

Regular School Board Meeting

Monday, November 21, 2022 5:15 PM

Falls High School Library, 1515 11th Street, International Falls, Minnesota
56649

To join the video meeting, click this
link: <https://meet.google.com/qst-mdqo-fks>
Otherwise, to join by phone, dial +1 585-491-8427
and enter this PIN: 967 429 849#

Call to Order

1. Roll Call:

- ___ Toni Korpi, Clerk
- ___ Emily McGonigle, Director
- ___ Bruce Raboin, Treasurer
- ___ Ted Saxton, Director
- ___ Roxanne Skogstad-Ditsch, Board Chair
- ___ JoAnn Smith, Clerk
- ___ Jennifer Baker, Vice Board Chair

Non Voting Members:

- ___ Kevin Grover, Superintendent
- ___ Mitch Erickson, Student Representative

2. Pledge of Allegiance

Approval of Agenda

1. Approve agenda as presented. Motion by __,
second by __. Motion carried / failed.

Open Forum

1. Elk's Student's of the Month: Olivia Line and
Cadyn Zahn
2. Public Open Forum

Consent Agenda

1. Approve the Consent Agenda as printed. Motion
by __, second by __. Motion carried / failed.
 - 1.a. Approve past meeting minutes for the regular
school board meeting on October 21, 2022 and
special board meeting November 14, 2022.
 - 1.b. Approve current accounts payable due in the
amount of \$732,949.43.
 - 1.c. Approve payroll in the amount of \$649,917 for
pay periods October 21, November 4, November 18.
 - 1.d. Accept resignation from Charity Piekarski,
Paraprofessional, effective October 28, 2022.
 - 1.e. Approve the hire of Natalie Burmeister as a
Paraprofessional effective November 8, 2022.
 - 1.f. Approve the hire of Cindy Hell as
Paraprofessional effective November 21, 2022.

- 1.g. Approve the discontinuance of the JV Girls Hockey Coach position and employment of Justin Carney as JV Girls Hockey Coach due to not enough participants to run a JV Girls Hockey program for the 2022-2023 season.
- 1.h. Approve the hire of Shelley Koenig as Assistant Girls Basketball Coach for the 2022-2023 season.
- 1.i. Approve the hire of Kayla Lund as Assistant Boys Basketball Coach for the 2022-2023 season.
- 1.j. Approve the hire of Stephanie Hagen as a Paraprofessional effective November 21, 2022.
- 1.k. Approve hire of Brittany Foss as Elementary Teacher effective October 17, 2022 at a .82 FTE for the 2022-2023 school year.
- 1.l. Approve the hire of Chelsea Ness as Family Home Interventionist effective November 14, 2022.
- 1.m. Second reading of School Board Policy 533 - Wellness
- 1.n. First reading of School Board Policy 205 - Open and Closed Meetings
- 1.o. First reading of School Board Policy 208 - Development, Adoption, and Implementation of Policies
- 1.p. First reading of School Board Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 1.q. First reading of School Board Policy 213 - School Board Committees
- 1.r. First and Final Reading of the following School Board Policies:
- 1.s. Approve the hire of Eric Olson as Assistant Boy's Hockey Coach for the 2022-2023 season.

Action Items

1. A. Improving systems and structures to create a culture where all are welcome and supported.
- 1.a. Resolution Acceptance of Gifts and Donations. Motion by __, second by __. Motion carried / failed.
- 1.b. Notice to offer of a subsequent contract to Superintendent, Kevin Grover, as required under Superintendent Contract - IV, Section 2 - Subsequent Contract. Subsequent contract provisions are to be negotiated. Motion by __, second by __. Motion Carried / Failed.
2. C. Maintain our facilities to be welcoming, safe and efficient for use by students and the community.
3. Approve a contract with Liquid Networx to purchase Fortinet end point protection for 1 year for 365 devices and support contract for one year at a license cost of \$13,140. Motion by __, second by __. Motion Carried / Failed.
4. D. Increasing family and community engagement in student learning and school experiences through improved communication and collaboration.

4.a. Approve the Snowmobile Trail Permit with the International Voyageurs Snowmobile Club and Koochiching County for a right of way snowmobile trail route on the school forest property. Motion by __, second by __. Motion Carried / Failed.

Committee and Administrative Reports

1. Mitch Erickson, Student Representative

2. Melissa Tate, Elementary Principal

3. Tim Everson, Secondary Principal

4. Kevin Grover, Superintendent:

4.a. Update on Cyber Attack

4.b. Update on September 21, 2022 event

4.c. Strategic Plan and Website

4.d. Update on School Resource Officer Discussion

4.e. TNT Meeting Reminder December 19 at 6:00 p.m.

4.f. MSBA Leadership Conference January 12 - 13, 2023

5. Beth Slatinski, Community Education Coordinator

6. Committee Reports:

6.a. Community Education Advisory Board

6.b. Recreation Commission

Adjournment

1. Motion by __, second by __ to adjourn meeting at __ p.m. Motion carried / failed.

**SPECIAL MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, November 14, 2022 at 5:15 p.m.
FHS Library**

CALL TO ORDER

Present with voting rights: Ted Saxton, , Jennifer Baker, Toni Korpi, Bruce Raboin, and JoAnn Smith, Absent: Emily McGonigle and Roxanne Skogstad-Ditsch
Present 5; Absent 2

Non-Voting Members Present: Kevin Grover, Superintendent.

2. Pledge of Allegiance

Approval of Agenda

1. Approve agenda as presented. Motion by Bruce Raboin, then second by Joann Smith. Motion Carried.

Emily McGonigle: Absent, Roxanne Skogstad-Ditsch: Absent, Jennifer Baker: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Joann Smith: Yea
Yea: 5, Nay: 0, Absent: 2

Action Items

1. Adopt the Resolution Cavassing Returns of Votes of School District General Election.

Motion by Joann Smith, then roll call vote:

Emily McGonigle: Absent, Roxanne Skogstad-Ditsch: Absent, Jennifer Baker: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Joann Smith: Yea
Yea: 5, Nay: 0, Absent: 2; Motion Carried

2. Adopt the Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties. Motion by Bruce Raboin, then second by Joann Smith. Motion Carried.

Emily McGonigle: Absent, Roxanne Skogstad-Ditsch: Absent, Jennifer Baker: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Joann Smith: Yea
Yea: 5, Nay: 0, Absent: 2

Adjournment

1. Motion by Toni Korpi, then second by Joann Smith at 5:23 pm to adjourn meeting. Motion Carried.

Emily McGonigle: Absent, Roxanne Skogstad-Ditsch: Absent, Jennifer Baker: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Joann Smith: Yea
Yea: 5, Nay: 0, Absent: 2

Approved Minutes:

District Clerk

Date

Board Chair

Date

**REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, October 17, 2022 at 5:15 p.m.
FHS Library and Google Meet**

Call to Order

Present with voting rights: Ted Saxton, Roxanne Skogstad-Ditsch, Jennifer Baker
Bruce Raboin, and JoAnn Smith, Absent: Emily McGonigle and Toni Korpi
Present 5; Absent 2

Non-Voting Members Present: Kevin Grover, Superintendent and Mitchell Erickson, Student Representative

2. Pledge of Allegiance

To join the video meeting, click the link below. Or to join by phone, dial +1 401-426-4998 and enter this PIN: 853 040 532#

Approval of Agenda

1. Approve agenda as presented. Motion by Bruce Raboin, then second by Joann Smith. Motion Carried.

Emily McGonigle: Absent, Roxanne Skogstad-Ditsch: Absent, Jennifer Baker: Yea, Toni Korpi: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Joann Smith: Yea
Yea: 5, Nay: 0, Absent: 2

Open Forum

1. Elk's Student's of the Month: September Students of Month: Ellen Windels and Jakob Clifford; October Students of Month: Summer Hesseldahl and Braden Skifstad

2. Public Open Forum

Consent Agenda

Approve the Consent Agenda as presented. Motion by Joann Smith, then second by Jennifer Baker. Motion Carried.

Toni Korpi: Absent, Emily McGonigle: Absent, Jennifer Baker: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 5, Nay: 0, Absent: 2

1. Approve past meeting minutes for the regular school board meeting on September 19, 2022.

2. Approve current accounts payable due in the amount of \$785,621.21.

3. Approve payroll in the amount of \$398,115.66 for pay periods September 23rd and October 7th.

4. First and final reading of School Board Policy 722 - Public Data Requests

5. First reading of School Board Policy 533 - Wellness

6. Approve hire of Dawn Taylor as Assistant Boys Swimming Coach for the 2022-2023 season.

7. Approve hire of Elsa Swanson as One Act Play Advisor for the 2022-2023 season.
8. Approve hire of Amy David as Cafe Helper effective October 5, 2022.
9. Approve Arena Concessions agreement with Recreation Hockey.
10. Approve services agreement with CFC to perform Threat Actor Communications per quote of \$5,900.
11. Approve services agreement with CFC to perform Business Resumption Services, IC&M and Root Cause Analysis per quote of \$89,000.
12. Acknowledge Mitchell Erickson as Student Representative for the 2022-2023 school year.
13. Accept resignation of Eric Olson as Assistant Boy's Hockey Coach.
14. Approve an employment contract with Jenesa Balaski, Grant Coordinator from September 30, 2022 to September 29, 2023.
15. Approve hire of Kaitlyn Hostetter as FHS Floating Paraprofessional, effective October 24th, contingent upon completing background check.

Action Items

1. A. Improving systems and structures to create a culture where all are welcome and supported.
 - 1.a. Resolution Acceptance of Gifts and Donations. Motion by Ted Saxton, then second by Bruce Raboin. Motion Carried.
Toni Korpi: Absent, Emily McGonigle: Absent, Jennifer Baker: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 5, Nay: 0, Absent: 2
 - 1.b. Approve the Resolution of the Governing Board Supporting Minnesota State High School League Foundation. Motion by Bruce Raboin, then second by Joann Smith. Motion Carried.
Toni Korpi: Absent, Emily McGonigle: Absent, Jennifer Baker: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 5, Nay: 0, Absent: 2

Committee and Administrative Reports

1. Mitch Erickson, Student Representative: homecoming recap, carmel apple fundraiser, blood drive completed
2. Melissa Tate, Elementary Principal: Walk to School, Fall Picnic, PT Conferences
3. Tim Everson, Secondary Principal: SEL screening done; Enrollment 524 down 7 last mo.
4. Kevin Grover, Superintendent:
 - 1) Strategic Plan explanation; 2) COVID update; 3) MOU City Police Officer; 4) Payroll Positon; 5) Meeting Reminder: Canvas Meeting on Monday, November 14th at 5:15 pm in FHS Library.

5. Beth Slatinski, Communtiy Education Coordinator

6. Committee Reports:

6.a. Community Education Advisory Board

6.b. Recreation Commission

Adjournment

1. Motion by Jennifer Baker, then second by Joann Smith to adjourn at 6:25 pm. Motion Carried.

Toni Korpi: Absent, Emily McGonigle: Absent, Jennifer Baker: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 5, Nay: 0, Absent: 2

Approved Minutes:

District Clerk

Date

Board Chair

Date

Payables Summary
October 17 - November 16, 2022

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
201125885	MIDWEST BUS PARTS INC	10/26/2022	174009	Bus Parts	7602300023	\$ (318.50)
201125896	AFSCME Council 65	10/21/2022	20221021ADAFS%	Payroll accrual	0	\$ 961.99
	AFSCME Council 65	10/21/2022	20221021ADAFS%	Payroll accrual	0	\$ 292.80
	AFSCME Council 65	10/21/2022	20221021ADAFS%	Payroll accrual	0	\$ 17.63
	AFSCME Council 65	10/21/2022	20221021ADAFSLC	Payroll accrual	0	\$ 16.67
	AFSCME Council 65	10/21/2022	20221021ADAFSLC	Payroll accrual	0	\$ 8.00
	AFSCME Council 65	10/21/2022	20221021ADAFSLC	Payroll accrual	0	\$ 0.33
201125897	AFT Local #331	10/21/2022	20221021ADDUE1	Payroll accrual	0	\$ 3,807.19
	AFT Local #331	10/21/2022	20221021ADDUE1	Payroll accrual	0	\$ 93.66
201125898	ND Child Support Division	10/21/2022	20221021ADCSP1C	Child Support	0	\$ 276.93
201125899	Para Local #4798	10/21/2022	20221021ADDUE2	Payroll accrual	0	\$ 738.07
	Para Local #4798	10/21/2022	20221021ADDUE2	Payroll accrual	0	\$ 66.16
201125900	ARROWHEAD LIBRARY SYSTEM	10/21/2022	7746	Library Catalog System	6202300000	\$ 625.00
201125901	Aviben	10/21/2022	25130	403b Third Party Admin Svc	1102300020	\$ 175.94
201125902	BSN SPORTS	10/21/2022	918402079	CC Chute Rope & Flags	2922300014	\$ 329.98
201125903	Bytespeed	10/21/2022	INV0159674	Samsung TV, Display Cart	6052300018	\$ 2,124.25
201125904	DEMCO INC	10/21/2022	7194125	FHS LIBRARY SUPPLIES	6202300002	\$ 457.20
201125905	DISTRIBUTED WEBSITE CORP	10/21/2022	78487	Training	1102300038	\$ 26.67
	DISTRIBUTED WEBSITE CORP	10/21/2022	78487	Training	1102300038	\$ 80.00
201125906	Explore Learning	10/21/2022	5918913	Reflexsite	6052300030	\$ 2,965.50
	Explore Learning	10/21/2022	5977753	EXTEACH+ El Gizmos	6052300037	\$ 1,840.00
201125907	Faith United Church	10/21/2022	110122	ALC classroom lease	1102300007	\$ 837.07
201125908	HAWKINS INC	10/21/2022	6298946	Pool Chemicals	8102300025	\$ 76.62
201125909	K&K MEYERS INC	10/21/2022	22507	Cut and Stamp Keys for law enforcement and our use.	8102300066	\$ 108.00
201125910	KANTOR ELECTRIC INC	10/21/2022	17319	Replace GFI in Kitchen	8102300067	\$ 236.88
201125911	KRUEGER, KENNETH	10/21/2022	101222	Tae Kwon Do tickets	0	\$ 400.00
201125912	Marco Technologies LLC	10/21/2022	INV10447827	Guid Office Cost per Copy	7102300001	\$ 41.78
201125913	MN POWER	10/21/2022	101022	Electricity Bill	8102300018	\$ 670.69
	MN POWER	10/21/2022	101022	Electricity Bill	8102300018	\$ 8,121.85
	MN POWER	10/21/2022	101022	Electricity Bill	8102300018	\$ 3,165.87
	MN POWER	10/21/2022	101022	Electricity Bill	8102300018	\$ 8,247.87
	MN POWER	10/21/2022	101022	Electricity Bill	8102300018	\$ 9,497.62

Payables Summary
October 17 - November 16, 2022

MN POWER	10/21/2022	101022	Electricity Bill	8102300018	\$	659.50
201125914 Mystery Science Inc.	10/21/2022	199159	Membership for 2022-2023	6052300024	\$	1,599.00
201125915 RAINY LAKE MEDICAL CENTER	10/21/2022	3920	OT/PT & Speech Services	1102300014	\$	6,256.38
RAINY LAKE MEDICAL CENTER	10/21/2022	3920	OT/PT & Speech Services	1102300014	\$	1,550.50
201125916 RATWIK ROSZAK & MALONEY PA	10/21/2022	72109	services	1102300015	\$	144.00
201125917 RENAISSANCE LEARNING INC	10/21/2022	INV5269553	myIGDIs Assessments Student Subscription Renewal	0	\$	489.60
201125918 SCHOOL SPECIALTY	10/21/2022	3.08104E+11	FES Sensory Room	1302300025	\$	216.64
201125919 SKYWARD INC MN BRANCH	10/21/2022	220750	Data Breach Assistance	6052300039	\$	1,987.05
SKYWARD INC MN BRANCH	10/21/2022	220912	Data Breach Assistance	6052300039	\$	499.20
201125920 TAYLOR'S PLUMBING & HEATING LL	10/21/2022	3178	Repair plugged sink drains FES	8102300060	\$	265.00
201125921 TeamWorks International, Inc.	10/21/2022	12889	Consulting Services	1102300023	\$	1,940.26
201125922 The McDowell Agency, Inc.	10/21/2022	142605	Background Screening	0	\$	40.00
201125923 THE RETRO COMPANIES, INC	10/21/2022	0117991-IN	Pick up and dispose of fluorescent lamps	8102300068	\$	243.94
201125924 UNITED TRUCK BODY	10/21/2022	5227	Troubleshoot and repair ABS light issue	7602300028	\$	1,778.98
201125925 US FOODSERVICE	10/21/2022	4375456	Food for Meal Services	7702300000	\$	2,941.18
US FOODSERVICE	10/21/2022	4375456	Food for Meal Services	7702300000	\$	137.61
US FOODSERVICE	10/21/2022	4375456	Food for Meal Services	7702300000	\$	588.43
US FOODSERVICE	10/21/2022	4273627	Food for Meal Services	7702300000	\$	710.28
US FOODSERVICE	10/21/2022	4273627	Food for Meal Services	7702300000	\$	155.50
US FOODSERVICE	10/21/2022	4273627	Food for Meal Services	7702300000	\$	420.40
US FOODSERVICE	10/21/2022	4375457	Food for Meal Services	7702300000	\$	1,147.38
US FOODSERVICE	10/21/2022	4375457	Food for Meal Services	7702300000	\$	57.61
US FOODSERVICE	10/21/2022	4375457	Food for Meal Services	7702300000	\$	160.28
US FOODSERVICE	10/21/2022	4273627-1	Kindergarten Snacks	1302300041	\$	215.79
US FOODSERVICE	10/21/2022	4450869	Food for Meal Services	7702300000	\$	1,375.12
US FOODSERVICE	10/21/2022	4450869	Food for Meal Services	7702300000	\$	913.36
US FOODSERVICE	10/21/2022	4546907	Food for Meal Services	7702300000	\$	45.01
US FOODSERVICE	10/21/2022	4546907	Food for Meal Services	7702300000	\$	239.21
US FOODSERVICE	10/21/2022	4546900	Food for Meal Services	7702300000	\$	1,968.62
US FOODSERVICE	10/21/2022	4546900	Food for Meal Services	7702300000	\$	559.28

Payables Summary
October 17 - November 16, 2022

US FOODSERVICE	10/21/2022	4546900 Food for Meal Services	7702300000	\$ 173.36
US FOODSERVICE	10/21/2022	4450871 Food for Meal Services	7702300000	\$ 276.34
US FOODSERVICE	10/21/2022	4450871 Food for Meal Services	7702300000	\$ 39.06
US FOODSERVICE	10/21/2022	4450870 Food for Meal Services	7702300000	\$ 694.40
US FOODSERVICE	10/21/2022	4450870 Food for Meal Services	7702300000	\$ 360.45
US FOODSERVICE	10/21/2022	4546904 Food for Meal Services	7702300000	\$ 1,439.31
US FOODSERVICE	10/21/2022	4546904 Food for Meal Services	7702300000	\$ 34.64
US FOODSERVICE	10/21/2022	4546904 Food for Meal Services	7702300000	\$ 233.09
US FOODSERVICE	10/21/2022	4546903 Food for Meal Services	7702300000	\$ 289.80
US FOODSERVICE	10/21/2022	4546903 Food for Meal Services	7702300000	\$ 269.57
US FOODSERVICE	10/21/2022	4450881 Pre School Snacks	1302300041	\$ 109.81
US FOODSERVICE	10/21/2022	4644200 Food for Meal Services	7702300000	\$ 71.77
US FOODSERVICE	10/21/2022	4620461 Food for Meal Services	7702300000	\$ 1,061.55
US FOODSERVICE	10/21/2022	4620461 Food for Meal Services	7702300000	\$ 201.60
US FOODSERVICE	10/21/2022	4620460 Food for Meal Services	7702300000	\$ 209.95
US FOODSERVICE	10/21/2022	4620468 Food for Meal Services	7702300000	\$ 145.52
US FOODSERVICE	10/21/2022	4717970 Food for Meal Services	7702300000	\$ 233.11
US FOODSERVICE	10/21/2022	4717969 Food for Meal Services	7702300000	\$ 1,679.35
US FOODSERVICE	10/21/2022	4717969 Food for Meal Services	7702300000	\$ 173.36
201125925 US FOODSERVICE	10/21/2022	4717977 Food for Meal Services	7702300000	\$ 1,713.01
US FOODSERVICE	10/21/2022	4717977 Food for Meal Services	7702300000	\$ 118.33
US FOODSERVICE	10/21/2022	4620459 Food for Meal Services	7702300000	\$ 620.09
US FOODSERVICE	10/21/2022	4717976 Food for Meal Services	7702300000	\$ 225.05
US FOODSERVICE	10/21/2022	4620458 Food for Meal Services	7702300000	\$ 750.43
US FOODSERVICE	10/21/2022	4620458 Food for Meal Services	7702300000	\$ 447.08
US FOODSERVICE	10/21/2022	4717978 Pre School Snacks	1302300041	\$ 195.68
US FOODSERVICE	10/21/2022	4620462 Pre School Snacks	1302300041	\$ 161.35
US FOODSERVICE	10/21/2022	4790866 Food for Meal Services	7702300000	\$ 1,574.24
US FOODSERVICE	10/21/2022	4790867 Food for Meal Services	7702300000	\$ 319.88
US FOODSERVICE	10/21/2022	4881318 Food for Meal Services	7702300000	\$ 33.74
US FOODSERVICE	10/21/2022	4970802 Food for Meal Services	7702300000	\$ 577.77
US FOODSERVICE	10/21/2022	4970803 Food for Meal Services	7702300000	\$ 338.27
US FOODSERVICE	10/21/2022	4970803 Food for Meal Services	7702300000	\$ 339.44
US FOODSERVICE	10/21/2022	4890338 Food for Meal Services	7702300000	\$ 70.00

Payables Summary
October 17 - November 16, 2022

US FOODSERVICE	10/21/2022	4790868	Food for Meal Services	7702300000	\$	392.08
US FOODSERVICE	10/21/2022	4790869	Food for Meal Services	7702300000	\$	1,127.56
US FOODSERVICE	10/21/2022	4790869	Food for Meal Services	7702300000	\$	67.04
US FOODSERVICE	10/21/2022	4890318	Food for Meal Services	7702300000	\$	358.98
US FOODSERVICE	10/21/2022	4890319	Food for Meal Services	7702300000	\$	768.17
US FOODSERVICE	10/21/2022	4890321	Kindergarten Snacks	1302300041	\$	116.91
US FOODSERVICE	10/21/2022	4790870	Pre School Snacks	1302300041	\$	194.58
US FOODSERVICE	10/21/2022	4754573	Food for Meal Services	7702300000	\$	58.62
US FOODSERVICE	10/21/2022	4917693	Food for Meal Services	7702300000	\$	57.68
US FOODSERVICE	10/21/2022	4890323	Food for Meal Services	7702300000	\$	1,323.33
US FOODSERVICE	10/21/2022	4890322	Food for Meal Services	7702300000	\$	1,432.61
US FOODSERVICE	10/21/2022	4890322	Food for Meal Services	7702300000	\$	263.23
US FOODSERVICE	10/21/2022	4890322	Food for Meal Services	7702300000	\$	365.69
US FOODSERVICE	10/21/2022	4890336	Food for Meal Services	7702300000	\$	70.00
201125926 UMD	10/24/2022	ISD 361	Check for UMD Honor Choir Registration	0	\$	25.00
201125927 COCA-COLA BOTTLING CO	10/28/2022	39145	FHS; Ala Carte Beverages	7702300008	\$	192.50
COCA-COLA BOTTLING CO	10/28/2022	39304	FHS; Ala Carte Beverages	7702300008	\$	379.40
201125928 Enabling Development Inc	10/28/2022	1901	FES SpEd Supplies (Baker)	1302300068	\$	84.00
201125929 Hudl	10/28/2022	795	Hudl Remote - Football	2922300012	\$	199.00
201125930 Illuminate Education	10/28/2022	INV0000069191	Virtual Training, FastBridge- Synchronous learning sequence addressing selected FastBridge content. 2, 3 hr sessions for up to 30 partipants	1302300007	\$	1,500.00
Illuminate Education	10/28/2022	INV0000068854	VIRTUAL TRAINING, FASTBRIDGE VIRTUAL TRAINING MODULE, FASTBRIDGE Subscription	3002300041	\$	6,120.00
201125931 K&K MEYERS INC	10/28/2022	795	Repair cafeteria door FES	8102300069	\$	860.82
201125932 KANTOR ELECTRIC INC	10/28/2022	17332	Replace Network Cable in FES Principal Office	6052300042	\$	303.24
201125933 Lake Superior College	10/28/2022	335986	FY23 Fall Concurrent Enrollment	0	\$	3,000.00
201125934 Marco Technologies LLC	10/28/2022	484551155	Printer services	1102300025	\$	401.41

Payables Summary
October 17 - November 16, 2022

Marco Technologies LLC	10/28/2022	484551155	Printer services	1102300025	\$	1,395.38
Marco Technologies LLC	10/28/2022	484552609	Printer in Business Classroom	3002300006	\$	140.34
Marco Technologies LLC	10/28/2022	484432893	Printer services	1102300027	\$	347.94
Marco Technologies LLC	10/28/2022	484401690	Copier Leases	1102300026	\$	1,004.54
Marco Technologies LLC	10/28/2022	484401690	Copier Leases	1102300026	\$	620.98
201125935 MIDCONTINENT COMMUNICATION:	10/28/2022	1.24861E+13	Arena, FHS Fax & Fields	6052300006	\$	144.09
MIDCONTINENT COMMUNICATION:	10/28/2022	1.24861E+13	Arena, FHS Fax & Fields	6052300006	\$	27.09
MIDCONTINENT COMMUNICATION:	10/28/2022	1.24861E+13	Arena, FHS Fax & Fields	6052300006	\$	20.00
201125936 OFFICE DEPOT	10/28/2022	2.71061E+11	FES Office Supplies	1302300064	\$	63.94
OFFICE DEPOT	10/28/2022	2.71061E+11	FES Office Supplies	1302300064	\$	112.36
OFFICE DEPOT	10/28/2022	2.71061E+11	FES Office Supplies	1302300064	\$	26.49
201125937 PAN O GOLD BAKING CO	10/28/2022	1.00099E+13	Bread for Meal Service	7702300009	\$	43.75
PAN O GOLD BAKING CO	10/28/2022	1.00099E+13	Bread for Meal Service	7702300009	\$	35.00
PAN O GOLD BAKING CO	10/28/2022	1.00099E+13	Bread for Meal Service	7702300009	\$	63.75
PAN O GOLD BAKING CO	10/28/2022	1.00099E+13	Bread for Meal Service	7702300009	\$	93.75
201125937 PAN O GOLD BAKING CO	10/28/2022	1.00099E+13	Bread for Meal Service	7702300009	\$	35.04
PAN O GOLD BAKING CO	10/28/2022	1.00099E+13	Bread for Meal Service	7702300009	\$	111.75
201125938 SANDSTROM'S INC	10/28/2022	429297	Milk for Meal Service	7702300002	\$	1,124.50
SANDSTROM'S INC	10/28/2022	429292	Milk for Meal Service	7702300002	\$	416.50
SANDSTROM'S INC	10/28/2022	430203	Milk for Meal Service	7702300002	\$	537.50
SANDSTROM'S INC	10/28/2022	431064	Milk for Meal Service	7702300002	\$	346.50
SANDSTROM'S INC	10/28/2022	430204	Milk for Meal Service	7702300002	\$	727.50
SANDSTROM'S INC	10/28/2022	431107	Milk for Meal Service	7702300002	\$	588.00
201125939 WATER DEPT	10/28/2022	74-006700-00	Water Usage - Garage	8102300021	\$	51.60
WATER DEPT	10/28/2022	13-014700-00	FHS; Water Usage	8102300021	\$	2,249.15
WATER DEPT	10/28/2022	13-014701-00	Water Usage - Sheela Field	8102300021	\$	21.70
WATER DEPT	10/28/2022	13-014800-00	FES; Water Usage	8102300021	\$	1,799.95
WATER DEPT	10/28/2022	13-014900-00	Arena; Water Usage	8102300021	\$	1,148.61
WATER DEPT	10/28/2022	30-007100-02	Stadium; Water Usage	8102300021	\$	82.63
201125940 Briski, Melissa	10/27/2022	Vball 10/13/22	Volleyball Official on 10/13/22 vs Deer River	0	\$	50.00
Briski, Melissa	10/27/2022	Vball 10/13/22	Volleyball Official on 10/13/22 vs Deer River	0	\$	80.00
Briski, Melissa	10/27/2022	Vball 10/13/22	Volleyball Official on	0	\$	115.83

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201125941	HAFDAHL, Jim	10/27/2022	GSwimming 10/25, Girls Swimming Official on 10/13/22 vs Deer River	0 \$	100.00
	HAFDAHL, Jim	10/27/2022	GSwimming 10/25, Girls Swimming Official on 10/25/22 vs Mesabi East	0 \$	115.83
201125942	HAFDAHL, Tom	10/27/2022	Football 10/19/22 Football Official on 10/19/22 vs Crosby Ironton	0 \$	100.00
	HAFDAHL, Tom	10/27/2022	Football 10/19/22 Football Official on 10/19/22 vs Crosby Ironton	0 \$	122.85
201125943	Jamnack, Aaron	10/27/2022	Football 10/19/22 Football Official on 10/19/22 vs Crosby Ironton	0 \$	100.00
201125944	LaLonde, Don	10/27/2022	Football 10/19/22 Football Official on 10/19/22 vs Crosby Ironton	0 \$	100.00
201125945	Meininger, Jerry	10/27/2022	GSwim 10/13/22 Girls Swimming Official on 10/13/22 vs Chisholm	0 \$	100.00
	Meininger, Jerry	10/27/2022	GSwim 10/13/22 Girls Swimming Official on 10/13/22 vs Chisholm	0 \$	135.72
201125946	PLATT, TYLER	10/27/2022	Football 10/19/22 Football Official on 10/19/22 vs Crosby Ironton	0 \$	100.00
201125947	Sandberg, Alli	10/27/2022	Volleyball 10/18/2 Volleyball Official on 10/18/22 vs Nashwauk Keewatin	0 \$	50.00
	Sandberg, Alli	10/27/2022	Volleyball 10/18/2 Volleyball Official on 10/18/22 vs Nashwauk Keewatin	0 \$	80.00
201125948	Sandberg, DEE ANN	10/27/2022	Volleyball 10/18/2 Volleyball Official on 10/18/22 vs Nashwauk Keewatin	0 \$	50.00
	Sandberg, DEE ANN	10/27/2022	Volleyball 10/18/2 Volleyball Official on 10/18/22 vs Nashwauk Keewatin	0 \$	80.00
	Sandberg, DEE ANN	10/27/2022	Volleyball 10/18/2 Volleyball Official on 10/18/22 vs Nashwauk Keewatin	0 \$	86.50
201125949	SAVELA, DAWN	10/27/2022	Vball 10/13/22 Volleyball Official on 10/13/22 vs Deer River	0 \$	50.00
	SAVELA, DAWN	10/27/2022	Vball 10/13/22 Volleyball Official on 10/13/22 vs Deer River	0 \$	80.00
201125950	Schneider, KURT	10/27/2022	Football 10/19/22 Football Official on 10/19/22	0 \$	100.00

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			vs Crosby Ironton		
201125951	Section 7A	10/27/2022	CC 10/27/22	CC Section 7A Meet Entry Fee on 10/27/22	0 \$ 200.00
	Section 7A	10/27/2022	CC 10/27/22	CC Section 7A Meet Entry Fee on 10/27/22	0 \$ 200.00
201125952	AUTO-JET MUFFLER CORP	11/4/2022	488079	Muffler/Exhaust Parts	7602300025 \$ 581.31
	AUTO-JET MUFFLER CORP	11/4/2022	488283	Exhaust Pipe	7602300027 \$ 174.03
201125953	BEMIDJI BUS LINE	11/4/2022	21672	Football Charter Bus to Rush City on 10/14/22	2922300023 \$ 1,465.38
201125953	BEMIDJI BUS LINE	11/4/2022	21672	Football Charter Bus to Rush City on 10/14/22	2922300023 \$ 384.62
201125954	BSN SPORTS	11/4/2022	918229992	Summer School PE Supplies	0 \$ 2,147.40
201125955	DEMCO INC	11/4/2022	7202246	FES Library Supplies	1302300075 \$ 193.79
201125956	FRIENDS GARBAGE SERVICE, LLC	11/4/2022	9286396	Garbage Pickups	8102300008 \$ 1,968.06
201125957	Fun Express, LLC	11/4/2022	719972984-01	FES ECFE Halloween Party (Baron)	1302300073 \$ 207.02
201125958	HAWKINS INC	11/4/2022	6308548	Pool Chemicals	8102300025 \$ 1,205.68
201125959	LAKESHORE LEARNING MATERIALS	11/4/2022	5.91307E+11	FES PK Supplies (Baron)	1302300070 \$ 195.94
201125960	Lexia Learning Systems LLC	11/4/2022	SIN093479	FES LETRS Online Course	1302300084 \$ 118.00
	Lexia Learning Systems LLC	11/4/2022	SIN093139	FES LETRS Bundle	1302300078 \$ 369.00
201125961	MIDWEST BUS PARTS INC	11/4/2022	174755	Radiator	7602300026 \$ 794.05
201125962	MN ENERGY RESOURCES CORP	11/4/2022	0505015015-0000	Garage; Natural Gas Services	8102300029 \$ 174.39
201125963	NORTHERN LUMBER CO	11/4/2022	800793	WOOD SHOP SUPPLIES DAVE OLSON	2552300009 \$ 924.56
201125964	PEPPER JW & SON INC	11/4/2022	364606442	Choir Music	2582300004 \$ 55.90
	PEPPER JW & SON INC	11/4/2022	364604654	Choir Music	2582300004 \$ 92.49
	PEPPER JW & SON INC	11/4/2022	364661517	Choral Music	2582300005 \$ 20.34
201125965	PITSCO INC	11/4/2022	22-000024277	WOOD SHOP CLASSROOM SUPPLIES NORM WOOD	2552300006 \$ 24.24
201125966	Premier F+E	11/4/2022	115076	FES Sensory Room	1302300027 \$ 1,819.70
	Premier F+E	11/4/2022	115400	FES Sensory Room	1302300027 \$ 5,847.28
201125967	Staples Advantage	11/4/2022	3521217549	office chair	5102300000 \$ 169.99
	Staples Advantage	11/4/2022	3521217550	Sped Highlighters & Markers	3002300040 \$ 44.04
	Staples Advantage	11/4/2022	3521217552	Sped Highlighters & Markers	3002300040 \$ 56.99
201125967	Staples Advantage	11/4/2022	3521217546	Office Chair	1102300037 \$ 169.99

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Staples Advantage	11/4/2022	3521217548	Verbatim Mouse	1102300037	\$	20.89
Staples Advantage	11/4/2022	3521217547	Mouse Pad	1102300037	\$	16.22
201125968 TAYLOR MUSIC	11/4/2022	2153025-IN	Reeds for 5th grade band	2582300003	\$	185.00
201125969 TechCheck	11/4/2022	49052	Tech labor to connect paging adapter to 3CX phone system	0	\$	84.00
201125970 Hendrickson, Sheryl	11/3/2022	CC State 11/5/22	State CC Meal Money 11/5/22	0	\$	120.00
201125971 NORTHEAST SERVICE COOPERATIVE	11/3/2022	JV KB 2022	JV Knowledge Bowl Team Registration Fee 2022	0	\$	370.00
201125972 OSTROOT, DICK	11/3/2022	CC 10/11/22	CC Official on 10/11/22	0	\$	100.00
OSTROOT, DICK	11/3/2022	CC 10/11/22	CC Official on 10/11/22	0	\$	138.06
201125973 AFT Local #331	11/4/2022	20221104ADDUE1	Payroll accrual	0	\$	2,850.38
AFT Local #331	11/4/2022	20221104ADDUE1	Payroll accrual	0	\$	93.66
201125974 Messerli & Kramer P.A.	11/4/2022	20221104ADGARN	Payroll Garnishment	0	\$	205.17
201125975 ND Child Support Division	11/4/2022	20221104ADCSP1C	Child Support	0	\$	276.93
201125976 Para Local #4798	11/4/2022	20221104ADDUE2	Payroll accrual	0	\$	737.77
Para Local #4798	11/4/2022	20221104ADDUE2	Payroll accrual	0	\$	66.46
201125977 Section 7A	11/10/2022	Vball 10/26	Volleyball Section 7AA Playoffs, Round 1 & Quarterfinal, Ticket Sales	0	\$	730.00
Section 7A	11/10/2022	Vball 10/26	Volleyball Section 7AA Playoffs, Round 1 & Quarterfinal, Ticket Sales	0	\$	1,460.00
Section 7A	11/10/2022	Vball 10/28	Volleyball Section 7AA Playoffs, Round 1 & Quarterfinal, Ticket Sales	0	\$	740.00
Section 7A	11/10/2022	Vball 10/28	Volleyball Section 7AA Playoffs, Round 1 & Quarterfinal, Ticket Sales	0	\$	2,070.00
201125978 Annie's Frozen Yogurt	11/11/2022	26021	Frozen Yogurt	7702300003	\$	100.00
201125979 AT & T Mobility	11/11/2022	287297713167X11	IT Dir. Phone	1102300021	\$	49.66
AT & T Mobility	11/11/2022	287297713167X11	Hotspots and Bus Wi-fi	1102300021	\$	229.38
201125980 CRANDALLS SEPTIC PUMPING	11/11/2022	7739	CC Hial Pike Portable Toilets on 10/11/22	2922300025	\$	340.00
201125981 EdClub, Inc	11/11/2022	224149	TypingClub student licenses	6052300043	\$	1,561.50

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		for 1 year			
201125982	Epperson, Susanne	11/11/2022	4020	Conference Fee for Lisa West	0 \$ 350.00
201125983	EVOLVE U FITNESS & WELLNESS LLC	11/11/2022	132948290	PALS Evolve U	5002300010 \$ 100.00
201125984	HILLYARD HUTCHINSON	11/11/2022	604897907	Arena supplies Hillyard	8102300064 \$ 615.28
	HILLYARD HUTCHINSON	11/11/2022	604902439	Boiler treatment	8102300062 \$ 1,995.00
201125985	INTL FALLS CITY OF	11/11/2022	2022-22	Police Liason	1102300040 \$ 5,160.00
201125986	KGHS-AM	11/11/2022	110122	School Matters	102300003 \$ 225.00
201125987	Mars Supply	11/11/2022	30382506	Air quality testing calibration gas for arena	8102300031 \$ 410.80
201125988	MIDCONTINENT COMMUNICATIONS	11/11/2022	102722	FES Fax Line	1102300022 \$ 37.27
201125989	MN ENERGY RESOURCES CORP	11/11/2022	0506435793-0000:	Arena	8102300029 \$ 10,278.98
	MN ENERGY RESOURCES CORP	11/11/2022	0503196532-0000:	Arena Water Heater	8102300029 \$ 2,712.59
201125990	MN North College	11/11/2022	201782	Gym Rental at MN North College, Rainy River Campus	2922300022 \$ 1,100.00
201125991	Netop	11/11/2022	204863	VIS for Chromebooks	6052300046 \$ 2,200.00
201125992	SANDSTROM'S INC	11/11/2022	432100	Milk for Meal Service	7702300002 \$ 1,073.00
201125992	SANDSTROM'S INC	11/11/2022	432101	Milk for Meal Service	7702300002 \$ 902.93
	SANDSTROM'S INC	11/11/2022	432994	Milk for Meal Service	7702300002 \$ 282.00
	SANDSTROM'S INC	11/11/2022	432995	Milk for Meal Service	7702300002 \$ 477.00
201125993	SCHOOL SPECIALTY	11/11/2022	2.08131E+11	FES Sensory Room	1302300025 \$ 2,245.73
	SCHOOL SPECIALTY	11/11/2022	2.08131E+11	FES Sensory Room	0 \$ 155.99
201125994	Amherst H. Wilder Foundation	11/22/2022	WRINV005142	DFC Evaluation Services for KAPE Grant	7902300033 \$ 3,125.00
201125995	ARROWHEAD LIBRARY SYSTEM	11/22/2022	7759	Library Catalog System	6202300000 \$ 625.00
201125996	CDW Government	11/22/2022	DQ81421	Otterbox Unlimited w/kickstand and strap	6052300038 \$ 904.80
	CDW Government	11/22/2022	DT23822	Touch Monitor	6052300045 \$ 525.54
201125997	FARGO PUBLIC SCHOOL DISTRICT	11/22/2022	166798	Student Tuition	0 \$ 486.00
201125998	GOPHER SPORT	11/22/2022	IN232014	6TH GRADE RECESS EQUIPMENT LISA WEST	3002300036 \$ 264.50
201125999	INTERQUEST DETECTION CANINES	11/22/2022	14Nm-Oct.2022	Canine Detection Services	1102300006 \$ 340.00
201126000	ISD #2142	11/22/2022	61422	FY22 Regional G&T - Molly Olson	0 \$ 3,858.29
201126001	K&K MEYERS INC	11/22/2022	799	FES north door repair/Service	8102300073 \$ 85.00

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	K&K MEYERS INC	11/22/2022	802 Forklift to remove concrete facia from outside pool north west corner.	8102300077	\$	300.00
	K&K MEYERS INC	11/22/2022	807 Insulate teachers lounge door FES	8102300081	\$	447.30
201126002	KANTOR ELECTRIC INC	11/22/2022	17344 relays for gym lighting	8102300070	\$	397.80
	KANTOR ELECTRIC INC	11/22/2022	17368 replace switch FES	8102300080	\$	123.10
201126003	Lexia Learning Systems LLC	11/22/2022	SIN093920 FES LETRS Training	1302300088	\$	8,796.00
	Lexia Learning Systems LLC	11/22/2022	SIN093921 FES LETRS Training	1302300089	\$	2,199.00
201126004	Marco Technologies LLC	11/22/2022	INV10568582 FES; Canon 1025N Copier	1302300032	\$	121.84
	Marco Technologies LLC	11/22/2022	INV10568075 Guid Office Cost per Copy	7102300001	\$	33.88
201126005	MN ENERGY RESOURCES CORP	11/22/2022	0507263223-0000: Natural Gas Services; FHS	8102300029	\$	4,099.70
	MN ENERGY RESOURCES CORP	11/22/2022	0507263223-0000: Natural Gas Services; FHS	8102300029	\$	1,366.57
	MN ENERGY RESOURCES CORP	11/22/2022	0504762905-0000: Stadium; Natural Gas Services	8102300029	\$	496.36
201126006	MN POWER	11/22/2022	110822 Electricity Bill	8102300018	\$	770.69
	MN POWER	11/22/2022	110822 Electricity Bill	8102300018	\$	5,669.07
	MN POWER	11/22/2022	110822 Electricity Bill	8102300018	\$	3,230.19
	MN POWER	11/22/2022	110822 Electricity Bill	8102300018	\$	7,478.47
	MN POWER	11/22/2022	110822 Electricity Bill	8102300018	\$	9,690.56
	MN POWER	11/22/2022	110822 Electricity Bill	8102300018	\$	580.15
201126007	Nelco	11/22/2022	8210230 W-2/1099 and Checks	1102300039	\$	529.25
201126008	NORTHLAND LEARNING CENTER	11/22/2022	6088 FY22 Psychologists Salary & Benefits	0	\$	12,177.79
	NORTHLAND LEARNING CENTER	11/22/2022	6088 FY22 Psychologists Salary & Benefits	0	\$	4,992.53
	NORTHLAND LEARNING CENTER	11/22/2022	6079 FY22 Coordinators Salary & Benefits	0	\$	7,425.43
	NORTHLAND LEARNING CENTER	11/22/2022	6079 FY22 Coordinators Salary & Benefits	0	\$	2,029.82
	NORTHLAND LEARNING CENTER	11/22/2022	6103 FY22 Teacher Salary & Benefits	0	\$	578.15
	NORTHLAND LEARNING CENTER	11/22/2022	6103 FY22 Teacher Salary & Benefits	0	\$	196.38
	NORTHLAND LEARNING CENTER	11/22/2022	6103 FY22 Teacher Salary & Benefits	0	\$	189.64

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NORTHLAND LEARNING CENTER	11/22/2022	6014	FY22 James Madison Lease	0	\$	8,226.12
NORTHLAND LEARNING CENTER	11/22/2022	6144	FY22 Targeted Programming Res Students	0	\$	20,340.38
NORTHLAND LEARNING CENTER	11/22/2022	6144	FY22 Targeted Programming Res Students	0	\$	10,265.75
NORTHLAND LEARNING CENTER	11/22/2022	6112	FY22 Audiologist Salary & Benefits	0	\$	82.17
NORTHLAND LEARNING CENTER	11/22/2022	6112	FY22 Audiologist Salary & Benefits	0	\$	143.50
NORTHLAND LEARNING CENTER	11/22/2022	6112	FY22 Audiologist Salary & Benefits	0	\$	7,855.09
201126009 Rainy Lake Gazette	11/22/2022	48523	Advertising Local Newspaper	1102300024	\$	810.00
201126010 RAPTOR TECHNOLOGIES	11/22/2022	INV52495	Raptor CR5400 Duplex Scanner	6052300036	\$	600.00
201126011 RENNEBERG HARDWOODS	11/22/2022	SINV-077204	WOOD SHOP SUPPLIES DAVE OLSON	2552300005	\$	4,445.00
201126012 SKYWARD INC MN BRANCH	11/22/2022	221114	System Support - Data Breach	0	\$	308.75
201126013 The Sport Shop	11/22/2022	102822	Hockey Practice Pucks	2922300024	\$	119.00
The Sport Shop	11/22/2022	102822	Hockey Practice Pucks	2922300024	\$	119.00
The Sport Shop	11/22/2022	110422	Hockey Game Pucks - Boys & Girls	2922300030	\$	180.96
201126014 US FOODSERVICE	11/17/2022	5091657	Food for Meal Services	7702300000	\$	32.11
US FOODSERVICE	11/17/2022	4970805	Food for Meal Services	7702300000	\$	183.29
US FOODSERVICE	11/17/2022	4970804	Food for Meal Services	7702300000	\$	567.31
US FOODSERVICE	11/17/2022	4970804	Food for Meal Services	7702300000	\$	288.62
US FOODSERVICE	11/17/2022	4970801	Food for Meal Services	7702300000	\$	47.48
US FOODSERVICE	11/17/2022	5143310	Food for Meal Services	7702300000	\$	1,657.00
US FOODSERVICE	11/17/2022	5143310	Food for Meal Services	7702300000	\$	117.31
US FOODSERVICE	11/17/2022	5143310	Food for Meal Services	7702300000	\$	203.49
US FOODSERVICE	11/17/2022	5143318	Food for Meal Services	7702300000	\$	533.62
US FOODSERVICE	11/17/2022	4970800	Kindergarten Snacks	1302300041	\$	25.40
US FOODSERVICE	11/17/2022	5143307	Food for Meal Services	7702300000	\$	789.38
US FOODSERVICE	11/17/2022	5143308	Food for Meal Services	7702300000	\$	1,298.65
US FOODSERVICE	11/17/2022	5244442	Food for Meal Services	7702300000	\$	1,305.59
US FOODSERVICE	11/17/2022	5244442	Food for Meal Services	7702300000	\$	53.53
US FOODSERVICE	11/17/2022	5244441	Food for Meal Services	7702300000	\$	928.56

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	US FOODSERVICE	11/17/2022	5143309 Pre School Snacks	1302300041	\$ 290.06
	US FOODSERVICE	11/17/2022	5244450 Kindergarten Snacks	1302300041	\$ 224.39
	US FOODSERVICE	11/17/2022	5318765 Food for Meal Services	7702300000	\$ 1,009.48
	US FOODSERVICE	11/17/2022	5318765 Food for Meal Services	7702300000	\$ 62.35
	US FOODSERVICE	11/17/2022	5318765 Food for Meal Services	7702300000	\$ 189.13
	US FOODSERVICE	11/17/2022	5318764 Food for Meal Services	7702300000	\$ 1,026.88
	US FOODSERVICE	11/17/2022	5417809 Food for Meal Services	7702300000	\$ 521.62
201126014	US FOODSERVICE	11/17/2022	5417809 Food for Meal Services	7702300000	\$ 228.52
	US FOODSERVICE	11/17/2022	5417809 Food for Meal Services	7702300000	\$ 284.41
	US FOODSERVICE	11/17/2022	5417808 Food for Meal Services	7702300000	\$ 248.74
	US FOODSERVICE	11/17/2022	5244444 Food for Meal Services	7702300000	\$ 2,142.29
	US FOODSERVICE	11/17/2022	5244444 Food for Meal Services	7702300000	\$ 316.22
	US FOODSERVICE	11/17/2022	5244444 Food for Meal Services	7702300000	\$ 420.26
	US FOODSERVICE	11/17/2022	5417803 Food for Meal Services	7702300000	\$ 143.45
	US FOODSERVICE	11/17/2022	5417804 Food for Meal Services	7702300000	\$ 644.25
	US FOODSERVICE	11/17/2022	5417804 Food for Meal Services	7702300000	\$ 182.67
	US FOODSERVICE	11/17/2022	5417807 Food for Meal Services	7702300000	\$ 96.25
	US FOODSERVICE	11/17/2022	5318762 Food for Meal Services	7702300000	\$ 712.89
	US FOODSERVICE	11/17/2022	5318762 Food for Meal Services	7702300000	\$ 270.36
	US FOODSERVICE	11/17/2022	5318762 Food for Meal Services	7702300000	\$ 20.59
	US FOODSERVICE	11/17/2022	5318761 Food for Meal Services	7702300000	\$ 347.48
	US FOODSERVICE	11/17/2022	5318761 Food for Meal Services	7702300000	\$ 383.67
	US FOODSERVICE	11/17/2022	5490349 Food for Meal Services	7702300000	\$ 152.85
	US FOODSERVICE	11/17/2022	5490348 Food for Meal Services	7702300000	\$ 1,523.98
	US FOODSERVICE	11/17/2022	5490348 Food for Meal Services	7702300000	\$ 294.01
	US FOODSERVICE	11/17/2022	5490348 Food for Meal Services	7702300000	\$ 87.75
	US FOODSERVICE	11/17/2022	5318763 Pre School Snacks	1302300041	\$ 169.05
	US FOODSERVICE	11/17/2022	5556210 Food for Meal Services	7702300000	\$ 183.75
	US FOODSERVICE	11/17/2022	5556210 Food for Meal Services	7702300000	\$ 52.50
	US FOODSERVICE	11/17/2022	5556203 Food for Meal Services	7702300000	\$ 1,036.73
	US FOODSERVICE	11/17/2022	5556203 Food for Meal Services	7702300000	\$ 129.90
	US FOODSERVICE	11/17/2022	5556203 Food for Meal Services	7702300000	\$ 214.18
	US FOODSERVICE	11/17/2022	5556202 Food for Meal Services	7702300000	\$ 265.84
	US FOODSERVICE	11/17/2022	5556202 Food for Meal Services	7702300000	\$ 572.04

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October 17 - November 16, 2022

	US FOODSERVICE	11/17/2022	5556211 Food for Meal Services	7702300000	\$	166.25
	US FOODSERVICE	11/17/2022	5556211 Food for Meal Services	7702300000	\$	52.50
	US FOODSERVICE	11/17/2022	5556206 Food for Meal Services	7702300000	\$	832.60
	US FOODSERVICE	11/17/2022	5556206 Food for Meal Services	7702300000	\$	52.50
	US FOODSERVICE	11/17/2022	5556205 Food for Meal Services	7702300000	\$	42.12
	US FOODSERVICE	11/17/2022	5556205 Food for Meal Services	7702300000	\$	163.74
	US FOODSERVICE	11/17/2022	5490347 Food for Meal Services	7702300000	\$	1,273.53
	US FOODSERVICE	11/17/2022	5490347 Food for Meal Services	7702300000	\$	199.99
	US FOODSERVICE	11/17/2022	5490346 Food for Meal Services	7702300000	\$	314.76
	US FOODSERVICE	11/17/2022	5490346 Food for Meal Services	7702300000	\$	510.46
	US FOODSERVICE	11/17/2022	5197816 Food for Meal Services	7702300000	\$	35.16
	US FOODSERVICE	11/17/2022	5663123 Food for Meal Services	7702300000	\$	500.76
201126014	US FOODSERVICE	11/17/2022	5663123 Food for Meal Services	7702300000	\$	46.04
	US FOODSERVICE	11/17/2022	5663123 Food for Meal Services	7702300000	\$	71.75
	US FOODSERVICE	11/17/2022	5663121 Food for Meal Services	7702300000	\$	48.60
	US FOODSERVICE	11/17/2022	5663118 Food for Meal Services	7702300000	\$	84.24
	US FOODSERVICE	11/17/2022	5663118 Food for Meal Services	7702300000	\$	116.55
	US FOODSERVICE	11/17/2022	5663117 Food for Meal Services	7702300000	\$	1,290.84
	US FOODSERVICE	11/17/2022	5663117 Food for Meal Services	7702300000	\$	307.52
	US FOODSERVICE	11/17/2022	5663117 Food for Meal Services	7702300000	\$	139.83
202200426	Aviben	10/21/2022	20221021ADTSAID Payroll accrual	0	\$	173.08
	Aviben	10/21/2022	20221021ADTSAM Payroll accrual	0	\$	288.48
	Aviben	10/21/2022	20221021ADTSASF Payroll accrual	0	\$	1,244.61
	Aviben	10/21/2022	20221021ADTSASF Payroll accrual	0	\$	47.37
	Aviben	10/21/2022	20221021ADTSECC Payroll accrual	0	\$	2,837.49
	Aviben	10/21/2022	20221021ADTSECC Payroll accrual	0	\$	319.04
	Aviben	10/21/2022	20221021ADTSFRA Payroll accrual	0	\$	1,114.64
	Aviben	10/21/2022	20221021ADTSGR\ Payroll accrual	0	\$	384.62
	Aviben	10/21/2022	20221021ADTSHO Payroll accrual	0	\$	136.76
	Aviben	10/21/2022	20221021ADTSINV Payroll accrual	0	\$	857.48
	Aviben	10/21/2022	20221021ADTSMG Payroll accrual	0	\$	177.74
	Aviben	10/21/2022	20221021ADTSSYM Payroll accrual	0	\$	350.00
	Aviben	10/21/2022	20221021ADTSVAI Payroll accrual	0	\$	2,596.76
	Aviben	10/21/2022	20221021ADTSVAI Payroll accrual	0	\$	160.00

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Aviben	10/21/2022	20221021ADTSVAI Payroll accrual	0 \$	2,525.00
Aviben	10/21/2022	20221021AFTSAID TSA Benefit	0 \$	92.32
Aviben	10/21/2022	20221021AFTSAM TSA Benefit	0 \$	288.48
Aviben	10/21/2022	20221021AFTSASP TSA Benefit	0 \$	392.20
Aviben	10/21/2022	20221021AFTSASP TSA Benefit	0 \$	47.37
Aviben	10/21/2022	20221021AFTSECC TSA Benefit	0 \$	1,382.17
Aviben	10/21/2022	20221021AFTSECC TSA Benefit	0 \$	111.14
Aviben	10/21/2022	20221021AFTSFRA TSA Benefit	0 \$	380.39
Aviben	10/21/2022	20221021AFTSGRV Payroll accrual	0 \$	96.16
Aviben	10/21/2022	20221021AFTSHOI TSA Benefit	0 \$	57.70
Aviben	10/21/2022	20221021AFTSINV TSA Benefits	0 \$	395.52
Aviben	10/21/2022	20221021AFTSMG TSA Benefit	0 \$	177.74
Aviben	10/21/2022	20221021AFTSSTA TSA Benefit	0 \$	76.93
Aviben	10/21/2022	20221021AFTSVAL TSA Benefit	0 \$	748.50
Aviben	10/21/2022	20221021AFTSVAL TSA Benefit	0 \$	96.16
Aviben	10/21/2022	20221021AFTSVAN TSA Benefits	0 \$	196.16
202200427 Empower Retirement	10/21/2022	20221021ADDEFCA Payroll accrual	0 \$	471.32
Empower Retirement	10/21/2022	20221021ADDEFCA Payroll accrual	0 \$	35.00
Empower Retirement	10/21/2022	20221021ADG-457 Payroll accrual	0 \$	34.21
Empower Retirement	10/21/2022	20221021ADG-457 Payroll accrual	0 \$	34.21
Empower Retirement	10/21/2022	20221021AFDEFM Deferred Comp 457 Benefit	0 \$	60.53
Empower Retirement	10/21/2022	20221021AFDEFM Deferred Comp 457 Benefit	0 \$	34.21
Empower Retirement	10/21/2022	20221021AFHCSP HCSP	0 \$	2,373.43
Empower Retirement	10/21/2022	20221021AFHCSP HCSP	0 \$	147.97
202200428 Internal Revenue Service	10/21/2022	20221021ADFICA Payroll accrual	0 \$	17,559.32
Internal Revenue Service	10/21/2022	20221021ADFICA Payroll accrual	0 \$	971.02
Internal Revenue Service	10/21/2022	20221021ADFICA Payroll accrual	0 \$	622.39
Internal Revenue Service	10/21/2022	20221021ADFICAA Payroll accrual	0 \$	35.98
Internal Revenue Service	10/21/2022	20221021ADFTA Payroll accrual	0 \$	448.47
Internal Revenue Service	10/21/2022	20221021ADFTA Payroll accrual	0 \$	25.00
Internal Revenue Service	10/21/2022	20221021ADFTP Payroll accrual	0 \$	160.07
Internal Revenue Service	10/21/2022	20221021ADFTX Payroll accrual	0 \$	21,549.43
Internal Revenue Service	10/21/2022	20221021ADFTX Payroll accrual	0 \$	923.92
Internal Revenue Service	10/21/2022	20221021ADFTX Payroll accrual	0 \$	605.68

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October 17 - November 16, 2022

	Internal Revenue Service	10/21/2022	20221021ADMDCF Payroll accrual	0 \$	4,106.59
	Internal Revenue Service	10/21/2022	20221021ADMDCF Payroll accrual	0 \$	227.11
	Internal Revenue Service	10/21/2022	20221021ADMDCF Payroll accrual	0 \$	145.56
	Internal Revenue Service	10/21/2022	20221021ADMDCF Payroll accrual	0 \$	8.42
	Internal Revenue Service	10/21/2022	20221021AFFICA FICA Benefit	0 \$	17,559.32
	Internal Revenue Service	10/21/2022	20221021AFFICA FICA Benefit	0 \$	971.02
	Internal Revenue Service	10/21/2022	20221021AFFICA FICA Benefit	0 \$	622.39
	Internal Revenue Service	10/21/2022	20221021AFFICAA Payroll accrual	0 \$	35.98
	Internal Revenue Service	10/21/2022	20221021AFMDCR Medicare Benefit	0 \$	4,106.59
	Internal Revenue Service	10/21/2022	20221021AFMDCR Medicare Benefit	0 \$	227.11
	Internal Revenue Service	10/21/2022	20221021AFMDCR Medicare Benefit	0 \$	145.56
	Internal Revenue Service	10/21/2022	20221021AFMDCR 2020 Tax Corr	0 \$	8.42
202200429	MINNESOTA REVENUE	10/21/2022	20221021ADSITA Payroll accrual	0 \$	60.00
	MINNESOTA REVENUE	10/21/2022	20221021ADSITA Payroll accrual	0 \$	25.00
	MINNESOTA REVENUE	10/21/2022	20221021ADSITM Payroll accrual	0 \$	10,310.50
	MINNESOTA REVENUE	10/21/2022	20221021ADSITM Payroll accrual	0 \$	470.88
	MINNESOTA REVENUE	10/21/2022	20221021ADSITM Payroll accrual	0 \$	292.20
	MINNESOTA REVENUE	10/21/2022	20221021ADSITP Payroll accrual	0 \$	62.15
202200430	MN Teachers Retirement Associatio	10/21/2022	20221021ADTRAC Payroll accrual	0 \$	14,472.21
	MN Teachers Retirement Associatio	10/21/2022	20221021ADTRAC Payroll accrual	0 \$	564.73
	MN Teachers Retirement Associatio	10/21/2022	20221021ADTRAC Payroll accrual	0 \$	28.22
	MN Teachers Retirement Associatio	10/21/2022	20221021AFTRAC TRA Benefit	0 \$	16,498.33
	MN Teachers Retirement Associatio	10/21/2022	20221021AFTRAC TRA Benefit	0 \$	643.79
	MN Teachers Retirement Associatio	10/21/2022	20221021AFTRAC TRA Benefit	0 \$	32.17
202200431	Public Employees Retirement Assoc	10/21/2022	20221021ADDCP Payroll accrual	0 \$	30.00
	Public Employees Retirement Assoc	10/21/2022	20221021ADPERA Payroll accrual	0 \$	6,446.38
	Public Employees Retirement Assoc	10/21/2022	20221021ADPERA Payroll accrual	0 \$	510.62
	Public Employees Retirement Assoc	10/21/2022	20221021ADPERA Payroll accrual	0 \$	648.47
	Public Employees Retirement Assoc	10/21/2022	20221021ADPERA Payroll accrual	0 \$	37.72
	Public Employees Retirement Assoc	10/21/2022	20221021AFDCP DCP Benefit	0 \$	30.00
	Public Employees Retirement Assoc	10/21/2022	20221021AFPERAC PERA Benefit	0 \$	7,438.18
	Public Employees Retirement Assoc	10/21/2022	20221021AFPERAC PERA Benefit	0 \$	589.19
	Public Employees Retirement Assoc	10/21/2022	20221021AFPERAC PERA Benefit	0 \$	748.26
	Public Employees Retirement Assoc	10/21/2022	20221021AFPERA Payroll accrual	0 \$	43.53

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202200432	Aviben	11/4/2022	20221104ADTSAID Payroll accrual	0	\$	173.08
	Aviben	11/4/2022	20221104ADTSAM Payroll accrual	0	\$	288.48
	Aviben	11/4/2022	20221104ADTSASF Payroll accrual	0	\$	1,244.61
	Aviben	11/4/2022	20221104ADTSASF Payroll accrual	0	\$	47.37
	Aviben	11/4/2022	20221104ADTSECC Payroll accrual	0	\$	2,771.71
	Aviben	11/4/2022	20221104ADTSECC Payroll accrual	0	\$	319.04
	Aviben	11/4/2022	20221104ADTSFRA Payroll accrual	0	\$	1,114.64
	Aviben	11/4/2022	20221104ADTSGRV Payroll accrual	0	\$	384.62
	Aviben	11/4/2022	20221104ADTSHO Payroll accrual	0	\$	136.76
	Aviben	11/4/2022	20221104ADTSINV Payroll accrual	0	\$	857.48
	Aviben	11/4/2022	20221104ADTSMG Payroll accrual	0	\$	177.74
	Aviben	11/4/2022	20221104ADTSSYN Payroll accrual	0	\$	350.00
	Aviben	11/4/2022	20221104ADTSVAI Payroll accrual	0	\$	2,596.76
	Aviben	11/4/2022	20221104ADTSVAI Payroll accrual	0	\$	160.00
	Aviben	11/4/2022	20221104ADTSVAI Payroll accrual	0	\$	2,525.00
	Aviben	11/4/2022	20221104AFTSAID TSA Benefit	0	\$	92.32
	Aviben	11/4/2022	20221104AFTSAMI TSA Benefit	0	\$	288.48
	Aviben	11/4/2022	20221104AFTSASP TSA Benefit	0	\$	392.20
	Aviben	11/4/2022	20221104AFTSASP TSA Benefit	0	\$	47.37
	Aviben	11/4/2022	20221104AFTSECC TSA Benefit	0	\$	1,316.39
202200432	Aviben	11/4/2022	20221104AFTSECC TSA Benefit	0	\$	111.14
	Aviben	11/4/2022	20221104AFTSFRA TSA Benefit	0	\$	380.39
	Aviben	11/4/2022	20221104AFTSGRV Payroll accrual	0	\$	96.16
	Aviben	11/4/2022	20221104AFTSHOI TSA Benefit	0	\$	57.70
	Aviben	11/4/2022	20221104AFTSINV TSA Benefits	0	\$	395.52
	Aviben	11/4/2022	20221104AFTSMG TSA Benefit	0	\$	177.74
	Aviben	11/4/2022	20221104AFTSSTA TSA Benefit	0	\$	76.93
	Aviben	11/4/2022	20221104AFTSVAL TSA Benefit	0	\$	748.50
	Aviben	11/4/2022	20221104AFTSVAL TSA Benefit	0	\$	96.16
	Aviben	11/4/2022	20221104AFTSVAN TSA Benefits	0	\$	196.16
202200433	Empower Retirement	11/4/2022	20221104ADDEFCC Payroll accrual	0	\$	471.32
	Empower Retirement	11/4/2022	20221104ADDEFCC Payroll accrual	0	\$	35.00
	Empower Retirement	11/4/2022	20221104ADG-457 Payroll accrual	0	\$	34.21
	Empower Retirement	11/4/2022	20221104ADG-457 Payroll accrual	0	\$	34.21

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	Empower Retirement	11/4/2022	20221104AFDEFM	Deferred Comp 457 Benefit	0 \$	60.53
	Empower Retirement	11/4/2022	20221104AFDEFM	Deferred Comp 457 Benefit	0 \$	34.21
	Empower Retirement	11/4/2022	20221104AFHCSP	HCSP	0 \$	2,324.09
	Empower Retirement	11/4/2022	20221104AFHCSP	HCSP	0 \$	147.97
202200434	Internal Revenue Service	11/4/2022	20221104ADFICA	Payroll accrual	0 \$	17,451.49
	Internal Revenue Service	11/4/2022	20221104ADFICA	Payroll accrual	0 \$	910.06
	Internal Revenue Service	11/4/2022	20221104ADFICA	Payroll accrual	0 \$	635.62
	Internal Revenue Service	11/4/2022	20221104ADFTA	Payroll accrual	0 \$	1,308.47
	Internal Revenue Service	11/4/2022	20221104ADFTA	Payroll accrual	0 \$	25.00
	Internal Revenue Service	11/4/2022	20221104ADFTP	Payroll accrual	0 \$	117.25
	Internal Revenue Service	11/4/2022	20221104ADFTX	Payroll accrual	0 \$	21,464.26
	Internal Revenue Service	11/4/2022	20221104ADFTX	Payroll accrual	0 \$	849.19
	Internal Revenue Service	11/4/2022	20221104ADFTX	Payroll accrual	0 \$	543.03
	Internal Revenue Service	11/4/2022	20221104ADMDCF	Payroll accrual	0 \$	4,081.42
	Internal Revenue Service	11/4/2022	20221104ADMDCF	Payroll accrual	0 \$	212.83
	Internal Revenue Service	11/4/2022	20221104ADMDCF	Payroll accrual	0 \$	148.64
	Internal Revenue Service	11/4/2022	20221104AFFICA	FICA Benefit	0 \$	17,451.49
	Internal Revenue Service	11/4/2022	20221104AFFICA	FICA Benefit	0 \$	910.06
	Internal Revenue Service	11/4/2022	20221104AFFICA	FICA Benefit	0 \$	635.62
	Internal Revenue Service	11/4/2022	20221104AFMDCR	Medicare Benefit	0 \$	4,081.42
	Internal Revenue Service	11/4/2022	20221104AFMDCR	Medicare Benefit	0 \$	212.83
	Internal Revenue Service	11/4/2022	20221104AFMDCR	Medicare Benefit	0 \$	148.64
202200435	MINNESOTA REVENUE	11/4/2022	20221104ADSITA	Payroll accrual	0 \$	60.00
	MINNESOTA REVENUE	11/4/2022	20221104ADSITA	Payroll accrual	0 \$	25.00
	MINNESOTA REVENUE	11/4/2022	20221104ADSITM	Payroll accrual	0 \$	10,161.95
	MINNESOTA REVENUE	11/4/2022	20221104ADSITM	Payroll accrual	0 \$	424.99
	MINNESOTA REVENUE	11/4/2022	20221104ADSITM	Payroll accrual	0 \$	284.54
	MINNESOTA REVENUE	11/4/2022	20221104ADSITP	Payroll accrual	0 \$	80.24
202200436	MN Teachers Retirement Associatio	11/4/2022	20221104ADTRAC	Payroll accrual	0 \$	14,955.19
	MN Teachers Retirement Associatio	11/4/2022	20221104ADTRAC	Payroll accrual	0 \$	584.97
	MN Teachers Retirement Associatio	11/4/2022	20221104ADTRAC	Payroll accrual	0 \$	38.67
	MN Teachers Retirement Associatio	11/4/2022	20221104AFTRAC	TRA Benefit	0 \$	17,048.90
	MN Teachers Retirement Associatio	11/4/2022	20221104AFTRAC	TRA Benefit	0 \$	666.87
	MN Teachers Retirement Associatio	11/4/2022	20221104AFTRAC	TRA Benefit	0 \$	44.08

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202200437	Public Employees Retirement Assoc	11/4/2022	20221104ADDCP	Payroll accrual	0	\$	30.00	
	Public Employees Retirement Assoc	11/4/2022	20221104ADPERA	Payroll accrual	0	\$	5,511.69	
	Public Employees Retirement Assoc	11/4/2022	20221104ADPERA	Payroll accrual	0	\$	434.61	
	Public Employees Retirement Assoc	11/4/2022	20221104ADPERA	Payroll accrual	0	\$	653.33	
	Public Employees Retirement Assoc	11/4/2022	20221104AFDCP	DCP Benefit	0	\$	30.00	
	Public Employees Retirement Assoc	11/4/2022	20221104AFPERAC	PERA Benefit	0	\$	6,359.63	
	Public Employees Retirement Assoc	11/4/2022	20221104AFPERAC	PERA Benefit	0	\$	501.48	
	Public Employees Retirement Assoc	11/4/2022	20221104AFPERAC	PERA Benefit	0	\$	753.82	
202200438-	BMO	11/3/2022	Oct C/C00000	See C/C Report for Detail	0			
202200595		11/3/2022				\$	75,844.11	
222300012	Christianson, Rosa	11/22/2022	ERIN20221019A	9/6/2022-9/30/2022 Travel between FES to FHS -September 2022	0	\$	5.58	
	Christianson, Rosa	11/22/2022	103122	Reimbursement for lost decoration	0	\$	21.48	
	Christianson, Rosa	11/22/2022	ERIN20221103A	10/4/2022-10/31/2022 Travel between FES to FHS -October 2022	0	\$	5.27	
222300013	Hopkins, Michelle	11/22/2022	ERIN20221101A	10/25/2022 Mileage to Virginia for MARSS meeting	0	\$	97.76	
222300014	Ness, Chelsea	11/22/2022	ERIN20221114A	10/3/2022-10/31/2022 Mileage from FES to bus garage	0	\$	15.98	
222300015	Olson, David	11/22/2022	101222	Mileage Reimbursement - Chisholm Trip	0	\$	83.09	
222300016	Peterson, Paul	11/22/2022	ERIN20221114A	10/1/2022-10/31/2022 Homebased travel.	0	\$	15.00	
222300017	West, Lisa	11/22/2022	110722	Lyft and Meal Reimbursement	0	\$	100.75	
222300018	Wilson, June	11/22/2022	ERIN20221103A	10/4/2022-10/31/2022 Personal vehicle from bus garage to FHS	0	\$	26.25	
							TOTAL	\$ 732,949.43

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX8319	10/18/2022	9505	HUMBELAU002	Humbert Laurie A	Canva I03576-26390352, Camden,	CANVA 000	10/27/2022		Invoiced	A	119.40
	2	FES Renewal/Subscription (Tate)			1302300096	Missy's C/C00000	11/03/2022	119.40			
	10/13/2022	9503	HUMBELAU002	Humbert Laurie A	Wpy First Educational, 855-999-		10/27/2022		Invoiced	A	300.00
	2	FES Learner FIRST STAGR Virtual Conference			1302300082	Missy's C/C00001	11/03/2022	300.00			
	10/13/2022	9504	HUMBELAU002	Humbert Laurie A	Wpy First Educational, 855-999-		10/27/2022		Invoiced	A	300.00
	2	FES Learner FIRST STAGR Virtual Conference			1302300082	Missy's C/C00002	11/03/2022	300.00			
	10/10/2022	9502	HUMBELAU002	Humbert Laurie A	Ets Par, 8664734373, NJ, 08541,	PARAPRO 000	10/27/2022		Invoiced	A	165.00
	2	FES ParaPro Assessments (3) (Tate)			1302300081	Missy's C/C00003	11/03/2022	165.00			
					4 transaction(s) for XXXXXXXXXXXX8319. Total Amount ==>						884.40
XXXXXXXXXXXX8327	10/27/2022	9617	HEISSVIC000	Heiss Victoria L	Usps Po 2647200549, Intl Falls,	POSTMAST000	10/31/2022		Invoiced	A	80.83
	1	COUNSELING OFFICE POSTAGE				Tim's C/C00000	11/03/2022	80.83			
	10/18/2022	9511	HEISSVIC000	Heiss Victoria L	Delta 00623437217340, Delta.Com		10/27/2022		Invoiced	A	281.70
	1	AIRLINE TICKET LISA WEST				Tim's C/C00001	11/03/2022	281.70			
	10/03/2022	9512	HEISSVIC000	Heiss Victoria L	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	50.44
	1	IN SERVICE COFFEE AND DONUTS				Tim's C/C00002	11/03/2022	50.44			
					3 transaction(s) for XXXXXXXXXXXX8327. Total Amount ==>						412.97
XXXXXXXXXXXX8335	09/29/2022	9514	SteelEug000	Steele Eugene L	Napa Falls Suply 00229, Interna	NAPA FAL000	10/27/2022		Invoiced	A	15.56
	2	Transportation Supplies			7602300005	Gene's C/C00000	11/03/2022	15.56			
	09/28/2022	9513	SteelEug000	Steele Eugene L	Napa Falls Suply 00229, Interna	NAPA FAL000	10/27/2022		Invoiced	A	31.70
	2	Transportation Supplies			7602300005	Gene's C/C00001	11/03/2022	31.70			
					2 transaction(s) for XXXXXXXXXXXX8335. Total Amount ==>						47.26
XXXXXXXXXXXX7362	10/19/2022	9524			Midco, 800-888-1300, MN, 55435,	MIDCONTI000	10/27/2022		Invoiced	A	37.09
	2	FHS FAX			6052300006	Stacy's C/C00000	11/15/2022	37.09			
	10/14/2022	9523			Amazon.Com Ht0nl0nj1, Amzn.Com/	AMAZON B000	10/27/2022		Invoiced	A	135.37
	2	InvestiGators: Take the Plunge (InvestiGators,			1302300054	Stacy's C/C00001	11/15/2022	8.32			
	3	InvestiGators: Braver and Boulder (InvestiGato			1302300054	Stacy's C/C00001	11/15/2022	8.40			
	4	InvestiGators: Heist and Seek (InvestiGators,			1302300054	Stacy's C/C00001	11/15/2022	8.46			
	5	Sloth Wasn't Sleepy			1302300054	Stacy's C/C00001	11/15/2022	14.19			
	6	Sloan the Sloth Loves Being Different: A Self-			1302300054	Stacy's C/C00001	11/15/2022	18.99			
	7	The Box-Car Children: The Original 1924 Editio			1302300054	Stacy's C/C00001	11/15/2022	7.89			
	8	Kitty Quest			1302300054	Stacy's C/C00001	11/15/2022	12.99			
	9	A Frog in the Bog			1302300054	Stacy's C/C00001	11/15/2022	17.99			
	10	Sloth Books: The Ultimate Sloth Book for Kids:			1302300054	Stacy's C/C00001	11/15/2022	22.99			
	11	Sea Shell Collecting Book For Kids: Have Fun d			1302300054	Stacy's C/C00001	11/15/2022	15.15			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
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	10/13/2022	9522			Usps Po 2647200549, Intl Falls,	POSTMAST000	10/27/2022		Invoiced	A	11.76
	2	postage for 4 oversized envelopes			1102300036	Stacy's C/C00002	11/15/2022	11.76			
	10/10/2022	9521			The Hanover Insu Ce, 5175462160	HANOVER 000	10/27/2022		Invoiced	A	14,851.00
	4	Commercial Package Policy			1102300008	Stacy's C/C00003	11/15/2022	14,851.00			
	10/07/2022	9520			Amazon.Com 1k4dy7tx0 A, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	104.80
	2	Alone			1302300055	Stacy's C/C00004	11/15/2022	14.59			
	3	A Wish to Be a Christmas Tree			1302300055	Stacy's C/C00004	11/15/2022	16.95			
	4	Click, Clack, Quack to School! (A Click Clack			1302300055	Stacy's C/C00004	11/15/2022	11.69			
	5	Dad's First Day			1302300055	Stacy's C/C00004	11/15/2022	15.31			
	6	When Stars Are Scattered			1302300055	Stacy's C/C00004	11/15/2022	18.49			
	7	Moon Rising (Wings of Fire, Book 6)			1302300055	Stacy's C/C00004	11/15/2022	6.79			
	8	The Lighthouse Mystery Graphic Novel (The Boxc			1302300055	Stacy's C/C00004	11/15/2022	6.99			
	9	Jessi's Secret Language: A Graphic Novel (The			1302300055	Stacy's C/C00004	11/15/2022	13.99			
	10/06/2022	9519			Amazon.Com 1k31b0zq0 A, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	58.73
	2	The Last Kids on Earth and the Zombie Parade			1302300055	Stacy's C/C00005	11/15/2022	8.96			
	3	The Secret Garden: A Graphic Novel			1302300055	Stacy's C/C00005	11/15/2022	10.79			
	4	Warriors: Winds of Change (Warriors Graphic No			1302300055	Stacy's C/C00005	11/15/2022	15.99			
	5	Warriors: A Shadow in RiverClan (Warriors Grap			1302300055	Stacy's C/C00005	11/15/2022	22.99			
	10/05/2022	9518			Amazon.Com 1k14k3fe0, Amzn.Com/	AMAZON B000	10/27/2022		Invoiced	A	130.75
	2	Spark (Tiny Tails)			1302300054	Stacy's C/C00006	11/15/2022	12.84			
	3	Redwall: the Graphic Novel			1302300054	Stacy's C/C00006	11/15/2022	12.99			
	4	InvestiGators: Off the Hook (InvestiGators, 3)			1302300054	Stacy's C/C00006	11/15/2022	8.46			
	5	InvestiGators: Ants in Our P.A.N.T.S. (Investi			1302300054	Stacy's C/C00006	11/15/2022	8.82			
	6	Dog Driven			1302300054	Stacy's C/C00006	11/15/2022	6.02			
	7	Cinnamon			1302300054	Stacy's C/C00006	11/15/2022	14.40			
	8	Final Season			1302300054	Stacy's C/C00006	11/15/2022	11.29			
	9	The Hat			1302300054	Stacy's C/C00006	11/15/2022	13.99			
	10	Kitty Quest: Tentacle Trouble			1302300054	Stacy's C/C00006	11/15/2022	20.99			
	11	InvestiGators (InvestiGators, 1)			1302300054	Stacy's C/C00006	11/15/2022	8.00			
	12	Pirate Stew			1302300054	Stacy's C/C00006	11/15/2022	12.95			
	10/04/2022	9516			Paul Bunyan Communicat, 2184441	PAUL BUN000	10/27/2022		Invoiced	A	650.00
	2	12 Month Contract for 1000Mbps, Midnight-4pm/5			6052300010	Stacy's C/C00007	11/15/2022	650.00			
	10/04/2022	9517			Amzn Mktp US 145s94hal, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	30.10
	2	The Trail			1302300053	Stacy's C/C00008	11/15/2022	30.10			
	10/03/2022	9515			Amazon.Com 145mm85y1 A, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	8.50
	2	The Last Kids on Earth and the Nightmare King			1302300055	Stacy's C/C00009	11/15/2022	8.50			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
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	10/03/2022	9531			Amzn Mktp US 143eo8fy2, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	191.77
	2	Winter Turning (Wings of Fire #7) (7)	1302300052	Stacy's C/C00010	11/15/2022	14.99					
	3	Honey Bunny Funnybunny (Beginner Books(R))	1302300052	Stacy's C/C00010	11/15/2022	6.94					
	4	Here Comes the Easter Cat	1302300052	Stacy's C/C00010	11/15/2022	13.79					
	5	Children's Encyclopedia of Dinosaurs (Arcturus	1302300052	Stacy's C/C00010	11/15/2022	14.99					
	6	Bunny with a Big Heart	1302300052	Stacy's C/C00010	11/15/2022	13.00					
	7	Star Wars Encyclopedia of Starfighters and Oth	1302300052	Stacy's C/C00010	11/15/2022	11.39					
	8	The Night Before Easter: Special Edition	1302300052	Stacy's C/C00010	11/15/2022	7.84					
	9	Little Blue Bunny: A Heartwarming Friendship B	1302300052	Stacy's C/C00010	11/15/2022	7.90					
	10	This Was Our Pact	1302300052	Stacy's C/C00010	11/15/2022	14.49					
	11	Star Wars The Mandalorian Handbook: Explore th	1302300052	Stacy's C/C00010	11/15/2022	10.39					
	12	The Book with No Pictures	1302300052	Stacy's C/C00010	11/15/2022	9.90					
	13	Good-bye Stacey, Good-bye: A Graphic Novel (Th	1302300052	Stacy's C/C00010	11/15/2022	17.59					
	14	Star Wars: The Visual Encyclopedia	1302300052	Stacy's C/C00010	11/15/2022	15.59					
	15	The Good Egg Presents: The Great Eggscape!: Ov	1302300052	Stacy's C/C00010	11/15/2022	10.99					
	16	Minions: Sleepy Kittens	1302300052	Stacy's C/C00010	11/15/2022	8.99					
	17	The Gingerbread Girl	1302300052	Stacy's C/C00010	11/15/2022	12.99					
	10/03/2022	9532			Amzn Mktp US 146ke7tf1, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	245.64
	2	A Charlie Brown Valentine (Peanuts)	1302300053	Stacy's C/C00011	11/15/2022	7.99					
	3	Miss Twiggley's Tree	1302300053	Stacy's C/C00011	11/15/2022	19.61					
	4	Darkness of Dragons (Wings of Fire #10) (10)	1302300053	Stacy's C/C00011	11/15/2022	12.18					
	5	The Lost Continent (Wings of Fire #11) (11)	1302300053	Stacy's C/C00011	11/15/2022	12.45					
	6	The Hive Queen (Wings of Fire) (12)	1302300053	Stacy's C/C00011	11/15/2022	13.72					
	7	Spring Stinks (A Little Bruce Book): A Little	1302300053	Stacy's C/C00011	11/15/2022	7.50					
	8	The Ogress and the Orphans	1302300053	Stacy's C/C00011	11/15/2022	10.19					
	9	It's Not Easy Being a Bunny (Beginner Books(R))	1302300053	Stacy's C/C00011	11/15/2022	7.03					
	10	Talons of Power (Wings of Fire #9) (9)	1302300053	Stacy's C/C00011	11/15/2022	14.99					
	11	The Poison Jungle (Wings of Fire, Book 13)	1302300053	Stacy's C/C00011	11/15/2022	10.37					
	12	A Charlie Brown Christmas: Deluxe Edition (Pea	1302300053	Stacy's C/C00011	11/15/2022	15.77					
	13	The Fisherman & the Whale	1302300053	Stacy's C/C00011	11/15/2022	15.65					
	14	MerryMakers Fly Guy Plush Toy, 8-Inch , Brown	1302300053	Stacy's C/C00011	11/15/2022	12.00					
	15	Build It, Win It!: An AFK Book (ROBLOX) (Media	1302300053	Stacy's C/C00011	11/15/2022	8.96					
	16	Fly!	1302300053	Stacy's C/C00011	11/15/2022	12.39					
	17	Miss Suzy	1302300053	Stacy's C/C00011	11/15/2022	19.95					
	18	Harry The Happy Mouse (Hardback): The internat	1302300053	Stacy's C/C00011	11/15/2022	14.99					
	19	The Trail	1302300053	Stacy's C/C00011	11/15/2022	29.90					

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	09/30/2022	9529			Amzn Mktp US 1416g3zj0, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	15.79
	2	First Day Jitters (The Jitters Series)			1302300055 Stacy's C/C00012	11/15/2022		11.80			
	3	Shipping - Cost of shipping, not including shi			1302300055 Stacy's C/C00012	11/15/2022		3.99			
	09/30/2022	9530			Hudl, Lincoln, NE, 68508, US	AGILE SP000	10/27/2022		Invoiced	A	8,000.00
	2	Hudl AD Package - (Football, Basketball, Hock			2922300015 Stacy's C/C00013	11/15/2022		8,000.00			
	09/29/2022	9525			Midco, 800-888-1300, MN, 55435,	MIDCONTI000	10/27/2022		Invoiced	A	104.09
	2	Internet Service for Bus Garage			7602300010 Stacy's C/C00014	11/15/2022		104.09			
	09/29/2022	9526			Midco, 800-888-1300, MN, 55435,	MIDCONTI000	10/27/2022		Invoiced	A	82.98
	2	FHS Fax Line			1102300022 Stacy's C/C00015	11/15/2022		82.98			
	09/29/2022	9527			Amzn Mktp US 1u0hc9y40, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	16.89
	2	The Haunted Cabin Mystery Graphic Novel (The B			1302300052 Stacy's C/C00016	11/15/2022		16.89			
	09/29/2022	9528			Ferrell Gas Lp, 888-337-7355, M	FERRELLG000	10/27/2022		Invoiced	A	324.42
	2	Zamboni Propane			8102300055 Stacy's C/C00017	11/15/2022		324.42			
					18 transaction(s) for XXXXXXXXXXXX7362. Total Amount ==>						24,999.68
XXXXXXXXXXXX7132	10/12/2022	9566	ANDERJER000	Anderson Jeremy R	Napa Falls Suply 00229, Interna	NAPA FAL000	10/27/2022		Invoiced	A	27.24
	2	Transportation Supplies			7602300005 Jeremy's C/C00000	11/03/2022		27.24			
	10/12/2022	9567	ANDERJER000	Anderson Jeremy R	Oreilly Auto Parts 39, Internat	O'REILLY000	10/27/2022		Invoiced	A	23.75
	2	Transportation Supplies			7602300007 Jeremy's C/C00001	11/03/2022		23.75			
	10/05/2022	9565	ANDERJER000	Anderson Jeremy R	Northern Lumber Yard I, Intl Fa	NORTHERN005	10/27/2022		Invoiced	A	15.07
	2	Transportation Supplies			7602300006 Jeremy's C/C00002	11/03/2022		15.07			
					3 transaction(s) for XXXXXXXXXXXX7132. Total Amount ==>						66.06
XXXXXXXXXXXX5747	10/10/2022	9500	GROVEKEV000	Grover Kevin K	The Hanover Insu Ce, 5175462160	HANOVER 000	10/27/2022		Invoiced	A	20,468.00
	1				Kevin's C/C00000	11/03/2022		20,468.00			
	10/10/2022	9501	GROVEKEV000	Grover Kevin K	The Hanover Insu Ce, 5175462160	HANOVER 000	10/27/2022		Invoiced	A	14,851.00
	1				Kevin's C/C00000	11/03/2022		14,851.00			
					2 transaction(s) for XXXXXXXXXXXX5747. Total Amount ==>						35,319.00
XXXXXXXXXXXX7648	10/26/2022	9574	SLATIBET000	Slatinski BethAnne K	County Mkt. #574, International	COUNTY M000	10/27/2022		Invoiced	A	38.62
	1	PALS class supplies			Beth's C/C00000	11/03/2022		38.62			
	10/26/2022	9575	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	10/27/2022		Invoiced	A	10.00
	2	PALS General Supplies			5002300007 Beth's C/C00001	11/03/2022		10.00			
	10/20/2022	9573	SLATIBET000	Slatinski BethAnne K	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	59.72
	1	PALS class supplies			Beth's C/C00002	11/03/2022		59.72			
	10/19/2022	9572	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	10/27/2022		Invoiced	A	41.25
	2	PALS General Supplies			5002300007 Beth's C/C00003	11/03/2022		41.25			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
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	10/17/2022	9571	SLATIBET000	Slatinski BethAnne K	Amzn Mktp US Ht6np59p0, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	66.99
	2	TOPDesign 48-Pack Economical Cotton Tote Bag,			5002300015	Beth's C/C00004	11/03/2022	66.99			
	10/11/2022	9570	SLATIBET000	Slatinski BethAnne K	Battalion Distributing, Intl Fa	BATTALIO000	10/27/2022		Invoiced	A	44.12
	1	PALS party snacks				Beth's C/C00005	11/03/2022	44.12			
	10/06/2022	9569	SLATIBET000	Slatinski BethAnne K	Meetings Northwest, In, 406-273		10/27/2022		Invoiced	A	525.00
	1					Beth's C/C00006	11/03/2022	525.00			
	10/05/2022	9568	SLATIBET000	Slatinski BethAnne K	Sq Timber Pins Inc, Internation	TIMBERPI000	10/27/2022		Invoiced	A	180.00
	1	PALS Bowling				Beth's C/C00007	11/03/2022	180.00			
	09/28/2022	9576	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	10/27/2022		Invoiced	A	33.00
	2	PALS General Supplies			5002300007	Beth's C/C00008	11/03/2022	33.00			
	9 transaction(s) for XXXXXXXXXXXX7648. Total Amount ==>										998.70
XXXXXXXXXXXX2314	10/27/2022	9619	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	10/31/2022		Invoiced	A	46.05
	2	Blanket PO for HOME EC Classes			2502300023	Karla's C/C00000	11/03/2022	46.05			
	10/26/2022	9594	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US H88z58e62, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	78.89
	2	NEW "GLITTER Hearts" Cheer Hair Bow Pony Tail			2502300018	Karla's C/C00001	11/03/2022	78.89			
	10/26/2022	9595	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	5.97
	2	Blanket PO for HOME EC Classes			2502300023	Karla's C/C00002	11/03/2022	5.97			
	10/25/2022	9592	OLSONKAR000	Olson-Line Karla A	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	138.68
	2	Materials for Hockey Cheerleading			2502300017	Karla's C/C00003	11/03/2022	138.68			
	10/25/2022	9593	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US H85ev2981, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	22.95
	2	Rust-Oleum Imagine Intense Glitter Paint - Gol			2502300018	Karla's C/C00004	11/03/2022	22.95			
	10/21/2022	9590	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US H87pa8tql, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	17.86
	2	Alcohol Wipes Individually Wrapped Alcohol P			7702300012	Karla's C/C00005	11/03/2022	17.86			
	10/21/2022	9591	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US H86360tyl, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	70.63
	2	Yacumama Digital Water Thermometer for Liquid,			7702300012	Karla's C/C00006	11/03/2022	52.77			
	3	Alcohol Wipes Individually Wrapped Alcohol P			7702300012	Karla's C/C00006	11/03/2022	17.86			
	10/20/2022	9587	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	11.88
	2	Blanket PO for HOME EC Classes			2502300023	Karla's C/C00007	11/03/2022	11.88			
	10/20/2022	9588	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	12.07
	1	Supplies for class				Karla's C/C00008	11/03/2022	12.07			
	10/20/2022	9589	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	55.74
	2	Blanket PO for HOME EC Classes			2502300023	Karla's C/C00009	11/03/2022	55.74			
	10/19/2022	9584	OLSONKAR000	Olson-Line Karla A	Hometown Hobby & Craft, Interna	HOMETOWN000	10/27/2022		Invoiced	A	71.36
	2	Football Cheer Supplies			2502300021	Karla's C/C00010	11/03/2022	71.36			
	10/19/2022	9585	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US Ht6ef3wel, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	41.99
	2	[3mil 500 Pack] InpourPack Laminating Pouches,			2502300013	Karla's C/C00011	11/03/2022	41.99			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
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	10/19/2022	9586	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	111.91
	2	Blanket PO for HOME EC Classes			2502300023	Karla's C/C00012	11/03/2022	111.91			
	10/17/2022	9583	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US Ht8kq38c1, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	30.66
	2	Scotch Thermal Laminating Pouches 2.32 x 3.70			2502300016	Karla's C/C00013	11/03/2022	30.66			
	10/13/2022	9582	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	71.94
	2	Blanket PO for HOME EC Classes			2502300023	Karla's C/C00014	11/03/2022	71.94			
	10/12/2022	9581	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US 1k4t22wk0, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	59.97
	2	Gold Mardi Gras Beads 33 inch 7mm, 6 Dozen, 72			2502300014	Karla's C/C00015	11/03/2022	59.97			
	10/11/2022	9580	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US 1k89j3072, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	171.70
	2	Scotch Thermal Laminating Pouches, 200-Pack, 8			2502300013	Karla's C/C00016	11/03/2022	10.64			
	3	Scotch Thermal Laminating Pouches, 100-Pack, 8			2502300013	Karla's C/C00016	11/03/2022	15.98			
	4	12 Inch 100 Pcs Latex Metallic Chrome Dark Pur			2502300013	Karla's C/C00016	11/03/2022	29.38			
	5	12 Inch 100 Pcs Latex Metallic Chrome Balloons			2502300013	Karla's C/C00016	11/03/2022	29.38			
	6	Balloon Column Kit, 5 feet Balloon Stand Tower			2502300013	Karla's C/C00016	11/03/2022	1.52			
	7	Improved Balloon Arch Kit, 10ft Wide & 9ft Tal			2502300013	Karla's C/C00016	11/03/2022	20.99			
	8	[3mil 500 Pack] InpourPack Laminating Pouches,			2502300013	Karla's C/C00016	11/03/2022	33.82			
	9	Scotch Thermal Laminator, 2 Roller System for			2502300013	Karla's C/C00016	11/03/2022	29.99			
	10/07/2022	9578	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	88.94
	2	Blanket PO for HOME EC Classes			2502300023	Karla's C/C00017	11/03/2022	88.94			
	10/07/2022	9579	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US 1k56y5t30, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	103.74
	3	Red LED Light Up Flashing Heart Pins Brooches			2502300018	Karla's C/C00018	11/03/2022	39.90			
	6	Shipping - Cost of shipping, not including shi			2502300018	Karla's C/C00018	11/03/2022	15.94			
	7	KMOTASUO 12Pcs Metallic Cheerleading Pom Poms			2502300018	Karla's C/C00018	11/03/2022	47.90			
	10/05/2022	9577	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	64.12
	2	Blanket PO for HOME EC Classes			2502300023	Karla's C/C00019	11/03/2022	64.12			
	09/29/2022	9597	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	36.93
	2	Blanket PO for HOME EC Classes			2502300023	Karla's C/C00020	11/03/2022	36.93			
	09/28/2022	9596	OLSONKAR000	Olson-Line Karla A	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	95.80
	2	FOOTBALL CHEERLEADING SUPPLIES			2502300022	Karla's C/C00021	11/03/2022	95.80			
											22 transaction(s) for XXXXXXXXXXXX2314. Total Amount ==>
											1,409.78
XXXXXXXXXXXX3600	10/27/2022	9616	HUMBELAU002	Humbert Laurie A	West Music - Accountin, Coralvi	WEST MUS000	10/31/2022		Invoiced	A	24.99
	1					Laurie's C/C00000	11/03/2022	24.99			
	10/26/2022	9482	HUMBELAU002	Humbert Laurie A	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	54.53
	2	ECFE Halloween Treats			1302300090	Laurie's C/C00001	11/03/2022	54.53			
	10/20/2022	9481	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	10/27/2022		Invoiced	A	426.49
	2	SHARPENER, PENCIL, ELEC, BK			1302300083	Laurie's C/C00003	11/03/2022	92.64			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX3600	continued...										
	3	PAPER,SENTENCE,100PK,WE			1302300083	Laurie's C/C00003	11/03/2022	15.76			
	4	RING,BOOK,1",100/BX			1302300083	Laurie's C/C00003	11/03/2022	30.90			
	5	TONER,58A,LASERJET,BK			1302300083	Laurie's C/C00003	11/03/2022	192.16			
	6	FOLDER,TWISTTWIN,10PK,AST			1302300083	Laurie's C/C00003	11/03/2022	22.52			
	7	CARD,INDEX,RULED,3X5,WE			1302300083	Laurie's C/C00003	11/03/2022	3.24			
	8	STAPLER,DSK,FULL STRIP BK			1302300083	Laurie's C/C00003	11/03/2022	13.61			
	9	CALENDAR,DSKPD,BRST CN,PK			1302300083	Laurie's C/C00003	11/03/2022	9.21			
	10	CALENDAR,DESK PAD,WH			1302300083	Laurie's C/C00003	11/03/2022	8.85			
	11	TAPE,DYM04500,1/2",BK/BE			1302300083	Laurie's C/C00003	11/03/2022	33.10			
	12					Laurie's C/C00002	11/03/2022	4.50			
10/19/2022	9479	HUMBELAU002	Humbert	Laurie A	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	44.43
	2	FES STEAM Supplies			1302300086	Laurie's C/C00004	11/03/2022	44.43			
10/19/2022	9480	HUMBELAU002	Humbert	Laurie A	U Of M Acct Rec Ol, 6126252392,		10/27/2022		Invoiced	A	4,000.00
	2	FES Online Training			1302300085	Laurie's C/C00005	11/03/2022	4,000.00			
10/18/2022	9478	HUMBELAU002	Humbert	Laurie A	Gumballscom, 800-3077900, WY, 8	GUMBALLS000	10/27/2022		Invoiced	A	209.06
	2	EA Vending Toys - Tie-dye Stickers			1302300080	Laurie's C/C00007	11/03/2022	44.95			
	3	Northern Star - Cute Animals Stickers			1302300080	Laurie's C/C00007	11/03/2022	48.97			
	4	Northern Star - Llama Lovin' Stickers			1302300080	Laurie's C/C00007	11/03/2022	48.97			
	5	EA Vending Toys - Game On! Stickers			1302300080	Laurie's C/C00007	11/03/2022	49.95			
	6	S&H				Laurie's C/C00006	11/03/2022	16.22			
10/17/2022	9477	HUMBELAU002	Humbert	Laurie A	Amazon.Com Ht6rpl1hl A, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	304.68
	2	Rescue on the Oregon Trail (Ranger in Time #1)			1302300077	Laurie's C/C00008	11/03/2022	5.99			
	3	History Smashers: Plagues and Pandemics			1302300077	Laurie's C/C00008	11/03/2022	119.85			
	4	History Smashers: The American Revolution			1302300077	Laurie's C/C00008	11/03/2022	7.99			
	5	I Survived the California Wildfires, 2018 (I S			1302300077	Laurie's C/C00008	11/03/2022	36.00			
	6	Breakout			1302300077	Laurie's C/C00008	11/03/2022	134.85			
10/14/2022	9476	HUMBELAU002	Humbert	Laurie A	Msctc Moorhead, Moorhead, MN, 5		10/27/2022		Invoiced	A	150.00
	1					Laurie's C/C00009	11/03/2022	150.00			
10/13/2022	9473	HUMBELAU002	Humbert	Laurie A	Amazon.Com 1k5ri5hk2, Amzn.Com/	AMAZON B000	10/27/2022		Invoiced	A	209.99
	2	Medline Lightweight & User-Friendly Wheelchair			1302300076	Laurie's C/C00010	11/03/2022	209.99			
10/13/2022	9474	HUMBELAU002	Humbert	Laurie A	Amzn Mktpl US 1k6pk2hd2, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	21.77
	4	Twins: A Graphic Novel (Twins #1) (1)			1302300072	Laurie's C/C00011	11/03/2022	21.77			
10/13/2022	9475	HUMBELAU002	Humbert	Laurie A	Amazon.Com Ht73v3cv1, Amzn.Com/	AMAZON B000	10/27/2022		Invoiced	A	16.99
	2	The Easter Egg			1302300072	Laurie's C/C00012	11/03/2022	16.99			
10/12/2022	9472	HUMBELAU002	Humbert	Laurie A	Innovative Office Solu, 9528089	INNOVATI000	10/27/2022		Invoiced	A	262.13
	2	PAINT,16 OZ WSHABLE,VL			1302300065	Laurie's C/C00013	11/03/2022	21.24			
	3	PAINT,TMPRA,ARTSTA II,WHT			1302300065	Laurie's C/C00013	11/03/2022	14.94			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX3600	continued...										
	4	NOTE,POST-IT,18PD/PK,YW			1302300065	Laurie's C/C00013	11/03/2022	86.04			
	5	PADS,SS,POPOP,3"X3",MIAMI			1302300065	Laurie's C/C00013	11/03/2022	16.73			
	6	CLIP,STIKKICLPS,20/PK,WHT			1302300065	Laurie's C/C00013	11/03/2022	37.44			
	7	BOARD,POSTER,ECONOMY,WE			1302300065	Laurie's C/C00013	11/03/2022	67.56			
	8	PAINT,WASHABLE,16OZ,MG			1302300065	Laurie's C/C00013	11/03/2022	13.68			
	9					Laurie's C/C00002	11/03/2022	4.50			
10/07/2022		9471 HUMBELAU002	Humbert Laurie A	Usps Po 2647200549, Intl Falls,		POSTMAST000	10/27/2022		Invoiced	A	120.00
	2	FES Stamps for Mailings			1302300079	Laurie's C/C00014	11/03/2022	120.00			
10/05/2022		9470 HUMBELAU002	Humbert Laurie A	Amzn Mktp US 144s29wi0, Amzn.Co		AMAZON B000	10/27/2022		Invoiced	A	58.11
	2	3 Pack - SimpleHouseware Wall Mount Single Poc			1302300067	Laurie's C/C00015	11/03/2022	58.11			
10/04/2022		9469 HUMBELAU002	Humbert Laurie A	Super One Foods #578, Internati		SUPER ON000	10/27/2022		Invoiced	A	62.34
	2	Teacher In Service Day Supplies			1302300069	Laurie's C/C00016	11/03/2022	62.34			
10/03/2022		9468 HUMBELAU002	Humbert Laurie A	Amzn Mktp US 148271qq0, Amzn.Co		AMAZON B000	10/27/2022		Invoiced	A	51.08
	2					Laurie's C/C00017	11/03/2022	51.08			
10/03/2022		9485 HUMBELAU002	Humbert Laurie A	Amzn Mktp US 148my2a31, Amzn.Co		AMAZON B000	10/27/2022		Invoiced	A	39.99
	2	Welch Allyn 52432U KleenSpec 524 Series Dispos			1302300058	Laurie's C/C00018	11/03/2022	39.99			
10/03/2022		9486 HUMBELAU002	Humbert Laurie A	Amzn Mktp US 1486k8tw1, Amzn.Co		AMAZON B000	10/27/2022		Invoiced	A	104.83
	2	Dry Erase Lapboards - Pack of 25 Whiteboard Se			1302300060	Laurie's C/C00019	11/03/2022	75.96			
	3	2-Pack SimpleHouseware Mesh Hanging File Organ			1302300060	Laurie's C/C00019	11/03/2022	28.87			
10/03/2022		9487 HUMBELAU002	Humbert Laurie A	Amzn Mktp US 1460e5a10, Amzn.Co		AMAZON B000	10/27/2022		Invoiced	A	158.93
	2	Sharpie Permanent Markers, Ultra Fine Point, B			1302300059	Laurie's C/C00020	11/03/2022	29.94			
	3	Crayola Model Magic, School Supplies Classpack			1302300059	Laurie's C/C00020	11/03/2022	30.10			
	4	Xmfdty Shrink Dink Sheets,36Pack Shrink Film S			1302300059	Laurie's C/C00020	11/03/2022	29.98			
	5	Fuyit Natural Wood Slices, 30 Pcs 3.5-4 Inch U			1302300059	Laurie's C/C00020	11/03/2022	68.91			
09/30/2022		9484 HUMBELAU002	Humbert Laurie A	Amzn Mktp US 149s31181, Amzn.Co		AMAZON B000	10/27/2022		Invoiced	A	9.49
	3	Welch Allyn 52434-U 102 Quality Medical Diagno			1302300058	Laurie's C/C00021	11/03/2022	9.49			
09/28/2022		9483 HUMBELAU002	Humbert Laurie A	Msctc Moorhead, Moorhead, MN, 5			10/27/2022		Invoiced	A	100.00
	1					Laurie's C/C00009	11/03/2022	100.00			
		21 transaction(s) for XXXXXXXXXXXX3600. Total Amount ==>									6,429.83
XXXXXXXXXXXX2606	10/26/2022	9541 HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls		MENARDS 000	10/27/2022		Invoiced	A	28.16
	2	FHS Blanket p.o. for Menards			8102300011	Tom's C/C00000	11/03/2022	28.16			
10/24/2022		9540 HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls		MENARDS 000	10/27/2022		Invoiced	A	-1,902.15
	2	We where charged tax. we had to return items t				Tom's C/C00001	11/03/2022	-1,902.15			
10/19/2022		9539 HOLT THO000	Holt Thomas T	Oreilly Auto Parts 39, Internat		O'REILLY000	10/27/2022		Invoiced	A	3.99
	2	Transportation Supplies			7602300007	Tom's C/C00002	11/03/2022	3.99			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount	
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount				
XXXXXXXXXXXX2606	continued...											
	10/17/2022	9538	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	10/27/2022		Invoiced	A	175.72	
	2	DAL DAL3858X3B BLACK 100CA38X58 1.5M ROLL CAN			8102300063	Tom's C/C00003	11/03/2022	175.72				
	10/13/2022	9537	HOLT	THO000 Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	10/27/2022		Invoiced	A	145.78	
	2	Pillow block bearings for metal shop			8102300065	Tom's C/C00004	11/03/2022	145.78				
	10/11/2022	9536	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	10/27/2022		Invoiced	A	1,370.66	
	2	GP 26495 PACIFIC BLUE ULTRA6X1150 BROWN PAPER			8102300063	Tom's C/C00005	11/03/2022	273.08				
	3	GP 12798 PACIFIC 9" 8X10002PLY TOILET TISSUE			8102300063	Tom's C/C00005	11/03/2022	61.65				
	4	VJ 1000043392 GERM-X 2X1150MLOMNIPOD GREEN FOA			8102300063	Tom's C/C00005	11/03/2022	55.24				
	5	FP EA36FAB ECO AIR REFILL 6X6CAFABULOUS PASSIV			8102300063	Tom's C/C00005	11/03/2022	584.10				
	6	DAL DAL2432XB BLACK 500CA24X32 1M ROLL CAN LIN			8102300063	Tom's C/C00005	11/03/2022	143.28				
	7	HS AWUS231 AIRWORKS 6X10CAURINAL SCREEN CITRUS			8102300063	Tom's C/C00005	11/03/2022	203.38				
	8	DAL 5078 BLEND 24OZ BLUE 12CACUT END 1" HB WET			8102300063	Tom's C/C00005	11/03/2022	49.93				
	10/10/2022	9535	HOLT	THO000 Holt Thomas T	Holiday Stations 0451, Emily, M	HOLIDAY 003	10/27/2022		Invoiced	A	38.01	
	1	Fuel for van MASMAS meeting				Tom's C/C00006	11/03/2022	38.01				
	10/07/2022	9534	HOLT	THO000 Holt Thomas T	Inn On Lake Superior, 888668435		10/27/2022		Invoiced	A	132.66	
	1	Hotel reservation for Amos to take his boilers				Tom's C/C00007	11/03/2022	132.66				
	10/06/2022	9533	HOLT	THO000 Holt Thomas T	Midwest Bus Parts Inc, 763-2639	MIDWEST 000	10/27/2022		Invoiced	A	318.50	
	2	Misc. Bus parts			7602300024	Tom's C/C00008	11/03/2022	318.50				
	09/30/2022	9542	HOLT	THO000 Holt Thomas T	Department Of Labor An, 651-284	MN DEPT 000	10/27/2022		Invoiced	A	50.00	
	1	License Fee for Amos to take boilers test.				Tom's C/C00009	11/03/2022	50.00				
					10 transaction(s) for XXXXXXXXXXXX2606. Total Amount =====>							361.33
XXXXXXXXXXXX5690	10/19/2022	9494	HEISSVIC000	Heiss Victoria L	Innovative Office Solu, 9528089	INNOVATI000	10/27/2022		Invoiced	A	207.72	
	2	CRAYON,W/MRKRS,256ST,AST			2202300000	Vicki's C/C00001	11/03/2022	118.10				
	3	PENCIL,COLORED,252/BX,AST			2202300000	Vicki's C/C00001	11/03/2022	85.12				
	4	FUEL SURCHARGE				Vicki's C/C00000	11/03/2022	4.50				
	10/13/2022	9493	HEISSVIC000	Heiss Victoria L	Amazon.Com Ht3t36jd0 A, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	30.81	
	2	Colorations Sidewalk Chalk for Kids 50pc 4			3002300035	Vicki's C/C00002	11/03/2022	30.81				
	10/10/2022	9492	HEISSVIC000	Heiss Victoria L	Screencast-O-Matic, 2069059308,	SCREEN-0000	10/27/2022		Invoiced	A	19.80	
	2	1 YEAR SUBSCRIPTION SOLO DELUXE			2302300000	Vicki's C/C00003	11/03/2022	19.80				
	10/05/2022	9490	HEISSVIC000	Heiss Victoria L	MobyMax Education, 8887938331,	MOBYMAX,000	10/27/2022		Invoiced	A	419.00	
	2	MobyMax Math Student License-Complete K-8			2562300006	Vicki's C/C00004	11/03/2022	419.00				
	10/05/2022	9491	HEISSVIC000	Heiss Victoria L	Innovative Office Solu, 9528089	INNOVATI000	10/27/2022		Invoiced	A	11.97	
	1	OFFICE SUPPLIES				Vicki's C/C00000	11/03/2022	11.97				
	10/04/2022	9488	HEISSVIC000	Heiss Victoria L	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	46.68	
	1	IN SERVICE COFFEE AND DONUTS				Vicki's C/C00005	11/03/2022	46.68				

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX5690	continued...										
	10/04/2022	9489	HEISSVIC000	Heiss Victoria L	Nna Services Llc, 800-876-6827,		10/27/2022		Invoiced	A	-1.93
	2	TAX CREDIT				Vicki's C/C's00000	11/03/2022	-1.93			
	09/30/2022	9498	HEISSVIC000	Heiss Victoria L	Amzn Mktp Us, Amzn.Com/Bill, WA	AMAZON B000	10/27/2022		Invoiced	A	-399.99
	1	INCOMPLETE ITEM REFUND ACCOUNT				Vicki's C/C00006	11/03/2022	-399.99			
	09/30/2022	9499	HEISSVIC000	Heiss Victoria L	Nna Services Llc, 800-876-6827,		10/27/2022		Invoiced	A	45.96
	2	BLACK STYLE STAMP			3002300046	Vicki's C/C's00001	11/03/2022	28.00			
	3	SHIPPING AND HANDLING			3002300046	Vicki's C/C's00001	11/03/2022	15.00			
	4	TAXES			3002300046	Vicki's C/C's00001	11/03/2022	2.96			
	09/29/2022	9496	HEISSVIC000	Heiss Victoria L	Innovative Office Solu, 9528089	INNOVATI000	10/27/2022		Invoiced	A	62.90
	2	WIPES,SCRN,CLEANING,50TUB			2152300000	Vicki's C/C00007	11/03/2022	58.40			
	3	FUEL SURCHARGE				Vicki's C/C00000	11/03/2022	4.50			
	09/29/2022	9497	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 147ql5oo0, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	10.99
	2	ZKC 5mm Suede Cord, 50 Yards Suede Lace Faux L			3002300032	Vicki's C/C00008	11/03/2022	10.99			
	09/28/2022	9495	HEISSVIC000	Heiss Victoria L	Innovative Office Solu, 9528089	INNOVATI000	10/27/2022		Invoiced	A	-58.80
	1	SENT THE WRONG ITEM REFUND				Vicki's C/C00000	11/03/2022	-58.80			
	12 transaction(s) for XXXXXXXXXXXX5690. Total Amount ==>										395.11
XXXXXXXXXXXX8863	10/27/2022	9618	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2022		Invoiced	A	33.22
	2	FHS Blanket p.o. for Menards			8102300011	FHS Cust C/C00000	11/03/2022	33.22			
	10/24/2022	9550	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	11.98
	2	FHS Blanket p.o. for Menards			8102300011	FHS Cust C/C00001	11/03/2022	11.98			
	10/19/2022	9548	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	22.45
	2	FHS Blanket p.o. for Menards			8102300011	FHS Cust C/C00002	11/03/2022	22.45			
	10/19/2022	9549	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	150.88
	2	FHS Blanket p.o. for Menards			8102300011	FHS Cust C/C00003	11/03/2022	150.88			
	10/12/2022	9547	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	42.99
	2	FHS Blanket p.o. for Menards			8102300011	FHS Cust C/C00004	11/03/2022	42.99			
	10/10/2022	9546	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	38.47
	2	FHS Blanket p.o. for Menards			8102300011	FHS Cust C/C00005	11/03/2022	38.47			
	10/06/2022	9544	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	6.44
	2	FHS Blanket p.o. for Menards			8102300011	FHS Cust C/C00006	11/03/2022	6.44			
	10/06/2022	9545	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	59.99
	2	FHS Blanket p.o. for Menards			8102300011	FHS Cust C/C00007	11/03/2022	59.99			
	10/04/2022	9543	HOLT THO000	Holt Thomas T	Oreilly Auto Parts 39, Internat	O'REILLY000	10/27/2022		Invoiced	A	58.86
	2	O'Reilly Blanket P.O. Transportation			8102300012	FHS Cust C/C00008	11/03/2022	58.86			
	10/03/2022	9552	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	78.95
	2	FHS Blanket p.o. for Menards			8102300011	FHS Cust C/C00009	11/03/2022	78.95			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX8863	continued...										
	09/30/2022	9551	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	13.90
	2	FHS Blanket p.o. for Menards			8102300011	FHS Cust C/C00010	11/03/2022	13.90			
									11 transaction(s) for XXXXXXXXXXXX8863. Total Amount ==>		518.13
XXXXXXXXXXXX9069	10/27/2022	9620	HOPKIMIC000	Hopkins Michelle L	Super One Foods #578, Internati	SUPER ON000	10/31/2022		Invoiced	A	27.93
	2	Last Minute Groceries			7702300005	FES Cafe C/C00000	11/03/2022	27.93			
	10/26/2022	9615	HOPKIMIC000	Hopkins Michelle L	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	25.45
	2	Last Minute Groceries			7702300005	FES Cafe C/C00001	11/03/2022	25.45			
									2 transaction(s) for XXXXXXXXXXXX9069. Total Amount ==>		53.38
XXXXXXXXXXXX7691	10/17/2022	9554	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	23.30
	2	Blanket P.O. for FES supplies			8102300010	FES Cust C/C00000	11/03/2022	23.30			
	10/05/2022	9553	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	7.38
	2	Blanket P.O. for FES supplies			8102300010	FES Cust C/C00001	11/03/2022	7.38			
									2 transaction(s) for XXXXXXXXXXXX7691. Total Amount ==>		30.68
XXXXXXXXXXXX9022	10/24/2022	9598	OLSONDAV000	Olson David W	Menards Intl Falls, Intl Falls	MENARDS 000	10/27/2022		Invoiced	A	235.58
	2	BLANKET PO DAVE OLSON			2552300002	Dave's C/C00000	11/03/2022	235.58			
XXXXXXXXXXXX4156	10/21/2022	9611	BALASJEN000	Balaski Jenesa K	Amazon.Com H81b03bx0 A, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	103.49
	2	BLACK+DECKER Digital Microwave Oven with Turnt			7902300027	Jenesa's C/C00000	11/03/2022	103.49			
	10/20/2022	9609	BALASJEN000	Balaski Jenesa K	Amzn Mktp US H82cx5381, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	101.45
	2	Corobuff Corrugated Fireplace, Tu-Tone Brick,			9012300017	Jenesa's C/C00001	11/03/2022	25.49			
	3	Tinsel Garland 25 ft, Perfect for Holiday, Mem			9012300017	Jenesa's C/C00001	11/03/2022	33.98			
	4	4 Packs 10 Feet Fringe Garland Foil Fringe Gar			9012300017	Jenesa's C/C00001	11/03/2022	14.99			
	6	MZD8391 105FT 300LEDs Christmas Lights Outdoor			9012300017	Jenesa's C/C00001	11/03/2022	26.99			
	10/20/2022	9610	BALASJEN000	Balaski Jenesa K	Amzn Mktp US H87zr3pv0, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	193.97
	3	Upstreman 3.2 Cu.Ft Mini Fridge with Freezer,			7902300027	Jenesa's C/C00002	11/03/2022	193.97			
	10/18/2022	9608	BALASJEN000	Balaski Jenesa K	Battalion Distributing, Intl Fa	BATTALIO000	10/27/2022		Invoiced	A	100.00
	2	Recognition incentives for KAPE.			7902300030	Jenesa's C/C00003	11/03/2022	100.00			
	10/17/2022	9605	BALASJEN000	Balaski Jenesa K	Battalion Distributing, Intl Fa	BATTALIO000	10/27/2022		Invoiced	A	48.77
	3	Community Event Giveaways			7902300025	Jenesa's C/C00004	11/03/2022	48.77			
	10/17/2022	9606	BALASJEN000	Balaski Jenesa K	Battalion Distributing, Intl Fa	BATTALIO000	10/27/2022		Invoiced	A	27.50
	2	Giveaways for KAPE Youth Group Event			7902300026	Jenesa's C/C00005	11/03/2022	27.50			
	10/17/2022	9607	BALASJEN000	Balaski Jenesa K	Amzn Mktp US Ht07ylds1, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	19.98
	5	Prextex 100-Count White Wire Multicolor String			9012300017	Jenesa's C/C00006	11/03/2022	19.98			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX4156	continued...										
	10/12/2022	9604	BALASJEN000	Balaski Jenesa K	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	9.15
	2	Muffins and juice for executive board meeting			9012300015	Jenesa's C/C00007	11/03/2022	9.15			
	10/10/2022	9603	BALASJEN000	Balaski Jenesa K	Quality Logo Products, 86631256	QUALITY 000	10/27/2022		Invoiced	A	2,716.50
	2	Student KAPE Tote Bags for marketing materials			7902300020	Jenesa's C/C00008	11/03/2022	331.12			
	3	Student KAPE Pencils for marketing materials			7902300021	Jenesa's C/C00009	11/03/2022	211.43			
	4	Student KAPE cellphone sleeves for marketing m			7902300022	Jenesa's C/C00010	11/03/2022	360.86			
	5	Student KAPE Stress reliever balls for marketi			7902300023	Jenesa's C/C00011	11/03/2022	190.37			
	6	Student KAPE Roll-up blankets for giveaways/ma			7902300024	Jenesa's C/C00012	11/03/2022	709.08			
	7	Student KAPE cups for marketing materials			7902300019	Jenesa's C/C00013	11/03/2022	913.64			
	10/06/2022	9601	BALASJEN000	Balaski Jenesa K	County Mkt. #574, International	COUNTY M000	10/27/2022		Invoiced	A	19.98
	2	Donuts for students attending student council			9012300014	Jenesa's C/C00014	11/03/2022	19.98			
	10/06/2022	9602	BALASJEN000	Balaski Jenesa K	Dominos 7380, 218-324-0367, MN,	DOMINO'S000	10/27/2022		Invoiced	A	29.96
	2	Domino's pizza for students participating in B			9012300013	Jenesa's C/C00015	11/03/2022	29.96			
	10/03/2022	9599	BALASJEN000	Balaski Jenesa K	Battalion Distributing, Intl Fa	BATTALIO000	10/27/2022		Invoiced	A	39.40
	2	More water/popcorn treat for students attendin			9012300012	Jenesa's C/C00016	11/03/2022	39.40			
	10/03/2022	9600	BALASJEN000	Balaski Jenesa K	Dominos 7380, 218-324-0367, MN,	DOMINO'S000	10/27/2022		Invoiced	A	23.00
	2	Pizza treat for janitor working homecoming dan			9012300011	Jenesa's C/C00017	11/03/2022	23.00			
	10/03/2022	9614	BALASJEN000	Balaski Jenesa K	Dairy Queen #11342, Intl Falls,	DAIRY QU000	10/27/2022		Invoiced	A	62.26
	2	2022 Dillybar Treat for members helping with h			9012300010	Jenesa's C/C00018	11/03/2022	62.26			
	09/30/2022	9612	BALASJEN000	Balaski Jenesa K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	10/27/2022		Invoiced	A	13.75
	2	PALS General Supplies			5002300007	Jenesa's C/C00019	11/03/2022	13.75			
	09/30/2022	9613	BALASJEN000	Balaski Jenesa K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	10/27/2022		Invoiced	A	35.76
	2	Homecoming poster making supplies			9012300008	Jenesa's C/C00020	11/03/2022	35.76			
					16 transaction(s) for XXXXXXXXXXXX4156. Total Amount ==>						3,544.92
XXXXXXXXXXXX3468	10/20/2022	9509	ERICKJEN000	Erickson Jennifer L	Innovative Office Solu, 9528089	INNOVATIO000	10/27/2022		Invoiced	A	150.40
	2	PAPER,XERO/DUP,20#LTR,GRD			3002300039	Jen's C/C00001	11/15/2022	73.00			
	3	PAPER,XEROX/LASR20#LTR,OD			3002300039	Jen's C/C00001	11/15/2022	72.90			
	4	Fuel Surcharge				Jen's C/C00000	11/15/2022	4.50			
	10/11/2022	9507	ERICKJEN000	Erickson Jennifer L	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	3.79
	2	Essential Water			3002300038	Jen's C/C00002	11/15/2022	3.79			
	10/11/2022	9508	ERICKJEN000	Erickson Jennifer L	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	35.32
	2	Ess evdy water			2922300020	Jen's C/C00003	11/15/2022	7.58			
	3	Ess evdy water			2922300020	Jen's C/C00003	11/15/2022	19.76			
	4	Cookies			2922300020	Jen's C/C00003	11/15/2022	7.98			
	10/10/2022	9506	ERICKJEN000	Erickson Jennifer L	Super One Foods #578, Internati	SUPER ON000	10/27/2022		Invoiced	A	41.84
	2	Cooking supplies (hot dogs, beans, marshmallow			3002300037	Jen's C/C00004	11/15/2022	41.84			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount		
	Line	Description	PO Number	Invoice Number	Invoice Dt	Amount							
XXXXXXXXXXXX2560	continued...												
	10/13/2022	9558	HOPKIMIC000	Hopkins Michelle L	Amzn Mktp US 1k4iw6hu2, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	101.48		
	2	Brother MFC-L2700DW Drum Unit (OEM) made by Br	6052300035	Mike's C/C00005	11/03/2022	92.50							
	3	Headphone Plug Extraction Tool- Remove Broken	6052300035	Mike's C/C00005	11/03/2022	8.98							
	10/11/2022	9556	HOPKIMIC000	Hopkins Michelle L	In Squirrels Llc, 855-2070927,	SQUIRREL000	10/27/2022		Invoiced	A	21.99		
	1	Reflector		Mike's C/C00006	11/03/2022	21.99							
	10/03/2022	9555	HOPKIMIC000	Hopkins Michelle L	Siptrunk Inc, 7702827206, GA, 3	TECHCHEC000	10/27/2022		Invoiced	A	274.92		
	2	Monthly SIP Phone Service.	6052300008	Mike's C/C00007	11/03/2022	274.92							
	10/03/2022	9564	HOPKIMIC000	Hopkins Michelle L	Mosyle Cor Mosyle_man, Winter P	MOSYLE C000	10/27/2022		Invoiced	A	110.00		
	1	Additional License 9/30/22-08/31/22		Mike's C/C00008	11/03/2022	110.00							
	09/30/2022	9563	HOPKIMIC000	Hopkins Michelle L	Amazon.Com 143sw33u0 A, Amzn.Co	AMAZON B000	10/27/2022		Invoiced	A	284.71		
	2	Sony ZX Series Wired On-Ear Headphones, Black	6052300033	Mike's C/C00009	11/03/2022	284.71							
											10 transaction(s) for XXXXXXXXXXXX2560. Total Amount ==>	2,493.00	
												153 transaction(s). Total Amount ==>	78,844.11

***** End of report *****

BA-1 at .82 FTE – Elementary Teacher

TEACHER CONTRACT FOR MINNESOTA PUBLIC SCHOOL DISTRICTS

The School Board of Independent School District No. 361 of the State of Minnesota, International Falls, Minnesota, enters into this Contract, pursuant to M.S. 122A.40, as amended, with Brittany Foss, a legally qualified licensed teacher who agrees to teach in the public schools of said District as Elementary Teacher for the school year 20 22 to 20 23.

The following provisions shall apply and are a part of this Contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this Contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This Contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this Contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6. of this Contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. **Reference:** This Contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:** *[insert any other contractual provisions]*.

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Additional Service	Additional Compensation
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:
 \$ 35,598.66 For basic services* (43,413 @ .82 FTE)
 \$ _____ For additional services as set forth in paragraph 6.
 \$ 35,598.66 Total salary, exclusive of fringe benefits

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This Contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS WHEREOF, I have subscribed my signature this 3 day of November, 2022.

Brittany Foss
Teacher

IN WITNESS WHEREOF, we have subscribed our signatures this _____ day of _____, 20____.

School Board Chair

School Board Clerk

FAMILY HOME INTERVENTIONIST CONTRACT

The Board of Education of Independent School District No. 361 (District), International Falls, Minnesota, does hereby employ Chelsea Ness as Family Home Interventionist commencing on November 14, 2022 then ending on June 30, 2024.

CONTRACT DAYS:

The above wage is based on a work year consisting of 188 days which includes all teacher in service days, two exchange days for working parent teacher conferences and last day of school, personal leave, sick leave, and holidays. All wages and benefits will be prorated based upon position FTE for each fiscal year.

Wage Schedule:

1. November 14, 2022 to June 30, 2023 (125 days = .66 FTE): $\$43,413 \times .66 = \$28,652.58$ annual wage
2. July 1, 2023 to June 30, 2024 (188 days): $\$46,767$

Benefits:

1. Dental Insurance: The District will contribute a sum not to exceed \$27.37 per month for single coverage or \$68.27 per month for family coverage.
2. Flex Plan: The District shall contribute \$500 each contract year to an IRS 125 Flex Plan.
3. Health and Hospitalization Insurance: The District will contribute a sum not to exceed \$576.98 per month for single coverage or \$1,300.02 per month for family coverage.
4. Life Insurance: The District will pay for \$50,000 of term life insurance. The Family Home Interventionist shall have the option of purchasing additional life insurance at the employees own cost.
5. TSA 403(b) Match: The Family Home Interventionist is eligible to participate at the employees own expense to a tax sheltered annuity plan through payroll deduction established pursuant to Section 403(b) of the Internal Revenue Code, M.S. 123B.02 Subd. 15 or Section 457 of the Internal Revenue Code, School District policy, and otherwise provided by law.

Leave Time:

1. Sick Leave: The Family Home Interventionist shall earn fifteen (15) sick days per year, with maximum accumulation of 180 days.
2. Personal Leave: The Family Home Interventionist shall earn five (5) days of paid personal leave each contract year and can carry-over two (2) unused personal leave days.
3. Holidays: Labor Day, Thanksgiving, Day after Thanksgiving, Christmas Day, Presidents Day, Good Friday, Memorial Day

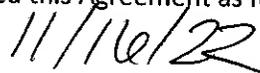
*Upon termination of contract, salary, benefits and leave time would be prorated based on the calculated FTE and deducted from the employees' final paycheck.

*Leaves granted by the District, paid and unpaid, shall be considered to run concurrent with leave under the Family and Medical Leave Act (FMLA), if such leave qualifies as FMLA leave.

In Witness Whereof, the parties have executed this Agreement as follows:



Family Home Interventionist



Date

Board Chair

Date

Superintendent

Date

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 533
Wellness**

Adopted ___ By Reference ___

Revised ___ October 2022 ___ (ISD 361 version)

[Note: All school districts that participate in the National School Lunch and School Breakfast Programs are required by the Healthy, Hunger-Free Kids Act of 2010 (Act) to have a wellness policy that includes standards and nutrition guidelines for foods and beverages made available to students on campus during the school day, as well as specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. The Act requires the involvement of parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the public in the development, implementation, and periodic review and update of the wellness policy. The Act also requires a plan for measuring implementation of the policy and reporting wellness policy content and implementation issues to the public, as well as the designation of at least one person charged with responsibility for the implementation and oversight of the wellness policy to ensure the school district is in compliance with the policy.]

I. Purpose

The purpose of this policy is to promote student wellness, prevent and reduce childhood obesity, and ensure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable local, state, and federal standards.

II. General Statement of Policy

A. The school board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health promotes student attendance and academic achievement.

B. The school district has a responsibility to foster a climate that encourages

students to maintain healthy lifelong eating habits, physical activity, and social and emotional health.

C. The school district encourages the involvement of members of the public in the development, implementation, and periodic review and update of the school district's Wellness policy.

D. Children need access to healthy foods, opportunities, support and encouragement to be physically active on a daily basis, in order to grow, learn, and thrive.

E. Qualified nutrition service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; make reasonable efforts to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and provide clean, safe, and pleasant meal settings and adequate time for students to eat.

F. All students in grades K-12 will have opportunities, support and encouragement to be physically active on a regular basis.

III. Definitions

A. "Campus" means areas or vehicles that are owned or leased by the school and used at any time for school-related activities, including but not limited to inside and outside of school buildings, school buses and other vehicle used to transport students, athletic fields, stadiums, and parking lots.

B. "Food and beverage marketing" means advertising and other promotions of and/or beverages in schools. Food and beverage marketing may include oral, written or graphic statements made for the purpose of promoting the sale of a food or beverage product made by a producer, manufacturer, seller or any other entity with a commercial interest in a product.

C. "School day" means the time between midnight to thirty minutes after the end of the instructional day, per USDA Guidelines.

D. "Triennial" means recurring every three years.

IV. Wellness Goals

A. Nutrition Promotion and Education

1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:

a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;

b. part of health education classes as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and

c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities such as contests, promotions, taste testing, and field trips.

2. Through district curriculum, the school district will provide nutrition education that follows national and state standards, and focuses on understanding the relationship between personal behavior and individual health, as well as on the impact of food choices.

3. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as in vending machines, for fundraising purposes, at concession stands, and in student stores.

B. Physical Activity and Education

1. Students need opportunities for daily physical activity, and to learn to embrace healthy lifestyles and physical activity as personal behaviors. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities.

2. Opportunities for physical activity may be incorporated into other subject lessons, where appropriate.

3. Classroom teachers may provide short physical activity breaks between lessons or classes, as appropriate.

4. To the extent possible, classroom teachers are encouraged to use physical activity as a reward or incentive and not to withhold physical activity as punishment.

5. Through district curriculum, the district will provide opportunities to strengthen the skills and knowledge needed to maintain a healthy lifestyle through the district's physical education and health curricula, aligned with national and state standards.

6. The district will make appropriate accommodations to allow for equitable participation for all students and will strive to adapt physical education classes and equipment to meet the needs of students.

C. Other School-Based Activities to Promote Student Wellness

1. The school district will integrate well-ness activities across the entire school setting.

2. The school district will coordinate and integrate other initiatives related to physical activity, physical education, nutrition and other well-ness components so all efforts are complementary, not duplicative, and work towards the same set of goals and objectives, promoting students well-being, optimal development and strong education outcomes.

3. The district will offer (or collaborate with the community to offer) competitive and noncompetitive physical activity outside of the classroom that will foster participation by students.

D. Communications with Parents

1. The school district recognizes that parents and guardians have a primary role in promoting their children's health and well-being.

2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.

3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.

4. The school district will provide information on district and/or community resources for those families facing food insecurity.

5. The school district will provide information to parents about physical education and other school-based opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

V. Standards and Nutrition Guidelines

A. School Meals

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules and

regulations.

2. Nutrition service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. Nutrition service personnel will try to accommodate the religious, ethnic and cultural diversity of the student body in meal planning.
4. Nutrition service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
5. Nutrition service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
6. Nutrition services personnel shall adhere to all federal, state, and local food safety and security guidelines.
7. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
8. The school district will provide students access to handwashing or hand sanitizing before they eat meals and snacks.
9. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day: between 11:00 a.m. and 2:00 P.M.
 - a. Lunch will follow recess period when possible to better support learning and healthy eating.
10. The school district will encourage that meals be available to students when participating in tutoring, clubs, or organizational meetings or activities occurring during scheduled school day mealtimes.

B. School Nutrition Service Program/Personnel

1. The school district shall designate the Food Service Director to be responsible for the school district's nutrition service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA Guidelines.

2. As part of the school district's responsibility to operate a nutrition service program, the school district will provide continuing professional development for all nutrition service personnel in schools.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds during the school day to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria from vending machines, school stores and for in-school fundraisers.

2. All competitive foods will meet or exceed the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.

3. After school programs must also comply with the school district's nutrition standards unless they are reimbursable under the USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:

a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.

b. Classroom snacks brought by parents. The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards. **NO HOMEMADE SNACKS, FOCUS ON PREPACKAGED, FRUITS/VEGGIES ALL WITH NUTRITION/INGREDIENT LABELS.**

2. Rewards and incentives. If foods or beverages are used as rewards for academic performance or good behavior, schools will encourage those that meet USDA Smart Snacks nutrition standards and will not withhold foods or beverages as punishment unless this practice is allowed by a student's individual education plan or behavior intervention plan.

3. Caution will be exercised when offering foods and materials that may cause allergic reactions. The use of non-food rewards and celebrations is encouraged. Foods brought from outside sources that are to be provided to the entire class may only include fresh produce or pre-packaged and store-bought items. Food items must also include nutrition and ingredient information.

4. Fundraising. The school district will encourage healthy fundraising activities.

5. The school district will support and encourage requirements that foods made available on campus outside of the school day (including, but not limited to, concessions, school stores, vending and other instances where food or beverages are provided or sold) meet USDA Child Nutrition Standards.

6. To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day and at every school campus.

a. The district will make drinking water available where school meals are served during meal times.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.

2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

VI. Wellness Leadership and Community Involvement

A. Wellness Coordinator

1. The Food Service Director shall serve as the wellness coordinator. The wellness coordinator will oversee the school district's wellness-related activities and ensure that each school implements the policy.

2. The principal or designee of each school district building will ensure compliance within the school and, upon request, will report to the wellness coordinator regarding Wellness Policy compliance.

B. Public Involvement

1. The wellness coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation and periodic review and update of the wellness policy.

2. The wellness coordinator will hold meetings for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

C. The superintendent will convene and facilitate development of and updates to the wellness policy, and will ensure each school's compliance with the policy.

VII. Policy Implementation and Monitoring

A. Implementation and Publication

1. Upon approval by the school board, the Wellness Policy will be implemented throughout the school district.

2. The school district will post its Wellness Policy on its website.

B. Annual Reporting

1. The wellness coordinator will annually inform the public about the content and implementation of the Wellness Policy and make the policy and any updates to the policy available to the public

C. Triennial Assessment

1. At least once every three years, the school district will evaluate compliance with the Wellness Policy to assess the implementation of the policy and create a report that includes the following information:

a. The extent to which schools under the jurisdiction of the school district are in compliance with the Wellness Policy; and

b. The extent to which the school district's Wellness Policy compares to model local wellness policies; and

c. A description of the progress made in attaining the goals of the school district's Wellness policy.

2. The Wellness Coordinator will be responsible for conducting the

triennial assessment.

3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

The school district will retain records to document compliance with the requirements of the Wellness Policy. The records to be retained include, but are not limited to:

1. The school district's written Wellness Policy.
2. Documentation demonstrating the community's involvement in the Wellness Policy development and implementation processes.
3. Documentation demonstrating compliance with community requirements, including requirements to make the local school wellness policy and triennial assessment available to the public.

Legal References:

Minn.Stat. § 121A.215 (Local School District Wellness Policy)
42 U.S.C. § 1751 et seq. (Healthy and Hunger-Free Kids Act)
P.L. 108-265 (2004) § 204 (Local School Wellness Policy)
42 U.S.C. § 1771 et seq. (Child Nutrition Act)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)
42 U.S.C. § 1751 et seq. (Richard B. Russell National School Lunch Act)

Local Resources:

Minnesota Department of Education
Minnesota Department of Health
County Health Departments
Action for Healthy Kids Minnesota
United States Department of Agriculture
Wellness Policy – ISD 361

Appendix A – CLASSROOM AND SCHOOL CELEBRATIONS

Here are some suggestions on how parents can assist in helping schools adopt healthier practices:

- 1) Consider non-food choices for classroom parties, presentations or celebrations. Non-food celebrations are enjoyed by students who are diabetic, suffer from allergies, or have been taught at home to avoid

unhealthy food. Non-food parties teach students wonderful ways of celebrating without “empty calorie” snacks. Kids love fun, constructive activities that promote health and creativity. Non-food celebrations can include playing games, making crafts or purchasing class books.

2) Ideas for healthier snacks:

100% fruit juice fresh fruit with yogurt dipping sauce
 String cheese
 Fresh vegetable tray or baby carrots with dip
 Dole 100% fruit bars
 Microwave popcorn (low fat/low sodium)
 Pretzels/soft pretzel bites graham or animal crackers
 Flavored water
 Low-fat pudding cups
 Yogurt or yogurt parfaits
 Angel food cake with fruit toppings
 Granola bars or breakfast bars
 Fruit and cheese kabobs
 Whole grain tortilla chips with salsa
 Whole grain crackers and reduced fat cheese
 Frozen fruit or fruit cups
 Packaged “100” calorie snacks
 Trail mixture of pretzels, dried fruit and whole grain low-sugar cereals; NO PEANUTS
 Fresh apple slices with caramel or yogurt dip
 Bananas & strawberries and chocolate syrup as a dip

Appendix B – NON-FOOD REWARDS AND PRIZES

Non-food rewards promote a healthy school. When students are given soda, candy and other sweets as a reward for good behavior and academic achievement, food becomes a primary motivator in their life. Because these foods have little nutritional value, using them as rewards contributes to poor eating habits.

When using unhealthy food rewards it undermines nutrition education being taught in the school environment. It encourages over consumption of foods high in added sugar and fat. Also, it teaches kids to eat when they are not hungry as a reward to themselves. In addition to health concerns, it is well known that children who suffer from poor nutrition score lower on tests.

Elementary School:

Ask parents to donate inexpensive items for a treasure chest

Stickers

Pencils

Pens and markers

Erasers

Bookmarks
Books
Rulers
Trinkets
Magnets
Frisbees
Activity/game sheets
Board games
Notebooks
Temporary tattoos
Bubbles
Paper
Key chains
Rings
Other incentives:
Reading time
Extra recess
Extra credit
Extra art time
Computer time
"Teach" class
Be the "helper"
Sit by friends
Listen to music
Have free choice time
Eat lunch with the teacher or principal
Listen to a book on tape
Take things to the office
Dance to favorite music in the classroom

Appendix C– CONCESSIONS

Here are some healthy options for concession stands:

Dairy/Protein

String cheese
Cheese sticks
Trail mix
Hard-cooked eggs

Frozen Food

100% frozen juice bars
Frozen low fat yogurt
Cottage cheese (4oz cups)
Yogurt

Hot Foods

Tacos/burritos (chicken or black bean w/toppings)
Baked potato with toppings
Vegetable or cheese pizza

Soup (broth based)

Fruits/Vegetables

Fresh fruit with dip

Fresh vegetables with dip

Fruit cups

Salsa

Applesauce

Grains

Oatmeal packets

Mini bagels

Soft pretzels

Whole wheat crackers

Popcorn (made with non-trans fat oil)

Vanilla wafers/animal crackers

Granola type bars; kashi bars

Nutrigrain bars

Milk

KIND bars

Clif bars

Baked chips

Pita chips

Sun chips

Whole wheat buns, tortillas, etc.

Beverages

Water

Zero calorie flavored water

100% fruit juice

Vegetable juice

Fresca

G2

Smoothies

Apple cider

Coffee

Hot chocolate/sugar free hot chocolate

Other low calorie or sugar free beverages such as SOBE or Vitamin water

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 205
Open and Closed Meetings**

Adopted ___ By Reference ___

Revised ___ **February 2022** _____

[Note: The provisions of this policy accurately reflect ~~the~~ Minnesota's Open Meeting Law statute and are not discretionary in nature.]

I. PURPOSE

- A. The school board embraces ~~the philosophy of openness~~ **accountability and transparency** in the conduct of its business, in the belief that openness produces better programs, more **efficient** ~~ey in~~ administration of programs, and an organization more responsive to public interest and less susceptible to private interest. The school board shall conduct its business under a presumption of openness. At the same time, the school board recognizes and respects the privacy rights of individuals as provided by law. The school board also recognizes that there are certain exceptions to the Minnesota Open Meeting Law as recognized in statute where it has been determined that, in limited circumstances, the public interest is best served by closing a meeting of the school board.

- B. The purpose of this policy is to provide guidelines to assure the rights of the public to be present at school board meetings, while also protecting ~~the~~ **an** individual's rights to privacy under law, and to close meetings when the public interest so requires as recognized by law.

II. GENERAL STATEMENT OF POLICY

- A. Except as otherwise expressly provided by statute, all meetings of the school board, including executive sessions, shall be open to the public.

- B. Meetings shall be closed only when expressly authorized by law.

III. DEFINITION

“Meeting” means a gathering of at least a quorum ~~or more of school board~~ **members of the school board** or quorum of a committee or subcommittee of school board members, at which members discuss, decide, or receive information as a group on issues relating to the official business of the school board. The term does not include a chance or social

gathering, or the use of social media by members of a public body so long as the social media use is limited to exchanges with all members of the general public. For purposes of the Open Meeting Law, social media does not include e-mail.

IV. PROCEDURES

A. Meetings

1. Regular Meetings

A schedule of the regular meetings of the school board shall be kept on file at ~~its primary~~ the school district offices. If the school board decides to hold a regular meeting at a time or place different from the time or place stated in its regular meeting schedule, it shall give the same notice of the meeting as for a special meeting.

2. Special Meetings

- a. For a special meeting, the school board shall post written notice of the date, time, place, and purpose of the meeting on the principal bulletin board of the school district or on the door of the school board's usual meeting room if there is no principal bulletin board. The school board's actions at the special meeting are limited to those topics included in the notice.
- b. The notice shall also be mailed or otherwise delivered to each person who has filed a written request for notice of special meetings. ~~This notice shall be posted and mailed or delivered at least three days before the date of the meeting.~~
- c. ~~This notice shall be posted and mailed or delivered at least three days before the date of the meeting.~~ As an alternative to mailing or otherwise delivering notice to persons who have filed a written request, the school board may publish the notice once, at least three days before the meeting, in the official newspaper of the school district or, if none, in a qualified newspaper of general circulation within the area of the school district.
- d. A person filing a request for notice of special meetings may limit the request to particular subjects, in which case the school board is required to send notice to that person only concerning those particular subjects.
- e. The school board will establish an expiration date on requests for notice of special meetings and require refiling once each year. Not more than ~~sixty~~ (60) days before the expiration date of request for notice, the school board shall send notice of the refiling

requirement to each person who filed during the preceding year.

3. Emergency Meetings

- a. An emergency meeting is a special meeting called because of circumstances that, in the school board's judgment ~~of the school board,~~ require immediate consideration.

[Note: While the statute leaves the question to the board of whether the circumstances require immediate consideration at an emergency meeting, the advisory opinions of the Minnesota Commissioner of Administration would limit such meetings to responding to natural disasters or health epidemics caused by an event such as an accident or terrorist attack.]

- b. If matters not directly related to the emergency are discussed or acted upon, the minutes of the meeting shall include a specific description of those matters.
- c. The school board shall make good faith efforts to provide notice of the emergency meeting to each news medium that has filed a written request for notice if the request includes the news medium's telephone number.
- d. Notice of the emergency meeting shall be given by telephone or any other method used to notify the members of the school board.
- e. Notice shall be provided to each news medium which has filed a written request for notice as soon as reasonably practicable after notice has been given to the school board members.
- f. Notice shall include the subject of the meeting.
- g. Posted or published notice of an emergency meeting shall not be required.
- h. The notice requirements for an emergency meeting as set forth in this policy shall supersede any other statutory notice requirement for a special meeting that is an emergency meeting.

4. Recessed or Continued Meetings

If a meeting is a recessed or continued session of a previous meeting, and the time and place of the meeting was established during the previous meeting and recorded in the minutes of that meeting, then no further published or mailed notice is necessary.

5. Closed Meetings

The notice requirements of the Minnesota Open Meeting Law apply to closed meetings.

6. Actual Notice

If a person receives actual notice of a meeting of the school board at least 24 hours before the meeting, all notice requirements are satisfied with respect to that person, regardless of the method of receipt of notice.

7. Health Meetings during Pandemic or Declared Chapter 12 Emergency

In the event of a health pandemic or an emergency declared under Minn. Stat. Ch. 12, a meeting may be conducted by telephone or ~~other electronic interactive technology means~~ in compliance with Minn. Stat. § 13D.021.

8. Meetings Conducted by Interactive Technology

A meeting may be conducted by interactive technology, Zoom, Skype, or other similar electronic means in compliance with Minn. Stat. § 13D.02.

B. Votes

The votes of school board members shall be recorded in a journal ~~or minutes~~ kept for that purpose, ~~and~~ The journal, ~~or any minutes used to record votes of a meeting shall be available~~ must be open to the public during all normal business hours at the ~~school district's~~ administrative offices ~~of the school district~~.

C. Written Materials

1. In any open meeting, a copy of any printed materials, including electronic communications, relating to the agenda items ~~of the meeting~~ prepared or distributed by ~~or at the direction of~~ the school board or its employees and distributed to or available to all school board members shall be available in the meeting room for inspection by the public while the school board considers their subject matter.

2. This provision does not apply to materials not classified by law as public, or to materials relating to the agenda items of a closed meeting.

D. Open Meetings and Data

1. Meetings may not be closed ~~merely because the to discuss data to be that discussed~~ are not public data ~~except as provided under Minnesota law~~.

2. Data that are not public data may be discussed at an open meeting if the

disclosure relates to a matter within the scope of the school board's authority and is reasonably necessary to conduct the business or agenda item before the school board.

3. Data discussed at an open meeting retain the data's original classification; however, a record of the meeting, regardless of form, shall be public.

E. Closed Meetings

1. Labor Negotiations Strategy

- a. The school board may, by a majority vote in a public meeting, decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals **conducted pursuant to Minnesota's Public Employment Labor Relations Act (PELRA)**.
- b. The time and place of the closed meeting shall be announced at the public meeting. A written roll of school board members and all other persons present at the closed meeting shall be made available to the public after the closed meeting. The proceedings **of a closed meeting to discuss negotiation strategies** shall be tape recorded, and the tape recording shall be preserved for two years after the contract discussed at the meeting is signed. The recording shall be made available to the public after all labor contracts are signed by the school board for the current budget period.

2. Sessions Closed by Bureau of Mediation Services

All negotiations, mediation **sessions meetings**, and hearings between the school board and its employees or their respective representatives are public meetings. **These Mediation** meetings may be closed only by the Commissioner of the Bureau of Mediation Services (BMS). The use of recording devices, stenographic records, or other recording methods is prohibited in mediation meetings closed by the BMS.

3. Preliminary Consideration of **Allegations or Charges**

The school board shall close one or more meetings for preliminary consideration of allegations or charges against an individual subject to its authority. If the school board members conclude that discipline of any nature may be warranted as a result of those specific charges or allegations, further meetings or hearings relating to those specific charges or allegations held after that conclusion is reached must be open. A meeting must also be open at the request of the individual who is the subject of the meeting. A closed meeting **for this purpose** must be electronically recorded at the expense of the school district, and the

recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

4. Performance Evaluations

The school board may close a meeting to evaluate the performance of an individual who is subject to its authority. The school board shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the school board shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting. A closed meeting **for this purpose** must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

5. Attorney-Client **Privilege** Meeting

A meeting may be closed if permitted by the attorney-client privilege. Attorney-client privilege applies when litigation is imminent or threatened, or when the school board needs advice above the level of general legal advice, **i.e., for example**, regarding specific acts and their legal consequences. A meeting may be closed to seek legal advice concerning litigation strategy, but the mere threat that litigation might be a consequence of deciding a matter one way or another does not, by itself, justify closing the meeting. The motion to close the meeting must specifically describe the matter to be discussed at the closed meeting, subject to relevant privacy and confidentiality considerations under state and federal law. The law does not require that such a meeting be recorded.

6. Dismissal Hearing

- a. A hearing on **the** dismissal of a licensed teacher shall be public or private at the teacher's discretion. A hearing regarding placement of teachers on unrequested leave of absence shall be public.
- b. A hearing on dismissal of a student pursuant to the Pupil Fair Dismissal Act shall be closed unless the pupil, parent or guardian requests an open hearing.
- c. To the extent a teacher or student dismissal hearing is held before the school board and is closed, the closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

7. Coaches; Opportunity to Respond

- a. If the school board has declined to renew the coaching contract of a licensed or nonlicensed head varsity coach, it must notify the coach within **fourteen (14)** days of that decision.
- b. If the coach requests the reasons for the nonrenewal, the school board must give the coach ~~the~~ **its** reasons in writing within **ten (10)** days of receiving the request. **The existence of parent complaints must not be the sole reason for the school board not to renew a coaching contract.**
- c. On the request of the coach, the school board must provide the coach with a reasonable opportunity to respond to the reasons at a school board meeting.
- d. The meeting may be open or closed at the election of the coach unless the meeting is closed as required by Minn. Stat. § 13D.05, Subd. 2, to discuss educational or certain other nonpublic data.
- e. A ~~closed~~ meeting **closed for this purpose** must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

8. Meetings to Discuss Certain Not Public Data

- a. Any portion of a meeting must be closed if the following types of data are discussed:
 - ~~a.~~(1) data that would identify alleged victims or reporters of criminal sexual conduct, domestic abuse, or maltreatment of minors or vulnerable adults;
 - ~~b.~~(2) active investigative data collected or created by a law enforcement agency;
 - ~~e.~~(3) educational data, health data, medical data, welfare data, or mental health data that are not public data; or
 - ~~d.~~(4) an individual's personal medical records.
- b. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

9. Purchase and Sale of Property

- a. The school board may close a meeting:

- (1) to determine the asking price for real or personal property to be sold by the school district;
 - (2) to review confidential or nonpublic appraisal data; and
 - (3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property.
- b. Before closing the meeting, the school board must identify on the record the particular real or personal property that is the subject of the closed meeting.
 - c. The closed meeting must be tape recorded at the expense of the school district. The tape must be preserved for eight years after the date of the meeting and be made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the school board has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of school board members and all other persons present at the closed meeting must be made available to the public after the closed meeting.
 - d. An agreement reached that is based on an offer considered at a closed meeting is contingent on its approval by the school board at an open meeting. The actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.

10. Security Matters

- a. The school board may close a meeting to receive security briefings and reports, to discuss issues related to security systems, to discuss emergency response procedures, and to discuss security deficiencies in or recommendations regarding public services, infrastructure, and facilities, if disclosure of the information discussed would pose a danger to public safety or compromise security procedures or responses.
- b. Financial issues related to security matters must be discussed and all related financial decisions must be made at an open meeting.
- c. Before closing a meeting, the school board must refer to the facilities, systems, procedures, services, or infrastructures to be considered during the closed meeting.
- d. The closed meeting must be tape recorded at the expense of the school district and the recording must be preserved for at least four

years.

11. Other Meetings

Other meetings shall be closed as provided by law, except as provided above. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

F. Procedures for Closing a Meeting

The school board shall provide notice of a closed meeting just as for an open meeting. A school board meeting may be closed only after a majority vote at a public meeting. Before closing a meeting, the school board shall state on the record the specific authority permitting the meeting to be closed and shall describe the subject to be discussed.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 121A.47, Subd. 5 (**Exclusion and Expulsion Procedures**)
(Student Dismissal Hearing)
Minn. Stat. § 122A.33, Subd. 3 (Coaches; Opportunity to Respond)
Minn. Stat. § 122A.40, Subd. 14 (Teacher Discharge Hearing)
Minn. Stat. § 179A.14, Subd. 3 (Labor Negotiations)
Minn. Rules. Part 5510.2810 (Bureau of Mediation Services)
Brown v. Cannon Falls Township, 723 N.W.2d 31 (Minn. App. 2006)
Brainerd Daily Dispatch v. Dehen, 693 N.W.2d 435 (Minn. App. 2005)
The Free Press v. County of Blue Earth, 677 N.W.2d 471 (Minn. App. 2004)
Prior Lake American v. Mader, 642 N.W.2d 729 (Minn. 2002)
Star Tribune v. Board of Education, Special School District No. 1, 507 N.W.2d 869 (Minn. App. 1993)
Minnesota Daily v. University of Minnesota, 432 N.W.2d 189 (Minn. App. 1988)
Moberg v. Independent School District No. 281, 336 N.W.2d 510 (Minn. 1983)
Sovereign v. Dunn, 498 N.W.2d 62 (Minn. App. 1993), *rev. denied.* (Minn. 1993)
Dept. of Admin. Advisory Op. No. 21-003 (April 19, 2021)
Dept. of Admin. Advisory Op. No. 21-002 (January 13, 2021)
Dept. of Admin. Advisory Op. No. 19-012 (October 24, 2019)
Dept. of Admin. Advisory Op. No. 19-008 (May 22, 2019)
Dept. of Admin. Advisory Op. No. 19-006 (April 9, 2019)
Dept. of Admin. Advisory Op. No. 18-019 (December 28, 2018)
Dept. of Admin. Advisory Op. No. 17-005 (June 22, 2017)
Dept. of Admin. Advisory Op. No. 13-009 (March 19, 2013)

Dept. of Admin. Advisory Op. No. 12-004 (March 8, 2012)
Dept. of Admin. Advisory Op. No. 11-004 (April 18, 2011)
Dept. of Admin. Advisory Op. No. 10-020 (September 23, 2010)
Dept. of Admin. Advisory Op. No. 09-020 (September 8, 2009)
Dept. of Admin. Advisory Op. No. 08-015 (July 9, 2008)
Dept. of Admin. Advisory Op. No. 06-027 (September 28, 2006)
Dept. of Admin. Advisory Op. No. 04-004 (February 3, 2004)

Cross References: MSBA/MASA Model Policy 204 (School Board Meeting Minutes)
MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
MSBA/MASA Model Policy 207 (Public Hearings)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA ~~Service Manual, Chapter 13, School~~ Law Bulletin “C”
(Minnesota’s Open Meeting Law)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 208
Development, Adoption, and Implementation of Policies**

Adopted ___ By Reference ___

Revised ___ **February 2022** _____

[Note: The provisions of this policy are recommendations. The procedures for policy development, adoption, and implementation are not specifically provided by statute.]

I. PURPOSE

The purpose of this policy is to emphasize the importance of the policy-making role of the school board and provide the means for it ~~to continue~~ to be an ongoing effort.

II. GENERAL STATEMENT OF POLICY

Formal guidelines are necessary to ensure the school community that the school system responds to its mission and operates in an effective, efficient, and consistent manner. A set of written ~~policy policies statements~~ shall be maintained and modified as needed. Policies should define the desire and intent of the school board and should be in a form ~~which that~~ is sufficiently explicit to guide administrative action.

III. DEVELOPMENT OF POLICY

- A. The school board has jurisdiction to legislate policy ~~with the force and effect of law~~ for the school district. ~~with the force and effect of law.~~ School board district policy provides the ~~school board's~~ general direction ~~for the district as to what the school board wishes to accomplish~~ while delegating ~~implementation of~~ policy ~~implementation~~ to the administration.
- B. The school ~~district's board's written~~ policies provide guidelines and goals to the school community. The policies ~~shall be~~ are the basis for ~~the formulation of~~ guidelines and directives ~~created~~ by the administration. The school board shall determine the effectiveness of the policies by evaluating periodic reports from the administration.
- C. Policies may be proposed by a school board member, employee, student, or resident of the school district. Proposed policies or ideas shall be submitted to the superintendent for review prior to possible placement on the school board agenda.

IV. ADOPTION AND REVIEW OF POLICY

- A. The school board shall give notice of proposed policy changes or adoption of new policies by placing the item on the agenda of two school board meetings. The proposals shall be distributed and public comment will be allowed at both meetings. ~~prior to final school board action.~~
- B. The final action taken to adopt the proposed policy shall be approved by a simple majority vote of the school board at a ~~subsequent~~ meeting after the ~~two~~ meetings at which public input was received. The policy will be effective on the later of the date of passage or the date stated in the motion.
- C. In ~~the case~~ of an emergency, a new or modified policy may be adopted by a majority vote of a quorum of the school board ~~in a single meeting~~. A statement regarding the emergency and the need for immediate adoption of the policy shall be included in the minutes. The ~~emergency~~ policy ~~adopted in an emergency~~ shall expire within one year following the emergency action unless the policy adoption procedure stated above is followed and the policy is reaffirmed. The school board shall have discretion to determine what constitutes an emergency. ~~situation.~~
- D. If a policy is modified with minor changes that do not affect the substance of the policy or because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.

V. IMPLEMENTATION OF AND ACCESS TO POLICY

- A. The superintendent shall be responsible for implementing school board policies other than the policies that cover how the school board will operate. The superintendent shall develop administrative guidelines and directives to provide greater specificity and consistency in the process of implementation. These guidelines and directives, including employee and student handbooks, shall be subject to annual review and approval by the school board.

~~[Note: These policies are found in the 200 Series of the MSBA/MASA Policy Reference Manual.]~~

- B. Each school board member shall have access to ~~this school district policies. policy manual, and a~~ A copy of the school district policies shall be placed in the office of each school attendance center and ~~on the district website. A manual shall be~~ available in the central school district office and ~~made shall be~~ available for reference purposes to other interested persons.
- C. The superintendent, employees designated by the superintendent, and individual school board members shall be responsible for keeping the policy ~~manuals~~ current.
- D. The school board shall review policies at least once every three years. The superintendent shall be responsible for developing a system of periodic review, addressing approximately one third of the policies annually. In addition, the

school board shall review the following policies annually: 410 Family and Medical Leave Policy; 413 Harassment and violence; 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse; 415 Mandated Reporting of Maltreatment of Vulnerable Adults; 506 Student Discipline; 514 Bullying Prohibition Policy; 522 Student Sex Nondiscrimination; 524 internet Acceptable Use and Safety Policy; 616 School District System Accountability; and 806 Crisis Management Policy.

- E. When no school board policy exists to provide guidance on a matter, the superintendent is authorized to act appropriately under the circumstances keeping in mind the **mission**, educational philosophy, and financial condition of the school district. Under such circumstances, the superintendent shall advise the school board of the need for a policy and present a recommended policy to the school board for approval.

Legal References: Minn. Stat. § 123B.02, Subd. 1 (School District Powers)
Minn. Stat. § 123B.09, Subd. 1 (School Board Powers)

Cross References: MSBA/MASA Model Policy 305 (Policy Implementation)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 414
Mandated Reporting of Child Neglect or Physical or Sexual Abuse**

Adopted ___ By Reference ___

Revised ___ **February 2022** _____

[Note: This policy reflects the mandatory law regarding reporting of maltreatment of minors and is not discretionary in nature.]

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected child neglect or physical or sexual abuse.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to fully comply with Minn. Stat. **Ch. 260E § 626.556** requiring school personnel to report suspected child neglect or physical or sexual abuse.
- B. A violation of this policy occurs when any school personnel fails to immediately report instances of child neglect or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused within the preceding three years.

III. DEFINITIONS

- A. “Accidental” means a sudden, not reasonably foreseeable, and unexpected occurrence or event **which that**:
 - 1. is not likely to occur and could not have been prevented by exercise of due care; and
 - 2. if occurring while a child is receiving services from a facility, happens when the facility and the employee or person providing services in the

facility are in compliance with the laws and rules relevant to the occurrence of event.

- B. “Child” means one under age 18 and, for purposes of Minn. Stat. Ch.260C (~~Juvenile Safety and Placement~~ ~~child Protection~~) and Minn. Stat. Ch. 260D (Child in Voluntary Foster Care for Treatment), includes an individual under age 21 who is in foster care pursuant to Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18).
- C. “Immediately” means as soon as possible but in no event longer than 24 hours.
- D. “Mandated Reporter” means any school personnel who knows or has reason to believe a child is being ~~neglected or physically or sexually abused, or has been neglected or physically or sexually abused~~ maltreated within the preceding three years.
- E. “Mental injury” means ~~an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child’s ability to function within a normal range of performance and behavior with due regard to the child’s culture.~~
- EF. “Neglect” means the commission or omission of any of the acts specified below, other than by accidental means:
1. failure by a person responsible for a child’s care to supply a child with necessary food, clothing, shelter, health care, medical ~~care~~, or other care required for the child’s physical or mental health when reasonably able to do so; ~~including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;~~
 2. failure to protect a child from conditions or actions that seriously endanger the child’s physical or mental health when reasonably able to do so; ~~including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;~~
 3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors ~~such~~ as the child’s age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for ~~the child’s his or her~~ own basic needs or safety or the basic needs or safety of another child in his or her care;
 4. failure to ensure that a child is educated in accordance with state law, which does not include a parent’s refusal to provide his or her child with sympathomimetic medications;
 5. prenatal exposure to a controlled substance ~~as defined in state law~~ used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child’s birth, ~~or~~ medical effects, or developmental delays during the child’s first year of life that medically

indicate prenatal exposure to a controlled substance, or the presence of a fetal alcohol spectrum disorder;

6. medical neglect as defined by Minn. Stat. § 260C.007, Subd. 4 6, Clause (5);
7. chronic and severe use of alcohol or a controlled substance by a ~~parent or~~ person responsible for the care of the child that adversely affects the child's basic needs and safety; or
8. emotional harm from a pattern of behavior ~~which that~~ contributes to impaired emotional functioning of the child which may be demonstrated by a substantial and observable effect in the child's behavior, emotional response, or cognition that is not within the normal range for the child's age and stage of development, with due regard to the child's culture.

~~Neglect does not occur solely because the child's parent, guardian, or other person responsible for the child's care in good faith selects and depends upon spiritual means or prayer for treatment or care of disease or remedial care of the child in lieu of medical care. does not include spiritual means or prayer for treatment or care of disease where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.~~

~~FG.~~ “Nonmaltreatment mistake: ~~means occurs when:~~ (1) at the time of the incident, the individual was performing duties identified in the center's child care program plan required under Minn. Rules Part 9503.0045; (2) the individual has not been determined responsible for a similar incident that resulted in a finding of maltreatment for at least seven years; (3) the individual has not been determined to have committed a similar nonmaltreatment mistake under this paragraph for at least four years; (4) any injury to a child resulting from the incident, if treated, is treated only with remedies that are available over the counter, whether ordered by a medical professional or not; and (5) except for the period when the incident occurred, the facility and the individual providing services were both in compliance with all licensing requirements relevant to the incident. This definition only applies to child care centers licensed under Minn. Rules Ch. 9503.

~~H.~~ “Person responsible for the child's care” means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employee or agent, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.

~~GI.~~ “Physical Abuse” means any physical injury, mental injury (under subdivision 13), or threatened injury (under subdivision 23), inflicted by a person responsible

for the child's care **on a child** other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child's history of injuries or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minn. Stat. §125A.0942 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian **which that** does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minn. Stat. § 121A.582.

Actions **which that** are not reasonable and moderate include, but are not limited to, any of the following: (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions **which that** result in any non-accidental injury to a child under 18 months of age; (5) unreasonable interference with a child's breathing; (6) threatening a child with a weapon, as defined in Minn. Stat. § 609.02, Subd. 6; (7) striking a child under age one on the face or head; (8) striking a child who is at least age one but under age four on the face or head, which results in an injury; (9) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances **which that** were not prescribed for the child by a practitioner, in order to control or punish the child, **or giving the child** other substances that substantially affect the child's behavior, motor coordination, or judgment or that result in sickness or internal injury, or **that** subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (10) unreasonable physical confinement or restraint not permitted under Minn. Stat. § 609.379 including, but not limited to, tying, caging, or chaining; or (11) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minn. Stat. § 121A.58.

- HJ.** "Report" means any communication received by the local welfare agency, police department, county sheriff, or agency responsible for child protection pursuant to this section that describes **neglect or physical or sexual abuse maltreatment** of a child and contains sufficient content to identify the child and any person believed to be responsible for the **maltreatment neglect or abuse**, if known.
- HK.** "School Personnel" means professional employee or professional's delegate of the school district who provides health, educational, social, psychological, law enforcement, or child care services.
- JL.** "Sexual Abuse" means the subjection of a child by a person responsible for the child's care, by a person who has a significant relationship to the child (as defined in Minn. Stat. § 609.341, Subd. 15), or by a person in a current or recent position of authority (as defined in Minn. Stat. § 609.341, Subd. 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration, sexual contact, solicitation of children to engage in sexual conduct, and communication of sexually explicit materials to children. Sexual abuse also includes any act involving a minor which constitutes a violation of Minnesota statutes prohibiting prostitution or use of a minor in a sexual performance. Sexual abuse includes all reports of known or suspected child sex trafficking involving a child who is identified as a victim of sex

trafficking. Sexual abuse includes threatened sexual abuse which includes the status of a parent or household member who has committed a violation ~~which that~~ requires registration under Minn. Stat. §243.166, Subd. 1b(a) or (b) (Registration of Predatory Offenders).

- M. “Threatened injury” means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child’s care who has (1) subjected the child to, or failed to protect a child from, an overt act or condition that constitutes egregious harm; (2) been found to be palpably unfit; (3) committed an act that resulted in an involuntary termination of parental rights; (4) or committed an act that resulted in the involuntary transfer of permanent legal and physical custody of a child to a relative.
- ~~K. “Mental Injury” means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child’s ability to function within a normal range of performance and behavior with due regard to the child’s culture.~~
- ~~L. “Person responsible for the child’s care” means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.~~
- ~~M. “Threatened injury” means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child’s care who has subjected the child to, or failed to protect a child from, egregious harm, or a person whose parental rights were involuntarily terminated, been found palpably unfit, or one from whom legal and physical custody of a child has been involuntarily transferred to another.~~

IV. REPORTING PROCEDURES

- A. A mandated reporter ~~as defined herein~~ shall immediately report the ~~information neglect or physical or sexual abuse, which he or she knows or has reason to believe is happening or has happened within the preceding three years,~~ to the local welfare agency, agency responsible for assessing or investigating the report, police department, county sheriff, tribal social services agency, or tribal police department. The reporter will include his or her name and address in the report.
- B. ~~If the immediate report has been made orally,~~ An oral report shall be made ~~immediately~~ by telephone or otherwise. ~~‡The~~ oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff, local welfare agency, or agency responsible for ~~assessing assisting~~ or investigating the report. ~~maltreatment. The~~

~~written~~ Any report shall be of sufficient content to identify the child, any person believed to be responsible for the ~~abuse or neglect maltreatment~~ of the child if the person is known, the nature and extent of the ~~abuse or neglect maltreatment~~ and the name and address of the reporter.

- C. Regardless of whether a report is made, as soon as practicable after a school receives information regarding an incident that may constitute maltreatment of a child in a school facility, the school shall inform the parent, legal guardian, or custodian of the child that an incident has occurred that may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.
- D. A mandated reporter who knows or has reason to know of the deprivation of ~~custodial or~~ parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.
- E. With the exception of a health care professional or a social service professional who is providing the woman with prenatal care or other health care services, a mandated reporter shall immediately report to the local welfare agency if the person knows or has reason to believe that a woman is pregnant and has used a controlled substance for a nonmedical purpose during the pregnancy, including, but not limited to, tetrahydrocannabinol, or has consumed alcoholic beverages during the pregnancy in any way that is habitual or excessive.
- F. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.
- G. An employer of a mandated reporter shall not retaliate against the person for reporting in good faith maltreatment against a child with respect to whom a report is made, because of the report.
- ~~G. Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment, or the child's access to school.~~
- H. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, ~~and the reckless~~ **plus costs and reasonable attorney fees.** ~~Knowing or recklessly making of a false report also may result in discipline. The court may also award attorney's fees.~~

[Note: The Minnesota Department of Education (MDE) is responsible for assessing or investigating allegations of child maltreatment in schools. Although a report may be made to any of the agencies listed in Section IV. A., above, and there is no requirement to file more than one report, if the initial report is not made to MDE, it would be helpful to MDE if schools also report to MDE.]

V. INVESTIGATION

- A. The responsibility for **assessing or** investigating reports of suspected **maltreatment neglect or physical or sexual abuse** rests with the appropriate state, county, or local agency or agencies. The agency responsible for assessing or investigating reports of **child** maltreatment has the authority to interview the child, the person or persons responsible for the child's care, the alleged **perpetrator offender**, and any other person with knowledge of the **abuse or neglect maltreatment** for the purpose of gathering **the** facts, assessing safety and risk to the child, and formulating a plan. The investigating agency may interview the child at school. The interview may take place outside the presence of **the alleged offender or parent, legal guardian, or** school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.
- B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property **will must** be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.
- C. Except where the alleged **perpetrator offender** is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable and the interview shall be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.
- D. Where the alleged **perpetrator offender** is believed to be a school official or employee, the school district shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.
- E. Upon request by MDE, the school district shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The school district shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

VI. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE

- A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.
- B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A., shall be destroyed by the school only when ordered by the agency conducting the investigation or by a court of competent jurisdiction.

VII. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

VIII. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall appear in school personnel handbooks.
- B. The school district will develop a method of discussing this policy with school personnel.
- C. This policy shall be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 125A.0942 (Standards for Restrictive Procedures)
Minn. Stat. § 243.166, Subd. 1b(a)(b) (Registration of Predatory Offenders)
Minn. Stat. § 245.825 (Use of Aversive or Deprivation Procedures)
Minn. Stat. § 260C.007, Subd. 4 6, Clause (5) (Child in Need of Protection)
Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18)
Minn. Stat. § 260D (Child in Voluntary Foster Care for Treatment)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)
Minn. Stat. § 609.02, Subd. 6 (Definitions – Dangerous Weapon)
Minn. Stat. § 609.341, Subd. 10 (Definitions – Position of Authority)
Minn. Stat. § 609.341, Subd. 15 (Definitions – Significant Relationship)
Minn. Stat. § 609.379 (Reasonable Force)
~~Minn. Stat. § 626.556 et seq. (Reporting of Maltreatment of Minors)~~
~~Minn. Stat. § 626.5561 (Reporting of Prenatal Exposure to Controlled Substances)~~

20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

Cross References: MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)



Confidential Student Maltreatment Reporting Form

Date submitted: _____ SMP File # _____ (MDE staff use only)

REPORTER (Reporter is confidential under Minnesota Statutes, section 260E.)

Name: _____ Title: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Mandated Reporter: Yes No

SCHOOL INFORMATION (Current Enrollment Location of Alleged Victim)

ISD#: _____ School District: _____ School/ Program Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Principal/Director: _____ Phone: _____

Email: _____

Transportation Company Contact: _____ Phone: _____

Email: _____

ALLEGED VICTIM

Name: _____ Address: _____ City: _____ State: _____ Zip: _____

Male Female DOB: _____ Grade: _____ Race/Ethnicity: _____

Receives Special Education Services: Yes No Primary Disability Category: _____

Alleged Victim is over the age of 18: Yes No (If over 18, please provide the following contact information)

Alleged Victim Phone: _____ Alleged Victim Email: _____

Alleged Victim has a legal guardian: Yes No

Parent/Guardian 1: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Parent/Guardian 2: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Minnesota Department of Education
Student Maltreatment Program
1500 Highway 36 West, Roseville, MN 55113-4266
Reporting Line: 651-582-8546
Fax: 651-797-1601
Email: mde.student-maltreatment@state.mn.us

ALLEGED OFFENDER

Name: _____ Position: _____ DOB: _____ Male Female
Home Address: _____ City: _____ State: _____ Zip: _____
Email: _____
Race/Ethnicity: _____ Phone: _____ Alternate Phone: _____
Licensed: Yes No
If licensed, name of licensing board(s): _____ License/Folder # _____

INCIDENT

Date: _____ Time: _____ Setting (i.e. Bus, Classroom): _____
Location and Address (if different than enrolled school): _____
Witness _____ Phone: _____
Witness _____ Phone: _____
Police Notified: Yes No Police Department: _____
Police Contact: _____ Phone: _____ Case #: _____

Alleged Maltreatment: Physical Abuse Sexual Abuse Neglect Unknown

Injury: Yes No

Description of Incident and Injury: (please attach additional documentation, if needed)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 213
School Board Committees**

Adopted___By Reference_____

Revised___October 2022_____

[Note: Many school boards utilize either standing or ad hoc committees, or both. On the other hand, some school boards avoid the use of committees for the most part because of the danger of fragmentation of the governance process. The objective of this policy is to provide a framework for those school boards which elect to utilize committees or subcommittees. Further, this policy is designed to apply only to committees or subcommittees made up of elected school board members. Other considerations will apply to committees established by the school board involving members of the public, employees, students, parents, etc.]

I. PURPOSE

The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the school board.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school board to designate school board committees or subcommittees when it is determined that a committee process facilitates the mission of the school board.
- B. The school board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the school board and the school district.
- C. A school board committee or subcommittee will be formed by school board resolution which shall outline the duties and purpose of the committee or subcommittee.
- D. A committee or subcommittee is advisory in nature and has only such authority as specified by the school board.
- E. The school board will receive reports or recommendations from a committee or subcommittee for consideration. The school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.

- F. The school board also may establish such ad hoc committees for specific purposes as it deems appropriate.
- G. The school board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.
- H. A committee of the school board shall not appoint a subcommittee of that committee without approval of the school board.

III. APPOINTMENT OF COMMITTEES

- A. The school board hereby appoints the following standing committees:
 1. Administrative Salary Committee (3)
 2. Local 510 Salary Committee (3)
 3. Local 331 Salary Committee (3)
 4. Local 4798 Salary Committee (3)
 5. Recreation Commission (3 members, minimum of 2 shall be school board members)
 6. MSBA Legislative Representative (1)
 7. MSHSL Representative (1)
 8. Continuing Education ~~Committee~~ Representative (1)
 9. Community Education ~~Advisory Committee~~ Representatives (2 members)
 10. Meet and Confer ~~Committee~~ Representatives (3, Once Every 4 Months)
 11. ~~Grievance Committee~~ School Board Representatives (2)
 12. Finance Committee (Board as a Whole)
 13. Facility ~~Committee~~ Working Group Representatives (3)
 14. ~~Labor Management Committee~~

[Note: Each school district should determine which, if any, standing committees the school board wishes to establish.]

- B. The school board will establish, by resolution, for each standing or ad hoc committee the number of members, the term and the charge or mission of each such committee.
- C. The school board chair shall appoint the members of each standing or ad hoc committee and designate the chair thereof.

IV. PROCEDURES FOR SCHOOL BOARD COMMITTEES

- A. All meetings of committees or subcommittees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.
- B. A committee or subcommittee shall act only within the guidelines and mission established for that committee or subcommittee by the school board.
- C. Actions of a committee or subcommittee shall be by majority vote and be consistent with the governing rules of the school board.

- D. The committee or subcommittee shall designate a secretary who will record the minutes of actions of the school board committee.
- E. The power of a committee or subcommittee of the school board is advisory only and is limited to making recommendations to the school board.
- F. A committee or subcommittee of the school board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the school board.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)

Cross References: MSBA/MASA Model Policy 201 (Legal Status of the School Board)
MSBA/MASA Model Policy 203 (Operation of the School Board -
Governing Rules)
MSBA Service Manual, Chapter 13, School Law Bulletin “C”
(Minnesota’s Open Meeting Law)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 603
Curriculum Development**

Adopted ___ By Reference ___

Revised ___ November 2022 _____

[Note: ~~Minn. Stat. § Minnesota Statutes section~~ 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of ~~Minn. Stat. § Minnesota Statutes section~~ 120B.11.]

I. PURPOSE

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

II. GENERAL STATEMENT OF POLICY

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the school district.

III. RESPONSIBILITY

~~A.~~ The superintendent shall be responsible for curriculum development and for determining the most effective way of conducting research on the school district's curriculum needs and establishing a long range curriculum development program. Timelines shall be determined by the superintendent that will provide for periodic reviews of each curriculum area.

IV. DISTRICT ADVISORY COMMITTEE

~~B. — A district advisory committee shall provide assistance at the request of the superintendent. The advisory committee membership shall be a reflection of the community and, to the extent possible, shall reflect the diversity of the district and its school sites, and shall include parent, teacher, support staff, student,~~

~~community residents, and administration representation, and shall provide translation to the extent appropriate and practicable. Whenever possible, parents and other community residents shall comprise at least two-thirds of advisory committee members.~~

~~C. Within the ongoing process of curriculum development, the following needs shall be addressed:~~

- ~~1. Provide for articulation of courses of study from kindergarten through grade twelve.~~
- ~~2. Identify minimum objectives for each course and at each elementary grade level.~~
- ~~3. Provide for continuing evaluation of programs for the purpose of attaining school district objectives.~~
- ~~4. Provide a program for ongoing monitoring of student progress.~~
- ~~5. Provide for specific, particular, and special needs of all members of the student community.~~
- ~~6. Develop a local literacy plan to have every child reading at or above grade level no later than the end of grade 3, including English learners, and teachers providing comprehensive, scientifically based reading instruction consistent with law.~~
- ~~7. Integrate required and elective course standards in the scope and sequence of the district curriculum.~~
- ~~8. Meet all applicable requirements of the Minnesota Department of Education and federal law.~~

- A. The school board shall establish an advisory committee to ensure active community participation in all phases of planning an improving the instruction and curriculum affecting state and district academic standards.
- B. The district a advisory committee, to the extent possible, shall reflect the diversity of the district and its school sites, include teachers, parents, support staff, students, and other community residents, and provide translation to the extent appropriate and practicable. Whenever possible, parents and other community residents shall comprise at least two-thirds of advisory committee members.
- C. The district advisory committee shall pursue community support to accelerate the academic and native literacy and achievement of English learners with varied needs, from young children to adults, consistent with Minnesota Statutes section 124D.59, subdivisions 2 and 2a.
- D. The district may establish site teams as subcommittees of the district advisory committee.

- E. The district advisory committee shall recommend to the school board:
1. rigorous academic standards, student achievement goals and measures consistent with Minnesota Statutes section 120B.11, subdivision 1a, section 120B.022, subdivisions 1a and 1b, and section 120B.35,
 2. district assessments,
 3. means to improve students' equitable access to effective and more diverse teachers, and
 4. program evaluations.
- F. School sites may expand upon district evaluations of instruction, curriculum, assessments, or programs.

V. SCHOOL SITE TEAM

Each school must establish a site team to develop and implement strategies and education effectiveness practices to improve instruction, curriculum, cultural competencies, including cultural awareness and cross-cultural communication, and student achievement at the school site. The site team must include an equal number of teachers and administrators and at least one parent. The site team advises the board and the advisory committee about developing the annual budget and creates an instruction and curriculum improvement plan to align curriculum, assessment of student progress, and growth in meeting state and district academic standards and instruction.

VI. CURRICULUM DEVELOPMENT PROCESS

- A. Within the ongoing process of curriculum development, the following needs shall be addressed:
1. Provide for articulation of courses of study from kindergarten through grade twelve.
 2. Identify minimum objectives for each course and at each elementary grade level.
 3. Provide for continuing evaluation of programs for the purpose of attaining school district objectives.
 4. Provide a program for ongoing monitoring of student progress.
 5. Provide for specific, particular, and special needs of all members of the student community.

6. Develop a local literacy plan to have every child reading at or above grade level no later than the end of grade 3, including English learners, and teachers providing comprehensive, scientifically based reading instruction consistent with law.
 7. Integrate required and elective course standards in the scope and sequence of the district curriculum.
 8. Meet all applicable requirements of the Minnesota Department of Education and federal law.
- DB.** Students identified as not reading at grade level by the end of kindergarten, grade 1, and grade 2 must be screened for characteristics of dyslexia. Students in grade 3 or higher who demonstrate a reading difficulty to a classroom teacher must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified. See ~~Minn. Stat. §~~ **Minnesota Statutes section 120B.12, Subd.2.**
- EC.** Students who do not meet or exceed Minnesota academic standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of ~~Minn. Stat. §~~ **Minnesota Statutes section 120A.20, Subd. 1(c).** A student’s plan under this section shall continue while the student is enrolled.
- FD.** The superintendent shall be responsible for keeping the school board informed of all state-mandated curriculum changes, as well as recommended discretionary changes, and for periodically presenting recommended modifications for school board review and approval.
- GE.** The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.

Legal References: Minn. Stat. § 120B.10 (Findings; Improving Instruction and Curriculum)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)
Minn. Stat. § 120B.125(f) (Planning for Students’ Successful Transition to Postsecondary Education and Employment)
Minn. Rules Part 3500.0550 (Inclusive Educational Program)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts ~~3501.0800-3501.0815~~ **3501.0820** (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)

~~Minn. Rules Parts 3501.1000-3501.1190 (Graduation Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)~~
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 605 (Alternative Programs)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)
~~MSBA/MASA Model Policy 617 (School District Ensurance of Preparatory and High School Standards)~~
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)
MSBA/MASA Model Policy 619 (Staff Development for Standards)
MSBA/MASA Model Policy 620 (Credit for Learning)
MSBA/MASA Model Policy 623 (Mandatory Summer School Instruction)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 604
Instructional Curriculum**

Adopted ___ By Reference ___

Revised ___ November 2022 _____

I. PURPOSE

The purpose of this policy is to provide for the development of course offerings for students.

II. GENERAL STATEMENT OF POLICY

- A. Instruction must be provided in at least the following subject areas:
1. Language Arts and basic communication skills including reading and writing, literature, and fine arts;
 2. Mathematics and science;
 3. Social studies, including history, geography, economics, government, and citizenship that includes civics (see II.I.);
 4. Health and physical education.

[Note: Health curriculum may include child sexual abuse prevention in consultation with other federal, state, or local agencies and community-based organizations to identify research-based tools, curricula, and programs.]

5. The arts;
6. Career and technical education; and
7. World languages.

[Note: World languages programs should be developed and implemented to acknowledge and reinforce the language proficiency and cultural awareness that non-English language speakers already possess and encourage students’

proficiency in multiple world languages. Programs also must encompass indigenous American Indian languages and cultures, among other world languages and cultures. School districts may award Minnesota World Language Proficiency Certificates or Minnesota World Language High Achievement Certificates consistent with ~~Minn. Stat. § Minnesota Statutes section 120B.022, Subd. subdivision 1]~~

- B. The basic instructional program shall include all courses required for each grade level by the Minnesota Department of Education (MDE) and all courses required in all elective subject areas. The instructional approach will be nonsexist and multicultural.
- C. Elementary and middle schools shall offer at least three, and require at least two, of the following four art areas: dance, music, theater, and visual arts. High schools shall offer at least three, and require at least one, of the following five art areas: media arts, dance, music, theater, and visual arts.
- D. The school board, at its discretion, may offer additional courses in the instructional program at any grade level.
- E. Each instructional program shall be planned for optimal benefit taking into consideration the financial condition of the school district and other relevant factors. Each program plan should contain goals and objectives, materials, minimum student competency levels, and methods for student evaluation.
- F. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to instructional curriculum.

III. PARENTAL CURRICULUM REVIEW

The school district shall have a procedure for a parent, guardian, or an adult student, 18 years of age or older, to review the content of the instructional materials to be provided to a minor child or to an adult student and, if the parent, guardian, or adult student objects to the content, to make reasonable arrangements with school personnel for alternative instruction. Alternative instruction may be provided by the parent, guardian, or adult student if the alternative instruction, if any, offered by the school board does not meet the concerns of the parent, guardian or adult student. The school board is not required to pay for the costs of alternative instruction provided by a parent, guardian, or adult student. School personnel may not impose an academic or other penalty upon a student merely for arranging alternative instruction under this section. School personnel may evaluate and assess the quality of the student's work.

IV. CPR AND AED INSTRUCTION

The school district will provide onetime cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) instruction as part of its grade 7 to 12 curriculum.

~~for all students in that grade beginning in the 2014-2015 school year and later.~~

- A. In the school district’s discretion, training and instruction may result in CPR certification.
- B. CPR and AED instruction must include CPR and AED training that have been developed:
 - 1. by the American Heart Association or the American Red Cross and incorporate psychomotor skills to support the instruction; or
 - 2. using nationally recognized, evidence-based guidelines for CPR and incorporate psychomotor skills to support the instruction. “Psychomotor skills” means hands-on practice to support cognitive learning; it does not mean cognitive-only instruction and training.
- C. The school district may use community members such as emergency medical technicians, paramedics, police officers, firefighters, and representatives of the Minnesota Resuscitation Consortium, the American Heart Association, or the American Red Cross, among others, to provide instruction and training.
- D. A school administrator may waive this curriculum requirement for a high school transfer student regardless of whether or not the student previously received instruction under this section, an enrolled student absent on the day the instruction occurred under this section, or an eligible student who has a disability.

[Note: If a school district requests resources, the Minnesota Resuscitation Consortium must provide them to the school district for instruction and training provided to students under this section.]

V. COLLEGE AND CAREER PLANNING

- A. The school district shall assist all students by no later than grade 9 to explore their educational college and career interests, aptitudes, and aspirations and develop a plan for a smooth and successful transition to postsecondary education or employment. All students’ plans must:
 - 1. provide a comprehensive plan to prepare for and complete career and college-ready curriculum by meeting state and local academic standards and developing career and employment-related skills such as team work, collaboration, creativity, communication, critical thinking, and good work habits;
 - 2. emphasize academic rigor and high expectations and inform the student and the student’s parent or guardian, if the student is a minor, of the

student's achievement level score on the Minnesota Comprehensive Assessments that are administered during high school;

3. help students identify interests, aptitudes, aspirations, and personal learning styles that may affect their career and college-ready goals and postsecondary education and employment choices;
4. set appropriate career and college-ready goals with timelines that identify effective means for achieving those goals;
5. help students access education and career options;
6. integrate strong academic content into career-focused courses and applied and experiential learning opportunities and integrate relevant career-focused courses and applied and experiential learning opportunities into strong academic content;
7. help identify and access appropriate counseling and other supports and assistance that enable students to complete required coursework, prepare for postsecondary education and careers, and obtain information about postsecondary education costs and eligibility for financial aid and scholarship;
8. help identify collaborative partnerships among pre-kindergarten through grade 12 schools, postsecondary institutions, economic development agencies, and local and regional employers that support students' transitions to postsecondary education and employment and provide students with applied and experiential learning opportunities; and
9. be reviewed and revised at least annually by the student, the student's parent or guardian, and the school district to ensure that the student's course-taking schedule keeps the student making adequate progress to meet state and local academic standards and high school graduation requirements and with a reasonable chance to succeed with employment or postsecondary education without the need to first complete remedial course work.

B. The school district may develop grade-level curricula or provide instruction that introduces students to various careers, but must not require any curriculum, instruction, or employment-related activity that obligates an elementary or secondary student to involuntarily select or pursue a career, career interest, employment goals, or related job training.

C. Educators must possess the knowledge and skills to effectively teach all English learners in their classrooms. School districts must provide appropriate curriculum, targeted materials, professional development opportunities for

educators, and sufficient resources to enable English learners to become career and college-ready.

- D. When assisting students in developing a plan for a smooth and successful transition to postsecondary education and employment, school districts must recognize the unique possibilities of each student and ensure that the contents of each student's plan reflect the student's unique talents, skills, and abilities as the student grows, develops, and learns.
- E. If a student with a disability has an Individualized Education Program (IEP) or standardized written plan that meets the plan components herein, the IEP satisfies the requirement, and no additional transition plan is needed.
- F. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of the compulsory attendance law. A student's plan under this provision shall continue while a student is enrolled.

~~[Note: Minn. Stat. § 120B.125 requires school districts to provide the services set forth in Section II.H. beginning in the 2013-2014 school year.]~~

VI. CIVICS TEST

- A. A student enrolled in a public school must correctly answer at least 30 of 50 civics test questions. A school or district may record on a student's transcript that the student answered at least 30 of 50 civics test questions correctly.
- B. "Civics test questions" means 50 of the 100 questions that, as of January 1, 2015, United States citizenship and immigration services officers use to select the questions they pose to applicants for naturalization so the applicants can demonstrate their knowledge and understanding of the fundamentals of United States history and government, as required by federal law. The Learning Law and Democracy Foundation, in consultation with Minnesota civics teachers, must select by July 1 each year 50 of the 100 questions for the proximate school year and immediately transmit the 50 selected civics test questions to MDE and to the Legislative Coordinating Commission, which must post the 50 questions if receives on the Minnesota's Legacy website by August 1 of that year.
- C. ~~A school or district~~ **The school district** may exempt a student with disabilities from this requirement if the student's IEP team determines the requirement is inappropriate and establishes an alternative requirement.
- D. ~~A school or district~~ **The school district** may administer the civics test questions in a language other than English to students who qualify for English learner services.

- E. ~~Schools and~~ The school districts may administer civics test questions as part of the social studies curriculum.
- F. A The school district must not prevent a student from graduating or deny a student a high school diploma for failing to correctly answer at least 30 of 50 civics test questions.
- G. The school district cannot charge a fee related to this requirement.

[Note: This requirement is effective for students enrolling in grade 9 in the 2017-2018 school year and later.]

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120B.20 (Parental Curriculum Review)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.022 (Elective Standards)
Minn. Stat. § 120B.125 (Planning for Students’ Successful Transition to Postsecondary Education and Employment; ~~Involuntary Career Tracking Prohibited Personal Learning Plans~~)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 120B.236 (Cardiopulmonary Resuscitation and Automatic External Defibrillator Instruction)

Cross References: MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 605 (Alternative Programs)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 605
Alternative ~~Programs~~ Educational Services**

Adopted ___ By Reference ___

Revised ___ November 2022 _____

I. PURPOSE

The purpose of this policy is to recognize the need for alternative education ~~programs~~ **services** for some school district students.

II. GENERAL STATEMENT OF POLICY

The school board recognizes the importance of alternative ~~program options~~ **educational services** for some students. Circumstances may be such that some students are put at risk of being able to continue or to complete their education programs. It is the policy of the school board that options shall be made available for some students to select educational alternatives that will enhance their opportunity to complete their education programs, recognizing that some students may become successful learners if given an opportunity to learn in a different environment and through a different learning style.

III. RESPONSIBILITY

- A. ~~Any student who is 17 years old who seeks to withdraw from school, the student's parent or guardian must attend a meeting with school personnel to discuss the educational opportunities available to the student, including alternative educational opportunities and sign a written election to withdraw from school.~~
- B. It shall be the responsibility of the superintendent to identify alternative ~~program~~ **educational** opportunities to be made available to students who may be at risk, to recommend such alternative programs to the school board for approval, and to familiarize students and parents with the availability of such alternative ~~programs~~ **educational services**. The superintendent shall, through cooperative efforts with other schools, agencies and organizations, periodically recommend additional or modified alternative educational ~~programs~~ **services** to the school board.

- C. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to alternative programs.

Legal References: Minn. Stat. § 120A.22, Subd. 8 (Compulsory Instruction)
Minn. Stat. § 121A.41, Subd. 11 (Definitions)
Minn. Stat. § 121A.45, Subd. 1 (Grounds for Dismissal)
Minn. Stat. § 123A.06 (State-Approved Alternative Programs and Services)
Minn. Stat. § 124D.66 (Assurance of Mastery Programs)
Minn. Stat. § 124D.68 (Graduation Incentives Programs)
Minn. Stat. § 124D.74 (American Indian Language and Cultural Educational Programs)
Minn. Stat. § 125A.50 (Alternative Delivery of Specialized Instructional Services)

Cross References: MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 606
Textbooks and Instructional Materials**

Adopted ___ By Reference ___

Revised ___ November 2022 _____

I. PURPOSE

The purpose of this policy is to provide direction for selection of textbooks and instructional materials.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that selection of textbooks and instructional materials is a vital component of the school district's curriculum. The school board also recognizes that it has the authority to make final decisions on selection of all textbooks and instructional materials.

III. RESPONSIBILITY OF SELECTION

- A. While the school board retains its authority to make final decisions on the selection of textbooks and instructional materials, the school board recognizes the expertise of the professional staff and the vital need of such staff to be primarily involved in the recommendation of textbooks and instructional materials. Accordingly, the school board delegates to the superintendent the responsibility to direct the professional staff in formulating recommendations to the school board on textbooks and other instructional materials.
- B. In reviewing textbooks and instructional materials during the selection process, the professional staff shall select materials ~~which~~ that:
1. support the goals and objectives of the education programs;
 2. consider the needs, age and maturity of students;
 3. foster respect and appreciation for cultural diversity and varied opinion;
and

4. fit within the constraints of the school district budget.
 5. are in the English language. Another language may be used, pursuant to ~~Minn. Stat. §~~ Minnesota Statutes section 124D.61;
 6. permit grade-level instruction for students to read and study America's founding documents, including documents that contributed to the foundation or maintenance of America's representative form of limited government, the Bill of Rights, our free-market economic system, and patriotism; and
 7. do not censor or restrain instruction in American or Minnesota state history or heritage based on religious references in original source documents, writings, speeches, proclamations, or records.
- C. The superintendent shall be responsible for developing procedures and guidelines to establish an orderly process for the review and recommendation of textbooks and other instructional materials by the professional staff. Such procedures and guidelines shall provide opportunity for input and consideration of the views of students, parents and other interested members of the school district community. This procedure shall be coordinated with the school district's curriculum development effort and may utilize advisory committees.

IV. SELECTION OF TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

- A. The superintendent shall be responsible for keeping the school board informed of progress on the part of staff and others involved in the textbook and other instructional materials review and selection process.
- B. The superintendent shall present a recommendation to the school board on the selection of textbooks and other instructional materials after completion of the review process as outlined in this policy.

V. RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL MATERIALS

- A. The school board recognizes differences of opinion on the part of some members of the school district community relating to certain areas of the instruction program. Interested persons may request an opportunity to review materials and submit a request for reconsideration of the use of certain textbooks or instructional materials.
- B. The superintendent shall be responsible for the development of guidelines and procedures to identify the steps to be followed to seek reconsideration of textbooks or other instructional materials.

- C. The superintendent shall present a procedure to the school board for review and approval regarding reconsideration of textbooks or other instructional materials. When approved by the school board, such procedure shall be an addendum to this policy.

Legal References: Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction —~~Curriculum~~)
Minn. Stat. § 120B.235 (American Heritage Education)
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09, Subd. 8 (School Board Responsibilities)
Minn. Stat. § 124D.59-12D.61 (~~Limited English Proficiency Education for English Learners Act~~)
Minn. Stat. § 127A.10 (State Officials and School Board Members to be Disinterested; Penalty)
Hazelwood Sch. Dist. v. Kuhlmeier, 484 U.S. 260 ~~108 S.Ct. 562, 98 L.Ed.2d 592~~ (1988)
Pratt v. Independent Sch. Dist. No. 831, 670 F.2d 771 (8th Cir. 1982)

Cross References: MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 609
Religion**

Adopted ___ By Reference ___

Revised ___ November 2022 _____

I. PURPOSE

The purpose of this policy is to identify the status of religion as it pertains to the programs of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall neither promote nor disparage any religious belief or nonbelief. Instead, the school district encourages all students and employees to have appreciation for and tolerance of each other's views.
- B. The school district also recognizes that religion has had and is having a significant role in the social, cultural, political, and historical development of civilization.
- C. The school district recognizes that one of its educational objectives is to increase its students' knowledge and appreciation of music, art, drama, and literature which may have had a religious basis or origin as well as a secular importance.
- D. The school district supports the inclusion of religious music, art, drama, and literature in the curriculum and in school activities provided it is intrinsic to the learning experience and is presented in an objective manner without sectarian indoctrination.
- E. The historical and contemporary values and the origin of various religions, holidays, customs and beliefs may be explained in an unbiased and nonsectarian manner.

III. RESPONSIBILITY

- A. It shall be the responsibility of the superintendent to ensure that the study of religious materials, customs, beliefs and holidays in the school district is in keeping with the following guidelines:

1. The proposed activity must have a secular purpose.
 2. The primary objective of the activity must be one that neither advances nor inhibits religion.
 3. The activity must not foster excessive governmental relationships with religion.
 4. Notwithstanding the foregoing guidelines, reasonable efforts ~~will~~ **must** be made to accommodate any student who wishes to be excused from ~~attendance at school for the purpose of a curricular activity for a religious observance. The school district must provide annual notice to parents of this policy. religious instruction or observance of religious holidays.~~
- B. The superintendent is granted authority to develop and present for school board review and approval directives and guidelines for the purpose of providing further guidance relative to the teaching of materials related to religion. Approved directives and guidelines shall be attached as an addendum to this policy.

Legal References:

U. S. Const., amend. I
Minn. Stat. § 120A.22, Subd. 12(3) (Compulsory Instruction)
Minn. Stat. § 120A.35 (Absence From School for Religious Observance)
Minn. Stat. § 121A.10 (Moment of Silence)
Good News Club v. Milford Central School, 533 U.S. 98, ~~121 S.Ct. 2093, 150 L.Ed.2d 151~~ (2001)
Santa Fe Indep. Sch. Dist. v. Doe, 530 U.S. 290, ~~120 S.Ct. 2266~~ (2000)
Tangipahoa Parish Bd. of Educ. v. Freiler, 530 U.S. 1251, ~~120 S.Ct. 2706~~ (2000)
Lemon v. Kurtzman, 403 U.S.602, ~~91 S.Ct. 2105, 29 L.Ed.2d 745~~ (1971)
Child Evangelism Fellowship v. Minneapolis Special Sch. Dist. No. 1, 690 F.3d 996 (8th Cir. 2012)
Wigg v. Sioux Falls Sch. Dist., 382 F.3d 807 (8th Cir. 2004)
Doe v. School Dist. Of City of Norfolk, 340 F.3d 605 (8th Cir. 2003)
Stark v. Independent Sch. Dist. No. 640, 123 F.3d 1068 (8th Cir. 1997)
Florey v. Sioux Falls Sch. Dist. 49-5, 619 F.2d 1311 (8th Cir. 1980)
Roark v. South Iron R-1 Sch. Dist., 573 F.3d 556 (8th Cir. 2009)
Child Evangelism Fellowship v. Elk River Area Sch. Dist. No. 728, 599 F.Supp.2d 1136 (D. Minn. 2009)
LeVake v. Independent School District No. 656, 625 N.W.2d 502 (Minn. App. 2001)
Minn. Op. Atty. Gen. 169-J (Feb. 14, 1968)
Minn. Op. Atty. Gen. 169-K (Oct. 21, 1949)
Minn. Op. Atty. Gen. No. 63 (1940)
Minn. Op. Atty. Gen. No. 120 (1924)
Minn. Op. Atty. Gen. No. 121 (1924)

Cross References: MSBA/MASA Model Policy 801 (Equal Access to Facilities of Secondary Schools)

RESOLUTION FOR ACCEPTANCE OF GIFTS AND DONATIONS

Whereas, School Board Policy 706 establishes the guidelines for the acceptance of gifts or donations to the District;

Whereas, the International Falls School District Board encourages the support of the District’s educational programs through gifts or donations that meet the goals and objectives of the School District;

Whereas, Minnesota Statute §465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members;

Therefore, be it resolved, the School Board of International Falls Public Schools, ISD #361, accepts with appreciation the following gifts, donations or grants received by the School District:

District Donations received:

Motion by _____, seconded by _____, to accept the gifts and donations.

The following voted in favor:

Bronco Hall of Fame	Susan & Stuart Nordquist	\$1,000
	Trustar	\$500
	Jacqueline & Dean Blais	\$500
Football Donations	Rainy Lake Medical Center	
	Touchdowns & Turnovers	\$1,000
	Bronco Football Boosters, Field Care and Charter Bus	\$924.56
	Eckman GMC Touchdowns donations	\$700
Bronco Baseball Boosters	Field Fertilizing	\$318
Bronco Swim Boosters	Girl’s Section Swimsuits	\$1,778.94

Voting against:

Whereupon, the resolution was declared adopted.



415 North Main Avenue
San Antonio Texas 78205

International Falls Public Schools
1515 Eleventh Street
International Falls MN 56649

#2173 Tracking-Onboarding-EDR- 28, 8 365x
EP's

Date: 2022-11-17

QTY	ItemDescription	Price	ExtPrice
365	Clarity - EDR Annual FortiEDR License	\$28.00	\$10,220.00
	Clarity - EDR Annual FortiEDR License		
365	Clarity - EDR Annual Monitoring Service	\$8.00	\$2,920.00
	Clarity - EDR Annual Monitoring Service		

SubTotal: \$13,140.00

Destination Shipping, Handling and Taxes not Included in Quote

FOB Origin, Freight Prepaid & Add

- Seller -- Pays freight charges
- Buyer -- Bears freight charges
- Buyer -- Owns goods in transit
- Buyer -- Files claims (if any)

**With current supply chain restraints, manufacturer and distributor inventory is allocated to existing orders, but may not have been picked and shipped yet. Please be aware inventory levels at the time the quote is issued, will likely not be available to ship when a new order is placed. Manufactures and distributors are recommending that customers place orders well in advance so they can be allocated on the next fulfillment. Conversely, sometimes things that don't show available inventory can ship quicker than expected from the manufacturer.

Once you have placed an order with LNX you will receive an update of tracking info every Friday from our Procurement.**

Signature _____

Date _____

**Liquid Networkx
Statement of Work
Supplemental Addendum**

To Master Services Agreement dated _____, 2022

Between Liquid Networkx and International Falls Public Schools

This Statement of Work (the “SOW”) is made pursuant to the Agreement and contains additional terms and conditions that are incorporated into and are an integral part of the Agreement. All capitalized terms used in this SOW will have the same meanings given such terms in the Agreement. The terms and conditions of this SOW supersede those in the Agreement to the extent they are inconsistent, and all other terms and conditions remain in full force and effect.

In consideration of the following terms and conditions and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, Liquid Networkx. and Customer hereby agree as follows:

1. SERVICES AND DELIVERABLES:

1.1 Fortinet FortiEDR Software License:

1.1.1 Overview:

Detect and Block – FortiEDR serves as the base platform for Clarity EDR Monitoring Service. Fortinet cloud services record network issue and block select events.

1.1.2 FortiEDR Software Installation:

- Customer is responsible for installation of FortiEDR.
- Liquid Networkx will consult with Customer to package the needed installation software for deployment.
- If manual installation services are required, Liquid Networkx can develop a separate SOW for install tasks.

1.2 Clarity EDR Monitoring and Response Service:

1.2.1 Overview:

Monitor – Liquid Networkx personnel analyze and evaluate network events and provide response and communication. If malicious intent is determined, Liquid Networkx personnel implement action steps based on the severity and type of event according to Customer preferences as defined in the Methods of Procedures document.

Liquid Networkx Clarity EDR Monitoring and Response service requirements and processes shall be further defined separately in a Methods of Procedures document to be mutually agreed upon by Customer and Liquid Networkx.

Investigate – If a more detailed investigation is needed, Customer may escalate the issue to a Liquid Networkx Engineering Ticket.

1.2.2 Monitoring Service Goals:

- **Goal 1:** Live monitoring of all events and ensure all events are dealt with and clear the “unhandled” category based on agreed-upon actions (example below).
- **Goal 2:** Review events to determine the legitimacy (suspicious, inconclusive)
- **Goal 3:** Follow up on events that require attention to the appropriate staff with recommendations for remediation (customer IT, Customer, Liquid Networkx engineering...).
- **Goal 4:** Review and remediate any false-positive blocks to avoid loss of productivity.
- **Goal 5:** Provide daily, weekly, monthly reporting for events as needed by the customer, and quarterly reviews with Liquid Networkx staff team to maintain effectiveness.

Example EDR Monitored Events:

Malware – No exception created – Customer notified – Remediate if requested

Greyware/Potentially unwanted apps – Exception created pending customer profile, customer notified – Customer will respond to continue blocking or add an exception.

Vulnerable apps – Exception created, notify the customer to review app

Confirm safe software – Exception created– added to monthly review.

2 PRICING:

2.1 Fortinet FortiEDR License (1 Year)

- **Customer price:** \$28.00 per license, one license per endpoint.

2.2 Clarity EDR Monitoring and Response Service (1 Year)

- **Customer Price:** \$8 per endpoint
- **Minimum Number of Endpoints:** 365

3 BILLING:

3.1 Fortinet FortiEDR License – Billed yearly.

3.2 Clarity EDR Monitoring and Response Service – Billed yearly.

4 STATEMENT OF WORK TERM:

The term of this Statement of Work is one (1) year from the Effective Date (“Initial Term”). After the Initial Term concludes, the Statement of Work will automatically renew for successive one-year periods (“Renewal Period”). Either party may cancel this agreement up to 60 days prior to the current term expiration.

5 SERVICE LEVEL AGREEMENTS:

Liquid Networkx staff will monitor the “unhandled log” for FortiEDR and any other agreed-upon actions on a minimum twice a day basis 365 days per year.

The Parties have executed this Schedule effective as of _____, 20____, (the “SOW Effective Date”).

ADVANCED PERSONAL COMPUTING, INC. dba
LIQUID NETWORKX

International Falls Public Schools

By: _____
(Signature)

By: _____
(Signature)

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

**Liquid Networkx
Statement of Work
Supplemental Addendum**

To Master Services Agreement dated _____, 2022

Between Liquid Networkx and International Falls Public Schools

This Statement of Work (the “SOW”) is made pursuant to the Agreement and contains additional terms and conditions that are incorporated into and are an integral part of the Agreement. All capitalized terms used in this SOW will have the same meanings given such terms in the Agreement. The terms and conditions of this SOW supersede those in the Agreement to the extent they are inconsistent, and all other terms and conditions remain in full force and effect.

In consideration of the following terms and conditions and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, Liquid Networkx and Customer hereby agree as follows:

1 SERVICES AND DELIVERABLES:

1.1 Clarity Device / Circuit Monitoring and Response Service:

Liquid Networkx will provide 24/7 Network Monitoring and Fault Management for Customer’s locations and include the services listed below:

- Liquid Networkx will provide configuration of a network monitoring tool onto Liquid Networkx’s network management platform.
- Liquid Networkx will provide configuration of an agent for the network
- Liquid Networkx will configure alerts on the network monitoring tool to trigger on the loss of layer three (“L3”) connectivity and will send email alerts to the Customer contacts as specified in the Methods of Procedures.
- Liquid Networkx will open and manage trouble tickets with the appropriate service provider(s) and open and manage service requests within Liquid Networkx’s internal ticketing system for tracking and escalation.
- Liquid Networkx will provide updates via Liquid Networkx Clarity initiated emails as they become available.
- Liquid Networkx will escalate tickets as per the guidelines defined and agreed upon in the Methods of Procedures.
- Liquid Networkx will contact Customer site personnel to verify return of service.
- Configurations will be maintained within the Liquid Networkx network management system. Liquid Networkx will backup configurations weekly.

1.2 Clarity Engineering Services:

Liquid Networkx will provide Engineering support and services including the services listed below on a per ticket basis:

- Liquid Networkx will provide troubleshooting assistance for customer’s network infrastructure via the Liquid Networkx engineering staff using the Engineering Ticket creation process further defined in the Methods of Procedures.
- Liquid Networkx will provide change assistance for the customers Network Infrastructure via the Liquid Networkx engineering staff by using the Engineering Ticket creation process further defined in the Methods of Procedures.
- Emergency escalation points will be provided for escalation in the event that the standard interval is not sufficient or is not met.
- Events occurring outside of normal business hours (M-F 8-5 CST) will be handled on a best effort basis and no guarantee of availability for afterhours support is provided.
- Liquid Networkx Engineering Services constitute the sale of configuration support/training for Customer owned devices and are therefore not subject to Texas sales and use tax.

Liquid Networkx Clarity Device Monitoring and Response service requirements and processes shall be further defined separately in a Methods of Procedures document to be mutually agreed upon by Customer and Liquid Networkx.

1.3 Field Services:

Upon Customer request via email to Liquid Networkx, Liquid Networkx will dispatch onsite technicians to conduct field services work.

The specific services to be provided to the Customer under this SOW may include, but are not limited to:

- Installation of Data and/or Voice access lines and equipment
- Repair of Data and/or Voice access lines and equipment
- Installation / repair of site wiring
- Site survey / site audit services
- Liquid Networkx will charge Texas sales tax on all Field Services unless Customer provides a valid exemption certificate.

Typical service examples are listed by the Service Type and Service Description provided, below:

Service Type	Service Description
Equipment/CPE Install, Demarc Extension, Circuit Activation	Physical mounting of Customers CPE, extension of WAN circuit demarc using suitable house pair or, if required, up to 200' of new inside wiring, connection of WAN circuit, connection of existing premise station inside wiring terminated within 3 Meters (10 feet) of CPE mounting location, testing, and troubleshooting with remote technical support.
Demarc Extension Only (no additional work)	Extension of WAN circuit demarc using suitable house pair or, if required, up to 125' of new inside wiring, and associated continuity testing.
Routine Trouble Ticket/Repair Call	A Routine Trouble Ticket / Repair Call is a repair or maintenance dispatch to the end-user premise 2+ business days from the date of order.
Emergency Trouble Ticket/Repair Call	An Emergency Trouble Ticket / Repair Call is a premium repair or maintenance best effort dispatch to the end-user premise same or next day.
Device Retrieval / Deinstallation	A Device Retrieval/ De-installation is the physical de-installation and return of CPE deployed to the end-user premise.
Site Audit	A Site Audit dispatch is a dispatch intended to collect data to verify telecom services delivered to a particular site.
Site Survey	A Site Survey is a dispatch intended to collect data for the actual installation work to be performed.
Extensive Inside Wiring	Extensive Inside Wiring (EIW) involves the installation of inside wiring plant at the end-user premise which is outside the typical scope of work due to length of wiring, working height, drilling through masonry, extensive time and materials, requirement of more than one (1) Field Engineer executing the installation, or special tools or materials needed to execute the installation.
Union Escort/Union Work	In locations requiring union escort or work, appropriate resources will be acquired. This is billed on a pass-through basis and is subject to availability, quotation and approval.
Unspecified Time and Materials (T&M)	Unspecified Time and Materials (T&M) orders are to be used only when a specific task of the before mentioned service types is required or when the work cannot be classified by a well-defined service type. Types of un-specified service may include LAN work or proof-of-concept work.

In performing the work, the onsite tech will:

- Announce arrival and introduce him/herself to the site contact
- Gain access to areas that require field services work
- Complete mutually agreeable field services scope requested
- Check-out with site contact

2 SERVICE OBLIGATIONS CONDITIONS:

2.1 Customer Responsibilities:

Customer is responsible for assisting in the creation of and following the outlined Methods of Procedures

As a condition to the provision of the Services, the Customer must provide to Liquid Networkx:

- Access to devices for monitoring purposes
- Escalation contacts for notification procedures
- Project contact/sponsor to coordinate field services scheduling
- Access to sites for appropriate level of field services to be delivered
- Letters of Authorization for Liquid Networkx to work directly with service provider(s) on Customer’s behalf
- Access to software and hardware support providers
- Access to any system required to maintain support

3 PRICING:

3.1 Clarity Circuit Monitoring and Response Services

- **Customer Price:** \$50 per month, per circuit, unlimited carrier outage tickets
- **Minimum Circuits:** 0

3.2 Clarity Device Monitoring and Response Services

- **Customer Price:** \$10 per device
- **Minimum Devices:** 0

3.3 Clarity Engineering Services:

- **Customer Price:** \$350/ticket

3.4 Additional charges if needed:

- Liquid Networkx. will be reimbursed for any materials that are required to provide services

3.5 Field Services Pricing:

Service Type(s)	Service Pricing
<ul style="list-style-type: none"> • Equipment/CPE Install, Demarc Extension, Circuit Activation 	\$250 per dispatch per engineer, includes 2 hours of labor and 200’ of Cat5e PVC cable \$100 per hour thereafter
<ul style="list-style-type: none"> • Demarc Extension Only (no additional work) 	\$250 per dispatch per engineer, includes 2 hours of labor and 125’ of Cat5e PVC cable \$100 per hour thereafter
<ul style="list-style-type: none"> • Routine Trouble Ticket/Repair Call • Unspecified Time and Materials (T&M) 	\$225 per dispatch per engineer, includes 2 hours of labor \$100 per hour thereafter
<ul style="list-style-type: none"> • Emergency Trouble Ticket/Repair Call 	\$350 per dispatch per engineer, includes 2 hours of labor \$100 per hour thereafter
<ul style="list-style-type: none"> • Device Retrieval / Deinstallation • Site Audit • Site Survey 	\$200 per dispatch per engineer, includes 2 hours of labor \$100 per hour thereafter
<ul style="list-style-type: none"> • Extensive Inside Wiring 	\$300 per dispatch per engineer, includes 3 hours of labor \$100 per hour thereafter
<ul style="list-style-type: none"> • Union Escort/Union Work 	Billed on a pass-through basis and is subject to availability, quotation and approval.
<ul style="list-style-type: none"> • Materials 	All materials are billed standard markup
<ul style="list-style-type: none"> • All pricing is for standard hours, non-standard hours are 1.5x markup. • All billing is in 15 minute increments. • Liquid Networkx will charge Texas sales tax on all Field Services unless Customer provides a valid exemption certificate. 	

3.6 Pricing Assumptions/Caveats:

The pricing and statement of work presented are based on the following assumptions and caveats:

- Additional network devices inside of the Clarity tool are billed on an average device count per day over the billing cycle (per month). If the customer chooses to add additional network devices to the Clarity monitoring platform, the customer assumes responsibility for the average billable device count increase.
- Dispatches will be booked within 5 business days of the requested date of the site survey (preferably 10 business days or more)
- Dispatches will be scheduled with a 2-hour arrival window with 5+business days advance notice.
- Liquid Networkx and Customer will mutually agree on date and time for Field Services work.
- Field Technician/Engineer are not authorized to make autonomous decisions regarding CPE configurations while on site and are only authorized to record data on a mutually agreeable document.
- There is a \$150 cancellation fee per technician for dispatch cancellation occurring after 10:00 am CT of the business day prior to the dispatch date.
- The full dispatch fee will be charged per technician if the site is not ready.
- Non-Standard Business Hours = 1.5x uplift of service fees
- Expedited scheduling is on a best effort basis. An expedite fee of \$100 will only be charged if an expedite can be achieved to improve a date within the standard scheduling interval of 5 business days.
- All pricing assumes the use of a single tech, not drilling through brick/solid structural walls, not working at a height that exceeds 12 feet or any other site condition that would require EIW. If an additional technician is required, pricing will be in accordance to the pricing given in the above section.
- Work is not to include any permitting or union escort. If required, permits and union escorts are to be billed on a pass-through basis.
- If insurance documentation is required to permit work onsite, Customer will provide Liquid Networkx with an insurance template at least 10 business days prior to the installation date.
- All work is performed on an as-needed basis; there are no provisions for engineer retainers or SLAs for same/next-day availability except where specifically defined.
- Shipping and shipping materials will be billed on a pass-through basis or on Customer account
- Standard Business Hours:
 - 8:00am – 5:00pm, Local Site Time
 - Monday thru Friday, except on Federal Holidays
- Non-Standard Business Hours:
 - 5:01pm – 7:59am, Local Site Time
 - Saturday and Sunday
 - Federal Holidays excluding Columbus Day, President’s Day and Martin Luther King Day
- Dispatches must be pre-approved by Customer prior to categorizing as non-standard business hours
- Stated rates are inclusive of all standard trip charges and travel. Any special travel situations for (1) remote areas and (2) quick turn-around must be pre-approved by Customer prior to dispatch. Most remote areas and quick turn-arounds will not require travel, however, additional travel may only be assessed under those two conditions.
 - 1.1 Tier I or II MSAs are all areas within 30 driving miles of a state capital or city that has a population of 200,000+
 - 1.2 Remote areas are areas that are not within 30 driving miles of Tier I or Tier II MSA.
 - 1.3 Travel will be minimal and provided as a flat-travel charge per site and mutually agreed upon before dispatch. Regardless of the flat-travel amount, it will not exceed \$25 per half hour. All time is billed in one minute increments after the initial flat-rate.

4 **BILLING:**

4.1 Clarity Device / Circuit Monitoring and Response Service – Billed monthly. First month charges will be billed in advance. If number of locations fall below the minimum location count, the minimum will be billed.

4.2 Clarity Engineering Services: Billed at end of month when services are performed.

4.3 Field Services - Billed upon completion of request/order.

5 **STATEMENT OF WORK TERM:**

The term of this Statement of Work is three (3) years from the Effective Date (“Initial Term”). After the Initial Term concludes, the Statement of Work will automatically renew for successive one-month periods (“Renewal Period”). Either party may cancel this agreement during the Renewal Period with 30 days’ written notice.

6 **SERVICE LEVEL AGREEMENTS: Methods of Procedures documents**

7 **OTHER TERMS AND CONDITIONS:**

- Customer may request and authorize services via email to the assigned account manager or to the Liquid Networkx Network Operations Center (“NOC”).
- Liquid Networkx reserves the right to decline any request and will inform Customer via email of such declination.
- Liquid Networkx shall warrant all workmanship for 90 days from the date the work is completed. Failures caused by end-user staff, site conditions, LEC, or non-Liquid Networkx third party contractors are specifically excluded from this warranty. Should Liquid Networkx physically damage any equipment or premise facilities, Liquid Networkx shall remedy the damage or indemnify Customer or its end-user for the actual physical loss within 10 business days of determining the true cost of damage and the validity of its claim.

The Parties have executed this Schedule effective as of _____, 20____, (the “SOW Effective Date”).

ADVANCED PERSONAL COMPUTING, INC. dba
LIQUID NETWORKX

International Falls Public Schools

By: _____
(Signature)

By: _____
(Signature)

Printed Name: _____

Printed Name: _____

Title: _____

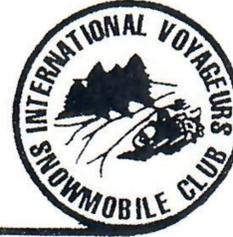
Title: _____

Date: _____

Date: _____

International Voyageurs
SNOWMOBILE CLUB

BOX 1089 • INTERNATIONAL FALLS, MN 56649



SNOWMOBILE TRAIL PERMIT

THIS PERMIT, is granted this _____ day of _____, 20____, by _____, Permitters, to the *International Voyageurs Snowmobile Club & Koochiching County our Sponsor*, Permittee, to establish and maintain on the hereinafter described land a snowmobile route.

That _____, the (recorded owners) (contract for deed purchasers) (lessees) in consideration of _____, grants the permit over and upon the following described premises situated in the county of Koochiching, State of Minnesota, to wit:

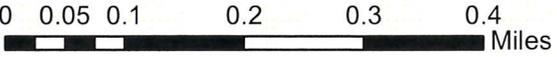
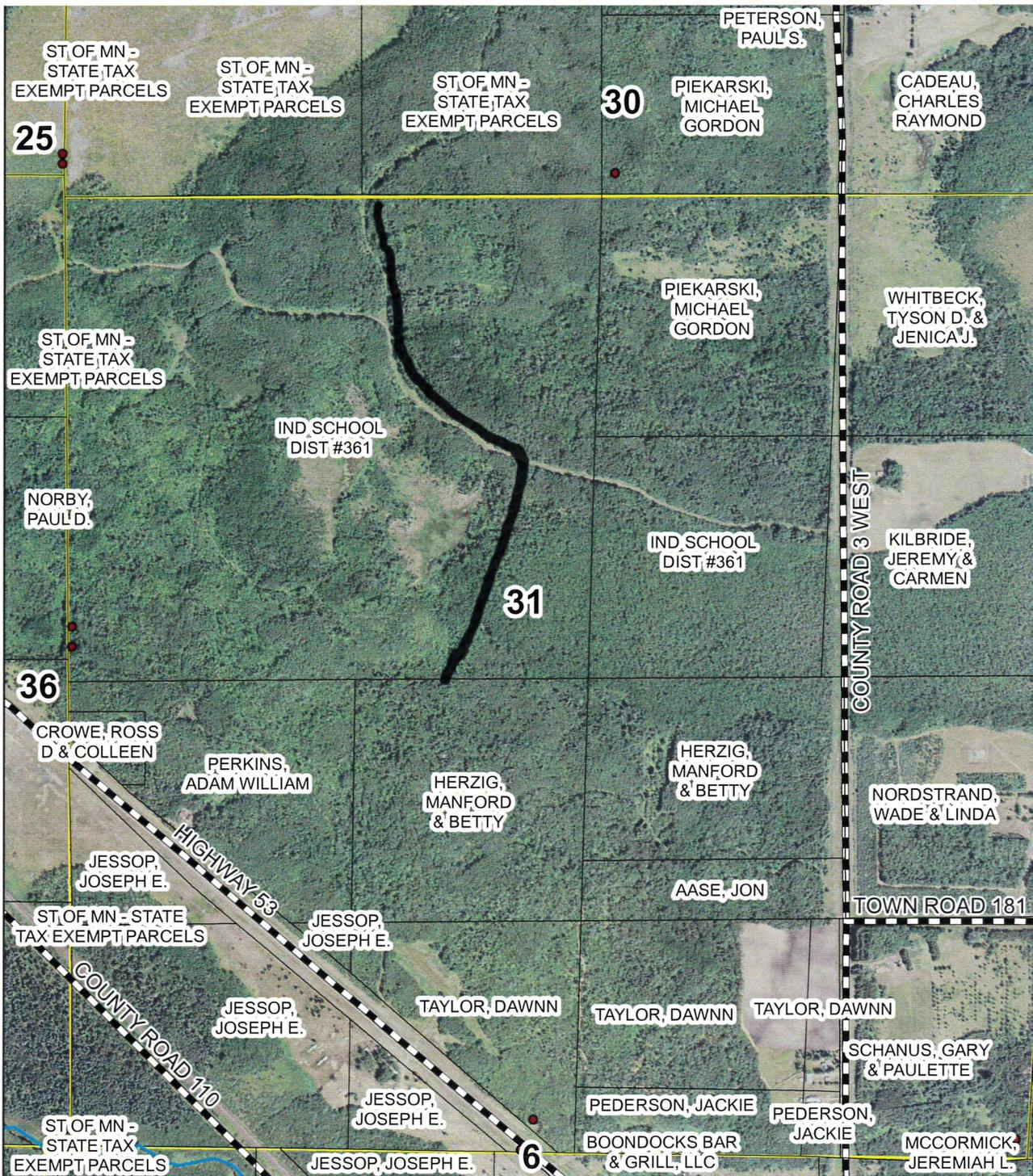
SUBJECT TO:

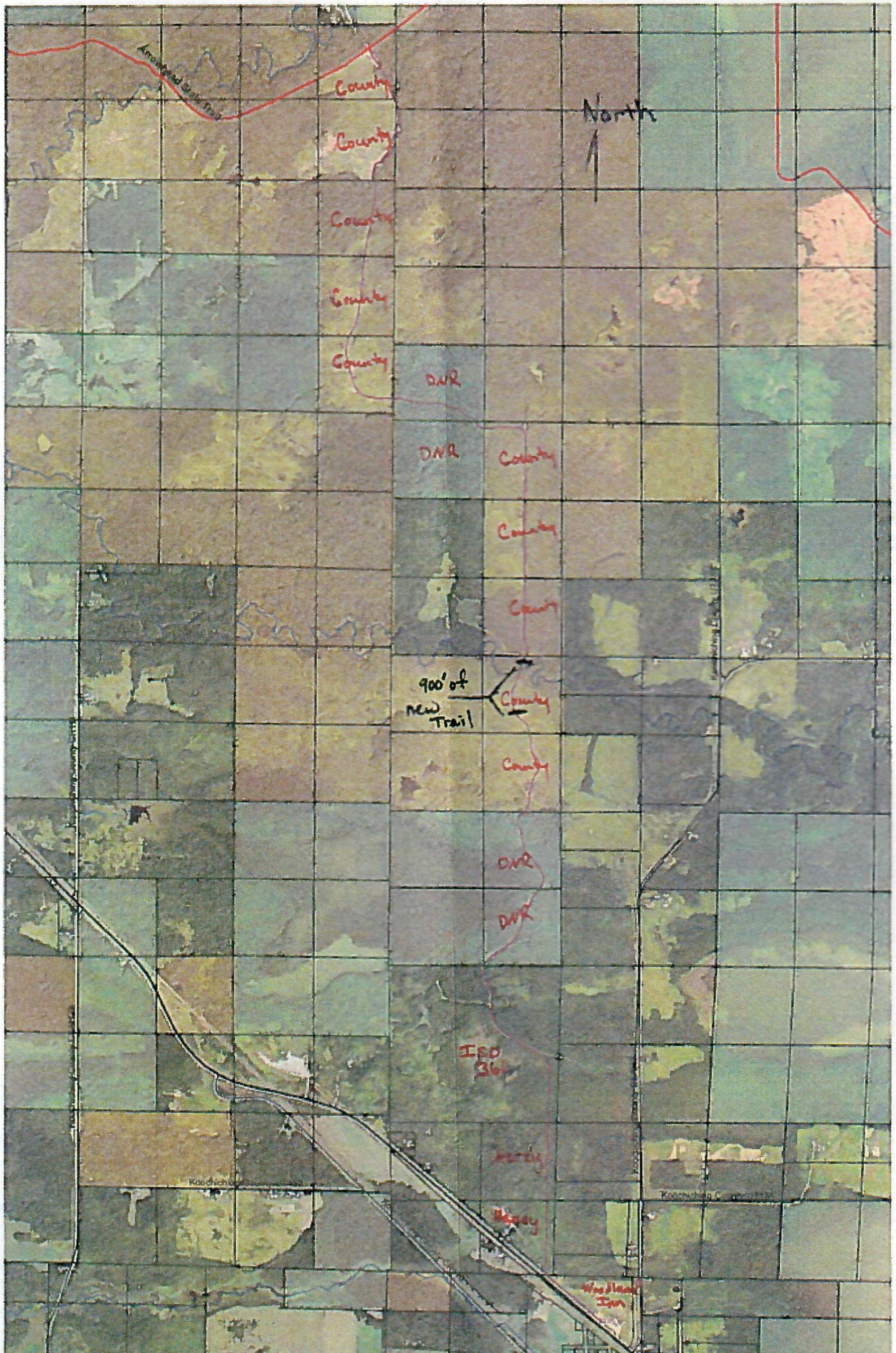
- 1: This permit shall terminate upon sale of the land, or upon notification in writing to the State six months prior the termination by the Permitters.
- 2: The right-of-way snowmobile route shall be open to the general public for snowmobile use.
- 3: The Permittee shall, at all times, have the right to enter upon said right-of-way for any purpose necessary to the performance of lawful powers and duties.
- 4: The Permitters shall have the right to close said right-of-way during any emergency with the approval of the permittee.
- 5: The permit is for a 15 foot width over the route to be used.

DATED: _____

Landowner

Witness







JOB DESCRIPTION

JOB TITLE:	School Resource Officer	DEPARTMENT:	Police
FLSA CLASSIFICATION:	Non-exempt	PAY GRADE (ANNUAL):	\$82,957.72
LOCATION:	International Falls Schools	STATUS:	Full-time
REPORTS TO:	Police Chief or Designee	PREPARED BY:	Sherri Stensland
DATE REVISED:	10/19/2022	APPROVED BY:	Chief Mike Kostiuk

JOB SUMMARY

Investigates criminal and non-criminal juvenile problems within the school system and community. Acts as a liaison between the police department, schools, courts social services and other related agencies to ensure the protection and safety of the community.

RESPONSIBILITIES

1. Perform patrol and investigation duties at the assigned school
2. Attend school functions to maintain peace and safety
3. Transport juveniles to home and juvenile facility as needed
4. May investigate criminal matters related to juveniles that occur outside the school district; may be called in to provide input or take the lead on crimes involving juveniles; may act as a certified forensic interviewer to interview children who have been a victim of crimes
5. Interview informants, witnesses, neighbors, citizens, victims, and others who have knowledge of incidents or suspects
6. Write reports and files information into computer system
7. Testify in court as arresting or investigating officer as required
8. Develop and conduct alcohol, tobacco, drug and other crime prevention efforts through community presentations and educational activities
9. Meet with school staff, parents, students, clergy, and other agencies regarding specific juvenile issues; work closely with social workers, probation officers, state agencies, and other to develop relationships and ensure the safety of juveniles in the community
10. Act as a liaison between the police department, schools, court, social services, and related agencies

MINIMUM QUALIFICATIONS

Education, Experience and Licensure

- Must possess and maintain MN Peace Officer License
- Valid MN Driver's License
- Certified DARE Instructor (or become certified)
- Certified School Resource Officer (or become certified)

Other Required Knowledge, Skills, and Abilities

- Federal, state, and local laws and department policies related to police work
- Community-building and teamwork
- Thorough understanding of City's functions, policies, and procedures
- Thorough understanding of the school district's policies

- Strong negotiation and investigative skills
- Strong verbal, written and interpersonal skills
- Take appropriate safety precautions
- Build relationships and maintain rapport with children and young adults
- Analytical and problem solving
- Work effectively with others

EQUIPMENT USED

- Required to carry firearm
- Required to wear protective body armor
- Any equipment determined to be needed by the Police Chief or designee

MENTAL & PHYSICAL DEMANDS / WORKING CONDITIONS

Mental Effort

- Maintain composure during stressful situations

Physical Requirements

- Exposure to injury, trauma, angry or violent individuals, animal bites, bloodborne and airborne pathogens, biohazards, traffic accidents, visual and emotional trauma and adverse road and weather conditions.
- Lift up to 100 pounds

The City of International Falls has reviewed this job description to ensure that essential functions and basic duties have been included. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. The City of International Falls reserves the right to revise or change job duties and responsibilities as the need arises. Requirements are representative of minimum levels of knowledge, skills, and experience required. This job description does not constitute a written or implied contract of employment.



That's Community Ed!

ISD 361 Community Education Update:

November 21, 2022

One year in and I feel like it's going well.

I will be finishing my licensure in December! I was able to finish in less than year, what a course load I took over the summer! Some of my courses were really beneficial and I learned a lot!

The biggest accomplishment since taking this position is the Adults with Disabilities Program (PALS). I knew that was an area that we needed to address right away. We had our first activity in March and we've only grown since then. Angela Scholler has been a great addition to Community Ed. She has created a welcoming and fun culture for our participants. She is so organized and really puts thought into each activity.

This past week I had a sister of one of the participants call (she lives out of town) and let me know that every time she speaks to her sister she tells her about the projects and activities she is doing in PALS and that her sister is growing so much socially because of the program.

I only hope to grow Community Ed in the next year.