

INTERNATIONAL FALLS PUBLIC SCHOOLS, ISD 361

Regular School Board Meeting Agenda
Monday, March 15, 2021 at 5:00 PM
Electronic Meeting held Via ZOOM

Mission Statement: *In partnership with parents and the community, the International Falls School District will prepare every student to become a productive citizen by developing their maximum potential within a safe climate of mutual respect and trust.*

Join Zoom Meeting

<https://isd361.zoom.us/j/82432191769?pwd=bDZ4Rkc5LzlPbzltc2V3R0tDaFZCQT09>

Meeting ID: 824 3219 1769

Passcode: 324294

One tap mobile

+19292056099,,82432191769#,,,,*324294# US (New York)

+13017158592,,82432191769#,,,,*324294# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 824 3219 1769

Passcode: 324294

Find your local number: <https://isd361.zoom.us/j/82432191769>

CALL TO ORDER

1. Roll Call:

___ Toni Korpi

___ Emily McGonigle

___ Bruce Raboin

___ Ted Saxton

___ Roxanne Skogstad-Ditsch

___ JoAnn Smith

___ Jennifer Windels

___ Kevin Grover

___ Ella Bahr-Jeffries, Student Representative

2. Pledge of Allegiance

Approval of Agenda

1. Approve agenda as presented. Motion by ___, second by ___. Motion carried / failed.

Open Forum

1. Presentation of Elk's March Students of the Month: Parker Flesland and Jocelyn Klocek

2. Public Open Forum

a. Jenell Feller

b. Robert DeGross - Resident of International Falls and Board Member of Rotary Club

Consent Agenda

INTERNATIONAL FALLS PUBLIC SCHOOLS, ISD 361

Regular School Board Meeting Agenda

Monday, March 15, 2021 at 5:00 PM

Electronic Meeting held Via ZOOM

Approve the Consent Agenda as presented. Motion by ____; second by _____. Motion carried / failed.

1. Approve past meeting minutes for the regular school board meeting on February 16th, February 22nd, and March 8th.
2. Approve current accounts payable due in the amount of \$616,715.65 . 5
3. Approve payroll in the amount of \$428,430.63 for pay periods February 22nd and March 12th.
4. Accept resignation of Emma Reller, Paraprofessional, effective March 5, 2021.
5. Accept resignation of Beth Reller, Paraprofessional, effective March 11, 2021.
6. Approve 2 1/2 days of unpaid leave for Alexis Graves, Paraprofessional.
7. Approve a leave of absence request from Timm Ringhoffer, Math Teacher, pursuant to MS 122A.46 for three years starting school year 2021-2022.
8. Approve hire of Brittany Foss as a Paraprofessional effective February 24, 2021.
9. Approve hire of Elsa Swanson as Vocal Music / Elementar Music Teacher contingent upon 34
receiving a Minnesota Teacher License for the 2021-2022 school year at 1.0 FTE.
10. Approve hire of Shelley Koenig as Prom Advisor for the 2020-2021 Prom.
11. Approve hire of Brady Hjelle as Volunteer Boys Assistant Hockey Coach I for the 2020-2021 season. This position funded by Hockey Booster donation. Cost is \$1,750 including wage and benefits.
12. Approve hire of Wyatt Boyum as Volunteer Boys Assistant Hockey Coach I for the 2020-2021 season. This position funded by Hockey Booster donation. Cost is \$1,750 including wage and benefits.
13. Approve Electrical Engineering Services Agreement with Bruce Laugtug, PE, LLC for electrical 35
consulting services in the amount of \$4,500 for the replacement project of the main switch gear replacement project.
14. Award bid to LVC Companies for a new fire alarm system in amount of \$207,880. Fire 37
Marshall written approval has been received.
15. Approve Athletic Director services contract with the Recreation Commission for the 2020-2021 46
school year.
16. First reading of School Board Policy 801 - Equal Access to School Facilities 47
17. First reading of School Board Policy 803 - Warning Systems and Emergency Plans (TO BE 52
REMOVED)
18. First reading of School Board Policy 804 - Bomb Threats (TO BE REMOVED) 54
19. First reading of School Board Policy 901 - Community Education 55
20. First reading of School Board Policy 902 - Use of School District Facilities and Equipment 57
21. First reading of School Board Policy 906 - Community Notification of Predatory Offenders 59
22. First reading of School Board Policy 907 - Rewards 64
23. First reading of School Board Policy 910.5 - Media 65
24. Second reading of School Board Policy 409.5 - Laptop Checkout Policy 67
25. Second reading of School Board Policy 409.6 - Website Electronic Publishing 68
26. Second reading of School Board Policy 424.5 - Coaches & Advisors 70
27. Second reading of School Board Policy 424.6 - Professional Standards Varsity Coaches 72
28. Second reading of School Board Policy 702 - Accounting 75
29. Second reading of School Board Policy 704 - Dev. & Mtce. of an Inventory of Fixed Assets and a 77
Fixed Asset Acctg. System
30. Second reading of School Board Policy 705 - Investments 79
31. Second reading of School Board Policy 706 - Acceptance of Gifts 85
32. Second reading of School Board Policy 710 - Extracurricular Transportation 87
33. Second reading of School Board Policy 711 - Video Recording on School Buses 90

INTERNATIONAL FALLS PUBLIC SCHOOLS, ISD 361

Regular School Board Meeting Agenda

Monday, March 15, 2021 at 5:00 PM

Electronic Meeting held Via ZOOM

34. Second reading of School Board Policy 712 - Video Surveillance Other Than on Buses 92

Action Items

1. Resolution Acceptance of Gifts and Donations. Motion by __, second by __. Motion carried / failed. 94

2. Adopt the 2021-2022 school year calendar version "B" per the attached Draft B School Year 2021-2022. Motion by __, second by __. Motion Carried / Failed. 95

3. Approve Elementary class sections per the attached section recommendation. Motion by __, second by __. Motion Carried / Failed. 99

Board Discussion Items

1. Grant Writer Position 100

2. Communication Director Position

3. Board Retreat 101

Committee and Administrative Reports

1. Ella Bahr-Jeffries, Student Council

2. Melissa Tate, Elementary Principal

3. Tim Everson, Secondary Principal

4. Kevin Grover, Superintendent:

5. Committee Reports:

a. Community Education Advisory Board

b. Recreation Commission

Adjournment

Motion by __, second by __ to adjourn meeting at __ pm. Motion carried / failed.

Rotary Club of International Falls
P.O. Box 47
International Falls, MN 56649

ISD 361 School Board Members
International Falls School District
1515 Eleventh Street
International Falls, MN 56649

The Rotary Club of International Falls would like to express our club's stance on the importance of fostering a welcoming community for all. Members of our club are civic-minded individuals, and leaders within our community. We value diversity and recognize that we build a stronger community by welcoming those with different perspectives and backgrounds.

When people speak against diversity and inclusion, and those words are not countered by concerned citizens, it may cause others to think that this is the majority view of our community. Many of our local club members strongly feel that we should stand up for those who may feel intimidated to come forth to express a differing view.

Rotary International's stance on inclusion is, "As a global network that strives to build a world where people unite and take action to create lasting change, Rotary values diversity and celebrates the contributions of people of all backgrounds, regardless of their age, ethnicity, race, color, abilities, religion, socioeconomic status, culture, sex, sexual orientation, and gender identity."

We, the International Falls Rotarians, support the International Falls School Board as you implement policies that follow Minnesota State guidance and assure that all students are provided a safe and welcoming place to learn, be valued, and have a positive school experience.

Sincerely,

Rotary of International Falls Board Members

Aleisha Chase, President 2020 – 2021

Kari Miggins, President 2021 – 2022

Bob DeGross, President 2022 – 2023

Erin Coutts
Dan McConigle
Emily Severson

Jeff Hardwig
Amy Mortenson

Brad Krasaway
Nancy Lee

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
201123681	AFT Local #331	2/12/2021	20210212ADDUE	Payroll accrual	0	\$ 3,300.83
	AFT Local #331	2/12/2021	20210212ADDUE	Payroll accrual	0	\$ 93.66
201123682	Gurstel Law Firm PC	2/12/2021	20210212ADGAR	Payroll accrual	0	\$ 139.77
201123683	ND Child Support Division	2/12/2021	20210212ADCSP1	Child Support	0	\$ 276.93
201123684	Para Local #4798	2/12/2021	20210212ADDUE	Payroll accrual	0	\$ 831.20
	Para Local #4798	2/12/2021	20210212ADDUE	Payroll accrual	0	\$ 16.52
201123711	Erickson, Rod	2/16/2021	Bbasketball 2/16/	Boys Basketball JV/V Ref on 2/16/21 vs Eveleth	0	\$ 80.00
	Erickson, Rod	2/16/2021	Bbasketball 2/16/	Boys Basketball JV/V Ref on 2/16/21 vs Eveleth	0	\$ 55.00
	Erickson, Rod	2/16/2021	Bbasketball 2/16/	Boys Basketball JV/V Ref on 2/16/21 vs Eveleth	0	\$ 135.70
201123712	FRIEDLIEB, JACE	2/16/2021	Bhockey 2/16/21	Boys Hockey V Ref on 2/16/21 vs Hibbing	0	\$ 102.00
	FRIEDLIEB, JACE	2/16/2021	Bhockey 2/16/21	Boys Hockey V Ref on 2/16/21 vs Hibbing	0	\$ 113.85
201123713	LAWRENCE, TOM	2/16/2021	Bbasketball 2/16/	Boys Basketball JV/V Ref on 2/16/21 vs Eveleth	0	\$ 80.00
	LAWRENCE, TOM	2/16/2021	Bbasketball 2/16/	Boys Basketball JV/V Ref on 2/16/21 vs Eveleth	0	\$ 55.00
201123714	Nichols, Troy	2/16/2021	Bhockey 2/16/21	Boys Hockey V Ref on 2/16/21 vs Hibbing	0	\$ 102.00
201123716	Shikowsky, Chad	2/16/2021	Bhockey 2/16/21	Boys Hockey JV Ref on 2/16/21 vs Hibbing	0	\$ 75.00
	Shikowsky, Chad	2/16/2021	Bhockey 2/16/21	Boys Hockey JV Ref on 2/16/21 vs Hibbing	0	\$ 75.00
201123717	Thomas, Aaron	2/16/2021	Bbasketball 2/16/	Boys Basketball JV/V Ref on 2/16/21 vs Eveleth	0	\$ 80.00
	Thomas, Aaron	2/16/2021	Bbasketball 2/16/	Boys Basketball JV/V Ref on 2/16/21 vs Eveleth	0	\$ 55.00
201123718	ARROWHEAD LIBRARY SYSTEM	2/19/2021	7463	Library Catalog System	6202100000	\$ 625.00
201123719	BLICK ART MATERIALS	2/19/2021	5468056	Art Class Supplies 2nd Sem	2122100002	\$ 279.04
	BLICK ART MATERIALS	2/19/2021	5719910	FES Mr. Pete Grant (McDonald)	1302100262	\$ 543.74

Accounts Payables Summary

March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
201123720	COCA-COLA BOTTLING CO	2/19/2021	29626	Beverage for Meal Service	0	\$ 192.50
201123721	GUARDIAN PEST CONTROL INC	2/19/2021	2210077	Pest Control Service	8102100030	\$ 64.65
	GUARDIAN PEST CONTROL INC	2/19/2021	2217684	Pest Control Service	8102100030	\$ 64.65
201123722	HILLYARD HUTCHINSON	2/19/2021	604204349	FHS cleaning Supplies Hillyard	8102100117	\$ 254.56
201123723	KOOCHICHING COUNTY	2/19/2021	38783/38862	Demo	0	\$ 11.00
201123724	Marco Technologies LLC	2/19/2021	INV8354946	Black Toner Cartridge	0	\$ 99.04
	Marco Technologies LLC	2/19/2021	INV8440699	Guid Office Cost per Copy	7102100000	\$ 19.25
	Marco Technologies LLC	2/19/2021	INV8440700	FES; Canon 1025N Copier	1302100037	\$ 156.43
	Marco Technologies LLC	2/19/2021	INV8445650	Bus Office Copy Per Copy	1102100005	\$ 55.23
201123725	Marco Technologies LLC	2/19/2021	435591862	Printer in Business Classroom	3002100003	\$ 184.89
	Marco Technologies LLC	2/19/2021	435592118	Comm Ed; Minolta C458 Copier	5002100000	\$ 305.84
201123726	MEDTOX LABORATORIES	2/19/2021	12021665124	Drug Testing	0	\$ 118.03
201123727	MN ENERGY RESOURCES CORI	2/19/2021	21021	Natural Gas Services	8102100036	\$ 7,186.31
	MN ENERGY RESOURCES CORI	2/19/2021	21121	Natural Gas Services	8102100036	\$ 265.30
201123728	MN POWER	2/19/2021	21021	Electricity Bill	8102100037	\$ 741.90
	MN POWER	2/19/2021	21021	Electricity Bill	8102100037	\$ 3,860.52
	MN POWER	2/19/2021	21021	Electricity Bill	8102100037	\$ 1,509.87
	MN POWER	2/19/2021	21021	Electricity Bill	8102100037	\$ 4,596.92
	MN POWER	2/19/2021	21021	Electricity Bill	8102100037	\$ 7,383.85
	MN POWER	2/19/2021	21021	Electricity Bill	8102100037	\$ 71.35
201123729	NORTH STAR PUBLISHING	2/19/2021	50534	KAPE Winter Sports Week	0	\$ 162.00
201123730	OFFICE DEPOT	2/19/2021	1.53308E+11	FES Supplies	1302100249	\$ 55.83
201123731	SCHOOL SPECIALTY	2/19/2021	2.08127E+11	1st Semester Supplies 2020-2021	2122100000	\$ 6.73
	SCHOOL SPECIALTY	2/19/2021	2.08127E+11	1st Semester Supplies 2020-2021	2122100000	\$ 88.39
	SCHOOL SPECIALTY	2/19/2021	2.08127E+11	6th-8th Student Planners	3002100015	\$ 1,037.50
	SCHOOL SPECIALTY	2/19/2021	2.08127E+11	FEF (Baron, Johnson)	1302100199	\$ 1,507.99
201123732	School Technology Assoc. Inc	2/19/2021	INV-8007	Supplies	6052100076	\$ 295.11
201123733	UPPER LAKES FOODS	2/19/2021	769366-00	Dishwashing Supplies	0	\$ 327.56
201123734	Clement, David Brian	2/23/2021	Gbasketball 2/23,	Girls Basketball JV/V Ref on 2/23/21 vs Deer River	0	\$ 92.00

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Clement, David Brian	2/23/2021	Gbasketball 2/23,	Girls Basketball JV/V Ref on 2/23/21 vs Deer River	0	\$ 60.00
	Clement, David Brian	2/23/2021	Gbasketball 2/23,	Girls Basketball JV/V Ref on 2/23/21 vs Deer River	0	\$ 113.85
201123735	Parenteau, Jordon	2/23/2021	Gbasketball 2/23,	Girls Basketball JV/V Ref on 2/23/21 vs Deer River	0	\$ 92.00
	Parenteau, Jordon	2/23/2021	Gbasketball 2/23,	Girls Basketball JV/V Ref on 2/23/21 vs Deer River	0	\$ 60.00
201123736	US FOODSERVICE	2/23/2021	3030682	FES; Commodities for Meal Services	7702100015	\$ 152.55
	US FOODSERVICE	2/23/2021	5787976	FES; Food for Meal Services	7702100015	\$ 423.66
	US FOODSERVICE	2/23/2021	3030679	FHS; Food for Meal Services	7702100015	\$ 1,754.82
	US FOODSERVICE	2/23/2021	3030679	FHS; Food for Meal Services	7702100015	\$ 186.14
	US FOODSERVICE	2/23/2021	3150877	FHS; Food for Meal Services	7702100015	\$ 816.49
	US FOODSERVICE	2/23/2021	3206879	Food for Meal Services	7702100015	\$ 1,169.99
	US FOODSERVICE	2/23/2021	3206879	Food for Meal Services	7702100015	\$ 48.04
	US FOODSERVICE	2/23/2021	3272703	Food for Meal Services	7702100015	\$ 895.66
	US FOODSERVICE	2/23/2021	3272703	Food for Meal Services	7702100015	\$ 225.91
	US FOODSERVICE	2/23/2021	3030681	Food for Meal Services	7702100015	\$ 153.53
	US FOODSERVICE	2/23/2021	3272706	Food for Meal Services	7702100015	\$ 130.08
	US FOODSERVICE	2/23/2021	3150878	Food for Meal Services	7702100015	\$ 10.00
	US FOODSERVICE	2/23/2021	3206880	Pre School Snacks	1302100278	\$ 126.84
	US FOODSERVICE	2/23/2021	3081835	Food for Meal Services	7702100015	\$ 1,084.32
201123736	US FOODSERVICE	2/23/2021	3081835	Food for Meal Services	7702100015	\$ 11.63
	US FOODSERVICE	2/23/2021	3382325	Food for Meal Services	7702100015	\$ 1,595.78
	US FOODSERVICE	2/23/2021	3382325	Food for Meal Services	7702100015	\$ 137.95
	US FOODSERVICE	2/23/2021	3319101	Food for Meal Services	7702100015	\$ 1,090.10
	US FOODSERVICE	2/23/2021	3319101	Food for Meal Services	7702100015	\$ 52.86
	US FOODSERVICE	2/23/2021	3319109	Pre School Snacks	1302100278	\$ 90.52
	US FOODSERVICE	2/23/2021	3150876	Kindergarten Snacks	1302100278	\$ 81.91
	US FOODSERVICE	2/23/2021	3319103	Kindergarten Snacks	1302100278	\$ 49.90
	US FOODSERVICE	2/23/2021	3081834	Food for Meal Services	7702100015	\$ 1,180.16
	US FOODSERVICE	2/23/2021	3081834	Food for Meal Services	7702100015	\$ (17.75)

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	US FOODSERVICE	2/23/2021	3150875	Food for Meal Services	7702100015	\$ 973.23
	US FOODSERVICE	2/23/2021	3206878	Food for Meal Services	7702100015	\$ 1,297.33
	US FOODSERVICE	2/23/2021	3206878	Food for Meal Services	7702100015	\$ 100.00
	US FOODSERVICE	2/23/2021	3272702	Food for Meal Services	7702100015	\$ 499.46
	US FOODSERVICE	2/23/2021	3272702	Food for Meal Services	7702100015	\$ 100.00
	US FOODSERVICE	2/23/2021	3319102	Food for Meal Services	7702100015	\$ 600.37
	US FOODSERVICE	2/23/2021	3150879	Commodity processing	7702100015	\$ 5.00
	US FOODSERVICE	2/23/2021	3272707	Commodity Processing	7702100015	\$ 125.34
	US FOODSERVICE	2/23/2021	3030680	Food for Meal Services	7702100015	\$ 736.68
	US FOODSERVICE	2/23/2021	3030680	Food for Meal Services	7702100015	\$ 100.00
	US FOODSERVICE	2/23/2021	5963506	Food for Meal Services	7702100015	\$ (109.84)
	US FOODSERVICE	2/23/2021	5840124	Food for Meal Services	7702100015	\$ 634.02
201123737	Clement, David Brian	2/24/2021		Bbasketball 2/24/ Boys Basketball JV/V Ref on 2/24/2021	0	\$ 80.00
	Clement, David Brian	2/24/2021		Bbasketball 2/24/ Boys Basketball JV/V Ref on 2/24/2021	0	\$ 55.00
201123738	GLUMACK, BABE	2/24/2021		Bbasketball 2/24/ Boys Basketball JV/V Ref on 2/24/21 vs Northland	0	\$ 80.00
	GLUMACK, BABE	2/24/2021		Bbasketball 2/24/ Boys Basketball JV/V Ref on 2/24/21 vs Northland	0	\$ 55.00
	GLUMACK, BABE	2/24/2021		Bbasketball 2/24/ Boys Basketball JV/V Ref on 2/24/21 vs Northland	0	\$ 113.85
201123739	TAUS, Dave	2/24/2021		Bbasketball 2/24/ Boys Basketball JV/V Ref on 2/24/21 vs Northland	0	\$ 80.00
	TAUS, Dave	2/24/2021		Bbasketball 2/24/ Boys Basketball JV/V Ref on 2/24/21 vs Northland	0	\$ 55.00
201123740	AFSCME Council 65	2/26/2021	20210226ADAFS9	Payroll accrual	0	\$ 938.78
	AFSCME Council 65	2/26/2021	20210226ADAFS9	Payroll accrual	0	\$ 357.23
	AFSCME Council 65	2/26/2021	20210226ADAFS9	Payroll accrual	0	\$ 12.97
	AFSCME Council 65	2/26/2021	20210226ADAFSL	Payroll accrual	0	\$ 16.67
	AFSCME Council 65	2/26/2021	20210226ADAFSL	Payroll accrual	0	\$ 12.00
	AFSCME Council 65	2/26/2021	20210226ADAFSL	Payroll accrual	0	\$ 0.33
201123741	AFT Local #331	2/26/2021	20210226ADDUE	Payroll accrual	0	\$ 3,300.83

Accounts Payables Summary

March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	AFT Local #331	2/26/2021	20210226ADDUE	Payroll accrual	0	\$ 93.66
201123742	Gurstel Law Firm PC	2/26/2021	20210226ADGAR	Payroll accrual	0	\$ 14.79
201123743	ND Child Support Division	2/26/2021	20210226ADCSP1	Child Support	0	\$ 276.93
201123744	Para Local #4798	2/26/2021	20210226ADDUE	Payroll accrual	0	\$ 830.78
	Para Local #4798	2/26/2021	20210226ADDUE	Payroll accrual	0	\$ 16.94
201123745	ADVANCED FIRST AID INC	2/25/2021	0221-973	Arena AED recharge kit	8102100146	\$ 271.00
201123746	Aviben	2/25/2021	17592	403b Third Party Admin Svc	1102100003	\$ 166.93
201123747	Berea Hardwoods Company, I	2/25/2021	65557ISD	Duck Call Bands & Lanyards	2552100023	\$ 75.71
201123748	CHILED A INSTITUTE INC	2/25/2021	0033547-IN	Tuition for T.B.	0	\$ 3,922.60
201123749	CXTec	2/25/2021	7074704	Supplies	6052100079	\$ 1,443.12
	CXTec	2/25/2021	7076651	Supplies	6052100081	\$ 1,050.00
201123750	FLEETPRIDE TRUCK & TRAILER	2/25/2021	67851651	Fluid Diesel Exhaust	0	\$ 277.12
201123751	Fun Express, LLC	2/25/2021	707715779-01	PK Valentine Party supplies	1302100240	\$ 39.11
	Fun Express, LLC	2/25/2021	708099964-01	ECFE Easter programming	5002100021	\$ 377.90
201123752	HAWKINS INC	2/25/2021	4873044	Pool Chemicals	8102100044	\$ 220.10
201123753	Inland Leasing	2/25/2021	58997033	Cafeteria Vending Rental	7702100001	\$ 182.13
201123754	K&K MEYERS INC	2/25/2021	22255	Keys	0	\$ 30.00
201123755	Kami Notable, Inc	2/25/2021	208635	FES SpEd PDF forms	1302100178	\$ 99.00
201123756	MIDCONTINENT COMMUNICA	2/25/2021	30421	ALC Phone & Data	3002100001	\$ 148.63
201123757	MN TELECOMMUNICATIONS	2/25/2021	7090	Monthly Broadband Services	6052100007	\$ 1,512.50
201123758	NORTHLAND LEARNING CENTI	2/25/2021	5505	JPA Northland Learning Center	1102100010	\$ 353.76
	NORTHLAND LEARNING CENTI	2/25/2021	5505	JPA Northland Learning Center	1102100010	\$ 117.44
	NORTHLAND LEARNING CENTI	2/25/2021	5505	JPA Northland Learning Center	1102100010	\$ 3,300.00
201123759	PITSCO INC	2/25/2021	782578-1	Basswood Car Kits & CO2 Cartridges	2552100022	\$ 501.00
201123760	RAINY LAKE MEDICAL CENTER	2/25/2021	3635	OT/PT & Speech Services	1102100008	\$ 7,169.91
	RAINY LAKE MEDICAL CENTER	2/25/2021	3635	OT/PT & Speech Services	1102100008	\$ 1,247.16
	RAINY LAKE MEDICAL CENTER	2/25/2021	3635	OT/PT & Speech Services	1102100008	\$ 7,066.80
201123761	RATWIK ROSZAK & MALONEY	2/25/2021	68239	services	1102100006	\$ 164.50
201123762	Rockler Woodworking & Hard	2/25/2021	8093322	Ind Tech Supplies; Hoses, Clamps	2552100018	\$ 203.62
201123763	TechCheck	2/25/2021	43044	Supplies	6052100088	\$ 140.00
201123764	WATER DEPT	2/25/2021	22021	Water Usage	8102100062	\$ 1,157.38

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	WATER DEPT	2/25/2021	22021	Water Usage	8102100062	\$ 1,667.06
	WATER DEPT	2/25/2021	22021	Water Usage	8102100062	\$ 1,755.70
	WATER DEPT	2/25/2021	22021	Water Usage	8102100062	\$ 61.66
201123765	ZIEMBA, BERNIE	2/25/2021	21521	Supplies, Woods Classes, Ash Boards	2552100025	\$ 400.00
201123766	Blais, TRAVIS	2/25/2021	Ghockey 2/25/21	Girls Hockey Linesman on 2/25/21 vs Eveleth	0	\$ 75.00
201123767	LAINE, Bob	2/25/2021	Gbasketball 2/25,	Girls Basketball JV/V Ref on 2/25/21 vs Virginia	0	\$ 80.00
	LAINE, Bob	2/25/2021	Gbasketball 2/25,	Girls Basketball JV/V Ref on 2/25/21 vs Virginia	0	\$ 55.00
	LAINE, Bob	2/25/2021	Gbasketball 2/25,	Girls Basketball JV/V Ref on 2/25/21 vs Virginia	0	\$ 77.05
201123768	Madison National Life	2/25/2021	1432235	MARCH '21 LTD PREMIUM	0	\$ 151.22
	Madison National Life	2/25/2021	1432236	MARCH '21 LIFE INSURANCE	0	\$ 1,670.97
201123769	REID, BILLY	2/25/2021	Gbasketball 2/25,	Girls Basketball JV/V Ref on 2/25/21 vs Virginia	0	\$ 80.00
	REID, BILLY	2/25/2021	Gbasketball 2/25,	Girls Basketball JV/V Ref on 2/25/21 vs Virginia	0	\$ 55.00
201123771	Shikowsky, Chad	2/25/2021	Ghockey 2/25/21	Girls Hockey JV/V Ref on 2/25/21 vs Eveleth	0	\$ 102.00
	Shikowsky, Chad	2/25/2021	Ghockey 2/25/21	Girls Hockey JV/V Ref on 2/25/21 vs Eveleth	0	\$ 75.00
201123772	YODER, KYLE	2/25/2021	Gbasketball 2/25,	Girls Basketball JV/V Ref on 2/25/21 vs Virginia	0	\$ 80.00
	YODER, KYLE	2/25/2021	Gbasketball 2/25,	Girls Basketball JV/V Ref on 2/25/21 vs Virginia	0	\$ 55.00
201123773	RK TECH LLC	2/26/2021	SO1006	Supplies	6052100092	\$ 8,227.63
	RK TECH LLC	2/26/2021	SO1006	Supplies	6052100092	\$ (8,227.63)
201123774	Align Chiropractic & Wellness	2/26/2021	238-C01	DOT Physical	0	\$ 95.00
	Align Chiropractic & Wellness	2/26/2021	251-C01	DOT Physical	0	\$ 95.00
201123775	Lake Superior College	2/26/2021	331078	Student Online Tuition	0	\$ 1,496.95
201123776	LOFFLER	2/26/2021	3632956	Toner	0	\$ 163.00

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	LOFFLER	2/26/2021	3650571	HP LaserJet Toner M630	0	\$ 163.00
201123777	RK TECH LLC	2/26/2021	SO1006	Supplies	6052100092	\$ 8,227.63
201123778	Dremmel, Bradyn	2/27/2021	Ghockey 3/1/21	Boys Hockey JV Ref on 3/1/21 vs Duluth Northern Stars	0	\$ 75.00
201123779	LASKY, Austin	2/27/2021	Bhockey 2/27/21	Boys Hockey V Ref on 2/27/21 vs LOW	0	\$ 102.00
201123780	Mason, Myles	2/27/2021	Ghockey 3/1/21	Girls Hockey JV Ref on 3/1/21 vs Duluth Northern Stars	0	\$ 75.00
201123782	Steinberg, Jamie	2/27/2021	Bhockey 2/27/21	Boys Hockey V Ref on 2/27/21 vs LOW	0	\$ 102.00
	Steinberg, Jamie	2/27/2021	Bhockey 2/27/21	Boys Hockey V Ref on 2/27/21 vs LOW	0	\$ 113.85
201123783	NCPERS Group Life Ins.	3/2/2021	1.64913E+11	March 2021 Premium	0	\$ 128.00
201123784	Perpich, Brian	3/2/2021	Bhockey	Boys Hockey V Ref on 3/2/21 vs Eveleth Gilbert	0	\$ 102.00
	Perpich, Brian	3/2/2021	Bhockey	Boys Hockey V Ref on 3/2/21 vs Eveleth Gilbert	0	\$ 113.85
201123786	SCAIA, TODD	3/2/2021	Bhockey	Boys Hockey V Ref on 3/2/21 vs Eveleth Gilbert	0	\$ 102.00
201123787	Shikowsky, Chad	3/2/2021	Bhockey 3/2/21	Boys Hockey JV Ref & V Linesman on 3/2/21 vs Eveleth Gilbert	0	\$ 75.00
	Shikowsky, Chad	3/2/2021	Bhockey 3/2/21	Boys Hockey JV Ref & V Linesman on 3/2/21 vs Eveleth	0	\$ 75.00
201123788	COCA-COLA BOTTLING CO	3/5/2021	29749	FHS; Ala Carte Beverages	7702100014	\$ 180.75
	COCA-COLA BOTTLING CO	3/5/2021	30045	FHS; Ala Carte Beverages	7702100014	\$ 158.75
201123789	FRONTIER	3/5/2021	218-283-2571-09	Monthly Telephone Service	8102100015	\$ 826.25
	FRONTIER	3/5/2021	218-283-5579-08	Monthly Telephone Service	8102100015	\$ 39.06
	FRONTIER	3/5/2021	218-283-3133-10	Monthly Telephone Service	8102100015	\$ 39.06
	FRONTIER	3/5/2021	218-283-2424-12	Monthly Telephone Service	8102100015	\$ 11.75
	FRONTIER	3/5/2021	218-283-4741-09	Monthly Telephone Service	8102100015	\$ 35.95
	FRONTIER	3/5/2021	218-711-0561-06	Monthly Telephone Maint	8102100015	\$ 102.57
	FRONTIER	3/5/2021	218-711-0190-08	Monthly Telephone Maint	8102100015	\$ 181.53

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
201123790	MN ENERGY RESOURCES CORI	3/5/2021	22321	Natural Gas Services	8102100036	\$ 580.59
201123790	MN ENERGY RESOURCES CORI	3/5/2021	22621	Arena; Natural Gas Services	8102100036	\$ 2,408.92
201123791	MUSIC IS ELEMENTARY	3/5/2021	INV-12790	FES Music (Strand)	1302100245	\$ 118.72
201123792	PAN O GOLD BAKING CO	3/5/2021	1.00099E+13	Bread for Meal Service	7702100012	\$ 126.00
	PAN O GOLD BAKING CO	3/5/2021	1.00099E+13	Bread for Meal Service	7702100012	\$ 91.96
	PAN O GOLD BAKING CO	3/5/2021	1.00099E+13	Bread for Meal Service	7702100012	\$ 70.00
	PAN O GOLD BAKING CO	3/5/2021	1.00099E+13	Bread for Meal Service	7702100012	\$ 44.40
	PAN O GOLD BAKING CO	3/5/2021	1.00099E+13	Bread for Meal Service	7702100012	\$ 56.08
	PAN O GOLD BAKING CO	3/5/2021	1.00099E+13	Bread for Meal Service	7702100012	\$ 14.00
	PAN O GOLD BAKING CO	3/5/2021	1.00099E+13	Bread for Meal Service	7702100012	\$ 63.00
	PAN O GOLD BAKING CO	3/5/2021	1.00099E+13	Bread for Meal Service	7702100012	\$ 28.08
201123793	PC Parts Plus LLC	3/5/2021	97648	Supplies	6052100086	\$ 249.99
	PC Parts Plus LLC	3/5/2021	97638	Supplies	6052100086	\$ 25.99
201123794	Raymond Geddes	3/5/2021	770063	FES School Store	1302100272	\$ 823.12
201123795	SANDSTROM'S INC	3/5/2021	340650	Milk for Meal Service	7702100011	\$ 632.50
	SANDSTROM'S INC	3/5/2021	341768	Milk for Meal Service	7702100011	\$ 621.00
	SANDSTROM'S INC	3/5/2021	342478	Milk for Meal Service	7702100011	\$ 540.50
	SANDSTROM'S INC	3/5/2021	342477	Milk for Meal Service	7702100011	\$ 517.50
	SANDSTROM'S INC	3/5/2021	343356	Milk for Meal Service	7702100011	\$ 456.08
	SANDSTROM'S INC	3/5/2021	343361	Milk for Meal Service	7702100011	\$ 448.50
	SANDSTROM'S INC	3/5/2021	344193	FHS; Milk for Meal Service	7702100011	\$ 483.00
201123796	Tadpole Adaptive	3/5/2021	2975	FES SpEd Equipment (Johnson)	1302100253	\$ 1,857.00
201123797	UHL	3/5/2021	Draw 07	Controls for FES HVAC project	8102100003	\$ 9,038.50
201123798	UPPER LAKES FOODS	3/5/2021	776553-00	Yogurt	0	\$ 758.72
201123799	Blais, TRAVIS	3/4/2021	Bhockey 3/4/21	Boys Hockey V Linesman on 3/4/21 vs Ely	0	\$ 75.00
201123800	BOLF, BRIAN	3/4/2021	Bhockey 3/4/21	Boys Hockey V Ref on 3/4/21 vs Ely	0	\$ 102.00
	BOLF, BRIAN	3/4/2021	Bhockey 3/4/21	Boys Hockey V Ref on 3/4/21	0	\$ 113.85
201123801	Clement, David Brian	3/4/2021	Gbasketball 3/4/21	Girls Basketball JV/V Ref on 3/4/21 vs Ely	0	\$ 80.00
	Clement, David Brian	3/4/2021	Gbasketball 3/4/21	Girls Basketball JV/V Ref on 3/4/21 vs Ely	0	\$ 55.00

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
201123802	GLUMACK, BABE	3/4/2021	Gbasketball 3/4/2	Girls Basketball JV/V Ref on 3/4/21 vs Ely	0	\$ 80.00
	GLUMACK, BABE	3/4/2021	Gbasketball 3/4/2	Girls Basketball JV/V Ref on 3/4/21 vs Ely	0	\$ 55.00
	GLUMACK, BABE	3/4/2021	Gbasketball 3/4/2	Girls Basketball JV/V Ref on 3/4/21 vs Ely	0	\$ 113.85
201123804	VAKE, TRAVIS	3/4/2021	Gbasketball 3/4/2	Girls Basketball JV/V Ref on 3/4/21 vs Ely	0	\$ 80.00
	VAKE, TRAVIS	3/4/2021	Gbasketball 3/4/2	Girls Basketball JV/V Ref on 3/4/21 vs Ely	0	\$ 55.00
201123805	BOLF, BRIAN	3/5/2021	Ghockey 3/6/21	Girls Hockey V Ref on 3/6/21 vs Thief River Falls	0	\$ 102.00
	BOLF, BRIAN	3/5/2021	Ghockey 3/6/21	Girls Hockey V Ref on 3/6/21 vs Thief River Falls	0	\$ 113.85
201123806	FULLERTON, JIM	3/5/2021	Gball 3/5 Bball 3/	Girls Basketball JV/V Ref on 3/5/21 vs Duluth East Boys Basketball JV/V Ref on 3/6/21 vs Two Harbors	0	\$ 92.00
	FULLERTON, JIM	3/5/2021	Gball 3/5 Bball 3/	Girls Basketball JV/V Ref on 3/5/21 vs Duluth East Boys Basketball JV/V Ref on 3/6/21 vs Two Harbors	0	\$ 60.00
	FULLERTON, JIM	3/5/2021	Gball 3/5 Bball 3/	Girls Basketball JV/V Ref on 3/5/21 vs Duluth East Boys Basketball JV/V Ref on 3/6/21 vs Two Harbors	0	\$ 92.00
	FULLERTON, JIM	3/5/2021	Gball 3/5 Bball 3/	Girls Basketball JV/V Ref on 3/5/21 vs Duluth East Boys Basketball JV/V Ref on 3/6/21 vs Two Harbors	0	\$ 60.00
201123807	Gherardi, Maria	3/5/2021	Ghockey 3/6/21	Girls Hockey JV/V Ref on 3/6/21 vs Thief River Falls	0	\$ 102.00
	Gherardi, Maria	3/5/2021	Ghockey 3/6/21	Girls Hockey JV/V Ref on	0	\$ 75.00

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
201123809	Shikowsky, Chad	3/5/2021	Bhockey 3/8/21	3/6/21 vs Thief River Falls Boys Hockey JV/V Ref on 3/8/21 vs Virginia	0	\$ 102.00
	Shikowsky, Chad	3/5/2021	Bhockey 3/8/21	Boys Hockey JV/V Ref on 3/8/21 vs Virginia	0	\$ 75.00
201123810	Steinberg, Jamie	3/5/2021	Bhockey 3/8/21	Boys Hockey V Ref on 3/8/21 vs Virginia	0	\$ 102.00
	Steinberg, Jamie	3/5/2021	Bhockey 3/8/21	Boys Hockey V Ref on 3/8/21 vs Virginia	0	\$ 113.85
201123811	Teragawa, Jason	3/5/2021	Ghockey 3/6/21	Girls Hockey JV Ref & V Linesman on 3/6/21 vs Thief River Falls	0	\$ 75.00
	Teragawa, Jason	3/5/2021	Ghockey 3/6/21	Girls Hockey JV Ref & V Linesman on 3/6/21 vs Thief River Falls	0	\$ 75.00
201123812	VAADELAND, HAAKON	3/5/2021	Gball 3/5 Bball 3,	Girls Basketball JV/V Ref on 3/5/21 vs Duluth East Boys Basketball JV/V Ref on 3/6/21 vs Two Harbors	0	\$ 92.00
	VAADELAND, HAAKON	3/5/2021	Gball 3/5 Bball 3,	Girls Basketball JV/V Ref on 3/5/21 vs Duluth East Boys Basketball JV/V Ref on 3/6/21 vs Two Harbors	0	\$ 60.00
	VAADELAND, HAAKON	3/5/2021	Gball 3/5 Bball 3,	Girls Basketball JV/V Ref on 3/5/21 vs Duluth East Boys Basketball JV/V Ref on 3/6/21 vs Two Harbors	0	\$ 190.90
	VAADELAND, HAAKON	3/5/2021	Gball 3/5 Bball 3,	Girls Basketball JV/V Ref on 3/5/21 vs Duluth East Boys Basketball JV/V Ref on 3/6/21 vs Two Harbors	0	\$ 92.00
201123812	VAADELAND, HAAKON	3/5/2021	Gball 3/5 Bball 3,	Girls Basketball JV/V Ref on 3/5/21 vs Duluth East Boys	0	\$ 60.00

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
				Basketball JV/V Ref on 3/6/21 vs Two Harbors		
201123813	Benham, Damon	3/9/2021	Gbasketball 3/9/2	Girls Basketball JV/V Ref on 3/9/21 vs Hibbing	0	\$ 80.00
	Benham, Damon	3/9/2021	Gbasketball 3/9/2	Girls Basketball JV/V Ref on 3/9/21 vs Hibbing	0	\$ 55.00
201123814	ERZAR, JIM	3/9/2021	Gbasketball 3/9/2	Girls Basketball JV/V Ref on 3/9/21 vs Hibbing	0	\$ 80.00
	ERZAR, JIM	3/9/2021	Gbasketball 3/9/2	Girls Basketball JV/V Ref on 3/9/21 vs Hibbing	0	\$ 55.00
	ERZAR, JIM	3/9/2021	Gbasketball 3/9/2	Girls Basketball JV/V Ref on 3/9/21 vs Hibbing	0	\$ 133.40
201123815	White, Jon	3/9/2021	Gbasketball 3/9/2	Girls Basketball JV/V Ref on 3/9/21 vs Hibbing	0	\$ 80.00
	White, Jon	3/9/2021	Gbasketball 3/9/2	Girls Basketball JV/V Ref on 3/9/21 vs Hibbing	0	\$ 55.00
201123816	Annie's Frozen Yogurt	3/15/2021	24855	Frozen Yogurt	7702100000	\$ 100.00
201123817	CITIZENS FOR BACKUS	3/15/2021	30121	Lease	1102100009	\$ 722.60
201123818	Education Innovation Partners	3/15/2021	1527	Monthly EIP Billing	6052100002	\$ 206.25
201123819	Educational Biometric Techno	3/15/2021	2253	Supplies	6052100094	\$ 700.00
201123820	FRIENDS GARBAGE SERVICE, L	3/15/2021	9217091	Garbage Pickups	8102100043	\$ 1,874.34
201123821	INTERQUEST DETECTION CANI	3/15/2021	114Nm	FEB 2021 Canine Detection Services	3002100044	\$ 325.00
201123822	K&K MEYERS INC	3/15/2021	22267	plexiglass	8102100153	\$ 360.00
201123823	KANTOR ELECTRIC INC	3/15/2021	16314	Replace 2 old emergency lights with led, Replace 2 old exit lights with lights with 2 leds	8102100133	\$ 291.00
	KANTOR ELECTRIC INC	3/15/2021	16304	Missy Walls Room add quad outlet and hard wire per OSHA,	8102100150	\$ 356.94
	KANTOR ELECTRIC INC	3/15/2021	16317	Metal shop, wood shop and Cad room Exit/Emergency light per OSHA regulations.	8102100151	\$ 329.20

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	KANTOR ELECTRIC INC	3/15/2021	16316	Metal shop, wood shop and Cad room Exit/Emergency light per OSHA regulations.	8102100151	\$ 329.20
	KANTOR ELECTRIC INC	3/15/2021	16318	Metal shop, wood shop and Cad room Exit/Emergency light per OSHA regulations.	8102100151	\$ 523.35
201123824	MacGill School Nurse Supplies	3/15/2021	IN0749584	FES Nurse Supplies	1302100266	\$ 111.48
201123825	Marco Technologies LLC	3/15/2021	436262208	FES; Color Copier and FHS; Mailroom Copier	3002100004	\$ 1,481.44
	Marco Technologies LLC	3/15/2021	436262208	FES; Color Copier and FHS; Mailroom Copier	3002100004	\$ 576.15
	Marco Technologies LLC	3/15/2021	435591565	FHS; B & W Copy Machine 754E	3002100002	\$ 1,675.09
201123826	MIDCONTINENT COMMUNICA	3/15/2021	31621	ALC Phone & Data	3002100001	\$ 168.82
201123827	MN ENERGY RESOURCES CORI	3/15/2021	30421	Natural Gas Services	8102100036	\$ 3,127.27
	MN ENERGY RESOURCES CORI	3/15/2021	30121	Natural Gas Services	8102100036	\$ 6,376.59
	MN ENERGY RESOURCES CORI	3/15/2021	30121	Natural Gas Services	8102100036	\$ 2,125.53
	MN ENERGY RESOURCES CORI	3/15/2021	32321	Natural Gas Services	8102100036	\$ 3,147.31
201123828	OFFICE DEPOT	3/15/2021	1.5655E+11	Laser Jet Toner	202100002	\$ 112.46
	OFFICE DEPOT	3/15/2021	1.56551E+11	Fax Machine Toner	1102100030	\$ 71.99
201123829	PEPPER JW & SON INC	3/15/2021	363244908	Reeds and cleaning supplies for 5th Grade Band	2582100005	\$ 115.13
	PEPPER JW & SON INC	3/15/2021	363219195	Music for 6-12th Grade Band for February - March Curriculum	2582100004	\$ 303.99
	PEPPER JW & SON INC	3/15/2021	363220924	Music for 6-12th Grade Band	2582100004	\$ 139.00
201123830	ROCHESTER TELECOM SYSTEM	3/15/2021	5326	Long Distance Phone Calls	8102100042	\$ 60.18
	ROCHESTER TELECOM SYSTEM	3/15/2021	5326	Long Distance Phone Calls	8102100042	\$ 60.18
201123831	Rockler Woodworking & Hard	3/15/2021	8168580	Ind Tech Supplies; Hoses, Clamps	2552100018	\$ 43.70
201123832	THE JOURNAL	3/15/2021	22821	Advertising Local Newspaper	1102100019	\$ 777.92
201123833	Youth Light	3/15/2021	1099970	FES Social Work (Bright)	1302100276	\$ 99.90
202000992	Aviben	2/12/2021	20210212ADTSAI	Payroll accrual	0	\$ 119.23
	Aviben	2/12/2021	20210212ADTSAI	Payroll accrual	0	\$ 196.14

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Aviben	2/12/2021	20210212ADTSAS	Payroll accrual	0	\$ 1,371.07
	Aviben	2/12/2021	20210212ADTSEC	Payroll accrual	0	\$ 2,979.41
	Aviben	2/12/2021	20210212ADTSEC	Payroll accrual	0	\$ 46.15
	Aviben	2/12/2021	20210212ADTSFR	Payroll accrual	0	\$ 2,427.65
	Aviben	2/12/2021	20210212ADTSGI	Payroll accrual	0	\$ 430.77
	Aviben	2/12/2021	20210212ADTSHC	Payroll accrual	0	\$ 280.94
	Aviben	2/12/2021	20210212ADTSIN	Payroll accrual	0	\$ 541.88
	Aviben	2/12/2021	20210212ADTSM	Payroll accrual	0	\$ 203.61
	Aviben	2/12/2021	20210212ADTSSY	Payroll accrual	0	\$ 250.00
	Aviben	2/12/2021	20210212ADTSV/	Payroll accrual	0	\$ 3,052.50
	Aviben	2/12/2021	20210212ADTSV/	Payroll accrual	0	\$ 65.38
	Aviben	2/12/2021	20210212AFTSAIL	TSA Benefit	0	\$ 92.30
	Aviben	2/12/2021	20210212AFTSAIL	TSA Benefit	0	\$ 196.14
	Aviben	2/12/2021	20210212AFTSAS	TSA Benefit	0	\$ 272.89
	Aviben	2/12/2021	20210212AFTSEC	TSA Benefit	0	\$ 1,467.95
	Aviben	2/12/2021	20210212AFTSEC	TSA Benefit	0	\$ 46.15
	Aviben	2/12/2021	20210212AFTSFR	TSA Benefit	0	\$ 723.66
	Aviben	2/12/2021	20210212AFTSGR	Payroll accrual	0	\$ 111.53
	Aviben	2/12/2021	20210212AFTSHC	TSA Benefit	0	\$ 46.15
	Aviben	2/12/2021	20210212AFTSIN	TSA Benefits	0	\$ 233.29
	Aviben	2/12/2021	20210212AFTSMI	TSA Benefit	0	\$ 182.18
	Aviben	2/12/2021	20210212AFTSST	TSA Benefit	0	\$ 65.38
	Aviben	2/12/2021	20210212AFTSVA	TSA Benefit	0	\$ 1,213.29
	Aviben	2/12/2021	20210212AFTSVA	TSA Benefit	0	\$ 65.38
202000993	Empower Retirement	2/12/2021	20210212ADDEFI	Payroll accrual	0	\$ 310.00
	Empower Retirement	2/12/2021	20210212ADDEFI	Payroll accrual	0	\$ 20.00
	Empower Retirement	2/12/2021	20210212ADG-45	Payroll accrual	0	\$ 12.17
	Empower Retirement	2/12/2021	20210212ADG-45	Payroll accrual	0	\$ 23.12
	Empower Retirement	2/12/2021	20210212AFDEFM	Deferred Comp 457 Benefit	0	\$ 12.17
	Empower Retirement	2/12/2021	20210212AFDEFM	Deferred Comp 457 Benefit	0	\$ 23.12
	Empower Retirement	2/12/2021	20210212AFHCSP	HCSP	0	\$ 2,684.63
	Empower Retirement	2/12/2021	20210212AFHCSP	HCSP	0	\$ 83.84
202000994	Internal Revenue Service	2/12/2021	20210212ADFICA	Payroll accrual	0	\$ 18,687.41

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Internal Revenue Service	2/12/2021	20210212ADFICA	Payroll accrual	0	\$ 569.86
	Internal Revenue Service	2/12/2021	20210212ADFICA	Payroll accrual	0	\$ 678.18
	Internal Revenue Service	2/12/2021	20210212ADFTA	Payroll accrual	0	\$ 360.00
	Internal Revenue Service	2/12/2021	20210212ADFTP	Payroll accrual	0	\$ 138.21
	Internal Revenue Service	2/12/2021	20210212ADFTX	Payroll accrual	0	\$ 22,961.03
	Internal Revenue Service	2/12/2021	20210212ADFTX	Payroll accrual	0	\$ 738.62
	Internal Revenue Service	2/12/2021	20210212ADFTX	Payroll accrual	0	\$ 443.24
	Internal Revenue Service	2/12/2021	20210212ADMDC	Payroll accrual	0	\$ 4,370.51
	Internal Revenue Service	2/12/2021	20210212ADMDC	Payroll accrual	0	\$ 133.27
	Internal Revenue Service	2/12/2021	20210212ADMDC	Payroll accrual	0	\$ 158.61
	Internal Revenue Service	2/12/2021	20210212AFFICA	FICA Benefit	0	\$ 18,687.41
	Internal Revenue Service	2/12/2021	20210212AFFICA	FICA Benefit	0	\$ 569.86
	Internal Revenue Service	2/12/2021	20210212AFFICA	FICA Benefit	0	\$ 678.18
	Internal Revenue Service	2/12/2021	20210212AFMDC	Medicare Benefit	0	\$ 4,370.51
	Internal Revenue Service	2/12/2021	20210212AFMDC	Medicare Benefit	0	\$ 133.27
	Internal Revenue Service	2/12/2021	20210212AFMDC	Medicare Benefit	0	\$ 158.61
202000995	MINNESOTA REVENUE	2/12/2021	20210212ADSITA	Payroll accrual	0	\$ 60.00
	MINNESOTA REVENUE	2/12/2021	20210212ADSITA	Payroll accrual	0	\$ 20.00
	MINNESOTA REVENUE	2/12/2021	20210212ADSITM	Payroll accrual	0	\$ 11,326.85
	MINNESOTA REVENUE	2/12/2021	20210212ADSITM	Payroll accrual	0	\$ 344.95
	MINNESOTA REVENUE	2/12/2021	20210212ADSITM	Payroll accrual	0	\$ 250.09
	MINNESOTA REVENUE	2/12/2021	20210212ADSITP	Payroll accrual	0	\$ 15.95
202000996	MN Teachers Retirement Assc	2/12/2021	20210212ADTRAC	Payroll accrual	0	\$ 15,275.02
	MN Teachers Retirement Assc	2/12/2021	20210212ADTRAC	Payroll accrual	0	\$ 557.31
	MN Teachers Retirement Assc	2/12/2021	20210212ADTRAC	Payroll accrual	0	\$ 42.60
	MN Teachers Retirement Assc	2/12/2021	20210212AFTRAC	TRA Benefit	0	\$ 16,558.05
	MN Teachers Retirement Assc	2/12/2021	20210212AFTRAC	TRA Benefit	0	\$ 604.12
202000996	MN Teachers Retirement Assc	2/12/2021	20210212AFTRAC	TRA Benefit	0	\$ 46.18
202000997	Public Employees Retirement	2/12/2021	20210212ADDCP	Payroll accrual	0	\$ 30.00
	Public Employees Retirement	2/12/2021	20210212ADPER/	Payroll accrual	0	\$ 6,942.37
	Public Employees Retirement	2/12/2021	20210212ADPER/	Payroll accrual	0	\$ 129.86
	Public Employees Retirement	2/12/2021	20210212ADPER/	Payroll accrual	0	\$ 714.41
	Public Employees Retirement	2/12/2021	20210212AFDCP	DCP Benefit	0	\$ 30.00

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Public Employees Retirement	2/12/2021	20210212AFPERA	PERA Benefit	0	\$ 8,010.45
	Public Employees Retirement	2/12/2021	20210212AFPERA	PERA Benefit	0	\$ 149.83
	Public Employees Retirement	2/12/2021	20210212AFPERA	PERA Benefit	0	\$ 824.32
202000998	MN PEIP	2/12/2021	1056237	Health Insurance-March Premiui	0	\$ 117,184.26
202000999	Aviben	2/26/2021	20210226ADTSAI	Payroll accrual	0	\$ 119.23
	Aviben	2/26/2021	20210226ADTSAI	Payroll accrual	0	\$ 196.14
	Aviben	2/26/2021	20210226ADTSAS	Payroll accrual	0	\$ 1,371.07
	Aviben	2/26/2021	20210226ADTSEC	Payroll accrual	0	\$ 3,109.41
	Aviben	2/26/2021	20210226ADTSEC	Payroll accrual	0	\$ 46.15
	Aviben	2/26/2021	20210226ADTSFR	Payroll accrual	0	\$ 2,427.65
	Aviben	2/26/2021	20210226ADTSGI	Payroll accrual	0	\$ 430.77
	Aviben	2/26/2021	20210226ADTSHC	Payroll accrual	0	\$ 280.94
	Aviben	2/26/2021	20210226ADTSIN	Payroll accrual	0	\$ 791.88
	Aviben	2/26/2021	20210226ADTSM	Payroll accrual	0	\$ 203.61
	Aviben	2/26/2021	20210226ADTSSY	Payroll accrual	0	\$ 250.00
	Aviben	2/26/2021	20210226ADTSV/	Payroll accrual	0	\$ 3,017.88
	Aviben	2/26/2021	20210226ADTSV/	Payroll accrual	0	\$ 65.38
	Aviben	2/26/2021	20210226AFTSAII	TSA Benefit	0	\$ 92.30
	Aviben	2/26/2021	20210226AFTSAN	TSA Benefit	0	\$ 196.14
	Aviben	2/26/2021	20210226AFTSAS	TSA Benefit	0	\$ 272.89
	Aviben	2/26/2021	20210226AFTSEC	TSA Benefit	0	\$ 1,402.57
	Aviben	2/26/2021	20210226AFTSEC	TSA Benefit	0	\$ 46.15
	Aviben	2/26/2021	20210226AFTSFR	TSA Benefit	0	\$ 723.66
	Aviben	2/26/2021	20210226AFTSGR	Payroll accrual	0	\$ 111.53
	Aviben	2/26/2021	20210226AFTSHC	TSA Benefit	0	\$ 46.15
	Aviben	2/26/2021	20210226AFTSIN	TSA Benefits	0	\$ 383.29
	Aviben	2/26/2021	20210226AFTSMI	TSA Benefit	0	\$ 182.18
	Aviben	2/26/2021	20210226AFTSST	TSA Benefit	0	\$ 65.38
	Aviben	2/26/2021	20210226AFTSVA	TSA Benefit	0	\$ 1,128.67
202000999	Aviben	2/26/2021	20210226AFTSVA	TSA Benefit	0	\$ 65.38
202001000	Empower Retirement	2/26/2021	20210226ADDEFI	Payroll accrual	0	\$ 310.00
	Empower Retirement	2/26/2021	20210226ADDEFI	Payroll accrual	0	\$ 20.00
	Empower Retirement	2/26/2021	20210226ADG-45	Payroll accrual	0	\$ 12.17

Accounts Payables Summary
March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Empower Retirement	2/26/2021	20210226ADG-45	Payroll accrual	0	\$ 23.12
	Empower Retirement	2/26/2021	20210226AFDEFN	Deferred Comp 457 Benefit	0	\$ 12.17
	Empower Retirement	2/26/2021	20210226AFDEFN	Deferred Comp 457 Benefit	0	\$ 23.12
	Empower Retirement	2/26/2021	20210226AFHCSP	HCSP	0	\$ 2,684.63
	Empower Retirement	2/26/2021	20210226AFHCSP	HCSP	0	\$ 83.84
202001001	Internal Revenue Service	2/26/2021	20210226ADFICA	Payroll accrual	0	\$ 18,688.60
	Internal Revenue Service	2/26/2021	20210226ADFICA	Payroll accrual	0	\$ 603.97
	Internal Revenue Service	2/26/2021	20210226ADFICA	Payroll accrual	0	\$ 759.29
	Internal Revenue Service	2/26/2021	20210226ADFTA	Payroll accrual	0	\$ 360.00
	Internal Revenue Service	2/26/2021	20210226ADFTP	Payroll accrual	0	\$ 99.96
	Internal Revenue Service	2/26/2021	20210226ADFTX	Payroll accrual	0	\$ 22,509.71
	Internal Revenue Service	2/26/2021	20210226ADFTX	Payroll accrual	0	\$ 779.65
	Internal Revenue Service	2/26/2021	20210226ADFTX	Payroll accrual	0	\$ 543.05
	Internal Revenue Service	2/26/2021	20210226ADMDC	Payroll accrual	0	\$ 4,370.79
	Internal Revenue Service	2/26/2021	20210226ADMDC	Payroll accrual	0	\$ 141.26
	Internal Revenue Service	2/26/2021	20210226ADMDC	Payroll accrual	0	\$ 177.58
	Internal Revenue Service	2/26/2021	20210226AFFICA	FICA Benefit	0	\$ 18,688.60
	Internal Revenue Service	2/26/2021	20210226AFFICA	FICA Benefit	0	\$ 603.97
	Internal Revenue Service	2/26/2021	20210226AFFICA	FICA Benefit	0	\$ 759.29
	Internal Revenue Service	2/26/2021	20210226AFMDC	Medicare Benefit	0	\$ 4,370.79
	Internal Revenue Service	2/26/2021	20210226AFMDC	Medicare Benefit	0	\$ 141.26
	Internal Revenue Service	2/26/2021	20210226AFMDC	Medicare Benefit	0	\$ 177.58
202001002	MINNESOTA REVENUE	2/26/2021	20210226ADSITA	Payroll accrual	0	\$ 60.00
	MINNESOTA REVENUE	2/26/2021	20210226ADSITA	Payroll accrual	0	\$ 20.00
	MINNESOTA REVENUE	2/26/2021	20210226ADSITM	Payroll accrual	0	\$ 11,028.17
	MINNESOTA REVENUE	2/26/2021	20210226ADSITM	Payroll accrual	0	\$ 362.18
	MINNESOTA REVENUE	2/26/2021	20210226ADSITM	Payroll accrual	0	\$ 303.95
202001003	MN Teachers Retirement Assc	2/26/2021	20210226ADTRAC	Payroll accrual	0	\$ 15,072.68
	MN Teachers Retirement Assc	2/26/2021	20210226ADTRAC	Payroll accrual	0	\$ 576.59
	MN Teachers Retirement Assc	2/26/2021	20210226ADTRAC	Payroll accrual	0	\$ 37.53
	MN Teachers Retirement Assc	2/26/2021	20210226AFTRAC	TRA Benefit	0	\$ 16,338.71
202001003	MN Teachers Retirement Assc	2/26/2021	20210226AFTRAC	TRA Benefit	0	\$ 625.02
	MN Teachers Retirement Assc	2/26/2021	20210226AFTRAC	TRA Benefit	0	\$ 40.69

Accounts Payables Summary

March 15, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	MN Teachers Retirement Assc	2/26/2021	20210226AFTRAX	Payroll accrual	0	\$ 11.38
202001004	Public Employees Retirement	2/26/2021	20210226ADDCP	Payroll accrual	0	\$ 30.00
	Public Employees Retirement	2/26/2021	20210226ADPER/	Payroll accrual	0	\$ 6,968.24
	Public Employees Retirement	2/26/2021	20210226ADPER/	Payroll accrual	0	\$ 142.68
	Public Employees Retirement	2/26/2021	20210226ADPER/	Payroll accrual	0	\$ 803.82
	Public Employees Retirement	2/26/2021	20210226ADPER/	Payroll accrual	0	\$ 18.69
	Public Employees Retirement	2/26/2021	20210226AFDCP	DCP Benefit	0	\$ 30.00
	Public Employees Retirement	2/26/2021	20210226AFPERA	PERA Benefit	0	\$ 8,040.27
	Public Employees Retirement	2/26/2021	20210226AFPERA	PERA Benefit	0	\$ 164.64
	Public Employees Retirement	2/26/2021	20210226AFPERA	PERA Benefit	0	\$ 927.48
	Public Employees Retirement	2/26/2021	20210226AFPERA	Payroll accrual	0	\$ 21.57
202001005	DELTA DENTAL	2/25/2021	636085	MARCH PREMIUMS	0	\$ 4,363.58
	DELTA DENTAL	2/25/2021	636085	MARCH PREMIUMS	0	\$ 1,940.66
202001006	Further	2/26/2021	39700417	Med/Dep Reimbursements	0	\$ 645.97
202001007	Further	2/26/2021	39709606	Med/Dep Reimbursements	0	\$ 822.13
202001008	Further	2/26/2021	39718754	Med/Dep Reimbursements	0	\$ 900.14
202001010-	BMO	3/4/2021		See Credit Card Report		\$ 17,943.75
202001138				for detail		
202121180	Boe, Angel	3/15/2021	13121	January Mileage	0	\$ 19.60
202121181	Huffaker, Kristina	3/15/2021	22821	Mileage Reimbursement	0	\$ 24.64
202121182	Leseman, Stacey	3/15/2021	22821	February Mileage	0	\$ 20.16
202121183	Mankus, Linda	3/15/2021	22821	February Mileage	0	\$ 10.08
202121184	Peterson, Paul	3/15/2021	22821	February Mileage	0	\$ 14.56
202121185	Rousseau, Abby	3/15/2021	13121	January Mileage	0	\$ 9.52
202121186	Scholler, Angela	3/15/2021	22821	February Mileage	0	\$ 17.92
202121187	Wenberg-Anderson, Jennifer	3/15/2021	22821	February Mileage	0	\$ 13.44
202121188	Wilson, June	3/15/2021	22821	February Mileage	0	\$ 53.76
202121189	Blesi, Michael	3/16/2021	ERIN20210223A	2/19/2021 Trip from Mt. Iron Vaccination Clinic to Best Buy to purchase (3) spare iPads for FES.	0	\$ 70.56

Total **\$ 616,715.65**

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX8319	01/29/2021	7101	HUMBELAU002	Humbert Laurie A	Mespa, 952-2978670, MN, 55113,	MESPA (M000	03/01/2021		Invoiced	A	225.00
	2	FES Virtual Conference (Ms. Tate)			1302100264	Missy's C/C00000	03/05/2021	225.00			
XXXXXXXXXXXX8327	02/04/2021	7107	ERICKJEN000	Erickson Jennifer L	Super One Foods #578, Internati	SUPER ON000	03/01/2021		Invoiced	A	36.90
	2	Groceries for cooking in Sped classes			3002100028	Tim's C/C00000	03/05/2021	36.90			
XXXXXXXXXXXX8335	02/18/2021	7111	SteelEug000	Steele Eugene L	Shell Oil 12794875000, Internat		03/01/2021		Invoiced	A	49.85
	1	Fuel for Tan Van when pumps was frozen				Eugene's C/C00000	03/05/2021	49.85			
	02/17/2021	7110	SteelEug000	Steele Eugene L	Oreilly Auto Parts 39, Internat	O'REILLY000	03/01/2021		Invoiced	A	14.99
	2	Misc. Transportation parts			7602100026	Eugene's C/C00001	03/05/2021	14.99			
	02/15/2021	7109	SteelEug000	Steele Eugene L	Isaacs Northstar, Sauk Centre,		03/01/2021		Invoiced	A	73.00
	1	return fuel for otr bus girls hockey				Eugene's C/C00000	03/05/2021	73.00			
	02/12/2021	7108	SteelEug000	Steele Eugene L	Oreilly Auto Parts 39, Internat	O'REILLY000	03/01/2021		Invoiced	A	24.48
	2	Misc. Transportation parts			7602100026	Eugene's C/C00002	03/05/2021	24.48			
	02/01/2021	7112	SteelEug000	Steele Eugene L	United Truck Body Co, Hermantow	UNITED T000	03/01/2021		Invoiced	A	116.95
	1	Misc. bus parts				Eugene's C/C00003	03/05/2021	116.95			
5 transaction(s) for XXXXXXXXXXXX8335. Total Amount ==>											279.27
XXXXXXXXXXXX7362	02/25/2021	7124			Amzn Mktp US Kp6a81mi3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	254.98
	2	LCDLED Replacement 15.6 inches FullHD 1080p I			6052100091	Stacy's C/C00000	03/05/2021	189.99			
	3	SAMSUNG 870 EVO 500GB 2.5 Inch SATA III Intern			6052100091	Stacy's C/C00000	03/05/2021	64.99			
	02/24/2021	7122	BLESIMIC000	Blesi Michael E	Small Town Tech Inc, Intl Falls	SMALL TO000	03/01/2021		Invoiced	A	20.00
	1	Parts				Stacy's C/C00002	03/05/2021	20.00			
	02/24/2021	7123			Amazon.Com X99u03xy3, Amzn.Com/	AMAZON B000	03/01/2021		Invoiced	A	100.00
	2	Apple Gift Card 1 - Email Delivery			1102100031	Stacy's C/C00001	03/05/2021	100.00			
	02/22/2021	7119			Best Buy 00000430, Duluth, MN,	BEST BUY001	03/01/2021		Invoiced	A	659.98
	2	10.2in iPad Wi-Fi 32GB			6052100090	Stacy's C/C00003	03/05/2021	659.98			
	02/22/2021	7120			Best Buy 00000430, Duluth, MN,	BEST BUY001	03/01/2021		Invoiced	A	449.96
	2	10.2in iPad Wi-Fi 32GB			6052100090	Stacy's C/C00004	03/05/2021	329.99			
	3	Targus Pro-Tek Blue iPad Case			6052100090	Stacy's C/C00004	03/05/2021	119.97			
	02/22/2021	7121			Apple.Com/Bill, 866-712-7753, C	AMAZON B000	03/01/2021		Invoiced	A	2.15
	1					Stacy's C/C00005	03/05/2021	2.15			
	02/19/2021	7117			Screen Surgeons, 5203059892, AZ	SCREEN S000	03/01/2021		Invoiced	A	780.00
	2	Dell Chromebook 11 3180 Replacement Keyboard			6052100089	Stacy's C/C00006	03/05/2021	140.00			
	3	Dell Chromebook 11 1st Gen CB1C13 Replacement			6052100089	Stacy's C/C00006	03/05/2021	70.00			
	4	Dell Chromebook 11 3180 Laptop LED Screen			6052100089	Stacy's C/C00006	03/05/2021	570.00			
	02/19/2021	7118			Cts Frontier Onlinepay, 800-921	FRONTIER000	03/01/2021		Invoiced	A	185.42
	2	Arena Phone Service			8102100015	Stacy's C/C00007	03/05/2021	185.42			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7362	continued...										
	02/17/2021	7116			Usps Po 2647200549, Intl Falls,	POSTMAST000	03/01/2021		Invoiced	A	85.10
	2	Postage Preschool Collections Letter			1102100029 Stacy's C/C00008	03/05/2021		77.00			
	3	Postage Preschool Collections Letter			1102100029 Stacy's C/C00008	03/05/2021		8.10			
	02/11/2021	7115			Ferrellgas L P, 800-8747699, MO	FERRELLG000	03/01/2021		Invoiced	A	220.85
	2	Zamboni Propane			8102100142 Stacy's C/C00009	03/05/2021		220.85			
	02/08/2021	7114			Iditarod Trail Committ, 9073765	IDITAROD000	03/01/2021		Invoiced	A	67.95
	2	Insider Classroom Renewal			6052100082 Stacy's C/C00010	03/05/2021		67.95			
	02/02/2021	7113			Paul Bunyan Communicat, 2184441	PAUL BUN000	03/01/2021		Invoiced	A	1,200.00
	2	36 Month Contract for 1000Mbps, Midnight-4pm/5			6052100000 Stacy's C/C00011	03/05/2021		1,200.00			
	02/01/2021	7125			Amzn Mktp US 9w9oi4rq3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	89.95
	2	HUE HD Pro USB Document Camera for Windows, ma			6052100078 Stacy's C/C00012	03/05/2021		89.95			
	13 transaction(s) for XXXXXXXXXXXX7362. Total Amount ==>										4,116.34
XXXXXXXXXXXX7124	02/09/2021	7161	BLESIMIC000	Blesi Michael E	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	7.45
	2	Cable Ties, Grade 5 bolts.			6052100083 Mike's C/C00000	03/05/2021		7.45			
	02/03/2021	7160	BLESIMIC000	Blesi Michael E	Nlfx Professional, Bemidji, MN,		03/01/2021		Invoiced	A	103.96
	2	Pro Audio 25' Speaker Cable+Mic windscreens			6052100085 Mike's C/C00001	03/05/2021		103.96			
	02/01/2021	7162	BLESIMIC000	Blesi Michael E	Wal-Mart #4849, Mountain Iron,	WALMART.000	03/01/2021		Invoiced	A	39.52
	2	PC Headset			6052100084 Mike's C/C00002	03/05/2021		39.52			
	3 transaction(s) for XXXXXXXXXXXX7124. Total Amount ==>										150.93
XXXXXXXXXXXX7132	02/22/2021	7164	ANDERJER000	Anderson Jeremy R	Speedway 04602, Hermantown, MN,		03/01/2021		Invoiced	A	60.00
	1	fuel for bus swimming			Jeremy's C/C00000	03/05/2021		60.00			
	02/04/2021	7163	ANDERJER000	Anderson Jeremy R	Oreilly Auto Parts 39, Internat	O'REILLY000	03/01/2021		Invoiced	A	28.33
	2	Misc. Transportation parts			7602100026 Jeremy's C/C00001	03/05/2021		28.33			
	2 transaction(s) for XXXXXXXXXXXX7132. Total Amount ==>										88.33
XXXXXXXXXXXX7648	02/22/2021	7176	SLATIBET000	Slatinski BethAnne K	Hometown Hobby & Craft, Interna	HOMETOWN000	03/01/2021		Invoiced	A	39.97
	2	Office Supplies (12M)			7902100055 Beth's C/C00000	03/03/2021		39.97			
	02/19/2021	7174	SLATIBET000	Slatinski BethAnne K	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	112.55
	2	Volunteer Recognition (Thank you to teachers f			7902100054 Beth's C/C00001	03/03/2021		112.55			
	02/19/2021	7175	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	03/01/2021		Invoiced	A	9.00
	2	Volunteer Recognition (Thank you gift to teach			7902100053 Beth's C/C00002	03/03/2021		9.00			
	02/11/2021	7172	SLATIBET000	Slatinski BethAnne K	Sammys Pizza & Restaur, Interna	SAMMY'S 000	03/01/2021		Invoiced	A	597.57
	2	Youth Group Activity (12i) Lunch for staff spo			7902100051 Beth's C/C00003	03/03/2021		597.57			
	02/11/2021	7173	SLATIBET000	Slatinski BethAnne K	County Mkt. #574, International	COUNTY M000	03/01/2021		Invoiced	A	103.88
	2	Youth Group Activity (2i) Youth Group sponsore			7902100052 Beth's C/C00004	03/03/2021		103.88			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7648	continued...										
	02/09/2021	7170	SLATIBET000	Slatinski BethAnne K	Amazon.Com My8m345o3, Amzn.Com/	AMAZON B000	03/01/2021		Invoiced	A	74.99
	2	BLACK+DECKER EM720CB7 Digital Microwave Oven w			7902100047	Beth's C/C00005	03/03/2021	74.99			
	02/09/2021	7171	SLATIBET000	Slatinski BethAnne K	Battalion Distributing, Intl Fa	BATTALIO000	03/01/2021		Invoiced	A	114.30
	2	12i (Youth Group Activities; Kindness Week sta			7902100050	Beth's C/C00006	03/03/2021	114.30			
	02/08/2021	7167	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	03/01/2021		Invoiced	A	21.00
	2	12e (Teacher thank you for student survey)			7902100049	Beth's C/C00007	03/03/2021	21.00			
	02/08/2021	7168	SLATIBET000	Slatinski BethAnne K	Dairy Queen #11342, Intl Falls,	DAIRY QU000	03/01/2021		Invoiced	A	50.00
	2	12 i (Kindness week gift card giveaway)			7902100048	Beth's C/C00008	03/03/2021	50.00			
	02/08/2021	7169	SLATIBET000	Slatinski BethAnne K	Amzn Mktp US Me2jv3j03, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	194.99
	4	Euhomy Mini Fridge with Freezer, 3.2 Cu.Ft Min			7902100047	Beth's C/C00009	03/03/2021	194.99			
	02/03/2021	7166	SLATIBET000	Slatinski BethAnne K	Battalion Distributing, Intl Fa	BATTALIO000	03/01/2021		Invoiced	A	62.79
	2	Youth Group Refreshments (12h)			7902100046	Beth's C/C00010	03/03/2021	62.79			
	02/02/2021	7165	SLATIBET000	Slatinski BethAnne K	Amzn Mktp US Bj8c48z63, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	284.86
	7	Keurig K-Classic Coffee Maker, Single Serve K-			7902100045	Beth's C/C00011	03/03/2021	156.56			
	8	Insulated Disposable Coffee Cups with Lids & S			7902100045	Beth's C/C00011	03/03/2021	27.99			
	9	TWO RIVERS COFFEE Flavored Coffee Pods Compati			7902100045	Beth's C/C00011	03/03/2021	19.45			
	10	Office Star Sculptured Vinyl Seat and Back Pne			7902100045	Beth's C/C00011	03/03/2021	80.86			
	02/01/2021	7178	SLATIBET000	Slatinski BethAnne K	Amzn Mktp US Vd6ga79o3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	65.99
	6	Folgers Classic Medium Roast Coffee, K-Cup Pod			7902100045	Beth's C/C00012	03/03/2021	65.99			
	02/01/2021	7179	SLATIBET000	Slatinski BethAnne K	Mu Conference Events, 573-882-3		03/01/2021		Invoiced	A	250.00
	1					Beth's C/C00013	03/03/2021	250.00			
	01/28/2021	7177	SLATIBET000	Slatinski BethAnne K	Usps Po 2647200549, Intl Falls,	POSTMAST000	03/01/2021		Invoiced	A	220.00
	2	Postage 9c			7902100042	Beth's C/C00014	03/03/2021	220.00			
	15 transaction(s) for XXXXXXXXXXXX7648. Total Amount ==>										2,201.89
XXXXXXXXXXXX2314	02/26/2021	7188	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	03/01/2021		Invoiced	A	42.52
	3	For FCS classes			2502100015	Karla's C/C00000	03/05/2021	42.52			
	02/23/2021	7187	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US Yn6abl143, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	63.34
	2	Simpli-Magic 79146 Flour Sack Towels, BASIC, W			7702100016	Karla's C/C00001	03/05/2021	18.59			
	3	Curad Alcohol Prep Pads , Thick Alcohol Swabs			7702100016	Karla's C/C00001	03/05/2021	24.76			
	4	Bumble 12-Pack Antimicrobial Barmop Kitchen To			7702100016	Karla's C/C00001	03/05/2021	19.99			
	02/22/2021	7185	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	03/01/2021		Invoiced	A	27.17
	2	For FCS classes			2502100015	Karla's C/C00002	03/05/2021	27.17			
	02/22/2021	7186	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	03/01/2021		Invoiced	A	98.76
	1	This is supposed to come from Bethanne for a g				Karla's C/C00003	03/05/2021	98.76			
	02/18/2021	7184	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	03/01/2021		Invoiced	A	63.62
	2	For FCS classes			2502100015	Karla's C/C00004	03/05/2021	63.62			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX2314	continued...										
	02/17/2021	7183	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	03/01/2021		Invoiced	A	25.62
	2	For FCS classes			2502100015	Karla's C/C00005	03/05/2021	25.62			
	02/09/2021	7182	OLSONKAR000	Olson-Line Karla A	Amzn Mktp US Ax0ey5ju3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	131.94
	2	NZ Home Food Delivery Bag, Insulated Reusable			2502100017	Karla's C/C00006	03/05/2021	131.94			
	02/08/2021	7180	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	03/01/2021		Invoiced	A	34.81
	2	For FCS classes			2502100015	Karla's C/C00007	03/05/2021	34.81			
	02/08/2021	7181	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	03/01/2021		Invoiced	A	56.33
	2	For FCS classes			2502100015	Karla's C/C00008	03/05/2021	56.33			
	02/01/2021	7189	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	03/01/2021		Invoiced	A	50.99
	2	For FCS classes			2502100015	Karla's C/C00009	03/05/2021	50.99			
	10 transaction(s) for XXXXXXXXXXXX2314. Total Amount ==>										595.10
XXXXXXXXXXXX2322	02/25/2021	7192	HEISSVIC000	Heiss Victoria L	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	38.81
	1	Wood shop supplies-George McDonald				George's C/C00000	03/05/2021	38.81			
	02/22/2021	7191	HEISSVIC000	Heiss Victoria L	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	19.45
	1	Wood shop supplies - George McDonald				George's C/C00000	03/05/2021	19.45			
	02/08/2021	7190	HEISSVIC000	Heiss Victoria L	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	41.48
	1	Wood shop supplies - George McDonald				George's C/C00000	03/05/2021	41.48			
	02/01/2021	7193	HEISSVIC000	Heiss Victoria L	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	113.44
	2	Tapcon Hex 1/ x 3-3/4			2552100021	George's C/C00001	03/05/2021	30.48			
	3	3/4 4x8 BCX UL Sanded 5 green			2552100021	George's C/C00001	03/05/2021	82.96			
	4 transaction(s) for XXXXXXXXXXXX2322. Total Amount ==>										213.18
XXXXXXXXXXXX3600	02/25/2021	7094	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Fk9zm2vm3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	72.32
	2					Laurie's C/C00000	03/05/2021	72.32			
	02/24/2021	7093	HUMBELAU002	Humbert Laurie A	Usps Po 2647200549, Intl Falls,	POSTMAST000	03/01/2021		Invoiced	A	8.55
	1					Laurie's C/C00001	03/05/2021	8.55			
	02/23/2021	7091	HUMBELAU002	Humbert Laurie A	Amazon.Com 4j0tu7xy3, Amzn.Com/	AMAZON B000	03/01/2021		Invoiced	A	178.34
	2	Share Your Smile: Raina's Guide to Telling You			1302100286	Laurie's C/C00002	03/05/2021	10.84			
	3	Chestnut (American Dog)			1302100286	Laurie's C/C00002	03/05/2021	9.99			
	4	The Story of Titanic for Children: Astonishing			1302100286	Laurie's C/C00002	03/05/2021	11.69			
	5	Hero			1302100286	Laurie's C/C00002	03/05/2021	6.78			
	6	Star (American Dog)			1302100286	Laurie's C/C00002	03/05/2021	11.23			
	7	882 1/2 Amazing Answers to Your Questions Abou			1302100286	Laurie's C/C00002	03/05/2021	13.99			
	9	Poppy (American Dog)			1302100286	Laurie's C/C00002	03/05/2021	12.99			
	10	Titanic			1302100286	Laurie's C/C00002	03/05/2021	24.95			
	11	The Giver Quartet boxed set			1302100286	Laurie's C/C00002	03/05/2021	29.41			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX3600	continued...										
	12	1,000 Facts About Ancient Egypt (NATIONAL GEOG			1302100286	Laurie's C/C00002	03/05/2021	14.99			
	13	Hurricane Rescue (Hero)			1302100286	Laurie's C/C00002	03/05/2021	12.99			
	14	The Stonekeeper's Curse (Amulet, Book 2)			1302100286	Laurie's C/C00002	03/05/2021	18.49			
	02/23/2021	7092	HUMBELAU002	Humbert Laurie A	Amzn Mktp	US Ak3d991e3, Amzn.Co	AMAZON B000	03/01/2021	Invoiced	A	36.90
	2					Laurie's C/C00000	03/05/2021	36.90			
	02/22/2021	7087	HUMBELAU002	Humbert Laurie A	Amzn Mktp	US Amzn.Com/, Amzn.Co	AMAZON B000	03/01/2021	Invoiced	A	-12.22
	2					Laurie's C/C00000	03/05/2021	-12.22			
	02/22/2021	7088	HUMBELAU002	Humbert Laurie A	Amzn Mktp	US Amzn.Com/, Amzn.Co	AMAZON B000	03/01/2021	Invoiced	A	-87.86
	2					Laurie's C/C00000	03/05/2021	-87.86			
	02/22/2021	7089	HUMBELAU002	Humbert Laurie A	Amzn Mktp	Us, Amzn.Com/Bill, WA	AMAZON B000	03/01/2021	Invoiced	A	-16.39
	2					Laurie's C/C00000	03/05/2021	-16.39			
	02/22/2021	7090	HUMBELAU002	Humbert Laurie A	Innovative	Office Solu, 9528089	INNOVATI000	03/01/2021	Invoiced	A	161.66
	2	MARKER,EXPO 2,CHISEL,RD			1302100288	Laurie's C/C00003	03/05/2021	46.68			
	3	MARKER,SHARPIE,FINE PT,PE			1302100288	Laurie's C/C00003	03/05/2021	19.36			
	4	CLIP,STIKKICLPS,20/PK,WHT			1302100288	Laurie's C/C00003	03/05/2021	36.84			
	5	BNDR,D-RNG,11X8.5,4",BK			1302100288	Laurie's C/C00003	03/05/2021	18.98			
	6	TAPE,MSK BULK .5X60			1302100288	Laurie's C/C00003	03/05/2021	23.24			
	7	PENCIL,#2,UNIVERSAL			1302100288	Laurie's C/C00003	03/05/2021	16.56			
	02/19/2021	7083	HUMBELAU002	Humbert Laurie A	Sp Author	Klovegreen, Eagan, MN		03/01/2021	Invoiced	A	58.69
	2					Laurie's C/C00004	03/05/2021	58.69			
	02/19/2021	7084	HUMBELAU002	Humbert Laurie A	Amzn Mktp	US 9j0dy2h03, Amzn.Co	AMAZON B000	03/01/2021	Invoiced	A	12.28
	8	Hero: Rescue Mission			1302100286	Laurie's C/C00005	03/05/2021	12.28			
	02/19/2021	7085	HUMBELAU002	Humbert Laurie A	Amazon.Com	Nf25k9fi3, Amzn.Com/	AMAZON B000	03/01/2021	Invoiced	A	114.95
	1					Laurie's C/C00000	03/05/2021	114.95			
	02/19/2021	7086	HUMBELAU002	Humbert Laurie A	Amzn Mktp	US Pi86c4113, Amzn.Co	AMAZON B000	03/01/2021	Invoiced	A	11.98
	3	Cygnus 4 Pack - 10ml Syringes Without Needle f			1302100284	Laurie's C/C00006	03/05/2021	5.99			
	4	Shipping - Cost of shipping, not including shi			1302100284	Laurie's C/C00006	03/05/2021	5.99			
	02/18/2021	7082	HUMBELAU002	Humbert Laurie A	Amzn Mktp	US Gh1fx6am3, Amzn.Co	AMAZON B000	03/01/2021	Invoiced	A	15.50
	1					Laurie's C/C00000	03/05/2021	15.50			
	02/17/2021	7079	HUMBELAU002	Humbert Laurie A	Amzn Mktp	US Fu72t0ed3, Amzn.Co	AMAZON B000	03/01/2021	Invoiced	A	28.61
	3	Little Red Sleigh: A Heartwarming Christmas Bo			1302100269	Laurie's C/C00007	03/05/2021	28.61			
	02/17/2021	7080	HUMBELAU002	Humbert Laurie A	Amzn Mktp	US F36ej3nq3, Amzn.Co	AMAZON B000	03/01/2021	Invoiced	A	36.90
	2					Laurie's C/C00000	03/05/2021	36.90			
	02/17/2021	7081	HUMBELAU002	Humbert Laurie A	Mn Assn	Child Mh, 6516447333, M		03/01/2021	Invoiced	A	270.00
	2	FES Children's Mental Health Conference			1302100287	Laurie's C/C00008	03/05/2021	270.00			
	02/15/2021	7073	HUMBELAU002	Humbert Laurie A	Usps Po	2647200549, Intl Falls,	POSTMAST000	03/01/2021	Invoiced	A	8.55
	2	FES Mailing			1302100281	Laurie's C/C00009	03/05/2021	8.55			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX3600	continued...										
	02/15/2021	7074	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	03/01/2021		Invoiced	A	261.44
	2	PAD,LGL RULD,PERF,LTR,WH			1302100273	Laurie's C/C00010	03/05/2021	8.80			
	3	PAD,LGL RULD,PERF,LTR,WH			1302100273	Laurie's C/C00010	03/05/2021	8.80			
	4	CLIP,BINDER,SML,DZ			1302100273	Laurie's C/C00010	03/05/2021	1.68			
	5	PADFOLIO,LETTER,AST			1302100273	Laurie's C/C00010	03/05/2021	34.80			
	6	MARKER,EXPO 2,CHISEL,BK			1302100273	Laurie's C/C00010	03/05/2021	46.68			
	7	BATTERY,COPPRTP,AAA,24/BX			1302100273	Laurie's C/C00010	03/05/2021	31.16			
	8	BATTERY,COPPRTP,AA,24/BX			1302100273	Laurie's C/C00010	03/05/2021	31.16			
	9	MARKER,SHARPE FN,36/PK,BK			1302100273	Laurie's C/C00010	03/05/2021	26.76			
	10	PAINT,TMPRA,ARTSTA II,WHT			1302100273	Laurie's C/C00010	03/05/2021	13.50			
	11	PAINT,TMPRA,ARTSTA II,BE			1302100273	Laurie's C/C00010	03/05/2021	13.50			
	12	PAPER,LASER,250SH,65#,BRW			1302100273	Laurie's C/C00010	03/05/2021	44.60			
	02/15/2021	7075	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 9x88130t3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	11.95
	2	The Great Book of Ice Hockey: Interesting Fact			1302100269	Laurie's C/C00011	03/05/2021	11.95			
	02/15/2021	7076	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 148193263, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	158.92
	1					Laurie's C/C00000	03/05/2021	158.92			
	02/15/2021	7077	HUMBELAU002	Humbert Laurie A	Dominos 7380, 218-324-0367, MN,	DOMINO'S000	03/01/2021		Invoiced	A	38.97
	3					Laurie's C/C00012	03/05/2021	38.97			
	02/15/2021	7078	HUMBELAU002	Humbert Laurie A	Amazon.Com A286i4qx3, Amzn.Com/	AMAZON B000	03/01/2021		Invoiced	A	34.37
	2	I Survived the American Revolution, 1776 (I Su			1302100267	Laurie's C/C00013	03/05/2021	15.60			
	3	Fever 1793			1302100267	Laurie's C/C00013	03/05/2021	5.79			
	4	My Mother Got Married and Other Disasters (Bar			1302100267	Laurie's C/C00013	03/05/2021	5.99			
	5	Almost Starring Skinnybones (Skinnybones Serie			1302100267	Laurie's C/C00013	03/05/2021	6.99			
	02/12/2021	7070	HUMBELAU002	Humbert Laurie A	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	19.98
	2	PK Supplies			1302100277	Laurie's C/C00014	03/05/2021	19.98			
	02/12/2021	7072	HUMBELAU002	Humbert Laurie A	Dominos 7380, 218-324-0367, MN,	DOMINO'S000	03/01/2021		Invoiced	A	22.49
	2	PK Pizza Valentine Party			1302100279	Laurie's C/C00015	03/05/2021	22.49			
	02/11/2021	7068	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	03/01/2021		Invoiced	A	72.48
	1	PO #2152100001 (Bindes)				Laurie's C/C00016	03/05/2021	72.48			
	02/11/2021	7069	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Qw4hx1x93, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	15.93
	2					Laurie's C/C00000	03/05/2021	15.93			
	02/11/2021	7071	HUMBELAU002	Humbert Laurie A	Amzn Mktp US T973a7xd3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	16.49
	2					Laurie's C/C00000	03/05/2021	16.49			
	02/10/2021	7067	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 5e0np3f93, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	10.70
	2					Laurie's C/C00000	03/05/2021	10.70			
	02/08/2021	7065	HUMBELAU002	Humbert Laurie A	Amazon.Com T00m83bs3, Amzn.Com/	AMAZON B000	03/01/2021		Invoiced	A	30.98
	2	Play-Doh Modeling Compound 36-Pack Case of Col			1302100252	Laurie's C/C00017	03/05/2021	24.99			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX3600		continued...									
	3	Shipping - Cost of shipping, not including shi			1302100252	Laurie's C/C00017	03/05/2021	5.99			
	02/08/2021	7066	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Td8yn2fb3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	37.66
	2	10-Pack Nexmint 6.9"x6.5"x3.5" Red Cardstock P			1302100274	Laurie's C/C00018	03/05/2021	25.98			
	3	Shipping - Cost of shipping, not including shi			1302100274	Laurie's C/C00018	03/05/2021	11.68			
	02/05/2021	7060	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Y90u45wv3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	54.96
	2					Laurie's C/C00000	03/05/2021	54.96			
	02/05/2021	7061	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Za3yk2lg3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	28.28
	6	Uni-posca PC-5M Paint Marker Pen - Medium Poin			1302100255	Laurie's C/C00019	03/05/2021	28.28			
	02/05/2021	7062	HUMBELAU002	Humbert Laurie A	Amzn Mktp Us, Amzn.Com/Bill, WA	AMAZON B000	03/01/2021		Invoiced	A	-373.62
	2					Laurie's C/C00000	03/05/2021	-373.62			
	02/05/2021	7063	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Fq1ub2x43, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	373.62
	2	Jack Richeson - 101260 Giant Tempera Cakes in			1302100255	Laurie's C/C00020	03/05/2021	373.62			
	02/05/2021	7064	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Eh4jw4ru3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	298.48
	2					Laurie's C/C00000	03/05/2021	298.48			
	02/04/2021	7059	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	03/01/2021		Invoiced	A	127.87
	2	RING,BOOK,1",100/BX			1302100258	Laurie's C/C00021	03/05/2021	27.10			
	3	RING,BOOK,1.5",100/BX			1302100258	Laurie's C/C00021	03/05/2021	32.28			
	4	GLUE,WASHABLE,SCHL,1.25OZ			1302100258	Laurie's C/C00021	03/05/2021	36.48			
	5	LABEL,ADRS,1X2.625,30/SH			1302100258	Laurie's C/C00021	03/05/2021	32.01			
	02/03/2021	7056	HUMBELAU002	Humbert Laurie A	Usps Po 2647200549, Intl Falls,	POSTMAST000	03/01/2021		Invoiced	A	3.40
	2	FES Mailing			1302100265	Laurie's C/C00022	03/05/2021	3.40			
	02/03/2021	7057	HUMBELAU002	Humbert Laurie A	Deepspaceparkle, 5120600053, C	DEEP SPA000	03/01/2021		Invoiced	A	269.00
	2	Subscription Renewal - Mr. Pete - DSS for McDo			1302100268	Laurie's C/C00023	03/05/2021	269.00			
	02/03/2021	7058	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Od4ne8ow3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	48.13
	12	6-Pack Bundle - Canson XL Series Watercolor Te			1302100255	Laurie's C/C00024	03/05/2021	48.13			
	02/01/2021	7099	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	03/01/2021		Invoiced	A	195.32
	1	PO # 3002100077 FHS office Supplies				Laurie's C/C00016	03/05/2021	195.32			
	01/29/2021	7098	HUMBELAU002	Humbert Laurie A	Usps Po 2647200549, Intl Falls,	POSTMAST000	03/01/2021		Invoiced	A	6.00
	2	FES Mailings			1302100263	Laurie's C/C00025	03/05/2021	6.00			
	01/28/2021	7095	HUMBELAU002	Humbert Laurie A	Subway 11225, International, MN	SUBWAY 000	03/01/2021		Invoiced	A	248.05
	2	FES Para Lunch			1302100260	Laurie's C/C00026	03/05/2021	248.05			
	01/28/2021	7096	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	03/01/2021		Invoiced	A	72.57
	2	PAPER,CNST,9X12,50PK,RD			1302100248	Laurie's C/C00027	03/05/2021	10.56			
	3	PAPER,CNST,9X12,50PK,WE			1302100248	Laurie's C/C00027	03/05/2021	13.80			
	4	SHARPENER,ELEC PENCIL,BK			1302100248	Laurie's C/C00027	03/05/2021	48.21			
	01/28/2021	7097	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 9o2bp2vj3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	47.62
	2	Neon Bouncing Putty â€œ (Bulk Pack of 12) Fluf			1302100247	Laurie's C/C00028	03/05/2021	16.39			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX3600	continued...										
	3	BalanceFrom Workout Exercise Fitness Weighted			1302100247	Laurie's C/C00028	03/05/2021	31.23			
						44 transaction(s) for XXXXXXXXXXXX3600.			Total Amount ==>		3,030.80
XXXXXXXXXXXX2606	02/23/2021	7146	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO	000	03/01/2021	Invoiced	A	41.48
	2	SP 106205 DMQ CLEANER 5GADISINFECTANT CLEANER			8102100147	Tom's C/C00000	03/05/2021	41.48			
	02/22/2021	7144	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO	000	03/01/2021	Invoiced	A	2,011.69
	2	SP 106205 DMQ CLEANER 5GADISINFECTANT CLEANER			8102100147	Tom's C/C00001	03/05/2021	41.48			
	3	FP EA36CM ECO AIR REFILL 6X6CACUCUMBER MELON P			8102100147	Tom's C/C00001	03/05/2021	393.48			
	4	CP LBR4046X4B BLACK 100CA40X46 1.7M ROLL CAN L			8102100147	Tom's C/C00001	03/05/2021	105.78			
	5	GP 26495 PACIFIC BLUE ULTRA6X1150 BROWN PAPER			8102100147	Tom's C/C00001	03/05/2021	332.28			
	6	HS AWUS231 AIRWORKS 6X10CAURINAL SCREEN CITRUS			8102100147	Tom's C/C00001	03/05/2021	309.93			
	7	DAL DAL3858X3B BLACK 100CA38X58 1.5M ROLL CAN			8102100147	Tom's C/C00001	03/05/2021	244.50			
	8	DAL DAL2432XB BLACK 500CA24X32 1M ROLL CAN LIN			8102100147	Tom's C/C00001	03/05/2021	138.81			
	9	JP 5388471 OXIVIR TB WIPES12X60CA			8102100147	Tom's C/C00001	03/05/2021	279.96			
	10	DAL 14" RED BUFFING PAD 5CAFLOOR PAD			8102100147	Tom's C/C00001	03/05/2021	65.45			
	11	GP 12798 ENVISION 9" 8X10002PLY TOILET TISSUE			8102100147	Tom's C/C00001	03/05/2021	100.02			
	02/22/2021	7145	HOLT	THO000 Holt Thomas T	Uline Ship Supplies, 800-295-55	ULINE	000	03/01/2021	Invoiced	A	299.76
	2	Nitrile gloves			8102100149	Tom's C/C00003	03/05/2021	280.00			
	3	Shipping			8102100149	Tom's C/C00003	03/05/2021	19.36			
	4	shipping				Tom's C/C00002	03/05/2021	0.40			
	02/19/2021	7142	HOLT	THO000 Holt Thomas T	Shell Oil 12794875000, Internat			03/01/2021	Invoiced	A	27.47
	1	Fuel for van when pumps where froze				Tom's C/C00004	03/05/2021	27.47			
	02/19/2021	7143	HOLT	THO000 Holt Thomas T	Bobcat Of Bemidji, Bemidji, MN,	BOBCAT	0000	03/01/2021	Invoiced	A	327.47
	2	Machine side wire harness for Tool Cat Bobcat			8102100143	Tom's C/C00006	03/05/2021	315.52			
	3	Shipping			8102100143	Tom's C/C00006	03/05/2021	13.00			
	4	shipping and cost of item was less than origin				Tom's C/C00005	03/05/2021	-1.05			
	02/18/2021	7141	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO	000	03/01/2021	Invoiced	A	151.01
	2	AV 56115333 BLADE KIT LINATEX			8102100135	Tom's C/C00008	03/05/2021	91.54			
	3	AV 56104483 RED RUBBER SQUEEGEEBLADE KT			8102100135	Tom's C/C00008	03/05/2021	50.97			
	4	shipping				Tom's C/C00007	03/05/2021	8.50			
	02/17/2021	7140	HOLT	THO000 Holt Thomas T	Oreilly Auto Parts 39, Internat	O'REILLY000		03/01/2021	Invoiced	A	3.79
	1	Jumper line for arena pump				Tom's C/C00009	03/05/2021	3.79			
	02/16/2021	7139	HOLT	THO000 Holt Thomas T	Amzn Mktp US Gd6z84px3, Amzn.Co	AMAZON	B000	03/01/2021	Invoiced	A	25.99
	2	iPad 9.7 2018 Case, SEYMAC Shockproof Case wit			8102100144	Tom's C/C00010	03/05/2021	25.99			
	02/10/2021	7133	HOLT	THO000 Holt Thomas T	R&r Specialties Of Wis, Somerse	R&R SPEC000		03/01/2021	Invoiced	A	57.80
	2	lift cables for Zamboni			8102100132	Tom's C/C00012	03/05/2021	36.00			
	3	Shipping			8102100132	Tom's C/C00012	03/05/2021	21.20			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX2606		continued...									
	4	part was extra than quote				Tom's C/C00011	03/05/2021	0.60			
	02/10/2021	7134	HOLT	THO000	Holt Thomas T	Hsem Tier 2 Reporting, 651-2017		03/01/2021	Invoiced	A	25.00
	2	Tier II reporting fee Bus garage			8102100141	Tom's C/C00013	03/05/2021	25.62			
	3	service fee				Tom's C/C00004	03/05/2021	-0.62			
	02/10/2021	7135	HOLT	THO000	Holt Thomas T	Hsem Tier 2 Reporting, 651-2017		03/01/2021	Invoiced	A	25.00
	2	Tier II reporting fee FHS			8102100141	Tom's C/C00014	03/05/2021	25.62			
	3	service fee				Tom's C/C00004	03/05/2021	-0.62			
	02/10/2021	7136	HOLT	THO000	Holt Thomas T	Hsem Tier 2 Reporting, 651-2017		03/01/2021	Invoiced	A	0.62
	2	service fee for HSEM Tier II reporting				Tom's C/C00004	03/05/2021	0.62			
	02/10/2021	7137	HOLT	THO000	Holt Thomas T	Amazon.Com Db3yv0a33, Amzn.Com/	AMAZON B000	03/01/2021	Invoiced	A	67.72
	2	Mastercool 59161 Brass R410A, R22, R404A 2-Way			8102100138	Tom's C/C00015	03/05/2021	67.72			
	02/10/2021	7138	HOLT	THO000	Holt Thomas T	Hsem Tier 2 Reporting, 651-2017		03/01/2021	Invoiced	A	0.62
	1	service fee for HSEM Tier II reporting				Tom's C/C00004	03/05/2021	0.62			
	02/09/2021	7148	HOLT	THO000	Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	03/01/2021	Invoiced	A	-163.20
	2	Credit for returned pressure gouge from origin				Tom's C/C00016	03/05/2021	-163.20			
	02/04/2021	7131	HOLT	THO000	Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	03/01/2021	Invoiced	A	163.20
	2	Vacuum Gauge for boiler control			8102100125	Tom's C/C00017	03/05/2021	163.20			
	02/04/2021	7132	HOLT	THO000	Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	03/01/2021	Invoiced	A	22.40
	2	Not an exit, signs, to become OSHA compliant.			8102100128	Tom's C/C00018	03/05/2021	22.40			
	02/03/2021	7130	HOLT	THO000	Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	03/01/2021	Invoiced	A	918.50
	2	VJ 1000043392 GERM-X 2X1150MLOMNIPOD GREEN FOA			8102100123	Tom's C/C00019	03/05/2021	257.60			
	3	GP 26495 PACIFIC BLUE ULTRA6X1150 BROWN PAPER			8102100123	Tom's C/C00019	03/05/2021	332.28			
	4	DAL DAL3858X3B BLACK 100CA38X58 1.5M ROLL CAN			8102100123	Tom's C/C00019	03/05/2021	228.60			
	5	GP 12798 ENVISION 9" 8X10002PLY TOILET TISSUE			8102100123	Tom's C/C00019	03/05/2021	100.02			
	02/02/2021	7127	HOLT	THO000	Holt Thomas T	American Time, 8003288996, MN,	AMERICAN018	03/01/2021	Invoiced	A	811.13
	2	All Sync clock repair kit for FHS & FES			8102100130	Tom's C/C00020	03/05/2021	789.50			
	3	Shipping/Handling/ Tariff			8102100130	Tom's C/C00020	03/05/2021	21.63			
	02/02/2021	7128	HOLT	THO000	Holt Thomas T	Amazon.Com Ba2o44153, Amzn.Com/	AMAZON B000	03/01/2021	Invoiced	A	60.93
	2	SHOWA 845-730-08 Nitrile Cotton Flock-lined Ch			8102100131	Tom's C/C00021	03/05/2021	60.93			
	02/02/2021	7129	HOLT	THO000	Holt Thomas T	Amzn Mktp US Oe2y417i3, Amzn.Co	AMAZON B000	03/01/2021	Invoiced	A	120.00
	2	SHOWA 730 Nitrile Cotton Flock-lined Chemical			8102100131	Tom's C/C00022	03/05/2021	40.00			
	3	SHOWA 730 Nitrile Cotton Flock-lined Chemical			8102100131	Tom's C/C00022	03/05/2021	80.00			
	02/01/2021	7150	HOLT	THO000	Holt Thomas T	Uhl Storage Depot, Internationa	AMAZON B000	03/01/2021	Invoiced	A	29.95
	1	Trailer rental for Hockey trip				Tom's C/C00023	03/05/2021	29.95			
	01/29/2021	7147	HOLT	THO000	Holt Thomas T	Borderboxes, Intl Falls, MN, 56	BORDERBO000	03/01/2021	Invoiced	A	11.50
	1	Shipping for a return to Grainger				Tom's C/C00024	03/05/2021	11.50			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX2606	continued...										
	01/29/2021	7149	HOLT THO000	Holt Thomas T	Midwest Bus Parts Inc, Big Lake	MIDWEST 000	03/01/2021		Invoiced	A	108.97
	2	Signage For emergency exits			7602100024	Tom's C/C00025	03/05/2021	10.40			
	3	Seat bottom, foam, cover &board			7602100024	Tom's C/C00025	03/05/2021	25.00			
	4	Shipping & handling for seat bottom			7602100024	Tom's C/C00025	03/05/2021	29.99			
	5	catch base latch			7602100024	Tom's C/C00025	03/05/2021	65.98			
	6	Credit			7602100024	Tom's C/C00025	03/05/2021	-22.40			
					24 transaction(s) for XXXXXXXXXXXX2606. Total Amount ==>						5,148.80
XXXXXXXXXXXX5690	02/25/2021	7100	HEISSVIC000	Heiss Victoria L	Amzn Mktp US Nn5785qs3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	135.08
	3	Whiteside 6220, CNC Spoilboard Surfacing Route			3002100079	Vicki's C/C00000	03/05/2021	135.08			
XXXXXXXXXXXX8855	02/22/2021	7126	HOLT THO000	Holt Thomas T	Cenex Communit09902917, Detroit		03/01/2021		Invoiced	A	86.15
	1	Fuel for return trip home from sporting event.				Fuel 2 C/C00000	03/05/2021	86.15			
XXXXXXXXXXXX8863	02/26/2021	7156	HOLT THO000	Holt Thomas T	Soundnorth., International, MN,	SOUND NO000	03/01/2021		Invoiced	A	20.00
	2	Gym Sound System cords			8102100154	FHS Cust C/C00000	03/05/2021	20.00			
	02/23/2021	7155	HOLT THO000	Holt Thomas T	Oreilly Auto Parts 39, Internat	O'REILLY000	03/01/2021		Invoiced	A	47.99
	1	5 gal Hydraulic fluid				FHS Cust C/C00001	03/05/2021	47.99			
	02/15/2021	7153	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	17.94
	2	Misc. operating supplies			8102100139	FHS Cust C/C00002	03/05/2021	17.94			
	02/15/2021	7154	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	-16.98
	2	Misc. operating supplies			8102100139	FHS Cust C/C00003	03/05/2021	-16.98			
	02/12/2021	7152	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	41.97
	2	Misc. operating supplies			8102100139	FHS Cust C/C00004	03/05/2021	41.97			
	02/11/2021	7151	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	16.98
	2	Misc. operating supplies			8102100139	FHS Cust C/C00005	03/05/2021	16.98			
					6 transaction(s) for XXXXXXXXXXXX8863. Total Amount ==>						127.90
XXXXXXXXXXXX9069	02/08/2021	7203	HOPKIMIC000	Hopkins Michelle L	Super One Foods #578, Internati	SUPER ON000	03/01/2021		Invoiced	A	11.54
	2	Last Minute Groceries			7702100013	FES Cafe C/C00000	03/05/2021	11.54			
XXXXXXXXXXXX7691	02/22/2021	7158	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	12.31
	2	FES Misc. operating supplies			8102100140	FES Cust C/C00000	03/05/2021	12.31			
	02/12/2021	7157	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	71.72
	2	FES Misc. operating supplies			8102100140	FES Cust C/C00001	03/05/2021	71.72			
	01/29/2021	7159	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	15.34
	2	FES Misc. operating supplies			8102100140	FES Cust C/C00002	03/05/2021	15.34			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
3 transaction(s) for XXXXXXXXXXXX7691. Total Amount ==>>											99.37
XXXXXXXXXXXX9022	02/19/2021	7197	OLSONDAV000	Olson David W	Usps Po 2647200549, Intl Falls,	POSTMAST000	03/01/2021		Invoiced	A	16.90
	1	Mailing Experiment Project				Dave's C/C00000	03/05/2021	16.90			
	02/18/2021	7196	OLSONDAV000	Olson David W	Usps Po 2647200549, Intl Falls,	POSTMAST000	03/01/2021		Invoiced	A	25.35
	1	Mailing Experiment Project				Dave's C/C00000	03/05/2021	25.35			
	02/17/2021	7195	OLSONDAV000	Olson David W	Usps Po 2647200549, Intl Falls,	POSTMAST000	03/01/2021		Invoiced	A	76.05
	1	Postage for class project experiment				Dave's C/C00000	03/05/2021	76.05			
	02/11/2021	7194	OLSONDAV000	Olson David W	Digital Wood Carver, Avon, IN,	DIGITAL 000	03/01/2021		Invoiced	A	207.00
	2	WHITESIDE 1376 BOWL & TRAY BIT			2552100024	Dave's C/C00001	03/05/2021	30.00			
	3	WHITESIDE 1370 BOWL & TRAY BIT			2552100024	Dave's C/C00001	03/05/2021	27.00			
	4	DWC-AT 46292 1/8 X3/32 1/4 SHANK 4 FLUTE ZRN C			2552100024	Dave's C/C00001	03/05/2021	114.00			
	5	1541 WS SOLID CARBIDE 60 DEGREE VEE GROOVE BIT			2552100024	Dave's C/C00001	03/05/2021	21.00			
	6	SHIPPING AND HANDLING			2552100024	Dave's C/C00001	03/05/2021	15.00			
	01/29/2021	7198	OLSONDAV000	Olson David W	Menards Intl Falls, Intl Falls	MENARDS 000	03/01/2021		Invoiced	A	49.29
	2	Menards Blanket PO for Industrial Arts/Dave Ol			2552100003	Dave's C/C00002	03/05/2021	49.29			
5 transaction(s) for XXXXXXXXXXXX9022. Total Amount ==>>											374.59
XXXXXXXXXXXX8122	02/25/2021	7202	MCGONDAN000	McGonigle Daniel	Usps Po 2647200549, Intl Falls,	POSTMAST000	03/01/2021		Invoiced	A	84.00
	1					Dan's C/C00000	03/05/2021	84.00			
	02/24/2021	7201	MCGONDAN000	McGonigle Daniel	Usps Po 2647200549, Intl Falls,	POSTMAST000	03/01/2021		Invoiced	A	22.00
	1					Dan's C/C00000	03/05/2021	22.00			
	02/22/2021	7200	MCGONDAN000	McGonigle Daniel	Hampton Inns, 2187513600, MN, 5	HAMPTON 000	03/01/2021		Invoiced	A	106.44
	1					Dan's C/C00001	03/05/2021	106.44			
	02/19/2021	7199	MCGONDAN000	McGonigle Daniel	Green Mill Bemidji, Bemidji, MN		03/01/2021		Invoiced	A	28.99
	1					Dan's C/C00002	03/05/2021	28.99			
4 transaction(s) for XXXXXXXXXXXX8122. Total Amount ==>>											241.43
XXXXXXXXXXXX5253	02/08/2021	7106	VANG BRA000	Vang Brandon T	Gearharts Floral & Gif, Interna	GEARHART000	03/01/2021		Invoiced	A	239.00
	2	Cost to purchase roses for Student Council Fun			9012100008	Branden's C/C00000	03/05/2021	239.00			
XXXXXXXXXXXX3468	02/26/2021	7104	ERICKJEN000	Erickson Jennifer L	Amzn Mktp US 615rx52o3, Amzn.Co	AMAZON B000	03/01/2021		Invoiced	A	60.08
	2	Whale Rider (Special Edition)			3002100080	Jen's C/C00000	03/05/2021	9.54			
	3	Sense & Sensibility (Special Edition)			3002100080	Jen's C/C00000	03/05/2021	9.80			
	4	Scotch 845 Book Tape, 2 Inches x 15 Yards, 3 I			3002100080	Jen's C/C00000	03/05/2021	25.77			
	5	3M Scotch(R) Book Tape 845, 1-1/2 Inches x 15			3002100080	Jen's C/C00000	03/05/2021	14.97			
	02/10/2021	7103	ERICKJEN000	Erickson Jennifer L	Amazon.Com Nq5f12u23, Amzn.Com/	AMAZON B000	03/01/2021		Invoiced	A	13.20
	2	3M Scotch(R) Book Tape 845, 1-1/2 Inches x 15			3002100078	Jen's C/C00001	03/05/2021	4.91			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description	PO Number	Invoice Number	Invoice Dt	Amount					
XXXXXXXXXXXX3468	continued...										
	3	Scotch 845 Book Tape, 2 Inches x 15 Yards, 3 I	3002100078	Jen's C/C00001	03/05/2021	8.29					
	02/09/2021	7102 ERICKJEN000 Erickson Jennifer L	Amazon.Com	Z20gb3t53, Amzn.Com/	AMAZON B000	03/01/2021	Invoiced	A			249.00
	2	Safco Products Zenergy Stability Exercise Ball	3002100078	Jen's C/C00002	03/05/2021	123.14					
	3	Safco Products Zenergy Stability Exercise Ball	3002100078	Jen's C/C00002	03/05/2021	125.86					
	01/29/2021	7105 ERICKJEN000 Erickson Jennifer L	Amzn Mktp US	Wf1nk2fp3, Amzn.Co	AMAZON B000	03/01/2021	Invoiced	A			219.87
	2	Premium Metal Cribbage Pegs, Set of 144, with	2552100016	Jen's C/C00003	03/05/2021	49.99					
	3	Matty's Toy Stop Deluxe Classic Peg Games Wood	2552100016	Jen's C/C00003	03/05/2021	19.99					
	4	POWERTEC 71127 Jig and Fixture T-Track Hardwar	2552100016	Jen's C/C00003	03/05/2021	65.00					
	5	POWERTEC 71128 Jig and Fixture T-Track Hardwar	2552100016	Jen's C/C00003	03/05/2021	64.99					
	6	T Tracks for Woodworking by CLEAR STYLE, Doubl	2552100016	Jen's C/C00003	03/05/2021	19.90					
					4 transaction(s) for XXXXXXXXXXXX3468.	Total Amount ==>					542.15
					148 transaction(s).	Total Amount ==>					17,943.75

***** End of report *****

MA-1 at 1.00 FTE – Music/Choir Teacher

TEACHER CONTRACT FOR MINNESOTA PUBLIC SCHOOL DISTRICTS

The School Board of Independent School District No. 361 of the State of Minnesota, International Falls, Minnesota, enters into this Contract, pursuant to M.S. 122A.40, as amended, with Elsa Swanson, a legally qualified licensed teacher who agrees to teach in the public schools of said District as Music/Choir Teacher for the school year 2021 to 2022.

The following provisions shall apply and are a part of this Contract:

- 1. Basic Services: Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this Contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This Contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this Contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. Additional Services: The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6. of this Contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. Reference: This Contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. Special Provisions: Contingent upon attaining Minnesota Licensure in field of hire.

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Table with 2 columns: Additional Service, Additional Compensation. Rows 1, 2, 3 with blank lines for service and compensation amounts.

- 7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:
\$ 48,228.00 For basic services*
\$ For additional services as set forth in paragraph 6.
\$ 48,228.00 Total salary, exclusive of fringe benefits

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This Contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS WHEREOF, I have subscribed my signature this 11 day of March, 2021.

Elsa Swanson
Teacher

IN WITNESS WHEREOF, we have subscribed our signatures this day of , 20

School Board Chair

School Board Clerk

BRUCE LAUGTUG, PE, LLC

6122 Sandy Shores Trl. NW
Williams, Mn. 56686
701-729-1034
Consultants

Electrical Engineering

Mr. Tom Holt, Maintenance Director
International Falls School District #361
1515 11th St.
International Falls, Mn. 56649

Feb. 2, 2021

RE: Proposal for Electrical Engineering Services for:

International Falls High School- Electrical Service Replacement
International Falls, Mn.

Dear Tom:

Per your request, we are pleased to present the following Electrical engineering proposal for the above referenced project.

We, Bruce Laugtug PE, will perform all services outlined on the attached sheets on a fixed fee basis of: \$4500 (Four Thousand Five Hundred and no one hundredth)

This fee is based on the preliminary site visit on January 28th with yourself and your IT Director and the understanding of the scope of the project, which includes removing and replacing the existing original 120/208 volt, three phase electrical service in the summer of 2021.

Services will be billed on a fixed fee basis, with percentage billings as shown below.

80% - Design through bidding phase
20% - Construction Observation and Coordination

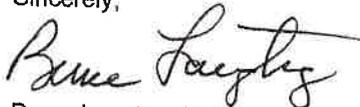
I anticipate two more site visits for the prebid walk thru and the final observation report.

Hourly rates for additional services (If requested by the Owner) are as listed below:

Registered Engineer \$125/hr.

If the above proposal is acceptable, please sign and date in the space below and return to our office.

Sincerely,


Bruce Laugtug, P.E.

Signature

Date

Title

BASIC SERVICES OF ENGINEER

Prepare specifications for bidding purposes to show the character and extent of the electrical construction work requested by the Owner.

Provide a scope of work for the electrical contractor to review and obtain pricing from switchgear manufacturers and distributors.

Assist the Owner in renting a standby portable diesel generator set on a trailer to back up the building computer server, including the air cooling equipment for the server room. Two proposals will be obtain from engine generator distributors for a one month rental agreement to be paid for by the school district. Temporary power connections will be coordinated with the electrical contractor to ensure that the system is connected and disconnected within a 30 minute timeframe to ensure that the computer server battery system capacity is not depleted.

Assist the Owner in advertising in the local authorized newspaper for receiving bids and to conduct a Mandatory Prebid walk through, for all contractors interested in bidding the project.

Three sets of reproducible Spec. Books will be provided to the Owner.

Assist Owner in obtaining bids or negotiating proposals for electrical contracts for construction, materials, equipment, and services.

Review and approve Shop Drawings, maintenance and operating instructions, certificates of insurance, and other data which the Electrical Contractor is required to submit.

Conduct a final observation to determine if the work has been completed in accordance with the Contract Specifications and if the Electrical Contractor has fulfilled all of his obligations.



Client Information

February 17, 2021

Proposal Prepared For

ISD# 361 International School District
1515 11th St, International Falls, MN 56649

Opportunity Name

ISD# 361 International Falls High School Fire Alarm Replacement

Fire Alarm Replacement Scope of Work

This proposal is for a complete replacement of the existing fire alarm system at International Falls High School. LVC will provide a Silent Knight 6820EVS Fire Alarm Control Panel and devices per specification. LVC will remove the existing fire alarm system, devices and wiring (unless noted) and install a new fire alarm system as per stated components and referencing a site visit and code compliance.

The intent of this proposal is to provide a fire alarm system to current code standards for an E (educational) occupancy in a facility that is NOT fire sprinkled. This includes smoke detectors where required and to code spacing, carbon monoxide detectors in required areas and to code spacing, a voice evacuation system, audio and visual devices where required and to code spacing and other fire alarm devices and interfaces to meet the requirements of this facility.

Components and Price

<u>QTY</u>	<u>ITEM</u>
001	Silent Knight 6820EVS Fire Alarm Control Panel with UDACT
003	SKS 5860R Remote Alarm Annunciator Panel
002	Fire Control Amplifier
005	Fire Control Power Supplies
007	Addressable Manual Pull Station
180	Intelligent Area Smoke Detectors
040	Intelligent Area Heat Detectors
056	Intelligent Area CO Detectors
010	Intelligent Duct Smoke Detectors with Sampling tubes
004	Addressable Monitor Modules
011	Addressable Relays Modules
010	Addressable Control Relays
002	Intelligent Beam Detectors with remote test Station
156	Speaker Strobes
007	Surface Mount Door Holder
008	Device Wire Guards
LOT	Batteries
LOT	Site Lift Rental
LOT	Plenum Fire Alarm Cable
LOT	Engineering/CAD/Design
LOT	Programming/Pretesting/Commissioning
LOT	1 Year of Fire Alarm Monitoring
LOT	1 Year system warranty
LOT	Electrician Work
LOT	Removal of existing Fire Alarm devices and accessible cable

Fire Alarm Pricing as Detailed

\$207,880.00



Business Clarifications

Provided by LVC

- LVC will provide all design submittal documents and plans upon receipt of AutoCAD (.dwg) files by others at no additional cost to LVC.
- Permits required for fire alarm system are included in this proposal.
- Electrical Contractor work is included in this proposal.
- All programming and panel terminations to be done by LVC.

Provided by Others

- A secure area onsite for staging and material storage once job commences.
- Enough wall space in the fire command center, riser area, and electrical rooms for defined materials.

Cabling

- If ceilings are to be painted or sprayed with fire proofing or other matter, LVC will have to install fire alarm cable after painting or spraying occurs.
- Fire alarm cabling cannot be painted unless approved in writing by the authorities having jurisdiction.
- All fire alarm cable will be red and installed in a workman-like manner per industry standards and with proper support.
- Cabling will be plenum-rated where required or as noted on LVC's proposal.

Monitoring

- Two analog Plain Old Telephone lines terminating at the FACP for fire alarm monitoring to be provided by others. This must be completed prior to any testing of the fire alarm. LVC wishes to engage with the end-user to provide required 24/7 fire alarm monitoring. Otherwise, others to provide remote monitoring services with corresponding account numbers and phone numbers. LVC will furnish and install two RJ31X phone jacks.
- On request, LVC can provide a proposal for other methods of communicating with a remote monitoring station, such as IP, cellular, or radio.

Add \$300⁰⁰

Exclusions

- At the Hard-lid/Gyp ceilings outside the kitchen and boiler room, LVC will re-use existing pathways and cable.
- Chrome/unpainted cover plates will be provided and installed by LVC for all demo'd wall devices. Painting to match existing color is excluded.
- Firewatch, if needed, is excluded by LVC and to be provided by other.



Scheduling and Testing

- LVC will require enough lead-time (in general; 2-weeks) to order parts, schedule, and complete the submittal and permitting process.
- Proposal is based on a single phase for demolition work, completion and commissioning. Additional phases for occupancy will require a change order.
- Proposal includes one (1) pre-test, one (1) final acceptance test with Fire Marshal/AHJ and one (1) owner training session. Tests to be scheduled by LVC.
- Cost does not include painting, patching or purchase of new ceiling tiles.

General Terms and Conditions

- The design and/or intent of the items listed in this system specification is considered intellectual property, is owned by LVC and will not be disclosed to any other party, other than those intended by LVC. Disclosure of this design/intent will subject the discloser to Consultant and Design fees.
- LVC's Work shall include, and shall be limited to, the performance of services indicated above on the Client's System as required by this Agreement and in accordance with the applicable requirements ("Work").
- Any changes to the original scope proposed in this document, or in the event additional materials and or labor are required due to unforeseen circumstances beyond our control, LVC will exercise a change order request to cover the additional expenses. Additional scope, work, and costs will be discussed as soon as identified to keep all parties informed and the project kept on schedule. Upon receipt of a signed changed order, additional materials will be ordered, and additional work will be performed as mutually agreed.
- The contract price for this project has been calculated based on the current prices for materials at the execution of this agreement. Should there be a rise in the cost of any specified materials, or changes to the project timeline that affect the pricing of materials, the contract price will be adjusted by the amount reasonably necessary to cover the increase.
- LVC will provide labor between normal business hours of 7 a.m. – 3:30 p.m. All installation work will be performed during normal business hours unless proposed otherwise. Overtime premiums are not included in this proposal.
- LVC is not responsible for any repairs of dry wall, ceiling, ceiling tile, tile grid, nor any superficial material, including paint, wall covering, wood paneling, steel studs, access hatches nor any material as related to completing the installation of the system.
- Pricing is valid for 30 days from the date of this proposal unless otherwise noted.
- On acceptance of this proposal, all provisions in this proposal including general terms and conditions, business clarifications and fee schedule will be considered a contract.
- LVC will provide a 1-year warranty commencing on date of beneficial use of the equipment it installs.
- The design and/or intent of the items in this proposal are considered intellectual property and owned by LVC Companies. This will not be disclosed to any other party other than those intended by LVC Companies. Disclosure of this document will subject the discloser to Consultant and Design fees.



Fee Schedule

The Client agrees to pay all invoices in a timely manner according to Net 30 terms:

- All materials will be billed 20% at the time of procurement.
- All change orders will be billed at time of acceptance.
- Payments terms are net 30 from invoice date.
- A processing fee of 3% will be added to all credit card payments.

Standard Terms and Conditions

FINANCIAL

1. No provision of this proposal/contract shall serve to void our rights under the Mechanic's Lien Laws.
2. Late payments of 60 days or more will bear interest at the standard prevailing commercial rate.
3. Progress billing will be issued monthly and unless specified in a separate contract, all payments are due net 30.
4. Nothing in this proposal/contract shall be construed to require us to continue performing work if we do not receive timely payment for properly performed work and suitable stored materials.
5. We retain title to all equipment unless installation is complete and all payments due to LVC Companies have been paid in full. We reserve the rights to retake possession of the same or any part thereof at your cost if default is made by you in payment. If Client fails to follow the payment schedule included or if LVC Companies anticipates Client may be unable to perform, LVC Companies may terminate this contract, defer, discontinue or suspend work, or demand adequate insurance of Clients' ability to perform according to this agreement. If the Client's account must be placed with an attorney for collection, whether a lawsuit is filed, or if the services of an attorney are required to protect LVC Companies interest, Client agrees to pay all collection costs, including reasonable attorney fees.
6. Alterations or modifications of the original quotation or specifications, including changes in quantity, material, design or other features must be communicated in writing by Client to LVC Companies and accepted in writing by LVC companies with the understanding that changes may affect pricing. Client shall be liable for and reimburse LVC Companies for any, and all work in progress at the time of receiving notice of changes.

SITE CONDITIONS AND WORK PERFORMANCE

1. We are not responsible for protection of our work in place.
2. We will dispose of debris created by our work into Client-supplied trash bins or container at the site.
3. You shall furnish and make available to us at the worksite, reasonable storage and parking facilities and convenient access to our work areas.
4. We are not responsible for delays or defaults for causes of any kind that are beyond our control, including but not limited to the delays or defaults of architects, the Client, the contractor, any subcontractors, other third parties, civil disorders, labor disputes and Act of God. We shall be entitled to equitable adjustments for any such delays.
5. If any drawings, illustrations or descriptions are furnished with this proposal/contract, they are approximate and are submitted only to show the general style, arrangement and dimensions of the equipment offered.



6. Client agrees to provide complete access to the following records (collectively "Records") on or before the initial date of the Work: (i) Original System commissioning documents including maintenance manuals, and as-built drawings, (ii) Copies of all inspections and tests performed on the System after commissioning. Providing partial access to Records and/or the System on the initial date of the Work is a breach of the Client's obligations. If all Records are not available or if LVC is not given complete access to the System on the initial date of the Work, the Client shall hold LVC harmless for all acts, exclusions, omissions, and/or damage to the System or surrounding property that may result from the lack of complete access to the Records and/or the System.

WARRANTY

1. There are no warranties that extend beyond LVC Companies designs and stated specifications. LVC Companies specifically excludes all warranties expressed or implied, including any implied warranty of merchantability, warranty of fitness, implied warranty of design and all other implied warranties. Client's sole remedy in any action at law based hereunder (other than an action based on breach of warranty, which warranties are expressly excluded except a set for herein), shall be limited to the repair or replacement of non-conforming goods or parts, or at LVC Companies option, refund of the applicable quote. In no event shall LVC Companies be responsible for any consequential or economic damages or loss, lost profits or consequential damages for personal injury. Client agrees that this provision is conscionable.
2. Warranty only covers the repair or replacement of any parts supplied by LVC Companies and any labor and travel to and from the site to execute said repairs for one (1) year from the date the Client has beneficial use of the system. No warranty is extended to Not In Contract (NIC) Equipment. NIC Equipment is defined as any equipment not supplied by LVC Companies or existing equipment that is re-used. The troubleshooting, repair or replacement of NIC Equipment will be provided by LVC Companies on a time and materials basis.
3. LVC Companies is not an insurer of Clients risks and exposure. LVC Companies shall not be liable for any failure to perform under this agreement due to any Act of God, Force Majeure, or any other causes beyond LVC Company's control. LVC Companies shall not be liable for any loss or damage caused in whole or in part from negligence, fault or wrongful act of the Client or any third persons or parties. Services provided under this Agreement are for the sole benefit of the Client and no rights are or may be transferred to any other party as a third -party beneficiary.
4. LVC Companies' total liability is limited to the contract price as a matter of law. This limitation does not apply to fraud, willful injury or willful violation of the law.
5. Client acknowledges that LVC's Work is not intended to reveal design or installation deficiencies, and that LVC's Work is limited to verifying that the System appears to be in operating condition and System components, to which LVC has full access, appear to be undamaged at the time LVC's Work is performed. Client further acknowledges that LVC is not responsible for the condition of, or damage to, the System at after LVC's Work is performed, or for the condition of any part of the System that LVC is not able to fully inspect and test.
6. Client acknowledges and agrees that LVC does not warrant or guarantee previous workmanship or pre-existing materials, nor any materials or labor not originally provided by LVC.
7. Limitation of Liability. Client acknowledges and agrees that its maximum recourse against LVC, and LVC's maximum liability, for any claims arising out of, or any way related to its LVC's Work, the monitoring services, and/or this Agreement, shall be strictly limited to the amount LVC billed to Client under this Agreement, for the past 1 year. Client acknowledges and agrees that its maximum recourse against any party for the Monitoring services is governed by the separate three-party monitoring agreement between Client, LVC, and any Monitoring Company.



OTHER

1. This proposal/contract, including the provisions printed above and any specifications and other provisions attached hereto, when accepted by your and LVC Companies, shall constitute the contract between us. All prior representations and agreements not incorporated herein are superseded by this version. Any terms or conditions contained in any other proposal, purchase order or other communication are expressly rejected and shall not bind LVC Companies or affect or invalidate any terms herein. Terms and agreements shall not be modified except upon LVC Companies' express written agreement.
2. This proposal/contract shall be interpreted and governed by the laws of the State of Minnesota. Any disputes arising from business conducted herein shall be venued in the state of Minnesota. In case of dispute, the prevailing party will be awarded reasonable attorney fees.
3. The design and/or intent of the items listed in this system specification is considered intellectual property, is owned by LVC Companies and will not be disclosed to any other party, other than those intended by LVC Companies. Disclosure of this design/intent will subject the discloser to Consultant and Design fees.
4. Client agrees that during the term of this contract and for two years following termination, they will not directly or indirectly solicit for hire or directly contract services with any employee who performs services without the written consent of LVC Companies.
5. This represents LVC's notice to you that the system(s)/device(s) listed on the face of this agreement as temporarily or permanently disconnected. They are no longer in service and cannot detect, perform and/or report occurrences or transmit signals.
6. This represents LVC's notice to you that items(s) listed on the face of this agreement may have been removed from your property to be repaired or replaced at your request. As such areas of your system may no longer be in service and cannot detect, perform and/or report occurrences or transmit signals.
7. Client represents that, except to the extent that LVC has been given written notice of the following hazards prior to the execution of this agreement, to the best of the Clients knowledge, none of the following hazards are present in the location where work is being performed:
 - a. Permit confined space as defined by OSHA, or space in which work must be performed that because of its location contents of work or activity therein, accumulation of a hazardous gas, vapor, dust or fume or the creation of an oxygen deficient atmosphere may occur.
 - b. Risk of infectious disease
 - c. Need for air monitoring, respiratory protection or other medical risk
 - d. Asbestos, asbestos containing material, formaldehyde or other potentially toxic or hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the building where work is required to be performed under this agreement.

All of the above are hereinafter referred to as "Hazardous Conditions". LVC shall have the right to rely on representation as listed above. If hazardous conditions are encountered by LVC during the course of our work, the discovery of such conditions will constitute an event beyond our control and LVC will have no further obligation to perform in the area where the hazardous conditions exist until the area has been made safe by Client as certified in writing by an independent testing agency, and Client shall pay disruption expenses and re-mobilization expenses as determined by LVC. This agreement does not provide for the cost of capture, containment or disposal of any hazardous waste materials, or hazardous materials, encountered in any of the covered system(s) and/or during performance of the services. Said materials shall, at all times, remain the responsibility of the Client. LVC shall not be responsible for the testing, removal or disposal of such hazardous materials.

8. Client agrees to indemnify, hold harmless and defend LVC Companies against all losses, damages, costs – including expert fees, reasonable defense expenses, arising from any, and all, third-party claims for personal injury, death, property damage or economic loss. This specifically includes any



damages resulting from the exposure of workers to hazardous conditions, whether or not the Client pre-notified LVC of the hazardous conditions.

9. Any dispute arising between the Contractor and Subcontractor under this Subcontract, including the breach thereof, shall be settled by binding arbitration in Hennepin County, Minnesota. The Parties agree that any dispute, claim or controversy arising under, out of, or in relation to this Agreement shall be submitted for adjudication and/or settlement by arbitration proceedings in accordance with the Rules of the American Arbitration Association, and any determination thereon shall be binding upon the Parties hereto with the same force and effect as if rendered by a court of competent jurisdiction, and judgment thereon may be entered by any Party.
10. Failure to exercise any right hereunder shall not be considered a waiver of such right.
11. Delays and Extensions of Time. If Subcontractor is delayed at any time in the commencement or progress of the Work by any cause beyond the control of the Subcontractor, Subcontractor shall be entitled to an equitable extension of the Contract Time without penalty. Examples of causes beyond control of the Subcontractor include, but are not limited to, the following: epidemics and pandemics (including COVID-19), declared state of emergency, reduction of Subcontractor's workforce as directly related to COVID-19, fire, natural disasters, and other unavoidable accidents or circumstances. Delays under this provision shall never subject Subcontractor to, and shall not entitle other parties to recover from Subcontractor, any type of damage, cost or fee arising from the delay, including but not limited to, late fees, liquidated damages, lost profits, and any other damages related to the delay.

Accept (Initials):

Date:



Proposal Acceptance

ISD# 361 International Falls High School Fire Alarm System Replacement – Silent Knight Fire Alarm System.

On acceptance of this proposal for the work proposed, the Undersigned hereby declares they are authorized to do so and enters into a written contract with LVC Companies. They agree to accept all of the terms and conditions of this proposal.

Chad Newberg

Direct: (952) 516-6086

Email: cnewberg@lvcinc.com

<u>Authorization to Proceed</u>	
<hr/>	
Customer Signature	
<hr/>	
Printed Name	Date
<hr/>	<hr/>

AGREEMENT FOR CONTRACTING ATHLETIC DIRECTOR SERVICES:

The Recreation Commission agrees to contract with ISD 361 to provide Athletic Director Duties. The Recreation Commission will annually negotiate with ISD 361 to provide this contracted service. Recreation Commission or ISD 361 may opt out of this arrangement by giving the other party 90 days notice.

Athletic Director Responsibilities are all duties associated with coordinating and administering all current ISD 361 high school activities. ISD 361 will employ secretarial support to be available to the Recreation Director for the majority of the day for the months of August through June.

Recreation Director will be under the supervision of high school principal when administering high school activities.

Fiscal responsibility for this section of the agreement is as follows:

- 1) ISD 361 will pay \$78.00 each night there are ISD 361 varsity activities for site director duties for that evening. Site director coordinates duties that are associated with successfully running varsity and junior varsity events for that evening.
- 2) ISD 361 will pay all hired positions for varsity and junior varsity activities as directed in Local 331 contract (examples: announcer, line judge, scorer, usher, etc)
- 3) ISD 361 will employ a secretary that devotes the majority of their time to assist the Athletic Director/Recreation Director with secretarial duties. Principal is immediate supervisor of this position, but Recreation Director will guide the secretary with respect to daily duties.
- 4) ISD 361 will compensate the Recreation Commission \$ 19,684.73. in 2020-21, for contracting Athletic Director services from the Recreation Commission.

This agreement is effective August 2020 /6-30-21

Recreation Department:

ISD 361

City of Int'l Falls

Chair

Chair

Mayor

Vice Chair

Clerk

City Admin.

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 801
Equal Access to School Facilities**

Adopted ___ By Reference ___

Revised ___ April 2020 _____

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to implement the Equal Access Act by granting equal access to secondary school facilities for students who wish to conduct a meeting for religious, political, or philosophical purposes during noninstructional time.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of this school district not to deny equal access or a fair opportunity to, or to discriminate against, any students who wish to conduct a meeting, on the basis of the religious, political, philosophical, or other content of the speech at such meetings.
- B. The school board has created a limited open forum for students enrolled in secondary schools during which noncurriculum-related student groups shall have equal access and a fair opportunity to conduct meetings during noninstructional time.
- C. Student use of facilities under this policy does not imply school district sponsorship, approval, or advocacy of the content of the expression at such meetings.
- D. The school district retains its authority to maintain order and discipline on school premises, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary.
- E. In adopting and implementing this equal access policy, the school district will NOT:

1. influence the form or content of any prayer or other religious activity;
2. require any person to participate in prayer or other religious activity;
3. expend public funds beyond the incidental cost of providing the space for student-initiated meetings;
4. compel any school agent or employee to attend a school meeting if the content of the speech at the meeting is contrary to the beliefs of the agent or employee;
5. sanction meetings that are otherwise unlawful;
6. limit the rights of groups of students based on the size of the group;
7. abridge the constitutional rights of any person.

III. DEFINITIONS

- A. “Limited open forum” means that the school grants an offering to or opportunity for one or more noncurriculum related student groups to meet on school premises during noninstructional time.
- B. “Secondary school” means any school with enrollment of pupils ordinarily in grades 7 through 12 or any portion thereof.
- C. “Sponsorship” includes the act of promoting, leading, or participating in a meeting. The assignment of a school employee for custodial, observation, or maintenance of order and discipline purposes does not constitute sponsorship of the meeting.
- D. “Meeting” includes activities of student groups which are permitted under a limited open forum and are not directly related to the school curriculum. Distribution of literature does not constitute a meeting protected by the Equal Access Act.
- E. “Noninstructional time” means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends, including such other periods that occur during the school day when no classroom instruction takes place.

IV. FAIR OPPORTUNITY CRITERIA

Secondary schools in this school district shall uniformly provide that:

- A. A meeting held pursuant to this policy is voluntary and student-initiated;
- B. There is no sponsorship of the meeting by the school or its agents or employees;

- C. Employees or agents of the school are present at religious meetings only in a nonparticipatory capacity;
- D. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
- E. Nonschool persons may not direct, control, or regularly attend activities of student groups.

V. PROCEDURES

- A. Any student who wishes to initiate a meeting under this policy shall apply to the principal of the building at least 48 hours in advance of the time of the activity or meeting. The student must agree to the following:
 - 1. All activities or meetings must comply with existing policies, regulations, and procedures that govern operation of school-sponsored activities.
 - 2. The activities or meetings are voluntary and student-initiated. The principal may require assurances of this fact.
- B. Student groups meeting under this policy must comply with the following rules:
 - 1. Those attending must not engage in any activity that is illegal, dangerous, or which materially and substantially interferes with the orderly conduct of the educational activities of the school. Such activities shall be grounds for discipline of an individual student and grounds for a particular group to be denied access.
 - 2. The groups may not use the school name, school mascot name, school emblems, the school district name, or any name that might imply school or district sponsorship or affiliation in any activity, including fundraising and community involvement.
 - 3. The groups must comply with school policies, regulations and procedures governing school-sponsored activities.
- C. Students applying for use of school facilities under this policy must provide the following information to the principal: time and date of meeting, estimated number of students in attendance, and special equipment needs.
- D. The building principal has responsibility to:
 - 1. Keep a log of application information.
 - 2. Find and assign a suitable room for the meeting or activity. The number of students in attendance will be limited to the safe capacity of the meeting

space.

3. Note the condition of the facilities and equipment before and after use.
 4. Assure proper supervision. Assignment of staff to be present in a supervisory capacity does not constitute school district sponsorship of the meeting or activity.
 5. Assure that the meeting or activity does not interfere with the school's regular instructional activities.
- E. The school district shall not expend public funds for the benefit of students meeting pursuant to this policy beyond the incidental cost of providing space. The school district will provide no additional or special transportation.
- F. Nonschool persons may not direct, conduct, control, or regularly attend meetings and activities held pursuant to this policy.
- G. School district employees or agents may not promote, lead, participate in, or otherwise sponsor meetings or activities held pursuant to this policy.
- H. A copy of this policy and procedures shall be made available to each student who initiates a request to use school facilities.

Legal References: 20 U.S.C. §§ 4071-74 (Equal Access Act)
20 U.S.C. § 7905 (Boy Scouts of America Equal Access Act)
Board of Educ. Of Westside Community Schools v. Mergens, 496 U.S. 226, 110 S.Ct. 2356 (1990)
Good News Club v. Milford Central School, 533 U.S. 98, 121 S.Ct. 2093 (2001)
Child Evangelism Fellowship of Minnesota v. Special Sch. Dist. 1, 690 F.3d 996 (8th Cir. 2012)
Child Evangelism Fellowship of Minnesota v. Elk River Area School Dist. 728, 599 F.Supp. 2d 1136 (D. Minn. 2009)

Cross References: MSBA/MASA Model Policy 902 (Use of School District Facilities and Equipment)
MSBA Service Manual, Chapter 13, School Law Bulletin "O" (Equal Access Act)

Purpose, General Statement of Policy, Definitions, and Fair Opportunity Criteria reflect the language and requirements of the Equal Access Act and so should be adopted as written. School Boards have discretion to adopt reasonable procedures to implement the Act, however. We have provided a section on Procedures as a model.

Independent School District #361

International Falls, MN 56649

www.isd361.k12.mn.us

Application for Use of Facilities Form Equal Access Act Meeting

Statement of Policy

It is the policy of this school district to grant equal access to secondary school facilities for students who wish to conduct a meeting for religious, political, or philosophical discussion during noninstructional time, pursuant to the Equal Access Act.

Provision of school facilities does not constitute school district sponsorship of such meeting, and the views expressed therein may or may not reflect those of the school administration, staff, or board of education and are neither approved nor disapproved by them.

Name of student initiating request: _____

School: _____

Grade: _____

Home Room: _____

Date of Meeting: _____

Time: _____

Estimated number to attend : _____

Special Equipment needs: _____

(School District Use Only)

Room assigned: _____

Condition of Facilities: _____

Staff (if any) assigned to supervise: _____

Notes: _____

**INTERNATIONAL FALL PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

BOARD POLICY	803
SERIES: 800	Buildings and Sites
SUBJECT: Warning Systems and Emergency Plans	
ADOPTED: By reference	
REVISED: 1995	Page 1 of 2

I. PURPOSE

The purpose of this policy is to assure development of plans to provide direction to school employees and students when faced with emergency situations.

II. GENERAL STATEMENT OF POLICY

The superintendent shall be responsible for directing the development of a comprehensive Emergency Plan which will serve as a guide for employees, students and parents. When approved by the school board, the Emergency Plan will be available in the District Office.

III. PROVISIONS OF THE EMERGENCY PLAN

A. The Emergency Plan shall conform to state and federal laws, Minnesota Department of Education rules, and guidelines set forth by the Minnesota Department of Public Safety, Division of Emergency Services.

The provisions of the Emergency Plan shall be compatible with those of the local municipalities in which the school district is located. Appropriate officials from the local municipalities shall be requested to review and comment on the Emergency Plan during the development process.

B. The Emergency Plan shall address, but not be limited to the following emergency situations:

1. Fire
2. Bomb threat
3. Threats with weapons
4. Demonstrations
5. Natural disaster
6. Utility emergency

- 7. Hazardous material accident
 - 8. National emergency
- C. Employees shall receive a copy of the Emergency Plan for the building in which they work and shall receive inservice training annually on plan implementation.
 - D. Students shall receive specific instruction on plan implementation, and shall participate in a required number of drill and practice sessions throughout the school year.
 - E. Parents shall be made aware of the Emergency Plan.

IV. WARNING SYSTEMS

- A. The school district shall maintain a warning system designed to inform students, employees, and visitors in the facilities of an emergency. This system shall be maintained on a regular basis under the maintenance plan for all school district buildings.
- B. It shall be the responsibility of the building principal to inform students and employees of the system and the means by which the system is used to identify the specific type of emergency involved.

Legal References: 42 U.S.C. § 5121 *et. seq.* (Disaster relief and emergency assistance)
Minn. Stat. Ch. 12 (Emergency Services)
Minn. Stat. § 299F.011 (Uniform Fire Code; Adoption)
Minn. Stat. § 299F.391 (Health Care, Education, or Lodging Facility)
Minn. Rules Parts 3530.4400 to 3530.4700 (Civil defense: school districts)
Minn. Rules Part 7510 (Fire Safety)

Cross References: MSBA/MASA Model Policy 804 (Bomb Threats)
MSBA/MASA Model Policy 806 (Crisis Management Policy)

**INTERNATIONAL FALL PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

BOARD POLICY	804
SERIES: 800	Buildings and Sites
SUBJECT: Bomb Threats	
ADOPTED: By reference	
REVISED: 1995	Page 1 of 1

I. PURPOSE

The purpose of this policy is to assign responsibility and provide general guidelines to the school administration when bomb threats occur.

II. GENERAL STATEMENT OF POLICY

The superintendent shall be responsible for developing and implementing a detailed plan to be followed in the event of a bomb threat. When approved by the school board, the plan will be available in the District Office.

III. PROVISIONS OF PLAN

The plan shall address at least the following:

- A. Procedures to be followed upon receipt of a bomb threat.
- B. Procedures for notification of law enforcement officials.
- C. Procedures for evacuation of the building.
- D. Procedures to make decisions on returning to the building by students and staff.
- E. Procedures for continued supervision of students during the building evacuation process, the waiting period during the building inspection and throughout the return of students to the building.
- F. Procedures for creating and maintaining records related to the threat.
- G. Procedures for providing notice to parents and the public, including the media.

Legal References:

- Cross References:*** MSBA/MASA Model Policy 803 (Warning Systems and Emergency Plans)
MSBA/MASA Model Policy 806 (Crisis Management Policy)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 901
Community Education**

Adopted___**By Reference**_____

Revised___**1999**_____

I. PURPOSE

The purpose of this policy is to convey to employees and to the general public the important role of community education within the school district.

II. GENERAL STATEMENT OF POLICY

The school board affirms a strong commitment to the community education program. The school board welcomes, and strongly encourages use of school buildings and activity areas by the community when not used for regularly scheduled elementary and secondary programs. The school administration should strive to accomplish the following objectives:

- A. Maximum use should be made of public school facilities within the school district service area.
- B. Educational needs and interest of area residents should be determined periodically.
- C. Community resources and expertise of residents should be utilized to develop a vibrant, well-rounded community education program.
- D. Area residents should be encouraged to actively participate in program opportunities.

III. COMMUNITY EDUCATION ADVISORY COUNCIL

- A. The council shall assist in promoting the goals and objectives of the program.
- B. The membership of the community education advisory will consist of members who represent: various service organizations; churches; public and nonpublic schools; local government including elected officials; public and private nonprofit

agencies serving youth and families; parents; youth; park, recreation or forestry services of municipal or local government units located in whole or in part within the boundaries of the school district; and any other groups participating in the community education program in the school district.

- C. Bylaws of the community education advisory council shall provide the framework for the organization including criteria pertaining to membership, officers' duties, frequency and structure of meetings and such other matters as deemed necessary and appropriate.
- D. The council will adopt a policy to reduce and eliminate program duplication within the school district.

Legal References: Minn. Stat. § 123B.51 (Schoolhouses and Sites; Access for Noncurricular Purposes)
Minn. Stat. § 124D.19, Subd. 1 (Community Education Programs; Advisory Council)
Minn. Stat. § 124D.20, Subd. 1 (Community Education Revenue)

Cross References: MSBA/MASA Model Policy 902 (Use of School District Facilities and Equipment)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 902
Use of School District Facilities and Equipment**

Adopted ___ By Reference ___

Revised ___ April 2020 _____

I. PURPOSE

The purpose of this policy is to provide guidelines for community use of school facilities and equipment.

II. GENERAL STATEMENT OF POLICY

The school board encourages maximum use of school facilities and equipment for community purposes if, in its judgment, that use will not interfere with use for school purposes.

III. SCHEDULED COMMUNITY EDUCATION CLASSES AND ACTIVITIES

- A. The school district administration shall be charged with the process of scheduling rooms and special areas for community education classes and activities planned to be offered during each session.
- B. Procedures for providing publicity, registration and collection of fees shall be the responsibility of the school district administration.
- C. Registration fees may be structured to include a pro-rata portion of costs for custodial services that may be needed.

IV. GENERAL COMMUNITY USE OF SCHOOL FACILITIES

- A. The school board may authorize the use of school facilities by community groups or individuals. It may impose reasonable regulations and conditions upon the use of school facilities as it deems appropriate.
- B. Requests for use of school facilities by community groups or individuals shall be made through the school district administrative office. The administration will present recommended procedures for the processing and review of requests to the

school board. Upon approval by the school board, such procedures shall be an addendum to this policy.

- C. The school board may require a rental fee for the use of school facilities. Such fee may include the cost of custodial and supervisory service if deemed necessary. It may also require a deposit or surety bond for the proper use and repair of damage to school facilities. A rental fee schedule, deposit or surety bond schedule and payment procedure shall be presented for review and approval by the school board.
- D. When emergencies or unusual circumstances arise that necessitate rescheduling the use of school facilities, every effort will be made to find acceptable alternative meeting space.

V. USE OF SCHOOL EQUIPMENT

The administration will present a procedure to the school board for review and approval regarding the type of equipment that is available for community use, the extent to which it may be utilized and the manner by which it may be scheduled for use and any charges to be made relating thereto. Upon approval of the school board, such procedure shall be an addendum to this policy.

VI. RULES FOR USE OF FACILITIES AND EQUIPMENT

The school board expects members of the community who use facilities and equipment to do so with respect for school district property and an understanding of proper use. Individuals and groups shall be responsible for damage to facilities and equipment. **A certificate of insurance may be required by the school district to ensure payment for these damages and any liability for injuries.**

Legal References: Minn. Stat. § 123B.51 (Schoolhouses and Sites; Access for Noncurricular Purposes)

Cross References: MSBA/MASA Model Policy 801 (Equal Access to Facilities of Secondary Schools)
MSBA/MASA Model Policy 901 (Community Education)

INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361

BOARD POLICY 906
Community Notification of Predatory Offenders

Adopted ___ By Reference ___

Revised ___ April 2020 _____

[Note: School board adoption of a policy regarding a predatory offender notification is discretionary. ~~The statute The Sex Offender Community Notification Act, Minn. Stat. § 244.052 imposes duties on law enforcement agencies but does not impose any mandatory duty notification duties on school districts except as set forth in Paragraph IV.B.6., below.] The statute imposes duties on law enforcement agencies.~~

However, the school district may wish to adopt a policy if it intends to respond to these notifications from local law enforcement agencies. School districts are cautioned that the procedures contained in this policy are not mandatory or required by the statute and may impose liability upon the school district if they are not properly followed. Accordingly, before this policy is adopted, the school district should consider carefully whether it wishes to undertake the responsibilities outlined herein.] NOT IN CURRENT MSBA POLICY

I. PURPOSE

The purpose of this policy is to assist school administrators and staff members in responding to a notification by a law enforcement agency that a convicted predatory offender is moving into the school district so that they may better protect individuals in the school's care while they are on or near the school district premises or under the control of the school district.

II. GENERAL STATEMENT OF POLICY

- A. ~~It is~~ The policy of this school district is to provide information to staff regarding known predatory offenders that are moving into the school district so that they may monitor school premises for the safety of the school, its students and employees. Staff will be notified as appropriate and have access to Offender Fact Sheets.
- B. The superintendent, in cooperation with appropriate school transportation officials, will evaluate bus routes and bus stops. Bus drivers will have access to Offender Fact Sheets. If necessary, bus stops may be moved if they place

children in close proximity to a predatory offender who has been convicted of crimes against children of similar ages.

- C. The superintendent, in conjunction with the building principal or designee, shall prepare or provide safety information for distribution to students regarding protecting themselves from abuse, abduction, or exploitation. The school district will prepare a list of available resources. Staff will provide safety information to students on how to protect themselves against abuse, abduction, or exploitation. School officials may ask their police liaison officer or local law enforcement officials for assistance in providing instruction to staff and students.

III. DEFINITIONS

~~(These definitions are compiled from the provisions of Minn. Stat. § 244.052)~~

- A. The “**Sex Offender** Community Notification Act,” Minn. Stat. § 244.052, as amended, allows law enforcement agencies to disclose information about certain predatory offenders when they are released into the community. The information disclosed and to whom it is disclosed will depend upon their assessment of the level of risk posed by the predatory offender.
- B. “Risk Level Assessment” is the level of danger to the community as established by the Minnesota Department of Corrections following a review by a committee of experts. The level of risk assigned to a soon-to-be-released offender determines the scope of notification. (Minn. Stat. § 244.052, Subds. 2, 3)
- C. “Risk Levels.”
 - 1. “Level I” – Risk Level I is assigned to a predatory offender whose risk assessment score indicates a low risk of reoffense.
 - 2. “Level II” – Risk Level II is assigned to a predatory offender whose risk assessment score indicates a moderate risk of reoffense.
 - 3. “Level III” – Risk Level III is assigned to a predatory offender whose risk assessment score indicates a high risk of reoffense.(Minn. Stat. § 244.052, subd. 3(e))
- D. “Notification or Disclosure by Law Enforcement Agency.”
 - 1. Risk Level I – The local law enforcement agency may disclose certain information to other law enforcement agencies and to any victims of or witnesses to the offense committed by the offender. There will be no disclosure to school districts.
 - 2. Risk Level II – In addition to those notified in Level I, a law enforcement agency may notify agencies and groups the offender is likely to encounter

that the offender is about to move into the community and provide to those agencies and groups an Offender Fact Sheet on the offender. School districts, private schools, day care centers and other institutions serving those likely to be victimized by the predatory offender are included in a Level II notification.

3. Risk Level III – In most cases, the local law enforcement agencies will hold a community meeting and distribute an Offender Fact Sheet with information concerning and a photograph of the soon-to-be-released Level III offender.

(Minn. Stat. § 244.052, subd. 4)

- E. “Offender Fact Sheet” is a data sheet compiled by the Department of Corrections or local law enforcement agency. The Offender Fact Sheet contains both public and private data including a photograph and physical description of the predatory offender, as well as the general location of the offender’s residence.
 1. A local law enforcement agency will generally provide Offender Fact Sheets for Level II predatory offenders directly to the school district.
 2. Level III Offender Fact Sheets will be distributed at a community meeting conducted by the local law enforcement agency.
- F. “Law enforcement agency” means the law enforcement agency having primary jurisdiction over the location where the offender expects to reside upon release. (Minn. Stat. § 244.052, subd. 1(3))
- G. “Criminal history conviction data” is public data on a convicted criminal which is compiled by the State Bureau of Criminal Apprehension (BCA). (Minn. Stat. § 13.87)

IV. PROCEDURES

A. Level II Notification.

In keeping with the statutorily designated purpose that Offender Fact Sheets are to be used by staff members to secure the school and protect individuals in the school district’s care while they are on or near the school district’s premises or under the control of the school district, the school district will take the following steps:

1. The superintendent shall notify the law enforcement agencies within the school district that all appropriate Level II and Level III notifications are to be provided at least to the superintendent of schools.
2. Upon notification of the release of a Level II predatory offender, the superintendent shall forward the Offender Fact Sheet to all building

principals and central office administrators. This would include transportation, food service and buildings and grounds supervisors.

3. Principals of schools in close proximity to the Level II predatory offender's residence shall meet with staff and show the Offender Fact Sheet to persons within the buildings who supervise students or who would be in a position to observe if the Level II offender was in or around the school. This includes, but is not limited to, administrators, teachers, coaches, paraprofessionals, custodians, clerical and office workers, food service workers, volunteers, and transportation providers.
4. The school district shall request criminal history conviction data on the Level II predatory offender from its local law enforcement agency. On a case-by-case basis, the superintendent may determine whether to send a letter to parents with general information regarding release of the Level II offender and a copy of the criminal history conviction data that the school district obtained from its local law enforcement agency. The offender fact sheet contains data classified as private or not public under Minnesota law and may only be distributed to parents, students, or others outside the school district if it determines the release is for the purpose of securing the schools and protecting individuals under the school district's care while they are on or near school premises.
5. The building administrator shall cause the Offender Fact Sheet to be posted in each building in an area accessible to staff and employees but not the general public unless a determination has been made that public posting will help secure the school or protect students.
6. The school district shall not distribute or provide access to Level II Offender Fact Sheets to parents, students or others outside the school district unless a determination has been made that dissemination of the data will help secure the school or protect students.

[Note: The Department of Administration issued an opinion confirming that the Predatory Offender Fact Sheet contains private data or not public data. However it is the department's opinion that a school district may release any information contained in the notification to anyone if it determines that the release of data will help secure the school or protect students.]

B. Level III Notification.

1. The superintendent shall notify the law enforcement agencies within the school district that all Level III notifications of community meetings are to be provided to the superintendent of schools.
2. When a Level III predatory offender is released into a community, generally the local law enforcement agency will notify the school district

of the time and location of the community meeting at which the Level III Offender Fact Sheet will be distributed to the community.

3. When the school district receives this information, the superintendent shall determine on a case-by-case basis whether the school district will notify parents and students of the time, date and location of the community meeting.
4. When notified of a Level III predatory offender community meeting the superintendent or another school district administrator designated by the superintendent shall attend the community notification meeting.
5. When the school district receives information that a Level III predatory offender is moving into the school district, in addition to following the procedures specified above, the school district shall follow the procedures outlined for a Level II notification.
6. **If the predatory offender is participating in programs offered by the school district that require or allow the person to interact with children other than the person's children, the superintendent shall notify parents of children in the school district of the contents of the Offender Fact Sheet.**

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 244.052 (Community Notification)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
42 U.S.C. § ~~14071~~16901 **et seq.** (Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Program)
Dept. of Admin. Advisory Op. No. 98-004

Cross References: MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 907
Rewards**

Adopted ___ January 17, 2006 ___

Revised _____

[Note: A school board must formally adopt a policy authorizing rewards for information leading to the conviction of the person committing or conspiring to commit the specified crimes before a reward may be offered.]

I. PURPOSE

The purpose of this policy is to authorize the school board to offer rewards to persons who provide accurate and reliable information leading to the conviction of a person who has committed or conspired to commit a crime against students or school employees, volunteers, or school board members as a result of their affiliation with the school district, or against school district property.

II. GENERAL STATEMENT OF POLICY

The School Board believes that, in certain circumstances, the offering of a reward may lead to the receipt of information that would solve or prevent a crime against students, school employees, volunteers, school board members, or school district property. The school board also believes that the fact that the school board may offer a reward may have a deterrent effect on the commission of such crimes.

III. APPROVAL OF OFFERING OF REWARDS

The school board shall approve the offering of any rewards by the school district. The approval shall specify the amount of the reward and the crime to which it is applicable. The approval may relate to a specific incident or to a continuing category of crime, i.e., assault of a teacher, damage to school property, etc.

IV. ESTABLISHMENT OF PROCEDURES

The superintendent shall develop directives and procedures to address the timing and method of payment of any reward earned by an information provider. The information provided must have led to the conviction of the person who committed or conspired to commit the crime for which the reward was offered.

Legal References: Minn. Statute § 123B.02, Sub. 22 (Reward)

Cross References:

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 910.5
Media**

Adopted January, 1985

Revised March, 2021

I. GENERAL STATEMENT OF POLICY

The media is an important part of the School District's informational and public relations program and every effort is to be made to cooperate with the media agencies.

A. Newspaper policies:

1. The Daily Journal is to be notified of all School Board meetings where a quorum of School Board members will attend.
2. All print media are to be admitted to all school public events without admission if they are covering the event.
3. School officials should cooperate with the media to make statistics and appropriate materials available for articles being written.
4. The Employees are responsible to accurately reflect school policies in information written for public use.

B. Radio

1. All local radio stations must have written permission to broadcast any school activity live or by delayed broadcast. The broadcast rights are the exclusive property of the School District and can be used only with permission.
2. All stations receiving permission to broadcast school events must, at their own expense, provide for their own equipment, phone hookups, and special facilities. Special installations must be approved by the School District.
3. Broadcasts by out of town radio stations are allowed if they request permission, and if space is available. All equipment, phone hookups, and special arrangements are to be made at the radio station's own expense.

4. The School Board reserves the right to charge for any broadcast.

C. Television

1. The School District reserves all rights to the complete televising of all school events and may be done only upon the written request of the station televising.
2. The partial television of school events is encouraged if done at the expense of the television station.
3. The School Board reserves the right to charge for the television of any school activity.
4. The television station shall be responsible for all expenses connected with the producing and televising of the event.
5. Video tapes of school events may be used for delayed broadcast on cable television with permission from the School District.
6. If adequate space is not available for those agencies who wish to televise an event, the person in charge of the event shall make the decision as to who shall have the opportunity to televise the event.
7. The School District reserves the right to discontinue the televising or broadcasting of any event if it is deemed to be in poor taste or incompatible with the educational dignity and propriety of the event.
8. The School District will cooperate with the Minnesota State High School League in the broadcasting of their events and will comply with their policies.

D. Press Release

No information or material relating to the school shall be released to the press or other news media without first being approved by the building principal, director or superintendent. The official publication shall be the Daily Journal until changed.

E. Use of Radios

The use of radios or television sets in classrooms during the school hours for receipt of sports events or other programs of doubtful educational value is discouraged because of the amount of pupil time involved.

INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361

BOARD POLICY 409.5
Laptop Checkout Policy
Specific to ISD 361

Adopted ___ May 19, 2003 ___

Revised ___ December 2020 ___

Laptop Checkout Policy for Teachers

1. Users (lendees) must comply with all existing district policies that cover technology. (<http://www.isd361.k12.mn.us/districtwide/iaup.shtml>, under the heading "**District Technology Policies**")
2. Laptops will be checked out ~~with a full compliment of components:~~ for summer on an as needed basis.
 - a. ~~Dell Latitude C610 Laptop~~
 - b. ~~Two batteries~~
 - c. ~~Charger~~
 - d. ~~3½" floppy drive~~
 - e. ~~CDROM drive~~
 - f. ~~Travel Case~~
3. Laptops and accessories must be returned to the Technology Director ~~on the first Teacher Workshop Day in the fall.~~ prior to first teacher workshop day in the Fall.
4. All users must sign the *Laptop Checkout Form*.
5. Any components not returned are the fiscal responsibility of the lendeer.

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 409.6
Website and Electronic Publishing**

Adopted ___ October 17, 2005 ___

Revised _____

I. Purpose

The International Falls Public School District is concerned that we continue to have a high degree of integrity in all our publications as we move from a paper-based to an electronic-based media for publishing. As we realize the benefits schools can achieve from exhibiting staff and student creativity using electronic publishing, we need to have high standards for quality and content as well as for student safety. Realizing our materials are published globally in an instant, it is essential we have editorial standards.

II. General Statement of Policy

A. Publisher Standards

1. Authors for publishing include anyone who creates content for electronic publishing. Only teachers employed by ISD361 will be allowed to publish. Student created web sites will not be hosted by ISD361.
2. All material should pass through an editorial stage of production. Spelling, grammar and content (see the District Internet Acceptable Use Policy) should have high standards with no sub-standard work being published.

B. Safety Standards

ISD 361 has district policies pertaining to "directory information" which may allow the release of some personal data about students; we have chosen to establish the following guidelines.

1. E-mail addresses shall be restricted to staff only.
2. No student work shall be published without permission of the student and parent or guardian.
3. Use our District **Web Content Consent Form**. The District will keep written permission on file.
4. Personal information about students, including photographs with associated names, addresses; telephone numbers, etc. shall not be published. **Use First names only.**

C. Content Standards

1. All material must relate to curriculum or instruction, school-authorized activities, or information about our school district or your classroom in general.
2. Material may not be objectionable or point directly to objectionable material. (It must meet the standards for instructional resources specified in other district policies and guidelines.)
3. Staff work may be published only as it relates to a class project, course or other school-related activity. *Students, staff, or other individuals may not use the district's web pages to provide access to their personal pages on other servers or online services.*
4. Time sensitive material on web pages should be updated in a timely manner during the school year.
5. Copyright laws apply to web publication. Publishers must have permission to publish information, graphics, or photographs on their pages if the publisher is not the author or creator.
6. The contents of the district's web pages must be consistent with all policies of the district, local, state, and federal laws. Web publications are subject to the same district policies and standards as printed publications.
7. Standard publication information should appear on each page. Name of author, author's district contact information including phone number, extension, and email address, links back to district home page, and date of the last update are required.

D. Permissions and Authority

1. Permission for publication must come from the District Technology Director.
2. Failure to comply with aforementioned standards will result in immediate termination of author's web site. Other possible consequences may result that are in accordance with existing District policies.

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 424.5
Coaches/Advisors**

Adopted ___ June 16, 2003 ___

Revised ___ August 17, 2009

District 361 makes every effort to provide quality coaches and advisors for its extra- and co-curricular activities.

Coaches/advisors are hired on a yearly contract and must abide by all school board and district rules, regulations and policies. All coaching and advisor contracts shall terminate at the end of the coaching season as this date is established by MSHSL or at the end of the advisor's activity. Recommendation for hire will be made annually by the administration to the superintendent who will then make his/her recommendations to the school board for their consideration and action.

The school board may accept the recommendation of the administration or reject the administration's recommendation. In the case of rejection of administration's recommendation, the specific position shall be declared open and the administration will bring forth another recommendation. In those instances where the school board may have determined a specific candidate shall be their choice for either coaching or advisor position, the school board shall by majority vote at a regularly scheduled board meeting resolve to remove the administration from their recommendation responsibility and name the coach or advisor for the subsequent season or activity year.

Nothing in this policy is intended to grant coaching/advising positions beyond an annual appointment. The school district shall comply with M.S. 122a.33 and 122a.58 with regard to decision to non-renew the coaching contract of a licensed or non-licensed varsity coach. In the event a varsity coach's contract is not the individual to be recommended by the administration to be renewed for the subsequent season, or school year activity in the case of advisors, all assistant coaching positions in that sport or activity shall be declared vacant and shall be posted in accord with the collective bargaining agreement between ISD 361 and EdMN Local 331. In the event a varsity coach's or advisor's contract is recommended to be renewed, all assistant coaches who served in these capacities the prior season and are recommended by the head coach and administration to the superintendent shall be presented to the school board for their consideration and action. Any assistant coaching positions not approved by the school board shall be declared vacant and shall be posted appropriately.

A true vacancy occurs in a head varsity coaching position or advisor's position when the head varsity coach or advisor is informed by the administration that they will not be recommended for the subsequent season or activity, or the head varsity coach or advisor informs the administration they do not wish to return for the subsequent season or activity year. In such instances administration will post the vacant position in accord with collective bargaining agreement between ISD 361 and EdMN Local 331. When a vacancy occurs in a head coaching position, existing assistant coach(es) contracts will not be renewed until a head coach is hired. This allows for the assistant coaches to apply for the head position as well as allowing the head coach to be part of the process recommending assistant coaches.

Head varsity coaches and advisors who are to be recommended for subsequent season or activity shall not be required to re-apply for their prior positions, the administration is not required to define the position as a true vacancy, and no posting shall be required.

In those instances whereby a head varsity coach is not hired for the subsequent season, the head varsity coach may request a hearing before the school board pursuant to MS 122A.33. Hearing will be held in accord with MS 122A.33 and shall only be granted following action of a school board to not renew the subsequent year contract for the varsity coach. School board action supporting the administration's recommendation for a head varsity coach other than the prior year's head varsity coach shall constitute a "decline to renew" or "not renewing" under MS 122A.33.

It is understood that MS 122A.58 refers specifically to the termination of coaching duties during the head varsity coach's current contract period and does not apply to the question of nonrenewal or rehire.

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 424.6
Professional Standards Varsity Coaches**

Adopted ___ August 21, 2006 ___

Revised _____

- I. **Purpose:** It is the position of ISD 361 that varsity head coaches perform a unique and critical service to the school district's high school students, Falls High School, and the school district and community as a whole. Professional standards in terms of professional competence; adherence to school district philosophy; loyalty to programs, school, and community; moral character; and a commitment to excellence shall be demonstrated by all varsity head coaches as a condition for continuance in these positions.
- II. **General Information:** Varsity head coaches shall demonstrate all of the following professional standards:
- a. Exceptional demonstration of communication skills while interacting with athletes, parents, school personnel, other district programs and coaches, and the media.
 - b. Exceptional organizational skills demonstrated by thorough implementation of a consistent and effective program in terms of the programs outcomes, expectations, and procedures as these apply to all subordinate coaches, beginning with the first school district-recognized level of implementation for the particular program.
 - c. Exceptional articulation of the school district's philosophy of equity in terms of coaching, playing time, self-discipline, and adherence to the athletic code as espoused by the Minnesota State High School League, as these apply to all young athletes from beginning of the program through the 8th grade, or until the athlete enters state high school league levels of inter-school competition.
 - d. Exceptional articulation of the school district's philosophy that a cornerstone of high school athletics and other MSHSL activities is premised upon competition, which distinguished high school participation from earlier activities where the basic premise is participation in and of itself.

- e. Exceptional commitment to the competitive growth of the individual program and the ability to translate this commitment to the enhanced development of the individual student athlete.
- f. Exceptional demonstration of the need for the continued professional development of all varsity head coaches and assistant coaches.

III. **Professional Duties:** Varsity head coaches shall demonstrate their ability to effectively perform all of the following duties:

- a. Recognize the student athlete as a learner, first, last and always.
- b. Adhere to Falls High School athletic rules and regulations and school district policy.
- c. Initiate, establish, and maintain an effective relationship with parents, administration, and community in a manner that best serves the growth of the program.
- d. Encourage the true spirit of competition with the goal to provide the coaching, training, and opportunity for growth necessary for the high school athlete's continued success in competition.
- e. Commit to the effective organization, management, and administration of the program under the varsity head coach's direction.

IV. **Professional Responsibilities:** Varsity head coaches shall effectively perform all of the following responsibilities:

- a. Develop, implement, and execute an effective practice schedule, recognizing the exigencies which come to bear on student athletes, their parents, and other programs in Falls High School.
- b. Develop an effective long-range program plan inclusive of budget resources, program development goals, and personnel goals for all assistant coaches, whether school personnel or Recreation Department personnel.
- c. Serve as a model for athletes and assistant coaches in terms of commitment to excellence, self-development, and leadership necessary for success in a competitive environment.
- d. Provide the administration in an effective, timely, and professional manner, recommendations, reports, and program analysis data as requested and as required by the Falls High School coaching handbook.
- e. Provide effective guidance, and support for all assistant coaches at all levels, varsity, junior varsity, and below, and be able to be recognized by

all the program's participants and competitors, their parents, and the community at large as the person providing the necessary leadership for a program of excellence.

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 702
Accounting**

Adopted ___ By Reference ___

Revised ___ April 2020 _____

[Note: The provisions of this policy reflect the applicable statutes and are not discretionary in nature.]

I. PURPOSE

The purpose of this policy is to adopt the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts provided for in guidelines adopted by the Minnesota Department of Education.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to comply with the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts.

III. MAINTENANCE OF BOOKS AND ACCOUNTS

The school district shall maintain its books and records and do its accounting in compliance with the Uniform Accounting and Reporting Standards for Minnesota School Districts (UFARS) provided for in the guidelines adopted by the Minnesota Department of Education and in compliance with applicable state laws and rules relating to reporting of revenues and expenditures.

IV. PERMANENT FUND TRANSFERS

Unless otherwise authorized pursuant to Minn. Stat. § 123B.80, as amended, or any other law, fund transfers shall be made in compliance with UFARS and permanent fund transfers shall only be made in compliance with Minn. Stat. §123B.79, as amended, or other applicable statute.

V. REPORTING

The school board shall provide for an annual audit of the books and records of the school district to assure compliance of its records with UFARS. **Each year**, the school district shall also, ~~on or before October 1 of each year~~, provide for the publication of the financial information specified in Minn. Stat. §123B.10 **in the manner specified therein.**

Legal References: Minn. Stat. § 123B.02 (School District Powers)
Minn. Stat. § 123B.09 (School Board Powers)
Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 123B.14, Subd. 7 (Duties of School Board Clerk)
Minn. Stat. § 123B.75 (Revenue)
Minn. Stat. § 123B.76 (Expenditures)
Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)
Minn. Stat. § 123B.78 (Cash Flow, Revenues, Borrowing, Deficits)
Minn. Stat. § 123B.79 (Permanent Fund Transfers)
Minn. Stat. § 123B.80 (Exceptions for Permanent Fund Transfers)

Cross References: MSBA/MASA Model Policy 703 (Annual Audit)
MSBA Service Manual, Chapter 7, Education Funding

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 704
Development and Maintenance of an Inventory of Fixed Assets and a
Fixed Asset Accounting System**

Adopted ___ By Reference ___

Revised ___ April 2020 _____

I. PURPOSE

The purpose of this policy is to provide for the development and maintenance of an inventory of the fixed assets of the school district and the establishment and maintenance of a fixed asset accounting system.

II. GENERAL STATEMENT OF POLICY

~~It is~~ The policy of this school district ~~is~~ that a fixed asset accounting system and an inventory of fixed assets be developed and maintained.

III. DEVELOPMENT OF INVENTORY AND ACCOUNTING SYSTEM

The superintendent or such other school official as designated by the superintendent or the school board shall be responsible for the development and maintenance of an inventory of the fixed assets of the school district, and for the establishment and maintenance of a formal fixed asset accounting system. The accounting system shall be operated in compliance with the applicable provisions of the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS). In addition, the inventory shall specify the location of all continued abstracts showing the conveyance of the property to the school district; certificates of title showing title to the property in the school district; title insurance policies; surveys; and other property records relating to the real property of the school district.

IV. REPORT

The administration shall annually update the property records of the school district and provide an inventory of the fixed assets of the school district to the school board. ~~This inventory may be utilized to prepare the annual report to the Commissioner required by Minn. Stat. §123B.14, Subd. 7.~~

Legal References: Minn. Stat. § 123B.02 (School District Powers)
Minn. Stat. § 123B.09 (School Board Powers)
~~Minn. Stat. § 123B.14, Subd. 7 (Duties of School Board Clerk)~~
Minn. Stat. § 123B.51 (Schoolhouse and Sites; Access for Noncurricular Purposes)

Cross References: MSBA/MASA Model Policy 702 (Accounting)
MSBA Service Manual, Chapter 7, Education Funding

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 705
Investments**

Adopted ___ By Reference ___

Revised ___ April 2020 _____

I. PURPOSE

The purpose of this policy is to establish guidelines for the investment of school district funds.

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to comply with all state laws relating to investments and to guarantee that investments meet certain primary criteria.

III. SCOPE

This policy applies to all investments of the surplus funds of the school district, regardless of the fund accounts in which they are maintained, unless certain investments are specifically exempted by the school board through formal action.

IV. AUTHORITY; OBJECTIVES

A. The funds of the school district shall be deposited or invested in accordance with this policy, Minn. Stat. Chapter 118A and any other applicable law or written administrative procedures.

B. The primary criteria for the investment of the funds of the school district, in priority order, are as follows

1. Safety and Security. Safety of principal is the first priority. The investments of the school district shall be undertaken in a manner that seeks to ensure the preservation of the capital in the overall investment portfolio.
2. Liquidity. The funds shall be invested to assure that funds are available to meet immediate payment requirements, including payroll, accounts payable and debt service.
3. Return and Yield. The investments shall be managed in a manner to attain a market rate of return through various economic and budgetary cycles,

while preserving and protecting the capital in the investment portfolio and taking into account constraints on risk and cash flow requirements.

V. DELEGATION OF AUTHORITY

- A. The business manager of the school district is designated as the investment officer of the school district and is responsible for investment decisions and activities under the direction of the school board. The investment officer shall operate the school district's investment program consistent with this policy. The investment officer may delegate certain duties to a designee or designees but shall remain responsible for the operation of the program.
- B. All officials and employees that are a part of the investment process shall act professionally and responsibly as custodians of the public trust, and shall refrain from personal business activity that could conflict with the investment program or which could reasonably cause others to question the process and integrity of the investment program. The investment officer shall avoid any transaction that could impair public confidence in the school district.

VI. STANDARD OF CONDUCT

The standard of conduct regarding school district investments to be applied by the investment officer shall be the "prudent person standard." Under this standard, the investment officer shall exercise that degree of judgment and care, under the circumstances then prevailing, that persons of prudence, discretion and intelligence would exercise in the management of their own affairs, investing not for speculation and considering the probable safety of their capital as well as the probable investment return to be derived from their assets. The prudent person standard shall be applied in the context of managing the overall investment portfolio of the school district. The investment officer, acting in accordance with this policy and exercising due diligence, judgment and care commensurate with the risk, shall not be held personally responsible for a specific security's performance or for market price changes. Deviations from expectations shall be reported in a timely manner and appropriate actions shall be taken to control adverse developments.

VII. MONITORING AND ADJUSTING INVESTMENTS

The investment officer shall routinely monitor existing investments and the contents of the school district's investment portfolio, the available markets and the relative value of competing investment instruments.

VIII. INTERNAL CONTROLS

The investment officer shall establish a system of internal controls which shall be documented in writing. The internal controls shall be reviewed by the school board and shall be annually reviewed for compliance by the school district's independent auditors. The internal controls shall be designed to prevent and control losses of public funds due to fraud, error, misrepresentation, unanticipated market changes or imprudent actions by officers, employees or others. The internal controls may include, but shall not be limited to, provisions relating to controlling collusion, separating functions, separating transaction authority from accounting and record keeping, custodial safekeeping,

avoiding bearer form securities, clearly delegating authority to applicable staff members, limiting securities losses and remedial action, confirming telephone transactions in writing, supervising and controlling employee actions, minimizing the number of authorized investment officials, and documenting transactions and strategies.

IX. PERMISSIBLE INVESTMENT INSTRUMENTS

The school district may invest its available funds in those instruments specified in Minn. Stat. §§ 118A.04 and 118A.05, as these sections may be amended from time to time, or any other law governing the investment of school district funds. The assets of a trust or trust account established pursuant to Minn. Stat. § 471.6175 to pay postemployment benefits to employees or officers after their termination of service, with a trust administrator other than the Public Employees Retirement Association, may be invested in instruments authorized under Minn. Stat. Ch. 118A or §356A.06, Subd. 7. Investment of funds in an OPEB trust account under Minn. Stat. § 356A.06, Subd. 7, as well as the overall asset allocation strategy for OPEB investments, shall be governed by an OPEB Investment Policy Statement (IPS) developed between the investment officer, as designed herein, and the trust administrator.

X. PORTFOLIO DIVERSIFICATION; MATURITIES

- A. Limitations on instruments, diversification and maturity scheduling shall depend on whether the funds being invested are considered short-term or long-term funds. All funds shall normally be considered short-term except those reserved for building construction projects or specific future projects and any unreserved funds used to provide financial-related managerial flexibility for future fiscal years.
- B. The school district shall diversify its investments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities.
 - 1. The investment officer shall prepare and present a table to the school board for review and approval. The table shall specify the maximum percentage of the school district's investment portfolio that may be invested in a single type of investment instrument, such as U.S. Treasury Obligations, certificates of deposit, repurchase agreements, banker's acceptances, commercial paper, etc. The approved table shall be attached as an exhibit to this policy and shall be incorporated herein by reference.
 - 2. The investment officer shall prepare and present to the school board for its review and approval a recommendation as to the maximum percentage of the total investment portfolio that may be held in any one depository. The approved recommendation shall be attached as an exhibit or part of an exhibit to this policy and shall be incorporated herein by reference.
 - 3. Investment maturities shall be scheduled to coincide with projected school district cash flow needs, taking into account large routine or scheduled expenditures, as well as anticipated receipt dates of anticipated revenues. Maturities for short-term and long-term investments shall be timed according to anticipated need. Within these parameters, portfolio maturities shall be staggered to avoid undue concentration of assets and a

specific maturity sector. The maturities selected shall provide for stability of income and reasonable liquidity.

XI. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS

Before the school district invests any surplus funds in a specific investment instrument, a competitive bid or quotation process shall be utilized. If a specific maturity date is required, either for cash flow purposes or for conformance to maturity guidelines, quotations or bids shall be requested for instruments which meet the maturity requirement. If no specific maturity is required, a market trend analysis, which includes a yield curve, will normally be used to determine which maturities would be most advantageous. Quotations or bids shall be requested for various options with regard to term and instrument. The school district will accept the quotation or bid which provides the highest rate of return within the maturity required and within the limits of this policy. Generally, all quotations or bids will be computed on a consistent basis, i.e., a 360-day or a 365-day yield. Records will be kept of the quotations or bids received, the quotations or bids accepted and a brief explanation of the decision that was made regarding the investment. If the school district contracts with an investment advisor, bids are not required in those circumstances specified in the contract with the advisor.

XII. QUALIFIED INSTITUTIONS AND BROKER-DEALERS

- A. The school district shall maintain a list of the financial institutions that are approved for investment purposes.
- B. Prior to completing an initial transaction with a broker, the school district shall provide to the broker a written statement of investment restrictions which shall include a provision that all future investments are to be made in accordance with Minnesota statutes governing the investment of public funds. The broker must annually acknowledge receipt of the statement of investment restrictions and agree to handle the school district's account in accordance with these restrictions. The school district may not enter into a transaction with a broker until the broker has provided this annual written agreement to the school district. The notification form to be used shall be that prepared by the State Auditor. A copy of this investment policy, including any amendments thereto, shall be provided to each such broker.

XIII. SAFEKEEPING AND COLLATERALIZATION

- A. All investment securities purchased by the school district shall be held in third-party safekeeping by an institution designated as custodial agent. The custodial agent may be any Federal Reserve Bank, any bank authorized under the laws of the United States or any state to exercise corporate trust powers, a primary reporting dealer in United States Government securities to the Federal Reserve Bank of New York, or a securities broker-dealer defined in Minn. Stat. § 118A.06. The institution or dealer shall issue a safekeeping receipt to the school district listing the specific instrument, the name of the issuer, the name in which the security is held, the rate, the maturity, serial numbers and other distinguishing

marks, and other pertinent information.

- B. Deposit-type securities shall be collateralized as required by Minn. Stat. § 118A.03 for any amount exceeding FDIC, SAIF, BIF, FCUA, or other federal deposit coverage.
- C. Repurchase agreements shall be secured by the physical delivery or transfer against payment of the collateral securities to a third party or custodial agent for safekeeping. The school district may accept a safekeeping receipt instead of requiring physical delivery or third-party safekeeping of collateral on overnight repurchase agreements of less than \$1,000,000.

XIV. REPORTING REQUIREMENTS

- A. The investment officer shall generate daily and monthly transaction reports for management purposes. In addition, the school board shall be provided a monthly report that shall include data on investment instruments being held as well as any narrative necessary for clarification.
- B. The investment officer shall prepare and submit to the school board a quarterly investment report that summarizes recent market conditions, economic developments, and anticipated investment conditions. The report shall summarize the investment strategies employed in the most recent quarter, and describe the investment portfolio in terms of investment securities, maturities, risk characteristics and other features. The report shall summarize changes in investment instruments and asset allocation strategy approved by the investment officer for an OPEB trust in the most recent quarter. The report shall explain the quarter's total investment return and compare the return with budgetary expectations. The report shall include an appendix that discloses all transactions during the past quarter. Each quarterly report shall indicate any areas of policy concern and suggested or planned revisions of investment strategies. Copies of the report shall be provided to the school district's auditor.
- C. Within ninety (90) days after the end of each fiscal year of the school district, the investment officer shall prepare and submit to the school board a comprehensive annual report on the investment program and investment activity of the school district for that fiscal year. The annual report shall include 12-month and separate quarterly comparisons of return and shall suggest revisions and improvements that might be made in the investment program.
- D. If necessary, the investment officer shall establish systems and procedures to comply with applicable federal laws and regulations governing the investment of bond proceeds and funds in a debt service account for a bond issue. The record keeping system shall be reviewed annually by the independent auditor or by another party contracted or designated to review investments for arbitrage rebate or penalty calculation purposes.

XV. DEPOSITORIES

The school board shall annually designate one or more official depositories for school district funds. The treasurer or the chief financial officer of the school district may also

exercise the power of the school board to designate a depository. The school board shall be provided notice of any such designation by its next regular meeting. The school district and the depository shall each comply with the provisions of Minn. Stat. § 118A.03 and any other applicable law, including any provisions relating to designation of a depository, qualifying institutions, depository bonds, and approval, deposit, assignment, substitution, addition and withdrawal of collateral.

XVI. ELECTRONIC FUNDS TRANSFER OF FUNDS FOR INVESTMENT

The school district may make electronic fund transfers for investments of excess funds upon compliance with Minn. Stat. § 471.38.

Legal References: Minn. Stat. § 118A.01 (Public Funds; Depositories and Investments)
Minn. Stat. § 118A.02 (Authorization for Deposit and Investment)
Minn. Stat. § 118A.03 (Depositories and Collateral)
Minn. Stat. § 118A.04 (Investments)
Minn. Stat. § 118A.05 (Contracts and Agreements)
Minn. Stat. § 118A.06 (Delivery and Safekeeping)
Minn. Stat. § 356A.06, Subd. 7 (Authorized Investment Securities)
Minn. Stat. § 471.38 (Claims)
Minn. Stat. § 471.6175 (Trust for Postemployment Benefits)

Cross References: MSBA/MASA Model Policy 703 (Annual Audit)
MSBA Service Manual, Chapter 7, Education Funding
Minnesota Legal Compliance Audit Guide Prepared by the Office of the State Auditor

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 706
Acceptance of Gifts**

Adopted ___ By Reference ___

Revised ___ April 2020 _____

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to provide guidelines for the acceptance of gifts by the school board.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to accept gifts only in compliance with state law.

III. ACCEPTANCE OF GIFTS GENERALLY

The school board may receive, for the benefit of the school district, bequests, donations or gifts for any proper purpose. The school board shall have the sole authority to determine whether any gift or any precondition, condition, or limitation on use included in a proposed gift furthers the interests of or benefits the school district and whether it should be accepted or rejected.

IV. GIFTS OF REAL OR PERSONAL PROPERTY

The school board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members. *The resolution must fully describe any conditions placed on the gift.* The real or personal property so accepted may not be used for religious or sectarian purposes.

[Note: This voting requirement and gift use provision is specified by Minn. Stat. § 465.03.]

V. ADMINISTRATION IN ACCORDANCE WITH TERMS

If the school board agrees to accept a bequest, donation, gift, grant or devise which contains preconditions, conditions or limitations on use, the school board shall administer it in accordance with those terms. Once accepted, a gift shall be the property of the school district unless otherwise provided in the agreed upon terms.

Legal References: Minn. Stat. § 123B.02, Subd. 6 (Bequests, Donations, Gifts)
Minn. Stat. § 465.03 (Gifts)

Cross References:

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 710
Extracurricular Transportation**

Adopted ___ By Reference ___

Revised ___ April 2020 _____

I. PURPOSE

The purpose of this policy is to make clear to students, parents and staff the school district's policy regarding extracurricular transportation.

II. GENERAL STATEMENT OF POLICY

The determination as to whether to provide transportation for students, spectators or participants to and from extracurricular activities shall be made solely by the school district administration. This determination shall include, but is not limited to, the decision to provide transportation, the persons to be transported, the type or method to be utilized, all transportation scheduling and coordination, and any other transportation arrangements or decisions. Employees who are involved in extracurricular activities shall be advised by the administration as to the transportation arrangements made, if any.

III. ARRANGEMENT OF EXTRACURRICULAR TRANSPORTATION

School district employees shall undertake independent arrangement, scheduling or coordination of transportation for extracurricular activities only when specifically directed or approved by the school district administration. School district employees will notify a building administrator of all transportation arrangements made. If the school district makes no arrangements for extracurricular transportation, students who wish to participate are responsible for arranging for or providing their own transportation.

IV. NO EMPLOYEE TRANSPORTATION OF STUDENTS WITH PERSONAL VEHICLES

~~In the event of an emergency or other unforeseeable circumstances, employees are authorized to make appropriate transportation arrangements for students as necessary. Employees will transport students in nonemergency circumstances only when such extracurricular transportation is approved by the administration. If any transportation arrangements are made by employees pursuant to this section, the relevant facts and~~

~~circumstances shall be reported to the administration.~~

An employee must not use a personal vehicle to transport one or more students except as provided herein. However, employees may make appropriate transportation arrangements for students as necessary in an emergency or other unforeseeable circumstance.

In a nonemergency situation, an employee must get prior, written approval from the administration before transporting a student in a personal vehicle. If a school vehicle is available, the employee will use the school vehicle. The administration has the sole discretion to make a final determination as to the appropriate use of a personal vehicle to transport one or more students.

If any emergency transportation arrangements are made by employees pursuant to this section, the relevant facts and circumstances shall be reported to the administration as soon thereafter as practicable.

All vehicles used to transport students shall be properly registered and insured.

[Note: This policy provides that employees may use a personal vehicle to transport students in an emergency or other unforeseeable circumstance. An “emergency or other unforeseeable circumstance” does not include situations where regular transportation is available or scheduled.

For example, if a scheduled extracurricular event occurs outside of the school district and the school district transports a team or group of students to and from the event, an employee would be prohibited by law from using a personal vehicle to transport some students to the event. In contrast, if a student attending this same event became ill or injured and required immediate transportation home or to a health care facility, the exigent need to transport one student would not constitute regular or scheduled transportation. An employee would have authority to transport the student in a personal vehicle under these circumstances, is using a vehicle that is properly registered and insured. The expectation of the school district is that the employee would immediately contact administration about these circumstances to ensure oversight of the employee’s use of the exception.

Nonregular and nonscheduled transportation also would include situations where some notice may be provided of the need for transportation to a nonscheduled event for which transportation generally is not provided by the school district. For example, a group of students may participate in a scheduled debate competition for which regular school district transportation is provided. Two students advance to a regional competition the following day. Transportation would not have been scheduled to the regional competition as the students’ advancement was not predicted. These circumstances may justify an employee’s use of a personal vehicle to transport the two students to the regional competition, if the vehicle is properly registered and insured. Because the employee has sufficient time to contact an administrator, advance written permission by an administrator would be expected for the purpose of overseeing that the reasons for an employee using a personal vehicle comply with the requirements of the law.

V. FEES

In its discretion, the school district may charge fees for transportation of students to and from extracurricular activities conducted at locations other than school, where attendance is optional.

Legal References: Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 169.011, Subd. 71(a) (Definition of a School Bus)
Minn. Stat. § 169.454, Subd. 13 (Type III Vehicle Standards – Exemption)

Cross References: MSBA/MASA Model Policy 610 (Field Trips)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA Service Manual, Chapter 2, Transportation

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 711
Video Recording on School Buses**

Adopted ___ By Reference ___

Revised ___ April 2020 _____

I. PURPOSE

The transportation of students to and from school is an important function of the school district, and transportation by the school district is a privilege and not a right for an eligible student. The behavior of students **and employees** on the bus is a significant factor in the safety and efficiency of school bus transportation. Student **and employee** misbehavior increases the potential risks of injury. Therefore, the school district believes that video **taping recording** student passengers **and employees** on the school bus will encourage good behavior and, as a result, promote safety. The purpose of this policy is to establish a school bus video **taping recording** system.

II. GENERAL STATEMENT OF POLICY

A. Placement.

1. Each and every school bus owned, leased, contracted and/or operated by the school district shall be equipped with a fully-enclosed box for placement and operation of a video camera and conspicuously placed signs notifying riders that their conversations or actions may be recorded on tape.
2. A video camera will not necessarily be installed in each and every school bus owned, leased, contracted and/or operated by the school district, but cameras may be rotated from bus to bus without prior notice to students.
3. Video cameras will be placed on a particular school bus, to the extent possible, where the school district has received complaints of inappropriate behavior.

B. Use of Video **tape Recordings**.

1. A video **tape recording** of the actions of student passengers **and/or employees** may be used by the school district as evidence in any

disciplinary action brought against any student or employee arising out of the student's or employee's conduct on the bus.

2. A videotape recording will be released to the public only in conformance with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13 and the Family Educational Rights and Privacy Act, 20 U.S.C. §1232g and the rules and/or regulations promulgated thereunder.
3. Videotapes recordings will be viewed by school district personnel on a random basis and/or when discipline problems on the bus have been brought to the attention of the school district.
4. A videotape recording will be retained by the school district for a period of six (6) weeks, until relooped or until the conclusion of disciplinary proceedings in which the video tape is used for evidence.

[Note: School districts should review their record retention policies/schedules as to the stated retention period for school bus video recordings. The retention time period in the retention schedule should be consistent with the retention time period set forth in this policy. The January 2000 School District General Records Retention Schedule, adopted by many school districts, provides that building security/transportation video recordings are to be retained until relooped.]

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.585 (Notice of Recording Device)
Minn. Stat. § 138.17 (Government Records, Administration)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. ~~Sees.~~ §§ 99.1-99.67 (Family Educational Rights and Privacy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Student Pupil Records)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)
MSBA Service Manual, Chapter 2, Transportation

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 712
Video Surveillance Other Than on Buses**

Adopted ___ By Reference ___

Revised ___ April 2020 _____

[See Model Policy 711 for Video Recording on School Buses]

I. PURPOSE

Maintaining the health, welfare, and safety of students, staff, and visitors while on school district property and the protection of school district property are important functions of the school district. The behavior of individuals who come on to school property is a significant factor in maintaining order and discipline and protecting students, staff, visitors, and school district property. The school board recognizes the value of video/electronic surveillance systems in monitoring activity on school property in furtherance of protecting the health, welfare, and safety of students, staff, visitors, and school district property.

II. GENERAL STATEMENT OF POLICY

A. Placement.

1. School district buildings and grounds may be equipped with video cameras.
2. Video surveillance may occur in any school district building or on any school district property.
3. Video surveillance will normally not be used in bathrooms or locker rooms, although these areas may be placed under surveillance by individuals of the same sex as the occupants of the bathrooms or locker rooms. Video surveillance in bathrooms or locker rooms will only be utilized in extreme situations, with extraordinary controls, and only as expressly approved by the superintendent.

B. Use of Videotape Recordings.

1. Videotapes recordings will be viewed by school district personnel on a random basis and/or when problems have been brought to the attention of the school district.
2. A video recording of the actions of students and/or employees may be used by the school district as evidence in any disciplinary action brought against any student or employee arising out of the student's or employee's conduct in school district buildings or on school grounds.
- 2.3. A videotape recording will be released only in conformance with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13 and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and the rules and/or regulations promulgated thereunder.

C. Security and Maintenance

1. The school district shall establish appropriate security safeguards to ensure that video recordings are maintained and stored in conformance with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and the rules and/or regulations promulgated thereunder.
2. The school district shall ensure that video recordings are retained in accordance with the school district's records retention schedule.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.585 (Notice of Recording Device)
Minn. Stat. § 138.17 (Government Records; Administration)
Minn. Stat. § 609.746 (Interference with Privacy)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. ~~Sees:~~ §§ 99.1-99.67 (Family Educational Rights and Privacy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of **Student Pupil** Records)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 711 (Videotaping on School Buses)
MSBA Service Manual, Chapter 2, Transportation

RESOLUTION FOR ACCEPTANCE OF GIFTS AND DONATIONS

Whereas, School Board Policy 706 establishes the guidelines for the acceptance of gifts or donations to the District;

Whereas, the International Falls School District Board encourages the support of the District’s educational programs through gifts or donations that meet the goals and objectives of the School District;

Whereas, Minnesota Statute §465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members;

Therefore, be it resolved, the School Board of International Falls Public Schools, ISD #361, accepts with appreciation the following gifts, donations or grants received by the School District:

District donations received:

Carter Herberg Memorial Fund	\$800.00
Arena Scoreboard Sponsorship	
Minnesota Power	\$1000.00
Miner’s Inc Super One	\$1500.00
6 th -8 th Grade Planners	
From Anonymous Donor	\$300.00
Girls Hockey Boosters	
For Hockey Socks	\$194.00

Motion by _____, seconded by _____, to accept the gifts and donations.

The following voted in favor:

Voting against:

Whereupon, the resolution was declared adopted.

2021 - 2022 SCHOOL CALENDAR: VERSION B

MAY 2022							JUNE 2022							<i>May & June</i>	
Sun	M	T	W	T	F	Sat	Sun	M	T	W	T	F	Sat	May 30th:	NO SCHOOL - Memorial Day
										1	2	3	4	Jun 2nd:	LAST DAY OF CLASSES K-11
1	2	3	4	5	6	7	5	6	7	8	9	10	11	Jun 3 rd :	Last Day for Teachers
8	9	10	11	12	13	14	12	13	14	15	16	17	18	June 5th	Graduation Day
15	16	17	18	19	20	21	19	20	21	22	23	24	25		
22	23	24	25	26	27	28	26	27	28	29	30				
29	30	31													
Student Days:		21		Teacher Days:		21		Student Days:		2		Teacher Days:		3	

Total Student Days: 174 Total Teacher Work Days: 181
 Total Teacher Contract Days: 188

2021 - 2022 SCHOOL CALENDAR: VERSION A

MAY 2022							JUNE 2022							<u>May & June</u>	
Sun	M	T	W	T	F	Sat	Sun	M	T	W	T	F	Sat		
										1	2	3	4	May 30th:	NO SCHOOL - Memorial Day
							5	6	7	8	9	10	11	Jun 2nd:	LAST DAY OF CLASSES K-11
1	2	3	4	5	6	7	12	13	14	15	16	17	18	Jun 3 rd :	Last Day for Teachers
8	9	10	11	12	13	14	19	20	21	22	23	24	25	June 5th	Graduation Day
15	16	17	18	19	20	21	26	27	28	29	30				
22	23	24	25	26	27	28									
29	30	31													
Student Days:		21		Teacher Days:		21		Student Days:		2		Teacher Days:		3	

Total Student Days: 174 Total Teacher Work Days: 181
 Total Teacher Contract Days: 188

FALLS ELEMENTARY AVERAGE CLASS SIZES / SECTIONS
Students Served
3/11/2021

FISCAL YEAR:

FY2018 - 2019 - FINAL

	K	1	2	3	4	5	TOTAL:
# of Students Served:	67	61	78	68	81	80	435
# of Sections:	4	3	4	3	3	3	20
Average Class Size:	17	20	20	23	27	27	22

FISCAL YEAR:

FY2019 - 2020 - FINAL

	K	1	2	3	4	5	TOTAL:
# of Students Served:	74	64	56	78	64	81	417
# of Sections:	4	3	3	4	3	3	20
Average Class Size:	18	21	19	20	21	27	21

FISCAL YEAR:

FY2020 - 2021 - March 4, 2021

	K	1	2	3	4	5	TOTAL:
# of Students Served:	58	70	58	58	76	61	381
# of Sections:	4	5	4	4	4	4	25
Average Class Size:	15	14	15	15	19	15	15

FISCAL YEAR:

FY2021 - 2022 - estimated March 11, 2021

	K	1	2	3	4	5	TOTAL:
# of Students Served:	58	60	69	57	59	76	379
# of Sections:	4	3	4	3	3	4	21
Average Class Size:	15	20	17	19	20	19	18

Proposal for Development of an ISD 361 Grant Funding Committee

The purpose of the committee is to be a central, informed, connected resource to support and participate in actions to increase grant funding to ISD 361:

Short term (immediate) Objectives:

Gather staff, community, board members, others, who have writing or, specifically, grant writing interest or experience.

Understand the history of, and current state of, grant funding for ISD 361

Identify areas within the district in which funding needs are unmet

Have up-to-date information about current and upcoming grant resources at the local, regional, state, and federal levels

Share current opportunities with appropriate district or community stakeholders and determine as a group (with administrative/business office input) which are the most appropriate to pursue.

Create and maintain resources of baseline population, demographic or other data to make writing each grant application more efficient

Assist where appropriate with grant applications and grant related reporting.

Develop an action plan, including areas of responsibilities, timelines, and evaluation measures

Long term Objectives:

Establish fundraising goals in accordance with mission or charge statement

Set clear and obtainable goals for the committee

Regularly review/evaluate measurable objectives/targets

Develop a process by which staff can approach the grant committee for assistance

Committee member make up:

2-3 Board Members

One administrator

One business office representative

1-2 staff from each building

2 community members

2 parents

1-2 Student council or MHS representative

ISD 361 School Board Retreat

Suggested outline

March 2021

A school board retreat has been suggested to improve Board member understanding of the district's history and programming and to more effectively complete district strategic planning. The purpose of a Board retreat is to promote Administration/Board relations, improve the effectiveness of the Board as a group, and identify priorities and next steps for assessing our district's position and completing strategic planning for the next 3-5 years.

Suggested Retreat Outline

- Who are we as a district?
 - Review current District Mission/Vision

- How are we structured?
 - Review the District's current Organizational Structure

- What is our history and current situation?
 - Review current metrics that help illustrate the history and current situation of the district.
 - Prior to gathering, the Board and Administration would identify which metrics to review
 - The goal would be to have information available to Board members in written form prior to the retreat or presented at the meeting.
 - Suggestions of the types of metrics/data to review
 - Financial information
 - PBIS review
 - Enrollment history/breakdown
 - Curriculum/Technology
 - PLCs/Professional development/Qcomp
 - Communication/PR/marketing
 - Survey information from staff, students, and families (if available)

- Discussion of presented information
 - Identify District strengths
 - Identify areas of the District needing to improvement
 - Identify topics about which we need more information

- Establish some Next Steps or the District
 - Celebrate and share successes
 - Identify what we are excited about as a Board
 - Create a district action plan to address identified needs
 - Prioritize actions and create a timeline
 - Establish a means to monitor and follow up