010	05/03/2024	14.14			
	04/15/2024	12286	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US Pb7gp6i03, Amzn.Co		04/30/2024		Invoiced	A	41.88
		2		Rust-Oleum 340647 Specialty Metallic Spray, 11	1302400203	Sam's CC's00011	05/03/2024	41.88			
	04/15/2024	12287	SINNISAM001	Sinninghe Samantha N	Pier B Resort, Duluth, MN, 5580		04/30/2024		Invoiced	A	534.96
		2		PDT Approved Room for Lisa Auran. No PO.		Sam's CC's00012	05/03/2024	534.96			
	04/15/2024	12288	SINNISAM001	Sinninghe Samantha N	Amazon.Com Jk67z82z3, Seattle,		04/30/2024		Invoiced	A	64.99
		2		Crayola Broad Line Markers Classpack (256 Ct),	1302400205	Sam's CC's00013	05/03/2024	64.99			
	04/15/2024	12289	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US K739d75n3, Amzn.Co		04/30/2024		Invoiced	A	65.76
		2		Jet-Puffed Mini Marshmallows (10 oz Marshmallo	1302400206	Sam's CC's00014	05/03/2024	29.80			
		3		Whaline 6 Colors Neon Gaffer Cloth Tape, Fluor	1302400206	Sam's CC's00014	05/03/2024	35.96			
	04/08/2024	12278	SINNISAM001	Sinninghe Samantha N	Dominos 7380, Intl Falls, MN, 5	DOMINO'S000	04/30/2024		Invoiced	A	32.47
		1		Pizza for Prom Committee during setup. No PO		Sam's CC's00015	05/03/2024	32.47			
	04/08/2024	12279	SINNISAM001	Sinninghe Samantha N	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	14.64
		2		Last Minute Prom Decorations/Setup	9182400023	Sam's CC's00016	05/03/2024	14.64			
	04/08/2024	12280	SINNISAM001	Sinninghe Samantha N	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	04/30/2024		Invoiced	A	13.75
		2		Last Minute Prom Decorations/Setup	9182400015	Sam's CC's00017	05/03/2024	13.75			
	04/08/2024	12281	SINNISAM001	Sinninghe Samantha N	Super One Foods 579, Internatio	SUPER ON000	04/30/2024		Invoiced	A	678.77
		2		30 lbs of fruit	9182400022	Sam's CC's00019	05/03/2024	208.80			
		3		Meat and cheese trays	9182400022	Sam's CC's00019	05/03/2024	359.96			
		4		tray of brownies	9182400022	Sam's CC's00019	05/03/2024	50.42			
		5		tray of cookies	9182400022	Sam's CC's00019	05/03/2024	27.52			
		6		Plates	9182400022	Sam's CC's00019	05/03/2024	4.94			
		7		Napkins	9182400022	Sam's CC's00019	05/03/2024	2.69			
		8		Forks	9182400022	Sam's CC's00019	05/03/2024	5.97			
		9		Ritz crackers	9182400022	Sam's CC's00019	05/03/2024	10.47			
		10		Clubhouse crackers	9182400022	Sam's CC's00019	05/03/2024	9.98			
		11		Elect. Store Coupon		Sam's CC's00018	05/03/2024	-1.98			
	04/08/2024	12282	SINNISAM001	Sinninghe Samantha N	Touchtunes.Helpshift.C, New Yor		04/30/2024		Invoiced	A	25.00
		2		55 credits at Timber Pins Bowl	9182400025	Sam's CC's00020	05/03/2024	25.00			
	04/05/2024	12277	SINNISAM001	Sinninghe Samantha N	Sq Rose Garden Restau, Internat	ROSE GAR000	04/30/2024		Invoiced	A	88.30
		2		Setup food for volunteers helping	9182400024	Sam's CC's00021	05/03/2024	88.30			
	04/04/2024	12275	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US Al5xp7h93, Amzn.Co		04/30/2024		Invoiced	A	142.98
		2		Char-Broil 1-Burner Portable Propane Gas Grill	9182400020	Sam's CC's00022	05/03/2024	79.99			
		3		Dreo Tower Fan for Bedroom, 24ft/s Velocity Qu	9182400020	Sam's CC's00022	05/03/2024	62.99			
	04/04/2024	12276	SINNISAM001	Sinninghe Samantha N	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	04/30/2024		Invoiced	A	15.00
		2		Last Minute Prom Decorations/Setup	9182400015	Sam's CC's00023	05/03/2024	15.00			

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	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
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	04/03/2024	12270	SINNISAM001	Sinninghe Samantha N	Lucky 7 Outdoorsmans P, Intl Fa		04/30/2024		Invoiced	A	200.72
	2	Tackle and Fishing Prizes			9182400017	Sam's CC's00024	05/03/2024	200.72			
	04/03/2024	12271	SINNISAM001	Sinninghe Samantha N	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	112.82
	2	Grand March Decorations			9182400014	Sam's CC's00025	05/03/2024	112.82			
	04/03/2024	12272	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US 0u9zf0ks3, Amzn.Co		04/30/2024		Invoiced	A	210.16
	2	Presto 03430 Pizzazz Plus Rotating Oven, Black			9182400019	Sam's CC's00026	05/03/2024	176.18			
	3	BISSELL Featherweight Stick Lightweight Bagles			9182400019	Sam's CC's00026	05/03/2024	33.98			
	04/03/2024	12273	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US Ec2dc68d3, Amzn.Co		04/30/2024		Invoiced	A	166.64
	2	Leeleberd Led Lights for Bedroom 100 ft (2 Rol			9182400020	Sam's CC's00027	05/03/2024	8.99			
	3	SZHLUX Camping Hammock Double & Single Portabl			9182400020	Sam's CC's00027	05/03/2024	33.98			
	4	Halo Bolt Air 58830 mWh Portable Emergency Pow			9182400020	Sam's CC's00027	05/03/2024	123.67			
	04/03/2024	12274	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US E02vt5oj3, Amzn.Co		04/30/2024		Invoiced	A	138.09
	2	Yonanas 902 Classic Vegan, Dairy-Free Frozen F			9182400019	Sam's CC's00028	05/03/2024	35.70			
	3	Topcee Weighted Blanket (20lbs 60"x80" Queen S			9182400019	Sam's CC's00028	05/03/2024	49.99			
	4	Utopia Towels 8-Piece Premium Towel Set, 2 Bat			9182400019	Sam's CC's00028	05/03/2024	22.41			
	5	Mueller Retro Toaster 2 Slice with 7 Browning			9182400019	Sam's CC's00028	05/03/2024	29.99			
	04/01/2024	12302	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US Ra2wk33ml, Amzn.Co		04/30/2024		Invoiced	A	78.39
	2	3500 Pieces Dot Stickers, 3/4 inch Color Codin			1302400195	Sam's CC's00029	05/03/2024	6.99			
	3	Play Doh Modeling Compound 24-Pack Case of Col			1302400195	Sam's CC's00029	05/03/2024	27.20			
	4	Elmer's All Purpose School Glue Sticks, Washab			1302400195	Sam's CC's00029	05/03/2024	29.38			
	5	Glue Dots, Craft Dots, Double-Sided, 1/2", .5			1302400195	Sam's CC's00029	05/03/2024	14.82			
	04/01/2024	12303	SINNISAM001	Sinninghe Samantha N	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	04/30/2024		Invoiced	A	35.00
	2	Last Minute Prom Decorations/Setup			9182400015	Sam's CC's00030	05/03/2024	35.00			
	04/01/2024	12304	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US Ra8jr53r1, Amzn.Co		04/30/2024		Invoiced	A	319.80
	2	Tarpop 6 Pairs Neon Socks Neon Striped Crew So			9182400018	Sam's CC's00031	05/03/2024	319.80			
	04/01/2024	12305	SINNISAM001	Sinninghe Samantha N	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	41.58
	2	Grand March Decorations			9182400014	Sam's CC's00032	05/03/2024	41.58			
	04/01/2024	12306	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US X485214w3, Amzn.Co		04/30/2024		Invoiced	A	57.02
	2	KastKing Sol Armis Neck Gaiter - UPF 50 Face M			9182400016	Sam's CC's00033	05/03/2024	11.04			
	3	FestiCorp Oversized Blanket Hoodie for Adults			9182400016	Sam's CC's00033	05/03/2024	45.98			
	04/01/2024	12307	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US Rf36m6hl3, Amzn.Co		04/30/2024		Invoiced	A	334.01
	2	SITKA Gear Men Everyday Icon Pullover Hoody -			9182400016	Sam's CC's00034	05/03/2024	80.00			
	3	SITKA Gear Men Everyday Icon Pullover Hoody -			9182400016	Sam's CC's00034	05/03/2024	80.00			
	4	Carhartt Insulated 24 Can Two Compartment Cool			9182400016	Sam's CC's00034	05/03/2024	89.99			
	5	Camping Gear Must Haves, Camping Stove, Campin			9182400016	Sam's CC's00034	05/03/2024	29.99			
	6	Handheld Vacuum Cordless, Upbooz Portable Car			9182400016	Sam's CC's00034	05/03/2024	42.99			
	7	KastKing Sol Armis Neck Gaiter - UPF 50 Fishin			9182400016	Sam's CC's00034	05/03/2024	11.04			

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	03/29/2024	12298	SINNISAM001	Sinninghe Samantha N	Amazon.Com	Ra8s75f11, Amzn.Com/		04/30/2024	Invoiced	A	54.96
	2	Miracle-Gro Potting Mix, 8 qt. (2 Pack)			1302400196	Sam's CC's00035	05/03/2024	47.97			
	3	Shipping - Cost of shipping, not including shi			1302400196	Sam's CC's00035	05/03/2024	6.99			
	03/29/2024	12299	SINNISAM001	Sinninghe Samantha N	Bts Innovativeoffices1, Burnsvi	INNOVATI000		04/30/2024	Invoiced	A	731.47
	2	RUBBERBANDS,SIZE 33,1/4LB			1302400186	Sam's CC's00036	05/03/2024	3.78			
	3	DISPENSER,TAPE,1"CORE,BK			1302400186	Sam's CC's00036	05/03/2024	3.28			
	4	TAPE,MASK,3/4"X60YDS			1302400186	Sam's CC's00036	05/03/2024	10.68			
	5	CLIP,BINDER,LGE,36/BPK			1302400186	Sam's CC's00036	05/03/2024	22.00			
	6	TAPE,MLNG,2"X800",6/PK,CR			1302400186	Sam's CC's00036	05/03/2024	81.75			
	7	NOTE,POST-IT,3X3,12/PK,YW			1302400186	Sam's CC's00036	05/03/2024	47.52			
	8	ENVELOPE,CLSP,9X12,28#,BN			1302400186	Sam's CC's00036	05/03/2024	11.35			
	9	ENVELOPE,CLSP,10X13,BN32#			1302400186	Sam's CC's00036	05/03/2024	26.63			
	10	ENVELOPE,CLSP,6X9,28#,BN			1302400186	Sam's CC's00036	05/03/2024	14.14			
	11	PORTFOLIO,2 PCKT 25,LBE			1302400186	Sam's CC's00036	05/03/2024	23.36			
	12	FILE,FOLDER,LTR,250CT,MLA			1302400186	Sam's CC's00036	05/03/2024	36.18			
	13	BATTERY,IDSTAA,24 EA=1BX			1302400186	Sam's CC's00036	05/03/2024	7.41			
	14	BATTERY,IDTAAA,24EA=1BX			1302400186	Sam's CC's00036	05/03/2024	7.51			
	15	FOLDER,2 PKT W/FST 25,DBE			1302400186	Sam's CC's00036	05/03/2024	21.38			
	16	MARKER,EXPO 2,CHISEL,RD			1302400186	Sam's CC's00036	05/03/2024	12.72			
	17	MARKER,EXPO 2,CHISEL,GN			1302400186	Sam's CC's00036	05/03/2024	25.44			
	18	MARKER,EXPO 2,CHISEL,BE			1302400186	Sam's CC's00036	05/03/2024	25.44			
	19	MARKER,EXPO 2,CHISEL,BK			1302400186	Sam's CC's00036	05/03/2024	25.44			
	20	SHARPENER,ELEC PENCIL,BK			1302400186	Sam's CC's00036	05/03/2024	17.74			
	21	MARKER,EXPO,LO FINE,36,BK			1302400186	Sam's CC's00036	05/03/2024	34.99			
	22	MARKER,SUPER,SHARPIE,BK			1302400186	Sam's CC's00036	05/03/2024	38.20			
	23	HIGHLIGHTER,DESK,FYW			1302400186	Sam's CC's00036	05/03/2024	7.04			
	24	HIGHLIGHTER,DESK,FPK			1302400186	Sam's CC's00036	05/03/2024	3.55			
	25	HIGHLIGHTER,DESK,FLGN			1302400186	Sam's CC's00036	05/03/2024	7.10			
	26	PAPER,500SH24/60#,RD			1302400186	Sam's CC's00036	05/03/2024	11.69			
	27	PAPER,500SH,24LB,LN			1302400186	Sam's CC's00036	05/03/2024	15.59			
	28	PAPER,ASTRO,VULGN,24#,GN			1302400186	Sam's CC's00036	05/03/2024	46.77			
	29	PAPER,RECY 500SH24LB,PE			1302400186	Sam's CC's00036	05/03/2024	46.77			
	30	PAPER,CNST,9X12,50PK,WE			1302400186	Sam's CC's00036	05/03/2024	15.40			
	31	PAPER,CNST,9X12,50PK,BK			1302400186	Sam's CC's00036	05/03/2024	15.80			
	32	PAPER,250SH,90#EXINDEX,WE			1302400186	Sam's CC's00036	05/03/2024	31.02			
	33	PAPER,LTR 250SH 65#,RD			1302400186	Sam's CC's00036	05/03/2024	16.90			
	34	PAPER,LTR 250SH 65#,BE			1302400186	Sam's CC's00036	05/03/2024	16.90			

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	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
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	03/29/2024	12300	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US Sy5sf0gx3, Amzn.Co		04/30/2024		Invoiced	A	78.99
	2	Homall Zero Gravity Chair Adjustable Folding L			9182400016	Sam's CC's00037	05/03/2024	78.99			
	03/29/2024	12301	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US Ra2rx4151, Amzn.Co		04/30/2024		Invoiced	A	74.17
	2	Crayola Broad Line Washable Markers - 200ct (8			1302400195	Sam's CC's00038	05/03/2024	74.17			
	03/28/2024	12297	SINNISAM001	Sinninghe Samantha N	Amzn Mktp US Ra87m95g2, Amzn.Co		04/30/2024		Invoiced	A	26.95
	2	120 X Size P13 Powerone Hearing Aid Batteries			1302400197	Sam's CC's00039	05/03/2024	26.95			
											38 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>> 5,748.67
XXXXXXXXXXXXXXXXXX	04/26/2024	12227	BENNEKEN000	Bennett Kendra A	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	189.99
	2	Steel Shelving			6052400098	Mike's c/c00000	05/03/2024	189.99			
	04/26/2024	12228	BENNEKEN000	Bennett Kendra A	Fs Vectric, Santa Barbara, CA,		04/30/2024		Invoiced	A	433.50
	3	Aspire 12 upgrade			6052400099	Mike's c/c00001	05/03/2024	433.50			
	04/19/2024	12226	BENNEKEN000	Bennett Kendra A	Midco, 800-888-1300, MN, 55435,	MIDCONTI000	04/30/2024		Invoiced	A	37.45
	3	Arena Elevator Acct # 2512973-01			8102400044	Mike's c/c00002	05/03/2024	37.45			
	04/17/2024	12225	BENNEKEN000	Bennett Kendra A	Menards Intl Falls, Intl Falls	MENARDS 000	04/30/2024		Invoiced	A	36.63
	2	50' HDMI Cable			6052400096	Mike's c/c00003	05/03/2024	35.99			
	3	Electrical Blank Plate			6052400096	Mike's c/c00003	05/03/2024	0.64			
	04/02/2024	12224	BENNEKEN000	Bennett Kendra A	Siptrunk Inc, Alpharetta, GA, 3	TECHCHEC000	04/30/2024		Invoiced	A	287.08
	3	Monthly SIP Phone Service.			6052400002	Mike's c/c00004	05/03/2024	287.08			
	03/29/2024	12229	BENNEKEN000	Bennett Kendra A	Midco, 800-888-1300, MN, 55435,	MIDCONTI000	04/30/2024		Invoiced	A	109.09
	3	Internet Service for Bus Garage Acct # 1247557			7602400015	Mike's c/c00005	05/03/2024	109.09			
	03/29/2024	12230	BENNEKEN000	Bennett Kendra A	Midco, 800-888-1300, MN, 55435,	MIDCONTI000	04/30/2024		Invoiced	A	83.14
	2	FHS Fax Line			1102400064	Mike's c/c00006	05/03/2024	83.14			
											7 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>> 1,176.88
XXXXXXXXXXXXXXXXXX	04/22/2024	12189	LINDVJOD000	Lindvall JoDee N	Hampton Inn Eden Prair, Eden Pr		04/30/2024		Invoiced	A	306.90
	1	Hotel Rooms for Speech 04/18-04/-04-19				JoDee's CC's00000	05/03/2024	306.90			
	04/22/2024	12190	LINDVJOD000	Lindvall JoDee N	Hampton Inn Eden Prair, Eden Pr		04/30/2024		Invoiced	A	327.10
	1	Hotel Rooms for Speech 04/18 -04/19				JoDee's CC's00000	05/03/2024	327.10			
	04/22/2024	12191	LINDVJOD000	Lindvall JoDee N	Hampton Inn Eden Prair, Eden Pr		04/30/2024		Invoiced	A	327.10
	1	Hotel Rooms for Speech team 04/18- 04/20				JoDee's CC's00000	05/03/2024	327.10			
	04/16/2024	12188	LINDVJOD000	Lindvall JoDee N	Usps Po 2647200549, Intl Falls,	POSTMAST000	04/30/2024		Invoiced	A	16.33
	2	Postage for Hall of Fame			2922400091	JoDee's CC's00001	05/03/2024	16.33			
											4 transaction(s) for XXXXXXXXXXXXXXXXXXXX. Total Amount ==>> 977.43
											148 transaction(s). Total Amount ==>> 24,557.24

***** End of report *****

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
201128782	BOB WALLS MEMORIAL UNION HALL	4/19/2024	100623	Election	102400013	\$ (50.00)
201128906	ROCHE'S TOWING	4/10/2024	81023	40' lift rental to clean windows and pool walls	8102400120	\$ (473.00)
201129957	Vanderbilt University	5/9/2024	13646	K-PALS Reading - K - Literacy	1302400037	\$ (240.00)
201130088	MN DEPT OF HEALTH	4/15/2024	4112024	CFPM Application	0	\$ 35.00
	MN DEPT OF HEALTH	4/15/2024	4112024	CFPM Application	0	\$ 35.00
201130089	Annie's Frozen Yogurt	4/15/2024	27251	Fro Yo Machine Rental	7702400000	\$ 100.00
201130090	ARROWHEAD LIBRARY SYSTEM	4/15/2024	7980	Library Catalog System	6202400000	\$ 625.00
201130091	AT & T Mobility	4/15/2024	2.87298E+19	IT Phones, Superintendent Phone, Bus WI-FI and Hotspots	1102400052	\$ 76.46
	AT & T Mobility	4/15/2024	2.87298E+19	IT Phones, Superintendent Phone, Bus WI-FI and Hotspots	1102400052	\$ 94.53
	AT & T Mobility	4/15/2024	2.87298E+19	IT Phones, Superintendent Phone, Bus WI-FI and Hotspots	1102400052	\$ 38.23
	AT & T Mobility	4/15/2024	2.87298E+19	IT Phones, Superintendent Phone, Bus WI-FI and Hotspots	1102400052	\$ 114.69
	AT & T Mobility	4/15/2024	2.87298E+19	IT Phones, Superintendent Phone, Bus WI-FI and Hotspots	1102400052	\$ 49.78
201130092	BECKER ARENA PRODUCTS INC	4/15/2024	612236	Zamboni parts and cleaner	8102400276	\$ 309.51
201130093	BEMIDJI WELDERS SUPPLY	4/15/2024	10129843	ALI INDUSTRIAL ART PURCHASE DAVE OLSON	2552400019	\$ 4,630.06
201130094	Bernie Ziemba	4/15/2024	40224	ASH WOOD WOOD SHOP DAVE OLSON	2552400017	\$ 750.00
201130095	Continental Athletic Supply	4/15/2024	114541	Recertified Football Helmet Paint Helmet 1895 Viking Purple Stainless Steel Hardware Parts for units Processed	2922400081	\$ 2,197.53
201130096	Faith United Church of Christ	4/15/2024	50124	ALC classroom lease	1102400011	\$ 984.98
201130097	FRIENDS GARBAGE SERVICE, LLC	4/15/2024	9347236	Garbage Pickups	8102400051	\$ 1,874.34
201130098	HAWKINS INC	4/15/2024	6729072	Pool test supplies	8102400279	\$ 437.82
201130099	HILLYARD HUTCHINSON	4/15/2024	605443833	Accessories for New cleaner at FES	8102400277	\$ 478.83
201130100	JJEM Education & Consulting, LLC	4/15/2024	040123-LA	professional development	0	\$ 1,788.00

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201130101	K&K MEYERS INC	4/15/2024	1107	Replace tempered glass west end	8102400273	\$ 601.89
201130102	KANTOR ELECTRIC INC	4/15/2024	18132	Install 3 switches and 2 receptacles for new basketball hoop hoists	8102400268	\$ 682.94
	KANTOR ELECTRIC INC	4/15/2024	18111	Replace 60 amp disconnect on kitchen dishwasher	8102400261	\$ 470.02
	KANTOR ELECTRIC INC	4/15/2024	18110	New GFCI for water fountain in girls locker room	8102400262	\$ 490.31
	KANTOR ELECTRIC INC	4/15/2024	18129	Bulbs for FES classrooms	8102400269	\$ 478.80
201130103	KGHS-AM	4/15/2024	1430021153	School Matters	102400003	\$ 225.00
201130104	LAMAR COMPANIES	4/15/2024	115763914	Billboard for program outreach on Hwy. 53 for KAPE, Roll over money.	7902400029	\$ 525.00
201130105	MIDCONTINENT COMMUNICATIONS	4/15/2024	2.75104E+13	FES Fax	1102400053	\$ 37.69
201130106	MN DEPT LABOR & INDUSTRY	4/15/2024	ABR0327591X	Arena pressure vessel	0	\$ 10.00
	MN DEPT LABOR & INDUSTRY	4/15/2024	ABR0327639X	Bus garage pressure vessel	0	\$ 20.00
	MN DEPT LABOR & INDUSTRY	4/15/2024	ABR0327896X	FES pressure vessel and boiler	0	\$ 40.00
	MN DEPT LABOR & INDUSTRY	4/15/2024	ALR0161660X	FHS elevator annual	0	\$ 100.00
	MN DEPT LABOR & INDUSTRY	4/15/2024	ABR0327443X	FHS pressure vessel and boiler	0	\$ 50.00
201130107	MN ENERGY RESOURCES CORP	4/15/2024	0503196532-00	Arena Water Heater	8102400040	\$ 1,913.39
	MN ENERGY RESOURCES CORP	4/15/2024	0506435793-00	Arena	8102400040	\$ 2,641.04
	MN ENERGY RESOURCES CORP	4/15/2024	0503526034-00	FES Natural Gas Services	8102400040	\$ 2,708.48
	MN ENERGY RESOURCES CORP	4/15/2024	0507263223-00	Natural Gas Services; FHS	8102400040	\$ 5,757.25
	MN ENERGY RESOURCES CORP	4/15/2024	0507263223-00	Natural Gas Services; FHS	8102400040	\$ 1,919.08
201130108	MN North College	4/15/2024	40124	Spring FY24 PSEO tuition	0	\$ 90,975.50
201130109	MN POWER	4/15/2024	8.53836E+11	rental for joint use pole attachments	0	\$ 111.00
201130110	Rainy Lake Oil, Inc.	4/15/2024	39517	Arena; Propane for Zamboni	8102400196	\$ 61.87
	Rainy Lake Oil, Inc.	4/15/2024	39441	Arena; Propane for Zamboni	8102400196	\$ 61.87
	Rainy Lake Oil, Inc.	4/15/2024	33588	Arena; Propane for Zamboni	8102400196	\$ 41.24
	Rainy Lake Oil, Inc.	4/15/2024	39556	Arena; Propane for Zamboni	8102400196	\$ 41.24

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	Rainy Lake Oil, Inc.	4/15/2024	39449	Arena; Propane for Zamboni	8102400196	\$ 61.87
201130111	Rainy Lake Gazette, CheeryRoad Me	4/15/2024	160552	Advertising Local Newspaper	1102400041	\$ 1,160.00
201130112	SHANNONS INC	4/15/2024	26522	Work on steam leaks	8102400182	\$ 17,358.18
	SHANNONS INC	4/15/2024	26524	Trouble shoot no hot water issue in Main bathrooms FHS	8102400271	\$ 903.83
	SHANNONS INC	4/15/2024	26528	Troubleshoot and repair HVAC unit 7 above the cafeteria.	8102400236	\$ 2,088.32
	SHANNONS INC	4/15/2024	26525	trouble shoot hot water heater issue	8102400192	\$ 135.00
	SHANNONS INC	4/15/2024	26526	Walk in cooler flooring	8102400202	\$ 3,863.75
	SHANNONS INC	4/15/2024	26527	Ac in server room running hot, troubleshoot Repair	8102400272	\$ 200.00
201130113	Six R's Inc.	4/15/2024	81023	40' lift rental to clean windows and pool walls	8102400120	\$ 473.00
201130114	SMALLWOOD LOCK SUPPLY, INC	4/15/2024	491205	ADA lock and keys	8102400266	\$ 39.48
201130115	SOUND NORTH	4/15/2024	40424	Hall of Fame Induction Ceremony program	3002400083	\$ 320.00
201130116	TAYLOR'S PLUMBING & HEATING LLC	4/15/2024	4032	Emergency Roto Rooter at Bronco Arena	8102400278	\$ 960.00
201130117	The Sport Shop	4/15/2024	40224	2 Rawling R100-H2 Baseball, Dozen 2 Rawlings PX2RYIAH Softball Dozen	2922400088	\$ 171.60
	The Sport Shop	4/15/2024	40224	2 Rawling R100-H2 Baseball, Dozen 2 Rawlings PX2RYIAH Softball Dozen	2922400088	\$ 198.20
201130118	TK Elevator Corp	4/15/2024	3007833899	1 year, quarterly elevator inspection and service Bronze plan FHS	8102400021	\$ 241.25
201130119	Trophies Plus, Inc.	4/15/2024	382706	MSHSL Academic Team Plaque	0	\$ 73.50
201130120	WW Goetsch Associates, Inc.	4/15/2024	112339	Dive pool recirc pump and impellor	8102400228	\$ 6,594.68
201130121	Six R's Inc.	4/15/2024	2/8/3451	Lift rental for speaker system testing Arena	8102400263	\$ 150.00

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201130122	MIDCONTINENT COMMUNICATIONS	4/15/2024	3.74613E+13	ALC Internet	6052400054	\$ 248.18
201130123	Hall, Jayde	4/17/2024	state Speech	State speech meals	0	\$ 360.00
201130124	AFT Local #331	4/19/2024	20240419ADDU	Payroll accrual	0	\$ 3,142.42
	AFT Local #331	4/19/2024	20240419ADDU	Payroll accrual	0	\$ 141.55
201130125	Para Local #4798	4/19/2024	20240419ADDU	Payroll accrual	0	\$ 620.49
	Para Local #4798	4/19/2024	20240419ADDU	Payroll accrual	0	\$ 63.03
201130126	Range Credit Bureau, Inc.	4/19/2024	20240419ADGA	Payroll accrual	0	\$ 161.27
201130127	ISD #695 Chisholm	4/22/2024	Chisholm Track	Chisholm Early Bird Track and Field 04/11/2024	0	\$ 180.00
201130128	Bedard, Jennifer	4/22/2024	2SSB	Refund for Summer Baseball/Softball	0	\$ 80.00
201130129	Mann, Anna	4/22/2024	1SSB	Refund for Summer Baseball/Softball	0	\$ 80.00
201130130	North Dakota State University	4/22/2024	Track and Field	Thundering Herd High School Indoor Classic Shelly Ellig Track and Field Complex April 1 2024	0	\$ 500.00
201130131	US FOODSERVICE	4/22/2024	3268159	Food for Meal Services	7702400011	\$ 1,401.94
	US FOODSERVICE	4/22/2024	3268159	Food for Meal Services	7702400011	\$ 99.50
	US FOODSERVICE	4/22/2024	3375976	Food for Meal Services	7702400011	\$ 1,539.05
	US FOODSERVICE	4/22/2024	3375976	Food for Meal Services	7702400011	\$ 104.39
	US FOODSERVICE	4/22/2024	3452134	Food for Meal Services	7702400011	\$ 1,302.00
	US FOODSERVICE	4/22/2024	3452134	Food for Meal Services	7702400011	\$ 347.59
	US FOODSERVICE	4/22/2024	3375977	Kindergarten Snacks	1302400051	\$ 124.30
	US FOODSERVICE	4/22/2024	3452135	Pre School Snacks	1302400051	\$ 174.52
	US FOODSERVICE	4/22/2024	3594411	Food for Meal Services	7702400011	\$ 59.64
	US FOODSERVICE	4/22/2024	3634381	Food for Meal Services	7702400011	\$ 752.66
	US FOODSERVICE	4/22/2024	3634381	Food for Meal Services	7702400011	\$ 139.32
	US FOODSERVICE	4/22/2024	3687662	Food for Meal Services	7702400011	\$ 21.43
	US FOODSERVICE	4/22/2024	3733280	Food for Meal Services	7702400011	\$ 1,244.71
	US FOODSERVICE	4/22/2024	3733280	Food for Meal Services	7702400011	\$ 285.88
	US FOODSERVICE	4/22/2024	3733281	Pre School Snacks	1302400051	\$ 251.82
	US FOODSERVICE	4/22/2024	3811568	Kindergarten Snacks	1302400051	\$ 104.86

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	US FOODSERVICE	4/22/2024	3811569	Food for Meal Services	7702400011	\$ 1,059.17
	US FOODSERVICE	4/22/2024	3811569	Food for Meal Services	7702400011	\$ 201.15
	US FOODSERVICE	4/22/2024	3914803	Food for Meal Services	7702400011	\$ 965.85
	US FOODSERVICE	4/22/2024	3914803	Food for Meal Services	7702400011	\$ 43.33
	US FOODSERVICE	4/22/2024	3914804	Pre School Snacks	1302400051	\$ 100.05
	US FOODSERVICE	4/22/2024	3914809	Food for Meal Services	7702400011	\$ 71.64
	US FOODSERVICE	4/22/2024	3733274	Food for Meal Services	7702400011	\$ 297.50
	US FOODSERVICE	4/22/2024	3914796	Food for Meal Services	7702400011	\$ 166.25
	US FOODSERVICE	4/22/2024	3733273	Food for Meal Services	7702400011	\$ 472.50
	US FOODSERVICE	4/22/2024	3914795	Food for Meal Services	7702400011	\$ 262.50
	US FOODSERVICE	4/22/2024	3363689	Food for Meal Services	7702400011	\$ 90.00
	US FOODSERVICE	4/22/2024	3375970	Food for Meal Services	7702400011	\$ 1,337.84
	US FOODSERVICE	4/22/2024	3375970	Food for Meal Services	7702400011	\$ 195.78
201130131	US FOODSERVICE	4/22/2024	3452133	Food for Meal Services	7702400011	\$ 1,697.24
	US FOODSERVICE	4/22/2024	3452133	Food for Meal Services	7702400011	\$ 419.19
	US FOODSERVICE	4/22/2024	3480312	Food for Meal Services	7702400011	\$ 209.35
	US FOODSERVICE	4/22/2024	3510834	Food for Meal Services	7702400011	\$ 125.41
	US FOODSERVICE	4/22/2024	3546193	Food for Meal Services	7702400011	\$ 138.41
	US FOODSERVICE	4/22/2024	3634377	Food for Meal Services	7702400011	\$ 2,294.39
	US FOODSERVICE	4/22/2024	3634377	Food for Meal Services	7702400011	\$ 38.98
	US FOODSERVICE	4/22/2024	3634378	FACS flour 25lbs	0	\$ 12.63
	US FOODSERVICE	4/22/2024	3634379	Food for Meal Services	7702400011	\$ 68.18
	US FOODSERVICE	4/22/2024	3733275	Food for Meal Services	7702400011	\$ 1,764.62
	US FOODSERVICE	4/22/2024	3733275	Food for Meal Services	7702400011	\$ 285.42
	US FOODSERVICE	4/22/2024	3733276	Post Prom Food	9182400021	\$ 574.25
	US FOODSERVICE	4/22/2024	3772206	Food for Meal Services	7702400011	\$ 386.01
	US FOODSERVICE	4/22/2024	3811567	Food for Meal Services	7702400011	\$ 1,510.61
	US FOODSERVICE	4/22/2024	3811567	Food for Meal Services	7702400011	\$ 254.91
	US FOODSERVICE	4/22/2024	3914797	Food for Meal Services	7702400011	\$ 1,498.80
	US FOODSERVICE	4/22/2024	3914797	Food for Meal Services	7702400011	\$ 105.23
	US FOODSERVICE	4/22/2024	3546192	Food for Meal Services	7702400011	\$ 77.23
	US FOODSERVICE	4/22/2024	3996021	Food for Meal Services	7702400011	\$ 1,164.70
	US FOODSERVICE	4/22/2024	3996021	Food for Meal Services	7702400011	\$ 49.13

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
201130132	Align Chiropractic & Wellness Center	4/25/2024	8237-C01	DOT Physicals	7602400000	\$ 100.00
	Align Chiropractic & Wellness Center	4/25/2024	7351-C01	DOT Physicals	7602400000	\$ 100.00
201130133	Aramark	4/25/2024	2630271883	Rug service for FES and FHS	8102400090	\$ 31.45
	Aramark	4/25/2024	2630271882	Rug service for FES and FHS	8102400090	\$ 47.95
201130134	C1stTechnologies	4/25/2024	ISO-6606	Unitrends Recovery Series	6052400097	\$ 11,453.70
201130135	CITIZENS FOR BACKUS	4/25/2024	5133	Hall of Fame banquet rental	0	\$ 450.00
	CITIZENS FOR BACKUS	4/25/2024	5133	Hall of Fame banquet rental	0	\$ 3,630.00
201130136	K&K MEYERS INC	4/25/2024	1115	Lock repair	8102400284	\$ 105.00
	K&K MEYERS INC	4/25/2024	22765	Glass repair FES #1	8102400285	\$ 71.11
201130137	Kielczewski, Judy	4/25/2024	41524	Hall of Fame reimbursemen	0	\$ 370.00
201130138	KOOCHICHING COUNTY	4/25/2024	41524	solid waste fee	0	\$ 1,510.00
201130139	Marco Technologies LLC	4/25/2024	526566872	Copier Lease	1102400056	\$ 353.51
	Marco Technologies LLC	4/25/2024	526566872	Copier Lease	1102400056	\$ 10.00
	Marco Technologies LLC	4/25/2024	526522982	Copier Lease	1102400055	\$ 104.66
	Marco Technologies LLC	4/25/2024	526522982	Copier Lease	1102400055	\$ 235.67
	Marco Technologies LLC	4/25/2024	526522982	Copier Lease	1102400055	\$ 10.00
	Marco Technologies LLC	4/25/2024	526566997	Copier Lease	1102400043	\$ 622.17
	Marco Technologies LLC	4/25/2024	526566997	Copier Lease	1102400043	\$ 14.86
	Marco Technologies LLC	4/25/2024	526566997	Copier Lease	1102400043	\$ 1,053.51
	Marco Technologies LLC	4/25/2024	526566997	Copier Lease	1102400043	\$ 17.31
	Marco Technologies LLC	4/25/2024	526521869	Copier Lease	1102400044	\$ 697.24
	Marco Technologies LLC	4/25/2024	526521869	Copier Lease	1102400044	\$ 697.21
	Marco Technologies LLC	4/25/2024	526521869	Copier Lease	1102400044	\$ 516.36
	Marco Technologies LLC	4/25/2024	526521869	Copier Lease	1102400044	\$ 20.75
	Marco Technologies LLC	4/25/2024	526521869	Copier Lease	1102400044	\$ 20.75
201130140	Minnesota Petroleum Services	4/25/2024	130293	Replace new probes and reader for underground tanks	7602400057	\$ 15,893.65
201130141	MN ENERGY RESOURCES CORP	4/25/2024	0504762905-00	Stadium; Natural Gas Services	8102400040	\$ 19.33
201130142	MN POWER	4/25/2024	41024	Electricity Bill	8102400064	\$ 849.95
	MN POWER	4/25/2024	41024	Electricity Bill	8102400064	\$ 8,474.45
	MN POWER	4/25/2024	41024	Electricity Bill	8102400064	\$ 6,602.15
	MN POWER	4/25/2024	41024	Electricity Bill	8102400064	\$ 11,531.30
	MN POWER	4/25/2024	41024	Electricity Bill	8102400064	\$ 71.60

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
201130143	NCPERS Group Life Ins.	4/25/2024	1.64913E+11	May Benefits	1102400029	\$ 64.00
	NCPERS Group Life Ins.	4/25/2024	1.64913E+11	May Benefits	1102400029	\$ 32.00
201130144	NORTHEAST SERVICE COOPERATIVE	4/25/2024	4083	Services preformed 3/1/2024 - 3/31/2024	8102400289	\$ 675.50
201130145	NORTHLAND LEARNING CENTER	4/25/2024	6552	James Madison Lease	1102400016	\$ 6,204.51
	NORTHLAND LEARNING CENTER	4/25/2024	6582	Contract Services	1102400019	\$ 8,321.74
	NORTHLAND LEARNING CENTER	4/25/2024	6582	Contract Services	1102400019	\$ 2,301.15
	NORTHLAND LEARNING CENTER	4/25/2024	6518	Contract Services	1102400019	\$ 16,643.47
	NORTHLAND LEARNING CENTER	4/25/2024	6518	Contract Services	1102400019	\$ 4,602.32
	NORTHLAND LEARNING CENTER	4/25/2024	6615	Contract Services	1102400020	\$ 7,950.00
	NORTHLAND LEARNING CENTER	4/25/2024	6615	Contract Services	1102400020	\$ 1,722.50
201130145	NORTHLAND LEARNING CENTER	4/25/2024	6505	Contract Services	1102400020	\$ 15,900.00
	NORTHLAND LEARNING CENTER	4/25/2024	6505	Contract Services	1102400020	\$ 3,445.00
	NORTHLAND LEARNING CENTER	4/25/2024	6591	Contract Services	1102400021	\$ 13,029.44
	NORTHLAND LEARNING CENTER	4/25/2024	6591	Contract Services	1102400021	\$ 4,389.06
	NORTHLAND LEARNING CENTER	4/25/2024	6542	Contract Services	1102400021	\$ 26,058.88
	NORTHLAND LEARNING CENTER	4/25/2024	6542	Contract Services	1102400021	\$ 8,778.14
	NORTHLAND LEARNING CENTER	4/25/2024	6542	Contract Services	1102400021	\$ 432.14
	NORTHLAND LEARNING CENTER	4/25/2024	6606	ECSE Contract Svc	1102400085	\$ 1,458.54
	NORTHLAND LEARNING CENTER	4/25/2024	6606	ECSE Contract Svc	1102400085	\$ 476.11
	NORTHLAND LEARNING CENTER	4/25/2024	6526	ECSE Contract Svc	1102400085	\$ 2,917.08
	NORTHLAND LEARNING CENTER	4/25/2024	6526	ECSE Contract Svc	1102400085	\$ 952.22
	NORTHLAND LEARNING CENTER	4/25/2024	6526	ECSE Contract Svc	1102400085	\$ 0.01
201130146	PEPPER JW & SON INC	4/25/2024	366378374	BAND SUPPLIES JUSTIN TRUE	2582400009	\$ 24.00
201130147	RAINY LAKE MEDICAL CENTER	4/25/2024	4171	OT/PT Services	1102400036	\$ 7,884.04
	RAINY LAKE MEDICAL CENTER	4/25/2024	4171	OT/PT Services	1102400036	\$ 2,895.56
201130148	SMALLWOOD LOCK SUPPLY, INC	4/25/2024	491404	ADA lock and keys	8102400266	\$ 47.04
201130149	The Measured Mom	4/25/2024	20231126	Teacher Subscription (Literacy)	1302400098	\$ 2,289.00
	The Measured Mom	4/25/2024	20240403	Teacher Subscription (Literacy)	1302400199	\$ 109.00
201130150	ThinkAUM	4/25/2024	40524	Instructional Supplies (Tate)	1302400200	\$ 199.00
201130151	Tyson Foods Inc.	4/25/2024	32248729	Commodity Meat Processing	7702400037	\$ 172.55

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201130152	UNI HYDRO IRONWORKERS	4/25/2024	165564	IND. ARTS SUPPLIES DAVE OLSON	2552400022	\$ 61.64
201130153	ISD 2909 Rock Ridge Public Schools	4/29/2024	Baseball @ RR	7th Grade Baseball Tournament May 4th 2024	0	\$ 75.00
201130154	Lund, Thomas	4/29/2024	BB vs Northwoo	04-15-2024 Baseball vs Northwoods	0	\$ 95.00
	Lund, Thomas	4/29/2024	BB vs Northwoo	04-15-2024 Baseball vs Northwoods	0	\$ 60.00
	Lund, Thomas	4/29/2024	BB vs Northwoo	04-15-2024 Baseball vs Northwoods	0	\$ 90.00
201130155	MESABI EAST SCHOOLS ISD #2711	4/29/2024	Golf Mesabi Eas	Mesabi East Golf Invitational	0	\$ 210.00
201130156	Mhs-Mahs	4/29/2024	2024	Cords, Pins and Certificates for seniors	0	\$ 75.00
	Mhs-Mahs	4/29/2024	2024	Cords, Pins and Certificates for seniors	0	\$ 127.50
	Mhs-Mahs	4/29/2024	2024	Cords, Pins and Certificates for seniors	0	\$ 7.00
	Mhs-Mahs	5/2/2024	2024	Cords, Pins and Certificates for seniors	0	\$ (75.00)
	Mhs-Mahs	5/2/2024	2024	Cords, Pins and Certificates for seniors	0	\$ (127.50)
	Mhs-Mahs	5/2/2024	2024	Cords, Pins and Certificates for seniors	0	\$ (7.00)
201130157	SCAIA, Kevin	4/29/2024	BB vs Northwoo	04-15-2024 Baseball vs Northwoods	0	\$ 95.00
	SCAIA, Kevin	4/29/2024	BB vs Northwoo	04-15-2024 Baseball vs Northwoods	0	\$ 60.00
	SCAIA, Kevin	4/29/2024	BB vs Northwoo	04-15-2024 Baseball vs Northwoods	0	\$ 90.00
201130158	OCCUPATIONAL SAFETY & HEALTH D	5/1/2024	8318204682I	OSHA fine Failure to store PPE in provided storage area.	8102400299	\$ 420.00
201130159	AFT Local #331	5/3/2024	20240503ADDU	Payroll accrual	0	\$ 3,515.72
	AFT Local #331	5/3/2024	20240503ADDU	Payroll accrual	0	\$ 141.55
201130160	Para Local #4798	5/3/2024	20240503ADDU	Payroll accrual	0	\$ 683.83

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	Para Local #4798	5/3/2024	20240503ADDU	Payroll accrual	0	\$ 63.03
201130161	Range Credit Bureau, Inc.	5/3/2024	20240503ADGA	Payroll accrual	0	\$ 17.12
201130162	Mhs-Mahs	5/2/2024	2024	Cords, Pins and Certificates for seniors	0	\$ 75.00
	Mhs-Mahs	5/2/2024	2024	Cords, Pins and Certificates for seniors	0	\$ 127.50
201130162	Mhs-Mahs	5/2/2024	2024	Cords, Pins and Certificates for seniors	0	\$ 7.00
201130163	ACT FINANCE	5/6/2024	27945	FY24 Spring ACT test with writing	0	\$ 522.00
201130164	Aviben	5/6/2024	32484	403b Third Party Admin Svc	1102400010	\$ 197.42
201130165	Bluum Of MN LLC	5/6/2024	978107	Smart Board w/iQ	6052400095	\$ 2,699.00
	Bluum Of MN LLC	5/6/2024	938111	shipping	6052400026	\$ 400.00
201130166	COCA-COLA BOTTLING CO	5/6/2024	49214	FHS; Ala Carte Beverages	7702400012	\$ 424.00
	COCA-COLA BOTTLING CO	5/6/2024	49412	FHS; Ala Carte Beverages	7702400012	\$ 156.00
	COCA-COLA BOTTLING CO	5/6/2024	49575	FHS; Ala Carte Beverages	7702400012	\$ 210.00
	COCA-COLA BOTTLING CO	5/6/2024	49737	FHS; Ala Carte Beverages	7702400012	\$ 102.00
201130167	DOMINO'S PIZZA	5/6/2024	40324	FHS; CN Pizza for Lunch	7702400032	\$ 224.98
	DOMINO'S PIZZA	5/6/2024	41024	FHS; CN Pizza for Lunch	7702400032	\$ 245.98
	DOMINO'S PIZZA	5/6/2024	41724	FHS; CN Pizza for Lunch	7702400032	\$ 223.98
	DOMINO'S PIZZA	5/6/2024	42424	FHS; CN Pizza for Lunch	7702400032	\$ 238.71
201130168	GUARDIAN PEST CONTROL INC	5/6/2024	2558710	Pest control year contract billed monthly, will start July 1st 2023	8102400001	\$ 35.50
	GUARDIAN PEST CONTROL INC	5/6/2024	2558710	Pest control year contract billed monthly, will start July 1st 2023	8102400001	\$ 35.50
201130169	HILLYARD HUTCHINSON	5/6/2024	700587166	Scrubber drain cover	8102400293	\$ 29.81
201130170	INTERMEDIATE DISTRICT 287	5/6/2024	2400391	FY23-24 ALC billing ESY and Periods 1 & 2	0	\$ 511.70
201130171	ISD # 742	5/6/2024	11664	FY23 student tuition	0	\$ 1,029.21
201130172	LAMAR COMPANIES	5/6/2024	115872044	Billboard for program outreach on Hwy. 53 for KAPE,	7902400029	\$ 525.00

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				Roll over money.		
201130173	Lyric Opera of the North (LOON)	5/6/2024	2071	FEF - Elsa Swanson	1302400137	\$ 750.00
201130174	MIDCONTINENT COMMUNICATIONS	5/6/2024	3.74613E+13	ALC Internet	6052400054	\$ 124.09
	MIDCONTINENT COMMUNICATIONS	5/6/2024	1.24861E+13	FHS Moveable Internet for Arena and Fields, Elevator Phone 124861401	6052400010	\$ 196.54
201130175	Minnesota Hoist Inspection, Inc	5/6/2024	2450	Basketball hoist repairs FHS gym	8102400151	\$ 12,848.78
201130176	MN ENERGY RESOURCES CORP	5/6/2024	0505015015-00	Garage; Natural Gas Services	8102400040	\$ 512.32
201130177	PAN O GOLD BAKING CO	5/6/2024	1.00099E+13	Bread for Meal Service	7702400013	\$ 73.50
	PAN O GOLD BAKING CO	5/6/2024	1.00099E+13	Bread for Meal Service	7702400013	\$ 162.60
	PAN O GOLD BAKING CO	5/6/2024	1.00099E+13	Bread for Meal Service	7702400013	\$ 63.00
	PAN O GOLD BAKING CO	5/6/2024	1.00099E+13	Bread for Meal Service	7702400013	\$ 124.60
	PAN O GOLD BAKING CO	5/6/2024	1.00099E+13	Bread for Meal Service	7702400013	\$ 94.50
	PAN O GOLD BAKING CO	5/6/2024	1.00099E+13	Bread for Meal Service	7702400013	\$ 110.10
	PAN O GOLD BAKING CO	5/6/2024	1.00099E+13	Bread for Meal Service	7702400013	\$ 110.10
	PAN O GOLD BAKING CO	5/6/2024	1.00099E+13	Bread for Meal Service	7702400013	\$ 21.00
201130178	PAUL BUNYAN COMMUNICATIONS	5/6/2024	50124	Monthly Broadband Services	6052400000	\$ 1,044.67
201130179	RATWIK ROSZAK & MALONEY PA	5/6/2024	76264	services	1102400037	\$ 1,007.00
	RATWIK ROSZAK & MALONEY PA	5/6/2024	76263	services	1102400037	\$ 1,378.00
201130180	SANDSTROM'S INC	5/6/2024	496330	Milk for Meal Service	7702400010	\$ 802.03
	SANDSTROM'S INC	5/6/2024	496330	Milk for Meal Service	7702400010	\$ 282.47
	SANDSTROM'S INC	5/6/2024	496978	Milk for Meal Service	7702400010	\$ 314.30
	SANDSTROM'S INC	5/6/2024	496978	Milk for Meal Service	7702400010	\$ 110.70
	SANDSTROM'S INC	5/6/2024	496979	Milk for Meal Service	7702400010	\$ 388.19
	SANDSTROM'S INC	5/6/2024	496979	Milk for Meal Service	7702400010	\$ 136.81
	SANDSTROM'S INC	5/6/2024	497573	Milk for Meal Service	7702400010	\$ 449.73
	SANDSTROM'S INC	5/6/2024	497573	Milk for Meal Service	7702400010	\$ 158.27
	SANDSTROM'S INC	5/6/2024	497574	Milk for Meal Service	7702400010	\$ 666.58
	SANDSTROM'S INC	5/6/2024	497574	Milk for Meal Service	7702400010	\$ 234.92
	SANDSTROM'S INC	5/6/2024	498387	Milk for Meal Service	7702400010	\$ 817.05
	SANDSTROM'S INC	5/6/2024	498387	Milk for Meal Service	7702400010	\$ 287.95
	SANDSTROM'S INC	5/6/2024	498384	Milk for Meal Service	7702400010	\$ 472.67

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201130180	SANDSTROM'S INC	5/6/2024	498384	Milk for Meal Service	7702400010	\$ 166.33
	SANDSTROM'S INC	5/6/2024	499235	Milk for Meal Service	7702400010	\$ 288.00
	SANDSTROM'S INC	5/6/2024	499235	Milk for Meal Service	7702400010	\$ 101.50
	SANDSTROM'S INC	5/6/2024	499236	Milk for Meal Service	7702400010	\$ 397.43
	SANDSTROM'S INC	5/6/2024	499236	Milk for Meal Service	7702400010	\$ 140.07
	SANDSTROM'S INC	5/6/2024	499993	Milk for Meal Service	7702400010	\$ 512.25
	SANDSTROM'S INC	5/6/2024	499993	Milk for Meal Service	7702400010	\$ 180.25
	SANDSTROM'S INC	5/6/2024	499994	Milk for Meal Service	7702400010	\$ 669.53
	SANDSTROM'S INC	5/6/2024	499994	Milk for Meal Service	7702400010	\$ 235.97
201130181	SHANNONS INC	5/6/2024	26652	Work on Exhaust fan FHS	8102400298	\$ 330.00
201130182	SKYWARD INC MN BRANCH	5/6/2024	231597	Payroll/Accts Payable check signature change	1102400087	\$ 250.00
201130183	The McDowell Agency, Inc.	5/6/2024	153953	Background screening for JH volunteer coaches	0	\$ 48.00
201130184	UPPER LAKES FOODS	5/6/2024	446898-00	10th grade field trip	0	\$ 182.25
	UPPER LAKES FOODS	5/6/2024	446898-00x	Dishwashing Supplies	7702400017	\$ 912.80
	UPPER LAKES FOODS	5/6/2024	446898-00x	Dishwashing Supplies	7702400017	\$ 1,026.00
	UPPER LAKES FOODS	5/6/2024	446898-00x	Dishwashing Supplies	7702400017	\$ 3.98
	UPPER LAKES FOODS	5/6/2024	446898-00x	Dishwashing Supplies	7702400017	\$ 3.97
201130185	WATER DEPT	5/6/2024	13-014900-00	Arena; Water Usage	8102400005	\$ 1,621.16
	WATER DEPT	5/6/2024	13-014800-00	FES; Water Usage	8102400005	\$ 1,430.84
	WATER DEPT	5/6/2024	13-014701-00	Water Usage - Scheela Field	8102400005	\$ 48.39
	WATER DEPT	5/6/2024	13-014700-00	FHS; Water Usage	8102400005	\$ 2,786.87
	WATER DEPT	5/6/2024	74-006700-00	Water Usage - Garage	8102400005	\$ 55.16
201130186	FOND DU LAC COLLEGE	5/9/2024	Qiuz Bowl Reg	Quiz Bowl Registration on 05/09/2024 2 @ \$100.00	0	\$ 200.00
201130187	Bengtson, Benjamin	5/10/2024	04-26-24 Baseb	Baseball vs Mesabi East 4/26/2024	0	\$ 100.00
	Bengtson, Benjamin	5/10/2024	04-26-24 Baseb	Baseball vs Mesabi East 4/26/2024	0	\$ 75.00
	Bengtson, Benjamin	5/10/2024	04-26-24 Baseb	Baseball vs Mesabi East 4/26/2024	0	\$ 139.36
201130188	Hendrick, Shannon	5/10/2024	1	Refund for a class	0	\$ 15.00

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201130189	ISD #316 GREENWAY HIGH SCHOOL	5/10/2024	4/22/2024	GNK BASEBALL INVITATIONAL 4/27/2024	0	\$ 100.00
	ISD #316 GREENWAY HIGH SCHOOL	5/14/2024	4/22/2024	GNK BASEBALL INVITATIONAL 4/27/2024	0	\$ (100.00)
201130190	ISD #309	5/10/2024	04/16/24	Park F Track and Field Panther Invitational in Park Rapids 4/16/2024	0	\$ 125.00
201130191	ISD #318 Grand Rapids	5/10/2024		Boys Golf Tourn Boys Golf Tournament Grand Rapids	0	\$ 150.00
201130192	ISD #695 Chisholm	5/10/2024		JH Track & Field Chisholm High School JH Track and Field Meet 04/30/24	0	\$ 150.00
201130193	Stodgell, Phillip	5/10/2024	04-26-24	Baseb Baseball vs Mesabi East 4/26/2024	0	\$ 100.00
	Stodgell, Phillip	5/10/2024	04-26-24	Baseb Baseball vs Mesabi East 4/26/2024	0	\$ 75.00
201130194	Align Chiropractic & Wellness Center	5/10/2024	8472-C01	DOT Physical	7602400000	\$ 100.00
	Align Chiropractic & Wellness Center	5/10/2024	8467-C01	DOT Drug Testing	7602400000	\$ 35.00
	Align Chiropractic & Wellness Center	5/10/2024	8466-C01	DOT Drug Testing	7602400000	\$ 35.00
	Align Chiropractic & Wellness Center	5/10/2024	8463-C01	DOT Alcohol Testing	7602400000	\$ 50.00
	Align Chiropractic & Wellness Center	5/10/2024	8462-C01	DOT Drug Testing	7602400000	\$ 35.00
201130195	Annie's Frozen Yogurt	5/10/2024	27345	Fro Yo Machine Rental	7702400000	\$ 100.00
201130196	Brooklyn Publishers LLC	5/10/2024	63060	Competition Speeches	2922400065	\$ 61.75
201130197	COMMERICAL REFRIGERATION INC	5/10/2024	46860	Arena, #1 compressor rebuild	8102400255	\$ 5,505.00
201130198	Faith United Church of Christ	5/10/2024	60124	ALC classroom lease	1102400011	\$ 984.98
201130199	FRIENDS GARBAGE SERVICE, LLC	5/10/2024	9350685	Garbage Pickups	8102400051	\$ 2,034.05
201130200	K&K MEYERS INC	5/10/2024	1121	Replace classroom intruder lock - FES	8102400295	\$ 1,273.00
	K&K MEYERS INC	5/10/2024	22777	Glass repair FES #2	8102400288	\$ 71.11
201130201	KING OF THE ROAD ENTERTAINMEN'	5/10/2024	2577	DJ for Prom	9182400027	\$ 300.00
201130202	KOOCH COUNTY PUBLIC HEALTH	5/10/2024	PJS050526	TUBERCULOSIS TEST FOR CNA STUDENTS LEAH BACON	7202400006	\$ 210.00
201130203	MIDWEST SPECIAL INSTRUMENTS	5/10/2024	2403329	FULL AUDIOMETER CALIBRATION AND OTOACOUSTIC EMISSIONS	7202400005	\$ 355.00

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201130204	MINNESOTA STATE UNIVERSITY MAI	5/10/2024	50624	LEAH BACON Special Education Pipeline Grant J.C.	0	\$ 5,014.53
201130205	MN ENERGY RESOURCES CORP	5/10/2024	0506435793-00	Arena	8102400040	\$ 1,337.27
201130206	MN North College	5/10/2024	207922	Nursing Asst/Home Health Aide Spring 2024	0	\$ 3,000.00
201130207	Nelco	5/10/2024	9447919	business office checks	1102400088	\$ 180.70
201130208	Rainy Lake Gazette, CheeryRoad Me	5/10/2024	167200	Advertising Local Newspaper	1102400041	\$ 765.00
201130209	SOUND NORTH	5/10/2024	50624	Wireless Microphone	6052400101	\$ 159.98
201130210	The Sport Shop	5/10/2024	50324	Foam Bats (4) and a dozen foam balls (T-ball)	5002400048	\$ 52.70
201130211	Tilson Bay Company	5/10/2024	1382	Tenure Plaques for RN, ES, TV, DC	102400017	\$ 180.00
201130212	Fish, Dave	5/14/2024	Baseball 05/03/	JV Baseball umpire 05/03/2024	0	\$ 75.00
201130213	GLUMACK, BABE	5/14/2024	Baseball 05/08/	V Baseball umpire 05/03/2024	0	\$ 95.00
	GLUMACK, BABE	5/14/2024	Baseball 05/08/	V Baseball umpire 05/03/2024	0	\$ 135.34
201130214	GRINDALL, DOUGLAS	5/14/2024	1	Dog Obedience Class Instructor	0	\$ 300.00
201130215	ISD #695 Chisholm	5/14/2024	Track Boys 05/0	OJ Belluzzo Boys Invitational 05/09/2024 Track and Field	0	\$ 100.00
201130216	ISD 2909 Rock Ridge Public Schools	5/14/2024	Girls Golf 05/09	Rock Ridge Girls Golf Varsity Invitational 05/09/2024	0	\$ 20.00
201130217	MSHSL	5/14/2024	MSHSL Speech	MSHSL State Speech Entry Fees	0	\$ 60.00
201130218	Olson, Eric	5/14/2024	Track official	Starter True Team Meet for Track on 05/07/2024	0	\$ 125.00
201130220	SIMONS, David	5/14/2024	Baseball 05/03/	V Baseball umpire 05/03/2024	0	\$ 95.00
201130221	Stodgell, Phillip	5/14/2024	Softball vs LOW	V Softball 05/03/2024 umpire	0	\$ 105.00
201130222	Storbeck, Curtis	5/14/2024	05/03/24 Track	Track and Field Starter on 5/3/2024	0	\$ 100.00
201130223	US FOODSERVICE	5/14/2024	3996029	Food for Meal Services	7702400011	\$ 26.28
	US FOODSERVICE	5/14/2024	3996017	Food for Meal Services	7702400011	\$ 1,470.12
	US FOODSERVICE	5/14/2024	3996017	Food for Meal Services	7702400011	\$ 240.60
	US FOODSERVICE	5/14/2024	3996030	Food for Meal Services	7702400011	\$ 17.52

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	US FOODSERVICE	5/14/2024	4126593	Food for Meal Services	7702400011	\$ 208.28
	US FOODSERVICE	5/14/2024	4180849	Food for Meal Services	7702400011	\$ 1,923.10
	US FOODSERVICE	5/14/2024	4180849	Food for Meal Services	7702400011	\$ 130.05
	US FOODSERVICE	5/14/2024	4180854	Food for Meal Services	7702400011	\$ 1,353.82
	US FOODSERVICE	5/14/2024	4180854	Food for Meal Services	7702400011	\$ 147.42
	US FOODSERVICE	5/14/2024	4180855	Kindergarten Snacks	1302400051	\$ 126.64
	US FOODSERVICE	5/14/2024	4180856	Pre School Snacks	1302400051	\$ 100.44
	US FOODSERVICE	5/14/2024	4180858	Food for Meal Services	7702400011	\$ 58.59
	US FOODSERVICE	5/14/2024	4286648	Food for Meal Services	7702400011	\$ 1,178.75
	US FOODSERVICE	5/14/2024	4286648	Food for Meal Services	7702400011	\$ 248.20
	US FOODSERVICE	5/14/2024	5936274	Food for Meal Services	7702400011	\$ (11.67)
	US FOODSERVICE	5/14/2024	4286651	Kindergarten Snacks	1302400051	\$ 141.04
	US FOODSERVICE	5/14/2024	4325025	Food for Meal Services	7702400011	\$ 161.32
	US FOODSERVICE	5/14/2024	4368418	Food for Meal Services	7702400011	\$ 942.64
	US FOODSERVICE	5/14/2024	4368418	Food for Meal Services	7702400011	\$ 140.33
201130223	US FOODSERVICE	5/14/2024	4368419	Pre School Snacks	1302400051	\$ 181.28
	US FOODSERVICE	5/14/2024	4239270	Food for Meal Services	7702400011	\$ 44.71
	US FOODSERVICE	5/14/2024	4286646	Food for Meal Services	7702400011	\$ 925.58
	US FOODSERVICE	5/14/2024	4286646	Food for Meal Services	7702400011	\$ 130.00
	US FOODSERVICE	5/14/2024	4286654	10th grade field trip	0	\$ 66.18
	US FOODSERVICE	5/14/2024	4311879	Food for Meal Services	7702400011	\$ 103.87
	US FOODSERVICE	5/14/2024	4325024	Food for Meal Services	7702400011	\$ 296.70
	US FOODSERVICE	5/14/2024	4368415	Food for Meal Services	7702400011	\$ 1,334.84
	US FOODSERVICE	5/14/2024	4368415	Food for Meal Services	7702400011	\$ 251.51
	US FOODSERVICE	5/14/2024	4393112	10th grade field trip	0	\$ 41.84
	US FOODSERVICE	5/14/2024	4662422	Food for Meal Services	7702400011	\$ 245.00
	US FOODSERVICE	5/14/2024	4662421	Food for Meal Services	7702400011	\$ 1,442.81
	US FOODSERVICE	5/14/2024	4662421	Food for Meal Services	7702400011	\$ 152.62
	US FOODSERVICE	5/14/2024	4473436	Food for Meal Services	7702400011	\$ 1,375.15
	US FOODSERVICE	5/14/2024	4473436	Food for Meal Services	7702400011	\$ 125.67
	US FOODSERVICE	5/14/2024	4582575	Food for Meal Services	7702400011	\$ 149.60
	US FOODSERVICE	5/14/2024	4473431	Food for Meal Services	7702400011	\$ 1,273.16
	US FOODSERVICE	5/14/2024	4473431	Food for Meal Services	7702400011	\$ 154.65

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	US FOODSERVICE	5/14/2024	4555588	Food for Meal Services	7702400011	\$ 1,592.74
	US FOODSERVICE	5/14/2024	4555588	Food for Meal Services	7702400011	\$ 128.58
	US FOODSERVICE	5/14/2024	4555589	Food for Meal Services	7702400011	\$ 802.44
	US FOODSERVICE	5/14/2024	4555589	Food for Meal Services	7702400011	\$ 165.38
	US FOODSERVICE	5/14/2024	4690956	Food for Meal Services	7702400011	\$ 341.02
	US FOODSERVICE	5/14/2024	4646288	Food for Meal Services	7702400011	\$ 44.52
	US FOODSERVICE	5/14/2024	5997085	Food for Meal Services	7702400011	\$ (50.40)
	US FOODSERVICE	5/14/2024	4646291	Food for Meal Services	7702400011	\$ 35.07
	US FOODSERVICE	5/14/2024	4239269	Food for Meal Services	7702400011	\$ 144.88
	US FOODSERVICE	5/14/2024	4662423	Food for Meal Services	7702400011	\$ 245.00
201130224	AT & T Mobility	5/15/2024	2.87298E+19	IT Phones, Superintendent Phone, Bus WI-FI and Hotspots	1102400052	\$ 76.46
	AT & T Mobility	5/15/2024	2.87298E+19	IT Phones, Superintendent Phone, Bus WI-FI and Hotspots	1102400052	\$ 94.45
	AT & T Mobility	5/15/2024	2.87298E+19	IT Phones, Superintendent Phone, Bus WI-FI and Hotspots	1102400052	\$ 38.23
	AT & T Mobility	5/15/2024	2.87298E+19	IT Phones, Superintendent Phone, Bus WI-FI and Hotspots	1102400052	\$ 114.69
	AT & T Mobility	5/15/2024	2.87298E+19	IT Phones, Superintendent Phone, Bus WI-FI and Hotspots	1102400052	\$ 49.74
201130225	Column Software PBC	5/15/2024	02DD9D5C-002	Board meeting public notice	102400010	\$ 111.11
	Column Software PBC	5/15/2024	05DD9D5C-002	Board meeting public notice	102400010	\$ 363.83
201130226	CRANDALLS SEPTIC PUMPING	5/15/2024	8535	Portable Toilet	5002400051	\$ 570.00
	CRANDALLS SEPTIC PUMPING	5/15/2024	8545	Portable toilet service for summer ball at Rizzo Field(2) and Holler Field	5002400055	\$ 25.00
	CRANDALLS SEPTIC PUMPING	5/15/2024	8546	Portable toilet service for summer ball at Rizzo Field(2) and Holler Field	5002400055	\$ 25.00
	CRANDALLS SEPTIC PUMPING	5/15/2024	8544	Portable toilet service for summer ball at Rizzo Field(2) and Holler Field	5002400055	\$ 35.00
201130227	KGHS-AM	5/15/2024	1440022789	Advertising for safe/healthy	5002400054	\$ 1,000.00

Payable Summary
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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
				prom		
	KGHS-AM	5/15/2024	1440022791	Summer Ads 2024	5002400054	\$ 3,000.00
	KGHS-AM	5/15/2024	1440021153	School Matters	102400003	\$ 225.00
	KGHS-AM	5/15/2024	1440022990	Radio advertising for Job Fair participants	5002400052	\$ 500.00
201130228	Marco Technologies LLC	5/15/2024	528871635	Copier Lease	1102400056	\$ 353.51
	Marco Technologies LLC	5/15/2024	528871635	Copier Lease	1102400056	\$ 10.00
	Marco Technologies LLC	5/15/2024	528830961	Copier Lease	1102400055	\$ 104.66
	Marco Technologies LLC	5/15/2024	528830961	Copier Lease	1102400055	\$ 200.89
	Marco Technologies LLC	5/15/2024	528830961	Copier Lease	1102400055	\$ 10.00
	Marco Technologies LLC	5/15/2024	528856321	Copier Lease	1102400044	\$ 697.23
	Marco Technologies LLC	5/15/2024	528856321	Copier Lease	1102400044	\$ 697.22
	Marco Technologies LLC	5/15/2024	528856321	Copier Lease	1102400044	\$ 516.36
	Marco Technologies LLC	5/15/2024	528856321	Copier Lease	1102400044	\$ 20.75
	Marco Technologies LLC	5/15/2024	528856321	Copier Lease	1102400044	\$ 20.75
	Marco Technologies LLC	5/15/2024	528832256	Copier Lease	1102400043	\$ 639.83
	Marco Technologies LLC	5/15/2024	528832256	Copier Lease	1102400043	\$ 14.86
	Marco Technologies LLC	5/15/2024	528832256	Copier Lease	1102400043	\$ 1,126.42
	Marco Technologies LLC	5/15/2024	528832256	Copier Lease	1102400043	\$ 17.31
201130229	MIDCONTINENT COMMUNICATIONS	5/15/2024	2.75104E+13	FES Fax	1102400053	\$ 37.65
201130230	MN ENERGY RESOURCES CORP	5/15/2024	0507263223-00	Natural Gas Services; FHS	8102400040	\$ 3,974.99
	MN ENERGY RESOURCES CORP	5/15/2024	0507263223-00	Natural Gas Services; FHS	8102400040	\$ 1,324.99
201130231	RAINY LAKE MEDICAL CENTER	5/15/2024	4185	OT/PT Services	1102400036	\$ 8,002.06
	RAINY LAKE MEDICAL CENTER	5/15/2024	4185	OT/PT Services	1102400036	\$ 3,337.92
201130232	SCHOOL SPECIALTY	5/15/2024	2.08134E+11	First Grade Butterfly Cultures Quote: Q-448398	1302400190	\$ 111.04
201130233	Sonova USA Inc.	5/15/2024	5400660323	Hearing Aid Replacement	1302400198	\$ 2,862.17
202301664	Aviben	4/19/2024	20240419ADTS	Payroll accrual	0	\$ 140.75
	Aviben	4/19/2024	20240419ADTS	Payroll accrual	0	\$ 185.18
	Aviben	4/19/2024	20240419ADTS	Payroll accrual	0	\$ 92.59
	Aviben	4/19/2024	20240419ADTS	Payroll accrual	0	\$ 1,625.82
	Aviben	4/19/2024	20240419ADTS	Payroll accrual	0	\$ 97.37
	Aviben	4/19/2024	20240419ADTS	Payroll accrual	0	\$ 2,305.48

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Aviben	4/19/2024	20240419ADTSI	Payroll accrual	0	\$ 308.28
	Aviben	4/19/2024	20240419ADTSI	Payroll accrual	0	\$ 1,276.72
	Aviben	4/19/2024	20240419ADTSI	Payroll accrual	0	\$ 370.37
	Aviben	4/19/2024	20240419ADTSI	Payroll accrual	0	\$ 133.34
	Aviben	4/19/2024	20240419ADTSI	Payroll accrual	0	\$ 814.60
	Aviben	4/19/2024	20240419ADTSI	Payroll accrual	0	\$ 231.58
	Aviben	4/19/2024	20240419ADTSI	Payroll accrual	0	\$ 150.00
	Aviben	4/19/2024	20240419ADTSI	Payroll accrual	0	\$ 2,526.60
	Aviben	4/19/2024	20240419ADTSI	Payroll accrual	0	\$ 124.45
	Aviben	4/19/2024	20240419ADTSI	Payroll accrual	0	\$ 2,824.66
	Aviben	4/19/2024	20240419AFTSA	TSA Benefit	0	\$ 111.12
	Aviben	4/19/2024	20240419AFTSA	TSA Benefit	0	\$ 185.18
	Aviben	4/19/2024	20240419AFTSA	TSA Benefit	0	\$ 92.59
	Aviben	4/19/2024	20240419AFTSA	TSA Benefit	0	\$ 444.33
	Aviben	4/19/2024	20240419AFTSA	TSA Benefit	0	\$ 47.37
	Aviben	4/19/2024	20240419AFTSE	TSA Benefit	0	\$ 1,387.69
	Aviben	4/19/2024	20240419AFTSE	TSA Benefit	0	\$ 108.28
	Aviben	4/19/2024	20240419AFTSF	TSA Benefit	0	\$ 437.83
	Aviben	4/19/2024	20240419AFTSC	Payroll accrual	0	\$ 92.59
	Aviben	4/19/2024	20240419AFTSI	TSA Benefit	0	\$ 55.56
	Aviben	4/19/2024	20240419AFTSI	TSA Benefits	0	\$ 462.49
	Aviben	4/19/2024	20240419AFTSI	TSA Benefit	0	\$ 174.17
202301664	Aviben	4/19/2024	20240419AFTSV	TSA Benefit	0	\$ 611.00
	Aviben	4/19/2024	20240419AFTSV	TSA Benefit	0	\$ 77.78
	Aviben	4/19/2024	20240419AFTSV	TSA Benefits	0	\$ 100.00
202301665	Empower Retirement	4/19/2024	20240419ADDE	Payroll accrual	0	\$ 424.79
	Empower Retirement	4/19/2024	20240419ADDE	Payroll accrual	0	\$ 5.00
	Empower Retirement	4/19/2024	20240419ADDE	Payroll accrual	0	\$ 105.00
	Empower Retirement	4/19/2024	20240419ADG	Payroll accrual	0	\$ 34.21
	Empower Retirement	4/19/2024	20240419AFDEF	Deferred Comp 457 Benefit	0	\$ 49.41
	Empower Retirement	4/19/2024	20240419AFDEF	Deferred Comp 457 Benefit	0	\$ 34.21
	Empower Retirement	4/19/2024	20240419AFHC	HCSP	0	\$ 2,550.28
	Empower Retirement	4/19/2024	20240419AFHC	HCSP	0	\$ 24.23

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Empower Retirement	4/19/2024	20240419AFHC	HCSP	0	\$ 200.14
202301666	Internal Revenue Service	4/19/2024	20240419ADFC	Payroll accrual	0	\$ 17,340.38
	Internal Revenue Service	4/19/2024	20240419ADFC	Payroll accrual	0	\$ 1,153.82
	Internal Revenue Service	4/19/2024	20240419ADFC	Payroll accrual	0	\$ 726.49
	Internal Revenue Service	4/19/2024	20240419ADFT	Payroll accrual	0	\$ 778.47
	Internal Revenue Service	4/19/2024	20240419ADFT	Payroll accrual	0	\$ 25.00
	Internal Revenue Service	4/19/2024	20240419ADFT	Payroll accrual	0	\$ 330.14
	Internal Revenue Service	4/19/2024	20240419ADFT	Payroll accrual	0	\$ 61.60
	Internal Revenue Service	4/19/2024	20240419ADFT	Payroll accrual	0	\$ 19,328.13
	Internal Revenue Service	4/19/2024	20240419ADFT	Payroll accrual	0	\$ 1,146.26
	Internal Revenue Service	4/19/2024	20240419ADFT	Payroll accrual	0	\$ 541.65
	Internal Revenue Service	4/19/2024	20240419ADM	Payroll accrual	0	\$ 4,055.45
	Internal Revenue Service	4/19/2024	20240419ADM	Payroll accrual	0	\$ 269.87
	Internal Revenue Service	4/19/2024	20240419ADM	Payroll accrual	0	\$ 169.89
	Internal Revenue Service	4/19/2024	20240419AFF	FICA Benefit	0	\$ 17,340.38
	Internal Revenue Service	4/19/2024	20240419AFF	FICA Benefit	0	\$ 1,153.82
	Internal Revenue Service	4/19/2024	20240419AFF	FICA Benefit	0	\$ 726.49
	Internal Revenue Service	4/19/2024	20240419AFMD	Medicare Benefit	0	\$ 4,055.45
	Internal Revenue Service	4/19/2024	20240419AFMD	Medicare Benefit	0	\$ 269.87
	Internal Revenue Service	4/19/2024	20240419AFMD	Medicare Benefit	0	\$ 169.89
202301667	MINNESOTA REVENUE	4/19/2024	20240419ADSIT	Payroll accrual	0	\$ 65.00
	MINNESOTA REVENUE	4/19/2024	20240419ADSIT	Payroll accrual	0	\$ 25.00
	MINNESOTA REVENUE	4/19/2024	20240419ADSIT	Payroll accrual	0	\$ 9,838.70
	MINNESOTA REVENUE	4/19/2024	20240419ADSIT	Payroll accrual	0	\$ 597.19
	MINNESOTA REVENUE	4/19/2024	20240419ADSIT	Payroll accrual	0	\$ 302.44
202301667	MINNESOTA REVENUE	4/19/2024	20240419ADSIT	Payroll accrual	0	\$ 135.93
	MINNESOTA REVENUE	4/19/2024	20240419ADSIT	Payroll accrual	0	\$ 19.60
202301668	MN Teachers Retirement Association	4/19/2024	20240419ADTR	Payroll accrual	0	\$ 14,825.56
	MN Teachers Retirement Association	4/19/2024	20240419ADTR	Payroll accrual	0	\$ 816.19
	MN Teachers Retirement Association	4/19/2024	20240419ADTR	Payroll accrual	0	\$ 60.64
	MN Teachers Retirement Association	4/19/2024	20240419AFTR	TRA Benefit	0	\$ 16,738.41
	MN Teachers Retirement Association	4/19/2024	20240419AFTR	TRA Benefit	0	\$ 921.49
	MN Teachers Retirement Association	4/19/2024	20240419AFTR	TRA Benefit	0	\$ 68.46

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
202301669	Public Employees Retirement Associ	4/19/2024	20240419ADDC	Payroll accrual	0	\$ 12.00
	Public Employees Retirement Associ	4/19/2024	20240419ADPEI	Payroll accrual	0	\$ 5,906.27
	Public Employees Retirement Associ	4/19/2024	20240419ADPEI	Payroll accrual	0	\$ 462.30
	Public Employees Retirement Associ	4/19/2024	20240419ADPEI	Payroll accrual	0	\$ 721.57
	Public Employees Retirement Associ	4/19/2024	20240419ADPEI	Payroll accrual	0	\$ 35.20
	Public Employees Retirement Associ	4/19/2024	20240419AFDCI	DCP Benefit	0	\$ 12.00
	Public Employees Retirement Associ	4/19/2024	20240419AFPEF	PERA Benefit	0	\$ 6,814.95
	Public Employees Retirement Associ	4/19/2024	20240419AFPEF	PERA Benefit	0	\$ 533.42
	Public Employees Retirement Associ	4/19/2024	20240419AFPEF	PERA Benefit	0	\$ 832.58
	Public Employees Retirement Associ	4/19/2024	20240419AFPEF	Payroll accrual	0	\$ 40.62
202301670	WEX	4/16/2024	0001931609-IN	FSA 3rd Party Admin	0	\$ 210.00
202301671	MN PEIP	4/16/2024	1385086	Benefits May 2024	1102400007	\$ 104,684.82
202301673	MN Unemployment Insurance	4/23/2024	40924	Quarter 1 unemployment benefits paid and reimbursable bill	0	\$ 982.31
	MN Unemployment Insurance	4/23/2024	40924	Quarter 1 unemployment benefits paid and reimbursable bill	0	\$ 10,312.65
202301674	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 140.75
	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 185.18
	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 92.59
	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 1,625.82
	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 97.37
	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 2,408.11
	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 308.28
202301674	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 1,276.72
	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 370.37
	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 133.34
	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 814.60
	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 231.58
	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 150.00
	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 2,526.60
	Aviben	5/3/2024	20240503ADTS/	Payroll accrual	0	\$ 124.45

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Aviben	5/3/2024	20240503ADTS\	Payroll accrual	0	\$ 2,824.66
	Aviben	5/3/2024	20240503AFTSA	TSA Benefit	0	\$ 111.12
	Aviben	5/3/2024	20240503AFTSA	TSA Benefit	0	\$ 185.18
	Aviben	5/3/2024	20240503AFTSA	TSA Benefit	0	\$ 92.59
	Aviben	5/3/2024	20240503AFTSA	TSA Benefit	0	\$ 444.33
	Aviben	5/3/2024	20240503AFTSA	TSA Benefit	0	\$ 47.37
	Aviben	5/3/2024	20240503AFTSE	TSA Benefit	0	\$ 1,490.32
	Aviben	5/3/2024	20240503AFTSE	TSA Benefit	0	\$ 108.28
	Aviben	5/3/2024	20240503AFTSF	TSA Benefit	0	\$ 437.83
	Aviben	5/3/2024	20240503AFTSC	Payroll accrual	0	\$ 92.59
	Aviben	5/3/2024	20240503AFTSF	TSA Benefit	0	\$ 55.56
	Aviben	5/3/2024	20240503AFTSII	TSA Benefits	0	\$ 462.49
	Aviben	5/3/2024	20240503AFTSN	TSA Benefit	0	\$ 174.17
	Aviben	5/3/2024	20240503AFTSV	TSA Benefit	0	\$ 641.00
	Aviben	5/3/2024	20240503AFTSV	TSA Benefit	0	\$ 77.78
	Aviben	5/3/2024	20240503AFTSV	TSA Benefits	0	\$ 100.00
202301675	Empower Retirement	5/3/2024	20240503ADDE	Payroll accrual	0	\$ 424.79
	Empower Retirement	5/3/2024	20240503ADDE	Payroll accrual	0	\$ 5.00
	Empower Retirement	5/3/2024	20240503ADDE	Payroll accrual	0	\$ 105.00
	Empower Retirement	5/3/2024	20240503ADG-	Payroll accrual	0	\$ 34.21
	Empower Retirement	5/3/2024	20240503AFDEF	Deferred Comp 457 Benefit	0	\$ 49.41
	Empower Retirement	5/3/2024	20240503AFDEF	Deferred Comp 457 Benefit	0	\$ 34.21
	Empower Retirement	5/3/2024	20240503AFHC	HCSP	0	\$ 2,550.28
	Empower Retirement	5/3/2024	20240503AFHC	HCSP	0	\$ 24.23
	Empower Retirement	5/3/2024	20240503AFHC	HCSP	0	\$ 200.14
202301676	Internal Revenue Service	5/3/2024	20240503ADFIC	Payroll accrual	0	\$ 17,671.85
	Internal Revenue Service	5/3/2024	20240503ADFIC	Payroll accrual	0	\$ 1,119.00
	Internal Revenue Service	5/3/2024	20240503ADFIC	Payroll accrual	0	\$ 658.22
	Internal Revenue Service	5/3/2024	20240503ADFT	Payroll accrual	0	\$ 928.47
202301676	Internal Revenue Service	5/3/2024	20240503ADFT	Payroll accrual	0	\$ 25.00
	Internal Revenue Service	5/3/2024	20240503ADFT	Payroll accrual	0	\$ 185.64
	Internal Revenue Service	5/3/2024	20240503ADFT	Payroll accrual	0	\$ 12.01
	Internal Revenue Service	5/3/2024	20240503ADFT	Payroll accrual	0	\$ 20,060.78

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Internal Revenue Service	5/3/2024	20240503ADFT	Payroll accrual	0	\$ 1,139.52
	Internal Revenue Service	5/3/2024	20240503ADFT	Payroll accrual	0	\$ 456.17
	Internal Revenue Service	5/3/2024	20240503ADM	Payroll accrual	0	\$ 4,132.98
	Internal Revenue Service	5/3/2024	20240503ADM	Payroll accrual	0	\$ 261.70
	Internal Revenue Service	5/3/2024	20240503ADM	Payroll accrual	0	\$ 153.94
	Internal Revenue Service	5/3/2024	20240503AFFIC	FICA Benefit	0	\$ 17,671.85
	Internal Revenue Service	5/3/2024	20240503AFFIC	FICA Benefit	0	\$ 1,119.00
	Internal Revenue Service	5/3/2024	20240503AFFIC	FICA Benefit	0	\$ 658.22
	Internal Revenue Service	5/3/2024	20240503AFMD	Medicare Benefit	0	\$ 4,132.98
	Internal Revenue Service	5/3/2024	20240503AFMD	Medicare Benefit	0	\$ 261.70
	Internal Revenue Service	5/3/2024	20240503AFMD	Medicare Benefit	0	\$ 153.94
202301677	MINNESOTA REVENUE	5/3/2024	20240503ADSIT	Payroll accrual	0	\$ 185.00
	MINNESOTA REVENUE	5/3/2024	20240503ADSIT	Payroll accrual	0	\$ 25.00
	MINNESOTA REVENUE	5/3/2024	20240503ADSIT	Payroll accrual	0	\$ 10,119.46
	MINNESOTA REVENUE	5/3/2024	20240503ADSIT	Payroll accrual	0	\$ 598.07
	MINNESOTA REVENUE	5/3/2024	20240503ADSIT	Payroll accrual	0	\$ 261.45
	MINNESOTA REVENUE	5/3/2024	20240503ADSIT	Payroll accrual	0	\$ 90.72
	MINNESOTA REVENUE	5/3/2024	20240503ADSIT	Payroll accrual	0	\$ 3.82
202301678	MN Teachers Retirement Associatio	5/3/2024	20240503ADTR	Payroll accrual	0	\$ 15,449.81
	MN Teachers Retirement Associatio	5/3/2024	20240503ADTR	Payroll accrual	0	\$ 825.17
	MN Teachers Retirement Associatio	5/3/2024	20240503ADTR	Payroll accrual	0	\$ 65.13
	MN Teachers Retirement Associatio	5/3/2024	20240503AFTR	TRA Benefit	0	\$ 17,443.19
	MN Teachers Retirement Associatio	5/3/2024	20240503AFTR	TRA Benefit	0	\$ 931.64
	MN Teachers Retirement Associatio	5/3/2024	20240503AFTR	TRA Benefit	0	\$ 73.54
202301679	Public Employees Retirement Associ	5/3/2024	20240503ADDC	Payroll accrual	0	\$ 12.00
	Public Employees Retirement Associ	5/3/2024	20240503ADPEI	Payroll accrual	0	\$ 5,797.94
	Public Employees Retirement Associ	5/3/2024	20240503ADPEI	Payroll accrual	0	\$ 474.50
	Public Employees Retirement Associ	5/3/2024	20240503ADPEI	Payroll accrual	0	\$ 639.53
	Public Employees Retirement Associ	5/3/2024	20240503AFDCI	DCP Benefit	0	\$ 12.00
	Public Employees Retirement Associ	5/3/2024	20240503AFPEF	PERA Benefit	0	\$ 6,689.90
	Public Employees Retirement Associ	5/3/2024	20240503AFPEF	PERA Benefit	0	\$ 547.54
	Public Employees Retirement Associ	5/3/2024	20240503AFPEF	PERA Benefit	0	\$ 737.90
202301679	Public Employees Retirement Associ	5/3/2024	20240503AFPEF	Payroll accrual	0	\$ (5.28)

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Public Employees Retirement Associ	5/3/2024	20240503AFPEF	Payroll accrual	0	\$ (3.16)
202301680	DELTA DENTAL	5/8/2024	CNS000152615	Dental	1102400028	\$ 4,716.96
	DELTA DENTAL	5/8/2024	CNS000152615	Dental	1102400028	\$ 1,830.08
202301681- 202301819	BMO	5/3/2024		See detailed C/C report	6052400098	\$ 24,557.24
202301719	WEX	5/9/2024	1949299	FSA 3rd Party Admin	0	\$ 198.75
232423123	AFSCME Council 65	4/19/2024	20240419ADAF	Payroll accrual	0	\$ 996.53
	AFSCME Council 65	4/19/2024	20240419ADAF	Payroll accrual	0	\$ 365.81
	AFSCME Council 65	4/19/2024	20240419ADAF	Payroll accrual	0	\$ 21.66
	AFSCME Council 65	4/19/2024	20240419ADAF	Payroll accrual	0	\$ 16.63
	AFSCME Council 65	4/19/2024	20240419ADAF	Payroll accrual	0	\$ 9.00
	AFSCME Council 65	4/19/2024	20240419ADAF	Payroll accrual	0	\$ 0.37
232423124	Madison National Life	4/25/2024	1621328	May Life	1102400026	\$ 1,603.72
	Madison National Life	4/25/2024	1621327	May LTD	1102400027	\$ 134.69
232423125	Bennett, Kendra	5/15/2024	ERIN20240502A	4/1/2024-4/30/2024 mileage reimbursement	0	\$ 45.79
232423126	Bright, Jordan	5/15/2024	ERIN20240506A	4/28/2024 Children's Mental Health Conference (Professional Development)	0	\$ 255.59
232423127	Carney, Justin	5/15/2024	ERIN20240424A	3/1/2024-4/9/2024 Mileage from FES to the bus garage.	0	\$ 23.23
232423128	Christianson, Ginger	5/15/2024	ERIN20240506A	4/1/2024-4/30/2024 ECSE Home Visits	0	\$ 87.39
232423129	Christianson, Rosa	5/15/2024	ERIN20240502A	4/2/2024-4/30/2024 Mileage Reimbursement FHS-FES and back	0	\$ 3.35
232423130	Cowman, Maria	5/15/2024	ERIN20240509A	4/1/2024-4/30/2024 Mileage to and from ALC	0	\$ 24.12
232423131	Grover, Kevin	5/15/2024	50324	mileage to Reg 27/28 meeting in Chisholm	0	\$ 97.85
232423132	Hall, Jayde	5/15/2024	42224	reimbursement for fuel for school van state speech meet	0	\$ 52.52
232423133	Hjelle, Brenda	5/15/2024	ERIN20240502A	4/1/2024-4/30/2024 Bus	0	\$ 22.78

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
232423134	Peterson, Paul	5/15/2024	ERIN20240506A	Garage to FHS 4/1/2024-4/30/2024	0	\$ 20.10
232423135	Willett, Elizabeth	5/15/2024	ERIN20240509A	Homebased Library 4/1/2024-4/30/2024 Mileage for travel	0	\$ 18.80
232423136	Wilson, June	5/15/2024	ERIN20240506A	4/1/2024-4/30/2024 Traveling between buildings with personal vehicle	0	\$ 18.76
Total						\$ 974,408.88

**REGULAR MEETING MINUTES OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, April 15, 2024 at 5:15 p.m.
FHS Library**

Call to Order

Present with voting rights: Jessica Crosby, Tina Sather, Roxanne Skogstad-Ditsch, JoAnne Smith, Dale Johnson, Bruce Raboin and Toni Korpi

Present: 7, Absent: 0.

Non-Voting Members Present: Kevin Grover, Superintendent

2. Pledge of Allegiance

Approval of Agenda

1. Motion by Bruce Raboin, then second by Jessica Crosby. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea

Yea: 7, Nay: 0

Open Forum

1. Elk's Student's of the Month:

April: Sidney Peterson and Parker Olson

May: Alina Hartzler and Mason Hay

2. Public Open Forum

Committee and Administrative Reports

1. Mitch Erickson, Student Representative: Gave updates on Student Council, KAPE.

2. Melissa Tate, Elementary Principal: Enrollment and school updates.

3. Tim Everson (reported by Kevin Grover), Secondary Principal: Enrollment and school updates.

4. Timm Ringhofer, Activities Director: Discuss renaming facilities.

5. Beth Slatinski, Community Education Director: Gave program updates.

6. Kevin Grover, Superintendent: Senior trip, crosswalk concern, Nexus referendum, admin committee, review interview schedule.

Consent Agenda

Approve the Consent Agenda as presented. Motion by Dale Johnson, then second by Joann Smith. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea

Yea: 7, Nay: 0

1. Approve payroll in the amount of \$475,992.71 for pay periods March 22nd and April 5th.

2. Approve current accounts payable due in the amount of \$737,968.54.

**REGULAR MEETING MINUTES OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, April 15, 2024 at 5:15 p.m.
FHS Library**

3. Approve past meeting minutes for the regular school board meeting on March 18th, special school board meetings on March 22nd and April 3rd,
4. Reduce Molly Sheasby's hours from 8:00 am to 12:00 pm effective Monday, April 8, 2024.
5. Accept the resignation from Jamie Hell, FES Secretary, effective Friday, April 5, 2024.
6. Set June 1st, 2025 as graduation for ISD 361 @ 3:00 pm in FHS gymnasium for the 2024 - 25 school year.
7. Remove Stacy Grover from bank accounts effective 4-23-24.
8. Approve Memorandum of Understanding between Bois Forte Health and Human Services and International Falls Independent School District 361.
9. Approve the hire of Seth Ettestad as Head Football Coach for the 2024-2025 season.
10. Approve the hire of Brandon Barras as Assistant Football Coach for the 2024-2025 season. This position is paid for by booster club donations.
11. Acknowledge Norm Nelson as volunteer kicking Football Coach for the 2024-2025 season.
12. Approve the hire of Seth Bjornrud as Assistant Football Coach for the 2024-2025 season.
13. Approve the hire of Jakob Ettestad as Assistant Football Coach for the 2024-2025 season.
14. Approve the hire of Jerad Kostiuk as Assistant Football Coach for the 2024-2025 season.
15. Approve the hire of Deniz Sidkey as a Volunteer Football Coach for the 2024-2025 season.
16. Approve the hire of Eli Rahier as Assistant Football Coach for the 2024-2025 season. This position is paid for by booster club donations.
17. Acknowledge TJ Coulombe as a Volunteer Football Coach for the 2024-2025 football season.
18. Approve the hire of Jennifer McBride as the Head Girls Swimming Coach for the 2024-2025 season.
19. Approve the hire of Ashley Mitchell as the Assistant Girls Swimming Coach for the 2024-2025 season.
20. Acknowledge Hailey Silvers as a Volunteer Girls Swimming Coach for the 2024-2025 season.
21. Approve the 2023-2024 final revenue general fund budget in the amount of \$15,067,587.
22. Approve the 2023-2024 final expense general fund budget in the amount of \$14,304,921.

**REGULAR MEETING MINUTES OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, April 15, 2024 at 5:15 p.m.
FHS Library**

23. Approve the 2024-2025 adopted revenue general fund budget in the amount of \$13,763,975.

24. Approve the 2024-2025 adopted expense general fund budget in the amount of \$14,751,702.

25. Acknowledge Aiden Lifton as volunteer track coach.

Action Items

1. Improving systems and structures to create a culture where all are welcome and supported.

1.a. Resolution Acceptance of Gifts and Donations

Motion by Toni Korpi, then second by Jessica Crosby. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea

Yea: 7, Nay: 0

1.b. Consideration of matters related to the employment of an employee.

Motion by Bruce Raboin, then second by Tina Sather. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea

Yea: 7, Nay: 0

1.c. Approve resolution to non Renew Emily Carlson, a probationary teacher at Falls Elementary School effective June 30, 2024 pursuant to Minn. Stat. 122A.40, Subd 5.

Motion by Toni Korpi, then second by Dale Johnson. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea

Yea: 7, Nay: 0

1.d. Approve a contract agreement with CESO for Financial Management Services effective implementation of the agreement through 4-30-25 for long-term director level leadership and management support along with general practioner support as outlined in the attached agreement. Motion by Toni Korpi, then second by Bruce Raboin. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea

Yea: 7, Nay: 0

2. Maintain our facilities to be welcoming, safe and efficient for use by students and the community.

2.a. The school board authorizes the superintendent to submit all required information to the Commissioner of Education to request Review and Comment for planned expenditures as part of a proposed voter approved bond referendum. Motion by Jessica Crosby, then second by Tina Sather. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea

Yea: 7, Nay: 0

**REGULAR MEETING MINUTES OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, April 15, 2024 at 5:15 p.m.
FHS Library**

Adjournment

1. Motion by Jessica Crosby, then second by Tina Sather to adjourn at 7:20 pm, Motion Carried.
Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

Approved Minutes:

District Clerk

Date

Board Chair

Date

**SPECIAL MEETING MINUTES OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, April 22, 2024 at 5:15 p.m.
FHS Library**

Call to Order

Present with voting rights: Roxanne Skogstad-Ditsch, JoAnne Smith, Dale Johnson, Toni Korpi, Tina Sather and Bruce Raboin. Absent: Jessica Crosby,
Present: 6, Absent: 1.

Non-Voting Members Present: Kevin Grover, Superintendent

Pledge of Allegiance

Approval of Agenda

1. Approve agenda as presented. Motion by Bruce Raboin, then second by Joann Smith. Motion Carried. Jessica Crosby: Absent, Dale Johnson: Yea, Toni Korpi: (late), Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 5, Nay: 0, Absent: 1

Superintendent Application Review

1. Review superintendent applicant information and determine finalists, schedule for interviews, interview procedures, and interview questions.

1.a. Approve interviewing all four candidates. Motion by Tina Sather, then second by Bruce Raboin. Motion Carried. Jessica Crosby: Absent, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 6, Nay: 0, Absent: 1

2. Discuss, decide and schedule the steps necessary for the rest of the hiring process.

Candidates introduced as:

Debra Taylor
Jill Lauters
Frank Schill
Beth Schermoen

Adjournment

1. Motion by Dale Johnson, then second by Toni Korpi to adjourn at 5:50pm.. Motion Carried.
Jessica Crosby: Absent, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 6, Nay: 0, Absent: 1

Approved Minutes:

District Clerk

Date

Board Chair

Date

**SPECIAL MEETING MINUTES OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Friday, April 26, 2024 at 5:30 p.m.
FHS Library**

Call to Order

Present with voting rights: Jessica Crosby, Tina Sather, Roxanne Skogstad-Ditsch, Dale Johnson, Bruce Raboin and Toni Korpi. Absent: JoAnne Smith

Present: 6, Absent: 1.

Non-Voting Members Present: Mitch Erickson, Student Representative

2. Pledge of Allegiance

Approval of Agenda

1. Approve agenda as presented. Motion by Jessica Crosby, then second by Tina Sather. Motion Carried.

Joann Smith: Absent, Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea
Yea: 6, Nay: 0, Absent: 1

First Round Superintendent Candidate Interviews

1. Prepare for interviews.

2. Interview candidates for Superintendent position.

3. Approve hire of Beth Shermoen as Superintendent. Motion by Jessica Crosby, then second by Bruce Raboin. Motion Carried.

Joann Smith: Absent, Tina Sather: Nay, Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Roxanne Skogstad-Ditsch: Yea
Yea: 5, Nay: 1, Absent: 1

Adjournment

1. Motion by Tina Sather, then second by Dale Johnson to adjourn at 9:27pm. Motion Carried.

Joann Smith: Absent, Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea
Yea: 6, Nay: 0, Absent: 1

Approved Minutes:

District Clerk

Date

Board Chair

Date

**SPECIAL MEETING MINUTES OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, May 6th, 2024 at 5:15 p.m.
FHS Library**

Call to Order

Present with voting rights: Jessica Crosby, Tina Sather, Roxanne Skogstad-Ditsch, JoAnne Smith, Dale Johnson, Bruce Raboin and Toni Korpi.

Present: 7, Absent: 0.

Non-Voting Members Present: Kevin Grover, Superintendent

2. Pledge of Allegiance

Approval of Agenda

1. Approve agenda as presented. Motion by Bruce Raboin, then second by Dale Johnson. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea

Yea: 7, Nay: 0

Action Items

1. Approve the hire of Beth Shermoen as Superintendent for the 2024-2025 and 2025-2026 school year. Motion by Jessica Crosby, then second by Bruce Raboin. Motion Carried.

Tina Sather: Nay, Joann Smith: Nay, Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Roxanne Skogstad-Ditsch: Yea

Yea: 5, Nay: 2

Tina Sather: Nay, Joann Smith: Nay

2. Approve the hire of Wyatt Tessier as .545 FTE Special Education Teacher for the 2024-2025 school year. Motion by Toni Korpi, then second by Tina Sather. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea

Yea: 7, Nay: 0

3. Approve the hire of Steven Saari as 1.0 FTE Special Education Teacher for the 2024-2025 school year. Motion by Bruce Raboin, then second by Jessica Crosby. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea

Yea: 7, Nay: 0

4. Approve the hire of Christina Dowty as .8385 FTE Secretary to fill a position vacant at Falls Elementary with a start date of May 22, 2024. Motion by Toni Korpi, then second by Dale Johnson. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea

Yea: 7, Nay: 0

**SPECIAL MEETING MINUTES OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, May 6th, 2024 at 5:15 p.m.
FHS Library**

5. Approve Facility Agreement with Recreation Hockey for rental of ice from 7-22-24 through 8-29-24 per attached agreement. Motion by Joann Smith, then second by Jessica Crosby. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

6. Accept resignation from Tim Everson effective June 30th, 2024 upon completion of the fiscal year. Motion by Bruce Raboin, then second by Tina Sather. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

7. Approve purchase of phase 2 high school furniture replacement. Motion by Toni Korpi, then second by Joann Smith. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

Adjournment

1. Motion by Dale Johnson, then second by Tina Sather to adjourn at 5:27pm. Motion Carried.

Jessica Crosby: Yea, Dale Johnson: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

Approved Minutes:

District Clerk

Date

Board Chair

Date

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ORDER FORM

Initial Term^(a) Actual Dates	Initial Term Cost^(b) USD	Renewal Term^(a) Month/Day – Month/Day	Renewal Term Cost^(a) USD
July 1, 2024 – June 30, 2025	\$2,700.00	----	----

- (a) A subscription term, whether initial or renewal, cannot exceed a year. Renewal terms are subject to price adjustment, as permitted by the Agreement.
- (b) Unless otherwise extended in writing by Reseller, price quotes will expire after 90 days if not accepted.

Subscriber Coordinator Information	Subscriber Billing Information
Name: <u>Kevin Grover - ISD361</u>	Name: <u>Kendra Bennett - ISD361</u>
Title: <u>Superintendent</u>	Title: <u>accounts payable</u>
Phone: <u>218-283-2571</u>	Address: <u>1515 11th St, Intl Falls, MN 56649</u>
Email: <u>kgrover@isd361.org</u>	Phone: <u>218-283-2571 x1149</u>
	Email: <u>kbenett@isd361.org</u>

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Title: _____
Date: _____
Purchase Order Number: _____

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Sales Tax Exempt? Yes or No

If yes, provide a copy of your Sales Tax Exemption Certificate.

ACCEPTANCE BY RESELLER:

Minnesota School Boards Association



Signature
Kirk Schneidawind

Printed Name
Executive Director

Title
April 22, 2024

Date

Return Order Form to:

By email: jstencil@mnmsba.org

By mail: MSBA, 1900 W. Jefferson Ave., St. Peter, MN 56082

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(c) Any delay or failure to perform as required by this Agreement (other than for payment of amounts due) caused by conditions beyond the reasonable control of the performing party shall not constitute a breach of this Agreement, and the time for performance, if any, shall be deemed to be extended for a period equal to the duration of the conditions preventing performance.

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12. Third-Parties/Relationships. The parties agree that the GTC grant or impose certain rights and duties upon Supplier. It is agreed that Supplier and its third-party developer(s) or sub-suppliers of the BoardBook IP are third party beneficiaries to this Agreement as it applies to the BoardBook IP and shall have all such rights and duties to the degree specifically stated herein, but that no other third-party beneficiaries are created hereby. The parties agree that Supplier has the power, right, and discretion to enforce the GTC. The parties further agree that no principal-agent, partnership, joint venture, or employment relationship is created by or through this Agreement. BoardBook is provided as an independent contractor arrangement only.

13. Headings. Headings used in this Agreement are for ease of reference only and will not be used to interpret any aspect of this Agreement.

14. Entire Agreement. Use of BoardBook, including the BoardBook website, is subject to compliance with all privacy and security policies, service level agreements, and other terms and conditions posted on the BoardBook website or otherwise made available to Subscriber in writing (“**Additional Terms**”); provided, however, that any such Additional Terms cannot diminish or conflict with the protections afforded to Subscriber in this Agreement. In the event of any conflict or inconsistency among the provisions of the Order Form, GTC, Additional Terms, or any other provision of this Agreement, the GTC shall take precedence in reconciling the conflict or inconsistency unless Supplier agrees in writing otherwise. This Agreement constitutes the complete and exclusive expression of the contract among the parties; and all previous representations, discussions, and understandings, whether written or oral, are

superseded by said Agreement. If any provision of this Agreement is determined to be illegal, void, or unenforceable, the remainder of the Agreement shall continue to be in force and effect.

15. **Amendments.** Reseller and/or Supplier may amend or replace the terms of the Agreement, including pricing and the GTC, by providing Subscriber with at least 30 days prior written notice of the change before renewal of the subscription, and the notice must include the actual change to the Agreement. Subscriber's continued use of BoardBook after the effective date of the change shall constitute acceptance by course of conduct, without necessity of obtaining the Subscriber's signature. Subscriber may opt out of any amendment or change through timely termination of the Agreement, as provided herein.

16. **Notices.** Unless otherwise directed in writing, any notice required by this Agreement shall be in writing and deemed duly tendered when delivered to the respective parties set forth on the Order Form. Supplier is TASB, Inc. whose address is as follows: TASB, Inc., Attn: BoardBook Director, P.O. Box 400, Austin, TX 78767-0400 (mailing address); or 12007 Research Blvd., Austin, TX 78759-2349 (physical address).

—END—

Interquest Detection Canines®

(INTERQUEST)

Falls School District

(the District)

This shall serve as an agreement by and between Interquest Detection Canines® and the DISTRICT for substance awareness and detection services for the period of September 2024 through May 2025.

It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non- aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

INTERQUEST agrees to provide 7 Half day visits for the contract period. The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. The cost for each visit will be \$440.00 per team. Multiple canine teams will be charged on a per team basis. Required court testimony on behalf of the DISTRICT will be charged at the same rate. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. The District will provide a school calendar with inappropriate dates for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. DISTRICT will be responsible for payment for any visit made on any day other than those days noted as unacceptable on the attached school calendar.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and other state regulatory agencies as required.

INTERQUEST DETECTION CANINES®

Sara Fox

School's signature _____

Facilities Use Agreement

This agreement by and between The City of International Falls (“Owner”) and Independent School District No. 361 (“User”) will renew on July 1, 2024 and will continue for a period of One Year.

WHEREAS, Owner owns premises and facilities located at :

“Holler Fields” located at 1 20th Street E., International Falls, MN 56649

- One regulation little league baseball field.
- One regulation little league softball field.

“Rizzo Fields” located at 3rd Street and 12th Avenue, International Falls, MN 56649.

- Two regulation Little League baseball fields with lights
- Concession building
- Seasonal restrooms

“Kerry Park Complex” located at 11th Street between 4th Avenue and 6th Avenue, International Falls, MN 56649

- Two regulation slow-pitch softball fields (275' outfield fences) with lights.
- Artificial Ice Arena (200' by 85' ice sheet) with spectator capacity of 400

All of which is used for T-ball, Softball, Baseball, Hockey, and Skating.

WHEREAS, User desires to use the above premises and facilities for the purpose of T-ball, Softball, Baseball, Hockey, and Skating; and

WHEREAS, Owner has agreed to allow User to use the above premises and facilities provided that the following terms and conditions are met.

IT IS THEREFORE AGREED BY AND BETWEEN THE PARTIES:

1. Owner agrees to let User use the above-described premises and facilities for the above-described purpose as outlined in attached Exhibit A. The parties shall utilize a “live” scheduling platform with access granted to Owner and Activities Director. All week-day game and practice schedules/changes will be provided by ISD 361 Activities Director at least one week in advance of use and all weekend game and practice schedules/changes will be provided by ISD 361 Activities Director at least two weeks in advance of use.

The live scheduling platform shall be the primary form of communication. The City Administrator is the contact person for Owner and the Activities Director is the contact person for User to coordinate the details of usage and other matters not able to be utilized under the live scheduling platform.

2. Non-Fee Agreement. In consideration for the benefit of using Owner’s premises and facilities, User agrees to abide by all the terms and conditions of use described in this agreement.

3. User agrees that it will not use the premises for any unlawful purposes, and will obey all laws, rules, and regulations of all governmental authorities while using the above-described premises and facilities.
4. User agrees to abide by any rules or regulations for the use of the premises and facilities that are attached to this agreement.
5. User agrees to assume full responsibility for the supervision of all persons entering the aforementioned premises and facilities in conjunction with the User's activities or events, including participants, coaches and other staff and spectators. User shall require that all such persons conduct themselves in an orderly and safe manner consistent with the policies for use of the aforementioned premises and facilities.
6. Owner shall at all times during the term of this Use Agreement, at Owner's own cost and expense, repair and maintain the aforementioned premises and facilities and any improvement or alterations except as otherwise provided in this Paragraph.
 - a Damages: User shall reimburse Owner for the reasonable cost to repair and restore the aforementioned premises and facilities in the event of damage to the premises and/or facilities caused by participants, coaches or other staff, or spectators who are in or upon the aforementioned premises and facilities in conjunction with any of the User's activities or events.
 - b Cleanup: Although Owner retains ultimate responsibility for maintenance, User shall perform routine cleanup after its use of the premises and facilities, including proper storage of equipment, pick up and proper disposal of litter.
 - c Alterations, Improvements: User shall not make alterations or improvements to the premises or facilities without the advanced written consent of Owner.
 - d Facility Preparation: The Owner shall prepare the aforementioned premises and facilities including mowing, infield dragging, field painting, and disposal of garbage and rest room maintenance.
7. User agrees to hold harmless, indemnify and defend Owner (including Owner's agents, employees, and representatives) from any and all liability for injury or damage including, but not limited to, illness, exposure to infectious/ communicable disease, bodily injury, personal injury, emotional injury, or property damage which may result from any person using the above described premises and facilities, its entrances and exits, and surrounding areas, for User's purposes, regardless of whether such injury or damage results from the negligence of the Owner (including Owner's agents, employees and representatives) or otherwise.
 - a Insurance: User shall maintain throughout the term of this Use Agreement policy of comprehensive general liability insurance with limits of at least \$1,500,000 per occurrence, aggregate \$3,000,000 (Occurrence limit can be made up with an umbrella), in 2023 through 2024, naming Owner as an additional insured. The limit of such insurance policy shall not be less than the City's maximum limits of liability as set forth in Minn. Stat. Sec. 466.04. Said policy of insurance shall be evidenced by a certificate of insurance which shall be placed on file with

Owner by User prior to commencement of use of the premises or facilities by User. Each such policy or certificate shall contain a valid provision or endorsement that the policy may not be canceled, terminated, changed or modified without giving Owner thirty (30) days advance written notice of such change. The policy shall also contain a contractual liability endorsement evidencing insurance coverage for User's indemnification obligation to Owner under this Use Agreement.

b Liability to User: Owner shall not be liable to User or to any employee, student or invitee of User for any claim or cause of action arising out of death, injury, damage to property occurring in, on or about the premises or facilities used except for damages, attributable exclusively to the negligence or breach of this Use Agreement by Owner, its employees or agents, by a court of competent jurisdiction.

c Liability Limits Not Waived: Nothing in this Section shall cause either Owner or User to be subject to liability in excess of any statutory limits of liability applicable to Owner or User.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

OWNER: CITY OF INTERNATIONAL FALLS

USER: ISD NO 361

BY: 

BY: _____

Its Mayor

Its Chair

BY: 

BY: _____

Its City Administration

Its Superintendent

Date: May 8, 2024

Date: _____

EXHIBIT A

Kerry Park Complex Uses:

- (Schedule)

Holler Field Uses:

- (Schedule)

Rizzo Field Uses:

- (Schedule)

MAINTENANCE AGREEMENT

This agreement is made and entered into this 6th day of May, 2024, by and between Independent School District 361 (hereinafter referred to as the “Owner”) and The City of International Falls, (hereinafter referred to as the “City”).

WITNESSETH

WHEREAS, the Owner owns and controls the property upon which maintenance is required.

WHEREAS, the Owner desires to contract for property maintenance services.

NOW THEREFORE, in consideration of the premises and of the mutual covenants and promises contained in this Agreement, it is hereby agreed by and between the Owner and the City as stipulated below.

1. The City’s Obligations. The City shall perform the following services on the Owner’s property located at (*Address and/or Permanent Parcel Number*):

1212 Third Street, International Falls MN

- a) The City shall perform the following routine maintenance procedures:
 - i. Mowing of each property every one (1) week(s) during the mowing season.
- b) The City shall notify and seek approval to proceed by the Owner of needed repairs, which are outside the scope of routine maintenance described in subparagraph (a) above.

2. The Owner’s Obligations.

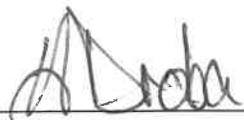
- a) The Owner shall provide the City with such access to the property as is reasonably necessary for the City to comply with the terms of this agreement.

- b) The Owner shall immediately notify the City if it no longer requires property maintenance services.
 - c) The Owner, at no time, is required to provide the City with liability insurance or worker's compensation.
3. Term. This Agreement shall remain in effect for one year.
- a) The Owner has the right to terminate this Agreement by giving notice to the City thirty (30) days in advance of the date of termination.
 - b) The City has the right to terminate this Agreement by giving written notice of intent to terminate this Agreement to the Owner thirty (30) days in advance of the date of termination.
4. Entire Agreement and Amendment. This Agreement supersedes all prior negotiations, agreements, and understandings between the Parties with respect to the subject matter hereof and constitutes the entire Agreement between the Parties with respect to the subject matter hereof. To be effective, any amendment or modification to this Agreement must be in writing and must be signed by both Parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of
8th day of May, 2024.

THE CITY OF INTERNATIONAL FALLS

INDEPENDENT SCHOOL DISTRICT 361

Signature: 

Signature: _____

Print Name: Harley Draba

Print Name: _____

Title: Mayor,
an authorized signatory

Title: _____,
an authorized signatory

Date: May 8, 2024

Date: _____

FUND 02 - FOOD SERVICE FUND ISD 361 Budget Report with Fund Balance As of May 20, 2024

	<u>FINAL FY2023 - 2024 5.20.24</u>	<u>Adopted FY2024 - 2025 5.20.24</u>
<u>REVENUE:</u>		
State Sources	274,800	277,000
Federal Sources	382,270	357,500
Federal (ESSER 1 Time)	4,419	-
Sales to Students/Adults	94,131	96,200
Funds Transfer from Fd 01	-	-
Total Revenue:	<u>755,620</u>	<u>730,700</u>
<u>EXPENSE:</u>		
Food Service Staff Wages	257,697	253,365
Food Service Staff Benefits	58,165	57,848
Purchased Services	2,200	2,200
Interdepartment Chargebacks	(1,000)	(1,000)
Supplies, Food, Commodity & Milk	388,897	380,000
Equipment	55,763	50,000
Dues / Memberships	1,938	2,000
Total Expense:	<u>763,660</u>	<u>744,413</u>
Revenues Over (Under) Expense:	<u><u>(8,040)</u></u>	<u><u>(13,713)</u></u>
<u>Restricted Fund Balance:</u>		
Beginning Fund Balance:	199,544	191,504
Revenue Over (Under) Expense:	(8,040)	(13,713)
Inventory Adjustment (nonspendabl	-	-
Ending Fund Balance 6/30/XX	<u>191,504</u>	<u>177,791</u>

FUND 02 - FOOD SERVICE FUND ISD 361 Budget Report with Fund Balance As of May 20, 2024

	<u>FINAL FY2023 - 2024 5.20.24</u>	<u>Adopted FY2024 - 2025 5.20.24</u>
<u>REVENUE:</u>		
State Sources	274,800	277,000
Federal Sources	382,270	357,500
Federal (ESSER 1 Time)	4,419	-
Sales to Students/Adults	94,131	96,200
Funds Transfer from Fd 01	-	-
Total Revenue:	<u>755,620</u>	<u>730,700</u>
<u>EXPENSE:</u>		
Food Service Staff Wages	257,697	253,365
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Equipment	55,763	50,000
Dues / Memberships	1,938	2,000
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Revenues Over (Under) Expense:	<u><u>(8,040)</u></u>	<u><u>(13,713)</u></u>
<u>Restricted Fund Balance:</u>		
Beginning Fund Balance:	199,544	191,504
Revenue Over (Under) Expense:	(8,040)	(13,713)
Inventory Adjustment (nonspendabl	-	-
Ending Fund Balance 6/30/XX	<u>191,504</u>	<u>177,791</u>

FUND 04 - COMMUNITY SERVICE ISD 361 Statement of Revenues, Expenditures and Fund Balance
May 20, 2024

	FISCAL YEAR: 2023-2024 Final 4.19.24						FISCAL YEAR: 2024-2025 Adopted 5.20.24					
	Beginnin g Fund Balance	Revenue	Expense	Revenue Over (Under) Expense	Adjust.	Ending Fund Balance	Beginnin g Fund Balance	Revenue	Expense	Revenue Over (Under) Expense	Adjust.	Ending Fund Balance
	7/1/2023	Budget	Budget	Expense		6/30/2024	7/1/2024	Budget	Budget	Expense		6/30/2025
COMMUNITY SERVICE FUND BALANCE:												
<u>Restricted Fund Balance:</u>												
Preschool Screening	7,012	2,500	2,500	0	0	7,012	7,012	2,500	2,500	0	0	7,012
Non Public Aid	3,759	3,500	3,500	0	0	3,759	3,759	3,500	3,500	0	0	3,759
Summer Funding Preschool	51	0	0	0	0	51	51	0	0	0	0	51
DFC Youth Drug Grant	0	126,000	126,000			0	0	126,000	126,000			0
(04-Q-464-00)	10,823	132,000	132,000	-	-	10,823	10,823	132,000	132,000	-	-	10,823
<u>Reserved Fund Balance:</u>												
Total Community Ed Reserved:	41,002	186,989	195,961	-8,972	0	32,030	32,030	182,790	196,581	-10,360	0	18,239
OTHER PROGRAMS:												
Early Childhood (ECFE): (04-Q-432-00)	0	63,043	54,509	8,534		8,534	8,534	58,558	55,830	2,728		11,262
School Readiness: (04-Q-444-00)	28,019	160,137	142,155	17,982		46,001	46,001	159,775	147,095	12,680		58,681
School Readiness: BASIC SKILLS F317	0	174,384	173,134			1,250	1,250	174,384	174,384			1,250
Adult Basic Education:	1,308	0	0	0		1,308	1,308	0	0	0		1,308
	81,152	716,553	697,759	17,544	0	99,946	99,946	707,507	705,890	5,048	0	101,563

FUND 04 - COMMUNITY SERVICE ISD 361 Statement of Revenues, Expenditures and Fund Balance
May 20, 2024

	FISCAL YEAR: 2023-2024 Final 4.19.24						FISCAL YEAR: 2024-2025 Adopted 5.20.24					
	Beginnin g Fund Balance	Revenue	Expense	Revenue Over (Under) Expense	Adjust.	Ending Fund Balance	Beginnin g Fund Balance	Revenue	Expense	Revenue Over (Under) Expense	Adjust.	Ending Fund Balance
	7/1/2023	Budget	Budget	Expense		6/30/2024	7/1/2024	Budget	Budget	Expense		6/30/2025
COMMUNITY SERVICE FUND BALANCE:												
<u>Restricted Fund Balance:</u>												
Preschool Screening	7,012	2,500	2,500	0	0	7,012	7,012	2,500	2,500	0	0	7,012
Non Public Aid	3,759	3,500	3,500	0	0	3,759	3,759	3,500	3,500	0	0	3,759
Summer Funding Preschool	51	0	0	0	0	51	51	0	0	0	0	51
DFC Youth Drug Grant	0	126,000	126,000			0	0	126,000	126,000			0
(04-Q-464-00)	10,823	132,000	132,000	-	-	10,823	10,823	132,000	132,000	-	-	10,823
<u>Reserved Fund Balance:</u>												
Total Community Ed Reserved:	41,002	186,989	195,961	-8,972	0	32,030	32,030	182,790	196,581	-10,360	0	18,239
OTHER PROGRAMS:												
Early Childhood (ECFE): (04-Q-432-00)	0	63,043	54,509	8,534		8,534	8,534	58,558	55,830	2,728		11,262
School Readiness: (04-Q-444-00)	28,019	160,137	142,155	17,982		46,001	46,001	159,775	147,095	12,680		58,681
School Readiness: BASIC SKILLS F317	0	174,384	173,134			1,250	1,250	174,384	174,384			1,250
Adult Basic Education:	1,308	0	0	0		1,308	1,308	0	0	0		1,308
	81,152	716,553	697,759	17,544	0	99,946	99,946	707,507	705,890	5,048	0	101,563

FUND 07 - DEBT SERVICE ISD 361 Budget Report with Fund Balance
 May 20, 2024

	<u>FY2023-2024</u> Final 05/20/2024	<u>FY2024-2025</u> Adopted 5/20/2024
<u>REVENUE:</u>		
Levy and State Aid Revenue	554,258	541,394
<u>EXPENSE:</u>		
Bond Payment	525,800	525,800
Total Expense:	525,800	525,800
<u>FUND BALANCE SUMMARY:</u>		
Beginning Fund Balance 6/30/XX:	53,623	82,081
Net Revenue Over (Under) Expense:	28,458	15,594
Ending Fund Balance 6/30/XX	82,081	97,675

FUND 07 - DEBT SERVICE ISD 361 Budget Report with Fund Balance
 May 20, 2024

	FY2023-2024	FY2024-2025
	Final	Adopted
	05/20/2024	5/20/2024
<u>REVENUE:</u>		
Levy and State Aid Revenue	554,258	541,394
<u>EXPENSE:</u>		
Bond Payment	525,800	525,800
Total Expense:	525,800	525,800
<u>FUND BALANCE SUMMARY:</u>		
Beginning Fund Balance 6/30/XX:	53,623	82,081
Net Revenue Over (Under) Expense:	28,458	15,594
Ending Fund Balance 6/30/XX	82,081	97,675

Good morning Kevin,

After 19 years of working for Isd 361, I will be retiring. June 3rd 2024 will be my last day of work with the district. Thank you for supporting me in making a difference in our students lives each day!

Sincerely, Heidi Porter

Dear Timm,

I am writing to inform you that I have decided to step down as Head Coach of the girls basketball team. Thank you for your support and everything you have done to make our jobs as coaches easier.

Thank you again,

Brandon Barras

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 203.6
Consent Agendas**

Adopted ___ By Reference ___

Revised ___ **March 2024** ___

I. PURPOSE

The purpose of this policy is to allow the use of a consent agenda.

II. GENERAL STATEMENT OF POLICY

In order for a more efficient administration of school board meetings, the school board may elect to use a consent agenda for the passage of noncontroversial items or items of a similar nature.

III. CONSENT AGENDAS

- A. The superintendent, in consultation with the school board chair, may place items on the consent agenda. By using a consent agenda, the school board has consented to the consideration of certain items as a group under one motion. Should a consent agenda be used, an appropriate amount of discussion time will be allowed to review any item upon request.
- B. Consent items are those which usually do not require discussion or explanation prior to school board action, are noncontroversial and/or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Such agenda items might include ministerial tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, approval of reports, etc. These items might also include similar groups of decisions such as, but not limited to, approval of staff contracts, approval of maintenance details for the school district buildings and grounds or approval of various schedules.
- C. Items shall be removed from the consent agenda by a timely request by an individual school board member for independent consideration. A request is timely if made prior to the vote on the consent agenda. The request does not require a second or a vote by the school board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda.
- D. Consent agenda items are approved en masse by one vote of the school board.

The consent agenda items shall be separately recorded in the minutes.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (**Boards of Independent School Districts School Board powers**)

Cross References: MSBA/MASA Model Policy 203.2 (Order of the Regular School Board Meeting)
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)
MSBA/MASA Model Policy 204 (School Board Meeting Minutes)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 422
Policies Incorporated By Reference**

Adopted ___ By Reference ___

Revised ___ **March 2024** ___

PURPOSE:

Certain policies as contained in this policy reference manual are applicable to employees as well as to students. In order to avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies which also apply to employees:

- ~~Model Policy 102 — Equal Educational Opportunity~~
- ~~Model Policy 103 — Complaints — Students, Employees, Parents, Other Persons~~
- ~~Model Policy 206 — Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations~~
- ~~Model Policy 211 — Criminal or Civil Action Against School District, School Board Member, Employee, or Student~~
- ~~Model Policy 305 — Policy Implementation~~
- Model Policy 505 Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
- Model Policy 507 Corporal Punishment
- Model Policy 510 Student Activities
- Model Policy 511 Student Fundraising
- Model Policy 517 Student Recruiting
- Model Policy 518 DNR-DNI Orders
- Model Policy 519 Interviews of Students by Outside Agencies
- Model Policy 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process Policy
- Model Policy 524 Internet Acceptable Use and Safety Policy
- Model Policy 525 Violence Prevention
- Model Policy 535 Service Animals in Schools
- ~~Model Policy 610 — Field Trips~~
- ~~Model Policy 710 — Extracurricular Transportation~~
- ~~Model Policy 711 — Video Recording on School Buses~~
- ~~Model Policy 712 — Video Surveillance Other Than on Buses~~
- ~~Model Policy 802 — Disposition of Obsolete Equipment and Material~~

Employees are charged with notice that the above cited policies are also applicable to employees; however, employees are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

Legal References: none
Cross References: none

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 501
School Weapons Policy**

Adopted ___ By Reference ___

Revised ___ **March 2024** ___

[Note: School districts are required by statute to have a policy addressing these issues. ATTENTION: This policy incorporates certain provisions of the Minnesota Citizens' Personal Protection Act (often referred to as the "conceal and carry" law)

I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public.

II. GENERAL STATEMENT OF POLICY

No student or nonstudent, including adults and visitors, shall possess, use, or distribute a weapon when in a school location except as provided in this policy. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

III. DEFINITIONS

A. "Weapon"

1. A "weapon" means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; airguns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; numchucks; throwing stars; explosives; fireworks; mace and other propellants; stunguns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No person shall possess, use or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to,

weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.

3. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.
- B. “School Location” includes any school building or grounds, whether leased, rented, owned or controlled by the school, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school premises or events, all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the school district.
 - C. “Possession” means having a weapon on one’s person or in an area subject to one’s control in a school location.
 - D. “Dangerous Weapon” means any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm. As used in this definition, “flammable liquid” means any liquid having a flash point below 100 degrees Fahrenheit but does not include intoxicating liquor. As used in this subdivision, “combustible liquid” is a liquid having a flash point at or above 100 degrees Fahrenheit.

IV. EXCEPTIONS

- A. A student who finds a weapon on the way to school or in a school location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal’s office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal’s office, a student shall not be considered to possess a weapon if he or she immediately turns the weapon over to an administrator, teacher or head coach, or immediately notifies an administrator, teacher or head coach of the weapon’s location.
- B. It shall not be a violation of this policy if a nonstudent (or student where specified) falls within one of the following categories:
 1. active licensed peace officers;
 2. military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
 3. persons authorized to carry a pistol under Minnesota Statutes, section 624.714, while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;

4. persons who keep or store in a motor vehicle pistols in accordance with Minnesota Statutes, section 624.714 or 624.715, or other firearms in accordance with Minnesota Statutes, section 97B.045;
 - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for “antique firearms which are carried or possessed as curiosities or for their historical significance or value.”
 - b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with Sections 624.714 and 624.715.
5. firearm safety or marksmanship courses or activities for students or nonstudents conducted on school property;
6. possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
7. a gun or knife show held on school property;
8. possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other person having general control and supervision of the school or the director of a child care center; or
9. persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.

[Note: Nothing prevents a school district from being more stringent in its weapons policy with respect to students and school district employees than the criminal law, except that the school district may not prohibit the lawful carry or possession of firearms in a parking facility or parking area. Although some school districts may choose to incorporate all of the exceptions to the criminal law, other school districts may choose either not to incorporate some or all of the exceptions or to further limit them. For example, a school district may choose to require written permission from the superintendent, not just a principal, for someone to possess a dangerous weapon in a school location. This would impose a more stringent requirement than the exceptions to the general prohibition of having a weapon on school grounds set forth in Minnesota Statutes, section 609.66, Subdivision 1d (f) listed in Section IV.B. above. However, a school district may not regulate firearms, ammunition, or their respective components, when possessed or carried by nonstudents or nonemployees, in a manner that is inconsistent with Minnesota Statutes, section 609.66, Subdivision 1d.]

C. Policy Application to Instructional Equipment/Tools

While the school district does not allow the possession, use or distribution of weapons by students, or nonstudents, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or nonstudents. Such equipment and tools, when properly possessed, used and stored, shall not be considered in violation of the rule against the possession, use, or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

D. Firearms in School Parking Lots and Parking Facilities

A school district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the “lawful” carry or possession of a firearm in a school parking lot or parking facility is specifically limited to nonstudent permit-holders authorized under Minnesota Statutes, section 624.714 to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder’s vehicle shall constitute a violation of this policy.

V. **CONSEQUENCES FOR STUDENT WEAPON POSSESSION /USE /DISTRIBUTION**

- A. The school district does not allow the possession, use, or distribution of weapons by students. Consequently, the minimum consequence for students possessing, using, or distributing weapons shall include:
1. immediate out-of-school suspension;
 2. confiscation of the weapon;
 3. immediate notification of police;
 4. parent or guardian notification; and
 5. recommendation to the superintendent of dismissal for a period of time not to exceed one year.
- B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.
- C. The building principal shall, as soon as practicable, refer to the criminal justice or juvenile delinquency system, as appropriate, a student who brings a firearm to school unlawfully.
- D. Administrative Discretion

While the school district does not allow the possession, use, or distribution of weapons by students, the superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

VI. CONSEQUENCES FOR WEAPON POSSESSION/USE/DISTRIBUTION BY NONSTUDENTS

A. Employees

1. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, or discharge as deemed appropriate by the school board.
2. Sanctions against employees, including nonrenewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.
3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

[Note: An employer may establish policies that restrict the carry or possession of firearms by its employees while acting in the course and scope of employment. Employment-related sanctions may be invoked for a violation. Thus, for example, reasonable limitations may be imposed on the method of storing firearms by permit-holding employees while at work or performing employment-related duties. Reasonable limitations may include requiring firearms to have trigger locks and to be stored in a locked container or locked compartment of the vehicle.]

B. Other Nonstudents

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

VII. REPORTS OF DANGEROUS WEAPON INCIDENTS IN SCHOOL ZONES

- A. The school district must electronically report to the **Minnesota** Commissioner of Education incidents involving the use or possession of a dangerous weapon in school zones, as required under Minnesota Statutes, section 121A.06.

Legal References: Minn. Stat. § 97B.045 (Transportation of Firearms)

Minn. Stat. § 121A.05 (**Policy to Refer Firearms Possession Referral to Police**)
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 152.01, subd. 14(a) (Definition of a School Zone)
Minn. Stat. § 609.02, subd. 6 (Definition of Dangerous Weapon)
Minn. Stat. § 609.605 (Trespass)
Minn. Stat. § 609.66 (Dangerous Weapons)
Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)
18 U.S.C. § 921 (Definition of Firearm)
In re C.R.M. 611 N.W.2d 802 (Minn. 2000)
In re A.D., 883 N.W.2d 251 (Minn. 2016)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 525 (Violence Prevention)
MABA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 502
Search of Student Lockers, Desks, Personal Possessions, and
Student's Person**

Adopted ___ By Reference ___

Revised ___ **March 2024** ___

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband.

II. GENERAL STATEMENT OF POLICY

A. Lockers and Personal Possessions Within a Locker

Pursuant to Minnesota statutes, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

B. Desks

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

C. Personal Possessions and Student's Person

The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

- D. A violation of this policy occurs when students use lockers and desks for unauthorized purposes or to store contraband. A violation occurs when students carry contraband on their person or in their personal possessions.

III. DEFINITIONS

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes, but is not limited to, weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," overdue books and other materials belonging to the school district, and stolen property.
- B. "Personal possessions" includes, but is not limited to, purses, backpacks, bookbags, packages, and clothing.
- C. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- D. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

IV. PROCEDURES

- A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.
- B. School officials may inspect the personal possessions of a student and/or a student's person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student's person will be reasonable in its scope and intrusiveness.
- C. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school officials must provide notice of the search to students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.

- D. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search of a person whenever feasible.
- E. A strip search is a search involving the removal of coverings or clothing from private areas. Mass strip searches, or body cavity searches, are prohibited. Strip searches will be conducted only in circumstances involving imminent danger.
- F. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.
- G. A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

V. DIRECTIVES AND GUIDELINES

School administration may establish reasonable directives and guidelines which address specific needs of the school district, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

VI. SEIZURE OF CONTRABAND

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to legal officials for ultimate disposition.

VIII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion, and the student may, when appropriate, be referred to legal officials.

Legal References: U.S. Const., amend. IV
Minn. Const., art. I, §10
Minn. Stat. §121A.72 (School Locker Policy)
New Jersey v. T.L.O., 469 U.S. 325, ~~105 S.Ct. 733, 83 L.Ed.2d 720~~ (1985)
G.C. v. Owensboro Public Schools, 711 F.3d 623 (6th Cir. 2013)

Cross References: MSBA/MASA Model Policy 417 (Chemical Use/Abuse)
MSBA/MASA Model Policy 418 (Drug-Free Workplace / Drug-Free School)
MSBA/MASA Model Policy 501 (School Weapons)
MSBA/MASA Model Policy 506 (Student Discipline)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 505
Distribution of Non-school-Sponsored Materials on School Premises
by Students and Employees**

Adopted ___ By Reference ___

Revised ___ **March 2024** ___

I. PURPOSE

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, non-school-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following regulations and procedures regarding distribution of non-school-sponsored material on school property and at school activities.

III. DEFINITIONS

- A. "Distribute" or "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing material in internal staff or student mailboxes.
- B. "Non-school-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks and other publications funded and/or sponsored or authorized by the school. Examples of non-school-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects.

- C. “Obscene to minors” means:
1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and
 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- D. “Minor” means any person under the age of eighteen (18).
- E. “Material and substantial disruption” of a normal school activity means:
1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, “material and substantial disruption” is defined as any disruption which interferes with or impedes the implementation of that program.
 2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) “material and substantial disruption” is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.
- In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.
- F. “School activities” means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in-school lunch periods.
- G. “Libelous” is a false and unprivileged statement about a specific individual that tends to harm the individual’s reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

- A. Students and employees of the school district have the right to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, non-school-sponsored material.
- B. Requests for distribution of non-school-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:
1. is obscene to minors;
 2. is libelous or slanderous;
 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
 4. advertises or promotes any product or service not permitted to minors by law;
 5. advocates violence or other illegal conduct;
 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious or ethnic origin);
 7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- C. Distribution by students and employees of non-school-sponsored materials on school district property are subject to reasonable time, place, and manner restrictions set forth below. In making decisions regarding the time, place, and manner of distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
 2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
 3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
 4. the quantity or size of materials to be distributed;

5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
6. whether distribution would require that non-school persons be present on the school grounds;
7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

- A. No non-school-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.
- B. Distribution of non-school-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- C. No one shall coerce a student or staff member to accept any publication.
- D. The time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any student or employee wishing to distribute (as defined in this policy) non-school-sponsored material must first submit for approval a copy of the material to the principal at least 24 hours in advance of desired distribution time, together with the following information:
 1. Name and phone number of the person submitting the request and, if a student, the room number of his or her first-period class.
 2. Date(s) and time(s) of day intended for distribution.
 3. Location where material will be distributed.
 4. If material is intended for students, the grade(s) of students to whom the distribution is intended.
- B. Within one school day, the principal will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
- C. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.

- D. If the person is dissatisfied with the decision of the principal, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays and holidays) of submitting the appeal, the person shall contact the office of the superintendent to verify that the lack of response is not due to an inability to locate the person.
- E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

VII. DISCIPLINARY ACTION

- A. Distribution by any student of non-school-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the school district's Student Discipline Policy.
- B. Distribution by any employee of non-school-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be published in student handbooks and posted in school buildings.

IX. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

[Note: School districts are encouraged to consider additional guidelines which reflect varied local practices relating to this subject matter including addressing the subject of consistency and uniformity for approving or disapproving practices under this policy.]

Legal References: U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. ~~260, 108 S.Ct. 562, 98 L.Ed.2d 592~~ (1988)
Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675, ~~106 S.Ct. 3159, 92 L.Ed.2d 549~~ (1986)

Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, ~~89 S.Ct. 733, 21 L.Ed.2d 731~~ (1969)

Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987 ~~67~~)

Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)

Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036, ~~132 S.Ct. 592~~ (2011)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 512 (School-Sponsored Student Publications)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Non-school Persons)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 511
School Fundraising**

Adopted ___ By Reference ___

Revised ___ **March 2024** ___

I. PURPOSE

The purpose of this policy is to address student fundraising efforts.

II. GENERAL STATEMENT OF POLICY

The school board recognizes a desire and a need by some student organizations for fundraising. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.

III. RESPONSIBILITY

- A. The building administrators shall be responsible for developing recommendations to the superintendent that will result in a level of activity deemed acceptable by employees, parents, and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.
- B. All fundraising activities must be approved, in advance, by the administration. Participation in non-approved activities shall be considered a violation of school district policy.
- C. The superintendent shall be responsible for providing coordination of student fundraising throughout the school district as deemed appropriate.
- D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization, and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner.

IV. ANNUAL REPORT

The superintendent shall report to the school board, at least annually, on the nature and scope of student fundraising activities approved pursuant to this policy.

- Legal References:*** Minn. Stat. § 120A.20 (Age Limitations; Pupils)
Minn. Stat. § 123B.09, Subd. 8 (Boards of Independent School Districts
Duties)
Minn. Stat. § 123B.36 (Authorized Fees)
- Cross References:*** MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 713 (Student Activity Accounting)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 523
Policies Incorporated by Reference**

Adopted ___ By Reference ___

Revised ___ **March 2024** ___

PURPOSE

Certain policies as contained in the school district’s policies are applicable to students as well as to employees. In order to avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies which also apply to students:

- ~~Model Policy 102 — Equal Educational Opportunity~~
- ~~Model Policy 103 — Complaints — Students, Employees, Parents, Other Persons~~
- ~~Model Policy 206 — Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations~~
- ~~Model Policy 211 — Criminal or Civil Action Against School District, School Board Member, Employee, or Student~~
- ~~Model Policy 305 — Policy Implementation~~
- Model Policy 413 Harassment and Violence
- Model Policy 417 Chemical Use and Abuse
- Model Policy 418 Drug-Free Workplace/Drug-Free School
- Model Policy 419 Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices)
- Model Policy 420 Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
- ~~Model Policy 511 — Student Fundraising~~
- ~~Model Policy 524 — Internet Acceptable Use and Safety Policy~~
- ~~Model Policy 525 — Violence Prevention~~
- ~~Model Policy 610 — Field Trips~~
- ~~Model Policy 613 — Graduation Requirements~~
- ~~Model Policy 614 — School District Testing Plan and Procedure~~
- ~~Model Policy 615 — Testing, Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students~~

- ~~Model Policy 616 School District System Accountability~~
- ~~Model Policy 707 Transportation of Public School Students~~
- ~~Model Policy 708 Transportation of Nonpublic School Students~~
- ~~Model Policy 709 Student Transportation Safety Policy~~
- ~~Model Policy 710 Extracurricular Transportation~~
- ~~Model Policy 711 Videotaping on School Buses~~
- ~~Model Policy 712 Video Surveillance Other Than on Buses~~
- ~~Model Policy 801 Equal Access to Facilities of Secondary Schools~~

Students are charged with notice that the above cited policies are also applicable to students; however, students are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

Legal References:

Cross References:

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 526
Hazing Prohibition**

Adopted ___ By Reference ___

Revised ___ **March 2024** ___

526 HAZING PROHIBITION

[Note: School districts are required by statute to have a policy addressing these issues. The Minnesota Department of Education (MDE) will maintain and make available a model policy on student and staff hazing in accordance with Minnesota Statutes § section 121A.69. The MDE model policy differs from the MSBA/MASA model policy as it incorporates state and federal requirements related to harassment and discrimination which extends beyond the mandate of Minnesota Statutes § section 121A.69. Topics of harassment and discrimination are addressed in other MSBA/MASA policies. While school districts are required to adopt a policy governing student and staff hazing, school districts are not required to adopt any particular policy. MSBA recommends this policy.]

I. PURPOSE

The purpose of this policy is to maintain a safe learning environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the school district and are prohibited at all times.

II. GENERAL STATEMENT OF POLICY

- A. No student, teacher, administrator, volunteer, contractor, or other employee of the school district shall plan, direct, encourage, aid, or engage in hazing.
- B. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate hazing.
- C. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy.
- D. Retaliation against a victim, good faith reporter, or a witness of hazing is prohibited.

- E. False accusations or reports of hazing against a student, teacher, administrator, volunteer, contractor, or other employee are prohibited.
- F. A person who engages in an act of hazing, reprisal, retaliation, or false reporting of hazing or permits, condones, or tolerates hazing shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures.

Consequences for students who commit, tolerate, or are a party to prohibited acts of hazing may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion.

Consequences for employees who permit, condone, or tolerate hazing or engage in an act of reprisal or intentional false reporting of hazing may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of hazing may include, but not be limited to, exclusion from school district property and events and/or termination of services and/or contracts.

- G. This policy applies to hazing that occurs during and after school hours, on or off school premises or property, at school functions or activities, or on school transportation.
- H. A person who engages in an act that violates school policy or law in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.
- I. The school district will act to investigate all complaints of hazing and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

- A. "Hazing" means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other school-related purpose. The term hazing includes, but is not limited to:
 - 1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking, or placing a harmful substance on the body.
 - 2. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - 3. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product, or any other food, liquid, or substance that subjects the

student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.

4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame, or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school.
 5. Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of school district policies or regulations.
- B. “Immediately” means as soon as possible but in no event longer than 24 hours.
- C. “On school premises or school district property, or at school functions or activities, or on school transportation” means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student’s walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting hazing at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.
- D. “Remedial response” means a measure to stop and correct hazing, prevent hazing from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of hazing.
- E. “Student” means a student enrolled in a public school or a charter school.
- F. “Student organization” means a group, club, or organization having students as its primary members or participants. It includes grade levels, classes, teams, activities, or particular school events. A student organization does not have to be an official school organization to come within the terms of this definition.

IV. REPORTING PROCEDURES

- A. Any person who believes he or she has been the target or victim of hazing or any person with knowledge or belief of conduct which may constitute hazing shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report hazing anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party to use the report form available from the principal or building supervisor of each building or available from the school district office, but oral reports shall be considered complaints as well.

The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving reports of hazing at the building level. Any adult school district personnel who receives a report of hazing prohibited by this policy shall inform the building report taker immediately. Any person may report hazing directly to a school district human rights officer or to the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as a primary contact on policy and procedural matters.

- C. A teacher, administrator, volunteer, contractor, and other school employees shall be particularly alert to possible situations, circumstances, or events which might include hazing. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct which may constitute hazing shall make reasonable efforts to address and resolve the hazing and shall inform the building principal immediately. School district personnel who fail to inform the building report taker of conduct that may constitute hazing or who fail to make reasonable efforts to address and resolve the hazing in a timely manner may be subject to disciplinary action.
- D. Submission of a good faith complaint or report of hazing will not affect the complainant or reporter's future employment, grades, work assignments, or educational or work environment.
- E. Reports of hazing are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of hazing and the record of any resulting investigation.
- F. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to comply with any discovery or disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three (3) days of the receipt of a complaint or report of hazing, the school district shall undertake or authorize an investigation by school district officials or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the hazing, the complainant, the reporter, and students, or others pending completion of an investigation of alleged hazing prohibited by this policy.

- C. The alleged perpetrator of the hazing shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines hazing has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements, applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act, and applicable school district policies and regulations.
- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets or victims of hazing and the parent(s) or guardian(s) of alleged perpetrators of hazing who have been involved in a reported and confirmed hazing incident of the remedial or disciplinary action taken, to the extent permitted by law.
- F. In order to prevent or to respond to hazing committed by or directed against a child with a disability, the school district shall, where determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in hazing.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged hazing who provides information about hazing, who testifies, assists, or participates in an investigation of alleged hazing, or who testifies, assists, or participates in a proceeding or hearing relating to such hazing. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct.

VII. DISSEMINATION OF POLICY

[Note: Proper reference should be made to the appropriate handbooks in each school district.]

This policy shall appear in each school's student handbook and in each school's building and staff handbooks.

Legal References:

Minn. Stat. § 121A.031 (Student Bullying Policy)
Minn. Stat. § 121A.0311 (Notice of the Rights and Responsibilities of Students and Parents Under the Safe and Supportive Minnesota Schools Act)
Minn. Stat. § 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)

Cross References:

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 525 (Violence Prevention [Applicable to Students and Staff])

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 531
The Pledge of Allegiance**

Adopted ___ By Reference ___

Revised ___ **March 2024** ___

[Note: Recitation of the Pledge of Allegiance by students and instruction of students as provided in this policy are required by statute. Also, the statement in Part III., below, must be included in the student handbook or a policy guide. A local school board or a charter school board of directors may waive these statutory requirements by a majority vote taken annually. If the local school board or charter school board of directors waives the requirement to recite the Pledge of Allegiance, it may adopt a district or school policy regarding the reciting of the Pledge of Allegiance.]

I. PURPOSE

The school board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide for recitation of the Pledge of Allegiance and instruction in school to help further that end.

II. GENERAL STATEMENT OF POLICY

Students in this school district shall recite the Pledge of Allegiance to the flag of the United States of America one or more times each week. The recitation shall be conducted:

- A. By each individual classroom teacher or the teacher's surrogate; or
- B. Over a school intercom system by a person designated by the school principal or other person having administrative control over the school.

III. EXCEPTIONS

Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to do so. Students and school personnel must respect another person's right to make that choice.

IV. INSTRUCTION

Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag, and in patriotic exercises.

Legal References: Minn. Stat. § 121A.11, Subd. 3 and Subd. 4 (United States Flag)
~~Minn. Stat. § 121A.11, Subd. 3 (Pledge of Allegiance)~~
~~Minn. Stat. § 121A.11, Subd. 4 (Instruction)~~

Cross References:

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 535
Service Animals in Schools**

Adopted ___ November 2019 ___

Revised ___ **March 2024** ___

I. PURPOSE

The purpose of this policy is to establish parameters for the use of service animals by students, employees, and visitors within school buildings and on school grounds.

II. GENERAL STATEMENT OF POLICY

Individuals with disabilities shall be permitted to bring their service animals into school buildings or on school grounds in accordance with, and subject to, this policy.

III. DEFINITIONS

A. Service Animal

A “service animal” is a dog (regardless of breed or size) or miniature horse that is individually trained to perform “work or tasks” for the benefit of an individual with a disability, including an individual with a physical, sensory, psychiatric, intellectual, or mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals. Service animals are working animals that perform valuable functions; they are not pets. The work or tasks performed by the service animal must be directly related to the individual’s disability. An animal accompanying an individual for the sole purpose of providing emotional support, therapy, comfort, or companionship is not a service animal.

B. Handler

A “handler” is an individual with a disability who uses a service animal. In the case of an individual who is unable to care for and supervise the service animal for reasons such as age or disability, “handler” means the person who cares for and supervises the animal on that individual’s behalf. School district personnel are not responsible for the care, supervision, or handling responsibilities of a service animal.

C. Work or Tasks

1. “Work or tasks” are those functions performed by a service animal.
2. Examples of “work or tasks” include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.
3. The crime deterrent effects of an animal’s presence and the provision of emotional support, well-being, comfort, or companionship are not “work or tasks” for the purposes of this policy.

D. Trainer

A “trainer” is a person who is training a service animal and is affiliated with a recognized training program for service animals.

IV. ACCESS TO PROGRAMS AND ACTIVITIES; PERMITTED INQUIRIES

- A. In general, handlers (i.e., individuals with disabilities or trainers) are permitted to be accompanied by their service animals in all areas of school district properties where members of the public, students, and employees are allowed to go. A handler has the right to be accompanied by a service animal whenever and to the same extent that the handler has the right: (a) to be present on school district property or in school district facilities; (b) to attend or participate in a school-sponsored event, activity, or program; or (c) to be transported in a vehicle that is operated by or on behalf of the school district.
- B. When an individual with a disability brings a service animal to a school district property, school district employees shall not ask about the nature or extent of a person’s disability, but may make the following two inquiries to determine whether the animal qualifies as a service animal:
 1. Is the service animal required because of a disability; and
 2. What work or tasks is the service animal trained to perform.
- C. School district employees shall not make these inquiries of an individual with a disability bringing a service animal to school district property when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability. However, school district employees may inquire whether the

individual with a disability has completed and submitted the request form described in Part VI. below.

- D. An individual with a disability may not be required to provide documentation such as proof that the animal has been certified, trained, or licensed as a service animal.

V. REQUIREMENTS FOR ALL SERVICE ANIMALS

- A. The service animal must be required for the individual with a disability.
- B. The service animal must be individually trained to do work or tasks for the benefit of the individual with a disability.
- C. A service animal must have a harness, leash, or other tether, unless either the handler is unable, because of a disability, to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case, the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).
- D. The service animal must be housebroken.
- E. The service animal must be under the control of its handler at all times. The handler is responsible for the care and supervision of a service animal, including walking the service animal, feeding the service animal, grooming the service animal, providing veterinary care to the service animal, and responding to the service animal's need to relieve itself, including the proper disposal of the service animal's waste.
- F. The school district is not responsible for providing a staff member to walk the service animal or to provide any other care or assistance to the animal.
- G. In the case of a student who is unable to care for and/or supervise his or her service animal, the student's parent/guardian is responsible for arranging for such care and supervision. In the case of an employee or other individual who is unable to care for and/or supervise his or her service animal, the employee or other individual's authorized representative is responsible for arranging for a service animal's care and supervision.
- H. The service animal must be properly licensed and vaccinated in accordance with applicable state laws and local ordinances.

VI. REQUESTING THE USE OF A SERVICE ANIMAL AT SCHOOL

- A. Students with a disability seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the building principal of the school the student attends. The principal will notify the superintendent or the administrator designated with responsibility to address such requests. School district employees seeking to be accompanied by a service animal are requested to

submit the Approval Request Form to the superintendent or the administrator designated with responsibility to address such requests.

- B. Students or employees seeking to bring a service animal onto district premises are requested to identify whether the need for the service animal is required because of a disability and to describe the work or tasks that the service animal is trained to perform.
- C. The owner of the service animal shall provide written evidence that the service animal has received all vaccinations required by state law or local ordinance.

VII. REMOVAL OR EXCLUSION OF A SERVICE ANIMAL

- A. A school official may require a handler to remove a service animal from school district property, a school building, or a school-sponsored program or activity, if:
 - 1. Any of the requirements described in Part V., above, are not met.
 - 2. The service animal is out of control and/or the handler does not effectively control the animal's behavior;
 - 3. The presence of the service animal would fundamentally alter the nature of a service, program or activity; or
 - 4. The service animal behaves in a way that poses a direct threat to the health or safety of others, has a history of such behavior, or otherwise poses a significant health or safety risk to others that cannot be eliminated by reasonable accommodations.
- B. If the service animal is properly excluded, the school district shall give the individual with a disability the opportunity to participate in the service, program, or activity without the service animal, unless such individual has violated a law or school rule or regulation that would warrant the removal of the individual.

VIII. ADDITIONAL LIMITATIONS FOR MINIATURE HORSES

In assessing whether a miniature horse may be permitted in a school building or on school grounds as a service animal, the following factors shall be considered:

- A. The type, size, and weight of the miniature horse and whether the facility can accommodate these features;
- B. Whether the handler has sufficient control of the miniature horse;
- C. Whether the miniature horse is housebroken; and
- D. Whether the miniature horse's presence in a specific building or on school grounds compromises legitimate health and safety requirements.

IX. ALLERGIES; FEAR OF ANIMALS

If a student or employee notifies the school district that he or she is allergic to a service animal, the school district will balance the rights of the individuals involved. In general, allergies that are not life threatening are not a valid reason for prohibiting the presence of a service animal. Fear of animals is generally not a valid reason for prohibiting the presence of a service animal.

X. NON-SERVICE ANIMALS FOR STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS (IEPS) OR SECTION 504 PLANS

If a special education student or a student with a Section 504 plan seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the student's IEP team or Section 504 team, as appropriate, to determine whether the animal is necessary for the student to receive a free appropriate public education (FAPE) or, in the case of a Section 504 student, to reasonably accommodate the student's access to the school district's programs and activities.

XI. NON-SERVICE ANIMAL AS AN ACCOMMODATION FOR EMPLOYEES

If an employee seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the superintendent or the administrator designated to handle such requests. A school district employee who is a qualified individual with a disability will be allowed to bring such animal onto school property when it is determined that such use is required to enable the employee to perform the essential functions of his or her position or to enjoy the benefits of employment in a manner comparable to those similarly situated non-disabled employees.

XII. LIABILITY

- A. The owner of the service animal is responsible for any harm or injury to an individual and for any property damage caused by the service animal while on school district property.
- B. An individual who, directly or indirectly through statements or conduct, intentionally misrepresents an animal in that person's possession as a service animal may be subject to criminal liability.

Legal References: Section 504 of the Rehabilitation Act of 1973
28 C.F.R. § 35.104, 28 C.F.R. § 35.130(b)(7), and 28 C.F.R. § 35.136
(ADA Regulations)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)
Minn. Stat. § 256C.02 (Public Accommodations ~~for Persons with Disabilities~~)
Minn. Stat. § 363A.19 (Discrimination Against Blind, Deaf, or Other Persons with Physical or Sensory Disabilities Prohibited)
Minn. Stat. § 609.226 (Harm Caused by Dog)
Minn. Stat. § 609.833 (Misrepresentation of Service Animal)

Cross References: MSBA/MASA Policy 402 (Disability Nondiscrimination Policy)
MSBA/MASA Policy 521 (Student Disability Nondiscrimination)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 610
Field Trips**

Adopted ___ By Reference ___

Revised ___ **March 2024** ___

I. PURPOSE

The purpose of this policy is to provide guidelines for student trips and to identify the general process to be followed for review and approval of trip requests.

II. GENERAL STATEMENT OF POLICY

The general expectation of the school board is that all student trips will be well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested. Student trips will be categorized within three general areas:

A. Instructional Trips

Trips that take place during the school day, relate directly to a course of study, and require student participation shall fall in this category. These trips shall be subject to review and approval of the building principal and shall be financed by school district funds within the constraints of the school building budget. Fees may not be assessed against students to defray direct costs of instructional trips. (Minnesota Statutes section 123B.37, ~~Prohibited Fees~~)

B. Supplementary Trips

This category pertains to those trips in which students voluntarily participate and which usually take place outside the regular school day. Examples of trips in this category involve student activities, clubs, and other special interest groups. These trips are subject to review and approval of the activities director and/or the building principal. Financial contributions by students may be requested. (Minnesota Statutes § section 123B.36, ~~Authorized Fees~~)

C. Extended Trips

1. Trips that involve one or more overnight stops fall into this category. Extended trips may be instructional or supplementary and must be requested well in advance of the planned activity. An extended trip request form must be completed and approved at each level: student, principal, superintendent, and school board. Exceptions to the approval policy may be granted or expedited to accommodate emergencies or contingencies (e.g., tournament competition).
2. The school board acknowledges and supports the efforts of booster clubs and similar organizations in providing extended trip opportunities for students.

III. REGULATIONS

- A. Rules of conduct and discipline for students and employees shall apply to all student trip activity.
- B. The school administration shall be responsible for providing more detailed procedures, including parental involvement, supervision, and such other factors deemed important and in the best interest of students.
- C. Transportation shall be furnished through a commercial carrier or school-owned vehicle.
- D. An employee may use a personal vehicle to transport staff or personal property for purposes of a field trip upon prior, written approval from administration.
- E. An employee must not use a personal vehicle to transport one or more students for purposes of a field trip.
 1. If immediate transportation of a student is required due to an emergency or unforeseen circumstance, such as the illness or injury of a child, and the transportation does not constitute regular or scheduled transportation, a personal vehicle may be used. To the extent a personal vehicle is used, the vehicle must be properly registered and insured.
 2. An employee must obtain preapproval by administration of student transportation by a personal vehicle, pursuant to Section III.E.1, if practicable. If preapproval by administration of use of a personal vehicle cannot be obtained in a reasonable time given the circumstances, an employee shall report the relevant facts and circumstances justifying the need for use of a personal vehicle to administration as soon as practicable. The relevant facts and circumstances for use of a personal vehicle shall be documented by administration.

IV. SCHOOL BOARD REVIEW

The superintendent shall at least annually report to the school board upon the utilization of trips under this policy.

Legal References: Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities;
610-3 Insurance)
Minn. Stat. § 169.011, Subd. 71(a) (Definition of a School Bus)
Minn. Stat. § 169.454, Subd. 13 (Type III Vehicle Standards –
Exemption)
Sonkowsky v. Board of Educ. for Indep. Sch. Dist. No. 721, 327
F.3d 675 (8th Cir. 2003)
Lee v. Pine Bluff Sch. Dist., 472 F.3d 1026 (8th Cir. 2007)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and
Dismissal of School District Employees)
MSBA/MASA Model Policy 423 (Employee – Student
Relationships)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 707 (Transportation of Public School
Students)
MSBA/MASA Model Policy 709 (Student Transportation Safety
Policy)
MSBA/MASA Model Policy 710 (Extracurricular Transportation)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 612
Development of Parent and Family Engagement Policies for Title 1
Programs**

Adopted ___ By Reference ___

Revised ___ **March 2024** ___

[Note: This policy reflects recent federal statutory changes made by the Every Student Succeeds Act (ESSA) which require school districts and schools to meet with parents and jointly develop parent and family engagement policies at both a district wide and school building level. This policy lists the required components of the parent and family engagement policies described herein and serves as a framework for their development. The policies and these components are mandatory in order for the school district to receive federal funds under this program.]

I. PURPOSE

The purpose of this policy is to encourage and facilitate involvement by parents of students participating in Title I **LEA** in the educational programs and experiences of students. The policy shall provide the framework for organized, systematic, ongoing, informed and timely parental involvement in relation to decisions about the Title I services within the school district. The involvement of parents by the school district shall be directed toward both public and private school children whose parents are school district residents or whose children attend school within the boundaries of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to plan and implement, with meaningful consultation with parents of participating children, programs, activities, and procedures for the engagement of parents and families in its Title I programs.
- B. The policy of the school district is to fully comply with 20 **U.S.C. United States Code § section** 6318 which requires the school district to develop jointly with, agree upon with, and distribute to parents of children participating in Title I programs written parent and family engagement policies.

III. DEVELOPMENT OF DISTRICT LEVEL POLICY

The school board will direct the administration to develop jointly with, agree upon with, and distribute to, parents and family members of participating children a written parent and family engagement policy that will be incorporated into the school district's Title I plan. The policy will establish the expectations for meaningful parent and family involvement and describe how the school district will:

- A. Involve parents and family members in the joint development of the school district's Title I plan and the development of support and improvement plans;
- B. Provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the school district in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;
- C. Coordinate and integrate parent and family engagement strategies with similar strategies, to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs;
- D. Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served, including identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or who are of a racial or ethnic minority background); the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and strategies to support successful school and family interactions;
- E. Use the findings of such evaluations to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the district-level and school-level parent and family engagement policies; and
- F. Involve parents in the activities of the schools, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the school district to adequately represent the needs of the population served by the school district for the purposes of developing, revising, and reviewing the parent and family engagement policy.

IV. DEVELOPMENT OF SCHOOL LEVEL POLICY

The school board will direct the administration of each school to develop (or amend an existing parental involvement policy) jointly with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents and families, that shall describe the means for carrying out the federal requirements of parent and family engagement. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

- A. The policy will describe the means by which each school with a Title I program will:
1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I programs, and to explain to parents of participating children the program, its requirements, and their right to be involved;
 2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds transportation, child care, or home visits, as such services relate to parental involvement;
 3. Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of the parental involvement programs, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan, except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children;
 4. Provide parents of participating children with: timely information about Title I programs; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards; if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and
 5. If the school-wide program plan is not satisfactory to the parents of participating children, submit any parent's comments on the plan when it is submitted to the school district.

- B. As a component of this policy, each school shall jointly develop with parents a school/parent compact which outlines how parents, staff, and students will share the responsibility for improved student achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The compact shall:
1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet state student academic achievement standards;
 2. Describe the ways each parent will be responsible for supporting his or her child's learning by volunteering in his or her child's classroom and participating, as appropriate, in decisions relating to his or her child's education and use of extracurricular time.
 3. Address the importance of communication between teachers and parents on an on-going basis through the use of:
 - a. Annual parent-teacher conferences to discuss the compact and the child's achievement;
 - b. Frequent progress reports to the parents; and
 - c. Reasonable access to staff, opportunities to volunteer, participate in their child's class, and observe in the child's classroom.
 - d. Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- C. To ensure effective involvement of parents and to support a partnership among the school, parents, and community to improve student academic achievement, the policy will describe how each school and the school district will:
1. Provide assistance to participating parents in understanding such topics as the state's academic content standards and state academic achievement standards, state and local academic assessments, Title I requirements, and how to monitor a child's progress and work with educators to improve the achievement of their children;
 2. Provide materials and training to assist parents in working with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
 3. Educate school staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with,

and work with parents as equal partners, implement and coordinate parent programs, and build ties between home and school;

4. Coordinate and integrate parental involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children to the extent feasible and appropriate;
5. Ensure, to the extent practicable, that information about school and parent meetings, programs, and activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand; and
6. Provide other reasonable supports for parental involvement activities as requested by parents.

D. The policy will also describe the process to be taken if the school district and school choose to:

1. Involve parents in the development of training for school staff to improve the effectiveness of such training;
2. Provide necessary literacy training with funds received under Title I programs if all other funding has been exhausted;
3. Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs to enable parents to participate in school-related meetings and training sessions;
4. Train parents to enhance the involvement of other parents;
5. Arrange meetings at a variety of times or conduct in-home conferences between teachers or other educators, who work directly with participating children, and parents who are unable to attend such conferences at school in order to maximize parental involvement and participation in school-related activities;
6. Adopt and implement model approaches to improving parental involvement;
7. Develop appropriate roles for community-based organizations and business in parental involvement activities; and
8. Establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in Title I programs.

- E. To carry out the requirements of parent and family engagement, the school district and schools, to the extent practicable, will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports in a format and, to the extent practicable, in a language that is understandable by the parents.
- F. The school district and each school will inform parents and parent organizations of the existence of family engagement in education programs.

Legal References: 20 U.S.C. § 6318 (Parent and Family Engagement)

Cross References:

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 701.1
Modification of School District Budget**

Adopted ___ By Reference ___

Revised ___ **March 2024** ___

[Note: The provisions of this policy substantially reflect the requirements of Minnesota Statutes.]

I. PURPOSE

The purpose of this policy is to establish procedures for the modification of the school district's adopted revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to modify its revenue and expenditure budgets in accordance with the applicable provisions of law.

III. REQUIREMENT

- A. The school district's adopted expenditure budget shall be considered the school board's expenditure authorization for that school year.
- B. If revisions or modifications in the adopted expenditure budget are determined to be advisable by the administration, the superintendent shall recommend the proposed changes to the school board. The proposed changes shall be accompanied by sufficient and appropriate background information on the revenue and policy issues involved to allow the school board to make an informed decision. A school board member may also propose modifications on that board member's own motion, provided, however, the school board member is encouraged to review the proposed modifications with the superintendent prior to their being proposed so that the administration may prepare necessary background materials for the school board prior to its consideration of those proposed modifications.
- C. If sufficient funds are not included in the expenditure budget in a particular fund to allow the proposed expenditure, funds for this purpose may not be expended from that fund prior to the adoption of an expenditure budget amendment by the

school board to authorize that expenditure for that school year. An amended expenditure shall not exceed the projected revenues available for that purpose in that fund.

- D. The school district's revenue budget shall be amended from time to time during a fiscal year to reflect updated or revised revenue estimates. The superintendent shall make recommendations to the school board for appropriate revisions. If necessary, the school board shall also make necessary revisions in the expenditure budget if it appears that expenditures would otherwise exceed revenues and fund balances in a fund.

Legal References: Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirement)

Cross References: MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
~~MSBA Service Manual, Chapter 7, Education Funding~~

RESOLUTION FOR ACCEPTANCE OF GIFTS AND DONATIONS

Whereas, School Board Policy 706 establishes the guidelines for the acceptance of gifts or donations to the District;

Whereas, the International Falls School District Board encourages the support of the District’s educational programs through gifts or donations that meet the goals and objectives of the School District;

Whereas, Minnesota Statute §465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members;

Therefore, be it resolved, the School Board of International Falls Public Schools, ISD #361, accepts with appreciation the following gifts, donations or grants received by the School District:

District Donations received:

Motion by _____, seconded by _____, to accept the gifts and donations.

The following voted in favor:

• Elks Bowling League	Community Education Donation	\$500
• Bronco Hockey Boosters	Charter Bus	\$3,286.71
• Bronco Baseball Boosters	Charter Bus	\$1,462.78
	Additional Assistant Coach	\$2,200
• Lance and Jennifer Willard	Band Program Donation	\$150
• Betty Hendrickson and Jon Talsness	Woodshop Donation in Memory of Tom Karsnia	\$100
• KGHS/KSDM	72 donated Prom commercial spots	Value \$1,000
• TruInsure	STEAM night snacks	\$200
• Box Tops for Education	FES	\$60.70
• Coca-Cola	KAPE Calendar Advertising	\$135.50

Summer T-Ball/Softball/Baseball Sponsors

• North Lakers	\$350
• Green-Larsen Mortuary	\$350
• Jeff and Deb Jonson	\$355
• John Youberg	\$356
• Edward Jones - John Winkel	\$350
• PCA	\$1,850
• Domino’s Pizza	\$1,050

Voting against:

Whereupon, the resolution was declared adopted.

CERTIFICATION OF MINUTES RELATING

TO

SCHOOL BUILDING BONDS

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 361
(INTERNATIONAL FALLS)

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

At a regular meeting held on May 20, 2024, at 5:15 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION RELATING TO THE ISSUANCE OF SCHOOL BUILDING BONDS
AND CALLING AN ELECTION THEREON**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ____ day of _____, 2024.

School District Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 361
(INTERNATIONAL FALLS)
STATE OF MINNESOTA

HELD: MAY 20, 2024

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 361 (International Falls), State of Minnesota, was duly held in the School District on May 20, 2024, at 5:15 o'clock p.m., for the purpose, in part, of calling an election to authorize the issuance of school building bonds.

Member _____ moved the adoption of the following Resolution:

**RESOLUTION RELATING TO THE ISSUANCE OF SCHOOL BUILDING BONDS
AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 361, State of Minnesota, as follows:

1. The School Board hereby finds and determines that it is necessary and expedient for the School District to borrow money in an aggregate principal amount not to exceed \$13,950,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction and installation of heating and ventilation upgrades to the Falls High School site and facility; the construction and equipping of a new Career and Technical Education classroom addition; repairs and safety upgrades to the swimming pool HVAC systems; the installation of data cabling upgrades and wireless access points; the acquisition and installation of lighting improvements; the construction of upgrades to the Falls High School façade and building envelope; the construction and equipping of a secure entry and new main office addition at the Falls Elementary School; renovations and improvements to convert the existing elementary office into STEM and special education classroom spaces; remodeling and updates to pre-kindergarten classrooms to provide occupational/physical therapy and early childhood special education spaces; and completion of various capital and deferred maintenance projects districtwide. The question on the borrowing of funds for these purposes shall be School District Question 1 on the School District ballot at the special election held to approve said authorization.

2. The School Board hereby finds and determines that it is also necessary and expedient for the School District to borrow money in an aggregate amount not to exceed

\$4,480,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of a new addition to the Bronco Ice Arena to provide varsity and junior varsity locker rooms and storage spaces; and the construction of various improvements to the football stadium including repairs, renovations and upgrades to the electrical infrastructure, locker rooms, façade and building envelope. The question on the borrowing of funds for these purposes shall be School District Question 2 on the School District ballot at the special election held to authorize said borrowing. The passage of said School District Question 2 shall be contingent upon the approval of School District Question 1 as described above and herein.

3. The administration of the School District is hereby authorized and directed to consult with the Minnesota Department of Education and cause a proposal to be prepared and submitted to the Commissioner of Education for the Commissioner's Review and Comment on behalf of the School Board, and to take such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended. Any such actions taken by the administration prior to the date of this resolution are hereby ratified, confirmed, and approved in all respects. The actual holding of the special election on School District Question 1 and School District Question 2 specified above shall be contingent upon the receipt of a positive or unfavorable (provided applicable statutory requirements are met) Review and Comment from the Commissioner of Education on the projects included in those questions.

4. The Clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the School District within the time period specified by law prior to the date of the special election stated below.

5. The School Board must hold a public meeting to discuss the Commissioner's Review and Comment before the referendum for bonds.

6. The ballot questions specified above shall be submitted to the qualified voters of the School District at a special election, which is hereby called and directed to be held in conjunction with the State Primary Election on Tuesday, August 13, 2024. This date is a uniform election date specified in Minnesota Statutes, Section 205A.05.

7. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the School District and which have been established by the cities or towns located in whole or in part within the School District. The voting hours at those polling places shall be the same as those for the State Primary Election.

8. The Clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the School District is located, in whole or in part, and to the Commissioner of Education, as specified by law prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

9. The Clerk is hereby authorized and directed to cause notice of said special election to be posted for public inspection at the administrative offices of the School District at least ten (10) days before the date of said special election.

10. The Clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the School District at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot.

11. The Clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the School District, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election. The notice of election so posted and published shall state each question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

12. The Clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in the combined polling place on election day.

13. The Clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate officials regarding preparation and distribution of ballots, election administration and cost sharing.

14. The Clerk and members of the administration are further authorized and directed to cause a ballot to be prepared for use at said election in substantially the following form, with such changes in form, color, instructions, and content as may be necessary to accommodate an optical scan voting system or to comply with the form and content requirements of applicable state election laws:

[Form of Ballot on the Following Pages]

Special Election Ballot

Independent School District No. 361 (International Falls)

August 13, 2024

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: .

To vote for a question, fill in the oval next to the word "Yes" on that question.
To vote against a question, fill in the oval next to the word "No" on that question.

School District Question 1 Approval of School District Bond Issue

Yes

No

Shall the school board of Independent School District No. 361 (International Falls) be authorized to issue its general obligation school building bonds in an amount not to exceed \$13,950,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and installation of heating and ventilation upgrades to the Falls High School site and facility; the construction and equipping of a new Career and Technical Education classroom addition; repairs and safety upgrades to the swimming pool HVAC systems; the installation of data cabling upgrades and wireless access points; the acquisition and installation of lighting improvements; the construction of upgrades to the Falls High School façade and building envelope; the construction and equipping of a secure entry and new main office addition at the Falls Elementary School; renovations and improvements to convert the existing elementary office into STEM and special education classroom spaces; remodeling and updates to pre-kindergarten classrooms to provide occupational/physical therapy and early childhood special education spaces; and completion of various capital and deferred maintenance projects districtwide?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

School District Question 2
Approval of School District Bond Issue

Yes

No

If School District Question 1 is approved, shall the school board of Independent School District No. 361 (International Falls) also be authorized to issue its general obligation school building bonds in an amount not to exceed \$4,480,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of a new addition to the Bronco Ice Arena to provide varsity and junior varsity locker rooms and storage spaces; and the construction of various improvements to the football stadium including repairs, renovations and upgrades to the electrical infrastructure, locker rooms, façade and building envelope?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

15. Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

16. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

17. The individuals designated as judges for the State Primary Election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the School Board for canvass in the manner provided for other school district elections. The special election must be canvassed between the third and the tenth day following the special election.

18. The Clerk shall make all Campaign Financial Reports required to be filed with the School District under Minnesota Statutes, Section 211A.02 available on the School District's website. The Clerk must post the report on the School District's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The School District must make a report available on the School District's website for four years from the date the report was posted to the website. The Clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by

_____. On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.



**2024-2025 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
Membership Renewal Form**

This form must be completed once for each school in the district.

Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2024. Retain one copy for the school files.

RESOLVED, that the Governing Board or Entity of _____ (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and to participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

(Designated School Board Member – please print)

(Designated School Representative – please print)

Email Address

Email Address

208.02 ACTIVITY REPRESENTATIVES

(Boys Sports – please print)

(Girls Sports – please print)

(Speech – please print)

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member—please print)

(Student—please print)

(Parent—please print)

(Faculty Member—please print)

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name: _____
(Clerk/Secretary - Local Governing Board)

Print Name: _____
(Superintendent or Head of School)

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: _____

Date: _____

**EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 361
INTERNATIONAL FALLS, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 361, International Falls, Minnesota, was held on the 20th day of May 2024, at 5:15 p.m.

The following Board members were present:

and the following were absent:

Board Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE EMPLOYMENT
OF THE EMPLOYEE IDENTIFIED IN THE ATTACHMENT HERETO
(HEREINAFTER REFERRED TO AS THE “EMPLOYEE”)**

WHEREAS, the Employee is a full-time employee of Independent School District No. 361 and completed the employment probationary period; and

WHEREAS, the Employee is not a veteran within the provisions of the Veterans Preference Act; and

WHEREAS, the Employee is subject to terms and conditions of employment as set forth in an applicable collective bargaining agreement; and

WHEREAS, the Administration of the School District recommended certain action with respect to the Employee on the grounds set forth in “Exhibit A.”

NOW, THEREFORE, BE IT HEREBY RESOLVED by the School Board of Independent School District No. 361 as follows:

1. That action be taken with respect to the employment of the Employee, effective immediately, in the manner and on the grounds set out in Exhibit A attached hereto.
2. That the Superintendent is directed to send written notice to the Employee regarding of the School Board’s action and said notice shall be in substantially the form as provided in Exhibit A attached hereto and incorporated herein by reference.

3. That at this time, the contents of the exhibits of this Resolution contain private data on individuals pursuant to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. The Superintendent is specifically directed to maintain the private data classification of these materials in accordance with all applicable law, including the provisions of Minnesota Statutes Chapter 13.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

International Falls ISD 361

REQUEST FOR PROPOSALS

Date of Issue: 03/19/24
Proposal Due Date: 05/03/24

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ATTACHMENT A: MN Solar Suitability App report
ATTACHMENT B: PVWatts Report
ATTACHMENT C: 24 Months of Utility Bills

REQUEST FOR PROPOSALS

II. OBJECTIVE

International Falls School District is soliciting competitive sealed proposals from qualified contractors to design, build, and maintain a solar installation on school district property and provide power to school district facilities. The district has been approved to submit a full grant application for the Minnesota Solar for Schools Grant Program.

International Falls School District is open to receiving proposals to purchase a solar array. Responses shall be submitted no later than May 3rd. Late responses will not be considered. Each response shall be treated as confidential until this deadline, after which each response shall become public.

III. OVERVIEW

International Falls School District is seeking proposals from interested firms that are capable of designing, engineering, installing, and maintaining a solar PV ground-mounted array.

In the long-term, the school district may be interested in developing solar energy for other sites, and results of this RFP may be used for future projects, however, for purposes of this RFP, respondents should limit their responses to only this site.

The school district believes on-site PV power generation will provide a long-term financial benefit by reducing energy costs through the reduction of peak demand loads and daily energy consumption at the sites. Through on-site PV solar generation, the school district hopes to:

- Reap the financial benefits of more affordable electricity at minimal cost.
- Reduce environmental impact.
- Provide an example of successful renewable energy generation and showcase our organization as a leader in development of renewable energy sources.

Through this RFP process, the school district intends to select only one provider for the solar project and is looking for the “best value” proposal based on the selection criteria stated within this RFP.

IV. RFP SCHEDULE

The following schedule and deadlines apply to this solicitation:

Pre-Bid Conference – Available in person or via Zoom
April 9, 11:00 am

International Falls School District
1515 Eleventh Street
International Falls, MN

Zoom Link:

<https://umn.zoom.us/j/98895612564?pwd=cWhzZUc3ZnVVNDJnU21XcUhIU1c0UT09>

Submit RFP questions to:

Superintendent Kevin Grover
(218)-283-2571 ext. 1112
kgrover@isd361.org

Request for Proposals Due May 3rd. Send proposals to:

Superintendent Kevin Grover
kgrover@isd361.org
Email Subject Line: "Solar for Schools RFP"

or mail to:

International Falls School District
C/O Solar for Schools RFP - Attn Kevin Grover
1515 11th Street
International Falls, MN 56649

V. SITE INFORMATION

Over the past two years, Falls High School averages 87,151 kilowatt-hours (kWh) per month. The school district has identified the field west of Falls Elementary and south of the baseball field as a good location for a ground mounted array.

VI. EXAMINATION OF SITE PRIOR TO SUBMITTING PROPOSAL

Each provider must inform themselves fully of the conditions relating to the project and the employment of labor thereon. Failure to do so will not relieve a successful bidder of the obligation to carry out the provisions of the contract.

The provider will design, install, and maintain a solar photovoltaic system to maximize the solar resource considering the facilities' electrical demand and load patterns, proposed installation site, available solar resource, applicable zoning ordinances, installation costs and other relevant factors, which shall be discussed in the provider's proposal. The provider should make every effort to visit the site and determine the best course of action.

Before submitting a proposal, providers will have the ability to tour the site as part of the Pre-bid Conference. Additional visits to the installation site may be scheduled by contacting Superintendent Grover. If the provider, in consultation with the school district, determines that a roof-mounted array is the best option, the provider will be responsible for ensuring that roof warranties remain in place and to avoid damage to existing roofs.

VII. PROVIDER QUALIFICATIONS

To qualify as the provider for the award of this agreement, the provider must either individually or collectively demonstrate extensive training, relevant expertise, and a thorough knowledge of the professional services, functions, activities, and related responsibilities to successfully perform their role in this solar photovoltaic installation.

VIII. PERSONNEL QUALIFICATIONS AND ABILITIES

Specialized experience is required of the proposed project personnel to undertake the work assignments. Proposals must clearly demonstrate the capability, academic background, training, certifications, and experience of the proposed personnel. The availability of the proposed staff is also of crucial importance and must be demonstrated. The specific responsibility of staff to be assigned to the project must be included, as well as professional background and caliber of previous experience of key persons and of each consultant to be assigned to the project. If sub-consultants are employed, similar information must be provided and the portions to be sub-consulted must be identified. (There is no penalty for the use of sub-consultants; the qualifications of the entire team will be evaluated).

Provider(s) shall possess:

- Valid and pertinent State of Minnesota contractor construction licenses.
- Minnesota Professional Engineering (PE) registration for photovoltaic/electrical, structural, civil, and fire protection work.
- North American Board of Certified Energy Practitioners (NABCEP) certification.

IX. PROJECT SCOPE AND STANDARDS

The provider will design, provide, install, and maintain the solar photovoltaic systems. The scope of this project is all inclusive and includes planning, engineering, labor, materials, delivery, installation, and commissioning, as well as all warranties and maintenance. This includes all structural and utility modifications that are required. The provider shall include in its proposal all elements necessary for a turn-key project including rebate applications, grid connection agreement, all permits and approvals from governing agencies, and all labor, taxes, services, and equipment. The provider shall apply for and obtain all necessary required approvals and permits. All fees required shall be the responsibility of the applicant.

The provider shall decide on the best location for metering and the number of meters required. If a roof-mounted array is deemed the best option as opposed to the proposed ground-mounted array, all proposed roof-mounted solar panels, tracks, and anchoring equipment shall not exceed ten pounds per square foot. The provider shall verify the structural capacity of the roof.

The provider shall submit the Solar for Schools full grant application to the State of Minnesota and abide by grant requirements.

Ownership of Solar Renewable Energy Credits (RECS) or Certificates should be assumed to be owned by the school district unless otherwise specified by the provider as part of the proposal.

The provider is responsible for all connections and agreements with the utility.

All equipment shall be UL listed. All installations shall comply with current local government approved building and electrical codes. The guaranteed minimum output from the system shall be 85% of the expected performance output from the system.

X. CONTENT OF PROPOSAL

To maintain uniformity with all proposals furnished by provider, proposals shall include the following:

- Overview of Principal Elements. A project understanding summary that includes an overview of the principal elements of the proposal, demonstration of an understanding of the project objectives, and a description of your approach to solar systems. Include any suggestions or special concerns that the school district should be made aware of, the proposed configuration of equipment and any additional scope of work tasks you feel are necessary for the successful completion of the project. Include a discussion of work assignments between the provider and subcontractors used, if any.
- Schematic Design Layout. Provider shall provide a system schematic design layout for the systems, including photovoltaic model type and model no., wattage, number of modules, year 1 production, degradation percentage, inverter type and model, mounting system type, azimuth, tilt, system size AC and DC, and the impact on the utility rates and demand charges.
- Cost. The school district is eligible to receive a Solar for Schools grant of 50% of the cost of the project not to exceed \$500,000. Additionally, the school district intends to apply for elective pay from the federal government. The provider shall incorporate the grant and federal incentives into the proposal. Provider shall identify costs to the school district and anticipated savings over 30 years.
- Minimum Qualifications. Sufficient information to evaluate the provider's ability to complete the scope of work and to meet the following minimum qualifications:
 - Appropriate business and contracting licenses in good standing
 - Appropriate other licensing in good standing
 - A list of personnel who will work on the project, including resumes of proposed project team members that delineate education, current licenses and certificates, prior employment, and titles.
 - Project Team Structure: An organizational chart describing the roles and responsibilities of each person.
- References. A list of similar projects that your firm completed within the last 5 years. To be considered, respondents are required to have designed, installed, operated, maintained, and completed a minimum of five (5) solar PV projects in the United States that are commercial grid-connected solar PV systems. One (1) of the referenced projects must be with a local government, school, state, or tribal government.

Project information should include project description, agency or client name along with the person to contact, telephone number(s) and e-mail addresses, year completed and project construction and design cost.
- Proposal submittal and signature. The proposal shall be signed by a company official with the power to bind the company in its proposal. All proposals must be completely responsive to the RFP.

- Warranties/Guarantees. The Respondent shall provide the following minimum warranties/guarantees:
 - 10-year inverter warranty.
 - 20-year PV panel warranty, with a maximum of 20% degradation.

XI. TECHNICAL SPECIFICATIONS

The following technical information should be discussed in this section.

- Major equipment manufacturers
- Description of technology and configuration
- Solar system layout of equipment and characteristics
- Electrical interconnection and metering/net-metering
- Foundation of PV support system
- Level of efficiency
- DC and AC capacity rating
- Expected annual energy production in kWh
- Communications, control and instrumentation
- Facility limitations that may constrain operation
- Project Management plan
- Start-up and testing
- Design life loading (wind, seismic, etc.)
- Description of frequency and duration of scheduled maintenance
- Provide any information that could impact the cost, construction schedule or output capability of the project.
- Proposals shall demonstrate a proven, comprehensive data acquisition system with current and historical data available remotely through a real-time internet site capable of tracking, but not be limited, to the following:
 - Site-specific actual kWh production (average and cumulative totals)
 - Site-specific instantaneous maximum kWh production
- Proposals shall provide evidence that the proposed technology and equipment would meet or exceed all currently applicable and proposed safety and interconnection standards. All equipment components must be listed or recognized by an appropriate safety laboratory (e.g., Underwriter's Laboratory [UL]), and meet existing facility structural and fire safety requirements.
- Proposals shall provide evidence that the proposed technology and equipment would meet or exceed all currently applicable and proposed environmental standards.
- Proposals shall provide evidence that the proposed technology and equipment are designed for normal operation in the Minnesota climate.
- Proposals shall provide evidence that the proposed technology does not incorporate proprietary components and that the system design allows for multiple sources of supply and/or repair.
- Proposals shall describe reusability or recyclability of proposed technology and equipment.

XII. OPERATIONS AND MAINTENANCE

Provide a description of the basic philosophy for performing O&M and include a discussion of contracting for outside services, if applicable. The successful respondent shall provide copies of the complete O&M manuals for all components of the system upon system commissioning.

The O&M plan shall include recycling for any solar module or inverter that needs to be replaced for any reason over the life of the system. At the time of any project level work order execution, the Contractor shall use solar PV system components that are readily reusable or recyclable. The provider shall track solar system equipment that ceases to function as intended and report on an annual basis the recycling of any modules or inverters to the Minnesota Pollution Control Agency.

XIII. PROJECT SCHEDULE

All proposals must include a project schedule that includes the following milestones:

- Permitting begins
- Final design plans complete.
- Equipment ordered.
- Construction begins.
- Electrical generation begins.

XIV. FINANCIAL STATEMENTS

Please submit a detailed financial report prepared in accordance with generally accepted accounting principles (GAAP) reflecting the current (as of the most recent financial statement date) financial condition of the provider. Such report must include a balance sheet, income statement and statement of cash flows, along with applicable footnotes, dated concurrently for at least each of the last preceding three years ending on the most recent fiscal quarter such statements were prepared. Public entities or subsidiaries should attach SEC Form 10-K along with, as applicable, detailed unaudited statements for the provider. Non-public entities may attach either unaudited financial statements or copies of tax forms and schedules that are filed with the Internal Revenue Service where applicable.

XV. SELECTION COMMITTEE

The school district has established a Selection Committee to evaluate provider proposals. The evaluation of each proposal will be based on technical criteria and qualifications, reference checks, and other information that will be gathered independently.

XVI. SCHOOL DISTRICT RESPONSIBILITY

The school district will be responsible for the following:

- Providing all available existing relevant plans and records.
- Coordinating access to the site for review before the bid due date.

XVII. PROVIDER SELECTION CRITERIA

The school district, based on the requirements of this RFP has designated the following items as selection criteria for the successful provider. Each item will be individually and separately scored by Selection Committee members.

- A. Proposal Completeness (10 points): The measure for which the provider has provided all the requested information in a clear non ambiguous way as requested in this RFP.

- B. Cost/Best Value to the City (35 points): Cost information provided by the provider detailing the cost to the owner and potential savings over a 30-year period.
- C. Targeted Group (5 points): Utilize certified Women, Minority, Disabled, or Veteran Owned Businesses to supply materials or services.
- D. Financial Strength and Stability (10 points): Provide information indicating the provider financial strength in terms of capital and liquid assets sufficient to successfully complete the projects listed in this RFP; and the stability of the provider in terms of length of service, professional capabilities, construction experience and capabilities over time.
- E. Photovoltaic engineering, project, and construction experience, including a minimum of five successful photovoltaic projects within the scope of this RFP (20 points).
- F. Project engineering analysis (10 points). Information provided by the provider detailing the estimated KWh generated by the proposed photovoltaic systems in this RFP; including all necessary assumptions for example sunlight availability, dark time, maintenance downtime, MTBF (mean time between failures), efficiency of the systems proposed, efficiency losses, net metering, etc.
- G. Photovoltaic performance monitoring (5 points). The provider's capabilities of monitoring photovoltaic generating systems, for example, how many systems does the provider monitor in centralized stations, etc.
- H. Provider customer service, and maintenance capabilities (5 points). The ability of the provider to respond quickly, efficiently, and cost-effectively to service calls so the photovoltaic systems are operating at optimum output.

XVIII. RIGHT TO REJECT PROPOSALS

Bid proposals shall remain valid for 60 days after the opening of the proposals.

The school district reserves the right to reject any or all proposals.

All costs incurred in the preparation of the proposal, the submission of additional information, and/or any aspect of a proposal before the award of a written contract will be borne by the provider.

The school district will provide only the staff assistance and documentation specifically referred to herein and will not be responsible for any other cost or obligation of any kind that may be incurred by the respondent. All proposals submitted become the property of the school district.

XIX. RFP EXHIBITS

- ATTACHMENT A: MN Solar Suitability App report
- ATTACHMENT B: PVWatts Report
- ATTACHMENT C: Electrical information - one-line, 24 Months of Utility Bills, Hourly electrical consumption data
- ATTACHMENT D: Site information - site/roof plan with solar areas, structural plan

Company	Production	Panel
Centre Electric Inc	189,600 kWh	400 Watt
Kyle Froseth	180.8 kW DC	Phono
Ziegler	512,413 kWh	530 Watt
Ben Gustafson	Step down Transformer All American Made	Heliene (Mt Iron)
Install 14 weeks after ordered.		Adam Gustafson - local electrician
Wolf Track Energy	381,436.95 k Wh	500Watt
John Hageman		Bifacial
Two Harbors & Backus		
Optional Fence		\$33,390
Wolf River Electric	381,819 kWh	465 Watt
Rob Dries		Jinko Eagle 78TR G4b
Isanti, MN	275.3 KW DC system	
Fencing option to include		

Inverter	Total	30% Fed rebate	grant	10% made in america (not a requirement)
25kW 208 Vac, 1000 Vdc string Inverters	478,564	\$143,569.20	\$239,282.00	
XGI 1500-166	1,020,000	309,000	500,000	103,000
Solectria				
SMA String	547,736.75	164,321	273,868	
Fronius	600,000	180,000	300,000	

District Cost Annual Production

[Redacted]

\$95,712.80 189.61 MWh

[Redacted]

118,000
512.4 MWh

[Redacted]

109,574 381.4 MWh

[Redacted]

120,000 381.8 MWh

RFP RESPONSE:

Ground Mount Solar PV System

International Falls School District

1515 Eleventh Street
International Falls, MN



Submitted By:

Ben Gustafson

Sales Engineer

763-760-4787

Ben.gustafson@ziegleres.com

Ziegler Energy Solutions



Solar PV



Battery Storage



Microgrids



EV Chargers

Ziegler Background / History

For over 110 years, both small and large commercial businesses, communities, and entire municipalities have relied on Ziegler for dependable energy, grid backup, and sustainable, continuous power. Ziegler is currently developing renewable energy solutions that can lower operating costs by replacing conventional fuels, resulting in reduced electricity expenses for businesses and communities while meeting sustainability goals.

Ziegler has been in business since 1914 and has been involved in power generation since the 1930s. Over the past five years, we have installed over 500 MW of power generation systems operating in a variety of applications and fuels, including diesel, natural gas, digester gas, landfill gas, and solar. We are proud to be recognized as the leader in large utility-grade systems.

Ziegler Energy Solutions is a Ziegler Company. Ziegler is one of the largest Caterpillar dealers in North America. Ziegler Energy Solutions offers development, design, procurement and construction of turnkey hybrid energy systems.



ZIEGLER
C O M P A N I E S



Company Facts:

1914

Caterpillar dealer

2,400

Employees

35

Locations

Markets:

Construction | Agriculture | Mining | Paving | Forestry | Power Generation | Industrial Engines

ZIEGLER
ENERGY SOLUTIONS

Working with Us – Ziegler Advantages

Built by Ziegler

Ziegler Energy Solutions is your turnkey developer. We handle all aspects of the your project including site analysis, procurement of all materials, construction and the long term O&M of the asset. Our engineers will design a system that works with your existing infrastructure and accomplishes your goals whether they be financial or power. Our divisions work together to provide our customers with the same experience they've come to expect from Ziegler.



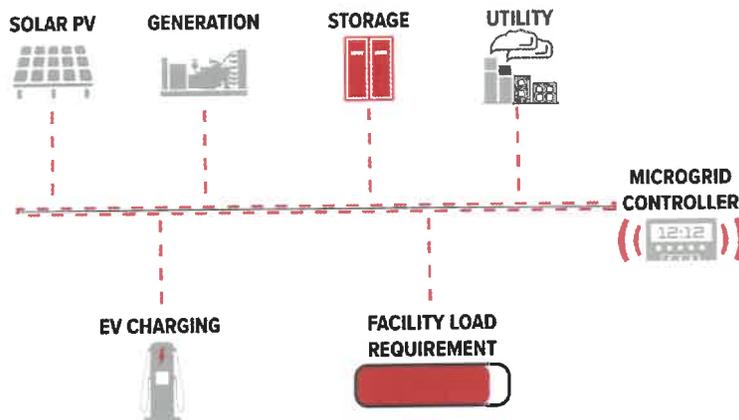
U.S. Made – Buy American Compliant

Ziegler Energy Solutions only uses quality hardware and software on our projects. We pride ourselves on procuring as many products that are Buy American Compliant as possible. Many of our solar and storage projects are built with only products that qualify, thereby allowing us to pass further incentives and discounts onto our customers which in turn distinguish Ziegler Energy Solutions from our competitors.



Integrating Multiple Generation Systems

Ziegler Energy Solutions is leading the charge of the energy transition, integrating renewable power with smart energy storage and conventional diesel- or gas-fueled power generation. Controlling your energy has never been easier. With a wealth of experience collaborating with utilities on intricate distributed generation projects, we can develop customized solar arrays, ranging from 50kW to 100MW. These solutions can fit right into your current setup so that you can integrate them with your conventional diesel and gas generator sets for a powerful and efficient energy mix.



Cover Letter

April 26, 2024

International Falls School District
1515 11th Street International Falls, MN 56649

Thank you for the opportunity to respond to the Solar Photovoltaic request for proposals for International Falls School District. We understand that selecting a partner for any project can be a challenging task, and thus it is Ziegler's objective to make this process as easy as possible by becoming your trusted partner, advising you on cost effective solutions, and bringing our solar and distributed generation qualifications to your project. Please consider the following in your decision making process:

- **Reputability:** Ziegler understands the highly visible nature of the project and its importance to the community. There will be a local focus on this project and we will make it our priority to ensure our service exceeds the expectations of the community. Leverage our industry knowledge, project experience, and unmatched product quality to continue the integration of renewable and hybrid assets into your portfolio of distributed generation.
- **Qualifications:** For over 110 years, large commercial businesses, communities, and entire municipalities have depended on the power of Ziegler for reliable energy, grid backup and sustainable, continuous power. Today, Ziegler is continuing to develop renewable energy solutions that offer significantly lower operating costs through the displacement of conventional fuels, resulting in lower electricity costs for businesses and communities.
- **Unparalleled Value:** Working with Ziegler Energy Solutions affords you the global expertise and product quality that is associated with a Fortune 100 company, all while maintaining a local focus with unmatched product support & parts availability through the Ziegler Inc. divisions.

I have reviewed the bid documents. This information has been considered and is factored into our proposal and price offering. Our team will work closely with you in the evaluation of the most effective strategies for the project including site optimization, construction activities, and monitoring and controls. In closing, we look forward to speaking with your team in the coming days to review our proposal, until then, please contact me with any questions you may have.

Ben Gustafson
Sales Engineer
763-760-4787

Ben.gustafson@ziegleres.com

Overview of Principal Elements

Ziegler Energy Solutions has a team of highly qualified individuals who thoroughly review all details of the project and provide a full turn key service from start to finish for our customers. Our company has stood the test of time for over 100 years and you can be sure we will be there to service any needs you may have in the future. Our approach to solar PV is a team effort. We complete our projects with precision that relies on our education and accountability. Our goal is to provide exceptional service and maximize uptime for our customers in the communities that we serve.

We have selected the site on the far south end of International Falls High school. This area was selected because it is out of the way of any extracurricular field area. There was a way of moving the array closer to the softball field that would have decreased price but we deemed it more appealing to stay away from those fields to appeal to the community and reflect good judgement on behalf of public officials. We want to be mindful that this array will be in service for many years so planning ahead is important in the case of any expansions. We have also included protective fencing in the system cost in order to protect the array and, most importantly, the students and people in the area.

Our engineering team has designed a solution to connect the photovoltaic system to the existing 500kVA electrical transformer on the south side of the High School. We added a high voltage step-down transformer to reduce system losses and match the current school infrastructure. Based on the geographic location of International Falls, we have designed the pv array to mitigate production losses during times with less daylight hours.

The entire project will use U.S. made materials, thereby eligible for an additional 10% incentive which we have included in our pricing proposal. The Heliene solar panels are manufactured in Mt. Iron, MN, the Solectria inverters are manufactured in Worcester, MA, and the racking is manufactured in Piercton, OH. We also wanted to be respectful that International Falls is a close knit community. We have enlisted the service of local electricians who, if awarded, would participate in the installation of the project.

With the school district's budget in mind, we made design and hardware choices to maximize the Solar for Schools Grant, ITC incentives, and U.S.A.-made domestic content adder without sacrificing system size or optimal production.

Once the project is awarded, the interconnection process will begin with Minnesota Power to confirm the technical details and greenlight the project to move forward. We trust that this proposal will answer all of your questions and look forward to working with you on your new Photovoltaic System.

Schematic Design Layout



System Design & Performance

Module DC Nameplate	410.9 kW
Inverter AC Nameplate	332 kW
DC/AC Ratio	1.24
Annual Production	512.4 MWh

Pricing & Incentives

System Pricing & Incentives	
Price:	\$1,020,000
<i>Solar For Schools Grant</i>	- \$500,000
<i>ITC Elective Pay 30 %</i>	-\$309,000
<i>Domestic content 10 % (USA made)</i>	-\$103,000
Total Incentives	- \$912,000
Total Outlay	\$ 118,000

Solar for Schools Grant

Eligible schools may apply for grants up to 40-70% of the cost to purchase and install a solar energy system. For K-12 schools, the maximum allowable grant size is determined by the most recent Adjusted Net Tax Capacity (ANTC) divided by the Adjusted Pupil Unit (APU).

The overall maximum grant is \$500,000 outside of Xcel service territory and \$675,000 for within Xcel service territory. These are also both the lifetime caps for school districts both in and outside Xcel service territory meaning that the maximum grant dollars that a school's district can receiving for either one or multiple systems is \$500,000 and \$675,000 respectfully. The determination for the reduction in the grant value from past year to this current year was to account for tax credits that Solar for Schools' systems are eligible for. The determination for the cap for projects within Xcel service territory relates to the availability of both tax credits and the photovoltaic demand credit.

Investment Tax Credit (ITC) - 30%

The Inflation Reduction Act (IRA) of 2022 establishes and extends the federal Investment Tax Credit (ITC) for solar photovoltaic (PV) systems at a rate of 30% of the total PV system cost. The 30% ITC was extended for 10 years, through 2032. Unlike tax deductions, this tax credit can be used to directly offset your tax liability dollar for dollar. The IRA extended the carryback period to 3 years, and the carryforward period to 22 years, in cases where the tax credit exceeds a customer's tax liability in the 'placed-in-service' year. For PV projects greater than 1 MW AC in size, the IRA established prevailing wage and apprenticeship requirements in order to qualify for the full 30% "increased rate", rather than a "base rate" which would only qualify for a 6% ITC. Projects with an output of less than 1 megawatt qualify for the "increased rate" irrespective of if prevailing wage or apprenticeship requirements are met. In addition to the 30% ITC, the IRA establishes three different types of ITC "Adders", which provide additional tax credits of up to 10% each, for projects that meet specified requirements.

Domestic Content - 10%

For projects that meet specified domestic content requirements which will be set by Treasury, including 100% steel/iron for manufactured products with a 40% requirement through 2024 followed by 45% in 2025, 50% in 2026, and 55% in 2027 and beyond. Manufactured content is further explained: the products which are components of a qualified facility upon completion will be deemed to have been produced in the United States if the adjusted percentage of the total costs of all such manufactured products of the facility are attributable to manufactured products which are mined, produced, or manufactured in the United States.

Design & Development Team

Ziegler Energy Solutions

Minnesota General Contractor License #: IR776829

Troy Monson – *General Manager, Power Systems Specialist*

Reda Shenouda – *Sr. Electrical Engineer, P.E.*

Casey Stufflebeem – *Electrical Engineer, (B.S.E.E.)*

Brandon Semerau – *Systems Engineer, (MS) Engineering Physics*

Justin Zientara – *Sr. Project Manager, Licensed Electrician*

Ben Gustafson – *Sales Engineer, Mechanical Engineer (B.S.M.E.)*

SUBCONTRACTOR & INSTALLATION:

Zinniel Electric

Electrical Contractors License #: EA001976

Master Electrician License #: 032611

NABCEP Certified: PV Professional Installer

Zinniel Electric is a full-service electrical design, build, and maintenance company based in Morgan Minnesota. Zinniel electric has played a role in exceptional projects across minnesota. Zinniel Electric is lighting the way to innovation in the electrical industry by implementing cost-effective, environmentally conscious, people-first solutions for every client, every time. As we continue to scale our program to meet the needs of our alternative energy clients, we build excellence by prioritizing strong relationships and reliable results.

President: Tim Zinniel

Mobile: 507-920-9944

Address: 107 Fergus Ave, Suite 1, P.O. Box 355, Morgan, MN 56266

Local Labor Highlight:

Adam Gustafson

PCA Paper Mill International Falls. (Master Electrician)

We have partnered with a local electrician who lives in **International Falls, MN** to play a pivotal role as electrical foreman to oversee installation. Adam is a life long resident of International Falls and he sits as head electrician on the board for the PCA paper mill.

Experience & References

Hutchinson Municipal Utilities

Location: Hutchinson, MN | **Date:** 2021

Contractor: Ziegler Energy Solutions

Ziegler Energy Solutions was the chosen contractor for a new 766KW DC solar array by the Hutchinson Public Utility. Project featured Caterpillar 445W monocrystalline panels. Ziegler was responsible for all aspects of project including design, engineering, permitting, and procurement etc. including construction and commissioning.



Reference:

Dave Hunstad

HUC Distribution Manager

320-234-0508

Protech Automotive

Location: Rosemount, MN | Date: 2019

Contractor: Ziegler Energy Solutions

Ziegler Energy Solutions was the chosen contractor for this turnkey installation of two (2) separate roof top arrays totaling 82KW allowed by customer having two separate billing meters. Ziegler was responsible for all aspects of project including design, engineering, permitting, procurement including construction and commissioning.



Lanesboro Public Schools

Location: Lanesboro, MN | **Date:** 2022

Contractor: Ziegler Energy Solutions

Ziegler Energy Solutions was the chosen contractor for this turnkey installation of two (2) separate roof top arrays totaling 118.5KW. Ziegler was responsible for all aspects of project including design, engineering, permitting, procurement including construction and commissioning.



Iowa Great Lakes Sanitary District

Location: Milford, IA | **Date:** 2020

Contractor: Ziegler Energy Solutions

Ziegler Energy Solutions was awarded turnkey construction services on a new 507 kW ground mount solar array at the Iowa Great Lakes Sanitary District. All power generated by this array is utilized by the adjacent wastewater treatment plant. The critical component technical scope was furnished by Ziegler Power Systems also with responsibilities for construction and balance of system procurement. Ziegler Energy Solutions has been retained to provide annual operations and maintenance duties.



Reference:

Steve Christianson
District Superintendent
712-338-2626

Sitruc Pork

Location: Waverly, IA | **Date:** 2022

Contractor: Ziegler Energy Solutions

Ziegler Energy Solutions was the chosen contractor for this turnkey installation of a ground mount array totaling 105KW. Ziegler was responsible for all aspects of project including design, engineering, permitting, procurement including construction and commissioning.



Warranties – Product & Service

Warranty Information:

Inverter Warranty:

10-year extended warranty

Solar Module Warranty:

15-year manufacturers workmanship warranty

25-year linear power guarantee

Installation warranty:

1-year workmanship warranty

Technical Specifications

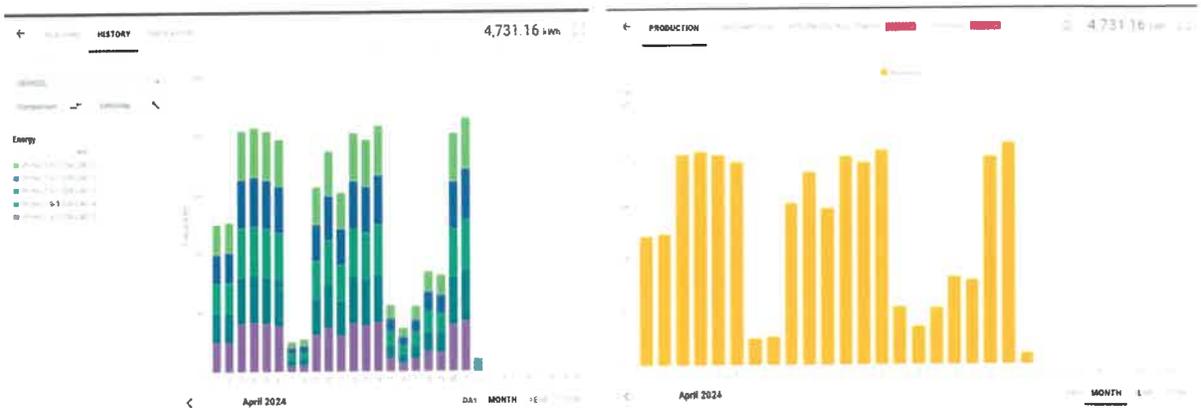
Major Equipment Manufacturers	Heliene Modules (qty:768), Solectria XGI Inverters (qty:2), OMCO Racking
Description of Technology	Specification sheets included below
Electrical interconnection and metering/net-metering	Project engineer will initiate interconnection agreement with Minnesota Power Utility company.
Foundation of PV support system	OMCO Racking Steel C-channel pilings
DC and AC capacity rating	411kW DC 332kW AC 1.24 DC/AC ratio
Expected annual energy production in kWh	512,413 kWh
Communications, control & instrumentation	eGauge Pro, EG4130 Monitoring System
Project Management plan	Project oversight & management by Ziegler through dedicated manager
Start-up & testing	Project manager will be present for site commissioning
Design life loading (wind, seismic, etc.)	Wind loading up to 180mph (see specification sheet below)
Description of frequency & duration of scheduled maintenance	Maintenance recommendations and specifications to be provided with final system.
Data acquisition system	eGauge Pro, Site-specific actual kWh production, Site-specific instantaneous maximum kWh production
Proposed safety and interconnection standards	Recognized by UL & NEC

Monitoring | Operations & Maintenance

Monitoring:

Ziegler Energy Solutions will provide 24/365 monitoring of your system. Depending on your hardware needs, we'll ensure quality software is there to back it up. This will enable our team to perform remote diagnostics, schedule annual service, ensure optimal performance and maximize our customers' uptime.

*A project specific Monitoring Agreement can be supplied upon request.



Operations & Maintenance:

O&M, shorthand for Operations and Maintenance, is a necessary tool for keeping renewable energy assets running smoothly. As with any working technology, detecting and fixing any issues that may arise is key for optimal performance, and a sound O&M plan helps protect your solar investment. Ziegler Energy Solutions has the ability to perform both reactive services and proactive services. Some examples of our services include;

- Physical Inspection - Visual Module inspection
- Annual maintenance reporting
- Annual Photovoltaic Inspection
- Live system monitoring & alert triage
- Emergency response and dispatch
- Corrective maintenance and system repairs
- Scheduled preventative maintenance and system testing
- Weed and vegetation control
- Spare parts inventory management
- Warranty service coordination/administration

*A project specific O&M Agreement can be supplied upon request.

Project Schedule, Timeline & Responsiveness

Final contract and agreements executed

Permitting begins: 2 weeks after contract and agreement executed

Final design plans complete: 4 weeks after contract and agreement executed

Equipment Ordered: 1 week after final design plans complete

Construction Begins: 14 weeks after equipment ordered. Long lead items like switchgear and transformer could extend this.

Electrical Generation Begins (Permission to operate): Approximately 6 weeks after construction begins, dependent on utility interconnection in place.

Ziegler Energy Solutions, LLC

Name: DocuSigned by:
William Hoett
7C40FF9D0699491...

Title: PRESIDENT

Date: 5/2/2024

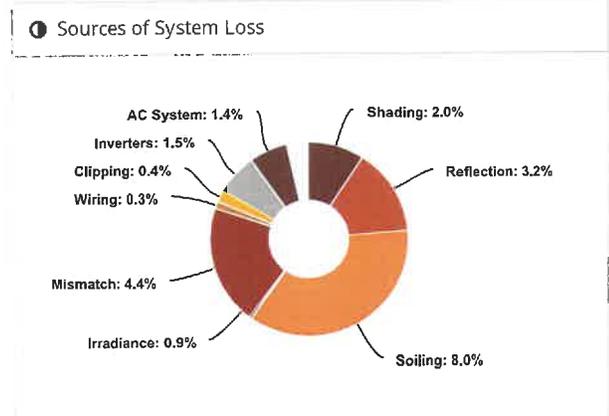
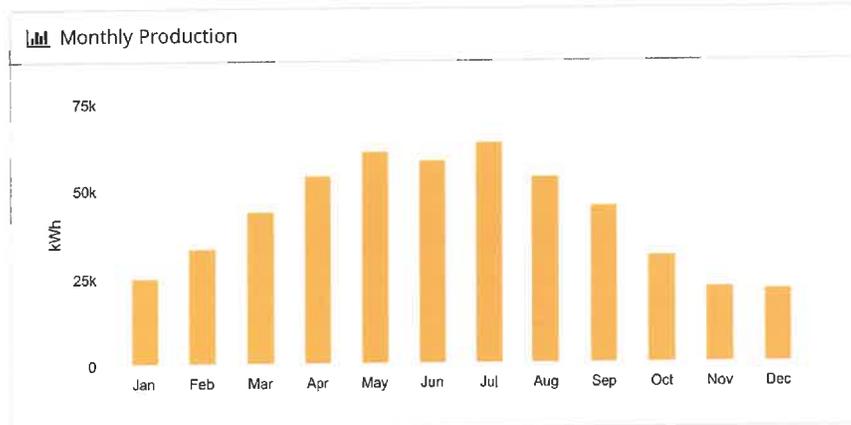
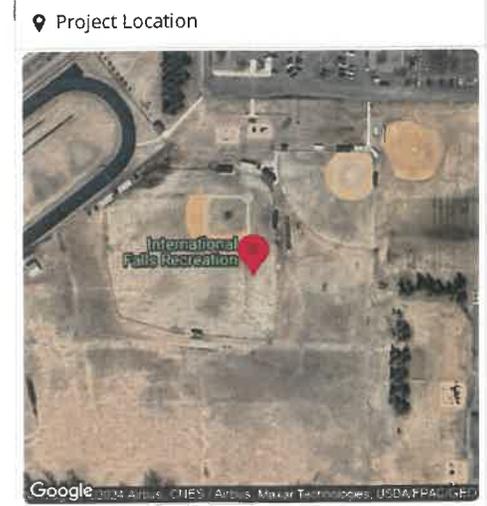
RFP-Int'l Falls School-600Vdc-332kWac International Falls High School, 1515 11th Street International Falls, MN 56649

Report

Project Name	International Falls High School
Project Address	1515 11th Street International Falls, MN 56649
Prepared By	Corey Orehek corey.orehek@zieglercat.com

System Metrics

Design	RFP-Int'l Falls School-600Vdc-332kWac
Module DC Nameplate	410.9 kW
Inverter AC Nameplate	332.0 kW Load Ratio: 1.24
Annual Production	512.4 MWh
Performance Ratio	80.5%
kWh/kWp	1,247.0
Weather Dataset	TMY, 10km Grid (48.55,-93.45), NREL (prospector)
Simulator Version	a981550ddd-82ab40e2bc-ac90f9a700-0cab3160c5



Annual Production

	Description	Output	% Delta
Irradiance (kWh/m ²)	Annual Global Horizontal Irradiance	1,284.1	
	POA Irradiance	1,550.0	20.7%
	Shaded Irradiance	1,518.6	-2.0%
	Irradiance after Reflection	1,470.6	-3.2%
	Irradiance after Soiling	1,353.0	-8.0%
	Total Collector Irradiance	1,353.0	0.0%
Energy (kWh)	Nameplate	555,981.7	
	Output at Irradiance Levels	551,213.9	-0.9%
	Output at Cell Temperature Derate	555,477.0	0.8%
	Output After Mismatch	531,142.1	-4.4%
	Optimal DC Output	529,762.8	-0.3%
	Constrained DC Output	527,477.7	-0.4%
	Inverter Output	519,531.7	-1.5%
	Energy to Grid	512,381.5	-1.4%
Temperature Metrics			
	Avg. Operating Ambient Temp		7.5 °C
	Avg. Operating Cell Temp		14.2 °C
Simulation Metrics			
	Operating Hours	4671	
	Solved Hours	4671	

Condition Set

Description	Condition Set 2												
Weather Dataset	TMY, 10km Grid (48.55,-93.45), NREL (prospector)												
Solar Angle Location	Meteo Lat/Lng												
Transposition Model	Perez Model												
Temperature Model	Sandia Model												
Temperature Model Parameters	Rack Type	a	b	Temperature Delta									
	Fixed Tilt	-3.56	-0.075	3°C									
	Flush Mount	-2.81	-0.0455	0°C									
	East-West	-3.56	-0.075	3°C									
Soiling (%)	Carport	-3.56	-0.075	3°C									
		J	F	M	A	M	J	J	A	S	O	N	D
		8	8	8	8	8	8	8	8	8	8	8	8
Irradiation Variance	5%												
Cell Temperature Spread	4° C												
Module Binning Range	-2.5% to 2.5%												
AC System Derate	0.50%												
Module Characterizations	Module	Uploaded By		Characterization									
	144HC M10 535W (Heliene)	HelioScope		Spec Sheet Characterization, PAN									
Component Characterizations	Device	Uploaded By		Characterization									
	XGI 1500-166 (Solectria)	HelioScope		Spec Sheet									

Components

Component	Name	Count
Inverters	XGI 1500-166 (Solectria)	2 (332.0 kW)
AC Home Runs	600 MCM (Aluminum)	2 (8,290.9 ft)
Combiners	16 input Combiner	2
Strings	10 AWG (Copper)	32 (7,611.8 ft)
Module	Heliene, 144HC M10 535W (535W)	768 (410.9 kW)

Wiring Zones

Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	16	21-25	Along Racking

Field Segments

Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1	Fixed Tilt	Portrait (Vertical)	30°	180°	25.0 ft	2x6	64	768	410.9 kW



144HC M10 Bifacial Module

144 Half-Cut Monocrystalline 520W – 540W



21%

Utilizes the latest M10 size super high efficiency Monocrystalline PERC cells. Half cut design further reduces cell to module (CTM) losses.

Stability & Looks

Rugged, double webbed frame design withstands wind, snow, and other mechanical stresses. Framed Glass-Backsheet aesthetic is ideal for high visibility installation.

Anti-Reflective

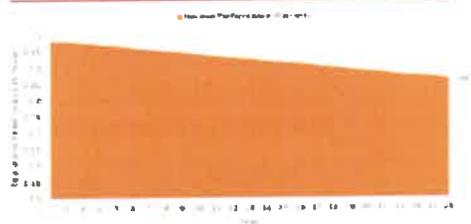
Premium solar glass with anti reflective coating delivers more energy throughout the day

High Reliability

Proven resistance to PID and reliable in high temperature and humidity environments.

No Compromise Guarantee

15 Year Workmanship Warranty
25 Year Linear Performance Guarantee



Manufactured Using International Quality System Standards: ISO9001

Half-Cut Design with Split Junction Box Technology

Bifacial Technology Enabling Additional Energy Harvest from Rear Side

1500V System Voltage Rating

World-class Quality

- Heliene's fully automated manufacturing facilities with state-of-the-art robotics and computer aided inspection systems ensure the highest level of product quality and consistency
- All manufacturing locations are compliant with international quality standards and are ISO 9001 certified
- Heliene modules have received Top Performer rankings in several categories from PV Evolution Labs (PV EL) independent quality evaluations

Local Sales, Service, and Support

- With sales offices across the U.S. and Canada, Heliene prides itself on unsurpassed customer support for our clients. Heliene has become the brand of choice for many of the leading residential installers, developers and Independent Power Producers due to our innovative technology, product customization capability and just in time last-mile logistics support
- Local sales and customer support means answered phone calls and immediate answers to your technical and logistics questions. We understand your project schedules often change with little warning and endeavor to work with you to solve your project management challenges

Bankable Reputation

- Established in 2010, Heliene is recognized as highly bankable Tier 1 manufacturer of solar modules and has been approved for use by the U.S. Department of Defense, U.S. Army Corps of Engineers and from numerous top tier utility scale project debt providers
- By investing heavily in research and development, Heliene has been able to stay on the cutting edge of advances in module technology and manufacturing efficiency

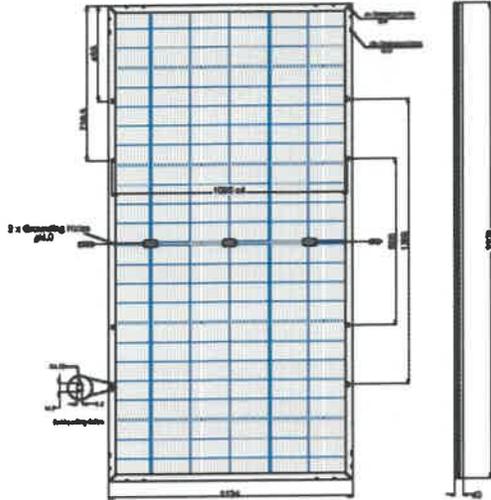


www.heliene.com



144HC M10 Bifacial Module

Dimensions for 144HC M10 Bifacial Series Modules



Electrical Data (STC)

Parameter	Symbol	540	535	530	525	520
Peak Rated Power	P_{mpo} (W)	540	535	530	525	520
Maximum Power Voltage	V_{mpo} (V)	42.32	42.13	41.94	41.75	41.56
Maximum Power Current	I_{mpo} (A)	12.77	12.70	12.64	12.58	12.52
Open Circuit Voltage	V_{oc} (V)	50.22	49.97	49.72	49.23	48.73
Short Circuit Current	I_{sc} (A)	13.50	13.44	13.37	13.32	13.28
Module Efficiency *	Eff (%)	20.9	20.7	20.5	20.3	20.1
Maximum Series Fuse Rating	MF (A)	30	30	30	30	30
Power Output Tolerance		[-0/+3%]				
Bifaciality Factor		70%				

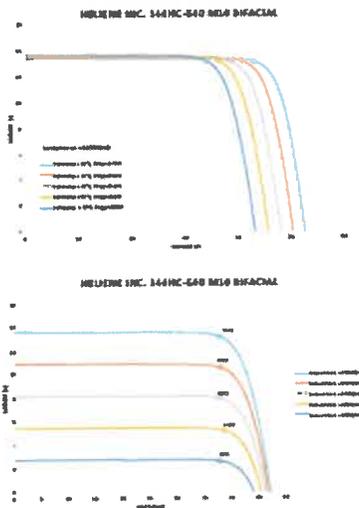
STC - Standard Test Conditions: Irradiation 1000 W/m² - Air mass AM 1.5 - Cell temperature 25 °C

Electrical Data (NMOT)

Parameter	Symbol	400	395	390	385	380
Maximum Power	P_{mpo} (W)	400	395	390	385	380
Maximum Power Voltage	V_{mpo} (V)	39.19	38.58	38.58	37.97	37.96
Maximum Power Current	I_{mpo} (A)	10.21	10.24	10.11	10.14	10.01
Open Circuit Voltage	V_{oc} (V)	47.13	46.89	46.66	46.20	45.73
Short Circuit Current	I_{sc} (A)	10.87	10.82	10.77	10.72	10.70

NMOT - Nominal Module Operating Temperature: Irradiance at 800W/m², Ambient Temperature 20°C, Wind speed 1m/s

I-V Curves for 144HC M10 Bifacial Series Modules



Mechanical Data

Solar Cells	144 Half Cut, M10, 182mm, PERC Cells
Module Construction	Framed Glass-Backsheet
Dimensions (L x W x D)	2279 x 1134 x 40 mm (89.72 x 44.65 x 1.6 inch)
Weight	29.2 kg (64.3 lbs)
Frame	Double Webbed 15-Micron Anodized Aluminum Alloy
Glass	3.2mm Low-Iron Content, High-Transmission, PV Solar Glass with Anti Reflective Coating
Junction Box	IP-68 rated with 3 bypass diodes
Output Cables	0.3-meter Symmetrical Cables
Connectors	Multi-Contact/ Staubli MC4

Certifications

UL Certification: UL61215, UL61730

Temperature Ratings

Nominal Operating Cell Temperature (NOCT)	+45°C (±2°C)
Temperature Coefficient of P_{mpo}	-0.36%/°C
Temperature Coefficient of V_{oc}	-0.28%/°C
Temperature Coefficient of I_{sc}	0.034%/°C

Maximum Ratings

Operational Temperature	-40°C to +85°C
Max System Voltage	1500V
Mech. Load Test (Front)	113 psf / 5400Pa
Mech. Load Test (Back)	50 psf / 2400Pa
Fire Type	Type 1

Certifications & Listing



Warranty

15 Year Manufacturer's Workmanship Warranty
25 Year Linear Power Guarantee

Packaging Configuration

Modules per box: 27 pieces
Modules per 53' trailer: 702 pieces



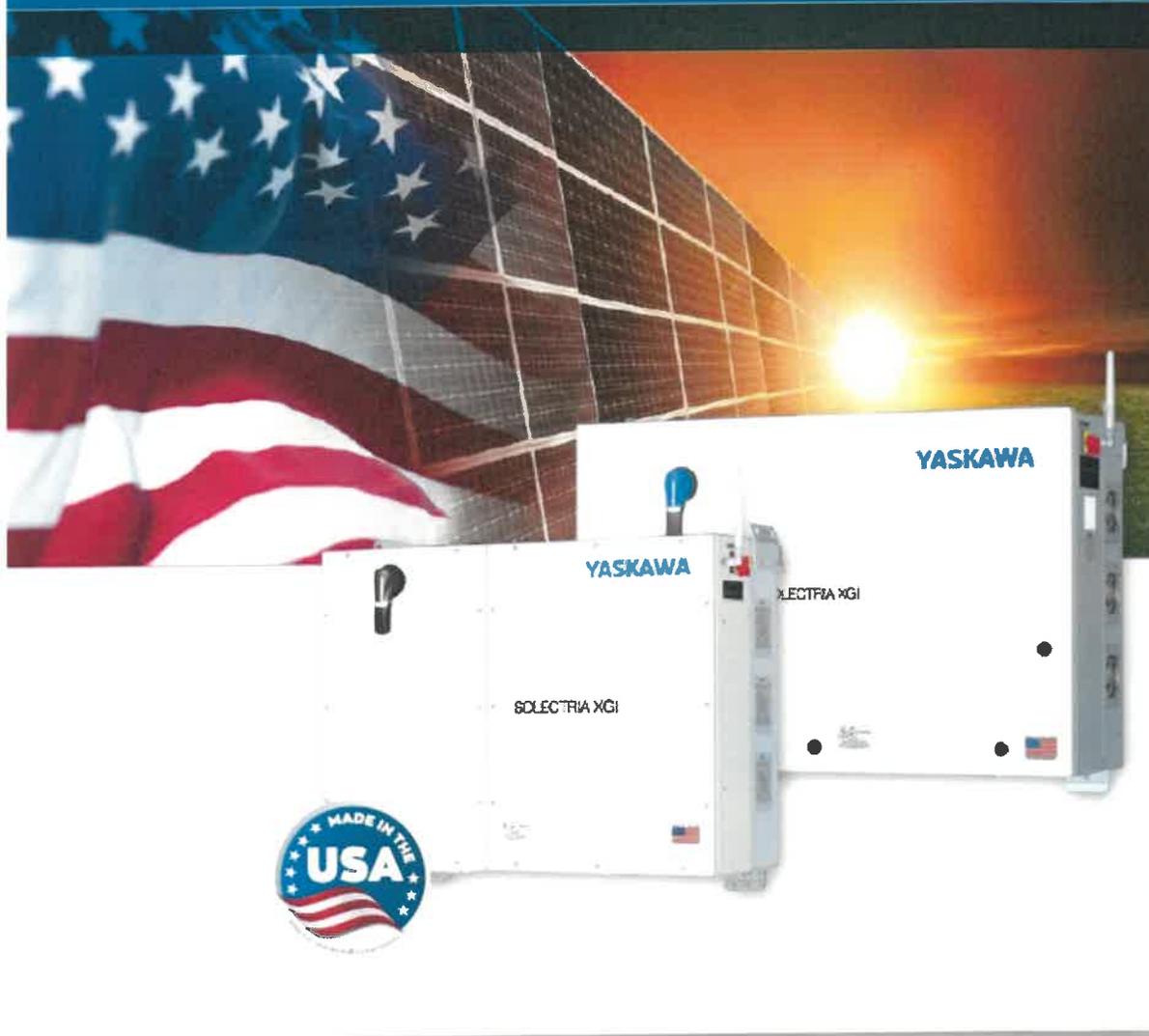
HSPE-144HC_M10_Bifacial-Rev.09.pdf
May 25th, 2022

The specifications and key features contained in this datasheet may deviate slightly from our actual products due to the ongoing innovation and product enhancements. Helene Inc. reserves the right to make necessary adjustments to the information described herein at any time without prior notice. PV modules should be handled and installed only by qualified people. Please carefully read safety and installation instructions available for download from Helene website before using Helene PV modules. For warranty details, please refer to Product Warranty Document, also available for download from Helene website.

YASKAWA
SOLECTRIA SOLAR

AMERICAN-MADE SOLAR INVERTERS

1500V UTILITY-SCALE APPLICATIONS



Yaskawa Solectria Solar is a wholly-owned subsidiary of Yaskawa America, Inc. and the largest inverter manufacturer based in the USA, with headquarters in Lawrence, MA, and world-class production facilities in Buffalo Grove, IL and Oak Creek, WI.

MADE IN THE U.S.A WITH GLOBAL COMPONENTS

Designed and engineered in Lawrence, MA, assembled and tested in Buffalo Grove, IL and Oak Creek, WI

YASKAWA QUALITY

Global technology leader with 100+ years experience and winner of the coveted Deming Prize for total quality management

XGI POWER RACKS

Factory integrated assembly with 4 - 8 XGI 1500 Inverters and an AC Combiner, making a 1 - 2 MW build-block for large utility-scale projects

QUICK AND EASY SETUP

Reduce commissioning time with the ability to reach all in-network inverters from a single location using a wireless device

LOWERING COST FOR SYSTEM OWNERS

Simplified design resulting in the lowest cost of labor, installation, and O&M

STORAGE SYSTEMS

500kW DC-coupled and AC-coupled storage systems and factory integrated with bi-directional XGI Inverters

EXTENDED COVERAGE

Industry standard 5-year warranty, extendable up to 20 years

Solectria is backed by Yaskawa, a global leader in motor drives and robotics with over 100 years of power electronics and inverter experience, and continues to build the highest quality solar inverters and provide new innovations for the marketplace.

100+ YEARS
MANUFACTURING EXCELLENCE

MADE IN THE USA

Proud Member of CALIFORNIA SOLAR + STORAGE ASSOCIATION

SEIA

NABCEP

OSSIA

OMCO SOLAR



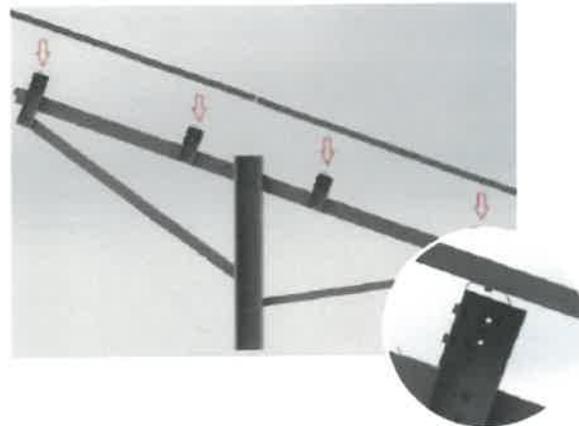
FIXED TILT MOUNTING SYSTEM

PRE-ASSEMBLED TILT BRACKETS

- Optimizes packaging and shipping
- Requires significantly less field labor
- Reduces construction schedules
- Eliminates loose hardware

INTEGRATED GROUNDING

- Eliminates third party grounding devices
- Accelerates assembly



HIGHEST DOMESTIC CONTENT - MADE BY OMCO SOLAR
IN OUR 6 US MANUFACTURING PLANTS



FACTORY
DIRECT

- Short Lead Times
- Low Freight Costs
- Enhanced Flexibility

- Reduced Field Labor
- Cost Efficient
- Quality Assurance



OMCO Choice™

Fixed Tilt Mounting System

Technical Specifications

Manufacturing	Made by OMCO Solar in our 6 US manufacturing plants nationwide and shipped directly to project sites.
Pre-Assembly	Each rack consists of pre-assembled components, which reduces the bill of material items, allowing rapid site staging and installation.
Materials	Galvanized steel, per ASTM A653 – latest edition
Hardware	Zinc-coated to 15 microns per UL 2703. The hardware arrives pre-sorted for easy identification. Additional plating options are available for corrosive environments.
Module Compatibility	OMCO Solar racks are optimized for all commercially available framed solar modules.
In-Field Flexibility	Built-in adjustability features account for post misalignment and terrain elevation changes with no additional components. Proprietary custom slot configurations come standard on every fixed-tilt mounting system.
Table Configuration	2-in-portrait is standard. Other configurations are evaluated per site-specific requirements.
Terrain Articulation	Accommodates up to 20% grade change
Foundation Options	Driven C posts - OMCO produced, lower cost, faster lead time Driven I or W posts - OMCO sourced
Tilt Angle	Accommodates from 5° - 45°
Wire Management	Integrated wire management
Bonding/Grounding	UL 2703 compliant
Post Tolerances	East-West ± 0.75" North-South ± 0.75" East-West tilt ± 1° North-South tilt ± 1°
Load Capacities	Wind – up to 180 MPH Snow – up to 90 PSF
Certifications	ISO 9001:2015 standard, UL 2703 Ed. 1, CPP wind tunnel-tested, NEC compliant
Warranty	20-year limited warranty



omcosolar.com

Arizona | Ohio | Indiana | Alabama
602-352-2700 | info@omcosolar.com



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OMCO SOLAR

Rev | 11/23

ZIEGLER ENERGY SOLUTIONS – EQUIPMENT AND INSTALLATION AGREEMENT

THIS EQUIPMENT AND INSTALLATION AGREEMENT (“Agreement”) is made and entered into on this 14th day of May, 2024 by and between International Falls High School (“Buyer”) and Ziegler Energy Solutions, LLC, a Minnesota Limited Liability Company (“Seller”). Seller and Buyer may be individually referred to herein as a “Party” or collectively as the “Parties” as the context dictates.

FOR AND IN CONSIDERATION of the mutual promises, covenants, agreements and payments set forth herein, the sufficiency of which is hereby acknowledged, Seller and Buyer agree as follows:

1. **Sale of Goods.** Subject to the terms and conditions specified herein, Seller shall sell to Buyer, and Buyer shall purchase from Seller the Equipment set forth in Exhibit “A” attached hereto (collectively, the “Equipment”). (Seller’s work to be performed under this Agreement is sometimes hereafter referred to as the “Scope of Work”). Upon completion, there may be variations in the details of design, fabrication, arrangement or installation of any particular piece of Equipment that does not affect the ability of the Equipment to operate as originally intended. Seller reserves the right to make such changes in details of design, fabrication, arrangement or Equipment as shall in Seller’s judgment constitute an improvement or needed change, all with notice to Buyer. If changes are made which affect the Buyer’s layout or schedule, Seller will notify Buyer for concurrence with the change. Any changes made at Buyer’s request that relate to sizing of Equipment or integration of Equipment in a manner different than that designed by Seller shall require a change order that may result in the increase of the Purchase Price. Buyer will use commercially reasonable efforts to provide all permits (“Permits”) not otherwise obtained by the Seller, to the extent necessary for the Seller to perform the Scope of Work and comply with all applicable laws, regulations and ordinances.

2. **Installation.**

(a) The Equipment shall be installed at Buyer’s address located at 1515 11th Street International Falls, MN 56649 (“Property”). The installation services (“Installation Services”) to be provided by Seller are set forth in Exhibit “B”. The Equipment shall be installed in a workmanlike manner and in compliance with applicable laws, regulations and ordinances in effect as of the Effective Date and continuing throughout the duration of the Installation Services until completed. At all times during the installation, Buyer shall remain the operator of the Property as that term is used in applicable federal and state regulations. Buyer will use best efforts to provide all Permits in a timely manner. To the extent that Buyer’s internal safety requirements differ from applicable laws and safety regulations and such difference requires Seller to incur additional cost for personnel, labor or materials in excess than that required for compliance with applicable laws and safety regulations, then the parties agree that the additional cost shall be added to the Purchase Price by change order signed by both Parties.

(b) The Installation Services shall begin on a date communicated to the buyer by the seller. In the event Buyer fails to timely obtain applicable Permits, then the parties will mutually agree on a new date to begin the Installation Services.

(c) Buyer shall make the Property available to Seller during the pendency of Installation Services, and keep the Property site free of obstructions or unusable /impassable road travel or structure for equipment and material delivery and storage including but not limited to roads/highways, bridges, canal/drainage crossings, irrigation lines, and utility lines, unless previously identified in Buyer furnished documents. All project impacts and costs associated with the discovery, rerouting, repair, improvement, renovation or enhancement of or due to previously unidentified site access obstructions will be the responsibility of the Buyer. The parties acknowledge that the installation of the Equipment may require the Property to be shut down for its intended use for a period of time on multiple occasions. Buyer acknowledges that due to unforeseen circumstances, shutdowns and/or an extension of the previously mentioned time may be required.

(d) Seller will issue a "Certificate of Completion of Installation" upon the completion of the installation of the Equipment at the Property. The Certificate of Completion of Installation shall be countersigned by Buyer. Following the issuance of the Certificate of Completion of Installation, the Equipment may be tested by the Buyer.

3. **Purchase Price.** The purchase price which Buyer shall pay to Seller for the Equipment and Installation Services is **One million twenty thousand _ /100 Dollars U.S. Dollars (\$1,020,000 USD)** ("Purchase Price"). The Purchase Price does not include applicable sales and local taxes, and all such applicable taxes will be Buyer's responsibility and will be billed as an additional cost to Buyer to the extent that Seller is obligated to collect and remit such taxes.

4. **Terms of Payment.**

(a) Down Payment - Ten percent (10%) of the Purchase Price, **One hundred and two thousand /100 Dollars U.S. Dollars (\$102,000 USD)**, shall be due and payable on the date this Agreement is signed by Buyer.

(b) Equipment Procurement - Forty percent (40%) of the Purchase Price, **Four hundred and eight thousand /100 Dollars U.S. Dollars (\$408,000 USD)**, shall be due and payable upon a date as communicated to Buyer by Seller in advance to enable Seller to purchase the Equipment as set forth in Exhibit A.

(c) Construction – Twenty-five percent (25%) of the Purchase Price, **Two hundred and fifty five thousand /100 Dollars U.S. Dollars (\$255,000.00 USD)**, shall be due and payable prior to Installation Services commencement as communicated to Buyer by Seller in advance.

(d) Substantial Completion - Twenty percent (20%) of the Purchase Price, **Two hundred and four thousand /100 Dollars U.S. Dollars (\$204,000 USD)**, shall be due and payable upon receiving a notification of substantial completion on a date as communicated to Buyer by Seller.

(e) Final Payment/Commissioning - Five percent (5%) of the Purchase Price, **Fifty one thousand /100 Dollars U.S. Dollars (\$ 51,000 USD)**, shall be due and payable upon receipt of the executed Certificate of Completion of Installation.

Invoices shall be payable within twenty (20) calendar days of issuance by Seller. If Buyer fails or refuses to pay Seller all or any part of the Purchase Price within twenty (20) calendar days following the date upon which any payment is due, interest shall accrue and be paid by Buyer to Seller in addition to the unpaid Purchase Price at the rate of eighteen percent (18%) per annum on the unpaid and undisputed amount, or the highest interest rate allowed by law, whichever rate is less. In any action or proceedings arising out of this Agreement in which Seller seeks collection of any portion of the Purchase Price not paid when due, Seller shall be entitled to recovery of its reasonable attorneys' fees and costs.

5. **Limited Warranty.**

(a) The Seller shall assign to Buyer, or have issued in Buyer's name, all applicable pass-through warranties from manufacturers, suppliers and installers ("Pass-through Warranties"). Except for the Pass-Through Warranties, no other warranties are provided.

(b) **Warranty Exclusions and Disclaimers.** The following are not covered:

(i) Damage caused by use of the Equipment for purposes other than those for which it was designed, and/or in violation of Seller's recommended operating procedures. Operating the Equipment at a rate above the capacity at which it was designed will have an adverse effect on the Equipment and system including mechanical components and emission performance. The Equipment is to be operated within the guidelines of the operating procedures defined by Seller or the Equipment manufacturer provided to Buyer by Seller. All operations outside these guidelines will be in violation of Seller's limited warranty and will void such limited warranties.

(ii) Damage caused by disasters such as fire, flood, tornado, wind, hail, and lightning or other acts of God.

(iii) Damage or failure caused by improper maintenance, unauthorized attachments, modifications.

(iv) Use in a manner not in accordance with any operation manual or recommended operating procedure supplied by Seller or manufacturer (as such manual may be amended or supplemented from time to time, with notice to Buyer).

(v) Any other abuse or misuse by Buyer or any other third party.

EXCEPT AS SPECIFICALLY STATED IN THIS AGREEMENT, SELLER DISCLAIMS ALL REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

6. Limitation of Liability. NOTWITHSTANDING ANYTHING IN THIS AGREEMENT TO THE CONTRARY, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR TO ANY THIRD PARTY FOR ANY LOST PROFITS, LOST SAVINGS, PUNITIVE, EXEMPLARY OR ENCHANCED DAMAGES, OR FOR ANY INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. SELLER SHALL NOT BE LIABLE FOR ANY CLAIM BY THE BUYER BASED UPON ANY CLAIM BY ANY OTHER PARTY AGAINST THE BUYER. IN NO EVENT SHALL SELLER'S TOTAL LIABILITY HEREUNDER EXCEED \$1,020,000.

7. Insurance. Buyer shall procure at its own expense and maintain in full force and effect, while this Agreement is in effect, comprehensive general liability insurance for bodily injury and property damage, in an amount not less than one million dollars (\$1,000,000) combined single limit to cover Buyer's employees and equipment while on the Property.

8. Force Majeure. Except with respect to payment obligations, neither Party shall be responsible for any failure to perform due to causes beyond a Party's reasonable control, including but not limited to labor disputes, strikes, war or terrorism, civil unrest, acts of God, fire, floods, severe weather, explosion, pandemics or public health emergencies including failure or delay related to Coronavirus/Covid-19, executive orders, delays in transportation, interruption or failure of electricity or communications systems, governmental actions, cyber-attacks, delays in manufacture, or supply shortages, including supplier or sub-supplier or subcontractor delays caused by any of the above. Any delay beyond a Party's reasonable control shall be excused and the period of performance extended as may be necessary to enable the Party to perform after the cause of delay has been removed.

9. Indemnification. Subject to the limitations set forth in Section 6, each party agrees to indemnify and save harmless the other party from and against any and all losses, liabilities, expenses (including, without limitation, reasonable fees and disbursements of counsel), claims, liens, damages or other obligations whatsoever (collectively, "Claims") that may actually and reasonably be payable by virtue of or which may actually and reasonably result from the inaccuracy of any of their respective representations or the breach of any of their respective warranties, covenants or agreements made in this Agreement or in any certificate, schedule or other instrument delivered pursuant to this Agreement; provided, however, that no claim for indemnity may be made hereunder if the facts giving rise to such Claim were in writing and known to the party seeking indemnification hereunder, such facts constituted a breach of the party seeking indemnification and the party seeking indemnification elected in any event to consummate the transactions contemplated by this Agreement.

10. Use of Subcontractors. Buyer expressly agrees that Seller may use any subcontractor that it chooses without prior approval for Installation Services, the Equipment or any other work related to the Scope of Work.

11. Miscellaneous.

(a) This Agreement shall be governed by the laws of the State of Minnesota. Any legal proceeding relating to this Agreement shall be brought exclusively in the Hennepin County District Court, or in the United States District Court for the District of Minnesota, and both Parties hereto consent to the jurisdiction of said courts.

(b) This Agreement shall become a legal and binding contract upon signature of the same by both Parties. This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their permitted successors and assigns.

(c) This Agreement may not be assigned to another party by either Party, either in whole or in part, without the prior written consent of the other Party, and such consent shall not be unreasonably withheld.

(d) In the event any provision herein shall be judicially interpreted or held to be void or otherwise unenforceable as written, it shall be deemed to be revised and modified to the extent necessary to make it legally enforceable, and the remaining terms of this Agreement shall not be affected thereby.

(e) No waiver by any Party of a breach of any provision of this Agreement shall be construed as a waiver of any subsequent or different breach, and no forbearance by a Party to seek a remedy for noncompliance or breach by another Party shall be construed as a waiver of any right or remedy with respect to such noncompliance or breach.

(f) Each of the parties hereto represents to the other that (i) it has full power, authority and legal right to enter into and perform this Agreement, (ii) the execution delivery and performance of this Agreement has been duly authorized by all necessary action on each party's part, does not require any approvals or consents except such approvals and consents as have heretofore been duly obtained or which are specifically enumerated herein to which this Agreement is subject, and (iii) this Agreement does not contravene any law binding on either of the parties or contravene any agreement to which either of the parties hereto is a party or by which it is bound, or any law, governmental rule, regulation or order. Upon request, each of the parties will provide the other party with documentary evidence of its authority to enter into this Agreement.

(g) All notices to be given in connection with this Agreement shall be in writing and delivered personally, sent by e-mail, by a nationally recognized overnight courier service or by registered or certified mail, return receipt requested, postage prepaid.

(h) This Agreement may be executed in two or more counterparts, each of which shall be an original and all of which shall constitute one Agreement. Delivery of an executed copy of this Agreement by e-mail shall be deemed delivery of the executed original.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

BUYER:

By: _____
Its: superintendent

SELLER:

DocuSigned by:
Ziegler Energy Solutions, LLC
By: William Hoelt
Its: PRESIDENT

Exhibit A
EQUIPMENT

Modules: (768) Heliene, 144HC M10 535W (535W)

Inverters: (2) XGI 1500-166kW (Solectria)

Racking: Omco Choice factory direct system, Galvanized Steel C-Channel , 30 degree fixed tilt

DC Combiner Boxes: (2) Solectria CA1500-20-20S

Balance of the System: Harnessing, Cable, Wire, AC Combiner Panel, Utility Compliant Interconnection Hardware

Step Down Transformer: Maddox 500 kVa, 600Y/208Y

Fencing: 8' tall, color: black, style: wild life fence, 4' wide personnel gate, 10' wide vehicle gate

Exhibit B
INSTALLATION SERVICES & EXCLUSIONS

Installation Services:

- Acquire Permits, including interconnection agreement
- Installation of ground mount racking system
- Installation of Modules
- Installation of Inverters
- DAQ system
- Trenching
- Power Cabling & Control Wiring
- Installation of disconnect box
- Transformer installation
- Interconnection
- System energization & commissioning
- Fencing

Exclusions:

- Metering-Utility to be provided by the Utility
- Import and Export of soil
- Geotechnical report and fees
- Reparation of existing tile
- Removal of hazardous soils or underground storage tanks
- Site security during or after completion of the project
- Snow removal, if necessary during the term of the project
- DAS connection VIA hardwire
- Flood plain remediation

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION FOR AWARDING CONTRACT LEADING TO
“CONTINUING CONTRACT RIGHTS”, OR, “TENURE”**

Whereas, Dominic Casareto, Rebecca Nelson, Elsa Swanson, and Tom VanDamme have served the required number of years of probationary teaching, as prescribed by MS 122A.40, and

Whereas, Dominic Casareto, Rebecca Nelson, Elsa Swanson, and Tom VanDamme have successfully met the instructional and professional standards of ISD361, International Falls Public Schools, as determined by their immediate supervisor Missy Tate or Tim Everson, and

Whereas, Missy Tate, Principal, Tim Everson, Principal, and Kevin Grover, Superintendent, now recommend Dominic Casareto, Rebecca Nelson, Elsa Swanson, and Tom VanDamme to the school board to faculty tenure,

Be it resolved, that Dominic Casareto, Rebecca Nelson, Elsa Swanson, and Tom VanDamme upon recommendation of the administration be granted faculty tenure to the extent of 1.0 FTE with all its privileges and responsibilities, effective the 2024 – 2025 school year.

The motion for the adoption of the foregoing resolution was duly seconded by member _____.
The following voted in favor:

And the following voted against the same:

Whereupon, said resolution was declared duly passed and adopted.

International Falls Public Schools, ISD 361

RFP for “Student School Picture Package”

March 24, 2022

PART 1 – INTRODUCTION

1.0 PURPOSE:

The purpose of this Request for Proposal (RFP) is to solicit proposals from Responsible Respondents to provide photography services to the District as outlined in this RFP document.

2.0 DEFINITIONS:

The term “District” means International Falls Public Schools, ISD 361 and any department or Board of the School District. The term “Respondent” or “Vendor” or “Proposer” or “Photographer” means the person, firm, company, or corporation who is submitting this RFP for consideration to furnish and deliver Student School Picture Packages for all grades. The term “RFP Contact” is the District’s sole point of contact regarding the RFP from the date of issuance until a contract is formally awarded.

3.0 REQUEST FOR PROPOSAL INVITATION:

Independent School District 361 is requesting proposals from qualified photographers to photograph District students at each of the District schools for the school year 2022-2023. The distribution of school population is approximately:

- Falls Elementary School: Grades preschool, K-5 with approximately 410 students
- Falls High School and ALC: Grades 6-12 with approximately 501 students
- Staff Members: Approximately 125 to 150 staff members

4.0 INSTRUCTION TO PROPOSERS:

A. Sealed RFPs will be received at:

International Falls Public Schools, ISD #361
District Business Office
1515 11th Street
International Falls, MN, 56649

Proposals will be received until 3:00 p.m. on Friday, April 8, 2022, for the furnishing and delivery of Student School Picture Packages for all grades in accordance with the specifications set forth herein and any other terms, conditions and instructions to the specifications. Any proposals received after the time stated will not be considered. The Proposer assumes the risk of any delay in the mail or in the handling of mail by employees of the School District. Whether the Proposal is sent by mail, email, or by means of personal delivery, the Proposer assumes responsibility for having their RFP clocked in on time at the place specified. Faxed or telephone proposals will not be accepted at any time.

B. All RFP’s must be labeled “RFP–Student School Picture Package”, and be sent to the RFP contact:

Stacy Grover, Business Manager
International Falls Public Schools, ISD 361
1515 11th Street
International Falls, MN 56649
email: sgrover@isd361.org

- C. Submit one completed proposal form which is furnished with this Request for Proposal with the full name and address of the Respondent. Proposals must be typewritten or printed in ink, without alteration or erasures. A digital file is acceptable.
- D. It is the obligation of each Respondent to examine instructions, requirements and specifications before submitting a proposal. Submission of a proposal shall be proof that such examinations have been made and that each Proposer has recorded their own investigation and has become thoroughly familiar with the requirements. The District will not be responsible for, nor honor any claims resulting from, or alleged to be the result of misunderstanding by the Proposer.
- E. Restriction on Communication: From the issue date of this RFP until a formal contract is awarded, Respondents may contact only the RFP Contact. The RFP Contact will respond only to written questions regarding the procurement process. Questions related to the interpretation of this RFP must be submitted in writing to the RFP contact. Oral questions related to the interpretation of this RFP will not be accepted. Respondents may be disqualified if they contact any District employee, School Board Member other than the RFP Contact or attempt to influence the RFP award in any manner. This section shall not be construed as restricting communications related to the administration of any contract currently in effect between a Respondent and the District.
- F. RFP Questions: All questions regarding this RFP must be submitted by 12:00 pm on April 1, 2022 to Stacy Grover at sgrover@isd361.org.
- G. Experience: The Respondent should have prior experience photographing students in schools.
- H. Where certain types of service and/or merchandise are specified, it is not the intent to discriminate against any approved equal, but it is intended to inform the Respondent of the function and general quality in which the District is interested. The Respondent may submit a quote upon any similar items that are equal in quality and so noted.
- I. Withdrawal of Proposals: Once a proposal has been delivered to the formal custody of Independent School District 361, it may not be withdrawn until after all the proposals are opened and acknowledged, and no proposal may be withdrawn for a period of forty-five days from the opening thereof. Once Independent School District 361 has received the documents, all documents become the property of the School District. When documents are opened they become public information and any restrictions put upon the School District regarding the sharing of information or duplicating copies after opening will be grounds to reject that proposal.
- J. Collusion of Proposers: Collusion of Proposers is cause for rejection of all Proposals involved in the collusion.

5.0 **CONTRACT AWARD:**

The contract award will be based upon, but not necessarily limited to, the factors of: a) capability of scheduling and coordination of photography services in a manner that provides little disruption to scheduled school days in all buildings; b) ability of proposer to fulfill contract and specification requirements; c) price; d) quality of service and products to be furnished; e) prior knowledge or experience with the products proposed and/or Proposer's past performance. In evaluating the proposals, the District will consider whether or not the proposals comply with prescribed requirements and any alternates being proposed.

The School District intends to award this contract to one Vendor, however, the District reserves the right a) to award the contract in part or in whole to a single supplier, b) to reject any or all proposals or parts of proposals if it is in the best interest of the School District to do so, c) to negotiate with vendors after proposals have been submitted, d) to waive minor irregularities or discrepancies, e) cancel a contract entered into with the successful Vendor any time during the life of the contract if the District deems the Vendor's products or services fail to meet the standards established by the detailed specifications or the general provisions of this solicitation.

The contract will be awarded for one year (2022-2023 school year), with options to annually renew at the District's discretion for three additional school years.

6.0 AMENDMENT TO THE RFP:

The District reserves the right to amend the RFP at any time using an addendum. The Respondent shall acknowledge receipt of all addenda in its Proposal. If the District issues an addendum after the due date for receipt of Proposals, the District may, in its sole discretion, allow Respondents to amend their Proposals in response to the addendum.

PART 2 - GENERAL SPECIFICATIONS

1.0 TYPE OF EQUIPMENT:

Specify the type of equipment that will be used, such as paper and camera. Premium photographic paper must be used. The photographer must use equipment that centers the subject and adjusts for head size, skin and hair tone.

2.0 PHOTO GUARANTEE:

All photos are to be guaranteed unconditionally. A parent/guardian may reject any or all photos which they feel are of poor quality, and it shall be the Vendor's responsibility for retakes at no additional cost. All refunds are to be handled through the Vendor.

3.0 PICTURE FORMS:

The Vendor will furnish take-home notices for parent/guardian notification purposes at no cost to the District. These notices will be provided to the District by August 8, 2022 to be included in the back to school mailing. The notice should include:

- A. The school name, picture date, retake date, picture packages and prices.
- B. A statement on suggested clothing and hair arrangement.
- C. Re-order information.
- D. A Customer Service telephone number, email or website link for parents to contact the Vendor directly with any questions. The contact information should also appear on all picture packages.
- E. A payment envelope.
- F. Include information for on-line payment options for parents, if available.

4.0 PICTURE SPECIFICATIONS:

The District prefers to have individual pictures taken within the first half of the month of September. Picture days should be no more than two days for the Falls Elementary School and two days for the Falls High School/ALC school. Respondents are to provide in their response date options for taking pictures.

At least three package options should be available to parents. These options should include specified picture sizes and should vary in cost. One of the options should include an 8"x10" picture. All proposals must include but are not limited to the following packages and must include non-package or additional picture options (Proposer may offer additional packages):

Package 1	Package 2	Package 3	Additional Items	
2 – 8 x 10	1 – 8 x 10	1 – 8 x 10	Item	Cost
4 – 5 x 7	2 – 5 x 7	2 – 5 x 7	8x10	\$
4 – 3.5 x 5	2 – 3.5 x 5	2 – 3.5 x 5	5x7	\$
16 – wallets	16 – wallets	8 – wallets	3.5x5	\$
Cost: \$	Cost: \$	Cost: \$	Exchange Wallets	\$
			Magnets	\$
			Buttons	\$
			Digital File	\$

Additional services at no cost to parents or District are to include:

- 8x10 Class picture for each student in Preschool, Kindergarten through Grade 5.
- Complimentary Staff Photo package with copyright release.
- Staff Photo Id Badge.
- Replacement staff Photo Id Badge.
- Student Id cards for each student grades 6th through 12th.
- Online ordering and payment via a secure website at no cost, if available.
- CD or electronic file with all student pictures for District use with copyright release.
- Staff and student photo's compatible with Skyward Student Information System.

5.0 MONEY COLLETIONS:

The Vendor will manage all money collection.

6.0 RETAKE DATE:

The photographer must return at a later date for retakes at no additional cost. Retake photos will be for students dissatisfied for any reason with the original take photos, as well as, for students absent on the original picture take day. Retake photos must be uniform with similar head sizes, centering, and background as original takes. An alphabetical listing of students who go through the retake process shall be furnished to the school by the photographer. The date for retakes shall be no later than 4 weeks from the original student picture date.

7.0 REORDERS:

Re-orders will be sent directly to the photographer by the parent/guardian. Reorders will not be handled through the school.

8.0 PARTIAL PACKAGES OR UNDELIVERED PACKAGES:

The Vendor will work directly with parent/guardian of students receiving incorrectly filled packages or those not receiving a package that was ordered and paid for. If necessary, students will have their pictures retaken on retake day.

9.0 PHOTO PACKAGE DELIVERY:

All pictures, both originals and retakes must be delivered within 3 weeks from the date the photos were taken.

10.0 SPECIAL PROGRAM OPTION:

At the option of the school, pre-kindergarten and students in other special programs, will have their pictures taken and offered the same packages and prices, consistent with the specifications in this RFP.

11.0 STAFF PACKAGES:

All teachers and other school staff shall receive complimentary package, a staff photo badge. Replacement staff id badges at no charge.

12.0 COMPANY LOGO AND PICTURE BACKGROUNDS:

Photographs should not have the company name or logo on the front.

Neutral background shades must be used to compliment varying tones of hair and skin. The ability to offer additional background color(s) or format options for parents/guardians will be considered as an additional service provided.

13.0 NO TOUCH POLICY:

The District requires Respondents to have a No Touch Policy.

PART 3 – SCHOOL SPECIFICATIONS

1.0 TECHNICAL SPECIFICATIONS:

These specifications apply to all sites and applies to digital deliveries only:

- A. The technology department is the main contact for providing student and staff information, such as unique identifying numbers and names. This information will be provided within 14 days prior to student picture day or as arranged. Contact information for Technology Director:

International Falls Public Schools, ISD #361
Mike Blesi, Technology Director
Ph: 218/283-2571 x1119
Email: mblesi@isd361.org

- B. Initial digital photos must be received by the technology department no later 10 business days from date photos were taken. Retake digital photos may be taken after this date as arranged but must be delivered within 10 business days after they are taken.
- C. Two copies of removable media, digital media or multiple downloads from a Secure FTP containing digitized images of the pictures of all the students and staff in the school for each school sent to the address listed above.

- D. The digital photos must be JPEG format, 240 pixels x 168 pixels at 96 dpi or in file format approved with the Technology Director.
- E. The file names of the digital photos must be either the student or staff number as provided by the technology department.
- F. All student and/or staff photos may be used in the Skyward System along with school yearbook(s) at no additional cost to District.

2.0 FALLS ELEMENTARY SCHOOL SPECIFICATION:

- A. Pictures are to be taken preferably the first half of September and within two (2) days.
- B. Picture day is to be managed efficiently, with the minimal amount of disruption to the school day.
- C. These services must be provided at no additional charge:
 - 8x10 Class picture for each student in preschool, kindergarten through grade 5.
 - A self-adhesive photo strip with students name, grade and school year. Photo size $\frac{3}{4}$ "w x 1"h.
 - Two student picture books for school office use. Books are to include a color photograph of each student with minimum photo size of $\frac{3}{4}$ " w x 1", and list students alphabetically by grade. Class books are to be delivered within 10 business days following retake day.
 - The vendor will sort the portrait packages by school and teacher for easy distribution.
 - All printed photo packages will be delivered to the main office of the school.

3.0 FALLS HIGH SCHOOL SPECIFICATION AND ALTERNATIVE LEARNING CENTER (ALC):

- A. Pictures are to be taken preferably the first half of September and within two (2) days.
- B. These services must be provided at no additional charge:
 - A self-adhesive photo strip with students name, grade and school year. Photo size $\frac{3}{4}$ "w x 1"h.
 - Two student picture books for school office use. Books are to include a color photograph of each student with minimum photo size of $\frac{3}{4}$ " w x 1", and list students alphabetically by grade. Class books are to be delivered within 10 business days following retake day.
 - The vendor will sort the portrait packages by school and teacher for easy distribution.
 - All printed photo packages will be delivered to the main office of the school.
 - A Student ID card with the possibility of including a bar code

PART 4 - RFP FORM:

4.0 EQUIPMENT:

List the equipment to be used as per section 2.0.

4.1 RFP PACKAGES:

2022-2023 prices per package:

Package 1: \$ _____ Package 2: \$ _____ Package 3: \$ _____

4.2 OTHER PACKAGES OFFERED:

Please provide any other packages and single items offered along with the prices for 2022-2023. List separately Special Effects picture package contents and prices for 2022-2023.

4.3 CONTRACT RENEWAL PRICES:

If the District chooses to renew the contract, list the maximum percentage increase in package prices over 2022-2023 prices:

2023-2024 _____% 2024-2025 _____% 2025-2026 _____%

4.4 PICTURE DATES:

Please provide date options for both FES and FHS/ALC.

4.4 SERVICES:

List any of the services in the RFP that you are not able to perform.

4.6 ADDITIONAL SERVICES:

List any additional services that you could provide and associated prices. Attach additional sheets if necessary.

4.7 DISTRICT SUPPORT:

The Vendor shall provide a dedicated Representative to work with the District schools to assure continuity and success of the contract.

4.8 NO TOUCH POLICY:
Provide a copy of the No Touch Policy.

4.9 REFERENCES: (If this portion is not completed the District may request this information before any award.) List up to three (3) customers as references including the customer name, address, phone number and contact person.

Customer Name and Address	Contact Person and Phone Number
1.	
2.	
3.	

PART 5 ACCEPTANCE

I, the undersigned, hereby certify that I am a duly authorized agent of _____
to submit this RFP for consideration and acknowledge that all pages of the RFP document for Student Picture
Package for all grades have been received and agree to the terms contained therein.

Signed:	
Name: (Print or Type)	
Vendor Name:	
Address:	
Phone Number:	
Fax Number:	
Incorporated in State Of:	

The following documents must be submitted for a complete RFP package (or compatible format):

_____ RFP Form (page 8 and 9) and additional documents

_____ Signed Acceptance (page 10)

Reference #			CEDULIE	LIFETOUCH
RFP FORM	RFP DOC.	EVALUATION ITEM / AREA	RESPONSE	RESPONSE
--	Part 1	<u>Introduction</u>		
		4.0 A) Sealed Proposal received on:	4.7.22	4.7.22
		E) Adhered to Restriction on Communication	Yes	Yes
		G) Experience with taking pictures in schools	Yes	Yes
	Part 2	<u>General Specifications</u>		
4.0		1.0 Provided equipment list	Professional Cannon Camera; Gray Muslin Background (Cloth), Prof.Lights, Pro Master Studio Umbrellas; posing stools	Lumix GH5 Cameras,
		2.0 Photo guarantee	Yes - by signing RFP terms	Yes - guarantee statement included
4.4		4.0 Picture Specifications Date Options Provided: Dates occur between 9/6 - 9/19	Yes	Yes
		Able to Perform Services within 2 days / Building	Yes	Yes
4.1		Pricing - Base Packages		
		Package 1	\$ 55.00	\$ 64.99
		Package 2	\$ 45.00	\$ 47.99
		Package 3	\$ 35.00	\$ 32.99
		Additional Items:		
		8x10	2 - \$16	2 - \$15.99
		5x7	2 - 16	2 - 15.99
		3.5x5	4 - \$16	4 - \$15.99
		Wallets	8 - \$16	8 - \$16
		Magnets	\$ 8.00	shutterfly.com
		Buttons	\$ 8.00	shutterfly.com
		Digital File	\$ 45.00	\$ 32.00

Reference #			CEDULIE	LIFETOUCH
RFP FORM	RFP DOC.	EVALUATION ITEM / AREA	RESPONSE	RESPONSE
4.9		6.0 Retake Date within 4 weeks of original picture date(s)	Yes	Yes
		9.B Deliver within 3 weeks of picture date, including retakes	Yes	yes
		12.0 Additional background colors or formats offered at No Cost	No	yes
		13.0 No Touch Policy	yes - see RFP	yes - see RFP
	Part 3	<u>Technical Specifications</u>		
		1.0 B) Able to provide digital photos within 10 business days	Yes	Yes
		C) Able to provide digital media as required	Yes	Yes
		D) Able to meet file format requirements	Yes	Yes
		E) Able to meet file name format	Yes	Yes
		F) Photo release provided at no cost to District	Yes	Yes
	Part 4	<u>RFP Form Section</u>		
4.2	na	Other Packages Offered See detail list - Other packages	see "Other Packages Offered"	see "Other Packages Offered"
4.3	na	Contract Renewal Prices 2023-2024 2024-2025 2025-2026	10% 10% 10%	0% 5% 5%
4.4	na	Services List of services not able to perform	On Line Payments - was not required in RFP	None
4.6	na	Additional Services Offered		Photo Retouching in Pkg 1, 2 & 3 \$30 off Shutterfly Coupon & 8x8 book Digital Download Pics to Shutterfly Complimentary Child Safety Cards

			CEDULIE	LIFETOUCH
Reference #				
RFP FORM	RFP DOC.	EVALUATION ITEM / AREA	RESPONSE	RESPONSE
				Student ID Cards FHS - 1 Day; FES - 2 days, but may be able to schedule 1 day if requested
4.7	na	District Support	Owner, Cedulae Lloyd	Sales Rep, Admin Asst & Cust.Svc
4.8	na	References	Listed	Listed

Vendor Name	Contact
LifeTouch	
InterState	
Strawbridge	Kara McGinnis
Cedulie	
Capture Your Moment	
Miranda	
CLiX Portraits - Now Kemmetmueller Photography	Matthew Kemmetmueller
Legacy Studios	
TSS Photography	
Image Photography	Bob Smith

email	RFP Sent Date	Response Received	Notes
	x	4.7.22	current contract
	x		
Kara.McGinnis@strawbridge.net	x		
ceduliesphotography@yahoo.net	x	4.7.22	
	x		
	x		
info@k-photography.com	x		
image@imagebji.com	x		

Product Type	Item	2022 - 2023			2023 - 2024			2024 - 2025			2025 - 2026		
		CEDULIE Base Rate	LIFETOUCH Base Rate	Rate Variance e C - L	CEDULIE Base Rate + 10%	LIFETOUCH Base Rate + 0%	Rate Variance C - L	CEDULIE Base Rate + 10%	LIFETOUCH Base Rate + 5%	Rate Variance e C - L	CEDULIE Base Rate + 10%	LIFETOUCH Base Rate + 5%	Rate Variance e C - L
Package 1:	8 x 10 (2), 5x7 (4), 3x5 (4), wallets Class Pic (PreK-5)	\$ 55.00	\$ 64.99	\$ (9.99)	\$ 60.50	\$ 64.99	\$ (4.49)	\$ 66.55	\$ 68.24	\$ (1.69)	\$ 73.21	\$ 71.65	\$ 1.55
	Background options: Photo Retouch: Digital Download: Name / Grade	Grey Muslin \$ 16.00 No ---	Select Background Premium Included Shutterfly.com No Charge Option		Grey Muslin \$ 16.00 No ---	Select Background Premium Included Shutterfly.com No Charge Option		Grey Muslin \$ 16.00 No ---	Select Background Premium Included Shutterfly.com No Charge Option		Grey Muslin \$ 16.00 No ---	Select Background Premium Included Shutterfly.com No Charge Option	
Package 2:	8 x 10 (1), 5x7 (2), 3x5 (2), wallets Class Pic (PreK-5)	\$ 45.00	\$ 47.99	\$ (2.99)	\$ 49.50	\$ 47.99	\$ 1.51	\$ 54.45	\$ 50.39	\$ 4.06	\$ 59.90	\$ 52.91	\$ 6.99
	Background Photo Retouch Digital Download Name / Grade	Grey Muslin \$ 16.00 --- ---	Select Background Basic Included Shutterfly.com No Charge Option		Grey Muslin \$ 16.00 No ---	Select Background Basic Included Shutterfly.com No Charge Option		Grey Muslin \$ 16.00 No ---	Select Background Basic Included Shutterfly.com No Charge Option		Grey Muslin \$ 16.00 No ---	Select Background Basic Included Shutterfly.com No Charge Option	
Package 3:	8 x 10 (1), 5x7 (2), 3x5 (2), wallets Class Pic (PreK-5)	\$ 35.00	\$ 32.99	\$ 2.01	\$ 38.50	\$ 32.99	\$ 5.51	\$ 42.35	\$ 34.64	\$ 7.71	\$ 46.59	\$ 36.37	\$10.21
	Background Photo Retouch Digital Download Name / Grade	Grey Muslin \$ 16.00 No ---	Select Background Premium included Shutterfly.com No Charge Option		Grey Muslin \$ 16.00 No ---	Select Background Premium included Shutterfly.com No Charge Option		Grey Muslin \$ 16.00 No ---	Select Background Premium included Shutterfly.com No Charge Option		Grey Muslin \$ 16.00 No ---	Select Background Premium included Shutterfly.com No Charge Option	

Late Fee Pmts:

Cedulie - Orders placed 2 days after picture day are subject to a \$10 late order fee.

LifeTouch - No late order fee.

OTHER PACKAGES OFFERED:

	CEDULIE	LIFETOUCH
Complimentary:		
Class Picture Gr PreK-5	RFP Required	RFP Required
Child Safety Card	see add on	2 cards, no purchase required
Student ID Card	RFP Required 6-12th	1 card, no purchase required
Shutterfly Discount	---	\$30 & 8x8 photo book from shutterfly.com

	Qty	CEDULIE	LIFETOUCH
Other Packages			
Digital Only Digital Image Background Photo Retouching Customized		see add on	\$ 32.99 Background Choice Prem. Retouching Name & Grad
Basic 5 x 7 3x5 2x3 Digital Download Background	2 2 4	\$ 28.00 --- Grey Muslin	\$ 16.99 shutterfly.com Standard Options
Add on Sizes 2x3 3x5 5x7 8x10 Variety 3x5 Variety 2x3	8 4 2 1 4 8	\$ 16.00 \$ 16.00 \$ 16.00 \$ 16.00 na na	\$ 15.99 \$ 15.99 \$ 15.99 \$ 15.99 \$ 15.99 \$ 15.99
Add on Options 3" Button 3.5 Photo Magnet 4x5 Notepad 3.5x10 Notepads 5 Bookmarks Black Wallet Calendar 10x18 Dry Erase Print 4x10 Dry Erase Print Metal Keychain Metal Dog Tag Zipper Pulls Mousepad 2x4 Bag Tag Student Safety Card Digital File of Student Funpak Set Photo Retouching	1 1 4 2 1 6 1 2 1 1 2 1 1 1 1 1 1 1	\$ 8.00 \$ 8.00 \$ 20.00 \$ 16.00 \$ 14.00 \$ 15.00 \$ 16.00 \$ 16.00 \$ 12.00 \$ 12.00 \$ 15.00 \$ 18.00 \$ 16.00 \$ 15.00 \$ 45.00 \$ 16.00 \$ 16.00	\$ 9.99 (shutterfly.com) \$ 11.98 (shutterfly.com) see Complimentary see Digital Only Package see products listed on Shutterfly.com