

3. Approve past meeting minutes for the regular school board meeting on April 17, 2023.
4. Approve hire of Dominic Casareto as 1.0 FTE PE/Health Teacher for the 2023-2024 school year.
5. Approve hire of Justin True as 1.0 FTE Music Instructor for the 2023-2024 school year.
6. Second reading of School Board Policy 529 - Staff Notification of Violent Behavior by Students
7. Second reading of School Board Policy 532 - Use of Peace Officers and Crisis Teams to Remove Students with IEP's From School Grounds
8. Second reading of School Board Policy 601 - School District Curriculum and Instructional Goals
9. Second reading of School Board Policy 602 - Organization of School Calendar and School Day
10. Second reading of School Board Policy 608 - Instructional Services - Special Education
11. Second reading of School Board Policy 613 - Graduation Requirements
12. Second reading of School Board Policy 617 - School District Ensurance of Preparatory and High School Standards
13. Second reading of School Board Policy 618 - Assessment of Student Achievement
14. Second reading of School Board Policy 619 - Staff Development for Standards
15. Second reading of School Board Policy 620 - Credit for Learning
16. Second reading of School Board Policy 624 - Online Learning Options
17. Second reading of School Board Policy 701 - Establishment and Adoption of School District Budget
18. First reading of School Board Policy 103 - Complaints - Students, Employees, Parents, Other Persons
19. First reading of School Board Policy 104 - School District Mission Statement
20. First reading of School Board Policy 423 - Employee-Student Relationships
21. First reading of School Board Policy 424.5 - Coaches/Advisors
22. First reading of School Board Policy 424.6 - Professional Standards Varsity Coaches
23. First reading of School Board Policy 425 - Staff Development
24. First reading of School Board Policy 510 - School Activities
25. First reading of School Board Policy 516.6 - Overdose Medication
26. First reading of School Board Policy 517 - Student Recruiting
27. First reading of School Board Policy 702 - Accounting

28. First reading of School Board Policy 703 - Annual Audit
29. Approve the hire of Jill Morrison as Summer School Teacher starting June 12th through July 27th. The position is funded with ESSER funding.
30. Approve the hire of Lisa Auran as Summer School Teacher starting June 12th through July 27th. The position is funded with ESSER funding.
31. Approve the hire of Shawn Johnson as Summer School Teacher starting June 12th through July 27th. The position is funded with ESSER funding.
32. Approve the hire of Kim McDonald as Summer School Teacher starting June 12th through July 27th. The position is funded with ESSER funding.
33. Approve the hire of Luke Zika as Summer School Teacher starting June 12th through July 27th. The position is funded with ESSER funding.
34. Approve the hire of Julie Talmage as Summer School Teacher starting June 12th through July 27th. The position is funded with ESSER funding.
35. Approve the hire of Jenny Taylor as Program Instructor starting June 12th through July 27th. The position is funded with ESSER funding.
36. Approve the hire of Laurie Youso as Program Instructor starting June 12th through July 27th. The position is funded with ESSER funding.
37. Approve the hire of Lexi Erickson as Program Instructor starting June 12th through July 27th. The position is funded with ESSER funding.
38. Approve the hire of Chelsea Ness as Program Instructor starting June 12th through July 27th. The position is funded with ESSER funding.
39. Approve the hire of Leah Bacon as Summer School Nurse starting June 12th through July 27th. The position is funded with ESSER funding.
40. Approve the hire of Jamie Hell as Summer School Secretary starting July 10th through July 27th. The position is funded with ESSER funding.
41. Approve the hire of Mike Seegart as Summer School Paraprofessional starting June 12th through July 27th. The position is funded with ESSER funding.
42. Approve the hire of Melissa Vellieux as Summer School Paraprofessional starting June 12th through July 27th. The position is funded with ESSER funding.
43. Approve the hire of Pacey Rousseau as Summer School Paraprofessional starting June 12th through July 27th. The position is funded with ESSER funding.
44. Approve the hire of Matt Salo as Summer School Paraprofessional starting June 12th through July 27th. The position is funded with ESSER funding.
45. Approve the hire of Dawnelle Meyers as Summer School Paraprofessional starting June 12th through July 27th. The position is funded with ESSER funding.

46. Approve the hire of Elizabeth Brummett as Summer School Paraprofessional starting June 12th through July 27th. The position is funded with ESSER funding.
47. Approve the hire of Sherry Fehrman as Summer School Paraprofessional starting June 12th through July 27th. The position is funded with ESSER funding.
48. Approve the hire of Kelli Adee as Summer School Paraprofessional starting June 12th and July 27th. The position is funded with ESSER funding.
49. Approve the hire of Trella Nicodemus as Summer School Paraprofessional starting June 12th and July 27th. The position is funded with ESSER funding.
50. Approve a quote from Swedebro for \$6,500 for pool locker room floor painting.
51. Approve a quote from Duet Resource Group for WEE classrooms and activity rooms in the amount of \$66,627.72.
52. Approve the science per cycle requests in the amount of \$103,420.46
53. Approve a lease agreement with Faith United Church for ALC classroom space at an annual cost of 9,419.76 from July 1, 2023 to June 30, 2024.

Action Items

1. Improving systems and structures to create a culture where all are welcome and supported.
 - 1.a. Resolution Acceptance of Gifts and Donations. Motion by __, second by __. Motion carried / failed.
 - 1.b. Approve a three-year leave of absence request from Timm Ringhofer starting the 2023-2024 school year as 1.0 FTE Math Teacher per MS 122A.46; and approve the hire of Timm Ringhofer as Activities Director effective July 1, 2023.
 - 1.c. Rescind the April 17, 2023 proposing the placement of Alex Mannausau on unrequested leave of absence at a .8180 FTE; thereby, reinstating Alex Mannausau at a .8180 Math Teacher for the 2023-2024 school year.
 - 1.d. Approve the 2023-2024 Resolution for Membership in the Minnesota State High School League (MSHSL).
 - 1.e. Approve a project proposal with the Center for Effective School Operations (CESO) for compensation study and business office staffing analysis to be completed in two project phases. Cost of project for phase one compensation study \$4,860, and cost of staffing analysis \$2,160.

Committee and Administrative Reports

1. Mitch Erickson, Student Representative
2. Melissa Tate, Elementary Principal

3. Tim Everson, Secondary Principal

4. Kevin Grover, Superintendent:

5. Beth Slatinski, Community Education Director

6. Committee Reports:

6.a. Community Education Advisory Board

6.b. Recreation Commission

Adjournment

1. Motion by __, second by __ to adjourn meeting
at __ p.m. Motion carried / failed.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION FOR AWARDING CONTRACT LEADING TO “CONTINUING CONTRACT RIGHTS”, OR, “TENURE”:

Whereas, Jordan Bright has served the required number of years of probationary teaching, as prescribed by MS 122A.40, and

Whereas, Jordan Bright has successfully met the instructional and professional standards of ISD 361, International Falls Public Schools, as determined by her immediate supervisor Missy Tate, and

Whereas, Tim Everson, Principal, Melissa Tate, Principal, and Kevin Grover, Superintendent, now recommend Jordan Bright to the school board to faculty tenure,

Be it resolved, that Jordan Bright upon recommendation of the administration be granted faculty tenure to the extent of 1.0 FTE with all its privileges and responsibilities, effective the 2023 - 2024 school year.

The motion for the adoption of the foregoing resolution was duly seconded by member _____. The following voted in favor:

And the following voted against the same:

Whereupon, said resolution was declared duly passed and adopted.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION FOR AWARDING CONTRACT LEADING TO “CONTINUING CONTRACT RIGHTS”, OR, “TENURE”:

Whereas, Sasha Moss has served the required number of years of probationary teaching, as prescribed by MS 122A.40, and

Whereas, Sasha Moss has successfully met the instructional and professional standards of ISD 361, International Falls Public Schools, as determined by her immediate supervisor Missy Tate, and

Whereas, Tim Everson, Principal, Melissa Tate, Principal, and Kevin Grover, Superintendent, now recommend Sasha Moss to the school board to faculty tenure,

Be it resolved, that Sasha Moss upon recommendation of the administration be granted faculty tenure to the extent of 1.0 FTE with all its privileges and responsibilities, effective the 2023 - 2024 school year.

The motion for the adoption of the foregoing resolution was duly seconded by member _____. The following voted in favor:

And the following voted against the same:

Whereupon, said resolution was declared duly passed and adopted.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION FOR AWARDING CONTRACT LEADING TO “CONTINUING CONTRACT RIGHTS”, OR, “TENURE”:

Whereas, Tylyn McDonald has served the required number of years of probationary teaching, as prescribed by MS 122A.40, and

Whereas, Tylyn McDonald has successfully met the instructional and professional standards of ISD 361, International Falls Public Schools, as determined by her immediate supervisor Missy Tate, and

Whereas, Tim Everson, Principal, Melissa Tate, Principal, and Kevin Grover, Superintendent, now recommend Tylyn McDonald to the school board to faculty tenure,

Be it resolved, that Tylyn McDonald upon recommendation of the administration be granted faculty tenure to the extent of 1.0 FTE with all its privileges and responsibilities, effective the 2023 - 2024 school year.

The motion for the adoption of the foregoing resolution was duly seconded by member _____. The following voted in favor:

And the following voted against the same:

Whereupon, said resolution was declared duly passed and adopted.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION FOR AWARDING CONTRACT LEADING TO “CONTINUING CONTRACT RIGHTS”, OR, “TENURE”:

Whereas, Adam Mathews has served the required number of years of probationary teaching, as prescribed by MS 122A.40, and

Whereas, Adam Mathews has successfully met the instructional and professional standards of ISD 361, International Falls Public Schools, as determined by his immediate supervisor Tim Everson, and

Whereas, Tim Everson, Principal, Melissa Tate, Principal, and Kevin Grover, Superintendent, now recommend Adam Mathews to the school board to faculty tenure,

Be it resolved, that Adam Mathews upon recommendation of the administration be granted faculty tenure to the extent of 1.0 FTE with all its privileges and responsibilities, effective the 2023 - 2024 school year.

The motion for the adoption of the foregoing resolution was duly seconded by member _____. The following voted in favor:

And the following voted against the same:

Whereupon, said resolution was declared duly passed and adopted.

Payables Summary
May 15, 2023

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Amount	Amount
201126359	OJA, Josh	4/14/2023	BBasketball 2/14/2:	Boys Basketball Official on 2/14/23 vs Northwoods	0	\$ (65.00)
	OJA, Josh	4/14/2023	BBasketball 2/14/2:	Boys Basketball Official on 2/14/23 vs Northwoods	0	\$ (93.00)
201126574	OJA, Josh	4/14/2023	BBasketball 2/14/2:	Boys Basketball Official on 2/14/23 vs Northwoods	0	\$ 65.00
	OJA, Josh	4/14/2023	BBasketball 2/14/2:	Boys Basketball Official on 2/14/23 vs Northwoods	0	\$ 93.00
201126575	ANDERSON'S	4/20/2023	2199028	Prom Disco Theme Package Decor	3002300101	\$ 1,851.45
201126576	CLIA Laboratory Program	4/20/2023	32123	CLIA lab user fee, blood sugar	0	\$ 180.00
201126577	COCA-COLA BOTTLING CO	4/20/2023	41668	FHS; Ala Carte Beverages	7702300008	\$ 125.25
	COCA-COLA BOTTLING CO	4/20/2023	41789	FHS; Ala Carte Beverages	7702300008	\$ 272.45
	COCA-COLA BOTTLING CO	4/20/2023	41962	FHS; Ala Carte Beverages	7702300008	\$ 211.70
201126578	HQ4Sports	4/20/2023	481336	Softball Catchers Bags	2922300059	\$ 225.90
201126579	Kielczewski, Judy	4/20/2023	4162023	Hall of Fame Supplies	0	\$ 583.65
201126580	Marco Technologies LLC	4/20/2023	11093519	Guid Office Cost per Copy	7102300001	\$ 16.94
201126581	Marco Technologies LLC	4/20/2023	498874212	Printer in Business Classroom	3002300006	\$ 301.63
	Marco Technologies LLC	4/20/2023	498971019	Printer services	1102300027	\$ 355.44
	Marco Technologies LLC	4/20/2023	498971159	Copier Leases	1102300026	\$ 661.03
	Marco Technologies LLC	4/20/2023	498971159	Copier Leases	1102300026	\$ 964.49
	Marco Technologies LLC	4/20/2023	498873108	Printer services	1102300025	\$ 1,796.79
201126582	McBride, Jennifer	4/20/2023	41423	Jennifer McBride contractual obligations with the DFC Grant for Media outreach.	7902300085	\$ 3,703.00
201126583	MN ENERGY RESOURCES CORP	4/20/2023	0504762905-00001	Stadium; Natural Gas Services	8102300029	\$ 25.67
201126584	MN North College	4/20/2023	40423	Spring 2023 PSEO Tuition	0	\$ 92,007.72
201126584	MN North College	4/20/2023	203290	Nursing Asst/Home Health Aide Spring 2023	0	\$ 3,000.00
201126585	MN POWER	4/20/2023	41023	Electricity Bill	8102300018	\$ 849.93
	MN POWER	4/20/2023	41023	Electricity Bill	8102300018	\$ 8,061.97
	MN POWER	4/20/2023	41023	Electricity Bill	8102300018	\$ 5,753.34

Payables Summary
May 15, 2023

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Amount	Amount
	MN POWER	4/20/2023	41023	Electricity Bill	8102300018	\$ 11,396.98
	MN POWER	4/20/2023	41023	Electricity Bill	8102300018	\$ 68.11
201126586	PAN O GOLD BAKING CO	4/20/2023	1.00099E+13	Bread for Meal Service	7702300009	\$ 45.00
	PAN O GOLD BAKING CO	4/20/2023	1.00099E+13	Bread for Meal Service	7702300009	\$ 83.65
	PAN O GOLD BAKING CO	4/20/2023	1.00099E+13	Bread for Meal Service	7702300009	\$ 97.75
	PAN O GOLD BAKING CO	4/20/2023	1.00099E+13	Bread for Meal Service	7702300009	\$ 128.13
	PAN O GOLD BAKING CO	4/20/2023	1.00099E+13	Bread for Meal Service	7702300009	\$ 29.20
	PAN O GOLD BAKING CO	4/20/2023	1.00099E+13	Bread for Meal Service	7702300009	\$ 52.50
201126587	Pine Valley Trophy Case, LLC	4/20/2023	1748	Hall of Fame 2023 Plaques	3002300112	\$ 4,395.49
201126588	RAINY LAKE MEDICAL CENTER	4/20/2023	4013	OT/PT Services	1102300014	\$ 8,358.69
	RAINY LAKE MEDICAL CENTER	4/20/2023	4013	OT/PT Services	1102300014	\$ 2,998.06
201126589	Rainy Lake Gazette	4/20/2023	78047	Advertising Local Newspaper	1102300024	\$ 1,097.50
201126590	TK Elevator Corp	4/20/2023	3007181597	Elevator inspection and service	8102300009	\$ 229.73
201126591	UNITED TRUCK BODY	4/20/2023	W 6478	Def fluid tank hose repair	7602300068	\$ 853.12
	UNITED TRUCK BODY	4/20/2023	S 6259	Misc. school bus parts	7602300069	\$ 179.62
201126592	ISD 309	4/20/2023	Track 4/18/23	Track Meet Entry fee on 4/18/23 @ Park Rapids High School	0	\$ 62.50
	ISD 309	4/20/2023	Track 4/18/23	Track Meet Entry fee on 4/18/23 @ Park Rapids High School	0	\$ 62.50
201126593	AFT Local #331	4/21/2023	20230421ADDUE1A	Payroll accrual	0	\$ 2,875.00
	AFT Local #331	4/21/2023	20230421ADDUE1A	Payroll accrual	0	\$ 133.00
	AFT Local #331	4/21/2023	20230421BDDUE1A	Payroll accrual	0	\$ (2,875.00)
201126593	AFT Local #331	4/21/2023	20230421BDDUE1A	Payroll accrual	0	\$ (133.00)
	AFT Local #331	4/21/2023	20230421CDDUE1A	Payroll accrual	0	\$ 2,875.00
	AFT Local #331	4/21/2023	20230421CDDUE1A	Payroll accrual	0	\$ 133.00
201126594	ND Child Support Division	4/21/2023	20230421ADCSP10	Child Support	0	\$ 276.93
	ND Child Support Division	4/21/2023	20230421BDCSP10	Child Support	0	\$ (276.93)
	ND Child Support Division	4/21/2023	20230421CDCSP10	Child Support	0	\$ 276.93
201126595	Para Local #4798	4/21/2023	20230421ADDUE2A	Payroll accrual	0	\$ 582.52
	Para Local #4798	4/21/2023	20230421ADDUE2A	Payroll accrual	0	\$ 66.46

Payables Summary
May 15, 2023

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Amount	Amount
	Para Local #4798	4/21/2023	20230421BDDUE2A	Payroll accrual	0 \$	(582.52)
	Para Local #4798	4/21/2023	20230421BDDUE2A	Payroll accrual	0 \$	(66.46)
	Para Local #4798	4/21/2023	20230421CDDUE2A	Payroll accrual	0 \$	582.52
	Para Local #4798	4/21/2023	20230421CDDUE2A	Payroll accrual	0 \$	66.46
201126596	Bemidji State University	4/26/2023	Track 4/11/23	Track Meet Indoor Entry Fee on 4/11/23 @ Bemidji State University	0 \$	175.00
	Bemidji State University	4/26/2023	Track 4/11/23	Track Meet Indoor Entry Fee on 4/11/23 @ Bemidji State University	0 \$	175.00
201126597	EAGLE RIDGE GOLF COURSE	4/26/2023	BGolf 4/29/23	Boys Golf Meet Entry Fee on 4/29 & 4/30, 2023 hosted by Grand Rapids HS & Greenway HS	0 \$	250.00
	EAGLE RIDGE GOLF COURSE	4/26/2023	BGolf 4/29/23	Boys Golf Meet Entry Fee on 4/29 & 4/30, 2023 hosted by Grand Rapids HS & Greenway HS	0 \$	(250.00)
201126598	Hall, Jayde	4/26/2023	Speech State 4/28/23	State Speech Meal Money	0 \$	80.00
201126599	MESABI EAST SCHOOLS	5/4/2023	Golf 5/8/23	Boys & Girls Golf Meet Entry Fee on 5/8/23 @ Giants Ridge Quarry hosted by Mesabi East High School	0 \$	(180.00)
	MESABI EAST SCHOOLS	5/4/2023	Golf 5/8/23	Boys & Girls Golf Meet Entry Fee on 5/8/23 @ Giants Ridge Quarry hosted by Mesabi East High School	0 \$	(30.00)
201126599	MESABI EAST SCHOOLS	4/26/2023	Golf 5/8/23	Boys & Girls Golf Meet Entry Fee on 5/8/23 @ Giants Ridge Quarry hosted by Mesabi East High School	0 \$	180.00
	MESABI EAST SCHOOLS	4/26/2023	Golf 5/8/23	Boys & Girls Golf Meet Entry Fee on 5/8/23 @ Giants Ridge Quarry hosted by Mesabi East High School	0 \$	30.00

Payables Summary
May 15, 2023

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Amount	Amount
201126600	MN TRUE TEAM TRACK & FIELD	4/26/2023	GTrack 5/9/23	Section 8A True Team Track & Field Meet Entry Fee	0	\$ 65.00
201126601	NORTHLAND COMMUNITY SCHOOLS	4/26/2023	QuizBowl 4/24/23	Northland Community Schools Ojibwe Quiz Bowl Competition Entry Fee on 4/24/23	0	\$ 200.00
201126602	EAGLE RIDGE GOLF COURSE	4/27/2023	BGolf 4/29/23	Boys Golf Meet Entry Fee on 4/28, 2023 hosted by Grand Rapids HS & Greenway HS	0	\$ 125.00
201126603	CDW Government	4/27/2023	HV98182	Supplies	6052300076	\$ 6,897.81
201126604	CITIZENS FOR BACKUS	4/27/2023	4905	Hall of Fame Banquet Rental Space	3002300120	\$ 4,738.70
	CITIZENS FOR BACKUS	4/27/2023	4905	Hall of Fame Banquet Rental Space	3002300120	\$ 52.71
201126605	Column Software PBC	4/27/2023	02DD9D5C-0004	Advertising Local Newspaper	1102300024	\$ 179.61
	Column Software PBC	4/27/2023	02DD9D5C-0005	Advertising Local Newspaper	1102300024	\$ 246.39
	Column Software PBC	4/27/2023	02DD9D5C-0006	Advertising Local Newspaper	1102300024	\$ 56.42
201126606	DISTRIBUTED WEBSITE CORP	4/27/2023	87145	ISD 361 Facilities Scheduler Renewal	0	\$ 2,100.00
201126607	Faith United Church	4/27/2023	50123	ALC classroom lease	1102300007	\$ 837.07
201126608	INTERQUEST DETECTION CANINES	4/27/2023	114Nm March 2023	Canine Detection Services	1102300006	\$ 340.00
201126609	JACOBS, Jeffrey	4/27/2023	41323	cancellation fee, 04/14/23 hearing, cost (\$1650) split with union	0	\$ 825.00
201126610	K&K MEYERS INC	4/27/2023	22594	Keys and Pry Bar	8102300142	\$ 127.99
	K&K MEYERS INC	4/27/2023	22599	Window repair FES	8102300146	\$ 71.11
201126611	MN ASSN OF SCHOOL ADMIN	4/27/2023	1106	Membership Dues for Tim Everson	0	\$ 870.00
201126612	MN ENERGY RESOURCES CORP	4/27/2023	0505015015-00001	Garage; Natural Gas Services	8102300029	\$ 506.06
201126613	Mullen Coughlin, LLC	4/27/2023	55564	Services	102300004	\$ 9,362.50
	Mullen Coughlin, LLC	4/27/2023	54490	Services	102300004	\$ 8,799.00
	Mullen Coughlin, LLC	4/27/2023	53861	Services	102300004	\$ 6,189.75
201126614	Rotary Club of International Falls	4/27/2023	42023	Community Event in the park movie nights for families	7902300086	\$ 900.00

Payables Summary
May 15, 2023

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Amount	Amount
				sponsored by KAPE.		
201126615	TAYLOR'S PLUMBING & HEATING LLC	4/27/2023	3389	Flush valve repair at FES	8102300144	\$ 115.00
201126616	Anderson, Sandra	5/1/2023	Hannah's Lunch Acc	Hannah's Lunch Acct Refund	0	\$ 45.92
	Anderson, Sandra	5/3/2023	Hannah's Lunch Acc	Hannah's Lunch Acct Refund	0	\$ (45.92)
201126617	EAGLE RIDGE GOLF COURSE	5/1/2023	BGolf 4/28/23	Boys Golf Meet Entry fee 4/28/23 at Eagle Ridge Course hosted by Grand Rapids & Greenway	0	\$ 125.00
	EAGLE RIDGE GOLF COURSE	5/1/2023	BGolf 5/1/23	Boys Golf Meet Entry Fee @ Eagle Ridge Golf Course vs Rock Ridge	0	\$ 120.00
	EAGLE RIDGE GOLF COURSE	5/1/2023	BGolf 4/28/23	Boys Golf Meet Entry fee 4/28/23 at Eagle Ridge Course hosted by Grand Rapids & Greenway	0	\$ (125.00)
	EAGLE RIDGE GOLF COURSE	5/1/2023	BGolf 5/1/23	Boys Golf Meet Entry Fee @ Eagle Ridge Golf Course vs Rock Ridge	0	\$ (120.00)
201126618	ISD #390	5/1/2023	BGTrack 4/27/23	Track Meet Entry Fee @ LOW AAA Booster Invite on 4/27/23	0	\$ 75.00
	ISD #390	5/1/2023	BGTrack 4/27/23	Track Meet Entry Fee @ LOW AAA Booster Invite on 4/27/23	0	\$ 75.00
201126619	MSHSL	5/1/2023	Speech 4/28/23	Speech State Meet Entry Fee 4/29/2023	0	\$ 20.00
201126620	EAGLE RIDGE GOLF COURSE	5/1/2023	BGolf 5/1/23	Boys Golf Meet Entry Fee @ Eagle Ridge Golf Course vs Rock Ridge	0	\$ 120.00
201126621	THOMPSON, SANDRA	5/3/2023	Hannah's Lunch Acc	Hannah's Lunch Acct Refund	0	\$ 45.92
201126622	EAGLE RIDGE GOLF COURSE	5/3/2023	GGolf 5/2/23	Girls Golf Entry Fee on 5/2/23 vs Rock Ridge @ Eagle Ridge Golf Course	0	\$ 20.00
201126623	Harris, Tara	5/3/2023	5032023	Settlement Agreement	0	\$ 8,000.00
201126624	AFT Local #331	5/5/2023	20230505ADDUE1A	Payroll accrual	0	\$ 2,875.00

Payables Summary
May 15, 2023

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Amount	Amount
	AFT Local #331	5/5/2023	20230505ADDUE1A	Payroll accrual	0	\$ 133.00
201126625	ND Child Support Division	5/5/2023	20230505ADCSP10	Child Support	0	\$ 276.93
201126626	Para Local #4798	5/5/2023	20230505ADDUE2A	Payroll accrual	0	\$ 561.18
	Para Local #4798	5/5/2023	20230505ADDUE2A	Payroll accrual	0	\$ 66.46
201126627	US FOODSERVICE	5/5/2023	3352041	Food for Meal Services	7702300000	\$ 1,064.15
	US FOODSERVICE	5/5/2023	3352045	Food for Meal Services	7702300000	\$ 52.50
	US FOODSERVICE	5/5/2023	3177315	Food for Meal Services	7702300000	\$ 286.96
	US FOODSERVICE	5/5/2023	3177315	Food for Meal Services	7702300000	\$ 58.29
	US FOODSERVICE	5/5/2023	3177313	Food for Meal Services	7702300000	\$ 393.64
	US FOODSERVICE	5/5/2023	3177314	Kindergarten Snacks	1302300041	\$ 130.89
	US FOODSERVICE	5/5/2023	3352040	Food for Meal Services	7702300000	\$ 456.55
	US FOODSERVICE	5/5/2023	3352060	Post Prom Breakfast	3002300110	\$ 452.33
	US FOODSERVICE	5/5/2023	3447597	Food for Meal Services	7702300000	\$ 338.25
	US FOODSERVICE	5/5/2023	3447596	Food for Meal Services	7702300000	\$ 885.20
	US FOODSERVICE	5/5/2023	3447596	Food for Meal Services	7702300000	\$ 228.94
201126627	US FOODSERVICE	5/5/2023	3447596	Food for Meal Services	7702300000	\$ 34.86
	US FOODSERVICE	5/5/2023	3447596	Food for Meal Services	7702300000	\$ (2.87)
	US FOODSERVICE	5/5/2023	3447604	Food for Meal Services	7702300000	\$ 30.81
	US FOODSERVICE	5/5/2023	3447599	Food for Meal Services	7702300000	\$ 326.99
	US FOODSERVICE	5/5/2023	3447600	Food for Meal Services	7702300000	\$ 535.30
	US FOODSERVICE	5/5/2023	3447600	Food for Meal Services	7702300000	\$ 74.67
	US FOODSERVICE	5/5/2023	3447598	Food for Meal Services	7702300000	\$ 355.75
	US FOODSERVICE	5/5/2023	3352044	Pre School Snacks	1302300041	\$ 188.61
	US FOODSERVICE	5/5/2023	3352043	Food for Meal Services	7702300000	\$ 196.44
	US FOODSERVICE	5/5/2023	3352042	Food for Meal Services	7702300000	\$ 312.28
	US FOODSERVICE	5/5/2023	3352042	Food for Meal Services	7702300000	\$ 28.29
	US FOODSERVICE	5/5/2023	3352042	Food for Meal Services	7702300000	\$ 60.32
	US FOODSERVICE	5/5/2023	3528737	Food for Meal Services	7702300000	\$ 98.00
	US FOODSERVICE	5/5/2023	3528732	Food for Meal Services	7702300000	\$ 583.14
	US FOODSERVICE	5/5/2023	3528732	Food for Meal Services	7702300000	\$ 237.86
	US FOODSERVICE	5/5/2023	3528732	Food for Meal Services	7702300000	\$ 163.06
	US FOODSERVICE	5/5/2023	3627999	Food for Meal Services	7702300000	\$ 232.65
	US FOODSERVICE	5/5/2023	3627988	Food for Meal Services	7702300000	\$ 861.36

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	US FOODSERVICE	5/5/2023	3627988	Food for Meal Services	7702300000	\$ 193.86
	US FOODSERVICE	5/5/2023	3627988	Food for Meal Services	7702300000	\$ 182.47
	US FOODSERVICE	5/5/2023	3627989	Food for Meal Services	7702300000	\$ 221.43
	US FOODSERVICE	5/5/2023	3177312	Food for Meal Services	7702300000	\$ (26.32)
	US FOODSERVICE	5/5/2023	3801472	Food for Meal Services	7702300000	\$ 711.14
	US FOODSERVICE	5/5/2023	3801472	Food for Meal Services	7702300000	\$ 208.40
	US FOODSERVICE	5/5/2023	3703072	Food for Meal Services	7702300000	\$ 732.33
	US FOODSERVICE	5/5/2023	3703072	Food for Meal Services	7702300000	\$ 250.88
	US FOODSERVICE	5/5/2023	3528731	Food for Meal Services	7702300000	\$ 195.20
	US FOODSERVICE	5/5/2023	3528731	Food for Meal Services	7702300000	\$ 172.24
	US FOODSERVICE	5/5/2023	3528731	Food for Meal Services	7702300000	\$ 45.24
	US FOODSERVICE	5/5/2023	3627986	Food for Meal Services	7702300000	\$ 149.57
	US FOODSERVICE	5/5/2023	3627986	Food for Meal Services	7702300000	\$ 521.12
	US FOODSERVICE	5/5/2023	3801475	Food for Meal Services	7702300000	\$ 140.19
	US FOODSERVICE	5/5/2023	3703077	Food for Meal Services	7702300000	\$ 123.57
	US FOODSERVICE	5/5/2023	3528730	Food for Meal Services	7702300000	\$ 212.24
	US FOODSERVICE	5/5/2023	3627985	Food for Meal Services	7702300000	\$ 91.07
	US FOODSERVICE	5/5/2023	3627988B	Food for Meal Services	7702300000	\$ (23.54)
	US FOODSERVICE	5/5/2023	3377518	FES 5th Grade StarBase Trip	1302300242	\$ 96.39
	US FOODSERVICE	5/5/2023	3879244	Food for Meal Services	7702300000	\$ 459.37
	US FOODSERVICE	5/5/2023	3879245	Food for Meal Services	7702300000	\$ 405.75
201126627	US FOODSERVICE	5/5/2023	3879245	Food for Meal Services	7702300000	\$ 119.09
	US FOODSERVICE	5/5/2023	3879245	Food for Meal Services	7702300000	\$ 62.32
	US FOODSERVICE	5/5/2023	3801470	Food for Meal Services	7702300000	\$ 249.25
	US FOODSERVICE	5/5/2023	3801470	Food for Meal Services	7702300000	\$ 123.91
	US FOODSERVICE	5/5/2023	3801469	Food for Meal Services	7702300000	\$ 19.51
	US FOODSERVICE	5/5/2023	3703070	Food for Meal Services	7702300000	\$ 294.25
	US FOODSERVICE	5/5/2023	3703070	Food for Meal Services	7702300000	\$ 91.80
	US FOODSERVICE	5/5/2023	3703069	Food for Meal Services	7702300000	\$ 316.51
	US FOODSERVICE	5/5/2023	3703071	Pre School Snacks	1302300041	\$ 110.57
	US FOODSERVICE	5/5/2023	3627993	Kindergarten Snacks	1302300041	\$ 71.04
	US FOODSERVICE	5/5/2023	3801472B	Food for Meal Services	7702300000	\$ (25.34)
201126628	ACT FINANCE	5/5/2023	23439	ACT Testing Program Spring 2023	7102300000	\$ 1,435.50

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201126629	Align Chiropractic & Wellness Center	5/5/2023	5080-C01	DOT Physical	7602300000	\$ 100.00
	Align Chiropractic & Wellness Center	5/5/2023	5264-C01	DOT Physicals	7602300000	\$ 100.00
201126630	Aviben	5/5/2023	27878	403b Third Party Admin Svc	1102300020	\$ 190.37
201126631	BEMIDJI WELDERS SUPPLY	5/5/2023	10104496	Torch IWDC TIG 150amp	0	\$ 49.08
201126632	BORDERBOXES	5/5/2023	157131	Mailing HOF Plaques	3002300123	\$ 95.45
201126633	COCA-COLA BOTTLING CO	5/5/2023	42145	FHS; Ala Carte Beverages	7702300008	\$ 138.10
	COCA-COLA BOTTLING CO	5/5/2023	42260	FHS; Ala Carte Beverages	7702300008	\$ 138.10
201126634	Column Software PBC	5/5/2023	02DD9D5C-0003	Advertising Local Newspaper	1102300024	\$ 128.95
	Column Software PBC	5/5/2023	02DD9D5C-0007	Advertising Local Newspaper	1102300024	\$ 226.81
201126635	EVOLVE U FITNESS & WELLNESS LLC	5/5/2023	140423403	PALS Evolve U	5002300010	\$ 100.00
201126636	FRIENDS GARBAGE SERVICE, LLC	5/5/2023	9307573	Garbage Pickups	8102300008	\$ 1,968.06
201126637	Fun Express, LLC	5/5/2023	72407543501	FES Kindergarten Grad Caps	1302300246	\$ 82.20
201126638	GOMAN, PETER JEROME	5/5/2023	2300009	Defensive Driving	5002300044	\$ 2,500.00
201126639	HAWKINS INC	5/5/2023	6444156	Pool Chemicals	8102300025	\$ 579.08
201126640	MENARDS	5/5/2023	77187	Menards Blanket FHS	8102300011	\$ 100.60
201126641	MIDCONTINENT COMMUNICATIONS	5/5/2023	1.24861E+13	FHS, Fax, & Fields; Internet Service	3002300007	\$ 62.28
	MIDCONTINENT COMMUNICATIONS	5/5/2023	1.24861E+13	FHS, Fax, & Fields; Internet Service	3002300007	\$ 204.77
	MIDCONTINENT COMMUNICATIONS	5/5/2023	2.75104E+13	FES Fax Line	1102300022	\$ 38.82
201126642	NCPERS Group Life Ins.	5/5/2023	1.64913E+11	PERA Life May 2023	0	\$ 96.00
201126643	NORTHLAND LEARNING CENTER	5/5/2023	6338	James Madison Lease	1102300054	\$ 2,114.52
	NORTHLAND LEARNING CENTER	5/5/2023	6316	JPA Northland Learning Center FY22	1102300013	\$ 88.55
	NORTHLAND LEARNING CENTER	5/5/2023	6316	JPA Northland Learning Center FY22	1102300013	\$ 29.94
	NORTHLAND LEARNING CENTER	5/5/2023	6316	JPA Northland Learning Center FY22	1102300013	\$ 3,850.00
	NORTHLAND LEARNING CENTER	5/5/2023	6300	JPA Northland Learning Center FY22	1102300013	\$ 13,582.32
	NORTHLAND LEARNING CENTER	5/5/2023	6300	JPA Northland Learning Center FY22	1102300013	\$ 4,353.59
	NORTHLAND LEARNING CENTER	5/5/2023	6329	Contracted PI Teacher	1102300055	\$ 230.87

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	NORTHLAND LEARNING CENTER	5/5/2023	6292	JPA Northland Learning Center FY22	1102300013	\$ 7,835.09
	NORTHLAND LEARNING CENTER	5/5/2023	6292	JPA Northland Learning Center FY22	1102300013	\$ 2,151.92
201126644	RATWIK ROSZAK & MALONEY PA	5/5/2023	40123	services	1102300015	\$ 3,582.00
201126645	RENAISSANCE LEARNING INC	5/5/2023	5284108	District software	6052300081	\$ 8,557.80
201126646	SANDSTROM'S INC	5/5/2023	452911	Milk for Meal Service	7702300002	\$ 449.00
	SANDSTROM'S INC	5/5/2023	452912	Milk for Meal Service	7702300002	\$ 498.50
	SANDSTROM'S INC	5/5/2023	453846	Milk for Meal Service	7702300002	\$ 534.50
	SANDSTROM'S INC	5/5/2023	453847	Milk for Meal Service	7702300002	\$ 889.00
	SANDSTROM'S INC	5/5/2023	454574	Milk for Meal Service	7702300002	\$ 432.50
	SANDSTROM'S INC	5/5/2023	454577	Milk for Meal Service	7702300002	\$ 805.50
	SANDSTROM'S INC	5/5/2023	455515	Milk for Meal Service	7702300002	\$ 534.50
201126647	SCHOOL SPECIALTY	5/5/2023	3.025E+11	FES 1st Grade Butterfly Cultures	1302300245	\$ 57.34
201126648	Sunne, Ben	5/5/2023	41823	FES Promo Video	0	\$ 350.00
	Sunne, Ben	5/5/2023	41823	FHS Promo Video	0	\$ 350.00
201126649	Tyson Foods Inc.	5/5/2023	30782430	Commodity Beef Process	0	\$ 831.78
	Tyson Foods Inc.	5/5/2023	30693117	Commodity Beef Process	0	\$ 831.78
	Tyson Foods Inc.	5/5/2023	31027406	Commodity Beef Process	0	\$ 2,264.21
	Tyson Foods Inc.	5/5/2023	30956857	Commodity Beef Process	0	\$ 425.94
201126650	WATER DEPT	5/5/2023	74-006700-00	Water Usage - Garage	8102300021	\$ 53.60
	WATER DEPT	5/5/2023	13-014700-00	FHS; Water Usage	8102300021	\$ 2,075.01
	WATER DEPT	5/5/2023	13-014800-00	FES; Water Usage	8102300021	\$ 1,499.51
	WATER DEPT	5/5/2023	13-014900-00	Arena; Water Usage	8102300021	\$ 1,775.75
201126651	Anderson, Randy	5/9/2023	Baseball 5/2/23	Baseball Official on 5/2/23 vs Greenway	0	\$ 60.00
	Anderson, Randy	5/9/2023	Baseball 5/2/23	Baseball Official on 5/2/23 vs Greenway	0	\$ 95.00
201126652	EAGLE RIDGE GOLF COURSE	5/9/2023	Golf 5/3/23	Golf Meet Entry Fee on 5/3/23 @ Eagle Ridge Golf Course	0	\$ 20.00
	EAGLE RIDGE GOLF COURSE	5/9/2023	Golf 5/3/23	Golf Meet Entry Fee on 5/3/23 @ Eagle Ridge Golf Course	0	\$ 100.00

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201126653	Fish, Dave	5/9/2023	Baseball 5/2/23	Baseball Official on 5/2/23 vs Greenway	0 \$	60.00
	Fish, Dave	5/9/2023	Baseball 5/2/23	Baseball Official on 5/2/23 vs Greenway	0 \$	95.00
201126654	GLUMACK, BABE	5/9/2023	Softball 5/2/23	Softball Official on 5/2/23 vs Northwoods	0 \$	55.00
	GLUMACK, BABE	5/9/2023	Softball 5/2/23	Softball Official on 5/2/23 vs Northwoods	0 \$	90.00
	GLUMACK, BABE	5/9/2023	Softball 5/2/23	Softball Official on 5/2/23 vs Northwoods	0 \$	133.62
201126655	HAFDAHL, Jim	5/9/2023	Softball 5/4/23	Softball Officials on 5/4/23 vs Warroad	0 \$	55.00
	HAFDAHL, Jim	5/9/2023	Softball 5/4/23	Softball Officials on 5/4/23 vs Warroad	0 \$	90.00
	HAFDAHL, Jim	5/9/2023	Softball 5/4/23	Softball Officials on 5/4/23 vs Warroad	0 \$	129.69
201126656	Hibbing ISD #701	5/9/2023	BGTrack 5/5/23	Track Entry Fee on 5/5/23 @ Hibbing High School, Boys & Girls	0 \$	150.00
	Hibbing ISD #701	5/9/2023	BGTrack 5/5/23	Track Entry Fee on 5/5/23 @ Hibbing High School, Boys & Girls	0 \$	150.00
201126657	SIMONS, David	5/9/2023	Softball 5/2/23	Softball Official on 5/2/23 vs Northwoods	0 \$	55.00
	SIMONS, David	5/9/2023	Softball 5/2/23	Softball Official on 5/2/23 vs Northwoods	0 \$	90.00
	SIMONS, David	5/9/2023	Softball 5/4/23	Softball Official no 5/4/23 vs Warroad	0 \$	55.00
	SIMONS, David	5/9/2023	Softball 5/4/23	Softball Official no 5/4/23 vs Warroad	0 \$	90.00
201126658	Weidner Holdings, LLC	5/9/2023		7 ServSafe Brenda Crow	0 \$	180.00
201126659	Amherst H. Wilder Foundation	5/16/2023	WRINV005369	DFC Grant Evaluator quarterly invoice for kape survey,	7902300100 \$	3,125.00

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				reports and community survey.		
201126660	Annie's Frozen Yogurt	5/16/2023	26419	Frozen Yogurt	7702300003	\$ 100.00
201126661	BEMIDJI BUS LINE	5/16/2023	22085	Charter Bus - Boys Baseball to Northwestern College on 4/7/2023	2922300061	\$ 1,341.50
	BEMIDJI BUS LINE	5/16/2023	22085	Charter Bus - Boys Baseball to Northwestern College on 4/7/2023	2922300061	\$ 1,938.50
201126662	FERRELLGAS	5/16/2023	5007726962	Arena; Propane for Zamboni	8102300055	\$ 57.99
201126663	KGHS-AM	5/16/2023	1340020260	Prom safety ads/interviews on healthy choices from KAPE.	7902300102	\$ 1,000.00
	KGHS-AM	5/16/2023	1340018506	School Matters	102300003	\$ 225.00
201126664	MN ENERGY RESOURCES CORP	5/16/2023	0507263223-00001	Natural Gas Services; FHS	8102300029	\$ 4,050.29
	MN ENERGY RESOURCES CORP	5/16/2023	0507263223-00001	Natural Gas Services; FHS	8102300029	\$ 1,350.10
	MN ENERGY RESOURCES CORP	5/16/2023	0503526034-00001	FES Natural Gas Services	8102300029	\$ 2,135.74
	MN ENERGY RESOURCES CORP	5/16/2023	0506435793-00001	Arena	8102300029	\$ 1,627.43
	MN ENERGY RESOURCES CORP	5/16/2023	0503196532-00001	Arena Water Heater	8102300029	\$ 1,895.58
201126665	Nordquist, Stuart	5/16/2023	4192023	Hall of Fame postage reimbursement	0	\$ 69.10
201126666	PAN O GOLD BAKING CO	5/16/2023	1.00099E+13	Bread for Meal Service	7702300009	\$ 52.50
	PAN O GOLD BAKING CO	5/16/2023	1.00099E+13	Bread for Meal Service	7702300009	\$ 91.63
	PAN O GOLD BAKING CO	5/16/2023	1.00099E+13	Bread for Meal Service	7702300009	\$ 43.75
	PAN O GOLD BAKING CO	5/16/2023	1.00099E+13	Bread for Meal Service	7702300009	\$ 52.50
	PAN O GOLD BAKING CO	5/16/2023	1.00099E+13	Bread for Meal Service	7702300009	\$ 79.25
201126667	RAINY LAKE MEDICAL CENTER	5/16/2023	4025	OT/PT Services	1102300014	\$ 7,533.82
	RAINY LAKE MEDICAL CENTER	5/16/2023	4025	OT/PT Services	1102300014	\$ 3,053.10
201126668	Rainy Lake Gazette	5/16/2023	84432	Advertising Local Newspaper	1102300024	\$ 450.00
201126669	Safety Vision	5/16/2023	693686	Stop arm cameras	7602300071	\$ 21,600.00
201126670	TechCheck	5/16/2023	51359	Supplies	6052300078	\$ 28,623.54
201126671	UNITED TRUCK BODY	5/16/2023	S 8262	Misc. Bus Parts	7602300067	\$ 256.42
	UNITED TRUCK BODY	5/16/2023	W 6564	Repair Turbo actuator bus 5	7602300073	\$ 540.07
201126672	VOYAGEUR REFRIGERATION ICE INC	5/16/2023	7615	Freezer repairs FHS cafeteria	8102300147	\$ 810.77
201126673	FOND DU LAC COLLEGE	5/11/2023	Quiz Bowl 5/12/23	Quiz Bowl Entry Fee for	0	\$ 200.00

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				Regional Quiz Bowl Championship on 5/12/23 @ Fond du Lac Com College		
201126674	MESABI EAST SCHOOLS	5/11/2023	BTrack 5/9/23	Mesabi East High School Track Meet Entry Fee on 5/9/23	0 \$	150.00
202201414	MN DEPT OF REVENUE	4/10/2023	41023	2023 1st Qtr Pool Sales Tax	0 \$	94.20
	MN DEPT OF REVENUE	4/10/2023	41023	2023 1st Qtr Ind Arts Sales Tax	0 \$	122.80
202201415	Aviben	4/21/2023	20230421ADTSAID	Payroll accrual	0 \$	173.08
	Aviben	4/21/2023	20230421ADTSAME	Payroll accrual	0 \$	192.32
	Aviben	4/21/2023	20230421ADTSAME	Payroll accrual	0 \$	96.16
	Aviben	4/21/2023	20230421ADTSASP	Payroll accrual	0 \$	1,294.61
	Aviben	4/21/2023	20230421ADTSASP	Payroll accrual	0 \$	97.37
	Aviben	4/21/2023	20230421ADTSECO	Payroll accrual	0 \$	2,771.71
	Aviben	4/21/2023	20230421ADTSECO	Payroll accrual	0 \$	269.04
	Aviben	4/21/2023	20230421ADTSFRA	Payroll accrual	0 \$	1,101.56
	Aviben	4/21/2023	20230421ADTSGRW	Payroll accrual	0 \$	384.62
	Aviben	4/21/2023	20230421ADTSHOM	Payroll accrual	0 \$	136.76
	Aviben	4/21/2023	20230421ADTSINV	Payroll accrual	0 \$	832.48
	Aviben	4/21/2023	20230421ADTSMG1	Payroll accrual	0 \$	177.74
	Aviben	4/21/2023	20230421ADTSSYM	Payroll accrual	0 \$	350.00
	Aviben	4/21/2023	20230421ADTSVAL	Payroll accrual	0 \$	2,572.36
	Aviben	4/21/2023	20230421ADTSVAL	Payroll accrual	0 \$	134.40
	Aviben	4/21/2023	20230421ADTSVAN	Payroll accrual	0 \$	2,681.58
	Aviben	4/21/2023	20230421AFTSAID	TSA Benefit	0 \$	92.32
	Aviben	4/21/2023	20230421AFTSAME	TSA Benefit	0 \$	192.32
	Aviben	4/21/2023	20230421AFTSAME	TSA Benefit	0 \$	96.16
	Aviben	4/21/2023	20230421AFTSASP	TSA Benefit	0 \$	392.20
	Aviben	4/21/2023	20230421AFTSASP	TSA Benefit	0 \$	47.37
	Aviben	4/21/2023	20230421AFTSECO	TSA Benefit	0 \$	1,316.39
	Aviben	4/21/2023	20230421AFTSECO	TSA Benefit	0 \$	111.14
	Aviben	4/21/2023	20230421AFTSFRA	TSA Benefit	0 \$	360.87
	Aviben	4/21/2023	20230421AFTSGRW	Payroll accrual	0 \$	96.16
	Aviben	4/21/2023	20230421AFTSHOM	TSA Benefit	0 \$	57.70

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	Aviben	4/21/2023	20230421AFTSINV	TSA Benefits	0 \$	395.52
	Aviben	4/21/2023	20230421AFTSMGT	TSA Benefit	0 \$	177.74
	Aviben	4/21/2023	20230421AFTSSTA	TSA Benefit	0 \$	76.93
202201415	Aviben	4/21/2023	20230421AFTSVAL	TSA Benefit	0 \$	737.57
	Aviben	4/21/2023	20230421AFTSVAL	TSA Benefit	0 \$	80.77
	Aviben	4/21/2023	20230421AFTSVAN	TSA Benefits	0 \$	196.16
202201416	Empower Retirement	4/21/2023	20230421ADDEFECO	Payroll accrual	0 \$	426.32
	Empower Retirement	4/21/2023	20230421ADDEFECO	Payroll accrual	0 \$	20.00
	Empower Retirement	4/21/2023	20230421ADDEFECO	Payroll accrual	0 \$	60.00
	Empower Retirement	4/21/2023	20230421ADG-457	Payroll accrual	0 \$	34.21
	Empower Retirement	4/21/2023	20230421ADG-457	Payroll accrual	0 \$	34.21
	Empower Retirement	4/21/2023	20230421AFDEFM1	Deferred Comp 457 Benefit	0 \$	60.53
	Empower Retirement	4/21/2023	20230421AFDEFM1	Deferred Comp 457 Benefit	0 \$	34.21
	Empower Retirement	4/21/2023	20230421AFHCSP	HCSP	0 \$	5,993.40
	Empower Retirement	4/21/2023	20230421AFHCSP	HCSP	0 \$	13.33
	Empower Retirement	4/21/2023	20230421AFHCSP	HCSP	0 \$	209.82
202201417	Internal Revenue Service	4/21/2023	20230421ADFICA	Payroll accrual	0 \$	16,525.20
	Internal Revenue Service	4/21/2023	20230421ADFICA	Payroll accrual	0 \$	1,182.58
	Internal Revenue Service	4/21/2023	20230421ADFICA	Payroll accrual	0 \$	631.52
	Internal Revenue Service	4/21/2023	20230421ADFTA	Payroll accrual	0 \$	657.47
	Internal Revenue Service	4/21/2023	20230421ADFTA	Payroll accrual	0 \$	25.00
	Internal Revenue Service	4/21/2023	20230421ADFTP	Payroll accrual	0 \$	74.78
	Internal Revenue Service	4/21/2023	20230421ADFTX	Payroll accrual	0 \$	19,157.16
	Internal Revenue Service	4/21/2023	20230421ADFTX	Payroll accrual	0 \$	1,523.15
	Internal Revenue Service	4/21/2023	20230421ADFTX	Payroll accrual	0 \$	489.00
	Internal Revenue Service	4/21/2023	20230421ADMDCR	Payroll accrual	0 \$	3,864.78
	Internal Revenue Service	4/21/2023	20230421ADMDCR	Payroll accrual	0 \$	276.58
	Internal Revenue Service	4/21/2023	20230421ADMDCR	Payroll accrual	0 \$	147.69
	Internal Revenue Service	4/21/2023	20230421AFFICA	FICA Benefit	0 \$	16,525.20
	Internal Revenue Service	4/21/2023	20230421AFFICA	FICA Benefit	0 \$	1,182.58
	Internal Revenue Service	4/21/2023	20230421AFFICA	FICA Benefit	0 \$	631.52
	Internal Revenue Service	4/21/2023	20230421AFMDCR	Medicare Benefit	0 \$	3,864.78
	Internal Revenue Service	4/21/2023	20230421AFMDCR	Medicare Benefit	0 \$	276.58

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	Internal Revenue Service	4/21/2023	20230421AFMDCR	Medicare Benefit	0 \$	147.69
202201418	MINNESOTA REVENUE	4/21/2023	20230421ADSITA	Payroll accrual	0 \$	90.00
	MINNESOTA REVENUE	4/21/2023	20230421ADSITA	Payroll accrual	0 \$	25.00
	MINNESOTA REVENUE	4/21/2023	20230421ADSITMN	Payroll accrual	0 \$	9,386.72
	MINNESOTA REVENUE	4/21/2023	20230421ADSITMN	Payroll accrual	0 \$	698.11
	MINNESOTA REVENUE	4/21/2023	20230421ADSITMN	Payroll accrual	0 \$	259.17
202201419	MN Teachers Retirement Associator	4/21/2023	20230421ADTRAC	Payroll accrual	0 \$	14,423.32
	MN Teachers Retirement Associator	4/21/2023	20230421ADTRAC	Payroll accrual	0 \$	779.32
	MN Teachers Retirement Associator	4/21/2023	20230421ADTRAC	Payroll accrual	0 \$	39.71
	MN Teachers Retirement Associator	4/21/2023	20230421AFTRAC	TRA Benefit	0 \$	16,442.58
	MN Teachers Retirement Associator	4/21/2023	20230421AFTRAC	TRA Benefit	0 \$	888.42
	MN Teachers Retirement Associator	4/21/2023	20230421AFTRAC	TRA Benefit	0 \$	45.27
202201420	Public Employees Retirement Associ	4/21/2023	20230421ADDCP	Payroll accrual	0 \$	18.00
	Public Employees Retirement Associ	4/21/2023	20230421ADPERAC	Payroll accrual	0 \$	5,673.81
	Public Employees Retirement Associ	4/21/2023	20230421ADPERAC	Payroll accrual	0 \$	580.38
	Public Employees Retirement Associ	4/21/2023	20230421ADPERAC	Payroll accrual	0 \$	655.29
	Public Employees Retirement Associ	4/21/2023	20230421AFDCP	DCP Benefit	0 \$	18.00
	Public Employees Retirement Associ	4/21/2023	20230421AFPERAC	PERA Benefit	0 \$	6,546.72
	Public Employees Retirement Associ	4/21/2023	20230421AFPERAC	PERA Benefit	0 \$	669.65
	Public Employees Retirement Associ	4/21/2023	20230421AFPERAC	PERA Benefit	0 \$	756.11
202201421	Aviben	4/21/2023	20230421BDTSAID	Payroll accrual	0 \$	(173.08)
	Aviben	4/21/2023	20230421BDTSAME	Payroll accrual	0 \$	(192.32)
	Aviben	4/21/2023	20230421BDTSAME	Payroll accrual	0 \$	(96.16)
	Aviben	4/21/2023	20230421BDTSASP	Payroll accrual	0 \$	(1,294.61)
	Aviben	4/21/2023	20230421BDTSASP	Payroll accrual	0 \$	(97.37)
	Aviben	4/21/2023	20230421BDTSECO	Payroll accrual	0 \$	(2,771.71)
	Aviben	4/21/2023	20230421BDTSECO	Payroll accrual	0 \$	(269.04)
	Aviben	4/21/2023	20230421BDTSFRA	Payroll accrual	0 \$	(1,101.56)
	Aviben	4/21/2023	20230421BDTSGRW	Payroll accrual	0 \$	(384.62)
	Aviben	4/21/2023	20230421BDTSHOM	Payroll accrual	0 \$	(136.76)
	Aviben	4/21/2023	20230421BDTSINV	Payroll accrual	0 \$	(832.48)
	Aviben	4/21/2023	20230421BDTSMGT	Payroll accrual	0 \$	(177.74)
	Aviben	4/21/2023	20230421BDTSSYM	Payroll accrual	0 \$	(350.00)

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	Aviben	4/21/2023	20230421BDTSVAL	Payroll accrual	0 \$	(2,572.36)
	Aviben	4/21/2023	20230421BDTSVAL	Payroll accrual	0 \$	(134.40)
	Aviben	4/21/2023	20230421BDTSVAN	Payroll accrual	0 \$	(2,681.58)
	Aviben	4/21/2023	20230421BFTSAID	TSA Benefit	0 \$	(92.32)
	Aviben	4/21/2023	20230421BFTSAME	TSA Benefit	0 \$	(192.32)
	Aviben	4/21/2023	20230421BFTSAME	TSA Benefit	0 \$	(96.16)
	Aviben	4/21/2023	20230421BFTSASP	TSA Benefit	0 \$	(392.20)
	Aviben	4/21/2023	20230421BFTSASP	TSA Benefit	0 \$	(47.37)
	Aviben	4/21/2023	20230421BFTSECO	TSA Benefit	0 \$	(1,316.39)
202201421	Aviben	4/21/2023	20230421BFTSECO	TSA Benefit	0 \$	(111.14)
	Aviben	4/21/2023	20230421BFTSFRA	TSA Benefit	0 \$	(360.87)
	Aviben	4/21/2023	20230421BFTSGRW	Payroll accrual	0 \$	(96.16)
	Aviben	4/21/2023	20230421BFTSHOM	TSA Benefit	0 \$	(57.70)
	Aviben	4/21/2023	20230421BFTSINV	TSA Benefits	0 \$	(395.52)
	Aviben	4/21/2023	20230421BFTSMGT	TSA Benefit	0 \$	(177.74)
	Aviben	4/21/2023	20230421BFTSSTA	TSA Benefit	0 \$	(76.93)
	Aviben	4/21/2023	20230421BFTSVAl	TSA Benefit	0 \$	(737.57)
	Aviben	4/21/2023	20230421BFTSVAl	TSA Benefit	0 \$	(80.77)
	Aviben	4/21/2023	20230421BFTSVAN	TSA Benefits	0 \$	(196.16)
202201422	Empower Retirement	4/21/2023	20230421BDDEFECO	Payroll accrual	0 \$	(426.32)
	Empower Retirement	4/21/2023	20230421BDDEFECO	Payroll accrual	0 \$	(20.00)
	Empower Retirement	4/21/2023	20230421BDDEFECO	Payroll accrual	0 \$	(60.00)
	Empower Retirement	4/21/2023	20230421BDG-457	Payroll accrual	0 \$	(34.21)
	Empower Retirement	4/21/2023	20230421BDG-457	Payroll accrual	0 \$	(34.21)
	Empower Retirement	4/21/2023	20230421BFDEFM1	Deferred Comp 457 Benefit	0 \$	(60.53)
	Empower Retirement	4/21/2023	20230421BFDEFM1	Deferred Comp 457 Benefit	0 \$	(34.21)
	Empower Retirement	4/21/2023	20230421BFHCSP	HCSP	0 \$	(5,993.40)
	Empower Retirement	4/21/2023	20230421BFHCSP	HCSP	0 \$	(13.33)
	Empower Retirement	4/21/2023	20230421BFHCSP	HCSP	0 \$	(209.82)
202201423	Internal Revenue Service	4/21/2023	20230421BDFICA	Payroll accrual	0 \$	(16,525.20)
	Internal Revenue Service	4/21/2023	20230421BDFICA	Payroll accrual	0 \$	(1,182.58)
	Internal Revenue Service	4/21/2023	20230421BDFICA	Payroll accrual	0 \$	(631.52)
	Internal Revenue Service	4/21/2023	20230421BDFTA	Payroll accrual	0 \$	(657.47)

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	Internal Revenue Service	4/21/2023	20230421BDFTA	Payroll accrual	0 \$	(25.00)
	Internal Revenue Service	4/21/2023	20230421BDFTP	Payroll accrual	0 \$	(74.78)
	Internal Revenue Service	4/21/2023	20230421BDFTX	Payroll accrual	0 \$	(19,157.16)
	Internal Revenue Service	4/21/2023	20230421BDFTX	Payroll accrual	0 \$	(1,523.15)
	Internal Revenue Service	4/21/2023	20230421BDFTX	Payroll accrual	0 \$	(489.00)
	Internal Revenue Service	4/21/2023	20230421BDMDCR	Payroll accrual	0 \$	(3,864.78)
	Internal Revenue Service	4/21/2023	20230421BDMDCR	Payroll accrual	0 \$	(276.58)
	Internal Revenue Service	4/21/2023	20230421BDMDCR	Payroll accrual	0 \$	(147.69)
	Internal Revenue Service	4/21/2023	20230421BFFICA	FICA Benefit	0 \$	(16,525.20)
	Internal Revenue Service	4/21/2023	20230421BFFICA	FICA Benefit	0 \$	(1,182.58)
	Internal Revenue Service	4/21/2023	20230421BFFICA	FICA Benefit	0 \$	(631.52)
	Internal Revenue Service	4/21/2023	20230421BFMDCR	Medicare Benefit	0 \$	(3,864.78)
	Internal Revenue Service	4/21/2023	20230421BFMDCR	Medicare Benefit	0 \$	(276.58)
202201423	Internal Revenue Service	4/21/2023	20230421BFMDCR	Medicare Benefit	0 \$	(147.69)
202201424	MINNESOTA REVENUE	4/21/2023	20230421BDSITA	Payroll accrual	0 \$	(90.00)
	MINNESOTA REVENUE	4/21/2023	20230421BDSITA	Payroll accrual	0 \$	(25.00)
	MINNESOTA REVENUE	4/21/2023	20230421BDSITMN	Payroll accrual	0 \$	(9,386.72)
	MINNESOTA REVENUE	4/21/2023	20230421BDSITMN	Payroll accrual	0 \$	(698.11)
	MINNESOTA REVENUE	4/21/2023	20230421BDSITMN	Payroll accrual	0 \$	(259.17)
202201425	MN Teachers Retirement Associator	4/21/2023	20230421BDTRAC	Payroll accrual	0 \$	(14,423.32)
	MN Teachers Retirement Associator	4/21/2023	20230421BDTRAC	Payroll accrual	0 \$	(779.32)
	MN Teachers Retirement Associator	4/21/2023	20230421BDTRAC	Payroll accrual	0 \$	(39.71)
	MN Teachers Retirement Associator	4/21/2023	20230421BFTRAC	TRA Benefit	0 \$	(16,442.58)
	MN Teachers Retirement Associator	4/21/2023	20230421BFTRAC	TRA Benefit	0 \$	(888.42)
	MN Teachers Retirement Associator	4/21/2023	20230421BFTRAC	TRA Benefit	0 \$	(45.27)
202201426	Public Employees Retirement Associ	4/21/2023	20230421BDDCP	Payroll accrual	0 \$	(18.00)
	Public Employees Retirement Associ	4/21/2023	20230421BDPERAC	Payroll accrual	0 \$	(5,673.81)
	Public Employees Retirement Associ	4/21/2023	20230421BDPERAC	Payroll accrual	0 \$	(580.38)
	Public Employees Retirement Associ	4/21/2023	20230421BDPERAC	Payroll accrual	0 \$	(655.29)
	Public Employees Retirement Associ	4/21/2023	20230421BFDPCP	DCP Benefit	0 \$	(18.00)
	Public Employees Retirement Associ	4/21/2023	20230421BFPERAC	PERA Benefit	0 \$	(6,546.72)
	Public Employees Retirement Associ	4/21/2023	20230421BFPERAC	PERA Benefit	0 \$	(669.65)
	Public Employees Retirement Associ	4/21/2023	20230421BFPERAC	PERA Benefit	0 \$	(756.11)

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202201427	Aviben	4/21/2023	20230421CDTSAID	Payroll accrual	0 \$	173.08
	Aviben	4/21/2023	20230421CDTSAME	Payroll accrual	0 \$	192.32
	Aviben	4/21/2023	20230421CDTSAME	Payroll accrual	0 \$	96.16
	Aviben	4/21/2023	20230421CDTSASP	Payroll accrual	0 \$	1,294.61
	Aviben	4/21/2023	20230421CDTSASP	Payroll accrual	0 \$	97.37
	Aviben	4/21/2023	20230421CDTSECO	Payroll accrual	0 \$	2,771.71
	Aviben	4/21/2023	20230421CDTSECO	Payroll accrual	0 \$	269.04
	Aviben	4/21/2023	20230421CDTSFRA	Payroll accrual	0 \$	1,101.56
	Aviben	4/21/2023	20230421CDTSGRW	Payroll accrual	0 \$	384.62
	Aviben	4/21/2023	20230421CDTSHOM	Payroll accrual	0 \$	136.76
	Aviben	4/21/2023	20230421CDTSINV	Payroll accrual	0 \$	832.48
	Aviben	4/21/2023	20230421CDTSMGT	Payroll accrual	0 \$	177.74
	Aviben	4/21/2023	20230421CDTSSYM	Payroll accrual	0 \$	350.00
	Aviben	4/21/2023	20230421CDTSVAL	Payroll accrual	0 \$	2,572.36
	Aviben	4/21/2023	20230421CDTSVAL	Payroll accrual	0 \$	134.40
202201427	Aviben	4/21/2023	20230421CDTSVAN	Payroll accrual	0 \$	2,681.58
	Aviben	4/21/2023	20230421CFTSAID	TSA Benefit	0 \$	92.32
	Aviben	4/21/2023	20230421CFTSAME	TSA Benefit	0 \$	192.32
	Aviben	4/21/2023	20230421CFTSAME	TSA Benefit	0 \$	96.16
	Aviben	4/21/2023	20230421CFTSASP	TSA Benefit	0 \$	392.20
	Aviben	4/21/2023	20230421CFTSASP	TSA Benefit	0 \$	47.37
	Aviben	4/21/2023	20230421CFTSECO	TSA Benefit	0 \$	1,316.39
	Aviben	4/21/2023	20230421CFTSECO	TSA Benefit	0 \$	111.14
	Aviben	4/21/2023	20230421CFTSFRA	TSA Benefit	0 \$	360.87
	Aviben	4/21/2023	20230421CFTSGRW	Payroll accrual	0 \$	96.16
	Aviben	4/21/2023	20230421CFTSHOM	TSA Benefit	0 \$	57.70
	Aviben	4/21/2023	20230421CFTSINV	TSA Benefits	0 \$	395.52
	Aviben	4/21/2023	20230421CFTSMGT	TSA Benefit	0 \$	177.74
	Aviben	4/21/2023	20230421CFTSSTA	TSA Benefit	0 \$	76.93
	Aviben	4/21/2023	20230421CFTSVAL	TSA Benefit	0 \$	737.57
	Aviben	4/21/2023	20230421CFTSVAL	TSA Benefit	0 \$	80.77
	Aviben	4/21/2023	20230421CFTSVAN	TSA Benefits	0 \$	196.16
202201428	Empower Retirement	4/21/2023	20230421CDDEFCO	Payroll accrual	0 \$	426.32

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	Empower Retirement	4/21/2023	20230421CDDEF	CO Payroll accrual	0 \$	20.00
	Empower Retirement	4/21/2023	20230421CDDEF	CO Payroll accrual	0 \$	60.00
	Empower Retirement	4/21/2023	20230421CDG-457	Payroll accrual	0 \$	34.21
	Empower Retirement	4/21/2023	20230421CDG-457	Payroll accrual	0 \$	34.21
	Empower Retirement	4/21/2023	20230421CFDEFM1	Deferred Comp 457 Benefit	0 \$	60.53
	Empower Retirement	4/21/2023	20230421CFDEFM1	Deferred Comp 457 Benefit	0 \$	34.21
	Empower Retirement	4/21/2023	20230421CFHCSP	HCSP	0 \$	5,993.40
	Empower Retirement	4/21/2023	20230421CFHCSP	HCSP	0 \$	13.33
	Empower Retirement	4/21/2023	20230421CFHCSP	HCSP	0 \$	209.82
202201429	Internal Revenue Service	4/21/2023	20230421CDFICA	Payroll accrual	0 \$	16,297.48
	Internal Revenue Service	4/21/2023	20230421CDFICA	Payroll accrual	0 \$	1,053.10
	Internal Revenue Service	4/21/2023	20230421CDFICA	Payroll accrual	0 \$	604.17
	Internal Revenue Service	4/21/2023	20230421CDFTA	Payroll accrual	0 \$	657.47
	Internal Revenue Service	4/21/2023	20230421CDFTA	Payroll accrual	0 \$	25.00
	Internal Revenue Service	4/21/2023	20230421CDFTP	Payroll accrual	0 \$	74.78
	Internal Revenue Service	4/21/2023	20230421CDFTX	Payroll accrual	0 \$	18,751.90
	Internal Revenue Service	4/21/2023	20230421CDFTX	Payroll accrual	0 \$	1,158.12
	Internal Revenue Service	4/21/2023	20230421CDFTX	Payroll accrual	0 \$	439.59
	Internal Revenue Service	4/21/2023	20230421CDMDCR	Payroll accrual	0 \$	3,811.53
202201429	Internal Revenue Service	4/21/2023	20230421CDMDCR	Payroll accrual	0 \$	246.29
	Internal Revenue Service	4/21/2023	20230421CDMDCR	Payroll accrual	0 \$	141.30
	Internal Revenue Service	4/21/2023	20230421CFFICA	FICA Benefit	0 \$	16,297.48
	Internal Revenue Service	4/21/2023	20230421CFFICA	FICA Benefit	0 \$	1,053.10
	Internal Revenue Service	4/21/2023	20230421CFFICA	FICA Benefit	0 \$	604.17
	Internal Revenue Service	4/21/2023	20230421CFMDCR	Medicare Benefit	0 \$	3,811.53
	Internal Revenue Service	4/21/2023	20230421CFMDCR	Medicare Benefit	0 \$	246.29
	Internal Revenue Service	4/21/2023	20230421CFMDCR	Medicare Benefit	0 \$	141.30
202201430	MINNESOTA REVENUE	4/21/2023	20230421CDSITA	Payroll accrual	0 \$	90.00
	MINNESOTA REVENUE	4/21/2023	20230421CDSITA	Payroll accrual	0 \$	25.00
	MINNESOTA REVENUE	4/21/2023	20230421CDSITMN	Payroll accrual	0 \$	9,175.55
	MINNESOTA REVENUE	4/21/2023	20230421CDSITMN	Payroll accrual	0 \$	573.16
	MINNESOTA REVENUE	4/21/2023	20230421CDSITMN	Payroll accrual	0 \$	232.68
202201431	MN Teachers Retirement Associator	4/21/2023	20230421CDTRAC	Payroll accrual	0 \$	14,423.32

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Amount	Amount
	MN Teachers Retirement Associator	4/21/2023	20230421CDTRAC	Payroll accrual	0 \$	779.32
	MN Teachers Retirement Associator	4/21/2023	20230421CDTRAC	Payroll accrual	0 \$	39.71
	MN Teachers Retirement Associator	4/21/2023	20230421CFTRAC	TRA Benefit	0 \$	16,442.58
	MN Teachers Retirement Associator	4/21/2023	20230421CFTRAC	TRA Benefit	0 \$	888.42
	MN Teachers Retirement Associator	4/21/2023	20230421CFTRAC	TRA Benefit	0 \$	45.27
202201432	Public Employees Retirement Associ	4/21/2023	20230421CDDCP	Payroll accrual	0 \$	18.00
	Public Employees Retirement Associ	4/21/2023	20230421CDPERAC	Payroll accrual	0 \$	5,435.09
	Public Employees Retirement Associ	4/21/2023	20230421CDPERAC	Payroll accrual	0 \$	444.63
	Public Employees Retirement Associ	4/21/2023	20230421CDPERAC	Payroll accrual	0 \$	626.62
	Public Employees Retirement Associ	4/21/2023	20230421CFDCP	DCP Benefit	0 \$	18.00
	Public Employees Retirement Associ	4/21/2023	20230421CFPERAC	PERA Benefit	0 \$	6,271.27
	Public Employees Retirement Associ	4/21/2023	20230421CFPERAC	PERA Benefit	0 \$	513.01
	Public Employees Retirement Associ	4/21/2023	20230421CFPERAC	PERA Benefit	0 \$	723.03
202201437	MN PEIP	4/25/2023	1273606	May 2023 Health	0 \$	117,907.45
202201438	DELTA DENTAL	5/1/2023	CNS0001225551	MAY PREMIUMS 2023	0 \$	6,120.52
202201469	Aviben	5/5/2023	20230505ADTSAID	Payroll accrual	0 \$	173.08
	Aviben	5/5/2023	20230505ADTSAME	Payroll accrual	0 \$	192.32
	Aviben	5/5/2023	20230505ADTSAME	Payroll accrual	0 \$	96.16
	Aviben	5/5/2023	20230505ADTSASP	Payroll accrual	0 \$	1,294.61
202201469	Aviben	5/5/2023	20230505ADTSASP	Payroll accrual	0 \$	97.37
	Aviben	5/5/2023	20230505ADTSECO	Payroll accrual	0 \$	2,771.71
	Aviben	5/5/2023	20230505ADTSECO	Payroll accrual	0 \$	269.04
	Aviben	5/5/2023	20230505ADTSFRA	Payroll accrual	0 \$	1,101.56
	Aviben	5/5/2023	20230505ADTSGRV	Payroll accrual	0 \$	384.62
	Aviben	5/5/2023	20230505ADTSHOM	Payroll accrual	0 \$	136.76
	Aviben	5/5/2023	20230505ADTSINV	Payroll accrual	0 \$	832.48
	Aviben	5/5/2023	20230505ADTSMG1	Payroll accrual	0 \$	177.74
	Aviben	5/5/2023	20230505ADTSSYM	Payroll accrual	0 \$	350.00
	Aviben	5/5/2023	20230505ADTSVAL	Payroll accrual	0 \$	2,572.36
	Aviben	5/5/2023	20230505ADTSVAL	Payroll accrual	0 \$	134.40
	Aviben	5/5/2023	20230505ADTSVAN	Payroll accrual	0 \$	2,681.58
	Aviben	5/5/2023	20230505AFTSAID	TSA Benefit	0 \$	92.32
	Aviben	5/5/2023	20230505AFTSAME	TSA Benefit	0 \$	192.32

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Amount	Amount
	Aviben	5/5/2023	20230505AFTSAME	TSA Benefit	0 \$	96.16
	Aviben	5/5/2023	20230505AFTSASP	TSA Benefit	0 \$	392.20
	Aviben	5/5/2023	20230505AFTSASP	TSA Benefit	0 \$	47.37
	Aviben	5/5/2023	20230505AFTSECO	TSA Benefit	0 \$	1,316.39
	Aviben	5/5/2023	20230505AFTSECO	TSA Benefit	0 \$	111.14
	Aviben	5/5/2023	20230505AFTSFRA	TSA Benefit	0 \$	346.18
	Aviben	5/5/2023	20230505AFTSGRW	Payroll accrual	0 \$	96.16
	Aviben	5/5/2023	20230505AFTSHOM	TSA Benefit	0 \$	57.70
	Aviben	5/5/2023	20230505AFTSINV	TSA Benefits	0 \$	395.52
	Aviben	5/5/2023	20230505AFTSMGT	TSA Benefit	0 \$	177.74
	Aviben	5/5/2023	20230505AFTSSTA	TSA Benefit	0 \$	76.93
	Aviben	5/5/2023	20230505AFTSVAL	TSA Benefit	0 \$	737.57
	Aviben	5/5/2023	20230505AFTSVAL	TSA Benefit	0 \$	80.77
	Aviben	5/5/2023	20230505AFTSVAN	TSA Benefits	0 \$	196.16
202201470	Empower Retirement	5/5/2023	20230505ADDEFECO	Payroll accrual	0 \$	426.32
	Empower Retirement	5/5/2023	20230505ADDEFECO	Payroll accrual	0 \$	20.00
	Empower Retirement	5/5/2023	20230505ADDEFECO	Payroll accrual	0 \$	60.00
	Empower Retirement	5/5/2023	20230505ADG-457	Payroll accrual	0 \$	34.21
	Empower Retirement	5/5/2023	20230505ADG-457	Payroll accrual	0 \$	34.21
	Empower Retirement	5/5/2023	20230505AFDEFM1	Deferred Comp 457 Benefit	0 \$	60.53
	Empower Retirement	5/5/2023	20230505AFDEFM1	Deferred Comp 457 Benefit	0 \$	34.21
	Empower Retirement	5/5/2023	20230505AFHCSP	HCSP	0 \$	2,891.30
	Empower Retirement	5/5/2023	20230505AFHCSP	HCSP	0 \$	13.33
	Empower Retirement	5/5/2023	20230505AFHCSP	HCSP	0 \$	209.82
202201471	Internal Revenue Service	5/5/2023	20230505ADFICA	Payroll accrual	0 \$	16,316.96
	Internal Revenue Service	5/5/2023	20230505ADFICA	Payroll accrual	0 \$	1,055.01
	Internal Revenue Service	5/5/2023	20230505ADFICA	Payroll accrual	0 \$	603.36
	Internal Revenue Service	5/5/2023	20230505ADFTA	Payroll accrual	0 \$	657.47
	Internal Revenue Service	5/5/2023	20230505ADFTA	Payroll accrual	0 \$	25.00
	Internal Revenue Service	5/5/2023	20230505ADFTP	Payroll accrual	0 \$	118.90
	Internal Revenue Service	5/5/2023	20230505ADFTX	Payroll accrual	0 \$	18,913.97
	Internal Revenue Service	5/5/2023	20230505ADFTX	Payroll accrual	0 \$	1,149.67
	Internal Revenue Service	5/5/2023	20230505ADFTX	Payroll accrual	0 \$	417.32

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Amount	Amount
	Internal Revenue Service	5/5/2023	20230505ADMDCR	Payroll accrual	0 \$	3,816.13
	Internal Revenue Service	5/5/2023	20230505ADMDCR	Payroll accrual	0 \$	246.74
	Internal Revenue Service	5/5/2023	20230505ADMDCR	Payroll accrual	0 \$	141.07
	Internal Revenue Service	5/5/2023	20230505AFFICA	FICA Benefit	0 \$	16,316.96
	Internal Revenue Service	5/5/2023	20230505AFFICA	FICA Benefit	0 \$	1,055.01
	Internal Revenue Service	5/5/2023	20230505AFFICA	FICA Benefit	0 \$	603.36
	Internal Revenue Service	5/5/2023	20230505AFMDCR	Medicare Benefit	0 \$	3,816.13
	Internal Revenue Service	5/5/2023	20230505AFMDCR	Medicare Benefit	0 \$	246.74
	Internal Revenue Service	5/5/2023	20230505AFMDCR	Medicare Benefit	0 \$	141.07
202201472	MINNESOTA REVENUE	5/5/2023	20230505ADSITA	Payroll accrual	0 \$	90.00
	MINNESOTA REVENUE	5/5/2023	20230505ADSITA	Payroll accrual	0 \$	25.00
	MINNESOTA REVENUE	5/5/2023	20230505ADSITMN	Payroll accrual	0 \$	9,242.69
	MINNESOTA REVENUE	5/5/2023	20230505ADSITMN	Payroll accrual	0 \$	570.98
	MINNESOTA REVENUE	5/5/2023	20230505ADSITMN	Payroll accrual	0 \$	221.43
	MINNESOTA REVENUE	5/5/2023	20230505ADSITP	Payroll accrual	0 \$	13.50
202201473	MN DEPT OF REVENUE	5/5/2023	20230505ADGARN1	Garnishment L0734186144	0 \$	181.70
202201474	MN Teachers Retirement Associator	5/5/2023	20230505ADTRAC	Payroll accrual	0 \$	14,446.72
	MN Teachers Retirement Associator	5/5/2023	20230505ADTRAC	Payroll accrual	0 \$	774.26
	MN Teachers Retirement Associator	5/5/2023	20230505ADTRAC	Payroll accrual	0 \$	36.58
	MN Teachers Retirement Associator	5/5/2023	20230505AFTRAC	TRA Benefit	0 \$	16,469.25
	MN Teachers Retirement Associator	5/5/2023	20230505AFTRAC	TRA Benefit	0 \$	882.65
	MN Teachers Retirement Associator	5/5/2023	20230505AFTRAC	TRA Benefit	0 \$	41.70
202201475	Public Employees Retirement Associ	5/5/2023	20230505ADDCP	Payroll accrual	0 \$	18.00
	Public Employees Retirement Associ	5/5/2023	20230505ADPERAC	Payroll accrual	0 \$	5,583.58
	Public Employees Retirement Associ	5/5/2023	20230505ADPERAC	Payroll accrual	0 \$	434.08
202201475	Public Employees Retirement Associ	5/5/2023	20230505ADPERAC	Payroll accrual	0 \$	627.64
	Public Employees Retirement Associ	5/5/2023	20230505AFDCP	DCP Benefit	0 \$	18.00
	Public Employees Retirement Associ	5/5/2023	20230505AFPERAC	PERA Benefit	0 \$	6,442.68
	Public Employees Retirement Associ	5/5/2023	20230505AFPERAC	PERA Benefit	0 \$	500.84
	Public Employees Retirement Associ	5/5/2023	20230505AFPERAC	PERA Benefit	0 \$	724.21
202201486-	BMO	5/3/2023		Apr-23 See Attached Detail Report		
202201630		5/3/2023				\$ 28,963.90
222300061	AFSCME Council 65	4/21/2023	20230421ADAFS%	Payroll accrual	0 \$	937.15

Payables Summary
May 15, 2023

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Amount	Amount
	AFSCME Council 65	4/21/2023	20230421ADAFS%	Payroll accrual	0 \$	308.93
	AFSCME Council 65	4/21/2023	20230421ADAFS%	Payroll accrual	0 \$	19.68
	AFSCME Council 65	4/21/2023	20230421ADAFSLC	Payroll accrual	0 \$	15.67
222300061	AFSCME Council 65	4/21/2023	20230421ADAFSLC	Payroll accrual	0 \$	8.00
	AFSCME Council 65	4/21/2023	20230421ADAFSLC	Payroll accrual	0 \$	0.33
	AFSCME Council 65	4/21/2023	20230421BDAFS%	Payroll accrual	0 \$	(937.15)
	AFSCME Council 65	4/21/2023	20230421BDAFS%	Payroll accrual	0 \$	(308.93)
	AFSCME Council 65	4/21/2023	20230421BDAFS%	Payroll accrual	0 \$	(19.68)
	AFSCME Council 65	4/21/2023	20230421BDAFSLC	Payroll accrual	0 \$	(15.67)
	AFSCME Council 65	4/21/2023	20230421BDAFSLC	Payroll accrual	0 \$	(8.00)
	AFSCME Council 65	4/21/2023	20230421BDAFSLC	Payroll accrual	0 \$	(0.33)
	AFSCME Council 65	4/21/2023	20230421CDAFS%	Payroll accrual	0 \$	937.15
	AFSCME Council 65	4/21/2023	20230421CDAFS%	Payroll accrual	0 \$	308.93
	AFSCME Council 65	4/21/2023	20230421CDAFS%	Payroll accrual	0 \$	19.68
	AFSCME Council 65	4/21/2023	20230421CDAFSLC	Payroll accrual	0 \$	15.67
	AFSCME Council 65	4/21/2023	20230421CDAFSLC	Payroll accrual	0 \$	8.00
	AFSCME Council 65	4/21/2023	20230421CDAFSLC	Payroll accrual	0 \$	0.33
222300062	Boyle, Joseph	4/27/2023	40423	Jay Boyle Reimbursement Voucher, PDT	0 \$	187.60
222300063	Grover, Kevin	4/27/2023	41723	Chamber Banquet Ticket	0 \$	50.00
222300064	Madison National Life	5/1/2023	1555946	May 2023 LTD International Falls ISD 361 #17008	0 \$	149.36
	Madison National Life	5/1/2023	1555945	May 2023 Life International Falls ISD 361 #17008	0 \$	1,509.85
222300065	Bennett, Kendra	5/16/2023	ERIN20230502A	4/1/2023-4/30/2023 mileage to and from bank	0 \$	35.40
222300066	Bright, Jordan	5/16/2023	42823	travel and meal reimbursement	0 \$	215.40
222300067	Christianson, Rosa	5/16/2023	ERIN20230414A	3/1/2023-3/31/2023 Travel between FES to FHS -March	0 \$	6.60
222300068	Foss, Ashley	5/16/2023	ERIN20230511A	4/17/2023-4/20/2023 Drive to bus garage	0 \$	3.92
	Foss, Ashley	5/16/2023	ERIN20230511B	4/24/2023-4/27/2023 Drive to bus garage	0 \$	3.92

Payables Summary
May 15, 2023

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Amount	Amount
222300069	Hostetter, Kaitlyn	5/16/2023	4172023	Broken chain welded back together	0 \$	20.00
222300070	Peterson, Paul	5/16/2023	ERIN20230511A	4/1/2023-4/30/2023 Homebased travel.	0 \$	13.10
222300071	Sheasby, Molly	5/16/2023	42823	travel meal reimbursement	0 \$	40.99
222300072	Vollom, Thomas	5/16/2023	42523	Reimbursement Voucher Quiz bowl	0 \$	19.86
222300073	Wilson, June	5/16/2023	ERIN20230502A	4/3/2023-4/28/2023 Transport between bus garage and the school with personal vehicle	0 \$	26.20
TOTAL						\$ 828,049.15

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX8327	04/27/2023	10480	HEISSVIC000	Heiss Victoria L	Dbc Blick Art Material, 800-447	BLICK AR000	05/04/2023		Invoiced	A	111.61
	2	ART SUPPLIES			2122300006	Tim's C/C00000	05/03/2023	111.61			
	04/25/2023	10455	HEISSVIC000	Heiss Victoria L	Super One Foods, International,	SUPER ON000	04/26/2023		Invoiced	A	30.03
	2	BLANKET PO FOR SCIENCE DEPT.			2602300001	Tim's C/C00001	05/03/2023	30.03			
	04/21/2023	10385	HEISSVIC000	Heiss Victoria L	Dbc Blick Art Material, 800-447	BLICK AR000	04/24/2023		Invoiced	A	599.97
	2	ART SUPPLIES			2122300006	Tim's C/C00002	05/03/2023	599.97			
	04/19/2023	10384	HEISSVIC000	Heiss Victoria L	Bureaueduca, 4254532121, WA, 98		04/24/2023		Invoiced	A	279.00
	2	STAFF DEVELOPMENT ROSA CHRISTIANSON			3002300127	Tim's C/C00003	05/03/2023	279.00			
	04/17/2023	10382	HEISSVIC000	Heiss Victoria L	Event Self-Paced Onli, Tysons C		04/24/2023		Invoiced	A	295.00
	2	PREPARATION AND IMPLEMENTATION TRAINING			3002300128	Tim's C/C00004	05/03/2023	295.00			
	04/17/2023	10383	HEISSVIC000	Heiss Victoria L	Event Self-Paced Onli, Tysons C		04/24/2023		Invoiced	A	295.00
	3	PREPARATION AND IMPLEMENTATION TRAINING			3002300128	Tim's C/C00005	05/03/2023	295.00			
	04/13/2023	10381	HEISSVIC000	Heiss Victoria L	Usps Po 2647200549, Intl Falls,	POSTMAST000	04/24/2023		Invoiced	A	9.85
	2	POSTAGE			3002300074	Tim's C/C00006	05/03/2023	9.85			
	04/07/2023	10380	HEISSVIC000	Heiss Victoria L	Usps Po 2647200549, Intl Falls,	POSTMAST000	04/24/2023		Invoiced	A	11.35
	2	POSTAGE			3002300074	Tim's C/C00007	05/03/2023	11.35			
	04/05/2023	10379	HEISSVIC000	Heiss Victoria L	Usps Po 2647200549, Intl Falls,	POSTMAST000	04/24/2023		Invoiced	A	9.35
	2	POSTAGE			3002300074	Tim's C/C00008	05/03/2023	9.35			
	04/03/2023	10386	HEISSVIC000	Heiss Victoria L	Menards Intl Falls, Intl Falls	MENARDS 000	04/24/2023		Invoiced	A	82.90
	2	MCA TESTING SUPPLIES			3002300111	Tim's C/C00009	05/03/2023	82.90			
											10 transaction(s) for XXXXXXXXXXXX8327. Total Amount ==>> 1,724.06
XXXXXXXXXXXX8335	04/25/2023	10456	SteelEug000	Steele Eugene L	Napa Falls Suply 00229, Interna	NAPA FAL000	04/26/2023		Invoiced	A	44.60
	2	Transportation Supplies			7602300005	Gene's C/C00000	05/03/2023	44.60			
	04/13/2023	10388	SteelEug000	Steele Eugene L	Oreilly Auto Parts 39, Internat	O'REILLY000	04/24/2023		Invoiced	A	51.28
	2	Transportation Supplies			7602300007	Gene's C/C00001	05/03/2023	51.28			
	04/12/2023	10387	SteelEug000	Steele Eugene L	Blackduck Auto, Blackduck, MN,		04/24/2023		Invoiced	A	19.85
	1	1 gallon diesel fuel additive				Gene's C/C00002	05/03/2023	19.85			
	04/03/2023	10390	SteelEug000	Steele Eugene L	Napa Falls Suply 00229, Interna	NAPA FAL000	04/24/2023		Invoiced	A	41.80
	2	Transportation Supplies			7602300005	Gene's C/C00003	05/03/2023	41.80			
	03/31/2023	10389	SteelEug000	Steele Eugene L	Interstate Batteries, Superior,	AMAZON B000	04/24/2023		Invoiced	A	422.85
	2	Batteries for bus 20			7602300063	Gene's C/C00004	05/03/2023	422.85			
											5 transaction(s) for XXXXXXXXXXXX8335. Total Amount ==>> 580.38
XXXXXXXXXXXX7362	04/19/2023	10398			Midco, 800-888-1300, MN, 55435,	MIDCONTI000	04/24/2023		Invoiced	A	37.06
	2	Arena Elevator			6052300006	Stacy's C/C00000	05/03/2023	37.06			
	04/18/2023	10397			Amzn Mktp US Hv24m9om2, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	128.08
	2	48 Pack Scented Bookmarks Magnetic Scratch and			7202300008	Stacy's C/C00001	05/03/2023	18.99			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7362	continued...										
	3	48 Pack Scented Bookmarks Magnetic Scratch and			7202300008	Stacy's C/C00001	05/03/2023	18.99			
	4	Kleenex® Professional Facial Tissue for Busin			7202300008	Stacy's C/C00001	05/03/2023	90.10			
	04/17/2023	10396			Amzn Mktp US Hj74q5vt2, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	1,431.77
	2	Envelope Sleeping Bag,3-4 Seasons Warm Cold We			3002300115	Stacy's C/C00002	05/03/2023	35.61			
	3	Envelope Sleeping Bag,3-4 Seasons Warm Cold We			3002300115	Stacy's C/C00002	05/03/2023	29.75			
	4	YETI Rambler 20 oz Travel Mug, Stainless Steel			3002300115	Stacy's C/C00002	05/03/2023	76.00			
	5	YETI Rambler 20 oz Travel Mug, Stainless Steel			3002300115	Stacy's C/C00002	05/03/2023	76.00			
	6	KastKing Zephyr Baitcasting Reels BFS Fishing			3002300115	Stacy's C/C00002	05/03/2023	74.99			
	7	Keurig K-Mini Coffee Maker, Single Serve K-Cup			3002300115	Stacy's C/C00002	05/03/2023	159.98			
	8	Lululemon Everywhere Belt Bag 1L (Neo Mint)			3002300115	Stacy's C/C00002	05/03/2023	49.82			
	9	Portable Power Station 300W, GRECELL 288Wh Sol			3002300115	Stacy's C/C00002	05/03/2023	219.99			
	10	Catch Co Mystery Tackle Box PRO Bass Fishing K			3002300115	Stacy's C/C00002	05/03/2023	69.98			
	11	Car Emergency Safety Kit Bag with Portable Air			3002300115	Stacy's C/C00002	05/03/2023	87.00			
	12	Oster Belgian Waffle Maker with Adjustable Tem			3002300115	Stacy's C/C00002	05/03/2023	45.92			
	13	Dezin Electric Hot Pot Upgraded, Non-Stick Sau			3002300115	Stacy's C/C00002	05/03/2023	99.98			
	14	Lululemon Everywhere Belt Bag, (LU9B78S)			3002300115	Stacy's C/C00002	05/03/2023	80.00			
	15	Stanley AeroLight Transit Bottle, Vacuum Insul			3002300115	Stacy's C/C00002	05/03/2023	70.00			
	16	Carhartt Men's Knit Cuffed Beanie, Ash Rose/Ma			3002300115	Stacy's C/C00002	05/03/2023	39.98			
	17	Stanley Classic Trigger-Action Travel Mug 16			3002300115	Stacy's C/C00002	05/03/2023	50.00			
	18	Stanley Classic Trigger-Action Travel Mug 16			3002300115	Stacy's C/C00002	05/03/2023	48.82			
	19	Stanley AeroLight Transit Bottle, Vacuum Insul			3002300115	Stacy's C/C00002	05/03/2023	70.00			
	20	Wise Owl Outfitters Hammock for Camping Double			3002300115	Stacy's C/C00002	05/03/2023	47.95			
	04/13/2023	10395			Amzn Mktp US Hj6ub2j02, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	56.94
	2	100 Pcs Jumbo Smoothie Straws,Colorful Dispos			1302300239	Stacy's C/C00003	05/03/2023	17.98			
	3	100 Sheets Double Sided Origami Paper for Kids			1302300239	Stacy's C/C00003	05/03/2023	26.97			
	4	FRICHOM 10 Rolls Professional Electrical Tape			1302300239	Stacy's C/C00003	05/03/2023	11.99			
	04/12/2023	10393			Amzn Mktp US Hj56924s2, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	42.62
	2	Franklin Sports Ping Pong Balls - Official Siz			1302300239	Stacy's C/C00005	05/03/2023	4.99			
	3	Lilymicky 500 Pack 9 oz Plastic Cups, Disposab			1302300239	Stacy's C/C00005	05/03/2023	24.89			
	4	Shipping and Handling (not on po)				Stacy's C/C00004	05/03/2023	12.74			
	04/12/2023	10394			Amzn Mktp US Hj2uq6162, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	612.92
	2	Magic Bullet Blender, Small, Silver, 11 Piece			3002300115	Stacy's C/C00006	05/03/2023	79.76			
	3	JBL CHARGE 5 - Portable Bluetooth Speaker with			3002300115	Stacy's C/C00006	05/03/2023	179.95			
	4	HUK mens Mesh Trucker Snapback Hat Anti-Glar			3002300115	Stacy's C/C00006	05/03/2023	43.26			
	5	Carhartt Men's Knit Cuffed Beanie, Brown, One			3002300115	Stacy's C/C00006	05/03/2023	39.98			
	6	Carhartt Men's Canvas Cap, Asphalt, OFA			3002300115	Stacy's C/C00006	05/03/2023	49.98			
	7	HUK mens Performance Fleece Fishing Hoodie, Hu			3002300115	Stacy's C/C00006	05/03/2023	120.00			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7362	continued...										
	8	Igloo Heavy-Duty 25 Qt BMX Ice Chest Cooler wi			3002300115	Stacy's C/C00006	05/03/2023	99.99			
	04/11/2023	10391			Paul Bunyan Communicat, 2184441	PAUL BUN000	04/24/2023		Invoiced	A	650.00
	2	12 Month Contract for 1000Mbps, Midnight-4pm/5			6052300010	Stacy's C/C00007	05/03/2023	650.00			
	04/11/2023	10392			Ferrell Gas Lp, 888-337-7355, M	FERRELLG000	04/24/2023		Invoiced	A	324.02
	2	Zamboni Propane			8102300055	Stacy's C/C00008	05/03/2023	324.02			
	03/30/2023	10402			Amzn Mktp US Hy6g64li2, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	668.68
	2	Chamvis Balloon Arch Kit, 9FT Height & 10FT Wi			3002300105	Stacy's C/C00009	05/03/2023	53.98			
	3	6 Packs 12 x 108 Inches Disco Party Table Runn			3002300105	Stacy's C/C00009	05/03/2023	50.99			
	4	OldMacDonald Deer and Animal Fence Barrier Net			3002300105	Stacy's C/C00009	05/03/2023	239.99			
	5	NOVWANG 75 Pcs Explosion Star Foil Balloons 12			3002300105	Stacy's C/C00009	05/03/2023	11.79			
	6	70s Disco Party Supplies Includes 50 Pcs Silve			3002300105	Stacy's C/C00009	05/03/2023	98.37			
	7	GIHOO Black Silver Balloon Garland Arch Kit, 1			3002300105	Stacy's C/C00009	05/03/2023	45.98			
	8	NOVWANG 75Pcs Big Silver Explosion Star Foil B			3002300105	Stacy's C/C00009	05/03/2023	13.79			
	9	PCFING Electric Air Balloon Pump and Balloon T			3002300105	Stacy's C/C00009	05/03/2023	33.98			
	10	GTSE 10 Inch White/Clear Zip Ties, 1,000 Bulk			3002300105	Stacy's C/C00009	05/03/2023	26.32			
	11	WUZSTAR DJ Party Lights,21 Lens RGB UV Disco S			3002300105	Stacy's C/C00009	05/03/2023	93.49			
	03/29/2023	10400			Midco, 800-888-1300, MN, 55435,	MIDCONTI000	04/24/2023		Invoiced	A	104.09
	2	Internet Service for Bus Garage			7602300010	Stacy's C/C00010	05/03/2023	104.09			
	03/29/2023	10401			Midco, 800-888-1300, MN, 55435,	MIDCONTI000	04/24/2023		Invoiced	A	94.84
	3	FHS Fax Line			1102300022	Stacy's C/C00011	05/03/2023	94.84			
	03/28/2023	10399			Amzn Mktp US H78qo2wk1, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	44.98
	3	FlexiFreeze Ice Sheets, 88 Cube refreezable Fl			7702300022	Stacy's C/C00012	05/03/2023	44.98			
					12 transaction(s) for XXXXXXXXXXXX7362. Total Amount ==>						4,196.00
XXXXXXXXXXXX7132	04/27/2023	10484	ANDERJER000	Anderson Jeremy R	Eckman Chevrolet Buick, Intl Fa	ECKMAN C000	05/04/2023		Invoiced	A	33.52
	2	Harness			7602300070	Jeremy's C/C00000	05/03/2023	33.52			
XXXXXXXXXXXX5747	04/04/2023	10365	GROVEKEV000	Grover Kevin K	Mn Board Of School Adm, 651-582	MN BOARD000	04/24/2023		Invoiced	A	6.45
	1				Kevin's C/C00000	05/03/2023	6.45				
	04/04/2023	10366	GROVEKEV000	Grover Kevin K	Mn Board Of School Adm, 651-582	MN BOARD000	04/24/2023		Invoiced	A	300.00
	1				Kevin's C/C00000	05/03/2023	300.00				
					2 transaction(s) for XXXXXXXXXXXX5747. Total Amount ==>						306.45
XXXXXXXXXXXX7648	04/27/2023	10486	SLATIBET000	Slatinski BethAnne K	Menards Intl Falls, Intl Falls	MENARDS 000	05/04/2023		Invoiced	A	6.23
	2	Supplies for Menards			5002300017	Beth's C/C00001	05/03/2023	6.23			
	04/27/2023	10487	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	05/04/2023		Invoiced	A	53.75
	2	Youth Class Supplies			5002300047	Beth's C/C00002	05/03/2023	53.75			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7648	continued...										
	04/26/2023	10485	SLATIBET000	Slatinski BethAnne K	County Market, International, M	COUNTY M000	05/04/2023		Invoiced	A	37.74
	2	Supplies for youth class			5002300046	Beth's C/C00003	05/03/2023	37.74			
	04/24/2023	10458	SLATIBET000	Slatinski BethAnne K	Menards Intl Falls, Intl Falls	MENARDS 000	04/26/2023		Invoiced	A	38.14
	2	Supplies for Menards			5002300017	Beth's C/C00004	05/03/2023	38.14			
	04/21/2023	10419	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	04/24/2023		Invoiced	A	6.25
	2	PALS General Supplies			5002300007	Beth's C/C00005	05/03/2023	6.25			
	04/18/2023	10417	SLATIBET000	Slatinski BethAnne K	Amzn Mktp US Hv5nx6nhl, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	27.82
	3	Wilton Meringue Powder, 16 oz.			5002300042	Beth's C/C00006	05/03/2023	21.99			
	5	Shipping - Cost of shipping, not including shi			5002300042	Beth's C/C00006	05/03/2023	5.83			
	04/18/2023	10418	SLATIBET000	Slatinski BethAnne K	Minnesota Community Ed, 6512570		04/24/2023		Invoiced	A	99.00
	2	Grant Writing Workshop (Second in series)			5002300043	Beth's C/C00007	05/03/2023	99.00			
	04/17/2023	10416	SLATIBET000	Slatinski BethAnne K	Sq Timber Pins Inc, Internation	TIMBERPI000	04/24/2023		Invoiced	A	168.00
	2	PALS Bowling			5002300045	Beth's C/C00008	05/03/2023	168.00			
	04/12/2023	10415	SLATIBET000	Slatinski BethAnne K	Battalion Distributing, Intl Fa	BATTALIO000	04/24/2023		Invoiced	A	51.05
	2	Youth Activity Supplies			5002300014	Beth's C/C00009	05/03/2023	51.05			
	04/04/2023	10414	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	04/24/2023		Invoiced	A	20.00
	2	PALS General Supplies			5002300007	Beth's C/C00010	05/03/2023	20.00			
	03/31/2023	10423	SLATIBET000	Slatinski BethAnne K	Amzn Mktp US Hy3fw47t0, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	105.89
	3	Koogel 15 Inch Silicone Rolling Pin, Purple Ro			5002300042	Beth's C/C00011	05/03/2023	99.90			
	4	Shipping - Cost of shipping, not including shi			5002300042	Beth's C/C00011	05/03/2023	5.99			
	03/30/2023	10422	SLATIBET000	Slatinski BethAnne K	Menards Intl Falls, Intl Falls	MENARDS 000	04/24/2023		Invoiced	A	7.98
	2	Youth Program General Supplies			5002300023	Beth's C/C00012	05/03/2023	7.98			
	03/29/2023	10421	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	04/24/2023		Invoiced	A	12.50
	2	PALS General Supplies			5002300007	Beth's C/C00013	05/03/2023	12.50			
	03/28/2023	10420	SLATIBET000	Slatinski BethAnne K	Amzn Mktp US H752c3wyl, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	12.28
	2	200pcs Disposable Icing Piping Bags - 12 Inch			5002300038	Beth's C/C00014	05/03/2023	6.29			
	3	Shipping - Cost of shipping, not including shi			5002300038	Beth's C/C00014	05/03/2023	5.99			
	14 transaction(s) for XXXXXXXXXXXX7648. Total Amount ==>>										646.63
XXXXXXXXXXXX2314	04/27/2023	10488	OLSONKAR000	Olson-Line Karla A	Super One Foods, International,	SUPER ON000	05/04/2023		Invoiced	A	27.93
	2	Blanket PO for HOME EC Classes			2502300023	Karla's C/C00001	05/03/2023	27.93			
	04/27/2023	10489	OLSONKAR000	Olson-Line Karla A	Super One Foods, International,	SUPER ON000	05/04/2023		Invoiced	A	194.73
	2	Blanket PO for HOME EC Classes			2502300023	Karla's C/C00002	05/03/2023	194.73			
	04/25/2023	10459	OLSONKAR000	Olson-Line Karla A	Super One Foods, International,	SUPER ON000	04/26/2023		Invoiced	A	26.41
	2	Blanket PO for HOME EC Classes			2502300023	Karla's C/C00003	05/03/2023	26.41			
	04/21/2023	10431	OLSONKAR000	Olson-Line Karla A	Super One Foods, International,	SUPER ON000	04/24/2023		Invoiced	A	179.16
	2	Blanket PO for HOME EC Classes			2502300023	Karla's C/C00004	05/03/2023	179.16			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description	PO Number	Invoice Number	Invoice Dt	Amount					
XXXXXXXXXXXX2314	continued...										
	04/17/2023	10429	OLSONKAR000	Olson-Line Karla A	On A Wing Quilting, Internation		04/24/2023		Invoiced	A	205.00
	3	Pillow Cases for sewing unit	2502300042	Karla's C/C00005	05/03/2023	205.00					
	04/17/2023	10430	OLSONKAR000	Olson-Line Karla A	Super One Foods, International,	SUPER ON000	04/24/2023		Invoiced	A	418.70
	2	Food for prom dance - meat & cheese trays, cra	3002300109	Karla's C/C00006	05/03/2023	418.70					
	04/14/2023	10428	OLSONKAR000	Olson-Line Karla A	Super One Foods, International,	SUPER ON000	04/24/2023		Invoiced	A	57.39
	2	Blanket PO for HOME EC Classes	2502300023	Karla's C/C00007	05/03/2023	57.39					
	04/12/2023	10427	OLSONKAR000	Olson-Line Karla A	Super One Foods, International,	SUPER ON000	04/24/2023		Invoiced	A	32.88
	2	Blanket PO for HOME EC Classes	2502300023	Karla's C/C00008	05/03/2023	32.88					
	04/07/2023	10425	OLSONKAR000	Olson-Line Karla A	Super One Foods, International,	SUPER ON000	04/24/2023		Invoiced	A	18.78
	2	Blanket PO for HOME EC Classes	2502300023	Karla's C/C00009	05/03/2023	18.78					
	04/07/2023	10426	OLSONKAR000	Olson-Line Karla A	Super One Foods, International,	SUPER ON000	04/24/2023		Invoiced	A	24.16
	2	Breakfast For MHS 1/18/2023	2502300033	Karla's C/C00010	05/03/2023	24.16					
	04/03/2023	10424	OLSONKAR000	Olson-Line Karla A	Super One Foods, International,	SUPER ON000	04/24/2023		Invoiced	A	174.04
	2	Blanket PO for HOME EC Classes	2502300023	Karla's C/C00011	05/03/2023	174.04					
	03/30/2023	10433	OLSONKAR000	Olson-Line Karla A	Super One Foods, International,	SUPER ON000	04/24/2023		Invoiced	A	56.47
	2	Breakfast For MHS 1/18/2023	2502300033	Karla's C/C00012	05/03/2023	56.47					
	03/29/2023	10432	OLSONKAR000	Olson-Line Karla A	Super One Foods, International,	SUPER ON000	04/24/2023		Invoiced	A	81.19
	2	Blanket PO for HOME EC Classes	2502300023	Karla's C/C00013	05/03/2023	81.19					
	13 transaction(s) for XXXXXXXXXXXX2314. Total Amount ==>										1,496.84
XXXXXXXXXXXX3600	04/24/2023	10441	HUMBELAU002	Humbert Laurie A	Menards Intl Falls, Intl Falls	MENARDS 000	04/26/2023		Invoiced	A	23.96
	2	FES STEAM Night Supplies	1302300252	Laurie's C/C00000	05/03/2023	23.96					
	04/24/2023	10442	HUMBELAU002	Humbert Laurie A	Menards Intl Falls, Intl Falls	MENARDS 000	04/26/2023		Invoiced	A	43.39
	2	FES STEAM Night Supplies	1302300251	Laurie's C/C00001	05/03/2023	43.39					
	04/20/2023	10333	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Hv6i20d10, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	38.97
	2	LOOPACELL 60 3v Battery CR1220 CR-1220 Lithium	1302300248	Laurie's C/C00002	05/03/2023	38.97					
	04/20/2023	10334	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Hv6bg2210, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	19.98
	2	60 Pcs Preschool Paper Graduation Crown for Ki	1302300247	Laurie's C/C00003	05/03/2023	12.99					
	3	Shipping - Cost of shipping, not including shi	1302300247	Laurie's C/C00003	05/03/2023	6.99					
	04/17/2023	10331	HUMBELAU002	Humbert Laurie A	Falls Lumber, International, MN	FALLS LU000	04/24/2023		Invoiced	A	140.19
	2	Plaster of Paris 25# Bags	1302300220	Laurie's C/C00004	05/03/2023	65.25					
	3	Glazing Compound Quart size	1302300220	Laurie's C/C00004	05/03/2023	59.94					
	4	S&H	1302300220	Laurie's C/C00004	05/03/2023	15.00					
	04/17/2023	10332	HUMBELAU002	Humbert Laurie A	Duluth Holiday Inn, Duluth, MN,	HOLIDAY 001	04/24/2023		Invoiced	A	226.07
	3	FES Children's Conference in Duluth (Bright)	1302300184	Laurie's C/C00005	05/03/2023	226.07					
	04/05/2023	10330	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	04/24/2023		Invoiced	A	266.74
	2	TISSUE,FACL,BOUTQUE,36CTN	1302300232	Laurie's C/C00006	05/03/2023	204.88					

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX3600	continued...										
	3	WIPES, HAND INSTNT SNTZNG			1302300232	Laurie's C/C00006	05/03/2023	61.86			
04/04/2023	10328	HUMBELAU002	Humbert	Laurie A	Amazon.Com	Hy7029k52 A, Amzn.Co	AMAZON B000	04/24/2023	Invoiced	A	84.60
	2	Amazon Basics Disinfecting Wipes, Lemon & Fres			1302300233	Laurie's C/C00007	05/03/2023	84.60			
04/04/2023	10329	HUMBELAU002	Humbert	Laurie A	Usps Po	2647200549, Intl Falls,	POSTMAST000	04/24/2023	Invoiced	A	9.85
	2	FES Mailing			1302300238	Laurie's C/C00008	05/03/2023	9.85			
03/30/2023	10340	HUMBELAU002	Humbert	Laurie A	Menards Intl	Falls, Intl Falls	MENARDS 000	04/24/2023	Invoiced	A	35.08
	2	FES Library			1302300237	Laurie's C/C00009	05/03/2023	35.08			
03/30/2023	10341	HUMBELAU002	Humbert	Laurie A	Innovative	Office Solu, 9528089	INNOVATI000	04/24/2023	Invoiced	A	86.96
	11	PAPER,BRDRLESS,11X14,50SH			1302300221	Laurie's C/C00010	05/03/2023	86.96			
03/29/2023	10338	HUMBELAU002	Humbert	Laurie A	Tobii Dynavox	Systems, 412-381-	TOBII DY000	04/24/2023	Invoiced	A	99.00
	2	FES SpEd Boardmaker			1302300236	Laurie's C/C00011	05/03/2023	99.00			
03/29/2023	10339	HUMBELAU002	Humbert	Laurie A	Innovative	Office Solu, 9528089	INNOVATI000	04/24/2023	Invoiced	A	665.02
	2	CARTRIDGE,DUAL LAMNTE,RFL			1302300228	Laurie's C/C00012	05/03/2023	98.08			
	3	LABEL,DT,1X2-5/8,7500,WH			1302300228	Laurie's C/C00012	05/03/2023	41.90			
	4	LABEL,DT,1X2-5/8,3000,WH			1302300228	Laurie's C/C00012	05/03/2023	19.13			
	5	ERASER,BEVELED,20/PK,PK			1302300228	Laurie's C/C00012	05/03/2023	35.65			
	6	PROTECTOR,SHEET,CLR			1302300228	Laurie's C/C00012	05/03/2023	15.32			
	7	STAPLER,ECON,FULL			1302300228	Laurie's C/C00012	05/03/2023	21.96			
	8	PAD,NR RULD,PERF,LTR,WHT			1302300228	Laurie's C/C00012	05/03/2023	56.60			
	9	BINDER,DURVW,1",4/PK,WH			1302300228	Laurie's C/C00012	05/03/2023	29.58			
	10	BNDR,VIEW,11X8.5,2",BK			1302300228	Laurie's C/C00012	05/03/2023	17.36			
	11	PAPER,ASTRO MARGR,24#,GN			1302300228	Laurie's C/C00012	05/03/2023	31.18			
	12	PAPER,MULTIPURP,24#,LMYL			1302300228	Laurie's C/C00012	05/03/2023	36.98			
	13	PAPER,LASER,250SH,65#,BRW			1302300228	Laurie's C/C00012	05/03/2023	29.86			
	14	PAPER,LTR 250SH 65#,FPK			1302300228	Laurie's C/C00012	05/03/2023	33.80			
	15	PAPER,LTR 250SH 65#,PE			1302300228	Laurie's C/C00012	05/03/2023	33.80			
	16	PAPER,LTR 250SH 65#,BE			1302300228	Laurie's C/C00012	05/03/2023	33.80			
	17	PAINT,WSHBL,16OZ,YL			1302300228	Laurie's C/C00012	05/03/2023	20.82			
	18	PAINT,WSHBL,16OZ,GN			1302300228	Laurie's C/C00012	05/03/2023	21.24			
	19	PAINT,WSHBL,16OZ,BE			1302300228	Laurie's C/C00012	05/03/2023	21.24			
	20	PAINT,WSHBL,16OZ,BK			1302300228	Laurie's C/C00012	05/03/2023	21.24			
	22	PAINT,WSHBL,PRANG,16OZ,BE			1302300228	Laurie's C/C00012	05/03/2023	13.08			
	23	PAINT,WASHABLE,16OZ,MG			1302300228	Laurie's C/C00012	05/03/2023	13.68			
	24	PAINT,WSBL,TEMP,16OZ,BEGN			1302300228	Laurie's C/C00012	05/03/2023	9.36			
	25	PAINT,WASHABLE,16OZ,PCH			1302300228	Laurie's C/C00012	05/03/2023	9.36			
03/28/2023	10335	HUMBELAU002	Humbert	Laurie A	Amzn Mktp	US H70b748y2, Amzn.Co	AMAZON B000	04/24/2023	Invoiced	A	14.19
	4	DonJoy Advantage Youth Arm Sling Featuring Mar			1302300225	Laurie's C/C00013	05/03/2023	4.20			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX3600	continued...										
	5	Tondiamo Kids Arm Sling Mesh Shoulder Sling Br			1302300225	Laurie's C/C00013	05/03/2023	9.99			
	03/28/2023	10336 HUMBELAU002	Humbert	Laurie A	Amzn Mktp US H73jv6qx2, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	17.67
	2	DMI Arm Sling, Shoulder, Elbow & Wrist Sling w			1302300225	Laurie's C/C00014	05/03/2023	17.67			
	03/28/2023	10337 HUMBELAU002	Humbert	Laurie A	Amzn Mktp US Hy59m2c41, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	113.97
	6	1000 Pieces 5oz Paper Cups, Strip Multicolor P			1302300225	Laurie's C/C00015	05/03/2023	43.99			
	7	Choking Rescue Device for Adult and Children F			1302300225	Laurie's C/C00015	05/03/2023	69.98			
		16 transaction(s) for XXXXXXXXXXXX3600. Total Amount ==>									1,885.64
XXXXXXXXXXXX2606	04/26/2023	10481 HOLT THO000	Holt	Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	05/04/2023		Invoiced	A	109.56
	2	FHS Blanket p.o. for Menards			8102300011	Tom's C/C00001	05/03/2023	109.56			
	04/26/2023	10482 HOLT THO000	Holt	Thomas T	Bobcat Of Bemidji, Bemidji, MN,	BOBCAT 0000	05/04/2023		Invoiced	A	2,194.64
	2	Bristles inside for broom			8102300139	Tom's C/C00002	05/03/2023	987.80			
	3	Bristles outside for broom			8102300139	Tom's C/C00002	05/03/2023	37.88			
	4	Snow Tires			8102300139	Tom's C/C00002	05/03/2023	1,168.96			
	04/20/2023	10406 HOLT THO000	Holt	Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	04/24/2023		Invoiced	A	16.92
	2	FHS Blanket p.o. for Menards			8102300011	Tom's C/C00003	05/03/2023	16.92			
	04/12/2023	10405 HOLT THO000	Holt	Thomas T	Brandinga.Net, Miami, FL, 33155		04/24/2023		Invoiced	A	1.95
	1	I did not approve this charge Michelle was not				Tom's C/C00004	05/03/2023	1.95			
	04/05/2023	10403 HOLT THO000	Holt	Thomas T	Dalco Enterprises, 800-9501975,	DALCO 000	04/24/2023		Invoiced	A	174.69
	2	HS GL-N135FX GLOVE NITRILE 4MIL10X100 XLARGE P			8102300128	Tom's C/C00005	05/03/2023	174.69			
	04/05/2023	10404 HOLT THO000	Holt	Thomas T	Oreilly Auto Parts 39, Internat	O'REILLY000	04/24/2023		Invoiced	A	6.59
	2	Transportation Supplies			7602300007	Tom's C/C00006	05/03/2023	6.59			
		6 transaction(s) for XXXXXXXXXXXX2606. Total Amount ==>									2,504.35
XXXXXXXXXXXX5690	04/27/2023	10471 HEISSVIC000	Heiss	Victoria L	Amzn Mktp US Hf3q52ix0, Amzn.Co	AMAZON B000	05/04/2023		Invoiced	A	64.60
	2	ZKC 5mm Suede Cord, 50 Yards Suede Lace Faux L			3002300121	Vicki's C/C00000	05/03/2023	13.99			
	3	GBC Laminating Sheets, Thermal Laminating Pouc			3002300121	Vicki's C/C00000	05/03/2023	20.20			
	4	Scotch Thermal Laminating Pouches Premium Qual			3002300121	Vicki's C/C00000	05/03/2023	26.99			
	5	Shipping - Cost of shipping, not including shi			3002300121	Vicki's C/C00000	05/03/2023	3.42			
	04/27/2023	10472 HEISSVIC000	Heiss	Victoria L	Amzn Mktp US Hf55k7bp1, Amzn.Co	AMAZON B000	05/04/2023		Invoiced	A	13.80
	2	ZKC 5mm Suede Cord, 50 Yards Suede Lace Faux L			3002300121	Vicki's C/C00002	05/03/2023	13.69			
	3	SHIPPING AND HANDLING				Vicki's C/C00001	05/03/2023	0.11			
	04/27/2023	10473 HEISSVIC000	Heiss	Victoria L	Amazon.Com Hf8q45ic0 A, Amzn.Co	AMAZON B000	05/04/2023		Invoiced	A	21.96
	2	Learning Resources Answer Buzzers - Set of 4,			2302300003	Vicki's C/C00003	05/03/2023	14.97			
	3	Shipping - Cost of shipping, not including shi			2302300003	Vicki's C/C00003	05/03/2023	6.99			
	04/27/2023	10474 HEISSVIC000	Heiss	Victoria L	Amzn Mktp US Hf9z68651, Amzn.Co	AMAZON B000	05/04/2023		Invoiced	A	14.98
	2	BEADNOVA 5mm Flat Leather Cord Faux Suede Cord			3002300121	Vicki's C/C00004	05/03/2023	11.49			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX5690	continued...										
	3	SHIPPING AND HANDLING				Vicki's C/C00001	05/03/2023	3.49			
	04/26/2023	10469	HEISSVIC000	Heiss Victoria L	Amzn Mktp US Hf1f88x81, Amzn.Co	AMAZON B000	05/04/2023		Invoiced	A	167.41
	2	SINCHI 3-10 mil, Heavy Duty, 48-Second Warm-up			3002300121	Vicki's C/C00005	05/03/2023	163.95			
	3	SHIPPING AND HANDLING				Vicki's C/C00001	05/03/2023	3.46			
	04/26/2023	10470	HEISSVIC000	Heiss Victoria L	Amzn Mktp US Hf7s88s60, Amzn.Co	AMAZON B000	05/04/2023		Invoiced	A	14.49
	2	Cococa 10pcs 6 Inch Gold Metal Rings for Craft			3002300121	Vicki's C/C00006	05/03/2023	11.99			
	3	SHIPPING AND HANDLING				Vicki's C/C00001	05/03/2023	2.50			
	04/18/2023	10343	HEISSVIC000	Heiss Victoria L	Amzn Mktp US Hv7lzlgy0, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	159.95
	2	Kleenex® Professional Facial Tissue for Busin			6202300006	Vicki's C/C00007	05/03/2023	83.99			
	3	48 Pack Scented Bookmarks Magnetic Scratch and			6202300006	Vicki's C/C00007	05/03/2023	37.98			
	4	48 Pack Scented Bookmarks Magnetic Scratch and			6202300006	Vicki's C/C00007	05/03/2023	37.98			
	04/11/2023	10342	HEISSVIC000	Heiss Victoria L	Midwestern Medicalsupp, 513-225	MIDWESTE000	04/24/2023		Invoiced	A	277.00
	2	BATTERY BOX: COMPLETE BATTERY PACK			3002300114	Vicki's C/C00008	05/03/2023	189.00			
	3	CABLE			3002300114	Vicki's C/C00008	05/03/2023	88.00			
	04/03/2023	10344	HEISSVIC000	Heiss Victoria L	Innovative Office Solu, 9528089	INNOVATI000	04/24/2023		Invoiced	A	406.27
	2	BATTERY,COPPERTP,AA,24/BX			3002300095	Vicki's C/C00009	05/03/2023	61.50			
	3	PUNCH,LVR HNDL9/32",BK/SR			3002300095	Vicki's C/C00009	05/03/2023	39.44			
	4	ENVELOPE,CLSP,9X12,28#,BN			3002300095	Vicki's C/C00009	05/03/2023	56.75			
	5	ENVELOPE,CLSP,6.5X9.5,BN			3002300095	Vicki's C/C00009	05/03/2023	51.08			
	6	TAPE,INVISIBLE,12/PK,CR			3002300095	Vicki's C/C00009	05/03/2023	84.05			
	7	ENVELOPE,CLSP,10X15,28#BN			3002300095	Vicki's C/C00009	05/03/2023	104.48			
	8	JACKET,PRJCT,POLYC,AST			3002300095	Vicki's C/C00009	05/03/2023	6.86			
	9	CLIP,BINDER,LGE,DZ			3002300095	Vicki's C/C00009	05/03/2023	2.11			
											9 transaction(s) for XXXXXXXXXXXX5690. Total Amount ==>
											1,140.46
XXXXXXXXXXXX8814	04/26/2023	10475	ERICKJEN000	Erickson Jennifer L	Nl-Hotel, Walker, MN, 56484, US	NORTHERN017	05/04/2023		Invoiced	A	106.28
	2	Hotel rooms for Quiz Bowl, meet on 4/24 all da			3002300124	FHS Travel00000	05/03/2023	106.28			
	04/26/2023	10476	ERICKJEN000	Erickson Jennifer L	Nl-Hotel, Walker, MN, 56484, US	NORTHERN017	05/04/2023		Invoiced	A	106.28
	2	Hotel rooms for Quiz Bowl, meet on 4/24 all da			3002300124	FHS Travel00001	05/03/2023	106.28			
	04/26/2023	10477	ERICKJEN000	Erickson Jennifer L	Nl-Hotel, Walker, MN, 56484, US	NORTHERN017	05/04/2023		Invoiced	A	106.28
	2	Hotel rooms for Quiz Bowl, meet on 4/24 all da			3002300124	FHS Travel00002	05/03/2023	106.28			
	04/26/2023	10478	ERICKJEN000	Erickson Jennifer L	Nl-Hotel, Walker, MN, 56484, US	NORTHERN017	05/04/2023		Invoiced	A	106.28
	2	Hotel rooms for Quiz Bowl, meet on 4/24 all da			3002300124	FHS Travel00003	05/03/2023	106.28			
	04/26/2023	10479	ERICKJEN000	Erickson Jennifer L	Nl-Hotel, Walker, MN, 56484, US	NORTHERN017	05/04/2023		Invoiced	A	106.28
	2	Hotel rooms for Quiz Bowl, meet on 4/24 all da			3002300124	FHS Travel00004	05/03/2023	106.28			
	04/25/2023	10452	ERICKJEN000	Erickson Jennifer L	Marathon Petro253401, Blackduck		04/26/2023		Invoiced	A	36.72
	1	Quiz Bowl Gas				FHS Travel00005	05/03/2023	36.72			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
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	04/25/2023	10453	ERICKJEN000	Erickson Jennifer L	Marathon Petro253401, Blackduck		04/26/2023		Invoiced	A	39.05
	1	Quiz Bowl Gas				FHS Travel00005	05/03/2023	39.05			
	04/24/2023	10443	ERICKJEN000	Erickson Jennifer L	Petro Plus, Sandstone, MN, 5507		04/26/2023		Invoiced	A	56.05
	1	Quiz Bowl Gas				FHS Travel00005	05/03/2023	56.05			
	04/24/2023	10444	ERICKJEN000	Erickson Jennifer L	Petro Plus, Sandstone, MN, 5507		04/26/2023		Invoiced	A	61.32
	1	Quiz Bowl Gas				FHS Travel00005	05/03/2023	61.32			
	04/24/2023	10445	ERICKJEN000	Erickson Jennifer L	Mystic Lake Casino Hot, Prior L	MYSTIC L000	04/26/2023		Invoiced	A	480.12
	2	Quiz Bowl Hotel Rooms for April 20th Quiz Bowl			3002300122	FHS Travel00006	05/03/2023	435.00			
	3	sales tax			3002300122	FHS Travel00006	05/03/2023	32.07			
	4	room tax			3002300122	FHS Travel00006	05/03/2023	13.05			
	04/24/2023	10446	ERICKJEN000	Erickson Jennifer L	Mystic Lake Casino Hot, Prior L	MYSTIC L000	04/26/2023		Invoiced	A	480.12
	2	sales tax			3002300122	FHS Travel00007	05/03/2023	32.07			
	3	room tax			3002300122	FHS Travel00007	05/03/2023	13.05			
	4	Quiz Bowl Hotel Rooms for April 20th Quiz Bowl			3002300122	FHS Travel00007	05/03/2023	435.00			
	04/24/2023	10447	ERICKJEN000	Erickson Jennifer L	Mystic Lake Casino Hot, Prior L	MYSTIC L000	04/26/2023		Invoiced	A	480.12
	2	Quiz Bowl Hotel Rooms for April 18th Quiz Bowl			3002300122	FHS Travel00008	05/03/2023	435.00			
	3	sales tax			3002300122	FHS Travel00008	05/03/2023	32.07			
	4	room tax			3002300122	FHS Travel00008	05/03/2023	13.05			
	04/24/2023	10448	ERICKJEN000	Erickson Jennifer L	Mystic Lake Casino Hot, Prior L	MYSTIC L000	04/26/2023		Invoiced	A	480.12
	2	Quiz Bowl Hotel Rooms for April 18th Quiz Bowl			3002300122	FHS Travel00009	05/03/2023	435.00			
	3	sales tax			3002300122	FHS Travel00009	05/03/2023	32.07			
	4	room tax			3002300122	FHS Travel00009	05/03/2023	13.05			
	04/24/2023	10449	ERICKJEN000	Erickson Jennifer L	Raising Canes 0565, Roseville,		04/26/2023		Invoiced	A	47.64
	1	Quiz Bowl Food				FHS Travel00005	05/03/2023	47.64			
	04/24/2023	10450	ERICKJEN000	Erickson Jennifer L	Mystic Lake Casino Hot, Prior L	MYSTIC L000	04/26/2023		Invoiced	A	480.12
	2	Quiz Bowl Hotel Rooms for April 18th Quiz Bowl			3002300122	FHS Travel00010	05/03/2023	435.00			
	3	sales tax			3002300122	FHS Travel00010	05/03/2023	32.07			
	4	room tax			3002300122	FHS Travel00010	05/03/2023	13.05			
	04/24/2023	10451	ERICKJEN000	Erickson Jennifer L	Raising Canes 0565, Roseville,		04/26/2023		Invoiced	A	23.60
	1	Quiz Bowl Food				FHS Travel00005	05/03/2023	23.60			
	04/21/2023	10351	ERICKJEN000	Erickson Jennifer L	Mystic Lake Casino Hot, Prior L	MYSTIC L000	04/24/2023		Invoiced	A	26.84
	1	Quiz Bowl Food				FHS Travel00011	05/03/2023	26.84			
	04/21/2023	10352	ERICKJEN000	Erickson Jennifer L	Mystic Lake Casino Hot, Prior L	MYSTIC L000	04/24/2023		Invoiced	A	46.17
	1	Quiz Bowl Food				FHS Travel00011	05/03/2023	46.17			
	04/21/2023	10353	ERICKJEN000	Erickson Jennifer L	Mystic Lake Casino Hot, Prior L	MYSTIC L000	04/24/2023		Invoiced	A	19.86
	1	Quiz Bowl Food				FHS Travel00011	05/03/2023	19.86			

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	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
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	04/21/2023	10354	ERICKJEN000	Erickson Jennifer L	Mystic Lake Casino Hot, Prior L	MYSTIC L000	04/24/2023		Invoiced	A	37.58
	1	Quiz Bowl Food				FHS Travel00011	05/03/2023	37.58			
	04/20/2023	10348	ERICKJEN000	Erickson Jennifer L	Mystic Lake Casino Hot, Prior L	MYSTIC L000	04/24/2023		Invoiced	A	63.35
	1	Quiz Bowl Food				FHS Travel00011	05/03/2023	63.35			
	04/20/2023	10349	ERICKJEN000	Erickson Jennifer L	Mystic Lake Casino Hot, Prior L	MYSTIC L000	04/24/2023		Invoiced	A	16.11
	1	Quiz Bowl Food				FHS Travel00011	05/03/2023	16.11			
	04/20/2023	10350	ERICKJEN000	Erickson Jennifer L	Mystic Lake Casino Hot, Prior L	MYSTIC L000	04/24/2023		Invoiced	A	67.65
	1	Quiz Bowl Food				FHS Travel00011	05/03/2023	67.65			
	04/19/2023	10347	ERICKJEN000	Erickson Jennifer L	Kfc C750120, Virginia, MN, 5579		04/24/2023		Invoiced	A	78.54
	1	Quiz Bowl Food				FHS Travel00005	05/03/2023	78.54			
	04/13/2023	10346	ERICKJEN000	Erickson Jennifer L	Eb 38th Annual Minnes, 80141372		04/24/2023		Invoiced	A	-170.00
	2	reimbursement				FHS Travel00005	05/03/2023	-170.00			
	04/07/2023	10345	ERICKJEN000	Erickson Jennifer L	Eb 38th Annual Minnes, 80141372		04/24/2023		Invoiced	A	1,920.00
	2	38th Annual MN Education Association Conferenc			3002300118	FHS Travel00012	05/03/2023	350.00			
	3	38th Annual MN Education Association Conferenc			3002300118	FHS Travel00012	05/03/2023	350.00			
	4	38th Annual MN Education Association Conferenc			3002300118	FHS Travel00012	05/03/2023	150.00			
	5	38th Annual MN Education Association Conferenc			3002300118	FHS Travel00012	05/03/2023	150.00			
	6	38th Annual MN Education Association Conferenc			3002300118	FHS Travel00012	05/03/2023	150.00			
	7	38th Annual MN Education Association Conferenc			3002300118	FHS Travel00012	05/03/2023	150.00			
	8	38th Annual MN Education Association Conferenc			3002300118	FHS Travel00012	05/03/2023	300.00			
	9	Youth Day Registration			3002300118	FHS Travel00012	05/03/2023	120.00			
	10	Ojibwe Quiz Bowl Team Registration			3002300118	FHS Travel00012	05/03/2023	200.00			
	04/03/2023	10358	ERICKJEN000	Erickson Jennifer L	Burger King #9169 Q07, Detroit	BURGER K000	04/24/2023		Invoiced	A	13.82
	1	Quiz Bowl Food				FHS Travel00013	05/03/2023	13.82			
	04/03/2023	10359	ERICKJEN000	Erickson Jennifer L	Craguns Lodge, Brainerd, MN, 56	CRAGUNS 000	04/24/2023		Invoiced	A	889.70
	2	3 Hotel Rooms Room 1: Ari Zahradka (\$189.45)			2922300057	FHS Travel00014	05/03/2023	889.70			
	04/03/2023	10360	ERICKJEN000	Erickson Jennifer L	Quality Inn & Suites M, Detroit	QUALITY 001	04/24/2023		Invoiced	A	91.70
	2	Hotel rooms for Quiz Bowl, 2 Queen beds, nonsm			3002300113	FHS Travel00015	05/03/2023	91.70			
	04/03/2023	10361	ERICKJEN000	Erickson Jennifer L	Quality Inn & Suites M, Detroit	QUALITY 001	04/24/2023		Invoiced	A	91.70
	2	Hotel rooms for Quiz Bowl, 2 Queen beds, nonsm			3002300113	FHS Travel00016	05/03/2023	91.70			
	04/03/2023	10362	ERICKJEN000	Erickson Jennifer L	Quality Inn & Suites M, Detroit	QUALITY 001	04/24/2023		Invoiced	A	91.70
	2	Hotel rooms for Quiz Bowl, 2 Queen beds, nonsm			3002300113	FHS Travel00017	05/03/2023	91.70			
	04/03/2023	10363	ERICKJEN000	Erickson Jennifer L	Quality Inn & Suites M, Detroit	QUALITY 001	04/24/2023		Invoiced	A	91.70
	2	Hotel rooms for Quiz Bowl, 2 Queen beds, nonsm			3002300113	FHS Travel00018	05/03/2023	91.70			
	04/03/2023	10364	ERICKJEN000	Erickson Jennifer L	Mels Corner Service, Littlefork		04/24/2023		Invoiced	A	59.01
	1	Quiz Bowl Gas/Food				FHS Travel00005	05/03/2023	59.01			

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	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount				
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	03/31/2023	10357	ERICKJEN000	Erickson Jennifer L	Kfc C750107, Detroit Lakes, MN,		04/24/2023		Invoiced	A	74.41	
	1	Quiz Bowl Food				FHS Travel00005	05/03/2023	74.41				
	03/28/2023	10355	ERICKJEN000	Erickson Jennifer L	Teacherspayteachers.Co, 6465880	TEACHERS007	04/24/2023		Invoiced	A	13.62	
	2	Self Regulation Social Stories - Identifying F			3002300108	FHS Travel00019	05/03/2023	12.57				
	3	Tax			3002300108	FHS Travel00019	05/03/2023	1.05				
	03/28/2023	10356	ERICKJEN000	Erickson Jennifer L	Teacherspayteachers.Co, 6465880	TEACHERS007	04/24/2023		Invoiced	A	16.26	
	2	My Green Zone Book 1 Zones of regulation Inspi			3002300108	FHS Travel00020	05/03/2023	2.99				
	3	Zones Books - Green Yellow Red and Blue Zone B			3002300108	FHS Travel00020	05/03/2023	10.76				
	4	The Green Zone Book 85 Leveled Readers Emotion			3002300108	FHS Travel00020	05/03/2023	1.25				
	5	Tax			3002300108	FHS Travel00020	05/03/2023	1.26				
											36 transaction(s) for XXXXXXXXXXXX8814. Total Amount ==>>	6,736.10
XXXXXXXXXXXX8830	04/24/2023	10454	HEISSVIC000	Heiss Victoria L	The Suites Hotel At Wa, Duluth,	THE SUIT000	04/26/2023		Invoiced	A	366.96	
	2	LODGING MATH DEPT JAY BOYLE			3002300126	FHS Staff C/C00000	05/03/2023	366.96				
XXXXXXXXXXXX8863	04/24/2023	10457	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	04/26/2023		Invoiced	A	32.14	
	2	Blanket P.O. for FES supplies			8102300010	FHS Cust00000	05/03/2023	32.14				
	04/12/2023	10407	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	04/24/2023		Invoiced	A	24.13	
	2	FHS Blanket p.o. for Menards			8102300011	FHS Cust00001	05/03/2023	24.13				
											2 transaction(s) for XXXXXXXXXXXX8863. Total Amount ==>>	56.27
XXXXXXXXXXXX7691	04/21/2023	10409	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	04/24/2023		Invoiced	A	63.22	
	2	Blanket P.O. for FES supplies			8102300010	FES Cust00000	05/03/2023	63.22				
	04/12/2023	10408	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	04/24/2023		Invoiced	A	7.99	
	2	Blanket P.O. for FES supplies			8102300010	FES Cust00001	05/03/2023	7.99				
											2 transaction(s) for XXXXXXXXXXXX7691. Total Amount ==>>	71.21
XXXXXXXXXXXX9022	04/03/2023	10434	OLSONDAV000	Olson David W	Menards Intl Falls, Intl Falls	MENARDS 000	04/24/2023		Invoiced	A	66.33	
	2	BLANKET PO FOR MENARDS WOOD SHOP			2552300014	Dave's C/C00000	05/03/2023	66.33				
XXXXXXXXXXXX4156	04/27/2023	10490	BALASJEN000	Balaski Jenesa K	Amazon.Com Hf9zi66w1, Amzn.Com/	AMAZON B000	05/04/2023		Invoiced	A	65.97	
	3	Gildan Men's Crew T-Shirts, Multipack, Style G			9012300048	Jenesa's C/C00000	05/03/2023	21.99				
	4	Gildan Men's Crew T-Shirts, Multipack, Style G			9012300048	Jenesa's C/C00000	05/03/2023	21.99				
	5	Gildan Men's Crew T-Shirts, Multipack, Style G			9012300048	Jenesa's C/C00000	05/03/2023	21.99				
	04/27/2023	10491	BALASJEN000	Balaski Jenesa K	Battalion Distributing, Intl Fa	BATTALIO000	05/04/2023		Invoiced	A	100.00	
	2	student incentive gift card roll over money			7902300083	Jenesa's C/C00001	05/03/2023	100.00				

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	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
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	04/25/2023	10460	BALASJEN000	Balaski Jenesa K	Amzn Mktp US Hf67s05s0, Amzn.Co	AMAZON B000	04/26/2023		Invoiced	A	18.60
	3	Gildan Men's Crew T-Shirts, Multipack, Style G			9012300048	Jenesa's C/C00002	05/03/2023	18.60			
	04/21/2023	10439	BALASJEN000	Balaski Jenesa K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	04/24/2023		Invoiced	A	4.50
	2	Posters for end of the year softball tournamen			9012300047	Jenesa's C/C00003	05/03/2023	4.50			
	04/20/2023	10438	BALASJEN000	Balaski Jenesa K	Super One Foods, International,	SUPER ON000	04/24/2023		Invoiced	A	20.72
	2	Student Council meetings - donuts/juice provid			9012300042	Jenesa's C/C00004	05/03/2023	20.72			
	04/13/2023	10435	BALASJEN000	Balaski Jenesa K	Battalion Distributing, Intl Fa	BATTALIO000	04/24/2023		Invoiced	A	100.00
	2	student incentive gift card roll over money			7902300083	Jenesa's C/C00005	05/03/2023	100.00			
	04/13/2023	10436	BALASJEN000	Balaski Jenesa K	Dominos 7380, Intl Falls, MN, 5	DOMINO'S000	04/24/2023		Invoiced	A	49.99
	2	Student incentive for youth group work KAPE. r			7902300084	Jenesa's C/C00006	05/03/2023	49.99			
	04/13/2023	10437	BALASJEN000	Balaski Jenesa K	Dairy Queen #11342, Intl Falls,	DAIRY QU000	04/24/2023		Invoiced	A	278.10
	2	Incentive for making smart and healthy choices			7902300082	Jenesa's C/C00007	05/03/2023	278.10			
	03/31/2023	10440	BALASJEN000	Balaski Jenesa K	Quality Logo Products, 86631256	QUALITY 000	04/24/2023		Invoiced	A	2,174.15
	2	Roll over 22 - KAPE Program outreach with item			7902300081	Jenesa's C/C00008	05/03/2023	2,174.15			
					9 transaction(s) for XXXXXXXXXXXXX4156. Total Amount ==>						2,812.03
XXXXXXXXXXXX3468	04/18/2023	10376	ERICKJEN000	Erickson Jennifer L	Super One Foods, International,	SUPER ON000	04/24/2023		Invoiced	A	74.07
	2	Groceries and cooking supplies for Heidi Thomp			3002300079	Jen's C/C00000	05/03/2023	74.07			
	04/17/2023	10374	ERICKJEN000	Erickson Jennifer L	Dominos 7380, Intl Falls, MN, 5	DOMINO'S000	04/24/2023		Invoiced	A	115.14
	2	Pizzas for Quiz Bowl - school price for 11 piz			3002300119	Jen's C/C00002	05/03/2023	60.89			
	3	Delivery Charge			3002300119	Jen's C/C00002	05/03/2023	3.99			
	4	Tip			3002300119	Jen's C/C00002	05/03/2023	35.25			
	5	Tip				Jen's C/C00001	05/03/2023	15.01			
	04/17/2023	10375	ERICKJEN000	Erickson Jennifer L	Innovative Office Solu, 651--28	INNOVATIO000	04/24/2023		Invoiced	A	45.71
	2	BINDING,PLAS,5/8,100PK,BK			2922300058	Jen's C/C00003	05/03/2023	45.71			
	04/13/2023	10373	ERICKJEN000	Erickson Jennifer L	Amzn Mktp US Hj4wq0xul, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	100.88
	2	Survival First Aid Kit 142 in 1, Professional			3002300117	Jen's C/C00004	05/03/2023	55.88			
	3	Pursuit Hoodie Performance Long-Sleeve Shirt			3002300117	Jen's C/C00004	05/03/2023	45.00			
	04/10/2023	10370	ERICKJEN000	Erickson Jennifer L	Amzn Mktp US Hs4j31q21, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	88.26
	2	Pursuit Hoodie Performance Long-Sleeve Shirt			3002300116	Jen's C/C00005	05/03/2023	45.00			
	3	HUK mens Mesh Trucker Snapback Anti-Glare Fi			3002300116	Jen's C/C00005	05/03/2023	43.26			
	04/10/2023	10371	ERICKJEN000	Erickson Jennifer L	Amzn Mktp US Hj5k20z90, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	102.50
	2	HUK mens Performance Fleece Fishing Hoodie, Hu			3002300116	Jen's C/C00006	05/03/2023	102.50			
	04/10/2023	10372	ERICKJEN000	Erickson Jennifer L	Amzn Mktp US Hs5o82812, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	2,489.41
	2	FBSPORT 10'6'' Premium Inflatable Stand Up Pad			3002300115	Jen's C/C00007	05/03/2023	219.99			
	3	Pop Up Tents for Camping 4 Person Waterproof T			3002300115	Jen's C/C00007	05/03/2023	109.99			
	4	Trail Camera,30MP 1920P FHD 0.2S Trigger Motio			3002300115	Jen's C/C00007	05/03/2023	87.98			

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	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount				
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	5	YETI Rambler 20 oz Travel Mug, Stainless Steel			3002300115	Jen's C/C00007	05/03/2023	76.00				
	6	HUK mens Mesh Trucker Snapback Hat Anti-Glar			3002300115	Jen's C/C00007	05/03/2023	50.00				
	7	WEKAPO Inflatable Lounger Air Sofa Hammock-Por			3002300115	Jen's C/C00007	05/03/2023	38.95				
	8	CarharttmensLoose Fit Midweight Logo Sleeve Gr			3002300115	Jen's C/C00007	05/03/2023	54.99				
	9	HUK Women's Standard Icon X Hoodie UPF 50+ Lo			3002300115	Jen's C/C00007	05/03/2023	29.98				
	10	VIZIO 40-inch D-Series Full HD 1080p Smart TV			3002300115	Jen's C/C00007	05/03/2023	356.00				
	11	Survival First Aid Kit 142 in 1, Professional			3002300115	Jen's C/C00007	05/03/2023	55.88				
	12	Cadence Vigor Baitcasting Rod 2-Piece Fishing			3002300115	Jen's C/C00007	05/03/2023	88.99				
	13	WEKAPO Inflatable Lounger Air Sofa Hammock-Por			3002300115	Jen's C/C00007	05/03/2023	38.95				
	14	Tiita Saucer Chair, Soft Faux Fur Oversized Fo			3002300115	Jen's C/C00007	05/03/2023	89.99				
	15	Hewolf Waterproof Instant Camping Tent - 2/4 P			3002300115	Jen's C/C00007	05/03/2023	139.89				
	16	KastKing Megatron Spinning Reel,Size 6000 Fish			3002300115	Jen's C/C00007	05/03/2023	61.99				
	17	Ugly Stik Elite Spinning Rod 7' - Ultra Light			3002300115	Jen's C/C00007	05/03/2023	59.95				
	18	FBSPORT 10'6'' Premium Inflatable Stand Up Pad			3002300115	Jen's C/C00007	05/03/2023	219.99				
	19	FRIGIDAIRE EFR331-BLACK 3.2 Cu ft Eraser Board			3002300115	Jen's C/C00007	05/03/2023	338.00				
	20	Carhartt mens Canvas Baseball Cap, Sea Green,			3002300115	Jen's C/C00007	05/03/2023	39.98				
	21	Carhartt Men's Loose Fit Midweight Logo Sleeve			3002300115	Jen's C/C00007	05/03/2023	54.99				
	22	Blackstone Tabletop Griddle, 1666, Heavy Duty			3002300115	Jen's C/C00007	05/03/2023	156.99				
	24	Wise Owl Outfitters Camping Hammocks - Portabl			3002300115	Jen's C/C00007	05/03/2023	29.95				
	25	Igloo Heavy-Duty 25 Qt BMX Ice Chest Cooler wi			3002300115	Jen's C/C00007	05/03/2023	89.99				
04/06/2023		10367 ERICKJEN000 Erickson Jennifer L			Amzn Mktp US Hs2sf5482, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	53.85	
	2	HUK Women's Standard Icon X Hoodie UPF 50+ Lo			3002300116	Jen's C/C00008	05/03/2023	53.85				
04/06/2023		10368 ERICKJEN000 Erickson Jennifer L			Amzn Mktp US Hs9px76v0, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	276.38	
	2	Intex Explorer K2 Yellow 2 Person Inflatable K			3002300115	Jen's C/C00009	05/03/2023	276.38				
04/06/2023		10369 ERICKJEN000 Erickson Jennifer L			Amzn Mktp US Hs6g68412, Amzn.Co	AMAZON B000	04/24/2023		Invoiced	A	114.78	
	2	Carhartt Men's Rain Defender Loose Fit Heavywe			3002300116	Jen's C/C00010	05/03/2023	56.83				
	3	Carhartt Men's Rain Defender Loose Fit Heavywe			3002300116	Jen's C/C00010	05/03/2023	57.95				
04/03/2023		10378 ERICKJEN000 Erickson Jennifer L			Sp Ripitsports, Orlando, FL, 32	RIP-IT 000	04/24/2023		Invoiced	A	252.00	
	2	Vision Pro Softball Helment Gloss, closeout, p			2922300056	Jen's C/C00011	05/03/2023	252.00				
03/30/2023		10377 ERICKJEN000 Erickson Jennifer L			Amazon.Com Hy43i20b1, Amzn.Com/	AMAZON B000	04/24/2023		Invoiced	A	167.85	
	2	MCS Format Document Frame, Diploma and Certifi			3002300103	Jen's C/C00012	05/03/2023	167.85				
					12 transaction(s) for XXXXXXXXXXXX3468. Total Amount ==>							3,880.83
XXXXXXXXXXXX2560	04/27/2023	10483 HOPKIMIC000 Hopkins Michelle L			Wasabi Technologies, Boston, MA	WASABI 000	05/04/2023		Invoiced	A	118.22	
	2	12TB Secure online storage. Pay as you go.			6052300044	Mike's C/C00000	05/03/2023	118.22				
04/03/2023		10410 HOPKIMIC000 Hopkins Michelle L			Siptrunk Inc, 7702827206, GA, 3	TECHCHEC000	04/24/2023		Invoiced	A	275.18	
	2	Monthly SIP Phone Service.			6052300008	Mike's C/C00001	05/03/2023	275.18				

**REGULAR MEETING MINUTES OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, April 17, 2023 at 5:15 p.m.
FHS Library**

Call to Order

Present with voting rights: Emily McGonigle, Tina Sather, Jessica Crosby, Bruce Raboin, Roxanne Skogstad-Ditsch, JoAnn Smith and Toni Korpi

Present: 7.

Non-Voting Members Present: Kevin Grover, Superintendent

2. Pledge of Allegiance

Approval of Agenda

1. Approve agenda as presented. Motion by Toni Korpi, then second by Bruce Raboin. Motion Carried.

Jessica Crosby: Yea, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

Open Forum

1. Elk's Student's of the Month for April: Hailey Horne and Ezra McGonigle
2. Elk's Students of the Month for May: Autumn Davenport and Seth Lynch
3. Recognize Elen Windels for being a finalist in the 2023 competition for National Merit Scholarship awards.
4. Public Open Forum – None.

Consent Agenda

Approve Consent Agenda as presented. Motion by Emily McGonigle, then second by Joann Smith. Motion Carried.

Jessica Crosby: Yea, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

1. Approve past meeting minutes for the regular school board meeting on March 20, 2023 and special meeting on April 3, 2023.
2. Approve current accounts payable due in the amount of \$595,318.97 .
3. Approve wire transfer for payment on March 14, 2023 to CFC UK in the amount of \$8,012.95.
4. Approve payroll in the amount of \$430,413.84 for pay periods March 24th and April 7th.
5. Accept resignation from Jarred Huffaker, Paraprofessional, effective March 10, 2023.
6. Approve hire of Brenda Crowe as Cafe Helper effective March 28, 2023.
7. Accept resignation of John MacLean, Fireman Custodian, effective March 10, 2023.

8. Approve the resignation of Tom Fuller as regular route bus driver effective March 10, 2023.
9. Approved the hire of Jenesa Balaski as Student Council Advisor for the 2023-2024 school year.
10. Approve the hire of Scott Klosner as Fireman effective May 3, 2023 with step placement at Year 6.
11. Approve the hire of Anthony Scholler as Summer Student Custodian with start date of May 15th.
12. Approve the hire of Adrion Mannausau as Summer Student Custodian with a start date of May 15, 2023.
13. Approve the hire of Brendyn Scholler as Summer Student Custodian with a start date of June 5, 2023.
14. Recognize Collin Hebner as a work experience participant (ie: volunteer employee) whom is paid through federal and state subsidized employment and training funds by JET (formerly Northeast Minnesota Office of Job Training) gaining experience with our maintenance crew effective 4/10/23.
15. Acknowledge Jennifer Thompson moving to a Fireman custodian position effective March 13, 2023.
16. Accept resignation of Laurie Humbert, Secretary, effective April 28, 2023.
17. Accept the resignation of Sarah Peterson as Head Volleyball Coach effective immediately.
18. Accept the resignation of Andrea Kappelman as Assistant Volleyball Coach effective immediately.
19. Acknowledge resignation of Bill Mason effective June 30, 2023.
20. Approve hire of Jennifer McBride as Head Girls Swimming Coach for the 2023-2024 season.
21. Approve the hire of Ashley Mitchell as Assistant Girls Swimming Coach for the 2023-2024 season.
22. Approve the hire of Sheryl Hendrickson as Head Cross Country Coach for the 2023-2024 season.
23. Approve the hire of Jennifer Erickson as Assistant Cross Country Coach for the 2023-2024 season.
24. Approve the hire of Seth Etestad as Head Football Coach for the 2023-2024 season.
25. Approve the hire of Jared Kostiuk as Assistant Football Coach for the 2023-2024 season.
26. Approve the hire of Jake Etestad as Assistant Football Coach for the 2023-2024 season.
27. Approve the hire of Ariana Zahradka as Knowledge Bowl Advisor for the 2023-2024 season.

28. First reading of School Board Policy 529 - Staff Notification of Violent Behavior by Students
29. First reading of School Board Policy 532 - Use of Peace Officers and Crisis Teams
30. First reading of School Board Policy 601 - School District Curriculum and Instructional Goals
31. First reading of School Board Policy 602 - Organization of School Calendar and School Day
32. First reading of School Board Policy 608 - Instructional Services - Special Education
33. First reading of School Board Policy 613 - Graduation Requirements
34. First reading of School Board Policy 617 - School District Ensurance of Preparatory and High School Standards
35. First reading of School Board Policy 618 - Assessment of Student Achievement
36. First reading of School Board Policy 619 - Staff Development for Standards
37. First reading of School Board Policy 620 - Credit for Learning
38. First reading of School Board Policy 624 - Online Learning Options
39. First reading of School Board Policy 701 - Establishment and Adoption of School District Budget
40. Second reading of School Board Policy 416 - Drug and Alcohol Testing
41. Second reading of School Board Policy 417 - Chemical Use and Abuse
42. Second reading of School Board Policy 420 - Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Diseases
43. Second reading of School Board Policy 423 - Employee-Student Relationships
44. Second reading of School Board Policy 506 - Student Discipline
45. Second reading of School Board Policy 508 - Extended School Year for Certain Students with IEPs
46. Second reading of School Board Policy 515 - Protection and Privacy of Pupil Records
47. Second reading of School Board Policy 525 - Violence Prevention
48. Second reading of School Board Policy 527 - Student Use and Parking of Motor Vehicles; Parols, Inspections, and Searches
49. Second reading of School Board Policy 528 - Student Parental, Family, and Marital Status Nondiscrimination

Action Items

1. Improving systems and structures to create a culture where all are welcome and supported.

1.a. Resolution Acceptance of Gifts and Donations. Motion by Emily McGonigle, then second by Jessica Crosby. Motion Carried.

Jessica Crosby: Yea, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

1.b. Resolution relating to the nonrenewal of the teaching contract of Kyle Schmidt, a probationary teacher. Motion by Toni Korpi, then second by Bruce Raboin. Motion Carried.

Jessica Crosby: Yea, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

1.c. Resolution proposing to place Alex Mannausau on unrequested leave of absence at a .8180 FTE. Motion by Bruce Raboin, then second by Tina Sather. Motion Carried.

Jessica Crosby: Yea, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

2. Implementing data-driven teaching practices and staff collaboration to increase student academic success.

2.a. Develop a Policy Committee of three (3) board members to make recommendations for policy revisions to be brought to the board as a whole. Motion by Emily McGonigle, then second by Joann Smith. Motion Carried.

Jessica Crosby: Yea, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

Committee and Administrative Reports

1. Mitch Erickson, Student Representative: Crazy KAPE night, Spring Sports Week, Student Council applications open, MHS events, road clean up.

2. Melissa Tate, Elementary Principal: enrollment, STEAM night, 5th Grade Star Base Field Trip, MCEA testing, spring concerts and new ads by Ben Sunne for FES & FHS.

3. Tim Everson, Secondary Principal: presented by Kevin Grover – enrollment, MCEA testing, middle level planning

4. Kevin Grover, Superintendent: Piano appraisal, City land agreement, pay equity study

5. Beth Slatinski, Community Education Director: PALS, KAPE, Grant webinar, updating by-laws

6. Committee Reports:

6.a. Community Education Advisory Board

6.b. Recreation Commission

Closed Session

1. Closed meeting to review litigation strategy pertaining to a pending employee grievance, BMS Case No. 23-PA-1274, with School District legal counsel in accordance with Minnesota Statutes, section 13D.05, subdivision 3(b).

Motion by Jessica Crosby, then second by Bruce Raboin. Motion Carried.

Jessica Crosby: Yea, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

Motion by JoAnn Smith then second by Emily McGonigle to close the closed session meeting at 7:10 pm.

Motion by Bruce Raboin, then second by Jessica Crosby to reopen meeting at 7:12 pm. Motion Carried. Jessica Crosby: Yea, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

Action Item

School Board Chair, Roxanne Skogstad-Ditsch, announced: “I will now entertain a motion for the approval of the Settlement Agreement and authorization to direct the Board Chair and Clerk to sign the Agreement and for administration and legal counsel to take all other actions to implement its terms.”

Motion by Bruce Raboin, then second by Emily McGonigle to approve the Settlement Agreement and authorization to direct the Board Chair and Clerk to sign the Agreement and for administration and legal counsel to take all other actions to implement its terms.

Motion Carried.

Jessica Crosby: Yea, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

Reopen and Adjournment

Motion by Jessica Crosby, then second by Tina Sather to adjourn at 7:13 pm. Motion Carried.

Jessica Crosby: Yea, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Tina Sather: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 7, Nay: 0

Approved Minutes:

District Clerk

Date

Board Chair

Date

The School Board of Independent School District No. 361 of the State of Minnesota, International Falls, Minnesota, enters into this Contract with Dominic Casareto, a legally qualified Tier 4 licensed teacher pursuant to M.S. 122A.184 and M.S. 122A.40 who agrees to teach in the public schools of said District as PE/Health Teacher for the school year 2023-2024.

The following provisions shall apply and are a part of this Contract:

1. Basic Services: Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this Contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This Contract is subject to the provisions of M.S. 122A.184 and M.S. 122A.40 to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teacher for cause. This Contract shall remain in full force and effect except if terminated, modified by mutual consent of the School Board and the teacher, or ended by written resignation pursuant to M.S. 122A.40.
3. Duty Year: The teacher's duty year shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. Additional Services: The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services that exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 5 of this Contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extracurricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words "continuing contract" are recorded immediately following the assignment (see paragraph 6).
5. Reference: This Contract shall be subject to the agreement between the School District and the exclusive representative, and the provisions of the Public Employment Labor Relations Act, as amended.
6. Special Provisions: In addition, said teacher agrees to perform the following additional services for the additional salary indicated:

Additional Service	Additional Compensation
--------------------	-------------------------

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:

\$55,954	1.0 FTE For basic services at a BA-6 step/lane
\$0	For additional services as set forth in paragraph 6.
\$55,954	Total salary, exclusive of fringe benefits

8. Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board policy or procedure. This Contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS WHEREOF, I have subscribed my signature this ____ (Day) of _____ (Month), ____ Year

IN WITNESS WHEREOF, we have subscribed our signature this ____ (Day) of _____ (Month), ____ (Year)

Teacher

School Board Chair

School Board Clerk

The School Board of Independent School District No. 361 of the State of Minnesota, International Falls, Minnesota, enters into this Contract with Justin True, contingent upon securing a Minnesota Tier 3 teaching license to teach instrumental music pursuant to M.S. 122A.183 and M.S. 122A.40 who agrees to teach in the public schools of said District as an Elementary and Secondary Band Teacher for the school year 2023 - 2024. The following provisions shall apply and are a part of this Contract:

1. Basic Services: Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this Contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This Contract is subject to the provisions of M.S. 122A.183 and M.S. 122A.40 to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge. This Contract may be terminated, modified by mutual consent of the School Board and the teacher, or ended by written resignation.
3. Duty Year: The teacher's duty year shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. Additional Services: The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services that exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 5 of this Contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extracurricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words "continuing contract" are recorded immediately following the assignment (see paragraph 6).
5. Reference: This Contract shall be subject to the agreement between the School District and the exclusive representative, and the provisions of the Public Employment Labor Relations Act, as amended.
6. Special Provisions: In addition, said teacher agrees to perform the following additional services for the additional salary indicated:
 7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:

<u>1.0 FTE at a BA-1:</u>	
\$44,715.00	For basic services
\$0	For additional services as set forth in paragraph 6.
\$44,715.00	Total salary, exclusive of fringe benefits
8. Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board policy or procedure. This Contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS WHEREOF, I have subscribed my signature this ____ (Day) of _____(Month), ____ (Year)

IN WITNESS WHEREOF, we have subscribed our signature this ____ (Day) of _____(Month), ____ (Year).

Teacher

School Board Chair

School Board Clerk

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 529
Staff Notification of Violent Behavior by Students**

Adopted ___ By Reference ___

Revised ___ **April 2023** ___

[Note: School districts are not required to adopt a policy regarding staff notification of violent behavior by students. State law does, however, require school districts to provide classroom teachers with notice of the placement of students with a history of violent behavior in their classrooms. Thus, school districts may decide the manner in which they provide such notice. In 2003, the Minnesota Legislature required a committee, including a representative from the Minnesota School Boards Association (MSBA), to develop a model policy for schools to notify staff about violent behavior by students. That model policy is available on the Minnesota Department of Administration's website. MSBA has modified the committee-developed policy for consistency with its other model policies and to reflect management perspectives. MSBA recommends this policy.]

I. PURPOSE

In an effort to provide a safe school environment, the assigned classroom teacher and certain staff members should know whether a student to be placed in the classroom has a history of violent behavior. Additionally, decisions should be made regarding how to manage such a student.

The purpose of this policy is to address the circumstances in which data should be provided to classroom teachers and other school staff members about students with a history of violent behavior and to establish a procedure for notifying staff regarding the placement of students with a history of violent behavior.

II. GENERAL STATEMENT OF POLICY

- A. Any staff member or other employee of the school district who obtains or possesses information concerning a student in the building with a history of violent behavior shall immediately report said information to the principal of the building in which the student attends school.

- B. The administration will meet with the assigned classroom teacher and other appropriate staff members for the purpose of notifying and determining how staff will manage such student.
- C. Only staff members who have a legitimate educational interest in the information will receive notification.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them.

A. Administration

“Administration” means the superintendent, building principal, or other designee.

B. Classroom Teacher

“Classroom Teacher” means the instructional personnel responsible for the course or room to which a student is assigned at any given time, including a substitute hired in place of the classroom teacher.

C. History of Violent Behavior

1. A student will be considered to have a history of violent behavior if incident(s) of violence, including any documented physical assault of a school district employee by the student, have occurred during the current or previous school year.
2. If a student has an incident of violence during the current or previous school year, that incident and all other past related or similar incidents of violence will be reported.

D. Incident(s) of Violence

“Incident(s) of violence” means willful conduct in which a student endangers or causes physical injury to the student, other students, a school district employee, or surrounding person(s) or endangers or causes significant damage to school district property, regardless of whether related to a disability or whether discipline was imposed.

E. Legitimate Educational Interest

“Legitimate educational interest” includes interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for educational data. It includes a person’s need to know in order to:

1. Perform an administrative task required in the school or the employee's contract or position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.
4. Perform a task directly related to responding to a request for data.

F. School Staff Member

"School Staff Member" includes:

1. A person duly elected to the school board;
2. A person employed by the school board in an administrative, supervisory, instructional, or other professional position;
3. A person employed by the school board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and
4. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, a public information officer or data practices compliance official, an attorney, or an auditor for the period of his or her performance as an employee or contractor.

[Note: School districts may wish to reference other school staff members such as paraprofessionals, bus drivers, occupational therapists, or police liaison officers in the definition of a "school staff member." However, the definition of a "school staff member" in this policy should be identical to the school district's definition of a "school official" in Policy 515, Protection and Privacy of Pupil Records.]

IV. PROCEDURE FOR STAFF NOTIFICATION OF STUDENTS WITH VIOLENT BEHAVIOR

A. Reports of Violent Behavior

Any staff member or other employee of the school district who becomes aware of any information regarding the violent behavior of an enrolling student or of any student enrolled in the school district shall immediately report the information to the building principal where the student is enrolled or seeks to enroll.

B. Recipients of Notice

Each classroom teacher of a student with a history of violent behavior (see Section III.C., above) will receive written notification from the administration prior to placement of the student in the teacher's classroom. In addition, written notice will be given by the administration to other school staff members who have a legitimate educational interest, as defined in this policy, when a student with a history of violent behavior is placed in a teacher's classroom. The administration will provide notice to anyone substituting for the classroom teacher or school staff member, who has received notice under this policy, that the substitute will be overseeing a student with a history of violent behavior.

The administration may provide other school district employees or individuals outside of the school district with information regarding a student, including information regarding a student's history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

C. Determination of Who Receives Notice

The determination of which classroom teachers and school staff members have a legitimate educational interest in information regarding a student with a history of violent behavior will be made by either: (1) the school district's Responsible Authority appointed by the school board under the Minnesota Government Data Practices Act or (2) the administration. In the event the administration makes this determination, the Responsible Authority will provide guidance to the administration as to what data will be shared.

D. Form of Written Notice

The notice given to classroom teachers and school staff members will be in writing and will include the following:

1. Name of the student;
2. Date of notice;
3. Notification that the student has been identified as a student with a history of violent behavior as defined in Section III. of this policy; and
4. Reminder of the private nature of the data provided.

E. Record of Notice

1. The administration will retain a copy of the notice or other documentation provided to classroom teachers and school staff members notified under this section.

2. Retention of the written notice or other documentation provided to classroom teachers and school staff members is governed by the approved Records Retention Schedule.

F. Meetings Regarding Students with a History of Violent Behavior

1. If the administration determines, in his or her discretion, that the classroom teacher and/or school staff members with a legitimate educational interest in such data reasonably require access to the details regarding a student's history of violent behavior for purposes of school safety and/or intervention services for the student, the administration also may convene a meeting to share and discuss such data.
2. The persons present at the meeting may have access to the data described in Section IV.D., above.

G. Law Enforcement Reports

Staff members will be provided with notice of disposition orders or law enforcement reports received by the school district in accordance with Policy 515, Protection and Privacy of Pupil Records. Where appropriate, information obtained from disposition orders or law enforcement reports also may be included in a Notification of Violent Behavior.

V. MAINTENANCE AND TRANSFER OF RECORDS

A report, notice, or documentation pertaining to a student with a history of violent behavior are educational records of a student and will be retained, maintained, and transferred to a school or school district in which a student seeks to enroll in accordance with Policy 515, Protection and Privacy of Pupil Records.

VI. PARENTAL NOTICE

- A. The administration will notify parents annually that the school district gives classroom teachers and other school staff members notice about students' history of violent behavior.
- B. Prior to providing the written notice of a student's violent behavior to classroom teachers and/or school staff members, the administration will inform the student's parent or guardian that such notice will be provided.
- C. Parents will be given notice that they have the right to review and challenge records or data, including the data documenting the history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

VII. TRAINING NEEDS

Representatives of the school board and representatives of the teachers will discuss the needs of students and staff. The parties may discuss necessary training which may include training on conflict resolution and positive behavior interventions and may discuss necessary intervention services such as student behavioral assessments.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.22, Subd. 7 (~~Compulsory Instruction School Attendance—Education Records~~)
Minn. Stat. § 121A.45 (Grounds for Dismissal)
Minn. Stat. § 121A.64 (Notification; ~~Teachers’ Legitimate Educational Interest~~)
Minn. Stat. § 121A.75 (~~Receipt of Records; Sharing Law Enforcement Notice to Schools~~)
Minn. Rules Pts. 1205.0100 - 1205.2000 (Data Practices)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1 - 99.67 (Rules Implementing FERPA)
Minn. Laws 2003, 1st Sp., Ch. 9, Art. 2, § 53

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 532
Use of Peace Officers and Crisis Teams to Remove Students with
IEP's From School Grounds**

Adopted ___ By Reference ___

Revised ___ **April 2023** ___

[Note: School districts are required by statute to have a policy addressing these issues.]

[Note: Minnesota Laws 2009, Chapter 96, made a number of changes to the laws and rules governing the use of “conditional procedures” with respect to special education students. Specifically, Chapter 96 repealed, EFFECTIVE AUGUST 1, 2011, Minnesota Statutes sections 121A.66, 121A.67, Subd. 1, as well as Minnesota Rules 3525.0210, Subparts 5, 6, 9, 13, 17, 29, 30, 46, 47, and 3525.2900, Subp.5. These laws and rules were replaced effective August 1, 2011, with a restrictive procedures law which generally addresses the restraint of special education students. Also note that the restrictive procedures law contains a significant staff training component, found at Minnesota Statutes section 125A.0942, Subds. 1, 2, and 5. Staff who intend to use restrictive procedures must be trained in the areas specified in Subd. 5 to use these procedures.]

I. PURPOSE

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student with an individualized education program (IEP) from school grounds.

II. GENERAL STATEMENT OF POLICY

The school district is committed to promoting learning environments that are safe for all members of the school community. It further believes that students are the first priority and that they should be reasonably protected from physical or emotional harm at all school locations and during all school activities.

In general all students, including those with IEPs, are subject to the terms of the school district's discipline policy. Building level administrators have the leadership responsibility to maintain a safe, secure, and orderly educational environment within which learning can occur. Corrective action to discipline a student and/or modify a

student's behavior will be taken by staff when a student's behavior violates the school district's discipline policy.

If a student with an IEP engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, that student may be removed from school grounds in accordance with this policy.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them in this section:

- A. "Crisis team" means a group of persons, which may include teachers and non-teaching school personnel, selected by the building administrator in each school building who have received crisis intervention training and are responsible for becoming actively involved with resolving crises. The building administrator or designee shall serve as the leader of the crisis team.
- B. "Emergency" means a situation where immediate intervention is needed to protect a child or other individual from physical injury.
- C. "Peace officer" means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the Board of Peace Officer Standards and Training, charged with the prevention and detection of crime and the enforcement of general criminal laws of the state and who has the full power of arrest. The term "peace officer" includes a person who serves as a sheriff, a deputy sheriff, a police officer, or a state patrol trooper.
- D. "Police liaison officer" is a peace officer who, pursuant to an agreement between the school district and a political subdivision or law enforcement agency, is assigned to a school building for all or a portion of the school day to provide law enforcement assistance and support to the building administration and to promote school safety, security, and positive relationships with students.
- E. The phrase "remove the student from school grounds" is the act of securing the person of a student with an IEP and escorting that student from the school building or school activity at which the student with an IEP is located.
- F. "Student with an IEP" or "the student" means a student who is eligible to receive special education and related services pursuant to the terms of an IEP or an individual interagency intervention plan (IIIP).
- G. All other terms and phrases used in this policy shall be defined in accordance with applicable state and federal law or ordinary and customary usage.

IV. REMOVAL OF STUDENTS WITH IEPs FROM SCHOOL GROUNDS

A. Removal By Crisis Team

If the behavior of a student with an IEP escalates to the point where the student's behavior endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building's crisis team may be summoned. The crisis team may attempt to de-escalate the student's behavior by means including, but not limited to, those described in the student's IEP and/or behavior intervention plan. When such measures fail, or when the crisis team determines that the student's behavior continues to endanger or may endanger the health, safety, or property of the student, other students, staff members, or school property, the crisis team may remove the student from school grounds.

If the student's behavior cannot be safely managed, school personnel may immediately request assistance from the police liaison officer or a peace officer.

B. Removal By Police Liaison Officer or Peace Officer

If a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building's crisis team, building administrator, or the building administrator's designee, may request that the police liaison officer or a peace officer remove the student from school grounds.

If a student with an IEP is restrained or removed from a classroom, school building, or school grounds by a peace officer at the request of a school administrator or school staff person during the school day twice in a 30-day period, the student's IEP team must meet to determine if the student's IEP is adequate or if additional evaluation is needed.

Whether or not a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, school district personnel may report a crime committed by a student with an IEP to appropriate authorities. If the school district reports a crime committed by a student with an IEP, school personnel shall transmit copies of the special education and disciplinary records of the student for consideration by appropriate authorities to whom it reports the crime, to the extent that the transmission is permitted by the Family Education Rights and Privacy Act (FERPA), the Minnesota Government Data Practices Act, and school district's policy, Protection and Privacy of Pupil Records.

[Note: If the school district uses a different reference name for its student records policy, insert that name in place of the reference to Protection and Privacy of Pupil Records, which is the title of MSBA/MASA Model Policy 515.]

The fact that a student with an IEP is covered by special education law does not prevent state law enforcement and judicial authorities from exercising their

responsibilities with regard to the application of federal and state law to crimes committed by a student with an IEP.

C. Reasonable Force Permitted

In removing a student with an IEP from school grounds, a building administrator, other crisis team members, or the police liaison officer or other agents of the school district, whether or not members of a crisis team, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.

In removing a student with an IEP from school grounds, police liaison officers and school district personnel are further prohibited from engaging in the following conduct:

1. Corporal punishment prohibited by Minnesota Statutes section 121A.58;
2. Requiring child to assume and maintain a specified physical position, activity, or posture that induces physical pain
3. Totally or partially restricting a child's senses as punishment;
4. Denying or restricting the child's access to equipment and devices such as walkers, wheel chairs, hearing aids, and communication boards that facilitate the child's functioning except when temporarily removing the equipment or device is needed to prevent injury to the child or others or serious damage to the equipment or device, in which case the equipment or device shall be returned to the child as soon as possible;
5. Interacting with a child in a manner that constitutes sexual abuse, neglect, or physical abuse under Minnesota Statutes Chapter 260E;
6. Physical holding (as defined in Minnesota Statutes section 125A.0941) that restricts or impairs a child's ability to breathe, restricts or impairs a child's ability to communicate distress, places pressure or weight on a child's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen, or results in straddling a child's torso;
7. Withholding regularly scheduled meals or water; and/or
8. Denying a child access to toilet facilities.

D. Parental Notification

The building administrator or designee shall make reasonable efforts to notify the student's parent or guardian of the student's removal from school grounds as soon as possible following the removal.

E. Continued Removals; Review of IEP

Continued and repeated use of the removal process described herein must be reviewed in the development of the individual student's IEP or IIP.

F. Effect of Policy in an Emergency; Use of Restrictive Procedures

A student with an IEP may be removed in accordance with this policy regardless of whether the student's conduct would create an emergency.

If the school district seeks to remove a student with an IEP from school grounds under this policy due to behaviors that constitute an emergency and the student's IEP, IIP, or behavior intervention plan authorizes the use of one or more restrictive procedures, the crisis team may employ those restrictive procedures, in addition to any reasonable force that may be necessary, to facilitate the student's removal from school grounds, as long as the crisis team members who are implementing the restrictive procedures have received the training required by Minnesota Statutes section 125A.0942, Subd. 5, and otherwise comply with the requirements of §125A.0942.

G. Reporting to the Minnesota Department of Education (MDE)

Annually, stakeholders may recommend, as necessary, to the Commissioner of MDE (Commissioner) specific and measurable implementation and outcome goals for reducing the use of restrictive procedures. The Commissioner must submit to the Legislature a report on districts' progress in reducing the use of restrictive procedures that recommends how to further reduce these procedures and eliminate the use of seclusion. By January 15, April 15, July 15, and October 15 of each year, districts must report, in a form and manner determined by the Commissioner, about individual students who have been secluded. By July 15 each year, districts must report summary data. The summary data must include information on the use of restrictive procedures for the prior school year, July 1 through June 30, including the use of reasonable force by school personnel that is consistent with the definition of physical holding or seclusion of a child with a disability.

- Legal References:** Minn. Stat. § Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. §§ 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.67 ~~Subd. 2~~ (Removal by Police Officer Aversive and Deprivation Procedures)
Minn. Stat. § 125A.094-125A.0942 (Restrictive Procedures for children with Disabilities)
Minn. Stat. § 609.06 (Authorized Use of Force)

Minn. Stat. § 609.379 (Permitted Actions)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy (FERPA))
20 U.S.C. § 1415(k)(6) (Individuals with Disabilities Education Improvement Act of 2004 (IDEA))
34 C.F.R. § 300.535 (Referral to and Action by Law Enforcement and Judicial Authorities IDEA Regulation Regarding Involvement of Law Enforcement)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 806 (Crisis Management Policy)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 601
School District Curriculum and Instructional Goals**

Adopted ___ By Reference ___

Revised ___ **April 2023** ___

[Note: ~~Minn. Stat. § Minnesota Statutes section~~ 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of ~~Minn. Stat. § Minnesota Statutes section~~ 120B.11.]

I. PURPOSE

The purpose of this policy is to establish broad curriculum parameters for the school district that encompass the Minnesota Academic Standards and federal law and are aligned with creating the world’s best workforce.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to establish the “world’s best workforce” in which all learning in the school district should be directed and for which all school district learners should be held accountable.

III. DEFINITIONS

- A. “Academic standard” means a summary description of student learning in a required content area or elective content area.
- B. “Benchmark” means specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.
- C. “Curriculum” means district or school adopted programs and written plans for providing students with learning experiences that lead to expected knowledge,

skills and career and college readiness.

- D. “Instruction” means methods of providing learning experiences that enable students to meet state and district academic standards and graduation requirements.
- E. “Performance measures” are measures to determine school district and school site progress in striving to create the world’s best workforce and must include at least the following:
 - 1. the size of the academic achievement gap and rigorous course taking, including college-level advanced placement, international baccalaureate, postsecondary enrollment options, including concurrent enrollment, other rigorous courses of study or industry certification courses or programs and enrichment experiences by student subgroup;
 - 2. student performance on the Minnesota Comprehensive Assessments;
 - 3. high school graduation rates; and
 - 4. career and college readiness under ~~Minn. Stat. §~~ **Minnesota Statutes section 120B.30, Subd. subdivision 1.**
- F. “World’s best workforce” means striving to: meet school readiness goals; have all third-grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.
- G. “Experiential learning” means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships, other cooperative work experience, youth apprenticeship, or employment.

IV. LONG-TERM STRATEGIC PLAN

- A. The school board, at a public meeting, shall adopt a comprehensive, long-term strategic plan to support and improve teaching and learning that is aligned with creating the world’s best workforce and includes the following:
 - 1. clearly defined school district and school site goals and benchmarks for instruction and student achievement for all student categories identified in state and federal law;

[Note: MSBA/MASA Model Policy 601, Section IV.B. and MSBA/MASA Model Policy 616 address this requirement.]

2. a process to assess and evaluate each student's progress toward meeting state and local academic standards, assess and identify students for participation in gifted and talented programs and accelerate their instruction, adopt procedures for early admission to kindergarten or first grade of gifted and talented learners which are sensitive to under-represented groups, and identify the strengths and weaknesses of instruction in pursuit of student and school success and curriculum affecting students' progress and growth toward career and college readiness and leading to the world's best workforce;

[Note: MSBA/MASA Model Policy 618 addresses this requirement.]

3. a system to periodically review and evaluate the effectiveness of all instruction and curriculum, taking into account strategies and best practices, student outcomes, principal evaluations under ~~Minn. Stat. § Minnesota Statutes section~~ 123B.147, ~~Subd. subdivision~~ 3, students' access to effective teachers who are members of populations under-represented among the licensed teachers in the district or school and who reflect the diversity of enrolled students under ~~Minn. Stat. § Minnesota Statutes section~~ 120B.35, ~~Subd. subdivision~~ 3(b)(2), and teacher evaluations under ~~Minn. Stat. § Minnesota Statutes section~~ 122A.40, ~~Subd. subdivision~~ 8, or 122A.41, ~~Subd. subdivision~~ 5;

[Note: MSBA/MASA Model Policy 616 addresses this requirement.]

4. strategies for improving instruction, curriculum, and student achievement, including the English and, where practicable, the native language development and the academic achievement of English learners;

[Note: MSBA/MASA Model Policy 616 addresses this requirement.]

5. a process to examine the equitable distribution of teachers and strategies to ensure low-income and minority children are not taught at higher rates than other children by inexperienced, ineffective, or out-of-field teachers;
6. education effectiveness practices that integrate high-quality instruction, rigorous curriculum, technology, and a collaborative professional culture that develops and supports teacher quality, performance, and effectiveness; and;
7. an annual budget for continuing to implement the school district plan.

B. School district site and school site goals shall include the following:

1. All students will be required to demonstrate essential skills to effectively participate in lifelong learning.* These skills include:

[*Note: The criteria for acceptable performance in basic skills areas may need to be modified for students with unique learning needs. These modifications will be reflected in the Individualized Education Program (IEP) or Rehabilitation Act Section 504 Accommodation plan.]

- a. reading, writing, speaking, listening and viewing in the English language;
 - b. mathematical and scientific concepts;
 - c. locating, organizing, communicating and evaluating information and developing methods of inquiry (i.e. problem solving);
 - d. creative and critical thinking, decision making, and study skills;
 - e. work readiness skills;
 - f. global and cultural understanding.
2. Each student will have the opportunity and will be expected to develop and apply essential knowledge that enables that student to:
- a. live as a responsible, productive citizen and consumer within local, state, national, and global political, social, and economic systems;
 - b. bring many perspectives, including historical, to contemporary issues;
 - c. develop an appreciation and respect for democratic institutions;
 - d. communicate and relate effectively in languages and with cultures other than the student's own;
 - e. practice stewardship of the land, natural resources, and environment;
 - f. use a variety of tools and technology to gather and use information, enhance learning, solve problems, and increase human productivity.
3. Students will have the opportunity to develop creativity and self-expression through visual and verbal images, music, literature, world languages, movement, and the performing arts.
4. School practices and instruction will be directed toward developing within each student a positive self-image and a sense of personal responsibility for:
- a. establishing and achieving personal and career goals;

- b. adapting to change;
 - c. leading a healthy and fulfilling life, both physically and mentally;
 - d. living a life that will contribute to the well-being of society;
 - e. becoming a self-directed learner;
 - f. exercising ethical behavior.
5. Students will be given the opportunity to acquire human relations skills necessary to:
- a. appreciate, understand, and accept human diversity and interdependence;
 - b. address human problems through team effort;
 - c. resolve conflicts with and among others;
 - d. function constructively within a family unit;
 - e. promote a multicultural, gender-fair, disability-sensitive society.

[Note: School district and site goals example courtesy of the Winona School District.]

- C. Every child is reading at or above grade level no later than the end of grade 3, including English learners, and teachers provide comprehensive, scientifically based reading instruction, including a program or collection of instructional practices that is based on valid, replicable evidence showing that, when the programs or practices are used, students can be expected to achieve, at a minimum, satisfactory reading progress. The program or collection of practices must include, at a minimum, effective, balanced instruction in all five areas of reading (phonemic awareness, phonics, fluency, vocabulary development, and reading comprehension), as well as instructional strategies for continuously assessing, evaluating, and communicating the student's reading progress and needs.
- 1. The school district must identify, before the end of kindergarten, grade 1, and grade 2, all students who are not reading at grade level. Students identified as not reading at grade level by the end of kindergarten, grade 1, and grade 2 must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified.

2. Students in grade 3 or higher who demonstrate a reading difficulty to a classroom teacher must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified.

[Note: According to Minnesota statutes, dyslexia screening is to be conducted in a locally determined manner.]

3. Reading assessments in English and in the predominant languages of district students, where practicable, must identify and evaluate students' areas of academic need related to literacy. The school district also must monitor the progress and provide reading instruction appropriate to the specific needs of English learners. The school district must use locally adopted, developmentally appropriate, and culturally responsive assessment and annually report summary assessment results to the Commissioner of Education by July 1.
4. The school district must annually report to the Commissioner of Education by July 1 a summary of the district's efforts to screen and identify students who demonstrate characteristics of dyslexia using screening tools such as those recommended by the Minnesota Department of Education's dyslexia specialist. With respect to students screened or identified under paragraph (1), the report must include:
 - (a) a summary of the district's efforts to screen for dyslexia;
 - (b) the number of students screened for that reporting year; and
 - (c) the number of students demonstrating characteristics of dyslexia for that year.
5. A student identified as having a reading difficulty must be provided with alternate instruction under ~~Minn. Stat. §~~ **Minnesota Statutes section 125A.56, ~~Subd.~~ subdivision 1.**
6. At least annually, the school district must give the parent of each student who is not reading at or above grade level timely information about:
 - a. the student's reading proficiency as measured by a locally adopted assessment;
 - b. reading-related services currently being provided to the student and the student's progress; and
 - c. strategies for parents to use at home in helping their students succeed in becoming grade-level proficient in reading English and their native languages.

This provision may not be used to deny a student's right to a special

education evaluation.

7. For each student who is not reading at or above grade level, the school district shall provide reading intervention to accelerate student growth and reach the goal of reading at or above grade level by the end of the current grade and school year. If a student does not read at or above grade level by the end of grade 3, the school district must continue to provide reading intervention until the student reads at grade level. Intervention methods shall encourage family engagement and, where possible, collaboration with appropriate school and community programs. Intervention methods may include, but are not limited to, requiring attendance in summer school, intensified reading instruction that may require that the student be removed from the regular classroom for part of the school day, extended day programs, or programs that strengthen students' cultural connections.

[Note: School districts are strongly encouraged, but not required, to provide personal learning plans, as provided in Paragraph 8.]

8. The school district will provide a personal learning plan for a student who is unable to demonstrate grade-level proficiency, as measured by the statewide reading assessment in grade 3. The school district will determine the format of the personal learning plan in collaboration with the student's educators and other appropriate professionals. The school district will develop the personal learning plan in consultation with the student's parent or guardian. The personal learning plan will address knowledge gaps and skill deficiencies through strategies such as specific exercises and practices during and outside of the school day, periodic assessments, and reasonable timelines. The personal learning plan may include grade retention if it is in the student's best interest. The student's school will maintain and regularly update and modify the personal learning plan until the student reads at grade level. This paragraph does not apply to a student under an Individualized Education Program.

Legal References:

Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)
Minn. Stat. § 120B.30, Subd. 1 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.35, Subd. 3 (Student Academic Achievement and Growth)
Minn. Stat. § 122A.40., Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)

Minn. Stat. § 123B.147, Subd. 3 (Principals)
Minn. Stat. § 125A.56, Subd. 1 (Alternate Instruction Required)
20 U.S.C. § 5801, *et seq.* (National Education Goals 2000)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEP's, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 602
Organization of School Calendar and School Day**

Adopted ___ By Reference ___

Revised ___ **April 2023** ___

I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

II. GENERAL STATEMENT OF POLICY

The school calendar and schedule of the school day are important to parents, students, employees, and the general public for advance, effective planning of the school year.

III. CALENDAR RESPONSIBILITY

- A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff and parents.

*[Note: The annual school calendar must include at least 425 hours of instruction for a kindergarten student without a disability, 935 hours of instruction for a student in grades 1 through 6, and 1,020 hours of instruction for a student in grades 7 through 12, not including summer school. The school calendar for all-day kindergarten must include at least 850 hours of instruction for the school year. If a voluntary prekindergarten program is offered by the school district, a prekindergarten student must receive at least 350 hours of instruction for the school year. A school board's annual calendar must include at least 165 days of instruction for a student in grades 1 through 11 unless a four-day week schedule has been approved by the **Minnesota** Commissioner of Education under **Minn. Stat. § Minnesota Statutes section 124D.126**. A school board's annual school calendar may include plans for up to five days of*

instruction provided through online instruction due to inclement weather. The inclement weather plans must be developed according to Section V., below.]

[Note: To the extent the school board offers K-12 teachers the opportunity for more staff development training under ~~Minn. Stat. § Minnesota Statutes section 122A.40, Subds. subdivisions 7 and 7a, or Minn. Stat. § Minnesota Statutes section 122A.41, Subds. subdivisions 4 and 4a~~, the school district shall adopt as its school calendar a total of 240 days of student instruction and staff development, of which the total number of staff development days equals the difference between the total number of days of student instruction and 240 days. The school board may schedule additional staff development days throughout the calendar year.]

- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1., III.B.2., or III.B.3. Days devoted to teacher's workshops may be held before Labor Day.
1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
 2. The school district may begin the school year on any day before Labor Day if the school district has agreement under ~~Minn. Stat. § Minnesota Statutes section 123A.30, § 123A.32, or § 123A.35~~ with a school district that qualifies under Section III.B.1.
 3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining state.
- C. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer process.

[Note: The provisions of the prior law requiring the school board to adopt the calendar for the next school year by April 1 have been repealed. The school board should still attempt to establish the calendar as early as possible so proper planning can take place by all members of the school community.]

IV. SCHOOL DAY RESPONSIBILITY

- A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time

requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other concerns deserving of attention.

- C. Proposed changes in the school day shall be subject to review and approval by the school board.

V. E-LEARNING DAYS

- A. An e-learning day is a school day where a school offers full access to online instruction provided by students' individual teachers due to inclement weather.
- B. A school district may designate up to five e-learning days in one school year.
- C. An e-learning day is counted as a day of instruction and included in the hours of instruction pursuant to Section III.A., above.
- D. The e-learning day plan developed by the school district will include accommodations for students without Internet access at home and for digital device access for families without the technology or with an insufficient amount of technology for the number of children in the household. The plan must also provide accessible options for students with disabilities.
- E. The school district must notify parents and students of its e-learning day plan at the beginning of each school year.
- F. When an e-learning day is declared by the school district, notice must be provided to parents and students at least two hours prior to the normal school start time that students will need to follow the e-learning day plan for that day.
- G. On an e-learning day, each student's teacher must be accessible both online and by telephone during normal school hours to assist students and parents.

Legal References: Minn. Stat. § 120 A.40 (School Calendar)
Minn. Stat. § 120A.41 (Length of School Year; Days Hours of Instruction)
Minn. Stat. § 120A.414 (E-Learning Days)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § 120A.42 (Conduct of School on Certain Holidays)
Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123A.30 (Agreements for Secondary Education)
Minn. Stat. § 123A.32 (Interdistrict Cooperation)
Minn. Stat. § 123A.35 (Cooperation and Combination)
Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)
Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)

Minn. Stat. § 124E.25 (Payment of Aids to Charter Schools)
Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids;
Appropriation)

Cross References: MSBA/MASA Model Policy 425 (Staff Development)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 608
Instructional Services – Special Education**

Adopted ___ By Reference ___

Revised ___ April 2023 ___

[Note: The provisions of this policy substantially reflect statutory and regulatory requirements.]

I. PURPOSE

The purpose of this policy is to set forth the position of the school board on the need to provide special educational services to some students in the school district.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that some students need special education and further recognizes the importance of providing a free appropriate public education and delivery system for students in need of special education.

III. RESPONSIBILITIES

- A. The school board accepts its responsibility to identify, evaluate and provide special instruction and services for disabled children who are properly the responsibility of the school district and who meet the criteria to qualify for special instruction and services as set forth in Minnesota and federal law.
- B. The school district shall ensure that all qualified disabled children are provided the special instruction and services which are appropriate to their educational needs.
- C. When such services require or result from interagency cooperation, the school district shall participate in such interagency activities in compliance with law.

Legal References: Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 125A.02 (~~Definition of~~ Child with a Disability ~~Defined~~)
Minn. Stat. § 125A.027 (Rulemaking)

Minn. Stat. § 125A.03 (Special Instruction for Children with a Disability)
Minn. Stat. § 125A.08 (Individualized Education Programs)
Minn. Stat. § 125A.15 (Placement in Another District; Responsibility)
Minn. Stat. § 125A.29 (Responsibilities of County Boards and School Boards)
~~Minn. Stat. §§ 125A.027, 125A.03, 125A.08, 125A.15, and 125A.29 (District Obligations)~~
20 U.S.C. 1400 *et. seq.* (Individuals with Disabilities Education Act of 2004)

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination)
MSBA/MASA Model Policy 508 (Extended School Year for Certain Students with Individual Education Plans)
MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 613
Graduation Requirements**

Adopted ___ By Reference ___

Revised ___ **April 2023** ___

[Note: The requirements set forth in this policy govern the graduation standards that Minnesota public schools must require for a high school diploma for all students.]

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that all students must demonstrate, as determined by the school district, their satisfactory completion of the credit requirements and their understanding of academic standards. The school district must adopt graduation requirements that meet or exceed state graduation requirements established in law or rule.

III. DEFINITIONS

A. “Academic standard” means: (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, or the arts, or (2) a locally adopted expectation for student learning in health, the arts, career and technical education, or world languages.

B. “Credit” means a student’s successful completion of an academic year of study or a student’s mastery of the applicable subject matter, as determined by the school district.

C. “Section 504 Accommodation” means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.

- D. "Individualized Education Plan," or "IEP," means a written statement developed for a student eligible by law for special education and services.
- E. "English Language Learners" or "ELL" student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.

IV. DISTRICT ASSESSMENT COORDINATOR

_____ shall be named the District Assessment Coordinator. Said person shall be in charge of all test procedures and shall bring recommendations to the school board annually for approval.

V. GRADUATION ASSESSMENT REQUIREMENTS

Students' state graduation requirements, based on a longitudinal, systematic approach to student education and career planning, assessment, instructional support, and evaluation, include the following:

- A. Achievement and career and college readiness in mathematics, reading, and writing, as measured against a continuum of empirically derived, clearly defined benchmarks focused on students' attainment of knowledge and skills so that students, their parents, and teachers know how well students must perform to have a reasonable chance to succeed in a career or college without the need for postsecondary remediation and which facilitates the monitoring of students' continuous development of and growth in requisite knowledge and skills; analysis of students' progress and performance levels, identification of students' academic strengths and diagnosis of areas where students' require curriculum or instructional adjustments, targeted interventions, or remediation; and determination of students' learning and instructional needs and the instructional tools and best practices that support academic rigor for the student based on analysis of students' progress and performance data; and
- B. Consistent with this paragraph and Minn. Stat. § 120B.125 (*see Policy 604, Section II.H.*) age-appropriate exploration and planning activities and career assessments to encourage students to identify personally relevant career interests and aptitudes and help students and their families develop a regularly reexamined transition plan for postsecondary education or employment without need for post secondary remediation.
- C. Based on appropriate state guidelines, students with an IEP may satisfy state graduation requirements by achieving an individual score on the state-identified alternative assessments.
- D. Students meeting the state graduation requirements under this section must receive targeted, relevant, academically rigorous, and resourced instruction which may include a targeted instruction and intervention plan focused on improving the

student's knowledge and skills in core subjects so that the student has a reasonable chance to succeed in a career or college without need for postsecondary remediation.

- E. Students meeting the state graduation requirements under this section and who are students in grade 11 or 12 and who are identified as academically ready for a career or college are actively encouraged by the school district to participate in courses and programs awarding college credit to high school students. Students are not required to achieve a specified score or level of proficiency on an assessment to graduate from high school.
- F. A student's progress toward career and college readiness must be recorded on the student's high school transcript.

VI. GRADUATION CREDIT REQUIREMENTS

Students must successfully complete, as determined by the school district, the following high school level credits for graduation:

- A. 24 Credits required for graduation or have met the requirements of an IEP.
- B. Four credits of language arts sufficient to satisfy all academic standards in English language arts;
- C. Three credits of mathematics, including an algebra II credit or its equivalent, [geometry, statistics and probability, or its equivalent](#), sufficient to satisfy all of the academic standards in mathematics.
- D. [Students in the graduation class of 2015 and beyond must complete](#) an algebra I credit by the end of 8th grade sufficient to satisfy all of the 8th grade standards in mathematics;
- E. Three credits of science, including at least: (a) one credit of biology; (b) one credit of chemistry or physics; and (c) one elective credit of science. The combination of credits must be sufficient to satisfy (i) all of the academic standards in either chemistry or physics and (ii) all other academic standards in science;
- F. [Four credits \(1/2 credit more than State\)](#) of social studies, encompassing at least United States history, geography, government and citizenship, world history, and economics sufficient to satisfy all of the academic standards in social studies;
- G. One credit in the [music/arts](#) sufficient to satisfy all of the state or local academic standards in the arts; and
- H. [One credit in ninth grade PE/Health and one-half \(.5\) credit in Physical Education in grades 10-12.](#)

I. One credit in Industrial Technology/FACS.

J. Credit equivalencies.

1. A one-half credit of economics taught in a school's agriculture education or business department may fulfill a one-half credit in social studies under Paragraph E., above, if the credit is sufficient to satisfy all of the academic standards in economics.
2. An agriculture science or career and technical education credit may fulfill the elective science credit required under Paragraph D., above, if the credit meets the state physical science, life science, earth and space science, chemistry, or physics academic standards or a combination of these academic standards as approved by the school district. An agriculture or career and technical education credit may fulfill the credit in chemistry or physics required under Paragraph D., above, if the credit meets the state chemistry or physics academic standards as approved by the school district. A student must satisfy either all of the chemistry or physics academic standards prior to graduation. An agriculture science or career and technical education credit may not fulfill the required biology credit under Paragraph D., above.
3. A career and technical education credit may fulfill a mathematics or arts credit requirement under Paragraph B. or Paragraph F., above.
4. A computer science credit may fulfill a mathematics credit requirement under Paragraph B., above, if the credit meets state academic standards in mathematics.
5. A Project Lead the Way credit may fulfill a mathematics or science credit requirement under Paragraph B. or Paragraph D., above, if the credit meets the state academic standards in mathematics or science.

K. Students shall have met all requirements for graduation to be eligible to participate in commencement activities. Exception shall be granted for seniors who are lacking $\frac{1}{2}$ credit or less, and who are enrolled in an approved course of study (e.g. correspondence course, on-line learning course) to correct the credit deficiency, or who are enrolled in summer school immediately following commencement to correct for the deficiency. Approval of courses of study shall be responsibility of the high school principal. Enrollment and approval are required prior to participation in commencement activities.

VII. GRADUATION STANDARDS REQUIREMENTS

- A. All students must demonstrate their understanding of the following academic standards:
1. School District Standards, Health (K-12);

2. School District Standards, Career and Technical Education (K-12); and
 3. School District Standards, World Languages (K-12).
- B. Academic standards in health, world languages, and career and technical education will be reviewed on an annual basis.* A school district must use the current world languages standards developed by the American Council on the Teaching of Foreign Languages.
- *Reviews are required to be conducted on a periodic basis. Therefore, this time period may be changed to accommodate individual school district needs.
- C. All students must satisfactorily complete the following required Graduation Standards in accordance with the standards developed by the Minnesota Department of Education (MDE):
1. Minnesota Academic Standards, English Language Arts K-12:
 2. Minnesota Academic Standards, Mathematics K-12;
 3. Minnesota Academic Standards, Science K-12;
 4. Minnesota Academic Standards, Social Studies K-12; and
 5. Minnesota Academic Standards, Physical Education K-12.
- D. State standards in the Arts K-12 are available, or school districts may choose to develop their own standards.
- E. The academic standards for language arts, mathematics, and science apply to all students except the very few students with extreme cognitive or physical impairments for whom an IEP team has determined that the required academic standards are inappropriate. An IEP team that makes this determination must establish alternative standards.

VIII. GRADUATION REQUIREMENTS OF HOME-SCHOOLED STUDENTS IN RECEIVING AN INTERNATIONAL FALLS SCHOOL DISTRICT DIPLOMA.

- A. All resident home-educated students must be registered and attend with full seat time in the International Falls Public Schools in grades 11 and 12.
- B. Resident home-educated students or non-public students will show successful performance by achieving at least a “C” grade in all coursework by the 12th week of school. If successful, previous credits earned by a student in a non-accredited school will be recognized.

- C. The International Falls Public Schools recognizes the home-school transcript as coming from a ‘non-accredited school or secondary school’.
- D. The local school district shall be responsible for the appropriate assignment of a student transferring from a non-accredited school to the class or grade best suited for the student.
- E. Resident home-educated students with full public school seat time in grades 11 & 12 are eligible to participate in the receiving of awards and scholarships offered through the public school.

VIV. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minnesota Statutes, Section 120B.07 upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and
- C. The principal’s decision shall be in writing and may be subject to review by the superintendent and school board.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations for Minnesota’s Students)
 Minn. Stat. § 120B.018 (Definitions)
 Minn. Stat. § 120B.021 (Required Academic Standards)
 Minn. Stat. § 120B.023 (Benchmarks)
 Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits)
 Minn. Stat. § 120B.07 (Early Graduation)
 Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World’s Best Workforce)~~School District Process~~
 Minn. Stat. § 120B.125 (Planning for Students’ Successful Transition to Postsecondary Education and Employment; **Personal Learning Plans** ~~Involuntary Career Tracking Prohibited~~)
 Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
 Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
 Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
 Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
 Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)

Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

20 U.S.C. § 6301, et seq. (Every Student Succeeds Act)

Cross References:

MSBA/MASA Model Policy 104 (School District Mission Statement)

MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)

MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)

MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans and LEP Students)

MSBA/MASA Model Policy 616 (School District System Accountability)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 617
School District Ensurance of Preparatory and High School Standards**

Adopted April 2023

****NEW****

Revised _____

[Note: With the repeal of the Profile of Learning, school districts no longer are required to comply with the procedures set forth in this policy. School districts which retain any portion of the Profile of Learning graduation requirements, however, may choose to retain all or a portion of this policy and may implement and manage the Profile of Learning content standards in whatever manner they deem appropriate.]

I. PURPOSE

The purpose of this policy is to ensure that all locally adopted preparatory and high school content standards of the Profile of Learning are addressed directly in both curriculum and assessment for all students, including those with special needs.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to implement the Minnesota Graduation Standards, including local adoption of the former Profile of Learning content standards, during the transition to the implementation of the required Minnesota Academic Standards.
- B. This policy ensures that all students who qualify and elect to satisfy their graduation requirements through the Profile of Learning content standards will continue to receive instruction, curriculum and assessment which address the preparatory and high school content standards of the Profile of Learning. This policy also defines how technology will be integrated across student learning areas. *[Note: With the repeal of the Profile of Learning, school districts are not required to integrate technology across learning areas and may, in their discretion, delete this provision.]* In implementing the preparatory and high school content standards, the school district will work to improve the scope and sequences of curriculum, research-based instructional skills of teachers and other district staff who work with students, and alternative assessments of student achievement while making the transition to the required Minnesota Academic Standards.

III. ESTABLISHMENT OF CURRICULUM AND INSTRUCTION

A. Preparatory Content Standards

[To the extent school districts retain preparatory content standards as part of their locally adopted academic standards, school districts should insert in this section how their curriculum and instructional opportunities for all students will address the preparatory content standards, including the primary, intermediate and middle level standards. This section should contain an outline of each learning area's sequence in a manner which provides notice as to when various achievements are expected.]

B. High School Content Standards

The school district will follow Policy 613, Graduation Requirements, as it implements the graduation standards. This policy ensures that all students will receive instruction, curriculum and assessment which addresses the high school content standards of the Profile of Learning in all learning areas and that the uses of technology are integrated across student learning areas. *[Note: With the repeal of the Profile of Learning, school districts are not required to integrate technology across learning areas and may, in their discretion, delete this provision.]*

[Note: School districts should examine existing graduation requirements and align them to the new requirements.]

C. Assessment of Content Standards

[School districts should insert their procedure for determining where student achievement of preparatory and high school content standards will be assessed.]

D. Additional Requirements

[School districts may wish to consider including additional graduation requirements beyond those required by the Minnesota Academic Standards.]

E. Special Needs Students

[School districts should insert their procedure for addressing preparatory and high school content standards for students with special needs.]

F. Integration of Technology

[School districts may insert their procedure for addressing how technology will be integrated across the learning areas. With the repeal of the Profile of Learning, school districts are not required to integrate technology across learning areas and may, in their discretion, delete this provision.]

G. Evaluation and Remediation of Student Difficulties and Achievement

[School districts should insert their procedure for addressing how diagnosis of student difficulties and remediation will be accomplished as well as how diagnosis of student achievement and acceleration or continuous progress will be accomplished.]

Legal References: Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota’s Students)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World’s Best Workforce)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 618
Assessment of Student Achievement**

Adopted ___ By Reference ___

Revised ___ **April 2023** ___

I. PURPOSE

The purpose of this policy is to institute a process for the establishment and revision of assessments to measure achievement toward meeting the Minnesota Academic Standards, track academic progress over time, and provide Minnesota graduates information related to career and college readiness.

II. GENERAL STATEMENT OF POLICY

The school district has established a procedure by which students shall complete the Graduation Requirements. This procedure includes the adoption of performance assessment methods to be used in measuring student performance. The school district strives to continually enhance, student achievement of the Graduation Requirements.

III. DEFINITIONS

- A. “Above-grade level” test items contain subject area content that is above the grade level of the student taking the assessment and is considered aligned with state academic standards to the extent it is aligned with content represented in state academic standards above the grade level of the student taking the assessment. Notwithstanding the student’s grade level, administering above-grade level test items to a student does not violate the requirement that state assessments must be aligned with state standards.
- B. “Academic standard” means a summary description of student learning in a required content area or elective content area.
- C. “Below-grade level” test items contain subject area content that is below the grade level of the student taking the test and is considered aligned with state academic standards to the extent it is aligned with content represented in state academic standards below the student’s current grade level. Notwithstanding the student’s

grade level, administering below-grade level test items to a student does not violate the requirement that state assessments must be aligned with state standards.

- D. “Benchmark” means the specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.
- E. “Career and college ready,” for purposes of statewide accountability, means a high school graduate has the knowledge, skills, and competencies to successfully pursue a career pathway, including postsecondary credit leading to a degree, diploma, certificate, or industry-recognized credential and employment. Students who are career and college ready are able to successfully complete credit-bearing coursework at a two- or four-year college or university or other credit-bearing postsecondary program without need for remediation.
- F. “Computer-adaptive assessments” means fully adaptive assessments.
- G. “Cultural competence,” for purposes of statewide accountability, means the ability and will to interact effectively with people of different cultures, native languages, and socioeconomic backgrounds.
- H. “Elective standards” means a locally adopted expectation for student learning in career and technical education and world languages.
- I. “Experiential learning” means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships, or other cooperative work experience, youth apprenticeship, or employment.
- J. “Fully adaptive assessments” include on-grade level test items and items that may be above or below a student’s grade level. *[Note: Fully adaptive mathematics and reading assessments must be used for grades 3 through 7 beginning in the 2015-2016 school year and later.]*
- K. “On-grade level” test items contain subject area content that is aligned to state academic standards for the grade level of the student taking the assessment.
- L. “Required standard” means a statewide adopted expectation for student learning in the content areas of English language arts, mathematics, science, social studies, physical education, and the arts or a locally adopted expectation for student learning in health or the arts.

IV. ESTABLISHMENT OF CRITERIA FOR ASSESSMENT

- A. The superintendent shall establish criteria by which student performance of local academic standards and elective standards are to be evaluated and approved. The criteria will be submitted to the school board for approval. Upon approval by the school board, the criteria shall be deemed part of this policy.
- B. The superintendent shall ensure that students and parents or guardians are provided with notice of the process by which academic standards will be assessed.
- C. Staff members will be expected to utilize staff development opportunities to the extent necessary to ensure effective implementation and continued improvement of the implementation of assessments under the Minnesota Academic Standards.

V. STANDARDS FOR MINNESOTA ACADEMIC STANDARDS PERFORMANCE ASSESSMENTS

A. Benchmarks

The school district will offer and students must achieve all benchmarks for an academic standard to satisfactorily complete that state standard. These benchmarks will be used by the school district and its staff in developing tests to measure student academic knowledge and skills.

[School districts are required to formally establish a periodic review cycle for academic standards and related benchmarks in health, world languages, and career and technical education.]

B. Statewide Academic Standards Testing

- 1. The school district will utilize statewide assessments developed from and aligned with the state’s required academic standards as these tests become available to evaluate student progress toward career and college readiness in the context of the state’s academic standards.
- 2. The school district will administer annually, in accordance with the process determined by the Minnesota Department of Education, the state-constructed tests aligned with state standards to all students in grades 3 through 8 and at the high school level as follows:
 - a. computer-adaptive reading and mathematics assessments in grades 3 through 8;
 - b. high school reading in grade 10, mathematics in grade 11, and a high school writing test, when it becomes available; and
 - c. science assessments in one grade in the grades 3 through 5 span, the grades 6 through 8 span, and a life science assessment in the grades 9 through 12 span (a passing score on high school science assessments is not a condition of receiving a diploma).

3. The school district will develop and administer locally constructed tests in social studies, health and physical education, and the arts to determine if a student has met the required academic standards in these areas.
4. The school district may use a student's performance on a statewide assessment as one of the multiple criteria to determine grade promotion or retention. The school district also may use a high school student's performance on a statewide assessment as a percentage of the student's final grade in a course, or place a student's assessment score on the student's transcript.
5. For students in grade 8 in the 2012-2013 school year and later, the school district must record on the high school transcript a student's progress toward career and college readiness. For other students, this record of progress must be made as soon as practicable. In addition, the school district may include a notation of high achievement on the high school diplomas of those graduating seniors who, according to established school board criteria, demonstrate exemplary academic achievement during high school.
6. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments administered in high school, must be informed that admission to a public school is free and available to any resident under 21 years of age. The school district will determine how this notice is given.

C. Student Participation

1. The Commissioner of Education must create and publish a form for parents and guardians that:
 - a. explains the need for state academic standards;
 - b. identifies the state assessments that are aligned with state standards;
 - c. identifies the consequences, if any, the school or student may face if a student does not participate in state or locally required standardized assessments;
 - d. states that students who receive a college ready benchmark on the high school Minnesota Comprehensive Assessment are not required to take a remedial, noncredit course at a Minnesota state college or university in the corresponding subject area;
 - e. summarizes the provisions in ~~Minn. Stat. §~~ **Minnesota Statutes section 120B.301(a) and (c)**; and

- f. notifies a parent of the right to not have the parent's child participate in the state and locally required assessments and asks a parent that chooses to not have a child participate in the assessments the basis for the decision.
2. The school district must post the form created by the Commissioner on the school district website and include it in the school district's student handbook.

VI. RIGOROUS COURSE OF STUDY WAIVER

- A. Upon receiving a student's application signed by the student's parent or guardian, the school district must declare that a student meets or exceeds a specific academic standard required for graduation if the school board determines that the student:
 1. is participating in a course of study, including an advanced placement or international baccalaureate course or program; a learning opportunity outside the curriculum of the school district; or an approved preparatory program for employment or post-secondary education that is equally or more rigorous than the corresponding state or local academic standard required by the school district;
 2. would be precluded from participating in the rigorous course of study, learning opportunity, or preparatory employment or post-secondary education program if the student were required to achieve the academic standard to be waived; and
 3. satisfactorily completes the requirements for the rigorous course of study, learning opportunity, or preparatory employment or post-secondary education program.
- B. The school board also may formally determine other circumstances in which to declare that a student meets or exceeds a specific academic standard that the site requires for graduation under this section.
- C. A student who satisfactorily completes a post-secondary enrollment options course or program or an advanced placement or international baccalaureate course or program that meet state standards is not required to complete other requirements of the academic standards corresponding to that specific rigorous course of study.

VII. CAREER EXPLORATION ASSESSMENT

- A. Student assessments, in alignment with state academic standards, shall include clearly defined career and college readiness benchmarks and satisfy Minnesota's postsecondary admissions requirements. Achievement and career and college readiness in mathematics, reading, and writing must also be assessed. When administering formative or summative assessments used to measure the academic progress, including the oral academic development, of English learners and inform their instruction, schools must ensure that the assessments are accessible to the students and students have the modifications and supports they need to sufficiently understand the assessments.
- B. On an annual basis, the school district must use the career exploration elements in these assessments, beginning no later than grade 9, to help students and their families successfully develop, pursue, review, and revise an individualized plan for postsecondary education or a career. This process must help increase students' engagement in and connection to school, improve students' knowledge and skills, and deepen students' understanding of career pathways as a sequence of academic and career courses that lead to an industry-recognized credential, an associate's degree, or a bachelor's degree and are available to all students, whatever their interests and career goals.
- C. All students, except those eligible for alternative assessments, will be encouraged to participate on a nationally normed college entrance exam in grade 11 or 12. A student under this paragraph who demonstrates attainment of required state academic standards on these assessments, which include career and college readiness benchmarks, is academically ready for a career or college and is encouraged to participate in courses awarding college credit to high school students. Such courses and programs may include sequential courses of study within broad career areas and technical skill assessments that extend beyond course grades.

To the extent state funding for college entrance exam fees is available, the school district will pay the cost, one time, for an interested student in grade 11 or 12, who is eligible for a free or reduced-priced meal, to take a nationally recognized college entrance exam before graduating. The school district may require a student who is not eligible for a free or reduced-priced meal to pay the cost of taking a nationally recognized college entrance exam. The school district will waive the cost for a student who is unable to pay.

- D. As appropriate, students through grade 12 must continue to participate in targeted instruction, intervention, or remediation and be encouraged to participate in courses awarding college credit to high school students.
- E. In developing, supporting, and improving students' academic readiness for a career or college, the school district must have a continuum of empirically derived, clearly defined benchmarks focused on students' attainment of knowledge and skills so that students, their parents, and teachers know how well students must perform to have a reasonable chance to succeed in a career or college without need for postsecondary remediation.

Legal References: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota’s Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.022 (Elective Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World’s Best Workforce)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.31 (System Accountability and Statistical Adjustments)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0820-~~3501.0815~~ (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0960~~55~~ (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 619
Staff Development for Standards**

Adopted ___ By Reference ___

Revised ___ **April 2023** ___

I. PURPOSE

The purpose of this policy is to establish opportunities for staff development which advance the staff's ability to work effectively with the Graduation Assessment Requirements and with students as they progress to achievement of those Graduation and meet the requirements of federal law.

II. GENERAL STATEMENT OF POLICY

The school district is committed to developing staff policies and processes for continuous improvement of curriculum, instruction, and assessment to ensure effective implementation of the Graduation Assessment Requirements and federal law at all levels.

III. STANDARDS FOR STAFF DEVELOPMENT

- A.** The Advisory Committee for Comprehensive Continuous Improvement of Student Achievement (Committee) shall address the needs of all staff in prioritizing staff development which will ensure effective implementation of the Graduation Assessment Requirements and federal law at all levels. The Committee will advise the school board on the planning of staff development opportunities.
- AB.** The school district shall place a high priority on staff development including activities, programs, and other efforts to implement the Graduation Assessment Requirements effectively and to upgrade that implementation continuously.
- BC.** Staff development plans for the school district shall address identified needs for Graduation Assessment Requirements implementation throughout all levels of the school district programs.

- ED. In service, staff meeting, and district and building level staff development plans and programs shall focus on improving implementation of the Graduation Assessment Requirements at all levels for all students, including those with special needs.

IV. TRAINING AND PROFESSIONAL DEVELOPMENT

- A. Paraprofessionals. The school district will provide each paraprofessional who assists a licensed teacher in providing student instruction with initial training. Such training will include training in emergency procedures, confidentiality, vulnerability, reporting obligations, discipline, policies, roles and responsibilities, and building orientation. Training will be provided within the first 60 days a paraprofessional begins supervising or working with students.

Additionally, with regard to paraprofessionals providing support to special education students, the school district will ensure that annual training opportunities are required to enable the paraprofessional to further develop the knowledge and skills that are specific to the students with whom the paraprofessional works, including understanding disabilities, the unique and individual needs of each student according to the student's disability and how the disability affects the student's education and behavior, following lesson plans, and implementing follow-up instructional procedures and activities.

- B. Teachers/Administrators.

The school district will provide high quality and ongoing professional development activities as required by state and federal laws.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)
Minn. Stat. § 120B.363 (Credential for Education Paraprofessionals)
Minn. Stat. § 122A.16 (Qualified Teacher Defined)
Minn. Stat. § 122A.60 (Staff Development Program)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-~~3501.0815~~0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.09~~55~~60 (Academic Standards in Science)

~~Minn. Rules Parts 3501.1000-3501.1190 (Graduation Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)~~
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
~~MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)~~
~~MSBA/MASA Model Policy 613 (Graduation Requirements)~~
~~MSBA/MASA Model Policy 616 (School District System Accountability)~~

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 620
Credit for Learning**

Adopted ___ By Reference ___

Revised ___ **April 2023** ___

[Note: School districts statutorily are required to provide students with credit for approved post-secondary courses, as set forth in Section V.; online learning courses, as set forth in Section VI.; and accelerated or advanced academic courses offered by a higher education institution or nonprofit public agency, as set forth in Section VII. Additionally, school districts are required by statute to identify whether the school district offers weighted grades and, if it does, identify the courses for which a student may earn a weighted grade (Section VIII). Optional provisions related to awarding credit to students transferring from out-of-state, private, or home schools and the issuance of student grades for purposes of awarding certain honors, as set forth in Section IV., are not required by statute. Therefore, the language contained in Section IV. is suggested language, and a school district may or may not include this section or may modify this section at its discretion.]

I. PURPOSE

The purpose of this policy is to recognize student achievement which occurs in Post-Secondary Enrollment Options and other advanced enrichment programs. The purpose of this policy also is to recognize student achievement which occurs in other schools, in alternative learning sites, and in out-of-school experiences such as community organizations, work-based learning, and other educational activities and opportunities. The purpose of this policy also is to address the transfer of student credit from out-of-state, private, or home schools and online learning programs and to address how the school district will recognize student achievement obtained outside of the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to provide a process for awarding students credit toward graduation requirements for credits and grades students complete in other schools, post-secondary or higher education institutions, other learning environments, and online courses and programs.

III. DEFINITIONS

- A. “Accredited school” means a school that is accredited by an accrediting agency, recognized according to ~~Minn. Stat. §~~ **Minnesota Statutes section** 123B.445 or recognized by the Commissioner of the Minnesota Department of Education (~~Commissioner MDE~~).
- B. “Blended learning” is a form of digital learning that occurs when a student learns part time in a supervised physical setting and part time through digital delivery of instruction, or a student learns in a supervised physical setting where technology is used as a primary method to deliver instruction.
- C. “Commissioner” means the Commissioner of MDE.
- D. “Digital learning” is learning facilitated by technology that offers students an element of control over the time, place, path, or pace of their learning and includes blended and online learning.
- E. “Eligible institution” means a Minnesota public post-secondary institution, a private, nonprofit two-year trade and technical school granting associate degrees, an opportunities industrialization center accredited by, an accreditor recognized by the United States Department of Education, or a private, residential, two-year or four-year, liberal arts, degree-granting college or university located in Minnesota.
- F. “Nonpublic school” is a private school or home school in which a child is provided instruction in compliance with the Minnesota compulsory attendance laws.
- G. “Online learning” is a form of digital learning delivered by an approved online learning provider.
- H. “Online learning provider” is a school district, an intermediate school district, an organization of two or more school districts operating under a joint powers agreement, or a charter school located in Minnesota that provides online learning to students and is approved by MDE to provide online learning courses.
- I. “Weighted grade” is a letter or numerical grade that is assigned a numerical advantage when calculating the grade point average.

IV. TRANSFER OF CREDIT FROM OTHER SCHOOLS

- A. Transfer of Academic Requirements from Other Minnesota Public Secondary Schools

1. The school district will accept and transfer secondary credits and grades awarded to a student from another Minnesota public secondary school upon presentation of a certified transcript from the transferring public secondary school evidencing the course taken and the grade and credit awarded.
2. Credits and grades awarded from another Minnesota public secondary school may be used to compute honor roll and/or class rank if a student has earned at least **6** credits from the school district.

B. Transfer of Academic Requirements from Other Schools

1. The school district will accept secondary credits and grades awarded to a student for courses successfully completed at a public school outside of Minnesota or an accredited nonpublic school upon presentation of a certified transcript from the transferring public school in another state or nonpublic school evidencing the course taken and the grade and credit awarded.
 - a. When a determination is made that the content of the course aligns directly with school district graduation requirements, the student will be awarded commensurate credits and grades.
 - b. Commensurate credits and grades awarded from an accredited nonpublic school or public school in another state may be used to compute honor roll and/or class rank if a student has earned at least **6** credits from the school district.
 - c. In the event the content of a course taken at an accredited nonpublic school or public school in another state does not fully align with the content of the school district's high school graduation requirements but is comparable to elective credits offered by the school district for graduation, the student may be provided elective credit applied toward graduation requirements. Credit that does not fully align with the school district's high school graduation requirements will not be used to compute honor roll and/or class rank.
 - d. If no comparable course is offered by the school district for which high school graduation credit would be provided, no credit will be provided to the student.
2. Students transferring from a non-accredited, nonpublic school shall receive credit from the school district upon presentation of a transcript or other documentation evidencing the course taken and grade and credit awarded.

- a. Students will be required to provide copies of course descriptions, syllabi, or work samples for determination of appropriate credit. In addition, students also may be asked to provide interviews/conferences with the student and/or student's parent and/or former administrator or teacher; review of a record of the student's entire curriculum at the nonpublic school; and review of the student's complete record of academic achievement.
- b. Where the school district determines that a course completed by a student at a non-accredited, nonpublic school is commensurate with school district graduation requirements, credit shall be awarded, but the grade shall be "P" (pass).
- c. In the event the content of a course taken at a non-accredited, nonpublic school does not fully align with the content of the school district's high school graduation requirements but is comparable to elective credits offered by the school district for graduation, the student may be provided elective credit applied toward graduation requirements.
- d. If no comparable course is offered by the school district for which local high school graduation credit would be provided, no credit will be provided to the student.
- e. Credit and grades earned from a non-accredited nonpublic school shall not be used to compute honor roll and/or class rank.

V. POST-SECONDARY ENROLLMENT CREDIT

- A. A student who satisfactorily completes a post-secondary enrollment options course or program under ~~Minn. Stat. §~~ **Minnesota Statutes section** 124D.09 that has been approved as meeting the necessary requirements is not required to complete other requirements of the Minnesota Academic Standards content standards corresponding to that specific rigorous course of study.
- B. Secondary credits granted to a student through a post-secondary enrollment options course or program that meets or exceeds a graduation standard or requirement shall be counted toward the graduation and credit requirements of a student completing the Minnesota Academic Standards.
 - 1. Course credit will be considered by the school district only upon presentation of a certified transcript from an eligible institution evidencing the course taken and the grade and credit awarded.
 - 2. Seven quarter or four semester post-secondary credits shall equal at least one full year of high school credit. Fewer post-secondary credits may be prorated.

3. When a determination is made that the content of the post-secondary course aligns directly with a required course for high school graduation, the commensurate credit and grade will be recorded on the student's transcript as a course credit applied toward graduation requirements.
 4. In the event the content of the post-secondary course does not fully align with the content of a high school course required for graduation but is comparable to elective credits offered by the school district for graduation, the school district may provide elective credit and the grade will be recorded on the student's transcript as an elective course credit applied toward graduation requirements.
 5. If no comparable course is offered by the school district for which high school graduation credit would be provided, the school district will notify the Commissioner, who shall determine the number of credits that shall be granted to a student.
 6. When secondary credit is granted for post-secondary credits taken by a student, the school district will record those credits on the student's transcript as credits earned at a post-secondary institution.
- C. A list of the courses or programs meeting the necessary requirements may be obtained from the school district.

VI. CREDIT FROM ONLINE LEARNING COURSES

- A. Secondary credits granted to a student through an online learning course or program that meets or exceeds a graduation standard or requirement shall be counted toward the graduation and credit requirements of a student completing the Minnesota Academic Standards.
- B. Course credit will be considered only upon official documentation from the online learning provider evidencing the course taken and the grade and credit awarded to the student.
- C. When a student provides documentation from an online learning provider, the course credit and course grade shall be recorded and counted toward graduation credit requirements for all courses or programs that meet or exceed the school district's graduation requirements in the same manner as credits are awarded for students transferring from another Minnesota public school as set forth in Section IV.A. above.

VII. ADVANCED ACADEMIC CREDIT

- A. The school district will grant academic credit to a student attending an accelerated or advanced academic course offered by a higher education institution or a nonprofit public agency, other than the school district.

- B. Course credit will be considered only upon official documentation from the higher education institution or nonprofit public agency that the student successfully completed the course attended and passed an examination approved by the school district.
- C. When a determination is made that the content of the advanced academic course aligns directly with a required course for high school graduation, the commensurate credit and grade will be recorded on the student's transcript as a course credit applied toward graduation requirements.
- D. In the event the content of the advanced academic course does not fully align with the content of a high school course required for graduation but is comparable to elective credits offered by the school district for graduation, the school district may provide elective credit and the grade will be recorded on the student's transcript as an elective course credit applied toward graduation requirements.
- E. If no comparable course is offered by the school district for which high school graduation credit would be provided, the school district will notify the Commissioner and request a determination of the number of credits that shall be granted to a student.

VIII. WEIGHTED GRADES

[Note: School districts must identify in policy whether they offer courses with weighted grades. Therefore, school districts must include one of the following options in their policies]

Weighted grades will be earned for the following courses:

- A. AP Courses: Any Advanced Placement course taught on-site at Falls High School by an ISD #361 instructor shall receive a weighted grade.
- B. Concurrent Enrollment Courses: Any concurrent enrollment course taught on-site at Falls High School by an ISD #361 instructor shall receive a weighted grade.
- C. Other Courses: Chemistry, Physics, Engineering, Math Topics and any other "junior/senior" course labeled "honors".

The weighted grading committee consisting of an administrator, teacher, student and School Board member may recommend to the School Board an adjustment in the classes qualifying for weighted grades. Adjustments will relate to the number of students in classes and available faculty.

IX. PROCESS FOR AWARDING CREDIT

- A. The building principal will be responsible for carrying out the process to award credits and grades pursuant to this policy. The building principal will notify students in writing of the decision as to how credits and grades will be awarded.
- B. A student or the student's parent or guardian may seek reconsideration of the decision by the building principal as to credits and/or grades awarded upon request of a student or the student's parent or guardian if the request is made in writing to the superintendent within five school days of the date of the building principal's decision. The request should set forth the credit and/or grade requested and the reason(s) why credit(s)/grade(s) should be provided as requested. Any pertinent documentation in support of the request should be submitted.
- C. The decision of the superintendent as to the award of credits or grades shall be a final decision by the school district and shall not be appealable by the student or student's parent or guardian except as set forth in Section IX.D. below.
- D. If a student disputes the number of credits granted by the school district for a particular post-secondary enrollment course, online learning course, or advanced academic credit course, the student may appeal the school district's decision to the Commissioner. The decision of the Commissioner shall be final.
- E. At any time during the process, the building principal or superintendent may ask for course descriptions, syllabi, or work samples from a course where content of the course is in question for purposes of determining alignment with graduation requirements or the number of credits to be granted. Students will not be provided credit until requested documentation is available for review, if requested.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)
Minn. Stat. § 120B.14 (Advanced Academic Credit)
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.445 (Nonpublic Education Council)
Minn. Stat. § 124D.03, Subd. 9 (Enrollment Options Program)
Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Act)
Minn. Stat. § 124D.095 (Online Learning Option)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)

Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)

Minn. Rules Parts 3501.0820-~~3501.0815~~ (Academic Standards for the Arts)

Minn. Rules Parts 3501.0900-3501.0960~~55~~ (Academic Standards in Science)

~~Minn. Rules Parts 3501.1000-3501.1190 (Graduation Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)~~

Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)

Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)
MSBA/MASA Model Policy 624 (Online Learning Options)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 624
Online Learning Options**

Adopted ___ By Reference ___

Revised ___ **April 2023** ___

[Note: The provisions of this policy substantially reflect the statutory requirements of ~~Minn. Stat. §~~ Minnesota Statutes section 124D.095, the Online Learning Option Act.]

I. PURPOSE

The purpose of this policy is to recognize and govern online learning options of students enrolled in the school district for purposes of compulsory attendance and address enrollment of students with an online learning provider for supplemental or full-time online learning.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall not prohibit an enrolled student from applying to enroll in online learning.
- B. The school district shall grant academic credit for completing the requirements of an online learning course or program.
- C. The school district shall allow an online learning student to have the same access to the computer hardware and education software available in the school district as all other students in the school district. An online learning provider must assist an online learning student whose family qualifies for education tax credit to acquire computer hardware and educational software for online learning purposes.
- D. The school district shall continue to provide non-academic services to online learning students.
- E. Online learning students may participate in the extracurricular activities of the school district on the same basis as other enrolled students.

[Note: The school district may itself offer digital learning to its enrolled students. Such digital learning does not generate online learning funds. To the extent digital learning is offered by the school district only to its enrolled students, it is not subject to the Minnesota Department of Education (MDE) reporting or review requirements

unless the school district is a full-time online learning provider. See ~~Minn. Stat. § Minnesota Statutes section 124D.095, Subd. subdivision 4(d) and (e).~~

To the extent the school district provides to resident students curriculum that has both physical and electronic components, the school district must make the electronic component accessible to a resident student in a home school at the request of the home-schooled student or student's parent or guardian, provided that the school district does not incur more than an incident cost as a result of providing access electronically. See ~~Minn. Stat. § Minnesota Statutes section 123B.42.]~~

III. DEFINITIONS

- A. “Blended learning” is a form of digital learning that occurs when a student learns part time in a supervised physical setting and part time through digital delivery of instruction, or a student learns in a supervised physical setting where technology is used as a primary method to deliver instruction.
- B. “Digital learning” is learning facilitated by technology that offers students an element of control over the time, place, path, or pace of their learning and includes blended and online learning.
- C. “Enrolling district” means the school district or charter school in which a student is enrolled under ~~Minn. Stat. § Minnesota Statutes section 120A.22, Subd. subdivision 4~~, for purposes of compulsory education.
- D. “Full-time online learning provider” means an enrolling school authorized by the ~~Minnesota Department of Education~~ MDE to deliver comprehensive public education at any or all of the elementary, middle, or high school levels.
- E. “Online learning course syllabus” is a written document that an online learning provider transmits to the enrolling school district using a format prescribed by the Commissioner of MDE (Commissioner) to identify the state academic standards embedded in an online learning course, the course content outline, required course assessments, expectations for actual teacher contact time, and other student-to-teacher communications, and the academic support available to the online learning student.
- F. “Online learning” is a form of digital learning delivered by an approved online learning provider under Paragraph III.H.
- G. “Online learning student” is a student enrolled in an online learning course or program delivered by an authorized online learning provider.
- H. “Online learning provider” is a school district, an intermediate school district, or an organization of two or more school districts operating under a joint powers agreement, or a charter school located in Minnesota that provides online learning to students and is approved by MDE to provide online learning courses.

- I. “Student” is a Minnesota resident enrolled in a public school, a nonpublic school, church or religious organization, or home school in which a child is provided instruction in compliance with ~~Minn. Stat. §§~~ **Minnesota Statutes sections** 120A.22 and 120A.24.
- J. “Supplemental online learning” means an online learning course taken in place of a course period at a local district school.

IV. PROCEDURES

A. Dissemination and Receipt of Information

- 1. The school district shall make available information about online learning to all interested people. The school district may utilize the list of approved online learning providers and online learning courses and programs developed, published, and maintained by MDE.
- 2. The school district will receive and maintain information provided to it by online learning providers.
- 3. The online learning provider must report or make available information on an individual student’s progress and accumulated credit to the student, the student’s parent, and the enrolling district in a manner specified by the Commissioner unless the enrolling district and the online learning provider agree to a different form of notice and notify the Commissioner.
- 4. The enrolling district must designate a contact person to help facilitate and monitor the student’s academic progress and accumulated credits toward graduation.

B. Student Enrollment

- 1. A student may apply for full-time enrollment in an approved online learning program. The student must have the written consent of a parent or guardian to do so if the student is under eighteen (18) years of age.
- 2. The student and the student’s parents must submit an application to the online learning provider and identify the student’s reason for enrolling. An online learning provider that accepts a student under this section must notify the student and the enrolling district in writing within ten days if the enrolling district is not the online learning provider. The student and the student’s parent must notify the online learning provider of the student’s intent to enroll in online learning within ten days of being accepted, at which time the student and the student’s parent must sign a statement indicating that they have reviewed the online course or program and understand the expectations of enrolling in online learning. The online

learning provider must use a form provided by MDE to notify the enrolling district of the student's application to enroll in online learning.

3. The supplemental online learning notice to the enrolling district when a student applies to the online learning provider will include the courses or program, credits to be awarded, and the start date of the online learning course or program. An online learning provider must make available the supplemental online learning course syllabus to the enrolling district. Within 15 days after the online learning provider makes information in this paragraph available to the enrolling district, the enrolling district must notify the online learning provider whether the student, the student's parent, and the enrolling district agree or disagree that the course meets the enrolling district's graduation requirements. A student may enroll in a supplemental online learning course up to the midpoint of the school district's term. The school district may waive this requirement for special circumstances with the agreement of the online learning provider.
4. An online learning course or program that meets or exceeds a graduation standard or the grade progression requirement of the enrolling district as described in the provider's online learning course syllabus meets the corresponding graduation requirements applicable to the student in the enrolling district. If the enrolling district does not agree that the course or program meets its graduation requirements, then the enrolling district must make available an explanation of its decision to the student, the student's parent, and the online learning provider; and the online learning provider may make available a response to the enrolling district, showing how the course or program meets the graduation requirements of the enrolling district.
5. An online learning student may enroll in supplemental online learning courses equal to a maximum of 50 percent of the student's full schedule of courses per term during a single school year, and the student may exceed the supplemental online learning registration limit if the enrolling district permits for supplemental online learning enrollment above the limit or if the enrolling district and the online learning provider agree to the instructional services. To enroll in more than 50 percent of the student's full schedule or courses per term in online learning, the student must qualify to exceed the supplemental online learning registration limit or apply to enroll in an approved full-time online learning program consistent with Paragraph IV.B.2. above. Full-time online learning students may enroll in classes at a local school under a contract for instructional services between the online learning provider and the school district.
6. An online learning student may complete course work at a grade level that is different from the student's current grade level.

7. An online learning student may enroll in additional courses with the online learning provider under a separate agreement that includes terms for paying any tuition or course fees.

C. Classroom Membership and Teacher Contact Time

1. The enrolling district may reduce an online learning student's regular classroom instructional membership in proportion to the student's membership in online learning courses.
2. The school district may reduce the course schedule of an online learning student in proportion to the number of online learning courses the student takes from an online learning provider other than the school district.
3. A teacher with a Minnesota license must assemble and deliver instruction to enrolled students receiving online learning from an enrolling district. The delivery of instruction occurs when the student interacts with the computer or the teacher and receives ongoing assistance and assessment of learning. The instruction may include curriculum developed by persons other than a teacher holding a Minnesota license.
4. The online learning provider, other than a digital learning provider offering digital learning to its enrolled students only under ~~Minn. Stat. §~~ **Minnesota Statutes section 124D.095, Subd. subdivision 4(d)**, must give the Commissioner written assurance that all courses meet state academic standards and the online learning curriculum, instruction, and assessment expectations for actual teacher contact time or other student-teacher communications and academic support meet nationally recognized standards and are described as such in an online learning course syllabus that meets the Commissioner's requirements.

D. Academic Credit; Graduation Standards or Requirements

1. The school district shall apply the same graduation requirements to all students, including online learning students.
2. The school district shall use the same criteria for accepting online learning credits or courses as it does for accepting credits or courses for nonresident transfer students under Minnesota law.
3. The school district may challenge the validity of a course offered by an online learning provider. Such a challenge will be filed with MDE.
4. The school district shall count secondary credits granted to an online learning student toward its graduation and credit requirements.

5. If a student completes an online learning course or program that meets or exceeds a graduation standard or grade progression requirement at the school district, that standard or requirement will be met.
6. Weighted grades will also be applicable if the school district has adopted a policy to offer weighted grades.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 123B.42, Subd. 1a (~~Textbooks; Individual Instruction or Cooperative Learning Material; Standard Tests Curriculum; Electronic Components~~)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Act)
Minn. Stat. § 124D.095 (Online Learning Option Act)

Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 605 (Alternative Programs)
MSBA/MASA Model Policy 608 (Instructional Services – Special Education)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 620 (Credit for Learning)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 701
Establishment and Adoption of School District Budget**

Adopted ___ By Reference ___

Revised ___ **April 2023** _____

[Note: The provisions of this policy substantially reflect the requirements of Minnesota Statutes.]

I. PURPOSE

The purpose of this policy is to establish lines of authority and procedures for the establishment of the school district's revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to establish its revenue and expenditure budgets in accordance with the applicable provisions of law. Budget planning is an integral part of program planning so that the annual budget will effectively express and implement school board goals and the priorities of the school district.

III. REQUIREMENT

- A. The superintendent or such other school official as designated by the superintendent or the school board shall each year prepare preliminary revenue and expenditure budgets for review by the school board or its designated committee or committees. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for the school district for the next fiscal year and make such adjustments in the expenditure budget as necessary to carry out the education program within the revenues projected.
- B. The School District must maintain separate accounts to identify revenues and expenditures for each building. Expenditures shall be reported in compliance with ~~Minn. State. §~~ **Minnesota Statutes section** 123B.76.
- C. Prior to July 1 of each year, the school board shall approve and adopt its initial revenue and expenditure budgets for the next school year. The adopted

expenditure budget document shall be considered the school board's expenditure authorization for that school year. No funds may be expended for any purpose in any school year prior to the adoption of the budget document which authorizes that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year.

- D. Each year, the school district shall publish its adopted revenue and expenditure budgets for the current year, the actual revenues, expenditures, and fund balances for the prior year, and the projected fund balances for the current year in the form prescribed by the **Minnesota Commissioner of Education** within one week of the acceptance of the final audit by the school board, or November 30, whichever is earlier. A statement shall be included in the publication that the complete budget in detail may be inspected by any resident of the school district upon request to the superintendent. A summary of this information and the address of the school district's official website where the information can be found must be published in a newspaper of general circulation in the school district. At the same time as this publication, the school district shall publish the other information required by **Minn. Stat. § Minnesota Statutes section 123B.10**.
- E. At the public hearing on the adoption of the school district's proposed property tax levy, the school board shall review its current budget and the proposed property taxes payable in the following calendar year.
- F. The school district must also post the materials specified in Paragraph III.D. above on the school district's official website, including a link to the school district's school report card on the Minnesota Department of Education's website, and publish a summary of information and the address of the school district's website where the information can be found in a qualified newspaper of general circulation in the district.

IV. IMPLEMENTATION

- A. The school board places the responsibility for administering the adopted budget with the superintendent. The superintendent may delegate duties related thereto to other school officials, but **the superintendent** maintains the ultimate responsibility for this function.
- B. The program-oriented budgeting system will be supported by a program-oriented accounting structure organized and operated on a fund basis as provided for in Minnesota statutes through the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS).
- C. The superintendent or the superintendent's designee is authorized to make payments of claims or salaries authorized by the adopted or amended budget prior to school board approval.
- D. Supplies and capital equipment can be ordered prior to budget adoption only by

authority of the school board. If additional personnel are provided in the proposed budget, actual hiring may not occur until the budget is adopted unless otherwise approved by the school board. Other funds to be expended in a subsequent school year may not be encumbered prior to budget adoption unless specifically approved by the school board.

- E. The school district shall make such reports to the **Minnesota Commissioner of Education** as required relating to initial allocations of revenue, reallocations of revenue, and expenditures of funds.

Legal References: Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)

Cross References: MSBA/MASA Model Policy 701.1 (Modification of School District Budget)
MSBA/MASA Model Policy 702 (Accounting)
~~MSBA Service Manual, Chapter 7, Education Funding~~

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 103
Complaints – Students, Employees, Parents, Other Persons**

Adopted ___ By Reference ___

Revised ___ **May 2023** _____

I. PURPOSE

The school district takes seriously all concerns or complaints by students, employees, parents or other persons. If a specific complaint procedure is provided within any other policy of the school district, the specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that may be used.

II. GENERAL STATEMENT OF POLICY

- A. Students, parents, employees, or other persons, may report concerns or complaints to the school district. While written reports are encouraged, a complaint may be made orally. Any employee receiving a complaint shall advise the principal or immediate supervisor of the receipt of the complaint. The supervisor shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the superintendent. A person may file a complaint at any level of the school district; i.e., principal, superintendent or school board. However, persons are encouraged to file a complaint at the building level when appropriate.
- B. Depending upon the nature and seriousness of the complaint, the supervisor or other administrator receiving the complaint shall determine the nature and scope of the investigation or follow-up procedures. If the complaint involves serious allegations, the matter shall promptly be referred to the superintendent who shall determine whether an internal or external investigation should be conducted. In either case, the superintendent shall determine the nature and scope of the investigation and designate the person responsible for investigation or follow-up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter.
- C. The appropriate administrator shall respond in writing to the complaining party

concerning the outcome of the investigation or follow-up, including any appropriate action or corrective measure that was taken. The superintendent shall be copied on the correspondence and consulted in advance of the written response when appropriate. The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) or other law.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Cross References: MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Privacy Considerations)
MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 514 (Bullying Prohibition)
MSBA School Law Bulletin "I" (School Records-Privacy-Access to Data)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 104
School District Mission Statement**

Adopted ___ By Reference ___

Revised ___ **May 2023** ___

I. PURPOSE

The purpose of this policy is to establish a clear statement of the purpose for which the school district exists.

II. GENERAL STATEMENT OF POLICY

The school board believes that a mission statement should be adopted. The mission statement should be based on the beliefs and values of the community, should direct any change effort and should be the basis on which decisions are made. The school board, on behalf of and with extensive participation by the community, should develop a consensus among its members regarding the nature of the enterprise the school board governs, the purposes it serves, the constituencies it should consider, including student representation, and the results it intends to produce.

III. MISSION STATEMENT

Through intentional partnership with parents and the community, the International Falls School District prepares every student to become a contributing citizen by developing their maximum potential within a safe and inclusive climate of mutual respect and trust.

IV. REVIEW

The school board will review the school district's mission statement along with the strategic plan on an ongoing basis. ~~every two years, especially when members of the board change. The school board will conduct a comprehensive review of the mission, including the beliefs and values of the community, every five to seven years.~~

Legal References: Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement)

Cross References: None

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 423
Employee-Student Relationships**

Adopted ___ By Reference ___

Revised ___ **May** 2023 _____

I. PURPOSE

The school district is committed to an educational environment in which all students are treated with respect and dignity. Every school district employee is to provide students with appropriate guidance, understanding and direction while maintaining a standard of professionalism and acting within accepted standards of conduct.

II. GENERAL STATEMENT OF POLICY

- A. This policy applies to all school district employees at all times, whether on or off duty and on or off of school district locations.
- B. At all times, students will be treated by teachers and other school district employees with respect, courtesy, and consideration and in a professional manner. Each school district employee is expected to exercise good judgment and professionalism in all interpersonal relationships with students. Such relationships must be and remain on a teacher-student basis or an employee-student basis.
- C. Teachers must be mindful of their inherent positions of authority and influence over students. Similarly, other school district employees also may hold positions of authority over students of the school district and must be mindful of their authority and influence over students.
- D. Sexual relationships between school district employees and students, without regard to the age of the student, are strictly forbidden and may subject the employee to criminal liability.
- E. Other actions that violate this policy include, but are not limited to, the following:
 - 1. Dating students.

2. Having any interaction/activity of a sexual nature with a student.
 3. Committing or attempting to induce students or others to commit an illegal act or act of immoral conduct which may be harmful to others or bring discredit to the school district.
 4. Supplying alcohol or any illegal substance to a student, allowing a student access to such substances, or failing to take reasonable steps to prevent such access from occurring.
- F. School district employees shall, whenever possible, employ safeguards against improper relationships with students and/or claims of such improper relationships.

[Note: Such safeguards may include the following: avoiding altogether or minimizing physical contact, keeping doors open when talking or meeting with students one-on-one, and/or making sure that such meetings with a student take place in rooms with windows and/or others nearby.]

- G. Excessive informal and social involvement with individual students is unprofessional, is not compatible with employee-student relationships, and is inappropriate.
- H. School district employees will adhere to applicable standards of ethics and professional conduct in Minnesota law.

III. REPORTING AND INVESTIGATION

- A. Complaints and/or concerns regarding alleged violations of this policy shall be handled in accordance with MSBA/MASA Model Policy 103 (Complaints– Students, Employees, Parents, Other Persons) unless other specific complaint procedures are provided within any other policy of the school district.
- B. All employees shall cooperate with any investigation of alleged acts, conduct, or communications in violation of this policy.

IV. SCHOOL DISTRICT ACTION

Upon receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. It also may include reporting to appropriate state or federal authorities, including the Minnesota Professional Educator Licensing and Standards Board or the appropriate licensing authority and appropriate agencies responsible for investigating reports of maltreatment of minors and/or vulnerable adults. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law, and school district policies.

V. SCOPE OF LIABILITY

Employees are placed on notice that if an employee acts outside the performance of the duties of the position for which the employee is employed or is guilty of malfeasance, willful neglect of duty, or bad faith, the school district is not required to defend and indemnify the employee for damages in school-related litigation.

Legal References: Minn. Stat. § 13.43, Subd. 16 (Personnel Data)
Minn. Stat. § 122A.20, Subd. 2 (Suspension or Revocation of Licenses)
Minn. Stat. § 122A.40, Subds. 5(b) and 13 (b) (Employment; Contracts; Termination)
Minn. Stat. §§ 609.341–609.352 (Definitions)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)
Minn. Rules Part 8710.2100 (Code of Ethics for Minnesota Teachers)

Cross References: MSBA/MASA Model Policy 103 (Complaints - Students, Employees, Parents, Other Persons)
MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee or Student)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)
MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 421 (Gifts to Employees)
MSBA/MASA Model Policy 507 (Corporal Punishment)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 424.5
Coaches/Advisors**

Adopted ___ June 16, 2003 ___

Revised ___ May, 2023

District 361 makes every effort to provide quality coaches and advisors for its extra- and co-curricular activities.

Coaches/advisors are hired on a yearly contract and must abide by all school board and district rules, regulations and policies. All coaching and advisor contracts shall terminate at the end of the coaching season as this date is established by MSHSL or at the end of the advisor's activity. Recommendation for hire will be made annually by the administration to the superintendent who will then make his/her recommendations to the school board for their consideration and action.

The school board may accept the recommendation of the administration or reject the administration's recommendation. In the case of rejection of administration's recommendation, the specific position shall be declared open and the administration will bring forth another recommendation. In those instances where the school board may have determined a specific candidate shall be their choice for either coaching or advisor position, the school board shall by majority vote at a regularly scheduled board meeting resolve to remove the administration from their recommendation responsibility and name the coach or advisor for the subsequent season or activity year.

Nothing in this policy is intended to grant coaching/advising positions beyond an annual appointment. The school district shall comply with M.S. 122a.33 and 122a.58 with regard to decision to non-renew the coaching contract of a licensed or non-licensed varsity coach. In the event a varsity coach's contract is not the individual to be recommended by the administration to be renewed for the subsequent season, or school year activity in the case of advisors, all assistant coaching positions in that sport or activity shall be declared vacant and shall be posted in accord with the collective bargaining agreement between ISD 361 and EdMN Local 331. In the event a varsity coach's or advisor's contract is recommended to be renewed, all assistant coaches who served in these capacities the prior season and are recommended by the head coach and administration to the superintendent shall be presented to the school board for their consideration and action. Any assistant coaching positions not approved by the school board shall be declared vacant and shall be posted appropriately.

A true vacancy occurs in a head varsity coaching position or advisor's position when the head varsity coach or advisor is informed by the administration that they will not be recommended for the subsequent season or activity, or the head varsity coach or advisor informs the administration they do not wish to return for the subsequent season or activity year. In such instances administration will post the vacant position in accord with collective bargaining agreement between ISD 361 and EdMN Local 331. When a vacancy occurs in a head coaching position, existing assistant coach(es) contracts will not be renewed until a head coach is hired. This allows for the assistant coaches to apply for the head position as well as allowing the head coach to be part of the process recommending assistant coaches.

Head varsity coaches and advisors who are to be recommended for subsequent season or activity shall not be required to re-apply for their prior positions, the administration is not required to define the position as a true vacancy, and no posting shall be required.

In those instances whereby a head varsity coach is not hired for the subsequent season, the head varsity coach may request a hearing before the school board pursuant to MS 122A.33. Hearing will be held in accord with MS 122A.33 and shall only be granted following action of a school board to not renew the subsequent year contract for the varsity coach. School board action supporting the administration's recommendation for a head varsity coach other than the prior year's head varsity coach shall constitute a "decline to renew" or "not renewing" under MS 122A.33.

It is understood that MS 122A.58 refers specifically to the termination of coaching duties during the head varsity coach's current contract period and does not apply to the question of nonrenewal or rehire.

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 424.6
Professional Standards Varsity Coaches**

Adopted ___ August 21, 2006 ___

Revised _____ **May, 2023** _____

- I. **Purpose:** It is the position of ISD 361 that varsity head coaches perform a unique and critical service to the school district's high school students, Falls High School, and the school district and community as a whole. Professional standards in terms of professional competence; adherence to school district philosophy; loyalty to programs, school, and community; moral character; and a commitment to excellence shall be demonstrated by all varsity head coaches as a condition for continuance in these positions.
- II. **General Information:** Varsity head coaches shall demonstrate all of the following professional standards:
- a. Exceptional demonstration of communication skills while interacting with athletes, parents, school personnel, other district programs and coaches, and the media.
 - b. Exceptional organizational skills demonstrated by thorough implementation of a consistent and effective program in terms of the programs outcomes, expectations, and procedures as these apply to all subordinate coaches, beginning with the first school district-recognized level of implementation for the particular program.
 - c. Exceptional articulation of the school district's philosophy of equity in terms of coaching, playing time, self-discipline, and adherence to the athletic code as espoused by the Minnesota State High School League, as these apply to all young athletes from beginning of the program through the 8th grade, or until the athlete enters state high school league levels of inter-school competition.
 - d. Exceptional articulation of the school district's philosophy that a cornerstone of high school athletics and other MSHSL activities is premised upon competition, which distinguished high school participation from earlier activities where the basic premise is participation in and of itself.

- e. Exceptional commitment to the competitive growth of the individual program and the ability to translate this commitment to the enhanced development of the individual student athlete.
- f. Exceptional demonstration of the need for the continued professional development of all varsity head coaches and assistant coaches.

III. **Professional Duties:** Varsity head coaches shall demonstrate their ability to effectively perform all of the following duties:

- a. Recognize the student athlete as a learner, first, last and always.
- b. Adhere to Falls High School athletic rules and regulations and school district policy.
- c. Initiate, establish, and maintain an effective relationship with parents, administration, and community in a manner that best serves the growth of the program.
- d. Encourage the true spirit of competition with the goal to provide the coaching, training, and opportunity for growth necessary for the high school athlete's continued success in competition.
- e. Commit to the effective organization, management, and administration of the program under the varsity head coach's direction.

IV. **Professional Responsibilities:** Varsity head coaches shall effectively perform all of the following responsibilities:

- a. Develop, implement, and execute an effective practice schedule, recognizing the exigencies which come to bear on student athletes, their parents, and other programs in Falls High School.
- b. Develop an effective long-range program plan inclusive of budget resources, program development goals, and personnel goals for all assistant coaches, whether school personnel or Recreation Department personnel.
- c. Serve as a model for athletes and assistant coaches in terms of commitment to excellence, self-development, and leadership necessary for success in a competitive environment.
- d. Provide the administration in an effective, timely, and professional manner, recommendations, reports, and program analysis data as requested and as required by the Falls High School coaching handbook.
- e. Provide effective guidance, and support for all assistant coaches at all levels, varsity, junior varsity, and below, and be able to be recognized by

all the program's participants and competitors, their parents, and the community at large as the person providing the necessary leadership for a program of excellence.

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 425
Staff Development**

Adopted ___ By Reference ___

Revised ___ **May, 2023** _____

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to establish a staff development program and structure to carry out planning and reporting on staff development that supports improved student learning.

II. ADVISORY STAFF DEVELOPMENT COMMITTEE AND SITE PROFESSIONAL DEVELOPMENT TEAMS

A. The School Board will establish an Advisory Staff Development Committee to develop a Staff Development Plan, assist Site Professional Development Teams in developing a site plan consistent with the goals of the Staff Development Plan, and evaluate staff development efforts at the site level.

1. The majority of the membership of the Advisory Staff Development Committee shall consist of teachers representing various grade levels, subject areas, and special education. The Committee also will include nonteaching staff, parents and administrators.
2. Members of the Advisory Staff Development Committee shall be **two (2) administrative representatives, six (6) teachers (elected by peers), and up to three (3) paraprofessionals (elected by peers)**. Committee members shall serve a **one-year term*** based upon nominations by teachers and paraprofessionals. The School Board shall appoint replacement members of the Advisory Staff Development Committee as soon as possible following the resignation, death, serious illness, or removal of a member from the Committee.

B. The School Board will establish the Site Professional Development Teams.

1. Members of the Site Professional Development Teams will be **school representatives of the Advisory Committee**. Team members shall serve a **one-year term*** based upon nominations by teachers and paraprofessionals. The School Board shall appoint replacement members of the Site Professional

Development Teams as soon as possible following the resignation, death, serious illness, or removal of a member from the Team.

2. The majority of the Site Professional Development Teams shall be teachers representing various grade levels, subject areas, and special education.

III. DUTIES OF THE ADVISORY STAFF DEVELOPMENT COMMITTEE

A The Advisory Staff Development Committee will develop a Staff Development Plan that will be reviewed and subject to approval by the School Board **annually**.

B. The Staff Development Plan must contain the following elements:

1. Staff development outcomes that are consistent with the education outcomes as may be determined periodically by the School Board;

[Note: The board-determined education outcomes for your district could be inserted here.]

2. The means to achieve the Staff Development outcomes;

3. The procedures for evaluating progress at each school site toward meeting educational outcomes consistent with relicensure requirements under Minnesota Statutes, section 122A.187

4. Ongoing staff development activities that contribute toward continuous improvement in achievement of the following goals:

- a. Improve student achievement of state and local education standards in all areas of the curriculum , including areas of regular academic and applied and experiential learning, by using research-based best practices methods;
- b. Effectively meet the needs of a diverse student population, including at-risk children, children with disabilities, English learners, and gifted children, within the regular classroom, applied and experiential learning settings, and other settings;
- c. Provide an inclusive curriculum for a racially, ethnically, linguistically, and culturally diverse student population that is consistent with state education diversity rule and the district's education diversity plan;
- d. Improve staff collaboration and develop mentoring and peer coaching programs for teachers new to the school or district;
- e. Effectively teach and model violence prevention policy and curriculum that address early intervention alternatives, issues of harassment, and teach nonviolent alternatives for conflict resolution; and

- f. Effectively deliver digital and blended learning and curriculum and engage students with technology; and
 - g. Provide teachers and other members of site-based management teams with appropriate management and financial management skills.
5. The Staff Development Plan also must:
- a. Support stable and productive professional communities achieved through ongoing and schoolwide progress and growth in teaching practice;
 - b. Emphasize coaching, professional learning communities, classroom action research, and other job-embedded models;
 - c. Maintain a strong subject matter focus premised on students' learning goals consistent with Minnesota Statutes, section 120B.125;
 - d. Ensure specialized preparation and learning about issues related to teaching English learners and students with special needs by focusing on long-term systemic efforts to improve educational services and opportunities and raise student achievement; and
 - e. Reinforce national and state standards of effective teaching practice.
6. Staff development activities must:
- a. Focus on the school classroom and research-based strategies that improve student learning;
 - b. Provide opportunities for teachers to practice and improve their instructional skills over time;
 - c. Provide opportunities for teachers to use student data as part of their daily work to increase student achievement;
 - d. Enhance teacher content knowledge and instructional skills, including to accommodate the delivery of digital and blended learning and curriculum and engage students with technology;
 - e. Align with state and local academic standards;
 - f. Provide opportunities to build professional relationships, foster collaboration among principals and staff who provide instruction, and provide opportunities for teacher-to-teacher mentoring;

- g. Align with the plan, if any, of the district or site for an alternative teacher professional pay system;
 - h. Provide teachers of English learners, including English as a second language, and content teachers with differentiated instructional strategies critical for ensuring students long-term academic success, the means to effectively use assessment data on the academic literacy, oral academic language, and English language development of English learners, and skills to support native and English language development across the curriculum; and
 - i. Provide opportunities for staff to learn about current workforce trends, the connections between workforce trends and postsecondary education, and training options, including career and technical education options.
- 7. Staff development activities may include curriculum development and curriculum training programs and activities that provide teachers and other members of site-based teams training to enhance team performance.
 - 8. The school district may implement other staff development activities required by law and activities associated with professional teacher compensation models.

[Note: To the extent the School Board offers K-12 teachers the opportunity for more staff development training under Minnesota Statutes, § section 122A.40, Subdivisions 7 and 7a, or Minnesota Statutes, section 122A.41, subdivisions 4 and 4a, such additional days of staff development should include peer mentoring, peer gathering, continuing education, professional development, or other training which enable teachers to achieve the staff development outcomes enumerated above in Section III.B.4.]

- C. The Advisory Staff Development Committee will assist Site Professional Development Teams in developing a site plan consistent with the goals and outcomes of the Staff Development Plan.
- D. The Advisory Staff Development Committee will evaluate staff development efforts at the site level and will report to the School Board **annually** the extent to which staff at the site have met the outcomes of the Staff Development Plan.
- E. In addition to developing a Staff Development Plan, the Staff Development Advisory Committee also must develop teacher mentoring programs for teachers new to the profession or school district, including teaching residents, teachers of color, teachers who are American Indian, teachers in license shortage areas, teachers with special needs, or experienced teachers in need of peer coaching. Teacher mentoring programs must be included in or aligned with the school district's teacher evaluation and peer review processes under Minnesota Statutes, sections 122A.40, subdivision 8 or 122A.41, subdivision 5.
- F. The Advisory Staff Development Committee shall assist the School District in preparing any reports required by the Department of Education relating to staff

development or teacher mentoring including, but not limited to, the reports referenced in Section VII. below.

IV. DUTIES OF THE SITE PROFESSIONAL DEVELOPMENT TEAM

- A. Each Site Professional Development Team shall develop a site plan, consistent with the goals of the Staff Development Plan. The School Board will review the site plan for consistency with the Staff Development Plan.
- B. The Site Professional Development Team must demonstrate to the School Board the extent to which staff at the site have met the outcomes of the Staff Development Plan. The actual reports to the School Board can be made by the Advisory Staff Development Committee to avoid duplication of effort.
- C. If the School Board determines that staff development outcomes are not being met, it may withhold a portion of the initial allocation of revenue referenced in Section V. below.

V. STAFF DEVELOPMENT FUNDING

- A. Unless the School District is in statutory operating debt or a majority of the School District Board and a majority of its licensed teachers vote to waive the requirement to reserve basic revenue for staff development, the School District will reserve an amount equal to at least two percent of its basic revenue for: (1) teacher development and evaluation under Minnesota Statutes, section 122A.40, subdivision 8 or 122A.41, subdivision 5; (2) principal development and evaluation under section 123B.147, subdivision 3; (3) professional development under section 122A.60; (4) in-service education for programs under section 120B.22, subdivision 2; and (5) teacher mentorship under section 122A.70, subdivision 1. To the extent extra funds remain, staff development revenue may be used for development plans, including plans for challenging instructional activities and experiences under section 122A.60, and for curriculum development and programs, other in-service education, teacher's workshops, teacher conferences, the cost of substitute teachers for staff development purposes, preservice and in-service education for special education professionals and paraprofessionals, and other related costs for staff development efforts. The school district also may use the revenue reserved for staff development for grants to the school district's teachers to pay for coursework and training leading to certification as either a college in the schools teacher or a concurrent enrollment teacher. To receive a grant, the teacher must be enrolled in a program that includes coursework and training focused on teaching a core subject.
- B. The School District may, in its discretion, expend an additional amount of unreserved revenue for staff development based on its needs.
- C. Release time provided for teachers to supervise students on field trips and school activities, or independent tasks not associated with enhancing the teacher's knowledge and instructional skills, such as preparing report cards, calculating grades, or organizing classroom materials, may not be counted as staff development time that is financed with staff development reserved revenue under Minn. Stat. § 122A.61.

- D. The school district may use staff development revenue, special grant programs established by the legislature, or another funding source to pay a stipend to a mentor who may be a current or former teacher who has taught at least three (3) years and is not on an improvement plan. Other initiatives using such funds, or funds available under Minnesota Statutes, sections 124D.861 and 124D.862, may include:
1. additional stipends as incentives to mentors of color or who are American Indian;
 2. financial supports for professional learning community affinity groups across schools within and between districts for teachers from underrepresented racial and ethnic groups to come together throughout the school year;
 3. programs for induction aligned with the school district or school mentorship program during the first three (3) years of teaching, especially for teachers from underrepresented racial and ethnic groups; or
 4. grants supporting licensed and nonlicensed educator participation in professional development, such as workshops and graduate courses, related to increasing student achievement for students of color and American Indian students in order to close opportunity and achievement gaps.

To the extent the school district receives a grant for any of the above purposes, it will negotiate additional retention strategies or protection from unrequested of absences in the beginning years of employment for teachers of color and teachers who are American Indian. Retention strategies may include providing financial incentives for teachers of color and teachers who are American Indian to work in the school district for at least five (5) years and placing American Indian educators at sites with other American Indian educators and educators of color at sites with other educators of color to reduce isolation and increase opportunity for collegial support.

VI. PROCEDURE FOR USE OF STAFF DEVELOPMENT FUNDS

- A. On a yearly* basis the Advisory Staff Development Committee, with the assistance of the Site Professional Development Teams, shall prepare a projected budget setting forth proposals for allocating staff development and mentoring funds reserved for each school site. Such budgets shall include, but not be limited to, projections as to the cost of building site training programs, costs of individual staff seminars, and cost of substitutes.
- B. Upon approval of the budget by the School Board, the Advisory Committee shall be responsible for monitoring the use of such funds in accordance with the Staff Development Plan and budget. The requested use of staff development funds must meet or make progress toward the goals and objectives of the Staff Development Plan. All costs/expenditures will be reviewed by the School Board and/or

Superintendent for consistency with the Staff Development Plan [on an annual basis](#).

- C. Individual requests from staff for leave to attend staff development activities shall be submitted and reviewed according to school district policy, staff procedures, contractual agreement, and the effect on school district operations. Failure to timely submit such requests may be cause for denial of the request.

VII. REPORTING

- A. The School District and site staff development committee shall prepare a report of the previous fiscal year's staff development activities and expenditures as part of the school district's world's best workforce report.

- 1. The report must include assessment and evaluation data indicating progress toward district and site staff development goals based on teaching and learning outcomes, including the percentage of teachers and other staff involved in instruction who participate in effective staff development activities.
- 2. The report will provide a breakdown of expenditures for:
 - a. curriculum development and curriculum training programs;
 - b. staff development training models, workshops, and conferences; and
 - c. the cost of releasing teachers or providing substitute teachers for staff development purposes.

The report also must indicate whether the expenditures were incurred at the district level or the school site level and whether the school site expenditures were made possible by the grants to school sites that demonstrate exemplary use of allocated staff development revenue. These expenditures must be reported using the uniform financial and accounting and reporting standards (UFARS).

- 3. The report will be signed by the superintendent and staff development chair.
- B. To the extent the school district receives a grant for mentorship activities described in Section V.D., by June 30 of each year after receiving a grant, the site staff development committee must submit a report to the Professional Educator Licensing and Standards Board on program efforts that describes mentoring and induction activities and assesses the impact of these programs on teacher effectiveness and retention.

Legal References: Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)
Minn. Stat. § 120A.415 (Extended School Calendar)

Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal learning Plans)
Minn. Stat. § 120B.22, subd. 2 (Violence Prevention Education)
Minn. Stat. § 122A.187, Expiration and Renewal
Minn. Stat. § 122A.40, Subds. 7, 7a, and 8 (Employment; Contracts; Termination - Additional Staff Development and Salary)
Minn. Stat. § 122A.41, Subds. 4, 4a, and 5 (Teacher Tenure Act; Cities of the First Class; Definitions - Additional Staff Development and Salary)
Minn. Stat. § 122A.60 (Staff Development Program)
Minn. Stat. § 122A.70 (Teacher Mentorship and Retention of Effective Teachers)
Minn. Stat. § 122A.61 (Reserved Revenue for Staff Development)
Minn. Stat. § 123B.147, subd. 3 (Principals)
Minn. Stat. § 124D.861 (Achievement and Integration for Minnesota)
Minn. Stat. § 124D.862 (Achievement and Integration Revenue)
Minn. Stat. § 126C.10, Subd. 2 and 2b (General Education Revenue)
Minn. Stat. § 126C.13, Subd. 5 (General Education Levy and Aid)

*This time period may be changed to accommodate individual school district needs.

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 510
School Activities**

Adopted ___ By Reference ___

Revised ___ **May, 2023** ___

I. PURPOSE

The purpose of this policy is to impart to students, employees, and the community the school district's policy related to the student activity program.

II. GENERAL STATEMENT OF POLICY

School activities provide additional opportunities for students to pursue special interests that contribute to their physical, mental, and emotional well-being. They are of secondary importance in relationship to the formal instructional program; however, they complement the instructional program in providing students with additional opportunities for growth and development.

III. RESPONSIBILITY

- A. The school board expects all students who participate in school-sponsored activities to represent the school and community in a responsible manner. All rules pertaining to student conduct and student discipline extend to school activities.
- B. The school board expects all spectators at school sponsored activities, including parents, employees, and other members of the public, to behave in an appropriate manner at those activities. Students and employees may be subject to discipline and parents and other spectators may be subject to sanctions for engaging in misbehavior or inappropriate, illegal, or unsportsmanlike behavior at these activities or events.
- C. The superintendent shall be responsible for disseminating information needed to inform students, parents, staff, and the community of the opportunities available within the school activity program and the rules of participation.
- D. Those students who participate in Minnesota State High School League (MSHSL) activities must also abide by the league rules. Those employees who conduct MSHSL activities shall be responsible for familiarizing students and parents with all applicable rules, penalties, and opportunities.

- E. The superintendent shall be responsible for conducting an annual evaluation of school activity programs and presenting the results and any recommendations to the school board.
- F. The school board will ensure that any funds raised for extracurricular activities will be spent only on extracurricular activities.

Legal References: Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)

Cross References: MSBA/MASA Model Policy 503 (Student Attendance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 713 (Student Activity Accounting)

III. DEFINITIONS

- A. **“Drug-related overdose”** means an acute condition, including mania, hysteria, extreme physical illness, respiratory depression or coma, resulting from the consumption or use of a controlled substance, or another substance with which a controlled substance was combined, and that a layperson would reasonably believe to be a drug overdose that requires immediate medical assistance.
- B. **“Naloxone Coordinator”** is a school district staff person or administrator appointed to monitor adherence to protocols outlined in this policy and referenced procedures. The Naloxone Coordinator is responsible for building-level administration and management of Opiate Antagonist medications and supplies. The school district’s Naloxone Coordinator is [Leah Bacon, School Nurse](#).
- C. **“Opiate”** means any dangerous substance having an addiction forming or addiction sustaining liability similar to morphine or being capable of conversion into a drug having such addiction forming or addiction sustaining liability.
- D. **“Opiate Antagonist”** means naloxone hydrochloride (“Naloxone”) or any similarly acting drug approved by the federal Food and Drug Administration for the treatment of a drug overdose.
- E. **“Standing Order”** means directions from the school district’s medical provider that sets forth how to house and administer Naloxone or other Opiate Antagonist medications to students, staff members or other individuals believed or suspected to be experiencing an opioid overdose. This Standing Order should include the following information:
 - 1. Administration type
 - 2. Dosage
 - 3. Date of issuance
 - 4. Signature of the authorized provider

IV. GENERAL STATEMENT OF POLICY AND RESPONSIBILITIES

- A. District Collaborative Planning and Implementation Team

To the extent Naloxone is obtained for use consistent with this policy, the school district will establish a district-wide collaborative planning and implementation team (“District Planning Team”) who will oversee the general development and operations related to the use of opiate antagonist Naloxone and regularly report to the school board as to its activities.

- 1. The District Planning Team will include the Naloxone Coordinator and may include the superintendent (or designee), school nurse, public health experts, first responders, student or family representatives, and community

partners who will be assigned to the Team by the superintendent or designee or solicited as volunteers by the superintendent.

2. The District Planning Team, through the Naloxone Coordinator, will obtain a protocol or Standing Order from a licensed medical prescriber for the use of Naloxone or other Opiate Antagonist by school district staff in all school facilities and activities and will update or renew the protocol or Standing Order annually or as otherwise required. A copy of the protocol or Standing Order will be maintained in the office of the Naloxone Coordinator.
3. The District Planning Team will develop district-wide guidelines and procedures and determine the form(s) of Naloxone to be used within the school district (nasal, auto injector, manual injector) and the method and manner of arranging for the financing and purchasing, storage and use of Naloxone to be approved by the school board. Once approved by the school board, these guidelines and procedures will be attached and incorporated into this policy. At a minimum, these guidelines and procedures will:
 - a. Ensure that when Naloxone is administered, school district employees must activate the community emergency response system (911) to ensure additional medical support due to the limited temporary effect of Naloxone and the continued need of recipients of additional medical care;
 - b. Require school district employees to contact a school district healthcare professional to obtain medical assistance for the recipient of the Naloxone, if possible, pending arrival of emergency personnel;
 - c. Direct school district employees to make immediate attempts to determine if the recipient is a minor and, if so, locate the identity of the parent or guardian of the minor and ensure contact with that parent or guardian is made as soon as possible after administration of the Naloxone for the purpose of informing the parent or guardian of the actions that have been taken; and
 - d. Require school district staff to inform the building administrator or other administrator overseeing an event or activity of the administration of Naloxone, as well as the Naloxone Coordinator, after taking necessary immediate emergency steps.
4. The District Planning Team will determine the type and method of annual training identify staff members at each school site to be trained and coordinate the implementation of the training with the assistance of the Naloxone Coordinator.

B. Site Planning Teams

1. In consultation with the District Planning Team, the administrator at each school site may establish, in the manner the superintendent or Naloxone Coordinator deems appropriate, a Site Planning Team within the school site.
2. The Site Planning Team will be responsible for the coordination and implementation of this policy, district-wide guidelines and procedures within the school site and will develop and implement any specific guidelines and procedure for the storage and use of Naloxone within the school site in a manner consistent with this policy and district wide procedures and guidelines.

C. School District Staff

School district staff members will be responsible for attending all required training pertaining to the policy, procedures and guidelines for the storage and use of Naloxone and performing any assigned responsibilities pursuant to the guidelines and procedures.

V. NALOXONE STORAGE

- A. The Site Planning Team will select numerous Naloxone storage locations within the school site and outside the school site when activities are conducted off school grounds (i.e., transportation services, field trips, etc.).

[Note: School districts may decide that Naloxone will not be sent on field trips, transportation or activities that occur outside of the typical school day or off school property and may modify this statement accordingly. If Naloxone is provided during these auxiliary activities, schools should ensure that it is only provided if there is an available trained staff member to administer it and that the medication can be safely and legally stored and transported.]

- B. The selected storage locations of Naloxone will be classified as non-public "security information" as the school board has determined that the disclosure of this data to the general public would be likely to substantially jeopardize the security of the medication that could be subject to theft, tampering, and improper use. Therefore, the identity of the storage locations will be shared only with those school district staff members whom the District Planning Team or Site Team have determined need access to this information to aid public health and safety as determined in the procedures and guidelines.
- C. Stock Naloxone will be clearly labeled, monitored for expiration dates, and stored in a secured location that is accessible by trained staff as set forth in paragraph V.B.

VI. Privacy Protections

The school district will maintain the privacy of students and staff related to the administration of Naloxone as required by law.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 13.43 (Personnel Data)
Minn. Stat. § 13.37 (General Nonpublic Data)
Minn. Stat. § 121A.21 (School Health Services)
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 144.344 (Emergency Treatment)
Minn. Stat. § 151.37 (Legend Drugs; Who May Prescribe, Possess)
Minn. Stat. § 152.01 (Definitions)
Minn. Stat. § 152.02 (Schedules of Controlled Substances)
Minn. Stat. § 152.212 (Labeling of Prescription Drug Containers)
Minn. Stat. § 604A.01 (Good Samaritan Law)
Minn. Stat. § 604A.015 (School Bus Driver Immunity from Liability)
Minn. Stat. § 604A.04 (Good Samaritan Overdose Prevention)
Minn. Stat. § 604A.05 (Good Samaritan Overdose Medical Assistance)
Minn. R. Pt. 6800.4220 (Schedule II Controlled Substances)
20 U.S.C. § 1232g (Family Educational and Privacy Rights)

Cross Reference: MSBA/MASA Model Policy 516 (Student Medication)
Minnesota Department of Health Toolkit on the Administration of Naloxone

ⁱ Naloxone is the medication that reverses an opioid overdose. Narcan® is the brand name for the intranasal applicator (nasal spray) form of naloxone. Naloxone usually refers to an intramuscular (IN+M) naloxone form that comes in a vial and is administered with a syringe, normally dispensed as an "IM kit."

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 517
Student Recruiting**

Adopted ___ By Reference ___

Revised ___ **May 2023** ___

I. PURPOSE

The purpose of this policy is to prevent school district employees from exerting undue influence for purposes of securing or retaining the attendance of a student in a school.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school district to encourage employees to make available to all interested people information regarding the school district, its schools, programs, policies, and procedures. The purpose of such activity is to assist in the process of fully informed decision making regarding school enrollment and to enhance the visibility and image of the school district.
- B. At the same time, the school district recognizes that the scope of such activity is limited by statutory authority and bylaws of the Minnesota State High School League. Accordingly, it shall be a violation of this policy for employees to exert undue influence for purposes of securing or retaining the attendance of a student in a school or to compete with another school district for the enrollment of students.
- C. Employees are further prohibited from encouraging others to engage in such conduct on behalf of the school district.

III. DEFINITION

- A. The terms “undue influence” or “competing for enrollment” shall include initiating any oral or written contact with a student from another school district who participates in a school-sponsored sport or activity which solicits the student’s transfer to participate in a sport or activity.

- B. The terms shall also include the awarding of tuition, allowance for board and/or room, allowance for transportation, priority in assignments of jobs, cash or gifts in any form, or any other privilege or consideration if not similarly available to all students.

IV. PROCEDURES

- A. The school board shall adopt, by resolution, specific standards for acceptance and rejection of applications for open enrollment. Standards may include the capacity of a program, class, school building, or the statutory limits to nonresident enrollment in a particular grade level, or whether the student is currently expelled for (1) possessing a dangerous weapon, as defined under federal law, at a school or school function; (2) possession or using an illegal drug at school or at a school function; (3) selling or soliciting the sale of a controlled substance while at school or a school function; or committing a first, second or third degree assault as described in state law. Standards for acceptance and rejection of open-enrollment applications are subject to the Graduation Incentives Program and may not include previous academic achievement, athletic or other extracurricular ability, disabling conditions, proficiency in the English language, previous disciplinary proceedings, or the student's district of residence.
- B. Employees who violate the provisions of the policy shall be subject to disciplinary action as appropriate. Any such disciplinary action shall be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, school district policies, and the bylaws of the Minnesota High School League, as applicable.

Legal References: Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.68 (Graduation Incentives Program)
Minn. State High School League Bylaws

Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
~~MSBA Service Manual, Chapter 10, Minnesota State High School League (MSHSL)~~

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 702
Accounting**

Adopted ___ By Reference ___

Revised ___ **May 2023** ___

[Note: The provisions of this policy reflect the applicable statutes and are not discretionary in nature.]

I. PURPOSE

The purpose of this policy is to adopt the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (**UFARS**) provided for in guidelines adopted by the Minnesota Department of Education.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to comply with the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts.

III. MAINTENANCE OF BOOKS AND ACCOUNTS

The school district shall maintain its books and records and do its accounting in compliance with the Uniform Accounting and Reporting Standards for Minnesota School Districts (**UFARS**) provided for in the guidelines adopted by the Minnesota Department of Education and in compliance with applicable state laws and rules relating to reporting of revenues and expenditures.

IV. PERMANENT FUND TRANSFERS

Unless otherwise authorized pursuant to ~~Minn. Stat. §~~ **Minnesota Statutes section** 123B.80, as amended, or any other law, fund transfers shall be made in compliance with **UFARS** and permanent fund transfers shall only be made in compliance with ~~Minn. Stat. §~~ **Minnesota Statutes section** 123B.79, as amended, or other applicable statute.

V. REPORTING

The school board shall provide for an annual audit of the books and records of the school district to assure compliance of its records with UFARS. Each year, the school district shall also provide for the publication of the financial information specified in ~~Minn. Stat. § Minnesota Statutes section~~ 123B.10 in the manner specified therein.

- Legal References:** Minn. Stat. § 123B.02 (~~General Powers of Independent School District Powers~~)
Minn. Stat. § 123B.09 (~~Boards of Independent School Districts School Board Powers~~)
Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 123B.14, Subd. 7 (~~Officers of Independent School Districts Duties of School Board Clerk~~)
Minn. Stat. § 123B.75 (Revenue; Reporting)
Minn. Stat. § 123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)
Minn. Stat. § 123B.78 (Cash Flow; School District Revenues, Borrowing for Current Operating Costs; Capital Expenditure Deficits)
Minn. Stat. § 123B.79 (Permanent Fund Transfers)
Minn. Stat. § 123B.80 (Exceptions for Permanent Fund Transfers)

- Cross References:** MSBA/MASA Model Policy 703 (Annual Audit)
~~MSBA Service Manual, Chapter 7, Education Funding~~

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 703
Annual Audit**

Adopted ___ By Reference ___

Revised ___ **May 2023** ___

[Note: The provisions of this policy reflect the applicable statutes and are not discretionary in nature.]

I. PURPOSE

The purpose of this policy is to provide for an annual audit of the books and records of the school district in order to comply with law, to provide a permanent record of the financial position of the school district, and to provide guidance to the school district to correct any errors and discrepancies in its practices.

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to comply with all laws relating to the annual audit of the books and records of the school district.

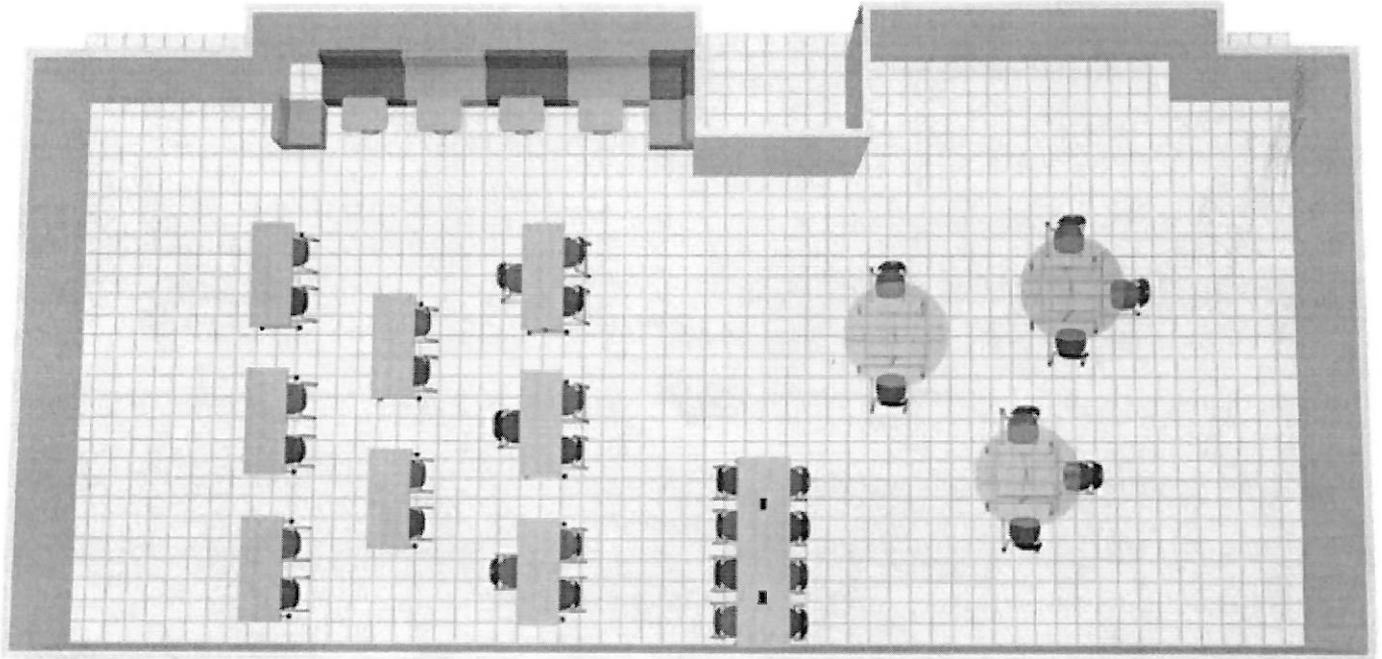
III. REQUIREMENT

- A. The school board shall appoint independent certified public accountants to audit, examine, and report upon the books and records of the school district. The school board may enter into a contract with a person or firm to provide the agreed upon services.
- B. After the close of each fiscal year, the books, records, and accounts of the school district shall be audited by said independent certified public accountants in accordance with applicable standards and legal requirements. The superintendent and members of the administration shall cooperate with the auditors.
- C. The school district shall, prior to September 15 of each year, submit unaudited financial data for the preceding year to the **Minnesota** Commissioner of Education (Commissioner) on forms prescribed by the Commissioner. The report shall also include those items required by ~~Minn. Stat. §~~ **Minnesota Statutes section 123B.14, Subd. subdivision 7.**

- D. The school district shall, prior to November 30 of each year, provide to the Commissioner audited financial data for the preceding fiscal year. The school district shall, prior to December 31 of each year, provide to the Commissioner and the State Auditor an audited financial statement in a form that will allow comparison with and correction of material differences in the unaudited data. The audited financial statement must also provide a statement of assurance pertaining to compliance with uniform financial accounting and reporting standards and a copy of the management letter submitted to the school district by its auditor.
- E. The audit must be conducted in compliance with generally accepted governmental auditing standards, the Federal Single Audit Act and the Minnesota Legal Compliance Audit Guide for School Districts issued by the Office of the State Auditor.
- F. The school board must approve the audit report by resolution or require a further or amended report.
- G. The administration shall report to the school board regarding any actions necessary to correct any deficiencies or exceptions noted in the audit.
- H. The accounts and records of the school district shall also be subject to audit and inspection by the State Auditor to the extent provided in ~~Minn. Stat. Ch.~~ Minnesota Statutes chapter 6.

Legal References: Minn. Stat. Ch. 6 (State Auditor)
Minn. Stat. § 123B.02 (~~General Powers of Independent School Districts~~
~~School District Powers~~)
Minn. Stat. § 123B.09 (~~Boards of Independent School Districts~~
~~School Board Powers~~)
Minn. Stat. § 123B.14, Subd. 7 (~~Officers of Independent School Districts~~
~~Duties of School Board Clerk~~)
Minn. Stat. § 123B.77, Subds. 2 and 3 (~~Accounting, Budgeting, and~~
~~Reporting Requirement Audited Financial Statements; Statement for~~
~~Comparison and Correction~~)

Cross References: MSBA/MASA Model Policy 702 (Accounting)
~~MSBA Service Manual, Chapter 7, Education Funding~~



QUOTATION: 22LA-2.20.23/C

Falls High School - Classroom Update

CREATED 2/20/2023 | REVISED 5/5/2023 | Valid Through 5/31/2023



Falls High School - Classroom Update

Quote Number: 22LA-2.20.23/C

CREATED 2/20/2023 | REVISED 5/5/2023 | Valid Through 5/31/2023

PRODUCT TOTALS	\$66,627.72
See Quote Detail Summary	\$0.00
GRAND TOTAL	\$66,627.72

Contract Information:
OT8147BZ1 Sourcewell #121919-KII --Dock Delv

Requested Delivery Date: To be Determined

Sold To
International Falls Independent School District
1515 Eleventh Street
International Falls, MN 56649--250
P. (218) 283-4406
Customer # 13548

End User
International Falls Independent School District
1515 Eleventh Street
International Falls, MN 56649--250
P. (218) 283-4406

Ship To
Falls High School
Attn: Tom Holt
1515 Eleventh Street
International Falls, MN 56649--250

Installation
To be Determined

Client Notes:

We are pleased to present the enclosed quotation. The following items are included:

- Quote
- Summary
- Itemized Quote
- Detailed PO requirements
- Product Options

Sales Team:

Luke Abbott
Sales Specialist
LUKE.ABBOTT@DUETRESOURCEG
ROUP.COM
612-219-6225



QUOTATION

CREATED 2/20/2023
VALID THROUGH 5/31/2023
Prepared By Luke Abbott
Quote Filename Falls High School - Classroom Update - 22LA-2.20.23/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1: Classrooms					
1.4	IWC18	Intellect Wave Cantilever Chair, Large	136	\$92.65	\$12,600.40
		Intellect Wave Frame Color Starlight Silver Metallic /SX Shell Color No Fire Retardant /NFR Shell NFR Purple Haze /PPH Glide Option Nylon glides /NG Carton Code Option Racked /RCK Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 5/5/2023 and is subject to change.			
1.5	UNET7362-ADJ	UNE-T Desk	136	\$202.94	\$27,599.84
	No Image Available	TOP FINISH BURNT STRAND -B58 Edge Band Option LOTZ ARMOR EDGE COLOR AE Lotz Armor Edge Colo SLATE GREY S05 Frame Color Option SMOOTH SILVER SLV Glide & Caster Options 1.375" Non-marring Glides NMG BackPack Hook Option NO SELECTION N-BPH Under Desk Option Wire Basket LW FREIGHT INCLUDED FRT Lead Time: No Lead time available Ships from - No Warehouse specified.			
Tag 1: Classrooms				WorkGroup Product Subtotal	\$40,200.24

QUOTATION

CREATED 2/20/2023
VALID THROUGH 5/31/2023
Prepared By Luke Abbott
Quote Filename Falls High School - Classroom Update - 22LA-2.20.23/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options	
Tag 1: Computer Lab						
2.1	SWNA	Strive High Density Armless Chair,Poly	36	\$126.99	\$4,571.64	
		Frame Color Starlight Silver Metallic /SX Poly Seat & Back Color No Fire Retardant /NFR Poly Seat & Back Color Mardi Gras /PMG Glide Option No glides /NG Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 5/5/2023 and is subject to change.				
Tag 1: Computer Lab				WorkGroup Product Subtotal	\$4,571.64	

QUOTATION

CREATED 2/20/2023
VALID THROUGH 5/31/2023
Prepared By Luke Abbott
Quote Filename Falls High School - Classroom Update - 22LA-2.20.23/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1: Chair Dollies					
5.1	IWD.BL 	2	\$285.58	\$571.16	
Intellect Wave Dolly, Black Price Description: Delivered/Open Market Lead Time: 2 - 4 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 5/5/2023 and is subject to change.					
Tag 1: Chair Dollies			WorkGroup Product Subtotal	\$571.16	

QUOTATION

CREATED 2/20/2023
VALID THROUGH 5/31/2023
Prepared By Luke Abbott
Quote Filename Falls High School - Classroom Update - 22LA-2.20.23/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1: Study Hall					
6.1	IWCS30	9	\$234.35	\$2,109.15	
		Intellect Wave 30" High Cafe Stool, Large Polypropylene			
		Glide Option	Nylon glides	/NG	
		Intellect Wave Frame Color	Starlight Silver Metallic	/SX	
		Shell Color	No Fire Retardant	/NFR	
		Shell NFR	Mardi Gras	/PMG	
		MK: IWCS30 Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 5/5/2023 and is subject to change.			
6.2	IWCS30	8	\$234.35	\$1,874.80	
		Intellect Wave 30" High Cafe Stool, Large Polypropylene			
		Glide Option	Nylon glides	/NG	
		Intellect Wave Frame Color	Starlight Silver Metallic	/SX	
		Shell Color	No Fire Retardant	/NFR	
		Shell NFR	Flannel	/PFN	
		MK: IWCS30 Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 5/5/2023 and is subject to change.			
6.3	MPRB/CGL/NC	2	\$969.51	\$1,939.02	
		MyPlace Rectangle w/Back, Concealed Glides, Non-Contrast			
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR	
		Non-Contrasting Fabric	Fabric Grade E	E	
		Fabric	TERRA	TERRA	
		TERRA	ALABASTER	/27.223.022.P	
		Moisture Barrier	No Moisture Barrier	/NMB	
		MK: MPRB/CGL/NC Price Description: Delivered/Open Market Lead Time: 6 - 8 Weeks; Ships from HIGH POINT, NC Please Note: Leadtime calculated on 5/5/2023 and is subject to change.			
6.4	MPSQRL/CGL/NC	2	\$749.19	\$1,498.38	
		MyPlace Lounge Chair, Concealed Glides, Non-contrast			
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR	
		Non-Contrasting Fabric	Fabric Grade E	E	
		Fabric	TERRA	TERRA	
		TERRA	ALABASTER	/27.223.022.P	
		Moisture Barrier	No Moisture Barrier	/NMB	
		MK: MPSQRL/CGL/NC Price Description: Delivered/Open Market Lead Time: 6 - 8 Weeks; Ships from HIGH POINT, NC Please Note: Leadtime calculated on 5/5/2023 and is subject to change.			
6.5	MPCRN/RF/CGL/NC	1	\$927.18	\$927.18	
		MyPlace Corner w/Back, Right-Face Uph Dir, Concealed Glides, Non-Contrast			
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR	
		Non-Contrasting Fabric	Fabric Grade E	E	
		Fabric	TERRA	TERRA	
		TERRA	TIGER EYE	/27.223.151.P	
		Moisture Barrier	No Moisture Barrier	/NMB	
		MK: MPCRN/RF/CGL/NC Price Description: Delivered/Open Market Lead Time: 6 - 8 Weeks; Ships from HIGH POINT, NC Please Note: Leadtime calculated on 5/5/2023 and is subject to change.			

QUOTATION

CREATED 2/20/2023
VALID THROUGH 5/31/2023
Prepared By Luke Abbott
Quote Filename Falls High School - Classroom Update - 22LA-2.20.23/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
6.6	MPRB/CGL/NC 	2	\$969.51	\$1,939.02	
	MyPlace Rectangle w/Back, Concealed Glides, Non-Contrast Non-Contrasting Fabric Non-Contrasting Fabric Fabric TERRA Moisture Barrier Compliance to TB 117-2013 Fabric Grade E TERRA TIGER EYE No Moisture Barrier /NFR E TERRA /27.223.151.P /NMB MK: MPRB/CGL/NC Price Description: Delivered/Open Market Lead Time: 6 - 8 Weeks; Ships from HIGH POINT, NC Please Note: Leadtime calculated on 5/5/2023 and is subject to change.				
6.7	CMDGA2026-73P 	4	\$323.85	\$1,295.40	
	C-Table Max, 26" Fixed Height, Small Rectangle Top, 20"x26" worksurface, 73P edge Edge Color Surface Finish KI Laminates Base Finish Flannel edge KI Laminates ITALIAN SILVER ASH 8217-38 Starlight Silver Metallic /EFN Standard /LIT /SX MK: CMDGA2026-73P Price Description: Delivered/Open Market Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 5/5/2023 and is subject to change.				
6.8	IWC18 	9	\$92.65	\$833.85	
	Intellect Wave Cantilever Chair, Large Intellect Wave Frame Color Shell Color Shell NFR Glide Option Carton Code Option Starlight Silver Metallic No Fire Retardant Mardi Gras Nylon glides Racked /SX /NFR /PMG /NG /RCK MK: IWC18 Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 5/5/2023 and is subject to change.				
6.9	IWC18 	9	\$92.65	\$833.85	
	Intellect Wave Cantilever Chair, Large Intellect Wave Frame Color Shell Color Shell NFR Glide Option Carton Code Option Starlight Silver Metallic No Fire Retardant Flannel Nylon glides Racked /SX /NFR /PFN /NG /RCK MK: IWC18 Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 5/5/2023 and is subject to change.				
6.10	PIFR2460T-74P 	5	\$526.32	\$2,631.60	
	Pirouette, Fixed Training, Rectangular, 24x60", 74P Edge Edge Color Grommet/Power Option Laminate KI Laminates Leg Finish Casters/Glides Modesty Panel Flannel edge No grommets, power, wire management/No cutouts KI Laminates ITALIAN SILVER ASH 8217-38 Starlight Silver Metallic 4 casters No modesty panel /EFN /NNN Standard /LIT /SX /4EC /NMP MK: PIFR2460T-74P Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 5/5/2023 and is subject to change.				

QUOTATION

CREATED 2/20/2023
VALID THROUGH 5/31/2023
Prepared By Luke Abbott
Quote Filename Falls High School - Classroom Update - 22LA-2.20.23/C

Line	Model	Description	Qty.	Sell Price	Extended Total	TBD Options	
6.11	SEGH30108L/NC	Serenade Gathering Table, Non-contrast Laminate, 30x108"W, 42"H Modesty Panel Grommet/Power Option PowerUp Color Laminate Color KI Laminates Footrest MK: SEGH30108L/NC Price Description: Delivered/Open Market Lead Time: 12 - 14 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 5/5/2023 and is subject to change.	1	\$3,456.27	\$3,456.27		
		Stringer/half modesty panel /ST Two PowerUp modules w/wire management /2PU PowerUp Flannel /PUFN KI Laminates Standard ITALIAN SILVER ASH 8217-38 /LIT No footrest /NFT					
6.12	PSFR2460-74P	Pirouette, Fixed Top, Screw Height Adjustable, Rectangular, 24x60", 74P Edge Edge Color Grommet/Power Option Laminate KI Laminates Leg Finish Casters/Glides Modesty Panel MK: PSFR2460-74P Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 5/5/2023 and is subject to change.	3	\$648.72	\$1,946.16		
		Flannel edge /EFN No grommets, power, wire management/No cutouts /NNN KI Laminates Standard ITALIAN SILVER ASH 8217-38 /LIT Starlight Silver Metallic /SX 4 casters /4EC No modesty panel /NMP					
Tag 1: Study Hall					WorkGroup Product Subtotal	\$21,284.68	

Quote Summary

Product SubTotal: \$66,627.72
Estimated Sales Tax: See Notes
Quote Total: \$66,627.72

NOTES:

- Images shown above are intended for approximate visual reference only and may not represent the exact models, numbers, descriptions or options selected. Refer to the model number/description/options shown for full product specifications.
- Sales Tax (For Shipment within the United States Only): Estimated sales/use tax will be calculated when order is entered. It is the customer's responsibility to pay any applicable sales/use tax due upon invoicing. A customer will not be charged sales tax if (1) a Resale Certificate, (2) an Exempt Organization Certificate, or (3) a Direct Pay permit is on file with KI's Finance Department. If no certificate is on file, the appropriate sales/use tax rate in effect at shipment will be applied and tax will be added to the customer's invoice.

PROJECT LEAD TIME SUMMARY:

- Manufacturing lead time begins once the order is complete and acknowledged. Delivery dates are determined per order based on the longest lead time per shipping location and are confirmed on the order acknowledgement.

<u>Shipping Location</u>	<u>MFG Lead Time Range</u>
HIGH POINT, NC	6 - 8 Weeks
BONDUEL, WI	8 - 10 Weeks
GREEN BAY, WI	12 - 14 Weeks
MISCELLANEOUS	Lead time could not be calculated

- Lead times are subject to change based on quantities, manufacturing capacity and surface material selections. Laminate and/or fabrics outside the standard KI in-grade program may have extended lead time.
- For more information or questions regarding delivery consolidation, contact KI Customer Service.



Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Prepared by Luke Abbott
Market Code: 2=2=K-12

Opportunity #:

Quote Filename: Falls High School - Classroom Update -
22LA-2.20.23

Final Considerations:

To ensure your Purchase Order (PO) is processed quickly and efficiently, please adhere to the following requirements:

1. All purchase orders must be issued to:
Duet Resource Group/DJMI
224 South 1st Street
Milwaukee WI 53204

Terms and Conditions:

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED.

THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE!

Terms & Conditions:

1. Please include a copy of your quotation with your purchase order. Your purchase order should stipulate exactly the merchandise or service to be transacted by quantity, finish options and price. In the event that your company does not issue standard purchase orders, then all quotes must be accompanied by a statement on official company letterhead, with an authorizing signature allowing Duet Resource Group to proceed with the order as documented. By submitting a purchase order or authorization letter, you are agreeing to the terms listed on this page.
2. Purchase orders acknowledged by Duet Resource Group cannot be returned, changed, or canceled without Duet's written consent. Any changes or cancellations must happen within 3 business days from the issue date on the purchase order, or client is subject to a 15% net (of total order) cancellation fee. Under no circumstances will changes or cancellations be accepted on any custom product.
3. Any applicable sales or other tax will be added upon invoicing. If you are tax exempt, please provide a copy of a valid sales tax exemption certificate with your purchase order.
4. Duet requires a 50% deposit based on your order total, to be submitted when the order is placed. This deposit should include 50% of the tax for taxable entities. The remaining 50% will be billed upon receipt of product. A deposit check also constitutes as an agreement to proceed with the order as documented on the quote in accordance with the terms & conditions. If punch-list items exist, you will be invoiced 40% of the remaining total, and the remaining 10% after the punch-list items or change orders are completed.

5. Duet reserves the right to collect a finance charge after 30 days of 1.5% per month.

6. Freight and Fuel surcharge. Duet reserves the right to apply a surcharge to customer orders, passed along from its manufacturers.

7. Duet accepts credit card payments; a 3.5% processing fee will be applied.

Please sign below indicating acceptance of this proposal along with the terms and conditions noted.

Approved by:

Name: _____

Title: _____ Date: _____

FES and FHS Science PER cycle request FY24	
Mystery Science - FES 6 year subscription	\$9,765.00
FES Science kit refills (600 per year) - set aside	\$3,600.00
Textbooks and curriculum	\$67,638.98
Tree identification books	\$257.80
class sets of scissors and colored pencils	\$596.66
Balance and Measuring Devices	\$2,978.57
Additional Science Think Pads 5 @ \$800	\$4,000.00
Explore Learning 3 year renewal (Ofder in the Fall of 2023)	\$7,083.45
Renewal of Explore Learning in 3 years - set aside	\$7,500.00
	\$103,420.46



Independent School District #361

1515 - 11th Street International Falls, MN 56649-2501

www.isd361.k12.mn.us

BOARD OF EDUCATION Roxanne Skogstad-Ditsch, Chairperson • JoAnn Smith, Vice-Chairperson
Bruce Raboin, Treasurer • Toni Korpi, Clerk • Jessica Crosby, Director • Emily McGonigle, Director • Tina Sather, Director

LEASE AGREEMENT

THIS LEASE AGREEMENT (the "Lease"), is made and entered into as of this 1st day of July, 2023, between **Faith United Church Of Christ**, 1001 - 5th Street, International Falls, Minnesota, 56649 (the "Landlord") and **Independent School District 361**, whose address is 1515 - 11th Street, International Fall, MN 56649, (the "Tenant").

ARTICLE I - GRANT and TERM

- 1.1 LEASED SPACE. In consideration of the rents, covenants, and agreements, herein reserved and contained on the part of Tenant to be performed, Landlord does hereby lease two (2) classrooms on the upper floor of premise owned by Landlord, located at 1001 - 5th Street, International Falls, Minnesota (the "Leased Space").
- 1.2 TERM. The term of this Lease and Tenant's obligation to pay rent hereunder shall commence on July 01, 2023 (the "Commencement Date"). The provisions of this Lease shall expire on June 30, 2024, twelve (12) months after the Commencement Date (the "Term").
- 1.3 TERMINATION. Either Landlord or Tenant may, by 60 days written notice to the other, terminate this lease as of the last day of the term of this Lease. If neither party so terminates this Lease, it shall automatically continue in effect, terminable by either party upon 60 days written notice, prior to the expiration of the current term. New Lease rates for rent, utilities, and common areas will be provided to Tenant 90 days prior to the last day of the term of this Lease.
- 1.4 USE OF COMMON AREAS. Tenant shall have the non-exclusive right to use the entry ways, elevators, stairs, hallways, and restrooms of the church. Use of the public areas of the church shall be subject to such rules and regulations for use of such areas as may be established from time to time by the Landlord. The parking areas, entry ways, elevators, stairs, hallways, and other common area spaces may be used by Tenant, its employees, and invitees only during the time reasonably required to pass to and from the Leased Space. Tenants, its employees, and invitees shall not loiter or wait in such common area spaces or in the restrooms.
- 1.5 ACCESS TO CHURCH. Tenant, its employees and invitees shall have access to Church during all business hours established by Landlord for the facility.

Kevin Grover, Superintendent	1515 - 11 th Street	V (218) 283-2571 x1112	F (218) 283-8104	kgrover@isd361.org
Timothy Everson, FHS Principal	1515 - 11 th Street	V (218) 283-2571 x1104	F (218) 283-2384	teverson@isd361.org
Lisa West, FHS Dean of Students	1515 - 11 th Street	V (218) 283-2571 x1157	F (218) 283-2384	lwest@isd361.org
Melissa Tate, FES Principal	1414 - 15 th Avenue	V (218) 283-2571 x1232	F (218) 283-3133	mtate@isd361.org
William Mason, Activities Director	1515 - 11 th Street	V (218) 283-2571 x1138	F (218) 283-2384	bmason@isd361.org

- 1.6 CONDITIONS TO DELIVERY. The landlord will make no improvements to the space, it is delivered "As Is."
- 1.7 TENANT IMPROVEMENTS. All Tenant improvements shall be approved prior to commencement of such improvements and shall be completed at the Tenant's expense.

ARTICLE II - RENT

- 2.1 RENT DURING FIRST YEAR. For the first year of the Term, Tenant agrees to pay to Landlord at the address provided for in paragraph 1 hereof, rent in the amount of **\$9,419.76** payable in the first 12 equal installments of **\$784.98** on the first of each month, without deduction or set-off, commencing on the first day of the first full month after the Commencement Date (the "First Rental Payment Date"). (Monthly total with utility charges will be \$984.98)
- 2.2 RENT DURING ADDITIONAL YEARS. Rent payable by Tenant after the first year of the Term (including any and all Option years) shall increase by an amount as mutually agreed to by the parties hereto, but not less than two percent (2%) for each additional year during the Term and not more than the most recent Consumer Price Index average for the previous year of the Term, as determined by Landlord. If the most recent Consumer Price Index average for the previous year of the Term is less than two percent (2%), as determined by Landlord, the rent for that year of the Term shall increase by two percent (2%). The exact increase in rent provided for in this Section shall be mutually agreed to by the parties hereto not later than (i) for the second year of the Term, the date which is 12 months after the First Rental Payment Date (the "Successive Rental Payment Date"), and (ii) for each additional year during the Term (including all Option years), the date which is 12 months after each Successive Rental Payment Date.
- 2.3 ADDITIONAL RENT. Any other charges to be paid by Tenant pursuant to the provisions of any other sections of this Lease shall be designated as "additional rent". Failure of Tenant to pay "additional rent" shall give Landlord the right to declare an event of default under this Lease.
- 2.4 RENT DELINQUENCIES. Should the Tenant, for any reason whatsoever, fail to pay, when the same is due and payable, any rent payment, Tenant shall pay a late penalty of \$50. An additional charge equal to the interest expense of that portion of the debt obligation will take place for every 30 days the rental payment is late after the first of the month.

ARTICLE III - USE OF PREMISES

- 3.1 TENANT'S USE. During the Term, the Leased Space shall be used solely for the Tenant's business purposes and for no other purpose without the prior written consent of Landlord.
- 3.2 COMPLIANCE WITH LAWS AND REGULATIONS. Tenant covenants and agrees that at all times during the Term, it will maintain and conduct its business insofar as the same relates to the

occupancy of the Leased Space in such a manner and under such regulations as to be in strict compliance with any and all applicable governmental laws, rules, regulations, and orders, as well as any and all applicable provisions of insurance of the Leased Space.

3.3 **AFFIRMATIVE COVENANTS OF TENANT.** Without in anyway limiting or restricting other covenants of Tenant elsewhere in this Lease, the Tenant affirmatively covenants and agrees as follows:

- a) Tenant shall neither permit, suffer, nor conduct activities creating noise, odor, or other nuisance in, on, or about the Leased Space to annoy or disturb any person occupying adjacent premises or common areas;
- b) Tenant shall keep the Leased Space, including all service and/or loading areas for the Leased Space, free from all litter, dirt, and obstructions;
- c) Tenant shall arrange for and accept deliveries only at such times, in the areas, and through entrances designated for such purpose by Landlord;
- d) Tenant shall keep the Leased Space clean and in the sanitary condition required by ordinance and regulations of any governmental unit having jurisdiction; and
- e) Tenant shall neither permit nor suffer the Leased Space, walls, ceilings, or floors thereof, to be endangered by overloading.

ARTICLE IV - MAINTENANCE AND REPAIRS

4.1 **RESPONSIBILITY FOR MAINTENANCE AND REPAIRS.** The parties hereto agree that, from and after the date that possession of the Leased Space is delivered to Tenant, and until the end of the Term, Landlord will be responsible for all repairs, maintenance, and replacements to the Leased Space including, but not limited to, structural repairs and replacements, the interior and exterior portions of all doors, windows, plate glass, locks, frames, hardware, and showcases surrounding and incorporated into the Leased Space; the mechanical plumbing, heating, air conditioning and/or cooling, ventilating, and electrical equipment and systems; partitions, and all other fixtures, appliances, and facilities furnished by Landlord. Tenant shall not be responsible for repair or damage caused by the negligence of Landlord, its employees or agents, but shall be responsible for any repair or damage caused by the negligence of the Tenant, its employees, guests, invitees, or agents. Tenant shall be required to pay for any structural repairs, alterations, or unscheduled improvements that are required by governmental rules, orders or regulations as a result of Tenant's use and or occupancy of the Leased Space. Landlord may inspect the Leased Space to insure Tenant's compliance with the above and foregoing requirements. When there is scheduled maintenance or inspections, Landlord will provide 24 hour notice to the Tenant. In the event of emergency maintenance, landlord will provide notice by phone call to the tenant. Tenant accepts the Leased Space as being in good and sanitary order, condition, and repair.

4.2 **SURRENDER OF PREMISES.** At the expiration or termination of this Lease, Tenant shall surrender the Leased Space in the same condition as existed on the Commencement Date, ordinary wear and tear excepted. All fixtures, structural alterations, or improvements that have become attached to the Leased Space, except trade fixtures, shall become a part of the

Leased Space and shall become the property of Landlord. Further, within ninety (90) days prior to the expiration of the Term, Landlord shall during reasonable business hours, have the right to show the Leased Space to third parties for the purpose of again leasing the space.

ARTICLE V - UTILITY CHARGES

- 5.1 CHARGES. Tenant shall pay \$200 per month towards costs of utilities: electricity, heat, air conditioning, and common area charges (i.e. snow removal, sewer, water, gas, refuse, custodial services) (collectively, the "Utility Charges").
- 5.2 SUPPLY OF UTILITIES. Landlord shall not accept responsibility for repairing any failure or defect in the supply or character of the utilities comprising the Utility Charges by reason of any change, requirement, act, neglect, or omission of the public utility serving the Leased Space or for any reason not attributed to Landlord
- 5.3 INTERRUPTION OR DISCONTINUANCE OF LANDLORD'S SERVICE. Tenant agrees that Landlord shall not be liable for failure to supply any service when Landlord uses reasonable diligence to supply the same, it being understood that Landlord reserves the right to temporarily discontinue such services, or any of them, at such times as may be necessary by reason of accident, unavailability of employees, failure of supply, repairs, alterations or improvements, or by reason of fire, strikes, flood, lockouts, riots, acts of God, or any other happening beyond the reasonable control of the Landlord. When Landlord causes services to be rendered by independent third parties, Landlord shall have no liability for the performance thereof or liability therefore.
- 5.4 TELEPHONE SERVICE AND INTERNET ACCESS. The Tenant will secure phone and internet at their expense and will work with the church if any alterations need to be made

ARTICLE VI - ALTERATIONS AND TENANT IMPROVEMENTS

- 6.1 ALTERATIONS. Tenant may, from time to time during the Term, make, at its own cost and expense, alterations or changes in the interior of the Leased Space in good and workmanlike manner in compliance with all applicable requirements of law, provided Tenant follows the notice procedure and obtains Landlord's prior written consent, all in accordance with this Article. Upon completion of such alterations, Tenant shall present Landlord a copy of the endorsement to Tenant's fire and extended coverage insurance policy which endorsement shall incorporate said alterations into the policy. All costs of any such work shall be paid promptly by Tenant so as to prevent the assertion of any liens for labor or materials. Tenant shall allow no work on the Leased Space that could result in attachment to the Leased Space or to the Church of mechanic's or materialmen's liens without first securing payment and performance bonds for such work in a form satisfactory to Landlord.

- 6.2 NOTICE TO LANDLORD. Prior to the initiation of any alterations, Tenant shall give Landlord written notice thereof and specify the work to be performed in reasonable detail and provide as much information as possible as to the nature, timing, and process to be undertaken with the construction project. After receipt of said notice, Landlord shall have a reasonable period of time during which it shall make a determination, in its sole discretion, as to whether the proposed work would create an undesirable structural or design change in the Leased Space. Tenant shall provide Landlord, upon request; with any further information reasonably necessary for such determination by Landlord and Tenant shall not commence work or accept materials prior to receiving written notice of Landlord's approval. Any notice that is required under this Lease shall be deemed "given" upon hand delivery or three (3) days after prepaid posting in the U.S. Mail which shall first occur. Notice shall be addressed to:
Landlord: Faith United Church of Christ
Attn: Shirley Earley
1001 Fifth Street
International Falls, Minnesota 56649
- 6.3 LEASED IMPROVEMENTS. All fixtures, furnishing, and finishing shall be the responsibility of Tenant, at Tenant's expense, and subject to the provisions of Sections 6.1 and 6.2 hereof.
- 6.4 SIGNS. No signs, advertisements, placards, or notices shall be placed or painted on any part of the Leased Space or the Church without the prior written authorization of Landlord. Landlord may install or require installation of signage to direct employees and invitees of Tenant to the Leased Space. Such signage shall be installed at the expense of Tenant and, if installed by Landlord, will be charged to Tenant as Additional Rent.
- 6.5 NOISE MITIGATION. If Tenant's operations, programs, invitees, clients, or patrons cause noise that is annoying, disruptive, or distracting to other tenants, employees, invitees, or patrons of the Church, Landlord shall notify Tenant of such noise. Landlord and Tenant shall meet and confer about changes in Tenant's operation, procedures, hours of operation, programs, or other changes that could result in elimination of such noise. Tenant and Landlord will communicate regarding any noise disturbance and will work to mitigate any noise conflict with any other tenant. If Tenant's operations continue to create noise that is annoying, distracting, or disruptive, Landlord may declare an event of default under Section 9.1 and exercise its remedies under Section 9.2 hereof.

ARTICLE VII - PUBLIC LIABILITY

- 7.1 TENANT LIABILITY INSURANCE. Tenant shall, during the entire term of this Lease, keep in full force and effect, insurance for public liability and property damage insurance with respect to the Leased Space and the business operated by Tenant with limits of liability of at least \$500,000 per person and \$1,500,000 per occurrence. The policy shall name the Landlord as an additional insured and shall contain clauses that losses shall be payable notwithstanding any act or negligence of the insured that might otherwise result in forfeiture of said insurance, and that the

insurer will not cancel or change the insurance without first giving the Landlord thirty (30) days prior written notice. The insurance shall be with an insurance company approved to do business in the State of Minnesota and reasonably acceptable to the Landlord. Tenant shall deliver a copy of the Certificate of Insurance, showing Landlord as an additional insured, to Landlord prior to taking possession of the Leased Space, and a renewal certificate at least thirty (30) days prior to the expiration date of any policy term.

ARTICLE VIII - DESTRUCTION AND RESTORATION

- 8.1 **DAMAGE.** If a significant portion of the Leased Space shall be damaged or destroyed by any uninsured casualty, Landlord shall have the option to rebuild the same or to terminate this Lease. If the Leased Space cannot be repaired and restored within ninety (90) days from the date of the damage, then the Landlord has the right to terminate this Lease from the date of such damage or destruction by giving a notice to the Tenant.
- 8.2 **PROTECTION FROM SUBROGATION.** Anything in this Lease to the contrary notwithstanding, neither Landlord nor Tenant shall be liable to the other for any business interruption, loss or damage to property, or injury to or death of persons occurring on the Leased Space or the adjoining properties, mall areas, sidewalks, streets or alleys, or in any manner growing out of or connected with Tenant use and occupation of the Leased Space, or the condition thereof or of mall areas, sidewalks, streets or alleys adjoining caused by the negligence or other fault of Landlord or Tenant or of their respective agents, employees, subtenants, licensees, or assignees to the extent that such business interruption or loss or damage to property or injury to or death of a person is covered by or indemnified by proceeds received from insurance covered by the other party; and Landlord and Tenant each hereby respectively waive all rights of recovery against the other, its agents, employees, subtenants, licensees, and assignees, for any such loss or damage to property or injury to or death of persons to the extent the same is covered by proceeds received from insurance provided by the other party, or for which reimbursement is otherwise received. Landlord 's and Tenant's respective policies of insurance shall each contain a waiver of subrogation provision incorporating the above covenant and providing that the insurance shall not be invalidated by the insured's written waiver prior to a loss of any or all right of recovery against any party for any insured loss. It is expressly understood that Landlord shall not be liable to Tenant for any damages incurred by the latter as a result of the above and foregoing events; save and except as to any such damages caused by the willful negligence of the Landlord, its agents, or employees, provided such damages are not recoverable by Tenant pursuant to the insurance policies required to be provided by Tenant under this Lease or otherwise.

ARTICLE IX - TENANT'S DEFAULT

9.1 EVENTS OF DEFAULT. The following events shall be deemed to be events of default by Tenant under this Lease:

- (a) Tenant shall fail to pay when due any installment of rent, or other charges provided herein, or any portion thereof and the same shall remain unpaid after the first of the next succeeding month; or
- (b) Tenant shall for reasons other than those specifically permitted in this Lease, cease to conduct its normal business operations in the Leased Space or shall vacate or abandon the Leased Space. Tenant will be deemed to have vacated, closed, or abandoned the Leased Space if it fails to conduct its business on the Leased Space during regular working hours for a period of more than ten (10) consecutive business days; or
- (c) Tenant shall do or permit to be done anything that creates a lien upon the Leased Space; and does not cause said lien as to Landlord's interest in the property to be released within ten (10) days after written notice from Landlord; or
- (d) Any representation or warranty made in writing to Landlord in this Lease or in connection with the making of this Lease by Tenant, shall prove at any time to have been incorrect in any material respect when made or becomes incorrect; or
- (e) Tenant shall have failed to comply with any other provisions of this Lease and shall not cure any failure within thirty (30) days, or such longer period of time as may be reasonably required to cure such default, after Landlord, by written notice, has informed Tenant of such noncompliance; or

9.2 LANDLORD'S REMEDIES. Upon the occurrence of any of the above listed events of default, Landlord may elect to either: (1) terminate this Lease; or (2) terminate Tenant's right to possession only without terminating this Lease, hereinafter referred to as "re-entry"; or (3) pursue any other remedy available at law or in equity. Landlord shall have all remedies provided in the Lease and under governing law. All of the remedies given to Landlord in this Lease or by law shall be cumulative, and the exercise of one right or remedy by Landlord shall not impair its right to exercise any other right or remedy.

In the event of election under (2) above to terminate Tenant's right to possession only, Landlord may, at Landlord's option, proceed to demand possession by notice and proceeding under the Unlawful Detainer Law of Minnesota and take and hold possession thereof without such proceeding or entry into possession terminating this Lease or releasing Tenant in whole or in part from Tenant's obligation to pay the rent hereunder for the full term. Upon re-entry, Landlord may remove all personal property from the Leased Space and such property may be removed and stored in a public warehouse or elsewhere at the cost of and for the account of Tenant, all without service of notice or resort to legal process and without being deemed guilty of trespass or becoming liable for any loss or damage that may be occasioned thereby. Upon and after entry into possession without termination of this Lease, Landlord shall use reasonable efforts to re-let the premises, or any part thereof for the account of Tenant, to any other person, firm, or corporation, for such rent and other charges for such time and upon such terms as Landlord, in Landlord's sole discretion, shall determine, but Landlord shall not be required to accept any potential tenant offered by Tenant or to observe any instruction given

by Tenant about such re-letting. Landlord may make repairs or redecorate the premises to the extent deemed by the Landlord necessary or commercially reasonable. Notwithstanding any action of possession or re-entry into the Leased Premises by the Landlord as permitted in this Article, or termination of this Lease as permitted under this Article, it is stipulated and agreed that Tenant shall remain liable to Landlord for damages for breach of this Lease and of Tenant's covenants hereunder in an amount equal to the total of the following:

- (a) All fixed minimum rent, Additional Rent, late charges, Utility Charges, and any and all charges payable by Tenant hereunder or under other agreements with the Landlord due for the period prior to the date of termination of this Lease or re-entry but unpaid, together with additional late charges from the due date until paid; plus
- (b) All costs and expenses incurred by Landlord in connection with re-entry and repossession of the Leased Space, the repair, renovation, remodeling, or redecoration thereof to the state required by this Lease upon termination, or as may be necessary for re-letting, and any brokers' commissions, attorneys' fees, and other charges incurred in connection therewith or in connection with re-letting the Leased Space, including attorneys' fees, expended in the collection of rents; plus
- (c) A sum equal to the present value of all rents that would have been payable hereunder after the date of re-entry for the balance of the Term had there not been re-entry, together with interest thereon at the rate of two percent (2%) per annum in excess of the prime rate as quoted by U.S. Bank National Association to its best customers, provided that, in the event the Leased Space is re-let (which re-letting shall in no event relieve or release Tenant of or from liability for damages hereunder) for all or any part of the balance of the Term hereof then, for each month during such re-letting for which Landlord receives net charges derived from such re-letting, Tenant shall be entitled to a credit against its liability to Landlord for such month in an amount equal to such net charges, and provided further that, in lieu of damages set forth in the foregoing provisions of this Section, Landlord may waive such foregoing provisions and elect, by written notice to Tenant within ninety (90) days after re-entry, to receive forthwith as liquidated damages for such breach, in addition to the amounts specified above, a sum equal to fifteen percent (15%) of the rents that would have been due and payable for the portion of the balance of the Term from the date of re-entry through the end of the Term.

9.3 COSTS, EXPENSES, AND ATTORNEYS FEES. If one party is required to seek legal counsel for collection or to commence litigation or arbitration in order to enforce the covenants and agreements of this Lease, the party prevailing in such collection, litigation, or arbitration shall have the right to reimbursement from the other party of all reasonable costs, expenses, and attorney's fees.

ARTICLE X - MISCELLANEOUS PROVISIONS

- 10.1 **HOLDING OVER.** If either party terminates this Lease and in the event that Tenant continues to occupy the Leased Space after the expiration of the Term without entering into a new Lease hereof, said tenancy shall be construed to be a "tenancy from month to month" upon all of the other terms and conditions herein contained, except where the same are not applicable, and except that the rental during such holdover period shall be the then current "minimum rent" plus fifty percent (50%) thereof and all Additional Rent shall continue to be paid as provided herein.
- 10.2 **ENTIRE AGREEMENT.** This Lease is executed in identical counterparts, each of which, when bearing original initials of the parties on each page and at each change in the text hereof, as well as original signatures at the end of the document, shall constitute an original for all purposes. All previous agreements, whether oral or written, are superseded by and merged with this Lease.
- Subsequent changes shall not be binding unless reduced to writing and signed by the parties hereto.
- 10.3 **INVALIDATION OF PARTICULAR PROVISIONS.** If any clause or provision of this Lease, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Lease, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Lease shall be valid and be enforced to the fullest extent permitted by law. It is the intention of the parties hereto that in lieu of each clause, term, or provision of this Lease that is illegal, invalid, or unenforceable, there be added as part of this Lease a clause, term, or provision similar to such illegal, invalid, or unenforceable clause, term, or provision as may be possible and would be legal, valid, and enforceable.
- 10.4 **PROVISIONS BINDING, ETC.** Except as herein otherwise expressly provided, the terms hereof shall be binding upon and shall inure to the benefit of the heirs, successors, assigns, and legally appointed representatives, respectively, of the Landlord and the Tenant. Each term and each provision of this Lease to be performed by Tenant shall be construed to be both a covenant and a condition.
- 10.5 **GOVERNING LAW.** The laws of the State of Minnesota shall govern the interpretation, validity, performance, and enforcement of this Lease.
- 10.6 **HEADINGS.** The headings, section numbers, and article numbers appearing in this Lease are not intended in any manner to define, limit, or describe the scope of any such section or article and are solely inserted for reference purposes.
- 10.7 **ASSIGNMENT AND SUBLETTING.** Tenant will not assign this Lease and will not sublet any part of said premises without the consent in writing of the Landlord. Tenant hereby agrees that if the Tenant shall be declared bankrupt, shall have a receiver appointed of its property, shall make an assignment for benefit of its creditors, or its rights hereunder shall be taken under execution, it shall be construed as an assignment of this lease within the meaning hereof.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures the day and year first above written.

BY: LANDLORD

Date:

Shirley Earley

BY: TENANT: ISD 361

Date:

Kevin Grover, Superintendent

Revised and approved by Board of Directors: _____

RESOLUTION FOR ACCEPTANCE OF GIFTS AND DONATIONS

Whereas, School Board Policy 706 establishes the guidelines for the acceptance of gifts or donations to the District;

Whereas, the International Falls School District Board encourages the support of the District’s educational programs through gifts or donations that meet the goals and objectives of the School District;

Whereas, Minnesota Statute §465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members;

Therefore, be it resolved, the School Board of International Falls Public Schools, ISD #361, accepts with appreciation the following gifts, donations or grants received by the School District:

District Donations received:

Motion by _____, seconded by _____, to accept the gifts and donations.

The following voted in favor:

Elk’s Bowling League	Community Ed Donation	\$500
Northern Reliable Insurance	Bronco Hall of Fame donation	\$250
Corporate Coca-Cola, Coca-Cola GIVE	FHS donation	\$34.15
Woodworkers Lodge W33	Prom donation	\$100
Bronco Football Boosters	Football Equipment	\$3,953.67
Bronco Baseball Boosters	Baseball Charter Bus	\$1,938.50
Box Tops for Education	FHS & FES	\$18.85

Voting against:

Whereupon, the resolution was declared adopted.

Activities Director Contract

The Board of Education of Independent School District No. 361 (District), International Falls, Minnesota, does hereby employ Timm Ringhofer, as the Activities Director effective July 1, 2023.

The contract period for all wages, benefits and deductions is July 1, 2023 to June 30, 2024. This is an exempt At Will position. The length of this contract shall consist of 215 contract days to include seven paid holidays.

COMPENSATION:

The Activities Director shall be paid an annual salary based on the following wage schedule. Each step is the equivalent of one year of service and requires a minimum of .50 FTE for step advancement.

Effective July 1, 2023 Timm Ringhofer will be placed on Step 9 at an annual salary of \$71,815.77

<u>Step</u>	<u>Annual Wage</u>
1	\$50,000.00
2	\$52,315.00
3	\$54,737.18
4	\$57,271.52
5	\$59,923.19
6	\$62,697.63
7	\$65,600.53
8	\$68,637.84
9	\$71,815.77
10	\$75,140.84

Wages are paid on a bi-weekly basis.

BENEFITS:

All benefits will be prorated based upon the employee's full time equivalency (FTE) which is calculated by dividing the number of contract days to be paid by 215 days.

DENTAL INSURANCE:

The District will contribute \$24.17 per month towards the cost of a single dental insurance or \$60.25 per month towards the cost of a family dental insurance coverage offered through the current dental insurance plan provider. Any additional cost of the premium above the District contribution will be borne by the employee and paid by payroll deduction.

HEALTH INSURANCE:

The District shall contribute \$532.33 per month towards the cost of single health insurance coverage or \$1,284.33 per month towards the cost of family health insurance coverage offered through the current health insurance plan provider. Any additional cost of the premium above the District contribution will be borne by the employee and paid by payroll deduction.

CLAIMS AGAINST THE SCHOOL DISTRICT:

The School District's only obligation is to purchase an insurance policy and pay such amounts as agreed to in this agreement and no claim shall be made against the School District as a result of a denial of insurance benefits by an insurance carrier.

LIFE INSURANCE:

The employee shall receive \$50,000 term life insurance with eligibility determined by the school district's life insurance provider. Additional supplemental life insurance may be purchased at the employees own expense and upon approval from the school district's life insurance provider.

TAX SHELTERED ANNUITY (TSA):

The employee is eligible to participate at their own expense in either a 403(b) deferred compensation fund and/or state 457 plan subject to MN statute 352.965 and 356.24.

FLEX BENEFIT

Employees at their own expense may participate in either the flexible medical spending or dependent care spending plans.

LEAVE TIME:

All leave will be prorated based upon the employee's full time equivalency (FTE) which is calculated by dividing the number of contract days paid by 215 total contract days.

1. Holidays: The employee shall receive ten (10) paid holidays : July 3rd, July 4th, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, New Years Day, Presidents Day, Good Friday and Memorial Day.
2. Sick Leave: Annual sick leave of 15 days will be given on July 1st each fiscal year. Sick leave will be prorated upon annual FTE. Sick leave must be taken in ½ hour increments. Excess sick leave will be allowed to carry over each fiscal year. Maximum sick leave is not to exceed 180 days. Sick leave will be lost upon termination. Upon termination of employment any sick leave used in excess of earned will be deducted from the employee's final paycheck.
3. Personal Leave: Annual personal leave of 5 days will be given upfront on July 1st of each fiscal year. Personal will be prorated based upon annual FTE. Personal leave must be taken in ½ day increments. No carry over of personal leave. Excess personal leave will be lost upon termination, and any personal leave used in excess of earned will be deducted from the employee's final paycheck.

Leaves granted by the District, paid and unpaid, shall be considered to run concurrent with leave under the Family and Medical Leave Act (FMLA), if such leave qualifies as FMLA leave.

In Witness Whereof, the parties have executed this Agreement as follows:

Activities Director

Date

Board Chair

Date

Superintendent

Date

Timm Ringhofer
809 Sixth Street
International Falls MN 56649

May 11, 2023

Kevin Grover, Superintendent
1515 Eleventh Street
International Falls MN 56649

Dear Mr. Grover,

Please consider this a letter of request for an unpaid leave of absence, beginning with the 2023-2024 school year, as described in MS 122A.46. This leave of absence will be for three years.

Thank you for considering this request for an unpaid leave of absence.

Sincerely,

A handwritten signature in black ink, appearing to be 'TR', written in a cursive style.

Timm Ringhofer
Mathematics Teacher



**2023-2024 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
Membership Renewal Form**

This form must be completed once for each school in the district.

Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2023. Retain one copy for the school files.

RESOLVED, that the Governing Board or Entity of International Falls High School (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and. Participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

International Falls High School

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Bruce Raboin

(Designated School Board Member – please print)

Timur Ringhofer

(Designated School Representative – please print)

braboin@ISD361.org

Email Address

Tringhofer@ISD361.org

Email Address

208.02 ACTIVITY REPRESENTATIVES

Timur Ringhofer

(Boys Sports – please print)

Timur Ringhofer

(Girls Sports – please print)

Timur Ringhofer

(Speech – please print)

Timur Ringhofer

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Bruce Raboin

(Board Member—please print)

(Student—please print)

Don Rolando

(Faculty Member—please print)

(Parent—please print)

Timur Ringhofer

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name:

Toni Kerpi

(Clerk/Secretary - Local Governing Board)

Print Name:

Kevin Grover

(Superintendent or Head of School)

Signed:

(Clerk/Secretary - Local Governing Board)

Signed:

(Superintendent or Head of School)

Date:

5-15-2023

Date:

5-15-2023



Short Proposal | CESO HR & International Falls ISD 361

01 | The CESO Story •

The Center for Effective School Operations (CESO) would like to thank you for the opportunity to partner with International Falls Independent School District 361. At CESO, we create conditions where leaders become free to focus on what matters most: leading your district toward greater effectiveness so that learners get more of what they need to thrive.

02 | Project Team•

The CESO project team will include expertise from hands-on practitioners to skilled and experienced human resources leaders. General assignments for International Falls School District will include:

- Practitioner level – responsible for execution of project tasks and general support
- Director level – main point of contact, responsible for oversight of projects and services

Final assignment of the project team will be made following execution of the agreement.

03 | Efforts & Preliminary Pricing•

Initial Project: Compensation Study

A compensation study of specific, identified positions has been prioritized by International Falls for initial partnership with CESO HR. Preliminary pricing details are based on an initial review of the project and scope. If changes occur to the scope of the project, changes will be reviewed with key project stakeholders to assess potential impacts to project cost.

Target Completion	Estimated Hours	Estimated Cost
2 nd quarter 2023 (July 31, 2023)	36 hours	\$4,860

Future Projects for Consideration

The following additional projects are identified for potential continued partnership with International Falls:

Project	Estimated Hours	Estimated Cost
Compensation Study – Union Positions	36 hours	\$4,860
Job Evaluation and Job Analysis	120 hours	\$16,200
Human Resources Operations Assessment (HROA)	15 hours	\$2,025
Process Review and Design: Onboarding and Offboarding	27 hours	\$3,645
Document Review and Cleanup: Employee Files	Variable	\$135 per hour
General Practitioner Support: Systems and Processes	Variable	\$135 per hour

04 | Conclusion •

CESO is prepared to support International Falls School District with any or all projects identified in this short proposal, or other priorities as determined by the district. Our team is a potent combination of education veterans and cross-disciplinary experts who understand the gray areas of leadership and consultation. We'll come to the table ready to listen, ready to advocate for your community, and prepared to look at every challenge through a lens of inclusivity and curiosity.

Every step of the way, we'll help you Rethink Possible to put every possible education dollar where it belongs – in the classroom or back into your business.