

Regular School Board Meeting

Monday, September 20, 2021 5:00 PM

FHS Library and via Zoom, 1515 11th Street, International Falls, Minnesota 56649

Zoom Meeting Information

When: Sep 20, 2021 05:00 PM Central Time (US and Canada)

Topic: School Board Meeting

Please click the link below to join the webinar:

<https://isd361.zoom.us/j/88127414467?pwd=TnhERFZPdWdRMTl4aGZtRWU4QUxLZz09>

Passcode: 413051

Or One tap mobile :

US: +19292056099,,88127414467#,,,,*413051#

or +13017158592,,88127414467#,,,,*413051#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592

or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 881 2741 4467

Passcode: 413051

CALL TO ORDER

1. Roll Call:

___ Toni Korpi

___ Emily McGonigle

___ Bruce Raboin

___ Ted Saxton

___ Roxanne Skogstad-Ditsch

JoAnn Smith

___ Jennifer Windels

___ Kevin Grover

2. Pledge of Allegiance

Approval of Agenda

1. Approve agenda as presented. Motion by __, second by __. Motion carried / failed.

Open Forum

1. Public Open Forum

Consent Agenda

1. Approve past meeting minutes for the regular school board meeting on August 16th and August

31st.

2. Approve current accounts payable due in the amount of \$1,036,500.64 .
3. Approve payroll in the amount of \$315,401.40 for pay periods August 27th and September 10th.
4. Set the Truth In Taxation meeting for December 21, 2021 at 6:00 pm
5. Approve hire of BethAnne Slatinski as Community Education Director effective September 22, 2021.
6. Approve extending the joint powers agreement with the City of International Falls to form the Recreation Commission to December 31, 2021.
7. Approve hire of Nate Harnit as the One Act Play Advisor for the 2021-2022 play season.
8. Approve hire of Jayde Hall as Speech Advisor for the 2021-2022 season.
9. Second Reading of School Board Policy 534 - Unpaid Meal Charges.
10. Approve hire of Karla Olson-Line as Football Cheer Advisor for the 2021-2022 season.

Action Items

1. Resolution Acceptance of Gifts and Donations. Motion by __, second by __. Motion carried / failed.
2. Approve the proposed 21 Pay 22 (FY23) Levy at maximum. Motion by __, second by __. Motion carried / failed.
3. Accept resignation of Dan McGonigle, Community Education Director, effective September 30, 2021. *Emily McGonigle to abstain from voting.* Motion by __, second by __. Motion carried / failed.
4. Accept recommendation from the FHS teachers to remove the "No Hat Rule" from the FHS Handbook. Motion by __, second by __. Motion carried / failed.
5. Approve MOU for 2021-2022 school year with L331 for the Alternative Teacher Professional Pay System.

COVID Updates

1. District
2. Falls Elementary School (FES)
3. Falls High School (FHS):
 - a. Homecoming
4. Set dates for weekly / bi-weekly board work sessions for COVID discussion.

Committee and Administrative Reports

1. Melissa Tate, Elementary Principal

2. Tim Everson, Secondary Principal

3. Kevin Grover, Superintendent:

a. Superintendent Goals

4. Strategic Plan

5. Committee Reports:

a. Community Education Advisory Board

b. Recreation Commission

Close Session

1. The meeting will be closed as permitted by Minnesota Statutes, section 13D.03 to discuss the Districts labor negotiation strategy related to negotiations with L331- Education Minnesota.

Motion by ____, second by ____. Motion carried / Failed

Adjournment

REGULAR MEETING MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, August 16, 2021 at 5:00 p.m.
Meeting Held Via Zoom Meeting and in FHS Library

CALL TO ORDER

Toni Korpi: Present
Emily McGonigle: Present
Bruce Raboin: Present
Ted Saxton: Absent
Roxanne Skogstad-Ditsch: Present
Joann Smith: Present
Jennifer Windels: Present
Voting Members Present: 6, Absent: 1.
Kevin Grover, Superintendent: Present (non-voting member)

2. Pledge of Allegiance

Board Chair, Jennifer Windels, called meeting recess due to lack of cooperation of audience to comply with masking requirement in building. Recess for 15 minutes. Superintendent Grover, contacted law enforcement to help maintain order of audience members.

Board Chair, Jennifer Windels, called meeting out of recess at 5:21 p.m. Board Chair removed public open forum regarding action item #5 and removed action item #5 from agenda until a new meeting date is set and an orderly meeting can be held.

Board Chair, Jennifer Windels, called meeting recess at 5:25 pm until orderly meeting can be restored. Meeting will be continue once order is restored.

Board Chair, Jennifer Windels, called meeting out of recess at 5:31 pm.

Approval of Agenda

1. Approve agenda with removal of public open forum in regards to action item #5, removed action #5 from agenda and closed session from agenda. Motion by Roxanne Skogstad-Ditsch then second by Bruce Raboin.
Ted Saxton: Absent, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea,
Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea, Jennifer Windels: Yea
Yea: 6, Nay: 0, Absent: 1

Open Forum

1. Public Open Forum

Consent Agenda

Motion by Toni Korpi, then second by Roxanne Skogstad-Ditsch to approve consent agenda as presented. Motion Carried.
Ted Saxton: Absent, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea,
Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea, Jennifer Windels: Yea
Yea: 6, Nay: 0, Absent: 1

1. Approve past meeting minutes for the regular school board meeting on July 19, 2021 and special school board meeting minutes of August 3, 2021.
2. Approve current accounts payable due in the amount of \$286,024.17.
3. Approve payroll in the amount of \$73,761.31 for pay periods July 30th, and August 18th.
4. Appoint Marc Glowack as Section 504 Officer for Grades 6-12, and appoint Melissa Tate as alternate Section 504 Office for Grades 6-12.
5. Accept resignation of Michelle McDonald as Head Girls Hockey Coach for the 2021-2022 season.
6. Accept resignation of Alexis Graves, Paraprofessional, effective immediately.
7. Approve hire of Amis MacKenzie as Assistant Girls Basketball Coach for the 2021 - 2022 season. This position is hired contingent upon the activity season being held during the 2021-2022 school year. Payment of wages may be prorated based upon whether the season is cut short due to COVID.
8. Approve hire of Erin Hall as Head Girls Hockey Coach for the 2021 - 2022 season. This position is hired contingent upon the activity season being held during the 2021-2022 school year. Payment of wages may be prorated based upon whether the season is cut short due to COVID.
9. Approve hire of Rebecca Nelson as Speech Language Pathologist at a 1.0 FTE for the 2021 - 2022 school year.
10. Appoint Melissa Tate as Section 504 Officer for Grades K-5, and appoint Marc Glowack as alternate Section 504 Office for Grades K-5.
11. Appoint Kevin Grover as Title IX Officer (District Wide), and appoint Tim Everson as alternate Title IX Officer (District Wide).
12. Appoint Tim Everson as Human Rights Officer, and Melissa Tate as alternate Human Rights Officer.
13. Approve FHS Student handbook for the 2021-2022 school year.
14. Approve annual notice of compliance for academic vocational programs of non-discrimination per attached.
15. Renew prime vendor contract with to US Food Service, Grand Forks, for the 2020-2021 school year. Year 4 of contract agreement.
16. Approve agreement with McDowell Agency for background check services.
17. First Reading of School Board Policy 534 - Unpaid Meal Charges.
18. Approve meal prices for students and adults for the 2021 - 2022 school year.
19. Approve Preschool Class Rates for the 2021 - 2022 school year.

Action Items

1. Resolution Acceptance of Gifts and Donations. Motion by Emily McGonigle, then second by Roxanne Skogstad-Ditsch. Motion Carried.

Ted Saxton: Absent, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea, Jennifer Windels: Yea
Yea: 6, Nay: 0, Absent: 1

2. Accept resignation of Steve Windels as Assistant Girls Basketball Coach for the 2021-2022 season. *Jennifer Windels to abstain from voting.*

Motion by Bruce Raboin, then second by Toni Korpi. Motion Carried.

Ted Saxton: Absent, Jennifer Windels: Abstain (With Conflict), Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 5, Nay: 0, Absent: 1, Abstain (With Conflict): 1 family

3. Approve collective bargaining agreement with L4798 Education Minnesota Educational Support Paraprofessionals for July 1, 2021 to June 30, 2023.

Motion by Toni Korpi, then second by Bruce Raboin. Motion Carried.

Ted Saxton: Absent, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea, Jennifer Windels: Yea
Yea: 6, Nay: 0, Absent: 1

4. Approve changing November 1, 2021 to a teacher in service day and the revised school year 2021-2022 calendar.

Motion by Roxanne Skogstad-Ditsch, then second by Emily McGonigle. Motion Carried.

Ted Saxton: Absent, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea, Jennifer Windels: Yea
Yea: 6, Nay: 0, Absent: 1

5. *Removed item from agenda, motion by XX second by XX.*

Adopt Resolution of Health and Safety Measures for the 2021 - 2022 School Year. Motion by ___, second by ___. Roll Call Vote. Motion carried / failed.

Committee and Administrative Reports

1. Melissa Tate, Elementary Principal: Enrollment up 6 students and lost 15; working on safe learning plan, LTRS training (reading curriculum), and SEL (social emotional language)

2. Tim Everson, Secondary Principal: Enrollment at 532 +6 last year; fall sports starting

3. Kevin Grover, Superintendent: MSBA phase 3 training; back to school mailing; MSHSL activities mask recommendation, superintendent goals need to be set - board members to give goals items to Board Chair by Sept 13th.

4. Committee Reports:

4.a. Community Education Advisory Board: Lego League camp was a success, Preschool screening Sept 23 & 24; Need an Adults With Disability Coordinator; and ATV Safety being offered.

4.b. Recreation Commission: Meets Wednesday September 1st

Closed Session

Removed item from agenda.

The meeting will be closed as permitted by Minnesota Statutes, section 13D.03 to discuss the Districts labor negotiation strategy related to negotiations with L4798, L510 and L331, and to conduct performance review of Superintendent, Kevin Grover. Motion by ____, second by _____. Motion carried / failed

Reopen

Adjournment

Motion by Roxanne Skogstad-Ditsch, then second by Toni Korpi to adjourn meeting at 6:06 pm. Motion Carried.

Ted Saxton: Absent, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea,

Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea, Jennifer Windels: Yea

Yea: 6, Nay: 0, Absent: 1

Approved Minutes:

District Clerk

Date

Board Chair

Date

SPECIAL MEETING MINUTES
SPECIAL MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Tuesday, August 31, 2021 at 5:00 p.m.
Meeting Held Via Zoom Meeting and in FHS Cafeteria

CALL TO ORDER

Toni Korpi: Present
Emily McGonigle: Present
Bruce Raboin: Present
Ted Saxton: Present
Roxanne Skogstad-Ditsch: Present
Joann Smith: Present
Jennifer Windels: Absent
Voting Members Present: 6, Absent: 1.
Kevin Grover, Superintendent – Present (non-voting member)

2. Pledge of Allegiance

MEETING LOCATION: FHS CAFETERIA AND VIA ZOOM.

* Refer to the FHS Meeting Location Note, Zoom information and Open Forum Section for meeting information

FHS MEETING LOCATION NOTE: This meeting will be held in-person in the Falls High School Cafeteria with occupancy limited to 240 people pursuant to City Fire Code regulations. Overflow seating to view the meeting via Zoom for another 75 people will be available in the Choir Room of the Falls High School. Based on board action at the August 3, 2021 School Board meeting, Board members and visitors are required to wear masks (available at the door), unless the individual cannot wear a mask due to a medical or religious exemption. Individuals who cannot wear a mask due to a medical or religious exemption will be asked to remain at least 3 feet socially distanced from other individuals in respect of their rights. To the extent social distancing must be implemented to accommodate those with medical or religious exemptions, the number of individuals allowed entrance to the cafeteria or choir room may be reduced. Individuals without an exemption who do not wear a mask/face shield or who do not have a stated exemption and refuse to socially distance will not be allowed entrance or will be asked to leave the building.

Special meeting to consider health and safety measures for the 2021-2022 school year (Masking, athletics, safety protocol, student and staff safety, etc).

This meeting also will be presented live and streamed via Zoom. Members of the public who wish to view this meeting may monitor it from a remote location by accessing Zoom the link:

Members wishing to speak via zoom during open forum should register prior to the board meeting and indicate that they will be attending via zoom. See Open Form section for information.

Approval of Agenda

1. Motion by Roxanne Skogstad-Ditsch, then second by Bruce Raboin to approve agenda as presented. Motion Carried.

Jennifer Windels: Absent, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 6, Nay: 0, Absent: 1

Open Forum

a. Six (6) members of the addressed the board about masking. One (1) spoke in favor of masking, and five (5) spoke in favor of parent choice for masking.

Open Forum Limited to the Agenda Item of the School Board's Consideration of Resolutions on Health and Safety Measures For The 2021-2022 School Year.

The Open Form will be conducted in accordance with School Board Policy 206, a copy of which may be found on the School District's website at www.isd361.org. The School Board will strive to give all school community members the opportunity to be heard and to have their opinions and information considered, within the limits of the law and School Board Policy 206 and subject to reasonable time, place, and manner restrictions. The following procedures will be applied to the Open Forum:

A. A maximum of 35 speakers will be permitted to speak during the Open Forum to allow each speaker a maximum of 3 minutes to speak. Members of the public who wish to submit their name to be placed on the list of speakers prior to August 31, may email that request or call and leave a message with Superintendent Kevin Grover at kgrover@isd361.org or 218-283-2571 and press 3 for district offices and select superintendent. Individuals seeking to speak will be placed on the list in the order in which the email/phone message is received. To the extent speaker slots remain, members of the public who wish to address the School Board on the agenda item during the Open Forum may personally place their names on a list that will be available at the podium in the cafeteria of the High School beginning at 4:30 on August 31, 2021. Additional names shall be allowed to be submitted on a wait list, in the order received, should any of the initial speakers fail to be in attendance in-person or online at the time of the Public Forum or if additional time remains after the maximum number of allotted speakers concludes.

B. If a group or organization wishes to address the school board on a topic, the school board reserves the right to require designation of a representative or spokesperson to speak on behalf of the group or organization to allow as many speakers of differing views to be heard.

C. Approximately 120 minutes, total, will be allotted for the Open Forum session, if needed, based upon the number of individuals seeking to speak.

D. Individuals whose names are on the speaker list will be given 1st opportunity in the event that the district has more than the number of speakers for the allotted timeframe of open forum.

E. The School Board Chair will recognize one speaker at a time. Speakers will be asked to state their name and be invited to speak, in recognition of the time allotted. The School Board

reserves the right to terminate an individual's privilege to address the School Board if the person addresses a topic other than the agenda item, engages in personal attacks, verbal threats or other disruptive behavior, or is otherwise in violation of state or federal law, Policy 206, or the rights to privacy of any individual.

F. Only those speakers recognized by the chair will be allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, the School Board, or the proceedings will be directed to leave.

G. To allow an additional opportunity for public comment, any school community member may submit his/her comments in writing to the School Board, whether or not in attendance or seeking to speak at the Public Forum. Community members should submit comments to School Board members via email to Superintendent Grover at kgrover@isd361.org or deliver them in person at the District Office, 1515 11th Street no later than noon of the day of the special meeting, August 31, 2021. Written comments received after that date/time will not be considered by the School Board prior to the special meeting.

H. The School Board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient, and fair opportunity for those present to be heard.

I. Any questions regarding the process for participating in the Open Forum should be directed to the Superintendent's office at kgrover@isd361.org or 218-283-2571 and press 3 for district offices, then select superintendent.

Discussion

1. Discussion was held by School Board with regard to adoption of one of the below resolutions for 2021-2022 opening of School, safe learning plan, survey results, and other matters pertaining to the start of the upcoming school year.

Action Items

1. Motion by Roxanne Skogstad-Ditsch to Adopt Health and Safety Measures Resolution for the 2021-2022 School Year - Version C, then second by Toni Korpi. Motion Carried.

Jennifer Windels: Absent, Joann Smith: Nay, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Roxanne Skogstad-Ditsch: Yea
Yea: 5, Nay: 1, Absent: 1
Joann Smith: Nay

1.a. **Version A:** Resolution to make masking strongly recommended (optional) for all students PreK – grade 12 along with visitors while in the district buildings effective immediately.

1.b. **Version B:** Resolution to make masking required indoors for students in Prek – grade 5 and staff/visitors working indoors with these students. Masking would be required indoors for 6th grade students and staff/visitors while working with this age

group. Masking would be highly recommended (optional) for students in grade 7-12 or staff/visitors working with these age levels effective immediately.

1.c. **Version C:** Resolution to require universal masking of all students (Prek - grade 12), staff and visitors in district buildings (other than those with a medical or religious exemption) effective immediately.

Adjournment

Motion by Toni Korpi, then second by Bruce Raboin to adjourn at 6:07 pm. Motion Carried.
Jennifer Windels: Absent, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea,
Ted Saxton: Yea, Roxanne Skogstad-Ditsch: Yea, Joann Smith: Yea
Yea: 6, Nay: 0, Absent: 1

Approved Minutes:

District Clerk

Date

Board Chair

Date

Payables Summary
September 20, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
201124369	ND Child Support Division	8/13/2021	20210813ADC	Child Support	0	\$ 276.93
201124370	Michigan Technological University	8/19/2021	Sutherland	Backus Mem Scholarship for Holden Sutherland	0	\$ 500.00
201124371	RAINY RIVER COMMUNITY COLLEGE	8/19/2021	Paul Harder	Rainy Lake Sportfishing Club 2021 Scholarship	0	\$ 500.00
201124372	Annie's Frozen Yogurt	8/20/2021	25044	Frozen Yogurt	7702200000	\$ 100.00
201124373	ARROWHEAD LIBRARY SYSTEM	8/20/2021	7545	Library Catalog System	6202200000	\$ 625.00
201124374	Filtration Systems Inc	8/20/2021	103877	District wide filters	8102200011	\$ 734.56
	Filtration Systems Inc	8/20/2021	103877	District wide filters	8102200011	\$ 1,752.95
201124375	HILLYARD HUTCHINSON	8/20/2021	604385844	Boiler supplies	8102200017	\$ 1,537.08
	HILLYARD HUTCHINSON	8/20/2021	604394260	Cleaning supplies	7602200004	\$ 343.28
	HILLYARD HUTCHINSON	8/20/2021	604394260	Cleaning supplies	7602200004	\$ 367.80
201124376	K&K MEYERS INC	8/20/2021	22326	Door seals and weather stripping FES	8102200027	\$ 603.70
201124377	LAKESHORE LEARNING MATERIALS	8/20/2021	2712160821	FEF (Walls) PO #1302100402	0	\$ 290.88
201124378	Marco Technologies LLC	8/20/2021	450388665	Copier Leases	1102200002	\$ 673.40
	Marco Technologies LLC	8/20/2021	450388665	Copier Leases	1102200002	\$ 673.38
	Marco Technologies LLC	8/20/2021	450329867	Printer in Business Classroom	3002200003	\$ 115.67
	Marco Technologies LLC	8/20/2021	450329925	Comm Ed; Minolta C458 Copier	5002200000	\$ 197.83
201124379	MN ENERGY RESOURCES CORP	8/20/2021	80221	Natural Gas Services	8102200031	\$ 418.49
	MN ENERGY RESOURCES CORP	8/20/2021	80221	Natural Gas Services	8102200031	\$ 36.07
	MN ENERGY RESOURCES CORP	8/20/2021	80221	Natural Gas Services	8102200031	\$ 12.02
201124380	MN POWER	8/20/2021	81021	Electricity Bill	8102200041	\$ 336.87
	MN POWER	8/20/2021	81021	Electricity Bill	8102200041	\$ 9,895.59
	MN POWER	8/20/2021	81021	Electricity Bill	8102200041	\$ 2,713.13
	MN POWER	8/20/2021	81021	Electricity Bill	8102200041	\$ 5,775.45
	MN POWER	8/20/2021	81021	Electricity Bill	8102200041	\$ 8,139.38
201124380	MN POWER	8/20/2021	81021	Electricity Bill	8102200041	\$ 304.15
201124381	Prairie Fire Children's Theater	8/20/2021	Intl Falls	Security Deposit	5002200007	\$ 500.00
201124382	Rainy Lake Gazette	8/20/2021	31	Advertising Local Newspaper	1102200031	\$ 225.00
201124383	RAPTOR TECHNOLOGIES	8/20/2021	17028	Visitor Badge Software Access	6052200015	\$ 1,275.00
201124384	RENAISSANCE LEARNING INC	8/20/2021	5221661	myIGDI's subscription	6052200013	\$ 525.00
	RENAISSANCE LEARNING INC	8/20/2021	52211669	3 yr subscription FES & FHS	1102200027	\$ 8,763.54

Payables Summary
September 20, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	RENAISSANCE LEARNING INC	8/20/2021	52211669	3 yr subscription FES & FHS	1102200027	\$ 5,323.46
	RENAISSANCE LEARNING INC	8/20/2021	55221183	3 yr subscription FES & FHS	1102200027	\$ 24,784.52
	RENAISSANCE LEARNING INC	8/20/2021	55221183	3 yr subscription FES & FHS	1102200027	\$ 15,055.48
201124385	Riverfront Bar and Grill	8/20/2021	021-0814	Hall of Fame Banquet Catering	3002200012	\$ 3,994.33
201124386	SHANNONS INC	8/20/2021	Draw 1	FES HVAC work	8102200013	\$ 12,095.10
201124387	SKYWARD INC MN BRANCH	8/20/2021	212652	Skylert (12 Months)	6052200014	\$ 1,848.00
201124388	TIERNEY BROTHERS INC	8/20/2021	848823	Hardware for Smart Boards	6052200002	\$ 177.96
201124391	POSTMASTER	8/23/2021	82321	Back to School Bilk Mailing Postage	0	\$ 438.21
201124392	DEMCO INC	8/26/2021	6989919	FES Supplies (Back to school for teachers)	1302200005	\$ 267.73
201124393	GUARDIAN PEST CONTROL INC	8/26/2021	2277539	Pest Control Service	8102200019	\$ 64.65
201124394	Hiller Commercial floors	8/26/2021	2109664	Repair of FES gym floor	8102200004	\$ 100.00
201124395	KOOCHICHING COUNTY	8/26/2021	73121	Tipping Fees	8102200047	\$ 107.00
201124396	Manage Mindfully	8/26/2021	1543	HS Site License C - Move This World (6-12)	3002200010	\$ 4,676.75
201124397	Marco Technologies LLC	8/26/2021	9023936	Bus Office Copy Per Copy	1102200017	\$ 22.53
	Marco Technologies LLC	8/26/2021	9019566	FES; Canon 1025N Copier	1302200028	\$ 96.55
201124398	OFFICE DEPOT	8/26/2021	1.8913E+11	FHS OFFICE SUPPLIES	3002200017	\$ 175.92
	OFFICE DEPOT	8/26/2021	1.8699E+11	Printer cartridge for Guidance Office - HP 26A	7102200001	\$ 112.46
	OFFICE DEPOT	8/26/2021	1.8805E+11	FES Supplies	1302200022	\$ 105.34
	OFFICE DEPOT	8/26/2021	1.8805E+11	FES Supplies	1302200022	\$ 128.10
201124399	School Datebooks	8/26/2021	S21-0211351	FES Teacher Planners	1302200008	\$ 234.08
201124400	SOUND NORTH	8/26/2021	6750	Programs for HOF Banquet	3002200013	\$ 395.00
	SOUND NORTH	8/26/2021	6756	Football Playbooks	3002200027	\$ 961.00
201124401	TechCheck	8/26/2021	44821	New Phone System	6052200000	\$ 18,982.00
201124402	TK Elevator Corp	8/26/2021	5001603405	Elevator Trouble shooting	8102200022	\$ 366.38
201124403	UHL	8/26/2021	26895	Software upgrade to FHS system to match new FES system	8102200049	\$ 3,343.00
201124404	UNITED TRUCK BODY	8/26/2021	548848	Bus Parts	7602200015	\$ 389.31
201124405	Vig Solutions	8/26/2021	10462	Touch Screens Notebooks	6052200007	\$ 9,568.00

Payables Summary
September 20, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
201124406	Zoom Video Communications	8/26/2021	INV10296613	Zoom Webinar	6052200020	\$ 41.59
201124407	ISD #361	8/25/2021	Start up Cash	Start-Up Cash for Game Gates	0	\$ 900.00
201124408	Mann, Tess	8/25/2021	Brock Hell	Lunch Account Refund	0	\$ 60.00
201124409	AFSCME Council 65	8/27/2021	20210827ADA	Payroll accrual	0	\$ 938.78
	AFSCME Council 65	8/27/2021	20210827ADA	Payroll accrual	0	\$ 12.97
	AFSCME Council 65	8/27/2021	20210827ADA	Payroll accrual	0	\$ 16.67
	AFSCME Council 65	8/27/2021	20210827ADA	Payroll accrual	0	\$ 0.33
201124410	ND Child Support Division	8/27/2021	20210827ADC	Child Support	0	\$ 276.93
201124411	SHANNONS INC	8/31/2021	21473	July Labor for Wiring Boiler	0	\$ 280.00
	SHANNONS INC	8/31/2021	21480	Pool Munchkin Boiler replacement.	8102100182	\$ 16,520.00
201124412	ISD #690	8/31/2021	CC 9/13/21	CC Meet Entry Fee 9/13/21 @ Warroad	0	\$ 100.00
201124413	Roseau High School	8/31/2021	CC 9/9/21	CC Meet Entry Fee 9/9/21 @ Roseau	0	\$ 100.00
201124414	Viterbo University	8/31/2021	B Koenig	Bryant Koenig 2021 Tony Lynch Scholarship Award; Student ID 773679	0	\$ 500.00
201124415	Align Chiropractic & Wellness Center, F	9/3/2021	8/26/2021	DOT Physical (K.P)	7602200009	\$ 95.00
	Align Chiropractic & Wellness Center, F	9/3/2021	82121	DOT Physicals (R.F & M. F)	7602200009	\$ 190.00
	Align Chiropractic & Wellness Center, F	9/3/2021	1236-CO1	DOT Physicals (P.F)	7602200009	\$ 95.00
	Align Chiropractic & Wellness Center, F	9/3/2021	1269-CO1	DOT Physicals (M. H)	7602200009	\$ 95.00
201124416	BSN SPORTS	9/3/2021	913400110	Football Padded Flip Down Indicator	2922200002	\$ 175.95
201124417	EdClub, Inc	9/3/2021	195721	Student Licenses	6052200017	\$ 1,561.50
201124418	Education Innovation Partners	9/3/2021	1579	EIP Monthly Billing	6052200025	\$ 206.25
201124419	FRONTIER	9/3/2021	81621	Monthly Telephone Service	8102200018	\$ 35.92
	FRONTIER	9/3/2021	81621	Monthly Telephone Service	8102200018	\$ 921.43
	FRONTIER	9/3/2021	81621	Monthly Telephone Service	8102200018	\$ 11.75
	FRONTIER	9/3/2021	81621	Monthly Telephone Service	8102200018	\$ 284.10
	FRONTIER	9/3/2021	81621	Monthly Telephone Service	8102200018	\$ 39.03
201124420	Hanover Insurance Group	9/3/2021	1523339587-C	Insurance	1102200033	\$ 19,060.50
	Hanover Insurance Group	9/3/2021	1523339587-C	Insurance	1102200033	\$ 69,592.97

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201124421	HEINEMANN	9/3/2021	7355779	FES SpED	1302200007	\$ 11,202.63
201124422	IMPACT APPLICATIONS INC	9/3/2021	20214748	Baseline Concussion Tests	0	\$ 444.00
201124423	LVC Companies Inc	9/3/2021	68193	Kitchen; Semi Annual Fire Inspection	8102200020	\$ 614.40
201124423	LVC Companies Inc	9/3/2021	68424	Change order to new Fire panel, add cellular dialer and annual cellular monitoring	8102200043	\$ 250.94
	LVC Companies Inc	9/3/2021	68424	Change order to new Fire panel, add cellular dialer	8102200043	\$ 146.06
	LVC Companies Inc	9/3/2021	Draw 3	New fire alarm system FHS	8102200000	\$ 60,153.05
201124424	MIDCONTINENT COMMUNICATIONS	9/3/2021	82721	ALC Phone & Data	3002200001	\$ 166.63
	MIDCONTINENT COMMUNICATIONS	9/3/2021	81621	Fields; Internet Service	3002200009	\$ 5.39
201124425	MN ENERGY RESOURCES CORP	9/3/2021	82521	Natural Gas Services	8102200031	\$ 44.13
	MN ENERGY RESOURCES CORP	9/3/2021	82521	Natural Gas Services	8102200031	\$ 1,993.67
201124426	MN SCHOOL BOARD ASSN	9/3/2021	28044V4S3S9	2 Summer Board Training Sessions	0	\$ 450.00
201124427	ROCHESTER TELECOM SYSTEMS INC	9/3/2021	10140	Long Distance Phone Calls	8102200032	\$ 25.35
	ROCHESTER TELECOM SYSTEMS INC	9/3/2021	10140	Long Distance Phone Calls	8102200032	\$ 25.34
201124428	VOYAGEUR REFRIGERATION ICE INC	9/3/2021	7362	Walk in freezer trouble shooting	8102200025	\$ 523.43
	VOYAGEUR REFRIGERATION ICE INC	9/3/2021	7362	Walk in freezer trouble shooting	8102200025	\$ 2,901.30
201124429	WATER DEPT	9/3/2021	82021	Water Usage	8102200021	\$ 2,091.93
	WATER DEPT	9/3/2021	82021	Water Usage	8102200021	\$ 901.55
	WATER DEPT	9/3/2021	82021	Water Usage	8102200021	\$ 632.03
	WATER DEPT	9/3/2021	82021	Water Usage	8102200021	\$ 50.92
	WATER DEPT	9/3/2021	82021	Water Usage	8102200021	\$ 1,085.74
201124430	Wherley, Jim	9/3/2021	83121	Reimbursement for 5 HOF Tickets	0	\$ 125.00
201124431	BSN SPORTS	9/3/2021	912646388	FES Phy Ed (Schmidt)	1302100349	\$ 375.82
201124432	Hildi Inc	9/3/2021	12812	FY21 Actuarial Valuations	0	\$ 5,500.00
201124433	Briski, Melissa	9/9/2021	9/2/21	Vball Volleyball Official on 9/2/21	0	\$ 100.00

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201124434	Chavers, Edward	9/9/2021	9/2/21	Football Official on 9/2/21 vs Mountain Iron	0	\$ 95.00
201124435	Eveleth Gilbert Cross Country Boosters	9/9/2021	9/16/21	CC Entry Fee on 9/16/21 vs Chisholm	0	\$ 100.00
201124436	Sandberg, DEE ANN	9/9/2021	8/31/21	Volleyball A/B on 8/31/21 vs North Woods	0	\$ 100.00
201124437	SAVELA, DAWN	9/9/2021	9/2/21	Volleyball Official on 9/2/21 vs Mountain Iron	0	\$ 100.00
	SAVELA, DAWN	9/9/2021	9/2/21	Volleyball Official on 9/2/21 vs Mountain Iron	0	\$ 114.24
201124438	Scofield, Nicole	9/9/2021	8/26/21	Volleyball Ref JV/V on 8/26/21 vs Two Harbors	0	\$ 100.00
201124439	Simonson, Trevor	9/9/2021	9/2/21	Football Official on 9/2/21 vs Chisholm	0	\$ 95.00
201124440	Skoglund, Taylor	9/9/2021	9/2/21	Football Official on 9/2/21 vs Chisholm	0	\$ 95.00
201124441	SOUTHGATE, Gary	9/9/2021	8/31/21	Volleyball A/B Ref on 8/31/21 vs North Woods	0	\$ 100.00
	SOUTHGATE, Gary	9/9/2021	8/31/21	Volleyball A/B Ref on 8/31/21 vs North Woods	0	\$ 110.88
201124442	VAKE, Adam	9/9/2021	9/2/21	Football Official on 9/2/21 vs Chisholm	0	\$ 95.00
201124443	VAKE, TRAVIS	9/9/2021	8/26/21	Volleyball A/B Ref on 8/26/21 vs Two Harbors	0	\$ 100.00
	VAKE, TRAVIS	9/9/2021	8/26/21	Volleyball A/B Ref on 8/26/21 vs Two Harbors	0	\$ 106.96
	VAKE, TRAVIS	9/9/2021	9/2/21	Football Official on 9/2/21 vs Chisholm	0	\$ 95.00
	VAKE, TRAVIS	9/9/2021	9/2/21	Football Official on 9/2/21 vs Chisholm	0	\$ 106.96
201124444	Annie's Frozen Yogurt	9/10/2021	25119	Frozen Yogurt	7702200000	\$ 100.00

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201124445	Aviben	9/10/2021	20255	403b Third Party Admin Svc	1102200006	\$ 166.93
201124446	CROWN AWARDS	9/10/2021	35132499	Girls Swimming Meet Ribbons, Boosters	3002200032	\$ 106.12
201124447	DISTRIBUTED WEBSITE CORP	9/10/2021	62066	rSchool Today Activity Scheduler Renewal	2922200010	\$ 895.00
201124448	Erickson's Lawn Care	9/10/2021	361SFB21B	Football Boosters Field Maintenance	3002200035	\$ 335.00
	Erickson's Lawn Care	9/10/2021	361SFBF21	FY21Foot Boosters Field Maintenance	0	\$ 550.00
201124449	Explore Learning	9/10/2021	4162369	FES Renewal Notice	1302200000	\$ 2,965.50
201124450	HEINEMANN	9/10/2021	7359361	FES SpED	1302200007	\$ 5,370.75
201124451	HOUGHTON MIFFLIN	9/10/2021	955349687	FES Journey Common Core Reader's Notebook	1302200035	\$ 610.40
	HOUGHTON MIFFLIN	9/10/2021	955928234	FES Journeys Common Core Reader's Notebook Consumable	1302200010	\$ 3,165.83
201124452	Innovative	9/10/2021	3459152	FES Supplies	1302200021	\$ 700.87
	Innovative	9/10/2021	3450668	FHS Office Supplies	3002200018	\$ 2,020.87
	Innovative	9/10/2021	IN3369758	FES Supplies (Tate)	1302100376	\$ 369.52
201124453	MCGRAW HILL COMPANIES	9/10/2021	1.1852E+11	Software	1102200001	\$ 26,000.00
201124454	MN GRADUATE SERVICES LTD	9/10/2021	103	FHS DIPLOMA FOR J.B.	3002200034	\$ 25.00
201124455	MN TELECOMMUNICATIONS	9/10/2021	7690	Monthly Broadband Services	6052200003	\$ 1,512.50
201124456	MSHSL	9/10/2021	38693	MSHSL Activity Fees for 21-22	2922200008	\$ 4,372.80
201124457	PEPPER JW & SON INC	9/10/2021	363538903	CHOIR SUPPLIES/E. SWANSON	2582200000	\$ 68.24
	PEPPER JW & SON INC	9/10/2021	363552600	CHOIR SUPPLIES	2582200000	\$ 15.00
201124458	Rainy Lake Gazette	9/10/2021	71	Advertising Local Newspaper	1102200031	\$ 150.00
201124459	Read Naturally	9/10/2021	248675	REad Live Licenses	6052200019	\$ 2,584.00
201124460	SCHOOL SPECIALTY	9/10/2021	2.0813E+11	FES Supplies (Katrin, Little, Pavleck, Nault)	1302200019	\$ 282.54
	SCHOOL SPECIALTY	9/10/2021	2.0813E+11	FES PK Supplies	1302200034	\$ 323.76
	SCHOOL SPECIALTY	9/10/2021	2.0813E+11	FES Supplies (Wood)	1302200015	\$ 146.49
201124461	Staples Technology Solutions	9/10/2021	LRG337	Google Chrome License	6052200016	\$ 7,750.00
	Staples Technology Solutions	9/10/2021	LPX992	Chromebooks	6052200016	\$ 44,949.91
201124462	THEME AND VARIATIONS	9/10/2021	123950	FES Music Supplies	1302200024	\$ 730.00

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201124463	TOP THAT! BY LONI	9/10/2021	20378	Football Bags - Zipper Repair	2922200007	\$ 100.00
201124464	Unfold the Soul INC	9/10/2021	151	Professional Development	0	\$ 6,500.00
201124465	HIBBING GIRLS SWIM CLUB	9/10/2021	9/18/21	Swim Girls Swimming Entry Fee on 9/18/21 for Hibbing Invitational	0	\$ 100.00
201124466	ISD 2909	9/10/2021	9/11/21	Vball Volleyball JV Tournament Entry Fee in Virginia	0	\$ 75.00
201124467	Tracy, Steven	9/10/2021	9/7/21	Vball Volleyball Official on 9/7/21 vs Mesabi East	0	\$ 100.00
	Tracy, Steven	9/10/2021	9/7/21	Vball Volleyball Official on 9/7/21 vs Mesabi East	0	\$ 78.62
201124468	ND Child Support Division	9/10/2021	20210910	ADC Child Support	0	\$ 332.31
201124469	AT & T Mobility	9/20/2021	28729771316	IT Dir. Phone and Bus WI-FI	1102200028	\$ 229.38
	AT & T Mobility	9/20/2021	28729771316	IT Dir. Phone and Bus WI-FI	1102200028	\$ 49.92
201124470	AUTO-JET MUFFLER CORP	9/20/2021	473046	Elbow ID/OD	0	\$ 119.09
201124471	CITIZENS FOR BACKUS	9/20/2021	90121	ALC Lease Agreement	3002200000	\$ 722.62
201124472	CliftonLarsonAllen LLP	9/20/2021	2979901	Audit services for payroll, and JPA review	1102200035	\$ 2,278.50
201124473	COMMITTEE FOR CHILDREN	9/20/2021	2023921	FES Digital Program - Second Step Grades K-8	1302200025	\$ 2,259.00
201124474	DISCOUNT SCHOOL SUPPLY	9/20/2021	P4073632010	FES Supplies	5002200008	\$ 344.21
201124475	FRIENDS GARBAGE SERVICE, LLC	9/20/2021	9236852	Garbage Pickups	8102200034	\$ 1,874.34
201124476	GOODHEART WILCOX PUBLISHER	9/20/2021	1808067	PER CYCLE ORDER METAL SHOP	2552200000	\$ 3,803.91
201124477	K&K MEYERS INC	9/20/2021	590	Replacement combination locker locks	8102200054	\$ 979.39
201124478	KANTOR ELECTRIC INC	9/20/2021	16665	Cat 6 Network Cable to Pool Equipment Room	6052200030	\$ 160.18
	KANTOR ELECTRIC INC	9/20/2021	16663	Parking lot cameras	6052200001	\$ 4,687.00
	KANTOR ELECTRIC INC	9/20/2021	16650	Labor for hooking up electrical for pool pump	8102200058	\$ 100.00
201124479	RAINY LAKE MEDICAL CENTER	9/20/2021	3739	OT/PT & Speech Services	1102200014	\$ 1,734.54
	RAINY LAKE MEDICAL CENTER	9/20/2021	3739	OT/PT & Speech Services	1102200014	\$ 334.66
201124480	SAVVAS LEARNING CO	9/20/2021	4026449630	St Thomas Textbooks	1102200030	\$ 359.99

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	SAVVAS LEARNING CO	9/20/2021	7027661802	St Thomas Textbooks	1102200030	\$ 1,655.25
201124481	Seesaw Learning, Inc.	9/20/2021	2021-56885	FES Subscription Renewal	1302200042	\$ 1,650.00
201124482	SHANNONS INC	9/20/2021	21596	pool flange repair	8102200059	\$ 140.00
201124483	SUPREME SCHOOL SUPPLY	9/20/2021	132394	FES Teacher Planners	1302200032	\$ 164.64
201124484	Tilson Bay Company	9/20/2021	713	FEF Bowling Jerseys Ralph Ruelle	3002200015	\$ 1,200.00
201124485	Time for Kids	9/20/2021	4100497124	FES Classroom Subscription - Wendt	1302200012	\$ 123.75
201124486	Zoom Video Communications	9/20/2021	INV10659734	Education Annual and Webinar	6052200029	\$ 2,047.50
				500		
	Zoom Video Communications	9/20/2021	INV10659734	Education Annual and Webinar	6052200029	\$ 6,142.50
				500		
201124487	MN ENERGY RESOURCES CORP	9/17/2021	0507263223-C	Natural Gas Services	8102200031	\$ 36.07
	MN ENERGY RESOURCES CORP	9/17/2021	0507263223-C	Natural Gas Services	8102200031	\$ 12.02
	MN ENERGY RESOURCES CORP	9/17/2021	0503526034-C	Natural Gas Services	8102200031	\$ 370.92
201124488	MN POWER	9/17/2021	90921	Electricity Bill	8102200041	\$ 374.91
	MN POWER	9/17/2021	90921	Electricity Bill	8102200041	\$ 4,236.11
	MN POWER	9/17/2021	90921	Electricity Bill	8102200041	\$ 1,532.35
	MN POWER	9/17/2021	90921	Electricity Bill	8102200041	\$ 6,052.89
	MN POWER	9/17/2021	90921	Electricity Bill	8102200041	\$ 4,597.06
	MN POWER	9/17/2021	90921	Electricity Bill	8102200041	\$ 245.27
201124489	Bachschneider, Holly	9/16/2021	9/7/21	Vball Volleyball Official on 9/7/21 vs Mesabi East	0	\$ 100.00
	Bachschneider, Holly	9/16/2021	9/7/21	Vball Volleyball Official on 9/7/21 vs Mesabi East	0	\$ 52.42
201124490	MASC/MAHS	9/16/2021	2	Cost of membership to MASC/MAHS.	0	\$ 140.00
201124491	RAINY RIVER COMMUNITY COLLEGE	9/16/2021	Christie	Wallace Haglund Scholarship Award - \$250 for Samantha Christie, 2020-2021 school year	0	\$ 250.00
201124492	AUTO-JET MUFFLER CORP	9/17/2021	459428	Muffler Hanger, V-Clamp, Seal Clamp	0	\$ 155.34

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201124493	BSN SPORTS	9/17/2021	913555373	Softball Belts, Plates & Scorebook, Baseball Uniform	2922100043	\$ 14.29
	BSN SPORTS	9/17/2021	913555373	Softball Belts, Plates & Scorebook, Baseball Uniform	2922100043	\$ 169.09
202100071	Aviben	8/13/2021	20210813ADT	Payroll accrual	0	\$ 280.48
	Aviben	8/13/2021	20210813ADT	Payroll accrual	0	\$ 175.00
	Aviben	8/13/2021	20210813ADT	Payroll accrual	0	\$ 196.16
	Aviben	8/13/2021	20210813ADT	Payroll accrual	0	\$ 60.00
	Aviben	8/13/2021	20210813ADT	Payroll accrual	0	\$ 150.00
	Aviben	8/13/2021	20210813ADT	Payroll accrual	0	\$ 184.62
	Aviben	8/13/2021	20210813AFT	TSA Benefit	0	\$ 96.16
	Aviben	8/13/2021	20210813AFT	TSA Benefit	0	\$ 115.38
	Aviben	8/13/2021	20210813AFT	TSA Benefits	0	\$ 60.00
	Aviben	8/13/2021	20210813AFT	TSA Benefit	0	\$ 96.15
202100072	Empower Retirement	8/13/2021	20210813ADC	Payroll accrual	0	\$ 450.00
	Empower Retirement	8/13/2021	20210813ADC	Payroll accrual	0	\$ 50.00
	Empower Retirement	8/13/2021	20210813AFH	HCSP	0	\$ 293.08
	Empower Retirement	8/13/2021	20210813AFH	HCSP	0	\$ 6.92
202100073	Internal Revenue Service	8/13/2021	20210813ADF	Payroll accrual	0	\$ 3,045.85
	Internal Revenue Service	8/13/2021	20210813ADF	Payroll accrual	0	\$ 198.74
	Internal Revenue Service	8/13/2021	20210813ADF	Payroll accrual	0	\$ 35.43
	Internal Revenue Service	8/13/2021	20210813ADF	Payroll accrual	0	\$ 4,159.02
	Internal Revenue Service	8/13/2021	20210813ADF	Payroll accrual	0	\$ 275.95
	Internal Revenue Service	8/13/2021	20210813ADF	Payroll accrual	0	\$ -
	Internal Revenue Service	8/13/2021	20210813ADM	Payroll accrual	0	\$ 712.33
	Internal Revenue Service	8/13/2021	20210813ADM	Payroll accrual	0	\$ 46.48
	Internal Revenue Service	8/13/2021	20210813ADM	Payroll accrual	0	\$ 8.28
	Internal Revenue Service	8/13/2021	20210813AFFI	FICA Benefit	0	\$ 3,045.85
	Internal Revenue Service	8/13/2021	20210813AFFI	FICA Benefit	0	\$ 198.74
	Internal Revenue Service	8/13/2021	20210813AFFI	FICA Benefit	0	\$ 35.43
	Internal Revenue Service	8/13/2021	20210813AFM	Medicare Benefit	0	\$ 712.33
	Internal Revenue Service	8/13/2021	20210813AFM	Medicare Benefit	0	\$ 46.48
	Internal Revenue Service	8/13/2021	20210813AFM	Medicare Benefit	0	\$ 8.28

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202100074	MINNESOTA REVENUE	8/13/2021	20210813ADS	Payroll accrual	0 \$	20.00
	MINNESOTA REVENUE	8/13/2021	20210813ADS	Payroll accrual	0 \$	1,910.78
202100074	MINNESOTA REVENUE	8/13/2021	20210813ADS	Payroll accrual	0 \$	117.90
	MINNESOTA REVENUE	8/13/2021	20210813ADS	Payroll accrual	0 \$	-
202100075	MN Teachers Retirement Association	8/13/2021	20210813ADT	Payroll accrual	0 \$	1,161.97
	MN Teachers Retirement Association	8/13/2021	20210813ADT	Payroll accrual	0 \$	161.83
	MN Teachers Retirement Association	8/13/2021	20210813ADT	Payroll accrual	0 \$	40.58
	MN Teachers Retirement Association	8/13/2021	20210813AFTI	TRA Benefit	0 \$	1,292.12
	MN Teachers Retirement Association	8/13/2021	20210813AFTI	TRA Benefit	0 \$	179.95
	MN Teachers Retirement Association	8/13/2021	20210813AFTI	TRA Benefit	0 \$	45.12
202100076	Public Employees Retirement Associati	8/13/2021	20210813ADC	Payroll accrual	0 \$	30.00
	Public Employees Retirement Associati	8/13/2021	20210813ADP	Payroll accrual	0 \$	2,288.51
	Public Employees Retirement Associati	8/13/2021	20210813ADP	Payroll accrual	0 \$	43.98
	Public Employees Retirement Associati	8/13/2021	20210813ADP	Payroll accrual	0 \$	1.98
	Public Employees Retirement Associati	8/13/2021	20210813AFD	DCP Benefit	0 \$	30.00
	Public Employees Retirement Associati	8/13/2021	20210813AFP	PERA Benefit	0 \$	2,640.58
	Public Employees Retirement Associati	8/13/2021	20210813AFP	PERA Benefit	0 \$	50.75
	Public Employees Retirement Associati	8/13/2021	20210813AFP	PERA Benefit	0 \$	2.29
202100077	MN PEIP	8/23/2021	1110485	Health Insurance-September	0 \$	120,246.94
202100078	Aviben	8/27/2021	20210827ADT	Payroll accrual	0 \$	173.08
	Aviben	8/27/2021	20210827ADT	Payroll accrual	0 \$	196.14
	Aviben	8/27/2021	20210827ADT	Payroll accrual	0 \$	1,290.10
	Aviben	8/27/2021	20210827ADT	Payroll accrual	0 \$	2,489.76
	Aviben	8/27/2021	20210827ADT	Payroll accrual	0 \$	24.84
	Aviben	8/27/2021	20210827ADT	Payroll accrual	0 \$	1,621.77
	Aviben	8/27/2021	20210827ADT	Payroll accrual	0 \$	384.62
	Aviben	8/27/2021	20210827ADT	Payroll accrual	0 \$	288.47
	Aviben	8/27/2021	20210827ADT	Payroll accrual	0 \$	700.38
	Aviben	8/27/2021	20210827ADT	Payroll accrual	0 \$	65.38
	Aviben	8/27/2021	20210827ADT	Payroll accrual	0 \$	250.00
	Aviben	8/27/2021	20210827ADT	Payroll accrual	0 \$	2,367.56
	Aviben	8/27/2021	20210827ADT	Payroll accrual	0 \$	53.61
	Aviben	8/27/2021	20210827AFTI	TSA Benefit	0 \$	92.30

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	Aviben	8/27/2021	20210827AFT	TSA Benefit	0	\$ 196.14
	Aviben	8/27/2021	20210827AFT	TSA Benefit	0	\$ 221.54
	Aviben	8/27/2021	20210827AFT	TSA Benefit	0	\$ 1,162.96
	Aviben	8/27/2021	20210827AFT	TSA Benefit	0	\$ 24.84
202100078	Aviben	8/27/2021	20210827AFT	TSA Benefit	0	\$ 346.53
	Aviben	8/27/2021	20210827AFT	Payroll accrual	0	\$ 84.62
	Aviben	8/27/2021	20210827AFT	TSA Benefit	0	\$ 46.15
	Aviben	8/27/2021	20210827AFT	TSA Benefits	0	\$ 283.06
	Aviben	8/27/2021	20210827AFT	TSA Benefit	0	\$ 65.38
	Aviben	8/27/2021	20210827AFT	TSA Benefit	0	\$ 65.38
	Aviben	8/27/2021	20210827AFT	TSA Benefit	0	\$ 785.97
	Aviben	8/27/2021	20210827AFT	TSA Benefit	0	\$ 53.61
202100079	Empower Retirement	8/27/2021	20210827ADC	Payroll accrual	0	\$ 580.00
	Empower Retirement	8/27/2021	20210827ADC	Payroll accrual	0	\$ 50.00
	Empower Retirement	8/27/2021	20210827AFH	HCSP	0	\$ 2,427.25
	Empower Retirement	8/27/2021	20210827AFH	HCSP	0	\$ 69.99
202100080	Internal Revenue Service	8/27/2021	20210827ADF	Payroll accrual	0	\$ 14,082.57
	Internal Revenue Service	8/27/2021	20210827ADF	Payroll accrual	0	\$ 405.91
	Internal Revenue Service	8/27/2021	20210827ADF	Payroll accrual	0	\$ 25.00
	Internal Revenue Service	8/27/2021	20210827ADF	Payroll accrual	0	\$ 310.00
	Internal Revenue Service	8/27/2021	20210827ADF	Payroll accrual	0	\$ 19,272.33
	Internal Revenue Service	8/27/2021	20210827ADF	Payroll accrual	0	\$ 506.67
	Internal Revenue Service	8/27/2021	20210827ADF	Payroll accrual	0	\$ 28.18
	Internal Revenue Service	8/27/2021	20210827ADN	Payroll accrual	0	\$ 3,293.46
	Internal Revenue Service	8/27/2021	20210827ADN	Payroll accrual	0	\$ 94.92
	Internal Revenue Service	8/27/2021	20210827ADN	Payroll accrual	0	\$ 5.85
	Internal Revenue Service	8/27/2021	20210827AFFI	FICA Benefit	0	\$ 14,082.57
	Internal Revenue Service	8/27/2021	20210827AFFI	FICA Benefit	0	\$ 405.91
	Internal Revenue Service	8/27/2021	20210827AFFI	FICA Benefit	0	\$ 25.00
	Internal Revenue Service	8/27/2021	20210827AFM	Medicare Benefit	0	\$ 3,293.46
	Internal Revenue Service	8/27/2021	20210827AFM	Medicare Benefit	0	\$ 94.92
	Internal Revenue Service	8/27/2021	20210827AFM	Medicare Benefit	0	\$ 5.85
202100081	MINNESOTA REVENUE	8/27/2021	20210827ADS	Payroll accrual	0	\$ 60.00

Payables Summary
September 20, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	MINNESOTA REVENUE	8/27/2021	20210827ADS	Payroll accrual	0 \$	9,002.13
	MINNESOTA REVENUE	8/27/2021	20210827ADS	Payroll accrual	0 \$	233.21
	MINNESOTA REVENUE	8/27/2021	20210827ADS	Payroll accrual	0 \$	14.09
202100082	MN Teachers Retirement Association	8/27/2021	20210827ADT	Payroll accrual	0 \$	14,632.02
	MN Teachers Retirement Association	8/27/2021	20210827ADT	Payroll accrual	0 \$	394.28
	MN Teachers Retirement Association	8/27/2021	20210827ADT	Payroll accrual	0 \$	30.43
202100082	MN Teachers Retirement Association	8/27/2021	20210827AFT	TRA Benefit	0 \$	16,270.66
	MN Teachers Retirement Association	8/27/2021	20210827AFT	TRA Benefit	0 \$	438.44
	MN Teachers Retirement Association	8/27/2021	20210827AFT	TRA Benefit	0 \$	33.84
202100083	Public Employees Retirement Associati	8/27/2021	20210827ADC	Payroll accrual	0 \$	30.00
	Public Employees Retirement Associati	8/27/2021	20210827ADP	Payroll accrual	0 \$	2,765.37
	Public Employees Retirement Associati	8/27/2021	20210827ADP	Payroll accrual	0 \$	63.07
	Public Employees Retirement Associati	8/27/2021	20210827ADP	Payroll accrual	0 \$	1.04
	Public Employees Retirement Associati	8/27/2021	20210827AFD	DCP Benefit	0 \$	30.00
	Public Employees Retirement Associati	8/27/2021	20210827AFP	PERA Benefit	0 \$	3,190.83
	Public Employees Retirement Associati	8/27/2021	20210827AFP	PERA Benefit	0 \$	72.77
	Public Employees Retirement Associati	8/27/2021	20210827AFP	Payroll accrual	0 \$	1.20
202100087	Aviben	9/10/2021	20210910ADT	Payroll accrual	0 \$	173.08
	Aviben	9/10/2021	20210910ADT	Payroll accrual	0 \$	196.14
	Aviben	9/10/2021	20210910ADT	Payroll accrual	0 \$	1,776.08
	Aviben	9/10/2021	20210910ADT	Payroll accrual	0 \$	2,489.76
	Aviben	9/10/2021	20210910ADT	Payroll accrual	0 \$	24.84
	Aviben	9/10/2021	20210910ADT	Payroll accrual	0 \$	1,621.77
	Aviben	9/10/2021	20210910ADT	Payroll accrual	0 \$	384.62
	Aviben	9/10/2021	20210910ADT	Payroll accrual	0 \$	288.47
	Aviben	9/10/2021	20210910ADT	Payroll accrual	0 \$	700.38
	Aviben	9/10/2021	20210910ADT	Payroll accrual	0 \$	65.38
	Aviben	9/10/2021	20210910ADT	Payroll accrual	0 \$	250.00
	Aviben	9/10/2021	20210910ADT	Payroll accrual	0 \$	2,467.56
	Aviben	9/10/2021	20210910ADT	Payroll accrual	0 \$	53.61
	Aviben	9/10/2021	20210910AFT	TSA Benefit	0 \$	92.30
	Aviben	9/10/2021	20210910AFT	TSA Benefit	0 \$	196.14
	Aviben	9/10/2021	20210910AFT	TSA Benefit	0 \$	221.54

Payables Summary
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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Aviben	9/10/2021	20210910AFT	TSA Benefit	0	\$ 1,162.96
	Aviben	9/10/2021	20210910AFT	TSA Benefit	0	\$ 24.84
	Aviben	9/10/2021	20210910AFT	TSA Benefit	0	\$ 346.53
	Aviben	9/10/2021	20210910AFT	Payroll accrual	0	\$ 84.62
	Aviben	9/10/2021	20210910AFT	TSA Benefit	0	\$ 46.15
	Aviben	9/10/2021	20210910AFT	TSA Benefits	0	\$ 283.06
	Aviben	9/10/2021	20210910AFT	TSA Benefit	0	\$ 65.38
	Aviben	9/10/2021	20210910AFT	TSA Benefit	0	\$ 65.38
	Aviben	9/10/2021	20210910AFT	TSA Benefit	0	\$ 785.97
	Aviben	9/10/2021	20210910AFT	TSA Benefit	0	\$ 53.61
202100088	Empower Retirement	9/10/2021	20210910ADC	Payroll accrual	0	\$ 580.00
	Empower Retirement	9/10/2021	20210910ADC	Payroll accrual	0	\$ 50.00
	Empower Retirement	9/10/2021	20210910AFH	HCSP	0	\$ 3,008.75
	Empower Retirement	9/10/2021	20210910AFH	HCSP	0	\$ 69.99
202100089	Internal Revenue Service	9/10/2021	20210910ADF	Payroll accrual	0	\$ 14,181.98
	Internal Revenue Service	9/10/2021	20210910ADF	Payroll accrual	0	\$ 417.30
	Internal Revenue Service	9/10/2021	20210910ADF	Payroll accrual	0	\$ 48.58
	Internal Revenue Service	9/10/2021	20210910ADF	Payroll accrual	0	\$ 310.00
	Internal Revenue Service	9/10/2021	20210910ADF	Payroll accrual	0	\$ 2.81
	Internal Revenue Service	9/10/2021	20210910ADF	Payroll accrual	0	\$ 19,377.63
	Internal Revenue Service	9/10/2021	20210910ADF	Payroll accrual	0	\$ 531.00
	Internal Revenue Service	9/10/2021	20210910ADF	Payroll accrual	0	\$ 22.15
	Internal Revenue Service	9/10/2021	20210910ADM	Payroll accrual	0	\$ 3,316.72
	Internal Revenue Service	9/10/2021	20210910ADM	Payroll accrual	0	\$ 97.58
	Internal Revenue Service	9/10/2021	20210910ADM	Payroll accrual	0	\$ 11.36
	Internal Revenue Service	9/10/2021	20210910AFFI	FICA Benefit	0	\$ 14,181.98
	Internal Revenue Service	9/10/2021	20210910AFFI	FICA Benefit	0	\$ 417.30
	Internal Revenue Service	9/10/2021	20210910AFFI	FICA Benefit	0	\$ 48.58
	Internal Revenue Service	9/10/2021	20210910AFM	Medicare Benefit	0	\$ 3,316.72
	Internal Revenue Service	9/10/2021	20210910AFM	Medicare Benefit	0	\$ 97.58
	Internal Revenue Service	9/10/2021	20210910AFM	Medicare Benefit	0	\$ 11.36
202100090	MINNESOTA REVENUE	9/10/2021	20210910ADS	Payroll accrual	0	\$ 60.00
	MINNESOTA REVENUE	9/10/2021	20210910ADS	Payroll accrual	0	\$ 20.00

Payables Summary
September 20, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	MINNESOTA REVENUE	9/10/2021	20210910ADS	Payroll accrual	0 \$	9,035.47
	MINNESOTA REVENUE	9/10/2021	20210910ADS	Payroll accrual	0 \$	244.95
	MINNESOTA REVENUE	9/10/2021	20210910ADS	Payroll accrual	0 \$	11.01
202100091	MN Teachers Retirement Association	9/10/2021	20210910ADT	Payroll accrual	0 \$	14,492.76
	MN Teachers Retirement Association	9/10/2021	20210910ADT	Payroll accrual	0 \$	394.28
	MN Teachers Retirement Association	9/10/2021	20210910ADT	Payroll accrual	0 \$	24.35
	MN Teachers Retirement Association	9/10/2021	20210910AFT	TRA Benefit	0 \$	16,115.81
	MN Teachers Retirement Association	9/10/2021	20210910AFT	TRA Benefit	0 \$	438.44
	MN Teachers Retirement Association	9/10/2021	20210910AFT	TRA Benefit	0 \$	27.07
202100092	Public Employees Retirement Associati	9/10/2021	20210910ADC	Payroll accrual	0 \$	30.00
	Public Employees Retirement Associati	9/10/2021	20210910ADP	Payroll accrual	0 \$	2,942.96
202100092	Public Employees Retirement Associati	9/10/2021	20210910ADP	Payroll accrual	0 \$	80.53
	Public Employees Retirement Associati	9/10/2021	20210910ADP	Payroll accrual	0 \$	29.97
	Public Employees Retirement Associati	9/10/2021	20210910AFD	DCP Benefit	0 \$	30.00
	Public Employees Retirement Associati	9/10/2021	20210910AFP	PERA Benefit	0 \$	3,395.70
	Public Employees Retirement Associati	9/10/2021	20210910AFP	PERA Benefit	0 \$	92.93
	Public Employees Retirement Associati	9/10/2021	20210910AFP	PERA Benefit	0 \$	34.58
202100093-	BMO	9/3/2021		See Credit Card Detail Report	\$	16,842.58
202100188						
202100189	MN PEIP	9/15/2021	1118462	HEALTH INSURANCE - OCTOBER	0 \$	106,374.26
202100190	DELTA DENTAL	9/15/2021	cns000076214	SEPTEMBER PREMIUMS 2021	0 \$	4,230.34
	DELTA DENTAL	9/15/2021	cns000076214	SEPTEMBER PREMIUMS 2021	0 \$	1,911.00
212200004	Lindvall, JoDee	9/20/2021	82021	Boiler Test Trip	0 \$	34.42
212200005	Rasmussen, Gail	9/20/2021	91421	Reimbursement for Books Purchased from Amazon	0 \$	164.26
212200006	Thompson, Jennifer	9/20/2021	81821	School Bus Driver Fees	0 \$	95.50
212200007	Erickson, Jennifer	9/17/2021	82921	Cell Phone Reimbursement - March/April/May 2021	0 \$	150.00
						\$ 1,036,500.64

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7362	continued...										
	08/23/2021	7712			Amzn Mktp US 2d7nslgf2, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	26.90
	2	Parent's Choice Unscented Baby Wipes, 12 Packs			1302200023 Stacy's C/C00006	09/03/2021		26.90			
	08/20/2021	7706			Amzn Mktp US 2d84s8271, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	103.89
	3	Sterilite 17531712 15 Quart/14 Liter ClearView			1302200017 Stacy's C/C00007	09/03/2021		103.89			
	08/20/2021	7707			Amzn Mktp US 2d78632s1, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	5.99
	2	Dynarex Adhesive Bandage, Fabric Fingertip, 1.			1302200023 Stacy's C/C00008	09/03/2021		5.99			
	08/20/2021	7708			Amzn Mktp US 2d70s40q2, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	100.92
	2	McKesson Reusable Gel 4-3/4 X 6 Inch Hot/Cold			1302200023 Stacy's C/C00009	09/03/2021		100.92			
	08/20/2021	7709			Amzn Mktp US 2d5bs37p1, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	37.38
	2	SOLO R53SYMPK Paper Water Cups, Waxed, 5oz, 10			1302200023 Stacy's C/C00010	09/03/2021		37.38			
	08/19/2021	7705			Midco, 800-888-1300, MN, 55435,	MIDCONTI000	08/30/2021		Invoiced	A	121.66
	2	New Internet Service FHS			3002200009 Stacy's C/C00011	09/03/2021		121.66			
	08/13/2021	7704			Amzn Mktp US 2p7jy5kp2, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	198.28
	2	Sharpie Liquid Pocket Highlighters Assorted Co			1302200003 Stacy's C/C00012	09/03/2021		39.96			
	3	Post-it Arrow Flags, Assorted Bright Colors, 1			1302200003 Stacy's C/C00012	09/03/2021		91.96			
	4	Paper Mate 1928605 Flair Felt Tip Pens, Medium			1302200003 Stacy's C/C00012	09/03/2021		66.36			
	08/06/2021	7702			Asbo, 847-686-2250, VA, 20147,		08/30/2021		Invoiced	A	196.00
	3	Bus Mgr PDT webinars; excel advanced, federal			1102200026 Stacy's C/C00013	09/03/2021		196.00			
	08/06/2021	7703			Masbo, Saint Paul, MN, 55114, U	MASBO 000	08/30/2021		Invoiced	A	25.00
	3	Tax Levy webinar (PDT)			1102200024 Stacy's C/C00014	09/03/2021		25.00			
	08/05/2021	7700			Amazon.Com 2p4kc5d61, Amzn.Com/	AMAZON B000	08/30/2021		Invoiced	A	34.00
	3	Amazon Basics 8 Tier File Holder Organizer, Me			1102200021 Stacy's C/C00015	09/03/2021		34.00			
	08/05/2021	7701			Paul Bunyan Communicat, 2184441	PAUL BUN000	08/30/2021		Invoiced	A	1,200.00
	2	12 Month Contract for 1000Mbps, Midnight-4pm/5			6052200008 Stacy's C/C00016	09/03/2021		1,200.00			
	07/30/2021	7718			Usps Po 2647200549, Intl Falls,	POSTMAST000	08/30/2021		Invoiced	A	26.00
	3	Postage for para mailing			1102200022 Stacy's C/C00017	09/03/2021		26.00			
	07/30/2021	7719			Abf Transportation Svc, 479-785		08/30/2021		Invoiced	A	939.89
	2	Freight charges for return of Snack Vending Ma			1102200018 Stacy's C/C00018	09/03/2021		921.46			
	3	Credit Card Payment Fee			1102200018 Stacy's C/C00018	09/03/2021		18.43			
					19 transaction(s) for XXXXXXXXXXXX7362. Total Amount ==>						3,503.58
XXXXXXXXXXXX7132	08/24/2021	7768	ANDERJER000	Anderson Jeremy R	Oreilly Auto Parts 39, Internat	O'REILLY000	08/30/2021		Invoiced	A	44.95
	2	Misc. Transportation parts			7602100026 Jeremy's C/C00000	09/03/2021		44.95			
	07/28/2021	7769	ANDERJER000	Anderson Jeremy R	Napa Falls Suply 00229, Interna	NAPA FAL000	08/30/2021		Invoiced	A	14.52
	2	Misc. transportation parts			7602100027 Jeremy's C/C00001	09/03/2021		14.52			
					2 transaction(s) for XXXXXXXXXXXX7132. Total Amount ==>						59.47

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX5747	08/20/2021	7694	GROVEKEV000	Grover Kevin K	Paypal Masa, 4029357733, MN, 55	MN ASSN 001	08/30/2021		Invoiced	A	299.00
	1	Fall conference				Kevin's C/C00000	09/03/2021	299.00			
XXXXXXXXXXXX3600	08/27/2021	7682	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 2d3ss4272, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	87.99
	4	Really Good Stuff Store More Multi-Pocket Chai			1302200031	Laurie's C/C00000	09/03/2021	87.99			
	08/26/2021	7680	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 2d6qu8di2, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	57.99
	3	Case of 125 Instant Cold Packs, 5" x 6" (4" x			1302200027	Laurie's C/C00001	09/03/2021	57.99			
	08/26/2021	7681	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 2d7r66sj2, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	12.71
	1					Laurie's C/C00002	09/03/2021	12.71			
	08/23/2021	7678	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 2d7xm5ds0, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	217.20
	4	HALYARD Purple Nitrile Exam Gloves, Powder-Fre			1302200027	Laurie's C/C00003	09/03/2021	217.20			
	08/23/2021	7679	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 2d7yn9yc1, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	130.90
	2	Premium Pack of 100 Single Use Disposable Face			1302200027	Laurie's C/C00004	09/03/2021	130.90			
	08/17/2021	7677	HUMBELAU002	Humbert Laurie A	Amazon.Com 2d1878pg0 A, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	85.86
	2	Creating and Using Learning Targets & Performa			1302200014	Laurie's C/C00005	09/03/2021	21.98			
	3	Student Teaming: You Got This! A Teacher's Sur			1302200014	Laurie's C/C00005	09/03/2021	29.90			
	4	Organizing for Learning: Classroom Techniques			1302200014	Laurie's C/C00005	09/03/2021	33.98			
	08/13/2021	7676	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 2p5bm7kh2, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	23.85
	2	National School Calendar Regular Edition			1302200006	Laurie's C/C00006	09/03/2021	17.25			
	3	Shipping - Cost of shipping, not including shi			1302200006	Laurie's C/C00006	09/03/2021	6.60			
											7 transaction(s) for XXXXXXXXXXXX3600. Total Amount ==>
											616.50
XXXXXXXXXXXX2606	08/25/2021	7734	HOLT THO000	Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	08/30/2021		Invoiced	A	17.02
	1	Wax rings and seals for urinals				Tom's C/C00000	09/03/2021	17.02			
	08/25/2021	7735	HOLT THO000	Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	08/30/2021		Invoiced	A	15.70
	2	WE 8.600-244.0 14" BRUSH STRIP2046 VS 14			8102200038	Tom's C/C00001	09/03/2021	15.70			
	08/23/2021	7731	HOLT THO000	Holt Thomas T	Amazon.Com 2d18u31k2, Amzn.Com/	AMAZON B000	08/30/2021		Invoiced	A	18.00
	2	Rubbermaid Commercial 14.5 Inch Toilet Brush,			8102200039	Tom's C/C00002	09/03/2021	18.00			
	08/23/2021	7732	HOLT THO000	Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	08/30/2021		Invoiced	A	62.80
	2	WE 8.600-244.0 14" BRUSH STRIP2046 VS 14			8102200038	Tom's C/C00003	09/03/2021	62.80			
	08/23/2021	7733	HOLT THO000	Holt Thomas T	Amzn Mktp US 2d5443w61, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	155.97
	2	Synthetic Nitrile Disposable Gloves X Large -1			8102200039	Tom's C/C00004	09/03/2021	144.98			
	3	Black & Yellow Hazard Warning Safety Stripe Ta			8102200039	Tom's C/C00004	09/03/2021	10.99			
	08/20/2021	7729	HOLT THO000	Holt Thomas T	Amzn Mktp US 2d5xe4eb2, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	57.50
	2	VIZ-PRO Cork Notice Board, 48 X 36 Inches, Sil			8102200040	Tom's C/C00005	09/03/2021	57.50			
	08/20/2021	7730	HOLT THO000	Holt Thomas T	Amazon.Com 2d5r90ac2, Amzn.Com/	AMAZON B000	08/30/2021		Invoiced	A	52.00
	2	Amazon Basics Cork board 36" x 48", Aluminum f			8102200042	Tom's C/C00006	09/03/2021	52.00			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX2606	continued...										
	08/19/2021	7726	HOLT	THO000 Holt Thomas T	Econo Lodge Mn416, Hermantown,	ECONO L0000	08/30/2021		Invoiced	A	183.15
	1	Lodging for Jeff and I to take our boilers lic				Tom's C/C00007	09/03/2021	183.15			
	08/19/2021	7727	HOLT	THO000 Holt Thomas T	Econo Lodge Mn416, Hermantown,	ECONO L0000	08/30/2021		Invoiced	A	161.48
	1	Lodging for Jodee to take her boilers test				Tom's C/C00007	09/03/2021	161.48			
	08/19/2021	7728	HOLT	THO000 Holt Thomas T	Amzn Mktp US 2d2k43hc0, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	322.97
	2	Premium Pack of 2,000 Single Use Disposable Fa			8102200039	Tom's C/C00008	09/03/2021	182.99			
	3	Premium Pack of 500 (20 x 25 Masks) Children's			8102200039	Tom's C/C00008	09/03/2021	139.98			
	08/18/2021	7725	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	08/30/2021		Invoiced	A	1,749.31
	3	WE 8.614-701.0 DRIVE BELTVERSAMT 4024			8102200038	Tom's C/C00009	09/03/2021	65.20			
	4	DAL 13" RED BUFFING PAD 5CAFLOOR PAD			8102200038	Tom's C/C00009	09/03/2021	45.68			
	5	VJ 1000043392 GERM-X 2X1150MLOMNIPOD GREEN FOA			8102200038	Tom's C/C00009	09/03/2021	206.08			
	6	HS GL-N135FX GLOVE NITRILE 4MIL10X100 XLARGE P			8102200038	Tom's C/C00009	09/03/2021	577.29			
	7	GP 26495 PACIFIC BLUE ULTRA6X1150 BROWN PAPER			8102200038	Tom's C/C00009	09/03/2021	221.52			
	8	FP EA36CM ECO AIR REFILL 6X6CACUCUMBER MELON P			8102200038	Tom's C/C00009	09/03/2021	194.10			
	9	DAL DAL2432XB BLACK 500CA24X32 1M ROLL CAN LIN			8102200038	Tom's C/C00009	09/03/2021	103.82			
	10	DAL DAL3858X3B BLACK 100CA38X58 1.5M ROLL CAN			8102200038	Tom's C/C00009	09/03/2021	205.40			
	11	GP 12798 ENVISION 9" 8X10002PLY TOILET TISSUE			8102200038	Tom's C/C00009	09/03/2021	66.68			
	12	DAL 416 RAYON 24OZ WHITE 12CACUT END 1" HB FIN			8102200038	Tom's C/C00009	09/03/2021	63.54			
	08/17/2021	7723	HOLT	THO000 Holt Thomas T	Amzn Mktp US 2d6x025d1, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	47.09
	2	Basic Medical Synmax Vinyl Exam Gloves - Latex			8102200039	Tom's C/C00010	09/03/2021	47.09			
	08/17/2021	7724	HOLT	THO000 Holt Thomas T	Amzn Mktp US 2d3ss3fc2, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	29.78
	2	24x Heavy Duty Trigger Sprayers Chemical Resis			8102200039	Tom's C/C00011	09/03/2021	29.78			
	08/13/2021	7722	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	08/30/2021		Invoiced	A	895.50
	2	WE 1.012-606.0 VERSAMATIC 14"VACUUM HEPA DUAL			8102200037	Tom's C/C00013	09/03/2021	887.00			
	3	Shipping				Tom's C/C00012	09/03/2021	8.50			
	08/11/2021	7721	HOLT	THO000 Holt Thomas T	Becker Arena, 952-890-2690, MN,	BECKER A000	08/30/2021		Invoiced	A	170.81
	2	supportless clip assembly			8102200026	Tom's C/C00015	09/03/2021	143.20			
	3	Shipping			8102200026	Tom's C/C00015	09/03/2021	35.00			
	4	shipping				Tom's C/C00014	09/03/2021	-7.39			
	08/06/2021	7720	HOLT	THO000 Holt Thomas T	W.P. & R.S. Mars Co, 4121427207	MARS SUP000	08/30/2021		Invoiced	A	282.66
	2	Calibration Gas for Arena Air quality testing			8102200005	Tom's C/C00016	09/03/2021	282.66			
	3	Shipping			8102200005	Tom's C/C00016	09/03/2021	0.00			
	16 transaction(s) for XXXXXXXXXXXX2606. Total Amount ==>>										4,221.74
XXXXXXXXXXXX5690	08/26/2021	7691	HEISSVIC000	Heiss Victoria L	Sp Author Klovegreen, Eagan, MN		08/30/2021		Invoiced	A	195.99
	2	HARDCOVER 6 PACK CHAPTER BOOKS FISHING AND HUN			6202200002	Vicki's C/C00000	09/03/2021	95.50			
	3	HARDCOVER 6 PACK CHAPTER BOOKS HUNTING ADVENTU			6202200002	Vicki's C/C00000	09/03/2021	95.50			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX5690	continued...										
	4	SHIPPING AND HANDLING			6202200002	Vicki's C/C00000	09/03/2021	4.99			
	08/26/2021	7692	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 259z77n91, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	189.26
	2	Amazon Brand - Solimo Facial Tissues (18 Flat			7202200000	Vicki's C/C00002	09/03/2021	51.26			
	3	Ridota 50 Pack Emesis Bag, Disposable Vomit Ba			7202200000	Vicki's C/C00002	09/03/2021	32.96			
	4	Elastic Bandage Wrap with Self-Closure [Pack o			7202200000	Vicki's C/C00002	09/03/2021	19.50			
	5	SureTemp Probe Covers for 690 and 692 Thermome			7202200000	Vicki's C/C00002	09/03/2021	66.38			
	6	SHIPPING AND HANDLING				Vicki's C/C00001	09/03/2021	19.16			
	08/26/2021	7693	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 2d7291d62, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	2,542.25
	2	Flash Furniture Vibrant Silver and Chrome Draf			2122200000	Vicki's C/C00003	09/03/2021	2,042.32			
	4	mDesign Deep Plastic Kitchen Storage Organizer			2122200000	Vicki's C/C00003	09/03/2021	179.97			
	5	mDesign Storage Bins with Built-in Handles for			2122200000	Vicki's C/C00003	09/03/2021	319.96			
	08/25/2021	7690	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 2d30m5qt2, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	930.36
	2	Safco Products Zenergy Stability Exercise Ball			6202200001	Vicki's C/C00004	09/03/2021	288.54			
	3	Wonder			6202200001	Vicki's C/C00004	09/03/2021	3.74			
	4	White Bookbinding Tape, Extra Long White Cloth			6202200001	Vicki's C/C00004	09/03/2021	19.45			
	5	VSCO Bracelets 24 Pieces Braided Stretch Frien			6202200001	Vicki's C/C00004	09/03/2021	14.99			
	6	Safco Products Zenergy Stability Exercise Ball			6202200001	Vicki's C/C00004	09/03/2021	159.46			
	7	Safco Products Zenergy Stability Exercise Ball			6202200001	Vicki's C/C00004	09/03/2021	282.90			
	8	Scotch Double Sided Tape, 1/2 in x 900 in, Per			6202200001	Vicki's C/C00004	09/03/2021	6.75			
	9	Power Strip Tower with USB 16.4FT 12 Outlet Su			6202200001	Vicki's C/C00004	09/03/2021	92.97			
	10	Paper Mate Gel Pens InkJoy Pens, Medium Poin			6202200001	Vicki's C/C00004	09/03/2021	35.67			
	11	OHill 24 Pack Mini Emoticon Plush Keychain for			6202200001	Vicki's C/C00004	09/03/2021	13.90			
	12	Optical Bookmarks Laminated Book Markers Creat			6202200001	Vicki's C/C00004	09/03/2021	11.99			
	08/23/2021	7689	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 2d9pk2dv0, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	53.80
	2	Parent's Choice Unscented Baby Wipes, 12 Packs			7202200000	Vicki's C/C00005	09/03/2021	53.80			
	08/20/2021	7687	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 2d5sx48d0, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	217.20
	2	HALYARD Purple Nitrile Exam Gloves, Powder-Fre			7202200001	Vicki's C/C00006	09/03/2021	217.20			
	08/20/2021	7688	HEISSVIC000	Heiss Victoria L	Amazon.Com 2d93270g2, Amzn.Com/	AMAZON B000	08/30/2021		Invoiced	A	997.20
	2	Social-Emotional Learning and the Brain: Strat			3002200028	Vicki's C/C00007	09/03/2021	997.20			
	08/19/2021	7684	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 2d49b6j52, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	82.26
	2	Solo Paper Water Cups, Waxed, 5oz, 100/Pack R5			7202200000	Vicki's C/C00008	09/03/2021	82.26			
	08/19/2021	7685	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 2dlzp0jo2, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	22.64
	2	Safetec Lip Balm Pomegranate Flavored - 144 pa			7202200000	Vicki's C/C00009	09/03/2021	22.64			
	08/19/2021	7686	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 2d0a51t92, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	101.04
	2	McKesson Reusable Gel 4-3/4 X 6 Inch Hot/Cold			7202200000	Vicki's C/C00010	09/03/2021	101.04			
	08/13/2021	7683	HEISSVIC000	Heiss Victoria L	Amazon.Com 2d9465a01, Amzn.Com/	AMAZON B000	08/30/2021		Invoiced	A	42.78
	2	Academic Planner 2021-2022, AT-A-GLANCE Daily			3002200014	Vicki's C/C00011	09/03/2021	42.78			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
											5,374.78
											11 transaction(s) for XXXXXXXXXXXX5690. Total Amount ==>
XXXXXXXXXXXX8863	08/26/2021	7749	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	16.94
	2	FHS Blanket p.o. for Menards			8102200007	FHS Cust00000	09/03/2021	16.94			
	08/26/2021	7750	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	91.84
	2	Paint and supplies Menards Blanket			8102200015	FHS Cust00001	09/03/2021	91.84			
	08/25/2021	7747	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	17.75
	2	FHS Blanket p.o. for Menards			8102200007	FHS Cust00002	09/03/2021	17.75			
	08/25/2021	7748	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	30.38
	2	FHS Blanket p.o. for Menards			8102200007	FHS Cust00003	09/03/2021	30.38			
	08/20/2021	7744	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	107.14
	2	Paint and supplies Menards Blanket			8102200015	FHS Cust00004	09/03/2021	107.14			
	08/20/2021	7745	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	29.92
	2	FHS Blanket p.o. for Menards			8102200007	FHS Cust00005	09/03/2021	29.92			
	08/20/2021	7746	HOLT	THO000 Holt Thomas T	Northern Lumber Yard I, Intl Fa	NORTHERN005	08/30/2021		Invoiced	A	13.98
	2	Misc. transportation parts			7602100028	FHS Cust00006	09/03/2021	13.98			
	08/19/2021	7742	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	17.97
	2	Paint and supplies Menards Blanket			8102200015	FHS Cust00007	09/03/2021	17.97			
	08/19/2021	7743	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	19.99
	2	FHS Blanket p.o. for Menards			8102200007	FHS Cust00008	09/03/2021	19.99			
	08/12/2021	7740	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	43.48
	2	FHS Blanket p.o. for Menards			8102200007	FHS Cust00009	09/03/2021	43.48			
	08/12/2021	7741	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	64.93
	2	FHS Blanket p.o. for Menards			8102200007	FHS Cust00010	09/03/2021	64.93			
	08/11/2021	7739	HOLT	THO000 Holt Thomas T	Northern Lumber Yard I, Intl Fa	NORTHERN005	08/30/2021		Invoiced	A	33.00
	2	Misc. transportation parts			7602100028	FHS Cust00011	09/03/2021	33.00			
	08/10/2021	7738	HOLT	THO000 Holt Thomas T	Napa Falls Suply 00229, Interna	NAPA FAL000	08/30/2021		Invoiced	A	22.19
	2	Misc. transportation parts			7602100027	FHS Cust00012	09/03/2021	22.19			
	08/09/2021	7737	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	27.95
	2	FHS Blanket p.o. for Menards			8102200007	FHS Cust00013	09/03/2021	27.95			
	08/06/2021	7736	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	58.95
	2	Paint and supplies Menards Blanket			8102200015	FHS Cust00014	09/03/2021	58.95			
	08/02/2021	7755	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	-16.81
	2	Paint and supplies Menards Blanket			8102200015	FHS Cust00015	09/03/2021	-16.81			
	07/30/2021	7753	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	7.94
	2	FHS Blanket p.o. for Menards			8102200007	FHS Cust00016	09/03/2021	7.94			
	07/30/2021	7754	HOLT	THO000 Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	51.66
	2	FHS Blanket p.o. for Menards			8102200007	FHS Cust00017	09/03/2021	51.66			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
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	07/29/2021	7751	HOLT	THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021	Invoiced	A	30.75
	2	FHS Blanket p.o. for Menards			8102200007	FHS Cust00018	09/03/2021	30.75			
	07/29/2021	7752	HOLT	THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021	Invoiced	A	148.18
	2	Paint and supplies Menards Blanket			8102200015	FHS Cust00019	09/03/2021	148.18			
											20 transaction(s) for XXXXXXXXXXXX8863. Total Amount ==>>
											818.13
XXXXXXXXXXXX7691	08/05/2021	7756	HOLT	THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021	Invoiced	A	31.65
	2	Blanket P.O. for FES supplies			8102200024	FES Cust00000	09/03/2021	31.65			
	07/30/2021	7758	HOLT	THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021	Invoiced	A	19.51
	2	Blanket P.O. for FES supplies			8102200024	FES Cust00001	09/03/2021	19.51			
	07/29/2021	7757	HOLT	THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021	Invoiced	A	24.87
	2	Blanket P.O. for FES supplies			8102200024	FES Cust00002	09/03/2021	24.87			
											3 transaction(s) for XXXXXXXXXXXX7691. Total Amount ==>>
											76.03
XXXXXXXXXXXX8122	08/06/2021	7770	MCGONDAN	000	McGonigle Daniel	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021	Invoiced	A	29.99
	1					Dan's C/C00000	09/03/2021	29.99			
XXXXXXXXXXXX3468	08/24/2021	7696	ERICKJEN	000	Erickson Jennifer L	Amazon.Com 2d6az8rl0, Amzn.Com/	AMAZON B000	08/30/2021	Invoiced	A	63.85
	2	Thriving with ADHD Workbook for Kids: 60 Fun A			3002200030	Jen's C/C00000	09/03/2021	11.39			
	3	Mindfulness Workbook for Teens: Exercises and			3002200030	Jen's C/C00000	09/03/2021	13.99			
	4	The Teen's Guide to Social Skills: Practical A			3002200030	Jen's C/C00000	09/03/2021	13.19			
	5	Mindfulness for Teens in 10 Minutes a Day: Exe			3002200030	Jen's C/C00000	09/03/2021	12.89			
	6	The Social Survival Guide for Teens on the Aut			3002200030	Jen's C/C00000	09/03/2021	12.39			
	08/11/2021	7695	ERICKJEN	000	Erickson Jennifer L	Sp Mshsl, Brooklyn Cent, MN, 55	MSHSL 000	08/30/2021	Invoiced	A	34.10
	2	MSHSL 3-Year League Desktop Calendar 2021-2024			2922200003	Jen's C/C00001	09/03/2021	26.00			
	3	Shipping			2922200003	Jen's C/C00001	09/03/2021	8.10			
											2 transaction(s) for XXXXXXXXXXXX3468. Total Amount ==>>
											97.95
XXXXXXXXXXXX2560	08/27/2021	7767	BLESIMIC	000	Blesi Michael E	Small Town Tech Inc, Intl Falls	SMALL TO000	08/30/2021	Invoiced	A	115.99
	2	TP-Link Wireless Router.			6052200024	Mike's C/C00000	09/03/2021	115.99			
	08/26/2021	7766	BLESIMIC	000	Blesi Michael E	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021	Invoiced	A	33.97
	2	HDMI 6' Cable			6052200023	Mike's C/C00001	09/03/2021	13.98			
	3	25' HDMI Cable			6052200023	Mike's C/C00001	09/03/2021	19.99			
	08/24/2021	7765	BLESIMIC	000	Blesi Michael E	Siptrunk Inc, 7702827206, GA, 3		08/30/2021	Invoiced	A	73.34
	1	Network Phone Service				Mike's C/C00002	09/03/2021	73.34			
	08/23/2021	7764	BLESIMIC	000	Blesi Michael E	Web Networksolutions, 888-64296	NETWORK 000	08/30/2021	Invoiced	A	174.93
	1	Domian Name (ISD361.ORG)				Mike's C/C00003	09/03/2021	174.93			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount	
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount				
XXXXXXXXXXXX2560	continued...											
	08/18/2021	7763	BLESIMIC000	Blesi Michael E	Menards Intl Falls, Intl Falls	MENARDS 000	08/30/2021		Invoiced	A	150.02	
	2	1000' Cat6e Cable.			6052200022	Mike's C/C00004	09/03/2021	130.24				
	3	Cat6e plugs, pkg 25			6052200022	Mike's C/C00004	09/03/2021	19.78				
	08/11/2021	7762	BLESIMIC000	Blesi Michael E	Amzn Mktp US 2p4x19qa2, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	363.46	
	2	4K HDMI Cable 10FT, Twozoh High Speed 18Gbps H			6052200012	Mike's C/C00005	09/03/2021	363.46				
	08/05/2021	7761	BLESIMIC000	Blesi Michael E	Amazon.Com 2p6016a32 A, Amzn.Co	AMAZON B000	08/30/2021		Invoiced	A	228.43	
	2	Fluke Networks MT-8200-60-KIT IntelliTone Pro			6052200005	Mike's C/C00006	09/03/2021	228.43				
	08/04/2021	7760	BLESIMIC000	Blesi Michael E	Siptrunk Inc, 7702827206, GA, 3		08/30/2021		Invoiced	A	25.95	
	1	Network Phone Service				Mike's C/C00002	09/03/2021	25.95				
	08/03/2021	7759	BLESIMIC000	Blesi Michael E	Solarwinds, 866-530-8100, TX, 7	SOLARWIN000	08/30/2021		Invoiced	A	458.88	
	3	Engineers Toolset, renewal 1 year.			6052200011	Mike's C/C00007	09/03/2021	458.88				
											9 transaction(s) for XXXXXXXXXXXX2560. Total Amount ==>	1,624.97
											94 transaction(s). Total Amount ==>	16,842.58

***** End of report *****

ISD 361 COMMUNITY EDUCATION DIRECTOR CONTRACT

ARTICLE I – PURPOSE

This Contract is entered into between Independent School District No.361, International Falls, Minnesota, hereinafter referred to as the School District, and BethAnne Slatinski, hereinafter referred to as the Community Education Director, who agrees to perform the duties of the Community Education Director of the School District.

ARTICLE II - DURATION, EXPIRATION, TERMINATION DURING THE TERM, MUTUAL CONSENT, AND CONTINGENCY

Section 1. Duration: This Contract is for a term of 2 years commencing on September 22, 2021, and ending on June 30, 2023. Contract year one shall be September 22, 2021 to June 30, 2022 of the 2021-2022 fiscal year and contract year two shall be July 1, 2022 to June 30, 2023 of the 2022-2023 fiscal year. This contract shall remain in full force and effect unless modified by mutual consent of the School Board and the Community Education Director or unless terminated as provided in this Contract.

Section 2. Expiration: This Contract shall expire at the end of the term specified in Section 1 above. At the conclusion of its term, neither party shall have any further claim against the other, and the School District's employment of the Community Education Director shall cease, unless a subsequent Contract is entered into by the parties. In the event the parties fail to enter into a subsequent contract, the Community Education Director's employment shall continue on a month-to-month basis until the School Board either enters into a subsequent Contract with the Community Education Director or until the School Board provides sixty (60) calendar days of written notice of the termination of the Community Education Director's employment.

Section 3. Termination During the Term: The Community Education Director's employment may be terminated during the term of this Contract only for cause as defined in M.S. 122A.40, Subd. 9 and Subd. 13, but, except for purposes of describing grounds for discharge, the provisions of M.S. 122A.40 shall not be applicable. If the School Board proposes to terminate the Community Education Director during the term of this Contract for cause as described in M.S. 122A.40, Subd. 9 or Subd. 13, it shall notify the Community Education Director, in writing, of the proposed grounds for termination. The Community Education Director shall be entitled to a hearing before an arbitrator provided the Community Education Director makes such a request, in writing, to the School Board Chair within fifteen (15) calendar days after receipt of the written notice of the proposed termination. In such event, the parties shall jointly petition the Bureau of Mediation Services (BMS) for a list of five (5) arbitrators. The arbitrator shall be selected by the parties through the normal striking process as provided by BMS rules. The arbitrator shall conduct a hearing under normal arbitration procedure rules and issue a written decision. The decision of the arbitrator shall be final and binding upon the parties, subject to normal judicial review of arbitration decisions as provided by law. The Community Education Director may be suspended with pay pending final determination by the arbitrator. If the Community Education Director fails to request a hearing as provided in this section within the fifteen (15)-day calendar period, he/she shall be deemed to have acquiesced to the School Board's proposed action, and the proposed action shall become final on such date as determined by the School Board, and the Community Education Director shall have no further claim or recourse.

Section 4. Mutual Consent: This Contract may be terminated at any time by mutual consent of the School Board and the Community Education Director.

Section 5. Contingency: If this Contract is a subsequent Contract entered into prior to the completion of an existing Contract, this subsequent Contract is contingent upon the Community Education Director completing the terms of the existing Contract.

ARTICLE III -DUTIES

The Community Education Director shall serve as the Director of Community Education programs and shall serve under the direction of the Superintendent. The Community Education Director shall perform all duties incident to the position of Community Education Director and such other duties as may be prescribed by the Superintendent and School Board from time to time. The Community Education Director shall abide by the policies, regulations, rules, and procedures established by the School Board and the Commissioner of the Department of Education and shall abide by all Minnesota laws relating to the operation of the School District.

ARTICLE IV- DUTY YEAR AND LEAVES OF ABSENCE

Section 1. Basic Work Year: The Community Education Director’s duty year for year one (1) shall be from September 22, 2021 to June 30, 2022 at a full time equivalency (FTE) of .78 (202 contract days). The duty year for year two (2) shall be from July 1, 2022 to June 30, 2023 at a full time equivalency (FTE) of 1.0 FTE (260 contract days).

The Community Education Director shall perform duties on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines.

Section 2. Vacation: The Community Education Director shall earn vacation per the following schedule,

Start	10 Days
Year 5	15 Days
Year 10	20 Days

Vacation days will be advanced on July 1st of the contract year and will be prorated based upon the annual contract FTE. A maximum of 5 days of vacation shall be allowed to carry over at the end of each contract year. Any vacation days in excess of 5 days will be lost. Upon voluntary termination of employment, the Community Education Director shall be entitled to payment for any current contract year unused vacation days earned, prorated based upon the FTE at the date of voluntary termination. Carry over vacation days will not qualify to be paid out upon termination. Any vacation taken in excess of earned at time of termination will be deducted from the last payroll check. If the Community Education Director is involuntarily terminated, he/she shall not be entitled to unused earned vacation days.

Section 3. Holidays: The Community Education Director shall be entitled to twelve (12) paid holidays at eight (8) hours per day: Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve Day, Christmas Day, New Year’s Eve Day, New Year’s Day, President’s Day, Good Friday, Memorial Day, July 3rd and July 4th;

Section 4. Sick Leave: The Community Education Director shall be entitled to fifteen (15) sick leave days. Sick leave days will be advanced on July 1st of the contract year and will be prorated at the time of allocation based upon the contract FTE. Any sick leave taken in excess of earned at time of termination will be deducted from the last payroll check.

Unused sick leave days will be allowed to accumulate to a maximum of ninety (90) days. Unused sick leave days in excess of ninety (90) will be lost.

Section 5. Workers' Compensation: Pursuant to M.S. Chapter 176, the Community Education Director injured on the job in the service of the School District and collecting workers' compensation insurance may draw sick leave and receive full salary from the School District, the salary to be reduced by an amount equal to the insurance payments, and only that fraction of the days not covered by insurance will be deducted from accrued sick leave.

Section 6. Bereavement Leave: The Community Education Director shall be granted bereavement leave for a death within the Community Education Director's immediate family. The time utilized shall be in an amount to be determined after conferring with the Superintendent. Days utilized will be deducted from the Community Education Director's sick leave. "Immediate family" is defined as the Community Education Director's spouse, child, parent, brother, sister, or other relative who was living in the same household as the Community Education Director.

Section 7. Emergency Leave: The Community Education Director may be granted paid emergency leave at the discretion of the Superintendent.

Section 8. Jury Service: The Community Education Director who serves on jury duty shall be granted the day or day(s) necessary as stipulated by the court to discharge this responsibility without any salary deduction or loss of basic leave allowance. The compensation received for jury duty service shall be remitted to the School District.

Section 9. Military Leave: Military leave shall be granted pursuant to applicable law.

Section 10. Insurance Application: A Community Education Director on unpaid leave is eligible to continue to participate in group insurance programs if permitted under the insurance policy provisions. The Community Education Director shall pay the entire premium for such insurance commencing with the beginning of the leave and shall pay to the School District the monthly premium in advance. In the event the Community Education Director is on paid leave from the School District under Section 4 above or supplemented by sick leave pursuant to Section 5 above, the School District will continue insurance contributions as provided in this Contract until sick leave is exhausted. Thereafter, the Community Education Director must pay the entire premium for any insurance retained.

ARTICLE V -INSURANCE

Section 1. Health and Hospitalization and Dental Insurance: The School District shall provide the Community Education Director and the Community Education Director's dependents with health and hospitalization insurance coverage under the School District's group health and hospitalization insurance plan. The School District shall contribute the sum of \$576 per month with proration based upon contract FTE toward the premium for such insurance. The balance of the premium shall be paid by the Community Education Director through payroll deduction.

Section 4. Eligibility: The eligibility of the Community Education Director and the Community Education Director's dependent(s) and beneficiary(ies) for insurance benefits shall be governed by the terms of the insurance policies purchased by the School District pursuant to this article.

Section 5. Claims Against the School District: The School District's only obligation is to purchase the insurance policies described in this article, and no claim shall be made against the School District as a result of denial of insurance benefits by an insurer if the School District has purchased the policies and paid the premiums described in this article.

ARTICLE VI- OTHER BENEFITS

Section 1. Tax-Sheltered Annuities: The Community Education Director is eligible to participate at the employees own expense in a tax-sheltered annuity plan through payroll deduction established pursuant to Section 403(b) of the Internal Revenue Code, M.S. 123B.02, Subd. 15 or Section 457 of the Internal Revenue Code, School District policy, and as otherwise provided by law.

Section 3. Conferences and Meetings: The School District shall pay all legally valid expenses and fees for the Community Education Director's attendance at professional conferences and meetings with other educational agencies when such attendance is required, directed, or permitted by the School Board. The Community Education Director shall periodically report to the Superintendent relative to all meetings and conferences attended. The Community Education Director shall file itemized expense statements to be processed and approved as provided by School Board policy and law.

ARTICLE VII -SALARY

The Community Education Director shall be paid at a *rate 85% or \$50,043 of a fully licensed position annual salary amount of \$58,874. Year one annual salary will be prorated based on start date for year one. The year two annual salary shall be paid at a rate of 85% or \$50,793 of a fully licensed position annual salary of \$59,757 from July 1, 2021 to June 30, 2022. Upon successful completion of Community Education Director License the position is entitled to placement at 100% of fully licensed annual wage through a stipend payment. The stipend payment will be calculated based upon the date of license completion and 15% of the annual wage for contract one and contract year two.* The annual salary may be modified, but shall not be reduced, during the term of this Contract. The salary shall be paid in twenty six (26) equal installments during the Contract year.

ARTICLE VIII- OTHER PROVISIONS

Section 1. Outside Activities: While the Community Education Director shall devote full time and due diligence to the affairs and the activities of the School District, he/she may also serve as a consultant to other school districts or educational agencies, lecture, engage in writing and speaking activities, and engage in other activities if, as solely determined by the Superintendent, such activities do not impede the Community Education Director's ability to perform the duties of the Community Education Director's position. However, the Community Education Director may not engage in other employment, consultant service, or other activity for which a salary, fee, or honorarium is paid without the prior approval of the Superintendent.

Section 2. Indemnification and Provision of Counsel: In the event that an action is brought or a claim is made against the Community Education Director arising out of or in connection with his/her employment and the Community Education Director is acting within the scope of employment or official duties, the School District shall defend and indemnify the Community Education Director to the extent permitted by law. Indemnification, as provided in this section, shall not apply in the case of malfeasance in office or willful or

wanton neglect of duty, and the obligation of the School District in this regard shall be subject to the limitations as provided in M.S. Chapter 466.

Section 3. Dues: The Community Education Director is encouraged to belong to and participate in appropriate professional, educational, economic development, community, and civic organizations when such membership will serve the best interests of the School District. Accordingly, the School District will pay the membership dues for such organizations as are required, directed, or permitted by the Superintendent and/or the School Board. The Community Education Director shall present appropriate statements for approval as provided by law.

Section 4. Other Applicable Provisions: In this section, other terms and conditions of employment as agreed upon between the parties should be included.

The full time equivalency (FTE) of 1.0 is based upon 260 contract days at 8 hours per day for total annual hours of 2,080. Contract days include all compensated days during the Contract year.

This position is considered to be an exempt salaried position under current FLSA laws. Any changes to the FLSA laws may override the current determination this position is exempt from overtime.

First pay period for year one will be 10/8/2021.

ARTICLE IX -SEVERABILITY

The provisions of this Contract shall be severable, and if any such provision or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of this Contract or the application of any provision thereof.

IN WITNESS WHEREOF, I have subscribed
my signature this ____ day of
_____, 20__.

Community Education Director

IN WITNESS WHEREOF, we have subscribed
our signatures this ____ day of
_____, 20__.

School Board Chair

School Board Clerk

**XXXV. JOINT POWERS AGREEMENT ESTABLISHING
A JOINT RECREATION COMMISSION AND
DEFINING ITS POWERS**

The City of International Falls, Minnesota

Independent School District No. 361, Minnesota

There is hereby created by adoption and periodic revision of this Joint Powers Agreement (“Agreement”) a Recreation Commission for the City of International Falls and Independent School District No. 361 pursuant to the authority granted by Minnesota Statute, Sec. 471.59, under which the power of the City of International Falls (“City”) and School Board of Independent School District No. 361 (“School District”) to operate a program of recreation may be delegated to such a Joint Powers Board (“Commission”).

SECTION ONE – ESTABLISHMENT AND COMPOSITION OF RECREATION

BOARD:

The Recreation Commission shall consist of nine (9) members composed as follows: The City Council of the City of International Falls, and the School Board of Independent School District 361, shall have 3 members each, but no less than 1 elected official, the remaining 2 appointees may be any member from their taxing district at the independent discretion of each respective council or board. The Recreation Commission will elect 3 at-large members to the board. A vacancy shall be filled from the unexpired portion of the term by the appropriate appointing body. Members of the Recreation Commission shall serve without compensation and shall not be personally interested in any contracts of the Recreation Commission.

The Recreation Commission shall at the beginning of each calendar year, select a Chairperson, Vice Chairperson, and Secretary from their numbers, with duties in addition to board membership implied by these titles. A majority shall constitute a quorum for the transaction of business.

SECTION TWO - GENERAL POLICIES:

The Recreation Commission shall have power to operate a program of public recreation as joint agent of the City and School District. If any part of the public recreation program of the community is administered directly by any public or private agency other than the Commission, the Commission shall have power to make cooperative agreements with any such public or private agency for the purpose of coordinating all the activities and facilities included in such public recreation program. The program directly administered by the Commission may make use of public property, assigned to, or of private property leased or otherwise made available for public recreational use.

The City Council shall determine what land is to be acquired be it for recreational purposes, what land it shall be permitted to use in carrying on its recreational program, and what buildings

or other permanent structures are to be constructed upon those lands. The School District shall make similar decisions with respect to its structures upon it. The Commission shall advise the City Council and School Board upon such matters and shall operate facilities made available to it for recreational purposes; but it shall have no authority to acquire land in its own name or without the consent of the governmental unit in whose name such land is to be acquired, and it shall have no authority to construct buildings or other permanent structures upon any land without the consent of the owners of such land; and in no event shall such buildings or structures be constructed by the commission upon privately owned land.

SECTION THREE – SPECIFIC POWERS:

In order to carry on the recreation program provided herein, the Commission shall adopt rules for its meetings, transactions of the Recreation Commission business, and rules governing the use by the public of the recreations facilities under its control.

Employees:

The Recreation Commission shall employ a program Recreation Director. The Recreation Director will be responsible for the overall management of the programs administered under the Recreation Commission.

A salary committee established by the Recreation Commission Board will perform an annual performance review of the program Director in April of each year. The salary committee will be represented by one school board member, one representative from the City Council of International Falls, and one Recreation Commission Chair or Vice-Chair in the absence of the Chair.

The Recreation Commission shall assure all employees are selected based on merit and shall be appointed in compliance with the minimum qualifications established the Minnesota Department of Education. Employees and volunteers working directly with program youth participants may be subject to a background check as per MS 123B.03.

The Recreation Commission may enter into contracts for completion within a current fiscal year, lease real or personal property for public recreational purposes subject to the provisions of Section 2 , and purchase materials, supplies and equipment as necessary for support of programs. Contract services will be bid per contract bid law. Perform additional acts as reasonable and necessary to carry on a public recreational program under this ordinance.

The Recreation Commission shall accept gifts and personal property for public recreational purposes subject to Section Two.

SECTION FOUR – PREPARATION OF PROGRAM:

The Recreation Commission shall each fiscal year prepare a comprehensive program for public recreation activities for the upcoming fiscal year. The comprehensive program will include recommended divisions of responsibility as between private agencies, or other public agencies administering recreation activities directly, and the Recreation Commission itself.

The comprehensive program report will be presented by the Recreation Director to the School District Board and City Council in July of each year. The Recreation Commission's own program shall be described in terms of activities, as well as finances.

The Recreation Commission shall not itself levy taxes or borrow money; and it shall not approve any claims or incur any obligations for expenditures, unless there is an unencumbered budget available.

SECTION FIVE- FINANCES:

The fiscal year of the Recreation Commission will be July 1st to June 30th. The budget of finances shall be balanced and shall be accounted for following generally accepted accounting principles.

In July of each year the Recreation Director will present to the Recreation Commission Board, City Council and School Board the tentative revenue and expenditure budget for the upcoming fiscal year and the final revenue and expenditure budget of the current fiscal year. The final fiscal year budget along with the new tentative budget of the upcoming fiscal year will be approved by the Recreation Commission at their June board meeting. The budget approved by the Recreation Commission shall control the fiscal years spending program, except the excess revenues received may be spent upon approval of five (5) members of the Recreation Commission.

SECTION SIX: FINANCES OF THE COMMISSION:

For the purpose of the financing the public recreation program authorized by this Joint Powers Agreement, contributions will be made as follows:

City of International Falls:

The City of International Falls will contribute an amount to be determined annually after budget presentations and consultation with the Recreation Commission.

The City of International Falls will provide payroll services for the Commission. An audit of income and expenditures as required by law, will be performed at a minimum of every (5) years included in the City of International Falls audit, at the expense of the Recreation Commission.

Independent School District #361:

The School District will provide office space within their facility for the Recreation Director's office. The School District will provide all office overhead, including computer, software, internet, and utilities for use by the Recreation Director.

Activity Levy Revenue:

The purpose of the activity levy revenue is to reduce fees for school age participants; thereby, providing the children of the community with affordable recreational programs.

The total activity levy revenue is determined by taking the ADJPU of the School District times the \$74/ADJPU levy allowance. (Adjusted Pupil Unit)

The School District will pay the activity levy revenue due the Recreation Commission by November 30th of each fiscal year.

The total activity levy revenue available for the fiscal year will be certified by Independent School District business manager to the Recreation Commission. based on adjusted pupil unit.

SECTION SEVEN- INSURANCE:

The Recreation Commission is required to maintain liability insurance with limits of \$1,000,000 per occurrence, and \$2,000,000 bodily injury.

The Recreation Commission shall carry Workers Compensation Insurance and surety bonds for all officers and employees.

SECTION EIGHT- RULES OF CONDUCT:

Any participant of a Recreation Department activity will follow current Minnesota State High School League (MSHSL) and ISD 361 policies and rules. Recreation Department activities are all activities that the Recreation Department has a part in administering. When policies refer to principal that would align with Recreation Director, and when reference is made to the school board that would refer to the Recreation Commission with regards to interpretation of rules/policies dealing with student conduct and discipline.

SECTION NINE- PLAYER MOVEMENT POLICY:

In those activities where the Recreation Commission provides a team at the Jr. High level, the student/athlete will participate at his/her respective level. A Junior High school student may compete for a high school level team (JV, Varsity) if the activity is not offered in season at the Jr. High level, or at the request of the head varsity coach of that activity.

In rare instances where upward player movement from Jr. High level to Jr. Varsity and Varsity level for team sports programs, (football, volleyball, basketball, hockey, baseball, softball) the following procedures will be followed.

1. The Head Coach will initiate the proposed movement to the Recreation and Athletic Directors.
2. The Directors will conduct a review with the affected head coaches, to determine the feasibility of the request to move up the student/athlete. Criteria to consider include; is the student/athlete; mature enough, skilled enough, and how will it affect the team they

are leaving? A majority shall be reached to allow the movement. (Athletic/Recreation Director, Head Coach, and Jr High Coach)

3. If the movement is approved, the parents and student will be notified by the Athletic Director. If parents and student do not concur with the recommendation, the process ends. If approved by parents and student, the student will be moved to the appropriate level.

Once the student has been moved, the student will have a two-week evaluation period. At the end of that time, a final decision on placement for the season will be made.

The philosophy of the Recreation Commission / Falls High School Activities Department believes high school athletic teams should be made up of students primarily in grades 9-12. Every attempt will be made by coaches to recruit elementary, Jr. High school students for participation in activities.

When an exception is made, the Jr. High Student will not deny a student in grades 9-12, the opportunity from being a team member for their respective teams.

SECTION TEN-DISPOSAL OF PROPERTY:

In the event that this agreement is terminated, all property will be distributed according to M.S. 471.59. All equipment, supplies and surplus money shall be split 50/50 between the City of International Falls and School District #361.

SECTION ELEVEN-OUT CLAUSE:

This agreement may be terminated by either party upon 90 days' notice in writing, served on the other party. Service may be by personal service or certified mail within return receipt. Agents for the service shall be Superintendent of Schools or Agent, and City Administrator or Agent.

SECTION TWELVE- EFFECTIVE DATE:

This agreement shall be in effect from **July 1, 2021 to December 31, 2021.**

Passed by the International Falls Recreation Commission on July 21, 2021

Signed by: _____
Recreation Commission Chairperson

Passed by the City Council of International Falls on (date): _____

Signed by: _____
Mayor, International Falls

Signed by: _____
City Administrator

Passed by the School Board of International Falls Public Schools, ISD 361 on (date) _____

Signed by: _____
School Board Chairperson

Signed by: _____
Superintendent

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 534
Unpaid Meal Charges**

Adopted ___ By Reference ___

Revised: March 16, 2020, February 11, 2021, August 16, 2021

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for school meals as well as to maintain the financial integrity of the school nutrition program.

II. GENERAL STATEMENT OF POLICY

- A. The goal of Independent School District No. 361 is to provide nutritious meals to students to promote healthy eating habits and enhance learning, as well as, maintain the financial integrity of the National School Breakfast and Lunch program and eliminate stigmatization of children who are unable to pay meal charges.
- B. It is the policy of Independent School District No. 361 to offer breakfast and lunch meals that meet state and federal regulations.
- C. The school district receives school lunch aid under Minn. Stat. § 124D.111, therefore, it must make lunch available without charge to all participating students who qualify for free or reduced-price meals regardless of account balance.
- D. Families may apply for free/reduced price meals any time during the school year. Meal applications are distributed to all families in the school district prior to the start of the school year, and are included in enrollment packets. Meal applications are also available at the both school offices and on the district website. If household income or size change, families can apply for meal benefits anytime during the school year.

Parent(s) or guardian(s) are responsible for meal charges prior to qualifying for meal benefits. Families who qualify for meal benefits are required each school year to complete a new meal application form. District staff will work diligently with parents in this process, however, it is the parent/guardian responsibility to ensure they

complete and respond to the annual meal application notification which is sent in August of each school year. A parent/guardian who loses their meal benefit is responsible for meal charges until such time they requalify for meal benefits.

III. PAYMENT OF MEALS

- A. All meal purchases are to be prepaid before meal service begins. Students are assigned a meal account when they enroll in International Falls Public Schools. It is the parent/guardians responsibility to make sure adequate funds are available in their student(s) account each day for breakfast and/or lunch. It is recommended to have at least a week's worth of meals prepaid in the student's account.
- B. Parent(s) or guardian(s) can manage their student(s) meal accounts through online access via Skyward Family Access. The link for Skyward Family Access is found on the district website at www.isd361.k12.mn.us under "Quick Links" then select "Skyward Portal". Family Access allows parent(s) or guardian(s) the ability to:
1. View meal account balances
 2. Make payments to student account(s)
 3. Set a low balance message
 4. View student meal account purchases

If parent(s) or guardian(s) do not have a user name setup for Skyward Family Access they can contact the school office to have this setup.

- C. Student meal account payments can be made as follows:
1. Pay by credit or debit card online through Skyward Family Access or via ISD 361 web store offered through RevTrak. The link to either system is located on district website under "Quick Links". There is a \$1 transaction fee applied to all online payments.
 2. Send cash or check with student to school.
 3. Mail or drop off cash or check to your student's school.
 4. By setting up reoccurring payments:
 - a) Reoccurring payments allow parent(s) or guardian(s) to set a minimum meal account balance which will trigger an automatic payment to the student(s) account. An email notification is sent to the parent(s) or guardian(s) each time a payment is made.
 - b) To setup reoccurring payments go to ISD 361 web store: Log into personal account then setup reoccurring payments for each student. At the end of school year remove the reoccurring payment option on your account.
 - c) If parent(s) or guardian(s) do not have a web store account setup they can contact the school office to have this setup.
- D. If a parent or guardian chooses to send in one payment that is to be divided between sibling accounts, the parent or guardian must specify how the funds are to be distributed to the student's accounts.

- E. Transferring of funds between student sibling accounts requires the approval of the parent or guardian. Graduating senior student account balances will be automatically transferred to a sibling at the end of school year.
 - 1. Parent(s) or guardian(s) with graduating students will be requested to advise the school office if they want their positive senior students account balance refunded, or transferred to the districts meal donation account.

IV. MEAL ACCOUNT PURCHASES

Students may purchase meals or ala carte items when funds have been deposited into their meal account.

- A. Kindergarten Breakfast: All kindergarten students qualify to receive one free breakfast each day school is in session. Kindergarten students are always eligible for free breakfast regardless of unpaid meal account balance.
- B. Free/Reduced Breakfast and Lunch Meals: Students who qualify for free/reduced meal benefits will receive the first breakfast and/or lunch meal at no charge. Students eligible for free/reduced meals will always be served a first (1st) quantity breakfast and/or lunch meal regardless of unpaid food service accounts.
- C. Full Paid Breakfast and Lunch Meals: Students who pay the full price for breakfast and lunch meals are required to prepay for those meals prior to being served. When a student who is full paid has “cash in hand” to pay for first meal, the student will be served a first meal regardless of unpaid meal account balance. The “cash in hand” will not be applied towards past due meal account balances.
- D. Ala Carte Purchases: The Falls High School cafeteria offers ala carte items for purchase. Students will not be allowed ala carte purchases if their meal account does not have a prepaid balance to cover the cost of purchase.

Parent(s) or guardian(s) may choose to block items from being purchased, such as extra milk and ala carte items by contacting Michelle Hopkins at 218-283-2571 ext. 1181 or via email at mhopkins@isd361.org

- E. Second Meal Purchases: Any second (2nd) breakfast or lunch meal purchased by any student regardless of meal application status or kindergarten free breakfast status will be charged at the second meal price. Students must have positive meal account balance to purchase the second (2nd) meal.

V. LOW OR NEGATIVE ACCOUNT BALANCE NOTIFICATION

- A. Parent(s) or guardian(s) are encouraged to utilize Skyward Family Access to manage their student(s) meal account(s). A mobile application for Family Access is also offered by Skyward.
- B. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero as follows. Parent(s) or guardian(s) can also set a low balance email notification via Skyward Family Access.

- C. Parent(s) or guardian(s) will be notified when the student account is at \$10.00 or less via the district telephone and e-mail notification system on Tuesday of each week.
- D. Parent(s) or guardian(s) will be notified when a student account is at negative -\$10.00 via the district telephone/e-mail notification system on Monday of each week.
- E. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program.

Policy for Meal Accounts with \$0 or Negative Balances:

Meal Account Balances at negative -\$25.00

A meal statement will be sent requesting payment within 30 days. Invoices will be sent electronically to the parent(s) or guardian(s) guardians email address on file. If no email address is on file an invoice will be mailed to the address on file.

The district will continue to serve these students a first quantity breakfast and/or lunch meal. Second quantity meals and ala carte purchases will be denied.

Meal Account Balances at Negative -\$50.00 or more

A meal statement will be sent requesting payment within 30 days. Invoices will be sent electronically to the parent(s) or guardian(s) guardians email address on file. If no email address is on file an invoice will be mailed to the address on file.

The district will continue to serve these students a first quantity breakfast and/or lunch meal. Second quantity meals and ala carte purchases will be denied.

Meal Account Balances at Negative -\$100 or more

When a student's meal account balance reaches negative -\$100 the parent/guardian will receive a final notification from the Districts Business Manager to make payment to resolve the outstanding balance due to District within 10 days. If this notification does not result in a consistent payment plan by the parent(s) or guardian(s) any amounts owed at negative -\$100 or more will be sent to collections.

The district will continue to serve these students a first quantity breakfast and/or lunch meal. Second quantity meals and ala carte purchases will be denied.

VI. UNPAID MEAL CHARGES

The school district will make reasonable efforts to communicate and work with families to resolve the matter of unpaid meal charges. When appropriate, families will be encouraged to apply for meal benefits for their students.

Assistance from county social services may be requested by the building principal, food service director, school social worker or superintendent of schools for possible neglect when attempts to resolve the unpaid meal debt are not successful or disregarded by the parent(s) or guardian(s).

The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when

payment is overdue, the debt is considered collectable, and efforts are being made to collect it.

Collection options for delinquent unpaid meal accounts may include, but are not limited to, use of collection agencies, claims in conciliation court, or any other legal methods permitted by law.

During the year meal statements will be sent monthly to families with unpaid balances due to non-payment of meal charges, meal charges incurred prior to qualifying for meal benefits, negative balances incurred during a lapse in meal benefits, or the student has left the district with a negative lunch balance. Meal statements will be sent electronically to the parent(s) or guardian(s) email account on file. If no email account is on file meal statements will be mailed. Invoices will request payment within 30 days.

At the end of the school year, regardless if the meal account is “stale” or not, unpaid meal account balances will be sent meal statement requesting payment within 10 days. If no payment is made after 10 days, accounts that owe \$50 or more will be referred to the District’s collection agency.

The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.

The school district may not deny any student the opportunity to participate in graduation ceremonies or other commencement activities due to unpaid meal charges.

VII. STAFF MEALS

- A. Staff have the option of purchasing meals or ala carte items through a staff meal account. This option is offered to staff as a prepayment meal account. Staff meal accounts require a payroll deduction form be on file with payroll, and maintain a positive account balance. Staff with negative meal account balances will be refused service.
- B. The district provides a reoccurring payment option to staff through the online payment system via RevTrak. Staff are encouraged to utilize this option if they struggle to maintain a positive meal account.
- C. At the termination of employment any outstanding negative meal account balance will be required to be paid in full or the amount owed will be deducted from the employee’s last paycheck. Any positive meal account balance will be refunded to the staff member, or the staff member may elect to donate the balance to the districts meal donation account.

VIII. COMMUNICATION OF POLICY

This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back to school packet, student handbook, etc.) to:

1. All households at or before the start of each school year;
2. Students and families who transfer into the school district, at the time of enrollment; and
3. All school district personnel who are responsible for enforcing this policy.

The school district will post the policy on the school district's website, in addition to providing the required written notification described above.

Legal References:

Minn. Stat. § 124D.111, Subd. 4
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
7 C.F.R. § 210 *et seq.* (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)
USDA Policy Memorandum SP 46-2016, Unpaid Meal Charges: Local Meal Charge Policies (2016)
USDA Policy Memorandum SP 47-2016, Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments (2016)
USDA Policy Memorandum SP 23-2017, Unpaid Meal Charges: Guidance and Q&A

RESOLUTION FOR ACCEPTANCE OF GIFTS AND DONATIONS

Whereas, School Board Policy 706 establishes the guidelines for the acceptance of gifts or donations to the District;

Whereas, the International Falls School District Board encourages the support of the District’s educational programs through gifts or donations that meet the goals and objectives of the School District;

Whereas, Minnesota Statute §465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members;

Therefore, be it resolved, the School Board of International Falls Public Schools, ISD #361, accepts with appreciation the following gifts, donations or grants received by the School District:

District donations received:

Motion by _____, seconded by _____, to accept the gifts and donations.

The following voted in favor:

Packaging Corporation of America

Insulated Storage Shed	\$1500.00
2 Pallets of Copy Paper	\$5500.00

Bronco Football Boosters

HUDL Software	\$2000.00
Field Conditioning	\$885.00
Football Playbooks	\$961.00
Pink Cheerleader Pom-Poms	\$214.80
Charter Bus	\$480.00

Boys Hockey Boosters

HUDL Software	\$500.00
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Girls Hockey Boosters

HUDL Software	\$500.00
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Girls Swim Boosters

Meet Medals	\$106.12
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Voting against:

Whereupon, the resolution was declared adopted.



Stacy Grover <sgrover@isd361.org>

Repeal of the "No Hat Policy"

1 message

Tim Everson <teverson@isd361.org>

Thu, Sep 16, 2021 at 10:41 AM

To: Kevin Grover <kgrover@isd361.org>, Stacy Grover <sgrover@isd361.org>, Tim Everson <teverson@isd361.org>

The high school teaching staff has voted to allow students to wear hats while in Falls High School. This would mean repealing the current "No Hat Policy" in the student handbook that was approved by the Board. The teachers voted 19 to 11 to allow students to wear hats in the building. Please let me know if you have any questions.

Thanks,
Tim

Tim Everson
Principal
Falls High School
International Falls, MN 56649
218-283-2571 ext. 1104

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Memorandum of Understanding

**School District #361
and
Education Minnesota International Falls Local 331**

**ARTICLE I
PURPOSE**

Section 1. This Memorandum of Understanding is hereby recognized as MOU attachment to the *Agreement For Conditions of Employment* for 2021 - 2023 between School District #361 and Education Minnesota, International Falls, Local 331 to include an alternative teacher professional pay system with the expressed goal of improving student achievement. This MOU shall be effective for the 2021 – 2022 contract year with consideration for extension no later than the last teacher contract day of the 2021 - 2022 school year.

**ARTICLE II
PROFESSIONAL COMPENSATION**

Section 1. It is understood that the “professional” participants in this compensation system are limited to those professionals represented by the Exclusive Representative and subject to the collective bargaining agreement between Local 331 and School District #361.

Section 2. It is further understood that all members represented by the Exclusive Representative shall be full participants in the alternative professional pay system and entitled to full remuneration provided said obligations are fulfilled.

Section 3. The alternative teacher professional pay system revenue is restricted and cannot be used to support expenditures other than for what they are statutorily prescribed. Unexpended funds from one fiscal year are carried over to subsequent years.

Section 4. Each teacher’s base salary shall be the Schedule A from the *Agreement For Conditions of Employment* for 2021 - 2022. No teacher shall have his/her pay reduced because of implementing the alternative teacher professional pay system.

Section 5. Career Ladder. Teachers shall be eligible to apply for and fill the positions of learning team leader, mentor, mentor coordinator, instructional strategy leader, staff development team member, and quality oversight team member and receive an extended responsibility stipend at the end of the school year. Professional Educators are encouraged to attain National Certification by the National Board for Professional Teaching Standards.

Subd. 1. Selection Process. Learning team members will be elected through application process by their team members. The Quality Oversight Team shall select the

mentors and mentor coordinator from applications received. Education Minnesota International Falls, Local 331 shall elect annually three (3) members to the Quality Oversight Team upon the ratification of this memorandum at a General Membership Meeting of the exclusive representative no later than the last teacher contract day.

ARTICLE III

PROFESSIONAL GROWTH PROGRAM

Section 1. Professional Growth Plan. All professional educators will be required to complete a team professional growth plan each school year. The team growth plan will be aligned with the team and district goal to promote student achievement.

Subd. 1. Process for Approval.

1. In the fall, by a date determined annually by the Quality Oversight Committee, but no later than October 15th, each team must complete a Goal Description Form. Each Goal Description Form must first be reviewed by the learning team and the learning team leader. The Goal Description Forms will then be submitted by the learning team leader to the building principal for approval.
2. If the building principal does not approve the Goal Description Form, he/she will return the unapproved Goal Description Form to the team leader with suggestions for revision before approval. The team leader and principal will agree upon necessary revisions for the unapproved Goal Description Form or the team may choose to submit a different Goal Description. The team will re-submit the revised/new Goal Description Form for review by the learning team and the learning team leader who will then submit the revised/new Goal Description Form to the building principal for approval.
3. During the school year, the teacher will implement the approved goal plan, and use the Professional Growth Plan Record Keeping Form to keep a dated record of plan activities while collecting evidence of the goal plans' progress toward ultimate completion.
4. In the spring, by a date determined annually by the Quality Oversight Committee, but no later than April 15th, the teacher must complete a Goal Evaluation/Reflection Form for their team growth plan. Each Goal Evaluation/Reflection Form must first be reviewed by the learning team and the learning team leader. The approved Goal Description Forms, the completed Professional Growth Plan Record Keeping Form, the evidence collected, and the Goal Evaluation/Reflection Form will then be submitted by the learning team leader to the building principal for final approval of the Professional Growth Plan's completion.

Subd. 2. Appeal. Any disputes over the approval of the goal plan on the Goal Description Form or the final approval of the Professional Growth Plan can be appealed to the Quality Oversight Committee by the teacher for a final decision.

Section 2. Performance Review:

Subd. 1. Teacher Evaluations: A teacher's learning team leader and a learning team leader from a different team will arrange for each team member who is a regular classroom teacher to have three (3) team leader evaluation per school year. The learning team leader will arrange for each team member designated a "specialist" to have one (1) administrative evaluation, four (4) case studies designed to meet individual student's needs in the classroom setting or they may participate in the regular evaluation schedule.

Subd. 2. Salary Advancement. A teacher receiving an average of less than basic on his/her performance evaluations will not make vertical movement on the salary schedule the following year.

Subd. 3. Appeal. A teacher who receives a performance evaluation less than basic, may request an additional evaluation and/or appeal the evaluation to the Quality Oversight Team for resolution.

Section 3. Professional Responsibility Advancement. Movement to a position of responsibility is based on acquired training and application with appropriate compensation. The Quality Oversight Team shall resolve any placement disputes which are not subject to the Grievance Procedure of ARTICLE XVI of the *Agreement For Conditions of Employment 2021 - 2023*.

Subd. 1. Professional Educator. Professional educators are expected to attend and participate in a minimum of 85% of weekly learning team meetings and complete 4 quarterly self-assessments. Successful completion of this portion shall earn the professional educator \$500. Successful completion of PGP with principal approval, professional educator shall earn \$500. Successful completion of peer evaluation process, professional educator will earn \$500. Professional educator will earn \$500 if their site meets their site goal. An additional \$500 shall be awarded to all participating teachers upon evidence of the attainment of the district student performance site goal for the year. Approval of stipend award shall require the approval of the Quality Oversight Team.

Subd. 2. Learning Team Leader. The Learning Team Leader, selected by team members from applications through consensus, shall have the same obligations and responsibilities as the professional educator, moderate learning team meetings, evaluate progress being made by other Professional Educators toward their responsibilities, will attend regular meetings of the School District's learning team leaders, recommend site goal to Quality Oversight Team for following school year and other duties as assigned by the Quality Oversight Team. Upon

submitting the self-evaluation form prior to May 15 to the Quality Oversight Team, the Learning Team Leader shall receive a stipend of \$1500 on the last contract day of the 2021 - 2022 school year.

Subd. 3. Staff Development Team. Members of the Professional Staff Development Team shall be Professional Educators with the same obligations and responsibilities as other professional educators. In addition they will attend building professional staff development and district professional staff development meetings. Upon completing all requirements set forth in Article V, and an individual evaluation of the professional staff development program for the Quality Oversight Team prior to May 15, each Staff Development Team member shall receive a stipend of \$1500 on the last contract day of the 2021 - 2022 school year.

Subd. 4. Mentor. Any Professional Educator may apply to receive mentor training offered by the School District and funded by the Professional Staff Development Fund. Upon successfully completing mentor training, the professional educator shall receive a \$200 stipend upon submission of a voucher. If a teacher has applied and been accepted by the Quality Oversight Team to be an active mentor, they shall receive a \$1500 stipend on the last contract day of the 2015 – 2016 school year upon submitting to the Quality Oversight Team prior to May 15 a comprehensive journal of assistance provided to the assigned probationary teacher.

*All new teachers will be assigned a mentor by QOC for their first year, may be assigned a mentor for year 2 with recommendation by principal.

Subd. 5. Mentor Coordinator. The qualification of a Mentor Coordinator is to be a Professional Educator who has completed the district Mentor Training and/or attended the MDE Train-the-Trainer Workshop. Mentor Coordinators are appointed by the Quality Oversight Team through an application process. The Mentor Coordinators will: a) prepare for and conduct two-day Mentor Training workshop in our district annually, b) coordinate with administration to assess need for mentors on a yearly basis, c) match new teachers with mentors, d) monitor progress of mentor/mentee activities throughout the year, e) coordinate mentor team meetings and mentee group meetings, f) serve as district resource for Mentoring and Teacher Induction, g) provide yearly feedback to the Quality Oversight Committee on the Mentorship Program as a whole. Upon completing a program evaluation for the Quality Oversight Team by May 15, the Mentor Coordinator shall receive a stipend of \$1500 on the last contract day of 2021 - 2022 school year.

Subd. 6. Quality Oversight Team Member. The elected Exclusive Representatives members on the Quality Oversight Team shall have the same obligations and responsibilities as the Professional Educator. In addition, they shall be responsible for attending meetings of the Quality Oversight Team. Upon

completing a program evaluation for the Quality Oversight Team by May 15 the elected team members shall receive a \$1500 stipend on the last contract day of the 2021 - 2022 school year.

ARTICLE IV

PROGRAM ADMINISTRATION

Section 1. Quality Oversight Team

Subd. 1. Membership The Quality Oversight Team shall consist of six (6) voting members, three appointed by the School District and three teachers elected at a General Membership Meeting of the Exclusive Representative held no later than the last teacher contract day. The chair of said team shall be named by consensus.

Subd. 2. Meetings. Minutes shall be kept of all meetings and made available to the full membership of Education Minnesota International Falls, Local 331.

Subd. 3. Dispute Resolution. Every attempt will be made to resolve issues through consensus of the team members. An issue resulting in a three – three vote shall be submitted to the Director of the Minnesota State Bureau of Mediation for resolution upon the request of either the School District or Exclusive Representative.

Subd. 4. Authority. The Quality Oversight Team shall have the complete authority to implement this Memorandum of Understanding. The team shall:

- a. Develop job descriptions and procedures for selection of all positions identified in this Memorandum, including Professional Educator, Learning Team Leader, Mentor, Mentor Coordinator, Instructional Strategy Leader, and other positions as needed.
- b. Approve criteria and evaluation forms used to distinguish effective teaching.
- c. Have final authority whether a site's goal has been achieved.
- d. Coordinate professional staff development with each site's goals and each team's professional growth plan.
- e. Provide each site disaggregate data to aid in establishing the following year's site goals.
- f. Develop an ongoing evaluation of the alternative teacher professional pay system program and recommend improvements.

Subd. 5. Budget Authority. The Quality Oversight Team shall have full authority to oversee all expenditures of the alternative teacher professional pay system categorical funds. No alternative teacher professional pay system categorical funds may be budgeted

or expended without the approval of the Quality Oversight Team. The Team will be responsible for all required reports to the State of Minnesota.

Subd. 6. Site goal. Each site's learning team leaders will examine disaggregate data with team members. Learning team leaders will recommend goal for following year to the Quality Oversight Team for final approval.

Subd. 7. Limitations. The Quality Oversight Team shall have no authority over the general administration of the *Agreement For Conditions of Employment 2021 - 2023*, hiring practices, granting of continuing contract rights, or supervisory discipline or dismissal. It is understood that nothing in this Memorandum of Understanding is to deny Education Minnesota International Falls, Local 331 members rights granted under P.E.L.R.A. or the *Agreement For Conditions of Employment 2021 - 2023*.

ARTICLE V

PROFESSIONAL STAFF DEVELOPMENT

Section 1. Professional Staff Development Teams:

Subd. 1. Membership. The elementary teachers and secondary teachers shall each elect for the 2021 - 2022 school year, three members to their respective staff development teams at a General Membership Meeting of the Exclusive Representative held no later than the last teacher contract day. The building principals will also be members of these teams. The two staff development teams shall constitute the district professional staff development team.

Subd. 2. Meetings. The team members shall be determined at a General Membership Meeting of the Exclusive Representative held no later than the last teacher contract day. Minutes shall be kept of all meetings and made available to the full membership of Education Minnesota International Falls, Local 331.

Subd. 3. Authority. The district professional staff development team shall:

- a. Develop necessary forms for application process.
- b. Inform teachers of the criteria for staff development request approval.
- c. Approve or deny application for professional staff development funds.
- d. Verify that request for staff development request is to fulfill applicant's professional growth plan or site's annual goal.
- e. Catalog participants' evaluations for future learning teams.
- f. Provide teachers with yearly budget and updated balance of district-wide and building staff development funds.

Subd. 4. Budget Authority: The District Professional Staff Development Team shall have full authority to oversee all expenditures of the District Professional Staff Development revenues dedicated to teacher professional development.

ARTICLE VI
DURATION

Section 1. Either party to this memorandum of understanding may elect to withdraw after the 2021 - 2022 school year or any subsequent school year provided they notify the other party prior to June 30.

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS MEMORANDUM OF UNDERSTANDING AS FOLLOWS:

FOR EDUCATION MINNESOTA INTERNATIONAL FALLS LOCAL #331

PRESIDENT

VICE PRESIDENT

SECRETARY

TREASURER

DATED THIS _____ DAY OF _____, 2021.
FOR INDEPENDENT SCHOOL DISTRICT NO. 361

CHAIRPERSON

CLERK

SUPERINTENDENT

DATED THIS _____ DAY OF _____, 2021.