

Special School Board Meeting

Monday, January 9, 2023 5:15 PM

Falls High School Library, 1515 11th Street, International Falls, Minnesota
56649

CALL TO ORDER

1. Roll Call:

- ___ Toni Korpi, Clerk
- ___ Emily McGonigle, Director
- ___ Bruce Raboin, Treasurer
- ___ Ted Saxton, Director
- ___ Roxanne Skogstad-Ditsch, Board Chair
- ___ JoAnn Smith, Clerk
- ___ Jennifer Baker, Vice Board Chair

Non Voting Members:

- ___ Kevin Grover, Superintendent
- ___ Mitch Erickson, Student Representative

2. Pledge of Allegiance

SEAT NEW BOARD MEMBERS

1. Tina Sather - Oath of Office
2. Jessica Crosby - Oath of Office

APPROVAL OF AGENDA

1. Approve agenda as presented. Motion by __, second by __. Motion carried / failed.

ACTION ITEMS

1. Election of Officers:

1.a. Chairperson. Call for nominations:

1.b. Vice-Chairperson. Call for nominations:

1.c. Clerk. Call for nominations.

1.d. Treasurer. Call for nominations:

2. Set Board Committee Representatives.

2.a. Administrative Salary Committee (3):

2.b. Local 510 Negotiations Committee (3):

2.c. Local 331 Negotiations Committee (3):

2.d. Local 4798 Negotiations Committee (3):

2.e. Recreation Commission Representatives (2 and alternate):

2.f. MSBA Legislative Representative (1):

2.g. MSHSL Representative (1):

2.h. Continuing Education Representative (1):

2.i. Community Education Advisory Representatives
(2):

2.j. Meet and Confer: Board as a whole

2.k. Grievance Committee Representatives (2):

2.l. Finance Committee Representatives: Board as a
Whole

2.m. Facility Committee Representatives (3):

2.n. Alternative Board Clerk (in absence of
Clerk):

3. Adopt the regular School Board meeting schedule
for calendar year 2023 with an inclement weather
meeting procedure. Motion by __, second by __.
Motion carried / failed.

CONSENT AGENDA

1. Designate Ratwik, Rosak and Maloney as the
District's legal counsel for January 1, 2023 to
December 31, 2023.

2. Designate "Rainy Lake Gazette" as the official
newspaper for publication for January 1, 2023 to
December 31, 2023.

3. Set School Board Member Chair compensation at
current rate of \$285.94 per month for January 1,
2023 to December 31, 2023.

4. Set School Board Member compensation for Vice-
Chairperson, Clerk, Treasurer, and Director at
current rate of \$260 per month for January 1,
2023 to December 31, 2023.

5. Designate Stacy Grover, Business Manager, with
authority to perform wire transfers for the
Districts financial operations.

6. Set School Board Member per diem rate at
current rate of \$125 per day for January 1, 2023
to December 31, 2023.

7. Designate the following banks as official
depositories for January 1, 2023 to December 31,
2023: Bremer Bank, MSDLAF, and MN Trust (PMA).

Adjournment

1. Motion by __, second by __ to adjourn meeting
at __ p.m. Motion carried / failed.

SCHOOL BOARD MEMBER OATH OF OFFICE

It is an honor that you were elected to guide the education of our community’s children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community’s educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education’s key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

Having signed the acceptance of office and oath of office, I hereby publicly affirm my commitment to the oath of office:

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 0361 to the best of my judgment and ability.

Board Chair

Date

Member

Date

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Board Chair

Date

Member

Date

School Board Committee Assignments for 2023:

- Chair:
- Vice-Chair:
- Clerk:
- Treasurer:
- Alternate Clerk:

Board Committee	#	School Board Member Assignment(s)		
		(1)	(2)	(3)
Administrative Salary Committee	3			
Local 510 Negotiations Committee	3			
L331 Negotiations Committee	3			
Local 4798 Negotiations Committee	3			
Recreation Commission	3			
MSBA Legislative Representative	1		-----	-----
MSHSL Representative	1		-----	-----
Continuing Education Representative	1		-----	-----
Community Education Representatives	2			
Meet and Confer Committee	--	-----	All Board Members	-----
School Board Grievance Representatives	2			
Finance Committee	--	-----	All Board Members	-----
Facility Working Group Representatives	3			
Alternate Clerk	1		-----	-----

International Falls Public Schools, ISD #361 School Board Committee Representatives

2022		School Board Member Assignment(s)		
Committee	#	1)	2)	3)
Administrative Salary Committee	3	Ted Saxton	Jenn Windels	Toni Korpi
Local 510 Negotiations Committee	3	Roxanne Skogstad-Ditsch	Toni Korpi	Emily McGonigle
L331 Negotiations Committee	3	Ted Saxton	Bruce Raboin	Jenn Windels
Local 4798 Negotiations Committee	3	Toni Korpi	Jenn Windels	JoAnn Smith
Recreation Commission	3	Toni Korpi	Bruce Raboin	JoAnn Smith
MSBA Legislative Representative	1	Emily McGonigle	-----	-----
MSHSL Representative	1	Bruce Raboin	-----	-----
Continuing Education Committee	1	Roxanne Skogstad-Ditsch	-----	-----
Community Education Advisory Committee	2	Toni Korpi	JoAnn Smith	-----
Meet and Confer Committee	--	-----	All Board Members	-----
Grievance Committee	2	Jenn Windels	Toni Korpi	-----
Finance Committee	--	-----	All Board Members	-----
Facility Committee	3	Jenn Windels	Roxanne Skogstad-Ditsch	Ted Saxton
Alternate Clerk	1	Ted Saxton	-----	-----

Roxanne Skogstad-Ditsch
 Jennifer Windels
 JoAnn Smith
 Toni Korpi

Chair
 Vice-Chair
 Clerk
 Treasurer

International Falls Public Schools, ISD #361 2023 Regular Meeting Schedule

The School Board of International Falls Public Schools, ISD #361 will conduct their regularly scheduled meeting the third Monday of each month, except when that Monday falls on a holiday the meeting will be held the following day (Tuesday). All regularly scheduled meetings are open to the public.

If a regularly scheduled board meeting is cancelled due to inclement weather the meeting will be conducted the next day (Tuesday) at same time and location.

Regular School Board Meeting Schedule:

When:	Third Monday of each month, except when Monday is a holiday the meeting will be held the next day (Tuesday).
Time:	5:15 p.m.
Location:	Falls High School Library

Month	Date	
January 2023	Tuesday, January 17, 2023	*
February 2023	Tuesday, February 21, 2023	*
March 2023	Monday, March 20, 2023	
April 2023	Monday, April 17, 2023	
May 2023	Monday, May 15, 2023	
June 2023	Monday, June 19, 2023	
July 2023	Monday, July 17, 2023	
August 2023	Monday, August 21, 2023	
September 2023	Monday, September 18, 2023	
October 2023	Monday, October 16, 2023	
November 2023	Monday, November 20, 2023	
December 2023	Monday, December 18, 2023	

Board Adopted Date:



Dates with Meeting Restrictions 2023-2024

January 1, 2023	New Year's Day	No school, no meetings
January 2, 2023	New Year's Day Observed	No school, no meetings
January 16, 2023	*Martin Luther King, Jr.'s Birthday Observed	No meetings
February 20, 2023	*Presidents' Day	No meetings
March 14, 2023	Township Election Day (if applicable)	No meetings or activities 6:00 p.m. - 8:00 p.m.
May 29, 2023	Memorial Day	No school, no meetings
July 4, 2023	Independence Day	No school, no meetings
August 8, 2023	Primary Election Day (if applicable)	No meetings or activities 6:00 p.m. - 8:00 p.m.
September 4, 2023	Labor Day	No school, no meetings
October 9, 2023	**Columbus Day Observed (Optional Holiday)	No meetings unless board determines this is not a school district holiday
November 7, 2023	Election Day	No meetings or activities 6:00 p.m. – 8:00 p.m.
November 10, 2023	*Veterans Day	No meetings
November 23, 2023	Thanksgiving Day	No school, no meetings
November 24, 2023	Day After Thanksgiving (Optional Holiday)	No meetings if this is a school district holiday
December 25, 2023	Christmas Day	No school, no meetings
January 1, 2024	New Year's Day Holiday	No school, no meetings



January 15, 2024	*Martin Luther King, Jr.'s Birthday Observed	No meetings
February 19, 2024	*Presidents' Day	No meetings
February 27, 2024	Precinct Caucus Day	No meetings or activities
March 12, 2024	Township Election Day (if applicable)	No meetings or activities 6:00 p.m. - 8:00 p.m.
May 27, 2024	Memorial Day	No school, no meetings

Notes:

* If the date is determined to be a school day and so reflected in the teacher's contract, at least one hour of the school program must be devoted to a patriotic observance of the day. For more information, see [Minnesota Statutes Section 120A.42](#) (Conduct of School on Certain Holidays)

** If the date is determined to be a school day, it must be reflected in the teacher's contract. Please see [Minnesota Statutes Section 120A.42](#) (Conduct of School on Certain Holidays)

[Minnesota Statutes Section 645.44](#) list dates that are "holidays" under state law.

Juneteenth (Monday, June 19 in 2023) was designated as a *federal* holiday on June 17, 2021. The Minnesota legislature has not added Juneteenth as a *state* holiday under section 645.44 (above). Bills were introduced in 2022 to add Juneteenth, but the bills were not enacted. Thus, at this time, Juneteenth is not a required holiday under Minnesota law. MSBA will continue to monitor the legislature and will inform schools if the situation changes.

