

INTERNATIONAL FALLS PUBLIC SCHOOLS, ISD 361

Regular School Board Meeting Agenda  
Tuesday, January 19, 2021 at 5:00 PM  
Electronic Meeting held Via ZOOM

Mission Statement: *In partnership with parents and the community, the International Falls School District will prepare every student to become a productive citizen by developing their maximum potential within a safe climate of mutual respect and trust.*

**Zoom Meeting Information:**

Topic: School Board Zoom Meeting  
Time: Jan 19, 2021 05:00 PM Central Time (US and Canada)

Join Zoom Meeting

Meeting ID: 813 1497 7958  
Passcode: 401247  
One tap mobile  
+13126266799,,81314977958#,,,,\*401247# US (Chicago)  
+19292056099,,81314977958#,,,,\*401247# US (New York)

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington D.C)
- +1 346 248 7799 US (Houston)
- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)

Meeting ID: 813 1497 7958  
Passcode: 401247  
Find your local number: <https://isd361.zoom.us/j/kdHECCdNm1>

**CALL TO ORDER**

1. Roll Call:

- |                             |  |
|-----------------------------|--|
| ___ Toni Korpi              | ___ Emily McGonigle                            |
| ___ Bruce Raboin            | ___ Ted Saxton                                 |
| ___ Roxanne Skogstad-Ditsch | ___ JoAnn Smith                                |
| ___ Jennifer Windels        |  |
| ___ Kevin Grover            | ___ Ella Bahr-Jeffries, Student Representative |

2. Pledge of Allegiance

**Approval of Agenda**

1. Approve agenda as presented. Motion by \_\_, second by \_\_. Motion carried / failed.

**Open Forum**

- 1. Presentation of Elk's January Students of the Month: Bryant Koenig and Chloe Sullivan
- 2. Public Open Forum

**Consent Agenda**

Approve the Consent Agenda as presented. Motion by \_\_\_\_; second by \_\_\_\_\_. Motion carried / failed.

- 1. Approve past meeting minutes for the regular and special school board meetings on December

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19, 2020, December 19, 2020 and January 4, 2021.

2. Approve current accounts payable due in the amount of \$1,089,851.05. 12
3. Approve payroll in the amount of \$384,897.69 for pay periods January 1 and January 15, 2021.
4. Approve hire of Kari Benedix-Obermaier as Temporary Custodian effective January 8, 2021 and ending June 3, 2020.
5. Approve hire of Dylan Holt as Temporary Custodian effective January 6, 2021 and ending June 3, 2020.
6. Acknowledge Maddie Olson as a volunteer coach for Girls Basketball during the 2020-2021 season.
7. Accept resignation of Sandy LaVigne, PALS Coordinator, effective Monday January 18th 2021.
8. Approve Koochiching County Family Collaborative Joint Powers Agreement. 38
9. First reading of School Board Policy 605 - Alternative Programs 49
10. First reading of School Board Policy 606 - Textbooks and Instructional Materials 51
11. First reading of School Board Policy 606 Form - Textbooks and Instructional Materials 54
12. First reading of School Board Policy 606.5 - Library Media Center Material Selection 58
13. First reading of School Board Policy 607 - Organization of Grade Levels 68
14. First reading of School Board Policy 608 - Instructional Services - Special Education 70
15. First reading of School Board Policy 609 - Religion 72
16. First reading of School Board Policy 610 - Field Trips 75
17. First reading of School Board Policy 617 - TO BE REMOVED - School District Ensurance of Preparatory and High School Standards 78
18. First reading of School Board Policy 621 - Non-School District Credits for Graduation 80
19. Second reading of School Board Policy 518 - DNR-DNI Orders 82
20. Second reading of School Board Policy 519 - Interviews of Students by Outside Agencies 84
21. Second reading of School Board Policy 520 - Student Surveys 87
22. Second reading of School Board Policy 521 - Student Disability Nondiscrimination 93
23. Second reading of School Board Policy 523 - Policies Incorporated by Reference 95
24. Second reading of School Board Policy 527 - Student Use and Parking of Motor Vehicles; Parols, Inspections, and Searches 97
25. Second reading of School Board Policy 528 - Student Parental, Family, and Marital Status Nondiscrimination 101
26. Second reading of School Board Policy 531 - The Pledge of Allegiance 103
27. Second reading of School Board Policy 601 - School District Curriculum and Instructional Goals 105

#### **Action Items**

1. Resolution Acceptance of Gifts and Donations. Motion by \_\_, second by \_\_. Motion carried / failed. 112
2. Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore. Motion by \_\_, second by \_\_. Motion carried / failed. 113
3. Adopt resolution to extend deadline for leaves granted by the Families First Coronavirus Recover Act (FFCRA). 114
4. Approve addition of Section A-1 Substitute Postion with Prior District Experience to At Will Policy. 115
5. Set budget work session dates for Febraury 22 and March 8 at 5:00 p.m.

#### **Administrative Reports**

1. Student Council, Ella Bahr-Jeffries
2. Melissa Tate, Elementary Principal
3. Tim Everson, Secondary Principal

INTERNATIONAL FALLS PUBLIC SCHOOLS, ISD 361

Regular School Board Meeting Agenda

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4. Kevin Grover, Superintendent:

5. Committee Reports:

a. Community Education Advisory Board

b. Recreation Commission

**Adjournment**

Motion by \_\_\_\_, second by \_\_\_\_ to adjourn meeting at \_\_\_\_ pm. Motion carried / failed.

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**INDEPENDENT SCHOOL DISTRICT NO. 361**  
**Monday, December 21, 2020 at 5:00 p.m.**  
**Meeting Held Via Zoom Meeting**

Topic: School Board Meeting

Time: Dec 21, 2020 05:00 PM Central Time (US and Canada)

**CALL TO ORDER**

Michelle Hebner: Present  
Mike Holden: Present  
Toni Korpi: Present  
Terry Murray: Present  
Ted Saxton: Present  
Roxanne Skogstad-Ditsch: Absent  
Jennifer Windels: Present  
Kevin Grover Present  
Ella Bahr-Jeffries Present  
Board Members Present: 6, Absent: 1.  
2. Pledge of Allegiance

**Approval of Agenda**

1. Approve agenda as presented. Motion by Mike Holden, then second by Michelle Hebner. Motion Carried.  
Roxanne Skogstad-Ditsch: Absent, Michelle Hebner: Yea, Mike Holden: Yea, Toni Korpi: Yea, Terry Murray: Yea, Ted Saxton: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1

**Open Forum**

1. Presentation of Elk's December Students of the Month: Holden Sutherland and Emma Erickson
2. Public Open Forum

**Consent Agenda**

Motion by Mike Holden, then second by Jennifer Windels to approve consent agenda as presented. Motion Carried.  
Roxanne Skogstad-Ditsch: Absent, Michelle Hebner: Yea, Mike Holden: Yea, Toni Korpi: Yea, Terry Murray: Yea, Ted Saxton: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1

1. Approve past meeting minutes for the regular school board meeting on November 16th, November 23rd and December 9th.
2. Approve current accounts payable due in the amount of \$1,029,923.15 .
3. Approve payroll in the amount of \$438,267.45 for pay periods December 4th and December 18th.

4. Approve adjustment for Michelle Hopkins from level 5 to level 6 on the At Will Full Time Schedule effective 7/1/2020.

5. Approve hire of Phil Talmage as Head Baseball coach for the 2020-2021 season. This hire and payment for duties is contingent upon having a season. Payment will be prorated in the event that there is a shortened season due to COVID-19.

6. Approve hire of Will Awe as Assistant Baseball coach for the 2020-2021 season. This hire and payment for duties is contingent upon having a season. Payment will be prorated in the event that there is a shortened season due to COVID-19.

7. Approve hire of Paul Hjelle as Head Boy's Track Coach for the 2020-2021 season. This hire and payment for duties is contingent upon having a season. Payment will be prorated in the event that there is a shortened season due to COVID-19.

8. Approve hire of Dan Zika as Assistant Boy's Track Coach for the 2020-2021 season. This hire and payment for duties is contingent upon having a season. Payment will be prorated in the event that there is a shortened season due to COVID-19.

9. Approve hire of Sheryl Hendrickson as Head Girl's Track Coach for the 2020-2021 season. This hire and payment for duties is contingent upon having a season. Payment will be prorated in the event that there is a shortened season due to COVID-19.

10. Approve hire of Alicia Hendrickson as Assistant Girl's Track Coach for the 2020-2021 season. This hire and payment for duties is contingent upon having a season. Payment will be prorated in the event that there is a shortened season due to COVID-19.

11. Approve hire of Tony Casareto as Head Golf Coach for the 2020-2021 season. This hire and payment for duties is contingent upon having a season. Payment will be prorated in the event that there is a shortened season due to COVID-19.

12. Acknowledge Glenn Marcotte as a volunteer coach for Girls Hockey during the 2020-2021 season.

13. Acknowledge Macey Marcotte as a volunteer coach for Girls Hockey during the 2020-2021 season.

14. Approve agreement with IEA for Chemical Inventory and SDS Compilation project.

15. Approve service agreement with IEA for AHERA Inspections.

16. Accept the Annual Compliance Vote of Concurrence from the American Indian Parent Advisory Committee (AIPAC).

17. First reading of School Board Policy 518 - DNR-DNI Orders

18. First reading of School Board Policy 519 - Interviews of Students by Outside Agencies

19. First reading of School Board Policy 520 - Student Surveys

20. First reading of School Board Policy 521 - Student Disability Nondiscrimination

21. First reading of School Board Policy 523 - Policies Incorporated by Reference

22. First reading of School Board Policy 527 - Student Use and Parking of Motor Vehicles; Parols, Inspections, and Searches
23. First reading of School Board Policy 528 - Student Parental, Family, and Marital Status Nondiscrimination
24. First reading of School Board Policy 531 - The Pledge of Allegiance
25. First reading of School Board Policy 601 - School District Curriculum and Instructional Goals
26. Second reading of School Board Policy 419 - Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices
27. Second reading of School Board Policy 507 - Corporal Punishment
28. Second reading of School Board Policy 511.5 - Raffles
29. Second reading of School Board Policy 511.6 - Vendors of Student Products
30. Second reading of School Board Policy 512 - School-Sponsored Student Publications and Activities
31. Second reading of School Board Policy 513.5 - Kindergarten Early Entrance
32. Second reading of School Board Policy 513.6 - Gifted and Talented
33. Second reading of School Board Policy 516 - Student Medication
34. Second reading of School Board Policy 516.5 - Guidelines for Administration of Student Medication
35. Second reading of School Board Policy 517- Student Recruiting

**Action Items**

1. Resolution Acceptance of Gifts and Donations. Motion by Michelle Hebner, then second by Jennifer Windels. Motion Carried.  
Roxanne Skogstad-Ditsch: Absent, Michelle Hebner: Yea, Mike Holden: Yea, Toni Korpi: Yea, Terry Murray: Yea, Ted Saxton: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1
2. Set School Board Organizational Meeting for Monday, January 4th at 5:00 p.m. Motion by Toni Korpi, then second by Jennifer Windels. Motion Carried.  
Roxanne Skogstad-Ditsch: Absent, Michelle Hebner: Yea, Mike Holden: Yea, Toni Korpi: Yea, Terry Murray: Yea, Ted Saxton: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1
3. Accept FY21 General Fund Revised Revenue Budget in amount of \$13,595,259. Motion by Mike Holden, then second by Michelle Hebner. Motion Carried.  
Roxanne Skogstad-Ditsch: Absent, Michelle Hebner: Yea, Mike Holden: Yea, Toni Korpi: Yea, Terry Murray: Yea, Ted Saxton: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1
4. Accept Food Service Fund 02 Revised Revenue budget in amount of \$365,413.

Motion by Jennifer Windels, then second by Toni Korpi. Motion Carried.  
Roxanne Skogstad-Ditsch: Absent, Michelle Hebner: Yea, Mike Holden: Yea, Toni Korpi: Yea, Terry Murray: Yea, Ted Saxton: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1

5. Accept Community Education Revised Revenue budget in the amount of \$368,571  
Motion by Michelle Hebner, then second by Toni Korpi. Motion Carried.  
Roxanne Skogstad-Ditsch: Absent, Michelle Hebner: Yea, Mike Holden: Yea, Toni Korpi: Yea, Terry Murray: Yea, Ted Saxton: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1

**Administrative Reports**

1. Committee Report: Student Council – Ella Bahr-Jeffries: Participated in virtual summit with 53 schools; Raised 190# of food during food drive which was double of previous year; Sold 650 pies in coordination with MHS fundraiser; held clothing drive that tripled previous years by filling a truck; Winter Sports week Feb 8th; Starting monthly competitions and new social media account.

2. Melissa Tate, Elementary Principal – No report.

3. Tim Everson, Secondary Principal – Given by Kevin Grover: Enrollment 551 which is down 3 from November and down 4 from 2019. Working on PPE needs from survey.

4. Kevin Grover, Superintendent:

4.a. COVID-19 Update: Reviewing new Governor’s executive order as many details to be worked out yet; Includes voluntary saliva testing every 2 weeks and mask with shield for employees working with students.

4.b. Board Member Recognition

4.c. Reviewing advertising with option to prorate or extend to 2021 due to cancelled events.

5. Committee Reports:

5.a. Community Education Advisory Board

5.b. Recreation Commission

**Adjournment**

Motion by Mike Holden, then second by Michelle Hebner to adjourn at 5:57 pm. Motion Carried.

Roxanne Skogstad-Ditsch: Absent, Michelle Hebner: Yea, Mike Holden: Yea, Toni Korpi: Yea, Terry Murray: Yea, Ted Saxton: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1

**Approved Minutes:**

	01/19/2020		01/19/2020
District Clerk	Date	Board Chair	Date

**MINUTES**  
**SPECIAL MEETING OF THE BOARD OF EDUCATION**  
**INDEPENDENT SCHOOL DISTRICT NO. 361**  
**Monday, December 21, 2020 at 6:00 p.m.**  
**Meeting Held Via Zoom Meeting**

Topic: School Board Meeting  
Time: Dec 21, 2020 06:00 PM Central Time (US and Canada)

**CALL TO ORDER**

Michelle Hebner: Present  
Mike Holden: Present  
Toni Korpi: Present  
Terry Murray: Present  
Ted Saxton: Present  
Roxanne Skogstad-Ditsch: Absent  
Jennifer Windels: Present  
Kevin Grover Present  
Board Members: Present: 6, Absent: 1.  
2. Pledge of Allegiance

**Approval of Agenda**

1. Approve agenda as presented. Motion by Michelle Hebner, then second by Mike Holden.  
Motion Carried.  
Roxanne Skogstad-Ditsch: Absent, Michelle Hebner: Yea, Mike Holden: Yea, Toni Korpi: Yea, Terry Murray: Yea, Ted Saxton: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1

**TNT Presentation:**

1. TNT presentation 2020 Pay 2021 Levy given by Stacy Grover, Business Manager.

**Action Item:**

1. Certify the 2020 Pay 2021 levy at \$2,854,759.46. Motion by Terry Murray, then second by Michelle Hebner. Motion Carried.  
Roxanne Skogstad-Ditsch: Absent, Michelle Hebner: Yea, Mike Holden: Yea, Toni Korpi: Yea, Terry Murray: Yea, Ted Saxton: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1

**Adjournment**

Motion by Mike Holden, then second by Michelle Hebner to adjourn at 6:14 pm. Motion Carried. Roxanne Skogstad-Ditsch: Absent, Michelle Hebner: Yea, Mike Holden: Yea, Toni Korpi: Yea, Terry Murray: Yea, Ted Saxton: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1

**Approved Minutes:**

	01/19/2020		01/19/2020
District Clerk	Date	Board Chair	Date

**SPECIAL MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**INDEPENDENT SCHOOL DISTRICT NO. 361**  
**Monday, January 4, 2021 at 5:00 p.m.**  
**Meeting Held Via Zoom Meeting**

Time: Jan 4, 2021 05:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://isd361.zoom.us/j/89581751444?pwd=SjNBdTm1xNlRuVzZmUUFMS0JmMUF0Zz09>

Meeting ID: 895 8175 1444

Passcode: 046099

**CALL TO ORDER**

Toni Korpi:	Present
Emily McGonigle:	Present
Bruce Raboin:	Present
Ted Saxton:	Present
Roxanne Skogstad-Ditsch:	Absent
Joann Smith:	Present
Jennifer Windels:	Present

Present: 6, Absent: 1.

2. Pledge of Allegiance

**Seat New Board Members**

1. Ted Saxton read and virtually presented Emily McGonigle with the Oath of Office.
2. Ted Saxton read and virtually presented JoAnn Smith with the Oath of Office.
3. Ted Saxton read and virtually presented Bruce Raboin - Oath of Office.

**Approval of Agenda**

1. Approve agenda as presented. Motion by Jennifer Windels, then second by Toni Korpi.  
Motion Carried.

Roxanne Skogstad-Ditsch: Absent, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Joann Smith: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1

**Action Items**

1. **Election of Officers:**

1.a. Chairperson. Ted Saxton, Board Chair, called for nominations for the office of chair. Bruce Raboin nominated Ted Saxton for Chairperson. Call for nominations was called three times. After no further nominations the nominations were closed. Ted Saxton was elected Chairperson.

1.b. Vice-Chairperson. Call for nominations: Ted Saxton, Board Chair, called for nominations for the office of vice-chair. Toni Korpi nominated Jennifer Windels for Vice Chairperson. Call for nominations was called three times. After no further nominations the nominations were closed. Jennifer Windels was elected Chairperson.

1.c. Clerk. Call for nominations. Ted Saxton, Board Chair, called for nominations for the office of clerk. Jennifer Windels nominated Toni Korpi for Clerk. Call for nominations was called three times. After no further nominations the nominations were closed. Toni Korpi was elected Clerk..

1.d. Treasurer. Call for nominations: Ted Saxton, Board Chair, called for nominations for the office of treasurer. Bruce Raboin nominated Roxanne Skogstad-Ditsch for Treasurer. Call for nominations was called three times. After no further nominations the nominations were closed. Roxanne Skogstad-Ditsch was elected Chairperson.

2. Set Board Committee Representatives. Board Chair, Ted Saxton, set committee representatives as follows

2. Administrative Salary Committee (3): Ted Saxton, Toni Korpi and Jennifer Windels

2.a. Local 510 Negotiations Committee (3): Roxanne Skogstad-Ditsch, Toni Korpi and Emily McGonigle

2.b. Local 331 Negotiations Committee (3): Ted Saxton, Bruce Raboin and Jennifer Windels

2.c. Local 4798 Negotiations Committee (3): Toni Korpi, Jennifer Windels and JoAnn Smith

2.d. Recreation Commission (3): Toni Korpi, Bruce Raboin and JoAnn Smith

2.e. MSBA Legislative Committee (1): Emily McGonigle

2.f. MSHSL Representative (1): Bruce Raboin

2.g. Continuing Education Committee (1): Roxanne Skogstad-Ditsch

2.h. Community Education Advisory Board (2): Toni Korpi and JoAnn Smith

2.i. Meet and Confer: Board as a whole:

2.j. Facility Committee (3): Jennifer Windels, Roxanne Skogstad-Ditsch and Ted Saxton

2.k. Acting Board Clerk (in absence of Clerk): Bruce Raboin

3. Adopt the regular School Board meeting schedule for calendar year 2021 with an inclement weather meeting procedure.

Motion by Jennifer Windels, then second by Toni Korpi. Motion Carried.

Roxanne Skogstad-Ditsch: Absent, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce

Raboin: Yea, Ted Saxton: Yea, Joann Smith: Yea, Jennifer Windels: Yea

Yea: 6, Nay: 0, Absent: 1

4. Accept service fee schedule (2019 Rate Schedule with no increase for 2021) from Small Town Tech. Ted Saxton, Board Member, owns and operates Small Town Tech. The District utilizes Small Town Tech for tech device repair services, parts and contract services for technology consultation and services. Board member Ted Saxton to abstain from voting.

Ted Saxton abstained from voting. Motion by Toni Korpi, then second by Jennifer Windels. Motion Carried.

**SPECIAL MINUTES  
REGULAR MEETING OF THE BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT NO. 361  
Monday, January 4, 2021 at 5:00 p.m.  
Meeting Held Via Zoom Meeting**

Roxanne Skogstad-Ditsch: Absent, Ted Saxton: Abstain (Without Conflict), Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Joann Smith: Yea, Jennifer Windels: Yea  
Yea: 5, Nay: 0, Absent: 1, Abstain (Without Conflict): 1

**Consent Agenda**

Motion by Bruce Raboin, then second by Emily McGonigle to approve Consent Agenda.  
Motion Carried.

Roxanne Skogstad-Ditsch: Absent, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Joann Smith: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1

1. Designate Ratwik, Rosak and Maloney as the District's legal counsel for January 1, 2021 to December 31, 2021.

2. Designate "The Journal" as the official newspaper for publication for January 1, 2021 to December 31, 2021.

3. Set School Board Member Chair compensation at current rate of \$285.94 per month for January 1, 2021 to December 31, 2021

4. Set School Board Member compensation for Vice-Chairperson, Clerk, Treasurer, and Director at current rate of \$260 per month for January 1, 2021 to December 31, 2021

5. Designate Stacy Grover, Business Manager, with authority to perform wire transfers for the Districts financial operations.

6. Set School Board Member per diem rate at current rate of \$125 per day for January 1, 2021 to December 31, 2021.

7. Designate the following banks as official depositories for January 1, 2021 to December 31, 2021: Bremer Bank, MSDLAF, and MN Trust (PMA).

**Adjournment**

Motion by Jennifer Windels, then second by Toni Korpi to adjourn at 5:38 pm. Motion Carried.

Roxanne Skogstad-Ditsch: Absent, Toni Korpi: Yea, Emily McGonigle: Yea, Bruce Raboin: Yea, Ted Saxton: Yea, Joann Smith: Yea, Jennifer Windels: Yea  
Yea: 6, Nay: 0, Absent: 1

**Approved Minutes:**

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount	
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount				
XXXXXXXXXXXX8319	12/07/2020	6868	HUMBELAU002	Humbert Laurie A	Heggerty Literacy Res, Oak Park	HEGGERTY000	12/28/2020		Invoiced	A	239.92	
	1				Missy's C/C00000	01/03/2021	239.92					
XXXXXXXXXXXX8327	12/22/2020	6879	ERICKJEN000	Erickson Jennifer L	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	24.36	
	2	Groceries for cooking in Sped classes			3002100028	Tim's C/C00000	01/03/2021	24.36				
	12/22/2020	6880	ERICKJEN000	Erickson Jennifer L	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	40.44	
	1				Tim's C/C00001	01/03/2021	40.44					
	12/21/2020	6877	ERICKJEN000	Erickson Jennifer L	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	7,171.00	
	1	PO #2502100013			Tim's C/C00002	01/03/2021	7,171.00					
	12/21/2020	6878	ERICKJEN000	Erickson Jennifer L	Cole International - F, Fort Fr	COLE INT000	12/28/2020		Invoiced	A	70.36	
	2	Shipment of Zamboni Blades to be sharpened Cus			2922100021	Tim's C/C00003	01/03/2021	70.36				
	12/15/2020	6876	ERICKJEN000	Erickson Jennifer L	Lake Superior College, 218-7337	LAKE SUP001	12/28/2020		Invoiced	A	115.00	
	2	OER PSYC 1135, Spring 21 Brashaw (instructor),			3002100061	Tim's C/C00004	01/03/2021	23.00				
	3	Sociology in Action SOC 1111, Spring 21 Gomez			3002100061	Tim's C/C00004	01/03/2021	92.00				
	12/14/2020	6872	ERICKJEN000	Erickson Jennifer L	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	-7,741.76	
	1	PO#2502100013			Tim's C/C00002	01/03/2021	-7,741.76					
	12/14/2020	6873	ERICKJEN000	Erickson Jennifer L	Tockify Web Calendar, Brighton,	TOCKIFY 000	12/28/2020		Invoiced	A	80.00	
	2	Invoice #5F10610C-0001 Premium 1 year Tockify			3002100059	Tim's C/C00005	01/03/2021	80.00				
	12/14/2020	6874	ERICKJEN000	Erickson Jennifer L	Sn Mshsbca, 763-2452137, MN, 55	MSHSBCA 000	12/28/2020		Invoiced	A	145.70	
	2	Registration fee for the Minnesota Baseball Co			2922100020	Tim's C/C00007	01/03/2021	140.00				
	3	Processing Fee			Tim's C/C00006	01/03/2021	5.70					
	12/14/2020	6875	ERICKJEN000	Erickson Jennifer L	Menards Intl Falls, 800-000-00	MENARDS 000	12/28/2020		Invoiced	A	7,741.76	
	1	PO#2502100013			Tim's C/C00002	01/03/2021	7,741.76					
											9 transaction(s) for XXXXXXXXXXXX8327. Total Amount ==>	7,646.86
XXXXXXXXXXXX8335	12/15/2020	6881	SteelEug000	Steele Eugene L	Oreilly Auto Parts 39, Internat	O'REILLY000	12/28/2020		Invoiced	A	45.60	
	1	Filters			Gene's C/C00000	01/03/2021	45.60					
XXXXXXXXXXXX7362	12/24/2020	6885			Cts Frontier Onlinepay, 800-921	FRONTIER000	12/28/2020		Invoiced	A	183.56	
	2	Arena Phone Service			8102100015	Stacy's C/C00000	01/03/2021	183.56				
	12/22/2020	6883			Midco, 800-888-1300, MN, 55435,	MIDCONTI000	12/28/2020		Invoiced	A	85.00	
	2	Internet Service for Bus Garage			7602100005	Stacy's C/C00001	01/03/2021	85.00				
	12/22/2020	6884			Amazon.Com 7k0bc3an3, Amzn.Com/	AMAZON B000	12/28/2020		Invoiced	A	34.99	
	2	Logitech MK345 Wireless Combo Full-Sized Keybo			1102100026	Stacy's C/C00002	01/03/2021	34.99				
	12/07/2020	6882			Paul Bunyan Communicat, 2184441	PAUL BUN000	12/28/2020		Invoiced	A	650.00	
	2	36 Month Contract for 1000Mbps, Midnight-4pm/5			6052100000	Stacy's C/C00003	01/03/2021	650.00				
											4 transaction(s) for XXXXXXXXXXXX7362. Total Amount ==>	953.55

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
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XXXXXXXXXXXX7124	12/25/2020	6913	BLESIMIC000	Blesi Michael E	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	25.98
	1	Cat 5 Plugs				Mike's C/C00000	01/03/2021	25.98			
	12/25/2020	6914	BLESIMIC000	Blesi Michael E	Adminremix.Com, Tomball, TX, 77		12/28/2020		Invoiced	A	7.99
	1	Getter Suite Core Monthly				Mike's C/C00001	01/03/2021	7.99			
	12/23/2020	6912	BLESIMIC000	Blesi Michael E	Learning A-Z, Llc, 866-889-3729	LEARNING000	12/28/2020		Invoiced	A	3,683.75
	2	Reading A-Z, Raz-Kids 1 Year Renewal			6052100069	Mike's C/C00002	01/03/2021	3,683.75			
	12/22/2020	6911	BLESIMIC000	Blesi Michael E	Amzn Mktp US Rj8nw3qr3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	48.59
	2	Unitek Multi Charging Station, 10-Port USB Cha			6052100068	Mike's C/C00003	01/03/2021	48.59			
	12/16/2020	6910	BLESIMIC000	Blesi Michael E	Amzn Mktp US 2t68b2da3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	499.45
	2	Logitech C920x Pro HD Webcam			6052100067	Mike's C/C00004	01/03/2021	499.45			
	12/14/2020	6908	BLESIMIC000	Blesi Michael E	Amzn Mktp US Kr72z3tk3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	179.90
	2	HUE HD Pro USB Document Camera for Windows, ma			6052100065	Mike's C/C00005	01/03/2021	179.90			
	12/14/2020	6909	BLESIMIC000	Blesi Michael E	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	3.99
	1	Solder				Mike's C/C00000	01/03/2021	3.99			
	12/08/2020	6907	BLESIMIC000	Blesi Michael E	Amzn Mktp US 6d25i2ve3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	29.99
	2	Phorus PR5 Receiver with Play-Fi Multi-Room Du			6052100063	Mike's C/C00006	01/03/2021	29.99			
	12/07/2020	6906	BLESIMIC000	Blesi Michael E	Amazon.Com Ey5cu9el3 A, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	185.97
	2	Logitech HD Laptop Webcam C615 with Fold-and-G			6052100061	Mike's C/C00007	01/03/2021	185.97			
	12/04/2020	6905	BLESIMIC000	Blesi Michael E	Amazon.Com Zn9kjl103 A, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	93.98
	2	Logitech HD Webcam C310, Standard Packaging -			6052100061	Mike's C/C00008	01/03/2021	93.98			
											10 transaction(s) for XXXXXXXXXXXX7124. Total Amount ==>> 4,759.59
XXXXXXXXXXXX7132	12/14/2020	6915	ANDERJER000	Anderson Jeremy R	Napa Falls Suply 00229, Interna	NAPA FAL000	12/28/2020		Invoiced	A	405.76
	1	Batteries for bus #31				Jeremy's C/C00000	01/03/2021	405.76			
XXXXXXXXXXXX7648	12/18/2020	6925	SLATIBET000	Slatinski BethAnne K	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	17.98
	2	Youth Group Activities (Prizes for staff break			7902100034	Beth's C/C00000	01/03/2021	17.98			
	12/18/2020	6926	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	12/28/2020		Invoiced	A	10.00
	2	Youth Group Activities (Staff Recognition) 12i			7902100037	Beth's C/C00001	01/03/2021	10.00			
	12/17/2020	6922	SLATIBET000	Slatinski BethAnne K	Hardees #1505547, International	HARDEES 000	12/28/2020		Invoiced	A	50.00
	2	Youth Group Activities (Prizes for staff break			7902100033	Beth's C/C00002	01/03/2021	50.00			
	12/17/2020	6923	SLATIBET000	Slatinski BethAnne K	Dairy Queen #11342, Internation	DAIRY QU000	12/28/2020		Invoiced	A	100.00
	2	Youth Group Activities (Students nominated for			7902100035	Beth's C/C00003	01/03/2021	100.00			
	12/17/2020	6924	SLATIBET000	Slatinski BethAnne K	Ronnings Inc, International, MN	RONNINGS000	12/28/2020		Invoiced	A	100.00
	2	Youth Group Activities (Prizes for Staff break			7902100036	Beth's C/C00004	01/03/2021	100.00			
	12/08/2020	6920	SLATIBET000	Slatinski BethAnne K	Amazon.Com 5a93c0o63, Amzn.Com/	AMAZON B000	12/28/2020		Invoiced	A	50.00
	2	Amazon Gift Card - Print - Reindeer Roadtrip			7902100032	Beth's C/C00005	01/03/2021	50.00			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
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	12/08/2020	6921	SLATIBET000	Slatinski BethAnne K	Quality Logo Products, 86631256	QUALITY 000	12/28/2020		Invoiced	A	887.43
	2	Volunteer Recognition (12e) Thank you gift for			7902100030	Beth's C/C00006	01/03/2021	887.43			
	12/07/2020	6919	SLATIBET000	Slatinski BethAnne K	Sp Eleven Seventy-On, Internati	11-71 CL000	12/28/2020		Invoiced	A	25.00
	2	Youth Group Activities (12i) Instagram Contest			7902100031	Beth's C/C00007	01/03/2021	25.00			
	12/04/2020	6918	SLATIBET000	Slatinski BethAnne K	Sq Pick Me Flowers Ll, Internat	PICK ME 000	12/28/2020		Invoiced	A	190.00
	2	Coalition Directed Activities (12i) Honoring s			7902100029	Beth's C/C00008	01/03/2021	190.00			
	12/03/2020	6916	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	12/28/2020		Invoiced	A	14.00
	2	Youth Group Activities (12 i) Display Case			7902100028	Beth's C/C00009	01/03/2021	14.00			
	12/03/2020	6917	SLATIBET000	Slatinski BethAnne K	Battalion Distributing, Intl Fa	BATTALIO000	12/28/2020		Invoiced	A	38.40
	2	Youth Group Refreshments (12h)			7902100027	Beth's C/C00010	01/03/2021	38.40			
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XXXXXXXXXXXX2314	12/23/2020	6937	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	58.42
	1	PBIS Supplies				Karla's C/C00000	01/03/2021	58.42			
	12/21/2020	6934	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	30.89
	1	PBIS supplies				Karla's C/C00000	01/03/2021	30.89			
	12/21/2020	6935	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	69.39
	1	Classroom supplies				Karla's C/C00000	01/03/2021	69.39			
	12/21/2020	6936	OLSONKAR000	Olson-Line Karla A	County Mkt. #574, International	COUNTY M000	12/28/2020		Invoiced	A	34.88
	1	PBIS Supplies				Karla's C/C00001	01/03/2021	34.88			
	12/17/2020	6933	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	31.42
	1	Classroom supplies				Karla's C/C00000	01/03/2021	31.42			
	12/10/2020	6932	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	51.75
	1	Classroom supplies				Karla's C/C00000	01/03/2021	51.75			
	12/08/2020	6931	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	15.94
	1	Classroom Supplies				Karla's C/C00000	01/03/2021	15.94			
	12/07/2020	6929	OLSONKAR000	Olson-Line Karla A	Hometown Hobby & Craft, Interna	HOMETOWN000	12/28/2020		Invoiced	A	51.12
	1	Classroom Supplies				Karla's C/C00002	01/03/2021	51.12			
	12/07/2020	6930	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	80.67
	1	Classroom Supplies				Karla's C/C00000	01/03/2021	80.67			
	12/04/2020	6928	OLSONKAR000	Olson-Line Karla A	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	53.52
	1	Supplies for Class				Karla's C/C00003	01/03/2021	53.52			
	12/03/2020	6927	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	35.42
	1	Classroom supplies				Karla's C/C00000	01/03/2021	35.42			
	11/30/2020	6938	OLSONKAR000	Olson-Line Karla A	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	60.25
	1	Classroom supplies				Karla's C/C00000	01/03/2021	60.25			
	12 transaction(s) for XXXXXXXXXXXX2314. Total Amount ==>										573.67

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	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX3600	12/24/2020	6842	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 8p08p0ej3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	10.55
	2				Laurie's C/C00000	01/03/2021	10.55				
	12/24/2020	6843	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	12/28/2020		Invoiced	A	136.20
	2	CLIP,STIKKICLPS,20/PK,WHT			1302100217	Laurie's C/C00001	01/03/2021	46.05			
	3	HOOK,MEDIUM,MEGA,20/PK			1302100217	Laurie's C/C00001	01/03/2021	16.56			
	4	MARKER,EXPO2,6/ST,W/ERASR			1302100217	Laurie's C/C00001	01/03/2021	9.31			
	5	SHARPENER,ELEC PENCIL,BK			1302100217	Laurie's C/C00001	01/03/2021	64.28			
	12/24/2020	6844	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Ly1pg23n3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	262.49
	2				Laurie's C/C00000	01/03/2021	262.49				
	12/24/2020	6845	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Bilao99e3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	39.45
	2				Laurie's C/C00000	01/03/2021	39.45				
	12/24/2020	6846	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Rh7ue0om3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	24.65
	22	Guinness World Records 2020			1302100218	Laurie's C/C00002	01/03/2021	24.65			
	12/23/2020	6838	HUMBELAU002	Humbert Laurie A	Amzn Mktp US De9b082m3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	30.87
	2	SUNKISTY Children's Art Paintbrushes, Little P			1302100220	Laurie's C/C00003	01/03/2021	12.89			
	3	Hulameda Paint Tray Palettes Plastic Pallets f			1302100220	Laurie's C/C00003	01/03/2021	17.98			
	12/23/2020	6839	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 886cq3g33, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	53.98
	3	Really Good Stuff Durable Magazine, Book, Fold			1302100222	Laurie's C/C00004	01/03/2021	53.98			
	12/23/2020	6840	HUMBELAU002	Humbert Laurie A	Amazon.Com Hw35s4963, Amzn.Com/	AMAZON B000	12/28/2020		Invoiced	A	30.00
	2	Escape from Mr. Lemoncello's Library			1302100216	Laurie's C/C00005	01/03/2021	30.00			
	12/23/2020	6841	HUMBELAU002	Humbert Laurie A	Really Good Stuff, 800-366-1920	REALLY G000	12/28/2020		Invoiced	A	26.94
	2				Laurie's C/C00006	01/03/2021	26.94				
	12/22/2020	6835	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Ra9gc38g3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	15.02
	2				Laurie's C/C00000	01/03/2021	15.02				
	12/22/2020	6836	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Gr3aj6uv3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	8.98
	23	Eureka Peanuts Classic Characters Deco Kit (84			1302100218	Laurie's C/C00007	01/03/2021	8.98			
	12/22/2020	6837	HUMBELAU002	Humbert Laurie A	Amzn Mktp US V80nt4ab3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	17.98
	2	MAXGRINDA,¢ Pill Crusher and Grinder (Blue) Cu			1302100219	Laurie's C/C00008	01/03/2021	11.99			
	3	Shipping - Cost of shipping, not including shi			1302100219	Laurie's C/C00008	01/03/2021	5.99			
	12/21/2020	6833	HUMBELAU002	Humbert Laurie A	Usps Po 2647200549, Intl Falls,	POSTMAST000	12/28/2020		Invoiced	A	3.80
	2	FES Mailing			1302100225	Laurie's C/C00009	01/03/2021	3.80			
	12/21/2020	6834	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	12/28/2020		Invoiced	A	101.04
	2	PAINT,TMPRA,ARTSTA II,RD			1302100215	Laurie's C/C00010	01/03/2021	27.00			
	3	FOLDER,LTR,DBLSTF,50,AST			1302100215	Laurie's C/C00010	01/03/2021	16.27			
	4	CRAYON,W/MRKRS,256ST,AST			1302100215	Laurie's C/C00010	01/03/2021	57.77			
	12/18/2020	6831	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	12/28/2020		Invoiced	A	23.32
	1	PO # 1102100025			Laurie's C/C00011	01/03/2021	23.32				

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
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	12/18/2020	6832	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	12/28/2020		Invoiced	A	76.60
	1	PO # 3002100060				Laurie's C/C00011	01/03/2021	76.60			
	12/17/2020	6830	HUMBELAU002	Humbert Laurie A	Asha 3, 8004982071, MD, 20850,	ASHA 001	12/28/2020		Invoiced	A	253.00
	2	Registration Fee			1302100188	Laurie's C/C00012	01/03/2021	253.00			
	12/16/2020	6828	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	12/28/2020		Invoiced	A	694.72
	2	MARKER,SHARPE FN,36/PK,BK			1302100210	Laurie's C/C00013	01/03/2021	53.52			
	3	MARKER,SHARPIE,FINE PT,PE			1302100210	Laurie's C/C00013	01/03/2021	21.24			
	4	MARKER,SHARPIE,FINE PT,RD			1302100210	Laurie's C/C00013	01/03/2021	21.24			
	5	MARKER,EXPO 2,CHISEL,GN			1302100210	Laurie's C/C00013	01/03/2021	46.68			
	6	HIGHLIGHTER,DESK,FLGN			1302100210	Laurie's C/C00013	01/03/2021	11.40			
	7	HIGHLIGHTER,POCKET,FLGN			1302100210	Laurie's C/C00013	01/03/2021	11.28			
	8	HIGHLIGHTER,DESK,FBE			1302100210	Laurie's C/C00013	01/03/2021	11.40			
	9	HIGHLIGHTER,POCKET,FLBE			1302100210	Laurie's C/C00013	01/03/2021	11.28			
	10	HIGHLIGHTER,DESK,FYW			1302100210	Laurie's C/C00013	01/03/2021	10.88			
	11	HIGHLIGHTER,POCKET,FLYL			1302100210	Laurie's C/C00013	01/03/2021	6.88			
	12	TAPE,3/4"X900",24/PK,CLR			1302100210	Laurie's C/C00013	01/03/2021	105.52			
	13	TAPE,3/4"X900",24/PK,CLR			1302100210	Laurie's C/C00013	01/03/2021	105.52			
	14	PAINT,TMPRA,ARTSTA II,YL			1302100210	Laurie's C/C00013	01/03/2021	13.50			
	15	PAINT,TMPRA,ARTSTA II,GN			1302100210	Laurie's C/C00013	01/03/2021	17.52			
	16	PAPER,CNST,9X12,50PK,WE			1302100210	Laurie's C/C00013	01/03/2021	8.28			
	17	PAPER,CNST,12X18,50PK,WE			1302100210	Laurie's C/C00013	01/03/2021	17.40			
	18	PAPER,CNST,9X12,50PK,BK			1302100210	Laurie's C/C00013	01/03/2021	8.52			
	19	PAPER,CNST,9X12,50PK,YW			1302100210	Laurie's C/C00013	01/03/2021	8.28			
	20	PAPER,CNST,9X12,50PK,LGN			1302100210	Laurie's C/C00013	01/03/2021	8.28			
	21	PAPER,CONST,9X12,GY			1302100210	Laurie's C/C00013	01/03/2021	18.00			
	22	PAPER,CONST,12X18,50PK,GY			1302100210	Laurie's C/C00013	01/03/2021	44.04			
	23	PAPER,CNST,9X12,50PK,HPK			1302100210	Laurie's C/C00013	01/03/2021	8.52			
	24	PAPER,CNST,9X12,50PK,TE			1302100210	Laurie's C/C00013	01/03/2021	6.90			
	25	PAPER,CNST,12X18,50PK,TE			1302100210	Laurie's C/C00013	01/03/2021	23.40			
	26	PAPER,CNST,9X12,50PK,MA			1302100210	Laurie's C/C00013	01/03/2021	8.52			
	27	PAPER,CNST,12X18,50PK,MA			1302100210	Laurie's C/C00013	01/03/2021	27.48			
	28	ENVELOPE,CLSP,9X12,28#,BN			1302100210	Laurie's C/C00013	01/03/2021	14.32			
	29	ENVELOPE,CLSP,10X13,28#BN			1302100210	Laurie's C/C00013	01/03/2021	23.68			
	30	MARKER,SHARPIE,FINE PT,BE			1302100210	Laurie's C/C00013	01/03/2021	21.24			
	12/16/2020	6829	HUMBELAU002	Humbert Laurie A	Amazon.Com Nz24d5se3 A, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	15.99
	1					Laurie's C/C00000	01/03/2021	15.99			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description	PO Number	Invoice Number	Invoice Dt	Amount					
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	12/15/2020	6822	HUMBELAU002	Humbert Laurie A	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	96.13
	2				Laurie's C/C00014	01/03/2021	96.13				
	12/15/2020	6823	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 5d8bx3rz3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	142.37
	2	DinoFire Wireless Presenter Remote with Air Mo	1302100207	Laurie's C/C00015	01/03/2021	18.99					
	3	SUMGOTT Computer Monitor Stand with 2 Tiers an	1302100207	Laurie's C/C00015	01/03/2021	32.99					
	4	Think Fun Math Dice Junior Game for Boys and G	1302100207	Laurie's C/C00015	01/03/2021	9.99					
	5	EAI Education Transparent Blank Spinners - Set	1302100207	Laurie's C/C00015	01/03/2021	9.95					
	6	Coogam Wooden Hexagon Puzzle for Kid Adults -	1302100207	Laurie's C/C00015	01/03/2021	23.96					
	7	Charles Leonard Magnetic Pockets, 9-1/2W x 11-	1302100207	Laurie's C/C00015	01/03/2021	30.50					
	8	Learning Resources Plastic Pattern Blocks, Mat	1302100207	Laurie's C/C00015	01/03/2021	15.99					
	12/15/2020	6824	HUMBELAU002	Humbert Laurie A	Amzn Mktp US D104u04m3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	17.25
	14	We're Going on a Bear Hunt	1302100209	Laurie's C/C00016	01/03/2021	17.25					
	12/15/2020	6825	HUMBELAU002	Humbert Laurie A	Amzn Mktp US S66sj07s3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	525.48
	2				Laurie's C/C00000	01/03/2021	525.48				
	12/15/2020	6826	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 5f5xf7ko3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	5.98
	3	Pirate vs. Pirate: The Terrific Tale of a Big,	1302100209	Laurie's C/C00017	01/03/2021	5.98					
	12/15/2020	6827	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 0c8sf5k83, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	260.78
	2				Laurie's C/C00000	01/03/2021	260.78				
	12/14/2020	6816	HUMBELAU002	Humbert Laurie A	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	84.34
	2				Laurie's C/C00018	01/03/2021	84.34				
	12/14/2020	6817	HUMBELAU002	Humbert Laurie A	Amzn Mktp US I42nk2wu3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	159.98
	48	ECR4Kids SoftZone Tree Floor Cushions, Flexibl	1302100209	Laurie's C/C00019	01/03/2021	159.98					
	12/14/2020	6818	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 057085os3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	16.94
	16	Once Upon A Cool Motorcycle Dude	1302100209	Laurie's C/C00020	01/03/2021	12.95					
	26	Shipping - Cost of shipping, not including shi	1302100209	Laurie's C/C00020	01/03/2021	3.99					
	12/14/2020	6819	HUMBELAU002	Humbert Laurie A	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	19.80
	2				Laurie's C/C00018	01/03/2021	19.80				
	12/14/2020	6820	HUMBELAU002	Humbert Laurie A	Teacherspayteachers.Co, 6465880	TEACHERS007	12/28/2020		Invoiced	A	172.37
	2	Roll and Write for DL	1302100213	Laurie's C/C00022	01/03/2021	4.50					
	3	Boom Cards I Can Read CVC Words	1302100213	Laurie's C/C00022	01/03/2021	4.00					
	4	Visual Discrimination Boom Cards Bundle with B	1302100213	Laurie's C/C00022	01/03/2021	10.00					
	5	Phonemic Awareness Same Beginning Sounds BUNDL	1302100213	Laurie's C/C00022	01/03/2021	10.00					
	6	Boom Cards Bundle 3 K DL	1302100213	Laurie's C/C00022	01/03/2021	16.00					
	7	Boom Cards Bundle 2 K DL	1302100213	Laurie's C/C00022	01/03/2021	16.00					
	8	Click & Listen Letter Identification and Lette	1302100213	Laurie's C/C00022	01/03/2021	10.00					
	9	Numbers to 10 Mini Decks/Math Boom Cards	1302100213	Laurie's C/C00022	01/03/2021	16.00					
	10	Sentence Puzzles DL	1302100213	Laurie's C/C00022	01/03/2021	8.00					

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
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	11	Complete Bundle Sight Word Poems for Shared Re			1302100213	Laurie's C/C00022	01/03/2021	19.00			
	12	BUNDLE Simple Predictable Sentences for Beginn			1302100213	Laurie's C/C00022	01/03/2021	10.00			
	13	Digital Games for Pre-K and K DL			1302100213	Laurie's C/C00022	01/03/2021	27.00			
	14					Laurie's C/C00021	01/03/2021	21.87			
	12/14/2020	6821	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 4a4gt87g3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	201.23
	2	Playmags 2 Piece Car Set: with Stronger Magnet			1302100194	Laurie's C/C00023	01/03/2021	17.98			
	3	Meland Marble Run - 122Pcs Marble Maze Game Bu			1302100194	Laurie's C/C00023	01/03/2021	32.98			
	4	Learning Resources Make a Story Writing Journa			1302100194	Laurie's C/C00023	01/03/2021	32.72			
	5	Wooden Jigsaw Puzzles for Kids Ages 3-5 Toddle			1302100194	Laurie's C/C00023	01/03/2021	8.99			
	6	RAINBOW TOYFROG Star Flex Create Puzzle-STEM T			1302100194	Laurie's C/C00023	01/03/2021	14.98			
	7	Straw Constructor STEM Building Toys 300 pcs I			1302100194	Laurie's C/C00023	01/03/2021	16.99			
	8	STEM Pipe Tube Building Blocks Set Toy for 3 4			1302100194	Laurie's C/C00023	01/03/2021	19.69			
	9	Vileafy Wooden Puzzles for Kids Ages 3-5 Years			1302100194	Laurie's C/C00023	01/03/2021	19.89			
	11	Learning Resources Alphabet Acorns Activity Se			1302100194	Laurie's C/C00023	01/03/2021	20.02			
	12	Pattern Blocks Geometric Shapes Puzzles for Ki			1302100194	Laurie's C/C00023	01/03/2021	16.99			
	12/11/2020	6814	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 4p7058ix3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	175.07
	3	TBC The Best Crafts 12 Colors Watercolor Cake,			1302100196	Laurie's C/C00024	01/03/2021	107.70			
	4	Jabari Jumps			1302100196	Laurie's C/C00024	01/03/2021	7.99			
	5	What Do You Do With a Chance? â€œ New York Tim			1302100196	Laurie's C/C00024	01/03/2021	8.89			
	6	Saturday Is Swimming Day			1302100196	Laurie's C/C00024	01/03/2021	13.89			
	7	Max and Marla Are Going on a Trip			1302100196	Laurie's C/C00024	01/03/2021	14.62			
	8	The Book of Mistakes			1302100196	Laurie's C/C00024	01/03/2021	14.99			
	9	Bear on a Bike (Bear (Stella Blackstone))			1302100196	Laurie's C/C00024	01/03/2021	6.99			
	12/11/2020	6815	HUMBELAU002	Humbert Laurie A	Amazon.Com 3pltil0k3, Amzn.Com/	AMAZON B000	12/28/2020		Invoiced	A	361.13
	2	Cando - 30-1954 CanDo Donut Exercise, Workout,			1302100193	Laurie's C/C00025	01/03/2021	172.48			
	3	Cando - 30-1955 CanDo Donut Exercise, Workout,			1302100193	Laurie's C/C00025	01/03/2021	188.65			
	12/10/2020	6812	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 711kg0v83, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	29.57
	2					Laurie's C/C00000	01/03/2021	29.57			
	12/10/2020	6813	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Pm8es28x3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	300.60
	2					Laurie's C/C00000	01/03/2021	300.60			
	12/09/2020	6809	HUMBELAU002	Humbert Laurie A	Amazon.Com 108db5373 A, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	240.30
	2	SKITTLES Original Candy, 2.17-Ounce 36 individ			1302100201	Laurie's C/C00026	01/03/2021	240.30			
	12/09/2020	6810	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Qd9qglst3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	26.99
	10	Boley Roo Crew Number & Alphabet Magnets - 72			1302100194	Laurie's C/C00027	01/03/2021	26.99			
	12/09/2020	6811	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Qw8ly6d53, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	28.00
	2	Gritty Ninja: A Children's Book About Dealing			1302100195	Laurie's C/C00028	01/03/2021	24.01			
	3					Laurie's C/C00000	01/03/2021	3.99			

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	12/07/2020	6805	HUMBELAU002	Humbert Laurie A	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	110.40
	2	Plaster of Paris Dry Mix			1302100203	Laurie's C/C00029	01/03/2021	31.76			
	3	Glazing Compound			1302100203	Laurie's C/C00029	01/03/2021	46.96			
	4	STOPS Rust Metallic Gold Spray Paint			1302100203	Laurie's C/C00029	01/03/2021	31.68			
	12/07/2020	6806	HUMBELAU002	Humbert Laurie A	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	-31.76
	2					Laurie's C/C00018	01/03/2021	-31.76			
	12/07/2020	6807	HUMBELAU002	Humbert Laurie A	Iste, 703-5899012, VA, 22201, U	ISTE20 L000	12/28/2020		Invoiced	A	-250.00
	2					Laurie's C/C00030	01/03/2021	-250.00			
	12/07/2020	6808	HUMBELAU002	Humbert Laurie A	Amzn Mktp US 325qhlkh3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	1,019.40
	2	Do A Dot Art! Markers Brilliant Washable 6 pac			1302100186	Laurie's C/C00031	01/03/2021	1,019.40			
	12/04/2020	6804	HUMBELAU002	Humbert Laurie A	Amzn Mktp US Xq1o37413, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	59.99
	2	Classroom Headphones-Bulk 10-Pack, Student On			1302100185	Laurie's C/C00032	01/03/2021	59.99			
	12/03/2020	6803	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	12/28/2020		Invoiced	A	83.43
	1					Laurie's C/C00011	01/03/2021	83.43			
	12/02/2020	6801	HUMBELAU002	Humbert Laurie A	Innovative Office Solu, 9528089	INNOVATI000	12/28/2020		Invoiced	A	591.88
	2	PAPER,PARCH,24#,500SH,GD			1302100181	Laurie's C/C00033	01/03/2021	61.34			
	3	ENVELOPE,#10,WE,WOVE,24#			1302100181	Laurie's C/C00033	01/03/2021	21.36			
	4	PAPER,CNST,9X12,50PK,WE			1302100181	Laurie's C/C00033	01/03/2021	8.28			
	5	ENVELOPE,CLSP,10X13,28#BN			1302100181	Laurie's C/C00033	01/03/2021	23.68			
	6	FASTENER,BRASS,1",RND HD			1302100181	Laurie's C/C00033	01/03/2021	55.35			
	7	TAPE,MLNG,2"X800",6/PK,CR			1302100181	Laurie's C/C00033	01/03/2021	130.30			
	8	GLUE,STCK,.24OZ,30/BX,CLR			1302100181	Laurie's C/C00033	01/03/2021	145.80			
	9	MARKER,EXPO 2,CHISEL,BE			1302100181	Laurie's C/C00033	01/03/2021	35.01			
	10	MARKER,EXPO 2,CHISEL,RD			1302100181	Laurie's C/C00033	01/03/2021	35.01			
	11	MARKER,EXPO 2,CHISEL,BK			1302100181	Laurie's C/C00033	01/03/2021	58.35			
	12	PAPER,CNST,12X18,50PK,WE			1302100181	Laurie's C/C00033	01/03/2021	17.40			
	12/02/2020	6802	HUMBELAU002	Humbert Laurie A	Ets Parapro Services, 609-771-7	PARAPRO 000	12/28/2020		Invoiced	A	110.00
	2	Para Test for FES			1302100157	Laurie's C/C00035	01/03/2021	55.00			
	3					Laurie's C/C00034	01/03/2021	55.00			
	12/02/2020	6850	HUMBELAU002	Humbert Laurie A	Iste, 703-5899012, VA, 22201, U	ISTE20 L000	12/28/2020		Invoiced	A	250.00
	2	Registration for Digital Leadership Summitt			1302100190	Laurie's C/C00036	01/03/2021	250.00			
	12/02/2020	6851	HUMBELAU002	Humbert Laurie A	Iste, 703-5899012, VA, 22201, U	ISTE20 L000	12/28/2020		Invoiced	A	250.00
	2	Registration for Digital Leadership Summitt			1302100190	Laurie's C/C00037	01/03/2021	250.00			
	12/01/2020	6847	HUMBELAU002	Humbert Laurie A	Deep Space Sparkle, 8052461076,	DEEP SPA000	12/28/2020		Invoiced	A	59.00
	4	Draw, Paint, Make: Online Art Workshop			1302100189	Laurie's C/C00038	01/03/2021	59.00			
	12/01/2020	6848	HUMBELAU002	Humbert Laurie A	Deep Space Sparkle, 8052461076,	DEEP SPA000	12/28/2020		Invoiced	A	149.00
	2	2021 Creative Juices Online Art Course			1302100189	Laurie's C/C00039	01/03/2021	149.00			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
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	12/01/2020	6849	HUMBELAU002	Humbert Laurie A	Deep Space Sparkle, 8052461076,	DEEP SPA000	12/28/2020		Invoiced	A	59.00
	4	Draw, Paint, Make: Online Art Workshop			1302100189	Laurie's C/C00040	01/03/2021	59.00			
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XXXXXXXXXXXX2606	12/24/2020	6898	HOLT THO000	Holt Thomas T	Husky Springs Virginia, 218-741	HUSKEY S000	12/28/2020		Invoiced	A	621.58
	2	Rear left leaf spring pak for sterling snow pl			7602100020	Tom's C/C00001	01/03/2021	574.20			
	3	Tax to be reimbursed to this account				Tom's C/C00000	01/03/2021	47.38			
	12/23/2020	6897	HOLT THO000	Holt Thomas T	Advanced First Aid, 844-2772337	ADVANCED007	12/28/2020		Invoiced	A	398.00
	2	2 youth AED pads			8102100111	Tom's C/C00002	01/03/2021	398.00			
	12/22/2020	6896	HOLT THO000	Holt Thomas T	Amzn Mktp US 5y9ch0z03, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	47.99
	2	K Tool International 40" Metal Frame Creeper w			7602100021	Tom's C/C00003	01/03/2021	47.99			
	12/21/2020	6893	HOLT THO000	Holt Thomas T	Husky Springs Virginia, 218-741	HUSKEY S000	12/28/2020		Invoiced	A	573.55
	2	Rear left leaf spring pak for sterling snow pl			7602100020	Tom's C/C00004	01/03/2021	574.20			
	3	less than quoted				Tom's C/C00000	01/03/2021	-0.65			
	12/21/2020	6894	HOLT THO000	Holt Thomas T	Amzn Mktp US Pr6849763, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	100.77
	2	Pack of 50 Pairs - High Strength Aluminum Two			8102100109	Tom's C/C00005	01/03/2021	22.99			
	3	AmazonBasics Classic Puresoft PU-Padded Mid-Ba			8102100109	Tom's C/C00005	01/03/2021	77.78			
	12/21/2020	6895	HOLT THO000	Holt Thomas T	Amazon.Com Ud9ei6tl3, Amzn.Com/	AMAZON B000	12/28/2020		Invoiced	A	319.99
	5	Quartet Porcelain Whiteboard, Magnetic Dry Era			8102100110	Tom's C/C00006	01/03/2021	319.99			
	12/18/2020	6891	HOLT THO000	Holt Thomas T	Bobcat Of Bemidji, Bemidji, MN,	BOBCAT 0000	12/28/2020		Invoiced	A	226.76
	2	Wire harness for Toolcat, broom side.			8102100108	Tom's C/C00007	01/03/2021	213.81			
	3	Shipping			8102100108	Tom's C/C00007	01/03/2021	12.95			
	12/18/2020	6892	HOLT THO000	Holt Thomas T	Amzn Mktp US Ef0q146c3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	299.98
	2	WorkGuardUSA Sneeze Guard (6 Pack) Premium Pro			8102100109	Tom's C/C00008	01/03/2021	299.98			
	12/16/2020	6890	HOLT THO000	Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	12/28/2020		Invoiced	A	1,996.04
	2	GP 26495 PACIFIC BLUE ULTRA6X1150 BROWN PAPER			8102100106	Tom's C/C00009	01/03/2021	553.80			
	3	DAL DAL2432XB BLACK 500CA24X32 1M ROLL CAN LIN			8102100106	Tom's C/C00009	01/03/2021	474.60			
	4	DAL DAL3858X3B BLACK 100CA38X58 1.5M ROLL CAN			8102100106	Tom's C/C00009	01/03/2021	381.00			
	5	GP 12798 ENVISION 9" 8X10002PLY TOILET TISSUE			8102100106	Tom's C/C00009	01/03/2021	166.70			
	6	JP 5388471 OXIVIR TB WIPES12X60CA			8102100106	Tom's C/C00009	01/03/2021	419.94			
	12/09/2020	6889	HOLT THO000	Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	12/28/2020		Invoiced	A	140.44
	2	HS GL-L105FL GLOVE LATEX LARGE10X100 POWDER FR			7602100011	Tom's C/C00010	01/03/2021	140.44			
	12/08/2020	6888	HOLT THO000	Holt Thomas T	Amzn Mktp US Ou9to8v03, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	69.99
	2	MTY CH106-VC Office Ergonomic Desk Lumbar Supp			8102100103	Tom's C/C00011	01/03/2021	69.99			
	12/04/2020	6887	HOLT THO000	Holt Thomas T	Amzn Mktp US 1y91g2fu3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	316.98
	2	DSM ADVANTAGE - 1000 Pack Children's 3-Ply Dis			8102100099	Tom's C/C00012	01/03/2021	149.99			
	3	2000 PCS Bulk Blue Face Masks (40 Boxes, 50pcs			8102100099	Tom's C/C00012	01/03/2021	166.99			

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	12/03/2020	6886	HOLT	THO000	Holt Thomas T	State Supply, 6517745985, MN, 5	STATE SU000	12/28/2020	Invoiced	A	41.09
	2	Spud wrench for repairing toilets	8102100101	Tom's C/C00013	01/03/2021	27.48					
	3	Shipping	8102100101	Tom's C/C00013	01/03/2021	13.61					
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XXXXXXXXXXXX5690	12/21/2020	6865	HEISSVIC000	Heiss Victoria L	Amazon.Com V46u68th3 A, Amzn.Co	AMAZON B000	12/28/2020	Invoiced	A		368.60
	2	JanSport Big Student Backpack, Surplus Camo, O	3002100062	Vicki's C/C00000	01/03/2021	69.10					
	3	JanSport Big Student Backpack, Black, One Size	3002100062	Vicki's C/C00000	01/03/2021	80.28					
	4	JanSport Big Student Backpack, Deep Grey, One	3002100062	Vicki's C/C00000	01/03/2021	81.02					
	5	JanSport Big Student Backpack, Navy, One Size	3002100062	Vicki's C/C00000	01/03/2021	69.10					
	6	JanSport Big Student Backpack, Viking Red, One	3002100062	Vicki's C/C00000	01/03/2021	69.10					
	12/14/2020	6864	HEISSVIC000	Heiss Victoria L	Lakeshore Learning Mat, 3105378	LAKESHOR000	12/28/2020	Invoiced	A		261.95
	2	BUILD THE LETTER ACTIVITY CENTER	3002100063	Vicki's C/C00001	01/03/2021	49.98					
	3	MAGNETIC LETTER BUILDERS MASTER SET	3002100063	Vicki's C/C00001	01/03/2021	89.99					
	4	GIANT ALPHABET BEADS	3002100063	Vicki's C/C00001	01/03/2021	29.99					
	5	LAUNCH & LEARN LANGUAGE GAMES COMPLETE SET	3002100063	Vicki's C/C00001	01/03/2021	85.00					
	6	SHIPPING AND HANDLING	3002100063	Vicki's C/C00001	01/03/2021	6.99					
	12/09/2020	6863	HEISSVIC000	Heiss Victoria L	Amzn Mktp US Gt44y4h73, Amzn.Co	AMAZON B000	12/28/2020	Invoiced	A		55.93
	2	The Beadsmith Bulk English Beading Needles, Pa	3002100054	Vicki's C/C00002	01/03/2021	55.93					
	12/08/2020	6861	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 9s6jj90f3, Amzn.Co	AMAZON B000	12/28/2020	Invoiced	A		33.90
	3	Shipping - Cost of shipping, not including shi	3002100054	Vicki's C/C00003	01/03/2021	4.31					
	4	TOOVREN 50 Pieces Sewing Elastic Cord with Adj	3002100054	Vicki's C/C00003	01/03/2021	6.99					
	5	Pony Beading Needles (12)	3002100054	Vicki's C/C00003	01/03/2021	22.60					
	12/08/2020	6862	HEISSVIC000	Heiss Victoria L	Amzn Mktp US R95yxlwz3, Amzn.Co	AMAZON B000	12/28/2020	Invoiced	A		119.89
	3	QUARKACE Sewing Machine Thread, 1000 Yards Sew	3002100054	Vicki's C/C00004	01/03/2021	21.99					
	6	Metal Nose Strip for Masks 50 PIECES Wire Brid	3002100054	Vicki's C/C00004	01/03/2021	9.99					
	7	Michael Miller Batik Sea Turtles, Yard, Blue	3002100054	Vicki's C/C00004	01/03/2021	13.11					
	8	Pllieay 250 Pieces Sewing Pins 38mm Multicolor	3002100054	Vicki's C/C00004	01/03/2021	2.74					
	10	100 Yard 1/4 Inch Wide Elastic String Cord Ban	3002100054	Vicki's C/C00004	01/03/2021	7.99					
	11	Soft Black Elastic Cord String 1/8 inch 109 Ya	3002100054	Vicki's C/C00004	01/03/2021	11.99					
	12	Michael Miller Batik Sea Turtles, Yard, Aqua	3002100054	Vicki's C/C00004	01/03/2021	28.54					
	13	Pony Beading Needles (12)	3002100054	Vicki's C/C00004	01/03/2021	22.60					
	14	Shipping - Cost of shipping, not including s	3002100054	Vicki's C/C00004	01/03/2021	0.94					
	12/07/2020	6860	HEISSVIC000	Heiss Victoria L	Amazon.Com Gy5264wz3, Amzn.Com/	AMAZON B000	12/28/2020	Invoiced	A		224.88
	2	Hartman's Nursing Assistant Care: Long-Term Ca	3002100055	Vicki's C/C00005	01/03/2021	208.00					
	3	Workbook for Hartman's Nursing Assistant Care:	3002100055	Vicki's C/C00005	01/03/2021	16.88					

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX5690	continued...										
	12/04/2020	6853	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 644eh3gr3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	33.29
	2	Hartman's Nursing Assistant Care: Long-Term Ca			3002100055	Vicki's C/C00006	01/03/2021	33.29			
	12/04/2020	6854	HEISSVIC000	Heiss Victoria L	Amzn Mktp US Of7df8vs3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	109.77
	2	Hartman's Nursing Assistant Care: Long-Term Ca			3002100055	Vicki's C/C00008	01/03/2021	97.80			
	4	Shipping				Vicki's C/C00007	01/03/2021	11.97			
	12/04/2020	6855	HEISSVIC000	Heiss Victoria L	Amzn Mktp US Io0az5bw3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	13.99
	2	Wild Wings Field Day Antlers Fabric, Brown			3002100054	Vicki's C/C00009	01/03/2021	13.99			
	12/04/2020	6856	HEISSVIC000	Heiss Victoria L	Amzn Mktp US E68g39wc3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	32.89
	2	Cotton Dreamcatchers Dream Catchers Bright Mul			3002100054	Vicki's C/C00010	01/03/2021	27.90			
	3	Shipping				Vicki's C/C00007	01/03/2021	4.99			
	12/04/2020	6857	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 3c22u8cd3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	33.29
	2	Hartman's Nursing Assistant Care: Long-Term Ca			3002100055	Vicki's C/C00011	01/03/2021	29.30			
	3	Shipping - Cost of shipping, not including shi			3002100055	Vicki's C/C00011	01/03/2021	3.99			
	12/04/2020	6858	HEISSVIC000	Heiss Victoria L	Amzn Mktp US Xv5e16893, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	33.29
	2	Hartman's Nursing Assistant Care: Long-Term Ca			3002100055	Vicki's C/C00012	01/03/2021	33.29			
	12/04/2020	6859	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 9c8fc5hi3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	21.95
	2	Black & Tan Ganado Tribal Pattern on Non-Stret			3002100054	Vicki's C/C00013	01/03/2021	13.98			
	3	Shipping - Cost of shipping, not including shi			3002100054	Vicki's C/C00013	01/03/2021	7.97			
	12/02/2020	6852	HEISSVIC000	Heiss Victoria L	Amzn Mktp Us, Amzn.Com/Bill, WA	AMAZON B000	12/28/2020		Invoiced	A	-14.99
	2	Credit V Forsythe PO #3002100047				Vicki's C/C00007	01/03/2021	-14.99			
	12/01/2020	6867	HEISSVIC000	Heiss Victoria L	Teacherspayteachers.Co, 6465880	TEACHERS007	12/28/2020		Invoiced	A	77.00
	1	L West FEF				Vicki's C/C00014	01/03/2021	77.00			
	11/30/2020	6866	HEISSVIC000	Heiss Victoria L	Amzn Mktp US 5w6xm06o3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	88.98
	2	BIC Wite-Out Brand EZ Correct Correction Tape,			3002100047	Vicki's C/C00015	01/03/2021	57.12			
	3	2 Pack- SimpleHouseware 5 Section File Sorter			3002100047	Vicki's C/C00015	01/03/2021	16.87			
	4	Wilson Jones Favorite Desk File/Sorter, A-Z In			3002100047	Vicki's C/C00015	01/03/2021	14.99			
	16 transaction(s) for XXXXXXXXXXXX5690. Total Amount =====>										1,494.61
XXXXXXXXXXXX8863	12/25/2020	6901	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	13.97
	1	Paint supplies for Winter break painting				FHS Cust C/C00000	01/03/2021	13.97			
	12/16/2020	6900	HOLT THO000	Holt Thomas T	Oreilly Auto Parts 39, Internat	O'REILLY000	12/28/2020		Invoiced	A	-36.00
	1	core return for snow plow batteries				FHS Cust C/C00001	01/03/2021	-36.00			
	12/15/2020	6899	HOLT THO000	Holt Thomas T	Oreilly Auto Parts 39, Internat	O'REILLY000	12/28/2020		Invoiced	A	251.50
	1	Batteries snow plow truck				FHS Cust C/C00001	01/03/2021	251.50			
	3 transaction(s) for XXXXXXXXXXXX8863. Total Amount =====>										229.47

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount	
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount				
XXXXXXXXXXXX9069	12/15/2020	6944	HOPKIMIC000	Hopkins Michelle L	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	10.95	
	1	FES; Lettuce & Olives			FES Cafe C/C00000	01/03/2021	10.95					
	12/08/2020	6943	HOPKIMIC000	Hopkins Michelle L	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	11.44	
	1	FES; Eggs & Onions			FES Cafe C/C00000	01/03/2021	11.44					
					2 transaction(s) for XXXXXXXXXXXXX9069. Total Amount ==>							22.39
XXXXXXXXXXXX9077	12/22/2020	6947	HOPKIMIC000	Hopkins Michelle L	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	20.46	
	1	FHS; Sprinkles			FHS Cafe C/C00000	01/03/2021	20.46					
	12/03/2020	6946	HOPKIMIC000	Hopkins Michelle L	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	24.80	
	1	FHS; Baby Carrots			FHS Cafe C/C00000	01/03/2021	24.80					
	12/02/2020	6945	HOPKIMIC000	Hopkins Michelle L	Super One Foods #578, Internati	SUPER ON000	12/28/2020		Invoiced	A	22.88	
	1	FHS; Mustard and Lettuce			FHS Cafe C/C00000	01/03/2021	22.88					
					3 transaction(s) for XXXXXXXXXXXXX9077. Total Amount ==>							68.14
XXXXXXXXXXXX7691	12/18/2020	6904	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	27.85	
	1	Maintenance supplies			FES Cust C/C00000	01/03/2021	27.85					
	12/11/2020	6903	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	23.64	
	1	Maintenance supplies			FES Cust C/C00000	01/03/2021	23.64					
	12/09/2020	6902	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	53.17	
	1	Cleaning supplies			FES Cust C/C00000	01/03/2021	53.17					
					3 transaction(s) for XXXXXXXXXXXXX7691. Total Amount ==>							104.66
XXXXXXXXXXXX9022	12/08/2020	6939	OLSONDAV000	Olson David W	Menards Intl Falls, Intl Falls	MENARDS 000	12/28/2020		Invoiced	A	76.56	
	2	Menards Blanket PO for Industrial Arts/Dave Ol			2552100003 Dave's C/C00000	01/03/2021	76.56					
XXXXXXXXXXXX8122	12/17/2020	6941	MCGONDAN000	McGonigle Daniel	Usps Po 2647200549, Intl Falls,	POSTMAST000	12/28/2020		Invoiced	A	453.75	
	1				Dan's C/C00000	01/03/2021	453.75					
	12/14/2020	6940	MCGONDAN000	McGonigle Daniel	Minnesota Community Ed, 6512570		12/28/2020		Invoiced	A	644.00	
	1				Dan's C/C00001	01/03/2021	644.00					
	11/30/2020	6942	MCGONDAN000	McGonigle Daniel	Amzn Mktp US 584sulgl3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	14.92	
	1				Dan's C/C00002	01/03/2021	14.92					
					3 transaction(s) for XXXXXXXXXXXXX8122. Total Amount ==>							1,112.67
XXXXXXXXXXXX3468	12/11/2020	6871	ERICKJEN000	Erickson Jennifer L	Amzn Mktp US Gg3evlpf3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	18.98	
	2	Itari Identity Theft Protection Stamp for Id B			3002100058 Jen E's C/C00000	01/03/2021	12.99					
	3	Shipping - Cost of shipping, not including shi			3002100058 Jen E's C/C00000	01/03/2021	5.99					
	12/10/2020	6870	ERICKJEN000	Erickson Jennifer L	Amzn Mktp US Vu8zh2ad3, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	49.72	
	2	Paper Mate Gel Pens InkJoy Pens, Medium Point,			3002100057 Jen E's C/C00001	01/03/2021	11.88					

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount	
		Line	Description		PO Number	Invoice Number	Invoice Dt				Amount	
XXXXXXXXXXXX3468			continued...									
		3	Traditional Rubber Date Stamp, Type Size 0, Bl		3002100057	Jen E's C/C00001	01/03/2021				8.08	
		4	Paper Mate Gel Pens, InkJoy Pens, Medium Point		3002100057	Jen E's C/C00001	01/03/2021				12.48	
		5	The Book of Awesome: Snow Days, Bakery Air, Fi		3002100057	Jen E's C/C00001	01/03/2021				17.28	
	12/02/2020		6869 ERICKJEN000 Erickson Jennifer L		Amazon.Com Kf7lg3zi3 A, Amzn.Co	AMAZON B000	12/28/2020		Invoiced	A	53.46	
		2	Baden Game Day Ball Bag, (6-Balls)		2922100017	Jen E's C/C00002	01/03/2021				53.46	
			3 transaction(s) for XXXXXXXXXXXX3468. Total Amount ==>									122.16
			147 transaction(s). Total Amount ==>									31,641.81

\*\*\*\*\* End of report \*\*\*\*\*

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201123450	AFSCME Council 65	12/18/2020	20201218ADAF	Payroll accrual	0	\$ 986.68
	AFSCME Council 65	12/18/2020	20201218ADAF	Payroll accrual	0	\$ 368.04
	AFSCME Council 65	12/18/2020	20201218ADAF	Payroll accrual	0	\$ 12.97
	AFSCME Council 65	12/18/2020	20201218ADAF	Payroll accrual	0	\$ 17.67
	AFSCME Council 65	12/18/2020	20201218ADAF	Payroll accrual	0	\$ 12.00
	AFSCME Council 65	12/18/2020	20201218ADAF	Payroll accrual	0	\$ 0.33
201123451	AFT Local #331	12/18/2020	20201218ADDI	Payroll accrual	0	\$ 3,286.79
	AFT Local #331	12/18/2020	20201218ADDI	Payroll accrual	0	\$ 93.66
201123452	ND Child Support Division	12/18/2020	20201218ADCS	Child Support	0	\$ 276.93
201123453	Para Local #4798	12/18/2020	20201218ADDI	Payroll accrual	0	\$ 865.83
	Para Local #4798	12/18/2020	20201218ADDI	Payroll accrual	0	\$ 16.52
201123482	KGHS-AM	12/17/2020	1145C	Publicity for the Coalition	0	\$ 2,640.00
201123483	MN ENERGY RESOURCES CORP	12/19/2020	120920	Natural Gas Services	8102100036	\$ 2,194.76
	MN ENERGY RESOURCES CORP	12/19/2020	120920	Natural Gas Services	8102100036	\$ 428.89
201123484	ARROWHEAD LIBRARY SYSTEM	12/23/2020	7411	Library Catalog System	6202100000	\$ 625.00
201123485	AT & T Mobility	12/23/2020	287297713167	IT Dir. Phone and Bus WI-FI	1102100000	\$ 115.20
	AT & T Mobility	12/23/2020	287297713167	IT Dir. Phone and Bus WI-FI	1102100000	\$ 49.81
	AT & T Mobility	12/23/2020	287297713167	IT Dir. Phone and Bus WI-FI	1102100000	\$ 2,145.96
201123486	CHILEDIA INSTITUTE INC	12/23/2020	0033369-IN	Monthly Tuition	0	\$ 6,725.70
201123487	Demme Learning	12/23/2020	0679915-IN	Boyer Homeschool Textbooks	1102100023	\$ 182.00
201123488	Education Innovation Partners	12/23/2020	1484	Monthly EIP Billing	6052100002	\$ 206.25
201123489	Falls Advanced Chiropractic Center	12/23/2020	112520	DOT Physical	0	\$ 90.00
	Falls Advanced Chiropractic Center	12/23/2020	120420	DOT Physical	0	\$ 90.00
	Falls Advanced Chiropractic Center	12/23/2020	101920	DOT Physical	0	\$ 90.00
201123490	INTERQUEST DETECTION CANINES	12/23/2020	114NM	Dec 20: Canine Detection Services	3002100044	\$ 320.00
201123491	Language Line Services, Inc.	12/23/2020	4923373	Translator Service	0	\$ 113.10
201123492	Marco Technologies LLC	12/23/2020	INV8254591	Bus Office Copy Per Copy	1102100005	\$ 30.58
	Marco Technologies LLC	12/23/2020	INV8248628	Guid Office Cost per Copy	7102100000	\$ 24.29
201123493	Marco Technologies LLC	12/23/2020	430749010	Comm Ed; Minolta C458 Copier	5002100000	\$ 213.24
	Marco Technologies LLC	12/23/2020	430748491	FHS; B & W Copy Machine 754E	3002100002	\$ 1,675.09
	Marco Technologies LLC	12/23/2020	430748772	Printer in Business Classroom	3002100003	\$ 133.50
201123494	MIDCONTINENT COMMUNICATIONS	12/23/2020	121620	ALC Phone & Data	3002100001	\$ 148.63
201123495	MN TELECOMMUNICATIONS	12/23/2020	6921	Monthly Broadband Services	6052100007	\$ 1,512.50

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201123496	MSHSL	12/23/2020	37722	MSHSL Membership Dues	2922100009	\$ 6,044.00
201123497	ORIENTAL TRADING COMPANY INC	12/23/2020	707173200-01	FEF (Christianson)	1302100200	\$ 97.23
	ORIENTAL TRADING COMPANY INC	12/29/2020	707173200-01	FEF (Christianson)	1302100200	\$ (97.23)
201123498	PERMA BOUND	12/23/2020	1876160-00	FES Library Books	1302100165	\$ 173.77
	PERMA BOUND	12/23/2020	1876158-00	5th Grade Books (Erickson)	1302100173	\$ 112.30
201123499	SCHOOL SPECIALTY	12/23/2020	2.08127E+11	FES Supplies	1302100214	\$ 240.10
	SCHOOL SPECIALTY	12/23/2020	2.08127E+11	FES 2nd Grade Supplies	1302100179	\$ 84.52
	SCHOOL SPECIALTY	12/23/2020	2.08127E+11	FEF-MANDI BARON PRESCHOOL	3002100056	\$ 320.42
201123500	Trophies Plus, Inc.	12/23/2020	369518	Football Trophies	2922100019	\$ 65.00
201123501	KGHS-AM	12/23/2020	1145D	Coalition Publicity (12f)	0	\$ 2,640.00
201123502	US FOODSERVICE	12/30/2020	5081027	FES; Supplies for Meal Service	0	\$ 584.85
	US FOODSERVICE	12/30/2020	5145251	FES; Food for Meal Service	0	\$ 267.24
	US FOODSERVICE	12/30/2020	5194836	FES; Food for Meal Service	0	\$ 792.88
	US FOODSERVICE	12/30/2020	5257829	FES; Food & Milk for Meal Service	0	\$ 518.00
	US FOODSERVICE	12/30/2020	5257829	FES; Food & Milk for Meal Service	0	\$ 1,282.58
	US FOODSERVICE	12/30/2020	5257830	FES; Food for Meal Service	0	\$ 95.52
	US FOODSERVICE	12/30/2020	5307533	FES; Food for Meal Service	0	\$ 1,152.46
	US FOODSERVICE	12/30/2020	5998819	FHS; Food for Meal Service	0	\$ (8.21)
201123502	US FOODSERVICE	12/30/2020	5145257	FACS Class Supplies	0	\$ 159.73
	US FOODSERVICE	12/30/2020	5194853	Preschool Snacks	0	\$ 258.54
	US FOODSERVICE	12/30/2020	5307534	FHS; Food for Meal Service	0	\$ 431.70
	US FOODSERVICE	12/30/2020	5081025	FHS; Food for Meal Service	0	\$ 1,094.93
	US FOODSERVICE	12/30/2020	5145252	FHS; Food For Meal Service	0	\$ 1,311.29
	US FOODSERVICE	12/30/2020	5145252	FHS; Food For Meal Service	0	\$ 650.39
	US FOODSERVICE	12/30/2020	5194837	FHS; Food For Meal Service	0	\$ 1,727.41
	US FOODSERVICE	12/30/2020	5257834	FHS; Food For Meal Service	0	\$ 1,571.72
	US FOODSERVICE	12/30/2020	5257834	FHS; Food For Meal Service	0	\$ 350.50
201123503	Fun Express, LLC	12/30/2020	707173200-01	FEF (Christianson)	1302100200	\$ 97.23
201123504	Aussie Pouch Inc.	12/30/2020	14380	FEF (Nemec)	1302100197	\$ 435.71
201123505	BEMIDJI WELDERS SUPPLY	12/30/2020	10047177	Metal Supplies	2552100006	\$ 234.12

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201123506	Bemidji State University	12/30/2020	252360	Concurrent Enrollment	0	\$ 11,200.00
201123507	CENEX COOP SERVICE INC OF BAUDETTE	12/30/2020	26391	Fuel	7602100018	\$ 8,713.06
	CENEX COOP SERVICE INC OF BAUDETTE	12/30/2020	26392	Fuel	7602100018	\$ 4,996.13
201123508	DEMCO INC	12/30/2020	6884010	FES Laminate Film	1302100206	\$ 79.99
201123509	GUARDIAN PEST CONTROL INC	12/30/2020	2202326	Pest Control Service	8102100030	\$ 64.65
201123510	KANTOR ELECTRIC INC	12/30/2020	16220	FHS-Fan Motor	0	\$ 97.00
	KANTOR ELECTRIC INC	12/30/2020	Draw 7	Electrical FES HVAC	8102100002	\$ 6,040.36
	KANTOR ELECTRIC INC	12/30/2020	16232	Changed Plug on Cord in Server Rm	0	\$ 97.00
	KANTOR ELECTRIC INC	12/30/2020	16232	Changed Plug on Cord in Server Rm	0	\$ 28.09
	KANTOR ELECTRIC INC	12/30/2020	16190	Repair Switches	0	\$ 103.38
	KANTOR ELECTRIC INC	12/30/2020	16217	Heater fan Motor	8102100102	\$ 88.50
201123511	Lenci Enterprises, Inc.	12/30/2020	Draw 07	General Contractor	8102100001	\$ 18,214.98
201123512	LOFFLER	12/30/2020	3594050	HP Black Toner	0	\$ 133.00
201123513	Marco Technologies LLC	12/30/2020	431414036	FES; Color Copier and FHS; Mailroom Copier	3002100004	\$ 567.11
	Marco Technologies LLC	12/30/2020	431414036	FES; Color Copier and FHS; Mailroom Copier	3002100004	\$ 918.22
201123514	OFFICE DEPOT	12/30/2020	1.43852E+11	FES Supplies	1302100211	\$ 71.96
201123515	PAN O GOLD BAKING CO	12/30/2020	1.00099E+13	FES; Bread for Meal Service	0	\$ 63.00
	PAN O GOLD BAKING CO	12/30/2020	1.00099E+13	FHS; Bread for Meal Service	0	\$ 52.55
	PAN O GOLD BAKING CO	12/30/2020	1.00099E+13	FES; Bread for Meal Service	0	\$ 117.74
201123516	PERMA BOUND	12/30/2020	1876160-01	FES Library Books	1302100165	\$ 7.64
	PERMA BOUND	12/30/2020	1876158-01	5th Grade Books (Erickson)	1302100173	\$ 63.90
	PERMA BOUND	12/30/2020	1876941-00	FES Books (Erickson)	1302100183	\$ 112.30
	PERMA BOUND	12/30/2020	1872890-02	FES Library Books	1302100132	\$ 16.95
201123517	REALITYWORKS	12/30/2020	23458	PER Cycle Karla Line Olson	3002100053	\$ 1,993.95
201123518	SANDSTROM'S INC	12/30/2020	335146	FES; Beverages for Meal Service	0	\$ 425.50
	SANDSTROM'S INC	12/30/2020	335098	FHS; Beverage for Meal Service	0	\$ 460.00
	SANDSTROM'S INC	12/30/2020	330252	FHS; Milk for Meal Service	0	\$ 261.68

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	SANDSTROM'S INC	12/30/2020	334342	FES; Milk for Meal Service	0	\$ 414.00
201123519	SHANNONS INC	12/30/2020	Draw 07	FES HVAC project	8102100000	\$ 86,481.01
201123520	WATER DEPT	12/30/2020	122020	Water Usage	8102100062	\$ 603.38
	WATER DEPT	12/30/2020	122020	Water Usage	8102100062	\$ 1,334.66
	WATER DEPT	12/30/2020	122020	Water Usage	8102100062	\$ 913.62
	WATER DEPT	12/30/2020	122020	Water Usage	8102100062	\$ 49.88
201123521	WOODWORKERS SUPPLY INC	12/30/2020	9489570-10	Ind. Arts supplies - Wood shop George McDonald	2552100012	\$ 471.24
	WOODWORKERS SUPPLY INC	12/30/2020	9489570-11	Ind. Arts supplies - Wood shop George McDonald	2552100012	\$ 125.71
201123522	ZIEGLER INC	12/30/2020	SW180008296	Work on CAT motor	7602100017	\$ 518.49
201123523	AFT Local #331	12/31/2020	20201231ADDI	Payroll accrual	0	\$ 3,286.79
201123523	AFT Local #331	12/31/2020	20201231ADDI	Payroll accrual	0	\$ 93.66
201123524	ND Child Support Division	12/31/2020	20201231ADCS	Child Support	0	\$ 276.93
201123525	Para Local #4798	12/31/2020	20201231ADDI	Payroll accrual	0	\$ 851.65
	Para Local #4798	12/31/2020	20201231ADDI	Payroll accrual	0	\$ 16.52
201123526	AUTO-JET MUFFLER CORP	1/5/2021	463522	Supplies	0	\$ 147.39
201123527	Davenport Group	1/5/2021	10797	Computer for Industrial Tech	2552100008	\$ 1,787.00
201123528	FRONTIER	1/5/2021	121620	Monthly Telephone Service	8102100015	\$ 35.37
	FRONTIER	1/5/2021	121620	Monthly Telephone Service	8102100015	\$ 1,136.41
	FRONTIER	1/5/2021	121620	Monthly Telephone Service	8102100015	\$ 11.75
	FRONTIER	1/5/2021	121620	Monthly Telephone Service	8102100015	\$ 38.44
201123529	MN ENERGY RESOURCES CORP	1/5/2021	122320	Garage; Natural Gas Services	8102100036	\$ 679.49
201123530	Madison National Life	1/5/2021	1423879	JANUARY 2021 LTD PREMIUM	0	\$ 151.22
	Madison National Life	1/5/2021	1423878	JANUARY LIFE INS PREMIUM	0	\$ 1,674.57
201123531	NCPERS Group Life Ins.	1/5/2021	1.64913E+11	Premium for Month of 01/2021	0	\$ 128.00
201123532	Bond Trust Services Corp.	1/7/2021	60586	School Building Bonds	0	\$ 100,000.00
	Bond Trust Services Corp.	1/7/2021	60586	School Building Bonds	0	\$ 30,175.00
	Bond Trust Services Corp.	1/7/2021	60587	Alternative Fac Bonds	0	\$ 130,000.00
	Bond Trust Services Corp.	1/7/2021	60587	Alternative Fac Bonds	0	\$ 54,113.89
	Bond Trust Services Corp.	1/7/2021	61689	Alt Facilities Paying Agent Fee	0	\$ 475.00
201123533	Carpenter, Barbara	1/7/2021	1052021	Retiree Insurance	0	\$ 870.90

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				Reimbursement		
201123534	JOHNSON, NANCY	1/7/2021	1052021	Retiree Insurance	0	\$ 802.20
				Reimbursement		
201123535	BORDERBOXES	1/8/2021	140741	Shipping	0	\$ 18.50
201123536	BSN SPORTS	1/8/2021	910895545	Basketball Slipp-Nott Pad	2922100018	\$ 63.99
201123537	ED KAUN & SONS LTD	1/8/2021	C52652	Zamboni Blade Sharpening	0	\$ 225.00
201123538	Education Innovation Partners	1/8/2021	1498	Monthly EIP Billing	6052100002	\$ 206.25
201123539	Inland Leasing	1/8/2021	58991357	Cafeteria Vending Rental	7702100001	\$ 182.13
201123540	KGHS-AM	1/8/2021	123020	School Matters	102100001	\$ 198.00
201123541	LAKESHORE LEARNING MATERIALS	1/8/2021	1585671220	FEF (Auran, Schwartz)	1302100202	\$ 646.74
201123542	MIDCONTINENT COMMUNICATIONS	1/8/2021	123020	ALC Phone & Data	3002100001	\$ 168.69
201123543	MN SCHOOL BOARD ASSN	1/8/2021	25948Y4Z4H2	Dec 4 Zoom Meeting	0	\$ 115.00
	MN SCHOOL BOARD ASSN	1/8/2021	26238F1H4Q6	Phase 2 - Zoom Meeting - JoAnn Smith	0	\$ 195.00
201123544	MSHSL	1/8/2021	38150	Rules Books Fall Sports & Hockey	2922100023	\$ 91.50
201123545	NORTHERN LUMBER CO	1/8/2021	769101	PER Cycle Wood Shop Supplies	0	\$ 3,137.67
201123546	NORTHLAND LEARNING CENTER	1/8/2021	5464	Psychologist Services	1102100010	\$ 15,412.94
	NORTHLAND LEARNING CENTER	1/8/2021	5464	Psychologist Services	1102100010	\$ 5,158.10
	NORTHLAND LEARNING CENTER	1/8/2021	5454	FY21 Salary/Benefits	0	\$ 10,141.63
	NORTHLAND LEARNING CENTER	1/8/2021	5454	FY21 Salary/Benefits	0	\$ 2,435.13
	NORTHLAND LEARNING CENTER	1/8/2021	5431	Speech Partners Services	0	\$ 1,128.40
	NORTHLAND LEARNING CENTER	1/8/2021	5430	Speech Partners Services	0	\$ 967.20
	NORTHLAND LEARNING CENTER	1/8/2021	5432	Speech Partners Services	0	\$ 74.40
201123547	PERMA BOUND	1/8/2021	1876159-00	FES Library Books	1302100164	\$ 592.45
201123548	RATWIK ROSZAK & MALONEY PA	1/8/2021	67942	Professional Fees	1102100006	\$ 746.00
201123549	SCHOOL SPECIALTY	1/8/2021	3.08104E+11	FES Supplies	1302100212	\$ 63.32
201123550	SOFTCHOICE	1/8/2021	90096797	Supplies	6052100066	\$ 344.69
201123551	THE JOURNAL	1/8/2021	123120	Advertising Local Newspaper	1102100019	\$ 273.74
201123552	Tyson Foods Inc.	1/8/2021	27313406	Commodity Beef Process	0	\$ 408.17
	Tyson Foods Inc.	1/8/2021	27613594	Commodity Beef Process	0	\$ 113.24
	Tyson Foods Inc.	1/8/2021	27441145	Commodity Beef Process	0	\$ 163.85
201123553	NORTHEAST SERVICE COOPERATIVE	1/8/2021	KB Varsity 1/7/	2021 Senior High Knowledge	0	\$ 295.00

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				Bowl Registration / NESC School Participation Registration c/o Kijo Pulford		
201123554	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 1,573.00
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 2,625.44
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 905.39
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 301.22
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 508.24
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 95.16
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 3,468.66
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 2,450.00
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 1,405.69
201123555	ACT FINANCE	1/19/2021	10974	ACT Plus Writing Test	0	\$ 2,006.00
201123556	BLICK ART MATERIALS	1/19/2021	5321166	Art Supplies - Lisa Simon	2122100001	\$ 3,342.26
201123557	CITIZENS FOR BACKUS	1/19/2021	10121	Lease	1102100009	\$ 722.60
201123558	FRIENDS GARBAGE SERVICE, LLC	1/19/2021	9210630	Garbage Pickups	8102100043	\$ 1,790.10
201123559	RAINY RIVER COMMUNITY COLLEGE	1/19/2021	123020	RRCC	3002100009	\$ 78,264.40
201123560	The Sport Shop	1/19/2021	122120	Repair Trikes	0	\$ 36.80
201123561	Thompson, Sara	1/19/2021	123120	KAPE Marketing Consultant	7902100001	\$ 1,250.00
201123562	Annie's Frozen Yogurt	1/18/2021	24804	Frozen Yogurt	7702100000	\$ 100.00
201123563	MN ENERGY RESOURCES CORP	1/18/2021	10421	Natural Gas Services	8102100036	\$ 6,132.99
	MN ENERGY RESOURCES CORP	1/18/2021	10421	Natural Gas Services	8102100036	\$ 2,044.33
	MN ENERGY RESOURCES CORP	1/18/2021	1042021	Natural Gas Services	8102100036	\$ 3,072.29
	MN ENERGY RESOURCES CORP	1/18/2021	123120	Natural Gas Services	8102100036	\$ 1,365.91
201123564	THYSSENKRUPP ELEVATOR	1/18/2021	3005698517	Quarterly Elevator Oil & Grease	8102100020	\$ 214.83
201123565	AT & T Mobility	1/18/2021	287297713167	Bus WI-FI	1102100000	\$ 114.69
	AT & T Mobility	1/18/2021	287297713167	IT Dir. Phone	1102100000	\$ 49.86
	AT & T Mobility	1/18/2021	287297713167	Distance Learning Hotspots	1102100000	\$ 2,449.10
201123566	Erickson, Jennifer	1/18/2021	123120	Cell phone reimbursement	0	\$ 200.00
201123567	Woodcraft	1/18/2021	IV002774770	Filter Bags	2552100010	\$ 45.00
	Woodcraft	1/18/2021	IV002831472	Laguna Cyclone	2552100010	\$ 1,169.10
	Woodcraft	1/18/2021	IV002743848	Bandsaw	2552100010	\$ 616.98

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201123568	HIGHLAND SIGNS	1/19/2021	6841	Sign for Touch Screen display	0	\$ 95.00
202000699	Aviben	12/18/2020	20201218ADTS	Payroll accrual	0	\$ 119.23
	Aviben	12/18/2020	20201218ADTS	Payroll accrual	0	\$ 196.14
	Aviben	12/18/2020	20201218ADTS	Payroll accrual	0	\$ 1,371.07
	Aviben	12/18/2020	20201218ADTS	Payroll accrual	0	\$ 2,979.41
	Aviben	12/18/2020	20201218ADTS	Payroll accrual	0	\$ 46.15
	Aviben	12/18/2020	20201218ADTS	Payroll accrual	0	\$ 2,427.65
	Aviben	12/18/2020	20201218ADTS	Payroll accrual	0	\$ 430.77
	Aviben	12/18/2020	20201218ADTS	Payroll accrual	0	\$ 300.51
	Aviben	12/18/2020	20201218ADTS	Payroll accrual	0	\$ 541.88
	Aviben	12/18/2020	20201218ADTS	Payroll accrual	0	\$ 203.61
202000699	Aviben	12/18/2020	20201218ADTS	Payroll accrual	0	\$ 250.00
	Aviben	12/18/2020	20201218ADTS	Payroll accrual	0	\$ 3,052.50
	Aviben	12/18/2020	20201218ADTS	Payroll accrual	0	\$ 65.38
	Aviben	12/18/2020	20201218AFTS	Payroll accrual	0	\$ 92.30
	Aviben	12/18/2020	20201218AFTS	Payroll accrual	0	\$ 196.14
	Aviben	12/18/2020	20201218AFTS	Payroll accrual	0	\$ 272.89
	Aviben	12/18/2020	20201218AFTS	Payroll accrual	0	\$ 1,490.23
	Aviben	12/18/2020	20201218AFTS	Payroll accrual	0	\$ 46.15
	Aviben	12/18/2020	20201218AFTS	Payroll accrual	0	\$ 723.66
	Aviben	12/18/2020	20201218AFTS	Payroll accrual	0	\$ 111.53
	Aviben	12/18/2020	20201218AFTS	Payroll accrual	0	\$ 46.15
	Aviben	12/18/2020	20201218AFTS	Payroll accrual	0	\$ 233.29
	Aviben	12/18/2020	20201218AFTS	Payroll accrual	0	\$ 182.18
	Aviben	12/18/2020	20201218AFTS	Payroll accrual	0	\$ 65.38
	Aviben	12/18/2020	20201218AFTS	Payroll accrual	0	\$ 1,213.29
	Aviben	12/18/2020	20201218AFTS	Payroll accrual	0	\$ 65.38
202000700	Empower Retirement	12/18/2020	20201218ADDI	Payroll accrual	0	\$ 310.00
	Empower Retirement	12/18/2020	20201218ADDI	Payroll accrual	0	\$ 20.00
	Empower Retirement	12/18/2020	20201218ADG-	Payroll accrual	0	\$ 12.17
	Empower Retirement	12/18/2020	20201218ADG-	Payroll accrual	0	\$ 23.12
	Empower Retirement	12/18/2020	20201218AFDE	Payroll accrual	0	\$ 12.17
	Empower Retirement	12/18/2020	20201218AFDE	Payroll accrual	0	\$ 23.12

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Empower Retirement	12/18/2020	20201218AFHC	Payroll accrual	0	\$ 2,684.63
	Empower Retirement	12/18/2020	20201218AFHC	Payroll accrual	0	\$ 83.84
202000701	Internal Revenue Service	12/18/2020	20201218ADFI	Payroll accrual	0	\$ 17,772.73
	Internal Revenue Service	12/18/2020	20201218ADFI	Payroll accrual	0	\$ 554.33
	Internal Revenue Service	12/18/2020	20201218ADFI	Payroll accrual	0	\$ 590.59
	Internal Revenue Service	12/18/2020	20201218ADFT	Payroll accrual	0	\$ 360.00
	Internal Revenue Service	12/18/2020	20201218ADFT	Payroll accrual	0	\$ 59.32
	Internal Revenue Service	12/18/2020	20201218ADFT	Payroll accrual	0	\$ 21,685.55
	Internal Revenue Service	12/18/2020	20201218ADFT	Payroll accrual	0	\$ 736.95
	Internal Revenue Service	12/18/2020	20201218ADFT	Payroll accrual	0	\$ 353.92
	Internal Revenue Service	12/18/2020	20201218ADM	Payroll accrual	0	\$ 4,156.54
	Internal Revenue Service	12/18/2020	20201218ADM	Payroll accrual	0	\$ 129.64
	Internal Revenue Service	12/18/2020	20201218ADM	Payroll accrual	0	\$ 138.13
	Internal Revenue Service	12/18/2020	20201218AFFIC	Payroll accrual	0	\$ 17,772.73
	Internal Revenue Service	12/18/2020	20201218AFFIC	Payroll accrual	0	\$ 554.33
202000701	Internal Revenue Service	12/18/2020	20201218AFFIC	Payroll accrual	0	\$ 590.59
	Internal Revenue Service	12/18/2020	20201218AFMI	Payroll accrual	0	\$ 4,156.54
	Internal Revenue Service	12/18/2020	20201218AFMI	Payroll accrual	0	\$ 129.64
	Internal Revenue Service	12/18/2020	20201218AFMI	Payroll accrual	0	\$ 138.13
202000702	MINNESOTA REVENUE	12/18/2020	20201218ADSI	Payroll accrual	0	\$ 60.00
	MINNESOTA REVENUE	12/18/2020	20201218ADSI	Payroll accrual	0	\$ 20.00
	MINNESOTA REVENUE	12/18/2020	20201218ADSI	Payroll accrual	0	\$ 10,525.57
	MINNESOTA REVENUE	12/18/2020	20201218ADSI	Payroll accrual	0	\$ 340.94
	MINNESOTA REVENUE	12/18/2020	20201218ADSI	Payroll accrual	0	\$ 201.85
	MINNESOTA REVENUE	12/18/2020	20201218ADSI	Payroll accrual	0	\$ 60.00
202000703	MN Teachers Retirement Association	12/18/2020	20201218ADTF	Payroll accrual	0	\$ 14,775.87
	MN Teachers Retirement Association	12/18/2020	20201218ADTF	Payroll accrual	0	\$ 549.32
	MN Teachers Retirement Association	12/18/2020	20201218ADTF	Payroll accrual	0	\$ 29.42
	MN Teachers Retirement Association	12/18/2020	20201218AFTR	Payroll accrual	0	\$ 16,016.94
	MN Teachers Retirement Association	12/18/2020	20201218AFTR	Payroll accrual	0	\$ 595.47
	MN Teachers Retirement Association	12/18/2020	20201218AFTR	Payroll accrual	0	\$ 31.89
202000704	Public Employees Retirement Association	12/18/2020	20201218ADPE	Payroll accrual	0	\$ 5,937.61
	Public Employees Retirement Association	12/18/2020	20201218ADPE	Payroll accrual	0	\$ 121.53

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	Public Employees Retirement Association	12/18/2020	20201218ADPE	Payroll accrual		0 \$ 663.52
	Public Employees Retirement Association	12/18/2020	20201218AFPE	Payroll accrual		0 \$ 6,851.11
	Public Employees Retirement Association	12/18/2020	20201218AFPE	Payroll accrual		0 \$ 140.22
	Public Employees Retirement Association	12/18/2020	20201218AFPE	Payroll accrual		0 \$ 765.60
202000705	Public Employees Retirement-DCP	12/18/2020	20201218ADD	Payroll accrual		0 \$ 24.00
	Public Employees Retirement-DCP	12/18/2020	20201218AFDC	Payroll accrual		0 \$ 24.00
202000706	MN ENERGY RESOURCES CORP	12/17/2020	120120	Natural Gas Services	8102100036	\$ 648.34
	MN ENERGY RESOURCES CORP	12/17/2020	120120	Natural Gas Services	8102100036	\$ 4,410.29
	MN ENERGY RESOURCES CORP	12/17/2020	120120	Natural Gas Services	8102100036	\$ 1,470.10
202000707	MN ENERGY RESOURCES CORP	12/23/2020	120420	Arena; Natural Gas Services	8102100036	\$ 923.11
202000708	DELTA DENTAL	12/21/2020	521379	SEPTEMBER DENTAL		0 \$ 4,724.26
	DELTA DENTAL	12/21/2020	521379	SEPTEMBER DENTAL		0 \$ 2,019.08
202000709	DELTA DENTAL	12/21/2020	540787	OCTOBER DENTAL PREMIUM		0 \$ 4,086.08
202000709	DELTA DENTAL	12/21/2020	540787	OCTOBER DENTAL PREMIUM		0 \$ 1,950.76
202000710	DELTA DENTAL	12/21/2020	558917	NOVEMBER DENTAL PREMIUMS		0 \$ 4,673.86
	DELTA DENTAL	12/21/2020	558917	NOVEMBER DENTAL PREMIUMS		0 \$ 1,984.92
202000711	DELTA DENTAL	12/21/2020	580330	DECEMBER DENTAL PREMIUMS		0 \$ 4,570.74
	DELTA DENTAL	12/21/2020	580330	DECEMBER DENTAL PREMIUMS		0 \$ 1,984.92
202000712	Further	12/22/2020	11.1.20		Nov-20	0 \$ 4,342.63
	Further	12/22/2020	11.1.20		Nov-20	0 \$ 1,763.39
	Further	12/22/2020	11.1.20		Nov-20	0 \$ 436.67
	Further	12/22/2020	11.1.20		Nov-20	0 \$ 2,122.24
	Further	12/22/2020	11.1.20		Nov-20	0 \$ 1,661.51
202000713	Further	12/22/2020	12.2	December 12.7-12.21		0 \$ 1,793.39
	Further	12/22/2020	12.2	December 12.7-12.21		0 \$ 1,238.57
	Further	12/22/2020	12.2	December 12.7-12.21		0 \$ 2,055.76
202000714	Further	12/22/2020	15561789	September-December participant fees		0 \$ 997.60
202000723	Aviben	12/31/2020	20201231ADTS	Payroll accrual		0 \$ 119.23
	Aviben	12/31/2020	20201231ADTS	Payroll accrual		0 \$ 196.14
	Aviben	12/31/2020	20201231ADTS	Payroll accrual		0 \$ 1,371.07
	Aviben	12/31/2020	20201231ADTS	Payroll accrual		0 \$ 2,979.41
	Aviben	12/31/2020	20201231ADTS	Payroll accrual		0 \$ 46.15

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Aviben	12/31/2020	20201231ADTS	Payroll accrual	0	\$ 2,427.65
	Aviben	12/31/2020	20201231ADTS	Payroll accrual	0	\$ 430.77
	Aviben	12/31/2020	20201231ADTS	Payroll accrual	0	\$ 300.51
	Aviben	12/31/2020	20201231ADTS	Payroll accrual	0	\$ 541.88
	Aviben	12/31/2020	20201231ADTS	Payroll accrual	0	\$ 203.61
	Aviben	12/31/2020	20201231ADTS	Payroll accrual	0	\$ 250.00
	Aviben	12/31/2020	20201231ADTS	Payroll accrual	0	\$ 3,052.50
	Aviben	12/31/2020	20201231ADTS	Payroll accrual	0	\$ 65.38
	Aviben	12/31/2020	20201231AFTS	Payroll accrual	0	\$ 92.30
	Aviben	12/31/2020	20201231AFTS	Payroll accrual	0	\$ 196.14
	Aviben	12/31/2020	20201231AFTS	Payroll accrual	0	\$ 272.89
	Aviben	12/31/2020	20201231AFTS	Payroll accrual	0	\$ 1,490.23
	Aviben	12/31/2020	20201231AFTS	Payroll accrual	0	\$ 46.15
202000723	Aviben	12/31/2020	20201231AFTS	Payroll accrual	0	\$ 723.66
	Aviben	12/31/2020	20201231AFTS	Payroll accrual	0	\$ 111.53
	Aviben	12/31/2020	20201231AFTS	Payroll accrual	0	\$ 46.15
	Aviben	12/31/2020	20201231AFTS	Payroll accrual	0	\$ 233.29
	Aviben	12/31/2020	20201231AFTS	Payroll accrual	0	\$ 182.18
	Aviben	12/31/2020	20201231AFTS	Payroll accrual	0	\$ 65.38
	Aviben	12/31/2020	20201231AFTS	Payroll accrual	0	\$ 1,213.29
	Aviben	12/31/2020	20201231AFTS	Payroll accrual	0	\$ 65.38
202000724	Empower Retirement	12/31/2020	20201231ADDI	Payroll accrual	0	\$ 310.00
	Empower Retirement	12/31/2020	20201231ADDI	Payroll accrual	0	\$ 20.00
	Empower Retirement	12/31/2020	20201231ADG-	Payroll accrual	0	\$ 12.17
	Empower Retirement	12/31/2020	20201231ADG-	Payroll accrual	0	\$ 23.12
	Empower Retirement	12/31/2020	20201231AFDE	Payroll accrual	0	\$ 12.17
	Empower Retirement	12/31/2020	20201231AFDE	Payroll accrual	0	\$ 23.12
	Empower Retirement	12/31/2020	20201231AFHC	Payroll accrual	0	\$ 2,684.63
	Empower Retirement	12/31/2020	20201231AFHC	Payroll accrual	0	\$ 83.84
202000725	Internal Revenue Service	12/31/2020	20201231ADFI	Payroll accrual	0	\$ 18,306.77
	Internal Revenue Service	12/31/2020	20201231ADFI	Payroll accrual	0	\$ 575.52
	Internal Revenue Service	12/31/2020	20201231ADFI	Payroll accrual	0	\$ 734.29
	Internal Revenue Service	12/31/2020	20201231ADFI	Payroll accrual	0	\$ 107.40

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Internal Revenue Service	12/31/2020	20201231ADFT	Payroll accrual	0	\$ 360.00
	Internal Revenue Service	12/31/2020	20201231ADFT	Payroll accrual	0	\$ 85.89
	Internal Revenue Service	12/31/2020	20201231ADFT	Payroll accrual	0	\$ 22,949.62
	Internal Revenue Service	12/31/2020	20201231ADFT	Payroll accrual	0	\$ 775.67
	Internal Revenue Service	12/31/2020	20201231ADFT	Payroll accrual	0	\$ 541.57
	Internal Revenue Service	12/31/2020	20201231ADFT	Payroll accrual	0	\$ 97.33
	Internal Revenue Service	12/31/2020	20201231ADM	Payroll accrual	0	\$ 4,281.38
	Internal Revenue Service	12/31/2020	20201231ADM	Payroll accrual	0	\$ 134.61
	Internal Revenue Service	12/31/2020	20201231ADM	Payroll accrual	0	\$ 171.74
	Internal Revenue Service	12/31/2020	20201231ADM	Payroll accrual	0	\$ 25.12
	Internal Revenue Service	12/31/2020	20201231AFFIC	Payroll accrual	0	\$ 18,306.77
	Internal Revenue Service	12/31/2020	20201231AFFIC	Payroll accrual	0	\$ 575.52
	Internal Revenue Service	12/31/2020	20201231AFFIC	Payroll accrual	0	\$ 734.29
	Internal Revenue Service	12/31/2020	20201231AFFIC	Payroll accrual	0	\$ 107.40
	Internal Revenue Service	12/31/2020	20201231AFMI	Payroll accrual	0	\$ 4,281.38
	Internal Revenue Service	12/31/2020	20201231AFMI	Payroll accrual	0	\$ 134.61
	Internal Revenue Service	12/31/2020	20201231AFMI	Payroll accrual	0	\$ 171.74
202000725	Internal Revenue Service	12/31/2020	20201231AFMI	Payroll accrual	0	\$ 25.12
202000726	MINNESOTA REVENUE	12/31/2020	20201231ADSI	Payroll accrual	0	\$ 60.00
	MINNESOTA REVENUE	12/31/2020	20201231ADSI	Payroll accrual	0	\$ 20.00
	MINNESOTA REVENUE	12/31/2020	20201231ADSI	Payroll accrual	0	\$ 11,099.68
	MINNESOTA REVENUE	12/31/2020	20201231ADSI	Payroll accrual	0	\$ 359.60
	MINNESOTA REVENUE	12/31/2020	20201231ADSI	Payroll accrual	0	\$ 294.15
	MINNESOTA REVENUE	12/31/2020	20201231ADSI	Payroll accrual	0	\$ 48.46
	MINNESOTA REVENUE	12/31/2020	20201231ADSI	Payroll accrual	0	\$ 60.00
202000727	MN Teachers Retirement Association	12/31/2020	20201231ADTF	Payroll accrual	0	\$ 14,863.41
	MN Teachers Retirement Association	12/31/2020	20201231ADTF	Payroll accrual	0	\$ 557.31
	MN Teachers Retirement Association	12/31/2020	20201231ADTF	Payroll accrual	0	\$ 46.66
	MN Teachers Retirement Association	12/31/2020	20201231AFTR	Payroll accrual	0	\$ 16,111.85
	MN Teachers Retirement Association	12/31/2020	20201231AFTR	Payroll accrual	0	\$ 604.12
	MN Teachers Retirement Association	12/31/2020	20201231AFTR	Payroll accrual	0	\$ 50.58
202000728	Public Employees Retirement Association	12/31/2020	20201231ADPE	Payroll accrual	0	\$ 6,903.86
	Public Employees Retirement Association	12/31/2020	20201231ADPE	Payroll accrual	0	\$ 144.79

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Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
	Public Employees Retirement Association	12/31/2020	20201231ADPE	Payroll accrual	0	\$ 806.58
	Public Employees Retirement Association	12/31/2020	20201231ADPE	Payroll accrual	0	\$ 112.60
	Public Employees Retirement Association	12/31/2020	20201231ADPE	Payroll accrual	0	\$ 63.32
	Public Employees Retirement Association	12/31/2020	20201231AFPE	Payroll accrual	0	\$ 7,965.97
	Public Employees Retirement Association	12/31/2020	20201231AFPE	Payroll accrual	0	\$ 167.05
	Public Employees Retirement Association	12/31/2020	20201231AFPE	Payroll accrual	0	\$ 930.67
	Public Employees Retirement Association	12/31/2020	20201231AFPE	Payroll accrual	0	\$ 129.92
	Public Employees Retirement Association	12/31/2020	20201231AFPE	Payroll accrual	0	\$ 73.05
202000729	Public Employees Retirement-DCP	12/31/2020	20201231ADD	Payroll accrual	0	\$ 24.00
	Public Employees Retirement-DCP	12/31/2020	20201231AFDC	Payroll accrual	0	\$ 24.00
202000730	Further	1/5/2021	39656702	December 12.22-12.31	0	\$ 214.61
202000731	DELTA DENTAL	1/5/2021	596909	JANUARY PREMIUMS	0	\$ 4,511.42
	DELTA DENTAL	1/5/2021	596909	JANUARY PREMIUMS	0	\$ 1,984.92
202000733-	BMO	1/3/2021		Credit Card Payment AP		\$ 31,641.81
202000856				(See Detail Report)	0	
202000857	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 1,573.00
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 2,625.44
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 905.39
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 301.22
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 508.24
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 95.16
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 3,468.66
	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 2,450.00
202000857	MN UC FUND	1/8/2021	9302020	Qtr 3 Unemployment	0	\$ 1,405.69
202000858	MN DEPT OF REVENUE	1/11/2021	123120	4th Quarter Sales Tax	0	\$ 11.53
	MN DEPT OF REVENUE	1/11/2021	123120	4th Quarter Sales Tax	0	\$ 24.47
202121152	Vellieux, Melissa	12/17/2020	12162020	Over payment of November Life Insurance Pd \$6.00 by check in early November and returned to work prior to month end 11/23. (27% of monthly payment owed to employee based on days worked	0	\$ 1.62

Payables Detail Report  
January 18, 2021

Check No	Vendor	Check Date	Invoice No	Invoice Description	PO Number	Amount
				in month)		
202121153	Glowack, Marc	12/30/2020	122120	Cell Phone Reimbursement	0 \$	450.00
202121154	Holt, Thomas	12/30/2020	121720	Cell Phone Reimbursement	0 \$	450.00
202121155	Hopkins, Michelle	12/30/2020	122120	Mileage Reimbursement Jul-Dec (Bank Trips)	0 \$	66.10
202121156	Tate, Melissa	12/30/2020	122020	Cell Phone Reimbursement	0 \$	450.00
202121157	Anderson, Charles	1/19/2021	123120	December Mileage	0 \$	8.05
202121158	Boe, Angel	1/19/2021	123020	December Mileage	0 \$	18.11
202121159	Christianson, Ginger	1/19/2021	123020	December Mileage	0 \$	25.30
202121160	Everson, Timothy	1/19/2021	123120	December Cell Phone Reimbursement	0 \$	433.63
202121161	Grover, Kevin	1/19/2021	ERIN20210108	7/1/2020-12/31/2020 Cell Phone Reimbursement	0 \$	450.00
202121162	Huffaker, Kristina	1/19/2021	123120	December Mileage	0 \$	18.40
202121163	Norton, Keri	1/19/2021	123120	December Mileage	0 \$	4.60
202121164	Peterson, Paul	1/19/2021	123120	December Mileage	0 \$	13.80
202121165	Scholler, Angela	1/19/2021	123120	December Mileage	0 \$	23.00
202121166	Slatinski, BethAnne	1/19/2021	ERIN20210111	1/4/2021 Phone Plan Reimbursement (9a)	0 \$	360.00
202121167	Taboada, Jairo	1/19/2021	122320	December 23rd Mileage for Bus Exam	0 \$	23.38
202121168	Wenberg-Anderson, Jennifer	1/19/2021	123120	December Mileage	0 \$	13.80
202121169	Wilson, June	1/19/2021	123120	December Mileage	0 \$	42.55
<b>Total</b>						<b>\$ 1,089,851.05</b>

**KOOCHICHING COUNTY FAMILY COLLABORATIVE  
JOINT POWERS AGREEMENT**

**BETWEEN:**

**INDEPENDENT SCHOOL DISTRICT NO. 361  
(INTERNATIONAL FALLS)**

**INDEPENDENT SCHOOL DISTRICT NO. 363  
(SOUTH KOOCHICHING-RAINY RIVER)**

**KOOCHICHING COUNTY  
(PUBLIC HEALTH AND HUMAN SERVICES)**

**KOOTASCA COMMUNITY ACTION, INC.  
(INCLUDING HEAD START)**

**ARROWHEAD REGIONAL CORRECTIONS  
(KOOCHICHING COUNTY PROBATION)**

**NORTHLAND COUNSELING CENTER**

KOOCHICHING COUNTY FAMILY COLLABORATIVE  
JOINT POWERS AGREEMENT

This Joint Powers Agreement made and entered into January 30<sup>th</sup>, 2021 by and between Independent School District No. 361 (International Falls), Independent School District No. 363 (South Koochiching-Rainy River), Koochiching County (Public Health and Human Services), KOOTASCA Community Action, Inc. (including Head Start), Northland Counseling Center, and Arrowhead Regional Corrections (Koochiching County Probation) is as follows:

WHEREAS, Minnesota Statute Section 121.8355 and Section 245.491 permits public and private child-serving agencies to come together by mutual agreement to establish a merger of family services and children's service system; and

WHEREAS, there is a recognized need to plan and develop services for children, to include children with disabilities, and families; and

WHEREAS, there is a need to provide services which allow families freedom of choice regarding service delivery; and

WHEREAS, the Participating Boards desire to make these services readily available to their residents; and

WHEREAS, the Participating Boards desire to improve the planning and coordination of family services within the county and multi-district area covered by this Agreement; and

WHEREAS, the Participating Boards recognize such services can be appropriately financed, supported, and managed through a multi-organization joint venture.

NOW THEREFORE, in consideration of the conveyance and mutual agreements combined herein and pursuant to the foregoing, and to the Minnesota Statutes Section 471.59, the Participating Boards do hereby establish the Koochiching County Family Collaboration Joint Powers Board, having the composition, powers, and duties provided in this Agreement as follows:

SECTION 1: PURPOSE

- A. The purpose of the Agreement is to fulfill the Participating Boards broad responsibilities to protect the health and welfare of their citizens; to improve planning and coordination of family services within the county. The Joint Powers Board will plan for and develop policies pertaining to implementing, directly managing, or contracting for the operation of services of the Family Services Collaborative application jointly submitted to the State Department of Administration in June, 1998, and the Children's Mental Health Collaborative application jointly submitted to the State Department of Administration in June, 2000.

- B. The Project shall provide those services and/or procedures necessary to accomplish the goals and objectives outlined in the aforementioned collaborative plan.
- C. In addition to the above-specified powers, the Board shall have and exercise all powers which may be necessary to enable it to perform and carry out its duties and responsibilities to implement the county/multi-school district/Community Action Program/Family Service/Children's Mental Health Collaborative.

## SECTION 2: GOAL

Our vision is to have an integrated delivery system that efficiently responds to needs of families in Koochiching County; children from birth through age 21 who have multiple problems or are at risk of developing multiple problems, and their families.

## SECTION 3: COMPOSITION

The Joint Powers Board shall be the superintendent and one representative selected from each participating School Board, two representatives from the County Board, Director of the Public Health and Human Services, Director of KOOTASCA, Inc. (Koochiching County resident member or their designated alternates, one representative of Northland Counseling Center, or their designated alternates, one representative from the Arrowhead Regional Corrections Board (Koochiching County resident member) or their designated alternates, and two commonly agreed upon parent representatives.

## SECTION 4: POWERS

The Board shall possess all the powers and duties assigned by law to:

- A. Receive and expend for the purposes of providing the services described in the collaborative plan the funds designated by the Participating Boards and the parties hereto, funds from the State of Minnesota, or from any other lawful source, including any governmental source, gifts, or donations.
- B. The committee currently known as the Koochiching County Family Collaborative is made up of service providers and community volunteers from throughout the county to provide technical assistance, program development and advice to the Joint Powers Board.
- C. Koochiching County will be the Administrative County and fiscal agent during the life of the Agreement and will provide staff support to the Joint Powers Board and ensure the strict accountability of all funds and accurate reporting of all receipts and reimbursements. Administrative County responsibilities will be reviewed annually.

## SECTION 5: OPERATING PROCEDURES

- A. The Joint Powers Board will conduct business according to their operating procedures, which may be reviewed annually. In addition to those specified

powers, the Joint Powers Board shall have and exercise all powers which may be necessary to enable it to perform and carry out duties and responsibilities to implement and manage the project.

- B. The Board shall elect from its membership a chairperson and such other officers as it deems necessary for the conduct of its affairs.
- C. Each agency, school district, and parent representative shall have one vote in the determination of all issues.
- D. Times and places of regular and special meetings shall be fixed by the Board.
- E. All meetings of the Board shall be conducted in a manner consistent with the Minnesota Open Meeting Law, M.S. 13D.01, and amendments thereto.
- F. Each member of the Board may receive a per diem and be reimbursed expenses in the performance of official duties within the limitations established by the Board which they represent.
- G. The Joint Powers Board shall seek and utilize recommendations or actions to secure or expend funds from alternative funding sources.
- H. The Joint Powers Board agrees the laws relating to official interest in the contracts and conflicts of interest shall apply. It shall not constitute a conflict of interest for an employee, director, or officer of a provider agency who is a Party of this agreement to serve as a member of the Board provided that such employee, director, or officer abstain from deliberation, action, or vote in specific respect to that provider agency, including service contracts between the Collaborative and that provider agency.

#### SECTION 6: COLLABORATIVE SERVICES

The proceeds of special grants, contracts, or other forms of revenue received by the Project for the purpose(s) conditioned by the revenue source shall be deposited to the collaborative fund in the name of the Project, and shall be approved for expenditure by the Project members utilizing the same procedures established for all other moneys in the collaborative service fund.

#### SECTION 7: AMENDMENTS

This agreement may be amended only by the agreement of all Participating Boards. Notice of any proposed amendment must be provided to all Participating Boards at least 30 days prior to the effective date of the proposed amendment.

#### SECTION 8: DATA PRACTICES AND PROCEDURES

The Board shall establish data practices that conform to state and federal statutes and rules requiring data, particularly the collection, creation, receipt, maintenance or dissemination of private data on individuals as defined and regulated by the Minnesota Government Data Practices Act, Minn. Stat. §13 and or any other applicable state or federal laws. The Board shall establish practices for student data that conform to the federal Family Education Rights and Privacy Act of 1974 (FERPA). The Board shall also

comply with data practice policies of the parties they are receiving information from and Minn. Stat. §124D.23, Subd. 5.

#### SECTION 9: WITHDRAWAL/TERMINATION

Any party shall have the right to withdraw from this Agreement and Board hereby created in the following manner:

- A. Notice of intent to withdraw shall be given in writing to all parties. Notice to Mandated Parties shall be addressed as follows: Koochiching County—Office of County Administrator; Independent School Districts—Office of the Superintendent; Kootasca ACP and/or Head Start—Director; Northland Counseling Center -; Arrowhead Regional Corrections—Office of the Executive Director. The party withdrawing shall pass a resolution declaring its intent to withdraw effective on a specified date, which date shall not be less than ninety (90) days from the day of the resolution and shall send a certified copy of such resolution to the chairperson of the Board not less than ninety (90) days before the effective date of withdrawal. The certified copy of such resolution shall be provided to the Chairperson of the Board by hand delivery.
- B. Upon receipt of the resolution of a withdrawal, the Chairperson of the Board shall mail copies of the resolution to all Joint Power's appointees to the Board.
- C. Where a party exercises its option to withdraw under the terms of this Agreement, no fiscal liability shall accrue for the subsequent quarter unless the resolution declaring its withdrawal is sent later than the first day of the last month in the quarter, in which case fiscal liability will be limited to that accruing within sixty (60) days of the notice declaring its withdrawal.
- D. The withdrawing party shall not be entitled to a refund of monies paid to the Board prior to the effective date of the withdrawal.
- E. Notwithstanding the parties' authority to withdraw, this Agreement and the Board created hereby shall continue in force until a State Mandated Party or all remaining Parties mutually agree to terminate or revise this Agreement by joint resolution of the State Mandated Parties provided the remaining parties continue to meet the statutory requirements of Minn. Stat. §471.59, Subd. 11, (b) and (c), and Minn. Stat. §124D.

#### SECTION 10: DISPOSAL OF SURPLUS FUNDS AND PROPERTY UPON TERMINATION

- A. All property, real and personal, held by the Joint Powers Board at the time of termination shall be distributed by resolution of the Board in accordance with law and in a manner to best accomplish the continuing purposes of the Project.

#### SECTION 11: INSURANCE AND INDEMNIFICATION

- A. Parties to this Agreement shall obtain and maintain workers' compensation insurance, automobile insurance for Project vehicles, and general liability

insurance for bodily injury, personal injury, and property damage to the Project officials and employees in the performance of duties arising from this Agreement and provide certification and evidence of such coverage to the other parties. Each Board agrees to save and protect, hold harmless, defend, and indemnify each other against any or all clients' causes of action and damages of any nature whatsoever arising from or related to the provision of services pursuant to the terms of this Agreement.

SECTION 12: EFFECTIVE DATE

This Agreement shall be effective when adopted by all Parties and remain in effect until revised or rescinded.

IN WITNESS THEREOF, the Participating Boards' resolutions have caused this Agreement to be executed by their respective officers.

KOOCHICHING COUNTY

\_\_\_\_\_  
Chairperson  
Koochiching County Board of Commissioners

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Koochiching County PH & HS

\_\_\_\_\_  
Date

Approved as to Form and Execution:

\_\_\_\_\_  
Koochiching County Attorney

\_\_\_\_\_  
Date

INDEPENDENT SCHOOL DISTRICT 361

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Board Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
School District Parent

\_\_\_\_\_  
Date

INDEPENDENT SCHOOL DISTRICT 363

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Board Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
School District Parent

\_\_\_\_\_  
Date

KOOTASCA COMMUNITY ACTION, INC.

\_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

NORTHLAND COUNSELING

\_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director

\_\_\_\_\_  
Date

ARROWHEAD REGIONAL CORRECTIONS

\_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director

\_\_\_\_\_  
Date

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 605  
Alternative Programs**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ April 2020 \_\_\_\_\_

**I. PURPOSE**

The purpose of this policy is to recognize the need for alternative education programs for some school district students.

**II. GENERAL STATEMENT OF POLICY**

The school board recognizes the importance of alternative program options for some students. Circumstances may be such that some students are put at risk of being able to continue or to complete their education programs. It is the policy of the school board that options shall be made available for some students to select educational alternatives that will enhance their opportunity to complete their education programs, recognizing that some students may become successful learners if given an opportunity to learn in a different environment and through a different learning style.

**III. RESPONSIBILITY**

- A. It shall be the responsibility of the superintendent to identify alternative program opportunities to be made available to students who may be at risk, to recommend such alternative programs to the school board for approval, and to familiarize students and parents with the availability of such alternative programs. The superintendent shall, through cooperative efforts with other schools, agencies and organizations, periodically recommend additional or modified alternative educational programs to the school board.
  
- B. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to alternative programs.

**Legal References:** Minn. Stat. § 120A.22, Subd. 8 (Compulsory Instruction)

Minn. Stat. § 121A.41, Subd. 11 (Definitions)  
Minn. Stat. § 121A.45, Subd. 1 (Grounds for Dismissal)  
Minn. Stat. § 123A.06 (~~Center~~ **State-Approved Alternative** Programs and Services)  
~~Minn. Stat. § 124D.32 (Learn and Earn Graduation Achievement Program)~~  
Minn. Stat. § 124D.66 (Assurance of Mastery Programs)  
Minn. Stat. § 124D.68 (Graduation Incentives Programs)  
Minn. Stat. § 124D.74 (American Indian Language and Cultural Educational Programs)  
**Minn. Stat. § 125A.50 (Alternative Delivery of Specialized Instructional Services)**

***Cross References:*** MSBA/MASA Model Policy 603 (Curriculum Development)  
MSBA/MASA Model Policy 604 (Instructional Curriculum)

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 606  
Textbooks and Instructional Materials**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ April 2020 \_\_\_\_\_

**I. PURPOSE**

The purpose of this policy is to provide direction for selection of textbooks and instructional materials.

**II. GENERAL STATEMENT OF POLICY**

The school board recognizes that selection of textbooks and instructional materials is a vital component of the school district's curriculum. The school board also recognizes that it has the authority to make final decisions on selection of all textbooks and instructional materials.

**III. RESPONSIBILITY OF SELECTION**

- A. While the school board retains its authority to make final decisions on the selection of textbooks and instructional materials, the school board recognizes the expertise of the professional staff and the vital need of such staff to be primarily involved in the recommendation of textbooks and instructional materials. Accordingly, the school board delegates to the superintendent the responsibility to direct the professional staff in formulating recommendations to the school board on textbooks and other instructional materials.
- B. In reviewing textbooks and instructional materials during the selection process, the professional staff shall select materials which:
1. support the goals and objectives of the education programs;
  2. consider the needs, age and maturity of students;
  3. foster respect and appreciation for cultural diversity and varied opinion;  
and

4. fit within the constraints of the school district budget.
  5. are in the English language. Another language may be used, pursuant to Minn. Stat. § 124D.61;
  6. permit grade-level instruction for students to read and study America's founding documents, including documents that contributed to the foundation or maintenance of America's representative form of limited government, the Bill of Rights, our free-market economic system, and patriotism; and
  7. do not censor or restrain instruction in American or Minnesota state history or heritage based on religious references in original source documents, writings, speeches, proclamations, or records.
- C. The superintendent shall be responsible for developing procedures and guidelines to establish an orderly process for the review and recommendation of textbooks and other instructional materials by the professional staff. Such procedures and guidelines shall provide opportunity for input and consideration of the views of students, parents and other interested members of the school district community. This procedure shall be coordinated with the school district's curriculum development effort and may utilize advisory committees.

#### **IV. SELECTION OF TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS**

- A. The superintendent shall be responsible for keeping the school board informed of progress on the part of staff and others involved in the textbook and other instructional materials review and selection process.
- B. The superintendent shall present a recommendation to the school board on the selection of textbooks and other instructional materials after completion of the review process as outlined in this policy.

#### **V. RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL MATERIALS**

- A. The school board recognizes differences of opinion on the part of some members of the school district community relating to certain areas of the instruction program. Interested persons may request an opportunity to review materials and submit a request for reconsideration of the use of certain textbooks or instructional materials.
- B. The superintendent shall be responsible for the development of guidelines and procedures to identify the steps to be followed to seek reconsideration of textbooks or other instructional materials.

- C. The superintendent shall ~~develop~~ **present** a procedure **to the school board for review and approval** regarding reconsideration of textbooks or other instructional materials. When approved by the school board, such procedure shall be an addendum to this policy.

***Legal References:*** Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction – Curriculum)  
Minn. Stat. § 120B.235 (American Heritage Education)  
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)  
Minn. Stat. § 123B.09, Subd. 8 (School Board Responsibilities)  
Minn. Stat. § 124D.59-12D.61 (Limited English Proficiency)  
Minn. Stat. § 127A.10 (State Officials and School Board Members to be Disinterested; Penalty)  
*Hazelwood Sch. Dist. v. Kuhlmeier*, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)  
*Pratt v. Independent Sch. Dist. No. 831*, 670 F.2d 771 (8<sup>th</sup> Cir. 1982)

***Cross References:*** MSBA/MASA Model Policy 603 (Curriculum Development)  
MSBA/MASA Model Policy 604 (Instructional Curriculum)

## **PROCEDURE FOR REVIEW OF CURRICULUM CONTENT AND ALTERNATIVE INSTRUCTION**

### **Statement of Intent**

Independent School District 361 believes in the principles of intellectual freedom. Members of the community are welcome to review curriculum and instructional materials. Any parent, guardian or adult student in District 361 may express concerns about the content of instructional materials in the district's educational program. Whenever a concern is expressed, the district will respond with the procedure described below.

The intent of the procedure is to provide parents, guardians, and adult students the opportunity to review instructional materials, address concerns and propose alternative instruction for the individual student.

The intent is NOT to interfere with the rights of others to receive the instruction in question, nor does it relieve the student from meeting state and district-level essential learner outcomes.

### **Procedure**

When a parent, guardian or adult student (hereafter referred to as "person") indicates a concern regarding the content of instructional materials; this procedure shall be followed:

- I. **Request for review of material**
  - A. Each request for review of material shall be directed to the building principal.
  - B. The building principal will:
    1. Treat each concerned person's request with confidentiality.
    2. Try to resolve the questions of the concerned person(s) during the initial contact.
    3. Provide and explain the Minnesota State Statute and the school district's policy and procedure.
    4. Inform the concerned person(s) that the student is not required to be exposed to the questioned material but will be required to meet the essential learner outcome.
    5. Inform the classroom instructor(s), (and the affected department, if appropriate), of the materials in question.
  
- II. **Opportunity to review materials**
  - A. School Responsibility
    1. All adopted curricular and instructional materials (including adopted learner outcomes, print, film/video with descriptive narrative) will be available for review:
      - a. By appointment with the principal.
      - b. In the principal's office.
      - c. And for checkout through the building principal for five days.

2. Outside speakers, spontaneous classroom discussion and current events materials are not considered part of the planned content of instruction and are therefore exempt from the requirement for prior review.
- B. Parent, guardian, or adult student responsibility.
1. Review materials during designated times.
  2. If a concern is identified, fill out Policy 606 Form, “Statement of Concern Regarding Instructional Content”, specifically detailing portions of instructional content to which objection is made.

### III. **Alternative Instruction**

#### A. School Responsibility

1. Upon receipt of a statement of concern, school personnel may propose one alternative form of instruction in place of the material in question.
2. The building principal will facilitate a meeting among the concerned parties and, if appropriate, present the school proposal for alternative instruction as described in Policy 606 Form, “Alternative Instruction Contract”.

#### B. Parent, guardian or adult student responsibility

1. The person(s) will respond to the school proposal for alternative instruction.
2. If the school proposal is rejected, the person(s) will develop an alternative plan at no cost to the district.
3. The proposed plan must address the district learner outcomes.

### IV. **Assessment Procedures**

#### A. School responsibility

1. School personnel will determine an appropriate assessment.
2. The school will not impose academic or social penalties as a result of alternative assessment.

#### B. Student Responsibility

1. The student will complete the appropriate assessment in accordance with the agreed upon alternative instructional contract.
2. When the contract is completed and the specified outcome met, the student will be granted completion credit or a grade for the work.

**STATEMENT OF CONCERN REGARDING INSTRUCTIONAL MATERIALS**

Request initiated by:

Address:

Telephone: Work-

Home-

Course/Subject:

1. District learner outcome addressed by the material in questions:

2. Specific description of instructional material in question:

3. Have you examined the material in its entirety?                      YES                      NO  
If no, please explain.

4. What is your concern(s) about this material? Please be specific.

---

Signature of Concerned Person(s)

---

Date

**ALTERNATIVE INSTRUCTION CONTRACT**

Date: \_\_\_\_\_

Parent Proposal

School Proposal

Person initiating request: \_\_\_\_\_

Student name: \_\_\_\_\_

School student is attending: \_\_\_\_\_

Course/subject affected by request: \_\_\_\_\_

Specific content or materials in question:

Learner outcome to be addressed:

Materials to be used:

Method of instruction:

Method of evaluation and assessment of the quality of the student's work (to be completed by school personnel):

Completion date: \_\_\_\_\_

Agreed by: \_\_\_\_\_

Student: \_\_\_\_\_

Date: \_\_\_\_\_

Parent or Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Instructor: \_\_\_\_\_

Date: \_\_\_\_\_

Principal: \_\_\_\_\_

Date: \_\_\_\_\_

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 606.5  
Library Media Center Material Selection Review**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ 2005 \_\_\_\_\_

**General Policy Statement**

Media Center resources are defined as books, periodicals, pamphlets, filmstrips, films, records, tapes, graphic materials, globes, maps, microfilms, transparencies, and other print and non-print material.

This procedure is intended to apply to all community members, parents, concerned citizens, students and staff.

**I. Principles and Objectives of Selection**

In order to implement the procedure stated above, the following objectives and guiding principles are adopted for selecting and reviewing media center resources:

- A. Materials should be selected which meet the needs, interests, abilities, and maturity level of students;
- B. Materials should be selected which represent a diversity of views and expression in order to promote critical thinking and objective evaluation under professional guidance. Selection of a work does not constitute agreement with the content;
- C. Materials should, as far as possible, accurately reflect contributions and achievement of women and men, as well as individuals and groups of various racial, social, ethnic and religious backgrounds;
- D. Materials selected should be of the highest quality appropriate to the level of students while considering curriculum objectives and availability of materials;
- E. Materials selected should be considered by the impact of each work as a whole—not a part. Few works are totally perfect; works

- containing a single flaw, flawed passage, or a number of flawed passages are not necessarily works of poor quality;
- F. Materials should be considered on the basis of reason and principle rather than personal opinion and bias.

## **II. Responsibility for Selection**

The responsibility for the selection of resources is delegated by the administrator to the professionally trained personnel employed by the school system.

## **III. Criteria for Selection**

Materials for purchase are considered on the basis of overall purpose, timeliness, or permanence, importance of the subject matter, quality of the writing/production, readability and popular appeal, authoritativeness, reputation of the publisher/producer, reputation and significance of the author/artist/composer/producer, etc., and format and price.

Requests from faculty and students are given high priority.

## **IV. Procedure for Selection**

In selecting media center resources, the responsible personnel will:

- A. Evaluate the existing resources;
- B. Assess curricular needs;
- C. Evaluate the resource being considered by one or more of the following means;
  1. Examine the materials being considered,
  2. Consult reputable, professionally prepared reviews,
  3. Consult qualified personnel;
- D. Out-of-date materials or no longer useful are withdrawn from the collection.

Donated materials should be judged by the criteria listed above and should be accepted or rejected on the basis of those criteria.

It should be understood that selection is an ongoing process which should include the replacement of lost or worn materials still of educational value.

## **V. Procedure for Weeding**

A balanced, up-to-date collection of materials is essential to a quality

library media center. Constant evaluation of materials will result in a highly effective and quality collection. Therefore, weeding is a valuable and integral part, and one of the best techniques available for the long-range building of useful collections.

The following statements provide rationale for weeding:

- To utilize the space in the library media center in the best and most efficient way.
- To give the library media center a reputation for reliability.
- To remove an outward illusion of a well-stocked library media center which rebuffs pleas for improved budgets for materials in all formats.
- To cull material which need repairing, rebinding, and or replacing.
- To provide the best possible service through a collection of quality materials.
- To give the library media center a fresh, inviting appearance, where patrons can find up-to-date information.
- To correct mistakes in selection.

The following criteria are to be used in weeding undesirable materials:

A. Record of use – Has the item been checked out in the last ten years?

B. Currency of content – Is the subject matter out-of-date?

1. Geography books become outdated in seven years
2. Computer materials have a useful shelf-life of three years.
3. Bibliographies are outdated within ten years.
4. Career materials are outdated within five years.
5. Pure Science (500) materials over five years must be closely examined for currency.
6. Technology/applied science (600) are outdated after five to ten years.
7. Faculty collections become inappropriate after eight to ten years.
8. General encyclopedias are dated after five years.
9. Almanacs, yearbooks, statistical publications are superseded by each new title.
10. Atlases have a five year useful shelf-life.
11. Dictionaries twelve or twenty-five years old are outdated.
12. Coin and postage stamp materials must be new or none.

C. Technical quality – Is the material visually poor, faded, off color, or scratched?

D. Physical Condition – Is it torn, worn, soiled, or generally ragged?

E. Dispensability – Is it a duplicate copy? Does it duplicate other materials?

## VI. Procedure for Reconsideration of Material Within Five Years

The right of any individual to free access to materials is basic to a democratic society and to the educational growth of its members. The individual who has access to all material is freed from the bonds of discovering all things, facts, and truths through the narrow confines of his/her own direct experience.

In spite of this, occasional objections to instructional materials will be made. The school board supports the principles of intellectual freedom inherent in the First Amendment of the Constitution of the United States. The right of any individual to free access to materials is basic to a democratic society and to the educational growth of its members. The individual who has access to all material is freed from the bonds of discovering all things, facts, and truths through the narrow confines of his/her own direct experience.

In and expressed in the “Library Bill of Rights” of the American Library Association. “The Right to Read” published by the National Council of Teachers of English, and “The Freedom to View” written by the Educational Film Library Association. In the event that materials are questioned, the principles of intellectual freedom, the right to access to materials, and the integrity of the licensed staff must be upheld while reevaluating the material in question.

Procedures:

### A. Initial Response to Materials Challenged:

When materials are challenged, they will be carefully reviewed in the light of specific objections which have been raised. The administrator will schedule an initial meeting with the complainant to discuss their concern, to explain the “Reconsideration Procedure”, and to provide them with the Request for Reconsideration Form (RFRF). Copies will be sent to the staff member involved, the Media Generalist, and the Superintendent.

### B. Status of Challenged Materials:

The materials in question will continue to be available for use in the Library Media Center during the reconsideration process.

### C. Completed Complaint Form:

The administrator will send copies of the completed RFRF to the Media Generalist, Department Chairperson(s), the Superintendent and the staff person involved.

### D. Meeting of Informal Review Committee

After individual study of the completed RFRF, the administrator will hold a meeting of the Department Chairperson(s), the Media Generalist, and the staff person involved to discuss the rationale for the use of the challenged material. Of concern to the Committee should be the Objectives and Principles of Selection, Specific Criteria for Selection, and professional review of the material.

E. Report of Conclusion:

After this informal meeting with the complainant, the administrator, the Department Chairperson(s), the Media Generalist, and the staff person will come to a decision regarding the future use of this material in the school program. The decision should be based on the stated objectives, principles, and criteria listed in this document. The administrator will notify the complainant, the Superintendent, and all other appropriate personnel of the decision.

F. Appeal:

If either the complainant of the licensed staff concerned is not satisfied with the decision of the Informal Review Committee, an appeal may be filed with the District Review Committee headed by the Superintendent.

G. District Review Committee:

1. Membership: Membership shall consist of the Superintendent, one District Media Generalist, one administrator, two classroom teachers, two members of the public, and two students (optional depending on the situation).
2. Procedure: Prior to meeting, it will be the responsibility of the Media Generalist to provide copies of the challenged material (and equipment if needed) and qualified reviews.
  - a. The District Review Committee will request a written rationale from the staff person concerned as well as the RFRF from the complainant. Additional statements by the complainant may be added to this request form.
  - b. The Review Committee will read, view, or listen to the challenged material in its entirety.
  - c. The Review Committee will check general acceptance of this material if possible by reading reviews by the qualified sources.
  - d. The Review Committee will determine the extent to which the material meets the Objectives and

Principles of Selection and the Criteria for Selection elsewhere in this document.

- e. The Review Committee will present a written decision to the staff member concerned, the administrator and the complainant.
  - f. The Review Committee will send copies of its decision to the appropriate district personnel and the Board of Education.
3. Final Appeal: If the complainant, the certified staff, or the administrator is not satisfied with this decision, an appeal may be made directly to the School Board. All written materials gathered by the Review Committee will then be made available to the Board.

## **VII. Procedure Review**

Ongoing review and evaluation are necessary to keep District policy vital and current. Therefore, it shall be the responsibility of the Superintendent to conduct a review of the Media Center Selection Procedure within five years.

## GIFT FORM

I hereby transfer and deliver all of my rights, title and interest in and to the property described below to the International Falls School District as an unrestricted gift.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Donator's signature \_\_\_\_\_

Donator's address \_\_\_\_\_

The International Falls School District hereby accepts and acknowledges as an unrestricted gift the collection or item(s) described below and agrees to administer it/them in accordance with established selection procedures.

Accepted by \_\_\_\_\_  
(signature)

\_\_\_\_\_  
(Title)

Description of the collection/item(s):

REQUEST FOR RECONSIDERATION FORM  
(RFRF)

Type of Material:

<input type="checkbox"/> Book	<input type="checkbox"/> Recording
<input type="checkbox"/> Film	<input type="checkbox"/> Software
<input type="checkbox"/> Video	<input type="checkbox"/> Periodical
	<input type="checkbox"/> Other _____

Author: \_\_\_\_\_

Title: \_\_\_\_\_

Publisher/Producer: \_\_\_\_\_

Reevaluation requested by: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Do you represent:

<input type="checkbox"/> Yourself	
<input type="checkbox"/> Other group or organization (name): _____	
<input type="checkbox"/> Other	(identify): _____

1. Have you read or examined this material in its entirety? \_\_\_ Yes \_\_\_ No
2. To what in the material do you object? Please be specific (cite pages, etc.)
3. Why do you object to this material and/or what do you feel to be the result of reading, listening, or viewing this material?
4. What do you believe to be the theme or purpose of this work?
5. What value do you believe this material may have?
6. In its place, what material would you recommend?

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

## FIRST AMENDMENT TO THE UNITED STATES CONSTITUTION

“Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof, or abridging the freedom of speech or of the press; or the right of the people peaceable to assemble, and to petition the government for redress of grievances.”

### *SCHOOL LIBRARY BILL OF RIGHTS For School Library Media Center Programs*

The American Association of School Librarians reaffirms its belief in the Library Bill of Rights of the American Library Association. Media personnel are concerned with generating understanding of American freedoms through the development of informed and responsible citizens. To this end the American Association of School Librarians asserts that the responsibility of the school library media center is:

- To provide a comprehensive collection of instructional materials selected in compliance with basic written selection principles, and to provide maximum accessibility to these materials.
- To provide materials that will support the curriculum, taking into consideration the individual's needs, and the varied interests, abilities, socioeconomic backgrounds, and ethical standards.
- To provide materials for teachers and students that will encourage growth in knowledge and that will develop literary, cultural and aesthetic appreciation, and ethical standards.
- To provide materials which reflect the ideas and beliefs of religious, social, political, historical, and ethnic groups and their contribution to the American and world heritage and culture, thereby enabling students to develop and intellectual integrity in forming judgments.
- To provide a written statement, approved by the local Boards of Education, of the procedures for meeting the challenge of censorship of materials in school library media centers.
- To provide qualified professional personnel to serve teachers and students.

Endorsed by the American Association of School Librarians at the Atlantic Conference, 1969

## STATEMENT ON INTELLECTUAL FREEDOM

The *First Amendment to the Constitution* of the United States is a cornerstone of our liberty, supporting our rights and responsibilities regarding free speech both written and oral.

The Association for Educational Communications and Technology believes this same protection applies also to the use of sound and image in our society.

Therefore, we affirm that:

- Freedom of inquiry and access to information—regardless of the format or viewpoints of the presentation—is fundamental to the development of our society. These rights must not be denied or abridged because of age, sex, race, religion, national origin, or social or political views.
- Children have the right to freedom of inquiry and access to information; responsibility for abridgment of that right is solely between an individual child and the parent(s) of that child.
- The need for information and the interests, growth, and enlightenment of the user should govern the selection and development of educational media, not the age, sex, race, nationality, politics, or religious doctrine of the author, producer, or publisher.
- Attempts to restrict or deprive a learner's access to information representing a variety of viewpoints must be resisted as a threat to learning in a free democratic society. Recognizing that within a pluralistic society efforts to censor may exist, such challenges should be met calmly with proper respect for the beliefs of their challengers. Further, since attempts to censor sound and image material frequently arise out of misunderstanding of the rationale for using these formats, we shall attempt to help both user and censor to recognize the purpose and dynamics of communication in modern times regardless of the format.
- The Association for Educational Communications and Technology is ready to cooperate with other persons or groups committed to resisting censorship or abridgment of free expression and free access to ideas and information.

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 607  
Organization of Grade Levels**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ September 2020 \_\_\_\_\_

**I. PURPOSE**

The purpose of this policy is to address the grade level organization of schools within the school district.

**II. GENERAL STATEMENT OF POLICY**

A. ~~It is~~ The policy of the school district **is** to address the groupings of grade levels as recognized in Minn. Stat. § 120A.05, as follows:

*[Note: Each school district should identify within the groupings as defined in Minn. Stat. § 120A.05, how grade levels shall be organized within the school district]*

Elementary:	Grades prekindergarten through 5
Secondary:	Grades 6 through 12

B. The superintendent may seek school board approval to administer certain programs on a nongraded basis or a design different from that indicated. Program proposals that seek school board approval must meet all state requirements and reflect the rationale for the modification.

C. The school district may request documentation that verifies a student falls within the school's minimum and maximum age requirements for admission to publicly funded prekindergarten, preschool, kindergarten, or grades 1 through 12. Documentation may include a passport, a hospital birth record or physician's certificate, a baptismal or religious certificate, an adoption record, health records, immunization records, immigration records, previously verified school records, early childhood screening records, Minnesota Immunization Information Connection records, or an affidavit from a parent.

**III. DEFINITIONS**

- A. “Kindergarten” means a program designed for students five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter first grade the following school year.
- B. “Prekindergarten” means a program designed for students younger than five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter kindergarten the following school year.

***Legal References:*** Minn. Stat. § 120A.05, Subds. 9, 11, 13, 17 (Public Schools)  
Minn. Stat. § 120A.20, Subd. 4 (Verification of Age for Admission to Public School)  
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)

***Cross References:***

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 608  
Instructional Services – Special Education**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ April 2020 \_\_\_\_\_

***[Note: The provisions of this policy substantially reflect statutory and regulatory requirements.]***

**I. PURPOSE**

The purpose of this policy is to set forth the position of the school board on the need to provide for special educational services ~~on the part of~~ to some students in the school district.

**II. GENERAL STATEMENT OF POLICY**

The school board recognizes that some students need special education and further recognizes the importance of providing a free appropriate public education and delivery system for students in need of special education.

**III. RESPONSIBILITIES**

- A. The school board accepts its responsibility to identify, evaluate and provide special instruction and services for disabled children who are properly the responsibility of the school district and who meet the criteria to qualify for special instruction and services as set forth in Minnesota and federal law.
- B. The school district shall ensure that all qualified disabled children are provided the special instruction and services which are appropriate to their educational needs.
- C. When such services require or result from interagency cooperation, the school district shall participate in such interagency activities in compliance with law.

***Legal References:*** Minn. Stat. § 124D.03 (Enrollment Options Program)  
Minn. Stat. § 125A.02 (Definition of Child with a Disability)

Minn. Stat. §§ 125A.027, 125A.03, 125A.08, 125A.15, and 125A.29  
(District Obligations)  
~~29 U.S.C. § 794 et. seq. (§ 504 of Rehabilitation Act of 1973)~~  
20 U.S.C. 1400 et. seq. (~~IDEA~~, Individuals with Disabilities Education  
Act of 2004)

***Cross References:*** MSBA/MASA Model Policy 402 (Disability Nondiscrimination)  
MSBA/MASA Model Policy 508 (Extended School Year for Certain  
Students with Individual Education Plans)  
MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)  
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 609  
Religion**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ April 2020 \_\_\_\_\_

**I. PURPOSE**

The purpose of this policy is to identify the status of religion as it pertains to the programs of the school district.

**II. GENERAL STATEMENT OF POLICY**

- A. The school district shall neither promote nor disparage any religious belief or nonbelief. Instead, the school district encourages all students and employees to have appreciation for and tolerance of each other's views.
- B. The school district also recognizes that religion has had and is having a significant role in the social, cultural, political, and historical development of civilization.
- C. The school district recognizes that one of its educational objectives is to increase its students' knowledge and appreciation of music, art, drama, and literature which may have had a religious basis or origin as well as a secular importance.
- D. The school district supports the inclusion of religious music, art, drama, and literature in the curriculum and in school activities provided it is intrinsic to the learning experience and is presented in an objective manner without sectarian indoctrination.
- E. The historical and contemporary values and the origin of various religions, holidays, customs and beliefs may be explained in an unbiased and nonsectarian manner.

**III. RESPONSIBILITY**

- A. It shall be the responsibility of the superintendent to ensure that the study of religious materials, customs, beliefs and holidays in the school district is in keeping with the following guidelines:

1. The proposed activity must have a secular purpose.
  2. The primary objective of the activity must be one that neither advances nor inhibits religion.
  3. The activity must not foster excessive governmental relationships with religion.
  4. Notwithstanding the foregoing guidelines, reasonable efforts will be made to accommodate any student who wishes to be excused from attendance at school for the purpose of religious instruction or observance of religious holidays.
- B. The superintendent is granted authority to develop and present for school board review and approval directives and guidelines for the purpose of providing further guidance relative to the teaching of materials related to religion. Approved directives and guidelines shall be attached as an addendum to this policy.

**Legal References:** U. S. Const., amend. I  
Minn. Stat. § 120A.22, Subd. 12(3) (Compulsory Instruction)  
Minn. Stat. § 120A.35 (Absence From School for Religious Observance)  
Minn. Stat. § 121A.10 (Moment of Silence)  
*Good News Club v. Milford Central School*, 533 U.S. 98, 121 S.Ct. 2093, 150 L.Ed.2d 151 (2001)  
*Santa Fe Indep. Sch. Dist. v. Doe*, 530 U.S. 290, 120 S.Ct. 2266 (2000)  
*Tangipahoa Parish Bd. of Educ. v. Freiler*, 530 U.S. 1251, 120 S.Ct. 2706, 2266 (2000)  
*Lemon v. Kurtzman*, 403 U.S.602, 91 S.Ct. 2105, 29 L.Ed.2d 745 (1971)  
*Child Evangelism Fellowship v. Minneapolis Special Sch. Dist. No. 1*, 690 F.3d 996 (8<sup>th</sup> Cir. 2012)  
*Wigg v. Sioux Falls Sch. Dist.*, 382 F.3d 807 (8<sup>th</sup> Cir. 2004)  
*Doe v. School Dist. Of City of Norfolk*, 340 F.3d 605 (8<sup>th</sup> Cir. 2003)  
*Stark v. Independent Sch. Dist. No. 640*, 123 F.3d 1068 (8<sup>th</sup> Cir. 1997) ~~cert. denied~~, 118 S.Ct. 1560, 140 L.Ed.2d 792 (1997)  
*Florey v. Sioux Falls Sch. Dist.* 49-5, 619 F.2d 1311 (8<sup>th</sup> Cir. 1980) ~~cert. denied~~, 449 U.S. 987, 101 S.Ct. 409, 66 L.Ed.2d 251 (1980)  
*Roark v. South Iron R-1 Sch. Dist.*, 573 F.3d 556 (8<sup>th</sup> Cir. 2009)  
*Child Evangelism Fellowship v. Elk River Area Sch. Dist. No. 728*, 599 F.Supp.2d 1136 (D. Minn. 2009)  
*LeVake v. Independent School District No. 656*, 625 N.W.2d 502 (Minn. App. 2001), ~~cert. denied~~, 534 U.S. 1081, 122 S.Ct. 814, 151 L.Ed.2d 698 (2002)  
~~*Good News Club v. Milford Central School*, 533 U.S. 98, 121 S.Ct. 2093, 150 L.Ed.2d 151 (2001)~~  
Minn. Op. Atty. Gen. 169-J (Feb. 14, 1968)  
Minn. Op. Atty. Gen. 169-K (Oct. 21, 1949)

Minn. Op. Atty. Gen. No. 63 (1940)  
Minn. Op. Atty. Gen. No. 120 (1924)  
Minn. Op. Atty. Gen. No. 121 (1924)

***Cross References:*** MSBA/MASA Model Policy 801 (Equal Access to Facilities of Secondary Schools)

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 610  
Field Trips**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ April 2020 \_\_\_\_\_

**I. PURPOSE**

The purpose of this policy is to provide guidelines for student trips and to identify the general process to be followed for review and approval of trip requests.

**II. GENERAL STATEMENT OF POLICY**

The general expectation of the school board is that all student trips will be well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested. Student trips will be categorized within three general areas:

A. Instructional Trips

Trips that take place during the school day, relate directly to a course of study, and require student participation shall fall in this category. These trips shall be subject to review and approval of the building principal and shall be financed by school district funds within the constraints of the school building budget. Fees may not be assessed against students to defray direct costs of instructional trips. (Minn. Stat. § 123B.37, Prohibited Fees)

B. Supplementary Trips

This category pertains to those trips in which students voluntarily participate and which usually take place outside the regular school day. Examples of trips in this category involve student activities, clubs, and other special interest groups. These trips are subject to review and approval of the activities director and/or the building principal. Financial contributions by students may be requested. (Minn. Stat. § 123B.36, Authorized Fees)

C. Extended Trips

1. Trips that involve one or more overnight stops fall into this category. Extended trips may be instructional or supplementary and must be requested well in advance of the planned activity. An extended trip request form must be completed and approved at each level: student, principal, superintendent, and school board. Exceptions to the approval policy may be granted or expedited to accommodate emergencies or contingencies (e.g., tournament competition).
2. The school board acknowledges and supports the efforts of booster clubs and similar organizations in providing extended trip opportunities for students.

### III. REGULATIONS

- A. Rules of conduct and discipline for students and employees shall apply to all student trip activity.
- B. The school administration shall be responsible for providing more detailed procedures, including parental involvement, supervision, and such other factors deemed important and in the best interest of students.
- C. Transportation shall be furnished through a commercial carrier or school-owned vehicle. ~~In the event a private vehicle is approved for use, a certificate of insurance must be on file in the school district office and such use must be approved in accordance with Policy 710, Extracurricular Transportation.~~
- D. An employee may use a personal vehicle to transport staff or personal property for purposes of a field trip upon prior, written approval from administration.
- E. An employee must not use a personal vehicle to transport one or more students for purposes of a field trip.
  1. If immediate transportation of a student is required due to an emergency or unforeseen circumstance, such as the illness or injury of a child, and the transportation does not constitute regular or scheduled transportation, a personal vehicle may be used. To the extent a personal vehicle is used, the vehicle must be properly registered and insured.
  2. An employee must obtain preapproval by administration of student transportation by a personal vehicle, pursuant to Section III.E.1, if practicable. If preapproval by administration of use of a personal vehicle cannot be obtained in a reasonable time given the circumstances, an employee shall report the relevant facts and circumstances justifying the need for use of a personal vehicle to administration as soon as practicable. The relevant facts and

circumstances for use of a personal vehicle shall be documented by administration.

#### **IV. SCHOOL BOARD REVIEW**

The superintendent shall at least annually report to the school board upon the utilization of trips under this policy.

**Legal References:** Minn. Stat. § 123B.36 (Authorized Fees)  
Minn. Stat. § 123B.37 (Prohibited Fees)  
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities;  
610-3 Insurance)  
Minn. Stat. § 169.011, Subd. 71(a) (Definition of a School Bus)  
Minn. Stat. § 169.454, Subd. 13 (Type III Vehicle Standards –  
Exemption)  
*Sonkowsky v. Board of Educ. for Indep. Sch. Dist. No. 721*, 327  
F.3d 675 (8th Cir. 2003)  
*Lee v. Pine Bluff Sch. Dist.*, 472 F.3d 1026 (8th Cir. 2007)

**Cross References:** MSBA/MASA Model Policy 403 (Discipline, Suspension, and  
Dismissal of School District Employees)  
MSBA/MASA Model Policy 423 (Employee – Student  
Relationships)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 707 (Transportation of Public School  
Students)  
MSBA/MASA Model Policy 709 (Student Transportation Safety  
Policy)  
MSBA/MASA Model Policy 710 (Extracurricular Transportation)

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

<b>BOARD POLICY</b>	<b>617</b>
<b>SERIES: 600</b>	<b>Education Programs</b>
<b>SUBJECT: School District Ensurance of Preparatory and High School Standards</b>	
<b>ADOPTED: By reference</b>	
<b>REVISED: 2000</b>	<b>Page 1 of 2</b>

**I. PURPOSE**

The purpose of this policy is to ensure that all preparatory and high school content standards of the Profile of Learning are addressed directly in both curriculum and assessment for all students, including those with special needs, in compliance with the requirements set forth in the Rules Relating to Graduation Standards, Minnesota Rules Chapter 3501.

**II. GENERAL STATEMENT OF POLICY**

- A. It is the policy of the school district to implement the Minnesota Graduation Standards.
- B. This policy ensures that all students will receive instruction, curriculum and assessment which addresses the required preparatory and high school content standards of the Profile of Learning. This policy also defines how technology will be integrated across student learning areas. In implementing the preparatory and high school content standards, the school district will work to improve the scope and sequences of curriculum, research-based instructional skills of teachers and other district staff who work with students, and alternative assessments of student achievement.

**III. ESTABLISHMENT OF CURRICULUM AND INSTRUCTION**

- A. Preparatory Content Standards.  
All standards will be outlined annually in the district's Annual Report on Curriculum, Instruction and Student Performance.
- B. High School Content Standards.  
The school district will follow Policy 613 Graduation Requirements as it implements the graduation standards. This policy ensures that all students will receive instruction, curriculum and assessment which addresses the high school

content standards of the Profile of Learning in all learning areas and that the uses of technology are integrated across student learning areas.

- C. Assessment of Content Standards.  
All content standard assessments will be outlined annually in the district's Annual Report on Curriculum, Instruction and Student Performance.
- D. Additional Requirements.  
9-12 grade students must earn 27 graduation credits.
- E. Special Needs Students.  
Under the direction of the district testing coordinator, accommodations will be made for students with special needs.
- F. Integration of Technology.  
Technology will be integrated across all learning areas where ever possible.
- G. Evaluation and Remediation of Student Difficulties and Achievement.  
The District's Annual Report on Curriculum, Instruction and Student Performance outlines evaluation and remediation efforts to be made for student difficulties and achievement.

***Legal References:*** Minn. Stat. § 120B.02 (Results-Oriented Graduation Rule)  
Minn. Stat. § 120B.031 (Implementing of the Profile of Learning)  
Minn. Stat. § 120B.11 (School District Process)  
Minn. Rule Parts 3501.0010 – 3501.0180 (Rules Relating to Graduation Standards - Mathematics and Reading)  
Minn. Rule Parts 3501.0200 – 3501.0290 (Rules Relating to Graduation Standards - Written Composition)  
Minn. Rule Parts 3501.0300 – 3501.0469 (Rules Relating to Graduation Standards - Profile of Learning)

***Cross References:*** MSBA/MASA Model Policy 104 (School District Mission Statement)  
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)  
MSBA/MASA Model Policy 613 (Graduation Requirements)  
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)  
MSBA/MASA Model Policy 615 (Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and LEP Students)  
MSBA/MASA Model Policy 616 (School District System Accountability)  
MSBA/MASA Model Policy 618 (Assessment of Standard Achievement)

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 621  
Non-School District Credits for Graduation**

Adopted \_\_\_ January 16, 2007 \_\_\_

Revised \_\_\_\_\_

*[Note: This policy is specific to ISD 361]*

I. Purpose

The purpose of this policy is to provide guidance to administration in their responsibility to assure that credits earned through non-school district providers meet or exceed the credits established for receiving ISD 361, Falls High School Diploma.

II. General Statement of Policy

- A. The school district shall not discriminate against, nor promote or discourage, the credit validity of a course of study based upon its mode of delivery.
- B. The school district shall require all courses of study to be considered for meeting ISD 361 requirements for credit and thus graduation, both internal as well as external courses, to be taught by teachers licensed by Minnesota Board of Teaching.
- C. The school district shall require all courses of study to be considered for meeting ISD 361 requirements for credit and graduation to meet or exceed standards established by the state of Minnesota, and by ISD 361.
- D. The school district shall require all students to participate in courses of study provided by ISD 361, and through ISD 361 membership in consortia established by joint powers agreements, for purposes of meeting ISD 361 graduation requirements.
- E. The school district shall allow student participation in courses not provided by ISD 361 or through membership in joint powers established consortia for purposes of acquiring credits necessary to receive ISD 361 Falls High

School diploma if the course of study is not available to the student through ISD 361 or through consortia membership, if circumstances declare the student's situation to preclude enrollment in these courses, and the course of study has been assured by ISD 361 administration to meet or exceed Minnesota Standards, and ISD 361 requirements for credit toward graduation.

- F. The school district shall require student participation in both non-school district, non-consortia courses of study to comply with the school district's instructional calendar, and to comply with the school district's registration, and add and drop administrative rules as defined by Falls High School and Falls Elementary School student/parent handbooks, as these are approved by the school board.
- G. The school district shall require that students comply with course and credit requirements in terms of attendance, completion, and outcome standards as requisites to credit and transcript entry.
- H. The school district shall require that all courses and credit earned by a student while enrolled in ISD 361 schools via non-school district, and non-consortia providers be evaluated using the same procedures and criteria as are used for evaluating courses offered by the school district for its own courses, and by consortia in which the school district is a member.

### III Responsibility

It shall be the responsibility of the superintendent to ensure the implementation of this policy in a manner best meeting the needs of the students, as these needs are determined by administration, faculty, student, and parents.

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 518  
DNR-DNI Orders**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ 2003 \_\_\_\_\_

**I. PURPOSE**

The school district recognizes that it is serving students with complex health needs. The school district also recognizes that school district staff may be confronted with requests to withhold emergency care of a student in the event of a life threatening situation at school or school activities or be presented with Do Not Resuscitate/Do Not Intubate (DNR-DNI) orders. The purpose of this policy is to provide guidance to school district staff and parents or guardians in these situations.

**II. GENERAL STATEMENT OF POLICY**

- A. The primary mission of the school district is education. DNR-DNI orders are medical documents. School district staff will not accept or honor requests to withhold emergency care or DNR-DNI orders. The school district will not convey such orders to emergency medical personnel.
- B. School district staff will provide reasonable emergency care and assistance when a student is undergoing a medical emergency during school or school activities.
- C. School district staff will activate emergency medical services (911) as soon as possible when a student is undergoing a medical emergency during school or school activities.
- D. The parent/guardian will be notified of the emergency as soon as possible.
- E. Notwithstanding this school district policy, IEP and Section 504 teams must develop individualized medical emergency care plans for students when appropriate in accordance with state and federal law.
- F. Parents/guardians who request that emergency care be withheld for their child or who present DNR-DNI orders, shall be advised of and shall be given a copy of this policy.

***Legal References:*** 29 U.S.C. § 794 *et seq.* (Section 504 of the Rehabilitation Act of 1973)  
42 U.S.C. §§ 12101-12213 (Americans with Disabilities Act)

***Cross References:***

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 519  
Interviews of Students by Outside Agencies**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ 2002 \_\_\_

**I. PURPOSE**

There are occasions in which persons other than school district officials and employees find it necessary to speak with a student during the school day. Student safety and disruption of the educational program is of concern to the school district. The purpose of this policy is to establish the procedures for access to students by authorized individuals during the school day.

**II. GENERAL STATEMENT OF POLICY**

- A. Generally, students may not be interviewed during the school day by persons other than a student's parents, school district officials, employees and/or agents, except as otherwise provided by law and/or this policy.
- B. Requests from law enforcement officers and those other than a student's parents, school district officials, employees and/or agents to interview students shall be made through the principal's office. Upon receiving a request, it shall be the responsibility of the principal to determine whether the request will be granted. Prior to granting a request, the principal shall attempt to contact the student's parents to inform them of the request, except where otherwise prohibited by law.

**III. INTERVIEWS CONDUCTED UNDER THE MALTREATMENT OF MINORS ACT**

- A. In the case of an investigation pursuant to the Maltreatment of Minors Act, Minn. Stat. § 626.556, Subd. 10, a local welfare agency, the agency responsible for investigating the report, and a local law enforcement agency may interview, without parental consent, an alleged victim and any minors who currently reside with or who have resided with the alleged perpetrator. The interview may take place at school and during school hours. School district officials will work with the local welfare agency, the agency responsible for investigating the report, or

law enforcement agency to select a place appropriate for the interview. The interview may take place outside the presence of the perpetrator or parent, legal custodian, guardian, or school district official.

- B. If the interview took place or is to take place on school district property, an order of the juvenile court pursuant to Minn. Stat. § 626.556, Subd. 10 (c) may specify that school district officials may not disclose to the parent, legal custodian, or guardian the contents of the notification of intent to interview the child on school district property and/or any other related information regarding the interview that may be a part of the child's record. The school district official must receive a copy of the order from the local welfare or law enforcement agency.
- C. When the local welfare agency, local law enforcement agency, or agency responsible for investigating a report of maltreatment determines that an interview should take place on school district property, school district officials must receive written notification of intent to interview the child on school district property prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school district property. Where the interviews are conducted by the local welfare agency, the notification must be signed by the chair of the local social services agency or the chair's designee. The notification is private educational data on the student. School district officials may not disclose to the parent, legal custodian or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded, unless a school employee or agent is alleged to have maltreated the child. Until school district officials receive said notification, all inquiries regarding the nature of the investigation or assessment should be directed to the local welfare or law enforcement agency or the agency responsible for assessing or investigating a report of maltreatment shall be solely responsible for any disclosures regarding the nature of the assessment or investigation.
- D. School district officials shall have discretion to reasonably schedule the time, place, and manner of an interview by a local welfare or local law enforcement agency on school district premises. However, where the alleged perpetrator is believed to be a school district official or employee, the local welfare or local law enforcement agency will have discretion to determine where the interview will be held. The interview must be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school district officials and the local welfare or law enforcement agency. However, school district officials must yield to the discretion of the local welfare or law enforcement agency concerning other persons in attendance at the interview. School district officials will make every effort to reduce the disruption to the educational program of the child, other students, or school staff when an interview is conducted on school district premises.

- E. Students shall not be taken from school district property without the consent of the principal and without proper warrant.

**Legal References:** Minn. Stat. § 13.32 (Educational Data)  
Minn. Stat. § 626.556, Subd. 10(c) and (d) (Duties of Local Welfare Agency and Local Law Enforcement Agency Upon Receipt of a Report)

**Cross References:** MSBA/MASA Model Policy 103 (Complaints - Students, Employees, Parents, Other Persons)  
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)  
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 520  
Student Surveys**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ April 2020 \_\_\_\_\_

*[Note: School districts are required by statute to have a policy addressing student surveys.]*

**I. PURPOSE**

Occasionally the school district utilizes surveys to obtain student opinions and information about students. The purpose of this policy is to establish the parameters of information that may be sought in student surveys.

**II. GENERAL STATEMENT OF POLICY**

Student surveys may be conducted as determined necessary by the school district. Surveys, analyses and evaluations conducted as part of any program funded through the U.S. Department of Education must comply with 20 U.S.C. § 1232h.

**III. STUDENT SURVEYS IN GENERAL**

- A. Student surveys will be conducted anonymously and in an indiscernible fashion. No mechanism will be used for identifying the participating student in any way. No attempt will be made in any way to identify a student survey participant. ~~There will be~~ No requirement that the student return the survey **shall exist**, and no record of the student's returning a survey will be maintained.
- B. The superintendent may choose not to approve any survey that seeks probing personal and/or sensitive information that could result in identifying the survey participant, or is discriminatory in nature based on age, race, color, sex, disability, religion, or national origin.
- C. Surveys containing questions pertaining to the student's or the student's parent(s) or guardian(s) personal beliefs or practices in sex, family life, morality, and religion will not be administered to any student unless the parent or guardian of

the student is notified in writing that such survey is to be administered and the parent or guardian of the student gives written permission for the student to participate or has the opportunity to opt out of the survey depending upon how the survey is funded. Any and all documents containing the written permission of a parent for a student to participate in a survey will be maintained by the school district in a file separate from the survey responses.

- D. Although the survey is conducted anonymously, potential exists for personally identifiable information to be provided in response thereto. To the extent that personally identifiable information of a student is contained in his or her responses to a survey, the school district will take appropriate steps to ensure the data is protected in accordance with Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act), 20 U.S.C. § 1232g (Family Educational Rights and Privacy Act) and 34 C.F.R. Part 99.
- E. The school district must not impose an academic or other penalty on a student who opts out of participating in a student survey.

#### **IV. STUDENT SURVEYS CONDUCTED AS PART OF DEPARTMENT OF EDUCATION PROGRAM**

- A. All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any program funded in whole or in part by the U.S. Department of Education, shall be available for inspection by the parents or guardians of the students.
- B. No student shall be required, as part of any program funded in whole or in part by the U.S. Department of Education, without the prior consent of the student (if the student is an adult or emancipated minor), or, in the case of an unemancipated minor, without the prior written consent of the parent, to submit to a survey that reveals information concerning:
  - 1. political affiliations or beliefs of the student or the student's parent;
  - 2. mental and psychological problems of the student or the student's family;
  - 3. sex behavior or attitudes;
  - 4. illegal, antisocial, self-incriminating, or demeaning behavior;
  - 5. critical appraisals of other individuals with whom respondents have close family relationships;
  - 6. legally recognized privileged or analogous relationships, such as those of

lawyers, physicians, and ministers;

7. religious practices, affiliations, or beliefs of the student or the student's parent; or
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

C. A school district that receives funds under any program funded by the U.S. Department of Education shall develop local policies consistent with Sections IV.A. and IV.B., above, concerning student privacy, parental access to information, and administration of certain physical examinations to minors.

1. The following policies are to be adopted in consultation with parents:

- a. The right of a parent to inspect, on request, a survey, including an evaluation, created by a third party before the survey is administered or distributed by a school to a student, including procedures for granting a parent's request for reasonable access to such survey within a reasonable period of time after the request is received.

"Parent" means a legal guardian or other person acting *in loco parentis* (in place of a parent), such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child.

- b. Arrangements to protect student privacy in the event of the administration or distribution of a survey, including an evaluation, to a student which contains one or more of the items listed in Section IV.B., above, including the right of a parent of a student to inspect, on request, any such survey.

- c. The right of a parent of a student to inspect, on request, any instructional material used as part of the educational curriculum for the student and procedures for granting a request by a parent for such access within a reasonable period of time after the request is received.

"Instructional material" means instructional content that is provided to a student, regardless of format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (i.e., materials accessible through the Internet). The term does not include academic tests or academic assessments.

- d. The administration of physical examinations or screenings that the school district may administer to a student. This provision does not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (20 U.S.C. § 1400, *et seq.*).
- e. The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing the information to others for that purpose), including arrangements to protect student privacy that are provided by the school district in the event of such collection, disclosure, or use.
  - (1) “Personal information” means individually identifiable information including a student or parent’s first and last name; a home or other physical address (including street name and the name of the city or town); a telephone number; or a Social Security identification number.
  - (2) This provision does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as:
    - (a) college or other postsecondary education recruitment or military;
    - (b) book clubs, magazines, and programs providing access to low cost literary products;
    - (c) curriculum and instructional materials used by elementary and secondary schools;
    - (d) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students, or to generate other statistically useful data for the purpose of securing such tests and assessments and the subsequent analysis and public release of the aggregate data from such tests and assessments;
    - (e) the sale by students of products or services to raise funds for school-related or education-related activities; and
    - (f) student recognition programs.

- (3) The right of a parent to inspect, on request, any instrument used in the collection of information, as described in Section IV.C.1., Subparagraph e., above, before the instrument is administered or distributed to a student and procedures for granting a request by a parent for reasonable access to such an instrument within a reasonable period of time after the request is received.
2. The policies adopted under Section IV.C., Subparagraph 1., above, shall provide for reasonable notice of the adoption or continued use of such policies directly to parents of students enrolled in or served by the school district.
  - a. The notice will be provided at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in a policy.
  - b. The notice will provide parents with an opportunity to opt out of participation in the following activities:
    - (1) Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, or otherwise providing that information to others for that purpose.
    - (2) The administration of any third-party survey (non-Department of Education funded) containing one or more of the items contained in Section IV.B., above.
    - (3) Any nonemergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student or other students.

“Invasive physical examination” means any medical examination that involves the exposure of private body parts, or act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.
  - c. The notice will advise students of the specific or approximate dates during the school year when the activities in Section IV.C.2., Subparagraph b., above, are scheduled, or expected to be scheduled.

- d. The notice provisions shall not be construed to preempt applicable provisions of state law that require parental notification and do not apply to any physical examination or screening that is permitted or required by applicable state law, including physical examinations or screenings that are permitted without parental notification.

**V. NOTICE**

- A. The school district must give parents and students notice of this policy at the beginning of each school year and after making substantive changes to this policy.
- B. The school district must inform parents at the beginning of the school year if the district or school has identified specific or approximate dates for administering surveys and give parents reasonable notice of planned surveys scheduled after the start of the school year. The school district must give parents direct, timely notice when their students are scheduled to participate in a student survey by United States mail, e-mail, or another direct form of communication.
- C. The school district must give parents the opportunity to review the survey and to opt their students out of participating in the survey.

**Legal References:** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)  
Minn. Stat. § 121A.065 (District Surveys to Collect Student Information;  
Parent Notice and Opportunity for Opting Out)  
20 U.S.C. 1232g (Family Educational Rights and Privacy Act)  
20 U.S.C. 1232h (Protection of Pupil Rights)  
34 C.F.R. Part 99  
*Gonzaga University v. Doe*, 536 U.S. 273, 122 S.Ct. 2268, 153 L.Ed. 2d  
309 (2002)  
*C.N. v. Ridgewood Bd. Of Educ.*, 430 F.3d. 159 (3<sup>rd</sup> Cir. 2005)  
*Fields v. Palmdale School Dist.*, 427 F.3d. 1197 (9<sup>th</sup> Cir. 2005)

**Cross References:** MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil  
Records)  
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)  
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 521  
Student Disability Nondiscrimination**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ April 2020 \_\_\_\_\_

*[Note: School districts are required by statute to have a policy addressing these issues.]*

**I. PURPOSE**

The purpose of this policy is to protect disabled students from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973 (Section 504), need ~~special~~ services, accommodations, or programs in order that such learners may receive a free appropriate public education.

**II. GENERAL STATEMENT OF POLICY**

- A. Disabled students who meet the criteria of Paragraph C. below are protected from discrimination on the basis of a disability.
- B. ~~It is~~ The responsibility of the school district ~~is~~ to identify and evaluate learners who, within the intent of Section 504, need special services, accommodations, or programs in order that such learners may receive a free appropriate public education.
- C. For this policy, a learner who is protected under Section 504 is one who:
  - 1. has a physical or mental impairment that substantially limits one or more of such person's major life activities, ~~including learning~~; or
  - 2. has a record of such impairment; or
  - 3. is regarded as having such ~~an~~ impairment.
- D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

### III. COORDINATOR

Persons who have questions or comments, ~~or complaints~~ should contact the district's ADA/504 Coordinator(s) ~~regarding grievances or hearing requests regarding disability issues.~~ Persons who wish to make a complaint regarding a disability discrimination matter may use the accompanying Student Disability Discrimination Grievance Report Form. The form should be given to the ADA/Section 504 coordinator. Contact information is as follows:

Elementary Section 504 Officer  
Melissa Tate, Elementary Principal  
1414 15<sup>th</sup> Avenue  
International Falls, MN 56649  
218-283-2571 ext 1232  
Alternate: Marc Glowack

Secondary Section 504 Officer  
Marc Glowack, Dean of Students  
1515 11<sup>th</sup> Street  
International Falls, MN 56649  
218-283-2571 ext 1110  
Alternate: Melissa Tate

A grievance procedure for complaints of discrimination may be found in the District Office and on the District website at [www.isd361.k12.mn.us](http://www.isd361.k12.mn.us) under "School Board"; policies; Policy #401 Procedure.

**Legal References:** Pub. L. 110-325, 122 Stat. 3553 (ADA Amendments Act of 2008, § 7)  
29 U.S.C. § 794 *et. seq.* (§ 504 of Rehabilitation Act of 1973)  
34 C.F.R. Part 104 (Implementing Regulations)

**Cross References:** MSBA/MASA Model Policy 402 (Disability Nondiscrimination)

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 523  
Policies Incorporated by Reference**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ April 2020 \_\_\_\_\_

**PURPOSE**

Certain policies as contained in ~~this policy reference manual~~ the school district's policies are applicable to students as well as to employees. In order to avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies which also apply to students:

Model Policy 102	Equal Educational Opportunity
Model Policy 103	Complaints – Students, Employees, Parents, Other Persons
Model Policy 206	Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations
Model Policy 211	Criminal or Civil Action Against School District, School Board Member, Employee, or Student
Model Policy 305	Policy Implementation
Model Policy 413	Harassment and Violence
Model Policy 417	Chemical Use and Abuse
Model Policy 418	Drug-Free Workplace/Drug-Free School
Model Policy 419	Tobacco-Free Environment; <del>Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices)</del>
Model Policy 420	Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
Model Policy 511	Student Fundraising
Model Policy 524	Internet Acceptable Use and Safety Policy
Model Policy 525	Violence Prevention
Model Policy 610	Field Trips
Model Policy 613	Graduation Requirements
Model Policy 614	School District Testing Plan and Procedure
Model Policy 615	<del>Basic Standards</del> Testing, Accommodations, Modifications, and Exemptions for IEPs, Section 504 <del>Plans Accommodation</del> , and LEP

	Students
Model Policy 616	School District System Accountability
Model Policy 707	Transportation of Public School Students
Model Policy 708	Transportation of Nonpublic School Students
Model Policy 709	Student Transportation Safety Policy
Model Policy 710	Extracurricular Transportation
Model Policy 711	Videotaping on School Buses
<b>Model Policy 712</b>	<b>Video Surveillance Other Than on Buses</b>
Model Policy 801	Equal Access to Facilities of Secondary Schools

Students are charged with notice that the above cited policies are also applicable to students; however, students are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

***Legal References:***

***Cross References:***

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 527**

**Student Use and Parking of Motor Vehicles; Parols, Inspections, and Searches**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ April 2020 \_\_\_

**I. PURPOSE**

The purpose of this policy is to provide guidelines for use and parking of motor vehicles by students in school district locations, to maintain order and discipline in the schools, and to protect the health, safety, and welfare of students and school personnel.

**II. GENERAL STATEMENT OF POLICY**

~~It is~~ The policy of this school district is to allow the limited use and parking of motor vehicles by students in school district locations. ~~It is~~ The position of the school district is that a fair and equitable district-wide student motor vehicle policy will contribute to the quality of the student’s educational experience, will maintain order and discipline in the schools, and will protect the health, safety, and welfare of students and school personnel. This policy applies to all students in the school district.

**III. DEFINITIONS**

- A. “Contraband” means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes, but is not limited to, weapons and “look-alikes,” alcoholic beverages, controlled substances and “look-alikes,” overdue books and other materials belonging to the school district, and stolen property.
- B. “Reasonable suspicion” means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official’s personal observation, a report from a student, parent, or staff member, a student’s suspicious behavior, a student’s age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- C. “Reasonable scope” means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in

determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence, serious and immediate risk of harm, or destruction of evidence), and the age of the student.

- D. “School district location” means property that is owned, rented, leased, or borrowed by the school district for school purposes, as well as property immediately adjacent to such property that may be used for parking or gaining access to such property. A school district location also shall include off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district.

#### IV. STUDENT USE OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

Students generally are not permitted to use motor vehicles during the school day in any school district location. Students may use motor vehicles on the high school campus during the school day only [during the designated lunch period, release for open hour](#), or if there is an emergency and permission has been granted to the student by the [building principal](#). Students are permitted to use motor vehicles in school district locations outside of the school day only on the high school campus.

*[Note: This portion of the policy may need to be modified depending upon the designation of the high school campus as open or closed. For example, the school district may choose to adopt language for an open campus in the second sentence such as “Students may use motor vehicles on the high school campus[es] during the school day only during the student’s designated lunch period or if there is an emergency and permission has been granted to the student by [the building principal](#) to use a motor vehicle during the school day.”]*

#### V. STUDENT PARKING OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

- A. Students are permitted to park in a school district location as a matter of privilege, not of right. Students driving a motor vehicle to a high school campus may park the motor vehicle in the parking lot designated for student parking only. Students will not park vehicles in driveways, on private property, [the staff parking lot or in the fifteen minute parking zone across from school](#).
- B. [Student vehicles must display a student parking permit. Permits are available in the high school office.](#)
- C. When there are unauthorized vehicles parked on school district property, school officials may:
  - 1. move the vehicle or require the driver or other person in charge of the vehicle to move it off school district property; or

2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off school district property.

## VI. PATROLS, INSPECTIONS AND SEARCHES

School officials may conduct routine patrols of school district locations and routine inspections of the exteriors of the motor vehicles of students. In addition, the interiors of motor vehicles of students in school district locations may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule.

### A. Patrols and Inspections.

School officials may conduct routine patrols of student parking lots and other school district locations and routine inspections of the exteriors of the motor vehicles of students. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.

### B. Search of Interior of Student Motor Vehicle.

The interiors of motor vehicles of students in school district locations, including glove or trunk compartments, may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule. The search will be reasonable in its scope and intrusiveness. Such searches may be conducted without notice, without consent, and without a search warrant. A student will be subject to withdrawal of parking privileges and to discipline if the student refuses to open a locked motor vehicle under the student's control or its compartments upon the request of a school official.

### C. Prohibition of Contraband and Interference with Patrols, Inspections, Searches and/or Seizures.

~~It shall be~~ A violation of this policy ~~occurs when for~~ students ~~to~~ store or carry contraband in motor vehicles in a school district location or ~~to~~ interfere with patrols, inspections, searches, and/or seizures as provided by this policy.

### D. Seizure of Contraband.

If a search yields contraband, school officials will seize the item and may turn it over to legal officials for ultimate disposition when appropriate.

### E. Dissemination of Policy.

A copy of this policy will be [provided to each student applying for a parking permit.](#)

## VII. DIRECTIVES AND GUIDELINES

The superintendent is granted authority to develop and present for school board review and approval reasonable directives and guidelines which address specific needs of the school district related to student use and parking of motor vehicles in school district locations, such as a permit system and parking regulations. Approved directives and guidelines shall be attached as an addendum to this policy.

*[Note: Some school districts may choose to allow students to park their cars in school district locations, such as designated student parking lots, by permit only. Such a permit system can be used to assist in the dissemination and enforcement of the motor vehicle policy. For example, school districts instituting a permit system can advise students who apply for a permit that the motor vehicle policy exists and that their motor vehicles are subject to inspection and search by school officials. An acknowledgment form, such as the sample attached to this policy, can then be utilized to document the notice given and the student's receipt of the policy.]*

*[Note: If a school district institutes a permit system and intends to charge students a fee for parking permits, the procedures in Minn. Stat. § 123B.38 must be followed before the fees are implemented.]*

## VIII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to withdrawal of parking privileges and/or to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion. In addition, the student may be referred to legal officials when appropriate.

**Legal References:** U.S. Const., amend. IV  
Minn. Const., art. I, §10  
Minn. Stat. § 123B.02, Subds. 1 and 5 (General Powers of Independent School Districts)  
*New Jersey v. T.L.O.*, 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)

**Cross References:** MSBA/MASA Model Policy 417 (Chemical Use/Abuse)  
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)  
MSBA/MASA Model Policy 501 (School Weapons)  
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions and Student's Person)  
MSBA/MASA Model Policy 506 (Student Discipline)  
**MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)**

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 528  
Student Parental, Family, and Marital Status Nondiscrimination**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ 2003 \_\_\_\_\_

**I. PURPOSE**

Students are protected from discrimination on the basis of sex and marital status pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. This includes discrimination on the basis of pregnancy. The purpose of this school district policy is to provide equal educational opportunity for all students and to prohibit discrimination on the grounds of sex, parental, family, or marital status.

**II. GENERAL STATEMENT OF POLICY**

- A. The school district provides equal educational opportunity for all students, and will not apply any rule concerning a student's actual or potential parental, family, or marital status which treats students differently on the basis of sex.
- B. The school district will not discriminate against any student, or exclude any student from its education program or activity, including any class or extracurricular activity, on the basis of such students' pregnancy, childbirth, false pregnancy, termination of pregnancy or recovery therefrom, unless the student requests voluntarily to participate in a separate portion of the program or activity of the recipient.
- C. The school district may require such a student to obtain the certification of a physician that the student is physically and emotionally able to continue participation in the normal education program or activity so long as such a certification is required of all students for other physical or emotional conditions requiring the attention of a physician.
- D. The school district will ensure that any separate and voluntary instructional program is comparable to that offered to non-pregnant students.
- E. It is the responsibility of every school district employee to comply with this

policy.

- F. The school board has designated [the Superintendent](#) as its Title IX coordinator. This employee coordinates the school district's efforts to comply with and carry out its responsibilities under Title IX.
- G. Any student, parent or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education. In the absence of a specific designee, an inquiry or complaint should be referred to the superintendent or the school district human rights officer.
- H. Any reports of unlawful discrimination under this policy will be handled, investigated and acted upon in the manner specified in Policy 522 – Student Sex Nondiscrimination.

**Legal References:** Minn. Stat. § 363.01 *et seq.* (Minnesota Human Rights Act)  
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)  
34 C.F.R. Part 106 (Implementing Regulations of Title IX)

**Cross References:** MSBA/MASA Model Policy 102 (Equal Educational Opportunity)  
MSBA/MASA Model Policy 413 (Harassment and Violence)  
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 531  
The Pledge of Allegiance**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ 2003 \_\_\_\_\_

***[Note: Recitation of the Pledge of Allegiance by students and instruction of students as provided in this policy are required by statute. Also, the statement in Part III., below, must be included in the student handbook or a policy guide. A local school board or a charter school board of directors may waive these statutory requirements by a majority vote taken annually. If the local school board or charter school board of directors waives the requirement to recite the Pledge of Allegiance, it may adopt a district or school policy regarding the reciting of the Pledge of Allegiance.]***

**I. PURPOSE**

The school board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide for recitation of the Pledge of Allegiance and instruction in school to help further that end.

**II. GENERAL STATEMENT OF POLICY**

Students in this school district shall recite the Pledge of Allegiance to the flag of the United States of America one or more times each week. The recitation shall be conducted:

- A. By each individual classroom teacher or the teacher's surrogate; or
- B. Over a school intercom system by a person designated by the school principal or other person having administrative control over the school.

**III. EXCEPTIONS**

Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to do so. Students and school personnel must respect another person's right to make that choice.

#### **IV. INSTRUCTION**

Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag, and in patriotic exercises.

***Legal References:*** Minn. Stat. § 121A.11, Subd. 3 (Pledge of Allegiance)  
Minn. Stat. § 121A.11, Subd. 4 (Instruction)

***Cross References:***

**INTERNATIONAL FALLS PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 601  
School District Curriculum and Instructional Goals**

Adopted \_\_\_ By Reference \_\_\_

Revised \_\_\_ September 2020 \_\_\_\_\_

*[Note: Minn. Stat. § 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of Minn. Stat. § 120B.11.]*

**I. PURPOSE**

The purpose of this policy is to establish broad curriculum parameters for the school district that encompass the Minnesota Academic Standards and federal law and are aligned with creating the world's best workforce.

**II. GENERAL STATEMENT OF POLICY**

The policy of the school district is to establish the "world's best workforce" in which all learning in the school district should be directed and for which all school district learners should be held accountable.

**III. DEFINITIONS**

- A. "Academic standard" means a summary description of student learning in a required content area or elective content area.
- B. "Benchmark" means specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.
- C. "Curriculum" means district or school adopted programs and written plans for providing students with learning experiences that lead to expected knowledge, skills and career and college readiness.

- D. “Instruction” means methods of providing learning experiences that enable students to meet state and district academic standards and graduation requirements.
- E. “Performance measures” are measures to determine school district and school site progress in striving to create the world’s best workforce and must include at least the following:
  - 1. the size of the academic achievement gap and rigorous course taking, including college-level advanced placement, international baccalaureate, postsecondary enrollment options, including concurrent enrollment, other rigorous courses of study or industry certification courses or programs and enrichment experiences by student subgroup;
  - 2. student performance on the Minnesota Comprehensive Assessments;
  - 3. high school graduation rates; and
  - 4. career and college readiness under Minn. Stat. § 120B.30, Subd. 1.
- F. “World’s best workforce” means striving to: meet school readiness goals; have all third-grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.
- G. “Experiential learning” means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships, other cooperative work experience, youth apprenticeship, or employment.

#### IV. LONG-TERM STRATEGIC PLAN

- A. The school board, at a public meeting, shall adopt a comprehensive, long-term strategic plan to support and improve teaching and learning that is aligned with creating the world’s best workforce and includes the following:
  - 1. clearly defined school district and school site goals and benchmarks for instruction and student achievement for all student categories identified in state and federal law;

**[Note: MSBA/MASA Model Policy 601, Section IV.B. and MSBA/MASA Model Policy 616 address this requirement.]**

2. a process to assess and evaluate each student's progress toward meeting state and local academic standards, assess and identify students for participation in gifted and talented programs and accelerate their instruction, adopt procedures for early admission to kindergarten or first grade of gifted and talented learners which are sensitive to under-represented groups, and identify the strengths and weaknesses of instruction in pursuit of student and school success and curriculum affecting students' progress and growth toward career and college readiness and leading to the world's best workforce;

***[Note: MSBA/MASA Model Policy 618 addresses this requirement.]***

3. a system to periodically review and evaluate the effectiveness of all instruction and curriculum, taking into account strategies and best practices, student outcomes, principal evaluations under Minn. Stat. § 123B.147, Subd. 3, students' access to effective teachers who are members of populations under-represented among the licensed teachers in the district or school and who reflect the diversity of enrolled students under Minn. Stat. § 120B.35, Subd. 3(b)(2), and teacher evaluations under Minn. Stat. § 122A.40, Subd. 8, or 122A.41, Subd. 5;

***[Note: MSBA/MASA Model Policy 616 addresses this requirement.]***

4. strategies for improving instruction, curriculum, and student achievement, including the English and, where practicable, the native language development and the academic achievement of English learners;

***[Note: MSBA/MASA Model Policy 616 addresses this requirement.]***

5. a process to examine the equitable distribution of teachers and strategies to ensure low-income and minority children are not taught at higher rates than other children by inexperienced, ineffective, or out-of-field teachers;
6. education effectiveness practices that integrate high-quality instruction, rigorous curriculum, technology, and a collaborative professional culture that develops and supports teacher quality, performance, and effectiveness; and;
7. an annual budget for continuing to implement the school district plan.

B. School district site and school site goals shall include the following:

1. All students will be required to demonstrate essential skills to effectively participate in lifelong learning.\* These skills include:

***[\*Note: The criteria for acceptable performance in basic skills areas may need to be modified for students with unique learning needs. These modifications will be reflected in the Individualized Education Program (IEP) or***

***Rehabilitation Act Section 504 Accommodation plan.]***

- a. reading, writing, speaking, listening and viewing in the English language;
  - b. mathematical and scientific concepts;
  - c. locating, organizing, communicating and evaluating information and developing methods of inquiry (i.e. problem solving);
  - d. creative and critical thinking, decision making, and study skills;
  - e. work readiness skills;
  - f. global and cultural understanding.
2. Each student will have the opportunity and will be expected to develop and apply essential knowledge that enables that student to:
- a. live as a responsible, productive citizen and consumer within local, state, national, and global political, social, and economic systems;
  - b. bring many perspectives, including historical, to contemporary issues;
  - c. develop an appreciation and respect for democratic institutions;
  - d. communicate and relate effectively in languages and with cultures other than the student's own;
  - e. practice stewardship of the land, natural resources, and environment;
  - f. use a variety of tools and technology to gather and use information, enhance learning, solve problems, and increase human productivity.
3. Students will have the opportunity to develop creativity and self-expression through visual and verbal images, music, literature, world languages, movement, and the performing arts.
4. School practices and instruction will be directed toward developing within each student a positive self-image and a sense of personal responsibility for:
- a. establishing and achieving personal and career goals;
  - b. adapting to change;

- c. leading a healthy and fulfilling life, both physically and mentally;
  - d. living a life that will contribute to the well-being of society;
  - e. becoming a self-directed learner;
  - f. exercising ethical behavior.
5. Students will be given the opportunity to acquire human relations skills necessary to:
- a. appreciate, understand, and accept human diversity and interdependence;
  - b. address human problems through team effort;
  - c. resolve conflicts with and among others;
  - d. function constructively within a family unit;
  - e. promote a multicultural, gender-fair, disability-sensitive society.

***[Note: School district and site goals example courtesy of the Winona School District.]***

- C. Every child is reading at or above grade level no later than the end of grade 3, including English learners, and teachers provide comprehensive, scientifically based reading instruction, including a program or collection of instructional practices that is based on valid, replicable evidence showing that, when the programs or practices are used, students can be expected to achieve, at a minimum, satisfactory reading progress. The program or collection of practices must include, at a minimum, effective, balanced instruction in all five areas of reading (phonemic awareness, phonics, fluency, vocabulary development, and reading comprehension), as well as instructional strategies for continuously assessing, evaluating, and communicating the student's reading progress and needs.
- 1. The school district must identify, before the end of kindergarten, grade 1, and grade 2, all students who are not reading at grade level. Students identified as not reading at grade level by the end of kindergarten, grade 1, and grade 2 must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified.
  - 2. Students in grade 3 or higher who demonstrate a reading difficulty to a classroom teacher must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified.

***[Note: According to Minnesota statutes, dyslexia screening is to be conducted in***

*a locally determined manner.]*

3. Reading assessments in English and in the predominant languages of district students, where practicable, must identify and evaluate students' areas of academic need related to literacy. The school district also must monitor the progress and provide reading instruction appropriate to the specific needs of English learners. The school district must use locally adopted, developmentally appropriate, and culturally responsive assessment and annually report summary assessment results to the Commissioner of Education by July 1.
4. The school district must annually report to the Commissioner of Education by July 1 a summary of the district's efforts to screen and identify students ~~with who demonstrate characteristics of dyslexia using screening tools such as those recommended by the Minnesota Department of Education's dyslexia specialist.~~ With respect to students screened or identified under paragraph (1), the report must include:
  - ~~(a) dyslexia, using screening tools such as those recommended by the Minnesota Department of Education's dyslexia specialist; or~~ a summary of the district's efforts to screen for dyslexia;
  - (b) the number of students screened for that reporting year; and
  - (c) the number of students demonstrating characteristics of dyslexia for that year.

~~b. convergence insufficiency disorder.~~
5. A student identified as having a reading difficulty must be provided with alternate instruction under Minn. Stat. § 125A.56, Subd. 1.
6. At least annually, the school district must give the parent of each student who is not reading at or above grade level timely information about:
  - a. the student's reading proficiency as measured by a locally adopted assessment;
  - b. reading-related services currently being provided to the student and the student's progress; and
  - c. strategies for parents to use at home in helping their students succeed in becoming grade-level proficient in reading English and their native languages.

This provision may not be used to deny a student's right to a special education evaluation.

7. For each student who is not reading at or above grade level, the school district shall provide reading intervention to accelerate student growth and reach the goal of reading at or above grade level by the end of the current grade and school year. If a student does not read at or above grade level by the end of grade 3, the school district must continue to provide reading intervention until the student reads at grade level. Intervention methods shall encourage family engagement and, where possible, collaboration with appropriate school and community programs. Intervention methods may include, but are not limited to, requiring attendance in summer school, intensified reading instruction that may require that the student be removed from the regular classroom for part of the school day, extended day programs, or programs that strengthen students' cultural connections.

**Legal References:** Minn. Stat. § 120B.018 (Definitions)  
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota Students)  
Minn. Stat. § 120B.11 (School District Process)  
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)  
Minn. Stat. § 120B.30, Subd. 1 (Statewide Testing and Reporting System)  
Minn. Stat. § 120B.35, Subd. 3 (Student Academic Achievement and Growth)  
Minn. Stat. § 122A.40., Subd. 8 (Employment; Contracts; Termination)  
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)  
Minn. Stat. § 123B.147, Subd. 3 (Principals)  
Minn. Stat. § 125A.56, Subd. 1 (Alternate Instruction Required)  
20 U.S.C. § 5801, *et seq.* (National Education Goals 2000)  
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

**Cross References:** MSBA/MASA Model Policy 104 (School District Mission Statement)  
MSBA/MASA Model Policy 613 (Graduation Requirements)  
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)  
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEP's, Section 504 Plans, and LEP Students)  
MSBA/MASA Model Policy 616 (School District System Accountability)  
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)



Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION  
TO MAKE RECOMMENDATIONS FOR REDUCTIONS  
IN PROGRAMS AND POSITIONS AND REASONS THEREFOR.**

**Whereas**, the financial conditions of the School District may dictate that the School Board reduce expenditures, and

**Whereas**, there may be a decline in student enrollment projections, and

**Whereas**, reductions in expenditures and decrease in student enrollment projections may include discontinuance of positions and discontinuance or curtailment of programs, and

**Whereas**, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on Unrequested Leave Of Absence without pay or fringe benefits in affecting discontinuance of positions.

**BE IT RESOLVED**, by the School Board of Independent School District No. 361, as follows:

That the School Board hereby directs the Superintendent of Schools and Administration to consider the discontinuance of programs or positions to effectuate economies in the School District and reduce expenditures and make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions as needed.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against:

Whereupon said resolution was duly (passed/failed).

**Extend Deadline for Leaves Granted by the Families First Coronavirus Recover Act**

**Whereas**, the Families First Coronavirus Recovery Act (FFCRA) required covered employers to provide up to 80 hours of paid emergency sick leave and up to 12 weeks of partially paid expanded family and medical leave, and

**Whereas**, the requirement to provide said leave ended on December 31, 2020, and

**Whereas**, the Consolidated Appropriations Act, 2021 provides for the covered employers to extend the deadline for eligible employees to use any unused hours/days of leaves defined in the FFCRA through March 31, 2021,

**BE IT RESOLVED**, International Falls Public Schools (ISD 361) shall extend the deadline for eligible employees to use any unused hours/days of the FFCR paid emergency sick leave and partially paid expanded family medical leave, according to the guidelines outlined in the FFCRA, through March 31, 2021.

Adopted this 19<sup>th</sup> day of January 2021.

Roll Call Vote:

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School Board Chair

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School Board Clerk

## AT WILL POSITION EMPLOYMENT SCHEDULE

### SECTION A-1 –SUBSTITUTE POSITIONS WITH PRIOR DISTRICT EXPERIENCE:

Substitutes who previously worked for the District as a Fireman, Janitor or Secretary who are substituting in those positions as a Substitute Fireman, Janitor or Secretary will be paid at the year 1 hourly rate under the Local 510 Collective Bargaining Agreement effective January 1, 2021.

### SECTION A, SUBD. 1 – PART TIME BUS DRIVERS:

POSITION	Effective: 07/01/2019	Effective: 07/01/2020
Bus Drivers	\$ 21.49	\$ 21.92

**Bus Driver Stipend:** An employee who qualifies for this stipend must be employed in a position as a non-union regular route bus driver (to/from transportation) and assigned to a daily route as of March 2, 2020. Employees who meet this qualification and are employed on March 31, 2021 will qualify for a \$500 bonus stipend.

New hired regular route bus driver (to/from transportation) holding a current bus driving license which requires no training or license testing assigned to a daily route employed as of March 31, 2021 will qualify for a \$500 bonus stipend.

### SECTION B – COMMUNITY EDUCATION ADULTS WITH DISABILITIES COORDINATOR:

This section defines the wages and benefits for the Adults with Disabilities Coordinator position.

The Adults with Disabilities Coordinator position is assigned to work not to exceed 1,220 hours per fiscal year, July 1 to June 30. Basic work day is 4 hours per day.

The wages and benefits for this position are as follows:

	Effective: 07/01/2019	Effective: 07/01/2020
Hourly Rate:	\$16.19	\$16.51

**Vacation:** 4 hours of paid vacation. Vacation cannot be carried over. Unused vacation at the end of the fiscal year will not be paid out.

**Sick Leave:** 40 hours of sick leave. Sick leave cannot be carried over and will not accumulate. Unused sick leave at the end of the fiscal year will be lost.

**Flex Benefit:** No District Contribution. Employee at their own expense may elect to participate in either the medical or dependent care flexible spending benefit.

**TSA Match:** No District Contribution. Employee at their expense may elect to participate in the 403(b) program.