

INTERNATIONAL FALLS PUBLIC SCHOOLS, ISD 361

Special School Board Meeting Agenda  
Thursday, August 27, 2020 at 5:00 PM  
Electronic Meeting held Via ZOOM

Mission Statement: *In partnership with parents and the community, the International Falls School District will prepare every student to become a productive citizen by developing their maximum potential within a safe climate of mutual respect and trust.*

Join Zoom Meeting

<https://isd361.zoom.us/j/88586593292?pwd=N1lwcW82c2JsL2tva2RCcGhoN0U5QT09>

Meeting ID: 885 8659 3292

Passcode: vq4VbS

One tap mobile

+13126266799,,88586593292#,,,,,0#,,761233# US (Chicago)

+19292056099,,88586593292#,,,,,0#,,761233# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 885 8659 3292

Passcode: 761233

**CALL TO ORDER**

1. Roll Call:

\_\_\_ Mike Holden

\_\_\_ Michelle Hebner

\_\_\_ Toni Korpi

\_\_\_ Jennifer Windels

\_\_\_ Ted Saxton

\_\_\_ Terry Murray

\_\_\_ Roxanne Skogstad-Ditsch

\_\_\_ Kevin Grover

\_\_\_ Ella Bahr-Jeffries, Student Representative

2. Pledge of Allegiance

**Approval of Agenda**

1. Approve agenda as presented. Motion by \_\_\_, second by \_\_\_. Motion carried / failed.

**Action Items**

1. Approve hire of Jenesa Casareto as a 1.0 FTE Elementary Teacher for the 2020-2021 school year. 3

2. Approve hire of Cheyenne Korpi as a 1.0 FTE Elementary Teacher for the 2020-2021 school year. 4

3. Approve hire of Tylynn Nault as a 1.0 FTE Elementary Teacher for the 2020-2021 school year. 5

4. Approve an unpaid leave of absence request from Jodi Hamilton, Licensed Special Education / Title I Teacher for the school year 2020-2021, and hire Michelle Koenig as 1.0 Elementary Teacher for the 2020-2021. 6

5. Approve hire of Randi Pederson as LPN for the 2020-2021 school year.

**Adjournment**

INTERNATIONAL FALLS PUBLIC SCHOOLS, ISD 361

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Thursday, August 27, 2020 at 5:00 PM

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Motion by \_\_\_\_, second by \_\_\_\_ to adjourn meeting at \_\_\_\_ pm. Motion carried / failed.

To take action regarding hiring of new positions and employee leave request.

**BA-1 at 1.00 FTE – Elementary Teacher**

***TEACHER CONTRACT FOR MINNESOTA PUBLIC SCHOOL DISTRICTS***

The School Board of Independent School District No. 361 of the State of Minnesota, International Falls, Minnesota, enters into this Contract, pursuant to M.S. 122A.40, as amended, with Jenesa Casareto, a legally qualified licensed teacher who agrees to teach in the public schools of said District as Elementary Teacher for the school year 2020 to 2021.

The following provisions shall apply and are a part of this Contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this Contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This Contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this Contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher’s duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6. of this Contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher’s continuing contract rights unless the words, “continuing contract,” are recorded immediately following the assignment.
5. **Reference:** This Contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:** [*insert any other contractual provisions*].

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Additional Service	Additional Compensation
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
 \$ 42,140.00 For basic services\*  
 \$ \_\_\_\_\_ For additional services as set forth in paragraph 6.  
 \$ 42,140.00 Total salary, exclusive of fringe benefits

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This Contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS WHEREOF, I have subscribed  
my signature this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_\_.

IN WITNESS WHEREOF, we have subscribed  
our signatures this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
School Board Chair

\_\_\_\_\_  
School Board Clerk

**BA-1 at 1.00 FTE – Elementary Teacher**

***TEACHER CONTRACT FOR MINNESOTA PUBLIC SCHOOL DISTRICTS***

The School Board of Independent School District No. 361 of the State of Minnesota, International Falls, Minnesota, enters into this Contract, pursuant to M.S. 122A.40, as amended, with Cheyenne Korpi, a legally qualified licensed teacher who agrees to teach in the public schools of said District as Elementary Teacher for the school year 2020 to 2021.

The following provisions shall apply and are a part of this Contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this Contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This Contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this Contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher’s duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6. of this Contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher’s continuing contract rights unless the words, “continuing contract,” are recorded immediately following the assignment.
5. **Reference:** This Contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:** [*insert any other contractual provisions*].

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Additional Service	Additional Compensation
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
 \$ 42,140.00 For basic services\*  
 \$ \_\_\_\_\_ For additional services as set forth in paragraph 6.  
 \$ 42,140.00 Total salary, exclusive of fringe benefits

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This Contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

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\_\_\_\_\_, 20\_\_\_\_.

IN WITNESS WHEREOF, we have subscribed  
our signatures this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
School Board Chair

\_\_\_\_\_  
School Board Clerk

**BA-1 at 1.00 FTE – Elementary Teacher**

***TEACHER CONTRACT FOR MINNESOTA PUBLIC SCHOOL DISTRICTS***

The School Board of Independent School District No. 361 of the State of Minnesota, International Falls, Minnesota, enters into this Contract, pursuant to M.S. 122A.40, as amended, with Tylyn Nault, a legally qualified licensed teacher who agrees to teach in the public schools of said District as Elementary Teacher for the school year 2020 to 2021.

The following provisions shall apply and are a part of this Contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this Contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This Contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this Contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher’s duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6. of this Contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher’s continuing contract rights unless the words, “continuing contract,” are recorded immediately following the assignment.
5. **Reference:** This Contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:** [*insert any other contractual provisions*].

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Additional Service	Additional Compensation
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
 \$ 42,140.00 For basic services\*  
 \$ \_\_\_\_\_ For additional services as set forth in paragraph 6.  
 \$ 42,140.00 Total salary, exclusive of fringe benefits

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This Contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

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\_\_\_\_\_, 20\_\_\_\_.

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our signatures this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
School Board Chair

\_\_\_\_\_  
School Board Clerk

August 18, 2020

Dear Superintendent Grover and School Board Members,

After much soul searching and talking with my family, I have decided to request an unpaid leave of absence for the 2020-2021 school year from my job at Falls Elementary School. As an American living in Canada (married to a Canadian), the restrictions of having the border closed, and many more cases in the United States, has been a huge concern for me. My husband is a cancer survivor, and I worry for his safety. My son, who lives with us, is a paramedic, and I worry that I may put his safety and his patients safety at risk. As an essential worker, I am allowed to cross the border and return home, but some businesses may refuse me entry since I have traveled outside of the country.

I don't take this request lightly. The administration, including Ms. Tate and Mr. Grover, has done an excellent job of figuring out a plan of how to bring students back where they need to be in a safe way. As I heard the details of the school board meeting, I knew you all were very thoughtful and supportive in your plan. I work with the very best people in the whole world, and I love my students and my job. I am so lucky to have worked in the elementary school since 1994! My heart is so sad, but I must put my family and their safety first. Please consider granting this leave, although I know it will also be a hard decision for you as well. Thank you so much for all of your hard work for our children and the school staff.

Sincerely yours,

Jody A. Hamilton  
Tier/Special Education Teacher

**BA-3 at 1.00 FTE – Elementary Teacher**

***TEACHER CONTRACT FOR MINNESOTA PUBLIC SCHOOL DISTRICTS***

The School Board of Independent School District No. 361 of the State of Minnesota, International Falls, Minnesota, enters into this Contract, pursuant to M.S. 122A.40, as amended, with Michelle Koenig, a legally qualified licensed teacher who agrees to teach in the public schools of said District as Elementary Teacher for the school year 2020 to 2021.

The following provisions shall apply and are a part of this Contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this Contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This Contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this Contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher’s duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6. of this Contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher’s continuing contract rights unless the words, “continuing contract,” are recorded immediately following the assignment.
5. **Reference:** This Contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:** [*insert any other contractual provisions*].

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Additional Service	Additional Compensation
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
 \$ 46,089.00 For basic services\*  
 \$ \_\_\_\_\_ For additional services as set forth in paragraph 6.  
 \$ 46,089.00 Total salary, exclusive of fringe benefits

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This Contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

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\_\_\_\_\_, 20\_\_\_\_.

IN WITNESS WHEREOF, we have subscribed  
our signatures this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
School Board Chair

\_\_\_\_\_  
School Board Clerk